

CANTERBURY, NEW HAMPSHIRE

ANNUAL  
TOWN REPORT  
2023



The Center after the Fire of 1943

Canterbury's Town Hall is a fixture in the Center, having served as a traditional gathering place for religious, social, and political meetings for centuries. It was originally constructed as a two-story meeting house c.1756, fulfilling the Town's 1727 land charter from King George III of England.

It served the Town's early settlers as both a church and as a Town building for selectmen's meetings and others. Originally it sat in part of the present Center Cemetery.



The Town Hall being moved across the Center, c. 1949



Hazel Lee and Becky Fowler in the Town Hall, March 1954

It was altered to be only one story and moved c.1825 across the green, to sit beside what is today the Canterbury Country Store. It was again renovated c.1884 to create an open hall with the stage, as it appears today.

2023 ANNUAL REPORTS  
OF THE TOWN OFFICERS  
OF THE TOWN OF

**CANTERBURY**  
New Hampshire



COMPRISING THOSE OF THE SELECTMEN, TREASURER,  
TOWN CLERK/TAX COLLECTOR, TRUSTEES OF THE TRUST FUNDS,  
ASSESSOR, TOWN ADMINISTRATOR, HIGHWAY DEPARTMENT,  
FIRE DEPARTMENT, POLICE DEPARTMENT, BUILDING INSPECTOR,  
LIBRARY DIRECTOR, LIBRARY TRUSTEES, PLANNING BOARD,  
ZONING BOARD OF ADJUSTMENT, AGRICULTURAL COMMISSION,  
CEMETERY TRUSTEES, COMMUNITY POWER COMMITTEE,  
CONSERVATION COMMISSION, ENERGY COMMITTEE,  
HISTORIC DISTRICT COMMISSION, HISTORICAL SOCIETY,  
PERAMBULATOR, RECREATION COMMITTEE, SOLID WASTE COMMITTEE,  
AND UPPER MERRIMACK RIVER LOCAL ADVISORY COMMITTEE

## DEDICATION



**The 2023 Annual Report of the  
Town of Canterbury is dedicated to:**

### **Jan Stout**

Jan served the town as the Administrative Assistant from 1997 to 2023. Jan was the welcoming face of the town to anyone stopping in at the Town Office. Jan was always willing to help with any questions about town matters and did so in a kind and friendly manner. In addition to her regular clerical work as the Administrative Assistant, Jan was instrumental in preparing the Town Report as well as updating the town website, participation on the Hazard Mitigation Plan Committee, and assisting other staff at the Town Office. Jan worked at the town office through the demolition and rebuilding of the Sam Lake House and assisted in the recording of the committee work during this time. Jan worked with all of the various Boards and Committees as well as working with the staff and employees of the town. Jan also worked with the myriad of state agencies that required information from the town at different times of the year. Jan was also the Welfare Officer for the Town and assisted at all elections as a ballot clerk. When Jan retired, she took with her a historical knowledge of the innerworkings of the town in every aspect, and has been helpful even after her retirement whenever a question comes up that we contact her about. We thank Jan for the 26 years of dedication to the town and wish her a happy retirement!

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## TOWN OFFICES GENERAL INFORMATION



Website: [canterbury-nh.org](http://canterbury-nh.org)

Phone: 603-783-9955

Monday 9-1 – Wednesday 9-1 – Thursday 10-2

### *Town Administrator's Office*

[kfolsom@canterburynh.gov](mailto:kfolsom@canterburynh.gov)

### *Selectmen's Office & Welfare Administrator*

[administrativeassistant@canterburynh.gov](mailto:administrativeassistant@canterburynh.gov)

### *Assessing Office*

[mirving@canterburynh.gov](mailto:mirving@canterburynh.gov)

### *Town Clerk/Tax Collector*

[spapps@canterburynh.gov](mailto:spapps@canterburynh.gov)

603-783-0153

Monday 9-3 – Tuesday 12-7 – Wednesday 9-3 – Thursday 12-7

### *Building Inspector/Code Enforcement Officer*

[buildinginspector@canterburynh.gov](mailto:buildinginspector@canterburynh.gov)

603-783-9033

### *Selectmen's Meetings*

1<sup>st</sup> & 3<sup>rd</sup> Monday of the month

### *Planning Board Meetings*

2<sup>nd</sup> & 4<sup>th</sup> Tuesday of the month

### *Zoning Board of Adjustment*

2<sup>nd</sup> & 4<sup>th</sup> Wednesday of the month

### *Agricultural Commission*

Quarterly on Tuesdays

### *Conservation Commission*

2<sup>nd</sup> Thursday of the month

### *Budget Committee*

As needed

### *Solid Waste Committee*

2<sup>nd</sup> & 4<sup>th</sup> Monday of the month

### *Community Power Committee*

Monthly as needed

### *Energy Committee*

1<sup>st</sup> Monday of the month

### *Historical Society*

1<sup>st</sup> Monday of the month

### *Cemetery Trustees*

Monthly as needed

### *Recreation Committee*

As needed

### *Library Trustees*

3<sup>rd</sup> Monday of the month

### *Supervisors of the Checklist*

As needed

## TOWN OFFICERS — ELECTED



### **SELECTMEN (3 years)**

Cheryl Gordon, *Chair* (2024)

Kent Ruesswick (2025)

Scott Doherty (2026)

### **TOWN CLERK/TAX COLLECTOR (3 years)**

Samuel Papps (2025)

### **TREASURER (3 years)**

Albert Edelstein (2025)

### **MODERATOR (2 years)**

James Miller (2025)

Kathleen Doherty, *Assistant Moderator* (2025)

### **PLANNING BOARD (3 years)**

Greg Meeh, *Chair* (2024)      Anne Dowling (2024)

Joshua Gordon (2025)      John Schneider (2025)

Rich Marcou (2026)      Logan Snyder (2026)

Hillary Nelson, *Alternate* (2026)      Ben Stonebraker, *Alternate* (2026)

Lois Scribner, *Secretary*      Mandy Irving, *Associate*

### **CEMETERY TRUSTEES (3 years)**

John Goegel, *Chair* (2026)

Jan Cote (2024)

Sam Papps (2025)

### **SUPERVISORS OF THE CHECKLIST (6 years)**

Denise Sojka (2024)

Brenda Murray (2026)

Pamela Smarling (2028)

### **LIBRARY TRUSTEES**

Ray Craigie, 3 years, *Chair* (2025)      Deborah Snow, 2 years (2024)

Rick Crockford, 3 years (2024)      Florence Woods, 2 years (2024)

Rick Zeller, 3 years (2025)      Sarah Melasecca, 2 years (2025)

Linda Riendeau, 2 years (2025)      Ron Routhier, 3 years, *Alternate* (2026)

### **TRUSTEES OF THE TRUST FUNDS (3 years)**

Greg Heath, *Chair* (2026)

Steve Lundahl (2024)

Tiffany Brown (2025)

## TOWN OFFICERS — APPOINTED



### **TOWN ADMINISTRATOR**

Kenneth Folsom

### **ADMINISTRATIVE ASSISTANT**

Kathleen McKay

### **ACCOUNTING CLERK**

Mary Hauptman

### **ASSESSOR**

Mandy Irving

### **ASSISTANT TOWN CLERK/TAX COLLECTOR**

Jessica Scanlon

### **BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER**

Joel French

### **HIGHWAY DEPARTMENT**

Donald O'Connor, *Road Agent*     David Heath  
Evan Hauptman     Robert D'Abbraccio

### **TRANSFER STATION**

David Bowles, *Manager*     Andres Romero  
Caleb Phillips

### **FIRE DEPARTMENT**

|  |   |
|--|---|
| Michael Gamache, <i>Chief</i>              | Scott Doherty, <i>Deputy Chief, Paramedic</i> |
| Guy Newbery, <i>Deputy Chief, EMT</i>      | Craig Simpson, <i>Captain</i>                 |
| David Nelson, <i>Lieutenant, EMT</i>       | Aiden O'Brien, <i>Lieutenant, AEMT</i>        |
| Evan Hauptman, <i>Lieutenant</i>           | Daniel Bickers, <i>Lieutenant, EMT</i>        |
| Geoff Hubbell, <i>Safety Officer, EMT</i>  | Benjamin Davis, <i>F.F.</i>                   |
| Matthew Nelson, <i>F.F.</i>                | Matthew Murphy, <i>F.F., AEMT</i>             |
| Chad Gamache, <i>F.F., EMT</i>             | Robert Basha, <i>F.F., AEMT</i>               |
| Colin Evans, <i>F.F., EMT</i>              | Richard Bilodeau, <i>F.F., EMT</i>            |
| Cameron Burns, <i>F.F., AEMT</i>           | Michael Provencher, <i>F.F., AEMT</i>         |
| Herbert Batchelder, <i>F.F., Paramedic</i> | Michael Arnold, <i>F.F., AEMT</i>             |
| Finnegan Brown, <i>F.F., EMT</i>           | Jay Heath, <i>F.F.</i>                        |
| Joel French, <i>F.F., AEMT</i>             | Douglas J. Bickers, <i>F.F.</i>               |
| David Newland, <i>F.F.</i>                 | Brandon Cayer, <i>F.F.</i>                    |
| Dale Caswell, <i>Lifetime Member</i>       |   |



# TOWN OF CANTERBURY 2023 ANNUAL REPORT

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## **FIRE WARDEN/EMERGENCY MANAGEMENT DIRECTOR**

Michael Gamache

## **POLICE DEPARTMENT**

Michael Labrecque, *Chief*      Michael Crockwell, *Lieutenant*  
Justin Crotty, *Sergeant*      Kristofer Dupuis, *Officer*  
Vincent Kirathi, *Officer*

## **HEALTH OFFICER**

Geoff Hubbell

## **LIBRARY**

Rachel C. Baker, *Library Director*      Mary Ellen MacCoy, *Circulation Librarian*  
Cheryl Ingerson, *Youth Services Librarian*  
Mary Ann Winograd, *Circulation, Librarian*  
Roseann Howe, *Circulation Manager, Adult Collection Librarian*

## **ZONING BOARD OF ADJUSTMENT (3 years)**

Joseph Halla, *Chair* (2024)      F. Webster Stout (2024)  
Calvin Todd (2024)      Jim Wieck (2025)  
Christopher Evans (2026)      Sean O'Brien, *Alternate* (2026)  
Lisa Carlson, *Secretary & Alternate* (2024)

## **CONSERVATION COMMISSION (3 years)**

Ken Stern, *Chair* (2025)      Kelly Short, *Vice-Chair* (2026)  
Steve Seron (2024)      Teresa Wyman (2025)  
Audra Klumb (2025)      Lance Messinger, *Treasurer* (2026)  
Bob Steenson (2026)

## **HISTORIC DISTRICT COMMISSION (3 years)**

Kevin Bragg, *Chair* (2024)      Harry Kinter (2024)  
Jeff Leidinger (2025)      Virginia LaPlante (2025)  
Anne Emerson (2026)  
Lois Scribner, *Secretary & Alternate* (2026)

## **HISTORICAL SOCIETY**

Ron Routhier, *President*      Jeff Leidinger, *Vice-President*  
Mary Ann Winograd, *Treasurer*      Sandy Scripture, *Corresponding Secretary*  
Brian Titilah      Fred Brewster, *Recording Secretary*  
Harry Kinter      Mary Kerwin  
Anne Emerson      Chuck Sanborn  
Pam Jackson      Sam Papps, *Archivist*

## **CANTERBURY CEMETERY HISTORIAN (3 years)**

Mark Stevens (2026)

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## **CANTERBURY CEMETERY SEXTON**

Kent Ruesswick

## **OFFICIAL TOWN PERAMBULATOR**

Mark Stevens

## **SOLID WASTE COMMITTEE (3 years)**

Rich Marcou, *Chair* (2026)      Emily Burr (2025)  
Steve Rasche (2025)      LeeAnn MacKey (2026)  
Greg Heath (2026)      Lois Scribner, *Secretary*

## **BUDGET COMMITTEE**

Tyson Miller      Kelly Short  
Robert Scarponi      Art Rose  
Briggs Lockwood      Robert Steenson  
John Udaloy      Calvin Todd  
Jan Stout

## **ENERGY COMMITTEE (3 years)**

Jeff Beltramo, *Chair* (2026)      Beth McGuinn (2024)  
Claudia Leidinger (2024)      Fred Portnoy (2025)  
Howard Moffett (2024)      Ruth Heath, *Alternate* (2025)  
Kathleen McKay, *Secretary*

## **AGRICULTURAL COMMISSION (3 years)**

Mark Stevens, *Chair* (2025)      Benjamin Davis, *Vice-Chair* (2026)  
Daimon Meeh, *Secretary* (2025)      Craig Pullen (2024)  
Eric Glines (2024)      Jill McCullough (2025)  
Josh Marshall (2026)      Corinne Pullen (2026)  
Nicole Glines, *Alternate* (2026)

## **COMMUNITY POWER COMMITTEE (2 years)**

Howard Moffett, *Chair* (2025)      Lenore Howe (2024)  
Beth McGuinn (2024)      Kelly Stonebraker (2024)  
Tim Meeh (2024)      John Schneider (2025)  
Ben Stonebraker (2026)

## **RECREATION COMMITTEE (2 years)**

Randi Johnson (2026)  
Danielle Krautmann (2026)  
Katelynn Fehn (2026)

# 2024 WARRANT FOR THE ANNUAL TOWN MEETING STATE OF NEW HAMPSHIRE



The polls will be open from 7:00 a.m. to 7:00 p.m.

*To the inhabitants of the Town of Canterbury in the County of Merrimack in said State, qualified to vote in Town affairs are hereby notified and warned of the Annual Town Meeting which will be held as follows:*

**Date:** Tuesday, March 12, 2024

**Time:** 7:00 a.m.

**Place:** Canterbury Town Hall

**Article 1:** To choose all necessary Town Officers for the year ensuing.

**Article 2: (amends Articles 2, 5, and replaces Article 18, of the Zoning Ordinance)** Are you in favor of amending the Accessory Dwelling Units (ADUs) Ordinance, to allow attached ADUs by right in the zones where they are currently allowed, and to allow detached ADUs through a conditional use permitting process in the zones where they are currently allowed?

**Article 3: (amends Article 5.2 of the Zoning Ordinance)** Are you in favor of adopting a maximum flagpole height of 30 feet, which is the height of the flagpole in the town center?

**Article 4: (amends Article 2, General Provisions, of the Zoning Ordinance)** Are you in favor of adopting a maximum building height of 40 feet, to ensure adequate emergency response?

**Article 5: (amends and replaces Article 6, of the Zoning Ordinance)** Are you in favor of amending the Cluster Subdivisions Ordinance, with a new Cluster Neighborhoods section, which clarifies the requirements for permanently protected undisturbed open space, offers character-based incentives and design flexibility to protect the Town's historic and rural character, and, rather than as currently allowed by right, establishes a Conditional Use Permit notification process and an opportunity for residents input?

**Article 6: (amends Article 2.11 of the Zoning Ordinance)** Are you in favor of amending the short-term rental ordinance to clarify that, where they are allowed, only one is permitted per single-family home, with a two-year period of approval, and setting maximum occupancy based on septic capacity?

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**Article 7: (amends Article 11 of the Zoning Ordinance)** Are you in favor of clarifying the definitions in the current Number of Residential Building Permits ordinance such that the number of building permits allowed is based on the number of dwelling units, and such that no person or entity can receive more than 25 percent of the permits in any given year?

**Article 8: (amends Section 5.3(C) of the Zoning Ordinance)** Are you in favor of revising the Table of Uses to allow limited residential use in the Commercial District?

**Article 9: (amends Article 12 of the Zoning Ordinance)** Are you in favor of updating the current Floodplain Ordinance to comply with the National Flood Insurance Program, so that property owners can continue to qualify for flood insurance and disaster relief?

**Article 10: (amends Article 13.2 of the Zoning Ordinance)** Are you in favor of the adoption of the zoning amendment as proposed by the Historic District Commission, for the town zoning ordinance as follows: Amend Article 13.2 by deleting the narrative descriptions of the districts and following the “purpose” descriptions of each district adding the following sentence. “The boundaries of the districts are as set forth on the official Zoning Map of the Town of Canterbury”?

*The Select Board voted in favor of this proposal, 3-0.*

**Article 11: (amends Article 13.5.(A) of the Zoning Ordinance)** Are you in favor of the adoption of the zoning amendment as proposed by the Historic District Commission, for the town zoning ordinance as follows: amend Article 13.5(A) to read as follows: “The Historic District Commission shall conduct a hearing on all applications, unless a waiver of hearing is granted. Waivers shall only be granted when the application is not contrary to the spirit of the Ordinance, does not impact any abutter, and is not visible from a public way. In these instances, the Chair of the HDC in consultation with the Select Board Representative may waive the requirement for a public hearing. Before granting a waiver, a complete application must be filed and approved for completeness. The granting of a waiver does not relieve the applicant from meeting all other provisions of the Ordinance but exempts the applicant from the payment of a filing fee and abutter notification requirements. An administrative fee for processing the application may be imposed.”?

*The Select Board voted in favor of this proposal, 3-0.*

## SECOND SESSION

*The second session will be held at the Canterbury Elementary School on Friday the Fifteenth of March 2024 at seven o'clock to act on the following subjects.*

**Article 12:** To see if the Town will vote to raise and appropriate the sum of Twenty-six Thousand Four-Hundred and Five dollars (\$26,405) for the first year's payment towards a new backhoe. This payment is for a long-term lease/purchase agreement in the amount of \$197,950 payable over a term of seven (7) years. Furthermore, to offset the lease agreement amount using \$40,000 from the Capital Reserve Account created for this purpose as the Selectmen are agents to expend, and to trade-in the current Backhoe for Twelve Thousand Dollars (\$12,000). This lease contains an escape clause.  
*Majority Vote Required. Recommended by the Selectmen.*

**Article 13:** To see if the Town will vote to raise and appropriate the sum of Four-Hundred and Forty-Thousand Dollars (\$440,000) for the purpose of purchasing a new Motor Road Grader and the withdrawal of Four-Hundred Thousand Dollars (\$400,000) from the Capital Reserve Account created for this purpose. The balance, Forty-Thousand Dollars (\$40,000) to be raised by taxes.  
*Majority Vote Required. Recommended by the Selectmen.*

**Article 14:** To see if the Town will vote to raise and appropriate the sum of Three-Million, Three-Hundred and Twenty-Three Thousand, Four hundred Fifty-Three Dollars (\$3,323,453) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.  
*Majority Vote Required. Recommended by the Selectmen.*

**Article 15:** To see if the Town will vote to raise and appropriate the sum of One Hundred Eighteen Thousand Dollars (\$118,000) to be deposited into the following Capital Reserves:

|         |  |           |
|---------|--|-----------|
| 4915.3  | Highway Equipment                      | \$ 10,000 |
| 4915.4  | Highway Truck                          | \$ 30,000 |
| 4915.5  | Highway Grader                         | \$ 30,000 |
| 4915.18 | Rescue Truck                           | \$ 12,000 |
| 4915.24 | Landfill Closure                       | \$ 1,000  |
| 4915.27 | Maintenance & Repair of Town Buildings | \$ 5,000  |
| 4915.30 | Highway Loader                         | \$ 30,000 |

*Majority Vote Required. Recommended by the Selectmen.*

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**Article 16:** To see if the Town will vote to raise and appropriate the sum of Thirty-Six Thousand Seven-Hundred and Four dollars (\$36,704) to pay principal (\$35,000) and interest (\$1,704) on the Gold Star Bond, said amount to be removed from the Town's Unassigned Fund Balance.

*Majority Vote Required. Recommended by the Selectmen.*

**Article 17:** To see if the Town will vote to raise and appropriate the sum of Thirty-Three Thousand Dollars (\$33,000) for the purpose of preparing new cemetery lots at the Maple Grove municipal cemetery and to complete a lot line adjustment with abutter to add a parcel of land at the Cemetery for future expansion.

*Majority Vote Required. Recommended by the Selectmen.*

**Article 18:** To see if the Town will vote to raise and appropriate the sum of Ten-Thousand Dollars (\$10,000) for the purchase and installation of a Ductless AC and Heating unit at the Canterbury Historical Society Archives storage room in the Elkins Public Library.

*Majority Vote Required. Recommended by the Selectmen.*

**Article 19:** To see if the Town will vote to raise and appropriate the sum of Ten-Thousand Dollars (\$10,000) for the purpose of negotiating a contract to upgrade the Town Website.

*Majority Vote Required. Recommended by the Selectmen.*

**Article 20:** To see if the Town will vote to raise and appropriate the sum of Ten-Thousand Dollars (\$10,000) for the purchase of a Steam Cleaner and to withdraw the funds from the Highway Equipment Capital Reserve Account created for this purpose.

*Majority Vote Required. Recommended by the Selectmen.*

**Article 21:** To see if the Town will vote to raise and appropriate the sum of Five-Thousand and Five Hundred Dollars (\$5,500) for the purchase of a Folder/Inserter for the Town Clerk/Tax Collector's office.

*Majority Vote Required. Recommended by the Selectmen.*

**Article 22:** To see if the Town will vote to raise and appropriate the sum of Six-Thousand Dollars (\$6,000) for the purpose of replacement and repairs to the Town Gazebo hand rails.

*Majority Vote Required. Recommended by the Selectmen.*

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**Article 23:** To see if the Town will vote to raise and appropriate the sum of Four-Thousand Dollars (\$4,000) for the purchase and installation of gutters for the Meeting House.

*Majority Vote Required. Recommended by the Selectmen.*

**Article 24:** To see if the Town will authorize the Selectmen to accept up to Fifteen-Thousand Dollars (\$15,000) from the forced distribution of funds from the Sam Lake Trust Fund. The exact dollar amount is to be determined by the Trustees of the Sam Lake Trust Fund and distributed to the Town by the end of the calendar year.

*Majority Vote Required. Recommended by the Selectmen.*

To transact any other business that may legally come before this meeting.

Given under our hands and seal, this sixth day of February, in the year of our Lord, Two Thousand Twenty-Four.

Cheryl Gordon, Chair  
Kent Ruesswick  
Scott Doherty

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

## 2024 BUDGET – TOWN OF CANTERBURY



| Expense Item                              | 2023 Budget    | 2023 Actual    | 2024 Budget    | Budget +/-    | Percent Change | Est. 2024 Revenue Offset |
|---|----------------|----------------|----------------|---------------|----------------|--------------------------|
| <b>4130 EXECUTIVE</b>                     |                |                |                |               |                |                          |
| 4130.1 Selectmen Salaries                 | 9,000          | 9,000          | 12,000         | 3,000         | 33.3%          |                          |
| 4130.3 Town Administrator Wages           | 61,215         | 61,297         | 63,663         | 2,448         | 4.0%           |                          |
| 4130.4 Office Equipment Repairs           | 100            | 0              | 100            | 0             |                |                          |
| 4130.5 Selectmen Seminars                 | 500            | 100            | 500            | 0             |                |                          |
| 4130.6 Telephone                          | 3,500          | 3,916          | 3,500          | 0             |                |                          |
| 4130.7 Printing                           | 200            | 0              | 200            | 0             |                |                          |
| 4130.8 Office Equipment                   | 1,000          | 989            | 1,000          | 0             |                |                          |
| 4130.10 Office Supplies                   | 2,500          | 3,426          | 2,500          | 0             |                |                          |
| 4130.11 Health Insurance                  | 40,975         | 35,329         | 31,448         | -9,527        | -23.3%         | 3,589                    |
| 4130.12 Postage                           | 1,200          | 1,017          | 1,200          | 0             |                |                          |
| 4130.21 Admin Wages                       | 34,698         | 33,526         | 32,000         | -2,698        | -7.8%          |                          |
| 4130.22 Assessing Wages                   | 61,599         | 61,564         | 64,062         | 2,463         | 4.0%           |                          |
| 4130.25 Miscellaneous                     | 100            | 33             | 100            | 0             |                |                          |
| 4130.54 Administrative Training           | 500            | 0              | 500            | 0             |                |                          |
| 4130.55 Advertising                       | 1,000          | 1,590          | 1,000          | 0             |                |                          |
| 4130.56 Printing Town Report              | 5,500          | 4,486          | 5,000          | -500          | -9.1%          |                          |
| <b>Total 4130 EXECUTIVE</b>               | <b>223,587</b> | <b>216,273</b> | <b>218,773</b> | <b>-4,814</b> | <b>-2.2%</b>   | <b>3,589</b>             |
| <b>4135 INFORMATION TECHNOLOGY</b>        |                |                |                |               |                |                          |
| <b>EXECUTIVE</b>                          |                |                |                |               |                |                          |
| 4135-2e Computers/Hardware                | 1,000          | 480            | 1,000          | 0             |                |                          |
| 4135-3e Software/Licensing                | 11,800         | 18,766         | 17,000         | 5,200         | 44.1%          |                          |
| 4135-4e Offsite Backup                    | 2,500          | 3,575          | 3,500          | 1,000         | 40.0%          |                          |
| 4135-5e IT/Network Support                | 10,000         | 10,894         | 10,000         | 0             |                |                          |
| <b>Sub-Total EXECUTIVE</b>                | <b>25,300</b>  | <b>33,714</b>  | <b>31,500</b>  | <b>6,200</b>  | <b>24.5%</b>   | <b>0</b>                 |
| <b>TOWN CLERK/TAX COLLECTOR</b>           |                |                |                |               |                |                          |
| 4135-6t Computers/Hardware                | 500            | 0              | 500            | 0             |                |                          |
| 4135-7t Software/Licensing                | 6,530          | 6,921          | 6,530          | 0             |                |                          |
| 4135-8t Computer Repair                   | 1              | 0              | 1              | 0             |                |                          |
| <b>Sub-Total TOWN CLERK/TAX COLLECTOR</b> | <b>7,031</b>   | <b>6,921</b>   | <b>7,031</b>   | <b>0</b>      | <b>0.0%</b>    | <b>0</b>                 |
| <b>POLICE</b>                             |                |                |                |               |                |                          |
| 4135-12 Offsite Backup                    | 300            | 510            | 600            | 300           | 100.0%         |                          |
| 4135-9p Computers/Hardware                | 2,500          | 3,453          | 2,500          | 0             |                |                          |
| 4135-10 Software/Licensing                | 3,000          | 3,478          | 3,200          | 200           | 6.7%           |                          |
| 4135-11 Computer Repair                   | 500            | 135            | 500            | 0             |                |                          |



