

# TOWN OF ALLENSTOWN



## 2023 TOWN AND SCHOOL ANNUAL REPORTS

ALLENSTOWN  
NEW HAMPSHIRE  
MERRIMACK, SS.



**Annual Reports**

To include the Reports of the Treasurer, Trustees, Officers and Boards  
and Committees of the Town of Allenstown, New Hampshire for the  
fiscal year ending:

December 31, 2023

**Cover Photo:**

***Hillsbrook Village @ Allenstown and 25 Canal Residential Lofts***

*Hillsbrook Village @ Allenstown is one of our newest facilities. It is an EverBrook Senior Living Community that offers 118 units, varying from studio type apartments to Two-bedroom apartments. It includes independent, assisted and memory care living. Hillbrook Village offers many amenities which include an on-site movie theater, salon, chapel, fitness center as well as dining rooms and even a pub. The facility also has activity spaces for art, music, health, social, and education.*

*25 Canal Residential Lofts is also a new facility to the town that runs along the Suncook River. 25 Canal is a pet-friendly apartment community that offers modern mill-style apartments as well as townhouse style units. The facility includes bright over-sized windows as well as exposed brick and beams. Some of the many amenities included is a rooftop deck, fitness center, theatre room, community room and even an indoor putting green.*

*A special thank you to everyone who has participated in the growth of our community!*

# 2023 Town Report

## Marc Boisvert Dedication

*This Town Report is dedicated to the great Marc Boisvert!*



Marc has always portrayed a professional demeanor during his 35-year employment for the Allentown Highway Department. Not only does Marc have deep love and dedication to the town, but as a foreman, he had much compassion for his fellow employees. He was always willing to enlighten those around him. With deep regret, we wish you the best during your retirement, and we hope that you get to enjoy more time at the beach. Thank you for all your years of service.





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# ◆◆◆TOWN OFFICERS◆◆◆

## BOARD OF SELECTMEN

Scott McDonald	River Road	485-4276	term expires 2026
Sandra McKenney	Main Street	485-7187	term expires 2024
Maureen Higham	Elm Street	485-4276	term expires 2025
Jim Rodger	Main Street	485-4276	term expires 2025
Keith Klawes	Kenwood Drive	485-4276	term expires 2024

## TOWN ADMINISTRATOR

Derik Goodine – [dgoodine@allentownnh.gov](mailto:dgoodine@allentownnh.gov)  
[www.allentownnh.gov](http://www.allentownnh.gov)

Administrative Asst./Welfare Admin.	Veronica Anayaa	<a href="mailto:vanaya@allentownnh.gov">vanaya@allentownnh.gov</a>
Assessor	Avitar Consulting	<a href="mailto:evan@avitarassociates.com">evan@avitarassociates.com</a>
Building Inspector	Brian Arsenault	<a href="mailto:barsenault@allentownnh.gov">barsenault@allentownnh.gov</a>
Finance Director	Sherry Miller	<a href="mailto:financedir@allentownnh.gov">financedir@allentownnh.gov</a>
Fire Chief	Eric Lambert	<a href="mailto:elambert@allentownnh.gov">elambert@allentownnh.gov</a>
Emergency Management Director	Ron Eisenhart	<a href="mailto:reisenhart@allentownnh.gov">reisenhart@allentownnh.gov</a>
Health Officer / Deputy EMD	Ron Eisenhart	<a href="mailto:reisenhart@allentownnh.gov">reisenhart@allentownnh.gov</a>
Deputy Health Officer	Denise Deblois	
Librarian	Betsi Randlett	<a href="mailto:allentownlib@comcast.net">allentownlib@comcast.net</a>
Moderator	Judy Silva	<a href="mailto:jsilva@allentownnh.gov">jsilva@allentownnh.gov</a>
Police Chief	Mike Stark	<a href="mailto:mstark@allentownnh.gov">mstark@allentownnh.gov</a>
Road Agent	Chad Pelissier	<a href="mailto:cpelissier@allentownnh.gov">cpelissier@allentownnh.gov</a>
Tax Collector/Town Clerk (resigned)	Kathleen Pelissier	<a href="mailto:kpelissier@allentownnh.gov">kpelissier@allentownnh.gov</a>
Deputy Tax Collector/Town Clerk (resigned)	Sarah Randlett	<a href="mailto:srandlett@allentownnh.gov">srandlett@allentownnh.gov</a>
Assistant Tax Collector/Town Clerk (resigned)	Judy Silva	<a href="mailto:jsilva@allentownnh.gov">jsilva@allentownnh.gov</a>
Treasurer	Carol Andersen	<a href="mailto:candersen@allentownnh.gov">candersen@allentownnh.gov</a>

## SEWER COMMISSIONERS

Alan Turcotte – term expires 2026  
 Dave Bouffard – term expires 2025  
 James Rodger – term expires 2024

## LIBRARY TRUSTEES

Jeffrey Venegas – term expires 2024  
 Amanda Siebel – term expires 2025  
 Kathleen Pelissier – term expires 2023

## SUPERVISORS OF THE CHECKLIST

Louise Letendre – term expires 2028  
 Evelyn Bouffard – term expires 2024  
 Linda Lee – term expires 2026 (resigned)

## TRUSTEE OF TRUST FUNDS CEMETARY TRUSTEES

Ron Aldinolfo – term expires 2026  
 Cheryl McDonald – term expires 2025  
 Richard Caruso – term expires 2024



## 2021 BOARD and COMMITTEE MEMBERS

### PLANNING BOARD

Michael O’Meara, Chair - *Term Expires 2025*  
Chad Pelissier, Vice Chair - *Term Expires 2025*  
Diane Adinolfo - *Term Expires 2024*  
Mike Frascinella - *Term Expires 2026*  
Michael Juranty – *Term Expires 2025*  
Sandy McKenney - *Select Board Ex Officio*

### ZONING BOARD OF ADJUSTMENT

Steven LaPorte - *Term Expires 2024*  
Matthew Pitaro - *Term Expires 2026*  
George Lemaire - *Term Expires 2024*  
Diane Adinolfo - *Term Expires 2026*  
Keith Klawes - *Term Expires 2025*

### ECONOMIC DEVELOPMENT COMMITTEE MEMBERS

Michael Frascinella - *Term Expires 2024*  
Lisa Lemaire - *Term Expires 2025*  
Nancy Beaulieu - *Term Expires 2025*  
Ron Adinolfo - *Term Expires 2024*  
Richard Caruso - *Alt. Term Expires 2025*  
Chad Pelissier – *Alt. Term Expires 2025*  
Scott McDonald – *Alt. Select Board Ex Officio*

### OLD ALLENSTOWN MEETING HOUSE

James Garvin – *Term Expires 2026*  
Armand Verville - *Term Expires 2026*  
Roland Martel - *Term Expires 2025*  
Claudette Verville - *Term Expires 2025*  
Maureen Higham - *Select Board Ex Officio*

### ELECTED BUDGET COMMITTEE MEMBERS

Keith Klawes - *Select Board Ex Officio*  
April Campbell - *School Board Representative*

#### Term Expiration 2024

Melaine Boisvert  
John Childs  
Joel Goulet  
Tim Silvernale  
Sandra Lambert

#### Term Expiration 2025

Carol Angowski  
Michael Juranty  
Jeffrey Venegas

#### Term Expiration 2026

Diane Adinolfo  
Debra Carney  
Cheryl McDonald





## **VOLUNTEER TO SERVE ON A TOWN OF ALLENSTOWN BOARD OR COMMITTEE**

*The governance of a community affects all of us – from the rules and regulations to the taxes we pay. Cooperation between local government and the public requires volunteers from all ages and backgrounds. Please consider attending a meeting to watch, listen, and learn. And then join up!*

Allenstown volunteer boards and committees include:

**Planning Board, Zoning Board,  
Welfare Fair Hearings Board,  
Economic Development Committee, Parks and Recreation Committee,  
Tri-Town EMS Board of Directors,  
Old Allenstown Meeting House Committee,  
Conservation Commission,  
Old Home Day Committee**

### **Why Volunteer?**

*Giving back to your community is valuable for both yourself and your town. You will meet new and interesting people who can give you a new perspective and insights. Volunteering may even provide you with new skills (teamwork and leadership). Ultimately, you will learn the nuts and bolts of how our town works and how everyone can make a difference in continuing to make it a great place to live.*

### **TRI-TOWN EMS BOARD OF DIRECTORS**

**Members: 7**

**Alternates: 0**

**Meetings: 1 time per month - day time**

**Appointment Term: 1 year**

This board serves as the governing body of the Allenstown and Pembroke shared emergency ambulance service. The Board recommends a budget for the service to each town. They meet on the second Wednesday of each month at 3:30pm.



## PARKS AND RECREATION COMMITTEE

**Members: 3**  
**Alternates: 1**  
**Meetings: 1 time per month - evenings**  
**Appointment Term: 3 years**

The Parks and Recreation Committee serves to enforce the rules pertaining to the parks of Allenstown. They grant use agreements and enforce charges that apply to the use of Allenstown's parks. They also organize the Night of Holiday Lights each December as well as other recreational activities, such as summer concerts, and activities for children.

## WELFARE FAIR HEARINGS BOARD

**Members: 3**  
**Alternates: 1**  
**Meetings: As required - evenings**  
**Appointment Term: 3 years**

The function of the Welfare Fair Hearings board is to provide a fair hearing to an applicant wishing to appeal the application decision made by the Welfare Director. They meet only as requested by a welfare applicant.

## PEMBROKE & ALLENSTOWN OLD HOME DAY COMMITTEE

**Members: 25+**  
**Meetings: As required**  
**Appointment Term: 1 year**

Organizes Pembroke and Allenstown Old Home Day yearly parade and celebrations in their entirety. Old Home Day is traditionally celebrated on the last Saturday in August each year. Always looking for more helping hands!



## PLANNING BOARD

**Members: 5**  
**Alternates: 2**  
**Meetings: 2 times per month - evenings**  
**Appointment Term: 3 years**

The Planning Board has a variety of functions and duties. These include developing and updating the town's master plan, as well as working on a town capital improvements program, adopting subdivision, site plan review, and earth excavation regulations, and proposing zoning amendments. They meet on the first and third Wednesday night of each month at 6:30pm to review applications and hold work sessions.

## ZONING BOARD OF ADJUSTMENT

**Members: 5**  
**Alternates: 2**  
**Meetings: 3-4 times per year - evenings**  
**Appointment Term: 3 years**

The role of the ZBA is to consider appeals concerning the applicability of the zoning ordinance to particular parcels of land. They act as a quasi-judicial board and hear appeals for variances, make administrative decisions, approve special exceptions and equitable waivers of dimensional requirements. They meet as required and requested by the public.

## CONSERVATION COMMISSION

**Members: 3**  
**Alternates: 1**  
**Meetings: 6 times per year - days & eves**  
**Appointment Term: 3 years**

The Conservation Commission oversees the proper utilization and protection of the natural resources and protection of watershed resources in our town. They monitor the conservation easements held by the Town, inspect and provide comments on wetlands applications to the State, and potentially oversee local trail systems. They meet on average every other month as needed at fluctuating times and dates.



## ECONOMIC DEVELOPMENT COMMITTEE

**Members: 5**

**Alternates: 1**

**Meetings: To be decided**

**Appointment Term: 3 years**

The EDC fulfills the role of creating and sustaining economic development efforts by the Town. They are responsible for promoting economic prosperity in the town, attracting new businesses that increase the tax base. They encourage existing businesses to renovate or expand and increase the tax base through projects, programs, and activities. They also seek the support of other town departments and state agencies for specific projects, and encourage businesses to create jobs.

## OLD ALLENSTOWN MEETING HOUSE COMMITTEE

**Members: 5**

**Alternates: 1**

**Meetings: 2 to 3 times per year- evenings**

**Appointment Term: 3 years**

The OAMH committee serves to preserve and protect the historical integrity of the Old Allenstown Meeting House located on Deerfield Rd. They work to secure grants and raise money to go towards the maintenance of the property and structures. They create the operating budget proposal for the house as well as organize all of the events hosted by the property. This committee meets as needed.



Town Deliberative Session Minutes

Armand R Dupont School, 2/4/23

*The Town and School Moderator, Judy Silva, called the meeting to order at 9:06 am. Judy led the attendees in the Pledge of Allegiance. She then asked for a moment of silence for those serving in the military. Judy then called the school portion of the Deliberative to recess until after the Town portion was done or 9:45 am at the earliest or when the Town was finished. There were 25 registered voters in attendance, including all participating board and committee members. Judy had the Budget Committee Members, School Board members, BOS, and various public officials present introduce themselves. Judy then went over the rules and procedures for the Deliberative Session. Although the public could watch the meeting via zoom, they would not be able to speak. Judy said this was a meeting for Allenstown voters and only those voters present in person would be able to speak. Judy stressed that all participants would show civility at all times. Judy stated that all motions would be made in the positive with a yes passing the motion and a no defeating it. Judy said if any amendments were proposed, we would discuss one amendment at a time. Judy then read the list of positions that would be elected at the March election and the candidates that were running.*

*Judy then read warrant article 2:*

**Article 02            Town Operating Budget**

**Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,718,670. Should this article be defeated, the default budget shall be \$4,566,810 which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)**

**TAX IMPACT OF PROPOSED BUDGET = \$6.19**

**TAX IMPACT OF DEFAULT BUDGET = \$5.90**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Scott McDonald, Selectman, motioned to open the article for discussion. Melaine Boisvert, Budget Committee Chair, seconded. Scott explained that this article consists of the money that the Town needs to run. Derik Goodine, Town Administrator, explained that spending was up about 4%. Derik said that there could be additional funds given to the Town by the state,*

A TRUE COPY. ATTEST,

*Kathleen Pelissier*



similar to last year and that if this happens again in 2023, our budget should be about flat, with a municipal tax rate coming in at \$6.20 for the town again this year. Hearing no questions, Judy moved article 2 to the ballot as written.

Judy then read article 3:

**Article 03 Sewer Operating Budget**

Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,675,340. Should this article be defeated, the default budget shall be \$2,441,685, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 03 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Melaine motioned to discuss and Keith Klawes, Selectman, seconded. Sandy McKenney questioned the Sewer Superintendent, Jeff Backman, who was present via zoom, what the future projects were for the Sewer Department. Jeff answered that they were expecting to replace clarifiers. They were anticipating a grant that might cover a third of the costs but did not anticipate a future increase in the rates. Sandy asked how much that would be. Jeff said that he did not know but he anticipated that any and all future increases would be slow and modest. Sandy asked if the increased costs would be due to the clarifiers solely. Jeff said they would be one contributing factor. No further discussion. Judy moved article 3 to the ballot as written.*

Judy then read warrant article 4:

**Article 04 Library Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$3,000 to be added to the Library Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority Vote Required)

**TAX IMPACT OF WARRANT ARTICLE 04 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

A TRUE COPY. ATTEST,

*Hathleen Pelissier*



*Sandy motioned to discuss. Keith seconded. Jeff Venegas, Budget Committee Member and Library Trustee, said that the Library really appreciates the Town's support. He stated that the Library is operating at close to pre Covid numbers as far as patronage and that the Librarian, Betsi Randlett, has done an excellent job of securing grants. Judy then moved article 4 to the ballot as written.*

*Judy then read warrant article 5:*

**Article 05 Public Safety Facilities Capital Reserve Fund**

**To see if the Town of Allenstown will vote to raise and appropriate the sum of \$45,000 to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)**

**TAX IMPACT OF WARRANT ARTICLE 05 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Scott motioned to open for discussion. Sandy seconded. Keith explained that this money would be used to finish the second floor of the Fire Department which has stood vacant and only partly finished for years in addition to other PD and FD projects. Using unassigned fund balance will help the taxes to stay low. Judy moved article 5 to the ballot as written.*

*Judy then read warrant article 6:*

**Article 06 Highway Equipment Capital Reserve Fund**

**To see if the Town of Allenstown will vote to raise and appropriate the sum of \$15,000 to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)**

**TAX IMPACT OF WARRANT ARTICLE 06 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Sandy motioned to open for discussion. Keith seconded. Sandy said that she had spoken with the Road Agent, Chad Pelissier about what this money might be used towards. Chad said that the 2001 Dump truck that the Highway Dept currently uses is in bad condition. He also said that the Department could use a new asphalt machine. Chad stated that the town spends a lot of money on asphalt and curb. He said that we could save a lot of money if these projects were able to be done "in-house". Derik Goodine announced the arrival of Selectperson Higham to the*

A TRUE COPY. ATTEST,

*Chad Pelissier*



meeting. There were no further questions or comments. Judy moved article 6 to the ballot as written.

Judy then read article 7:

**Article 07 Economic Development Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$10,000 to be added to the Economic Development Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 07 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Scott motioned to discuss. Melaine seconded. Scott explained all of the fun community building activities that the EDC helped to come to fruition throughout the year. He said that the EDC sponsors concerts, car shows, decorating contests, movies, etc. Scott said these events and activities are important to build a sense of community in the town. Judy moved article 7 to the ballot as written.*

**Article 08 Assessing Valuation Update Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$16,000 to be added to the Assessing Valuation Update Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 08 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Sandy motioned to discuss. Scott seconded. Keith explained that a town wide property reassessment of property values must be done every 5 years. This capitol reserve fund helps the Town to save money for that recurring expense. Melaine asked if all the properties in town were reassessed, both residential and commercial. Keith said that they all are. Scott said that the revaluation is mandated by the NH Department of Revenue Administration and the BOS have no choice in the matter. Judy moved article 8 to the ballot as written.*

A TRUE COPY. ATTEST,

*Heather Pelissier*





*Judy then read article 9:*

**Article 09 Parks & Recreation Projects Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$45,000 to be added to the Parks and Recreation Projects Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required.)

**TAX IMPACT OF WARRANT ARTICLE 09 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Melaine motioned to discuss. Jeff seconded. Scott explained that the Parks and Recs committee is currently vacant and the EDC has been filling this void. Ron Adinolfo of the EDC said that the EDC has been busy with the operation of the Ice rink with a goal of bringing it back to life like it was years ago. He said they have received lots of donations and are looking forward to better weather conditions for skating. He thanked all of the volunteers that have been assisting. Derik said these funds were also used to install hand dryers at the Boys and Girls Club to save money on paper towels. Derik said a possible shelter for the ice rink could be provided and that the Highway Department has made great headway on the rail trail. Chad said that if the water crossings could be addressed than the trail may be open by mid-summer.*

*Judy motioned for article 9 to be moved as written. She then read article 10:*

**Article 10 Road Repair & Paving Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$91,000 to be added to the Road Repair & Paving Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 10 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Sandy motioned to discuss. Keith seconded. Melaine asked which roads would be paved. Chad stated that Letendre, Valley, Willow, Clearview, a big hill on Deerfield and possibly Ridge Rd. Chad said the Highway Department expects to do more work to River Rd but not until after the school goes in. Derik said that the Town expects to get grants to assist with the cost of that road work. Kris Bellerose, School Board Member, asked if it was too late for the Town to apply for those grants. Derik said that it was not. He said that the money probably would not be awarded until a few years after the school was in operation but definitely not before.*

A TRUE COPY. ATTEST,  
*Kathleen Pelissier*



No further discussion was had. Judy moved article 10 as written.

Judy then read warrant article 11:

**Article 11 Highway Garage Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$25,000 to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 11 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Sandy motioned to discuss and Jeff seconded. Jeff said that a new Highway garage is needed badly. Chad explained that he had been holding off on moving forward with the project in the hopes that supply costs and availability might improve. He now thinks things are not going to get much better and plans to start moving forward with the project. He hopes to break ground in the spring and that this will be a 2 year project. He does not think that we currently have enough money to fund the project in its entirety but that loan programs are available if needed. Jeff asked if important Town machinery will be able to be enclosed once this is done. Chad said that is indeed the goal. Chad stated that about \$600,000 of equipment should be stored inside to extend the life of the assets for the tax payers. Sandy asked if the Space Needs committee has been meeting to work on this. Chad said that they have. There was no further discussion. The article was moved to the ballot as written.*

Judy then read article 12:

**Article 12 Fire Department Equipment Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$25,000 to be added to the Fire Department Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 12 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Sandy motioned to discuss. Scott seconded. Sandy stated that this is money put away for the Fire Department. They currently have \$14,000 in this fund right now and will have \$39,000 if this additional sum is approved. Eric Lambert, Fire Chief, said that this money will be used for*

A TRUE COPY. ATTEST.

*Kathleen Pelissier*



new air packs which must be replaced every 15 years. It will also be used to pay for FD education. There were no questions and article 12 was moved to the ballot as written.

Judy then read warrant article 13:

**Article 13                    Discontinue New Town Hall Renovation CRF**

**To see if the Town will vote to discontinue the New Town Hall Renovations Capital Reserve Fund created in 2022 for the purpose of renovating Allenstown Elementary School at 30 Main Street, Allenstown, New Hampshire. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)**

**TAX IMPACT OF WARRANT ARTICLE 13 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Melaine motioned to discuss. Keith seconded. Keith explained that this is money that was set aside for a study of AES to determine the cost and effectiveness of future use for the building by the town. He said that the cost of the study was \$12,000 and that the rest of the money should now be moved to a new fund in order to be used. Sandy said that she was concerned because these funds were approved by the voters to be used for a study that she feels has not been done thoroughly. She feels the study is incomplete. She does not think that the planned renovation plan is clear enough to truly know what the future costs might be. She stated that she was speaking as an individual about this and not representing the BOS, as she is in disagreement with the rest of the board about this issue. Derik said that all the budget numbers are known and presented in the study. Derik stressed that this warrant article returns the previously saved funds to the unassigned fund balance. He said that a future article will attempt to deposit the funds into a different account that can be used to actually accomplish the proposed renovations. He said it is easier to discontinue a fund and start a new one as trying to repurpose a fund requires a higher margin of voter approval. Cheryl McDonald, Trustee of Trust funds, asked how much money will be returned to the general fund. Derik stated that it was \$87,500. After no further discussion, Moderator Judy moved the article to the ballot as written.*

A TRUE COPY. ATTEST,

*Kathleen Pelissier*



**Article 14      New Municipal Building Capital Reserve Fund**

**To see if the town will vote to establish a New Municipal Building Capital Reserve Fund under the provisions of RSA 35:1 for renovation of Allenstown Elementary School at 30 Main Street and to raise and appropriate the sum of \$200,000 from Unassigned Fund Balance to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. No amount to be raised from taxation. (Majority Vote Required)**

**TAX IMPACT OF WARRANT ARTICLE 14 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Melaine moved to open for discussion. Keith seconded. Keith said the true number appropriated to this fund would be \$112,000 due to the \$87,500 that would come from the previous article (13) if passed. He said that we have outgrown our current Town Hall and that we are following the tradition of moving into old school buildings. He stated that the town will lose money if we do not buy ARD and AES from the school because any money that the school might make from the sale would have to go to the state. Jeff Venegas, Budget Committee Member, said that the Town keeping at least one of these buildings would be very beneficial to the community. We could use the gym for open gym for residents and emergency shelter if needed. He said that we should take advantage of this great opportunity now while we have it and save ourselves from any regrets in the future. Derik said that our Building Inspector, Brian Arsenault, has met with school engineers to discuss how to renovate the building. If it happens, it would not be until 2025. Derik said we have time to plan and to save money. Derik stated that it costs about \$30,000 a year to operate AES. He believes that is about the same as we are spending at our current Town Hall. Derik said the complete Harriman Report (the engineers who studied the possible conversion) is on the town website budget page. He said this is the same company that looked at renovations for the school if they had decided to go that route instead of building a new building. The report for the school said that it would have cost them \$27,000,000 to renovate. He said that the report done for the Town to renovate, for our purposes, would only cost about \$600,000. He said that we could possibly get grants for these costs as well. Brian Arsenault then spoke to the meeting via Zoom. He stated that the life safety compliance was assessed by Harriman to be carried out in stages. He said we would start with phase one and if money was left, move to phase 2, etc. He thinks all phases would take until 2026-2027 to complete. Brian said that over all, the building is good. Good roof, heat, etc. Melaine then questioned, when looking at the prospective costs submitted by Harriman's study, why was 30% added for administrative costs. Brian explained that Harriman required that due to potential cost changes that could arise in the time between when the study was completed and when the work was actually done.*

*Judy then redirected the conversation by reminding the meeting participants that this warrant article seeks to establish a new fund only, not to create a budget.*

A TRUE COPY, ATTEST,

*Kathleen Pelissier*



*Jody Moore, School Board Member, then asked if the issue of asbestos had been addressed. Brian said that it had been discussed. He stated that it would not be a problem until certain doors and floors may be replaced. He said that it could be left alone as long as it was not disturbed. Derik said that the Town renovations will not call for the same disturbances that the schools prospective renovations would have. Judy then moved article 14 to the ballot as written.*

*Judy then read article 15:*

**Article 15                    Master Plan Capital Reserve Fund**

**To see if the town will vote to raise and appropriate the sum of \$5,000 to be added to the Master Plan Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)**

**TAX IMPACT OF WARRANT ARTICLE 15 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Scott motioned to open for discussion. Keith seconded. Scott said that the state mandates that the Town have and maintain a Master Plan. Allentown must do this again in 2026. He said an explanation is presented in the 2023 voter's guide. Judy reminded participants of the meeting that the voter's guide could also be found online. Judy then moved article 15 to the ballot as written.*

*Judy read article 16:*

**Article 16                    Emergency Services Revolving Fund**

**To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of Emergency Services. All revenues received for Emergency Services from FEES, CHARGES, OR OTHER INCOME DERIVED FROM THE ACTIVITIES OR SERVICES SUPPORTED BY THE FUND will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund balance. And, further to raise and appropriate the sum of \$25,000 to be added to the Emergency Services revolving fund, this sum to come from taxation. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required)**

**TAX IMPACT OF WARRANT ARTICLE 16 = \$0.05**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

A TRUE COPY. ATTEST,

*Mathleen Pelissier*



Keith motioned to open for discussion. Sandy seconded. Sandy then proposed the following amendment to the warrant article:

To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of Emergency Services. All revenues received for Emergency Services from FEES, CHARGES, OR OTHER INCOME DERIVED FROM THE ACTIVITIES OR SERVICES SUPPORTED BY THE FUND will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund balance. And, further to raise and appropriate the sum of \$25,000 to be added to the Emergency Services revolving fund, this sum to come from **unassigned fund balance. No amount to be raised from taxation.** The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 16 = \$0.00**

Scott seconded the amendment. Melaine then asked if the original warrant article had been an accidental error or if there were recent changes to circumstances motivating the amendment. Derik stated that originally, when the article was drafted, the Town did not know what the unassigned fund balance would be at the end of the year and so they put in for some tax funding just to be safe. He said that they now know that the unassigned fund balance will be large enough to cover the costs of this warrant article. Judy asked who was in favor of the article. There were unanimous "ayes". The amendment was passed and the article was moved to the ballot as amended.

Judy then read article 17:

**Article 17                      Readopt provisions of RSA 72:28, II**

**Shall the town readopt the OPTIONAL VETERANS TAX CREDIT in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$500?**

**(Majority vote required)**

**Recommended by Board of Selectmen**

**Recommended by the Budget Committee**

Keith motioned to discuss and Scott seconded. Scott stated that the explanations of articles 17 and 18 that are presented in the voter's guide are excellent. He recapped saying that the eligibility of those who qualify for the optional veteran's tax credit was being expanded. As a result, the town must readopt the credit. We currently offer a \$500 credit and if we do not readopt, that credit will drop to \$50. There were no questions and article 17 was moved to the ballot as written.

A TRUE COPY. ATTEST,

*Kathleen Pelissier*



Judy read article 18:

**Article 18 To Readopt the All Veterans Credit**

Shall the town readopt the ALL VETERANS TAX CREDIT in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the optional veterans tax credit voted by the town under RSA 72:28? (Majority vote required)

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

*Keith motioned to discuss. Scott seconded. There were no questions and Judy moved article 18 to the ballot as written.*

Judy read article 19:

**Article 19 Purchase ARD Middle School**

To see if the Town will purchase the Armand R. Dupont Middle School at 10.5 School Street, Allenstown, New Hampshire and to raise and appropriate the sum of \$1.00 to come from Permit Revenue, and to authorize the Selectboard to sell the property after soliciting and exploring concepts for reuse of the property and upon such terms and conditions as the Selectboard deem to be in the best interest of the Town of Allenstown and provided such sale does not include the field which lies between the property and the adjacent Town Hall property. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 19 = \$0.00**

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

*Jeff motioned to discuss. Debra Carney, Budget Committee Member, seconded. Keith said this warrant articles represents money that the Town could make. The Town will lose money if the school sells the property to another buyer. The Town could keep or sell the building once they buy it. Derik said that the splash pad that the EDC was looking to build would go on this property. He stated that the splash pad would be purchased using arbor funds. He said that we received \$465,000 and still have about \$400,000 left to use. Jody Moore then said that she would like to offer up a "Kudos" to the EDC and Town. She said that this sounds like a great plan. Kris then asked if the plans for this were on the website. Derik replied that they are not yet, not until the Town approves the purchase of the property. Judy then moved the article to the ballot as written.*

Judy then read article 20:

A TRUE COPY. ATTEST,

*Mathew Pelissier*



**Article 20 To Modify Elderly Exemption**

Shall the town MODIFY the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Allenstown, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years, \$40,000; for a person 75 years of age up to 79 years, \$60,000; for a person 80 years of age or older \$80,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$40,000 or, if married, a combined net income of less than \$52,000; and own net assets not in excess of \$85,000 excluding the value of the person's residence. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 20 = \$0.00**

**Recommended by the Board of Selectmen**

**Recommended by the Budget Committee**

*Keith motioned to open for discussion. Deb seconded. Keith said that this increase in the elderly exemption amounts was due to the increase in property values that happened in the recent town wide revaluation. This increase was meant to help preserve the tax break that the elderly were receiving. Judy moved article 20 to the ballot as written.*

*Judy read article 21:*

**Article 21 Adopt Energy Plan**

To see if the Town will vote to adopt the Allenstown Community Power Electric Aggregation Plan, which authorizes the Selectboard to develop and implement Allenstown Community Power as described therein (pursuant to RSA 53-E:7). The program would provide a new default electric supply and new renewable energy supply options for customers in Allenstown. There is no cost to the Town Budget, and no obligation to participate. Customers can opt out at any time and return to utility default service. A copy of the Allenstown Community Power Electric Aggregation Plan will be available for review at the Town Clerk's office prior to the Election and a copy will be available at the deliberative session and at the election. (Majority vote required.)

**Recommended by the Board of Selectmen**

**Recommended by Board of Selectmen**

*Sandy motioned to discuss. Keith seconded. Derik deferred to Ron Adinolfo, the assistant chair of the newly formed energy study committee. Ron explained that there had been a .22 cent increase to the energy supply costs this past year. He said that some people had moved to a third party supplier to get cheaper rates. The committee was working with Standard Power so*

A TRUE COPY. ATTEST,  
*Kathleen Pelissier*





that they could provide the supply side of energy to Allenstown residents at a cheaper rate lowering their bill. Ron said that the distribution rate could not be changed but that the supply rate could be 30% cheaper, 4.5 cents less than Eversource. Ron explained that if you already negotiated a cheaper rate with a third party supplier, you would not have to participate in the Towns new negotiated rate. It would be up to the customer to opt out of the plan if they wanted to. He said that the opt-out option would be done by mail and that it was state law that it be handled that way. Deb Carney asked if Deerfield Rd would be included in the contract. Ron said that it would be available to all residents regardless of who their current power company is. Deb asked if this was going to be one of those cheap introductory rates that then get rocketed up as soon as you join. Ron said that this is not that. This is a multi-community co-op that is able to negotiate a cheaper supply rate because of the volume in customer base that they will create. Derik said this program gives back control to the local government for the supply rate. Judy then moved article 21 to the ballot as written.

Judy asked if there were any other additional questions or comments. Keith said that the Town has prepared for the future to keep taxes level. We are planning for the future. He hopes that people vote yes for the budget so that we can continue to move forward. Judy recessed the meeting at 10:52 am until the ballot election at 8 am on Tuesday 3/14/23 at St John's Parish. Judy let the participants know that they need to sign in with the Supervisors of the Checklist if they intend to stay for the School Deliberative that would be starting soon.

