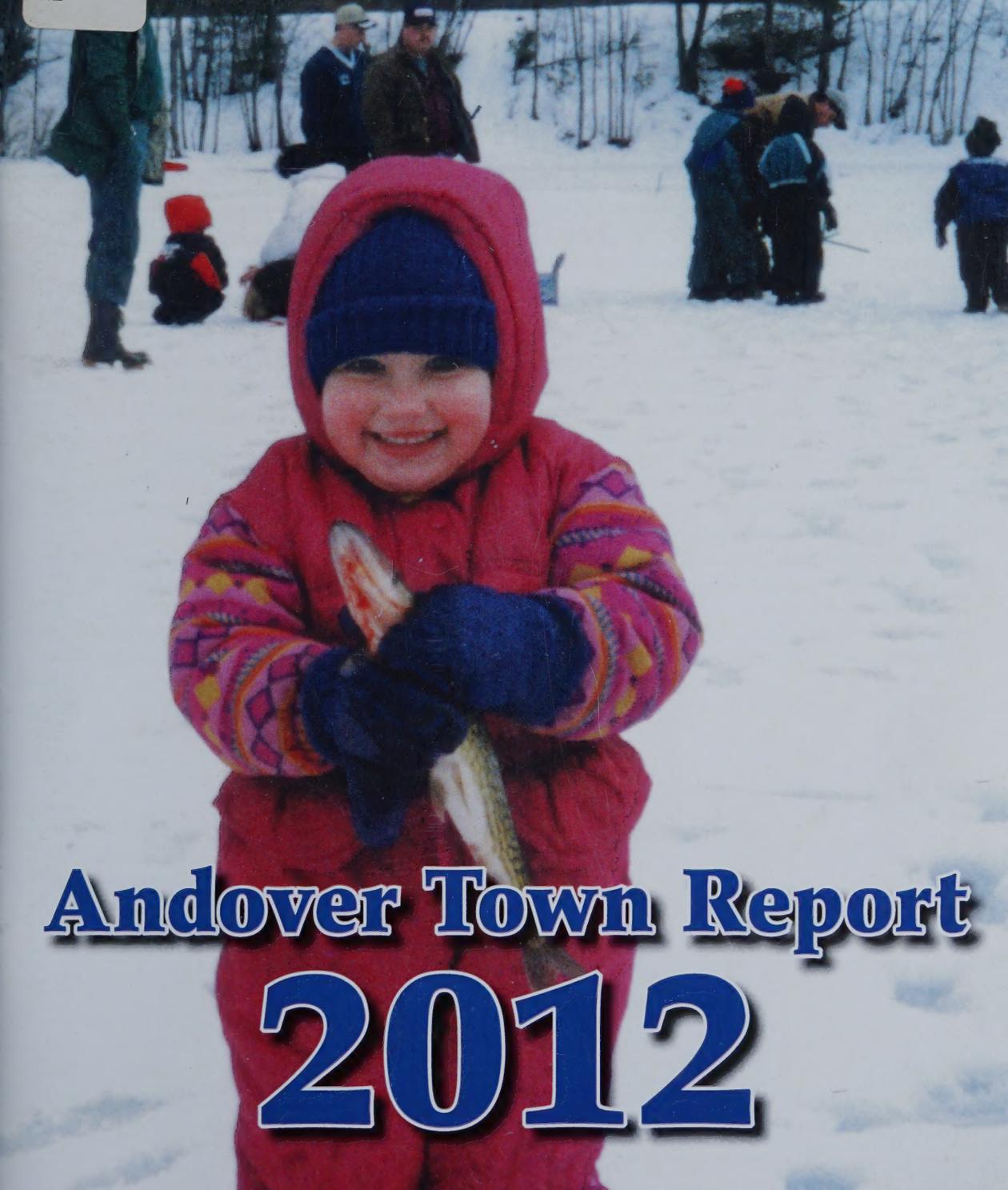


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The Andover Fish & Game Club has served Andover for 80 years. For more about the club, see the inside front cover.



Andover Town Report

2012

Town reports traditionally cover Town government and organizations that receive money from the Town budget, but many other community organizations make a large contribution to the quality of life in Andover. In recognition of that fact, we feature such an organization on the cover of and in photos throughout the Andover Town Report each year. This year we feature the Andover Fish & Game Club.

THE ANDOVER FISH & GAME CLUB

The Andover Fish and Game Club was established in 1933 and now operates as a non-profit organization. The primary goal of the Club is to help our local youths enjoy and appreciate outdoor sports with an emphasis on fishing and education.

Each spring the Club sponsors a trout fishing derby on Highland Lake for kids up to 16 years old. We purchase a minimum of 250 trout that the New Hampshire Fish and Game Department matches with a like amount. The evening before the derby, kids and parents meet the New Hampshire Fish and Game truck on Channel Road by the Andover Fish and Game Clubhouse to help transfer the fish (two or three at a time, in buckets) from the truck into the channel. It's a memorable experience and a fun annual event.

In the winter, we also sponsor Willis Nowell Memorial Kids Ice Fishing Derby, with all the tackle and bait provided by the Club. Trophies and numerous prizes are awarded to many of the children at both events.

The Club also raises funds and provides two or three children each year an opportunity to attend Camp Berry Conservation Camp in Milan, New Hampshire during the summer. In addition, we have sponsored boating safety and hunter safety courses.

To sponsor these events, we hold two major fund raisers during the year. We have our annual "Famous Beef BBQ" at Proctor Academy and our annual Turkey Raffle at the Club House. Both these events have been a huge success because of all our hard-working members and because of friends and families from the local area.

To round out the year, the Club holds a rabies clinic, a deer pool, and the Al Chadwick Memorial Ice Fishing Derby for all ages.

The Andover Fish and Game Club meets on the last Tuesday of the month at 7:30 PM in the Clubhouse on Channel Road in East Andover. Membership is \$10. Contact President Gordy Ordway at 768-3302 for more information.



Andover Fish & Game Club members gathered at the clubhouse for the January 2013 meeting.

N. H. STATE LIBRARY
MAR 2 11
CONCORD, NH

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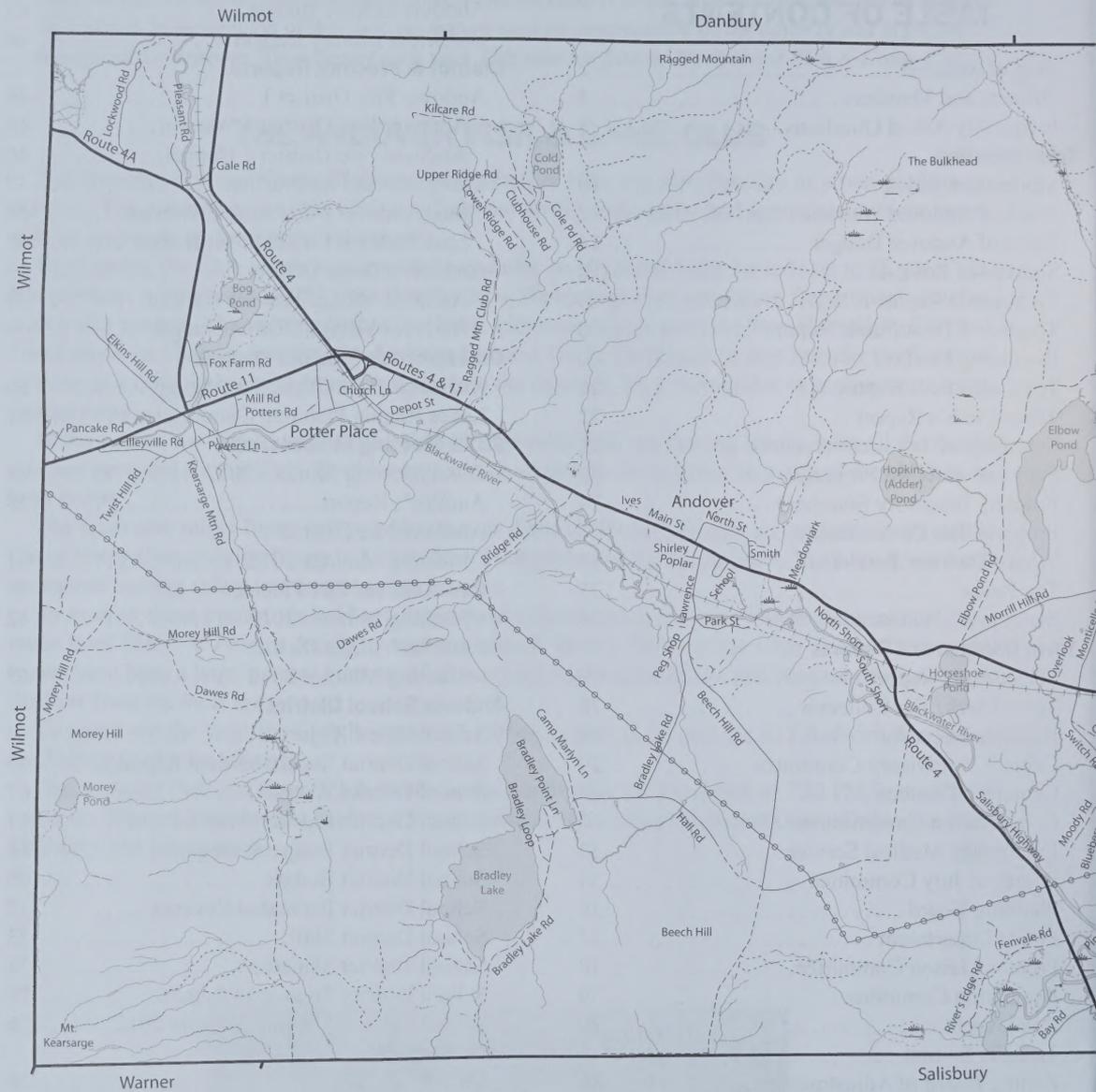
A Note About the New Size of the Town Report

You'll have noticed by now that this year's Town Report has been printed at 8½" by 11". This change has been in the works for several years, because the Town Report gets bigger every year, pushing us closer and closer to the maximum page count of the 5½" by 8½" stapled format. This year, it was time to make the switch.

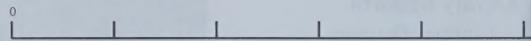
You'll notice, too, that the new page size allows us to print the many budgets and financial reports in normal-size type for easier reading.

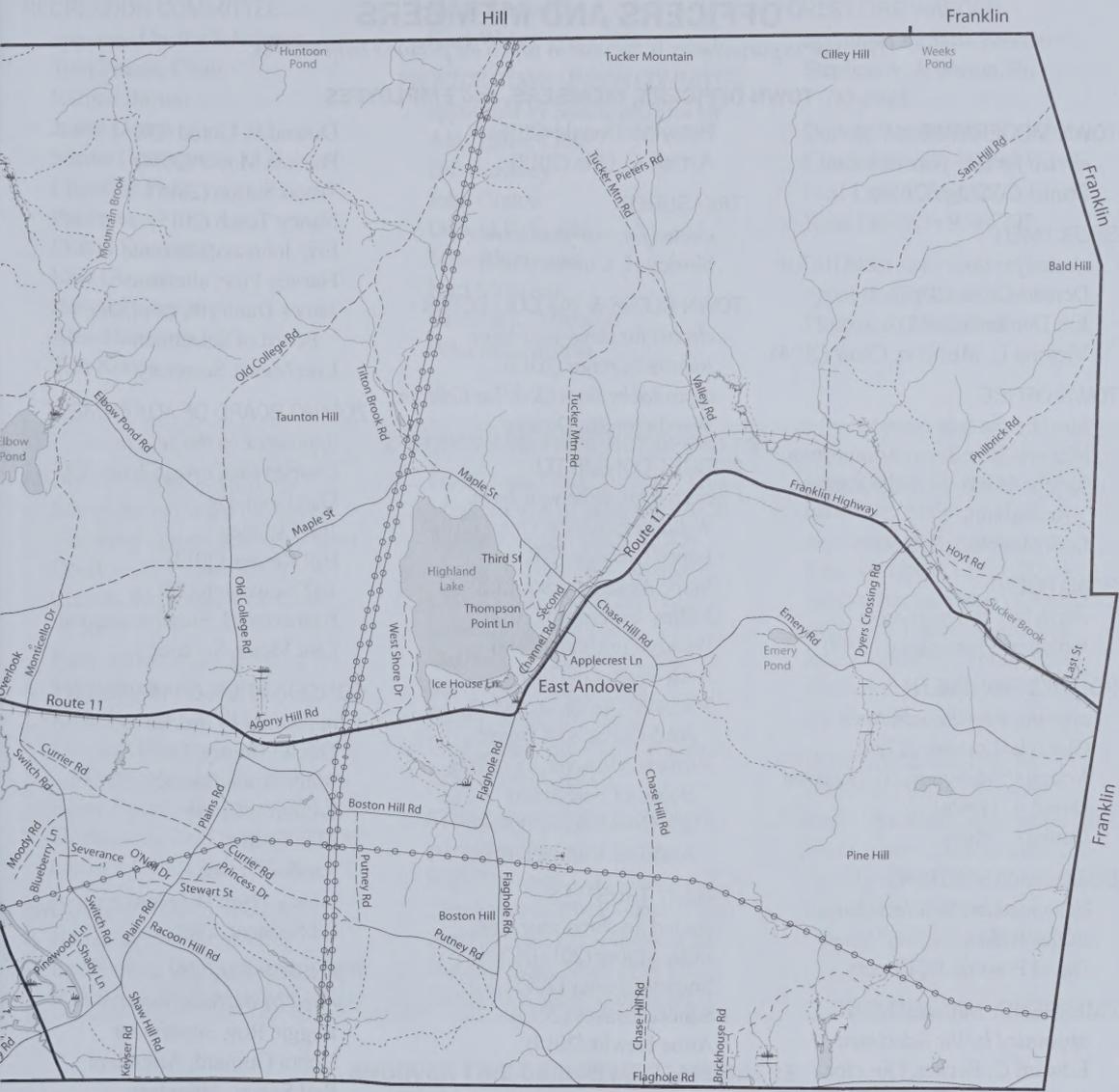


2 Map Of Andover



Andover, New Hampshire





10 Miles

Base from 1985 tax map

OFFICERS AND MEMBERS

The year in parentheses is the year in which the person's term expires.

TOWN OFFICERS, MEMBERS, and EMPLOYEES

TOWN MODERATOR <i>elected for two-year term</i> Daniel Coolidge (2014)	Betsy McDonald (2016) Arthur C. Urie (2018)	Donald E. Gould (2015) Patricia Moyer (2014) Wood Sutton (2015) Nancy Teach (2015)
SELECTMEN <i>elected for three-year term</i> Donald Gross (2013) Jim Danforth (2015) Victoria L. Mishcon, Chair (2014)	TREASURER <i>elected for two-year term</i> Shirley H. Currier (2014)	Eric Johnson, alternate Harvey Pine, alternate James Danforth, <i>ex officio</i> , Board of Selectmen Lisa Meier, Secretary
TOWN OFFICE <i>hired by the Selectmen</i> Marjorie Roy, Town Administrator Tatjana Donovan, Bookkeeper/ Accountant Lois Magenau, Secretary	TOWN CLERK & TAX COLLECTOR <i>elected for three-year term</i> Joanna Sumner (2013) <i>appointed by Town Clerk/Tax Collector</i> Wanda Smith, Deputy	ZONING BOARD OF ADJUSTMENT <i>appointed by the Selectmen</i> Charles McCrave, Chair (2013) Dan Coolidge Jim Delaney Bill Keyser (2013) Jeff Newcomb (2013) Katherine B. Stearns, alternate Lisa Meier, Secretary
ROAD AGENT <i>elected for two-year term</i> Jonathan Champagne (2014)	BUDGET COMMITTEE <i>elected for three-year term</i> William Bardsley, Chair (2014) James Delaney (2015) Mary Anne Levesque (2013) Jeffrey Newcomb (2013) Wendy Pinkham (2014) Arch Weathers (2015) Michelle Dudek, <i>ex officio</i> , Andover School Board Victoria Mishcon, <i>ex officio</i> , Board of Selectmen Mark Cowdrey, <i>ex officio</i> , Andover Village District	CONSERVATION COMMISSION <i>appointed by the Selectmen</i> Gerald Hersey, Chair Mary Anne Broshek Laurence Chase Tina Cotton Sandra Graves Nancy "Nan" Kaplan Ed Spencer, alternate
POLICE DEPARTMENT <i>appointed by the Selectmen</i> Glenn E. Laramie, Chief Joseph P. Mahoney, III, Sergeant David A. Hewitt Daniel C. Shaw	LIBRARY TRUSTEES <i>elected for three-year term</i> Janet Moore (2013), Chair Shirley Currier (2015) Sandra Graves (2013) Anne Hewitt (2015) Marj Roy (2014) Susan Chase, alternate	TRANSFER STATION <i>hired by the Selectmen</i> Reggie Roy, Supervisor Debra Guinard, Attendant Red Soucy, Attendant Jeremy Mason, Alternate Attendant
BUILDING INSPECTOR <i>appointed by the Selectmen</i> Roger Kidder David Powers, Jr., Deputy	TRUSTEES OF TRUST FUNDS <i>elected for three-year term</i> Joanne Edgar (2014) Alex Estin (2013) Sarah Whitehead (2015)	CABLE TV ADVISORY COMMITTEE <i>appointed by the Selectmen</i> Tina Cotton Charlie Darling Marilyn Gould
EMERGENCY MANAGEMENT <i>appointed by the Selectmen</i> Edward C. Becker, Director Jane Hubbard, Deputy Director	PLANNING BOARD <i>appointed by the Selectmen</i> <i>for three-year term</i> Jon Warzocha, Chair (2013) Paul Currier, Vice Chair (2015)	CEMETERY TRUSTEES <i>elected for three-year term</i> Robin Boynton (2015) Patricia Cutter (2014) Mary Anne Levesque (2013)
BOARD OF HEALTH Board of Selectmen		
DOG OFFICER <i>appointed by the Selectmen</i> VACANT		
OVERSEER OF THE POOR Board of Selectmen		
SUPERVISORS OF THE CHECKLIST <i>elected for six-year term</i> Irene H. Jewett (2014)		

RECREATION COMMITTEE*appointed by the Selectmen*

Tom Frantz, Chair
 Kenice Barton
 Justin Carey
 Nicole Donovan
 Christine Frost
 Pat Frost
 Darryl Furtkamp
 Ellie George
 Howard George
 Alan Hanscom
 Tim Norris

Brian Reynolds

Kurt Weber

PROCTOR/TOWN LIAISON COMMITTEE*appointed by Selectmen/Proctor*

Alex Estin, Chair
 Bill Bardsley
 John Cotton
 Donald E. Gould
 Mike Henriques
 Karl Methven
 Victoria L. Mishcon
 Peter Southworth

FOREST FIRE WARDEN*appointed by State Forester*

Stephen A. J. Barton, Sr.
 735-5984

Deputy Wardens:

Chuck Ellis 671-8059

Fred Lance 735-5122

Rene Lefebvre 934-2197

AUDITORS*appointed by the Selectmen*

Plodzick & Sanderson

DISTRICT AND PRECINCT OFFICERS**ANDOVER SCHOOL DISTRICT***School Board elected on Town**Meeting day for three-year term*

Don Gould, Chair (2015)

Charles McCrave, Vice Chair
 (2013)

Kent Armstrong (2014)

Michelle Dudek (2015)

Katie Keyser (2013)

*District Officers elected on Town**Meeting day for one-year term*

Betsy Paine, Moderator (2013)

Shirley Currier, Treasurer (2013)

Christie Coll, Clerk (2013)

ANDOVER FIRE DISTRICT NO. 1*elected at District Meeting*

Les Fenton, Commissioner (2014)

Ron Brule, Commissioner (2013)

Fred Lance, Clerk/Treasurer (2013)

Mark Stetson, Moderator (2013)

Alison Jones, Auditor (2013)

elected by Volunteer Firemen

Chuck Ellis, Chief (2013)

appointed by the Chief

Darren Gove, Deputy Chief

Scott Davis, Lieutenant

Glenn Haley, Engineer

Fred Lance, Secretary/Treasurer

Eric Tilton, Captain

EAST ANDOVER FIRE PRECINCT*elected at Precinct Meeting*

Mark Thompson, Commissioner (2013)

Tim Frost, Commissioner (2014)

Roger Kidder, Commissioner (2015)

JoAnn Hicks, Moderator (2013)

Kathleen Kidder, Clerk (2013)

John Cotton, Treasurer (2013)

Ed Hiller, Auditor (2013)

appointed by Commissioners

Rene Lefebvre, Chief (2013)

Stephen Barton, Deputy Chief (2013)

elected by Volunteer Firemen

Jacob Johnson, Captain (2013)

Mark Perry, Lieutenant (2013)

Jon Collette, Engineer (2013)

ANDOVER VILLAGE DISTRICT*elected at District Meeting*

Joseph Vercellotti, Commissioner (2014)

Mark Cowdrey, Commissioner (2013)

David Henderson, Commissioner (2015)

Lisa Meier, Clerk/Treasurer (2013)

Howard George, Moderator (2013)

ANDOVER FIRE DEPARTMENT MEMBERS

Dennis Bartlett

Zachary Barton

David Dash

Scott Davis

Logan Donovan

Adam Ellis

Chuck Ellis

Darren Gove

Jim Graham

Glenn Haley

Brad Hardy

DJ Hawes

Tim Joyce

Fred Lance

William (Mac) MacDuffie

Andrew Perkins

EAST ANDOVER FIRE DEPARTMENT MEMBERS

Stephen Barton

Stephen AJ Barton Jr.

Ed Becker (retired)

John Bridgmon

Jon Collette

William Demers

Tim Elzroth

David Grant

Andrew Guptill

JoAnn Hicks

Jacob Johnson

Rene Lefebvre

Diana Miller

Jeff Miller

Mark Perry

Ben Seaver

EMERGENCY MEDICAL SERVICE DEPARTMENT MEMBERS

John Kinney, Chief
Greg Stetson, Deputy Chief
Jeffery Clark, Lieutenant
Jennifer Coffey, Captain
John Bridgmon
Jon Collette

Chuck Ellis
Stephen Fecteau
Philip Hackmann
Brad Hardie
Jason Jenkins
Tim Joyce

Rene Lefebvre
William MacDuffie
Heather Makechnie
Jeffrey Miller
Andrew Perkins
Benjamin Seaver

STATE LEGISLATIVE REPRESENTATIVES

NH SENATE

Sen. Andrew Hosmer (2014)
Andrew.Hosmer@leg.state.nh.us
271-3067

NH HOUSE

Rep. David B. Karrick (2014)
David.Karrick@leg.state.nh.us
271-3529

NH HOUSE

Rep. Mario Ratzki (2014)
MarioRatzki@gmail.com
271-3565

US LEGISLATIVE REPRESENTATIVES

US HOUSE

Rep. Ann Kuster (2014)
18 North Main St, Fourth Floor
Concord NH 03301
226-1002
Bass.House.gov

US SENATE

Sen. Kelly Ayotte (2016)
41 Hooksett Road Unit 2
Manchester NH 03104
622-7979
Ayotte.Senate.gov

US SENATE

Sen. Jeanne Shaheen (2014)
50 Opera House Square
Claremont NH 03743
542-4872
Shaheen.Senate.gov

ANDOVER FOOD PANTRY

Food and Necessities for People in Need

sponsored by

The Andover Lions • The Andover Beacon

**PLEASE BRING
NON-PERISHABLE
STAPLE FOODS**

**to School District Meeting &
Town Meeting**

FREQUENTLY ASKED QUESTIONS

When does the Board of Selectmen meet? The Board of Selectmen meets on the first and third Monday of the month. If the meeting night is a holiday, the meeting will be on the Tuesday following the first or third Monday. Agendas are posted at the Town Office, the Andover Post Office, the East Andover Post Office and on the Town's Web site at Andover.NH.us.

If you have any further questions feel free to call the Town Office.

Do I need a building permit?

Not all building projects require a building permit. Check with the Building Inspector to be sure.

Property Taxes

What is the 2012 tax rate? There are two tax rates for properties in Andover depending on which fire precinct you are served by. Properties west of Mountain Brook are in the Andover Fire District. Properties located east of Mountain Brook are in the East Andover Fire Precinct.

Properties in the Andover Fire District: \$18.67 per thousand

Properties in the East Andover Fire Precinct: \$18.38 per thousand

When are taxes due? The Town of Andover bills for property taxes on an annual basis, typically by early November. Bills are due 30 days after the bill is mailed.

Can I pay my taxes online? Yes. Go to Andover.NH.us and follow the link to the Tax Collector's kiosk.

Can I make early payments on

my property taxes? Absolutely. We will apply payments made in advance of the bill, and your bill will reflect the balance due.

Should I send a copy of my tax bill to my lending institution? Yes, if your taxes are paid from an escrow account. We do not send bills to lending institutions. Most lending institutions request the information from the tax collector. Some take the information electronically and some ask for the information through the mail.

When is the deadline for filing a tax abatement for 2012?

March 1, 2013.

When does the tax year start?

The tax year runs from April 1st through March 31st. Assessments of your property are made as of its value on April 1st of each tax year. These assessments will appear on your property tax bill.

When was Andover last reassessed? The Town of Andover was revalued in 2009. The Town is on a five year schedule to update assessments as per New Hampshire state law. Properties are physically visited at least once during the five year period. In 2013, one third of Andover properties will be visited in preparation for the mandated 2014 revaluation. Properties that have an outstanding building permit will also be visited.

