Creating a N	ew 4-H Online Account
<ul> <li>Go to <u>http://v2.4honline.com</u></li> <li>Click "Don't have an account?" if you have never enrolled in 4-H before using 4-H Online.</li> <li>If you had an account in 4-H Online 1.0, enter the login information for your existing account and skip to <u>Member Enrollment</u>.</li> </ul>	NOTE: images may vary by Institution         Image: state of the
Select New Hampshire from the drop-down menu.	Create Your Account Select Your State
Choose your county from the drop- down menu.	Create Your Account Texas A&M AgriLife Extension Select County Back Continue



Complete your family's information.	Online	
Click the Create Account button.	Create Your Account	
	Texas A&M AgriLife Extension	
	County Anderson	
	Email clover@4honline.com	
	Confirm Email clover@4honline.com	
	Family Name Clover	
	Mobile Phone 888-999-3344	
	Format ##-emerger	
	Confirm Password	
	Back Create Account	
Enter your family's address	Verify Your Address	
information	Address	
	Address 2	
	City	
Click the Verify button.	State .	
<ul> <li>The verification process may</li> </ul>	Postal Code	
require you to select an appropriate	Country	
USPS format.	Verity	
	Canato Varia Annariant	
	Existing Account ×	
If you create a new account and an		
existing account is found. click the	An account with this email has already been found, please sign in or recover password	
Confirm button and continue to		
	Commit Cancer	
Logging in with an Existing 4-H		
Online Account.		



Logging in to an Existing 4-H Online Account		
If you had an account in 4-H Online version 1.0, go to <u>http://v2.4honline.com</u>		
Enter your email address and password.		
Click Sign-In		
Continue to Youth and Cloverbud	Email Password	
Member Enrollment to re-enroll youth members, to Adult Enrollment to re-enroll	Sign in	
Adult members or to Adding New		
Members to add new Family Members.	Don't have an account? Reset password?	
If you have forgotten your password, click "Reset Password?" to receive an		
email with a link to set a new password.		



Adding a New	v Member to the Family
<ol> <li>Enter the member's information.</li> <li>Click the Next button.</li> <li>NOTE: fields marked with a red asterisk (*) are required fields and must be completed.</li> <li>NOTE: If your Institution offers enrollment for more than one program, you will see an additional step to select your program.</li> </ol>	Image: Contracts         Image: Contrest         Image: Contres
<ol> <li>Complete the "About You" form with the requested information.</li> <li>Click the Next button.</li> </ol>	Add Member   Professor   Professor   Bith Gender*
<ul> <li>5. Select your method of participation.</li> <li>6. Click the Finish button.</li> <li>If you have selected that you will be participating as New or Returning Club Member, continue to Youth and Cloverbud Member Enrollment.</li> <li>If you are participating as an Adult Volunteer, continue to the Adult Volunteer Enrollment instructions.</li> </ul>	Add Member Profile About You Select Participation How would you like to participate? Lam applying to be a New or Club Member I will be participating but not as a Club Member Back Finab



Note - If you have selected that you will be participating, but not as a Club Member or Volunteer, your record is complete. You may register for events that are available to participants. Please see the Event Registration instructions.

If you would like to enroll as a Club Member or Volunteer at any time, click "Enroll Now" from the Member List and continue to Youth and Cloverbud Member Enrollment or Adult Volunteer Enrollment.

Member Search  Member  Menny Clover Jun 13, 2007  View Texas 4-H Youth & Development Enroll Now		4301 W WILLIAM CANNON DR STE B150 AUSTIN, TX 78749-1487 888-999-3344 Anderson County	# 180	Add Member
Member     Programs       Henry Clover Jun 13, 2007     View       Texas 4-H Youth & Development Enroll Now	Member Search			
Henry Clover View Texas 4-H Youth & Development Jun 13, 2007 Enroll Now	Member		Programs	
	Henry Clover Jun 13, 2007	View	Texas 4-H Youth & Development Enroll Now	

#### Youth and Cloverbud Member Enrollment

Enrollment

0

2

If you are returning to 4-H, your member record will be listed on the family Member List. Click "Enroll Now" under the Program in which you would like to enroll.

