

THE TOWN OF  
**SUTTON**  
NEW HAMPSHIRE



**2021 ANNUAL REPORT**

About the cover: *"Is it safe to go out yet?"* The expression on this Sutton-based Saw-Whet Owl exemplifies how most of us are feeling about leaving our homes in the midst of a pandemic. Our cover photo was taken by local photographer extraordinaire, Garrett Evans, of A. G. Evans Photography. To see more of Garrett's work, including numerous photographs of Sutton vistas, flora, and fauna, visit: <https://agevansphotography.smugmug.com>



# Annual Report and Vital Statistics

*for Fiscal Year Ending December 31, 2021*

*Visit us on our website: [www.sutton-nh.org](http://www.sutton-nh.org)*

Population (NHOSP)..... estimated 1,978

Registered Voters .....1,420

Typesetting and Printing by  
R.C. BRAYSHAW & CO., INC., WARNER, NH



*This report is printed on recycled paper.  
Please bring it with you to the Town Meeting.*

# Notes

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**SUTTON DIRECTORY  
EMERGENCY NUMBERS**

Police Department – **Chief Jon Korbet** (non-emergency 927-4422)) 911  
Fire – **Chief Cory Cochran** (non-emergency 927-4740)) 911  
Sutton Rescue Squad – **Chief Hilary Grimes** (New London  
Ambulance) 911

**TOWN CLERK/TAX COLLECTOR – Yvonne Howard .....927-2401**

*Monday 9:00 a.m. to 6:00 p.m.  
Tuesday 8:00 a.m. to 4:00 p.m.  
Wednesday 8:00 a.m. to 4:00 p.m.  
Last Saturday of the month 9:00 a.m. to Noon*

**SELECT BOARD OFFICE – Elly Phillips and Lorri Himes...927-2400**

*Monday, Wednesday, Friday, 8:00 a.m. - 4:00 p.m.  
Selectmen’s Meetings – Mondays at 4:30 p.m.  
All items for the agenda must be submitted by noon the  
Wednesday before the meeting. Appointments only at meetings.*

**BUILDING INSPECTOR – Matthew Grimes ..... 927-2400**

**CONSERVATION COMMISSION ..... 927-2400**

*The Commission meets the 2nd Wednesday of the month at 6:00 p.m.*

**FIRE WARDEN – Aaron Flewelling ..... 927-2727**

**HEALTH OFFICER – David Burnham..... 927-2400**

**DEPUTY HEALTH OFFICER – Matthew Grimes ..... 927-4321**

**HIGHWAY DEPARTMENT – Adam Hurst, Road Agent ..... 927-2407**

**SOLID WASTE/TRANSFER/RECYCLING – Diego Solimine 927-4475**

*Tuesday 7a.m. – Noon, and Thursday Noon - 5:00 p.m. / Saturday 8:00 a.m. - 4:00 p.m.*

**LIBRARY – Elizabeth Geraghty, Librarian ..... 927-4927**

*Library Hours: Tuesday & Thursday 9:00 a.m.- 1:00 p.m.  
& 3:00 p.m.-6:00 p.m.  
Wednesday 9:00 a.m. – 1 p.m. Saturday 9:00 a.m.-1:00 p.m.  
CLOSED: Monday, Friday, Sunday*

**PLANNING BOARD – Peter Stanley**

**Planning and Zoning Administrator ..... 927-2402**

*By appointment.  
The Board meets the 2nd Tuesday of the month at 7:00 p.m., as needed.*

**WELFARE OVERSEER – Alison Jones ..... 927-2400**

*Meetings by appointment.*

**ZONING BOARD – Peter Stanley**

**Planning and Zoning Administrator ..... 927-2402**

*By appointment.  
The Board meets the 3rd Wednesday of the month at 7:00 p.m., as needed.*

# TOWN OFFICERS/EMPLOYEES

## For the Year Ending December 31, 2021

*\* Is an elected position*

### MODERATOR\*

Derek Lick\* ..... Term Expires 2023  
Garrett Evans, Assistant Moderator

### SELECT BOARD\*

Walter Baker, Jr. .... Term Expires 2024  
Dane Headley ..... Term Expires 2023  
William Curless, Chair ..... Term Expires 2022

### TOWN ADMINISTRATOR

Elly Phillips

### ASSISTANT/BOOKKEEPER

Lorri Himes

### PLANNING AND ZONING ADMINISTRATOR

Peter Stanley

### TREASURER

Jennifer Call ..... Term Expires 2022

### DEPUTY TREASURER

Vacant

### TOWN CLERK/TAX COLLECTOR\*

Yvonne Howard ..... Term Expires 2022

### DEPUTY TOWN CLERK/TAX COLLECTOR

Vacant

### HIGHWAY DEPARTMENT

Adam Hurst, Road Agent

Michael Bascom, Eugene Cote, Brandon Grendell, James Gray

### POLICE DEPARTMENT

Jonathan Korbet, Police Chief

Valerie Crone, Sergeant

Jennifer Rowe, Administrative Assistant

### FIRE DEPARTMENT

Cory Cochran, Fire Chief

Aaron Flewelling, Deputy Fire Chief

**RESCUE**

Hilary Grimes, Rescue Chief

**EMERGENCY MANAGEMENT**

Matthew Grimes, Director

**SOLID WASTE/TRANSFER/RECYCLING CENTER**

Diego Solimine, Solid Waste Supervisor

Charles Nelson, Attendant

**OVERSEER OF PUBLIC WELFARE\***

Alison Jones ..... Term Expires 2022

**BUILDING INSPECTOR**

Matthew Grimes

**HEALTH OFFICER**

David Burnham

Matthew Grimes, Deputy Health Officer

**LIBRARY DIRECTOR**

Elizabeth Geraghty

**TRUSTEES OF THE TRUST FUNDS\***

Michael Cornelio ..... Term Expires 2024

Beth Renzulli ..... Term Expires 2023

Robert DeFelice ..... Term Expires 2022

**BUDGET COMMITTEE\***

Robert DeFelice, Chair ..... Term Expires 2024

Gail Guertin ..... Term Expires 2024

Samantha Gordon ..... Term Expires 2023

John Mock ..... Term Expires 2023

Mark Peterson ..... Term Expires 2022

Carroll "Pete" Thompson ..... Term Expires 2022

Walter Baker Jr., Ex-Officio ..... Term Expires 2022

**PLANNING BOARD**

Roger Wells, Chair ..... Term Expires 2024

Christine Fletcher ..... Term Expires 2024

Charles Bolduc ..... Term Expires 2023

Pete Blakeman ..... Term Expires 2023

Glenn Pogust, Vice Chair ..... Term Expires 2022

David Hill ..... Term Expires 2022

Dane Headley, Ex-Officio ..... Term Expires 2022

Peter Stanley, Planning and Zoning Administrator



**ZONING BOARD OF ADJUSTMENT  
BUILDING CODE BOARD OF APPEALS**

Betsy Forsham ..... Term Expires 2024  
Samantha Gordon ..... Term Expires 2024  
Zachary Brock..... Term Expires 2023  
Derek Lick, Chair ..... Term Expires 2022  
Kathyrn Beauchemin ..... Term Expires 2022  
Marc Beauchemin (Alternate) ..... Term Expires 2022  
Peter Stanley, Planning and Zoning Administrator

**CEMETERY COMMISSION\***

William O'Connell ..... Term Expires 2024  
Timothy Hayes ..... Term Expires 2023  
Randy Fleury ..... Term Expires 2022

**SUPERVISORS OF THE CHECKLIST\***

Glenn Pogust..... Term Expires 2026  
Kathleen Stowell ..... Term Expires 2024  
Erin Legendre ..... Term Expires 2022

**TRUSTEES, SUTTON FREE LIBRARY\***

Emily Cooper ..... Term Expires 2024  
Nancy Glynn ..... Term Expires 2024  
Marcy Vierzen ..... Term Expires 2023  
Jennifer Call ..... Term Expires 2022  
Nancy Brook-Heckel ..... Term Expires 2022  
Betsy Anderson (Alternate)

**CONSERVATION COMMISSION**

Donald Davis, Jr. .... Term Expires 2024  
Deborah Lang ..... Term Expires 2024  
James Morris, Alternate..... Term Expires 2024  
Chuck Bolduc..... Term Expires 2023  
Henry Howell, Co-Chair ..... Term Expires 2023  
Barbara Hoffman..... Term Expires 2023  
Bonnie Hill ..... Term Expires 2022  
Lynn Wittman, Alternate ..... Term Expires 2022  
Walter Baker, Jr, Co-Chair..... Term Expires 2022  
Bonnie Hill, Recording Secretary

**ROAD COMMITTEE**

Douglas Sweet, Chair ..... Adam Hurst, Road Agent  
Peter Blakeman..... Carroll "Pete" Thompson

**SUTTON REPRESENTATIVE TO KRSD SCHOOL BOARD\***

Emilio Cancio-Bello ..... Term Expires 2022

**SUTTON REPRESENTATIVE TO KRSD BUDGET COMMITTEE\***

Robert DeFelice..... Term Expires 2022

# Round Room Report

Our local government experienced many “comings and goings,” and sadly, in particular, goings.

## “Goings”

In March, Selectman Robert “Bob” Wright, Jr., chose not to run for another term as Selectman. Bob certainly put in some “hard time” serving our local government with two stints on the Select Board from 2004-2013 and 2015-2021 and on the Planning Board from 1995-2003. In 2021, Bob continued his involvement with the town by performing the duties of trusty scribe for the Budget Committee. Bob’s no-nonsense approach and extensive knowledge of procedures, often referred to as Robert’s (*Wright*) Rules, has left a lasting mark on how we function as a Board.

This year, Selectman William “Bill” Curless decided not to run for re-election. Bill served on the Select Board from 1998-2008 and 2016-2022 as well as on the Budget Committee from 1990-1998. We thank Bill for his dedication to the town and especially for his expertise, providing valuable guidance during the completion of many of the town’s major infrastructure projects over the years. Bill’s service on the Budget Committee provided a solid foundation for administering the fiscal responsibilities required of a select board member.

Police Corporal, Duncan Domey, and Town Clerk/Tax Collector, Carol Merullo, left to pursue career opportunities elsewhere. We also experienced resignations at our Highway Department. John Csutor and Russell Gross retired from the Solid Waste Department.

## “Comings”

Walter “Wally” Baker, Jr., joined our Board in March. Wally is a veteran Select Board member having previously served from 2008-2016. Deputy Town Clerk/Tax Collector, Yvonne Howard, was appointed to serve as Sutton’s new Town Clerk/Tax Collector. James “Curt” Gray joined our Highway crew, and Charles Nelson is our newest Solid Waste Attendant.

As for comings, Sutton’s estimated population in 2021 was 1,978 citizens. By way of comparison, Sutton pre-pandemic estimate (2019) was 1,857 reflecting a 7% increase in population over the last two years. A sneak preview of the Town’s updated Master Plan (coming to you in 2022) reveals that of the 1,054 residential properties, 780 have local ownership so about 25% of our properties are owned by seasonal residents. Interestingly, the number of residents 45 and over has increased significantly compared to modest changes in our younger population.

A flurry of real estate transfers and new houses were another side effect of the pandemic. Matt Grimes, Building Inspector, reported that the town

received permit requests for fourteen new homes in 2021 and six requests in 2020. Curiosity led us to reach out to lifetime Sutton resident, Joe Burns, Coldwell Banker Lifestyles Partner, for details on local real estate market trends in 2021. Joe provided the following:

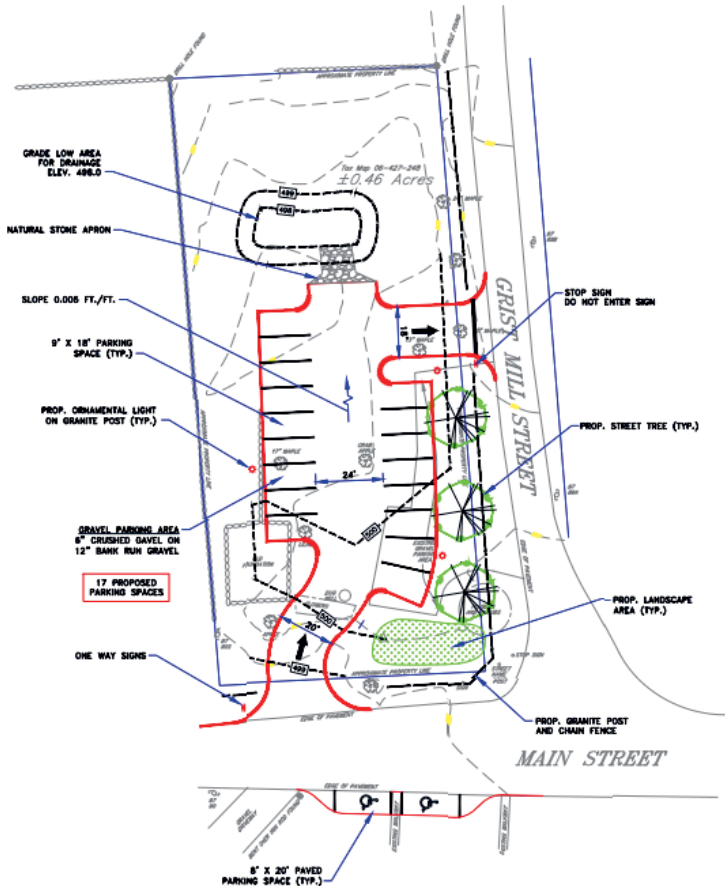


### “Comings and Goings”

We met with the Cemetery Trustees in 2021 to begin planning for the Mastin Road Cemetery which will be located on the land that we purchased at our Annual Meeting. Plots are still available at Millwoods Cemetery, but it is clear that there will be a need for additional cemetery space within the next ten years. We thank the Trustees for bringing this exigent need to our attention as well as the need for capital planning for our future cemetery.

## Accomplishments

This Board worked with Mike Vignale, P.E., KV Partners, to finalize the design of the Grist Mill Parking area in keeping with the recommendations of the Grist Mill Committee. We hope to construct the parking area in 2022. The following is the concept plan for the parking area:



The Roby Road upgrade was completed this year. The Town's next major road upgrade is in the planning stages for Shaker Road.

The Town received its first tranche of Local Fiscal Recovery Funds (LRF) under the American Rescue Plan Act (ARPA) of 2021 in the amount of \$100,606.75. We look forward to using these funds for eligible stormwater/infrastructure projects beginning in 2022.

We experienced a number of code enforcement issues this year concerning junkyards. Local and state regulations regarding junkyards are extremely strict. NH RSA 236:112 defines a junkyard, in part, as follows:

“... (c) Motor vehicle junk yards, meaning any place, . . . where the following are stored or deposited in a quantity equal in bulk to 2 or more motor vehicles: (1) Motor vehicles which are no longer intended or in condition for legal use according to their original purpose including motor vehicles purchased for the purpose of dismantling the vehicles for parts or for use of the metal for scrap; and/or (2) Used parts of motor vehicles or old iron, metal, glass, paper, cordage, or other waste or discarded or secondhand material which has been a part, or intended to be a part, of any motor vehicle.

We include this information for those of you who are new to town and are unaware of this regulation and for those who need a reminder. Enforcement action against our citizens is one of the least enjoyable aspects of our duties and is costly for both the town and those in violation of regulations. If you have questions or concerns regarding junkyards, please contact our office.

We would be remiss if we did not thank Jerry Putnam, Cedar House Sound, for his expertise and assistance in procuring and installing the new sound system at the Pillsbury Hall. The new sound system has vastly improved the acoustics in the Hall making our socially distanced meetings audible to our citizens and participants.

In closing, all of our Boards and departments had to deal with inevitable absences due to COVID, other medical emergencies, and resignations. Despite staffing challenges, our employees stepped to the plate and did their best to conduct business as usual. We thank you for your patience during these transitional periods. If you are interested in serving your community as a staff member or on a Town Board or Committee, please contact our office at 603-927-2403 or by email at: [townadmin@sutton-nh.org](mailto:townadmin@sutton-nh.org). Finally, for those of you who have suffered with COVID or other illnesses or have lost loved ones, we extend our deepest sympathy and look forward to better times ahead for all.

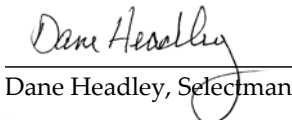
Respectfully submitted,

SUTTON BOARD OF SELECTMEN



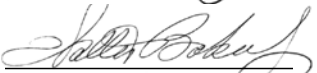
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William I. Curless, Chair



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Dane Headley, Selectman



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Walter Baker, Jr., Selectman

# Town History

## Almost a Canal and Almost a Railroad

More than two centuries ago in New Hampshire there was great enthusiasm for canals. Down in Massachusetts, the Middlesex canal connecting Boston with the Merrimack River at Lowell began operating in the first years of the 19th century. By 1815, the ongoing construction of canals and locks to get past waterfalls enabled flatboats loaded with cargo in Boston to ascend the Merrimack into New Hampshire as far as Concord before they had to unload. Almost immediately in the Granite State a canal passing right through Sutton was being planned.

Late in the nineteenth century, from *Colby's Guide*: "In 1816, Loammi Baldwin and Prof. John Farrar were appointed a committee by the governor of Massachusetts to explore and survey a route for a navigable canal from the Connecticut to the Merrimack. The contemplated line of communication extended from the mouth of the Sugar river to the mouth of the Contoocook, tapping the lake [Sunapee] at Herrick's Cove, and passing down through Messer and Clark ponds to Keyser [sic] Lake, and thence through Stevens Brook into Warner River."

The 1817 *Gazetteer of the State of New-Hampshire*, written and published by Eliphalet Merrill and Phineas Merrill, gave a contemporary account of the planned route: "A canal has been contemplated to connect the Connecticut and Merrimack River, and this lake [Sunapee] has been proposed as the reservoir, it being situated on the height of land between the two rivers. It now discharges its waters through the Sugar River into the Connecticut. This would undoubtedly be the western course of the projected canal, but as to its eastern route there are differences of opinion. The most advantageous course has been said to be through Herrick's Cove and Small Pond in its vicinity, and thence through Keazer's [sic] Pond near the north meeting-house in Sutton, and thence through Steven's [sic] brook into Warner's river, which empties into the Merrimack [into the Contoocook River before the Contoocook meets the Merrimack]."

Stevens Brook runs about halfway between my house and my Sutton woodlot, which borders the northbound lane of Interstate 89. The considerable glacial debris and underlying ledges along the brook would have demanded a lot of black powder blasting. Work would have been slow and expensive. The more challenging problems, however, were the altitude differences between Lake Sunapee and the mouths of the Sugar River where it joined the Connecticut and

the Contoocook River where it flowed into the Merrimack. Raising and lowering canal boats as they progressed between the two rivers demanded many locks. Dealing with that difficulty apparently stalled the plans just long enough for the coming of railroads to kill the project.

After main branch railroads were operating in New Hampshire, spur branches were encouraged by towns wanting to have them. One such planned spur was the Concord and Claremont Railroad joining the two towns by way of the south end of Lake Sunapee. Sutton was enthusiastic enough to hire John Harvey for surveying a route passing right through town and submitting it to the directors of that railroad. Topographically challenged Sutton, of course, lost out because of Warner's level route following the Warner River.

The railroad was in operation as far as Warner village in 1849 and Bradford in 1853. It then stalled for 19 years because of too steep a grade up to Lake Sunapee. The famous "Newbury Cut" was blasted out just below the south end of the lake to solve the problem. In 1872, the railroad opened for service to Lake Sunapee and all the way to Claremont on the Connecticut River.

*Jack Noon*

# Notes



# SUTTON TOWN MEETING RULES 2022

## Special Covid/Pandemic Protocols

Due to the ongoing Covid-19 pandemic, and to follow Town and School District Rules, the following pandemic protocols are planned for the evening business session of the Town Meeting:

- A. Face Coverings Required – Protective face coverings shall be worn over the mouth and nose by those who attend the business session of the Town Meeting, which will be held in the Kearsarge Regional High School Auditorium. Exceptions to the mask requirement may be permitted briefly, and on a case-by-case basis, as allowed by the Moderator, but only for those speaking at the designated microphones so as to ensure that comments can be heard by those in attendance, if muffled and unintelligible due to the mask wearing.
  
- B. Voters Unable or Unwilling to Wear Masks – Should any registered voter wish to attend the business portion of Town Meeting who is unable or unwilling to wear a mask, a separate room will be made available for such unmasked voters. An audio or video feed shall be provided in that room to allow unmasked voters to monitor the meeting. If technology permits, a microphone will be available in that room, and the Moderator will facilitate a process to allow the unmasked voters to speak directly at the meeting. If such technology is not feasible, the Moderator will facilitate a process by which such unmasked voters may have questions or comments delivered to him for reading out to the assembled meeting. With respect to voting, the Moderator will facilitate unmasked voters being able to vote on the Warrant Articles just as those in the main meeting room.

## Procedural Rules

Unless changed by the voters at the Meetings, the Town Moderator will use the following Rules of Procedure to conduct the Town Meeting:

1. The Moderator will not follow Robert's Rules. The Moderator will use the following general rules of procedure, whose main purpose is to keep the meeting moving, and not get bogged down in procedural quagmires.

2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise such a request by Point of Order.
3. The Moderator will take Articles in the order that they appear on the Warrant unless the Moderator announces the intent to take Articles out of order.
4. The Moderator will consider each Article, as follows:
  - a. The Moderator will announce the Article number. The Moderator need not read the full text of the Article, as the text of the Article will have been provided in the Town Report.
  - b. The Moderator will recognize a member of the Budget Committee or of the Board of Selectmen, or the petitioner (if a petitioned Article) to move the adoption of the Article.
  - c. If the Motion is seconded, the Moderator will recognize a member of the Board of Selectmen (or their designee) or the petitioner to explain the Article.
  - d. The Meeting will debate and then vote on the Article.
5. Everyone who speaks must use a microphone so they can be heard. (The Moderator will announce the location of the microphones in the Meeting room.) If a voter is unable to reach one of the stand-up microphones, the voter should raise his/her hand and one of the hand-held microphones will be provided.
6. No one may speak unless he or she has the floor.
  - a. No one may have the floor unless recognized by the Moderator.
  - b. Each speaker must provide his/her name and address.
  - c. Even if a voter does not have the floor, a voter may speak to raise a Point of Order, to challenge a Moderator's ruling, or to overrule the Moderator.
7. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
  - a. A voter may raise a Point of Order at any time, and
  - b. If a voter has the floor, the voter may make
    - i. A motion to amend the pending motion, or
    - ii. A motion to Call the Question.

8. The Moderator will not accept negative motions, which are motions that require a “no” vote to vote in the affirmative such as “I move that we not adopt the budget.”
9. Motions to Call the Question and limit debate shall require a 2/3 vote. If passed, these motions stop debate on a motion. However, all those voters who are standing at a microphone or holding a microphone, and anyone seated at the head table who has previously told the Moderator that he/she wishes to speak on the Motion will be allowed to speak. In addition, the Moderator shall have the right to refuse to recognize a Motion to Call the Question, if, in the Moderator’s opinion, the voters have not yet had an adequate opportunity to discuss an issue.
10. Non-voters may not speak at the Meeting without the permission of the voters except, the Moderator will allow non-resident Town officials and consultants or experts who are at the Meeting to provide information about an Article to speak.
11. All speakers must be courteous and must speak to the issues, not the individuals raising them. The Moderator will not allow personal attacks or inappropriate language.
12. If any person behaves in a disorderly manner, and after notice from the Moderator, persists in such behavior, or shall in any way disturb the meeting, or willfully violate any rule of proceeding, the Moderator may have a police officer, or any legal voter of the town, remove such person from the meeting. (RSA 40:8).
13. All questions and comments should be addressed to the Moderator. The Moderator will choose who responds to the questions.
14. With the exception of initial presentations on Articles which the Moderator requests be limited to ten (10) minutes, all speakers in debate will be limited to three (3) minutes.
15. Each speaker may only speak a second time after everyone who has asked to speak has had their first opportunity to do so.
16. The Moderator may determine the method of voting except as determined by law. However, any voter who doubts the accuracy of any non-counted vote may require the Moderator

to determine a vote by a counted show of hands or counted standing vote.

17. In addition, any five (5) voters may require that the vote on any Article or question be by secret ballot. To do so:
  - a. All five (5) voters must be present and identified, and
  - b. The request must be presented in writing to the Moderator prior to the end of debate on the Article or question.
  
18. Any vote on a bond issue of over \$100,000 must be voted on by secret ballot.
  
19. Motions to reconsider an Article may only be made immediately after the vote on the Article and may only be made by a voter who voted on the prevailing side of the vote to be reconsidered. However, the following limits may apply to the reconsideration of an Article:
  - a. **Mandatory Restriction:** In accordance with RSA 33:8-a, if a motion to reconsider a ballot vote on a bond issue of over \$100,000 passes, the Article cannot be reconsidered until a reconvened Meeting that is at least seven (7) days after the original vote. With respect to bond votes, the restriction on reconsideration automatically applies without the need for the Meeting to vote for it.
  - b. **Optional Restriction:** Voters may postpone reconsideration of any Article at this Meeting by voting to restrict reconsideration of the Article in accordance with RSA 40:10. If the Meeting passes such a motion, then the Article cannot be reconsidered until a reconvened meeting held at least seven (7) days after the date of the original vote.
  - c. **Reminder:** Since any rule of the Moderator or decision of the Meeting can be reversed or changed at any time prior to the end of the meeting by a majority vote of the Meeting, there is no rule that can be adopted that can absolutely prevent the reconsideration of an Article.
  
20. The Moderator may vote on all Articles. However, the Moderator plans to vote only in two (2) instances:
  - a. To break a tie
  - b. To make a vote a tie vote if a motion the Moderator opposes would otherwise carry by one (1) vote.

21. If the Meeting is not finished at 11:00, the Moderator reserves the right to recess the Meeting to a future date.

*Derek D. Lick, Town Moderator*

# TOWN OF SUTTON, STATE OF NEW HAMPSHIRE TOWN WARRANT

**T**o the inhabitants of the Town of Sutton in the County of Merrimack in said State, qualified to vote in Town Affairs.

You are hereby notified to meet at Pillsbury Memorial Town Hall in said Sutton on Tuesday, the 8th day of March 2022 next at eight of the clock in the forenoon (Polls to be open from 8:00 a.m. to 7:00 p.m.) to act on Article 1. You are further notified to meet at the Kearsarge Regional High School, North Road in said Sutton on Wednesday, the 9th day of March 2022 at seven of the clock (7:00 p.m.) in the evening, to act upon the remaining Articles.

**Article 1:** To choose all officers for the year ensuing.

**Article 2:** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$2,647,314 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.

