

# BEDFORD, NEW HAMPSHIRE

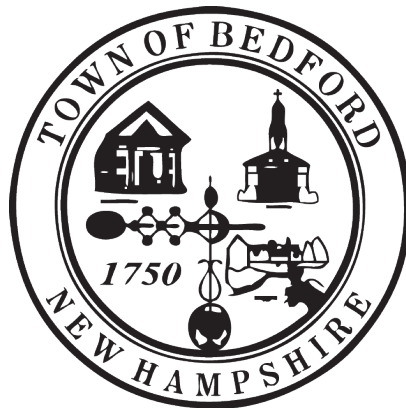


# 2023 ANNUAL REPORT

ANNUAL REPORT  
*for the Town of*  
BEDFORD, NEW HAMPSHIRE

*for the year*

TWO THOUSAND TWENTY THREE



TOWN REPORT COMPILED AND EDITED BY SALLY KELLAR, TOWN CLERK  
COVER CREDIT: BRANDON BOISVERT, DEPARTMENT OF PUBLIC WORKS



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# DEDICATION



**Edith "Edie" Schmidtchen**

Edie was a Bedford resident for over 67 years until her passing in January 2023.

Edie was a very active member of the community. She was appointed as Bedford's Deputy Town Clerk in 1964, becoming Town Clerk and Tax Collector in 1977. Edie held that position until she retired in 1998. Edie was appointed as Assistant Treasurer for the Town in 1999 and became the Town Treasurer in 2001. She served as Town Treasurer until 2013.

Edie was born in Manchester, NH and was the youngest of four girls. She graduated from West High School, Class of 1944. She was an honor student, served as Class Secretary and was a member of the Student Council and yearbook staff. In 1955, Edie and her husband Edwin moved to Bedford with their two children.

This annual report is dedicated to Edie for her many years of service to Bedford and its residents.





**TOWN OFFICES**

24 North Amherst Road, Bedford, NH 03110  
www.bedfordnh.org  
Hours: Monday – Friday 8:00 am – 4:30 pm  
Tuesday – 7:00 am to 4:30 pm

|  |          |
|--|----------|
| Assessing .....                              | 472-8104 |
| Planning and Zoning .....                    | 472-5243 |
| Auto/Dog/Voter Registration .....            | 472-3550 |
| Birth, Marriage and Death Certificates ..... | 472-3550 |
| Finance .....                                | 472-9869 |
| Human Resources and Welfare .....            | 792-1315 |
| Parks and Recreation.....                    | 472-5242 |
| Public Works: Highway and Sewer .....        | 472-3070 |
| Tax Collector/Town Clerk.....                | 472-3550 |
| Town Manager’s Office.....                   | 472-5242 |

**SAFETY COMPLEX**

55 Constitution Drive, Bedford, NH 03110  
www.bedfordnh.org  
Hours: Monday – Friday, 8:00 am – 4:30 pm

|  |          |
|--|----------|
| Building/Health Code Official/Inspector..... | 472-3838 |
| Fire Department – Business Line .....        | 472-3219 |
| Police Department - Business Line .....      | 472-5113 |
| FIRE AND POLICE EMERGENCY LINE.....          | 911      |

**BEDFORD PUBLIC LIBRARY**

3 Meetinghouse Road, Bedford, NH 03110  
www.bedfordnhlibrary.org  
Hours: Monday-Thursday, 9:00 a.m.- 8:30 p.m.  
Friday, 9:00 a.m. - 5:00 p.m.; Saturday, 10:00 a.m. - 2:00 p.m.  
Sunday, 1:00 p.m. -5:00 p.m.  
Summer Hours: Saturday, 10:00 a.m. - 1:00 p.m.  
Closed Sundays.

|                 |          |
|-----------------|----------|
| Telephone ..... | 472-2300 |
|-----------------|----------|

**OTHER TOWN DEPARTMENTS**

|  |          |
|--|----------|
| Town Pool, 20 County Road (summer only) .....  | 472-7331 |
| Transfer Station/Dump, Chubbuck Road.....  | 472-4563 |
| Hours: Tuesday 7:00 am - 5:00 pm Thursday 8:30 am - 7:00 pm<br>Wednesday & Friday 8:30 - 5:00pm Saturday 6:30am - 3:00pm<br>(Closed Sunday and Monday) |          |
| BCTV – Channels 16, 22 & 23, 10 Meetinghouse Road.....   | 472-8288 |
| WBNH-LP 105.1 FM Radio, 10 Meetinghouse Road.....  | 472-8288 |



**ELECTED OFFICIALS**

**TOWN COUNCILORS**

|                             |      |
|-----------------------------|------|
| William Carter, Chair.....  | 2026 |
| Lori Radke Vice Chair ..... | 2026 |
| Kathleen Bemiss .....       | 2025 |
| Phil Greazzo .....          | 2024 |
| David Gilbert .....         | 2025 |
| Michael Strand.....         | 2024 |
| Sue Thomas.....             | 2024 |

**TOWN CLERK**

|                    |      |
|--------------------|------|
| Sally Kellar ..... | 2026 |
|--------------------|------|

**MODERATOR**

|                        |      |
|------------------------|------|
| Brian Shaughnessy..... | 2024 |
|------------------------|------|

**SUPERVISORS OF THE CHECKLIST**

|                           |      |
|---------------------------|------|
| Hugh Donovan, Chair ..... | 2024 |
| Barbara Chagnon .....     | 2028 |
| Becki Kuhns .....         | 2026 |

**TRUSTEES OF THE TRUST FUNDS**

|                           |      |
|---------------------------|------|
| Ken Peterson, Chair ..... | 2024 |
| Mac McMahan.....          | 2025 |
| Lawrence Cheetham.....    | 2026 |

**LIBRARY TRUSTEES**

|   |                          |
|---|--------------------------|
| Pam VanArsdale, Chair .....               | 2025                     |
| Jerry Hanauer, Treasurer .....            | 2026                     |
| Walter Gallo Trustee .....                | <i>partial year</i>      |
| Lee Joyce, Trustee .....                  | <i>partial year 2024</i> |
| Kevin Brown, <i>alternate</i> .....       | 2024                     |
| Catherine Rombeau, <i>alternate</i> ..... | 2024                     |

**STATE ELECTED OFFICIALS**

|                          |                  |
|--------------------------|------------------|
| Governor .....           | Chris Sununu     |
| US Senators.....         | Maggie Hassan    |
| .....                    | Jeanne Shaheen   |
| US Representatives ..... | Ann Kuster       |
| .....                    | Chris Pappas     |
| Executive Councilor..... | Ted Gatsas       |
| State Senator .....      | Denise Ricciardi |

**REPRESENTATIVES TO THE GENERAL COURT**

Kristin Noble  
 Loren Fox  
 Ted Gorski  
 Linda Gould  
 Dan Hynes  
 Laurie Sanborn  
 Catherine Rombeau

**APPOINTED OFFICIALS**

|                                      |                 |
|--------------------------------------|-----------------|
| Town Manager.....                    | Rick Sawyer     |
| Executive Assistant.....             | Dawn Boufford   |
| Assessor.....                        | Doug Irvine     |
| Building Code Official.....          | Matthew Lavoie  |
| Environmental Coordinator.....       | Jerome Spooner  |
| Finance Director/Tax Collector ..... | Matthew Mannino |
| Police Chief.....                    | John Bryfonski  |
| Fire Chief.....                      | Scott Hunter    |
| Human Resources Director.....        | Pamela Hogan    |
| Library Director.....                | Miriam Johnson  |
| Planning Director.....               | Rebecca Hebert  |
| Public Works Director.....           | Jeff Foote      |
| BCTV-WBNH Station Manager.....       | Bill Jennings   |
| Recreation Manager.....              | Jane O'Brien    |
| Town Treasurer.....                  | Robert Thomas   |



**PLANNING BOARD**

|  |      |
|--|------|
| Carlie Fairman, Chair.....                             | 2024 |
| Harold Newberry, Vice Chair .....                      | 2026 |
| Priscilla Malcolm, Secretary .....                     | 2026 |
| Matthew Sullivan .....                                 | 2025 |
| Steve Clough.....                                      | 2025 |
| Matthew Nichols.....                                   | 2024 |
| Logan Johnson, <i>Alternate</i> .....                  | 2026 |
| John Nelson, <i>Alternate</i> .....                    | 2025 |
| Christopher Swiniarski, <i>Alternate</i> .....         | 2024 |
| Phil Greazzo, Town Councilor.....                      | 2024 |
| Michael Strand, Town Councilor, <i>Alternate</i> ..... | 2024 |

**ZONING BOARD OF ADJUSTMENT**

|                                      |      |
|--------------------------------------|------|
| John Morin, Chair .....              | 2026 |
| Neal Casale, Vice Chair .....        | 2024 |
| Robert (Bob) MacPherson .....        | 2026 |
| Alex Kellermann .....                | 2025 |
| David Gilbert .....                  | 2025 |
| Daniel Heath, <i>Alternate</i> ..... | 2024 |
| Sue Thomas, <i>Alternate</i> .....   | 2025 |

**CONSERVATION COMMISSION**

|  |      |
|--|------|
| Patricia Grogan, Chair .....                           | 2026 |
| Bill Carter, Town Councilor, Vice Chair.....           | 2026 |
| Peter Sullivan .....                                   | 2026 |
| Julie Donovan .....                                    | 2025 |
| Stephanie Jones.....                                   | 2024 |
| Deborah Evans.....                                     | 2024 |
| Joanne Smith, <i>Alternate</i> .....                   | 2026 |
| Brian Labrie, <i>Alternate</i> .....                   | 2025 |
| Grant Killian, <i>Alternate</i> .....                  | 2024 |
| Kathleen Bemiss, Town Councilor <i>Alternate</i> ..... | 2024 |

**TRUSTEES OF CEMETERIES**

|                              |      |
|------------------------------|------|
| David C. Bailey, Chair ..... | 2024 |
| Denise Ricciardi.....        | 2025 |
| Barbara Chagnon .....        | 2026 |

**HISTORIC DISTRICT COMMISSION**

|   |                     |
|---|---------------------|
| Kelly Tope, Chair.....                                | 2025                |
| Joe Vaccarello.....                                   | <i>partial year</i> |
| Elaine Tefft.....                                     | 2025                |
| Lisa Muskat.....                                      | 2026                |
| David Clark.....                                      | 2024                |
| Aminta “Minn” Conant, <i>Alternate</i> .....          | 2026                |
| Claire Day <i>Alternate</i> .....                     | 2026                |
| Lori Radke, Town Councilor .....                      | 2026                |
| Michael Strand, Town Councilor <i>Alternate</i> ..... | 2024                |

**PARKS AND RECREATION COMMISSION**

|   |      |
|---|------|
| Diane Phelps, Chair .....                         | 2024 |
| Kelly Tope.....                                   | 2025 |
| Jimmy Astarita .....                              | 2024 |
| Spencer Hawkes.....                               | 2026 |
| Melissa Salmon, <i>Alternate</i> .....            | 2025 |
| David Gilbert, Town Councilor.....                | 2024 |
| Sue Thomas, Town Councilor <i>Alternate</i> ..... | 2024 |

**BCTV-WBNH**

|  |      |
|--|------|
| Robert Thomas, Chair.....                          | 2024 |
| Richard Rawlings.....                              | 2025 |
| Loren Foxx.....                                    | 2025 |
| Edward Bordeleau.....                              | 2025 |
| Julio Nunez .....                                  | 2024 |
| Denise Ricciardi .....                             | 2026 |
| Kathleen Bemiss, Town Councilor .....              | 2024 |
| Bill Carter, Town Councilor <i>Alternate</i> ..... | 2026 |

**HIGHWAY SAFETY COMMITTEE**

|   |      |
|---|------|
| Police Chief John Bryfonski, Chair                  |      |
| Fire Chief Scott Hunter                             |      |
| Ken Peterson .....                                  | 2026 |
| Bill Jean .....                                     | 2024 |
| Ted Kitsis, <i>Alternate</i> .....                  | 2025 |
| Gerard Gagne, <i>Alternate</i> .....                | 2024 |
| Lori Radke, Town Councilor .....                    | 2026 |
| Phil Greazzo, Town Councilor <i>Alternate</i> ..... | 2024 |



**WATER & SEWER ADVISORY COMMITTEE**

|   |      |
|---|------|
| Scott Bourcier .....                                | 2025 |
| Richard Moore .....                                 | 2024 |
| Danielle Evansic .....                              | 2026 |
| Michael Sills .....                                 | 2026 |
| Phil Greazzo, Town Councilor.....                   | 2024 |
| Bill Carter, Town Councilor, <i>Alternate</i> ..... | 2024 |
| Jerome Spooner, Environmental Coordinator           |      |

**ENERGY COMMISSION**

|  |                     |
|--|---------------------|
| John Russell, Chair .....                          | 2024                |
| Christopher Bandazian, Vice Chair .....            | 2025                |
| Carolyn Mahoney.....                               | 2026                |
| Matthew McLaughlin.....                            | 2026                |
| Chuck Nettleship.....                              | 2025                |
| James Dumont.....                                  | 2025                |
| Bing Lu .....                                      | 2024                |
| Andrew Gillis.....                                 | <i>partial year</i> |
| Sue Thomas, Town Councilor.....                    | 2024                |
| Bill Foote, School Board, .....                    | 2024                |
| Lori Radke, Town Councilor, <i>Alternate</i> ..... | 2024                |
| Mindy Bator, School Board, <i>Alternate</i> .....  | 2024                |

**SOUTHERN NH PLANNING COMMISSION**

|  |                     |
|--|---------------------|
| Bill Jean .....                          | 2026                |
| Bryan Lord .....                         | 2025                |
| Charlie Fairman .....                    | <i>partial year</i> |
| Danielle Evansic, <i>Alternate</i> ..... | 2026                |
| Daniel Heath, <i>Alternate</i> .....     | 2025                |





The Bedford Budgetary Town Meeting was held on Wednesday, March 15, 2023 at the Bedford High School auditorium. Present on the stage were Town Moderator Brian Shaughnessy, Bill Carter (TC Chairman), Lori Radke (TC Vice Chair), Councilors: Kathleen Bemiss, Phil Greazzo, Chris Bandazian, Sue Thomas, David Gilbert, and Rick Sawyer – Town Manager, Matthew Mannino – Finance Director, and Nathan Midolo – Town Attorney.

Moderator Shaughnessy opened the meeting at 7:00 PM with the Pledge of Allegiance.

Moderator Shaughnessy stated that Bedford has a Town Meeting that takes place in two sessions. One is the elections, which takes place every year on the 2nd Tuesday in March. The 2017 election was postponed due to weather. Legislation was passed in 2019, which spells out the steps taken to postpone the elections. On Monday, 16 Town and School officials gathered to listen to the press conference by the Department of Safety and the updated weather forecast from the National Weather Service. One of the preconditions for the Moderator to postpone a meeting was if the National Weather Service had a ‘weather watch’ and that was determined Monday morning. It was a unanimous opinion that they should postpone the Election portion of the Town Meeting. That meeting will take place on March 28th in the high school gym, 7:00 AM – 7:00 PM. The statute spells out that if the moderator postpones the election, it has to happen March 28th.

Moderator Shaughnessy stated there were five warrants to consider. The warrants contain appropriations for certain purposes to run the government. This was their opportunity to debate, discuss and ask questions. The Town Council and the Town Manager put a lot of work into the budget and he thanked each one of them for the work they’ve done for the Town and the time they served the Town of Bedford.

Moderator Shaughnessy introduced on the stage: Bill Carter – Town Council Chairman, Lori Radke – Town Council Vice Chairwoman, Rick Sawyer –

Town Manager, Matthew Mannino – Finance Director, Nate Midolo – Town Attorney from Upton & Hatfield, Dave Gilbert – Town Councilor, Sue Thomas – Town Councilor, Chris Bandazian – Town Councilor, Phil Greazzo – Town Councilor, and Kathleen Bemiss – Town Councilor.

Moderator Shaughnessy thanked his assistant moderators Bill Klein, John Morrison, and Gloria MacVane. He thanked the Supervisors of the Checklist Barbara Chagnon, Hugh Donovan, and Becki Kuhns, and Town Clerk Sally Kellar.

Moderator Shaughnessy stated if anyone doesn’t like a ruling that he makes or announces, they get to overrule him. They can take a vote. Everything they do is by motion. Three of the warrants are collective bargaining agreements. If those motions don’t pass, the collective bargaining agreement would have to be renegotiated. He will look to the Town Council Chairman to make the motions and they’ll have a second. Then he will open up the floor to discussion. All questions are directed to the moderator and then he can call on one of the Town Councilors to answer and may start with the Town Manager, Rick Sawyer who may defer to a Town Councilor. After the discussion has been completed, they have to take a vote on the motion. They will be voting by raising their yellow cards. If there isn’t a clear majority, he may call for a count vote or a secret ballot if someone so moves. All of the articles are in the Town Meeting Handout.

#### **Article 6. – Collective Bargaining Agreement – Department of Public Works**

**MOTION by Chairman Carter to move Article 6 as written in the Town Meeting Handout. Seconded by Councilor Radke.**

MARCH 15, 2023



Ed Comiskey, 40 Maple Drive, wanted to know if the budgetary impact was just the first year. Mr. Sawyer stated that was correct. The first year impact in 2023 was estimated at two cents per thousand.

**Vote taken – Motion passes unanimously.**

#### **Article 7. – Collective Bargaining Agreement – Police**

**MOTION by Chairman Carter to move Article 7 as written in the Town Meeting Handout. Seconded by Councilor Radke.**

**Vote taken – Motion passes with one opposition.**

#### **Article 8. – Collective Bargaining Agreement – Fire**

**MOTION by Chairman Carter to move Article 8 as written in the Town Meeting Handout. Seconded by Councilor Radke.**

**Vote taken – Motion passes unanimously.**

#### **Article 9. – Capital Reserve Fund-Projects and Equipment**

**MOTION by Chairman Carter to move Article 9 as written in the Town Meeting Handout. Seconded by Councilor Radke.**

Charlie Fairman, 243 Liberty Hill Road, stated that historic Town Hall was a landmark in the center of Town and it needs significant restoration to become a fully functional facility. The Town needs that facility for a variety of meetings and other functions.

**MOTION by Charlie Fairman that they add a line item to the CIP titled ‘Town Hall Restoration’ and that the Town Council be charged with appointing a commission to review the work needed in the Town Hall, get estimates for that work, apply for grants if appropriate, and for that commission to report back in time to determine how much**

**money next year they start putting in that line item in the CIP.**

Mr. Fairman stated that he wasn’t moving to add any money to the budget this year.

Moderator Shaughnessy wasn’t sure that his motion was in order; would it be something that would be part of the reserves or something in the budget. When they have a motion tonight, they either add or subtract things from whatever the subject matter is. The subject matter right now is Article 9, putting monies into the Reserve Fund. His motion wasn’t requesting any money to be added to the Reserves.

Mr. Fairman revised his motion to read:

**MOTION by Charlie Fairman that they add a line item to the CIP titled ‘Town Hall Restoration’ and that there be \$5K added to this year’s budget as the allocation to that Capital Reserve account.**

Moderator Shaughnessy interpreted his motion to be to raise and appropriate an additional \$5K to the Capital Reserve Fund and that a new line item be created for ‘Town Hall Restoration’ where the \$5K would be placed and Mr. Fairman agreed.

Moderator Shaughnessy referred to the Town Attorney to see if that was in order. Attorney Midolo stated that the motion could not be an effective result tonight, because that subject matter had not been noticed in the warrant article. It could be voted on as an advisory motion before the Council, but that purpose and that money could not be added to the warrant, because it’s not noticed in the warrant. Moderator Shaughnessy understood that to mean everything they vote on tonight had to be warranted in the article. The subject matter is Reserve, but ‘Town Hall Restoration’ was new and not in the warrant; it didn’t alert the citizens that that would be going on tonight, that it would be a motion that would be improper and they wouldn’t be able to do it. However, if he modifies his motion, he could file a motion that the Town Council consider adding a line item ‘Town Hall Restoration’ in the future for the



Reserves. He wanted to know from the Town Attorney if that would be an appropriate motion that they consider as an advisory and Attorney Midolo responded yes; as an advisory request.

Mr. Fairman wondered why it was stated that they could revise the budget if his motion to revise the budget was not allowed. He thought that the Town Council got his point and they would take it under advisement and do something about the historic Town Hall. It's a landmark in the center of Town and needs to be restored. He wasn't going to make any further motions and thought it was wrong that they can't change the CIP at this meeting. Moderator Shaughnessy explained that they can have a motion to increase reserves by \$5K. Mr. Fairman stated that the attorney just said that he couldn't add a line item in the CIP. Moderator Shaughnessy stated that it's an appropriation and he may be able to add it to the Reserves. Mr. Fairman clarified that he couldn't add a line item. Moderator Shaughnessy stated that was correct. Mr. Fairman thought that defeated the purpose of the meeting. Moderator Shaughnessy interpreted that as the motion being withdrawn.

Mr. Sawyer explained that there were two capital improvement lines that already address all of the facilities. One is 'Municipal Facilities Improvements Reserve' and there is \$20K being proposed in that budget. There is also 'Facilities Design Build' and there's \$1.5M being proposed to be added to that. He understands Mr. Fairman's request and he would indicate that the Council could take the advisement, but there's already money available to start that study and there had been study of the Town Hall needs that they could start to implement with funds currently proposed in this budget.

Ed Comiskey, 40 Maple Drive, wanted to clarify that for line item 'Facilities Build and Design', they could amend that number, because that was published and the notice was given. If they were to pick the 'Municipal Facilities Improvements Reserve', he wanted to know if he could make a motion to increase that particular line item by \$5K, which would be the full motion, and with further explanation and support, ask an advisory

directive to the Town Council to use the additional funding for review of the needs of improvement to the Town Hall. Changing that one line from \$20K to \$25K. Moderator Shaughnessy responded yes. He tried to guide Mr. Fairman to make a motion to increase the Reserves by \$5K. That doesn't mean it's binding to the Town Council as to where that goes, but during the discussion of that motion, it could be the sense that he's sending a message to the Town Council that he really wants to have this for that purpose; not binding, but he can do exactly as he suggested.

**MOTION by Mr. Comiskey to increase the line item 'Municipal Facilities Improvements Reserve' by \$5K changing that line from \$20K to \$25K and asking an advisory directive to the Town Council asking them to use the additional funding for review of the needs of improvement to the Town Hall.**

Moderator Shaughnessy clarified that there is a motion to increase the Reserves; to raise and appropriate an additional \$5K to line item 'Municipal Facilities Improvements Reserve'. Mr. Comiskey stated that was correct. Moderator Shaughnessy asked that he put that in writing to the extent they have a second and vote on it, for the record.

**Seconded by Charlie Fairman.**

Mark Bartram, 21 Butterfield Lane, was concerned why they can't do it directly why they should do it indirectly. If the 'Municipal Facilities Improvements Reserve' was to address municipal facilities, he wanted to know if that was intended to cover any municipal facilities including, but not limited to, the historic Town Hall. Moderator Shaughnessy wanted Mr. Sawyer to explain what 'Municipal Facilities Improvements Reserve' was. Mr. Sawyer stated that it was exactly what the gentleman just said. It's money that could be used across any of the buildings that they have as part of the Town.

Moderator Shaughnessy explained that in terms of what they can and can't do tonight, they can increase the amount being appropriated to be put into the Reserve.



That does not bind the Town Council to actually use it for the purpose of the Town Hall. That would be off the warrant as the Town attorney said. It can increase the amount, but you can't bind the Town Council to what it to be used for. It's advisory.

Mr. Bartram was concerned that they were giving the Town Council a blank check for Reserve to apply across any facility whereas the gentleman was trying to have it allocated directly to a particular facility, which may or may not accomplish his objective.

Moderator Shaughnessy stated that it wasn't going to 100% accomplish his objective as he understood it. He wants to restrict the \$5K for a specific purpose for a new line item. They can't add a line item; they can only increase an amount.

Mr. Bartram pointed out that some of the line items in the Capital Reserve are followed by 'reserve', but not all of them. He wanted to know if all of them were intended to be a line item within a reserve budget. He gave an example of the 'Planning Impact Fee Update' and wanted to know if that was a line item that would go into an update expense or was that an update reserve without being a reserve. Moderator Shaughnessy clarified that what they were voting on now was to appropriate for Capital Reserves \$3,275,325. There is a motion on the floor to increase that amount by \$5K. He asked Mr. Sawyer if all of the numbers next to the line items were binding and if the Council had to take out of the \$3,275,325 and put it into those line items, or can they reallocate among all of the reserves. Mr. Sawyer stated that only Town Meeting could reallocate Capital Reserves. Those funds would go into those accounts. He realizes that some say reserve and some don't, but they are all Capital Reserves only under the control of the Town Meeting.

Charlie Fairman, 243 Liberty Hill Road, stated that he trusted that the Town Council would take the advice of the Town Meeting to use that money appropriately. He wanted to know if the Town Council decides to add a line item in the next year's CIP for 'Town Hall Restoration', if the \$5K could be moved into that line item by the Town Council. Moderator Shaughnessy stated that it would be subject to another Town Meeting

to change one reserve into another and Mr. Sawyer concurred. Moderator Shaughnessy stated that next year he could file a motion, because the line item would be there, to move \$5K from the 'Municipal Facilities Improvements Reserve' into the 'Town Hall Restoration' line.

#### **Vote taken – Motion passes.**

Moderator Shaughnessy stated that now Article 9 would be to move and appropriate \$3,280,325. The motion had already been made and seconded to move Article 9.

#### **Vote taken – Motion passes.**

### **Article 10. – Town Operating Budget**

#### **MOTION by Chairman Carter to move Article 10 as written in the Town Meeting Handout. Seconded by Councilor Radke.**

Sue Labrie, 14 Jefferson Road, wanted to know what happens to money that's not used. The 2022 budget was \$38.4M and the expended was \$33.3M. After the purchase orders, there's a difference of \$2.7M that hadn't been used. The revised budget was \$40M, which was a difference of \$4.6M unused. She wanted to know where that money goes.

Moderator Shaughnessy clarified that the question was if there is a surplus at the end of the year what happens to that. He explained that when you are voting on the budget you are voting on a specific amount. Even though the budget will reflect a certain amount for a certain purpose, the Town Council can use that money for other purposes as long as the money has been appropriated. The only restriction is the Capital Reserves. At the end of the year if there is a surplus, the Town Council can do several things. Mr. Sawyer stated that it falls to the Unreserved Fund Balance and the Council can recommend to this body to offset taxes in the future. The numbers that were read leave out some details including \$2.3M in open purchase orders. Ms. Labrie stated that she included them.

Ms. Labrie stated that there was \$35K in Unallocated Funds in the appropriations for 2022. They already





paid taxes on that. It has now moved into the 2023 budget. She's going to be taxed again on that amount of money. They are taxing twice. Moderator Shaughnessy stated that her observation was that a surplus from last year was now being moved into money being raised for this year so she believes she's being taxed twice, because it was taxed before and collected and now it's being incorporated in a budget this year. Mr. Sawyer stated that they were two entirely separate accounts. The Unreserved Fund Balance was money at the end of the year that falls to that balance. The \$35K that she's asking about is an Unallocated Reserve that is appropriated annually in the budget and was spent in 2022. The only way that money could be spent is if the Town Council holds a public meeting and decides to use that unallocated \$35K on something. It can be a bunch of small things or it could be one big thing. In 2022, he believes it was transferred to help pay for the purchase of Police vehicles that would otherwise be in the 2023 budget. Ms. Labrie stated that it was under Miscellaneous. Mr. Sawyer explained that it's because it's not designated to one specific item; it's listed as a miscellaneous \$35K. It's the only extra money should something happen. In the past few years it's been used twice for PFAS investigations and for the special election a couple of years ago. That's the only place with the Council can draw on money if some kind of emergency or unanticipated event that happens during the year.

Ms. Labrie stated that in the appropriations, it says 2022 budget – \$35K; used – \$0. Mr. Sawyer stated because it was transferred to other lines by the Council at a public meeting. Ms. Labrie wanted to know what meeting it was so she could look into it. Mr. Sawyer stated that it was the November Council meeting where that transfer took place. Ms. Labrie wanted to clarify that the \$35K was transferred somewhere else. Mr. Sawyer believes it was for the purchase of Police vehicles.

**Vote taken – Motion passes with one opposition.**

Vice Chair Radke stated that Chairman, Bill Carter, did a wonderful job the past year. He is a great leader

and brought this group where they are today and they appreciate all of the efforts. She was honored to work beside him during the year. She presented Bill Carter with a plaque that read, 'William Carter – Town Council Chairman – 2022'.

Chairman Carter stated that last year they lost Councilor Bill Duschatko. He was a mentor and provided guidance and his passing left a big hole on the Council. They put the word out and asked for someone to step in and Chris Bandazian graciously did. Chairman Carter presented him with a framed Certificate of Appreciation for serving the term out for Bill Duschatko. Chairman Carter stated that at a later date they would be presenting a plaque to Ann Duschatko for Bill's service on the Council from 2015 – 2022.

Bill Klein, Assistant Moderator, stated that they had 57 voters checked in. He recognized Gloria MacVane who would be moving out of State. Ms. MacVane worked on the elections for many years and has been instrumental in so many ways. Someone they could count on over and over again no matter how many hours went by.

Moderator Shaughnessy stated that Ms. MacVane had been an integral part of the Election team and he was going to miss her dearly.

Moderator Shaughnessy stated that the next session is the Election on March 28th at 7:00AM, which is the vote for Town officers and that is in the high school auditorium.

**MOTION by Councilor Carter at 7:37 PM to adjourn to March 28th. Seconded by Councilor Radke.**

Submitted by,  
*Dawn Boufford, Executive Assistant*  
*Pally Kellar, Town Clerk*



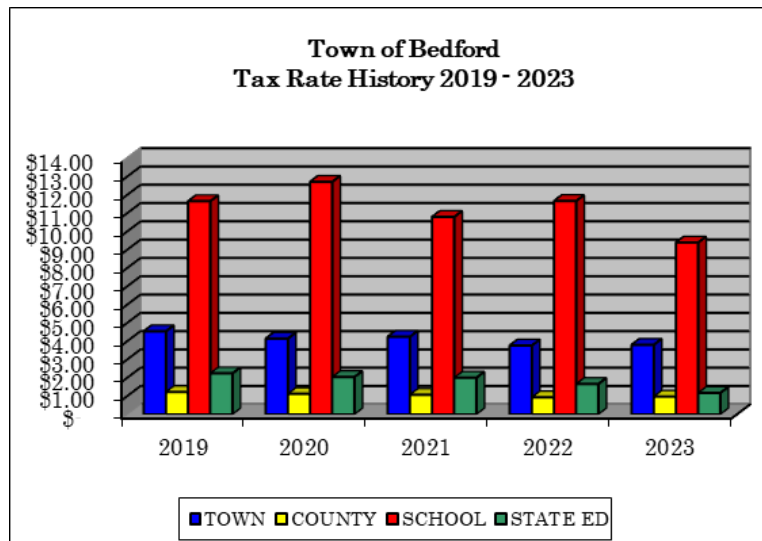
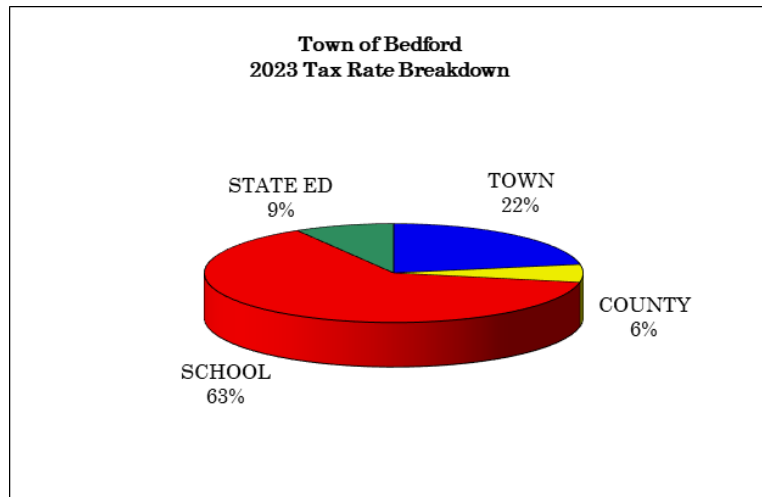
# Town Population and Tax Rate Information

## TOWN POPULATION AND TAX RATE INFORMATION

POPULATION – 23,322  
(U.S Census Bureau 2020)

ASSESSED VALUATION: 2022 \$4,812,726,855 to 2023 \$6,121,158,432

|                         | <u>2022</u>    | <u>2023</u>    |
|-------------------------|----------------|----------------|
| TOWN                    | \$ 3.80        | \$ 3.29        |
| COUNTY                  | \$ 0.97        | \$ 0.86        |
| LOCAL SCHOOL TAX        | \$11.66        | \$ 9.39        |
| STATE EDUCATION TAX     | <u>\$ 1.17</u> | <u>\$ 1.26</u> |
| COMBINED TOTAL TAX RATE | \$17.60        | \$14.80        |





# RESULTS

Ballot 1 of 3

## ANNUAL TOWN ELECTION BEDFORD, NEW HAMPSHIRE MARCH 14, 2023

### INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this:
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

### ARTICLE 1: ELECTION OF TOWN OFFICES

| TOWN COUNCIL       |                                       | TOWN CLERK                        |                                       | LIBRARY TRUSTEE |                                       |
|--------------------|---------------------------------------|-----------------------------------|---------------------------------------|-----------------|---------------------------------------|
| For Three Years    | Vote for not more than two (2)        | For Three Years                   | Vote for not more than one (1)        | For Three Years | Vote for not more than one (1)        |
| LORI RADKE         | 2750 <input checked="" type="radio"/> | SALLY KELLAR                      | 2890 <input checked="" type="radio"/> | JERRY HANAUER   | 2853 <input checked="" type="radio"/> |
| WILLIAM CARTER     | 2117 <input checked="" type="radio"/> |                                   | 18 <input type="radio"/>              |                 | 19 <input type="radio"/>              |
|                    | 27 <input type="radio"/>              |                                   | (Write-in)                            |                 | (Write-in)                            |
|                    | (Write-in) <input type="radio"/>      | <b>TRUSTEE OF THE TRUST FUNDS</b> |                                       |                 |                                       |
| TOWN COUNCIL       |                                       | TOWN CLERK                        |                                       |                 |                                       |
| For One Year       | Vote for not more than one (1)        | For Three Years                   | Vote for not more than one (1)        |                 |                                       |
| JOSEPH F. FAHEY II | 932 <input type="radio"/>             | LAWRENCE CHEETHAM                 | 2709 <input checked="" type="radio"/> |                 |                                       |
| BECKY SOULE        | 663 <input type="radio"/>             |                                   | 19 <input type="radio"/>              |                 |                                       |
| MICHAEL STRAND     | 1726 <input checked="" type="radio"/> |                                   | (Write-in)                            |                 |                                       |
|                    | 5 <input type="radio"/>               |                                   |                                       |                 |                                       |
|                    | (Write-in) <input type="radio"/>      |                                   |                                       |                 |                                       |

### CHARTER COMMISSION ARTICLES

#### Article 2. FORMATION OF CHARTER COMMISSION PROPOSED BY CITIZEN PETITION

Shall a Charter Commission be established for the sole purpose of establishing official ballot voting under the current form of government?

YES   
NO

2304  
891

TURN BALLOT OVER AND CONTINUE VOTING



| CHARTER COMMISSION ARTICLES CONTINUED  |                                  |   |
|--|----------------------------------|---|
| Article 3. CANDIDATES FOR CHARTER COMMISSION   |                                  |   |
| <b>CANDIDATES FOR CHARTER COMMISSION</b>   |                                  |   |
| Vote for not more than nine (9)  |                                  |   |
| PETER GALAMAGA   | <input type="radio"/>            | 770   |
| DAVID L. GILBERT   | <input type="radio"/>            | 513   |
| KELLEIGH GLEASON   | <input checked="" type="radio"/> | 1407  |
| BILL JENNINGS  | <input type="radio"/>            | 701   |
| MELISSA D. KELLY   | <input type="radio"/>            | 799   |
| JEFF KERR  | <input checked="" type="radio"/> | 1224  |
| SUSAN LABRIE   | <input checked="" type="radio"/> | 1412  |
| BRYAN LORD   | <input checked="" type="radio"/> | 1173  |
| GAIL LEVESQUE  | <input type="radio"/>            | 427   |
| MATTHEW MCLAUGHLIN   | <input checked="" type="radio"/> | 1441  |
| LORI RADKE   | <input checked="" type="radio"/> | 1156  |
| ELAINE TEFFT   | <input type="radio"/>            | 288   |
| TERRY WOLF   | <input checked="" type="radio"/> | 1684  |
| KATHLEEN BEMISS  | <input type="radio"/>            | 439   |
| PAUL BROCK   | <input checked="" type="radio"/> | 1683  |
| LESLIE BURNS   | <input type="radio"/>            | 390   |
| LINDA CAMAROTA   | <input checked="" type="radio"/> | 1128  |
| WILLIAM CARTER   | <input type="radio"/>            | 444   |
| HSIU CHANG   | <input type="radio"/>            | 784   |
| LAWRENCE CHEETHAM  | <input type="radio"/>            | 403   |
| RUSSAN CHESTER   | <input type="radio"/>            | 739   |
| LIZ GABERT   | <input type="radio"/>            | 441   |
| 54   | <input type="radio"/>            |   |
| (Write-in)   | <input type="radio"/>            |   |
| (Write-in)   | <input type="radio"/>            |   |
| (Write-in)   | <input type="radio"/>            |   |
| (Write-in)   | <input type="radio"/>            |   |
| (Write-in)   | <input type="radio"/>            |   |
| (Write-in)   | <input type="radio"/>            |   |
| (Write-in)   | <input type="radio"/>            |   |
| (Write-in)   | <input type="radio"/>            |   |
| (Write-in)   | <input type="radio"/>            |   |
| <b>ZONING ARTICLES</b>   |                                  |   |
| <b>Article 4. ZONING AMENDMENTS PROPOSED BY THE PLANNING BOARD Amendment No. 1</b>   |                                  |   |
| Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article VIII, Section 275-21 Subsection B(2)(c), by deleting the words shown in strikethrough and adding the words in bold, as follows:  |                                  |   |
|  |                                  | YES <input checked="" type="radio"/> 2656<br>NO <input type="radio"/> 600 |
| I. Amend Article VIII, Section 275-21 subsection B(2)(c), Density, as follows:<br>c) Density. A maximum of <del>28-18</del> dwelling units per acre shall be permitted.<br>[This amendment is intended to reduce the permitted density for elderly housing developments from 28 units per acre to 18 units per acre, to more closely align the permitted density for elderly housing with workforce housing, in response to changes to state law which will make all incentives for elderly housing also applicable to workforce housing.] |                                  |   |
| <b>GO TO NEXT BALLOT AND CONTINUE VOTING</b>   |                                  |   |





**SAMPLE  
OFFICIAL BALLOT ANNUAL TOWN  
ELECTION BEDFORD, NEW  
HAMPSHIRE MARCH 14, 2023**

BALLOT 2 OF 3

**ZONING ARTICLES CONTINUED**

**Amendment No.2**

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article VIII, Section 275-21, Subsection A and Table 2, Table of Uses as follows:

**YES**  2369  
**NO**  1077

- I. Amend Attachment 2 – Table 2, Table of Uses, in the “Commercial,” “Commercial-2” and “Office” categories to remove Elderly Housing as a permitted use.

[This amendment is intended to remove elderly housing as a permitted use from certain districts in response to changes to state law which will make all incentives for elderly housing also applicable to workforce housing.]

**Amendment No.3**

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article V, Section 275-32 and Section 275-34 by deleting the words shown in strikethrough and adding the words in bold, as follows:

**YES**  2893  
**NO**  653

- I. Amend Article V, Section 275-32 subsection J, Common open space area, as follows:

- J. Common open space area. The common open space area, as herein defined, shall constitute at least 25% ~~40%~~ of the total tract area and shall be comprised of environmentally sensitive areas as well as land suitable for parks, recreation, conservation, or agricultural purposes. Of the minimum common open space area, no more than 25% ~~30%~~ shall be comprised of environmentally sensitive areas including surface water bodies, land defined as the Wetland Conservation District, and in the absence of municipal sewerage facilities or municipal water facilities, soil types classified as “N/A” (Not Allowed) in the Soils and Steep Slopes Regulations contained in the Subdivision Regulations of the Town of Bedford.

- II. Amend Article V, Section 275-34 Subsection E(1), Open Space, as follows:

- 1. That portion of the common open space area which is not comprised of environmentally sensitive areas, but which is comprised of land suitable for parks, recreation, conservation, or agricultural purposes, shall have a shape, dimensions, character, and location that will ensure its usability for those purposes by all residents of the CRD, Forty percent of the minimum common open space area, all of which is suitable for parks, recreation, conservation, or agricultural purposes, shall be retained in contiguity. The first acre of such common open space retained in contiguity shall have a minimum horizontal dimension, whether length or width, of 200 feet, and there shall be an additional 25 feet of minimum horizontal dimension for each additional acre of such common open space retained in contiguity.
- 2. Open space areas shall be easily accessible to pedestrians. The Planning Board is empowered to **review and approve the configuration of the open space and to** require pedestrian walks ~~trail connections~~ which shall interconnect all dwelling units and open space area.

[These amendments are intended to encourage protection of additional open space in cluster subdivisions by increasing the minimum required open space from 25% to 40% and to provide more flexibility in the design of the open space area. The amendment does not change the permitted density of the subdivision, but would encourage more compact development.]

**TURN BALLOT OVER AND CONTINUE VOTING**



ZONING ARTICLES CONTINUED

Amendment No.4

Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article I, Section 275-6, by adding the words in bold, as follows:

YES  2896  
NO  605

- I. JUNKYARD – Any business and any place of storage or deposit, whether in connection with another business or not, which has stored or deposited two or more unregistered motor vehicles which are no longer intended or in condition for legal use on the public highways, wrecked, scrapped, ruined, or dismantled motor vehicles, motor vehicle parts, old iron, metal, glass, cordage, paper, batteries, rags, brass, copper, rope, rubber, debris, waste, tires, old metals, bottles, cotton or woolen mill waste, unfinished cloth, other waste, or discarded or secondhand material. **This definition excludes antique vehicles and parts as defined under RSA 236:111-a.** [RSA 236:112]

[This amendment is intended to clarify that antique vehicles and parts as defined under RSA 236:111-a are excluded from the definition of Junkyard.]

Amendment No.5

Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article I, Section 275-6, by adding the words in bold, as follows:

YES  2905  
NO  613

- I. STRUCTURE –A combination of materials for occupancy or use, such as a building, bridge, trestle, tower, framework, an above ground tank or group of tanks exceeding 500 gallons, tunnel, tent, stadium, platform, shelter, pier, wharf, bin, **storage container**, sign, fences and retaining walls over six feet in height, swimming pools, sports courts with fences over six feet in height, or the like.

[This amendment is intended to clarify that storage containers are included in the definition of a structure and would need to meet the dimensional standards, such as the minimum setbacks from property line.

Amendment No.6

Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article III, Section 275-22, Subsection D, by adding the words in bold, as follows:

YES  3045  
NO  468

- D. Accessory structures shall comply with front, side and rear yard setbacks in accordance with Table 1, Table of Dimensional Regulations; except within the General Residential (GR) District and the Residential Agricultural (RA) District, where one accessory structure of 120 square feet or less may have a minimum setback of five feet from the side or rear property line, provided the structure is not higher than 12 feet and is not placed on a permanent foundation. The wetland setback provisions found in Article IV, 275-28, shall not apply to the one-hundred-twenty-square-foot accessory structure described above. **Treehouses and play structures that are not permanently affixed to the ground shall be exempt from the dimensional requirements in this section.**

[This amendment is intended to clarify that treehouses and play structures that are not permanently affixed to the ground are exempt from the accessory structure dimensional requirements.]

GO TO NEXT BALLOT AND CONTINUE VOTING



|  |   |                        |
|--|---|------------------------|
| <p><b>SAMPLE</b></p> <p><b>OFFICIAL BALLOT ANNUAL TOWN</b></p> <p><b>ELECTION BEDFORD, NEW</b></p> <p><b>HAMPSHIRE MARCH 14, 2023</b></p>  |   | <p>BALLOT 3 OF 3</p>   |
| <p><b>ZONING ARTICLES CONTINUED</b></p>  |   |                        |
| <p><b>Amendment No. 7</b></p>  |   |                        |
| <p>Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bedford Zoning Map to amend the Town of Bedford Code, Chapter 275, ZONING, Article II, ESTABLISHMENT OF DISTRICTS, Section 275-8, Location of Districts, as follows:</p> <p>To amend the Official Zoning Map of the Town of Bedford, New Hampshire by Rezoning the following parcels of land from the current zoning classification of Service Industrial (SI) to General Residential (GR): 54 Rundlett Hill Road Tax Map/Lot 01-19, consisting of 20 acres. This lot currently has a single family house and accessory structure located on it. The lot is bordered by light industrial uses on Cote Lane to the south, single-family homes zoned General Residential (GR) the east and north, and by vacant land zoned General Residential (GR) to the west. The owner of record is Steven, Gary and Alan Chartrand c/o Alan Chartrand.</p> <p>[This amendment is intended to rezone the subject parcel from Service Industrial (SI) to General Residential (GR) as the topography and proximity of the lot to existing residential properties is more closely supported by the requirements of the (GR) District.]</p> | <p>YES <input checked="" type="radio"/></p> <p>NO <input type="radio"/></p> | <p>2735</p> <p>644</p> |
| <p><b>Amendment No. 8</b></p>  |   |                        |
| <p>Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article III, Section 275-14, Article VIII, Section 275-68, Subsection B.1, Section 275-73, Subsection G, and Section 275-73, Subsection Q, including updating and deleting outdated references.</p> <p>[This amendment is intended to correct outdated references throughout the Zoning Ordinance. The complete text of the amendment is on file for public viewing at the Town Clerk's Office and on the Town's Website.]</p>  | <p>YES <input checked="" type="radio"/></p> <p>NO <input type="radio"/></p> | <p>2941</p> <p>389</p> |
| <p><b>ZONING AMENDMENT SUBMITTED BY CITIZEN PETITION:</b></p>  |   |                        |
| <p><b>Amendment No. 9</b></p>  |   |                        |
| <p>Are you in favor of the adoption of Amendment No. 9 as proposed by petition of Dennis Tokac and others, as follows:</p> <p>To amend the Town of Bedford Code, Chapter 275, Zoning, Article III Section 275-21, Use Regulations, Attachment 2 – Table 2, Table of Uses, in the “Livestock and Poultry Raising” use category listed in the “Agricultural Use” section, where the use is permitted in the Residential Agricultural (RA) District. The following language shall be added to Footnote 19:</p> <p><b>On lots smaller than 5 acres, roosters and geese are prohibited. Structures and enclosures for the raising and keeping of poultry shall meet the dimensional setbacks from the property line for structures in the Residential Agricultural (RA) District and the setback from wetlands pursuant to Article IV, Section 275-28.</b></p> <p>[THE PLANNING BOARD <b>DOES NOT</b> APPROVE OF THIS AMENDMENT.]</p>   | <p>YES <input type="radio"/></p> <p>NO <input checked="" type="radio"/></p> | <p>860</p> <p>2720</p> |
| <p><b>TURN BALLOT OVER AND CONTINUE VOTING</b></p>   |   |                        |



ARTICLES

**Article 5. ISSUANCE OF LONG TERM DEBT FOR A 1.04 MW SOLAR ARRAY AT THE CAPPED LANDFILL & ELECTRICAL TRASH COMPACTORS**

Shall the Town vote to raise and appropriate the sum of four million three hundred ninety one thousand three hundred seventy three dollars (\$4,391,373) for the purpose of constructing a solar array at the capped landfill and electrical trash compactors with associated building and site improvements at the Transfer Station on Chubbuck Road on Town owned land further described as Lot 8-4, and to authorize the issuance of not more than four million three hundred ninety one thousand three hundred seventy three dollars (\$4,391,373) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Town Council to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; to authorize the Town Council to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, rebate and/or tax incentives/programs, including, but not limited to, those included in the federal Inflation Reduction Act of 2022, which may be available for this project; and further, to authorize the Town Council to take any other action or to pass any other vote relative thereto? Bond payments would begin approximately one year after issuance. (3/5 ballot vote required for approval.)