What if I think my tax assessment is higher than the fair market value? Taxpayers who believe their

property is over assessed may apply for a property tax abatement. The time period to file for tax abatement is *after* the issuance of the final tax bill (generally sent out in November) and *on or before* the following March 1st. It is the taxpayer's responsibility to provide documentation in support of an abatement request. Forms are available at the Town Office.

What if I did not receive a tax bill? State law requires that bills be sent to the last known owner. The Assessor's Office updates its records according to transfers received from the Merrimack County Registry of Deeds after they have been recorded. Your attorney or title company who handled the closing should have checked the status of taxes due. However, it is *your* responsibility as the new owner to make sure taxes are paid and to advise us of your mailing address in writing. If you have any questions concerning this, refer to your closing statement or call us. Interest at 12% per annum is charged on tax bills not paid by the due date.

Motor Vehicle Registration

Do I need to prove residency to register a vehicle? Yes. If you are new to Andover and have not changed your address on your driver's license, please bring a utility bill or piece of mail indicating your physical address.

Can I register a vehicle for someone else? You can register for someone else if you bring in their current registration or their renewal

A Note About Pennies in the Town Report

In order to make everything as easy to read as possible, we've eliminated pennies throughout the Town Report by rounding each figure (including totals) to the nearest dollar. That means that in some cases, a total may appear to be off by a dollar or two from what it appears that it should be. Rest assured, however, that no figure, not even a total, is off by more than 50¢ from the exact figure that was reported.

8 Frequently Asked Questions

letter. Due to new security regulations we cannot send you out with more information than you bring us.

What vehicles require a title?

All vehicles need a title until the vehicle is 15 years old. Heavy trucks always need a title. To register a vehicle older than 15 years old, you will need to bring a bill of sale, a title or valid New Hampshire registration from the previous owner. If you have only a bill of sale, you will need to have a VIN verification form signed by an authorized agent or a local police officer.

I purchased a vehicle from a New Hampshire licensed auto dealership. What paperwork do I need to bring the clerk to register the vehicle? You will need to bring the blue CTA form with you.

Can I transfer my plates from my old vehicle to my new vehicle?

Yes. The registration must be current because you are transferring the registration and the plates. You must present the old registration so that it can be sent to the DMV. If you do not have the old registration, you may purchase a certified copy for a fee of \$18. If you are unsure whether to transfer plates or purchase new ones, we will be happy to help you.

How does a new resident from out-of-state register his/her vehicle? You will need to bring a current registration, your title, and proof of residency. If you have a lien on the vehicle and do not have a title then you will need to have the name and mailing address of the lien holder.

If there is no lien on your vehicle, you will need to bring in the title, and your vehicle will be registered at that time.

Are fees pro-rated? If you are doing a new registration the fees are prorated. If you are doing a 12-month renewal, the rate is fixed regardless of what month you do the renewal.

How is my renewal month determined? Most renewals are done on the owners' birth date. If the vehicle is leased or registered to a business, then the renewal month is determined by the first letter in the name.

Can I renew my registration by mail? Yes. We mail reminders prior to the beginning of each month. Please send back the renewal forms for only the vehicles you wish to register. The form indicates the individual town and state fees. If you are renewing more than one vehicle, you may combine the fees on one check made payable to Town of Andover. Please include a self-addressed, stamped envelope for the return of your registration(s).

Can I renew my registration online? Yes, at InvoiceCloud.com/AndoverMV. Once you enter your information, our office is notified electronically and we mail your renewal registration(s) to you.

Dog Licensing

At what age do dogs need to be licensed? State law requires that all dogs 4 months or older must be licensed in New Hampshire. You will need to bring in proof of rabies inoculation and proof of spaying or neutering if the dog is altered.

When should I license my dog? All dog licenses expire on April 30. You will need to renew your dog's license annually by this date or penalties and fines will be applicable. There is a one-month grace period before the penalties begin. The penalty is \$1 per month beginning in June.

What does it cost to license my dog? \$9 for a male or female not altered; \$6.50 for a spayed or neutered dog; \$2 for the first dog belonging to a senior citizen over 65 years of age.

Dog licenses are not pro-rated.

Please notify the Town Clerk if you no longer have your dog.

Can I license my dog by mail?

Yes. Dog license renewal notices will be sent to the address on file. Dogs may be licensed by mail if their rabies vaccination is current. If the rabies vaccination has been recently updated or the dog has been altered since its last license, please mail the appropriate certificate(s) with your check. We will return the certificate(s) to you. Please include a self-addressed, stamped envelope. You will also be able to license online.

Voter Registration

Where do I register to vote? At the Town Clerk's office, 31 School Street, during regular business hours. See back cover for schedule. You may also register with the Supervisors of the Checklist during one of their scheduled meetings. Their meetings are posted in advance.

Town Stickers

How do I get a Transfer Station/Town Beach sticker? You can purchase one at the Town Hall or the Transfer Station. The fee is \$5.

Vital Records

How do I obtain a marriage license? Both parties must come into the office together to apply for the marriage license. The fee is \$45. You will also need to bring some identification: driver license, passport, or birth certificate. The license is good for 90 days. There is no waiting period. If either party has been married before, we will need proof of how the marriage ended: death certificate, divorce decree, or annulment certificate.

How do I get a certified copy of a birth, death, or marriage certifi-

cate? You need to make your request in writing either by mail or in person. You must be a member of the immediate family (no cousins) or have a direct and tangible interest in the record. The cost of the certified copy is \$15 for the first copy and \$10 for any subsequent copies ordered at the time for the same person. You will need to give the name(s) of the registrant(s) and approximate date of the event. You must also state your relationship or your interest in the record. New Hampshire state law requires identification when requesting a certified record or search. You will need to send a copy of your picture ID when requesting a record by mail or show picture ID when you come in.

Zoning Board of Adjustment

What is the function of the Zoning Board of Adjustment (ZBA)? The ZBA administers the Zoning Ordinance for the Town of Andover. Responsibilities include answering questions about the ordinance and conducting hearings for applicants who seek exceptions to the conditions specified by the zoning regulations.

How do I know if my project requires ZBA approval? You may be advised by the Building Inspector, the Board of Selectmen, or the Town Administrator. You may review the ordinance yourself or ask the ZBA for an opinion. You may seek the advice of a land use attorney if your

project is large, complex, or if there seems to be some disagreement as to how and why the Ordinance applies.

What is the application process?

An application may be obtained at Town Hall. The Town Administrator will advise you as to the application fee and the cost of notifying all abutters. Upon receipt of your application, the ZBA will schedule a public hearing at which time the ZBA will accept your presentation and public comment and issue a decision.

What will I need to do at the hearing? You will be asked to make a verbal presentation describing your project, stating reasons why, in your opinion, some part of the ordinance should not apply to your situation. Visual aids such as plans and drawings of buildings, site plans, lot lines, roads, etc. are always of great assistance in explaining what it is that you propose.

What is the difference between a Special Exception and a Variance? A Special Exception is an activity that is allowed by the Ordinance if certain conditions are met and the ZBA approves. A Variance is a situation that is not listed in the Ordinance or perhaps prohibited by the Ordinance that requires ZBA approval. There may be very good reasons why that prohibition should not apply in your situation.

What happens if the ZBA does not approve my application? Most projects in Andover seem to be non-

complex in nature, and the great majority are approved. If the ZBA denies your application, you may appeal to the ZBA for a re-hearing, and if denied by the ZBA, you may then appeal to New Hampshire Superior Court. Under New Hampshire law, the ZBA must be given the first opportunity to correct any decision it makes before an appeal to the Superior Court may be taken.

Suppose I complete my project without approval by the Building Inspector or the ZBA? Your property is subject to inspection by the Town, the Tax Assessor, and any appraiser involved in an application for a mortgage, home equity loan, refinancing, or sale of the property. As soon as your unauthorized changes are discovered, any activity involving a bank or transfer of the property will probably be discontinued, or at best become legally complex. At the same time, the Town may order restoration of the property to its original condition. Obtaining the necessary permits is always the best course of action.

If my project requires approval of both the ZBA and the Planning Board, to which do I first apply? The sequence of approvals is not spelled out anywhere, but it is usually advisable to obtain ZBA approval first. The Planning Board may require more documentation and the process may be lengthy. There may of course be exceptions. 



MODERATORS RULES

By Dan Coolidge, Town Moderator, and Betsy Paine, School Moderator (based on the earlier work of moderators Bill Bardsley and Ed Becker, who faithfully served the town for many years)

The Andover School District Meeting is Monday, March 4, 2013 at 7 PM in the Andover Elementary/Middle School (AE/MS) gym. The Andover Town Meeting is Tuesday, March 12, at 7 PM in the AE/MS gym.

Both the School District and the Town elections are held together on Tuesday, March 12, in the AE/MS gym. The polls open at 11 AM and close at 7 PM. The polling is conducted just like state and federal elections with the ballot clerks, Town Clerk, Supervisors of the Checklist, Selectmen, and Town Moderator in attendance. The two big differences from the state and federal elections are the later starting time (11 AM instead of 8 AM) and the official ballots are non-partisan – no political parties are designated for any of the candidates.

If you are registered to vote, you check in with the ballot clerks. If you are not registered, you can register with the Supervisors of the Checklist and then vote immediately thereafter.

Remember that you need a photo ID with you! If you don't have one with you, you will still be able to vote and have your vote counted so long as you sign a Challenged Voter Affidavit.

Meetings

The following is a short primer on what takes place at the Andover School District Meeting and at the Andover Town Meeting and how these meetings are conducted. The procedure for running both meetings

is very similar. This article is intended to encourage you to come and participate at both the School District and Town meetings.

During voting on Town Meeting day, several town organizations and groups set up tables and displays to share information, recruit new volunteers, raise funds, and sometimes even just to socialize. About 6:30 PM, townspeople volunteer to help take down the tables and set up the folding chairs in preparation for the meeting. You don't have to wait to be asked: just join in and help.

To be certain only registered voters can vote at Town Meeting, the Town Moderator is trying something new. To vote during Town Meeting, voters will have to check in when they arrive for Town Meeting. The ballot clerks will give registered voters a numbered identification slip. When a show of hands vote is called for at Town Meeting, the Town Moderator will ask voters to hold up their identification slips to have their votes counted. Be careful not to lose your identification slip – we cannot give out replacements!

Voting at School District Meeting will be handled as it has been in the past.

Promptly at 7 PM, the business part of the meeting is called to order. The moderator asks that we start by standing and reciting the Pledge of Allegiance.

At Town Meeting, if anyone present has not voted for Town officials, they are given one last chance to check in with the ballot clerks and to vote before the polls are closed.

Immediately upon closing the polls, the ballot box is taken to the

classroom behind the stage and the ballots are counted. This counting is open to observation by the public. All you have to do is quietly walk up to the room and observe. If you want to help count ballots, please contact the Town Clerk, Joanna Sumner, well before Election Day.

Next, the Town Moderator introduces the Selectmen and Town Clerk and announces the rules for the conduct of the meeting. At the School District meeting, the School District moderator starts with introductions of the School Board and school administration and then goes over the rules for the meeting.

The voters at either meeting can vote to overrule rules or decisions made by the moderator, other than those rules or decisions required by law.

Voters making or seconding a motion must state their names clearly so the clerk can record them accurately. To keep voting less confusing, we request all warrant articles be moved in the affirmative so that a "Yes" vote will adopt the article and a "No" vote will defeat the article. Sometimes if multiple articles deal with similar issues, the moderator will request that related articles be open for discussion together, and then, when discussion is completed, each article will be voted on separately.

In order to speak to the meeting you must be recognized by the moderator. To be recognized or to vote, you must be seated. Disorderly people may be fined \$1 for each violation and may be removed from the meeting by the police on the order of the moderator if their disruptive conduct persists.

"RSA 40:7 Debate. – No person shall speak in any meeting without

leave of the moderator, nor when any person speaking is in order; *and all persons shall be silent at the desire of the moderator*, on pain of forfeiting \$1 for each offense, for the use of the town.” The power the moderator may wield is awesome!

Please wait and speak into the portable microphone so that everyone will be able to hear you. While speaking, please address your comments, discussion, and debate only to the moderator at the front of the room and not to individuals in the meeting. You should address your remarks to the moderator and not to any other single person.

Everyone should have the right to freely participate on every warrant article. Therefore, the moderator will not recognize a motion to cut off or limit debate or to call the question for a vote until everyone who has sought to be recognized has had an opportunity to speak at least once. However, if the debate has already gone on a long time, please limit the number of “Me, too!” comments so we can move the meeting along.

At the same time, the moderator will try not to recognize anyone who has already spoken once on an article until everyone else who wants to speak on that article has done so. Please keep in mind that when you speak, you need to cover all of your points, because you may not get a second chance to speak to the same article.

Amendments to articles are made, seconded, discussed, and voted on during discussion, if they are germane to the original article. The moderator makes the call as to whether they are germane, subject to override by the meeting. The amendment is voted on, and if passed, and after discussion, the amended main motion is voted on.

The budget article has traditionally

been dealt with by making a motion to adopt the budget as recommended by the Budget Committee and to hold discussion on each section of the printed budget. Then, each section is discussed and amendments may be made and voted on. At the end of discussion of all the sections, the meeting votes on the entire budget as amended.

After the budget is adopted, traditionally someone makes a motion to limit reconsideration, called restriction. If restriction is passed, a later successful motion for reconsideration may only be acted on at an adjourned session held at least seven days later. This prevents late night shenanigans reversing a vote when many voters may have left the meeting.

A motion for reconsideration may only be moved and seconded by persons who voted on the prevailing side of the motion to be reconsidered. Thus, if you want to have a motion reconsidered, you have to get someone on the winning side to move to reconsider.

Voting at the Meeting

There are five types of voting:

(1) Voice vote, where you are asked to respond “Aye” for a “Yes” vote and “No” for a “No” vote. The Moderator declares the result, or that it was too close for him or her to determine and goes on to another method of voting.

(2) Count of hands, where the Selectmen or School Board members are asked to count the raised hands (raised identification slips at Town Meeting) of the “Yes” votes and then the raised hands (raised identification slips at Town Meeting) of the “No” votes.

(3) Division of the room, where the “Yes” votes stand on one side and the “No” votes stand on the other side.

(4) A yes/no secret ballot, if five or more voters have requested

such procedure in writing after the discussion and before the vote has been taken by some other method.

(5) And finally, a yes/no ballot for a bond issue, where the polls have to stay open for one hour as required by state law.

Moderators try to discourage yes/no ballot votes on standard warrant articles, as they take a lot of time to process and make meetings last longer. However, it is the voters’ right to request a secret ballot, and if you have your own reasons for requesting such a ballot and five signatures, the moderator has no discretion but to hold the yes/no ballot. The voters requesting the yes/no ballot must be present at the meeting.

If you plan to request a secret ballot on something, we ask that you speak to us before the meeting to review your concerns and the procedure to follow. Maybe we can resolve your issue without having to resort to a secret ballot.

“Point of Order!” These words alert the moderator that someone thinks the moderator either misstated something, made a mistake, or did not make clear the procedural action that the meeting is taking and a voter is confused. Please, if you don’t understand something, don’t be afraid to ask, or even to interrupt. Chances are if you’re confused, so are others, especially the moderator.

In Andover, a motion to adjourn is only recognized after all the articles in the warrant have been considered, and it completes and concludes this year’s annual meeting.

If you have any questions about School District Meeting, call the School District Moderator, Betsy Paine, at 568-7129. For questions about Town Meeting, call the Town Moderator, Dan Coolidge, at 542-2187.



TOWN OF ANDOVER WARRANT

Town Meeting, March 12, 2013

**For the Town of Andover
2013 Town Warrant
The State of New Hampshire
The polls will be open from 11 AM to 7 PM.
Tuesday, March 12, 2013**

To the inhabitants of the Town of Andover in the County of Merrimack in said State, qualified to vote in town affairs:

ARTICLE 1: To choose all necessary Town Officers for the ensuing year. (By ballot)

Business meeting will be held at the Andover Elementary/Middle School at 7 PM to act upon the following subjects.

ARTICLE 2: To see if the Town will vote to authorize indefinitely, or until rescinded, the Selectmen to accept the provision of RSA 33:7, to issue tax anticipation notes. (This is a housekeeping article only) (Majority vote required).

ARTICLE 3: To see if the Town will vote to accept the provision of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal, or other Governmental unit or a private source which becomes available during the fiscal year. (This is a housekeeping article only) (Majority vote required).

ARTICLE 4: To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property which may be offered to the Town for any public purpose, pursuant to RSA 31:95-e. The Selectmen must hold a Public Hearing before accepting such gift(s), and the acceptance shall not bind the Town to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of any such personal property. (This is a housekeeping article only) (Majority vote required)

ARTICLE 5: To see if the Town will vote to authorize the Tax Collector to accept prepayment of taxes pursuant to RSA 80:52-a. (This is a housekeeping article only) (Majority vote required)

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of One Million Three Hundred

Nine Thousand Nine Hundred and Thirty-six Dollars (\$1,309,936) which represents the operating budget. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

ARTICLE 7: To see if the Town will vote to expand the purpose of the existing Bridge Rehabilitation Capital Reserve Fund to include funds for Town Bridge Improvement Projects and State Bridge Aid Improvement Projects, and to appoint the Selectmen as Agents to Expend. (This requires a 2/3 vote.)

ARTICLE 8: To see if the Town will vote to raise and appropriate \$25,000 to add to the Bridge Rehabilitation Capital Reserve Fund. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) for the completion of road improvement projects with \$50,000 to come from the previously established Highway Projects Capital Reserve Fund established in 2012. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of \$13,440 to fund the third year of the town-wide revaluation. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of \$5,110 to add to the Revaluation Capital Reserve Fund previously established. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of \$10,000 to add to the Highway Equipment Capital Reserve Fund, previously established. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of \$10,000 to add to the Transfer Station Capital Reserve Fund. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of \$25,000 for the purpose of the purchase of a new police cruiser, with \$18,000 to come from the previously established Police Cruiser Capi-

tal Reserve Fund. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

ARTICLE 15: To see if the Town will vote to raise and appropriate \$25,000 to add to the Ambulance Capital Reserve Fund, previously established. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

ARTICLE 16: To see if the Town will vote to raise and appropriate Four Thousand Dollars (\$4,000) for the purpose of repairing damaged stones, grass seeding, and the completion of the survey work at the East Andover Cemetery and to repair two water line leaks in Proctor Cemetery. This will be a special non-lapsing appropriation per RSA 32.7, VI and will not lapse until the work is completed or December 31, 2018, whichever is sooner. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

ARTICLE 17: To see if the Town will vote to establish a Recreation Revolving Fund pursuant to RSA 35-B:2 II. The money received from fees and charges for recreation programs and park services and facilities shall be allowed to accumulate from year to year, and shall not be considered to be part of the general fund unreserved fund balance. The treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Selectmen and the Recreation Director. These funds may be expended only for recreation purposes.

ARTICLE 18: To see if the Town will vote to authorize the Recreation Committee to expend \$15,400 from the previously established Blackwater Park Fund for the purpose of completing the building at the Blackwater Park. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

ARTICLE 19: To see if the Town will vote to designate the Selectmen as Agents to Expend from the Cilleyville Bog Bridge Fund, and further, to allow the Selectmen to expend funds for the purpose of maintenance and repair of the bridge without further action from Town Meeting.

ARTICLE 20: To see if the Town will vote to adopt the provisions of RSA 72:61 through 72: 68, which provide for an optional property tax exemption from the property's assessed value for property tax purposes, for persons owning real property which is equipped with one or more solar energy systems and/or wind energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statutes.

ARTICLE 21: To see if the Town will vote to modify

the elderly exemptions from property tax in the Town of Andover, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 to 74 years of age, \$40,000; for a person 75 to 79 years of age, \$60,000; for a person 80 years of age or older, \$70,000. To qualify, the person must have been a New Hampshire resident for at least 3 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of no more than \$30,000 if single, or if married, a combined income of no more than \$40,000, and own net assets not in excess of \$75,000, excluding the value of the person's residence. The combined net asset amount for married persons shall apply to a surviving spouse until the sale or transfer of the property by the surviving spouse or until the remarriage of the surviving spouse.

ARTICLE 22: To transact any other business that may legally come before this meeting.



The Andover Food Pantry is one of many community projects that AF&G supports.

TOWN OF ANDOVER BUDGET

Town Meeting votes on the Budget Committee's 2013 budget.

	Approved 2012 Budget	Spent in 2012	Selectmen 2013 Budget	Budget Comm 2013 Budget
General Government				
Town Officer's Salaries				
Selectmen	\$4,500	\$4,500	\$4,500	\$4,500
Building Inspector	4,500	4,500	4,500	4,500
Moderator	800	723	200	200
Deputy Town Clerk Salary	12,500	10,508	12,500	12,500
Treasurer	3,000	3,000	3,000	3,000
Town Clerk/Tax Collector	31,000	24,205	31,000	31,000
Subtotal	\$56,300	\$47,436	\$55,700	\$55,700
Town Officer's Expenses				
Town Administrator Salary	\$51,500	\$49,494	\$51,500	\$51,500
Town Administrator Benefits	24,192	22,766	26,224	26,224
Secretary / Bookkeeper	20,000	16,546	34,840	34,840
Expenses, Supplies, Equip	18,000	43,162	8,700	8,700
FICA & Medicare	20,000	21,083	20,000	20,000
Worker's Comp & U.C. Ins.	21,847	15,231	20,796	20,796
Postage	5,000	4,410	6,000	6,000
Town Report	3,800	2,517	3,800	3,800
NHMA Dues	1,750	1,750	1,750	1,750
Elections & Registration	5,500	4,817	1,000	1,000
Registry of Deeds	1,000	536	1,000	1,000
Reappraisal of Property	10,000	21,692	10,000	10,000
Tax Map Revisions	2,700	2,700	500	500
Audit	13,000	3,800	13,000	13,000
Conference Fees	2,300	2,150	2,300	2,300
Mileage	1,000	717	1,000	1,000
Cable TV	15,000	5,913	15,000	15,000
Technology & Computers			14,295	14,295
Subtotal	\$216,589	\$219,284	\$231,705	\$231,705
Town Office Building				
Utilities	\$7,100	\$5,234	\$7,100	\$7,100
Telephone	2,300	2,243	2,300	2,300
Repairs, Maintenance, Supplies	5,500	4,047	4,600	4,600
Town Office Custodian		1,777	2,600	2,600
Emergency Management Services			10,000	10,000
Subtotal	\$14,900	\$11,524	\$26,600	\$26,600
Other				
Planning & Zoning	\$7,500	\$2,976	\$7,500	\$7,500
Property & Liability Insurance	26,500	25,507	25,507	25,507
Cemeteries	13,970	14,159	14,000	14,000
Legal Expenses	10,000	5,300	10,000	10,000
Subtotal	\$57,970	\$47,942	\$57,007	\$57,007

	Approved 2012 Budget	Spent in 2012	Selectmen 2013 Budget	Budget Comm 2013 Budget
Public Safety				
Police Labor (Part-Time)	\$59,758	\$58,394	\$65,582	\$65,582
Police Labor (Full-Time)	46,310	45,905	47,699	47,699
Police Overtime Labor	3,588	2,727	3,500	3,500
Police Benefits (Full-Time)	35,429	34,945	51,309	51,309
Police Training	1,000	942	1,000	1,000
Police Fourth of July	1,800	1,875	2,160	2,160
Police Office Expenses	8,472	8,008	8,472	8,472
Police Telephone	5,400	5,042	5,400	5,400
Police Dispatch	9,863	7,285	9,863	9,863
Police Prosecution	2,300	1,200	2,300	2,300
Police Utilities	1,900	2,161	2,200	2,200
Police Uniforms	750	802	1,000	1,000
Police Equipment	2,950	1,508	3,200	3,200
Police Cruiser Expenses	6,000	8,989	6,200	6,200
Police Cruiser Fuel	8,400	8,540	8,900	8,900
Subtotal	\$193,920	\$188,323	\$218,785	\$218,785
Emergency Medical Services				
Support Salary	\$5,000	\$5,000	\$3,500	\$3,500
Training and Licensure	3,000	1,513	3,000	3,000
Office Supplies	250	249	250	250
Medical Supplies	7,500	6,227	7,500	7,500
Oxygen	1,250	1,325	1,250	1,250
Medtronics	1,125	1,332	1,125	1,125
PPE/Clothing	2,000	807	2,000	2,000
Ambulance Maintenance	3,500	1,308	3,500	3,500
Ambulance Diesel Fuel	1,350	1,231	1,350	1,350
Ambulance Communications	1,650	3,313	1,650	1,650
Billing Expense	2,000	3,140	2,000	2,000
Paramedic Intercept Fees	2,500	2,100	2,500	2,500
Subtotal	\$31,125	\$27,545	\$29,625	\$29,625
Emergency Management and Forest Fires				
Emerg. Mgmt. and Forest Fires	\$1,000	\$2,914	\$1,000	\$1,000
Forest Fire Labor	3,000		3,000	3,000
Subtotal	\$4,000	\$2,914	\$4,000	\$4,000
Highways & Bridges				
Summer Labor	\$28,000	\$44,278	\$28,000	\$28,000
Summer Equipment Rental	45,750	84,598	45,750	45,750
Summer Materials & Misc.	60,000	49,274	60,000	60,000
Winter Labor	15,000	501	15,000	15,000
Winter Equipment Rental	160,000	120,286	160,000	160,000
Winter Materials & Misc.	28,000	18,536	23,000	23,000
Driveway Permits	150		150	150
Grader Maintenance & Repair	5,000	3,546	5,000	5,000
Grader Fuel	5,000	2,480	5,000	5,000
Bridges	12,500	6,047	12,500	12,500
Projects	17,500	17,717	30,000	30,000

16 Town Of Andover Budget

	Approved 2012 Budget	Spent in 2012	Selectmen 2013 Budget	Budgt Comm 2013 Budget
Street Lights	7,000	6,984	7,000	7,000
Street Signs	3,000	2,806	3,000	3,000
DOT Drug testing	300	101	200	200
Safety Equipment	7,000	5,901	2,000	2,000
Subtotal	\$394,200	\$363,055	\$396,600	\$396,600
Solid Waste Disposal				
Transfer Station Labor	\$40,716	\$39,856	\$40,716	\$40,716
Transfer Station Operating Exp	17,000	14,475	17,000	17,000
Trucking to Penacook	42,500	32,248	39,000	39,000
Tipping Fees Penacook	64,348	57,822	65,192	65,192
Equipment Lease	5,320	4,247	5,320	5,320
Capital Outlay	2,000		2,000	2,000
Construction Debris Disposal	13,500	17,867	13,500	13,500
Recycle Committee Expenses	500	60	250	250
Old Landfill Testing, Mowing	2,100	961	800	800
Hazardous Waste Collection	1,541	1,541	1,541	1,541
Subtotal	\$189,525	\$169,077	\$185,319	\$185,319
Health & Welfare				
Council on Aging	\$3,000	\$3,000	\$3,000	\$3,000
Lake Sunapee VNA	5,825	5,825	6,825	6,825
General Assistance	16,000	9,112	14,000	14,000
Community Action Program	2,620	2,620	3,620	3,620
Animal Control	500	550	550	550
Subtotal	\$27,945	\$21,107	\$27,995	\$27,995
Culture & Recreation				
Library	\$32,500	\$31,423	\$37,000	\$37,000
Parks & Recreation	31,080	26,244	26,500	26,500
Patriotic Purposes	500	343	500	500
Conservation Commission	500	500	600	600
Subtotal	\$64,580	\$58,510	\$64,600	\$64,600
Debt Service				
Interest on Tax Anticipation	\$12,000	\$8,149	\$12,000	\$12,000
Subtotal	\$12,000	\$8,149	\$12,000	\$12,000
Total w/o Warrant Articles	\$1,263,054	\$1,164,866	\$1,309,936	\$1,309,936

	Approved 2012 Budget	Spent in 2012	Selectmen 2013 Budget	Budgt Comm 2013 Budget
Warrant Articles				
Capital Reserve, Bridges	\$20,000		\$25,000	\$25,000
Capital Reserve, Revaluation 2014	18,550		5,110	5,110
Third Year of Revaluation			13,440	13,440
Cemetery Renovations	4,000		4,000	4,000
Capital Reserve, Highway Equip	10,000		10,000	10,000
Capital Reserve, Police Cruiser	6,000		7,000	7,000
Capital Reserve, Trnsfr Stn Equip	10,000		10,000	10,000
Capital Reserve, Highway Projects	50,000		100,000	100,000
Capital Reserve, Ambulance	25,000		25,000	25,000
Total Warrant Articles	\$143,550		\$199,550	\$199,550
Grand Total	\$1,406,604	\$1,164,866	\$1,509,486	\$1,509,486
Less estimated revenue			-577,435	-577,435
Estimated amount to be raised by 2013 taxes			\$932,051	\$932,051



The AF&G clubhouse on Channel Road displays plaques, trophies, and photos of all kinds.

