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2007

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# TOWN OF PEMBROKE ANNUAL REPORT 2007



HISTORICAL SOCIETY

## **DEPARTMENT ADDRESSES & PHONE NUMBERS**

<u>DEPARTMENT</u>	<u>ADDRESS</u>	<u>PHONE NUMBER</u>
<b>TOWN HALL</b>	311 Pembroke Street	485-4747
Board of Selectmen		Ext. 201
Tax Collector		Ext. 208
Town Clerk		Ext. 206
Town Administration		Ext. 201
Planning and Land Use Department		Ext. 213
Zoning Department		Ext. 214
Code Enforcement/Building Inspector		Ext. 214
Assessing Department		Ext. 213
Welfare Assistance		Ext. 204
<b>FIRE DEPARTMENT</b>	247 Pembroke Street	Emergency: 911 Business: 485-3621
<b>POLICE DEPARTMENT</b>	247 Pembroke Street	Emergency: 911 Business: 485-9173
<b>PUBLIC WORKS DEPARTMENT</b>	8 Exchange Street	485-4422
<b>SEWER DEPARTMENT</b>	4A Union Street	Emergency: 300-8628 Business: 485-8658
<b>SCHOOL DISTRICT</b>		
SAU #53	267 Pembroke Street	485-5187
Pembroke Academy	209 Academy Road	485-7881
Three Rivers School	243 Academy Road	485-9539
Hill School	300 Belanger Drive	485-9000
Village School	30 High Street	485-1807
<b>TOWN LIBRARY</b>	313 Pembroke Street	485-7851
<b>WATER WORKS</b>	212 Main Street	485-3362

### **TOWN HALL HOURS OF OPERATION**

Monday, Tuesday, Thursday and Friday 8:00 a.m. – 4:00 p.m.

#### Wednesday Hours

Town Clerk, Tax Collector and Town Secretary 8:00 a.m. – 4:00 p.m.

All other Town Hall Offices 12:00 p.m. – 4:00 p.m.

#### Evening Hours

Town Clerk Only

Wednesday 5:00 p.m. - 7:00 p.m.

352-07426  
p368  
2007  
C2

# ANNUAL REPORT

OF THE

Board of Selectmen and School Board

OF THE

# Town of Pembroke

TOGETHER WITH THE REPORTS OF THE

Treasurer, Trustees, Officers and  
Boards, Committees and Commissions  
of the Town

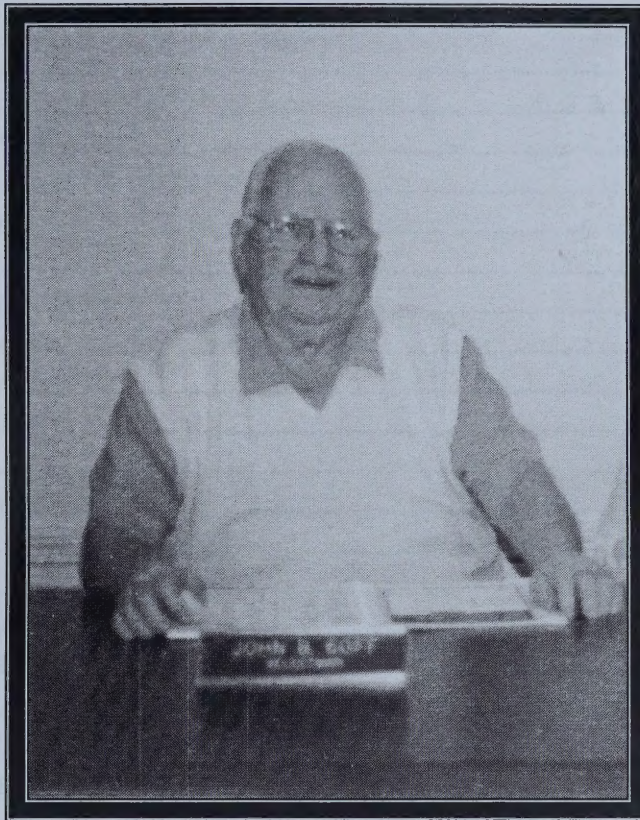
FOR THE

YEAR ENDING DECEMBER 31, 2007

N. H. STATE LIBRARY  
MAY 16 2008  
CONCORD, NH



**CITIZEN OF THE YEAR**



**John B. Goff**

Moved to Pembroke with wife Sandra and family in August of 1960.

45 years of continuous service to the Town of Pembroke

**Town Clerk**

Elected March 12, 1963 and served until December 09, 1988.

Served one term as President of the City and Town Clerk's Association

**Selectman**

Elected March 14, 1989 and served until March 09, 2004.

**Town Treasurer**

Elected March 09, 2004 and is still currently serving.

**State Representative**

Elected November, 1968 for a two year term  
and

Elected November, 1972 for a two year term

School bus driver from the early sixties until the early eighties and one of the few drivers to drive school trips into Boston, also trained many other Pembroke bus drivers.

VFW ambulance driver during the sixties and seventies.



# 2007 Pembroke Annual Report

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## TOWN OFFICIALS

### Board of Selectmen

Brian B. Tufts, Chair (2008); Fred L. Kline, Vice Chair (2009)  
Larry J. Preston (2008); Cynthia A. Lewis (2010);  
David A. Sheldon, Jr. (2010)

### Town Treasurer

John B. Goff (2008)

### Deputy Treasurer

Charles L. Connor

### Town Clerk

James F. Goff (2008)

### Town Moderator

Thomas E. Petit (2008)

### Assistant Town Moderator

Charles Mitchell

### Supervisors of the Checklist

Patricia Crafts, Chair (2008);  
Roland Young, Jr. (2012); Chelsey D. Goff (2010)

### Library Trustees

Frank Davis, Chair (2009); Cynthia Menard (2010);  
Theresa Caplette (2008); Patricia Fowler, (2008);  
Peggy Topliff (2010); Rosemary Nunnally (2010);  
Joyce Heinrich, Alt. (2010)

### Trustees of Trust Funds

Gerard E. Fleury, Chair (2008);  
Normand Provencher (2009); Jan Edmonds (2010)

### Sewer Commission

Harold Thompson, Chair (2010);  
Paulette Malo (2008); Jules Pellerin (2009)

### Water Commission

Edward Lavalley, Chair (2012);  
Maurice Lavoie, (2009); Kevin Brasley (2010);  
Chris Culberson (2008); Louise Petit Roberts (2011)

## TOWN DEPARTMENTS AND OFFICES

### **Town Administration Department**

Geoff Ruggles, Town Administrator  
Muriel Previe, Welfare Director  
Linda A. Williams, Municipal Secretary  
Nataliya Gapanova, Accounts Clerk

### **Emergency Management**

Thomas E. Petit, Director  
Larry W. Young, Sr., Deputy Director

### **Fire Department**

Harold Paulsen, Fire Chief  
John Theuner, Assistant Fire Chief  
Paul Gagnon, Deputy Fire Chief  
Erik Paulsen, Captain  
Robert Farley, Captain  
Terrance Judge, Lieutenant  
Brian Lemoine, Lieutenant  
Charles Schmidt, Lieutenant  
Jeff Cyr, Lieutenant

### **Health Department**

Dr. Vincent E. Greco, Health Officer

### **Tax Collection**

Nancy B. Clifford, CTC, Tax Collector  
Linda A. Williams, Deputy Tax Collector

### **Planning and Land Use Department**

Everett Hodge, Code Enforcement Officer  
Elaine Wesson, Planning and Land Use Clerk

### **Police Department**

Scott J. Lane, Chief of Police  
Dwayne Gilman, Lieutenant  
Michael Crockwell, Sergeant  
Glenn S. Northrup, Sergeant  
Dawn Shea, Detective

### **Department of Public Works**

James Boisvert, Director  
Reno Nadeau, Foreman  
Victor Ranfos, Foreman

## BOARDS, COMMITTEES AND COMMISSIONS

### BUDGET COMMITTEE

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David Freeman-Woolpert, Chair - 2008; Tina Courtemanche, Vice Chair - 2009; Charles Connor - 2010; Joe Crowley – 2008; Michael Connor – 2009; Mark LePage – 2010; Barbara Natalizio – 2010; Ken Plourde – 2008; Gerard Fleury – 2009; Larry J. Preston, Board of Selectmen Representative; Fred L. Kline, Board of Selectmen Representative Alt.; Tom Serafin, School Board Representative; Pat Crafts, Recording Clerk

### CAPITAL IMPROVEMENT PROGRAM COMMITTEE

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William Stanyan, Chair – 2009, Rosemarie Michaud – 2008; Tina Courtemanche, Vice Chair and Budget Committee Representative; Gerry Fleury – 2010; Roland Lemoine, Planning Board Representative; Thomas Serafin, School Board Representative; Larry J. Preston, Board of Selectmen Representative; Fred L. Kline, Board of Selectmen Alt.

### CEMETERY COMMISSION

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David Richards, Chair – 2009; James Garvin, - 2010; Marilyn Ross– 2010; Nancy Foster – 2008; Patricia Bonenfant - 2010

### CONSERVATION COMMISSION

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Ammy Heiser, Chair - 2008; Stetson Heiser – 2008; Kevin Gagne – 2009; Carol Bertsimas, Vice Chair – 2010; Ayn Whytemare – 2008; Lee Ann Atwell-2009; David Baril, Alt. -2010; Jeff Abbe, Alt.-2010 Todd Terrien, Planning Board Representative; Brian Tufts, Board of Selectmen Representative.

### ECONOMIC DEVELOPMENT COMMITTEE

ଉତ୍ତର

John Payne, Chair – 2008; Dana Carlucci – 2010; Jocelyn Carlucci – 2009; - 2008; Michael Loso – 2009; Jacques Despres - 2009; Floyd Smith-2010; Cynthia Lewis – Planning Board Representative; Fred Kline, Board of Selectmen Representative

### FACILITIES AND GROUNDS COMMITTEE

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Dana Carlucci – 2008; Tom Hebert – 2010; Larry J. Preston., Board of Selectmen Representative

## **BOARDS, COMMITTEES AND COMMISSIONS**

### **PLANNING BOARD**

ନିର୍ଦ୍ଧାରଣ

Roland Lemoine, Chair – 2009; Robert E. Bourque, Vice Chair – 2008; Alan Topliff-2010; Mark Zydel-2010; Kevin Foss-2008; Todd Terrien - 2008; Kevin Krebs, Alt.- 2010; Kathy Cruson, Alt. – 2009; Cynthia Lewis, Board of Selectman Representative; Jocelyn Carlucci, Recording Secretary

### **RECREATION COMMISSION**

ନିର୍ଦ୍ଧାରଣ

Rose Galligan, Chair - 2008; David Seavey – 2010; Michelle Carvalho – 2009; Susan Seidner – 2009; ; Karen Meisenheimer, Alt. – 2009; David Sheldon, Board of Selectmen Representative

### **ROADS COMMITTEE**

ନିର୍ଦ୍ଧାରଣ

Burton Curley, Chair – 2009; Maurice Lavoie-2010; Henry Malo, Alt. – 2010; Floyd Smith-2010; Paulette Malo, Alt. - 2010; Oscar Plourde – 2008; Roland Lemoine, Planning Board Representative; James Boisvert, Dept. of Public Works Representative; Fred Kline, Board of Selectmen Representative

### **ZONING BOARD OF ADJUSTMENT**

ନିର୍ଦ୍ଧାରଣ

William Bonney, Chair - 2010; Bruce Kudrick, Vice-Chair - 2010; Dana Carlucci – 2008; Thomas Hebert – 2009; Thomas LoPizzo – 2008; Stephanie Burnham, Alternate-2009; Mick Pinard, Alternate-2008; Paul Paradis, Alternate-2010; Susan Gifford, Secretary

### **SOLID WASTE COMMITTEE**

ନିର୍ଦ୍ଧାରଣ

Sally Hyland; Gerard Fleury; Roland Lemoine; Brian B. Tufts, Board of Selectmen Representative

### **PEMBROKE HILL ROAD ADVISORY COMMITTEE**

ନିର୍ଦ୍ଧାରଣ

Jane Swanson; Kennard “Butch” Ayles; Normand Provencher; Larry J. Preston, Board of Selectmen Representative

### **TAX INCREMENT FINANCING (TIF) ADVISORY BOARD**

ନିର୍ଦ୍ଧାରଣ

Duane D’Agnese; Michael Bourgoine; Dick Anagnost; Michael Girard; Dan Scott; Dana Carlucci, Economic Development Committee Representative; Larry J. Preston; Board of Selectmen Representative

## BOARD OF SELECTMEN'S REPORT



### BOARD OF SELECTMEN

*Brian B. Tufts, Cynthia A. Lewis, Larry J. Preston, David A. Sheldon, Fred L. Kline*

2008 was a challenging year, not only for the Board of Selectmen, but for many Pembroke residents as well. Spring saw the return of heavy rains and overflowing rivers which flooded homes, washed out roads, and straining resources to the limits. FEMA once again stepped in assisting the town with over \$56,000 in funds to offset most of the cleanup and repair costs.

Summer saw the Public Works Department shift into high gear finishing up a number of projects from 2006 and completing almost all of the projects scheduled for 2007. They worked extensively with paving crews to get as much road paved as possible with the funds available. In addition, they kept up with other road and sidewalk maintenance from weed and brush control to shoulder work.

Fall saw the closing of the North Pembroke Road Bridge again, this time for eight weeks in order to make more extensive and permanent repairs, inconveniencing motorists and detouring many vehicles down rural residential streets. The police department sent Officer Ian Nickerson over to the schools, assigning him to the newly created School Resource Officer position.

Winter came early this year with a series of storms producing the snowiest December on record, keeping Public Works crews busy plowing, salting, and sanding.

A number of personnel turnovers kept the Selectmen and Departments busy recruiting to fill the positions. The Board would like to welcome Jim Boisvert, hired in March, as Public Works Director; Everett Hodge, hired in August, as the Code Enforcement Officer; and Geoff Ruggles, promoted in November, as Town Administrator; as well as Karl Hanson, Chris Cunha, and Gary Gasket in the Police Department; and Larry Madden, Bruce Marden, Mike Healy, and Kyle Bruso in Public Works. While almost fully staffed at the end of the year, the Board is still in search of a Town Planner.

Respectfully submitted,  
Pembroke Board of Selectmen

**MINUTES OF THE ANNUAL TOWN MEETING  
TOWN OF PEMBROKE, NH  
MARCH 13, 2007**

The meeting was opened by Moderator Thomas E. Petit at 11:00 a.m.

A motion was made to dispense with the reading of the warrant and to begin voting on Ballot Articles #1 and #2 today, and the rest of the articles to be acted upon on Saturday, March 17<sup>th</sup> at 10:00 a.m. at the Pembroke Academy Auditorium.

**MOVED: Chester Martel**

**SECONDED: Charles Mitchell**

**VOTE ON MOTION: YES**

**MOTION PASSED**

Moderator Petit opened the polls at 11:05 a.m.

**ARTICLE 1 - To choose all necessary officers for the ensuing year.**

- Denotes elected

**TOWN CLERK for one year**  
Vote for not more than **one**  
**James F. Goff 454\***

**SEWER COMMISSIONER for three years**  
Vote for not more than **one**  
**Harold Thompson 423\***

**TOWN TREASURER for one year**  
Vote for not more than **one**  
**John B. Goff 426\***

**WATER COMMISSIONER for five years**  
Vote for not more than **one**  
**Edward Lavallee 433\***

**SELECTMAN for three years**  
Vote for not more than **two**  
**Richard Bilodeau 43**  
**Roger "Jay" Bilodeau 34**  
**Roland Lemoine 135**  
**Cindy Lewis 258\***  
**David A. Sheldon, Jr. 209\***  
**Larry W. Young, Sr. 183**

**LIBRARY TRUSTEE for three years**  
Vote for not more than **two**  
**Peggy A. Topliff 377\***  
**Cynthia E. Menard 393\***

**TRUST FUND TRUSTEE for three years**  
Vote for not more than **one**  
**Janice W. Edmonds 423\***

**ARTICLE 2 – AMEND ZONING ORDINANCE**

Are you in favor of adopting the following amendments to the existing Zoning Ordinance of the Town of Pembroke as proposed by the Planning Board?

**Amendment #1**

Are you in favor of the adoption of Amendment # 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

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## MINUTES OF THE ANNUAL TOWN MEETING

To amend §143-68 Aquifer Conservation District (D) Prohibited Uses to define solid waste as defined in NH RSA 149-M:4,XXII; and to prohibit the following: the outdoor storage of unenclosed or uncovered sand/salt mixtures; the dumping of snow containing de-icing chemicals if they are from off-site; the storage of hazardous waste, as defined in NH RSA 147-A:2,VII; and the storage of hazardous materials unless such material is pre-packaged for retail sale prior to storage on the site

To amend §143-68 Aquifer Conservation District (F) Special Exceptions (4), to require Planning Board input to the ZBA only if subsequent action by the Planning Board is not required.

To amend §143-11(B), Zoning Map, to change the map reference to be consistent with the provisions of the Aquifer Conservation District Ordinance that was adopted at the 2006 Town Meeting.

To amend §143-8 Definitions, to change the definition of **Hazardous or Toxic Materials and Waste** to the definition provided in NH RSA 147-A:2,VII and to amend the definition of **Solid Waste** to include reference to NH RSA 149-M:4,XXII.

**YES 348      NO 78                      AMENDMENT #1 PASSED**

### **Amendment #2**

Are you in favor of the adoption of Amendment # 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-72 (D) Wetlands Protection District, to add a provision that no structure shall be located closer than 20 feet measured horizontally from any wetland and that wetlands buffer markers shall be placed every 25 feet along the perimeter of a delineated 20 foot wetland buffer.

To remove section 143-21 (K), Dimensional and Density Regulations, which duplicates language listed above.

**YES 356      NO 93                      AMENDMENT #2 PASSED**

### **Amendment #3**

Are you in favor of the adoption of Amendment # 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-44, Agricultural Retail Outlets – (B) Farm Stand (Roadside Stand), to remove the requirement for Site Plan Review by the Planning Board and only require a Special Use Permit, if they operate more than 4 months out of the year; to define farm stands as a Temporary Agricultural Retail Outlet if they operate less than 4 months out of the year; to amend the requirement that setbacks shall be 30 feet from abutting ROW lines to 15 feet; to remove the restriction on the average yearly dollar of products purchased and resold; and to amend the requirement that over 50% of the products sold must be grown on site to 35%.

## MINUTES OF THE ANNUAL TOWN MEETING

To amend §143-19, Table of Dimensional Regulations (Agricultural), to allow agricultural retail outlets to be a permitted use in all Zoning Districts except B2; to remove temporary agricultural retail outlets from the table of dimensional regulations; to allow by right the raising and/or keeping of livestock, horses, poultry, sheep, swine, or other farm animals for personal use in all districts except B2 and C1; and to allow by Special Exception the raising and/or keeping of livestock, horses, poultry, sheep, swine, or other farm animals for commercial use in all districts except B2 and C1.

To amend §143-8, Definitions, to change the definition of **Agriculture** to be consistent with the definition provided in NHRSA 21:34-a,II; to change the definition of **Farmers Market** to be consistent with the definition provided in NH RSA 21:34-a;V; to change the definition of **Farm** to be consistent with the definition provided in NH RSA 21:34-a,I; and to add a definition for **Commercial Greenhouses**.

**YES 347**

**NO 95**

**AMENDMENT #3 PASSED**

### **Amendment #4**

Are you in favor of the adoption of Amendment # 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-38, Private Day Care or Kindergarten, to remove the distinction of private day care from other forms of day care; to add preschools to the ordinance; to remove the outside play area space requirement; to remove the requirement for parking areas to be screened; to remove the reference to accessory use or principal use of a structure by a day care or kindergarten; to remove the provision for signage; to remove the requirement for licensing; and to clarify that accessory uses shall follow §143-18 and require a Special Exception and that principal uses require Site Plan Review.

To amend §143-19 Table of Dimensional Regulations (Retail and Service) to allow day care, preschools, and kindergarten as a permitted use in all Zoning Districts.

**YES 256**

**NO 189**

**AMENDMENT #4 PASSED**

### **Amendment #5**

Are you in favor of the adoption of Amendment # 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To delete § 143-25, Licensing, from the Zoning Ordinance and to delete the references to the licensing requirement from §143-32K, §143-34A, §143-34B(10), §143-34B(11), and §143-42A.

**YES 277**

**NO 127**

**AMENDMENT #5 PASSED**



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## MINUTES OF THE ANNUAL TOWN MEETING

### **Amendment #6**

Are you in favor of the adoption of Amendment # 6 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-32, Manufactured Housing Park, to remove the requirement that the parcel of land be at least 10 times the minimum lot size for the zoning district it is located in; to remove the requirement that the site plan show the manufactured home sites; and add a requirement that parks must contain a minimum of at least 3 homes sites and they must have frontage along park roadways.

**YES 247**

**NO 182**

**AMENDMENT #6 PASSED**

### **Amendment #7**

Are you in favor of the adoption of Amendment # 7 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend Article IXA - Soucook River Development District, §143-72.7, Baseline Dimensional Requirements, to make the minimum open space requirement consistent with changes in the Aquifer Conservation District which were approved at the 2006 Town Meeting.

To amend Article IXA - Soucook River Development District, §143-72.8(3), Open Space/Impervious Surface Requirements, to change the amount of open space allowed.

**YES 355**

**NO 80**

**AMENDMENT #7 PASSED**

### **Amendment #8**

Are you in favor of the adoption of Amendment # 8 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-19, Table of Dimensional Regulations (Community Facilities), to remove item #(3) public parks, conservation area and open spaces, including areas for passive recreation, as a permitted use category.

To amend §143-19, Table of Dimensional Regulations (Community Facilities), to add language to item #(7) that town buildings, fire stations, police stations, public libraries, and town equipment garages are allowed in all Zoning Districts as long as the facilities are in compliance with the provisions outlined in Article IX, Overlay Districts.

**YES 312**

**NO 133**

**AMENDMENT #8 PASSED**

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## MINUTES OF THE ANNUAL TOWN MEETING

### **Amendment #9**

Are you in favor of the adoption of Amendment # 9 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-39, (C)Temporary Office Trailer or Storage Trailer, so that if the temporary trailer will be used for less than 12 months, the special use permit can be issued by the Code Enforcement Officer instead of by the Planning Board.

**YES 355**

**NO 96**

**AMENDMENT #9 PASSED**

### **Amendment #10**

Are you in favor of the adoption of Amendment # 10 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-8, Definitions, to change the definition for **Common Area** to include the language “open space subdivision, manufactured housing park, and condominium development”.

**YES 320**

**NO 113**

**AMENDMENT #10 PASSED**

### **Amendment #11**

Are you in favor of the adoption of Amendment # 11 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-35 (A), Automotive Repair and Service, to fix a typo to say “side lines” instead of “ride lines”.

**YES 386**

**NO 53**

**AMENDMENT #11 PASSED**

### **Amendment #12**

Are you in favor of the adoption of Amendment # 12 as proposed by the Citizen Petition and supported by the Planning Board for the Town Zoning Ordinance as follows:

To add a section to the Zoning Ordinance entitled §143-18.1, Accessory Dwelling Units, which would allow, by Special Exception, one accessory attached dwelling unit per single family dwelling residence in the R1, R3, and B1 Zoning Districts. The accessory unit shall not exceed 675 sqft in size; may not be a rental unit; will share the electric, water and sewer/septic with the primary residence; must be within or attached to the primary residence with an interior connecting door or access; have off street parking; and the exterior construction shall be uniform and compatible with the single-family dwelling unit.

**YES 311 NO 138**

**AMENDMENT #12 PASSED**

**MINUTES OF THE ANNUAL TOWN MEETING  
TOWN OF PEMBROKE, NH  
DELIBERATIVE SESSION  
MARCH 17, 2007**

Because of inclement weather, the start of the deliberative session was postponed until 12:30 p.m.

At 12:25 p.m., Moderator Petit read the results of the election held on Tuesday, March 13, 2007.

Moderator Petit opened the meeting at 12:30 p.m. with the Pledge of Allegiance.

Selectman Larry Preston read the dedication of the Town Report to former Police Chief Wayne Cheney.

Wayne Cheney graciously accepts.

**There was a motion made to waive the reading of the warrant to start the meeting.**

***MOVED: Larry Preston      SECONDED: Joe Crowley***

***VOTE: YES                      MOTION PASSED***

**ARTICLE 3** – To see if the Town will vote to amend the Municipal Code of the Town of Pembroke by rescinding Chapter 75 – Public Entertainment Ordinance and any amendments thereto, and adopting in its place a Large Gathering Ordinance, as posted with this warrant, in accordance with RSA Chapter 286 and RSA 31:39. The new Large Gathering Ordinance requires a license from the Board of Selectmen for any festival, exhibition, amusement show, fair, theatrical performance, music concert, parade, or other activity at which 200 or more people are expected to be present for a period of at least two (2) hours. An application for such a license shall be reviewed by Police Chief, Fire Chief, Health Officer and other relevant Town Officials who shall make recommendations to the Selectmen about the adequacy of the facilities to safely handle the planned gathering.

***MOVED: Fred Kline                      SECONDED: Bill Stanyan***

**THERE WAS A MOTION MADE TO AMEND ARTICLE #3 WHICH READS: “I move to amend Article 3 so that the Large Gathering Ordinance which is adopted is amended to add a new exemption under §XX-4, as follows:**

## MINUTES OF THE ANNUAL TOWN MEETING

**“Facilities which have received site plan approval from the Pembroke Planning Board which allows large gatherings of the type that would otherwise require a license under this ordinance shall be exempt from the need to obtain such license, unless the proposed large gathering: (a) is expected to exceed the number of attendees permitted under the site plan approval; and (b) two hundred (200) or more people are reasonably expected to be present.”**

**MOVED: Fred Kline**

**SECONDED: Larry Preston**

Peter Bonanno of Grace Capital Church questioned whether this is specifically for safety reasons.

Town Administrator Troy Brown stated that this is for safety reasons targeted to large gatherings such as the back yard concert held last year and the annual event held by the Amoskeag Rowing Club down by memorial field. This will give the Board of Selectmen time to review any request with the police, fire and other public safety officials well before any requests for a large gathering is approved. The amendment will protect anybody that has already gone through the site design and planning approval process from having to get a license from the Board of Selectmen.

Peter Bonanno stated that he supports the amendment.

Pentti Aalto stated that he felt that this article interferes with the people’s right to assemble.

Town Administrator Brown explained that there would be two choices, one would be to locate a facility that has already gone through the site plan/planning approval process or go through this licensing process.

**After much discussion, there was a motion made to vote on the amendment.**

**MOVED: Chester Martel**

**VOTE: YES**

**MOTION PASSED**

**VOTE ON AMENDMENT TO ARTICLE #3: NO**

**AMENDMENT FAILED**

**There was a motion made: “I move to amend Article #3 so that the Large Gathering Ordinance which is adopted is amend to add a new exemption under §XX-4, as follows:**

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## MINUTES OF THE ANNUAL TOWN MEETING

““Facilities which have received site plan approval from the Pembroke Planning Board which allows large gatherings of the type that would otherwise require a license under this ordinance shall be exempt.””

**MOVED: Larry Preston**

**SECONDED: Vincent Greco**

Chester Martel stated that he would have liked them to add the wording that the existing site plan facility capacity not be exceeded.

Peter Bonanno stated that his assumption is that it is automatically assumed the people already know what their capacity and occupancy is.

**VOTE ON AMENDMENT TO ARTICLE #3: YES**

**VOTE ON ARTICLE #3 AS AMENDED: YES**

**ARTICLE #3 PASSED AS AMENDED**

**ARTICLE 4** – To see if the Town will vote to amend the Municipal Code of the Town of Pembroke Chapter 36 – Pembroke Recreation Commission, as posted with this warrant, pursuant to RSA 35-B. The purpose of the amendments is to define the general purpose and objectives of the Recreation Commission and to clarify its powers, duties, and responsibilities.

**MOVED: Larry Preston**

**SECONDED: Roland Lemoine**

**VOTE: YES**

**ARTICLE #4 PASSED**

**ARTICLE 5** – To see if the Town will vote to change the percentage of revenues generated by the Land Use Change Tax automatically deposited into the Conservation Fund pursuant to RSA 79-A from 100% to 75% . If adopted this article shall take effect April 1, 2007 and shall remain in effect until altered or rescinded by a future vote of town meeting.

**MOVED: William Stanyan**

**SECONDED: Roland Lemoine**

Ayn Whytemare of the Conservation Commission stated that she is against taking 25% of land use change tax from the conservation commission for the recreation commission. She also stated that the money they have now does not go very far in today’s market and feels that using the land use change tax which is highly unpredictable is a poor source of funding for the recreation commission.

Selectman Brian Tufts stated that per RSAs, the money could not go directly to the recreation commission, that it would have to go to the Town’s general fund first and then the next year the town could vote to use it for recreation purposes.

## MINUTES OF THE ANNUAL TOWN MEETING

Janet Fortnam, Diane Schuett, Gregg Chadwick, Anne Marie Heiser and Vincent Greco spoke in opposition of Article #5.

Roland Lemoine spoke in favor of Article #5.

**VOTE: NO**

**ARTICLE #5 FAILED**

**ARTICLE 6** - To see if the Town will vote to raise and appropriate the sum of \$20,000.00 from the Soucook River Tax Increment District Fund to pay costs and administrative expenses incurred in connection with the Soucook River Tax Increment Financing District Plan.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

***MOVED: William Stanyan SECONDED: Roland Lemoine***

**VOTE: YES**

**ARTICLE #6 PASSED**

**ARTICLE 7** - To see if the Town will vote to create an expendable trust fund under the provisions of RSA 31:19-a, to be known as the Pembroke 250<sup>th</sup> Anniversary Expendable Trust Fund, for the purpose of promoting and financing events and activities for the celebration of the Town's 250<sup>th</sup> Anniversary in 2009 and to raise and appropriate a sum of \$2,500.00 for said fund; further, to designate the Board of Selectmen as agents to expend.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

***MOVED: Normand Provencher SECONDED: William Nunnally***

**VOTE: YES**

**ARTICLE #7 PASSED**

**ARTICLE 8** – To see if the Town will vote to authorize the Board of Selectmen to sell town land created by the Church Road Realignment Project to abutting property owners on such terms and conditions as the Board of Selectmen deem appropriate; provided, however, that each abutting landowner will pay the town \$500.00. This article amends the authority granted to the Selectmen by the adoption of Article 20 at the 2005 town meeting.

***MOVED: William Stanyan SECONDED: Laurent Perron***



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## MINUTES OF THE ANNUAL TOWN MEETING

**MOVED: Anthony Gagnon SECONDED: Normand Provencher**

**VOTE: YES**

**ARTICLE #10 PASSED**

**ARTICLE 11** - To see if the Town will vote to raise and appropriate the sums set forth below to be placed in capital reserve funds previously established.

Town Equipment Capital Reserve Fund	\$150,000.00
Major Fire Equipment Capital Reserve Fund	\$125,000.00
Police Cruiser Capital Reserve Fund	\$ 48,000.00
Police Small Equipment Capital Reserve Fund	\$ 5,000.00
Municipal Facilities Capital Reserve Fund	\$ 15,000.00
Recreation Facilities Capital Reserve Fund	\$ 50,000.00
Sidewalk Capital Reserve Fund	\$ 30,000.00
Bridge Repair and Replacement Capital Reserve Fund	<u>\$ 30,000.00</u>
<i>Total</i>	<b><i>\$453,000.00</i></b>

**Recommended by Board of Selectmen**  
**Recommended by Budget Committee**

**MOVED: Roland Lemoine SECONDED: Paulette Malo**

**VOTE: YES**

**ARTICLE #11 PASSED**

**ARTICLE 12** - To see if the Town will vote to raise and appropriate a sum not to exceed \$36,000.00 to purchase an asphalt pothole patcher / reclaimer and to authorize the withdrawal of a sum not to exceed \$36,000.00 from the Town Equipment Capital Reserve Fund created for this purpose.

**Recommended by Board of Selectmen**  
**Recommended by Budget Committee**

**MOVED: Brian Tufts**

**SECONDED: Floyd Smith**

**VOTE: YES**

**ARTICLE #12 PASSED**



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## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE 13** - To see if the Town will vote to raise and appropriate a sum not to exceed \$35,775.00 to purchase and equip a truck cab and chassis with service body and to authorize the withdrawal of a sum not to exceed \$35,775.00 from the Town Equipment Capital Reserve Fund created for this purpose.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**MOVED: Larry Preston      SECONDED: Brian Tufts**

Roland Lemoine spoke in opposition to the article stating that he thought it was a luxury item.

Selectman Fred Kline stated that this would replace an old Ford Crown Victoria that is being used to transport tools and workers.

Road Agent Emile Lacerte stated that the Crown Victoria that this vehicle will replace is used by the town mechanic to transport tools when they have a breakdown in any of the other highway department vehicles. There were times during the winter when plow trucks broke down and the mechanic found it hard to get to the stranded vehicles in the four door sedan being used to transport his tools.

**VOTE: YES**

**ARTICLE #13 PASSED**

**ARTICLE 14** - To see if the Town will vote to raise and appropriate a sum not to exceed \$34,000.00 to repair and reconstruct sidewalks and to authorize the withdrawal of a sum not to exceed \$34,000.00 from the Sidewalk Capital Reserve Fund created for this purpose.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**MOVED: Paulette Malo      SECONDED: William Stanyan**

**VOTE: YES**

**ARTICLE #14 PASSED**

**ARTICLE 15** - To see if the Town will vote to raise and appropriate a sum of \$49,668.00 to purchase and equip two (2) police vehicles and to authorize the withdrawal of a sum not to exceed \$49,668.00 from the Police Cruiser Capital Reserve Fund created for this purpose.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**MINUTES OF THE ANNUAL TOWN MEETING****MOVED: Rob Farley****SECONDED: Charles Schmidt****VOTE: YES****ARTICLE #15 PASSED**

**ARTICLE 16** - To see if the Town will vote to raise and appropriate the amount of \$5,244,208.00 for the 2007 Municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**MOVED: David Freeman-Woolpert****SECONDED: Larry Preston**

**There was a motion made to increase the budget by \$25,919 for the purpose of increasing the Town Library budget.**

**MOVED: William Nunnally** **SECONDED: Marie Brezosky**

Library Director Cindy Stosse spoke of some of the accomplishments of the library in the past year i.e. outreach program, more books, additional hours, 42% increase in circulation, developed the Friends of the Library with 40 members, increased the average age of the collection from 1989 to 1992, and also made the part-time Assistant Library Director full-time by the end of the year. This was accomplished with help from grants and donations. She went on to state that their proposed budget for 2007 was cut to over six thousand dollars less than the 2006 budget, if you add in payroll step increases and cola increases that figure actually changes to a fifteen thousand dollar cut in the rest of the budget. This amendment would bring their budget back up to what the Library Trustees had originally proposed.

Budget Committee member Barbara Natalizio spoke in opposition to this amendment stating that she thought three additional part-time workers could be added instead of creating a full-time position with the additional benefits.

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## MINUTES OF THE ANNUAL TOWN MEETING

Cindy Stosse stated that the Assistant Library Director was made full time at the end of the year when her own benefit package changed from family to two member and the Library Trustees justified the change to full time for the Assistant Library Director because of the savings in the benefits package for the Director. The Library's budget is approved at the bottom line and its up to the Trustees, who are elected, to distribute it as they see fit.

Moderator Petit asked if the Assistant Director is full time as of right now.

Cindy Stosse stated that she is right now but if this amendment is not passed, the Assistant Library Director will go back to part time.

Library Trustee Cindy Menard stated that the whole \$25,919.00 figure is not just for making the Assistant Director full time. The selectmen approved a budget for 2007 that is \$7,678.00 less than what was approved for 2006. The library, under state and federal law, can disperse their funds as they see fit per state mandate #202a:6. During the summer last year, they had someone out with a terminal illness, did not use their substitute workers as much as they needed to, looked at the overall picture as to how much they had grown, what the town was asking for in services and while trying to make the library more of a community based center, decided that they really needed the Assistant Library Director to be full time. They were able to do this and still come in under budget.