YES  2160  
NO  1353  
61.5% needs 60%

*Explanation: If approved, this funding will be used to construct a 1.04 megawatt (or more depending on available technology) solar array on the capped landfill on Chubbuck Road and to convert the Town's municipal solid waste collection system from trailer beds to electrical compactors. The recent passage of the Inflation Reduction Act allows municipalities to receive a direct rebate from the Federal Government of approximately 15% to 30% for such projects, which the Town would apply for to offset the overall project costs. Making these investments is projected to provide the Town with net zero electrical consumption, have a 9 year pay-back period, and provide tax savings in excess of \$13 million over the 40 year life of the project by reducing the Town's cost to 1 cent or less per kilowatt hour.*

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.

RESULTS

YOU HAVE NOW COMPLETED VOTING THIS BALLOT





**STATE OF NEW HAMPSHIRE**  
**Executive Council**

**THEODORE L. GATSAS**  
Executive Councilor  
District Four



State House Room 207  
107 North Main Street  
Concord, NH 03301  
[WWW.COUNCIL.NH.GOV](http://WWW.COUNCIL.NH.GOV)  
(603) 271-3632

**YEAR END REPORT FROM COUNCILOR TED GATSAS 2023**

It has been an honor to serve another year on the State of New Hampshire Executive Council representing District Four. There are five Council Districts, each one represents approximately 275,00 constituents. The Governor and Executive Council held 22 meetings in 2023. One major function is the review of thousands of state contracts with expenditures in excess of \$10,000. This year the Executive Council reviewed approximately 2,919 contracts.

In addition to approving state contracts, the Council also approves all judicial and agency directors nominated by the Governor. We conducted 11 Public Hearings and confirmed 1 Supreme Court Associate Justice, Melissa Countway; 3 Superior Court Justices, 4 Circuit Court Justices; 1 Public Utility Commissioner; as well as Commissioner for the New Hampshire Insurance Department.

The Executive Council holds an important role on The Governor's Advisory Commission on Intermodal Transportation (GACIT). We reviewed the NHDOT draft 10-year plan with Regional Planning Commissions throughout 24 statewide public hearings. Public Hearings were held in District Four in Londonderry, Epsom, and Goffstown. After months of meetings and input, the final draft was submitted to the Governor for his review. He will then forward it to the legislature. Additional information on GACIT and the proposed plans can be found at: <https://www.dot.nh.gov/projects-plans-and-programs/ten-year-plan>

The Executive Council approved over 322 members of the public to serve on State Boards and Commissions. The Boards are listed here: <https://media.sos.nh.gov/govcouncil/WORKING%20REDBOOK.pdf> If you are interested in serving please send your resume to Governor Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Director of Appointments/Liaison or call (603) 271-2121 for additional information.

2023 has been a busy and productive year, with the Executive Council conducting several public hearings ranging from GACIT to Judicial. I anticipate that 2024 will be an even stronger year for New Hampshire, with more judicial nominees being appointed, a solid meeting schedule for Governor and Council, and an overall exceptional year for New Hampshire citizens.

I am available anytime at 603-271-3632 or [Ted.Gatsas@nh.gov](mailto:Ted.Gatsas@nh.gov)

Sincerely,

Theodore L. Gatsas  
Executive Councilor, District Four

Allenstown, Auburn, Barrington, Bedford, Bow, Candia, Chichester, Deerfield, Epsom, Goffstown, Hooksett, Lee,  
Londonderry, Loudon, Northwood, Nottingham, Pembroke, Pittsfield, and the City of Manchester

**P.O. Box 6655   20 Market Street   Manchester, N.H.   03108**



## TOWN COUNCIL

This past year we had one election: the Town and School Elections in March. The Town Election resulted in the re-election of Town Councilors Lori Radke and William Carter as well as new Town Councilor Michael Strand who was elected to finish the term of Bill Duschatko who passed away in 2022. The Town Election also resulted in the formation of a Charter Commission to review establishing official ballot voting under the current form of government. The elected Charter Commission members were Paul Brock, Linda Camarota, Kelleigh Gleason, Jeff Kerr, Susan Labrie, Bryan Lord, Matthew McLaughlin, Lori Radke, and Terry Wolf. The voters also approved a 1.04 MW solar array at the capped landfill and electrical trash compactors at the Transfer Station.

At the Town Council's Organizational meeting, the Council re-elected William Carter as its Chairman and Lori Radke as its Vice Chairwoman. In April, the Town Council made their appointments to Town boards, committees and commissions, and we thank the citizens for their time to volunteer and provide input to make Bedford a better community.

2023 saw the implementation of an Assistant Town Manager/Director of Strategic Initiatives. Former Town Engineer Jeanne Walker was appointed to fill that position. Ms. Walker's responsibilities include overseeing the IT and Recreation Departments as well as facilities project manager and liaison to the Energy Commission.

The end of 2023 saw the retirement of Police Chief John Bryfonski who was Bedford's chief for 12 years. We thank him for his service to the Town.

Initiatives in 2023 included the "CUB" Clean-Up Bedford program. This program continues to be successful in cleaning up the roads in our community. The PFAS issue in Bedford continued to be addressed with many POET systems installed to homes of affected residents as well as the installation of a water main down a portion of Bedford Center Road through a grant the Town received. PFAS continues to be a priority for the Town Council.

A major initiative in 2023 was facilities. The Town purchased land on South River Road for a future Police station and Fire substation. A construction management company including an architect firm were hired for the project. Clearing of the property and demolition of outbuildings were completed and renderings of a future South River Road Police and Fire Complex were also completed. The Assistant Town Manager, Facilities Subcommittee, and Communications Subcommittee worked together to keep the residents informed by providing press releases, presentations, videos, pamphlets, information sessions and tours of the current Safety Complex to show the need for this new facility.

In closing, 2023 was a great year for the Town of Bedford. I want to thank our Town employees and volunteers for all their hard work this past year serving the residents of this community. As we move forward in 2024, the Town Council will continue to work for the residents and taxpayers of Bedford. We will continue to keep the roads the best in the State, give every resident the services they require and strive to keep Bedford a great place to live, work and play.

*Respectfully submitted,  
William Carter, Chair*

William Carter  
Chair



All Town departments have again provided great service and completed impressive work this year. Highlights include completing a proposal for a new Police Station and Fire Substation, reconstruction of Selvoski Field, the Town wide property revaluation, the completion of the Library parking lot project, and the Summer Concert Series. Our employees remain a significant reason for the successes we have seen again this year and I encourage you to read all of the department annual reports to fully understand the volume and scope of work they completed in service to the community.

In 2023, the work began to bring a long-term solution to our facility needs with two major steps: The Council’s decision to purchase approximately 12 acres of land on South River Road for the future home of a new Police Station and Fire Substation, and the hiring of a construction management company and architectural team to design the project and develop cost estimates. The Council also created a Communications Committee made up of citizen volunteers who worked with the Assistant Town Manager to create and distribute informational materials about the project. By year’s end, multiple public informational meetings had been held, videos created, a website launched, and the Council moved a \$35.5M bond question forward for voter action in 2024 that would have construction start in early 2025 if approved. I can’t thank enough Assistant Town

Manager Jeanne Walker, the Communications Committee, and Councilors Dave Gilbert and Sue Thomas for their hard work in pulling this plan together.

In March the voters approved a petitioned warrant article to create a Charter Commission charged with looking at the possibility of eliminating the Budgetary Town Meeting in favor of official ballot voting or other options. The Manager’s Office worked with the Commission to provide them information, schedule outside speakers, coordinate meetings, draft minutes, create a website, and have decisions reviewed by legal counsel. Many thanks go out to Dawn Boufford, Executive Assistant for completing all the additional minutes and administrative tasks in support of the Commission. The Commission developed a Charter revision for voter consideration in 2024 that would have the Town budget acted on at election day as part of the official ballot with a deliberative session held in early February similar to the process currently utilized by the School District if passed.

During 2023, the State of NH Department of Environmental Services (NHDES) named the Town as the responsible party for per- and polyfluoroalkyl substances (PFAS) contamination in the area around the former fire station (now BCTV) at 10 Meetinghouse Road due to use by the Fire Department of Aqueous Film Forming Foam (AFFF). We continue to study the extent of contamination and impacted properties have been connected to the public water system or provided bottled water. NHDES continues to evaluate hundreds of properties impacted by PFAS contamination associated with Saint-Gobain. These residents



TOWN OF BEDFORD SOUTH RIVER ROAD POLICE AND FIRE COMPLEX ISOMETRIC SCALE L'AVALLÉE/BRENSINGER ARCHITECTS 10/2023

Rick Sawyer  
Town Manager



south and east of Route 101 are eligible for a whole house point of entry treatment (POET) system at no cost and a small number of residents would be connected to municipal water if it already existed in front of the property. The Town has also completed a water main extension in the Bedford Center Road area for those outside of the Saint-Gobain area to be connected to a public water system. The EPA has indicated that there is likely no acceptable limit of PFAS chemicals in our drinking water and that Bedford and the region will need to continue to focus on this matter for years to come.

2023 continued the many years of seeing strong economic growth and investment in our community. Our total assessed valuation increased by approximately \$1.3 billion to over \$6 billion for the first time when our town wide revaluation was completed in the summer. Residential properties saw an unprecedented value growth of nearly 30 percent over a two-year period which truly reflects value people see in our community and highlights the supply and demand issues we and the entire state are facing. To this end, the Planning Board created a Housing Working Group who began a town-wide housing study, called “Bedford, A place to live.” Working with a consultant team, they will review existing housing trends, hold multiple public input sessions, and make recommendations to Bedford’s land use regulations and zoning to support new housing opportunities in 2024. I encourage all Bedford residents to attend one or more of their sessions and provide feedback throughout this very important process. Our commercial landscape continues to see growth highlighted by the REI and Charles Schwab buildings opening at Market & Main and the completion of two remaining buildings open at the Riddle Brook Apartments off of Chestnut Drive.

The 2023 budget focused heavily on new contracts for our Police, Fire, and DPW collective bargaining units which were approved at the Budgetary Town Meeting as well as wage and benefit needs for our nonaffiliated employees. The budget continued to concentrate on the roads program funding it at just

over \$6.1M. The program accounts for all of the debt service we have. With debt service being paid down the program now shifts to increased operating funding to maintain what we have built over the last two decades. This year, the program was highlighted by the start of work to pave former dirt road Holbrook Hill Road, the reconstruction of Greenfield Parkway, and repaving of South Hills Drive, Spartan Drive, Stephanie Drive, and many others. Included in the budget were two additional firefighter positions as part of our multiyear plan to increase staffing to address growth and call volume increases. Lastly, the 2023 budget saw significant increases to electrical, fuel, and solid waste costs due to global economic impacts. Even with the budget increases noted above, the tax rate decreased \$0.51 to \$3.29 or approximately 13.4% due to the Town’s increased valuation coupled with stable revenues.

In March, the voters approved the issuance of long-term debt for the construction of a 1.04 MW solar array at the capped landfill along with the conversion of the household waste collection system (open top trailers) to an electrical compactor system. It is expected that the solar array will fully offset the Town’s electricity consumption including the new compactors. Work on design and permitting is underway and construction is anticipated to start in 2024.

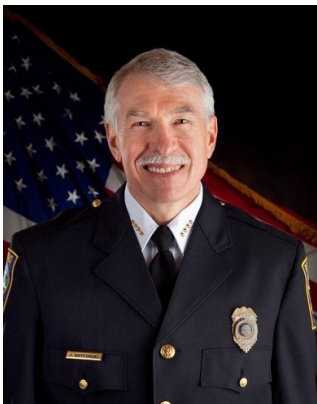
I very much appreciate the ongoing work of Town Council Chairman William Carter and the Department of Public Works for continuing to promote the Clean Up Bedford program that brings our citizens together in the spring beautifying our community by picking up trash along our roadways. This is a great program for those looking to give back to our community and you can watch for announcements of how to get involved on our Town website and Facebook page.

While our personnel are often recognized for their achievements, a few were truly impressive this year including Firefighter Jon Snow, Lieutenant Michael Davenport and Lieutenant Corey Fecteau each receiving Lifesaving Medals for their actions





during calls, Bill Jennings, BCTV & WBNH Station Manager being awarded the Alliance for Community Media, Northeast Region 2023 Chuck Sherwood Leadership Award for his encouragement of employees and volunteers and his endless work to advance community media, Harry Kozlowski and his team at WBNH receiving three Granite Mike Awards including Best PSA and Best Play by Play, Chris Anton, Highway Superintendent and the Department of Public Works being awarded the Essential Partnership Award from 2-Way Communications, and Assessor Doug Irvine receiving the Sherry Vermilya Award by the Northeast Regional Association of Assessing Officers, and the President's Choice Award by the NH Association of Assessing Officers, both for his outstanding service to the profession.



In November, Police Chief John Bryfonski announced his retirement after 12 years of service to the community and after dedicating 45 years of his life to law enforcement at the local and federal level. I can't thank the Chief enough for his support and leadership throughout the years and for giving so much of his personal time in service to the community and his team. During his tenure here, the Chief was instrumental in advancing the readiness of the Department through expanded training, improved procedures, improved equipment, software utilization, and preparation for accreditation. The Chief's use of analytics vastly improved the understanding of work performed by the Department by the public and Council. The Department's use of data and a heavy emphasis on community policing helped to drive down crime over the last decade. The Chief worked tirelessly to express the need for a new police facility that reflects the professionalism of the Department and that would allow officers to maximize their service to the community. I am glad that the Chief and his wife Bonnie will have more time to enjoy life, travel, and spend time with family.

Thank you for your service, Chief!

We were very fortunate to have Deputy Police Chief Daniel Doudi, a longtime resident with over 30 years of experience in the Department ready to step into the position of Police Chief. I know Chief Doudi will be successful in keeping the residents, visitors, and employees of Bedford safe and thriving through his continued hard work and dedication to our community.

2023 saw the re-election of William Carter for his second term and Lori Radke to her third term as Town Councilors and they retained their leadership positions as Chairman and Vice Chairwoman. Michael Strand was welcomed to the Council having been elected to complete the final year of the term of Councilor Bill Duschatko who passed away in 2022. I would also like to thank the entire Council for their continued support of our employees, programs, and volunteers again this year.

I must close with a special acknowledgement of our tremendously skilled and dedicated department head management team that work continuously to support their employees and missions every day of the year; they are an impressive group. This year that team was expanded with the addition of Jeanne Walker being appointed at our first Assistant Town Manager/ Director of Strategic Initiatives. I can't thank Jeanne enough for her work this year, especially the countless hours dedicated to bringing our facilities project forward for action.

I continue to appreciate the opportunity to serve the Town of Bedford as your Town Manager each and every day. If you have any suggestions on how we can improve your town government please feel free to contact me by phone at 603-792-1300 or e-mail at [rsawyer@bedfordnh.org](mailto:rsawyer@bedfordnh.org). If you have the desire to serve your community, please feel free to contact our office with your areas of interest.

*Respectfully submitted,  
Richard Sawyer, Town Manager*



The Finance Department is responsible for all the financial operations of the town, including budgeting, financial reporting, debt issuance, grant oversight, reconciliations, internal controls, accounts payable, billing and cash receipts, tax collection and motor vehicle registration. The Finance Department prepared its 20th Annual Comprehensive Financial Report (ACFR) during 2023 for the 2022 fiscal year. This report continues to meet the strict reporting standards of the Government Finance Officers Association. The finance team is a dedicated group of people and a pleasure to work with. They continue to provide great service to the public and I truly appreciate the hard work they do every day for the Town of Bedford.

### TAX RATE

The 2023 Town portion of the tax rate was set at \$3.29 per \$1,000 of assessed valuation. Property tax bills are mailed out twice a year and are due each July and December, 30 days after the mailing date. Pursuant to RSA 76:13 interest rates per annum on delinquencies and liens are 8% and 14% respectively. Properties which remain delinquent after two years from the lien execution date are eligible to be deeded to the Town.

### TAX COLLECTION

Tax payments can be made in person at the windows, mailed in, left in the drop box and paid online. All non-refundable processing fees for online payments are remitted directly to the payment processor and not retained by the Town. Credit card payments for property tax bills are subject to a 2.45% convenience fee with a \$3.95 minimum, debit cards are subject to a 1.5% convenience fee with a \$3.95 minimum and for just a \$0.50 flat fee you can pay your tax bill with an E-Check.

### MOTOR VEHICLE REGISTRATION

For your convenience, motor vehicle registration renewals and dog licensing can be processed online for a fee. Credit card payments for these transactions are subject to a 2.95% convenience fee with a \$2.95 minimum, while E-check payments will be processed for a \$0.40 flat fee – less than the cost of a stamp.

### HOURS AND OTHER INFORMATION

The Town office is open Monday through Friday 8:00am to 4:30pm with window clerks working extended hours of 7:00am to 4:30pm on Tuesday to process motor vehicle transactions and accept payments for dog licenses, tax bills, sewer bills, impact fees, police details and other general billing. In addition, there is a locked drop box available for payments available 24 hours and seven days a week.

For further information regarding this office and/or motor vehicle registrations, including frequently asked questions, please visit the Finance and Tax Collector pages, listed under Town Offices on our website, [www.bedfordnh.org](http://www.bedfordnh.org)

The following schedules are preliminary based upon the information available at the time of report printing. Final schedules may be obtained in the Town's 2023 ACFR once our financial audit is complete in the spring of 2024.

Respectfully Submitted,  
*Matt Mannino, Director*

Matt Mannino  
Finance Director / Tax Collector





# Tax Collector's Report

**TAX COLLECTOR'S REPORT**  
For The Year Ending 12/31/2023 (unaudited)

| UNCOLLECTED TAXES<br>BEG. OF YEAR | 2023                 | 2022                |
|-----------------------------------|----------------------|---------------------|
| Property Taxes                    |                      | 1,843,749           |
| Resident Taxes                    |                      |                     |
| Land Use Change                   |                      | 246,737             |
| Yield Taxes                       |                      |                     |
| Excavation Tax @ \$.02/yd         |                      |                     |
| Utility Charges                   |                      | 466,490             |
| Property Tax Credit Balance**     | <                    | >                   |
| Other Tax or Charges Cr Balance   | <                    | >                   |
| <b>TAXES COMMITTED THIS YEAR</b>  |                      |                     |
| Property Taxes                    | 91,072,245           |                     |
| Resident Taxes                    |                      |                     |
| Land Use Change                   | 390,336              |                     |
| Yield Taxes                       |                      |                     |
| Excavation Tax @ \$.02/yd         |                      |                     |
| Utility Charges                   | 1,583,367            |                     |
| <b>OVERPAYMENT REFUNDS</b>        |                      |                     |
| Property Taxes                    | -                    |                     |
| Resident Taxes                    |                      |                     |
| Land Use Change                   |                      |                     |
| Yield Taxes                       |                      |                     |
| Excavation Tax @ \$.02/yd         |                      |                     |
| Interest - Late Tax               | 16,674               | 35,080              |
| Resident Tax Penalty              |                      |                     |
| <b>TOTAL DEBITS</b>               | <b>\$ 93,062,622</b> | <b>\$ 2,592,056</b> |

| REMITTED TO TREASURER                  | Levy for<br>Current Year | Levy for Prior   |
|--|--------------------------|------------------|
| Property Taxes                         | 88,802,334               | 1,570,761        |
| Resident Taxes                         |                          |                  |
| Land Use Change                        | 359,895                  | 246,737          |
| Yield Taxes                            |                          | -                |
| Interest (include lien conversion)     | 16,674                   | 35,080           |
| Penalties                              |                          |                  |
| Excavation Tax @ \$.02/yd              |                          |                  |
| Utility Charges                        | 1,085,020                | 462,669          |
| Conversion to Lien (principal only)    |                          | 276,809          |
| <b>DISCOUNTS ALLOWED</b>               |                          |                  |
| <b>ABATEMENTS MADE</b>                 |                          |                  |
| Property Taxes                         | 3,403                    | -                |
| Resident Taxes                         |                          |                  |
| Land Use Change                        | 30,441                   |                  |
| Yield Taxes                            |                          |                  |
| Excavation Tax @ \$.02/yd              |                          |                  |
| Utility Charges                        | 4,626                    | -                |
| <b>CURRENT LEVY DEEDED</b>             |                          |                  |
| <b>UNCOLLECTED TAXES - END OF YEAR</b> |                          |                  |
| Property Taxes                         | 2,266,508                |                  |
| Resident Taxes                         |                          |                  |
| Land Use Change                        | -                        |                  |
| Yield Taxes                            | -                        |                  |
| Excavation Tax @ \$.02/yd              |                          |                  |
| Utility Charges                        | 493,721                  | -                |
| Property Tax Credit Balance**          |                          |                  |
| Other Tax or Charges Credit Balance**  | -                        | -                |
| <b>TOTAL CREDITS</b>                   | <b>93,062,622</b>        | <b>2,592,056</b> |



**DEBITS**

|   | Last Year's Levy | PRIOR LEVIES<br>(PLEASE SPECIFY YEARS) |           |           |
|---|------------------|--|-----------|-----------|
|   | 2022             | 2021                                   | 2020      | Prior     |
| Unredeemed Liens Balance - Beg. Of Year                               |                  | 89,996                                 | 57,605    | 37,187    |
| Liens Executed During Fiscal Year                                     | 276,809          |  |           |           |
| Interest & Costs Collected<br>(After Lien Execution)                  | 7,555            | 11,206                                 | 12,154    | 370       |
| Liens reinstated after being deeded back to<br>former owner (or sold) |                  |  |           |           |
|   |                  |  |           |           |
| <b>TOTAL DEBITS</b>   | \$ 284,364       | \$ 101,202                             | \$ 69,759 | \$ 37,557 |

**CREDITS**

| REMITTED TO TREASURER                                |  | Last Year's Levy | PRIOR LEVIES<br>(PLEASE SPECIFY YEARS) |           |           |
|--|--|------------------|--|-----------|-----------|
|  |  | 2022             | 2021                                   | 2020      | Prior     |
| Redemptions  |  | 97,408           | 60,301                                 | 53,001    | 2,318     |
|  |  |                  |  |           |           |
| Interest & Costs Collected<br>(After Lien Execution) |  | 7,555            | 11,206                                 | 12,154    | 370       |
|  |  |                  |  |           |           |
|  |  |                  |  |           |           |
| Abatements of Unredeemed Liens                       |  |                  |  |           |           |
| Liens Deeded to Municipality/Sold                    |  |                  |  |           |           |
| Unredeemed Liens<br>Balance - End of Year            |  | 179,401          | 29,695                                 | 4,604     | 34,869    |
| <b>TOTAL CREDITS</b>                                 |  | \$ 284,364       | \$ 101,202                             | \$ 69,759 | \$ 37,557 |



# Statement of Bonded Debt

## December 31, 2023

### STATEMENT OF BONDED DEBT 12/31/23

|   | Principal         | Interest        | Total             |
|---|-------------------|-----------------|-------------------|
| <b>2014 South River Road TIF (issued August 2014)</b> |                   |                 |                   |
| 2024  | 455,000           | 9,100           | 464,100           |
| <b>Total</b>  | <b>\$ 455,000</b> | <b>\$ 9,100</b> | <b>\$ 464,100</b> |

|  |                     |                  |                     |
|--|---------------------|------------------|---------------------|
| <b>2015 Infrastructure Bond (issued June 2015)</b> |                     |                  |                     |
| 2024   | 1,000,000           | 40,500           | 1,040,500           |
| 2025   | 1,025,000           | 20,500           | 1,045,500           |
| <b>Total</b>                                       | <b>\$ 2,025,000</b> | <b>\$ 61,000</b> | <b>\$ 2,086,000</b> |

|   | Principal           | Interest          | Total               |
|---|---------------------|-------------------|---------------------|
| <b>2017 Infrastructure Bond (issued April 2017)</b> |                     |                   |                     |
| 2024  | 980,000             | 171,000           | 1,151,000           |
| 2025  | 980,000             | 122,000           | 1,102,000           |
| 2026  | 975,000             | 73,125            | 1,048,125           |
| 2027  | 975,000             | 24,375            | 999,375             |
| <b>Total</b>  | <b>\$ 3,910,000</b> | <b>\$ 390,500</b> | <b>\$ 4,300,500</b> |

|  |                     |                     |                     |
|--|---------------------|---------------------|---------------------|
| <b>2020 Infrastructure Bond (issued February 2020)</b> |                     |                     |                     |
| 2024   | 850,000             | 274,750             | 1,124,750           |
| 2025   | 845,000             | 232,375             | 1,077,375           |
| 2026   | 845,000             | 190,125             | 1,035,125           |
| 2027   | 845,000             | 147,875             | 992,875             |
| 2028   | 845,000             | 105,625             | 950,625             |
| 2029   | 845,000             | 63,375              | 908,375             |
| 2030   | 845,000             | 21,125              | 866,125             |
| <b>Total</b>   | <b>\$ 5,920,000</b> | <b>\$ 1,035,250</b> | <b>\$ 6,955,250</b> |

#### Grand Total Bonded Debt:

|                      |                     |                      |
|----------------------|---------------------|----------------------|
| <b>\$ 12,310,000</b> | <b>\$ 1,495,850</b> | <b>\$ 13,805,850</b> |
|----------------------|---------------------|----------------------|



# Independent Auditors Report



## INDEPENDENT AUDITOR'S REPORT

To the Town Council  
Town of Bedford, New Hampshire

### Report on the Audit of the Financial Statements

#### **Opinions**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bedford, New Hampshire (the Town), as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Town of Bedford, New Hampshire's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bedford, New Hampshire, as of December 31, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Responsibility of Management for the Financial Statements**

The Town's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information may raise substantial doubt shortly thereafter.

#### **Auditor's Responsibility for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions.

Merrimack, New Hampshire  
Andover, Massachusetts  
Greenfield, Massachusetts  
Ellsworth, Maine

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Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, the Schedule of Proportionate Share of the Net Pension Liability, the Schedule of Pension Contributions, the Schedule of Proportionate Share and Schedule of Contributions of the Net OPEB Liability, the Schedule of Changes in the Total OPEB Liability, and the Schedule of Revenues, Expenditures, and Other Financing Sources (Uses) - Budget and Actual, be presented to supplement the basic financial statements. Such information is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

#### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying supplementary information appearing on pages 69 through 79 is presented for purposes of additional analysis and is not a required part of the basic financial statements.



The accompanying supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Other Information***

Management is responsible for the other information included in this annual comprehensive financial report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information included in this annual comprehensive financial report, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 21, 2023 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Merrimack, New Hampshire  
June 21, 2023





# Statement of Net Position

## December 31, 2022

|  | Governmental<br><u>Activities</u> | Business-Type<br><u>Activities</u> | <u>Total</u>          |
|--|-----------------------------------|------------------------------------|-----------------------|
| <b>Assets and Deferred Outflows of Resources</b>                     |                                   |                                    |                       |
| <b>Assets</b>  |                                   |                                    |                       |
| Current:   |                                   |                                    |                       |
| Cash and short-term investments                                      | \$ 27,417,088                     | \$ 6,359,729                       | \$ 33,776,817         |
| Investments  | 6,142,514                         | 1,014,847                          | 7,157,361             |
| Receivables, net of allowance for uncollectibles:                    |                                   |                                    |                       |
| Property taxes   | 2,006,741                         | -                                  | 2,006,741             |
| User fees  | -                                 | 675,126                            | 675,126               |
| Departmental and other   | 917,347                           | -                                  | 917,347               |
| Intergovernmental  | 2,165                             | -                                  | 2,165                 |
| Leases   | 41,765                            | -                                  | 41,765                |
| Inventory  | 38,594                            | -                                  | 38,594                |
| Prepaid items  | 944,830                           | 3,335                              | 948,165               |
| Total Current Assets   | 37,511,044                        | 8,053,037                          | 45,564,081            |
| Noncurrent:  |                                   |                                    |                       |
| Property taxes   | 185,983                           | -                                  | 185,983               |
| Leases   | 2,131,594                         | -                                  | 2,131,594             |
| Capital assets:  |                                   |                                    |                       |
| Capital assets not being depreciated                                 | 15,997,922                        | 15,000                             | 16,012,922            |
| Capital assets being depreciated,<br>net of accumulated depreciation | 73,046,231                        | 5,020,827                          | 78,067,058            |
| Total Noncurrent Assets  | 91,361,730                        | 5,035,827                          | 96,397,557            |
| Total Assets   | 128,872,774                       | 13,088,864                         | 141,961,638           |
| <b>Deferred Outflows of Resources</b>                                |                                   |                                    |                       |
| Pension related  | 4,614,964                         | 116,391                            | 4,731,355             |
| OPEB related   | 1,285,269                         | 32,415                             | 1,317,684             |
| Total Deferred Outflows of Resources                                 | 5,900,233                         | 148,806                            | 6,049,039             |
| <b>Total Assets and Deferred Outflows of Resources</b>               | <b>\$ 134,773,007</b>             | <b>\$ 13,237,670</b>               | <b>\$ 148,010,677</b> |

(continued)



| (continued)   | Governmental<br><u>Activities</u> | Business-Type<br><u>Activities</u> | <u>Total</u>          |
|---|-----------------------------------|------------------------------------|-----------------------|
| <b>Liabilities, Deferred Inflows of Resources, and Net Position</b>           |                                   |                                    |                       |
| <b>Liabilities</b>  |                                   |                                    |                       |
| Current:  |                                   |                                    |                       |
| Accounts payable  | \$ 527,701                        | \$ 81,198                          | \$ 608,899            |
| Accrued liabilities   | 20,117                            | -                                  | 20,117                |
| Deposits held in custody  | 1,471,792                         | -                                  | 1,471,792             |
| Unearned revenue  | 1,869,966                         | -                                  | 1,869,966             |
| Other current liabilities   | 3,060                             | -                                  | 3,060                 |
| Current portion of long-term liabilities:                                     |                                   |                                    |                       |
| Bonds payable   | 4,326,568                         | -                                  | 4,326,568             |
| Landfill liability  | 20,000                            | -                                  | 20,000                |
| Equipment notes payable   | 60,175                            | -                                  | 60,175                |
| Accrued employee benefits   | 504,659                           | 17,367                             | 522,026               |
| Total Current Liabilities   | 8,804,038                         | 98,565                             | 8,902,603             |
| Noncurrent:   |                                   |                                    |                       |
| Bonds payable, net of current portion   | 13,877,094                        | -                                  | 13,877,094            |
| Landfill liability, net of current portion                                    | 100,000                           | -                                  | 100,000               |
| Accrued employee benefits, net of current portion                             | 937,223                           | 26,050                             | 963,273               |
| Net pension liability   | 24,704,155                        | 623,049                            | 25,327,204            |
| Net OPEB liability  | 5,098,709                         | 128,591                            | 5,227,300             |
| Total Noncurrent Liabilities  | 44,717,181                        | 777,690                            | 45,494,871            |
| Total Liabilities   | 53,521,219                        | 876,255                            | 54,397,474            |
| <b>Deferred Inflows of Resources</b>  |                                   |                                    |                       |
| Lease related   | 2,173,359                         | -                                  | 2,173,359             |
| Pension related   | 467,241                           | 11,784                             | 479,025               |
| OPEB related  | 3,644,593                         | 91,919                             | 3,736,512             |
| Total Deferred Inflows of Resources   | 6,285,193                         | 103,703                            | 6,388,896             |
| <b>Net Position</b>   |                                   |                                    |                       |
| Net investment in capital assets  | 73,234,202                        | 5,035,828                          | 78,270,030            |
| Restricted for:   |                                   |                                    |                       |
| Highway   | 884,290                           | -                                  | 884,290               |
| General government  | 607,334                           | -                                  | 607,334               |
| Culture and recreation  | 165,323                           | -                                  | 165,323               |
| Library   | 158,973                           | -                                  | 158,973               |
| Endowments:   |                                   |                                    |                       |
| Nonexpendable   | 30,212                            | -                                  | 30,212                |
| Expendable  | 6,698                             | -                                  | 6,698                 |
| Other purposes  | 195,364                           | -                                  | 195,364               |
| Unrestricted  | (315,801)                         | 7,221,884                          | 6,906,083             |
| Total Net Position  | 74,966,595                        | 12,257,712                         | 87,224,307            |
| <b>Total Liabilities, Deferred Inflows of Resources,<br/>and Net Position</b> | <b>\$ 134,773,007</b>             | <b>\$ 13,237,670</b>               | <b>\$ 148,010,677</b> |



# TAX INCREMENT FINANCE REPORT

**D**uring 2023, the most significant development in the TIF District continued to be at Market & Main. Construction continued throughout the year for buildings C-1, C-2 & G, representing 47,887 sq. ft. of new commercial space and approximately 25% of the entire project. The REI and Charles Schwab buildings opened in October. New Planning Board applications included a Site Plan for a new Chase Bank facility at 67 – 69 South River Road and a concept plan for the redevelopment of the property at 26 South River Road for a new bank and fast food restaurant. Construction also continued at 4 Ridgewood Road for the conversion of 4,960 sq. ft. of the second floor retail space at the Naser Jewelers building to four new apartments, including one workforce unit.

**Town of Bedford, NH --South River Road TIF District**

| General Information:              |  |               |           |
|-----------------------------------|--|---------------|-----------|
| Date of Declaration:              | 12/15/2010                                     |               |           |
| Base (OTV) Year:                  | 2010   |               |           |
| Duration:                         | Until Debt Paid (maximum 30 years or 2/1/2041) |               |           |
| Date of Initial Indebtedness:     | n/a  |               |           |
| First Year of Increment Retained: | 2012   |               |           |
|                                   | TIF  | Town          | % of Town |
| Acres                             | 183  | 19,174        | 0.96%     |
| Parcels                           | 99   | 8,161         | 1.21%     |
| Base Taxable Value (OTV)          | 112,500,800                                    | 3,355,937,627 | 3.352%    |

| Value, Revenue Generation and Distribution: |                |             |              |              |              |             |             |             |              |              |              |              |
|---|----------------|-------------|--------------|--------------|--------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|
|   | 2012           | 2013        | 2014**       | 2015         | 2016         | 2017        | 2018        | 2019        | 2020         | 2021         | 2022         | 2023         |
| TIF District Taxable Value:                 | \$ 118,179,300 | 123,856,200 | 128,562,500  | 124,918,200  | 126,502,100  | 138,785,600 | 139,493,900 | 143,655,900 | 150,908,900  | 170,285,300  | 170,478,100  | 186,296,800  |
| Total Incremental Valuation Generated:      | 5,678,500      | 11,355,400  | 16,061,700   | 12,417,400   | 14,001,300   | 26,284,800  | 26,993,100  | 31,155,100  | 38,408,100   | 57,784,500   | 57,977,300   | 73,796,000   |
| Tax Rate for Ensuing Year:                  | \$ 20.32       | \$ 22.17    | \$ 22.50     | \$ 22.76     | \$ 22.37     | \$ 18.91    | \$ 20.40    | \$ 18.95    | \$ 20.02     | \$ 17.14     | \$ 17.60     | \$ 14.80     |
| Total Incremental Tax Revenue:              | \$ 115,387     | \$ 251,749  | \$ 361,388   | \$ 282,620   | \$ 313,209   | \$ 497,046  | \$ 550,659  | \$ 590,389  | \$ 768,930   | \$ 990,426   | \$ 1,020,400 | \$ 1,092,181 |
| Debt Service:                               |                |             |              |              |              |             |             |             |              |              |              |              |
|   | Principal      | Interest    | Total        |              |              |             |             |             |              |              |              |              |
| GF Infra Bond Reallocated \$900k            | 900,000        | 90,900      | 990,900      |              |              |             |             |             |              |              |              |              |
| GO Bond Issued 8/27/14 - 1.59%              | 4,100,000      | 465,678     | 4,565,678    |              |              |             |             |             |              |              |              |              |
|   |                |             |              |              |              |             |             |             |              |              |              |              |
|   |                |             |              |              |              |             |             |             |              |              |              |              |
| Balance of Available Funds:                 |                |             |              |              |              |             |             |             |              |              |              |              |
|   | 2012           | 2013        | 2014*        | 2015         | 2016         | 2017        | 2018        | 2019        | 2020         | 2021         | 2022         | 2023         |
| <b>Revenues</b>                             |                |             |              |              |              |             |             |             |              |              |              |              |
| Existing Developer Fair Share Funds         | \$ 96,781      | \$ -        | \$ -         | \$ -         | \$ -         | \$ -        | \$ -        | \$ -        | \$ -         | \$ -         | \$ -         | \$ -         |
| Fair Share Collections During CY            | -              | 63,125      | -            | 170,710      | 14,056       | 3,467       | 17,659      | -           | -            | -            | -            | -            |
| Developer TIF Payments/Grant                | -              | 112,000     | (112,000)    | -            | 370,200      | -           | -           | -           | -            | -            | -            | -            |
| Incremental Tax Revenue (from above)        | 115,387        | 251,749     | 361,388      | 282,620      | 313,209      | 497,046     | 550,659     | 590,389     | 768,930      | 990,426      | 1,020,400    | 1,092,181    |
| Bond Proceeds                               | -              | -           | 4,100,000    | -            | -            | -           | -           | -           | -            | -            | -            | -            |
| Bond Premium - Net                          | -              | -           | 88,415       | -            | -            | -           | -           | -           | -            | -            | -            | -            |
| Transfers from Other Funds*                 | -              | -           | 1,024,840    | -            | -            | -           | -           | -           | -            | -            | -            | -            |
| Interest Earnings                           | -              | 39          | 163          | 356          | 116          | 1,219       | 4,687       | 5,258       | 1,373        | 841          | 2,563        | 18,289       |
| <b>Subtotal District Revenues</b>           | \$ 212,168     | \$ 426,913  | \$ 5,462,806 | \$ 453,686   | \$ 697,581   | \$ 501,731  | \$ 573,005  | \$ 595,647  | \$ 770,303   | \$ 991,267   | \$ 1,022,963 | \$ 1,110,470 |
| <b>Expenses</b>                             |                |             |              |              |              |             |             |             |              |              |              |              |
| Surveying/Inspection/Engineering            | 20,625         | 113,656     | 529,257      | 177,830      | 64,554       | 6,717       | 125         | -           | -            | -            | -            | -            |
| Construction**                              | -              | -           | 674,969      | 2,376,518    | 943,087      | -           | 1,900       | -           | -            | 360,665      | 3,844        | -            |
| Other District Expenses                     | -              | -           | 80,643       | 146,623      | 28,206       | -           | -           | -           | 23,064       | 11,041       | 6,387        | 14,146       |
| Debt Service Principal                      | -              | -           | 90,000       | 455,000      | 465,000      | 475,000     | 485,000     | 495,000     | 505,000      | 515,000      | 525,000      | 535,000      |
| Debt Service Interest                       | -              | -           | 18,000       | 95,478       | 88,200       | 80,500      | 69,744      | 59,813      | 49,800       | 39,700       | 29,400       | 18,900       |
| <b>Subtotal District Expenses</b>           | \$ 20,625      | \$ 113,656  | \$ 1,392,869 | \$ 3,251,449 | \$ 1,589,047 | \$ 562,217  | \$ 556,769  | \$ 554,813  | \$ 577,864   | \$ 926,406   | \$ 564,631   | \$ 568,046   |
| <b>***Balance of Funds as of 12/31:</b>     | \$ 191,543     | \$ 504,800  | \$ 4,574,737 | \$ 1,776,975 | \$ 885,509   | \$ 825,024  | \$ 841,260  | \$ 882,094  | \$ 1,074,533 | \$ 1,139,394 | \$ 1,597,727 | \$ 2,140,151 |
| <i>Bond Proceeds Portion of Balance</i>     |                |             | \$ 3,803,547 | \$ 1,273,286 | \$ 607,638   | \$ 600,921  | \$ 598,896  | \$ 598,896  | \$ 575,832   | \$ 204,125   | \$ 193,894   | \$ 179,749   |
| <i>Other Proceeds Portion of Balance**</i>  | \$ 191,543     | \$ 504,800  | \$ 771,190   | \$ 503,689   | \$ 277,871   | \$ 224,103  | \$ 242,364  | \$ 283,198  | \$ 498,701   | \$ 935,269   | \$ 1,403,832 | \$ 1,960,402 |

\* \$900,000 reallocated from Road bond, \$96,340 from traffic signal capital reserve, \$28,500 from sewer for non-participating items.

\*\* Correction for \$43k 2014 chargeback realized in early 2015 during audit of 2014 year

Matt Mannino, Finance Director/Tax Collector  
 Rebecca Hebert, AICP - Planning Director  
 Jeff Foote, P.E. - Public Works Director



## IMPACT FEE REPORT

In accordance with RSA 674:21V(1), the following report is being provided for both the Town's recreation and school impact fees collected under the provisions of Town ordinance Section 275-20. A full detailed report of individual impact fees assessed and collected is available upon request.

### School Impact Fees:

|  |              |
|--|--------------|
| Account Balance as of January 1, 2023        | \$566,431.18 |
| 2023 Net Fees Billed                         | 158,654.00   |
| 2023 Interest Earned                         | 410.96       |
| 2023 Transfer Out to Bedford School District | (403,912.00) |

|                                       |              |
|---------------------------------------|--------------|
| Total Balance as of December 31, 2023 | 321,584.14   |
| Accounts Uncollected at 12/31/2023    | (107,286.00) |

*Bank Balance at December 31, 2023* ..... \$214,298.14

### Recreation Impact Fees:

|                                       |              |
|---------------------------------------|--------------|
| Account Balance as of January 1, 2023 | \$168,323.18 |
| 2023 Net Fees Billed                  | 35,160.00    |
| 2023 Interest Earned                  | 151.02       |
| 2023 Transfer Out                     | (143,636.75) |

|                                       |             |
|---------------------------------------|-------------|
| Total Balance as of December 31, 2023 | 59,997.45   |
| Accounts Uncollected at 12/31/2023    | (24,086.00) |

*Bank Balance at December 31, 2023* ..... \$35,911.45



**W**e, the Trustees of the Trust Funds, offer these comments for the Town's 2023 annual report:

The Trustees are responsible for two types of funds: (1) Capital Reserve Funds (CRF), which are funded by the taxpayers and have been established by the Town or School District in anticipation of specific Capital Improvement Projects (CIP), and (2) Private Purpose Trust Funds, which have been created by individuals to support on-going projects such as scholarships, the library, and cemeteries. As of 31 Dec 2023 the Capital Reserve Funds made up the majority (or 98.6 %) of the fund balances at \$8,690,269, leaving \$127,314 (or 1.4 %) attributable to the remaining Private Purpose Trust Funds.

The Capital Reserve Funds are placed in investment grade corporate bonds and Federally guaranteed investments. Citizens Bank and Clarfeld Wealth Management (our investment advisers) use the proposed CIPs of the Town and the School to determine the maturity dates of the investment vehicles to ensure the required funds by the Town and School are available during the year. The investments are held until maturity (from 1 to 5 years) and are generally not sold at either a gain or a loss but mature at par value. For 2023 the CIP investment Return on Investment (ROI) was approximately \$132,052 (net of investment management fees). This is actual income (i.e. bond interest) and does **not** factor in unrealized capital gains or losses.

The Private Trusts Funds are required by law to be invested more aggressively to maintain their purchasing power over the long term. The Bedford Trust Funds Trustees' policy is to invest Private Trusts in the following manner: 50-70% in equities; 30-50% in fixed income instruments; and the remainder in cash or cash equivalents. As of 31 Dec 2023 the Private Trust Funds had returns of +\$2,766 (Cash) and +\$16,657 (Capital Gains) which yields the current valuation of \$127,314. These figures **do** include unrealized capital gains/losses and therefore the valuations are a snapshot in time. The Federal Reserve Board's eventual stabilization during the year of the "Federal Funds Rate" positively affected the bond and equities market(s).

In 2024 the Trustees plan to move the maturity level of the CIP funds into longer term maturities to take advantage of higher yielding fixed income investments due to the current relatively high long term interest rates. The Private Trust Funds will remain invested as our policy dictates. We will continue to seek the best returns available consistent with our investment policy and will also continue to seek any possible improvements to that policy.