# TOWN OF CANTERBURY 2023 ANNUAL REPORT

| Expense Item                                | 2023 Budget   | 2023 Actual   | 2024 Budget   | Budget +/-   | Percent Change | Offset   |
|---|---------------|---------------|---------------|--------------|----------------|----------|
| <i>Sub-Total</i> POLICE                     | 6,300         | 7,576         | 6,800         | 500          | 7.9%           | 0        |
| <i>FIRE</i>                                 |               |               |               |              |                |          |
| 4135-15 Offsite Backup                      | 300           | 510           | 600           | 300          | 100.0%         |          |
| 4135-12 Computers/Hardware                  | 1,000         | 1,468         | 1,000         | 0            |                |          |
| 4135-13 Software/Licensing                  | 2,500         | 2,237         | 2,500         | 0            |                |          |
| 4135-14 Computer Repair                     | 500           | 278           | 500           | 0            |                |          |
| <i>Sub-Total</i> FIRE                       | 4,300         | 4,492         | 4,600         | 300          | 7.0%           | 0        |
| <i>HIGHWAY</i>                              |               |               |               |              |                |          |
| 4135-21 Computer Repair - Transfer Stat     | 250           | 230           | 250           | 0            |                |          |
| 4135-15 Computers/Hardware                  | 500           | 399           | 500           | 0            |                |          |
| 4135-16 Software/Licensing                  | 50            | 208           | 50            | 0            |                |          |
| 4135-17 Computer Repair - Highway           | 250           | 250           | 250           | 0            |                |          |
| <i>Sub-Total</i> HIGHWAY                    | 1,050         | 1,086         | 1,050         | 0            | 0.0%           | 0        |
| <i>CONSERVATION</i>                         |               |               |               |              |                |          |
| 4135-18 Computers/Hardware                  | 1             | 0             | 1             | 0            |                |          |
| 4135-19 Software/Licensing                  | 48            | 48            | 50            | 2            | 4.2%           |          |
| 4135-20 Computer Repair                     | 1             | 0             | 1             | 0            |                |          |
| <i>Sub-Total</i> CONSERVATION               | 50            | 48            | 52            | 2            | 4.0%           | 0        |
| <b>Total 4135</b>                           | <b>44,031</b> | <b>53,838</b> | <b>51,033</b> | <b>7,002</b> | <b>15.9%</b>   | <b>0</b> |
| <b>4140 ELECTION, REG &amp; VITAL STATS</b> |               |               |               |              |                |          |
| 4140.1 Town Clerk Salary                    | 28,005        | 27,986        | 29,125        | 1,120        | 4.0%           |          |
| 4140.2 Marriage License Fees                | 600           | 731           | 600           | 0            |                |          |
| 4140.3 Deputy Town Clerk Salary             | 11,000        | 7,184         | 18,000        | 7,000        | 63.6%          |          |
| 4140.7 Town Clerk Office Supplies           | 1,200         | 1,295         | 1,400         | 200          | 16.7%          |          |
| 4140.8 Town Clerk Office Equipment          | 500           | 0             | 500           | 0            |                |          |
| 4140.10 Town Clerk Seminars                 | 1,100         | 848           | 1,200         | 100          | 9.1%           |          |
| 4140.11 Dog Tags                            | 200           | 359           | 300           | 100          | 50.0%          |          |
| 4140.12 Election Wages                      | 2,000         | 1,613         | 6,000         | 4,000        | 200.0%         |          |
| 4140.14 Election Advertising                | 500           | 209           | 750           | 250          | 50.0%          |          |
| 4140.15 Election Misc. Supplies             | 500           | 672           | 1,000         | 500          | 100.0%         |          |
| 4140.16 Voting Machine                      | 7,000         | 357           | 3,350         | -3,650       | -52.1%         |          |
| 4140.19 Vital Statistic Fees                | 800           | 785           | 800           | 0            |                |          |
| 4140.36 Leave Coverage/Town Mtg Minutes     | 1,000         | 234           | 1,000         | 0            |                |          |
| 4140.37 Record Scanning                     | 500           | 0             | 500           | 0            |                |          |
| <b>Total 4140</b>                           | <b>54,905</b> | <b>42,272</b> | <b>64,525</b> | <b>9,620</b> | <b>17.5%</b>   | <b>0</b> |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

| Expense Item                               | 2023 Budget    | 2023 Actual    | 2024 Budget    | Budget +/-    | Percent Change | Offset       |
|--|----------------|----------------|----------------|---------------|----------------|--------------|
| <b>4150 FINANCIAL ADMINISTRATION</b>       |                |                |                |               |                |              |
| 4150.1 Tax Collector Salary                | 30,944         | 30,910         | 32,181         | 1,237         | 4.0%           |              |
| 4150.03 Bookkeeper Wages                   | 26,750         | 26,654         | 30,000         | 3,250         | 12.1%          |              |
| 4150.4 Outside Auditing                    | 16,250         | 16,500         | 16,000         | -250          | -1.5%          |              |
| 4150.5 Bank Analysis Fees                  | 1              | 0              | 1              | 0             |                |              |
| 4150.7 Tax Collector Seminars              | 1,100          | 1,023          | 1,200          | 100           | 9.1%           |              |
| 4150.10 Registrar of Deeds                 | 500            | 342            | 500            | 0             |                |              |
| 4150.11 Tax Collector Health Insurance     | 13,050         | 13,050         | 15,029         | 1,979         | 15.2%          | 3,006        |
| 4150.12 Tax Collector Retirement           | 8,288          | 8,125          | 8,295          | 7             | 0.1%           |              |
| 4150.91 Tax Collector Liens                | 1,200          | 234            | 800            | -400          | -33.3%         |              |
| 4150.93 Treasurer Salary                   | 5,409          | 5,409          | 5,625          | 216           | 4.0%           |              |
| 4150.95 Tax Collector Office Supplies      | 1,000          | 1,041          | 1,200          | 200           | 20.0%          |              |
| 4150.96 Tax Collector Postage              | 5,000          | 4,669          | 5,500          | 500           | 10.0%          |              |
| 4150.98 Treasurer Mileage Reimbursement    | 1,000          | 996            | 1,000          | 0             |                |              |
| <b>Total 4150 FINANCIAL ADMINISTRATION</b> | <b>110,492</b> | <b>108,952</b> | <b>117,331</b> | <b>6,839</b>  | <b>6.2%</b>    | <b>3,006</b> |
| <b>4153 LEGAL EXPENSES</b>                 |                |                |                |               |                |              |
| 4153.3 General Municipal                   | 10,000         | 10,169         | 10,000         | 0             | 0.0%           |              |
| <b>Total 4153 LEGAL EXPENSES</b>           | <b>10,000</b>  | <b>10,169</b>  | <b>10,000</b>  | <b>0</b>      | <b>0.0%</b>    | <b>0</b>     |
| <b>4155 PERSONNEL ADMINISTRATION</b>       |                |                |                |               |                |              |
| 4199.81 Medicare                           | 17,000         | 17,459         | 20,267         | 3,267         | 19.2%          |              |
| 4199.0082 Social Security                  | 56,000         | 63,124         | 86,658         | 30,658        | 54.7%          |              |
| 7199.83 Unemployment Compensation          | 1              | 0              | 1              | 0             |                |              |
| <b>Total 4155 PERSONNEL ADMINISTRATION</b> | <b>73,001</b>  | <b>80,583</b>  | <b>106,926</b> | <b>33,925</b> | <b>46.5%</b>   | <b>0</b>     |
| <b>4191 PLANNING BOARD</b>                 |                |                |                |               |                |              |
| 4191.1 PB Postage                          | 900            | 814            | 900            | 0             |                |              |
| 4191.2 PB Secretary Wages                  | 5,500          | 6,030          | 2,500          | -3,000        | -54.5%         |              |
| 4191.5 PB Professional Services            | 5,000          | 20,355         | 5,000          | 0             |                |              |
| 4191.6 PB Advertising                      | 750            | 624            | 750            | 0             |                |              |
| 4191.7 PB Printing                         | 250            | 0              | 250            | 0             |                |              |
| 4191.8 PB Supplies                         | 800            | 1,349          | 800            | 0             |                |              |
| 4191.9 PB Equipment                        | 500            | 230            | 500            | 0             |                |              |
| 4191.10 PB Seminar                         | 500            | 0              | 500            | 0             |                |              |
| 4191.11 ZBA Secretary Wages                | 2,500          | 2,610          | 2,000          | -500          | -20.0%         |              |
| 4191.13 ZBA Postage                        | 250            | 837            | 250            | 0             |                |              |
| 4191.14 ZBA Advertising                    | 1,000          | 2,027          | 1,000          | 0             |                |              |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

| Expense Item                            | 2023 Budget   | 2023 Actual   | 2024 Budget   | Budget +/-    | Percent Change | Offset   |
|---|---------------|---------------|---------------|---------------|----------------|----------|
| 4191.15 ZBA Supplies                    | 100           | 356           | 100           | 0             |                |          |
| 4191.16 ZBA Seminar                     | 50            | 0             | 50            | 0             |                |          |
| NEW Land Use Administrator              |               |               | 20,800        | 20,800        |                |          |
| <b>Total 4191</b>                       | <b>18,100</b> | <b>35,232</b> | <b>35,400</b> | <b>17,300</b> | <b>95.6%</b>   | <b>0</b> |
| <b>GENERAL GOVERNMENT BUILDINGS</b>     |               |               |               |               |                |          |
| 4194 Center Electricity                 | 840           | 771           | 750           | -90           | -10.7%         |          |
| 4194.2 Town Hall Maintenance            | 1,000         | 3,718         | 1,000         | 0             |                |          |
| 4194.3 Town Hall Electricity            | 1,400         | 1,270         | 1,500         | 100           | 7.1%           |          |
| 4194.5 Town Building Emergency Fund     | 1             | 0             | 1             | 0             |                |          |
| 4194.7 Sam Lake Maintenance             | 1,000         | 10,710        | 1,000         | 0             |                |          |
| 4194.8 Sam Lake Electricity             | 3,500         | 3,353         | 3,500         | 0             |                |          |
| 4194.11 Elkins/Houser Building Maint    | 1,000         | 665           | 1,000         | 0             |                |          |
| 4194.12 Historical Society Electricity  | 2,100         | 2,219         | 2,100         | 0             |                |          |
| 4194.13 Town Buildings Heat/Oil/Propane | 28,000        | 30,575        | 30,000        | 2,000         | 7.1%           |          |
| 4194.14 Municipal Building Electricity  | 9,000         | 9,406         | 9,000         | 0             |                |          |
| 4194.16 Municipal Building Alarms       | 800           | 4,590         | 1,000         | 200           | 25.0%          |          |
| 4194.17 Municipal Building Maintenance  | 6,000         | 10,631        | 6,000         | 0             |                |          |
| 4194.18 Sam Lake Security System        | 900           | 628           | 1,000         | 100           | 11.1%          |          |
| 4194.19 Janitorial Services             | 14,000        | 13,780        | 14,000        | 0             |                |          |
| 4194.20 Meetinghouse Maintenance        | 1,500         | 1,500         | 1,500         | 0             |                |          |
| 4194.21 Transfer Station Security Syst  | 500           | 240           | 500           | 0             |                |          |
| 4194.40 Elkins/Houser Security System   | 750           | 356           | 750           | 0             |                |          |
| 4194.62 Town Hall Security System       | 380           | 178           | 400           | 20            | 5.3%           |          |
| 4194.63 Center Maintenance              | 4,000         | 3,752         | 2,000         | -2,000        | -50.0%         |          |
| <b>Total 4194</b>                       | <b>76,671</b> | <b>98,343</b> | <b>77,001</b> | <b>330</b>    | <b>0.4%</b>    | <b>0</b> |
| <b>GENERAL GOVERNMENT BUILDINGS</b>     |               |               |               |               |                |          |
| <b>CEMETERIES</b>                       |               |               |               |               |                |          |
| 4195.1 Cemetery Wages                   | 5,000         | 1,860         | 5,000         | 0             |                |          |
| 4195.2 Sub-Contractor                   | 1             | 0             | 1             | 0             |                |          |
| 4195.3 Equipment Repairs                | 500           | 0             | 1             | -499          | -99.8%         |          |
| 4195.4 Gas & Oil                        | 1             | 0             | 1             | 0             |                |          |
| 4195.5 Parts & Supplies                 | 1             | 54            | 1             | 0             |                |          |
| 4195.6 Cemetery Maintenance             | 1,600         | 2,407         | 3,100         | 1,500         | 93.8%          |          |
| 4195.7 Tree Removal                     | 2,000         | 4,250         | 2,000         | 0             |                |          |
| 4195.8 Record Keeping Software          | 1,200         | 748           | 900           | -300          | -25.0%         |          |
| 4195.60 Headstone repairs               | 4,000         | 3,650         | 4,400         | 400           | 10.0%          |          |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

| Expense Item                                      | 2023 Budget    | 2023 Actual    | 2024 Budget    | Budget +/-    | Percent Change | Offset       |
|---|----------------|----------------|----------------|---------------|----------------|--------------|
| 4195.61 Maplegrove Cemetery Layout                | 500            | 8              | 500            | 0             |                |              |
| <b>Total 4195 CEMETERIES</b>                      | <b>14,803</b>  | <b>12,976</b>  | <b>15,904</b>  | <b>1,101</b>  | <b>7.4%</b>    | <b>0</b>     |
| <b>4196 INSURANCE</b>                             |                |                |                |               |                |              |
| 4196.2 Worker's Compensation                      | 28,310         | 28,310         | 33,736         | 5,426         | 19.2%          |              |
| 4196.3 Liability                                  | 36,536         | 36,536         | 42,465         | 5,929         | 16.2%          |              |
| <b>Total 4196 INSURANCE</b>                       | <b>64,846</b>  | <b>64,846</b>  | <b>76,201</b>  | <b>11,355</b> | <b>17.5%</b>   | <b>0</b>     |
| <b>4197 ADVERTISING &amp; REGIONAL DEV.</b>       |                |                |                |               |                |              |
| 4197.1 NH Municipal Association                   | 2,227          | 2,227          | 2,348          | 121           | 5.4%           |              |
| 4197.2 Central NH Planning                        | 2,875          | 3,033          | 3,160          | 285           | 9.9%           |              |
| 4197.4 Assoc. of Assessing Dues                   | 50             | 45             | 50             | 0             |                |              |
| 4197.5 Reg/Conc Solid Waste                       | 1              | 0              | 1              | 0             |                |              |
| 4197.6 Upper Merrimack River                      | 1              | 0              | 1              | 0             |                |              |
| 4197.9 Federal DOT Drug Testing                   | 1,000          | 964            | 1,000          | 0             |                |              |
| 4197.10 Town Clerk Dues                           | 40             | 20             | 50             | 10            | 25.0%          |              |
| 4197.11 Tax Collector Dues                        | 40             | 0              | 50             | 10            | 25.0%          |              |
| 4197.12 NH Local Welfare Admin Assoc              | 30             | 30             | 50             | 20            | 66.7%          |              |
| <b>Total 4197 ADVERTISING &amp; REGIONAL DEV.</b> | <b>6,264</b>   | <b>6,319</b>   | <b>6,710</b>   | <b>446</b>    | <b>7.1%</b>    | <b>0</b>     |
| <b>4240 BUILDING INSPECTION</b>                   |                |                |                |               |                |              |
| 4120.13 Telephone/Email                           | 475            | 532            | 475            | 0             |                |              |
| 4240.1 Building Inspection Wages                  | 13,000         | 14,488         | 17,000         | 4,000         | 30.8%          |              |
| 4120.2 Supplies                                   | 500            | 722            | 500            | 0             |                |              |
| 4120.3 Seminars                                   | 500            | 0              | 500            | 0             |                |              |
| 4120.4 Mileage                                    | 1,000          | 931            | 1,000          | 0             |                |              |
| 4120.10 Code Enforcement                          | 1,000          | 0              | 1,000          | 0             |                |              |
| <b>Total 4240 BUILDING INSPECTION</b>             | <b>16,475</b>  | <b>16,672</b>  | <b>20,475</b>  | <b>4,000</b>  | <b>24.3%</b>   | <b>0</b>     |
| <b>TOTAL GENERAL GOVERNMENT</b>                   | <b>713,175</b> | <b>746,475</b> | <b>800,279</b> | <b>87,104</b> | <b>12.2%</b>   | <b>6,595</b> |
| <b>4210 POLICE</b>                                |                |                |                |               |                |              |
| 4210.0C Police Chief Salary                       | 74,642         | 71,608         | 77,627         | 2,985         | 4.0%           |              |
| <i>Officer Wages</i>                              |                |                |                |               |                |              |
| 4210.c Administration                             | 31,065         | 30,922         | 31,999         | 934           | 3.0%           |              |
| 4210.1b Overtime                                  | 7,000          | 4,729          | 7,000          | 0             |                |              |
| 4210.1 Officer Wages - Other                      | 226,453        | 182,640        | 233,948        | 7,495         | 3.3%           |              |
| <i>Officer Wages</i>                              |                |                |                |               |                |              |
| <i>Cruiser Maintenance</i>                        |                |                |                |               |                |              |
| <b>Sub-Total</b>                                  | <b>264,518</b> | <b>218,292</b> | <b>272,947</b> | <b>8,429</b>  | <b>3.2%</b>    | <b>0</b>     |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

| Expense Item                         | 2023 Budget    | 2023 Actual    | 2024 Budget    | Budget +/-    | Percent Change | Offset        |
|--------------------------------------|----------------|----------------|----------------|---------------|----------------|---------------|
| 4210.M 2023 Ford Explorer            | 0              | 21,019         | 0              | 0             | 0.0%           | 0             |
| 4210.L 2021 Ford Explorer-SUV4       | 1,000          | 360            | 1,000          | 0             | 0              | 0             |
| 4210.g Tires                         | 2,000          | 1,998          | 2,000          | 0             | 0              | 0             |
| 4210.h Insurance Deductible          | 2,000          | 0              | 2,000          | 0             | 0              | 0             |
| 4210.i Interceptor SUV1              | 2,000          | 0              | 2,000          | 0             | 0              | 0             |
| 4210.J Interceptor SUV3              | 2,000          | 0              | 2,000          | 0             | 0              | 0             |
| 4210.K 2021 Ford Explorer-SUV 2      | 1,000          | 64             | 1,000          | 0             | 0              | 0             |
| <i>Sub-Total Cruiser Maintenance</i> | <i>10,000</i>  | <i>23,441</i>  | <i>10,000</i>  | <i>0</i>      | <i>0.0%</i>    | <i>0</i>      |
| 4210.3 Health Insurance              | 23,051         | 11,088         | 26,646         | 3,595         | 15.6%          | 5,329         |
| 4210.5 Radios & Repairs              | 3,300          | 303            | 3,300          | 0             | 0              | 0             |
| 4210.6 Dispatch                      | 21,757         | 21,671         | 32,579         | 10,822        | 49.7%          | 0             |
| 4210.7 Gas/Oil                       | 12,000         | 7,072          | 12,000         | 0             | 0              | 0             |
| 4210.8 Office Supplies               | 2,500          | 2,257          | 2,500          | 0             | 0              | 0             |
| 4210.9 Uniforms                      | 4,000          | 2,662          | 4,000          | 0             | 0              | 0             |
| 4210.10 Sub-Contractor               | 15,000         | 22,145         | 15,000         | 0             | 0              | 15,000        |
| 4210.11 Seminars/Dues/Subscriptions  | 850            | 790            | 850            | 0             | 0              | 0             |
| 4210.12 Prosecutor                   | 1,803          | 1,725          | 1,803          | 0             | 0              | 0             |
| 4210.13 Telephone                    | 5,500          | 5,322          | 5,500          | 0             | 0              | 0             |
| 4210.14 Training                     | 3,000          | 5,192          | 5,000          | 2,000         | 66.7%          | 0             |
| 4210.16 Retirement                   | 54,000         | 38,920         | 55,782         | 1,782         | 3.3%           | 0             |
| 4210.17 Police Disability Ins        | 2,800          | 1,720          | 2,800          | 0             | 0              | 0             |
| 4210.91 Supplies/New Equipment       | 6,500          | 55,677         | 7,000          | 500           | 7.7%           | 0             |
| <b>Total 4210 POLICE</b>             | <b>505,221</b> | <b>489,886</b> | <b>535,334</b> | <b>30,113</b> | <b>6.0%</b>    | <b>20,329</b> |
| <b>Total 4215 Civil Defense</b>      | <b>1</b>       | <b>0</b>       | <b>1</b>       | <b>0</b>      | <b>0.0%</b>    | <b>0</b>      |
| <b>4220 FIRE</b>                     |                |                |                |               |                |               |
| 4220.W Wages                         | 1,350          | 6,826          | 1,500          | 150           | 11.1%          | 1,500         |
| 4220.70 Sub-Contractor               | 1,350          | 6,826          | 1,500          | 150           | 11.1%          | 1,500         |
| <i>Sub-Total Wages</i>               | <i>61,827</i>  | <i>62,180</i>  | <i>64,300</i>  | <i>2,473</i>  | <i>4.0%</i>    | <i>0</i>      |
| 4220.16 Part-Time Fire Chief         | 2,600          | 1,235          | 2,600          | 0             | 0              | 0             |
| <i>EMT Wages</i>                     | <i>61,301</i>  | <i>60,401</i>  | <i>63,753</i>  | <i>2,452</i>  | <i>4.0%</i>    | <i>0</i>      |
| 4220.0T EMT Overtime                 | 63,901         | 61,636         | 66,353         | 2,452         | 3.8%           | 0             |
| 4220.00 EMT Wages - Other            | 26,100         | 17,389         | 15,029         | -11,071       | -42.4%         | 3,006         |
| <i>Sub-Total EMT Wages</i>           | <i>22,000</i>  | <i>26,040</i>  | <i>25,000</i>  | <i>3,000</i>  | <i>13.6%</i>   | <i>0</i>      |
| 4220.01 EMT Health Insurance         |                |                |                |               |                |               |
| 4220.1 Volunteer Reimbursement       |                |                |                |               |                |               |

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| Expense Item                         | 2023 Budget    | 2023 Actual    | 2024 Budget    | Budget +/- | Percent Change | Offset       |
|--------------------------------------|----------------|----------------|----------------|------------|----------------|--------------|
| 4220.02 EMT Retirement               | 8,850          | 8,627          | 8,978          | 128        | 1.4%           |              |
| 4220.04 EMT Disability Ins           | 900            | 898            | 900            | 0          |                |              |
| 4220.2 Forest Fire Costs             | 1,500          | 858            | 1,500          | 0          |                |              |
| <i>Vehicle Maintenance</i>           |                |                |                |            |                |              |
| 4220.3K 2020 Kawasaki UTV            | 1,000          | 0              | 1,000          | 0          |                |              |
| 4220.3b Fire Engine #3               | 5,000          | 2,300          | 5,000          | 0          |                |              |
| 4220.3c Rescue 1                     | 4,000          | 2,114          | 4,000          | 0          |                |              |
| 4220.3f Utility                      | 1,000          | 1,174          | 1,000          | 0          |                |              |
| 4220.3g Tanker1                      | 2,000          | 15,486         | 2,500          | 500        | 25.0%          |              |
| 4220.3h Command Vehicle              | 750            | 686            | 1,000          | 250        | 33.3%          |              |
| 4220.3i Engine 2                     | 3,000          | 2,680          | 3,000          | 0          |                |              |
| 4220.3j 2019 F350 Forestry Truck     | 1,000          | 1,148          | 1,000          | 0          |                |              |
| 4220.3 Vehicle Maintenance - Other   | 1,000          | 244            | 1,000          | 0          |                |              |
| <i>Sub-Total</i>                     | <i>18,750</i>  | <i>25,831</i>  | <i>19,500</i>  | <i>750</i> | <i>4.0%</i>    | <i>0</i>     |
| 4220.3L Insurance Deductible         | 2,000          | 0              | 2,000          | 0          |                |              |
| 4220.4 Training & Prevention         | 4,400          | 6,403          | 4,700          | 300        | 6.8%           |              |
| 4220.5 Dispatch                      | 26,091         | 26,091         | 28,489         | 2,398      | 9.2%           |              |
| 4220.6 Radios & Pagers               | 10,000         | 10,269         | 10,000         | 0          |                |              |
| 4220.8 Gasoline & Oil                | 6,000          | 5,839          | 6,000          | 0          |                |              |
| 4220.9 Fire & Rescue Equipment       | 10,000         | 7,960          | 10,000         | 0          |                |              |
| 4220.10 Dry Hydrants                 | 2,000          | 0              | 2,000          | 0          |                |              |
| 4220.11 Office Supplies              | 1,400          | 1,676          | 1,500          | 100        | 7.1%           |              |
| 4220.12 Uniforms                     | 3,000          | 1,787          | 3,000          | 0          |                |              |
| 4220.13 Weekend Reimbursements       | 10,000         | 8,612          | 10,000         | 0          |                |              |
| 4220.14 Turnout Gear                 | 10,000         | 5,966          | 10,000         | 0          |                |              |
| 4220.15 Wellness Fitness             | 1,000          | 1,372          | 1,000          | 0          |                |              |
| 4220.17 Fire Prevention Education    | 1,000          | 909            | 1,000          | 0          |                |              |
| 4220.61 Fire Hose                    | 1,000          | 1,000          | 1,000          | 0          |                |              |
| 4220.91 Office Equipment             | 500            | 679            | 600            | 100        | 20.0%          |              |
| 4220.92 EMS Continuing Education     | 4,715          | 2,178          | 4,715          | 0          |                |              |
| 4220.93 Medical Supplies & Equipment | 5,000          | 3,171          | 5,000          | 0          |                |              |
| 4220.94 Equipment Maintenance        | 2,550          | 1,078          | 2,500          | -50        | -2.0%          |              |
| 4220.95 Forest Fire Equipment        | 50             | 47             | 50             | 0          |                |              |
| <b>Total 4220 FIRE</b>               | <b>305,884</b> | <b>295,322</b> | <b>306,614</b> | <b>730</b> | <b>0.2%</b>    | <b>4,506</b> |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