After much discussion there was a vote taken on the amendment.

**YES 65      NO 70      AMENDMENT FAILED**

There was a motion made to amend Article #16 to add \$6,947.00 to the Pembroke Library Budget.

**MOVED: William Nunnally SECONDED: Marie Brezosky**

Larry Preston, Rosemary Michaud and Gerard Fleury spoke in opposition to the amendment.

VOTE ON AMENDMENT

**YES 63      NO 66      AMENDMENT FAILED**



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**MINUTES OF THE ANNUAL TOWN MEETING****MOVED: Fred Kline****SECONDED: Larry Preston****VOTE: YES****ARTICLE #18 PASSED**

**ARTICLE 19** - To see if the Town will to vote authorize the Board of Selectmen to investigate the feasibility of various alternatives to the current situation regarding the Allenstown wastewater treatment facility and to cooperate with the Pembroke Sewer Commission, regional municipalities and the State and Federal governments with respect to such facility investigation.

**MOVED: Larry Preston****SECONDED: Fred Kline**

There was a motion made: "I move to amend Article #19 to read as follows:

**ARTICLE #19** – To see if the Town will to vote authorize the Board of Selectmen to work **in cooperation with the Pembroke Sewer Commission** to investigate the feasibility of various alternatives to the current situation regarding the Allenstown wastewater treatment facility and to cooperate with ~~the Pembroke Sewer Commission~~, regional municipalities and the State and Federal governments with respect to such facility investigation.

Existing Text = normal font

New Text = **bold font**

Deleted text = ~~strikethrough font~~"

**MOVED: Fred Kline****SECONDED: Brian Tufts**

Sewer Commissioner Harold Thompson stated that the sewer commissioner is in favor of this amendment to Article #19.

**VOTE ON AMENDMENT: YES****AMENDMENT TO ARTICLE #19 PASSED**

Chester Martel raised the question as to if the meeting now has to vote on the article as amended.

## MINUTES OF THE ANNUAL TOWN MEETING

Moderator Petit stated that the amendment was a substitution of the article and the amendment passed, he declared Article #19 as amended passed.

**ARTICLE 20** - To see if the Town will go on record in support of effective actions by the President and the Congress to address the issue of climate change which is increasingly harmful to the environment and economy of New Hampshire and to the future well being of the people of Pembroke.

These actions include:

1. Establishment of a national program requiring reductions of U.S. greenhouse gas emissions while protecting the U.S. economy.
2. Creation of a major national research initiative to foster rapid development of sustainable energy technologies thereby stimulating new jobs and investments.

In addition, the town of Pembroke encourages New Hampshire citizens to work for emission reductions within their communities, and we ask our Selectmen to consider the appointment of a voluntary energy committee to recommend local steps to save energy and reduce emissions. The record of the vote on this article shall be transmitted to the New Hampshire Congressional Delegation, to the President of the United States, and to declared candidates for those offices.

**Submitted by petition**

**MOVED: William Nunnally SECONDED: Vincent Greco**

**VOTE: YES**

**ARTICLE #20 PASSED**

**ARTICLE 21** - To transact any other business that may legally come before said meeting.

Celeste Borgman of the Pembroke-Allenstown Old Home Day Committee thanked everyone who has helped with the Old Home Day, this year it will be held on August 25<sup>th</sup> and they are always looking for more volunteers.

Sally Hyland of the Pembroke Recycling Committee talked about the new expanded recycling program at the Pembroke Transfer Station.

Bethany Chase brought up the problem of an overabundance of ducks and geese on the Suncook River around the Buck Street, Glass Street, Turnpike Street intersection and the health hazards that it is posing for the residents that live in that area.

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**MINUTES OF THE ANNUAL TOWN MEETING**

There was a motion made to adjourn.

***MOVED: William Nunnally SECONDED: William Stanyan***

**VOTE: YES**

**THE MEETING WAS ADJOURNED AT 3:06 P.M.**

Respectfully submitted:

James F. Goff  
Town Clerk  
Pembroke, NH

**TOWN SEAL**

## TREASURER'S REPORT

(cash basis - preliminary unaudited)

### OPERATING ACCOUNT

Beginning Balance 1/1/07		\$	5,287,257
Deposits	\$		16,417,303
Other Bank Credits			202,486
Disbursements			(17,535,704)
Other Bank Debits			
Ending Balance 12/31/07		\$	4,371,342

### ESCROW ACCOUNT

Beginning Balance 1/1/07		\$	58,734
Deposits	\$		52,244
Other Bank Credits			112
Disbursements			(84,413)
Other Bank Debits			-
Ending Balance 12/31/07		\$	26,677

### CONSERVATION ACCOUNT

Beginning Balance 1/1/07		\$	268,719
Deposits	\$		394,129
Other Bank Credits			912
Disbursements			(100)
Other Bank Debits			
Ending Balance 12/31/07		\$	663,660



## TOWN OF PEMBROKE

### 2007 Balance Sheet

(preliminary unaudited)

Account	Balance
<b><u>ASSETS</u></b>	
Cash	\$ 4,371,161
Taxes Receivable (net of uncollectables)	993,856
Accounts Receivable	2,966
Due from Other Governments	76,695
Due from Other Funds	9,464
Prepaid Expenses	9,008
	\$ 5,463,151
	\$ 5,463,151
<b><u>LIABILITIES</u></b>	
Accounts Payable	600
Accrued Payroll Payable	(1,165)
Retainage Payable	9,396
Due to School District	2,413,009
Due to Other Funds	377,191
	\$ 2,799,031
	\$ 2,799,031
<b><u>EQUITY</u></b>	
Reserved for Encumbrances	213,018
Unreserved Fund Balance	2,451,102
	\$ 2,664,120
	\$ 2,664,120
<b><u>TOTAL LIABILITIES AND EQUITY</u></b>	<b>\$ 5,463,151</b>

**TOWN OF PEMBROKE**  
**STATEMENT OF EXPENDITURES**

For the Year Ending June, 2005

**INSTRUCTION**

Regular Education Programs	\$	6,985,083.30	
Special Education Programs		2,285,896.67	
Vocational Programs		776,311.56	
Other Instructional Programs		<u>349,637.45</u>	
			\$ 10,396,928.98

**SUPPORT SERVICES**

Student Services		2,215,679.62	
Instructional Staff		221,557.39	
General Administration		419,012.94	
School Administration		964,270.75	
Operation/Maintenance of Plant		1,394,331.94	
Student Transportation		433,681.55	
Central		<u>10,474.36</u>	
			5,659,008.55

**DISTRICT WIDE EXPENDITURES**

Facilities Acquisition & Construction		<u>63,144.74</u>	
			63,144.74

**OTHER FINANCING USES**

Debt Service – Principal		924,992.68	
Debt Service – Interest		<u>310,762.45</u>	
			1,235,755.13

**FUND TRANSFERS**

Trust/Agency Funds		<u>125,000.00</u>	
			125,000.00

**SPECIAL REVENUE EXPENDITURES-INSTRUCTION**

Regular Education Programs		281,320.13	
Vocational Programs		<u>19,547.64</u>	
			300,867.77

**SPECIAL REVENUE EXPENDITURES-SUPPORT SERVICES**

Student Services		322.88	
Instructional Staff		32,380.94	
General Administration		13,385.58	
Operation/Maintenance of Plant		<u>210.35</u>	
			46,299.75

**FOOD SERVICE FUND**

Food Service		<u>525,510.71</u>	
			525,510.71

**CAPITAL PROJECTS**

Building Acquisition/Construction		<u>872.51</u>	
			872.51

**TRUST FUNDS**

Building Renovation		<u>36,296.94</u>	
			36,296.94

**OTHER EXPENDABLE FUNDS**

Facilities Maintenance/Repair		29,252.30	
			<u>29,252.30</u>

**TOTAL EXPENDITURES**

\$ 18,418,937.38

**TOWN OF PEMBROKE  
2007 Annual Report**

**Statement of Revenues  
and Expenditures**

**Pages 26-27 Replacement**

**(Please insert these pages in place of page 26-27 in the Town Report  
which are incorrect due to a printing error.)**

## 2007 Revenues

(preliminary unaudited)

Account Code	Description	Anticipated	Actual	Over/(Under) Collected
<b><u>TAXES</u></b>				
3110	Net Property Tax	\$ 3,155,683	\$ 3,318,251	\$ 162,568
3120	Land Use Change Tax			-
3185	Timber Tax	20,000	24,143	4,143
3186	Payment in Lieu of Taxes	12,000	12,000	-
3187	Excavation Tax	10,000	6,692	(3,308)
3190	Interest & Penalties on Taxes	60,000	91,722	31,722
		<b>\$ 3,257,683</b>	<b>\$ 3,452,807</b>	<b>\$ 195,124</b>
<b><u>LICENSES, PERMITS &amp; FEES</u></b>				
3210	Business Licenses & Permits	1,750	2,085	335
3220	Motor Vehicle Permit Fees	1,180,000	1,155,981	(24,020)
3230	Building Permits	50,000	33,704	(16,296)
3290	Other Licenses, Permits & Fees	34,000	34,045	45
		<b>\$ 1,265,750</b>	<b>\$ 1,225,814</b>	<b>\$ (39,936)</b>
3311-3319	<b><u>FROM FEDERAL GOVERNMENT</u></b>	<b>\$ 2,500</b>	<b>\$ 10,724</b>	<b>\$ 8,224</b>
<b><u>FROM STATE</u></b>				
3351	Shared Revenues	44,308	44,308	-
3352	Meals & Rooms Tax Distribution	262,389	309,637	47,248
3353	Highway Block Grant	144,413	136,228	(8,185)
3354	Water Pollution Grant	49,500	49,776	276
3359	Other		3,100	3,100
		<b>\$ 500,610</b>	<b>\$ 543,050</b>	<b>\$ 42,440</b>
<b><u>CHARGES FOR SERVICES</u></b>				
3401-3406	Income from Departments			
	General	1,000	2,410	1,410
	Planning & Land Use	27,500	19,004	(8,496)
	Public Works	104,500	124,365	19,865
	Police	15,700	22,036	6,336
	Fire	-	440	440
	Emergency Management	-	4,161	4,161
		<b>\$ 148,700</b>	<b>\$ 172,415</b>	<b>\$ 23,715</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
3501	Sale of Municipal Property	2,000	34,462	32,462
3502	Interest on Investments	110,000	186,725	76,725
3503	Facilities Rental	20,200	14,110	(6,090)
3509	Other	67,495	54,484	(13,011)
		<b>\$ 199,695</b>	<b>\$ 289,782</b>	<b>\$ 90,087</b>

## 2007 Revenues

(preliminary unaudited)

Account Code	Description	Anticipated	Actual	Over/(Under) Collected
<b><u>OPERATING TRANSFERS IN</u></b>				
3912	From Special Revenue Funds	20,000		(20,000)
3913	From Capital Projects Funds	50,000	-	(50,000)
3914	From Enterprise Funds			-
	Sewer - (Offset)	702,814	799,219	96,405
	Water - (Offset)	788,744	686,034	(102,710)
3915	From Capital Reserve Funds	158,419	152,632	(5,787)
3916	From Trust & Agency Funds	-	-	-
		<u>\$ 1,719,977</u>	<u>\$ 1,637,885</u>	<u>\$ (82,092)</u>
<b><u>OTHER FINANCING SOURCES</u></b>				
3934	Proc. from Long Term Bonds & Notes	-	-	-
	Amounts VOTED From Fund Bal.	-	-	-
	Fund Balance to Reduce Taxes	210,000	210,000	-
		<u>\$ 210,000</u>	<u>\$ 210,000</u>	<u>\$ -</u>
		<u><u>\$ 7,304,915</u></u>	<u><u>\$ 7,542,477</u></u>	<u><u>\$ 237,562</u></u>

## 2007 Expenditures

(preliminary unaudited)

Account Code	Description	Appropriation	Expended/ Encumbered	Remaining
<b><u>GENERAL GOVERNMENT</u></b>				
4130-4139	Executive	\$ 342,967	\$ 331,962	\$ 11,005
4140-4149	Election, Reg. & Vital Statistics	125,545	120,559	4,986
4150-4151	Financial Administration	81,250	79,320	1,930
4152	Revaluation of Property	70,500	83,126	(12,626)
4153	Legal Expense	30,000	24,168	5,832
4191-4193	Planning & Zoning	221,390	205,139	16,251
4194	General Government Buildings	129,842	141,893	(12,051)
4195	Cemeteries	30,570	29,397	1,173
4196	Insurance	88,000	90,852	(2,852)
		<b>\$ 1,120,064</b>	<b>\$ 1,106,416</b>	<b>\$ 13,648</b>
<b><u>PUBLIC SAFETY</u></b>				
4210-4214	Police	995,880	964,367	31,513
4215-4219	Ambulance	65,000	46,673	18,327
4220-4229	Fire	201,885	166,789	35,096
4290-4298	Emergency Management	5,036	3,416	1,620
4299	Other	25,740	25,896	(156)
		<b>\$ 1,293,541</b>	<b>\$ 1,207,141</b>	<b>\$ 86,400</b>
<b><u>HIGHWAYS &amp; STREETS</u></b>				
4311	Administration	171,935	168,251	3,684
4312	Highways & Streets	538,595	424,637	113,958
4313	Bridges			-
4316	Street Lighting	26,000	33,120	(7,120)
4319	Other	70,600	62,781	7,819
		<b>\$ 807,130</b>	<b>\$ 688,790</b>	<b>\$ 118,340</b>
<b><u>SANITATION</u></b>				
4321	Administration			-
4324	Solid Waste Disposal	500,409	487,528	12,881
		<b>\$ 500,409</b>	<b>\$ 487,528</b>	<b>\$ 12,881</b>
<b><u>HEALTH/WELFARE</u></b>				
4411	Administration	3,574	2,747	827
4415-4419	Health Agencies & Hosp. & Other	30,697	30,697	-
4441-4442	Administration & Direct Assist.	64,245	74,817	(10,572)
		<b>\$ 98,516</b>	<b>\$ 108,261</b>	<b>\$ (9,745)</b>
<b><u>CULTURE &amp; RECREATION</u></b>				
4520-4529	Parks & Recreation	37,383	33,262	4,121
4550-4559	Library	155,569	155,218	351
4589	Other Culture & Recreation	6,250	5,799	451
		<b>\$ 199,202</b>	<b>\$ 194,279</b>	<b>\$ 4,923</b>

## 2007 Expenditures

(preliminary unaudited)

Account Code	Description	Appropriation	Expended/ Encumbered	Remaining
4651-4659	<u>CONSERVATION</u>	\$ 1,050	\$ 925	\$ 125
4651-4659	<u>ECONOMIC DEVELOPMENT</u>	\$ 7,200	\$ 1,282	\$ 5,918
	<u>DEBT SERVICE</u>			
4711	Princ.- Long Term Bonds & Notes	410,397	410,397	1
4721	Interest-Long Term Bonds & Notes	115,206	115,206	(0)
4723	Int. on Tax Anticipation Notes	-	-	-
		<u>\$ 525,603</u>	<u>\$ 525,603</u>	<u>\$ 0</u>
	<u>CAPITAL OUTLAY</u>			
4901	Land	-	-	-
4902	Machinery, Vehicles & Equipment	155,136	152,255	2,881
4903	Buildings	-	-	-
4909	Other Improvements -			
	Vehicle Repair	45,100	53,827	(8,727)
	Road Maintenance	534,000	486,930	47,070
	Technology	44,000	40,520	3,481
	Other	45,000	2,457	42,543
		<u>\$ 823,236</u>	<u>\$ 735,989</u>	<u>\$ 87,247</u>
	<u>OPERATING TRANSFERS OUT</u>			
4912	To Special Revenue Fund	20,000	-	20,000
4913	To Capital Projects Fund	-	-	-
4914	To Enterprise Fund			
	Sewer-	702,814	702,814	-
	Water-	788,744	788,744	-
4915	To Capital Reserve Fund	453,000	453,000	-
4919	To Agency Funds	-	-	-
		<u>\$ 1,964,558</u>	<u>\$ 1,944,558</u>	<u>\$ 20,000</u>
		<u>\$ 7,340,509</u>	<u>\$ 7,000,772</u>	<u>\$ 339,737</u>





**TOWN OF PEMBROKE**  
**STATEMENT OF REVENUES**  
For the Year June 30, 2005

**REVENUES FROM LOCAL SOURCES**

Current Appropriation	\$	6,568,246.00
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**TUITION***TUITION FROM INDIVIDUALS*

Regular School Day		4,069.65
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*TUITION FROM OTHER LEAS WITHIN NH*

Regular School Day		4,299,474.89
Special Education		540,453.28
Vocational		7,640.32

**OTHER LOCAL REVENUES**

Earnings on Investments		18,089.55
Food Service		394,743.72
Rentals		43,854.64
Other Local Revenue		25,035.53

**TOTAL LOCAL REVENUES**

		11,901,607.58
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**REVENUE FROM STATE SOURCES**

Adequacy Aid (Grant)		3,913,995.00
Adequacy Aid (State Tax)		1,357,650.00
School Building Aid		393,013.90
Catastrophic Aid		112,026.76
Vocational Education (Tuition)		3,656.58
Vocational Education (Transportation)		8,560.86
Child Nutrition		6,093.17
Public Inter Agencies		19,547.64

**TOTAL STATE REVENUE**

		5,814,543.91
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**REVENUE FROM FEDERAL SOURCES**

Elementary/Secondary - Title I		54,319.64
Elementary/Secondary - Other		275,805.66
Child Nutrition Program		116,600.95
Medicaid Distributions		152,851.70

**TOTAL FEDERAL REVENUE**

		599,577.95
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**OTHER FINANCING SOURCES**

Transfer from General Fund		125,000.00
Transfer from Capital Projects Funds		872.51
Transfer from Capital Reserve Fund		33,892.44
Transfer from Other Expendable Trust Funds		29,252.30

**TOTAL OTHER FINANCING SOURCES**

		189,017.25
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**TOTAL REVENUES**

		\$ 18,504,746.69
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## TAX COLLECTOR'S REPORT

FISCAL YEAR ENDING DECEMBER 31, 2007

	<u>2007</u>	<u>2006</u>
<b>Uncollected Taxes Beginning of Year</b>		
Property	\$ -	\$ 698,512.25
Land Use Change	-	18,500.00
Yield	-	459.97
 <b>Taxes Committed This Year</b>		
Property	13,748,356.00	-
Land Use Change	127,700.00	-
Yield	24,142.05	-
Earth Excavation @ \$.02/yd	6,691.51	-
 <b>Overpayment</b>		
Property	15,778.00	6,915.00
 <b>Interest</b>		
Interest	<u>7,202.48</u>	<u>34,931.51</u>
 <b>TOTAL DEBITS</b>	 <u><b>\$13,929,870.04</b></u>	 <u><b>\$ 759,318.73</b></u>

## TAX COLLECTOR'S REPORT

**FISCAL YEAR ENDING DECEMBER 31, 2007**

	<u>2007</u>	<u>2006</u>
<b>Remitted to Treasurer</b>		
Property	\$13,108,884.34	\$ 705,427.25
Land Use Change	45,700.00	18,500.00
Yield	24,142.05	459.97
Earth Excavation @ \$.02/yd.	6,691.51	-
Interest	7,202.48	34,931.51
<b>Abatements</b>		
Property	7,699.65	-
<b>Uncollected Revenue – End of Year</b>		
Property	647,550.01	-
Land Use Change	<u>82,000.00</u>	<u>-</u>
<b>TOTAL CREDITS</b>	<b><u>\$13,929,870.04</u></b>	<b><u>\$ 759,318.73</u></b>

## TAX COLLECTOR REPORT

### SUMMARY OF TAX LIEN ACCOUNTS FISCAL YEAR ENDING DECEMBER 31, 2007

	<u>2006</u>	<u>2005</u>	<u>2004</u>	<u>Prior</u>
Unredeemed Taxes at Beginning of Year	\$ -	\$ 187,875.59	\$ 48,035.10	\$ 12,190.47
Liens Executed During Year	369,155.60	-	-	-
Interest and Cost Collected After Lien Execution	<u>5,851.84</u>	<u>26,053.66</u>	<u>17,852.91</u>	<u>-</u>
<b>TOTAL DEBITS</b>	<b><u>\$ 375,007.44</u></b>	<b><u>\$ 213,929.25</u></b>	<b><u>\$ 65,888.01</u></b>	<b><u>\$ 12,190.47</u></b>
Remittance to Treasurer: Redemptions	\$ 132,378.85	\$ 42,504.52	\$ 45,029.25	\$ -
Interest and Costs After Lien Execution	5,851.84	26,053.66	17,852.91	-
Abatements of Unredeemed Taxes	351.55	350.43	336.28	-
Liens Deeded to Town	0	0	0	-
Unredeemed Liens Balance End of Year	<u>236,425.20</u>	<u>145,020.64</u>	<u>2,669.57</u>	<u>12,190.47</u>
<b>TOTAL CREDITS</b>	<b><u>\$ 375,007.44</u></b>	<b><u>\$ 213,929.25</u></b>	<b><u>\$ 65,888.01</u></b>	<b><u>\$ 12,190.47</u></b>

## 2007 TAX RATE CALCULATIONS

### TOWN PORTION

Appropriations	\$ 7,392,709
Less: Revenues	4,146,261
Less: Shared Revenues	33,052
Add: Overlay	124,074
Add: War Service Credits	173,000

Net Town Appropriations \$ 3,510,470

Approved Town Tax Effort \$ 3,510,470 **TOWN RATE**  
**\$ 5.98**

### SCHOOL PORTION

Net Local School Budget	13,718,568
Less: Adequate Education Grant	(4,805,559)
Less: State Education Taxes	(1,372,833)

Approved School Tax Effort 7,540,176 **LOCAL**  
**SCHOOL RATE**  
**\$ 12.83**

### STATE EDUCATION TAXES 2.24

Equalized Valuation (no utilities)  
x 612,871,995

Divided by Local Assessed Valuation (no utilities)  
569,952,944 1,372,833 **STATE**  
**SCHOOL RATE**  
**\$ 2.41**

### COUNTY PORTION

Due to County	1,441,730
Less: Shared Revenues	(7,395)

1,434,335 **COUNTY RATE**  
**\$ 2.44**

**TOTAL RATE**  
**\$23.66**

Total Property Taxes Assessed 13,857,814  
Less: War Service Credits (173,000)  
**Total Property Tax Commitment \$ 13,684,814**

## TOWN OF PEMBROKE

### LONG TERM INDEBTEDNESS

Year	Rte 3/106 Extension			Refinanced Bond		
	Principal	Interest	Total	Principal	Interest	Total
2008	210,396.50	32,884.97	243,281.47	150,000.00	67,600.00	217,600.00
2009	210,396.50	24,663.73	235,060.23	150,000.00	62,725.00	212,725.00
2010	210,396.50	16,442.49	226,838.99	100,000.00	57,850.00	157,850.00
2011	210,396.55	8,221.25	218,617.80	100,000.00	54,600.00	154,600.00
2012				100,000.00	51,100.00	151,100.00
2013				100,000.00	47,350.00	147,350.00
2014				100,000.00	43,350.00	143,350.00
2015				100,000.00	39,350.00	139,350.00
2016				100,000.00	35,350.00	135,350.00
2017				100,000.00	31,200.00	131,200.00
2018				100,000.00	26,950.00	126,950.00
2019				100,000.00	22,600.00	122,600.00
2020				100,000.00	18,150.00	118,150.00
2021				100,000.00	13,650.00	113,650.00
2022				100,000.00	9,150.00	109,150.00
2023				100,000.00	4,600.00	104,600.00
<b>Totals</b>	<b>1,683,172.05</b>	<b>295,964.77</b>	<b>1,979,136.82</b>	<b>2,560,000.00</b>	<b>923,087.50</b>	<b>3,483,087.50</b>

## TOWN OF PEMBROKE

### LONG-TERM INDEBTEDNESS

Year	All Debt		
	Principal	Interest	Total
2008	360,396.50	100,484.97	460,881.47
2009	360,396.50	87,388.73	447,785.23
2010	310,396.50	74,292.49	384,688.99
2011	310,396.55	62,821.25	373,217.80
2012	100,000.00	51,100.00	151,100.00
2013	100,000.00	47,350.00	147,350.00
2014	100,000.00	43,350.00	143,350.00
2015	100,000.00	39,350.00	139,350.00
2016	100,000.00	35,350.00	135,350.00
2017	100,000.00	31,200.00	131,200.00
2018	100,000.00	26,950.00	126,950.00
2019	100,000.00	22,600.00	122,600.00
2020	100,000.00	18,150.00	118,150.00
2021	100,000.00	13,650.00	113,650.00
2022	100,000.00	9,150.00	109,150.00
2023	100,000.00	4,600.00	104,600.00
<b>Totals</b>	<b>4,243,172.05</b>	<b>1,219,052.27</b>	<b>5,462,224.32</b>

### State Aid Grant Revenue Revolving Loan Fund Route 3/106 Sewer Extension

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	41,640	6,508	48,148
2009	41,640	4,881	46,521
2010	41,640	3,254	44,894
2011	41,640	1,627	43,267
<b>Totals</b>	<b>\$ 166,560</b>	<b>\$ 16,270</b>	<b>\$ 182,830</b>

## SUMMARY INVENTORY OF PROPERTY

Net Assessed Valuation Comparison  
2004 - 2007  
Town of Pembroke, NH

	2004	2005	2006	2007
<b>LAND</b>				
Current Use	1,179,707	1,065,690	1,022,316	1,060,328
Conservation Restriction Assess	1,151	1,151	1,126	1,126
Discretionary Easement	69,845	698,845	60,806	60,806
Residential	140,294,200	147,000,000	147,898,200	148,421,700
Commercial/Industrial	22,291,700	22,043,800	23,350,186	23,863,964
Land Total	163,836,603	170,180,486	172,332,634	173,407,924
<b>BUILDINGS</b>				
Residential	299,976,100	310,767,200	324,778,700	330,316,300
Manufactured Housing	2,405,100	2,263,500	2,287,700	2,384,800
Commercial/Industrial	42,702,200	44,510,700	63,714,630	65,821,420
Buildings Total	345,083,400	357,541,400	390,781,030	398,522,520
<b>PUBLIC UTILITIES</b>				
Gas	4,352,900	4,407,500	4,093,600	4,639,200
Electric	7,622,900	9,932,000	10,890,600	12,900,900
Utilities Total	11,975,800	14,339,500	14,984,200	17,540,100
Gross Valuation	520,895,803	542,061,386	578,097,864	589,470,544
Less Exemptions	1,340,000	2,127,500	1,975,000	1,970,000
<b>Net Valuation</b>	<b>519,555,803</b>	<b>\$539,933,886</b>	<b>576,122,864</b>	<b>587,500,544</b>
<b>Net Increase</b>	<b>256,378,778</b>	<b>20,378,083</b>	<b>36,188,978</b>	



**TOWN OF PEMBROKE****Swearing In**

*L-R Tom Petit, Moderator; David Sheldon, Selectman; Jan Edmonds, Trustee of Trust Funds; Peggy Topliff, Library Trustee; Cynthia Lewis, Selectperson*

*“You must give some time to your fellow men. Even if it's a little thing, do something for others - something for which you get no pay but the privilege of doing it”.*

*Albert Schweitzer*

*French philosopher & physician (1875 - 1965)*

Owner(s) Name	Map	Lot	Unit	Street Number	Street Name	Land Area in Acres	Total Assessed Land Value	Total Assessed Bldg Value	Total Assessed Parcel Value
TOWN OWNED PROPERTY									
PEMBROKE, TOWN OF	VE	1		172	MAIN ST	0.119995	39900	0	39900
PEMBROKE WATER WORKS	VE	62		212	MAIN ST	0.25	58400	231000	291200
PEMBROKE, TOWN OF	VE	165			CENTRAL ST	0.744789	46300	0	46300
PEMBROKE, TOWN OF	VE	195			GLASS ST	1.499564	63200	0	63200
PEMBROKE, TOWN OF	VW	58	1		LINDY ST - OFF	0.069995	3700	0	3700
PEMBROKE, TOWN OF	VW	113	L	116	MAIN ST	0	0	24900	24900
PEMBROKE TOWN OF	VW	117		4	UNION ST	0.26	45500	199700	245200
PEMBROKE, TOWN OF	VW	118		6	UNION ST	0.1132	39400	0	39400
PEMBROKE, TOWN OF	VW	129	1	5	COLONIAL DR	0.141253	20700	0	20700
PEMBROKE, TOWN OF	VW	168	1		SIMPSON AVE	0.101171	4300	0	4300
PEMBROKE, TOWN OF	VW	175			HIGH ST	0.05	3500	0	3500
PEMBROKE, TOWN OF	VW	184			EXCHANGE ST	2.509137	78300	0	78300
PEMBROKE, TOWN OF	VW	186			EXCHANGE ST	0.249564	5300	0	5300
PEMBROKE, TOWN OF	VW	188		45	PLEASANT ST	29.99828	322900	0	415400
PEMBROKE SEWER COMMISSION	VW	188	2-P		MEMORIAL FIELD	0	0	26400	27000
PEMBROKE, TOWN OF	VW	189		8	EXCHANGE ST	4.349564	93800	524500	639000
PEMBROKE, TOWN OF	VW	190			PLEASANT ST	0.094008	3800	0	3800
PEMBROKE, TOWN OF	VW	203		28	PLEASANT ST	0.089991	18900	0	18900
PEMBROKE, TOWN OF	VW	227		1	BRIDGE ST EXT	0.201354	22700	0	22700
PEMBROKE SEWER COMMISSION	VW	227	P	1	BRIDGE ST EXT	0	0	30200	30500
PEMBROKE, TOWN OF	VW	228		2	EXCHANGE ST	0.399564	54300	53300	107600
PEMBROKE, TOWN OF	256	10	2	865	DOVER RD	0.410009	56700	0	56700
PEMBROKE, TOWN OF	256	24		814	RICKER RD	1.439991	75800	0	75800
PEMBROKE, TOWN OF	258	3	3	627	ROBINSON RD	1.15	6700	0	6700
FRENCH CEMETERY	258	CM	9		CEMETERY - FRENCH	0.089991	42100	0	42100
RICHARDSON CEMETERY	260	CM	8		CEMETERY-RICHARDSON	0.060009	19900	0	19900
PEMBROKE, TOWN OF	262	1	1	358	PEMBROKE HILL RD	0.060009	19900	0	19900
PEMBROKE, TOWN OF	262	23	1	438	CROSS COUNTRY RD	17.49656	137800	0	137800
PEMBROKE, TOWN OF	262	27		543	CROSS COUNTRY RD	14	1370	0	1370
PEMBROKE HILL CEMETERY	262	CM	4		CEMETERY-PEMBROKE HL	0.489991	29400	0	29400
PEMBROKE, TOWN OF	264	32	1	244	ACADEMY RD	7.27741	103300	0	103300
PEMBROKE, TOWN OF	264	79	1	346	PEMBROKE HILL RD	0.319995	27300	0	27300
PEMBROKE, TOWN OF	266	7		34-36	MASON AVE	10.65914	11100	0	11100
PEMBROKE, TOWN OF	266	24			BROADWAY	1.359137	56500	0	56500
PEMBROKE SAFETY CENTER	266	40		247	PEMBROKE ST	1.819146	77200	1071800	1178700

EVERGREEN CEMETERY	266	CM	2		CEMETERY - EVERGREEN	9.57741	114000	0	114000
PEMBROKE, TOWN OF	266	171		171-173	BUCK ST	0.241414	5600	0	5600
PEMBROKE, TOWN OF	559	11		825	NO PEMBROKE RD	0.3	31300	0	31300
PEMBROKE, TOWN OF	559	13			SOUCCOOK RIVER	3.996556	104100	0	104100
PEMBROKE SEWER COMMISSION	561	17	1-P	147	SHEEP DAVIS RD	0	0	0	9000
PEMBROKE, TOWN OF	561	34		402-408	BOROUGH RD	9	122500	0	122500
ABBOTT CEMETERY	561	CM	7		CEMETERY - ABBOTT	0.130005	22500	0	22500
PEMBROKE, TOWN OF	563	22	1-1	502-516	THIRD RANGE RD	26.62	17900	0	17900
PEMBROKE WATER WORKS	563	39		226	BRICKETT HILL RD	0.917998	72800	0	357900
PEMBROKE, TOWN OF	563	70		475	PEMBROKE ST	1.52741	7600	0	7600
PEMBROKE, TOWN OF	563	94		305-325	BRICKETT HILL RD	28.47654	196700	0	196700
PEMBROKE, TOWN OF	565	59		59	WHITE SANDS RD	1.279132	70900	0	70900
PEMBROKE, TOWN OF	565	81	A		BOW LANE	0.649128	32300	0	32300
PEMBROKE, TOWN OF	565	81	B		WHITE SANDS RD	31.63914	197700	0	197700
PEMBROKE, TOWN OF	565	81	C	444	PEMBROKE ST	34.29913	203300	0	203300
PEMBROKE, TOWN OF	565	81	19	410	NADINE RD	0.549128	32000	0	32000
PEMBROKE SEWER COMMISSION	565	81	B-P	55	WHITE SANDS RD	0	16300	0	17800
PEMBROKE, TOWN OF	565	95		27	WHITTEMORE RD	5.019995	50400	0	50400
PEMBROKE STREET CEMETERY	565	CM	3		CEMETERY-PEMBROKE ST	2.379132	67400	0	67400
PEMBROKE, TOWN OF	565	256		311	PEMBROKE ST	2.987833	99700	988400	1130900
PEMBROKE HISTORICAL SOC.	565	256	B	311B	PEMBROKE ST	0	0	43500	43500
PEMBROKE, TOWN OF	565	257	6-1		CHURCH RD	0.430005	5700	0	5700
PEMBROKE, TOWN OF	567	1	1		MERRIMACK RIVER BANK	2.95	8700	0	8700
PEMBROKE WATER WORKS	632	3		635-655	PEMBROKE ST	12	189800	76400	267000
PEMBROKE SEWER COMMISSION	632	8	1-P	702	KEITH AVE	0	0	29400	31300
PEMBROKE WATER WORKS	632	18	12	142	SHEEP DAVIS RD	14.93999	224600	0	232900
PEMBROKE, TOWN OF	634	46		572	PEMBROKE ST	0.105992	47600	39200	88800
PEMBROKE SEWER COMMISSION	634	46	P	572	PEMBROKE ST	0	0	28800	31600
BUCK STREET CEMETERY	868	CM	1		CEMETERY - BUCK ST	2.501768	95500	0	95500
PEMBROKE, TOWN OF	870	34		662	THOMPSON RD	0.130005	40600	0	40700
OLD NORTH PEMBROKE CEMETERY	935	CM	5		CEMETERY-OLD NO PEMB	0.460009	28900	0	28900
NEW NORTH PEMBROKE CEMETERY	937	CM	6		CEMETERY-NEW NO PEMB	0.530005	27100	0	27100
PEMBROKE, TOWN OF	939	67		501-623	KIMBALL RD	133.0966	508900	0	508900

**TOWN OF PEMBROKE**  
**HOURLY WAGE SCHEDULE**

<b>Hourly</b>	<b>Minimum</b>	<b>Maximum</b>
<b><u>Grade 5</u></b>	\$10.56	\$13.39
- Custodian		
- Library Clerk		
<b><u>Grade 6</u></b>	\$11.19	\$14.21
- Recording Secretary		
- Laborer		
<b><u>Grade 7</u></b>	\$11.88	\$15.08
- Librarian		
<b><u>Grade 8</u></b>	\$12.61	\$16.02
- Probationary Firefighter		
<b><u>Grade 9</u></b>	\$13.36	\$16.98
- Municipal Secretary		
- Account Clerk		
- Secretary		
- Truck Driver/Equip. Operator		
<b><u>Grade 10</u></b>	\$14.17	\$18.00
- Collections Clerk		
- Truck Driver/Equip. Operator		
<b><u>Grade 11</u></b>	\$15.03	\$19.10
- Welfare Administrator		
- Planning & Land Use Clerk		
- Police Administrative Secretary		
- Fire Fighter		
<b><u>Grade 12</u></b>	\$15.96	\$20.26
- Fleet Mechanic		
- Sewer Administrator		
<b><u>Grade 13</u></b>	\$16.93	\$21.49
- Police Officer - Certified		
- Highway Foreman		
- Fire Engineer		
<b><u>Grade 14</u></b>	\$17.95	\$22.78
- Fire Lieutenant		
<b><u>Grade 15</u></b>	\$19.06	\$24.18
- Highway Superintendent		
<b><u>Grade 16</u></b>	\$20.21	\$25.64
- Code Enforcement Officer		
- Police Sergeant		