Respectfully Submitted,  
*Ken Peterson, Chair*

TRUSTEES OF THE TRUST FUNDS

Ken Peterson, Chair  
Lawrence Cheetham, Treasurer  
Mac McMahan



# Trust and Capital Reserve Fund Totals

|   |              |  |                        |
|---|--------------|--|------------------------|
| Conservation Commission                 | 1,411,028.29 | Sweeper Replacement                        | 269,874.94             |
| Town Office Building                    | 106,546.53   | Roadside Mower                             | 54,471.13              |
| Land Reserve                            | 41,291.02    | Compressor Replacement                     | 24,363.53              |
| Commercial Revaluation                  | 38,282.53    | Chipper                                    | 21,819.25              |
| IT Software Licensing                   | 11,288.67    | Grader                                     | 14,803.72              |
| Document Imaging                        | 20,858.51    | Sidewalk Reserve                           | 84.07                  |
| IT Infrastructure Upgrade               | 63,002.47    | Building Addition                          | 83,063.09              |
| Radio Reserve                           | 354,343.75   | Sewer Systems Improvement                  | 307,090.47             |
| Safety Complex                          | 60,854.40    | Sewer Enterprise Wastewater                | 705,620.44             |
| Safety Complex Generator                | 73,856.72    | Bulldozer                                  | 119.63                 |
| Portable Police Radios                  | 138,363.22   | Police Command Vehicle                     | 101,931.80             |
| Police Communications Network           | 130,999.67   | Sewer Catch Basin Cleaner                  | 195,649.04             |
| PD Communication Network                | 65,676.73    | Skid Steer                                 | 62,564.73              |
| PD Weapon Replacement                   | 50,167.23    | Fire Light Vehicle Replacement             | 122,184.49             |
| Police Taser Replacement                | 62,706.91    | Facilities Design/Build                    | 1,052,627.16           |
| Fire - Ambulance Replacement            | 4,346.29     | PW Hot Box                                 | 19,432.25              |
| Ambulance Replacement                   | 479,912.36   | Sewer Catch Basin Cleaner (Gen Fund Contr) | 54,687.20              |
| Fire Equipment Reserve                  | 275,957.50   | PW Radio Communications                    | 38,988.77              |
| Fire Engine Replacement                 | 416,127.58   | Police Records Mgmt                        | 290.69                 |
| Ladder Truck Replacement                | 8,413.27     | PW Sand Storage Building                   | 91,738.13              |
| Fire - Ladder Truck Replacement         | 277,794.80   | Sewer Light Vehicles (New)                 | 39,417.61              |
| Field Development/Repairs               | 973.69       | IT Phone Replacement                       | 15,472.94              |
| Pool Building/Equipment                 | 23,960.81    | Voting Machines                            | 35,278.31              |
| Parks Equipment                         | 78,229.67    | PD Body Warn Camera System                 | 37,611.52              |
| Jacobsen Mower Replacement              | 97.58        | Cablecastvio 4 Plus (BCTV)                 | 280.20                 |
| Kubota Tractor Replacement              | 77,682.14    | Sportsman Field Turf Replacement           | 161,446.19             |
| Library Parking Lot                     | 7,115.21     | Public Fire Protection Water Supply        | 25,000.00              |
| Library Septic System                   | 53,131.29    | Material Waste Sceener                     | 10,000.00              |
| Library Carpet Replacement              | 77.70        |  |                        |
| Library Parking Lot Construction        | 420.69       | <b>Total Capital Reserves</b>              | <b>\$ 8,891,413.74</b> |
| Library Boiler                          | 25.00        |  |                        |
| Town Wide Security Reserve              | 592.78       |  |                        |
| Master Plan                             | 45,795.13    | <b>Trust Funds</b>                         |                        |
| Rte. 3 Improvements                     | 11,922.04    | Principal                                  | \$ 90,486.32           |
| Pln Impact Fee Study                    | 26,201.85    | Accrued Interest                           | 9,912.05               |
| Municipal Facility Improvements Reserve | 60,472.84    | <b>Total Trust Funds</b>                   | <b>\$ 100,398.37</b>   |
| Solid Waste Backhoe                     | 143,324.31   |  |                        |
| Transfer Station Improvements           | 30,029.80    | <b>Grand Total</b>                         |                        |
| Transfer Station Equipment              | 14.04        | Capital Reserve Funds                      | \$ 8,891,413.74        |
| Traffic Signal Improvements             | 45,603.36    | Trust Funds                                | 100,398.37             |
| Pick Up Truck Reserve                   | 85,700.94    | <b>Grand Total</b>                         | <b>\$ 8,991,812.11</b> |
| One Ton Trucks                          | 193,968.97   |  |                        |
| Six Wheel Dump Truck                    | 683.99       |  |                        |
| Ten Wheel Dump Truck                    | 115,015.85   |  |                        |
| All Purpose Tractor                     | 112,027.22   |  |                        |
| Front End Load Replacement              | 43,847.75    |  |                        |
| Loader/Backhoe                          | 96,769.32    |  |                        |

for year ending December 31, 2023  
 unaudited & estimated at tax cost basis  
 Capital Reserve Funds  
 (Principal and Accrued Interest)





The department oversees the functions of Human Resources (HR), Payroll and Welfare and is staffed by two full time positions; one Director of HR & Director of Welfare and, one HR and Payroll Coordinator. The Department serves the full and part time employee base of approximately 215 full and part time employees; 104 election workers; approximately 50 retirees and spouses (on retiree health plans); 11 elected officials; and 55 welfare applicants. The Director of HR also serves as the Town’s Welfare Director. The stand-alone Department of Human Resources (HR) and Welfare was adopted within the 2019 Town Budget and the affected departmental functions were transitioned over from the Finance and Personnel Department to HR and Welfare. In 2022 and 2023 the Welfare caseload increased significantly after the pandemic relief funds were depleted and due to the much higher costs of food, utilities and housing.

The Human Resources Department manages, oversees and assists with staffing Town positions, implementing and administering benefit programs, policy development and compliance, leaves of absence, staff recruiting initiatives, personnel records, assists with union contract negotiations, contract interpretation, benefits and employee relations matters. The department staff also maintain compliance with local, state and federal regulations as well as internal policies. As part of the above the department conducts new employee orientations, benefit orientations, benefit open enrollment, exit interviews, Workers Compensation claim management, Unemployment claim management, and FMLA and other leave management as well as provides applicable training resources. The HR and Payroll Coordinator oversees the bi-weekly payroll process including employee leave accruals and takes part in payroll audits, benefit administration, payroll reporting and

coordination with the NH Retirement System for payroll reporting, completes employment verifications, education reimbursement and VA benefits as well as all other required and miscellaneous reporting requests.

We congratulate the staff listed below on their milestone to retirement and truly appreciate the dedication and service they provided to the Town during their tenure.

The Town was not immune to the nation’s termed Great Resignation/Migration also known as the Big Quit and Great Reshuffle that continued into 2023. The Town continued to experience increased turnover while also facing greater difficulties in recruitment. By the conclusion of 2023, most departments stabilized with just a few hard to fill positions remaining for Police and DPW. Several who resigned were changing careers and seeking different work/life balance choices. We commend the staff who continued their employment and often had to take on greater responsibilities when vacancies occurred. We continue to enjoy a strong workforce with an eagerness to learn, serve our community well and, who maintain a strong work ethic.

The beginning of 2023 continued to provide challenges for the HR Office and all Town Departments due to the continuance of and

| 2023 Facts     |  |  |
|----------------|--|--|
| Deaths         | None   |  |
| Retirees       | John Bryfonski - Police Chief<br>Keith Folsom – Deputy Fire Chief<br>Anne Murphy – Librarian II<br>William Thornton - Prosecutor | 12 years<br>22 years<br>16 years<br>17 years |
| Other Turnover | Regular FT/PT/Seasonal   | 65 employees                                 |
| New Employees  | Regular FT/PT  | 36 employees                                 |
|                | Election/Voter Registration  | 2 employees                                  |
|                | Pool and Camps/Seasonal  | 41 employees                                 |

Pamela Hogan  
Director



changing protocols due to the COVID-19 Pandemic that officially ended May 11, 2023. Illnesses continued from time to time causing added staffing obstacles. Vaccination availability was communicated, and Department Heads did their best to support their employees. The federal allowances for temporary polices and protocols during the Pandemic expired in May 2023 with the Town resorted back to prior policy on absences and no direct tracking of COVID cases due to ADA and other prior legal changes being lifted. Some remote work continued as necessary, work/life balance offerings through online training modules were still provided, changes in Worker's Compensation, Short Term Disability and Unemployment mostly resorted back to prior policy. The HR Director wishes to thank the Town Manager, all Department Heads and the staff for their continued collaboration throughout the year while we slowly resumed most normal practices. We continue to appreciate and commend the Bedford Cares Organization for their ongoing support of those in need in the community despite the pandemic needs subsiding.

During 2023 a multitude of software changes, process changes and vendor third party administrators changed. Nearly every vendor the Town's HR office uses brought on new software platforms, software updates, and process changes for the Town to test, fix and use including our main Payroll and Financial systems vendor, MUNIS, who changed platforms that caused many process changes for the HR & Payroll Coordinator. Each system that changed brought greater efficiencies to the vendors however, pushed much of the added workload to HR and presented challenges due to lack of needed functionality for the HR Department.

In addition to the above work over the year, the HR Department:

- Conducted training, implementation and oversight of the 3 new union collective bargaining agreements including payroll system changes
- Increased staff recruitment initiatives through

online and other marketing methods

- Assisted with general union matters, contract interpretation and employee relations matters including investigations, grievances and coaching
- Managed hiring and turnover processing and ensured fair and consistent employee support.
- Served on the Joint Loss Management Committee for the Town that oversees safety-related matters for staff and conducted safety inspections in Town buildings. The HR Director is Chair for the upcoming year.
- Managed all new hire orientations, exit interviews and benefit open enrollments
- Organized and held the annual Flu Vaccine Clinic for employees adding the COVID Vaccine, Pneumonia and Shingles Vaccines
- Managed the Town's United Way Campaign
- Advised Directors of available training applicable to them and/or their staff
- Attended retirement and promotional celebrations and supported employee appreciation events and initiatives
- Assisted the Town Clerk's Office with staffing processing for elections
- Conducted and responded to wage surveys
- Updated all State and Federal required posters at each department/building site
- Continued work on the draft Employee Personnel Policies Handbook. Sought out committee members and scheduled the kick-off of the Handbook Committee work
- Collaborated with the Police Department on implementing their new Time Accrual software
- Completed much of the installation of new software for Applicant Tracking (database for job applications, recruitment and communication with applicants)



## WELFARE

During 2023, welfare:

- Further reviewed Welfare process for compliance and managed all inquiries and cases
- Coordinated referrals to COVID-19 related grant programs for housing and fuel assistance as well as to Bedford Cares and the Bedford Community Food Pantry for food and delivery services as needed.
- Developed a partnership with the Lions Club and continued referrals to Greater Bedford Womenade.

Casework continued to rise with inquiries tripling over the past few years due to the State Emergency Rental Assistance Information dissemination and need for Town assistance when the State of NH program funding ended.

We are very grateful to the Bedford Food Pantry for their assistance in providing food and nutrition to our local families as well as Greater Bedford Womenade for their generous grant assistance program. I look forward to the work ahead to further enhance the services to our employees and the Town.

Respectfully submitted,  
*Pamela D. Hogan, Director*



The trend of significant commercial investment in Bedford continued throughout 2023 and all four land use boards remained busy throughout the course of the year, reviewing approximately 89 applications, and facilitating more than 50 public meetings. As illustrated in the adjoining table, activity of the land use boards was similar to 2022, which is consistent with the growth Bedford has seen over the past several years.

The largest concentration of new development activity continues to be in the Performance Zone along South River Road. Several commercial projects were in various phases of construction in 2023, including, a 71,953 sq. ft. research and development space for PCI (formerly LSNE), the renovation of the former Walmart building to a manufacturing facility for Wire Belt Company of America and construction of the Restore Wellness facility on South River Road. Construction continued throughout the year at Market & Main, Bedford's most visible new development site. REI and Charles Schwab opened for business in October.

The new commercial projects reviewed by staff included a 17,012 sq. ft. warehouse facility for U-Haul, a 19,140 sq. ft. expansion to the Haigh Farr facility on Harvey Road, a conceptual plan for a proposed Genesis automobile dealership, a 68,600 sq. ft. Toyota dealership and service facility located at 5A East Point Drive, a proposed Chase Bank with at 67-69 South River Road, a 62-unit multi-family independent senior living residence (55+) at Market & Main.

The Department continued to assist the Planning Board's Housing Working Group with the town-wide housing study, "Bedford, A place to live." The work is funded by an Invest NH Housing Opportunity Planning Grant. Planning Staff partnered with a

consultant team and embarked on an 18-month long project to review existing housing trends and make recommendations for changes to Bedford's zoning and land use regulations. The Planning Department hosted a joint board/commission meeting in September, a public forum in November and solicited responses to community online surveys. The work will continue into 2024 with the goal of bringing zoning amendments to the Town Ballot in 2025.

The Department applied for and received a CMAQ grant for the construction of 3,800 linear feet of sidewalk along Old Bedford Road. The project is estimated to cost \$670,000, with \$536,000 in grant monies and the remainder from a local match.

Staff continued to assist the Conservation Commission with the management of open space lands and trails. The Department received a grant from the NH Recreation and Trail Program for the construction of a trailhead parking area at the Marston-Dunlap Conservation Area on Wallace Road. The Planning Department also hired the first planning & conservation intern to help with Bedford's trail improvements and support the volunteer trail stewards with their efforts.

Staff continued to provide transportation planning with a focus on reviewing the priorities and recommendations for the NHDOT 10 Ten Year Plan. Planning Staff together with SNHPC advocated for fully funding the roadway improvements and widening of South River Road, from the intersection at Target and Lowes southerly to the Merrimack town line. The Town also requested that two new projects be added to the Ten Year Plan, including a corridor study of Route 101 from Wallace Road to the Amherst town line and a multimodal path along this section of Route 101. The additional funding for South River Road and the Route 101 corridor plan were both included in the State's Plan.

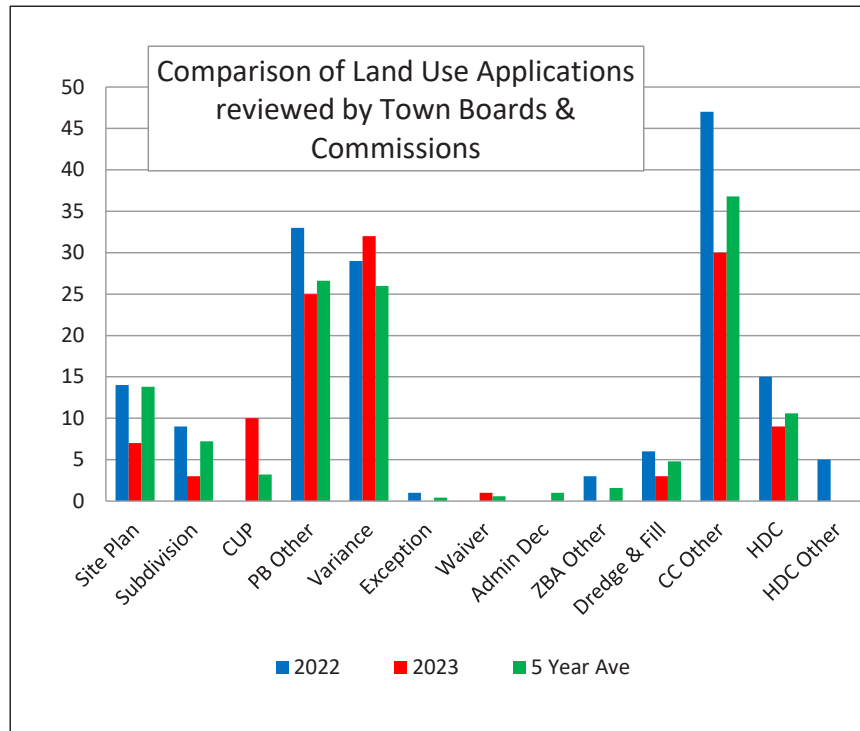
Rebecca Hebert, AICP  
Director



Staff continued to resolve code enforcement complaints related to a variety of issues including illegal apartments, home-based businesses operating without approvals, work without permits, sign violations, and issues of non-compliance with site plan approvals. Hundreds of illegal temporary signs were also removed from the public street rights-of-way and utility poles. Staff also continued to provide the town attorney with assistance regarding legal appeals to Zoning Board and Planning Board decisions.

I would like to take this opportunity to thank the dedicated members of the Boards and Commissions who volunteer their time to make Bedford a great place to live and work. I would also like to thank the Planning Department staff for their high level of service and continued dedication to Bedford.

Respectfully submitted,  
*Rebecca Hebert, AICP, Planning Director*







The 2023 year was an active one for the Bedford Planning Board. The Board met 20 times and reviewed a total of 45 applications. In addition to development review and the Board was also active with zoning amendments and housing this year.

As in the rest of the State, housing continues to be a major part of the Planning Board's activities. Although there were no new multifamily housing developments or residential subdivisions approved in 2023, the Board discussed several concept plans that will likely move forward in the coming year. New projects included a 54-unit age-restricted townhouse style development off of Chestnut Drive and Bow Lane, a 65-unit multifamily independent senior living (55+) project at Market & Main, and the conversion of the former Bentley Commons assisted living facility to 85 multifamily units. The Planning Board also reviewed and approved six applications for Conditional Use Permits for the construction of detached accessory apartments in the Residential & Agricultural Zone. The Board has seen a significant increase in interest from residents for the construction of accessory apartments.

Single family residential construction continued on the following previously approved projects:

- Hillside Residences at Bedford Village Inn,
- Cara Meadows cluster subdivision off New Boston Road,
- Huntington Ridge nine-lot open space subdivision off Stowell Road,
- Indian Rock Road and Boiling Kettle Road in the Preserve at West Bedford, and
- Olympus Way seven-lot subdivision off Ministerial Road.

The Planning Board's Housing Working Group began a town-wide housing study, called

“Bedford, A place to live.” The work is funded by a InvestNH Housing Opportunity Planning Grant. A consultant team was hired to lead the effort and the Board has embarked on an 18-month long project to review existing housing trends and make recommendations to Bedford's land use regulations and zoning to support new housing opportunities.

The South River Road corridor and Performance Zone continued to see the most commercial activity. New developments approved in 2023 included a 68,600 sq. ft. Toyota dealership with a sales and service center at 5A East Point Drive, a 17,012 sq. ft. warehouse at the existing U-Haul facility on South River Road, and a 19,140 sq. ft. expansion of the existing Haigh Farr research and development facility on Harvey Road.

The Planning Board proposed eight amendments to the Zoning Ordinance which were passed by voters in 2023, including:

1. An amendment to reduce the permitted density for elderly housing developments from 28 units per acre to 18 units per acre, to more closely align the permitted density for elderly housing with workforce housing.
2. An amendment to remove elderly housing as a permitted use from certain districts, in response to changes to state law which will make all incentives for elderly housing also applicable to workforce housing.
3. An amendment to encourage protection of additional open space in cluster subdivisions by increasing the minimum required open space from 25% to 40% and to provide more flexibility in the design of the open space area.
4. An amendment to clarify that antique vehicles and parts as defined under RSA 236:111-a are excluded from the definition of Junkyard.
5. An amendment to clarify that storage containers are included in the definition of a structure and

Charles Fairman  
Chair





would need to meet the dimensional standards, such as the minimum setbacks from property line.

6. An amendment to clarify that treehouses and play structures that are not permanently affixed to the ground are exempt from the accessory structure dimensional requirements.
7. An amendment to rezone the subject parcel from Service Industrial (SI) to General Residential (GR) as the topography and proximity of the lot to existing residential properties is more closely supported by the requirements of the (GR) District.
8. An amendment to correct outdated references throughout the Zoning Ordinance. The complete text of the amendment is on file for public viewing at the Town Clerk's Office and on the Town's Website.

Additionally, the Board voted to not support a zoning amendment that was submitted by citizens' petition to prohibit the keeping of roosters and geese on properties less than five acres in the R&A Zone. The amendment was strongly opposed by residents at the public hearing and the petitioner indicated that he wished to withdraw the amendment. The amendment could not be withdrawn, and it was voted down by the residents in March.

Membership on the Board saw some changes during 2023. Logan Johnson was appointed as a new alternate member. With the election of officers in June, I was re-elected as the Chair, Hal Newberry as the Vice Chair and Matthew Nichols as Secretary. Phil Greazzo continued to serve as the Town Council regular member and Michael Strand was appointed as the Town Council alternate member. The Board's membership is full and there are currently no vacancies.

I would like to thank all of the Board members for their hard work and dedication to the community, which was exhibited over many long meetings and late nights. Bedford is fortunate that its Board members exercise their responsibilities with such civility and professionalism. I would also like to thank the Planning Department staff for their efforts helping to prepare and

support the Board at each meeting.

### Applications Received:

- 7 Site Plans or Site Plan amendments,
- 3 Subdivisions and Lot Line Adjustments,
- 6 Conceptual Plan Reviews,
- 10 Conditional Use Permits, and
- 19 Other applications (home occupations, waivers, time extensions, etc.)

### Major developments reviewed or approved in 2023:

- Approved a Site Plan amendment and associated waivers for the removal and relocation of 5 mini-storage buildings and the construction of a new 17,012 sq. ft. warehouse facility at U-Haul, located at 451 South River Road;
- Approved a Site Plan application for the construction of a 19,140 sq. ft. expansion to the Haigh Farr facility on Harvey Road;
- Discussed a conceptual Site Plan for a proposed automobile dealership (for Genesis AutoFair Manchester), with associated parking and automotive service facilities, located at 213 South River Road;
- Approved a Site Plan application for a 68,600 sq. ft. Toyota dealership and service facility located at 5A East Point Drive;
- Discussed a conceptual plan for a proposed bank (Chase Bank) with associated parking and drive-thru service, at 67-69 South River Road; and
- Discussed a conceptual plan for a 5-story, 62-unit multi-family independent senior living residence (55+), located at 125 South River Road (Market & Main).

Respectfully submitted,  
*Charles Fairman, Chair*



The Zoning Board of Adjustment conducts hearings on applications for relief from land use regulations.

Where there are unique or extenuating circumstances related to the subject property, the Board of Adjustment provides an avenue for relief from restrictions and for local resolution of land use issues. Applicants present their application to the Board at their monthly meeting and after hearing evidence for and against an application, the Board deliberates and votes on all requests in public session.

In 2023, the Board of Adjustment met 10 times and heard 29 requests for variances and two requests for equitable waivers involving a total of 16 properties. The majority of variance applications filed in 2023 were seeking relief from dimensional standards or wetland setbacks. A few applicants requested a variance for use restrictions or density limits. The types of applications heard continue to reflect the maturing status of development in Bedford. Of the 29 variance applications decided in 2023, 23 were approved, two were withdrawn when the applicant redesigned the project, and four have not yet been heard because the December meeting was cancelled for lack of a quorum. Both requests for equitable waivers were approved.

Members of the Board of Adjustment are appointed by the Town Council. The Board of Adjustment is comprised of 5 regular members and 3 alternate members and typically meets every 3<sup>rd</sup> Tuesday of each month. In addition to me, our current members are Neal Casale, Vice Chair, David Gilbert, Alex Kellerman, Bob MacPherson, and Sue Thomas. A representative of the Planning Department assists individuals with applications to the Board, provides background and other information to the Board in advance of the meeting, and attends all

ZBA meetings. The liaison to the Zoning Board of Adjustment is Kathleen Ports, Conservation Planner.

The Board has openings for new members. Anyone interested in joining the Board should contact the Planning Department.

I would like to express my thanks to all of the members of the Town Council, my fellow Zoning Board members, and members of the other Boards that serve the Town of Bedford for volunteering their time and talent to improve our community. I would especially like to acknowledge Len Green, who retired from the Board this year after 10 years of service. We thank him for his service.

Respectfully submitted,  
*John Morin, Chair*

John Morin  
Chair



The Town Council adopted amendments to Chapter 239, to create new Article VI, Utilities, Poles, Wires and Equipment within the Public Right-of-Ways in May 2020. The ordinance established new permitting procedures and requirements for the installation of new utilities, poles, wires, and equipment, including personal wireless telecommunication facilities, within the Town's public right-of-way.

The Utilities, Poles and Wires Committee charge is to govern the placing of utilities, poles, wires and equipment, including personal wireless telecommunications facilities, within the Town's public right-of-way, in order to lessen the danger to the traveling public, facilitate the maintenance of storm and surface water drainage systems, regulate underground and above ground utilities, protect the community's investment in public streets and roads, and to protect the health, safety and welfare of the Town of Bedford. The purpose of the ordinance is also to minimize the negative and adverse visual and aesthetic impacts of utilities, including personal wireless telecommunication facilities in the right of-way, to the maximum extent practicable.

The Committee includes Becky Hebert, Planning Director, Vice Chair; Lori Radke, Town Council liaison; and myself, Jeffrey Foote, Director of Public Works and Committee Chair. Jillian Harris, Assistant Planning Director served as Clerk to the Committee, but left the Town for another employment opportunity in April 2023. The Utilities, Poles and Wires Committee did not meet during 2023.

Information pertaining to the Utilities, Poles and Wires Committee, including regulations, applications and links can be found on the Town website, [www.bedfordnh.org](http://www.bedfordnh.org).

Respectfully submitted,  
*Jeffrey Foote, Chair*

Jeffrey Foote  
Chair



## MISSION

- *Protect, preserve, and conserve the Town's natural resources and open space land.*
  - *steward and manage conservation land,*
  - *protect wetlands and vernal pools, and*
  - *acquire land for conservation purposes.*
- *Work with landowners to administer State and Town wetlands regulations and*
- *Advise other Town boards on environmental impacts and alternative considerations regarding development projects.*
- *Promote conservation activities and*
- *Communicate with the citizens of Bedford on important environmental issues.*

**T**he Conservation Commission met eleven times in 2023, including one workshop, two site visits, and eight meetings. The Commission reviewed and offered guidance to the Planning & Zoning Boards on wetland setback variance requests and dredge and fill permits for a few commercial projects but mostly for residential properties in Bedford. In their recommendations, the Commission emphasized the importance of mitigation measures when some setback encroachment is necessary, including the incorporation of additional drainage improvements, infiltration devices, and use of native plantings. Two dredge and fill permit

applications were heard and one was recommended for approval while the other was not recommended for approval. The Commission also reviewed one dredge and fill permit by notification for replacement of power line towers. Additionally, the Commission heard six variance requests for wetland setback encroachments and recommended approval for all of them.

## SPECIAL ACCOMPLISHMENTS

The Commission initiated a few exciting efforts this year, which are highlighted below.

### BIG READ

The Commission and the Bedford Public Library partnered for a Grant to participate in the Big Read, an initiative of the National Endowment of the Arts, in partnership with Arts Midwest. The book selected for discussion was *The Bear* by NH author Andrew Krivak. The Library and the Commission offered

book discussions and programming on black bears and NH Wildlife. The programming was well-attended, though unfortunately, the clouds refused to allow us to host our last event and the scheduled sky watch was cancelled.

### FAIRY HOUSE TRAIL

The Trail Stewards built a fairy house trail at the PSNH Conservation Area adjacent to Muller Park. Residents were invited to build houses, which were on display at the

Town Office in July, and installed on the trail for an

Patricia Grogan  
Chair







August 1, 2023 opening. Along with the fairy house trail, the Stewards installed new signage, built a log climb structure, made several trail improvements, and created a new trail map. Over 90 individuals or groups visited the trail in the first three months.

### RECREATIONAL TRAILS PROGRAM (RTP) GRANT

The Commission submitted an application for an RTP grant and was awarded \$35,599 to construct a parking lot and trailhead access to the Marston-Dunlap Conservation Area (MDCA) along Wallace Road. The project will be implemented in 2024.

### BEDFORD TRAIL STEWARDS

The Bedford Trail Stewards had another busy year of trail work. The Stewards also benefitted from many partnerships including the Bedford High School Boys, cross country



team, boys and girls cross country ski teams, and local scouts. Major accomplishments included repairs to the Brook Trail surface at Legacy Park, bog bridge replacement and relocation at Van Loan Preserve, continued trail construction at MDCA, and new sign installations at several conservation properties. This is in addition to responding to urgent issues such as downed trees, trail washouts, ongoing monitoring and maintenance of trails, and building and replacing infrastructure. All together, the Stewards volunteered over 1,000 hours this year.

### SCOUT PROJECTS

The Commission is grateful for the work of local Scouts. Brendan Hall, Troop 5, constructed new elevated walkways “bog bridges” under the power lines at the Van Loan Preserve for his Eagle Project. The walkways compliment a new reroute implemented by the Stewards. Girl Scout Troop # 51760 built two bridges on the fitness loop snowshoe trail at Legacy Park.

### CUB DAY

The Commission wishes to acknowledge member Bill Carter and his “Clean-Up Bedford” Program. Once again, the Bedford community joined together in April to collect roadside trash. Combined, the events collected over 1,500 pounds of roadside trash. Thank you everyone who participated and DPW for picking up the blue bags. The 2024 Spring CUB Day will be held April 13, 2024. The Commission looks forward to working together to keep Bedford beautiful.

### OPEN SPACE REVISITED

A subcommittee of the Commission reviewed the 2009 Open Space Plan for opportunities to update the list of properties worth protecting for conservation purposes. Of the 45 parcels prioritized for protection in the 2009 plan, 15 were protected, 9 were developed, and 21 remain unchanged. The subcommittee reviewed the list of 21 remaining properties and reviewed other properties to identify a new list of 24 priorities. The Commission contacted all landowners on the list to express their interest in exploring opportunities to protect their lands.

### LOOKING FORWARDED

The Commission currently has six regular members, two alternates, and one Town Council alternate for a total of nine members. There is one vacancy. Member Peter Sullivan stepped down from the Commission, and we thank him for raising awareness and sharing his passion for Bedford’s wildlife. Peter and his son also created our logo.



In the coming year, the Commission hopes to continue to pursue opportunities to acquire new conservation areas, connect existing properties and trails, develop best management practices guidance for applicants, revise its application form, and explore opportunities to further protect wildlife and riparian corridors.

I would like to thank the Trail Stewards and the Pulpit Rock Subcommittee for their continued efforts to make Bedford's trails great. I would like to recognize the Bedford Land Trust who worked tirelessly to protect the 15 properties prioritized in 2009 Open Space Plan. We thank them for their forward thinking and the Piscataquog Land Conservancy, who took on the stewardship, for their continued dedication to Bedford's Conservation Areas.

Respectfully submitted,  
*Patricia Grogan, Chair*





**F**orty years ago, Bedford's Pulpit Rock Conservation Area was established. Since 1990, the Pulpit Rock Subcommittee (PRSC) of the Conservation Commission has been charged with overseeing and managing the conservation area, now with assistance from Bedford's Trail Stewards. Subcommittee members include Richard Moore, Clark Gott, Laurence Gott, Doug Pryce, William Coder, Eric Soederberg, Brian Nolen, Bill Ewing, Richard Holstein, Daniel Kirby, Jim Murray, Conservation Commission representative Deborah Evans, and Town liaison Kathleen Ports.

Jeanene Procopis and Dan Kirby wrote articles this year for the Bedford Bulletin that publicized PRSC activities and accomplishments at the Pulpit Rock Conservation Area. Additionally, Jeanene wrote an article for Greet Bedford magazine. Thank you both!

Accomplishments included the following:

The annual spring workday was held May 6, 2023. Usual tasks included the removal of trees along the trails that were leaning, threatening, or impeding the trails; drainage work; repair of bridges; removal of debris and litter; and a check of existing trail markers with replacement where needed. In addition, two short bridges at a stream crossing, with two channels, along the Kennard Trail were replaced with a new 24-foot bridge.

Later in the year...

- Members of the PRSC installed 35 new trail signs throughout the Pulpit Rock Conservation Area.
- A new updated version of the trail map, created by the Town, was posted at the main kiosk at the New Boston Road entrance.
- A bridge for a new stream crossing along the Campbell Trail was established.
- Spacing of the cross pieces on the "telephone pole bridge" on the Kennard Trail were tightened up.
- Repairs were made to "bent nail bridge" at the

New Boston Road entrance. A section of boardwalk was repaired and elevated at the entrance. The board walk works well for this wetland because it has very little water level fluctuation. This is because of a wide bedrock control and very little drainage area leading down into the wetland.

- Richie Holstein has continued his work with the Appalachian Mountain Club and Trail Stewards to refurbish Scouting Way. This includes greatly improving a stream crossing to reduce the net length of bridging required.

The PRSC of the Conservation Commission invites you to visit and discover your wonderful conservation area. It is a great choice when you are looking for a hike that is close to home. It has more than 4 miles of moderate to difficult trails. And if you are looking for a longer hike, you can take the Pulpit Rock Conservation Area trails and continue southward on connecting Amherst trails that lead to Bedford's town-owned land at Joppa Hill.

Plans for the upcoming year include a workday, normally held in late April or early May. Please visit Friends of Bedford NH Trails on Facebook and follow the Town Facebook page and local papers for an announcement of the date. Our thanks are extended to those who have helped out at the Pulpit in past years on our annual workdays!

Respectfully Submitted,  
*Richard Moore, Chair*

Richard Moore  
Chair



# HISTORIC DISTRICT COMMISSION

The Historic District Commission (Commission) administers Article VII of the Bedford Zoning Ordinance and adopts and amends regulations for the administration of the Historic District (District). The Commission regularly reviews applications for projects on properties within the District, which includes Bedford Center Road, Church Road, Belle Hill Road, Chandler Road, and portions of North Amherst Road, Ministerial Road, Wallace Road, Liberty Hill Road and Meetinghouse Road. Residential properties along Route 101 between Bedford Center Road and Wallace Road are also part of the Historic District.

The purpose of the HDC review is to ensure that new construction and significant building and property renovations are in keeping with the character of the District. The Commission works hard to balance the regulations that govern the District and the rights of private property owners.

The Commission met five times during 2023. A total of 10 applications were filed in 2023; all applications were residential projects. Nine of the applications were approved and the tenth application was tabled to a 2024 meeting. The approvals include two applications for window replacement, one for a barn extension, one roof replacement, one application for an addition; one application for a carport; and four for tree removal. Two additional tree removal projects were administratively approved by Planning Staff.

Given the age of our developments and diseases and insects infestations, the Commission has experienced an increase in requests for tree removal projects. Requests for after-the-fact approvals continue to be a concern for the Commission. This generated many conversations by the Commission about the need for better outreach and awareness among district residents and clearer procedures for tree removal. We hope to address these issues in 2024.

I am grateful for the dedicated members of the Commission. At this time, our members include me, Lori Radke, the Town Council Representative and Vice-Chair, Lisa Muskat, Elaine Tefft, and David Clark. In November, the Commission welcomed two new alternate members: Claire Day and Aminta “Minn” Conant. Michael Strand is the Town Council Representative alternate and Steve Clough is the Planning Board liaison. I am also very thankful to our Conservation Planner, Kathleen Ports, who provides much advice, administrative support, and works with residents in a collaborative fashion to help prepare their applications in accordance with HDC rules and regulations.

Respectfully submitted,  
*Kelly Tope, Chair*

Kelly Tope  
Chair



## Town of Bedford Review of Recent Planning Services By Southern New Hampshire Planning Commission



The Southern New Hampshire Planning Commission (SNHPC) has provided the Town of Bedford with a wide range of services and resources to help the town address its planning and transportation needs.

The SNHPC appreciates partnering on various projects with town staff and town volunteers from various boards and committees. We also appreciate the dedication of Town Commissioners including Bill Jean, presently Bedford's Executive Committee Member, Danielle Evansic, Bryan Lord, and Dan Heath.

Despite nationwide inflation and cost increases across the vast spectrum of goods and services, the SNHPC has kept its municipal membership dues rate flat at \$0.676 per capita for the past four years by leveraging federal and other funding sources to benefit our member communities.

Highlights of the SNHPC's recent services to the Town of Bedford included:

- Conducting traffic counts at 36 locations in the Town of Bedford.
- Conducting a pedestrian count on the Bedford Heritage Trail north of Moores Crossing Road.
- Completing the first phase of a townwide buildout analysis to gauge the potential for residential development as part of a larger InvestNH Housing Opportunity Planning (HOP) Grant funded project.
- Conducting an air quality analysis in support of the Town of Bedford's Congestion Mitigation Air Quality (CMAQ) funding application to construct 3,800 LF of sidewalk on Old Bedford Road. The project was successfully funded for \$790,980 in the Draft FY 2025-2034 Ten-Year Transportation Improvement Plan.
- Assisting the Town of Bedford with securing \$457,639 in funding for an update of the NH Route 101 Corridor Study as part of NHDOT's FY 2025-2034 Ten-Year Transportation Improvement Plan.
- Performing regional freight planning, facilitating freight stakeholder meeting, truck route congestion planning and strategies and other freight research work.
- Updating the SNHPC Complete Streets Toolkit to include guidance on the most recent best practices and projects from New Hampshire and beyond.
- Providing mobility management services to connect Town residents to free and affordable transportation options, with a particular focus on supporting members of traditionally underserved communities such as older adults, low-income residents, people with disabilities, and people of color.
- Working with Town staff and stakeholders to complete a grant-funded "Pathways to Play" project to enhance recreation access in SNHPC communities, fielding a regional survey to assess recreation needs and opportunities, and developing an interactive map of recreation facilities.
- Completing a comprehensive update of the Regional Housing Needs Assessment to analyze historical trends, project future needs, and identify strategies to meet the region's housing needs.
- Launching implementation of a \$500K U.S. EPA Brownfields Assessment grant, which will assess sites to provide new opportunities for cleanup and economic development.
- Coordinating regional climate action planning efforts, developing a climate action toolkit focused on roadway adaptations, and supporting federally-funded climate action planning efforts.

### Town of Bedford Representatives to the Commission

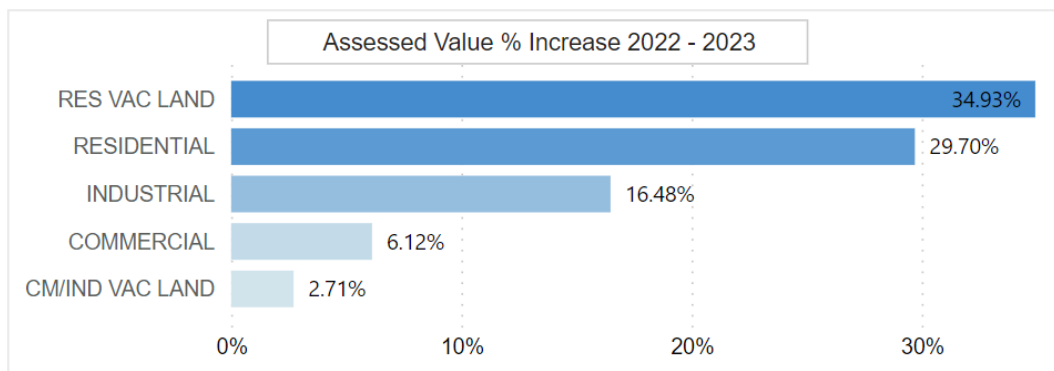
Bill Jean (Exec. Comm. Member), Danielle Evansic (Alt), Bryan Lord (Alt), Daniel Heath (Alt)



2023 marked Bedford’s steepest valuation increase in decades and its highest real estate values ever recorded. Continuing the trend of rising prices and lack of available homes for sale, Bedford’s desirability, its reputable school system, and ideal commute access continued to feed a climbing residential housing market. The total valuation growth from 2022 to 2023 was over \$1.3B, a 27.2%, increase. The town’s total real estate value surpassed the \$5B strata entirely, jumping from \$4.8B to a new total of \$6,121,158,432. *Figures in the table below are taken from the annual MS-1 report.*

| 2022 - 2023 Valuation & Tax Comparisons |                 |                 |          |
|---|-----------------|-----------------|----------|
| Description                             | Tax Year 2022   | Tax Year 2023   | % Change |
| Net Taxable Value                       | \$4,812,726,855 | \$6,121,158,432 | 27.19%   |
| Tax Rate                                | \$17.60         | \$14.80         |          |
| Median Single-Family Assessment         | \$518,700       | \$675,300       | 30.19%   |
| Median Single-Family Tax Bill           | \$9,129         | \$9,994         | 9.48%    |

Examining the changes by property class, heavy value gains were almost exclusively seen in residential property categories, while commercial valuation changes were largely static. The highest increases occurred with residential land values, 35% (rounded), followed by residential improved with a 30% increase (rounded). Commercial/industrial land increased the least at less than 3%. Commercial apartments were a noteworthy exception to small value increases, as rising rents drove the values of these income producing properties much higher than other commercial properties. Industrial warehouse properties, with large square footage and tall wall height continued to gain value due to high demand and scarcity in southern New Hampshire. The chart below records the increases to various property classes. The results help to illustrate that different classes, types and styles of properties do not change at a uniform rate, nor do their respective assessed values.

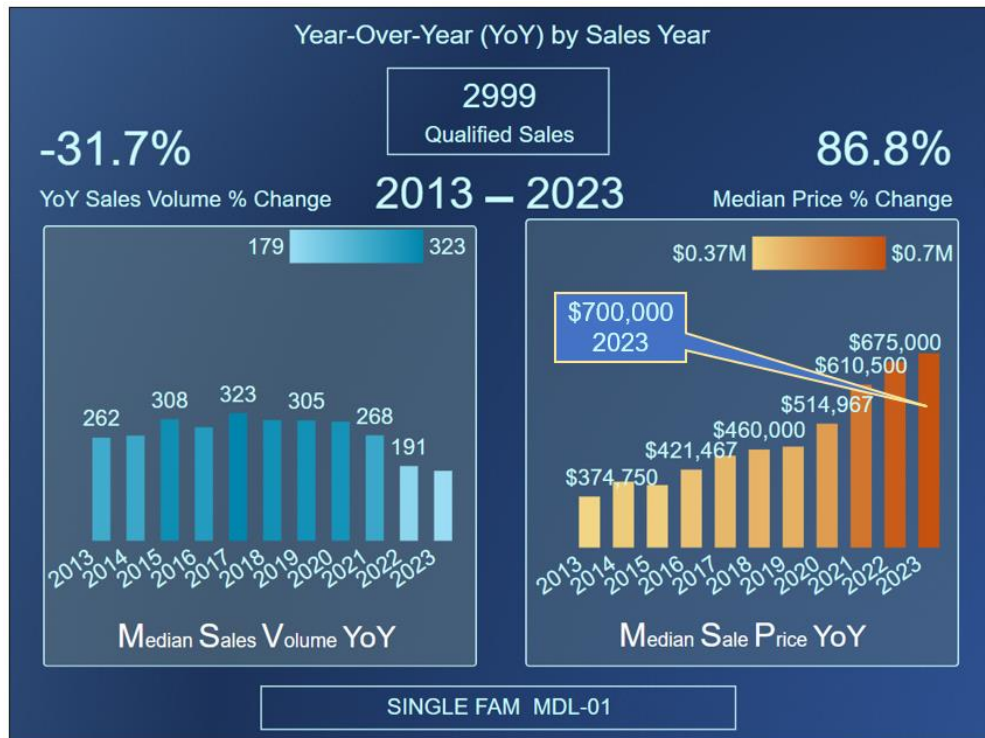


The assessment changes were a result of the 2023 revaluation in which fair-market sales between April 1, 2022 and March 31, 2023 determined Bedford’s updated assessments. Comparing recorded prices of sold properties against their 2021 assessed values determined the value changes and overall percent changes. Single-family sale prices were up more than 31% from 2020 to 2022, the general time frame captured by the revaluation. This is illustrated in the year-over-year chart below, with sales volume for that period also included. Rising prices up and reduced volume clearly capture the supply-and-demand phenomenon that has deeply affected the real estate market of the past several years.

Doug Irvine  
Chief Assessor



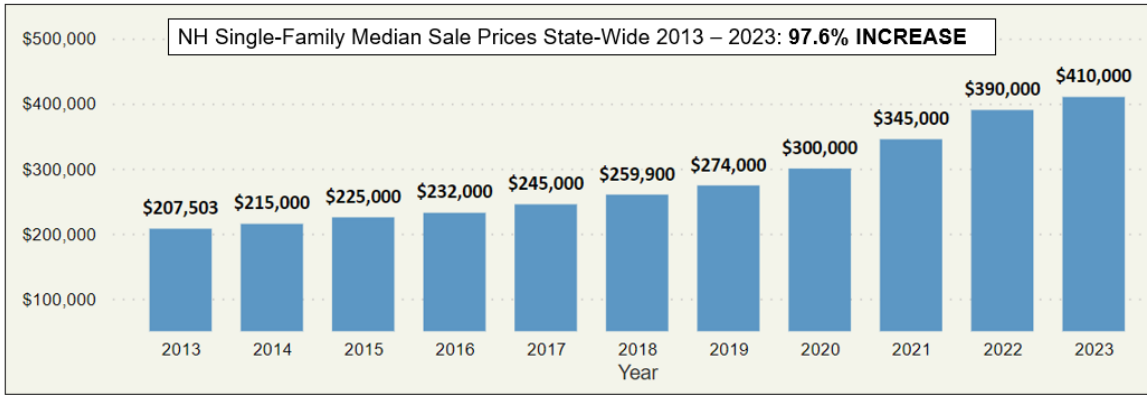
Looking back over 10 years, the median price growth from 2013 to 2023 was nearly 87%. It is a staggering statistic. Also eye-opening is the fact that over one third of that increase occurred in a span of about 2.5 years leading up to early 2023.





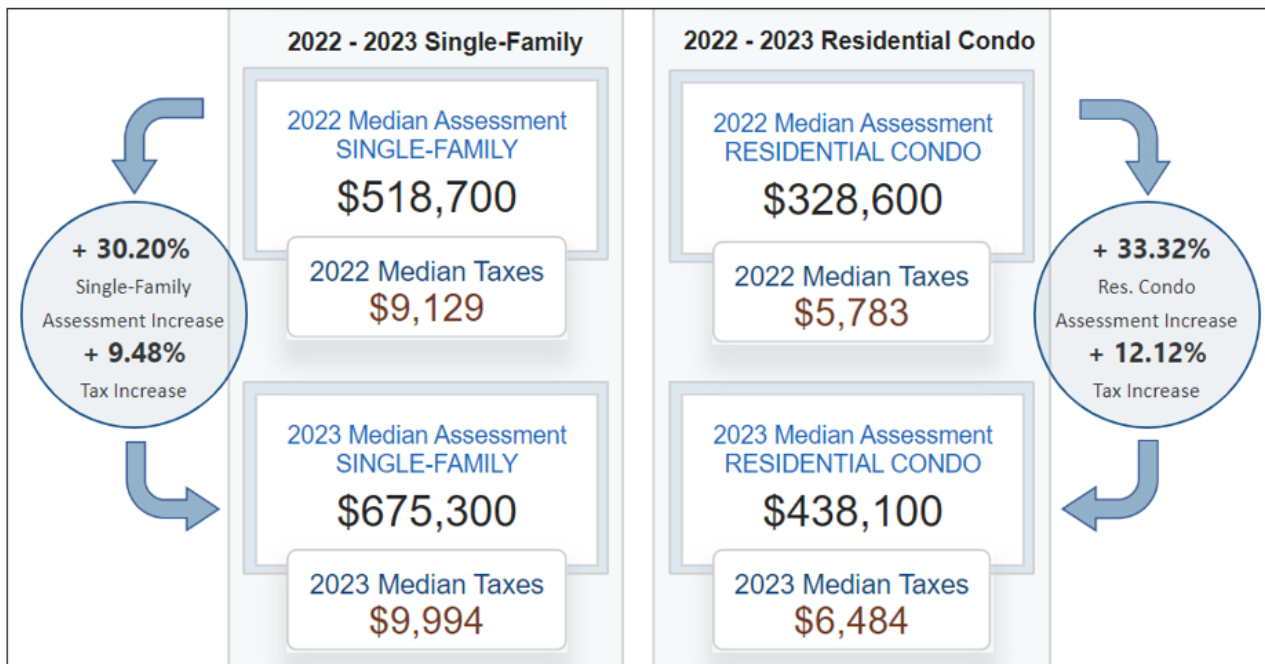


The state of New Hampshire as a whole, recorded a price increase of nearly 98% over the same 10-year period. Rates of increase varied county-to-county, yet the trend Bedford experienced, was felt across the entire state.



Raw data from Prime MLS, Inc. using sales information from 2023 up through October 25<sup>th</sup>, 2023.

Looking and the diagram below, both single-family and residential condominiums demonstrated high demand, higher prices and scarcity of available properties for sale. Condos appreciated a few percentage points higher than single-family, though median condo sale prices are consistently lower than single-family properties, which impacts percentage as a measure of change.

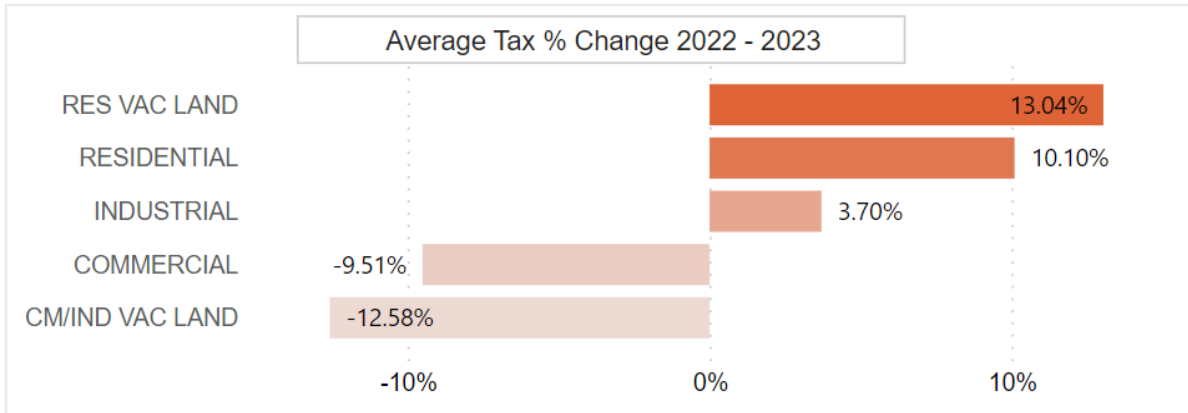


The median tax increases for both condos and single-family categories are included in the diagram. 2023 was not a surprise regarding the value changes from the revaluation. The tax increases were significant, attributed in part to the fact that the residential property class increased at a much higher rate than commercial/industrial. With a 19% valuation change representing a flat tax liability amount from 2022 to 2023, anything above 19% received a tax *increase*. The opposite was true of any property with a change in value of less than 19%. Most commercial properties changed less than 19%, and therefore received noticeable tax *decreases*.