SOURCES OF REVENUE

	Estimated 2012	Actual 2012	Estimated 2013
Taxes			
Land Use Change Tax (Current Use) Town Portion	\$3,000	\$3,050	\$3,000
Yield Tax	5,000		4,000
Gravel Tax	200		200
Interest before Lien 12%	15,000	10,902	10,000
Interest after Lien 18%	20,000	22,580	20,000
Subtotal	\$43,200	\$36,532	\$37,200
Revenues Received from the State			
Meals & Rooms Tax	\$90,000	\$105,681	\$10,000
Highway Block Grant	90,000	84,147	79,000
Witness Fees	300	103	200
Forest Land Reimbursement	290		
Subtotal	\$180,590	\$189,931	\$89,200
Licenses and Permits			
Business Licenses & Fees	\$500	\$400	\$400
Motor Vehicle Registration Fees	342,500	361,173	350,000
Building Permit Fees	4,500	5,885	4,500
Motor Vehicle Dump Stickers	600	1,481	1,200
Administrative Fees-Building Permits	750	655	650
Driveway Permit Fees	150	10	50
Dog Licenses	4,000	2,317	2,300
Marriage License	500	91	100
Certificates-Birth & Death	200	209	200
Subtotal	\$353,700	\$372,221	\$359,400
Charges for Services			
Forest Fire Reimbursement		1,352	
Construction Debris	10,000	15,239	12,000
Other Transfer Station Fees	5,000	3,721	4,000
Recycled Materials	13,000	27,802	15,000
Ambulance Revenue	17,000	26,936	15,000
Police Detail Fees - Town Administrative Portion	1,500	150	1,000
Planning & Zoning Fees	1,500	1,950	2,000
Police Records	113	83	80
Regulation & Maps Sales	100	22	100
Copier	350	505	350
CATV Advertising	100	60	80
CATV Franchise Fee	13,500	14,746	14,000
Court Collected Fines	200	600	300
Parking Tickets		41	25
Insurance Reimbursements	11,000	9,177	10,000
Subtotal	\$73,363	\$102,384	\$73,935

Continued ...

SOURCES OF REVENUE (continued)

	Estimated 2012	Actual 2012	Estimated 2013
Miscellaneous Revenues			
Cemetery Lots	\$1,000	\$292	\$300
Interest Income	2,500	59	60
Rental Income	1,800	1,800	1,800
Donation to Town Office Utilities	600	600	600
Donation to Recreation Programs	100	2,629	500
Donation to Police Department	500	515	500
General Assistance Reimbursement	500	4,800	500
Subtotal	\$7,000	\$10,695	\$4,260
Other Financing Sources			
Transfer from Cemetery Trust Fund			
From Police Safety Detail			
From Surplus			
Transfer from Revaluation Capital Reserve Account		13,440	13,440
Subtotal	\$0	\$13,440	\$13,440
Total Revenues	\$657,853	\$725,203	\$577,435

TREASURER'S REPORT

Year Ended December 31, 2012

Cash on Hand, January 1, 2012	\$1,694,779
Received During Year	
Tax Collector	\$4,848,106
Town Clerk	532,424
Selectmen	357,665
Building Inspector	6,965
Accounts Receivable	
Interest on Accounts	1,930
Line of Credit Proceeds	1,600,000
Total Receipts	\$7,347,089
less Selectmen's Orders Paid	\$7,158,909
less Transfer from Motor Vehicle	170,850
less General Fund - closed	1,992
Cash on Hand, December 31, 2012	\$1,710,118

	Blackwater Park	Cilleyville Bog Bridge	Andover Village Park	Conservation Commission
Cash on Hand, January 1, 2012	\$15,436	\$7,208	\$2,594	\$21,871
Interest Added	17	8	3	91
Contributions	526			3,050
Expenditures				1,000
Cash on Hand, December 31, 2012	\$15,979	\$7,216	\$2,597	\$24,011

TRUSTEE OF TRUST FUNDS REPORT

Year Ended December 31, 2012

	Principal & Interest 1/1/2012	Additions	Interest	Withdrawals	Market Value Change	Principal & Interest 12/31/2012
Capital Reserve Funds						
Town Road Equipment	\$58,198	\$10,000	\$23			\$68,221
Town Police Cruiser	12,004	6,000	5			18,009
Town Transfer Station	40,275	10,000	16			50,290
Town Bridge Rehabilitation	134,107	20,000	52			154,159
Town Revaluation	37,114	13,440	14	13,440		37,128
Village District Repairs	78,575		31	5,000		73,606
AFD New Truck	84,285	30,000	33			114,318
AFD Expendable Trusts	11,123		4			11,128
EAFD Equipment	4,463		2			4,464
Ambulance		25,000				25,000
Highway Special Projects		50,000				50,000
Total	\$460,144	\$164,440	\$179	\$18,440	\$0	\$606,323
Libraries						
Andover Libraries Exp Trust	\$12,314		\$5			\$12,319
Andover Libraries Trust	2,449		1			2,450
Total	\$14,763	\$0	\$6	\$0		\$14,769
School District Funds						
Van'f Hoff Art & Music	\$12,066	\$100	\$5			\$12,171
Village Park Maint. Trust	2,647		1			2,648
Special Ed Trust	65,082		25			65,108
Building Maintenance	12,999		5			13,005
High School Tuition	26,293		10			26,304
Total	\$119,088	\$100	\$46	\$0		\$119,235
Cemetery						
Cy Pres	\$4,503		\$2			\$4,505
Old Center	189		0			189
Perpetual Care	30,821		12			30,833
John Proctor Trust	5,461	120	340	151	422	6,192
Individual Trusts	57,312		22			57,334
Maintenance	9,215	1,800	4			11,018
Total	\$107,500	\$1,920	\$379	\$151	\$422	\$110,071

REVOLVING FUNDS

Year Ended December 31, 2012

	Police Detail	Ambulance
Balance as of January 1, 2012	\$20,331	\$23,737
Received during 2012	1,423	16,275
Expended during 2012		
Balance as of December 31, 2012	\$21,754	\$40,012

TAX COLLECTOR'S REPORT

Year Ended December 31, 2012

	2012	2011
Debits		
Uncollected Taxes on January 1, 2011		
Property Taxes		\$501,659
Land Use Change Taxes		
Timber Yield Taxes		
Gravel Taxes		
Prior Years' Credit Balance	-17,995	
This Year's New Credits	-15,545	
Taxes Committed During 2012		
Property Taxes	4,870,982	1,742
Land Use Change Taxes	6,430	
Timber Yield Taxes		
Gravel Taxes		
Credits Refunded	9,757	908
Interest/Penalties Collected on Delinquent Taxes	71	21,459
Total Debits	\$4,853,701	\$525,768
Credits		
Remitted to Treasurer During 2012		
Property Taxes	\$4,360,247	\$343,503
Land Use Change Taxes	5,500	
Timber Yield Taxes		
Gravel Taxes		
Interest / Penalties	71	21,459
Converted to Liens		157,781
Prior Years' Overpayment Assigned	-10,098	
Abatements During 2012		
Property Taxes		1,282
Timber Yield Taxes		
Uncollected Taxes as of December 31, 2011		
Property Taxes	510,735	1,742
Timber Yield Taxes		
Land Use Change Taxes	930	
Property Tax Credit Balance	-13,684	
Total Credits	\$4,853,701	\$525,768

TOWN CLERK'S REPORT

Year Ended December 31, 2012

Motor Vehicle Registrations	\$361,173
Dog Licenses	2,317
Transfer Station/Beach Permits	1,521
Marriage License/Vital Statistics	300
Miscellaneous	805
Total	\$366,117
Motor Vehicle Fees Transferred to DMV	169,348
Total Receipts Remitted To Treasurer	\$535,464

SUMMARY OF TAX LIEN ACCOUNTS

Year Ended December 31, 2012

	2011	2010	Prior to 2010
Debits			
Unredeemed Taxes on January 1, 2012		\$64,261	\$48,076
Liens Executed During 2011	168,695		
Interest Collected After Tax Liens	4,571	5,370	13,888
Total Debits	\$173,265	\$69,631	\$61,963
Credits			
Redemptions	\$70,504	\$25,068	\$40,572
Interest & Costs After Tax Liens	4,571	5,370	13,888
Abatements of Unredeemed Liens			
Liens Deeded to the Town			
Unredeemed Taxes as of December 31, 2012	98,191	39,193	7,504
Total Credits	\$173,265	\$69,631	\$61,963



SCHEDULE OF TOWN PROPERTY

	Approximate Cost
Furnishings & Equipment	
Equipment	\$20,000
Cruisers	42,000
Equipment	15,000
Town Office furnishings & equipment	38,000
Road Grader	200,000
Plows, york rake, & street broom	15,000
Miscellaneous road tools & equipment	3,000
Cemetery tools & equipment	1,000
Library books & furnishings	65,000
Total	\$399,000
	Assessed Value
Town Real Estate	
Beach land & bath house	\$493,500
Blackwater Park land	292,200
Transfer Station land & buildings	201,800
Police Department building	72,600
Town Office building	446,700
Proctor Cemetery land	224,000
Old Center Cemetery land	213,400
Lakeside/Lakeview Cemetery land	448,100
Old dump site land off of Monticello Drive	66,800
Village Green on Main Street	133,200
Land off south side of Currier Road	1,000
Land between Channel Road and Highland Lake	15,500
Land between Second Street and Highland Lake	16,700
Land at the corner of Switch Road and Blueberry Lane	7,200
Land between Route 11 and railroad east of Dyers Crossing	11,000
Total	\$2,643,700
	Assessed Value
Property Acquired by Tax Collector's Deed	
Land on Bradley Lake	\$73,900
Land on Bradley Lake	139,800
Land on Flaghole Road	6,200
Land north of Route 11 near Hogback	8,900
Land near West Shore Drive and railroad bed	6,900
Land on north side of Route 11 near Monticello Drive	45,500
Land below Highland Lake Dam	1,500
Land between Route 11 and Cilleyville Road	15,200
Land between Depot Street and railroad bed	6,000
Land between Route 4 and railroad bed	65,400
Land north of Route 11 near Agony Hill Road	6,600
Land and buildings on Bridge Road	135,700
Total	\$511,600

Continued ...

24 Property Inventory Summary

Raw Materials for Roads	Approximate Value		Approximate Value
Crushed Gravel: 5,500 yards @ \$13/yd	\$71,500	Detour signs 2	100
3/4" Crushed Stone: 25 yards @ \$17/yd	425	Street sign posts 10	200
Rip Rap Stone: 25 yards @ \$15/yd	375	Roll of Wire Fencing 1	100
3" Round Rock: 50 yard @ \$10/yd	500	No Parking Anytime signs 4	40
6"-minus Round Rock: 3,000 yards @ \$10/yd	30,000	Side cutting edges for grader 2	100
Total	\$102,800	Misc. grader parts	200
		Grader spray lubricant cans 4	40
		Total	\$6,580

Materials in Town Trailer	Approximate Value	Grader Equipment At Road Agent Yard	Approximate Value
Grader tires, spare 6	\$600	Snow Plows 2	\$4,000
Safety cones 33	2,500	Scurifier 1	7,000
Road block barricades 5	1,200	Dozer Blade 1	10,000
Road Closed signs 2	200	Snow Wing 1	3,000
Bridge Closed signs 4	200	Wing Post 1	8,000
Orange plastic reflectors 6	300	Grader Tires (old) 6	600
Pass With Care sign 1	50	Blades (sets) 2	2,000
Weight Limit 10 Ton sign 1	50	Total	\$34,600
Danger Keep Back 100 Ft. sign 1	50	Road Signs	2,250
Weight Limit 3 Ton sign 1	50	Safety Equipment and Miscellaneous	3,787
Shoulder Work signs (orange) 2	200	TOTAL	\$3,704,317
Road Machinery Ahead signs 2	200		
Road Closed sign (orange) 2	200		

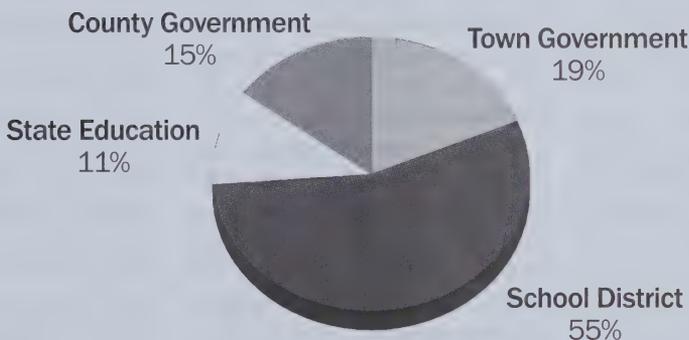
PROPERTY INVENTORY SUMMARY

	2011	2012
Land	\$103,995,101	\$103,700,354
Buildings	130,537,300	131,152,800
Manufactured Housing	4,555,500	4,694,200
Commercial/Industrial	16,751,500	15,853,700
Public Utilities	12,755,500	12,597,800
Total Valuation	\$268,594,901	\$267,998,854
<i>less</i> School Exemptions	\$150,000	\$150,000
<i>less</i> Exemption for Blind, Elderly and Disabled	370,000	230,000
Net Valuation (to compute tax rate)	\$268,074,901	\$267,618,854
<i>less</i> Public Utilities	12,755,500	12,597,800
Total Valuation (to compute State Education Tax)	\$255,319,401	\$255,021,054

PROPERTY TAX COMMITMENT

Town, School, County, and Precinct Net Taxes	2011	2012
Town	\$949,559	\$895,750
School District (Town Share)	2,712,281	2,646,243
State Education	585,482	544,033
County	639,961	712,308
Total Taxes for Town, School, and County	\$4,887,283	\$4,798,334
Andover Fire District No. 1	68,992	69,685
East Andover Fire Precinct	53,912	55,481
Total to be Raised by Property Taxes	\$5,010,187	\$4,923,500
<i>less War Service Credits</i>	<i>-68,600</i>	<i>-65,600</i>
Net Property Tax Commitment	\$4,941,587	\$4,857,900

WHERE DO YOUR TAXES GO?



TAX RATES

	2011	2012
Town	\$3.54	\$3.35
School District	10.12	9.89
State Education	2.29	2.13
County	2.39	2.66
Tax Rate (less Fire)	\$18.34	\$18.03
Andover Fire District No.1	0.63	0.64
East Andover Fire Precinct	0.34	0.35
Total Tax Rate, Andover	\$18.97	\$18.67
Total Tax Rate, East Andover	\$18.68	\$18.38

STATEMENT OF OUTSTANDING DEBT

As of December 31, 2012, the Town of Andover has no outstanding debt.

SELECTMEN'S REPORT

This year we would like to thank all of the people of Andover, who, through their acts of service, duty, volunteerism, goodwill, and kindness, make Andover a good place to live, to raise a family, and to retire. Thank you to our service men and women, mothers and fathers, volunteers, and board/committee members, our children, teachers, and policemen, our volunteer firemen and ambulance crew, our Town officials, and our friends, families, and neighbors. These are the good people who make up our community, and we are grateful to them all.

The future of Andover is as important to this Board as the present, and we have spent many hours discussing and working out strategies to improve our Town services and protect the way of life that we value, moving toward our goals one step at a time.

Committees

We took a close look at some of our committees and realized that significant changes needed to be made.

The Recreation Committee worked with us to reorganize and to develop a clear set of policies and procedures. Warrant Article 16 asks to establish a Revolving Fund for the purpose of collecting fees and paying out for programs such as skiing, basketball, and swimming. The fund will replace the need for raising the money through taxes.

Warrant Article 17 asks the town to allow the Recreation Committee to expend the remaining funds in the Blackwater Park Fund, established to pay for the construction of the Blackwater Park building.

The Fourth of July Committee also required reorganization. Our insurance company made it clear that in order for the Fourth of July event to occur, the committee needs to be a Town committee, covered by Town insurance.

The Fourth of July Committee has agreed to become an official Town advisory committee, which will be called the Fourth of July and Events Committee. A trust fund will be set up for the purpose of accepting donations and fees for the event. The committee will be able to operate essentially the same way it has been, without raising money through taxes.

The Town Office

We had a challenging year reworking the financials in the Town Office. New demands from the Town Clerk/Tax Collector's office, missing information due to a computer crash in 2011, and insufficient bookkeeping software required many hours of work to get things up to speed. We hired a part-time bookkeeper/accountant to set up and maintain a more efficient bookkeeping system, and we are working to reorganize our resources to deal with a larger scope of work.

Part of this reorganization is a new line in the budget for Technology Service and Support. This includes our technology service agreement with Mainstay Technologies, which includes computer and software upgrades, remote system support, and assistance with Web site development.

Also included in this category is software and support for property taxes, a new municipal accounting package, and Town Clerk and assessing software.

Energy

Last year we received a grant from the Office of Energy and Planning for an energy audit of the Town Hall and library. The objective of the audit was to identify energy conservation measures that reduce the net energy consumption, thereby reducing operating costs and the consumption of non-renewable fossil fuel energies.

The report, which is available at the Andover Library and the Town Hall, also provides an analysis based on implementation costs, operating costs, and attainable savings. Included in the proposed budget for 2013 is \$1,500 for "Tier One" implementations. Payback time is two years or less on Tier One measures, with a resulting annual savings of approximately \$1,200 per year for future years.

With the help of the Andover Energy Group and New Hampshire Electric Cooperative (NHEC), a full inventory and mapping of streetlights has been completed. Our goals are to improve lighting on Main Street in front of Proctor Academy and to reduce our costs and energy use by recommending that approximately 50% of Andover's streetlights be removed.

NHEC has agreed to replace seven streetlights along Main Street with LED lights at no extra cost to the Town, which should significantly improve visibility and safety for pedestrians. A list of lights recommended for discontinuation will be forthcoming. Watch for information in *The Andover Beacon*.

In an effort to support residential installation of alternative energy systems, the Andover Energy Group has recommended to the Selectmen that a warrant article addressing this

issue be included in this year's warrant. Warrant Article 20 asks that residential solar and wind power installations be exempt from the property's assessed value for taxation purposes. Since there is no net reduction in municipal tax revenues, other taxpayers in the town are not affected.

Highways

Morrill Hill Road Bridge is still on the books to be replaced, and the Town's share of the cost (20% of the total cost) has been set aside to be used when the work is finally done.

Every year we talk about the poor condition of the town's bridges. We are in the process of working with New Hampshire Department of Transportation (DOT) to update the records of the town's bridges and their condition and rating.

For Andover, state bridge aid for large projects will next be available in 2021-2022. Lawrence Street Bridge over the Blackwater River will likely be the next project to receive state aid.

In the meantime, there are other bridges, specifically Hall Road and Last Street bridges, which are in need of repair. Warrant Article 7 asks the town to expand the purpose of the Bridge Rehabilitation Fund to include bridge repairs as well as state-aid bridge improvement projects. This will give us access to funds in case an emergency repair is needed.

DOT did an inspection of the Cilleyville-Bog Bridge and found insufficiencies in the stone abutments, which required us to close the bridge until repairs were done. Our Highway Department was able to complete the repairs, and Warrant Article 19 asks for permission to use money from the Cilleyville-Bog Bridge Fund to cover the cost of future repairs.

We had an easy winter from January

2012 to March 2012, which allowed us to do much-needed maintenance on our roads and bridges. Crack sealing was done on Plains Road, Switch Road, Dyers Crossing Road, and Emery Road. Five of our bridges were treated with preservative.

We were also able to manufacture ¾", 1 ½", and 4-6" minus stone from the pit at the Transfer Station. This material will be used on future road and drainage projects in town. This should give us a significant savings on material costs.

It is clear that a comprehensive long range plan is necessary in order for the Town to bring our roads up to standard and to fund that work in a fiscally responsible way. We are renewing our efforts to create such a plan using the Road Surface Management System, a road condition inventory system available from the University of New Hampshire Technology Transfer Center. Work has already been started on this project in the last couple of years, and we plan to bring it to completion soon.

Transfer Station

After many years of waiting for the Concord Regional Trash Cooperative to build a single stream recycling (SSR) facility, the Co-op had to scrap its plans when the City of Concord pulled out. The Board has plans to move ahead on SSR however, using local companies and haulers to provide containers and transportation.

2013 will be a "pilot year," with a minimum of physical changes at the Transfer Station. As we change over to SSR, we will be able to determine how many containers are necessary and what the transportation needs are for trash versus recycling. Each

town we have visited is different in the way they implement SSR, and we would like to take a year (or less) to look at what might work best for Andover.

There will be plenty of publicity and help on hand when the change-over happens. Be sure to check the *Beacon* for information.

The fee structure for electronics, tires, fluorescent bulbs, construction and demolition waste, and other waste has been reviewed and updated in January 2013. Some fees have been increased to reflect the cost of labor and removal. Please check with the Transfer Station attendants.

Department of Labor Inspection

The town was inspected by the Department of Labor (DOL) in May of 2012. Overall, the town was found to be in pretty good shape, and the list of required or recommended changes to be made was not overwhelming.

The Town Clerk/Tax Collector's Office will be altered to separate the public from the interior office, and business will be conducted through window slots. A generator needs to be installed outside the Town Hall, with appropriate housing and pad. Our Safety Committee, which oversees regular safety inspections, has been reactivated.

Smaller changes, such as installing lit exit signs in the Town Hall and library and installing a lockout/tagout on the bailers at the Transfer Station, have already been made. A detailed report is available at the Town Office.

Emergency Management

The Hazard Mitigation Plan and the Emergency Operation Plan have been updated to meet State regulations.



TOWN CLERK/TAX COLLECTOR

The activity in the Town Clerk's office was very consistent with that of the previous year. In 2012, we brought in a total of \$366,116.65 compared to \$359,354.00 in 2011. Our total yearly revenue on the Town Clerk side of the office was \$6,762.65 greater than 2011. Our largest source of revenue is motor vehicle registrations, which brought in \$361,173.40. We did 4,086 transactions in motor vehicles alone.

We have had several changes in the office this year. Joanna Sumner was elected as Town Clerk/Tax Collector in March, and Wanda Smith joined the team as Deputy Town Clerk/Tax Collector in April. Wanda has had to attend several training classes during the year in order to become certified to work with the Department of Motor Vehicles. Both Joanna and Wanda went to Concord in August

for an advanced training class for motor vehicle registration and titling.

Joanna attended several classes held by the New Hampshire Tax Collectors Association. She spent a week in North Conway at their annual convention, attended a training session in Concord for new tax collectors, and met informally with other tax collectors from Merrimack County to discuss collection procedures and other legal issues.

