

The New Durham Town Hall  
on Newmarket Road



2014 Annual Report



Durham  
New Hampshire



# Durham New Hampshire

## 2014 ANNUAL REPORT

For the fiscal year ended December 31, 2014

8 NEWMARKET ROAD  
DURHAM, NEW HAMPSHIRE 03824

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Cover Photo: On October 23, 2014 the new Town Hall Facility at 8 Newmarket Road opened for business.  
Cover Photo by DCAT Studios

# Table of Contents

Honorable Mentions .....	IV	Tax Increment Finance Districts .....	46
In Memoriam .....	V	■ Stone Quarry Drive TIF District .....	46
New Faces in 2014 .....	VI	■ Downtown Durham TIF District .....	47
Officers, Boards, and Committees .....	VII	Town Clerk-Tax Collector .....	48
Special Service Recognitions .....	XII	Tree Warden .....	51
Town Election Results .....	XV	Zoning Board of Adjustment .....	51
Warrant .....	XVI	Zoning, Code Enforcement, and Health Officer .....	52
■ Administrative Summary		■ Public Safety	
Business Office .....	17	Fire Department .....	55
Durham Cable Access Television .....	18	McGregor Memorial EMS .....	57
2014 Ordinances .....	19	Police Department .....	59
2014 Resolutions .....	21		
Town Administrator .....	23	■ Public Works	
Town Council .....	26	Director of Public Works .....	61
■ Town Council Members .....	27	Engineering Division .....	62
		Operations Division .....	64
		Solid Waste Division .....	65
		Wastewater Division .....	66
		Water Division .....	67
■ Culture and Recreation		■ Town Supported Organizations	
Conservation Commission .....	29	A Safe Place .....	69
Historic District/Heritage Commission .....	30	Aids Response Seacoast .....	70
Parks and Recreation Committee .....	31	American Red Cross - New Hampshire Region .....	70
■ Parks and Recreation Director .....	32	Court Appointed Special Advocates (CASA)	
Public Library Board of Trustees .....	33	of New Hampshire .....	71
■ Library Director .....	34	Community Action Partnership of Strafford	
		County .....	72
		Cross Roads House, Inc. ....	73
		Goodwin Community Health .....	74
		Homeless Center for Strafford County .....	74
		Lamprey Health Care .....	75
		Oyster River Youth Association .....	76
		Sexual Assault Support Services (SASS) .....	77
		Strafford County Child Advocacy Center .....	78
		Strafford Regional Planning Commission .....	78
		The Homemakers Health Services .....	80
■ General Government			
Assessor .....	37		
Cemetery Committee and Trustees of			
the Trust Funds .....	39		
■ Trustees of the Trust Funds .....	40		
General Assistance Officer .....	41		
Planning and Community Development .....	41		
Planning Board .....	43		
Supervisors of the Checklist .....	45		

**■ Town Working Committees**

Durham Agricultural Commission ..... 81  
 Durham Energy Committee..... 82  
 Economic Development Committee ..... 83  
 ■ Economic Development Committee Director ..... 85  
 Integrated Waste Management Advisory Committee..... 86  
 Lamprey River Advisory Committee ..... 86  
 Oyster River Local Advisory Committee ..... 87

**■ Vital Statistics and Resources**

Births 2014 ..... 89  
 Deaths 2014..... 89  
 Marriages 2014 ..... 90  
 Resource Information..... 91  
 ■ Land Area..... 91  
 ■ Meeting Dates for Town Boards,  
 Committees and Commissions..... 91  
 ■ Town Office Functions ..... 91  
 ■ Miscellaneous ..... 92  
 ■ Town Tax Rate..... 92  
 Telephone Directory..... 92  
 ■ Emergency Numbers ..... 92  
 ■ Municipal Offices ..... 92  
 ■ Other Commonly Used Numbers ..... 94  
 State and U.S. Representatives..... 94  
 Notice Concerning Involuntary  
 Merging of Real Estate Lots..... 95  
 Oyster River Cooperative School  
 District Letter..... 96

**■ Budget and Finance**

*(Colored Stock at Report's end)*

2014 General Fund Expenditures (Unaudited)..... 1  
 2015 Approved General Fund Appropriations..... 1  
 2014 General Fund Revenues (Unaudited)..... 2  
 2015 Anticipated General Fund Revenues..... 2  
 Approved 2015-2024 Capital Improvement  
 Program Combined Funds Statement..... 3  
 FY 2014 Budget to Estimated ..... 8  
 Independent Auditor's Report ..... 10  
 ■ Management's Discussion and Analysis..... 10  
 Property Tax Rate Breakdown for 2014..... 29  
 Property Tax Rate Comparison 2010-2014 ..... 29  
 Report of Trust and Capital Reserve Funds..... 30  
 Statement of Long-Term Indebtedness  
 (1/1/14 – 12/31/14)..... 32  
 Tax Valuation Breakdown for 2014 ..... 34  
 Net Taxable Valuation 2010-2014..... 34  
 Valuation, Tax History and Inventory..... 35  
 ■ Valuation Figures 2010-2014..... 35  
 ■ MS-1 Summary for 2014..... 35  
 ■ Tax Rate 2010-2014..... 35  
 ■ Inventory of Town Property..... 35

# Honorable Mentions

In 2014, many Town citizens volunteered their time, talents, and efforts to serve on various elected and appointed boards, commissions, and committees. We would like to take this opportunity to thank and recognize the following individuals for the important contributions they made to the community.



## Town Council

James Lawson

## Library Board of Trustees

Meredith Davidson

Ann Windsor

David Moore, Alternate

Lisa Pfeiffer, Alternate

## Durham Energy Committee

Kevin Gardner

Chris Skoglund

## Economic Development Committee

Alex Talcott

## Historic District Commission

Meredith Davidson

## Oyster River Local Advisory Committee

Richard Horan

Planning Board

Jennifer Pribble

## Rental Housing Commission

Janice Aviza

## Zoning Board of Adjustment

Katherine Bubar



# In Memoriam

SHIRLEY A. THOMPSON ■ January 29, 1934 – January 31, 2014

Shirley A. Thompson, 80, longtime public servant and selfless volunteer, died peacefully at her home on Mill Pond Road on January 31, 2014, after a short illness.



**B**orn January 29, 1934 in Dover, Shirley was the daughter of Norman and Marion (Kelley) Stiles. She resided in Durham for most of her life, graduated from Dover High School, Class of 1952, and attended Keene Teaching College.

Shirley began her long and dedicated career in public service to the Town of Durham and the Oyster River School District over fifty years ago. She began volunteering with the school district as a supervisor of the playground. She went on to be a math and reading tutor in the classroom, was a Moharimet Elementary School tutor for 20 years, and helped with the women's soccer team. She served on the School Board for 13 years, was an assistant Moderator of the school district, served on the Scholarship Committee, and received the Principal Association Award. Shirley's greatest pleasure was reading to the children at Moharimet Elementary School.

During the 80s Shirley served as a Selectwoman for 13 years. She was a member of the Durham Fire Department Ladies Auxiliary for 18 years (7 years as Chairperson). She was involved in fundraising, auctions, and spaghetti suppers. For 9 years she was a school crossing guard with the Durham Police Department, and was Fire Commissioner for 2 years. Shirley was named Durham Citizen of The Year, and was an assistant Moderator of the Town of Durham.

Shirley was a member of the Durham Budget Committee for 7 years (3 years as Chairperson), served on the Zoning Board, Planning Board, Conservation Commission, Cemetery Committee, Parks & Recreation Committee, and elected as a Trustee of the Trust Funds. She was also a part-time secretary at the Town Office. Shirley also served as a member on the joint Durham/UNH Communications Committee. She would often say: "It was an absolute good journey" and "My focus has always been on kids". Shirley was the recipient of the Foster's Daily Democrat Point of Light Award.

She was a person about Town and could be seen at her grandchildren's sporting events, at Young's discussing Town and school issues, or at any school or Town meeting. She was a member of St. George Episcopal Church, Durham.

Shirley was predeceased by her husband Murell "Tommy" Thompson who died in 1991.

At the April 7, 2014 Town Council meeting, Shirley's family was presented with a resolution recognizing Shirley's many years of dedicated public service and expressing gratitude for her selfless volunteer time and efforts she provided to the Durham community.

Her kind, vibrant spirit and wonderful sense of humor will be missed. ○

# New Faces 2014



Sandra Hebert  
**Parking Enforcement Officer**  
*DOH: 1-01-14*

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Mary Ellen Humphrey  
**Director of Economic  
Development**  
*DOH: 8-18-14*

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Mark D. Morong  
**Assistant Building Inspector**  
*DOH: 4-01-14*

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Brett A. Pestana  
**Police Officer**  
*Date of Hire: 5-05-14*

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# Officers, Boards, and Committees

## Elected Officials

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
<b>Durham Town Council</b>					
Jay B. Gooze, Chair	9 Meadow Rd.	868-2497	3 Yrs	3/16	Elected
Carden N. Welsh, Pro Tem	3 Fairchild Dr.	868-2996	3 Yrs	3/16	Elected
Katherine Bubar	42 Dover Rd.	868-2955	3 Yrs	3/17	Elected
Wayne Burton	106 Madbury Rd.	868-5037	3 Yrs	3/16	Elected
Diana Carroll	54 Canney Rd.	868-2935	3 Yrs	3/15	Elected
David Howland	1 Littlehale Rd.	969-3634	3 Yrs	3/15	Elected
Katherine Marple	82 Madbury Rd.	868-7013	3 Yrs	3/17	Elected
Robin Mower	11 Faculty Rd.	868-2716	3 Yrs	3/15	Elected
Julian Smith	246 Packers Falls Rd.	659-2098	3 Yrs	3/17	Elected
<b>Durham Public Library Board Of Trustees</b>					
Jenna Roberts, Chair	15 Cowell Dr.	868-7402	3 Yrs	3/16	Elected
Robin Balducci, V. Chair	40 Colony Cove Rd.	868-3189	3 Yrs	3/15	Elected
Douglas Bencks	7 York Dr.	868-6559	3 Yrs	3/15	Elected
Susan Roman	16 Littlehale Rd.	868-2293	3 Yrs	3/17	Elected
William Schoonmaker	24 Mill Rd.	868-1797	3 Yrs.	3/16	Elected
Holly Stark	19 Pinecrest Ln.	247-4088	3 Yrs.	3/16	Elected
Dianne Thompson	22 Perley Ln.	397-5858	3 Yrs	3/17	Elected
Charlotte Ramsay, Alt.	3 Sophie Ln.	397-4747	1 Yr	4/15	Council
Carolyn Singer, Alt.	5 Woodridge Rd.	868-3859	1 Yr	4/15	Council
Nancy Webb, Alt.	23 Woodridge Rd.	868-5370	1 Yr	4/15	Council
<b>Moderator</b>					
Christopher T. Regan	16 Littlehale Rd.	868-2293	2 Yrs	3/15	Elected
Elisabeth Vail Maurice, Asst.	36 Woodman Ave.	868-7447	2 Yrs	3/12	Moderator
<b>Supervisors Of The Checklist</b>					
Ann Shump, Chair	10 Fogg Dr.	868-1342	6 Yrs	3/20	Elected
Deborah Hirsh Mayer	19 Garden Lane	868-7150	6 Yrs	3/16	Elected
<small>(Note: Ms. Hirsh Mayer was appointed by the Supervisors to replace Judith Aiken until the March 2015 Town Election at which time the position will be placed on the ballot.)</small>					
Roni Slavin Pekins	10 Beard's Landing	868-2041	6 Yrs	3/18	Elected



OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
<b>Town Clerk/Tax Collector</b>					
Lorrie Pitt	15 Newmarket Rd.	868-5577	3 Yrs	3/17	Elected
<b>Town Treasurer</b>					
Karl Van Assselt	17 Fairchild Dr.	868-6353	3 Yrs	3/17	Elected
Catherine Leach, Deputy	14 Fairchild Dr.	868-5992	3 Yrs	3/17	Treasurer
<b>Trustees Of The Trust Funds And Cemeteries</b>					
William Cote	21 Littlehale Rd.	868-7599	3 Yrs	3/17	Elected
<i>(Note: Mr. Cote was appointed by Council to replace Bruce Bragdon until the March 2015 Town election at which time the position will be placed on the ballot)</i>					
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/15	Elected
Craig Seymour	110 Durham Pt. Rd.	868-2441	3 Yrs	3/16	Elected
<b>Boards, Commissions And Committees</b>					
<b>Cemetery Committee</b>					
Craig Seymour, Chair	110 Durham Pt. Rd.	868-2441	3 Yrs	3/16	Elected
William Cote	21 Littlehale Rd.	868-7559	3 Yrs	3/14	Elected
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/15	Elected
Wayne Burton, Cncl Rep	106 Madbury Rd.	868-5037	1 Yr	3/15	Council
Diana Carroll, Cncl Rep	54 Canney Rd.	868-2935	1 Yr	3/15	Council
Julian Smith, Cncl Rep	246 Packers Falls Rd.	659-2098	1 Yr	3/15	Council
<b>Conservation Commission</b>					
Ann Welsh, Chair	3 Fairchild Dr.	868-2996	3 Yrs	4/16	Council
Coleen Fuerst	220 Newmarket Rd.	767-7238	3 Yrs	4/15	Council
Richard Lyons	68 Wiswall Rd.	659-8054	3 Yrs	4/16	Council
Otho Wells	65 Bagdad Rd.	868-2159	3 Yrs	4/17	Council
Dick Wollmar	15 Sprucewood Ln.	200-0691	3 Yrs	4/17	Council
John Parry, Alt.	5 Denbow Rd.	868-3352	3 Yrs	4/17	Council
Peter Smith, Alt.	PO Box 136	868-7500	3 Yrs	4/16	Council
VACANT, Alt.	65 Bagdad Rd.	868-2159	3 Yrs	4/15	Council
Diana Carroll, Cncl Rep	54 Canney Rd.	868-2935	1 Yr	3/15	Council
Katherine Bubar PB Rep	42 Dover Rd.	868-2955	1 Yr	3/15	Plan Board
<b>Economic Development Committee (Edc)</b>					
Ute Luxem, Chair	23 Ross Rd.	659-3143	3 Yrs	4/16	Council
Raymond Rodon	18 Ross Rd.	312-2043	3 Yrs	4/17	Council
Renee Capicchioni Vannata	5 Wood Rd.	868-5199	3 Yrs	4/15	Council
Anthony Raimondo, Alt.	47 Dover Rd.	275-1257	3 Yrs	4/15	Council



**TOWN OF DURHAM**

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
VACANT, Alt.	98 Bennett Rd.	978-918-3133	3 Yrs	4/16	Council
Carden N. Welsh, Cncl Rep	3 Fairchild Dr.	868-2996	1 Yr	3/15	Council
Lorne Parnell, PB Rep	2 Deer Meadow Rd.	868-1240	1 Yr	4/15	Plan Board
Michael Behrendt, Planner	15 Newmarket Rd.	868-8064	N/A	N/A	N/A
<b>Historic District Commission</b>					
Peter Stanhope, Chair	37 Dover Rd.	868-3710	3 Yrs	4/15	Council
Andrea Bodo, Secretary	20 Newmarket Rd.	868-7152	3 Yrs	4/17	Council
Heidi Ely	177 Durham Pt. Rd.	868-5582	3 Yrs	4/17	Council
Catherine Meeking	3 Foss Farm Rd.	397-5152	3 Yrs	4/15	Council
Charles (Chip) Noon	9 Littlehale Rd.	866-1121	3 Yrs	4/16	Council
Katherine Marple, Cncl Rep	82 Madbury Rd.	868-7013	1 Yr	3/15	Council
William McGowan, PB Rep	135 Packers Falls Rd.	659-8210	1 Yr	4/15	Plan Board
<b>Parks And Recreation Committee</b>					
Doreen Wachenschwanz, Chai	31 Bucks Hill Rd.	312-0707	3 Yrs	4/15	Council
Nate Fitch	12 Griffith Dr.	988-4406	3 Yrs	4/17	Council
David Leach	14 Fairchild Dr.	868-5992	3 Yrs	4/16	Council
Jayson Seaman	46 Bagdad Rd.	958-3554	3 Yrs	4/15	Council
Michael Sievert	28 Riverview Rd.	868-3383	3 Yrs	4/17	Council
Nathan Trauntvein	15 Griffith Dr.	292-6187	3 Yrs	4/16	Council
VACANT, Alt.	15 Griffith Dr.	292-6187	3 Yrs	4/16	Council
David Howland, Cncl Rep.	1 Littlehale Rd.	969-3634	1 Yr	3/15	Council
<b>Planning Board</b>					
Peter Wolfe, Chair	6 Riverview Rd.	397-5132	3 Yrs	4/15	Council
Andrew Corrow, V. Chair	139 Durham Pt. Rd.	397-5313	3 Yrs	4/17	Council
David Williams, Secretary	144 Packers Falls Rd.	953-5798	3 Yrs	4/16	Council
Richard Kelley	47 Stagecoach Rd.	659-2207	3 Yrs	4/17	Council
William McGowan	135 Packers Falls Rd.	659-8210	3 Yrs	4/15	Council
Lorne Parnell	2 Deer Meadow Rd.	868-1240	3 Yrs	4/16	Council
Wayne Lewis, Alt.	11 Edendale Ln.	659-5697	3 Yrs	4/15	Council
Linda Tartarczuch, Alt.	5 Fitts Farm Dr.	868-5515	3 Yrs	4/16	Council
VACANT, Alt.			3 Yrs	4/17	Council
Julian Smith, Cncl Rep	246 Packers Falls Rd.	659-2098	1 Yr	3/15	Council
Katherine Bubar Alt. Cncl Rep	42 Dover Rd.	868-2955	1 Yr	3/15	Council
<b>Rental Housing Commission</b>					
Francis Chase	14 New Zealand Rd., Box 2815 Seabrook, NH 03874	978-5892	N/A	N/A	DLA
Ann Lawing	Thompson Hall, UNH	862-2498	N/A	N/A	UNH
Brett Gagnon	MUB, Room 122	862-2163	N/A	N/A	UNH
Wayne Burton	106 Madbury Rd.	868-5037	1 Yr	3/15	Council
Bryan Merrill, Student Senate	Memorial Union Bldg.	Unknown	N/A	N/A	DLA/Council

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
Karen Mullaney, Neighborhood Rep.	8 Davis Ave.	868-5811	N/A	N/A	Council
Harry Mueller, Neighborhood Rep.	52 Edgewood Rd.	868-1306	N/A	N/A	Council
VACANT, Tenant Rep.			N/A	N/A	Council
VACANT			N/A	N/A	DLA

### Zoning Board Of Adjustment

Sean Starkey, Chair	80 Madbury Rd.	868-1556	3 Yrs	4/16	Council
Robbi Woodburn, V. Chair	6 Cormorant Cir.	868-3618	3 Yrs	4/15	Council
Christian Sterndale, Secretary	60 Mill Rd.	397-5093	3 Yrs	4/17	Council
James Lawson	24 Deer Meadow Rd.	868-1540	3 Yrs	4/16	Council
Thomas Tøye	15 Cutts Rd.	781-8600	3 Yrs	4/15	Council
Ruth Davis, Alt.	2 Maple St.	868-9827	3 Yrs.	4/17	Council
Michael Hoffman, Alt.	300 Durham Pt. Rd.	868-3333	3 Yrs	4/15	Council
VACANT, Alt.			3 Yrs	4/16	Council

## Town Working Committees

### Durham Agricultural Commission

Theresa Walker, Chair	62 Bennett Rd.	659-7226	3 Yrs	4/16	Council
Raymond LaRoche Jr., V Chair	41 Bennett Rd.	292-5563	3 Yrs	4/17	Council
Vincent Dell'ova, Treasurer	22 Fitts Farm Dr.	397-5121	3 Yrs	4/15	Council
Tom Bebbington	15 Cowell Drive	868-7402	3 Yrs	4/17	Council
John Carroll	54 Canney Rd.	868-2935	3 Yrs	4/15	Council
David Potter	281 Mast Rd. Ext.	868-1404	3 Yrs	4/16	Council
Ellen Karelitz, Alt.	113 Madbury Rd.	868-6070	3 Yrs	4/17	Council
Susan MacDonald, Alt.	PO Box 844	868-6475	3 Yrs	4/15	Council
Bonnie McDermott, Alt.	80 Dover Rd.	868-7822	3 Yrs	4/17	Council
Carol Tuveson, Alt.	11 Watson Rd.	750-0137	3 Yrs	4/16	Council
Michelle Whisnant, Alt.	185 Wednesday Hill Rd.	369-0907	3 Yrs	4/16	Council
David Howland, Cncl Rep.	1 Littlehale Rd.	969-3634	1 Yr	3/15	Council

### Durham Energy Committee

Charles Forcey, Chair	12 Thompson Ln.	868-3038	N/A	N/A	Council
James Dreher	220 Newmarket Rd.	659-7575	N/A	N/A	Council
Mary Downes	43A Bagdad Rd.	397-5547	N/A	N/A	Council
Steve Weglarz, Jr.	19 Cedar Point Rd.	502-1914	N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
Robin Mower, Cncl Rep	56 11 Faculty Rd.	868-2716	1 Yr	3/15	Council

**XII****TOWN OF DURHAM**

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
Andrew Corrow, PB Rep Integrated Waste Management Advisory Committee	139 Durham Pt. Rd.	397-5313	1 Yr	4/15	Plan Board
Katherine Marple, Chair & Cncl Rep	82 Madbury Rd.	868-7013	1 Yr	3/15	Council
Michael Everngam, V. Chair	49 Emerson Rd.	868-5765	N/A	N/A	Council
Carina Dolcino	41 Emerson Rd.	969-3378	N/A	N/A	Council
Nell Neal	11 Riverview Rd.	868-3226	N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT, Alt.			N/A	N/A	Council
Lamprey River Advisory Committee					
Ann Welsh	85 Bennett Rd.	659-2721	3 Yrs	5/31/16	State
Anne Lightbody	95 Madbury Rd.	617-899-8449	3 Yrs	9/26/15	State
Richard Lord	85 Bennett Rd.	659-2721	3 Yrs	5/31/16	State
VACANT			3 Yrs	9/26/15	State
Oyster River Local Advisory Committee					
Stephen Burns	20 Newmarket Rd.	868-7152	3 Yrs	10/4/15	State
Jim Colbert, UNH	Ritzman Lab	703-9619	3 Yrs	10/4/15	State
Jim Hornbeck	19 Woodridge Rd.	868-5419	3 Yrs	12/5/14	State
VACANT			3 Yrs		State
Pease Airport Noise Compatibility Study Committee					
Lee Seidel	14 Sumac Ln.	868-7953	3 Yrs	4/15	Council
Strafford Regional Planning Commission & Mpo Policy Committee					
Brandon Anderson			4 Yrs	4/15	Council
Wayne Burton	106 Madbury Rd.	868-5037	4 Yrs	4/16	Council
Richard England	18 Orchard Dr.	868-5314	4 Yrs	4/17	Council

# Special Service Recognitions

Those special individuals who have celebrated twenty-five years of service with the Town of Durham.



Lloyd E. Gifford

On May 1, 2014 Lloyd E. Gifford celebrated twenty-five years of service with the Town of Durham.

Lloyd began his employment with the Durham Department of Public Works on May 1, 1989 as a solid waste recycling collection employee providing courteous service to the citizens of Durham. He was the Town's initial recycling employee and provided a model for all other Public Works employees and departments. Lloyd was also selected "Best Recycling Person in New Hampshire" in 1990. In his 25 years of service he has accomplished and mastered any task placed before him. Some of the

more significant trades within the Public Works Department in which he excelled include: truck driving, snow fighting, Sanitation Maintenance Worker, Wastewater Maintenance Worker IV, and Sewer Jet/Vacuum Truck Operator. In May 2000, Lloyd transferred from the Solid Waste Division to the Wastewater Division to enhance his Public Works knowledge. He has excelled as a Wastewater Treatment Plant operator by achieving a Grade II operator's license.

When not at the Wastewater Treatment Plant, he can be found with his family in Rochester or out in the woods hunting. ○



Captain David Holmstock

Police Captain David Holmstock celebrated twenty-five years of service with the Town of Durham on October 30, 2014.

He began with the Durham Police Department as a Patrol Officer. In March of 1999 he was promoted to Patrol Sergeant where his skills, experience, and training identified him as a "go to" supervisor overseeing patrol officers on a variety of shifts. During this period Captain Holmstock was accepted to attend the prestigious FBI National Academy, where he completed 11 weeks of training which focused police management.

In 2007, Captain Holmstock was assigned to oversee all detectives and manage the multitude

of felony investigations. Captain Holmstock's leadership skills within the Department helped to promote him to his current position of Captain.

Captain Holmstock led the Department through a challenging "gold standard" accreditation process where assessors inspect the various processes of the agency including selection, discipline, and training components.

Throughout his years of dedicated service Captain Holmstock has faithfully performed his law enforcement duties in a professional and compassionate manner while always doing what is best for the community of Durham. ○



# Special Service Recognitions

Those special individuals who have celebrated twenty-five years of service with the Town of Durham.



Deputy Chief Rene Kelley

After nearly eight years serving his country with the United States Air Force, Rene Kelley joined the Durham Police Department in April 1987 but left in 1988. He soon realized that Durham was a community where he wanted to raise his family. On July 1, 1989 he returned to the Durham Police Department and on July 1, 2014 he celebrated twenty-five years of service to the Town. His skill set quickly identified him as a leader and he was promoted to Patrol Sergeant in October of 1992, supervising patrol officers on a variety of shifts. Soon after attending the prestigious FBI National Academy in 1997, Rene was promoted to Captain. In that capacity

he oversaw all patrol and investigative functions of the Department. He further demonstrated his expertise by totally revamping the court process and streamlining the entire prosecution component, thereby significantly reducing officer overtime which resulted in savings to the Durham taxpayer. In April 2000 Rene was elevated to Deputy Chief.

Throughout his years of dedicated service Deputy Chief Kelley has faithfully performed his law enforcement duties in a professional and compassionate manner while always doing what is best for the community of Durham. ○



Raymond LaRoche, Jr.

Ray accepted employment with the Durham Department of Public Works on April 4, 1989 and on April 4, 2014 he completed twenty-five years of service with the Town. He has always provided courteous service and performed his duties in a highly professional manner. Ray has a “can do” attitude which serves as a model for all other Public Works employees. He has accomplished and mastered any task placed before him, including but not limited to: water system technician, heavy equipment operation, snow fighting, plumbing, masonry, tree technician, carpentry, small engine technician, painting, welding, roofing, locksmith, safety officer,

landscaping, equipment purchasing, cemetery/graveyard guardian, and heating/ventilation/air conditioning technician. Town employees are always looking to Ray for help moving something, fixing something, troubleshooting an issue, or to just pick his memory about Durham’s past as he is a lifelong Durham resident.

When not at the Department of Public Works, Ray can be found with his wife and family, most likely busy on his farm or in his sugar shack making maple syrup surrounded by his grandchildren. ○

# Special Service Recognitions

Those special individuals who have celebrated twenty-five years of service with the Town of Durham.



Arthur Nutter, Jr.

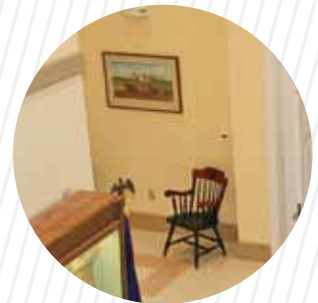
Arthur "Arty" began his employment with the Durham Department of Public Works on May 1, 1989 and on May 1, 2014 he celebrated twenty-five years of service with the Town of Durham. He has always provided courteous service to the citizens of Durham and performed his duties in a highly professional manner. Throughout his service Arty has accomplished and mastered all tasks placed before him. Some of the more significant trades within the Public Works Department in which he excelled include: truck driving, snow fighting, roll-off operator, Solid Waste

Transfer Station operator, Solid Waste Maintenance Worker IV, and Solid Waste Transfer Station attendant. He has also earned and maintained a level 3 Solid Waste Operator's license.

When not at the Transfer Station or in a truck, Arty can be found with his wife at their lake home in Northwood. ○

# Town Election Results

March 11, 2014



## ARTICLE 1:

### For Councilor (*Three, 3-Year Terms*)

Katherine Bubar .....	487
Julian Smith .....	478
Katherine (Kitty) Marple .....	507
Ann Lane .....	3
James Lawson.....	3
Scattered .....	5

### Public Library Trustee (*Two, 3-Year Terms*)

Susan Roman .....	511
Dianne Thompson .....	535
Scattered .....	2

### Supervisors Of The Checklist (*One, 6-Year Term*)

Ann Shump.....	572
Mike McClurken.....	1

### Town Clerk-Tax Collector (*One, 3-Year Term*)

Lorrie Pitt .....	583
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### Town Treasurer (*One, 3-Year Term*)

Karl Vanasselt.....	524
Cheryl Hoffman.....	1
Roger Speidel .....	1

### Trustees Of The Trust Fund (*One, 3-Yr Term*)

Bruce Bragdon .....	564
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**Total Regular Ballots:.....607**

**Total Absentee Ballots:.....35**

**Total Ballots Cast:.....642**

# Warrant

Election, Tuesday, March 10, 2015 (Amended)



*NOTE: Due to the resignation of a Supervisor of the Checklist, the original Warrant, approved by the Town Council on December 1, 2014, was amended to add this position.*

To the inhabitants of the Town of Durham, the County of Strafford, New Hampshire.

You are hereby notified to meet at the Oyster River High School, Multipurpose Room, located on Coe Drive in said Durham, New Hampshire, on Tuesday, the tenth day of March 2015 (the polls will be open between the hours of 7:00 AM and 7:00 PM) to act upon the following subjects:

**ARTICLE 1:**

To bring in your votes for three (3) Councilors (3-year terms); two (2) Durham Public Library Board of Trustees (3-year terms); one (1) Moderator (2-year term); one (1) Supervisor of the Checklist (1-year term); one (1) Trustee of the Trust Funds (3-year term); one (1) Trustee of the Trust Funds (2-year term).

Given under our hands and seal this 12th day of January in the year of our Lord Two Thousand Fifteen.

**Councilors of Durham:**

Jay B. Gooze, Chair  
Carden N. Welsh, Chair Pro Tem  
Katherine Bubar  
Wayne Burton  
Diana Carroll (Absent)  
David Howland  
Katherine Marple  
Robin Mower  
Julian Smith

# Administrative Summary

Business Office  
Durham Cable Access Television  
2014 Ordinances  
2014 Resolutions  
Town Administrator  
Town Council Chair  
Town Council Members

## Business Office

**Gail Jablonski**  
Business Manager

The Business Office provides the accounting, purchasing, payroll, assessing, computer support services, accounts receivable billing and collection, and cash management services for the Town, as well as support services to all Town departments. The goal of the departments is to provide timely and reliable information by which department managers, the Town Administrator, and ultimately the Town Council, can make informed decisions in the best interest of the Town.

The Department provided support to the Administrator in preparation of the annual Operating Budgets and the ten-year Capital Improvement Plan. On December 15, 2014, the 2015 Operating Budgets and Capital Improvement Plan were approved by the Durham Town Council. The 2015 Budget, as approved, is projected to increase the 2015 municipal tax rate from the 2014 rate of \$8.34 to \$8.48. This was achieved through the hard work and commitment of the Town Council and Town staff.

In July, the Town took part in the New Hampshire Municipal Bond Bank's sale and bonded a total of \$3,735,000 for the purpose of financing: 1) \$878,700 cost



Lisa Beaudoin, Administrative Assistant; Barbara Ross, Staff Accountant; Gail Jablonski, Business Manager. PHOTO COURTESY DCAT STUDIOS

for construction and renovations of 8 Newmarket Road for use as a future Town Hall; 2) \$850,667 for water projects; 3) \$850,000 for wastewater improvements, and 4) various capital projects and equipment purchases in the Public Works and Fire Departments. The bonds were sold in a competitive bid market and received a true interest rate cost of 3.0428%.

2014 has once again been a busy year with contract negotiations. Negotiations were ongoing with the Durham Professional Firefighter's Association (DPFFA) Local #2253 which represents 18 employees at the Fire Department. The DPFFA's current agreement expired on December



31, 2013. I am pleased to report that on December 15, 2014 the Town Council approved a one-year agreement with the DPFFA. In addition, the agreement with the Durham Professional Municipal Managers Association (DPMMA) expired on December 31, 2013. The Town's

negotiating team is presently engaging in negotiations with this bargaining unit. The DPMMA represents the Fire Department Administrative Assistant, four Fire Captains, Police Captain, Assistant to the Director of Public Works, Town Engineer, and Superintendent of Wastewater. ○

## Durham Cable Access Television Cable Channel 22

**Craig Stevens**  
DCAT Coordinator

Durham Cable Access Television Channel 22 (DCAT) provides meeting coverage for the Durham Town Council, Zoning Board of Adjustment, Planning Board, Economic Development Committee, Historic District/Heritage Commission, Conservation Commission, Master Plan Advisory Committee, as well as other Town-related programming.

Broadcast programming is produced by DCAT Channel 22 Studios and local residents, as well as any programming deemed interesting to the greater Durham community. DCAT also administers the Community Bulletin Board, public service-related announcements, Town Facebook, Twitter, and web site accounts.

Since the second week of November 2014 DCAT has been broadcasting digitally, with the addition of a new radiant modulator which digitally broadcasts a signal via fiber to the Comcast Head End. The modulator also allows the capability to broadcast in stereo.

The same analog/mono modulator has been used since the station started broadcasting in 2002. Hopefully residents have noticed the change in how the signal looks on their home televisions. Although not High Definition (HD) quality, the Town strives to bring residents the best picture quality available. A new fiber run has been placed from the Library to the Town Hall, allowing DCAT to now broadcast a live signal from the Library satellite studio to the DCAT Control Room.

The Town continues to support its "On Demand" programming that allows Town meetings to be available for anytime viewing on a personal computer. This can be accessed by going to the home page of the Town's web site ([www.ci.durham.nh.us](http://www.ci.durham.nh.us)), scrolling down to the bottom and



Craig Stevens, DCAT Coordinator

clicking the "DCAT On Demand" icon. All meetings that are recorded and broadcast live are available for viewing, along with most of DCAT 22 Studios productions. Live streaming has also been added which allows viewers to watch any regularly scheduled live meetings on a PC, Apple, or mobile device. This can be accomplished by going to [livestream.com](http://livestream.com) and signing up for an account.