**TOWN OF PEMBROKE**  
**SALARY WAGE SCHEDULE**

<i>Salary</i>	<i>Minimum</i>	<i>Maximum</i>
<u><b>Grade 13</b></u> Tax Collector Town Clerk Library Director	\$35,148	\$44,529
<u><b>Grade 14</b></u>	\$37,288	\$47,239
<u><b>Grade 15</b></u>	\$39,559	\$50,116
<u><b>Grade 16</b></u> Police Sergeant Fire Captain	\$41,969	\$53,169
<u><b>Grade 17</b></u>	\$44,525	\$56,407
<u><b>Grade 18</b></u> Planning & Land Use Director Police Lieutenant Deputy Fire Chief	\$47,236	\$59,843
<u><b>Grade 19</b></u> Finance Director Assistant Fire Chief	\$50,113	\$63,487
<u><b>Grade 20</b></u> Police Chief Fire Chief Public Works Director	\$53,164	\$67,352
<u><b>Grade 21</b></u> Town Administrator	\$56,402	\$71,453
<u><b>Grade 22</b></u>	\$59,836	\$75,805
<u><b>Grade 23</b></u>	\$63,481	\$80,421

**Town of Pembroke**  
2007 Wages and Benefits

Name	Base Pay	Overtime	Other	Gross			NH		
				Wages	Social Security	Medicare	Retirement	Life	Disability
Allen, Gary	\$38,172.93	\$3,617.15	\$802.09	\$42,592.17		\$587.74	\$4,410.02		\$488.64
Alley, Annette	\$34,147.12	\$143.76		\$34,290.88	\$1,955.25	\$457.91		\$38.40	\$460.20
Alley, Eric	\$28,551.32	\$3,436.86		\$31,988.18	\$1,983.27	\$463.83	\$2,365.34	\$38.40	\$342.24
Alley, Tiffany	\$1,246.50			\$1,246.50	\$77.28	\$18.07			
Amell, Darrell	\$40,688.24	\$4,408.97		\$45,097.21	\$2,721.95	\$636.61	\$3,335.65	\$38.40	\$600.60
Amyot, Stacy	\$596.33			\$596.33	\$36.97	\$8.65			
Barker, Carl	\$8,811.75			\$8,811.75	\$546.33	\$127.77		\$3.20	\$27.72
Bean, Jessica	\$2,676.00			\$2,676.00	\$165.91	\$38.80			
Berthiaume, David	\$401.70			\$401.70	\$24.91	\$5.82			
Berthiaume, Michael	\$257.50			\$257.50	\$15.97	\$3.73			
Bilodeau, Richard	\$3,478.99			\$3,478.99	\$215.70	\$50.45			
Blais, Melinda	\$621.30			\$621.30	\$38.52	\$9.01			
Boilard, David	\$25,749.52	\$2,126.84		\$27,876.36	\$1,673.39	\$391.35	\$2,026.41	\$38.40	\$332.64
Boisvert, James	\$41,365.42			\$41,365.42	\$2,478.56	\$579.67	\$3,184.48	\$22.40	\$498.75
Brezosky, Marie	\$80.00			\$80.00	\$4.96	\$1.16			
Brown, Troy	\$53,725.64			\$53,725.64	\$3,214.83	\$751.85	\$3,736.12	\$25.60	\$641.68
Carlucci, Jocelyn	\$3,780.27			\$3,780.27	\$234.38	\$54.81			
Caton, Robin	\$322.00			\$322.00	\$19.96	\$4.67			
Chamberlin, Michael	\$2,277.23			\$2,277.23	\$134.02	\$31.35	\$155.08	\$3.20	\$33.93
Cheney, Jennifer	\$463.50			\$463.50	\$28.74	\$6.72			
Clark, Bonnie	\$80.00			\$80.00	\$4.96	\$1.16			
Clark, Ryan	\$206.00			\$206.00	\$12.77	\$2.99			
Clark, William	\$305.55			\$305.55	\$18.94	\$4.43			
Cotnoir, Carol	\$1,575.00			\$1,575.00	\$97.65	\$22.84			
Cotnoir, Mathew	\$777.65			\$777.65	\$48.21	\$11.28			
Crafts, Patricia	\$569.74			\$569.74	\$35.32	\$8.26			
Crean, Daniel	\$362.50			\$362.50	\$22.48	\$5.26			
Crockwell, Michael	\$51,426.51	\$9,860.25	\$4,203.83	\$65,490.59		\$935.07	\$6,792.14	\$38.40	\$675.84
Cunha, Christopher	\$9,576.00	\$622.44		\$10,198.44		\$164.87	\$1,207.50	\$6.40	\$83.00
Cyr, Jeffrey	\$4,746.23			\$4,746.23	\$294.27	\$68.82			
David, Jonathan	\$654.00			\$654.00	\$40.55	\$9.48			
Duquette, Roger	\$27,836.32			\$27,836.32	\$1,663.65	\$389.06		\$38.40	\$374.04
Edmunds, James	\$969.93			\$969.93	\$60.14	\$14.06			

Elliott, Steven	\$2,987.64	\$185.23	\$43.32		
Engwer, Andrew	\$1,442.19	\$89.42	\$20.91		
Farley, Robert	\$4,794.76	\$297.28	\$69.52		
Fifield, Michael	\$9,954.59	\$593.30	\$138.75	\$677.92	\$9.60
Frechette, Gerald	\$31,752.90	\$1,906.50	\$445.88		\$38.40
Freeman, Adam	\$137.93	\$8.55	\$2.00		
Gagnon, Paul	\$7,779.83	\$482.35	\$112.81		
Galligan, Rose	\$3,077.89	\$190.83	\$44.63		
Gaponova, Nataliya	\$30,919.04	\$1,917.01	\$448.28	\$141.59	\$42.98
Gaskell, Gary	\$7,341.60	\$7,985.11	\$109.75	\$945.42	\$3.20
Gifford, Susan	\$1,826.12	\$113.22	\$26.48		
Gilman, Dwayne	\$55,035.57	\$758.76	\$758.76	\$5,713.38	\$38.40
Ginn, Joshua	\$1,489.48	\$92.35	\$21.60		
Girard, Corey	\$2,744.66	\$170.17	\$39.80		
Goff, Chelsea	\$120.00	\$7.44	\$1.74		
Goff, James	\$45,923.20	\$2,679.44	\$626.56	\$3,424.50	\$38.40
Goff, John	\$3,000.00	\$186.00	\$43.50		
Goss, Cameron	\$757.05	\$46.94	\$10.98		
Grandmaison, Mary	\$8,080.51	\$500.99	\$117.17		
Greco, Vincent	\$1,275.00	\$79.05	\$18.49		
Hanson, Karl	\$19,790.40	\$20,173.44	\$268.32	\$2,183.90	\$22.40
Hardy, Joshua	\$196.20	\$12.16	\$2.84		
Healy, Michael	\$1,044.00	\$68.37	\$15.99	\$96.38	
Hill, Rose Mary	\$1,027.00	\$63.68	\$14.90		
Hill, Timothy	\$1,116.64	\$69.23	\$16.19		
Hodge, Everett	\$15,055.20	\$933.42	\$218.30	\$1,315.80	
Hurley, Jason	\$480.25	\$29.78	\$6.96		
Judge, Terrance	\$1,581.06	\$98.03	\$22.93		
Kitson, Robert	\$29,645.06	\$32,094.74	\$435.18	\$3,195.88	\$28.80
Kline, Fred	\$1,450.00	\$89.90	\$21.03		
Kurinkas, Nancy	\$45,899.20	\$2,774.03	\$648.72	\$3,403.03	\$38.40
Lacerte, Emile	\$23,449.90	\$1,395.85	\$3,326.43	\$1,596.96	\$16.00
Lane, Scott	\$65,903.29	\$71,853.54		\$7,502.84	\$38.40
LaPlume, Molly	\$154.50	\$9.58	\$2.24		
Lemoine, Brian	\$3,696.69	\$229.19	\$53.60		
Lemoine, Tyrel	\$3,893.67	\$241.41	\$56.46		
Leroux, Denis	\$11,750.84	\$728.55	\$170.39		
Levasseur, Sarah	\$494.40	\$30.65	\$7.17		
Lewis, Cynthia	\$1,087.50	\$67.43	\$15.77		
L'Heureux, Kimberly	\$309.00	\$19.16	\$4.48		

**Town of Pembroke**  
**2007 Wages and Benefits**

Name	Base Pay	Overtime	Other	Gross		Social		NH			
				Wages	Security	Medicare	Retirement	Life	Disability		
Ludwick, Stephen	\$1,404.85			\$1,404.85	\$87.10	\$20.37					
Lussier, Melissa	\$525.30			\$525.30	\$32.57	\$7.62					
Maccini, Patrick	\$583.40			\$583.40	\$36.17	\$8.46					
Madden, Lawrence	\$19,209.64	\$2,085.27		\$21,294.91	\$1,279.66	\$299.29	\$1,450.04	\$22.40	\$237.51		
Malo, Paulette	\$40,471.20		\$1,000.00	\$41,471.20	\$2,392.31	\$559.52	\$3,099.13	\$38.40	\$517.92		
Marden, Bruce	\$9,474.30	\$744.04		\$10,218.34	\$595.30	\$139.22	\$893.08	\$9.60	\$105.30		
Martel, Chester	\$3,278.10			\$3,278.10	\$203.24	\$47.53					
Mate, Amanda	\$33,300.83			\$33,300.83	\$1,940.38	\$453.70	\$2,465.48	\$38.40	\$460.20		
McCane, Carrie	\$880.00			\$880.00	\$54.56	\$12.76					
Mehegan, Rebecka	\$463.50			\$463.50	\$28.74	\$6.72					
Mendoza, Adam	\$27,844.60	\$4,463.36		\$32,307.96	\$1,944.88	\$454.86	\$2,391.12	\$38.40	\$332.28		
Merrill, Scott	\$309.54			\$309.54	\$19.19	\$4.49					
Mitchell, Charles	\$100.00			\$100.00	\$6.20	\$1.45					
Nadeau, Reno	\$42,587.69	\$4,771.29		\$47,358.98	\$2,768.45	\$647.45	\$3,493.69	\$38.40	\$600.24		
Nedeau, Scott	\$27,617.78	\$2,078.72		\$29,696.50	\$1,673.38	\$391.33		\$38.40	\$396.84		
Nickerson, Ian	\$41,623.34	\$4,616.52	\$3,551.12	\$49,790.98	\$6.45	\$698.77	\$5,162.74	\$38.40	\$549.48		
Noel, Donald	\$104.00			\$104.00		\$1.51					
Northrup, Glenn	\$51,150.48	\$5,745.34	\$5,601.17	\$62,496.99		\$877.14	\$6,490.82	\$38.40	\$675.84		
Noyes, Henry	\$22,606.94	\$2,736.39		\$25,343.33	\$1,571.29	\$367.48	\$1,825.40	\$38.40	\$341.04		
Ostolaza, Jesus	\$36,636.95	\$5,600.48	\$6,725.47	\$48,962.90		\$695.45	\$5,115.91	\$38.40	\$515.76		
Parent, Isaac	\$278.10			\$278.10	\$17.24	\$4.03					
Paulsen, Erik	\$6,698.94			\$6,698.94	\$415.33	\$97.13					
Paulsen, Harold	\$12,434.48			\$12,434.48	\$770.94	\$180.30					
Pearl, Casey	\$458.01			\$458.01	\$28.40	\$6.64					
Pellerin, Jules	\$1,000.00			\$1,000.00	\$62.00	\$14.50					
Pelsor, Michael	\$12,921.60			\$12,921.60	\$784.39	\$183.44	\$880.00	\$16.00	\$262.45		
Perron, Michael	\$2,246.17			\$2,246.17	\$139.26	\$32.57					
Perron, Steven	\$1,115.53			\$1,115.53	\$69.16	\$16.18					
Petit, Thomas	\$530.00			\$530.00	\$32.86	\$7.69					
Preston, Larry	\$1,600.00			\$1,600.00	\$99.20	\$23.20					
Previe, Muriel	\$19,822.87			\$19,822.87	\$1,229.02	\$287.43					
Provencher, Paul	\$6,635.25			\$6,635.25	\$411.39	\$96.21					
Ranfos III, Victor	\$34,992.65	\$3,868.62		\$38,861.27	\$2,513.98	\$587.92	\$2,991.53	\$38.40	\$433.68		
Ranfos IV, Victor	\$463.50			\$463.50	\$28.74	\$6.72					





## TOWN CLERK REPORT

January 1, 2007 to December 31, 2007

Motor Vehicle Registrations.....9555.....	\$1,161,924.00
Title Application Filing Fees.....1,729 @ \$2.00 ea.....	\$3,458.00
Municipal Agent Fees.....8,759 @ \$2.50 ea.....	\$21,897.50
Dog Licenses.....1,211.....	\$7,502.00
Dog Fines.....	\$295.00
Marriage Licenses.....43 @ \$45.00 ea.....	\$1,935.00
Civil Union Licenses.....4 @ \$45.00 ea.....	\$180.00
Vital Record Fees.....170 @ \$12.00 ea & 38 @ \$8.00 ea.....	\$2,344.00
UCC State Fees.....	2,085.00
Tax Lien Filing Fees.....1 @ \$15.00 ea.....	\$15.00
Election Filing Fees.....10 @ \$1.00 ea.....	\$10.00
Articles of Agreement.....2 @ \$5.00 ea.....	\$10.00
Pole & Wire Permits.....6 @ \$10.00 ea.....	\$60.00
Wetlands Application Filing Fees...2 @ \$10.00 ea plus postage.....	\$35.70

**TOTAL TOWN CLERK DEPOSITS – 2007**

**\$1,201,751.20**



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street, Concord, New Hampshire, 03301-5063 • 603-225-6996 • FAX-224-1380

### **INDEPENDENT AUDITOR'S REPORT**

To the Members of the Board of Selectmen  
Town of Pembroke  
Pembroke, New Hampshire

We have audited the accompanying financial statements of the Town of Pembroke as of and for the fiscal year ended December 31, 2006 as shown on pages 2 through 7. These financial statements are the responsibility of the Town of Pembroke's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management has not implemented Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis -for State and Local Governments*. Therefore these financial statements are presented following the principles that were in effect prior to GASB Statement No. 34. Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities. The financial statements presented do not contain separate statements for governmental, proprietary and fiduciary fund types, nor are major and non major funds separately identified and classified. The financial statements presented report expendable and nonexpendable trust funds, some of which should be reported as special revenue and permanent funds under the new reporting model. The financial statements also present a general long-term debt account group which should not be reported as such, but the information contained therein should be included in the government-wide financial statements were they presented. Also, the financial statements do not contain any information on capital assets because the government has not maintained historical cost records of such assets. Management has not presented a management's discussion and analysis as required. The amounts that would be reported in the missing statements and required supplementary information, and the effects of reclassifying and properly reporting the information presented are not reasonably determined.

In our opinion, because of the effects of the matters discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Town of Pembroke as of December 31, 2006, or the changes in its financial position or its cash flows, where applicable, for the year then ended.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Pembroke's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. For reasons stated in the third paragraph of this report, we expressed an opinion that the financial statements of the Town of Pembroke do not fairly present financial position, results of operations, and cash flows in conformity with accounting principles generally accepted in the United States of America. Therefore, we do not express an opinion on the accompanying combining and individual fund schedules.

November 14, 2007

*Plodzik & Sanderson  
Professional Association*

*Exhibit A*  
**TOWN OF PEMBROKE, NEW HAMPSHIRE**  
*Combined Balance Sheet - All Fund Types and Account Group*  
*December 31, 2006*

	Governmental Fund Types			
	General	Special Revenue	Capital Projects	Debt Service
<b>ASSETS AND OTHER DEBITS</b>				
Assets:				
Cash and cash equivalents	\$4,593,550	\$ 795,199	\$ 209,472	\$ 50,317
Investments		81,538		
Receivables, net of allowances for uncollectible:				
Taxes	909,989	18,500		
Accounts	4,337	198,099		
Intergovernmental	63,070			
Interfund receivable	19,114	50,249		
Inventory				
Prepaid items	9,685			
Fixed assets				
Accumulated depreciation				
Other debits:				
Amount to be provided for retirement of general long-term debt				
Total assets and other debits	<u>\$5,599,745</u>	<u>\$1,143,585</u>	<u>\$ 209,472</u>	<u>\$ 50,317</u>
<b>LIABILITIES AND EQUITY</b>				
Liabilities:				
Accounts payable	\$ 46,034	\$ 1,674	\$ 2,758	\$
Accrued interest payable				
Retainage payable	9,396			
Intergovernmental payable	3,072,095			
Interfund payable	50,249	17,868		
Escrow and performance deposits				
Deferred tax revenue	12,915			
Other deferred revenue	2,241	26,643		
General obligation bond payable - current				
General obligation bond note payable				
Compensated absences payable				
Accrued landfill closure and post closure care costs				
Total liabilities	<u>3,192,930</u>	<u>46,185</u>	<u>2,758</u>	
Equity:				
Contributed capital				
Retained earnings:				
Reserved				
Unreserved				
Fund balances:				
Reserved for debt service				50,317
Reserved for encumbrances	213,018			
Reserved for endowments				
Reserved for special purposes			206,714	
Unreserved:				
Designated for special purposes		1,097,400		
Undesignated	2,193,797			
Total equity	<u>2,406,815</u>	<u>1,097,400</u>	<u>206,714</u>	<u>50,317</u>
Total liabilities and equity	<u>\$5,599,745</u>	<u>\$1,143,585</u>	<u>\$ 209,472</u>	<u>\$ 50,317</u>

Proprietary Fund Type	Fiduciary	Account Group	Total (Memorandum Only)
	Fund Types	General	
Enterprise	Trust And Agency	Long-Term Debt	
\$ 305,018	\$1,784,423	\$	\$ 7,737,979
25,363	681,484		788,385
			928,489
85,802			288,238
			63,070
			69,363
22,779			22,779
14,708			24,393
3,744,302			3,744,302
(1,739,059)			(1,739,059)
		3,428,605	3,428,605
\$2,458,913	\$2,465,907	\$ 3,428,605	\$ 15,356,544
\$ 16,253	\$	\$	\$ 66,719
1,354			1,354
			9,396
	594,336		3,666,431
	1,246		69,363
1,000	30,569		31,569
			12,915
			28,884
20,000			20,000
40,000		2,951,982	2,991,982
		80,290	80,290
		396,333	396,333
78,607	626,151	3,428,605	7,375,236
652,396			652,396
156,111			156, III
1,571,799			1,571,799
			50,317
			213,018
	642,509		642,509
	1,197,247		1,403,961
			1,097,400
			2,193,797
2,380,306	1,839,756		7,981,308
\$2,458,913	\$2,465,907	\$ 3,428,605	\$ 15,356,544

Exhibit B  
TOWN OF PEMBROKE, NEW HAMPSHIRE  
Combined Statement of Revenues, Expenditures and Changes in Fund Balances  
All Governmental Fund Types And Expendable Trust Funds  
For the Fiscal Year Ended December 31, 2006

	Governmental Fund Types				Fiduciary		Total (Memorandum Only)
	General	Special Revenue	Capital Projects	Debt Service	Fund Type Expendable Trust		
Revenues:							
Taxes	\$ 3,226,057	\$ 55,150	\$ -	\$ 50,613	\$ -	\$ -	\$ 3,331,820
Licenses and permits	1,258,386	-	-	-	-	-	1,258,386
Intergovernmental	708,838	-	-	-	-	-	708,838
Charges for services	196,290	659,400	-	-	-	-	855,690
Miscellaneous	218,700	38,890	-	-	25,704	-	283,294
Total revenues	5,608,271	753,440	-	50,613	25,704	-	6,438,028
Expenditures:							
Current:							
General government	1,050,949	-	-	-	-	-	1,050,949
Public safety	1,161,999	3,422	-	-	-	-	1,165,421
Highways and streets	687,491	-	-	-	-	-	687,491
Sanitation	456,676	483,657	-	-	-	-	940,333
Health	2,641	-	-	-	-	-	2,641
Welfare	92,534	-	-	-	-	-	92,534
Culture and recreation	3,779	256,205	-	-	-	-	259,984
Conservation	574	6,912	-	-	-	-	7,486
Economic development	2,831	-	-	-	-	-	2,831
Debt service	540,324	-	-	-	-	-	540,324
Capital outlay	1,250,935	97,581	4,755	-	-	-	1,353,271
Total expenditures	5,250,733	847,777	4,755	-	-	-	6,103,265
Excess (deficiency) of revenues over (under) expenditures	357,538	(94,337)	(4,755)	50,613	25,704	-	334,763
Other financing sources (uses):							
Interfund transfers in	315,562	298,876	-	-	525,169	-	1,139,607
Interfund transfers out	(730,864)	(51,016)	-	-	(357,727)	-	(1,139,607)
Total other financing sources and uses	(415,302)	247,860	-	-	167,442	-	-
Net change in fund balances	(57,764)	153,523	(4,755)	50,613	193,146	-	334,763
Fund balances, beginning	2,464,579	943,877	211,469	(296)	864,838	-	4,484,467
Fund balances, ending	\$ 2,406,815	\$ 1,097,400	\$ 206,714	\$ 50,317	\$ 1,057,984	-	\$ 4,819,230

The notes to the financial statements are an integral part of this statement.

Combined Statement of Revenues, Expenditures and Changes in Fund Balances  
 Budget and Actual (Non-GAAP Budgetary Basis)  
 General And Special Revenue Funds  
 For the Fiscal Year Ended December 31, 2006

	General Fund		Annually Budgeted Special Revenue Funds		Total (Memorandum Only)	
	Budget	Actual	Budget	Actual	Budget	Actual
<b>Revenues:</b>						
Taxes	\$ 3,119,627	\$ 3,226,057	\$ 106,430	\$ -	\$ 3,119,627	\$ 3,226,057
Licenses and permits	1,186,250	1,258,386	72,136	-	1,186,250	1,258,386
Intergovernmental	573,394	679,772	106,378	-	573,394	679,772
Charges for services	147,200	196,290	49,090	618,622	831,496	814,912
Miscellaneous	108,000	218,700	110,700	35,399	108,000	254,099
Total revenues	5,134,471	5,579,205	444,734	654,021	5,818,767	6,233,226
<b>Expenditures:</b>						
<b>Current:</b>						
General government	1,053,940	1,050,949	2,991	-	1,053,940	1,050,949
Public safety	1,194,680	1,136,183	58,497	-	1,194,680	1,136,183
Highways and streets	768,579	687,491	81,088	-	768,579	687,491
Sanitation	445,697	456,676	(10,979)	483,657	1,129,993	940,333
Health	3,538	2,641	897	-	3,538	2,641
Welfare	86,619	92,534	(5,915)	-	86,619	92,534
Culture and recreation	4,650	3,779	871	218,737	203,245	222,516
Conservation	800	574	226	-	800	574
Economic development	11,138	2,526	8,612	-	11,138	2,526
Debt service	540,325	540,324	1	-	540,325	540,324
Capital outlay	881,326	835,811	45,515	97,581	881,326	933,392
Total expenditures	4,991,292	4,809,488	181,804	799,975	5,874,183	5,609,463
Excess (deficiency) of revenues over (under) expenditures	143,179	769,717	626,538	(145,954)	(55,416)	623,763
<b>Other financing sources (uses):</b>						
Interfund transfers in	321,516	315,562	(5,954)	298,876	520,111	614,438
Interfund transfers out	(714,695)	(730,864)	(16,169)	(51,016)	(714,695)	(781,880)
Total other financing sources and uses	(393,179)	(415,302)	(22,123)	247,860	(194,584)	(167,442)
Net change in fund balances	(250,000)	354,415	604,415	101,906	(250,000)	456,321
Unreserved fund balances, beginning	1,839,382	1,839,382	-	295,668	2,135,050	2,135,050
Unreserved fund balances, ending	\$ 1,589,382	\$ 2,193,797	\$ 604,415	\$ 397,574	\$ 1,885,050	\$ 2,591,371

The notes to the financial statements are an integral part of this statement.

*Exhibit D*  
*TOWN OF PEMBROKE, NEW HAMPSHIRE*  
*Combined Statement of Revenues, Expenses and Changes in Retained Earnings / Fund Balances*  
*All Proprietary Fund Types and Nonexpendable Trust Funds*  
*For the Fiscal Year Ended December 31, 2006*

	Proprietary Fund Type Enterprise	Fiduciary	Total (Memorandum Only)
		Fund Type Nonexpendable Trust	
Operating revenues:			
Charges for sales and services:			
User charges	\$ 487,238	\$	\$ 487,238
Job works	34,054		34,054
Miscellaneous	138,454		138,454
Interest and dividends		25,176	25,176
Net increase in fair value of investments		106,199	106,199
Total operating revenues	<u>659,746</u>	<u>131,375</u>	<u>791,121</u>
Operating expenses:			
Costs of sales and services	435,040		435,040
Administration	60,615		60,615
Depreciation	107,321		107,321
Trust income distributions		20,841	20,841
Total operating expenses	<u>602,976</u>	<u>20,841</u>	<u>623,817</u>
Operating income	<u>56,770</u>	<u>110,534</u>	<u>167,304</u>
Nonoperating revenues (expenses):			
Interest revenue	10,770		10,770
Interest expense	(2,744)		(2,744)
Total nonoperating revenues	<u>8,026</u>		<u>8,026</u>
Net income	64,796	110,534	175,330
Retained earnings/fund balances, beginning	<u>1,663,114</u>	<u>671,238</u>	<u>2,334,352</u>
Retained earnings/fund balances, ending	\$ 1,727,910	\$ 781,772	\$ 2,509,682

The notes to the financial statements are an integral part of this statement.



*Exhibit E*  
**TOWN OF PEMBROKE, NEW HAMPSHIRE**  
*Combined Statement of Cash Flows*  
*All Proprietary Fund Types and Nonexpendable Trust Funds*  
*For the Fiscal Year Ended December 31, 2006*

	Fiduciary		Total (Memorandum Only)
	Proprietary	Fund Type	
	Fund Type	Nonexpendable	
	Enterprise	Trust	
Cash flows from operating activities:			
Cash received from customers	\$ 654,892	\$	\$ 654,892
Cash received as interest and dividends		25,176	25,176
Cash paid to suppliers and employees	(489,595)		(489,595)
Cash paid as trust income distributions		(20,841)	(20,841)
Net cash provided by operating activities	<u>165,297</u>	<u>4,335</u>	<u>169,632</u>
Cash flows from capital and related financing activities:			
Proceeds from sales of fixed assets	3,925		3,925
Capital contributions and advances	78,000		78,000
Principal paid on bonds	(20,000)		(20,000)
Acquisition and construction of capital assets	(223,188)		(223,188)
Interest paid	(3,194)		(3,194)
Net cash used by capital and related financing activities	<u>(164,457)</u>		<u>(164,457)</u>
Cash flows from investing activities:			
Purchase of investments	(1,044)	(34,304)	(35,348)
Interest received	6,845		6,845
Net cash provided (used) by investing activities	<u>5,801</u>	<u>(34,304)</u>	<u>(28,503)</u>
Net increase (decrease) in cash	6,641	(29,969)	(23,328)
Cash, beginning	298,377	130,257	428,634
Cash, ending	<u>\$ 305,018</u>	<u>\$ 100,288</u>	<u>\$ 405,306</u>

*Reconciliation of Operating Income*

*to Net Cash Provided by Operating Activities*

Operating income	\$ 56,770	\$ 110,534	\$ 167,304
Adjustments to reconcile operating income to net cash			
provided by operating activities:			
Net increase in fair value of investments		(106,199)	(106,199)
Depreciation expense	107,321		107,321
Increase in accounts receivable	(4,854)		(4,854)
Decrease in inventory	1,404		1,404
Increase in prepaid items	(2,349)		(2,349)
Increase in accounts payable	7,005		7,005
Total adjustments	<u>108,527</u>	<u>(106,199)</u>	<u>2,328</u>
Net cash provided by operating activities	<u>\$ 165,297</u>	<u>\$ 4,335</u>	<u>\$ 169,632</u>

The notes to the financial statements are an integral part of this statement.



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street, Concord, New Hampshire, 03301-5063, 603-225-6996, FAX-224-1380

### ***INDEPENDENT AUDITOR'S COMMUNICATION OF CONTROL DEFICIENCIES AND OTHER MATTERS***

To the Members of the Board of Selectmen  
Town of Pembroke  
Pembroke, New Hampshire

In planning and reporting our audit of the financial statements of the Town of Pembroke as of and for the fiscal year ended December 31, 2006, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of Pembroke's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Pembroke's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Pembroke's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town of Pembroke's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Town of Pembroke's financial statements that is more than inconsequential will not be prevented or detected by the Town of Pembroke's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Town of Pembroke's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

We do however, want to discuss the following other issues that we do not consider to be significant deficiencies.

#### ***Sewer Department Fund***

As we have noted in the past two years, the accounting for the sewer department fund is not maintained under the Town's finance department with the other funds of the Town, but is maintained separately by the sewer commissioners. We recommend that the records of the sewer department be maintained by the finance department under the direction of the Town's finance director.

#### ***Applicable Reporting Standard***

During June of 1999, the Governmental Accounting Standards Board (GASB) issued Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis -for State and Local Governments*. This statement drastically changes the way in which financial statements are prepared and requires additional information to be reported in order for the financial statements to be in compliance with accounting principles generally accepted in the United States of America. Statement No. 34 took effect for the Town of Pembroke beginning with the fiscal year ended December 31, 2004.

The Town has not implemented GASB Statement No. 34, but has presented the financial statements following the format that was in effect prior to GASB Statement No. 34. While we have conducted our audit following generally accepted auditing standards as we have in past years, we have issued an adverse opinion again this year because the financial statements are not presented following the model established by Statement No. 34. As described more fully in our audit opinion, the financial statements are missing several required statements and supplementary information, and the format presented does not follow Statement No. 34. The opinion does not mean to imply that the figures presented are incorrect, but that they are not presented in accordance with generally accepted accounting principles.

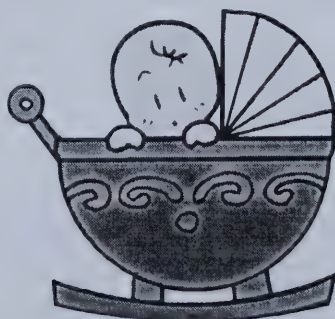
This communication is intended solely for the information and use of management, the board of selectmen, others within the organization, and state and federal agencies, and is not intended to be and should not be used by anyone other than these specified parties.