Another big change was changing our online service provider to Invoice Cloud. They have streamlined the service, making it easier for Andover residents to pay their motor vehicle renewals and their property taxes online. In 2013, you will also be able to pay your dog license renewals online.

We also changed our computer

technical support service which has made our own internal workings go much more smoothly.

We have also had four elections this year to add to our daily work load. There was the Presidential Primary in January, our Town Meeting in March, the State Primary in September, and the Presidential Election in November.

2012 was the first year that New Hampshire residents have been asked to show ID at the polls. This small change required a lot of extra paperwork, extra hands at the polls, and training for both us and the public.

To pay your property tax bill, motor vehicle renewal, or dog license renewal online, visit Andover.NH.us.



The Town Clerk/Tax Collector roster appears on page 4.

BUILDING INSPECTOR

2012 building permits issued were up from 37 in 2011 to a year-end of 58 permits. Most of the permits issued were for small projects like garages, sheds, additions, decks, porches, generators, and renovations.

Building permits are required for most construction projects and permanent installations of \$100 or more, and for all electrical and

plumbing projects. The building permitting and inspection process is very simple and inexpensive. The building rules are designed to be fair to all property owners, and we use the international building codes to ensure safety.

Building permits are valid for 12 months after the date of issue. If your project is not completed within the 12 months, you will have to come in

and get a renewal permit.

The Building Inspector's office hours are on Tuesday evenings, from 6 to 7 PM. Permit applications are available during regular business hours at the Town Hall, and I am usually available by phone. For further information, call the Town Office at 735-5332.

Roger Kidder
Building Inspector



CABLE TV ADVISORY COMMITTEE

The Cable TV Advisory Committee has the special privilege of operating Andover Community Access Cable TV on Comcast cable Channel 8. Our signal reaches most of Andover and into southern Danbury and the fringes of Wilmot and Salisbury.

Our priority is Andover news and events, including town government, history, school events, and community events. Important government meetings that we regularly air include the Board of Selectmen meetings, School Board meetings, Budget Committee public hearings, and Town Meeting and School District Meeting. Anyone who tapes an event of general interest is encouraged to

submit a video for broadcast. Comcast is viewable for subscribers and others at the Town Hall and schools.

We also serve every home, library, and other places that have a broadband connection (even your smartphone) by posting selected Andover programs on the Town's Web site at Andover.NH.us.

We also present programming on Channel 8 that is hard to find elsewhere, including programs about New Hampshire politics; regional history, events, and personalities; science; cooking; music; literature; genealogy; health; elderly issues; and home improvement.

Even with a satellite link for your other viewing, you can enjoy Chan-

nel 8 through Comcast's "Limited Basic" plan (which includes Channel 8 as well as regional network affiliates, independents, and New Hampshire and Vermont PBS stations) for \$26.50 per month.

Volunteers Needed!

Channel 8 relies on volunteers to handle almost every aspect of its operation. Volunteering at Channel 8 can be a fun, rewarding experience, and we're happy to train you in whatever aspect of video production or programming you'd like to learn. Stop by the station – we're in the basement of the Town Hall – or call our station manager, Charlie Darling, at 735-6099 to learn more.



The Cable TV Advisory Committee roster appears on page 4.

CEMETERY TRUSTEES

The contract for the expansion of Lakeview Cemetery was awarded to Marceau and Son of Andover. A new access road was completed, and the area of the old road was graded to blend in with the existing cemetery. All that remains is the seeding that will be completed in the spring of 2013.

In the fall, another red oak was planted with thanks to Susan Chase, who made the arrangements; the Conservation Commission, which funded the gift under the auspices of the Tree City program; and to Jon

Champagne, who did the planting.

We regret that this year, for the first time, vandalism occurred in one of our cemeteries. Three large stones were tipped over in the Hobbs/Sweatt cemetery on Elbow Pond Road. Fortunately, the mossy ground prevented damage, and Joe Poulin was able to make the repairs.

The Cemetery Trustees continue to record new interments to be added to our database. We remind those who bury cremated remains that there is an informational form available at Town Hall that we require to be

completed prior to any interment. In the past, there have been burials where no mention is made on the stone, and the data regarding these people can be lost forever.

Putting out flags for our veterans prior to Memorial Day is done by the trustees. If your loved one was a veteran, please stop at Town Hall and leave a note in our mail box, as we do not want to miss anyone deserving of a flag.

Our thanks to Joe and Samantha Poulin for a job well done keeping our cemeteries maintained.



The Cemetery Trustees Committee roster appears on page 4.

CONSERVATION COMMISSION

The following mission statement was adopted:

The Andover Conservation Commission is an advisory board promoting the use, protection, and development of the town's natural resources including, but not limited to, its watersheds, open space, ecology, wetlands, and forests for sustainable, long-term rural aesthetics, recreation, and wildlife.

This mission includes working with townspeople and state and private agencies with permitting, master plans, education, and management and overseeing town and public lands and conservation easements.

Several members were involved in special projects:

- Harvey Pine started to more accurately map some Proctor trails with GPS.

- Nan Kaplan, on the Ausbon Sargent Land Preservation Trust Board of Directors, promoted their special 25th anniversary events. Andover events included a winter walk on the Cline easement and a

slide show of easements at the Town Hall and the Andover Historical Society's Old Time Fair. Also, an invasive species workshop aired on Andover's Comcast Channel 8.

- Larry Chase, member of the Andover Energy Group, encouraged us to co-sponsor a couple of weatherization workshops through the "Button Up New Hampshire" program. Larry also arranged a "Walk in the Woods" with Dave Pilla, a teacher and forester for Proctor Academy. All three of Larry's initiatives appeared on Channel 8.

The New Hampshire legislature has passed legislation relaxing some of the Comprehensive Shoreland Protection Act requirements, now called the Shoreland Water Quality Protection Act. Some towns have recently enacted ordinances aligned with the former, because the former offers better water-quality protection for lakes and streams. The Andover Conservation Commission (ACC) is notified of wetlands decisions and timber harvests, but no longer has input in decisions because of expedited

applications.

We purchased another oak tree for the Lakeview Cemetery as part of the Tree City program, now locally administered by Susan Chase. Proctor staff and students weeded, fertilized, and watered all Tree City plantings in the spring. Oaks tolerate salt used in winter road maintenance.

We also contributed towards the Christmas tree replacement at Town Hall and another Beaver Deceiver in Mountain Brook along Elbow Pond Road. Beaver Deceivers are designed and installed to prevent road flooding caused by beaver dams.

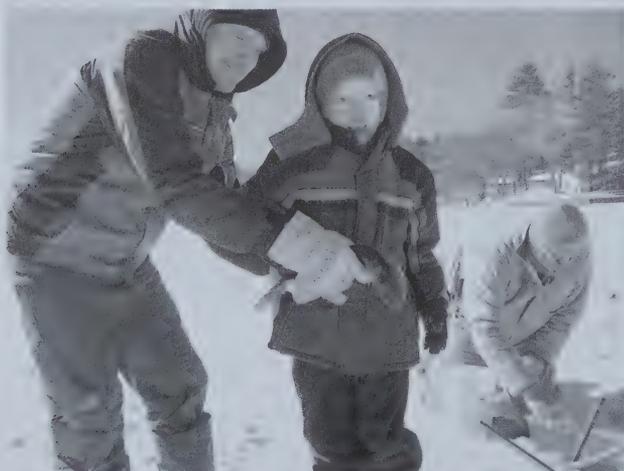
Our annual application for assistance for the "Taking Action for Wildlife" program was accepted this fall. The program provides resources for communities and landowners to conserve wildlife and habitats in New Hampshire. The ACC's effort will focus on identifying and prioritizing local wildlife habitat areas and on landowner and public outreach. We are working with Amanda Stone, Malin Ely Clyde, and Tim Fleury from the University of New Hampshire Cooperative Extension.

Conservation easement monitoring included filing reports with the State and Society for Protection of New Hampshire Forests for the Newman and Fenvale easements.

Pat Moyer and Harvey Pine left the commission to serve on the Planning Board. Hopefully, both will keep conservation issues in mind when reaching Planning Board decisions. Mary Anne Broshek rejoined the ACC.



The Conservation Commission roster appears on page 4.



The annual Willis Nowell Memorial Kids Ice Fishing Derby is a popular AF&G event every year.

CONSERVATION COMMISSION FINANCIAL REPORT

Conservation Fund	
January 1, 2012 Balance	\$21,871
Interest Income	91
2011 Current Use Change Tax (added in 2012)	3,050
<i>less</i> Beaver Deceiver Contribution	1,000
December 31, 2012 Balance	\$24,011
Land Conservation Fund	
January 1, 2012 Balance	\$1,224
Interest Income	1
December 31, 2012 Balance	\$1,224
Regular Savings Account	
January 1, 2012 Balance	\$1,246
Interest Income	1
Town Appropriation	500
<i>less</i> Dues to NHACC	235
<i>less</i> Red Oak at Lakeview Cemetery	201
<i>less</i> Town Hall Christmas Tree contribution	50
<i>less</i> Lamination	26
<i>less</i> Mileage	10
December 31, 2012 Balance	\$1,225
Total of all funds, December 31, 2012	\$26,461

CONSERVATION FUND: This fund was created with a \$10,000 appropriation at the 1992 Town Meeting. Beginning in 2000, one half of the Current Use Change Tax revenue received by the Town each year has been added to this fund and expenditures for conservation easement acquisition assistance and other conservation projects have been subtracted. This fund is a Town trust fund in the custody of the Town Treasurer.

LAND CONSERVATION FUND: This fund originated in 1989 from a private donation with the intention that it be used for land conservation purposes.

REGULAR SAVINGS ACCOUNT: The annual non-lapsing Town appropriations since 1971 in this account cover the Conservation Commission's general annual operating expenses.

EMERGENCY MEDICAL SERVICE

The Andover Emergency Medical Service (EMS) is a Town department that provides a volunteer service of emergency medical care to all residents of East Andover and Andover. In addition to this care to our immediate community, we provide services to surrounding towns when called upon for assistance, just as they come to our aid when we need them.

In 2012, Andover EMS received 151 calls, a slight decrease from the 161 calls in 2011. Of the 151 calls, 99 were for medical emergencies, 20 for motor vehicle accidents, 28 for fire medical coverage, and four service calls.

Of the 119 emergency medical and motor vehicle accident calls, 49 (41.2%) did not require transport. Seventy calls resulted in transports to area hospitals (down 17.6% from 2011); 37 (52.8%) to New London, 24 (34.3%) to Franklin, and 9 (12.9%) to Concord.

Every attempt possible was exercised to keep expenditures to a minimum, while at no time did any choices made place our emergency medical service in jeopardy or sacrifice patient care. A review of the 2012 budget and expenses along with the anticipated 2013 budget appear on page 33.

Andover EMS operates with a paramedic-level transport license issued by New Hampshire Department of Emergency Medical Services. Our Road Rescue ambulance is built on a 2003 diesel Ford E-450. The anticipated “life span” of our ambulance is seven to eight years, but because we’re somewhat rural and do not have the call volume of a traditional full-time service, we hope that with quality routine maintenance we can stretch the use to twelve to fourteen years.

As a result of a warrant article

passed in March 2012, our community has chosen to save funds in advance for the eventual need to replace our ambulance. A warrant article this year, March 2013, will request additional funds be put aside for the estimated \$175,000 replacement cost we’re likely to incur in 2016. See the Trustee of Trust Funds report on page 20 for the current fund balance.

Due to the quagmire of paperwork, prior time commitments, and miscommunications, our enrollment into Medicare and Medicaid as a provider was substantially delayed. Payments for invoiced transports prior to our final enrollment have been denied. To clear our accounting of these invoices seen in the open receivables, we anticipate an abnormally large bad-debt write-off for 2013.

To add confusion, the 2012 invoices and deposits include continued efforts by the billing company to collect for transports prior to 2012.

Finally, the anticipated difference between invoice and payment amounts that lay within the labyrinth of agreements among insurance companies and government agencies has proven to generate what can only be described as a best guess effort as to the annual deposits received. The 2012 billing summary for transport services appears on page 33.

EMS Revolving Fund

Upon the creation of Andover EMS as a Town department in 2010, a special revolving fund was established to hold “revenues received from donations and memorial contributions” as well as donations previously made to Andover Rescue Squad, Inc. Funds

held in the revolving fund are “allowed to accumulate from year to year.” It is the position of the Andover EMS department that this reserve fund be used exclusively for unforeseen or non-budgeted expenses so as to avoid the need to seek additional taxpayer funds. A summary of account activity in 2012 appears on page 33.

Volunteers Needed!

As with many volunteer organizations, Andover EMS has ongoing difficulties recruiting qualified volunteer members – especially those who are able to respond to 911 calls during traditional business hours. Our research continues into finding a form of “daytime coverage” that could possibly solve this dilemma.

However, such an arrangement will not come inexpensively. Our volunteer emergency responders save the Town tens of thousands of dollars annually in potential personnel costs.

One way we can postpone or avoid this added expense is through active recruitment for volunteer EMTs. Anyone who may have, or know of someone with, an interest in becoming a volunteer EMT is urged to e-mail AndoverEMS@TownofAndover.org or contact any of the following officers to discuss the training, commitments, and rewards involved. Chief John Kinney (735-4001), Deputy Chief Greg Stetson (455-4980), Captain Jenn Coffey (748-1985), or Lieutenant Jeff Clark (724-5388).

A sincere thank you goes out to all of our community members who have served as members of the Andover EMS department. The commitment, time, and work they have done and continue to do is much appreciated.



EMERGENCY MEDICAL SERVICE FINANCIAL REPORT

Expenses	2012 Budget	2012 Actual	2013 Budget
Support Salary	\$5,000	\$5,000	\$3,500
Training and Licensure	3,000	1,513	3,000
Office Supplies	250	249	250
Billing Expenses (Comstar)	2,000	3,140	2,000
Medical Supplies	7,500	6,227	7,500
Paramedic Intercepts	2,500	2,100	2,500
Oxygen	1,250	1,325	1,250
Medtronics *	1,125	1,332	1,125
PPE/Clothing	2,000	807	2,000
Ambulance Maintenance	3,500	1,308	3,500
Ambulance Diesel Fuel	1,350	1,231	1,350
Ambulance Communications	1,650	3,313	1,650
Total	\$31,125	\$27,545	\$29,625

*Note: These figures are based on invoice date and thus may differ from Town Report figures based on payment date.

Billing Summary	2012 Budget	2012 Actual	2013 Budget
Open receivables January 1	\$75,000	\$77,835	\$70,000
Invoiced amount	30,000	35,550	20,000
Contractual Allowances	-5,000	-6,023	-3,000
Net Invoiced Amount	\$25,000	\$29,527	\$17,000
Payments received	30,000	31,603	15,000
Retractions	0	-967	-500
Net Payment Applied	\$30,000	\$30,636	\$14,500
Write-off of bad debt	0	-6,911	-65,000
Open receivables December 31	\$70,000	\$69,815	\$7,500

Note: A portion of all categories include billed transports prior to 2012.

EMS Revolving Fund

Beginning Balance, January 1	\$23,737
Deposits*	16,275
Withdrawals	0
Ending Balance, December 31	\$40,012

* \$14,287 remaining funds from Andover Rescue Squad, Inc.
plus \$1,988 from contributions & memorial donations

FOURTH OF JULY COMMITTEE

Wednesday, July 4, 2012 was a pleasant day for our town's annual celebration of Independence Day.

As is the custom, the day started with the annual Andover Lions Club pancake breakfast. This was followed by the opening ceremonies on the Village Green, including the flag raising by the Andover Boy Scouts, an invocation by David Jewett, and the singing of the National Anthem by Margo Coolidge with the people of our community joining in. Other pre-parade activities on the Green were the flea market, music by the Kearsarge Community Band, and a medley of patriotic songs by Margo Coolidge and Nancy Tripp.

For the sixth year, the Firecracker 5K foot race was held in the morning on the Northern Rail Trail and was sponsored the Friends of the Northern Rail Trail. This event had a good turn-out of runners and was a big success.

This year's parade theme, which was selected at the 2012 Town Meeting, was *Made in America*, a theme which was interpreted very creatively in the various parade floats prepared by Andover's community groups, businesses, and families. The children marching in the Children's Parade did a wonderful job in following the parade theme. A special highlight was the appearance of two marching bands in the parade.

Andover's 70th celebration of America's Independence Day ended

with the grand finale ... a fireworks display that was, as always, nothing short of spectacular!

Dedication

This year's parade was dedicated to Bill Leber and his wife Marge, in appreciation for Bill's years of service as Master of Ceremonies from the reviewing stand during the parade, as well as for the support which both Bill and Marge have provided to Andover's Fourth of July Celebration.

Recognition

The work of organizing Andover's Fourth of July celebration is accomplished each year by a dedicated group of Andover residents who volunteer their time in order to make our community's Independence Day celebration a success ... year after year. After 70 years, that tradition continues!

The Fourth of July Committee's officers and committee chairs are listed below in recognition of their efforts to keep Andover's Fourth of July tradition alive.

- Chairman, Bob Ward
- Vice Chair, Wanda Smith
- Secretary, Irene Haley
- Treasurer, Shirley Currier
- Masters of Ceremonies, David Jewett and Bob Ward
- Children's Parade, Beth Frost
- Clean-up, Howard Wilson
- Donations, Irene Jewett and Wanda Smith
- Fireworks, Irene Jewett
- Flea Market, Howard Wilson
- Parade, Irene Haley, Judy

Perreault, and Rose Tilton

- Parking, Wood Sutton
- Publicity, Judy Perreault

A Change in Committee Status

Because of insurance issues concerning liability coverage for Andover's Fourth of July celebration, the Board of Selectmen informed the Committee that the Town of Andover would no longer be able to provide insurance coverage for the Fourth of July celebration as part of the Town's insurance policy. Therefore, the Selectmen informed the Committee that it had to become a committee of the Town, and the Committee had no choice but to comply.

So effective January 2013, the Fourth of July Committee, after 70 years of operating as a non-profit civic organization, officially become a committee of the Town government. Other than that, the Committee will continue to operate pretty much as it has for these many years.

Community Support

Our Committee would like to take this opportunity to thank the Town of Andover and the entire Andover community for its support. This very special patriotic event is both a celebration of our nation's independence and a celebration of our own small community. Andover's Independence Day Celebration would not be possible without the continued enthusiastic support from all of you.

We remain sincerely and deeply thankful.



FOURTH OF JULY COMMITTEE FINANCIAL REPORT

Balance on hand January 1, 2012	\$14,903
Income	
Donations	\$11,502
Flea Market	1,685
Andover Libraries	19
Barnyard Bingo	24
Andover Lions Club	492
Andover Snowmobile Club	125
Rail Trail Committee	309
Blackwater Grange	100
Andover Youth Baseball	140
East Andover Fire Dept	108
Andover Service Club	160
Quilt Raffle	659
Voided Checks Returned to Account	100
Interest	8
Total Income	\$15,431
Expenses	
Programs	\$2,028
Portable Toilets	610
Advertising	89
Ribbons	232
Set Up and Clean Up	642
Parade	2,935
Flea Market	28
Children's Parade	71
Fireworks	6,000
Flags	155
Parade Prizes	450
Sound System	240
Repair Signs	53
Buckets and Reviewing Stand	119
Grade Stakes for No Parking Signs	21
Office Postage	5
Electrical Repairs	13
Entertainment	700
Total Expenses	\$14,389
Balance on hand December 31, 2012	\$15,945

PLANNING BOARD

2012 was a relatively quiet year for the Andover Planning Board (APB). The most noteworthy event of 2012 for the APB was adoption of the revised Master Plan. This adoption, which was over a decade in the making, will chart the course for future modifications of the Andover Zoning Ordinance and will provide guidance for future development patterns in Town for many years to come. The APB offers its sincere thanks to all those who participated in the Master Plan update process, and we are looking forward to the discussions ahead.

In addition to the Master Plan, 2012 saw the expiration of Andover's Interim Growth Ordinance, which placed a cap on the number of available building permits based on a calculation using building permit application counts from

abutting towns. With finalization of the Master Plan, the APB and the Andover Board of Selectmen agreed that the ordinance had served its purpose, but future growth should be guided by the Master Plan and future modifications to the Zoning Ordinance.

Reviews and Approvals

In addition to its central responsibility for land use planning, the Planning Board considers applications for certain land use changes in Andover, including land subdivisions, lot line adjustments, business site plan reviews, excavation permits, and the siting and installation of personal wireless communication towers.

As with 2011, activity was relatively light in 2012. The APB heard, held a public hearing, and ultimately approved only one Major

Subdivision, consisting of a five-lot Major Subdivision for Ambrose Logging.

Site plan review applications were heard, public hearings were held, and applications were approved for a new 16-unit dorm for Proctor Academy and for a restaurant/deli with a drive-through for Hershwin Realty.

In addition, the APB held a public hearing on tree clearing by the New Hampshire Electric Cooperative within the Town right-of-way on several scenic roads.

Finally, the APB dedicated several meetings, including two joint meetings with the Selectmen, to discuss enforcement for properties that are not in compliance with the Andover Site Plan Review Regulations and Zoning Ordinance. These discussions are ongoing. 

The Planning Board roster appears on page 4.

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored, your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.

POLICE DEPARTMENT

The Andover Police Department handled 2,893 calls for service for the year 2012. Some numbers are down, and a few have risen. The following is a partial breakdown of some of the calls that your department has handled.

Accidents	33
Traffic Arrests	6
Alarms	25
Noise Disturbance	7
Animal complaints	70
Pistol Permits	47
Assist to Citizens	139
Road Hazard/Obstruction	22
Burglary	5
Attempted Suicide	5
Civil Issues	54
Suspicious Person/Vehicle	96
Domestic Disputes	6
Thefts	33
Drug Possession	2
Warrants Civil/Criminal	28
DUI	2
Welfare Checks	101
Fraud	5
Traffic Warnings	693
Harassing Communication	17
House Checks	809

Juvenile Complaints 8
 Traffic Citations 79

This year as well as previous years has been very busy for the Department. We are still finding that a large amount of time is spent on investigations of cases that require search warrants, judge's signatures, and traveling to do follow-ups. Time in court for prosecution has risen also. It seems that if the Officers are not on the road, they are in court testifying.

The Department wrote a small grant and received a valuable portable radio for communication. The cost of the radio would have been around \$3,000, but it was free through the grant. We are always looking for ways to get equipment or money through grants.

Part of the 2012 year was spent on the enforcement on the Rail Trail, paid through a grant. We will continue to monitor the trail for the safety of all citizens who use it.

Our training throughout the year is at a high. We are taking advantage of classes offered at the Police Academy and other agencies that hold

training seminars. As things change in society, we must change also.

In 2012, the Department handled 53 arrests. This was down from previous years. Seems like a good trend. I hope this continues in the new year.

Being a small department, we often ask surrounding departments for assistance on certain calls. I would like to thank Wilmot, Danbury, Franklin, New Hampshire State Police, and Merrimack County Sheriff's Department. This helps make our job safer.

As always, I would like to thank the officers themselves. Citizens of Andover, take a look at your officers. The professionalism and knowledge is incredible And let's not forget the longevity of your officers. We have no turn-over in the Department. That's dedication to the Town and its citizens. Thanks, guys.

Lastly, I would just say, "Thank you" to all town residents for your support. We will continue to serve you in the manner that we have in all previous years.

Please have a safe 2013, and stop by, even if just to chat.



The Andover Police Department roster appears on page 4.



PROCTOR LIAISON COMMITTEE

The Town of Andover/Proctor Liaison Committee convened on April 9, 2012 at the Blackwater Community House. Representing the town were Bill Bardsley (Budget Committee), John Cotton, Don Gould (School Board), and Vicky Mishcon (Selectman). Representing Proctor were Alex Estin, Mike Henriques (Head of School), Peter Southworth, Karl Methven (Dean of Faculty) and Chuck Will.

Mike Henriques delivered the Proctor report, noting improved communications and cooperation with Andover police on matters of policy and procedure. It was noted that a new school policy requiring students to wear helmets when bicycling has resulted in increased use of the town's skateboarding park.

The new locker room and lobby facility at Teddy Maloney Rink opened in January, benefiting Friday AE/MS skating programs. The February 4 community celebration at Proctor Ski Area was well attended by townspeople. Girls' ice hockey won the New England D2 championship with help from Captain Breanna Davis of Andover.

Vicky Mishcon delivered the town report, citing new interest in alternative power sources in Andover. She relayed a request that Proctor students wear reflective clothing after dark. The town's Web site is being upgraded with help from a Proctor Web design class.

Don Gould offered the School Board report citing several Proctor initiatives of benefit to the town including the Learn To Ski program, science class collaboration, a Project

Period activity that included Proctor students assisting AE/MS teachers, community service projects that cleaned out the gym closet and painted murals, and a maple sugaring project that welcomed AE/MS students. He noted that SHARE Day is approaching. Proctor technology will assist with new AE/MS iPads. Two Proctor teachers will serve as judges for Poetry Night.

The next meeting was held on Monday, November 5, 2012 at the Proctor Admissions. Those in attendance representing the Town were Bill Bardsley (Budget Committee), John Cotton, Don Gould (School Board), and Vicky Mishcon (Selectman). Representing Proctor were Alex Estin (Moderator), Mike Henriques (Head of School), Peter Southworth (Secretary), Karl Methven (Dean of Faculty), John Ferris (Chief Financial Officer), and Chuck Will (Communications).