With the move to the new Town Hall site, two flat panel televisions were installed in the Council Chambers to be used for PowerPoint and other video presentations. Presenters need only plug their laptop into either a VGA or HDMI cable located on the podium and their desktop will display on the two screens. There is also a flat panel television located in the second floor conference room to be used for the same purpose. There are a total of 11 microphones on the Council table in the chambers, plus a new ceiling-mounted audio amplification system. These are just a few of the changes that DCAT has worked on to improve the way residents can view and enjoy DCAT Cable Channel 22.

Please feel free to contact the DCAT Coordinator Craig Stevens by phone or email at [dcat@ci.durham.nh.us](mailto:dcat@ci.durham.nh.us), 603-590-1383. ○

## 2014 Ordinances

2014-01	<p>Amending the Chapter 153 “Vehicles and Traffic”, Article III “Parking, ..... Passed .....02/17/14 Standing and Stopping” Section 153-23 “Time Limit Parking”; Article IV “Meter Parking” Section 153-29 “Metered Parking Areas”, Section 153-30 “Business Parking Areas”; Article V “Penalties” Section 153-32 “Penalties for offenses”; Article VI “Schedules” Section 153-46 “Schedule XIV: Parking prohibited at all times”,Section 153-49 “Schedule XVII: Parking prohibited certain hours”, Section 153-52 “Schedule XX: Time limit parking”</p>
2014-02	<p>Amending Chapter 106 “Sewers”, Section 106-4(A) “Assessments and ..... Passed .....03/14/14 Rental Fees” of the Durham Town Code</p>
2014-03	<p>Amending Chapter 68 “Fire Prevention”, Section 68-4(A) “Additions and ..... Pending .....08/04/14 Amendments” of the Durham Town Code Relative to Fire Lanes <span style="float: right;">Action - Voted to Continue Public Hearing</span></p>
2014-04	<p>A Council- Initiated Amendment to Chapter 175 “Zoning” of the Durham ..... Passed .....05/19/14 Town Code to:</p> <ol style="list-style-type: none"> <li>1) Change Single-Family Residential use in the Office Research Light Industry and Multi-unit Dwelling Office Research districts from a Conditional Use to Not Permitted;</li> <li>2) Change Duplex Residential use in the Office Research Light Industry and Multi-unit Dwelling Office Research districts from a Conditional Use to Not Permitted;</li> <li>3) Change Multi-Unit Residential use in the Office Research Light Industry and Multi-unit Dwelling Office Research districts from a Conditional Use to Not Permitted; and</li> <li>4) Change Mixed Use with Residential use in the Multi-unit Dwelling Office Research district from a Conditional Use to Not Permitted</li> </ol>
2014-05	<p>A Council- Initiated Amendment to Chapter 175 “Zoning” of the Durham ..... Passed .....05/19/14 Town Code to:</p> <ol style="list-style-type: none"> <li>1) Change the Dimensional Requirements for Minimum Lot Area per Dwelling Unit from 1,500 square feet to 40,000 square feet in the Multi-unit Dwelling Office Research District and from 4,200 square feet to 150,000 square feet in the Office Research Light Industry District;</li> <li>2) Change the Dimensional Requirements for Minimum Useable Area per Dwelling Unit in a Conservation subdivision from 1,200 square feet to 40,000 square feet in the Multiunit Dwelling Office Research District and from 4,200 square feet to 150,000 square feet in the Office Research Light Industry District;</li> <li>3) Change the Dimensional Requirements for Minimum Lot Size for a Single Family Residence that is not part of a Conservation Subdivision from NA to 40,000 square feet in the Multiunit Dwelling Office research district; and</li> </ol>

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- 4) Change the Dimensional Requirements for Minimum Lot Size for Single Family Residence that is not part of a Conservation Subdivision, Multiunit Housing, Allowed Nonresidential use, and any Other Allowed Use from 40,000 square feet to 150,000 in the Office Research Light Industry District

2014-06	A Council-initiated Ordinance Amending Chapter 175 “Zoning”, Article XXIII “Signs and Communications Devices”, Sections 175-129, 175-131, and 175-133 of the Durham Town Charter	Passed	06/16/14
2014-07	A Planning Board-Initiated Ordinance Amending Chapter 175 “Zoning” of the Durham Town Code to Create a New Use Titled Elderly Mixed-Housing Developments, Allow it by Conditional Use in the Durham Business Park District, Set Performances for this Use, and Change Pertinent Dimensional Standards	Failed	06/16/14
2014-08	Amending the Durham Town Code to Create a New Chapter, Chapter 82, Entitled “Metal Detecting and/or Dowsing Rod Use” to Regulate the Practice of Metal Detecting and/or Dowsing Rod use on Town-Owned Property	Passed	08/18/14
2014-09	Amending Chapter 153 “Vehicles & Traffic”, Section 153-49 “Schedule XVII: Parking Prohibited Certain Hours” of the Durham Town Code To Extend the Prohibited Parking Hours on a Section of Faculty Road by Two Hours From 4:00 to 6:00 PM and to Prohibit Parking on Mill Pond Road and Schoolhouse Lane From 1:00 to 6:00 AM, Holidays and Weekends Excepted	Passed	09/08/14
2014-10	Amending Chapter 153 “Vehicle and Traffic”, Section 153-52 “Schedule XX: Time Limit Parking” of the Durham Town Code to Limit Parking on Mill Pond Road and Schoolhouse Lane to Two (2) Hours Monday Through Friday Except by Permit Only, Excluding Holidays and Weekends	Passed	07/21/14
2014-11	Council-initiated Ordinance Amending Chapter 175 “Zoning”, Article XII “Zone Requirements”, Section 175-53(A) “Table of Uses” of the Durham Town Code to Change Single-Family Residential Use in the Office Research Light Industry and Multi-Unit Dwelling Office Research Districts From Not Permitted to Conditional Use	Passed	08/04/14
2014-12	Council-Initiated Ordinance Amending Chapter 175 “Zoning”, Article XII “Zone Requirements”, Section 175-53(A) “Table of Uses” of the Durham Town Code to Change Conference Center Use in the Multiunit Dwelling Office Research (MUDOR) and Office Research Light Industry (ORLI) Districts From Conditional Use to Not Permitted	Passed	10/06/14
2014-13	Council-Initiated Ordinance Amending Chapter 175 “Zoning”, Article XII “Zone Requirements”, Section 175-53(A) “Table of Uses” of the Durham Town Code to Change Convenience Store With Gasoline Sales Use in the Office Research Light Industry (ORLI) Districts From Conditional Use to Not Permitted	Passed	10/06/14

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2014-14 A Planning Board-Initiated Ordinance Amending Chapter 175 “Zoning”, ..... Passed .....12/01/14  
 Article II, Section 175-7 “Definitions” Changing Table II-1 “Dwelling  
 Density by Type” Such That the Maximum Number of Occupants in  
 Unrelated Household Per 300 Square Feet of Habitable Floor Area is  
 Changed From 1 to .5 for Dwelling Type “Apartment (excluding accessory  
 apartments), Except in the ORLI and MUDOR Districts”

## 2014 Resolutions

2014-01 Authorizing the Acceptance and Expenditure of \$9,580 in Unanticipated..... Passed.....01/13/14  
 Revenue From Public Service Company of New Hampshire for a Smart Start  
 Grant at the Durham Public Library

2014-02 Expressing the Town of Durham’s Support for the Passage of Senate Bill 307 ..... Passed.....02/03/14  
 Establishing a Committee to Review Citizens United Amendments to the  
 United States Constitution

2014-03 Recognizing Outgoing Elected Officials for Their Dedicated Services to the ..... Passed.....03/03/14  
 Town of Durham

2014-04 Amending Resolution #2010-06 Dated April 5, 2010 to Clarify the Purpose ..... Passed.....03/03/14  
 for the Existing Water System Capital Improvements Capital Reserve Fund

2014-05 Establishing Regular Town Council Meeting Dates for April 2014 through ..... Passed.....03/17/14  
 March 2015

2014-06 Recognizing Longtime and Beloved Durham Citizen Shirley A. Thompson ..... Passed.....04/07/14  
 for her Many Years of Dedicated Community Service to the Town of Durham

2014-07 Conveying to the Board of Trustees of the University System of New ..... Passed.....04/07/14  
 Hampshire the Town of Durham’s Endorsement of the March 17, 2014  
 Proposal by the University of New Hampshire To Build a Replacement  
 UNH-Durham Pool

2014-08 Recognizing Those Whose Steadfast Efforts Resulted in the Historic 1974..... Passed.....05/05/14  
 Town Vote To Prohibit Construction of an Oil Refinery Along the Shore of  
 Great Bay at Durham Point, on the 40th Anniversary of the Event

2014-09 Authorizing the Acceptance and Expenditure of a Private Donation and ..... Passed.....05/05/14  
 Unanticipated Revenue Received by the Town Totaling \$4,700 in Accordance  
 With RSA 31:95-b to be Used for the Development of a Wildlife Habitat and  
 Land Stewardship Plan for the Town-owned Oyster River Forest and  
 Approximately 40-Acre Spruce Hole Conservation Area

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- 2014-10 Authorizing the Issuance of Long-term Bonds or Notes not to Exceed Four ..... Passed.....05/05/14  
Million, One Hundred and Seven Thousand, Five Hundred and Eighteen  
Dollars (\$4,107,518.00) for the Purpose of Bonding 2011-2014 Capital  
Projects and Equipment Purchases
- 2014-11 Authorizing the Acceptance of a Donation of Two Grant-funded Respiratory ..... Passed.....07/21/14  
Ventilators From the New Hampshire Department of Health and Human  
Services for the Purpose of Providing Supplemental Oxygen Delivery in  
Performing Emergency Medical Services
- 2014-12 Amending Resolution # 99-10 Dated April 19, 1999 to Clarify the Purpose ..... Passed.....08/18/14  
for the Existing Fire Equipment Capital Reserve Fund
- 2014-13 Authorizing the Issuance of One million Five Hundred Thousand Dollars ..... Passed.....11/03/14  
(\$1,500,000) in a Tax Anticipation Note Line of Credit
- 2014-14 Authorizing The Trustees of Trust Funds To Compensate Banks, Brokerage ..... Passed.....11/03/14  
Firms, Trust Companies and/or Investment Advisors For Management  
Services Related To The Management Of Capital Reserve Funds From The  
Income From These Funds Rather Than From the Town Budget
- 2014-15 Town Council Approval of the FY 2015 General Operating Budgets, the ..... Passed.....12/15/14  
Capital Fund Budget and the 2015-2024 Capital Improvement Plan, as  
Amended



At the May 5th Town Council meeting, Sharon Meeker (left), Nancy Sandberg (middle), and Phyllis Bennett (right) were presented with a Council Resolution commemorating the 40th anniversary of the historic 1974 Town vote to prohibit construction of the oil refinery. In the fall of 1973, Nancy and her neighbors, Sharon and Phyllis, formed the grassroots organization "Save Our Shores" and thwarted the attempt by wealthy shipping magnate Aristotle Onassis's ghost company Olympic Refineries, Inc. to build what was called "the world's largest oil refinery" along the shore of Great Bay at Durham Point. Durham resident Dudley Dudley (not pictured) was also an integral part of this event. COURTESY TODD SELIG



## Town Administrator

Todd I. Selig

The Town of Durham continues to be economically and prudently operated. We function as a purveyor of public services, and staff is working to implement business practices to control costs and maintain the municipality's fiscal position despite many competing pressures ranging from intense development activity to moving ahead with long-deferred capital needs. From preserving the quality of life within our traditional residential neighborhoods to taking steps to address the potential impacts of climate change, we have worked diligently on behalf of the community.

The Town's weekly "Friday Updates" serve to keep the Town Council and members of the community informed of news and happenings in Durham. Over 3,000 people subscribe to this weekly broadcast. Durham has also bolstered its Twitter and Facebook presence this year in order to meet the demands of residents' changing preferences for information distribution. For example, over 425 individuals have signed up for our Twitter feed. The goal is to keep residents informed of local affairs so they may become involved when issues are of interest to them.

Durham's last Master Plan was written in 2000. The Town commenced an update in 2011 with a citizen engagement process that included a public forum and community survey. A Master Plan Advisory Committee was formed at that time to assist the Planning Board in overseeing the process. Significant headway was made in 2014 with the following ten chapters nearing the point in early 2015 when they will be able to be adopted by the Planning Board: Agricultural Resources, Downtown and Commercial Core, Energy, Historical Resources, Natural Resources, Recreation, Community Character, Housing and Demographics, and Land Use (Existing).

In the area of land conservation, the Town has been working with The Nature Conservancy relative to securing a conservation easement on the 40 +/- acre Hills/Emery Farm property located along Route 4 directly across from the Emery Farm stand. In addition, the Town has worked with the Southeast Land Trust as part of an effort to conserve the 40 +/- acre Thompson parcel located along Wednesday Hill Road abutting the Durham-UNH Water System pump station on the Lamprey River. Durham, working in concert with our regional land stewardship partners, has applied

for grant funding to help offset the cost of these projects. I anticipate discussions regarding these two properties will continue well into 2015.

Over the last year, the Town has continued to pursue long-term economic as well as environmental sustainability, which are inextricably linked. Without economic sustainability, the Town will not have the financial resources available over the long-term to stabilize the tax rate, pursue



Jennie Berry, Administrative Assistant, and Todd Selig, Administrator

desired projects/infrastructure, preserve open space, etc. Without a healthy natural environment, we will not sustain the Durham in which citizens hope and desire to live. The 2011 Master Plan survey was very clear in pointing out that residents of the community seek balance.

In addition to recently completed conservation projects such as Amber Acres and the Oyster River Forest, Durham has experienced significant development activity between 2012 and 2016, which will serve to provide increased tax base moving forward. An additional \$21.5 million in new taxable valuation is project to come on line in 2015 alone.

After many years of discussion, Durham brought on board a part-time Economic Development Director in FY 2014.

Mary Ellen Humphrey from Rochester has settled in nicely and is working to ensure thoughtful economic development continues to move forward that is consistent with the community's values and goals. One area of focus is to assist in filling some of the newly created commercial space that has been built over the last few years in the downtown core.

In September 2012, the Council adopted a new Downtown Tax Increment Finance (TIF) district under the auspices of RSA 162-K:5 to fund improvements such as street lighting, roadway improvements, automated parking kiosks, and structured parking to enhance the economic vitality of the downtown area. With the new development anticipated in 2015 and 2016 within the downtown core, a reserve of funds will begin to amass for future use within the district. The Town's other TIF district on Stone Quarry Drive, remains completely inactive.

The approved FY 2014 General Fund budget left the 2013 tax rate of \$8.34 unchanged for 2014, providing much needed financial stability for many residents of Durham. For FY 2015, the Council established as a goal to ensure any increase to the municipal portion of the tax rate not exceed the rate of inflation which equaled 1.7%. The Administrator and Town Council were ultimately able to achieve this 2015 budgetary goal with a projected 2015 tax rate of \$8.48. To this end, the FY 2015 budget was adopted by a vote of 8-0 by the Council on December 15, 2014.

In late-2013, the Council approved the acceptance of \$125,000 from the US Department of Justice, Community Oriented Policing Services (COPS), for the purpose of hiring a 20th police officer who is focused on "problem oriented policing." This additional resource enabled the Police Department to address some of the impacts of poorly managed non-owner occupied college student housing within Durham's traditional residential neighborhoods surrounding the downtown core in 2014.

Durham's new 12,187 sq. ft. state of the art Town Hall at 8 Newmarket Road officially opened for business on October 23, 2014. The architect of record was Durham resident Art Guadano of AG Architects, Dover, NH. Hutter Construction was the General Contractor. Durham Public Works handled all site and demolition work. The project took approximately twelve months to complete. Kudos are extended to Public Works Director Mike Lynch for dedicating significant additional time these last twelve months overseeing the project.

The Town entered into a \$1.7 million Purchase & Sale Agreement (P&S) with Scott Mitchell for the redevelopment of the former Town Office site at 15 Newmarket Road as a pharmacy in March 2013, subject to approval by Durham's local land use boards. The developer ultimately determined in his opinion in 2014 that he could not redevelop the site without the demolition of the former Town Office building so the P&S was not renewed. The Town subsequently developed and issued a new Request for Proposal (RFP) for the adaptive redevelopment of the site making clear the old building would need to remain as part of any new development. The RFP is due in January 2015.

The year saw significant disagreement between the Town and UNH with respect to the future of the UNH Outdoor Pool. After months of acrimonious discussions, the Town Council ultimately endorsed a University proposal to construct a new 14,000 – 16,000 sq. ft. modern pool facility with bathhouse in the location of the historic outdoor pool costing approximately \$4.6 million. UNH will pay for the full capital and ongoing operational cost of the facility. Due to unexpected soil compaction issues with the site, the new pool is scheduled to open for the 2016 swimming season. Construction on the new facility began in November 2014.

The Town and University, through the administrative joint Water, Wastewater, and Stormwater Committee, continue to address a multitude of joint Town/Gown items to include bringing on line the Spruce Hole Well in 2015, focusing tremendous attention in 2013 and 2014 on water quality deficiencies within the Great Bay Estuary such as nitrogen as identified by the NHDES and the EPA, meeting EPA wastewater and stormwater MS-4 mandates, implementing a required NHDES backflow prevention program, water tank refurbishing/painting, and more.

Significant energy has been dedicated in 2014 toward working with the University of New Hampshire as part of a collaborative public/public/private development project in downtown Durham to include numerous potential elements such as the UNH bookstore (in lieu of the present Memorial Union Building location), professional office space, small hotel, retail and restaurant space, and possible affordable faculty housing within the downtown core in the vicinity of 66 Main Street, the former ATO fraternity site. A draft Memorandum of Understanding between Durham and UNH was brought forward for initial Council discussion in December, and the Town looks forward to additional discussions around this partnership in 2015.

Durham's vision for our Parks & Recreation Department is that it will offer a wide variety of opportunities and concentrations for any resident of any age wishing to participate in accessible, affordable activities. As part of a new initiative for 2014, Parks & Recreation Director Stefanie Frazee worked collaboratively with Oyster River Cooperative School District faculty/staff to offer a new summer camp experience for 4th-8th grade children. It was a real success. The program offered a full day of enrichment and recreational activities, including S.T.E.M. and the arts.

In response to the goal of becoming a more pedestrian and bicycle friendly community, the Town endeavored to move forward a Main Street "Complete Streets" pilot initiative this summer that entailed the narrowing of Main Street from two lanes to one, the creation of head in parking along the north side of the roadway, and the addition of a dedicated bicycle lane. The pilot program was rolled out during the summer months and continued until UNH came back into session in the fall. Public sentiment was ultimately very negative regarding the effort so the roadway was restored in large part to the preexisting two-lane configuration but with the addition of a shared lane (or "sharrows") for bicycles, and improved bicycle-focused intersection configurations for Main Street at Pettee Brook Lane and at Madbury Road.

I worked to remain in communication with Oyster River School District Superintendent of Schools James Morse concerning issues of mutual interest/concern. It is helpful to note that Town Councilor Wayne Burton serves as a representative to the district's Budget Advisory Committee, in this way ensuring there is some level of communication between Durham and the ORCSD relative to budget issues. A great deal of work has been devoted to addressing human resource issues in Durham in 2014. Collective bargaining contract negotiations took place and were ultimately resolved following 30 months of discussions with the Durham Professional Firefighters Association representing the Town's firefighters. In addition, a tentative agreement was reached in late-2014 with the Durham Municipal Manager's Association representing a number of the Town's administrative assistants, division supervisors, as well as several professional salaried staff positions. A common theme in these discussions revolved around increasing employee contributions toward health insurance and gaining the ability to better utilize existing staffing to cut down on recurring overtime costs.

I am pleased to report that in addition to the many tangible efforts noted in this report, Durham received numerous accolades in the last year that include:

- The No. 1 Town in New Hampshire for young families by NerdWallet.com, a personal finance website.
- The fifth most exciting place in the state by Movoto, a real estate brokerage based in California.
- The No. 1 Town in the state for population and job growth from 2010 to 2012 by Nerdwallet.com
- The second safest community in the state by Safe Choice Security, a national provider of security systems.
- The No. 2 place to live for "20-somethings" in the country by CNNMoney.
- The top community for equal treatment for the LGBT community by the Human Rights Campaign.
- Oyster River High School ranked in the top 1 percent of more than 14,000 schools evaluated by Newsweek.
- A great place for the young at heart by the Boston Globe.

I do not believe it is an accident that Durham is so highly regarded. The residents who live here are smart, entrepreneurial, always taking the long-term perspective, focused on the environment, community-oriented, and committed to quality education. The Town is blessed with amazing natural resources as well: the Great Bay, the Oyster River, the Lamprey River, the Spruce Hole Bog, Wagon Hill Farm, numerous natural gateways leading into and out of the community, and more. But it is not only that we have these natural treasures. Durham has had the foresight to protect them through local decision-making, good planning, prudent management, and a lot of hard work. The University of New Hampshire also provides social, cultural, and athletic opportunities for the community, not to mention that it is an economic driver for the entire region. And our Town employees — public works, police, fire, planning, zoning, and more — they are good people, working hard with limited resources to meet the needs of citizens who have high expectations for exceptional service delivery at the local level. While taxes are undeniably high in Durham, for all of these reasons, home sales are strong, commercial investment is active, the tax base is growing, and the positive sense of community is pervasive. ○

## Town Council

### Jay B. Gooze

Town Council Chair

I am pleased to report on the work of your Town Council this year. The Council members take their responsibilities to all Durham residents seriously while listening to the public and acting on challenging issues.

The UNH outdoor pool occupied much meeting time throughout half of the year. The Council heard from many residents with differing opinions. While the ideal result would have been modernizing the old pool, financial constraints will result in a smaller pool opening in 2016. The University, which owns the land and the pool, is financing 100% of the approximate \$4.6 million dollar cost with no Durham taxpayer dollars.

Parking kiosks have allowed more efficient business parking while still giving everyone 1 hour free parking (2 hours for Durham residents with Transfer Station sticker) in the core downtown along the north side of Main Street and in the Town lot by Store 24/Sammy's Market.

Setting the budget is arguably the most important Town Council function. Ordinances passed 7-8 years ago that allowed more student housing with commercial on the first floor have provided much needed tax money to allow the enhancement of Town infrastructure. Helping to pay bonds for the Library and the new Town Hall facility are examples. One of the most important goals of the Council this year was to keep the next year's tax rate percent increase to no more than inflation, and this was accomplished using additional tax revenue generated from the new private construction taking place in and around Durham.

This is a wonderful Town that is attracting new residents. We care about energy saving, agriculture, environment, and sustainability. We have solar panels on many Town buildings and are going to have more during Phase II next



Jay B. Gooze

**Chair**

*Term: 3/13 – 3/16*

year. Our recreation opportunities have grown with full-time personnel. The new Town Hall facility is functional and energy efficient and will serve Durham for the next 50-100 years.

The Town Council members are first and foremost residents of this community and care deeply about where we live, work, and play. We are cognizant of the taxes we pay and are attempting to keep the cost of doing Town business to a reasonable rate of growth. ○





Carden N. Welsh  
**Chair Pro Tem**  
*Term: 3/13 – 3/16*

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Katherine Bubar  
**Council Member**  
*Term: 3/14 – 3/17*

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Wayne Burton  
**Council Member**  
*Term: 3/13 – 3/16*

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Diana Carroll  
**Council Member**  
*Term: 3/12 – 3/15*

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David Howland  
**Council Member**  
*Term: 3/12 – 3/15*

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Katherine Marple  
**Council Member**  
*Term: 3/14 – 3/17*

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Robin Mower  
**Council Member**  
*Term: 3/12 – 3/15*

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Julian Smith  
**Council Member**  
*Term: 3/14 – 3/17*

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# Culture and Recreation

Conservation Commission  
Historic District Commission/Heritage Commission  
Parks and Recreation Committee  
Public Library Board of Trustees

## Durham Conservation Commission

**Ann Welsh**  
Chair

*Members: Ann Welsh, Chair; Colleen Fuerst, Richard Lyons, Otho Wells, Dick Wollmar, John Parry, Alternate; Peter Smith, Alternate; Diana Carroll, Town Council Representative; Kathy Bubar, Planning Board Representative*

The Durham Conservation Commission (DCC) acts as an advocate for natural resource conservation in town and regional affairs. It has a state legislative mandate to inventory, manage, and protect the natural resources of the Town and make recommendations to the state on all applications to the New Hampshire Wetlands Bureau. The DCC also sends comments to the Planning Board on applications for conditional uses in the Shoreland and Wetland Protection districts.

The Commission meets every second Thursday of the month at 7:00 in the Town Council Chambers. Residents are welcome to attend and provide public input. For information, go to the DCC page of the Town website at [www.ci.durham.nh.us](http://www.ci.durham.nh.us). The Commission can also be contacted via email at [annwelsh@mac.com](mailto:annwelsh@mac.com).



In September, 14 volunteers from Durham, UNH, and Lee turned out to help with wildlife habitat restoration at the Oyster River Forest property during a work day coordinated by the Durham Conservation Commission. Above, volunteers identify and remove invasive plants. PHOTO COURTESY MALIN CLYDE

## 2014 Accomplishments:

**Land Conservation:** The DCC is currently working to conserve two properties in Town: a portion of the Hills property on Route 4 (working with the Nature Conservancy and the Society of the Protection of New Hampshire Forests) and the Thompson property on Wednesday Hill Road (in partnership with the Southeast Land Trust, and the Lamprey River Advisory Committee).

**Land Stewardship:** For the past several years, the Conservation Commission has been trying to improve its stewardship of Town lands. As part of this effort, the Commission:

- Committed \$8,000.00 from the Land Use Change Tax (LUCT) fund towards the Park and Recreation Department's Property Management Plan, The LUCT is financed by a tax on properties taken out of current use to be developed.
- Found a donor to fund a management plan for the Oyster River Forest and the Sprucewood Bog.
- Installed a kiosk at the Oyster River Forest property.
- Funded a forester to help New Hampshire Fish and Game turn the Wagon Hill North 40 into New England Cottontail habitat.
- Worked with the Parks and Recreation Committee and the Agricultural Commission as part of the Land

Stewardship subcommittee to manage and promote Durham's conservation lands.

- Monitored Town easements.

#### Wetlands and Natural Resources:

- Reviewed and commented on wetlands applications and conditional use permits.
- Worked as part of the Town's Technical Review Group, and with Town staff to see that conditions of approval impacting natural resources were met by projects such as Peak and Madbury Commons.
- Continued to develop the Natural Resource Chapter of the Town Master Plan. ○

## Historic District/Heritage Commission

**Peter Stanhope**  
Chair

*Members: Peter Stanhope, Chair; Andrea Bodo, Vice Chair/ Secretary; Heidi Ely, Catherine Meeking, Chip Noon, Kitty Marple, Town Council Representative; Bill McGowan, Planning Board Representative*

In 2014, Historic District/Heritage Commission (HD/HC) members had to make different decisions that balance preservation with opportunities to enhance the Historic Charter of the district. The efforts have reached beyond the Historic District Commission acting as a Heritage Commission. This has involved identifying individual properties and neighborhoods that have historic significance.

The most significant action involved reaching an agreement with the owner of a number of properties located along the gateway to the downtown area, resulting in the restoration of two historic homes. The Commission approved the removal of two long neglected blighted structures and their replacement with reproduction colonial-style homes enhancing both the district and the gateway to Durham's downtown.

Another significant effort occurred under the auspices of the members acting as a Heritage Commission. The Heritage Commission advocated before the Planning Board for the preservation of the four square neighborhood on Mathes Terrace.

Other important efforts included undertaking identifying properties in the district that were in non-compliance or being neglected to the point that architectural features were decaying. The Commission has reached out to owners, and in two instances requested Code Enforcement Officer action, to address non-compliance. This process is ongoing.

#### 2014 Accomplishments:

- Requested the UNH outdoor pool application for the national registry listing be brought to the HD/HC.
- Worked to identify a party to remove and restore the barn located at 35 Main Street.
- Assisted in the development of the Historic Resources Master Plan section.
- Addressed conformity of private proposed and existing signage in the district.
- Reviewed renovation plans for properties in the district.
- Accepted recognition from the New Hampshire Preservation Alliance for the Commission's efforts to preserve the Grange, Smith Chapel, and Mill Pond Dam.
- Made recommendations on the use of metal detectors on historic district/municipal properties.
- Began consideration for the redevelopment of the existing Town Hall site.

Some of the actions listed reflect the complexity of the Durham Historic District, which is somewhat unique as compared to most districts in the state. The district is populated with a number of historic homes utilized today for student housing, commercial, and municipal activities. Before the district was created, these structures had their architectural features degraded by adding appendages, replacing windows, siding, and other features with non-conforming materials.

The Commission is often confronted with the challenges of seeking restoration along with preservation. These challenges have often presented the Commission with

## Parks and Recreation Committee

**Doreen Wachenschwanz**  
Chair

*Members: Doreen Wachenschwanz, Chair; Mike Sievert, David Leach, Jayson Seaman, Nate Trauntvein, Nathan Fitch, Dave Howland, Town Council Representative*

**Vision:** A broad range of outdoor and indoor recreational activities shall be available to Town residents of all ages, abilities, and interests. Residents can count on programs and events which bring the community together with parks and facilities that can be utilized safely. Residents are welcome to volunteer with Parks and Recreation through the Committee and the Director.

**Mission:** Durham Parks and Recreation strives to offer a wide range of quality programs, parks, and facilities that encourage all community members to participate in healthy, fun, and enriching activities. Together, they celebrate the essential role public recreation plays in fostering a cohesive and vibrant community.

### 2014 Accomplishments:

Under the leadership of Stefanie Frazee, our first full-time Director now in her second year, and a Committee with new and veteran members, the Town's Parks and Recreation Department has made big strides, improving upon existing programs and events and providing residents of all ages some exciting new recreational opportunities. The greatest achievement this year was establishing Camp REACH (Recreation, Education, and Adventure Close to Home), a partnership between Durham Parks & Recreation,

strong and differing opinions from Durham residents. In 2014 the Commission endeavored to move carefully and encourage public comment in addressing what the members determine is the best way to enhance the architectural integrity of the district. ○



Over 40 people, many of them Durham families, helped replace rotting boards and trail signs on Durham's Longmarsh Preserve at a workday on October 4. Pictured at front are Parks and Recreation Director Stefanie Frazee and The Nature Conservancy staff member Joanne Glode who both helped coordinate the day. PHOTO COURTESY THE NATURE CONSERVANCY

the Oyster River Cooperative School District, and the University of New Hampshire Interoperability Lab. As a result of this effort, summer enrichment programs were provided for over 200 local youth in grades 5-8. Among other accomplishments, the program has:

- Hosted 10 large events, including: Durham Day, Memorial Day Parade, Spooktacular Day in Durham, Egg Hunt, Feather Fest, Tree Lighting Celebration, and Summer Concert Series.
- Provided a wide range of adult fitness classes for residents, including: Tai Chi – Moving for Better Balance, Zumba, Pilates, HoopFit, Bootcamp, and more.
- Engaged local youth in healthy programs, such as: Coyote Club, Archery, Cooking, Wood Carving, Rock Climbing, Painting, STEM, Acting, Kayaking, and more.

- With limited space available in the P&R building, Durham Parks & Recreation offered a place for community members to host meetings and events. Among those groups, were: Oyster River Youth Association, Seacoast Growers Association, NH Homeschool, Active Retirement Association, Oyster River High School Lifeskills, and Community Gardens for All.
- Partnered with community volunteers, including: NH Fish & Game, Society for Protection of NH Forests, Great Bay National Estuarine Research Reserve, The Nature Conservancy, Great Bay Resource Protection Partnership, UNH Cooperative Extension, and The Stewardship Network, to restore local trails.
- Partnered with the School Resource Officer to offer a Bike Rodeo for 200 5th grade students.
- Provided recreational activities at weekly Durham Farmers' Markets and aided with transition to new location at Jackson's Landing.
- Took over management of Churchill Rink.
- Worked with 10 local businesses to promote buying local and utilizing community resources.
- Logged 1,000+ volunteer hours with local fraternities/sororities, groups, and residents.
- Generated over \$47,000 in revenue (as of November).

**Partnerships:** The Parks and Recreation Committee appreciates the many partnerships that help create an active community. Specifically, the Committee teamed up with the Agricultural Commission and Conservation Commission on the Land Stewardship Subcommittee, established to help pool our expertise and build consensus around the management of Town lands for residents of all ages. This includes planning for the future use and enjoyment of Wagon Hill Farm.

The Committee continued its mutual collaboration with the following groups: Department of Public Works, Oyster River Youth Association, Oyster River Parents of Preschoolers, Oyster River Community School District, Durham Public Library, UNH Campus Recreation Department, UNH Recreation and Management Policy Department, and Durham Conservation Commission. In addition, the committee partnered with the University of New Hampshire on various programs and events.

### Goals for 2015:

The Committee will strive to maintain financial resources to sustain facilities while cultivating professional and community partnerships to enhance its programs. Maintaining and improving properties and facilities to meet program demands is a top priority. The Committee looks forward to the continued calibration of high-quality programs that serve the needs of Durham residents and will focus on promoting public awareness of parks, programs, events, and water resources through multiple means. A streamlined registration system will be sought for a better interface with recreation department. The Committee and Director have undertaken writing the Recreation Chapter of the Master Plan and will work to finish this chapter and begin to implement its recommendations. The Committee extends a very special thank you to all the volunteers who make a difference in the community, and extends an open invitation to all Durham residents to bring their ideas to Committee meetings, to participate in community events and to enjoy classes offered by Durham Park and Recreation.

## Parks And Recreation Director

### Stefanie Frazee

The Parks & Recreation Department (DPR) continues to grow and diversify its offerings each year, creating a dynamic connection to the Durham community and University of New Hampshire that promotes healthy living, active volunteerism, education, and adventure.



Parks & Recreation Director  
Stefanie Frazee

Utilizing local resources and creating opportunities to promote recreation within the Oyster River Cooperative School District were two main focal points in 2014. The Interactive Trail Project, an expeditionary-based learning initiative, allowed for 160 5th graders to research the history, ecology, and topography of Wagon Hill Farm. The students engaged local experts to compile information that was later transferred to 14 trail signs throughout the property, in tandem with a cleanup effort in May; a real-life experience that allowed all involved to become better stewards.