November 14, 2007

Plodzik & Sanderson  
Professional Association

## PEMBROKE RESIDENT BIRTH REPORT

<u>Child's Name</u>	<u>DOB</u>	<u>Place of Birth</u>	<u>Father's Name</u>	<u>Mother's Name</u>
Dumas, Alexander David	Jan 15	Concord	Dumas, David	Dumas, Carole
Learned, Kayla Marie	Jan 26	Manchester	Learned, John	Roy, Jennifer
Bray, Jocelyn Rose	Feb 12	Concord	Bray, Daniel	Bray, Jacqueline
Keller, Zachary Aiden	Feb 16	Concord	Keller, Robert	Keller, Penny
Legro, Emily Alexandra	Feb 19	Concord	Legro, Keith	Legro, Patricia
Moran, Alex J	Feb 20	Concord	Moran, Joseph	Moran, Tammy
Gioseffi, Gwen Olivia	Mar 01	Concord	Gioseffi, Anthony	Bochinski-Gioseffi, Kimberley
Bryson, Olivia Corinne	Mar 06	Concord	Bryson, Danny	Lonigro, Lisa
Brochu, Madelyn Rose	Mar 09	Manchester	Brochu, John	Brochu, Colleen
Renna, Dylan James	Mar 12	Concord	Renna, James	Renna, Jennifer
Chatterjee, Preesha	Mar 29	Concord	Chattopadhyay, Pradip	Chatterjee, Madhumita
Odonal, Keegan Tyler	Apr 10	Concord	Odonal, Tyler	Bourke, Amber
Laliberte, Margo Ann	Apr 11	Concord	Laliberte, Steve	Laliberte, Lindsey
Abelli, Evelyn Rose	Apr 12	Concord	Abelli, Richard	Abelli, Tanya
Doucette, Briana Milagros	Apr 16	Concord	Morales, Adrian	Doucette, Jaclyn
Doucette, Kailyn Elizabeth	Apr 16	Concord	Morales, Adrian	Doucette, Jaclyn
Graziano, Maddison Leigh	Apr 18	Concord	Graziano, Scott	Graziano, Stacey
Chase, Katherine Victoria	Apr 23	Concord	Chase, Ryan	Chase, Bethany
Rabbitt-Zalenzki, Hunter M	Apr 25	Concord	Zalenski, Lucas	Rabbitt, Jennifer
Ladd, Jaylin Rose	May 03	Concord	Ladd, Mark	Ladd, Nikki
Harrington, Merric Roger	May 10	Concord	Harrington, Mitchell	Harrington, Amy
Wall, Zander Philip	May 17	Concord	Wall, Matthew	Wall, Melissa
Horne, Brendan Michael	May 28	Concord	Horne, Travis	Horne, Dita
Boisvert, Brady Michael	May 29	Concord	Boisvert, Scott	Boisvert, Shyla
Sapounas, Dominick George	Jun 08	Manchester	Sapounas, Peter	Sapounas, Fallyn



## PEMBROKE RESIDENT BIRTH REPORT

<u>Child's Name</u>	<u>DOB</u>	<u>Place of Birth</u>	<u>Father's Name</u>	<u>Mother's Name</u>
Ring, Ethan Thomas	Jun 12	Concord	Ring, William	Ring, Elizabeth
Bartlett, Taylor May	Jun 14	Concord	Bartlett, Michael	Dassing, Mitzi
Shoemaker, Natalie Jane	Jun 15	Concord	Shoemaker, Eric	Shoemaker, Kathryn
Teasck, Madeline Marie	Jun 23	Concord	Teasck, Darren	Teasck, Elizabeth
Hamel, Emerson Grace	Jun 23	Manchester	Hamel, David	Hamel, Melissa
Quillin, Morgan Elizabeth	Jun 30	Concord	Reardon, Michael	Quillin, Kimberly
Jordan, Riley Andrea	Jul 09	Concord	Enderwick, Adam	Jordan, Jennifer
Azar, Leila Toni	Jul 12	Concord	Azar, Tony	Gerios, Abir
Howe, Anderson Michael	Jul 25	Concord	Howe, Matthew	Howe, Carla
Howe, Connor Matthew	Jul 25	Concord	Howe, Matthew	Howe, Carla
Harrington, Samuel Allerton	Jul 31	Concord	Harrington, John	Harrington, Rachel
Townsend, Alexandra Ann	Aug 16	Concord	Townsend, Michael	Townsend, Erin
Stevens, Owen William	Aug 22	Concord	Stevens, Michael	Stevens, Rachel
Wirtz, Allison Ann	Aug 29	Concord	Wirtz, Steven	Wirtz, Jennifer
Lamy, Ellery Grace	Sep 13	Concord	Lamy, Thomas	Lamy, Stacey
Patrick, Makaelah Alexia	Sep 17	Concord	Patrick, Jeffrey	Patrick, Linda
Nicholls, Madeline Jane	Sep 20	Concord	Nicholls, Mackenzie	Nicholls, Jillian
Mccormack, Jessey Dae	Sep 21	Concord	Mccormack, Jeremy	Mccormack, Beryl
Dagostino, Autumn Elisabeth	Sep 21	Concord	Dagostino, Christopher	Dagostino, Kelly
Mcalpine, Camden Edward	Sep 21	Concord	Mcalpine, Mark	Mcalpine, Alycia
Servitelli, Angelica May	Oct 02	Concord	Servitelli, Thomas	Servitelli, Donna
Watts, Jacob Drummond	Oct 03	Concord	Watts, Keith	Watts, Laurie
Craig, Connor Daniel	Oct 09	Manchester	Craig, Daniel	Craig, Jillian
Morrisette, Marcus James	Oct 27	Concord	Morrisette, John	Morrisette, Marcy
Guyette, Morgan Rachel	Nov 17	Concord	Guyette, Dustin	Guyette, Nikki
Joubert, Owen Riley	Nov 29	Lebanon	Joubert, Shane	Joubert, Holly
Ryan, Aleah Serwaa	Dec 01	Concord	Ryan, Patrick	Woode, Karin
Bussiere, Nathaniel Jeffrey	Dec 06	Concord	Bussiere, Richard	Bussiere, Jessica
Malfy, Mia Dianne	Dec 07	Lebanon	Malfy, John	Kirwin, Kelly
Williamson, Shayne Hadley	Dec 12	Concord	Williamson, Steven	Morin, Amanda
Connor, Adam Cornelius	Dec 23	Manchester	Connor, Thomas	Connor, Christina

## PEMBROKE RESIDENT MARRIAGE REPORT

Groom	Residence	Bride	Residence	Place	Date
Simpson, Harold J.	Conc. NH	Goldoff, Karen D.	Pemb. NH	Pembroke	Jan 13
Dube, David A.	Pemb. NH	Morin, Deirdre A.	Pemb. NH	Pembroke	Jan 27
Bohaker, Benjamin M.	Pemb. NH	Soung, Sarah M.	Pemb. NH	Concord	Jan 27
Talbot, Roger G.	Pemb. NH	Swan, Elizabeth A.	Pemb. NH	Bradford	Feb 03
Boivin, Christopher P.	Pemb. NH	Barker, Nissa L.	Pemb. NH	Pembroke	Feb 05
Patterson, Ryan J.	Pemb. NH	Carter, Samantha R.	Pemb. NH	Concord	Feb 05
Calimeri, James F.	Pemb. NH	Sutherland, Laura J.	Pemb. NH	Manchester	Feb 13
Bary, Matthew F.	Raym. NH	Roberts, Christine A.	Pemb. NH	Concord	Feb 17
Lofstedt, Eric C.	Pemb. NH	Weatherbee, Vanessa L.	Pemb. NH	Manchester	Feb 24
Tower, Alan R.	Pemb. NH	Joy, Amy J.	Pemb. NH	Pembroke	Mar 18
Wilson, Joseph E.	Pemb. NH	Oliver, Cheryl L.	Pemb. NH	Londonderry	Apr 07
Hon, Aaron J.	Pemb. NH	Myers, Elizabeth A.	Bow NH	Concord	Apr 20
Bonner, David S.	Pemb. NH	Mills, Elaine S.	Pemb. NH	Pembroke	Apr 21
Haszard, Kevin T.	Pemb. NH	Cesana, Katie J.	Pemb. NH	Plymouth	May 02
Whitson, Kyle D.	Manc. NH	Lavoie, Rachel A.	Pemb. NH	Manchester	May 05
Sweatt, Jason D.	Pemb. NH	Edwards, Cassandra L.	Pemb. NH	Pembroke	May 05
Peaslee, Steven M.	Pemb. NH	Sennott, Erica-Lee	Pemb. NH	Pembroke	May 26
Deno, Jason S.	Pemb. NH	McClintock, Brandy L.	Pemb. NH	Pembroke	Jun 14
Wolfe, Jesse M.	Conc. NH	Spinner, Sarah K.	Pemb. NH	Pembroke	Jun 17
Oetinger, Thomas J.	Pemb. NH	Silvestri, Michelle C.	Gilm. NH	Pembroke	Jun 20
Mulcahy, Richard J.	Pemb. NH	Senechal, Tiffany R.	Pemb. NH	Epsom	Jun 23
Robichaud, Andrew L.	Pemb. NH	Didado, Krista E.	Pemb. NH	Chichester	Jun 24
Ruiz, Jorge L.	Pemb. NH	Magarian, Angela R.	Pemb. NH	Allenstown	Jun 30
Hill, Timothy J.	Pemb. NH	Simpson, Rosemary	Pemb. NH	Milford	Jul 07
Beaton, Gary A.	Loud. NH	Batza, Rebecca A.	Pemb. NH	Laconia	Jul 07
Harmon, Michael J.	Pemb. NH	Pelletier, Renee L.	Pemb. NH	Manchester	Jul 07
Brogna, Gino M.	Pemb. NH	Bresette, Diane R.	Pemb. NH	Hampstead	Jul 21
Lambert, Gary C.	Pemb. NH	Belanger, Barbara J.	Pemb. NH	Concord	Aug 04
Nichols, Jeffrey S.	Pemb. NH	Tweed, Laura A.	Dover NH	Suncook	Aug 04
Burt, Wayne A.	Pemb. NH	Chapman, Susan J.	Pemb. NH	Durham	Aug 19
Sullivan, Daniel R.	Conc. NH	Moody, Crystal L.	Pemb. NH	Sunapee	Aug 26

## PEMBROKE RESIDENT MARRIAGE REPORT

Groom	Residence	Bride	Residence	Place	Date
Michaud, James R.	Pemb. NH	Ormsbee, Amanda J.	Pemb. NH	Concord	Aug 28
Kean, Timothy M.	Pemb. NH	Crateau, Sarah R.	Pemb. NH	Strafford	Sep 01
Parent, Daniel E.	Pemb. NH	Jennings, Cassy A.	Pemb. NH	Concord	Sep 01
Croteau, Ryan	Barn. NH	Labonte, Jessica	Pemb. NH	Pembroke	Sep 16
Abbe, Jeffrey L.	Pemb. NH	Lee, Judith I.	Pemb. NH	Pembroke	Sep 22
Swirko, Francis W.	Pemb. NH	Morrison, Suzanne B.	Pemb. NH	Pembroke	Sep 29
Simard, Mark A.	Manc. NH	Clark, Linda S.	Pemb. NH	Allenstown	Sep 29
Cossette, Lawrence T.	Pemb. NH	Maclean, Jennifer A.	Pemb. NH	Chichester	Sep 30
Lounsbury, Robin D.	Pemb. NH	Omogrosso, Laura T.	Pemb. NH	Bedford	Oct 07
McClintock, Christopher	Pemb. NH	Morrison, Dawn A.	Pemb. NH	Bretton Wds	Oct 10
Gauntt, Nathan D.	Pemb. NH	Hanson, Charilyn P.	Pemb. NH	Pembroke	Oct 13
Larkowich, Peter	Pemb. NH	Wilson-Decatur, Rosemary	Pemb. NH	Pembroke	Oct 20
Spofford, Richard L.	Pemb. NH	Busch, Ginny L.	Pemb. NH	Pembroke	Oct 20
Kurinskas, Bruce L.	Manc. NH	Clifford, Nancy B.	Pemb. NH	Portsmouth	Oct 27
Gagne, William R.	Pemb. NH	Springman, Robin L.	Hook. NH	Pembroke	Oct 27
Michaud, David M.	Conc. NH	Hopps, Lisa A.	Pemb. NH	Pembroke	Nov 03
Smith, Michael D.	Pemb. NH	Philbrook, Cassandra L.	Pemb. NH	North Conway	Nov 03
Weber, Neil A.	Pemb. NH	Gonsalves, Tanya M.	Pemb. NH	Concord	Dec 01
Clark, Eric M.	Conc. NH	Kelloway, Avree D.	Pemb. NH	Concord	Dec 22



## PEMBROKE RESIDENT DEATH REPORT

<u>Name</u>	<u>Date</u>	<u>Place</u>	<u>Father's Name</u>	<u>Mother's Name</u>
Charron, Paul	Jan 02	Concord	Armand Charron	Yvette St. Pierre
Clark, Robert	Jan 08	Pembroke	Joseph Clark	Margaret Mahar
Mikan, Mary	Feb 12	Concord	John Moore	Catherine Rossiter
Connor, Evelyn	Feb 13	Concord	Charles Tilden	Muriel Feineman
Beauchesne, Rita	Feb 18	Concord	Philippe Plourde	Delphine Boudreau
Mahon, Colleen	Feb 19	Pembroke	David Mahon	Genevieve Stewart
Gobeil, Daniel	Mar 03	Pembroke	Lionel Gobeil	Sylvia Luoma
Pike, Dorothy	Mar 06	Concord	John Sullivan	Dorothy O'Sullivan
Osborne, Henry	Mar 13	Concord	Frank Osborne	Lillian Gates
Lavalley, Lucille	Apr 15	Concord	Exenepha Letendre	Anna Fleury
Cole, Allan	Apr 22	Concord	Allan Cole	Nancy Peabody
Couture, Matthew	May 09	Concord	George Couture	Melissa Rich
Ruchti, Jr., Theodore	May 16	Pembroke	Theodore Ruchti, Sr.	Georgia Chesley
Babb, William	Jun 26	Concord	William Babb	Christabel Chamberlain
Hammer, Jr., Kenneth	Jul 14	Weare	Kenneth Hammer, Sr.	Dorothy Price
Perron, Arthur	Jul 20	Pembroke	George Perron	Melina Harnois
Ferdinand, Bridget	Jul 28	Concord	James Kelliher	Bridget McTernan
Chasse, Maureen	Aug 04	Pembroke	Ralph French	Eileen Sullivan
Hillman, Agnes	Aug 06	Concord	William Miller	Sarah McDonald
Fleury, Walter	Aug 23	Tilton	Charles Fleury	Lena Desmarais
Rogers, Patricia	Aug 26	Pembroke	Keith Rogers	Helen Freeman
Ducey, Richard	Aug 30	Concord	William Ducey	Eleanor Aucoin
Rodgers, George	Sep 14	Concord	Thomas Rodgers	Mildred Morrill
Glaude, Florence	Oct 03	Concord	Wilfrid Hamel	Flora Goupil
Mcallister, Shirley	Oct 07	Concord	Harold Miner	Dora Wingate
Letendre, Chester	Oct 11	Concord	Lucien Letendre	Odena Bertrand
Meadows, Gary	Oct 25	Concord	Edmund Meadows	Jeanne Dube
Maslanka, Carol	Nov 04	Concord	Andrew Maslanka	Linda Baroudy
Osborne, Evelyn	Nov 13	Concord	George Carleton	Bessie Blood
Dowst, Emery	Nov 16	Concord	Ernest Dowst	Martha Fowler
Paquette, Maurice	Nov 29	Concord	Alphonse Paquette	Cecile Belcourt
Brochu, Paul	Dec 05	Boscawen	Joseph Brochu	Marjorie Bulmer
Berry, Howard	Dec 10	Concord	Worcester Berry	Mildred Rand
Nickerson, Wayne	Dec 10	Concord	Weston Nickerson	Mary Phillips
Jason, Richard	Dec 22	Concord	Armand Poirier	Catherine Auger
Simpson, Karen	Dec 30	Pembroke	Norman Goldoff	Marguerite Jellow



## PEMBROKE FIRE DEPARTMENT

Your fire department responded to 420 different types of calls for service in 2007. The types of calls are summarized below:

<u>Type of Call</u>	<u>Number</u>	<u>Dollar Loss</u>
Residential Fire	7	\$ 335,000
Other Structures	3	5,000
Miscellaneous Fires	6	
Rescue & Medical	92	
Alarm Activations & False Alarms	84	
Hazardous Materials	42	
All Other	186	

Many of the 186 other type of calls were related to the April flooding in Town as we were called on to assist and/or assess water problems at many locations.

In addition to answering calls for service from the public your fire department members continue their regular training schedule throughout the year and donated countless hours in projects within the department. Although we take it for granted and willingly donate our time the Citizens of Pembroke should be aware that all these hours are un-paid hours.

Below are the members of your Fire Department:

**Chief Harold Paulsen**  
**Assistant Chief John Theuner**  
**Deputy Chief Paul Gagnon**  
**Captain Erik Paulsen**  
**Captain Robert Farley**

### LIEUTENANTS

Terrance Judge  
 Brian Lemoine  
 Chuck Schmidt  
 Jeff Cyr  
 Chester Martel

### ENGINEERS

Rick Bilodeau  
 Steve Elliott  
 Steve Ludwick  
 Brad Robertson  
 Eric Stromvall

### FIREFIGHTERS

Stacy Amyot  
 Joe Eagle  
 Jim Edmunds  
 Andy Engwer  
 Josh Ginn  
 Corey Girard  
 Tim Hill  
 Rosemary Hill  
 Tyrel Lemoine

Patrick Maccini  
 Casey Pearl  
 Mike Perron  
 Steven Perron  
 Colin Roach  
 David Sartorelli  
 Aaron Smart  
 Katrina Walker

## REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfl.org](http://www.nhdfl.org).

Fire activity was very busy during the spring of the 2007, particularly late April into early May. As the forests and fields greened up in later May the fire danger decreased. However, a very dry late summer created very high fire danger again from August into September, with fire danger reaching very high on Labor Day weekend. Even with the dry conditions, the acreage burned was less than half that of 2006. The largest forest fire during the 2007 season burned approximately 26 acres on the side of Wantastiquet Mountain in Chesterfield during the month of May. Our statewide system of 16 fire lookout towers is credited with keeping most fires small and saving several structures this season due to their quick and accurate spotting capabilities. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2007 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire wise and fire safe!

### 2007 FIRE STATISTICS

(All fires reported as of November 8, 2007)

(figures do not include fires in the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	30	95
Carroll	11	53
Cheshire	44	36
Coos	6	15
Grafton	4	30
Hillsborough	61	71
Merrimack	16	73
Rockingham	16	22
Strafford	19	32
Sullivan	5	10

### CAUSES OF FIRES REPORTED

		<u>Total Fires</u>	<u>Total Acres</u>
Arson	5	<b>2007</b> 437	212
Debris	197	<b>2006</b> 500	473
Campfire	38	<b>2005</b> 546	174
Children	22	<b>2004</b> 482	147
Smoking	41	<b>2003</b> 374	100
Railroad	5		
Equipment	3		
Lightning	7		
Misc.*	119 (*Misc.: power lines, fireworks, electric fences, etc.)		

**ONLY YOU CAN PREVENT WILDLAND FIRE**

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## POLICE DEPARTMENT

### 2007 REPORT

The profession of law enforcement has struggled with retention issues for several years now. As a result, a common theme during this annual report has been the coming and going of police officers. In 2007 we saw one officer move on, two new arrivals, and the return of a familiar face. These changes bring the department to full staff for the first time in nearly 8 years.

Off. Robert Kitson left in February to pursue an opportunity with the Merrimack County Sheriffs Office. Off. Kitson was a highly motivated employee who received the departments 2006 Wayne A. Cheney Excellence in Physical Fitness Award. He also distinguished himself by making over 100 custody arrests that year. We wish him the best of luck in his new endeavor.

Off. Karl Hanson joined the department in April. Off. Hanson worked for the State of NH Lottery Commission since 1989. He is an Army Reservist holding the rank of Drill Sergeant. He is a veteran of the Afghanistan conflict, being stationed there from 2004-2005. For recreation he enjoys martial arts, scuba diving, and parachuting. He is a past member of the United States Air Force Bobsled Team.

Off. Chris Cunha joined us in September. Off. Cunha is a native of Allenstown, NH. He is a graduate of Pembroke Academy. He graduated from the University of New Hampshire at Durham in 2005 with a concentration in Psychology and a minor in Justice Studies. He currently lives in Pembroke. In Chris's off duty time he enjoys music. He brings a level of excitement to the job that is contagious.

I was very pleased to have Off. Gary Gaskell rejoins our ranks this fall. Off. Gaskell started his law enforcement career here in Pembroke in 1998. He received the departments first Motor Vehicle Enforcement Award in 1999. He left in 2002 to work for the Hooksett Police Department. While there he rose to the rank of Lieutenant in charge of the Patrol Division. Gary is a graduate of Pembroke Academy and is a Pembroke resident. He brings a wealth of experience and training with him and will be a great resource for the town in the years to come.

The police department continues to seek grant funding whenever possible. The department recently received nearly \$45,000 worth of police cruiser equipment through the Car 54 Technology Program. This federally funded program provides state of the art light-bars, sirens, laptop computers, and radar instruments at no local cost. The program integrates all of these components with voice activated software that allows patrol officers to concentrate more on the operation of their police cruiser than fumbling with safety equipment when under stress.

Pembroke developed its first Neighborhood Watch Program in 2007. Several organizational meetings were held as well as an educational workshop on Child Predators. In 2008 we will be presenting a workshop on Internet Safety. The most positive aspects of the group have been the establishment of an e-mail group. This allows the police department to get valuable information out to the public quickly. If you would like to have your e-mail address added to the list drop me a note at [slane@pembroke-nh.com](mailto:slane@pembroke-nh.com)

## POLICE DEPARTMENT

I would like to thank the members of the department for their dedication, commitment and hard work. The people of Pembroke are fortunate to have an outstanding group of police officers at the ready to serve them. I am also grateful for the continued support of town Administration, the Board of Selectmen, the Budget Committee, and the citizens of Pembroke. We remain committed to providing the best possible services, ever mindful of the financial impact our services have to the tax payer. Please do not hesitate to contact us if you have any questions or concerns. We are here to serve you.

Respectfully submitted,

Scott J. Lane, Chief of Police



## POLICE DEPARTMENT

### TABLE OF ORGANIZATION

#### CHIEF OF POLICE

Scott J. Lane  
Serving since 1985

#### LIEUTENANT

Dwayne R. Gilman  
Serving since 1992

#### PATROL DIVISION

Sgt. Glenn Northrup  
Sgt. Michael Crockwell  
Off. Ian Nickerson  
  
Off. Joshua Stone  
Off. Gary Allen  
Off. Jesus "JR" Ostolaza, Jr.  
Off. Karl Hanson  
Off. Christopher Cunha  
Off. Gary Gaskell

#### SERVING SINCE

1989 Accident Reconstructionist  
1990 Field Training Officer, Firearms Instructor  
2003 Firearms Instructor, Drug Recognition Expert,  
D.A.R.E Officer, School Resource Officer  
2003 Web-Site Master, Drug Recognition Expert  
2005 Accident Reconstructionist, Drug Recognition Expert  
2006 Patrol Officer  
2007 Patrol Officer  
2007 Patrol Officer  
2007 Patrol Officer, Firearms Instructor

#### CRIMINAL DIVISION

Det. Dawn Shea 2002 Defensive Tactics Coordinator, Field  
Training Officer

#### ADMINISTRATIVE DIVISION

Mary Ann Ricciotti 1993 Administrative Assistant  
Annette Alley 1997 Receptionist

#### SUPPORT SERVICES

Rev/Lt. Dan Stauffacher Department Chaplain  
Roger Duquette Building Maintenance  
Dennis Leroux Building Maintenance  
Rick Bilodeau Radio Repair

## POLICE DEPARTMENT

### CAREER DEVELOPMENT

Career development continues to be one of the most important functions of the police department. The commitment a police department makes to its training program is a direct reflection on how the agency values the growth and development of its employees. It is an important consideration for police officer candidates who want to work for an agency that values them. Additionally, well trained officers reduce liability as the likelihood of poor performance is reduced. Proper training allows the officer to perform more efficiently and helps them bring the best possible services to the residents of the town.

The department's officers completed over 110 individual training courses this past year, logging over 400 hours of training.

Some of the courses completed are listed below.

Preventing Work Place Harassment	DUI Detection and Enforcement
Background Investigation	Statement Analysis
Conducting Physical Fitness Testing	ATV Training
Workplace Ergonomics	East Coast Gang Investigation
Street Survival Seminar	Remote Case Viewing
Intro. to Computer Crimes	Cyber Crime Fundamentals\
DARE Officer Instructor	Basic Police Prosecutor
Enforcing Underage Drinking Laws	Intoxilyzer Operator
Forensic Interviewing	Basic Straight Baton
Gaze Nystagmus/DWI	Drug Recognition Expert
Simunitions	Outlaw Motorcycle Gangs
School Safety and Security	Police Rifle Instructor
Police Mt. Bike School	Contemporary Gangs
Conflict Resolution	Firearms Basic Skills Builder

## POLICE DEPARTMENT

### CRIMINAL DIVISION REPORT

The majority of Crime today against property and people is generally drug related. These days' drug users are out of money, do not wish to work or cannot work which forces them to steal for their needs.

A drug user or thief no longer has to utilize pawnshops or actively sell the stolen property taken from you. Drug dealers trade the property for the drugs. To protect themselves pawnshops now require identification and keep accurate records on any individual that pawns items. Obviously that's concerning for thieves that have your property.

The drugs of choice in the area are Cocaine, Heroin, prescription medication and Marijuana. Larger quantities purchased from out of state cities are transported to our town. Confirmed areas of Massachusetts and recent investigations in New York disclose that there is an association between them and our town.

## POLICE DEPARTMENT

Although this year's statistical information numbers appear low, the Pembroke Police Department takes all information seriously and any number is of concern. Comparisons in area communities reveal that the Pembroke Police Patrol and Criminal Divisions continue to make your community safe.

<i>Property Crimes</i>	<i>2006</i>	<i>2007</i>
Burglary/ residential and commercial	19	22
Attempted Burglary	02	07
Robbery	02	01
Willful Concealment	01	02
Shoplifting	01	02
Thefts from a building	14	08
Forgery (Checks)	03	07
Issuing Bad Checks	22	18
 <i>Motor Vehicle related</i>		
Thefts from a Motor Vehicle	23	15
Theft of a Motor Vehicle	06	07

## POLICE DEPARTMENT

### 2007 Activity Report

CALLS FOR SERVICE	2007	2006	2005	2004
	9,703	12,630	9,228	11,16
Dispatch Calls Received				7
Station Calls Received	9,845	xx	xx	xx
911 Calls	109	137	166	180
Citizen Assist	477	782	561	562
Assist other Agency/Police/Fire/Ambulance	555	894	507	550
Building/House Check	579	323	293	480
Juvenile Involved	232	304	232	244
Alarm Calls	335	300	359	369
Domestic Disturbance/Related Calls	89	112	101	133
Animal Complaints	239	261	237	295
Motor Vehicle Stops	2,137	2506	1653	2596
Defective Equipment Tags	393	364	229	335
Parking Tickets	622	716	553	960
Motor Vehicle Warnings	1,276	969	605	1188
Motor Vehicle Summons	481	651	520	750
Motor Vehicle Collisions	176	140	147	181
Juvenile Missing/Runaway	36	12	51	38
Driving While Intoxicated	30	28	18	21
Liquor Law Violations	34	37	21	25
Simple Assault	60	61	67	58
Sexual Assault/Related	7	10	15	12
Aggravated Assault	5	1	3	8
Intimidation/Harassment/Stalking/Criminal Threatening	40	31	52	57
Criminal Mischief/Vandalism	121	141	83	103
Criminal Trespass	21	16	11	17
Drug Possession/Use/Sale	61	55	50	39
False Pretence/Fraud/Attempted Fraud/Theft of Services	38	40	49	35
Forgery/Theft by deception	7	5	18	21
Armed Robbery	1	2	1	0
<b>ACTIVITY STATISTICS</b>				
Total Offenses Committed	966	1079	845	981
Total Crime Related Incidents	602	777	522	626
Total Felonies	97	96	119	105
Total Non Crime Incidents	49	61	56	114
On view Arrests	169	199	135	153
Arrest on Warrants	139	217	159	169
Summons Arrests	23	52	9	15
Protective Custody	29	28	23	43
Juvenile Arrests	82	121	50	104



## DEPARTMENT OF PUBLIC WORKS

The Department of Public Works has been given tasks to manage the Town's roads, sidewalk, storm sewer, solid waste, cemeteries, municipal buildings and fleet. To accomplish all these tasks the department employs 13 full time and 3 part time employees with 17 pieces of major equipment that has been organized into the following divisions:

**Administrative Division:** This division manages and administers all department activities which include project assignments, priority setting, emergency response, performance evaluations, budget administration, material and equipment acquisitions, responses to residents inquiries and requests, payroll processing, project co-ordination with other Town departments and civic groups, as well as interaction with various State and Federal agencies. This division is also responsible for the safety, efficiency and effectiveness of all the divisions in the department.



**Director of Public Works**  
*James Boisvert*

This division also performed the following tasks:

Activities	Amount	Unit
1. Facility Permits Issued	1493	Each
2. Inquiries/Transfer Station	206	Each
3. Inquiries/Rubbish Route	198	Each
4. Inquiries/Road Conditions	88	Each
5. Payment Vouchers Processed	873	Each

**Highway Division:** The Highway Division which is responsible for the maintenance and repair of approximately 82 miles of road, 11 miles of sidewalk, storm sewers which include 607 catch basins, cross culverts, street signs, line striping, and tree removal and trimming.

In addition to these projects, the Highway Division also provided routine maintenance which included sidewalk sweeping, brush cutting along the country road shoulders, cold patching pot holes and replacing missing or damaged street signs. Private contractors were also used to sweep 24.79 miles of Town roads, clean 481 catch basins, paint 72,973 LF of roadway center lines, grade 13 miles of gravel roads and cut down 19 large trees.

There were 30 snow/ice storm events that occurred during 2007 which required 1,344.5 man hours, 1,254.33 tons of sand, 1,283.27 tons of salt. Snow removal from downtown and the municipal parking lots required 212 man hours. Shoveling snow from around the 362 town fire hydrants required 72 man hours and plowing about 7 miles of sidewalks each storm expended 48 man hours.

## DEPARTMENT OF PUBLIC WORKS

In April during the flooding the Town suffered three major road losses, various washouts and collapsed culverts. North Pembroke Road, Church Road, and Borough Road suffered the most damage. Bachelder Road was also hit hard and the Public Works Department removed quite a bit of debris. The Public Works crew with the help of Advanced Excavation & F.L. Merrill Construction worked very hard to rebuild the roads so they could be opened in a timely manner. Our Department met with FEMA representatives on multiple occasions and we would like to thank our Public Works Secretary for all the hours that she worked with the FEMA representative recovering a total of \$53,287.13 for all departments during the emergency flood response.

In September the State of New Hampshire and the City of Concord assisted the Town to replace the upper deck of the North Pembroke Road Bridge. After the deck was completely replaced the bridge was hot topped and reopened to all traffic.

The lower deck of the Double Decker Bridge was open to traffic in late fall and this project should be completed in the spring of 2008.

Additionally there were a few tasks recommended to us from the Board of Selectmen and the Roads Committee: Church Road has now been upgraded and paved, Whittemore Road was reclaimed and paved, a new culvert was installed on Woodlawn Ridge Road and it was shimmed and overlaid. Other Roads that were also shimmed and overlaid were Pembroke Hill Road, Fourth Range Road, Brickett Hill Road, Riverview Way, and Smith Ave. The shim and overlay was completed by Brox Industries & Suburban Paving. The sidewalks in Town that also received a shim and overlay were Main Street, Pembroke Street, Kimball Street, Riverview Way, and Middle Street. This work was completed by Suburban Paving.

Other tasks performed by this division consisted of the following:

1. Road side ditching	4,345	Linear Feet
2. Cold patching pot holes	15.75	Tons
3. Hot topping pavement repairs	8,202.68	Tons
4. Road wash out repairs	1,735	Linear Feet
5. Sweeping Sidewalks	9	Miles
6. Storm sewer pipe cleaning	12.5	Man Hours
7. Road side mowing	127	Miles
8. Road side brush cutting	105	Linear Feet
9. Sign Maintenance & Replacements	44	Each
10. Complaints	20	Each
11. Inquiries	80	Each
12. Assist Solid Waste Division	988	Man Hours
13. Assist Fleet Division	232	Man Hours
14. Assist Parks & Recreation Division	39.5	Man Hours
15. Assist Cemetery Division	5.5	Man Hours

## DEPARTMENT OF PUBLIC WORKS

The Highway Division also assisted community groups in setting up and clean up for Old Home Day as well as Christmas in the Village.

**Solid Waste Division:** This division is headed by Reno Nadeau, and is responsible for the collection of residential solid waste from individual homes through out the Town on a weekly basis and the operation of the Transfer Station. Residents who wish to can bring their trash for disposal to the Transfer Station at 8 Exchange Street on Tuesdays and Saturdays from 7:30 a.m. to 3:30 p.m. Besides residential trash the Transfer Station accepts appliances, demolition materials, tires and recyclables such as #1 PETE Plastic Bottles (i.e. soda bottles, no caps), #2 HDPE Plastic Bottles (i.e. milk jugs, laundry detergent bottles, no caps), Tin Cans (i.e. food/pet food cans), Glass (i.e. jars, bottles, of any color) aluminum cans, mixed paper (i.e. cardboard, egg cartons, junk mail, newspapers, magazines, etc.) waste oil, antifreeze, scrap metal, leaves, brush, auto batteries, cell phones, PDA's, rechargeable batteries, ink jet cartridges, textiles, and propane gas cylinders. Fees are charged for some items such as appliances, gas cylinders and tires. For 2007 a total of 4,905.87 tons of solid waste was generated from Pembroke and disposed of at the incinerator in Penacook, NH. With the addition in 2007 of the Town's commingled recycling container at the Transfer Station the total tonnage of solid waste taken to the incinerator in 2007 was 278.82 tons less than the total tonnage taken in 2006. This division also performed curbside pickup of leaves from residents during spring cleanup.

The following is a tabulation of solid waste that was collected and disposed of in 2007:

### 1. Curbside Pickup

a.	Rubbish	2,453.59	Tons
b.	Leaves	115	Bags
c.	Brush chipped from Spring cleanup	51	Cubic Yards
d.	Refuse Tags Issued	71	Each
e.	Christmas Trees	88	Each
f.	Inquiries	113	Each
g.	Complaints	19	Each



## DEPARTMENT OF PUBLIC WORKS

### 2. Transfer Station Activity

a.	Rubbish	530.32	Tons
b.	Non-Burnables	376.17	Tons
c.	Burnables	225.1	Tons
d.	Mixed Paper	51.97	Tons
e.	Commingled	12.04	Tons
f.	Scrap Metal	120.41	Tons
g.	Aluminum Cans	1,680	Lbs.
h.	Refrigerator/Freezer	70	Each
i.	Air Conditioners	61	Each
j.	Brush	1,020	Cubic Yards
k.	Christmas Trees	96	Each
l.	Leaves	1,998	Cubic Yards
m.	Propane Tanks	91	Each
n.	Waste Oil	1,685	Gallons
o.	Waste Antifreeze	160	Gallons
p.	Batteries	170	Each
q.	Tires	241	Each
r.	Complaints	35	Each
s.	Inquiries	133	Each
t.	Hazardous Waste Refused	80	Each
u.	Commercial/Yearly Permit	1	Each
v.	Commercial/Intermittent Permit	4	Each
w.	Video Displays	56	Each
x.	C&D Debris	102	Loads
y.	School	128	Cubic Yards
z.	Resident visits to the Transfer Station	28,378	Each

**Public Properties Division:** Foreman Reno Nadeau operates this division which is responsible for the daily maintenance and repairs to all town buildings which include the Town Hall, Library, Safety Center, Public Works Garage, Town Clock Tower, and the Perry Eaton Building.

**Cemetery Division:** This division, headed by VJ Ranfos, is responsible for the operation, maintenance and record keeping of the 9 Town owned cemeteries which include Pembroke Hill, French Family, Richardson, Evergreen, North Pembroke Road, Buck Street, Pembroke Street, Blueberry Hill and Abbot Cemeteries. This division works very closely with the Cemetery Commission and the local funeral homes to insure all needs are met with courtesy, dignity, and respect. The cemetery lawns are maintained by a private landscaper and all burials are performed by a private contractor under the Town's supervision. For the year 2007 there were 5 full burials, 6 cremation burials and 18 cemetery plots sold.

## DEPARTMENT OF PUBLIC WORKS

**Fleet Division:** This division is headed by the Fleet Mechanic Darrell Amell and is responsible for the maintenance and repair of all town vehicles which consist of 38 major vehicles and 16 minor pieces of equipment.

For the year of 2007 this division performed 68 safety inspections and 172 routine maintenance tasks on the town's fleet. In addition, there were 340 major repairs performed on this equipment. The following is a summary of maintenance and repairs performed on vehicles by department:

Department	Total # Vehicles	# of Preventative Maintenance	# of Repairs	Total Hours of Work	% of Repairs
Highway	333	83	250	1,125	60.6%
Solid Waste	39	14	25	325	17.5%
Fleet	2	2	0	2	0.1%
Police	80	49	31	142	7.7%
Fire	49	22	27	234	12.6%
Sewer	3	1	2	2	0.1%
Code Enforcement	2	1	1	2	0.1%
Parks & Recreation	4	0	4	24	1.3%
<b>Totals</b>	<b>512</b>	<b>172</b>	<b>340</b>	<b>1856.00 Hours</b>	<b>100%</b>
<b>Fleet Division Administration</b>				105	
<b>Total Hours</b>				<b>1961.00</b>	

A computer controlled maintenance program called Fleetwise VB is used to keep track of the mileage or hours on each major town vehicle to allow the Fleet Mechanic to schedule maintenance accordingly.

In closing, I would like to commend the employees of the Department of Public Works for their patience, understanding the task at hand this year, and a job well done. Thank you.

Respectfully submitted,

James Boisvert

## PEMBROKE TOWN LIBRARY

### LIBRARY TRUSTEES AND DIRECTOR REPORT

*“Whatever the cost of our libraries, the price is cheap compared to that of an ignorant nation.”*  
– Walter Cronkite

The library’s circulation continues to grow. In 2006, it increased by 42%. In 2007 though, the circulation increased by another 18 % with the month of July surpassing 3,500 items checked out – a first.

The collection increased by almost 4,000 volumes though over 1,000 volumes were removed from the collection due to losses, damage and replacements. This addition came from funds raised through book sales, monetary donations from the Friends and the public, material donations from the public, Scholastic Book Fairs.

There have been changes at the library during 2007. As a strong believer in term limits, Marie Brezosky stepped down from the board to allow others to serve. Marie was such an asset to the trustees, but she has continued to represent the public during our meetings and has been available for consultation in her always gracious way. The library hours changed to better serve the needs of the community. This change added another hour into the schedule during the summer. Roger Duquette, our custodian, has retired to spend more time traveling with his wife. We wish him the best.

Two computers were added this year to the six that were already serving the community, one for the adult public’s use for the internet and one as a stand alone for individuals to use to create documents – without internet access. The need for additional computers continues to grow and it is our plan for next year to add at least one more computer station and upgrade the terminals in need of improvements.

The library’s webpage is now under construction. During 2007, a Blog was started that can be accessed through [www.pembrokelibrary.wordpress.com](http://www.pembrokelibrary.wordpress.com) as well as through our webpage. To see the most recently added books, Heather has also created list at [www.librarything.com](http://www.librarything.com) with user name: pembrokelibrary and password: booksrus.

A new story time was added for the very small children – 15 months to age three. It is designed as a lapsit with adult and child enjoying stories and music. Each program is introduced by Toadie, the story time mascot. There is also a story time for 4 – 5 year olds with stories and crafts. The summer reading theme this past summer was “Road trip USA” with children traveling throughout the country in story, crafts and family programs. The children also have had special programs for after school including a scavenger hunt and the annual Polar Express party.

A book group meets monthly – reading a book chosen by the group and discussed. In addition, on Thursday a group meets to play/learn bridge. Each month a French film is shown, in cooperation with Gens-Unis du Richelieu – a French Club for adults. The library has also co-sponsored programs with the historical society as well as other special programs.

## PEMBROKE TOWN LIBRARY

The annual Book Sale, as well as other smaller sales are coordinated by Lorraine Good and Pat Crafts. These two volunteers work tirelessly throughout the year sorting books, pricing books, setting up the sales and putting it all away. The funds raised help to purchase new materials for the library.

Friends of the Library have really made a difference at the library beginning with the bake sale at the annual book sale in June and continuing with a photo challenge during the summer reading program, organizing an Old Home Day booth, a huge yard sale, a pumpkin painting contest, holiday baskets raffle and an end of year celebration, the group has been just a little bit busy. Each month the Friends of the Library helped the library to be a bigger part of the community as well as purchasing the books nominated for the Lady Bug Award and the Great Stone Face.