| Expense Item                  | 2023 Budget    | 2023 Actual    | 2024 Budget    | Budget +/-    | Percent Change | Offset        |
|-------------------------------|----------------|----------------|----------------|---------------|----------------|---------------|
| TOTAL                         | 811,106        | 785,208        | 841,949        | 30,843        | 3.8%           | 24,835        |
| <b>PUBLIC SAFETY</b>          |                |                |                |               |                |               |
| <b>HIGHWAY ADMINISTRATION</b> |                |                |                |               |                |               |
| 4311-1                        |                |                |                |               |                |               |
| 4311.1a                       | 66,906         | 66,294         | 69,582         | 2,676         | 4.0%           |               |
| 4311.1                        | 170,000        | 153,103        | 182,000        | 12,000        | 7.1%           |               |
| 4311.OT                       | 25,000         | 18,394         | 39,500         | 14,500        | 58.0%          |               |
| 4311.2                        | 1              | 0              | 1              | 0             |                |               |
| <i>Equipment Repairs</i>      |                |                |                |               |                |               |
| 4311.T1                       | 10,000         | 17,141         | 10,000         | 0             |                |               |
| 4311.T2                       | 3,000          | 2,404          | 3,000          | 0             |                |               |
| 4311.T3                       | 5,000          | 14,313         | 10,000         | 5,000         | 100.0%         |               |
| 4311.T4                       | 3,000          | 187            | 3,000          | 0             |                |               |
| 4311.T5                       | 3,000          | 7,334          | 5,000          | 2,000         | 66.7%          |               |
| 4311.T6                       | 1,000          | 361            | 1,000          | 0             |                |               |
| 4311.T7                       | 1,000          | 1,869          | 3,000          | 2,000         | 200.0%         |               |
| 4311.T8                       | 1,000          | 1,566          | 2,000          | 1,000         | 100.0%         |               |
| 4311.G                        | 15,000         | 13,112         | 15,000         | 0             |                |               |
| 4311.BH                       | 4,000          | 2,568          | 2,000          | -2,000        | -50.0%         |               |
| 4311.BC                       | 750            | 1,023          | 1,500          | 750           | 100.0%         |               |
| 4311.L                        | 4,500          | 2,020          | 4,500          | 0             |                |               |
| 4311.GG                       | 500            | 0              | 500            | 0             |                |               |
| 4311.3                        | 3,500          | 1,235          | 3,500          | 0             |                |               |
| <i>Sub-Total</i>              |                |                |                |               |                |               |
| 4311.4                        | 55,250         | 65,134         | 60,000         | 8,750         | 15.8%          | 0             |
| 4311.5                        | 71,250         | 78,082         | 60,116         | -11,134       | -15.6%         | 12,024        |
| 4311.6                        | 38,750         | 33,209         | 39,384         | 634           | 1.6%           |               |
| 4311.7                        | 2,000          | 1,643          | 2,000          | 0             |                |               |
| 4311.8                        | 16,000         | 13,539         | 16,000         | 0             |                |               |
| 4311.9                        | 42,000         | 40,276         | 48,000         | 6,000         | 14.3%          |               |
| 4311.11                       | 4,000          | 3,495          | 4,000          | 0             |                |               |
| 4311.12                       | 1,500          | 654            | 1,500          | 0             |                |               |
| 4311.13                       | 3,300          | 3,495          | 3,300          | 0             |                |               |
| 4311.14                       | 5,250          | 3,710          | 5,250          | 0             |                |               |
| 4311.15                       | 800            | 5,545          | 800            | 0             |                |               |
| 4311.15                       | 1,500          | 623            | 1,500          | 0             |                |               |
| <b>Total 4311-1</b>           | <b>503,507</b> | <b>487,194</b> | <b>536,933</b> | <b>33,426</b> | <b>6.6%</b>    | <b>12,024</b> |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

| Expense Item                               | 2023 Budget    | 2023 Actual    | 2024 Budget    | Budget +/-    | Percent Change | Offset        |
|--|----------------|----------------|----------------|---------------|----------------|---------------|
| <b>4312-1 HIGHWAYS &amp; STREETS</b>       |                |                |                |               |                |               |
| 4312.1 Salt                                | 29,000         | 23,404         | 29,000         | 0             |                |               |
| 4612.2 Sand & Gravel                       |                |                |                |               |                |               |
| 4312.2W Winter Sand                        | 25,000         | 14,206         | 27,000         | 2,000         | 8.0%           |               |
| <i>Sub-Total</i>                           | 25,000         | 14,206         | 27,000         | 2,000         | 8.0%           | 0             |
| 4312.3 Road Tar                            | 230,000        | 206,042        | 230,000        | 0             |                |               |
| <i>Road Improvements</i>                   |                |                |                |               |                |               |
| 4312.4T Tree Removal                       | 3,000          | 0              | 3,000          | 0             |                |               |
| 4312.4G Summer Gravel                      | 16,000         | 15,918         | 16,000         | 0             |                |               |
| 4312.4 Road Improvements - Other           | 19,500         | 9,154          | 21,000         | 1,500         | 7.7%           |               |
| <i>Sub-Total</i>                           | 38,500         | 25,073         | 40,000         | 1,500         | 3.9%           | 0             |
| 4612.5 Sand & Salt sub contractor          | 12,000         | 5,690          | 12,000         | 0             |                |               |
| 4612.6 Signage                             | 1,500          | 723            | 1,500          | 0             |                |               |
| 4612.30 Road Side Mowing                   | 16,000         | 16,000         | 16,000         | 0             |                |               |
| <b>Total 4312-1 HIGHWAYS &amp; STREETS</b> | <b>352,000</b> | <b>291,137</b> | <b>355,500</b> | <b>3,500</b>  | <b>1.0%</b>    | <b>0</b>      |
| <b>4313 CULVERTS &amp; BRIDGES</b>         |                |                |                |               |                |               |
| 4313.1 Culvert/Bridge Maintenance          | 5,000          | 5,385          | 5,000          | 0             |                |               |
| <b>Total 4313 CULVERTS &amp; BRIDGES</b>   | <b>5,000</b>   | <b>5,385</b>   | <b>5,000</b>   | <b>0</b>      | <b>0.0%</b>    | <b>0</b>      |
| <b>Total 4316 STREET LIGHTING</b>          | <b>2,900</b>   | <b>3,318</b>   | <b>3,000</b>   | <b>100</b>    | <b>3.4%</b>    | <b>0</b>      |
| <b>TOTAL HIGHWAYS &amp; STREETS</b>        | <b>863,407</b> | <b>787,034</b> | <b>900,433</b> | <b>37,026</b> | <b>4.3%</b>    | <b>12,024</b> |
| <b>4321-1 SOLID WASTE COLLECTION</b>       |                |                |                |               |                |               |
| 4321.1 Wages                               | 48,000         | 52,537         | 68,300         | 20,300        | 42.3%          |               |
| 4321.3 Overtime                            | 5,000          | 5,976          | 5,000          | 0             |                |               |
| 4321.2 Recycling Services                  | 32,000         | 13,034         | 20,000         | -12,000       | -37.5%         |               |
| 4321.4 Telephone                           | 1,500          | 1,518          | 1,500          | 0             |                |               |
| 4321.5 Supplies                            | 1,500          | 659            | 1,500          | 0             |                |               |
| 4321.6 Electricity                         | 5,800          | 2,804          | 5,800          | 0             |                |               |
| 4321.7 Gas & Oil                           | 5,400          | 2,685          | 5,400          | 0             |                |               |
| 4323.8 Central NH Waste                    | 1              | 0              | 1              | 0             |                |               |
| 4323.9 Building Maintenance                | 2,500          | 3,141          | 2,500          | 0             |                |               |
| 4323.10 Seminars                           | 400            | 240            | 400            | 0             |                |               |
| <i>Truck Repairs</i>                       |                |                |                |               |                |               |
| 4323.P Packer Truck Repairs                | 4,000          | 11,061         | 4,000          | 0             |                |               |
| 4323.12 Truck Repairs - Other              | 1              | 0              | 1              | 0             |                |               |



# TOWN OF CANTERBURY 2023 ANNUAL REPORT

| Expense Item                               | 2023 Budget    | 2023 Actual    | 2024 Budget    | Budget +/-    | Percent Change | Offset        |
|--|----------------|----------------|----------------|---------------|----------------|---------------|
| <i>Sub-Total Truck Repairs</i>             | 4,001          | 11,061         | 4,001          | 0             | 0.0%           | 0             |
| 4323.15 Universal Waste                    | 2,500          | 6,831          | 3,000          | 500           | 20.0%          |               |
| <i>Equipment Repairs</i>                   |                |                |                |               |                |               |
| 4323.T Trailer                             | 4,000          | 5,452          | 2,000          | -2,000        | -50.0%         |               |
| 4323.16 Equipment Repairs - Other          | 1,000          | 0              | 1,000          | 0             |                |               |
| <i>Sub-Total Equipment Repairs</i>         | 5,000          | 5,452          | 3,000          | -2,000        | -40.0%         | 0             |
| 4323.17 Bag Purchase                       | 8,000          | 7,829          | 8,000          | 0             |                |               |
| 4321.18 Hazardous Clean-up                 | 1              | 0              | 1              | 0             |                |               |
| 4321.19 Storm Water Drainage               | 1              | 0              | 1              | 0             |                |               |
| 4323.19 Ground Water Testing               | 5,000          | 6,737          | 6,500          | 1,500         | 30.0%          |               |
| 4323.20 Hazardous Waste Day                | 1              | 0              | 1              | 0             |                |               |
| 4321.30 Committee Secretary Wages          | 0              | 1,040          | 1,000          | 1,000         |                |               |
| <b>Total 4321-1 SOLID WASTE COLLECTION</b> | <b>126,605</b> | <b>121,542</b> | <b>135,905</b> | <b>9,300</b>  | <b>7.3%</b>    | <b>0</b>      |
| <b>4324 SOLID WASTE DISPOSAL</b>           |                |                |                |               |                |               |
| 4324.1 Co-op Fee Ash Disposal              | 38,000         | 45,699         | 48,000         | 10,000        | 26.3%          | 12,000        |
| <b>Total 4324 SOLID WASTE DISPOSAL</b>     | <b>38,000</b>  | <b>45,699</b>  | <b>48,000</b>  | <b>10,000</b> | <b>26.3%</b>   | <b>12,000</b> |
| <b>TOTAL SOLID WASTE</b>                   | <b>164,605</b> | <b>167,241</b> | <b>183,905</b> | <b>19,300</b> | <b>11.7%</b>   | <b>12,000</b> |
| <b>4351 ENERGY COMMITTEE</b>               |                |                |                |               |                |               |
| 4351.5a Administration                     | 750            | 165            | 750            | 0             |                |               |
| 4351.6 Community Power Committee           | 500            | 196            | 2,500          | 2,000         | 400.0%         |               |
| 4351.1 Clean Energy NH Membership          | 250            | 250            | 250            | 0             |                |               |
| 4351.02 Training                           | 150            | 23             | 150            | 0             |                |               |
| 4351.3 Programs                            | 250            | 0              | 250            | 0             |                |               |
| 4351.5 Misc                                | 100            | 68             | 100            | 0             |                |               |
| <b>Total 4351 ENERGY COMMITTEE</b>         | <b>2,000</b>   | <b>702</b>     | <b>4,000</b>   | <b>2,000</b>  | <b>100.0%</b>  | <b>0</b>      |
| <b>4411 HEALTH</b>                         |                |                |                |               |                |               |
| 4411.2 Health Officer                      | 100            | 0              | 100            | 0             |                |               |
| 4411.1 Animal Control                      | 200            | 140            | 200            | 0             |                |               |
| <i>Health Agencies</i>                     |                |                |                |               |                |               |
| 4415.2 Penacook Rescue                     | 152,074        | 152,074        | 166,204        | 14,130        | 9.3%           |               |
| 4415.3 Belmont Rescue                      | 10,000         | 10,000         | 10,000         | 0             |                |               |
| <i>Sub-Total Health Agencies</i>           | <b>162,074</b> | <b>162,074</b> | <b>176,204</b> | <b>14,130</b> | <b>8.7%</b>    | <b>0</b>      |
| <b>Total 4411 HEALTH</b>                   | <b>162,374</b> | <b>162,214</b> | <b>176,504</b> | <b>14,130</b> | <b>8.7%</b>    | <b>0</b>      |
| <b>4441 WELFARE</b>                        |                |                |                |               |                |               |

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| Expense Item                           | 2023 Budget    | 2023 Actual    | 2024 Budget    | Budget +/-    | Percent Change | Offset |
|--|----------------|----------------|----------------|---------------|----------------|--------|
| 4441.1 Welfare Administrator           | 1              | 0              | 1              | 0             |                |        |
| 4441.2 Aid/Disabled VNA                | 1              | 0              | 1              | 0             |                |        |
| 4441.3 Community Action Program        | 2,600          | 2,600          | 2,600          | 0             |                |        |
| <b>Total 4441 WELFARE</b>              | <b>2,602</b>   | <b>2,600</b>   | <b>2,602</b>   | <b>0</b>      | <b>0.0%</b>    |        |
| <b>4442 DIRECT ASSISTANCE</b>          |                |                |                |               |                |        |
| 4442.1 Direct Assistance               | 4,000          | 9,584          | 8,000          | 4,000         | 100.0%         |        |
| <b>Total 4442 DIRECT ASSISTANCE</b>    | <b>4,000</b>   | <b>9,584</b>   | <b>8,000</b>   | <b>4,000</b>  | <b>100.0%</b>  |        |
| <b>4550 LIBRARY</b>                    |                |                |                |               |                |        |
| 4550.30 Trust Fund Expenses            |                |                |                |               |                | 2,500  |
| 4550.31 Programs/Passes                | 2,500          | 1,299          | 2,500          | 0             |                | 5,000  |
| 4550.32 Books/Mags/Materials           | 5,000          | 4,843          | 5,000          | 0             |                | 350    |
| 4550.33 Town Newsletter                | 350            | 350            | 350            | 0             |                | 4,000  |
| 4550.34 Contracts                      | 3,000          | 2,727          | 4,000          | 1,000         | 33.3%          | 2,500  |
| 4550.35 Technology Labor               | 2,200          | 2,995          | 2,500          | 300           | 13.6%          | 5,000  |
| 4550.36 Capital Improvements/Computers | 5,000          | 4,262          | 5,000          | 0             |                | 500    |
| 4550.38 Continuing Education           | 500            | 150            | 500            | 0             |                | 9,000  |
| 4550.39 Wages                          | 9,000          | 8,359          | 9,000          | 0             |                | 28,850 |
| <b>Sub-Total Trust Fund Expenses</b>   | <b>27,550</b>  | <b>24,984</b>  | <b>28,850</b>  | <b>1,300</b>  | <b>4.7%</b>    |        |
| <i>Library Expenses</i>                |                |                |                |               |                |        |
| 4550.1 Wages                           | 138,000        | 138,000        | 149,000        | 11,000        | 8.0%           |        |
| 4550.2 Maintenance Repairs             | 5,000          | 7,230          | 6,000          | 1,000         | 20.0%          |        |
| 4550.3 Books/Mags/Materials            | 9,000          | 9,807          | 9,000          | 0             |                | 200    |
| 4550.4 Dues/Meetings/Education         | 500            | 550            | 700            | 200           | 40.0%          | -25.0% |
| 4550.5 Telephone                       | 2,000          | 1,310          | 1,500          | -500          | 35.0%          | 100    |
| 4550.7 Electricity                     | 2,000          | 3,802          | 2,700          | 700           | 33.3%          | 20.0%  |
| 4550.8 Postage                         | 300            | 464            | 400            | 100           | 15.0%          | 16,412 |
| 4550.9 Equipment Supplies              | 5,000          | 5,082          | 6,000          | 1,000         | 20.0%          |        |
| 4550.10 Health Insurance               | 71,338         | 71,338         | 82,060         | 10,722        | 1.3%           |        |
| 4550.11 Programs                       | 1,000          | 976            | 1,000          | 0             |                |        |
| 4550.15 Retirement                     | 13,370         | 11,602         | 13,544         | 174           |                |        |
| 4550.21 Cleaning                       | 4,200          | 4,056          | 4,200          | 0             |                |        |
| <b>Sub-Total Library Expenses</b>      | <b>251,708</b> | <b>254,215</b> | <b>276,104</b> | <b>24,396</b> | <b>9.7%</b>    |        |
| <b>Total 4550 LIBRARY</b>              | <b>279,258</b> | <b>279,199</b> | <b>304,954</b> | <b>25,696</b> | <b>9.2%</b>    |        |
| <b>4583 PATRIOTIC PURPOSES</b>         |                |                |                |               |                |        |
| 4583.1 Memorial Day                    | 500            | 443            | 500            | 0             |                |        |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

| Expense Item                                     | 2023 Budget    | 2023 Actual    | 2024 Budget    | Budget +/-    | Percent Change | Offset        |
|--|----------------|----------------|----------------|---------------|----------------|---------------|
| 4583.2 Fourth of July                            | 7,500          | 7,500          | 8,000          | 500           | 6.7%           |               |
| <b>Total 4583 PATRIOTIC PURPOSES</b>             | <b>8,000</b>   | <b>7,943</b>   | <b>8,500</b>   | <b>500</b>    | <b>6.3%</b>    | <b>0</b>      |
| <b>4589 HISTORICAL SOCIETY</b>                   |                |                |                |               |                |               |
| 4589.1 Preservation Expense                      | 1,300          | 1,300          | 1,300          | 0             |                |               |
| 4589.2 Misc. Supplies                            | 200            | 200            | 200            | 0             |                |               |
| <b>Total 4589 HISTORICAL SOCIETY</b>             | <b>1,500</b>   | <b>1,500</b>   | <b>1,500</b>   | <b>0</b>      | <b>0.0%</b>    | <b>0</b>      |
| <b>4651 HISTORICAL DISTRICT COMMISSION</b>       |                |                |                |               |                |               |
| 4651.1 Secretary Wages                           | 1,000          | 1,150          | 1,050          | 50            | 5.0%           |               |
| 4651.2 Postage                                   | 100            | 33             | 50             | -50           | -50.0%         |               |
| 4651.3 Printing                                  | 50             | 231            | 200            | 150           | 300.0%         |               |
| <b>Total 4651 HISTORICAL DISTRICT COMMISSION</b> | <b>1,150</b>   | <b>1,414</b>   | <b>1,300</b>   | <b>150</b>    | <b>13.0%</b>   | <b>0</b>      |
| <b>TOTAL CULTURE AND RECREATION</b>              | <b>289,908</b> | <b>290,057</b> | <b>316,254</b> | <b>26,346</b> | <b>9.1%</b>    | <b>45,262</b> |
| <b>4500 PARKS &amp; RECREATION</b>               |                |                |                |               |                |               |
| 4520.14 Riverland Conservation Area              | 750            | 760            | 750            | 0             |                |               |
| 4520.1 Repairs                                   | 1              | 0              | 1              | 0             |                |               |
| Soccer   |                |                |                |               |                |               |
| 4520.3 Soccer Field Maintenance                  | 520            | 151            | 450            | -70           | -13.5%         |               |
| 4520.4 Soccer Program Admin Costs                | 0              | 113            | 120            |               |                |               |
| 4520.5 Soccer Equipment                          | 2,030          | 2,220          | 1,995          | -35           | -1.7%          |               |
| <i>Sub-Total Soccer</i>                          | <i>2,550</i>   | <i>2,484</i>   | <i>2,565</i>   | <i>15</i>     | <i>0.6%</i>    | <i>0</i>      |
| <i>Halloween</i>                                 |                |                |                |               |                |               |
| 4520.10 Decorations & Supplies                   | 600            | 349            | 600            | 0             |                |               |
| 4520.11 Refreshment & Candy Costs                | 700            | 935            | 1,000          | 300           | 42.9%          |               |
| <i>Sub-Total Halloween</i>                       | <i>1,300</i>   | <i>1,284</i>   | <i>1,600</i>   | <i>300</i>    | <i>23.1%</i>   | <i>0</i>      |
| <b>Total 4500 PARKS &amp; RECREATION</b>         | <b>4,601</b>   | <b>4,528</b>   | <b>4,916</b>   | <b>315</b>    | <b>6.8%</b>    | <b>0</b>      |
| <b>4611 CONSERVATION</b>                         |                |                |                |               |                |               |
| 4611.1 Dues                                      | 700            | 600            | 700            | 0             |                |               |
| 4611.2 Postage                                   | 50             | 0              | 25             | -25           | -50.0%         |               |
| 4611.3 Printing & Advertising                    | 100            | 74             | 100            | 0             |                |               |
| 4611.4 Supplies                                  | 25             | 0              | 25             | 0             |                |               |
| 4611.5 Professional Services                     | 1,000          | 0              | 1,000          | 0             |                |               |
| 4611.6 Training                                  | 150            | 65             | 150            | 0             |                |               |
| 4611.7 Easement Monitoring                       | 2,115          | 850            | 3,000          | 885           | 41.8%          |               |
| 4611.8 Land Management                           | 6,000          | 7,260          | 6,300          | 300           | 5.0%           |               |

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| Expense Item                                  | 2023 Budget      | 2023 Actual      | 2024 Budget      | Budget +/-      | Percent Change | Offset         |
|---|------------------|------------------|------------------|-----------------|----------------|----------------|
| 4611.10 Rocky Pond Treatment                  | 1,000            | 1,000            | 1,000            |                 | 0              |                |
| 4611.12 Administrative Support                | 400              | 60               | 400              |                 | 0              |                |
| 4611.13 Conservation Project Support          | 1                | 36,943           | 1                |                 | 0              |                |
| <b>Total 4611 CONSERVATION</b>                | <b>11,541</b>    | <b>46,852</b>    | <b>12,701</b>    | <b>1,160</b>    | <b>10.1%</b>   |                |
| <b>NEW Agricultural Commission</b>            |                  |                  |                  |                 |                |                |
| NEW Administration                            |                  |                  | 250              | 250             |                |                |
| <b>Total Agricultural Commission</b>          | <b>0</b>         | <b>0</b>         | <b>250</b>       | <b>250</b>      |                |                |
| <b>4711 PRINCIPAL LONG TERM DEBTS</b>         |                  |                  |                  |                 |                |                |
| 4711.9 Cruiser-Bridge-Command Car             | 60,000           | 60,000           | 60,000           |                 | 0              |                |
| 4711.2 Municipal Principal 03C                | 115,000          | 115,000          | 0                | -115,000        | -100.0%        |                |
| <b>Total 4711 PRINCIPAL LONG TERM DEBTS</b>   | <b>175,000</b>   | <b>175,000</b>   | <b>60,000</b>    | <b>-115,000</b> | <b>-65.7%</b>  |                |
| <b>4721 INTEREST LONG TERM DEBTS</b>          |                  |                  |                  |                 |                |                |
| 4721.81 Cruiser-Bridge-Command Car            | 14,000           | 11,220           | 8,160            | -5,840          | -41.7%         |                |
| 4721.7 Municipal Principal 03C                | 7,000            | 3,580            | 0                | -7,000          | -100.0%        |                |
| <b>Total 4721 INTEREST LONG TERM DEBTS</b>    | <b>21,000</b>    | <b>14,800</b>    | <b>8,160</b>     | <b>-12,840</b>  | <b>-61.1%</b>  |                |
| <b>4725 Capital Lease Program</b>             |                  |                  |                  |                 |                |                |
| 4725.2 Body Camera Lease                      | 3,500            | 3,483            | 3,500            |                 | 0              |                |
| <b>Total 4725 Capital Lease Program</b>       | <b>3,500</b>     | <b>3,483</b>     | <b>3,500</b>     | <b>0</b>        | <b>0.0%</b>    |                |
| <b>SUB-TOTAL ALL DEPT EXPENSE</b>             | <b>3,228,819</b> | <b>3,195,778</b> | <b>3,323,453</b> | <b>94,634</b>   | <b>2.9%</b>    | <b>100,716</b> |
| <b>WARRANT ARTICLES</b>                       |                  |                  |                  |                 |                |                |
| 2023-2 Fire Truck                             | 850,000          | 360,000          |                  |                 |                |                |
| 2023-4 Capital Reserves 2023                  | 178,000          | 178,000          |                  |                 |                |                |
| 2023-5 Bridge Capital Reserve                 | 49,470           | 49,470           |                  |                 |                |                |
| 2023-7 Highway Truck                          | 150,000          | 70,010           |                  |                 |                |                |
| 2023-8 Gold Star                              | 38,236           | 38,236           |                  |                 |                |                |
| 2023-9 School Feasibility Study               | 12,000           | 4,074            |                  |                 |                |                |
| 2023-10 Zero-Turn Mower                       | 7,500            | 6,549            |                  |                 |                |                |
| 2023-11 Town Hall Floors                      | 7,000            | 6,736            |                  |                 |                |                |
| 2023-12 Air Conditioner/Condenser (Fire Dept) | 7,500            | 7,500            |                  |                 |                |                |
| 2023-13 Mini-Split - Meetinghouse             | 7,500            | 7,500            |                  |                 |                |                |
| 2023-14 Cemetery                              | 15,000           | 15,000           |                  |                 |                |                |
| 2024-12 Backhoe                               |                  |                  | 209,950          |                 |                |                |
| 2024-13 Grader                                |                  |                  | 440,000          |                 |                |                |
| 2024-15 Capitol Reserve Deposits              |                  |                  | 118,000          |                 |                |                |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

| Expense Item                             | 2023 Budget            | 2023 Actual        | 2024 Budget            | Budget +/-      | Percent Change | Offset                       |
|--|------------------------|--------------------|------------------------|-----------------|----------------|------------------------------|
| 2024-16 Gold Star                        |                        |                    | 36,704                 |                 |                |                              |
| 2024-17 Cemetery Expansion               |                        |                    | 33,000                 |                 |                |                              |
| 2024-18 Mini-Split for Hist. Soc.        |                        |                    | 10,000                 |                 |                |                              |
| 2024-19 Website Upgrade                  |                        |                    | 10,000                 |                 |                |                              |
| 2024-20 Steam Cleaner for HD             |                        |                    | 10,000                 |                 |                |                              |
| 2024-21 Folder/Inserter for Town Clerk   |                        |                    | 5,500                  |                 |                |                              |
| 2024-22 Repair Gazebo Railings           |                        |                    | 6,000                  |                 |                |                              |
| 2024-23 Gutters for Meeting House        |                        |                    | 4,000                  |                 |                |                              |
| 2024-24 Sam Lake Trust Fund              |                        |                    | 15,000                 |                 |                |                              |
| <b>Total</b>                             | 1,322,206              | 743,074            | 898,154                | -424,052        | -32.1%         |                              |
| <b>WARRANT ARTICLES</b>                  | <b>1,322,206</b>       | <b>743,074</b>     | <b>898,154</b>         | <b>-424,052</b> | <b>-32.1%</b>  |                              |
| <b>GRAND TOTAL with WARRANT ARTICLES</b> | <b>4,551,025</b>       | <b>3,938,851</b>   | <b>4,221,607</b>       | <b>-329,418</b> | <b>-7.2%</b>   | <b>100,716</b>               |
|  |                        |                    |                        |                 |                |                              |
| <b>5000 ENCUMBERENCES</b>                | <b>2023 Encumbered</b> | <b>Actual 2023</b> | <b>2024 Encumbered</b> |                 |                |                              |
| 4323.E Vertical Baler Encumbrance *      | 46,700                 | 37,400             |                        |                 |                | *Encumbered from 2022 budget |
| 22-14E Vertical Baler Encumbrance *      |                        |                    | 9,300                  |                 |                |                              |
| 4312.3E Road Tar                         | 16,189                 | 16,189             | 23,958                 |                 |                |                              |
| 4140.E Voting Machine                    |                        |                    | 7,000                  |                 |                |                              |
| 4312.4E Road Improvements - Other        |                        |                    | 6,525                  |                 |                |                              |
| 2023-7E Highway Truck                    |                        |                    | 76,899                 |                 |                |                              |
| <b>Total 5000 ENCUMBERED</b>             | <b>62,889</b>          | <b>53,590</b>      | <b>123,682</b>         |                 |                |                              |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