A True Copy, Attest,

*Kathleen Pelissier*  
Allenstown Town Clerk



## 2023 TOWN BALLOT RESULTS

TOTAL VOTES CAST 213

<p><b>TOWN TREASURER</b> One Year Term Vote for not more than one <b>Carol Anderson</b> <span style="float: right;">187</span></p> <p><b>SELECTMAN</b> Three Year Term Vote for not more than one <b>Timothy Sylvernale</b> <span style="float: right;">36</span> <b>Scott McDonald</b> <span style="float: right;">151</span></p> <p><b>SEWER COMMISSIONER</b> Three Year Term Vote for not more than one <b>Alan Turcotte</b> <span style="float: right;">190</span></p> <p><b>TRUSTEE OF TRUSTFUNDS</b> Three Year Term Vote for not more than one <b>Ron Adinolfo</b> <span style="float: right;">189</span></p> <p><b>TRUSTEE OF CEMETERIES</b> Three Year Term Vote for not more than one <b>Ron Adinolfo</b> <span style="float: right;">187</span></p> <p><b>BUDGET COMMITTEE</b> Three Year Term Vote for not more than four <b>Diane Adinolfo</b> <span style="float: right;">161</span> <b>Debra Carney</b> <span style="float: right;">150</span> <b>Cheryl McDonald</b> <span style="float: right;">159</span></p>	<p><b>BUDGET COMMITTEE</b> One Year Term Vote for not more than two <b>Timothy Sylvernale</b> <span style="float: right;">121</span> <b>Joel Goulet</b> <span style="float: right;">140</span></p> <p><b>LIBRARY TRUSTEE</b> Three Year Term Vote for not more than one <b>Kathleen Pelissier</b> <span style="float: right;">192</span></p> <p><b>TOWN CLERK</b> Three Year Term Vote for not more than one <b>Kathleen Pelissier</b> <span style="float: right;">196</span></p>
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A True Copy, Attest:

*Kathleen Pelissier*



# SAMPLE BALLOT



*Matthew Pelissier*  
TOWN CLERK

TOTAL VOTERS:  
213

BALLOT 1 OF 3

**OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
FOR THE TOWN OF ALLENSTOWN, NEW HAMPSHIRE  
MARCH 14, 2023**

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p><b>TOWN TREASURER</b> One Year Term Vote for not more than one</p> <p>CAROL ANDERSEN <u>187</u> ○</p> <p>_____ (Write-in) ○</p>	<p><b>TRUSTEE OF TRUST FUNDS</b> Three Year Term Vote for not more than one</p> <p>RON ADINOLFO <u>189</u> ○</p> <p>_____ (Write-in) ○</p>	<p><b>BUDGET COMMITTEE</b> One Year Term Vote for not more than two</p> <p>TIMOTHY SYLVERNALE <u>187</u> ○</p> <p>JOEL GOULET <u>140</u> ○</p> <p>_____ (Write-in) ○</p>
<p><b>SELECTMAN</b> Three Year Term Vote for not more than one</p> <p>TIMOTHY SYLVERNALE <u>36</u> ○</p> <p>SCOTT McDONALD <u>151</u> ○</p> <p>_____ (Write-in) ○</p>	<p><b>TRUSTEE OF CEMETERIES</b> Three Year Term Vote for not more than one</p> <p>RON ADINOLFO <u>187</u> ○</p> <p>_____ (Write-in) ○</p>	<p><b>LIBRARY TRUSTEE</b> Three Year Term Vote for not more than one</p> <p>KATHLEEN PELISSIER <u>192</u> ○</p> <p>_____ (Write-in) ○</p>
<p><b>SEWER COMMISSIONER</b> Three Year Term Vote for not more than one</p> <p>ALAN TURCOTTE <u>190</u> ○</p> <p>_____ (Write-in) ○</p>	<p><b>BUDGET COMMITTEE</b> Three Year Term Vote for not more than four</p> <p>DIANE ADINOLFO <u>161</u> ○</p> <p>DEBRA CARNEY <u>150</u> ○</p> <p>CHERYL McDONALD <u>159</u> ○</p> <p>_____ (Write-in) ○</p> <p>_____ (Write-in) ○</p> <p>_____ (Write-in) ○</p> <p>_____ (Write-in) ○</p>	<p><b>TOWN CLERK</b> Three Year Term Vote for not more than one</p> <p>KATHLEEN PELISSIER <u>196</u> ○</p> <p>_____ (Write-in) ○</p>

**WARRANT ARTICLES**

**Article 02 Town Operating Budget**

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,718,670. Should this article be defeated, the default budget shall be \$4,566,810 which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

TAX IMPACT OF PROPOSED BUDGET = \$6.18  
TAX IMPACT OF DEFAULT BUDGET = \$5.90

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

119  
YES ○  
NO ○  
72

**TURN BALLOT OVER AND CONTINUE VOTING**



# SAMPLE BALLOT

## WARRANT ARTICLES CONTINUED

**Article 03 Sewer Operating Budget**

Shall the Town of Allentown raise and appropriate as an operating budget for the Allentown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,675,340. Should this article be defeated, the default budget shall be \$2,441,685, which is the same as last year, with certain adjustments required by previous action of the Town of Allentown or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

150  
 YES   
 NO   
 57

TAX IMPACT OF WARRANT ARTICLE 03 = \$0.00

Recommended by the Board of Selectmen  
 Recommended by the Budget Committee

**Article 04 Library Capital Reserve Fund**

To see if the Town of Allentown will vote to raise and appropriate the sum of \$3,000 to be added to the Library Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority Vote required)

173  
 YES   
 NO   
 35

TAX IMPACT OF WARRANT ARTICLE 04 = \$0.00

Recommended by the Board of Selectmen  
 Recommended by the Budget Committee

**Article 05 Public Safety Facilities Capital Reserve Fund**

To see if the Town of Allentown will vote to raise and appropriate the sum of \$45,000 to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

163  
 YES   
 NO   
 43

TAX IMPACT OF WARRANT ARTICLE 05 = \$0.00

Recommended by the Board of Selectmen  
 Recommended by the Budget Committee

**Article 06 Highway Equipment Capital Reserve Fund**

To see if the Town of Allentown will vote to raise and appropriate the sum of \$15,000 to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

177  
 YES   
 NO   
 31

TAX IMPACT OF WARRANT ARTICLE 06 = \$0.00

Recommended by the Board of Selectmen  
 Recommended by the Budget Committee

**Article 07 Economic Development Capital Reserve Fund**

To see if the Town of Allentown will vote to raise and appropriate the sum of \$10,000 to be added to the Economic Development Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

165  
 YES   
 NO   
 42

TAX IMPACT OF WARRANT ARTICLE 07 = \$0.00

Recommended by the Board of Selectmen  
 Recommended by the Budget Committee

**Article 08 Assessing Valuation Update Capital Reserve Fund**

To see if the Town of Allentown will vote to raise and appropriate the sum of \$16,000 to be added to the Assessing Valuation Update Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

146  
 YES   
 NO   
 61

TAX IMPACT OF WARRANT ARTICLE 08 = \$0.00

Recommended by the Board of Selectmen  
 Recommended by the Budget Committee

**GO TO NEXT BALLOT AND CONTINUE VOTING**



# SAMPLE BALLOT

BALLOT 2 OF 3



*Robert Placini*  
TOWN CLERK

## OFFICIAL BALLOT ANNUAL TOWN ELECTION FOR THE TOWN OF ALLENSTOWN, NEW HAMPSHIRE MARCH 14, 2023

### WARRANT ARTICLES CONTINUED

**Article 09 Parks & Recreation Projects Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$45,000 to be added to the Parks and Recreation Projects Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

162  
YES   
NO

TAX IMPACT OF WARRANT ARTICLE 09 = \$0.00

42  
40

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**Article 10 Road Repair & Paving Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$91,000 to be added to the Road Repair & Paving Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

183  
YES   
NO

TAX IMPACT OF WARRANT ARTICLE 10 = \$0.00

23

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**Article 11 Highway Garage Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$25,000 to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

170  
YES   
NO

TAX IMPACT OF WARRANT ARTICLE 11 = \$0.00

36

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**Article 12 Fire Department Equipment Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$25,000 to be added to the Fire Department Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

172  
YES   
NO

TAX IMPACT OF WARRANT ARTICLE 12 = \$0.00

35

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**Article 13 Discontinue New Town Hall Renovation CRF**

To see if the Town will vote to discontinue the New Town Hall Renovations Capital Reserve Fund created in 2022 for the purpose of renovating Allenstown Elementary School at 30 Main Street, Allenstown, New Hampshire. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

174  
YES   
NO

TAX IMPACT OF WARRANT ARTICLE 13 = \$0.00

33

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**Article 14 New Municipal Building Capital Reserve Fund**

To see if the town will vote to establish a New Municipal Building Capital Reserve Fund under the provisions of RSA 35:1 for renovation of Allenstown Elementary School at 30 Main Street and to raise and appropriate the sum of \$200,000 from Unassigned Fund Balance to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. No amount to be raised from taxation. (Majority Vote required)

145  
YES   
NO

TAX IMPACT OF WARRANT ARTICLE 14 = \$0.00

62

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**TURN BALLOT OVER AND CONTINUE VOTING**



# SAMPLE BALLOT

## WARRANT ARTICLES CONTINUED

### Article 15 Master Plan Capital Reserve Fund

156

To see if the town will vote to raise and appropriate the sum of \$5,000 to be added to the Master Plan Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

YES

NO

41

TAX IMPACT OF WARRANT ARTICLE 15 = \$0.00

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

### Article 16 Emergency Services Revolving Fund

156

To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of Emergency Services. All revenues received for Emergency Services from FEES, CHARGES, OR OTHER INCOME DERIVED FROM THE ACTIVITIES OR SERVICES SUPPORTED BY THE FUND will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund balance. And, further to raise and appropriate the sum of \$25,000 to be added to the Emergency Services revolving fund, this sum to come from unassigned fund balance. No amount to be raised from taxation. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required)

YES

NO

41

TAX IMPACT OF WARRANT ARTICLE 16 = \$0.00

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

### Article 17 Readopt provisions of RSA 72:28, II

167

Shall the town readopt the OPTIONAL VETERANS TAX CREDIT in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$500? (Majority vote required)

YES

NO

31

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

### Article 18 To Readopt the All Veterans Credit

174

Shall the town readopt the ALL VETERANS TAX CREDIT in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the optional veterans tax credit voted by the town under RSA 72:28? (Majority vote required)

YES

NO

72

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

### Article 19 Purchase ARD Middle School

155

To see if the Town will purchase the Armand R. Dupont Middle School at 10.5 School Street, Allentown, New Hampshire and to raise and appropriate the sum of \$1.00 to come from Permit Revenue, and to authorize the Selectboard to sell the property after soliciting and exploring concepts for reuse of the property and upon such terms and conditions as the Selectboard deem to be in the best interest of the Town of Allentown and provided such sale does not include the field which lies between the property and the adjacent Town Hail property. (Majority vote required)

YES

NO

45

TAX IMPACT OF WARRANT ARTICLE 19 = \$0.00

Recommended by the Board of Selectman  
Recommended by the Budget Committee

### Article 20 To Modify Elderly Exemption

168

Shall the town MODIFY the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Allentown, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years, \$40,000; for a person 75 years of age up to 79 years, \$60,000; for a person 80 years of age or older \$80,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$40,000 or, if married, a combined net income of less than \$62,000; and own net assets not in excess of \$85,000 excluding the value of the person's residence. (Majority vote required)

YES

NO

30

TAX IMPACT OF WARRANT ARTICLE 20 = \$0.00

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

GO TO NEXT BALLOT AND CONTINUE VOTING



# SAMPLE BALLOT

BALLOT 3 OF 3



*Kathleen Placino*  
TOWN CLERK

**OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
FOR THE TOWN OF ALLENSTOWN, NEW HAMPSHIRE  
MARCH 14, 2023**

**WARRANT ARTICLES CONTINUED**

**Article 21 Adopt Energy Plan**

To see if the Town will vote to adopt the Allenstown Community Power Electric Aggregation Plan, which authorizes the Selectboard to develop and implement Allenstown Community Power as described therein (pursuant to RSA 53-E:7). The program would provide a new default electric supply and new renewable energy supply options for customers in Allenstown. There is no cost to the Town Budget, and no obligation to participate. Customers can opt out at any time and return to utility default service. A copy of the Allenstown Community Power Electric Aggregation Plan will be available for review at the Town Clerk's office prior to the Election and a copy will be available at the deliberative session and at the election. (Majority vote required)

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

170  
YES   
NO   
33

**YOU HAVE NOW COMPLETED VOTING THIS BALLOT**



# SAMPLE BALLOT



**OFFICIAL BALLOT  
ANNUAL SCHOOL ELECTION  
FOR THE TOWN OF ALLENSTOWN, NEW HAMPSHIRE  
MARCH 14, 2023**

Total Voters:  
213

*Matthew Pelham*  
SCHOOL DISTRICT CLERK

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●  
 B. Follow directions as to the number of candidates to be marked for each office.  
 C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

**SCHOOL BOARD  
MEMBER**

Three Year Term  
Vote for not more than two

**APRIL CAMPBELL** 164

*Crystal Vargas* 27

(Write-in)

(Write-in)

**SCHOOL DISTRICT CLERK**

One Year Term  
Vote for not more than one

**KATHLEEN PELISSIER** 199

(Write-in)

**SCHOOL DISTRICT  
TREASURER**

One Year Term  
Vote for not more than one

**BARBARA BILODEAU** 183

(Write-in)

**SCHOOL DISTRICT  
MODERATOR**

One Year Term  
Vote for not more than one

**JUDY SILVA** 142

(Write-in)

**ARTICLES**

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **Twelve Million, Six Hundred Eighty-Eight Thousand, Eighty-Two Dollars (\$12,688,082)?** Should this article be defeated, the default budget shall be **Twelve Million, Five Hundred Seventy-Six Thousand, Three Hundred Eighteen Dollars (\$12,576,318)** which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

[Note: Warrant Article #1 (operating budget article) does not include separate Warrant Articles]

124  
YES   
NO   
89

2. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the **Allenstown Paraprofessional Association** for the 2023/24, 2024/25, and 2025/26 fiscal years, which calls for the following estimated increases in salaries and benefits at the current staffing level:

2023/24 \$65,442  
2024/25 \$19,940  
2025/26 \$10,129

and further to raise and appropriate the sum of \$65,442 for the 2023/24 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

141  
YES   
NO   
67

**VOTE BOTH SIDES OF BALLOT**





# SAMPLE BALLOT

## ARTICLES CONTINUED

- |   |  |
|---|--|
| <p>3. Shall the Allenstown School District, if Article #2 is defeated, authorize the governing body to call one special meeting, at its option, to address Article #2 cost items only? (Majority vote)</p>  | <p style="text-align: right;">130</p> <p>YES <input type="radio"/></p> <p>NO <input type="radio"/></p> |
| <p>4. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Education Association for the 2023/24, 2024/25 and 2025/26 fiscal years, which calls for the following estimated increases in salaries and benefits at the current staffing level:</p> <p style="margin-left: 20px;">2023/24 \$95,943<br/>2024/25 \$110,118<br/>2025/26 \$125,876</p> <p>and further to raise and appropriate the sum of \$95,943 for the 2023/24 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?</p> <p style="margin-left: 20px;"><i>School Board Recommends Approval</i><br/><i>Budget Committee Recommends Approval</i></p> | <p style="text-align: right;">126</p> <p>YES <input type="radio"/></p> <p>NO <input type="radio"/></p> |
| <p>5. Shall the Allenstown School District, if article #4 is defeated, authorize the governing body to call one special meeting, at its option, to address Article #4 cost items only? (Majority vote)</p>  | <p style="text-align: right;">122</p> <p>YES <input type="radio"/></p> <p>NO <input type="radio"/></p> |
| <p>6. Shall the Allenstown School District vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Special Education General Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. (NO AMOUNT WILL BE RAISED FROM FY 2023/24 TAXATION)</p> <p style="margin-left: 20px;"><i>School Board Recommends Approval</i><br/><i>Budget Committee Recommends Approval</i></p>   | <p style="text-align: right;">138</p> <p>YES <input type="radio"/></p> <p>NO <input type="radio"/></p> |
| <p>7. Shall the Allenstown School District vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the School Building Maintenance Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. (NO AMOUNT WILL BE RAISED FROM FY 2023/24 TAXATION)</p> <p style="margin-left: 20px;"><i>School Board Recommends Approval</i><br/><i>Budget Committee Recommends Approval</i></p>   | <p style="text-align: right;">129</p> <p>YES <input type="radio"/></p> <p>NO <input type="radio"/></p> |
| <p>8. Shall the Allenstown School District vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Technology Replacement Trust Fund, previously established, with such amount to be funded from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. (NO AMOUNT WILL BE RAISED FROM FY 2023/24 TAXATION)</p> <p style="margin-left: 20px;"><i>School Board Recommends Approval</i><br/><i>Budget Committee Recommends Approval</i></p>  | <p style="text-align: right;">136</p> <p>YES <input type="radio"/></p> <p>NO <input type="radio"/></p> |
| <p>9. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?</p> <p style="margin-left: 20px;"><i>School Board Recommends Approval</i></p>   | <p style="text-align: right;">100</p> <p>YES <input type="radio"/></p> <p>NO <input type="radio"/></p> |
| <p>10. Shall the Allenstown School District vote to authorize the School Board to sell the District-owned properties known as Allenstown Elementary School located at 30 Main Street, Allenstown, NH 03275 to the Town of Allenstown for One Dollar (\$1.00), and Armand R. Dupont School, located at 10 1/2 School Street, Allenstown NH 03275, to the Town of Allenstown for One Dollar (\$1.00), and to take such votes and execute such documents as are necessary to effectuate the sale of both properties.</p> <p style="margin-left: 20px;"><i>School Board Recommends Approval</i><br/><i>Budget Committee Recommends Approval</i></p>   | <p style="text-align: right;">161</p> <p>YES <input type="radio"/></p> <p>NO <input type="radio"/></p> |

VOTE BOTH SIDES OF BALLOT



**TOWN OF ALLENSTOWN**  
**WARRANT BALLOT 2023**

**Article 02           Town Operating Budget**

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,718,670. Should this article be defeated, the default budget shall be \$4,566,810 which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

**TAX IMPACT OF PROPOSED BUDGET = \$6.19**

**TAX IMPACT OF DEFAULT BUDGET = \$5.90**

Recommended by the Board of Selectmen

**PASSED 119 to 72**

Recommended by the Budget Committee

**Article 03           Sewer Operating Budget**

Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,675,340. Should this article be defeated, the default budget shall be \$2,441,685, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 03 = \$0.00**

Recommended by the Board of Selectmen

**PASSED 150 to 57**

Recommended by the Budget Committee

A True Copy, Attest:

*Kathleen Pelissier*



**Article 04            Library Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$3,000 to be added to the Library Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority Vote Required)

**TAX IMPACT OF WARRANT ARTICLE 04 = \$0.00**

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**PASSED 173 to 35**

**Article 05            Public Safety Facilities Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$45,000 to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 05 = \$0.00**

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**PASSED 163 to 43**

**Article 06            Highway Equipment Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$15,000 to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 06 = \$0.00**

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**PASSED 177 to 31**

**Article 07            Economic Development Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$10,000 to be added to the Economic Development Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 07 = \$0.00**

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**PASSED 165 to 42**

A True Copy, Attest:

*Kathleen Pelissier*



**Article 08      Assessing Valuation Update Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$16,000 to be added to the Assessing Valuation Update Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 08 = \$0.00**

Recommended by the Board of Selectmen

**PASSED 146 to 61**

Recommended by the Budget Committee

**Article 09      Parks & Recreation Projects Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$45,000 to be added to the Parks and Recreation Projects Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required.)

**TAX IMPACT OF WARRANT ARTICLE 09 = \$0.00**

Recommended by the Board of Selectmen

**PASSED 162 to 46**

Recommended by the Budget Committee

**Article 10      Road Repair & Paving Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$91,000 to be added to the Road Repair & Paving Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 10 = \$0.00**

Recommended by the Board of Selectmen

**PASSED 183 to 23**

Recommended by the Budget Committee

**Article 11      Highway Garage Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$25,000 to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 11 = \$0.00**

Recommended by the Board of Selectmen

**PASSED 170 to 36**

Recommended by the Budget Committee

A True Copy, Attest:

*Kathleen Pelissier*



**Article 12 Fire Department Equipment Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$25,000 to be added to the Fire Department Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 12 = \$0.00**

Recommended by the Board of Selectmen

**PASSED 172 to 35**

Recommended by the Budget Committee

**Article 13 Discontinue New Town Hall Renovation CRF**

To see if the Town will vote to discontinue the New Town Hall Renovations Capital Reserve Fund created in 2022 for the purpose of renovating Allenstown Elementary School at 30 Main Street, Allenstown, New Hampshire. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 13 = \$0.00**

Recommended by the Board of Selectmen

**PASSED 174 to 33**

Recommended by the Budget Committee

**Article 14 New Municipal Building Capital Reserve Fund**

To see if the town will vote to establish a New Municipal Building Capital Reserve Fund under the provisions of RSA 35:1 for renovation of Allenstown Elementary School at 30 Main Street and to raise and appropriate the sum of \$200,000 from Unassigned Fund Balance to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. No amount to be raised from taxation. (Majority Vote Required)

**TAX IMPACT OF WARRANT ARTICLE 14 = \$0.00**

Recommended by the Board of Selectmen

**PASSED 145 to 62**

Recommended by the Budget Committee

A True Copy, Attest:

*Kathleen Pelissier*



**Article 15                    Master Plan Capital Reserve Fund**

To see if the town will vote to raise and appropriate the sum of \$5,000 to be added to the Master Plan Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 15 = \$0.00**

Recommended by the Board of Selectmen

**PASSED 156 to 41**

Recommended by the Budget Committee

**Article 16                    Emergency Services Revolving Fund**

To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of Emergency Services. All revenues received for Emergency Services from FEES, CHARGES, OR OTHER INCOME DERIVED FROM THE ACTIVITIES OR SERVICES SUPPORTED BY THE FUND will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund balance. And, further to raise and appropriate the sum of \$25,000 to be added to the Emergency Services revolving fund, this sum to come from unassigned fund balance. No amount to be raised from taxation. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 16 = \$0.00**

Recommended by the Board of Selectmen

**PASSED 156 to 41**

Recommended by the Budget Committee

**Article 17                    Readopt provisions of RSA 72:28, II**

Shall the town readopt the OPTIONAL VETERANS TAX CREDIT in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$500?

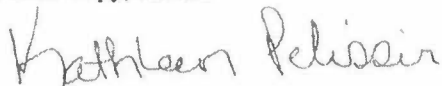
(Majority vote required)

Recommended by Board of Selectmen

**PASSED 167 to 31**

Recommended by the Budget Committee

A True Copy, Attest:



**Article 18 To Readopt the All Veterans Credit**

Shall the town readopt the ALL VETERANS TAX CREDIT in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the optional veterans tax credit voted by the town under RSA 72:28? (Majority vote required)

Recommended by Board of Selectmen  
Recommended by Budget Committee

**PASSED 174 to 22**

**Article 19 Purchase ARD Middle School**

To see if the Town will purchase the Armand R. Dupont Middle School at 10.5 School Street, Allenstown, New Hampshire and to raise and appropriate the sum of \$1.00 to come from Permit Revenue, and to authorize the Selectboard to sell the property after soliciting and exploring concepts for reuse of the property and upon such terms and conditions as the Selectboard deem to be in the best interest of the Town of Allenstown and provided such sale does not include the field which lies between the property and the adjacent Town Hall property. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 19 = \$0.00**

Recommended by Board of Selectmen  
Recommended by Budget Committee

**PASSED 155 to 45**

**Article 20 To Modify Elderly Exemption**

Shall the town MODIFY the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Allenstown, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years, \$40,000; for a person 75 years of age up to 79 years, \$60,000; for a person 80 years of age or older \$80,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$40,000 or, if married, a combined net income of less than \$52,000; and own net assets not in excess of \$85,000 excluding the value of the person's residence. (Majority vote required)

**TAX IMPACT OF WARRANT ARTICLE 20 = \$0.00**

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**PASSED 168 to 30**

A True Copy, Attest:

*Kathleen Pelissier*



**Article 21     Adopt Energy Plan**

To see if the Town will vote to adopt the Allenstown Community Power Electric Aggregation Plan, which authorizes the Selectboard to develop and implement Allenstown Community Power as described therein (pursuant to RSA 53-E:7). The program would provide a new default electric supply and new renewable energy supply options for customers in Allenstown. There is no cost to the Town Budget, and no obligation to participate. Customers can opt out at any time and return to utility default service. A copy of the Allenstown Community Power Electric Aggregation Plan will be available for review at the Town Clerk's office prior to the Election and a copy will be available at the deliberative session and at the election. (Majority vote required.)

Recommended by the Board of Selectmen  
Recommended by Board of Selectmen

**PASSED 170 to 33**

A True Copy, Attest:

*Kathleen Pelissier*





# *Department Reports*



## Board of Selectman Town report

What a year 2023 turned out to be!!!

There have been many positive happenings in our little town. 2 New openings, 1 New Ambulance, a town reevaluation, a boat launch and rail trail ready to go. We also had to go through some trials and tribulations.

After a few years in the making China Mill is no longer and the Lofts at 25 Canal have opened. A beautiful 1-, 2- and 3-bedroom apartment community on the river that has a putting green, movie seating room, roof top deck, workout center and an area for gathering, just to name a few. It is a beautifully done property with keeping the charm of the old mill. The Lofts consist of 150 units housing 300 ppl. Thank you, Brady Sullivan, for the exquisite work and bringing life to the Mill, we are grateful these buildings have been brought back to life and not torn down.

The second opening was Hillsbrook Village, a 119 unit Assisted Living, Memory Care and Independent Living. We again have been luck to have a developer take a vacant piece of land and turn it into a corner stone of our community. The building has quickly filled up with residents and brings more jobs to Allenstown employing over 50 ppl over 3 shifts. The residents have their own movie Theater, Workout Room, Dining Room, Chapel, Salon and Lounge. They enjoy all the amenities of home in these beautiful 1 and 2 bedroom fully furnished apartments.

Foreseeing growth and need, Fire Chief Lambert came to the Board of Selectmen and presented us with a change in philosophy for our fire department. Allenstown now has a full-service Emergency service. What does this mean, instead of being just a fire department, Allenstown now owns and operates an Ambulance (soon to be multiple) and will be breaking away from Tri Town midyear. Allenstown Fire Rescue will be in operation 24 hours a day 7 days a week to help whenever and wherever needed.

The Allenstown Police Department is as rock solid as ever! Chief Stark continues to build and develop an impressive force. He is always looking to see what is



available for grants and offers so that our Officers are able to improve their skills and training. Chief Stark recently has brought drones to Allenstown, a great benefit to help with rescue operations.

The Highway Department has been busy, we are lucky to have a dedicated staff. Not only do they work all hours keeping the roads clean during the snow storms, they also work diligently year-round to keep us moving. Replacing culverts, keeping roads clear from overgrown brush, helping with the Community Center/Boys and Girls Club when maintenance is needed, working on roads and sidewalks. There are many things that are done within the highway department that other communities sub contract out. With this mentality they are able to do more for our community.

Unfortunately, we have also gone through some pains and difficulties. Our elected Town Clerk/Tax Collector resigned five months into her term. This caused some uneasiness for the residents of Allenstown as they were not able to conduct the business that they were accustomed to in town. Through the great work of our Town Administrators working with surrounding communities our residents were able to go to Hooksett or Bow to register their vehicles. It has been a difficult and stressful time for the Residents, Town Administrator and Select Board trying to fill a position that as of 2016 can only be filled by an Allenstown Resident due to the combining of the Town Clerk and Tax Collector positions to be elected.

Our town is growing, properties are at an all time high, Business have moved in and continue to look at Allenstown to expend or open. It is exciting to be a community member and part of the great Town of Allenstown! The Employees, Boards and Volunteers thank you for your support.

Respectfully Submitted

*Keith F. Klawes*

Keith Klawes

Allenstown Select Board Chair



## Town Administrator Report

2023 was a year of a lot of things going on and happening. It was a year where we continued to see employee turnover, which seems to be happening everywhere; and it was a year when two of the largest developments in the Town's history were finally completed. It was also the year that the new K to 8 School started to take shape, and great strides were made towards its opening for the Spring of 2024.

### Year in Review

Here are some highlights of what happened in Allenstown Town Government in 2023.

- Both the Police Department and Fire Department continued their trend of being successful in being awarded grants to help with the costs of providing their prospective services.
- In 2023, long time Highway Department employee and foreman Marc Boisvert retired from the Highway Department, but he will be coming back part time to help out at the Highway Department.
- Patricia Caruso left her employment with the Town of Allenstown and Veronica Anaya has stepped successfully into the role as the Administrative Assistant/Finance Assistant/Welfare Officer.
- Long-time Town Clerk/Tax Collector Kathleen Pelissier decided to leave that position back in August of 2023. Town Residents Diane Adinolfo, Ron Adinolfo, Judy Silva, and Brittany Littlefield stepped into roles in the Town Clerk/Tax Collectors' Office until January of 2024. I want to thank them all for their work in helping to make sure that people could do their business at the Town Hall. I also want to thank Jackie Tate for stepping into the role as Town Clerk/Tax Collector recently to help continue to move the operation of this office forward; and thanks to Finance Director Sherry Miller and Admin Asst. Veronica Anaya for also helping during this transition time.
- Fire Chief Lambert continued to move forward with plans for the transition from Tri-Town EMS and recruiting personnel for a new Fire Based EMS here in Allenstown. Also, the upstairs of the Fire Station was renovated and just about completed in 2023 to provide additional space and quarters for this 24/7 Fire and Ambulance Service.
- Road Agent Chad Pelissier and the Highway Crew worked on the Rail Trail throughout 2023, and they made major progress towards clearing and building the trail for an eventual opening in 2024. The Town of Hooksett has extended their trail to the Allenstown rail trail which will mean residents from both towns and the area should be able to enjoy a few miles of exercise and wildlife watching for many years to come.
- Ryan Pelissier was named Highway Foreman with the retirement of Marc Boisvert.
- Police Chief Stark continued to meet the challenges of police staff turnover and has recruited several new officers and employees to keep our Police Department providing their valuable services. I want to thank all of our officers for helping to get us through new officer training periods. Your dedication is much appreciated.
- More Hometown Heroes Banners were added to School Street in 2023.
- Rt. 28 Bridge Rehabilitation Project on the border of Allenstown and Pembroke began in 2022, and it was finally completed in the Fall of 2023. Let's hope for no more single lanes over the bridge for many decades to come.



- The 25 Canal Residential Lofts (China Mill) were completed in 2023, and the Hillsbrook Assisted Living Complex opened in 2023 also. Both of these developments have and will bring additional property taxes and MV fees for Allenstown. They have also grown our population by approximately 7% and created approximately 85 new jobs in town. Thanks goes to Brian Arsenault, Building Inspector; Ron Eisenhart, Health Inspector; and the Allenstown Fire Department for all the work you put in during the construction of these developments.
- The new K-8 Allenstown Community School construction continued on River Road, and it will be completed and opening in April of 2024.
- The EDC continued its popular Concerts in Blueberry Express Park and added some cruise events on the same days; and they held a very successful movie night at the Fire Station.
- New picnic tables were purchased for the Ron Pelissier Boat Launch in 2023.
- Sadly, in 2023, Superintendent Peter Warburton passed away. Peter was a great friend and leader to the Allenstown community, and we have a beautiful new school opening in 2024 thanks to Peter's leadership.

Those are but a few of the things that happened in 2023. It was another a busy year in Allenstown, and I would say a successful year.

On a final note, the proposed 2024 Municipal Budget has a sizable increase. I need to implore how important it is that this budget be approved. There are a few major factors driving the increases in this budget, and without those increases, you would see significant reductions in services and service delivery levels or even fees for certain services. The biggest factors driving the increases are the startup costs of the new Fire-Based EMS, which will prove to be cheaper than TTEMS over the next few years; and the expiration of a ten-year contract for Solid Waste Services. The old contract was rather generous for our community, but the market has changed, and the new Solid Waste Pickup and Disposal Contract is much, much higher. Finally, new personnel for the EMS and personnel retention costs also impact the proposed budget. Please take the time to read the Budget Overview, and the Town Meeting Voters' Guide for more information on these and other budget and Town Meeting related matters. They are both available on the Town Website.

In closing, I want to wish everyone a successful and healthy 2024, and I look forward to serving you throughout the New Year. I will continue to strive to make Allenstown the best up and coming community in New Hampshire with the help of the Allenstown employees, board and committee members, and volunteers; and of course, with your approval! Please join us on this journey! Change does not happen overnight, and we continue to make progress each year; and we will continue to build on it in 2024 with your support!

Respectfully Submitted,  
Derik Goodine  
Town Administrator



# 2023 Building Inspector Report

In 2023 the Building Department issued a total of 243 permits totaling \$60,327.44

The Building Department had been using an electronic permitting service, called eCity, since 2016 and it ceased operations in August 2021. The permitting process had to continue and was re-established with paper application(s) that are available on the town's website to download, or a paper printed copy at Town Hall and Ferry Street Fire Station.

## Permits Issued in 2023

Building-New Homes	1
Building-Mobile Homes	0
Building-Commercial Bldg.	7
Building-Repairs/Remodels	31
Electrical	83
Plumbing	17
Gas Based Utility	55
Shed Installation	10
Deck Installation	3
Demolition of Structures	0
Driveway Installation	5
Occupancy of Structures	2
Oil Based Heating Systems	14
Signs for Business	6
Pool Installation	2
Excavation	4
Carport	1
Payment Adjustments	2

The Building Inspector's position is full time, Brian Arsenault, joined the Town in late 2019. The permit fees for the two large building projects covered the cost of this position for at least 2 years as the construction is underway. Also, the Allenstown Community School is also underway. This will better serve the Town in these projects and still maintain evening inspectional services to residents, as has been the routine for many years.

The town also employs administrative personnel, Veronica Anaya and Dawna Baxter who provide support to the department.

The department also schedules inspections, and works with the residents on Land Use Issues, such as Zoning Board of Adjustment and Planning Board applications along with all property questions.

Building Inspector/Code Enforcement Officer  
Brian Arsenault



## Allenstown Economic Development Committee Annual Report for 2024

Jan. 31, 2024

Progress continues for economic development and community initiatives! Our two major developments are open for business and other businesses added to the town's growth.

- In June, Andrew Thomas Landscaping moved into the garage behind the Nouria/Mobil Convenience Store formerly occupied by John Currier's truck repair business.
- In August, Brady Sullivan held a Grand Opening for 25 Canal St. and reported that apartment leases were at 95% as of January 31st.
- In October, Optimus Senior Living held its own Grand Opening for Hillsbrook Village Senior Living on Chester Tpke. and responded that occupancy was at 70% as of January 31st.
- Allenstown Aggregate leased its six-unit commercial building on Granite St. to local contractors. and in early 2024 will be submitting a site plan for another six-unit commercial building.
- Plourde Sand and Gravel (AKA "Pork Chop Hill"), a 68 acre parcel at Route 28 & Granite St. is potentially for sale, but nothing official has been announced. This parcel would be an excellent commercial/industrial site for the benefit of the town.