If you are a new member and your name is not yet listed, click "Add Member" and follow the steps for <u>"Adding a New</u> Member to the Family," then continue Steps below.

> Select Next.

Aiden Clover Sep 14, 2006 Henry Clover Jun 13, 2007 Joey Clover Sep 12, 2009

the member's Grade and click	

Select to Confirm that you would like to enroll as a Club Member.

School Grade		
What school	grade is this member in?	
Grade		
4		
	Back	Ne
Confirm Enrollment		

•

Enrollment	×
School Grade	
Confirm Enroliment	
I'm confirming I want to enroll in 4-H as a ClubMember	



Click the Select Clubs button.	Joey Clover 2019-2020 E / voliment
	O     O     O     O     O     O     O     O     O     O     O     O     O     O     O     O
	Clubs Fees
	Total: \$0.00 Pease select your Clube: You may enroll in as many Clubs as you would like. Have fire!
	Select Clubs
	Next
Select the County in which your Club is	
located.	Add Clubs ×
Click Add next to the Club you would	Bowie
like to join.	4-H Livestock Booster Club Add
	Add
If joining more than Club click the	4-H Shooting Sports Project - Pistol Add
Select Units button to go back to the	
list.	
Repeat steps to add all of the Clubs in	
which you would like to participate.	
If you have enrolled in more than one	low Clause
club, be sure the Primary club is marked	2019-2020 Envolment
Drimany button to mark a different Club as	Clubes Projects Questions Health Form Consents Payment Confirm
vour Primary Club	Primary Club Type County Fees
your Frinary Club.	Change to Primary Bowle County 4-m Could Bowle To Totas AMA Anglice \$1.00 Change to Primary Bowle County Horse Club Club Bowle County Horse Club Club Bowle Encolment Fee
Click the trash can icon to remove a Club	Select Clubs Total: \$1.00
from the list.	Not
Once all of your Clubs are added, click	
Next at the bottom of the screen.	







<ul> <li>Click "Show Questions"</li> <li>Complete the enrollment questions. Some of the questions will be completed for you based on what you entered when you created your record.</li> <li>Under School you must click on the button next to "Please select your school from the list below" or the button next to "If you are unable to locate your school" in order to complete this section.</li> </ul>	Jeeg Cleeg         De le
<ul> <li>The Years in 4-H question is a required question. If you don't know it enter a best guess. The county 4-H office will review and update if needed.</li> <li>Click the Next button at the bottom of the screen when you are finished.</li> </ul>	
<ul> <li>Click "Health"</li> <li>Complete the Health form fields then click the Next button at the bottom of the screen when you are done.</li> <li>If you do NOT want to enter health information click on No under each category.</li> <li>The list of Conditions are not required answers so you can skip to the next Required</li> </ul>	Joey Clover         Bit Sold content         Order       Pracets         Pracets       Order         Order       Pracets         Pracets       Prac
Click <b>"Show Consents"</b> Complete any <b>Consents</b> required. Click the <b>Next</b> button at the bottom of the page when you are finished.	Joey Clover         219 S000 fortitient         Data       Pageta       Install Fatter       Data       Pageta       Data         Data       Pageta       Data       Install Fatter       Pageta       Data         Code of Conduct       Install Fatter       Data       Pageta       Data         Inst fatter       Install Fatter       Data       1000         Monton Name*       Install Fatter       Based Add Stall Fatter       Based Add Stall Fatter         Pageta ( Gradien Name*       Install Fatter       Based Add Stall Fatter       Based Add Stall Fatter         Over Install       Install Fatter       Based Add Stall Fatter       Based Add Stall Fatter       Based Add Stall Fatter



Review the enrollment information. Once you have verified that the clubs and projects are listed correctly, click	Selected Chalos Farmers Fortune, Charles - Primary Selected Projects	University of Maryland - Youth Envolument Fee Total: \$10.00 Selected Payments: VIEA-4500-5000-5000 (Proding)
the Submit button. Congratulations, your enrollment is complete!	Back Submit	

You will receive an email to let you know your enrollment has been submitted. You will receive another email when your County Extension office has approved your enrollment. You may view the enrollment status on the Member List.