<b>Recommended by:</b>	<b>Budget Committee</b>
Executive Office	199,088
Election and Voter Registration	4,957
Financial Administration	76,245
Financial/Executive	27,593
RP Appraisal Services	11,500
Judicial & Legal Expenses	23,000
Personnel Administration	513,948
Planning & Zoning	43,575
General Government Building	31,700
Cemeteries	14,000
Insurance	62,475
Ads & Regional Associations	2,374
Police Department	372,097
Ambulance	82,961
Fire Department	56,325
Building Inspection	5,825
Emergency Management	2,000
Dispatching Services	22,156
Highway Department	719,219
Bridge Expenses	3,000
Street Lighting	3,200

Solid Waste Disposal	168,517
Health Administration	2,250
Health Agencies and Hospitals	5,736
Welfare	26,899
Culture & Recreation	14,253
Library	98,937
Patriotic Purposes	1,000
Conservation Administration	7,612
Debt Service	44,872

**Article 3:** To see if the Town will vote to raise and appropriate the sum of \$794,750 to be added to various Capital Reserve Funds previously established, as follows:

Blacktop Roads	\$250,000
Gravel Roads	10,000
Computers Admin	9,000
Welfare Direct Assistance	5,000
Town Hall Facility	1,000
Septage Lagoon Maintain/Modify	5,000
Library ADA Modifications	5,000
Highway Heavy Equipment	27,000
Police Cruisers	21,000
Police Department Computer Equipment	3,500
Cemetery Fence and Tombstone	5,000
Conservation Land	7,000
Highway Equipment "Plow/Dump Trucks"	120,000
Highway Bridges	50,000
Forest Fire Equipment	250
Fire Equipment Replacement	50,000
Rescue Vehicle	10,000
Property Revaluation/Mapping	25,000
Solid Waste Facility	5,000
Municipal Building Fund	3,000
Fire Safety Equipment	37,000
Fire/Safety Building	100,000
Legal Fees	3,000
Highway Grader	26,000
Ballot Counting Machine	1,000
Historical Records Preservation	2,000
CR Rescue Equipment	14,000

**Recommended by the Budget Committee.**

**Recommended by the Select Board.**

**Article 4:** To see if the town will vote to appoint the Select Board as agents to expend from the Solid Waste/Transfer Station Capital

Reserve previously established in 1982 and modified in 2002 for the purpose of repairs, replacements, improvements, and the acquisition of equipment at the Solid Waste Facility. (Majority Vote Required)

**Article 5:** To see if the town will vote to establish a Mastin Cemetery Capital Reserve Fund under the provisions of RSA 35:1 for Engineering, Design and Site Work for the Mastin Cemetery and to raise and appropriate the amount of \$60,000 to be added to the Mastin Cemetery Capital Reserve Fund. This sum of \$60,000 to come from unassigned fund balance and no amount to be raised from general taxation. Further, to name the Select Board as agents to expend from said fund. **Recommended by the Budget Committee. Recommended by the Select Board.**

**Article 6:** To see if the town will vote to establish a Master Plan Non-Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Master Plan Development, Consultation, Compilation and Printing and to raise and appropriate the sum of \$3,000 to be placed in this fund. Further, to name the Select Board as agents to expend from said fund. **Recommended by the Budget Committee. Recommended by the Select Board.**

**Article 7:** To see if the town will vote to raise and appropriate the sum of \$50,000 for the purpose of completing site work, lighting, and fencing at the Grist Mill Parking Lot. This sum to come from unassigned fund balance. No amount to be raised by general taxation. (Majority Vote Required)

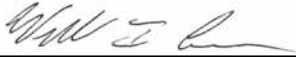
**Article 8:** To see if the Town will vote to raise and appropriate the sum of \$25,000 for the purpose of engineering design and site assessment for repairs to the Corporation Hill Road/Lane River embankment and replacement of the pedestrian bridge. This sum to come from unassigned fund balance. No amount to be raised by general taxation. (Majority Vote Required)

**Article 9:** To transact any other business that may legally come before the meeting.

Given under our hands and seal, this 14th day of February in the year of our Lord Two Thousand and Twenty-Two.



SUTTON BOARD OF SELECTMEN




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William I. Curless, Chair



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Dane Headley, Selectman



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Walter Baker, Jr., Selectman



Proposed Budget  
Sutton

For the period beginning January 1, 2022 and ending December 31, 2022

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: February 16, 2022

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Mark T. Peterson	Budget Com.	<i>[Handwritten Signature]</i>
Robert L. DelVecchio	Budget Chair	<i>[Handwritten Signature]</i>
Gay F. Gwertin	Budget vice chair	<i>[Handwritten Signature]</i>
WALTERE BAKER	Sole of m	<i>[Handwritten Signature]</i>
John W. Mock	budget com.	<i>[Handwritten Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selection's Appropriations for period ending 12/31/2022 (Recommended)	Selection's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$162,370	\$169,390	\$199,088	\$0	\$199,088	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$630	\$2,466	\$4,957	\$0	\$4,957	\$0
4150-4151	Financial Administration	02	\$899,939	\$96,015	\$103,838	\$0	\$103,838	\$0
4152	Revaluation of Property	02	\$10,958	\$11,000	\$11,500	\$0	\$11,500	\$0
4153	Legal Expense	02	\$18,632	\$14,000	\$23,000	\$0	\$23,000	\$0
4155-4159	Personnel Administration	02	\$399,736	\$485,147	\$513,948	\$0	\$513,948	\$0
4191-4193	Planning and Zoning	02	\$29,716	\$34,959	\$43,575	\$0	\$43,575	\$0
4194	General Government Buildings	02	\$21,678	\$34,165	\$31,700	\$0	\$31,700	\$0
4195	Cemeteries	02	\$12,898	\$14,000	\$14,000	\$0	\$14,000	\$0
4196	Insurance	02	\$59,009	\$61,400	\$62,475	\$0	\$62,475	\$0
4197	Advertising and Regional Association	02	\$2,257	\$2,257	\$2,374	\$0	\$2,374	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$1,617,823</b>	<b>\$924,799</b>	<b>\$1,010,455</b>	<b>\$0</b>	<b>\$1,010,455</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	02	\$294,297	\$364,662	\$372,097	\$0	\$372,097	\$0
4215-4219	Ambulance	02	\$79,414	\$80,614	\$82,961	\$0	\$82,961	\$0
4220-4229	Fire	02	\$50,595	\$56,325	\$56,325	\$0	\$56,325	\$0
4240-4249	Building Inspection	02	\$4,558	\$9,700	\$5,825	\$0	\$5,825	\$0
4290-4298	Emergency Management	02	\$0	\$3,000	\$2,000	\$0	\$2,000	\$0
4299	Other (Including Communications)	02	\$22,396	\$22,397	\$22,156	\$0	\$22,156	\$0
<b>Public Safety Subtotal</b>			<b>\$451,260</b>	<b>\$536,698</b>	<b>\$541,364</b>	<b>\$0</b>	<b>\$541,364</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selection's Appropriations for period ending 12/31/2022 (Recommended)	Selection's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$547,622	\$677,360	\$719,219	\$0	\$719,219	\$0
4313	Bridges	02	\$3,000	\$3,000	\$3,000	\$0	\$3,000	\$0
4316	Street Lighting	02	\$5,750	\$5,750	\$3,200	\$0	\$3,200	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
			<b>\$556,372</b>	<b>\$686,110</b>	<b>\$725,419</b>	<b>\$0</b>	<b>\$725,419</b>	<b>\$0</b>
<b>Highways and Streets Subtotal</b>								
<b>Sanitation</b>								
4321	Administration	02	\$134,543	\$179,814	\$168,517	\$0	\$168,517	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
			<b>\$134,543</b>	<b>\$179,814</b>	<b>\$168,517</b>	<b>\$0</b>	<b>\$168,517</b>	<b>\$0</b>
<b>Sanitation Subtotal</b>								
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Water Distribution and Treatment Subtotal</b>								
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric Subtotal</b>								



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Appropriations for period ending 12/31/2022 (Recommended)	Selections for Appropriations for period ending 12/31/2022 (Not Recommended)	Selections for Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
<b>Health</b>									
4411	Administration	02	\$1,264	\$2,250	\$2,250	\$0	\$2,250	\$0	\$2,250
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	02	\$5,353	\$5,353	\$5,736	\$0	\$5,736	\$0	\$5,736
	<b>Health Subtotal</b>		<b>\$6,617</b>	<b>\$7,603</b>	<b>\$7,986</b>	<b>\$0</b>	<b>\$7,986</b>	<b>\$0</b>	<b>\$7,986</b>
<b>Welfare</b>									
4441-4442	Administration and Direct Assistance	02	\$12,675	\$26,592	\$26,899	\$0	\$26,899	\$0	\$26,899
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$12,675</b>	<b>\$26,592</b>	<b>\$26,899</b>	<b>\$0</b>	<b>\$26,899</b>	<b>\$0</b>	<b>\$26,899</b>
<b>Culture and Recreation</b>									
4520-4529	Parks and Recreation		\$13,658	\$13,963	\$0	\$0	\$0	\$0	\$0
4550-4559	Library	02	\$70,610	\$76,839	\$98,937	\$0	\$98,937	\$0	\$98,937
4583	Patriotic Purposes	02	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$0	\$1,000
4589	Other Culture and Recreation	02	\$0	\$0	\$14,253	\$0	\$14,253	\$0	\$14,253
	<b>Culture and Recreation Subtotal</b>		<b>\$85,268</b>	<b>\$91,802</b>	<b>\$114,190</b>	<b>\$0</b>	<b>\$114,190</b>	<b>\$0</b>	<b>\$114,190</b>
<b>Conservation and Development</b>									
4611-4612	Administration and Purchasing of Natural Resources	02	\$6,226	\$7,537	\$7,612	\$0	\$7,612	\$0	\$7,612
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$6,226</b>	<b>\$7,537</b>	<b>\$7,612</b>	<b>\$0</b>	<b>\$7,612</b>	<b>\$0</b>	<b>\$7,612</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	02	\$25,482	\$25,480	\$26,339	\$0	\$26,339	\$0
4721	Long Term Bonds and Notes - Interest	02	\$15,880	\$15,882	\$15,033	\$0	\$15,033	\$0
4723	Tax Anticipation Notes - Interest	02	\$0	\$2,500	\$2,000	\$0	\$2,000	\$0
4790-4799	Other Debt Service	02	\$0	\$1,500	\$1,500	\$0	\$1,500	\$0
	<b>Debt Service Subtotal</b>		<b>\$41,372</b>	<b>\$45,372</b>	<b>\$44,872</b>	<b>\$0</b>	<b>\$44,872</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$50,000	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$456,514	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$30,000	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$0</b>	<b>\$536,514</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$2,647,314</b>	<b>\$0</b>	<b>\$2,647,314</b>	<b>\$0</b>



**Special Warrant Articles**

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	03	\$794,750	\$0	\$794,750	\$0	\$0
		<i>Purpose: To Fund Capital Reserves</i>					
4915	To Capital Reserve Fund	05	\$60,000	\$0	\$60,000	\$0	\$0
		<i>Purpose: Establish a Capital Reserve for Mastin Cemetery</i>					
4916	To Expendable Trusts/Fiduciary Funds	06	\$3,000	\$0	\$3,000	\$0	\$0
		<i>Purpose: Establish a Master Plan non capital reserve fund</i>					
<b>Total Proposed Special Articles</b>			<b>\$857,750</b>	<b>\$0</b>	<b>\$857,750</b>	<b>\$0</b>	<b>\$0</b>



**Individual Warrant Articles**

Account	Purpose	Article	Selections for Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)	Selections for Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended) (Not Recommended)
4909	Improvements Other than Buildings	07	\$50,000	\$0	\$50,000	\$0
			<i>Purpose: Grist Mill Parking Area</i>			
4909	Improvements Other than Buildings	08	\$25,000	\$0	\$0	\$25,000
			<i>Purpose: Engineering and sitework for the Corporation Hill</i>			
<b>Total Proposed Individual Articles</b>			<b>\$75,000</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$25,000</b>





**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Selectmen's Estimated Revenues for period ending 12/31/2022	Budget Committee's Estimated Revenues for period ending 12/31/2022
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$0	\$25,000	\$25,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	02	\$0	\$9	\$9
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$0	\$30,000	\$30,000
9991	Inventory Penalties		\$0	\$0	\$0
	<b>Taxes Subtotal</b>		<b>\$0</b>	<b>\$55,009</b>	<b>\$55,009</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	02	\$0	\$450,000	\$450,000
3230	Building Permits	02	\$0	\$5,000	\$5,000
3290	Other Licenses, Permits, and Fees	02	\$0	\$4,000	\$4,000
3311-3319	From Federal Government		\$0	\$0	\$0
	<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$0</b>	<b>\$459,000</b>	<b>\$459,000</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$0	\$138,144	\$138,144
3353	Highway Block Grant	02	\$0	\$109,775	\$109,775
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	02	\$0	\$26	\$26
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
	<b>State Sources Subtotal</b>		<b>\$0</b>	<b>\$247,945</b>	<b>\$247,945</b>



**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Selectmen's Estimated Revenues for period ending 12/31/2022	Budget Committee's Estimated Revenues for period ending 12/31/2022
<b>Charges for Services</b>					
3401-3406	Income from Departments	02	\$0	\$25,000	\$25,000
3409	Other Charges	02	\$0	\$100	\$100
		<b>Charges for Services Subtotal</b>	<b>\$0</b>	<b>\$25,100</b>	<b>\$25,100</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	02	\$0	\$10,000	\$10,000
3502	Interest on Investments	02	\$0	\$1,150	\$1,150
3503-3509	Other	02	\$0	\$10,000	\$10,000
		<b>Miscellaneous Revenues Subtotal</b>	<b>\$0</b>	<b>\$21,150</b>	<b>\$21,150</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
		<b>Interfund Operating Transfers In Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05, 07, 08	\$0	\$135,000	\$50,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
		<b>Other Financing Sources Subtotal</b>	<b>\$0</b>	<b>\$135,000</b>	<b>\$50,000</b>
		<b>Total Estimated Revenues and Credits</b>	<b>\$0</b>	<b>\$943,204</b>	<b>\$858,204</b>



Budget Summary

Item	Selectmen's Period ending 12/31/2022 (Recommended)	Budget Committee's Period ending 12/31/2022 (Recommended)
Operating Budget Appropriations	\$2,647,314	\$2,647,314
Special Warrant Articles	\$857,750	\$857,750
Individual Warrant Articles	\$75,000	\$50,000
Total Appropriations	\$3,580,064	\$3,555,064
Less Amount of Estimated Revenues & Credits	\$943,204	\$858,204
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,636,860</b>	<b>\$2,696,860</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$3,555,064</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$26,339
3. Interest: Long-Term Bonds & Notes	\$15,033
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$41,372
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$3,513,692</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$351,369
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	<b>\$3,906,433</b>

# TOWN OF SUTTON, STATE OF NEW HAMPSHIRE

## TOWN MEETING MINUTES, MARCH 10, 2021

On March 9, 2021, Sutton Town Moderator, Derek Lick, opened the doors at 8:00 a.m. and announced to the public that the voting polls were open.

Moderator Lick closed the polls at 7:00 p.m. There were 1707 already registered voters. 278 ballots were cast, which included 50 absentee ballots and one same day newly registered voter to choose all necessary Town Officers for the ensuing year as well as voting on the Zoning Board of Adjustment Amendment and the KRSD ballot articles.

**Article 1:** To choose all necessary Town Officers for the year ensuing.

Selectman – 3 Year Term (vote for 1)

Walter Baker, Jr. – 223  
John Mock – 6  
Bruce Kozikowski – 3  
Harold Rowe Jr. – 1  
Lonnie Guin – 1  
Andrew Palmer – 1  
Andy Palmer – 1  
Keith Badgley – 1  
Bob Wright, Jr. – 1  
Dick Wright – 1  
Marcy Vierzen – 1  
Doug Sweet – 1  
Why – 1  
Kevin Rowe – 1  
Steven Enroth - 1

Supervisor of the Checklist – 1 Year Term (vote for 1)

Linda Ford – 2  
Jenn Alford-Teaster – 2  
Mike Heffernan – 2  
Erin Legendre – 2  
Jenn Call – 1  
Bob Wright – 1  
Anita Blakeman – 1  
Marci McNamara – 1

John Csutor – 1  
Cheryl Gagnon – 1  
Dick Wright – 1  
Ruth Guin – 1  
Marnie Thompson – 1  
Kathleen Stowell – 1  
David Angeli – 1  
Lori Hines – 1  
M. Thompson – 1  
Alanna Hurst – 1

Trustees of the Trust Funds – 3 Year Term (vote for 1)

Michael Cornelio – 5  
Carol Merullo – 3  
Bob DeFelice – 3  
Greg Gill – 2  
Laura Hallahan – 1  
Ron Menning – 1  
Ron Manning – 1  
Josh Henrickson – 1  
John Csutor – 1  
Janette Couch – 1  
Sara Blake – 1  
Barbara Burns – 1  
Rob O'Neil – 1  
Alanna Hurst – 1  
Harold Rowe Jr. – 1  
Mike – 1

Trustees, Sutton Free Library – 3 Year Term (vote for 2)

Nancy Glynn – 216  
Emily Cooper – 16

Budget Committee – 3 Year Term (vote for 3)

Samantha Gordon – 209  
Gail Guertin – 195  
Bob DeFelice – 183  
Bruce Kozikowski – 3  
John Mock – 2  
Doug Sweet – 1  
Sondra Brake – 1  
Laura Hallahan – 1  
Janette Couch – 1  
Kevin Rowe – 1  
Diego Salimini – 1

Anyone else – 1

Overseer of Public Welfare – 1 Year Term (vote for 1)

Alison D. Jones – 255

Cemetery Commission – 3 Year Term (vote for 1)

William O'Connell – 3

Paul Little – 2

Becky Harrington – 2

Walter Baker – 2

Heather Hayes – 2

Timothy Hayes – 2

Chip Rowe – 2

Harold Rowe – 2

Cory Cochran – 2

Carol Mevulley – 1

Eric Anthony – 1

Ernest Brake – 1

Ernie Break – 1

Bruce Kozikowski – 1

Kevin Rowe – 1

Jody Wells – 1

Bob DeFelice – 1

Andy Palmer – 1

Marne Thompson – 1

Diego Solomine – 1

Jack Dyer – 1

Moderator – 2 Year Term (vote for 1)

Derek Lick – 256

Town Clerk/Tax Collector – 3 Year Term (vote for 1)

Carol Merullo – 140

Linda Ford – 86

Heather Hayes – 45

Erin Legendre – 4

**Article 2:** Are you in favor of Amendment 1 to the Sutton Zoning Ordinance as proposed by the Planning Board, as follows: Amend Article IV, Section D, 2 and Article V, Section D, 2 of the Sutton Zoning and Building Ordinance to read as follows: All permanent, temporary or portable buildings and structures except accessory structures of less than 150 square feet in area shall meet all the requirements of the Wetlands Overlay District (Article X). Accessory structures of less than 150 square feet in area need not comply with any of the requirements of the wetlands overlay

district, provided that a special exception is granted by the Zoning Board of Adjustment.

**Yes Votes – 152**

**No Votes – 102**

**School Ballot Results Are:**

**Question 1** To see if the School District will vote to raise and appropriate the **Municipal Budget Committee’s recommended amount of \$46,343,295** for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. **The School Board recommends \$46,485,550.** This article does not include appropriations voted in other warrant articles. This warrant article asks the voters to raise and appropriate for the support of schools, the salaries of School District Officials and Agents, and for the statutory obligations of said District, and to authorize the application against said appropriation of such sums as are estimated to be received from the State sources, together with other income, the School Board to certify to the Selectmen of each of the Towns of Bradford, New London, Newbury, Springfield, Sutton, Warner, and Wilmot, the amount to be raised by taxation by said towns. **(School Board Recommends 8-0) (MBC Recommends 6-3) A. \$45,069,217 for the proposed Operating Budget recommended by the School Board**

**B. \$45,069,217 for the proposed Operating Budget recommended by the Municipal Budget Committee**

**A – 110 votes**

**B – 153 votes**

**Question 2** To see if the School District will vote to raise and appropriate up to **\$25,000** to be placed in the Special Education Expendable Trust Fund, established in 2008 within the provisions of RSA 198:20-c for the purpose of emergency funding of unforeseen Special Education costs incurred by the District, with such amount to be funded **from unassigned fund balance (surplus funds) remaining** on hand as of June 30, 2021.

**(School Board Recommends 8-0) (MBC Recommends 9-0)**

**Yes – 180**

**No – 93**

**Question 3** To see if the School District will vote to raise and appropriate up to **\$50,000** to be placed in the School Buildings Maintenance Expendable Trust Fund for the purpose of repair, unanticipated utility costs, and maintaining the school buildings and equipment, with such amounts to be funded **from unassigned fund balance (surplus funds) remaining** on hand as of June 30, 2021.

**(School Board Recommends 8-0) (MBC Recommends 9-0)**



Yes - 174

No - 87

**For Moderator for 1 Year: (Vote for One)**

**Derek D. Lick – 236**

**Mike Bauer - 1**

Moderator Lick opened the 2021 Town Meeting on March 10, 2021 at 7:00 p.m. Moderator Lick welcomed and thanked everyone for attending. He announced that people may be watching on live stream, but that they cannot vote and participate, only observe tonight. The meeting began with the pledge of allegiance followed by a moment of silence for all Sutton residents who passed away in 2020, those serving in our military, and our first responders.

Moderator Lick announced that the town would like to recognize Selectman Robert Wright tonight and asked Selectman Bill Curless to come to the podium. Bill thanked Bob for his years of service. They appreciated the years he was chair and conducted meetings very professionally. Bob was presented with an engraved gavel.

Selectman Wright thanked everyone and spoke of his time as a Selectman. He talked about adhering to the rules of being a member of the board and the need to work together. He complimented the residents and thanked them for being involved with their town. He feels honored and privileged to have served and he had a blast.

Moderator Lick announced results from voting. He thanked all who ran and volunteer. He then asked those that were elected and in attendance to come forward to be sworn in. Moderator Lick asked Garrett Evans to come forward to administer the oath of office.

Moderator Lick announced that the first warrant is a bond vote and will be decided by a secret ballot. After discussion, the voting will remain open for 1 hour. He also announced that if there are any warrant articles that anyone wishes to have voting by secret ballot, they need to let the moderator know in advance. It needs to be in writing and 5 registered voters need to sign and be in attendance tonight.

A motion to dispense with the reading of all of the warrant articles was asked for by Moderator Lick.

Bill Curless moved to dispense with the reading of all the articles. Ricia McMahon seconded the motion.

Moderator Lick asked for a motion to move Article 3 as written.

**Article 3:** To see if the town will vote to raise and appropriate the sum of \$130,000 (gross budget) for the purpose of constructing an ADA Compliant Ramp for the Sutton Free Library, and to authorize the

issuance of not more than \$130,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon.

**Recommended by the Budget Committee. Recommended by the Select Board:**

Bob Wright moved to pass Article 3 as written.

Bob DeFelice seconded the motion.

Before opening the floor for discussion on article 3, Moderator Lick announced that because this is a bond article, statute requires a 3/5ths vote to approve this article. This wording needed to be in the warrant article. It has been suggested to amend the article first to add this language to the warrant article. He asked if there was a motion to amend Article 3.

Bob Wright made a motion to amend Article 3

Bob DeFelice seconded the motion.

Moderator Lick opened the floor for discussion on the amendment to Article 3.

Charlie Forsberg asked what happened to the 2/3rds vote.

Moderator Lick confirmed the current statute states 3/5ths vote for the bonds.

Wally Baker commented that on top of the \$130,000 there would be another \$10,000 in interest for a total of \$140,000. He feels that is a significant amount of money and too exorbitant for what it is and thinks this article should be revisited over this next year. He feels that 1/3 of the cost could be cut with a little more clarity and some changes.

Moderator Lick asked for discussion on the amendment only before additional discussion on the warrant itself.

With no further discussion, the moderator called the question. **The amendment to Article 3 passed by voice vote.**

The floor was now opened for discussion on Article 3 as amended.

Bob Wright explained that a number of years ago this was designed with the idea that this was going to be closer to \$15,000 to \$20,000 not \$130,000. There were certain requirements not met in order to comply with all ADA regulations. There had to be additional loads required by the government. The cost includes the roof and ADA requirements to get in. Right now the building is not required to be ADA compliant, but with this change, it will need to be. This issue will not go away and in the future we may be told that we have to make the changes.

There were many concerns brought up which included:

The representation with the state and the ADA. They may be getting more money from the group in Washington looking at ADA funding. This may be a little premature when there may be a wave of funding coming.

Did the town already give money to the ramp in past years and how much?

Does the town have a design that is ADA acceptable?

\$30,000 was approved a few years ago and never came to substance.

Now the town is being asked for \$130,000. What are the issues on the table that need to be addressed?

Bob DeFelice responded to these concerns. \$20,000 was originally put aside, but a lot of money was eaten up by the design and getting bids. The design we have is ADA acceptable. The \$130,000 is for the complete project, which includes changes to the parking area. When looking at the design, there were quite a few missing pieces. An ADA bathroom was put in using money from the Capital Reserve Fund that was set up for Indoor Modifications. These funds will also be used for any additional modifications inside the library that need to be done for ADA compliancy, including replacing the flooring and redesigning the bookcases.

The question was asked if the voters have the right to convert this bond to a straight budget expenditure. Moderator Lick referred this to Town Counsel. He did cite the statutory framework for issuing a warrant in the town report which states that we can do some amendments to the warrant, but if it is so substantive as to change the details of the warrant as to the intent, there is an issue as to whether or not it is deemed improper. Someone may have come to town meeting knowing if it was going to be a direct line item they would object, whereas with a bond they would not. Town Counsel confirmed that there was DRA guidance issued a few years ago that would allow the warrant to be changed from a bond to a direct line on the budget. It would not be allowed if going the other way. So, this change would be acceptable.

A procedural point was brought up by Selectman Wright. If a person has serious doubts, they may move to table this warrant. Moderate Lick clarified that if this is tabled, it kills the warrant.

Glenn Pogust asked if the bond terms have been set, what the interest rate will be and length of time? Bob DeFelice said the rate had been given to us, but we need to go back to verify the rate. A 10-year would be 2% and a 15-year would be 2 ½%. The interest on a 10-year would be \$16,000 per year and the 15 year would be \$12,000 per year. The 15-year would cost us an additional \$40,000 and the 10-year would only be \$16,000.

With no further discussion, Moderate Lick explained the process. The ballot boxes will be open for 1 hour. You will use the blue sheet of paper to vote Yes or No.

Results are: Yes = 12 No = 46 **Article 3 as amended failed by ballot vote.**

Moderator Lick asked for a motion to accept Article 4 as written.

**Article 4:** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$2,511,827 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.

**Recommended by the Select Board.**

Executive Office	\$169,390
Election and Voter Registration	\$2,466
Financial Administration	\$71,176
Financial/Executive	\$24,839
RP Appraisal Services	\$11,000
Judicial & Legal Expenses	\$14,000
Personnel Administration	\$485,147
Planning & Zoning	\$34,959
General Government Building	\$34,165
Cemeteries	\$14,000
Insurance	\$61,400
Ad's & Regional Associations	\$2,257
Police Department	\$364,662
Ambulance	\$80,614
Fire Department	\$56,325
Building Inspection	\$9,700
Emergency Management	\$3,000
Dispatching Services	\$22,397
Highway Department	\$687,360
Bridge Expenses	\$3,000
Street Lighting	\$5,750
Solid Waste Disposal	\$179,814
Health Administration	\$2,250
Health Agencies and Hospitals	\$5,353
Welfare	\$26,592
Culture & Recreation	\$13,963
Library	\$72,339
Patriotic Purposes	\$1,000
Conservation Administration	\$7,537
Debt Service	\$45,372

Bob DeFelice made a motion to reduce the highway department sand and salt line by \$10,000, making the total \$677,360.

Bob Wright seconded the motion.

Moderator Lick opened the discussion for the amendment to Article 4. Bob DeFelice explained that he had spoken with the road agent and it was agreed that the line item could be reduced.

With no further discussion, the moderator called the amendment to Article 4. **The amendment to Article 4 passed by voice vote.**

Moderator Lick now opened discussion on Article 4 as amended.

Moderator Lick asked Bob DeFelice to address the budget in general.

Bob explained that there is a small increase in the budget this year. The budget committee held off on salary increases except for COLA. That was kept in line with the increase in Social Security and inflation. It was also pointed out that there are 53 pay weeks this year.

With no further discussion, Moderator Lick called the question. **Article 4 as amended passed by voice vote.**

Moderator Lick asked for a motion to accept Article 5 as written.

**Article 5:** To see if the Town will vote to raise and appropriate the sum of \$794,750 to be added to various Capital Reserve Funds previously established, as follows:

Blacktop Roads	\$250,000
Gravel Roads	10,000
Computers Admin	9,000
Welfare Direct Assistance	5,000
Town Hall Facility	1,000
Septage Lagoon Maintain/Modify	5,000
Library ADA Modifications	5,000
Highway Heavy Equipment	27,000
Police Cruisers	21,000
Police Department Computer Equipment	3,500
Cemetery Fence and Tombstone	5,000
Conservation Land	7,000
Highway Equipment "Plow/Dump Trucks"	120,000
Highway Bridges	50,000
Forest Fire Equipment	250
Fire Equipment Replacement	50,000
Rescue Vehicle	10,000
Property Revaluation/Mapping	25,000
Cemetery Land	5,000
Municipal Building Fund	3,000
Fire Safety Equipment	37,000
Fire/Safety Building	100,000
Legal Fees	3,000

Highway Grader	26,000
Ballot Counting Machine	1,000
Historical Records Preservation	2,000
CR Rescue Equipment	14,000

**Recommended by the Budget Committee. Recommended by the Select Board.**

Bob DeFelice moved to pass Article 5 as written.

Gail Guertin seconded the motion.