Proctor representatives noted that a photo-voltaic solar array is being installed on the south roof of the Wilkins Meeting House. Mike asked about the trucks and traffic used during the artificial turf construction and noted the additional summer construction at the Proctor Ski Area which could possibly benefit the town. Proctor is moving forward with fundraising to construct a dormitory on North Street which will allow us to bring an Elbow Pond 'satellite' dorm onto campus.

Vicky spoke about the lighting on Main Street and noted that some lights have been replaced (before the five-year life span). The cost is \$470 to upgrade each light and Proctor is

considering how to proceed. Vicky provided the contact information for NHEC.

John discussed the need and issues around constructing a crosswalk in front of Carr House (by Ward Lane).

Recycling – Vicky spoke to the Board of Selectmen's plan to take a year to explore single stream recycling and discussed Proctor's role in the town systems. The recent Andover Energy Day included a tour of the Proctor biomass plant. The need for a fifth Andover representative spurred a discussion about possible names.

Don reported on a number of Proctor-AE/MS coordinated efforts. Proctor students served as teachers' helpers during spring Project Period, SHARE Day continued with good Proctor support, three seniors chose to do Senior Project at AE/MS, and Proctor chairs were loaned for the AE/MS graduation.

This fall, Jim Cox provided support for new AE/MS iPad technology, Proctor helped with AE/MS soccer officiating, there was a soccer clinic sponsored by the Proctor boys varsity team, and the new Proctor turf field was used by the AE/MS soccer tournament.

Adam Jones is expanding the Proctor community service projects, which meant that 18 Proctor students helped with AE/MS gardens and skate park on a recent Saturday morning.

The next meeting is scheduled for 1:30 PM on Monday, April 8, 2013 at the Andover Town Hall.



The Proctor Liaison Committee roster appears on page 5.

RECREATION COMMITTEE

The Andover Recreation Committee underwent a number of changes in 2012. The most significant change was the Board of Selectmen's vote to disband the old committee and to create a new committee.

Prior to the Board's April 2 vote to move forward with the creation of a new committee, the Board of Selectmen asked the Committee to hold a meeting to solicit interest in being members of the new Committee. Based on that meeting and its strong turnout, a new Committee was formed.

The purpose of the Committee is to offer various recreational programs throughout the year for Andover's boys and girls, primarily those in grades one through six. Those programs include a fall soccer program, a winter basketball program, a ski and snowboard program, and a learn-to-swim program.

The basketball program, which consists of boys and girls teams for grades three and four, and for grades five and six, played in the Franklin

league in 2012, the same league they had played in for the past few years. Games were usually held on weeknights. There also was an instructional program for first and second grade children. A total of 42 children participated in the program.

For the 2012-2013 season, the Committee voted to move the basketball program back to the Quad Valley League, which includes teams from Newport, Sunapee, and New London and plays its games on Saturdays.

One hundred and twenty-two children participated in the five-week ski and snowboard program at Ragged Mountain Resort on Friday afternoons. The program includes lessons for skiers and boarders of various abilities and then an open ski for students from kindergarten through grade eight.

The two-week learn-to-swim program was held at Highland Lake again in early July and was a wonderful experience for the 25 children who signed up and participated in it.

The soccer program had another successful season, with 64 boys and girls participating in the Merrimack Valley Soccer League. The soccer program includes children in grades one through six.

The Recreation Committee also is in charge of maintaining the fields at Blackwater Park and the ice rink, which is located on the basketball court next to the skateboard park. The winter of 2011-2012 was not conducive to a lot of skating, but the rink did see use and the Committee made significant upgrades to the rink for the winter of 2012-2013 with the expectation of a better skating season.

The Committee also focused considerable time in 2012 on the design, costs, and necessary steps to move toward construction of the multi-use recreation building at Blackwater Park. The Committee expects to make substantial progress in 2013 toward reaching its goal of having a building that can be used for Andover's recreation programs as well as by others throughout the year. 

The Recreation Committee roster appears on page 5.

ROAD AGENT

First, I would like to thank all the townspeople for all their positive feedback on all various tasks that concern the Highway Department.

Last year, we applied over 100 tons of coldpatch on the roads and were able to do some roadside ditching on Plains Road, Morrill Hill Road, Tucker Mountain Road, and more. Crack sealing was done on Dyers Crossing Road and Plains Road for the first time. My plan is to crack-seal Beech Hill Road, Hall Farm Road, and Kearsarge Mountain Road

in 2013. The Highway Department completed their special projects last year and under budget.

Spring is around the corner, and you will see the sweeper truck out removing the sand off the roads. This is to keep the sand out of the ditches.

White Oak Sand Pit has proven to be a real cost-saver for the town: over \$20,000 a year.

Last year, we crushed gravel at the town dump: 2,500 yards of 6" minus, and we plan to make rip-rap and 1½" crushed gravel this year.

There has been much more done and, as always, much more that needs to be done.

I would like to thank all of my crew and sub-contractors. And thank you to Bill Thurber for always doing a great job grading the roads.

Thank you, Don Gross, for all your hard work as selectman and your dedication in moving the town forward. You will be missed.

Your Road Agent,

Jon Champagne

TRANSFER STATION

The Transfer Station is a busy place. In 2012, we tracked the number of customers and were amazed to find that there were at least 25,631 vehicles that came through.

We sent out the following recycled

material in 2012:

Construction and Demolition	33 containers
Glass	5 containers
Metal	12 containers
Paper	12 containers

Cardboard	2 trailers
Tires	1,400 tires

As always, we encourage everyone to recycle as much as possible. We look forward to serving you in 2013.



The Transfer Station roster appears on page 4.

Andover is a member of the Northeast Resource Recovery Association, which handles many of the town's recyclables. The following are some statistics from NRRRA.

Town of Andover, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact this recycling has had on your environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2012	Environmental Impact!
Aluminum Cans	8209 lbs.	Conserved enough energy to run a television for 835,348 hours!
Paper	134.10 tons	Saved 2,280 trees!
Plastics	5.42 tons	Conserved 8,138 gallons of gasoline!
Scrap Metal	53 tons	Conserved 53,402 pounds of coal!
Steel Cans	11800 lbs.	Conserved enough energy to run a 60 watt light bulb for 306,800 hours!

ZONING BOARD OF ADJUSTMENT

The Board held six hearings last year, more than the previous few years, but a long way from the days of twenty-plus applications. Five of the appeals were granted, and one was denied.

We welcomed three new Board members, all of whom have ZBA experience. Thanks to these civic-minded volunteers, we once again have a full five-member Board. There is still a need for at least two additional

members to act as alternates, as it is not always possible for all five members to attend hearings. If you wish to be considered for a position on the Board, please contact the Town Office at 735-5332. 

The ZBA roster appears on page 4.



LIBRARY TRUSTEES

Circulation is increasing by leaps and bounds. New patrons register almost every week. Programs serve community members of all ages. Yes, the Andover Libraries are thriving. We have programs in the wings, space for solitude and reflection, and room for bouncy children. Come on in for a visit. The Libraries are growing, and we want *you*.

With complementary hours, the Andover Public and the William A. Bachelder Libraries continue to offer many hours of service, including four evenings and a Saturday morning. Librarians Priscilla

Poulin and Michelle Bengivengo make computers, printers, and copiers available to meet your every need. Patrons may borrow books, magazines, CDs and DVDs, e-books, wireless Internet access, downloadable audio, and ILL resources, all for the same price – free.

The Libraries offer a variety of programs, including summer reading for children and story hours every week. This year, they hosted a memoir writing workshop, a photography exhibit, a Civil War expert, the Andover Book Club, and a Fairy House “play-shop.”

The librarians served up tricks and treats on Halloween and opened specially for election night. With the trustees and volunteers, they organized and ran the annual July 3 and 4 “book sale.”

Librarians and Trustees attended conferences throughout the year. The Children’s Literacy Foundation awarded us a \$2,000 grant, which resulted in over 150 new purchases.

This year, the Trustees welcomed Shirley Currier, Anne Hewitt, and alternate Susan Chase to the Board. Many thanks go out to Robin Boynton and Diane Rice for their years of capable leadership. 

The Library Trustees roster appears on page 4.

LIBRARY STATISTICS 2012

2012	Andover Public Library	Wm. A. Bachelder Library
Circulation		
Adult Non-Fiction	391	218
Adult Fiction	2,172	1,318
Juvenile Books	3,652	1,159
Magazines	340	77
Audios & Videos	1,322	259
NHDB audio and e-books*	313	313
Subtotal	8,190	3,344
Interlibrary Loaned	359	265
Interlibrary Borrowed	299	149
Total Circulation	8,848	3,758
Acquisitions		
Adult Books	480	345
Juvenile Books**	300	213
Magazines	19	20
Audio & Videos	303	156
Total Acquisitions	1,102	734
Patron Computer Usage*	220	164

The libraries are very appreciative of the many donations of books and videos.

* These are new statistics to the Town Report this year

** This number includes over 120 books received from a CLiF grant

ANDOVER LIBRARY BUDGET

	Estimated 2012	Actual 2012	Estimated 2013
Income			
Cash on hand 1/1/12	\$1,056	\$1,056	\$163
Town Appropriation	21,558	21,000	25,005
Transfer from Savings			
Miscellaneous		71	
Chase Memorial Fund	500	1,249	
Total Income	\$23,115	\$23,377	\$25,168
Expenditures			
Salary - Librarian	\$11,508	\$11,180	
Salary Board Mtgs	267	294	
Sal Profes'l Develop't	134	341	
Programmes Salary		87	
1st 3rd 6th July Salary		134	
Salary - Substitute	537	185	
Social Security	880	921	
Total Salary Expense	\$13,325	\$13,141	\$14,600
Books/Mags/Aud/Vid	6,000	6,569	6,000
Library Supplies	550	154	500
Technology	1,000	1,383	1,350
Electricity			600
Insurance	100	82	100
Janitor	150	150	150
Maint. & Repair	1,000	170	1,000
Miscellaneous	260	862	300
Dues	80	95	115
Profess'l Development	150	50	150
Summer Reading Prog.	150	63	53
Telephone	250	496	250
Total Expenditures	\$23,015	\$23,214	\$25,168

A Note on the Libraries' Budgets

The Andover Library and the William Adams Bachelier Library each maintain savings accounts that are comprised of memorial donations, general donations, book donation monies, and the proceeds from the Town Meeting and Fourth of July food sales. This money is used to purchase additional books, library supplies, and equipment; and to meet any unanticipated need that may arise in the respective library. In November 2007, each Library received a memorial gift of \$2,500 with its use restricted to the purchase of books. These funds are managed by the Library Trustees pursuant to New Hampshire State Law.

BACHELDER LIBRARY BUDGET

	Estimated 2012	Actual 2012	Estimated 2013
Income			
Cash on hand, January 1	\$5,588	\$5,588	\$903
WABL Trust Jan-July	8,011	8,011	7,777
WABL Trust Aug-Dec	3,000	5,555	5,000
Town Appropriation	9,886	9,886	12,400
Miscellaneous		355	
Transfer from Savings MBIA		1,249	1,571
Chase Memorial Fund	500	8,386	
Total Income	\$26,985	\$39,029	\$27,650
Expenditures			
Salary - Librarian	\$9,179	\$9,719	
Sal /lib mtgs	33	36	
Professional Development	134	441	
Programs Salary		87	
1st & 6th July Salary		80	
November 6 Election Night		47	
Salary - Substitute	551	475	
Social Security	778	796	
Total Salary Expense	\$10,675	\$11,680	\$12,400
Books/Mags/Audio/Video	5,000	7,486	5,000
Library Supplies	250	972	500
Technology	1,500	1,131	1,000
Electricity	700	616	700
Fuel	4,200	5,451	4,500
Insurance	600	497	600
Janitor	150	150	150
Maintenance and Repair	2,000	783	2,000
Miscellaneous	300	583	300
Dues	80	95	100
Professional Develop. Course Cost	240	50	150
Telephone	250	248	250
MBIA to CD		8,386	
Total Expenditures	\$25,945	\$38,126	\$27,650

ANDOVER FIRE DISTRICT 1

In 2012, the Andover Fire Department responded to 98 calls: 66 fire-related calls, eight medical-assist calls, 18 motor vehicle accidents, and six service calls.

We continued to have meetings and trainings together with the East Andover Fire Department, which brought us together even closer as a

fire department family and prepped us 100% for the 2013 merger. The merger was smooth, as all members were on the same page, and we had everything in place. This new set-up is going to provide the town with a much stronger and more thorough fire service.

As always, remember to check

those smoke detector and carbon monoxide detector batteries and test them monthly. If you need assistance in doing so, please contact a member of the Department, and we would be glad to assist you.

Thank you to all the members for their time and effort put forth throughout the year.



The Andover Fire Department roster appears on page 5.

ANDOVER FIRE DISTRICT 1 WARRANT

Andover Fire District 1 Meeting, March 20, 2013, 7:30 PM

To the inhabitants of the Andover Fire District No. 1, in the Town of Andover, County of Merrimack, and the State of New Hampshire, qualified to vote on district affairs:

You are hereby notified to meet at the Andover Fire Station in said district on Wednesday, the 20th day of March 2013, at 7:30 PM to act on the following subjects:

ARTICLE 1: To hear the report of the last meeting.

ARTICLE 2: To hear the report of the treasurer, auditor, commissioners, and fire chief.

ARTICLE 3: To elect the necessary officers for the ensuing term:

- Commissioner for three years
- Clerk/Treasurer for one year
- Auditor for one year
- Moderator for one year

ARTICLE 4: To see if the district will vote to authorize the use of the December 2012 fund balance of \$3,650 as revenue for the 2013 budget. That fund balance is composed of \$2,889 which is the balance of the unexpended 2012 appropriation, \$757 which is the 2012 surplus from

district taxes collected by the Town of Andover, and \$4 of interest.

ARTICLE 5: To see if the district will vote to raise and appropriate the amount of \$30,000 to be added to the "New Fire Truck" capital reserve account established in 2003. The commissioners and the Budget Committee recommend this appropriation.

ARTICLE 6: To see if the district will vote to accept the total budget (inclusive of Article 5) of \$71, 012 as recommended by the commissioners and by the Budget Committee and raise and appropriate such sums.

ARTICLE 7: To see if the district will vote to affirm support for the recent restructuring of fire services in the Town of Andover wherein command and management functions of the Andover Fire District #1 are combined with East Andover Fire District while maintaining the existing practice of separate budget appropriations and tax levy.

ARTICLE 8: To transact any other business that may legally come before this meeting.



ANDOVER FIRE DISTRICT 1 BUDGET

	Approved 2012 Budget	Actual 2012	2012 Balance	2013 Budget
Expenses				
Heating Fuel	\$3,200	\$3,426	-\$226	\$3,200
Electricity	1,200	1,104	96	1,200
Telephone	450	427	23	450
Water	225	377	-152	225
Dues	150	100	50	150
Maintenance & Repair	5,000	12,179	-7,179	5,000
Office and Supplies	587	770	-183	587
Insurance	5,000	5,931	-931	5,000
Training	1,000	75	925	1,000
New Equipment	3,000	490	2,510	2,500
Clerk Salary	400	400	0	400
LRMA Association	9,500	9,470	30	10,000
Chief's Salary	500	500	0	500
Truck Capital Reserve	30,000	30,000	0	30,000
Expendable Trust Fund	0	0	0	0
SCBA Equipment	5,500	0	5,500	5,500
Motor Fuel	1,300	1,589	-289	1,300
Turnout Gear	4,000	1,285	2,715	4,000
Total	\$71,012	\$68,123	\$2,889	\$71,012
Revenue				
Amount to be Raised by Taxes	\$68,926			\$67,362
Unexpended Prior FY Operating Funds	2,022			2,889
Appropriation vs. Commitment	64		757	
Interest			4	
Total	\$71,012			\$71,012



Helping NHF&G stock Highland Lake with trout the evening before the Kids Fishing Derby is a popular spring AF&G event.

EAST ANDOVER FIRE PRECINCT

This report is to review the past year for your fire department. Unfortunately, this report must include a double fatal fire that occurred very early in the year. In an early morning blaze we lost Roger and Mary Pellerin, two very special people with kind and gentle natures. They were well known to almost every firefighter and their passing was

deeply felt by our team.

The balance of the year was a bit tamer, although we again experienced severe weather. A micro burst blasted its way through Valley Road this past summer. The damage to the power poles, lines, and trees was incredible.

Ed Becker has decided to retire from the fire department. Ed has been a major player in our management,

operations and an important resource when we purchased equipment. I value his council and insight, and though Ed may not respond to a tone in the middle of the night, he will always have a place on our department.

This year we found strength while battling tragedy. You were with us every step of the way.

Have a safe year.



The East Andover Fire Department roster appears on page 5.

EAST ANDOVER FIRE PRECINCT WARRANT

East Andover Fire Precinct Meeting, March 19, 2013, 7:30 PM

To the inhabitants of the East Andover Fire Precinct in the Town of Andover, County of Merrimack and the State of New Hampshire, qualified to vote in precinct affairs:

You are hereby notified to meet at the East Andover Fire Station in said precinct on Tuesday, the 19th of March 2013, at 7:30 PM to act on the following subjects:

ARTICLE 1: To choose the necessary officers for the ensuing term:

- Moderator for one year
- Clerk for one year
- Treasurer for one year
- Auditor for one year
- Commissioner for three years

ARTICLE 2: To hear the reports of the treasurer, auditor, commissioners, and the fire chief.

ARTICLE 3: To see if the precinct will vote to apply the entire 2012 fund balance (surplus) of \$2,288.32 as

revenue for the 2013 budget. That fund balance is comprised of \$1,288, which is the 2012 precinct taxes surplus; \$1,000, which is the reserve for insurance; and bank interest of \$0.32

ARTICLE 4: To see if the precinct will vote to raise and appropriate the sum of \$55,600 as the operating budget for the East Andover Fire Precinct. (The commissioners and the Budget Committee recommend approval of this article.)

ARTICLE 5: To see if the district will vote to affirm support for the recent restructuring of fire services in the Town of Andover wherein command and management functions of the Andover Fire District #1 are combined with East Andover Fire District while maintaining the existing practice of separate budget appropriations and tax levy.

ARTICLE 6: To transact any other business that may legally come before the meeting.



EAST ANDOVER FIRE PRECINCT BUDGET

	Approved 2012 Budget	Actual 2012	2013 Budget
Expenses			
Heating Fuel	\$2,300	\$2,123	\$2,300
Electricity	1,400	1,110	1,400
Telephone	300	300	300
Fuel, Truck Maintenance	4,300	5,228	4,300
Equipment	4,500	4,811	4,200
Insurance	4,700	3,467	4,700
Administration/Training	1,800	1,934	1,600
Building Maintenance	1,800	1,157	1,800
LRMA Association	9,500	9,470	10,000
Fire Truck & Equipment			
Bank Loan Payment	25,000	25,000	25,000
Capital Reserve			
Total	\$55,600	\$54,600	\$55,600
Revenue			
Amount raised by taxes	\$54,193	\$54,481	\$53,312
From Capital Reserve			
Amount from Bank Loan			
Additional Funds Available	1,407	1,407	2,288
Total	\$55,600	\$55,888	\$55,600



ANDOVER VILLAGE DISTRICT WARRANT

Andover Village District Meeting, March 4, 2013

To the inhabitants of the Andover Village District in the Town of Andover, County of Merrimack and the State of New Hampshire, qualified to vote in district affairs:

You are hereby notified to meet at the Andover Town Office in said district on Monday, the 4th day of March, 2013, at 7 PM to act on the following subjects:

ARTICLE 1: To hear the report of the last annual meeting.

ARTICLE 2: To hear the reports

of the commissioners, treasurer, and auditor.

ARTICLE 3: To elect the necessary officers for the ensuing year:

- Commissioner for three years
- Clerk / Treasurer for three years
- Moderator for one year

ARTICLE 4: To see if the district will vote to accept and expend any federal and/or state grants received by the district.

ARTICLE 5: To see if the district will vote to accept water rents totaling an estimated \$60,000.00 to be

billed quarterly at a gallonage rate with a user fee.

ARTICLE 6: To see if the district will vote to accept the budget of \$79,420.00 as recommended by the commissioners and presented by the Budget Committee and to raise and appropriate such sums as may be necessary for the budget.

ARTICLE 7: To transact any further business that may legally come before this meeting.



ANDOVER VILLAGE DISTRICT BUDGET

	Approved 2012 Budget	Actual 2012	2013 Budget
Expenses			
Commissioners Salaries	\$1,500	\$1,500	\$1,500
Clerk/Treasurer Salary	2,000	2,000	2,000
Office	500	522	500
Telephone	1,300	899	1,000
Fuel	5,000	3,957	5,000
Electricity	4,000	2,914	3,500
Chemical Treatment	3,800	3,600	3,800
Chlorine Plant Operator	13,500	13,700	13,200
Water Testing	3,900	2,972	3,900
Maintenance & Repair	12,000	4,365	12,000
Meter Reading	320	320	320
Insurance	1,300	1,274	1,300
Capital Reserve Deposit	0	0	2,000
Dam Registration	750	750	750
Bond Payment	24,450	24,450	23,350
Education	300	0	300
Hydrant Replacement	6,000	5,000	0
System Mapping			5,000
Total	\$80,620	\$68,223	\$79,420
Revenue			
Water Rents	\$64,400	\$63,362	\$60,000
State Grant Program	7,170	7,170	6,840
Cash Account Withdrawal	3,050	-7,521	12,580
Capital Reserve Withdrawal	6,000	5,000	0
Other Deposit		212	
Total	\$80,620	\$68,223	\$79,420

KEARSARGE AREA COUNCIL ON AGING

COA CHAPIN SENIOR CENTER

37 Pleasant Street, New London New Hampshire 03257

People Helping People

COA's motto in fulfilling its basic mission is "People Helping People."

COA provides multiple ongoing opportunities for area seniors to get out and participate in activities and programs which keep their minds and bodies in action and improve the quality of their lives. COA Chapin Senior Center operates on a \$199,000 budget each year. COA relies on private donations from members and businesses for 70% of its operating funds. The remaining 30% comes from the nine towns it serves.

COA's ability to keep its budget very low is due to its large workforce of volunteers. Currently COA has 200 active volunteers who run all of the programs offered, act as receptionists, data entry clerks, drivers, instructors, etc. Because

of our excellent volunteers, we are able to offer many programs and services for no cost to anyone who participates.

In 2012, COA volunteers drove members from the nine-town area 52,000 miles. COA's volunteer transportation program provides door-through-door service to people who are unable to drive, all this at no charge and with no reimbursement to the volunteers. To put this overwhelming statistic in perspective, COA maintains separate listings of "ongoing rides" – those people who require treatment at the VA Hospital, White River Junction, Concord, or Hitchcock Hospitals. Oncology patients can often receive treatments only at hospitals other than the New London Hospital, sometimes requiring transportation

on a daily basis.

COA has a thriving senior center with over 54 programs. The center is open Monday through Friday, 9 AM to 4 PM. Come for exercises, Medicare questions, attend an enriching educational program, or just have coffee with friends! A full library and video library awaits – a multitude of volunteer opportunities and, most importantly, a community of people who care about each other.

COA is making significant contributions to the health, well-being, and quality of life of senior residents in the area, and they value these services as evidenced by the high membership and the thousands of valuable hours of volunteer time they are willing to give.



LAKES REGION PLANNING COMMISSION

The Lakes Region Planning Commission (LRPC) is an organization established according to state law to provide area communities and the region with the capacity to respond to and shape the pressures of change in a purposeful way. With a service area covering over 1,200 square miles in Belknap, Carroll, Grafton, and Merrimack counties, the LRPC provides a wide range of planning services to member municipalities.

As our economy and world change, so does the work we are engaged in. The Commission offers direct and support services including technical assistance, geographic information systems, transportation planning, land use, environmental planning, hazards planning, and economic development. Local, state, and federal resources primarily fund the LRPC. We also maintain a regular dialogue with state agencies as a resource for the entire Lakes Region. Our overall goal is to provide support, knowledge, and guidance to the governments, businesses, and citizens of the Lakes Region.

Some of the services provided on behalf of the Town of Andover and the region in the past fiscal year are noted below:

Outreach

- Produced revised Future Land Use area maps for public hearing on changed areas, conducted by Planning Board.
- Conducted research and provided information regarding loosely defined businesses and enforcement of zoning ordinances, as requested by a Town official.
- Provided copies of the New Hampshire Planning and Land Use

Regulations book to the Town at considerable savings.

Regional Services

- Modified and improved Community Facility maps for LRPC communities and posted them to LRPC's Web site.
- Reviewed and edited the draft Pemigewasset Local River Advisory Committee Annual Summary.
- Hosted a statewide meeting of the Regional Planning Commission / Homeland Security and Emergency Management staff to discuss the process for Hazard Mitigation Plan (HMP) updates, Local Emergency Operations Plan updates, and other project issues.
- Hosted over 150 people who attended LRPC's Annual Meeting that featured Mark Fenton, Consultant, TV Host, Author, Professor, and Athlete who advocates community planning that promotes health and economic goals, including public transit opportunities and connected walkways, trails, and bike routes. Awards were provided to a number of people and organizations for their contributions to their communities and the Lakes Region.
- Received substantial funding to prepare a new regional plan for the Lakes Region. A three year effort, the plan will include a comprehensive public involvement process and generate considerable new data for use by local communities.
- Continue to provide program management and guidance for the Lakes Region Brownfields program.
- Provided assistance to the Lakes Region Broadband Stakeholder Group, including meeting coordination, planning and mapping services.

- Received funding from the Samuel P. Pardoe Foundation to conduct Smart Growth Assessments (SGA) for selected communities.

- Released the 2012 Development Trends Report, which shows residential, commercial, and industrial permit activity on an annual basis. The 2010 data used in the report showed that the building permit activity stabilized after several years of decline.