Camp REACH, (Recreation, Education, and Adventure, Close to Home) also made a successful debut this year, engaging 200 students in summer enrichment activities; a demonstration of the dynamic role Parks & Recreation plays in fostering a cohesive and vibrant community! One parent commented, “[My] camper came home every day enthused about what he had been able to do and see that day. He was a bit hesitant about camp at first, but had a great time in the end, and I could feel good about him getting to learn and experience new things!”

In response to the rising senior population, DPR initiated On The Go: Trips for Active Adults (60+), an adventure program that whisked participants away on a Duck Boat in Boston, and gave them a live viewing of Cirque Du Soleil. Yoga for Active Adults (55+) provided a local, safe, and welcoming environment for all to strengthen their bodies while building positive social connections.

DPR was excited to work with the Seacoast Grower’s Association Farmers’ Market this year to ensure a successful transition to their new home at Jackson’s Landing. Promoting community engagement and inviting new customers was a top priority. Throughout the market season, DPR offered numerous recreational programs to compliment the market experience, some of

## Public Library Board of Trustees

**Jenna Roberts**  
Chair

*Library Trustees: Jenna Roberts, Chair; Robin Balducci, Vice Chair; Douglas Bencks, Susan Roman, William Schoonmaker, Holly Stark, Dianne Thompson, Charlotte Ramsay, Alternate; Carolyn Singer, Alternate; Nancy Webb, Alternate*

The Durham Public Library has reached an exciting milestone—one full year in the new facility. The library has become a destination, not only for residents to use, but a place to proudly bring friends and family to tour and admire. It is a source of pride and enjoyment, not only because of the pleasing physical environment, but also for all that the library has to offer.

The library is dynamic. It is not only a place to take out a book, read a newspaper, or borrow a DVD—it provides a place for the community to come together to share stories, hear live music, view art, be entertained and hear lectures

which included: storytelling, live musical performances, fire prevention bounce house and demonstrations, face painting, and kayak tours. According to Market Manager Krysti Battistelli, the new location set a record attendance of 48 people within a short 10-minute timeframe.

### Goals for 2015:

- Continue to evaluate user fee structure and local recreation statistics to improve services.
- Complete ongoing resident surveys.
- Build the REACH Summer Camp Program by engaging grades k-2.
- Expand Property Inventory Project, completing at least 4 new properties.
- Increase art offerings.
- Promote year-round programming at Churchill Rink. ○



In honor of his years of service as Chair of the Durham Public Library Board of Trustees, and for his involvement in and influence on the new library building project, the Board dedicated the circulation desk to Doug Bencks. Above, former Library Trustee Ann Windsor presents a plaque to Doug that is prominently placed on the circulation desk. It reads: “With deep gratitude for his leadership as Chair, and for his vision, commitment and perseverance in making this library possible, the Board of Trustees of the Durham Public Library dedicates this circulation desk to Doug Bencks.”

that educate, stimulate discussion, and sometimes even challenge assumptions.

This new building also provides a space for community organizations to meet, study rooms for small groups, and a real space for its most committed partners, The Friends of



DPL. The Friends bookstore and cookie sales help generate funds for additional enrichment opportunities throughout the year. For example, their hard work and dedication pays for the museum pass program, giving everyone an opportunity to explore new cultures and ideas well beyond the walls of the library.

Speaking of walls, community artists have become part of the fabric of the library. Local artists are displayed as part of the permanent collection, as well as short-term exhibits that rotate every few weeks.

For well over a decade, the Trustees have spent a great deal of effort focused on finding a space for and constructing the new library. Now, the focus has shifted. The DPL staff and Trustees are working hard to ensure that the operations and policies are appropriate to accommodate community requests and increases of programming.

As part of their strategic planning process this past summer, the Trustees are implementing strategic planning goals that encompass comprehensive systems and policy review, as well as advancing the mission of the library, increasing engagement with the community, and forging new partnerships. In addition, the Trustees continue to establish budget priorities and oversight, develop and revise policies, and conduct the annual appeal. These efforts will continue over the coming year.

The library staff, Friends of DPL, and the Trustees have worked very hard to make this first year memorable and the bar has been raised very high. The library arrived at this place from the efforts of many people in years past, but one person in particular should be acknowledged. For the past eight years, Doug Bencks served as Chair of the Trustees and his diligence, expertise, and passion for the library cannot be underestimated as a key variable in its success. The Trustees were thrilled when notified that the New Hampshire Library Trustee Association had recognized his passion and efforts. Doug Bencks has been awarded the

prestigious award for New Hampshire Library Trustee of the Year for 2014. This is a well-deserved award and the Trustees will be organizing a celebration in late winter.

The Trustees look forward to building on the library's successes and continuing to advance the mission of the DPL in the coming year. We appreciate all the continued support from the community and encourage citizens to reach out with feedback, suggestions, and commendations.

## Library Director

### Thomas Madden

When the new building opened in 2013, we anticipated an increase in the number of patrons using the Durham Public Library, and were not disappointed. Since day one, the library has been busy serving an ever-growing patron base, supplying books, DVDs, CDs, newspapers, magazines,



Pictured (l-r): Nicole Moore, Hana Bartos, Naomi Kornhauser, Mary Caulfield, Margo LaPerle, Director Tom Madden, Megan Turnbull, Assistant Director Nancy Miner, Children's Librarian Lisa Kleinmann, Alyssa Boucher.

and services both personal and electronic to the people of Durham. Now, after more than a year of operation, results have been quantified, and the numbers are astonishing.

In the first year, the library received 66,079 visitors, a 44% increase over the previous year; 11,496 people attended library programs (a 44% increase); circulation grew to

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Library Activities for 2014

Circulation.....	62,284
Program Attendance.....	1,634
Patron Visits.....	66,250
New Patrons.....	844
Total Patrons.....	7,810
Materials Added.....	3,380
<b>Total Materials.....</b>	<b>31,468</b>

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62,432 (37%); 4,087 Durham residents reserved our meeting rooms for their local groups and organizations; and we registered 1,116 new members.

The library staff has responded to these increases by adding new programs for both adults and children, everything from author talks to food events, movies, concerts, open mic nights, afterschool programs, and storytimes with crafts, among other things. The library continues to expand its collections to keep them current and to offer patrons the titles they want. In addition, library resources are available through the library website ([www.durhampubliclibrary.org](http://www.durhampubliclibrary.org)) such as: downloadable ebooks and audiobooks, museum passes, online databases including Britannica Online, and meeting room reservations.

Staff has been challenged by the growing demand for library services, but has done a remarkable job keeping up with program and meeting room setup, increased checkouts, a growing need for assistance with a variety

of electronic devices, increased collaboration with outside organizations, and handling whatever requests come their way. The library’s goal is to meet patron needs by providing the information and resources they seek and believes that “no” is not an answer.

Goals for 2015:

- Finish setting up the Heritage Room as a local history resource, housing books and other printed materials related to Durham and the surrounding area including birth, death, and marriage records. A computer station will be added specifically for genealogical research with access to three genealogy databases and links to related websites.
- Continue to build upon the success the library has had with its programs by analyzing attendance figures and querying the public on the programs they would like to attend. Providing high quality programs on diverse topics of interest to the community is our goal.
- Work on new ways to improve efficiency, enabling us to stay ahead of the demand that increased library usage generates. We will continue to provide our patrons with quality service in a timely manner. ○



# General Government

Assessor  
Cemetery Committee and Trustees of the Trust Funds  
General Assistance Officer  
Planning and Community Development  
Planning Board  
Supervisors of the Checklist  
Tax Increment Finance Districts

Town Clerk-Tax Collector  
Tree Warden  
Zoning Board of Adjustment  
Zoning, Code Enforcement, and Health Officer

## Assessor

**Jim Rice**  
CNHA

The Assessor's Office is responsible for ensuring equitable assessments, which distribute the Town's tax burden in accordance with New Hampshire State Statutes. Assessments are based on fair market value of property and are applied in a fair, equitable, and consistent manner. The Assessing Office strives to provide the best possible customer service. Information regarding assessments, tax exemptions, tax credits, tax deferrals, current use assessments, conservation restriction assessments, discretionary easements, abatement requests, deeds, property ownership, and timber tax are available through the Assessing Office or on the Town's website at [www.ci.durham.nh.us](http://www.ci.durham.nh.us) (Assessing page). A public access computer terminal and tax maps are available in the Assessing Office to assist with property assessment research.

### 2014 Accomplishments:

- **Statistical Update.** Article 6 of the New Hampshire Constitution states "...there shall be a valuation of the estates within the State taken anew once every five years, at least, and as often as the general court shall order".

Assessments were last updated in 2013. The Town of Durham engaged the services of three companies to perform the Statistical Update of all property assessments throughout Durham. KRT Appraisal, LLC updated the assessments of the residential properties; Property Valuation Advisors, LLC updated the assessments of the commercial/industrial properties, and George Sansoucy, PE, LLC updated the assessments of the utility properties. Each company was chosen for their areas of expertise and familiarity with the Vision CAMA system (assessing software). All three companies worked in conjunction with the Assessor's Office. The revised assessments reflect market value as of April 1, 2013. The Uniform Standards of Professional Appraisal Practice (USPAP) reports completed by these three companies, outlining the methodology used during the update will be audited by the Department of Revenue Administration for compliance purposes.

- **Current Use Property.** Land that was disqualified from the Current Use program (per RSA 79-A), primarily due to new construction generated \$63,490.00 in Land Use Change Taxes, all of which were deposited into Durham's Conservation Fund.

The following is a breakdown of the 2014 assessments and exemptions used to calculate the net taxable valuation used to compute the municipal, county and local tax rates.

### Summary Inventory of Valuation:

Residential (land & buildings):.....	\$773,761,500
Commercial/Industrial (land & buildings): .....	124,251,890
Current Use Land (per RSA 79-A): .....	618,525
Utilities: .....	22,152,200
<b>Valuation before exemptions: .....</b>	<b>920,784,115</b>

Exemptions	Exemption Amount	Total Exemptions Granted	Assessed Valuation
Blind: .....	\$ 30,000 .....	7 .....	\$210,000
Elderly:			
65-74 .....	125,000 .....	8 .....	987,500
75-79 .....	175,000 .....	2 .....	350,000
80+.....	225,000.....	9 .....	2,025,000
Disabled: .....	32,000 .....	2 .....	64,000
Solar:.....	Varies.....	33 .....	691,570
<b>Total Exemptions: .....</b>			<b>\$ 4,328,070</b>

Net Taxable Valuation (*used to compute municipal, county, and local tax rates*):..... \$916,456,045

Veteran's Tax Credit	Tax Credit Limits	No. Veteran's Approved	Total Tax Credit
Standard Veteran's Credit:.....	\$200 .....	228 .....	\$45,600
Surviving Spouse: .....	2,000.....	0 .....	0
Service Connected Disability:.....	2,000 .....	8 .....	16,000
<b>Total Veteran's Tax Credit: .....</b>			<b>\$61,600</b>

■ **Tax Increment Finance District.** The Durham Town Council established the Downtown Tax Increment Financing (TIF) District pursuant to RSA 162-K:5 to fund improvements that enhance the economic vitality of the downtown area by creating new or improved infrastructure including, but not limited to, roads, traffic patterns, utilities, water distribution, sewer, storm water management parking, pedestrian ways, lighting, sidewalks and urban amenities necessary to retain, attract, and advance desirable mixed use development and private investment in the downtown/Central Business district of the Town of Durham.

Tax year 2014 is the first year that the Downtown TIF District has generated funds for these improvements. The total monies available for use are \$104,048.00.

■ **Updating Current Use files.** Current Use is a program enacted in 1973 encouraging the “preservation of open space, thus providing a healthful and attractive outdoor environment for work and recreation of the state’s citizen’s, maintaining the character of the state’s landscape, and conserving the land, water, forest, agricultural and wildlife resources” – NH Current Use Law RSA 79-A. For more information about Current Use and qualifications, visit [www.nhspace.org](http://www.nhspace.org).

During 2014, the Assessing Office reviewed the files of those properties classified under the Current Use program for accuracy, compliance, and record keeping purposes. Notifications were mailed requesting updated information on those files that have not been updated within the past five years, or have missing or inaccurate information.

Thank you to all property owners who responded to these mailings. Your cooperation regarding this endeavor has been extremely helpful.

### Goals: for 2015

- Review Conservation Easements; Discretionary Easements and/or restrictions.
- Review and inspect those properties where building permits were issued after 4/1/14.
- Review and inspect properties that have had ongoing construction and/or demolition.
- Review qualified exemptions and credits and process new applicants.
- Review all abatement requests and make recommendations to the Town Council.
- Review Board of Tax and Land Appeals and Superior Court appeals.
- Continue updating Current Use files.

- Measure and inspect all properties that have transferred between October 1, 2014 and September 31, 2015. The purpose for this process is to ensure that the information on the assessment record cards is correct at the time of transfer, and for the equalization ratio study which is used to determine Durham's 2015 equalization ratio.
- Begin "cyclical update" where 33% of the properties in Durham will be measured and inspected over a 3-year period in preparation for the 2018 revaluation. The purpose for this process is to ensure that the data on the assessment record cards is correct.

Residents are welcome to contact the Assessing Office at 868-8064 with any questions regarding assessments and/or concerns. Appointments may also be scheduled with the Assessor. Office hours are Monday through Friday 8:00 AM to 5:00 PM. ○

## Cemetery Committee and Trustees of the Trust Funds

### Cemetery Committee

**Craig Seymour**  
Chair

*Members: Craig Seymour, Chair; William Cote, Michael Everngam; Council Representatives Wayne Burton, Diana Carroll, and Julian Smith*

The Durham Town Cemetery had a total of 9 interments (burials) in 2014. Most (8) of the burials were cremains (ashes). Four plots, representing a total of 26 graves, were purchased generating income of \$11,500, with \$8,050 going into the Cemetery Trust Fund for care of the cemetery and \$3,450 to the Cemetery Improvements Fund.

As usual, the Department of Public Works did an exemplary job maintaining the cemetery throughout the year, particularly with rains early in the season.

The Committee continued to monitor the health of the plantings along the fence line separating the cemetery from the abutting Cottages student housing complex to ensure that they will serve that purpose in the future. The

management company representing the owners of the Cottages made requested improvements and plantings in order to maintain the buffer, as well as repairs to the fence.

A copy of the Rules & Regulations for the Cemetery can be obtained on the Town's website, [www.ci.durham.nh.us](http://www.ci.durham.nh.us) (Cemetery Committee page). The document describes how to purchase a cemetery plot, rules for grave and monument care, and other useful information. All burials and any planned work on monuments, including installation of markers, should be cleared through the Cemetery Committee chair beforehand. The Rules and Regulations were amended in 2014 with a section added to address burials on private property.

Please note that the cemetery is closed to all vehicular traffic during the winter months in order to protect the grounds. However, please feel free to walk in to visit graves. Please notify a Committee member if a veteran's grave is missing a flag during the Memorial and Veterans Day periods.



## Trustees Of The Trust Funds

### Michael Everngam

Chair

*Trustees: Michael Everngam, Chair; William Cote, Craig Seymour*

The Trustees of the Trust Funds invest and disburse funds in the various trusts and certain other Town accounts. These include 64 separate trust funds; most which are small, ranging in size from a few hundred to a few thousand dollars. The Trustees are also responsible for the care and maintenance of various cemeteries and grave sites. Other trusts overseen by the Trustees help support Town property and capital projects. All deposits are currently with Citizen's bank. Accounts are fully collateralized with GNMA's (Government National Mortgage Association). GNMA's have the full faith and credit backing of the United States government. The Trustees strive to totally protect the principal in all accounts. In the present financial environment, earning interest on secure investments is very difficult. However, the Trustees will continue to try and find the best return without accepting risk to the principal. *Please refer to the Trustee's financial report in the "Budget and Finance" section of this Annual Report.*

The Trustees wish to note the departure of former Trustee Bruce Bragdon. At the August 18, 2014 Town Council meeting, Bruce, a 39-year resident and local Dentist (retired), was recognized for his contributions spanning 33 years of dedicated service in numerous elected and volunteer board positions for the Town of Durham. He and his wife, Irene, retired to Florida. The Council appointed Bill Cote to fill the vacant Trustee position until the March 2015 Town election.

### 2014 Accomplishments:

- Continued to carefully examine how to safely earn better return on the funds and how to improve land care at the Doe Farm. In the future, this may include additional efforts to control the invasive plant species which have begun to proliferate in sections of the Doe Farm forest.
- Continued to work with the Department of Public Works to maintain graveyards. The low return on trust funds makes this a challenging program to finance and consequently to manage effectively. Efforts by the Boy Scouts and students at the Middle School have helped in maintaining some of the old family gravesites located throughout the community. The landscaping work at the Durham Cemetery agreed to by the builders at The Cottages of Durham has been completed.
- Submitted the Town's Investment Policy to the State Attorney General for approval as is required annually. It is the Attorney General's stated policy that unless the Trustees are advised of shortcomings in the policy we are to treat it as approved.

*At the end of December 2013, the total of all funds managed by the Trustees was \$3,002,557.94*

### Goals for 2015:

- **Investments:** Work to establish an investment account with the goal of increasing the return on investment without increasing risk exposure.
- **Doe Farm:** Watch for insect infestation of red pines at the Doe Farm, which has a large stand of red pine. The stand was examined last year by forester Charlie Moreno and was found to be uncontaminated. In addition, develop a plan to deal with Glossy Buckthorn and other invasive species which continue to be a problem at Doe Farm.
- **Cemeteries:** Develop a pictorial record of each of the graveyards for which the Town has responsibility and the GPS location of each. Oyster River Middle School students worked on this effort in 2014 which will continue into 2015. The Trustees applaud their volunteer effort. The information assembled would be included in Town files so that the information is accessible. A description of the access route to each graveyard would also be of assistance to their long-term care. ○

## General Assistance Officer

Gail Jablonski

New Hampshire Revised Statutes Annotated (RSA) 165 requires that each City and Town in the State of New Hampshire provide for any persons who are poor and unable to provide for themselves and that the Governing Body of each City and Town establish written guidelines relative to general assistance. Section 4-10 A-7 of the Administrative Code of the Town of Durham identifies the Business Management Department, headed by the Business Manager, as being responsible for overseeing Welfare services.

The Town of Durham is dedicated to providing for those in need without regard to age, race, sex, or national origin. The Business Office is compassionate towards all those seeking assistance and works with everyone who applies, whether the applications are approved or denied, to assist them towards self-sufficiency in the future.

In 2014 the Business Office received and processed nine applications for public assistance. Of these requests, eight were approved as qualifying for assistance with expenses such

as rent, electricity, heating oil, and prescription costs. One application is currently pending the receipt of additional information. Over the past year there were numerous inquiries for information concerning assistance; however, no formal applications for assistance resulted. There are currently three active cases of public assistance open.

Through December 18, 2014 a total of \$34,385 has been provided for direct assistance which is a significant increase from 2013. The Business Office works closely with several non-profit service providers in the area, the University of New Hampshire for students in need of assistance, the New Hampshire Department of Health and Human Services Office in Rochester, and the New Hampshire Local Welfare Administrator's Association for advice and guidance on the more difficult cases.

The Town's welfare regulations and the application for public assistance can be obtained on the Business Office page at the Town's website: [www.ci.durham.nh.us](http://www.ci.durham.nh.us). ○

## Planning and Community Development

Michael Behrendt

Director

I completed my second full year in 2014, serving as staff coordinator for the Planning Board, Historic District Commission, and Master Plan Advisory Committee. I also provide assistance to the Town Council, Agricultural Commission, Conservation Commission, Economic Development Committee, and Energy Committee as needed.

The workload is heavy, but I receive excellent support from Karen Edwards, Administrative Assistant to the Planning, Building/Code Enforcement, and Assessing departments.

2014 Accomplishments:

### Master Plan

- Under the direction of the Master Plan Advisory Committee (MPAC) Durham's 2000 Master Plan is

being updated with numerous chapters: Agricultural Resources, Community Character, Downtown and Commercial Core, Economic Development, Energy, Historic Resources, Housing and Community Development, Land Use (Existing), Natural Resources, and Recreation. A second phase will be started in 2015 (See below). Strafford Regional Planning Commission is providing able assistance to the MPAC in developing and refining the chapters.

### Planning Board

- Reviewed and approved numerous site plan, subdivision, and boundary line adjustment applications.
- Approved the site plan for Madbury Commons, a large-scale mixed-use project at 17 and 21 Madbury Road. The project involves a complete redevelopment of the site formerly known as "The Greens" with multifamily

housing for 525 occupants, office/retail, a new street, rehabilitation of a portion of Pettee Brook, construction of a new bridge over Pettee Brook, and an outdoor public plaza along the brook. This project will mesh well with a Town project to install a tree-lined sidewalk through the Pettee Brook parking lot.

- Approved the site plan for Orion Development, a mixed-use student housing project at 25-35 Main Street. The project involves rehabilitating the houses at 25 and 35 Main Street, demolishing the houses at 27 and 29 Main Street, demolishing the barn in the rear, erecting two new houses fronting on Main Street, and erecting two large new buildings, one in the rear and one fronting on Main Street. There will be up to 197 beds.
- Approved a site plan for the redevelopment of the Pauly's Pockets site at 49 Main Street. There will be a three-story building with apartments on the upper floors and commercial uses on the first floor.
- Approved a facilities room in the old barn, an outdoor function area, and other site plan changes for the 10-room Thompson Inn, which has been beautifully restored by Lori and Stephen Lamb. The inn is located at 90 Bennett Road.
- Reviewed several projects in the preliminary stages, including a redevelopment of Mill Plaza, an automobile service facility at the old Cumberland Farms site at 3 Dover Road, a 3-lot subdivision of the former Mill Pond property now owned by Seacoast Repertory Theater, a 4-lot subdivision near the intersection of Edgewood and Emerson Roads, a small student housing development at 257 Newmarket Road
- Provided nonbinding comments on one Oyster River Cooperative School District project and two University of New Hampshire projects in accordance with provisions under state law for the review of public projects. UNH has installed an array of new field lights

for Cowell Stadium and plans to relocate the UNH Veterinary Diagnostics Lab to Main Street and North Drive (from Kendall Hall). The Oyster River School District plans the construction of a 400-meter running track and synthetic multi-use field in the location of the existing success field, 1,000 seat bleachers, a baseball field and a softball field with site lighting.

#### Historic District Commission.

- Reviewed and approved numerous applications for additions and alterations to property, building colors, paving, fencing, signage, and amendments to approved projects in the Historic District.



Mark Morong, Assistant Building Inspector; Tom Johnson, Zoning, Code Enforcement, and Health Officer; Karen Edwards, Administrative Assistant; Jim Rice, Assessor; Michael Behrendt, Planner. COURTESY DCAT STUDIOS

- Approved numerous modifications to the in-fill development at 1 Madbury Road, opposite the Post Office.
- Oversaw the development of the draft Historic Resources Chapter of the Master Plan.
- Initiated a discussion about cemeteries in Durham.

#### Site Plan Regulations.

- The Planning Board and staff prepared an overhaul of the Durham Site Plan Regulations. The central

component of the Site Plan Regulations, Development Standards, is completely new. The Board has started its review of the document.

### Zoning Amendments.

- The Durham Town Council adopted zoning amendments to address student housing, including prohibiting multi-unit dwellings in the ORLI and MUDOR districts, prohibiting basement apartments, setting a limit of four bedrooms per apartment, and increasing the minimum habitable area per occupant from 300 to 600 square feet.

## Planning Board

**Peter Wolfe**  
Chair

*Members: Peter Wolfe, Chair; Andrew Corrow, Vice Chair; David Williams, Secretary; Richard Kelley, William McGowan, Lorne Parnell, Wayne Lewis, Alternate; Julian Smith, Council Representative; Katherine Bubar, Alternate Council Representative*

The face of Durham's downtown was significantly altered during the past year. Over the course of the year the Planning Board approved three significant additions to the commercial core and denied one application. The new projects supplement a project approved five years ago on the corner of Main Street and Madbury Road that is currently under construction. With these projects the downtown will see the addition of the UNH InterOperability Lab, over 800 new beds for student housing, and additional commercial space.

Many residents support these projects as they add to the tax base, move students out of residential neighborhoods, and increase the viability of local business. However, not all approve of the changes taking place. The Planning Board also had concerns over the impact, viability, and desirability of additional student housing. As a result of this concern the Planning Board acted to change the mix of housing being built in the downtown by doubling the square feet required for housing with unrelated occupants. Hopefully with this

### Goals for 2015:

- Adopt the ten new chapters of the Master Plan and commence preparation of five chapters for the second phase of the Master Plan: Land Use (proposed), Cultural Resources, Public Facilities, Transportation, and University Relations.
- Adopt the new Site Plan Review Regulations.
- Have a high-quality redevelopment plan under review by the Planning Board for the redevelopment of the former site of the ATO Fraternity at 66 Main Street.
- Have a high-quality plan for the adaptive reuse of the former Town Offices at 15 Newmarket Road under review by the Historic District Commission and Planning Board. ○

change there will be less student housing and more housing apartments for the elderly and young couples.

While many feel the Planning Board has gone too far in approving these projects, the public must understand that the Planning Board acts as a quasi-judicial body when reviewing site plan applications. The Board's discretion for approval or denial of these projects is set forth in the Zoning Ordinance and Site Plan Regulations. Consequently, the Board, like a court, must judge these projects by what is in these ordinances. To bolster the Board's ability to deal with these types of projects in the future, the Board rewrote its Site Plan Regulations. When adopted, the Board will have more options and ability to deal with these types of projects.

In addition to the projects previously mentioned, the Board held public hearings and approved the following site plan applications or amendments to existing site plans:

- 118 Piscataqua Rd -4 unit condominium with conditions.
- 25 Madbury Road – addition of 8 parking spaces with conditions.
- 10 Mathes Terrace (Schoonmaker Architect's Office) to convert existing garage into architect office with conditions.

- 565 & 577 Bay Road – Boundary Line Adjustment.
- Mast Road/Peak – request to modify an approved site plan to change part of the length of the multiuse path from porous to conventional asphalt.
- Foss Farm – Amendment to an approved site plan to add 3 antennas, 3 Radiohead’s and add a cabinet on the ground.
- 7 Mill Plaza – Wildcat Fitness- request to add wall signs for business housed in the Wildcat Fitness space in Mill Plaza.
- 5-7 Dennison Road – The Coops to convert the existing office to a bedroom and relocate dumpster.
- Modification of site plan for Xmeded Holdings to reconfigure parking layout, eliminate propane tank, and extend fence to abutting property.
- Modification of site plan for 2-10 Jenkins Court to allow parking for utility trailer.

The Board acted on the following zoning amendments:

Town-Council Initiated Amendments:

**Ordinance #2014-04** – amending Section 175-53 “Use Standards”, “Table of Uses”

- Change Single-Family Residential use in Office Research Light Industry (ORLI) and Multiunit Dwelling Office Research (MUDOR) Districts from Conditional Use to Not Permitted.
- Change Duplex Residential use in ORLI and MUDOR districts from Conditional Use to Not Permitted.
- Change Multi-Unit Residential use in ORLI and MUDOR from Conditional Use to Not Permitted.
- Change Mixed-use with Residential use in MUDOR and ORLI from Conditional Use to Not Permitted.

**Ordinance #2014-05** - amending Table 175-54, “Table of Dimensional Requirements”, changing the area for Minimum Lot Size (all 4 categories) Minimum Lot Area per Dwelling Unit and Minimum Usable Area per Dwelling Unit in a Conservation Subdivision as follows:

- Change to 40,000 square feet in the MUDOR District.
- Change to 150,000 square feet in the ORLI District.

**Ordinance 2014-06** – amending Article XXIII “Signs and Communications Devices”, Sections 175-129, 175-131, and 175-133

- Election Signs and Snipe Signs, regarding the placement of signs, dimension of signs and a statement of purpose in the ordinance.

**Ordinance #2014-11** – amending Section 175-53 “Use Standards”, “Table of Uses”

- Change single-family residential use in the ORLI and MUDOR Districts from Not Permitted to Conditional Use.

**Ordinance #2014-12** – amending Section 175-53 “Use Standards”, “Table of Uses”

- Conference Center - change from Conditional Use to Not Permitted in ORLI and MUDOR.

**Ordinance #2014-13** – amending Section 175-53 “Use Standards”, “Table of Uses”

- Convenience store with gasoline sales - change from Conditional Use to Not Permitted in ORLI and MUDOR.

Planning Board-Initiated Amendments:

**Ordinance #2014-07** (proposed by the Economic Development Committee) – amending Section 175-7 “Definitions” and Article XX “Performance Standards”

Comparison of Number of Application Approvals 2012-2014

Application Type	2014	2013	2012
Subdivision .....	0.....	2.....	2
Site Review/Conditional Use.....	5.....	6.....	2
Boundary Line Adjustment/Subdivision Modification/Voluntary Lot Merger .....	1.....	10.....	7
Site Plan Review by Technical Review Committee.....	1.....	0.....	4
Other* .....	14.....	18.....	7
<b>Total.....</b>	<b>21 .....</b>	<b>36 .....</b>	<b>22</b>

\*Includes Conceptual Consultations, Design Reviews, Amendments to Previous Approvals, Government Projects Public Hearings, and Scenic Road Public Hearings.



- Create a new use titled “Elderly Mixed-Housing Developments”, allow it by Conditional Use in the Durham Business Park District, set performances for this use, and change pertinent Dimensional Standards. (Note: This ordinance did not pass).

**Ordinance #2014-14** – amending Section 175-7 “Definitions” Changing Table II-1 “Dwelling Density by Type”

- Increase the required minimum square feet per occupant (unrelated) in an apartment from 300 square feet to 600 square feet, (excluding accessory apartments), except in the ORLI and MUDOR Districts.

## Supervisors of the Checklist

**Ann Shump**  
Chair

*Supervisors: Judy Aiken, Roni Pekins, Ann Shump, Chair*

Besides the Town/School Election in March, the Supervisors were kept quite busy this fall with the State Primary on September 9 and the General Election on November 4. They also held one registration drive at the Memorial Union Building at the University of New Hampshire. Although the number of new voters at the General Election was a surprise, the Supervisors were more or less ready with enough volunteers to make the lines that did form move fairly quickly. Thank you to the 25+ people who worked so diligently in order to register over 1000 new voters. Although many of these were students, many were not.

### 2014 Accomplishments:

- Over 1000 new voters registered at the State General Election on November 4.
- 1289 new voters were registered in Durham from January 1 through the election on November 4.

While dealing with all these change the Planning Board continues to work with the Master Plan Advisory Committee to complete the Master Plan. The goal was to finish this project by the end of 2014, but with all the other matters before the Board this target date has been pushed to March of 2015.

This past year the members of the Planning Board showed true dedication to helping Durham move forward. Without the additional meetings they attended, the late hours they endured none of this could have transpired. They all deserve appreciation and thanks. ○

- While Durham was registering new voters, over 400 of former voters were registering somewhere else within New Hampshire. Those voters will be removed from the checklist.
- As of November 28, 2014, there are 10,954 people on the Voter Checklist.

### Goals for 2015:

- The primary goal for 2014 is to catch up! The Supervisors will probably not have had time to file all of the new registrations before January 1. This will keep them busy for a bit longer.
- Because the Town Hall moved to the new facility right in the middle of election season, the Supervisors are not well organized yet, but hope to create a new “home” at the facility for all of their forms and supplies.
- The Town/School Election in March will be the only official election in 2013, although the Supervisors will also have to cover the School Deliberative Session in February.
- 2015 will be a year to rest up for the big Presidential Election year of 2016. The Supervisors will be looking for lots of volunteers that November! ○



## Tax Increment Finance Districts

**Todd I. Selig**

TIF Administrator

### Stone Quarry Drive Mixed Use Tax Increment Finance District

The Durham Town Council adopted a Development Program and Financing Plan for the Stone Quarry Drive Mixed Use Tax Increment Finance District on October 15, 2007 to fund public improvements and infrastructure necessary to attract and advance desirable mixed use development and private investment in the Office & Research and Coe's Corner zoning districts adjacent to and including the Route 4 and 108 interchange. The stated objectives of the Development Program and TIF Plan in October 2007 were to:

- Stimulate mixed use development within the district by providing infrastructure and amenities that encourage and create opportunities for businesses to locate and expand within the district.
- Enhance employment and earnings opportunities for area residents.
- Expand the property tax base of the Town of Durham.
- Stimulate other businesses to locate or expand within the community.

The approved Development Program and Financing Plan consisted of three phases:

#### Phase 1

- An estimated cost of \$850,000 to be funded through a general obligation bond guaranteed by Rockingham Properties, the property owner along Stone Quarry Drive.
- A wastewater collection system extension of 2050' to Stone Quarry Drive.
- A water main extension of 1550' to Stone Quarry Drive.

#### Phase 2:

- An estimated cost of \$250,000 to be funded through the Town's UDAG Community Investment Fund.
- A 1600' water main extension on Canney Road to complete looping of the water system.

#### Phase 3:

- Phase 3, walking trails and parking facilities (plus other public amenities) at Jackson's Landing and Right-of-Way improvements along Old Piscataqua Road to the Durham Business Park, would be funded as grant and private sources are identified and/or the captured tax increment within the Stone Quarry Drive TIF is sufficient to service the debt on the anticipated \$850,000 bond and has repaid the Town an anticipated \$250,000 plus an amount equivalent to accrued interest.

The total estimated cost of phased improvements, including planning, design, and administration, was anticipated to be \$1,350,000 in 2007 dollars. The approved Stone Quarry Drive TIF contains approximately 92 acres, which represents approximately 0.006% of the total land area in the Town of Durham. The total assessed value of all property in the district (including Town and UNH property) was \$10,638,965 in 2007.

The Town was unfortunately unable to secure an adequate surety from Rockingham Properties to protect the interests of the community as part of this project. The Town Council therefore did NOT approve a Development Agreement with Rockingham Properties, which was a prerequisite for this project to move forward. The Town has not issued any debt as part of this project and all phases are on hold indefinitely until a Development Agreement is in place. The Stone Quarry TIF District's effective base year was 2012. As of 4/1/13, the captured assessed value is (negative) -\$40,818.00.