Families Registering for Events		
Before	You Start	
Review any registration information provided by you the event for which you intend to register.	r County Extension Office or the State 4-H Office about	
Steps	Screenshots	
1. Log in to your family's 4-H Online account.	(Screen appearance may vary per state)	
<ol> <li>Click the Register button below the event name on the Member List page OR Click on Events in the navigation pane, and then click Register for the event.</li> </ol>		
<ol> <li>Click the Member's name that you would like to register for the event.</li> <li>Click the Select button</li> </ol>	Select Family Member × Family Member 2 Session/Type	
4. Click the Sciect Button.	Jeremiah Coffee Adurt	
	Kara Coffee Youth	
	Kristin Coffee Adult	
	Solect Cancel	
<ol> <li>Click on the Session/Type name for which they are registering. In some events, the member may qualify for more than one Session/Type.</li> </ol>	Select Family Member × Session/Type	
6. Click the Start Registration button.	Name Role Start Date End Date	
	Youth Member ClubMember Jan 30, 2020 Feb 7, 2020 Back Slatt Registration	





7. Complete each question.			
8 If a file unload is needed click the unload	Kara Coffee +Hilecome Partyl		
button Noviesto year device and select	Ouestons     Of Consents     Of Consents     Of Consents		
button. Navigate your device and select	What is the most interesting place you have visited? Fees		
the file to upload.	National Zoo in Washington DC Total: \$0.00		
9. Click the Next button once the questions			
and file unlead (if annliashie) are	O Mozzarella Sticks		
and file upload (if applicable) are	C Chips & Queso Articholes Dip		
complete.	Minii Iacos     Pizza Bites		
	Files		
	Your Picture		
	Image: Control of Contro of Control of Control of Control of Control of Control of		
10 If applicable, review the Uselth Form			
10. If applicable, review the Health Form			
information and make changes if needed.	Kara Coffee		
11. Complete the Medical Release.	Consents Consents Consents		
12 Click the Next Button	Exposure Fees		
12. Chek the Next Button.	Evenourie Moscane Total: \$0,00		
	Chideen Pox		
	<ul> <li>● Yes</li> <li>○ No</li> </ul>		
	Measles		
	() No		
	Tuberculosis O Yes		
	No     Whooping Cough		
	○ Yes		
	List Any Other Infectious Exposure		
	i.		
	Medical Release		
	I agree to the release of my medical information! Doctors can treat me if I need medical attention.		
	Member Name meuhod		
	Kara Coffee		
	Parent / Guardian Name required		
	Jeremiah Coffee		
	I Agreel		
	O I do not agree.		
	Back Next		





<ol> <li>If applicable, complete the required consents.</li> </ol>	Kara Coffee 4-H Welcome Partyl Conserts O Institut Form
14. Click the Next button.	Follow the Rules Consent     Fees       Will you follow the rules?     Total: \$9.09       Member Name reserved     Rara Coffee       Parent (Duarding Name Reserved)     Parent (Duarding Name Reserved)
	a Vies  No Back Nod
<ul> <li>15. If applicable, select the payment method to pay any fees that are associated with the registration.</li> <li>16. Click the Finish button</li> </ul>	4-H Welcome Partyl C Duestores C Duestores C Confirm Strummary
<ul> <li>16. Click the Finish button.</li> <li>17. Your event registration has been submitted. You should receive an email indicating that the registration has been submitted. You will receive an additional email when it has been reviewed and approved and when the payment, if any, has been processed.</li> </ul>	Fees Total: \$0.00 Back Freeh