- Represented the region on the New Hampshire Association of Regional Planning Commissions.

- Maintain and host LRPC's Web site, LakesRPC.org, which features extensive information for local officials and the general public.

Household Hazardous Waste

- Continue to represent the region at meetings of the Lakes Region Household Hazardous Product Facility to explore the ways and means the facility may encourage other communities to participate.

- Continue to organize and coordinate two annual Household Hazardous Waste (HHW) collections a year, involving 24 member communities. In 2012, about 19,000 gallons of unwanted HHW was collected, keeping it from our landfills, backyards, streams, and lakes.

- Education
- Organized and hosted three public Municipal Law Lectures, in cooperation with the New Hampshire Local Government Center: 1) Sign Regulations and Home Occupations: Accessory Uses, Difficult Issues; 2) Preemption of Local Regulation: Ejected from Your Own Game; 3) Land Use Law Update.

- Convened six Commission meetings and facilitated discussion on: The Shoreland Water Quality

Protection Act; Do New Hampshire Municipalities still have Legislative Authority to Plan and Regulate Water as a Natural Resource?; Regionalizing Services: A New Hampshire Report Card; Forging Inter-municipal Connections: Experiences of the Suncook Valley Regional Town Association; Outsourcing Law Enforcement to the County: A Current Example; Northfield and Tilton: A History of Partnering; Surviving Angry People; 2012 Legislative Update; The Economics of Share Community Services; Bicycling and Walking: Transportation Choices for New Hampshire's Lakes Region; Next Generation Broadband – The Network New Hampshire Now Project; Regional Broadband Plan and Our Broadband Stakeholder Group.

Economic Development

- Worked with regional energy leaders to facilitate a meeting of the Lakes Region Energy Alliance to build capacity to identify economic development opportunities related to energy.
- Coordinated with area economic development groups including Belknap County Economic Development Council (BCEDC), Grafton County Economic Development Council (GCEDC), Franklin Business and Industrial Development Corporation (FBDIC), Mount Washington Valley Economic Council, and the Wentworth Economic Development Council (WEDCO) in pur-

suit of workforce development and growth opportunities for the region.

- Received new funding from the Economic Development Administration (EDA) to update the Comprehensive Economic Development Strategy (CEDS) for the Lakes Region. Completion is expected by August 2013, and projects in the CEDS would be eligible for EDA funding.
- Completed several Phase 1 and Phase 2 environmental assessments in five Lakes Region communities through the Lakes Region Brownfields program. Some of these led to the communities applying for and receiving clean up funds from EPA to help re-purpose the properties for new uses.
- Provided demographic information to the GCEDC to assist in a grant application.

Transportation

- Conducted over 150 traffic and turning movement counts around the region.
- Convened several meetings of the LRPC Transportation Technical Advisory Committee (TAC) to enhance local involvement in regional transportation planning and project development.
- Received funding through the New Hampshire Department of Transportation (New Hampshire DOT) to initiate a new Scenic Byways Plan.
- LRPC Commissioners approved the Lakes Region Bicycle and

Walking Plan and Design Supplement; which is accessible from the LRPC Web site.

- Developed and delivered a priority list of Transportation Enhancement projects to the New Hampshire Department of Transportation (NHDOT) for future funding consideration.
- Completed an analysis, including maps, on the potential future demand for the Winnepesaukee Transit System.
- Participated in and reviewed the Governor's Advisory Commission on Intermodal Transportation (GACIT) information relative to Lakes Region projects in the Ten Year Plan (TYP) 2013-2022.
- Initiated the start of the New Hampshire Route 140 Corridor Study, which includes the towns of Alton, Belmont, Gilmanton, Northfield and Tilton.
- Acquired Road Surface Management Systems (RSMS) 11 software from the Maine DOT to help LRPC continue to provide a useful service to our members.
- Assisted with the successful application to fund the expansion of transportation services for the elderly and disabled in Carroll County. Attended several Mid-State Regional Coordinating Council and Carroll County Regional Coordinating Council meetings. The RCCs advise the State Coordinating Council on public transit issues in their respective locations.



TOWN MEETING MINUTES 2012

March 13, 2012

On Tuesday, March 13, 2012, Andover taxpayers gathered in the AE/MS gym for Andover's annual Town Meeting. The meeting started at 7 PM by Moderator Ed Becker. Polls remained open until 7:30 PM.

Town Administrator Marj Roy paid tribute to former Town Clerk/Tax Collector Lorraine Locke, who had passed away the previous week.

ARTICLE 1: To choose the necessary officers for the ensuing year. Results:

- Selectman: James Danforth – Term 3 years
- Budget Committee: Neil Weathers, James Delaney – Term 3 years
- Library Trustee: Anne Hewitt, Shirley Currier – Term 3 years
- Moderator: Daniel Coolidge – Term 2 years
- Road Agent: Jon Champagne – Term 2 years
- Town Clerk/Tax Collector: Joanna Sumner – Term 1 year
- Cemetery Trustee: Susan Schnare – Term 3 years
- Supervisor of the Checklist: Arthur Urie – Term 6 years
- Town Treasurer: Shirley Currier – Term 2 years
- School Board: Michelle Dudek, Donald Gould – Term 3 years
- School Moderator: Betsy Paine – Term 1 year
- School Clerk: Christie Coll – Term 1 year
- School Treasurer: Shirley Currier – Term 1 year

ARTICLE 2: To see if the town will vote to raise and appropriate the sum of One Million, Two Hundred Fifty-Five Thousand, Nine Hundred

Seventy-Three Dollars and Fifty Cents (\$1,255,973.50) for the general municipal operations as recommended by the Budget Committee. This appropriation does not include appropriations that are voted for in other articles. Carroll Gautreau moved, Jim Danforth second.

Town Salaries – no discussion

Town Officers Expenses – no discussion

Town Building – no discussion

Public Safety

Referring to the Safety Equipment line item in the Highways and Bridges section of the budget, Andy Guptill said that the Road Agent had asked for \$7,000; the Board of Selectmen recommended \$5,000; and the Budget Committee recommended \$3,000. [Town Meeting votes on the Budget Committee's recommended amounts.] Andy pointed out that the difference between the Road Agent's original request and the Budget Committee's recommendation amounts to about \$3 on a typical Andover tax bill.

"Would you want to go to the family of someone injured or killed on the job and tell them they saved \$3 on their tax bill?" he asked. He moved to change the line item to \$7,000.

When the voice vote on the amendment was too close to call, the moderator asked for a show of hands, and the amendment passed.

Highways and Bridges

Noting that the Selectmen recommended \$170,000 in the Winter Equipment Rental line item, Jeff Miller moved increasing the Budget Committee's \$160,000 figure for Winter Equipment Rental to

\$170,000.

Speaking to the proposed amendment, Carroll Gautreau of the Budget Committee said that there are savings being generated in the Winter Materials line item that could be moved to the Winter Equipment Rental line item if necessary.

Carroll further pointed out that our combined equipment rental line items (summer and winter) are approximately \$250,000, which is about double what that figure was prior to six years ago. "I suggest that the Road Agent look at the efficiency of what we're spending," he said.

Road Agent Jon Champagne, addressing the proposed amendment, said, "There's just no telling with the weather. We're just going to cut ourselves short in the long run" if we don't increase the amount to \$170,000.

Dan Coolidge asked whether the \$10,000 difference could come out of the Winter Materials line item.

Jeff Miller expressed concern that the savings in Winter Materials due to the Town's new sand pit might not continue due to "permitting issues." He said, "Swapping money [between those two line items] is a bad plan."

Selectman Don Gross pointed out that "we tried to save Winter Materials money by decreasing the amount of salt we add to the sand, but that caused big chunks of ice in the sand which made it hard on the guys who sand and plow the roads."

The proposal to increase Winter Equipment Rental to \$170,000 failed on a show of hands.

Culture and Recreation

Alan Hanscom of the Recreation Committee spoke to the difference

between the Selectmen's recommended \$31,080 on the Parks and Recreation line item (the same amount as was approved in the 2011 budget) and the Budget Committee's recommended \$28,000. Alan said that because the 2012 ski program is already complete, any reduction in the Recreation Committee's budget would have to come entirely out of the swim program and the soccer program, both of which would be hurt by the reduction.

Carroll Gautreau of the Budget Committee said that the figure of \$28,000 was based on the fact that the Recreation Committee only spent about \$21,400 of their \$31,080 budget last year.

The proposed increase was defeated on a voice vote.

Mary Anne Levesque asked why the Street Signs line item had increased from \$2,000 in the 2011 budget to \$3,000 in the 2012 budget when only \$590 was actually spent last year.

Road Agent Jon Champagne said that many street signs have been stolen and need to be replaced for safety.

Chuck Keyser suggested that we spend a little extra on tamper-proof bolts for the signs in order to save the cost of replacing them.

Ed Becker recounted a story from the time he served as Town Administrator. The road agent had slathered grease on the street sign poles to deter theft, and a mother called the Town Office to complain about the grease getting all over her child's clothes.

Toby Locke questioned why the town is paying our new town administrator so much. She has no former experience. Jake Johnson, selectman, addressed the questions and says that she was filling out the

rest of our former administrators position and his contract. Also mentioned that we would be paying a lot more if we had done a search outside the area, as most towns pay considerably more than Andover.

Don Kaplan asked if the Town is considering any alternative to spending \$250,000 annually on equipment rental.

Jeff Newcomb of the Budget Committee said, "We're going to start looking at it and perhaps report back later with a more detailed report."

Andy Guptill said that when he was a selectman in 2005 and 2006, "we started noticing it was harder and harder to hire trucks because we were paying substantially less than New Hampshire DOT." The selectmen subsequently raised the rental rates the Town pays. That doesn't explain the entire 2006 increase that Carroll Gautreau noted earlier, Andy said, but it does explain some of it.

Solid Waste Disposal

Carla Levesque noted that both Construction Debris Disposal and Old Landfill Testing and Mowing were budgeted this year at about three times the amount actually spent in 2011.

Ken Tripp of the Recycling Committee replied that Construction Debris Disposal is offset by the fees contractors and homeowners pay to dump construction debris at the Transfer Station.

Health and Welfare: No discussion.

Culture & Recreation

Howard George asked for the previous decision to be reconsidered.

Dan Coolidge questioned the procedure of reconsidering since it had already been voted on.

Moderator Ed Becker said there was no way of knowing who had

voted against the motion, and he was allowing it to be reconsidered

Howard George pointed out that the Recreation Committee held no meetings last year and that it didn't spend its year-end money as it always had in the past. He asked that the meeting reconsider the earlier proposal to increase the Parks and Recreation line item to \$31,080. The meeting agreed to reconsider the proposed amendment on a show of hands.

Carroll Gautreau of the Budget Committee said that this is an opportunity for the Recreation Committee to regroup. The current budget item of \$28,000 is \$7,000 more than they spent last year, "so I think they'll be OK."

Howard George listed all the things that go into maintaining the Town beach and the Blackwater Park, and all the equipment required to run the ski, soccer, and swim programs. He pointed out that Blackwater Park is the nicest facility in the area and a valuable asset to the town (\$75,000) that needs to be properly maintained.

Melissa Thompson spoke about the lack of funds for softball and soccer.

Charlie McCrave said that the \$10,000 they didn't spend last year wasn't good management, but it went back into the General Fund. Now they're asking to have it back.

The reconsidered amendment passed on a voice vote.

Mary Anne Levesque moved to decrease the Construction Debris Disposal line item to \$10,000. There was no second.

Moderator Ed Becker called for a vote on the 2012 budget, with amendments, at \$1,263,054. The voice vote in favor was all but unanimous.

ARTICLE 3: To see if the town

will vote to raise and appropriate the sum of \$20,000 to be added to the Bridge Rehabilitation Capital reserve fund previously established. This article is supported by the Budget Committee. The Board of Selectmen support this article if the sum is amended to \$25,000. Mary Ann Levesque moved. Bob Ward second.

Toby Locke pointed out that we only made about \$200 interest last year on about \$400,000 in capital reserve funds and asked what are the benefits of capital reserve funds when interest rates are so low.

Jenn Coffey pointed out that without capital reserve funds, the tax rate would rise sharply every time we had to replace a police cruiser or a bridge.

Trustee of Trust Funds Joanne Edgar said that the trustees work with the bank quarterly to get the best interest rate they can.

Article 3 passed.

ARTICLE 4: To see if the town will vote to raise and appropriate the sum of \$18,550 to be added to the Town Revaluation Capital Reserve Fund previously established. This article is recommended by the Board of Selectmen and the Budget Committee. Bob Ward moved. John Thompson second.

Town Administrator Marj Roy amended the article to the correct figure, which should have been \$13,440. The amendment and the amended article each passed.

ARTICLE 5: To see if the town will vote to authorize the withdrawal of \$18,550 from the Town Revaluation Capital Reserve Fund to fund the second year for the town-wide revaluation. This article is recommended by the Board of Selectmen and the Budget Committee. Mary Ann Levesque moved. Kimberly Scott second.

Again, Town Administrator Marj Roy amended the article to the correct figure, which should have been \$13,440. The amendment and the amended article each passed.

ARTICLE 6: To see if the town will vote to raise and appropriate the sum of \$10,000 to be added to the Highway Equipment Capital Reserve fund previously established. This article is recommended by the Board of Selectmen and the Budget Committee. Kimberly Scott moved. Bob Ward second. No discussion followed. The article passed.

ARTICLE 7: To see if the town will vote to raise and appropriate the sum of \$10,000 to be added to the Transfer Station Capital Reserve Fund previously established. This article is recommended by the Board of Selectmen and the Budget Committee. Mary Ann Levesque moved. Kimberly Scott second.

Toby Locke asked why, if we're going to single stream recycling (SSR), we need to add \$10,000 to this capital reserve fund.

Ken Tripp of the Recycling Committee said that we'll need more containers to store the recycling and a compactor to save on transportation costs.

Toby asked if we'll expend the \$40,000 we've currently got in this fund this year.

Selectman Don Gross said that we'd probably buy a new SSR compactor, repair the existing trash compactor, and update some equipment to get ready for the change to SSR. That could all come to about \$50,000.

Carroll Gautreau asked if any numbers were available for the savings we expect from SSR.

Don replied that we don't have those numbers; it all depends on the value of the recyclables. SSR will

reduce our trash hauling and tipping fees and be much more convenient for Andover residents.

Kimberly Scott asked what single stream means.

Ed Becker explained that all recyclables go into a single container, and we pay to have someone else separate it.

The article passed.

ARTICLE 8: To see if the town will vote to raise and appropriate the sum of \$6,000 to be added to the Police Cruiser Capital Reserve Fund previously established. This article is recommended by the Board of Selectmen and the Budget Committee. Kimberly Scott moved. Jenn Coffey second. No discussion. Article 8 passed.

ARTICLE 9: To see if the town will vote to raise and appropriate \$4,000 for the purpose of repairing damaged stones and completion of interior road at the East Andover Cemetery. This will be a special non-lapsing appropriation per RSA 32:7 VI and will not lapse until the work is completed or December 31, 2017, whichever is sooner. This article is recommended by the Board of Selectmen and the Budget Committee. Bob Ward moved. Mary Ann Levesque second.

Andy Guptill proposed an amendment to the article to stipulate that all work would be put out to competitive bid. The moderator ruled the amendment out of order as not being relevant to the budget amount. Jeff Miller made a motion to override the moderator's ruling, but the motion was defeated.

Article 9 passed.

ARTICLE 10: To see if the town will vote to establish a capital reserve fund under the provisions of RSA 35:1 for the purpose of replacing the town ambulance, and to raise and ap-

appropriate \$25,000 to be placed in this fund, and to designate the selectmen as agents to expend. This article is recommended by the Board of Selectmen and the Budget Committee. John Kinney moved. Jenn Coffey second. Article 10 passed.

ARTICLE 11: To see if the town will vote to establish a capital reserve fund under the provisions of RSA 35:1 for the purpose of highway special projects, and to raise and appropriate \$50,000 to be placed in this fund and to designate the selectmen as agents to expend. This article is recommended by the Board of Selectmen and the Budget Committee. Mary Ann Levesque moved. Wendy Pinkham second.

Mary Hiller pointed out that we've already appropriated over \$300,000 for highways and bridges in the budget and asked what this \$50,000 is for.

Selectman Don Gross said that we have no highway projects budgeted this year, but there are plenty that will be coming up. Setting aside \$50,000 this year and again next year will put us in a position to do a project in the near future without causing a big jump in the tax rate.

Article 11 passed.

ARTICLE 12: To see if the town will vote to completely discontinue and relinquish all interest of the town therein a portion of Beech Hill Road beginning at the terminus of the Class V section, then continuing in an easterly direction, terminating approximately 690 feet as measured by the centerline, but not to penetrate further than the corner(s) of the stone walls defining the width of the right of way, pursuant to RSA 231:43. This article is supported by the Conservation Commission. Submitted by petition. Neil (Arch) Weathers moved. Mary Kuechenmeister second.

Arch Weathers, who had submitted this article by petition, presented the arguments for using this warrant article to stop Beech Hill Road from becoming a connector into the top part of the Fenvale development. His main points were:

- The existing Class 6 road is a benefit to the town, with no maintenance and no liability.

- The Fenvale developer could get a private benefit by using the Class 6 road to access Fenvale.

- The Planning Board years ago approved access to Fenvale via Route 4, but also provided for an unimproved emergency access corridor from the end of Beech Hill Road.

- The Town does not feel that the emergency access corridor needs improvement in order to be used for emergency access.

- With approval from either the Board of Selectmen or the Road Agent, the developer could improve the Class 6 road. The Town still wouldn't be liable or have to maintain the improved road.

- If the developer improved the Class 6 portion of Beech Hill Road, that would place a burden on the town because the improved road would be steep and have a bad line-of-sight; it would put more traffic on Beech Hill Road, which is deteriorating and has a sharp turn; it would put more traffic on a scenic corridor; it would kill some of the old trees lining the road.

- Discontinuance, which this article asks for, is the only permanent solution, because as long as it's a Class 6 road, a future Board of Selectmen or Road Agent could permit the developer to improve it.

- Discontinuance would not impact emergency access.

- If the Class 6 portion were discontinued, a private easement through a land trust would ensure

public access.

"Beech Hill Road is a destination, not a connector. To make it a connector would make it another unremarkable landscape."

Selectman Vicky Mishcon said that the Board of Selectmen sent this question to the Town's attorney. His opinion was that discontinuance is a bad idea because it impacts the emergency access corridor that the Planning Board stipulated and therefore opens the Town to law suits. The Board of Selectmen opposes this article.

Nan Kaplan said that the Conservation Commission supports this article because it helps preserve the landscape.

Andy Guptill said that this corridor is not currently in a condition for a fire or rescue vehicle. If this corridor were improved, we'd also have an alternative to Main Street.

Pat Cutter read a letter from Chris Norris, who was unable to attend the meeting. He pointed out that the corridor is precipitous and its use as access is inappropriate.

Ed Becker, moderator, said that if Mr. Norris was not present his comments could not be heard. Mrs. Cutter said that they would become her comments.

Toby Locke: "We got bamboozled last year into giving up a Class 6 road, and now we can't access one of the town cemeteries. Lawrence Street is a nice street with a lot of old trees. If the end of Beech Hill Road were like that, we could all drive up and enjoy it, instead of just a few walkers."

Deb Brower spoke in opposition, expressing her concern that we'd put a lot of people at risk and open ourselves to law suits. "There are miles and miles of other trails people can use."

Brad Hardy, a full-time fireman, said that the only rescue equipment

Andover owns that can get down that corridor now is the Gator, and not in winter. He advocated for the corridor to be improved and maintained for year-round emergency access.

Jeff Miller pointed out that past Class 6 upgrades on Tucker Mountain Road and Old College Road have worked out well.

Richard Brewster said that there was so much talk about the pros and cons that he had lost all idea about what we were even talking about.

Gretchen Hildebrand, who lives at the base of Beech Hill Road, said that "people come flying down that hill. Increasing access and traffic scares me."

Charlie McCrave of the Andover

School Board said that there are 13 families on Beech Hill Road with no school bus service because the upper part of Beech Hill Road is too dangerous for buses.

Carroll Gautreau said he thinks we need more time to consider this idea.

Selectman Don Gross said that the developer says they have no intention of upgrading the corridor.

Karen Brule pointed out that if either of the two bridges on Lawrence Street were to go out for any reason, we'd need that corridor to get people on Beech Hill Road and Bradley Lake Road in and out.

In response to all the discussion, Arch proposed to withdraw his

motion and work further with the Selectmen on the issue.

The meeting voted unanimously to table Warrant Article 12

ARTICLE 13: To transact any other business that may legally come before this meeting.

Selectman Jake Johnson reminded the meeting that this would be Ed Becker's last Town Meeting as moderator. The meeting showed its appreciation for Ed's long service as moderator by rising to its feet and applauding vigorously.

As no more business was to be discussed Ed Becker closed the meeting at 10:30 PM

Ed told a few stories about his last years as moderator.



AUDITOR'S REPORT

The 2012 audit was not complete as of press time. Selected portions of the 2011 audit appear on this page and the following pages.

EXHIBIT C-1
TOWN OF ANDOVER, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2011

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 2,004,612	\$ 102,455	\$ 2,107,067
Investments	8,938	52,569	61,507
Receivables, net of allowance for uncollectible:			
Taxes	611,871	-	611,871
Accounts	1,498	-	1,498
Intergovernmental	12,595	90,118	102,713
Interfund receivable	103,125	62,647	165,772
Tax dedeed property, subject to resale	14,149	-	14,149
Total assets	<u>\$ 2,756,788</u>	<u>\$ 307,789</u>	<u>\$ 3,064,577</u>
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 24,743	\$ -	\$ 24,743
Accrued salaries and benefits	5,339	-	5,339
Intergovernmental payable	1,781,526	-	1,781,526
Interfund payable	62,647	103,125	165,772
Deferred revenue	17,995	-	17,995
Total liabilities	<u>1,892,250</u>	<u>103,125</u>	<u>1,995,375</u>
Fund balances:			
Nonspendable	14,149	-	14,149
Restricted	22,260	105,446	127,706
Committed	296,261	-	296,261
Assigned	-	99,218	99,218
Unassigned	531,868	-	531,868
Total fund balances	<u>864,538</u>	<u>204,664</u>	<u>1,069,202</u>
Total liabilities and fund balances	<u>\$ 2,756,788</u>	<u>\$ 307,789</u>	<u>\$ 3,064,577</u>

EXHIBIT C-3
TOWN OF ANDOVER, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2011

	General	Other Governmental Funds	Total Governmental Funds
Revenues:			
Taxes	\$ 986,945	\$ 3,050	\$ 989,995
Licenses and permits	364,380	-	364,380
Intergovernmental	222,141	70,685	292,826
Charges for services	61,511	11,124	72,635
Miscellaneous	39,595	11,950	51,545
Total revenues	<u>1,674,572</u>	<u>96,809</u>	<u>1,771,381</u>
Expenditures:			
Current:			
General government	360,498	338	360,836
Public safety	188,630	7,509	196,139
Highways and streets	435,068	-	435,068
Sanitation	165,691	-	165,691
Health	5,770	-	5,770
Welfare	20,139	-	20,139
Culture and recreation	67,055	1,260	68,315
Conservation	-	6,219	6,219
Debt service:			
Interest	10,771	-	10,771
Capital outlay	137,354	88,356	225,710
Total expenditures	<u>1,390,976</u>	<u>103,682</u>	<u>1,494,658</u>
Excess (deficiency) of revenues over (under) expenditures	<u>283,596</u>	<u>(6,873)</u>	<u>276,723</u>
Other financing sources (uses):			
Transfers in	396	13,655	14,051
Transfers out	(13,655)	(396)	(14,051)
Total other financing sources and uses	<u>(13,259)</u>	<u>13,259</u>	<u>-</u>
Net change in fund balances	270,337	6,386	276,723
Fund balances, beginning, as restated (see Note 14)	594,201	198,278	792,479
Fund balances, ending	<u>\$ 864,538</u>	<u>\$ 204,664</u>	<u>\$ 1,069,202</u>

SCHEDULE 4
TOWN OF ANDOVER, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2011

	Special Revenue Funds						Capital Project Funds				Total
	Conservation Commission	Police Detail	Blackwater Park	Village Park	Cilleyville		Rail Trail	Morrill		Permanent Fund	
					Bog Bridge	Ambulance Revolving		Hill Road Bridge			
ASSETS											
Cash and cash equivalents	\$ 2,469	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	99,986	\$ 102,455
Investments	21,871	-	15,436	2,594	7,208	-	-	-	-	5,460	52,569
Intergovernmental receivables	-	148	-	-	-	-	19,504	70,466	-	-	90,118
Interfund receivable	3,035	23,762	2,215	-	70	20,410	-	13,155	-	-	62,647
Total assets	\$ 27,375	\$ 23,910	\$ 17,651	\$ 2,594	\$ 7,278	\$ 20,410	\$ 19,504	\$ 83,621	\$ 105,446	\$ 307,789	
LIABILITIES AND FUND BALANCES											
Liabilities:											
Interfund payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,504	\$ 83,621	\$ -	\$ -	\$ 103,125
Fund balances:											
Restricted	-	-	-	-	-	-	-	-	-	105,446	105,446
Assigned	27,375	23,910	17,651	2,594	7,278	20,410	-	-	-	-	99,218
Total fund balances	\$ 27,375	\$ 23,910	\$ 17,651	\$ 2,594	\$ 7,278	\$ 20,410	\$ 19,504	\$ 83,621	\$ 105,446	\$ 307,789	
Total liabilities and fund balances	\$ 27,375	\$ 23,910	\$ 17,651	\$ 2,594	\$ 7,278	\$ 20,410	\$ 19,504	\$ 83,621	\$ 105,446	\$ 307,789	

ANDOVER FIRE DISTRICT 1 MEETING MINUTES 2012

March 21, 2012

The annual meeting of the Andover Fire District No. 1 was held on March 21, 2012. Moderator Mark Stetson called the meeting to order at 7:30 PM.