Concerning Phase 2 of the proposed Stone Quarry TIF project, the Town Council appropriated \$250,000 in funds in 2007 from the Community Development Expendable Trust Fund (UDAG Fund) with Resolution #2007-32 for the Stone Quarry Drive Tax Increment Financing District. Because it was not anticipated that this District would move forward in 2010, the Town Council rescinded the 2007 appropriation in its entirety as part of Resolution #2009-32 so that the UDAG funds could be utilized for other potential purposes.

Concerning Phase 3 of the project, the Town moved forward utilizing state grant funds and in-kind municipal contributions in 2009 to make enhancements to the Jackson's Landing Recreation Area. These enhancements were separate and distinct in all respects from the Stone Quarry Drive TIF project.

If a Development Agreement is ultimately agreed upon between the Town and Rockingham Properties (or another entity) in the future, the TIF Administrator shall organize an Advisory Board to monitor and advise on the progress of the Stone Quarry Drive TIF District.

To date, however, the entire project is inactive and has been inactive since the establishment of the Stone Quarry Drive TIF District. The Town should reevaluate whether it makes sense to continue this TIF District into the future due to its ongoing inactive status.

### Downtown Durham Tax Increment Finance (TIF) District

On September 24, 2012, the Town Council adopted a Development Program and Financing Plan for the establishment of the Downtown Tax Increment Financing (TIF) District pursuant to Revised Statutes Annotated (RSA) 162-K:5 to Fund Improvements that Enhance the Economic Vitality of the Downtown Area, effective April 1, 2013.

The objectives of this Downtown Durham Development Program and TIF Plan are to:

- Create new or improved infrastructure including, but not limited to, roads, traffic patterns, utilities, power distribution, water distribution, sewer, stormwater management, lighting, sidewalks and parking.
- Improve pedestrian and bicyclist safety.
- Create traffic calming and improve traffic management and safety. ■ Stimulate development or redevelopment of commercial property that will provide new commercial and office space, cultural and performance venues, professional services, conference and hotel services, restaurants or other businesses consistent with a vibrant downtown.
- Expand the property tax base.
- Expand and enhance employment and earning opportunities for Durham and area residents.
- Create green space, community meeting areas and an improved sense of community to help attract Durham residents and consumers from outside the community that will patronize existing and new businesses in the downtown as well as in other areas of the community.

- Stimulate other businesses to locate or expand within the community.

The Development Program and TIF Plan includes three projects focused on the downtown that are consistent with Durham's Master Plan and the recommendations of the 2009 Durham Commercial Core Strategic Plan:

1. Traffic calming and streetscape improvements to the Pettee Brook Lane Corridor Estimated Project Cost: \$75,000.
2. Deploying parking Kiosks or other technologies to manage parking resources Estimated Project Cost: \$118,080.
3. Planning, engineering and implementation of two-way traffic patterns along Main Street, lower Madbury Road and Pettee Brook Lane, and related intersection improvements Estimated Project Cost: \$651,875.

Subsequent projects will be developed in cooperation with current and future property owners, developers and other stakeholders and may include:

- Parking facilities including structured parking.
- Road construction or improvements.
- Sidewalk construction or improvements.
- Bicycle lanes.
- Street lighting and landscaping.
- Improvements to utilities and power distribution.
- Improvements to water and sewer capacity.
- Traffic calming and vehicular safety.

The TIF district includes 57 properties identified in Exhibit B of the TIF plan, which is available at the Durham Town Office. The proposed TIF district contains approximately thirty-four and a half (34.5) acres, which represents approximately 0.24% of the 14,336-acre land area in the Town of Durham – the maximum area percentage allowed under the statute is 5%. The total assessed value as of April 1, 2012 of all property in the district excluding tax exempt property was \$58,627,900 or 6.39% of the total assessed value of taxable property in the Town (\$917,477,049). The maximum allowable value allowed under the statute is 8%.

The total estimated capital cost to implement the three proposed projects currently envisioned in the TIF is approximately \$844,951. This number excludes annual maintenance and operations costs. The Town Council will determine priority of funding with input from the District Administrator and Advisory Board. Future projects as recommended by the District Administrator and Advisory Board, and approved by the Town Council, will be funded with grants, private investment, accumulated captured increment, public borrowing or a combination thereof

## Town Clerk-Tax Collector

### Lorrie Pitt

Certified Town Clerk-Tax Collector

2014 was a very exciting year for this office. Each employee had input into the design of their new space and everyone is very pleased with the outcome. The office is bright, cheerful, and designed with function in mind. Most of 2014 was spent preparing for the move: purging old records, packing up, and cleaning out those places where no one has been for years! Finally, October 20th arrived. The Town Office closed for the move to allow employees to unpack and ready themselves for reopening at the 8 Newmarket Road location. The Clerk's Office is proud to display a B & M Railroad bench from the original Durham train station in the waiting area (graciously on loan from the Durham Historic Association) as well as some other beautiful artwork that was not easily visible in the prior office.

Numerous high-end vehicles were registered this year which resulted in an \$88,281.00 increase in auto registration revenue. Additional revenue was also collected from boat registrations. Residents are encouraged to register their boats in Durham so that the revenue will stay in Durham.

Residents are reminded that if making payments toward their property taxes would help their family budget, prepayments can be made after January 1st in any amount, at any time. Simply make sure to identify the specific property that the payment is to be applied to and the prepayment(s) will be deducted from the amount due on the next bill. Interest is not paid on prepayments. If residents find that they are having difficulty paying their property tax bill in full, it is to their advantage to pay what they can, when they can. Every dollar paid will reduce

as determined appropriate by vote of the Town Council. Because the TIF has been entirely inactive to date, an Advisory Board has yet to be established. I anticipate that the Advisory Board will be established in the first quarter of 2015.

The Downtown TIF district was adopted in September 2012, but became effective 4/1/13. The captured assessed value as of 4/1/14 was estimated to be \$3,409,200 by the Assessor. ○

the amount of interest that will accrue. Please feel free to contact the Town Clerk's Office at 868-5577 with any questions or concerns.



Lorrie Pitt, Town Clerk-Tax Collector; Barbara Landgraf, Deputy Town Clerk-Tax Collector; Donna Hamel, Administrative Assistant. COURTESY DCAT STUDIOS

### Goals for 2015:

- To add property tax and water/sewer billings to the on-line payment options. This would also allow residents to verify payments that were made on their behalf, check account balances, and calculate any interest due.
- Continue to convert old records into uniform storage style for easier access. ○

Jan 1 Thru Dec 31, 2014

	2014	2013	2012
<b>Uncollected Taxes As Of 01/01/14</b>			
Property Taxes .....		\$1,310,844.28	
Land Use Change.....		827.18	
Yield Taxes			
<b>Taxes Committed To Collector</b>			
Property Taxes .....	\$27,782,277.00		
Yield Taxes .....	2,594.58		
Land Use Change Tax.....	63,490.00		
Water & Sewer Transferred to PT.....		18,124.26	
Other Changes .....		3,116.50	
<b>Overpayments Made During Year</b>			
Property Taxes .....	\$89,362.86	108,561.77	546.00
Current Use.....	5,000.00		
Interest Collected .....	12,025.74	67,075.13	
Costs Before Lien			
<b>Total Debits .....</b>	<b>\$27,954,750.18</b>	<b>\$1,508,549.12</b>	<b>\$546.00</b>
<b>Remitted To Treasurer</b>			
Property Taxes .....	\$26,560,668.28	\$1,012,299.26	
Yield Taxes .....	1,970.18	827.18	
Land Use Change.....	68,490.00		
Interest Collected .....	12,025.74	67,075.13	
Conversion to Lien.....		254,396.79	
Other Charges.....		3116.50	
Water & Sewer Transferred to PT.....		18,124.26	
<b>Abatements Made During Year</b>			
Property Tax.....	\$4,800.00	\$151,297.77	\$546.00
Yield Tax .....	624.40		
Carry- over.....		1,412.23	
<b>Uncollected Taxes 12/31/13</b>			
Property Taxes .....	1,345,282.79		
Yield Taxes .....	0.00		
Land Use Change			
Credit Balance.....	-39,111.21		
<b>Total Credits .....</b>	<b>\$27,954,750.18</b>	<b>\$1,508,549.12</b>	<b>\$546.00</b>

## Tax Lien Report (Jan 1 Thru Dec 31, 2014)

	2013	2012	2011	2010
Balance of Unredeemed Tax .....	\$0.00	\$264,442.35	\$159,261.01	\$7,904.68
Liens Executed During Year .....	302,504.36	0.00	0.00	0.00
Interest & Costs After Lien .....	2,014.38	22,033.70	44,661.60	4,026.43
<b>Total Debits</b> .....	<b>\$304,518.74</b>	<b>\$286,476.05</b>	<b>\$203,922.61</b>	<b>11,931.11</b>

## Remitted To Treasurer

Tax Lien Redemptions.....	\$92,199.92	\$131,483.62	\$131,564.37	\$7,904.68
Interest & Costs After Liens .....	2,014.38	22,033.70	44,661.60	4,026.43
Abatements Made During Year.....	0.00	0.00	0.00	
Liens Deeded to Municipality During Year.....	0.00	0.00	0.00	
Unredeemed Liens as of 12/31/14 .....	\$210,304.44	132,958.73	27,696.64	
<b>Total Credits</b> .....	<b>\$304,518.74</b>	<b>\$286,476.05</b>	<b>\$203,922.61</b>	<b>\$11,931.11</b>

## Water And Sewer (Jan 1 Thru Dec 31, 2014)

## Uncollected

Water .....	52,382.45
Sewer .....	68,272.02

## Committed To Tax Collector

Spring Warrant.....	700,410.95
Fall Warrant .....	527,829.52
Supplemental Warrant.....	4,274.47

## Refunds

Water .....	0.00
Sewer .....	0.00
Interest/Penalties .....	6,172.55

**Total Debits** .....

## Remitted Treasurer

Water .....	558,305.45
Sewer .....	671,145.17
Interest/Costs .....	6,172.55

## Abatements

Water .....	5,046.58
Sewer .....	6,509.98

## Uncollected Water &amp; Sewer

Water .....	50,000.04
Sewer .....	62,524.34
Credit Balance.....	-362.15

**Total Credits** .....

## REVENUES COLLECTED (Jan 1 thru Dec 31, 2014)

Auto Registrations .....	\$928,615.51
Boat Registrations .....	1,301.24
Title Applications.....	2,256.00
Municipal Agent Fees .....	16,262.00
Trans Improvement .....	25,630.00
Marriage Licenses .....	1,485.00
Vital Statistics Copies .....	2,980.00
U.C.C. Recordings/Discharges .....	765.00
Dog Licenses .....	6,443.00
Miscellaneous .....	19,610.28
<b>Total</b> .....	<b>\$1,005,348.03</b>

Cars Registered.....	6,328
Dogs Registered.....	937

## Tree Warden

Michael Lynch

### 2014 Accomplishments:

- 107 Dead or decaying, or trees interfering with telephone or electric wires were removed from Town-owned properties or Right-of-Ways and private properties along Town Right-of-Ways.
- The Town was honored with its 36th consecutive Tree City USA award and continues to be the leading award winner in the State of New Hampshire. The Tree City USA award is a national recognition for having an outstanding tree support program.

- The Town celebrated Arbor Day this year on September 16, 2014, with the planting of two Princeton Elms along Main Street. This is the first time in 35 years the Town has planted Elms since the area was devastated by Dutch Elm disease.

Did you know that Durham is still the home to the Largest Swamp White Oak Tree (Back River Road) and Norway Spruce Tree (near Drew Graveyard on Newmarket Road) in New Hampshire? ○

## Zoning Board of Adjustment

Sean Starkey  
Chair

*Members: Sean Starkey, Chair; James Lawson, Christian Sterndale, Thomas Toy, Robbi Woodburn, Ruth Davis, Alternate; Michael Hoffman, Alternate*

In the Town of Durham members of the Zoning Board of Adjustment (ZBA) are appointed by the Town Council consisting of five (5) regular members and three (3) alternate members. An affirmative vote from three members is required for granting relief from the ordinance.

The ZBA ... "Is a quasi-judicial body that review decisions made by another municipal agent or body or evaluates whether an application merits a particular waiver, exception or variance from the ordinary application of the municipal ordinances."

The ZBA provides for needed relief from the strict reading of the Zoning Ordinance. This is because not all properties are ideally configured, or they may have special conditions that make compliance with the Zoning Ordinance impossible or are overly onerous. Additionally, property owners may not agree with the interpretation of the ordinance by the Code Enforcement Officer or the Planning Board.

The ZBA is the "Constitutional Safety Valve" that provides the necessary flexibility to ensure that the ordinance is applied equitably to all property.

In general, the ZBA has the authority to act in five types of appeals: appeal of Administrative Decisions, approval of Special Exceptions, Variance, Equitable Waiver of Dimensional Requirements, and Request for rehearings.

**Appeal of Administrative Decisions:** If a person alleges that there was an error in any order, decision, or determination by an administrative official or board they may appeal that decision to the ZBA.

**Approval of Special Conditions:** Special exceptions are specific permitted uses that are allowed when clearly defined criteria are met. If the criteria cannot be met, the Special Exception cannot be granted. If the Special Exception is listed in the ordinance and the special conditions associated with the exception can be met then the Board cannot legally refuse to grant said exception.

**Variance:** A variance is the relations of any provision of the Zoning Ordinance authorizing the landowner to use their land in a manner that would otherwise violate the ordinance and may be granted by appeal. Appeals are granted when specific criteria established by the Supreme Court have been met. They are:

- The variance may not be contrary to the public interest.
- The variance is consistent with the spirit and intent of the ordinance.
- Substantial justice is done by granting the ordinance
- Granting the variance will not diminish the value of the surrounding properties.



- Special conditions exist such that the literal enforcement of the ordinance results in unnecessary hardship.

**Request for Equitable Waiver of Dimensional Control:**  
 A Request for Equitable Waiver is granted to address the situations where an unintended error was made in the siting of a building or other dimensional layout issue(s).

**Request for Rehearings:** If an applicant feels that the ZBA erred in a decision or has new evidence then they may be granted a rehearing.

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2014 Zoning Board of Adjustment  
 Breakdown of Hearings

Variance .....	23
Special Exception .....	7
Administrative Appeal .....	6
Equitable Waiver .....	0
Re-Hearing Request .....	3
<b>Total.....</b>	<b>39</b>

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Zoning, Code Enforcement,  
 and Health Officer

Thomas Johnson

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Any resident who regularly visits downtown Durham does not need to be reminded of the daily changes in the face and skyline with unprecedented construction of retail and residential space now in the Downtown core area. Madbury Commons, the Ballard Building, the Orion Complex, and the expansion on the corner of Main and Mill Roads for Pauley’s Pockets are four projects with a total estimated construction cost of forty million dollars (\$40,000,000). The simultaneous approval and subsequent summer start-up of these projects, which have been in the planning stage for several years, has kept and will keep the Building Department extremely busy with inspections and contractor meetings for all of 2015 and beyond. Though the number of 2014 building permits is only up 6% from 2013, permit revenue received based on construction costs is up 60%, which speaks to the magnitude of the new projects. Incidentally, 2014 permit revenue is more than five times that of 2012 revenue. 2014

The Zoning Board of Adjustment met eleven times in 2014. There were thirty-nine applications before the Board.

- **Variations:** There were twenty-three requests for variances. Twenty requests were approved and three requests have been postponed until 2015.
- **Motion for Rehearing:** There were three requests filed for motion of rehearing. All three requests were denied.
- **Requests for Equitable Waiver of Dimensional Control:** This provision was created by the New Hampshire Legislature in 1996 to address the situations where a good faith error was made in the citing of a building or other dimensional layout issue. There were no requests for Equitable Waiver.
- **Appeal of an Administrative Decision:** There were six appeals of administrative decisions. Four appeals were denied, one was approved and one has been postponed until 2015.
- **Special Exceptions:** There were seven requests for special exception. One request was approved and six requests have been postponed until 2015.

also saw the completion of the PEAK’s 26 buildings, 460 beds Lodges Project on Mast Road and the Xemed research/manufacturing facility on Strafford Ave. Also significant, but not revenue generating, was the ongoing assistance and inspection of the new Durham Town Hall which opened in October. The new offices provide much needed space for plan review, conferences, files, and staff that help the department operate more efficiently.

For 2014, the construction of single-family homes dipped slightly though a few new lots in Durham were built on. Smithfield Construction continues to build out Perley and Sophie Lanes, and Chinburg Builders added more 55+ housing at the Sprucewoods complex off Worthern Road. The number of permits for additions, renovations, septic, electrical, and plumbing remained steady and similar to the previous year. To ensure that the priority of safe, code-compliant construction for Durham is maintained, Dick Kearney continues as the part-time plumbing/mechanical inspector and Ron Tasker as part-time electrical

inspector. Mark Morong's position was changed from part-time to full-time as a combination inspector and he has successfully completed his seventh International Code Council certification.

The Zoning Administrator and Zoning Board of Adjustment continued hearing cases in 2013 with no major increase in volume. The ZBA still continues to meet monthly. The cases are reviewed and dealt with accordingly, with some difficult decisions having been made. A couple of the more difficult cases, Mathes Terrace and Young's Drive, were challenged in court and much staff time was expended in supporting the Durham Town Attorney's defense of the ZBA's decisions. Despite heavy demand on this office's resources due to increased construction activity, the stepped-up effort to regularly enforce Durham's rental housing occupancy limit and trash ordinances appears to be working. Over the past year, there has been a noticeable reduction in resident complaints and an increase of compliance for both issues that have been an ongoing concern for residents.

The Health Department saw no activity again this year with West Nile Virus and EEE and has seen none since 2008. It is hoped that this trend continues in 2015. Deputy Health Officer Richard Kearney assists on an as-needed basis; usually involving after hours or weekend situations that arise.

I continue to volunteer and participate on national and state levels. I serve on the International Code Council's Professional Development Council as Vice Chairman of the Education Committee; as a Director of the New Hampshire Building Officials Association, and as President of the New Hampshire Seacoast Code Officials Association. The goal is that through dedication, education, and professionalism Durham will maintain the highest standard for its Building and Zoning Department and help bring consistency and consensus to our state and local regions.

## 2014 Accomplishments

- Assisted the Durham Fire Department when needed in its enforcement of the Rental Housing Ordinance.
- Durham had adopted the 2015 International Energy Conservation Code, being the first such municipality in New Hampshire. That adoption has led to all new construction being ahead of the rest of the nation in energy efficiency which was a goal of the Durham

Energy Committee and Town Council. Met with State of New Hampshire energy groups interested in the implementation of similar energy saving building code.

- Durham Zoning Administrator continues correspondence and cooperation with the Rental Housing Commission, local Realtors and the Durham Landlords Association.
- Durham's Code Official continues participation in The International Code Council (ICC), the New Hampshire Building Officials Association as a Director and the New Hampshire Seacoast Code Officials Association as President participating in educational programs, regional/local meetings and code development.



Zoning, Code Enforcement, and Health Office (l-r): Richard Kearney, part-time plumbing/mechanical inspector; Tom Johnson, Zoning, Code Enforcement, Health Officer; Ronald Tasker, part-time electrical inspector. COURTESY DCAT STUDIOS

- Durham's Code Official continued service as one of five Code Officials nationwide on the Professional Development Council, part of the ICC's Education Committee. This committee oversees educational training programs, educational publications, and code official training & certification nationwide. This volunteer service also covered the Code Official's travel and attendance at the ICC Code Change Hearings and Annual Conference in Ft. Lauderdale, Fla; which had a positive impact on our department's budget and provided Durham with national exposure.

- Awarded a Code of Honor Scholarship by the ICC that provided 50% funding of attendance at the ICC Annual Conference and Code Development Hearings.
- Durham’s Code Official is one of three Code Officials in New Hampshire serving on the Northeast Region (seven New England states) Coalition Board of Directors for the International Code Council for the 4rd consecutive year.
- Mentored the Building Department staff and three of the Durham Fire Department Rental Inspection staff in the completion and passing of their individual ICC certifications.
- Continued successful cooperation with neighborhood groups in our enforcement efforts to provide “neighborhood conservation” with enforcement of occupancy limitations. ○

Construction Permits Processed

	2014	2013	2012
Building Permits.....	287	292	232
Building Permits Denied.....	10	7	15
Building Permits Withdrawn.....	2	3	1
Demolition Permits.....	7	5	6
Building Permits On Hold.....	0	0	2
Septic Permits/Test Pits.....	21	15	14
Electric Permits.....	325	336	401
Plumbing/Mechanical Permits.....	246	266	147
<b>Total Permits</b> .....	<b>898</b>	<b>924</b>	<b>819</b>
Value of Building Permits Given.....	\$52,613,167	\$30,704,383	\$9,173,275
Fees Collected for all Permits.....	\$387,567	\$232,751	\$74,253

Breakdown Of Building Permits

New Single Family House.....	10	19	4
New Multi-Family Units.....	168	137	22
Additions, Renovations.....	212	202	176
Commercial (New & Renovations).....	27	31	27
<b>Demolition</b>			
Single Family Home.....	0	2	2
Commercial Building.....	0	0	1
Other.....	7	3	3
Hold/Renewals.....	4	7	7
Swimming Pools.....	3	3	4
<b>Other Permits</b>			
Signs.....	23	25	37
Sidewalk Cafes.....	6	4	6
<b>Totals all Permits</b> .....	<b>460</b>	<b>433</b>	<b>289</b>

# Public Safety

Fire Department  
McGregor Memorial EMS  
Police Department

## Fire Department

**Corey Landry**  
Fire Chief

The priority for the Fire Department in 2014 was to complete the first round of rental housing inspections. The Department has made great strides in doing so, but will be unable to complete the entire first round in a two-year span. At this point there have been 1,322 dwelling units inspected within 407 properties and 2,213 violations have been identified. 163 properties need to be re-inspected and 76 properties need first time inspections. The Department is still identifying additional rental units on a weekly basis. This program has been a great success as over 2,000 violations have been identified. All of the violations were life and safety issues that, now identified, can be corrected and will reduce risk in the community.

Fire Prevention has been kept extremely busy with projects such as The Lodges at West Edge (259 Mast Road), Madbury Commons (17-21 Madbury Road), Orion (23-35 Main Street), Ballard Building (1 Madbury Road/ 28



Fire Administration (l-r) Artie Boutin, Fire Inspector; Corey Landry, Fire Chief; Susan Boardman; Melissa Perusse, Administrative Assistant; Jason Cleary, Assistant Fire Chief; John Powers, Deputy Chief; Tim Wilder, Fire Inspector. COURTESY WILL LENHARTH

Main Street), and Pauly's Pockets Building (53 Main Street). Additionally, several large UNH campus projects were inspected, including the complete renovation of McConnell Hall, and renovations in Gables A, B, and C Towers, Horton Hall, Morse Hall, Rudman Hall, and the Field House.

Captain David Emanuel was accepted in to and completed his first year of a four-year Executive Fire Officer program at the National Fire Academy in Emmitsburg, MD. Less than 1% of fire service personnel are admitted in to the program. The program will expand Captain Emanuel's knowledge toward being a Chief Fire Officer.

2014 Accomplishments

- All personnel completed the Advanced Emergency Medical Training; planned as a two-year program. Through cooperation and dedication of its personnel, the Department was able to reduce it to a one-year program, thereby saving thousands of dollars.
- Firefighter David Blatchford received the Liberty Mutual Insurance 2014 Fire Mark Award for his commitment to community service, especially with the Greek System in acquiring Auto External Defibrillators.
- Chief Corey Landry and Captain David Emanuel attended The International Association of Fire Chiefs Convention in Dallas, TX.

Calls for Service 2014

Incident Type	Number of Incidents
Structure fires.....	10
Fires-Other: Vehicle brush, Chimney .....	47
Emergency medical calls.....	1103
MVA w/injuries.....	36
MVA w/ no injuries.....	53
Haz-Mat, spills, leaks, burst.....	24
Animal rescue.....	4
Bomb scare.....	1
Fire drills.....	56
Mutual Aid given .....	42
Asst Police/Other government agencies .....	26
Malicious false alarm .....	36
Unintentional false calls.....	188
Alarm system malfunction.....	113
Fire alarm trouble signal.....	356
Carbon Monoxide.....	23
False calls.....	8
Elevator rescue .....	49
Wires down, arching .....	53
Good intent calls.....	73
Smoke/odor investigation.....	92
Water/water craft/ice rescue.....	2
Knox box .....	18
Burn permit inspections .....	54
Lock-outs .....	26
Water problem/leak.....	26
Public assist .....	125
Fire prevention inspections.....	1132
<i>Total calls for service 2014 .....</i>	<i>3776</i>

- Firefighter Pete Leavitt received his Emergency Vehicle Technician certification. This helps the Department keep its apparatus in service, as well as keeping costs down associated with service.
- All officers received training from Primex regarding the importance and instructions on how to complete thorough and useful annual reviews of employees.
- Accepted the donation of a Utility Terrain Vehicle from a local resident. The vehicle is capable of transporting a patient in a mounted stokes stretcher, as well as carrying in hoses and equipment for brush fires.
- Placed in service two Personal Water Craft – Sea Doo jet skis for water rescue capabilities. The jet skis are mobile and readily transportable on a trailer. Fire personnel spent many hours training with them at Durham Landing and in Little Bay practicing safe vehicle operation, as well as multiple techniques for rescuing people in the water who may be injured or in distress.
- Deputy Chief John Powers had the opportunity to accompany the local ATF agent and the Strafford County Attorney to the Washington, DC area to the ATF Testing Laboratory to observe and participate in a week-long fire testing program. Deputy Powers also obtained his International Code Council Certification in Residential Mechanical Inspections.
- Several Department members participated in a Technical Large Animal Emergency Rescue class on the UNH Campus, which dealt with responding to and working at incidents involving trapped horses, cattle, and the like.
- Members conducted an in-depth practical building collapse and rescue training scenario at the old Phi Beta Gamma house at 21 Madbury Road during its demolition. The exercise allowed for practical experience in using cribbing, jacking, and shoring techniques.
- Inspector Artie Boutin completed Fire Inspector II, Fire Officer I training, and International Code Council Certification in Residential Building Inspections.
- Inspector Tim Wilder obtained International Code Council Certification in Residential Building Inspections.

Goals for 2015

Secure funding and site for completion of Fire Station building plans in order to be shovel-ready as soon as possible. ○



## McGregor Memorial EMS Report

### Bill Cote

Executive Director

This is my second annual report since being selected to lead this remarkable non-profit organization in June of 2013. McGregor Memorial EMS just completed its 46th year of providing continuous emergency medical services and education to the communities of Durham, Lee, Madbury, and the University of New Hampshire.

In 2013, McGregor began implementing elements of its adopted Strategic Plan that will help meet the communities' needs entering into an evolving process in health care. Above all, McGregor continues to deliver exemplary service at a very low cost to the Town. Local residents, UNH students, and graduates volunteered nearly 33,000 hours ensuring that an ambulance and paramedic were available 24 hours a day, 365 days per year. During 2014, McGregor responded to over 1,965 calls and, on the majority of occasions, provided a third due ambulance to handle the "surge."

Training and education remain cornerstones for providing quality, advanced level care, as well as in attracting new members and training the community at-large. Community members are encouraged to get involved by:

- Learning CPR and becoming First Aid certified – visit the Durham Public Library site or [www.CPRSafe.org](http://www.CPRSafe.org) for more information. Information is also posted in Friday Updates.
- Volunteer for McGregor – medical and non-medical volunteers are needed. Visit [www.McGregorEMS.org](http://www.McGregorEMS.org) for more information.

### 2014 Accomplishments:

- Responded to a record number of EMS calls with 100% availability of first and second due ambulances (i.e., nearly simultaneous multiple requests). Responses for a third due ambulance were answered 89.5% of the time thus reducing the need for a mutual aid ambulance. Call volume has surged over the past few years increasing from approximately 1600 calls in 2010 to nearly 2,000 calls in 2014.
- For weekends during predictably busy times, staffed a minimum of two ambulances at all times, and

frequently three. Also staffed four and up to six ambulances for high surge periods (i.e., UNH Commencement, Homecoming and concerts, as well as Halloween).

- Implemented an off-duty response program designed to improve response times for second and third due ambulance calls.
- Launched a successful recruiting campaign leading to the hiring of 5 per-diem paramedics, as well as welcoming an additional 25 new volunteer EMT's – each of whom undergo a 3-6 month training program in addition to their certifications.



Volunteers from McGregor Memorial EMS opened their "Bunny Boo Boo Bus" at the annual Durham Easter Egg Hunt on April 19th. Pictured are Ava Pitt and Austin Clayton who were among many children who became "Junior EMT's" to provide care to stuffed bunnies. McGregor EMT, ORHS graduate, and local resident Morgan Howard assisted in the care and treatment of the bunnies. COURTESY MCGREGOR EMS

- Initiated an Advanced EMT program (meeting updated State requirement) via the McGregor Institute of EMS. To date, have trained approximately 100 EMT and Advanced students. Additionally, current McGregor EMT-Intermediates are transitioning to the more Advanced EMT level.
- Conducted 24 CPR/AED, First Aid and Babysitting classes that were open to the public in Durham. An additional 12 other classes were held in the Oyster River Cooperative School District.



- Trained over 6,000 students through McGregor's CPR Safe program that is taught in schools, libraries, day cares, medical offices, and religious institutions around the State.
- Instrumental in placing five additional Automatic External Defibrillators (AED's) in the Town.
- Launched a fund drive in December 2013 with over 10,000 mailings to community members, UNH faculty/staff, and McGregor alumnae.
- Performed extensive field trials and research prior to purchasing four state-of-the-art Zoll X Series cardiac monitors and provided in-service training sessions for all McGregor members.
- Purchased two additional scoop stretchers to standardize equipment across all ambulances and improve patient comfort.
- One of two EMS agencies actively participating in Cardiovascular Multi-Disciplinary Team and Stroke Committee at Wentworth-Douglas Hospital to better coordinate care provided outside the hospital with that provided in the hospital.
- Worked closely with Durham Police, Durham Fire, and University Police Departments to provide coordinated emergency response coverage for multiple events including: concerts at the Whittemore Center, American Idol visit, Special Olympics, and UNH Homecoming.
- Participated in meetings for Strafford County Emergency Preparedness planning.
- Designated as a backup service for State of New Hampshire Bariatric Task Force. One ambulance modified to accommodate specialty bariatric transport equipment.
- McGregor member Brian Van Dam was nominated for and received a "Spirit of New Hampshire Award" from VolunteerNH at its annual event at the Capitol Center for the Arts in Concord.
- Cooperative trainings were held with the members of Lee Fire, Madbury Fire/FAST, and Durham Fire Department, improving relations between providers of all these communities and allowing more fluid interactions when providing joint emergency care.
- Presenters from New Hampshire 911, Portsmouth Hospital, UNH Athletic Training, Dartmouth Hitchcock Advanced Response Team, and UNH Equestrian Program were invited as educators to offer a diverse spectrum of topics.
- New protocols were instituted by the State of New Hampshire Bureau of EMS and McGregor members demonstrated compliance and competence in meeting those new expectations. These updates include the Spinal Motion Restriction protocol, the administration of Naloxone (Narcan) by EMT providers for suspected opiate overdose, as well as infection control procedures and policies for response to the Ebola virus.
- McGregor continues to foster an atmosphere that is highly focused on daily training and education, and its members rise to this challenge to continuously better themselves as medical providers each time they are on duty. It participated in the triennial multiple casualty drill at Pease.
- Purchased new stair chair to standardize equipment across all ambulances.
- Purchased new portable suction units.
- Performed extensive research and developed new policies on responses to infectious diseases including Ebola.
- Four members attended Fire and Emergency Service Instructor certification classes to be permitted to instruct and coordinate classes for the McGregor Institute.

#### Goals for 2015:

- Continue to provide a high level of emergency care to the Durham community at an extraordinarily reasonable cost.
- Train and educate McGregor personnel to the highest level practical and to continue to purchase state-of-the-art equipment.
- Remain the premier EMS training agency in southern New Hampshire.
- Continue to implement the goals and strategies as established by the Board of Directors.

#### Member Training:

- McGregor members earned over 1145 hours of continuing education credits through monthly training meetings, crew chief classes, and probationary provider classes during 2014. McGregor provides these opportunities to its members free of charge.

- Expand the Board of Directors to include more community members and participation.
- Continue to work in close cooperation with the Durham Fire and Police Department partners in jointly addressing the community's needs.
- Develop new and revise existing policies and procedures to better reflect the needs and expectations of the community.

- Foster community relations and develop further partnerships with Durham's business community.

Anyone interested in seeing McGregor EMS in action is cordially invited to stop in at 47 College Road, behind the Durham Fire Department. ○

## Police Department

**David Kurz**  
Chief

This is the nineteenth annual report I have completed during my tenure as Police Chief for the Town of Durham. I continue to be honored to be the custodian of such a talented organization comprised of passionate and professional employees, all of whom remain dedicated to meeting the needs of the Durham community. Collectively, the Department is very cognizant of the many relationships and partnerships it has fostered that have resulted in the formulation of a number of programs within the community over the years. Many of these programs involve partnerships with different organizations throughout the community such as the Durham Business Association, Durham Landlords Association, as well as the Oyster River Cooperative School District. These collective efforts are designed to provide a safe, quality place for people to

live, work, raise their families, and attend the University of New Hampshire.

The transition of personnel working and leaving the Police Department remains constant. After sixteen years of dedicated service, Sergeant Frank Daly retired to accept employment with the Lawrence, Massachusetts Police Department. With Frank's great-grandfather and grandfather having both served as police officers in the Lawrence community, Frank's legacy to follow in their footsteps was paramount in his mind. When he left Durham he was in charge of the Detectives and was responsible for a number of successful high profile investigations including a series of arsons committed in the Church Hill area of Durham. Upon Sergeant Daly's

Police Department: Back Row: Richard Martin, David Skelly, Thomas Kilroy, Stephen Misek, Nicholas Glowaki, Gregory Ruby, John Dalton, Johnathan Lavoie, Daniel Brooks  
Middle Row: Jennifer Kelly, Michael Bilodeau, Paul Diego, CJ Young, Sandra Hebert, Franklin Daly, Max Castricone, Brett Pestana, Kathryn Mone, Janice Aviza (volunteer)  
Front Row: Dawn Mitchell, Katie Bolton, Rene Kelley, David Kurz, David Holmstock, Holly Malasky Jennifer Johnson COURTESY CANDACE PRATT PHOTOGRAPHY



resignation a promotional process identified Johnathan Lavoie from a very strong group of candidates as the next Sergeant. Johnathan has been with the Police Department for the past four years and is now supervising a night patrol shift in his new capacity. Sergeant Michael Bilodeau, who was a shift supervisor, was assigned to oversee the Detective component. Finally, a selection process was instituted that identified Brett Pestana to fill the vacant Patrol Officer position which has the Department at full complement with twenty officers.