Reviewing the average tax change percentage, the split in tax burden between property classes is shown in the chart below.



While the Bedford Assessors Office was busy overseeing the 2023 revaluation, it was also responsible for the oversight of exemptions and credits. The following data provides the tracking of veteran credits as well as elderly, disability, blind and deaf exemptions. The dollar impact of credits and exemptions is also included in this except from the annual MS-1 report:



New Hampshire  
Department of  
Revenue Administration

2023  
MS-1

| Veteran's Tax Credits                                       | Limits  | Number     | Est. Tax Credits |
|---|---------|------------|------------------|
| Veterans' Tax Credit RSA 72:28                              | \$500   | 710        | \$355,000        |
| Surviving Spouse RSA 72:29-a                                | \$2,000 | 0          | \$0              |
| Tax Credit for Service-Connected Total Disability RSA 72:35 | \$2,000 | 44         | \$88,000         |
| All Veterans Tax Credit RSA 72:28-b                         | \$500   | 80         | \$40,000         |
| Combat Service Tax Credit RSA 72:28-c                       |         | 0          | \$0              |
|   |         | <b>834</b> | <b>\$483,000</b> |

Deaf & Disabled Exemption Report

| Deaf Income Limits |          |
|--------------------|----------|
| Single             | \$54,360 |
| Married            | \$73,240 |

| Deaf Asset Limits |           |
|-------------------|-----------|
| Single            | \$150,000 |
| Married           | \$150,000 |

| Disabled Income Limits |          |
|------------------------|----------|
| Single                 | \$54,360 |
| Married                | \$73,240 |

| Disabled Asset Limits |           |
|-----------------------|-----------|
| Single                | \$150,000 |
| Married               | \$150,000 |

Elderly Exemption Report

| First-time Filers Granted Elderly Exemption for the Current Tax Year |        |
|--|--------|
| Age  | Number |
| 65-74  | 0      |
| 75-79  | 1      |
| 80+  | 2      |

| Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted |           |           |                    |                    |
|--|-----------|-----------|--------------------|--------------------|
| Age  | Number    | Amount    | Maximum            | Total              |
| 65-74  | 14        | \$90,100  | \$1,261,400        | \$1,261,400        |
| 75-79  | 16        | \$96,000  | \$1,536,000        | \$1,536,000        |
| 80+  | 33        | \$141,600 | \$4,672,800        | \$4,672,800        |
|  | <b>63</b> |           | <b>\$7,470,200</b> | <b>\$7,470,200</b> |

| Income Limits |          |
|---------------|----------|
| Single        | \$54,360 |
| Married       | \$73,240 |

| Asset Limits |           |
|--------------|-----------|
| Single       | \$150,000 |
| Married      | \$150,000 |



Finally, a quick look at building permit information, as the Bedford Assessors Office values the physical changes to property through the building permit program. The following stats are not a complete list of all permits issued by the Town of Bedford. We track the permits that we visit and value, such as new construction, additions, remodels, for residential, commercial and industrial property. Permit project costs are also tracked. However, the cost of a project does not necessarily translate into a dollar-per dollar assessed valuation change. If a swimming pool project costs the property owner 75,000, the assessed value of that item reflects the general fair market value of that improvement.



The Assessors Office provides a great deal of information on the town website. Please visit [www.bedfordnh.org/149/assessing](http://www.bedfordnh.org/149/assessing) to learn more about all the contents covered in this year’s annual report and more or call our office during regular business hours to reach our staff: (603) 472-8104.

Respectfully submitted,  
*Doug Irvine, Chief Assessor*



## ADMINISTRATIVE

Jeffrey Foote, P.E. Director

Brian Desfosses, P.E.,

Assistant Director/Town Engineer

The Bedford Public Works Department consists of six divisions: Administrative, Highway, Solid Waste, Field Maintenance, Wastewater, and Facilities Maintenance consisting of thirty-two full-time and two part-time employees. The Department is responsible for constructing and maintaining all town roads and buildings, including the Town Office Building, Library, Town Hall, BCTV, Safety Complex, Town Pool, and 15 recreational fields. The Department is also responsible for delivering essential community services, including solid waste disposal, commercial and residential municipal sewer service, and roadway winter maintenance operations. In addition, the Department assists with numerous town events, including elections and parades. The DPW also assists the Planning Department in reviewing private development proposals in town. Furthermore, we oversee the construction of all new public residential roads in subdivisions.

Bedford Public Works became the first and only accredited organization in New Hampshire by the American Public Works Association (APWA) in July 2022. The Department is continually reviewing and following the 426 applicable practices outlined in our APWA Public Works Management Practices Manual. The effort is a testament to the Department's overall commitment for a Better Bedford, including our commitment to continuous improvement.

The Department's engineering personnel continues to review, evaluate and develop cost-effective alternatives for improving the Town's roadway network. The comprehensive roads program continued in 2023 with road construction funding from the final installment of the thirty-million-dollar road bond voters overwhelmingly passed in 2014. Administrative staff also oversaw an additional one million five hundred thousand dollars in local road maintenance projects. Approximately 3.35 miles of the 190.24

miles (1.76%) of public roads in Bedford were improved via rehabilitation or bituminous asphalt treatment (see table below).

Major projects completed in 2023 include the Polly Peabody Road construction project, and a number of resurfacing projects. These included South Hills Drive, South Hills Terrace, Regency Drive, Spartan Drive, Ellison Drive, Tavistock Drive, Harrod Lane, and Greenfield Parkway. Emergency repair work was conducted on Colby Court, Meadowcrest Road, and Tirrell Hill Road as a result of drainage infrastructure issues from significant storm events. The Department also worked with Pennichuck Water and helped manage a water line project and resurfacing work along Bedford Center Road and North Amherst Road. In addition to NHDOT bi-annual bridge inspections, DPW forces inspected the Greenfield Parkway Bridge over Riddle Brook during the Greenfield Parkway reconstruction project and is in the process to develop remedial solutions to repair this bridge. Efforts to finalize the design to replace the Beals Road Bridge over Baboosic Brook were on-going as well. Lastly, in September, the DPW started reconstructing King Road Extension and Holbrook Hill Road in a project to convert these gravel roads into paved roads with adequate drainage features and upgraded utility services.

The Department continues to work on the five hundred thousand dollar Federally Congressionally Directed Spending CDS (earmark) to extend three-phase electrical power along Chubbuck Road to the Transfer Station. This will allow for the construction of a 1.1 megawatt solar array to offset municipal electrical consumption at all Town-owned buildings and recreational playing fields/court

Jeffrey Foote, PE  
Director



lighting. It will also eventually enable the Town to convert from manual trash compaction (requiring a backhoe and operator) to automated electrical compactors upon completion of MSW building improvements scheduled for 2024.

Other notable projects in 2023 included continued compliance with the EPA Municipal Separate Stormwater System (MS4) permit. The MS4 permit requires significant effort to comply with minimum control measures (good housekeeping, public outreach and education, construction site erosion control, etc.) For all stormwater-related discharges into the waters of the United States. The “Right of Way Opening Permit and Utility Pavement Cut Restoration Requirements” were updated.

Huntington Ridge Road (1,480 feet long), from its intersection with Stowell Road to the end, with a 50-foot right-of-way is scheduled for acceptance by the Town Council.

## FACILITIES MAINTENANCE

Peter Barbuto, Facilities Manager

The Facilities Division completed several infrastructure projects in 2023. A build out of the Safety Complex second floor connector provides additional sleeping quarters for the Fire Department along with a new laundry room, a handicap compliant restroom and much needed storage rooms. New exterior stair and walkway railings were added at various facilities. The Public Works office received a partial renovation to create additional meeting space and new carpeting was installed. Division personnel managed an asbestos floor tile abatement at the Old Town Hall, interior painting of the library lower level, repairs and efficiency upgrades to the plow truck block heater plug in areas, general HVAC repairs and routine facility maintenance. Town owned facilities continue to be disinfected professionally daily, following Centers for Disease Control and Prevention guidelines for the safety of staff and patrons.

## HIGHWAY DIVISION

Chris Anton, Highway Superintendent

Kevin Hodgdon, Assistant Highway Superintendent

Highway crews continue to perform short and long-range road improvement plans, by performing general road maintenance tasks such as roadside mowing, street sweeping, sign replacements, hot patch road repairs, pothole repairs, line painting, and drainage concerns / repairs. The Department responded to seventeen separate snow and ice events in 2023. The winter season produced above-average temperatures resulting in numerous sleet and freezing rain events. In addition, to assist with winter and summer maintenance activities, the Town purchased two six-wheeled dump trucks with front plows and wings. The Department’s calls for service have increased 18% over 2022, with the largest increases noted in activities involving tree(s) and drainage concerns. Staff continues to perform exceedingly well given their workload and the industry wide shortages of truck drivers and equipment operators.

## FIELD MAINTENANCE DIVISION

Brad Hatfield, Foreman - Roads, Parks & Fields

The Division provided maintenance for 15 town-owned recreational fields, and five parks, including: Bedford Village Common, Benedictine Park, Mueller Park, Earl Legacy Park, and Bedford Waterfowl Park. The entire perimeter at Benedictine Park was mowed to keep small trees and brush from encroaching on the park. Primary responsibilities include mowing, irrigation, fertilization, aerating, over seeding, and trash removal. The Department maintains four and one-half miles of trails, including the Bedford Heritage Trail, Bedford Eagle Trail, Legacy Trails, the Goad’s Trail and the Van Loan Preserve. The Department also maintains the town pool and building facility for the Recreation Department. These responsibilities include the spring opening, fall winterization, and daily monitoring of the pool. In 2023, the tablet chlorine feeder was updated for the kiddie pool to improve the accuracy of chemical measurement into the pool. The dinosaur slide was



taken out and repainted with special paint for water features. The turtle spray feature was repaired in the splash pad. Five new benches were donated and put on the decks of the splash pad and kiddie pool. The Division performed maintenance and inspections at the Ann DeNicola Memorial Playground. Twenty yards of new play chips were installed for cushioning and new gravel added to the walkway from pool parking lot. The gravel pathways at the Bedford Village Common were agitated, graded and rolled. Irrigation repairs and upgrades were made at all of the fields and pool building. Improvements were made on the infields of our diamond fields. A new infield mix was hauled in and installed to make the fields play better for the players. Fence repairs were performed at Hawkins Field, Riley Field and the Bedford Little League Complex. Selvoski Field was redone with new sod in the outfield, new fence, and added lighting to the field to allow for night games. Legacy soccer was shut down for 4 months in the spring for repairs: 20 tons of new loam were added, then the field was seeded, limed and fertilized.

## WASTEWATER DIVISION

Jerome Spooner, Environmental Coordinator

The vacuum truck crew cleaned 431 stormwater catch basins, removing 273.29 cubic yards of grit and debris. In addition, during the cleaning and inspecting of town catch basins, the vacuum truck crew continues to map and inventory the Town's closed drainage stormwater collection system. The information is then stored in the Department's web-based asset management program. As part of the Department's routine maintenance procedures, 975 gallons of grit and sludge were removed from the three municipally owned sewer pump stations. The Department upgraded the sewage pump at the County Road Pump Station. The Department continues inventorying the Town's web-based wastewater collection system for its asset management program.

## SOLID WASTE/TRANSFER STATION

Sean Macfarlane, Assistant Foreman

The Town continues to allow residents to dispose of their household solid waste and single-stream recycling at the Transfer Station at no cost. In addition, the Town introduced a food-composting program in late September of 2022. Since that time, significant amounts of food waste has been diverted from the solid waste stream. The amount of municipal solid waste (msw) disposed of at the transfer station was 6,584 tons, a decrease of 9.5% (694 Tons) from the previous year. This is likely the result of the introduction of the food waste composting program and limiting commercial disposal. The disposal of single-stream recycling materials also saw a decrease of 1.5% (13.92 Tons) from 2022. The department held another successful household hazardous waste day collection event, collecting and processing materials from 257 residents equaling 13,070 lbs. The department also made emergency structural repairs to the compromised steel column supports at the msw building and is proposing additional cross bracing improvements in 2024.

The department is thankful for the continued support of so many community members and is looking forward to another productive year in 2024.

Respectfully submitted,  
*Jeffrey W. Foote, P.E.,*  
Director





## 2023 ROADS PROGRAM

### ROAD NAME

### FROM

### TO

#### Rehabilitation/New Construction

|                     |                 |                 |
|---------------------|-----------------|-----------------|
| Polly Peabody Road  | New Boston Road | Joppa Hill Road |
| Holbrook Hill Road  | New Boston Road | End             |
| King Road Extension | New Boston Road | End             |
| Hastings Road       | Tirrell Road    | End             |

#### Reclaim/Overlay/Wearing Course

|                     |                   |                    |
|---------------------|-------------------|--------------------|
| South Hills Drive   | Hardy Road        | North Amherst Road |
| South Hills Terrace | South Hills Drive | End                |
| Stephanie Drive     | Tirrell Road      | End                |
| Regency Drive       | Hardy Road        | South Hills Drive  |
| Greenfield Parkway  | Wallace Road      | West of Bridge     |
| Tavistock Drive     | Meadowcrest Drive | Harrod Lane        |
| Harrod Lane         | Tavistock Drive   | Smith Road         |
| Polly Peabody Road  | New Boston Road   | Joppa Hill Road    |
| Ellison Drive       | Spartan Drive     | New Boston Road    |
| Spartan Drive       | King Road         | Ellison Drive      |

#### Special Projects

- 3-Phase Power Extension – Transfer Station
- Selvoski Field Reconstruction Project
- Library Parking Lot Improvement Project
- Bedford Center Road Water Main Extension Project





**W**ith every passing year, Information Technology (IT) remains a critical asset essential for the day-to-day operations of virtually every town department. Nearly every essential public service is either entirely or extremely dependent upon information technology. Moreover, our residents have come to expect a level and quality of service from all town departments that cannot be met without exceptionally reliable, quick, efficient, and up to date technology that virtually all town employees rely upon to perform their work.

Information technology encompasses the operation, maintenance, and security of the town's network, servers, workstations, software applications, and telephone system including the supportive administrative functions such as licensure and system maintenance contracts. Additionally, it serves as a critical link with hosted services that rely upon on both the internet and the town's internal network to deliver applications to our employees.

### SERVICE DELIVERY

While a large part of IT operations are performed behind the scenes, the help desk is the "face" of the department. The help desk provides first-line support to approximately 180 users, 150 workstations, and 80 mobile devices, the network and server infrastructure, and various in-house and hosted applications. Overall help desk ticket volume was down 13% from 2022, with the department handling **over 1200 requests**. We can attribute this reduction to our ongoing commitment to enhancing and improving service delivery and processes, consistency through automation, and strategic adoption of cloud services.

### ACCOMPLISHMENTS

A reorganization within the town shifted IT from reporting to the Chief of Police to reporting to the Assistant Town Manager, and the IT Systems Manager becoming a department head. This move reduces administrative overhead and puts the ITSM in direct communication with other departments.

We worked to integrate many of the hosted applications we use with Microsoft 365, reducing the number of separate credentials employees have to manage and increasing security by centralizing account access. We spent a good portion of our time prepping for the Microsoft 365 migration, with the first users migrated in

the fall. We expect to have all users migrated in the Spring of 2024.

We upgraded the wireless service at the Highway Garage. Capacity and coverage were expanded, resulting in a large reduction in service tickets related to wireless network performance at that facility. The upgrade also provides better outdoor coverage for the scales integrated in the loaders, which accurately weigh and track salt and sand usage in the winter months.

IT worked with the Police Department to migrate data from their legacy Records Management and Computer Aided Dispatch (RMS/CAD) system to a cloud-hosted solution. This required extensive time validating the data that was being migrated. Additionally, all workstations in use by the Communications Specialists were upgraded with new hardware and larger monitors to improve their multitasking abilities and fully leverage the layout of the new RMS/CAD system.

IT also processed a number of "right-to-know" requests that required IT resources to assure compliance.

### UPCOMING PROJECTS

Besides the ongoing Microsoft 365 migration project, the department will be replacing the primary storage array and approximately 20-25 workstations as part of our equipment lifecycle schedule.

As we continue to seek ways to improve service delivery and security, we will be evaluating a network access system with the goal of improving security and increasing flexibility through a policy-driven network. We will be evaluating new help desk ticketing systems to replace our current product, which is no longer being actively developed.

Respectfully submitted,  
*Nate Gagne, IT Systems Manager*

Nate Gagne  
IT Systems Manager



POLICE DEPARTMENT

The Bedford Police Department is pleased to present the following Annual Report that summarizes the accomplishments and achievements of our Department, working to keep everyone who lives, works and visits Bedford safe and secure during 2023.

SUMMARY

Our mission is to assure the safety and security of Bedford and to make it the best place in New Hampshire to live, work, conduct business and enjoy life. While the Bedford Police Department achieved outstanding success during 2023 in maintaining low levels of crime and harm, we also strive to ensure residents and visitors *feel safe and secure*.

OPERATIONS BUREAU

The Operations Bureau, led by Captain Michael J. Monahan, oversees the Patrol Operations Division and the Detective Division, which includes Prosecution.

*Patrol Operations Division:*

The Bedford Police Department’s Patrol Operations Division, constitutes the largest component of the agency and is the primary operational element for the delivery of police services to the public. The Patrol Operations Division is responsible for not only answering calls for service for our community, but it is also charged with our principal mission of preventing and deterring crime and harm. Additionally, we call upon Patrol Operations Division officers to investigate crime and collisions as well as perform community policing related missions and other collateral duties such as the Crisis Intervention Team as

well as a number of others including but not limited to training, traffic accident reconstruction investigations, etc. To accomplish these goals, the Patrol Operations Division relies upon a highly trained, dedicated, and professional officers.

2023 saw the implementation of a new innovative program called “Scoop for Safety.” This unique program initiated by then Field Training Officer (now Sergeant) Matthew A. Proulx in conjunction with our friends at Inside Scoop encourages patrol officers to issue a “scoop for safety ticket” to youngsters observed engaging in safe activities (e.g., wearing a helmet while riding a bicycle, riding/walking on the correct side of the road, using lights/reflectors etc.). Sergeant Proulx is now known affectionately as “Sergeant Scoops.”



The McDonald’s Corporation recognized police officers throughout the state that exemplified professionalism, dedication to duty and sustained superior performance. The Police Department had several officers receive this award for their hard work. They are Sergeant Matthew A. Proulx, Officer Whitney S. Mansfield along with her K-9 partner Mishcka, Officer Tanya M. Bellemore, and Officer Haylie M. Gulino.



Top: Inside Scoop and Bedford PD Scoop for Safety Program  
Bottom: McDonald’s Awards in Manchester

Daniel A. Doudi  
Police Chief



Homeless is a sensitive, key issue we have been dealing with. Homelessness is a National issue and Bedford is not excluded. We are not immune to it. Our officers are being provided the training and resources to help our homeless population with empathy and compassion while providing them with the services needed.

Another National and local concern are religious hate crimes. Our officers have been working with the Attorney General’s Office to ensure civil rights are not violated and our community is educated and safe.

Working together within our community is vital, so please, if you See Something, Say Something.

**2023 COMMENDATION RECIPIENTS**

***Distinguished Units Action Award:***

- Officer Tanya M. Bellemore*
- Officer Michael B. Heikkila*
- Officer Matthew A. Proulx*
- Officer Tony S. Ssonko*
- Sergeant Stefan J. Swiadask*

On January 11, 2023, the above officers responded to a residence in Town for a report of a suicidal subject in possession of a knife and scissors. The officers were able to successfully remove family members from the residence for their safety and establish a rapport with the subject who was in crisis. Officers were able to separate the subject from the possible weapons and

establish a connection with the individuals in order to provide them with the help that they needed and successfully deescalating a situation that otherwise could have had harmful consequences.

***Chief’s Achievement Award:***

- Officer Whitney S. Mansfield*
- Officer Michael A. Loud*

Officers Mansfield and Loud were recognized for their proactive and consistent dedication in removing impaired drivers from the roads in Bedford, making both the Town and State of New Hampshire a safer place. The Office of Highway Safety regularly shows that impaired driving is on the rise in New Hampshire and these officers showed outstanding dedication to help make the Town’s roadways safer for all.

***Officer Of The Quarter:***

- |                                   |                  |
|-----------------------------------|------------------|
| <i>Officer Tanya M. Bellemore</i> | <i>Quarter 1</i> |
| <i>Officer Michael A. Loud</i>    | <i>Quarter 2</i> |
| <i>Officer Matthew A. Proulx</i>  | <i>Quarter 3</i> |
| <i>Officer Tanya M. Bellemore</i> | <i>Quarter 4</i> |

Congratulations to these officers for their outstanding work and dedication!

***Detective Division:***

The Bureau of Operations Detective Division is a key element in our strategy to ensure the safety and security of our residents and visitors. From the aggressive investigations of criminal violations of felony and misdemeanor crime as well as conducting background investigations of our prospective employees the Detective Division was essential to the public safety mission of the Department and in keeping Bedford safe by ensuring serious felony or misdemeanor crimes were investigated and the subject(s) responsible brought to justice. In 2023, Detective Kevin K. Sutter was promoted to Detective Sergeant to oversee the Detective Division and assist with the day to day operations. Sergeant Sutter joined the Bedford Police Department in 2006,



*Officers receiving awards for 2023*





and was later promoted to a field training officer (FTO), a Simmunitions and Tactical Instructor, and later a detective. He then was given a temporary duty assignment to the NH Attorney General's Drug Task Force and the DEA High Intensity Drug Trafficking Area Task Force in 2016. While there, he participated in, and was co-case agent and case agent for numerous investigations into several large drug trafficking organizations (DTO) operating in NH as well as the US. He was recognized for his work as a case agent which resulted in the dismantling of one of the largest methamphetamine DTO in NH and New England. He was also a co-case agent for one of the largest fentanyl/heroin investigations in NH to date as well as several death resulting drug investigations that lead to successful Federal prosecutions. He has received the Bedford Police Department's Distinguished Unit Action commendation for his work with the Bedford Detective Division on a death resulting investigation in Bedford and he received the United States Attorney's Award for Excellence in Policing in 2021 in connection with his work in dismantling a large scale international DTO.

Also in 2023, Detective Benjamin J. Kitchen successfully completed the Northeast Counter Drug Training Center's twelve-week polygraph program. This course will allow him to use polygraph techniques in the field of forensic psychophysiological detection of deception to assist with criminal investigations and employment background screenings.

The Citizen Academy program is led by the Detective Division with assistance and support from the Patrol Operations and Operations Support Divisions. This 10-week "hands-on" interactive exposure to law enforcement provides key insights to not only law enforcement per se but especially the work and challenges faced by Bedford Police officers each day and night. The number of "students" is limited by the interactive nature of the program that puts you in the driver's seat of a Bedford Police cruiser and in "tactical shoot-don't shoot" scenarios using the same gear our officers use during their training

exercises. Also included in the program is the Bedford Police "CSI" course that gives each student hands-on experience with real "CSI" methods used by our detectives as well as interview and interrogation training and a moot court session at the Merrimack District Court and familiarization with all our weapons platforms on the range. 2023 saw another successful class of participants who were eager and energetic to take part in this program. Both staff and students alike had a great experience.

A program to combat the rise in fraud targeting elderly residents by educating potential victims of what to look out for was started by Detective James G. McMillen. Mailers were prepared and sent to residents in Town to make them aware of the prevalence of this kind of fraud, as well as listed dates and times to come into the Bedford Police Department to attend a training about it. This program will be continuing throughout 2024.

During 2023, more than 1,183 hours of investigative activity was conducted by detectives in connection with the most serious "Part I" level investigations including but not limited to aggravated felonious sexual assaults, death resulting drug overdose cases, felony level fraud, burglary and child pornography investigations.

In addition to investigative resources directed at Part I crimes, more than 1,679 investigative hours were deployed in connection with second-tier or "Part-II" level investigations.

The Detective Division is responsible for background investigations of prospective employees and for sex-offender registrations, assisting other agencies, missing persons cases, and other general investigations which resulted in 790 hours in 2023.

Detectives received and or supported the Department's training program for over 743 hours including scenario-based training (SBT) training programs, crime scene investigations, sexual assault investigations, evidence processing, cell phone investigations, and interview and interrogation, to include training for other Department members.



Another 1,140 hours were devoted to administrative efforts by detectives in support of Department investigations including the Department's evidence/property programs and resources related to laboratory analysis.

### ***School Resource Officer (SRO) Program:***

The Detective Division is also responsible for our School Resource Officer (SRO) program. The Department deploys two trained and certified SROs to our six schools in Bedford, stationed at Bedford High School and Ross Lurgio Middle School respectively, but are responsible for matters at all campuses. The SROs are deployed in cooperation and agreement with the Bedford School District pursuant to an official memorandum of understanding and cost sharing agreement (50% paid by the District and 50% paid by the Town). Their responsibilities include crime prevention, school safety, and community outreach with the youth in the District. In addition to these responsibilities, our SRO's provide Run, Hide, Fight Training to our teachers and school administrators. This training prepares schools in the case of an active attack.

In 2023, the SROs handled 109 calls for service, the same as the total number of calls for service in 2022, which was the first year that this statistic was tracked resulting in a zero percent increase or decrease.

### ***Prosecution Unit:***

Within the Detective Division, the Prosecution Unit is responsible for representing the Department, our residents, and victims in presenting cases before the District Court in Merrimack as well as felony cases for indictment in Superior Court.

In 2023, Prosecutor William G. Thornton retired after 16 years of service to the Town of Bedford. Attorney Thornton has been a staple within the legal community having served in both the Hillsborough County Attorney's Office and in private practice for several years before coming to the Bedford Police

Department. Attorney Benjamin E. Leduc was hired to replace him after eight years as prosecutor for another NH police department, and five years as an assistant county attorney.



## **OPERATIONS SUPPORT BUREAU**

The Operations Support Bureau, under the command of Captain Kevin T. Bowen, includes the Communications Division, the Records Division, and the Accreditation Division. In addition to Communications and Records, the Operations Support Bureau has the overall responsibility for Community Policing Programs, Recruitment, Training, Fleet Operations/Management, Police Details, Special Events, Statistical Analysis, Information Technology and Animal Control. Needless to say, the Operations Support Bureau is critical to the success of the Department's mission across all divisions, programs, duties, and responsibilities.

### ***Records Management System:***

The Department changed the Records Management System in late 2022. Over the past year we worked hard to learn and utilize the new system. This new system is more efficient and tailored to our Department needs, allowing all departments and employees to utilize this intuitive, browser-based, system that allows us to connect with other Law Enforcement Agencies.

### ***Records Division:***

The Records Division has continued to hold a steady increase in requests. We received a 30% increase in volume and revenue from records requests, pistol permits, and fingerprints. This increase does not include 91-A Right to Know requests. There has been



a steady rise of 91-A requests in the past 2 years. 2023 received a 40% increase of 91-A requests from 2022. These requests while no charge to the public, are time consuming as they are redacted to protect personal, victim, juvenile, medical, etc. information and often times the records requests are for multiple reports.

### *Communications Division:*

In 2023 the Department ordered a new radio console for our Communications Center. This new console will bring our Department up to date with modern radio systems. Our current radio system is analog which is out of date. Using an out of date system brings challenges including replacement parts that are now obsolete and no longer made. The new radio console system will improve public safety by allowing our Communications Specialists to send and receive messages more clearly and efficiently.

### *Training:*

The Department has continuously increased training for our employees and 2023 was no different. While our Department holds monthly, quarterly, semi-annual and annual trainings for our officers, we also give them the opportunity to receive additional training. In 2023 the New Hampshire Police Standards and Training Council increased the training mandated for all Sworn NH Police Officers. Because training is held as one of our most valuable tools, we were able to not only meet the requirements, but exceed them.

All sworn officers received Firearms Training, Anti-Bias Training, and Defensive Tactics Training. Our Command Staff (Chief, Deputy Chief, Captains, Lieutenants) and Sergeants completed Table Tops Exercises. These exercises train our Command Staff and Sergeants for active attacks and incident management.

Chief Daniel A. Doudi and Captain Michael J. Monahan completed ICMA Training. The International City/County Management Association (ICMA) is a high-performance leadership school.

Chief Doudi and Captain Monahan attended a 12 week course that focuses on leadership mindset, positive engagement, leading effective change, communication and collaboration, and leading high performance teams.

Detective Benjamin J. Kitchen attended a 3-month Polygraph School to become a Certified Polygraph Examiner.

Officer Tanya M. Bellemore attended and completed R.A.D. (Rape, Aggression, Defense) training and became a certified R.A.D. Instructor.

Officer Michael A. Loud completed a two week Technical Accident Reconstruction (TAR) course.

The Detective Division sent two Detectives to the Vehicle Systems Forensics Training Program held by BERLA.

Mental health is an issue that must be addressed, and training is necessary to better help our community and those within it who struggle with mental health issues. In 2023, all Department employees received their annual mental health training, and in addition, became certified in Mental Health First Aid for Public Safety through the National Alliance of Mental Illness (NAMI). All Department employees also received Ethics training in 2023. We feel it is important that not only sworn officers, but all Department employees receive training to better serve and assist the public.

Our Department Crisis Intervention Team (CIT) receives continuous training though NAMI and is growing each year. In 2023 CIT completed 53 CIT Referrals/Follow Ups to Cases. To include, Suicidal threats, Domestic Violence Arrest follow ups, Overdose assistance, Grief Support, Juvenile issues, Dementia, IEA assistance with Manchester Mental Health Mobile As part of CISM (Critical Incident Stress Management) for Southern New Hampshire Region, SGT Proulx, FTO Mansfield, LCO Malley and CS Umenhofer continue to attend trainings as part of the regional team to assist other





Law Enforcement Agencies with Critical Incident Stress Debriefs. Several members of the team responded to a Call for Assistance in January 2023 for a Suicidal subject with an edged weapon and were able to successfully de-escalate the situation without any major use of force and get the patient proper treatment at the hospital, and a Department Aware for Distinguished Unit Action was later conferred. Several new members added to the team beginning of 2024 and will be attending NAMI NH 40 Hour CIT Course in the Winter/Spring of 2024.

### *National Accreditation:*

In late 2022, we added a Full-Time Accreditation Manager to further assist us with the accreditation process. While this continues to be an ongoing process, we are striving to complete this by the end of 2024. The “Gold Standard” of National Accreditation is something our citizens expect, and more importantly, deserve.

### *Fleet Management:*

The Department purchased 2 new police cruisers that arrived in 2023 and ordered 3 new Dodge Chargers which will arrive in early 2024. We also replaced a Ford K-9 SUV with a new Dodge Durango as a K-9 vehicle. The Ford K-9 SUV is now our new Animal Control Vehicle as the ACO van was in need of a new transmission.

### *Community Policing:*

The Department held multiple Community Policing events in 2023 despite being short-staffed.

We pride ourselves on our involvement with our community. Community Policing is vital to bringing our officers, employees and the people we serve together.



Your mental health matters.  
If you or anyone you know is in need of mental health support, you can utilize the **988 Suicide Prevention and Crisis Lifeline** by calling **988**.  
You don't have to go through this alone.

Some of the Community Policing events held in 2023 were:

- Held our annual Citizens Academy;
- Honor Guard Participation in the Memorial Day parade;
- Officers participated in the Bedford Challengers Baseball program;
- Community outreach to the owners of Asian restaurants to warn them they are being targeted by burglars;
- 2023 Be-Bold Dodgeball Competition;
- Participated in the Law Enforcement Torch Run;
- Began the Scoop for Safety Program;
- Annual National Night Out Softball Game;
- Annual Open House;
- Beards for Bucks Fundraiser for NH Child Advocacy Center;
- Paws to Read; Program;
- CREASE-Community Response to Active Shooter Training;
- DEA Drug Take Back Days;
- Bedford Food Pantry support;
- Toys 4 Tots Toy drive/ stuff a cruiser;
- Animal Control Officer Haylie M. Gulino instructed three R.A.D trainings classes through-out the year;
- Animal Control Officer Haylie M. Gulino, Officer Mary E. McDonald, and Officer Stephen W. Kennedy, Jr. completed the Winni-Dip to raise money for the Special Olympics.

In addition to these events, our Department continued to educate the public about fraud prevention which has been steadily on the rise. Mailers were sent to Bedford Residents.



If you or someone you know in Bedford receives a call or email that seems suspicious, contact us at 603-472-5113. Never give out personal or financial information.

**SCAMMERS ARE POSING AS ELDERLY CITIZENS' GRANDKIDS AND ASKING FOR MONEY** — saying they were in an accident.

**Would You Like More information?**  
The Bedford Police Department will be hosting informal Q & A sessions regarding this and similar scams on:  
 • Friday, January 16, 2024 at 12:00 PM  
 • Thursday, January 25, 2024 at 8:00 PM  
 • Thursday, February 1, 2024 at 8:00 PM

Come in or call today to make a report. 603-472-5113 @ www.bedfordnh.org/659/Police-Department

**Don't fall victim to this ongoing scam in our community.**

**THE BEDFORD NH POLICE DEPARTMENT IS URGING ALL RESIDENTS TO BE AWARE OF A COMMON SCAM CIRCULATING AROUND THE COUNTRY.**

**This Scam:**  
In this scam, the victim will receive a phone call from someone they believe to be a loved one (usually a child or grandchild), claiming to be in police custody and in need of bail money. The caller convinces the victim that their loved one is in jail and needs bail to be released from custody. A second caller posing as a legal representative, then offers to collect the money for bail, either through a money order, gift cards, or bank transfers. The elaborate scheme is designed to defraud victims of thousands of dollars under the guise of helping their loved ones.

**What You Should Know:**  
No legitimate law enforcement entity or court will ask for payments like cash, gift cards, or bank information over the phone. If you suspect a loved one is in legal trouble, contact the relevant authorities directly and never provide information or payment over the phone.

Come in or call today to make a report.  
603-472-5113 @ www.bedfordnh.org/659/Police-Department

## SPECIAL OLYMPICS



2023 Bedford Police Department Special Olympics Law Enforcement Torch Run Team



Bedford PD Teams up with the US Marine Corps

## TOYS FOR TOTS



2023 OPEN HOUSE

*K-9 Officer Joseph Wilhelmy and K-9 Odin (top)  
Animal Control Officer Haylie Gulino (bottom)*



## BeBold



2023 BPD Duckin' Dodgeball





# NATIONAL NIGHT OUT ANNUAL SOFTBALL GAME



*BPD 2023 National Night Out softball team (top left)  
National Night Out Softball game Police Department vs. Fire Department (top right)*

## PERSONNEL

The following is a summary of personnel actions during 2023:

### PROMOTIONS & NEW HIRES

**NAME:**

Bowen, Kevin T.  
Swiadas, Stefan J.  
Sutter, Kevin K.  
Proulx, Matthew A.  
Heikkila, Michael B.  
Palmariello, Joseph A.  
Gulino, Haylie M.

**FROM:**

Lieutenant  
Sergeant  
Detective  
Patrol Officer  
Patrol Officer  
Patrol Officer  
Animal Control Officer

**TO:**

Captain  
Lieutenant  
Sergeant  
Sergeant  
Field Training Officer  
Field Training Officer  
Part-Time Patrol Officer

**NEW HIRES:**

Bissonnette, Adam L.                      Patrol Officer  
Gammella, Pablo A.                      Patrol Officer  
Gould, Timothy M.                      Patrol Officer  
Vrevic, Medin                              Patrol Officer  
Viens, Daniel V.                          Patrol Officer  
Benjamin Leduc E.                      Prosecutor



Five new Patrol Officers were hired in 2023. Officers Gammella and Bissonnette came to us from other NH Police Departments. Officer Gould attended the NH Police Standards and Training Council Police Academy, graduating in November 2023. Officers Viens and Vrevic will be attending the NH Police Standards and Training Council Academy in 2024.



*Officers James Gould and Pablo Gammella*



*Officer Adam Bissonnette being sworn-in (left)*

*New officers being sworn in and promotions for senior officers. (bottom)*



Lieutenant Stefan J. Swiadras is being utilized in the Operations Support Bureau, assisting the Accreditation Division.

Animal Control Officer Haylie M. Gulino graduated from the 282<sup>nd</sup> NH Police Standards and Training Council Part-Time Police Academy. Officer Gulino still serves as Animal Control Officer while now being a sworn Police Officer.



**RETIREMENTS**

*William G. Thornton*

*Chief John J. Bryfonski*

Prosecutor William “Bill” Thornton retired in June of 2023 after 17 years of service. We thank Bill for his dedication and compassion while always maintaining a good sense of humor. We wish Bill and his family many fun adventures in his retirement.

Chief John J. Bryfonski retired after 12 years of service as Chief of Police. His hard work, dedication, and commitment to the Town of Bedford will be seen and felt for many years to come. We wish him and his family the best in his retirement.



*John J. Bryfonski*





## FACILITIES MANAGEMENT

Bedford has experienced significant growth and development during the past few decades and as such, the need for expanded public services is upon us. Our current building was originally designed as general office space and was retrofitted when the Police and Fire Departments moved into the building in 1994. As a result, the Safety Complex no longer meets the needs of our community, and of our first responders. Staffing has increased to meet increasing call volumes, creating a space shortage. Both the police and fire operations do not meet modern standards required to ensure the health and safety of employees.

Police staff has increased from 28 to 65, however, police calls have increased fivefold (8,266 to 43,291) since the building was originally retro-fitted to become the Safety Complex. The current Police Station cannot provide adequate space for the daily operations. Our current facility fails to provide the basic necessities to function efficiently, with a severe lack of appropriate space. The building occupies 8,942 sq. ft. however, a minimum of 16,592 is required. We are currently using workarounds to get the job done, but the additional efforts are unsustainable and not economically responsible.

One of the Police Department's major goals is becoming accredited by the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). Several facility-related issues impede accreditation, including problems with evidence handling and storage areas, lack of proper holding areas for male, female and juvenile suspects, and lack of proper interview areas. Currently, we are unable to comply with several Federal, State, and National Accreditation standards. We strive to achieve the highest level of public safety and wants to follow the best standards of operation in accordance with generally accepted national, state, regional and local standards to best ensure the safety of our residents and police staff. These standards do not mean that we must build the "best" police station in the country. However, the current facility is not set up properly to meet these guidelines.

Bedford received the opportunity to build a new police station on South River Road. We hope Bedford residents see this as an opportunity to increase the overall safety for employees as well as visitors and detainees. By enhancing our public safety services combined with our widely recognized public schools, we will assure that we remain among the most attractive communities in southern New Hampshire.

## SUMMARY

While 2023 brought many challenges, we rose to them without hesitation. These challenges included the increase of residents, businesses, and visitors while still operating in an undersized and out-grown police station as well as having a limited number of officers staffed.

Despite being understaffed in 2023, our Department did not cut back on services and continued to provide numerous Community Policing events. This was largely due to our officers working on their days off and staying late when needed. Regardless of being severely understaffed at times, our officer's dedication and commitment to our community never wavered. We continue to increase our efforts to tend to our community, through Training, Active Patrol, Quick Response Times, Community Policing Programs, Nixle Alerts, Are You OK Program, Social Media, and more.

The Patrol Operations Division lost officers for a variety of reasons, including exploring other endeavors, but we still promoted Officers to Sergeants, Sergeants to Lieutenants, and Lieutenants to Captains. Recruitment and retention was challenging, but regardless of it all, we still give the commitment Bedford citizens deserve. Everyday we work to reach the goal line for our community.

With new leadership in place for 2024, we are working harder than ever to ensure the Bedford Police Department becomes not only a place of employment, but a builder of life-long careers. Our goal is to create an environment that brings the importance of



employee satisfaction to the same caliber we hold for employee training, education, and safety. We want to build a workplace that encourages employees to want to come to work every day looking to serve the community to the best of their abilities.

We look forward to building strong relationships within our Department and community as well as with other police departments and agencies. Successful policing is not something one officer can do alone. It takes everyone involved, from the Chief through the ranks, to our civilian employees as well as those in our community, surrounding towns, and counties.

We want to thank all of the invaluable people serving our Department; sworn officers and civilians. Without them we would not be able to serve our community with the vigor, compassion, and dedication Bedford deserves. We also want to thank all the Bedford Departments we work with year round as public service truly is a team effort.

Most importantly, we want to thank all the residents, business owners, employees, and visitors in Bedford. You are the heart of our community and we value the opportunity to serve and protect you.

Every single day we strive to ensure our residents and visitors both *feel safe and actually are safe*. We not only do this because it's our job and we took an oath to do so, but because it is who we are. We *are* a part of this community. We *are* Bedford.

We are *proud to serve* our *residents* in keeping with our BPD tradition of:  
**B**ravery **P**rofessionalism **D**edication

Respectively submitted by,  
*Chief Daniel A. Douidi*  
& members of the Bedford Police Department





**Sworn Rank Structure:**

|                                 |    |
|---------------------------------|----|
| Chief:                          | 1  |
| Deputy Chief:                   | 1  |
| Captains:                       | 2  |
| Lieutenants:                    | 2  |
| Sergeants:                      | 6  |
| Officers:                       | 23 |
| Part-Time Officers:             | 7  |
| Non-Sworn / Professional Staff: | 17 |



**Fleet:**

|                     |    |
|---------------------|----|
| Market Cruisers:    | 14 |
| Unmarked Vehicles:  | 8  |
| Specialty Vehicles: | 3  |

**Calls for Service: 7,872**

|                         |        |
|-------------------------|--------|
| Self-Initiated Calls:   | 25,162 |
| Total Incident Reports: | 33,754 |
| Total Calls:            | 36,381 |

**Arrests:**

|          |     |
|----------|-----|
| Adult    | 433 |
| Juvenile | 31  |

**Crimes Against Property**

**Burglaries:**

|             |   |
|-------------|---|
| Residential | 1 |
| Commercial  | 4 |
| Attempted   | 0 |

**Crimes Against Persons:**

|                 |    |
|-----------------|----|
| Simple Assaults | 51 |
| Domestic Calls  | 92 |
| Sexual Assaults | 29 |
| Other Assault   | 1  |

**Miscellaneous Crime:**

|                           |     |
|---------------------------|-----|
| Criminal Mischief         | 45  |
| Disorderly Conduct        | 118 |
| Drug Violations           | 65  |
| Fraud/Counterfeit         | 82  |
| Harassment                | 45  |
| Internet Crime            | 9   |
| Sex Offender Registration | 49  |
| Robberies                 | 0   |
| Homicide                  | 0   |

**Animal Control:**

|                   |     |
|-------------------|-----|
| Animal Complaints | 244 |
| Dog Complaints    | 234 |
| Dog Summonses     | 17  |
| Dog Warnings      | 13  |

**Community Policing:**

|                 |    |
|-----------------|----|
| Business        | 33 |
| Senior Citizens | 1  |
| Juvenile        | 61 |
| Neighborhood    | 44 |
| Other           | 9  |
| Safe School     | 93 |

**Animal Control:**

|                   |     |
|-------------------|-----|
| Animal Complaints | 244 |
| Dog Complaints    | 234 |
| Dog Summonses     | 17  |
| Dog Warnings      | 13  |

**Thefts:**

|                            |    |
|----------------------------|----|
| Willful concealment        | 63 |
| Theft from a motor vehicle | 14 |
| Theft all other            | 77 |

**Calls for Alarms:**

|        |      |
|--------|------|
| Alarms | 1040 |
|--------|------|

**Assist from Other Agencies:**

|                  |     |
|------------------|-----|
| Assist Rescue    | 221 |
| Assist Fire      | 111 |
| Assist Citizen   | 951 |
| Assist Other PD  | 151 |
| Assist Utilities | 48  |

**Vehicle/Traffic Safety:**

|                       |     |
|-----------------------|-----|
| <b>Highway Safety</b> |     |
| Accidents             | 429 |
| Fatal                 | 0   |
| Injury                | 36  |
| Pedestrian            | 6   |

|                               |       |
|-------------------------------|-------|
| <b>Motor Vehicle Activity</b> |       |
| MV Summons Issued             | 1,863 |
| MV Warnings Issued            | 4,367 |
| Parking Tickets Issued        | 91    |
| MV Complaints                 | 532   |
| DWI's                         | 75    |

**Miscellaneous Calls for Service:**

|                               |     |
|-------------------------------|-----|
| <b>Motor Vehicle Activity</b> |     |
| Civil/Civil Stand-by          | 119 |
| Death Investigation           | 23  |
| Found Property                | 77  |
| Highway Conditions            | 334 |
| Juvenile Complaints           | 42  |
| Lost Property                 | 78  |
| Suspicious Person/Vehicle     | 814 |

**Population served: 23,704**

*(according to the 2022 Census)*



FIRE DEPARTMENT

The men and women of the Bedford Fire Department are pleased to present to you, the 2023 Fire Department Annual Report. The Department responded to 3,745 emergency calls for service in 2023, and although this was a slight decrease in call volume from 2022, members of the Fire Department worked diligently to support the departments mission, and provide exceptional service to those who live, work and visit the town of Bedford.

The Department was fortunate to be awarded many grant opportunities this year, at both the state and federal levels. Grant awards provided the Fire Department with funds to purchase lifesaving equipment, assist with staffing costs, and provide EMT/AEMT education.

The Fire Department in partnership with the L3639 Bedford Professional Firefighters, and Bedford NH Firefighters Association participated in many community events throughout 2023. Events such as the Annual Memorial Day Parade, Holiday Celebration at the Fire Station, Third Annual Burning of The Greens, National Night Out; Bedford Firefighters Association Clambake, Bedford Trunk or Treat, and the Bedford Firefighters Community Ball.

In October of 2023, the Department celebrated Fire Prevention month. Captain Tim Lavoie and Fire Inspector Jason Smedick co-hosted an Open House event at the Bedford Safety Complex, with members of the ....Police Department. The event hosted local vendors and state agencies, multiple demonstrations were conducted, pizza and snacks were available, and there were fire truck and police cruiser rides offered. The continued success of this event is due to the hard work of our members, and the involvement of our great community.



- Annual Burning of the Greens, located at the Joppa Hill Farm
- Remembering those lost on 9/11... Never Forget.
- Bedford Firefighters Association, Annual Clambake
- Bedford Tower #1, cooling off on a hot summer day!
- L3639 members, FF Sitar, Inspector Smedick and FF Somers supporting the annual "Firefighter Fill the Boot to Benefit MDA"

Scott Hunter  
Fire Chief





**HUMAN RESOURCES**

The Fire Department currently has 36 full-time operational positions, comprised of 28 full-time Firefighters, 4 duty Lieutenants, and 4 Operations Shift Captains.

Fire Administration consists of the Fire Chief, Deputy Fire Chief, Captain of EMS/Training, Captain of Risk Reduction, and the Executive Assistant. The Department also employs a full-time Fire Inspector.

The Fire Department currently has a call force of 8 members, overseen by a Call Lieutenant. These members continue to provide support to our full-time members during increased call volume and major incidents.