## REVENUE TO OFFSET 2024 BUDGET



|                   |                                     | 2023 Budget    | 2023 Actual    | 2024 Budget    |
|-------------------|-------------------------------------|----------------|----------------|----------------|
| <b>3100</b>       | <b>TAXES</b>                        |                |                |                |
| 3120              | Land Use Change Tax                 | 0              | 20,373         | 0              |
| 3185              | Timber Tax                          | 20,000         | 19,687         | 10,000         |
| 3186              | Payment in Lieu of Taxes            | 9,500          | 9,500          | 9,500          |
| <b>Total 3100</b> | <b>TAXES</b>                        | <b>29,500</b>  | <b>49,560</b>  | <b>19,500</b>  |
| <b>3200</b>       | <b>LICENSES, PERMITS &amp; FEES</b> |                |                |                |
| 3220              | Motor Vehicle Permits               | 575,000        | 599,041        | 575,500        |
| 3230              | Building Permits                    | 13,000         | 23,796         | 15,000         |
| 3240              | Municipal Agent Fees                | 25,000         | 22,107         | 20,000         |
| 3290              | Other Licenses, permits & fees      | 4,000          | 4,292          | 2,100          |
| <b>Total 3200</b> | <b>LICENSES, PERMITS &amp; FEES</b> | <b>617,000</b> | <b>649,236</b> | <b>612,600</b> |
| <b>3300</b>       | <b>INTERGOVERNMENTAL REVENUE</b>    |                |                |                |
| 3350.9            | Grants-State of NH                  | 0              | 10,530         | 0              |
| 3300.2            | Rooms & Meals Tax                   | 130,000        | 228,089        | 220,000        |
| 3350.3            | Highway Block Grant                 | 93,000         | 121,935        | 93,000         |
| 3350.4            | State & Federal Forest Land         | 165            | 162            | 160            |
| 3359.1            | Other State Revenues                | 100            | 123            | 100            |
| 3359.5            | Voter Checklist Town Portion        | 100            | 400            | 200            |
| 3359.6            | UCC Quarterly Income                | 1,000          | 945            | 900            |
| 3559.8            | Municipal Aid                       | 0              | 2,984          | 0              |
| <b>Total 3300</b> | <b>INTERGOVERNMENTAL REVENUE</b>    | <b>224,365</b> | <b>365,168</b> | <b>314,360</b> |
| <b>3400</b>       | <b>CHARGES FOR SERVICES</b>         |                |                |                |
| 3401.68           | Fire & EMS Training Reimbursement   | 0              | 4,178          | 0              |
| 3401.1            | Planning Board Fees                 | 1,500          | 1,616          | 1,500          |
| 3401.3            | ZBA Fees                            | 3,000          | 4,845          | 3,500          |
| 3401.6            | Police Subcontractors               | 30,000         | 29,925         | 25,000         |
| 3401.10           | Pistol Permits                      | 200            | 120            | 100            |
| 3401.11           | Police Department - Reports         | 200            | 375            | 200            |
| 3401.20           | Copier Income                       | 100            | 0              | 100            |
| 3401.42           | Misc. Income                        | 200            | 507            | 0              |
| 3401.50           | Historic District Comm Fees         | 100            | 140            | 0              |
| 3401.52           | Fire Department Inspections         | 100            | 40             | 100            |
| 3401.59           | Town Hall Rental Income             | 100            | 0              | 100            |
| 3401.61           | Sale of Hwy Truck                   | 0              | 4,100          | 0              |
| 3401.63           | Cemetery Plots                      | 2,500          | 1,950          | 2,000          |
| 3401.67           | Fire Dept Subcontractors            | 0              | 6,826          | 1,500          |
| <b>Total 3400</b> | <b>CHARGES FOR SERVICES</b>         | <b>38,000</b>  | <b>54,623</b>  | <b>34,100</b>  |
| <b>35</b>         | <b>REVENUES FROM MISC SOURCES</b>   |                |                |                |
| 3190              | Interest & Penalties                | 12,000         | 13,631         | 10,000         |
| 3501              | Sale of Municipal Property          | 2,500          | 5,000          | 2,500          |
| 3502              | Interest on Investments             | 5,000          | 70,629         | 10,000         |
| 3507              | Health Insurance Reimbursement      | 47,860         | 41,552         | 43,366         |
| 3510              | NSF Fee                             | 0              | 25             | 0              |
| 3512              | Library offset - Trust Funds        | 18,550         | 24,984         | 28,850         |
| 3515              | Misc Revenues                       | 1,000          | 13,489         | 1,000          |
| <b>Total 35</b>   | <b>REVENUES FROM MISC SOURCES</b>   | <b>86,910</b>  | <b>169,310</b> | <b>95,716</b>  |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

|   |                                       |                  |                  |                  |
|---|---------------------------------------|------------------|------------------|------------------|
| <b>3500.1</b>                           | <b>ENTERPRISE FUND</b>                |                  |                  |                  |
| 3401.40                                 | Transfer Station Fees                 | 15,000           | 17,184           | 15,000           |
| 3401.41                                 | Recycled Waste                        | 17,000           | 13,474           | 12,000           |
| 3401.58                                 | Textiles                              | 10,000           | 650              | 600              |
| 4100                                    | PAYT Bags                             | 58,000           | 55,210           | 55,000           |
| 4100.2                                  | Private Hauler Reimbursement          | 0                | 12,778           | 12,000           |
| <b>Total 3500.1</b>                     | <b>ENTERPRISE FUND</b>                | <b>100,000</b>   | <b>99,297</b>    | <b>94,600</b>    |
| <b>3915</b>                             | <b>TRANSFERS FROM CAPITAL RESERVE</b> | <b>517,500</b>   | <b>516,549</b>   | <b>0</b>         |
| <b>TOTAL REVENUE</b>                    |                                       | <b>1,613,275</b> | <b>1,903,741</b> | <b>1,170,876</b> |
| Appropriations Recommended              |                                       | 3,323,453        |                  |                  |
| Individual Warrant Articles             |                                       | 898,154          |                  |                  |
| Total Appropriations                    |                                       | 4,221,607        |                  |                  |
| Less: Total Proposed Revenue            |                                       | 1,110,144        |                  |                  |
| <b>Est Amount of Taxes to be raised</b> |                                       | <b>3,111,463</b> |                  |                  |

## UNRESERVED FUND BALANCE

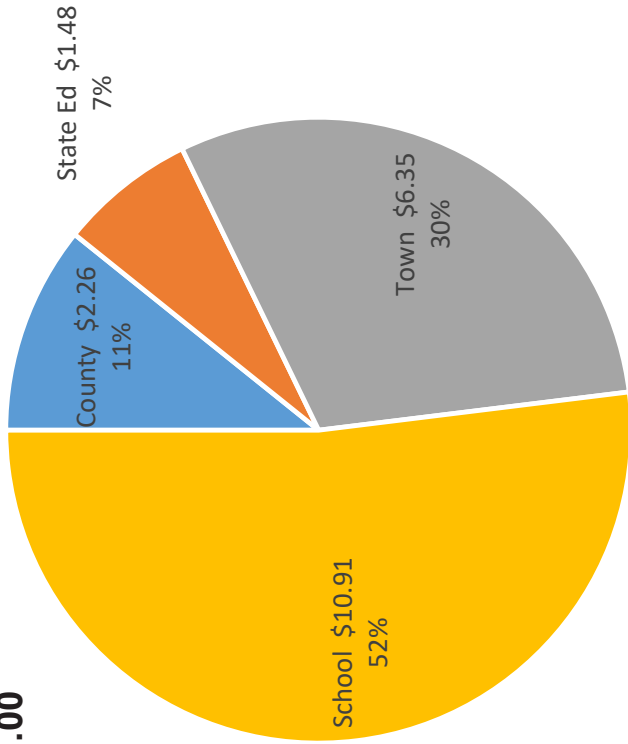


|                               |                     |
|-------------------------------|---------------------|
| Unassigned Fund Balance       | \$ 1,754,892        |
| Fund Balance to Reduce Taxes  | \$ -                |
| Less Amount Voted (Gold Star) | \$ (38,236)         |
| <b>Total Retained</b>         | <b>\$ 1,716,656</b> |

# 2023 TAX RATE BREAKDOWN



**TOTAL RATE = \$21.00**



■ County \$2.26 ■ State Ed \$1.48 ■ Town \$6.35 ■ School \$10.91

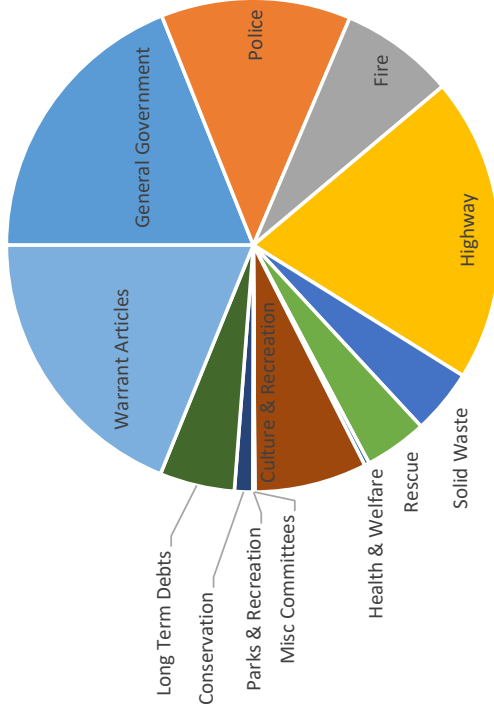
**2023 Tax Rate per \$1,000 of Assessed Value. Total Assessed Valuation = \$370,653,184**



# 2024 TOWN EXPENSES

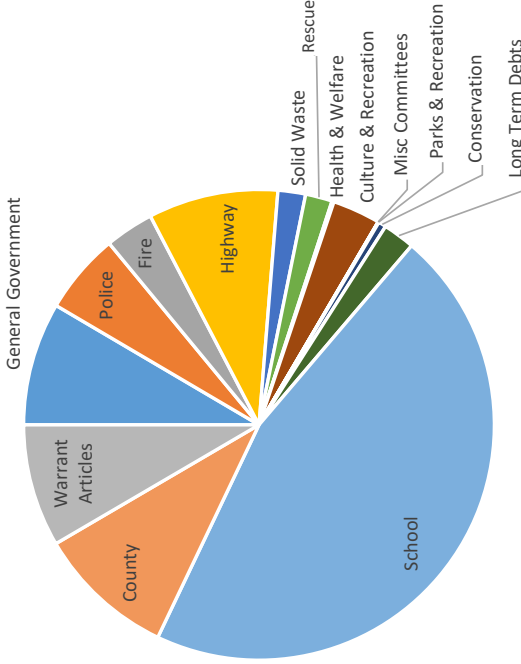


**Municipal Only**



- General Government \$746,475
- Police \$489,886
- Solid Waste \$162,074
- Misc Committees \$702
- Parks & Recreation \$4,528

**All Expenses**



- Fire \$295,322
- Health & Welfare \$12,324
- Conservation \$46,852
- Highway \$787,034
- Culture & Recreation \$290,057
- Long Term Debts \$193,283

These charts represent monies paid by the Selectmen in 2023 for the operating budget, approved warrant articles, and school and county appropriations.

# LONG TERM INDEBTEDNESS STATEMENT OF DEBT SERVICE REQUIREMENTS



## TOWN BUILDINGS IMPROVEMENT BOND

|                          |                         |
|--------------------------|-------------------------|
| Rate of Interest         | 3%-6%                   |
| Amount of Original Issue | \$2,500,000             |
| Date of Original Issue   | 7/7/2003                |
| Principal Payment Date   | August 15               |
| Interest Payment Date    | February 15 & August 15 |
| Payable At               | NH Municipal Bond Bank  |

| FYE  | PRINCIPAL  | INTEREST      | FYE  | PRINCIPAL  | INTEREST     |
|------|------------|---------------|------|------------|--------------|
| 2004 | \$ 120,735 | \$ 114,399.75 | 2014 | \$ 115,000 | \$ 51,750.00 |
| 2005 | \$ 115,000 | \$ 98,900.00  | 2015 | \$ 115,000 | \$ 41,380.00 |
| 2006 | \$ 115,000 | \$ 94,300.00  | 2016 | \$ 115,000 | \$ 37,630.00 |
| 2007 | \$ 115,000 | \$ 89,700.00  | 2017 | \$ 115,000 | \$ 33,880.00 |
| 2008 | \$ 115,000 | \$ 85,100.00  | 2018 | \$ 115,000 | \$ 27,196.00 |
| 2009 | \$ 115,000 | \$ 80,500.00  | 2019 | \$ 115,000 | \$ 21,642.50 |
| 2010 | \$ 115,000 | \$ 74,750.00  | 2020 | \$ 115,000 | \$ 16,180.00 |
| 2011 | \$ 115,000 | \$ 69,000.00  | 2021 | \$ 115,000 | \$ 10,361.50 |
| 2012 | \$ 115,000 | \$ 63,250.00  | 2022 | \$ 115,000 | \$ 7,200.00  |
| 2013 | \$ 115,000 | \$ 57,500.00  | 2023 | \$ 115,000 | \$ 3,580.00  |

## GOLDSTAR

|                          |                         |
|--------------------------|-------------------------|
| Rate of Interest         | 4%-5%                   |
| Amount of Original Issue | \$800,000               |
| Date of Original Issue   | 7/21/2005               |
| Principal Payment Date   | August 15               |
| Interest Payment Date    | February 20 & August 20 |
| Payable At               | NH Municipal Bond Bank  |

| FYE  | PRINCIPAL | INTEREST     | FYE  | PRINCIPAL | INTEREST     |
|------|-----------|--------------|------|-----------|--------------|
| 2006 | \$ 39,900 | \$ 38,165.08 | 2016 | \$ 40,000 | \$ 14,297.76 |
| 2007 | \$ 40,000 | \$ 34,183.76 | 2017 | \$ 40,000 | \$ 12,297.76 |
| 2008 | \$ 40,000 | \$ 32,183.76 | 2018 | \$ 40,000 | \$ 10,681.76 |
| 2009 | \$ 40,000 | \$ 30,183.76 | 2019 | \$ 35,000 | \$ 9,041.76  |
| 2010 | \$ 40,000 | \$ 28,183.76 | 2020 | \$ 35,000 | \$ 7,598.00  |
| 2011 | \$ 40,000 | \$ 25,799.76 | 2021 | \$ 35,000 | \$ 6,228.00  |
| 2012 | \$ 40,000 | \$ 23,799.76 | 2022 | \$ 35,000 | \$ 6,142.50  |
| 2013 | \$ 40,000 | \$ 21,799.76 | 2023 | \$ 35,000 | \$ 3,235.50  |
| 2014 | \$ 40,000 | \$ 19,799.76 | 2024 | \$ 35,000 | \$ 1,704.26  |
| 2015 | \$ 40,000 | \$ 16,297.76 | 2025 | \$ 35,000 | \$ 874.00    |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

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## MORRILL ROAD BRIDGE / COMMAND CAR / POLICE CRUISERS

|                          |                         |
|--------------------------|-------------------------|
| Rate of Interest         | 0.75%                   |
| Amount of Original Issue | \$312,053               |
| Date of Original Issue   | 8/15/2021               |
| Principal Payment Date   | February 15 & August 15 |
| Interest Payment Date    | February 15 & August 15 |
| Payable At               | NH Municipal Bond Bank  |

| FYE  | PRINCIPAL | INTEREST     | FYE  | PRINCIPAL | INTEREST    |
|------|-----------|--------------|------|-----------|-------------|
| 2022 | \$ 92,053 | \$ 14,300.73 | 2025 | \$ 50,000 | \$ 5,100.00 |
| 2023 | \$ 60,000 | \$ 11,220.00 | 2026 | \$ 50,000 | \$ 2,550.00 |
| 2024 | \$ 60,000 | \$ 8,160.00  |      |           |             |

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## SAM LAKE TRUST FUND



The Town of Canterbury is a beneficiary of the Sam Lake Trust and in this capacity is entitled to funds according to the terms of the trust.

Under the terms of the trust:

*"... the income only is to be used by the Town of Canterbury, NH... for the betterment, improvements or other purposes that might be brought about on (testator's) home place, but not for other purposes."*

### Clarfeld Management Report A/C Reconciliation

|  |                             |
|--|-----------------------------|
| <b>Beginning Market Value 01/01/2023</b>                   | <u>\$ 218,884.13</u>        |
| <b>Cash Activity</b>                                       |                             |
| Dividends  | \$ 7,829.15                 |
| Interest   | \$ 318.72                   |
| Long Term/Short Term Cap Gains                             | \$ 131.83                   |
| Fiduciary Fees   | \$ (5,535.42)               |
| Other Disbursements of Cash                                | <u>\$(11,607.21)</u>        |
| <b>Total Cash Activity</b>                                 | <u><b>\$ (8,862.93)</b></u> |
| <b>Net Gain/(Loss)</b>                                     |                             |
| Realized Gain/(Loss)                                       | \$ 1,466.60                 |
| Change in Unrealized Gain/(Loss)                           | <u>\$ 15,979.77</u>         |
| <b>Total Net Gain/(Loss)</b>                               | <u><b>\$ 17,446.37</b></u>  |
| <b>Ending Market Value (Excluding Accruals) 12/31/2023</b> | <u><b>\$227,467.57</b></u>  |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

## Report of the Trust Funds, Summary of Principal, Income and Investments for the Town of Canterbury on December 31, 2023

| Name and Purpose of Trust              | *How Invested Account | Principal                    |                   |                      | Income              |                     | Balance at End of Year | Balance at End of Year | Total Principal & Income |                     |
|--|-----------------------|------------------------------|-------------------|----------------------|---------------------|---------------------|------------------------|------------------------|--------------------------|---------------------|
|  |                       | Balance at Beginning of Year | New Funds Created | Capital Gain or Loss | Withdrawals         | Income              |                        |                        |                          | Expense             |
| <b>Nonexpendable Trusts:</b>           |                       |                              |                   |                      |                     |                     |                        |                        |                          |                     |
| Benjamin Whidden - Cong Church         | 105640006             | 200.00                       |                   |                      |                     | 200.00              | 68.85                  | 14.06                  | 82.91                    | 282.91              |
| Lucia Elkins - Library Books           | 105640007             | 4,000.00                     |                   |                      |                     | 4,000.00            | 350.02                 | 227.65                 | 577.67                   | 4,577.67            |
| Lucia Elkins - Elkins Mem Bldg Repairs | 105640034             | 1,000.00                     |                   |                      |                     | 1,000.00            | 357.03                 | 71.01                  | 428.04                   | 1,428.04            |
| Frank Drew - Library Unrestricted      | 105640009             | 3,000.00                     |                   |                      |                     | 3,000.00            | 1,074.39               | 213.23                 | 1,287.62                 | 4,287.62            |
| Arthur & Mary Mudge - Library          | 105640010             | 424.00                       |                   |                      |                     | 424.00              | 149.22                 | 30.00                  | 179.22                   | 603.22              |
| Lucia Elkins - Sick & Worthy Poor      | 105640011             | 6,987.00                     |                   |                      |                     | 6,987.00            | 783.32                 | 406.64                 | 1,189.96                 | 8,176.96            |
| John Kezar - School District           | 105640012             | 3,702.10                     |                   |                      |                     | 3,702.10            | 1,326.84               | 263.18                 | 1,590.02                 | 5,292.12            |
| Benevolent Fund - Glasses & Dental     | 105640013             | 700.00                       |                   |                      |                     | 700.00              | 2,955.30               | 191.31                 | 3,146.61                 | 3,846.61            |
| Canterbury Youth Fund                  | 105640014             | 751.00                       |                   |                      |                     | 751.00              | 2,417.36               | 165.81                 | 2,583.17                 | 3,334.17            |
| Thompson Memorial - 4H Scholarship     | 105640015             | 750.00                       |                   |                      |                     | 750.00              | 873.27                 | 84.97                  | 958.24                   | 1,708.24            |
| Perpetual Care - Cemetery Lots         | 105640017             | 37,675.00                    |                   | (150.00)             |                     | 37,525.00           | 12,000.11              | 2,663.62               | (68.18)                  | 52,120.55           |
| <b>Subtotal</b>                        |                       | <b>59,189.10</b>             | <b>-</b>          | <b>(150.00)</b>      | <b>(150.00)</b>     | <b>59,039.10</b>    | <b>22,355.70</b>       | <b>4,331.48</b>        | <b>(68.18)</b>           | <b>85,658.10</b>    |
| <b>Expendable Trusts:</b>              |                       |                              |                   |                      |                     |                     |                        |                        |                          |                     |
| <b>Capital Reserve Funds</b>           |                       |                              |                   |                      |                     |                     |                        |                        |                          |                     |
| Highway Equipment                      | 105640003             | 80,077.20                    | 10,000.00         |                      |                     | 90,077.20           | 7,247.71               | 4,681.47               | (6,549.00)               | 95,457.38           |
| Highway Trucks                         | 105640004             | 159,000.00                   | 30,000.00         |                      | (150,000.00)        | 39,000.00           | 14,775.46              | 7,710.12               | 22,485.58                | 61,485.58           |
| Highway Grader                         | 105640005             | 315,000.00                   | 30,000.00         |                      |                     | 345,000.00          | 20,137.75              | 18,163.09              | 38,300.84                | 383,300.84          |
| Firefighting Equipment                 | 105640029             | 33,709.50                    |                   |                      |                     | 33,709.50           | 3,537.88               | 1,949.32               | 5,487.20                 | 39,196.70           |
| Conservation                           | 105640020             | 36,000.00                    |                   |                      |                     | 36,000.00           | 3,823.47               | 2,084.14               | 5,907.61                 | 41,907.61           |
| Transfer Station                       | 105640022             | -                            |                   |                      |                     | -                   | 6,282.36               | 328.79                 | 6,611.15                 | 6,611.15            |
| Landfill Closure                       | 105640024             | 114,723.00                   | 1,000.00          |                      |                     | 115,723.00          | 21,818.51              | 7,166.59               | 28,985.10                | 144,708.10          |
| Building Maintenance                   | 105640027             | 18,823.87                    | 5,000.00          |                      |                     | 23,823.87           | 1,654.43               | 1,175.70               | 2,830.13                 | 26,654.00           |
| Sam Lake House                         | 105640028             | 41,023.14                    | 10,944.21         |                      |                     | 51,967.35           | 2,737.76               | 2,421.81               | 5,159.57                 | 57,126.92           |
| Highway Dept Loader                    | 105640031             | 80,000.00                    | 30,000.00         |                      |                     | 110,000.00          | 1,251.06               | 4,876.14               | 6,127.20                 | 116,127.20          |
| Fire Truck                             | 105640032             | 372,786.30                   | 50,000.00         | (360,000.00)         |                     | 62,786.30           | 9,213.44               | 15,721.94              | 24,935.38                | 87,721.68           |
| Rescue Truck                           | 105640033             | 119,465.22                   | 12,000.00         |                      |                     | 131,465.22          | 3,410.44               | 6,680.16               | 10,090.60                | 141,555.82          |
| Highway Backhoe                        | 105640035             | 30,000.00                    | 10,000.00         |                      |                     | 40,000.00           | 418.57                 | 1,799.90               | 2,218.47                 | 42,218.47           |
| Jeremiah Clough Cemetery Trust         | 105640036             | 75.00                        |                   |                      |                     | 75.00               | 34.29                  | 7.96                   | 42.25                    | 117.25              |
| Bridge Maintenance and Construction    | 105640037             |                              | 63,066.82         |                      |                     | 63,066.82           | 922.47                 |                        | 922.47                   | 63,989.29           |
| <b>Subtotal</b>                        |                       | <b>1,400,683.23</b>          | <b>252,011.03</b> | <b>-</b>             | <b>(510,000.00)</b> | <b>1,142,694.26</b> | <b>96,343.13</b>       | <b>75,689.60</b>       | <b>(6,549.00)</b>        | <b>1,308,177.99</b> |
| <b>Total</b>                           |                       | <b>1,459,872.33</b>          | <b>252,011.03</b> | <b>-</b>             | <b>(510,150.00)</b> | <b>1,201,733.36</b> | <b>118,698.83</b>      | <b>80,021.08</b>       | <b>(6,617.18)</b>        | <b>1,393,836.09</b> |

\* How Invested: All funds are invested with the NH Public Deposit Investment Pool of PFM Asset Management LLC.

**ANNUAL REPORT OF THE  
TREASURER – 2023**



|                                     |                         |
|-------------------------------------|-------------------------|
| <b>Beginning Balance 01/01/2023</b> | <b>\$ 4,132,960.98</b>  |
| Tax Collector                       | \$ 7,770,534.00         |
| Town Clerk                          | \$ 836,062.82           |
| State of New Hampshire              | \$ 354,637.19           |
| Grant Money Received                | \$ 14,870.00            |
| Income from Departments             | \$ 109,892.07           |
| Transfer from Sam Lake Trust        | \$ 10,944.21            |
| Capital Reserve                     | \$ 516,549.00           |
| Library Offset                      | \$ 24,983.99            |
| Interest on Investments             | \$ 70,628.98            |
| Enterprise Fund                     | \$ 100,181.56           |
| Payroll Account Deposits            | \$ 1,357,649.24         |
| <b>TOTAL REVENUE</b>                | <b>\$ 11,166,933.06</b> |
|                                     | <b>\$ 15,299,894.04</b> |
| Selectmen's Orders Paid             | \$ 3,944,377.78         |
| Payroll Disbursements               | \$ 1,354,622.54         |
| ACH Transfers to State              | \$ 208,075.78           |
| Tax Anticipation Note               | \$ -                    |
| Capital Reserve                     | \$ 178,000.00           |
| School Tax                          | \$ 4,732,909.00         |
| County Tax                          | \$ 837,992.00           |
| <b>TOTAL EXPENSES</b>               | <b>\$ 11,255,977.10</b> |
| <b>Ending Balance 12/31/2023</b>    | <b>\$ 4,043,916.94</b>  |
| <b>Conservation Commission Fund</b> | <b>\$ 288,973.31</b>    |

**LAND USE CHANGE TAX FUND**



At the 1988 Canterbury Town Meeting the townspeople voted to “deposit all revenues collected pursuant to RSA 79-A (the land use change tax) in the conservation fund in accordance with RSA 36-A:5 as authorized by RSA 79-A:25 II.”

|   |                      |
|---|----------------------|
| <b>Balance on Hand as of 1/1/2023</b>   | <b>\$ 299,387.28</b> |
| Deposits                                | \$ 20,373.00         |
| Withdrawals                             | \$ (36,943.00)       |
| Interest Earned                         | \$ 6,156.03          |
| <b>Balance on Hand as of 12/31/2023</b> | <b>\$ 288,973.31</b> |

# RECONCILIATION – TAX COLLECTOR TO TREASURER



|  |           |                     |
|--|-----------|---------------------|
| Prop Taxes Remitted to Treasurer           | \$        | 7,630,884.80        |
| Interest & Penalties Remitted to Treasurer | \$        | 8,296.21            |
| Converted to Liens Principle Only          | \$        | 52,766.76           |
| Redemptions                                | \$        | 66,384.71           |
| Interests & Costs Collected                | \$        | 8,241.52            |
| Deleted Credit                             | \$        | -                   |
| Check Payments Reversed                    | \$        | 3,960.00            |
| <b>TOTAL REMITTED TO TREASURER</b>         | <b>\$</b> | <b>7,770,534.00</b> |

# ANNUAL REPORT OF THE TOWN CLERK – 2023



*Summary of Fees Collected for the Year Ending December 31, 2023*

| <b>MOTOR VEHICLE FEES COLLECTED</b> | <b>ACCOUNT #</b> | <b>AMOUNT</b>        |
|-------------------------------------|------------------|----------------------|
|                                     | 3220.80          | \$ 208,075.78        |
|                                     | 3220.00          | \$ 598,097.00        |
|                                     | 3220.B           | \$ 944.04            |
| <b>SUBTOTAL</b>                     |                  | <b>\$ 807,116.82</b> |

| <b>TOWN CLERK FEES COLLECTED</b> | <b>ACCOUNT #</b> | <b>AMOUNT</b>       |
|----------------------------------|------------------|---------------------|
| Agent Fee                        | 3240.00          | \$ 22,106.80        |
| Vital Statistics                 | 3290.40          | \$ 1,535.00         |
| Marriage Licenses                | 3290.30          | \$ 119.00           |
| <b>SUBTOTAL</b>                  |                  | <b>\$ 23,760.80</b> |

| <b>DOG LICENSE FEES COLLECTED</b> | <b>ACCOUNT #</b> | <b>AMOUNT</b>      |
|-----------------------------------|------------------|--------------------|
| Dog Overpopulation Fee            | 3290.10          | \$ 3,757.00        |
| Dog Complaint                     | 3401.11          | \$ -               |
| <b>SUBTOTAL</b>                   |                  | <b>\$ 3,757.00</b> |

|                             |             |                      |
|-----------------------------|-------------|----------------------|
| <b>CREDIT ACCOUNT</b>       | 1 + 3401.42 | \$ 1,428.20          |
| <b>TOTAL FEES COLLECTED</b> |             | <b>\$ 836,062.82</b> |

I hereby certify that the above return is correct according to the best of my knowledge and belief.