One critically important aspect of the Department's hiring process, which is unique to Durham, is that it engages the expertise of residents to participate in the selection process. Their insight as to who will best serve the residents of Durham is not only appropriate but offers insight as to who is best suited for this task. The Department would like to thank Ellen Karelitz and Andrew Corrow for giving their time, energy, and knowledge and for offering their exceptional insight during the oral board process.

It is difficult not to notice the changes to the landscape with new construction throughout the downtown. The Durham Police administration has been very engaged with the Planning Board to ensure that large complexes of student housing address potential trepidations. Continuing involvement in the initial planning process and ensuring student housing is in appropriate locations offers an alternative strategy that may diminish disruptions during the late night hours, or at least curtail having the noise carry into residential neighborhoods. While the Department is seeking various approaches, it is clear that any successful strategy must include multiple partners. Ultimately, the Department believes that through environmental design and the demand for a solid management plan there will be minimal demands upon police resources. The goal is to remain responsive to resident's concerns yet engage creativity to offset the need for additional police officers to deal with any increases in calls for service.

#### Accomplishments in 2014

- Implemented the Problem Oriented Policing (POP) designed to proactively address underlying problems that will ultimately reduce the demands upon the agency.
- Remained fully engaged with the Durham Landlords Association and the Durham Business Association to work proactively to enhance the community's business environment while reducing the need for police response.
- The Department was reaccredited by CALEA for the sixth consecutive cycle (18 years) demonstrating that its procedures meet national best practices and that the Department adheres to them as service is delivered to the Durham community.
- Enhanced the Volunteers In Policing Service (VIPS) at the Department in which citizens assist the Department with support services such as data analysis.

The Durham Police Department will continue to work collaboratively with its community policing philosophy to provide law enforcement services with a dedication toward service and creation of partnerships. The Department also commits to maintaining an open dialogue between the police and the residents to create and sustain an environment where each one helps the other.

Thank you to the members of the Durham Police Department for their commitment to this community and the countless contributions they have made over this past year. The men and women of the Durham Police Department look forward to working together in providing the best possible level of service that the Durham community has come to expect. ○

# Public Works

Director of Public Works  
Engineering Division  
Operations Division  
Solid waste Division  
Wastewater Division  
Water Division



## Director of Public Works

Michael Lynch

2014 proved to be the most productive and challenging year for the Public Works Department in my 38 years of employment with the Town of Durham. One of the most signature projects continues to be the New Spruce Hole Aquifer Municipal Well Project which Public Works started in 2011. This additional water supply will guarantee Durham an excellent forth water supply for many, many years to come.

On the weather front, 2014 challenged The Public Works Department with 26 winter events.

The Public Works Department continues to educate and challenge its staff with a continuous improvement strategy, to meet the needs of a vibrant community. The department continues to advance its technology in an effort to increase utility infrastructure systems and enhance the commercial tax base.

As in past years the Roadway Resurfacing Program was the top priority and I am pleased to report that the following roads were resurfaced throughout the community:

DPW Administration (l-r): Janice Richard, Assistant to the Director of Public Works; April Talon, Town Engineer; Michael Lynch, Director of Public Works; Douglas Bullen, Assistant DPW Director for Operations. COURTESY DCAT STUDIOS

Bayview Road, Beards Landing, Briarwood Lane, Cutts Road, Denbow Road, Ffrost Drive, Littlehale Road, and Woodside Drive. I am very thankful that the Town continues to support the Road Resurfacing Program and understands how vital this program is to the transportation system. Good roads benefit all Town residents and provide a sense of community pride and economic development.

Other accomplishments in 2014 included the replacement of a 2003 International dump truck with a 2014 International dump truck and the replacement of the 2005 trash collection vehicle with a 2014 collection vehicle. The Department also completed the following projects: Updating of the Wastewater and Stormwater ordinances, replacement of the Coe Drive Culvert, installation of a new sidewalk along Coe Drive, and completion of all the site work at the new Town Hall facility.



### Goals for 2015:

- Continue additional water supply well at the Spruce Hole Aquifer located off of Packers Falls Road.
- Roadway resurfacing of Bagdad Road (west), Coe Drive, Durham Point Road (south), Hoitt Drive, Main Street (east), Pettee Brook Lane, Stone Quarry Drive, and Timber Brook Lane. The program also includes some minor shimming along Mill Road.
- Replace the 2004 International dump truck.
- Complete Pettee Brook Parking Lot renovation: include traffic calming, special treatment sidewalks, and path to connect new commercial development.
- Complete Main Street railroad bridge repairs.
- Replace the current 2005 recycling truck with a new vehicle as the department progresses toward single stream recycling.
- Complete Bagdad Road sidewalk replacement.
- Construct an extension to the Main Street sewer line.
- Paint and recondition the interior/exterior of the Beech Hill water storage tank.
- Engineer repairs to the Wiswall Dam spillway.
- Construct a chemical disinfectant building at the Wastewater Treatment Plant.
- Complete repairs to the Crommetts Creek Bridge.
- Hopefully receive Hazard Mitigation Funding from FEMA for construction of culverts to alleviate flooding at both Bennett Road and Longmarsh Road.
- Replace the Main Street Traffic Signal Control Panel.
- Roadway repairs to Dame Road.
- Drainage and asphalt repairs at the Woodridge recreational area.

In closing, it was a pleasure to service the residents of Durham in 2014. I would like to thank the staff of the Public Works Department for a great year, as we look forward to continuing to make Durham a very special place to live and work in 2015. ○

## Engineering Division

**April Talon P.E.**  
Town Engineer

The Engineering Division of the Department of Public Works is responsible for managing the Town's infrastructure including water, sewer, stormwater, bridges, roads, and dams. The Division has also been very busy planning for and managing the various student housing developments under construction this year including: The Lodges on Mast Road, Ballard Building and Madbury Commons on Madbury Road, and Pauly's Pockets and Orion Student Housing on Main Street. In July, after nine years of employment with the Town of Durham, former Town Engineer David Cedarholm accepted a position with a private engineering company. In September, after going through a search and interview process, I was chosen to fill the vacant position after having served almost five years as Assistant Town Engineer. Dave did a great job teaching me the ropes and sharing his knowledge of everything Durham.

He was also a great resource during my transition from Assistant Town Engineer to Town Engineer.

The following are highlights of projects in 2014 and those coming for 2015:

### Integrated Watershed Planning/Grants

- UNH/Durham - 2014 Oyster River Integrated Watershed Management Plan – Complete
- WWTP 4 Stage Biological Nutrient Removal Pilot – Construction Complete Fall 2014
- UNH/Durham – 2013 Oyster River Non-point Source Study Report – Complete
- UNH/Durham – 2014 Oyster River Non-point Source Study Report – Spring 2015
- EPA/TetraTech Technical Assistance Grant for Integrated Watershed Planning – Ongoing
- NHDES/SRPC Grant - Great Bay Pollution Tracking and Accounting Pilot Project - 2015

- Green Infrastructure Grant - Oyster River Road/Garden Lane Subsurface Gravel Wetland – Construction 2015
- 2015 Watershed Assistance Grant - 2015
- 319 Grant Project–Permeable Reactive Barrier (PRB) –2015
- 604(b) Water Quality Planning Grant – SRPC – Durham Septic System Study - 2015

#### Water Projects

- Spruce Hole Well and Artificial Recharge (AR)–Under Construction
- Foss Farm Water Tank Rehab – Complete
- Beech Hill Water Tank Rehab – Construction 2015
- Wiswall Dam Spillway – Design 2015
- Cross Connection Control Program/Backflow Prevention - Ongoing

#### Wastewater/Sewer Projects

- 4 Stage WWTP Biological Nutrient Removal Pilot – Construction Complete Sept 2014
- Wastewater Treatment Plant Sludge Dewatering Upgrade – Under Construction

- WWTP Generator Replacement – Construction 2015
- WWTP Disinfection/Chemical Building – Construction 2015
- Woodman Road Emergency Sewer Project – Under Construction

#### Road/Bridge Projects

- Coe Drive Culvert Replacement Project - Summer 2014 – Complete
- Main Street Bridge over B&M Railroad – Final Design, Construction 2015
- Crommet Creek Bridge Rehabilitation Project – Final Design, Construction Summer 2015

As always it has been a very busy year for permitting with 35 driveway permits, 34 excavation permits, and 10 utility connection permits.

Please do not hesitate to contact me at 603-868-5578, [atalon@ci.durham.nh.us](mailto:atalon@ci.durham.nh.us), with any technical questions or concerns.

In preparation for the move to the new Town Hall facility, approximately 40 Liberty Mutual employees volunteered their time in May to assist with moving boxed records from the second and third floors of the former Town Hall building to a storage unit located in the salt shed behind Town Hall. In addition, Liberty employees helped with cleanup of Town grounds and planting flowers throughout Town. COURTESY DCAT STUDIOS





## Operations Division

### Douglas Bullen

Assistant Public Works Director for Operations

### 2014 Accomplishments

I want to assure Durham residents that the Operations Division is doing its best to reduce expenditures without affecting services. This is reviewed on a daily basis and will continue to be monitored every year, regardless of the economic situation.

- Responded to 24 weather related events.
- 2014 road program was completed on time and on budget. Continental Paving of Londonderry, NH was awarded the bid. Town crews also completed drainage and side walk replacement on the various roads being repaired.
- Completed the fall and spring Town-wide clean up. Over 45 tons of bulky material was collected and processed, and just under 4 tons of brush and leaves were collected.
- Made major drainage improvements to various roadways.
- Cleaned and inspected 175 catch basins.
- Painted all center and edge markings on roadways. Completed crosswalk, colored walks, and symbol painting.
- Screened over 5000 cubic yards of gravel to be used for winter road treatment. The finish product of sand will be mixed with salt. This material comes from the Town-owned gravel pit on Packers Falls Road.
- Maintained and serviced Town-owned vehicles.
- Maintained all Town-owned parks, lands, and buildings.
- Assisted with the 4th of July Celebration and the annual Tree Lighting Celebration.
- Completed all site and demolition work at the new Town Hall facility. ○

Operations Division: Back: Steve Valpey, Front: Sam Hewitt, James Couch, Glen Clark, Burton Austin, Shane Bickford, Dwight Richard



## Solid Waste Division

### Douglas Bullen

Assistant Public Works Director for Operations

An up and down market affected the mixed paper prices in 2014 as they remained low through the year. Metal prices remained consistent as did the cardboard pricing. 2015 will see some new and exciting changes as the Town transitions its current curbside recycling program to single stream collection. It is hoped that this change will increase recycling, reduce trash, and make the program more user-friendly and cost-effective.

### 2014 Accomplishments

- Completed both residential curbside collection programs.
- Revised and distributed the yearly informational newsletter.
- Continued to explore all options and methods for disposal and recycling programs.
- Maintained employee New Hampshire Department of Environmental Services solid waste certifications through training programs.
- Continued to monitor the single stream collection program for the Town's Friday commercial collection.
- Purchased new Municipal Solid Waste collection vehicle. ○

### Solid Waste Division Statistics

Tons Of Material Marketed.....	2014.....	2013.....	2012.....
<b>Recyclable Material:</b>			
Mixed Paper.....	312.....	307.....	312
Cardboard.....	127.....	130.....	131
Scrap Metal.....	55.....	69.....	99
Car Batteries.....	2.....	1.....	1
Single Stream.....	158.....	70.....	64
Aluminum Cans.....	2.....	2.....	N/A
Comingled Containers.....	210.....	265.....	300
<b>Totals.....</b>	<b>866.....</b>	<b>844.....</b>	<b>907</b>
Recycling Revenue.....	\$30,871.....	\$36,996.....	\$36,082
Tip Fee Avoidance.....	\$62,135.....	\$55,628.....	\$59,780
<b>Other Material Recycled:</b>			
Car Tires.....	4.....	7.....	4
Waste Oil - gallons.....	605.....	735.....	715
Antifreeze - gallons.....	0.....	90.....	0
Leaves.....	19.....	19.....	19
Electronics.....	20.....	14.....	21
Propane Tanks - each.....	176.....	248.....	245
<b>Materials Disposed:</b>			
Curbside Collection.....	1501.....	1568.....	1565
Bulky Waste.....	170.....	184.....	190
New Town Hall bulky waste.....	65.....	N/A.....	N/A
Construction & Demolition.....	189.....	218.....	183
Electronic Stickers Sold.....	526.....	521.....	637

## Wastewater Division

**Daniel Peterson**  
Superintendent

During 2014, the Wastewater Treatment Facility went through numerous changes toward making the discharge quality even better.

Keymont Construction, along with Wright-Pierce Engineers, moved on-site in April and began the year-long construction of the Four-Stage Bardenpho aeration tank upgrades as well as the new solids dewatering Huber screw presses.

As of December, the conversion of the aeration tanks has been completed along with the new automated controls to help refine the treatment process to achieve a lower nitrogen effluent discharge. The new treatment also gives the staff much more flexibility with the varying flow changes throughout the year.

The existing gravity belt solids thickener was removed to make room for the new Huber screw presses which arrived in October and were set into their final position. Once the new screw presses are operational, the existing sludge dewatering equipment will be removed. Various piping, associated controls, and equipment are being installed and the project will be completed in early 2015. With the completion of this project, there will be a much anticipated energy savings, as well as reduced disposal costs, with dryer solids.

Woodman Road sewage line rehabilitation began in November. This line is one of the oldest in Town and its replacement will reduce unwanted groundwater and maintenance man-hours.

Working with Underwood Engineers, a new chemical disinfection building was designed. The new building will

replace the twenty year old system with the benefits of a better chemical treatment. This project is to be awarded in early 2015 as part of the Capital Improvements Plan.

On-going CIP projects include:

- Replacement of twenty year old waste activated sludge pumps with new pumps for better solids removal.
- Design and replacement of the thirty year old standby plant generator. A new and more efficient diffuser system for the solids holding tanks is in the design phase.



Wastewater Division (l-r): David Lovely, Lloyd Gifford, Steve Goodwin, Daniel (Max) Driscoll, Daniel Peterson, Superintendent of Wastewater.

The Wastewater Treatment Facility staff has had a very busy year with the ongoing plant upgrades and working with contractors, all the while maintaining daily operations. Staff is extremely excited about next year as once all the new treatment equipment is in place and operational, the treatment plant's discharge will perform even better. ○

## Wastewater Division Statistics

Permit Parameters	2014 Avg.	2013 Avg.	2012 Avg.
Effluent Flow (MGD) .....	0.95.....	0.95.....	0.85
Influent Flow (MGD) .....	0.88.....	0.87.....	0.78
Effluent TSS (MG/L).....	9.3.....	8.1.....	11.6
% TSS Removal min.85%.....	95.9.....	96.0.....	95.2
Effluent BOD (MG/L).....	7.8.....	4.8.....	5.2
% BOD Removal min. 85% .....	96.3.....	96.9.....	97.5
Total Effluent Flow (MG) .....	346.....	346.....	310
Total Influent Flow (MG) .....	319.....	319.....	286
<i>Total Septage Received (Gal.) .....</i>	<i>117,600.....</i>	<i>53,150.....</i>	<i>96,050</i>

MGD..... Million Gallons per Day  
TSS..... Total Suspended Solids  
BOD..... Biochemical Oxygen Demand

MG/L..... Milligrams per Liter  
MG..... Million Gallons  
Gal..... Gallons

## Water Division

### Douglas Bullen

Assistant Director of Public Works for Operations

#### 2014 Accomplishments

- Conducted inspections of all Town water facilities.
- Monitored all water production at the Lee Well and its incorporation into the system.
- Tested for lead, copper, and bacteria was conducted as required by the Environmental Protection Agency and the New Hampshire Department of Environmental Services.
- Worked with the University of New Hampshire Water Department and Treatment Plant to produce potable water to the University/Durham water system.
- Completed fall and spring water readings.
- Flushed and inspected all water main lines and gates in cooperation with the University of New Hampshire Water Department.
- Repaired thee hydrants and repaired five water main breaks. ○



# Town Supported Organizations

A Safe Place  
Aids Response Seacoast  
American Red Cross  
CASA of New Hampshire  
Community Action Partnership of Strafford County  
Cross Roads House, Inc.  
Goodwin Community Health

Homeless Center for Strafford County  
Lamprey Health Care  
Oyster River Youth Association  
Sexual Assault Support Services  
Strafford County Child Advocacy Center  
Strafford Regional Planning Commission  
The Homemakers Health Services

## A Safe Place

**Kathy Beebe**  
Executive Director

The mission of A Safe Place is to break the cycle of domestic abuse by providing crisis intervention, support services, education, and advocacy to survivors, their families, and the community. For 36 years, A Safe Place has been providing free and confidential domestic violence support services to residents of Durham. The Portsmouth, Rochester, and Salem shelter sites of A Safe Place provide 24-hour support services to victims of domestic abuse in the 48 cities and towns of Rockingham and Strafford Counties.

In 2014, A Safe Place advocates provided the following services to Durham:

- Worked with service users to prepare safety plans and referrals, if needed, to A Safe Place's undisclosed 24-hour emergency shelter.
- Assisted service users in obtaining both Temporary and Permanent Restraining Orders and accompanying them to courts and police stations to do so.
- Provided one on one, in-person and 24-hour telephone crisis counseling, as well as ongoing support groups. A Safe Place Toll Free Hotline: 1-800-854-3552

- Assisted service users with access to legal and social services and transportation and/or accompanying them to related appointments and emergency rooms, if needed.
- Provided direct financial assistance to victims in the form of modest gift certificates to grocery stores, pharmacies, gas stations, and department stores. For victim's safety, the agency pays locksmith costs associated with changing locks. In addition, the agency provides clothing and toiletries, household items, and other everyday necessities.
- Served five people from Durham with nine dependent children and provided 54 units of service (each unit of service represents 15 minutes of time).

### Goals for 2015:

- Merge with Sexual Assault Support Services (SASS) to expand outreach and provision of all services to residents of Durham.
- Increase the number of children in Durham schools who participate in the SASS/ASP Safe Kids Strong Teens K-12 prevention education program.



- Recruit more volunteers to assist SASS/ASP in achieving its mission of supporting those impacted by sexual and domestic violence and preventing future victimization of children and adults.

## AIDS Response Seacoast

### Richard B. Wagner

Executive Director

Founded in 1987, AIDS Response Seacoast (ARS) is a non-profit community-based AIDS Service Organization dedicated to providing education, direct assistance, and advocacy for persons and communities affected by HIV/AIDS. ARS is based in Portsmouth and serves the communities of Rockingham and Strafford counties in New Hampshire. All services are provided free of charge.

### 2014 Accomplishments:

#### Client Services Department

The Client Services department provided services to 105 clients in 2014, of which between 2 and 6 were Durham residents (ARS is unable to give exact numbers due to client confidentiality and HPPA regulations). Clients received a wide range of services including emergency housing and utility assistance, transportation, access to the client food pantry and nutritional counseling, medical advocacy, and emotional support. A variety of social supports and events were also provided to clients, including in-service trainings to learn more about their disease and feel more empowered when making medical decisions. ARS also offered support groups for its clients to assist them in talking with others affected by HIV/AIDS and develop strategies for coping with their illness.

## American Red Cross New Hampshire Region

### Stephanie Couturier

Regional Chief Development Officer

The American Red Cross staff and volunteers provide support and relief after a disaster, emergency preparedness training, courses in health and safety, blood drives, volunteer and youth leadership opportunities, and aid to military families.

To learn more about A Safe Place services and volunteer opportunities, visit our website at [www.asafeplacenh.org](http://www.asafeplacenh.org). ○

### Education/Prevention Department

The Education and Prevention Department continued to provide education and outreach to people of all demographics throughout the agency's service area. AIDS Response Seacoast's Speakers Bureau presented many programs throughout the area, as well as making presentations at the University of New Hampshire. ARS looks forward to working closely with the University of New Hampshire and the Oyster River Cooperative School District.

### Goals for 2015:

- Continue to raise awareness through community programs and the local media. FACT: One in four new HIV infections occurs in youth ages 13 to 24 years. The work of ARS is needed just as urgently today as it has been for the past 30 plus years of the HIV pandemic.
- Continue to grow the Speaker's Bureau program and work more closely with area schools to spread the word about the dangers of unsafe practices and to promote healthy choices.
- Continue to educate the state legislature about the need for continued funding for the HIV/AIDS services in the State of New Hampshire. ○

All Red Cross assistance is free to disaster victims. The Red Cross is a non-profit organization that receives no annual federal funding.

**Disaster Services:** Red Cross-trained volunteers make up the New Hampshire Disaster Action Teams which respond to disasters in Durham and towns throughout the state. This

disaster action team is a group of volunteers who are specially trained to provide disaster relief and emotional comfort. They are available to respond at any time, day or night, to disasters in their communities and surrounding towns.

During 2013-14, Red Cross disaster volunteers throughout New Hampshire worked with 197 disaster cases, helping a total of 570 people (an average of almost four disasters per week). Most local disasters were residential fires.

**Medical Careers Training:** Because of the training and/or testing through the Red Cross LNA training program in New Hampshire, 357 Licensed Nurse Assistants and Phlebotomists (those who draw blood) entered the healthcare field last year.

**Health and Safety Classes:** The Red Cross focuses on safety and prevention through its many training courses

such as Adult, Infant, and Child CPR, AED training, First Aid, water safety, disaster training, first responder, and Babysitter's Skills. In all, the Red Cross imparts hope and confidence along with skill and knowledge. Throughout New Hampshire, 10,780 enrollees were trained through health and safety classes. 376 Durham residents were among that 10,780, and these residents received training for CPR, First Aid, AED use, aquatics, and/or caregiving.

**Biomedical Services:** Last year, blood drives in the New Hampshire area collected 66,316 units of life-saving blood, with 22 blood drives in Durham, collecting 1,617 units of lifesaving blood.

For more information on the American Red Cross, visit [www.redcross.org/nh](http://www.redcross.org/nh). ○

## Court Appointed Special Advocates (CASA) of New Hampshire

### Lindsay Feinman

Communications Assistant

Court Appointed Special Advocates (CASA) of New Hampshire strives to protect the rights of vulnerable children to live, learn, and grow in a loving family. CASA's trained volunteers advocate for the best interests of and speak for abused and neglected children in the family court system, including Dover Family Court, the court that serves children from the Town of Durham.

### 2014 Accomplishments:

Fiscal Year 2014 by the Numbers in State

- 431 screened, trained, and supervised volunteer GALs
- 112 new volunteers trained
- 1,038 children had advocates by their side
- 666 cases
- 8,924 had advocates since 1989
- 53,890 hours of volunteer time
- 422,111 miles traveled

Of those children, CASA served 69 cases with 111 children in Strafford County. On those cases there were 34 advocates

having a voice in court for those children. To protect the confidentiality of children, CASA cannot divulge how many children it is actively serving in the Town of Durham.

- Children with CASA advocates spend fewer months in foster care and experience fewer out of home placements with significantly improved educational performance than children without CASA advocates.
- Held and participated in many successful fund-raising events, including: Ride the Wild's Jamboree in Colebrook, Fashion Show and Silent Auction, Sam Gray Memorial Softball Tournament, NHAHA Auto Show Charity, and Snowfest at Loon Mountain. More events are being planned in the upcoming months.

### Goals for 2015:

- Continue to push toward having the capacity to have an advocate for every abused child with the goal to take 100% of the cases brought forward. CASA hopes to recruit 100 new volunteers to make this possible.

The support of the Town of Durham makes it possible for CASA advocates to continue to work diligently in the New Hampshire court systems to ensure the best possible outcomes for abused and neglected children. ○

## Community Action Partnership of Stafford County

**Betsey Andrews Parker**  
Executive Director

Community Action Partnership (CAP) of Stafford County is a 501(c)(3) private non-profit organization, working with community, state, and federal partners to assist more than 10,000 people each year. The majority of program participants have extremely low incomes (below 75 percent of the federal poverty threshold). CAP's mission is to educate, advocate, and assist people in Stafford County to help meet their basic needs and promote self-sufficiency.

### 2014 Accomplishments:

- Provided more than \$2.7 million in federal fuel assistance to 3,898 households in Stafford County during the 2013-2014 heating season. A total of 17 households in Durham received \$11,798 in fuel assistance.
- 28 households received a discount on electric bills through the agency's Electrical Assistant Program at a value of \$12,880. The average benefit was \$447.
- Provided the Senior Transportation bus which offers low-cost rides to anyone age 60 and over to shops, grocery stores, and pharmacies four days a week, including an estimated 265 rides for Durham residents in 2014 with a value of \$4,698.

CAP operates emergency food pantries in Dover, Farmington, and Milton, and a Summer Meals Program. This past summer, CAP provided more than 21,000 free breakfasts and lunches to children ages 18 and under at sites around the county.

Without the services provided by CAP, many local residents would be without a means to provide for their basic needs, including food, education, child care, utilities assistance, job training and employment services, transportation, emergency shelter, homeless prevention and housing services, and referrals to other agencies. In addition to the administrative office located in Dover, CAP maintains its outreach capacity by operating offices in Farmington and Dover and Head Start Centers in Dover, Farmington, Milton, Rochester, and Somersworth.

The Community Action Partnership of Stafford County has 166 employees and an \$8.6 million operating budget. It receives federal, state, and local funding, as well as United Way grants, foundation and charitable grants, fees for service, private business, and individual donations.



Community Action Partnership provides door-to-door, demand response transportation to anyone age 60 and over, and the suggested fare donation is \$2 per round trip. Rides are available to grocery stores, shopping malls, and discount shops. COURTESY CAP

In 2015, CAP will commemorate its 50th anniversary. Community Action was formed out of President Johnson's War on Poverty, and the basic tenant of providing a hand up to those in need still rings true today. CAP's approach, however, must resonate with the realities of today's economic and funding landscape so it is investing in technology to improve efficiency, fiscal management, and customer service. The agency also develops ways to bundle its services together to help families meet a wide range of needs in a simpler, one-stop process. In these ways, CAP can help, and will continue to engage, inspire, and serve the people of Stafford County for the next 50 years. ○

## Cross Roads House, Inc.

**Martha Stone**  
Executive Director

Homelessness continues to be widespread in New Hampshire. A one-day count of homeless people in January found 22 families and 36 individuals in Strafford County alone. Residents throughout the region continue to struggle with the cost of housing, which is often compounded by transportation and child care costs, substance abuse, or mental illness.

### Cross Roads House provides:

- Emergency and transitional shelter.
- Dinner prepared by volunteers, seven nights per week.
- Needs assessments and case management services delivered by staff social workers.
- Access to a variety of services on-site (e.g., medical, dental, and mental health care and substance abuse counseling).
- Referrals to services throughout the community (e.g., public housing and specialty medical care).
- Support and direction to secure employment and return to permanent housing.

### 2014 Accomplishments:

- In the year ended June 30, 2014, Cross Roads House sheltered 469 people, including 32 families with 53 children for a total of 30,954 nights of shelter.
- Served 21.5% more people than the year before. The length stay at the facility decreased by 18%.
- Of the families leaving the Transitional program, 80% moved directly to permanent housing.
- 300+ volunteers prepared and served over 22,000 meals.
- Collaborated with the University of New Hampshire and masters level interns in both social work and occupational therapy work on site at the shelter.

### Goals for 2015:

- Decrease the length of shelter stays by 20% allowing the facility to move residents to stable and decent housing more quickly thereby enabling Cross Roads to serve more people.

- Increase the percentage of residents moving to stable housing by 10%.
- Address, track, and analyze all of the major barriers faced by Durham's homeless residents in order to continuously improve case management, provide targeted interventions and on-site programming,



Less than one quarter of the costs for Cross Roads House are covered by state and federal grants, and the organization depends upon municipalities to help deliver its services. COURTESY CROSS ROADS HOUSE

and referrals to community resources that will help empower residents and improve competencies.

Less than one-quarter of costs for Cross Roads House are covered by state and federal grants, and the organization depends upon municipalities to help deliver its services. Over the years, the residents of Durham have generously supported Cross Roads House. Thank you for continuing to support this effort.

To learn more about Cross Roads House, visit [www.crossroadshouse.org](http://www.crossroadshouse.org). ○

## Goodwin Community Health

**Janet Laatsch**  
CEO

Goodwin community Health's (GCH) mission is "To provide quality, integrated health care to all in our community, that which is based on the ability to pay. During the period of July 1, 2013 through June 30th, 2014, Goodwin serviced 28 uninsured patients in 63 visits that were residents of Durham. The total number of Durham residents cared for was 34, or 135 visits. Nine of these patients were seen for dental care or 24 visits, and 19 for medical care or 39 visits. These patients were seen on a sliding fee basis. The patients without insurance had

an average discount of 70%. Goodwin's cost per visit for Dental during this time period was \$122 and \$123 for Medical.

### Goals for 2015:

- Continue outreach to the community about services offered.
- Enroll the uninsured residents in the state's Health Protection Plan or on the exchange, depending on their eligibility. ○

## Homeless Center for Strafford County

**Susan M. Ford**  
Executive Director

The Homeless Center for Strafford County (HCSC) provides safe and supportive seasonal overnight shelter for single women and families during the winter months. A secondary objective is to empower the homeless through professional case management and referral services to help the homeless live more self-sufficient lives.

Under New Hampshire Revised Statutes Annotated (RSA 165), every community is required to "relieve" a homeless person who comes to them for assistance, and the shelter provides this service as opposed to costly motel/hotel stays. One of the best benefits to a town or city in having a local shelter is to save town funding in the long run. When a client is sent to a shelter, not only is it less expensive than a hotel or motel stay, but the client gets the necessary case management at a shelter. This case management is critical to their success on the path to self-sufficiency.

### 2014 Accomplishments

- Provided Shelter to 34 individuals, 11 households, and 20 children.
- Provided an emergency shelter option.
- Provided case management.
- Provided nutrition classes, and parenting classes.

- Provided community resource building.
- Provided referrals for clothing, food, prescription aid, transportation aid, replacement ID's etc.

Some additional services the Homeless Center provided to residents in the past year include, but are not limited to:

- Budgeting education.
- Job search and interviewing skills.
- Emergency food pantry.
- Referrals to needed services such as Mental health Counseling, Substance Abuse Counseling, Rental Assistance, Security Deposit Programs, Workforce training, etc.
- Transitional housing. There are currently three apartment units for rental of 18-24 months for families working on long-term goals.

### Goals for 2015

- Expand programs for children ages 6–17. HCSC is serving a larger number of children in this age group than in previous years. The Center believes that children who are bored and not challenged in fun and exciting programs can become the problems of tomorrow.
- Expand classes offered at the shelter. HCSC is currently offering Parenting Education classes weekly as well as nutrition classes in the fall. A parent educator has



been hired as a case manager to ensure that parenting programs will continue at the shelter and not count on grant funding. This will allow the Center to focus on other needed programs such as professional budgeting programs, AA/NA programs, etc.

- Continue to expand classes/resources offered on site.

Beyond the primary mission to aid the homeless population, the Homeless Center encourages related activities including recruitment, training, scheduling,

and support to the volunteers during the operating season. The Center also engages with other local agencies in a coordinated and focused effort to provide for and meet the needs of the homeless population throughout Strafford County.

To learn more about the HCSC, visit [www.homelesscenterforstraffco.org](http://www.homelesscenterforstraffco.org). ○

## Lamprey Health Care

### Debbie Bartley

Director of Community Services

Lamprey Health Care (LHC) provides comprehensive care to the residents of southeastern New Hampshire, including primary care, prenatal care, pediatric care, reproductive health services, alcohol and substance abuse counseling, nutrition counseling, diabetes education, Reach Out and Read (an early literacy program), and senior transportation. To schedule an appointment, please call 603-659-3106.

Durham residents utilize Lamprey's transportation program for shopping trips, medical appointments, and monthly recreational outings. Vans are handicap accessible and drivers are trained Transportation Health Workers who receive Patient Assistance Training. Access to essential services makes it possible for seniors to remain self-sufficient and in their own homes. Handicap accessible buses take seniors and those with disabilities to the grocery store, pharmacy, doctor or bank, and provide a good opportunity to socialize. The service is door-to-door and reservations are made through the transportation manager or with one of the agency's twenty senior volunteers by calling 1-800-582-7214 or 659-2424 Monday-Friday, 8:00 AM to 4:00 PM.

Durham residents benefit from Lamprey's school dental program. Dental hygienists go into the elementary schools and provide examination and education, as well as referrals

to follow-up care. Students who need follow-up work may be seen in LHC's dental office, Healthy Smiles Dental Center located in Raymond, New Hampshire.

In Fiscal Year 2013/14, Lamprey Health Care provided the following services to Durham residents:

- Medical Visits: 191 Durham residents made 594 visits to Lamprey Health Care. In 2013, Lamprey Health Care provided \$410 in free or reduced fee care to Durham residents.
- Transportation Units of Service A unit of service is one ride to a destination. 86 rides were provided to Durham's senior citizens. The cost of a unit of transportation service is approximately \$10. Unit costs vary greatly depending on the number of people in a vehicle and the distance traveled.

For more information, please visit the Lamprey Health Care's our website at: [www.lampreyhealth.org](http://www.lampreyhealth.org).

Thank you to the Town of Durham for its continued support. ○



## Oyster River Youth Association

### Susan Cilia

President, Board of Directors

Oyster River Youth Association (ORYA) is a 501(c)(3) non-profit organization whose mission is to provide inclusive, fair, diverse, and developmentally-appropriate recreational programs to the youth of Durham, Lee, Madbury, and surrounding communities. ORYA meets the changing needs of the children and families in its community for sports and recreational activities by acquiring and maintaining facilities, promoting volunteerism, and seeking collaborative and strategic partnerships. ORYA programs provide opportunities for children from pre-school through eighth grade with a small number of programs extended into high school-aged children. The central office is housed in the Town of Durham's former District Court building located at 2 Dover Road in Durham. A Board of Directors governs ORYA, which holds monthly meetings open to the public.