ARTICLE 1: A motion was made by Les Fenton and seconded by Fred Lance that the minutes of the 2011 annual district meeting be accepted as published in the Town Report. The motion was approved, all in favor.

ARTICLE 2: To hear the report of the treasurer, auditor, commissioners and fire chief.

The Auditor's report was read by Fred Lance. Commissioner Fenton commented that for the past couple of budget cycles the Budget Committee has requested final numbers for the year be turned in before the end of the year.

This year there was a late December debit card purchase made by an officer of the department that resulted in a discrepancy between the numbers presented in the final public hearing versus actual expenditures. This discrepancy is a direct result of attempting to comply with the Budget Committee's request.

Commissioner Fenton made a motion that the section of the Auditor's report that addresses this discrepancy be included in the minutes of this meeting as it pertains to this article and will help to explain the actions taken on following articles to address the discrepancy. This motion was seconded by Fred Lance and approved unanimously. The excerpt is printed below.

"Dear Andover Fire District No. 1:

I, Alison D. Jones, have examined

the books and budget of the Andover Fire District No. 1 and found a discrepancy that needs to be addressed at the annual meeting.

The reported total expenditures for the miscellaneous category should be \$705.46, not \$692.65 as recorded in the Town Report. Apparently Fred Lance submitted the final expenditures before he was able to confirm them against the January bank statement, and a debit card purchase made by a fire department officer in December went unrecorded.

"I have advised Fred that he should not submit final expenses to the Fire Commissioners, Budget Committee, or anyone else until he has confirmed them against the December bank statement. He is free to submit estimated expenses, if requested, but final expenses must be confirmed and likely will not be available until mid-January in future years."

Based on the discrepancy noted in the auditor's report, the miscellaneous expenditures line item on the treasurer's report is actually \$706.00 and the total expenditures is \$69,103.00. The 2011 Balance is \$2,022.00.

Les Fenton gave the commissioner's report. He thanked Doug Gay for his years of service as a commissioner and thanked the Officers and the Fire Fighters for their efforts to maintain the department on the austerity budget of the past several years while we paid off the debt associated with the building addition and truck purchase.

Chuck Ellis noted in his chief's

report that the combined meetings and training with the East Andover Fire department have been a huge success and that both departments have seen the benefits of a renewed sense of energy and involvement by all members.

Les moved that the reports be accepted as given. Fred Lance seconded the motion. The motion was approved unanimously.

ARTICLE 3: The article was move by Fred Lance and seconded by Les Fenton. There were no nominations from the floor for Fire Commissioner. The existing commissioners will appoint a commissioner for the coming year until a vote can be taken at next year's meeting. Nominations for Moderator and Clerk/Treasurer followed with the following candidates being elected unanimously.

- Moderator for one year: Mark Stetson
- Clerk/Treasurer for one year: Fred Lance

ARTICLE 4: To see if the district will vote to authorize the use of the December 2011 fund balance of \$2,086 as revenue for the 2012 budget. That fund balance is composed of \$2,022, which is the balance of the unexpended 2011 appropriation; \$64, which is the 2011 surplus from district taxes collected by the Town of Andover. This article was moved by Les Fenton and seconded by Fred Lance. The motion was approved, all in favor.

ARTICLE 5: To see if the district will vote to raise and appropriate the sum of \$30,000 to be added to the "New Fire Truck" capital reserve

fund established in 2003. The commissioners and Budget Committee recommend this appropriation. This article was moved by Fred Lance and seconded by Les Fenton. The motion was approved, all in favor.

ARTICLE 6: To see if the district will vote to accept the total budget (inclusive of Article 5) of \$71,025 as recommended by the commissioners and by the Budget Committee and to raise and appropriate such sums. This article was moved by Les Fenton and seconded by Fred Lance.

Les Fenton then made a motion to

amend the amount of the total budget to \$71,012 per changes made in Articles 3 and 4. To accommodate this change in the total, the miscellaneous line item will be reduced to \$587.00. Fred Lance seconded this motion and the amendment was unanimously approved. The amended article was then unanimously approved.

ARTICLE 7: To transact any other business that may legally come before this meeting.

Les Fenton noted that per the DRA, our auditor must either be a CPA or be elected at the meeting. Les

Fenton then nominated Alison Jones for the position of auditor, as we do not have funds appropriated to pay for hiring a CPA firm to provide our audit. The nomination was seconded by Fred Lance, and Alison Jones was unanimously elected as auditor for 2012.

As there was no other business to come before the meeting, Les Fenton made a motion to adjourn. Fred Lance seconded the motion. The motion was approved, all in favor.

The meeting was adjourned at 8:15 PM.



EAST ANDOVER FIRE PRECINCT MEETING MINUTES 2012

March 20, 2012

The meeting was called to order at 7:32 PM by JoAnn Hicks, Moderator. The Pledge of Allegiance to the Flag was made. The Warrant was then read.

ARTICLE 1: To choose the necessary officers for the ensuing term: Moderator for one year; Clerk for one year; Treasurer for one year; Auditor for one year; Commissioner for three years. The following nominations were made:

- JoAnn Hicks, Moderator
- Kathleen Kidder, Clerk
- Treasurer, John Cotton
- Auditor, Ed Hiller
- Commissioner, Roger Kidder

The Clerk was instructed to cast one ballot for the slate as presented. Seconded. Passed.

ARTICLE 2: To hear the reports of the Treasurer, Chief, Auditor, and Commissioners. Chief Rene Lefebvre reports a high fire danger due to the lack of snow. A brush fire tonight

burned a car. The new fire engine is in service. The department has been working closely with the Andover Fire Precinct, and that is going well. At the recent house fire, although it was a tragic outcome, the process of fighting the fire went very well, with good functioning between departments.

John Cotton is away, and Dennis Fenton reported that the Auditor has reviewed the books and finds no problems. The books are still currently with the Auditor.

Mark Thompson, Commissioner, reported good reports on the joining of the two departments. He feels that someday there may be one department.

ARTICLE 3: To see if the precinct will vote to apply the entire 2011 fund balance (surplus) of \$1,407 as revenue for the 2012 budget. That fund balance is comprised of \$405 which is the 2011 precinct taxes sur-

plus, \$1,000 which is the reserve for insurance, and bank interest of \$2. The motion to apply \$1,407 as revenue to the budget was made by Jeff Miller and seconded by Howard Wilson. Passed.

ARTICLE 4: To see if the precinct will vote to raise and appropriate the sum of \$55,600 as the operating budget for the East Andover Fire Precinct. Roger Kidder made the motion, and it was seconded by Jeff Miller to raise and appropriate the sum of \$55,600. Mark Thompson made a motion to vote on the budget as a whole, not to go line by line. The motion was seconded by Stephen Barton. The motion passed. The vote on the budget passed unanimously.

ARTICLE 5: To transact any other business that may legally come before the meeting. There being no other business, the meeting was adjourned at 7:41 PM.



ANDOVER VILLAGE DISTRICT MEETING MINUTES 2012

March 5, 2012

Substitute Moderator Howard George called the meeting to order on March 5, 2012 at 7 PM. The following is a summary of the annual meeting.

ARTICLE 1: To hear the report of the last annual meeting. The minutes of the March 7, 2011 meeting were read and accepted.

ARTICLE 2: To hear the reports of the commissioners, treasurer, and auditor. The commissioners gave a brief summary of the work accomplished in 2011. The report was accepted. The treasurer's report was read and accepted. The auditor's report was read and accepted. The auditor used to review the financial records of the district for 2011 was Marj Roy of Andover.

ARTICLE 3: To elect the necessary officers for the ensuing year:

- Commissioner for three years: David Henderson
- Moderator for one year: Howard George

ARTICLE 4: To see if the district will vote to accept and expend any federal and/or state grants received by the district. Accepted

ARTICLE 5: To see if the district will vote to accept water rents totaling an estimated \$64,400.00 to be billed at a gallonage rate with a user fee. Accepted.

ARTICLE 6: To see if the district will vote to withdraw up to \$6,000.00 from the Capital Reserve Fund to replace the existing fire hydrant on Park Street. Accepted.

ARTICLE 7: To see if the district will vote to raise and appropriate the sum of \$80,620.00 for the general district operations as recommended by the commissioners and presented by the Budget Committee. Accepted

ARTICLE 8: To transact any further business that may legally come before this meeting. Discussion ensued regarding the possibility of a different mode of billing (i.e. semi-annual or every four months). The commissioners opted to keep the quarterly billing mode due to cash-flow concerns.

There being no further discussion, the meeting was adjourned at 7:46 PM.



Andover Fish & Game Club's Famous Beef BBQ draws a crowd every year and is an important fundraiser for the club.

SCHOOL BOARD REPORT

This is the greatest time in the history of the world to be alive. More discovery and innovation is happening now than ever before and it's transforming everyday lives – our lives, our students' lives – such that they bear almost no resemblance, in hardship, pain, or potential, to the lives of our grandparents, or even our parents. Every year it's a better, more rewarding time to be involved in education.

At the 2012 School District Meeting the voters approved the 2012-2013 budget of \$ 4,335,339 that had been proposed by the School Board and recommended by the Budget Committee. This was an increase of 0.4 % over the previous year to keep the cost to taxpayers nearly steady in the face of mandatory and contractual increases.

Also approved was \$15,690 for the replacement of flooring in the AE/MS middle school wing. Thanks to the discussion of this article at Town Meeting which prompted further research, the floors were covered with vinyl composite tile for lower maintenance costs and “footies” applied to chairs for a quiet classroom at a cost savings of \$3,059 dollars under the original proposal. We all benefitted from the push and collective knowledge of District Meeting.

Throughout this year, ever-increasing progress has been made on the AE/MS 2010-2015 Long Range Plan and Strategies.

GOAL #1: AE/MS students will demonstrate progress in academic achievement and personal development required for a successful future in the 21st century.

- The central server for information technologies was replaced by a repurposed unit from the City of

Concord – a \$10,000 value, at no cost to the District.

- A part-time Spanish teacher now better prepares our students for high school and a more global world.

- Implementation of “Common Core” curriculum and assessment standards has begun to replace “No Child Left Behind” in accord with state and federal guidelines.

GOAL #2: AE/MS will provide a learning environment that supports academic achievement and personal growth.

- Professional development was provided to 15 teachers through an on-site graduate course. Based on its success, a second course is being undertaken this year.

- The classroom environment was improved by the new middle school floor covering.

GOAL #3: AE/MS will attract and retain a highly-qualified faculty and staff.

- Many qualified candidates were attracted to the openings at AE/MS this fall, and the most highly qualified were contracted to succeed faculty advancing their careers and retiring.

- A competitive three-year contract has been negotiated by the School Board and teacher representatives. The School Board recommends your support of Warrant Article 5 to reward and retain our present highly-motivated and caring professionals.

GOAL #4: AE/MS will maintain and expand community partnerships.

- The mutual benefits of the relationship with Proctor Academy are too numerous to list. These were highlighted by the landscaping of the courtyard corner as a student project

and technology assistance to implement the new iPads provided by a grant. The use of Proctor's playing fields and ice rink greatly aid the sports and student activity programs. These acts of assistance flow freely and frequently.

- Student community service projects reach out to the total Andover community.

GOAL #5: AE/MS will develop a facility and grounds to meet the needs of our children and community.

- New window curtains in the gym completed the renovation of this important community asset initiated four years ago by approval of a warrant article to mitigate the asbestos hazard. The involvement of quality contractors and many volunteers made this a true community project that brought this facility up to top standards.

- The middle school roof was repaired this year to end leaks in classrooms. Rotted boards there and at the back of the wing were replaced and painted. The entry to the school was also painted.

- A new secure entry to the school was installed to provide a safer environment for students

Donations

As the year came to a close, two generous donations were received for important programs: technology and physical fitness. A gift of \$10,000 to be directed toward enhancing our technology department was received from Proctor Academy, and one of \$4,990 for repair and additional playground equipment was received from an anonymous donor.

Andover students excel at Merrimack Valley High School and at private high schools. The Board

encourages all members of the district to visit sports events and other student activities. MVHS Project Night in April is always an impressive display of senior accomplishments. The 2013 MVHS Class President is Andover student Mariah Lansdown-Howard.

Warrant Articles

There are two important warrant articles this year that need special attention and district voter support. The first, Warrant Article 4, provides for voter approval of the 2013-2014 annual budget. This year the Budget Committee has provided an alternative budget that omits funding of a second fourth grade teacher. This additional teacher is necessary, and state mandated, to accommodate an expected class of 34 students who are

now in third grade.

Curriculum requirements and student numbers are increasing. Currently there are 244 students at AE/MS, a 10% increase in one year. Decreasing class sizes for three years to a low enrollment of 221 was one of the key factors in straight line budgets. Now we must catch up to meet the larger class sizes and the increased curriculum requirements of the Common Core standards.

The School Board also recommends passage of the Warrant Article 6 to fund full-day kindergarten. An increase in private, full-day pre-kindergarten school attendance and supplemental kindergartens indicate the need and recognition by parents of the importance of early childhood education.

The cost of full-day kindergarten is an investment in the future that taxpayers can control. The statistically-proven increased cost of special education as a result of inadequate early childhood education is a greater cost that is beyond local control.

The Board would like to thank the administrators, teachers, staff and, most importantly, the community, all of whom contribute to the quality of education of Andover students in an environment of teamwork and involvement.

Please join us at regularly scheduled School Board meetings on the first Tuesday of each month (except July) at 6:30 PM at AE/MS, as well as any work sessions that are posted from time to time.



The Andover School District roster appears on page 5.

This year's school artwork features photos taken as part of an art project in Ms. Demino's seventh-grade art class.



Photo: Alan Thompson

SCHOOL DISTRICT SUPERINTENDENT REPORT

The recent tragedy in Newtown, Connecticut has been a very difficult and upsetting event that has affected us all. According to the American Association of School Administrators, learning improves when children feel safe and have their physical and emotional needs met in a healthy and safe school environment. Although school safety is always an ongoing concern, we now have a heightened sense of urgency to do whatever possible to keep our children safe.

AE/MS has an emergency plan, developed in conjunction with the State Emergency Management Department, and our teachers have been trained using the guidelines established in that plan. Updated information and training is forthcoming from the New Hampshire Department of Education and Homeland Security, and I want

to assure you that we will be diligent and committed to learning what we can from emergency personnel and implementing new procedures as recommended.

A great deal of work has been done this year on our AE/MS Long Range Plan. This plan includes significant goals and objectives, such as students demonstrating progress in academic achievement and personal development and providing a learning environment that supports that academic achievement and personal growth. Due to the commitment of the staff and community working to improve the educational program, significant progress has been achieved on these and other goals.

Work on Goal #3, attracting and retaining highly-qualified faculty and staff, has been focused on providing the professional development

teachers need to improve their skills and knowledge, and on coming to an agreement with our teachers. We all know what a difference a teacher can make in a child's classroom experience and how important personnel are in the overall education of our children. Teachers, administrators, and staff, working with parents and community members, are what make AE/MS a great school for our kids.

This year's warrant includes an article

addressing a three-year successor agreement with our teachers. Achieved through the hard work of two board members and two teachers over a period of three months, I believe this agreement is in the best interest of our children. We are fortunate to have a highly trained and caring faculty, and I encourage all voters to consider supporting this article.

For the past three years, Katie Keyser has been an invaluable School Board member. As a lifelong member of the Andover community, she has dedicated her work on the Board to supporting improvements to the educational program while being mindful of the impact on taxpayers. Katie is a great problem-solver, and her ability to clarify difficult concepts and simplify discussions has served the Andover School District well.

Katie is not seeking re-election this year. I wish her well. She will be missed.

For the first time in several years, the School Board will be proposing a different budget than the Budget Committee. The differences in the proposed budgets are for an additional fourth grade classroom teacher. Given our current enrollment numbers, it appears that we will have as many as 34 children in the fourth grade classroom next school year. This is not an acceptable class size, and the Board strongly supports the addition of this position. The School Board is asking for your support on their proposed budget.

It is my privilege to be the Superintendent of Schools for the Andover School District. Thank you.

Mike Martin

SAU #46 Superintendent
of Schools



Photo: Betsy Abrahamson



SCHOOL DISTRICT WARRANT

School District Meeting, March 4, 2013

To the inhabitants of the School District in the Town of Andover qualified to vote in District affairs:

You are hereby notified to meet at the Andover Elementary/Middle School Gymnasium in said District on Monday, the 4th day of March 2013, at 7 PM to act upon the following subjects:

ARTICLE 1: To see if the District will vote to accept the reports of Officials, Agents, Auditors, and/or Committees as printed in the School District report.

ARTICLE 2: To see if the District will vote to authorize the School Board to make application for, to accept and expend on behalf of the District any and all advances, grants, or other funds for educational purposes which may now or hereinafter be forthcoming from the United States of America and its agencies or from the State of New Hampshire and its agencies.

ARTICLE 3: To see if the District will authorize the School Board to accept and expend on behalf of the District private gifts and contributions for educational purposes.

ARTICLE 4: To see if the School District will vote to raise and appropriate the sum of Four Million, Four Hundred Forty-Eight Thousand, Three Hundred Eighty-Six Dollars (\$4,448,386) for the support of schools, for the payment of salaries of school district officers and agents, and for the payment of statutory obligations of said district, and to authorize the application against said appropriation of such sums that are estimated to be raised from the state's equalization payment, together with other in-

come. The School Board shall certify to the selectmen of Andover the amount to be raised by taxation of said town.

The Budget Committee recommends passing this article. The School Board recommends passing a budget in the amount of Four Million, Five Hundred Fifteen Thousand, Three Hundred Eighty-Six Dollars (\$4,515,386).

ARTICLE 5: To see if the School District will approve the cost items included in the collective bargaining agreement reached between the Andover School Board and the Andover Education Association, which calls for the following estimated increases in salaries and benefits:

2013-2014	\$36,142
2014-2015	\$29,657
2015-2016	\$30,027

And further, to raise and appropriate the sum of \$36,142 for the 2013-2014 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

The School Board recommends passing this article.

ARTICLE 6: To see if the School District will vote to raise and appropriate the sum of Sixty-Four Thousand, Four Hundred Twenty-Eight Dollars (\$64,428) to fund a full-day kindergarten program. The Budget Committee does not recommend passing this article. The School Board recommends passing this article.

ARTICLE 7: To transact any other business that may legally come before this meeting.



SCHOOL DISTRICT ELECTION WARRANT

Town Voting, March 12, 2013

To the inhabitants of the School District in the Town of Andover qualified to vote in District affairs:

You are hereby notified to meet at the Andover Elementary/Middle School gymnasium in said District on Tuesday, the 12th day of March 2013 at 11 AM to act upon the following subjects:

ARTICLE 1: To choose by non-partisan ballot the fol-

lowing school district officers, with the polls opening at 11 AM and remaining open continually until 7 PM.

- Moderator for the ensuing year
- Clerk for the ensuing year
- Treasurer for the ensuing year
- Two (2) School Board Members for the ensuing three years (2016)



SCHOOL DISTRICT BUDGET OVERVIEW

Total Approved Budget for 2012-2013 (current year)	\$4,351,029
Increases in Proposed 2013-2014 Budget (recommended by School Board)	
1100 Regular Education - increase for new staff, benefits, curriculum	\$134,676
1210 Special Education - increase in health, retirement & spec. ed. tuition	18,727
1211 Spec. Education Summer Program - increase in summer transportation	259
1410 Co-curricular - increase in retirement	243
2100 Guidance, Health, Special Education related services - Includes increases in benefits and contracted services	5,148
2210 Mentors - increase in retirement	102
2220 Media/Library - increase in health and retirement	770
2310 Liability Insurance - increase in liability insurance and NHSBA dues	194
2313 Treasurer - increase in postage expenses	25
2318 Legal - increase due to anticipated costs for special education	3,000
2410 School Administration - increase in health, retirement, dues	5,177
2700 Transportation - annual increase in transportation contract	6,267
2900 Wage Pool (Non-Teachers); Separation Pay	125
Total Increases	\$174,715
Decreases in Proposed 2013-2014 Budget (recommended by School Board)	
2312 Moderator/Clerk - decrease in FICA	-3
2319 Fingerprinting - reduction in anticipated costs	-50
2321 SAU Assessment - decrease in Andover's share of SAU costs	-176
2620 Operation & Maintenance - decrease in repair & maintenance, electricity	-10,127
Total Decreases	-\$10,356
Operating Budget Change	\$164,359
Warrant Article 4: Proposed 2013-2014 Budget (recommended by School Board)	\$4,515,386
Warrant Article 5: Collective Bargaining (recommended by School Board)	36,142
Warrant Article 6: Full-Day Kindergarten (recommended by School Board)	64,428
Total 2013-2014 Budget with Warrant Articles	\$4,615,956
Dollar increase from total 2012-2013 budget	\$264,927
Percent increase from total 2012-2013 budget	6.09%

SCHOOL DISTRICT BUDGET

School District Meeting votes on the Budget Committee's recommended budget.

	Expended 2011-2012	Adjusted 2012-2013	School Board Proposed 2013-2014	Bud. Comm. Recommend 2013-2014
General Fund				
1100 Regular Education Programs				
Salaries	\$976,826	\$1,009,775	\$1,106,620	\$1,039,620
Employee Benefits	422,195	450,634	501,290	501,290
Purch. Prof./Tech Services	-	-	-	-
Purch. Property Services (R&M)	5,740	6,000	6,000	6,000
Tuition (High School)	955,854	927,850	905,625	905,625
Supplies - General	13,415	17,033	16,433	16,433
Supplies - Specific	6,956	9,507	9,507	9,507
Printed Materials	18,031	20,230	30,230	30,230
Electronic Information	1,218	1,210	1,210	1,210
Property (Furn. & Equip.)	-	-	-	-
Total 1100 Function	\$2,400,234	\$2,442,239	\$2,576,915	\$2,509,915
1210 Special Education Programs				
Salaries	\$191,002	194,840	194,840	194,840
Employee Benefits	92,756	99,939	107,166	107,166
Other Purch. Services & Tuition	203,135	197,552	208,552	208,552
Travel (SpEd)	1,592	1,000	1,500	1,500
Supplies/Printed Materials	2,088	3,204	3,204	3,204
Electronic Information	-	892	892	892
Property (Furn. & Equip.)	-	195	195	195
Dues	635	635	635	635
Total 1210 Function	\$491,208	\$498,257	\$516,984	\$516,984
1211 Special Education Summer Prog.				
Salaries	\$1,236	2,550	2,500	2,500
Employee Benefits	262	507	316	316
Supplies	-	85	85	85
Transportation	1,772	1,000	1,500	1,500
Total 1211 Function	\$3,270	\$4,142	\$4,401	\$4,401
1400 Co-Curricular Programs				
Salaries	\$10,900	11,000	11,000	11,000
Benefits	1,892	2,207	2,500	2,500
Officials	1,910	2,200	2,200	2,200
Supplies	2,922	3,826	3,826	3,826
Dues	80	300	250	250
Total 1400 Function	\$17,704	\$19,533	\$19,776	\$19,776
2100 Student Support Services (Guidance/Health/SpEd Services)				
Salaries	\$76,554	78,685	78,685	78,685
Employee Benefits	\$39,199	41,487	44,262	44,262
Purchased Tech. Services	\$93,602	84,950	87,720	87,720
Supplies/Testing/Printed Media	\$2,719	6,120	5,723	5,723

70 School District Budget

Dues	-	215	215	215
Total 2100 Functions	\$212,074	\$211,457	\$216,605	\$216,605
2210 Staff Mentoring Services				
Salaries	\$2,000	2,000	2,000	2,000
Employee Benefits	\$394	358	460	460
Total 2210 Function	2,394.04	\$2,358	\$2,460	\$2,460
2213 Instructional Staff Training				
Course Reimbursement	\$10,825	13,000	13,000	13,000
Workshops	\$10,855	8,750	8,750	8,750
Total 2213 Function	\$21,681	\$21,750	\$21,750	\$21,750
2220 Educational Media				
Salaries	\$14,483	16,962	16,962	16,962
Employee Benefits	\$9,687	10,565	11,335	11,335
Repair & Maintenance	\$314	1,000	1,000	1,000
Supplies	-	650	650	650
Printed Media	\$3,675	5,000	5,000	5,000
Electronic Information	\$154	650	650	650
Furniture & Equipment	\$4,063	400	400	400
Total 2220 Function	\$32,375	\$35,227	\$35,997	\$35,997
2310 School Board Services				
Salaries	\$500	500	500	500
Employee Benefits	\$9	12	9	9
Purch. Tech. Serv. (Liab. Ins.)	\$3,090	3,306	3,471	3,471
Supplies	-	300	175	175
NHSBA Dues	\$2,943	3,133	3,290	3,290
Total 2310 Function	\$6,542	\$7,251	\$7,445	\$7,445
2312 Moderator/Clerk Services	\$157	161	158	158
2313 District Treasurer				
Salary	\$1,000	1,000	1,000	1,000
Employee Benefits	\$15	17	17	17
Supplies/Postage	\$356	350	375	375
Total 2313 Function	\$1,371	\$1,367	\$1,392	\$1,392
2317 Audit Services	\$6,000	7,000	7,000	7,000
2318 Legal Services	\$31,469	17,000	20,000	20,000
2319 Other School Board Services				
Fingerprinting	\$489	800	750	750
Advertising	\$1,444	3,200	3,200	3,200
Total 2319 Function	\$1,933	\$4,000	\$3,950	\$3,950
2321 Office of the Superintendent	\$97,562	94,099	93,923	93,923
2410 Office of the Principal				
Salaries	\$109,935	110,974	110,974	110,974
Employee Benefits	\$48,567	51,578	56,007	56,007
Repairs & Maintenance	\$605	3,200	3,200	3,200
Purch Tech Services (Postage, Printing)	\$4,576	4,235	4,600	4,600
Supplies	\$986	1,300	1,300	1,300
Software	\$650	600	650	650