In 2023, the Fire Department welcomed the following **new members**:

**Firefighter Paramedic**

Hunter Daniel - Shift 1

**Firefighter AEMT**

Sam Malone - Shift 4  
 Andrew Munson - Shift 4  
 Timothy Dalton - Shift 2

**Firefighter EMT**

Stephen Francis - Shift 1  
 Scott Levasseur - Shift 3  
 Robert Gendron - Shift 2  
 Tyler Bannister - Shift 4



*FF/AEMT Andrew Munson*



*FF/AEMT Sam Malone*



*FF/AEMT Timothy Dalton*

In 2023, the Fire Department promoted the following members:

**PROMOTIONS**

Eric Dubowik - to Deputy Chief  
 Adam Parent - to Operations Captain Shift 1  
 Michael Tierney - to Captain of Training & EMS  
 Keith Culligan - to Lieutenant Shift 2



*Captain Adam Parent*



*Lieutenant Keith Culligan*

In 2023, the Bedford Fire Department honored the following members for reaching **milestones** in their career with the Town of Bedford:

**20 years of Dedicated Service**

Captain Michael Jolin  
 Captain Erik Thomas  
 FF/Paramedic Jon Snow

**15 years of Dedicated Service**

Executive Assistant Elizabeth Duclos

**5 years of Dedicated Service**

Captain Michael Tierney - 5 years  
 FF/AEMT Jake Nutter - 5 years  
 FF/Paramedic Albert Kozacka - 5 years

*Congratulations to Michael Tierney on his promotion to Captain of Training & EMS and his 5-year anniversary with the Bedford Fire Department!*





**RETIREMENTS**

In 2023, the Fire Department said goodbye to three long-time members. These three individuals proudly served the Department, in multiple roles throughout their service. We are proud to honor them and wish them the very best!

Deputy Chief Keith Folsom  
47 years served

Captain Eric Thomas  
20 years served

Captain Ben Selleck  
17 years served

*Deputy Chief Keith Folsom retired after serving the Town of Bedford Fire Department for over 47 years!*



Of the 3,745 calls for service this year, the Fire Department responded to eleven structure fires. Of these fires, three (3) occurred within the Town, two (2) resulted in significant loss and left the residence(s) uninhabitable. The remaining structure fires occurred in our mutual aid communities, where Bedford Fire was called to provide support during the incident.

In July of this year, the Souhegan Swiftwater Team received a request to send vehicles & specialized labor to the State of Vermont. The team would assist in search and rescue operations, as a result of the significant flooding taking place in the area. A specialty trained search and rescue team, comprised of members from Bedford Fire (3), Amherst Fire (2) and Goffstown Fire (1) responded. While in Vermont, the team was deployed six times to assist in search and rescue operations. As a result of the team’s hard work, nine victims and two pets were rescued.

In December, members of the Fire Department

**OPERATIONS**

The Operations Division responds to all Emergency Medical, Fire, and Service-related calls 24 hours a day, seven days a week. Deputy Fire Chief Eric Dubowik oversees the Operations Division of the Bedford Fire Department. This division consists of four, nine-member duty shifts, each led by an Operations Shift Captain and Lieutenant.

**The NFPA 1710 defines operations as:**

*Activities of the fire department relating to rescue, fire suppression, emergency medical care, and special operations, including response to the scene of the incident and all functions performed at the scene.*

*Crews on scene of a Structure Fire in Bedford. The 3 alarm fire required resources from the Fire Department and multiple mutual aid agencies (top)*

*Crews on scene of a Structure Fire in Bedford. The fire reached multiple alarms, and caused significant damage to the property (right)*



*The Souhegan Swiftwater Team responds to the state of Vermont to assist in search and rescue efforts, as a result of significant flooding in the area.*







responded to Conway, NH to assist companies in search and rescue operations due to the overflowing of the Saco River. A crew from Bedford responded, with Bedford Boat #1, the boat trailer, Bedford's Special Operations Trailer, and Bedford Utility #1. Assistance was provided to Conway Fire, with a detailed search of the affected neighborhood, and surrounding areas. Crews searched a total of 87 lots. Thankfully, there were no injuries found, or rescues necessary.

Whether providing station coverage, or on scene support, our mutual aid partners play a vital role in the safety and success of the incident. In 2023, Fire Department crews responded mutual aid to a total of 146 calls for service. Of these calls, 46 calls were Fire/Rescue related, and the remaining 100 calls were an EMS response. The Town received mutual aid assistance from surrounding communities 101 times in 2023. Of these mutual aid requests, 10 incidents were Fire/Rescue related, and the remaining 91 were EMS related calls.

In February of this year, we officially placed our new apparatus, Bedford Squad 1 into service. Arriving at the department in late 2022, Squad 1 is a 2022 Mini-pumper on a Ford F-550 chassis, with a 300-gallon water tank and a 1,250 GPM pump. This unit will be used in a variety of situations including elevator rescues, technical rescues and motor vehicle accidents.

The Fire Department added a new Ambulance to our fleet in 2023. The Ambulance is a 2022, Ford F-550, 4x4, PL Custom unit, which replaced Bedford Ambulance 1. A new Ambulance has a life expectancy of approx. 7 years, depending on mileage, and call volume.



## EMERGENCY MEDICAL SERVICES

In 2023, the Fire Department, cross-staffed with two ambulances, responded to 2,990 medical calls for service. This was a 4% decrease from 2022. In total, we transported 2,179 patients generating approximately \$1.3 million in town revenue.

The Town has the most long-term care beds (782) of any other community, per capita, in the state. With a total of seven long-term care facilities in town, these locations accounted for 27% of our EMS call volume in 2023. While also serving 3 Urgent Care Centers, 2 Surgical Centers, dozens of physician offices, as well as having many 55+ communities, a lively sports complex, and vast commercial, industrial and technological districts, the Town provides an extensive variety of challenges for our providers.

Our staff consists of 16 paramedics, 18 advanced EMTs and 6 EMTs. No response is the same and requires a team effort to achieve success. Every member has a role in our patient's outcomes. All of our paramedics are certified in ACLS and PALS, as well as all members being CPR certified. All ambulances are equipped with LifePak 15 cardiac monitors, Lucas compression devices, Zoll Z Vent ventilators, and B. Braun IV pumps. We require bi-annual, annual, and monthly EMS training on subjects from surgical airways and needle thoracostomies, to medication infusions and narcotic administration, to transcutaneous pacing and dual-sequential defibrillation.





According to the Centers for Medicare and Medicaid Services annual healthcare costs for those 65 and older is five times higher than for a child, and three times higher than a person in the workforce is. In 2023, the following breakdown comprised EMS calls:

- 0-17-year olds accounted for 5% of EMS calls
- 18-64-year-old accounted for 35% of EMS calls
- 65+ accounted for 60% of our EMS calls
- Our average patient age in 2023, was 64 years old



The Fire Department staff consistently strive to meet the medical needs of the community we serve. We appreciate the hard work, and effort our personnel put into prevention, preparedness, response, and recovery efforts.

**TRAINING**

*“If I only had an hour to chop down a tree, I would spend the first 45 minutes sharpening my axe.”  
– Abraham Lincoln.*



*Crews performing hazard mitigation on a propane fire at the NH Fire Academy during our annual training at the NHFA*

In 2023, nine new full-time members joined the department and completed their initial two-week orientation training and two-month Emergency Medical Services mentor time. They are all currently working towards the completion of their one-year fire probationary period.

We require extensive training for our new firefighters, from getting to know the apparatus and tools, to being familiar with the Town streets, target hazards, and water supplies. With the training division coordinating it all, this is very time consuming for both the new firefighter and the other firefighters on shift.

*Lt/P Culligan, FF/P Kozacka, Lt/P Sherwood, Dr. Erin Wirths (EMS Medical Director), FF/P Fitzgerald, EMS Coordinator Skoglund, Capt. Parent reviewing video laryngoscopy during annual paramedic skills review. (top)*

*Capt. Parent, Capt. Jolin, FF/P Kozacka and FF/P Fitzgerald performing CPR and defibrillation during our bi-annual PALS renewal (middle)*

*Insert Picture #21 - Capt. Jolin, FF/P Surprenant, FF/A Sitar, FF/A Munson, FF/B Levasseur, EMT Student Observer, FF/P Fitzgerald running a cardiac arrest scenario “in the street” (bottom)*





*(l to r) TSOR Houde and Capt. Jolin explaining to Probationary FF Bannister the proper way to hold and set the bailout rope anchor hook*

There was another great opportunity this year, to utilize a property on New Boston Road for destructive and live fire training. Crews trained at the site for weeks leading up to the live fire training day. Live fire training was conducted in accordance with relevant National Fire Protections Standards and Environmental Standards, and the wishes of the homeowner. The training was extremely valuable for us and surrounding communities, such as Goffstown and New Boston.

*Window bail-out training for emergency egress for new personnel overseen by Lt/P Culligan, Capt. Jolin and FF/A Tilbe*



*FF/A Tilbe accessing the roof of the acquired structure during the live-burn (top)  
Crews making entry to the acquired structure on New Boston Rd. for our live-fire training (bottom)*



*Lt/P Davenport instructing FF/B Somers on the proper pump pressures of Engine-3. E-3 holds approximately 2,500 gal of water and can be used in areas of the town that do not have pressurized hydrants.*



In May, we conducted an in-house fire academy approved and Pro Board accredited Driver/Operator All Vehicles course. The ability to provide this training in-house makes it easier for our personnel to obtain, increase the number of personnel certified, increasing safety to our personnel and the public, and our personnel are the certified instructors increasing institutional knowledge daily.



In October, with the help of the New Hampshire Fire Academy, the department conducted its annual training at the NHFA Drill Yard in Concord, NH. Our focus this year was on propane emergencies, including a chemistry refresher, hazard mitigation, hose line techniques and water supply. The NHFA provides a generous drill yard, buildings, vehicles and props to perform these skills, safely and proficiently.

Department personnel received the following **certifications** in 2023:

#### **Driver/Operator All Vehicle**

FF/AEMT Ashley Clement  
 FF/AEMT Aiden Durocher  
 FF/AEMT Sam Malone  
 FF/Paramedic Evan Macewen  
 FF/AEMT Michael Sitar  
 FF/AEMT Demetri Stamoulis  
 FF/Paramedic Remy Surprenant  
 FF/AEMT Donald Tilbe

#### **Confined Space Technician**

FF/AEMT Sam Malone

#### **Trench Rescue Technician**

FF/AEMT Sam Malone

#### **Driver/Operator Aerial Apparatus**

FF/AEMT Joshua Coleman

#### **Fire Inspector #1**

FF/AEMT Joshua Coleman

#### **Fire Investigator #1**

FF/AEMT Corey Fecteau

#### **Instructor #1**

FF/Paramedic Tara Hinds

#### **Fire Officer #1**

LT Paramedic Keith Culligan  
 Captain Paramedic Mike Tierney

#### **Fire Officer #2**

LT Paramedic Mike Davenport

The following personnel began an Advanced EMT programs:

#### **AEMT Students**

FF/EMT James Somers  
 FF/EMT Stephen Francis  
 Call FF John Schappler

The following personnel finished their paramedic programs at NEEMSI and are currently working towards the completion of their two-month paramedic probationary period:

#### **New Paramedics**

FF/Paramedic Daniel Fitzgerald  
 FF/Paramedic Andrew Carrier  
 FF/Paramedic Benjamin Vaughn



*The graduation of FF Andrew Carrier & FF Benjamin Vaughn from NEEMSI. Both members successfully completed their programs and earned their Paramedic certifications. Well done!*

The following personnel began a two-year paramedic associate's degree program at NHTI-Concord:

#### **Paramedic Associates Degree Students**

FF/AEMT Aiden Durocher  
 FF/AEMT Jordan Lippmeier





We would especially like to thank our community partners who allowed us to train at their properties this year. We would not be able to conduct those trainings without you. Thank you to the Bedford School District, Ferro Tec USA, Hebert's/Force 5 Automotive, Farley White Interests, Riley Enterprises, Manchester One Church, Manchester Boston Regional Airport, Primary Bank, Inside Scoop, Great New Hampshire Restaurants Inc., Benchmark Communities, Genesis Healthcare, Senior Living of Bedford, Bedford Nursing & Rehabilitation Center, Educational Farm at Joppa Hill and the New Boston Space Force Station.

## RISK REDUCTION

### NFPA 1300 defines Community Risk Reduction as:

*A process to identify and prioritize local risks, followed by the integrated and strategic investment of resources to reduce their occurrence and impact.*

The Risk Reduction Division of the Fire Department is comprised of Captain Timothy Lavoie & Fire Inspector Jason Smedick. This division oversees all Fire Inspections and the review/approval of all new commercial occupancies. Risk Reduction provides education, and community support through programs, schools and facilities throughout the town and safety inspections.

Risk Reduction was able to participate in a variety of projects in 2023 while recording another record number of inspections, public education sessions and plan reviews. The division has seen a 7% increase in workload since 2021 without any staffing growth. The pace of commercial project applications indicates a continued upward trend for 2024.

### Projects Completed:

- With emerging changes in technology, the unforeseen risk(s) to our operations personnel rises. At one time Photovoltaic systems (PV) and Electronic Storage Systems (ESS) were infrequent in a residential environment, today

they have become widespread. Education and awareness are key to improving firefighter safety. Risk Reduction identified through the I Am Responding (IAR) program every residential home in Bedford that has been retrofitted with PV and/or ESS. This project took approximately 2 months and was completed in December.

- After identifying a risk exposure to the town from deficient processes on special events, Risk Reduction established a town wide committee to review the current procedures for potential improvement. In addition to benchmarking across other communities, a full process map was created to facilitate drafting of associated forms and requirements. The project took approximately 6 months to complete, and the proposal was provided to the Town Manager in early December.
- The Fire Prevention Chapter (Chapter 130) of the town ordinances was amended by Town Council at the request of Risk Reduction to reflect current industry standards and practices pertaining to Fire Alarm Systems and water supply for fire protection. The updated ordinance became effective after ratification in July.

### Project Continuance:

- Community Risk Reduction (CRR) continues within the community. Bedford Fire Department has partnered with the Elliot Hospital, NH DOS Fire Standards and Training Division and surrounding municipal fire departments for a pilot program. The program objective is the identification of citizens at risk for repetitive falls and provide interventions to mitigate the risk through pre-hospital implementation of the CDC STEADI (Stopping Elderly Accidents, Deaths & Injuries) initiative. Deployment of the pilot program is three phase and will progress across most of calendar year 2024.
- The department documentation project that began in 2021 is nearly complete. All department policies, procedures and guidelines



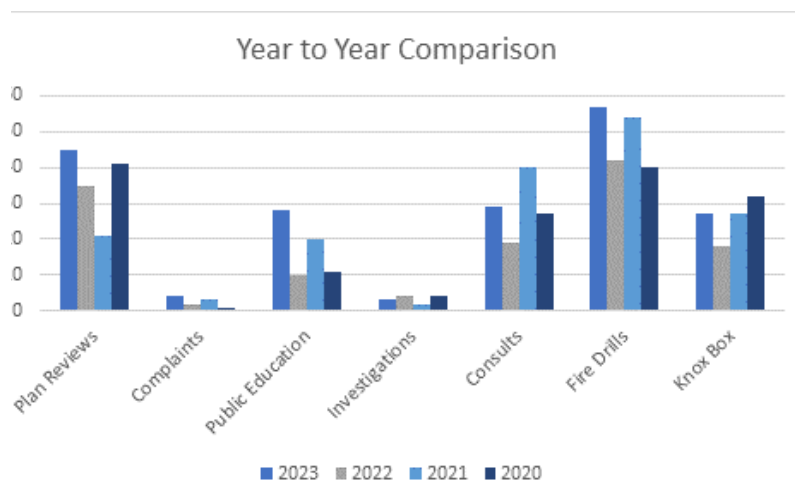
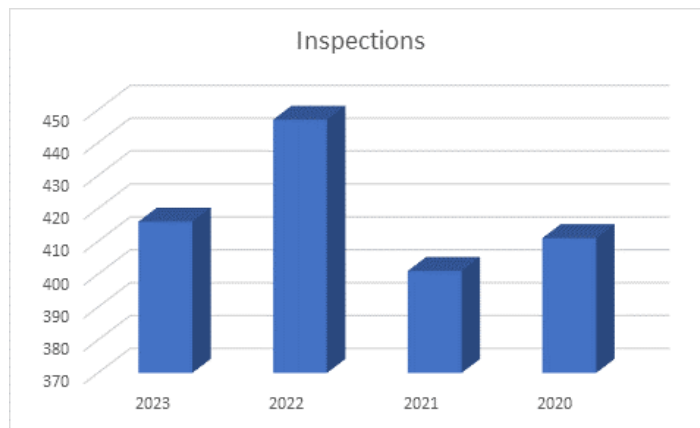
have been migrated to the new platform (PowerDMS). Documentation pre-existing the implementation of the good documentation practices (GDP) will be converted into the new format as time permits.

- Unfortunately, reinstatement of shift inspections was not realized in 2023. This is due to the considerable amount of turnover in operations and subsequent training to bring new members “up to speed”. Additionally, there is no mechanism in place for the maintenance of occupant/tenant information for sublet commercial occupancies in Bedford. The project is ongoing. Inspector Smedick conducted several site visits/tours of various facilities within town with the shifts and members re-assigned to light duty were utilized to update location and occupant data. Risk Reduction is determined to rollout some version of shift inspections in 2024.

- Risk Management applied for several grants in 2023. The division was successful in securing the 2023 CHAD Safe and Active Community Grant for children bicycle helmets. After receiving a total of 30 helmets, most were distributed to the community during the annual Fire Department Open House event and a visit to the children’s wing of Elliot Hospital.

**2023 Commissioned Commercial Occupancies:**

- 10 Main Street – Charles Schwab
- 29B Commerce Drive – PCI
- 6 Bow Lane – Residences @ Bow Lane
- 7 Market Street - REI
- 6 Bellemore Drive – Eckman Warehouse
- 184 Route 101 - Dominos
- 79 South River Road – My Salon
- 7 Technology Drive - Nanoscale





## Building Department



*A new residential build. The Building Inspectors will conduct over a dozen inspections, from start to finish.*

**A**t the Building and Health Departments, we pride ourselves on providing guidance in a timely manner, and returning accurate information when it comes to data requests, general questions, and other issues which may arise. We work hard to exceed the level of service that the Town demands, as the first preventers in building safety.

In 2023, the Building Department welcomed a new Administrative Technician, Lindsey Ellis. Lindsey excels at customer service, is personable, and very organized. Lindsey is responsible for permit intake and distribution. She has worked hard since her arrival, and put her stamp on the building department. Currently, the Building Department has 1698 active permits. Each permit requires one or more inspections which will take place from the date of permit issuance, through date of completion. Some large projects require multiple inspections, and a significant amount of time to complete the process.

In 2023, we saw approximately 2538 permits come through the Building Department. This number comprises all new buildings (residential & commercial), additions, all systems permits required for new buildings/ additions and minor permits that come up through the year that do not require a building permit. The building department also completed over 2761 inspections, which equates to 27 inspections, per inspector, per week.

Permits for projects such as building a structure, pools, decks, additions and septic require the applicant to submit a building permit application, plans, and other supporting documents for a plan review of their project. Permit requests are reviewed for both building and zoning compliance, and for each permit, a plan review must be completed by the Building Inspector. Some projects require the Inspector to dedicate a significant amount of time to plan review, and this review may be delayed if the applicant has provided incomplete plans, lack details in critical areas of the project or incomplete submissions. All building permits are reviewed/processed in the order which they were received.

The Department continues to encourage residents, contractors, and developers to visit our web page <https://www.bedfordnh.org/169/Building-Code-Compliance> for the most accurate, and up to date information. The web page allows you to view the current building codes, obtain permit applications and request documents through our portal. The FAQ is also a great tool to find answers to common Building department questions.

The Department offers an online permitting system, allowing customers to pay for their permit online using a credit card, or echeck. Customers can also apply for on demand permits (electrical, plumbing etc..) which are not part of a larger project (which has been issued a separate building permit). The online permit portal can be accessed through the Building Department website.

Should you not find what you are looking for, or have any questions or concerns, please reach out to the Building Department at 603-472-3838, or email [safety@bedfordnh.org](mailto:safety@bedfordnh.org).

*Administrative Technician, Lindsey Ellis.*





## Health Department

In July, the Health Department welcomed Heather Mckinney as the Health Inspector for Town. Heather is a registered nurse, who also has experience in the food industry. Heather has her Management Level “ServeSafe” certification, as well as her Certified Pool Operator License.

As a self-inspecting Town, the Health inspector is required to visit every restaurant at least twice a year and is responsible for insuring compliance with the 2017 FDA food code. Heather is very knowledgeable about food safety, and health codes. She takes pride in what she does and provides knowledge and assistance to all licensed establishments in Bedford.

There was a significant growth in food license applications in 2022, and this growth continued through 2023. The Town welcomed multiple food/retail establishments in 2023, such as Domino’s Pizza, Granite State Refillery, and Thai Food Connection. Many others establishments were issued a building permit in 2023, and are expected to open in early 2024, such as Bubbakoos Burritos, and X-Golf. The 2022 food code is now available. Currently the Town utilizes the 2017 food code as mandated by the State of New Hampshire.

The Bedford Health department continues to perform routine food service, public pool & spa inspections, and issue both food service and public bathing facility licenses. There are now approx. 117 food service licenses, and 14 Pool & Spa licenses currently issued in Bedford.

Arboviral virus, Zika virus and the presence of Lyme disease has taken a backseat to Covid-19 in recent years, and continues to be a concern for those who live, and visit New Hampshire. The most troubling facet of these illnesses is the continuing emergence of new viral strains that have not been seen in NH in past years. In all cases the Health Department continues to

advise residents your best defense against contracting these diseases is self-protection. There are information links on the Health Department pages for these issues providing excellent guidelines on how to protect yourself, your family, and your pets.

We look forward to the successes of the upcoming year, and are eager to embrace the challenges it offers. The men and women of the Bedford Fire Department try each day to fulfill our mission, and work towards our vision of being a community leader, that provides the level of safety, expected by those we serve. We wish to thank our residents, businesses and members of the community. We could not do what we do each day without your support, and we look forward to serving you in 2024!

Respectfully Submitted,  
*Chief Scott Hunter,*  
*& the Bedford Fire Department Executive Team*



*New part-time Health Inspector, Heather Mckinney.*





## Trustees

Pam Van Arsdale - Chair

Jerry Hanauer - Treasurer

Lee Joyce - Trustee

Catherine Rombeau - Alternate

Kevin Brown - Alternate

*“Books are a uniquely portable magic”  
- from On Writing by Stephen King*



*new children seating area*

**T**he Bedford Public Library is an important gathering place in town, where new parents connect and residents meet over shared interests. It was an active place to be in 2023, with increased activities and improved facilities for visitors.

Spring brought the completion of the parking lot paving. The final coat of asphalt and the striping went smoothly. New landscaping was added according to the planting plan and invasive plants along the stone wall were removed, creating more green space between the two lots. A new fence was installed in the programming area behind the building, which acts as a backdrop for the tent in its new, more accessible, location adjacent to the Children's Room.

We welcomed nearly 108,000 visitors this year, or over 300 people per day, a 24% increase over 2022. Children's programs are flourishing, with 9,600 people attending the 300 programs offered this year. The 125 events offered for adults and teens were attended by nearly 2,000 people. In addition, members of the library staff made outreach visits to local nursing homes, day care centers, the Farmers Market and the town-wide Trunk or Treat. Community members and groups used the meeting rooms more than 750 times, a 14% increase over last year.

Thanks to the generosity of the Bedford Library Foundation and the Friends of the Library, as well as the Daugela family, new seating was purchased for the Children's Room and the Adult Reading Area.

This year, Walter Gallo resigned from the Board of Trustees due to relocating his residence. Walter was a founding member of the Bedford Library Foundation, established in 1993. He served on the Foundation for many years before being elected to the Board of Trustees in 2012. He has always been an advocate for the Library and his presence on the Board will be missed. We extend our deepest appreciation to Walter for his more than 30 years of support.

## STAFFING

We welcomed Giselle Payan, Caitlin Trachim, Angela Brown, Samantha Diggins, Kersten Matera, and Emma Cianciulli to the staff. Vashi Bajpai and Liam Kenny joined us over the summer as interns in the Children's Room. Two full-time staff, Anne Murphy and Carla Ferreira, left this year due to retirement and another job opportunity. We thank them for their years of dedicated service and wish them well in their new endeavors! Upon Anne Murphy's retirement, our new Cataloging and Information Services Librarian, Kersten Matera, took over cataloging responsibilities. Longtime Head of Reference Services and new Head of Collection Management and Acquisitions, Emily Weiss now supervises the Technical Services department. Reference librarian Patricia Kline-Millard became the Head of Information Services.

Miriam Johnson  
Director



## FACILITIES AND TECHNOLOGY

The tent was set up in April adjacent to the building in the green space behind the Children's Room. It was well utilized during the summer, hosting many storytime events in good weather.



The library website was updated to be more mobile friendly and streamlined. The library catalog, which we share with the GMILCS consortium, was also updated. The new interface makes it much clearer which version of a book (book, ebook, audiobook) is available, and makes finding items at consortia libraries easier. New materials are highlighted by format, as are NY Times bestsellers and collections curated by library staff.

## PROGRAMS & SERVICES

The Library of Things collection was made available this year. Items for checkout include binoculars for birding or astronomy, a ukulele, a GoPro camera, and various tools and helpful gadgets. This initiative was fully funded by the Library Foundation.

The library offers many options in programs for people of all ages to learn or be entertained by exploring books, music, art, and topics such as history, technology, gardening, and crafts.

Programs offered for adults and teens in 2023 include:

- Daytime and evening monthly book discussion groups for adults
- Daytime, evening, and Sunday movie and film events
- Tech classes on a variety of topics and one-on-one assistance on e-devices
- Fiber arts group
- Concerts & Cookies Sunday Concert Series (sponsored by the Friends of the Library)
- Games Nights for Adults & Teens (sponsored by the Friends of the Library)
- Monthly Teen Take & Make crafts
- Summer Reading Program for all ages. In 2023, 1,128 adults, teens, and children participated, reading over 19,000 hours! This was our highest participation rate for adults in the 17 years we have offered the program.
- Winter Reading Challenge. 107 adults and teens participated in our first winter challenge.

The annual Russell Leen Lecture was a well-attended and enjoyable talk presented by mystery author Paul Doiron. It also marked the 30<sup>th</sup> anniversary of the Bedford Library Foundation.

The annual foundation gala featured author Andre Dubus III where he discussed his new book such kindness and how it connects with his memoir, Townie.

Additional services offered:

- Online reference databases: Consumer Reports, Value Line, Transparent Language, HeritageQuest, Ancestry, and Creativebug are just some of the online resources available to Bedford cardholders.
- Digital access to Bedford newspapers: The *Bedford Bulletin* is available from 1970-present; we have just begun digitizing the *Bedford Journal*, beginning with 1999-2001.



- Public computers and wireless access for the public.
- Seed Library: Over 300 people checked out seeds this year.
- Notary Services: Nearly 200 people used notary services this year. This service is provided free of charge to Bedford residents.
- 3D Printing: Our 3D printer was busy printing out 122 requests from the public this year.
- Museum Passes: There were 1,185 uses of museum passes this year. We were fortunate enough to add three new museums in 2023: Bedrock Gardens in Lee, NH, the Aviation Museum of NH in Londonderry, and the Boston Institute of Contemporary Art.
- **Voting Guide:** The reference staff worked with Town Clerk, Sally Kellar, and the Planning & Zoning Department to produce the 4<sup>th</sup> annual Guide for Bedford elections.
- **Bedford Community Organizations:** a descriptive list of the non-profit organizations serving Bedford
- The Next Chapter (ages 6-8)
- Moms and Munchkins/ Dads and Donuts
- Graphic Novel Club (ages 8-12)
- STEM and STEAM programs
- Japanese-style paper theater
- Crafternoon (ages 8-12)
- 1,000 Books Before Kindergarten
- Pajama Story time
- Saturday programs featuring sensory options and pretend play

Our Paws to Read programs continue to be popular. The children love reading to Willow, Lily, and Lucy, which helps improve literacy, comprehension, and communication.

The Children's Summer Reading Program theme was "Camp Kindness." Children ages 0-12 participated by logging in their reading time either online or in-person. Participants earned badges, prizes, and opportunities to enter into a weekly raffle. In addition to regular storytime offerings, the children enjoyed visits from Mr. Aaron, magician Mike Bent and the perennially popular Wildlife Encounters, among others. Make and Take crafts were offered each week in the Children's Room.

## CHILDRENS' SERVICES

Story time sessions for children were offered all year, with an excellent response from the community. Attendance at children's programs increased 25% over last year, as evidenced by many of our storytimes averaging 70 people!

Some of the programs for children and families that were offered in 2023 include:

- Mother Goose Story time (ages 0-24 mos.)
- Little Listeners (ages 2-4)
- Preschool Art (ages 3-5)
- Storytime Yoga (ages 4-7)
- Stories in Motion (ages 4-9)
- Discovery Club (ages 5-7)

## OUTREACH

Staff members continued visits to local senior living communities in Bedford. We staffed a table at the Bedford Farmers Market and hosted a trunk at the town-wide Trunk or Treat Halloween event. We enjoy meeting new residents out in the community and sharing information about the library.

BCTV assists us in many ways to get the word out about what is happening at the library. Our PSAs ran on Channel 22. The crew at BCTV once again produced a video trailer for our children's Summer Reading Programs to be shown at the schools.





To keep community members informed about how to stay connected with the library we regularly posted on social media (Facebook, Instagram, and X). In addition, reference staff sent out a weekly email newsletter to over 1,100 patrons.

## COMMUNITY AND TOWN SUPPORT

We are grateful to all of our library volunteers who were able to return this year, including Stephen Ahnen, Stella Kloc, Mary Beth Lavalley, Jean McGiffin, Sue Nixon-Bradford, Sybil Shearin, and Susan Zawodniak, and, of course, our four-legged volunteers Lily, Lucy, and Willow. The Red Storm Robotics Team put together a STEM Day for ages 6-12. We thank them for the time and attention they put into this enjoyable program.

The Bedford Boomers keep the trains in the gallery running, much to the delight of the children who visit the library. Funding is provided by Marilyn and Tony Frederick.

The Bedford Library Foundation provides financial support to enhance the library with items above and beyond the town budget, including our many museum pass offerings for venues in New Hampshire and Massachusetts. In addition to funding the museum passes and the Library of Things, the Foundation supports a new online video streaming service, Kanopy, and provides additional funding for eBooks and Playaway audiobooks. They updated equipment in the McAllaster Room, and co-funded, with the Friends of the Library, new seating in the Children's Room. The banquette seating provides ample seating in the sunny window location. In cooperation with the Library Foundation, the Daugela family funded beautiful new furniture in the Adult Reading Area. The comfortable chairs and adjustable height tables provide a peaceful place to read or work on a laptop. Funding for the improved landscaping was also provided, in addition to a grant received from the Ann De Nicola Trust.



*new adult seating area*

The Friends of the Library offered support for additional enhancements, such as *BookPage*, a monthly discovery tool for readers, and shelf markers to make finding books easier in the Children's Room. They also sponsored a number of programs including a Swifties event, a Mr. Aaron show, and a phone photography workshop. Their third annual raffle basket fundraiser provided funding for their contributions. They continue to sponsor and run the Concert and Cookies Sunday series and the new Game Club for Adults.

We worked with Kathleen Ports, Bedford Planning Department, again this year to offer some events in conjunction with the state-wide Big Read of *The Bear* by Andrew Krivak. The Conservation Commission and the Library co-sponsored two events: *Black Bear Happenings in NH*, presented by a NH Fish and Game Wildlife Steward, and *NH Wildlife*, presented by NH Audubon. As part of the Big Read, the Library also held 3 book discussions, including a hiking discussion at Earl Legacy Park. NEA Big Read is a program of the National Endowment for the Arts in partnership with Arts Midwest, and the state-wide event was coordinated by NH Humanities.

The Bedford PTG provided funding for the Museum of Science pass. The Bedford Women's Club purchased the NE Aquarium pass. The Rotary Club of Bedford helped fund the adult, teen and children's Summer Reading programs and also donated funds to purchase books to add to the library collection in



honor of their guest speakers. Derry Medical Center Charitable Foundation gave a generous donation to fund materials for story time sessions, additional books, and the StoryWalk® at the Bedford Village Common.

The Bedford Garden Club purchased the pass to the Fells Estate and gardening magazine subscriptions for patrons to check out. We appreciate the seasonal plantings at the entrances to the library and the gardens on the lower level entryway that the Club maintains.

Funds donated in memory of one of our Friends of the Library, Colleen Brockway, were used to add a camera to the Library of Things and to purchase a pass to the Institute of Contemporary Art in Boston. In addition, outside seating will be added in the spring.

Whether you are 1 month or 100 years old, we have something for everyone at the library. Our new seating offers restful spaces for all. Our updated grounds provide a better link from Meetinghouse Road to the Bedford Village Common. Stop in at the library as you are walking by!

Respectfully submitted,  
*Miriam Johnson, Library Director*

### **Most Checked Out 2023**

#### **Fiction:**

Lessons in Chemistry by Bonnie Garmus

#### **Mystery:**

A World of Curiosities by Louise Penny

#### **Science Fiction:**

Fourth Wing by Rebecca Yarros

#### **Nonfiction:**

Killers of the Flower Moon by David Grann  
(with an honorable mention for The History of Bedford!)

#### **Biography:**

Spare by Harry, Duke of Sussex

#### **Large Print:**

Lessons in Chemistry by Bonnie Garmus

#### **Adult Graphic Novels:**

Everything is OK by Debbie Tung

#### **Young Adult Fiction:**

The Ballad of Songbirds and Snakes by Suzanne Collins

#### **Young Adult Graphic Novels:**

One Piece 1-3 by Eiichiro Oda

#### **Audiobook:**

Mad Honey by Jodi Picoult

#### **Movie:**

Top Gun: Maverick

#### **Music CD:**

Reputation by Taylor Swift  
(The highest-ranking new release was Did You Know That There's a Tunnel Under Ocean Blvd by Lana Del Rey.)

#### **Video Games:**

New Pokemon Snap

#### **Library of Things:**

Orion Starblast Telescopes  
(with the ukulele and the metal detector tied for 2nd)





**Bedford Public Library Special Account**

Cash on hand 01/01/23 10,358.79

**Income:**

|                      |                  |
|----------------------|------------------|
| Book Sale            | 9,677.72         |
| Copies/Fax/Printing  | 1,820.54         |
| Gifts                | 3,304.41         |
| Fines                | 363.20           |
| Notary Fees          | 70.00            |
| Non-Resident Fees    | 2,500.00         |
| Replacements         | 3,814.37         |
| Technology Fund      | 602.00           |
| <b>Total Income:</b> | <b>22,152.24</b> |

**Disbursements:**

|                             |                  |
|-----------------------------|------------------|
| Books and Media             | 394.42           |
| Copiers/Printers            | 4,891.11         |
| Library Enhancements        | 2,385.62         |
| Programs                    | 2,071.05         |
| Dues/Training               | 2,838.05         |
| Technology Fund             | -                |
| <b>Total Disbursements:</b> | <b>12,580.25</b> |

**Cash on Hand 12/31/23 19,930.78**

**Bequest Balance 150,475.00**

**Number of registered borrowers 12,594**

**Books**

|                                 |        |
|---------------------------------|--------|
| Books on accession (1/1/2023)   | 67,261 |
| Books purchased:                | 4,731  |
| Books donated:                  | 446    |
| Sub-total:                      | 72,438 |
| Books withdrawn:                | 3,301  |
| Books on accession (12/31/2023) | 69,137 |

**Library Holdings (12/31/2023)**

|               |        |
|---------------|--------|
| Books         | 69,137 |
| Magazines     | 2,323  |
| Audio books   | 3,719  |
| Videos/DVDs   | 6,687  |
| Compact discs | 2,913  |
| Equipment     | 49     |
| Total         | 84,828 |

**Subscriptions**

|                     |          |
|---------------------|----------|
| Magazines (titles)  | 99       |
| Newspapers (titles) | 9        |
| Microfilm (1 title) | 49 rolls |

**2023 Circulation Statistics**

|                |         |
|----------------|---------|
| Books          | 262,087 |
| Ebooks         | 18,871  |
| Magazines      | 11,070  |
| Compact Discs  | 3,511   |
| Videos/DVDs    | 28,809  |
| Audio Books    | 33,993  |
| Museum Passes  | 1,185   |
| Total          | 359,526 |
| Database Usage | 63,927  |
| Website Visits | 176,262 |



# BCTV

Channels 16, 22, 23 hd 1072

# WBNH

105.1 FM Radio

**Bill Jennings**

Station Manager

**Coleen Richardson**

Assistant Station Manager

**Andrew Fenn**

Broadcast Production Coordinator

**Harry Kozlowski**

Radio Program Director



L to R: Coleen Richardson, Andrew Fenn, Bill Jennings, Harry Kozlowski

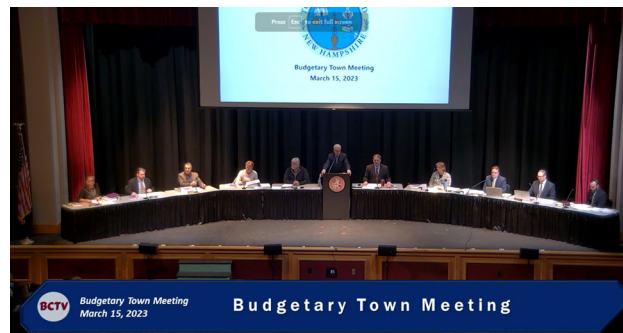
In 2023 BCTV-WBNH continued to be a valuable town broadcast facility for both public, education, government, and school programming. The demand for more live broadcasts' coverage continued and the station's investments this year with a major hardware, software upgrade, and additional consulting technical expertise helped us to keep up with the growing demand with higher quality, minimal downtime, and expanded accessibility for BCTV and WBNH access.

Our Comcast/Xfinity TV subscribers are very important to us because BCTV and WBNH are funded through TV cable franchise fees. Without Comcast TV customers Bedford Community Television and WBNH Bedford Radio would not exist. No Tax dollars are used to support the station operations and capital funding. Thank you to all who remain Comcast TV watchers. Comcast viewers can watch

# BCTV

BEDFORD COMMUNITY TELEVISION

live and pre-recorded programs on the station's four separate TV channels: Channel 8, 16, 22, and HD 1072 Live programming is an ever-growing demand and BCTV broadcast



Town Budgetary Meeting Live Broadcast on Comcast/Xfinity BCTV Channel 22



Part-time employee, Marc Mauri, manages the production of a BHS Choir Concert broadcast live on Channel 8, the BCTV Comcast/Xfinity Education Channel

227 live programs produced in and outside of Bedford in 2023. This consisted of town boards, committees, commissions, school board meetings, sporting events and additional school and general event coverage. 948 programs were scheduled in 2023 with 523 classified as first time runs, the balance was BCTV archived programming and media shared programs with other state and regional community access television stations.

Bill Jennings  
Station Manager

BEDFORD COMMUNITY TELEVISION



The number of streaming and video on demand views for our programming has never been bigger. Our viewer data can only be measured for streaming options and unfortunately, we can't measure actual TV views because the Neilson TV measurement system is way too expensive for our budget. We assume there is a large viewership. The numbers for streaming views have grown over time because we have expanded our BCTV streaming options for both mobile and streaming channel services. We also have a Bedford Community Television YouTube Channel which currently has close to 1400 subscribers. These streaming options in addition to our BCTV website programming options will be explained later in this report.

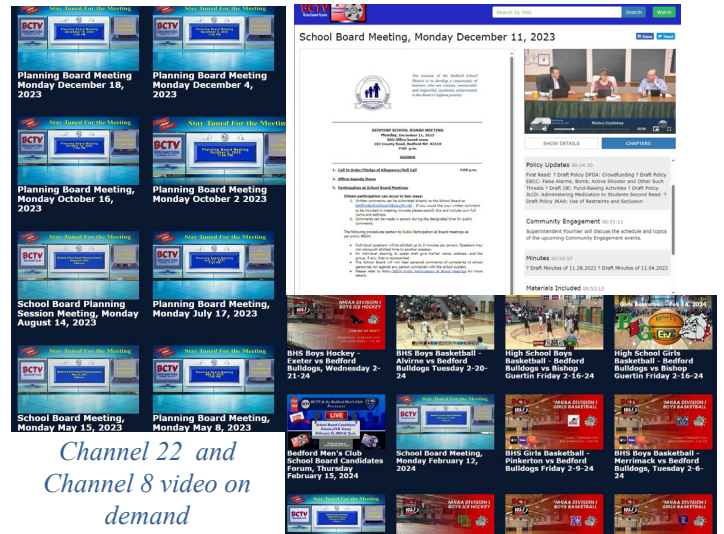


All the streaming options available to Access BCTV Online. BCTV website, iOS mobile phone and Ipad and Android phone and Tablet. Streaming Channels Access as well

Our view numbers are impressive. In 2023, BCTV had 41,192 steaming views for the station's four channels. Channel 8, Education channel; 16, Public channel; 22, Government channel and HD1072 High-Definition Channel. Yes! That was 41,192 viewers watching all BCTV programs. These views were all accessed through either the BCTV steaming website, Roku, or Apple TV via the BCTV streaming channel on the menu. You can also access BCTV programming on your Apple iPhone, or iPad and/or Android mobile devices and tablets. BCTV is now a branded app that you can add to your phones through your respective app stores. The BCTV application is free for both mobile and streaming channel platforms. One side note; if you are an Amazon Fire streaming user only, you will have to download a separate piece

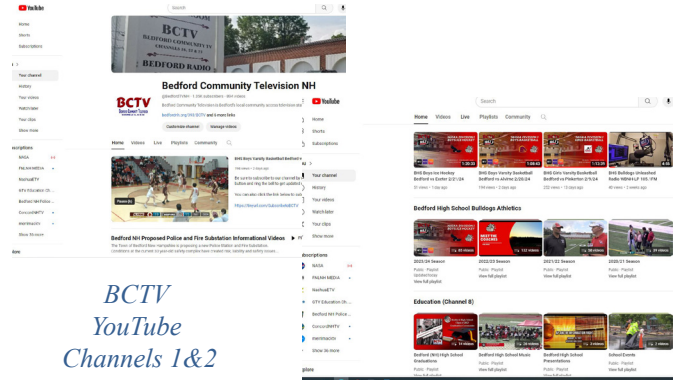
of software called Screenweave. Once you do that you can access BCTV through that app. You only must do it once. Again, for Amazon Fire users only.

In addition to the 41,192 BCTV Live channel's views, there were also 15,347 views for 606 shows that were watched on the BCTV video on demand system in 2023. Now these numbers don't even include our separate BCTV YouTube Channel.



Channel 22 and Channel 8 video on demand

Our YouTube channel is primarily for sports, educational topics, and entertainment. Anyone can watch programming without becoming a subscriber (It's Free) but if subscribe you will get a notification when a video is posed. Currently BCTV has almost 1400 subscribers. In 2023 there were almost 24,000 live streaming views which was primarily for sports and school events. That was a 101% increase over 2022 and there were 60,000 videos on demand watchers which represents a 54% increase compared to 2022.



BCTV YouTube Channels 1&2





**BCTV-WBNH RECOGNITION IN 2023**

BCTV-WBNH was recognized for programming by two separate state and regional organizations: BCTV won awards from the North East Alliance for Community Media in the following Categories: *Single Camera Event Coverage*, Harry Kozlowski, Cory Munsterteiger, and Andrew Fenn won the award for the live broadcast coverage of the 2022 D1

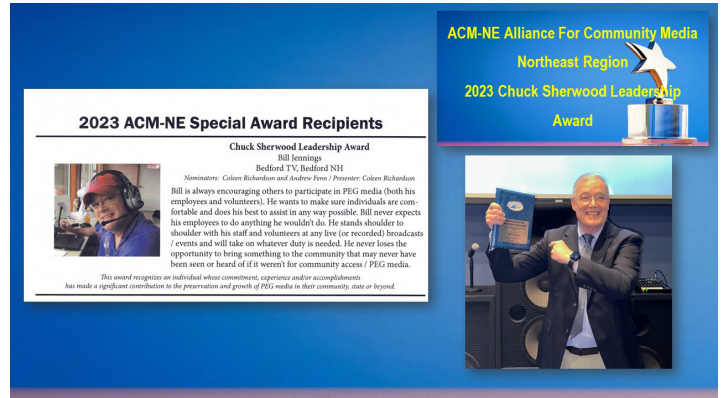


State Football Championship between Bedford and Londonderry; *Instructional and Training Category*, Coleen Richardson and

Jane O'Brien for their show *Craft Corner-Christmas Crafts*; *Audio Programming*; Phil Bruno, host of the WBNH show *B.O.M.B* won for his radio interview of Jim Weider of the Weight Band. *DJ of the Year*; BHS senior Caitlin Fitzgerald won the DJ. Caitlin has also been the recipient of a national high school award from the John Drury Radio High School Awards and has been recognized nationally for her talent.



Bill Jennings was recognized by the Northeast Alliance for Community Media (New England and New York) with the Chuck Sherwood Leadership Award. This award “recognizes an individual whose commitment, experience and/or accomplishments has made a significant contribution to the preservation and growth of PEG media and their community, State or Beyond”.



WBNH 105.1FM Bedford Radio received several awards from the New Hampshire Association of Broadcasters. Harry Kozlowski and Jason Bergeron were recognized in the *Play by Play and Color Sports Category* for the 2023 D1 State Hockey



Finals between Bishop Guertin and Bedford, Loren Foxx and Cory Munsterteiger also won an award in the *Play by Play and Color Category* for their broadcast coverage of the BHS Girls Basketball D1 Basketball Final. Harry Kozlowski and the BHS Hockey Team Captains won an award in the *PSA Category* for their *Spaghetti Pasta Night Fundraiser*. There was also national radio award recognition with BHS students Kenzie Bibawi and Tracy Xie from *Bulldogs Unleashed Radio*



earning recognition from the national high school John Drury foundation under the *Best News Feature Category*. The story was on AI Writing. Caitlin Fitzgerald was once again recognized in the *Best DJ category* for her DJ show on WBNH.





*Coleen Richardson, Jason Bergeron, Harry Kozlowski, Andrew Fenn holding up WBNH Radio 105.1 FM radio awards at the annual New Hampshire Association of Broadcasters Granite Mic Awards*

the Town Website along with other materials for residents to access.

**Video 1: Proposed South River Road Police & Fire Safety complex (4:08)**  
This introductory video shows why Bedford needs a new Police Station and Fire Substation. It includes the history of the current facility and its current usage



### INFRASTRUCTURE AND TECHNICAL ACCOMPLISHMENTS

As mentioned earlier, technical upgrades were made to improve broadcast quality and minimize downtime. Hardware and network upgrades to the station’s control room, TV, and radio studio control rooms, as well as our remote broadcast facilities at the SAU, high school gym, theater and field press box were made to improve overall quality and uninterrupted operation. We also improved our capabilities to send live broadcasts from other communities when covering away sporting or general events. We made great progress in 2023 with completion in 2024.