The EDC also organized events to **promote community spirit, local pride, and a high quality of life.**

- American flags and eleven Hometown Hero Banners were installed around town in the Spring, promoting a festive look. Welcome banners featuring our lovable bears were re-installed at the local entrances to town.
- The EDC assisted the Town Clerk with a townwide yard sale in June.
- Two of four planned music concerts were held at Town Hall in May and August in tandem with cruise nights next door. Two other concerts were canceled due to poor weather.
- A Family Movie Night was held in September at the Fire Station, featuring an inexpensive cooked dinner and the new Buzz Lightyear movie.
- In the Summer and the Fall, the new Hooksett Bridge newspaper featured several pages of locally written Allenstown news. The next issue is due Feb. 15th.
- A Halloween Lighting Contest in October ended with an awards ceremony, trophies, and gift cards.
- A townwide Santa Parade on December 16 included a Police and Fire Dept. escort that thrilled children all over town. The Christmas Lighting Contest Awards included trophies and gift cards for winners, a bake sale by the ARD Student Council, and Christmas Caroling.



- Ice Skating Rink: Unseasonably mild weather prevented the EDC from installing the rink.
- In December, Selectmen approved an EDC-written Boat Launch Ordinance and placed it on the town warrant.
- EDC members recently compiled a more complete listing of all town businesses and are working to verify each business to ensure that it is up to date and useful.

Respectfully submitted,

Michael Frascinella, Chairman,  
Allenstown Economic Development Committee







**Town of Allenstown**  
**Emergency Management Director**  
**Health Officer**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-777-0230**  
**[reisenhart@allenstownnh.gov](mailto:reisenhart@allenstownnh.gov)**

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## 2023 Emergency Management Department Report

Beginning in January 2023 Emergency Management received requests for Damage Assessment from FEMA and Homeland Security Emergency Management from the Christmas Storm of 2022 and then storms in March, May, June and July 2023 and coordinated estimates and pictures from the Highway Department to the agencies. This culminated in a September 2023 Meeting with FEMA and HSEM to get Merrimack County and Allenstown eligible for Hazard Mitigation Grants. In order to receive this grant towns and cities in Merrimack County need to submit their damage assessments for storm damages to FEMA and HSEM. This information was also sent to the Central NH Regional Planning Commission for inclusion in the next town Hazard Mitigation Plan in 2026. Allenstown was requested by HSEM to send a letter of intent to apply for Hazard Mitigation funding for 2026 and has submitted this letter.

An Emergency Operations Grant for \$8000.00 from HSEM was also requested to update the existing Allenstown EOP and the Select Board accepted the grant in July 2023.

Emergency Management also coordinated with the Pembroke Fire Department in July with concerns regarding debris on the Suncook River consisting of tree limbs and refrigerators that had washed down from a camping ground creating a dam which if it burst could cause flood damage to Allenstown.

Emergency Management also attended the following Zoom and in person meetings and trainings in 2023.

Eversource Municipal Emergency Preparedness

Unitil Corporation Emergency Exercise

Capital Area Public Health Network (CERT and MRC)

Granite State Health Care Conference

Red Cross Community Partnership

Spring and Fall Workshops New Hampshire Health Officers

Respectfully Submitted,

Ron Eisenhart  
Emergency Management Director

Mike Stark (Police Chief) and Denise DeBlois  
Deputy Emergency Management Director





**Town of Allenstown**  
**Finance Director**  
**16 School St.**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 120**  
**smiller@allenstownnh.gov**

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## **2023 Finance Report**

2023 yet again brought a change to Town Hall personnel. Patricia Caruso resigned from her position as Administrative Assistant. Veronica Anaya was up for the challenge and transferred from her Multi-Department AA role and is doing an amazing job as Administrative Assistant. She handles payroll, accounts payable, human resources and welfare. Another significant change was the resignation of longtime Town Clerk / Tax Collector, Kathleen Pelissier.

As could be expected with the lack of staff in the Clerk's office the Finance Department has seen an increase in things that need to be done. Veronica and I have taken on more than what we typically do, but that's what it's all about, helping other departments as necessary.

Something that we learned with staff turnover is that we have an opportunity to make some changes. You will note that in the proposed budget we are asking for \$40,000 for software. This software is from Municipal Resources. It is designed by Town Administrators and Finance Directors across NH; therefore, it is very specific to how Town's operate. It is designed to interact with the Town Clerk / Tax Collector's software so there will no longer be a need to breakout GL lines. Currently this is all done manually and is not only time consuming, but because the information is transferred through a few departments it makes it vulnerable for substantial errors. Once the Clerk's office enters payments into the system, the information is exported to the MRI software eliminating the need to enter any additional information. Another very important reason to install updated accounting software is that we will be able to utilize positive pay. Positive pay is a protective measure that our bank uses.

The Proposed Operating Budget for 2024 is \$5,516,375. Yes, this is a \$797,705 increase and there are several reasons why. Please see details of this increase on the Allenstown website and contained in this Town Report. The creation of the budget is a joint effort between the Town Administrator, Department Heads, Finance Director, Board of Selectmen, and the Budget Committee.

Meetings of the Board of Selectmen are open to the public and input from residents is welcome. The Selectmen make decisions that affect the Town and the residents. Meetings are available in person and virtually for convenience. Meeting agendas are posted on the town website in advance of the meeting. There are also multiple volunteer options open in different committees to get involved with making Allenstown a better place for all the residents.

We look forward to seeing you.

Sherry Miller  
Finance Director





**Town of Allenstown  
Fire Department**  
1 Ferry Street  
Allenstown, New Hampshire 03275  
Phone: (603) 485-9202 – Fax (603) 268-5460  
[www.allenstownnh.gov/fire-department](http://www.allenstownnh.gov/fire-department)



## **2023 Annual Report**

The Allenstown Fire Department responded to 884 incidents or “calls for service” last year. This was consistent with the prior year, 2022, which totaled 851 calls. This was approximately a 4% increase over 2022.

Not accounted for above are the activities your fire department performs. We conduct annual safety inspections for all the schools and daycares, inspections of oil burners, wood burning installations and meet with businesses to review plans for fire protection systems and new construction.

Staffing continues to grow for our department, like many small-town fire departments across the country. In previous years, our staffing count dropped to 10 members. In 2022 & 2023, the department was able to increase staffing to 40 members with several being Per-diem as we prepare to take over primary ambulance service! The department has been working hard to train newly recruited members. It is difficult due to the increasing commitments of time and training required for your Firefighters and EMS personnel to do their jobs as on-call members.

Many fire departments have continued to increase the use of per-diem staff to augment staffing needs. We, as a department, continue to work to recruit new members for this area also.

Per-Diem staff are required to have the same certifications as the full-time firefighters’ position. Some of the per diem staff that we hired initially have left for other jobs or other “life event” changes. This is common...the pool of per diem firefighters is limited as many communities in the area draw from this source.



With many new responsibilities coming in the next couple of years as we transition to an Allenstown Ambulance service, more employees will help with our planning.

**CURRENT STAFF:**

Last Name	First Name	Cert Level	EMS Level
Lambert	Eric	FF/EMS	AEMT
Paquette	Maurice	FF/EMS	Paramedic
Gardner	Jeff	FF/EMS	EMT
LaPorte	Stephen	FF/EMS	EMT
Tardif	Karen	FF/EMS	EMR
Bannister	Tyler	FF/EMS	EMT
LaPorte	Melissa	FF/EMS	Paramedic
LaDuke	Austin	FF/EMS	EMT
Henderson	Leon	FF	-
Bodner	Stan	FF	-
Downs	Katie	FF/EMS	AEMT
Melanson	Keith	FF/EMS	EMR
Savage	Ben	FF/EMS	AEMT
Child	Loring	FF/EMS	EMT
McFarland	Ian	FF/EMS	AEMT
Fitzgerald	Dan	FF/EMS	AEMT
Gardner	Codie	EMS	EMT
Veroneau	Lindsey	EMS	EMT
Thibideau	Nick	FF/EMS	EMT
Mitchell	D'Andre	FF	-
Miller	Sherry	EMS	AEMT
Carson	John	FF/EMS	EMT
Bessey	David	EMS	AEMT
Dignin	Ryan	FF/EMS	AEMT
Adinolfo	Ronald	EMS	AEMT
Modini	Tom	FF/EMS	Paramedic
Goodwin	Eric	FF	-
Belsito	Taylor	FF/EMS	EMT
Hussey	Ben	FF/EMS	EMT
Johnson	Erik	EMS	Paramedic
Oakes	Rosemarie	EMS	EMT
Poirier	Lana	EMS	Paramedic
Anaya	Michael	Probationary EMS	-
Anaya	Veronica	Probationary EMS	-
Beers	Jaylee	Probationary EMS	-
Palleschi	Emily	Probationary EMS	-
Henderson	Leon	FF	-
Green	Jesse	Probationary EMS	-
Kirwin	Stephany	AEMT	EMT
Sian	Matthew	Probationary EMS	-
Pierce	Jared	FF	AEMT

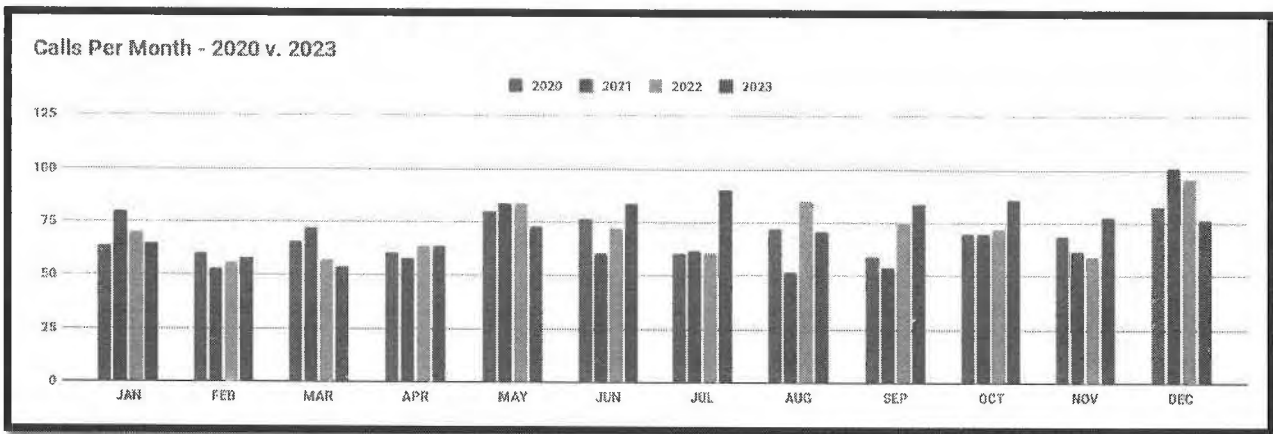
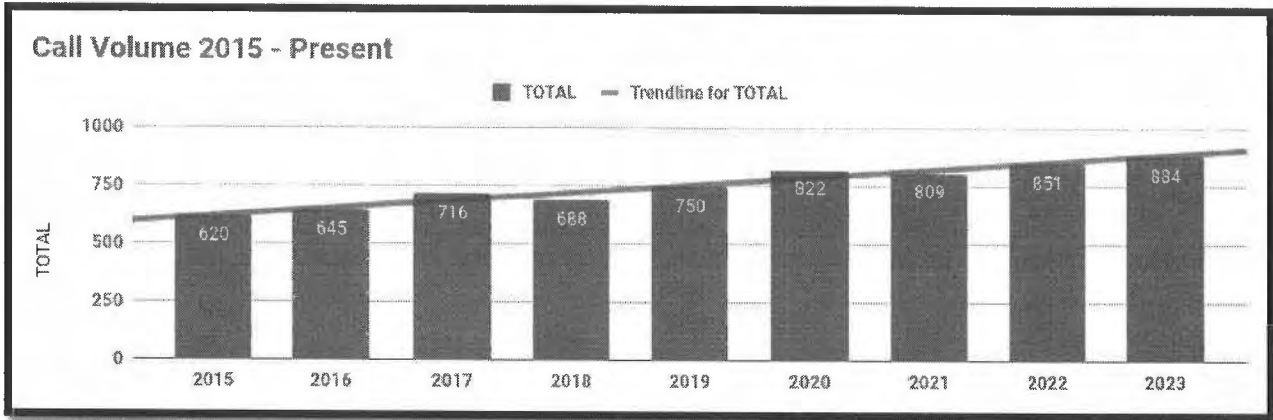




**Town of Allenstown  
Fire Department**  
1 Ferry Street  
Allenstown, New Hampshire 03275  
Phone: (603) 485-9202 – Fax (603) 268-5460  
[www.allenstownnh.gov/fire-department](http://www.allenstownnh.gov/fire-department)



## DEPARTMENT STATISTICS



### CLOSING

As you can see, some of the staff are on-call members who give their time to help your fire department do its job.

I would like to thank all the members of your fire department for all their work and efforts. I would also like to thank all the citizens of Allenstown for supporting their fire department.

Eric Lambert  
Fire Chief





**Town of Allenstown**  
**Health Officer**  
**16 School Street**  
**Allenstown, NH 03275**  
**603.777.0230**

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## **2023 HEALTH OFFICER REPORT**

In 2023, twenty-two (22) health inspections and investigations were conducted by Health Officer Ron Eisenhart and Deputy Health Officer Denise DeBlois. These included inspections of Allenstown Elementary School (AES), Armand R. Dupont School (ARD), Pine Haven Boys Center, Boys and Girls Club of Suncook, Senior Community Center and Hillsbrook Village. Investigations of the following complaints in apartments and businesses were also conducted: odors, pests, hoarding, mold, heat/cold issues, holes in floor, excessive trash on property, and health concerns due to flood damage.

Complaints were received from citizens, tenants and customers. These were either corrected, in the process of being corrected, or unsubstantiated. Cases were referred to the DCYF, Adult and Elderly Services, Police and Fire Departments as needed. The majority of the inspections were conducted by both Health Officers. Ron and Denise work as a team for safety in the event of landlord/tenant disputes and other issues while investigating complaints and health concerns.

Throughout the year, Ron and Denise attended the following conferences, workshops and webinars: New Hampshire Health Officers Association (NHHOA) Board of Directors monthly meetings, NHHOA Spring and Fall Workshops, Granite State Health Care Conference, Capital Area Medical Reserve Corp meeting, Regional Emergency Preparedness meetings, Hazard Mitigation Committee meetings, Dartmouth-Hitchcock Echo training on Hoarding, Eversource Municipal Emergency Preparedness webinar, and Zoom Department Head meetings. DHHS requires certification of Health Officer's and a Readiness Report for Selectmen and the public. The Readiness Report was provided at the December town meeting.

Ron Eisenhart is a part-time town employee and works as needed. Denise DeBlois is a volunteer. Anyone in town having health questions or concerns can contact Ron at 603-777-0230 and Denise at 603-785-5718.

Respectfully Submitted,

Ron Eisenhart, Health Officer  
Denise DeBlois, Deputy health Officer





**Town of Allenstown**  
**Highway Department**  
**161 Granite Street**  
**Allenstown, NH 03275**  
**603-485-5460**  
**highway@allenstown.org**

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## 2023 Highway Department Report

The Highway Department has had a successful year improving the Town of Allenstown. Below are some of the highlights from 2023 and things to come in 2024.

### 2023

- Reclaimed and laid binder Reserve St.
- Removed and replaced the sidewalks on Reserve St.
- Replaced 300' of pipe and rebuilt 2 catch basins on Reserve St.
- Laid topcoat on Willow St.
- Reclaimed and laid binder on Ridge Rd.
- Shimmed and overlaid 800 feet of Clearview Dr.
- Reclaimed, laid binder on Canal St.
- Upgraded drainage on Canal St including rebuilding 4 catch basins and 1400' of pipe.
- Installed over 1700' of asphalt curb.
- Roadside mowed about 8.5 miles of road.
- Roadside ditched about 2800 feet of roadway.
- Expansion and clean-up of the boat launch on Ferry St.
- Mowed and installed 2 temporary bridges and 1 permanent bridge and most of the base material on the Rail Trail.

### 2024

- Shim and overlay part of Deerfield Rd. (encumbered)
- Reclaim and lay binder on Letendre Ave. (encumbered)
- Topcoat on Little Canal St. (encumbered)
- Sidewalks on Elm St. (encumbered)
- If the budget passes, we plan to reclaim, lay binder and upgrade the drainage on River Rd from Boat Meadow Brook to the State Shed, and Harness Horse Rd. As well as lay the top coat on Diane Ave, and shim and overlay Chester Turnpike from Granite St to the dead end and Elm St if the budget allows.

These accomplishments would not be possible without the dedication and commitment of the staff at the Highway Department, which consisted of, Marc Boisvert, Ryan Pelissier, Chase Ranfos, Alan Turcotte, Bill Lacerte, Justin Lacerte, Tyler Bergeron and Mark Solimanto. This year brought about a change in the staff and the highway department would like to thank Mark Solimanto and Justin Lacerte for their dedicated service to the town. The Highway Department would like to thank Marc Boisvert for 35 years of service to the town, we wish him well in his retirement but look forward to him returning in a part-time role. In closing, I would like to thank the BOS, Highway Department staff and all the other departments for everything they have done to make this a successful year.

Sincerely,  
Chad Pelissier  
Road Agent



## Old Allenstown Meeting House 2023 Report



The 1815 Old Allenstown Meeting House at 150 Deerfield Rd is owned by the Town, managed by the OAMH Committee and financial support is provided by the Allenstown NH Historical Society (AHS). We are a 501c(3) organization and your tax deductible donations are always welcome. When built it was the center of Town and was used for town business and religious meetings. Circa 1870 the mills were built on the Suncook River at the Merrimack River. Soon the population moved to the industrialized area. Town and religious activities moved to what is now the village. The OAMH felt abandoned and around 1900 ownership was transferred to the Daughters of the American Revolution (DAR). They had to return it to it's original condition. They did and this became one of the first restoration projects in the United States. You are welcome to visit during a scheduled event or call 603-485-4437 for an appointment.

Armand Verville, Chairman, OAMH Committee





**Town of Allenstown**  
**Planning Board**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276**  
**[PlanningBoard@allenstownnh.gov](mailto:PlanningBoard@allenstownnh.gov)**

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January 12, 2024

For the convenience of town residents and applicants, the Planning Board continued to offer both in-person and remote meetings in 2023, with remote accessibility through the Zoom Platform, along with Facebook Live as a “view only” option. Participation in the Central New Hampshire Regional Planning Commission also continued via virtual and in-person meetings, with two board members serving as Allenstown representatives on the Commission, reporting back to the Planning Board.

In February, two new Alternate Members were welcomed to the Board. This marks the first time in many years that the Board now has a full complement of regular and alternate members. Many thanks are due to all the members for taking the time to serve and for their diligence and dedication to ensuring that land use in Allenstown is managed and developed in a thoughtful and structured manner in accordance with state and local regulations and requirements.

Also beginning in February and spanning several months, the Board looked at developing requirements for the possible regulation of Short-Term Rentals (STR) in town. Activities included review of regulations in other municipalities, conducting a survey of residents, solicitation of input from interested parties, and consultation with the Town’s legal counsel. Following reviews of all information, a proposal was agreed to propose a change to the Zoning Ordinance that would allow the Planning Board to develop STR regulations in the future. This proposal will be before residents at the March 2024 Town Meeting.

In accordance with the requirements of a recent State RSA, the fees charged for Land Use Board applications (formerly “Cost Sheet”) were revised to reflect the requirements of the new law and renamed “Notice of Land Use Board Fee for Planning and Zoning Board.” The updated document was approved and added to the Planning Board page on the town website.

June saw an update of the Planning Board’s Bye Laws and Rules of Procedure to bring them in line with current processes, practices, and procedures for the conduct of meetings and Board Members.

In July, the Board met with Allenstown Aggregate, LLC for a Conceptual Consultation for the addition of a second building to their property on Granite St. This was later followed in December by submission of applications for a Lot Line Adjustment and a Site Plan to support the proposal.

In August, the owner of a property on Bartlett Street requested a Waiver from Site Plan Review for the proposed conversion of a commercial space into two 2-bedroom residential apartments. Following meetings over several months with the applicant, an investigation into the location of lot lines, and the development & execution of a Boundary Line Agreement with an adjoining property owner, the request was later granted by the Board.

Beginning in September, the Board began looking at proposed changes to the Zoning Ordinance and its Subdivision & Site Plan Regulations. Following several months of development and deliberation, including a Public Hearing as required by State RSA’s, the proposed changes to the Zoning Ordinance include:



1. An amendment to Chapter 15, Floodplain Development Regulations to comply with requirements of the National Flood Insurance Program.
2. Establish a definition for the term “Short-Term Residential Rental.”
3. Revise the definition of “Solar – Small-Scale Solar.”
4. To address the permissibility of “Short-Term Residential Rental” in various districts.
5. To enact certain revisions to Chapter 12, Sign Regulations, including setbacks from front lot lines, and revising street number requirements.
6. To revise Chapter 13, Section 1306, Accessory Dwelling Units by allowing for attached or detached accessory dwelling units, and corresponding requirements addressing Life Safety, provisions of utilities, appearance of the accessory dwelling unit, applicability of other land use requirements, and relief provision requirements.
7. To establish Chapter 29, Short-Term Residential Rental requirements.
8. To establish Appendix C, a Table of Uses, and
9. To revise the revision history, as applicable.

The proposed changes will be presented to residents at the March 2024 Town Meeting for their approval or rejection.

Following review and deliberations, including a Public Hearing as required by State RSA’s, required changes were made to the Subdivision & Site Plan Regulations to comply with new FEMA Flood Zone Requirements. The updated documents are posted on the Planning Board page of the town website.

Applications:

Subdivision, Site Plan, and Lot Line Adjustment applications before the Planning Board during 2023 included:

- i) A Waiver request from Site Plan Review for a property on Bartlett Street.
- ii) A Subdivision Application (Lot Line Adjustment) for a property on Granite Street\*.
- iii) A Site Plan Application for a property on Granite Street\*, and
- iv) A Subdivision Application for a property on Main Street\*.

\* These applications were heard by the Board in 2024.

Ordinances & Regulations:

- Changes to the Planning Board Bye Laws and Rules of Procedure.
- Proposed changes to the Zoning Ordinance as described in this report.
- Changes to the Subdivision & Site Plan Regulations to comply with new FEMA Flood Plain Requirements.

Respectfully Submitted,

Your Allenstown Planning Board

**Members of the Board 2023:**

Diane Adinolfo, Chairperson

Chad Pelissier Vice Chair	Michael Juranty Secretary	Michael Frascinella Member	Kaitlyn Sheridan Alternate Member	Ryan Beaudry Alternate Member
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Sandy McKenney, Select Board Representative

Volunteer Administration – Michael O’Meara (non-Board Member)





## ALLENSTOWN POLICE DEPARTMENT 2023 ANNUAL REPORT

I cannot thank the people of Allenstown enough for their unwavering support for their police officers and the staff of their department. We have never been perfect, but we have always strived to do our best. That is only possible with the support and understanding of those that we serve.

In 2023 we saw a broad range of personnel changes. The best news was that Det. Sgt. Michael Bowen returned from his activation with the NH National Guard to come back and work with us again. Det. George Baker saved our collective butts when he stepped in to help us out and he has returned to his other job at a PD closer to his home. The second-best news is our new administrative assistant, Jessicas Tanguay. She started at the PD just before the end of 2023 and has done a world of good already! She has been looking for more to do and I think she is going to be a fantastic addition to our team. Ofc. Bryan Rembis went to Hooksett PD to work with a number of people he knew and we brought Ofc. Garrett Patten on board to take his spot. At the end of 2023, Ofc. Noah Hugo was brought on board to fill in the spot left when Ofc. Lucas Beteau decided to pursue a different career. I would also like to mention that our former prosecutor, Dorothy Walch was appointed and confirmed to serve as a NH District Court Judge. We couldn't be prouder of her and her new role serving the people of NH. As I write this, we are working with the school to select and train a School Resource Officer to work in the new Allenstown School on River Road that will open in March of 2024.

Our new cruiser, a Dodge Ram pickup truck to replace the Ford F150 we had been using is at the contractor right now being upfit. Late summer of 2023 someone hit and severely damaged the RADAR Trailer. We were able to get it processed for an insurance claim and purchased a new one that will be put out on the streets when we have the shoulders clear of snow.

We continue to apply for as many grants as we qualify for. For the SRO position, we were awarded \$125,000 to cover 75% of the cost over the first three years of the program. That will give the Town and the School the chance to see how the program works and come up with the best way to fund it after the three years. We also were awarded \$6,600 to do extra traffic patrols for DUI, Speed, and Texting While Driving. In 2024, we will be purchasing new tablets with larger screens to serve as Mobile Data Terminals in the cruisers. Half of this cost will be covered by a grant of almost \$12,000. Money from the detail fund will cover the rest.

Over the past year, our officers have attended all the required training, but we strive to go over and above that for each officer to make sure the people of Allenstown always have an educated staff. Lt. Tower and I attended the International Association of Chiefs of Police (IACP)





## ALLENSTOWN POLICE DEPARTMENT 2023 ANNUAL REPORT

Conference in San Diego, CA and brought back lots of ideas and programs to implement here in NH. Other courses taken over the year include Crime Scene Processing at Roger Williams University in Bristol, RI, Incident Command Level 300 and 400 at the NH Fire Academy, Command and Leadership, Fatal Traffic Accident Reconstruction, and a course on the investigation of sexual assaults.

I mentioned last year that we had a number of calls involving scams. We run into it so much that it bears repeating. They usually target the older citizens in Town and can cause significant losses. One case involves over \$60,000 in losses. I cannot emphasize this enough...*nothing is for free, you didn't win a contest you didn't enter, no one wants to send you a check for more than they owe you, the IRS is not going to arrest you after one phone call, and the police have not arrested your grandson and don't need you to send bail over the phone.* If you ever get a call like this, please don't hesitate to call us. If someone has an actual warrant for your arrest, we can confirm that for you. And lastly, no utility will ever ask you to pay them with money orders or gift cards you give them over the phone. When it sounds odd...it is. Feel free to give us a call to help you figure out what is going on. Never give out bank account information, your social security number, or other private information unless you know who you are speaking to. If you ever question the validity of who you may be speaking to, you can always call them back. Any government agency or financial institution would be happy to make you comfortable with the transaction and won't be pushy.

In 2023 we hope to revamp the website and offer more online services. I would like to focus on keeping, caring for, and training our professional staff so that they can serve the people of Allenstown as well as possible. At the police department, I hope to renovate the locker room and to repair the handicap ramp leading to the front door. As always, if you have any questions, please don't hesitate to reach out.

Yours truly,

*Michael R. Stark*

Michal R. Stark, Chief of Police



**Allenstown Public Library**  
**59 Main Street**  
**Allenstown, NH 03275**  
**www.allenstownlibrary.org**  
**(603) 485-7651**

### **Annual Report 2023**

2023 was a banner year for the Allenstown Public Library! We saw a significant increase in library visits and checkouts, and our programs were more popular than ever. We are proud to serve the Allenstown community and provide a valuable resource for residents of all ages. Betsi Randlett continued as Library Director, and Gwendolyn McGhee continued as Library Assistant.

The Allenstown Public Library had a successful year in 2023, with increased usage of our resources and participation in our programs. We saw a rise in library visits and checkouts (both physical and online). In 2023, we had 2616 library visits at which 4537 4167 books and DVDs were checked out, an 8% increase over last year's checkouts. The library continues to grow, with 118 residents joining this year, and our collection of books, DVDs, and extras, such as our Adventure Backpacks, continue to be a valuable resource for the community. We continue to offer NH State Parks passes to anyone in Allenstown, regardless of whether they have library cards, and provide Notary Services for free for any town citizen.

This year, we were also fortunate enough to win a Sustainable & Resilient New England Libraries Grant that allowed us to add some much-needed lighting to the library's main floor. Stop by to check it out, and we can show you the remarkable difference. We also won a rural library grant from the Children's Literacy Foundation that provided a large amount of children's books not only to the library but to the Allenstown Elementary School as well! This year, we brought in over \$29,000 in grants and donations to improve the library and create outstanding programs for our patrons. We are incredibly thankful to the NH State Library, the Association of Rural Libraries, the Children's Literacy Foundation, Walmart Community Grants, the Pembroke Women's Club, Shaw's & Hannaford's Give Back Where It Counts programs, United Way, and the New Vision Pioneers - Keller Chapter.

Our "All Together Now" summer reading program kept 48 young minds sharp with exciting activities. We even sent them on real-life adventures with our custom-made backpacks for birdwatching, pond exploration, and more! These backpacks were



possible due to a Summer Learning Grant from the NH State Library. We also received over \$4000 in prize donations, including theme park tickets and passes to NH attractions such as Clark's Bears and the Polar Caves. We offered more programming throughout the year, such as our Spice Club, which had 104 Spice Kits taken by patrons, and 337 children's crafts were made over the year.

The library is more than just books (though we also have over 7,000 of those and 1900 DVDs!). We offer free Wi-Fi, public computers, and access to countless ebooks, audiobooks, music, movies, and TV shows through Libby and Hoopla. Visit us to explore, learn, connect, and be inspired! This is just a glimpse of what the Allenstown Public Library offers. We invite you to visit, discover, and be part of our vibrant community.

"Everything you need for better future and success has already been written. And guess what? All you have to do is go to the library."

- Henri Frederic Amiel

**Respectfully Submitted,  
Betsi Randlett, Director**

**Trustees:  
Jeff Venegas, Chair  
Kathleen Pelissier, Treasurer  
Amanda Seibel, Secretary  
JoAnne Dufort, Alternate**





## Allenstown Sewer Commission

35 Canal Street  
Allenstown, NH 03275  
603-485-5600  
FAX 800-859-0081

To the Citizens of Allenstown:

The Sewer Commission and Sewer Department staff had a successful 2023. This report highlights the challenges we faced, the opportunities we seized, and the goals we set for the future. Our staff has played a key role in reducing operational costs, while still providing the level of service that our users expect, and most importantly protecting the water quality of our Merrimack River.

Difficult challenges we faced included, increased hauled waste disposal competition, supply chain disruptions, and regulatory changes. Despite these obstacles, we have managed to overcome them and achieve our goals for the year. Below are some of the highlights of our 2023 report.

The treatment facility received 278 million gallons of sewage in 2023, which was 67 million gallons more than the 211 million gallons received in 2022. The increase in flow is attributable to the differences in precipitation between 2022 (44 inches precipitation) and 2023 (61 inches precipitation). Precipitation causes increases in flows in the collection system, and at the treatment plant in two ways referred to as inflow and infiltration (I/I). Inflow flows into sewers via roof drains, foundation drains, or basement sump pumps. Infiltration seeps into sewer pipes through holes, cracks, joint failures, and faulty connections in the collection system. In 2023 the Commission cleaned and inspected over 10,000 feet of the collection system, for the purposes of identifying and removing the aforementioned defects associated with I/I.

The excess water from I/I also creates a hydraulic load on the nearly 50-year-old secondary clarifiers. The increase in flow can disturb the settling process, causing solids to remain in suspension rather than settling, and results in a lower effluent quality, and the possibility of violating discharge permit requirements. The shallow depth of the existing clarifier tanks does not allow for adequate settling and separation of solids. In 2023 the Commission and staff have worked with our consulting engineer on a design to upgrade and replace the secondary clarifiers with two new deeper tanks. Thirty percent of the design was funded through grants at no cost to users.

The Commission and staff are happy to report the completion of two projects in the collection system in 2023 including: lining of 350 feet of sewer pipe on Ridge Road, and replacement of a barrel block manhole with a new precast manhole. Both of these accomplishments will help reduce infiltration in the collection system, and reduce the costs associated with treating I/I at the treatment plant.

We are proud of what we have accomplished in 2023, but we are not complacent. We have ambitious plans for 2024 and beyond, aiming to grow our hauled waste business, delight our customers, and make a positive difference in the world. We thank you for your continued support and trust in our organization. Together, we can achieve more.

Respectfully Submitted,

Jeffrey Backman, Superintendent



**Town of Allenstown, New Hampshire**  
**Report of the Supervisor of the Checklist**

Dear Allenstown Residents:

In 2023, the Supervisors of the Checklist worked one (1) election. We conducted four (4) voter registration meetings. In addition, The Supervisors of the Checklist also attended one (1) town and school deliberative session.

The Chairperson, Louise Letendre, attended a class on election laws sponsored by the State of New Hampshire.

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**PARTY AFFILIATION**

2,756 Registered Voters

764 Democrats

937 Republicans

1,055 Undeclared

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**2022 Budget and Related Expenses**

Total Budget	\$3,500.00
Total Salaries and Expenditures	\$3,500.00
Difference	\$ .00

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Respectfully Submitted,

Louise Letendre,  
Chairperson



Evelyn Bouffard  
Melaine Boisvert







## 2023 ANNUAL REPORT

### FROM THE EMS DIRECTOR:

As we draw nearer to the dissolution of Tri-Town EMS, I want to extend my deepest appreciation for the support the residents of Pembroke and Allenstown have shown for their ambulance service. Since 1972 an ambulance carrying the “Tri-Town” badge has responded to countless medical emergencies within both communities. This 52-year run will end on July 1, 2024. Tri-Town Volunteer Emergency Ambulance Service provided EMS services through the end of 2012, when at that time the Towns of Pembroke and Allenstown, working together, established a joint ambulance service for both communities having the goal of providing high quality medical care while defraying the cost of the service amongst both towns. During the last 11 years, Tri-Town EMS grew in its capabilities and service to the communities.

I also extend my gratitude to those who serve on both Town’s Board of Selectmen and Municipal Budget Committee’s. Much of their efforts towards the service have come in the form of reviewing and supporting the various budgets thus ensuring that Tri-Town’s Budgets were thoroughly examined and along with the Service’s Board of Directors, that the Service was being fiscally responsible.

I also want to thank the more than 20 people who have served on Tri-Town EMS’ Board of Directors; providing guidance and oversight to the Service. These individuals helped ensure the highest standards were being utilized while keeping the operations of the ambulance service as efficient as possible. It was through the Board of Directors, that the Service was able to modernize and further the clinical capabilities being made available to those we serve. From the inception, through the years of operations, and now the dissolution, the members of the Board of Directors have worked to maintain the smooth operations of Tri-Town EMS.