Samuel Papps, Town Clerk/Tax Collector

# TAX COLLECTOR'S REPORT



**Summary of Tax Warrants**  
For the Year Ending December 31, 2023

|  | Account | Levy for 2023         | 2022                 | 2021 | 2020+ |
|--|---------|-----------------------|----------------------|------|-------|
| <b>UNCOLLECTED TAX BALANCE</b>             |         |                       |                      |      |       |
| <b>BEGINNING OF YEAR</b>                   |         |                       |                      |      |       |
| Property Taxes                             | 3110    |                       | \$ 243,469.85        |      |       |
| Land Use Change Tax                        | 3120    |                       | \$ 0.00              |      |       |
| Yield Taxes                                | 3185    |                       | \$ 9,993.25          |      |       |
| Property Tax Credit Balance                |         | (\$ 5,525.15)         |                      |      |       |
| <b>TAXES COMMITTED THIS YEAR</b>           |         |                       |                      |      |       |
| Property Taxes                             | 3110    | \$ 7,723,581.10       |                      |      |       |
| Land Use Change Tax                        | 3120    | \$ 20,373.00          |                      |      |       |
| Yield Taxes                                | 3185    | \$ 13,342.66          |                      |      |       |
| Excavation Tax                             | 3187    |                       |                      |      |       |
| <b>OVERPAYMENT REFUNDS</b>                 |         |                       |                      |      |       |
| Property Taxes                             | 3110    | \$ 7,272.28           |                      |      |       |
| Interest and Penalties on Delinquent Taxes | 3190    | \$ 2,043.04           | \$ 6,253.17          |      |       |
| <b>Total Debits</b>                        |         | <b>\$7,761,086.93</b> | <b>\$ 259,716.27</b> |      |       |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

| <b>REMITTED TO TREASURER</b>           | <b>Account</b> | <b>Levy for<br/>2023</b> | <b>2022</b>          | <b>2021</b> | <b>2020+</b> |
|--|----------------|--------------------------|----------------------|-------------|--------------|
| Property Taxes                         |                | \$7,400,121.92           | \$ 190,703.09        |             |              |
| Land Use Change Taxes                  |                | \$ 20,373.00             | \$ 0.00              |             |              |
| Yield Taxes                            |                | \$ 9,693.54              | \$ 9,993.25          |             |              |
| Interest (Including Lien Conversion)   |                | \$ 1,993.04              | \$ 5,175.17          |             |              |
| Penalties                              |                | \$ 50.00                 | \$ 1,078.00          |             |              |
| Excavation Tax                         |                |                          |                      |             |              |
| Conversion to Lien (Principal Only)    |                |                          | \$ 52,766.76         |             |              |
| <b>ABATEMENTS MADE</b>                 |                |                          |                      |             |              |
| Property Taxes                         |                | \$ 56,028.28             | \$ 0.00              |             |              |
| Land Use Change Taxes                  |                | \$ 0.00                  | \$ 0.00              |             |              |
| Yield Taxes                            |                | \$ 0.00                  | \$ 0.00              |             |              |
|  |                | \$ 0.00                  |                      |             |              |
| <b>CURRENT LEVY DEEDED</b>             |                |                          |                      |             |              |
| <b>UNCOLLECTED TAXES - END OF YEAR</b> |                |                          |                      |             |              |
| Property Taxes                         |                | \$ 272,998.03            |                      |             |              |
| Land Use Change Taxes                  |                | \$ 0.00                  |                      |             |              |
| Yield Taxes                            |                | \$ 3,649.12              |                      |             |              |
| Property Tax Credit Balance            |                | (\$ 3,820.00)            |                      |             |              |
| <b>Total Debits</b>                    |                | <b>\$7,761,086.93</b>    | <b>\$ 259,716.27</b> |             |              |



# TOWN OF CANTERBURY 2023 ANNUAL REPORT

## LIEN SUMMARY

|   | Account  | 2023 | 2022                | 2021                | 2020+               |
|---|----------|------|---------------------|---------------------|---------------------|
| SUMMARY OF DEBITS                               | Levy for |      |                     |                     |                     |
| Unredeemed Liens Balance - Beginning of Year    |          |      | \$ 55,673.47        | \$ 26,179.91        | \$ 13,597.44        |
| Liens Executed During Fiscal Year               |          |      | \$ 2,206.07         | \$ 3,991.07         | \$ 2,044.38         |
| Interest & Costs Collected After Lien Execution |          |      | <b>\$ 57,879.54</b> | <b>\$ 30,170.98</b> | <b>\$ 15,641.82</b> |
| <b>Total Debits</b>                             |          |      |                     |                     |                     |
| SUMMARY OF CREDITS                              |          |      |                     |                     |                     |
| Redemptions                                     |          |      | \$ 27,344.53        | \$ 25,442.74        | \$ 13,597.44        |
| Interest & Costs Collected After Lien Execution | 3190     |      | \$ 2,206.07         | \$ 3,991.07         | \$ 2,044.38         |
| Abatements of Unredeemed Liens                  |          |      | \$ 50.27            |                     |                     |
| Liens Decded to Municipality                    |          |      | \$ 0.00             | \$ 0.00             | \$ 0.00             |
| Unredeemed Liens Balance - End of Year          | 1110     |      | \$ 28,278.67        | \$ 737.17           | \$ 0.00             |
| <b>Total Credits</b>                            |          |      | <b>\$ 57,879.54</b> | <b>\$ 30,170.98</b> | <b>\$ 15,641.82</b> |

*I hereby certify that the above return is correct according to the best of my knowledge and belief.*

*Samuel Papps, Town Clerk/Tax Collector*

# TOWN OF CANTERBURY 2023 SUMMARY OF TAXABLE PROPERTY



|  |                              |
|--|------------------------------|
| Current Use Land Assessed Value .....  | \$ 1,411,950                 |
| Conservation Restriction Assessment.....   | 4,707                        |
| Land (Improved and Unimproved).....  | \$ 126,606,100               |
| Residential Buildings.....   | \$ 217,526,249               |
| Discretionary Preservation Easement RSA 79-D .....   | \$ 41,446                    |
| Commercial/Industrial .....  | \$ 19,678,700                |
| Public Utilities.....  | \$ 7,477,100                 |
| <b>Total Gross Valuation .....</b>   | <b><u>\$ 372,746,252</u></b> |
|  |                              |
| Less Elderly Exemptions .....  | \$ 1,609,100                 |
| Blind Exemptions.....  | \$ 30,000                    |
| Physically Handicapped Exemptions.....   | \$ 375,000                   |
| Improvements to Assist Person W/ Disabilities.....   | \$ 78,968                    |
| <b>Total Gross Exemptions .....</b>  | <b><u>\$ 2,093,068</u></b>   |
|  |                              |
| Net Valuation on which tax rate for Municipal, County ...<br>& Local Education Tax is computed ..... | \$ 370,653,184               |
| Less Public Utilities .....  | \$ 7,477,100                 |
| Net Valuation on which State Education Tax computed... \$  | 363,176,084                  |
|  |                              |
| Veteran's Tax Credit .....   | \$ 46,000                    |
| Total Disability Veteran's Tax Credit .....  | \$ 15,400                    |
| All Veteran's Tax Credit.....  | \$ 9,500                     |
| .....  |                              |
| 2023 Tax Rate .....  |                              |
| Town Tax Rate.....   | \$ 6.35                      |
| County Tax Rate.....   | \$ 2.26                      |
| School Tax Rate .....  | \$ 10.91                     |
| State Education Tax Rate.....  | \$ 1.48                      |
| <b>TAX RATE PER \$1,000 .....</b>  | <b><u>\$ 21.00</u></b>       |
| <b>2023 Median Ratio .....</b>   | <b>72%</b>                   |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

## SCHEDULE OF TOWN PROPERTY



|   | Acres        | Assessed Value      |
|---|--------------|---------------------|
| Town Hall & Land . . . . .                    | 5            | \$ 314,700          |
| Elkins Library . . . . .                      |              | \$ 740,600          |
| Meeting House Building . . . . .              |              | \$ 136,800          |
| Historical Society Schoolhouse . . . . .      |              | \$ 116,700          |
| Sam Lake House . . . . .                      |              | \$ 411,700          |
| Municipal Building and Land . . . . .         | 4.98         | \$ 1,328,600        |
| Transfer Station Building and Land . . . . .  | 6.3          | \$ 152,400          |
| Gazebo and Land . . . . .                     | 0.31         | \$ 48,700           |
| Elkins Historical Building and Land . . . . . | 0.84         | \$ 220,700          |
|   | <b>17.43</b> | <b>\$ 3,470,900</b> |

| Map | Lot | Sub | #      | Road Name              | Descriptive/<br>Canterbury<br>Conservation<br>Commission | Acres | Assessed<br>Value |
|-----|-----|-----|--------|------------------------|--|-------|-------------------|
| 101 | 002 | 0   |        | Shaker Road            | Sherwood Forest  | 0.69  | \$ 71,100         |
| 101 | 010 | 0   | 37     | Old Gilmanton Road     | Sherwood Forest  | 0.26  | \$ 15,600         |
| 101 | 012 | 0   |        | Old Gilmanton Road     | Sherwood Forest  | 0.02  | \$ 1,600          |
| 101 | 021 | 0   | 18     | Nottingham Road        | Sherwood Forest  | 0.26  | \$ 15,600         |
| 101 | 036 | 0   | 99     | Canterbury Shore Drive | Sherwood Forest  | 0.71  | \$ 38,400         |
| 101 | 058 | 0   | 26     | Blue Boar Lane         | Sherwood Forest  | 0.24  | \$ 14,600         |
| 101 | 062 | 0   | 39     | Blue Boar Lane         | Sherwood Forest  | 0.31  | \$ 6,900          |
| 101 | 073 | 0   |        | Shaker Road            | Lyford Cemetery  | 0.08  |                   |
| 102 | 016 | 2   |        | Flowage/Dam Rights     | Sherwood Forest  | 0.00  |                   |
| 102 | 037 | 0   | 84     | Canterbury Shore Drive | Sherwood Forest  | 0.39  | \$ 38,700         |
| 102 | 043 | 0   | Island | New Pond               | Sherwood Forest  | 0.25  | \$ 22,500         |
| 102 | 052 | 0   | 85     | Canterbury Shore Drive | Sherwood Forest  | 0.25  | \$ 12,200         |
| 102 | 071 | 0   | 65     | Canterbury Shore Drive | Sherwood Forest  | 0.28  | \$ 16,800         |
| 102 | 094 | 0   | 10     | Friar Tuck Road        | Sherwood Forest  | 0.24  | \$ 14,600         |
| 102 | 149 | 0   | 0      | Robin Shore Drive      | Sherwood Forest  | 0.04  | \$ 18,800         |
| 102 | 150 | 0   | Island | Lyford Pond            | Sherwood Forest  | 0.40  | \$ 24,000         |
| 107 | 024 | 0   |        | Kimball Pond Road      | Kinter Lot/CCC *   | 3.11  | \$ 88,800         |
| 107 | 025 | 0   |        | Kimball Pond Road      | Hildreth Field/CCC *                                     | 15.09 | \$ 115,000        |
| 107 | 026 | 0   |        | Kimball Pond Road      | Hildreth Field/CCC *                                     | 30.00 | \$ 137,300        |
| 107 | 029 | 0   |        | Center Road            | Center Cemetery  | 2.40  | \$ 1,800          |
| 203 | 008 | 0   |        | Snowshoe Hill Road     | Wetlands/CCC   | 7.00  | \$ 21,000         |
| 203 | 009 | 0   |        | Snowshoe Hill Road     | Wetlands/CCC   | 9.00  | \$ 27,000         |
| 203 | 016 | 0   |        | Mountain Road          | Wooded/CCC   | 2.30  | \$ 11,000         |
| 203 | 017 | 0   |        | Mountain Road          | Wooded / CCC   | 2.50  | \$ 11,600         |
| 203 | 018 | 0   |        | Mountain Road          | Wooded/CCC   | 4.30  | \$ 16,400         |
| 203 | 019 | 0   |        | Mountain Road          | Wooded / CCC   | 5.25  | \$ 19,000         |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

| Map | Lot | Sub | #     | Road Name          | Descriptive/<br>Canterbury<br>Conservation<br>Commission | Acres | Assessed<br>Value |
|-----|-----|-----|-------|--------------------|--|-------|-------------------|
| 203 | 020 | 0   |       | Mountain Road      | Topography/CCC   | 4.00  | \$ 15,600         |
| 203 | 022 | 0   |       | Mountain Road      | R-0-W RD<br>Thru Center of Lot/CCC                       | 45.00 | \$ 70,500         |
| 203 | 023 | 0   |       | Mountain Road      | Wooded/ CCC  | 5.40  | \$ 19,400         |
| 203 | 024 | 0   |       | Mountain Road      | Wooded/CCC   | 3.00  | \$ 12,900         |
| 203 | 029 | 0   |       | Harmony Lane       | Gilmanton Town Line/CCC                                  | 6.26  | \$ 89,200         |
| 205 | 005 | 0   |       | Misery Road        | Northfield Town Line/CCC                                 | 20.00 | \$ 88,800         |
| 208 | 009 | 0   |       | Baptist Hill Road  | Irregular shaped lot                                     | 1.60  | \$ 39,300         |
| 208 | 018 | 0   |       | Baptist Hill Road  | Mathews Cemetery   | 0.04  |                   |
| 209 | 004 | 0   |       | Shaker Road        | Corner Lot   | 0.43  | \$ 30,800         |
| 210 | 009 | 0   |       | Mountain Road      | CCC  | 3.70  | \$ 11,100         |
| 211 | 006 | 0   | ES    | Route 106          | Backland/NHMS &<br>Soucook River                         | 0.63  | \$ 1,900          |
| 216 | 003 | 0   |       | Ayers Road         | Backland   | 0.04  | \$ 100            |
| 218 | 003 | 0   |       | Off Oak Hill Road  | Backland   | 2.90  | \$ 8,700          |
| 218 | 004 | 0   |       | Intervale Road     | Backland/Northfield Town Line                            | 8.00  | \$ 24,000         |
| 218 | 005 | 0   | Off   | Oak Hill Road      | Backland/Northfield Town Line                            | 0.21  | \$ 600            |
| 219 | 009 | 0   | NS    | Intervale Road     | Backland/Northfield Town Line                            | 0.24  | \$ 700            |
| 221 | 002 | 0   |       | Borough Road       | N/F Peck   | 0.43  | \$ 1,300          |
| 221 | 014 | 0   |       | Borough Road       | Smith Morrill Cemetery                                   | 0.05  |                   |
| 222 | 003 | 0   |       | Borough Road       | Backland/Access/CCC                                      | 22.00 | \$ 45,500         |
| 223 | 013 | 0   |       | Briar Bush Road    | Wooded/CCC   | 20.00 | \$ 115,500        |
| 226 | 002 | 0   | ES    | Route 106          | Gifted by Burt Family                                    | 30.00 | \$ 138,500        |
| 227 | 006 | 0   |       | Asby Road          | Brown Cemetery   | 0.04  |                   |
| 229 | 004 | 0   |       | Baptist Hill Road  | Shell Meetinghouse Cemetery                              | 0.52  |                   |
| 232 | 008 | 0   |       | Borough Road       | Osgoodite Family Cemetery                                | 0.11  |                   |
| 233 | 012 | 0   |       | Rum Brook Road     | Bordered by I-93   | 5.80  | \$ 74,700         |
| 234 | 014 | 0   |       | Off Intervale Road | Backland/CCC   | 81.00 | \$ 157,500        |
| 236 | 003 | 0   |       | Intervale Road     | Merrimack River Frontage                                 | 5.10  | \$ 94,800         |
| 237 | 019 | 0   |       | Big Meadow         | Backland/Wetland/CCC                                     | 11.00 | \$ 27,100         |
| 238 | 003 | 0   |       | Northwest Road     | Backland/Wetland/CCC                                     | 7.40  | \$ 22,200         |
| 238 | 004 | 0   |       | Northwest Road     | Backland/Wetland/CCC *                                   | 11.70 | \$ 28,400         |
| 240 | 007 | 0   |       | Abbott Road        | Hannah Moore Lot/CCC                                     | 25.00 | \$ 50,200         |
| 241 | 023 | 0   |       | Baptist Hill Road  | Maple Grove Cemetery                                     | 6.20  |                   |
| 241 | 031 | 0   |       | Baptist Road       | Peverly Meadow/CCC                                       | 10.30 | \$ 24,600         |
| 241 | 033 | 0   |       | Baptist Road       | Old Rangeway   | 5.20  | \$ 22,000         |
| 243 | 006 | 0   |       | Shaker Road        | N/F Berry, Viola Estate                                  | 3.70  | \$ 11,100         |
| 245 | 003 | 0   | OFF   | Welch Road         | Backland/Access/CCC                                      | 12.70 | \$ 51,500         |
| 245 | 004 | 0   | R-O-W | Welch Road         | Backland/Access/CCC                                      | 15.00 | \$ 53,700         |
| 245 | 005 | 0   |       | Baptist Road       | Backland/Access/Pond/CCC                                 | 20.00 | \$ 42,600         |
| 245 | 007 | 0   |       | Baptist Road       | Backland/Access/Pond/CCC                                 | 23.00 | \$ 23,500         |
| 245 | 008 | 0   |       | Baptist Road       | Backland/Wetland/CCC                                     | 10.70 | \$ 13,200         |
| 245 | 009 | 0   |       | Baptist Road       | Backland/Wetland/CCC *                                   | 20.50 | \$ 43,700         |

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

| Map | Lot | Sub | #  | Road Name            | Descriptive/<br>Canterbury<br>Conservation<br>Commission | Acres | Assessed<br>Value |
|-----|-----|-----|----|----------------------|--|-------|-------------------|
| 245 | 010 | 0   | SE | Baptist Road         | Spender Meadow/<br>Crane Neck Pond/CCC                   | 16.00 | \$ 27,400         |
| 245 | 011 | 0   |    | Baptist Road         | Backland/CCC   | 66.00 | \$ 74,300         |
| 246 | 013 | 0   |    | Baptist Road         | Wetlands/ R-OW/Access/CCC                                | 3.90  | \$ 46,200         |
| 247 | 032 | 0   |    | Southwest Road       | Unknown ROW  | 0.27  | \$ 14,100         |
| 250 | 005 | 0   |    | Island               | Island on Merrimack River                                | 0.61  | \$ 70,100         |
| 252 | 033 | 0   | WS | Kimball Pond Road    | Pond/CCC *   | 19.06 | \$ 121,500        |
| 253 | 039 | 0   |    | Pickard Road         | Kimball II West Cemetery                                 | 0.08  |                   |
| 253 | 042 | 0   | WS | Kimball Pond Road    | Pond/CCC *   | 22.20 | \$ 126,400        |
| 254 | 001 | 0   |    | Spender Meadow       | Spender Meadow/CCC                                       | 12.50 | \$ 30,000         |
| 254 | 003 | 0   |    | Spender Meadow       | Spender Meadow/CCC                                       | 10.80 | \$ 26,600         |
| 255 | 014 | 0   |    | Whitney Hill Road    | Whitney & Lovejoy Rds<br>Triangle/CCC                    | 12.80 | \$ 48,000         |
| 258 | 027 | 0   |    | Old Schoolhouse Road | Side of Class VI Road                                    | 0.20  | \$ 25,500         |
| 261 | 003 | 0   |    | West Road            | Canterbury/<br>Boscawen Bridge/CCC                       | 5.40  | \$ 95,700         |
| 262 | 003 | 0   |    | Along Merrimack      | N/F Elbridge Carter Heirs                                | 16.50 | \$ 37,100         |
| 263 | 017 | 0   |    | Abby Drive           | Open Space   | 0.52  | \$ 27,600         |
| 263 | 021 | 0   |    | Cambridge Drive      | Open Space   | 3.00  | \$ 36,000         |
| 263 | 026 | 0   |    | Layton Drive         | Open Space/CCC   | 0.44  | \$ 25,100         |
| 263 | 031 | 0   |    | Layton Drive         | Open Space/CCC   | 14.40 | \$ 61,400         |
| 263 | 035 | 0   |    | Cambridge Drive      | Open Space/CCC   | 0.97  | \$ 29,900         |
| 263 | 040 | 0   |    | Cambridge Drive      | Pond/Open Space  | 3.80  | \$ 38,400         |
| 263 | 043 | 0   |    | Abby Drive           | Open Space/CCC   | 0.63  | \$ 28,200         |
| 263 | 044 | 0   |    | Cambridge Drive      | Open Space   | 0.66  | \$ 28,300         |
| 264 | 011 | 0   |    | New Road             | Concord Frontage/CCC                                     | 28.00 | \$ 89,300         |
| 267 | 051 | 0   |    | Oxbow Pond Road      | Riverland Conservation/CCC *                             | 68.73 | \$ 220,400        |

|  |                           |
|--|---------------------------|
| Acres                                  | 859.17                    |
| Parcel Values                          | \$3,543,000               |
| Town Building Values                   | \$3,470,900               |
| <b>Town Owned Building and Parcels</b> | <b><u>\$7,013,900</u></b> |

## THE BOARD OF SELECTMEN'S REPORT



2023 was a year of personnel transition and several significant initiatives.

The selectmen, town office staff, and department heads bade farewell to Administrative Assistant Jan Stout who retired after 26 years of supremely dedicated service and welcomed Kal McKay to the team in her place. Town Clerk Sam Papps and the Sam Lake House team welcomed new Assistant Town Clerk Jessica Scanlon. Bob Steenson concluded a fifth term and the board welcomed Scott Doherty who added a selectman's hat to his existing helmet of Deputy Fire Chief.

David Bowles was promoted to Transfer Station Manager following in his father Norman's footsteps. Caleb Phillips joined the Transfer Station team and Robert D'Abbraccio joined the Highway Department. Vincent Kirathi was hired to fill one of two vacant Police Department "Patrol Officer" positions. The other position has remained vacant.

On an extremely sad note, our town lost lifelong resident, former Selectman and 2023 Budget Committee member George Glines who passed away unexpectedly in May. George's dedication to our community was foremost and his voice will be sorely missed in our deliberations. We also lost long time moderator Wayne Mann in March. Wayne was very active in the farming community and a member of the Agricultural Committee.

The study to potentially withdraw Canterbury from the Shaker Regional School District, mandated by warrant article at last year's Town Meeting, consumed a fair amount of Selectboard time and attention. A majority of the advisory committee voted to pursue withdrawal and submitted a plan to the State Board of Education (SBE). While the SBE found the study to be well-written, information on the actual cost to the taxpayers was difficult to obtain as were commitments from surrounding school districts to take Canterbury students, and the plan was rejected. We thank the School Board members, Belmont Selectmen, and all the citizen volunteers from Canterbury and Belmont for their time and effort.

The Town Meeting's decision to join the Community Power Coalition of New Hampshire was another initiative requiring our resources in 2023. The Canterbury Community Power Committee (CCPC), led by Howard Moffett, performed all the real work to get us to this successful outcome and we are extremely grateful for their guidance in the past year and going

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forward as the Selectboard contracts for future program services and electricity supplies.

Last year in this space we noted the future financial challenge of replacing our aging capital equipment. Unfortunately, the future came sooner than expected as the Highway Department and the Selectmen dealt with major failures of the backhoe, loader, grader, packer, dump trucks, and the Fire Dept. tanker. Many thanks to Evan Hauptman for not taking no for an answer and figuring out how to get the grader running again. The backhoe, however, was not repairable, hence this year's warrant article for replacements of the backhoe and grader. Fortunately, we have been saving money for these and our capital reserve accounts can be used to offset most of the costs.

The overall financial standing of our town is in good shape. The Town Buildings Improvement Bond was paid off this year which accounts for \$118,580 in funds not needed in 2024. At the end of 2023 we had \$1,754,892 in the Unreserved Fund Balance. Of which we used \$38,236 on the Gold Star Bond and \$8,934 for security cameras for the Sam Lake House. This amount allows us to avert tax anticipation funds and maintain a stable tax rate. We have over \$250,000 of ARPA funds in the URFB that will be dedicated to repairs of dirt roads in 2024 or 2025.

The main reason our town government functions well and delivers great service to our citizens is the performance of our town departments. We commend Town Administrator Ken Folsom and Town Clerk Sam Papps and the Sam Lake House team, Road Agent John O'Connor and the Highway Department, Chief Mike Gamache and the Fire Department, Chief Mike Labreque and the Police Department, Library Director Rachel Baker and the Elkins Library team for the exemplary execution of their duties and their careful stewardship of taxpayer dollars.