5. Click the Start Registration button.				
C .	Select Family Membe	er.		×
	Family Member			2 Session/Type
	Name	Role	Start Date	End Date
	Youth Member	ClubMember	Jan 30, 2020	Feb 7, 2020
			Back	Start Registration
6. Complete each question.			- C-#	
<ol> <li>If a file upload is needed, click the upload button. Navigate your device and select</li> </ol>	Questions     What is the most interesting place you     Matchined Zee in Matchineter D*	Kell 4-H W Beath Form seve visited?	elcome Partyl Conserts Fee	Contren
the file to upload.	National 200 in Wasnington UC		то :	tal: \$0.00
8. Click the Next button once the questions	What is your favorite appetizer?			
and file upload (if applicable) are	Chips & Queso Artichoke Dip			
complete.	Mmi lacos     Pizza Bites			
	Files			
		Your Picture		
	B. 00	Your Picture	Next	
0. If any lies bla you is with a black the form	B .00	Vour Picture	Not	
<ol> <li>If applicable, review the Health Form information and make changes if needed</li> </ol>		Your Picture	Not	
<ol> <li>If applicable, review the Health Form information and make changes if needed.</li> <li>Click the Next Button</li> </ol>		Vour Picture	Nut ra Coffee Retorne Funyi	
<ol> <li>If applicable, review the Health Form information and make changes if needed.</li> <li>Click the Next Button.</li> </ol>		Your Picture	Not ra Coffee Wetcome Pary:	Costra es
<ol> <li>If applicable, review the Health Form information and make changes if needed.</li> <li>Click the Next Button.</li> </ol>	© Custors Exposure Exposure	Your Picture	Not Reconcered Reconcered Concered For For Concered For For For For For For For For	Contra Contra Si
<ol> <li>If applicable, review the Health Form information and make changes if needed.</li> <li>Click the Next Button.</li> </ol>	© Constrons Exposure Exposure Citodean Pox	Vour Picture	Not ra Coffee Recome Funyi	05 5642: 50.00
<ol> <li>If applicable, review the Health Form information and make changes if needed.</li> <li>Click the Next Button.</li> </ol>	© Constants Exposure Chicken Pox © Yes Do S	Your Picture	Ta Coffee Returne Paryd © Contents	Costen es vai: 50.00
<ol> <li>If applicable, review the Health Form information and make changes if needed.</li> <li>Click the Next Button.</li> </ol>	© Custors Exposure Exposure Chicken Pox © Yes On Medites Medites © Yes	Vour Picture	Not ra Coffee Retorne Pary1 Contents Figure 1	Costes Costes Voli: 10.00
<ol> <li>If applicable, review the Health Form information and make changes if needed.</li> <li>Click the Next Button.</li> </ol>	© Construis Exposure Message Calcilian Fox © Yes © Yes © Yes © No Tutkernolos © Yes	Vour Picture	Ta Coffee Recone Fany:	os Stat: 50.09
<ul> <li>9. If applicable, review the Health Form information and make changes if needed.</li> <li>10. Click the Next Button.</li> </ul>	© Constants Exposure Chickson Pox © Yes © No No Matasian © Yes © No No Matasian © Yes © No No No No No No No No No No	Your Picture	Ta Coffee Returne Pary!	Control Contro
<ol> <li>If applicable, review the Health Form information and make changes if needed.</li> <li>Click the Next Button.</li> </ol>	© Duestons Exposure Exposure Chekton Pox © Yes © Yes © No Maasies © Yes © No Tuberculons © Yes © So Mutacions © Yes © So	Vour Picture	Not Ta Coffee Reticante Party Consents	Coster B Val: 50.00
<ol> <li>If applicable, review the Health Form information and make changes if needed.</li> <li>Click the Next Button.</li> </ol>	© Constrom Exposure Center Exposure Center Exposure Center Por No No No No No No No No No No	Vour Picture	Ta Coffee Recome Funyi	General Control Seat: \$0.00