*WBNH 105.1 FM Broadcast of BHS Hockey Final at SNHU Arena l-r Jason Bergeron, Harry Kozlowski, Tommy Huther, and Andrew Fenn*



*Radio Call for D1 BHS Boys Basketball Final at UNH. L-R. BHS student Jack Watson, Bill Carter, Cory Munstersteiger, Loren Foxx, and Harry Kozlowski*

*BCTV event videographer Dale Byrd handles the robotic and broadcast controls at a recent live broadcast of the energy commission*



### SOUTH RIVER ROAD POLICE AND FIRE SUBSTATION COMPLEX PROJECT

In 2023 BCTV worked closely with local citizens, councilors and town safety and administrative staff on a facilities communications committee and our task was to produced information videos on the proposed South River Road Police and Fire Substation Complex. The five videos were: *Why a new Police and Fire Substation are Needed; Risk, Liability, and Safety concerns; Facilities Cost; A Virtual Tour of the current Police Station; Emergency Response – Why a Fire Substation is Needed Now.* These videos were scripted and produced by BCTV and were posted on

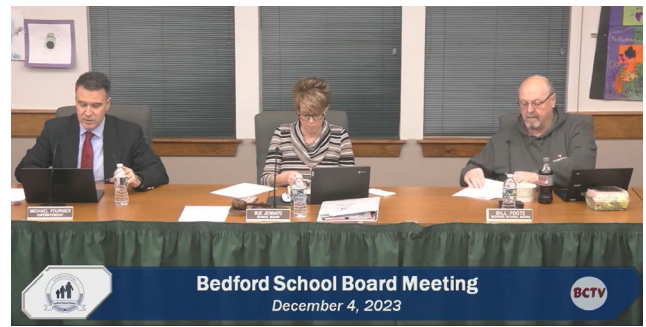
### LEGISLATIVE UPDATES, PROTECTING COMMUNITY TELEVISION

BCTV works closely with both our congressional and senate representatives to ensure cable community television is protected from cable companies advocating for changes that would vastly impact our level of funding to keep our operation in existence. Senator Jeanne Shaheen is a strong proponent of protecting community access television. She has been to BCTV many times and does a show with us





periodically called “The Washington Update” She is aware of how important PEG Access is to our local New Hampshire communities and both she and Senator Maggie Hassen are one of many Senate co-sponsors of a bill called “*The Protecting Community Television Act*”. Its purpose is to keep the current Cable Franchise act in place without cable providers seeking language changes that would further reduce our funding. Our congressional representatives are also behind their own separate bill to protect community access television and the national PEG access community appreciates their support from their Senators and Congressional state representatives.



*School Board Meeting*  
l-r Michael Fournier; Sue Jennato and Bill Foote



*Senator Jeanne Shaheen at the BCTV studios for an interview with Bill Grenier along with the BCTV team of Bill Jennings, Andrew Fenn, and Coleen Richardson*

**CHANNEL PROGRAMMING**

**Channel 8, the Education Channel.** In August 2023 Channel 8 replaced our old Channel 23. The channel broadcasts all Bedford school district related programming. School Board meetings are broadcast live on the channel and then scheduled for rebroadcast on Channel 8. School sports, concerts, non-copyright plays, talent shows, classroom activities, graduations as well as school lectures and presentations. are broadcast on the channel. Live broadcasting capability exists at the high school field press box, theater, and gym.

**Channel 16, the Public Channel** is for general programs that entertain, inform and cover topics of interest that are produced by staff, residents, and non-profit organizations in the community. Programs produced by other communities in the state, as well as throughout the country are also incorporated into the schedule. Be sure to catch two new shows that were added to the Public Channel Lineup in 2023. *The Bedford Buzz* which features short stories on various topics and events around Bedford as well as *Craft Corner* which is produced by our Coleen Richardson and Jane O’Brien. It has gained so much popularity that close to 25 stations across the country have been downloading their show.



*BHS English teacher Molly Topf hosts the recent episode of the “Bedford Buzz”*



*Green screen vs. Virtual Set*  
*BHS Football Coach Zach Matthews with Harry Kozlowski*  
*Andrew Fenn, Production Manager*





Channel 22 the Government Channel is for town government meetings. All government meetings are live and rebroadcast daily. The live meetings are streamed simultaneously on the BCTV website. All meetings are available on demand. The video on demand feature for government and school board meetings provides online chapter marking which allows for quick and direct access to an agenda item.

Channel 1072, High Definition will broadcast both general, government and school programming live as well as prerecorded programming from channels 8, 16, and 22, in high definition on your Comcast channel.



## PROGRAM SCHEDULES

Program schedules can be found on our website, [www.bedfordtv.com](http://www.bedfordtv.com). Each channel is clearly defined, and you can click on the “Watch Live” or “On Demand” Button for your daily and weekly program of choice. Looking to see if that important meeting is scheduled? Check the website daily program schedule. The weekly schedule for both live as well as pre-recorded programming can also be found on the BCTV Facebook Page. “Like” our Facebook page and get all the upcoming scheduled live event coverage. <https://www.facebook.com/BedfordTV/> BCTV also uses Instagram and X (formerly Twitter).

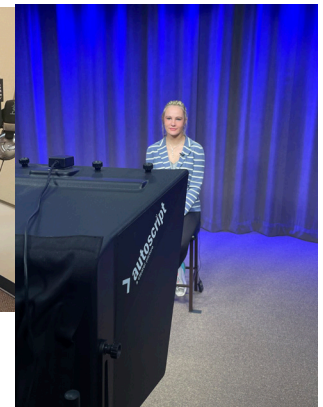
## PUBLIC SERVICE ANNOUNCEMENTS

BCTV also runs a community bulletin board for public service announcements. PSA’s can either be PowerPoint slide or a recorded video. A teleprompter is used so scripts can be read in front of the camera. All postproduction work will be done by BCTV staff. Suggested video PSA length is 60-90 seconds. Recorded radio PSA’s can either be read by a representative from the non-profit organization or a member of the staff. All postproduction work is done by the WBNH radio

program director. Radio PSAs are restricted to 30 seconds. WBNH radio is a non-commercial station and public service announcements are limited to non-profits or not for profit organizations. To submit a PSA request simply go to the BCTV website [www.bedfordtv.com](http://www.bedfordtv.com) and click on Public Service Announcement and follow the directions and fill out the online form. BCTV uses studio and field teleprompters that allows scripts to be read for public service announcements in front of the camera. Submit your 60 second script and BCTV will do the rest.



*Harry Kozlowski recording a radio PSA with 2023 Miss New Hampshire Brooke Mills*



## IS WBNH-LP 105.1 FM A TOWN OWNED RADIO STATION AND WHAT TYPE OF STATION IS IT?

Yes, the Town of Bedford is one of the few municipalities in New England that has both a television station and an FCC low power FM radio station. The radio station went on air in February of 2016, and we just marked our eighth year since opening. It is managed and funded by BCTV. A variety of music, local sports and community PSA’s make up the programming produced in part by several WBNH local volunteers. Harry Kozlowski our radio program director has trained all our volunteer producers on how to produce their own show. The station is primarily an alternative rock station, but the radio DJ’s can select whatever music they would like to run and are given their own time slots. BHS sports action live from the games are run simultaneously on BCTV and WBNH. The radio station also provides safety announcements from our local and state safety services. Public Service Announcements are for non-profit, noncommercial organizations only. The radio station’s motto is “Public Safety Radio and More”.





WBNH 105.1FM can also be heard online through the radio station website [wbnh.bedfordnh.org](http://wbnh.bedfordnh.org). In times of emergency, the police and fire safety personnel can override regular WBNH programming with emergency messages. BCTV pays for all the infrastructure to provide this safety service to the community.

Whether in front or behind a camera, or behind a microphone calling a game, or producing their own TV and/or radio program, these special volunteers make it possible for us to bring the high level of quality programming the community has come to expect. Consider starting your own show. Take that first step and call us.



Harry Kozlowski sits proudly in the WBNH-LP 105.1FM radio Booth. Harry has been WBNH's Radio Program Director since the station officially opened in 2016.



*Crystal Dionne interviews Miss New Hampshire, Brooke Mills in the BCTV studio*

*Andrew Fenn teaching the BHS Red Storm Robotic Club students production procedure for a new program the students will by launching*



Bulldogs Unleashed Radio is a BHS produced news show with featured stories about Bedford High School. The show is one of the longest running shows on WBNH radio and has won many awards from the NH Association of Broadcasters . Pictured are current high school producers Yahle Adossi and Francesa Baldi.

**BCTV-WBNH FUNDING**

As mentioned earlier Cable franchise fees collected from cable subscribers by Comcast fund the operation of the station. Equipment purchases and all operational costs are paid for with franchise fees. Franchise fees are also used to cover all costs for the town meeting room where all government meetings are held. This includes computers, video and audio equipment; lighting and room maintenance. Fees are also used to cover all building costs to include general repair maintenance both inside and outside the building; heating and electrical costs, and all property repairs. Any major repairs or additions to the building are covered by these fees as well. No tax dollars are used to fund the station operations.

**VOLUNTEER OPPORTUNITIES**

In addition to both full and part-time staff, BCTV and WBNH is fortunate to have some very talented volunteers who help us in providing programming.





The cable franchise agreement between Comcast and the Town of Bedford was renewed on December 2, 2018. It is a ten -year non-exclusive agreement which will run through December 2, 2028. This agreement does not preclude other cable providers from offering their services to the town and competing for the business.

### BCTV-WBNH BOARD

The BCTV-WBNH board is made up of nine voting members: seven residents along with one town councilor and one school board member as board liaisons. The Board is a policy board only and has no operations oversight. The board is always looking for new members, so please contact us if you are interested in becoming a board member.

To learn more about BCTV-WBNH and how you can get involved, contact either Bill Jennings or Coleen Richardson at 603-472-8288 or emailing us at [bctv@bedfordtv.com](mailto:bctv@bedfordtv.com). For radio, contact Harry Kozlowski at 603-472-5242 ext. 298.

Respectfully submitted,  
*Bill Jennings, Station Manager*



BCTV Crews in Action  
Keeping the community entertained and informed





## Diane Phelps Parks & Recreation Commission Chair

**T**he Bedford Parks and Recreation Department ensures that residents have the space to exercise, play and do other activities to improve their quality of life. Our goal is to provide the best quality of service for the fewest possible dollars. With the support of the community, other departments, the dedicated commission members, recreation instructors and seasonal support staff, we will always find a way!

In 2023, the Parks & Recreation Department continued to positively impact the quality of life for all members of the Bedford community by offering a diverse range of activities for all ages.



To start off the year, in January we held a Family Snowman Building Challenge which resulted in Adam & Alyssa Babas Family will 1<sup>st</sup> Place.

In February, the “Valentine’s Day – Card Contest” was held and Benjamin Hersey won 1st Place with Layla Caldejon receiving Honorable Mention.

The March challenge was the “St. Patrick’s Day- Pot of Gold Word Search”. Ryan Stein won 1st Place.

In April, the “Spring into Peeps Diorama” challenge had Brigitte Mahoney taking 1st Place.

December we hosted a “Holiday Coloring Contest” which saw Charlotte Drelick, age 6, take 1st Place.

In 2023, resident Jennifer Gregory offered preschool programs such as Paint & Play, Little Scientist, Winter Artists, Spring Art, Afterschool Art for ages 4-12, Valentine’s Day Tot Party, Halloween Party,

and Gingerbread House Decorating Classes. Resident Marissa McAleer shared her programs for adults by offering fitness and exercise programs such as Mindful Meditation, Gentle Yoga and Chair Yoga. Greta Nilsen from Oriental Healing Arts Association (OHAA) built a successful following with a Tai Chi program for Seniors. Ginger Kozlowski continued strong with Zumba GOLD two days a week as well as Beginners Line Dancing and Intermediate Line Dancing.

In 2023, the Summer Concert Series continued to be a big part of our summer entertainment where residents could enjoy a picnic dinner, sit under the evening sky and listen to some great music. The concerts were held at the Bedford Village Common Gazebo on Wednesday evenings at 6 PM. The line-up for summer 2023 included Blues band Dr. Harps Blues Revue Band on June 28th, Americana music from the North River Band on July 5th, Family friendly songwriter/singer Judy Pancoast held a kids’ concert on July 12th, 50’s & 60’s rock & roll group the Bel Airs on July 19th, Roxanne & the Voodoo Rockers on July 26, and the Swing Era rolled into Bedford on August 2nd with the Bedford Big Band. The last concert of the season on August 9th, was the Manchester Community Music School, which included many young Bedford residents.

The Bedford Memorial Town Pool was fully staffed with lifeguards and desk attendants in 2023. The Bedford Swim Team was at the pool every morning for training and meets. In 2023, a Lifeguard Certification Program, run by Manchester Safety Specialist KO Bisson, was offered for residents and non-residents where participants received a 2-year certification.

Jane O’Brien  
Recreation Manager



Summer Day Camp “Camp Witzel” was based out of McKelvie School in 2023. Catering to children 6-13 years of age, the campers enjoyed daily games, crafts and swim time at the Bedford Memorial Town Pool as well as weekly field trips to fun and exciting places like Fisher Cat Stadium, Canobie Lake, Sunapee Cruise, Hampton Beach and Pawtuckaway State Park. Camp also offered extended ‘before and after’ camp care on site for any campers needing it.

Summer Day Camps affiliated with the Recreation Department who used Town Hall as base camp included: Let Go Your Mind, Chess Wizards for ages 6-12 and Top Secret Science & Math Camp.

I would like to thank all of our seasonal staff for such a great summer!

In 2023, Miss Jane was joined by Coleen Richardson to do crafting and cooking video shows with various seasonal themes. Their show, “Craft Corner – Christmas Crafts with Coleen & Miss Jane”, won 3rd place for Instructional & Training by the Alliance for Community Media – Northeast Region at their annual conference on November 16, 2023.

In 2023, the Parks & Recreation Department was busy scheduling many groups for the use of Town Hall, issuing permits for the Town's two tennis courts County Road and Legacy both Tennis/Pickleball & Basketball Courts as well as scheduling the Town athletic fields for many School and Town Affiliated sports programs.

A number of Bedford community groups were involved with the Parks & Recreation Department and I would like to recognize them and thank them for their efforts and contributions as well as their support: Bedford Community TV, Bedford Library, Bedford Public Works Department, Bedford Fire Department, Bedford Police Department, VFW, American Legion, Rotary Club, Bedford High School, Granite State Kids Tennis, Bedford Athletic Club, Bedford Baseball League, Bedford Lacrosse, Bedford Cross Country, Bedford Off Broadway, Bedford Garden Club, Bedford Women’s Club and so many others.

The Parks & Recreation Commission serves as an advisory board to the Town Council and approves and provides recommendations on various recreation items that come before them. A special *thank you* goes out to these volunteer members Chairwoman Diane Phelps, Vice Chairman David Gilbert, Jimmy Astarita, Spencer Hawkes, Kelly Tope, Melissa Salmon and Sue Thomas. I look forward to working with you in 2024 to layout the framework for more recreational projects within the department.

A big part of the Recreation Department is our Parks Division which falls under the supervision of the Public Works Director Jeffrey Foote. The Parks Division provides routine maintenance for all the Town’s Recreational Facilities including the parks, trails, playground, athletic fields and pool. A special *thank you* goes out to our Parks Division employees which include our Parks Foreman Brad Hatfield, Craig Blais, Tyler Johns, Kevin Hodgdon and Chris Audet for an excellent job maintaining the Town’s recreational facilities this past year.

The Recreation Department strives to have a productive relationship with residents, young and old alike. We *thank you* for your continued support and look forward to seeing you at the Bedford Center Village Park, Benedictine Park, Heritage Trail, Joppa Hill Trail, Legacy Trails or at a recreational program soon. Please follow us on social media and/or sign up for updates at [www.BedfordRecOnline.com](http://www.BedfordRecOnline.com) as we have a lot of great things happening and we want to share it all with you!

Respectfully submitted,  
*Jane O’Brien, Parks & Recreation Manager*



## Trustees

David C. Bailey  
Barbara Chagnon  
Denise Ricciardi

**T**he Cemetery Trustees are pleased to submit their Annual Report for the year 2023.

### INTERMENTS

We had 26 interments in 2023, less than the previous year. Fourteen of these interments were full burials and twelve were cremations. This varies year to year. The trend nationally, I believe, leans toward more cremations than full burials. I think that will eventually see seventeen here also.

### PLOT SALES

In 2023 we sold:

- 4 person plots – 8
- 2 person plots – 5
- 1 person plots – 5

Those plot sales put \$35,250 into the General Fund. This amounts to approximately 45% of the budget being returned in revenues.

### MAINTENANCE

Maintenance of the cemeteries is accomplished through contracting most of the work out. The mowing and trimming is done by Einstein Solutions of Fitchburg, Mass. Fertilization and weed control is done by Tru-Green. Monument repair is performed by Gravestone Service of New England. Preparation of gravesites for burial is handled by Dignified Cemetery Services of Concord.

Other small jobs, as they occur, are usually handled by the Public Works Department, which also administered

the public bid process. The Cemetery Department has no paid employees, except for a small stipend for one of the Trustees who is the Recording Secretary who is the same person who enters the data onto our website. Currently the Chairperson of the Trustees sells the lots, locates and marks the lots for burial, oversees all maintenance and functions as the liaison with various funeral homes. Any interment services are generally handled by the families and the funeral home. We also make sure that the cemetery regulations or changes can be applied for and possibly approved by the Trustees and affirmed by the Town Council at a public hearing.

The Trustees are also responsible for the care and maintenance of the other three Town Cemeteries: Old Bedford Cemetery on Back River Road, Joppa Hill Cemetery on Joppa Hill Road and Beals Road Cemetery.

### PROJECTS

The Trustees were disappointed that the software and new website weren't completed in 2023 due to some unforeseen problems and expanded requests by the Trustees, however, the project is expected to be completed in 2024.

The two large maple trees we contracted to be removed will hopefully be removed by March 1<sup>st</sup>, weather permitting. They need to be craned out from the neighbor's property on the east side of the (Bedford Center) Cemetery as the ground has not yet frozen enough.

The replacement sprinkler system was installed in the fall and will be turned on in the spring.

David C. Bailey  
Chair





As a final note, we are again estimating that the Center Cemetery as it now exists will reach capacity in less than eight years. The Town Manager's Office proposed that a capital reserve fund be established to explore the possibility of expanding the Cemetery and/or looking for a new location. The Town Council approved this as part of the 2024 proposed budget.

### ACKNOWLEDGEMENTS

I wish to thank all of the Town Departments mentioned in this report, the vendors, the Bedford Garden Club who maintains their plantings and new daffodils that they planted along the wall of Church Road plus the Boy Scouts who distribute flags for Veteran graves on Memorial Day. Finally, we wish to thank our Town Clerk, Sally Keller, for her assistance throughout the year, the other Trustees and former Trustee Steve Wiggin who always responds when I need his assistance and expertise.

Respectfully submitted,  
*David C. Bailey, Chair*



Hugh Donovan  
Barbara Chagnon  
Becki Kuhns

**VOTER REGISTRATION**

Changes in Registered Voters during 2023

|        |                   |
|--------|-------------------|
| 16,395 | End of 2022       |
| 251    | New Registrations |
| 1,156  | Removed           |
| -----  |                   |
| 15,490 | End of 2023       |

**PARTY AFFILIATION:**

|       |            |
|-------|------------|
| 3,894 | Democrat   |
| 5,696 | Republican |
| 5,900 | Undeclared |

The Supervisors of the Checklist (SOCs) participated in one election in 2023, the Town Election. This explains the relatively low number of new registrations. Typically, there are more registrations than removals, except for every 10 years when voters who had not voted in the previous four years are removed as was last done in 2021. One of the reasons is we are often not notified of people who have moved from Bedford. However, in June 2023, the Secretary of State’s office sent us a list of 913 registered Bedford voters who were identified by the US Postal Service as having moved permanently from their registered domicile address. It resulted in 772 voters being removed from the Bedford voter database. This new process will be repeated annually at a minimum and has several benefits. There is no need to send a letter to the voter’s residence as we have already been notified by the USPS that the individual has moved. We know the new address of the voter if they have moved within Bedford so the voter does not have to re-register. The removal or change of address within Bedford can occur immediately. The turnout information will be more accurate since voters who have moved out of Bedford are not included in the denominator.

A trend that has been noticed is the increasing percentage of new voters registering as Undeclared, rather than affiliating with a party. This, together with a larger than usual number of affiliated voters changing to Undeclared, has led to there being more Undeclared voters (38%) than affiliated to either the Republican party (37%) or the Democratic party (25%).

The SOC’s hold mandatory evening and Saturday sessions for voter registration applications and corrections to the checklist prior to each election, and at other times at the discretion of the SOC’s. These sessions are posted in the Town Office, the Library and on the Town website ([www.bedfordnh.org](http://www.bedfordnh.org)) – click on Community followed by Elections and Voter registration). Residents are also welcome to apply for voter registration and make name, address and party changes at the Town Offices during regular business hours, the only exception being that party changes are not permitted within approximately 90 days of a Primary election; the Secretary of State will announce the specific date for each election. Residents may also register and vote at the Polls on Election Day, but we recommend registering at the Town Office before the election to avoid delays on the day.

The SOC’s work with local assisted living facilities and the high school to register new voters. People who are 17 at the time of registration but will be 18 at the time of the next election, and meet all other requirements, are eligible to register.

SUPERVISORS OF THE CHECKLIST

Hugh Donovan  
Chair



For more details about the requirements for registration or any other questions related to registration, please contact the Supervisors through e-mail at [checklist@bedfordnh.org](mailto:checklist@bedfordnh.org), call 603-792-1329 or visit <https://sos.nh.gov/elections/voters/register-to-vote/>

The Supervisors would like to thank Sally Kellar (Town Clerk) and Paula Talmanson (Deputy Town Clerk) for their assistance in the registration process throughout the year, and all those who have helped with voter registration and check in during the year, in particular Carol Fahey, Sue Fahey and Liz Hodges. If you are interested in finding out more about the role or assisting at future elections, please attend one of the Sessions or contact the Supervisors through e-mail at [checklist@bedfordnh.org](mailto:checklist@bedfordnh.org) or call 603-792-1329.

Respectfully submitted,  
*Hugh Donovan, Chair*



**Sally Kellar**

Town Clerk

**Paula Talmanson**

Deputy Town Clerk

**This** year, we held one election - our annual Town and School Elections in March. We had a larger turnout of absentee voters this year due to inclement weather forecasted for Election Day. In the end, the election was postponed for two weeks until March 28, 2023.

Articles on the ballot included the formation of a Charter Commission to make their recommendation regarding no longer having a Budgetary Town Meeting and the establishment of official ballot voting in its place.

This year the Town approved the purchase of 10 electronic poll pads (EPP) to facilitate a quicker and smoother voter check-in and a simpler and more accurate marked checklist. The initial cost for 10 EPP totaled \$17,500 with the following breakdown:

- Poll Pad Bundle \$1,275.00 each
- Thermal printers \$300.00 each
- One-time full connectivity fee: \$1,750.00

Moving forward there will be an annual \$300.00 per EPP software and application support fee that was included in the initial set-up costs.

**Annual Town Meeting – March 14, 2023**

|                                  |        |
|----------------------------------|--------|
| Registered Voters.....           | 16,307 |
| Total Ballots Cast.....          | 3,831  |
| Absentee Voters.....             | 462    |
| Same Day Registrants.....        | 55     |
| Percentage of Voter Turnout..... | 23%    |

**Budgetary Town Meeting – March 15, 2022**

|                          |    |
|--------------------------|----|
| Town Meeting Voters..... | 57 |
|--------------------------|----|

In 2023 we issued 4,337 dog licenses and 197 Town Student Parking Permits. The office administered 599 vital records and 76 marriage licenses.

**TOWN CLERK ACCOUNTS**

**Debits:**

|                          |                    |
|--------------------------|--------------------|
| UCC Filings.....         | \$8,010.00         |
| Certified Copies.....    | \$3,751.00         |
| Marriage Licenses.....   | \$532.00           |
| Parking Permits.....     | \$24,380.00        |
| Miscellaneous .....      | \$3,134.13         |
| <b>Total Debits.....</b> | <b>\$39,807.13</b> |

**DOG LICENSE ACCOUNT**

**Debits:**

|                                   |                    |
|-----------------------------------|--------------------|
| Licenses.....                     | \$22,769.00        |
| License Penalties/Violations..... | \$11,633.00        |
| Cost of Service.....              | \$3,697.00         |
| <b>Total Debits.....</b>          | <b>\$38,099.00</b> |

**Grand Total**

|                                   |                    |
|-----------------------------------|--------------------|
| <b>Remitted to Treasurer.....</b> | <b>\$77,906.00</b> |
|-----------------------------------|--------------------|

Respectfully Submitted,  
*Sally Kellar , Town Clerk*

**Election Postponed**

“Bedford Officials (16) attended a noon meeting today, March 13, 2023 and listened to Don Dumont of the National Weather Service provide a weather update for Tuesday, March 14, 2023. Based on the weather event warning issued by the National Weather Service, the updated weather forecast, and receiving input from the Town officials present for today’s noon meeting, pursuant to RSA 669:1V(a), the Bedford Town Moderator reasonably believes a weather event may cause the roads to be hazardous or unsafe and has elected to postpone the Town election for two weeks to March 28, 2023.”  
-Brian Shaughnessy, Town Moderator

**Betty**  
Top Dog 2023



Sally Kellar  
Town Clerk





DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT BIRTH REPORT

01/01/2023 - 12/30/2023

-- BEDFORD --



| Child's Name                   | Birth Date | Birth Place    | Father's/Parent's Name          | Mother's/Parent's Name         |
|--------------------------------|------------|----------------|---------------------------------|--------------------------------|
| ROBERTS , EMMA ELIZABETH       | 01/01/2023 | MANCHESTER, NH | ROBERTS , CHRISTOPHER GREGG     | ROBERTS, KRISTEN LYNN          |
| DESSANTI, MATEO IVAN           | 01/04/2023 | MANCHESTER, NH | DESSANTI, ALEXANDER IVAN        | DESSANTI, INGRID               |
| SPATCHER, LILLIAN JANE         | 01/11/2023 | MANCHESTER, NH | SPATCHER, MICHAEL JAMES         | ALLEN, CHRISTINE ELIZABETH     |
| GRIMBLE, SOPHIE HARPER         | 01/16/2023 | CONCORD, NH    | GRIMBLE, CHRISTOPHER JACKSON    | GRIMBLE, COURTNEY LYNN         |
| PETERSON, QUINN WILLARD        | 01/16/2023 | NASHUA, NH     | PETERSON, BRENDAN JOYCE         | LAPORTE-PETERSON, ALLISON ANNE |
| REZAEINEJAD, EVA               | 02/14/2023 | MANCHESTER, NH | REZAEINEJAD, HOJATOLLAH         | SAMANIPOUR, ROYA               |
| PASKALIS, SHAY LIRA            | 02/17/2023 | MANCHESTER, NH | PASKALIS, AARON ANDREW          | PASKALIS, LYNDEE DICKSON       |
| FORTIER, EVELYN REBEKAH        | 02/24/2023 | MANCHESTER, NH | FORTIER, MICHAEL JAMES          | FORTIER, JULIANA RAE           |
| FOSHER, CHARLOTTE ELIZABETH    | 03/03/2023 | MANCHESTER, NH | FOSHER, KALVIN GEORGE           | FOSHER, CASSANDRA SUSAN        |
| KAMERMAN, ELI HENRY            | 03/08/2023 | MANCHESTER, NH | KAMERMAN, SOLOMON PHILIP        | OPPENHEIMER, RACHEL BETH       |
| LIDSTER, JASON JOHN            | 03/10/2023 | MANCHESTER, NH | LIDSTER, ROBERT MILLAR          | LIDSTER, ALENA JOSEFINE        |
| LIDSTER, LUCAS LIAM            | 03/10/2023 | MANCHESTER, NH | LIDSTER, ROBERT MILLAR          | LIDSTER, ALENA JOSEFINE        |
| HUTTER, NICO JAMES             | 03/11/2023 | MANCHESTER, NH | HUTTER, THOMAS STEPHEN          | HUTTER, CAITLYN ELIZABETH      |
| ADINOLFO, ISLA SHEA            | 03/25/2023 | CONCORD, NH    | ADINOLFO, JOSHUA JOSEPH         | ADINOLFO, SAMANTHA GRACE       |
| KELLERMANN, JOSEPH ALEXANDER   | 03/26/2023 | MANCHESTER, NH | KELLERMANN, ALEXANDER JAMES     | KELLERMANN, CELENA FOUAD       |
| MCKENNA, FOIN GABRIEL MICHAEL  | 04/06/2023 | BEDFORD, NH    | MCKENNA, RYAN CHRISTOPHER       | MCKENNA, EMILY ROSE            |
| MCKIERNAN, CHLOE WETTROTH      | 04/10/2023 | MANCHESTER, NH | MCKIERNAN, CHRISTOPHER JOHN     | WETTROTH, PAIGE ELIZABETH      |
| SUNDEEP, SESIRA                | 04/17/2023 | MANCHESTER, NH | PADMANABHA, SUNDEEP REDDY       | LINGAMDINNE, SRAVYA SHRI       |
| LAFLEUR, LILY ANN              | 04/21/2023 | MANCHESTER, NH | LAFLEUR, NATHAN BRYANT          | LAFLEUR, BETHANY LYNN          |
| GADDAM, ANISH REDDY            | 04/22/2023 | NASHUA, NH     | GADDAM, BHARATH SIMHA REDDY     | GUDIPATI, THARUNI REDDY        |
| BERGER, EMILY SUE              | 04/24/2023 | MANCHESTER, NH | BERGER, JOSEPH JOHN             | BERGER, KRISTAL LYNNE          |
| SAIDEL-BAKER, SALOME ANNA      | 04/26/2023 | MANCHESTER, NH | SAIDEL-GOLEY, SAMUEL ISRAEL     | SAIDEL-BAKER, LAUREN STEPHANIE |
| DOLZHANSKIY, JASMINE VASILEVNA | 04/26/2023 | MANCHESTER, NH | DOLZHANSKIY, VASILY VASILYEVICH | DOLZHANSKIY, TATYANA BORISOVNA |
| KHAN, YUSUF ADNAN              | 05/03/2023 | MANCHESTER, NH | KHAN, ADNAN IMDAD               | DURRANI, SARA KHANUM           |
| MISHRA, NIRVAAN                | 05/03/2023 | MANCHESTER, NH | MISHRA, ALOK                    | AWASTHI, PURNYA                |
| CROTEAU, ELIAS MATTHEW         | 05/12/2023 | NASHUA, NH     | CROTEAU, MATTHEW STEPHEN        | CROTEAU, EMILY CARMEN          |
| COFFEY, KEVIN DELAHANTY        | 05/19/2023 | MANCHESTER, NH | COFFEY, SEAN MICHAEL            | COFFEY, KAYLA DELAHANTY        |
| BACKLER, CAMERON LEE           | 06/05/2023 | MANCHESTER, NH | BACKLER, DANIEL ROSS            | BACKLER, KRISTINA LYNN         |
| THOMPSON, AMIRA COLE           | 06/19/2023 | NASHUA, NH     | THOMPSON, GRANT ETHAN           | BREWER, ALLIESHA LYNN          |
| MOLTENBREY, ELLIOT MARIE       | 06/20/2023 | MANCHESTER, NH | MOLTENBREY, IAN HUGHES          | MOLTENBREY, JESSE LEE          |
| BOUCHER, SCARLETT LEE          | 06/24/2023 | MANCHESTER, NH | BOUCHER, MATTHEW JOHN           | BOUCHER, KATIE LEE             |
| RAPPA, ZOEY ELIZABETH          | 07/08/2023 | MANCHESTER, NH | RAPPA, CHRISTOPHER COLBY        | RAPPA, DANIELLE MARIE          |



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RESIDENT BIRTH REPORT  
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-- BEDFORD --



| Child's Name                      | Birth Date | Birth Place    | Father's/Parent's Name              | Mother's/Parent's Name       |
|-----------------------------------|------------|----------------|-------------------------------------|------------------------------|
| COOPER, HARPER MARIE              | 07/12/2023 | MANCHESTER, NH | COOPER, KEVIN JOSEPH                | COOPER, BRITTANY LYON        |
| RAYMOND, DYLAN DAVID              | 07/26/2023 | NASHUA, NH     | RAYMOND, BENJAMIN PAUL              | RAYMOND, ASHLEY LAUREN       |
| LANGFORD, XAVIER CHARLES          | 07/28/2023 | NASHUA, NH     | LANGFORD, NATHAN CHARLES            | BARREIRA, NICOLE PATRICIA    |
| NEUENDORF, RAYA LORRAINE          | 08/02/2023 | NASHUA, NH     | NEUENDORF, MATTHEW WILLIAM          | ROSS, MELISSA JEAN           |
| CROTEAU, JACKSON RYAN             | 08/08/2023 | MANCHESTER, NH | CROTEAU, NICHOLAS JOSEPH            | CROTEAU, KAITLYN ANN         |
| MARA, NATHANIEL JOHN              | 08/11/2023 | MANCHESTER, NH | MARA, JOHN ROBERT                   | MARA, AMANDA KATHRYN         |
| LITTLEWOOD, BAKER HENRY           | 08/15/2023 | MANCHESTER, NH | LITTLEWOOD, JOSEPH MICHAEL RAYMOND  | LITTLEWOOD, JORDAN HAILEY    |
| JONES, ALAINA ANDREA              | 08/20/2023 | NASHUA, NH     | JONES III, WILLIAM GEORGE           | JONES, ALYSSA MARITA         |
| INDINGARO, ZACHARY MARK           | 08/24/2023 | MANCHESTER, NH | INDINGARO, BENJAMIN                 | INDINGARO, ELIZABETH JUNE    |
| GILMAN, NATHANIEL DENNIS          | 08/27/2023 | MANCHESTER, NH | GILMAN, PIERCE RICHARD              | GILMAN, SAMANTHA EMILY       |
| LYONS, BRODIE CHRISTOPHER         | 08/31/2023 | MANCHESTER, NH | LYONS, STEPHEN THOMAS               | LYONS, ASHLEY ALYSSA         |
| OZENBAUGH, MARCUS DAVID           | 09/03/2023 | MANCHESTER, NH | OZENBAUGH, SKYLER ROBERT            | OZENBAUGH, MICHELLE LAUREN   |
| SPIAK, OLIVER MICHAEL             | 09/07/2023 | MANCHESTER, NH | SPIAK, MICHAEL KAVENY               | SPIAK, KELLY ANN             |
| FORTIER, JOSEPH BERUBE            | 09/10/2023 | MANCHESTER, NH | FORTIER, WILLIAM FORREST            | FORTIER, JENNIFER JANE       |
| MORIN, EMMA MAE                   | 09/23/2023 | MANCHESTER, NH | MORIN, SEAN RICHARD                 | MORIN, LINDSAY MARIE         |
| JOSE, THOMAS                      | 09/27/2023 | MANCHESTER, NH | VARGHESE, JOSE                      | THOMAS, MEENU ROSE           |
| WICKS, LUCY MCKENNA               | 10/15/2023 | MANCHESTER, NH | WICKS, GREGORY RUSSELL              | WICKS, KELLY ANN             |
| LABIB, LEENA ABDELRAHMAN ALAAADIN | 10/19/2023 | MANCHESTER, NH | MOHAMED, ABDELRAHMAN ALAAADIN LABIB | MOHARRAM, KHADIJA SEDKY      |
| THOMPSON, SIMILOLA SUSAN          | 10/23/2023 | NASHUA, NH     | THOMPSON, OLUWATOSIN OLUWAGBENGA    | HARRINGTON, RACHEL CAITLIN   |
| MEISNER, VERA LORD KACICH         | 11/03/2023 | NASHUA, NH     | MEISNER, JORDAN CHARLES LORD        | KACICH, BETHANY CARYL        |
| WITHEE, ARCHER THEODORE           | 11/14/2023 | MANCHESTER, NH | WITHEE, JASON ALAN                  | WITHEE, AUDREY ANNA          |
| DELANEY, JORDYN ABIGAYLE          | 11/14/2023 | NASHUA, NH     | DELANEY, CODY DAVID                 | DELANEY, ABIGAYLE ROTHMAN    |
| CARTER, MILA GRACE                | 11/16/2023 | MANCHESTER, NH | CARTER, ZACHARY MICHAEL             | BROOKS, CATHERINE MARY       |
| FUENTES, DAVID EDUARDO            | 11/17/2023 | MANCHESTER, NH | FUENTES GIMON, IGNACIO ANDRES       | ROMERO HINESTROSA, KATHERINE |
| CARKIN, EMILIE RENEE              | 11/21/2023 | EXETER, NH     | CARKIN, SAMUEL STEPHEN              | CARKIN, KATELYN ASHLEY       |
| PALACE, MATTHEW ROBINSON          | 11/24/2023 | MANCHESTER, NH | PALACE, JOHN PAUL DOMINIC           | HARRINGTON, LIANE JANE       |
| KIESMAN, IVY SKYE                 | 11/25/2023 | NASHUA, NH     | KIESMAN, ARIC TYLER                 | KIESMAN, SAMANTHA ASHE       |
| VAILAS, WILLIAM HUBERT            | 12/01/2023 | MANCHESTER, NH | VAILAS, JAMES BERNARD               | VAILAS, HAYLEY ELLEN         |
| GARRON, LEWIS AUSTIN              | 12/03/2023 | MANCHESTER, NH | GARRON JR, ANDRE LAWRENCE           | GARRON, KELSEY ELIZABETH     |
| KINKENON-BILETCH, SETH BENJAMIN   | 12/08/2023 | MANCHESTER, NH | KINKENON, DOUGLAS EVAN              | BILETCH, SHANA ALEXIS        |
| SHERPA, ADEN PALSANG              | 12/22/2023 | MANCHESTER, NH | SHERPA, MICHAEL                     | HIRACHAN, TINU               |
| MACFARLAND, CECILIA ANNE          | 12/28/2023 | NASHUA, NH     | MACFARLAND, SCOTT DAVID             | MACFARLAND, RENEE CLARE      |

Total number of records 64



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 ADMINISTRATION RESIDENT MARRIAGE  
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| Person A's Name and Residence                  | Person B's Name and Residence                      | Town of Issuance | Place of Marriage | Date of Marriage |
|--|--|------------------|-------------------|------------------|
| BARLOTTA, COURTNEY FAITH<br>BEDFORD, NH        | MILLER, AARON TANNER<br>PITTSFORD, NEW YORK        | BEDFORD          | BEDFORD           | 01/01/2023       |
| KOONTZ, CAROLINE DEAN<br>BEDFORD, NH           | BLAKEMAN, DANIEL JUNG NORMANDIE<br>BEDFORD, NH     | BEDFORD          | MANCHESTER        | 01/31/2023       |
| MEYER, ALEX BERT BEDFORD,<br>NH                | PAHAMUTANG, HILDA UMPAD<br>BEDFORD, NH             | HOOKSETT         | HOOKSETT          | 02/14/2023       |
| ORTH, CAITLIN JAYNE<br>BEDFORD, NH             | LUCIER, SEAN ALLAN<br>BEDFORD, NH                  | BEDFORD          | JACKSON           | 03/26/2023       |
| MILLER, ALLISON CLAIRE<br>BEDFORD, NH          | HUSKINS, MARK EUGENE<br>BEDFORD, NH                | BEDFORD          | WINDHAM           | 05/07/2023       |
| DALIS, LOVE SAVANNAHA<br>BEDFORD, NH           | BIZZARRO, CHRISTIAN ROSS<br>BEDFORD, NH            | BEDFORD          | BEDFORD           | 05/12/2023       |
| DEROSA, GIANFRANCO<br>HYDE PARK, MASSACHUSETTS | COLEGROVE, PEYTON MICHAELA<br>BEDFORD, NH          | BEDFORD          | MANCHESTER        | 05/13/2023       |
| MAILHOT, THOMAS ROGER<br>BEDFORD, NH           | RAINEY, BRIANNA MAE<br>BEDFORD, NH                 | BEDFORD          | NEW BOSTON        | 05/22/2023       |
| MARSHALL, BAILEY BURKE<br>BEDFORD, NH          | HOURLANI, CANAAN RAED<br>BEDFORD, NH               | BEDFORD          | BEDFORD           | 06/07/2023       |
| INDINGARO, BENJAMIN<br>BEDFORD, NH             | IRWIN, ELIZABETH JUNE<br>FITCHBURG, MASSACHUSETTS  | MERRIMACK        | DERRY             | 06/10/2023       |
| KNOWLTON, AMELIA LEIGH<br>BEDFORD, NH          | FILLORAMO, NICHOLAS JEROME<br>MILFORD, NH          | BEDFORD          | BEDFORD           | 06/21/2023       |
| REIS, SAVANNAH<br>BEDFORD, NH                  | KEELER, MATTHEW JACOB<br>BEDFORD, NH               | BEDFORD          | CONCORD           | 07/01/2023       |
| RUSSELL, BRITTANY ELIZABETH<br>BEDFORD, NH     | KAAKE, JOSHUA DAVID<br>BEDFORD, NH                 | BEDFORD          | WOLFEBORO         | 07/28/2023       |
| BOISSONEAU, KEISHA MARIE<br>BEDFORD, NH        | WOOD, KAYLA ELIZABETH<br>BEDFORD, NH               | BEDFORD          | HAMPSTEAD         | 08/24/2023       |
| BENTON, KINDELL EUGENE<br>BEDFORD, NH          | CUARTAS-QUINONEZ, NICKOLLE KRYSS<br>MANCHESTER, NH | BEDFORD          | PORTSMOUTH        | 08/26/2023       |
| VILLENEUVE, NICHOLAS DAVID<br>BEDFORD, NH      | CLARK, KAYCIE TAYLOR<br>NASHUA, NH                 | NASHUA           | JACKSON           | 08/26/2023       |



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 REPORT  
 01/01/2023 - 12/31/2023

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| Person A's Name and Residence                | Person B's Name and Residence                | Town of Issuance | Place of Marriage | Date of Marriage |
|--|--|------------------|-------------------|------------------|
| CAMPBELL, DAVID SCOTT<br>BEDFORD, NH         | MCMANUS, MARIA ROSE<br>BEDFORD, NH           | BEDFORD          | GLEN              | 09/09/2023       |
| MITCHELL, HOLLY ELIZABETH<br>PEMBROKE, NH    | RUGGLES, JARED EDGERTON<br>BEDFORD, NH       | PEMBROKE         | CONCORD           | 09/17/2023       |
| SHEPLEY, KAYLA RAE<br>BEDFORD, NH            | SINGH, DEWESH KUMAR<br>BEDFORD, NH           | BEDFORD          | WINDHAM           | 09/24/2023       |
| SPENCER, TIMOTHY DEANE<br>EXETER, NH         | HAMILTON, SARAH MICHELLE<br>BEDFORD, NH      | BEDFORD          | DERRY             | 10/07/2023       |
| DUCHARME, ROBERT MICHAEL<br>BEDFORD, NH      | HODGES, ELIZABETH ROSE<br>MARLEN BEDFORD, NH | BEDFORD          | MANCHESTER        | 10/12/2023       |
| BRAGA CASTRO, ROSSANA CRISTEL<br>BEDFORD, NH | POULSEN, LIAM PIRRIE<br>BEDFORD, NH          | BEDFORD          | MANCHESTER        | 10/25/2023       |
| JOHNSEN, CHRISTEN ANN<br>BEDFORD, NH         | PENASKOVIC, PAUL<br>BEDFORD, NH              | BEDFORD          | JACKSON           | 11/18/2023       |
| ALBRECHT, DONIELLE FRANCES<br>BEDFORD, NH    | DIXON, RODERICK LANCE<br>BEDFORD, NH         | BEDFORD          | HANOVER           | 12/02/2023       |
| ELLENWOOD, RACHAEL KATE<br>BEDFORD, NH       | DEMARKIS, DEVIN JOHN<br>BEDFORD, NH          | BEDFORD          | BEDFORD           | 12/15/2023       |
| BAYER, ZACHARY MICHAEL<br>BEDFORD, NH        | MORENO, CLAUDIA MAE<br>BEDFORD, NH           | BEDFORD          | AMHERST           | 12/16/2023       |
| PRESTWICH, MAX WARREN<br>BEDFORD, NH         | SOCHA, SAMANTHA LEE<br>BEDFORD, NH           | BEDFORD          | BEDFORD           | 12/22/2023       |
| WILLIAMS, ELIZABETH MARIE<br>BEDFORD, NH     | RIZZARI JR, ROBERT<br>BEDFORD, NH            | BEDFORD          | BEDFORD           | 12/31/2023       |

Total number of records 28





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--BEDFORD, NH --



| Decedent's Name           | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union |
|---------------------------|------------|-------------|------------------------|--|
| WEDGE, RUSSELL JOSEPH     | 01/01/2023 | BEDFORD     | WEDGE, HERBERT         | NOON, VERONICA   |
| PHOTIADES, JEFFREY THOMAS | 01/03/2023 | CONCORD     | PHOTIADES, SOCRATES    | OUELLETTE, CELINE  |
| THOMSON, PETER MELDRIM    | 01/03/2023 | MANCHESTER  | THOMSON, MELDRIM       | KELLY, GALE  |
| THOMPSON, WILLIAM HAROLD  | 01/04/2023 | BEDFORD     | THOMPSON, RUSSELL      | SMITH, ELEANOR   |
| GREENWOOD, JOANNA JEAN    | 01/06/2023 | BEDFORD     | DURETTE, RICHARD       | ROUSSEAU, ELIZABETH  |
| BARGE, ELIZABETH EVELYN   | 01/06/2023 | BEDFORD     | REYNOLDS, FRANK        | MACMAHAN, DORIS  |
| OTTAVIANO, MARGARET A     | 01/09/2023 | BEDFORD     | ANGELO, JOSEPH         | GRAHAM, MARGARET   |
| LABONTE, DORIS M          | 01/10/2023 | BEDFORD     | DUMONT, OMER           | GAGNE, LUCY  |
| FORTUNATO, GEORGE JOSEPH  | 01/10/2023 | BEDFORD     | FORTUNATO, JOSEPH      | UNKNOWN, JENNIE  |
| RICHER, JOAN G            | 01/14/2023 | CONCORD     | ZIMMERMAN, ALFRED      | DEMKO, MINNIE  |
| BOISVERT, LUCIEN A        | 01/14/2023 | MANCHESTER  | BOISVERT, ADELARD      | LEFEBVRE, MARIE  |
| STIMSON, LAURA JEAN       | 01/16/2023 | BEDFORD     | HOMOLESKI, JOSEPH      | MELENDY, ETHEL   |
| CZOPEK, DOROTHY M         | 01/20/2023 | BEDFORD     | JUTRAS, GEORGE         | MILLER, JOSEPHINE  |
| VELLA, JOSEPH SALVATORE   | 01/20/2023 | BEDFORD     | VELLA, ROSARIO         | ALEO, JOSEPHINE  |
| THORNTON, ESTHER ROSE     | 01/20/2023 | BEDFORD     | THORNTON, CLARENCE     | ROBERTS, CORA  |
| SCHMIDTCHEN, EDITH P      | 01/23/2023 | NOTTINGHAM  | WORCESTER, CLAUDE      | POEHLMAN, ELLA   |
| LAFLAMME, WILFRED JEAN    | 01/23/2023 | BEDFORD     | LAFLAMME, WILFRED      | PRINCE, LILLIAN  |
| ZAYAC, LOUIS              | 01/23/2023 | MANCHESTER  | ZAYAC, LOUIS           | BELLISLE, DOROTHY  |