Nationally, as we head into the 2024 election cycle, our country is polarized to an unprecedented degree. Locally, let us remember that despite political differences, we are all neighbors who share in this wonderful community of Canterbury.

*Respectfully submitted,  
Cheryl Gordon (Chair)  
Kent Ruesswick  
Scott Doherty*

## TOWN ADMINISTRATOR'S REPORT



The 2023 Operating Budget was underspent by \$33,043. We underspent the Road Tar budget and encumbered \$23,958 to the 2024 budget. Other encumbrances were: \$7,000 for the voting machine, \$6,525 for guardrails for Layton Dr., and \$76,899 for the body and plow for the new F-550. As mentioned in the Selectmen's report, we had equipment problems with vehicles at the Highway and Fire Dept. These resulted in over expenditures of budget lines and the need to sponsor warrant articles for a new Backhoe and Motor Road Grader.

House Bill 2 provided excess state funds to municipalities once again for Bridge Maintenance and/or construction. We received \$13,597. This was in addition to the annual Highway Block Grant of \$95,190.

The Fire Dept. was awarded \$72,368 in Assistance to Firefighters grant for Radios. This grant covers portable and mobile (vehicle mounted) radios. These funds will be distributed to the town upon delivery and installation of the radios in 2024. Unfortunately, the Fire Dept. was not awarded the grant for a new Fire Engine. The new engine was approved at last year's Town Meeting (WA 2023-2) even if we didn't get the grant. We used \$360,000 from the Capitol Reserve Account and ordered a new engine in June. We will be bonding the remaining \$490,000 to pay for the engine when it arrives sometime in late 2024 or early 2025.

We also received Grants for the baler at the Transfer Station (\$4,340) and the Master Plan update (\$10,530).

The Town sold a lot (Map 101, Lot 36) for \$5,000 and the 2008 Ford F-350 for \$4,100. We had two checks from Unitil for incentives for the ductless units installed at the Meeting House (\$591.67) and the Fire Station (\$358.33).

The Conservation Commission used \$36,943 from the Land Use Change Tax account to offset funds for a conservation easement off Bean Hill Rd.

The new baler for the Transfer Station was delivered and set up and is operating. We are currently baling cardboard, mixed paper, and plastic in the new baler. The final electrical work could not be completed because of equipment delays. We encumbered \$9,200 to complete the work when the 400-amp meter socket is delivered.

The 2024 Operating Budget is \$3,323,453 which is up by \$94,634 or 2.9% with a Revenue Offset of \$100,716 and \$123,681 in Encumbered Funds.



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Areas that saw the largest increases were: Healthcare (15.6% increase), Fees for Solid Waste are up from \$85 per ton to \$90, and Ground Water testing at the Transfer Station is up from \$5,000 to \$6,500 because of mandated increased testing for PFAS and PFOS. The wage line at the Transfer Station also went up due to full staffing and added hours.

Software & Licensing went up \$5,200 because of increased cost of QuickBooks and Anti-Virus.

The Consumer Price Index rose by 3.4%. We have done wage surveys with “similar” towns and found that our wages are competitive. However, we, as well as all other municipalities still have trouble finding qualified individuals to fill vacancies. The Board of Selectmen are proposing increases of 4% for most employees. The Budget Committee recommended an increase in the Selectmen’s salaries, this was included in the budget line.

The Selectmen are proposing to create a position for a Land Use Administrator. This position would take on a large portion of the work the Planning Board and ZBA secretaries do, such as application review, notification and decisions of hearings, and assisting with technical information to the various Land Use Boards.

The Shaker Regional School District budget for 2024/2025 has proposed increases that will result in an increase of the “School” portion of the tax rate from \$10.91 to \$14.56 per \$1,000. This is a result of reductions in the surplus the district carried for the past few years and the reduction of overall revenue by \$2,020,322 and a reduction of the Education Grant by \$455,470. There is much more detailed information on the proposed budget in the School District Report that can be found on the SAU80 and Canterbury Websites. I encourage all to review the school budget as this will have a significant impact on taxes for the 2024 December tax bill.

As always, I want to thank all the staff, employees, and members of the various Boards and Committees for their dedicated work throughout the year.

*Respectfully submitted,*  
*Ken Folsom*  
*Town Administrator*

## HIGHWAY DEPARTMENT REPORT



In 2023 we welcomed Caleb Phillips to the Transfer Station staff, Robert D’Abbraccio to Highway, and wished clear roads to Fred Wells who left Highway. A thank you to Boden Gendron who helped us again with mowing, Ben Davis for helping with plowing, and to those unnamed who have helped clear roads of debris and kept beaver dams in check.

Some creativity with the loader/grader was needed as the backhoe failed this year and Mother Nature was on the cranky side with many “down-pours”.

Shaker Road was paved North of the Worsted Church to the Town-line and culverts were replaced on Borough Road. Future work will be a culvert/pavement on Ayers Road, pavement on Morrill Road and Mountain View Drive.

Thank you for your patience.

*Respectfully submitted,  
John O’Connor  
Road Agent*

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## FIRE AND RESCUE DEPARTMENT



The past year saw several enhancements to the fire side of the municipal facility. Sleeping and living quarters have been updated and are now functional. Thanks to these improvements we are now able to bring staffing in overnight when the situation warrants. While we have on duty staffing during business hours, if conditions warrant, the decision is made to staff overnight to reduce response times for those residents who request our assistance.

The end of 2023 saw a long-time member of our department hang up his helmet for the final time. After 25+ years of service to the town, Geoff “Hubbs” Hubbell has called it quits. We are all appreciative of his service and wish him the best in his future endeavors.

We applied for and received a grant for \$77,000 to replace our outdated communication equipment. This requires a 5% match from the town which amounts to almost \$4,000. Much of our communication equipment is over 25 years old and unreliable. It is unacceptable to put our responders

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in some of the situations that we put them in with inferior safety equipment and happily FEMA agreed with that assessment. Much time and effort went into this competitive process and I thank all who assisted us in the pursuit of securing these federal monies. I anticipate that this project will be completed sometime this year.

In 2023 we received 342 emergency calls for assistance, a 13.2% increase over the previous year. In addition, inspections, public demonstrations, trainings, etc. totaled 167. I am appreciative of the dedication and commitment of all the members of the Canterbury Fire Department.

In closing, we strive to openly communicate with all who either visit or call our station. We take pride in the working relationship that we maintain with other town departments, our mutual aid partners, the elected officials in town, and those who reside in and visit our community. Please contact me if there is ever a need to do so.

*Respectfully submitted,*  
*Michael Gamache*  
*Fire Chief*  
*mgamache@canterburynh.gov*  
*603-783-4798*

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## POLICE DEPARTMENT



As we finish out 2023, I want to thank all of you for all the support the Police Department has received. We all enjoy working here in Canterbury, it's nice to be patrolling around and seeing all the people walking around town and giving us a friendly wave. Our staff is dedicated to serving this community with professionalism, respect, and honesty.

2023 brought us a little challenge as we were short one officer all year and we were unable to recruit a replacement for the opening. We will continue to look to fill this spot so we can serve all of you better.

There are a lot of people trying to scam you out of your hard-earned money; please do not give out any personal information to anyone who calls or emails you. As scary as it is to receive the call or email, take a moment to breathe. Your banks, credit card companies, deliveries, and government agencies will not call and ask for personal information or threaten to send someone to jail or ask you to go get gift cards and give them the numbers to pay off any debts.

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

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Deb Nielsen decided to retire, which will leave a big deficit in the front office. Deb has worked here just over 7 years, she was very dedicated and a hard worker, she brought warm conversations to all who came into the Police Department, and she will be missed by all of us. I want to congratulate Deb on her retirement and I hope she enjoys spending more time with her family and riding her motorcycle with her husband Dave.

If you ever need us to respond to an emergency or need to report something, call 9-1-1 or the 24-hour Merrimack County Dispatch Center at 603-228-1010. If you need to speak to an officer or myself, please call the station at 603-783-0433.

Here are some of the statistics that your Police Department responded to during 2023.

|  |     |                      |              |
|--|-----|----------------------|--------------|
| Assist Citizens  | 32  | Fraud/scams          | 7            |
| Alarms   | 62  | Harassment           | 8            |
| Animal Complaints  | 80  | Fraud/Bad Checks     | 7            |
| Arrests  | 3   | MV Complaints        | 51           |
| Burglaries   | 5   | MV Collisions        | 32           |
| Building Checks  | 123 | Motor vehicle stops  | 974          |
| Civil Standby/Civil Matters                                | 20  | Assist Fire/Rescue   | 53           |
| Criminal Mischief  | 5   | Found/ Lost property | 10           |
| Criminal Threatening                                       | 1   | IEA Transports       | 16           |
| Domestics  | 14  | Illegal Dumping      | 10           |
| <b>Total Calls for Service (Not all categories listed)</b> |     |                      | <b>2,229</b> |

Everyone here at the Canterbury Police Department is proud to serve you and the community. Open communications with everyone are the key to our success, at any time if you need to speak to me about a problem or anything else, please do not hesitate to call.

*Respectfully submitted,*  
*Michael P. Labrecque*  
*Chief of Police*  
*mlabrecque@canterburynh.gov*

# LIBRARY DIRECTOR'S REPORT



*January 1, 2023 through December 31, 2023*

|   |               |
|---|---------------|
| <b>Total Circulation of Materials:</b> . . . . .        | <b>20,425</b> |
| Adult Fiction: . . . . .                                | 3,802         |
| Youth Fiction: . . . . .                                | 5,990         |
| Young Adult Fiction: . . . . .                          | 452           |
| Youth Non-Fiction: . . . . .                            | 1,099         |
| Magazines: . . . . .                                    | 204           |
| Audio Books on CD: . . . . .                            | 91            |
| DVD: . . . . .  | 1,332         |
| NH Downloadable Books: . . . . .                        | 4,786         |
| Hoopla: . . . . .                                       | 1,841         |
| Inter-Library Borrows: . . . . .                        | 624           |
| Inter- Library Lends: . . . . .                         | 604           |
| <b>MATERIALS PURCHASED and DONATED 2023</b>             |               |
| Adult Fiction: . . . . .                                | 365           |
| Adult Non-Fiction: . . . . .                            | 61            |
| Youth Fiction: . . . . .                                | 176           |
| Young Adult Fiction: . . . . .                          | 55            |
| Youth Non-Fiction: . . . . .                            | 58            |
| Audio Books on CD: . . . . .                            | .0            |
| DVD: . . . . .  | 59            |
| <b>Donations of Books, Magazines and DVD:</b> . . . . . | <b>373</b>    |
| <b>TOTAL COLLECTION:</b> . . . . .                      | <b>18,942</b> |
| <b>PATRON VISITS TO LIBRARY IN 2023:</b> . . . . .      | <b>14,130</b> |

Operating a library means you’ve always got your hands full—balancing the needs of staff, patrons, facilities, library board, and other stakeholders with professional responsibilities like community interactions, legal and financial requirements, and a whole lot else that wasn’t in the job description. Libraries are under fire in the State of NH and in the country as a whole and it requires my attention at the state level. Our library serves as the community center providing programming and services that are not available elsewhere. Canterbury residents turn to the library for support and assistance with all sorts of requests, most of which are crucial to their well-being, health, and daily activity. This report serves as an opportunity for me to express my deep gratitude for letting me be the one to do it. I

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

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thank my Board of Trustees for their unwavering support and enthusiasm, the townspeople who praise us and support our work each and every day and to the Friends of Elkins Public Library for their help and financial support. However, the greatest thanks goes to my staff.

2023 was a year of big changes for Elkins Public Library. Our year started with a week's closure to do long overdue maintenance to the collection and library shelving. Our inventory process allowed us to cull the collection to make room for new titles and sections. A newly expanded magazine collection contributed to a 20% increase in circulation. A new Teen Room space was created which has led to an increase in YA circulation and our Teen programming attendance. We continue to review our collections to make sure all series are complete. The Adult Fiction section was moved and expanded to make room for the titles purchased or donated. Elkins Public Library had 14,130 patron visits in 2023 (a 35% increase over last year) and hosted over 99 programs for people under 18 and 90 programs for patrons over 18.

I know you will agree that the ultimate success of your library relies on the staff. Rose, in addition to being in charge of the entire collection has blossomed into quite a fine program facilitator expanding our book group offerings while maintaining the Inter-Library loan service with Mary Ellen's help. Cheryl has been recognized at the state level for her exemplary Children and Teen programming. Her weekly curriculum always includes solid foundations of early literacy and child development. She gracefully provides support and resources to families in our area and attracts participants from all over the state to her services. Mary Ann holds the complete knowledge of our entire collection, she is able to find titles, authors, and characters effortlessly. We are able to remain fine-free due to her diligence in overseeing overdues. One of Mary Ellen's many super powers is her readers' advisory skill, finding just the right title or series that she knows that you will enjoy. Her MMM group is innovative, exciting, and the highlight of many resident's months. I could not be more proud of our staff and I know you will join me in praising the hard work that they do. Thank you Canterbury for your support.

*Respectfully submitted,  
Rachel C. Baker  
Library Director*

## ELKINS LIBRARY TRUSTEES



Elkins Library had a remarkably successful 2023! Our Library Director, Rachel Baker, has been elected to serve as the Vice President of the NH Library Association. The Friends of Elkins Library (FOEPL) is under new energetic leadership. The interior of the library has undergone several improvements with a new Teen Room complete with chairs and a couch fitted with USB charging units, a new filtered water filling station, a redesign of the entrance with more inviting open space, a wireless printer for public use, and a new ceiling mounted projector with a new sound system for use in the children's section.

The extensive year-round speaker series has been very well attended and has included talks by Maria Noel Groves on medicinal herbs, Rebecca Rule's humorous take on Town Meetings, Chris Schrader on eastern coyotes, Robert Goodby on Native American History and archeology, Mark Stevens on perambulation, and Steve Russell on Mt Sunapee's Old Growth forests. FOEPL has had some very successful fundraisers that have allowed the purchase of free passes for patrons to use at the Children's Museum, the Currier Museum, Squam Lakes Science Center, Petals in the Pines, Shaker Village and NH State Parks, and the purchase of equipment and supplies for library programming. The Elkins Memorial Garden has been certified in 2023 as a pollinator garden by the UNH Cooperative Extension. The garden served as the starting point for a presentation by John Forti for the CUCC Flower and Garden Festival. Library programs such as 'Old Man Boring Book Club', 'Evening Book Group', 'Murder, Mayhem and Misadventures', 'Elkins Cafe', 'Sweet Grass Group', 'Game Night' and numerous children's programs have continued to bring in enthusiastic participants.

The Elkins Library Trust Fund is used to support these programs in conjunction with funding from the town budget and FOEPL. The Trustees look forward to working with the library staff to create another exciting year at Elkins in 2024. The funding is important, but without the leadership of Rachel Baker and the dedication of the entire staff, none of this would happen. We thank them for their hard work. Keep an eye out for new programs and services in 2024, such as the Seed Library and the Telescope and Binocular Program.

*Respectfully submitted,*  
*Ray Craigie*  
*Elkins Library Trustees Chair*

## PLANNING BOARD REPORT



The Planning Board was pleased to welcome Logan Snyder and Rich Marcou, both elected as new members in 2023. Ben Stonebraker was appointed as an alternate, and Hillary Nelson, long time member, was also reappointed as an alternate. Vice Chair John Schneider served as the town rep on the Central New Hampshire Regional Planning Commission (CNHRPC).

The Planning Board has had a very full workload this year. The most time-consuming project was the ongoing work to update the town's Master Plan, building on the vision sessions held in 2022.

The Board was fortunate to receive an Invest NH grant to assist in this endeavor. Board members and CNHRPC staff worked together during fourteen work sessions and also held an additional four Public Meetings in the autumn and winter.

These public gatherings were well attended; pizza and refreshments were available, there were many questions posed, and there was spirited, thoughtful debate each time. At the November 14 meeting an early session was held specifically for questions from parents.

Discussions included ideas about the Master Plan as well as suggestions for Ordinance amendments to be proposed for Town Meeting, including regularizing short-term rentals, making ADUs more user-friendly, setting a maximum height for flagpoles and buildings, clarifying the existing Cluster Neighborhood Ordinance, and adding a provision to allow adapting farmstead structures for residences to avoid the loss of historic structures and maintain the Town's agricultural character.

The Board has greatly appreciated the participation and support of Town residents, the other Town boards, Town commissions, and CNHRPC. The board made a number of changes to the Ordinance and Master Plan based on input from residents. Thank you to folks who turned out.

The board will finalize Master Plan updates in the next several months and it will be available on the Town Website. Over the past year, the Board has held 7 pre-conceptual discussions with applicants for both residential and commercial proposals.

Site plan review applications were approved for a commercial vehicle business at Exit 18, a nature playschool at Exit 17, and commercial properties at Exit 17. One further application was deemed incomplete.

Three storage facilities were approved, one on Route 106 and two on Hall Road (Exit 18).

There were two subdivision hearings, one of which was approved after



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revision and one of which is still pending.

The Chair and Board members also worked on updating their application procedures and considered road waivers to make recommendations to the Board of Selectmen. The board also did some historical research into Discontinued Roads in town using the State Archives; attended Housing Academy training; reviewed Util tree work; and worked with the Chairs of other boards and commissions in town.

The Planning Board has a vacancy for one more alternate and would like to encourage interested town residents to consider joining in that capacity, to find out more about the role and work of the Planning Board and perhaps eventually run for membership longer term. The Board is very much a team effort. The Chair thanks the staff, the volunteer members, and alternates who dedicate so many hours to our meetings and preparation.

*Respectfully submitted,  
Greg Meeh  
Planning Board Chair*

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## ZONING BOARD OF ADJUSTMENT



| Case #  | Applicant                                   | Appeal                                  | Decision      |
|---------|---|---|---------------|
| 2023-1  | Cloutier, Reginald                          | Special Exception                       | Denied        |
| 2023-2  | Malone, Michael                             | Special Exception                       | Granted       |
| 2023-3  | Follansbee, Deborah                         | Special Exception                       | Granted       |
| 2023-4  | Beltramo,<br>Jeffrey & Melinda              | Special Exception-<br>Short Term Rental | Granted       |
| 2023-5  | Doucet, Wayne                               | Special Exception-<br>Short Term Rental | Conditionally |
| 2023-6  | McKerley Properties, LLC                    | Special Exception-<br>ADU               | Granted       |
| 2023-7  | Phillips, Mark                              | Variance                                | Granted       |
| 2023-8  | Lacasse, Romeo<br>Big Toy Self Storage, LLC | Special Exception                       | Granted       |
| 2023-9  | Glines, Peter & Eric                        | Variance                                | Granted       |
| 2023-10 | Weger, Aurora<br>Ann & Jay Berry            | Special Exception-<br>Short Term Rental | Denied        |
| 2023-11 | Weger, Aurora                               | Special Exception                       | Denied        |

## **BUILDING INSPECTOR/ CODE ENFORCEMENT**



2023 was another busy year for building and zoning departments with the new storage units and short-term rentals. I have issued a total of 248 permits: 43 building permits (5 new houses and several more large commercial buildings), 72 electrical permits, 16 plumbing permits, 14 solar permits, 73 gas permits, 9 miscellaneous permits, and 21 Certificates of Occupancy.

*Respectfully submitted,  
Joel French  
Building Inspector / Code Enforcement Officer*

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## **AGRICULTURAL COMMISSION**



The mission of the Canterbury Agricultural Commission is to be a voice for agriculture in the community. The Commission promotes and encourages agricultural interests, advocates for landowners, and educates the public concerning agricultural endeavors. The Commission also provides assistance and guidance to Town Boards and Committees on agricultural related matters.

2023 saw the Commission shaken by the unexpected and sudden loss of long-time members Wayne Mann and George Glines. Both Wayne and George were founding members of the Commission and were highly respected within the farming community. Both men played key leadership roles on the Commission and will be greatly missed. While no one can replace Wayne or George, new members Josh Marshall and Craig Pullen were appointed by the Selectmen to fill the vacant positions. Both Josh and Craig have farming backgrounds and will be an asset on our Commission. We also welcomed Corinne Pullen who volunteered to serve as an alternate.

We filled these vacant positions just in time to see another vacancy created, but this time due to happier circumstances. Regular member Nicole Glines and her husband Peter recently welcomed a baby daughter onto their farm. Nicole feared she wouldn't have the available time to commit to the Commission, so with regret I accepted her resignation as a regular

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member. However, I am happy to say she agreed to stay on as an alternate, and that Eric Glines volunteered to fill the position created by her resignation. We now have a fully staffed Commission made up of a mix of younger members well educated in the agricultural profession, and seasoned members with years of farming experience.

With the on-going process of re-writing of the Canterbury Master Plan, 2023 was a busy year for your Agricultural Commission. Members attended numerous planning sessions and public hearings held by the Planning Board, Selectboard, or Conservation Commission and we provided insight into the potential impacts on the farming community by the revisions being considered. We also provided written comments or proposed draft language when requested by the Planning Board.

Farm work requires laborers, and laborers require affordable housing which is in short supply in Canterbury. Developing on-the-farm housing is not a readily available option under current zoning ordinances and your Agricultural Commission has asked that the new Master Plan take this into consideration. Another area of concern was the revisions to the status of Class VI roads. These Class VI roads are often the only access to farm hayfields, cornfields, pastures, orchards, or woodlots and any change which might negatively impact the farmer's use of these roads would be concerning.

Finally, we responded and reacted to a few inquiries or concerns raised by residents and are always happy to do so. If you have a question or concern, please feel free to reach out to a member of the Commission.

*Respectfully submitted,  
Mark Stevens  
Agricultural Commission Chair*

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## CEMETERY TRUSTEES



In addition to the regular duties and maintenance responsibilities required of your Cemetery Trustees, 2023 included the start of some new projects and some forward progress on projects begun in prior years. There were six cremains interments and two full casket burials at Maple Grove, and one cremains interment at the Shell Meetinghouse Cemetery. Seven Canterbury residents planning for the inevitable future purchased plots ei-

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ther at Maple Grove or Shell Meetinghouse Cemetery in 2023. A highlight list for the year would include:

The formation of the Canterbury Cemetery Association (CCA), a 501(c)(3) non-profit, “friends of the cemeteries” organization created to accept donations and help fundraise for special cemetery projects. By forming this non-municipal committee, donations can now be received by the CCA which will then oversee expending the funds on special projects and cemetery improvements. We’d like to thank Diane Modugno for agreeing to head up this committee and serve as its first Chairperson.

In 2022, your Cemetery Trustees voted to resume burials at the Shell Meetinghouse Cemetery and adopted rules to preserve the historic nature of this cemetery. In 2023 we saw the first interment in this cemetery in over 100 years. Improvement work at this cemetery was ambitious and included the surveying and marking off of new plots, the removal of several very large pines which threatened to topple and damage the gravestones, and the repair of many of the damaged older headstones. We also installed a new sign and granite gate posts. Several residents reserved plots, desiring that this cemetery be their final resting place. The historical story of how this cemetery came to be named and situated at this location will be made available alongside this report.

Volunteers Diane Modugno and Deb Allen organized a second successful cemetery history walk at the Center Cemetery in late October. Volunteer actors assumed the persona of notable individuals buried within our cemeteries and brought their story to life for attendees. This event was popular and had a large turnout over three days. Both participants and attendees enjoyed learning about some unique people and life in Canterbury during the early years of our town. This event raised over \$2,600 which will go to the newly formed CCA and be used for special cemetery projects not covered by tax dollars.

Significant progress was made exploring the future expansion possibilities at Maple Grove Cemetery and we’d like to thank the voters for the funds appropriated in 2023 which were used for this expansion project. We’d also like to thank Web Stout and others for their volunteer efforts in delineating the jurisdictional wetlands, marking the property lines, and mapping the topography in a presently unused wooded area of the cemetery. With this work now completed we can better assess the feasibility of expansion in this direction. We also received an offer for the donation of a water tank to be installed in the spring and made available for visitors to use in watering flowers on loved one’s graves.

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We'd like to recognize the American Legion Post 31 in Penacook for donating and setting out American flags at the veteran's headstones prior to the annual Memorial Day service. We'd also like to thank all the volunteers who donated their time repairing gates, mowing, and raking, etc., to keep our outlying cemeteries looking cared for. Please remember to pick up any sentimental items placed at your loved one's headstone prior to our annual cleanup day on November 1st. If you would like to attend a Trustee meeting, we generally meet once a month in The Meeting House and our meetings are posted and open to the public.

*Respectfully submitted,  
John Goegel  
Cemetery Trustee Chair*

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## COMMUNITY POWER COMMITTEE



In the year since Canterbury residents said “Yes” to Community Power at Town Meeting in March 2023, our default electric energy service rate has dropped dramatically over three successive rate periods. Former Unitil default service customers have seen a rate drop of more than two-thirds (26 c/kWh in January 2023 to 8.1 c/kWh today); former Eversource customers have done almost as well (22 c/kWh in January 2023 to 8.1 c/kWh today); and even former customers of NH Electric Co-op who have opted in to Canterbury Community Power have seen their default rate drop (from 17 c/kWh in January 2023 to 8.1 c/kWh today). In the current 6-month utility rate period (February 1 - July 31, 2024), Canterbury Community Power's 8.1-cent “Granite Basic” rate continues to be the lowest residential default service rate in New Hampshire.

Our committee (CCPC) pulled out all the stops from January through March 2023. As a result, Canterbury was among the first 12 “Community Power Aggregations” (CPAs) in New Hampshire to “launch” or “go live” in 2023 as members of the non-profit Community Power Coalition of New Hampshire (CPCNH). Membership in the Coalition has provided steeply discounted energy rates for 96% of town residents—all except those who “opted out” or were not automatically enrolled in Community Power because they had contracts with third-party competitive energy suppliers or were served by the NH Electric Co-op, or because they have PV solar and the utilities have not yet complied with NH law requiring that

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they be credited for sales of excess energy back to the grid. (We expect this last problem to be resolved within the current 6-month rate period – either by NHPUC order or by settlement negotiations.)

Going forward, we are focused on four priorities:

- (1) continuing to offer the lowest possible electric energy rates to Town residents;
- (2) resolving the ongoing dispute that has kept some residents with PV solar from enjoying the credit to which they are entitled for excess sales back to the grid;
- (3) increasing Canterbury’s commitment to greener electric power, e.g. by asking residents and the Select Board to consider bumping up our Community Power default energy rate from “Granite Basic” (24.3% renewable) to “Granite Plus” (33% renewable) in the next 6-month period (August ’24 through January ’25)—provided that the Granite Plus rate would still be below the competing default rates from Unitil, Eversource, and the Co-op; and
- (4) beginning to explore possible opportunities for even more rate savings and greener power by developing our own local renewable generating and battery storage projects with financing from Federal sources and development help from CPCNH.