Gail Guertin explained that the capital reserves are set up to pay for purchases down the road. It's like a savings account. Money is put away each year so when it is time to purchase, the money is there and there is no large budget increase that year or the need to take out a bond. When set up, they take into account the number of years before the article needs to be replaced and what the final cost will be. These are renewed annually.

Charlie Forsberg referred to this article as nothing more than a fraud. The amount of money proposed to be stuffed away in these funds could buy 5 dump trucks based on Article 7 plus a police cruiser. If all of these were bought in one year, make it a bond issue and keep the money in our pockets on a day-to-day basis.

Selectman Wright defended the Capital Reserves and called it an insult to say they are a fraud. The purpose is to flatline these purchases so they are not spikes and valleys.

Some of the concerns brought up included:

What happens to the interest? There should be a bit of interest coming in. What is the interest rate this year?

Bob DeFelice explained that interest stays within each account and the principal and interest is monitored. That money can be used to purchase items. The interest rate is .68% .

It was asked, if we are borrowing at a rate of 2% or better, why aren't we borrowing our own money? It would be cheaper to not have the funds.

Bob DeFelice responded that it allows us to have the money when needed.

A lengthy discussion was had about wants versus needs, equipment longevity and equipment costs.

Bob DeFelice said they look at every Capital Reserve each year. They check with the department heads and encourage them to extend equipment by a year or two if possible, and the cost to do that.

With no further discussion, the Moderator called the question. **Article 5 passed by voice vote.**

Moderator Lick requested a motion to accept Article 6 as written.

**Article 6:** To see if the Town will vote to raise and appropriate the sum of \$258,514 for the purpose of purchasing a Fire Tanker Truck and further to authorize the withdrawal of \$258,514 from the Fire Equipment Capital Reserve established in 2005 for that purpose. No amount to be raised from General taxation. **Recommended by the Budget Committee. Recommended by the Select Board.**

Bill Curless moved to pass Article 6 as written.

Bob DeFelice seconded the motion.

Cory Cochran, Fire Chief, explained that this is a 1993 tanker that needs to be replaced. MFPA recommends a 20-year life span for fire apparatus. This tanker is 28 years old. Five years ago when the engine was replaced, the tanker was due to be replaced. The department felt it could get some more years out of it and delayed purchase of a new tanker. There is a lot of rust and it has had some electrical issues.

With no further discussion, Moderator Lick called the question.

**Article 6 passed by voice vote.**

Moderator Lick asked for a motion to accept Article 7 as written.

**Article 7:** To see if the Town will vote to raise and appropriate the sum of \$150,000 for the purpose of purchasing a 6-wheel dump/plow truck and further to authorize the withdrawal of \$98,885 from the Highway Equipment Capital Reserve established in 1993 for that purpose, with the withdrawal of \$39,140 from the unexpended fund balance, and the remaining \$11,975 to be raised by general taxation. **Recommended by the Budget Committee. Recommended by the Select Board.**

Bob DeFelice moved to pass Article 7 as written.

Bill Curless seconded the motion.

Adam Hurst, Road Agent, explained that the truck he is looking to replace was supposed to have been replaced two years ago. Accurate service records have been kept and since the point that it should have been replaced, over \$19,000 has been put into the truck to keep it running. That is not regular maintenance. A new motor was put in 2 months ago at a cost of \$9,300. The truck is unreliable to plow the route.

Charlie Forsberg made a request that the town report list exactly what each department has for equipment. Information on age, what we paid and maintenance status would be very helpful and informative.

With no further discussion, the Moderator called the question. **Article 7 passed by voice vote.**

Moderator Lick asked for a motion to pass Article 8 as written.

**Article 8:** To see if the Town will vote to raise and appropriate the

sum of \$48,000 for the purpose of purchasing a police cruiser, fully equipped and further to authorize the withdrawal of \$48,000 from the Police Cruiser Capital Reserve established in 2016 for that purpose. No amount to be raised from general taxation. **Recommended by the Budget Committee. Recommended by the Select Board.**

Bill Curless moved to pass Article 8 as written.

Bob DeFelice seconded the motion.

Chief Korbet fielded questions about how many and what types of cruisers we have. The town owns three, two SUVs and one sedan.

Charlie Forsberg pointed out that every other employee drives their own vehicles to work, picks up their vehicle or equipment and goes off to do their job. It seems the police department have their own private cruisers. Why can't they drive to work, pick up their cruiser and then we only need to own two cruisers.

Chief Korbet's response was that he believes it is a rhetorical question.

With no further discussion, the Moderator called the question. **Article 8 passed by voice vote.**

Moderator Lick asked for a motion to pass Article 9 as written.

**Article 9:** To see if the Town will vote to raise and appropriate the sum of \$20,000 for the purpose of engineering design and site assessment for repairs to the Grist Mill/Lane River embankment and replacement of the bridge. **Recommended by the Budget Committee.**

**Recommended by the Select Board.**

Selectman Curless explained that this money is for preliminary analysis and to set a plan for a structure of some sort to go across the bridge. The stone walls on both sides of the river are caving in and it's been deemed unsafe for the wooden structure that is there. It will have to be moved very soon. This money will take care of this and the design portion. Any money left over will be put aside to be used towards the replacement which will be presented next year.

Betsy Forsham asked to amend the last line of the Article to add the words "replacement of the bridge with another pedestrian, non-vehicular one," for when you move forward in the deliberations to determine what kind of bridge. Area residents are against vehicular traffic on the bridge.

Seconded by Karin Heffernan

There was concern raised that the bridge was replaced about 5 to 6 years ago and whether anyone is being held responsible for the bridge lasting such a short time.

Selectman Curless confirmed the age of the bridge and they



are looking into all avenues. When asked if the Selectmen are recommending anything other than a pedestrian bridge, he responded that tentatively just a pedestrian bridge. He felt that leaving all options open to be determined at Town Meeting would make the most financial sense for the town.

With no further discussion, the moderator called the amendment to Article 9. **The amendment to Article 9 passed by voice vote.**

Moderator Lick opened discussion on Article 9 as amended.

Charlie Forsberg moved to amend Article 9 to reduce the amount from \$20,000 to \$10,000. There was no second. This amendment failed.

Selectman Wright reiterated that the Grist Mill Lane River embankment is falling in. Whether you are in favor of a bridge or not, we need an analysis done on the area itself. If the rocks start to go, everything else begins to go. It's not a question of do we want to pay or not, but when. It was asked if the town knows what the cost would be to make repairs. Selectman Curless said the town does not know, that's why we need a full set of plans or at least more engineering.

With no further discussion, Moderator Lick called the question. **Article 9 as amended passed by voice vote.**

Moderator Lick asked for a motion to pass Article 10 as written.

**Article 10:** To see if the Town will vote to raise and appropriate \$10,000 for the purpose of engineering design and preliminary site work for the Grist Mill Street Parking Area.

**Recommended by the Budget Committee. Recommended by the Select Board.**

Dane Headley moved to pass Article 10 as written.

Bob Wright seconded the motion.

Selectman Dane Headley gave us the following background information on this article. The town purchased the Grist Mill site last year, had the buildings removed and did a partial parking area. Last year a parks and recs committee was to be put together to get an engineering firm to review the site for a driveway, landscaping, lighting and so on. That did not happen because of Covid. It is expected to go forward this year. The town is soliciting at least three bids. This money will be for the engineering and any money left over will be put directly to the site improvements.

Sue Esposito inquired about a site plan the town had last year. Selectman Headley confirmed that we did, but it was not a professional plan.

With no further discussion, Moderate Lick called the question. It was determined to be too close to call and went to a raised hand vote. **Yes = 31 No = 15 Article 10 passed by hand vote.**

Moderator Lick asked for a motion to accept Article 11 as written.

**Article 11:** To see if the Town will vote to Authorized the Selectmen to negotiate the purchase of land located on the west side of Kearsarge Valley Road at the intersection of Baker Road, Sutton Tax Map/Lot 07-210-378, for the purpose of establishing a cemetery, and to raise an appropriate \$50,000 for this purpose, and further to authorize the withdrawal of \$47,000 from the Cemetery Land Capital Reserve established in 2012 for that purpose. The remaining \$3,000 to be raised from general taxation. **Recommended by the Budget Committee. Recommended by the Select Board.**

Bill Curless moved to pass Article 11 as written.

Bob Wright seconded the motion.

Dane Headley explained that the Selectmen were approached back in November about purchasing a 5.8 parcel of land on Kearsarge Valley Road. Right in the center of its frontage, there was a small cemetery etched out. The town determined it would be ideal land to use as a cemetery. The land was listed for \$69,900, the town offered \$51,400. The owner countered at \$55,000 and the Selectmen accepted that offer and made it subject to test pits. Peter Blakeman volunteered to supervise the test pits and the results came back that the soil is appropriate for the intended use. Marnie Thompson from the cemetery commission sent a note stating that this is a good site. It has very few rocks and is easily accessible. This land will allow an additional 1,000 plots for cremation.

Glenn Pogust questioned that the warrant is only for \$50,000, but we are paying \$55,000. Dane explained that \$5,000 was put on deposit from Cemetery Service money.

Some of the concerns that came up included as to whether this is an immediate need and if there is data supporting this need, and is the town required to provide cemetery plots.

Selectman Wright said that the town is running out of plots. The North Sutton cemetery is just about full. Bob DeFelice said there are 138 available plots. Town Counsel confirmed that the town is required to provide cemetery plots.

With no discussion the Moderator called the question. **Article 11**

**passed by voice vote.**

Moderator Lick asked for a motion to accept Article 12 as written.

**Article 12:** To see if the town will vote to raise and appropriate \$8,500 for the purpose of purchasing a trailer-mounted Debris Blower. **Not Recommended by the Budget Committee.**

**Recommended by the Select Board.**

Bill Curless moved to pass Article 12 as written.

Bob DeFelice seconded the motion.

Adam Hurst, Road Agent, explained that currently leaves are being blown off roads and ditches with 3 men and 3 backpack blowers. Last year they put in 120 hours with 3 men, there are 38 miles of dirt roads and ditch line that need to be blown out to prevent washing out of the road. They tried attaching the backpack blower onto the front of a truck, but it didn't work because the backpack heats up and shuts down. The debris blower would save 50% of their time and free up 2 men to work on other projects. They would get a 10 year warranty which would break down to \$850.00 per year. When asked for a better description of what a debris blower is, Adam explained that it's bigger than a leaf blower. It moves more air, which can move larger debris.

Mark Peterson expressed concern about acquiring more equipment, and believes we are top heavy with equipment. It all needs to be maintained, which will lead to more expenses. He thinks we have enough equipment.

A suggestion was made about trying to rent one. Adam looked into renting, but they don't rent the model he is looking to buy. They do have a different blower, but we would also need to rent additional equipment to run the blower and the cost would be over \$9,000.00 for one month.

With no further discussion, Moderator Lick called the question.

**Article 12 failed by voice vote.**

Moderator Lick asked for a motion to accept Article 13 as written.

**Article 13:** To see if the Town will vote to raise and appropriate \$4,500 for the purpose of purchasing a camera security system for the Sutton Free Library. **Recommended by the Budget Committee.**

**Recommended by the Select Board.**

Bob DeFelice moved to pass Article 13 as written.

Bob Wright seconded the motion.

Bob DeFelice explained that this was recommended by our police department for the library to have security cameras. It comes down to a safety issue.

It was questioned and confirmed that there will be a monitor and the librarian will be able to see if there is anyone outside. Also, the camera will be recording 24 hours 7 days a week.

With no further discussion, Moderator Lick called the question.

**Article 13 passed by voice vote.**

Moderator Lick asked for a motion to accept Article 14 as written.

**Article 14:** To see if the Town will vote to approve the sale of Tax Deeded Land on Meetinghouse Hill Road, located at Tax Map/Lot 04-212-391, to Susan Lewis and Steve Gunnerson, abutters of the property, for the sum of \$5,372, plus recording fees. **Recommended by the Budget Committee. Recommended by the Select Board.**

Bob Wright moved to pass Article 14 as written.

Bill Curless seconded the motion.

Selectman Wright explained that this will be a source of revenue. It will be incorporated into the property owners' land and will be part of the tax base. The town will rid itself of property it does not want.

With no further discussion, Moderator Lick called the question.

**Article 14 passed by voice vote.**

Moderator Lick asked for a motion to accept Article 15 as written.

**Article 15:** Shall the Town vote, pursuant to RSA 32:5, V-a and RSA 41:13, V-a, to require that all votes on recommendations on budget items and warrant articles by the governing body and Budget Committee shall be recorded votes and that the numerical tally of such votes shall be printed in the warrant next to the affected warrant article? **Recommended by the Budget Committee. Not Recommended by the Select Board.**

Bob DeFelice moved to pass Article 15 as written.

Bill Curless seconded the motion.

Bob DeFelice explained that when the Budget Committee recommends or does not recommend, they want you to know by how many members of that committee recommended. For example, it would say it was recommended 7 to 1. It gives more information. You should know that it wasn't unanimous.

Bill Curless recommended voting against this. They are all on a board and vote as a board member. If someone wants to know what the vote is, they can see it in the minutes. He feels it's counter-productive and serves no purpose.

Bob Wright reiterated that they work as a board. He inquired if the function of the Board of Selectmen as opposed to the Budget Committee could be separated out. Can there be an amendment

to change to "Selectboard or Budget Committee". Attorney Driscoll confirmed that the statute states that it has to be Budget Committee and Governing Body.

Glenn Pogust agreed that they are providing a recommendation as a committee. If recommendations are not going to be solid recommendations of the committee, what's the purpose. You will lose the ability of making a recommendation that people can rely on if then it creates a question of what the vote was. It doesn't have the same affect or strength that is needed to make the recommendation.

Bob DeFelice feels it gives it more strength. They can see that things were weighed back and forth, that conversation did happen and the transparency comes across.

With no further discussion, Moderator Lick called the question. Deciding it was too close to call, Moderator Lick moved to a hand count. Yes = 14 No = 42 **Article 15 failed by hand count.**

Moderator Lick asked for a motion to accept Article 16 as written.

**Article 16:** To see if the Town will vote to increase the salary of \$38,000 proposed by the Budget Committee for the Town Clerk/Tax Collector by \$2,000. By Petition.

Moderator Lick explained that this article is by petition and it is an advisory only article, which means if it is voted in favor, \$2,000 will be added to the budget. It is advisory to the Selectboard to expend it for purposes of the Town Clerk/Tax Collector, but it is not binding.

Carol Merullo, Town Clerk/Tax Collector, spoke to this article explaining that the position, no matter who is in it, should have a respectable salary. The position should be valued on what the job entails and not whether the clerk is certified or not. The office handles about 8 million dollars a year. On day one, all the responsibilities are the same whether the clerk is certified or not. The position also requires many more working hours than what is published as open. A number of residents voiced support of the salary increase, reiterating some of the Clerk's points.

With no further discussion, Moderator Lick called the question.

**Article 16 passed by voice vote.**

Moderator asked for a motion to adjourn.

Bill Curless made a motion to adjourn.

Bob DeFelice seconded the motion.

Moderator Lick thanked all for attending and thanked all election workers for the past year.

With all in favor, the meeting adjourned at 9:30pm.

Respectfully submitted,

*Carol Merullo, Town Clerk/Tax Collector (ep)*

Carol Merullo  
Town Clerk/Tax Collector



## Independent Auditor's Report

To the Members of the Selectboard and Management of  
Town of Sutton, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Sutton, New Hampshire as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Sutton, New Hampshire, as of December 31, 2021, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

59 Franklin Street, 2nd Floor  
Annapolis, MD 21401

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Sutton, New Hampshire's basic financial statements. The accompanying schedules listed in the table of contents such as the individual fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

This information is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Alta CPA Group, LLC*

February 11, 2022

<sup>1</sup>Please refer to the full set of GAAP financial statements on file with the Selectboard and not the individual reports and schedules published in the Town Report.



# Town Administrator's Report

The following is a brief summary of the Town's finances at year's end. The Town's undesignated fund balance was \$1,790,614, an increase of \$464,062.53 from the previous year.

In 2021, most departments experienced unforeseen staff vacancies. Unspent budgeted expenditures that were not encumbered were returned to the general fund. In addition, revenues received were in excess of the budgeted amount. An example of a revenue source where the town received unanticipated additional revenues was motor vehicle registrations.

The combination of excess revenues and underspent expenditures resulted in a healthy fund balance this year. For this reason, if approved, the Select Board will use the fund balance to offset the cost of three warrant articles proposed for 2022. In addition, the fund balance will be used to offset the tax rate when the final rate is set in the fall.

In 2021, the Town used \$250,000 in undesignated fund balance to offset the tax rate, and the following funds totaling \$334,000 were encumbered to complete projects:

Stotler Property Clean Up	30,000
Fire Truck/Pumper	258,514
Library Ramp	7,694
Grist Mill Parking Area	22,846
Fire Department Furnace	10,741.00
All Other Encumbrances	4,738
Total	\$334,533

If you are interested in keeping up with meeting agendas, minutes and other items of local interest and have access to the internet, you may wish to subscribe to Sutton News. Sutton's website is located at: [www.sutton-nh.org](http://www.sutton-nh.org). Scroll to the bottom of the homepage and fill out the form to sign up.

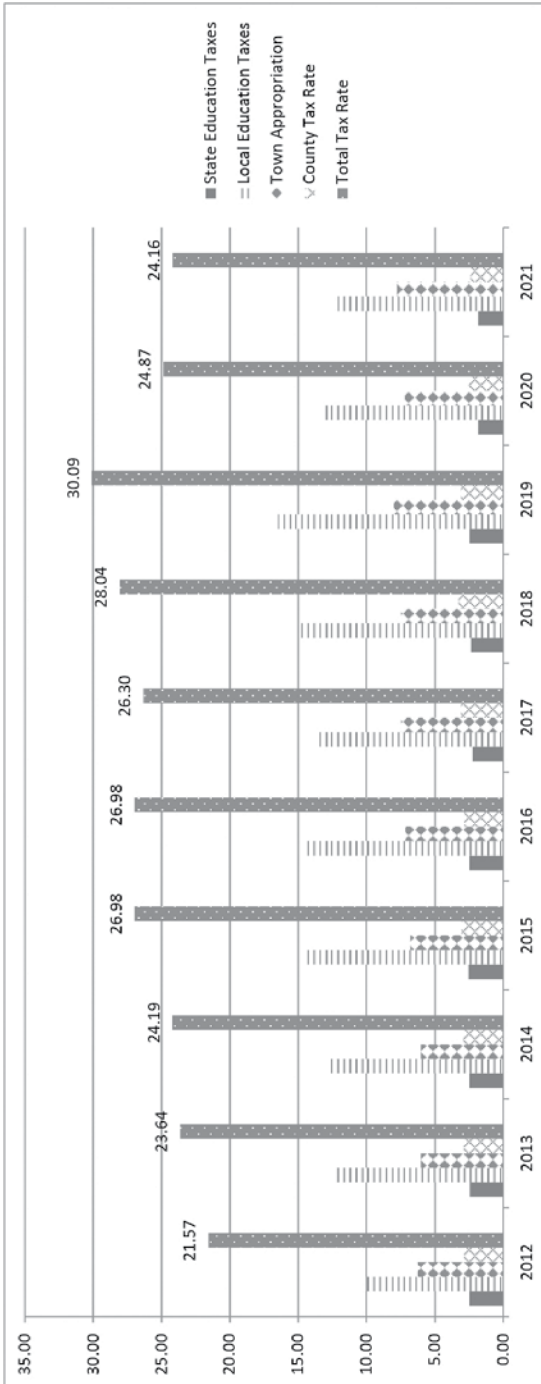
Respectfully submitted,

*Elly Phillips*  
Town Administrator

# 2021 Tax Rate Calculation

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,503,619	\$320,805,720	<b>\$7.80</b>
County	\$768,912	\$320,805,720	<b>\$2.40</b>
Local Education	\$3,881,100	\$320,805,720	<b>\$12.10</b>
State Education	\$588,357	\$316,139,720	<b>\$1.86</b>
<b>Total</b>	<b>\$7,741,988</b>		<b>\$24.16</b>
Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>	<b>\$0</b>		<b>\$0.00</b>
Tax Commitment Calculation			
Total Municipal Tax Effort			\$7,741,988
War Service Credits			(\$71,500)
Village District Tax Effort			\$0
Total Property Tax Commitment			\$7,670,488
<p>James P. Gerry                      Director of Municipal and Property Division                      New Hampshire Department of Revenue Administration</p>			<p>10/19/2021</p>

# 2021 Sutton Tax Rate Comparison



State Education Taxes	2012	2.48	2013	2.44	2014	2.47	2015	2.54	2016	2.47	2017	2.26	2018	2.38	2019	2.46	2020	1.86	2021	1.86
Local Education Taxes	9.98	12.26	12.75	14.57	14.50	13.45	14.91	16.50	13.28	12.10										
Town Appropriation	6.25	6.04	6.04	6.80	7.16	7.48	7.48	8.01	7.21	7.80										
County Tax Rate	2.86	2.90	2.90	3.07	2.85	3.11	3.27	3.12	2.52	2.40										
<b>Total Tax Rate</b>	<b>21.57</b>	<b>23.64</b>	<b>24.19</b>	<b>26.98</b>	<b>26.98</b>	<b>26.30</b>	<b>28.04</b>	<b>30.09</b>	<b>24.87</b>	<b>24.16</b>										

# Summary of 2021 Inventory Valuation



**New Hampshire**  
Department of  
Revenue Administration

**2021  
MS-1**

Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	18,954.19	\$1,354,410	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	4,650.13	\$143,420,500	
1G	Commercial/Industrial Land	485.66	\$3,258,500	
<b>1H</b>	<b>Total of Taxable Land</b>	<b>24,089.98</b>	<b>\$148,033,410</b>	
1I	Tax Exempt and Non-Taxable Land	1,790.47	\$13,610,972	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$160,907,930	
2B	Manufactured Housing RSA 674:31	0	\$106,620	
2C	Commercial/Industrial	0	\$7,881,930	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
<b>2F</b>	<b>Total of Taxable Buildings</b>	<b>0</b>	<b>\$168,896,480</b>	
2G	Tax Exempt and Non-Taxable Buildings	0	\$26,239,460	
Utilities & Timber			Valuation	
3A	Utilities		\$4,666,000	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
<b>5</b>	<b>Valuation before Exemption</b>		<b>\$321,595,890</b>	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
<b>11</b>	<b>Modified Assessed Value of All Properties</b>		<b>\$321,595,890</b>	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$0	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	7	\$480,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$20,000	1	\$20,000
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	30	\$290,170
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
<b>20</b>	<b>Total Dollar Amount of Exemptions</b>			<b>\$790,170</b>
<b>21A</b>	<b>Net Valuation</b>			<b>\$320,805,720</b>
<b>21B</b>	<b>Less TIF Retained Value</b>			<b>\$0</b>
<b>21C</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$320,805,720</b>
<b>21D</b>	<b>Less Commercial/Industrial Construction Exemption</b>			<b>\$0</b>
<b>21E</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction</b>			<b>\$320,805,720</b>
<b>22</b>	<b>Less Utilities</b>			<b>\$4,666,000</b>
<b>23A</b>	<b>Net Valuation without Utilities</b>			<b>\$316,139,720</b>
<b>23B</b>	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>			<b>\$316,139,720</b>

# Summary of 2021 Inventory Valuation



New Hampshire  
Department of  
Revenue Administration

2021  
MS-1

Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	91	\$45,500
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	5	\$10,000
All Veterans Tax Credit RSA 72:28-b	\$500	32	\$16,000
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		<b>128</b>	<b>\$71,500</b>

## Deaf & Disabled Exemption Report

Deaf Income Limits		Deaf Asset Limits	
Single		Single	
Married		Married	

Disabled Income Limits		Disabled Asset Limits	
Single	\$13,400	Single	\$35,000
Married	\$20,400	Married	\$35,000

## Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	0
75-79	1
80+	0

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	1	\$20,000	\$20,000	\$20,000
75-79	2	\$30,000	\$60,000	\$60,000
80+	4	\$100,000	\$400,000	\$400,000
	<b>7</b>		<b>\$480,000</b>	<b>\$480,000</b>

Income Limits	
Single	\$38,000
Married	\$48,000

Asset Limits	
Single	\$80,000
Married	\$80,000

Has the municipality adopted an exemption for Electric Energy Systems? (RSA 72:85)

Granted/Adopted? No Properties:

Has the municipality adopted an exemption for Renewable Gen. Facility & Electric Energy Storage? (RSA 72:87)

Granted/Adopted? No Properties:

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? No Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:

# Summary of 2021 Inventory Valuation



New Hampshire  
Department of  
Revenue Administration

2021  
MS-1

Current Use RSA 79-A	Total Acres	Valuation
Farm Land	574.75	\$195,775
Forest Land	13,289.44	\$969,093
Forest Land with Documented Stewardship	4,043.56	\$167,784
Unproductive Land	71.02	\$1,503
Wet Land	975.42	\$20,255
	<b>18,954.19</b>	<b>\$1,354,410</b>

#### Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	8,968.10
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	0.00
Total Number of Owners in Current Use	<b>Owners:</b>	368
Total Number of Parcels in Current Use	<b>Parcels:</b>	482

#### Land Use Change Tax

Gross Monies Received for Calendar Year		
Conservation Allocation	<b>Percentage:</b> 100.00 %	<b>Dollar Amount:</b>
Monies to Conservation Fund		
Monies to General Fund		

#### Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	<b>0.00</b>	<b>\$0</b>

#### Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	0.00
Owners in Conservation Restriction	<b>Owners:</b>	0
Parcels in Conservation Restriction	<b>Parcels:</b>	0

# Town of Sutton Balance Sheet

## December 31, 2021

### Assets

Cash & Investments in hands of Treasurer:		
Cash in Checking	2,282,345	
Sutton Free Library	13,201	
Conservation Commission	166,760	
King Hill Reservation	1,709	
PD Special Duty Revolving Fund	12,673	
Cash in performance deposits	15,137	2,491,825
<u>Cash in performance deposits</u>		<u>2,491,825</u>
Capital & Non-Capital Reserve Fund Investments		2,148,481
Uncollected Taxes:		
Unassigned credits	5,849	
Property	320,818	
Timber yield	7,676	
Current use	4,500	
Gravel excavation	8	
Fox Chase Betterment Assessments	(2,041)	
Unredeemed Taxes:		
Levies of 1 prior year	79,092	
Levies of 2 prior years	42,391	
Allowance for uncollectible taxes	(15,000)	443,293
<u>Allowance for uncollectible taxes</u>		<u>443,293</u>
Accounts Receivable - PD Special Duty		1,861
Due from State NH		172
Interfund Receivables:		
Due from Capital Reserves		724,711
		<u>5,810,343</u>

### Liabilities and Equity

Deferred inflow of taxes		151,200
Encumbrances:		
Stotler property cleanup	30,000	
Fire truck	258,514	
Library ramp	7,694	
Grist Mill	22,846	
Fire department furnace	10,741	
All other encumbrances	4,738	334,533
<u>All other encumbrances</u>		<u>334,533</u>
Special Revenue Funds, net of interfund payables:		
Sutton Free Library		13,201
Conservation Commission		166,760
King Hill Reservation		1,709
Police Special Duty Revolving		14,534
Performance Deposits		15,137

# Town of Sutton Balance Sheet

## December 31, 2021

### Liabilities and Equity (Continued)

Due to School District		1,174,174
Capital & Non-Capital Reserve Funds, net of interfund payables:		
Accrued Benefits	3,453	
Administrative Computers	3,201	
Ballot Machine	2,000	
Blacktop Road Upgrade	17,316	
Cemetery Fences	21,087	
Cemetery Land	5,041	
Conservation Land	57,581	
Fire Equipment	57,772	
Fire/Safety Building	631,207	
Forest Fire Equipment	6,314	
Forest Fire Salaries	4,789	
Gravel Road Upgrade	59,139	
Heavy Equipment	102,244	
Highway Equipment	120,027	
Highway Grader	162,440	
Highway Pickup Truck	11,428	
Legal Fees	47,879	
Library Modifications	51,838	
Milfoil Control	24,158	
Municipal Building	8,515	
Police Cruiser	52,779	
Police Department	9,141	
Record Preservation	9,260	
Rescue Squad Equipment	33,034	
Rescue Vehicle	32,440	
Revaluation & Tax Mapping	100,221	
Septage Lagoons Maintenance	25,477	
Solid Waste/ Transfer Station	87,721	
Town Bridges	369,373	
Town Hall Facility	1,042	
Tree Maintenance	10,352	
Welfare Assistance	20,212	
		2,148,481
		4,019,729
<b>Fund Balance</b>		
Unassigned Fund Balance		1,790,614
		5,810,343



# Report from Town Clerk/Tax Collector's Office

The year 2021 was a year of continuing change and growth. The changes have affected the way our business is conducted now and how we will transition and adapt in the future.