There is a wonderful crew of volunteers. Some come in weekly to help process the books, students who have their community service commitment to attain help out, others to help with shelving and many, many miscellaneous chores and our book sale group. During the month of June, over 100 hours of volunteering was recorded.

The library has continued its partnership with the schools. The wonderful footprints which lead from both Village and Hill Schools to the library and a school-wide art show was held again this year with a reception for the families who came to see this wonderful display. A welcoming letter was sent to each student attending Three Rivers and Pembroke Academy to introduce the students and their families to the library. A monthly newsletter is given to the students of Village and Hill Schools from the library in cooperation with the school district to keep these students informed of the library activities and additions to the library that they need to be made aware. These students and their families are to be commended on a year long helping hand program where donations were collected at the library to help neighbors in need. One monthly collection aided our homeless pets with food. A cooperative program with PALs has been started with the development of the Birthday Book Club and a quarterly literacy evening.

The staff has made a great effort to conserve energy. Electricity usage is down enough to make a difference even with increases in prices.

Respectfully submitted,

Frank Davis, Chairperson of the Trustees

Cynthia Stosse, Library Director

Trustees:

Terri Caplette

Pat Fowler

Cindy Menard

Peggy Topliff

Alternate Trustees:

Joyce Heinrich

Rosemary Nunnally

## PLANNING AND LAND USE DEPARTMENT

### CODE ENFORCEMENT

My name is Everett Hodge and I started as Pembroke's Code Enforcement Officer on August 13<sup>th</sup>. I bring over 20 years of experience in the construction field and code enforcement to this position.

My first challenge, when I started, was the Pembroke Crossing development and finalizing the construction of the Meat House. I look forward to the opening of the new Dunkin Donuts and further development of this site.

The Town of Pembroke is currently using the 2006 International Building Code, 2006 International Mechanical Code, 2006 International Plumbing Code, and 2005 National Electrical Code. This year will see the introduction of the 2008 National Electrical Code with new changes for new construction and renovations.

I also process applications for the Zoning Board of Adjustment, attend their meetings, and enforce the Zoning Regulations as they apply to new and existing structures.

For assistance with building permits, zoning questions, fire and rental inspections, please don't hesitate to contact my office. I am in the office from 8 a.m. to 9 a.m. and 12 p.m. to 4 p.m. except for Wednesday when the Planning Department doesn't open until 12 p.m. I schedule inspections from 9 a.m. to 12 p.m. Monday through Friday.

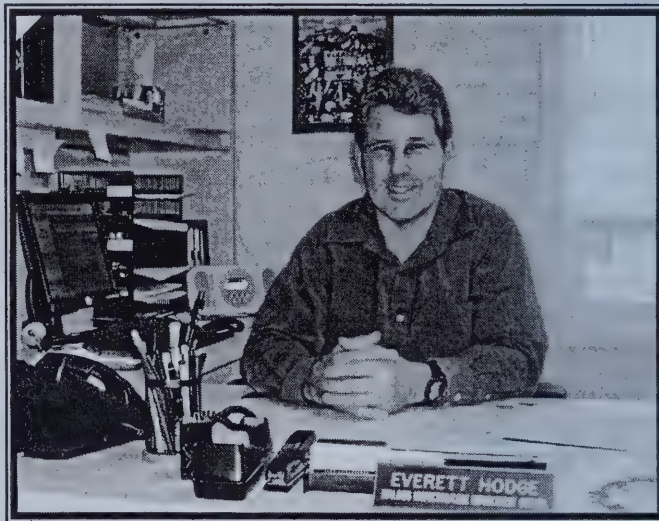
Below is the permit activity for 2007.

#### 2007 Statistics

Type of Permit	Number	Construction Value	Permit Cost
Commercial	31	\$1,410,405.00	\$ 4,547.00
New Dwellings	8	\$1,665,330.00	\$10,065.20
Signs	12	\$ 8,270.00	\$ 404.00
Residential	276	\$2,332,228.08	\$18,389.79
Totals	327	\$5,416,233.08	\$33,405.99

Respectfully Submitted

Everett Hodge  
Code Enforcement Officer





## PLANNING AND LAND USE DEPARTMENT

### ZONING BOARD OF ADJUSTMENT REPORT

The Zoning Board of Adjustment is comprised of five regular members, and up to three alternates. Currently, the Zoning Board has a full board of regular and alternate members. The Zoning Board, after hearing all information regarding each case, is charged with granting or denying Variances, Special Exceptions, and Equitable Waivers. In addition the Zoning Board hears Appeals from Administrative Decisions.

As mentioned in last years' report, a warrant article was proposed to allow in-law apartments to be constructed. This was approved with certain guidelines for construction.

The Zoning Board is proposing other changes to the Zoning Ordinance this year, but the changes are minor and only apply to the addition of language that will clarify the roles and responsibility of the Zoning Board

The 2007 Zoning Board of Adjustment hearing are broken down as follows

Variances.....	12	Granted 10 / 2 Denied
Use Variances.....	7	Granted 5 / 2 Denied
Area Variance.....	5	Granted 5 / 0 Denied
Special Exception.....	6	Granted 5 / 1 Denied
Equitable Wavier.....	1	Granted 1 / 0 Denied
Administrative Decision.....	1	Granted 0 / 1 Denied

I would like to take this opportunity to thank all of the board members for their hard work throughout the year and dealing with the issues in a fair decisive manner.

Respectfully submitted,

William R. Bonney, Chairman  
Zoning Board of Adjustment

## TOWN OF PEMBROKE

### GENERAL ASSISTANCE

Per RSA 165:1 - Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not, he has residence there. For the purpose of this chapter the term "residence" shall have the same definition as in RSA 21:6-a.

Total applications for general assistance:	<u>2007</u>	<u>2006</u>
	273	227

2007 – 19 did not follow thru with the application process  
3 were denied for various reasons

2006 - 21 did not follow thru with the application process  
3 were denied for various reasons

Total of families received general assistance in:	129	114
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Assistance Given

Rent	\$34,505.04	\$35,074.96
Shelter/Motel	1,970.00	485.00
Electric	159.65	559.94
Gas/Oil	1,437.60	1,777.61
Prescriptions	11,641.75	936.81
Food/Maintenance	224.78	1,588.58
Gasoline	486.50	267.00
Burial	0.00	1,500.00
TOTAL	\$50,425.32	\$42,189.90

In addition to the Town relieving and maintaining those individuals who were unable to meet their basic living needs, many referrals to other agencies were utilized: The Community Action Program (CAP) for fuel assistance and the Electric Assistance Program, State of N. H. Emergency Assistance Program for families receiving Temporary Assistance to Needy Families (TANF), the Prescription Assistance Programs, The Allenstown and Pembroke Interfaith Food Pantry just to name a few.

Respectfully submitted,

Muriel Previe  
Welfare Director

## CEMETERY COMMISSION

The Cemetery Commission is pleased to welcome Patricia Bonenfant and Marilyn G. Ross as new members in 2007. They are joined by Victor J. Ranfos, Jr., of the Pembroke Public Works Department, who serves at the request of James Boisvert, Director of Public Works and Superintendent of Cemeteries.

As required by state statutes, the Commission has been working for several years to rebuild the front wall or fence at Evergreen Cemetery on Buck Street. The Commission hopes to utilize some of the accumulated interest money earned from the perpetual care trust fund for the reconstruction. Such use of the accumulated funds must be authorized by probate court, which must determine what percentage of the town's total accumulated interest has been generated by perpetual care funds that are specifically dedicated to lots in Evergreen Cemetery. David Richards, acting chairman of the Commission, has painstakingly developed this information by correlating named perpetual care funds with listed burials at Evergreen Cemetery. The Commission hopes that this tabulation will eventually allow the court to free a portion of the accumulated funds for reconstruction of the wall.

The Commission is also beginning to study the possibility of landscaping the forested rear portion of Evergreen Cemetery and preparing it for interments, and has received the valued advice of Pembroke native and professional horticulturist Jeff Good.

The Commission will replace flags on veterans' graves before Memorial Day, May 26, 2008, and will appreciate knowing of any veteran's grave that is not currently being marked with a flag.

The Commission solicits contributions or bequests to the Cemetery Improvement Fund, administered by the Trustees of Trust Funds. Enlargement of the fund through gifts will provide an endowment for cemetery upkeep and improvement. Such an endowment will relieve the town's cemeteries from dependence on fluctuating town budgets and will keep our historic burial places a source of pride and beauty for the community. Gifts or bequests should be made care of the Pembroke Trustees of Trust Funds and designated for the Cemetery Improvement Fund.

Respectfully submitted,

Patricia Bonenfant

Nancy Foster

James Garvin, Secretary

David Richards, Acting Chairman

Marilyn G. Ross

James Boisvert, Director of Public Works and  
Superintendent of Cemeteries

Victor J. Ranfos, Jr., Public Works Department

## PEMBROKE ECONOMIC DEVELOPMENT COMMITTEE

The Pembroke Economic Development Committee (PEDC) continues to have a dedicated group of volunteers and the support of other town boards and committees. The goal of the PEDC is to promote and retain business development, while maintaining a sense of “community” within the Town.

With the completion of the Main Street Bridge, our downtown area is certainly abuzz with activity. Many businesses have gone through changes to encourage a stronger patron atmosphere. The Downtown is taking shape to be a solid and resourceful area. This being still one of our many focuses to the PEDC.

Our goals for the up and coming year will also include the acknowledgement of our existing businesses; these businesses are what Pembroke is all about. This will be accomplished through utilizing the new businesses directory and personally surveying and awarding these establishments with certificates of achievement. To reiterate EDC's objectives of promoting new and existing businesses; is to assist in reducing tax burden on residents; and to increase employment opportunities.

This past year, EDC has continued to support other town committees and boards in projects benefiting our town such as Pembroke Woman's Club's flag display along Pembroke Street, Meet Me In Suncook's Plan NH application, and supporting the Tax Increment Finance Advisory Board (TIFF) in its development of the Soucook River Commercial District area.

EDC has continued to host public information meetings such as the Department of Resources and Economic Development held in November.

The PEDC encouraged the Town to keep the 4 Union St. property (former police and fire department) two years ago. The intent was to lease portions of the building to businesses which would provide complimentary uses to the existing business district of Suncook Village and to maintain a meeting room for Town committees. The property has realized significant upgrades. It now houses the Pembroke Sewer Department as well as Inspiration Investments which specialize in multiple businesses. Volunteer boards and committees such as Pembroke Economic Development Committee, Meet Me In Suncook, Pembroke Historic Society, Pembroke Woman's Club, Pembroke and Allenstown Old Home Day Committee, and Board of Selectmen have been using the meeting area. The building has opened its doors to the Christmas in Suncook Village event, the Suncook Village Historic District Art Exhibit, and Pembroke Woman's Club Regatta preparations. We are pleased that the building is generating revenue and are anxious to follow the effects it will have on other businesses in the area.

## PEMBROKE ECONOMIC DEVELOPMENT COMMITTEE

Updating of the Business Directory served as a great opportunity for EDC members to speak to Pembroke business owners. It will be available soon for distribution and will contain contact information for Pembroke businesses.

The business development in the C1, B1, B2, and overlay districts seem to be improving and stable.

We encourage all area businesses and members of the public to contact us at any time. We welcome suggestions and are here to serve the community. Meetings are held every third Thursday of the month, beginning at 7 p.m. With the new lease at the Perry Eaton building on Union St. we are excited to be able to use this space for our meetings, bringing us closer to the village and a greater community feeling.

We appreciate the assistance of town hall staff as well as the support of other committees and will continue to make Pembroke a place where "Business Thrives and Families Prosper."

Respectfully submitted,  
John C . Payne  
Chairman PEDC

## RECREATION COMMISSION

The Recreation Commission oversees the maintenance of Gamelin Memorial Field. Facilities at the park include: four ball fields (one lighted) for baseball, softball, and soccer; beach volleyball; fitness course; playground; picnic area; pavilion; horseshoes; and a boat launch area.

Each year the Commission sponsors a summer recreational program, summer swim lessons, biddy basketball (boys and girls - grades 3-6), men's recreational basketball league, and tennis lessons. The Commission supports: a soccer league for children (grades kindergarten - 6), Little League Baseball and Softball, Men's softball league, summer recreational basketball grades (7-12), annual fishing derby sponsored by the Rod and Gun Club, Amoskeag Rowing Club's NH Regatta Championship, Old Home Day activities, and various groups or individuals from Pembroke who use the park facilities for gatherings.

Jess Bean directed our summer recreation program for children in grades 2-7. Ninety-nine children registered for the five week program. The cost was \$115.00 plus the cost of field trips. Scholarships were made available for families with financial difficulties. Jess was assisted by Carol Cotnoir, and teenage counselors. Throughout the summer, the children were involved in sport activities, arts and crafts, and weekly field trips. Children in grades 7-8 were encouraged to attend the summer camp offered by the Suncook Boys and Girls Club.

Billy Haubrich Jr., a student at University of Connecticut, conducted tennis lessons for adults and children at Pembroke Academy's tennis courts. Twenty-eight people signed up and paid a modest fee for the eight lessons.

Southern New Hampshire University hosted our swim program. Sue Danault directed the program for the ninth year. The program is offered at a cost of \$30 for the eight lessons. Thirty-seven children registered for the lessons. The Commission would like to thank Ray Prouty at SNHU for his continued support of this worthwhile program.

The program for senior citizens, called M & M's, (motivated and moving), is coordinated by the team of Helen Fryer, Evelyn Morrison, Barbara Payne, Marilyn Ross, Janet Anderson, Reggie Baxter, Joyce Demirjian, Jan Edmonds, and Fran Schapperly. Residents, age 55 and older, have the opportunities to attend many events and programs with speakers, potluck luncheons, and special trips throughout the year. Lorraine Racette coordinates the "Lunch-Out" Group. The Commission commends those individuals for their willingness in planning programs and informing residents by sending out newsletters to promote participation in the various activities offered. New members and new ideas are always welcomed.

Old Home Day Committee had beautiful weather and another successful day for their annual event. The Recreation Commission thanks the committee for the picnic tables that they donated to the park. The Amoskeag Rowing Club used the facility for their annual New England Regatta Championship. The event went very well. People attended from all over New England and they raved about the "quaint little town and the beautiful river." The Pembroke Recreation Commission sincerely appreciates the great care both groups took in the using the park and their outstanding cleanup after their events.

## RECREATION COMMISSION

Last year we purchased a new, larger set of swings for the playground and repaired many areas from the flood damage that happened throughout the park.

Next year we plan to initiate a Special Olympics Program for elementary students, repair the roof of the recreation building, pave under the pavilion, repair fireplaces and damaged physical fitness signs, and invest into a security system to monitor the park.

To close, we can not thank Jim Boisvert and the highway department enough for all their support last year - another year of unusual flooding. We also want to thank the many leagues and residents who used the park and cooperated in keeping the park clean - one that residents can be proud of.

Respectfully submitted,

Rose Galligan , Chairperson  
Michele Carvalho, Secretary  
David Seavey  
Sue Seidner  
Dave Sheldon  
Karen Misenheimer



## REPORT OF THE SUPERVISORS OF THE CHECKLIST

The Supervisors held all required and published sessions for correction, additions, deletions, and party changes. Additional work sessions were held as needed for verification of checklist entries and other preparation for posting of the checklist. The Supervisors were present at the following:

School District Meeting - March 10, 2007  
Town Election Day - March 13, 2007  
Town Deliberative Session - March 17, 2007

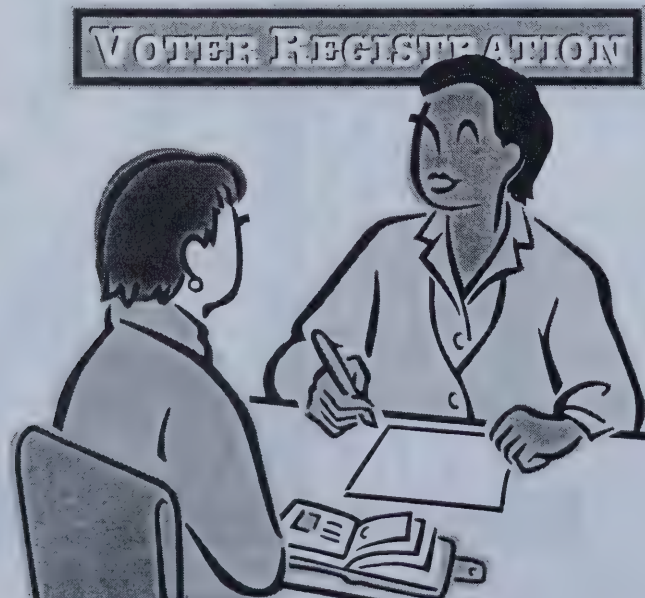
Throughout the year the Supervisors have continued to attend training sessions pertaining to implementing and maintaining the Statewide Voter Registration System. Much time has been spent updating voter information in the town's checklist and working with other town supervisors to improve the statewide voter registration data base.

Qualified residents may register to vote at the Town Clerk's Office in the Town Hall during regular business hours, at required Supervisor sessions, and at the polls on voting days. Each person desiring to register to vote must fill out a standard Voter Registration Form. The Supervisors of the Checklist must determine whether the applicant is legally qualified to vote in the community. To qualify, a person must provide evidence that he/she is at least eighteen years of age, a citizen of the United States (either born in the U.S. or naturalized), and is domiciled in the community in which he/she seeks to register.

We wish to thank Jim Goff, Town Clerk, Linda Williams, Municipal Secretary, and other Town staff for their continued help and support.

Respectfully submitted;

Patricia Y. Crafts  
Chelsea Goff  
Roland Young





## SOLID WASTE AND RECYCLING COMMITTEE

During 2007, the Selectmen of Pembroke recognized that the Town's need to address solid waste handling was not going to be a one-time or short-term event. As a result it moved to approve the formation of a permanent Solid Waste and Recycling Committee to succeed the ad hoc group that had preceded it. This is the first annual report of the new Solid Waste and Recycling Committee created earlier this year.

The Committee worked with the staff of the Public Works Department on Transfer Station issues throughout the year, and helped to facilitate two public hearings on fee changes that were subsequently approved and enacted. In conjunction with the fee changes, a special waste program, which was designed to comply with new state environmental standards on certain types of electronic goods such as televisions sets and computer monitors, was implemented, along with co-mingled container recycling. While a number of noteworthy milestones were reached in 2007, the real work is just beginning, and much still needs to be done in order to posture the Town for effective and efficient solid waste management in the decade to come.

The Committee continues the planning process for solid waste and recycling collection services. Within a few years, the methods of waste disposal presently in place will rise dramatically in cost and increase in restrictions. To help prepare for these coming changes, the Solid Waste and Recycling Committee worked collaboratively with the CIP Committee and the Public Works Department to plan future equipment needs, explored the option of curbside pickup of recyclables and automated trash pickup, visited "single stream" materials recycling facilities, and consulted with other municipalities and the regional solid waste cooperative in order to understand how surrounding communities plan to address these issues. The Committee prepared an advisory warrant article for the 2008 Town Meeting to create awareness of the issues that will face Pembroke in just a few years, so that residents may begin to think about solid waste disposal in slightly different terms.

The Committee is seeking broad support for its plans and intends to become a more visible entity across the community by making project presentations and holding informational sessions throughout 2008. The Committee's message is clear, the old days of just placing all your trash in a bag by the roadside is quickly coming to an end, and more expensive options will prevail. Citizen participation in recycling and revised solid waste handling procedures can be the cost efficient way to keep Pembroke clean and compliant in the years to come. All we need is your support.

### Committee Members:

Jim Boisvert, Director of Public Works  
Gerry Fleury  
Sally Hyland, Chair  
Roland Lemoine  
Geoff Ruggles, Town Administrator (until August, Troy Brown)  
Brian Tufts, Board of Selectmen

## SOUCOOK RIVER TAX INCREMENT FINANCING DISTRICT

### 2007 ANNUAL REPORT

The Soucook River Tax Increment Financing District (TIF) encompasses nine (9) properties consisting of approximately 250 acres located around the intersection of Route 3 and Route 106. The purpose of the Tax Increment Financing District is to create employment opportunities for Pembroke residents and stimulate commercial growth to increase Pembroke's commercial tax base and stabilize local property taxes.

The Tax Increment Financing Plan is administered by the Town Administrator and implemented by the Board of Selectmen / Town Meeting. In 2006, the Board of Selectmen established an Advisory Board to assist with planning, construction and implementation of the TIF Plan. The Advisory Board is comprised of five (5) members, of which, a majority of the members are property owners or occupants of property located within or adjacent to the TIF District. The Advisory Board met periodically to continue discussions on the development projects in progress, Pembroke 600 and Pembroke Crossing.

Pembroke Crossing development completed most of the preliminary site work and construction of a Dunkin' Donuts and The Meathouse butcher shop. Pembroke 600 continued discussion with the State of New Hampshire for approval to construct a road/entrance at the intersection of Routes 3 and 106, which it received in December.

#### ***TIF FINANCIAL SUMMARY*** ***For the year ended December 31, 2007***

<b>INCREMENT CALCULATION:</b>	
April 1, 2004 assessment	\$6,333,912.00
April 1, 2007 assessment	<u>\$27,601,067.00</u>
<b><i>Total assessment increase</i></b>	<b><i>\$21,267,155.00</i></b>
TIF captured assessed value	\$ 21,267.00
<b>BEGINNING FUND BALANCE:</b>	<b>(\$305.00)</b>
<b>PROJECT REVENUES:</b>	
2007 tax increment	<u>\$50,318.00</u>
<b><i>Total Revenues</i></b>	<b><i>\$50,318.00</i></b>
<b>PROJECT COSTS:</b>	
Expense	<u>\$ 0.00</u>
<b><i>Total Costs</i></b>	<b><i>\$ 0.00</i></b>
<b>ENDING FUND BALANCE:</b>	<b>\$50,013.00</b>

**SENATE PRESIDENT SYLVIA B. LARSEN**  
**District 15**

As your State Senator, I am honored to serve you and wanted to report from the New Hampshire Senate on important state issues affecting you, as residents of Pembroke.

Last session, I concentrated on several key issues important to the citizens of New Hampshire: helping New Hampshire's working families by increasing the minimum wage; protecting New Hampshire citizens' health by implementing a smoking ban in restaurants and bars, increasing access to health care by supporting expanded eligibility to health insurance, protecting New Hampshire's special places and open spaces by increasing funding of the Land and Heritage Investment Program, adopting foreclosure protections for consumers, and reducing the high school dropout rate by ensuring attendance to age 18.

I also continued to work on long time policy priorities such as improving access to affordable prescription drugs and improving education and opportunities for college savings for New Hampshire families.

As a member of the Senate Finance Committee I am proud that we passed a fiscally responsible state budget for the FY 2008-2009 biennium that meets the needs of our most vulnerable citizens. The budget included the following assistance to the residents of Pembroke:

**FY 2007 State Aid to Pembroke**

<b>Type of Aid</b>	<b>Amount</b>
Special Education	\$ 223,225
School Building Aid	\$ 353,617
School Breakfast	\$ 1,351
School Lunch	\$ 12,497
Driver Education	\$ 28,800
Tuition & Transportation	\$ 16,531
Adequate Education Grants	\$ 5,615,366
Retirement Contribution – Teachers	\$ 165,020
Water Pollution Control	\$ 51,403
Meals & Rooms Distribution	\$ 284,546
Revenue Sharing	\$ 88,616
Retirement Contribution – Police & Fire	\$ 28,724
Highway Block Grant	\$ 136,331
<b>TOTAL</b>	<b>\$ 7,006,027</b>

This session, I will be concentrating on several key issues important to the citizens of New Hampshire: costing an adequate education, implementing kindergarten in the communities that don't yet offer it, strengthening our laws to improve internet safety for our children, protecting the future of the New Hampshire Retirement System and addressing highway funding and our statewide highway infrastructure. I am also committed to addressing climate change by implementing a cap and trade program (to reduce carbon dioxide emissions).

As a long time advocate of improving opportunities for affordable housing, I continue to support legislative efforts aimed at increasing workforce housing. I look forward to working with State Representatives from the Pembroke area on this and wide range of opportunities to support a healthy business climate in our state

If you wish to contact me about these or any other matters I might help you with, please call me at (603) 271-2111, or email me at [sylvia.larsen@leg.state.nh.us](mailto:sylvia.larsen@leg.state.nh.us).

## PEMBROKE AND ALLENSTOWN OLD HOME DAY

**SLOGAN: Hands across the Water**

**THEME: It's a Wonderful World!**

In spite of high temperatures, turn out for Pembroke and Allenstown Old Home Day on August 25, 2007 was impressive. The day began with pre-parade entertainment downtown. "It's a Wonderful World" was the theme that inspired parade floats relating to Africa, Australia, Canada, Holland, Ireland, Italy, Rwanda, USA, Pembroke Around the World, and FIRST Around the World. Individuals, businesses, churches, and other organizations poured their hearts and souls into creating these rolling displays. Other participants were Police, Selectmen, Citizens of the Year, American Legion, VFW, Boy Scouts, Girl Scouts, bands, clowns, a stilt walker, antique and classic cars, tractors, fire trucks, horses, and so many others.

Events at Memorial Field included, but were not limited to, free parking; free door prize; petting zoo; foam, robotics, sports, and wildlife demonstrations; balloon artists; live music; face painting; pony rides; hay rides; children's games; dunking booth; crafts; sweets, treats, hot food and drinks. The finale of outstanding fireworks, compliments of AG New England, began a few minutes early for the safety and well-being of observers due to a thunderstorm threat.

The OHD Committee hopes the citizens of Pembroke and Allenstown and surrounding communities, along with visiting friends and relatives, took as much pleasure in participating in Old Home Day as our members enjoyed organizing this event. As Chairperson, I wish to thank all fellow OHD Committee members and volunteers for their tireless efforts and dedication to another successful Old Home Day. It is a privilege and honor to work with each of you.

Other areas of thankful recognition are to be directed toward both towns of Allenstown and Pembroke, Police Officers, Firefighters, Tri-Town Ambulance, churches, merchants, non-profit organizations, schools, and individuals. Thank you all for monetary donations, gifts, prizes, volunteer help, equipment and property use. The OHD Committee couldn't have done it without you.

As always, our committee is understaffed and in need of additional help, and we strongly encourage feedback. Our meetings are open to the public on the last Monday of each month from February to September. If you would like to be part of our team, please contact Steve at 224-7324.

In closing, thank you everyone for partaking in Old Home Day in whatever forms it took. Every one of you is a vital key to its success. Keep in mind next year's theme, "Old Home for the Holidays." Mark Saturday August 23, 2008 on your calendar for the upcoming Pembroke and Allenstown Old Home Day celebration!

Stephen L. Fowler, Chairperson  
Pembroke and Allenstown Old Home Day Committee

**PEMBROKE AND ALLENSTOWN OLD HOME DAY**

## 2007 Income Statement

## Income:

Business Donations	\$10,228
Town of Allenstown	2,000
Town of Pembroke	2,000
Concessions	1,716
Crafts	655
Raffle Sales	1,086
Rides	1,024
Interest	14
Pony Rides	120
Children's Games	250
50-50	<u>193</u>
Total Income	19,286

## Expense:

Fireworks	5,500
Parade	4,136
Entertainment	3,850
Insurance	1,044
Parking	300
Sanitation Rentals	370
Postage	138
Capital Improvements	1,380
Children's Games	446
Rides	1,500
Miscellaneous	<u>480</u>
Total Expense	19,144
Net Income	<u>\$ 142</u>

## TRUSTEES OF TRUST FUNDS

### ANNUAL REPORT FOR CALENDAR YEAR 2007

The Trustees would like to take this opportunity to summarize the key changes in the Trust Funds for 2007.

It is not the practice of the Trustees to include copies of the MS-9 form which is submitted to that State annually in the Town Report. Trust laws require that information contained on the MS-10 be included, however, and that information can be found in schedule form to comply with a statutory requirement that commingled funds such as Cemetery Trusts and Scholarship Funds be itemized. We continue to provide the "Schedule of Trust Balances" and "Statement of Change in Trust Assets" which report both the balance and summary activity for all trust funds for the past year. The official MS-9 and MS-10 forms continue to be prepared and filed with the State Department of Revenue Administration and the Office of the Attorney General, Division of Charitable Trusts. Copies of those submissions are available upon request from the Trustees.

In 2007, a contribution was received in memory of Keith Severence, (Pembroke Academy Class of 2002) from the Severence family, to be added to Scholarship principal with earnings to be distributed in perpetuity.

The Trustees allocated accumulated principal cash in the scholarship trust to additional equity holdings during 2007. Shares of Buckeye Partners and American Capital Strategies were added to the equity portfolio and additional shares of an existing holding in Progress Energy were also purchased. Funds from new donations, capital gains distributions, and proceeds from sales associated with rebalancing the portfolio funded the purchases. Details on the portfolio's composition are shown on the MS-9 & MS-10 forms.

This year also saw the creation of a new capital reserve fund to be used for the Town's 250 anniversary celebrations.

Respectfully submitted: Gerard Fleury - Trustee  
Janice Edmonds - Trustee  
Normand Provencher - Trustee



## PERPETUAL CARE CEMETERY TRUST

FUNDS	Yr. Created	Name	Amount	Yr. Created	Name	Amount	Yr. Created	Name	Amount
	1964	Rufus George	200.00	1968	Burt D. Robinson	400.00	1974	Ashley H. Knowlton	100.00
	1964	<b>Evans Clark</b>	300.00	1970	<b>Forrest Huggins</b>	200.00	1974	Hasselind & Tilden	200.00
	1964	<b>George H. Batchelder</b>	250.00	1970	E. George Bayer	200.00	1947	Russ & Nevley Hilliard	200.00
	1964	Gilman Bradbury	200.00	1971	Moses Martin	200.00	1975	<b>Enoch Nerbonne</b>	200.00
	1967	Frederick & Jean Talk	200.00	1971	John Rand	200.00	1977	<b>George Cofran</b>	300.00
	1967	Jenness Dearborn	200.00	1971	Mark Milton	100.00	1977	<b>Norman &amp; Abby Smith</b>	200.00
	1968	Batchelder & Lamb	200.00	1972	<b>Eleazer Baker</b>	200.00	1977	<b>Locke &amp; Clough</b>	500.00
	1968	Agar & Rogge	200.00	1972	Maynard Knowlton	80.00	1978	<b>Duffet Lot</b>	1000.00
	1968	<b>Gilbert Astles</b>	200.00	1974	Harry & Erwin Chase	200.00	1978	Bates Lot	200.00
	1968	William Miller	200.00	1974	<b>Mary A. Wyker</b>	200.00	1979	Willard & Ruth Hill	200.00
	1968	Tim & Viola Fowler	200.00	1974	<b>Everett &amp; Grace Farnum</b>	200.00	1980	*	150.00
	1968	<b>George Lea</b>	200.00	1974	Harrison Morgan	100.00	1981	<b>Evergreen Perp Care</b>	6940.00
			2,550.00			2,280.00	1982	*	1600.00
							1983	*	700.00
							1985	<b>Catherine Simpson</b>	500.00
							1986	*	300.00
									13,290.00
									36,270.00
									TOTAL CEMETERY FUNDS

**Evergreen Cemetery Lots**

\* Trust records document the increase in trust principal but not the identity of the Lot Owner.

## SCHOLARSHIP TRUST FUNDS - (Unexpensible Portion - Book Value)

	Previous Bal	New Funds	Ending Bal.
1968	262,559.86	18,263.96	280,823.82
			Scholarship Trust



**TRUSTEES OF TRUST FUNDS****TRUST FUND REPORT****ON DECEMBER 31, 2007****SCHEDULE OF TRUST BALANCES - MUNICIPAL**

Cemetery Trusts - Unexpendible Balance	\$ 36,270.00
Cemetery Trust - Available for Distribution (C or D)	31,384.74
Library Book Fund - Unexpendible Balance	4,666.62
Library Book Fund - Available for Distribution (E)	1,905.45
Cemetery Improvements – Available for Distribution (C)	18,927.73
Town Equipment Fund - Available for Distribution (C)	271,444.59
Police Cruiser Replacement - Available for Distribution (C)	12,938.20
Police Small Equipment Fund - Available for Distribution (D)	13,974.17
Fire Major Equipment Fund - Available for Distribution (C)	288,858.70
Fire Small Equipment Fund - Available for Distribution (D)	49,001.68
Recreation Capital Reserve - Available for Distribution (C)	69,207.88
Sidewalk Building & Repair Fund - Available for Distribution (C)	27,532.80
Water Works Capital Reserve I - Available for Distribution (A)	143,282.37
Water Works Capital Reserve II- Available for Distribution (A)	132,073.19
Sewer Commission - Capital Improvements (B)	176,878.05
Sewer Commission - Repair & Replacement (B)	247,610.64
Town Hall Cupola Fund - Available for Distribution (D)	579.96
Town Clock Fund - Available for Distribution (D)	4.69
Sewer & Water Capital Reserve - Available for Distribution (D)	64,584.54
Municipal Facilities Capital Reserve (D)	72,944.61
Bridge Repair & Replacement - Available for Distribution (D)	60,553.31
250th Anniversary Fund (D)	2,504.72
TOTAL UNEXPENDIBLE FUNDS	40,936.62
PRESENT ACCOUNT BALANCE	<u>1,686,192.02</u>
<b>TOTAL TRUST FUNDS</b>	<b><u>\$1,727,128.64</u></b>

Distribution legend:

- (A) Water Commissioners are Agents to Expend.
- (B) Sewer Commissioners are Agents to Expend.
- (C) Warrant Article at Town Meeting Required for Expenditure.
- (D) Selectmen are Agents to Expend.
- (E) Library Trustees are Agents to Expend.