*Respectfully submitted,*  
*Howard Moffett*  
*Community Power Committee Chair*

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## CONSERVATION COMMISSION



The biggest conservation project of 2023, Deepwood Forest, was finalized January 4, 2024 when Ken and Ilene Stern completed an easement with the Forest Society that conserves almost 400 acres off Bean Hill Road (mostly in Canterbury, with some acreage across the town line in Northfield) for the benefit of wildlife and enjoyment of residents. The property includes important wildlife habitat, soils, wetlands, and special natural areas, and 3.5 miles of trails for walking, hiking, and cross-country skiing. This project is an example of how funds allocated to conservation from the Land Use Change Tax can be used to leverage other funds and benefit all residents by permanently conserving land. The Conservation Commission covered 13% of the project cost, specifically the Forest Society’s project ex-

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penses and the endowment for its long-term monitoring of the easement. LCHIP, other funds, and foundations covered 87% of the cost. The Sterns made the project possible by generously donating almost half of the easement's value.

Deepwood Forest is in a large area of undeveloped land, near other conservation areas, and identified by the Merrimack Conservation Partnership and the NHF&G Wildlife Action Plan as a high priority area, and by The Nature Conservancy as part of a climate resilience corridor. Many thanks to the Sterns for making this project possible. If other residents are interested in conserving their property, please contact the Conservation Commission! (See February town newsletter for more information.)

In 2023 the Commission reviewed wetland permits (including a major project from Eversource to replace poles in town), continued to contribute to the Master Plan revision, and tackled several land management projects.

At the Riverland, in partnership with neighboring landowners and with incredible assistance from the Highway Department and advice and assistance from the state's Department of Agriculture Invasive Species Coordinator, we worked to slow the spread of invasive species throughout the property. Road Agent John O'Connor removed a line of boulders and ripped out a tangle of invasives extending 10 feet deep and 150 feet long from the parking area. In the fall, Doug Cygan followed up with a targeted herbicide treatment to slow regrowth. We also contracted services to mow down invasives along the entry road, the parking lot, the path to the beach, and town's large open area. The Commission is very grateful to the Road Agent John O'Connor and Doug Cygan for their assistance with this project, and for collaboration with neighbor Lucy Nichols.

At the Robert S. Fife Conservation Area (the field off Kimball Pond Road), we followed our management plan and mowed half of the field to control invasives and improve walkability and left half of the field to continue into second-year growth, which creates more varied habitat for wildlife. We expanded the mowing to include the entire perimeter to expand the walkable area and hold back invasives. Along the property's southern line, we collaborated with abutters to remove three huge white pines that were threatening their home.

In the fall, we were stunned and saddened by the sudden death of Chris Kane, a conservation leader from Concord who has for years monitored the conservation easements that the town holds on private property. Special thanks go to Norman Spicher, a colleague of Chris's and CCC Chair

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Ken Stern, who stepped in to complete the year's monitoring and reports. We encountered no serious problems.

We are pleased to have Lance Messenger as a new member, and to have Bob Steenson return as a member after serving again as a selectman. Bob Fife – who has long led the effort to conserve Canterbury's natural resources rural character – retired from the CCC after serving for 50 years, many of them as chair. We're grateful for Bob's leadership and long service (and expect his record won't be beaten anytime soon!).

If you'd like to find out more about our work or become a member, please contact a current member.

*Respectfully submitted,*  
*Kelly Short*  
*Conservation Commission Chair*

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## ENERGY COMMITTEE REPORT



The Energy Committee met on the 1st Monday each month. The focus in 2023 was committee members attending conferences and workshops to stay abreast of the ever-changing energy landscape. The Inflation Reduction Act (IRA) has many grant programs relative to energy infrastructure. The committee continues to research and identify possible funding sources and tax credits for future projects applicable to the Town of Canterbury.

Projects completed or studied during the year include:

- Electric Vehicle demonstration in town center
- Repair of municipal solar panel array wiring
- Initial planning of Window Dressers build event (explained below) in fall of 2024
- Proposal to add PV solar to municipal building
- Launch of Community Power NH for the town of Canterbury

For the coming year, the Energy Committee is looking forward to working with other town organizations in the sponsorship of a Window Dressers event for the town. This is an opportunity for townspeople



to volunteer to make custom, interior-mounted storm windows that will improve the warmth and comfort of interior spaces, lower heating costs, and reduce carbon dioxide pollution. For a minimal cost, town residents will be able to request the storm windows for their house. Details will be provided later this year.

Educating residents of Canterbury on energy topics remains the committee's top focus. If you have a question, please do not hesitate to contact one of us.

*Respectfully submitted,  
Jeff Beltramo  
Energy Committee Chair*

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## HISTORIC DISTRICT COMMISSION



This past year, commission members concluded a two-year review and update of our organizational regulations in an effort to produce a more defined, community oriented and user-friendly document and approval process. After lengthy review of Canterbury's and other NH towns' regulations and processes, along with input from the Selectboard, Planning Board, town counsel, and public hearing, we now feel we have an improved document and process that promotes the spirit and intent of the Historic District Ordinance and serves our citizens in a more clear and understandable manner.

Out of this work, two warrant articles were drafted for the 2024 Town Meeting. First, to revise the HDC ordinance boundary description from the existing "metes & bounds" survey language to a more user-friendly mapping reference, down to the lot level.

The second was to create a new approval process option that, when appropriate, would lift the burden and expense of a public hearing, for certain types of projects that, while still meeting the requirements of HDC regulations, were determined to be of a nature that had no impact upon abutters, the public and the spirit of the zoning ordinance. Again, we hope to create a way for our citizens to follow the process and purpose of this specific zoning without an unreasonable burden added to the scope of work involved.

Also, out of this revision work and with the assistance of the Central NH Regional Planning Commission, we have had maps of both the

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Center Historic District and Shaker Historic Overlay District created so that these zones are clearly identified, down to the property lot level, for easier reference for all folks.

In other business this past year, the commission reviewed and approved work done by the Canterbury Community Market, LLC for remediation and renovations to the Country Store and adjoining cottage rental, which are to be completed in 2024. A preconceptual meeting was held to discuss initial questions by the Canterbury United Community Church regarding possible renovations/upgrades to the Parish House. Discussions with Canterbury Shaker Village were initiated by the commission to engage and improve the communication between the Village and various town agencies in respect to town regulations and general informational sharing. We look forward to strengthening and improving this long standing and unique relationship with our community National Historic Landmark.

I would like to thank Commission members Anne Emerson, Ginger LaPlante, Jeff Leidinger, Harry Kinter, Kent Ruesswick, and our invaluable Lois Scribner for their hours of dedication to the town. Like all community boards and groups, this invaluable contribution of time is what makes a small-town unique and responsive. Please come to any HDC meeting (or any town board), as your talent, input, and concerns make our community better for all.

*Respectfully submitted,*  
*Kevin Bragg*  
*Historic District Commission Chair*

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## CANTERBURY HISTORICAL SOCIETY



The Historical Society maintains an active and up to date website which can be found at [www.canterburyhistory.org](http://www.canterburyhistory.org). Here you will find news and information about our past and current projects and initiatives, our archives, genealogies, the Canterbury Players, the entire 650 digitized collection of Luther Cody glass negatives dating from the 19th century, our blog, newsletter reports, and much more.

Some of our current efforts include continuing to conduct and transcribe recorded oral history interviews with longtime residents. After all, their recollections represent an historical record of Canterbury life experiences which will prove invaluable to future researchers and histori-

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ans. Our Historic Houses of Canterbury project is working to identify and document early houses and their stories. Historic houses will be identified through signs made possible by the work of our Signs Committee, the same group responsible for the N.H. State highway sign identifying and recognizing the historic Worsted Church at Hills Corner.

Of course, we continue with our One Room School house program in conjunction with the elementary school which will enter its 15th year in 2024. In addition, we continue digitizing and documenting our archive collection, as well as carrying on with our annual exhibit drawn from our archives collection.

Our sincere appreciation is extended to Mark Stevens for presenting two informative and entertaining programs and also for the support of the staff at the Elkins Library, the Selectmen's office, and the Canterbury Elementary school.

*Respectfully submitted,  
Bob Scarponi  
Historical Society President*

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## PERAMBULATOR'S REPORT 2023



Perambulation efforts in 2023 consisted of tackling some unfinished business, responding to requests, and working on unresolved issues. Examples would include the items listed below, and all work was done by volunteers at no expense to the Canterbury taxpayers. NH RSA 51:2 requires that, "The lines between the towns in this state shall be perambulated, and the marks and bounds renewed, once in every 7 years forever, by the selectmen of the towns, or by such persons as they shall in writing appoint for that purpose." Rather than perambulate the entire town once every seven years, I find it more successful to tackle just one abutting town each year. Since Canterbury abuts six towns, this means every 7th year I get the chance to catch up on unfinished business left over from prior years.

The 2021 perambulation of the Canterbury - Loudon Townline revealed that a bound located on Shaker Road had been destroyed, likely by NHDOT during a road improvement project. With the help of Web Stout LLS, this missing monument was re-set in the fall of 2022. In 2023, working with Loudon Perambulator, Stan Prescott, we completed the amended paperwork documenting this new bound. The two towns filed an Adden-

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dum with the Secretary of State amending the 2021 Perambulation Report. This Addendum includes the description, location, and measurements to our newest town bound.

I was tasked on three occasions by the Selectmen to assist them with determining where the Loudon or Northfield town line crossed through a particular area and whether a certain feature or item was in Canterbury or in the adjoining town. Twice I assisted two different surveyors, surveying different properties which straddle the Northfield town line; both were having difficulty locating the town line monuments, or desired to compare notes on the bounds found.

The Canterbury Historical Society and Elkins Library co-hosted an event where I was asked to give a slide show presentation describing what the Perambulator does. This presentation was well attended and apparently liked, as I was then contacted by a Loudon group and asked to give the same program to their group. I was also contacted by a producer from the PBS TV show Windows To The Wild, who had read a report I wrote about perambulating the Townline with Boscawen. This Boscawen perambulation required that we canoe the Merrimack River and the TV show producer asked if I'd be willing to recreate this perambulation with their TV show host in the canoe. This pseudo perambulation was filmed in the fall, and I'm told it will air sometime towards spring of 2024.

I attended several meetings with the Engineering Office of the City of Concord and/or the NHDOT regarding the Concord - Canterbury Townline bounds located within the on-going construction near Exit 17. Many of these bounds have been disturbed by construction projects over several years. Replacing these bounds before construction is completed does not make sense but making sure this task doesn't get forgotten at the conclusion of construction does. Since some of these bounds have been missing for years, determining who is responsible for re-setting them continues to be an on-going discussion and problem to be resolved in a future year.

*Respectfully submitted,  
Mark C. Stevens, L.L.S.  
Perambulator*

## RECREATION COMMITTEE



The Canterbury Recreation Committee is excited to share the outstanding accomplishments and heartwarming moments that made 2023 a standout year for our community.

**Youth Soccer Triumphs:** Our Youth Soccer program witnessed a record-breaking participation with 104 kids taking to the field. A huge thank you to the 16 volunteer coaches whose commitment to their teams made the season unforgettable. Congratulations are in order for the 4/5 team, whose skill and teamwork led them to an undefeated season!

**Town Halloween Extravaganza:** This year's Town Halloween celebration was a massive success, welcoming 282 trick-or-treaters who filled the town center with laughter and excitement. The addition of a 12-foot animated display paired with classic decorations from the past brought spirit to the event. It couldn't have happened without the dedication of 42 volunteers, who ensured a safe and fun experience for all.

**Committee Growth and Appreciation:** We're delighted to welcome new Recreation Committee members Danielle Krautmann and Kate Fehn, whose fresh perspectives promise to enhance our community programs. At the same time, we extend our heartfelt gratitude to Meghan O'Brien, who has dedicated seven years to Youth Soccer leading the program since 2020. Meghan's commitment has left an indelible mark on our community, and we will miss her dearly.

As we reflect on the achievements of 2023, we look forward to building on this momentum in the coming year. It's the collective efforts of our community members that make Canterbury a vibrant and close-knit town. Thank you for being an integral part of our success!

*Respectfully submitted,  
Randi Johnson  
Recreation Committee Chair*

## SOLID WASTE COMMITTEE



A huge shout out to the new Transfer Station Manager, David Bowles and his “dumplings”, for all the great things happening in the “Realm”!

The new baler purchased after the 2020 town meeting was finally installed in the spring of this year (2023). However, getting the power upgraded to the Transfer Station has proven particularly difficult. A part is needed to finish the upgrade to 400 amps and is still backordered - going on 2 years as of this writing. According to Unitil, three phase power is not available and it's too costly to run from the Center of Town and then to the transfer station. Even with these challenges, a temporary connection has been made and the baler is now taking care of cardboard, mixed paper, and plastic. It has generated more revenue from these recyclables, ensuring the future of recycling in Canterbury. We, the committee, thank our fellow towns' people for their support.

A lot of effort is still being spent educating townsfolk about keeping recyclables free from “contamination” and how to sort items properly. When a bale contains material that is not of the same “kind”, it is deemed “contaminated” and, not only can that bale be refused by the recycler, but the whole load is in jeopardy of being turned away. When this situation arises, instead of being rewarded a hefty payment for the load, a refusal means the whole load must return home and be resorted. This is a great waste of time and money! If you don't know where it belongs, please ASK someone before leaving it somewhere it doesn't belong!

In this post-Covid era – this year also brought the re-opening of the very popular Treasure House. New rules are in place and a system enacted to ensure an efficient turn-over of “treasures”. A big thank you goes out to Emily Burr for organizing the volunteers to bring back the Treasure House. Everyone missed their “recycle” house. The House can only open when staffed by volunteers. Please note that items can NOT be left outside if no one is staffing the building. If you would like to help with the staffing, leave your name and number at the House when it is open and you will be contacted by a committee member.

The committee meets monthly, sometimes twice a month. Our current agendas have us sorting through the complexities of a possible building renovation and acquiring new equipment to make the town employees' job and the whole transfer station more efficient, while reducing

costs to the town and citizens. We are always looking for new members on the committee who might bring various knowledge and skills. We hope to soon be introducing the recycling of more items such as: an increase in the category type of plastics, foam packaging, and even composting food waste is being considered.

*Respectfully submitted,  
Richard Marcou  
Solid Waste Committee Chair*

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## UPPER MERRIMACK RIVER LOCAL ADVISORY COMMITTEE



The Upper Merrimack River Local Advisory Committee, (known locally and affectionately as UMLAC; pronounced Uhm'-re-lack) has had a year of transitions and is holding steady to its statutory roles reviewing state permits as a voice for its municipalities and to draft, publish, and manage its river corridor plan.

The UMLAC was created as one of the first local river management advisory committees in 1990, enabled in RSA 483, as part of the New Hampshire Rivers Management and Protection Program. It was a grass-roots effort by the communities of Boscawen, Bow, Canterbury, Concord, Franklin, and Northfield, which the UMLAC represents and for whom it conducts its statutory duties including permit review and management plan coordination. The UMLAC provides a voice for the upper Merrimack River towns and cities through the river's designation in the New Hampshire Rivers Management and Protection Program.

The UMLAC is updating the Merrimack River Management and Implementation Plan (<http://www.merrimackriver.org/managementplan>), which will bring it current with new requirements, and provide the basis for an evergreen document that allows for simple activity tracking and responsiveness to emerging issues or changing priorities.

The UMLAC reviewed and provided comment on over a dozen state alteration of terrain, shoreland, underground storage tank, and wetland permit applications in the upper Merrimack watershed including in Boscawen, Canterbury, Concord, and Franklin. Some reviews were informed by consultants and project principals participating in meetings to

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present the proposals and to answer questions. This participatory approach to permit review is expedient and provides the best possible result for each site.

Wayne Ives acted as lead in monitoring and commenting on Federal Energy Regulatory Commission applications for Lower and Upper Penacook Falls and Lakeport projects.

All of the state's local river advisory committees are now represented by Cory Ritz, who was approved this past year by the Governor and Executive Council to the New Hampshire Rivers Management Advisory Committee. Cory serves on the Souhegan River Local Advisory Committee and brings a local river management advisory committee perspective to the New Hampshire Rivers Management Advisory Committee.

Expert presentations are essential so that UMLACers are well informed and can improve constantly their knowledge and skills. Tracie Sales, Lakes and Rivers Programs Administrator, NH Department of Environmental Services who answered questions from the UMLACers about the Merrimack River Management and Implementation Plan revision process. Tom Tetreault, Stantec, presented an outline of preparing permit applications for larger utility projects. Kate Hastings, who leads the state's cyanobacteria program, provided an overview on harmful algal blooms and their implications to rivers.

The UMLAC provided support documentation to the Central New Hampshire Regional Planning Commission's Brownfields funding application.

Non-statutory or discretionary programs include a variety of studies, planning activities, and programs related to the upper Merrimack River and its watershed. Those programs are now managed by the Upper Merrimack Watershed Association.

The UMLAC bid farewell to retiring representatives Mark Kaplan, Boscawen and Joyce Fulweiler, Northfield. Welcomed as a new representative was Ted Nemetz, Franklin.

The annual meeting was convened in November. The slate of officers: Michele Tremblay, Chair; Steve Landry, Vice-chair; and Adrienne Hutchinson, Secretary, was elected.

The Committee reviewed (and updated where appropriate) all of its governance and guidance documents, which may be viewed at <https://www.merrimackriver.org/upper-merrimack-river-local-advisory-committee/other-documents/>

Please visit the UMLAC at its new home on the web at <https://>



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[www.merrimackriver.org/upper-merrimack-river-local-advisory-committee](http://www.merrimackriver.org/upper-merrimack-river-local-advisory-committee). The Upper Merrimack Watershed Association now hosts the UMR-LAC's information on the newly designed website.

The UMR-LAC meets on a rotating basis in its six represented communities on the second Monday of each month (except for holidays and unforeseen conflicts) at 7:00 PM. Thank you to the Towns, Cities, and other organizations in Boscawen, Bow, Canterbury, Concord, Franklin, and Northfield for graciously hosting Upper Merrimack River Local Advisory Committee meetings and for their financial support during the past year. All are welcome to attend. For further information on the UMR-LAC and how to access meetings, please contact Michele Tremblay, Chair via telephone at 603.796.2615, email at [UMRLAC@MerrimackRiver.org](mailto:UMRLAC@MerrimackRiver.org) or through your representatives listed below, or visit <https://www.merrimackriver.org/upper-merrimack-river-local-advisory-committee>.

*Respectfully submitted,  
Adrienne Hutchinson, David Day  
Canterbury Representatives*

# MINUTES OF TOWN MEETING



## FIRST SESSION - March 14, 2023

Election Officials Present: Jim Miller, Moderator; Kathleen Doherty, Assistant Moderator; Samuel Papps, Town Clerk; Brenda Murray, Denise Sojka and Pam Smarling, Supervisors of the Checklist; Jan Stout, Ballot Clerk. Also present: Cheryl Gordon, Robert Steenson and Kent Ruesswick, Selectmen; BJ Entwisle and Ellen Bassett, Assistant Election Clerks.

The Polling was held at the Old Town Hall, Canterbury, NH. Ballot Boxes for the Town and School District ballots were checked at 7:00 a.m. by Moderator Miller and voter Jordy Cornog of Baptist Road and then closed and locked. Moderator Miller then opened the polls.

Polling Hours were held from 7:00 a.m. to 7:00 p.m., and a total of 387 voters cast ballots. Of those, 100 were Absentee for the Town, and 9 were Absentee for the School District. There were 1904 voters on the checklist, and 3 new voters were registered. 1 deceased voter was removed from the checklist.

Polling was closed at 7:00 p.m. by Moderator Miller, and the count of votes was conducted by election officials assisted by Lori Nigl, Ray Craigie, Steve Rasche, Kelly Papps and Ray Chesley.

School District Ballots were sent to Belmont by the Canterbury Police Department at 7:30 p.m., accompanied by Assistant School District Moderator Heidi Cheney of Southwest Road.

### Town Ballot Results:

|   |                         |            |
|---|-------------------------|------------|
| <b>Selectman:</b> <i>(1 position, 3 years)</i>                  | <b>Doherty, Scott</b>   | <b>212</b> |
|   | Dole, Sumner            | 45         |
|   | Todd, Calvin            | 124        |
| <b>Planning Board:</b> <i>(2 positions, 3 years)</i>            | <b>Marcou, Richard</b>  | <b>214</b> |
|   | Nichols, Lucy           | 184        |
|   | <b>Snyder, Logan</b>    | <b>205</b> |
| <b>Cemetery Trustee:</b> <i>(1 position, 3 years)</i>           | <b>Goegel, John</b>     | <b>369</b> |
| <b>Moderator:</b> <i>(1 position, 2 years)</i>                  | <b>Miller, Jim</b>      | <b>364</b> |
| <b>Library Trustee:</b> <i>(2 positions, 2 years)</i>           | <b>Riendeau, Linda</b>  | <b>345</b> |
|   | <b>Melasecca, Sarah</b> | <b>324</b> |
| <b>Trustee of the Trust Funds:</b> <i>(1 position, 3 years)</i> | <b>Heath, Gregory</b>   | <b>360</b> |

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Reports were finalized at 10:00 p.m. by the Town Clerk.

The meeting convened until Friday, March 27, 2023, beginning at 7:00 p.m., at Canterbury Elementary School for the deliberative session.

## **SECOND SESSION - MARCH 17, 2023**

Moderator Jim Miller opened the meeting at 7 p.m., held at the Canterbury Elementary School Gymnasium on Baptist Road. He expressed comments of welcome to the voters gathered, and asked for acknowledgment of the veterans in the room, followed by applause from the voters. Zoe Perlet, a member of the Canterbury 4-H group, led the recitation of the Pledge of Allegiance. Moderator Miller then noted that Wayne Mann, the Town's moderator for twenty years and long-time community member, had passed away Monday, March 13th, and asked for a few moments of silence in honor of Mr. Mann. Bob Steenson read the Annual Town Report dedication for Mike Capone, noting that Mr. Capone had helped set the standard for town government, and his extensive service to the Town of Canterbury. Cheryl Gordon offered words of thanks to Bob Steenson, the Board of Selectman's outgoing member, and shared an anecdote of how they first met. She noted that Bob was instrumental in helping preserve Canterbury's river land, initiating the Pay-As-You-Throw initiative, and helped with getting the revaluation process streamlined for Canterbury. Beth Blair of Hackleboro Road then spoke about the Canterbury Farmers Market, that the group had been running a community market in the parking lot of the library for seventeen years and invited people to visit the baked goods table at the back for people to get refreshments.

Moderator Miller introduced the group at the dais; Town Administrator Ken Folsom, Selectmen Kent Ruesswick, Cheryl Gordon, and Bob Steenson, and Town Clerk Sam Papps. He proceeded to read the results of the voting session held that Tuesday, March 14th, 2023, thanking the highway crew, the elections team, and the counters for their work helping run a smooth election. He then noted there would be a ballot vote for Article 2, on the fire truck, and stated voters should use their yes/no cards to vote on items. He asked that the Road Agent Donald "John" O'Connor, the Police Chief Michael Labrecque, and the Fire Chief Michael Gamache, all non-residents, be allowed to speak if called upon, and the body responded verbally in the affirmative. Mr. Miller went through how the meeting would be run. He asked that Article 9 be moved up to follow Article 4, with the body verbally affirming this request. Then he read Warrant Article 2:

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**Article 2:** To see if the Town will vote to raise and appropriate the sum of Eight Hundred Fifty Thousand Dollars (\$850,000) for the purchase of a new Fire Truck and to authorize the withdrawal of Three Hundred Sixty Thousand Dollars (\$360,000) from the Fire Truck Capital Reserve created for this purpose; furthermore; with the balance of Four Hundred Ninety Thousand Dollars (\$490,000) to be paid for by the Selectmen accepting the Fire Fighter's Grant or, alternatively, and in accordance with the provisions of the Municipal Finance Act (RSA 33), to authorize the Selectmen to issue not more than Four Hundred Ninety Thousand Dollars (\$490,000) of bonds and notes and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. ***Motion by Dale Caswell; second by Nate Bragdon.***

Bob Steenson spoke to this article, stating that the Engine 3 that this new truck would be replacing, was purchased in the 1990's, and that though through careful work by the Fire Department, the service life of the present Engine 3 had been extended but that at almost thirty years old, with maintenance issues and scarcity of parts, that it was time to replace it. The Fire Department had applied for a Fire Fighter's Grant last year, but the grant was not received, and that though a grant application had been submitted this year, there was no guarantee that it would go thru this year. With the Town's current debt load, having paid off the Sam Lake House bond, and soon paying off the Gold Star Bond, the Town was in a good financial place to take on the debt if it was necessary. Scott Doherty, a Deputy Chief of the Fire Department, reiterated that with lack of parts, it was a hard expectation to keep this truck serviceable.

*Patrice Rasche of Center Road* asked if the new truck would be run on diesel, and the answer was yes.

*Nate Bragdon of Morrill Road* asked what would happen to the new truck, if proceeds from its sale would offset the new truck. Bob Steenson replied that the Whites Farm Auction in Concord is how many municipalities dispose of surplus goods, that he didn't expect it to raise very much money but that proceeds would be deposited into the Town's General Fund and not be used to offset the new truck.

*Jan Cote of Baptist Hill Road* asked why the prior year's grant was not received by the Town. Scott Doherty responded that they do not receive any feedback from the Fire Fighters Assistance Grant folks, as to why the grant application was rejected. There was a large pool nationwide that they were competing with.

*Alice Todd of Barnett Road* asked if we had received this year's

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

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grant. Mr. Doherty responded that they had just applied and it was still in process. The Board of Selectmen noted that if the Town does not receive the grant this year, they will get a bond.

*Rick Crockford of Ayers Road* asked if they could get a refurbished truck, and Scott replied that was not the way to go in his professional experience.

*Lisa Carlson of Morrill Road* asked about the number of accidents on Interstate 93, and if there were federal monies available because we served the interstate. Scott Doherty noted that all highway calls were classified as a response by the Town and not categorized separately, and gave statistics, that in 2022 there were 17 calls and 6 mutual aid; in 2021 there were 11 calls and 9 mutual aid; and in 2020, there were 22 calls and 8 mutual aid. Bob Steenson noted that the Assistance Grant was federal monies, and Scott added that there were no other available sources of funding to his knowledge from the Federal Government.

*Joshua Gordon of Shaker Road* asked if the capital reserve held \$360,000 or if that was all that was being withdrawn? The Board of Selectmen clarified that the capital reserve fund for this purpose held \$381,999.74 but they would only withdraw the requested \$360,000 with the balance to be paid for by grant or by bond. They would like to leave some money in the fund for the next large expenditure.

*Derek Jackson of Baptist Hill Road* asked if the bond would be paid off by the time the Town needs another fire truck, and the answer was, in theory yes it should be paid off by then.

*Polly Camire of Northwest Road* asked if the engine that was purchased four years ago was paid off, and the answer was yes, Engine 2 was paid off.