Gratitude is also extended to the Pembroke Fire Department, Pembroke Police Department, Allenstown Fire Department, Allenstown Police Department, Concord Hospital’s Simulation Lab Staff, Concord Hospital’s Emergency Department Staff, and our Medical Director Dr. Robert Rix. Each of these groups and individuals have played an integral role in the operations of Tri-Town EMS.

Lastly, thank you to all those who put on the Tri-Town EMS uniform each and every day. Since 2013, when the Service started, there have been over 80 EMS providers working for Tri-Town EMS, who have tirelessly rendered emergent medical care to those in need. During this time, Tri-Town EMS has continuously provided Paramedic Ambulance Services to both communities. In the 11 years, there has not been a single shift where we were unable to staff an ambulance. To date, Tri-Town EMS has responded to over 13,900 emergencies. Our staff have earned such accolades as EMS Educator of the Year, EMS Service of the YEAR and Unit Citations, delivered babies and revived people who were in cardiac arrest. On countless occasions, rendered the care someone needed to change their clinical course for the best. The staff of Tri-Town EMS are some of the most capable EMS providers there are and show their dedication to the communities each and every day. Thank you all, for all you have done, for all you have given up, and for being there for those who needed you most.

### 2<sup>nd</sup> AMBULANCE DEPLOYMENT

2023 saw the full implementation of the 2<sup>nd</sup> ambulance during the day. The project initially called for the hiring of at least 5 more per-diem employees to help ensure the 2<sup>nd</sup> ambulance was staffed, preferably at the paramedic level. Without adding any new employees, the Service was able to staff a 2<sup>nd</sup> ambulance 86% of the time. When the 2<sup>nd</sup> ambulance was on-service, it was at the paramedic level 85% of the time. The most notable benefit of this second ambulance was that mutual aid being requested went from a high of 10.73% of the calls down to 5.6%, thus decreasing our reliance on the resources of other communities. The other biggest benefit of the second ambulance was seen on those calls with the sickest patients. Many times, both ambulances either initially responded to these calls or the second ambulance was



requested. It cannot be stated enough the benefit to the patient in having four EMS providers who work closely together, working in unison to help someone in need. I would also add that on many of these cases, there were at least three Tri-Town Paramedics working on a single patient giving them every chance at survival or the improvement of their medical situation.

### 2023 YEAR IN REVIEW:

2023 was the third busiest year for Tri-Town EMS, with a total of 1,422 EMS Incidents. In addition to being the primary ambulance service for Pembroke and Allenstown, Tri-Town EMS provided mutual aid responses to Chichester, Concord, Deerfield, Epsom, Hooksett, Loudon, and Northwood. During 2023, one of Tri-Town's Ambulance Crews delivered a baby while mom was being transported to the hospital. Also of note, Tri-Town EMS crews were recognized with a Unit Citation from New Hampshire's Committee of Merit for the post cardiac arrest treatment of an individual who was successfully revived and given supportive care while being transported to the hospital. The patient had an excellent outcome. A brief breakdown of the operational data is presented below. For more information, please go to either the Town of Pembroke or Allenstown website to see the 2023 Annual Directors Report. ([www.pembroke-nh.com/tri-town-ems/pages/directors-report](http://www.pembroke-nh.com/tri-town-ems/pages/directors-report) & [www.allenstownnh.gov/tri-town-ems-board-of-directors](http://www.allenstownnh.gov/tri-town-ems-board-of-directors))

# of EMS INCIDENTS: 1,422

# of EMS TRANSPORTS: 865 (60.70%)

# of EMS INCIDENTS HANDLED BY TRI-TOWN EMS: 1,345 (94.39%)

MUTUAL AID GIVEN / RECEIVED: 95/76

# of EMS INCIDENTS IN PEMBROKE: 640

# of EMS INCIDENTS IN ALLENSTOWN: 690

EMS TRANSPORTS: Concord Hospital – 623      Elliot Hospital - 164      Catholic Medical Center – 76

AVERAGE REACTION TIME (dispatch to responding): 41 sec.      AVERAGE RESPONSE TIME: 5 min. 9 sec.

I want to thank both Towns for their Support during the 2023 year. If there are any concerns pertaining to the medical care that was received, or if there is a need for community education and services, please contact the EMS Director at (603) 485-4411. Thank You.

### TRI-TOWN EMS LEADERSHIP, STAFF & SUPPORT:

EMS DIRECTOR: Christopher Gamache, Paramedic

DEPUTY DIRECTOR: Craig Clough, Paramedic

Danielle Byrne, Paramedic

Jessie Murdoch, Paramedic

Katherine Sevigny, Adv. EMT

Seth Chidester, Paramedic

Daniel Connell, Adv. EMT

Timothy St. Germain, Adv. EMT

Meagan Curtin-DiGenova - Paramedic

Robyn Cushing, Adv. EMT

Cameron Burns, EMT

Morgan Draus, Paramedic

Nicholas DiGiovanni, Adv. EMT

Edward Higgins, EMT

Daniel Fitzgerald, Paramedic

Corey Girard, Adv. EMT

McKayla Smith, EMT

Donovan Funk III, Paramedic

Irina Higgins, Adv. EMT

Joseph Sullivan, EMT

Jada Goodrich, Paramedic

Jordan Lippmeier, Adv. EMT

Robert Vodra, EMT

Ryan Hornblower, Paramedic

Katherina Miller, Adv. EMT

Brittany Lamontagne, Paramedic

Michelle Othot, Adv. EMT

### BOARD of DIRECTORS:

- David Jodoin – Pembroke Town Administrator
- Derik Goodine – Allenstown Town Administrator
- Chief Paul Gagnon – Pembroke Fire Chief
- Chief Eric Lambert – Allenstown Fire Chief
- Robert Bourque - Pembroke Representative
- Mark Solimanto – Allenstown Representative
- Michelle Othot – Employee Representative

MEDICAL DIRECTOR: Dr. Robert Rix, Concord Hospital

EMS COORDINATOR: Craig Clough, Concord Hospital





**Town of Allenstown**  
**Trustees of the Trust Funds & Cemetery Trustees**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276**

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January 18, 2024

### **Trustees of the Trust Funds Annual Report – 2023**

2023 saw the Trustees of the Trust Funds & Cemetery Trustees continue at full strength and a normal schedule of on-demand meetings. Ron Adinolfo was elected as a Trustee and joined the Trustees at their first scheduled meeting following the Town Meeting.

Ron replaces Roger LaFlamme who chose not to run again for the office. The Trustees would like to sincerely thank Roger for his years of service to the Trustees and the Town of Allenstown and wish him well.

The Trustees continued to meet to discuss Capital Reserve Funds, Bank Statements, and Trustees Investment Policy, approve previous minutes, and prepare MS-9 and MS-10 for DRA and the Attorney General's Office. Several voter-approved fund transfer and disbursement requests were subsequently completed, along with Select Board requested transfers/disbursements, and voter-approved School Fund deposits.

The Trustees continue to hold regularly scheduled meetings to ensure that investments are reviewed and tracked on a continuing basis. The frequency of these meetings was increased in 2023 to better monitor the status of investments, particularly considering Federal Reserve Interest Rate Policy and the fluctuations in the Stock Market that were adversely affecting return on investments.

To help reduce the impact of Stock Market fluctuations on the investment portfolio, the Trustees investigated the possibility of transitioning from investments in securities to a “deposit” based approach (using an alternate management group) that would provide a higher rate of return and help stem losses. Following many months of research and working with a potential alternate financial institution, the Trustees ultimately decided to remain with TD Private Clients Group, primarily due to concerns around separation of duties within the management systems of the alternate financial institution and a potential loss to the portfolio of approx. \$200,000 that would be incurred because of early termination of securities required to facilitate a transition.

The Trustees did make changes to the way TD Private Client Group manages the portfolio, including instructing them to hold all securities until they fully mature and to place all resultant realized monies and cash from earned interest, etc. into a Sweep Account to help minimize and protect against future losses. The Sweep Account provided a higher, more stable rate of return than realized from securities, and this policy will continue until a change is authorized by the Trustees.

The Trustees again reviewed and reaffirmed the Investment Policy, and it was determined that no changes were needed. As there were no changes to the policy, it was not required to be filed with the State of NH in 2023.



## Cemetery Trustees Annual Report – 2023

Currently there is no open public cemetery for residents in Allenstown. In accordance with RSA, a municipality is not required to have a cemetery for their residents and is able to use public cemeteries in other towns for interment of the deceased. The Cemetery Trustees also identified that seven (7) of the eight (8) decedents for which the Trustees hold Perpetual Funds are interred elsewhere.

The Trustees concluded negotiations with the Catholic Diocese of Manchester to transfer five (5) Perpetual Funds to that body as it was confirmed that those decedents were interred in cemeteries of the diocese. As of December 2023, those Perpetual Funds were transferred from the Cemetery Trustees to the care and management of the diocese via a fully executed Non-Judicial Settlement Agreement.

The Cemetery Trustees have also identified that of the remaining three (3) Perpetual Funds under their care, one decedent is interred in the State of Massachusetts, one is interred on private land in Allenstown, and the other cannot be located. The Cemetery Trustees will continue to work on the disposition of those funds in 2024.

Respectively Submitted,  
Your Trustees of the Trust Funds  
& Cemetery Trustees



## Welfare Administrator

During 2023 Patricia Caruso ended her employment with the Town of Allenstown and begin employment with our neighboring town. Patricia was a crucial part of helping our residents, we wish her the best. Veronica Anaya, who began with the town as the multi-department administrative assistant has taken on the role of the welfare administrator.

NH received IRS federal funding for the NH Emergency Rental Assistance Program (NHERAP) to help relieve budget constraints for any NH family that could not pay their full rent. Although this stemmed from the economic impacts of COVID, families and individuals receiving the benefit did not have to prove any direct COVID effect within their household. Funding for rent, utilities and motel sheltering was paid directly to vendors on behalf of qualified recipients. Another relief program was put in place to assist homeowners with mortgage and tax payments. HomeHelp NH continued to provide residents with assistance.

Allenstown Welfare continued to assist with urgent needs on a month-to-month basis. With these emergency assistance programs in place, Allenstown did provide financial assistance loans in 2023. As in the past though, we did consult with many residents and referred them to programs that could help. The following services were provided by Town of Allenstown Welfare in 2023:

Services	Total Budget Expended
Burial Assistance	\$ 0.00
Electrical Assistance	\$ 1,000.00
Food/Personal Care Assistance	\$ 744.84
Grocery Store Gift Cards	\$ 200.00 (donated)
Fuel Assistance	\$ 0.00
Job Retention/Search Assistance	\$ 0.00
Medical Assistance	\$ 0.00
Rent/Mortgage Assistance	\$12,313.99
Referrals to Other Agencies	\$ 0.00

*\*Job search assistance included resume writing and interview skills assistance and referrals to job placement/training agencies.*

The Allenstown Angel Tree was in operation once again this year. 30 children, from 14 families, were provided with holiday gifts! I would like to thank the many Allenstown residents, as well as the friends and families of Allenstown residents. Because of your generosity, parents were able to give joy to their children during the holiday season. I know these families are grateful. Thank you!

In 2023, Capital Region Food Program (CRFP) provided Market Basket food vouchers in place of the traditional food baskets they have given in the past. The voucher allowed recipients the freedom to shop for the holiday food that best suits their families. Recipients overwhelmingly were very happy to receive the voucher and most stated it was much more beneficial than the traditional baskets.

Everyone deserves safe housing, food to eat and personal care. If you, or someone you know, are unable to meet your/their own basic needs do not hesitate to seek assistance. Town Welfare, NH Department of Health & Human Services, Community Action Program (CAP), 211nh.org, Easter Seals, Catholic Charities, NH Housing Authority and Salvation Army are just a few of the organizations who are ready and willing to provide assistance to those in need.

Thank you to all town employees and residents.  
Veronica Anaya



## Zoning Board Town Report

The Zoning Board of Adjustment shall consist of 5 members. The members of the board shall be appointed by the Board of Selectmen. Each member of the board shall be a resident of the municipality in order to be appointed. Zoning Board of Adjustment members are appointed for a three year term. The Zoning Board of Adjustments may have alternates who shall be appointed by the Board of Selectmen.

The Zoning Board of Adjustment (ZBA) met only 1 time to deliberate over a case. The work of the ZBA involves balancing the needs of the community with the individual rights of citizens.

The ZBA functions and duties include interpreting the ordinance (text and map), deciding appeals from administrative decisions and granting variances (use and nonuse). The terms appeal and variance are often used interchangeably, but in fact are two entirely different concepts. A variance, if granted, allows a departure from a particular requirement of the zoning ordinance. An appeal is based on the fact that someone has made a decision related to the zoning ordinance, and another person disagrees with that decision. When a property owner has plans that do not conform to the requirements of an ordinance, the owner may appeal for an exception or variance. Applications for Appeal are available at the town office or can be downloaded from the town website.

Hearings before the Zoning Board are open to the public and are posted on the town website, at town hall and the police station. Owners of abutting properties receive written notice of the hearing and are entitled to speak for or against the proposal. Other concerned parties are welcome at our meetings and their input is appreciated.

The Board will hear all sides of a case, and may consult with other town officials or solicit expert opinions when needed. The Zoning Board is not bound by precedent - meaning that each case is heard on its own merits and previous decisions are not binding on subsequent matters. Be assured, applicants and their neighbors will have a fair hearing and treatment from the Board.

Each year there is some turnover on the Board for various reasons, and at times we have held hearings with less than a full Board. As new people have been appointed to the ZBA, we hold training sessions led by our legal counsel and the New Hampshire Municipal Association to educate our members. We continue to need civic minded residents with good judgment and understanding to serve on the Board or to serve as alternates when needed. If you are willing to serve your community in this capacity, no legal municipal experience is required; training and guidance will be provided.

Respectfully Submitted,

***Keith F. Klawes***

Keith F Klawes, Chairman



# *Financial Statements*





## Allenstown Summary Inventory of Valuation

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Evan Roberge (Avitar Associates)

Municipal Officials		
Name	Position	Signature
Scott McDonald	Chair	
Sandra McKenney	Selectmen	
Maureen Higham	Selectmen	
James Rodger	Selectmen	
Keith Klawes	Selectmen	

Preparer		
Name	Phone	Email
Evan Roberge	603-798-4419	Evan@Avitarassociates.com

Preparer's Signature







Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	3,339.04	\$266,117	
1B	Conservation Restriction Assessment RSA 79-B	14.00	\$520	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	1,397.48	\$138,540,800	
1G	Commercial/Industrial Land	915.83	\$29,833,000	
<b>1H</b>	<b>Total of Taxable Land</b>	<b>5,666.35</b>	<b>\$168,640,437</b>	
1I	Tax Exempt and Non-Taxable Land	7,015.70	\$16,424,700	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$213,958,900	
2B	Manufactured Housing RSA 674:31	0	\$56,984,200	
2C	Commercial/Industrial	0	\$83,337,600	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
<b>2F</b>	<b>Total of Taxable Buildings</b>	<b>0</b>	<b>\$354,280,700</b>	
2G	Tax Exempt and Non-Taxable Buildings	0	\$30,436,300	
Utilities & Timber			Valuation	
3A	Utilities		\$10,270,300	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
<b>5</b>	<b>Valuation before Exemption</b>		<b>\$533,191,437</b>	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
<b>11</b>	<b>Modified Assessed Value of All Properties</b>		<b>\$533,191,437</b>	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$15,000	1	\$15,000
13	Elderly Exemption RSA 72:39-a,b	\$0	49	\$2,723,700
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	7	\$102,820
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
<b>20</b>	<b>Total Dollar Amount of Exemptions</b>			<b>\$2,841,520</b>
<b>21A</b>	<b>Net Valuation</b>			<b>\$530,349,917</b>
<b>21B</b>	<b>Less TIF Retained Value</b>			<b>\$0</b>
<b>21C</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$530,349,917</b>
<b>21D</b>	<b>Less Commercial/Industrial Construction Exemption</b>			<b>\$7,396,010</b>
<b>21E</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction</b>			<b>\$522,953,907</b>
<b>22</b>	<b>Less Utilities</b>			<b>\$10,270,300</b>
<b>23A</b>	<b>Net Valuation without Utilities</b>			<b>\$520,079,617</b>
<b>23B</b>	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>			<b>\$520,079,617</b>





**Utility Value Appraiser**  
 AVITAR ASSOCIATES

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

<b>Electric Company Name</b>	<b>Distr.</b>	<b>Distr. (Other)</b>	<b>Gen.</b>	<b>Trans.</b>	<b>Valuation</b>
NEW HAMPSHIRE ELECTRIC COOP	\$792,900	\$0	\$0	\$0	\$792,900
PSNH DBA EVERSOURCE ENERGY	\$4,044,100	\$142,700	\$0	\$2,085,100	\$6,271,900
UNITIL ENERGY SYSTEMS INC	\$81,200	\$0	\$0	\$0	\$81,200
	<b>\$4,918,200</b>	<b>\$142,700</b>	<b>\$0</b>	<b>\$2,085,100</b>	<b>\$7,146,000</b>

<b>Gas Company Name</b>	<b>Distr.</b>	<b>Distr. (Other)</b>	<b>Gen.</b>	<b>Trans.</b>	<b>Valuation</b>
LIBERTY UTILITIES (ENERGYNORTH NATURAL GAS) CORP	\$2,099,700	\$0	\$0	\$0	\$2,099,700
TENNESSEE GAS PIPELINE COMPANY	\$0	\$0	\$0	\$1,024,600	\$1,024,600
	<b>\$2,099,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,024,600</b>	<b>\$3,124,300</b>





Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	132	\$65,500
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	11	\$22,000
All Veterans Tax Credit RSA 72:28-b	\$500	9	\$4,500
Combat Service Tax Credit RSA 72:28-c	\$250	0	\$0
		<b>152</b>	<b>\$92,000</b>

Deaf & Disabled Exemption Report			
<b>Deaf Income Limits</b>		<b>Deaf Asset Limits</b>	
Single	\$0	Single	\$0
Married	\$0	Married	\$0
<b>Disabled Income Limits</b>		<b>Disabled Asset Limits</b>	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Elderly Exemption Report						
First-time Filers Granted Elderly Exemption for the Current Tax Year		Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted				
Age	Number	Age	Number	Amount	Maximum	Total
65-74	7	65-74	22	\$40,000	\$880,000	\$879,400
75-79	4	75-79	10	\$60,000	\$600,000	\$592,500
80+	0	80+	17	\$80,000	\$1,360,000	\$1,251,800
			<b>49</b>		<b>\$2,840,000</b>	<b>\$2,723,700</b>
<b>Income Limits</b>		<b>Asset Limits</b>				
Single	\$40,000	Single		\$85,000		
Married	\$52,000	Married		\$85,000		

Has the municipality adopted an exemption for Electric Energy Systems? (RSA 72:85)	Granted/Adopted? No	Properties:
Has the municipality adopted an exemption for Renewable Gen. Facility & Electric Energy Storage? (RSA 72:87)	Granted/Adopted? No	Properties:
Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)	Granted/Adopted? Yes	Structures: 1
Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)	Granted/Adopted? No	Properties:
Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)	Granted/Adopted? No	Properties:
Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)	Granted/Adopted? Yes	Properties: 4
	Percent of assessed value attributable to new construction to be exempted:	1
	Total Exemption Granted:	\$7,396,010
Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)	Granted/Adopted? No	Properties:
	Assessed value prior to effective date of RSA 75:1-a:	
	Current Assessed Value:	





<b>Current Use RSA 79-A</b>	<b>Total Acres</b>	<b>Valuation</b>
Farm Land	146.57	\$45,744
Forest Land	2,344.43	\$183,221
Forest Land with Documented Stewardship	529.60	\$30,205
Unproductive Land	155.91	\$3,419
Wet Land	162.53	\$3,528
	<b>3,339.04</b>	<b>\$266,117</b>

**Other Current Use Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	1,742.26
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	12.48
Total Number of Owners in Current Use	<b>Owners:</b>	75
Total Number of Parcels in Current Use	<b>Parcels:</b>	123

**Land Use Change Tax**

Gross Monies Received for Calendar Year			\$0
Conservation Allocation	<b>Percentage:</b> 0.00%	<b>Dollar Amount:</b>	\$0
Monies to Conservation Fund			\$0
Monies to General Fund			\$0

<b>Conservation Restriction Assessment Report RSA 79-B</b>	<b>Acres</b>	<b>Valuation</b>
Farm Land	0.00	\$0
Forest Land	6.00	\$331
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	8.00	\$189
Wet Land	0.00	\$0
	<b>14.00</b>	<b>\$520</b>

**Other Conservation Restriction Assessment Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	
Owners in Conservation Restriction	<b>Owners:</b>	1
Parcels in Conservation Restriction	<b>Parcels:</b>	1





Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Map	Lot	Block	%	Description
<i>This municipality has no Discretionary Preservation Easements.</i>				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$3,729.00	6,374.00
White Mountain National Forest only, account 3186	\$0.00	0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
<i>This municipality has no additional sources of PILTs.</i>	

**Notes**





<b>2023</b> <b>\$21.20</b>
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## Tax Rate Breakdown Allenstown

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$3,317,256	\$522,953,907	<b>\$6.34</b>
County	\$886,378	\$530,349,917	<b>\$1.67</b>
Local Education	\$6,243,693	\$522,953,907	<b>\$11.94</b>
State Education	\$648,055	\$520,079,617	<b>\$1.25</b>
<b>Total</b>	<b>\$11,095,382</b>		<b>\$21.20</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$11,095,382
War Service Credits	(\$92,000)
Village District Tax Effort	
<b>Total Property Tax Commitment</b>	<b>\$11,003,382</b>

 Sam Greene Director of Municipal and Property Division New Hampshire Department of Revenue Administration	11/2/2023
--	-----------



## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$7,899,011	
Net Revenues (Not Including Fund Balance)		(\$4,190,118)
Fund Balance Voted Surplus		(\$480,000)
Fund Balance to Reduce Taxes		(\$100,000)
War Service Credits	\$92,000	
Special Adjustment	\$0	
Actual Overlay Used	\$96,363	
<b>Net Required Local Tax Effort</b>	<b>\$3,317,256</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$886,378	
<b>Net Required County Tax Effort</b>	<b>\$886,378</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$11,377,901	
Net Cooperative School Appropriations		
Net Education Grant		(\$4,486,153)
Locally Retained State Education Tax		(\$648,055)
<b>Net Required Local Education Tax Effort</b>	<b>\$6,243,693</b>	
State Education Tax	\$648,055	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$648,055</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$530,349,917	\$516,483,081
Total Assessment Valuation without Utilities	\$520,079,617	\$506,478,481
Commercial/Industrial Construction Exemption	\$7,396,010	\$4,797,270
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$522,953,907	\$511,685,811

### Village (MS-1V)

Description	Current Year
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# Allenstown

## Tax Commitment Verification

### 2023 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$11,003,382
1/2% Amount	\$55,017
Acceptable High	\$11,058,399
Acceptable Low	\$10,948,365

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

<b>Commitment Amount</b>	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
<b>Net amount after TIF adjustment</b>	

**Under penalties of perjury, I verify the amount above was the 2023 commitment amount on the property tax warrant.**

<b>Tax Collector/Deputy Signature:</b>	<b>Date:</b>
--	--------------

## Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Allenstown	Total Tax Rate	Semi-Annual Tax Rate
Total 2023 Tax Rate	\$21.20	\$10.60

Associated Villages

No associated Villages to report





## Fund Balance Retention

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$2,675,340</b>
<b>General Fund Operating Expenses</b>	<b>\$13,001,797</b>
<b>Final Overlay</b>	<b>\$96,363</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.  
 [2] Government Finance Officers Association (GFOA), (2015), *Best Practice: Fund Balance Guidelines for the General Fund*.  
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2023 Fund Balance Retention Guidelines: Allenstown	
Description	Amount
<b>Current Amount Retained (12.72%)</b>	<b>\$1,653,817</b>
17% Retained <i>(Maximum Recommended)</i>	\$2,210,305
10% Retained	\$1,300,180
8% Retained	\$1,040,144
5% Retained <i>(Minimum Recommended)</i>	\$650,090





### Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

#### Instructions

##### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

##### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

#### PREPARER'S INFORMATION

First Name  Last Name

Street No.  Street Name  Phone Number

Email (optional)





Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2022	Year: 2021	Year: 2020	
Property Taxes	3110		\$3,634,877.03			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189		\$27,859.34			
Property Tax Credit Balance		(\$11,316.79)				
Other Tax or Charges Credit Balance						

Taxes Committed This Year	Account	Levy for Year of this Report	2022	Prior Levies	
Property Taxes	3110	\$11,005,136.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$7,910.00			
Yield Taxes	3185	\$3,998.32	\$25,424.62		
Excavation Tax	3187	\$2,548.26			
Other Taxes	3189	\$37,069.72			

Overpayment Refunds	Account	Levy for Year of this Report	2022	2021	2020
Property Taxes	3110	\$12,774.47			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$3,484.16	\$33,561.44		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$11,061,604.14</b>	<b>\$3,721,722.43</b>	<b>\$0.00</b>	<b>\$0.00</b>





Credits				
	Levy for Year of this Report	Prior Levies		
Remitted to Treasurer		2022	2021	2020
Property Taxes	\$10,276,791.26	\$3,284,299.09		
Resident Taxes				
Land Use Change Taxes	\$7,910.00			
Yield Taxes	\$3,998.32	\$25,424.62		
Interest (Include Lien Conversion)	\$3,459.16	\$24,057.44		
Penalties	\$25.00	\$9,504.00		
Excavation Tax	\$2,527.79			
Other Taxes	\$237.18	\$11,642.04		
Conversion to Lien (Principal Only)		\$362,400.12		
<input style="width: 100%;" type="text"/>				
Discounts Allowed				

	Levy for Year of this Report	Prior Levies		
Payments Made		2022	2021	2020
Property Taxes	\$1,109.77	\$4,395.12		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$168.05			
<input style="width: 100%;" type="text"/>				
Current Levy Deeded				





Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$762,223.65			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax	\$20.47			
Other Taxes	\$36,664.49			
Property Tax Credit Balance	(\$33,531.00)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$11,061,604.14</b>	<b>\$3,721,722.43</b>	<b>\$0.00</b>	<b>\$0.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$765,377.61</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$534,722.75</b>





**Lien Summary**

Summary of Debits				
	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2022	Year: 2021	Year: 2020
Unredeemed Liens Balance - Beginning of Year		\$221,873.79	\$149,054.93	\$75,202.79
Liens Executed During Fiscal Year	\$386,576.44			
Interest & Costs Collected (After Lien Execution)	\$5,589.37	\$10,950.12	\$29,541.53	\$21,183.35
<b>Total Debits</b>	<b>\$392,165.81</b>	<b>\$232,823.91</b>	<b>\$178,596.46</b>	<b>\$96,386.14</b>

Summary of Credits				
	Last Year's Levy	Prior Levies		
		2022	2021	2020
Redemptions	\$102,060.10	\$61,103.05	\$100,192.47	\$34,629.58
Interest & Costs Collected (After Lien Execution) #3190	\$5,589.37	\$10,950.12	\$29,541.53	\$21,183.35
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$284,516.34	\$160,770.74	\$48,862.46	\$40,573.21
<b>Total Credits</b>	<b>\$392,165.81</b>	<b>\$232,823.91</b>	<b>\$178,596.46</b>	<b>\$96,386.14</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$765,377.61</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$534,722.75</b>





**ALLENSTOWN (7)**

**1. CERTIFY THIS FORM**  
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Brittany	Littlefield	01/05/2024

**2. SAVE AND EMAIL THIS FORM**  
Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**  
This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**  
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Brittany Littlefield* = Town Clerk / Tax Collector  
Preparer's Signature and Title





**Town of Allenstown**  
**Jaqueline Tate, Town Clerk/ Tax Collector**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 116**  
**[jtate@allenstownnh.gov](mailto:jtate@allenstownnh.gov)**

## Town Clerk / Tax Collector Annual Reports

On behalf of the Town Clerk/Tax Collectors’ Office, we want to thank you for your patience as this office trains and hires new personnel in order for you to do your business here in Allenstown. We appreciate your understanding as you come to or call town hall in that we may not be able to instantly help you with your car registrations, vital statistics, dog licenses, tax collections, etc.

We wish to thank Brittany Littlefield, Diane Adinolfo, Judy Silva, and Ron Adinolfo for their hard work and assistance over the last part of 2024 in keeping the Town Clerk/ Tax Collectors office operating after the departure of long time Town Clerk/Tax Collector, Kathleen Pelissier, in August. Thank you for your many years of service Kathleen. We also want to thank the Towns of Bow, Hooksett, and Pittsfield for helping to provide services and/or training to and for our residents and staff.

The Town Clerk/Tax Collectors Office is once again starting over with new staffing which will continue to mean service interruptions and more time needed for transactions to be completed. We strive to and will continue to get training and experience in all aspects of the office’s operations, and try to get things back to normal as soon as possible.

We also wish to thank our ballot clerks, Moderator, and Supervisors of the Checklist for doing a great job every election including the most recent 2024 Presidential Primary Election

Once we are up and running again, the Town Clerks office will continue to extend the courtesy e-mail renewal notices for both vehicle registration renewals and dog licenses. If you have not already provided us with your e-mail address and wish to receive these reminders, please contact the clerk’s office.

Once new staff is trained, then online transactions will resume through our Town website at [Allenstownnh.gov](http://Allenstownnh.gov) 24 hours/day. We also accept credit card payments in our office and online for most transactions. However, there are user fees that apply. Cash and checks/money orders are always accepted in house, by mail, or drop box with no additional charges.

### Important 2024 Dates to Remember:

Jan 1 <sup>st</sup>	2023 boat registrations, hunting/fishing licensing, & dog licensing begins.
Feb 3 <sup>rd</sup>	Deliberative Session
March 12 <sup>th</sup>	Local Election
June or July <sup>h</sup>	2023 lien for unpaid 2022 property and/or supplemental tax warrants to be enacted (tentative date).
April 15 <sup>th</sup>	2022 winter parking ban ends.
April 30 <sup>th</sup>	2022 dog licenses expire.
June	Late dog license civil forfeitures enacted (Fine of \$25/ unlicensed dog). (These will be delayed in 2024 more than likely as new staff is trained)
June 30 <sup>th</sup>	2022 OHRV registrations expire.
July/August	Prospective date for deeding of eligible tax delinquent properties.
July 15 <sup>th</sup>	1 <sup>st</sup> half tax bills due (tentative date).
November 15 <sup>th</sup>	2023 winter parking ban enacted.
December 1 <sup>st</sup>	2 <sup>nd</sup> half tax bills due (tentative date).