One noticeable change in the Town Clerk's Office is that Carol Merullo, our former Town Clerk, has moved on to work and live closer to her family. She has been and will be missed. As a result, I was appointed Town Clerk by the Select Board.

I would like to thank all of you for your patience as we strive to fill your needs while we do our best to keep our office safe, effective, and in compliance with the laws of the State of New Hampshire.

The year 2021 was our first year of using Avitar Clerk/Motor Vehicle Software. Avitar provides crucial support and knowledge of how the State Department of Motor Vehicles operates. They assist with answers to many of your questions and mine. The software also provides the convenience of using credit cards for Motor Vehicle transactions, without having to come into the office. (Although we always enjoy seeing you in person.)

In 2022 we will continue to remain vigilant about Covid by wearing masks inside Town Hall. We will encourage you to exercise your right to participate in the decisions made by our town by voting. We will encourage you to keep your dogs safe by licensing them and keeping their vaccinations current.

Thank you for the opportunity to serve you as Sutton's Town Clerk/Tax Collector.

Respectfully submitted,

*Yvonne Howard*  
Town Clerk/Tax Collector

## Town Clerk Revenues

Motor Vehicle Permit Fees	\$ 511,588.88
Motor Vehicle Title Fees	\$ 1,148.00
Dog Licenses/Penalties	\$ 2,772.50
Vital Statistics	\$ 413.00
Misc. Clerk Fees	<u>\$ 35.50</u>
	<u>\$ 515,957.88</u>

# Summary Report of the Trust Funds

Name of Fund	Purpose	How Invested	PRINCIPAL			***INCOME***			GRAND TOTAL		
			Balance beginning of year	New Funds Created	Withdrawals	Balance End of Year	Balance of beginning of year	Income During Year	Expended During Year	Balance End of Year	Principal & Income End of Year
126.CEMETERY TRUSTS (COMMON FUND)	PERPETUAL CARE	NHPDIP*	29,775.81	0.00	0.00	29,775.81	1,960.49	6.58	0.00	1,967.07	31,742.88
ACCRUED BENEFITS	EMPLOYEE BENEFITS	NHPDIP*	3,199.93	0.00	0.00	3,199.93	274.66	0.71	0.00	275.37	3,475.30
ADAP.L ANDERSON	LIBRARY	NHPDIP*	3,000.00	0.00	0.00	3,000.00	200.40	0.67	0.00	201.07	3,201.07
ADMIN COMPUTER EQUIP	EXPENDABLE CR	NHPDIP*	17,428.00	9,000.00	0.00	26,428.00	226.32	3.91	0.00	230.23	26,658.23
AMELIA CHAPMAN	LIBRARY	NHPDIP*	10,000.00	0.00	0.00	10,000.00	672.48	2.21	0.00	674.69	10,674.69
BALLOT MACHINE	CAPITAL RESERVE	NHPDIP*	1,000.00	1,000.00	0.00	2,000.00	0.00	0.27	0.00	0.27	2,000.27
BACKLOG UPGRADE	EXPENDABLE CR	NHPDIP*	0.00	250,000.00	233,540.68	16,459.32	844.88	12.15	0.00	857.03	17,316.35
CEMETERY FENCES	EXPENDABLE CR	NHPDIP*	15,732.00	5,000.00	0.00	20,732.00	352.01	3.48	0.00	355.49	21,087.49
CEMETERY GEN'L TRUST	GEN'L CARE TRUST	NHPDIP*	16,441.00	0.00	0.00	16,441.00	952.10	3.13	0.00	955.73	17,396.73
CEMETERY LAND	CAPITAL RESERVE	NHPDIP*	45,000.00	5,000.00	47,000.00	3,000.00	2,029.64	11.16	0.00	2,040.80	5,040.80
CONSERVATION LAND	CAPITAL RESERVE	NHPDIP*	48,415.18	7,000.00	0.00	55,415.18	2,155.47	10.69	0.00	2,166.16	57,581.34
DIRECT ASSISTANCE	EXPENDABLE CR	NHPDIP*	15,000.00	5,000.00	0.00	20,000.00	209.00	3.28	0.00	212.28	20,212.28
DOUGLAS ANDERSON	LIBRARY	NHPDIP*	1,000.00	0.00	0.00	1,000.00	65.13	0.24	0.00	65.37	1,065.37
F.B.WADLEIGH	BOOKS, LIBRARY	NHPDIP*	4,168.21	0.00	0.00	4,168.21	278.97	0.94	0.00	279.91	4,448.12
FAY PUGLIESE LIBRARY	LIBRARY	NHPDIP*	1,000.00	0.00	0.00	1,000.00	65.13	0.24	0.00	65.37	1,065.37
FIRE / SAFETY BUILDING	CAPITAL RESERVE	NHPDIP*	508,067.28	100,000.00	0.00	608,067.28	23,027.05	113.08	0.00	23,140.13	631,207.41
FIRE EQUIP	CAPITAL RESERVE	NHPDIP*	260,037.64	50,000.00	258,514.00	51,523.64	6,184.35	63.57	0.00	6,247.92	57,771.56
FIRE SAFETY EQUIP	CAPITAL RESERVE	NHPDIP*	37,000.00	37,000.00	0.00	74,000.00	0.04	8.70	0.00	8.74	74,008.74
FOREST FIRE EQUIPMENT	CAPITAL RESERVE	NHPDIP*	4,886.74	250.00	0.00	5,136.74	1,176.43	1.27	0.00	1,177.70	6,314.44
FOREST FIRE SALARIES**	SALARIES	NHPDIP*	3,404.11	0.00	0.00	3,404.11	1,384.05	0.99	0.00	1,385.04	4,789.15
FRED E. NELSON	TOWN	NHPDIP*	1,510.24	0.00	0.00	1,510.24	95.96	0.35	0.00	95.71	1,605.95
FRED E. NELSON MISC.	MISC. TOWN	NHPDIP*	3,284.20	0.00	0.00	3,284.20	208.18	0.71	0.00	208.89	3,493.09
GRACE P. NELSON	LIBRARY	NHPDIP*	48,560.10	0.00	0.00	48,560.10	3,266.75	10.78	0.00	3,277.53	51,837.63
GRAVEL ROAD UPGRADE	CAPITAL RESERVE	NHPDIP*	71,457.86	10,000.00	23,537.73	57,920.13	1,202.84	15.99	0.00	1,218.83	59,138.96
HEAVY EQUIPMENT	CAPITAL RESERVE	NHPDIP*	74,100.00	27,000.00	0.00	101,100.00	1,127.21	16.37	0.00	1,143.58	102,243.58
HELENA W. WELLS (OLD STORE)	OLD STORE MUSEUM	NHPDIP*	9,518.25	0.00	0.00	9,518.25	1,907.56	2.38	0.00	1,909.94	11,428.19
HIGHWAY EQUIP TRUCKS	CAPITAL RESERVE	NHPDIP*	89,065.76	120,000.00	98,885.00	110,180.76	9,820.21	26.47	0.00	9,846.68	120,027.44
HIGHWAY GRADER	CAPITAL RESERVE	NHPDIP*	131,640.58	26,000.00	0.00	157,640.58	4,770.28	29.05	0.00	4,799.33	162,439.91
JOHN EATON	SCHOOLS	NHPDIP*	500.00	0.00	0.00	500.00	132.60	0.12	0.00	132.72	632.72
JOHN PRESSEY	LIBRARY	NHPDIP*	1,000.00	0.00	0.00	1,000.00	65.13	0.24	0.00	65.37	1,065.37
LEGAL FEES	EXPENDABLE CR	NHPDIP*	42,489.58	3,000.00	0.00	45,489.58	2,380.27	9.42	0.00	2,389.69	47,879.27
LEWIS RICHARDS	LIBRARY	NHPDIP*	10,058.85	5,000.00	0.00	15,058.85	783.73	2.40	0.00	786.13	15,844.98
LIBRARY MODIFICATIONS	CAPITAL RESERVE	NHPDIP*	150.00	0.00	0.00	150.00	41.07	0.00	0.00	41.07	191.07
MARY EATON	SCHOOLS	NHPDIP*	20,000.00	0.00	0.00	20,000.00	4,159.30	5.02	0.00	4,158.32	24,158.32
MILFOIL	EXPENDABLE CR	NHPDIP*	27,745.82	0.00	0.00	27,745.82	5,102.29	6.82	0.00	5,109.11	32,854.93
N SUTTON CEM R FUND	REP & MAINT	NHPDIP*	16,934.82	3,000.00	0.00	19,934.82	65.13	0.24	0.00	65.37	1,065.37
ORIN NELSON	LIBRARY	NHPDIP*	16,934.82	3,000.00	0.00	19,934.82	65.13	0.24	0.00	65.37	1,065.37
MUNICIPAL BUILDING EXP	CAPITAL RESERVE	NHPDIP*	76,197.41	21,000.00	48,000.00	49,197.41	3,563.16	18.42	0.00	3,581.58	52,778.99
POLICE CRUISER	CAPITAL RESERVE	NHPDIP*	8,813.80	3,500.00	3,559.00	8,754.80	384.32	2.10	0.00	386.42	9,141.22
POLICE DEPARTMENT COMPUTERS	CAPITAL RESERVE	NHPDIP*	6,719.23	2,000.00	0.00	8,719.23	539.90	1.56	0.00	540.46	9,259.69
RECORD PRESERVATION	CAPITAL RESERVE	NHPDIP*	18,438.65	10,000.00	0.00	28,438.65	3,996.69	4.93	0.00	4,001.62	32,440.27
RESCUE VEHICLE CRF	CAPITAL RESERVE	NHPDIP*	73,656.08	25,000.00	0.00	98,656.08	1,548.56	16.31	0.00	1,564.87	100,220.95
REVALUATION & TAX MAP/OVERLAY	CAPITAL RESERVE	NHPDIP*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00



# Treasurer's Report

## Town of Sutton, New Hampshire 2021 Treasurer's Report

	General Fund	Conservation Commission	King Hill Reservation	Police Dept. Special Duty	Performance Deposits	Total
<b>Beginning Balances</b>	<b>2,588,755.36</b>	<b>148,086.80</b>	<b>1,649.14</b>	<b>2,464.23</b>	<b>19,535.06</b>	<b>2,760,490.59</b>
<b>Receipts:</b>						
Tax Collector	7,350,023.47					7,350,023.47
Town Clerk	521,647.88					521,647.88
State of New Hampshire	248,145.57					248,145.57
Other Revenue	66,532.64					66,532.64
Town Office & Other Departments	30,580.48					30,580.48
Sale of municipal property	34,517.24					34,517.24
Interest on deposits	1,025.41	172.87	1.90		6.64	1,206.82
Special Duty				6,582.00		6,582.00
<b>Income from Expendable Capital Reserves</b>	<b>272,312.16</b>					<b>272,312.16</b>
<b>Income from Capital Reserves</b>	<b>452,399.00</b>					<b>452,399.00</b>
Tax Anticipation Notes						
King Ridge HOA			58.00			
Conservation Income <i>(Land Use Change 100%)</i>	20,500.00					20,500.00
	<b>8,977,183.85</b>	<b>20,672.87</b>	<b>59.90</b>	<b>6,582.00</b>	<b>6.64</b>	<b>9,004,447.26</b>
<b>Disbursements:</b>						
Selectboard Orders Paid	9,283,594.47					9,283,594.47
Performance Account Orders Paid					3,317.90	
Conservation Commission Orders Paid	2,000.00					2,000.00
	<b>9,283,594.47</b>	<b>2,000.00</b>	<b>-</b>	<b>9,046.23</b>	<b>16,223.80</b>	<b>9,285,594.47</b>
Ending Balance	<b>2,282,344.74</b>	<b>166,759.67</b>	<b>1,709.04</b>	<b>9,046.23</b>	<b>16,223.80</b>	<b>2,479,343.38</b>
<b>Bank Balances:</b>						
Bar Harbor Bank & Trust	2,282,344.74			9,046.23	1,082.10	2,292,473.07
TD Banknorth	-	166,759.67	1,709.04		15,141.70	183,610.41
	<b>2,282,344.74</b>	<b>166,759.67</b>	<b>1,709.04</b>	<b>9,046.23</b>	<b>16,223.80</b>	<b>2,476,083.48</b>

Respectfully Submitted,

*Jennifer Call, Treasurer*

Jennifer Call, Treasurer

# Treasurer's Agency Report

## TOWN OF SUTTON

*Agency Funds - Summary of Changes in Assets and Liabilities*  
 FYE December 31, 2021

Depositor	Date Established	Purpose	Type of Deposit	Bank/Ins. Company	Account/Policy Number	Additions			Balance Ending
						Balance Beginning	Deposits Received	Interest Credited	
Z Ventures Corporation	12/29/05	Performance bond	Cash	TD Bank North	9721940298	15,135.06	-	6.64	15,141.70
Peacock Hill Road, LLC.	10/30/21	Performance bond	Cash	Bar Harbor	8330453617	4,400.00	-	-	1,082.10
						19,535.06	-	6.64	16,223.80

Police Department Special Duty Account Est. 2016  
 FYE December 31, 2020

Type of Deposit	Bank	Account Number	Account/ Balance Beginning	Deposits Received	Interest Credited	Deductions	Balance Ending
Cash	Bar Harbor Bank & Trust	8240054540	2,464.23	6,582.00	-	-	9,046.23
			2,464.23	6,582.00	-	-	9,046.23

# Conservation Commission Special Revenue Funds

	Conservation Commission accounts		Total
	Conservation Commission	King Hill Reservation	
<b>REVENUES</b>			
Land Use Change Tax	20,500.00		20,500.00
King Ridge HOA		58.00	58.00
Interest on Deposits	172.87	1.90	174.77
	20,672.87	59.90	20,732.77
<b>EXPENDITURES</b>			
Current - Conservation			
Appraisal Services	2,000.00		2,000.00
Mowing Expenses			-
Plowing Expenses			-
	2,000.00	-	2,000.00
Net change in fund balances	18,672.87	59.90	18,732.77
Fund balances - beginning	148,086.80	1,649.14	149,735.94
Fund balances - ending	<b>166,759.67</b>	<b>1,709.04</b>	<b>168,468.71</b>
Analysis of ending balance:			
Cash in Banks	166,759.67	1,709.04	168,468.71
	-	-	-
	<b>166,759.67</b>	<b>1,709.04</b>	<b>168,468.71</b>

Respectfully Submitted,

*Conservation Commission*

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# 2021 Expenditure Statement

<b>4130 Executive Office</b>		<b>\$</b>	<b>162,370.18</b>
Selectmen's Salaries	8,021.04		
Town Administrator's Salary	63,673.05		
Secretary & Clerk Wages	39,188.60		
Telephone	2,663.27		
Other Professional Services	4,010.10		
Computer	35,457.54		
Equipment Maintenance	649.56		
Printing Costs	4,306.00		
Advertising	670.26		
Dues/Conferences/Publications	2,129.00		
Office Supplies	1,102.22		
Postage and Envelopes	499.54		
Mileage Reimbursement	0.00		
Office Equipment	0.00		
<b>4140 Election and Registration</b>		<b>\$</b>	<b>630.44</b>
Supervisors Wages	95.94		
Ballot Clerk Wages	355.00		
Advertising	58.50		
Training	110.00		
Supplies	0.00		
Postage	11.00		
<b>4150 Financial Administration</b>		<b>\$</b>	<b>65,106.65</b>
Town Clerk/Tax Collector Wages	40,000.16		
Deputy Tax Collector/Town Clerk Wages	8,961.62		
Recording Fees	482.58		
Telephone	1,800.00		
Mortgage Research	1,280.00		
Computer Expenses	3,957.95		
Credit/Debit Card Payment	1,200.00		
Equipment Maintenance	0.00		
Advertising	803.60		
Dues/Conferences/ Publications	80.00		
Office Supplies	811.41		
Postage & Envelopes	5,338.70		
Professional Services	25.00		
Mileage Reimbursement	365.63		
<b>4151 Financial Executive</b>		<b>\$</b>	<b>24,831.88</b>
Deputy Treasurer Salary	0.00		
Treasurer Salary	5,417.00		
Budget Committee Secretary	1,320.00		
Budget Committee	99.00		
Auditing Services	13,800.00		
Telephone DSL/Fax	518.83		
Computer	2,232.50		
Postage & Envelopes	852.63		
Bank Service Charges	0.00		
Mileage Reimbursement	591.92		
<b>4152 Revaluation of Property</b>		<b>\$</b>	<b>10,957.50</b>
RP Appraisal Services	10,957.50		
RP Appraisal Recertification	0.00		

# 2021 Expenditure Statement

<b>4153 Judicial and Legal Expenses</b>		<b>\$ 18,631.78</b>
Legal Expenses and Services	12,146.00	
Litigation Expenses	6,485.78	
<b>4155 Personnel Administration</b>		<b>\$ 399,735.76</b>
Health Insurance - Executive	64,882.39	
Health Insurance - Police	96,756.65	
Health Insurance - Highway	101,719.89	
Contingency Insurance	0.00	
Group Insurance - Life/D/S-L	5,051.74	
Group Insurance - Dental	7,004.36	
FICA	38,760.48	
Medicare	11,954.78	
Police Retirement Contribution	57,944.88	
Highway Retirement Contribution	9,026.44	
Executive Retirement Contribution	3,175.37	
Financial Retirement Contribution	0.00	
Administrative Retirement Contribution	3,458.78	
<b>4191 Planning Board</b>		<b>\$ 29,716.18</b>
Planning and Zoning Administrator	18,970.35	
Professional Services	4,690.40	
P/Z Recording Secretary	1,317.48	
PB Recording Fees	0.00	
Telephone	1,400.00	
Printing	0.00	
Notices	1,882.64	
Dues/Conferences/Publications	368.57	
Computer	0.00	
Office Supplies	69.14	
Postage	984.00	
Mileage Reimbursement	33.60	
<b>4194 General Government Buildings</b>		<b>\$ 21,678.11</b>
Custodial Wages	250.86	
Snow Removal	900.00	
Building Security System	360.00	
Electricity	2,834.85	
Heating Fuel	4,370.04	
Contingency	0.00	
Repairs & Maintenance	11,608.24	
Supplies	1,354.12	
<b>4195 Cemeteries</b>		
Cemetery Services	12,898.38	<b>\$ 12,898.38</b>
<b>4196 Insurance</b>		
Unemployment Insurance	693.00	<b>\$ 59,009.00</b>
Workers Compensation	27,291.00	
Property/Liability	31,025.00	
Insurance Expense - Misc.	0.00	
<b>4197 Advertising &amp; Regional Associations</b>		<b>\$ 2,257.00</b>
Central New Hampshire Regional Planning Commission	2,257.00	
<b>4210 Police Department</b>		<b>\$ 294,297.26</b>
Full Time Wages	108,558.26	
Additional Compensation	0.00	



# 2021 Expenditure Statement

Part-Time Wages	0.00	
Building and Grounds	2,780.00	
Building Security	2,388.00	
On Call Wages	2,797.20	
Overtime Wages	14,756.70	
Police Chief Salary	87,631.49	
Part Time Secretary	32,197.80	
PD Custodial	1,505.68	
Court Representation	1,046.00	
Court Witness Fees	0.00	
Telephone	9,033.11	
Computer Services	1,541.00	
Animal Control Expenses	0.00	
Electric	1,801.40	
LP Gas	1,507.90	
Maintenance	763.70	
Dues/Conferences/Publications	3,615.00	
Training	2,845.64	
Office Supplies	1,697.57	
Investigative Supplies	3,304.30	
Firearms/Ammo	0.00	
Postage	72.20	
Mileage	90.72	
Cruiser Fuel	7,120.69	
Cruiser Repair/Maintenance	5,187.90	
Uniforms	2,055.00	
<b>4215 Ambulance</b>		<b>\$ 79,414.00</b>
Sutton Rescue Squad	12,000.00	
New London Ambulance	67,414.00	
<b>4220 Fire Department</b>		<b>\$ 50,594.54</b>
Building Alarms/Safety	0.00	
Telephone	2,526.78	
Active 911	2,138.96	
Electricity	2,793.98	
Heating Fuel	3,817.71	
Building Maintenance	5,929.00	
Equipment Fuel	0.00	
Training	0.00	
Fire Warden	472.69	
Maintenance Fee Gen Air	2,095.89	
Miscellaneous & Supplies	11,101.11	
Vehicle Repairs and Maintenance	13,118.28	
Personal Safety Equipment	4,600.14	
HazMat Annual Fees	2,000.00	
Radios	0.00	
<b>4240 Building Inspection</b>		<b>\$ 4,557.70</b>
Inspection Services	3,582.70	
Wetlands Inspection	975.00	
<b>4290 Emergency Management</b>		<b>\$ -</b>
Emergency Management Services	0.00	
Emergency Management Expenses	0.00	
<b>4299 Dispatching Services</b>		

# 2021 Expenditure Statement

Dispatching Services	22,396.06	\$	22,396.06
<b>4312 Highway Department</b>		\$	<b>547,622.15</b>
Wages	261,681.68		
Part Time Labor	0.00		
Part Time Mechanic	0.00		
Overtime Wages	22,872.85		
Custodial Wages	1,891.20		
Telephone	2,059.64		
Alarms	4,494.12		
Uniform Expenses	6,834.12		
Other Professional Services	10,374.25		
Radio Repairs/Purchase/Lease	392.13		
Electricity	2,994.92		
Heating Oil	5,491.26		
LP Gas	0.00		
Building Repairs/Maintenance	2,366.17		
Dues/Conferences/Publications & Adv.	143.80		
Equipment Rental	5,950.00		
Mileage Reimbursement	114.72		
Vehicle Fuel	44,192.97		
Safety Equipment	1,495.65		
Vehicle Repair/Maintenance	25,700.63		
Oil & Filters	6,883.82		
Tires	6,646.00		
Materials & Supplies	3,164.87		
Cutting Edges	6,121.30		
Equipment Repair/Maintenance	9,773.83		
Chains	3,074.56		
Small Equipment/Tools	114.85		
Culverts	5,986.80		
Hand Tools	285.00		
Shop Equipment	50.97		
Sand & Salt	76,885.54		
Gravel	23,433.88		
Asphalt Products	2,669.12		
Signs	3,481.50		
Liquid Calcium Chloride	0.00		
<b>4313 Bridges</b>		\$	<b>-</b>
Bridge Expenses	0.00		
<b>4316 Street Lighting</b>		\$	<b>2,788.20</b>
Street Lighting Expenses	2,788.20		
<b>4324 Solid Waste Disposal</b>		\$	<b>134,543.04</b>
Wages	56,246.40		
Building Alarms/Safety	0.00		
Telephone	508.50		
Water Testing	2,520.00		
Electricity	1,481.91		
Diesel	800.41		
Dues/Conferences/Publications	441.63		
Maintenance/Supplies	493.45		
Uniforms	38.64		
Safety Equipment	403.60		
Operator Certification	200.00		

# 2021 Expenditure Statement

Repairs	6,779.00		
Lagoon Maintenance	0.00		
Demo Dumpster/Tipping Fee	15,061.80		
Electronic Recycling	2,022.89		
Hazardous Waste	1,720.00		
Cardboard/Plastic	5,068.05		
Aluminum/Steel Cans	1,650.00		
Freon Recycling	0.00		
Tire Removal	512.50		
Florescent Bulb Recycling	0.00		
MSW Tipping	29,281.39		
MSW Trucking	5,527.84		
Propane	601.28		
Calcium Chloride	0.00		
Glass	3,183.75		
<b>4411 Health Administration</b>		<b>\$</b>	<b>1,264.00</b>
Inoculations & Tests	719.00		
Miscellaneous Expenses	545.00		
<b>4415 Lake Sunapee Region VNA</b>		<b>\$</b>	<b>5,353.00</b>
Lake Sunapee Region VNA	5,353.00		
<b>4442 Direct Assistance</b>		<b>\$</b>	<b>12,674.56</b>
Dues Conferences and Publications	100.00		
Worthy Causes	0.00		
Miscellaneous Direct Assistance	1,982.56		
Services	5,192.00		
Community Action Program	5,400.00		
<b>4520 Culture and Recreation</b>		<b>\$</b>	<b>13,657.52</b>
South Sutton Common	300.00		
Historical Society	6,000.00		
Churches	263.00		
Old Store Museum	194.52		
COA	2,900.00		
Youth Recreation Programs	3,000.00		
North Sutton Improvement Society	1,000.00		
<b>4550 Library</b>		<b>\$</b>	<b>70,610.25</b>
Library Director	31,051.15		
Assistant	10,099.16		
Substitutes	1,322.00		
Custodial	2,104.94		
Operating Budget	26,033.00		
<b>4583 Patriotic Purposes</b>	534.95	<b>\$</b>	<b>534.95</b>
<b>4611 Conservation Administration</b>		<b>\$</b>	<b>6,225.96</b>
Secretarial Services	1,229.76		
Dues/Conferences/Publications	745.00		
Expenses	43.03		
Supplies	0.00		
Special Projects	4,208.17		
<b>4700 Debt Service</b>		<b>\$</b>	<b>41,371.36</b>
Principal LT Bonds/Notes	25,481.79		
Interest LT Bonds/Notes	15,889.57		

# 2021 Expenditure Statement

Interest on Tans	0.00	
Interest on Abatements	0.00	
<b>4914 Capital Reserve Funds</b>		<b>\$ 794,750.00</b>
Black Top Road	250,000.00	
Gravel Roads	10,000.00	
Tree Maintenance	0.00	
Computers Admin	9,000.00	
Welfare Direct Assistance	5,000.00	
Town Hall Facility	1,000.00	
Septage Lagoon	5,000.00	
Library Modifications	5,000.00	
Highway Heavy Equipment	27,000.00	
Cruisers	21,000.00	
PD Computer Equipment	3,500.00	
Cemetery Fence and Tombstone	5,000.00	
Conservation Commission Land	7,000.00	
Highway Equipment/Plow Dump Trucks	120,000.00	
Highway Town Bridges	50,000.00	
Solid Waste Facility	0.00	
Forest Fire Equipment	250.00	
Fire Equipment Replacement	50,000.00	
Rescue Vehicle	10,000.00	
Property Revaluation	25,000.00	
Cemetery Land	5,000.00	
Municipal Building Fund	3,000.00	
Fire Safety Equipment	37,000.00	
Fire/Safety Building	100,000.00	
Legal Fees	3,000.00	
Highway Grader	26,000.00	
Ballot Counting Machine	1,000.00	
Historical Records Preservation	2,000.00	
Rescue Equipment	14,000.00	
<b>Warrant Articles</b>		<b>\$ 258,160.00</b>
Fire Pumper Truck	0.00	
Highway Truck	146,462.00	
PD Cruiser	49,011.00	
Grist Mill Bank and Engineering	3,890.25	
Grist Mill Parking Area	3,263.75	
Cemetery Land	50,000.00	
Library Camera Security System	5,533.00	
<b>Total Expenditures</b>		<b>\$ 3,148,637.41</b>