<ol> <li>If applicable, complete the required consents such as medical release, media permission, etc.</li> <li>Click the Next button.</li> </ol>	Kara Coffee         +1 Welcome Partyl         I watth Form         Conserts         Follow the Rules Consert         Will you follow the nules?         Member Name Neared         Jeremit / Guardian Name Present         Jeremit / Colfee         I Yes         No         Back       toxt		
<ul> <li>13. Payment method select the payment method (hover mouse over choice and click) or Add new CC to pay any fees that are associated with the registration.</li> <li>14. If applicable enter Coupon code and Apply</li> <li>15. Click the <i>Agree</i> button under Terms of Payment</li> <li>16. Click Next</li> </ul>	Cuestons     Payment Method     Test Family     VisA     4xxx xxxx xxxx3800     10/2022     Change Payment Method      Pay Fail Amount of \$2.00     Pay Deposit Amount of \$1.00      Pay Fail Amount of \$2.00     Pay Deposit Amount of \$1.00      Back     Mod		
<ul> <li>17. Click the Finish button.</li> <li>18. Your event registration has been submitted. You should receive an email indicating that the registration has been submitted. You will receive an additional email when it has been reviewed and approved and when the payment, if any, has been processed.</li> </ul>	4.H Welcome Partyl Countering Summary Fees Total: 50.00 Back Treath		
Events with Deposit and Payments for Total Amount Due			

In some cases, an event may allow families to pay a deposit with the original submission of an event registration. The remaining balance of the event registration may be paid with one or more additional payments.





Credit Ca	rd Payments
If paying the deposit by Credit Card, the screen will list the total amount due, as well as pending payment for the deposit amount.	Chernex Coffee         2x Tor         Contrast       Pracet         Contrast       Contrast         Selected Phymetrik Method       Contrast         Visit       Contrast       Contrast         Pay Fail       Pracet Method       Selected Size 2010         Pay Fail       Project Method       Selected Size 2010         Pay Fail       Project Method       Select Method         Pay Fail       Project Method       Select Method         Pay Fail       Project Method       Select Method       Select Method         Pay Fail       Project Method       Select Method       Select Method         Pay Fail       Project Method       Select Method       Select Method         Pay Fail       Project Method       Size 500       Select Method       Size 500         Select Method       Size 500       Select Method       Size 500       Select Method       Size 500         Select Method       Size 500       Select Method       Size 500       Select Method       Size 500         Select Method       Size 500       Select Method       Size 500       Select Method       Size 500         Select Method       Size 500       Select Method       Size 500       Select Method
After submitting the registration, the family will see the event registration is Pending Approval. The credit card will not be charged for the deposit until the registration is approved at all required levels. The family will receive an email notifying them of a successful payment and will list any balance due.	Image:
<ul> <li>The family may make additional payments towards the total registration amount.</li> <li>1. Login to your family's account.</li> <li>2. Click view next to the member's name for which you want to make another payment towards their registration fee.</li> <li>3. Click on the Event title in the member's list of events they have registered. It should indication Additional Payment Required.</li> </ul>	Additional Prymert Required
<ol> <li>Scroll to the bottom of the registration. Additional payment options are available.</li> </ol>	





<ul> <li>Pay With Credit Card (Pay remaining balance)</li> <li>Make a Partial Payment (Pay partial payment with a credit card)</li> </ul>	Pay With Credit Card     Waters & Partial Propriet       Invoice - Payable     Invoice - Payable       Registration Fee     5300.00       Select the 220 inclutions you will tour     525.00
<ol> <li>5. When making a partial payment, select the card you want to use.</li> <li>6. Enter the Payment Amount to be charged.</li> <li>7. Respond to any Terms of Payment and click Pay.</li> </ol>	Edit Member × Vita Assessmense 2000 Outry Willy Visa Assessmense 2000 Outry Willy Assessmense 2000 Outry Willy As
The payment will attempt to process the transaction immediately. The family can refresh the screen and will see the new balance due and the successful payments at the bottom of the screen. The family may repeat this process until the full payment amount has been paid.	Pay bith Credit Carel         Pay bit Credit         Pay bit Credit         Pay           Invoice - Payable