Respectfully Submitted,  
 Jackie Tate, Allenstown Town Clerk/Tax Collector  
 Derik Goodine on behalf of the Allenstown Board of Selectmen





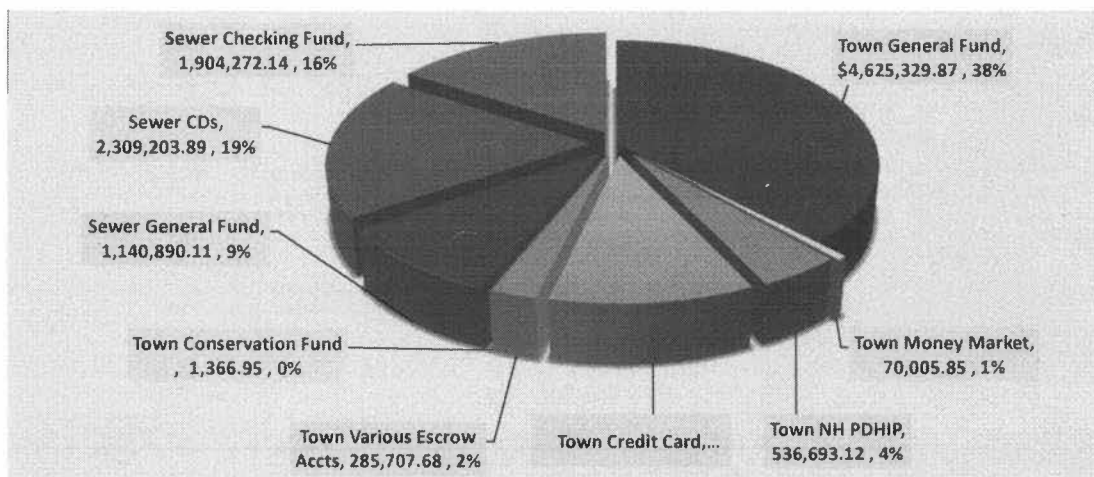
**TOWN TREASURER'S REPORT**  
**01/01/2023 through 12/31/2023**

Funds / Bank Accounts	Balance 01/01/2023	Receipts and Transfers During Period	Disbursements and Transfers During Period	Balance 12/31/2023
TOWN GENERAL FUND	\$ 1,379,482	\$ 15,593,138	\$ 12,347,290	\$ 4,625,330
TOWN NHPDHIP	510,003	26,691		536,693
TOWN MONEY MARKET	68,558	1,447		70,006
TOWN CREDIT CARD FUND	249,603	1,695,570	646,240	1,298,933
TOWN CONSERVATION COMM	1,366	1		1,367
TOWN ESCROW-PD DRUG FORFEITURE FND	8,659	263	-	8,921
TOWN ESCROW-PUBLIC SAFETY REVOLV	139,742	17,285	-	157,027
TOWN ESCROW-CHINA MILL	41,981	1,273	-	43,255
TOWN ESCROW-OPTIMUS SENIOR LIVING	18,038	547	-	18,585
TOWN ESCROW-TIMBER BOND	31,697	8,586	31,243	9,040
TOWN ESCROW-PB 02 2023	-	2,421	-	2,421
TOWN ESCROW-ALLENSTOWN AGGREGATE	-	3,242	-	3,242
TOWN ESCROW-EMERGENCY SRVC REVOLV	-	59,635	16,419	43,216
SEWER GENERAL FUND	2,592,330	3,483,511.35	4,934,951.25	1,140,890
SEWER CHECKING FUND	1,857,967	2,296,305	2,250,000	1,904,272
SEWER CERTIFICATE OF DEPOSIT	1,250,000	1,059,204		2,309,204
<b>TOTALS</b>	<b>\$ 8,149,426</b>	<b>\$ 24,249,120</b>	<b>\$ 20,226,144</b>	<b>\$ 12,172,403</b>

Respectfully Submitted,

*Carol B. Andersen*

**CAROL B. ANDERSEN**  
 Town Treasurer





**Allenstown**

*For reporting year Jan 1, 2022 through Dec 31, 2022.*

**Trustees**

<b>Name</b>	<b>Position</b>	<b>Term Expires</b>
Cheryl McDonald	Trustee	3/11/2025
Ron Adinolfo	Chairperson	3/20/2026

**Ledger Summary**

Number of Fund Records	44
Ledger End of Year Balance	\$3,627,592.78

*This ledger was reviewed for accuracy and submitted electronically under penalty of perjury on October 19, 2023 by Sherry Miller on behalf of the Trustees of Trust Funds of Allenstown.*





Report of Trust and Capital Reserve Funds

Capital Reserve (RSA 34/35) Funds

Name	Purpose					Creation Date	BOY Balance	Change	EOY Balance				
ASSESSING-REVAL	Capital Reserve (Other)					3/12/2019	53,741.35	16,818.97	70,560.32				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	52,530.37	17,000.00	(646.49)	0.00	68,883.88		1,210.98	954.84	1,676.44		70,560.32	(70,560.32)	0.00
CAPITAL RESERVE EQUIPMENT	Capital Reserve (Other)						139.73	(139.73)	0.00				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	0.00	0.00	0.00	0.00	0.00		139.73	0.00	0.00		0.00	0.00	0.00
CISTERN	Capital Reserve (Other)						4,318.06	(10.72)	4,307.34				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	3,902.55	0.00	(42.84)	0.00	3,859.71		415.51	69.28	447.63		4,307.34	(4,307.34)	0.00
CONSERVATION COMM	Capital Reserve (Other)						4,260.62	(10.58)	4,250.04				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	3,850.63	0.00	(42.27)	0.00	3,808.36		409.99	68.37	441.68		4,250.04	(4,250.04)	0.00
ECON DEV	Capital Reserve (Other)						27,366.73	14,888.26	42,254.99				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	26,652.36	15,000.00	(371.72)	0.00	41,280.64		714.37	522.72	974.35		42,254.99	(42,254.99)	0.00
FACILITIES ACQ SCHOOL CRF	Educational Purposes						485.05	(485.05)	0.00				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	0.00	0.00	0.00	0.00	0.00		485.05	0.00	0.00		0.00	0.00	0.00
FIRE DEPT EQUIPMENT	Capital Reserve (Other)						597.85	15,938.17	16,536.02				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	540.32	35,000.00	(155.31)	19,015.00	16,370.01		57.53	147.12	166.01		16,536.02	(16,536.02)	0.00
FIRE SAFETY EQUIPMENT	Capital Reserve (Other)						151,655.09	(3,848.03)	147,807.06				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	139,256.20	0.00	(1,504.14)	3,476.00	134,276.06		12,398.89	2,432.59	13,531.00		147,807.06	(147,807.06)	0.00
GENERAL EXPANDABLE TRUST	Capital Reserve (Other)						131.75	(131.75)	0.00				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	0.00	0.00	0.00	0.00	0.00		131.75	0.00	0.00		0.00	0.00	0.00
HAZ-MAT	Capital Reserve (Other)						8,077.66	(20.07)	8,057.59				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	7,300.38	0.00	(80.14)	0.00	7,220.24		777.28	129.61	837.35		8,057.59	(8,057.59)	0.00
HIGHWAY DEPT EQUIPMENT	Capital Reserve (Other)					1987	32,581.32	14,871.61	47,452.93				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	28,140.86	15,000.00	(423.91)	0.00	42,716.95		4,440.46	610.42	4,735.98		47,452.93	(47,452.93)	0.00
HIGHWAY GARAGE	Capital Reserve (Other)						369,767.54	73,867.77	443,635.31				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	348,110.65	75,000.00	(4,168.95)	0.00	418,941.70		21,656.89	6,345.76	24,693.61		443,635.31	(443,635.31)	0.00
LANDFILL CRF	Capital Reserve (Other)						35,044.49	(85.81)	34,958.68				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	32,738.88	0.00	(347.53)	0.00	32,391.35		2,305.61	560.98	2,567.33		34,958.68	(34,958.68)	0.00
LIBRARY CRF	Capital Reserve (Other)						10,501.57	2,965.56	13,467.13				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	10,212.44	3,000.00	(124.18)	0.00	13,088.26		289.13	184.80	378.87		13,467.13	(13,467.13)	0.00
MASTER PLAN	Capital Reserve (Other)						1.50	0.00	1.50				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	1.35	0.00	(0.01)	0.00	1.34		0.15	0.03	0.16		1.50	(1.50)	0.00
NEW TOWN HALL RENOVATION FUND	Capital Reserve (Other)					3/14/2023	0.00	9,693.48	9,693.48				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	0.00	10,000.00	(669.86)	0.00	9,330.14		0.00	573.38	363.34		9,693.48	(9,693.48)	0.00
OLD ALLENSTOWN MEETING HOUSE	Capital Reserve (Other)						0.11	(0.11)	0.00				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	0.00	0.00	0.00	0.00	0.00		0.11	0.00	0.00		0.00	0.00	0.00
PARKS AND RECREATION PROJECTS	Capital Reserve (Other)						40,380.49	49,748.57	90,129.06				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	38,332.32	50,000.00	(735.29)	0.00	87,597.03		2,048.17	932.32	2,532.03		90,129.06	(90,129.06)	0.00
POLICE COMPUTER EQUIP	Capital Reserve (Other)						5,242.90	(13.03)	5,229.87				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	4,738.40	0.00	(52.02)	0.00	4,686.38		504.50	84.13	543.49		5,229.87	(5,229.87)	0.00





Report of Trust and Capital Reserve Funds

Capital Reserve (RSA 34/35) Funds

Name	Purpose					Creation Date	BOY Balance	Change	EOY Balance				
POLICE CRUISER	Capital Reserve (Other)						4,709.39	(11.69)	4,697.70				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	4,256.21	0.00	(46.72)	0.00	4,209.49		453.18	75.57	488.21		4,697.70	(4,697.70)	0.00
PUBLIC SAFETY FACILITIES	Capital Reserve (Other)						45,072.91	(4,250.54)	40,822.37				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	42,283.31	30,000.00	(646.46)	34,069.00	37,567.85		2,789.60	912.42	3,254.52		40,822.37	(40,822.37)	0.00
ROAD REPAIR & PAVING	Capital Reserve (Other)					5/12/2020	106,517.06	49,591.90	156,108.96				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	104,705.43	50,000.00	(1,390.50)	0.00	153,314.93		1,811.63	1,985.28	2,794.03		156,108.96	(156,108.96)	0.00
SCHOOL RENOVATION & NEW BUILDING CRF	Educational Purposes					12/14/2020	138,684.14	(179.55)	138,504.59				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	137,021.78	0.00	(1,355.47)	0.00	135,666.31		1,662.36	2,046.32	2,838.28		138,504.59	(138,504.59)	0.00
SEPTIC SURPLUS	Capital Reserve (Other)						295,309.75	(746.90)	294,562.85				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	255,179.44	0.00	(2,931.50)	0.00	252,247.94		40,130.31	4,753.02	42,314.91		294,562.85	(294,562.85)	0.00
SEWER RECONSTRUCT/EQUIP	Capital Reserve (Other)						28,734.07	(71.37)	28,662.70				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	25,969.08	0.00	(285.08)	0.00	25,684.00		2,764.99	461.05	2,978.70		28,662.70	(28,662.70)	0.00
SEWER S CNSTR/IMP	Capital Reserve (Other)						104,098.36	95,756.24	199,854.60				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	94,081.33	96,072.78	(1,036.88)	0.00	189,117.23		10,017.03	1,616.40	10,737.37		199,854.60	(199,854.60)	0.00
STREETLIGHT CRF	Capital Reserve (Other)						27,713.11	(66.71)	27,646.40				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	26,888.68	0.00	(274.68)	0.00	26,614.00		824.43	442.37	1,032.40		27,646.40	(27,646.40)	0.00
SWTF CONST/IMP	Capital Reserve (Other)						605,171.22	542,579.86	1,147,751.08				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	546,218.80	544,412.42	(6,027.37)	0.00	1,084,603.85		58,952.42	9,405.69	63,147.23		1,147,751.08	(1,147,751.08)	0.00
SWTF RECON/EQUIP	Capital Reserve (Other)					1990	39,077.56	(97.06)	38,980.50				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	35,317.26	0.00	(387.70)	0.00	34,929.56		3,760.30	627.02	4,050.94		38,980.50	(38,980.50)	0.00
TAX MAP	Capital Reserve (Other)						35.64	(35.64)	0.00				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	0.00	0.00	0.00	0.00	0.00		35.64	0.00	0.00		0.00	0.00	0.00
TOWN BLDG/MAIN FUND	Capital Reserve (Other)					2000	52,362.55	9,842.11	62,204.66				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	49,765.76	10,000.00	(586.14)	0.00	59,179.62		2,596.79	894.47	3,025.04		62,204.66	(62,204.66)	0.00
<b>Capital Reserve (RSA 34/35) Funds Total End of Year Balance:</b>											<b>\$3,078,137.73</b>		

Expendable Trust (RSA 31:19-a) Funds

Name	Purpose					Creation Date	BOY Balance	Change	EOY Balance				
BENEFITS LIABILITY TOWN	Discretionary/Benefit of the Town						10,586.20	(26.29)	10,559.91				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	9,567.53	0.00	(105.03)	0.00	9,462.50		1,018.67	169.86	1,097.41		10,559.91	(10,559.91)	0.00
HIGH SCHOOL TUITION	Educational Purposes						66,103.51	(160.56)	65,942.95				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	62,886.84	0.00	(655.38)	0.00	62,231.46		3,216.67	1,056.74	3,711.49		65,942.95	(65,942.95)	0.00
SCHOOL BUILDING MAINTENANCE ETF	Educational Purposes						176,723.42	(422.31)	176,301.11				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	174,151.37	0.00	(1,751.25)	0.00	172,400.12		2,572.05	2,817.60	3,900.99		176,301.11	(176,301.11)	0.00
SPECIAL EDUCATION ETF	Educational Purposes						224,711.25	(541.70)	224,169.55				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	217,326.10	0.00	(2,227.37)	0.00	215,098.73		7,385.15	3,587.83	9,070.82		224,169.55	(224,169.55)	0.00
TECHNOLOGY REPLACEMENT EFT	Educational Purposes						66,646.27	(159.61)	66,486.66				
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	65,373.44	0.00	(660.48)	0.00	64,712.96		1,272.83	1,062.95	1,773.70		66,486.66	(66,486.66)	0.00
<b>Expendable Trust (RSA 31:19-a) Funds Total End of Year Balance:</b>											<b>\$543,460.18</b>		





Report of Trust and Capital Reserve Funds

Cemetery Funds

Name	Purpose					Creation Date	BOY Balance	Change	EOY Balance		BOY Balance	Change	EOY Balance
ALBERT MICHAUD	Cemetery Perpetual Care						1,203.94	(2.98)	1,200.96				1,200.96
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	1,088.09	0.00	(11.94)	0.00	1,076.15		115.85	19.32	124.81		1,200.96	(197.18)	1,003.78
CATHERINE BATES	Cemetery Perpetual Care						1,030.47	(2.56)	1,027.91				1,027.91
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	931.30	0.00	(10.22)	0.00	921.08		99.17	16.54	106.83		1,027.91	(1,027.91)	0.00
EMANUEL LABRECQUE	Cemetery Perpetual Care						291.10	(0.72)	290.38				290.38
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	263.08	0.00	(2.89)	0.00	260.19		28.02	4.67	30.19		290.38	(290.38)	0.00
EVANS CEMETERY	Cemetery Perpetual Care						136.54	(0.34)	136.20				136.20
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	123.39	0.00	(1.35)	0.00	122.04		13.15	2.17	14.16		136.20	(136.20)	0.00
JOHN HILL	Cemetery Perpetual Care						1,792.18	(4.45)	1,787.73				1,787.73
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	1,619.72	0.00	(17.78)	0.00	1,601.94		172.46	28.75	185.79		1,787.73	(1,787.73)	0.00
JUNE HARRIS	Cemetery Perpetual Care						576.23	(1.43)	574.80				574.80
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	520.78	0.00	(5.72)	0.00	515.06		55.45	9.25	59.74		574.80	(574.80)	0.00
LOUISE M EVANS	Cemetery Perpetual Care						644.85	(1.61)	643.24				643.24
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	582.79	0.00	(6.40)	0.00	576.39		62.06	10.35	66.85		643.24	(643.24)	0.00
PETER DONAHUE	Cemetery Perpetual Care						334.48	(0.83)	333.65				333.65
Principal	BOY Balance	Additions	Gains/Losses	Withdrawals	EOY Balance	Income	BOY Balance	Change	EOY Balance	Market	Cost Basis	Unrealized	EOY Value
	302.30	0.00	(3.32)	0.00	298.98		32.18	5.37	34.67		333.65	(333.65)	0.00
<b>Cemetery Funds Total End of Year Balance:</b>												<b>\$5,994.87</b>	



# 2023 Employee Salaries

First Name	Last Name	Gross
Diane	Adinolfo	\$5,172.00
Ronald	Adinolfo	\$1,452.00
Veronica	Anaya	\$43,113.74
Carolinda	Andersen	\$3,424.00
Brian	Arsenault	\$70,659.41
Jeffrey	Backman	\$90,963.26
George	Baker	\$29,478.54
Tyler	Bannister	\$14,882.92
Dawna	Baxter	\$9,857.98
Jaylee	Beers	\$17.60
Taylor	Belisito	\$2,853.55
Tyler	Bergeron	\$767.55
David	Bessey	\$4,066.17
Lucas	Beteau	\$24,377.63
Marc	Boisvert	\$68,014.73
Evelyn	Bouffard	\$976.00
DAvid	Bouffard	\$6,776.11
Michael	Bowen	\$2,828.80
Nathan	Campell	\$68,785.28
John	Carson	\$1,181.42
Patricia	Caruso	\$13,343.68
Dawn	Chabot	\$52,534.52
Daniel	Chagnon	\$59,429.81
Jennifer	Chase	\$82,612.80
Loring	Child	\$3,011.80
Dana	Clement	\$1,471.25
Donna Jean	Clement	\$922.50
Joseph	Curcio	\$212.87
Ryan	Dignin	\$4,879.57
Sara	Dlubac	\$435.60
Katelyn	Downs	\$3,907.26
Ronald	Eisenhart	\$8,280.00
Daniel	Fitzgerald	\$969.75
Denise	Frazier	\$1,933.80
Kyle	Gagnon	\$51,927.31
Codie	Gardner	\$2,612.74
Jeffrey	Gardner	\$12,502.20
Derik	Goodine	\$94,769.60
Eric	Goodwin	\$5,155.13
Cheryl	Hey	\$19,961.03
Hannah	Higgins	\$72,688.45
Maureen	Higham	\$1,772.00

First Name	Last Name	Gross
Benjamin	Hussey	\$2,554.45
Erik	Johnson	\$988.00
Keith	Klawes	\$1,772.00
William	Lacerte	\$51,374.41
Justin	Lacerte	\$14,190.00
Austin	LaDuke	\$50,791.00
Eric	Lambert	\$43,607.50
Aaron	Lambert	\$2,586.25
Melissa	LaPorte	\$9,541.19
Stephen	LaPorte	\$58,541.62
Linda	Lee	\$640.00
Louise	Letendre	\$7,802.16
Brittany	Littlefield	\$16,687.56
Heather	Luby	\$263.64
Scott	McDonald	\$2,080.00
Gwendolyn	McGhee	\$16,637.66
Sandra	McKenney	\$1,772.00
Russell	McMahon	\$56,094.24
Keith	Melanson	\$2,822.18
Sherry	Miller	\$74,316.00
D'Andre	Mitchell	\$79.60
Thomas	Modini	\$5,913.38
Joan	Monaco	\$2,098.44
Rosemarie	Oakes	\$1,108.24
Maurice	Paquette	\$12,056.79
Garrett	Patten	\$26,032.80
Ryan	Pelissier	\$49,797.09
Chad	Pelissier	\$70,507.20
Kathleen	Pelissier	\$49,139.35
Teagan	Plumer	\$232.25
Lana	Porier	\$2,484.30
Elizabeth	Randlett	\$25,905.91
Joy	Randlett	\$1,111.11
Sarah	Randlett	\$6,670.13
Chase	Ranfoss	\$44,180.97
Bryan	Rembis	\$55,043.82
James	Rodger	\$3,022.04
Benjamin	Savage	\$734.72
Hobie	Shireling	\$49,977.52
Judy	Silva	\$10,218.67
Mark	Solimanto	\$16,682.97
Michael	Stark	\$106,782.60



# 2023 Employee Salaries

First Name	Last Name	Gross	First Name	Last Name	Gross
Jessica	Tanguay	\$340.20			
Karen	Tardif	\$4,167.61			
Nicholas	Thibedeau	\$14,453.79			
Beth	Tower	\$86,357.65			
Alan	Turcotte	\$17,359.78			
Preston	Tuthill	\$17,081.25			
Lindsey	Veroneau	\$3,079.07			
Timothy	Vincent	\$98,545.04			
Jacqueline	Wallace	\$44,194.00			
Bryan	Wilcox	\$96,042.82			
Erin	Young	\$12,426.92			

\*FULL TIME POLICE OFFICERS SALARIES INCLUDE DETAIL PAY WHICH IS NOT PAID FROM TAX DOLLARS\*





Sheryl A. Pratt, CPA\*\*

Michael J. Campo, CPA, MACCNY

Sylvia Y. Petro, CPA, CFE, MSA\*\*

\*\* Also Licensed in Vermont.

February 14, 2024

Members of the Board of Selectmen  
Town of Allenstown  
16 School Street  
Allenstown, NH 03275

To the Members of the Board of Selectmen:

This is to advise you that as of February 14, 2024, the audit of the financial statements for the year ending December 31, 2022, has been substantially completed and we are in the process of finalizing the audit. A completed audit report will be sent to you by end of May 2024.

Sincerely,

Sheryl A. Pratt, CPA  
Director

**PLODZIK & SANDERSON, P.A.**  
*Certified Public Accountants*

193 North Main Street  
Concord, New Hampshire, 03301  
603-225-6996

[www.plodzik.com](http://www.plodzik.com)

170 South River Road, Suite 103,  
Bedford, New Hampshire, 03110  
603-645-5254







2024  
**WARRANT**

This Warrant, now includes replacement page 5 which is due to amendment at Deliberative Session of Article 12.

**Allenstown**

The inhabitants of the Town of Allenstown in the County of Merrimack in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the Annual Town Meeting will be held as follows:

**First Session of Annual Meeting (Deliberative Session)**

Date: Saturday, February 3, 2024  
Time: 9:00AM  
Location: Allenstown Elementary School  
Details: Snow Date would be February 10, 2024, at 9:00AM

**Second Session of Annual Meeting (Official Ballot Voting)**

Date: Tuesday, March 12, 2024  
Time: 8:00AM to 7:00PM  
Location: St John the Baptist Parish Hall  
Details:

**GOVERNING BODY CERTIFICATION**

We certify and attest that on or before January 27, 2024, a true and attested copy of this document was posted at the place of meetings and at the Allenstown Police Department and Town Hall, and Town Website, and that an original was delivered to Christine Solans Merchant, Town Clerk.

Name	Position	Signature
Keith Klawes	Selectman	
Scott McDonald	Selectman	
Sandra McKenney	Selectman	
Maureen Higham	Selectman	
Jim Rodger	Selectman	

A TRUE COPY, Attest  
*Jeanelene Tate*  
Deputy Town Clerk



**Article 01 Election of Town Officials**

To choose all necessary Town Officers for the ensuing year as follows:

- Town Moderator - One (1) for a term of two (2) years;
  - Town Treasurer - One (1) for a term of one (1) year;
  - Select Board Member - Two (2) for a term of three (3) years;
  - Sewer Commissioner - One (1) for a term of three (3) years;
  - Trustee of Trust Funds - One (1) for a term of three (3) years;
  - Trustee of Cemeteries Fund - One (1) for a term of three (3) years;
  - Budget Committee Member - Four (4) for a term of three (3) years;
  - Supervisor of the Checklist - One (1) for a term of six (6) years;
  - Supervisor of the Checklist - One (1) for a term of two (2) years;
  - Town Clerk/Tax Collector - One (1) for a term of two (2) years;
  - Library Trustee -One (1) for a term of three (3) years
- (Majority Vote Required)

**Article 02 Adopt Zoning Ordinance Changes**

Are you in favor of the adoption of Amendment No. #1 as proposed by the Planning Board for the town zoning ordinance as follows:

- Amend Chapter 15, Floodplain Development Regulations, as necessary to comply with requirements of the National Flood Insurance Program
- Establish a definition for the term "Short-Term Residential Rental"
- Revise the definition of "Solar – Small-Scale Solar."
- To address the permissibility of "Short-Term Residential Rental" in various districts
- To enact certain revisions to Chapter 12, Sign Regulations, including setbacks from front lot lines, and revising street number requirements
- To revise Chapter 13, Section 1306, Accessory Dwelling Units by allowing for attached or detached accessory dwelling units, and corresponding requirements addressing Life Safety, provisions of utilities, appearance of the accessory dwelling unit, applicability of other land use requirements, and relief provision requirements
- To establish Chapter 29, Short-Term Residential Rental requirements
- To establish Appendix C, a Table of Uses; and
- To revise the revision history, as applicable.

Recommended by the Planning Board

**Article 03 To Borrow for Sewer Clarifier Upgrade Project**

To see if the Town will vote to raise and appropriate the sum of \$11,500,000 (gross budget) for the purpose of financing the costs of engineering and construction of the New Clarifiers at the Allenstown Wastewater Treatment Facility and to authorize the issuance of not more than \$11,500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectboard to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectboard to apply for a Clean Water State Revolving Fund (CWSRF) loan; a USDA/Rural Development Loan; and to authorize the Selectboard to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectboard to take any other action or to pass any other vote relative





**2024**  
**WARRANT**

thereto. Without impairing the general obligation nature of the bonds or notes, it is intended that repayment of the bonds or notes, including any CWSRF loan or USDA/Rural Development loan, shall be paid by sewer funds. This article does not have a tax impact. (3/5 ballot vote required).

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**Article 04    Town Operating Budget Adoption**

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$5,516,375. Should this article be defeated, the default budget shall be \$4,819,200 which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax impact is approximately \$1.32 per thousand dollars of assessed value. (Majority vote required)

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**Article 05    Sewer Operating Budget**

Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,707,225. Should this article be defeated, the default budget shall be \$2,672,748, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This article does not impact the tax rate. (Majority vote required)

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**Article 06    Library Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$3,000 to be added to the Library Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. This article does not impact the tax rate. (Majority Vote Required)

Recommended by the Board of Selectmen  
Recommended by the Budget Committee





**Article 07 Highway Garage Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$50,000 to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. This article does not impact the tax rate. (Majority vote required)

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**Article 08 New Municipal Building Capital Reserve Fund**

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$225,000 to be added to the New Municipal Building Capital Reserve Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. This article does not impact the tax rate. (Majority vote required)

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**Article 09 To Establish a Transfer Station Upgrades and Services Revolving Fund**

To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of facilitating, maintaining, and encouraging recycling as defined in RSA 149-M:4. All revenues received at the Solid Waste and Recycling Transfer Station from the sales of recycling commodities will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund balance. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. This article does not impact the tax rate. (Majority vote required)

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**Article 10 To Adopt Pelissier Boat Launch Ordinance**

To see if the Town of Allenstown will vote to adopt an ordinance which regulates the use of the Pelissier Boat Launch located at the end of Ferry Street, such ordinance to govern issues including but not limited to who is entitled to use the boat launch, hours of operation, rules regarding use and enforcement of such rules and future amendments of the ordinance.

Recommended by the Board of Selectmen





**Article 11 To Make Town Treasurer an Appointed Position**

To see if the Town will vote to authorize the Allenstown Board of Selectmen to appoint a Town Treasurer in accordance with RSA 41:26-e, rather than electing a treasurer.  
(Majority ballot vote required)

Recommended by the Board of Selectmen

**Article 12 To Discontinue the Combined Office of Town Clerk/Tax Collector**

Shall we express our advisory view that the position of combined Town Clerk-Tax Collector remain a combined position as approved by the voters in the 2016 municipal election. (Majority ballot vote required)

This amended article is not recommended by the Board of Selectmen.

**Article 13 To Discontinue the Elective Office of Tax Collector**

To see if, in the event Article 12 passes, the Town will vote pursuant to RSA 669:17-b to discontinue the elective office of Tax Collector? If approved, the office of Tax Collector will no longer be an elective position, and the Board of Selectmen shall appoint a Tax Collector  
(Majority ballot vote required)

Recommended by the Board of Selectmen





Default Budget of the Municipality  
Allenstown

For the period beginning January 1, 2024 and ending December 31, 2024

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 26, 2024

GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Kodi Klauel	Selectman	
Scott McDonald	SELECTMAN	
Frank Miller	Selectman	
Janis Rodger		

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

A true copy, attest  
Chelsea merchant  
town clerk



Default Budget of the Municipality

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
4130	Executive	\$229,700	\$0	\$0	\$229,700
4140	Election, Registration, and Vital Statistics	\$87,890	\$0	\$0	\$87,890
4150	Financial Administration	\$162,180	\$0	\$0	\$162,180
4152	Property Assessment	\$57,050	\$500	\$0	\$57,550
4153	Legal Expense	\$40,000	\$0	\$0	\$40,000
4155	Personnel Administration	\$896,500	\$0	\$0	\$896,500
4191	Planning and Zoning	\$15,000	\$0	\$0	\$15,000
4194	General Government Buildings	\$19,700	\$0	\$0	\$19,700
4195	Cemeteries	\$10	\$0	\$0	\$10
4196	Insurance Not Otherwise Allocated	\$74,990	\$20,010	\$0	\$95,000
4197	Advertising and Regional Associations	\$6,100	\$0	\$0	\$6,100
4198	Contingency	\$0	\$0	\$0	\$0
4199	Other General Government	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>		<b>\$1,589,120</b>	<b>\$20,510</b>	<b>\$0</b>	<b>\$1,609,630</b>
<b>Public Safety</b>					
4210	Police	\$1,089,500	\$8,500	\$0	\$1,098,000
4215	Ambulances	\$142,380	\$44,370	\$0	\$186,750
4220	Fire	\$446,790	\$1,000	\$0	\$447,790
4240	Building Inspection	\$83,650	\$0	\$0	\$83,650
4290	Emergency Management	\$17,700	\$0	\$0	\$17,700
4299	Other Public Safety	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>		<b>\$1,780,020</b>	<b>\$53,870</b>	<b>\$0</b>	<b>\$1,833,890</b>
<b>Airport/Aviation Center</b>					
4301	Airport Administration	\$0	\$0	\$0	\$0
4302	Airport Operations	\$0	\$0	\$0	\$0
4309	Other Airport	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Highway Administration	\$429,850	\$0	\$0	\$429,850
4312	Highways and Streets	\$274,300	\$26,150	\$0	\$300,450
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$10,000	\$0	\$0	\$10,000
4319	Other Highway, Streets, and Bridges	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$714,150</b>	<b>\$26,150</b>	<b>\$0</b>	<b>\$740,300</b>
<b>Sanitation</b>					
4321	Sanitation Administration	\$23,950	\$0	\$0	\$23,950
4323	Solid Waste Collection	\$130,300	\$0	\$0	\$130,300
4324	Solid Waste Disposal	\$88,580	\$0	\$0	\$88,580
4325	Solid Waste Facilities Clean-Up	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0





**Default Budget of the Municipality**

<b>Sanitation Subtotal</b>		<b>\$242,830</b>	<b>\$0</b>	<b>\$0</b>	<b>\$242,830</b>
<b>Water Distribution and Treatment</b>					
4331	Water Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338	Water Conservation	\$0	\$0	\$0	\$0
4339	Other Water	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>					
4351	Electric Administration	\$0	\$0	\$0	\$0
4352	Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Health Administration	\$6,500	\$0	\$0	\$6,500
4414	Pest Control	\$100	\$0	\$0	\$100
4415	Health Agencies and Hospitals	\$0	\$0	\$0	\$0
4419	Other Health	\$0	\$0	\$0	\$0
<b>Health Subtotal</b>		<b>\$6,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,600</b>
<b>Welfare</b>					
4441	Welfare Administration	\$35,900	\$0	\$0	\$35,900
4442	Direct Assistance	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445	Vendor Payments	\$0	\$0	\$0	\$0
4449	Other Welfare	\$25,000	\$0	\$0	\$25,000
<b>Welfare Subtotal</b>		<b>\$60,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,900</b>
<b>Culture and Recreation</b>					
4520	Parks and Recreation	\$78,350	\$0	\$0	\$78,350
4550	Library	\$70,860	\$0	\$0	\$70,860
4583	Patriotic Purposes	\$50	\$0	\$0	\$50
4589	Other Culture and Recreation	\$2,300	\$0	\$0	\$2,300
<b>Culture and Recreation Subtotal</b>		<b>\$151,560</b>	<b>\$0</b>	<b>\$0</b>	<b>\$151,560</b>
<b>Conservation and Development</b>					
4611	Conservation Administration	\$10	\$0	\$0	\$10
4612	Purchase of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$1,400	\$0	\$0	\$1,400
4631	Redevelopment and Housing Administration	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing	\$0	\$0	\$0	\$0
4651	Economic Development Administration	\$0	\$0	\$0	\$0







**Default Budget of the Municipality**

4652	Economic Development	\$0	\$0	\$0	\$0
4659	Other Economic Development	\$6,000	\$0	\$0	\$6,000
<b>Conservation and Development Subtotal</b>		<b>\$7,410</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,410</b>

**Debt Service**

4711	Principal - Long Term Bonds, Notes, and Other Debt	\$0	\$0	\$0	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	\$0	\$0	\$0	\$0
4723	Interest on Tax and Revenue Anticipation Notes	\$15,000	\$0	\$0	\$15,000
4790	Other Debt Service Charges	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000</b>

**Capital Outlay**

4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$141,000	\$0	\$0	\$141,000
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$10,080	\$0	\$0	\$10,080
<b>Capital Outlay Subtotal</b>		<b>\$151,080</b>	<b>\$0</b>	<b>\$0</b>	<b>\$151,080</b>

**Operating Transfers Out**

4911	To Revolving Funds	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	\$2,707,225	(\$34,477)	\$0	\$2,672,748
4914W	To Water Proprietary Fund	\$0	\$0	\$0	\$0
4915	To Capital Reserve Funds	\$0	\$0	\$0	\$0
4916	To Expendable Trusts	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$2,707,225</b>	<b>(\$34,477)</b>	<b>\$0</b>	<b>\$2,672,748</b>

<b>Total Operating Budget Appropriations</b>		<b>\$7,425,895</b>	<b>\$66,053</b>	<b>\$0</b>	<b>\$7,491,948</b>
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**Default Budget of the Municipality**

Account	Explanation
4215	Town will be taking over transports in July
4220	Increase in payroll
4312	Increase in salt and sand costs and engineering
4196	Increase in Ins Costs
4210	Increase for Dispatch
4152	Contract Change
4914S	Increase in operation costs





Proposed Budget  
Allentown

For the period beginning January 1, 2024 and ending December 31, 2024

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 26, 2024

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Kate McAree	2023 Select Rep	[Signature]
Jeffrey Venegas	Budget Committee	[Signature]
Michael Turant	Bud Comm	[Signature]
Diane Adinolfo	Budget Comm	[Signature]
Cheryl McDonald	Budget Comm	[Signature]
Joel Goulet	Budget Comm	[Signature]
John T Childs	Budget Comm	[Signature]
Timothy Silvers	Budget Comm	[Signature]
Carol Adinolfo	Budget Comm	[Signature]
Irene L. Brisvert	Budget Comm	[Signature]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

A True copy Attest  
Regina Tate  
Deputy town Clerk



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
<b>General Government</b>								
4130	Executive	04	\$202,443	\$229,700	\$250,250	\$0	\$250,250	\$0
4140	Election, Registration, and Vital Statistics	04	\$79,349	\$87,890	\$108,420	\$0	\$108,420	\$0
4150	Financial Administration	04	\$147,138	\$162,180	\$175,840	\$0	\$175,840	\$0
4152	Property Assessment	04	\$56,455	\$57,050	\$57,550	\$0	\$57,550	\$0
4153	Legal Expense	04	\$19,197	\$40,000	\$40,000	\$0	\$40,000	\$0
4155	Personnel Administration	04	\$645,552	\$896,500	\$1,063,950	\$0	\$1,063,950	\$0
4191	Planning and Zoning	04	\$6,946	\$15,000	\$15,050	\$0	\$15,050	\$0
4194	General Government Buildings	04	\$24,160	\$19,700	\$68,260	\$0	\$68,260	\$0
4195	Cemeteries	04	\$0	\$10	\$10	\$0	\$10	\$0
4196	Insurance Not Otherwise Allocated	04	\$88,054	\$74,990	\$95,000	\$0	\$95,000	\$0
4197	Advertising and Regional Associations	04	\$6,066	\$6,100	\$6,300	\$0	\$6,300	\$0
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$1	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$1,275,360</b>	<b>\$1,589,121</b>	<b>\$1,880,630</b>	<b>\$0</b>	<b>\$1,880,630</b>	<b>\$0</b>
<b>Public Safety</b>								
4210	Police	04	\$997,028	\$1,089,500	\$1,132,000	\$0	\$1,132,000	\$0
4215	Ambulances	04	\$106,781	\$142,380	\$186,750	\$0	\$186,750	\$0
4220	Fire	04	\$458,269	\$446,790	\$616,700	\$0	\$616,700	\$0
4240	Building Inspection	04	\$81,829	\$83,650	\$89,450	\$0	\$89,450	\$0
4290	Emergency Management	04	\$8,051	\$17,700	\$13,810	\$0	\$13,810	\$0
4299	Other Public Safety		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$1,651,958</b>	<b>\$1,780,020</b>	<b>\$2,038,710</b>	<b>\$0</b>	<b>\$2,038,710</b>	<b>\$0</b>