## TRUSTEES OF TRUST FUNDS

### TRUST FUND REPORT DECEMBER 31, 2007

#### CHANGE IN TRUST FUND ASSETS - MUNICIPAL

<b>Assets at December 31, 2006</b>	<b>\$1,394,980.85</b>
<b>Contributions to the Trusts:</b>	
Water Works Capital Improvements	65,347.50
Water Works Well Fund	22,546.22
Fire Equipment Capital Reserve	125,000.00
Sidewalk Capital Reserve Fund	30,000.00
Town Equipment Fund	150,000.00
Police Cruiser Replacement Fund	48,000.00
Police Small Equipment Capital Reserve	5,000.00
Recreation Capital Reserve	50,000.00
Municipal Facilities Capital Reserve	15,000.00
Bridge Repair & Replacement	30,000.00
250th Anniversary Fund	<u>2,500.00</u>
<b>Earnings on Trust Investments:</b>	
Cemetery Trust - Perpetual Care	1,014.40
Cemetery Improvements	283.79
Library Book Fund	98.55
Town Equipment Fund	3,013.94
Fire Major Equipment Fund	2,689.29
Fire Small Equipment Fund	734.72
Water & Sewer Capital Improvement	968.36
Water Works Capital Improvements	2,444.48
Water Works Equip. & Buildings	1,754.54
Town Hall Cupola Fund	8.71
Municipal Facilities Capital Reserve	896.69
General Purpose Sidewalk Fund	472.94
Town Clock Fund	0.10
Recreation Fund	380.96
Police Cruiser Fund	218.53
Police Small Equipment Fund	143.85
Sewer Commission Capital Improvement	2,652.10
Sewer Commission Repairs & Replacement	3,712.64
Bridge Repair	513.89
250th Anniversary Fund	<u>4.72</u>
<b>Withdrawals from Trust Funds:</b>	
Police Cruiser Fund	49,035.00
Town Equipment Fund	69,597.48
Sidewalk Fund	34,000.00
Water Works Capital Improvement	80,620.65
Water Works Fund II	<u>0.00</u>
	<b>\$ 233,253.13</b>
<b>Assets at December 31, 2007</b>	<b><u>\$1,727,128.64</u></b>

## TRUSTEES OF TRUST FUNDS

### TRUST FUND REPORT FOR PERIOD ENDING DECEMBER 31, 2007 CHANGE IN TRUST FUND ASSETS – SCHOOL

<b>Assets at December 31, 2006</b>	<b>\$ 941,431.29</b>
 <b>Contributions to the Trusts:</b>	
Special Education Capital Reserve	50,000.00
School Buildings Capital Reserve	100,000.00
School Equipment Capital Reserve	50,000.00
Scholarship Trust Contributions	<u>1,500.00</u>
	201,500.00
 <b>Earnings on Trust Investments:</b>	
Dividend Income - Scholarships	22,254.69
Interest Income - Scholarships	700.47
Capital Gains - Scholarships	2,922.12
Interest & Dividends - Literacy Trust	1,285.93
Capital Gain on Mutual Fund Shares - Literacy	20,676.69
Interest Income on Special Education Capital Reserve	3,301.45
Interest Income on Building Capital Reserve	715.64
Interest Income on School District Major Equipment Fund	684.80
Interest Income on School District Roadway Fund	2,245.29
Interest Income on School Instructional Materials	<u>611.40</u>
	55,398.48
 <b>Withdrawals from Trust Funds:</b>	
Scholarship Funds Awarded	19,000.00
Literacy Trust Fund	2,695.85
Building Capital Reserve Funding	85,000.00
Major Equipment Capital Reserve	24,858.01
Instructional Materials Fund	13,487.54
Account Fees on Literacy Trusts	120.46
Account Fees & Expenses on Scholarships	<u>2,728.13</u>
	\$ 147,889.99
 <b>Assets at December 31, 2007</b>	 <b><u>\$1,050,439.78</u></b>

## TRUSTEES OF TRUST FUNDS

### TRUST FUND REPORT OF THE TOWN OF PEMBROKE PERIOD ENDING DECEMBER 31, 2007 SCHEDULE OF TRUST BALANCES -SCHOOL

Scholarship Fund - Unexpendible Balance	\$ 336,475.77
Scholarship Fund - Available for Distribution (A)	12,538.81
Literacy Trust - Unexpendible Balance	18,778.57
Literacy Trust - Available for Distribution (B)	4,097.26
Capital Repairs - Available for Distribution (C)	132,819.40
Major Equipment Fund - Available for Distribution (D)	89,922.43
Special Education Fund - Available for Distribution (D)	267,457.55
District Roadway Fund (C)	149,747.89
Instructional Materials (D)	38,602.10
<b>TOTAL UNEXPENDIBLE FUNDS</b>	<b>355,254.34</b>
<b>TOTAL AVAILABLE FOR DISTRIBUTION</b>	<b><u>695,185.44</u></b>
<b>TOTAL TRUST FUNDS</b>	<b><u>\$1,050,439.78</u></b>

Distribution legend:

- (A) Academy Scholarship Awards Committee are Agents to Expend.
- (B) Elementary School Principals are Agents to Expend.
- (C) Warrant Article at School District Meeting Required for Expenditure.
- (D) School Board are Agents to Expend.

## SEWER COMMISSION REPORT

In 2007 we worked with the Board of Selectmen and the Community Action Program of Merrimack/Belknap County to receive a Community Development Block Grant to repair 100 manholes and replace 180 manhole covers to help reduce the I/I (inflow/infiltration) problem in the Town. A moratorium is in place on sewer connections due to the plant being at capacity. We are hoping that the Town of Allenstown will approve the Bond for the much needed plant expansion in 2008. The Sewer Commission will continue to jet clean and camera the Town's lines as we have been doing for the past several years, and fixing any of the problems that are found to help reduce the I/I.

The Commission would like to thank all of the Pembroke users for helping to reduce the problem of I/I by removing sump pumps that are connected to the sewer lines and/or replacing their old sewer laterals with new water tight pipes.

The Sewer Department is located at 4 Union St.(Old Police Station) The office of the Sewer Commission is open from 8:00 a.m. to 4:00 p.m. Monday - Friday. Collection of sewer payments may be made in person on Tuesday, Wednesday or Thursday 9:00a.m. To 3:00p.m. Please feel free to call us at 485-8658 should you have any questions on your sewer bill, sewer problems or sewer hookups.

The Commission employs one employee to handle all office and field duties for the Commission such as; meter readings, sewer billing/collection, residential/commercial sewer connection and repair inspections, emergency response for sewer problems, jet clean and camera sewer lines if needed, and more. Therefore, there are times when you call the office that you might need to leave a message for her to get back to you.

The Commission meets every third Monday of the month at 7:00 p.m. at 4 Union St., the public is always welcome. Just a friendly reminder that your sewer and water account numbers are the same, if you are using a payment service to send out the checks please double check that they are being sent to the proper department and address.

Respectfully submitted,

Harold Thompson, Chairman  
Jules Pellerin  
Paulette Malo

## SEWER DEPARTMENT REPORT

	<u>Jan 1 - Dec 31 07</u>	<u>Budget 07</u>	<u>Budget 08</u>
<b>Income</b>			
<b>050-Revenue</b>			
051-Sewer Rent Fees	555,567.47	588,000.00	625,000.00
052-Late Penalty	6,540.00	3,000.00	3,000.00
053-Hook-Up Fees	24,000.00	10,000.00	10,000.00
054-Bet. Assmnt.	49,309.76	43,389.80	42,877.84
055-Carry Over, Prior Year	39,000.00	24,000.00	14,000.00
056-Jetter Rental	0.00	0.00	0.00
058-Returned Check Fees	100.00		0.00
059-Administration Fees	480.00	200.00	200.00
<b>Total 050-Revenue</b>	<b>674,997.23</b>	<b>668,589.80</b>	<b>695,077.84</b>
<b>060-Income</b>			
061-Interest/operating	267.79	300.00	200.00
063T interest pool acc.	3,425.51	1,000.00	1,000.00
064-Transfer Prepaid Betterment	7,626.34	7,626.34	8,138.30
065-Misc. Income	52.21		
<b>Total 060-Income</b>	<b>11,371.85</b>	<b>8,926.34</b>	<b>9,338.30</b>
<b>Transfer From Reserve</b>	<b>0.00</b>	<b>60,000.00</b>	
<b>Total Income</b>	<b>686,369.08</b>	<b>737,516.14</b>	<b>704,416.14</b>
<b>Expense</b>			
051A- Abatements-Sewer Receipts	719.52		0.00
052A-Abatement-Late Penalty	70.00		0.00
054A-Abatement Betterment	0.00		0.00
	<b>789.52</b>	<b>0.00</b>	<b>0.00</b>
<b>PSC Expenses</b>			
<b>100-Pump Station 1</b>			
101-Electric	345.88	1,100.00	900.00
102-Telephone	418.90	450.00	450.00
104-Alarm	500.00	550.00	550.00
105-Fuel	0.00	0.00	0.00
106-Labor	546.00	1,000.00	1,000.00
110-Equipment	0.00	100.00	100.00
115-Contractors	3,154.36	3,300.00	3,300.00
<b>150-Maintenance</b>			
151-Materials	70.50	150.00	150.00
152-Repairs	0.00	500.00	500.00
153-Supplies	0.00	100.00	100.00
<b>Total 150-Maintenance</b>	<b>70.50</b>	<b>750.00</b>	<b>750.00</b>
154-Maintenance-other	0.00	400.00	
<b>Total 100-Pump Station 1</b>	<b>5,035.64</b>	<b>7,650.00</b>	<b>7,050.00</b>

## SEWER DEPARTMENT REPORT

200-Pump Station 2	Jan 1 - Dec 31 07	Budget 07	Budget 08
201-Electric	4,018.84	4,500.00	4,500.00
202-Telephone	388.06	425.00	425.00
203-Water	30.00		100.00
204-Alarm	500.00	550.00	550.00
205-Fuel	224.31	200.00	300.00
206-Labor	1,316.00	5,000.00	5,000.00
210-Equipment	550.00	500.00	500.00
215-Contractors	3,154.36	3,300.00	3,300.00
250-Maintenance			
251-Materials	70.50	1,000.00	1,000.00
252-Repairs	914.60	2,500.00	2,500.00
253-Supplies	0.00	500.00	500.00
254-Maintenance Other	200.00	1,500.00	1,500.00
<b>Total 250-Maintenance</b>	<b>1,185.10</b>	<b>5,500.00</b>	<b>5,500.00</b>
<b>Total 200-Pump Station 2</b>	<b>11,366.67</b>	<b>19,975.00</b>	<b>20,175.00</b>
<b>300-Pump Station 3</b>			
301-Electric	2,307.00	2,700.00	2,700.00
302-Telephone	384.85	400.00	400.00
303-Water	60.00		100.00
304-Alarm	550.00	550.00	550.00
305-Fuel	1,060.83	1,100.00	1,300.00
306-Labor	1,106.00	1,200.00	1,200.00
310-Equipment	550.00	500.00	500.00
315-Contractors	3,154.36	3,300.00	3,300.00
350-Maintenance			
351-Materials	530.00	150.00	150.00
352-Repairs	315.40	1,500.00	1,500.00
353-Supplies	0.00	100.00	100.00
<b>Total 350-Maintenance</b>	<b>845.40</b>	<b>1,750.00</b>	<b>1,750.00</b>
<b>Total 300-Pump Station 3</b>	<b>10,018.44</b>	<b>11,500.00</b>	<b>11,800.00</b>
<b>400-Pump Station 4</b>			
401-Electric	1,932.86	2,400.00	2,400.00
402-Telephone	385.92	400.00	400.00
403-Water	60.00		100.00
404-Alarm	550.00	550.00	550.00
405-Fuel	810.50	1,000.00	1,100.00
406-Labor	2,601.00	500.00	500.00
410-Equipment	8,400.00	300.00	300.00
415-Contractors	3,154.36	3,300.00	3,300.00
450-Maintenance			
451-Materials	1,025.73	200.00	200.00
452-Repairs	3,087.93	500.00	500.00
453-Supplies	38.50	250.00	250.00
<b>Total 450-Maintenance</b>	<b>4,152.16</b>	<b>950.00</b>	<b>950.00</b>
<b>Total 400-Pump Station 4</b>	<b>22,046.80</b>	<b>9,400.00</b>	<b>9,600.00</b>

## SEWER DEPARTMENT REPORT

	<u>Jan 1 - Dec 31 07</u>	<u>Budget 07</u>	<u>Budget 08</u>
<b>500- Pump Station 5</b>			
501-Electric	2,234.17	3,300.00	3,300.00
502-Telephone	518.91	480.00	425.00
503-Water	60.00		100.00
504-Alarm	550.00	550.00	550.00
505-Fuel	1,023.40	1,000.00	1,200.00
506-Labor	756.00	1,000.00	1,000.00
510-Equipment	550.00	300.00	300.00
515-Contractors	3,154.36	3,300.00	3,300.00
550-Maintenance			
551-Materials	588.00	200.00	200.00
552-Repairs	285.90	1,000.00	1,000.00
553-Supplies	0.00	200.00	200.00
<b>Total 550-Maintenance</b>	<u>873.90</u>	<u>1,400.00</u>	<u>1,400.00</u>
<b>Total 500- Pump Station 5</b>	<u><b>9,720.74</b></u>	<u><b>11,330.00</b></u>	<u><b>11,575.00</b></u>
<b>600-Collection System</b>			
615-Contractors	9,937.50	15,000.00	15,000.00
650-Maintenance			
652-Repairs	4,505.00	4,000.00	5,000.00
653-Supplies	32.95	450.00	450.00
654-Maintenance-other	181.25	1,000.00	1,000.00
<b>Total 650-Maintenance</b>	<u>4,719.20</u>	<u>5,450.00</u>	<u>6,450.00</u>
655-Collection System Equip.	25,772.00	15,000.00	15,000.00
657-Jetter Repair/Maintenance	25.63	1,000.00	600.00
658-odor control	0.00	300.00	300.00
659-Safety Equipment			10,000.00
<b>Total 600-Collection System</b>	<u><b>40,454.33</b></u>	<u><b>36,750.00</b></u>	<u><b>47,350.00</b></u>
<b>700-Administration</b>			
701-Bank/Lien Fees	37.41	75.00	75.00
702-Audit	2,000.00	2,000.00	3,500.00
703-Property Insurance	0.00	3,000.00	3,000.00
704-Stipend,Commissioners	3,300.00	3,300.00	3,300.00
705-Wages	40,352.80	40,722.00	56,772.00
705A-Life & Disability Ins.	509.96	591.00	680.00
705B-FICA & Medic	3,149.96	3,491.00	4,765.00
706-BC/BS, Dental	12,914.76	13,049.00	13,875.00
707-Retirement	3,345.43	3,333.00	3,850.00
708-Tools	5.99	100.00	100.00
709-Vehicle expense	175.26	600.00	800.00
720-Postage	1,262.48	1,300.00	1,400.00
721-Office Rent	7,210.00	7,280.00	7,600.00
722-Contractors	1,591.03	1,600.00	1,700.00
724-Uniforms/safety	0.00	500.00	500.00
725-Town Report	0.00	100.00	100.00
726-Training/Licenses			1,000.00
<b>Total 700-Administration</b>	<u><b>75,855.08</b></u>	<u><b>81,041.00</b></u>	<u><b>103,017.00</b></u>



## SEWER DEPARTMENT REPORT

710-Office	<u>Jan 1 - Dec 31 07</u>	<u>Budget 07</u>	<u>Budget 08</u>
711-Telephone	1,494.17	1,900.00	2,000.00
712-Supplies	524.19	550.00	550.00
713-Sewer Bills	303.69	350.00	350.00
714-Dig Safe	140.25	250.00	250.00
715-Office Equipment			
716-Repairs	0.00	500.00	500.00
717-New	149.53	500.00	500.00
718-Heat Garage	0.00	1,000.00	1,000.00
	0.00		
<b>Total 710-Office</b>	<b>2,611.83</b>	<b>5,050.00</b>	<b>5,150.00</b>
<b>730-Professional Fees</b>			
731-Engineering	6,100.00	10,000.00	10,000.00
732-Legal	0.00	5,000.00	5,000.00
733-Accountants	0.00	1.00	1.00
734-Subscription/Dues	125.00	900.00	400.00
<b>Total 730-Professional Fees</b>	<b>6,225.00</b>	<b>15,901.00</b>	<b>15,401.00</b>
<b>760-Bond Payments</b>			
762- Betterment Payment	51,016.14	51,016.14	51,016.14
<b>Total 760-Bond Payments</b>	<b>51,016.14</b>	<b>51,016.14</b>	<b>51,016.14</b>
<b>800-Treatment Facility</b>			
801-Capital Expense Plant	0.00	0.00	0.00
802-Operating Expense	366,125.92	393,000.00	393,000.00
<b>Total 800-Treatment Facility</b>	<b>366,125.92</b>	<b>393,000.00</b>	<b>393,000.00</b>
803-Capital Pembroke	0.00	0.00	0.00
804-Repair/Replace Pembroke	0.00	60,000.00	
<b>Total 803-Capital/Repair Pembroke</b>	<b>0.00</b>	<b>60,000.00</b>	<b>0.00</b>
<b>Total PSC Expenses</b>	<b>601,266.11</b>	<b>702,613.14</b>	<b>675,134.14</b>
<b>Uncategorized Expenses</b>	<b>0.00</b>	<b>0.86</b>	
<b>Total Expense</b>	<b>601,266.11</b>	<b>702,614.00</b>	<b>675,134.14</b>
	85,102.97	34,902.14	29,282.00
<b>Other Expense</b>			
Transfer To Trustees 2008 Budget	0.00	0.00	10,000.00
Transfer To Trustees 2007 Budget	10,000.00	10,000.00	14,000.00
Transfer To Trustees 2006 Budget	14,000.00	18,000.00	
<b>Total Other Expense</b>	<b>24,000.00</b>	<b>28,000.00</b>	<b>24,000.00</b>
	-24,000.00	-28,000.00	-24,000.00
	<b>61,102.97</b>	<b>6,902.14</b>	<b>5,282.00</b>

## PEMBROKE WATER WORKS

Pembroke Water Works had a very busy year. The April floods kept staff on 24 hour watch because of the temporary water line on the Double Decker Bridge and the proximity of the pump stations to the Suncook and Soucook Rivers. One of the pump station's basements near the Suncook River was flooded for the first time since being constructed in the 1970's. At no time was the water system in danger of loss of water or of having the water contaminated. The Water Works was able to receive FEMA funds to repair the damage.

The 2007 Annual Water Quality Report was mailed to the water users in June. The Water Works was required to test for seventy-seven contaminants. Nine contaminants were detected. The test results showed that the Water Works is within state and federal standards. Chlorine was used only as needed in the water system. New Federal and State regulations may require the Water Works to chlorinate the water in the future.

The Double Decker Bridge project continues. As part of this project a new 12" water main was rerouted onto the new bridge. New water main was installed on the Allenstown side of the bridge on Turnpike Street and parts of Bartlett and Sargent Streets. All of this work is being completed at no cost to the rate payers. The water main work is estimated to cost about one hundred and sixty thousand dollars (\$160,000.00). As part of the project Pembroke Water Works had additional water main installed on Turnpike Street in order to complete the water line on the street while the street was open, which saved considerable cost to the Water Works.

The Pembroke Water Works water operators continue to work on the day-to-day operations of supplying some of the best water in the State at some of the lowest water rates. Water meters continue to be changed out to a radio-read system to increase efficiency to our meter reading. Our water operators responded to over 500 Dig Safe requests. Several service lines were replaced with new ones, several service line water leaks were repaired, and ten water main breaks were repaired. Backflow devices were tested and water sampling was completed as part of the water operators' duties in order to provide water users with great water. You should also know the Pembroke Water Works operators are on call 24 hours a day 7 days a week in an effort to provide you with quality drinking water and fire protection.

The Pembroke Water Works continues to take pride in the level of service we provide to you. We welcome your comments and can be reached at 212 Main Street, Pembroke, NH, or by calling the office at 485-3362. You may also email us at [pembrokewaterworks@comcast.net](mailto:pembrokewaterworks@comcast.net), or you can reach Normand Provencher, Business Manager at [nhprovencher@comcast.net](mailto:nhprovencher@comcast.net)

Respectfully submitted,

Christopher R. Culberson, Chairman  
Board of Water Commissioners

## PEMBROKE WATER WORKS

### Detailed Balance Sheet 2007 (Pre Audit)

Account	Balance
<b>ASSETS</b>	
Current Asset	
Cash	
100 – Checking	46,644.07
102 – Contingency	17,988.67
103 – Payroll	2,913.23
104 - Petty Cash	185.00
105 - Reserve Savings	143,282.37
106 - Escrow Account	1,575.34
	132,073.19
108 - Contingency Investment	26,654.18
	<b>371,316.05</b>
Account Receivable	
110 - Accounts Receivable	82,482.61
111 - Other Accounts	150.73
	<b>82,633.34</b>
Inventory	
120 - Inventory	53,697.31
	<b>53,697.31</b>
Total Current Asset	<b>507,646.70</b>
Other Current Asset	
130 - Prepaid Insurance	9,864.54
131 - Prepaid Expenses	3,410.39
	<b>13,274.93</b>

## PEMBROKE WATER WORKS

### Detailed Balance Sheet 2007 (Pre Audit)

Account	Balance
Fixed Assets	
140 - Land - Water Supply	30,685.00
141 - Land Water - Storage	200.00
142 - Land - Other	1,050.00
143 - Capital Contributions	438,702.50
150 - Structure – Water Supply	511,248.33
151 - Structure – Pump Station	147,205.63
152 - Structure – Water Tank	524,981.10
153 - Structure – Shop	48,396.09
154 - Equipment – Pump Station	334,755.55
155 - Equipment – Mains	1,098,515.23
156 - Equipment - Services	127,141.00
157 - Equipment - Hydrant	77,390.22
158 - Equipment - Meters	219,465.40
159 - Equipment - Shop	50,124.12
160 - Equipment - Garage	160,013.97
161 - Equipment - Office	28,781.04
162 - Exploration	29,864.50
Total Fixed Assets	<u>3,828,519.68</u>
Total Fixed Asset	<u>3,828,519.68</u>
Other Asset	<u>                    </u>
Accumulated Depreciation	
170 - Depreciation - Water	-147,345.44
171 – Depreciation -Pump Station	-105454.68
172 - Depreciation - Water Tank	-206,563.01
173 - Depreciation – Shop	-32,438.82
174 – Depreciation -Pump Station	-275263.98
175 - Depreciation – Mains	-533,779.4
176 - Depreciation – Services	-115,954.89
177 - Depreciation – Hydrants	-48,591.82
178 - Depreciation – Meters	-162,684.15
179 - Depreciation – Shop	-40,767.63
180 - Depreciation – Garage	-102,912.46
181 - Depreciation – Office	-22,859.64
182 - Depreciation – Exploration	-29,864.50
183 - Depreciation – New	-22,388.93
Total Accumulated Depreciation	<u>-1846869.35</u>
Total Other Asset	<u>-1846869.35</u>
Total Assets	<u><u>2,502,571.96</u></u>

## PEMBROKE WATER WORKS

### Detailed Balance Sheet 2007 (Pre Audit)

Account	Balance
<b>LIABILITIES</b>	
Current Liability	
Accounts Payable	
200 - Accounts Payable	24,054.22
Total Accounts Payable	<u>24,054.22</u>
Total Current Liability	<u>24,054.22</u>
Other Current Liability	
281 - Customer Escrow Payable	1,000.00
Total Other Current Liability	<u>1,000.00</u>
Long Term Liability	
	40,000.00
Total Long Term Liability	<u>40,000.00</u>
Total Liabilities	<u><u>65,054.22</u></u>
<b>CAPITAL/EQUITY</b>	
Capital/Equity	
300- Municipal Investment	652,395.59
310 - Capital Reserve	156,111.07
320 - Retained Earnings	1,571,798.74
330 - Profit and Loss	57,212.34
Total Capital/Equity	<u>2,437,517.74</u>
Total Capital/Equity	<u><u>2,437,517.74</u></u>
Total Liabilities Plus Capital/Equity	<u><u>2,502,571.96</u></u>

**PEMBROKE SCHOOL DISTRICT****For the Year Ending June 2007****Moderator**  
THOMAS E. PETIT**District Clerk**  
CYNTHIA MENARD**Treasurer**  
SHARON HILL**School Board**

CLINTON HANSON	Term Expires 2008
RICHARD MITCHELL	Term Expires 2008
RYLAND WEISIGER	Term Expires 2009
TAMMY BOUCHER	Term Expires 2010
THOMAS SERAFIN	Term Expires 2010

**Auditor**

BRENT W. WASHBURN, C.P.A.

**Superintendent of Schools**

THOMAS HALEY

**Assistant Superintendent of Schools**

PETER WARBURTON

**Business Administrator**

PETER AUBREY

## PEMBROKE SCHOOL DISTRICT MEETING

### PEMBROKE ACADEMY AUDITORIUM

Saturday, March 10, 2007

#### ABSTRACT OF MINUTES

The meeting was called to order at 10:05 A.M. by Moderator Thomas Petit. Supervisors of the checklist present were Roland Young, Jr., Pat Crafts and Chelsey D. Goff. Registered voters were checked in at the door and received a voter card. Moderator Petit instructed the voters on the available printed information at the entrance of the auditorium, made announcements, and reviewed protocol for the meeting. Moderator Petit introduced the members of the budget committee; David-Freeman-Woolpert, Tina Courtemanche, Mark LePage, Joe Crowley, Theresa Vincent, Ken Plourde and Dan Crean. School Board members present were; Clint Hanson, Gerry Fleury, Tom Serafin, Richard Mitchell, and Ryland Weisiger. Superintendent Thomas Haley and Business Administrator Peter Aubrey were also present. Following a moment of silence and the Pledge of Allegiance, the reading of the warrant was the first order of business.

**Article 1:** TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

There was no business to conduct under this article.

**Article 2:** TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ACCEPT GIFTS AND DONATIONS FROM ANY SOURCE ON BEHALF OF THE SCHOOL DISTRICT.

**Motion to accept: Clint Hanson**

**Seconded: Gerard Fleury**

**Vote: YES**

**Article #2 Adopted**

**Article 3:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$100,000 (FROM SURPLUS) TO BE ADDED TO THE SCHOOL BUILDING CAPITAL RESERVE FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$100,000 FROM THE JUNE 30, 2007 FUND BALANCE FOR THIS PURPOSE.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Bill Stanyan**

David Freeman-Woolpert, Chair of the Budget Committee explained to the voters the dollar tax rate per \$1,000 of property value and how this value was reached based on the school, municipal, and county rates. He referred to the summary of tax rate sheet prepared and available for the voters giving information from 2000 – 2007. He stated “that if we vote in everything on the warrant today and next week at the town meeting, the tax rate would be \$23.50.”

**Vote: YES**

**Article #3 Adopted**

## PEMBROKE SCHOOL DISTRICT MEETING

**Article 4:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$50,000 (FROM SURPLUS) TO BE ADDED TO THE EQUIPMENT TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$50,000 FROM THE JUNE 20, 2007 FUND BALANCE FOR THIS PURPOSE.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Bill Stanyan**

**Seconded: William Nunnally, Sr.**

**Vote: YES**

**Article #4 Adopted**

**Article 5:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$50,000 (FROM SURPLUS) TO BE ADDED TO THE SPECIAL EDUCATION TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$50,000, FROM THE JUNE 30, 2007 FUND BALANCE FOR THIS PURPOSE.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Bill Stanyan**

Ron Clouser asked what the "current balance of this fund was?" Gerry Fleury stated "\$114,000.00."

**Vote: YES**

**Article #5 Adopted**

**Article 6:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$53,200 FOR THE PURPOSES OF INSTALLING SECURITY ENTRANCES AT HILL SCHOOL AND PEMBROKE ACADEMY, REPLACING CARPETING IN SELECTED AREAS DISTRICT-WIDE, INSTALLING A PERMANENT CLASSROOM WALL AT HILL SCHOOL AND INSTALLING A CLASSROOM SINK AT THREE RIVERS SCHOOL. FURTHER, TO AUTHORIZE THE WITHDRAWAL OF \$53,200 FROM THE SCHOOL BUILDING CAPITAL RESERVE FUND FOR THESE PURPOSES.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Larry Preston**

**Vote: YES**

**Article #6 Adopted**



## PEMBROKE SCHOOL DISTRICT MEETING

**Article 7:** TO SEE IF THE PEMBROKE SCHOOL DISTRICT WILL VOTE TO AUTHORIZE THE PEMBROKE SCHOOL BOARD TO ENTER INTO A 15-YEAR LEASE/PURCHASE AGREEMENT IN THE AMOUNT OF \$2,820,000 AT 4.35%. THE FIRST PAYMENT TO BE MADE IN THE 2008/09 FISCAL YEAR, FOR THE PURPOSE OF COMPLETING AN ENERGY RETROFIT OF THE DISTRICT SCHOOLS AND FOR RENOVATIONS AND IMPROVEMENTS AT PEMBROKE ACADEMY AND PEMBROKE HILL SCHOOL AND AUTHORIZE THE SCHOOL BOARD TO APPLY FOR, ACCEPT AND EXPEND STATE BUILDING AID, UTILITY REBATES AND ANY OTHER GOVERNMENT OR PRIVATE FUNDING FOR THIS PURPOSE, WHICH TOGETHER WITH REDUCED ENERGY COSTS FROM THE PROJECTED ENERGY SAVINGS WILL PARTIALLY OFFSET THE COSTS OF THIS PROJECT. THIS LEASE AGREEMENT CONTAINS A FISCAL FUNDING (ESCAPE) CLAUSE.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Bill Stanyan**

Ron Clouser asked if Gerry Fleury of the school board could explain this article. Gerry asked the voters to refer to page #3 of the pink colored School District Information Packet, Honeywell Lease/Purchase Proposal, prepared for voters. Gerry explained "that this is an agreement with Honeywell. We can lump together items as opposed to handling them separate, bring in state aid to help and additionally we are looking at energy savings. It is a lease/purchase proposal. The beauty of this program is that by partnering with Honeywell we basically take a loan and fund it from what we have to pay." Gerry showed a piece of roof from the Hill School to demonstrate how it flaps. Gerry used the example of the future need for athletic facilities/fields as an item that could be lumped together.

Ron Clouser asked "about the dollar impact to the taxpayer?" "And if there was a cost to the article?" Gerry explained "the energy improvement initiative and capital projects with reference to the information packet and how the cost would be recovered in the end."

Tina Parris asked "Where are we if the state does not come through with their aid?" Gerry Fleury stated "there is no history of the state renegeing on their side of things."

Mark Dumas stated that a "number of companies besides Honeywell are offering this service and have other companies been looked into for cost comparison?" Gerry Fleury stated "That Honeywell has been the driving force and brought this concept to New Hampshire. Honeywell asked why pay separately instead of bundling? It was not put out to bid; the school board did not believe it was that kind of project."

## PEMBROKE SCHOOL DISTRICT MEETING

Rosemarie Michaud asked "how does the escape clause work and would we be locked in?" Tom Haley, Superintendent explained "that it has to do with fiscal funding clauses. If at any point of time in a given year voters decide not to take part, the monies would be eliminated, program is dropped and we are not obligated."

Rosemarie Michaud asked "about paying for utilities?" Tom Haley explained "that if the state reneges then we would evoke our fiscal funding clause."

Gerry Fleury made a point of clarification "The state has never reneged on building aid. Is it possible? Yes. Have they done it" No."

Mark Dumas stated "agrees with the article and thinks we are moving in the right direction by entering into an agreement with Honeywell. But how does this work with Honeywell as far as venders for items like windows, etc. How are the decisions made?" Gerry Fleury stated "We are in discussion with Honeywell, and our maintenance man Jonathan Burnham is here today and can answer questions. Jonathan Burnham stated "it is our decision on which windows we choose."

David Freeman-Woolpert spoke about the budget committee's initial concerns over this article with specific to the risk verses the benefit. Honeywell is the most successful company doing this in NH and they are aware of how important school meetings are and how decisions are made by the voters.

Larry Preston asked to move the question. Voters in agreement.

Moderator Petit re-read the article.

**Vote: YES**

**Article #7 Adopted**

**Article 8:** TO SEE IF THE DISTRICT WILL VOTE TO APPROVE CONTINUATION OF THE PEMBROKE ACADEMY ALPINE SKI PROGRAM PARTIALLY AT DISTRICT EXPENSE AND TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$12,640 FOR THIS PURPOSE. THIS PROGRAM HAS BEEN TOTALLY FUNDED PRIVATELY DURING THE FISCAL YEARS 2005, 2006 AND 2007.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Bill Stanyan**

Ron Clouser asked "what will we do if the state changes its funding mechanism and we are five-hundred and fifty thousand short?" Clint Hanson stated "There have been all kinds of speculation regarding the governor's budget and it comes down to what the legislatures will do."

## PEMBROKE SCHOOL DISTRICT MEETING

Ron Clouser stated “to take a look at the last 6 years of spending, it has increased 69%.”

Dave Newton asked “what is the total expense of article 8 and 9?” Clint Hanson stated “we are budgeting the total cost for the programs.”

Rosemarie Michaud stated “she asked at the budget hearing how much of this will be fundraised?” Clint Hanson stated “Fundraising is going on; in terms of total dollars he is not sure.”

Mike Reardon, Headmaster Pembroke Academy stated “there are two major Friends of Sports programs, hockey and football. The school covers the cost of game time on the fields, officials, and transportation to games. Friends pay for practice time on the ice and the school pays for game time on the ice for hockey.”

David Doherty, a counselor at Pembroke Academy and coach stated “how important it is to keep kids involved in programs, it is a positive thing for the school and the community.”

Larry Preston moved the question. The voters were in agreement.

**Vote: YES**

**Article #8 Adopted**

**Article 9:** TO SEE IF THE DISTRICT WILL VOTE TO APPROVE CONTINUATION OF THE PEMBROKE ACADEMY LACROSSE PROGRAM PARTIALLY AT DISTRICT EXPENSE AND TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$23,228 FOR THIS PURPOSE. THIS PROGRAM HAS BEEN TOTALLY FUNDED PRIVATELY DURING THE FISCAL YEARS 2005, 20006 AND 2007.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Bill Stanyan**

**Seconded: William Nunnally, Sr.**

**Vote: YES**

**Article #9 Adopted**

**Article 10:** TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ENTER AN AGREEMENT WITH THE CONCORD SCHOOL DISTRICT AND THE NEW HAMPSHIRE DEPARAATMENT OF EDUCATION TO IMPLEMENT TECHNOLOGY EDUCATION IN REGION XI AND FOR THE EDUCATION OF PEMBROKE STUDENTS AT THE CONCORD CAREER TECHNICAL EDUCATION CENTER WHICH, AMONG OTHER THINGS, PROVIDES FOR STUDENTS ATTENDING PEMBROKE ACADEMY TO BE ENTITLED TO ATTEND CLASSES AT THE CONCORD TECHNICAL EDUCATION CENTER AND CALLS FOR PEMBROKE TO BE RESPONSIBLE FOR 25% OF THE TUITION CHARGED AND FOR THE STATE TO BE RESPONSIBLE FOR 75% OF THAT TUITION, AND CALLS FOR THE STATE

## PEMBROKE SCHOOL DISTRICT MEETING

TO BE RESPONSIBLE FOR THE COST OF TRANSPORTATION OF PEMBROKE STUDENTS TO CONCORD, AND FURTHER ALLOWS FOR THE RENOVATION AND CONSTRUCTION OF IMPROVEMENTS AT THE CONCORD TECHNICAL EDUCATION CENTER AND FOR THE ESTABLISHMENT OF A REGIONAL ADVISORY COMMITTEE WITH A REPRESENTATIVE APPOINTED BY THE PEMBROKE SCHOOL BOARD.

**Motion to accept: Clint Hanson**

**Seconded: Bill Stanyan**

Clint Hanson explained "that we already have an agreement and we are essentially expanding the program. There are no fundamental changes and on advice of counsel they wanted us to make the agreement clear to the voters."

Cathy Roche stated "when we send junior students to this program there is no guarantee that a space will be available for them during their senior year." Clint Hanson stated "that is a separate issue in terms of the capacity of the program." Tom Haley stated "the issue Cathy raised is a good one, we generally send twice as many juniors as seniors in to this program as there is a high demand for the auto and building trade."

Cathy Roche asked "if concord is looking at adding more programs?" Greg Brighenti, Assistant Vice Principal state "Yes, a Bio-tech program is being added."

Cathy Roche asked "if it was feasible for us to look at other areas of technical programs." Clint Hanson stated "No, we have not looked at other programs." Cathy Roche asked "Why?" Tom Haley stated "we have not in any formal or official way looked at other vocational centers but we have sent students on a student-by-student basis."

Tina Parris asked "Is there a number per year for our commitment and what our obligation to the improvements to be made is?" Clint Hanson stated "it is within our tuition rate of 25%."

Moderator Petit re-re-read the article.

**Vote: YES**

**Article #10 Adopted**

**Article 11:** TO SEE IF THE DISTRICT WILL VOTE TO APPROVE THE COST ITEMS AS SET FORTH IN THE COLLECTIVE BARGAINING AGREEMENT REACHED BETWEEN THE EDUCATION ASSOCIATION OF PEMBROKE AND THE PEMBROKE SCHOOL BOARD FOR THE 2007/08, 2008.09 AND 2009/2010 FISCAL YEARS, WHICH CALLS FOR THE FOLLOWING INCREASES IN SALARIES AND BENEFITS AT CURRENT STAFFING LEVELS:

YEAR 2007/08	\$470,143
YEAR 2008/09	\$361,850
YEAR 2009/10	\$351,988

## PEMBROKE SCHOOL DISTRICT MEETING

AND FURTHER TO RAISE AND APPROPRIATE THE SUM OF \$470,143 FOR THE 2007/08 FISCAL YEAR, SUCH SUM REPRESENTING THE ADDITIONAL COSTS ATTRIBUTABLE TO THE INCREASE IN SALARIES AND BENEFITS OVER THOSE OF THE APPROPRIATION AT CURRENT STAFFING LEVELS PAID IN THE PRIOR FISCAL YEAR.

*School Board recommends approval*  
*Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: William Nunnally, Sr.**

Clint Hanson explained this article and stated “this is essentially a continuation of the current 3-year agreement. Overall it is a good deal for both parties with stability and continuity for us.” Clint referred to the page 4 of the school handouts for the voters to review.