# Statement of Receipts and Actual Revenues

for the year ending December 31, 2021

	2021 Estimated Revenues	Actual Revenues	(Over)/Under
<b>TAXES</b>			
Timber Tax	25,000.00	\$ 47,746.00	(22,746.00)
Interest & Penalties on Delinquent Taxes	29,000.00	\$ 43,247.00	(14,247.00)
Excavation Tax & Activity Tax	13.00	\$ 21.90	(8.90)
<b>LICENSES, PERMITS AND FEES</b>			
Motor Vehicle Permit Fees	382,000.00	\$ 511,588.88	(129,588.88)
Building Permits	4,000.00	\$ 5,580.00	(1,580.00)
Other License Permits and Fees	4,000.00	\$ 4,479.00	(479.00)
<b>FROM STATE/FEDERAL GOVERNMENT</b>			
Shared Revenues (Municipal Aid Receivable)	-	-	0.00
Meals & Room Tax Distribution	138,345.00	\$ 138,344.50	0.50
Highway Block Grant	109,804.00	\$ 109,775.55	28.45
State Forest Land	27.00	\$ 25.52	1.48
Other State Grants/FEMA	4,000.00	-	4,000.00
<b>CHARGES FOR SERVICES</b>			
Income from Departments	24,000.00	\$ 30,580.48	(6,580.48)
Other/Bank Charges	0.00	\$ 80.00	(80.00)
<b>MISC. REVENUE</b>			
Sale of Municipal Property	11,072.00	\$ 34,517.24	(23,445.24)
Interest on Investments	10,000.00	\$ 1,025.41	8,974.59
Other/Cable, Insurance, Dividends & Reimbursement	30,000.00	\$ 66,532.94	(36,532.94)
<b>INCOME FROM CAPITAL RESERVES</b>			
Income from Capital Reserves	452,399.00	\$ 452,399.00	0.00
<b>Total Revenues</b>	<b><u>1,223,660.00</u></b>	<b><u>1,445,943.42</u></b>	<b><u>(222,283.42)</u></b>

# Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2021

	Appropriations	Expenditures	Balance
<b>GENERAL GOVERNMENT</b>			
4130 Executive	\$ 169,389.93	\$ 162,370.18	\$ 7,019.75
4140 Elections and Registrations	\$ 2,466.00	\$ 630.44	\$ 1,835.56
4150 Financial Administration	\$ 71,176.00	\$ 65,106.65	\$ 6,069.35
4151 Financial Executive	\$ 24,839.00	\$ 24,831.88	\$ 7.12
4152 Appraisal Services	\$ 11,000.00	\$ 10,957.50	\$ 42.50
4153 Legal Expenses	\$ 14,000.00	\$ 18,631.78	\$ (4,631.78)
4155 Personnel Administration	\$ 485,146.86	\$ 399,735.76	\$ 85,411.10
4191 Planning Board/Zoning	\$ 34,959.00	\$ 29,716.18	\$ 5,242.82
4194 General Government Buildings	\$ 34,165.00	\$ 21,678.11	\$ 12,486.89
4195 Cemeteries	\$ 14,000.00	\$ 12,898.38	\$ 1,101.62
4196 Insurance	\$ 61,400.00	\$ 59,009.00	\$ 2,391.00
4197 Regional Association	\$ 2,257.00	\$ 2,257.00	\$ -
<b>PUBLIC SAFETY</b>			
4210 Police Department	\$ 364,662.00	\$ 294,297.26	\$ 70,364.74
4215 Ambulance	\$ 80,614.00	\$ 79,414.00	\$ 1,200.00
4220 Fire Department	\$ 56,325.00	\$ 50,594.54	\$ 5,730.46
4240 Building Inspection	\$ 9,700.00	\$ 4,557.70	\$ 5,142.30
4290 Emergency Management	\$ 3,000.00	\$ -	\$ 3,000.00
4299 Dispatching	\$ 22,397.00	\$ 22,396.06	\$ 0.94
<b>HIGHWAYS AND STREETS</b>			
4312 Highway Department	\$ 677,360.00	\$ 547,622.15	\$ 129,737.85
4313 Bridges	\$ 3,000.00	\$ -	\$ 3,000.00
4316 Street Lighting	\$ 5,750.00	\$ 2,788.20	\$ 2,961.80
<b>SANITATION</b>			
4324 Solid Waste Disposal	\$ 179,814.00	\$ 134,543.04	\$ 45,270.96
<b>HEALTH ADMINISTRATION</b>			
4411 Inoculations, Tests and Expenses	\$ 2,250.00	\$ 1,264.00	\$ 986.00
4415 Health Agencies	\$ 5,353.00	\$ 5,353.00	\$ -
<b>WELFARE</b>			
4442 Welfare/Worthy Causes/CAP	\$ 26,592.00	\$ 12,674.56	\$ 13,917.44
<b>CULTURE &amp; RECREATION</b>			
4520 Churches, Commons, Museum, Recreation	\$ 13,963.00	\$ 13,657.52	\$ 305.48
4550 Library	\$ 72,339.00	\$ 70,610.25	\$ 1,728.75
4583 Patriotic Purposes	\$ 1,000.00	\$ 534.95	\$ 465.05

# Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2021

	Appropriations	Expenditures	Balance
<b>CONSERVATION</b>			
4611 Administration, Expenses & Supplies	\$ 7,537.00	\$ 6,225.96	\$ 1,311.04
<b>DEBT SERVICE</b>			
4711 Debt Service LT Principal	\$ 25,480.00	\$ 25,481.79	\$ (1.79)
4711 Debt Service LT Interest	\$ 15,892.00	\$ 15,889.57	\$ 2.43
4723 Interest on Tax Anticipation Notes	\$ 2,500.00	\$ -	\$ 2,500.00
4724 Interest on Abatements	<u>\$ 1,500.00</u>	<u>\$ -</u>	<u>\$ 1,500.00</u>
<b>Total Operating Budget</b>	<u><b>\$ 2,501,826.79</b></u>	<u><b>\$ 2,095,727.41</b></u>	<u><b>\$ 406,099.38</b></u>
<b>CAPITAL RESERVE FUNDS</b>			
Black Top Road	250,000.00	250,000.00	\$ -
Gravel Roads	10,000.00	10,000.00	\$ -
Tree Maintenance	0.00	0.00	\$ -
Computers Admin	9,000.00	9,000.00	\$ -
Welfare Direct Assistance	5,000.00	5,000.00	\$ -
Town Hall Facility	1,000.00	1,000.00	\$ -
Septage Lagoon Decommission	5,000.00	5,000.00	\$ -
Library Modifications	5,000.00	5,000.00	\$ -
Highway Heavy Equipment	27,000.00	27,000.00	\$ -
Cruisers	21,000.00	21,000.00	\$ -
PD Computer Equipment	3,500.00	3,500.00	\$ -
Cemetery Fence and Tombstone	5,000.00	5,000.00	\$ -
Conservation Commission Land	7,000.00	7,000.00	\$ -
Highway Equipment/Plow Dump Trucks	120,000.00	120,000.00	\$ -
Highway Town Bridges	50,000.00	50,000.00	\$ -
Solid Waste Facility	0.00	0.00	\$ -
Forest Fire Equipment	250.00	250.00	\$ -
Fire Equipment Replacement	50,000.00	50,000.00	\$ -
Rescue Vehicle	10,000.00	10,000.00	\$ -
Property Revaluation	25,000.00	25,000.00	\$ -
Cemetery Land	5,000.00	5,000.00	\$ -
Municipal Building Fund	3,000.00	3,000.00	\$ -
Fire/Safety Equipment	37,000.00	37,000.00	\$ -
Fire/Safety Building	100,000.00	100,000.00	\$ -
Legal Fees	3,000.00	3,000.00	\$ -
Highway Grader	26,000.00	26,000.00	\$ -
Ballot Counting Machine	1,000.00	1,000.00	\$ -
Historical Records Preservation	2,000.00	2,000.00	\$ -
Rescue Equipment	14,000.00	14,000.00	\$ -
<b>Total Capital Reserve Funds</b>	<u><b>\$ 794,750.00</b></u>	<u><b>\$ 794,750.00</b></u>	<u><b>\$ -</b></u>
<b>Total Operating Budget &amp; Capital Reserves</b>	<u><b>\$ 3,296,576.79</b></u>	<u><b>\$ 2,890,477.41</b></u>	<u><b>\$ 406,099.38</b></u>
<b>WARRANT ARTICLES (Remaining Funds Encumbered)</b>			
Fire Pumper Truck	258,514.00	0.00	\$ 258,514.00
Highway Truck	150,000.00	146,462.00	\$ 3,538.00
PD Cruiser	48,000.00	49,011.00	\$ (1,011.00)

# Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2021

	Appropriations	Expenditures	Balance
Grist Mill Bank and Engineering	20,000.00	3,890.25	\$ 16,109.75
Grist Mill Parking Area	10,000.00	3,263.75	\$ 6,736.25
Cemetery Land	50,000.00	50,000.00	\$ -
Library Camera Security System	4,500.00	5,533.00	\$ (1,033.00)
<b>Total Warrant Articles</b>	<b>\$ 541,014.00</b>	<b>\$ 258,160.00</b>	<b>\$ 282,854.00</b>
<b>GRAND TOTAL OPERATING BUDGET</b>	<b>\$ 3,837,590.79</b>	<b>\$ 3,148,637.41</b>	<b>\$ 688,953.38</b>
County Tax	\$ 768,912.00		
Local School Assessment	\$ 3,881,100.00		
State Education Tax Assessment	\$ 588,357.00		
<b>TOTAL COUNTY AND SCHOOL ASSESSMENT</b>	<b>\$ 5,238,369.00</b>		



# Inventory of Town Property 2021

## Schedule of Town-Owned Property

Map/Lot	Location	Market Value
04-246,386	Old Store Museum and Land	143,700
04-262,377	Soldiers Monument on Common	15,800
04-313,462	N/S Route 114 (ash disposal area)	60,200
04-387,478	Solid Waste Facility and Land	181,080
05-609,563	Kearsarge Valley backland	3,000
05-821,512	Settlers Oven	25,000
06-341,143	Highway Garage and Land	738,420
06-365,163	Village Road	100
06-403,240	Library and Land	164,000
06-427,248	Grist Mill Street #26	74,100
06-428,236	Pillsbury Memorial Hall and Land	439,000
06-513,305	Chalk Pond Road	27,900
06-544,342	Chalk Pond Road	27,900
07-210,378	Mastin Cemetery	51,400
07-876,290	Pocharski Property	40,900
07-912,283	Fire Station/North Road and Land	299,010
07-913,302	Police Station/North Road	231,070
07-927,424	Old Fire House Land	13,980
09-284,237	Charles Avenue/R-O-W.	3,500
09-906,090	W/S Route 114 adj. to Route 89	9,900
09-935,453	Crockett Circle	3,100
	Total Town Property	2,553,060

### Kearsarge School District

05-402,352	Kearsarge Regional High School and Land	463,560
05-505,365	Kearsarge Regional High School and Land	10,133,710
05-909,431	Kearsarge Regional Middle School and Land	13,152,745
06-472,183	Sutton Elementary School and Land	920,520
	Total School Property	24,670,535

### Conservation Land

01-113,554	North Road and I-89 (Cloues Natural Area)	31,400
03-126,029	North Road (Redington Dam Area)	1,500
03-998,313	Eaton Grange Road (Webb/Crowell Forest)	80,500
04-070,198	off Eaton Grange Road (Sprout Lot)	12,300
04-087,102	Eaton Grange Road	10,400
04-110,318	Gambusy/Wells Property	9,300
04-391,036	Rte 114 & Russell Pond (Spiers)	59,000
06-038,545	W/S Route 114 (Town Wetland)	2,500
06-068,565	Wadleigh Hill Road (Town Wildlife Area)	114,000
07-926,552	Rte 114 - Enroth Gift	43,500
07-942,328	Stevens/RLD Lot	107,100
07-975,354	Stevens/RLD Lot	0
08-018,336	Lefferts Natural Area	101,700
08-018,340	Lefferts Natural Area	185,500
08-109,368	E/S Penny Ante Alley (Sundell Lot)	87,800
08-171,362	off Park Ave. on Kezar Lake (Seymour Lot)	124,200
08-367,498	Maple Leaf Natural Area	143,500
08-369,498	King Hill Reservation	276,600
08-527,561	William Bean Quarry	111,100
	Total Conservation Property	1,501,900

# Inventory of Town Property 2021

## Tax Deeded Property

01-407,067	Stotler Property	175,860
02-491,339	Bocknick Property	300
02-714,455	Robert & Helen O'Brien Trust	189,180
03-293,290	Saddleback Road	31,500
03-776,234	Landmark Natural Resources Property	57,200
04-194,375	Holloway Property	16,200
04-207,389	Nista Property	34,400
04-212,391	Lonnie White	4,100
04-312,539	Stewart Property	89,040
04-327,098	Unknown Owner	19,600
04-428,530	Whittaker Property	49,200
05-710,520	Ghallagher Property	37,100
06-500,272	Langley Property	18,200
06-653,513	Dimaggio Property	137,260
06-675,538	Jackitis Property	7,700
07-662,017	Mary B. Page Estate	18,600
07-790,226	Emerson Bailey Heirs	1,200
08-847,006	Tarr, Barry	58,000
	Total Tax Deeded Property	768,780

## Cemeteries

01-162,131	Sutton Lane	0
03-277,473	Gore Road	500
04-124,402	Meeting House	100
04-358,511	Millswood, Route 114	100
06-365,163	near Union Church, Sutton Mills	100
07-203,396	Mastin, Baker Road	6,100
07-939,404	North Sutton, Route 114	4,500

# Inventory of Town Equipment 2021

## Inventory of Major Equipment

Year	Model	Value	Type	Acquisition Date	Dept	Manufacturer
2002	Forestry Truck	\$ 20,625.00	Truck		Fire Department	Ford
1953	Forestry Trailer	\$ 1,500.00	Trailer	9/19/1978	Fire Department	Dunbar
2015	Custom Pumper Fire Truck	\$ 450,000.00	Fire Apparatus	1/14/2015	Fire Department	NEWM
2002	Pumper/Tanker	\$ 220,000.00	Fire Apparatus	10/15/2001	Fire Department	Sterling
1994	Tanker	\$ 83,600.00	Fire Apparatus		Fire Department	Ford
2022	Dump Truck 1089D	\$ 150,000.00	Truck	8/26/2021	Highway Department	Freightliner
2020	F-550	\$ 90,000.00	Auto/Pickup	4/22/2020	Highway Department	Ford
2020	108SD	\$ 188,000.00	Truck	4/6/2021	Highway Department	Freightliner
2019	Dump Truck 108SD	\$ 150,000.00	Truck	2/4/2021	Highway Department	Freightliner
2017	6 Wheel Dump Truck 108SD	\$ 140,000.00	Truck	9/11/2017	Highway Department	Freightliner
2016	410L Backhoe	\$ 139,738.00	Backhoe	10/7/2018	Highway Department	John Deere
2016	544K Loader	\$ 140,000.00	Loader	2/23/2016	Highway Department	John Deere
2015	F550 Dump	\$ 85,000.00	Truck	3/20/2015	Highway Department	Ford
2014	Dump Truck	\$ 145,000.00	Truck	6/25/2013	Highway Department	Freightliner
2014	Grader	\$ 295,000.00	Grader	5/9/2014	Highway Department	John Deere
2002	Chipper	\$ 32,500.00	Chipper	5/29/2001	Highway Department	Brush
2003	w/mechanized sweeper unit	\$ 10,000.00	Trailer	12/17/2003	Highway Department	Trailer
1994	Trailer	\$ 500.00	Trailer	10/3/1994	Highway Department	Homemade
2021	Durango	\$ 50,000.00	Cruiser	8/17/2021	Police Department	Dodge
2019	Charger	\$ 45,000.00	Cruiser	3/8/2020	Police Department	Dodge
2017	Explorer	\$ 50,000.00	Rescue	9/12/2017	Police Department	Ford
2019	F550 Rescue Truck	\$ 51,801.00	Ambulance	9/9/2019	Rescue/EMS	Ford
1999	416-Cit Backhoe	\$ 49,000.00	Backhoe		Transfer Station	Caterpillar

# Tax Collector's Report

## Summary of Tax Accounts for the January 1, 2021 thru December 31, 2021



New Hampshire  
Department of  
Revenue Administration

MS-61

### Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

#### Instructions

##### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

##### For Assistance Please Contact:

**NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

#### PREPARER'S INFORMATION

First Name  Last Name

Street No.  Street Name  Phone Number

Email (optional)



**New Hampshire**  
 Department of  
 Revenue Administration

**MS-61**

<b>Debits</b>					
			Prior Levies (Please Specify Years)		
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year: 2021	Year: 2020	Year: 2019
Property Taxes	3110		\$377,676.84	\$6,518.00	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$2,041.44		
Excavation Tax	3187				
Other Taxes	3189		\$1,742.29		
Property Tax Credit Balance					
Other Tax or Charges Credit Balance					

			Prior Levies		
Taxes Committed This Year	Account	Levy for Year of this Report			
Property Taxes	3110	\$7,674,678.00	\$7,824,769		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185	\$44,778.67	\$25,519.87		
Excavation Tax	3187	\$21.91			
Other Taxes	3189	\$1,742.29			

			Prior Levies		
Overpayment Refunds	Account	Levy for Year of this Report			
Property Taxes	3110		\$10,193.49		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$2,654.77	\$17,066.83	\$49.89	-\$98.19
Interest and Penalties on Resident Taxes	3190				

<b>Total Debits</b>		\$7,748,875.64	\$392,806.08	\$6,415.97	\$-221.31
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Credits				
Remitted to Treasurer	Levy for Year of this Report		Prior Levies	
Property Taxes	\$7,341,878.97	\$230,168.20	-\$15.44	
Resident Taxes				
Land Use Change Taxes	\$20,500			
Yield Taxes	\$37,102.56	\$2,002.98		
Interest (Include Lien Conversion)	\$2,654.77	\$17,066.83	\$49.89	-\$98.19
Penalties				
Excavation Tax	\$13.91			
Other Taxes				
Conversion to Lien (Principal Only)		\$136,022.65		
<input style="width: 300px;" type="text"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report		Prior Levies	
Property Taxes	\$11,179.92	\$6,160.13		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<input style="width: 300px;" type="text"/>				
Current Levy Deeded				



**New Hampshire**  
 Department of  
 Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report		Prior Levies	
Property Taxes	\$327,348.92		\$6,518.00	
Resident Taxes				
Land Use Change Taxes	\$4,500.00			
Yield Taxes	\$7,676.11			
Excavation Tax				
Other Taxes	\$1,742.29			
Property Tax Credit Balance	-\$5,746.33	-\$2.00	-\$10.48	-\$221.31
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$7,478,875.64</b>	<b>\$392,806.08</b>	<b>\$6,415.97</b>	<b>-\$221.31</b>

For DRA Use Only
Total Uncollected Taxes (Account #1080 - All Years)
Total Unredeemed Liens (Account #1110 - All Years)



**Lien Summary**

**Summary of Debits**

	Prior Levies (Please Specify Years)			
	Last Year's Levy	Year: <input type="text" value="2020"/>	Year: <input type="text" value="2019"/>	Year: <input type="text" value="2018"/>
Unredeemed Liens Balance - Beginning of Year		\$107,288.06	\$47,597.64	\$6,978.86
Liens Executed During Fiscal Year	\$146,407.75			
Interest & Costs Collected (After Lien Execution)	\$1,763.97	\$14,872.84	\$16,455.39	\$3,414.75
<input style="width: 100%;" type="text"/>				
<b>Total Debits</b>	\$148,171.72	\$122,141.49	\$64,053.03	\$10,393.61

**Summary of Credits**

	Prior Levies			
	Last Year's Levy			
Redemptions	\$48,762.01	\$45,972.10	\$31,940.79	\$6,978.86
<input style="width: 100%;" type="text"/>				
Interest & Costs Collected (After Lien Execution) #3190	\$1,763.97	\$14,872.84	\$16,455.39	\$3,414.75
<input style="width: 100%;" type="text"/>				
Abatements of Unredeemed Liens	\$98.15	\$1,537.67		
Liens Deeded to Municipality	\$18,455.73	\$19,028.47	\$13,970.39	
Unredeemed Liens Balance - End of Year #1110	\$79,091.86	\$40,821.02	\$1,686.46	
<b>Total Credits</b>	\$148,171.72	\$122,141.49		

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$0.00</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$0.00</b>



# Report of the Budget Committee

The Budget Committee had an early start to the 2022 budget season. We met monthly, starting with a combined end of 2021 budget season and start of 2022 budget season meeting, on March 15<sup>th</sup>. In September, we began meeting every Monday night at 6pm. We had a change in venue from the Town Hall to the Sutton Fire Department meeting room, after a request from the Board of Selectmen, to allow them to meet past 6pm when required.

Our process includes meeting with the head of each department to review their 2022 budget and to verify that their requests meet our criteria of “needs vs. wants.” Each line item is compared to actual expenditures made in the last 4 years. If the committee and the department head agree that the number can be decreased, an adjustment is made to the line item. Sometimes, it is determined that we need to increase the line item based on forecasted cost increases.

We also look at Capital Reserves for each department. As these are living, breathing documents, changes can be made as necessary, to ensure that the money will be in the account when it is time to make the scheduled expenditure.

Our biggest accomplishment this year was completion of an in-depth, “wage parity study.” This involved comparing salaries of employees at other towns of similar population, town valuation, tax rate, and benefits, with our employees. The data for this study was taken directly off the New Hampshire Municipal Association Website and State of New Hampshire, Department of Revenue Administration Portal.

The Board of Selectmen (BOS) has the responsibility of setting salaries for all town employees, (except the Town Clerk, which is determined at Town Meeting.) The Budget Committee is charged with looking at parity every five years and offering the findings of the study to the BOS. This information is given to the BOS with the hope that it will be used to help them determine appropriate salaries to help the town attract and retain employees. In keeping with our decision to offer the same annual adjustment as the Social Security Administration, we did recommend a cost-of-living adjustment of 5.9%.

The Budget Committee worked many hours to create the 2022 budget which will be presented at Town Meeting. All the members of this committee are taxpayers themselves and are committed to ensuring that your tax dollars are spent responsibly and believe that this budget validates this commitment.

We would like to thank the Sutton Fire Department for stepping up and allowing us to use their facility for our weekly meetings.

Pete Thompson  
Mark Peterson  
Samantha Gordon  
John Mock

Gail Guertin - Vice Chair  
Robert DeFelice - Chair  
Robert Wright, Jr. - Scribe

# Report of the Highway Department and Road Agent

I hope everyone made 2021 as good a year as you could. Here at the Highway Department, we worked as we usually do. We were able to work on Roby Road. GMI paved 4,500 feet of base and 13,500 feet of top to finish that project. Along with that, we still had to do our normal maintenance. We graded the gravel roads in between the rain; we also ditched all over town. We had to do an emergency culvert on Shaker Rd. in March as it rotted out and created a large hole in the road. I would like to thank Chip Rowe for his ability to stop what he was doing to help the town with the repair as well as for his help on Roby Road. This would have to be one of the first years that we had plow trucks out treating the pavement and at the same time the smaller trucks were out fixing muddy spots on the gravel roads. We are doing an incredibly excellent job adapting to what mother nature seems to throw at us. It is always changing, so we are always changing to overcome.

I cannot thank my crew enough for all they do. We have had changes in crew this year. We had two guys leave and one new hire. I hope to be able to fill the open position and have a full crew that will stay. Only time will tell. I would also like to thank the ladies over at the town hall for all their help and the fire department, the rescue, and the police department for their assistance. My crew - Eugene Cote, Mike Bascom, James "Curt" Gray and assistant road agent, Brandon Grendell. Thank you, guys!

Respectfully submitted,

*Adam Hurst*  
Road Agent

# Report of the Sutton Police Department 2021

It was another busy year for the Sutton Police Department. Although we saw a reduction in Calls for Service, in all other areas we saw an increase. Accidents, Arrests, and Citations were up 83%. Incidents were up 13%; most of them needed greater attention due to the complexity of the incidents being investigated.

The department also saw an increase in school activity at the Kearsarge Regional High School and Middle School. We continue to work well with the administration at both schools and make every attempt to handle each case with a "Restorative Justice" approach, to ensure these bad choices being made are corrected early, not having to be sent to or through the judicial system.

Corporal Duncan Domey left us in May to become the Chief of Police for the Town of Wilmot. The department was understaffed for last eight (8) months of the year.

The department purchased a new police cruiser, a 2021 Dodge Durango Pursuit AWD, replacing the 2016 Ford Police Utility. The department would like to thank the Citizens of the Town of Sutton for supporting the purchase of the new 2021 Dodge Durango. The cruiser was purchased out of the Police Cruiser Capital Reserve Fund.

Unfortunately, I was unable to trade-in the 2016 Ford Police Utility to offset the cost of the 2021 Dodge Durango Pursuit. We experienced an unexpected maintenance repair that I felt was in the best interest of the Town not to repair, at a cost of \$3,800.00. I was able to sell the 2016 Ford Police Utility for \$5,700.00 through Municibid. This was \$1,500.00 more than what the trade-in value was. The \$5,700.00 went into the Town's general fund.

I wish to express my sincere gratitude and support to all department heads and their staff for their dedication and efforts over these past twelve months. To my Administrative Assistant and the men and women of the Sutton Police Department, I offer my deepest appreciation and thanks for a job well done. Working with such a fine group of people makes coming to work both enjoyable and my job a bit easier, knowing they will excel in their duties and are always there for support.

To the Board of Selectmen, I offer my thanks for their continued understanding, patience, and support. We as a department pledge to do the best we can and to be ready to meet the next challenge that may arise.

To the residents of Sutton, I would like to extend a heartfelt appreciation and thank you for the interest you show in our police department. As always, we welcome your input as we move forward during these challenging times and into the coming year.

I respectfully submit to the residents of the Town of Sutton the annual report and statement of duties performed by the Sutton Police Department for the calendar year January 1, 2021, through December 31, 2021.

Respectfully submitted,  
*Jonathan Korbet, Chief of Police*

Call Type	Call Type	Call Type	Call Type
Alarms	40	Missing Person	2
911 Hang-up	5	Motor Vehicle Stops	293
Abandoned Vehicles	11	Motor Vehicle Complaint	31
Traffic Accident	50	Motor Vehicle Unlock	6
Animal Complaints	22	Neglect	4
Arrest	9	Noise Disturbance	9
Assist Ambulance	63	OHRV Complaint	7
Assist Citizens	37	Open Door/Window	3
Assist Fire	23	Paperwork Service/Relay	21
Assist Motorist	22	Parking Violation	4
Assist Police	55	Pistol Permits	13
Assist-Social Service Agencies	9	Possession of Alcohol by a Minor	0
Assault	17	Police Information	6
Be on lookout	14	Property Lost/Found/Returned	13
Building Checks	66	Protective Order Violation	2
Bullying	0	Public Relations-Talk/Lecture	3
Burglary	0	Report Request	24
Case Follow up	16	Road Hazard/Obstruction	59
Civil Issue/Stand by	43	Sex Offender Registration	13
Community Policing	5	Shots Fired	1
Criminal Mischief	8	Stalking	2
Criminal Threating	11	Suicide/Attempt	1
Criminal Trespass	13	Suspicious Person/Vehicle/Incident	63
D.A.R.E	0	Theft	13
Directed Patrol	340	Tobacco Violation	10
Dogs, loose, bite, barking	56	Traffic Control	5
Domestic Dispute	18	Unassisted Death	2
Drugs/Possession	8	Unwanted Subject	1
Driving While Intoxicated	1	Vacant Property Checks	133
Fingerprinting	1	VIN Inspection	25
Fraud	9	Weapon Violation	1
Harassment	21	Welfare Check	22
Harassing Communication	9		
Involuntary Emergency Admission	1		
Illegal Burn	0		
Internet Crime other than ICAC	0		
Interview	0		
Juvenile Complaints	1		
Littering-Illegal Dumping	1		
Log Note	3		
Mental Person	3		

# Report of the Solid Waste Transfer Station and Recycling Facility

The following is a comparative summary of volumes over the past five years. Expenses and revenue for 2021 for the facility are also shown.

2017 Tonnage	2018 Tonnage	2019 Tonnage	2020 Tonnage	2021 Tonnage		Expense	Revenue
4.28	6.040	5.51	6.33	9.28	Aluminum Cans		\$7,432.79
4.89	9.300	7.16	6.88	3.79	Steel Cans		\$454.30
32.25	32.160	26.17	21.48	27.2	Plastic	\$3,025.00	
143.37	104.05	58.56	65.51	95.71	Paper/Card-board		
56.25	67.50	66.35	50.22	56.25	Glass	\$2,344.80	
121.4	147.76	57.8	163.82	228.72	Septage		\$4,720.00
8.97	2.84	5.82	1.94	2.5	Tires	\$512.50	
290.54	342.95	336.17	358.65	357.11	Solid Waste	29,281.39	
151.11	170.80	128.59	118.25	130.25	Demolition Debris		\$9,514.99

We are still considering the pros and cons of maintaining the septage lagoons. Although this is a revenue stream for the Town, proper maintenance of the lagoons has been challenging. The Select Board is also concerned with the potential for future regulation and its effect on closure requirements and costs.