2024  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
<b>Airport/Aviation Center</b>								
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>								
4311	Highway Administration	04	\$374,696	\$429,850	\$449,150	\$0	\$449,150	\$0
4312	Highways and Streets	04	\$198,392	\$274,300	\$297,900	\$0	\$297,900	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	04	\$7,873	\$10,000	\$8,000	\$0	\$8,000	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			\$580,961	\$714,150	\$755,050	\$0	\$755,050	\$0
<b>Sanitation</b>								
4321	Sanitation Administration		\$16,465	\$23,950	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$120,394	\$130,300	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	04	\$79,137	\$88,580	\$377,235	\$0	\$377,235	\$0
4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			\$215,996	\$242,830	\$377,235	\$0	\$377,235	\$0





Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)
<b>Water Distribution and Treatment</b>								
4331	Water Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric</b>								
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			\$0	\$0	\$0	\$0	\$0	\$0
<b>Health</b>								
4411	Health Administration	04	\$5,934	\$6,500	\$6,770	\$0	\$6,770	\$0
4414	Pest Control	04	\$0	\$100	\$100	\$0	\$100	\$0
4415	Health Agencies and Hospitals		\$0	\$0	\$0	\$0	\$0	\$0
4419	Other Health		\$0	\$0	\$0	\$0	\$0	\$0
<b>Health Subtotal</b>			\$5,934	\$6,600	\$6,870	\$0	\$6,870	\$0





Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
<b>Welfare</b>								
4441	Welfare Administration	04	\$16,948	\$35,900	\$11,630	\$0	\$11,630	\$0
4442	Direct Assistance	04	\$0	\$0	\$24,800	\$0	\$24,800	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments	04	\$0	\$0	\$25,500	\$0	\$25,500	\$0
4449	Other Welfare		\$21,000	\$25,000	\$0	\$0	\$0	\$0
			<b>\$37,948</b>	<b>\$80,900</b>	<b>\$61,930</b>	<b>\$0</b>	<b>\$61,930</b>	<b>\$0</b>
<b>Welfare Subtotal</b>								
<b>Culture and Recreation</b>								
4520	Parks and Recreation	04	\$92,543	\$78,350	\$86,050	\$0	\$86,050	\$0
4550	Library	04	\$68,060	\$70,860	\$74,280	\$0	\$74,280	\$0
4583	Patriotic Purposes	04	\$0	\$50	\$50	\$0	\$50	\$0
4589	Other Culture and Recreation	04	\$2,300	\$2,300	\$2,300	\$0	\$2,300	\$0
			<b>\$162,903</b>	<b>\$151,560</b>	<b>\$162,680</b>	<b>\$0</b>	<b>\$162,680</b>	<b>\$0</b>
<b>Culture and Recreation Subtotal</b>								
<b>Conservation and Development</b>								
4611	Conservation Administration	04	\$0	\$10	\$10	\$0	\$10	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	04	\$1,235	\$1,400	\$1,460	\$0	\$1,460	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0	\$0	\$0
4652	Economic Development	04	\$4,252	\$0	\$6,000	\$0	\$6,000	\$0
4659	Other Economic Development		\$0	\$6,000	\$0	\$0	\$0	\$0
			<b>\$5,487</b>	<b>\$7,410</b>	<b>\$7,470</b>	<b>\$0</b>	<b>\$7,470</b>	<b>\$0</b>
<b>Conservation and Development Subtotal</b>								





Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
<b>Debt Service</b>								
4711	Principal - Long Term Bonds, Notes, and Other Debt		\$0	\$0	\$0	\$0	\$0	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt		\$0	\$0	\$0	\$0	\$0	\$0
4723	Interest on Tax and Revenue Anticipation Notes	04	\$0	\$15,000	\$15,000	\$0	\$15,000	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		\$0	\$15,000	\$15,000	\$0	\$15,000	\$0
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	04	\$139,628	\$141,000	\$144,000	\$0	\$144,000	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	04	\$20,828	\$10,080	\$66,800	\$0	\$66,800	\$0
	<b>Capital Outlay Subtotal</b>		\$160,256	\$151,080	\$210,800	\$0	\$210,800	\$0
<b>Operating Transfers Out</b>								
4911	To Revolving Funds		\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914C	To Other Proprietary Fund		\$25,000	\$25,000	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	05	\$2,675,340	\$2,675,340	\$2,707,225	\$0	\$2,707,225	\$0
4914W	To Water Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		\$2,700,340	\$2,700,340	\$2,707,225	\$0	\$2,707,225	\$0
	<b>Total Operating Budget Appropriations</b>		\$8,223,600	\$8,223,600	\$8,223,600	\$0	\$8,223,600	\$0







New Hampshire  
Department of  
Revenue Administration

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Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	03	\$11,500,000	\$0	\$11,500,000	\$0
			<i>Purpose: To Borrow for Sewer Clarifier Upgrade Project</i>			
4915	To Capital Reserve Funds	06	\$3,000	\$0	\$3,000	\$0
			<i>Purpose: Library Capital Reserve Fund</i>			
4915	To Capital Reserve Funds	07	\$50,000	\$0	\$50,000	\$0
			<i>Purpose: Highway Garage Capital Reserve Fund</i>			
4915	To Capital Reserve Funds	08	\$225,000	\$0	\$225,000	\$0
			<i>Purpose: New Municipal Building Capital Reserve Fund</i>			
<b>Total Proposed Special Articles</b>			<b>\$11,778,000</b>	<b>\$0</b>	<b>\$11,778,000</b>	<b>\$0</b>



New Hampshire  
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Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)
<b>Total Proposed Individual Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selectmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
<b>Taxes</b>					
3120	Land Use Change Taxes for General Fund		\$0	\$0	\$0
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes	04	\$4,075	\$2,000	\$2,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	04	\$102,574	\$83,500	\$83,500
	<b>Taxes Subtotal</b>		<b>\$106,649</b>	<b>\$85,500</b>	<b>\$85,500</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	04	\$1,158	\$500	\$500
3220	Motor Vehicle Permit Fees	04	\$783,263	\$781,320	\$781,320
3230	Building Permits	04	\$56,758	\$13,000	\$13,000
3290	Other Licenses, Permits, and Fees	04	\$6,361	\$8,100	\$8,100
	<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$847,540</b>	<b>\$802,920</b>	<b>\$802,920</b>
<b>From Federal Government</b>					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
	<b>From Federal Government Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	04	\$455,050	\$445,000	\$445,000
3353	Highway Block Grant	04	\$93,487	\$95,000	\$95,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	04	\$3,729	\$3,750	\$3,750





New Hampshire  
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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selectmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
<b>State Sources</b>					
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Railroad Tax Distribution		\$0	\$0	\$0
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH		\$0	\$0	\$0
3379	Intergovernmental Revenues - Other		\$0	\$0	\$0
			<b>\$552,266</b>	<b>\$543,750</b>	<b>\$543,750</b>
			<b>State Sources Subtotal</b>		
<b>Charges for Services</b>					
3401	Income from Departments	04	\$10,064	\$2,650	\$2,650
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Reuse Charges	04	\$11,483	\$6,000	\$6,000
3405	Electric User Charges	04	\$46,667	\$46,000	\$46,000
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges	04	\$1,389	\$3,000	\$3,000
			<b>\$69,603</b>	<b>\$57,650</b>	<b>\$57,650</b>
			<b>Charges for Services Subtotal</b>		
<b>Miscellaneous Revenues</b>					
3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	04	\$15,387	\$5,000	\$5,000
3503	Other		\$0	\$0	\$0
3504	Fines and Forfeits	04	\$0	\$500	\$500
3506	Insurance Dividends and Reimbursements		\$4,877	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified	04	\$27,285	\$1,350	\$1,350
			<b>\$47,549</b>	<b>\$8,850</b>	<b>\$8,850</b>
			<b>Miscellaneous Revenues Subtotal</b>		
<b>Interfund Operating Transfers In</b>					
3911	From Revolving Funds		\$0	\$0	\$0





Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Seleicmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0
3914O	From Other Proprietary Fund		\$0	\$0	\$0
3914S	From Sewer Proprietary Fund	05	\$0	\$2,707,225	\$2,707,225
3914W	From Water Proprietary Fund		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers in Subtotal</b>			\$0	\$2,707,225	\$2,707,225
<b>Other Financing Sources</b>					
3934	Proceeds from LT Notes/Bonds/Other Sources	03	\$0	\$1,500,000	\$1,500,000
9998	Amount Voted from Fund Balance	07, 06, 08	\$0	\$278,000	\$278,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			\$0	\$1,778,000	\$1,778,000
<b>Total Estimated Revenues and Credits</b>			\$1,623,607	\$15,981,895	\$15,981,895





Budget Summary

Item	Selectmen's Period ending 12/31/2024 (Recommended)	Budget Committee's Period ending 12/31/2024 (Recommended)
Operating Budget Appropriations	\$8,223,600	\$8,223,600
Special Warrant Articles	\$11,778,000	\$11,778,000
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$20,001,600	\$20,001,600
Less Amount of Estimated Revenues & Credits	\$15,981,895	\$15,981,895
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$4,019,705</b>	<b>\$4,019,705</b>

Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$20,001,600</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$20,001,600</b>
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$2,000,160
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>

Maximum Allowable Appropriations Voted at Meeting:  
(Line 1 + Line 8 + Line 11 + Line 12) **\$22,001,760**



## 2023 Town Owned Property

Map	Lot	Sub	Street	Street #	Acres	Assessment
	102	3 000000	RIVERSIDE DRIVE	37	1.8	24800
	102	6 000000	RIVERSIDE DRIVE	78	0.22	13600
	102	25 000000	ALBIN AVENUE	3	0.22	31000
	102	26 000000	ALBIN AVENUE	1	0.6	31600
	102	27 000000	ALBIN AVENUE	2	1.1	33200
	102	28 000000	ALBIN AVENUE	4	0.47	32600
	103	2 000000	RIVERSIDE DRIVE	32	0.25	27700
	103	7 000002	RIVERSIDE DRIVE	42	0.3	87400
	103	10 000000	RIVERSIDE DRIVE	50	1.3	28900
	103	11 000000	RIVERSIDE DRIVE	52	0.27	27700
	103	13 000000	RIVERSIDE DRIVE	54	0.25	27700
	103	17 000000	RIVERSIDE DRIVE	62	1.1	29600
	103	18 000000	RIVERSIDE DRIVE	33	2.6	29500
	103	20 000001	RIVERSIDE DRIVE	29	0.23	21700
	103	20 000002	RIVERSIDE DRIVE	25	0.23	22900
	104	3 000000	PINEWOOD ROAD		1.35	105200
	104	9 000000	RIVERSIDE DRIVE	5	0.23	22900
	104	10 000000	RIVERSIDE DRIVE	1	0.66	24500
	104	11 000000	RIVERSIDE DRIVE	2	0.43	27900
	104	12 000000	RIVERSIDE DRIVE	4	0.22	27600
	104	15 000000	RIVERSIDE DRIVE	10	0.28	27700
	104	18 000000	RIVERSIDE DRIVE	14	0.25	27700
	104	19 000000	RIVERSIDE DRIVE	16	0.55	28000
	104	21 000000	RIVERSIDE DRIVE	20	0.21	27500
	104	22 000000	RIVERSIDE DRIVE	22	0.22	27600
	104	25 000000	RIVERSIDE DRIVE	28	0.26	27700
	104	26 000000	RIVERSIDE DRIVE	19	0.65	22100
	104	27 000000	RIVERSIDE DRIVE	17	0.44	22000
	104	28 000000	RIVERSIDE DRIVE	15	1.2	23900
	104	29 000000	RIVERSIDE DRIVE	11	0.3	22900
	104	32 000000	PINEWOOD ROAD		1.67	28300
	104	32 000001	PINEWOOD ROAD		0.15	10500
	105	10 000000	RIVER ROAD	36	0.23	111700
	106	19 000000	GRANITE STREET	161	9.135	526400
	109	33 000000	ALLENSTOWN ROAD	40	0.73	1035800
	109	34 000000	GRANITE STREET		0.06	4500
	109	37 000000	ROUTE 3		0.59	63000
	109	67 000000	NOTRE DAME AVENUE	OFF	0.12	200
	110	1 000000	TURNPIKE STREET	51	0.89	179200
	110	2 000000	TURNPIKE STREET		0.11	43200
	110	57 000000	RIVER ROAD		0.12	160500



## 2023 Town Owned Property

111	46 00PUMP	SUNCOOK POND DRIVE	8	0	107500
112	1 000000	SCHOOL STREET	16	1.2	602400
112	212 000000	MAIN STREET	30	6.1	2889200
112	224 000000	FERRY STREET		8.077	143400
112	237 000000	FERRY STREET		0.602	51100
112	267 000000	WHITTEN STREET	8	1.64	1085000
112	276 000000	FERRY STREET	1	1	1304500
112	284 000000	MAIN STREET	59	0.183	511200
112	287 000000	SCHOOL STREET	10 1	2.49	3403300
113	42 000000	MAIN STREET		4.1	5600
114	1 000000	MAIN STREET		2.7	14100
115	1 000000	FERRY STREET		1.44	11600
115	4 000000	CANAL STREET	35	12.2	4174900
407	26 000022	HILLSIDE DRIVE	26	0	60100
407	28 000001	DEERFIELD ROAD		0.22	32600
407	39 000000	PINEWOOD ROAD	REAR	15	19800
407	40 000000	DEERFIELD ROAD	100	0.44	234500
409	5 000000	PINEWOOD ROAD	220	1.5	105400
409	16 000111	JASPER DRIVE		3.41	45200
409	28 000001	GILBERT ROAD		1.08	115200
410	12 000000	RIVER ROAD	171	59	6340000
410	23 000000	GRANITE STREET	REAR	7.6	10300
410	29 000000	GRANITE STREET	REAR	15	18900
410	31 000000	GRANITE STREET	REAR	23	1500
410	32 000000	GRANITE STREET	REAR	8.7	11700
410	35 000000	PODUNK ROAD	REAR	25	32100
410	36 000000	GRANITE STREET	REAR	14.9	19700
411	4 000000	OLD CHESTER TURNPIKE	REAR	31	1900
411	5 000000	OLD CHESTER TURNPIKE	REAR	97	4800



# NOTES





# *Outside Agencies and Committees*



## **2023 ANNUAL REPORT TO BOARD OF DIRECTORS**

The 2023 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2023. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact serves 24 communities in 4 counties. The Compact's operational area is 852 square miles with a resident population of 148,491. The Equalized Property Valuation in the area we protect is over 25.5 billion dollars. We also conduct mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center.

On October 31, 2023, we went live with our new Computer Aided Dispatch software (CAD). This was our 3<sup>rd</sup> attempt at implementing a new CAD system as the first two companies we contracted with failed to deliver a usable product. This project required a massive amount of work to gather updated information for entry into the new system. The dispatch staff did a great job with data entry. We continue to work out details and address small problems, but the new CAD is operating successfully.

The 2023 Compact operating budget was \$ 1,610,710. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when possible. During 2023 we began investigating the future replacement of our aging radio system. We hired a consultant to evaluate our existing system and make recommendations for improvements. We sent representatives of our Communications Committee to Washington DC to meet with the NH Congressional Delegation to seek assistance with funding options for this costly undertaking. We will work to secure funding during 2024.

The Compact and Hazmat Team have received over 3.9 million dollars in grant funding since 1999. These funds have been used for communications improvements, training, and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2023 an order was placed to secure the Class B foam response unit and a supply of Class B foam for all Compact fire agencies that was funded by a 2022 Homeland SHSP program grant. This grant will improve our ability to respond to flammable liquid fires. It will replace the legacy Class B foam that many agencies had. That foam has been determined to be an environmental and health hazard. We received a partial shipment of the foam during 2023 and expect the rest of the foam and the equipment to arrive during 2024.

During 2023 the Compact created a Deputy Chief Coordinator position. This part-time position was filled mid-year by Guy Newbery. Deputy Chief Newbery has proven to be an excellent addition and has been implementing additional training opportunities and working on several projects on your behalf.



The Chief & Deputy Coordinators responded to 642 incidents. In addition to responding to provide command post assistance at those mutual aid incidents, we also aid all departments with response planning, updating addressing information, and we represent the Compact with several organizations related to public safety.

Compact officers serving during 2023 were:

President, Chief Jim Morse, Henniker  
Vice President, Deputy Chief Ed Raymond, Warner  
Secretary, Deputy Chief Guy Newbery, Canterbury  
Treasurer Chief Jeff Yale, Hopkinton

The Central New Hampshire Hazmat Team represents 59 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. The Team responded to 23 hazmat incidents during 2023, a significant increase over 2022.

Please visit the Compact website at <https://www.capareafire.org/> for incident photos, news, scheduled events, training info, SOGs and department profiles.

All departments are encouraged to send a representative to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

A detailed activity report by town/agency is attached. I invite anyone with questions or comments to contact me. I thank all departments for their cooperation.

Respectfully submitted,  
Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT



# Capital Area Mutual Aid Fire Compact

2022 Incidents vs. 2023 Incidents				
ID #	Town	2022 Incidents	2023 Incidents	% Change
50	Allenstown	851	884	3.9%
51	Boscawen	272	281	3.3%
52	Bow	1,351	1,096	-18.9%
53	Canterbury	301	342	13.6%
54	Chichester	583	547	-6.2%
55	Concord	10,644	10,378	-2.5%
56	Epsom	1,123	1,161	3.4%
57	Dunbarton	264	265	0.4%
58	Henniker	1,103	1,142	3.5%
59	Hillsboro (includes Windsor)	1,135	1,281	12.9%
60	Hopkinton	1,402	1,372	-2.1%
61	Loudon	1,195	923	-22.8%
62	Pembroke	359	342	-4.7%
63	Hooksett	2,604	2,630	1.0%
64	Penacook RSQ	1,067	1,094	2.5%
65	Webster	222	219	-1.4%
66	CNH Haz Mat	11	23	109.1%
71	Northwood	774	771	-0.4%
72	Pittsfield	954	1,011	6.0%
74	Salisbury	174	152	-12.6%
75	Weare	521	839	61.0%
79	Tri-Town Ambulance	1,425	1,379	-3.2%
80	Warner	541	601	11.1%
82	Bradford	218	193	-11.5%
84	Deering	288	265	-8.0%
86	Washington	187	207	10.7%
		<b>29,569</b>	<b>29,398</b>	<b>-0.6%</b>

Compact Coordinators	642	642	0.0%
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## Additional Dispatch Center Activity

**\*\*Ring Time Summaries are dependent upon 1.5 Rings of the Phone**

Inbound Telephone Calls	51,402	54,324	5.7%
Outbound Telephone Calls	8,175	7,928	-3.0%
Total Telephone Calls	<b>59,577</b>	<b>62,252</b>	<b>2.7%</b>
Fire Alarm Systems Placed out of, or in service for maintenance	<b>5,264</b>	<b>2,867</b>	<b>-45.5%</b>





# CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

28 Commercial Street, Suite 3, Concord, NH 03301  
(603) 226-6020    www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. Diane Adinolfo was the Town's representative to the Commission in 2023.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2023, CNHRPC undertook the following activities in Allentown and throughout the Central NH Region:

- Provided continued technical assistance to the Planning Board on various topics, including plan review services. Staff also provided continued MS4 stormwater planning program assistance.
- Provided support to the Economic Development Committees (EDCs) across the region, including meeting coordination, agenda development, volunteer coordination and work plan identification. Staff also coordinated the update of the regional Comprehensive Economic Development Strategy (CEDs) Project priority list.
- Completed the Regional Housing Needs Assessment in coordination with the NH Office of Planning and Development and the other eight NH regional planning commissions.
- Assisted in the development of Hazard Mitigation Plans in five communities under the Building Infrastructure and Resilient Communities (BRIC) 2020 and 2021 programs and provided continued hazard mitigation plan implementation assistance in communities throughout the region.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2023, CNHRPC held five TAC meetings. The CNHRPC TAC solicited projects for the NHDOT 2025-2034 Ten Year Plan (TYP) and received and ranked project submittals for possible inclusion in the TYP. TAC representatives and CNHRPC staff then represented community priorities during the Governor's Advisory Commission on Intermodal Transportation (GACIT) TYP hearing process.
- Participated in a range of regional and statewide bicycle and pedestrian planning activities related to trails, sidewalks, bike lanes and bike shoulders, roadway surfacing, and safety.
- Provided assistance related to the Road Surface Management System (RSMS) program for communities in the region.
- Provided coordination assistance to the CommuteSmart NH program that works to support transportation demand management services and rideshare coordination across the state utilizing Agile Mile transportation demand management (TDM) software. In 2023, the CommuteSmart NH program saved commuters almost \$200,000 as a result of 36,000 reduced trips.
- Conducted over 200 state and local traffic counts throughout the region, including 11 counts in Allentown.



- Continued to work with communities on Natural Resource Inventory (NRI) development. Tasks include the identification and mapping of natural resources and the development of methods to overlay and quantify the relative value of natural resources in the community.

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.



# Report of Forest Fire Warden and State Forest Ranger

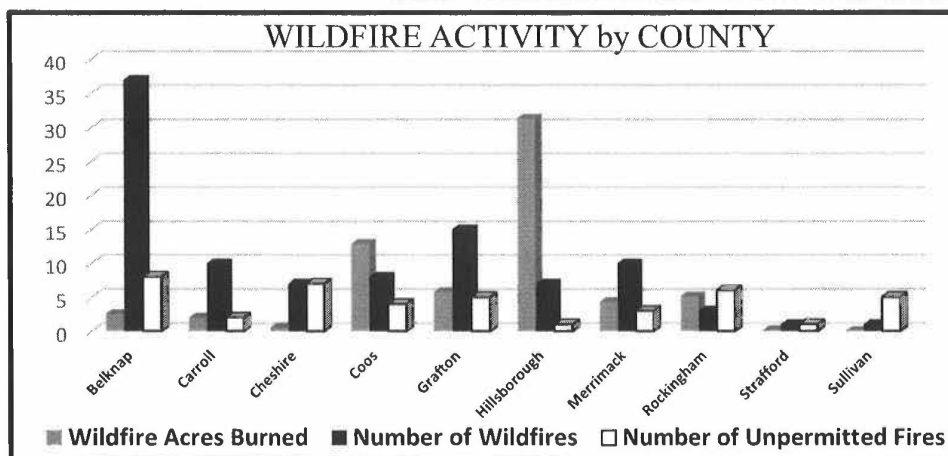
This past year we observed wet weather in late spring and throughout the summer. This led to reduced wildfire activity throughout the state and allowed many of our state firefighting resources to respond to Nova Scotia and Quebec to assist our Canadian neighbors with their record wildfire season. We were also able team up with local fire departments and provide many wildfire trainings throughout the state.

This time of year, we see fires caused by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Even with the lower wildfire threat in New Hampshire in 2023, properties within the Wildland Urban Interface were still impacted, with 8 structures threatened and 3 destroyed by wildfires. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe! We ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2024 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdf/](http://www.nh.gov/nhdf/). For up-to-date information, follow us on X and Instagram: [@NHForestRangers](https://www.instagram.com/NHForestRangers)



## 2023 WILDLAND FIRE STATISTICS



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2023	99	64.5	42
2022	59	203	48
2021	66	86	96
2020	113	89	165
2019	15	23.5	92

\*Unpermitted fires which escape control are considered Wildfires.

### CAUSES of FIRES REPORTED

Railroad operations & maintenance	Firearm & explosives use	Undetermined	Recreation & ceremony	Debris & open burning	Natural	Other causes	Power generation, transmission, distribution	Smoking	Arson	Misuse of fire by a minor	Equipment & vehicle use
0	0	22	3	80	4	4	10	1	2	0	4





## Pembroke and Allenstown Old Home Day

**SLOGAN: HANDS ACROSS THE WATER**

**THEME: "Kindness Matters"**

**SATURDAY**, August 26, 2023, celebrating 41 years, Pembroke and Allenstown Old Home Day (OHD) brought together family, friends, neighbors, communities reminiscing, and a day of food, fun, and entertainment for all ages. **PRE-PARADE** music at 9:00 am consisted of two bands, "Bel Airs Doo Wop" on the Suncook Village Main Street Stage and "R & B Dignity" at the Allenstown Town Hall Gazebo. This year's celebration was in loving memory of Richard "Bear" Poitras, Kenard "Butch" Ayles, Patricia Hanson, Mark Morency, Marilyn Watson, and Lorraine Good, all who dedicated countless hours to Old Home Day and the community.

**PARADE** began at 10:00 am with crowds of spectators on both sides of the road from School Street in Allenstown to Memorial Park in Pembroke. The 2023 Grand Marshall was Lorette Girard, former OHD Chairperson and dedicated member. A native of Suncook, Lorette personifies a positive, spirited outlook. Her heart has always been for the betterment of our townspeople. Allenstown Historical Society and Meet Me In Suncook (MMIS), Associated Grocers of New England, Suncook Youth Soccer, Turning Pointe Center of Dance, and Casey Call of CC Racing were floats cleverly depicting this year's theme. Floats are judged by Town Officials based on theme, originality, and creativity. The OHD 2023 parade was comprised of Police Chiefs, Selectmen, and Town Officials from both towns, State Representatives, The Rodney A. White Sr. Post #8270 Color Guard, Alvirne High School Band, Londonderry High School Band, Pipes & Drums of NHSCOT, McGann Marching Band, NH Patriot Guard Riders, Belletetes of Pembroke hauling an "1896 Lumber Wagon", Pembroke Town Hearse, Allenstown's first school bus (1925 REO Speed Wagon), Suncook Cub Scout Pack #270, Pembroke Friends of Football and Pembroke Jr. Spartans Cheer, Granite State Roller Derby, DAV Chapter #19, marchers, clowns, numerous antique and classic cars, monster trucks, jeeps, and an amazing array of farm tractors, fire trucks, hay wagon, non-profit organizations, local businesses and municipalities.

**ENTERTAINMENT** at Memorial Park began with The National Anthem, sung by Taylor Baxter. Comeback appearances were music performed by Don Smith (Country), Ron Drolet (Rock-and-Roll), David Graham (Mix) an educational animal presentation by Wildlife Encounters, Carriage Shack Farm petting zoo, inflatable rides and all-day fun passes, mini-golf, children's games, crafts, food concessions, dunk tank, hay wagon rides, face painting, and a Meet-and Greet with Pembroke Police K-9 "Franklin".

**NEW** to the program: Gunderfus Jazz Band, Topper and Fed (Music and Fun), Buddy Holly Tribute Band, Glitter and Camo (Country Music), and Club Soda Band, Horse-Drawn Wagon Rides to benefit DAV.

**FREE** admission, parking, incredible antique and classic car, truck, jeep, and tractor display, talented stage entertainment, large petting zoo, creative balloon animals, door prize, and amazing fireworks.

**BASKETBALL TOURNAMENT** for those thirteen and older took place, with a portion of the proceeds 8<sup>th</sup> Annual Jacob Kipp 3-on-3 Memorial Charitable Basketball Tournament benefiting Community Action Program of Pembroke.

**FIREWORK'S EXHIBITION** sponsored by Associated Grocers of New England at dusk continues to be some of the finest in the region and is a fabulous end to Pembroke and Allenstown Old Home Day festivities.

**THANKS** to the generosity, selflessness, and dedication of the OHD Committee members and volunteers, Towns of Pembroke and Allenstown municipal officials, fire, police, ambulance, highway, and recreation departments, local non-profit organizations, businesses, participants, and sponsors, OHD continues to be a reality. A huge thanks to the Southern NH Snow Slickers and Jewell Lodge#94 F & AM for their valuable assistance in parking and traffic control. The OHD Committee is an all-volunteer, non-profit organization. Any amount of hours of volunteerism are always much appreciated when organizing OHD.

### **The following are some ways YOU can become involved:**

- Donate new items, crafts, gift certificates, or gift baskets to the OHD Raffle
- Promote products/services, participate in the OHD Parade, assign members of your organization/business to help
- Volunteer for the OHD Booth, Children's Games, Mini Golf, Set-Up, Clean-Up, Parking, Photography, etc.
- Sponsor a Mini Golf Hole, Band, Entertainer, Petting Zoo, Inflatables, Basketball Tournament, or Parade entry
- Make a tax-deductible cash donation to help offset OHD costs
- **This is a terrific opportunity for high school students to contribute to their community service obligations.**

**MEETINGS** are normally held the last Monday of the month at Pembroke Town Hall 6:30 pm between February and September. **All are welcome to attend. FOR OHD TO CONTINUE, NUMEROUS POSITIONS MUST BE FILLED. NEW MEMBERS ARE DESPERATELY NEEDED!!** Consider becoming an OHD member and part of a wonderful occasion with a loyal, hardworking group of people by contacting Steve @ 603-340-1487. Check out the Pembroke & Allenstown OHD Facebook page, oldhomeday on Instagram, and pembrokeallenstownoldhomeday.org

**Mark your calendars for August 24, 2024 (always the fourth Saturday of August).**

Respectfully submitted, Stephen L. Fowler, OHD Chairperson





## UNH COOPERATIVE EXTENSION MERRIMACK COUNTY

UNH Cooperative Extension serves residents in each of Merrimack County's 25 towns and 2 cities with diverse programming through 4-H Youth Development & Education, Health & Well-Being, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

**Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops, trainings, diagnostic services, applied research, and one-on-one consultations. In 2023, a multitude of educational workshops were conducted with Extension at the helm. Hundreds of individuals received one-on-one consultation through email and phone conversations, 140 farm visits were conducted to fruit, vegetable, and dairy farms, during which recommendations were tailored towards the individual educational needs of the client. A total of 384 soil tests were reviewed and approved, optimizing soil fertility practices, and maximizing production on sites throughout the county. Extreme weather events impacting producers required a pivot in the scope of our work, which we shifted towards economic impact analysis to inform legislators and partner organizations in hopes that state and federal legislative action will help mitigate the impact to individual farms.

**Natural Resources:** Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 1,945 Merrimack County residents received one-on-one education from woodlot visits, educational events, telephone calls, and email correspondence. At least 1,426 County residents participated in educational events: Tree Farm Field Days, Tree Id Walks, Invasive Plant Control workshops, Wildlife Habitat field tours, Forest Health workshops, and Forest Ecology Field Tours for Middle School Science Classes. This year's educational offerings were augmented by a wide variety of virtual meetings to provide residents with virtual learning opportunities. To find out more about our programs and events check out the UNH Forestry and Wildlife Facebook page (<https://www.facebook.com/nhwoods.org>). This year, there were over 400 Volunteers who worked with UNH Extension in Merrimack County helping to conserve and manage its natural resources. The Volunteers participated in the Natural Resource Stewards program, the Coverts Project, Nature Groupie, the NH Big Tree Program, and the Lakes Lay Monitoring Program. Please visit our website to find out how to Volunteer with UNH Extension <https://extension.unh.edu/about/volunteering>.

**Community & Economic Development (CED):** The CED team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team's work focuses on revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs and innovators, improving quality of life, and leveraging tourism and the recreation economy. Central to the CED team's work is engaging individuals throughout the community in developing a vision, designing an approach, and moving to action. Over the past year, the Merrimack County CED team has supported ongoing statewide programming on housing and broadband/digital equity. Continued support of the Northfield-based Foothills Foundation, along with a collaborative project to support outdoor economy, trails, and non-profit capacity and development across central Merrimack County and portions of Belknap County is ongoing. Additionally, the CED team has nearly completed the Downtowns and Trails program in Hopkinton and Contoocook, NH, which began in December 2022. This project will result in a detailed report for the community, action, and next steps, and include a community presentation and ongoing support from the CED team as goals are worked towards.

**4-H Youth Development & Education:** 4-H is the youth development program of UNH Cooperative Extension and is offered in partnership with the USDA/ NIFA. The mission of 4-H is to provide hands-on learning opportunities, through positive youth-adult partnerships and peer-reviewed curriculum, to create tomorrow's leaders. 4-H programming helps youth find their spark, or their passion, so that in their adult life they find meaningful ways to contribute to their communities. A timeless tradition is Merrimack



County 4-H members participating in events at the Hopkinton Fair. The 2023 fair hosted 114 4-H animal exhibitors and 92 youth exhibitors in the Ruth Kimball 4-H Exhibit Hall. All these opportunities serve as a capstone experience for a 4-H project, for youth to demonstrate their learning from the past program year. To close out the 2022-2023 program year, Merrimack County involved 371 youth in the program with the help of 109 volunteers.

**Nutrition Connections** is a no-cost, hands-on nutrition and physical education program that provides limited-resource youth, adults, and families the knowledge and skills needed for better health. In Merrimack County, Nutrition Connections engaged adults through partnerships with local agencies, including housing sites for older adults, senior centers, emergency housing, peer support, and more. Participants explored topics like saving money at the grocery store, reading food labels, simple recipes, and physical activity. Nutrition Connections also worked with youth in Franklin and Pittsfield. Middle schoolers learned how to set nutrition and physical activity goals and make healthy food choices. Two garden nutrition programs were offered to youth attending an afterschool and summer program and three preschool groups learned about fruits and vegetables. Nutrition Connections will continue to collaborate with local organizations and schools to help engage all ages around the skills and knowledge for better health.