Property (Copier Lease)	\$5,766	5,400	6,000	6,000
Dues	\$675	942	675	675
Total 2410 Function	\$171,760	\$178,229	\$183,406	\$183,406
2490 Graduation Expenses	-	150	150	150
2620 Operation & Maintenance				
Salaries	\$74,317	67,877	67,877	67,877
Employee Benefits	\$28,329	22,046	24,152	24,152
Repairs & Maintenance	\$16,087	40,687	30,000	30,000
Purch. Tech. Services	\$4,435	4,381	4,450	4,450
(Water, Septic, Carpet Cleaning)				
Facilities Rental	\$1,200	1,200	1,200	1,200
Insurance	\$4,049	4,841	5,083	5,083
Telephone	\$7,016	7,000	7,050	7,050
Travel (Custodian)	\$1,250	1,000	1,000	1,000
Supplies	\$16,371	17,211	17,000	17,000
Electricity	\$23,236	33,000	32,000	32,000
Propane	\$3,767	4,696	4,000	4,000
Oil	\$36,211	48,000	48,000	48,000
Property (Furn & Equip)	-	-	-	-
Total 2620 Function	\$216,268	\$251,939	\$241,812	\$241,812
2630 Care/Upkeep of Grounds				
Snow Removal	-	3,400	3,400	3,400
Repair & Maintenance	\$748	1,000	1,000	1,000
Supplies	-	1,000	1,000	1,000
Gas	\$64	250	250	250
Equipment	\$135	-	-	-
Total 2630 Function	\$947	\$5,650	\$5,650	\$5,650
2640 Care/Upkeep of Equipment	-	-	-	-
2721 Transportation - Reg. Education	\$236,082	242,680	248,947	248,947
2722 Transportation - Special Educ.	\$55,084	86,550	86,550	86,550
2724 Transportation - Athletic	\$3,272	3,000	3,000	3,000
2725 Transportation - Field Trips	\$3,226	4,000	4,000	4,000
2900 Support Services - Other	-	23,068	8,193	8,193
2900 Wage Pool (support staff)	-	-	15,000	15,000
4200 Site Improvement	-	500	500	500
4600 Building Improvement	-	-	-	-
5221 Food Service - Local Support	\$33,235	35,420	35,420	35,420
5252 Transfer to Tuition Trust Fund	-	-	-	-
Total General Fund	\$4,045,845	\$4,197,029	\$4,361,386	\$4,294,386
5221 Food Service - Federal/State	-	72,000	72,000	72,000
5222 Federal Projects	-	82,000	82,000	82,000
5252 Expend. Trust - Special Educ.	-	-	-	-
Total Budget	\$4,045,845	\$4,351,029	\$4,515,386	\$4,448,386

SCHOOL DISTRICT ESTIMATED REVENUE

	Dept of Revenue 2012-2013	Projected Revenue 2013-2014
Revenue Other Than Assessments		
General Fund		
Catastrophic Aid	19,209	12,500
Tuition	-	-
Medicaid Distributions	12,500	15,000
Interest Revenue	1,000	300
Adequate Education Grant	822,697	810,904
State Wide Property Tax	544,033	597,105
Other Income	500	500
Total General Fund	\$1,399,939	\$1,436,309
Fund Balances		
Reserve for Special Ed. Trust		
Reserve for Maintenance Trust		
Fund Balance to Reduce Taxes	164,687	-
Total Fund Balances	\$164,687	\$0
Federal Funds	\$82,000	\$82,000
Food Service Fund		
Sale of Lunches	\$40,000	\$40,000
Federal Child Nutrition	17,000	24,000
State Child Nutrition	1,160	1,160
Total Food Service Fund	\$58,160	\$65,160
Total Revenue Other Than Assessments	\$1,704,786	\$1,583,469
Assessment (estimated)	\$2,646,243	\$2,931,917
Total Budget	\$4,351,029	\$4,515,386

Per RSA 32:11-a, the following information is provided regarding special education expenditures and revenues for the past two fiscal years.

	2010-2011	2011-2012
Special Education Expenditures	650,472	624,214
Special Education Revenues	86,582	86,582
Net Special Education Costs	\$563,890	\$537,632

AE/MS STAFF 2012-2013

Babineau, Mary	Speech Pathologist	McCarthy, David	Special Education
Bell, Danielle	Occupational Therapist		Paraprofessional
Bent, Jennifer	Grade 1 Teacher	Murphy, Ryan	Middle School
Braley, Christine	Permanent Substitute		Science Teacher
DeMinico, Linda	Grades K-8 Art Teacher	Parenteau, Gail	Administrative Assistant
Edmunds, Sarah	Middle School Language Arts Teacher	Pearson, Mary	Cafeteria Assistant
		Peters, Stephanie	Grade 3 Teacher
Fadden, Cathy	Paraprofessional	Reil, Jerry	Part-time Custodian
Farrington, Bill	Head Custodian	Schultz, Susan	Guidance Counselor
Frost, Christine	School Nurse	Silverstein, Michael	Physical Education Teacher
Gagne, Holly	Special Education Teacher	Slayton, Jane	Principal
Hewitt, Anne	Special Education Paraprofessional	Stewart, Victor	Part-time Custodian
		Tiede, Lynn	Special Education Teacher
Hildebrand, Gretchen	Grade 2 Teacher	Tucker, Jim	Middle School
Hubbard, Jay	Grade 3 Teacher		Social Studies Teacher
Hubert, Paul	Grade K-8 Music Teacher and Band Director	Turk, Judith	Special Education Coordinator and Assistant Principal
Jacobs, Selina	Special Education Paraprofessional	Unger, Heidi	Technology Integrator
		Van Horn, Stephanie	Occupational Therapist Assistant
Jensen, Michael	Grade 2 Teacher	Wiley, Michael	Grade 1 Teacher
Keezer, Michelle	Middle School Math Teacher	Witt, Laura	Kindergarten Teacher
Kidane, Molly	Middle School Language Arts Teacher	Young, Joanne	Cafeteria Director
Lance, Brenda	Reading and Math Teacher / Speech Assistant		
Lane, Kristine	Library Assistant		
LaRoche, Kristy	Grade 4 Teacher		
Lauster, Amanda	Title I Reading Teacher		

SAU #46 STAFF

Michael Martin	Superintendent of Schools
Christine Barry	Assistant Superintendent of Schools
Robin Heins	Business Administrator
Kathleen Boucher	HR Manager
Tina Reardon	Bookkeeper
Louise Dupre	Bookkeeper
Andrea Reagan	Bookkeeper



Photo: Chloe Methven

AE/MS STATISTICS**AE/MS Class Totals as of January 2013**

Kindergarten	28
Grade 1	26
Grade 2	32
Grade 3	33
Grade 4	22
Grade 5	24
Grade 6	34
Grade 7	19
Grade 8	26

AE/MS Roll Of Perfect Attendance 2011-2012

Pupils not absent for the school year ended June 30, 2012

Kindergarten	Jason Koziol
Grade 1	Brandon Dukette
Grade 3	Kyleigh Fanny
Grade 4	Aidan O'Donnell
Grade 5	Jason Lewis
Grade 6	Alex Crucitti, Collin O'Donnell, Bret Russell, Alex Sargent
Grade 7	Annika Johnson
Grade 8	Benjamin Yusko

AE/MS Graduates 2012

Riley Anderson
 Max Barrett
 Ryan Barton
 Colby Benoit
 Adrian Bolte
 Will Cox
 Emma Davis
 Keith Davis
 Brandon Jackson
 Nick Keniston
 Elizabeth Labrie
 Austin Marceau
 Logan Marcus
 Michael Pelky
 Alyssa Smith
 Josiah Wagner
 Ben Yusko

MVHS STATISTICS**MVHS Class Totals as of January 2013**

Class of 2013	20
Class of 2014	14
Class of 2015	25
Class of 2016	13

MVHS Graduates 2012

Danielle Adams
 Chantal Caron
 Jesse Coffey
 Brendan Coll
 Edie Corey
 Savannah Donovan
 Adam Ellis
 Ashleigh Fife
 Elise Goodwin
 DJ Hawes
 Tyler Heath
 Ashley Lamson
 Ashley Lloyd
 Rhianna Newton
 Joseph Rego
 Nicholas Shaw
 India Thompson
 Jonathan Wagner
 Kyle Wiley

PROCTOR STATISTICS**Proctor Class Totals as of January 2013**

Class of 2013	5
Class of 2014	7
Class of 2015	11
Class of 2016	7

Proctor Graduates 2012

Breanna Davis
 Elliott Fleming
 Caleb Frantz
 Jessica George
 Megan Hanscom
 Sage Morrison
 Derrick Nowell
 Madalyn Pfeifer
 Michaela Trefethen
 Andrew Young

SCHOOL DISTRICT TREASURERS REPORT

	Received from				Total Receipts	Orders Paid	Balance
	Selectmen	Account Transfers	State Sources	Other Sources			
Beginning Cash							\$334,767
July 2011				\$3,742	\$3,742	\$317,546	\$20,963
August 2011	303,247	140,000	244	5,609	449,100	161,507	308,556
September 2011	303,247		787	2,266	306,301	498,763	116,094
October 2011	303,247	60,000	3,511	1,123	367,881	266,805	217,170
November 2011	303,247	100,000	56	2,552	405,856	381,822	241,204
December 2011	303,247		265	13,147	316,660	478,252	79,612
January 2012	303,247	6,000	12,156	3,217	324,621	320,795	83,437
February 2012	303,247	206,000		3,199	512,446	368,328	227,556
March 2012	303,247		580	2,102	305,929	417,123	116,362
April 2012	303,247		2,392	1,360	306,999	349,652	73,709
May 2012	303,247		13,524	4,056	320,827	334,601	59,935
June 2012	303,247	335,000	378	10	638,635	641,618	56,953
Totals	\$3,335,721	\$847,000	\$33,894	\$42,382	\$4,258,997	\$4,536,811	

State Education Grant Account

	Received from			Balance
	State Sources	Other Sources	Account Transfers	
Beginning Cash				\$44,101
July 2011	\$84,814	\$2		\$128,918
August 2011	14,727	1	140,000	3,646
September 2011	173,017	3		176,665
October 2011	4,384	4	60,000	121,053
November 2011	165,203	6	100,000	186,262
December 2011	4,623	8		190,893
January 2012	270,410	30	6,000	455,332
February 2012	2,311	21	206,000	251,664
March 2012	2,496	23		254,184
April 2012	279,683	47		533,914
May 2012	4,375	64	-	538,353
June 2012			335,000	203,353
Totals	\$1,006,043	\$209	\$847,000	

Summary

Cash on hand in all accounts, July 1, 2011	\$378,868
Received from Selectmen	3,335,721
Received from State	1,039,937
Received from all other sources	42,591
Total Receipts	\$4,418,249
Amount Available	\$4,797,117
Orders Paid	4,536,811
Cash on hand in all accounts, June 30, 2012	\$260,306

SCHOOL DISTRICT MEETING MINUTES 2012

March 5, 2012

Without an elected Moderator, the first item of business was to nominate and elect a Moderator for the duration of this meeting. Arthur Urie nominated Ed Becker as Moderator; Jim Danforth seconded the nomination. There were no other candidates nominated. Ed Becker was elected Moderator of the Andover School District Meeting.

Moderator Ed Becker called the meeting to order at 7 PM. Cub Scouts Matthew Bent, Dana Buswell, Koty Lorden, Matthew Reynolds, and David Reynolds led the audience in reciting the Pledge of Allegiance.

The winners of the annual President's Day Lions Club Essay contest read their essays. Eighth grader Max Barrett, sixth grader Tiffany Poulin, and fifth grader Matt Bent each won \$50 savings bonds for their essays concerning the importance of the American flag.

Moderator Becker introduced the Andover School Board members and Superintendent Dr. Martin.

ARTICLE 1: To see if the District will vote to accept the reports of Officials, Agents, Auditors, and/or Committees as printed in the School District report.

Mary Anne Levesque moved to accept the reports as printed; Howard Wilson seconded. Article 1 was adopted with no discussion.

ARTICLE 2: To see if the District will vote to authorize the School Board to make application for, to accept and expend on behalf of the District any and all advances,

grants, or other funds for educational purposes which may now or hereinafter be forthcoming from the United States of America and its agencies or from the State of New Hampshire and its agencies.

Andrew Guptill moved to accept Article 2; Mary Anne Levesque seconded. Howard Wilson urged the meeting to defeat this article; he stated the value of the American dollar is worthless. Article 2 was adopted unanimously.

ARTICLE 3: To see if the District will authorize the School Board to accept and expend on behalf of the District private gifts and contributions for educational purposes.

Howard Wilson moved to accept Article 3; Andrew Guptill seconded. Article 3 was adopted with no discussion.

ARTICLE 4: To see if the School District will vote to raise and appropriate the sum of Four Million, Three Hundred Thirty-Five Thousand, Three Hundred Thirty-Nine Dollars (\$4,335,339) for the support of schools, for the payment of salaries of school district officers and agents, and for the payment of statutory obligations of said district, and to authorize the application against said appropriation of such sums that are estimated to be raised from the state's equalization payment, together with other income. The School Board shall certify to the selectmen of Andover the amount to be raised by taxation of said town.

Arthur Urie moved to accept Article 4; Robin Boynton seconded. Kent Armstrong, as representative of the Andover School Board,

presented a brief overview of the proposed budget. The proposed 2012-2013 Andover School District budget contains an overall increase of .4% although there have been significant increases in several areas of the budget such as fuel costs and special education costs. Kent stated 79% of the proposed budget consists of mandated and contractual costs. The remaining costs include student services – library, guidance, transportation for athletics, health, food service, and transportation for field trips – at 8 % of the proposed budget, administration costs are 7% of the proposed budget, including the AE/MS administration, the SAU, legal, and audit expenses, and the maintenance and upkeep of the AE/MS building at 6% of the proposed budget.

Moderator Becker began a function by function discussion of the proposed budget. There was no discussion for the 1100 function, Regular Education Programs, through function 2317, Audit Services.

Under Line 2318, Legal Services, Chuck Keyser questioned the increase in the amount expended during the 2010-2011 school year. Charlie McCrave, Andover School Board member, stated the costs were incurred during a contested teacher grievance. The case was ultimately found in favor the Andover School Board by the New Hampshire State Supreme Court.

Under function 2620, Operation and Maintenance, Carroll Gautreau inquired into the possibility of using propane based upon current pricing.

There was no discussion during the remaining line items of the proposed budget.

Jim Danforth established the number of school buses under the proposed contract has remained consistent for the last several years.

Carroll Gautreau asked if the support staff was part of the teachers' negotiated contract. They are not. Article 4 was adopted.

ARTICLE 5: To see if the School District will vote to raise and appropriate the sum of Fifteen Thousand, Six Hundred Ninety Dollars (\$15,690) for the replacement of flooring in the middle school wing of the Andover Elementary/Middle School.

Mary Anne Levesque moved to accept Article 5; Ed Hiller seconded. Kent Armstrong stated the original carpet in the middle school wing was 20 years old; it is stained and duct taped together. The proposed replacement would replace the carpet in six of the seven carpeted rooms in the middle school wing. Mary Anne Levesque asked if the planned replacement would be new carpet. Kent answered this replacement would be similar to the new carpet in the library.

Andrew Guptill moved to modify the warrant article to specify tile or linoleum instead of carpet due to the possibility of severe environmental allergies; Mary Anne Levesque seconded the amendment.

Betsy Paine asked if the bid was only for carpet. Kent Armstrong stated the warrant article did not specify a material; the warrant article specified the replacement of flooring, not the material to be used. Jim Danforth questioned the use of carpet.

Don Gould, Chair of the Andover School Board, stated there were

many issues to revisit including the ongoing cost of maintenance. He stated that based on his prior experience, vinyl covering would wear out more quickly than carpet.

Ryan Murphy, AE/MS science teacher, stated that based on his use of the only room in the middle school wing with linoleum, the acoustics of linoleum were much louder and affected the learning process for many students.

Lynn Baker also spoke to her experience as an educator, stating that carpet provided the best learning environment due to its absorption of sound.

Robin Mason questioned mold issues. Kent Armstrong stated there has been no testing for mold but pointed out the staining of the carpet could be due to potential mold infestations.

Andrew Guptill stated the carpet had been in place for 19 years; the linoleum is still in good condition but the carpet needs replacing.

Moderator Becker called for a vote on the amendment to specify the replacement of the flooring with

linoleum or other sheet good. The amendment was defeated.

Mary Anne Levesque stated a good quality, durable carpet should be chosen. Leighton Terwilliger suggested the use of carpet squares. Article 5 was adopted.

ARTICLE 6: To transact any other business that may legally come before this meeting.

Andrew Guptill made the following motion; Paul Currier seconded the motion.

"On the morning of January 20th, this school and this community lost two great friends. Roger and Mary Pellerin were dedicated members of our community and excellent role models for our youth. As one of the children who was inspired by Roger's kindness, I move that this meeting adopt a resolution recognizing Mr. and Mrs. Pellerin for their dedication to this school and community."

The motion was adopted.

There being no other business to come before the district, Moderator Becker declared the meeting was adjourned at 7:58 PM.



Photo: Scout Armstrong

BIRTHS

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

1/22/2013

RESIDENT BIRTH REPORT

01/01/2012-12/31/2012

--ANDOVER--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
BOOTH, JOSEPH WELLS	02/27/2012	CONCORD,NH	BOOTH, ANTHONY	WEBSTER, ABIGAIL
RYDER, LAELYN MARIE	03/22/2012	CONCORD,NH	RYDER, GARRET	RYDER, LEAH
KATSANOS, CHARLIE EDWARD	05/06/2012	LEBANON,NH	KATSANOS, ATHANASIOS	KATSANOS, SARAH
ANDERSON, BRANTLEY WILLIAM	05/25/2012	CONCORD,NH	ANDERSON, TAYLOR	BLACKLER, KAYLA
DROUIN, MADYSON AVERY	07/16/2012	PLYMOUTH,NH	DROUIN, ERIC	DROUIN, KIMBERLY
TREMBLAY, ADALYN ELISE	08/18/2012	CONCORD,NH	TREMBLAY, MARK	TREMBLAY, KYLE
BOSWORTH, KENNEDY CELINA	09/19/2012	CONCORD,NH	BOSWORTH, KEVIN	TAYLOR-BOSWORTH, MELINDA
KORON, CONNOR RONALD	09/21/2012	LEBANON,NH	KORON, JOHN	KORON, LAUREN
CUMMINGS, WYATT PHILIP	09/21/2012	CONCORD,NH	CUMMINGS, BRANDON	ELWELL, JASMINE
DELSIGNORE, SARAH JULIANA CORR	10/03/2012	LEBANON,NH	DELSIGNORE, CHRISTOPHER	CORR, SHARON
DAVIS, HARPER ELIZA	10/16/2012	CONCORD,NH	DAVIS, SCOTT	DAVIS, JESSICA
KENNEY, ABRAHAM BRYANT	11/17/2012	LEBANON,NH	KENNEY, JR, DAVID	KENNEY, LYNNE
JACKSON, ISAAH VICTOR	12/20/2012	LEBANON,NH	JACKSON, SPENCER	JACKSON, ERIKA

Total number of records 13

MARRIAGES

1/22/2013

Page 1 of 1

DEPARTMENT OF STATE
 DIVISION OF VITAL RECORDS ADMINISTRATION
 RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

-- ANDOVER --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
JACKSON, SPENCER J ANDOVER, NH	MUSSEY, ERIKA M ANDOVER, NH	ANDOVER	ANDOVER	01/28/2012
CALDWELL, ZACHARY R FRANKLIN, NH	TAYLOR, SAVANNAH K ANDOVER, NH	ANDOVER	GOFFSTOWN	02/04/2012
WELCH, MATTHEW T ANDOVER, NH	HOYT, VANESSA M ANDOVER, NH	ANDOVER	ANDOVER	03/24/2012
ADAMS, BRANDON M ANDOVER, NH	RISATTI, JESSICA A ANDOVER, NH	ANDOVER	BOSCAWEN	04/28/2012
POWER, SUSAN ANDOVER, NH	WHALEN, SUSAN ANDOVER, NH	ANDOVER	RYE	06/15/2012
CARON, CHRISTOPHER J ANDOVER, NH	JORDAN, KATIE R ANDOVER, NH	ANDOVER	ANDOVER	07/07/2012
MARQUIS, SARAH J ANDOVER, NH	WHITCHER, MATTHEW J ANDOVER, NH	ANDOVER	ELKINS	10/06/2012
WILLIAMS, COURTNEY ANDOVER, NH	CRONIN, JOHN ANDOVER, NH	ANDOVER	ANDOVER	12/15/2012

Total number of records 8

DEATHS

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--ANDOVER, NH --

01/22/2013



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
TAYLOR, MARILYN	01/03/2012	CONCORD	BRADLEY, ARTHUR	CELINA, MINNIE	N
WESLEY, CARL	01/13/2012	ANDOVER	WESLEY, PHILIP	SYLVESTER, HILDA	N
WHITE, WINIFRED	01/13/2012	NEW LONDON	BRUNDAGE, BERTRAND	STOKES, ESTER	N
MAYO, DONALD	01/14/2012	EAST ANDOVER	MAYO, RALPH	NURSE, ELEANOR	Y
HERSEY, DOROTHY	01/18/2012	FRANKLIN	FLANDERS, CHARLES	WILSON, CARRIE	N
PELLERIN, MARY	01/20/2012	ANDOVER	SCOFIELD, WALDO	MORRIS, LORETTA	N
PELLERIN, ROGER	01/20/2012	ANDOVER	PELLERIN, JOSEPH	CANTON, ALICE	Y
KENISTON JR, JAMES	01/22/2012	EAST ANDOVER	KENISTON SR, JAMES	SEVERANCE, MAUD	Y
LOCKE, LORRAINE	03/09/2012	CONCORD	MARTIN, SIMON	GALLANT, ISABEL	N
FOPIANO, PAUL	03/29/2012	FRANKLIN	FOPIANO, ALBERT	CHURCHILL, PAULINE	Y
PHELPS, ELLA	04/28/2012	ANDOVER	PINARD, WARREN	GRACE, ETHEL	N
RICHARDS, BELFORD	04/29/2012	FRANKLIN	RICHARDS, HAROLD	GOULD, ARIA	Y
LABONTE, HELEN	07/01/2012	NEW LONDON	MARTIN, PETER	MACDOUGAL, LULU	N
SMITH SR, CLINTON	09/24/2012	EAST ANDOVER	SMITH, CLAYTON	FLEMMING, EDITH	Y
SMITH, RITA	11/19/2012	EAST ANDOVER	GADUE, ARTHUR	PACKARD, MARY	N
PETERS, GARY	11/30/2012	ANDOVER	PETERS, ROBERT	HILL, EDNA	Y

TOWN COMMITTEE MEETING

At the Town Hall unless otherwise noted

Board of Selectmen

1st & 3rd Monday, 6 PM

Andover and East Andover Fire Departments

1st Monday, Business, 7 PM

3rd Monday, Training, 7 PM

School Board

1st Tuesday (except July), 6:30 PM, AE/MS

Planning Board

2nd & 4th Tuesday, 7 PM

Emergency Medical Services

2nd Tuesday, 7 PM

East Andover Fire Station

***For more information,
call the Town Office
at 735-5332.***

Recreation

2nd Tuesday, 7 PM, AE/MS

Zoning Board of Adjustment

3rd Tuesday, 7 PM

Fourth of July

1st Wednesday (February through June; August),

Andover Fire Station, 7 PM

Conservation

2nd Wednesday, 7:30 PM

Library Trustees

3rd Thursday (except July and August), 7 PM

Andover Library or Bachelder Library



The highlight of a 2010 AF&G meeting was Lane Benoit, center, the famous deer hunter and knifemaker from Vermont.



TOWN OFFICE HOURS

Town Office: Mon-Fri 8:30-1

Town Clerk & Tax Collector:

Mon & Wed, 9-2

Tue & Thu, 1:30-6:30

Last Saturday of month, 9-11

Building Inspector: Tues, 6-7

Transfer Station:

Wed, 7-6 (7-5 during Standard Time)

Sat, 7-5

Swap Event (May-Oct):

2nd Sat (rain date: 3rd Sat)

Transfer Station, 8-2

LIBRARY HOURS

Andover Library:

Mon, 6:30-8:30

Wed, 9-12 & 6:30-8:30

Thu, 12:30-4:30

Sat, 10-12

Bachelder Library:

Tues, 9-12:30 & 6:30-8:30

Thu, 6:30-8:30

Fri, 1:30-5

To pay your property tax bill, motor vehicle renewal, or dog license renewal online, visit Andover.NH.us.

TOWN MEETINGS 2013

School - March 4, 7:00 pm, AE/MS

Village District - March 4, 7:00 pm, Town Hall

Voting - March 12, 11 am to 7:00 pm, AE/MS

Town Meeting - March 12, 7:00 pm, AE/MS

East Andover Fire Prec. - March 19, 7:30 pm, EAFFD

Andover Fire Dist. - March 20, 7:30 pm, AFD