Association volunteers are comprised of residents from the Towns of Durham, Lee, and Madbury and other outside communities working together to create and maintain youth recreational opportunities for all children. Most of the participants (approximately 95%) reside in the Towns of Durham, Lee, and Madbury. The out-of-town participants pay a surcharge to participate in ORYA programs.

For outdoor activities ORYA generally relies on the use of Town fields such as Woodridge Park, Little River Park, Stevens Field, Demerritt Fields, Madbury Fields, and Tibbetts Field. ORYA has developed and maintained a relationship with the University of New Hampshire for the use of the football stadium and Campus Recreation fields. Indoor activities are generally held within Oyster River Cooperative School District and University of New Hampshire buildings. The majority of the ice programs are hosted at Durham's Churchill Rink on Old Piscataqua Road and the Whittemore Center where participant fees offset ice rental costs.

The operating costs of programs organized and managed by ORYA are met through participation fees and by annual contributions from the Towns of Durham, Lee, and Madbury. Fund-raising and donations assist ORYA with the capability to provide scholarships, new programs, and capital funding for sport program investments.

### 2014 Accomplishments:

- Permanent scoreboard at the Madbury baseball field location.
- Chain-link fence to enclose the Madbury baseball field for safety reasons.
- Concession stand and plumbing upgrades at the Madbury baseball field.
- Basketball hoop risers at Mast Way School.
- Storage shed at the Little River Park in Lee.



ORYA continues to host a large number of high volume events that cater to both ORYA participants, community members, and traveling families from out-of-town, including the Seacoast Junior Football League Jamboree at UNH. COURTESY ORYA

ORYA continues to host a large number of high volume events that cater to both ORYA participants, community members, and traveling families from out-of-town, including:

- Cross-ice rec hockey tournament at the Whittemore Center hosting teams ages 8 and under – both Oyster River teams and teams from around the state.
- Annual SoccerFest – a preseason kickoff for the Oyster River Youth Soccer program.
- 3 vs. 3 basketball tournament – both Oyster River players and players from around the state in attendance.

- Seacoast Junior Football League Jamboree at UNH.
- Annual Opening Day for the youth baseball program.
- All-star Baseball Tournaments— both Oyster River teams and teams from around the state in attendance.

Goals for 2015:

- Address long-term vision and goals for ORYA.
- Increase community awareness and establish consistent brand presence.

## Sexual Assault Support Services (SASS)

**Kathy Beebe**  
Executive Director

Sexual Assault Support Services (SASS) is a non-profit agency that is dedicated to the prevention of child sexual abuse, sexual assault, stalking, and supporting individuals and families impacted by sexual violence. SASS provides the following services to residents of Durham:

- “Safe Kids. Strong Teens.” Prevention Education programs for children in grades K-12 with the goal of preventing child sexual abuse, bullying, sexual harassment, sexual assault, and teen dating violence.
- 24-hour confidential crisis and support hotline for anyone affected by sexual violence. 1-888-747-7070
- Accompaniments with survivors of sexual assault to area hospitals, police departments, and court hearings.
- In-person support to non-offending family members at the Strafford County Child Advocacy Center.
- Support groups.

2014 Accomplishments:

- Presented ‘Safe Kids, Strong Teens’ prevention education program to children and teens in area schools—reached a total of 615 students and 67 teachers at Mast Way and Moharimet elementary schools.

- Secure additional storage space.
- Continue to improve relationships with Town officials and work toward common goals.
- Continue to improve upon the education of volunteer coaching staff.
- Analyze and expand program offerings.
- Continue appreciation for all ORYA donors.

- Provided 40 crisis intervention and support services to 6 Durham residents impacted by sexual violence. Services include calls to the 24-hour crisis hotline and accompaniment to area hospitals, police departments, and the Strafford County Child Advocacy Center.

Goals for 2015:

- Continue to provide outreach and provision of all services to residents of Durham.
- Increase the number of children in Durham schools who participate in the SASS “Safe Kids. Strong Teens” Prevention Education program.
- Recruit more volunteers to assist SASS in achieving its mission of supporting those impacted by sexual violence and preventing future victimization of children and adults.

To learn more about SASS services and volunteer opportunities, visit our website at [www.sassnh.org](http://www.sassnh.org) ○

## Strafford County Child Advocacy Center

### Cait Miller

Director

The Strafford County Child Advocacy Center (SCCAC) is a community partnership dedicated to a coordinated team approach by professionals pursuing truth and safety during investigations of abuse. By bringing together professionals from law enforcement, the County Attorney's Office, the Division for Children, Youth and Families (DCYF), victim advocacy agencies, and the medical and mental health communities, the SCCAC provides a safe, child-friendly location for interviewing alleged victims of child abuse and coordinating the investigative team.

The Strafford County Child Advocacy Center provides a multidisciplinary response by Law Enforcement, DCYF, County Attorney's Office, Victim Services, Medical Providers and other agencies as needed, to allegations of child abuse to ensure effective and coordinated investigations. The SCCAC will provide a centrally-located, neutral, child-friendly setting in which to conduct interviews of children, host team meetings, conduct ongoing evaluations and case tracking, and provide referrals

to community services in an effort to support, nurture, and protect children. The Strafford County CAC is a program of the Strafford County Attorney's Office. The SCCAC also serves some adult victims of crime.

### 2014 Accomplishments:

In collaboration with the Durham Police Department, SCCAC has served four children and two adults who have alleged sexual assault, domestic violence or other serious crimes. The SCCAC has also served nine adults from the University of New Hampshire, in conjunction with UNH Police Department, who have reported sexual assault, domestic violence, or other serious crimes.

### Goals for 2015

- Continue to serve adult and child victims of crime in Strafford County.
- Increase community awareness regarding prevalence of abuse through community outreach presentation. ○

## Strafford Regional Planning Commission

### Cynthia Copeland

AICP, Executive Director

Strafford Regional Planning Commission (SRPC) has been active in regional planning for over 40 years as one of nine regional planning commissions established by the New Hampshire Legislature. SRPC strives to create strong community connections to understand what New Hampshire citizens value. SRPC's planning staff use collaborative processes with its eighteen municipalities and partner agencies allowing for the development of long-term, comprehensive plans and projects that preserve and enhance the quality of life in the region.

SRPC also assures the region is responsive to the needs of its residents and municipalities. This process is guided, not only by expert staff knowledge and skillsets, but with able assistance from Commissioners who are appointed

voluntary members providing support and guidance in the overall running of the organization. With this range of expertise and advice, SRPC is able to provide effective planning and facilitation services in: transportation, broadband, master planning, demographics, economic development, land use, housing, natural resources and conservation, water resources, data collection and analysis, mapping and GIS, hazard mitigation, and climate change adaptation.

### 2014 Accomplishments

*(specific to Durham):*

- Worked with the Town of Durham Master Plan Advisory Committee to develop the following Master Plan chapters: housing/demographics, community character, existing land use, economic development and energy.

- Updated Master Plan map sets: conservation lands, water resources, transportation, community features, aerial and land use.
- Developed nomination of the Mills Scenic Byway for inclusion into the New Hampshire Scenic and Cultural Byway Program; a public hearing was held at the Durham Public Library on January 29, 2014 and the Mills Scenic Byway was designated on May 8, 2014.
- Met with Town officials and UNH to solicit transportation projects for the Transportation Alternatives Program.
- Conducted six traffic counts to support local planning efforts and two UNH requested traffic counts.
- Conducted forty-six culvert assessments to support local planning efforts
- Created new transportation maps for Durham in coordination with the Fire Department.
- Coordinated a climate adaptation workshop for citizens and Town officials
- Distributed New Hampshire Planning and Land Use Regulation books to local land use boards.
- Receive federal designation as Economic Development District from the Economic Development Agency providing municipalities with access to additional infrastructure and program development grants (pending EDA final action).
- Assist UNH Wildcat and COAST transit providers in development of transit routes and services.
- Work with municipalities and residents to pilot the Park n Ride Toolkit.
- Develop online web maps and applications for use by the public, using ArcGIS online.
- Conduct culvert assessments and sidewalk inventories to support local planning efforts.
- Work with municipalities and businesses to attract new public and private investments to the Strafford region.
- Assist citizens in the development of agricultural databases and development of production systems and capacity.
- Continue to provide education and outreach on fluvial erosion, climate change adaptation, multi-hazard mitigation strategies, low impact development.
- Continue local transportation planning tasks in support of Safe Routes to School, safety, access management, park and rides, sidewalks, bike ways, scenic byways, and corridor studies.

## Goals for 2015

*(for the region):*

- Adoption of SRPC's our Regional Master Plan – Local Solutions for the Strafford Region.
- Adoption of the Broadband Plan.
- Adoption of the Regional Housing Needs Assessment.
- Make updates to the Comprehensive Economic Development Strategy.
- Make updates to the Metropolitan Transportation Plan.
- Carry out transportation project solicitation for the New Hampshire Ten-Year Plan process.
- Continue to seek Brownfields grants.

The SRPC looks forward to working with the citizens and officials of Durham in 2015. Thank you for the opportunity to serve you and for your continuing support of regional planning. Further questions or comments can be referred to Cynthia Copeland, AICP, Executive Director at [cjc@strafford.org](mailto:cjc@strafford.org). Please visit the SRPC website at [www.strafford.org](http://www.strafford.org) for more information. ○

## The Homemakers Health Services

**Heidi Morrison**  
CEO

The Homemakers Health Services (HHS) provides comprehensive health care and supportive services to enhance the lives of individuals in need so that they may remain safely in their homes.

The Homemakers Health Services is a local, non-profit community health care agency which provides visiting nurse, behavioral health, rehabilitative therapies, medical social work, home health aides, personal care providers, homemakers, in-home care providers, Alzheimer's respite, and adult day care services.

In 2014, The Homemakers Health Services was once again named to the HomeCare Elite, as one of the top 25 percent of Medicare-certified home health care providers in the United States.

The success HHS has in fulfilling its mission is largely due to its "I CARE" Core Values:

**Inclusive:** Support of staff, clients, and the community

**Committed:** Driven to make a positive impact

**Adaptable:** To changing situations

**Reliable:** Doing what it says it is going to do

**Excellent Quality Service:** To one another, clients, and the community

In 2014, The Homemakers provided 2,461 hours of home health, home support, and adult day care services to 34 Durham residents. More than 37 percent of these hours were provided to low income person who needed home support and/or personal care services and could not afford to pay the full cost of these services or for which there was inadequate reimbursement.

### 2014 Accomplishments:

- Provided more than \$370,000 worth of home health, home support and adult day care services to persons who did not have the ability to pay the full cost or for which there was inadequate reimbursement.
- Provided 697 persons with 72,296 hours of home health care services.

- Expanded the scope of care to include Behavioral Health Services to assist adults with mental health conditions.
- Offered numerous community-wellness programs including flu and blood pressure clinics, Alzheimer's educational seminars for caregivers, Friend-to-Friend, and facilitated a monthly Alzheimer's Support Group.

### Goals for 2015:

- Continue to provide adults with the safe, comprehensive, reliable, and professional home health, home support, and adult medical day care services they need to remain independent and in their own homes. ○



The Homemakers Health Services provides comprehensive health care and supportive services to enhance the lives of individuals in need so that they may remain safely in their homes. COURTESY HHS



# Town Working Committees

Durham Agricultural Commission  
Durham Energy Committee  
Economic Development Committee  
Integrated Waste Management Advisory Committee  
Lamprey River Advisory Committee  
Oyster River Local Advisory Committee

## Durham Agricultural Commission

**Theresa Walker**  
Chair

*Members: Theresa Walker, Chair; Raymond LaRoche, Vice Chair; Bonnie McDermott, Secretary; Vincent Dell'Ova, Treasurer; David Howland, Town Council Representative; John Carroll, David Potter, Tom Bebbington, Ellen Karelitz, Suzanne MacDonald, Carol Tuveson, Michelle Whisnant*

The Durham Agricultural Commission was established by the Town Council in July 2011 to “promote the production, availability, and sale of locally grown food, fiber, and forest products” (Town Council Resolution #2011-11). Since that time, the twelve members of the Agricultural Commission have been meeting at least once per month to work together and with Town staff and other Town boards and committees to further the mission of the Agricultural Commission, which is to encourage agricultural activities and development to expand Durham’s working landscape of actively managed gardens, farms, forests and land through the Town, including University land.

### 2014 Accomplishments:

- Updated an inventory of agricultural activity in Town, including farms, gardens, forestry, aquaculture, and horse stables.



Members of the Agricultural Commission participated in the 2014 Annual Durham Memorial Day parade (l-r): Raymond LaRoche, Jr.; Ellen Karelitz, Susan MacDonald, Vincent Dell'Ova, John Carroll. COURTESY AG COMMISSION

- Reviewed existing local and state land use regulations governing agriculture.
- Contributed relevant information to the weekly “Friday Updates” publication and the Town website.
- Sought input from Agricultural Commissions across the state.
- Monitored and promoted activity of community gardens in Town, including the community gardens at Wagon Hill Farm, St. George’s Episcopal Church, and the Fitts Farm community.
- Promoted the Durham Farmers’ Market.

- Met with the Town Council, Planning Board, and Master Plan Advisory Committee to finalize the Agricultural Resources Chapter of the Master Plan update.
- Participated in the Memorial Day parade with a garden on wheels and live animals.
- Participated in Durham Day with a promotional table.
- Organized and held the 2nd Annual Durham Farm Day, a day-long celebration of local farms and Durham's working landscape.
- Launched a "Food Friendly Garden" campaign to raise awareness of home food production.
- Participated in a panel discussion about local agriculture at the annual New Hampshire Municipal Association Conference.
- Work with the Planning Board to adopt the Master Plan update, especially the chapter dedicated to Agricultural Resources.
- Develop educational materials and programs to support local agriculture and gardening.
- Develop and host educational programs concerning agriculture and gardening.
- Organize and host the 3rd Annual Durham Farm Day on August 15, 2015.
- Update the inventory of gardening and agricultural activity in Durham.

#### Goals for 2015:

- Work with the Town Planner and boards and commissions to propose amendments to Durham's land use regulations to enable more gardening and agriculture, including the adoption of the State definition of agriculture.
- Work with the Town Council, Town staff, and Town boards and commissions on issues related to agriculture.

The Agricultural Commission believes its work is critically important to the Town Council's goal to, "Pursue long-term economic and environmental sustainability and resiliency, anticipating the community's and the region's future needs through a framework that formally integrates the consideration of multiple elements including society, ecology, economics, transportation, agriculture, recreation, food and drinking water, climate, and energy resources." In support of that goal, the Agricultural Commission looks forward to working with residents and Town government in the coming year. ○

## Durham Energy Committee

### Kevin Gardner

Chair

*Members: Kevin Gardner, Chair; Mary Downes; Jim Dreher; Charles Forcey; Steve Weglarz; Robin Mower, Council representative; Andrew Corrow, Planning Board representative*

The Durham Energy Committee (DEC) is charged with advising the Town Council on ways to reduce energy use, develop alternative energy sources, and increase the economic security and energy independence of the Town.

#### Ongoing work

- Consult with developers on projects before the Planning Board to encourage energy conservation and efficiency, bicycle and pedestrian access, and renewable energy sources as appropriate, and to provide follow-up memoranda to the Board.

- Review the performance of municipal solar installations.
- Evaluate and support grant-funded renewable energy projects.

#### 2014 Accomplishments:

The DEC's primary work in 2014 was driven by two goals in its new Master Plan chapter:

- Coordinated with the Town Administrator to issue a Request for Proposal for a bike-ped "master" improvement plan focusing on downtown. That plan was delivered this fall.
- Conducted its first survey on transportation and presented its findings to the Town Council in October. Consistent surveys of the Town over multiple years will follow to help assess efforts to improve vehicular, bicycle, and pedestrian safety and satisfaction over time.

Further DEC work in 2014 focused on another Master Plan goal: Reduce Durham's vulnerability to energy price volatility.

- Reviewed a grant proposal to expand Town-owned solar facilities to group net metering, thereby allowing off-site distribution of solar-generated electricity to offset the wastewater treatment facility's electricity usage. Reviewed three potential sites.
- Met with representatives of the four Durham churches to explore financing solar installations to help offset their combined total of 140,000 kWh in electrical usage.
- Produced a report for the Administrator on Durham's Solar Energy Tax Exemption.

Goals for 2015:

- Finalize recommendations for revising the Durham Solar Energy System Tax Exemption for Town Council action in early 2015.

- Continue to consult with Durham interfaith committees and Durham residents on individual and group solar installations, including possible solar farm projects.
- Improve the tracking of, and reporting on, utility and fuel bill for municipal facilities.
- Conduct a second survey to track baseline attitudes toward energy conservation and efficiency issues. The 2014 survey focused on transportation, the first "pillar" of the Master Plan chapter. The next survey will focus on either building efficiency or renewable energy. The DEC plans a rotating set of three surveys on a three-year cycle.
- Explore enabling resolutions and loan prospects in collaboration with the Jordan Institute to promote C-PACE (Commercial PACE) programs among existing Durham businesses, including apartment complexes, retail stores, restaurants, and non-profit institutions. ○

## Economic Development Committee

**Ute Luxem**  
Chair

*Members: Ute Luxem, Chair; Raymond Rodon, Renee Capicchioni Vannata, Anthony Raimondo, Alternate; Alex Talcott, Alternate; Carden N. Welsh, Council representative; Lorne Parnell, Planning Board representative; Michael Behrendt, Town Planner*

The Economic Development Committee (EDC), a standing committee since 2007, has been tasked with making recommendations to the Town Council about how to foster the stabilization of the residential tax burden through economic development. It works to encourage strategies and efforts that create diverse business, commercial office and research activities that maintain and create jobs, and ensure a good mix of uses while maintaining the distinct rural character of Durham.

The EDC is sensitive to the Town's difficult challenge of balancing different values and goals and works diligently incorporating commitment to a rural appearance, historic resources, land conservation, and a small energy footprint when reaching out to prospective and existing businesses.

The EDC meets monthly, typically on the third Tuesday. Every resident is welcome to attend meetings. Questions are

allowed from the public outside of public comment as long as they stay on topic and show mutual respect to all parties involved in the discussion.

Part-time Economic Development Director, Mary Ellen Humphrey, was hired in August. Mary Ellen brings with her a realm of experience in the New Hampshire legislature, conservation efforts around the State, and hands-on economic development experience in the City of Rochester. Her values are balanced and the Committee feels strongly that she is a great asset to the Town of Durham and its residents. Mary Ellen will focus on economic development that meets the Town's objective of balance between its rural appearance, conservation, the creation and retention of well-paying jobs, and the addition of new businesses and services that can sustain and serve Durham residents today and in the future.

2014 Accomplishments:

- Offered an opportunity to local retailers and service providers to discuss their business at the beginning of a meeting. This is an excellent and free marketing tool to local businesses as the EDC meetings are widely watched on local television within the community.

Businesses included: Ken Entz, Wildcat Fitness; Joe Swenson, JS Mobil Solutions; Matt Swiesz, Swietz Family Practice; Julie Reece, One Language School; Karen Larson, the Candy Bar; Brad Towle, Emery Farm, and Bill Schoonmaker, Schoonmaker Architects.

- Invited large developers whose developments are set to have significant impact on the appearance of the Town. The goal of such invitations is to provide a less regulated environment than the Planning Board to foster communication between the developer and members of the community. Mutual understanding often fosters optimal solutions that benefit the Town as a whole. Developers included: 1) Durham Business Park owner Eric Chinburg, who acquired the parcel from the Town of Durham with the expectation for its development; 2) The Orion Project that was presented in 2013, and is currently under construction on Main Street; and 3) the Mill Plaza development proposal.
- EDC members Anthony Raimondo and Renee Capicchioni Vannata developed and are actively managing a beautiful Economic Development web site for the Town. It can be viewed at <http://thriveindurhamnh.com/>.
- The EDC's Master Plan chapter was ready to move through the approval process when the Town changed consultants and process. A subcommittee consisting of former member Jim Lawson, Town Council representative Carden Welsh, and chair Ute Luxem are currently meeting with representatives of Strafford Regional Planning Commission to finish the work.
- Economic Development Director Mary Ellen Humphrey has reached out to many existing businesses, realtors, and developers. She prepared the Request for Proposal for the former Town Office after it became clear that the Purchase and Sales Agreement between Scott Mitchell and the Town would not be extended and will be actively marketing it until the deadline for submission, January 30, 2015. The RFP requires the former Town Office to be repurposed in a way that the structure continues to contribute to the National Historic District.

The EDC recognizes that a number of residents are uneasy with construction developments within the community during the last few years. There is concern that the Town could lose its charm and character if any more development is allowed. While EDC members most certainly understand the sentiment and concern, they feel the community cannot avoid change completely. Change will happen because technological, environmental, and socio-economical structures are consistently changing.

#### Goals for 2014:

- Complete the Economic Development Master Plan chapter.
- Maintain and improve the current web site and social media outreach.
- Work with the Economic Development Director to create a comprehensive database of commercial spaces in Durham and a business directory.
- Reach out to suitable developers in Durham's commercially zoned areas.
- Keep an open door policy with University of New Hampshire's commercialization efforts.
- Support the Town Council in its search for a suitable developer who can redevelop and repurpose the existing former Town Office building.
- Follow the Mill Plaza redevelopment efforts and assist when appropriate.

Volunteers on the EDC donate many hours to address Durham's economic development needs and are open to questions, concerns, and comments. Email [ute.edc@gmail.com](mailto:ute.edc@gmail.com) with any questions or concerns. Input will be shared with other Committee members whenever appropriate.

## ECONOMIC DEVELOPMENT DIRECTOR

Mary Ellen Humphrey

### 2014 Accomplishments:

- On August 18, 2014, I began my role as Economic Development Director for the Town of Durham. In just a short few months, the Request for Proposal for the former Town Office has been drafted and distributed. I continue to market the site, talk to potential developers, and seek a redevelopment that will repurpose and reuse this historic property in a way that benefits the Town.
- As part of my strategy to bring economic activity to the Town, I maintain relationships with realtors, developers, businesses, and state agencies such as the State Department of Resources and Economic Development (DRED), the Small Business Association (SBA) and the Strafford Regional Planning Commission (SRPC). My efforts are tailored toward the goals and objectives outlined in Durham's Master Plan as directed by Administrator Todd Selig.
- There are opportunities for bringing more investment into our Town by focusing on expanding the commercial and industrial tax base and by job creation. This is accomplished by retaining and expanding current Durham businesses, and by marketing Durham to attract the kinds of investment that best fits the culture and standards of the community. While other towns and cities struggle to attract investment, Durham has the opportunity to select projects and actually mold them to be of the highest quality and best use for everyone.

### Goals for 2015:

- Expand the commercial and industrial tax base so that the ratio between residential and nonresidential helps to relieve the property tax burden on homeowners.



Mary Ellen Humphrey, Durham Economic Development Director. Courtesy DCAT Studios

- Continue the RFP process to bring redevelopment to the former Town Office, returning it to the tax roll and helping pay for the new Town Office.
- Assist with the Mill Plaza redevelopment.
- Bring jobs to Durham by helping to attract new businesses, with a focus on downtown.
- Retain current businesses and help with expansion where possible.
- Work with the University of New Hampshire, both with the start-up community and other business initiatives.
- Target marketing to help develop industrial and commercial uses at Goss International, Stone Quarry Drive, and the Durham Business Park.
- Assist with the UNH/Downtown Durham Development Project. ○



## Integrated Waste Management Advisory Committee

**Katherine (Kitty) Marple**  
Chair

*Members: Katherine (Kitty) Marple, Chair; Carina Dolcino, Michael Everngam, Nell Neal*

The Integrated Waste Management Advisory Committee (IWMAC) is a small group dedicated to limiting waste as much as possible. Nell Neal is a long standing member who has worked with the Oyster River schools on their composting program. Carina Dolcino is a Swap Shop volunteer and Mike Everngam is totally engaged in the inner workings of the Town's waste management program.

Over the past year, the Town instituted a limited pilot program to allow families to drop off compostable material in bins at the Transfer Station. The compost is collected by a contractor, Mr. Fox Composting, and the material is processed at its facility in Maine. There have been one or two minor glitches getting the process streamlined at the transfer facility but overall there is ample participation by those who signed on to the pilot, and the hope is to broaden this option to more residents.

Last summer, there was a community-wide environmental summit chaired by representatives of the Durham churches. Members of several Town committees attended. The purpose for this meeting was to strategize ways to improve the environment and to raise community awareness about this issue. The attendees decided to focus on one idea to begin the process and that is to institute a "Pay as You

Throw" (PAYT) ordinance which would require households to purchase trash bags from the Town. This method to reduce waste is practiced in Newmarket and Dover. Dover in particular benefitted from this program by reducing its Town waste tipping fees significantly.

The Swap Shop continues to be well run thanks to the volunteer efforts of many faithful people. The aftermath of the Church yard sales ran very smoothly at the Swap Shop due to increased vigilance by the congregations to weed out unwanted items and by closing the Transfer Station one hour early to deal with the leftover deliveries more efficiently. The Integrated Waste Management Advisory Committee members sincerely appreciate the work done by volunteers to make the Swap Shop a success.

The IWMAC made a request to the Town to emphasize recycling of construction waste as part of Conditions of Approval for new construction projects before the Planning Board.

Some of these measures to reduce waste are seen by some as just more taxation and more work. In truth, Durham has come a long way in waste reduction with recycling and Swap Shop availability. The problem is that there are still a considerable number of residents who do not want to take the time and energy to separate their garbage. If the community can chip away at the waste problem, the long-term benefits will be seen and appreciated by those who follow. ○

## Lamprey River Advisory Committee

**Richard H. Snow**  
Chair

*Durham Members: Anne Lightbody, Richard Lord, Rachel Stevens, Ann Welsh*

### 2014 Accomplishments:

- Representatives from towns in the Lamprey River watershed began implementing the Rivers Management Plan with help from towns, planning commissions, land protection organizations, wildlife professionals,

and citizens. The final plan was approved on September 26, 2013 and is available at town offices and at [www.lampreyriver.org](http://www.lampreyriver.org).

- **Land Protection:** The Wild and Scenic Subcommittee has protected 2803 acres and 9.98 miles of river frontage since 1999. For every \$3 of LRAC money spent, an additional \$7 was leveraged from other sources. Updated and more accurate flood maps were produced for the Lamprey. These maps will be very useful in helping to identify and prioritize land protection efforts going forward.

- **Education and Outreach:** In a partnership with Epping Summer Recreation, children were given the opportunity to become Lamprey Rivers Junior Rangers. A similar program is available for families to do online. A summer recreational series, “Hike It, Bike It, Like It” offered guided tours of three of the Lamprey’s key historical and natural areas. The series will be offered again in 2015.
- **Wildlife and Ecology:** Preliminary data from a follow-up study on rare mussels show that brook floaters are critically imperiled and extirpation seems likely. The cause of the decline appears to be burial from flooding events, but acidic conditions or unsuitable water quality have not been ruled out. Based on recommendations in a tributary fish survey from 2011, research was commissioned to study which culverts pose the greatest problems for fish migration. Results will serve as a starting point for partnerships with towns to address the problems.
- **History:** A fourth and final panel for the Wiswall Falls kiosk featuring John Hatch was completed. The panel also highlights the efforts of citizens to protect the Lamprey River.
- **Water Quality and Quantity:** LRAC continued to support the volunteer monitoring efforts of the Lamprey River Watershed Association to test and report water quality data in 2014. Wild and Scenic Subcommittee funding ensured that years of data were not interrupted. The water quality workgroup began collating years of data from multiple sources with the goal of making these data more accessible and understandable.
- **Project Review:** The project review workgroup commented on several projects that were submitted to the state for environmental permits. The committee does not have the authority to approve or deny permits, but its comments are considered by NHDES prior to

issuance of permits. Several complaints or concerns about the river were investigated. When appropriate, the committee notified NHDES and requested follow-up.



Richard H. “Dick” Lord, stands next to the newly installed panel at the Wiswall Falls recreation area dedicating the park to the late John Woodsum Hatch. COURTESY RICHARD H. LORD

#### Goals for 2015:

- The full committee will continue its main duties to work on issues identified in the 2013 Lamprey Rivers Management Plan and review projects proposed for the quarter mile corridor around the designated rivers. LRAC will continue to support research, volunteer water quality monitoring, and outreach efforts. ○

## Oyster River Local Advisory Committee

**Eric Fiegenbaum**  
Chair

*Durham Members: Stephen Burns, Jim Colbert (UNH representative), Richard Horan, Jim Hornbeck*

In 2011, the Oyster River was added as a designated river to the New Hampshire Rivers Management and Protection Program (RMPP), and by 2012 a Local

Advisory Committee (LAC) was established. The Oyster River Local Advisory Committee (ORLAC) is made up of representatives of the towns through which the designated river segments flow. Currently, there is representation from the following communities: Barrington (1), Durham (3), Lee (1), Madbury (2) and UNH (1). The ORLAC would like to increase the representation to at least two per town.

If anyone has an interest, the governing body of the town nominates representatives who are then appointed by the Commissioner for the New Hampshire Department of Environmental Services. The duties of the Committee include: advising on plans or actions that would alter the resource values or characteristics of the river, developing a local river Corridor Management Plan, and reporting biennially to the State and annually to the towns.

In 2014, the Committee commented on several proposed projects. Most were within permitting guidelines. The Lee Traffic Circle area continues to be of concern due to its inherent high water table which leaves development with few options to minimize impacts, and high conductances and bacteria counts from a yet unidentified source.

Most of the Committee's work focused on a Corridor Management Plan that Committee members worked on with the Strafford Regional Planning Commission. The

process is supported by a grant from the New Hampshire Department of Environmental Services (NHDES) and from the four towns in the corridor. The completed plan will add to the knowledge of the river, provide a work plan for the Committee, and identify actions the towns might consider to further protect the river. The plan is not regulatory, but the beginning of a collaboration.

Since the ORLAC does not have physical office space it continues to maintain a web site at [www.oysterriverlac.org](http://www.oysterriverlac.org), which serves as a virtual office and a way to make the Committee known and available to the communities. The Committee currently holds meetings on the fourth Thursday of the month at 5:30 PM at the Madbury Town Hall. The Committee can be contacted through a general email address at: [info@oysterriverlac.org](mailto:info@oysterriverlac.org). ○

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# Vital Statistics and Resources

Births 2014  
Deaths 2014  
Marriages 2014  
Resource Information  
Land Area  
Meeting Dates for Town Boards, Committees,  
and Commissions

Town Office Functions  
Miscellaneous  
Town Tax Rate  
Telephone Directory  
State and U.S. Representatives  
Notice Concerning Involuntary Merging of Real Estate  
Oyster River Cooperative School District Letter

## Births 2014

Child's Name	Date Of Birth	Place Of Birth	Parent's Names
Chandler Zhang.....	January 6, 2014.....	Dover.....	Ye Zhang & Yanni Chen
Benjamin Robert Hopkins .....	January 9, 2014.....	Portsmouth .....	David Hopkins & Kathleen Hopkins
Sama Mahdi Al-Badrawi.....	February 25, 2014.....	Dover.....	Mahdi Al-Badrawi & Arwa Abdullah
Edith Florence House.....	April 19, 2014 .....	Concod.....	Nathan House & Molly House
Alexander Brennan Han .....	May 28, 2014 .....	Dover.....	Yi-Fu Han & Donna Han
Braeden Lucas Callahan .....	May 29, 2014 .....	Dover.....	Brian Callahan & Christine Callahan
Matthias Andrew Earle.....	September 7, 2014.....	Stratham .....	Andrew Earle & Hannah Earle
Glen Nathan Skotko .....	October 5, 2014 .....	Dover.....	Bradley Skotko & Heather Smith

## Deaths 2014

Decedent's Name	Date Of Death	Place Of Death	Father's Name	Mother's Maiden Name
Ann MacLachlan	January 01	Dover	Anthony Lufcic	Johanna Balon
Suzanne Cote	January 01	Dover	Russell Luebker	Eleanor Marden
Harold Henry	January 14	Dover	Harvey Henry	Josephine Croteau
Russell Ortman	January 19	Dover	Charles Ortman	Jean Harris
Albert Frost	January 23	Durham	Albert Frost	Clara Palson
Elisabeth Evora	January 26	Durham	Vincent Hegenbarth	Louise Unknown
Irene Vrettos	January 30	Dover	Archie Teague	Versa Whitlock
Shirley Thompson	January 31	Durham	Norman Stiles	Marion Kelley
Joanne Harding	February 01	Dover	Joseph Murray	Lucinda D'Entremont
Dorothy Hocker	February 07	Durham	Alfred Brandow	Alice White

Decedent's Name	Date Of Death	Place Of Death	Father's Name	Mother's Maiden Name
Ralph Grover	February 07	Durham	Dana Grover	Rose Horn
Shirley Hall	February 17	Concord	Leonard Holmes	Amie Gibson
Norman Durkee	February 28	Dover	Ralph Durkee	Nancy Hutchins
Jay Heckman	March 08	Dover	Paul Heckman	Nellie Wilson
Elinor Coulter	March 19	Dover	John Dirkman	Emma Barker
Gisela McCoubrey	April 10	Durham	Unknown Glogger	Unknown
Elizabeth Finnegan	May 02	Durham	George Collins	Inda Peters
Gloria Bilynsky	May 04	Exeter	Daniel Zalopany	Sophie Pastuch
Robert MacLachlan	May 16	Madbury	John MacLachlan	Winifred Coll
Mary Ellis	May 18	Exeter	Elmer Torrey	Frances Bean
Arthur Westneat Jr	May 19	Dover	Arthur Westneat	Alice French
Phyllis Pomerleau	May 27	Durham	Arthur Schurman	Una Badger
Patricia Messler	May 27	Dover	Dale Ober	Carol Coughlin
Pelagia Fraczek	June 06	Dover	Ludwik Zych	Theresa Buba
Emo Pasciuto	June 14	Dover	Cosmo Pasciuto	Marianna Pasciuto
B Theodore Ward	July 09	Dover	Harold Ward	Virginia White
Madalene Cote	August 06	Dover	William Manning	Margaret Bailey
Joseph Dignard	August 16	Exeter	Edmund Dignard	Flora McLaughlin
William Morgan Jr	August 31	Dover	William Morgan	Matilda Mittnacht
Rose Giunta	September 04	Durham	Antonio Calvo	Sebastiana Tine
Abbie Parker	September 19	Durham	Joseph Dale	Barbara Livingston
Desiree Clark	September 26	Durham	Robert Cyr	Nita Day
Walker Wheeler	September 30	Dover	Roy Wheeler	Mildred Brown
Ralph Cresta Sr	October 08	Portsmouth	Samuel Cresta	Constance Mancini
Elizabeth Morgan	October 09	Durham	Scott Goatley	Florence Daley
Elizabeth Hagner	October 13	Lee	Gerald Cunningham	Louise Ritscher
Ursula Hoene	October 13	Durham	Friedrich Eich	Elfriede Hoyer
Charles McLean	October 14	Portsmouth	Charles McLean Sr	Theresa Macleod
Oliver Culver	October 19	Durham	Douglas Culver	Glaude Uranga
Jane Grota	November 11	Portsmouth	George Sizer	Edna Mazzoni
Arlene Eckerson	November 21	Dover	Sven Linder	Florence Donaldson
Alan Goelzer	November 23	Dover	Charles Goelzer	Constance Rowland
Norma Smith	November 25	Dover	Carl Lagerstrom	Ellen Gorenson
M Leland Jackson	December 02	Dover	Leland Page	Frances Day

## Marriages 2014

Name	Residence	Name	Residence	Place Of Marriage	Date Of Marriage
Marissa E Caron.....	Durham	Daniel R Winans.....	Durham	Durham	February 24
Tracy H Kearney.....	Durham	Michael J Correnti.....	Durham	Durham	March 22
Bree N Whiteley.....	Durham	Elijah I Tillinghast.....	Durham	Durham	May 25
James H Rudolf.....	Durham	Mary-Erin V Dellea.....	Durham	Durham	August 30
Jason S McKibben.....	Durham	Catherine M Ashcraft.....	Durham	Durham	September 13
Colleen E McKenna.....	Stratham.....	Adam M Rosenthal.....	Durham	Durham	September 20
Carla A Prince.....	Durham	Bradford C Danielson.....	Durham	Durham	October 11



## Resource Information

### Land Area

(2.2 miles of which is water surface) .....	25.5 sq. miles
Population (per 2010 census) .....	14,638
Incorporated.....	1732
Durham's Congressional District Number .....	1

### Meeting Dates for Town Boards, Committees, and Commissions

(Notices are posted on the Bulletin Board outside the Town Hall, the Durham Public Library, and on the Town's web Site: [www.ci.durham.nh.us](http://www.ci.durham.nh.us).)