**Health & Well-being:** Provides information, programs and training grounded in research to help individuals and their families succeed and thrive, such as Youth and Adult Mental Health First Aid Training, Chronic Disease, and Chronic Pain Self-Management Programs. We are collaborating with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities. Our Merrimack County Field Specialist is serving as Project Director for the Community First Responder Program, funded by SAMHSA, which is bringing opioid prevention education to audiences across NH.

We would like to thank our Advisory Council that consists of 10 citizens from Merrimack County, and a representative of the County Commissioners office and County Delegation. These advisors assist Extension program staff to evaluate current programming, identify local educational and research needs, and to consider new programming across the county. Our 2022-2023 council members included: Janine Condi, Chip Donnelly, Ken Koerber, Josh Marshall, Jill McCullough, Tim Meeh, Page Poole, Scott Reynolds, Dee Treybig, Anya Twarog, Commissioner David Lovlien, and Rep. Thomas Schamberg.

**Connect with us:** <https://extension.unh.edu/facility/merrimack-county-office>



# STATE OF NEW HAMPSHIRE

## Executive Council

**THEODORE L. GATSAS**  
Executive Councilor  
District Four



State House Room 207  
107 North Main Street  
Concord, NH 03301  
[WWW.COUNCIL.NH.GOV](http://WWW.COUNCIL.NH.GOV)  
(603) 271-3632

### YEAR END REPORT FROM COUNCILOR TED GATSAS 2023

It has been an honor to serve another year on the State of New Hampshire Executive Council representing District Four. There are five Council Districts, each one represents approximately 275,00 constituents. The Governor and Executive Council held 22 meetings in 2023. One major function is the review of thousands of state contracts with expenditures in excess of \$10,000. This year the Executive Council reviewed approximately 2,919 contracts.

In addition to approving state contracts, the Council also approves all judicial and agency directors nominated by the Governor. We conducted 11 Public Hearings and confirmed 1 Supreme Court Associate Justice, Melissa Countway; 3 Superior Court Justices, 4 Circuit Court Justices; 1 Public Utility Commissioner; as well as Commissioner for the New Hampshire Insurance Department.

The Executive Council holds an important role on The Governor's Advisory Commission on Intermodal Transportation (GACIT). We reviewed the NHDOT draft 10-year plan with Regional Planning Commissions throughout 24 statewide public hearings. Public Hearings were held in District Four in Londonderry, Epsom, and Goffstown. After months of meetings and input, the final draft was submitted to the Governor for his review. He will then forward it to the legislature. Additional information on GACIT and the proposed plans can be found at: <https://www.dot.nh.gov/projects-plans-and-programs/ten-year-plan>

The Executive Council approved over 322 members of the public to serve on State Boards and Commissions. The Boards are listed here: <https://media.sos.nh.gov/govcouncil/WORKING%20REDBOOK.pdf> If you are interested in serving please send your resume to Governor Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Director of Appointments/Liaison or call (603) 271-2121 for additional information.

2023 has been a busy and productive year, with the Executive Council conducting several public hearings ranging from GACIT to Judicial. I anticipate that 2024 will be an even stronger year for New Hampshire, with more judicial nominees being appointed, a solid meeting schedule for Governor and Council, and an overall exceptional year for New Hampshire citizens.

I am available anytime at 603-271-3632 or [Ted.Gatsas@nh.gov](mailto:Ted.Gatsas@nh.gov)

Sincerely,

Theodore L. Gatsas  
Executive Councilor, District Four

Allenstown, Auburn, Barrington, Bedford, Bow, Candia, Chichester, Deerfield, Epsom, Goffstown, Hooksett, Lee, Londonderry, Loudon, Northwood, Nottingham, Pembroke, Pittsfield, and the City of Manchester

**P.O. Box 6655 20 Market Street Manchester, N.H. 03108**



# NOTES



# *School Reports*



**SCHOOL DISTRICT OF ALLENSTOWN**

**School Board**

KRIS BELLEROSE	Term Expires 2024
JODY MOORE	Term Expires 2024
KELSEY MENELAUS CHAREST	Term Expires 2025
APRIL CAMPBELL	Term Expires 2026
CRYSTAL VENEGAS	Term Expires 2026

**2022-23**

**Superintendent of Schools**

PETER WARBURTON ~ PATTY SHERMAN

**Business Administrator**

AMBER WHEELER

**Principals 2022-23**

**Allenstown School District**

SHANNON KRUGER, Principal  
SARAH PETERSONS, Assistant Principal

**School Nurses**

JESSICA FREESE  
SHARON IVAS

**Treasurer**

BARBARA BILODEAU

**Moderator**

JUDY SILVA

**School District Clerk**

KATHLEEN PELISSIER

**Auditor**

PLODZIK & SANDERSON, P.A.



**REPORT OF THE SCHOOL DISTRICT TREASURER  
For the Fiscal Year July 1, 2022 to June 30, 2023**

<b>Cash on Hand July 1, 2022</b>	<b>\$</b>	<b>1,710,312.49</b>
Received from Selectmen		5,959,719.99
Revenue from State Sources		5,935,534.94
Received from Other Sources		75,967.71
<b>TOTAL RECEIPTS</b>	<b>\$</b>	<b>11,971,222.64</b>
Total Amount Available For Fiscal Year	<b>\$</b>	<b>13,681,535.13</b>
Less for School Board Orders Paid		(12,213,670.56)
<b>BALANCE ON HAND June 30, 2023</b>	<b>\$</b>	<b>1,467,864.57</b>
Barbara Bilodeau School District Treasurer		

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**STATISTICAL REPORT**

Half days in Session.....	360
Total Enrollment (BOY 10/1/2023).....	335
Percent of Attendance (EOY 6/2023).....	92.61
Average Daily Membership (EOY 6/2023).....	336.92

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**SUPERINTENDENTS' SALARY  
2022/23**

Allenstown	\$ 36,556.80
Chichester	28,274.40
Deerfield	59,976.00
Epsom	47,124.00
Pembroke	<u>113,668.80</u>
	\$285,600.00

**BUSINESS ADMINISTRATOR'S SALARY  
SALARY 2022/23**

Allenstown	\$14,592.00
Chichester	11,286.00
Deerfield	23,940.00
Epsom	18,810.00
Pembroke	<u>45,372.00</u>
	\$114,000.00



## School Deliberative Session minutes

Armand R Dupont School 2/4/23

The Town and School Moderator, Judy Silva, called the meeting to order at 9:06 am. Judy led the attendees in the Pledge of Allegiance. She then asked for a moment of silence for those serving in the military. Judy then called the school portion of the Deliberative to recess until after the Town portion was done or 9:45 am at the earliest. The school portion was called back to order at 11:06 am. There were 20 voters in attendance. Judy asked the additional school representatives who had joined the meeting to state their names and position. Amber Wheeler, the SAU53 finance officer and Sharon Kruger, the school principal introduced themselves. Judy asked if anyone present had not been present for the Town session. Seeing none, Judy stated that the rules and procedures for the school Deliberative would be the same as the Town. Judy then read the school offices up for election on the March ballot and the names of the candidates who had signed up to run for the positions. Judy then proceeded to read warrant article 1 of the school ballot.

**1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Twelve Million, Six Hundred Eighty-Eight Thousand, Eighty-Two Dollars (\$12,688,082)? Should this article be defeated, the default budget shall be Twelve Million, Five Hundred Seventy-Six Thousand, Three Hundred Eighteen Dollars (\$12,576,318) which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.**

*School Board Recommends Approval*

*Budget Committee Recommends Approval*

**[Note: Warrant Article #1 (operating budget article) does not include separate Warrant Articles]**

Budget Committee Chair, Melaine Boisvert, motioned to open the article for discussion. Selectman, Keith Klawes, seconded the motion. Judy asked Kris Bellerose, School Board Member, if the school budget presentation that she had presented at the Public Hearing was available online. Kris said that it was. Judy asked if Kris would prefer to skip her presentation as all the people in the room had already viewed it at the Public Hearing. Kris said that she would. Judy thanked Kris for all her work on the presentation and asked if there were any further questions about the warrant article. Seeing none, Judy motioned that the article would be moved to the ballot as written.

A TRUE COPY, ATTEST,

*Kathleen Peterson*





*Judy then read article 2.*

**2. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Paraprofessional Association for the 2023/24, 2024/25, and 2025/26 fiscal years, which calls for the following estimated increases in salaries and benefits at the current staffing level:**

**2023/24 \$ 65,442**

**2024/25 \$ 19,940 2025/26 \$ 10,129**

**and further to raise and appropriate the sum of \$ 65,442 for the 2023/24 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?**

***School Board Recommends Approval***

***Budget Committee Recommends Approval***

*Keith Klawes motioned to open for discussion. Melaine Boisvert seconded. Kris Bellerose said that the current wages discussed in this warrant article are way too low according to a recent wage study that was done. She said the wages need to be brought up to current competitive wage levels. Melaine said that these numbers represent the wage increase to all of the support staff, not just the "paraprofessionals". This includes kitchen staff, secretarial support, and other support staff.*

*Judy motioned that article 2 will be moved to the ballot as written.*

*Judy then read article 3:*

**3. Shall the Allenstown School District, if Article #2 is defeated, authorize the governing body to call one special meeting, at its option, to address Article #2 cost items only? (Majority vote)**

*Melaine motioned for discussion. Keith seconded. No questions were had. Judy moved article 3 as written.*

*Judy then read warrant article 4:*

**4. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Education Association for the 2023/24, 2024/25 and 2025/26 fiscal years, which calls for the following estimated increases in salaries and benefits at the current staffing level:**

A TRUE COPY. ATTEST:

*Kathleen Pelissier*



2023/24 \$ 95,943

2024/25 \$ 110,118

2025/26 \$ 125,878

and further to raise and appropriate the sum of \$ 95,943 for the 2023/24 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

***School Board Recommends Approval***

**Budget Committee Recommends Approval**

*Melaine motioned for discussion. Keith seconded. Kris said this is explained in the voters guide. There was a lot of work put into this article. She stated that the first year represents a 1% raise while the second year is a 1 ½% raise and the third year will be a 2% raise. There were no questions and Judy moved article 4 to the ballot as written.*

*Judy then read warrant article 5:*

**5. Shall the Allenstown School District, if article #4 is defeated, authorize the governing body to call one special meeting, at its option, to address Article # 4 cost items only? (Majority vote)**

*Keith motioned to discuss. Jeff Venegas, Budget Committee Member, seconded. No questions arose and Judy moved article 5 to the ballot as written.*

*Judy then read warrant article 6:*

**6. Shall the Allenstown School District vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Special Education General Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. (NO AMOUNT WILL BE RAISED FROM FY 2023/24 TAXATION)**

***School Board Recommends Approval***

**Budget Committee Recommends Approval**

*Keith motioned to open for discussion. Melaine seconded. Kris stated that page 32 in the packets has the trust fund balances. She said that this money is imperative to the special education costs. Melaine asked if this article was recommended by the school Board and Budget Committee and if that would show on the ballot. Kris said that is and it would. Judy moved article 6 as written.*

A TRUE COPY. ATTEST,

*Kathleen Pelissier*



*Judy then read warrant article 7:*

**7. Shall the Allenstown School District vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the School Building Maintenance Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. (NO AMOUNT WILL BE RAISED FROM FY 2023/24 TAXATION)**

***School Board Recommends Approval***

**Budget Committee Recommends Approval**

*Jeff motioned to open for discussion. Keith seconded. Kris explained that this was the school trying to save for a rainy day when it comes to school building maintenance. No further discussion. Judy moved article 7 as written.*

*Judy then read warrant article 8:*

**8. Shall the Allenstown School District vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Technology Replacement Trust Fund previously established, with such amount to be funded from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. (NO AMOUNT WILL BE RAISED FROM FY 2023/24 TAXATION)**

***School Board Recommends Approval***

**Budget Committee Recommends Approval**

*Melaine motioned to open for discussion. Keith seconded. Kris explained that all of the students have chrome books now and this fund is used to supply other technological needs of the children. There were no questions. Judy moved article 8 as written.*

*Judy then read warrant article 9:*

**9. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?**

***School Board Recommends Approval***

*Maureen Higham, Select board Member, motioned to open for discussion. Keith seconded. Judy Silva, the Moderator, asked if this warrant article could be done as a permanent authorization, until rescinded, like the Town does. Sharon Kruger, the school principal, replied that it could not. There was no further discussion and article 9 was moved to the ballot as written.*

A TRUE COPY. ATTEST:

*Kathleen Pelissier*



*Judy then read article 10:*

**10. Shall the Allenstown School District vote to authorize the School Board to sell the District-owned properties known as Allenstown Elementary School located at 30 Main Street, Allenstown, NH 03275 to the Town of Allenstown for One Dollar (\$1.00), and Armand R. Dupont School, located at 10 ½ School Street, Allenstown NH 03275, to the Town of Allenstown for One Dollar (\$1.00), and to take such votes and execute such documents as are necessary to effectuate the sale of both properties.**

***School Board Recommends Approval***

***Budget Committee Recommends Approval***

*Keith motioned to open. Jeff seconded. Sandy McKenney, selectperson, asked if this article made provisions for the land that the skating rink is currently on. Kris answered that the property does include that portion of the land and the Town would need to separate the parcel after purchase if they do purchase it. No further questions were asked. Judy moved article 10 to the ballot as written.*

*Derik thanked everyone for attending and announced that the outside temperature had risen to 1 degree.*

*At 11:29 AM, Judy Silva called the meeting to recess until Tuesday, March 14<sup>th</sup> at 8 am at St Johns Parish for ballot voting.*

*A true copy, attest,*

*Kathleen Pelissier  
Allenstown School Clerk*



# SAMPLE BALLOT



OFFICIAL BALLOT  
ANNUAL SCHOOL ELECTION  
FOR THE TOWN OF ALLENSTOWN, NEW HAMPSHIRE  
MARCH 14, 2023

Total Voters:  
213

*Kathleen Pelissier*  
SCHOOL DISTRICT CLERK

### INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p style="text-align: center;"><b>SCHOOL BOARD MEMBER</b></p> <p style="text-align: center;"><small>Three Year Term Vote for not more than two</small></p> <p>APRIL CAMPBELL <u>164</u> <input type="radio"/></p> <p><i>Crystal Vargas</i> <u>27</u> <input type="radio"/></p> <p style="text-align: center;"><small>(Write-in)</small></p> <p style="text-align: center;"><small>(Write-in)</small></p>	<p style="text-align: center;"><b>SCHOOL DISTRICT TREASURER</b></p> <p style="text-align: center;"><small>One Year Term Vote for not more than one</small></p> <p>BARBARA BILODEAU <u>183</u> <input type="radio"/></p> <p style="text-align: center;"><small>(Write-in)</small></p>
<p style="text-align: center;"><b>SCHOOL DISTRICT CLERK</b></p> <p style="text-align: center;"><small>One Year Term Vote for not more than one</small></p> <p>KATHLEEN PELISSIER <u>199</u> <input type="radio"/></p> <p style="text-align: center;"><small>(Write-in)</small></p>	<p style="text-align: center;"><b>SCHOOL DISTRICT MODERATOR</b></p> <p style="text-align: center;"><small>One Year Term Vote for not more than one</small></p> <p>JUDY SILVA <u>192</u> <input type="radio"/></p> <p style="text-align: center;"><small>(Write-in)</small></p>

### ARTICLES

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **Twelve Million, Six Hundred Eighty-Eight Thousand, Eighty-Two Dollars (\$12,688,082)**? Should this article be defeated, the default budget shall be **Twelve Million, Five Hundred Seventy-Six Thousand, Three Hundred Eighteen Dollars (\$12,576,318)** which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

124  
YES   
NO   
83

[Note: Warrant Article #1 (operating budget article) does not include separate Warrant Articles]

2. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the **Allenstown Paraprofessional Association** for the 2023/24, 2024/25, and 2025/26 fiscal years, which calls for the following estimated increases in salaries and benefits at the current staffing level:

2023/24 \$65,442  
2024/25 \$19,940  
2025/26 \$10,129

and further to raise and appropriate the sum of \$65,442 for the 2023/24 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

141  
YES   
NO   
67

A TRUE COPY. ATTEST,

VOTE BOTH SIDES OF BALLOT

*Kathleen Pelissier*



# SAMPLE BALLOT

## ARTICLES CONTINUED

3. Shall the Allenstown School District, if Article #2 is defeated, authorize the governing body to call one special meeting, at its option, to address Article #2 cost items only? (Majority vote)

130  
YES   
NO

4. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the **Allenstown Education Association** for the 2023/24, 2024/25 and 2025/26 fiscal years, which calls for the following estimated increases in salaries and benefits at the current staffing level:

2023/24 \$95,943  
2024/25 \$110,118  
2025/26 \$125,878

and further to raise and appropriate the sum of \$95,943 for the 2023/24 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

126  
YES   
81 NO

5. Shall the Allenstown School District, if article #4 is defeated, authorize the governing body to call one special meeting, at its option, to address Article # 4 cost items only? (Majority vote)

122  
YES   
73 NO

6. Shall the Allenstown School District vote to raise and appropriate the sum of **Fifty Thousand Dollars (\$50,000)** to be added to the **Special Education General Expendable Trust Fund** previously established, with such amount to be funded from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. **(NO AMOUNT WILL BE RAISED FROM FY 2023/24 TAXATION)**

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

138  
YES   
65 NO

7. Shall the Allenstown School District vote to raise and appropriate the sum of **Twenty-Five Thousand Dollars (\$25,000)** to be added to the **School Building Maintenance Expendable Trust Fund** previously established, with such amount to be funded from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. **(NO AMOUNT WILL BE RAISED FROM FY 2023/24 TAXATION)**

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

129  
YES   
74 NO

8. Shall the Allenstown School District vote to raise and appropriate the sum of **Twenty-Five Thousand Dollars (\$25,000)** to be added to the **Technology Replacement Trust Fund** previously established, with such amount to be funded from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. **(NO AMOUNT WILL BE RAISED FROM FY 2023/24 TAXATION)**

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

136  
YES   
68 NO

9. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?

*School Board Recommends Approval*

160  
YES   
54 NO

10. Shall the Allenstown School District vote to authorize the School Board to sell the District-owned properties known as Allenstown Elementary School located at 30 Main Street, Allenstown, NH 03275 to the Town of Allenstown for **One Dollar (\$1.00)**, and Armand R. Dupont School, located at 10 1/2 School Street, Allenstown NH 03275, to the Town of Allenstown for **One Dollar (\$1.00)**, and to take such votes and execute such documents as are necessary to effectuate the sale of both properties.

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

161  
YES   
46 NO

A TRUE COPY. ATTEST.

*Kathleen Pelissier*

VOTE BOTH SIDES OF BALLOT





James A. Sojka, CPA\*

Sheryl A. Pratt, CPA\*\*

Michael J. Campo, CPA, MACCY

December 14, 2023

\* Also licensed in Maine  
\*\* Also licensed in Vermont

Members of the School Board  
Allenstown School District  
267 Pembroke Street  
Pembroke, NH 03275

To the Members of the School Board:

This is to advise you that the audits of School Administrative Unit No. 53 and member School Districts that are currently in process are progressing, and completion is anticipated in early 2024. The past year resulted in significant process in the completion of previously in process audits. Plodzick & Sanderson, P.A. and School Administrative Unit No. 53 management have a plan in place to return the School Administrative Unit and member School Districts to a traditional audit cycle for the June 30, 2024 fiscal year.

Respectfully,

A handwritten signature in black ink, appearing to read 'Michael J. Campo'.

Michael J. Campo, CPA  
Director

**PLODZIK & SANDERSON, P.A.**  
*Certified Public Accountants*

193 North Main Street, Concord, New Hampshire, 03301 • 603-225-6996  
www.plodzick.com



**Shannon Kruger**  
Principal

**Sarah Petersons**  
Assistant Principal

**Michael Sacharko**  
Special Education Coordinator



**Allenstown Elementary School**  
30 Main Street  
Allenstown, NH 03275  
Office (603) 485 - 9574 Fax (603) 485 - 1805

**Armand R. Dupont School**  
10 1/2 School Street  
Allenstown, NH 03275  
Office (603) 485 - 4474 Fax (603) 485 - 1806

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## 2023 Allenstown School District Principal Report

### Shannon M. Kruger, ASD Principal

This is a very exciting time to be in Allenstown! Allenstown Community School at 171 River Road is the focus of the district and community as we prepare to move from 10 1/2 School Street and 30 Main Street to the new school in April, 2024. This journey began in 2018 with feasibility studies on existing schools and/or consideration for a new building. The NH Department of Education (NHDOE) was offering building aid grants and the district completed the application and was ultimately awarded a 19.5 million dollar grant. The town residents voted to spend an additional 13 million dollars to build a new school. Peter H. Warburton was Superintendent of Schools for the first 5 years of the project until his passing in April, 2023. The district is grateful for his dedication, commitment, and leadership and will name the new stage in his honor.

The district continues to work on vertical alignment to ensure consistent and incremental learning for all students in core academic subjects and unified arts classes. The following highlights curriculum used in core academic classes; K-8 math - Eureka, K-8 social studies - TCI, K-4 Science - Mystery Science, Gr. 5-8 Science - TCI, K-4 Literacy - EL Education, Foundations, Heggerty, Gr. 5-8 Literacy - novel studies, grammar/vocabulary, writing, and No Red Ink. Newly mandated legislation requires students receive genocide and Holocaust instruction which is addressed in middle school social studies and ELA classes. Cursive writing instruction was also mandated, but Allenstown had already instituted Handwriting Without Tears. Report Card grading is now aligned so all students are being assessed using the same K-8 numeric rubric.

There is a focus in New Hampshire and nationwide on youth mental health, social emotional learning, and healthy connections among peers and adults. Our schools are experiencing needs in these areas, as well as, needs for behavioral support. All staff participated in a NHDOE sponsored One Trusted Adult (OTA) training in the spring of 2023 and Brooklyn Raney, OTA founder, was the keynote speaker at the staff opening day in August. An advisory block was added two days a week for all middle school students based on OTA training and materials. The district behavior coach and other behavior/SEL staff work daily on universal, targeted, and intensive K-8 behavior supports, plans, and positive interventions. Other resources include a new K-3 behavior program that is housed in Epsom and is an option for Allenstown students and Riverbend Community Mental Health continues to provide therapy to a small caseload of students on a weekly basis in the schools.

Outside the classroom, students are busy with activities such as; soccer, basketball, baseball, spirit, running, 3D printing, robotics, legos, drama, band, chorus, book club, fiber arts, homework clubs, and tutoring/extra help.

We welcomed Mr. Jack Finley, Superintendent of Schools, on July 1, 2023.

---

**Respect, Responsibility, Collaborate, Advocate for Self & Others**





**ALLENSTOWN SCHOOL DISTRICT  
STAFF ROSTER  
2023/2024**

Teacher	ASH, KELLY	54,796
Teacher	BALLENTINE, KAITLYN	43,340
Reading Specialist	BERRIGAN, KIMBERLIE	76,370
Teacher	BLETHEN, STEPHANIE	77,778
Teacher	BRADY, KRYSTAL	38,184
Tech Integration	BRIDGES, HEATHER	80,010
Teacher	BUCKLAND, MICHELLE	75,543
Teacher	CASE, EMERSON	41,431
Teacher	DEBLASI BALL, KRISTEN	74,543
Teacher	ELLIS, EMILY	54,796
Physical Education	FISCHER, SEAN	68,334
Teacher	FOLEY, COLLETTE	52,367
Teacher	FOSS, KIMBERLEE	69,600
Teacher	GUARALDI, KIM	77,778
Teacher	IRELAND-PELILLO, MOLLY	76,043
Art Teacher	JOYCE, CYNTHIA	47,334
Music Teacher	LINDBLOOM, STEVEN	38,184
Teacher	MARTEL, JENNIFER	80,011
Teacher	MARZINZIK, SARA	70,939
Teacher	PERRY, JACKIE	81,511
Teacher	PLANCHET, ANNA	41,431
Teacher	POLIZIN, MATTHEW	80,011
Teacher	RAYMOND, ANTHONY	63,995
Behavior Coach	SMITH, TERRI	61,566
Teacher	WALL, KEVIN	57,053
Teacher	WHITNEY, ERIC	74,543
Teacher	YOUNG, TIFFANY	63,995
Special Education	BARNEWALL, SARAH	73,543
Special Education	CLARK, KIMBERLY	77,543
Speech Language	DODGE, KATHERINE	62,278
Special Education	HADY, CATHERINE	41,431
Special Education	KETCHAM, HANNAH	38,184
Special Education	RUSSEL, CHRISTINE	39,522
Special Education	SYTEK, MELISSA	59,309
Special Education	WILCOX, JESSICA	51,844
School Counselor	CIOPPA, CARLI	52,539
School Counselor	DOUZANIS, CARLI	54,796



School Nurse	VICKERY, JANE	69,334
Paraprofessional	GUILMETTE, SAMANTHA	15,593.81
Paraprofessional	RIVARD, SHANNON	17,946.90
Special Ed. Secretary	HOBBS, AMANDA	24,879.79
Speech Assistant	HEBERT, KENDRA	36,410.92
Educational Assistant	BLEASE, SHELAGH	27,798.47
Educational Assistant	CAMPBELL, ALYSSA	22,028.03
Educational Assistant	CHADWICK, KAREN	25,298.47
Educational Assistant	CHAPUT, GHERRI	22,229.47
Educational Assistant	COTNOIR, AMBER	23,580.31
Educational Assistant	CULBERSON, JANNA	26,044.98
Educational Assistant	DEGRAVE, REBECCA	26,794.98
Educational Assistant	FROTIN, JAMIE	21,091.93
Educational Assistant	JENKINS, TIANA	18,011.09
Educational Assistant	KELSEA, PAIGE	20,961.59
Educational Assistant	LABRECQUE, DAWN	27,051.96
Educational Assistant	MATHOUSER, DANIELLE	21,376.32
Educational Assistant	MAY, MARGARET	25,301.96
Educational Assistant	MORES, JENNIFER	24,054.28
Educational Assistant	PEPPER, AMY	22,679.75
Educational Assistant	RAPPA, VINCENT	23,141.88
Educational Assistant	REMICK, COREENIA	27,051.96
Library Aide	COX, LISA	21,139.33
Budget Secretary	MARTEL, JESSICA	41,551.20
Secretary	NARDINO, WILLIAM	42,616.08
Secretary	SCHAEFER, JEAN	33,666.16
Tech Support Specialist	CHAMPAGNE, LARRY JR	55,582.56
Custodian	CHADOURNE, JESSICA	39,337.92
Custodian- Part Time	DAVIS, MARIA	24,586.20
Custodian	EVERETT, RYAN	39,337.92
Custodian	MINK, DINA	36,331.20
Crossing Guard	DERKACZ, PATRICIA	6,537.60
Hot Lunch Worker	BAJRAMOVIC, ENISA	13,212
Hot Lunch Worker	JOYCE, ELIZABETH	19,332
Hot Lunch Director	JUTRAS, DARLENE	41,750
Hot Lunch Worker	SAMSON, ALIX	16,364.70



Hot Lunch Worker	WEIGAND, EMMA	13,473
Title I Interventionist	BIASINI, GABRIELA	27,720
Title I Interventionist	CALISLE, LINDA	28,980
Classroom Assistant	CLARK, SHEILA	21,060
Title I Preschool Interventionist	DIMAGGIO, LAURA	17,640
Classroom Assistant	GOULD, ASHLEY	23,400
Pre-K Intervention Assistant	GOULD, SHERRI	11,992.50
Title I Interventionist	HOUSTON, MARCI	28,980
Family Engagement	KLOSE, CAITLIN	37,440
Classroom Assistant	LACERTE, TAMMY	21,060
Title I Interventionist	SARMIENTO, CHERI	27,720
Title I Interventionist	SPAFFORD, SHANNON	35,280
Classroom Assistant	WATSON, BRITTANY	21,060
<b>ADMINISTRATION</b>		
Special Education Coordinator	SACHARKO, MICHAEL	91,140
Vice Principal	PETERSONS, SARAH	78,613.40
Principal	KRUGER, SHANNON	128,373



# ALLENSTOWN SCHOOL DISTRICT

Allenstown Elementary School  
Armand R. Dupont School

*Health Services 2022-23*

Visits to Health Office: 5080

Nursing Care: Assessments/Treatment for Illness/Injury: 4335

Medications: Daily: 1844 PRN: 1063

Parent Contacts: 1098

Annual Screenings: Hearing: 366

Vision: 289

Height & Weight: 11

Dental Clinic Evaluations: # 0

Immunizations: Staff Influenza/Pneumonia Vaccines: 30

Student Influenza Vaccines: 39

COVID Tracking for quarantine & isolation: Students: 676

Staff: 82

## Committees/Teams/Affiliations

Certified School Nurse with NHDOE

CPR/First Aid education for Staff

NH School Nurses Association (NHSNA)

Safety Committee, Wellness Committee

School Nurse Student Health Association (SNSHA)

## Other:

Attend IEP/504/Special Ed referral meetings as requested

Submit weekly report to NH DHHS for Influenza-like-illnesses/Covid Symptoms and Quarentine

Provide annual School Immunization Report to State of NH

Respectfully Submitted,

Jessica Freese RN

Sharon Ivas RN



**ALLENSTOWN SCHOOL DISTRICT**  
**2023**  
**SUMMARY REPORT**  
**SPECIAL EDUCATION EXPENDITURES/REVENUES**

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u><b>FY 2021/22</b></u>	<u><b>FY 2022/23</b></u>
Actual Expenditures	\$2,704,627	\$2,884,595
Actual Revenues		
◆ Catastrophic Aid	\$290,734	\$ 194,457
◆ Medicaid	\$60,918	\$ 107,909
◆ Federal Grant (Includes IDEA & Title I)	\$576,049	\$ 377,694
◆ Tuition	\$16,758	\$0
Total Offsetting Revenues	\$944,459	\$ 680,060

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
  - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.



# SAU #53 Serving the Districts of Allenstown, Chichester, Deerfield, Epsom, and Pembroke

## Report of the Superintendents

*“Education is not something you can finish”*

-Isaac Asimov

Please extend a warm welcome to several new members of our SAU Leadership Team. Superintendent Jack Finley will serve the Allenstown, Chichester and Epsom School Districts, Assistant Superintendent Jessica Bickford oversees all student services, and finally Amy Parkinson is our new coordinator of Curriculum, Instruction and Assessment. Our entire SAU Leadership Team has spent a great deal of time reviewing our programs and services in our schools as well as the overall structure of our SAU office.

Please be on the lookout for a culture and climate survey that we will be distributing to all staff, students and families. Our target is to have the survey out in March, and we would appreciate your participation. The results of the survey will help guide our work over the summer.

I would like to dedicate this report to a longtime friend and colleague, Peter Warburton. As many of you are aware SAU #53 suffered an immeasurable loss last April when Superintendent Peter Warburton passed away after a brief illness. Superintendent Warburton served the Allenstown, Chichester and Epsom School Districts. He worked in SAU #53 from 2006-2011 and returned in 2018.

Superintendent Warburton’s passion for public education was unsurpassed. He was a strong but gentle leader who was famous for the relationships he formed with everyone he worked with. SAU #53 was so fortunate to benefit from his leadership and his legacy will continue for many years.

In lieu of flowers his family asked that donations were sent to SAU #53 to support the performing arts programs. Peter was very passionate about the arts and never wanted a barrier to exist for any student who wanted to participate. The donations will be used to provide scholarships to assist families who would otherwise be unable to afford rental fees for musical instruments.

Thank you to the staff, the community, and the leadership teams for their unwavering support last year. It truly took a village to carry on in a manner that would make Superintendent Warburton proud.

Respectfully Submitted,

Patty Sherman, Superintendent



THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED  
TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at Allenstown Elementary School in said District on the 3<sup>rd</sup> day of February, 2024 at 9:00 o'clock in the forenoon to deliberate on the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant article will be conducted by official ballot at the second session scheduled for March 12, 2024, at St. John's Parish from 8:00 A.M. to 7 P.M.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **Thirteen Million Six Hundred Fifty-Eight Thousand Six Hundred Twelve Dollars (\$13,658,612)**? Should this article be defeated, the default budget shall be **Thirteen Million Six Hundred Thirteen Thousand Four Hundred Sixty Seven Dollars (\$13,613,467)** which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends*  
*Budget Committee Recommends*

[Note: Warrant Article #1 (operating budget article) does not include separate Warrant Articles]

2. Shall the Allenstown School District vote to raise and appropriate the sum of **Seventy-Five Thousand Dollars (\$75,000)** to be added to the **Special Education General Expendable Trust Fund** previously established, with such amount to be funded from the June 30, 2024 unassigned fund balance available for transfer on July 1, 2024. **(NO AMOUNT WILL BE RAISED FROM FY 2024/25 TAXATION)**

*School Board Recommends*  
*Budget Committee Recommends*

3. Shall the Allenstown School District vote to raise and appropriate the sum of **Twenty-Five Thousand Dollars (\$25,000)** to be added to the **Technology Replacement Trust Fund** previously established, with such amount to be funded from the June 30, 2024 unassigned fund balance available for transfer on July 1, 2024. **(NO AMOUNT WILL BE RAISED FROM FY 2024/25 TAXATION)**

*School Board Recommends*  
*Budget Committee Recommends*

4. Shall the Allenstown School District vote to raise and appropriate the sum of **Thirty Thousand Dollars (\$30,000)** to be added to the **High School Tuition Trust Fund** previously established, with such amount to be funded from the June 30, 2024 unassigned fund balance available for transfer on July 1, 2024. **(NO AMOUNT WILL BE RAISED FROM FY 2024/25 TAXATION)**

*School Board Recommends*  
*Budget Committee Recommends*

5. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?



5. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?


*School Board Recommends*

6. Shall the District authorize its Board to negotiate a lease of property or an easement agreement with a solar provider on such terms and conditions as it deems to be in the best interest of the District for the purpose of installing a solar panel array and related equipment at the Allenstown Community School 171 River Rd. property and further to authorize the Board to enter into a Power Purchase Agreement with a term not to exceed 20 years, with provisions for a buy-out of the agreement subject to subsequent appropriation, on such terms and conditions as the Board deems to be in the best interest of the District, with the understanding that the Board may decline to enter into either of these agreements if it deems the terms and conditions not to be in the best interest of the District.

7. Shall the voters of the Allenstown school district within school administrative unit number 53 adopt the provisions of RSA 194-C:9-b to allow for insertion of the school administrative unit budget as a separate warrant article at annual school district meetings? (This article is submitted by petition)

To transact other business that may legally come before said meeting

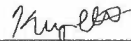
Given under our hands and seal this 20 day of January, 2024

  
\_\_\_\_\_  
Jody Moore, Chair

  
\_\_\_\_\_  
Kris Bellerose


  
\_\_\_\_\_  
April Campbell


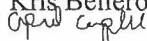
\_\_\_\_\_  
Crystal Venegas

  
\_\_\_\_\_  
Kelsey Menelaus-Charest

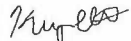
ALLENSTOWN SCHOOL BOARD

A true Copy attest:

  
\_\_\_\_\_  
Jody Moore, Chair

  
\_\_\_\_\_  
Kris Bellerose  
  
\_\_\_\_\_  
April Campbell

\_\_\_\_\_  
Crystal Venegas

  
\_\_\_\_\_  
Kelsey Menelaus-Charest  
ALLENSTOWN SCHOOL BOARD





ALLENSTOWN SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at St. John's Parish at 10 School St. in said District on the 12th day of March, 2024 at 8:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose two (2) members of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.
5. Other School District business previously considered at the District's Deliberative Session.

The polls are to open at 8:00 A.M. and will close not earlier than 7:00 P.M.

Given under our hands at said Allenstown this 20 day of January, 2024.

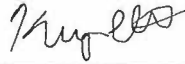


Jody Moore, Chair

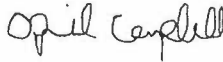


Kris Bellerose

Crystal Venegas



Kelsey Menelaus Charest

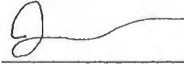


April Campbell

ALLENSTOWN SCHOOL DISTRICT



I certify that on the 20 day of January, 2024, I posted a copy of the school budget with the written voting warrant attested by the School Board of said District at the place of meeting, within named as Allenstown Elementary School and a like attested copy at Armand R. Dupont School, Allenstown Library, Allenstown Town Hall being a public places in said District.

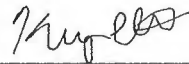


Jody Moore, Chair

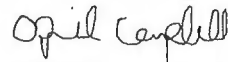


Kris Bellerose

Crystal Venegas



Kelsey Menelaus Charest



April Campbell  
ALLENSTOWN SCHOOL DISTRICT

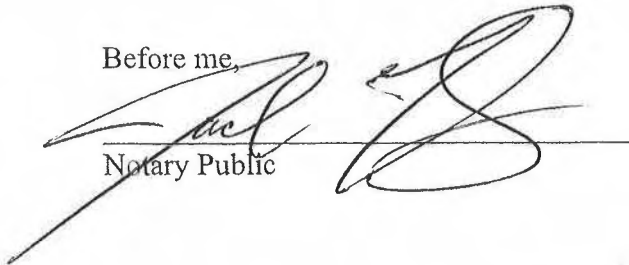
Merrimack County, SS

25 January, 2024

Personally, appeared the above School Board and made oath the above certificate by above signed is true.

Before me,

Notary Public



**JACK K. FINLEY**  
Notary Public - New Hampshire  
My Commission Expires September 11, 2025



**SCHOOL ADMINISTRATIVE UNIT #53 BUDGET**

**2024-2025  
Estimated Revenues**

<b>Account</b>	<b>Number</b>	<b>Description</b>	
	1000	LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE	
		Tuition/Transportation	4,000,877
		TOTAL REVENUES.....	<u>4,000,877</u>

**Estimated Expenditures**

<b>Function</b>	<b>Object</b>	<b>Purpose of Expenditure</b>	
1000		INSTRUCTION	
	1100 ALL	Regular Programs	192,282
	1200 ALL	Special Programs.....	946,475
	1300	Special Programs.....	508,623
	1400	Special Programs.....	502,951
	1500	Special Programs.....	295,930
2100		SUPPORT SERVICES	
	2190 ALL	Other Pupil Services.....	48,971
2200		INSTRUCTIONAL STAFF SERVICES	
	2210 ALL	Improvement of Instruction.....	113,300
2300-2335		GENERAL ADMINISTRATION SERVICES	
	2310 ALL	School Administrative Unit Board.....	34,736
	2320 ALL	Office of the Superintendent.....	477,618
	2330 ALL	Special Area Administrative Services.....	220,776
	2335 ALL	Other General Administration Services.....	83,307
2340-2600		BUSINESS SERVICES	
	2340 ALL	Fiscal.....	380,662
	2600 ALL	Operation & Maintenance of Plant.....	96,762
2350		MANAGERIAL SERVICES.....	372,658
2500			
2700		TRANSPORTATION	1,202
2900		OTHER SUPPORT SERVICES.....	1,996,538
		TOTAL EXPENDITURES.....	<u>6,272,791</u>
		LESS ESTIMATED REVENUES.....	<u>(4,000,877)</u>
		OFFSET FUND BALANCE	68,000.00
		AMOUNT TO BE SHARED BY DISTRICTS.....	<u>\$ 2,203,914</u>





Default Budget of the School District

Allenstown Local School

For the period beginning July 1, 2024 and ending June 30, 2025

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 26, 2024

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Jody Moore	School Board Chair	
Crystal Venegas	School Board Member	
Kris Bellerose	School Board Member	
April Campbell	School board member	
Kelsey Menelaus Charest	School Board Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Instruction</b>					
1100-1199	Regular Programs	\$4,813,656	\$145,075	(\$2,334)	\$4,956,397
1200-1299	Special Programs	\$2,495,633	\$646,796	(\$7,968)	\$3,134,461
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$28,603	\$0	(\$251)	\$28,352
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
	<b>Instruction Subtotal</b>	<b>\$7,337,892</b>	<b>\$791,871</b>	<b>(\$10,553)</b>	<b>\$8,119,210</b>
<b>Support Services</b>					
2000-2199	Student Support Services	\$659,815	(\$466,711)	(\$416)	\$192,688
2200-2299	Instructional Staff Services	\$90,041	(\$3,896)	(\$246)	\$85,899
	<b>Support Services Subtotal</b>	<b>\$749,856</b>	<b>(\$470,607)</b>	<b>(\$662)</b>	<b>\$278,587</b>
<b>General Administration</b>					
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$38,245	\$3,843	\$0	\$42,088
	<b>General Administration Subtotal</b>	<b>\$38,245</b>	<b>\$3,843</b>	<b>\$0</b>	<b>\$42,088</b>
<b>Executive Administration</b>					
2320 (310)	SAU Management Services	\$252,418	\$29,683	\$0	\$282,101
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$448,149	\$7,796	(\$300)	\$455,645
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$438,716	\$27,294	(\$24,628)	\$441,382
2700-2799	Student Transportation	\$568,836	\$268,802	\$0	\$837,638
2800-2999	Support Service, Central and Other	\$1,947,750	\$134,387	(\$2,164)	\$2,079,973
	<b>Executive Administration Subtotal</b>	<b>\$3,655,869</b>	<b>\$467,962</b>	<b>(\$27,092)</b>	<b>\$4,096,739</b>
<b>Non-Instructional Services</b>					
3100	Food Service Operations	\$232,640	\$5,219	\$0	\$237,859
3200	Enterprise Operations	\$0	\$0	\$0	\$0
	<b>Non-Instructional Services Subtotal</b>	<b>\$232,640</b>	<b>\$5,219</b>	<b>\$0</b>	<b>\$237,859</b>





Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Facilities Acquisition and Construction</b>					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$2	\$0	(\$2)	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Speciflclation Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
	<b>Facilities Acquisition and Construction Subtotal</b>	<b>\$2</b>	<b>\$0</b>	<b>(\$2)</b>	<b>\$0</b>
<b>Other Outlays</b>					
5110	Debt Service - Principal	\$390,300	\$19,500	\$0	\$409,800
5120	Debt Service - Interest	\$420,934	(\$19,906)	\$0	\$401,028
	<b>Other Outlays Subtotal</b>	<b>\$811,234</b>	<b>(\$406)</b>	<b>\$0</b>	<b>\$810,828</b>
<b>Fund Transfers</b>					
5220-5221	To Food Service	\$23,729	\$4,427	\$0	\$28,156
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$100,000	\$0	(\$100,000)	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
	<b>Fund Transfers Subtotal</b>	<b>\$123,729</b>	<b>\$4,427</b>	<b>(\$100,000)</b>	<b>\$28,156</b>
	<b>Total Operating Budget Appropriations</b>	<b>\$12,949,467</b>	<b>\$802,309</b>	<b>(\$138,309)</b>	<b>\$13,613,467</b>





**Reasons for Reductions/Increases & One-Time Appropriations**

<b>Account</b>	<b>Explanation</b>
5120	Decrease in interest payment
5110	Increase in Principal
3100	Increase in food service due to anticipated revenue shortfall, contractual expenses
2200-2299	Decrease in Library is due to change in personnel and supplies
1400-1499	Very slight decrease in Co-curricular salaries and supplies
2310-2319	Increase in auditors fee to include GASB 75 Actuary services and multi-year agreement
2600-2699	Decrease in Custodian due position eliminated Increase in liability insurance Increase in utilities Decrease in contractual maintenance agreements and one-time projects Decrease in equipment
1100-1199	Teacher Salaries decrease due to personnel changes Fewer contracted service needed they are student specific and obligated to provided High School Tuition
2320 (310)	Increases due to contractual expenditures
2400-2499	Increase in salaries due to contractual expenditures Decrease in professional dues Increase in secretary salary CBA related increases Increase in tech support salaries
1200-1299	Increase in Special Education Teachers due to personnel changes and CBA increases Sped Contracted Services increase is due to changes in student specific services, moved expense
2000-2199	Decrease in Sped Appraisal is due to moving these expenses to 001.1200.323 Decrease in Guidance Salary and Nursing Salary due to personnel changes Decrease in supplies one time expenses
2700-2799	Increase in Transportation contractual expense multi-year contract, McKinney Vento Services Increase in Sped Transportation due to student specific services
2800-2999	Increase to Health Insurance is due to rate increase, personnel changes and plan changes Increase to Dental due to rate increase, plan changes and personnel changes Increase in fringe benefits
5252	Reduction to Expendable Trust Funds one-time warrant article expense
5220-5221	Increase in food service due to anticipated revenue shortfall, contractual expenses





2024  
MS-27

Proposed Budget

Allenstown Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24  
Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2024 to June 30, 2025

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 21st, 2024

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Keith Klug	School Board Rep	<i>[Signature]</i>
Jeffrey Venere	Budget committee	<i>[Signature]</i>
Michelle Dumas	Bud comm	<i>[Signature]</i>
Diane Adinolfo	Budget Comm	<i>[Signature]</i>
Cheryl McDonald	Budget Comm	<i>[Signature]</i>
Joel Gaudet	Budget Comm	<i>[Signature]</i>
John T. Chitts	Budget Comm	<i>[Signature]</i>
Tina S. Salvi	Budget Comm	<i>[Signature]</i>
Carol Prosski	Budget Comm	<i>[Signature]</i>
Thane L. Bissonet	Budget Committee	<i>[Signature]</i>

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(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
<b>Instruction</b>								
1100-1199	Regular Programs	01	\$4,207,100	\$4,813,656	\$4,968,393	\$0	\$4,968,393	\$0
1200-1299	Special Programs	01	\$2,201,350	\$2,495,634	\$3,134,476	\$0	\$3,134,476	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	01	\$25,346	\$28,603	\$28,352	\$0	\$28,352	\$0
1500-1599	Non-Public Programs	01	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Instruction Subtotal</b>		<b>\$6,433,796</b>	<b>\$7,337,893</b>	<b>\$8,131,221</b>	<b>\$0</b>	<b>\$8,131,221</b>	<b>\$0</b>
<b>Support Services</b>								
2000-2199	Student Support Services	01	\$615,817	\$659,815	\$193,696	\$0	\$193,696	\$0
2200-2299	Instructional Staff Services	01	\$70,649	\$90,041	\$85,899	\$0	\$85,899	\$0
	<b>Support Services Subtotal</b>		<b>\$686,466</b>	<b>\$749,856</b>	<b>\$279,595</b>	<b>\$0</b>	<b>\$279,595</b>	<b>\$0</b>
<b>General Administration</b>								
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$32,804	\$38,245	\$42,038	\$0	\$42,038	\$0
	<b>General Administration Subtotal</b>		<b>\$32,804</b>	<b>\$38,245</b>	<b>\$42,038</b>	<b>\$0</b>	<b>\$42,038</b>	<b>\$0</b>





Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
<b>Executive Administration</b>								
2320 (310)	SAU Management Services	01	\$247,682	\$252,418	\$282,101	\$0	\$282,101	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	01	\$420,329	\$448,149	\$455,874	\$0	\$455,874	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$826,966	\$438,716	\$438,821	\$0	\$438,821	\$0
2700-2799	Student Transportation	01	\$594,370	\$568,836	\$841,578	\$0	\$841,578	\$0
2800-2999	Support Service, Central and Other	01	\$1,863,959	\$1,947,749	\$2,103,337	\$0	\$2,103,337	\$0
	<b>Executive Administration Subtotal</b>		<b>\$3,953,306</b>	<b>\$3,655,868</b>	<b>\$4,121,711</b>	<b>\$0</b>	<b>\$4,121,711</b>	<b>\$0</b>
<b>Non-Instructional Services</b>								
3100	Food Service Operations	01	\$193,353	\$232,640	\$241,461	\$0	\$241,461	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Non-Instructional Services Subtotal</b>		<b>\$193,353</b>	<b>\$232,640</b>	<b>\$241,461</b>	<b>\$0</b>	<b>\$241,461</b>	<b>\$0</b>
<b>Facilities Acquisition and Construction</b>								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$2	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Facilities Acquisition and Construction Subtotal</b>		<b>\$0</b>	<b>\$2</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>								
5110	Debt Service - Principal	01	\$267,008	\$390,300	\$409,800	\$0	\$409,800	\$0
5120	Debt Service - Interest	01	\$219,802	\$420,934	\$401,028	\$0	\$401,028	\$0
	<b>Other Outlays Subtotal</b>		<b>\$486,810</b>	<b>\$811,234</b>	<b>\$810,828</b>	<b>\$0</b>	<b>\$810,828</b>	<b>\$0</b>





2024  
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### Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
<b>Fund Transfers</b>								
5220-5221	To Food Service	01	\$0	\$23,729	\$31,758	\$0	\$31,758	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>			<b>\$0</b>	<b>\$23,729</b>	<b>\$31,758</b>	<b>\$0</b>	<b>\$31,758</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$13,658,612</b>	<b>\$0</b>	<b>\$13,658,612</b>	<b>\$0</b>





New Hampshire  
Department of  
Revenue Administration

2024  
MS-27

Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	02	\$75,000	\$0	\$75,000	\$0
<i>Purpose: Vote to raise and appropriate funds for the Special</i>						
5252	To Expendable Trusts/Fiduciary Funds	03	\$25,000	\$0	\$25,000	\$0
<i>Purpose: Vote to raise and appropriate funds for the Techno</i>						
5252	To Expendable Trusts/Fiduciary Funds	04	\$30,000	\$0	\$30,000	\$0
<i>Purpose: To raise and appropriate funds for High School Tui</i>						
<b>Total Proposed Special Articles</b>			<b>\$130,000</b>	<b>\$0</b>	<b>\$130,000</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2024  
MS-27

Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)
<b>Total Proposed Individual Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





New Hampshire  
Department of  
Revenue Administration

2024  
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2024	School Board's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
<b>Local Sources</b>					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	01	\$8,000	\$8,000	\$8,000
1600-1699	Food Service Sales	01	\$45,714	\$53,042	\$53,042
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$5,002	\$5,000	\$5,000
<b>Local Sources Subtotal</b>			<b>\$58,716</b>	<b>\$66,042</b>	<b>\$66,042</b>
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	01	\$42,192	\$73,619	\$73,619
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$500	\$2,000	\$2,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$16,257	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$58,949</b>	<b>\$75,619</b>	<b>\$75,619</b>





**Revenues**

Account	Source	Article	Revised Revenues for period ending 6/30/2024	School Board's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	01	\$307,637	\$301,591	\$301,591
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	01	\$120,392	\$129,661	\$129,661
4570	Disabilities Programs	01	\$141,810	\$161,527	\$161,527
4580	Medicaid Distribution	01	\$65,000	\$75,000	\$75,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
			<b>\$634,839</b>	<b>\$667,779</b>	<b>\$667,779</b>
			<b>Federal Sources Subtotal</b>		
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund	01	\$0	\$25,000	\$25,000
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources	01	\$55,155	\$30,502	\$30,502
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	03, 04, 02	\$0	\$130,000	\$130,000





Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$13,788,612</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$13,788,612</b>
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$1,378,861

**Collective Bargaining Cost Items:**

9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0

<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
--	------------

**Maximum Allowable Appropriations Voted at Meeting:**  
(Line 1 + Line 8 + Line 11 + Line 12) **\$15,167,473**

**Budget Summary**

Item	School Board Period ending 6/30/2025 (Recommended)	Budget Committee Period ending 6/30/2025 (Recommended)
Operating Budget Appropriations	\$13,658,612	\$13,658,612
Special Warrant Articles	\$130,000	\$130,000
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$13,788,612	\$13,788,612
Less Amount of Estimated Revenues & Credits	\$994,942	\$994,942
Less Amount of State Education Tax/Grant	\$5,122,652	\$5,122,652
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$7,671,018</b>	<b>\$7,671,018</b>



<b>DEPARTMENT OF REVENUE ADMINISTRATION</b>		
Concord, NH 03302-0457		
To: Allenstown		
Your report of appropriations voted and property taxes to be raised for the <b>2023/24</b> school year has been approved on the following basis:		
TOTAL APPROPRIATIONS	\$	12,949,467.00
Revenues and Credits:		
Unreserved Fund Balance	\$	663,907.00
Total from Fund Balance to Trusts		100,000.00
Revenue From State Source:		
State Education Grant		4,486,152.00
Catastrophic Aid		42,192.00
Child Nutrition		500.00
Building Aid		-
Other State Aid		16,257.00
Mis. Revenue		-
Charter School		-
Revenue From Federal Sources:		
Child Nutrition Program		120,392.00
Grants		449,447.00
Medicaid		65,000.00
Local Revenue Not Taxes:		
Homeless Transportation		-
Rental Revenue		-
Mis. Revenue		5,000.00
Sale of Buildings		2.00
Donations		-
Earnings on Investment		8,000.00
Catering Revenue		-
Bond		-
Transfer to Food Service		23,729.00
Transfer from Food Service Program Fund Balance		31,426.00
Transfer from Trust		-
School Lunch Sales		45,714.00
TOTAL SCHOOL REVENUES & CREDITS	\$	6,057,719.00
LOCAL DISTRICT ASSESSMENT		6,243,693.00
STATE EDUCATION TAX ASSESSMENT		648,055.00
TOTAL APPROPRIATION	\$	12,949,467.00
Manager of Municipal Finance		





# *Vital Records*



RESIDENT BIRTH REPORT  
01/01/2023 - 12/31/2023

-- ALLENSTOWN --

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
BEAUCHESNE, ANNABELLE MARIE ROSE	01/09/2023	CONCORD, NH	BEAUCHESNE, MICHAEL PAUL	BEAUCHESNE, AMANDA MARIE
LAVERTU, LUCAS ROBERT	03/02/2023	MANCHESTER, NH	LAVERTU, RYAN MARCEL	LAVERTU, NICOLE ELIZABETH
GIRARD, RYLEIGH MAE	04/01/2023	CONCORD, NH	GIRARD, RYAN MICHAEL	GIRARD, MACIE ELIZABETH
MUSTO, DENALI DEAN	04/24/2023	CONCORD, NH	MUSTO, RODNEY DEAN	SARGENT, HEATHER LEE
HARSH, PENELOPE RHIANNON	04/25/2023	CONCORD, NH	HARSH, THOMAS GLADSTONE	JONES, CAROLYN LOUISE
HOWARD, MATTHEW LUONI	05/22/2023	MANCHESTER, NH	HOWARD, JOSH CHRISTOPHER	CONDIT, ALISA LUONI
ROWELL, CAHLIA RAINE	06/10/2023	CONCORD, NH		ROWELL, DENEALASHAY
KELLEY, JAMIE JANE	06/30/2023	CONCORD, NH	KELLEY, DAVID JORDAN	KELLEY, SARAH ANN
MAHONEY, ARLA VIOLET	08/07/2023	MANCHESTER, NH	MAHONEY, NEIL PATRICK	SERGI, TIFFANY MARILYN NANCY
MAHONEY, IZABELLA ROSE	08/07/2023	MANCHESTER, NH	MAHONEY, NEIL PATRICK	SERGI, TIFFANY MARILYN NANCY
CARTER, JOHNATHAN MICHAEL	08/23/2023	CONCORD, NH	CARTER, DEVAN BRADY	GIGNAC, DOLORES ELIZABETH NAOMI
GONYEA, LYLE ELAINE	09/17/2023	MANCHESTER, NH	GONYEA, SAM MICHAEL	GONYEA, ELAINE ANN
BELITO, ROWAN HAWKE	09/25/2023	MANCHESTER, NH	BELITO, KENNETH CHRISTOPHER	BELITO, JENNIFER KIM
MEDEIROS, CHARLOTTE GRACE	10/01/2023	MANCHESTER, NH	MEDEIROS JR, KEVIN GEAN	MEDEIROS, JESSICA ANN
JOHNSON, ANDY TAYLOR	10/10/2023	MANCHESTER, NH	JOHNSON, CHRISTOPHER CHARLES	EVERT, YELIZAVETA
LANGLOIS, JOSEPH DONALD	10/20/2023	MANCHESTER, NH	LANGLOIS, KYLE LYNN	LANGLOIS, EMILY JEAN

Total number of records 16

DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT MARRIAGE REPORT  
01/01/2023 - 12/31/2023  
-- ALLENSTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
LATULIPPE, JOEL SCOTT ALLENSTOWN, NH	FOURNIER, SAMANTHA RENEE ALLENSTOWN, NH	ALLENSTOWN	HAMPSTEAD	01/20/2023
CARNEY, DALE WILMONT ALLENSTOWN, NH	RAMOS, THERESA ELLEN ALLENSTOWN, NH	ALLENSTOWN	RAYMOND	02/26/2023
COVEY, CRYSTAL MARIE ALLENSTOWN, NH	LONGDEN JR, RICHARD WALTER ALLENSTOWN, NH	ALLENSTOWN	HAMPSTEAD	03/19/2023
KEADY, ANDREW JAMES ALLENSTOWN, NH	CLARK, MADELINE LEIGH ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	05/18/2023
HERLIHY, JONATHAN CHARLES ALLENSTOWN, NH	PIERSON, MISTY-AMBER LYNN ALLENSTOWN, NH	ALLENSTOWN	MANCHESTER	05/31/2023
LOCKE, SAMUEL DENNIS ALLENSTOWN, NH	ROONEY, ALEXANDRA DAGMAR ALLENSTOWN, NH	ALLENSTOWN	FREEDOM	06/03/2023
VINCENT, LEAH ELLEN BOW, NH	COSTELLO, TIMOTHY ALLEN ALLENSTOWN, NH	PEMBROKE	HOOKSETT	07/27/2023
BEAUDRY, RYAN MICHAEL ALLENSTOWN, NH	CANN, JESSICA LEIGH ALLENSTOWN, NH	CONCORD	DERRY	08/26/2023
PEIRCE, TIMOTHY FRANCIS ALLENSTOWN, NH	EASTERWOOD, MEGAN NEVA ALLENSTOWN, NH	ALLENSTOWN	MANCHESTER	09/02/2023
GERRISH, MELISSA BETH ALLENSTOWN, NH	RICHARDSON, MITCHELL RYAN EPSOM, NH	EPSOM	ANTRIM	09/09/2023
DRAKE, GREGORY ADAM ALLENSTOWN, NH	TOTHILL, KATHERINE ANN ALLENSTOWN, NH	BARNSTEAD	BARNSTEAD	09/16/2023
TARDIF, JASON DANIEL SOMERSWORTH, NH	MEADOWS, ABIGAIL JOY ALLENSTOWN, NH	CONCORD	CONCORD	10/02/2023
BOLSTRIDGE, BRITTANY JANE ALLENSTOWN, NH	LITTLEFIELD, JEFFREY PEARSE ALLENSTOWN, NH	ALLENSTOWN	GILMANTON IRON WORKS	10/20/2023
LAMOORE, JOSHUA ALLEN ALLENSTOWN, NH	FARRELL, JANE LEE ALLENSTOWN, NH	CONCORD	SUNAPEE	10/28/2023
CURRAN, MURIEL ANNETTE ALLENSTOWN, NH	HANSCOM, ASHLEY MARIE ALLENSTOWN, NH	CONCORD	HOOKSETT	12/06/2023

Total number of records 15





## RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MARIER, BARBARA J	01/05/2023	ALLENSTOWN	SEVERANCE, JOHN	STEWART, BERNICE	N
PARRY, THEODORE E	01/11/2023	CONCORD	PARRY, EVERETT	FRENCH, GLADYS	N
EDSTROM, ROBERT	01/14/2023	CONCORD	EDSTROM, ARNOLD	BUCKLEY, FLORENCE	Y
SARGENT, JAY ALLEN	01/14/2023	CONCORD	SARGENT, R	MAYOTTE, JO-ANN	N
CHAPUT, ANITA T	01/20/2023	CONCORD	DURANT, XAVIER	MARTEL, ANNA	N
MOSS, FRANK W	02/01/2023	MANCHESTER	MOSS JR, ELVA	LEROI, JOHNNIE	N
PACE, KEITH D	02/03/2023	ALLENSTOWN	PACE, ROBERT	ANDERSON, DAWN	N
CAIRNS, JEFFREY D	02/08/2023	ALLENSTOWN	OLCOTT, OTTIS	WARD, THERESA MAY	N
STIASNY, IRENE T	02/12/2023	ALLENSTOWN	MAILHOT, LORENZE	BELLEMORE, RITA	N
DEHARO, EMMANUEL J	03/02/2023	ALLENSTOWN	DEHARO, MANUEL	JACQUES, RITA	Y
ANDY, BEATRICE M	03/06/2023	CONCORD	DALPHOND, FREDERICK	CORNELIER, MARIE	N
BETTS, CHRISTOPHER ALLAN	03/06/2023	MANCHESTER	BETTS, ALLAN	NORDSCOG, DEBRA	N
DEES, HERMAN RONNIE	03/08/2023	EPSOM	DEES, HERMAN	TAYLOR, JOSSIE	Y
KARNES, ROBERT LEE	03/24/2023	CONCORD	KARNES, ROBERT	BADGER, MARJORIE	Y
LOSO, ANGELA THERESA	04/11/2023	ALLENSTOWN	PAYSON, NORMAN	LACHANCE, MARY	N
SCOVIL, DONALD E	04/26/2023	CONCORD	SCOVIL, DONALD	MARTELL, ELIZABETH	N
DIONNE, REGINALD E	05/04/2023	ALLENSTOWN	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
	05/17/2023	CONCORD	BURPEE, CALVIN	NADEAU, THERESA	Y



RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
DEVLIN, DAKOTA WILLIAM	06/03/2023	LEBANON	DEVLIN SR, DAVID	WRIGHT, KRISTY	N
BEAUCHESNE, PAUL A	06/09/2023	ALLENSTOWN	BEAUCHESNE SR, PAUL	FARLEY, PATRICIA	Y
STOKES, ANITA C	06/12/2023	CONCORD	STOKES, LIONEL	DAIGNEAULT, ALDEA	N
LEONARD, GERALDINE CAROL	06/17/2023	ALLENSTOWN	PARADISE, GERALD	HUNT, LOTTIE	N
BUXTON, JUDITH A	06/22/2023	CONCORD	LULA, WALTER	HEAD, IRENE	N
CROOKS, DAVID JOSEPH	06/23/2023	CONCORD	CROOKS, RICHARD	BEAL, JANE	N
WALKER, FREDERICK ARTHUR	07/07/2023	CONCORD	WALKER, JOSEPH	CRONIN, WINIFRED	N
SWANSON, BARBARA I	07/11/2023	ALLENSTOWN	LANGLEY, ALBERT	SIMMONEAU, BEATRICE	N
GIRARD, HENRIETTE	07/15/2023	EPSOM	RAYMOND, ERNEST	BARON, ARMENEIGE	N
MCQUADE, JOHN P	07/18/2023	MANCHESTER	MCQUADE, JOHN	BELAIR, DOROTHY	N
LAVERDURE, MONIQUE	07/19/2023	PETERBOROUGH	LAVERDURE, DOLLARD	RHEAULT, BERNADETTE	Y
HEBERT, JEANNINE D	07/31/2023	ALLENSTOWN	GAUMONT, ROSARIO	VIENS, BEATRICE	N
KEANE, THOMAS JOSEPH	08/03/2023	ALLENSTOWN	KEANE SR, JOSEPH	GOURRE, ROSE	N
SARGENT, BRENNIA M	08/05/2023	ALLENSTOWN	SARGENT, MICHAEL	CRONIN, CAROL ANN	N
GENTHNER, ALEXANDER STEPHEN	08/05/2023	NEW LONDON	GENTHNER, CHRISTIAN	GREENBERG, DEBORAH	N
LAMONTAGNE, THERESA M	08/11/2023	ALLENSTOWN	SENNEVILLE, AMEDEE	UNKNOWN, FLORIDA	N
JOHNSON-MARCHAND, BRENDA M	08/16/2023	MERRIMACK	MADORE, GILMAN	VOISINE, JEANNETTE	N
	08/16/2023	ALLENSTOWN	HARMON, MILO	DAVIS, PATRICIA	N





## RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
TARBELL JR, GEORGE E	09/02/2023	ALLENSTOWN	TARBELL SR, GEORGE	SHEPARD, RITA	N
CHRONIAK, PAUL A	09/30/2023	ALLENSTOWN	CHRONIAK, MICHAEL	GAUMONT, RITA	N
CALDWELL, MARK	10/16/2023	ALLENSTOWN	CALDWELL, THOMAS	GOODHEAD, SARAH	N
WEBSTER, SHAUNA M	10/23/2023	ALLENSTOWN	WEBSTER, STEPHEN	CLARK, CARLENE	N
GELINAS, ARTHUR	10/26/2023	ALLENSTOWN	GELINAS, ARTHUR	MITCHELL, IRENE	N
FOWLER, GERTRUDE M	10/31/2023	ALLENSTOWN	MCDONOUGH, ARTHUR	MAXWELL, GERTRUDE	N
RICHARD, GERMAINE D	11/03/2023	CONCORD	DION, JOSEPH	SENNEVILLE, ANTOINETTE	N
TENNIS, EILEEN WINIFRED	11/13/2023	ALLENSTOWN	MERRILL, CLIFFORD	PEABODY, DORIS	N
MICHALEWICZ, WALTER J	11/13/2023	MANCHESTER	MICHALEWICZ, WALTER	GAGNON, ALMA	N
WILSON II, WALLACE E	12/18/2023	ALLENSTOWN	WILSON, WALLACE	LEATHERMAN, MARY	Y
KOURAFAS, KRISTEN ROSE	12/27/2023	PORTSMOUTH	LEBREQUE, MARK	GIRARD, DAWN	N

Total number of records 47



# NOTES



# NOTES





*Please visit us at...*

[www.allenstownnh.gov](http://www.allenstownnh.gov)

**Save time and money by completing the following transactions online:**

- Motor vehicle registration
- Dog licensing
- Vital certificate requests
- Payment of property taxes
- Print forms required for transactions within various town departments
- Pay parking tickets
- Pay for transfer station disposal costs
- Apply for building related permits

**You can also keep informed by:**

- Checking various town department pages for important news and announcements
- Reviewing minutes for town board meetings
- Accessing agendas for meetings

**Most of Allenstown board and committee meetings are accessible via Zoom and Facebook. Go to the Town Calendar for linking information.**

<https://www.allenstownnh.gov/>

We are now on Facebook to keep you better informed!

This is the only official Town of Allenstown Town Government Facebook page:



<https://www.facebook.com/Town-of-Allenstown-1942448925877087/>

## 2024 Town Holidays

Monday	January 1	New Years Day
Monday	January 15	Martin Luther King Day
Monday	February 19	President's Day
Monday	May 27	Memorial Day
Thursday	July 4	Independence Day
Monday	September 2	Labor Day
Monday	October 14	Columbus Day
Monday	November 11	Veterans Day
Thursday	November 28	Thanksgiving Day
Friday	November 29	Thanksgiving Day
Wednesday	December 25	Christmas Day
Tuesday	December 31	New Years Eve

Some Town offices are closed on Fridays. If a holiday falls on a Friday those offices will be closed on Thursday. Offices that operate on Fridays will have that day off. Town Hall for 2024 the day after Thanksgiving will be celebrated the day after Christmas, Thursday December 26, 2024.

\*\*\*\*\*

Curbside trash and recyclables are collected every week on Monday. These services will be delayed until Tuesday for the following 2024 Monday holidays:

### Memorial Day and Labor Day

Please note: dates listed on this page are subject to change without notice.