*Rich Marcou of Baptist Hill Road* asked if the bid price was firm, if the actual cost would fluctuate from this amount, and the reply was the bid price was firm, from a reputable company.

*Daryl Zerveskes of Morrill Road* asked if the Town can self-fund this, through a loan raised by the citizens of Canterbury rather than take out a loan from another party. Bob Steenson replied that he was not aware of any mechanism in the law that allowed municipalities to borrow monies in this way, and the New Hampshire Bond Bank usually had competitive interest rates.

*Mindy Beltramo of Hackleboro Road* asked about the difference between the three trucks that the Town operates presently. Scott Doherty replied that technically these are “Fire Engines” and that a Fire Truck has a

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

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ladder; the Town does not possess such a truck, rather there are three Fire Engines that serve double duty. Engine 2 is the newest, and would be the first truck to respond to a call.

*Emily Preston of Southwest Road* spoke in favor of the article, and stated that she had seen a neighbor's house catch fire, and felt that it was the right equipment for the Fire Department to do their job that saved the resident's lives and their animals. The crowd applauded this statement.

*Beth Blair of Hackleboro Road* asked if the new truck would take some two years to be built, if the Town would be covered until the new truck would be put into service. The answer given by Scott Doherty was yes, that they would make sure that Engine 3 would be serviceable until the new truck arrived.

*Lisa Marcou of Baptist Hill Road* asked where the funds from the old truck would go and the Board of Selectmen replied it would be deposited into the General Fund.

*Megan Portnoy of Baptist Road* asked for an explanation of how the fire department worked. Scott Doherty responded that there was one full-time EMT on staff, and the Department had a part-time fire chief. The department otherwise consisted of volunteer staffing, and that the town also had mutual aid partners in surrounding towns that helped for large calls. The larger towns of Concord, Belmont, and Loudon, all have full time, career departments and they were not intended to service Canterbury, only supplement when the Volunteer Department needed help.

*Reggie Cloutier of New Road* asked about the manufacturer and inquired about the warranty or what if the company went out of business. Scott Doherty replied that the company was old and reputable and the Town had confidence it would not go out of business.

*Geoff Hubbell of Hackleboro Road* moved the question, seconded by Rick Crockford. Moderator Jim Miller asked for a vote, and the ayes had it, and so following reading the article again, he asked for the ballot vote to commence at 7:58 p.m. This vote was open for an hour; the results were read by Moderator Miller at 8:58 p.m.: **Yes: 178 votes: No: 21 votes. Article Passed.**

Moderator Miller read **Article 3:** To see if the Town will vote to raise and appropriate the sum of Three Million Two Hundred Twenty-Eight Thousand Seventy Dollars (\$3,228,070) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. **Motion by Rick Crockford; second by Caley Shepherd.**

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

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Bob Steenson spoke for the Selectmen, stating that the Town was in good financial standing, and laid out the load of the outstanding debt that the town currently holds. The Sam Lake House bond was paid off last year; and the municipal complex bond would be paid off this year. The 4% increase in the Town's budget was about average; cost drivers were wages, retirement and health care funds costs, and rescue service contracts.

*Derek Jackson of Baptist Hill Road* inquired about the tax rate impact this budget would have, and Bob Steenson replied the impact from last year to this year's budget is about \$0.33 per thousand. The school rate was not calculated.

Having no other questions, Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 4:** To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy-Eight Thousand Dollars (\$ 178,000) to be deposited into the following Capital Reserves:

|         |                           |           |
|---------|---------------------------|-----------|
| 4915.3  | Highway Equipment         | \$ 10,000 |
| 4915.4  | Highway Truck             | \$ 30,000 |
| 4915.5  | Highway Grader            | \$ 30,000 |
| 4915.18 | Rescue Truck              | \$ 12,000 |
| 4915.19 | Fire Truck                | \$ 50,000 |
| 4915.24 | Landfill Closure          | \$ 1,000  |
| 4915.27 | Town Building Maintenance | \$ 5,000  |
| 4915.30 | Highway Loader            | \$ 30,000 |
| 4915.31 | Highway Backhoe           | \$ 10,000 |

***Motion by Jim Snyder; second by Rich Marcou.***

Bob Steenson noted that this is the same capital reserve system that the Town has used for the past several years. The overall tax rate impact on this article is \$0.47 per thousand.

*Nate Bragdon of Morrill Road* asked if this article held the same impact to the tax rate as the prior year, and Bob Steenson noted it was almost the same, with the addition of the \$5,000 for the Building Maintenance fund.

Having no other questions, Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 9:** To see if the Town will vote to instruct the Shaker Regional School Board to form a committee to initiate a review of the feasibility and suitability for the Town of Canterbury to withdraw from the Shaker Regional School District pursuant to the provisions of NH RSA

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

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195:25 and to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) for the purpose of engaging educational and legal consultants as necessary to complete the review. ***Motion by Nate Bragdon; second by Caley Shepherd.***

Bob Steenson stated that this was modest funding for the legal counsel aspect of the process. The process initiated at the Town Meeting last year was not clear to the committee, and that this would serve as funding to ensure that the whole subject is examined.

*Danielle Krautmann of Morrill Road* said that she was a member of the study committee, and that the work of the committee could not be completed without a full study. Growth in the town is inevitable; as a community member, this fact-finding mission was important. She listed statistics about the district and things she had learned while serving on the committee, saying that the Shaker Regional School District's cost per pupil of \$18,400 is among the highest in the area.

*John Goegel of Hackleboro Road* spoke against the article, saying that as a resident of Canterbury for 50 years, he did not see how this article would serve the common good. He stated he had concerns about the homeschooled children in the district, if they would continue to have the same opportunities they do now.

*Rue Toland of Hackleboro Road* was a committee member, and asked to continue the study, stating that the money that was being asked for is necessary to get conclusive answers.

*Ned Witham of Southwest Road* spoke to his experience as a father of four children who attended Belmont, and cautioned that schools have the ability to deny students entry as they did for someone in Barnstead, ending that he was speaking against the article.

*Nancy Flagg of Briar Bush Road* spoke against the article, stating that she felt it was a waste of money and that if other schools are options, students will have to drive just as far as they do now to Belmont.

*Robert Scarponi of Clough Pond Road* introduced himself as the chairman of the 1982 committee that looked at the issue, stating it was a tough study then. He noted that he was for it if this article was help explore more options to make Shaker Regional School District more palatable to students and families.

*Caley Shepherd of Morrill Road* noted that she had attended private schools and felt no decreased sense of community that others had mentioned before. This article will help get more information together.

*Nate Bragdon of Morrill Road* also spoke about his children's expe-



# TOWN OF CANTERBURY 2023 ANNUAL REPORT

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riences not attending the district and their involvement in the community despite not being in the schools.

*Daimon Meeh of Shaker Road* inquired as to if the figure of \$12,000 was adequate to cover the cost. Bob Steenson replied that there had been quotes received and the figure is good for the consultants needed.

*Skye Savageaux of New Road* spoke in favor of the article, stating that her experience at Shaker Regional School District was not perfect, but that any district won't be perfect. She was in favor of more information for making an informed decision.

Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 5:** To see if the Town will vote to create a Bridge Maintenance or Construction Capital Reserve for the purpose of maintaining or the construction of bridges. The offsetting amount to come from the un-assigned fund balance. (This represents the State of New Hampshire additional bridge fund (SB401) received in 2022 and to further authorize the Board of Selectmen as agents to expend. **Motion by Nate Bragdon; second by Al Edelstein.**

Bob Steenson stated that the Town had received monies from the State of New Hampshire, totaling \$49,470, for the new construction and maintenance of bridges. To keep this money, a capital reserve needed to be created to save this money for the next bridge work that would come up. There is no tax impact. It cannot be used to pay off the bond on the Morrill Road culvert.

*David Day of Oxbow Pond Road* clarified that it can only be used for bridge work and no other purpose.

Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 6:** To see if the Town will vote to change the purpose of the existing Transfer Station Capital Reserve to the Transfer Station Upgrade Capital Reserve Fund for the purpose of upgrading the current transfer station and to authorize the Board of Selectmen as agents to expend. Two thirds vote required. **Motion by Rich Marcou; second by Carol Veenstra.**

Kent Ruesswick opened the article that there is \$6,200 in interest in the existing Transfer Station capital reserve, and to utilize that money for upgrades, there needs to be a new account created with a new title.

*Greg Heath of Wyven Road* stated that he believed that there needs

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

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to be an amendment to close the existing account, and open a new capital reserve account to initiate the transfer. Bob Steenson replied that this is how the DRA told the Town to do this process. Amendment was tabled.

*Lisa Carlson of Morrill Road* asked what sort of work needs to be done to the Transfer Station. Kent replied that there needs more space under cover, purchasing a new compactor. Work is ongoing with the new bailer that was purchased last year and parts are backordered.

*Alice Todd of Barnett Road* asked about the PFAs that are being tested for at the dump. The Board of Selectmen replied that it is being monitored.

Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 7:** To see if the Town will vote to raise and appropriate the sum One Hundred Fifty Thousand Dollars (\$150,000) for the purpose of purchasing a new Highway Truck, wing, and plow and to authorize the withdrawal of One Hundred Fifty Thousand Dollars (\$150,000) from the Highway Truck Capital Reserve Fund created for that purpose. **Motion by BJ Entwisle; second by Rachel Baker.**

Cheryl Gordon stated that the money for this project would be taken from the capital reserve, and that it had a zero-dollar tax impact.

Seeing no questions or discussion, Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 8:** To see if the Town will vote to raise and appropriate the sum of Thirty-Eight Thousand Two Hundred Thirty-Six dollars (\$38,236) to pay principal (\$35,000) and interest (\$3,236) on the Gold Star Bond, said amount to be removed from the Town's Unassigned Fund Balance. **Motion by Emily Preston; second by Beth Blair.**

Kent Ruesswick gave a brief explanation of the Gold Star Project, and that this zero-dollar tax impact article was routine until the Gold Star Bond was paid off.

*Nate Bragdon of Morrill Road* asked how many more years we had on the bond. The answer was two more years.

Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 10:** To see if the Town will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to purchase a zero turn mower and to withdraw funds from the Highway

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

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Equipment Capital Reserve Fund created for that purpose. **Motion by Evan Hauptman; second by Nate Bragdon.**

Kent Ruesswick explained that the mower presently in service was a 2014, and that in the words of the Road Agent, it takes a quart of oil each time its run.

Seeing no questions or discussion, Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 11:** To see if the Town will vote to raise and appropriate the sum of Seven Thousand Dollars (\$7,000) to re-finish the Town Hall floors. **Motion by Rachel Baker; second by G. Edward Hudson.**

Kent Ruesswick explained that the wood floor in the old Town Hall is worn thin and needs to be addressed. After consultation with floor re-finishing companies, this may be the last time that it can be done before it needs to be replaced totally. The Town should get a few more years of wear from them, though.

*Polly Camire of Northwest Road* asked why this money wasn't coming out of the Building Maintenance Capital Reserve account. The Selectmen replied that this is an everyday maintenance expense and it's brought before the meeting for the sake of transparency. The Building Maintenance reserve is for emergencies or unexpected maintenance.

*Teresa Wyman of Shaker Road* asked for reassurance that there could be dancing on the floor once it was refinished, as several towns did not allow dancing when the new floors were put in. The Selectmen replied in the affirmative that dancing could take place.

*Geoff Hubbell of Hackleboro Road* asked if there was the option of putting down a synthetic floor rather than wood when it was time to replace it. Kent Ruesswick replied that when the time came in a few years to have to replace the floor, it should be replaced with wood.

Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 12:** To see if the Town will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to purchase an Air Conditioner/Condenser for the Municipal Building. **Motion by Kelly Short; second by Nancy Hacking.**

Cheryl Gordon stated that there was no air conditioner in part of the Municipal Complex where staff offices are, and that this would keep that small part of the building cool.

*Beth McGuinn of Southwest Road* stated she was on the Energy

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Committee, and asked about the unit being installed. The Selectmen replied it would most likely be a mini-split.

*Nate Bragdon of Morrill Road, Carol Veenstra of Morrill Road and Ruth Heath of Wyven Road*, all had questions clarifying what sort of unit was being installed, and where it would be.

Ken Folsom, Town Administrator replied that when the building was constructed, the lines for air conditioning was installed but due to budget constraints, that phase of the project was never completed. This will complete the air conditioning project in the bunk room, and offices.

*Patrice Rasche of Center Road* asked that the Energy Committee be involved with decisions as to what sort of units would be purchased.

Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 13:** To see if the Town will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to install a Ductless AC and Heating Unit at the Town Meeting House. **Motion by Kelly Short; second by Denise Sojka.**

Cheryl Gordon stated this would supplement the existing furnace in the Meeting House, and the blower that the current furnace uses sounds like an air craft carrier interferes with meetings.

*Beth McGuinn of Southwest Road* stated mini-splits do not do well, and that she does not think a mini-split should be installed.

*Ruth Heath of Wyven Road* stated that this cost seemed high for a mini-split unit, as they have one.

Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 14:** To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for engineering, surveying, wetlands mapping, permitting, and conceptual design of a second entrance to Maple Grove Cemetery. **Motion by Audra Klumb; second by Nancy Hacking.**

John Goegel gave an explanation of the article and project that Maple Grove on Baptist Road is the Town's only active cemetery, and capacity is reaching its limit. The project to clear more space and create a second entrance off Baptist Hill Road needs to start with this planning stage and this article will be for a survey and engineering work.

Kent Ruesswick noted that the cemetery has been expanded several times to add more burial space, and this seems like the time to do it.

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

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*Emily Preston of Southwest Road* asked about the new entrance proposed, stating that creating more infrastructure will create more maintenance. Kent Ruesswick responded that the Committee has been talking to contractors, and that the new access road will not be tarred. It will make sure that the piece to be cleared can be accessed without tearing up the existing tar driveway.

*Jonah Sutton-Morse of Hackleboro Road* asked about how much more space will be gained. Kent Ruesswick responded that there will be several hundred more graves added.

*Derek Jackson of Baptist Hill Road* asked if the new graves would make money for the town. Kent Ruesswick responded that the money paid for a grave is returned to the Town and deposited into the General Fund, so yes it will.

Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 15:** To see if the Town will vote to adopt the Canterbury Community Power plan, to authorize the Board of Selectmen to implement the plan, and to take all action in furtherance thereof, pursuant to RSA 53-E. The Canterbury Community Power plan is an opt-out program that offers more flexible electricity procurement. The plan will initially provide lower electricity rates for residents, or it will not launch. Initial participation in the plan can be declined, after which enrollment becomes voluntary. **Motion by Carol Veenstra; second by Geoff Hubbell.**

The Selectmen introduced Howard Moffett, who gave a presentation with Beth McGuinn about the project. Several residents inquired about how the process worked, and had clarifying questions.

Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 16:** Shall the Town of Canterbury Re-Adopt the “Optional Veterans’ Tax Credit” in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$500? (Majority vote required). Motion by Rich Marcou; second by Ron Routhier.

Bob Steenson introduced articles 16 and 17, as housekeeping. The Legislature changed the law, RSA 72:28 II, and these articles readopts the new language of the laws.

*Teresa Wyman of Shaker Road* spoke at length in opposition to the article because of her pacifistic beliefs.

*Carol Veenstra of Morrill Road* responded that she was for the

# TOWN OF CANTERBURY 2023 ANNUAL REPORT

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article, noting that voting in favor of these articles does not diminish any beliefs she had.

Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller read **Article 17:** Shall the Town of Canterbury Re-Adopt the “All Veterans Tax Credit” in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal the same amount as the standard or optional veterans’ tax credit voted by the Town of Canterbury under RSA 72:28? (Majority vote required). ***Motion by Tyson Miller; second by Rich Marcou.***

*Derek Jackson of Baptist Hill Road* asked if there was a way to get firefighters, or first responders etc. a credit towards their property taxes. Bob Steenson responded that no such law existed to enable the Town to grant such a credit.

*Rich Marcou of Baptist Hill Road* gave some background as to why the All Veterans Credit was introduced.

Moderator Miller read the article again and asked for a show of cards. Motion carries; **Article Passed.**

Moderator Miller opened the meeting to any other business that would come before the body.

*Rich Marcou of Baptist Hill Road* asked for volunteers for the Solid Waste Committee.

*Kevin Bragg of Baptist Road* made some comments on communication and the Town’s website, and asked that this be addressed in the coming year.

*Steve Rasche of Center Road* noted he was pleased to read in the Conservation Commission’s report about the Stem’s plan to conserve some land off Bean Hill Road.

Seeing no other business, there was a vote by voice to adjourn the meeting. Meeting closed at 9:52 p.m.

*Respectfully submitted,  
Samuel Papps, Town Clerk  
Canterbury, New Hampshire*

**MARRIAGES REGISTERED IN TOWN OF CANTERBURY  
FOR THE YEAR ENDING DECEMBER 31, 2023**



| <b>Date</b>        | <b>Place</b>   | <b>Person A</b>         | <b>Residence</b> | <b>Person B</b>           | <b>Residence</b> |
|--------------------|----------------|-------------------------|------------------|---------------------------|------------------|
| January 3, 2023    | Canterbury, NH | Zagars, Belinda Skye    | Canterbury, NH   | Alvarez, Eric Michael     | Canterbury, NH   |
| May 20, 2023       | Gilmanton, NH  | Thomas, Ross Gregory    | Canterbury, NH   | O'Neil, Christina Leigh   | Canterbury, NH   |
| June 2, 2023       | Bethlehem, NH  | Scott, Anna Lynn        | Canterbury, NH   | Minery, Tyler Michael     | Canterbury, NH   |
| August 26, 2023    | Canterbury, NH | Bassett, John McCann    | Canterbury, NH   | Johnson, Rachel Elizabeth | Canterbury, NH   |
| September 22, 2023 | Chichester, NH | McLean, Arianna Cole    | Canterbury, NH   | Taylor, Manan Kalpeshbhai | Canterbury, NH   |
| September 30, 2023 | Canterbury, NH | Keville, Elias Abraham  | Canterbury, NH   | Quarles, Rachel Hannah    | Canterbury, NH   |
| October 7, 2023    | Chichester, NH | Marchi, Richard Anthony | Canterbury, NH   | Tetelman, Rachel Beth     | Goffstown, NH    |
| October 21, 2023   | Jackson, NH    | Cyr, Christopher Donald | Canterbury, NH   | Peterson, Tracy Anne      | Canterbury, NH   |
| November 18, 2023  | Chichester, NH | Horton, Landon David    | Laconia, NH      | Owen, Breanna Lynne       | Canterbury, NH   |

I HEREBY CERTIFY THAT THE ABOVE RETURN IS CORRECT,  
ACCORDING TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SAMUEL PAPPS, TOWN CLERK

**BIRTHS REGISTERED IN TOWN OF CANTERBURY  
FOR THE YEAR ENDING DECEMBER 31, 2023**



| <b>Date</b>       | <b>Place</b>   | <b>Name of Child</b>     | <b>Parent A</b>          | <b>Parent B</b>            |
|-------------------|----------------|--------------------------|--------------------------|----------------------------|
| May 11, 2023      | Manchester, NH | Silver, Harper Katherine | Silver, Brandon Lawrence | Silver, Haylee Anne        |
| May 19, 2023      | Concord, NH    | Mallozzi, Vincent Eugene | Mallozzi, Joshua Vincent | Mallozzi, Paula Lynn       |
| May 24, 2023      | Canterbury, NH | Fournier, Colin James    | Fournier, Andrew Scott   | McDevitt, Kelly Anne       |
| June 22, 2023     | Lebanon, NH    | Hill, Mavern Vito        | Hill, Jonathan Alexie    | Scott, Mercedes Lynn       |
| July 17, 2023     | Concord, NH    | Polston, Athena Jeanne   | Polston, Austin Michael  | Sheran, Micki Lee          |
| November 4, 2023  | Manchester, NH | St Onge, Sawyer Alena    | St Onge, Kevin Michael   | Jope, Rebecca Nicole       |
| November 24, 2023 | Concord, NH    | Parker, Ian David        | Parker, Kevin Lee        | Champney, Elizabeth Rachel |
| December 10, 2023 | Concord, NH    | Plue, Noelle Margaret    | Plue, Jeffrey Alan       | Plue, Rebecca Turturro     |
| December 29, 2023 | Concord, NH    | Dorr, Taytum Quincy      | Dorr, Justin Edward      | Dorr, Shauntaye Mercedes   |

I HEREBY CERTIFY THAT THE ABOVE RETURN IS CORRECT,  
ACCORDING TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SAMUEL PAPPS, TOWN CLERK



**DEATHS REGISTERED IN TOWN OF CANTERBURY  
FOR THE YEAR ENDING DECEMBER 31, 2023**



| <b>Date</b>       | <b>Place</b>   | <b>Name</b>             | <b>Parent A</b>   | <b>Parent B</b>   |
|-------------------|----------------|-------------------------|-------------------|-------------------|
| January 6, 2023   | Concord, NH    | Lamprey, Regina M       | Lamprey, Harry    | Dickerson, Mary   |
| January 11, 2023  | Concord, NH    | Yonemura, George S      | Yonemura, Harry   | Yamada, Riu       |
| February 22, 2023 | Canterbury, NH | Bezanson, Peggy Sue     | Drew, Stanley     | Braley, Dorothy   |
| February 28, 2023 | Canterbury, NH | Bliss, Jay Winthrop     | Bliss, Charles    | Baldwin, Mary     |
| April 7, 2023     | Concord, NH    | Lockwood, Mark Louis    | Lockwood, Ronald  | Moore, Helen      |
| April 9, 2023     | Tilton, NH     | Audet, Todd Christopher | Audet, Richard    | Paquin, Donna     |
| May 11, 2023      | Concord, NH    | Gilines, George Raymond | Gilines, Raymond  | Hassell, Norma    |
| May 23, 2023      | Concord, NH    | Frye, Mary Eleanor      | Lee, Albert       | Byrd, Ouida       |
| May 27, 2023      | Concord, NH    | Moyer, Susan Suttton    | Sutton, Edward    | Russell, Margaret |
| June 27, 2023     | Canterbury, NH | Labonte, Janet          | Larrivee, Ralph   | Dupra, Irene      |
| August 21, 2023   | Concord, NH    | Dufresne, Kenneth W     | Dufresne, Kenneth | Shaw, Mitzpah     |
| September 8, 2023 | Manchester, NH | Sullivan, Barbara       | Miller, Philip    | Begley, Helen     |
| October 21, 2023  | Canterbury, NH | Eckhardt, Donald Henry  | Eckhardt, Henry   | Kludas, Freda     |
| November 28, 2023 | Canterbury, NH | Huckins, Kaylee Ann     | Doubleday, Kim    | Cullen, Cynthia   |
| November 30, 2023 | Concord, NH    | Phelps, Kevin Ron       | Phelps, Averil    | Harlow, Jean      |

# DEATHS – CONTINUED



| Date              | Place          | Name                    | Parent A      | Parent B       |
|-------------------|----------------|-------------------------|---------------|----------------|
| December 27, 2023 | Canterbury, NH | Meeks II, Joseph Daniel | Meeks, Joseph | Kelly, Lareece |

I HEREBY CERTIFY THAT THE ABOVE RETURN IS CORRECT,  
 ACCORDING TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SAMUEL PAPPS, TOWN CLERK

## BURIALS IN CANTERBURY CEMETERIES FOR THE YEAR ENDING DECEMBER 31, 2023

- <sup>1</sup>Chamberlain, Richard West
- <sup>1</sup>Glines, George Raymond
- <sup>1</sup>Hufstader, Robert Paul
- <sup>2</sup>Kruzel, Paul
- <sup>1</sup>Paradis, Leo R.
- <sup>1</sup>Pickard, Edward James
- <sup>1</sup>Rogers, Stephen Arthur
- <sup>1</sup>Scripture, Peter D.
- <sup>1</sup>Towle, Aimee Curtis

<sup>1</sup>Buried at Maple Grove Cemetery

<sup>2</sup>Buried at Shell Meetinghouse Cemetery

In the early 20th century, the town's horse sheds (where horses were tied up during meetings or church) extended off the west side of the building, serving both the Town Hall and the Congregational Church jointly.

A devastating fire on April 7, 1943 ravaged the Center, destroying the Congregational Church, the "Union Hall" containing the Giles general store and post office, and two private residences. The Town Hall was only saved by the quick thinking

of Walter Hatch, who had the foresight to pull the burning horse sheds away from the Town Hall, preventing the fire from spreading. The Canterbury community came together in the aftermath of the fire to redesign the Town Center and the Town Hall was moved on rails to its present site at the intersection of Center and Old Tilton Roads. This move had two strategic functions; firstly, it separated buildings from being as close as they were before the fire; and secondly it allowed for setting the Town Hall into the hillside, with a new basement.



"Storekeeper" Paul Ambeau selling cheese at the Canterbury Fair c. 1969



The cast of HMS Pinafore after the Canterbury Player's first performance in 1983

More of Canterbury's social meetings, events, and dances were held in the Town Hall after the 1943 fire. Weekend dances were held during the 1950's, sponsored by the Merrimack River Grange, the Canterbury PTA, the Women's Club, the Fire Auxiliary, and other groups, and graduations of the eighth grade from the Canterbury School

District were held on the stage. Sometimes, however, these gatherings got rowdy; a New Year's Eve Dance in 1948 was briefly interrupted when several rambunctious dancers began fighting, and Selectman George Peverly had to throw them out the front door into the snowbanks!

The Town Hall has always played a pivotal part of the annual Canterbury Fair, beginning in 1959, when the Fair used the Town Hall for the well-remembered “General Store”, full of wheels of cheese and food stuffs for sale complete with a “storekeeper”. In following the tradition of live performances in the Town Hall, a group of Canterbury residents formed the Canterbury Players in 1983 to perform Gilbert and Sullivan’s H.M.S. Pinafore as a fundraiser for construction of the Town’s bandstand. With rousing success and support from their neighbors and community, the troop went on to stage and perform nine more annual shows, bringing ringing laughter and rounds of applause to the Town Hall as the community celebrated the Player’s success for a decade.



Carl Thunberg (Moderator), Sabin Guertin (Town Clerk), Ida Higgins (Ballot Clerk) and Raymond Glines (Supervisor of the Checklist) surround the ballot box at Town Meeting c. March 1952.

The Town Building Needs Committee of 2004-5, chaired by Kent Ruesswick, resulted in lowering the building several feet under the direction of Steve Fifield, adding new granite facing, and a new addition off the back to house restrooms and a small kitchenette. The preservation of this structure has been an ongoing project, and this past year, new granite front steps, a custom railing and new front lights were installed. The interior maple floor was also refinished and sanded. This historic treasure has seen us through many celebrations, as well as challenges, and remains a mainstay of our town’s identity and our own historic legacy.

*Researched and written by Bob Scarponi and Sam Papps. Photos courtesy of the Canterbury Historical Society. Original cover art by Jayne Hastings, reproduced with permission.*