In 2021, we met with the Select Board and citizens for a Public Hearing regarding charging a modest fee for newly designed Transfer Station stickers. The proposed sticker system would result in better tracking of facility users. We decided to use up our existing inventory of stickers prior to making any changes.

Solid Waste Attendants, John Csutor and Russell Gross resigned from our staff this year, and we welcomed Charles Nelson as our newest attendant. Because of staffing constraints at the facility, we reduced our hours of operation. We greatly appreciate your understanding of the circumstances that led us to make this difficult decision. The new transfer station hours are: Tuesday from 7:00 a.m. until noon; Thursday from noon until 5:00 p.m. and Saturday from 8:00 a.m. until 4:00 p.m. Our phone number is 927-4475.

Remember that recycling uses less energy than making products from scratch. Using less energy reduces emissions, and therefore, fewer greenhouse gases are emitted into the atmosphere. We saw an increase in revenue for our aluminum cans this year. But regardless of how much revenue we earn, your continued recycling efforts have a positive impact on the environment. **Thanks to all of you for recycling, reusing, and repurposing!!!**

Respectfully submitted,

*Diego Solimine*  
Solid Waste Facility Supervisor

# Report of the Zoning Board of Adjustment – 2021

The Zoning Board of Adjustment (ZBA) conducts meetings on the 3<sup>rd</sup> Wednesday of the month upon receipt of an application requesting a Special Exception or a Variance to the Sutton Zoning Ordinance, an Appeal from an Administrative Decision, or an Equitable Waiver of Dimensional Requirements. Applications are due 45 days prior to the desired hearing date, or approximately the 1st of the preceding month. The Zoning Ordinance and application forms are available on the Town website or at the Town Hall.

In addition to hearing cases, the ZBA must also perform various administrative functions regarding the application process and procedures, review proposed zoning changes, and from time to time, review and amend its Rules of Procedure, as required to keep pace with New Hampshire statutory changes. The current version of our Rules of Procedure was presented at a public Hearing in 2019 and approved by the Board.

We would encourage anyone interested in joining the ZBA to contact either the ZBA Chair or the Selectmen's Office.

During 2021, the ZBA held public hearings on the following appeals:

## 01-20-2021 – Case 2021-01

On Wednesday January 20, 2021, after a duly-noticed public hearing, the Zoning Board of Adjustment voted **UNANIMOUSLY** to **APPROVE** the appeal of Victor Del Vecchio and Alicia Lopez for a **VARIANCE** to the terms of Article IV, C, 4 of the Sutton Zoning and Building Ordinance to permit the placement of a garage with less than the required 15' setback from the abutter's property line (a setback of not less than 1'), with the following **CONDITIONS OF APPROVAL**:

1. That the applicant provide to the town an updated survey or plot plan by the surveyor showing the boundary line in vicinity of the garage along with a sketch of the garage showing it no closer than 1' from the newly demarcated boundary line;
2. That the applicant request a written assent from the neighbor along that boundary line showing that they agree or assent to the request, for the property file;
3. That the applicant put down crushed stone around the drip edges of the garage to slow the runoff from the impervious surfaces.

**01-20-2021 – Case 2021-02**

On Wednesday January 20, 2021, after a duly-noticed public hearing, the Zoning Board of Adjustment voted to **APPROVE** the appeal of Chilin Associates for a **SPECIAL EXCEPTION** as provided by Article III, D, 2 of the Sutton Zoning and Building Ordinance, to permit the placement of a sign that exceeds the 3sf permitted area- actual size 4' X 6', 24sf.

The vote to **APPROVE** was **UNANIMOUS**, with **2 CONDITIONS OF APPROVAL** as follows:

1. **The sign is allowed to stay in place only until the earliest of one of these two events occur: by July 31, 2022 or upon the closing of the sale of five of the seven lots.**
  2. **The sign can be placed in front of any of the seven lots.**
- An added note: should the deadlines become a problem, the applicant may come before the Board again to consider an extension of the special exception.**

**03-17-21 – Case 2021-03**

Peacock Hill Road LLC request for a Special Exception for a 7 lot, Major Cluster Subdivision on a 100 acre lot on the North side of East Sutton Road.

**CONTINUED TO 04-21-2021**

**04-21-2021 - Case 2021-04**

On Wednesday April 21, 2021, after a duly noticed public hearing, the Sutton Zoning Board of Adjustment voted **UNANIMOUSLY** to **APPROVE** the appeal of the Kezar Lake Protective Association, represented by Lynn Whittman, for a **VARIANCE** to the terms of Article VI, Section C, 4 of the Sutton Zoning and Building Ordinance, to allow a sign (structure) to be erected with less than the required 55' setback from Wadleigh Hill Road, a three rod road, with an actual setback of 51feet. There were no conditions of approval.

On Wednesday April 21, 2021, after a duly noticed public hearing, the Sutton Zoning Board of Adjustment voted **UNANIMOUSLY** to **APPROVE** the appeal of the Kezar Lake Protective Association, represented by Lynn Whittman, for a **SPECIAL EXCEPTION**, as permitted by Article III, Section D, 2 of the Sutton Zoning and Building Ordinance, to allow a sign to be erected that is larger than 3 square feet in area (6 square feet in this case). There were no conditions of approval.

**04-21-2021 – Case 2021-03 - CONTINUED**

On Wednesday April 21, 2021, after a duly noticed public hearing, the Sutton Zoning Board of Adjustment voted to **APPROVE** the appeal of Peacock Hill Road LLC, presented by Arthur Siciliano, Agent, for a **SPECIAL EXCEPTION**, as provided by Article IV, Section B, 6 of the Sutton Zoning and Building Ordinance, to allow a 7 lot Cluster Subdivision on the 101.81 acre parcel, with the following **CONDITIONS OF APPROVAL**:

- 1) Lot size and road frontage shall remain within 10% of the dimensions shown on the plan presented to the ZBA on April 21, 2021 (dated, April 2021).
- 2) The project will meet all state, local and federal requirements.
- 3) The Yield Plan will be redone to show adequate setbacks from the East Sutton Cemetery and to confirm that seven (7) potential lots are possible.
- 4) A third-party wetland scientist will review and verify the wetlands delineations as shown on the current plan (dated April 2021).
- 5) There will be no disturbance in the 25 foot buffer zone.

The vote in favor was **UNANIMOUS**.

**06-16-2021 -Case 2021-05**

On Wednesday June 16, 2021, the Sutton Zoning Board of Adjustment voted to **APPROVE** the request by Bob Stuart of RCS Designs, representing Andrew & Heather Sideman of 771 Brush Hill Road, Milton, MA 02186, regarding a variance to the terms of Article X, E of the Sutton Zoning and Building Ordinance, to permit the construction of an addition in a Wetland Buffer Area. The required buffer is 25', and the applicants are requesting a 9.5' setback from the wetland. The vote to **APPROVE** was **UNANIMOUS**, with no conditions.

**08-18-2021 – Case 2021-06**

On Wednesday August 18, 2021, after a duly noticed public hearing, the Sutton Zoning Board of Adjustment voted to **APPROVE** the request of Edward A. & Cynthia A. Canane, DBA Cascade Brook Farm, for a **SPECIAL EXCEPTION**, as permitted by Article V, Section B, 6 of the Sutton Zoning and Building Ordinance, to allow a Commercial Use involving the inventory, distribution and sale of Agricultural equipment used for the handling of cattle. The vote to **APPROVE** was **UNANIMOUS**, with no conditions.



**10-20-2021 – Case 2021-07**

On Wednesday October 20, 2021, the Sutton Zoning Board of Adjustment voted to **APPROVE** the request by Thomas Carr of Meridian Land Services, representing property owners Martin Gross and Jenna Hastings, for a **Zoning Variance** to the terms of Article X, E of the Sutton Zoning and Building Ordinance to allow a permanent driveway to cross a wetland to access a building site. The vote to **APPROVE** was **UNANIMOUS**, with no conditions.

**12-15-2021 – Case 2021-08**

Variance request for a Multi-Family structure on Main Street, Sutton Mills.

**CASE WITHDRAWN**

**12-15-2021 – Case 2021-09**

On Wednesday December 15, 2021, after a duly noticed public hearing, the Sutton Zoning Board of Adjustment voted to **APPROVE** the request of Susanne Smith Meyer, Landscape Architect, 14 Shawmut Street, Concord, NH, representing Kyle Hubbard and Stephanie Ross, property owners at 9 Keyser Street, for a **SPECIAL EXCEPTION**, as permitted by Article V, Section D, 2 of the Sutton Zoning and Building Ordinance, to allow a structure (a fire pit) of less than 150sf in the 75' buffer from Kezar Lake. The vote to **APPROVE** was **UNANIMOUS**, with no conditions.

**12-15-2021 – Case 2021-10**

On Wednesday December 15, 2021, after a duly noticed public hearing, the Sutton Zoning Board of Adjustment voted to **APPROVE** the request of Dan Walsh, DBA Lux Renovations LLC, 60 Shawmut Road, Canton, MA, representing Ian and Melissa Pollard of 127 Pound Road in Sutton, for a **SPECIAL EXCEPTION**, as permitted by Article V, Section B, 1 of the Sutton Zoning and Building Ordinance, to allow an attached Accessory Dwelling Unit in the basement of their home. The vote to **APPROVE** was **UNANIMOUS**, with no conditions.

**Board Members:**

Derek Lick, Chair  
Samantha Gordon  
Zachary Brock

Betsy Forsham, Vice-chair  
Kathryn Beauchemin  
Mark Beauchemin - Alternate

Respectfully submitted,

*Derek Lick – Chair, Peter Stanley – Planning and Zoning Administrator*

# Planning Board Annual Report – 2021

The basic function of a Planning Board in New Hampshire cities and towns is to develop a Master Plan for their community, with extensive input from residents, and then to develop and administer a series of ordinances and regulations that are designed to guide the development of the town in the direction of the goals set by the Master Plan. These regulations include the Zoning Ordinance, the provisions of which are adopted through the Town Meeting process, and Subdivision Regulations, Site Plan Review Regulations and Driveway Access Regulations adopted by the Planning Board.

The Planning Board then oversees the subdivision of land, including major and minor subdivisions, annexations, lot line adjustments, lot mergers, etc. In addition, the Planning Board oversees the development of commercial uses in town through the Site Plan Review process.

Because of the Covid-19 pandemic, this has been a relatively quiet year with respect to land use applications, as follows:

1. Site Plan Review, 466 North Road, Walter and Doris Partridge, expansion of self-storage facilities -- Application Withdrawn.
2. 7 Lot Major Cluster Subdivision, East Sutton Road, Map/Lot 01-173-097, Peacock Hill Road, LLC -- Still in the planning process.
3. Lot Merger, Pound Road, Map/Lots 05-981-338 & 05-973-179, Carterino – Approved
4. Appeal of Sight Distance requirement in Driveway Access Regulations, 55 Chalk Pond Road, Map/Lot 06-521-288, Veners – Approved.
5. Request for tree removal and pruning on various Scenic Roads in Sutton, Eversource – Approved.
6. Amendment of Minor Subdivision Approval, Map/Lot 05-837-329 (Dube – Lot 1), Map/Lot 05-871-294 (Morse – Lot 2), and Map/Lot 05-936-155 (Milne – Lot 3). The request was to delete Note 1 on Plan Number 14522, recorded October 15, 1998, MCRD, a voluntary restriction. The requested amendment to delete Note 1 from the plan was Approved.
7. Conditional Use Permit Application to allow a permanent driveway to cross a 75' wetland buffer in two places to access a building site on Map/Lot 09-668-062, a parcel on the West side of Shaker Road, Gross/Hastings – Approved.
8. Site Plan Review for Multi Family Use in an existing building at 90 Main Street, Sutton Mills, NH, Map/Lot 06-416-245, West – Approved.

## 2021 MASTER PLAN UPDATE

The final **draft** of the 2021 Master Plan Update was completed in December of this year. The report is brief (36 pages) & is focused on the most important goals & issues defined by our citizens. With the help of our consultants (The Central New Hampshire Regional Planning Commission), the report describes a short list of recommendations for actions to be executed over the next 5-10 years to help meet those goals or resolve those issues.

For those who are interested in the details of the Master Plan process there is a separate, longer appendix (70 pages) with information about the data that was collected & analyzed. This includes a large number of maps.

In 2022 the Planning Board will complete the Master Plan Update with the following steps:

1. We promised the local groups & committees that we originally met with to return & review our recommendations with them & we will do that.
2. In order to explain our process & primary recommendations to our citizens at large we intend to place a one-page advertisement in a local newspaper.
3. We will then hold a public hearing to allow the citizens of Sutton to ask questions & offer suggestions.
4. The Planning Board will review the input from these sources, make any adjustments it feels are necessary & adopt a final Master Plan Update.

The Planning Board will then proceed to develop one or more of the specific recommendations outlined in the Master Plan and hopes to have an appropriate proposal ready for the 2023 Town Meeting.

Respectfully Submitted,

Roger Wells, Chair, Glenn Pogust, Vice Chair, Dane Headley, Ex-Of-  
ficio, David Hill, Peter Blakeman, Christine Fletcher, Charles Bolduc.

*Peter Stanley*, Planning and Zoning Administrator

# Report Of The Building Inspector/ Code Enforcement Officer

Seventy two building permits were approved this past year. The majority, fourteen, of these permits were for new homes.

Additions 7  
Barn/Garage 12  
Generator 2  
New Homes 14  
Renovation 8  
Roof 6  
Shed 5  
Solar 11  
Other 7

As always, I would like to offer a warm welcome to the new residents of Sutton who filed for building permits this year. Anyone needing a building permit may pick one up at the Selectmen's Office on Monday, Wednesday or Friday, from 8:00 a.m. – 4:30 p.m. or visit the Town's website at [www.sutton-nh.org](http://www.sutton-nh.org) and download an application from the Building Inspector page. Any construction over \$1,000 requires a permit. Any change in siding requires a permit (i.e., clapboards to vinyl siding). Changing asphalt shingles to metal roofing requires a permit. Any addition to the footprint of your structure requires a permit. Installation of solar panels requires a permit. When in doubt, ask.

If you live by a lake, river, or tidal water, it is important for you to learn more about the NH Shoreland Quality Protection Act, which requires a DES state permit for most construction, excavation or filling within the protected shoreland. Visit the following website: <http://des.nh.gov/organization/divisions/water/wetlands/cspa/index.htm>.

In order to ensure a timely review of your application by the Building Inspector and Selectmen, please return your completed application to the Selectmen's Office by noon on Wednesday. Every effort will be made to process your building permit at the next Selectmen's Meeting. Finally, if you need questions answered or an inspection conducted, I can be reached at 927-4321 or email [binspector@sutton-nh.org](mailto:binspector@sutton-nh.org).

Thanks to both towns people and their builders for your continued cooperation.

*Matthew Grimes*  
Building Inspector/ Code Enforcement Officer

# Sutton Volunteer Fire Department

2021 Found the Sutton Volunteer Fire Department busy making necessary upgrades to the station, implementing new tools to protect the life and property of our citizens and responding to incidents of all types.

As the fire station continues to age, upgrades are necessary to improve the conditions for our members while keeping everything functional. The meeting room at the station along with the kitchen and office were upgraded to LED lighting. Not only will this save the town some electrical costs in the long term, it will save a significant amount of time and money in the never-ending replacement of florescent bulbs.

Thanks to the generous donations of our citizens, the department upgraded our barely functioning washer and dryer to brand new units capable of cleaning and drying three sets of gear per cycle. Cleaning gear has become an increasingly important topic as research evolves into the harmful carcinogens given off at a structure fire which in turn are left on our equipment. Keeping our gear clean will not only keep us safer but also prolongs their useful life.

The department invested in personal thermal imaging cameras this year. These cell phone-sized devices are worn by members entering a building to aid in the search of victims and identifying where the fire source is located. They can also be used in search and rescue situations to help locate a victim. The improving technology in the market has made these devices very affordable, especially when you evaluate the benefit to life safety they provide.

Thanks to the residents for approving the upgrade of our 1993 tanker; the order was placed and the designs were finalized. Due to production limitations there have been significant delays. We are hopeful that by the summer of 2022, we will be able to take possession of the new truck.

If anyone is interested in becoming a member of the department, please feel free to come to a fire meeting or contact a current member for more information. Fire meetings are held at the fire station the first Tuesday of every month at 7 pm. There are many jobs in the department that need to be done, whether helping fill out incident reports, or training to be a full interior firefighter, and many duties in between. There is something that anyone can do.

The department responded to 143 calls this year which was around a 16% increase in the call volume from 2020. The department responded to a large number of mutual aid calls in surrounding towns for structure and forest fires. The fire department continues to be very busy with motor vehicle accidents on Interstate 89 during all road conditions, and answering all other incoming calls for assistance.

This is a breakdown of the calls for 2021:

3 Brush Fires

13 Alarm Activations

31 Motor Vehicle Accidents on I89

32 Motor Vehicle Accidents (on other town roads)

12 Mutual Aid Responses

24 Tree/Wires Down

7 Medical Assists

2 Odor/Smoke Investigations

19 Officer resolved/Canceled in route

Respectfully Submitted,

Chief *Cory Cochran*

Deputy Chief Aaron Flewelling

Captain Brendan Rowe

1<sup>st</sup> Lieut Phil Biron

2<sup>nd</sup> Lieut George Caswell

Members: Bud Nelson, Kevin Rowe, Garrett Evans, Matt Grimes, Chip Rowe, Chris Rowe, Pete Thompson. Harold Rowe, Andy Palmer, Kirk Chadwick, Keith Badgley, Ken Day, Shreve Soule, Steve Enroth, Darrel Palmer, Wendy Grimes, Peter Boucher, Nick Rowe, Robert DeFelice, Sam Dube, Ken Sutton, Nate Thompson, Taylor Cochran, Tanner Boucher, John Chilpyian, Hilary Grimes, Adam Hurst, Tristan Rowe, Caleb Cochran, Ben Prime, Cody Rowe, John McBroom, Cole Dube, Patrick Brodigan.

# Sutton Volunteer Fire Department Ladies Auxiliary

The Sutton Volunteer Fire Department Ladies Auxiliary is a wonderful group that supports the fire fighters. We supply them with food and beverages at structure fires, help during various events, help to maintain the fire station, supply scholarships to High School graduates who are fire fighters or cadets and fundraise to bring the community and fire personnel together. If you are interested in joining the Sutton Volunteer Fire Department Ladies Auxiliary, please feel free to contact Becca Rowe at 398-9716. We meet as needed. All are welcome!

Respectfully submitted,

*Becca Rowe*  
President

Members:

Becca Rowe  
Laurie Cuccinello  
Diane Sullivan  
Kathy Smith  
Marne Thompson  
Jessica Caswell  
Samantha Rowe  
Linda Ford  
Lois Palmer  
Kaitlyn Covell  
Martha Thompson  
Sue Sutton  
Melina Cochran  
Shelly Boucher  
Sue Badgley  
Annie Gagnon  
Sheila Wilcox  
Andrea Rowe

# Sutton Forest Fire Warden Report

Call (603) 927-2727 to request a Fire Permit

Or [NHfirepermit.com](http://NHfirepermit.com) to obtain one online

The state's fire permit website continues to prove itself as a convenient option for residents to obtain a permit in short notice. [NHfirepermit.com](http://NHfirepermit.com) has been in operation for several years. In 2021 this was an excellent option for residents to obtain a permit without needing a face-to-face meeting. The Warden and Deputy Wardens are notified via email when a resident purchases an online permit. It is the responsibility of the permit holder to know and abide by the laws and regulations.

Category 1 & 2 fire permits can be obtained on a daily or up to a seasonal basis.

Category 2 & 3 permits are only valid after 5 PM unless it is actually raining. Category 3 permits are only valid up to 3 days.

Only clean, combustible material up to 5" (inches) diameter may be burned. NO PLYWOOD, FIBER BOARD OR PAINTED/TREATED MATERIAL SHALL BE BURNED AT ANY TIME OF THE YEAR.

No permit is required when the ground is covered with snow. Please call the permit phone and leave your name, number, and address if you are going to burn when there is snow cover, so that we don't get called out unnecessarily.

State open burning laws and rules can be found at [nhdf.org](http://nhdf.org) – forest protection bureau. These rules should be reviewed by anyone attempting to obtain a permit.

The permit phone is checked every Friday. We will return your call and arrange a time to get you a permit. The reduction in physical permit writing is thanks to the ease of use in the online permit system, and the majority of residents utilize it. The online service is always available 24/7.

Respectfully Submitted,  
*Aaron Flewelling*

Deputy Fire Wardens  
Cory Cochran  
Kevin Rowe  
Bob DeFelice  
Garrett Evans  
Matt Grimes  
Andy Palmer  
Brendan Rowe  
George Caswell



# Report of Forest Fire Warden and State Forest Ranger

Despite a brief flurry of wildfire activity across the state this spring, the summer and fall months saw weather conditions which kept the fire danger consistently at low levels. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The long lasting drought effects in Coos County are showing some minor signs of improvement but a good portion of northern Coos remains in the abnormally dry category with the northeastern portion still remaining in moderate drought. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. "Remember, Only You Can Prevent Wildfires!"

As we prepare for the 2022 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect



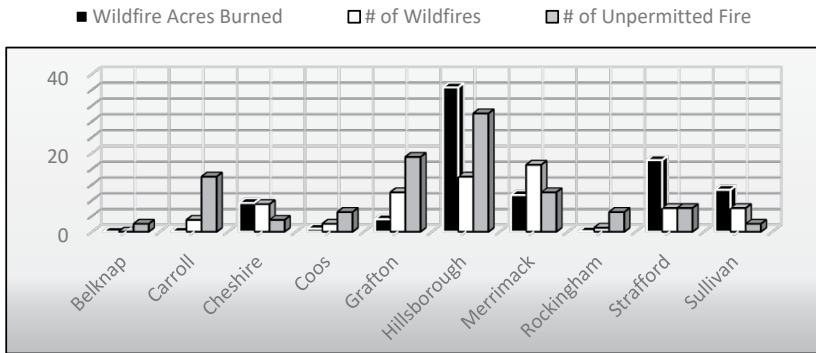
New Hampshire’s forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdfl/](http://www.nh.gov/nhdfl/). For up to date information, follow us on Twitter and Instagram: @NHForestRangers

## 2021 WILDLAND FIRE STATISTICS

(All fires reported as of December 01, 2021)

\*Unpermitted fires which escape control are considered Wildfires.

\*Miscellaneous includes power lines, fireworks, electric fences, etc...



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2021	66	86	96
2020	113	89	165
2019	15	23.5	92
2018	53	46	91
2017	65	134	100

CAUSES OF FIRES REPORTED								
(These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
1	81	25	0	7	1	4	2	41

# Sutton Rescue Squad Annual Report

During the 2021 calendar year, Sutton Rescue Squad responded to over 125 patient contacts. We track patient contacts versus calls because one call can result in multiple patients requiring assessment and treatment. The majority of these calls were for motor vehicle accidents on I-89 and other roadways in Sutton. Motor Vehicle Accidents accounted for 32% of our call volume in Sutton this year. We respond with Sutton Fire and Police to all motor vehicle accidents, building fires, and chimney fires. We responded to several people not feeling well, patients with cardiac complaints, patients having a hard time breathing, and a number of lift assists.

This past year, we continued to monitor the rise in COVID-19 cases throughout our surrounding community and adapted our response in order to protect our patients and responders from potential exposures. We saw a number of emergency protocol changes take place throughout the year, based on the transmission rates of COVID-19.

In January, our officers were re-elected for another year. We also helped to facilitate access to the first round of COVID-19 vaccines for First Responders. During the months of January, February, and March, we conducted COVID-19 surveillance testing for members who wished to volunteer for this program. We were able to test volunteers from Sutton Police, Fire, and Rescue in order to monitor asymptomatic transmission of COVID-19. This program was funded by the NH State Department of Health and Human Services. In March, we welcomed a new EMT member, Patrick Riviezzo. We are always looking for new members, so we were thrilled to add him to our roster. A number of members volunteered to assist with the COVID Vaccine Super Sites held throughout the state as well. In May, all of our members participated in a CPR and First Aid refresher training in order to maintain our CPR certifications as is required for licensure in the State of New Hampshire. In October, Bette Fredrickson passed the torch of the Treasury to Phil Biron. We are grateful to Bette for her many decades of service to the Squad as Treasurer.

Squad members participated in a number of trainings this past year, including CPR/First Aid, DHART Landing Zone training, Anaphylaxis treatment and response, Endocrine Emergencies, Obstetric Emergencies, Patient Assessment, and the list goes on. Depending on the level of certification, responders are required to log up to 72 hours of continuing education every 2 years in order to maintain certification. These recertification requirements cover a

number of topics essential for providing quality patient care during emergency response.

Expenditures for Sutton Rescue are kept to a minimum as we typically only have to pay for training and supplies. This year, we paid for the initial EMT certification for one member. We also made a number of purchases to improve the level of care that we are able to provide to our community members. One of these purchases was a device called a Doty Belt. This belt is similar to a climbing harness that can be applied to patients who have fallen and provides a number of purchase points in order to assist with lifting these patients. This not only helps the patient to be more comfortable when being lifted from the ground, but also reduces the risk of injury to providers due to improper lifting technique.

As always, we are looking for more people to join us. We were lucky to add one member to our ranks this year, but we are always looking for more people. We provide all equipment and we reimburse training costs after successful completion of initial certification training. If you are interested in learning more about the Rescue Squad or joining, please reach out to one of our members or send an email to [suttonrescue90@gmail.com](mailto:suttonrescue90@gmail.com).

Sincerely,

*Hilary Grimes, Chief*

Phil Biron, FF-EMT  
Ken Day, FF-AEMT  
Bette Fredrickson, EMT  
Hilary Grimes FFI-AEMT  
Matt Grimes, FFI-EMT

Wendy Grimes, FF-EMT  
Andy Palmer, FFI-EMR  
Patrick Riviezzo, EMT  
Kevin Rowe, FFII-EMR  
Brenda Spencer, EMT

# Office of Emergency Management – 2021

The Office of Emergency Management for the Town of Sutton continues to work to keep our town safe by keeping our Emergency Plans current. COVID-19 brought meetings and training to a screeching halt until we were able to resume via zoom meetings. Considering the on-going pandemic and all the issues that surround it, this department remains fairly quiet. This office works closely with Sutton Fire, Rescue, Police, Highway and the Office of the Selectboard to coordinate efforts in a streamlined fashion. I would like to express my thanks for their on-going support. If you have an interest in learning more about the Office of Emergency Management please feel free to reach out.

Respectfully submitted,

*Matt Grimes*

Emergency Management Director

# Sutton Conservation Commission 2021 Annual Report

This was the second year of the Covid epidemic and of the desire for people to be outdoors and especially enjoying their community's parks and nature preserves. The Sutton Conservation Commission (SCC) was pleased to see increased use of the Town's conserved lands in 2021 and spent most of its efforts in 2021 managing those lands to enhance user experience. One ramification of increased use is that hikers occasionally stray onto neighboring private property. The SCC met with landowners abutting the King Hill Reservation (KHR) to discuss how to encourage public use without infringing on neighboring properties. Three homeowners and 4 SCC members walked their respective boundaries and placed signs marking KHR property boundaries and asking visitors to please respect private property. These were placed in the ski trails area at the eastern edge of the Mountainside lower community. The SCC also updated the trail maps at the kiosk to show the private properties more clearly. It is hoped that all visitors will respect the marked boundaries and not go onto neighboring private properties unless they have received permission to do so.

In addition to managing trails, one of the SCC's duties for certain properties is forest management. We have contracted with a forester to update the current forest management plan for KHR and to log specified areas in a responsible, sustainable manner. Besides bringing some revenue into the Town's General Fund, this will promote habitat, inhibit forest fires, and encourage the general health of the forest.

To enhance the hiking experience on Sutton's trails, we are working on a pocket guide to the flora, fauna, history and geology of our trails. Jack Noon and Dave Anderson have contributed information to it. This pocket guide will also benefit from information gathered through the NH BioBlitz, a statewide inventory of flora and fauna collected in September via citizens, a project that was actively promoted by the SCC. It was reported that a statewide total of 6,920 observations were made, 1,165 species were found, and 302 observers participated. Sutton was very well represented and ranked 6<sup>th</sup> out of 105 participating towns in terms of number of observations. We thank those Sutton citizens who reported their sightings!