Town Council .....	First and third Mondays of each month at 7:00 PM, Town Hall
Conservation Commission .....	Second Thursday of each month at 7:00 PM, Town Hall
Durham Agricultural Commission .....	Second Monday of each month at 7:00 PM, Durham Police Dept.
Durham Energy Committee.....	Meets monthly, Town Hall
Economic Development Committee .....	Third Tuesday of each month at 7:00 PM, Town Hall
Historic District Commission and Heritage Commission.....	First Thursday of each month at 7:00 PM, Town Hall
Integrated Waste Mgt. Advisory Committee.....	Second Tuesday of each month at 7:00 AM, Durham Police Dept.
Parks & Recreation Committee .....	Fourth Thursday of each month at 7:00 PM, Town Hall.
Planning Board .....	Second & fourth Wednesday of each month at 7:00 PM, Town Hall
Rental Housing Commission .....	As needed at 4:00 PM, Town Hall
Zoning Board of Adjustment.....	Second Tuesday of each month at 7:00 PM, Town Hall

### Town Office Functions

Town Office Hours .....	Monday through Friday, 8:00 a.m. to 5:00 p.m.
Boat Registration .....	Additional \$5.00 charge to register a boat at the Town Hall.
Car Registration .....	Registration in month of birth. Renewal stickers and license plates can be purchased at Town Clerk's Office for an additional \$2.50 each
Car Inspection .....	Car must be inspected within ten (10) days of first registration in New Hampshire. Then, inspection is done in the registrant's birth month. Residents may register cars on-line at the Town web site: <a href="http://www.ci.durham.nh.us">www.ci.durham.nh.us</a> or <a href="http://www.eb2gov.com">www.eb2gov.com</a>
Driver's License .....	Application available at the Dover Point MV Substation.
Dog Registration .....	Tags are available as of January 1st. Due May 1st. Neutered Male/Spayed Female: \$6.50. Unneutered Male or Unspayed Female: \$9.00. Senior Citizen: \$2.00
Property Taxes .....	Due July 1st and December 1st.
Water & Sewer Billings .....	Issued every six (6) months.
Voter Registration .....	New voters can register with the Supervisors of the Checklist or the Town Clerk. Proof of age, residence, and citizenship are required.
Marriage Licenses.....	Available through Town Clerk's Office
Vital Records.....	Available through Town Clerk's Office

### Miscellaneous

**Public Hearings & Public Forums:** Notices for public hearings & public forums are published in the legal notice section of the Foster's Daily Democrat, on the bulletin board outside of Town Hall, the Durham Public Library, and on the Town's web site: [www.ci.durham.nh.us](http://www.ci.durham.nh.us).

**Solid Waste Transfer Station & Recycling Center:** Located on Durham Point Road. Hours of operation: Tuesday and Saturday, 7:30 a.m-3:00 p.m.

**Bulky Waste Coupons and Electronic/Appliance Stickers:** May be obtained at the Public Works Department at 100 Stone Quarry Drive between the hours of 8:00 AM and 12:00 Noon, and 12:30 to 4:30 PM, Monday through Friday. 868-5578

**A Resident/Taxpayer Permit Sticker:** Available at the Public Works or the Town Clerk's Office and must be renewed every calendar year. This sticker allows residents/taxpayers entrance to the Transfer Station with regular trash and recycling at no extra charge, plus two-hour parking in existing downtown one-hour, non-metered spaces.

**Tax Exemptions:** For information regarding elderly, veteran's, blind, solar energy, totally disabled and physically handicapped exemptions, or current use taxation, please contact the Tax Assessor at 868-8064.

### Town Tax Rate

(Per \$1,000 Assessed Valuation) .....	\$30.52
Town.....	\$ 8.34
School (Local) .....	\$16.80
School (State).....	\$ 2.51
County.....	\$ 2.87
Net Assessed Valuation .....	\$916,456,045.00
Percentage of Valuation .....	96%*

\* Estimate of percent of valuation.

A list of all new property valuations in Durham can be viewed on the Town's web site at:

[www.ci.durham.nh.us](http://www.ci.durham.nh.us).

A copy of the listings may also be obtained at the Town Assessor's Office. Residents may also call the Assessor's Office at 868-8064 to request a hard copy, which will be printed and mailed at no cost to taxpayers.

### Telephone Directory

Durham Web Site:.....[www.ci.durham.nh.us](http://www.ci.durham.nh.us)

Emergency Numbers: ..... Fire/Police/Rescue Emergency = 9-1-1

Fire/Police/Rescue Emergency from UNH campus only = \*9-1-1

### Municipal Offices

Name	Title	Phone	Fax	E-mail
<b>Administration, 8 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri</b>				
Todd I. Selig.....	Town Administrator.....	868-5571 .....	868-1858.....	<a href="mailto:tselig@ci.durham.nh.us">tselig@ci.durham.nh.us</a>
Jennie Berry .....	Admin. Assistant .....			<a href="mailto:jberry@ci.durham.nh.us">jberry@ci.durham.nh.us</a>
<b>Assessing, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri</b>				
Jim Rice .....	Assessor.....	868-8064 .....	868-1858	
<b>Business/Finance, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri</b>				
Gail Jablonski.....	Business Manager.....	868-8043 .....	868-1858.....	<a href="mailto:gjablonski@ci.durham.nh.us">gjablonski@ci.durham.nh.us</a>
Lisa Beaudoin.....	Administrative Assistant.....			<a href="mailto:lbeaudoin@ci.durham.nh.us">lbeaudoin@ci.durham.nh.us</a>
Barbara Ross.....	Staff Accountant .....			<a href="mailto:bross@ci.durham.nh.us">bross@ci.durham.nh.us</a>

**Durham Cable Access Television (channel 22), 8 Newmarket Road, Hours: 8:00 AM-5:00 PM, Mon-Fri.**

Craig Stevens.....DCAT Coordinator ..... 590-1383 ..... 868-1858..... [cstevens@ci.durham.nh.us](mailto:cstevens@ci.durham.nh.us)

**Economic Development, 8 Newmarket Road, Hours: 8:00 AM-5:00 PM, Tues-Thu.**

Mary Ellen Humphrey ...Director .....Office: 590-1380/Cell: 496-3237 ..... 868-1858..... [mehumphrey@ci.durham.nh.us](mailto:mehumphrey@ci.durham.nh.us)

**Information Technology, 8 Newmarket Road, Hours: 8:00 AM-5:00 PM, Mon-Fri.**

Luke Vincent.....IT Manager..... 590-1380 ..... 868-1858..... [lvincent@ci.durham.nh.us](mailto:lvincent@ci.durham.nh.us)

**Fire Department, 51 College Road Hours: 7:30 AM-5:00 PM, Mon-Fri**

Corey Landry ..... Fire Chief..... 868-5531 ..... 862-1513..... [clandry@ci.durham.nh.us](mailto:clandry@ci.durham.nh.us)

Jason Cleary ..... Deputy Fire Chief ..... [jcleary@ci.durham.nh.us](mailto:jcleary@ci.durham.nh.us)

John Powers ..... Deputy Chief of Fire Prevention & Safety..... [jpowers@ci.durham.nh.us](mailto:jpowers@ci.durham.nh.us)

Melissa Perusse ..... Administrative Assistant ..... [mperusse@ci.durham.nh.us](mailto:mperusse@ci.durham.nh.us)

**Parks And Recreation Department, 2 Dover Road Hours: Mon, Tue, & Thurs**

Stephanie Frazee.....Director ..... 817-4074 ..... [sfrazee@ci.durham.nh.us](mailto:sfrazee@ci.durham.nh.us)

**Planning & Community Development, 8 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri**

Michael Behrendt.....Director ..... 868-8064 ..... 868-1858..... [mbehrendt@ci.durham.nh.us](mailto:mbehrendt@ci.durham.nh.us)

Karen Edwards ..... Administrative Assistant ..... [kedwards@ci.durham.nh.us](mailto:kedwards@ci.durham.nh.us)

**Police Department, 86 Dover Road Hours: 8:30 AM-5:00 PM, Mon-Fri**

David Kurz.....Police Chief..... 868-2324 ..... 868-8037..... [dkurz@ci.durham.nh.us](mailto:dkurz@ci.durham.nh.us)

Rene Kelley ..... Deputy Chief ..... [rkelly@ci.durham.nh.us](mailto:rkelly@ci.durham.nh.us)

Jennifer Johnson.....Administrative Assistant ..... [jjohnson@ci.durham.nh.us](mailto:jjohnson@ci.durham.nh.us)

Dawn Mitchell ..... Administrative Assistant ..... [dmitchell@ci.durham.nh.us](mailto:dmitchell@ci.durham.nh.us)

**Public Works, 100 Stone Quarry Road Hours: 8:00 AM-4:30 PM, Mon-Fri**

Mike Lynch.....Director ..... 868-5578 ..... 868-8063..... [mlynch@ci.durham.nh.us](mailto:mlynch@ci.durham.nh.us)

April Talon ..... Town Engineer..... [atalon@ci.durham.nh.us](mailto:atalon@ci.durham.nh.us)

Janice Hogleund ..... Assistant to Public Works Dir..... [jhogleund@ci.durham.nh.us](mailto:jhogleund@ci.durham.nh.us)

**Solid Waste Division, 100 Durham Point Road Hours: 7:30 AM-3:00 PM, Tue & Sat**

Doug Bullen.....Opns Director..... 868-5578 ..... [dbullen@ci.durham.nh.us](mailto:dbullen@ci.durham.nh.us)

**Tax Collector/Town Clerk, 8 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri**

Lorrie Pitt ..... Town Clerk/Tax Col. .... 868-5577 ..... 868-1858..... [lpitt@ci.durham.nh.us](mailto:lpitt@ci.durham.nh.us)

Barbara Landgraf.....Deputy Town Clerk ..... [blandgraf@ci.durham.nh.us](mailto:blandgraf@ci.durham.nh.us)

Donna Hamel ..... Administrative Assistant ..... [dhamel@ci.durham.nh.us](mailto:dhamel@ci.durham.nh.us)

**Wastewater, Route 4 Hours: 7:00 AM-5:00 PM, Mon-Fri**

Daniel Peterson ..... Superintendent..... 868-2274 ..... 868-5005..... [dpeterson@ci.durham.nh.us](mailto:dpeterson@ci.durham.nh.us)

**Water Division, 100 Durham Point Road Hours: 8:00 AM-5:00 PM, Mon-Fri**

Doug Bullen.....Opns Director..... 868-5578 ..... 868-8063..... [dbullen@ci.durham.nh.us](mailto:dbullen@ci.durham.nh.us)

**Zoning, Code Enforcement, and Health Officer, 8 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri**

Thomas Johnson.....Zoning, Code Enforcement,

and Health Officer ..... 868-8064 ..... 868-1858..... [tjohnson@ci.durham.nh.us](mailto:tjohnson@ci.durham.nh.us)

## Other Commonly Used Numbers

Churchill Rink at Jackson's Landing .....868-3907

**Oyster River School District:**

Superintendent of Schools.....868-5100

Moharimet Elem School.....742-2900

Mast Way Elem School.....659-3001

Middle School.....868-2820

High School .....868-2375

Oyster River Youth Association Office.....868-5150

Durham Post Office .....868-2151

Durham Public Library .....868-6699

Historic Museum .....868-5436

NH Fish &amp; Game .....868-1095

## State and U.S. Representatives

## Governor

**The Honorable Maggie Hassan**

Office of the Governor

107 North Main Street

Concord, NH 03301

Office: .....603-271-2121

[www.state.nh.us](http://www.state.nh.us)

## Us Senators

**Senator Kelly Ayotte**

1200 Elm Street, Suite 2

Manchester, NH 03101

Office: .....603-622-7979

Washington Address:

144 Russell Senate Office Building

Washington, NH 20501

Office: .....202-224-3324

**Senator Jeanne Shaheen**

1589 Elm Street, Suite 3

Manchester, NH 03101

Office: .....603-647-7500

Washington Address:

520 Hart Senate Office Building

Washington, NH 20510

Office: .....202-224-2841

## US Representative

**Congressman Frank C. Guinta**

33 Lowell Street

Manchester, NH 03101

Office: .....603-641-9536

Washington Address:

1530 Longworth House Office Building

Washington, NH 20515

Office: .....202-225-5456

## Executive Councilor

**Colin Van Ostern**

P.O. Box 193

Concord, NH 03302

Office: .....603-271-3632

[cvanostern@nh.gov](mailto:cvanostern@nh.gov)Durham's Representatives  
in the House – District 6**Rep. Amanda Merrill**

8 Meadow Road

Durham, NH 03824

Office: .....603-271-3369

Home: .....603-868-2491

[mandymerrill@comcast.net](mailto:mandymerrill@comcast.net)**Rep. Timothy Horrigan**

7-A Faculty Road

Durham, NH 03824

Office: .....603-271-3184

Home: .....603-868-3342

[Timothy.horrigan@alumni.usc.edu](mailto:Timothy.horrigan@alumni.usc.edu)

**Rep. Marjorie Smith**

P.O. Box 136  
Durham, NH 03824  
Office: ..... 603-271-3184  
Home: ..... 603-868-7500  
[msmithpen@aol.com](mailto:msmithpen@aol.com)

**Rep. Janet Wall**

4 Kelley Road  
Madbury, NH 03823-7634  
Office: ..... 603-271-3184  
Home: ..... 603-749-3051  
[janet.wall@leg.state.nh.us](mailto:janet.wall@leg.state.nh.us)

**Rep. Judith Spang**

55 Wiswall Road  
Durham, NH 03824  
Office: ..... 603-271-3334  
Home: ..... 603-659-5936  
[Judith@kestrelnet.net](mailto:Judith@kestrelnet.net)

Durham's Senate  
Representative – District 21

**Senator Martha Fuller Clark**

152 Middle Street  
Portsmouth, NH 03801  
Home: ..... 603-498-6936

**Senate Office:**

Statehouse, Room 115  
107 North Main Street  
Concord, NH 03301  
Office: 603-271-3076  
[martha.fullerclark@leg.state.nh.us](mailto:martha.fullerclark@leg.state.nh.us)

## NOTICE

**If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.**

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

- Posted continuously in a public place from January 1, 2012 until December 31, 2016, and
- Published in the 2011 through 2015 Annual Reports.

*Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots which may be found at the State of New Hampshire web site, [www.nh.gov](http://www.nh.gov), "laws and Rules", "State Statutes Online"*



## OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

**Dr. James Morse, Superintendent**

It is an honor to serve as your Superintendent for the Oyster River Cooperative School District. It is amazing how quickly two and a half years flies by; it seems like I only arrived yesterday. It has been fun and challenging. The District has many people who care greatly about our students and our staff.

The Strategic Plan is complete and has been adopted by the ORCSD School Board with the caveat that the elementary component will be adjusted and brought back to the School Board for further review. This work began in my first month as superintendent when I met with community members and former Board members to review the previous strategic plan efforts. Notes, survey results and documents that existed in various locations were consolidated and reviewed so that I could get a better understanding of the progress made. Equipped with this information, a focus group of over 100 community members were brought together to participate in a Future Search activity. The focal point being where Oyster River has been, where it is now, and where we want it to be. The Future Search work resulted in broad goals being adopted by the ORCSD School Board which in turn guided building and department specific goal development. This inclusive process formed District committees represented by administrators, teachers and all support staff. It was a monumental task that now informs the public of district direction and provides guidance in the development of the proposed 2015-16 budget.

### **The Budget**

The proposed budget is about establishing clear, realistic and predictable rationale for expenditures based upon the adopted strategic plan. Within the proposed budget is a 3rd year of a seven-year plan to provide adequate funding for facility maintenance, the 3rd year of a five-year plan to insure the District's investment in technology stays current and the 4th year of a ten year-plan for bus replacement. The proposed budget also allows for curriculum renewal on a rotating basis with the focus on elementary mathematics. These capital plans will assist the District in predicting actual costs so that the peaks and valleys of budget development level out and by doing so level out the impact on District taxpayers.

The proposed operating budget for 2015-16 is estimated to increase by 2.6%.

Additional warrant articles to consider include a negotiated agreement with the bus drivers and support staff. Voters will be asked to approve \$69,147 for the District's bus drivers and on a separate warrant voters will be asked to approve \$135,624 for the District's paraprofessionals and food service employees.

Finally, District voters will be asked to approve a bond related to the District's athletic fields and track. Current fields are inadequate to the task of serving student athletes. Student participation in athletics exceeds 70%. This places a heavy burden on the District's fields, allowing no time for renewal of grass and providing inadequate time to properly care for the fields in general. The ten year bond asks District voters to approve \$1.7 million dollars for athletic field upgrades that include the reconfiguration of the baseball and softball fields, as well as adding an artificial turf field and a track. The track has been under consideration by the District for a very long time. The track will serve District students as well as be available to community groups. An artificial field will allow for multiple sport use without the wear and tear that occurs in a natural field.

So often lost in mandates and requirements from Concord or Washington is the great work done in Oyster River on behalf of your children and our students. To grow as an organization we must continue to focus on meeting the needs of all of our students. We are fortunate to have administrators, faculty and support staff that work diligently on behalf of the students

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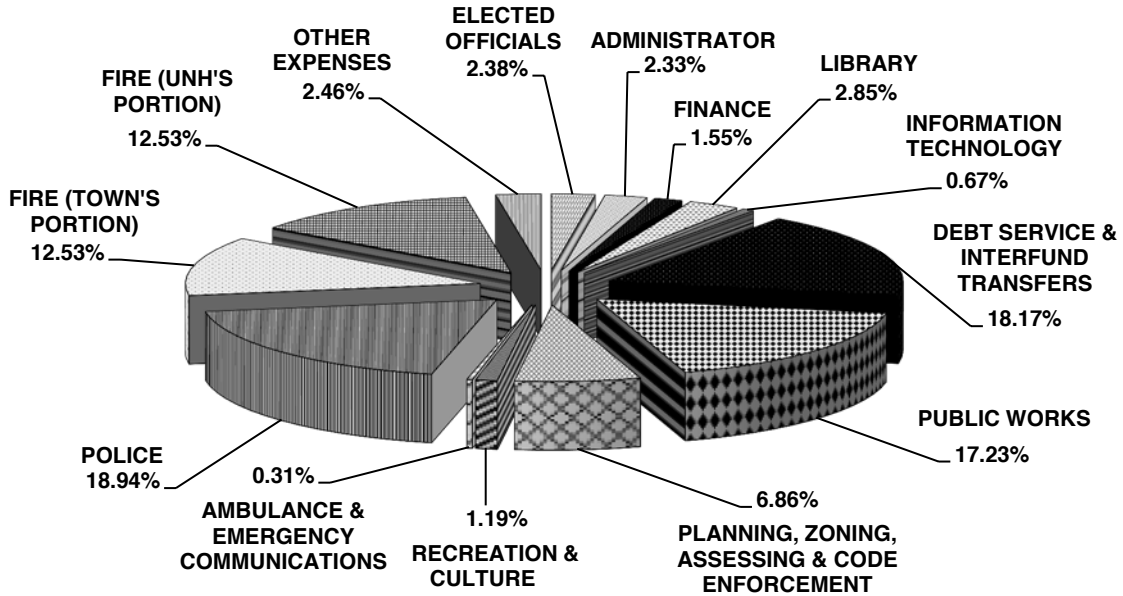
we serve. The excellent reputation of Mast Way School, Moharimet School, Oyster River Middle School and Oyster River High School is well established.

I will close this report with a paragraph Principal Todd Allen sent his staff on December 15, 2014. “Oyster River High School was honored last week for being one of the *top high schools in New Hampshire by the web site Niche.com. We were ranked 3rd out of the 76 high schools in the State.* The two ahead of us in the rank were Hanover and Bedford. One thing that I liked about this ranking is that a large part of it was based on feedback from current or former students and parents. Many of the comments posted on the web site by respondents were about the great relationships that our students have with their teachers and how responsive you all are in meeting student needs. It was clear from the data used by [Niche.com](http://Niche.com) that our students and community feel good about what we are doing at ORHS. Put this ranking together with *Newsweek’s ranking us 110th in the country* and then also getting *named to the AP Honor Roll for the second consecutive year* and this has been a bang up year for ORHS accolades. Nice work everybody.”

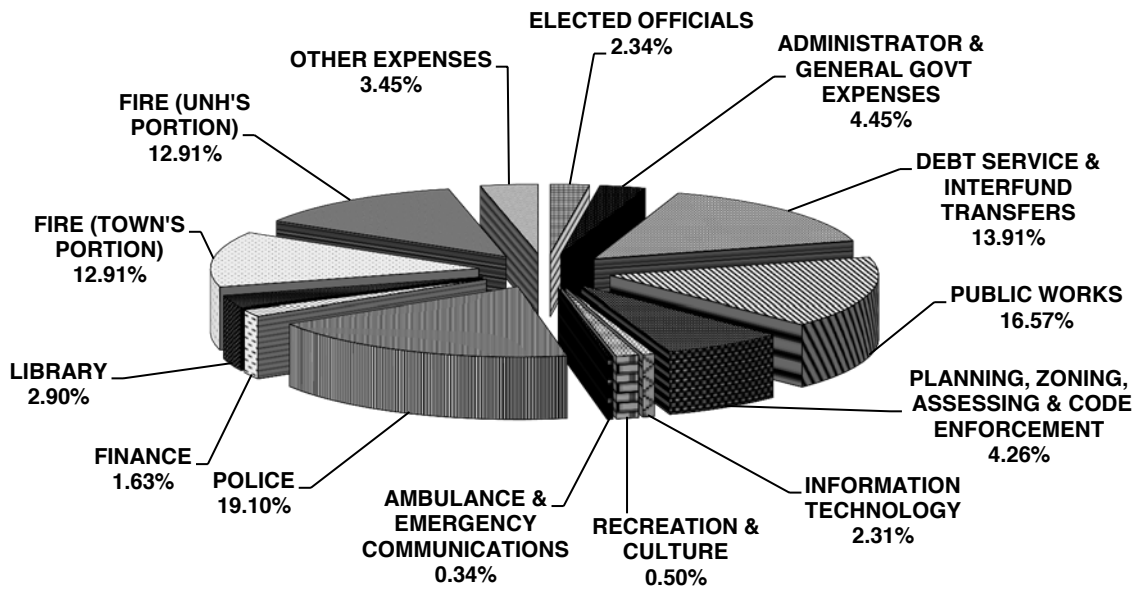
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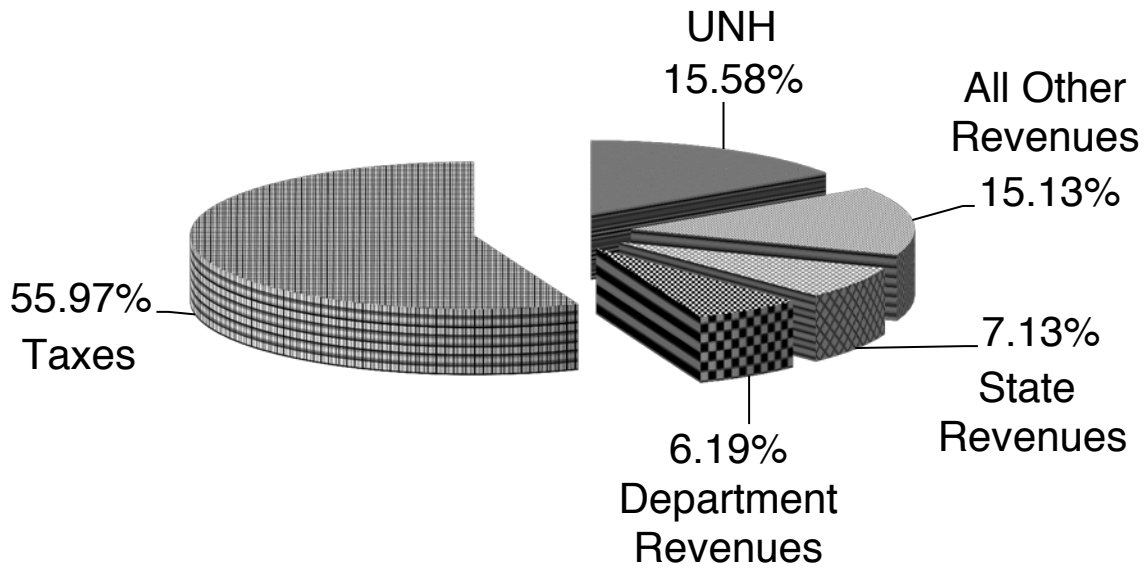
### 2014 General Fund Expenditures (unaudited)



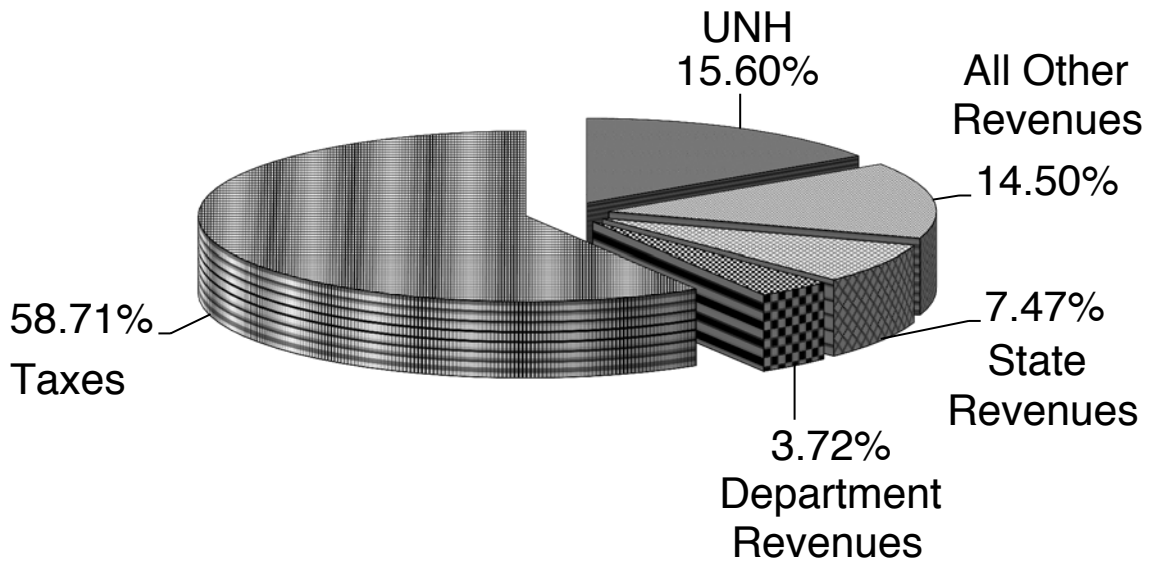
### 2015 Approved General Fund Appropriations



2014 General Fund Revenues (unaudited)



2015 Anticipated General Fund Revenues





Approved 2015-2024 Capital Improvement Program  
Combined Funds Statement

Description	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<b>Recreation</b>										
Wagon Hill Parking		51,178								
<b>RECREATION TOTALS</b>	-	51,178	-	-	-	-	-	-	-	-
<b>PLANNING TOTALS</b>										
PM Traffic Model		46,600								
Technology Drive Infrastructure Improvement										2,145,000
<b>PLANNING TOTALS</b>	-	46,600	-	-	-	-	-	-	-	2,145,000
<b>Police Department</b>										
Vehicle Replacement (Purchase 2/Yr)	62,000	62,000	62,000	62,000	62,000	62,000	64,000	64,000	64,000	64,000
Mobile Radio Replacements	18,950									
Architectural Drawings	45,000									
Parking Enforcement Vehicle		22,500								
<b>POLICE TOTALS</b>	125,950	84,500	62,000	62,000	62,000	62,000	64,000	64,000	64,000	64,000
<b>Fire Department</b>										
Confined Space Trailer Replacement	44,850									
Vehicle Extrication Tool (Hurst Tool)	68,000									
Feasibility Study of Existing Fire Station		66,750								
Deputy Chief's Vehicle Replacement (Explorer)		45,000								
New Fire Station			110,500	7,781,900						
Microwave Radio Upgrades			55,000							
Engine 2 Replacement				650,000						
Fire Prevention Vehicle Replacement (Explorer)				45,000						
Chief's Vehicle Replacement (Tahoe)				50,000						
Medic 1 Replacement						100,000				
Radio System Upgrades						250,000				
Defibrillator Replacement						40,000				
Washing Extractor/Dryer Purchase						15,000				

Approved 2015-2024 Capital Improvement Program  
 Combined Funds Statement (continued)

Description	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Asst. Chief Vehicle Replacement (Suburban)							70,000			
Thermal Imaging Camera								15,000		
Utility Vehicle Replacement (Silverado)								55,000		
Turnout Gear Replacement								110,000		
Forestry Unit Replacement									70,000	
Replace and Update Microwave Link									180,000	
Tanker Refurbishment									150,000	
<b>FIRE TOTALS</b>	112,850	111,750	165,500	8,526,900	-	405,000	70,000	180,000	400,000	-
<b>Public Works - Engineering Division</b>										
Culvert & Outfalls Improvements Program	48,445									
<b>PW - ENGINEERING TOTALS</b>	48,445	-	-	-	-	-	-	-	-	-
<b>Public Works - Operations Division</b>										
Road Resurfacing	535,229	346,345	378,568	563,456	295,843	333,203	435,570	417,815	447,279	529,642
Sidewalk Improvements	57,764	37,029	35,151	30,448	23,480	65,246	31,768	72,527	16,662	4,789
Dump Truck Replacement	137,900	140,900			148,100				152,400	
Crommet Creek Bridge Repair	359,000									
Main Street/College Road Traffic Signal Panel	24,100									
Improvements to Dame Road	71,750									
Main Street Railroad Bridge Repairs	60,000									
Tire Changer and Wheel Alignment & Balancer	17,500									
Main Street/Petee Brook Round-a-bout		490,000								
Sidewalk Plow Tractor Replacement						125,000				
Mobile Air Compressor						15,200				
Backhoe Replacement (cost split w/Water & WW)								54,250		
Roadway Sweeper								154,300		
Aerial Bucket Truck									54,000	
<b>PW - OPERATIONS TOTALS</b>	1,263,243	1,014,274	413,719	593,904	467,423	538,649	467,338	698,892	670,341	534,431

Approved 2015-2024 Capital Improvement Program  
 Combined Funds Statement (continued)

Description	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<b>Public Works- Buildings &amp; Grounds Division</b>										
Woodridge Recreational Area Repairs	89,250									
Downtown Holiday Wreaths		17,000								
Old Landing Park Improvements		86,475								
One-Half Ton Pickup Truck Replacement		17,200								
One Ton Dump Truck Replacement		42,890								
Town Office Generator			72,000							
Purchase of Solar Panels at Town Facilities					130,500					
3/4 Ton Pickup Replacement								22,920		
<b>PW - BLDGS &amp; GRDS TOTALS</b>	<b>89,250</b>	<b>163,565</b>	<b>72,000</b>	<b>-</b>	<b>130,500</b>	<b>-</b>	<b>-</b>	<b>22,920</b>	<b>-</b>	<b>-</b>
<b>Public Works - Sanitation Division</b>										
Recycling Collection Vehicle Replacement	200,000									
30 Yard Rolloff Containers		15,000								
Front End Loader						254,000				
Roll-off Truck							226,000			
Skid Steer									45,000	
Refuse Collection Vehicle Replacement										265,400
<b>PW - SANITATION TOTALS</b>	<b>200,000</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>254,000</b>	<b>226,000</b>	<b>-</b>	<b>45,000</b>	<b>265,400</b>
<b>RECREATION TOTAL</b>	<b>-</b>	<b>51,178</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PLANNING TOTAL</b>	<b>-</b>	<b>46,600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,145,000</b>
<b>POLICE TOTAL</b>	<b>125,950</b>	<b>84,500</b>	<b>62,000</b>	<b>62,000</b>	<b>62,000</b>	<b>62,000</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>
<b>FIRE TOTAL</b>	<b>112,850</b>	<b>111,750</b>	<b>165,500</b>	<b>8,526,900</b>	<b>-</b>	<b>405,000</b>	<b>70,000</b>	<b>180,000</b>	<b>400,000</b>	<b>-</b>
<b>PUBLIC WORKS TOTALS</b>	<b>1,600,938</b>	<b>1,192,839</b>	<b>485,719</b>	<b>593,904</b>	<b>597,923</b>	<b>792,649</b>	<b>693,338</b>	<b>721,812</b>	<b>715,341</b>	<b>799,831</b>
<b>TOTAL GENERAL FUND</b>	<b>\$1,839,738</b>	<b>\$1,486,867</b>	<b>\$713,219</b>	<b>\$9,182,804</b>	<b>\$659,923</b>	<b>\$1,259,649</b>	<b>\$827,338</b>	<b>\$965,812</b>	<b>\$1,179,341</b>	<b>\$3,008,831</b>