Ron Clouser stated all the salaries of the town employees are listed in the town report and asked “Is appropriate for me to ask for the school board now to list salaries and benefits of all employees?” Moderator Petit explained that Ron could “request and petition to add a warrant article next year for this purpose or bring it up under other business.”

Dave Newton asked “if the adjustments for the first year were high and if so, why? Were we behind? It is a large increase.” Clint Hanson explained the budgeted amounts for each year and there being no other questions, Moderator Petit reread the article.

**Vote: YES**

**Article #11 Adopted**

**Article 12:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE BUDGET COMMITTEE’S RECOMMENDED AMOUNT OF \$20,566,258 FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES FOR THE SCHOOL DISTRICT OFFICIALS AND AGENTS, AND FOR THE PAYMENT FOR THE STATUTORY OBLIGATIONS OF THE DISTRICT. THE SCHOOL BOARD RECOMMENDS \$20,566,258. THIS ARTICLE DOES NOT INCLUDE APPROPRIATIONS VOTED IN OTHER WARRANT ARTICLES.

*School Board recommends approval of \$20,566,258*  
*Budget Committee recommends approval of \$20,566,258*

Moderator handed over this article for explanation to David Freeman-Woolpert. David stated “We have been reviewing the school budget for twelve weeks and have heard some very good presentations from the principals and the school district. Please refer to page 6 of the school information handout. Following a brief explanation of the article and how it will affect the tax rate, a motion was made in the amount of \$20,566,258 for article 12.

**Motion to accept: David Freeman-Woolpert Seconded: Clint Hanson**

## PEMBROKE SCHOOL DISTRICT MEETING

Gerry Fleury school board member explained how the contract works with the union and non-union employees, and the major budget initiatives of the added positions at the Academy, Three Rivers and district-wide, Gerry referred to pages 2 and 5 of the school information handout for the voters to review.

Ron Clouser asked the budget committee about resident concerns with new positions listed and were they addressed? David Freeman-Woolpert stated "the budget committee had concerns of adding new positions. These concerns were taken back to the final budget committee meeting and when all is said and done, the school will represent if the case be that we don't get state funding, the final vote was to agree to vote and staff these additional positions."

Rosemarie Michaud stated "the items on page 5 add up to \$234,000 and would rather wait until funding issue is decided at the state level before we vote these items in."

Debra Caldwell stated "I have heard it said that for every \$1.00 we spend on our students we save \$6.00 at the other end of dealing with adults that are incarcerated."

Ron Clouser stated "his military and social security check does not cover the increases in his taxes of \$12,000.

**Ron Clouser made a motion to decrease Article 12 by \$234,000. Second Rosemarie Michaud. Amendment failed.**

There being no further questions, Moderator Petit re-read Article #12 in the amount of \$20,566,258.

**Vote: YES**

**Article #12 Adopted**

**Article 13: TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE WARRANT.**

This article was passed over as there was no action needed.

**Article 14: TO TRANSACT ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.**

**Motion made by Ron Clouser "Motion to include that the salary and benefits of all school and SAU employees be included into the annual town report and further they be identified by title and school in which they are employed." Seconded by Rosemarie Michaud.**

Gerry Fleury stated "the disclosure of public information is the right thing to do, it builds trust in the voters, and it is not a highly kept secret and is available as public information."

## PEMBROKE SCHOOL DISTRICT MEETING

Mark Dumas “agrees with Ron Clouser and would like the information published.”

Ron Clouser stated “he is not saying that they did anything wrong, however some people do not have a clue about where their money is going.” David Freeman-Woolpert explained the process of negotiation on behalf on the school board and district for the payment of salaries.

Janice Fortnam stated “she agrees with David Freeman-Woolpert that we need to let our school board do their job and trust them to do it.”

Harold Paulsen stated “he was offended at the statement that we do not have a clue, and that the people are knowledgeable about their tax dollars.”

Harold Paulsen moved the question.

Moderator Petit re-read the amendment.

### **The Amendment failed.**

Peter Mehegan asked for support of the upcoming spring play and for the townspeople to read the marquee for information.

Clint Hanson made a presentation on behalf of the Pembroke School Board, “as some of you may know we are loosing one of our school board members, long-term school board member Gerry Fleury who is retiring from the board and I personally will miss him. We have had some good exchanges over the fifteen years that he has been on the board and we would like to present to him this clock “upon this occasion of his retirement from the Pembroke School Board in recognition of and appreciation for 15 years of dedicated leadership and service to the Pembroke School District and it’s students, March 2007.” “In addition we have a gift certificate for him so that he can take Kathy out on those nights that he is not doing some other meeting.”

Gerry thanked everyone and stated “it has been a pleasure to be of service to the town and school district for these 15 years and I don’t regret having done it the least bit but I think you reach a point, however, that it’s time to pass the torch on and let someone else have a turn. My wife had asked me at the district meeting 15 years ago if we could go out to lunch and the answer is now, yes, we can. I really want to thank everyone for the gift. Originally I thought they were just going to let me keep the piece of roof, so again thank you everyone, it has been my pleasure to be of service to all of you.”

Clint Hanson recognized Mike Reardon, Headmaster of Pembroke Academy as the years “candidate for Principal of the Year her in New Hampshire and in my mind is not number two, he is the number one principal around and for all of you having the good fortune to know Mike and to meet with Mike, he is one of the best that there has been here and probably ever be here and I wanted to recognize him on that particular event.”

## PEMBROKE SCHOOL DISTRICT MEETING

David Freeman-Woolpert stated “both Mike and Gerry have been terrific additions to the process that we on the budget committee have had over the years they are astute professionals. I want to say a particular word about Gerry, that piece of roofing that he held up. That’s the kid of thing that he has been doing every year, touring the facilities before budget committee time to consider these improvements. He is not required to do that, it is something that he offers to do. He goes and walks around and looks in the basements and on the roofs, in the closets, and looks at the heating systems and has been an unbelievable source of information that it’s almost impossible to imagine we are going to have replaced by any other member of the school board. I am looking forward to whoever is going to be his replacement on the budget committee as the representative for the school board. There is such a thing as institutional member and he is part of it, we will miss him, he has been a real help to us all of the years.”

Moderator Petit stated “there is one thing about Gerry, he is sincere. Of all the things I know, when you hear Gerry talking he is very sincere.”

There being no other business to conduct, Moderator Petit thanked the members of the school board, budget committee and voters for their time and patience. Moderator Petit reminded the voters to come and vote on Tuesday, and asked for a motion to adjourn.

**Motion to adjourn: William Nunnaly, Sr. Seconded: Bill Stanyan**

**Vote: YES**

The Pembroke School District meeting was adjourned at 12:50 P.M.

Respectfully submitted by,  
Cynthia E. Menard  
School District Clerk



**PEMBROKE SCHOOL DISTRICT****TUESDAY, MARCH 13, 2007**

The polls opened at 11:00 A.M. in the forenoon at the Pembroke Village School on High Street. Moderator Thomas Petit read the warrant, a motion to accept was made by Chet Martel and seconded by Charlie Mitchell. The polls were declared open until 7:00 P.M. for the purpose of conducting business in the warrant. Supervisors of the checklist present were: Pat Crafts, Chair; Roland Young, Jr., and Chelsey Goff. Assistants at the polls were: Bonnie Clark, Marie Brezosky, Diane Schuett, Chuck Schmidt, and Fred Kline, Selectman. Town Clerk James F. Goff and Pembroke Police Chief Scott J. Lane were also present.

**1. TO CHOOSE A MODERATOR FOR THE ENSUING YEAR**

Thomas E. Petit - 445 (elected)

**2. TO CHOOSE A CLERK FOR THE ENSUING YEAR**

Cynthia E. Menard - 430 (elected)

**3. TO CHOOSE TWO MEMBERS OF THE SCHOOL BOARD FOR THE ENSUING THREE YEARS**

Tammy Annis Boucher – 394 (elected)

Thomas Serafin – 347 (elected)

**4. TO CHOOSE A TREASURER FOR THE ENSUING YEAR**

Peggy Topliff - 43 Write-in (elected)

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Board of Selectman present were: Larry Preston, Chair; Brian B. Tufts, Vice-Chair; Larry Young, Sr.; Fred Kline; and Daniel Crean.

The polls were closed at 7:00 P.M. Tellers to count are listed above.

Respectfully submitted,  
Cynthia E. Menard  
School District Clerk

**PEMBROKE SCHOOL DISTRICT**

*Brent W. Washburn, CPS, Prof. Assoc.*  
64 Hooksett Turnpike Road  
Concord, New Hampshire 03301-8400

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

December 28, 2007

The School Board  
Pembroke School District  
Pembroke, New Hampshire

I have audited the accompany financial statements of the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining information of Pembroke School District as of and for the year ended June 30, 2007, which collectively comprise the Pembroke School District basis financial statements and have issued my report thereon dated December 28, 2007. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Pembroke School District's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Pembroke School District's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Pembroke School District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Pembroke School District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principals such that there is more that a remote likelihood that misstatement of the Pembroke School District's financial statements that is more than inconsequential will not be prevented or detected by the Pembroke School District's internal control.

A material weakness in significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Pembroke School District's internal control.

## PEMBROKE SCHOOL DISTRICT

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weakness as defined above.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Pembroke School District's financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance that are required to be reported under *Government Auditing Standards*.

I noted certain matters that I reported to management of Pembroke's School District in a separate appendix letter dated December 28, 2007.

This report is intended for the information and use of the audit committee, management, others within the organization, School Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

I extend my thanks to the officials and employees of the Pembroke School District for their assistance during the course of my audit.

Brent W. Washburn, CPA

## PEMBROKE SCHOOL DISTRICT

### Appendix on Internal Controls

This is an Appendix to the December 28, 2007 Pembroke School District's report on internal control and compliance based on an audit performed in accordance with *Government Auditing Standards*. The following are items that came to my attention during the audit regarding the design and operations of internal controls and compliance with laws, regulations, and other provisions of contracts and grants:

#### 1. Student Activities

Criteria: The student activities funds should be used for student related expenditures.

Condition: On a limited basis the student activities funds have been used for employee advances. These advances required managers of the student funds to be a collection agency for these employee advances.

Cause: The time frame required producing a school district check may not help the employee who needs the advance.

Recommendation: Employee advance even if given through the student activity funds should have appropriated documentation of the advance with approval signatures. Any advance should be deducted from the employees payroll check, and if appropriate reimbursed to the student activity fund.

Management Response: The procedure for handling employee advances has been changed as recommended. Any approved employee advance in the future will be required to be processed as a reimbursement through a payroll deduction and if appropriate, the student activities account will be reimbursed.

## PEMBROKE SCHOOL DISTRICT

### STATEMENT OF EXPENDITURES

For the Year Ending June, 2007

#### INSTRUCTION

Regular Education Programs	\$ 7,757,092.65	
Special Education Programs	3,744,004.47	
Vocational Programs	869,325.51	
Other Instructional Programs	398,641.07	
		\$ 12,769,063.70

#### SUPPORT SERVICES

Student Services	1,305,116.47	
Instructional Staff	279,250.89	
General Administration	439,291.48	
School Administration	1,100,286.51	
Operation/Maintenance of Plant	1,708,413.80	
Student Transportation	614,513.98	
Central	7,662.92	
		5,454,536.05

#### DISTRICT WIDE EXPENDITURES

Facilities Acquisition & Construction	123,339.69	
		123,339.69

#### OTHER FINANCING USES

Debt Service - Principal	835,000.00	
Debt Service - Interest	220,551.63	
		1,055,551.63

#### FUND TRANSFERS

Trust/Agency Funds	200,000.00	
		200,000.00

#### SPECIAL REVENUE EXPENDITURES-INSTRUCTION

Regular Education Programs	245,788.39	
Special Programs	1,461.36	
		247,249.75

#### SPECIAL REVENUE EXPENDITURES-SUPPORT SERVICES

Instructional Staff	445.00	
General Administration	2,922.79	
		3,367.79

#### FOOD SERVICE FUND

Food Service Operation	579,784.36	
		579,784.36

#### TOTAL EXPENDITURES

\$ 20,432,892.97

## PEMBROKE SCHOOL DISTRICT

### STATEMENT OF REVENUES

For the Year June 30, 2007

#### REVENUES FROM LOCAL SOURCES

Current Appropriation \$ 7,698,410.00

#### TUITION

##### *TUITION FROM INDIVIDUALS*

Adult Education 5,448.00

##### *TUITION FROM OTHER LEAS WITHIN NH*

Regular School Day 4,726,666.26

Special Education 606,965.15

Vocational 2,195.90

#### OTHER LOCAL REVENUES

Earnings on Investments 50,331.56

Food Service 464,413.85

Rentals 31,634.53

Other Local Revenue 2,293.26

#### TOTAL LOCAL REVENUES

\$ 13,588,358.51

#### REVENUE FROM STATE SOURCES

Equitable Education Aid 4,291,681.00

Statewide Enhanced Education Tax 1,323,685.00

School Building Aid 353,616.66

Catastrophic Aid 223,224.91

Vocational Education (Transportation) 16,530.99

Child Nutrition 6,686.52

#### TOTAL STATE REVENUE

6,215,425.08

#### REVENUE FROM FEDERAL SOURCES

Elementary/Secondary - Title I 185,900.24

Elementary/Secondary - Other 59,981.30

Adult Education 4,736.00

Child Nutrition Program 150,304.26

Medicaid Distributions 138,705.54

#### TOTAL FEDERAL REVENUE

539,627.34

#### OTHER FINANCING SOURCES

Transfer from Capital Reserve Fund 85,000.00

Transfer from Other Expendable Trust Funds 38,345.55

#### TOTAL OTHER FINANCING SOURCES

123,345.55

#### TOTAL REVENUES

\$ 20,466,756.48

**PEMBROKE SCHOOL DISTRICT****BOND PAYMENT SCHEDULE**

		<b>Principal</b>	<b>Interest</b>
<b>Issue #3</b>	July, 1999 Pembroke Academy	(\$8,445,000)	
	2007/08	575,000	187,144
	2008/09	575,000	162,707
	2009/10	575,000	138,269
	2010/11	575,000	113,832
	2011/12	575,000	89,394
	2012/13	575,000	64,957
	2013/14	575,000	40,519
	2014/15 (Final)	395,000	19,907

## PEMBROKE SCHOOL DISTRICT

### STATISTICAL REPORT FOR PEMBROKE

2006/07

	<u>Elementary</u>	<u>Secondary</u>	<u>Total</u>
Half Days in Session	356	356	356
Enrollment	839	1105	1944
Percent of Attendance	96.0	92.6	94.2
Average Daily Attendance	776.5	963.5	1740.0

### SUPERINTENDENT'S SALARY

2006/07

Allenstown	\$16,660
Chichester	12,257
Deerfield	23,562
Epsom	19,397
Pembroke	<u>47,124</u>
	\$119,000

#### ASSISTANT SUPERINTENDENT'S SALARY 2006/07

Allenstown	\$11,900
Chichester	8,755
Deerfield	16,830
Epsom	13,855
Pembroke	<u>33,660</u>
	\$85,000

#### BUSINESS ADMINISTRATOR'S SALARY 2006/07

Allenstown	\$10,643
Chichester	7,830
Deerfield	15,052
Epsom	12,392
Pembroke	<u>30,105</u>
	\$76,022

### REPORT OF SCHOOL DISTRICT TREASURER

For the Fiscal Year July 1, 2006 to June 30, 2007

<b>CASH ON HAND JULY 1, 2006</b>	<b>\$ 832,396.93</b>
Received from Selectmen	8,622,095.00
Revenue from State Sources	5,634,953.38
Received from Tuitions (includes transportation)	4,181,939.95
Received from all Other Sources	<u>4,828,317.80</u>
<b>TOTAL RECEIPTS</b>	<b><u>23,267,306.13</u></b>
Total Amount Available for Fiscal Year	\$24,099,703.06
Less School Board Orders Paid	<u>23,303,567.17</u>
<b>BALANCE ON HAND JUNE 30, 2007</b>	<b>\$ 796,135.89</b>

**Sharon Hill**  
District Treasurer



## PEMBROKE SCHOOL DISTRICT

### TEACHER'S SALARY SCHEDULE

2007/08

STEP	BA	BA+15	MA	MA+16
1	30,000	31,225	34,900	36,125
2	31,450	32,675	36,350	37,575
3	32,900	34,125	37,800	39,025
4	34,350	35,575	39,250	40,475
5	35,800	37,025	40,700	41,925
6	37,250	38,475	42,150	43,375
7	38,700	39,925	43,600	44,825
8	40,150	41,375	45,050	46,275
9	41,600	42,825	46,500	47,725
10	43,050	44,275	47,950	49,175
11	44,500	45,725	49,400	50,625
12	45,950	47,175	50,850	52,075
13	47,400	48,625	52,300	53,525
14	48,850	50,075	53,750	54,975

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### SCHOOL EMPLOYEE SALARY RANGES

Secretaries	\$11.96/hr.-\$16.20/hr.
Teacher Aides	\$10.33/hr.-\$17.11/hr.
Custodians	\$10.64/hr.-\$18.09/hr.
Lunch Program	\$ 9.14/hr.-\$12.01/hr.

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### SCHOOL OFFICERS SALARIES

#### SCHOOL BOARD MEMBERS

Clint Hanson, Chairman	\$351.52
Gerard Fleury	351.52
Theresa McCarthy	351.52
Tom Serafin	351.52
Ryland Weisiger	351.52

#### DISTRICT CLERK

Cynthia Menard	\$25/Meeting
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#### MODERATOR

Tom Petit	\$65/Meeting
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#### DISTRICT TREASURER

Sharon Hill	\$ 3,100.00
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#### DIRECTOR OF MAINTENANCE

Jonathan Burnham	\$50,639.00
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**PEMBROKE SCHOOL DISTRICT**
**SUMMARY REPORT  
SPECIAL EDUCATION EXPENDITURES/REVENUES**

**In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.**

	FY 2005/06	FY 2006/07
Actual Expenditures	\$4,710,554	\$5,038,786
Actual Revenues		
♦ Catastrophic Aid	\$ 246,166	\$ 223,225
♦ Medicaid	134,740	138,706
♦ Federal Grant	309,474	319,464
♦ Tuition	<u>592,245</u>	<u>609,965</u>
Total Offsetting Revenues	\$1,282,625	\$1,291,360

## Notes:

- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
- Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

## PEMBROKE SCHOOL DISTRICT

### SUPERINTENDENT'S REPORT

In her recent Inaugural Address, the newly appointed President of Harvard University, Drew Faust, shared the following story with her listeners:

“Last week I was given a brown manila envelope that had been entrusted to the University Archives in 1951 by James B. Conant, Harvard’s 23<sup>rd</sup> president. He left instructions that it should be opened by the Harvard president at the outset of the next century ‘and not before.’ I broke the seal on the mysterious package to find a remarkable letter from my predecessor. It was addressed to ‘My Dear Sir.’ Conant wrote with a sense of imminent danger. He feared an impending World War III that would make the destruction of our cities, including Cambridge, quite possible. ‘We all wonder,’ he wrote, ‘how the free world is going to get through the next fifty years?’

President Faust went on to say that as Conant imagined Harvard’s future, “he shifted from foreboding to faith. If the ‘prophets of doom’ proved wrong, if there was a Harvard president alive to read his letter, Conant was confident about what the university would be.”

“Conant’s letter,” she said, “marks a dramatic intersection of the past with the future. As in Conant’s day, we face uncertainties in the world that give us sound reason for disquiet. But we too maintain an unwavering belief in the purposes and potential of the university and in all it can do to shape how the world will look another half century from now.”

Over the fifty-plus years since Dr. Conant penned his advice to the new Harvard president, all of us have seen changes beyond imagining in our world and in our classrooms. The students of today live, think, learn, act, and process information much differently than their counterparts of the 1950’s. And, even though we will likely continue to face new crises world-wide, we none-the-less have every reason to re-double our efforts to create strategic, coherent learning systems for our schools as our students compete in a world where they will need to be globally competent. As a community, Dr. Conant would urge us to provide our children with a school system which continuously strives to be more than ‘adequate to the times.’ I believe this has always been Pembroke’s goal, and urge that it remain so.

On a personal note, this year marks my fortieth as an educator, twenty-sixth in the Pembroke District and fourteenth as SAU #53’s superintendent. I will be retiring in July, 2008. It has been my honor to serve the district’s children and citizens. Thank you for your outstanding support of our schools and for the trust you have placed in me during my tenure.

Respectfully Submitted

Thomas Haley  
Superintendent of Schools

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## PEMBROKE SCHOOL DISTRICT

### Pembroke Academy Headmaster's Report

At last June's fourteenth annual Excellence in Education Awards (the "ED"ies) in Manchester, Pembroke Academy was recognized as the 2007 New Hampshire High School of Excellence. PA had been the runner-up for this award in 2006. The "ED"ies are a collaborative project of a variety of educational, civic and community organizations who have banded together to honor educational achievement by both individuals and schools in New Hampshire. The organization invites all public schools to demonstrate their achievement in six key areas: curriculum, the teaching/learning process, student achievement, community and parental involvement, leadership and decision-making, and school climate. Based on these applications, the selection process then requires schools selected as semi-finalists to complete lengthy written reports, prepare presentations for the "ED"ies committee, and finally host a site visit by the committee.

Pembroke Academy's achievement obviously reflects well on the on-going commitment to education of both the school and our community. Most prominently our selection was based on "a school culture centered around a continuous desire to improve, and the successful use of data to embrace change and develop a stronger school community....The culture of improvement is best evidenced in the Academy's rising (state testing) scores." The award goes on to cite the "highly collaborative" approach of both the faculty and the school's leadership as a reflection of PA as an authentic *Community of Learners*. Moreover, "the school climate is marked by friendly, respectful and caring faculty and staff. This collaborative approach to excellence that has helped Pembroke Academy become an environment where high expectations for all are nurtured and supported is one of the many reasons that the school is being recognized as the 2007 Secondary School of Excellence."

Consistent with this achievement was the further recognition by the New Hampshire Association of School Principals of long-time administrative assistant (and PA graduate) Heather Duford as the 2007 School Secretary of the Year. Heather's award reflects both her extraordinary commitment to the school and its students as well as a skill set that so far exceeds the customary expectations of a "support" position as to be unrecognizable. In sum, it's exactly faculty and staff like Heather, 2006 Assistant Principal of the Year Gregg Brighenti, and 2006 Family and Consumer Science Teacher of the Year Doris Williams that resulted in PA's designation as a "school of excellence." Most importantly, I think, these achievements reflect a commitment by the entire Pembroke community to the well-being and growth of our children.

In the spirit of continuous improvement, PA this year inaugurated its "wrap-around team" designed to support students at risk of not completing high school. The team is comprised of Prevention and Intervention Counselor Jay Bachelder, who will focus on drug and alcohol issues and family outreach; At-Risk Coordinator Seth Hussey, among whose duties is identifying, setting up, and overseeing student community internships; and School Resource Officer Ian Nickerson, who will contribute to the day-to-day safety and well-being of our kids, and thereby serve as a resource to our students through creating positive ties between kids and law enforcement. This overall initiative has the potential to make a genuine difference in the lives of kids who struggle to succeed in school.

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## PEMBROKE SCHOOL DISTRICT

### Pembroke Academy Headmaster's Report

Finally, Pembroke Academy was pleased to add the following personnel to our 2007-08 faculty:

- Rachel Berger replaced Dee Treybig in English.
- Krystal Williams takes over for Jill Corson, also in English.
- Matt Dion takes Chris MacStravic's position in mathematics.
- John Vaitkunas is our new chemistry teacher; Harold Elliott has left teaching.
- Ian West is with us with Rena Caron on a year's leave-of-absence.
- Amy Collins replaces Special Education teacher Kathy Bocalini, who left to raise her young family.
- Lindsay Fontaine takes over in Special Education from Dick Pratt, who retired.
- Magalie Rowe replaces veteran Spanish teacher Marilyn Pena, who retired.
- Cheryl Lafond is our new music director replacing Mike Blakeslee, who has moved to South Carolina.

Respectfully Submitted,

Michael Reardon, Headmaster

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## PEMBROKE SCHOOL DISTRICT

### THREE RIVERS SCHOOL PRINCIPAL'S REPORT

This past year has seen some significant changes at Three Rivers School. We added two certified positions and welcomed a total of ten new staff members. Among them, Lianne Keary coordinates our library media program and our expanded physical education program is taught by Susan Hutchinson, who moved to TRS from Pembroke Academy. We welcomed David Weilbrenner and Margaret Brush to fifth grade in science and language arts respectively. In sixth grade Tammy Poitras is our special education case manager. Karen Curran joined the 8<sup>th</sup> grade team, teaching mathematics and Lori Foster also joined that team as the special education case manager. Dianne Eaton is our new school reading specialist and Aaron Brochu is the special educator in the new Learning Center. Our final newcomer is Katie Baker, our school psychologist.

We have expanded several programs this year to better meet the developmental needs of our middle level students. Our physical education program keeps our students more active by holding classes for all students every other day, all year long. Students are monitoring their heart rates and physical fitness over the course of the year to track personal improvements. We have also expanded our reading programs to increase our overall literacy for students. There are new small groups as well as a Learning Center to boost students' skills, with the expectation that all students will read on grade level by the time they go to high school. Our Learning Center provides students with small group or individual coaching for varying times during the school year.

There have been quite a few field trips over the last year as almost 370 students from all four grades have headed out both near and far from the White Mountains to the White House and many places in between. We have sent groups to Massachusetts and Maine, as well as to Manchester and Concord for physical challenges and cultural shows and opportunities to learn outside of the traditional classroom. Students have hiked, danced, explored, and learned by bus, boat, and on foot. Our 8<sup>th</sup> grade trip to Washington, D.C. and Gettysburg is an annual highlight for our students, as is the 6<sup>th</sup> grade trip to Ferry Beach Environmental Camp in Maine. Our 5<sup>th</sup> graders most enjoyed their trip to Boston to the Museum of Science where they also "toured" the Galapagos Islands at the IMAX Theater. Our local trips to see "West Side Story" or to climb Pulpit Rock were also enjoyed by all.

Three Rivers School has again received the Blue Ribbon School Achievement Award for the 2006-2007 school year. To qualify for this award, schools must show volunteer hours totaling in excess of four times the school's student population. This means we had to reach almost 1500 volunteer hours, and due to the dedication of our parents, this was handily accomplished. Our parents help out with our book fairs, fund raising events, the Pat's Peak ski program, and many field trips. Thanks and congratulations to the many people who willingly donate their time to help our schools and our students. There are many programs what would not happen if it were not for our volunteers!

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## PEMBROKE SCHOOL DISTRICT

Our very active student council, headed by 5<sup>th</sup> grade teacher, Deirdre Martin, has provided outstanding leadership within the school. They focus on maintaining school spirit with fun activities for students during the school year and charitable fund raising to benefit the larger community. Spirit Days throughout the year and our Holiday Door Decorating Contest are all eagerly anticipated by students and staff. Our Fall Food Drive, which collected over 1000 items of food for local distribution was spurred on by the prize offered of duct taping the principal to the cafeteria wall for the winning grade level. The taping was carried out during the lunch periods on a bright December day. In addition to the winning sixth grade students, other grade levels participated in the duct taping activity by donating money to Hugs Across America for their strips of tape, so one charitable event merged right into the next one. Our students enthusiastically support these activities for the fun as well as the chance to give back to the community.

One noticeable change to the outside of the building occurred last summer when our summer school students created a large school crest to hang under the overhang by our front door. Driving up to the school, you can't help but notice the colorful panther logo above the door. This same group of students painted "road signs" and logos inside the school to enhance the hallway décor for everyone. A second visible addition to the school grounds this past year is our baseball dugouts. Pembroke Academy student Cory Meloon planned and built the dugouts with the support of volunteers as his Eagle Scout project with construction completed in time for the 2007 baseball season at TRS.

Three Rivers is a dynamic, ever changing school that continues to strive to provide the best programs for all of our students. I am proud to work with this energetic staff in this supportive community.

Respectfully submitted,

Deborah Bulkley, Principal  
Three Rivers School

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## PEMBROKE SCHOOL DISTRICT

### PEMBROKE HILL/VILLAGE SCHOOLS' PRINCIPAL'S REPORT

I would like to take this opportunity to introduce myself to the Pembroke community. My name is Ryan Quinn and I am the new principal of Pembroke Hill and Pembroke Village Schools. This opportunity became available to me upon the retirement of longtime principal, Susanne Whitbeck. Susanne has been generous in her willingness to work with me on many occasions this year to make the transition happen as smoothly as possible.

While I have not been here for most of 2007, I can already see what dynamic and wonderful staffs both schools have. I feel very fortunate to have the opportunity to lead such amazing schools. The culture in these two schools is unlike any place I have worked. The positive energy is palpable. The teachers are so engaged in their work, and so passionate about their teaching, and the resulting benefit to the students is immeasurable.

I had the opportunity to meet some parents during the interview process, and throughout the summer. I quickly discovered what wonderfully supportive families our students come from. Our parent group, PALS, hosted a back-to-school family barbeque at Hill School, which also served as my introduction to the school community, and I was thrilled when over 250 people attended. I was even more amazed when a similar event at Village School drew the same size crowd a couple weeks later.

We are proud to announce, our art teacher, Katy O' Gorman, received the district's prestigious Peer Recognition Award, nominated by teachers throughout the district and voted on by the School Board. This award recognizes excellence in teaching each year. Four of our teachers work hard to organize and produce a play. The 2007 production of the musical *Annie* was a huge hit. Professionally orchestrated, this student production is still being talked about. Auditions for the 2008 production of *Peter Pan* are already underway.

Literacy and Safety have emerged as our main areas of focus. Regarding Literacy, we have dedicated several professional development opportunities, workshop days, early release days, and after-school staff meetings to looking at ways of improving literacy with our students. We have held one informational family literacy evening in conjunction with the Pembroke Town Library. This was well attended and a great success. We are actively planning more family literacy evenings. We have recently had literacy presentations for our staff, led by both by professional consultants, as well as our own Assistant Superintendent and Superintendent Elect, Peter Warburton. We have created a literacy task force and a reading committee for both schools. We have held whole-staff opportunities to look on-line at their students' reading results for the annual New England Common Assessment. Through the magic of technology we can now view each student's test and answers. Knowing where their students' strengths and weaknesses occur in the test, informs and allows teachers to adjust their teaching and better meet student needs each year. Thanks to PALS, a Birthday Book Club now allows matching books to be purchased, in the name of any student, on their birthday. It is donated to both the school library and the Pembroke Town Library. We appreciate all of the efforts made by the parents, teachers, and community to promote literacy with our students. I believe it is the single most important thing we do for children at this stage of their growth and development.



## PEMBROKE SCHOOL DISTRICT

In recent years, Safety and Emergency Preparedness have become significant initiatives in schools, nationwide. For obvious reasons, schools need to be prepared and proactive regarding emergency situations that communities could potentially face. Dealing with large numbers of children in the face of a serious situation presents a unique set of challenges that need to be planned for in advance, in the event that an evacuation or a lockdown becomes necessary. We hold a different drill on each full five-day week, and we have recently had staff participate in two “table-top” emergency scenarios during an early release day. We are planning an emergency simulation for the 08/09 school year, which will involve an actual offsite evacuation of students. New, safer student arrival and drop-off procedures separate bus students from car drop-off students at Hill School, and similar plans are underway for Village School for the 08/09 school year. Our nurses promote healthy living and healthy eating daily. They also closely watch our school lunch program, and the foods children bring from home. Their proactive approaches to health and wellness help benefit and educate our entire school community.

On a lighter note, new monthly recognition assemblies offer students an opportunity to be recognized for any type of community service they choose to participate in. New school mascots make appearances at these assemblies from time to time, much to the students’ delight. Overall, we have had a positive and enjoyable 2007, and look forward to continued success in 2008. The wonderful students who come through our doors each morning help make each new challenge we take on all worthwhile. We humbly thank all of the community members and parents who support us, in so many ways, each and every day. It is truly a joy to serve the families of this community.

Respectfully Submitted,

Ryan Quinn, Principal  
Pembroke Hill and Village Schools

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ANNUAL REPORT OF SCHOOL HEALTH SERVICES FOR PEMBROKE ACADEMY

Nursing Assessment/Illness	4625
Nursing Assessment/Injury	1480
Medications: scheduled & prin	3474
Health/Pregnancy/Well-baby Counseling	164
Faculty Health Office Visits	47
Total Visits to Health Office	9790
Health Records Reviewed & Tetanus Imm.	428
Tetanus Clinic @ P.A., Fall, 2003	50
Free/Reduced Meal Program	144
Parental Conferences/Communications/Calls (Includes immunization update calls & letters)	1660
Professional Committee Participation:	112
Crisis Team, IEP mtgs., SRT,, Discipline, Procedures, Conferences, Staff Development/ Inservices,, School Nurse Association (District, NH and National) Athletics/Medical/Interagency/Community, Make-A-Wish	
Professional Workshops Attended (inc. w/e & pm)	6
Classroom/Staff Presentations	2
Sports Physicals in School Health Office	27

<u>Screenings</u>	<u>No.</u>	<u>Rechecked</u>	<u>Referred</u>
Vision	397	20	13
Hearing	397	4	4
Height	633	0	0
Weight	633	3	0
Blood Pressure	30	30	5
Dental	2	0	2
Sports Physicals	0	0	0
Cardiac/Respiratory	15	0	15
Appendicitis	1	0	1
<b>Communicable Diseases</b>			
Blood Pressure	8	Chicken Pox	0
Conjunctivitis	9	Mononucleosis	11
Strep Throat	6	Ringworm/Staph	0/2
Scarlet Fever	0	Meningitis (viral)	0
Lyme/Tick	1	Pneumonia	0

Respectfully submitted,  
JoAnn V. Lytle, R.N., BSN, BSEd  
School Nurse-Health Educator

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ANNUAL REPORT OF SCHOOL HEALTH SERVICES FOR THREE RIVERS SCHOOL

Nursing Assessment/Procedures	4217
Medications: Doses Given	3036
Treatments	1422
Staff Assessment	199
Home Visits	1
Total Visits to Health Office	7442
Special Education/IEP, 504, Student Assistance Team, Unified Arts Team, Building Team and Staff Meetings	18
Professional Committee Participation: Rand Trust, School Nurse Assoc., School Nurses	12
Classroom Teaching/Presentations	40
Continuing Education/CPR/First Aid Certification	3
Inter-Agency Collaboration; Meetings with MD's, Parents, Dentists, Psychologists, Teachers; Transportation of Sick Students; Calling for Ambulance, Telephone Calls, Staff Education, Writing Student Reports/letters, etc.	+++

<u>Screenings</u>	<u>No.</u>	<u>Rechecked</u>	<u>Referred</u>	<u>Treated (known)</u>
Vision	360	33	24	2
Hearing	359	4	0	
Height	363			
Weight	363			
Scoliosis	361		9	5
Pediculosis	355			3

MMR Clinic 0  
**Communicable Diseases (known)**

Strep Throat 4

Respectfully submitted,  
Beth Corcoran, R.N., BSN  
School Nurse-Health Teacher

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ANNUAL REPORT OF SCHOOL HEALTH SERVICES FOR PEMBROKE HILL SCHOOL

SCREENINGS	SCREENING	REFERRAL
Vision	301	29
Hearing	280	4
Blood Pressure	15	3
Height & Weight	301	52
Nursing Assessment/Treatment for Illness/Injury and or health counseling & TLC		4782+
Medications Administered		1164
TLC – student visits		60+

I had many parent conferences in person and by phone, and conferences with health care providers. I participated in 504 and IEP meetings, special education team meetings and the Emergency Planning Committee. I coordinated Healthy Snack Month and Thanksgiving and Christmas projects with the Pembroke Welfare Department. This year we developed and sent Health Report Cards to all students' parents detailing screening results.