The state's conservation commissions were asked to update their conservation land data for the Statewide Geographic Information System (GIS) Clearinghouse, or NH GRANIT. One of our members, Charles Bolduc, with help from a KRHS student, mapped our properties using GIS, and that information has been sent to NH GRANIT. This data will also be used to create or edit our trail maps, making them much more detailed and accurate.

SCC members and volunteers performed a good deal of trail

maintenance at KHR and Webb/Crowell throughout the year, including unclogging a culvert on Penacook Path at KHR. The Maple Leaf parking lot was upgraded with crushed stone, increasing the usable area by about 50%. We encourage people to volunteer for maintenance work, since the SCC members are unable to do it all. See our website at [Volunteer Opportunities - Town of Sutton \(sutton-nh.org\)](http://www.sutton-nh.org/Volunteer-Opportunities) if you would like to help.

Two projects that we hope to complete in the coming year involve the Kezar Lake Natural Area near Horse Beach. Plans are being developed for a 7-car parking area to assist with traffic/parking problems in that area, as well as landscaping.

If anyone wonders whether conservation commissions and land conservation are necessary, we suggest they read “New Hampshire’s Return on Investment in Land Conservation” from the Trust for Public Land at [New Hampshire’s Return on Investment in Land Conservation The Trust for Public Land \(tpl.org\)](http://www.tpl.org). The report finds that every \$1 invested in land conservation returns \$11 in economic value in natural goods and services. In addition, the Appalachian Mountain Club has described how forests, farms and wetlands serve as carbon storage areas, and that to get these benefits requires the conservation of land. Doing so brings the additional benefits of protecting endangered species and providing outdoor recreation.

We are concerned, however, about our ability to conserve land in the future due to the dramatic increase in property values in the last two years. Lands that we would like to see conserved are priced well out of our range. Property owners who would like to see their land conserved for future generations are encouraged to contact an SCC member to discuss the benefits of conservation deeds or easements.

Finally, we welcomed Jim Morris in joining the SCC as an ‘Alternate Member’.

Respectfully submitted,

*Henry Howell and Walter Baker, Jr., Co-Chairs*

Charles Bolduc

Bonnie Hill

Debbie Lang

Lynn Wittman (alternate)

Donald Davis, Jr.

Barbara Hoffman

Jim Morris (alternate)



While COVID-19 issues again derailed our indoor educational programs in 2021, SCC member Charles Bolduc led a hike for Ausbon Sargent Land Preservation Trust on July 13th to explore some of the interesting geological features of the Webb/Crowell Town Forest.

# Annual Report Of The Sutton Historical Society For 2021

Remember the 1980's successful drama, 'The A-Team' and Hannibal's expression, 'I love it when a plan comes together.' For the Board, the members, and the community, this should be the adage for the Sutton Historical Society.

1. Nate Barrington, of Barrington Builders, removed, renovated and replaced the steeple of the South Sutton Meeting House. The steeple is covered in bright shiny copper; a weathervane is on top. In addition, this repair and replacement has the engineering seal of structural soundness. In addition, all the windows have been replaced with new sash works and using either the original or old glass. This work was performed by Arch Weathers. Finally, new lightning rods have been placed upon the roof. This is a very good idea in that the last fire was from lightning almost 200 years ago. It destroyed the building. This project was completely funded by gifts from society members and friends in excess of \$100,000 and grants from LCHIP, NH Preservation Society and The 1772 Foundation, in excess of \$70,000.
2. Because of the efforts of VP, Judy Lowe, Dorothy Jeffrey and others, our annual meeting was held at Wadleigh State Park on August 22d. As a heavy rain was expected, the music program was canceled, but over 80 people attended and enjoyed a delicious catered meal by Appleseed Restaurant. It was necessity that required a change of venue, but it was so successful other venues will be considered.
3. The Board conference room at the Cressey House is now the Carlton Bradford Room. The Board will schedule and host a formal ceremony for this dedication.

I wrote last year that the responsibility of the president is to 'direct traffic and get out of the way.' The stronger and more proactive the Board, the more important is this rule. Because of the efforts of the Board of Directors and the membership, SHS was able to achieve those aforementioned goals. I am honored and humbled to work with these people.

There are very few towns that have this quality of history: natural Sutton landmarks, and historical buildings on their original sites and condition. Our community is very special.



The Society continues to meet on the 3<sup>rd</sup> Wednesday of each month@ 4:00 PM. Most of our meetings were on ZOOM, but a few during the summer were held outside on Cressey House grounds.

*Robert W Wright Jr., President*  
*Sue Esposito, Vice President*  
*Dorothy Jeffrey, Clerk*  
*Robert O'Neil, Treasurer*  
*Judy Lowe, Trustee*  
*Andy Jeffrey, Trustee*  
*Jenny Menning, Trustee*  
*Peggy Ford, Trustee*  
*Gary Dellert, Trustee*

# Report of the Health Officer

COVID, COVID COVID ... 2021 started with Coronavirus, then Delta and on to Omnicron. Please keep your faith and courage that we will all get through this with proper precautions.

The duties of the Health Officer are as follows:

- To enforce the NH public health rules and regulations;
- To serve as a liaison between state officials and the local community on issues concerning public health;
- To inspect foster homes, day care facilities, and septic systems;
- To investigate health-related nuisance complaints such as garbage;
- To inspect food establishments;
- To deal with any food borne and communicable disease outbreaks or any issue that would impact the public health of the citizens of Sutton.

To facilitate a referral to the Health Officer, please contact the Selectmen's Office at 927-2400.

Stay strong and healthy!

*David Burnham*  
Health Officer

# Welfare Department Report for 2021

Requests for welfare assistance are scheduled by appointment. Call 927-2400 if you need assistance

Please note that Welfare applications are available at the Pillsbury Memorial Hall, 93 Main Street, Sutton Mills and are also available on the Town of Sutton's website at the following link: <https://www.sutton-nh.org/town-department/welfare-office/>

We continue to receive generous donations from some very thoughtful town folks and a local business. In addition, a Sutton family sponsored Christmas for a local family in need. We are so very thankful and appreciative of the generosity of these good Samaritans. We use monetary donations to purchase food and gasoline cards for those in need. We greatly appreciate these donations, as they help us more flexibly assist those in need who may not qualify for town assistance or have an immediate emergency need.

If you are in need, the following are some important resources for assistance:

- Trinity Bible Baptist Church, South Sutton Food Pantry: Thursdays 6-7 p.m.
- Kearsarge Lake Sunapee Community Food Pantry, First Baptist Church, Main Street, New London: Wednesdays 5:30-7 p.m. and Saturdays 10:00 – 11:30 a.m.
- Loaves and Fishes: 800-978-6395
- Kearsarge Region Ecumenical Ministries
- NHEasy - <https://nheasy.nh.gov/>
- Fuel/Electric Assistance and Weatherization Program, Meals on Wheels, Women Infants and Children (WIC), a food pantry and so much more: Merrimack County Community Action Program, Warner, NH: 603-456-2207
- 2-1-1 New Hampshire Community Resources: dial 2-1-1
- ServiceLink Aging and Disability Resource Center of Merrimack County: 603-228-6625
- Warner Connects - Food Pantry and Community Resources 603-456-2053

Respectfully submitted,

*Alison D. Jones*  
Overseer of Public Welfare



5 Corporation Hill Road, Box 202, Sutton, NH 03260  
(603) 927-4927 [suttonlibrarian@gmail.com](mailto:suttonlibrarian@gmail.com)

**Sutton Free Library (SFL) has had another successful, though challenging, year!**

**S**FL's highest priority is the health and well-being of library patrons, staff, and volunteers. Out of an abundance of caution, we spent 2021 easing back into full in-person services. In 2021, SFL was open for curbside pick-up for six months, appointment visits were added in for one month, we operated with limited in-person patron hours for three months, and finally returned to full open hours for the last two months of the year. We thank all Sutton patrons for keeping the health and safety of all residents their top priority while in the building.

- **Use** - Prior to the completion of our Apollo automation project (completed in Sept 2021) there were **573 households/family units** with a library card. We're told this is over half of the physical homes in Sutton! In Oct 2021 we moved to single user library cards. In just three months, we already have **207 individuals** with brand new library cards! Come pick up your new card today and learn how to use our new online catalog.
- **Circulation** - Thanks to the various means of filling your library needs/requests our total circulation for 2021 was **6,881** items. Which is **262 more** items coming and going than 2020 at 6,619.
- **Programs** - Due to our policies regarding pandemic safety, we were only able to hold small groups of outside programming; during which, we saw **170** patrons in 2021.
- **Grants** - SFL applied for and was awarded with two grants this year. Neither grant had the ability to update or alter the physical library building, thus keeping us from increasing the funds set aside for the ADA ramp.
- ❖ SFL applied for, and was awarded with, a **\$1,208.00 New Hampshire State Library IMLS ARPA Formulaic Sub-grant**

(American Rescue Plan Act through the New Hampshire State Library), to be used for the purchase of a SFL StoryWalk®. These funds were then generously matched by both the Friends of Sutton Free Library and the SFL Board of Trustees. Posts and cement were donated by LaValleys of Newport. Volunteers did 100% of the installation.



- ✦ SFL applied for, and was awarded with, a **\$5,691.71 SHARP Grant**: Sustaining the Humanities through the American Rescue Plan (SHARP) from the New Hampshire Humanities and the National Endowment for the Humanities (NEH). This grant is restricted for: an outside bulletin board/message board; inside bulletin board, OWL Meeting 360 video device, backpacks and supplies for various child and adult to-go activity bags (that can be checked-out then returned).
- **Building & Grounds** - Much needed repairs were completed on our slate roof during the fall of 2021. Issues caused by blockages in the old iron septic pipes were addressed in the spring of 2021. Said pipes were flushed, though issues seem to be consistent. This will be a major project needing to be addressed soon. Lastly, the bond put forth by the Sutton Select Board at the 2021 Town Meeting for the ADA ramp & ADA entry work did not pass. Home delivery will continue to be an option for any locals who have difficulty making it into the library as it stands.
- **Service Updates** -
  - ✦ **Hours**: Sutton Free Library's Board of Trustees produced a questionnaire that covered all aspects of Sutton Free Library's service. The questionnaires were collected from summer through fall. We greatly appreciate every patron that provided feedback and encourage you to continue to fill out the questionnaire (on our website). As a result of those responses, as well as our desire to more closely align with other town department hours (ie. transfer station and town hall), we altered our open hours (seen below). This means that we're now open **four days a week** instead of three and are open for **22 hours** instead of 18.
  - ✦ **Online Catalog**: As previously mentioned, our year-long automation project was completed in Sept of 2021. Key features we're excited about in this new integrated library system include: the ability to more easily track library statistics- circulation

(items coming and going), use (which books are circulating more, which might need to be removed), and an online catalog. This will allow both staff and patrons to easily browse SFL's collection on any internet capable device. Patrons will be able to see if items are available, place items on hold, and even request items through ILL (interlibrary loan).

- ✦ **Website:** Check out our brand new website! Same web address, brand new feel: [www.suttonfreelibrary.com](http://www.suttonfreelibrary.com) We're constantly updating it, so check back often.
- **Looking Ahead to 2022-** We stick by our belief that Sutton's motto of "*Enter Here To Be And Find a Friend*" is a reminder of the very characteristics that create and encourage a deeper and more meaningful sense of community. Sutton Free Library is very much the epitome of this as it is a place for gathering, education, learning, sharing, playing and meeting. In light of what has been happening with Covid-19 on a world-wide scale, our goal is to continue to support all that makes our community great, while also taking measures which safeguard the health and wellbeing of every one of us.

Come in to use any and all of the services currently provided:

- ✦ WIFI is available 24/7. Patrons can always utilize this free service from their cars or our lawn. Computer/fax/printing access is available during open hours. Check out books, audio books, movies, magazines, puzzles, board games, to-go activity backpacks and museum passes. Utilize Libby/Overdrive app for free to check out e-books, audio books and e-magazines. Use Interlibrary Loans through other public libraries in NH for anything we don't have.
- ✦ New services for 2022: free online ancestry search service, borrow our newly donated telescope from the New Hampshire Astronomical Society!
- ✦ **Have other ideas of how we can service our patrons while maintaining the health and safety of the Sutton community? Please share your ideas with us!**

Respectfully Submitted,

**Trustees:** Nancy Brook Heckel (chair), Jen Call, Emily Cooper, Nancy Glynn, Marcy Vierzen

**Alternate Trustee:** Betsy Anderson

**Library Director:** Elizabeth Geraghty

**Library Assistants:** Kristin Snow, Mitze Bender

[www.suttonfreelibrary.com](http://www.suttonfreelibrary.com)

603.927.4927

[suttonlibrarian@gmail.com](mailto:suttonlibrarian@gmail.com)

**HOURS:** Tue, Wed, Thu & Sat: 9-1

**Tue & Thu: 3-6pm**



# CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

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28 Commercial Street, Suite 3, Concord, NH 03301

*phone:* (603) 226-6020 *fax:* (603) 226-6023 *web:* [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. Emilio Cancio-Bello is the Town's representative to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2021, CNHRPC undertook the following activities in Sutton and throughout the Central NH Region:

- Staff provided assistance to the Planning Board in the development of the draft 2021 Sutton Master Plan Update and provided technical assistance to the town on various topics.
- Initiated the development of the Regional Housing Needs Assessment that is scheduled to be completed in 2022 in coordination with the NH Office of Planning and Development and the other eight NH regional planning commissions.
- Provided coordination assistance to the CommuteSmart NH program that works to support transportation demand management services and rideshare coordination across the state using newly implemented Agile Mile transportation demand management (TDM) software. Working closely with other regional planning commissions and transportation-oriented organizations, staff hosted a statewide commuter challenge, 12 Coordination Committee meetings, and worked to optimize the use of Agile Mile to support and expand the program's efforts.

- Provided continued hazard mitigation plan development and implementation assistance in communities throughout the region.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2021, CNHRPC held five TAC meetings. The CNHRPC TAC participated in the development of the Long Range Transportation Plan and the update to the CNHRPC Transportation Improvement Program concurrently with the NHDOT 2023-2032 Ten Year Plan Update.
- Participated in a range of regional and statewide bicycle and pedestrian planning activities including the NHDOT Complete Streets Advisory Committee to advise the Commissioner on bicycle and pedestrian transportation matters. This included issues regarding trails, sidewalks, bike lanes and bike shoulders, roadway surfacing, and lane striping policies and practices.
- Conducted over 200 state and local traffic counts throughout the region.
- Maintained a database of Geographic Information Systems (GIS) data for the town. This database and GIS software enables CNHRPC to provide GIS services and maps to the town as needed.

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.



# KEARSARGE AREA COUNCIL ON AGING, INC.

2021 Annual Report for the Town of Sutton

Established in 1992, the Kearsarge Area Council on Aging (COA) has become an important social service organization dedicated to meeting the needs of our communities' seniors, and their families, friends, and neighbors. The mission of COA is to promote, develop, and reinforce programs that support and enhance the health, well-being, dignity, and independence of older people in the nine towns we serve in the greater Kearsarge area. COA is a focal point for many area seniors who depend on us to help support their independence, help them find their sense of purpose, and provide the opportunity to help others through our many volunteer opportunities.

Due to the impact of the COVID-19 Pandemic, 2021 continues to be challenging for our organization and for many individuals.

Other than a brief closure in the beginning of the Pandemic, COA has been open to the public with appropriate safety measures in place since July 6, 2020. We continue to modify our programs and services as needed during these unprecedented times.

Below is an outline of the many services we continue to provide:

- \* The Transportation Program operates with one paid driver funded through many generous grants and the return of many volunteers. This service brings seniors to their physician appointments, grocery store, etc. and is heavily relied on by many isolated individuals.
- \* The Durable Medical Equipment Program is fully operational and serving the needs of many who are unable to obtain medical equipment elsewhere.
- \* We have continued with daily programs and services within our building and in the community. Many have the new option of Zoom attendance.
- \* We partner with Lake Sunapee Regional VNA to provide foot care weekly and function as a flu vaccination site.
- \* COA continues to be a resource to our seniors and their families as information changes and resources become available.

Our staff is working diligently to achieve full resumption of services and programs. We have 2.5 paid staff and are working hard to rebuild

a volunteer base. Though challenging, we have been able to meet the needs of the community despite the decreased number of volunteers.

We appreciate our partners, volunteers, members, donors, business sponsors, Board members and staff. It is with their guidance and support that we continue to provide a high level of health and well-being opportunities for our senior neighbors.

Respectfully submitted,

*Kelley F. Keith*, BA, MS  
Executive Director

# Muster Field Farm Museum – 2021



The weather dominated activities at the farm during the year; a dry spring turned into a very wet summer making planting, growing and harvesting our crops a challenge. Steve Paquin and his able crew were up to the task, making sure that the farm stand on Harvey Road in North Sutton was well supplied with produce and flowers for Sutton residents to enjoy. The hardpan soil seems early on to produce nothing but stones, but by the end of each summer, the land yields an interesting variety of vegetables, fruits, forage crops and ornamentals that only a seasoned pro like Paquin can coax out of the dirt.

COVID – 19 once again affected our public events. We did hold Farm Days in late August but all other events were either limited or cancelled. We do see more families and friends seeking a place to recharge, as the pandemic often consumes the energy of even the most hearty souls. A walk in our fields and forests creates a comfortable diversion, if only for a few moments.

We rely on the generosity of our volunteers, our members, and our customers. We benefit from the legacy of Robert S. Bristol and the vision of our Board of Directors as they strive to maintain our Sutton keystone property in a manner consistent with his wishes.

## 2021 Board of Directors

Ben Prime, Chair  
Sara Blake, Treasurer  
Jayne Rayno  
Chip Rowe  
Bruce Putnam

Dawn Pothier  
Gerry Gold  
Penny Courser  
Charles Powell

# Community Action Program - Warner Area Center



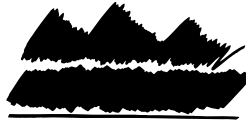
## Warner Area Center

Town's Served-Andover, Bradford, Danbury, Henniker, Hill, Hopkinton, Newbury, New London, Salisbury, Sutton, Warner, Webster, and Wilmot

## **Sutton Town Services**

Program	Units of Service	Household/People	Value
<b>Fuel Assistance Program</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	Applications-12		\$13,530
<b>Electric Assistance Program</b> is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.		Households-16	\$5,594.87
<b>Emergency Food Pantries</b> provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.	Meals-1,479	People-201 Households-97	\$7,395
Weatherization improves the energy efficient of income eligible households.		People-4 Households-2	\$53,418
<b>Total Services</b>			<b>\$79,937.87</b>

2 Industrial Park Drive ★ PO Box 1016 ★ Concord, NH 03302-1016 ★ (603) 225-3295



Lake Sunapee Region  
VNA & HOSPICE

## Report of the Lake Sunapee Region VNA and Hospice 2021

January 2022

Dear Friends:

On behalf of the entire team at Lake Sunapee Region VNA & Hospice (LSRVNA), thank you for the opportunity to provide home health, hospice, personal care, clinics, support groups and more in 2021. We take great pride in our ability to adapt and help keep the community strong and healthy. Even as pandemic issues such as new variants and vaccine distribution continue to challenge us, we rise to these challenges as a unified team. Arguably the greatest obstacle now is the shortage of staff, a serious concern impacting our entire region and country. *LSRVNA is its people!* More than 80% of our annual operating budget is dedicated to staff salaries and benefits, with these costs expected to rise significantly in order to attract qualified people. Our employees are without doubt our most precious resource, especially as the demand for home care grows. With this reality top of mind, our leadership team has been focusing on a review of the agency's key strategic priorities so that we can respond and take action with the wellness of residents of Sutton and more than thirty other area towns guiding that work. I am proud to report that for the 12-month period ending September 30, 2021, we served residents of Sutton in the following ways:

- Provided skilled nursing, therapy, hospice and in-home supportive care to 57 residents;
- Provided free/reduced fee in-home nursing, therapy and social work visits to residents; visits also provided under various Medicaid programs (NH Medicaid reimburses at less than 65% of cost);
- Provided 14 months of bereavement support to hospice families after the death of their loved ones at no cost, including free virtual bereavement support groups throughout the pandemic for these families and the community at large;

- Residents benefited from the expansion of our Palliative Care program, overseen by a physician and dedicated to specialized care that focuses on the navigation of chronic or serious illnesses with an emphasis on symptom management and personal goals;
- Due to ongoing effects of COVID-19, our regularly scheduled Foot Care and Blood Pressure clinics were suspended for much of 2020; however, with high demand and clinical need, Foot Care was carefully reinstated in 2021 in several community locations;
- We continued to carefully partner with about with 15 organizations to offer community flu clinics, which we feel remain a very important health service.

LSRVNA lives its core values every day, focused on deploying resources thoughtfully and responding to health and wellness needs. LSRVNA also has many reasons to be thankful: its compassionate caregivers and support staff, a mission that matters deeply, the pride that comes with 50+ years of providing care, and an extraordinarily generous community. We fully understand that your funds, like ours, are limited. This makes us even more grateful for your support and confidence. You have helped sustain us as a leading provider of home care, an employer of choice, and an enduring presence. Please do not hesitate to contact me if there is any way we may be of service to you, your loved ones or your Town's residents. Thank you.

With gratitude,

*Jim Culhane*, President & CEO

# UNH Cooperative Extension Merrimack County 2021

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family Resiliency. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

**Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. An ongoing programmatic highlight is the peach and nectarine variety trial being hosted at Apple Hill Farm in Concord. On-farm collaborative research allow for productive, collaborative learning that ultimately benefits the larger agricultural community. Jeremy DeLisle oversees the progress and data collection of the planting, measuring fruit size, cold hardiness, average harvest date, incidence of bacterial disease issues, and will be conducting taste testing in conjunction with point-of-sale opportunities. The cold hardiness portion of the trial is being conducted in cooperation with researchers from the University of Maine Cooperative Extension. 2021 was the first year of data collection for cold hardiness, and plans are in place to conduct a second year of testing in the winter of 2022. Additionally, UNH Extension Merrimack County is partnering with NH Conservation Districts, NRCS and Xerces Society on a grant funded project to expand our weather station network across the state and conduct on-farm trials investigating the feasibility of utilizing insect exclusion netting to control spotted winged drosophila, the major insect pest of blueberry in NH. The weather station component allows for the collection of on-farm data to be uploaded to the [Network for Environment and Weather Applications \(NEWA\)](#), which creates models and data sources which provide farmers with decision making tools helping them better make crop management decisions.

**Natural Resources:** Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 1,075 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and email correspondence. At least 607 County residents participated in-person, outdoors, educational events: Tree Farm Field Days, NH BioBlitz walks, Tree Id Walks, Invasive Plant Control workshops, Wildlife Tracking field tours, White Pine Management workshops, and Forest Ecology Field

Tours for Middle School Science Classes. This year's educational offerings were augmented by a wide variety of virtual meetings and Facebook Live webinars (<https://www.facebook.com/nhwoods.org>) to comply with the COVID-19 restrictions and to provide resident with virtual learning opportunities. Volunteers from the N.H. Coverts project (496 volunteers) and the Natural Resource Stewards program (457 volunteers) contributed 34,252 hours conserving and managing natural resources in Merrimack County.

**Community and Economic Development (CED):** The CED team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team's work focuses on revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs and innovators, improving quality of life, and leveraging tourism and the recreation economy. Central to the CED team's work is engaging individuals from throughout the community in developing a vision, designing an approach, and moving to action. The Merrimack County CED played a key role revitalizing a portion of the former Beede Electric Building in Penacook and launching an 8,500 sq. ft. makerspace and shared workspace to increase entrepreneurship and innovation in the region. They worked with Northfield to launch the Foothills Foundation, an organization that plans to make the area a hub for mountain biking and recreation through collaboration, promotion, and trail building. They spearheaded a range of events to increase entrepreneurship and spur business growth.

**4-H/Youth & Family:** 4-H is the youth educational program of UNH Cooperative Extension that provides youth the opportunity to engage in hands-on learning opportunities that spark their passion for life after 4-H, while learning important life skills such as communication and leadership. Programming is delivered utilizing 4-H volunteers that involve youth in the learning process through youth-adult partnerships. For the first part of the program year, COVID-19 guidelines impacted the ability of 4-H clubs to meet in-person and perform normal activities. To support 4-H youth, leaders, and families during this time, three virtual 4-H clubs were established. Twenty-six youth from Merrimack County took part in these clubs. By the late spring, guidelines relaxed and allowed for in-person programming to resume. Members and leaders alike were happy to return to "normal". A highlight for many of our 4-H members was being able to exhibit at the Hopkinton State Fair again. In 2021, 96 members brought their animals to exhibit during the fair, and six participated in the NH 4-H Livestock Auction. Clubs and families filled the Ruth Kimball exhibit hall with 4-H displays to showcase their work during the past year. The Merrimack County Leaders' Association also had a successful fair selling ice cream in the 4-H Ice Cream Parlor and engaged 40 4-H members and families in this fundraiser. Despite a challenging year, Merrimack County 4-H interacted with over 400 youth and volunteers through the program.



**Nutrition Connections:** Nutrition Connections is a no-cost, hands-on nutrition education program that provides limited-resource families the knowledge and skills they need for better health. During this past year, Nutrition Connections was able to pivot programming to adapt to changes brought on by Covid-19. Merrimack County Extension Teachers reached youth through virtual and remote programming using curricula like Pick a Better Snack, Team Nutrition Cooks, and Families Eating Smart Moving More. Adults and families were engaged in virtual programming, like Cooking Matters at Home, Cooking Matters at the Store Tour, and Families Eating Smart Moving More. Nutrition Connections continued to seek creative ways to meet people where they are. A newsletter geared towards older adults was created and over this past year, its reach continued to grow. This monthly newsletter features recipes, resources, tips, and activities and now reaches limited-resource older adults across New Hampshire. Additionally, the Arthritis Foundation's Walk with Ease program was adapted into a virtual format. After a successful pilot, the virtual program is now available for Extension Teachers across the state to use.

**Youth & Family Resiliency:** Melissa Lee, Field Specialist and Certified Prevention Specialist, provides information, programs and training grounded in research to help young people and their families succeed and thrive, such as Youth Mental Health First Aid Training and community coalition development. Melissa is working collaboratively with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities. Since late 2020, Melissa and her teammates have brought three diverse funding streams to UNH Extension to support work in their field. Melissa is serving as Project Director for the NH Opioid Prevention Project, funded by SAMHSA, which is bringing opioid prevention education to audiences across NH. This project has focused on expanding implementation and access to the evidence based Chronic Pain Self-Management Program. Virtual access to this program is now available for community members through UNH Extension and area partners.

**We would like to thank our Advisory Council that consists of 13 citizens of Merrimack County, and a representative of the County Commissioners office and County Delegation.** These advisors assist Extension program staff to evaluate current programming, identify local educational and research needs, and to consider new programming across the county. Our 2020/2021 council members included: Larry Ballin, Mindy Beltramo, Lorrie Carey, Janine Condi, Ayi D' Almeida, Ken Koerber, Josh Marshall, Tim Meeh & Jill McCullough, Page Poole, Chuck & Diane Souther, Anya Twarog, State Rep. Werner Horn, and Commissioner Stuart Trachy.

**Connect with us:**

<https://extension.unh.edu/facility/merrimack-county-office>

# BRADFORD NEWBURY SUTTON YOUTH SPORTS



**B**radford Newbury Sutton Youth Sports (BNSYS) had another successful year thanks to the continued support of the Town of Sutton. BNSYS is a 501©3, non-profit organization whose sole mission is to provide quality sports opportunities to area youths while reinforcing the concepts of sportsmanship and team participation. BNSYS owns and maintains the structures and facilities at Warren Brook Park, located at 164 Old Warner Road in Bradford. Our revenue is derived from fundraising events, program participation fees, donations and contributions from area towns. Our annual expenses include, but are not limited to, utility bills, liability insurance, team equipment, league fees, uniforms, field/building maintenance, toilet rentals and scholarships.

## **FACILITIES**

If you attended any events at our facility, or just drove by, you probably noticed the fantastic condition that our fields were in all season. In 2021, BNSYS contracted with Tyler Lawn Care to mow and maintain our facilities. This enabled our Field Director, Scott Richard, to focus on other projects such as fencing, buildings, equipment maintenance and infield work to include dragging and replacement of old bases.