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RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--BEDFORD, NH --



| Decedent's Name                       | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union |
|---------------------------------------|------------|-------------|------------------------|--|
| MIJAL, JEAN E                         | 01/27/2023 | BEDFORD     | PEARSON, OSCAR         | HOULD, EDITH   |
| DUBOIS, JULIETTE E                    | 01/29/2023 | BEDFORD     | PAQUIN, ADOLPHE        | MARCOTTE, LYDIA  |
| DOMINGUE, DEAN                        | 01/29/2023 | MANCHESTER  | DOMINGUE, ROBERT       | LEES, JOYCE  |
| STONEFIELD, THOMAS EDWARD             | 01/30/2023 | MANCHESTER  | STONEFIELD, STANLEY    | MOSHER, MARY   |
| RADIN, FRANCES I                      | 01/31/2023 | CONCORD     | IMMEDIATO, JOSEPH      | NOLFI, ANGELINE  |
| LECK, RICHARD BRANDENBURG VON HASSELN | 02/02/2023 | MANCHESTER  | LECK, RICHARD          | MCCANDLESS, ESTHER   |
| RILEY, LOIS MARILYN                   | 02/05/2023 | BEDFORD     | LONG, OSMOND           | SIMPSON, PEARL   |
| LAPRADE, NORMAN WALTER                | 02/06/2023 | BEDFORD     | LAPRADE, WALTER        | TRUDEAU, CECILE  |
| ROPER, LYNNE PATRICIA                 | 02/07/2023 | BEDFORD     | DUNLOP, DANIEL         | AYERS, JEAN  |
| PERLOFF, RITA E                       | 02/10/2023 | BEDFORD     | PERLOFF, SOLL          | FRITZ, LILLIAN   |
| WELLS, MARIE ELISE                    | 02/11/2023 | CONCORD     | MACDONALD, ARTHUR      | FORBES, MARIE  |
| HAMEL, PAULINE JEANNE                 | 02/12/2023 | BEDFORD     | LAVOIE, ALFRED         | GAGNON, LILLIAN  |
| O'NEILL, ROBERT C                     | 02/18/2023 | MANCHESTER  | ONEILL, THOMAS         | CONNELLY, DELIA  |
| DOLID, MARILYN                        | 02/19/2023 | BEDFORD     | SCHLUGER, WILLIAM      | WAX, RHODA   |
| CAMPBELL, JOANNE                      | 02/19/2023 | BEDFORD     | SITTA, CARL            | UNKNOWN, CATHERINE   |
| HAM, WILLIAM JOSEPH                   | 02/20/2023 | BEDFORD     | HAM, JOSEPH            | MELNICK, SANDRA  |
| O'NEILL, ARLENE T                     | 02/20/2023 | BEDFORD     | TALTY, FRANCIS         | MCINTYRE, CATHERINE  |
| ECCLESTON, BEVERLEY ANN               | 02/21/2023 | MANCHESTER  | FAIRBANKS, ALBERT      | BEVINS, ANNA   |



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RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--BEDFORD, NH --



| Decedent's Name            | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union |
|----------------------------|------------|-------------|------------------------|--|
| TOWNE, DAVID WARREN        | 02/26/2023 | MANCHESTER  | TOWNE, WARREN          | WAYE, OLIVE  |
| COURTNEY, MARGARET A       | 03/02/2023 | NASHUA      | REAGAN, FRANCIS        | ARCHAMBEAULT, ALMA   |
| TEALE, AARON MATTHEW       | 03/05/2023 | BEDFORD     | TEALE, CHARLES         | LOUNSBURY, LAURIE  |
| MILES, JOHN CLAYTON        | 03/09/2023 | MANCHESTER  | MILES, CLIFFORD        | SAUNDERS, DOROTHY  |
| CUMMINGS, CAROLYN LOUISE   | 03/10/2023 | BEDFORD     | WILLIAMS, MELVIN       | HOOD, FLORENCE   |
| CLARK, PAULINE MARY        | 03/10/2023 | MANCHESTER  | PAQUETTE, ERNEST       | VOYO, DELIA  |
| ROZMUS, WALTER S           | 03/12/2023 | MANCHESTER  | ROZMUS, WALTER         | MROZEK, BLANCHE  |
| VACHON, DONALD J           | 03/12/2023 | MANCHESTER  | VACHON, DONTAS         | LABERGE, ADRIENNE  |
| SHEA, MALCOLM F            | 03/16/2023 | BEDFORD     | SHEA, JOHN             | DAVIS, KATHERINE   |
| MOULTON, MARCELINE SPETTEL | 03/20/2023 | CONCORD     | SPETTEL, ALPHONSE      | CANALI, MARCELINE  |
| KOLARIK, MYRTLE M          | 03/21/2023 | BEDFORD     | TREPANIER, ERNEST      | HOPKINS, MILDRED   |
| PATRICK, LILLIAN Y         | 03/22/2023 | BEDFORD     | VAILLANCOURT, GILBERT  | BUSSIERE, CLARA  |
| SPAULDING, SUZANNE YVONNE  | 03/22/2023 | GOFFSTOWN   | DUHAIME, ALPHIE        | DIONNE, BEATRICE   |
| WHARTON, DOROTHY D         | 03/23/2023 | BEDFORD     | DIONNE, ADELBERT       | DUBOIS, ALBINA   |
| NORFOLK, JOHN BARRY        | 03/23/2023 | BEDFORD     | NORFOLK, JAMES         | BOSSEN, LILLIAN  |
| CALZARETTA, ROBERT THOMAS  | 03/25/2023 | MANCHESTER  | CALZARETTA, FRANCIS    | DRENNEN, JULIA   |
| MELANCON, RAYMOND GEORGE   | 03/26/2023 | BEDFORD     | MELANCON, ROLAND       | MANCOTTE, LAURETTE   |
| WATERHOUSE, LINDA LEE      | 03/27/2023 | BEDFORD     | WATERHOUSE, JAMES      | GERRISH, EMMA  |



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01/01/2023 - 12/31/2023  
--BEDFORD, NH --



| Decedent's Name           | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union |
|---------------------------|------------|-------------|------------------------|--|
| ZWIRBLE, JEAN IRENE       | 03/28/2023 | MERRIMACK   | LAGHETTO, LOUIS        | CALIENDO, CLARA  |
| DELANEY, RICHARD W        | 03/29/2023 | BEDFORD     | DELANEY, CLARENCE      | ENGELBERT, VIOLA   |
| MARR, ANN JOSEPHINE       | 03/29/2023 | MERRIMACK   | MCAVEENEY, JOHN        | MAWN, BRIDGET  |
| FRASER, HELEN BERNADETTE  | 03/30/2023 | BEDFORD     | SMITH, HARRY           | BEAUREGARD, CECILE   |
| GALLAGHER, JANET C        | 03/31/2023 | BEDFORD     | VANDECATSYE, RENE      | MONS, EMILY  |
| SCRIBNER, MARGARET        | 03/31/2023 | BEDFORD     | KELLEY, GEORGE         | MACGILIVRAY, MARY  |
| KAMORSKI, ELENA F         | 03/31/2023 | BEDFORD     | LACEDRA, MICHAEL       | CARBONE, NANCY   |
| GUAY, CLAIRE P            | 04/02/2023 | BEDFORD     | FIELDER, EDWIN         | KENNEY, AGNES  |
| GIORDANO, BARBARA JOAN    | 04/03/2023 | MANCHESTER  | KELLY, STEPHEN         | DEICKE, EMILY  |
| FIOCCA, WILLIAM RONALD    | 04/07/2023 | BEDFORD     | FIOCCA, WILLIAM        | PETERSON, LINDA  |
| POGSON, NATALIE J         | 04/07/2023 | BEDFORD     | SALTMARSH, ROGER       | TYRELL, VIOLA  |
| ILACQUA, FERDINAND JOSEPH | 04/08/2023 | BEDFORD     | ILACQUA, SALVATORE     | PETTEGROSSI, VIVIAN  |
| CHANDONNAIS, ANNE MARIE   | 04/11/2023 | BEDFORD     | ROUSSEAU, HECTOR       | O'LEARY, MARY  |
| CASEY, KATHLEEN           | 04/15/2023 | BEDFORD     | CHARTIER, PHILIP       | SYLVESTER, RITA  |
| SHEA, ALICIA CAROL        | 04/17/2023 | BEDFORD     | AMADIO, LOUIS          | SMALL, MIRIAM  |
| UPSON, LOUISE LANGTON     | 04/18/2023 | BEDFORD     | LAROCHELLE, ALFRED     | DUPONT, CLARA  |
| CAROTHERS, LAREE          | 04/18/2023 | BEDFORD     | BROWN, GEORGE          | KUNZ, MAY  |
| MEADER, LAURA A           | 04/19/2023 | BEDFORD     | WORTHEN, KENNETH       | STARBIRD, ANAH   |





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RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--BEDFORD, NH --



| Decedent's Name           | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union |
|---------------------------|------------|-------------|------------------------|--|
| ANDERSON, MICHELE LOUISE  | 04/20/2023 | MANCHESTER  | ANDERSON, EDWARD       | GUIRK, PATRICIA  |
| PETRIN, PAULINE           | 04/20/2023 | BEDFORD     | CHATEL, GEORGE         | ROBERT, EVA  |
| GUILD, JILL ANN           | 04/22/2023 | BEDFORD     | O'DOWD, JOSEPH         | PARIS, GEORGETTE   |
| DYER SR, PETER MADISON    | 04/24/2023 | HUDSON      | DYER, MADISON          | MUNN, VICTORIA   |
| PENNEY, NANCY A           | 04/26/2023 | MANCHESTER  | ARSENAULT, CHARLES     | DELOREY, CLARA   |
| HURD, PATRICIA ANN        | 04/27/2023 | BEDFORD     | FRANK, ROBERT          | UNKNOWN , BEULAH   |
| VALENTINE, DONALD WILLIAM | 05/03/2023 | BEDFORD     | VALENTINE, CARL        | WILSON, PEARL  |
| SMITH, ELIZABETH PARRY    | 05/04/2023 | MANCHESTER  | PARRY, CHARLES         | KENNEY, HARRIET  |
| BLANCHET, GERTRUDE P      | 05/07/2023 | BEDFORD     | DUBE, LUCIEN           | BASTARACHE, ALICE  |
| STANDRING, EDGAR E        | 05/11/2023 | BEDFORD     | STANDRING, ERNEST      | WATERHOUSE, CATHERINE                                      |
| COLANTUONI JR, JAMES L    | 05/11/2023 | MANCHESTER  | COLANTUONI, JAMES      | MARRIOTT, CHRISTINE  |
| KEAVENEY, JAMES V         | 05/18/2023 | BEDFORD     | KEAVENEY, JAMES        | KNIGHT, MARGARET   |
| LUCAS, JACQUELINE ANN     | 05/20/2023 | BEDFORD     | WOOD, STEVEN           | GRIFFIN, KATHERINE   |
| MELANCON, DENISE DORIS    | 05/22/2023 | BEDFORD     | DANEAULT, JOSEPH       | YERGEAU, PAULINE   |
| PASQUINO, MARY H          | 05/25/2023 | MANCHESTER  | MESSINA, STEPHEN       | RADCLIFF, HELEN  |
| BADGER, ERNEST MICHAEL    | 05/27/2023 | BEDFORD     | BADGER, ERNEST         | WOODBURN, PAULINE  |
| MUNROE, DAVID C           | 05/29/2023 | BEDFORD     | MUNROE, CLAYTON        | TOWLE, ELEANOR   |
| KAHN, EVELYN A            | 05/29/2023 | BEDFORD     | KASPER, JOSEPH         | BADASH, LILLIAN  |



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|--------------------------------|------------|-------------|------------------------|--|
| HUNT, GLORIA MARION            | 05/31/2023 | BEDFORD     | FOSTER, DAVID          | BAGLEY, RUBY   |
| DEROCHE, MILDRED               | 05/31/2023 | BEDFORD     | HETHERINGTON, HENRY    | GARNET, CLARA  |
| HOPKINS, ROBERT PATRICK        | 06/01/2023 | BEDFORD     | HOPKINS, JOSEPH        | UNKNOWN, MARY  |
| BABBITT, JOHN HARVEY           | 06/07/2023 | BEDFORD     | BABBITT, KENNETH       | KNOWLTON, RUTH   |
| SABER, TERRANCE WALTER         | 06/07/2023 | BEDFORD     | SABER, WALTER          | MERCIER, THERESA   |
| SMITH, WAYNE ROBERT            | 06/08/2023 | MANCHESTER  | SMITH, ROBERT          | STORY, ELIZABETH   |
| LACHANCE, EMILE LIONEL         | 06/10/2023 | BEDFORD     | LACHANCE, ALBERT       | THIBODEAU, ALMA  |
| SMITH, MONICA DORIS            | 06/11/2023 | MANCHESTER  | BLAIS, EDMOND          | BLAIS, JEANNETTE   |
| CARTER, STEPHEN VINCENT        | 06/14/2023 | BEDFORD     | CARTER, LESLIE         | GINGRAS, MARY  |
| DUBBURY, EDNA JANE             | 06/15/2023 | BEDFORD     | POETT, ALFRED          | BECKETT, JANE  |
| COOPER-MARTINEZ, ELAINE RHONDA | 06/19/2023 | BEDFORD     | COOPER, RONALD         | BAILEY, BRENDA   |
| AUBIN, NORMANDE Y              | 06/20/2023 | BEDFORD     | SIMARD, HECTOR         | THIBEAU, AZILDA  |
| GRASSO, JANE                   | 06/21/2023 | BEDFORD     | KENNEALY, JOHN         | LYONS, MARY  |
| PARKER, ELIZABETH C            | 06/29/2023 | BEDFORD     | WATSON, JOHN           | WATSON, FLORENCE   |
| ARCIDY, MALINDA H              | 07/01/2023 | MANCHESTER  | MAYNARD, CLAUDE        | LESTER, EDNA   |
| BIRON, THELMA M                | 07/05/2023 | BEDFORD     | GIBBS, WILLIAM         | GALLAGHER, ALFREDA   |
| NEELY JR, JAMES WILLIAM        | 07/06/2023 | BEDFORD     | NEELY SR, JAMES        | RIGGS, PAULINE   |
| SULLIVAN, MARY L               | 07/06/2023 | BEDFORD     | DOHERTY, CLARENCE      | MAHONEY, GERTRUDE  |



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|---------------------------|------------|-------------|-------------------------|--|
| MOWRY, MARY-ANNE          | 07/06/2023 | BEDFORD     | SMITH, JOHN             | COOKE, BERYL   |
| CHANDLER, GARY            | 07/10/2023 | BEDFORD     | CHANDLER, HERMAN        | BODDEN, EDNA   |
| CAREY, LORRAINE DOROTHY   | 07/12/2023 | BEDFORD     | CHAPUT, LEOPOLD         | BLAIS, BEATRICE  |
| STERZINGER, GEORGE JOSEPH | 07/12/2023 | BEDFORD     | STERZINGER, GEORGE      | LAWLER, ISABELLE   |
| COOPER, ALAN MATTHEW      | 07/13/2023 | BEDFORD     | COOPER, NATHAN          | GLATT, SOPHIE  |
| PEPPER, MARGARET JEANNE   | 07/15/2023 | NASHUA      | MACLEOD, MALCOM         | MACAULEY, GLADYS   |
| DRAGON, MARY              | 07/19/2023 | BEDFORD     | STEENBERGEN, AARON      | GREENE, VERONICA   |
| MARTIN, RITA A            | 07/22/2023 | BEDFORD     | LAFERRIERE, ALEXANDRE   | CAMERON, MARIE   |
| HAMROCK, MARY C           | 07/22/2023 | BEDFORD     | DUNBAR, JOHN            | STEIN, MARY  |
| PASQUINO JR, ERNEST A     | 07/26/2023 | BEDFORD     | PASQUINO SR, ERNEST     | UNKNOWN, FRANCES   |
| COTE, OLGA                | 07/28/2023 | BEDFORD     | KACZMARSKI, WASIL       | LEWKO, GLIKERIA  |
| GENTILE JR, JOHN HENRY    | 07/31/2023 | MANCHESTER  | GENTILE SR, JOHN        | FEINTHEL, LENORE   |
| KONEFAL, GLORIA GILDE     | 08/07/2023 | BEDFORD     | GILDE, PETER            | WOLSKY, HELEN  |
| CRANDALL, JOHN DAVIN      | 08/08/2023 | BEDFORD     | CRANDALL, JOHN          | WELCH, ELIZABETH   |
| CORBETT, WILLIAM JOSEPH   | 08/10/2023 | MANCHESTER  | CORBETT, BERNARD        | FRANCIS, ELIZABETH   |
| TOLSTUK SR, ROBERT ALEC   | 08/11/2023 | MANCHESTER  | TOLSTUK, ALEC           | WALPER, DOROTHY  |
| BRYAN, ROLAND H           | 08/11/2023 | MANCHESTER  | BRYAN, WELSFORD         | SCHMIDT, ELLA  |
| GAGNON, DEBORAH L         | 08/13/2023 | BEDFORD     | STUTZMANN JR, FREDERICK | ROBINSON, ADELLE   |



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|----------------------------|------------|-------------|------------------------|--|
| COX, ROBERT ARNOLD         | 08/16/2023 | BEDFORD     | COX, FABIAN            | SULLIVAN, HELEN  |
| HUFF, ROBERT H             | 08/18/2023 | BEDFORD     | HUFF, CLARENCE         | MOORES, PATIA  |
| CHAMPAGNE, LUCILLE CLAIRE  | 08/18/2023 | MANCHESTER  | BARON, ROLAND          | CHAPUT, AURELIE  |
| LOWIES, HUBERT             | 08/19/2023 | MANCHESTER  | LOWIES, BOB            | VANROSSEN, HENDRIKA  |
| ROBITAILLE, CHARLES EDWARD | 08/19/2023 | BEDFORD     | ROBITAILLE, JOSEPH     | WIGGIN, BERNICE  |
| MORAN, RICHARD T           | 08/22/2023 | MANCHESTER  | MORAN, MARTIN          | MULLEN, MARY   |
| WATSON, CHARLES R          | 08/23/2023 | CONCORD     | WATSON, CHARLES        | O'MALLEY, MILDRED  |
| GILMOUR, RALPH W           | 08/25/2023 | MANCHESTER  | GILMOUR, RUDOLPHE      | UNKNOWN, JEANNE  |
| LAMPRON, WALTER R          | 08/26/2023 | BEDFORD     | LAMPRON, FRED          | LEMAIRE, EMMA  |
| SOSNOW, ADAM JASON         | 08/30/2023 | MANCHESTER  | SOSNOW, EDWARD         | WEINERMAN, JANE  |
| SOUCY, CECILE M            | 09/01/2023 | BEDFORD     | LACROIX, ALDORE        | VEILLEUX, MARIE  |
| LYONS, JANE MARIE          | 09/03/2023 | BEDFORD     | CARMICHAEL, JAMES      | BAKER, MILDRED   |
| MARTEL, PAUL W             | 09/07/2023 | BEDFORD     | MARTEL, ARMAND         | LAWRENCE, MARIE  |
| HORNS, JEANNE CAROL        | 09/08/2023 | BEDFORD     | SEVICK, GEORGE         | YOUNG, LEONNA  |
| LITALIEN, ARQUANETTE       | 09/10/2023 | BEDFORD     | INGRAM, JAMES          | MILLS, OLIVIA  |
| BROCKWAY, COLLEEN C        | 09/12/2023 | CONCORD     | ADINOLFI, DAVID        | CARROLL, GAIL  |
| PATERNO, MAUREEN           | 09/13/2023 | BEDFORD     | MAHONEY, THOMAS        | DUFFY, DOROTHY   |
| KASPER, FRANCES            | 09/16/2023 | BEDFORD     | THALER, GEORGE         | COBB, ESTHER   |





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|----------------------------------|------------|-------------|------------------------|--|
| RANGER JR, EDWARD A              | 09/16/2023 | BEDFORD     | RANGER SR, EDWARD      | CLARK, GLADYS  |
| CLEMONS, PETER M                 | 09/18/2023 | MANCHESTER  | CLEMONS, HENRY         | KRUMHOLZ, HILDA  |
| SPENCE, ROSE                     | 09/18/2023 | BEDFORD     | DERDERIAN, SARKIS      | BEDROSIAN, MARYAM  |
| ACEVEDO, JUDITH                  | 09/19/2023 | BEDFORD     | PANTOJA, JOSE          | LUGO, URSULA   |
| BOURGEOIS, RAYMOND H             | 09/21/2023 | LEBANON     | BOURGEOIS, WILLIAM     | STONGE, LUCILLE  |
| GUMUS, YUNUS                     | 09/21/2023 | MANCHESTER  | GUMUS, AHMET           | AKAN, DUDU   |
| BOWDEN, LINDA                    | 09/21/2023 | BEDFORD     | STACY, HAROLD          | LARIVIERE, RHEA  |
| COTE, PAUL ARTHUR                | 09/22/2023 | MERRIMACK   | COTE, ARTHUR           | FOWLER, MARGARET   |
| GLENNON II, LAWRENCE E           | 09/22/2023 | BEDFORD     | GLENNON, LAWENCE       | OBLACHINSKI, ELEANORA                                      |
| EVARTS, ROBERT S                 | 09/22/2023 | BEDFORD     | EVARTS SR, FORREST     | GAGE, MILDRED  |
| HUYNH, KE                        | 09/26/2023 | BEDFORD     | HUYNH, LIEM            | PHAN THI, TY   |
| MCCRACKIN, KATHLEEN LOUISE       | 09/26/2023 | BEDFORD     | HARTY, PATRICK         | STICKNEY, VICTORIA   |
| NELSON-SYNWOLT, CONSTANCE LOUISE | 09/27/2023 | BEDFORD     | CADORET, OSCAR         | PICARD, IDA  |
| ZETES, ARTHUR JOHN               | 09/28/2023 | BEDFORD     | ZETES, JOHN            | PERIVOLIOTIS, KYRIAKOULA                                   |
| THERRIEN, RONALD R               | 10/01/2023 | GOFFSTOWN   | THERRIEN, ROBERT       | CORRIVEAU, LUCIENNE  |
| DESELLE, DORIS T                 | 10/03/2023 | BEDFORD     | BOULANGER, NESTOR      | DEMERS, ALICE  |
| YORK, HELGA                      | 10/04/2023 | MANCHESTER  | VOLLMAN, MAX           | OETTINGER, SUSANNA   |
| DONOVAN, KAREN MARIE             | 10/04/2023 | MANCHESTER  | CHESSER, WILLIAM       | JOHNSON, PATRICIA  |



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|---------------------------|------------|-------------|------------------------|--|
| MOLDEREZ, LINDA JANE      | 10/06/2023 | MANCHESTER  | MYERS, RAYMOND         | BEAULIEU, DORIS  |
| VERVILLE, ROBERT G        | 10/06/2023 | BEDFORD     | VERVILLE, HENRY        | BELIVEAU, DORIS  |
| LANDAU, THOMAS CARL       | 10/07/2023 | BEDFORD     | LANDAU, CARL           | CUNNINGHAM, MARJORIE                                       |
| LEPINE, NORMAN R          | 10/08/2023 | MANCHESTER  | LEPINE, OSCAR          | FORTIN, LENA   |
| MUHAMMAD, CHAUDHARY IQBAL | 10/10/2023 | BEDFORD     | QADIR, ABDUL           | BIBI, HAKEEMAN   |
| O'NEIL, MARY LOUISE       | 10/10/2023 | BEDFORD     | O'NEIL, JOSEPH         | FREIGHTENBURGH, CATHERINE                                  |
| MACGILVRA, JOAN AMBLER    | 10/11/2023 | BEDFORD     | CONWELL, RUSSELL       | LADD, ELIZABETH  |
| PRUD'HOMME, ROLAND G      | 10/13/2023 | BEDFORD     | PRUD'HOMME, GERARD     | LAFRENIERE, AURORE   |
| DEMANCHE, YVETTE MARIE    | 10/14/2023 | MANCHESTER  | LABONTE SR, ALFRED     | BOURQUE, YVONNE  |
| KECSO, ELEANOR JEAN       | 10/15/2023 | BEDFORD     | LEWIS, ERNEST          | MORRISON, ISABELLA   |
| BOUCHARD, RONALD E        | 10/15/2023 | BEDFORD     | BOUCHARD, CHARLES      | DEMERS, MARIE  |
| GRANFIELD, WILLIAM DAVID  | 10/18/2023 | BEDFORD     | GRANFIELD, WILLIAM     | MACARTHUR, SHIRLEY   |
| PANDELAKIS, MARY A        | 10/18/2023 | BEDFORD     | MACNEIL, JAMES         | SAUER, MARY  |
| SMITH, TERRY GLYNN        | 10/20/2023 | BEDFORD     | SMITH, LYMAN           | PRESSLEY, NATALIE  |
| IANDOLO, JEAN RAMONA      | 10/20/2023 | CONCORD     | KYES, PEARL            | MCKAY, GLADYS  |
| DELISLE, CATHERINE CLARE  | 10/21/2023 | GOFFSTOWN   | DELISLE, WILFRED       | NEWCOMBE, FANNY  |
| MANFREDI, CHARLES MARK    | 10/21/2023 | BEDFORD     | MANFREDI, GEORGE       | INSALACO, ROSEMARIE  |
| WEBBER, HELEN             | 10/21/2023 | BEDFORD     | BOYCE, DAVID           | MOORE, RUTH  |



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|-------------------------|------------|-------------|------------------------|--|
| WEBBER, MARK POWELL     | 10/21/2023 | CONCORD     | WEBBER, WILLIS         | POWELL, BEVERLY  |
| LOLLI, CHIARA           | 10/22/2023 | MANCHESTER  | DELGIUDICE, FRANK      | FRATICELLI, ALMERINDA                                      |
| PYSZKA, MARGARET MARY   | 10/22/2023 | MANCHESTER  | GUIDER, WILLIAM        | O'HARA, ALICE  |
| WEIGLE, PEGGY ALYCE     | 10/23/2023 | BEDFORD     | STADT, BERNARD         | VOGEL, MARILYN   |
| HANNON, ELOIDE JOYCE    | 10/25/2023 | BEDFORD     | BERONEY, CLARENCE      | JARVIS, ILA  |
| QUAGAN, ROBERT JOSEPH   | 10/27/2023 | BEDFORD     | QUAGAN, ARTHUR         | GAUOTTE, EDNA  |
| WOODWARD, ROBERT F      | 10/28/2023 | MANCHESTER  | WOODWARD, FRANK        | ROCCA, ANGELINE  |
| CHAGNON, JEAN ROBERT    | 10/28/2023 | MANCHESTER  | CHAGNON, ROGER         | BLANCHETTE, ROSE-IDA                                       |
| VINCENT, CHERYL G       | 10/30/2023 | BEDFORD     | LANGLAIS, HENRI        | CHADBOURNE, ELSIA  |
| CRETE, CAROL BARR       | 11/08/2023 | MANCHESTER  | HOOPER, WILLIAM        | BARR, RHONDA   |
| SMALL, CHRISTOPHER D    | 11/13/2023 | BEDFORD     | SMALL, ROBERT          | EGHAN, CARYLE  |
| BARBAROW, WILLIAM HENRY | 11/13/2023 | BEDFORD     | BARBAROW, FRANCIS      | CROWELL, ADELINE   |
| SHEPARD, MORRIS A       | 11/13/2023 | BEDFORD     | SHEPARD, BRANTON       | SAGER, HELEN   |
| PEPIN, JOSEPH LEO PAUL  | 11/14/2023 | MILFORD     | PEPIN, EUGENE          | UNKNOWN, GERMAINE  |
| BUCHHOLZ, BRUCE EVAN    | 11/17/2023 | BEDFORD     | BUCHHOLZ, HOWARD       | BOWEN, BARBARA   |
| ALMEIDA, DEBORAH ANNE   | 11/19/2023 | DERRY       | MCDONOUGH, THOMAS      | DELTUFO, PATRICIA  |
| SMYTH, DORIS A          | 11/20/2023 | BEDFORD     | DEAN, CHALRES          | UNKNOWN, ELIZABETH   |
| GOODMAN, COREY JOHN     | 11/21/2023 | BEDFORD     | GOODMAN, DENNIS        | BOBETSKY, DEBRA  |



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|----------------------------|------------|-------------|------------------------|--|
| BUCKINGHAM, LILLIAN EILEEN | 11/25/2023 | BEDFORD     | SOMMERMAN, HERMAN      | RIDER, LILLIAN   |
| CHESANOW, CHARLES          | 11/26/2023 | MERRIMACK   | CHESANOW, MORRIS       | BITTER, ETHEL  |
| MARBLE, DONALD ADAMS       | 11/27/2023 | BEDFORD     | MARBLE, LOUIS          | WARD, GERTRUDE   |
| NAKOS, ANDROMAHI           | 11/28/2023 | BEDFORD     | TSANOTELIS, NICHOLAS   | PAPAJOHN, SOULTANA   |
| TAGLE Y TENORIO, ANA       | 12/01/2023 | MERRIMACK   | TAGLE, JORGE           | TENORIO, ROMANA  |
| COLLISHAW, EDITH           | 12/01/2023 | BEDFORD     | WOLFENDEN, CHARLES     | GILMORE, VERA  |
| CONWAY JR, JAMES F         | 12/02/2023 | MANCHESTER  | CONWAY SR, JAMES       | CAMPBELL, MARY   |
| TRABUCCHI, JOAN M          | 12/04/2023 | BEDFORD     | ZAN GRANDO, THOMAS     | KOVALIK, MARGARET  |
| MARTIN, JOAN ANNA          | 12/05/2023 | BEDFORD     | MALTBY, SYDNEY         | SANGUINS, MAUDE  |
| MALLET, LUCY T             | 12/05/2023 | BEDFORD     | HELIE, EDGAR           | ARSENEAULT, LAURA  |
| MANNING, MICHAEL J         | 12/07/2023 | BEDFORD     | MANNING, BERNARD       | SLABINA, MARY  |
| DAVIS, VERNON C            | 12/07/2023 | CONCORD     | DAVIS, AUGUSTUS        | METCALF, NINA  |
| LAURETTI, JEAN MARIE       | 12/09/2023 | MERRIMACK   | LAURETTI, ROBERT       | FREDEN, JEANNE   |
| BOUCHER, FULGENCE J        | 12/09/2023 | BEDFORD     | BOUCHER, ALPHONSE      | DUBE, MARY   |
| WILKIN, JASON ANTHONY      | 12/10/2023 | BEDFORD     | WILKIN, JAMES          | ALONZO, JO ANN   |
| BANKS, JOAN E              | 12/16/2023 | BEDFORD     | TURLEY, EDWARD         | GAZDA, ELIZABETH   |
| DERMODY JR, HARRY JAMES    | 12/17/2023 | MERRIMACK   | DERMODY SR, HARRY      | ALLEN, LUCY  |
| DOWDELL, LILLIAN M         | 12/18/2023 | BEDFORD     | ORNE, HERBERT          | STONE, MARY  |





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|----------------------------|------------|-------------|------------------------|--|
| MOUNCE, CHARLOTTE A        | 12/19/2023 | BEDFORD     | WOERNER, CARL          | GRIFFIN, BESSIE  |
| WUDYKA, PAULA              | 12/19/2023 | BEDFORD     | SWANSON, GUSTAF        | ERIKSON, HILDUR  |
| VAN ANGLN, KEVIN P         | 12/20/2023 | BEDFORD     | VAN ANGLN, WALTER      | SHAUGHNESSY, BRIDE   |
| MARCH, PATRICIA IRENE      | 12/21/2023 | MANCHESTER  | MEE, JOSEPH            | SCHREIBER, GERTRUDE  |
| EATON JR, BENJAMIN EUGENE  | 12/22/2023 | BEDFORD     | EATON, BENJAMIN        | LAWES, AMY   |
| GORDON, THERESA            | 12/23/2023 | BEDFORD     | LAGNESE, PETER         | MURRO, ADELE   |
| BRAGDON, RICHARD C         | 12/23/2023 | BEDFORD     | BRAGDON, CHELLIS       | FRENCH, MILLICENT  |
| WADE, ROBERT JOSEPH        | 12/25/2023 | BEDFORD     | WADE, WILLIAM          | DEMUELE, IDA   |
| HOUSTON, CYNTHIA ALLARD    | 12/25/2023 | BEDFORD     | BRUNEL, HARRY          | WILSON, ALENE  |
| BARR, RICHARD FRED         | 12/26/2023 | BEDFORD     | BARR, FREDRICK         | NEEDHAM, ELIZABETH   |
| LABEDNICK, CLAIRE LORRAINE | 12/29/2023 | BEDFORD     | LESSARD, GREGOIRE      | PELLETIER, ALBERTINE                                       |
| MILLER, CHRISTINE ELENE    | 12/29/2023 | BEDFORD     | ANDERSEN, GEORGE       | HANSEN, RUTH   |
| CHEVALIER, ANNA THERESA    | 12/30/2023 | MANCHESTER  | LEPINE, DELPHIS        | PELLETIER, ELIZABETH                                       |

Total number of records 229



## TOWN OF BEDFORD, NEW HAMPSHIRE 2024 MUNICIPAL WARRANT

To the inhabitants of the Town of Bedford in the County of Hillsborough in the State of New Hampshire qualified to vote on Town affairs:

You are hereby notified to meet at the Bedford Middle/High School on Tuesday, March 12, 2024 at 7 o'clock in the forenoon to act on the following Articles 1 through 4. Polls are to close no later than 7:00 pm. Action on Articles 5 through 8 will be held at the Budgetary Town Meeting on Wednesday, March 13, 2024 at 7:00 pm at the Bedford Middle/High School (47 Nashua Road).

### **Article 1, Election of Town Officers**

To elect (3) Town Councilors for three-year terms, (1) Town Moderator for a two-year term, (1) Trustee of the Trust Funds for a three-year term, (1) Library Trustee for a three-year term, (1) Supervisor of the Checklist for a six-year term.

### **Article 2, Charter Revision Proposed by the Charter Commission**

Shall the municipality approve the Charter revision recommended by the Charter Commission? (Requires a 3/5 ballot vote approval to pass)

Summary in accordance with RSA 49-B:6,I: Bedford currently operates as a Town Council with a Budgetary Town Meeting form of government where the Council serves as the legislative body for all matters except the budget. The budget is currently acted on by the voters at an in-person session known as Budgetary Town Meeting that is typically held in the evening the day after elections in March. The Charter revision proposes to eliminate the Budgetary Town Meeting and have the budget acted on by the voters on Election Day on the Official Ballot. The Town Council would conduct at least one public hearing on the budget and a Deliberative Session would be held prior to the budget being placed on the Official Ballot. The proposed budget process would be similar to that currently completed for action on the School District budget.

THE TOWN COUNCIL DOES NOT RECOMMEND PASSAGE OF THIS ARTICLE.

### **Article 3, Zoning Amendments Proposed by the Planning board**

#### **Amendment No. 1**

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article VIII, Section 275-21 Subsection J(2)(e), by deleting the words shown in strikethrough and adding the words in bold, as follows:

I. Amend Article VIII, Section 275-21 Subsection J(2)(e), as follows:

e) The **property shall be at least 1.5 acres in size.** ~~combination of the principal single dwelling and the detached accessory apartment shall comply with the minimum lot sizing for the Residential and Agricultural District, in accordance with Article III, Section 275, Table 1, Table of Dimensional Requirements.~~

[This amendment is intended to set the minimum lot size requirement for detached accessory apartments in the Residential & Agricultural District to be 1.5 acres, by removing the reference to the Table of Dimensional Requirements, which requires a soils based lot sizing calculation be provided. The calculation is done when land is subdivided and is not needed for the permitting associated with the accessory apartment.]

#### **Amendment No.2**

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article X, Section 275-76, Floodplain Development, as summarized as follows:

This amendment makes administrative changes to the Floodplain Development Ordinance to bring the Town's floodplain regulations into compliance with the National Flood Insurance Program and to incorporate amendments to align with the best practices for floodplain regulation.



[This amendment incorporates administrative changes to bring the Town's ordinance into compliance with the National Flood Insurance Program and also incorporates recommended best practices for floodplain regulation. The changes include updates to the purpose statements, definitions and terminology throughout the ordinance. The amendment also includes new requirements for the construction of driveways in floodplains and allows for the construction of an accessory structure of 500 sq. ft. or less (such as garages, sheds and playhouses), provided certain criteria are met. The complete text of the amendment is on file for public viewing at the Planning Department and on the Town's Website.]

#### **ZONING AMENDMENT SUBMITTED BY CITIZEN PETITION:**

##### **Amendment No. 3**

Are you in favor of the adoption of Amendment No. 3 as proposed by petition of Matthew McLaughlin and others, as follows:

To amend the Town of Bedford Code, Chapter 275, Zoning, Article II, Section 275-8, Location of Districts and the Zoning map for the western boundary of the Historic District from the "The easterly edge of the power line right of way" to "The centerline of Wallace Road."

This would remove eighteen properties from the Historic District, from 266 Wallace Road to 324 Wallace Road. Only four of these properties were built prior to 1955.

[THE PLANNING BOARD **DOES NOT** SUPPORT PASSAGE OF THIS AMENDMENT.]

#### **Article 4, Issuance of Long Term Debt for Construction of South River Road Police and Fire Complex and Renovations at the Safety Complex and Town Office Building**

Shall the Town vote to raise and appropriate the sum of thirty six million five hundred thousand dollars (\$36,500,000) for the purpose of financing the costs of engineering, designing and constructing a police station and fire substation with associated building and site improvements and related furniture, fixtures, fit up and equipment at 300 South River Road and to complete renovations at the Safety Complex at 55 Constitution Drive and Town Office Building at 24 North Amherst Road; to authorize the issuance of not more than thirty five million five hundred thousand dollars (\$35,500,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); with one million dollars (\$1,000,000) to come from the Facilities Design/ Build Capital Reserve Fund; to authorize the Town Council to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; to authorize the Town Council to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project; and to authorize the Town Council to take any other action or to pass any other vote relative thereto? Bond payments would begin approximately one year after issuance. (3/5 ballot vote required for approval.)

*Explanation: If approved, this funding will be used to construct an approximately 44,000 square foot police station and fire substation at 300 South River Road and to renovate the existing Safety Complex and Town Office Building, including but not limited to, engineering, design, construction, and fit up. The Town is requesting the authority to bond up to \$35,500,000. In the event that completion of this project is less than the requested amount, it is the Town's intent to issue only what is necessary. Any remaining funds from this authorization will be brought back to the voters to rescind ensuring that they cannot be used for any other purpose*

*The existing Safety Complex was built in 1994 when the Town's population was 12,500 which has now grown by 90% to 23,704. Police and Fire staffing has grown from 49 to 95 in the same time frame to address the nearly 400% increase in calls for service. Continued operation from Safety Complex compromises the mission of the Fire and Police Departments as well as the safety and security of the public, our employees, and critical infrastructure and public safety assets. Moving the Police Department from the current Safety Complex allows for expansion of the Fire Department, allows for co-location of the Planning Department, Building Division and Public Works. It also creates more usable space in the Town Office Building. The project has no tax impact in 2024, an estimated tax rate impact of \$0.10 per \$1,000 of assessed value in 2025, and an estimated tax rate impact \$0.49 per \$1,000 of assessed value in 2026 which reduces by an estimated \$0.01 per \$1,000 of assessed value each year until the bond is paid off in 2044.*



*THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.*

**Article 5, Discontinuing Capital Reserve Funds**

To see if the town will vote to discontinue the following Capital Reserve Funds. Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required).

- Library Parking Lot Construction Capital Reserve Fund (Estimated Balance \$7,535.90)
- Library Carpet Replacement Capital Reserve Fund (Estimated Balance \$77.70)
- Library Boiler Replacement Capital Reserve Fund (Estimated Balance \$25.00)

*THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.*

**Article 6, Change of Purpose of Library Septic System Capital Reserve Fund**

To see if the town will vote to change the purpose of the existing Library Septic System Capital Reserve Fund (Estimated Balance \$53,004.13) to the Library Capital Reserve Fund. (2/3 vote required):

*THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.*

**Article 7, Capital Reserve Fund-Projects and Equipment**

To see if the Town will vote to raise and appropriate \$2,266,032 to be deposited into various Capital Reserve Funds. \$2,200,932 to come from new taxation, \$65,100 to come from the Sewer fund.

|  |         |
|--|---------|
| Assessment/Revaluation Reserve .....                   | 26,000  |
| IT- Phone Replacement .....                            | 15,000  |
| IT Infrastructure Reserve .....                        | 45,000  |
| Voting Machines.....                                   | 1,200   |
| Planning Community Master Plan.....                    | 18,000  |
| Planning Impact Fee Update.....                        | 1,000   |
| PD Command Vehicle Reserve .....                       | 13,350  |
| PD Communications Network Reserve .....                | 58,000  |
| PD Mobile Radios Reserve.....                          | 25,632  |
| PD Digital Evidence Platform (Body Warn Cameras) ..... | 13,500  |
| PD Taser Equipment Reserve .....                       | 5,350   |
| PD Weapon Replacement Reserve .....                    | 13,700  |
| Ambulance Reserve.....                                 | 165,000 |
| Fire Equipment Reserve .....                           | 107,900 |
| Fire Engine Reserve.....                               | 600,000 |
| Fire Light Vehicle Reserve.....                        | 57,000  |
| Fire Ladder Truck Reserve .....                        | 107,000 |
| Public Fire Protection Water Supply .....              | 25,000  |
| Rec Tractor with Backhoe Reserve .....                 | 4,500   |
| Rec Field Improvements.....                            | 125,000 |
| Rec Trail Improvements (New in 2024) .....             | 20,000  |
| Rec Skid Steer Reserve.....                            | 10,500  |
| Rec Sportsman Turf Replacement .....                   | 80,000  |
| Rec Tractor Heavy Duty Reserve .....                   | 8,000   |
| PW Material Waste Screener.....                        | 10,000  |
| PW All Purpose Tractor Reserve.....                    | 39,500  |
| PW Chipper Reserve .....                               | 5,000   |
| PW Front End Loader Reserve .....                      | 41,000  |
| PW Grader Reserve .....                                | 3,000   |
| PW Loader Backhoe Reserve .....                        | 26,000  |
| PW Hot Box Reserve.....                                | 4,000   |
| PW One-Ton Trucks.....                                 | 95,000  |
| PW Pickup/Utility Truck Reserve .....                  | 25,300  |
| PW Radio Communications .....                          | 10,000  |
| PW Roadside Mower Reserve .....                        | 27,000  |
| PW Sewer Catch Basin Cleaner Reserve.....              | 16,500  |





|   |        |
|---|--------|
| PW Sweeper Reserve.....                                 | 42,000 |
| PW Ten Wheel Dump Truck Reserve .....                   | 46,500 |
| PW Traffic Signal Reserve .....                         | 4,500  |
| PW Wheeled Excavator (New in 2024).....                 | 60,000 |
| BCTV Reserve - Facilities (New in 2024).....            | 25,000 |
| Cemetery Reserve (New in 2024).....                     | 45,000 |
| Facilities Hwy Building Addition Reserve .....          | 25,000 |
| Library Reserve (Formerly Library Septic Reserve) ..... | 10,000 |
| Municipal Facility Improvements Reserve .....           | 20,000 |
| Facilities Pool Complex Reserve .....                   | 25,000 |
| Facilities Safety Complex Generator Reserve .....       | 10,000 |
| Facilities Safety Complex Reserve .....                 | 10,000 |
| Town Hall Reserve (New in 2024).....                    | 10,000 |
| Town Office Building Reserve.....                       | 10,000 |
| Facilities Transfer Station Improvements Reserve .....  | 10,000 |
| <br>  |        |
| SEWER Light Vehicles Reserve .....                      | 12,100 |
| SEWER Catch Basin Cleaner Reserve .....                 | 28,000 |
| SEWER System Improvement Reserve.....                   | 25,000 |

**Total Appropriations for Capital Reserve Deposit ..... \$2,266,032**

*THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.*

**NOTE:** *The specific equipment and projects are identified in the report on the following page and detailed in the Town's written Capital Improvement Plan. Funding for the Capital Improvement Plan has been appropriated annually and has been included in the recommended budget as a result of estimates made during the budget preparation process. The Town voted in 2004 to establish the Town Council as authorized agents for the purpose of expending the funds. The agents have authorized the Town Manager to expend Funds for approved projects.*

**PURPOSE OF TOWN MEETING VOTE:** *In accordance with NH RSA 35:3; 35:5, town meeting action is needed to appropriate a specific dollar amount into the Capital Reserve Fund by Town vote.*

**Article 8, Town Operating Budget**

To see if the Town will vote to raise and appropriate such sums of money for municipal operations in the ensuing year. This article does not include appropriations contained in special or individual articles addressed separately.

|                                  |                      |
|----------------------------------|----------------------|
| General Fund.....                | \$35,185,948         |
| Recreation Day Camp.....         | 107,491              |
| BCTV.....                        | 492,736              |
| Sewer Fund.....                  | 1,721,971            |
| <b>Total Appropriation .....</b> | <b>\$37,508,146*</b> |

*RSA 35:5 dictates that capital reserve deposits must be raised and appropriated under a special warrant article. \*The sum of articles 7 and 8 is \$39,774,178, the total 2024 proposed appropriations.*

*THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.*

Give under our hands and seal this 14<sup>th</sup> day of February 2024

\_\_\_\_\_  
*William Carter, Chairman*

\_\_\_\_\_  
*Lori Radke, Vice Chair*



# Town of Bedford



## 2024 Town Meeting Warrant Articles and Municipal Budget Summary

There is an estimated tax increase of **\$0.47** in the Municipal portion of the property tax rate for this budget. The ***estimated tax rate*** for the Municipal portion is **\$3.76** per \$1,000 assessed valuation.



Town of Bedford, New Hampshire  
2024 Municipal Budget

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### **Important Dates**

*Public Hearings Held on the Town Budget*

Wednesday, January 10, 2024 at 7:00 p.m.

Wednesday, January 24, 2024 at 7:00 p.m.

Town Meeting Room - 10 Meetinghouse Road

*Election Day*

Tuesday, March 12, 2024, 7:00 a.m. - 7:00 p.m.

Bedford Middle/High School – 47 Nashua Road

*Budgetary Town Meeting*

Wednesday, March 13, 2024 at 7:00 p.m.

Bedford Middle/High School – 47 Nashua Road

### **2024 MUNICIPAL WARRANT**

To the inhabitants of the Town of Bedford in the County of Hillsborough in the State of New Hampshire qualified to vote on Town Affairs:

You are hereby notified to meet at the Bedford High School on Tuesday, March 12, 2024 at 7 o'clock in the forenoon to act on the following Articles 1-4. Polls are to close no later than 7:00 p.m. Action on remaining Articles will be held at the Budgetary Town Meeting on Wednesday, March 13, 2024 at 7:00 p.m. at the Bedford High School (47 Nashua Road).

Article 1. **Election of Town Officers**

Article 2. **Charter Revision**

Article 3. **Zoning Amendments**

Article 4. **Issuance of Long Term Debt for construction of a Police Station and Fire Substation, renovations to the Safety Complex and Town Office Building**

**TOWN ARTICLES 5-8 WILL BE VOTED ON AT THE BUDGETARY TOWN MEETING ON MARCH 13, 2024 AT 7:00 PM AT THE BEDFORD HIGH SCHOOL (47 Nashua Road).**



2024 Town Meeting Warrant Articles

Article 5. – Discontinuing Capital Reserve Funds

To see if the town will vote to discontinue the following Capital Reserve Funds. Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

- Library Parking Lot Construction Capital Reserve Fund (Estimated Balance \$7,535.90)
Library Carpet Replacement Capital Reserve Fund (Estimated Balance \$77.70)
Library Boiler Replacement Capital Reserve Fund (Estimated Balance \$25.00)

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.

Article 6. – Change of Purpose of Library Septic System Capital Reserve Fund

To see if the town will vote to change the purpose of the existing Library Septic System Capital Reserve Fund (Estimated Balance \$53,004.13) to the Library Capital Reserve Fund. (2/3 vote required).