Respectfully Submitted,  
Mary Rosenthal, School Nurse

### SCHOOL HEALTH SERVICES FOR PEMBROKE VILLAGE SCHOOL

SCREENINGS	SCREENING	RECHECK	REFERRED
Vision	173	6	5
Hearing	173	4	3
Blood Pressure	13	0	0
Height & Weight	216	26	22
Dental	2		1
Nursing Assessment/Treatment for Illness/Injury and or health counseling:			2369
Medications Administered			474
Home Visits			0

I participated in I.E.P. meetings, Special Education meetings, SRT and Child Find. I participated in the Pembroke nurses monthly meeting to discuss health issues and policies. I had many phone conversations and personal conferences with parents and healthcare providers regarding health issues and health maintenance.

Respectfully Submitted,  
Kathleen Mayer, School Nurse

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ACADEMY 2007 GRADUATES

#### Allenstown

Jivan Agoubi  
 Jordan Agoubi  
 Ariel Antobenedetto  
 Melodie Bellisle  
 Alexa Blain  
 Robert Bradford  
 Holly L. Brasley  
 Meagon Celen  
 Tyler M. Charest  
 Stephen Dahood, II  
 Amy DeJesus  
 Jakob Demchak  
 Scott Descheneau  
 Evan A. Downey  
 Matthew Driver  
 Brandon Ess  
 Ashley Fuller  
 Krystal Gagnon  
 Devin Girard  
 Melissa A. Green  
 Kathryn Greenly  
 Kevin H. Halen  
 Alexander Ham  
 Haley Harper  
 Brian Juranty  
 Travis Kay  
 Nathan Komm  
 Katelyn Laskey  
 Kimberly Llorens  
 Michael Lunderville  
 Kristin MacIsaac  
 Tyler J. MacNeil  
 William N. Markow  
 Sarah Masters  
 Jonathan McMahon  
 Katelyn O'Clair  
 Samantha Ouellette  
 Bryan Pahigian  
 Chrystine Paquette  
 Zachary Patten  
 Joshua J. Pearl  
 Jillian Plourde  
 David A. Porter  
 Provost, Stephen

#### Allenstown (cont.)

Thomas Raymond  
 Jesse Rennie  
 Felicia Rockwell  
 Ashley Rushton  
 Keith Sargent  
 Kyle Seymour  
 Justin R. Sowa  
 Michael Spofford  
 Corinne St. Laurent  
 Travis G. Stropole  
 Dakota J. Stuart  
 Lisa Swanson  
 Jessica Tarbell  
 Christopher Tonn  
 Brian K. VanHorn  
 Alexander Veseskis-Esch  
 Jose Wermers  
 Brittany Whittemore  
 Jessica Williams  
 Audrey J. Willis  
 Travis Witham  
 Sam Young

#### Chichester

Joseph Beachy  
 Kara Bell  
 Jessica Bernier  
 Victoria Campbell  
 David Chea  
 Alex Colbert  
 Nicole M. Conner  
 Adam Coyne  
 Tynan H. DeBold  
 Aaron S. Drew  
 Ashley Dube  
 Laurelyn Estes  
 Leah Estes  
 Steven Faiella  
 Audrey Gagnon  
 Jon-Michael Gattuso  
 Adam L. Gray  
 Lindsay G. Jones  
 Andrew LaValley  
 William Laine

#### Chichester (cont.)

Nathan Langone  
 Travis E. McJuary  
 Kiera McTigue  
 Joshua B. Murray  
 Rose B. Palmer  
 Seth Passler  
 Kyle Potter  
 Reece Shamel  
 Rebekah N. Stiles  
 Robert M. Thomas  
 Danielle E. Upham  
 Hunter L. Velicky  
 Rachel A. York

#### Deerfield

Crystal Garland  
 Joshua Leighton  
 Bethany Preston

#### Epsom

Matthew Abraham  
 Rebecca Allaire  
 Jessica M. Allen  
 Deven Beauchesne  
 Samuel Bickkford, III  
 Kaitlynn Blodgett  
 Richard D. Blye  
 Laura Brodeur  
 Kristin L. Bruce  
 Erica J. Bush  
 Travis R. Carlson  
 Nathan A. Carson  
 Justin C. Chase  
 Yu Ping Deng  
 Matthew J. Dobe  
 Brandon A. Drouin  
 Emily L. Dube  
 Annalise Dubreuil  
 Andrew Eccleston  
 Brittany Flanders  
 Amanda Fosher  
 Nicolas Gardiner  
 Amber G. Gelinis  
 Thomas V. Golden

## PEMBROKE SCHOOL DISTRICT

### Epsom (cont'd.)

Justin Gosselin  
 Jenna M. Graham  
 Randall Hamilton  
 Samantha A. Head  
 Kristopher Hemeon  
 Nathan Huntley  
 Rocquea Jones  
 Danielle Jordan  
 Eric B. Keeler  
 Dean A. Lacasse  
 Molly K. Lindh  
 Jordan A. MacRae  
 Tobey C. Manning  
 Alyssa A. Marr  
 Jeremiah Martel  
 Vincenzo Martino  
 Brittany McGourty  
 Douglas Merrill  
 Seth R. Merrill  
 Justin J. Muniz  
 Sean P. Newcomb  
 Derek R. Olson  
 Khristopher Picott  
 Crystal M. Rayman  
 Cassie L. Raymond  
 Kayla G. Reeves  
 Cody E. Rondeau  
 Nichole Taylor  
 Kyle J. Taylor  
 Michael Verville  
 Svetlana Vigneau  
 Brittany Wagner  
 Joseph R. Wheeler  
 Patrick Wheeler  
 Ryan C. Wheeler  
 Thomas A. Xavier

### Hooksett

Jessica K. Alicea  
 Sean T. Risoni

### Pembroke

Jose Arriola-Rivera  
 Samantha Bagley  
 Samantha Beauchesne

### Pembroke (cont'd.)

Alyssa Beaulieu  
 Jonathan Beevers  
 Robert Bergeron  
 Melinda L. Blalis  
 Justin J. Blatsos  
 Samantha Boisvert  
 Daniel Bouchard  
 Kelsey Bouchard  
 Jill F. Boucher  
 Kristy L. Burke  
 Kristen Cassidy  
 Nicholas Charette  
 Scott A. Christie  
 Devin E. Cleary  
 Samantha Collinge  
 Katie A. Cotnoir  
 Eric D. Couture  
 Kailey Daneault  
 Nichole Davidson  
 Ian S. Davis  
 Nicholas DeRepentigny  
 Benjamin Decato  
 Sarah B. Dey  
 Dalton J. Drew  
 Kelsi M. Dupuis  
 Joshua S. Fallon  
 Conner V. Falzone  
 Grayel Farris  
 Ian J. Fife  
 Ryan R. Foster  
 Anna Freeman-Woolpert  
 Samantha Giddis  
 Ryan C. Gilligan  
 Dylan Gilligan  
 Brittany Gilman  
 James D. Goff  
 Eric M. Goff  
 Nathan Golomb  
 Heather M. Hill  
 Shaun M. Huber  
 Eric M. Hunter  
 Sarah F. Johnson  
 Shannon L. Keeler  
 Daniel C. Kinney  
 Jacob S. Kipp  
 Amber T. Kneeland

### Pembroke (cont'd.)

Jeffrey B. LaDuke  
 Kailey Lacaillade  
 Sara Lansil  
 Matthew A. Lavoie  
 Katherine LePage  
 Faye Lesniewski  
 Jeffrey Levesque  
 Jennifer Lindsay  
 Lauren Littlefield  
 Melissa Lussier  
 Ryan C. Manseau  
 Kenneth W. McGarr  
 Alyssa R. McQueen  
 Tyler L. Meadows  
 Hannah M. Mehegan  
 Benjamin Mitchell  
 Jordan Mitchell  
 Armand J. Nolin  
 Justin Parmenter  
 Erin B. Parnell  
 Joseph Phillips  
 Jacob J. Plourde  
 Alexander Poggi  
 Hannah R. Poirier  
 Kayla N. Pouliot  
 Nicole Racine  
 Kory E. Reynolds  
 Kristopher Reynolds  
 Lauren Ringland  
 Alexa Robichaud  
 Brian T. Roche  
 Adam Z. Rumfelt  
 Daniel J. Scarola  
 Kaitlyn Scofield  
 Brittany Senechal  
 Kayla H. Sheltry  
 Amber Smas  
 Bonnie M. Smith  
 Geoffrey Soriano  
 Thomas J. Strong  
 Cyndi L. Thrasher  
 Lindsay M. Tiddes  
 Seth H. Tucker  
 Brandon M. Valley  
 Lindsey Vickery

**PEMBROKE SCHOOL DISTRICT****THREE RIVERS SCHOOL 2007 GRADUATES**

Cody Allne	Brittany Fleury	Nathan Pelletier
Briana Austin	Kaitlyn Frederickson	Andre Plourde
Jennifer Beaulieu	Zachary Gauss	Tyler Racine
Samantha Belair	Ryan Girard	Vincent Rappa
Matthew Bettencourt	Ashley Gladu	Dylan Roach
Rishi Bhusari	Kyle Goff	Barbara-Jean Robbins
Brittany Blouin	Connor Hall	Joshua Rossmeisi
Jorden Bonanno	Aaron Harrison	Seth Sansoucie
Logan Bower	Tyler Hutchinson	Joseph Saucier
Bethany Brackett	Christopher Joslin	Zachary Saucier
Tristan Brown	Sarah Kelley	Christopher Scanion
Kayla Carette	Abigail Kinney	Haley Scavotto
Frank Case	Lindsey LaBranche	Nathan Segedy
Crystal Clark	Nicolas Lavoie	Zackery Shichkin
Rebecca Corson	Ann Lemoine	Emily Spring
Alex Cote	Amanda Letendre	Zachary Steenbeke
Marissa Dahood	Matthew Lindsay	Whitney Strickland
Derek Daniels	Amanda Littlefield	Megan Tassie
Joseph Darby	Joseph Lutz	Joshua Velazquez
Matthew DeAngelis	Isaac Marquis	Allison Waite
Donna Demers	Jamie McGurk	Khristyn Way
Raymond Demers	Danielle McQueen	Brandon Weatherbee
Rachel Devoe	Rebecca Mitchell	Brittany Weatherbee
Steven Downer	Colleen Moore	Christopher Wheeler
Andrew Dupont	Amanda Nolin	Jordan Wilhelm
Bryant Engwer	Raymond Ouimette, III	Melanie Yeames
Jessica Fife	Kristen Palmer	James Youmatz
Patrick Flanagan	Allen Patnode	Michael Young
	Tiffany Patrick	





**2008**

**TOWN MEETING  
WARRANT**

**AND**

**PROPOSED  
TOWN BUDGET**

**2008 TOWN MEETING WARRANT  
TOWN OF PEMBROKE, NH**

To the Inhabitants of the Town of Pembroke in the County of Merrimack in said State qualified to vote in town affairs. Voters are hereby notified to meet at the Pembroke Village School at 30 High Street in Pembroke, NH on Tuesday, March 11, 2008 from 11:00 a.m. until 7:00 p.m. for the casting of ballots. Voters are further notified to meet at Pembroke Academy at 209 Academy Street in Pembroke, NH on Saturday, March 15, 2008, at 10:00 a.m., to discuss, amend and act upon the following articles, proposed 2008 budget and all other matters to come before the meeting.

**MARCH 11, 2008 - FIRST SESSION OF ANNUAL TOWN MEETING  
(Official Ballot Voting)**

**ARTICLE 1** - To choose all necessary officers for the ensuing year.

<i><b>OFFICE</b></i>	<i><b>TERM</b></i>
Town Clerk	1 yr
Treasurer	1 yr
Selectman	3 yrs
Selectman	3 yrs
Sewer Commissioner	3 yrs
Water Commissioner	5 yrs
Library Trustee	3 yrs
Library Trustee	3 yrs
Trust Fund Trustee	3 yrs
Checklist Supervisor	6 yrs

**ARTICLE 2 – AMEND ZONING ORDINANCE**

Are you in favor of adopting the following amendments to the existing Zoning Ordinance of the Town of Pembroke as proposed by the Planning Board?

**Amendment 1. §143-28, Minor Home Occupation.**

To amend the Zoning Ordinance to modify and clarify the Home Occupation provisions, including renaming “occupation” references to “business,” adding two classes of home businesses, Minor and Major, and revising language in §143-8 Definitions, §143-19 Table of Use Regulations, §143-28 Minor Home Occupation and §143-29 Major Home Occupation, renaming the “occupation” and “home business” references in §143-67 Architectural Design (AD) District, and repealing §143-30 Home Business and §143-70 Home Business (HB) Overlay District.

**Amendment 2. §143-42, Commercial Kennels.**

To amend the Zoning Ordinance to modify and add Commercial Kennel provisions, including in §143-8 Definitions, §143-19 Table of Use Regulations, and §143-42 Commercial Kennels.

**Amendment 3. Article VIIIA, Telecommunications Facility & Antenna Criteria.**

To amend the Zoning Ordinance to modify and clarify the Telecommunications provisions, including §143-8 Definitions, §143-66.1 Purpose, §143-66.2 Application, §143-66.3 Special exception, §143-66.4 Existing antennas and towers, §143-66.12 Antennas mounted on roofs, walls, and existing towers, and §143-66.13 Interference with public safety telecommunications.

**Amendment 4. §143-69 Floodplain Development District.** To amend the Zoning Ordinance to modify and clarify the Floodplain provisions including §143-8 Definitions and §143-69 Floodplain Development (FD) District, to be in compliance with the National Flood Insurance Program.

**Amendment 5. Article X, Cluster Subdivision Provisions.** To amend the Zoning Ordinance to modify and clarify the Cluster Subdivision provisions, including renaming “cluster” references to “open space” and making revisions to §143-8 Definitions, Article X, Cluster Subdivision Provisions, §143-19 Table of use regulations, §143-21 Table of Dimensional and Density Regulations’ Notes, §143-73 Purpose, §143-74 Review criteria, §143-75 Types of cluster residential developments, §143-76 Dimensional and density requirements, §143-79 Common open space requirements, and §143-82 Density and dimensional changes, plus making dimensional changes to §143-77 Clustering requirements, §143-78 General requirements and §143-81 Special requirements, CRD-2 Rural Cluster Development.

**Amendment 6. Article XIV, Zoning Board of Adjustment, Variances, and Special Exceptions.** To amend the Zoning Ordinance Zoning Board of Adjustment provisions, including modifying and clarifying §143-111 Duties and powers of Zoning Board of Adjustment, §143-112 Appeal of a decision made by the Code Enforcement Officer, §143-113 Special exceptions, §143-116 Expiration of approvals, §143-119 Public hearing, §143-120 Decision, and adding a new section §143-115.1 Equitable Waiver of Dimensional Requirements.

**Amendment 7. Article XVII, Growth Management Ordinance.** To readopt the existing Growth Management Ordinance of the Zoning Ordinance to extend the termination date for one year through March 31, 2009, and add a clarification to §143-139 Effective dates.

**MARCH 15, 2008 – SECOND SESSION OF ANNUAL TOWN MEETING  
(Deliberative)**

**ARTICLE 3** – To see if the Town will vote to adopt a Noise Ordinance, as posted with this warrant, in accordance with RSA Chapter 286 and RSA 31:39.

**ARTICLE 4** – To see if the Town will vote to repeal Chapter 66 (Conservation of Land) of the Town's General Ordinances and replace it with the following language:

The town hereby ratifies its vote at the Annual Town Meeting of 1966 to adopt the provisions of RSA 36-A and to establish a conservation commission.

**ARTICLE 5** – To see if the Town will vote to amend Chapter 53 (Animals) of the Town's General Ordinances to include the Provisions of RSA 466:31 (Dogs a Menace, a Nuisance or Vicious) and RSA 466:31-a (Penalties).

**ARTICLE 6 – ( By Petition)** To see if the Town is in favor of amending Chapter 133 of the Code of the Town of Pembroke, Section 133.1, to remove condominium complexes in excess of 5 units per parcel from the definition of commercial properties and to list condominium complexes in excess of 5 units per parcel under the residential definition. This change will result in the Town of Pembroke reimbursing condominium complexes in excess of 5 units per parcel the cost for one trash pick up per week (the same service offered to residential tax payers). This reimbursement would be granted every six months and would require participation on the part of the condominium complex to forward the Town of Pembroke copies of paid invoices.

**ARTICLE 7 – (Advisory)** To see if the Town will vote to support of the concept of curbside recycling in addition to present curbside trash pickup for qualified residents. Future curbside recycling has been identified as a possible means of controlling increases in waste disposal costs if residents agree to participate in a Town sponsored program. This article is advisory only and does not appropriate funds or create a new program. It is intended to gauge sentiment for recycling before an actual program is proposed.

**ARTICLE 8** - To see if the Town will vote to raise and appropriate the sum of \$20,000.00 from the Soucook River Tax Increment District Fund to pay costs and administrative expenses incurred in connection with the Soucook River Tax Increment Financing District Plan and to authorize the withdrawal of \$20,000 from the Soucook River Tax Increment District Fund for that purpose.

**Recommended by Board of Selectmen  
Recommended by Budget Committee**

**ARTICLE 9** – To see if the Town will vote to create a Capital Reserve Fund under the provisions of RSA 35:1, to be known as the Library Reference Media Fund, for the purchase and procurement of reference media and to raise and appropriate a sum of \$3,500.00 to be placed in the fund and to designate the Library Trustees as agents to expend from the fund.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**ARTICLE 10** – To see if the Town will vote to create a Capital Reserve Fund under the provisions of RSA 35:1, to be known as the Revaluation Update Fund, for the for future revaluations and assessment updates and to raise and appropriate a sum of \$10,000.00 to be placed in the fund.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**ARTICLE 11** - To see if the Town will vote to raise and appropriate the sums set forth below to be placed in capital reserve funds previously established.

Town Equipment Capital Reserve Fund	\$ 25,000.00
Major Fire Equipment Capital Reserve Fund	\$ 50,000.00
Fire Small Equipment Capital Reserve Fund	\$ 10,000.00
Police Cruiser Capital Reserve Fund	\$ 40,000.00
Police Small Equipment Capital Reserve Fund	\$ 5,000.00
Municipal Facilities Capital Reserve Fund	\$ 25,000.00
Sidewalk Capital Reserve Fund	\$ 30,000.00
Bridge Repair and Replacement Capital Reserve Fund	\$ <u>30,000.00</u>
<i>Total</i>	<i>\$215,000.00</i>

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**ARTICLE 12** - To see if the Town will vote to raise and appropriate a sum not to exceed \$24,735.00 to repair and reconstruct sidewalks and to authorize the withdrawal of a sum not to exceed \$24,735.00 from the Sidewalk Capital Reserve Fund created for this purpose.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**ARTICLE 13** - To see if the Town will vote to raise and appropriate a sum of \$27,639.00 to purchase and equip one(1) police vehicles and to authorize the withdrawal of a sum not to exceed \$27,639.00 from the Police Cruiser Capital Reserve Fund created for this purpose.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**ARTICLE 14** - To see if the town will vote to approve the cost items included in the collective bargaining agreement between the Board of Selectmen and the International Union of Operating Engineers Local 98 regarding Public Works employees, which calls for the following increases in salaries and benefits at the current staffing levels:

2007	\$14,758	(to be paid in 2008)
2008	\$17,323	
2009	\$20,017	(Estimated)
2010	\$21,681	(Estimated)

And to further raise and appropriate the sum of \$32,081 for the current fiscal year, which represents the additional costs payable in 2008 attributable to increases in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**ARTICLE 15** - To see if the Town will vote to raise and appropriate the amount of \$5,523,833.00 for the 2008 Municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**ARTICLE 16** - To see if the Town will vote to raise and appropriate the amount of \$793,315.00 for the 2008 Pembroke Water Works operating budget. This amount is to be funded by user fees and requires no property tax support. Unexpended funds shall remain in the water fund and shall not lapse into the general fund.

**Recommended by Water Commissioners**

**Recommended by Budget Committee**

**ARTICLE 17** - To see if the Town will vote to raise and appropriate the amount of \$675,135.00 for the 2008 Pembroke Sewer Commission operating budget. This amount is to be funded by user fees and requires no property tax support. Unexpended funds shall remain in the sewer fund and shall not lapse into the general fund.

**Recommended by Sewer Commissioners**

**Recommended by Budget Committee**

**ARTICLE 18** - To transact any other business that may legally come before said meeting.

Given under our hands and seal this 20<sup>th</sup> day of February 2008.

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Brian B. Tufts, Chairman

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Fredrick L. Kline, Vice Chairman

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Larry J. Preston

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Cynthia A. Lewis

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David Sheldon

Board of Selectmen  
Town of Pembroke, NH

**TOWN MEETING WARRANT FOR PEMBROKE, NEW HAMPSHIRE**

**Posting Certification**

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the attached Warrant at the Pembroke Town Hall, Pembroke Village School, and Pembroke Academy on the 21<sup>st</sup> day of February, 2008.

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Brian B. Tufts, Chairman

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Fredrick L. Kline, Vice Chairman

---

Larry J. Preston

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Cynthia A. Lewis

---

David Sheldon

Board of Selectmen  
Town of Pembroke, NH



# BUDGET OF THE TOWN/CITY

OF: The Town of Pembroke

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2008 to December 31, 2008

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) \_\_\_\_\_.

### BUDGET COMMITTEE

*Please sign in ink.*


**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 COMMUNITY SERVICES DIVISION  
 MUNICIPAL FINANCE BUREAU  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
<b>GENERAL GOVERNMENT</b>								
4130-4139	Executive		342,967	331,962	333,366		333,366	XXXXXXX
4140-4149	Election, Reg. & Vital Statistics		125,545	120,559	141,314		141,314	XXXXXXX
4150-4151	Financial Administration		81,250	79,320	100,597		100,597	XXXXXXX
4152	Revaluation of Property		70,500	83,126	75,500		75,500	XXXXXXX
4153	Legal Expense		30,000	24,168	28,500		28,500	XXXXXXX
4155-4159	Personnel Administration				32,081		32,081	XXXXXXX
4191-4193	Planning & Zoning		221,390	205,139	246,818		246,818	XXXXXXX
4194	General Government Buildings		135,442	141,892	149,923		149,923	XXXXXXX
4195	Cemeteries		30,570	29,397	31,225		31,225	XXXXXXX
4196	Insurance		88,000	90,852	93,500		93,500	XXXXXXX
4197	Advertising & Regional Assoc.							XXXXXXX
4199	Other General Government							XXXXXXX
<b>PUBLIC SAFETY</b>								
4210-4214	Police		995,880	964,367	1,162,279		1,162,279	XXXXXXX
4215-4219	Ambulance		65,000	46,673	70,000		70,000	XXXXXXX
4220-4229	Fire		201,885	166,789	228,587		228,587	XXXXXXX
4240-4249	Building Inspection							XXXXXXX
4290-4298	Emergency Management		5,036	3,416	5,162		5,162	XXXXXXX
4299	Other (Including Communications)		25,740	25,896	26,208		26,208	XXXXXXX
<b>AIRPORT/AVIATION CENTER</b>								
4301-4309	Airport Operations							XXXXXXX
<b>HIGHWAYS &amp; STREETS</b>								
4311	Administration		171,935	168,251	175,467		175,467	XXXXXXX
4312	Highways & Streets		538,595	424,637	519,717		519,717	XXXXXXX
4313	Bridges							XXXXXXX

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					(RECOMMENDED)	(NOT RECOMMENDED)	(RECOMMENDED)	(NOT RECOMMENDED)
<b>HIGHWAYS &amp; STREETS cont.</b>								
4316	Street Lighting		26,000	33,120	31,000		31,000	
4319	Other		70,600	62,781	65,466		65,466	
<b>SANITATION</b>								
4321	Administration							
4323	Solid Waste Collection		500,409	487,528	483,488		483,488	
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
<b>WATER DISTRIBUTION &amp; TREATMENT</b>								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv.& Other							
<b>ELECTRIC</b>								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
<b>HEALTH/WELFARE</b>								
4411	Administration		3,574	2,747	3,800		3,800	
4414	Pest Control							
4415-4419	Health Agencies & Hosp. & Other		30,697	30,697	30,697		30,697	
4441-4442	Administration & Direct Assist.		64,245	74,817	69,614		69,614	
4444	Intergovernmental Welfare Pymnts							
4445-4449	Vendor Payments & Other							

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
CULTURE & RECREATION					XXXXXX	XXXXXX	XXXXXX	XXXXXX
4520-4529	Parks & Recreation		37,383	33,263	32,217		32,217	
4550-4559	Library		155,569	155,218	180,501		180,501	
4583	Patriotic Purposes							
4589	Other Culture & Recreation		6,250	5,799	6,250		6,250	
CONSERVATION					XXXXXX	XXXXXX	XXXXXX	XXXXXX
4611-4612	Admin.& Purch. of Nat. Resources		1,050	925	1,050		1,050	
4619	Other Conservation							
4631-4632	REDEVELOPMNT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT		7,200	1,282	7,200		7,200	
DEBT SERVICE					XXXXXX	XXXXXX	XXXXXX	XXXXXX
4711	Princ.- Long Term Bonds & Notes		410,397	410,397	360,397		360,397	
4721	Interest-Long Term Bonds & Notes		115,206	115,206	100,485		100,485	
4723	Int. on Tax Anticipation Notes				1		1	
4790-4799	Other Debt Service							
CAPITAL OUTLAY					XXXXXX	XXXXXX	XXXXXX	XXXXXX
4901	Land							
4902	Machinery, Vehicles & Equipment		23,817	21,919	27,447		27,447	
4903	Buildings				53,557		53,557	
4909	Improvements Other Than Bldgs.		628,100	581,276	682,500		682,500	
OPERATING TRANSFERS OUT					XXXXXX	XXXXXX	XXXXXX	XXXXXX
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-		702,814	702,814	675,135		675,135	
	Water-		788,744	788,744	793,315		793,315	

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
OPERATING TRANSFERS OUT cont.								
	Electric-		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	Airport-							
4915	To Capital Reserve Fund							
4916	To Exp.Tr.Fund-except #4917							
4917	To Health Maint. Trust Funds							
4918	To Nonexpendable Trust Funds							
4919	To Agency Funds							
SUBTOTAL 1			6,701,790	6,414,977	7,024,364	0	7,024,364	0

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount



1 2 3 4 5 6

ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Taxes				
3180	Resident Taxes				
3185	Timber Taxes		20,000	24,143	20,000
3186	Payment in Lieu of Taxes		12,000	12,000	12,000
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		60,000	91,722	65,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		10,000	6,692	10,000
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits		1,750	2,100	1,750
3220	Motor Vehicle Permit Fees		1,185,000	1,161,703	1,175,000
3230	Building Permits		50,000	33,704	30,000
3290	Other Licenses, Permits & Fees		34,000	34,221	32,500
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>				
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues		44,308	44,308	44,308
3352	Meals & Rooms Tax Distribution		262,389	309,637	262,389
3353	Highway Block Grant		144,413	136,228	136,228
3354	Water Pollution Grant		49,500	49,776	48,148
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		2,500	3,100	
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		148,700	172,415	159,250
3409	Other Charges		64,495	57,543	50,000
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property		2,000	34,462	2,000
3502	Interest on Investments		110,000	202,486	100,000
3503-3509	Other		23,200	14,110	11,000
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds		20,000		20,000
3913	From Capital Projects Funds		50,000		

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN cont.</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3914	From Enterprise Funds				
	Sewer - (Offset)		702,814	702,814	675,135
	Water - (Offset)		788,744	788,744	793,315
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		158,419	152,632	102,735
3916	From Trust & Agency Funds			-	
<b>OTHER FINANCING SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3934	Proc. from Long Term Bonds & Notes		-	-	
	Amounts VOTED From F/B ("Surplus")		-	-	-
	Fund Balance ("Surplus") to Reduce Taxes		275,000	210,000	362,080
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>4,219,232</b>	<b>4,244,540</b>	<b>4,112,838</b>

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	6,701,790	7,024,364	7,024,364
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)	453,000	228,500	228,500
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)	189,419	72,374	72,374
<b>TOTAL Appropriations Recommended</b>	<b>7,344,209</b>	<b>7,325,238</b>	<b>7,325,238</b>
Less: Amount of Estimated Revenues & Credits (from above)	4,219,232	4,112,838	4,112,838
<b>Estimated Amount of Taxes to be Raised</b>	<b>3,124,977</b>	<b>3,212,400</b>	<b>3,212,400</b>

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
 (See Supplemental Schedule With 10% Calculation)



**2008**

**SCHOOL DISTRICT  
WARRANT**

**AND**

**PROPOSED  
SCHOOL BUDGET**

PEMBROKE SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Pembroke Village School in said District on the 11th day of March, 2008 at 11:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose two members of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

The polls are to open at 11:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Pembroke this 12<sup>th</sup> day of February, 2008.

Clint Hanson, Chair  
Gerard Fleury  
Richard Mitchell  
Thomas Serafin  
Ryland Weisiger  
Pembroke School Board

**THE STATE OF NEW HAMPSHIRE**

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at Pembroke Academy in said District on the 8th day of March, 2008 at 10:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

3. To see if the Pembroke School District will vote to raise and appropriate the sum of \$300,000 as a deficit appropriation to be expended during the 2007/08 fiscal year for unanticipated special education expenses. This amount will be funded from revenue raised in the 2008/09 fiscal year.

*School Board recommends approval*  
*Budget Committee recommends approval*

4. To see if the District will vote to discontinue the Roadway Expendable Trust Fund, established under RSA 198:20-c in March, 2000, said funds, with accumulated interest to the date of withdrawal (approximately \$149,748) are to be transferred to the District's general fund, and further to raise and appropriate the sum of approximately \$149,748 (being an amount equivalent to the dissolved trust proceeds) as a supplemental appropriation, said sum to be added to the Special Education Expendable Trust Fund previously established. (Majority vote required)

*School Board recommends approval*  
*Budget Committee recommends approval*

5. To see if the District will vote to raise and appropriate the sum of up to \$100,000 (from surplus) to be added to the Special Education Trust Fund previously established, with such amount to be funded from the June 30, 2008 unreserved fund balance available for transfer on July 1, 2008.

*School Board recommends approval*  
*Budget Committee recommends approval*

6. To see if the district will vote to raise and appropriate the sum of up to \$50,000 (from surplus) to be added to the School Building Capital Reserve Fund previously established, with such amount to be funded from the June 30, 2008 unreserved fund balance available for transfer on July 1, 2008.

*School Board recommends approval*  
*Budget Committee recommends approval*

7. To see if the District will vote to raise and appropriate the sum of \$77,498 for the purposes of installing two sinks, creating time-out areas, fencing play areas, constructing entryway roofs, replacing gym ceiling tiles and flooring replacement at Hill/Village Schools, installing a sign, repairing window sills and flooring replacement at Three Rivers School and parking lot re-striping, gym door lock replacement, bathroom partition replacement, flooring replacement, upgrading football tower electric, repairing lab fume hoods and replacing the art area roof at Pembroke Academy. Further, to authorize the withdrawal of \$77,498 from the School Building Capital Reserve Fund for these purposes.

*School Board recommends approval*  
*Budget Committee recommends approval*

8. To see if the District will vote to raise and appropriate the budget committee's recommended amount of \$22,924,452 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. The school board recommends \$23,154,452. This article does not include appropriations voted in other warrant articles.

*School Board recommends approval of \$23,154,452*  
*Budget Committee recommends approval of \$22,924,452*

9. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

10. To transact other business that may legally come before said meeting.

Given under our hands and seal this 12<sup>th</sup> day of February, 2008.

Clinton Hanson, Chair  
Tammy Boucher  
Richard Mitchell  
Thomas Serafin  
Ryland Weisiger  
Pembroke School Board

**PEMBROKE SCHOOL DISTRICT  
2007/08 BUDGET  
MS-27 SUMMARY**

Purpose of Appropriation	Expenditures 2006/07	Approved Budget 2007/08	School Board's Budget 2008/09	Budget Committee	
				Recommended 2008/09	Not Recommended 2008/09
<b>INSTRUCTION</b>					
Regular Programs	5,895,521	6,243,709	6,322,393	6,164,859	157,534
Special Programs	3,232,606	3,396,148	4,106,366	4,106,366	
Vocational Programs	663,811	725,186	746,762	746,762	
Other Instructional Programs	307,296	381,603	363,719	363,719	
<b>SUPPORT SERVICES</b>					
Student Support Services	902,962	977,064	888,112	888,112	
Instructional Staff Services	231,571	317,283	317,735	317,735	
General Administration					
Other School Board	37,251	38,647	40,159	40,159	
Executive Administration					
S.A.U. Management Serv.	398,166	445,234	480,915	480,915	
All Other Administration	2,923	9,000	0		
School Administration Service	813,156	917,760	976,185	976,185	
Operation/Maint. of Plant	1,492,259	1,405,191	1,211,117	1,211,117	
Student Transportation	614,514	620,391	751,012	751,012	
Other Support Services	3,882,181	4,255,495	4,541,810	4,469,344	72,466
Non-Instructional Services	579,784	571,912	640,537	643,537	
Facilities Acq & Const.	38,340	5,500	352,676	352,676	
<b>OTHER OUTLAYS</b>					
Debt Serv.-Principal	835,000	575,000	575,000	575,000	
Debt Serv.-Interest	220,552	187,145	162,707	162,707	
To Food Service	-	1	1	1	
To Expendable Trust	100,000	50,000	-	-	
<b>APPROPRIATIONS RECOMMENDED</b>	<b>20,247,893</b>	<b>21,122,269</b>	<b>22,477,206</b>	<b>22,250,206</b>	<b>230,000</b>
<b>WARRANT ARTICLES</b>					
Add to Special Ed Expend Trust	50,000	50,000	100,000	100,000	
To Building Capital Reserve	50,000	100,000	50,000	50,000	
From Building Capital Reserve	85,000.00	53,200.00	77,498	77,498	
Deficit Appropriation	-	-	300,000	300,000	
Supplemental Appropriation	-	-	149,748	149,748	
<b>TOTAL APPROPRIATIONS</b>	<b>20,432,893</b>	<b>21,325,469</b>	<b>23,154,452</b>	<b>22,927,452</b>	<b>230,000</b>

**PEMBROKE SCHOOL DISTRICT  
ESTIMATED REVENUES  
MS-27 SUMMARY**

<b>REVENUES &amp; CREDITS AVAILABLE TO REDUCE SCHOOL TAXES</b>	<b>ACTUAL REVENUE 2006/07</b>	<b>REVISED REVENUE 2007/08</b>	<b>ESTIMATED REVENUE 2008/09</b>
<b>REVENUE FROM LOCAL SOURCES</b>			
Tuition	5,341,275	5,580,000	5,777,502
Earnings on Investments	50,332	50,100	89,818
Food Service Sales	464,414	427,012	477,883
Other Local Sources	33,928	30,800	92,100
<b>REVENUE FROM STATE SOURCES</b>			
School Building Aid	353,617	308,232	381,828
Catastrophic Aid	223,225	303,000	636,000
Vocational Aid	16,531	15,000	15,000
Child Nutrition	6,687	6,100	7,500
<b>REVENUE FROM FEDERAL SOURCES</b>			
Federal Program Grants	250,618	237,842	200,000
Child Nutrition Program	150,304	138,400	154,654
Medicaid Distribution	138,706	150,000	120,000
<b>OTHER FINANCING SOURCES</b>			
Transfer from Capital Reserve Funds	85,000	53,200	77,498
Transfer from Expendable Trust Funds	38,346	5,500	3,000
Supplemental Appropriation			149,748
Appropriations Voted From Fund Balance		200,000	150,000
Fund Balance to Reduce Taxes	109,712	101,715	-
<b>Total School Revenues &amp; Credits</b>	<b>7,262,695</b>	<b>7,606,901</b>	<b>8,332,531</b>
	<b>Current Year Adopted Budget</b>	<b>School Board's Recommended Budget</b>	<b>Budget Committee Recommended Budget</b>
<b>Amount of Estimated Revenues &amp; Credits</b>	7,606,901	8,332,531	8,332,531
<b>Amount of Statewide Enhanced Education Tax/Grant</b>	6,178,392	6,203,600	6,203,600
<b>Estimated Amount of Local Taxes to be Raised for Education</b>	7,540,176	8,618,321	8,388,321
<b>Appropriations Recommended</b>	21,325,469	23,154,452	22,924,452



A Day at the Park  
Memorial Field