BNSYS had a plan to add bathroom facilities in 2021, but due to the rise in building supply costs and busy schedules of local contractors, that plan was delayed. We hope to get the ball rolling on this in 2022.

BNSYS had plans to build dugouts on Raymond Memorial Field. Again, due to the cost increase in building supplies and availability of local contractors, this project was delayed. We are already in talks with Jim Bruss to get this done before the start of the softball season.

This year Holly Fitzgerald took our fundraising to a new level. On top of the most successful golf tournament ever, Holly put together two fantastic raffles. In the spring raffle we gave away a Kamado Joe Grill and a Yeti Cooler. The funds raised were used to redo Frank Mayo Field to accommodate our growing Softball program. This renovation project was over \$7,000 and every bit of that was covered by the raffle. Thank you to everyone who participated in the raffle. In the fall raffle we gave away a Solo Stove, Yeti Cooler and Visa Gift Card. A portion of these funds will be used to upgrade our snack shack to include a service window on the side of the building and new equipment inside to improve the layout and items that we can offer.

## **REGISTRATIONS**

2021 was a great year for BNSYS registrations. All sports were back to normal with limited restrictions. The year started off with Softball, Baseball and T-Ball.

For the first time in many years, BNSYS had a U12 softball team. All together we fielded three softball teams ranging from ages 6-12. BNSYS was also chosen as the host facility for the U12 playoff tournament, the U8 Jamboree and the U10 all-star practices. These nominations speak volumes of the work our parents, residents, board members and volunteers put into our fields. BNSYS would also like to extend a thank you to our Softball Director, Jeffrey Glover, and all the coaches for a great season. A youth coach never knows how much of an impact they really have until ten years down the road when you bump into someone and they remember you and reminisce about a lesson they learned.

Baseball was back in full swing with the Rookies (7-8) sponsored by Northcape Design, Minors (9-10) sponsored by NSR Recycling and Majors (11-12) sponsored by the Appleseed Restaurant all playing a full season. T-Ball had two teams and used Brown Shattuck Park for their practices and games. Thank you to Bradford Parks & Rec for opening their snack shack so that the parents and kids were able to grab a drink and a snack. BNSYS would like to thank our Baseball Director, Devin Pendleton, and all the coaches for the hard work and dedication. The impact you all had on the lives of the youth will stick with them for years and years.

CAS Soccer Camp (Formerly known as YES Soccer Camp) was also back to normal this year. Under a new name and leadership, a group of young collegiate athletes came to Bradford for a full week in July and put on a full schedule of drills and scrimmages to help develop our athletes.

Next up was Fall Soccer. The Kearsarge Valley Soccer League went back to a normal travel schedule in 2021. BNSYS fielded 5 teams in total in the league. Congrats to the 5/6 Girls "A" Team for winning the Championship. Congrats also go out to the 5/6 Girls "B" Team, 5/6 Boys Team and 3/4 Boys and Girls for placing in their respective tournaments. Special thanks to our soccer director, Jared Lamothe, for putting together a successful camp and soccer season.

BNSYS also had four 1/2 Teams this year and two Pre k/K teams. A huge thank you to all the coaches who stepped up to make this happen.

On October 6<sup>th</sup> we held our 21st Annual Golf Tournament. It was the biggest and best tournament to date and, for the first time ever, we had to shut down registrations due to maxing out the course. Thank you to everyone that participated and a huge thank you to all of our sponsors and donors. Special thanks to our Albatross sponsors Northcape Design Build, Colby Insurance, Crown Point Cabinetry, Naughton and Son Recycling and Go Lightly Consignment Boutique and our Eagle sponsors Old Hampshire Designs and Stiles & Associates.

Unfortunately, our winter wrestling season was cancelled due to the availability of a practice facility and the inability to safely remain distant and limit close contact.

## **VOLUNTEERS**

The success of our program would not be possible without the help of countless volunteers. Thank you to everyone who continues to volunteer and support BNSYS. From the Board to the Directors to the volunteers who run the snack shack during the year, paint the fields and cut the grass, we are where we are because of all of you.

If you would like to get involved with BNSYS, look at what we have to offer, or think you can help in other ways, please visit our website, [www.bnsyouthsports.org](http://www.bnsyouthsports.org), or contact one of the Directors. We would love to have you involved in making BNSYS the best youth sports program possible.

New additions to the Board in 2022 will be Michelle Burke as co-director of fundraising.

**Executive Board**

President: Edward Shaughnessy

Vice President: Vacant

Treasurer: Laura McKenna

Secretary: Justine Fournier

**Board of Directors**

Fundraising Director: Holly Fitzgerald

Baseball Director: Devin Pendleton

Softball Director: Jeffrey Glover

Soccer Director: Jared LaMothe

Wrestling Director: Jesse Griffin

Equipment Director: Amy Cook

Field Director: Scott Richard

Thanks,

*Edward Shaughnessy*

BNSYS President

# New London Hospital

We entered the past year still navigating the challenges of the COVID-19 pandemic. Hope began to emerge with the arrival of a vaccine and the return of some familiarities and customs that make our communities thrive with personality. At New London Hospital (NLH) and Newport Health Center, our mission to provide safe and quality care never wavered. We delivered dedicated patient care and strategically planned for a healthier future.

## Vaccine

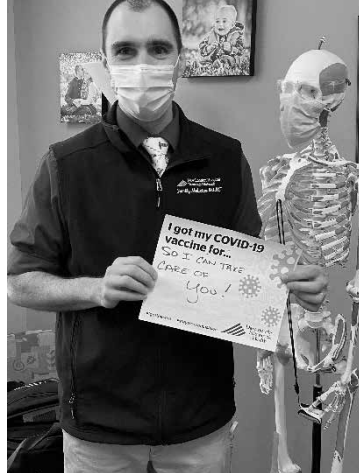
Our first priority in 2021 was the health and safety of our patients and staff, which meant we needed to vaccinate as much of the community population as possible against COVID-19. This was a monumental effort, and in conjunction with the New Hampshire Department of Health and Human Services (NH DHHS) and our partners within the Dartmouth-Hitchcock Health (D-HH) System, we were able to achieve our goal.

Our role as a health care institution in our community is to provide a safe and effective environment to care for our patients. In August, the D-HH system collectively made the decision to make vaccination a requirement for employment at all our member locations. As the Delta variant again increases cases in our region, we know this was a necessary measure and one which was in the best interest of our staff and patients.

## Care and Staffing

Heading into the spring and summer, some notable trends started to emerge that began to challenge our flow of operations. We started seeing a high increase in patient volumes in our emergency department and primary care offices. Our patient volumes in 2020 were quite low as a result of the nation's shutdown, but even as the country began a return to normalcy in early 2021, our patients were still hesitant to seek the preventative care they needed. This delay in care means we are seeing more and sicker patients.

Compounding our challenges was the staffing shortage in health care workers—not only in our region—but throughout the state and the nation. During the height of the pandemic, many workers left the field and have been slow to return. We experienced a 40 percent reduction in our nursing staff alone at NLH. While it has not negatively impacted our ability to care for our patients, it has forced our teams to make



necessary adjustments. Our staff demonstrated incredible support for each other by crossing departmental lines and working in teams. This characterizes the commitment to care that is central to NLH's values.

### **Recognition**

Once again, the NLH Radiology Department was redesignated a Diagnostic Imaging Center of Excellence™ (DICOE) by the American College of Radiology (ACR). NLH remains the only hospital in New Hampshire to achieve the DICOE. This distinction was first awarded to NLH in 2014 and again in 2017. The DICOE program represents the pinnacle of medical imaging care, and designation is an achievement that goes beyond accreditation to recognize best-quality imaging practices and diagnostic care.

We are also pleased to share that Dartmouth-Hitchcock (D-H) Orthopaedics at NLH was named by GE as one of the company's national Centers of Excellence for total hip and knee replacement surgery. NLH joins an exclusive list that includes Northwestern Medical Center in Chicago and the Hospital for Special Surgery in New York. Selection as a GE Center of Excellence demonstrates that NLH not only offers the convenience of a community hospital, but also delivers excellence in complicated procedures, including joint replacement.

### **Financial Performance**

As we anticipated at the end of last year, NLH suffered significant financial losses as we closed out our fiscal year on June 30. However, we were pleased to see our numbers improving during the last several months. We are optimistic that various improvement plans and the launch of Express Care will contribute to sustaining this positive trajectory.

### **Express Care**

Wrapping up 2021, we were thrilled to open our new Express Care at NLH designed to treat conditions such as sprains, skin rashes, tick bites, minor cuts and lacerations, colds and certain infections. The service is for patients ages two and older and is open seven days a week (no appointments required). Please check our website for more information, including hours of operation. The address is:

[www.newlondonhospital.org/expresscare](http://www.newlondonhospital.org/expresscare)

We are grateful for the demonstrable and ongoing support of our community members, and wish you and yours a healthy and happy New Year.

Warmly,

M. Tom Manion  
President and CEO

Douglas W. Lyon  
Chair, Board of Trustees

*To receive the latest NLH updates, please visit [www.newlondonhospital.org/about](http://www.newlondonhospital.org/about) and click on "Subscribe to eNews Updates."*



## Kearsarge Lake Sunapee Community Food Pantry

The Kearsarge Lake Sunapee Community Food Pantry (KLSCFP) was established in 2009 after an exploratory community meeting with representatives from local New London area churches, other food pantries, organizations such as the VNA and COA, and several local area welfare officers. At this meeting community members confirmed that many of our neighbors were experiencing hard times and supported the formation of a community food pantry at the First Baptist Church. It was felt that it would be important to coordinate outreach efforts with Kearsarge Regional Ecumenical Ministries (KREM). With this endorsement, planning began and the food pantry opened for the first time on January 31, 2009.

The Mission of KLSCFP is to help meet the emergency and on-going food and household needs of people in the Kearsarge Lake Sunapee region who are experiencing financial hardship. The towns included in this outreach effort are: Andover, Bradford, Danbury, New London, Newbury, Salisbury, Springfield, Sunapee (including Georges Mills), Sutton, Warner, and Wilmot.

The KLSCFP is a 501(c)3 tax exempt non-profit supported by local area individuals, businesses and organizations. We rely solely on donations and our amazing volunteers as we have no paid staff. In 2021 we served 3,065 people in 1,113 family visits to the Food Pantry. This includes 46 new families and 80 families from Sutton. At KLSCFP we ask for proof that each family lives in one of the towns we serve. We do not ask for any evidence of financial status. Given the rising food costs our clients can come to the food pantry on a weekly basis.

We have phenomenal volunteers from the community who give of their time and talents in so many ways. You will see them on Tuesday and Friday mornings at the overhang at Hannaford receiving meat, fresh fruit, vegetables and pastries. They schedule and remind volunteers to work at the pantry, stock the shelves and shop. Others pick up food from the New Hampshire Food Bank and the USDA.



During this time of Covid, the year 2021 continued to be a challenge for the food pantry. Our primary concern was to keep our volunteers and clients safe. We continued to serve our clients in their cars and provided them with a menu to select the food they needed. On August 25<sup>th</sup> and September 15<sup>th</sup> the food pantry sponsored the New Hampshire Health & Human Service's NH Mobile Vaccine Van at the First Baptist Church. It was available to all who wanted to take advantage of it.

We continue to receive food from the New Hampshire Food Bank and Hannaford Feed America Fresh Rescue Program, the USDA, Warner Food Pantry, Kearsarge Food Hub and the SCPA. We are thankful for the fresh produce from Spring Ledge, Musterfield Farm, Colby Sawyer College, and our twice weekly delivery of fresh bread from Blue Loon. We continue to partner with Kearsarge Neighborhood Partners to deliver food to those who cannot come to the food pantry. This fall we partnered with Colby Sawyer students to help our volunteers carry bags and load cars with groceries.

We are grateful to the many individuals, organizations, churches and businesses who made donations, collected food, contributed to bake sales, shared their garden's bounty, received and distributed the food we collect, and otherwise volunteered. We also would like to thank the First Baptist Church for their continued support of the food pantry on their premises.

We are fortunate to live in a community where people truly care about those who have less. We would not have been able to keep the food pantry open if we didn't have support from the communities we serve.

Together we make a difference!

Respectfully submitted,  
*Clara Sheehy & Marilyn Paradis*  
Co-Chairs

# Ausbon Sargent Land Preservation Trust

2021 Annual Report for the Town of Sutton

The mission of the Ausbon Sargent Land Preservation Trust (Ausbon Sargent) is to protect the rural landscape of the twelve towns of the Mt. Kearsarge/Ragged/Lake Sunapee region. This area includes the towns of Andover, Bradford, Danbury, Goshen, Grantham, New London, Newbury, Springfield, Sunapee, Sutton, Warner and Wilmot. Since our founding in 1987, Ausbon Sargent has completed 163 projects and protected 13,141 acres – including sixteen working farms and over eight miles of lake frontage. All of these conservation lands provide for some public benefit and two-thirds of these properties offer public access.

Quality of life is very important to the residents of New Hampshire and the state consistently ranks in the top ten as one of the best places to live in the United States. Contributing to this ranking are our clean water, scenic places and our opportunities for outdoor recreation. Open spaces also contribute significantly to the economic well-being of the State and our communities.

Ausbon Sargent has kept busy with the completion of four projects, three of which are now owned by the land trust. These projects represent just over 60 acres in the towns of New London and Grantham.

Because lingering threats of the Covid-19 pandemic were still present in 2021, the land trust found ways to engage members, friends and volunteers throughout the year, keeping safety in mind. Our traditional Progressive Dinner was held with a twist: it was a “DIY” dinner where each “ticket” included ingredients to prepare a meal at home food from six local farms and businesses. The number of participants at hikes was limited and social distancing was encouraged. We held snowshoe hikes in Sunapee, and New London, and offered a winter/snowshoe version of our “DIY” hiking challenge. We held hikes in the spring through the summer in Wilmot, Andover and at the Webb/Crowell Forest in Sutton, we held a geology hike. This year’s Dragonfly Hike was held in Warner. An Earth Day 2021 hiking challenge was created for those who wanted another set of hikes to explore on their own. Volunteers signed up to remove debris from the Two Brook Woods property and students from Colby-Sawyer College helped do the same at the Messer Farm Expansion property, both in New London. Volunteers also got together to install nesting boxes on the Messer Farm property to not only flag the property boundary lines, but also to provide shelter for native birds. On the more artistic side of things, an event at the Esther Currier Wildlife Management Area at Low Plain featured local artist, Ron Brown, who let us witness his talents while “painting the pond.” Ausbon Sargent also collaborated with the Center for the Arts on the annual “Naturally New England” art show in Sunapee Harbor, which

raised funds for both organizations through the sale of local art.

In September, a celebration was held at the Messer Farm property to thank those who supported the project. Property tours featuring the flower and vegetable gardens, and the field and forest edge were given. In September, we held our volunteer appreciation party at The Fells in Newbury, beneath their beautiful pavilion.

Ausbon Sargent is thankful to have the assistance of over 200 volunteers who help with easement monitoring, committee support, and clerical work. If you would like to join us in our work to protect these special places, there are many ways to get involved: you could become a conservation easement donor, volunteer your time to the organization, encourage the town officials throughout our 12-town region to conserve our rural character by supporting land conservation, and if you are not already, you can become a member of Ausbon Sargent.

Our website ([www.ausbonsargent.org](http://www.ausbonsargent.org)) indicates which of the land trust's protected properties have trails open to the public for hiking, cross-country skiing and snowshoeing, and includes trail maps, printable hiking challenges, and driving directions. Be sure to look under the heading "Connect with the Land" for these details. For information on all of Ausbon Sargent's protected properties, please visit our website and join our email list. Find us on Instagram, and be sure to "Like" us on Facebook!

It has always been a pleasure to work with the Town of Sutton and the Sutton Conservation Commission. We look forward to future events, collaborations and land projects in your town!

Respectfully submitted,

*Deborah L. Stanley*  
Executive Director

### **Board of Trustees**

<i>Deborah Lang</i>	<i>Lisa Andrews</i>
<i>Jim Owers</i>	<i>Aimee Ayers Laurie</i>
<i>Mike Quinn</i>	<i>DiClerico</i>
<i>Diane Robbins</i>	<i>Susan Ellison</i>
<i>Steve Root</i>	<i>Ginny Gwynn</i>
<i>Bob Zeller</i>	<i>Jeff Hollinger</i>

### **Staff**

<b>Executive Director</b>	<i>Deborah Stanley</i>
<b>Land Protection Specialist</b>	<i>Andy Deegan</i>
<b>Stewardship Manager</b>	<i>Anne Payeur</i>
<b>Operations Manager</b>	<i>Sue Ellen Andrews</i>
<b>Development and Communications Coordinator</b>	<i>Kristy Heath</i>
<b>Bookkeeper</b>	<i>Patsy Steverson</i>

# The Sunapee-Ragged-Kearsarge Greenway



The Sunapee-Ragged-Kearsarge Greenway Coalition (SRKG) was founded in 1993. It is an all-volunteer, non-profit organization to promote hiking and land conservation. A 75-mile hiking trail forming a loop known as the SRK Greenway was built to link the most prominent peaks in the area – Mt Sunapee, Mt Ragged and Mt Kearsarge.

The SRK Greenway extends through ten towns and of the 75 miles, 9.6 miles are in Sutton. Entering from Mount Kearsarge State Forest along the Lincoln Trail from the north, the Greenway arrives at Kearsarge Valley Road, passes under I-89 at Exit 10, enters Shadow Hill State Forest and then onto the perimeter of Kearsarge Regional Middle School property. It crosses NH Route 114 below Music Hill Road and arrives at Wadleigh Hill Road near the Pressey Bridge over the Lane River. The Greenway continues from the bottom of Corporation Hill and passes the Town Forest and into Wadleigh State Park. From Wadleigh the SRKG heads toward Chalk Pond in Newbury by following Penacook Road, around Kezar Lake, to King's Hill Road, ascends King's Hill Road and descends to the Newbury town line onto Haynes Road and eventually Baker Hill Rd. Much of the trail passes over private property and would not exist were it not for the generosity of many landowners.

The SRK Greenway is a thoroughly community-based, all volunteer organization governed by an active Board of Directors which oversees trail maintenance work, a newsletter, a website ([www.srkg.com](http://www.srkg.com)), a trail guide book and map. Usually, we are also able to offer occasional group hikes and an annual meeting in March, but due to the pandemic we were unable to this year. Dave Gardner and Mark Brito currently serve as the Sutton representatives on the Greenway Board. Many volunteers help keep



Sutton's portion of SRK Greenway trails open, repaired and blazed.

Our website at [www.srkg.org](http://www.srkg.org) has maps of the entire Greenway. There you will find events, landowner information, membership details and links to other hiking trails in New Hampshire.

Hiking trails are an important feature of the region's tourism economy and an important benefit to the community. Preserving and maintaining a Green Corridor in Sutton and the surrounding towns has an enormous impact with its associated recreational, economic and health benefits. To improve awareness of hiking trails generally, SRK Greenway representatives continually meet with several town boards, conservation commissions, and others including the Ausbon Sargent Land Preservation Trust (ASLPT), SPNHF, the Mount Sunapee State Park Advisory Committee, the NH Trails Bureau and the Statewide Trails Advisory Committee.

# Report Of The Warner River Local Advisory Committee - Sutton



The Warner River Local Advisory Committee (we'll just shorten that to "WRLAC") is pleased to report on our activities during Calendar Year 2021. We have statutory authority to advise state and local governments on federal, state, and local permit applications and other environmental issues within the Designated Warner River Corridor, which is ½-mile wide (¼ mile as measured outward from each river bank) as the river flows through our five riverfront towns. Sutton's share of the Warner River extends from the Warner town line, where the river loops up into Sutton and dives back into Warner two times, for a short ¾ of a river-mile.

Calendar 2021 was a pretty quiet time on the Sutton reach of our river, which is mostly calm and out-of-sight, playing hide-and-seek with Route 103 and Roby Road. There were no Sutton permit applications that required our attention during 2021. There was much more activity in some of your neighboring river towns.

Early in 2021, we finalized our Corridor Management Plan (one of our statutory mandates) with the assistance of the Central New Hampshire Regional Planning Commission and a financial grant from Department of Environmental Services. The Corridor Management Plan is our catalog of river-based resources and a (very!) long list of goals and action items that we will work to accomplish over the next several years (the action items are in Appendix B of the Corridor Management Plan on our website: [www.wrlac.com](http://www.wrlac.com)). We need the assistance of our Sutton neighbors to accomplish some of our goals!

Our website ([www.wrlac.com](http://www.wrlac.com)) is up-and-running; not bad for a bunch of volunteers! We're getting the hang of blog-posting and making our maps more interactive, and spreading the good word about the river (GO SEE!). Special thanks to Sutton's Andy Jeffrey for his toiling behind the scenes of our website. I especially like the real-time connection to the USGS river gaging station at Davisville! As we move forward from here, we expect to have additional ecological and river-related content of interest to our Sutton neighbors.

We expect to spend part of 2022 working with the Sutton Selectboard, Conservation Commission, and Planning Board in revising and

updating references to the Designated Warner River and WRLAC on Sutton's website and seeing if we fit into your Master Plan, and we will be working with the Planning Board to revise their land-use permit application documents. We'll start that effort later this year. And we think our notification system, whereby Sutton automatically notifies us of land-use permit applications for projects within the Corridor, is working.

The DES-funded Instream Flow Study of the Warner River began in the fall of 2020 and continued through 2021. This Study will evaluate the historical river flows and existing habitats in the river in order to determine the critical flows necessary to sustain fish survival and human water use. These data will be combined into an Instream Flow Water Management Plan for the Warner River, which will be a road map of how to ensure there is an adequate flow of water to preserve a healthy river ecosystem as balanced with human water needs. We hope to disseminate a brief progress report about that to our riverfront towns during 2022, as we anticipate this study will be completed in 2023 (there have been some Covid emergency delays already included in the study's time line).

One other important aspect of our Warner River duties is to provide basic water-quality monitoring at several points along the Warner River and selected tributaries during the warm months of the year. This program began in 2017 under the auspices of DES's Volunteer River Assessment Program. While the pH is usually a little low due to our New Hampshire bedrock, the other water-quality parameters indicate that the Warner River is healthy and continues to have high-quality water. Our monitoring has not detected any water-quality concerns. Our friends at Trout Unlimited (Basil W. Woods, Jr. Chapter) tell us that the brook trout are healthy and plentiful, further testament to the high quality of the river.

We began 2021 with three of your neighbors volunteering to represent Sutton on the WRLAC: Andy Jeffrey, Bob Wright, and Peter Savickas. Bob retired in May after three years of dedicated service; I miss his wise counsel (especially his exhortations to avoid "mission creep"). My enduring thanks to Andy and Pete for continuing their generous donations of time and energy (and good humor!) in helping to preserve the high quality of the Warner River. Please reach out to them (or me!) with any Warner River concerns. Come out and enjoy the Warner River! The Sutton reach of the river is short, but sweet, and you'll soon see why we spend so much of our time on preserving and conserving the river's resources.

Respectfully submitted,

*Ken Milender, Chair*

WARNER RIVER LOCAL ADVISORY COMMITTEE

# Town Of Sutton Resident Marriage Report

January 1, 2021 through December 31, 2021

All information gathered from the Division of Vital Records Site

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
FORTUNE, SAMUEL J. SUTTON, NH	PAQUIN, STEPHANIE R. WEBSTER, NH	SUTTON	SUTTON	5/16/2021
ROBERTSON, TROY L SUTTON, NH	GAGNON, NICOLE E. SUTTON, NH	SUTTON	WARNER	6/19/2021
ROWE, BRENDAN S. NORTH SUTTON, NH	ROSS, ABIGAIL E. NORTH SUTTON, NH	SUTTON	SUTTON	8/21/2021



# Town Of Sutton Resident Birth Report

January 1, 2021 through December 31, 2021

All information gathered from the Division of Vital Records Site

Child's Name	Birth Date	Birth Place	Father's Partner's Name	Mother's Name
Charland, Gannon Daniel	05/21/2021	Lebanon, NH	Charland, Nathaniel	Charland, Nerissa
Baluk, Olive Lois Jane	05/30/2021	Lebanon, NH	Baluk, Kurt	Baluk, Crystal
Rowe, Hayden Marshall	06/04/2021	Concord, NH	Rowe, Nicholas	Rowe, Samantha-Lee
Baker, Ira Garrett	06/09/2021	Lebanon, NH	Baker, Stephen	Baker, Sarah
Biron, Emily Anne	06/28/2021	Lebanon, NH	Biron, Philip	Biron, Elizabeth
Kowalski, Brooke Stephanie	07/15/2021	Concord, NH	Kowalski, Richard	Kowalski, Stephanie
Day, Decklyn Chadwick	09/10/2021	Concord, NH	Day, Shawn	Lizette, Sydney
Delvecchio-Gow, Louis Blair	10/25/2021	Lebanon, NH	Gow, David	Del Vecchio, Alexis
Leathers, Lewis David	11/08/2021	Concord, NH	Leathers, Jason	Leathers, Tracie
Campelia, Logan James	11/30/2021	Lebanon, NH	Campelia, Brian	Campelia, Heather
Morrison, Phoebe Hannah	12/03/2021	Manchester, NH	Morrison, Jaime	Morrison, Molly

# Town Of Sutton Resident Death Report

January 1, 2021 through December 31, 2021

All information gathered from the Division of Vital Records Site

Decedents Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior To First Marriage/ Civil Union	Military
Ellis, David Wallace	03/04/2021	Concord	Ellis, Wallace	Boggs, Evelyn	N
Wisniewski, Anita Ann	07/02/2021	North Sutton	Testa, Matthew	Miller Dorothy	Y
Bolduc, Peter John	07/19/2021	Lebanon	Bolduc, Wilfrid	Bazinet, Nathalie	N
D'Entremont, Paul Anthony	07/22/2021	Lebanon	D'entremont, George	Kennedy, Ultan	N
Lacasse, Robert Paul	09/13/2021	Sutton	Lacasse, Edward	Capuano, Madeline	N
Magee Jr, James V	09/13/2021	Sutton	Magee Sr, James	Kratchnik, Helen	Y
Prior, Karen A	10/06/2021	Sutton	Booth Sr, Glen	Genest, Linda	N
Saxon, Benjamin Franklin	10/23/2021	Lebanon	Saxon, Robert	Boyd, Ethel	Y
Nelson, Christine La	11/19/2021	Sutton	Abernathy, Walter	Haydock, Marion	N
Fish, Elizabeth S	11/28/2021	New London	Pierce, Pier	Baker, Lou	N

Are you considering logging your land in Sutton?

**T**he Sutton Conservation Commission reminds owners of forest land that your timber is a valuable asset. Be wary of unsolicited offers to log your land or buy timber. Before you have your property logged, we strongly recommend you:

- Hire a licensed professional forester to represent your financial interests and to protect the long-term health and productivity of your woodlot.
- Obtain a good written timber harvesting contract.
- Learn more about current wood markets and prices.
- Obtain free forestry advice from Merrimack County Cooperative Extension. County Forester, Tim Fleury will arrange to visit your woodlot. Please call Tim at (603) 796-2151 or 225-5505.
- Learn more about NH forestry laws including: the Intent to Cut permit, the NH Timber Yield Tax, Wetlands permits, Best Management Practices for Erosion Control, Basal Area law for Stream and Shoreland Protection zones, Slash laws and Timber Trespass laws.
- Visit the resource library in the Town Hall. Free fact sheets include an excellent publication entitled: Selling Timber? Do It Right! Other publications include information on: Forest Management Plans, Marking Boundaries, Logging Contracts, Best Management Practices, Timber Harvesting Laws, Cost-Share Programs, Licensed Foresters and Certified Loggers in NH.

A timber tax monitor reviews Intent to Cut permits and visits timber harvests in Sutton as necessary to insure accurate reporting of timber yields.

NH Division of Forests & Lands inspecting foresters visit logging operations to insure compliance with NH timber harvesting laws and to respond to complaints of timber law violations. Call (603) 271-2217.

Proper timber harvesting provides multiple benefits: income, improved habitat, trails, views, and long-term forest health. Uncontrolled, exploitive cutting results in lost revenue, environmental degradation, public resentment and legal liability.

**Your forest has been growing for many years.**

**It will continue to increase in value over time.**

**A timber sale should be an informed decision. Please do your homework!**

Town of Sutton  
93 Main Street  
Sutton Mills, NH 03221