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE

Article 7. – Capital Reserve Fund-Projects and Equipment

To see if the Town will vote to raise and appropriate \$2,266,032 to be deposited into various Capital Reserve Funds. \$2,200,932 to come from new taxation, \$65,100 to come from the Sewer fund.

Table listing various Capital Reserve Funds and their amounts: Assessment/Revaluation Reserve (26,000), IT- Phone Replacement (15,000), IT Infrastructure Reserve (45,000), Voting Machines (1,200), Planning Community Master Plan (18,000), Planning Impact Fee Update (1,000), PD Command Vehicle Reserve (13,350), PD Communications Network Reserve (58,000), PD Mobile Radios Reserve (25,632), PD Digital Evidence Platform (Body Warn Cameras) (13,500), PD Taser Equipment Reserve (5,350), PD Weapon Replacement Reserve (13,700), Ambulance Reserve (165,000), Fire Equipment Reserve (107,900), Fire Engine Reserve (600,000), Fire Light Vehicle Reserve (57,000).

Article 5-7 Information Sheet





|  |                    |
|--|--------------------|
| Fire Ladder Truck Reserve .....                                | 107,000            |
| Public Fire Protection Water Supply .....                      | 25,000             |
| Rec Tractor with Backhoe Reserve .....                         | 4,500              |
| Rec Field Improvements.....                                    | 125,000            |
| Rec Trail Improvements <b>(New in 2024)</b> .....              | 20,000             |
| Rec Skid Steer Reserve .....                                   | 10,500             |
| Rec Sportsman Turf Replacement .....                           | 80,000             |
| Rec Tractor Heavy Duty Reserve .....                           | 8,000              |
| PW Material Waste Screener .....                               | 10,000             |
| PW All Purpose Tractor Reserve.....                            | 39,500             |
| PW Chipper Reserve .....                                       | 5,000              |
| PW Front End Loader Reserve.....                               | 41,000             |
| PW Grader Reserve .....  | 3,000              |
| PW Loader Backhoe Reserve .....                                | 26,000             |
| PW Hot Box Reserve .....                                       | 4,000              |
| PW One-Ton Trucks.....   | 95,000             |
| PW Pickup/Utility Truck Reserve .....                          | 25,300             |
| PW Radio Communications .....                                  | 10,000             |
| PW Roadside Mower Reserve .....                                | 27,000             |
| PW Sewer Catch Basin Cleaner Reserve .....                     | 16,500             |
| PW Sweeper Reserve.....  | 42,000             |
| PW Ten Wheel Dump Truck Reserve.....                           | 46,500             |
| PW Traffic Signal Reserve .....                                | 4,500              |
| PW Wheeled Excavator <b>(New in 2024)</b> .....                | 60,000             |
| BCTV Reserve - Facilities <b>(New in 2024)</b> .....           | 25,000             |
| Cemetery Reserve <b>(New in 2024)</b> .....                    | 45,000             |
| Facilities Hwy Building Addition Reserve .....                 | 25,000             |
| Library Reserve <b>(Formerly Library Septic Reserve)</b> ..... | 10,000             |
| Municipal Facility Improvements Reserve .....                  | 20,000             |
| Facilities Pool Complex Reserve.....                           | 25,000             |
| Facilities Safety Complex Generator Reserve .....              | 10,000             |
| Facilities Safety Complex Reserve.....                         | 10,000             |
| Town Hall Reserve <b>(New in 2024)</b> .....                   | 10,000             |
| Town Office Building Reserve .....                             | 10,000             |
| Facilities Transfer Station Improvements Reserve .....         | 10,000             |
| <br>   |                    |
| SEWER Light Vehicles Reserve .....                             | 12,100             |
| SEWER Catch Basin Cleaner Reserve .....                        | 28,000             |
| SEWER System Improvement Reserve .....                         | 25,000             |
| <br>   |                    |
| <b>Total Appropriations for Capital Reserve Deposit .....</b>  | <b>\$2,266,032</b> |

Article 7 Information Sheet

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.



**NOTE:** The specific equipment and projects are identified in the report on the following page and detailed in the Town's written Capital Improvement Plan. Funding for the Capital Improvement Plan has been appropriated annually and has been included in the recommended budget as a result of estimates made during the budget preparation process. The Town voted in 2004 to establish the Town Council as authorized agents for the purpose of expending the funds. The agents have authorized the Town Manager to expend Funds for approved projects.

**PURPOSE OF TOWN MEETING VOTE:**

In accordance with NH RSA 35:3; 35:5, town meeting action is needed to appropriate a specific dollar amount into the Capital Reserve Fund by Town vote.

Article 7 Information Sheet

| Capital Reserve Fund Description              | 12/31/2023 Available Balance (Unaudited) | Add'l Funding from 2024 Appropriations |
|---|--|--|
| CONSERVATION COMM LAND RESERVE                | 1,408,311                                | -                                      |
| COUNCIL LAND PURCHASE RESERVE                 | 41,224                                   | -                                      |
| TOWN OFFICE BUILDING RESERVE                  | 106,297                                  | 10,000                                 |
| ASSESSING REVAL/ASSESSMENT RESERVE            | 38,147                                   | 26,000                                 |
| DOCUMENT MANAGEMENT/SCANNING RESERVE          | 20,836                                   | -                                      |
| SAFETY COMPLEX RESERVE                        | 60,721                                   | 10,000                                 |
| AMBULANCE RESERVE (Ambulance Replacement)     | 483,292                                  | 165,000                                |
| FIRE EQUIPMENT RESERVE                        | 275,283                                  | 107,900                                |
| FIRE ENGINE REPLACEMENT                       | 415,593                                  | 600,000                                |
| FIRE LADDER TRUCK REPLACEMENT                 | 285,865                                  | 107,000                                |
| REC TRACTOR W BACKHOE (Recr Equip Reserve)    | 78,039                                   | 4,500                                  |
| REC FIELD IMPROVEMENTS                        | 647                                      | 125,000                                |
| FACILITIES POOL COMPLEX RESERVE               | 23,900                                   | 25,000                                 |
| REC TRACTOR HEAVY DUTY (Kubota Tractor)       | 77,603                                   | 8,000                                  |
| FACILITIES LIBR PARKING LOT CONSTRUCTION/REPR | 7,536                                    | -                                      |
| FACILITIES LIBRARY SEPTIC RESERVE             | 53,004                                   | -                                      |
| FACILITIES LIBRARY CARPET RESERVE             | 78                                       | -                                      |
| FACILITIES LIBRARY BOILER RESERVE             | 25                                       | -                                      |
| FACILITIES SAFETY COMPLEX GENERATOR (2035)    | 73,690                                   | 10,000                                 |
| TOWN WIDE SECURITY UPGRADES                   | 593                                      | -                                      |
| PLN COMMUNITY MASTER PLAN RESERVE             | 45,740                                   | 18,000                                 |
| PLN ROUTE 3 IMPROVEMENTS RESERVE              | 11,894                                   | -                                      |
| PLN IMPACT FEE UPDATE                         | 26,140                                   | 1,000                                  |
| MUNICIPAL FACILITY IMPROVEMENTS               | 60,381                                   | 20,000                                 |
| PW SOLID WASTE BACKHOE RESERVE                | 143,039                                  | -                                      |
| FACILITIES TRANSFER STATION IMPROVEMENTS      | 30,030                                   | 10,000                                 |
| PW TS EQUIPMENT RESERVE                       | 14                                       | -                                      |
| PW TRAFFIC SIGNAL IMPROVEMENTS RESERVE        | 45,497                                   | 4,500                                  |
| PW PICKUP/UTILITY TRUCK RESERVE               | 85,535                                   | 25,300                                 |
| PW ONE TON TRUCK RESERVE                      | 193,731                                  | 95,000                                 |
| PW TEN WHEEL DUMP RESERVE                     | 114,829                                  | 46,500                                 |
| PW ALL PURPOSE TRACTOR RESERVE                | 111,846                                  | 39,500                                 |
| PW FRONT END LOADER RESERVE                   | 43,848                                   | 41,000                                 |
| PW LOADER BACKHOE RESERVE                     | 96,595                                   | 26,000                                 |
| PW SWEEPER RESERVE                            | 269,293                                  | 42,000                                 |
| PW ROADSIDE MOWER RESERVE                     | 54,414                                   | 27,000                                 |
| PW BULLDOZER RESERVE                          | 120                                      | -                                      |
| PW COMPRESSOR RESERVE                         | 24,329                                   | -                                      |
| PW CHIPPER RESERVE                            | 21,785                                   | 5,000                                  |
| PW GRADER RESERVE                             | 14,804                                   | 3,000                                  |
| PW SIX WHEEL DUMP TRUCK                       | 684                                      | -                                      |
| REC SKID STEER                                | 62,423                                   | 10,500                                 |
| SIDEWALK RESERVE                              | 84                                       | -                                      |
| HWY BUILDING RESERVE (Building Addition)      | 82,910                                   | 25,000                                 |

Continued:

| Capital Reserve Fund Description                  | 12/31/2023 Available Balance (Unaudited)        | Add'l Funding from 2024 Appropriations        |
|---|---|---|
| IT SOFTWARE LICENSING                             | 11,261  | -   |
| IT INFRASTRUCTURE UPGRADE                         | 62,824  | 45,000  |
| POLICE COMMAND VEHICLE                            | 101,701   | 13,350  |
| PD RADIO CONSOLE RESERVE                          | 353,597   | -   |
| PD COMMUNICATION NETWORK INFRASTRUCTURE           | 196,282   | 58,000  |
| PD MOBILE RADIOS                                  | 138,041   | 25,632  |
| PD WEAPON REPLACEMENT                             | 50,076  | 13,700  |
| POLICE TASER EQUIPMENT                            | 62,559  | 5,350   |
| FIRE LIGHT VEHICLE REPLACEMENT                    | 121,840   | 57,000  |
| FACILITIES DESIGN/BUILD                           | 1,047,068                                       | -   |
| PW HOT BOX  | 19,391  | 4,000   |
| SEWER CATCH BASIN CLEANER (GEN FUND CONTR)        | 54,582  | 16,500  |
| PW RADIO COMMUNICATIONS                           | 38,985  | 10,000  |
| POLICE RECORDS MGMT                               | 291   | -   |
| PW SAND STORAGE BUILDING                          | 91,494  | -   |
| IT PHONE REPLACEMENT                              | 15,431  | 15,000  |
| VOTING MACHINES                                   | 35,184  | 1,200   |
| PD BODY WORN CAMERA SYSTEM                        | 37,547  | 13,500  |
| SPORTSMAN FIELD TURF REPLACEMENT                  | 161,226   | 80,000  |
| PUBLIC FIRE PROTECTION WATER SUPPLY               | 25,000  | 25,000  |
| MATERIAL WASTE SCREENER                           | 10,000  | 10,000  |
| WHEELED EXCAVATOR (Operating Budget 2019-2023)    | -   | 60,000  |
| LIBRARY RESERVE (Formerly Library Septic Reserve) | -   | 10,000  |
| BCTV RESERVE - FACILITIES (New in 2024)           | -   | 25,000  |
| TOWN HALL RESERVE (New in 2024)                   | -   | 10,000  |
| CEMETERY RESERVE (New in 2024)                    | -   | 45,000  |
| RECREATION TRAIL IMPROVEMENTS (New in 2024)       | -   | 20,000  |
| <b>TOTAL</b>                                      | <b>7,625,027.23</b>                             | <b>2,200,932.00</b>                           |
| <b>ENTERPRISE FUNDS</b>                           | <b>12/31/2023 Available Balance (Unaudited)</b> | <b>Add'l Funding from 2024 Appropriations</b> |
| SEWER CATCH BASIN CLEANER (SEWER CONTR)           | 195,201.45                                      | 28,000.00                                     |
| SEWER SYSTEM IMP RESERVE                          | 306,671.92                                      | 25,000.00                                     |
| SEWER WW CAPACITY RESERVE                         | 704,233.38                                      | -   |
| SEWER LIGHT VEHICLES                              | 39,337.46                                       | 12,100.00                                     |
| CABLECASTVIO 4 PLUS (BCTV)                        | 237.46  | -   |
| <b>TOTAL</b>                                      | <b>1,245,681.67</b>                             | <b>65,100.00</b>                              |
| <b>GRAND TOTAL ALL FUNDS</b>                      | <b>8,870,708.90</b>                             | <b>2,266,032.00</b>                           |



**2024 Town Meeting Warrant – ARTICLE 8**

**Article 8. - Town Operating Budget**

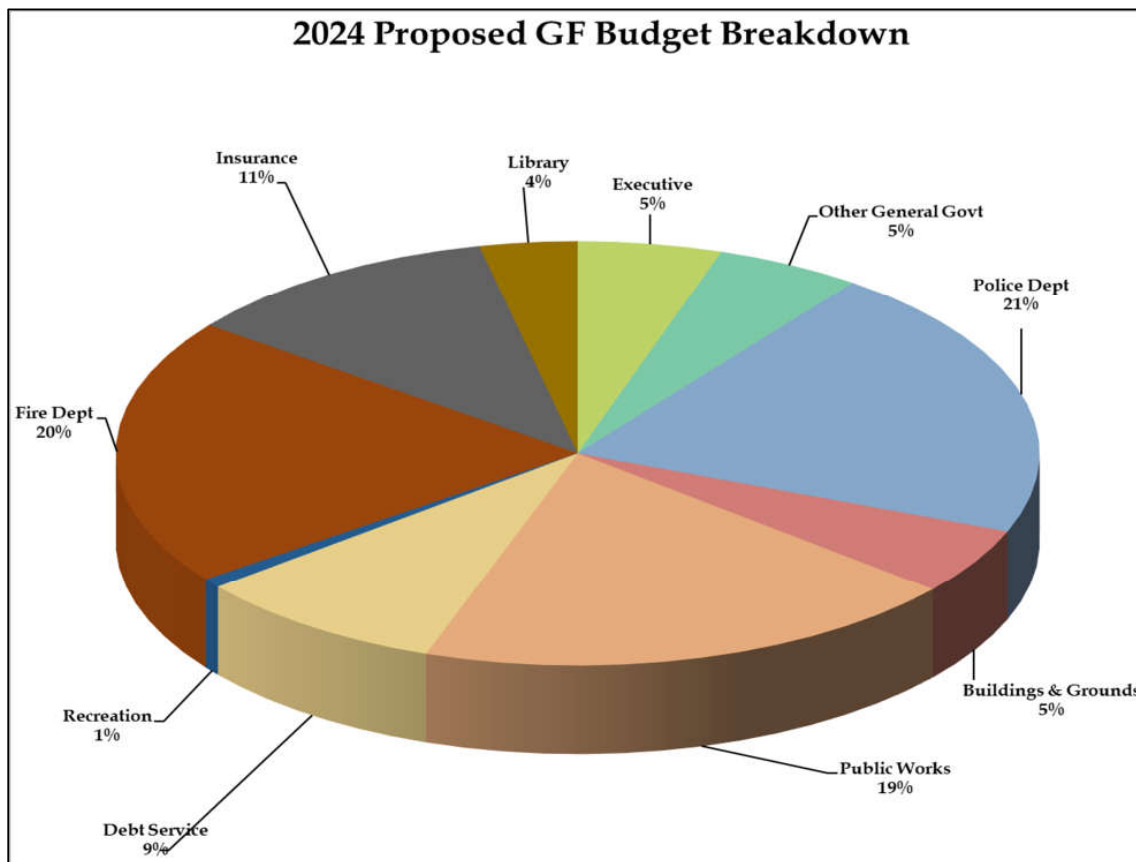
To see if the Town will vote to raise and appropriate such sums of money for municipal operations in the ensuing year. This article does not include appropriations contained in special or individual articles addressed separately.

|                            |                      |
|----------------------------|----------------------|
| General Fund               | \$35,185,948         |
| Recreation Day Camp        | 107,491              |
| BCTV                       | 492,736              |
| Sewer Fund                 | 1,721,971            |
| <b>Total Appropriation</b> | <b>\$37,508,146*</b> |

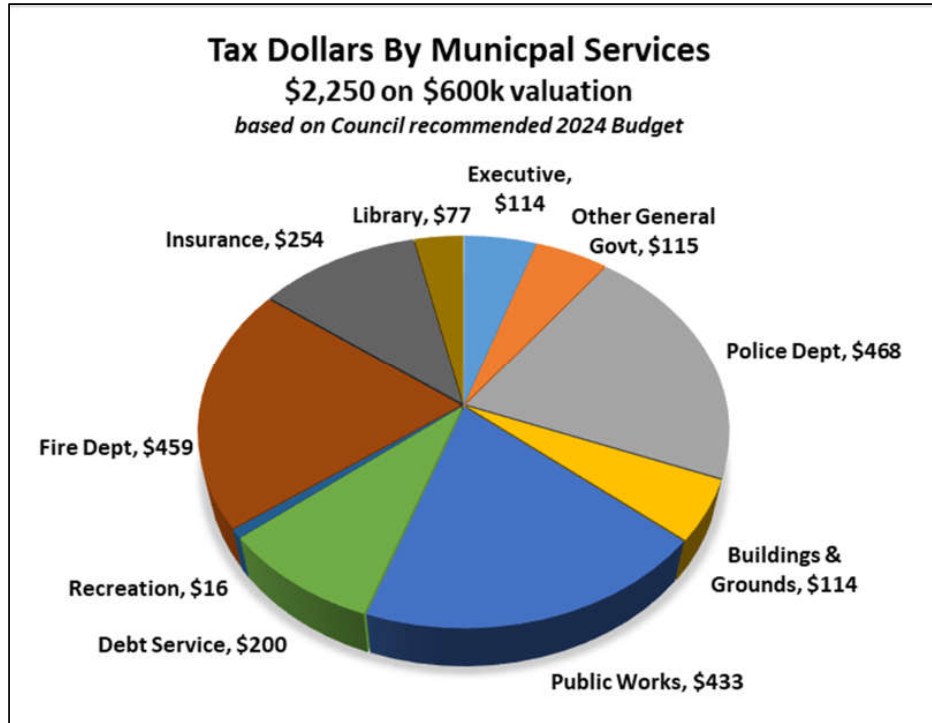
\*Note:

RSA 35:5 dictate that capital reserve deposits must be raised and appropriated under a special warrant article. **The sum of articles 7 and 8 is \$39,774,178, the total 2024 proposed appropriations.**

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.



Article 8 Information Sheet



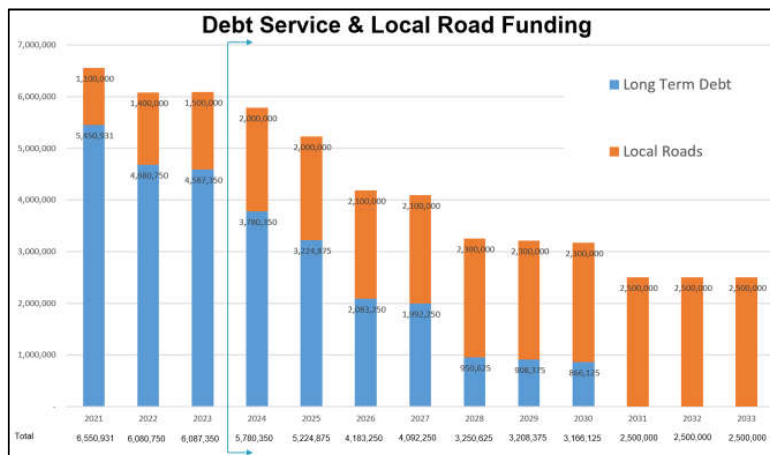
### 2024 Town Council - Proposed Budget Summary

The estimated Town portion of the tax rate is **\$3.76 per \$1,000**. It reflects a **\$0.47** increase from 2023 to 2024. The projected increased tax burden on a home valued at \$600k is \$23.50 per month.

Highlighted below are the more significant projects and/or equipment included within the budget:

- ▶ **Total Appropriations** = An approximate 3% increase in general fund appropriations. The tax rate is shown to increase due to the increased appropriations and an anticipated overall loss of revenues from 2023 primarily due to \$1.309M less of fund balance usage.

- ▶ **Roads Program** – Continuation of the Roads Program at \$5.78M through payment of debt service (~\$3.78M) for five bonds and \$2M in local road appropriations as the program shifts to the maintenance of roads that were reconstructed over the past 17 years. There are no further bonds anticipated for the Roads



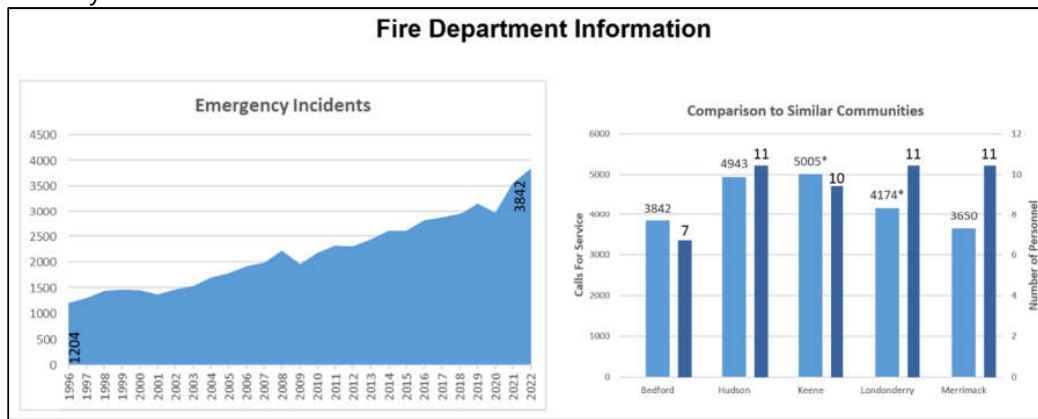




Program at this time and previous bonds will start to be paid off in the years to come with the final payment on the 2014 bond payment due in 2024, the final 2015 bond payment due in 2025, the final 2017 bond due in 2027 and the final road bond payment due in 2030.

► **Personnel:**

- Eight new full time Firefighter/EMTs positions (4 starting in June and 4 in September) that would bring the staffing assigned to each shift to 11 (a minimum of 9 at all times due to use of leave, injury, or illness). This request builds on the additional staff added in 2023 and is part of a long term plan to increase our staffing levels to adequately serve the community given the growth in call volume. The Fire Department responded to 3,842 calls in 2022 which represents an 8% increase over 2021 and a 58% increase in the last 10 years.



- \$37k for increased voluntary Firefighter/EMT overtime during the day when our peak call volume is experienced.
- One new Dispatcher to ensure that we have 2 dispatchers available at all times to address the increased number and complexity of calls. Having two Dispatchers is vital to the safety of the Police Officers and Firefighters as well as the people seeking assistance.
- One Mechanic position to address the increased needs to maintain our DPW, Police, and Fire Department vehicles.
- One part time Human Resources Assistant.
- Enhancement of a Truck Driver to Highway Foreman, and Deputy Tax Collector to Tax Collector.
- Full year impacts of the 2 Firefighters and upgraded Transfer Station Foreman added in 2023 and 4 Firefighters who have been covered by a SAFER grant for the past 3 years.
- The second year impacts for the Police, Fire, and DPW Unions approved in 2023.
- Merit increase for non-union employees.

► **Insurance:**

- \$634,803 increase in health insurance costs. The insurance budget anticipates a mid-year rate changes increase of 18% in health insurance from Health Trust and 6% from Allegiant. However, in past years there have been unspent insurance appropriations due to vacancies therefore the proposed budget underfunds the health insurance line by \$250k or approximately 6%. All insurance makes up approximately 11% of the general fund budget or \$4.2 million.



- The budget also anticipates a mid-year 4.7% increase in dental insurance rates, a 5% increase in property and liability insurance, and a Workers Compensation increase of 8%.
- ▶ **Capital Improvements** – Investment in long term items (\$~2.27M) all of which are experience increased costs and longer delivery times.
  - Fire Engine Replacement – A spike in the 2024 CIP is being caused by a significant increase in the cost of the Engine 2 replacement that is now estimated at \$1 million. The budget includes depositing \$600,000 in 2024 to be added to the \$400,000 already in reserves in order to place the order as delays are now pushing delivery dates to be in excess of 2 years. It is vital that we have the necessary equipment available to protect our community. Our schedule is based on replacing an engine every 7 years and with three engines, it means they are in service for 21 years. Engine 2 is likely to be in service for 23 years by the time the new engine arrives.
  - A new capital reserve, funded at \$45,000 is proposed for to complete a survey and plan for our Bedford Center Cemetery to determine if any expansion is possible. Towns are required to provide cemetery plots and we will be out of space soon.
  - The Existing Library septic system reserve is proposed to be repurposed for all Library capital needs (Article 6). Three other existing Library reserves are proposed to be closed out with the returned to the general fund (Article 5).
  - New capital reserves for the Town Hall and BCTV buildings which do not have ones to address any long term needs or emergency repairs.
  - A new capital reserve for trail construction and maintenance funded at \$20,000.
  - Recreation Field Improvements
  - Vehicles and Highway Equipment
  - Public Safety Communications Infrastructure
  - Ambulance and Fire Apparatus
  - Sewer System Improvements
  - Cistern installation program
- ▶ **Continued Field Improvements** (\$320k) – In 2021 a major upgrade to Sportsman field occurred and the 2024 budget includes an \$80k capital reserve deposit for the field turf replacement anticipated for 2031. Additionally, the 2024 budget includes \$115k in the operating budget for maintenance and repairs across all fields. The remainder of the Recreation Master Plan is recommended to be developed through the Capital Improvement Plan with \$125k dedicated annually to fund project completions every two years.
- ▶ **Solid Waste Fees** – The 34% increase in 2023 is proposed to be level funded at \$1,035,832 in 2024 due to stabilized usage offsetting increased expenses.
- ▶ **Bedford's 275th Birthday** - \$15,000 has been included to kick start Bedford's 275th birthday which occurs in 2025. It is hoped that this money will be used in conjunction with private fundraising completed by a new group of volunteers. For the 250th birthday commemorative license plates and calendars were created and there were fireworks, a parade, dances, concerts, and dinners.
- ▶ **Elections** - \$41,000 for increased costs associated with 4 elections in 2024.
- ▶ **IT Software & Hardware upgrades** - \$51,000 including maintenance contracts.



- ▶ **PFAS Investigation** – \$55,000 for professional services related to the PFAS investigation related to the former Fire Station at 10 Meetinghouse Road and generally in the community.
- ▶ **Net Increased State Revenues** (\$10,000) – Room & Meals +\$135,000, State Municipal Grant - \$125,000.
- ▶ **Other Revenues** – Investment interest +\$425,000, Vehicle registration +\$75,000, Building Permits +\$15,000, Bond Premium -\$300,000, SAFER Grant -\$188,000, Ambulance -\$150,000, Police Grants -\$66,000.
- ▶ **Use of Fund Balance** - \$1,700,000 to reduce the amount needed to be raised by taxes. Down from \$3,090,000 used in 2023. The Unassigned Fund Balance is projected to have a balance of 9.98% where the existing policy recommends maintaining between 8-17%. Current best practices established by the Government Finance Officers Association recommends that a minimum of two months operating expenses is maintained which equates to 16.67%.
- ▶ **Town Clerk** – A 5.5% salary increase has been included in the proposed 2024 budget. The Town Clerk also receives the following benefits:
  - Employer Contributions to the NH Retirement System (if qualified).
  - The choice of health, dental, life, short and long term disability coverage. The benefit and town provided portion will be the same as offered to non-union Town employees.

**Not Included in the 2024 Proposal:**

- ▶ **Comprehensive Facility Improvements** – The proposed \$36.5M bond for the South River Road Police and Fire Complex as well as renovations to the Safety Complex and Town Office Building is proposed to be funded as a separate warrant article that is voted on at the election on March 12, 2024.
- ▶ **2023 Year End Transfers, ARPA, & Special Highway Funds** – \$560,000 was used to reduce the 2024 capital budget for the purchase of two dump trucks. \$176,780 of ARPA funds, along with \$163,448 in special onetime State Highway Funds and intermittent vacancies across various departments throughout the year resulted in the available funds.
- ▶ **Modified Longevity Program** – The Town Manager’s proposed a \$225,424 increase to the existing program was not supported by the Council
- ▶ **New Position Request** – \$35,266 was requested for an Assistant Town Clerk that was not supported by the Council.

| Tax Effect of Budget Increases/(Decreases): |               |                                      |        |        |        |  |
|---|---------------|--------------------------------------|--------|--------|--------|--|
| \$ Change to Budget                         | \$ Tax Impact | Additional \$ Cost to Taxpayer with: |        |        |        |  |
|   |               | \$500k                               | \$600k | \$750k | \$1M   |  |
| 25,000                                      | 0.004         | 2.03                                 | 2.44   | 3.05   | 4.06   |  |
| 50,000                                      | 0.008         | 4.06                                 | 4.88   | 6.10   | 8.13   |  |
| 75,000                                      | 0.012         | 6.10                                 | 7.32   | 9.14   | 12.19  |  |
| 100,000                                     | 0.016         | 8.13                                 | 9.75   | 12.19  | 16.26  |  |
| 250,000                                     | 0.041         | 20.32                                | 24.39  | 30.48  | 40.64  |  |
| 500,000                                     | 0.081         | 40.64                                | 48.77  | 60.96  | 81.29  |  |
| 750,000                                     | 0.122         | 60.96                                | 73.16  | 91.45  | 121.93 |  |
| 1,000,000                                   | 0.163         | 81.29                                | 97.54  | 121.93 | 162.57 |  |



| <b>TOWN OF BEDFORD</b>   |              |                                    |  |  |
|--|--------------|------------------------------------|--|--|
| <b>2024 PROPOSED APPROPRIATIONS</b>                                      |              |                                    |  |  |
| <b>DEPARTMENTS :</b>   |              |                                    |  |  |
|  | <b>ORG #</b> | <b>2023<br/>ADOPTED<br/>BUDGET</b> | <b>2024<br/>TOWN MANAGER<br/>RECOMMENDED</b> | <b>2024<br/>TOWN COUNCIL<br/>RECOMMENDED</b> |
| <b>GENERAL FUND (Excludes Capital Reserve Deposits)</b>                  |              |                                    |  |  |
| TOWN COUNCIL   | 10010202     | \$ 17,992                          | \$ 18,498                                    | \$ 18,498                                    |
| TOWN MANAGER   | 10010204     | 550,073                            | 617,601                                      | 608,634                                      |
| ENERGY COMMISSION  | 10010205     | 1,709                              | 1,301  | 1,301  |
| VOTER REGISTRATION   | 10010206     | 13,633                             | 37,321                                       | 37,321                                       |
| ELECTIONS  | 10010208     | 22,370                             | 27,333                                       | 31,333                                       |
| TOWN CLERK   | 10010210     | 108,432                            | 130,004                                      | 124,694                                      |
| INFORMATION SYSTEMS  | 10010216     | 742,139                            | 795,855                                      | 794,886                                      |
| CEMETERIES   | 10010234     | 77,850                             | 65,130                                       | 60,130                                       |
| LEGAL  | 10010238     | 180,000                            | 185,000                                      | 185,000                                      |
| NHMA   | 10010240     | 26,000                             | 27,000                                       | 25,374                                       |
| UNALLOCATED RESERVE  | 10010252     | 35,000                             | 35,000                                       | 31,000                                       |
| FINANCE & TAX  | 10010314     | 669,726                            | 729,977                                      | 729,977                                      |
| HUMAN RESOURCES  | 10010315     | 268,258                            | 286,792                                      | 284,254                                      |
| ASSESSING  | 10010318     | 318,470                            | 344,606                                      | 335,639                                      |
| INSURANCE  | 10010336     | 3,564,206                          | 4,219,760                                    | 4,219,760                                    |
| PLANNING DEPARTMENT  | 10010426     | 423,473                            | 460,916                                      | 457,402                                      |
| SOUTHERN NH PLANNING   | 10010442     | 16,089                             | 17,000                                       | 17,000                                       |
| FACILITIES MAINTENANCE   | 10010730     | 910,915                            | 970,000                                      | 963,202                                      |
| <b>POLICE</b>  |              |                                    |  |  |
| SPECIAL DETAIL   | 10020200     | 175,000                            | 175,790                                      | 175,790                                      |
| ADMINISTRATION   | 10030554     | 974,089                            | 994,141                                      | 978,903                                      |
| COMMUNICATIONS   | 10030556     | 1,203,010                          | 1,331,590                                    | 1,316,207                                    |
| PATROL   | 10030558     | 3,722,628                          | 4,058,227                                    | 4,017,371                                    |
| DETECTIVES   | 10030560     | 1,023,664                          | 1,113,170                                    | 1,089,839                                    |
| ANIMAL CONTROL   | 10030562     | 68,712                             | 75,312                                       | 75,312                                       |
| <b>SUBTOTAL POLICE</b>   |              | <b>7,167,103</b>                   | <b>7,748,230</b>                             | <b>7,653,422</b>                             |
| <b>FIRE</b>  |              |                                    |  |  |
| ADMINISTRATION   | 10030654     | 439,340                            | 441,202                                      | 434,667                                      |
| OPERATIONS   | 10030664     | 4,845,018                          | 5,410,049                                    | 5,355,359                                    |
| INSPECTION   | 10030666     | 255,047                            | 260,827                                      | 259,736                                      |
| HEALTH INSPECTOR   | 10030668     | 30,817                             | 31,190                                       | 31,190                                       |
| FIRE HYDRANT RENTALS   | 10030670     | 453,000                            | 485,000                                      | 485,000                                      |
| <b>SUBTOTAL FIRE</b>   |              | <b>6,023,222</b>                   | <b>6,628,268</b>                             | <b>6,565,952</b>                             |
| <b>PUBLIC WORKS</b>  |              |                                    |  |  |
| ADMINISTRATION   | 10050754     | 674,183                            | 673,808                                      | 663,993                                      |
| LOCAL ROAD MNTC  | 10050772     | 1,500,000                          | 2,000,969                                    | 1,999,718                                    |
| HIGHWAY  | 10050774     | 1,902,923                          | 2,057,142                                    | 2,026,245                                    |
| WINTER MNTC  | 10050776     | 527,445                            | 531,489                                      | 531,489                                      |
| TRAFFIC CONTROL  | 10050778     | 92,300                             | 89,800                                       | 89,800                                       |
| TRANSFER STATION   | 10070780     | 1,415,079                          | 1,434,216                                    | 1,432,990                                    |
| RECREATION FIELD MNTC  | 10110790     | 376,900                            | 427,100                                      | 427,100                                      |
| <b>SUBTOTAL PUBLIC WORKS</b>   |              | <b>6,488,830</b>                   | <b>7,214,524</b>                             | <b>7,171,335</b>                             |
| GENERAL ASSISTANCE   | 10090382     | 12,000                             | 12,000                                       | 12,000                                       |
| <b>RECREATION</b>  |              |                                    |  |  |
| ADMINISTRATION   | 10110854     | 120,969                            | 129,426                                      | 124,094                                      |
| PROGRAMS   | 10110886     | 45,000                             | 45,000                                       | 45,000                                       |
| POOL   | 10110888     | 113,935                            | 72,152                                       | 72,152                                       |
| <b>SUBTOTAL RECREATION</b>   |              | <b>279,904</b>                     | <b>246,578</b>                               | <b>241,246</b>                               |
| TOWN EVENTS  | 10110894     | 4,500                              | 19,500                                       | 19,500                                       |
| BEDFORD PUBLIC LIBRARY   | 10110992     | 1,249,490                          | 1,301,280                                    | 1,280,837                                    |
| <b>GENERAL FUND BEFORE LONG TERM DEBT &amp; CAPITAL RESERVE DEPOSITS</b> |              | <b>\$ 29,171,384</b>               | <b>\$ 32,139,474</b>                         | <b>\$ 31,869,698</b>                         |





**Appropriations Continued:**

| DEPARTMENTS :  |                 | 2023<br>ADOPTED<br>BUDGET | 2024<br>TOWN MANAGER<br>RECOMMENDED | 2024<br>TOWN COUNCIL<br>RECOMMENDED |
|--|-----------------|---------------------------|-------------------------------------|-------------------------------------|
|  | ORG #           |                           |                                     |                                     |
| <b>LONG TERM DEBT</b>  | <b>10152100</b> | -                         | -                                   | -                                   |
| 2011 INFRASTRUCTURE BOND   |                 |                           |                                     |                                     |
| 2013 INFRASTRUCTURE BOND   |                 | 727,200                   |                                     |                                     |
| 2015 ROAD BOND   |                 | 1,029,900                 | 1,040,500                           | 1,040,500                           |
| 2017 ROAD BOND   |                 | 1,200,000                 | 1,151,000                           | 1,151,000                           |
| 2019 GENERAL OBLIGATION BOND (FAILED)  |                 |                           |                                     |                                     |
| 2020 ROAD BOND   |                 | 1,167,250                 | 1,124,750                           | 1,124,750                           |
| ALLOCATED TO SRR TIF   |                 | (90,900)                  |                                     |                                     |
| BOND ISSUANCE COSTS  |                 | -                         |                                     |                                     |
| <b>SUBTOTAL LONG TERM DEBT</b>   |                 | <b>\$ 4,033,450</b>       | <b>\$ 3,316,250</b>                 | <b>\$ 3,316,250</b>                 |
| <b>TOTAL GENERAL FUND (EXCLUDES CAPITAL RESERVE DEPOSITS)</b>                    |                 | <b>\$ 33,204,834</b>      | <b>\$ 35,455,724</b>                | <b>\$ 35,185,948</b>                |
| <b>ENTERPRISE AND SPECIAL REVENUE FUNDS (Excludes Capital Reserve Deposits):</b> |                 |                           |                                     |                                     |
| DAY CAMP 22  | 22530800        | \$ 106,320                | \$ 107,491                          | 107,491                             |
| BEDFORD COMMUNITY TV & RADIO 27  | 27554100        | 482,816                   | 498,310                             | 492,736                             |
| SEWER 81   |                 |                           |                                     |                                     |
| SEWER 81 BEFORE CAPITAL RESERVE DEPOSIT  | 81570700        | 1,724,682                 | 1,727,426                           | 1,721,971                           |
| <b>TOTAL ALL FUNDS (Excludes Capital Reserve Deposits)</b>                       |                 | <b>\$ 35,518,652</b>      | <b>\$ 37,788,951</b>                | <b>\$ 37,508,146</b>                |
| <b>CAPITAL RESERVE DEPOSITS</b>  |                 |                           |                                     |                                     |
| <b>GENERAL FUND CAPITAL RESERVE DEPOSITS</b>                                     |                 |                           |                                     |                                     |
| ELECTIONS  | 10010208        | \$ -                      | \$ 1,200                            | 1,200                               |
| TOWN CLERK   | 10010210        | 10,000                    | -                                   | -                                   |
| INFORMATION SYSTEMS  | 10010216        | 32,000                    | 60,000                              | 60,000                              |
| CEMETERY   | 10010234        | -                         | 45,000                              | 45,000                              |
| ASSESSING  | 10010318        | 26,000                    | 26,000                              | 26,000                              |
| PLANNING DEPARTMENT  | 10010426        | 19,000                    | 19,000                              | 19,000                              |
| FACILITIES MAINTENANCE   | 10010730        | 1,605,000                 | 155,000                             | 155,000                             |
| COMMUNICATIONS   | 10030556        | 128,625                   | 58,000                              | 58,000                              |
| PATROL   | 10030558        | 61,850                    | 71,532                              | 71,532                              |
| FIRE OPERATIONS  | 10030664        | 566,250                   | 1,061,900                           | 1,061,900                           |
| HIGHWAY  | 10050774        | 393,500                   | 440,800                             | 440,800                             |
| TRAFFIC CONTROL  | 10050778        | 4,500                     | 4,500                               | 4,500                               |
| TRANSFER STATION   | 10070780        | 42,500                    | 10,000                              | 10,000                              |
| RECREATION FIELD MNTC  | 10110790        | 225,600                   | 248,000                             | 248,000                             |
| <b>GENERAL FUND CAPITAL RESERVE DEPOSITS</b>                                     |                 | <b>\$ 3,114,825</b>       | <b>\$ 2,200,932</b>                 | <b>\$ 2,200,932</b>                 |
| BCTV   | 27554100        | 15,500                    |                                     |                                     |
| <b>BCTV CAPITAL RESERVE DEPOSITS</b>   |                 | <b>\$ 15,500</b>          | <b>\$ -</b>                         | <b>\$ -</b>                         |
| SEWER  |                 | 150,000                   | 65,100                              | 65,100                              |
| <b>SEWER FUND CAPITAL RESERVE DEPOSITS</b>                                       |                 | <b>150,000</b>            | <b>65,100</b>                       | <b>65,100</b>                       |
| <b>TOTAL CAPITAL RESERVE DEPOSITS (ALL FUNDS)</b>                                |                 | <b>\$ 3,280,325</b>       | <b>\$ 2,266,032</b>                 | <b>\$ 2,266,032</b>                 |
| <b>GRAND TOTAL APPROPRIATIONS (ALL FUNDS)</b>                                    |                 | <b>\$ 38,798,978</b>      | <b>\$ 40,054,984</b>                | <b>\$ 39,774,178</b>                |



**TOWN OF BEDFORD**  
**2024 PROPOSED REVENUES**

| DEPARTMENTS :                   |          |                           |                                     |                                     |  |
|---------------------------------|----------|---------------------------|-------------------------------------|-------------------------------------|--|
|                                 | ORG #    | 2023<br>ADOPTED<br>BUDGET | 2024<br>TOWN MANAGER<br>RECOMMENDED | 2024<br>TOWN COUNCIL<br>RECOMMENDED |  |
| <b>GENERAL FUND</b>             |          |                           |                                     |                                     |  |
| TOWN MANAGER                    | 10010204 | \$ 2,000                  | \$ 1,400                            | \$ 1,400                            |  |
| TOWN CLERK                      | 10010210 | 42,400                    | 43,600                              | 43,600                              |  |
| CEMETERIES                      | 10010234 | 12,000                    | 25,000                              | 25,000                              |  |
| FINANCE                         | 10010314 | 9,067,900                 | 9,277,483                           | 9,277,483                           |  |
| TAX                             | 10010314 | 19,766,159                | 23,113,154                          | 22,673,377                          |  |
| FUND BALANCE RESERVE            | 10010350 | 3,090,000                 | 1,700,000                           | 1,700,000                           |  |
| PLANNING BOARD                  | 10010420 | -                         | -                                   | -                                   |  |
| ZONING BOARD                    | 10010422 | -                         | -                                   | -                                   |  |
| HISTORIC DISTRICT               | 10010424 | -                         | -                                   | -                                   |  |
| PLANNING DEPT                   | 10010426 | 30,000                    | 30,000                              | 30,000                              |  |
| PUBLIC SAFETY COMPLEX           | 10010532 | 82,025                    | 89,500                              | 89,500                              |  |
| FACILITIES MAINTENANCE          | 10010730 | -                         | 2                                   | 2                                   |  |
| TOWN HALL                       | 10010828 | 1,750                     | 2,500                               | 2,500                               |  |
| <b>POLICE</b>                   |          |                           |                                     |                                     |  |
| SPECIAL DETAIL                  | 10020200 | 230,250                   | 220,500                             | 220,500                             |  |
| ADMINISTRATION                  | 10030554 | 279,450                   | 93,600                              | 93,600                              |  |
| PATROL OPERATIONS               | 10030558 | 123,000                   | 133,594                             | 133,594                             |  |
| SUBTOTAL POLICE                 |          | 632,700                   | 447,694                             | 447,694                             |  |
| <b>FIRE</b>                     |          |                           |                                     |                                     |  |
| ADMINISTRATION                  | 10030654 | 2,149,391                 | 1,534,700                           | 1,704,700                           |  |
| BUILDING INSPECTION             | 10030666 | 186,000                   | 201,000                             | 201,000                             |  |
| HEALTH INSPECTION               | 10030668 | 38,000                    | 38,000                              | 38,000                              |  |
| SUBTOTAL FIRE                   |          | 2,373,391                 | 1,773,700                           | 1,943,700                           |  |
| <b>PUBLIC WORKS</b>             |          |                           |                                     |                                     |  |
| ADMINISTRATION                  | 10050754 | 742,585                   | 701,500                             | 701,500                             |  |
| LOCAL ROAD MAINTENANCE          | 10050772 | 5,000                     | 2,500                               | 2,500                               |  |
| HIGHWAY                         | 10050774 | 90,000                    | 65,000                              | 65,000                              |  |
| TRANSFER STATION                | 10070780 | 276,500                   | 276,500                             | 276,500                             |  |
| FIELD MAINTENANCE               | 10110790 | 25,250                    | 24,125                              | 24,125                              |  |
| SUBTOTAL PUBLIC WORKS           |          | 1,139,335                 | 1,069,625                           | 1,069,625                           |  |
| <b>RECREATION</b>               |          |                           |                                     |                                     |  |
| ADMINISTRATION                  | 10110854 | 18,000                    | 18,000                              | 18,000                              |  |
| PROGRAMS                        | 10110886 | 22,000                    | 25,000                              | 25,000                              |  |
| POOL                            | 10110888 | 40,000                    | 40,000                              | 40,000                              |  |
| SUBTOTAL RECREATION             |          | 80,000                    | 83,000                              | 83,000                              |  |
| <b>TOTAL GENERAL FUND</b>       |          | <b>\$ 36,319,660</b>      | <b>\$ 37,656,658</b>                | <b>\$ 37,386,880</b>                |  |
| <b>ENTERPRISE FUNDS:</b>        |          |                           |                                     |                                     |  |
| DAY CAMP 22                     | 22530800 | \$ 106,320                | \$ 107,491                          | \$ 107,491                          |  |
| BEDFORD COMMUNITY TV & RADIO 27 | 27554100 | 498,316                   | 498,310                             | 492,736                             |  |
| SEWER 81                        | 81570700 | 1,874,682                 | 1,792,526                           | 1,787,071                           |  |
| <b>TOTAL ALL FUNDS</b>          |          | <b>\$ 38,798,978</b>      | <b>\$ 40,054,984</b>                | <b>\$ 39,774,178</b>                |  |



## Town of Bedford – 2023 Tax Dollar Breakdown

Total Tax Rate: \$14.80



**Municipal –  
22.2%**

**\$3.29 (2023)**

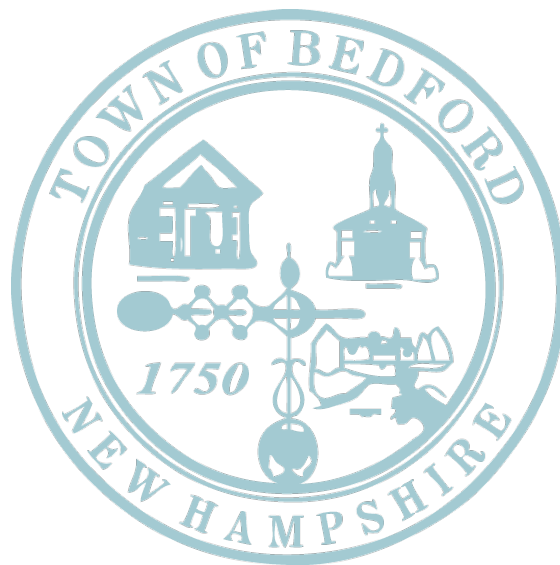
Portion of your  
tax dollar being  
discussed tonight.

**Total School – 72.0%**

**\$10.65 (2023)**

**County – 5.8%**

**\$0.86 (2023)**



# 2023 Annual Town Report

Town of Bedford  
24 N. Amherst Road  
Bedford, New Hampshire  
603-472-5242  
603-472-4579 (fax)  
[www.bedfordnh.org](http://www.bedfordnh.org)