

When the Weather Outside Turns Frightful

A review of the policies and procedures for curtailed operations in Durham

Wednesday, November 23, 2016



WINTER IS JUST AROUND THE CORNER. HERE'S ALL YOU NEED TO KNOW ABOUT CURTAILMENT POLICIES AND PROCEDURES IN DURHAM.

With winter approaching, UNH's administration has compiled a reminder of the policies and procedures for declaring curtailed operations at the Durham campus. UNH Manchester, UNH School of Law and Cooperative Extension County offices make weather-related decisions independent of UNH Durham.

[Curtailment Process](#)

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The decision to curtail is made when the Durham campus is — or is expected to be — unprepared for parking and pedestrian traffic, local road conditions preclude continuation of bus service and/or there are utility and power outages that impact the working environment.

The goal is, when possible, to announce curtailed operations by 4 a.m. Once a curtailment is declared, only employees who perform priority support services are required to report to work or to remain at work. If you are unsure if your position is considered priority in a weather emergency, please check with your supervisor. If you are not considered priority, please do not travel to campus.

Decisions to curtail operations will be announced via the following sources.

- [UNH's website](#)
- An email message sent via directed communication
- The Storm Information Line at 862-0000
- WMUR-TV
- [UNH's Alert-Everbridge System](#)

Faculty and staff may sign up for the UNH Alert-Everbridge System at <https://alert.unh.edu>. Do not call the police department to inquire about curtailed operations.

If You Can't Drive to Campus

Staff members who don't feel safe traveling to campus on dates when a curtailment is not in effect may stay home and utilize vacation or earned time or use accrued compensatory time.

Prior arrangements must be made with supervisors to take advantage of other flexible work arrangements as outlined in USNH policy (USY V.C.21) or described on the [UNH HR website](#).

Faculty who don't feel safe traveling to the

Transportation

Wildcat Transit and Campus Connector will not operate during curtailed operations. For more information visit www.unh.edu/transportation.

Dining

When the university curtails operations on the Durham campus, Holloway Commons and Philbrook Hall will operate from 9 a.m. until 7 p.m. All other dining venues will close until the university reopens. For more information visit www.unh.edu/dining.

Building Access

Durham campus buildings are locked during curtailed operations. If you must have access during curtailed operations, please see your supervisor about obtaining a key. Do not call the police department to give you access.

PHOTOGRAPH BY [Scott Ripley](#) | Communications and Public

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Durham campus are asked to make special effort to contact their students, especially commuter students, so that no one travels to UNH unnecessarily.

To report incidents and injuries, visit www.unh.edu/hr/workers-comp.

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