Approved 2015-2024 Capital Improvement Program  
 Combined Funds Statement (continued)

Description	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<b>DOWNTOWN</b>										
Paving of Main Street & Pettee Brook Lane	\$142,162									
Structured Parking		3,500,000								
Implementation of Improvements			118,080		77,297		651,871			
<b>TOTAL DT TIF DISTRICT</b>	<b>\$142,162</b>	<b>\$3,500,000</b>	<b>\$118,080</b>	<b>\$0</b>	<b>\$77,297</b>	<b>\$0</b>	<b>\$651,871</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>CHURCHILL RINK</b>										
Architectural and Engineering Assessment of Rink	20,000									
Cooling Tower Replacement	60,000									
<b>TOTAL CHURCHILL RINK</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL ALL FUNDS</b>	<b>\$3,681,550</b>	<b>\$6,446,867</b>	<b>\$3,681,299</b>	<b>\$9,541,584</b>	<b>\$2,964,970</b>	<b>\$1,959,649</b>	<b>\$2,454,209</b>	<b>\$1,075,202</b>	<b>\$1,179,341</b>	<b>\$3,008,831</b>

## FY 2014 Budget to Estimated

<b>REVENUES</b>	<b>FY2014 Estimated Revenue</b>	<b>Unaudited FY Ending 12/31/2014</b>	<b>Differential Increased (Decreased)</b>	<b>FY2015 Estimated Revenue</b>
Taxes (including interest)	\$7,648,084	\$7,564,343	(\$83,741)	\$8,093,348
Permit Fees	\$1,301,050	\$1,514,402	\$213,352	\$1,462,050
State/Federal Revenues	\$963,637	\$963,069	(\$568)	\$1,030,451
Intergovernmental Revenues	\$56,000	\$56,000	\$0	\$69,122
UNH - Omnibus, School, Fire & Debt	\$2,140,797	\$2,105,922	(\$34,875)	\$2,151,024
Departmental Income	\$569,750	\$837,008	\$267,258	\$512,245
Miscellaneous Revenue	\$473,911	\$473,911	\$0	\$467,227
<b>Total General Fund</b>	<b>\$13,153,229</b>	<b>\$13,514,655</b>	<b>\$361,426</b>	<b>\$13,785,467</b>

<b>EXPENDITURES</b>	<b>FY2014 Council Approved Budget</b>	<b>Unaudited FY Ending 12/31/2014</b>	<b>Differential (Over) Under Expended</b>	<b>FY2015 Council Approved Budget</b>
<b>GENERAL GOVERNMENT</b>				
Town Council	\$68,736	\$36,583	\$32,153	\$138,238
Town Treasurer	\$6,034	\$6,034	\$0	\$6,034
Town Administrator	\$292,795	\$280,929	\$11,866	\$314,678
Elections	\$9,938	\$7,771	\$2,167	\$8,218
Tax Collector/Town Clerk	\$223,759	\$211,674	\$12,085	\$224,355
Accounting	\$314,805	\$308,446	\$6,359	\$326,426
Assessing	\$197,984	\$191,649	\$6,335	\$192,838
Legal	\$60,000	\$53,489	\$6,511	\$60,000
Planning	\$171,443	\$168,634	\$2,809	\$219,047
Boards/Commission/Committees	\$74,085	\$114,195	(\$40,110)	\$83,279
DCAT	\$110,700	\$91,618	\$19,082	\$99,526
MIS	\$294,531	\$279,929	\$14,602	\$322,011
Building Inspection	\$270,617	\$297,204	(\$26,587)	\$299,137
Other General Government	\$122,540	\$121,611	\$929	\$180,370
<b>General Government Total</b>	<b>\$2,217,967</b>	<b>\$2,169,766</b>	<b>\$48,201</b>	<b>\$2,474,157</b>
<b>PUBLIC SAFETY</b>				
Police Department	\$2,635,089	\$2,590,817	\$44,272	\$2,633,464
Fire Department	\$3,543,266	\$3,428,198	\$115,068	\$3,560,545
Communication Center	\$18,000	\$17,490	\$510	\$18,000
Ambulance Services	\$24,450	\$24,450	\$0	\$28,743
<b>Public Safety Total</b>	<b>\$6,220,805</b>	<b>\$6,060,955</b>	<b>\$159,850</b>	<b>\$6,240,752</b>
<b>PUBLIC WORKS</b>				
Administration	\$290,555	\$259,892	\$30,663	\$282,975
Engineering	\$144,854	\$134,388	\$10,466	\$97,306
Town Buildings	\$132,499	\$232,207	(\$99,708)	\$142,924
Town Cemeteries & Trusted Graveyards	\$17,573	\$14,700	\$2,873	\$20,651
Wagon Hill/Parks & Grounds Maintenance	\$154,673	\$120,651	\$34,022	\$158,740
Equipment Maintenance	\$213,578	\$234,254	(\$20,676)	\$245,025
Roadway Maintenance	\$141,041	\$104,650	\$36,391	\$126,803
Drainage & Vegetation	\$63,550	\$67,085	(\$3,535)	\$66,147
Snow Removal	\$206,552	\$229,865	(\$23,313)	\$218,845
Traffic Control	\$144,437	\$176,663	(\$32,226)	\$154,598
Bridges & Dams	\$171,758	\$162,050	\$9,708	\$172,964
Solid Waste Administration	\$140,117	\$147,425	(\$7,308)	\$140,589
Rolloff Vehicle Operation	\$43,799	\$40,616	\$3,183	\$46,808



## FY 2014 Budget to Estimated (continued)

<b>EXPENDITURES</b>	<b>FY2014 Council Approved Budget</b>	<b>Unaudited Ending 12/31/2014</b>	<b>Differential (Over) Under Expended</b>	<b>FY2015 Council Approved Budget</b>
Curbside Collection & Litter Removal	\$209,466	\$235,601	(\$26,135)	\$204,585
Recycling	\$117,975	\$121,109	(\$3,134)	\$119,529
Solid Waste Management Facility (SWMF)	\$81,693	\$76,336	\$5,357	\$86,189
<b>Public Works &amp; Sanitation Total</b>	<b>\$2,274,120</b>	<b>\$2,357,492</b>	<b>(\$83,372)</b>	<b>\$2,284,678</b>
<b>HEALTH &amp; WELFARE</b>				
Health Inspector	\$1	\$0	\$1	\$1
Administration & Direct Assistance	\$34,665	\$54,345	(\$19,680)	\$35,665
<b>Health &amp; Welfare Total</b>	<b>\$34,666</b>	<b>\$54,345</b>	<b>(\$19,679)</b>	<b>\$35,666</b>
<b>CULTURE &amp; RECREATION</b>				
Public Library	\$389,575	\$389,575	\$0	\$400,354
Parks & Recreation Department	\$169,346	\$158,598	\$10,748	\$179,639
Parks & Recreation Committee	\$1,500	\$751	\$749	\$3,000
Memorial Day	\$1,000	\$777	\$223	\$1,000
Conservation Commission	\$3,434	\$2,050	\$1,384	\$3,053
<b>Culture &amp; Recreation Total</b>	<b>\$564,855</b>	<b>\$551,751</b>	<b>\$13,104</b>	<b>\$587,046</b>
<b>DEBT SERVICE &amp; TRANSFERS</b>				
Principal	\$782,104	\$782,103	\$1	\$974,971
Interest	\$297,621	\$292,932	\$4,689	\$375,973
Debt Service Charges	\$500	\$3,142	(\$2,642)	\$21,000
Interfund Transfers	\$1,406,851	\$1,406,851	\$0	\$791,224
<b>Debt Service &amp; Transfers Total</b>	<b>\$2,487,076</b>	<b>\$2,485,028</b>	<b>\$2,048</b>	<b>\$2,163,168</b>
<b>TOTAL GENERAL FUND</b>	<b>\$13,799,489</b>	<b>\$13,679,337</b>	<b>\$120,152</b>	<b>\$13,785,467</b>

**OTHER FUNDS**

	<b>FY2014 Council Approved Budget</b>	<b>Unaudited Ending 12/31/2014</b>	<b>Differential (Over) Under</b>	<b>FY2015 Council Approved Budget</b>
<b>Water Fund</b>				
Revenues	\$620,225	\$622,428	(\$2,203)	\$698,786
Expenses	\$620,225	\$622,816	(\$2,591)	\$698,786
<b>Sewer Fund</b>				
Revenues	\$2,004,410	\$2,280,543	(\$276,133)	\$2,137,237
Expenses	\$2,004,410	\$1,951,460	\$52,950	\$2,137,237
<b>Parking Fund</b>				
Revenues	\$279,909	\$251,653	\$28,256	\$261,775
Expenses	\$279,909	\$172,115	\$107,794	\$261,775
<b>Depot Road Fund</b>				
Revenues	\$70,020	\$69,565	\$455	\$73,000
Expenses	\$70,020	\$2,273	\$67,747	\$73,000
<b>Churchill Rink Fund</b>				
Revenues	\$174,270	\$175,624	(\$1,354)	\$207,000
Expenses	\$174,270	\$197,833	(\$23,563)	\$207,000
<b>Library Fund</b>				
Revenues	\$389,575	\$389,575	\$0	\$417,854
Expenses	\$389,575	\$395,630	(\$6,055)	\$417,854

## Independent Auditor's Report

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the Town of Durham, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town of Durham, New Hampshire for the fiscal year ended December 31, 2013.

**A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities include general government, public safety, highways and streets, sanitation, water distribution and treatment, health, welfare, culture and recreation, and conservation.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

## Independent Auditor's Report (continued)

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

### **B. FINANCIAL HIGHLIGHTS**

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$15,727,573 (i.e., net position), a change of \$1,049,475 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$6,065,043, a change of \$(1,605,143) in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$(109,933), a change of \$(776,427) in comparison to the prior year.

Independent Auditor's Report (continued)

- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$17,899,715, a change of \$4,018,451 in comparison to the prior year.

**C. GOVERNMENT-WIDE FINANCIAL ANALYSIS**

The following is a summary of condensed government-wide financial data for the current year.

NET POSITION

	<u>Governmental Activities</u>	
	<u>2013</u>	<u>2012</u>
Current and other assets	\$ 18,653,896	\$ 20,066,760
Capital assets	<u>28,956,911</u>	<u>23,562,179</u>
Total assets	47,610,807	43,628,939
Current liabilities	12,870,905	14,253,981
Noncurrent liabilities	18,751,087	14,189,120
Deferred inflows	<u>261,242</u>	<u>507,740</u>
Total liabilities and deferred inflows	31,883,234	28,950,841
Net position:		
Net investment in capital assets	12,080,452	11,447,775
Restricted	2,286,726	2,126,679
Unrestricted	<u>1,360,395</u>	<u>1,103,644</u>
Total net position	<u>\$ 15,727,573</u>	<u>\$ 14,678,098</u>

CHANGES IN NET POSITION

	<u>Governmental Activities</u>	
	<u>2013</u>	<u>2012</u>
Revenues:		
Program revenues:		
Charges for services	\$ 3,121,144	\$ 2,766,735
Operating grants and contributions	5,000	130,747
Capital grants and contributions	687,296	925,769
General revenues:		
Property taxes	7,227,051	7,074,818
Motor vehicle permit fees	870,120	832,938
Penalties and interest on taxes	187,417	218,887
Grants and contributions not restricted to specific programs	3,733,517	3,273,359
Investment income	6,566	11,486
Other	<u>201,432</u>	<u>425,752</u>
Total revenues	16,039,543	15,660,491

## Independent Auditor's Report (continued)

	<u>Governmental Activities</u>	
	<u>2013</u>	<u>2012</u>
Expenses:		
General government	1,888,552	2,019,232
Public safety	6,693,964	5,606,910
Highway and streets	2,494,574	2,238,895
Sanitation	2,027,345	2,301,357
Water distribution and treatment	339,664	332,771
Health	19,965	19,469
Welfare	14,596	25,894
Culture and recreation	814,027	907,188
Conservation	6,115	5,447
Interest on long-term debt	691,266	487,454
	<u>14,990,068</u>	<u>13,944,617</u>
Change in net position	1,049,475	1,715,874
Net position - beginning of year	<u>14,678,098</u>	<u>12,962,224</u>
Net position - end of year	<u>\$ 15,727,573</u>	<u>\$ 14,678,098</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$15,727,573, a change of \$1,049,475 from the prior year.

The largest portion of net position \$12,080,452 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$2,286,726 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position \$1,360,395 may be used to meet the government's ongoing obligations to citizens and creditors.

**Governmental activities.** Governmental activities for the year resulted in a change in net position of \$1,049,475. Key elements of this change are as follows:

General fund operations, as discussed further in Section D	\$ (1,021,585)
Capital project fund activities, accrual basis	2,181,597
Nonmajor fund activities, accrual basis	112,534
Principal debt service in excess of depreciation expense	307,459
Other	<u>(530,530)</u>
Total	<u>\$ 1,049,475</u>

Independent Auditor's Report (continued)

**D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$6,065,043, a change of \$(1,605,143) in comparison to the prior year. Key elements of this change are as follows:

General fund operations	\$ (1,021,585)
Capital project fund activities	(743,604)
Nonmajor fund activities	<u>160,046</u>
Total	<u>\$ (1,605,143)</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$(109,933), while total fund balance was \$2,755,061. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/13</u>	<u>12/31/12</u>	<u>Change</u>	<u>% of Total General Fund Expenditures</u>
Unassigned fund balance	\$ (109,933)	\$ 666,494	\$ (776,427)	-0.9%
Total fund balance	\$ 2,755,061	\$ 3,776,646	\$ (1,021,585)	22.6%

The total fund balance of the general fund changed by \$(1,021,585) during the current fiscal year. Key factors in this change are as follows:

Revenues in excess of budget	\$ 245,234
Expenditures in excess of budget	(39,854)
Expenditures of prior year encumbrances	39,426
Excess of tax collections vs. net assessment	(367,903)
Change in capital reserves	(53,798)
Library transfer to capital project fund	(1,046,097)
Library activities, net of transfer	<u>201,407</u>
Total	<u>\$ (1,021,585)</u>



Independent Auditor's Report (continued)

Included in the total general fund balance are the Town's capital reserve accounts with the following balances:

	<u>12/31/13</u>	<u>12/31/12</u>	<u>Change</u>
Capital reserves	\$ <u>928,491</u>	\$ <u>982,289</u>	\$ <u>(53,798)</u>
Total	\$ <u><u>928,491</u></u>	\$ <u><u>982,289</u></u>	\$ <u><u>(53,798)</u></u>

**E. GENERAL FUND BUDGETARY HIGHLIGHTS**

Differences between the original and the final amended budget resulted in an overall change in appropriations of \$23,932. The reason for this amendment was:

- The acceptance and expenditure of a grant totaling \$1,561 from the New Hampshire Highway Safety Agency to purchase a data monitoring collection device (StealthStat) for the Durham Police Department.
- The acceptance and expenditure of \$22,371 in unanticipated revenue from the State of New Hampshire Department of Safety for FEMA declaration #4105-DR-NH following the February 8-10, 2013, winter snow storm.

**F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** Total investment in capital assets for governmental and business-type activities at year-end amounted to \$28,956,911 (net of accumulated depreciation), a change of \$5,394,732 from the prior year. This investment in capital assets includes land, buildings, improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

Governmental Activities:		
Spruce Forest	\$	375,000
Excavator - Rubber Tire	\$	200,041
Dump Truck	\$	136,000
Fire Radio Replacements	\$	202,198
Fire Utility Vehicle	\$	37,952
Fire Car 2	\$	65,862
Police Radio Replacements	\$	49,652
Radio Signal Upgrade	\$	114,613
2 Police Cruisers	\$	61,866
New Town Office	\$	949,750
Madbury/Garrison Ave	\$	102,026
College Brook Interceptor	\$	139,754
Sludge Dewatering Upgrade	\$	84,318

Independent Auditor's Report (continued)

Additional information on capital assets can be found in the Notes to the Financial Statements.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$17,899,715, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

**REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town of Durham, New Hampshire's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Business Manager  
Town of Durham  
8 Newmarket Road  
Durham, NH 03824

## Independent Auditor's Report (continued)

**MELANSON HEATH**  
ACCOUNTANTS • AUDITORS

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Ms. Gail E. Jablonski, Business Manager  
Town of Durham, New Hampshire  
15 Newmarket Road  
Durham, New Hampshire 03824

Additional Office  
Nashua, NH  
Andover, MA  
Greenfield, MA  
Ellsworth, ME

Dear Ms. Jablonski:

We have audited the financial statements of the Town of Durham, New Hampshire as of and for the year ended December 31, 2013 and have issued our report thereon dated June 9, 2014. Professional standards require that we advise you of the following matters relating to our audit.

### **Our Responsibility in Relation to the Financial Statement Audit**

As communicated in our engagement letter, our responsibility, as described by professional standards, is to form and express an opinion(s) about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Town of Durham solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our findings over financial reporting, and other matters noted during our audit in a separate letter to you dated June 9, 2014.

## Independent Auditor's Report (continued)

### **Planned Scope and Timing of the Audit**

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

### **Compliance with All Ethics Requirements Regarding Independence**

The engagement team and others in our firm, have complied with all relevant ethical requirements regarding independence. Safeguards that have been applied to eliminate threats to independence or reduce them to an acceptable level include annual certification by all Firm staff of independence.

### **Qualitative Aspects of the Entity's Significant Accounting Practices**

#### *Significant Accounting Policies*

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Town of Durham is included in the notes to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended December 31, 2013. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

#### *Significant Accounting Estimates*

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

- Estimated lives and depreciation methods for depreciable assets.
- Collectability of receivables.
- Net OPEB obligation.
- Functional expense allocation.

## Independent Auditor's Report (continued)

Management's estimates of the above are based on various criteria. We evaluated the key factors and assumptions used to develop these estimates and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

### *Financial Statement Disclosures*

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. We noted no particularly sensitive disclosures affecting the Town of Durham's financial statements.

### **Identified or Suspected Fraud**

We have not identified or obtained information that indicates that fraud may have occurred.

### **Significant Difficulties Encountered during the Audit**

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

### **Uncorrected and Corrected Misstatements**

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. Management has corrected all identified misstatements.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. The following summarizes material misstatements that we identified as a result of our audit procedures were brought to the attention of, and corrected by, management.

## Independent Auditor's Report (continued)

<u>Account</u>	<u>Amount of Misstatement</u>
General Fund	
<ul style="list-style-type: none"> <li>• Allowance for Uncollectible Tax (To increase allowance at year end)</li> <li>• Committed Fund Balance (To reserve a portion of unassigned fund balance per Resolution #2013-23 for the new Town Hall building)</li> <li>• Reserve for Prepaids (To reserve fund balance for expenditures paid in 2013 that will be recognized as an actual expense in 2014)</li> </ul>	\$175,764  \$644,460  \$110,814

**Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Town of Durham's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

**Representations Requested from Management**

We have requested certain written representations from management, which are included in the letter dated June 9, 2014.

**Management's Consultations with Other Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

**Other Significant Matters, Findings or Issues**

In the normal course of our professional association with the Town of Durham, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Town of Durham's auditors.



## Independent Auditor's Report (continued)

**Other Information in Documents Containing Audited Financial Statements**

Pursuant to professional standards, our responsibility as auditors for other information in documents containing the Town of Durham's audited financial statements does not extend beyond the financial information identified in the audit report, and we are not required to perform any procedures to corroborate such other information. However, in accordance with such standards, we have read the information (if applicable) and considered whether such information, or the manner of its presentation, was materially inconsistent with the presentation in the financial statements.

Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

**Existence of a Material Misstatement that Affects the Financial Statements of a Prior Period in Which There Was a Predecessor Auditor**

We have identified the existence of a material misstatement that affects the prior period financial statements on which the predecessor auditor had previously reported without modification.

The Government-Wide Financial Statements – Net Position beginning balance has been restated to reflect the reclassification of State Revolving Fund loan proceeds to a liability. The Town will be required to pay back the loan and the amount will be recognized as a liability.

The Fund Basis Financial Statements – Fund equity beginning balance has been restated to reflect the reporting of deferred revenue for property tax not yet received. The amount has been restated to conform to GAAP reporting requirements.

This report is intended solely for the information and use of the governing body and management of the Town of Durham and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

*Melanson Heath*

June 9, 2014

## Independent Auditor's Report (continued)

## TOWN OF DURHAM, NEW HAMPSHIRE

## GOVERNMENTAL FUNDS

## BALANCE SHEET

DECEMBER 31, 2013

	General	Capital Project	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and short-term investments	\$ 11,283,818	\$ 1,403,705	\$ 1,540,922	\$ 14,228,445
Restricted cash	1,362,950	-	617,287	1,980,237
Receivables:				
Property taxes	1,776,916	-	827	1,777,743
User fees	71,185	-	215,477	286,662
Due from other funds	2,257	-	87,760	90,017
Due from other governments	2,500	-	99,704	102,204
Other assets	114,997	-	73,833	188,830
<b>TOTAL ASSETS</b>	<b>\$ 14,614,623</b>	<b>\$ 1,403,705</b>	<b>\$ 2,635,810</b>	<b>\$ 18,654,138</b>
<b>LIABILITIES</b>				
Accounts payable	\$ 267,332	\$ 319,672	\$ 64,103	\$ 651,107
Retainage payable	-	60,777	-	60,777
Accrued liabilities	323,556	-	21,894	345,450
Tax refunds payable	125,000	-	-	125,000
Due to other funds	87,760	-	2,257	90,017
Due to school district	9,608,031	-	-	9,608,031
Due to other governments	4,326	-	-	4,326
Other liabilities	272,786	-	1,000	273,786
<b>TOTAL LIABILITIES</b>	<b>10,688,791</b>	<b>380,449</b>	<b>89,254</b>	<b>11,158,494</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>1,170,771</b>	<b>-</b>	<b>259,830</b>	<b>1,430,601</b>
<b>FUND BALANCES</b>				
Nonspendable	114,997	-	442,303	557,300
Restricted	874,038	2,883,289	1,102,042	4,859,369
Committed	1,342,951	-	471,880	1,814,831
Assigned	533,008	-	290,617	823,625
Unassigned	(109,933)	(1,860,033)	(20,116)	(1,990,082)
<b>TOTAL FUND BALANCES</b>	<b>2,755,061</b>	<b>1,023,256</b>	<b>2,286,726</b>	<b>6,065,043</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 14,614,623</b>	<b>\$ 1,403,705</b>	<b>\$ 2,635,810</b>	<b>\$ 18,654,138</b>

The accompanying notes are an integral part of these financial statements.

## Independent Auditor's Report (continued)

## TOWN OF DURHAM, NEW HAMPSHIRE

## GOVERNMENTAL FUNDS

## STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2013

	<u>General</u>	<u>Capital Project</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Revenues:</b>				
Property taxes	\$ 6,822,003	\$ -	\$ 264,250	\$ 7,086,253
Penalties, interest and other taxes	178,005	-	9,412	187,417
Charges for services	610,745	-	2,056,989	2,667,734
Intergovernmental	3,143,213	347,497	539,137	4,029,847
Licenses and permits	384,180	-	69,230	453,410
Investment income	6,293	-	273	6,566
Contributions	280,573	-	1,350	281,923
Miscellaneous	<u>1,395,055</u>	<u>123,380</u>	<u>110,631</u>	<u>1,629,066</u>
Total Revenues	12,820,067	470,877	3,051,272	16,342,216
<b>Expenditures:</b>				
Current:				
General government	1,993,691	992,008	2,757	2,988,456
Public safety	6,239,429	668,545	-	6,907,974
Highway and streets	1,443,260	1,206,152	-	2,649,412
Sanitation	645,543	1,139,888	1,014,775	2,800,206
Water distribution and treatment	-	161,531	290,984	452,515
Health	19,965	-	-	19,965
Welfare	14,596	-	-	14,596
Culture and recreation	694,189	2,419,215	149,137	3,262,541
Conservation	4,768	-	376,347	381,115
Debt service	<u>1,129,416</u>	<u>-</u>	<u>869,163</u>	<u>1,998,579</u>
Total Expenditures	<u>12,184,857</u>	<u>6,587,339</u>	<u>2,703,163</u>	<u>21,475,359</u>
Excess (deficiency) of revenues over expenditures	635,210	(6,116,462)	348,109	(5,133,143)
<b>Other Financing Sources (Uses):</b>				
Proceeds of bonds	-	3,528,000	-	3,528,000
Transfers in	139,199	1,874,168	116,682	2,130,049
Transfers out	<u>(1,795,994)</u>	<u>(29,310)</u>	<u>(304,745)</u>	<u>(2,130,049)</u>
Total Other Financing Sources (Uses)	<u>(1,656,795)</u>	<u>5,372,858</u>	<u>(188,063)</u>	<u>3,528,000</u>
Change in fund balance	(1,021,585)	(743,604)	160,046	(1,605,143)
Fund Equity, at Beginning of Year	<u>3,776,646</u>	<u>1,766,860</u>	<u>2,126,680</u>	<u>7,670,186</u>
Fund Equity, at End of Year	<u>\$ 2,755,061</u>	<u>\$ 1,023,256</u>	<u>\$ 2,286,726</u>	<u>\$ 6,065,043</u>

The accompanying notes are an integral part of these financial statements.

## Independent Auditor's Report (continued)

TOWN OF DURHAM, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2013

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget		
<b>Revenues and Other Sources:</b>				
Taxes	\$ 7,189,906	\$ 7,189,906	\$ 7,189,906	\$ -
Penalties, interest and other taxes	186,616	186,616	178,005	(8,611)
Charges for services	387,600	387,600	448,013	60,413
Intergovernmental	3,077,705	3,101,637	3,143,213	41,576
Licenses and permits	1,120,200	1,120,200	1,229,006	108,806
Investment income	1,100	1,100	974	(126)
Miscellaneous	374,578	374,578	524,785	150,207
Transfers in	365,852	365,852	258,821	(107,031)
Other sources	4,000	4,000	4,000	-
Total Revenues and Other Sources	12,707,557	12,731,489	12,976,723	245,234
<b>Expenditures and Other Uses:</b>				
General government	2,135,113	2,135,113	1,992,879	142,234
Public safety	6,232,779	6,233,940	6,181,799	52,141
Highway and streets	1,329,143	1,351,515	1,454,723	(103,208)
Sanitation	569,264	569,264	645,468	(76,204)
Health	21,666	21,666	19,965	1,701
Welfare	15,000	15,000	14,596	404
Culture and recreation	338,652	338,652	342,972	(4,320)
Conservation	7,420	7,419	4,768	2,651
Debt service	1,131,902	1,131,902	1,129,416	2,486
Transfers out	926,618	927,018	984,757	(57,739)
Total Expenditures and Other Uses	12,707,557	12,731,489	12,771,343	(39,854)
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ 205,380	\$ 205,380

The accompanying notes are an integral part of these financial statements.

## Independent Auditor's Report (continued)

TOWN OF DURHAM, NEW HAMPSHIRE  
 COMBINING SCHEDULE - GENERAL FUND BALANCE SHEET  
 DECEMBER 31, 2013

	General	Capital Reserves	Library	Parking	Police Confidential	Eliminate Due To/From	Total General
<b>ASSETS</b>							
Cash and short-term investments	\$ 11,281,201	\$ -	\$ -	\$ 1,403	\$ 1,214	\$ -	\$ 11,283,818
Restricted cash	-	859,403	503,547	-	-	-	1,362,950
Receivables:							
Property taxes	1,776,916	-	-	-	-	-	1,776,916
User fees	71,185	-	-	-	-	-	71,185
Due from other funds	6,214	69,088	-	-	-	(73,045)	2,257
Due from other governments	2,500	-	-	-	-	-	2,500
Other assets	110,814	-	4,183	-	-	-	114,997
<b>TOTAL ASSETS</b>	<b>\$ 13,248,830</b>	<b>\$ 928,491</b>	<b>\$ 507,730</b>	<b>\$ 1,403</b>	<b>\$ 1,214</b>	<b>\$ (73,045)</b>	<b>\$ 14,614,623</b>
<b>LIABILITIES</b>							
Accounts payable	\$ 262,338	\$ -	\$ 4,879	\$ 115	\$ -	\$ -	\$ 267,332
Accrued liabilities	313,469	-	8,799	1,288	-	-	323,556
Tax refunds payable	125,000	-	-	-	-	-	125,000
Due to other funds	156,848	-	3,957	-	-	(73,045)	87,760
Due to school district	9,608,031	-	-	-	-	-	9,608,031
Due to other governments	4,326	-	-	-	-	-	4,326
Other liabilities	272,786	-	-	-	-	-	272,786
<b>TOTAL LIABILITIES</b>	<b>10,742,798</b>	<b>-</b>	<b>17,635</b>	<b>1,403</b>	<b>-</b>	<b>(73,045)</b>	<b>10,688,791</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>1,170,771</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,170,771</b>
<b>FUND BALANCES</b>							
Nonspendable	110,814	-	4,183	-	-	-	114,997
Restricted	386,912	-	485,912	-	1,214	-	874,038
Committed	644,460	698,491	-	-	-	-	1,342,951
Assigned	303,008	230,000	-	-	-	-	533,008
Unassigned	(109,933)	-	-	-	-	-	(109,933)
<b>TOTAL FUND BALANCES</b>	<b>1,335,261</b>	<b>928,491</b>	<b>490,095</b>	<b>-</b>	<b>1,214</b>	<b>-</b>	<b>2,755,061</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 13,248,830</b>	<b>\$ 928,491</b>	<b>\$ 507,730</b>	<b>\$ 1,403</b>	<b>\$ 1,214</b>	<b>\$ (73,045)</b>	<b>\$ 14,614,623</b>

See Independent Auditors' Report.

## Independent Auditor's Report (continued)

TOWN OF DURHAM, NEW HAMPSHIRE

COMBINING SCHEDULE - NONMAJOR GOVERNMENTAL FUNDS

DECEMBER 31, 2013

	Special Revenue Funds					Permanent Fund	Total
	Sewer Department	Water Department	Conservation Commission	Depot Road	Church Hill Rink		
<b>ASSETS</b>							
Cash and short-term investments	\$ 434,889	\$ 32,122	\$ 274,653	\$ 188,776	\$ 214,758	\$ 395,724	\$ 1,540,922
Restricted cash	455,152	162,135	-	-	-	-	617,287
Receivables:							
Property taxes	-	-	827	-	-	-	827
User fees	159,807	51,940	-	-	3,730	-	215,477
Due from other funds	16,167	71,593	-	-	-	-	87,760
Due from other governments	99,704	-	-	-	-	-	99,704
Other assets	1,262	60,571	-	-	12,000	-	73,833
<b>TOTAL ASSETS</b>	<b>\$ 1,166,981</b>	<b>\$ 378,361</b>	<b>\$ 275,480</b>	<b>\$ 188,776</b>	<b>\$ 230,488</b>	<b>\$ 395,724</b>	<b>\$ 2,635,811</b>
<b>LIABILITIES</b>							
Accounts payable	\$ 42,670	\$ 6,673	\$ -	\$ 163	\$ 14,589	\$ 8	\$ 64,103
Accrued liabilities	16,819	5,075	-	-	-	-	21,894
Due to other funds	-	-	1,348	-	-	909	2,257
Other liabilities	-	-	1,000	-	-	-	1,000
<b>TOTAL LIABILITIES</b>	<b>59,489</b>	<b>11,748</b>	<b>2,348</b>	<b>163</b>	<b>14,589</b>	<b>917</b>	<b>89,254</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>156,614</b>	<b>92,430</b>	<b>-</b>	<b>-</b>	<b>10,786</b>	<b>-</b>	<b>259,830</b>
<b>FUND BALANCES</b>							
Nonspendable	1,262	60,571	-	-	12,000	368,470	442,303
Restricted	430,000	-	273,132	179,460	193,113	26,337	1,102,042
Committed	358,152	113,728	-	-	-	-	471,880
Assigned	161,464	120,000	-	9,153	-	-	290,617
Unassigned	-	(20,116)	-	-	-	-	(20,116)
<b>TOTAL FUND BALANCES</b>	<b>950,878</b>	<b>274,183</b>	<b>273,132</b>	<b>188,613</b>	<b>205,113</b>	<b>394,807</b>	<b>2,286,726</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 1,166,981</b>	<b>\$ 378,361</b>	<b>\$ 275,480</b>	<b>\$ 188,776</b>	<b>\$ 230,488</b>	<b>\$ 395,724</b>	<b>\$ 2,635,811</b>

See Independent Auditors' Report.



## Independent Auditor's Report (continued)

TOWN OF DURHAM, NEW HAMPSHIRE

GENERAL FUND

COMBINING SCHEDULE - GENERAL FUND REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2013

	<u>General</u>	<u>Capital Reserves</u>	<u>Library</u>	<u>Parking</u>	<u>Police Confidential</u>	<u>Eliminate Transfers</u>	<u>Total General</u>
<b>Revenues:</b>							
Property taxes	\$ 6,822,003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,822,003
Penalties, interest and other taxes	178,005	-	-	-	-	-	178,005
Charges for services	448,013	-	-	162,732	-	-	610,745
Intergovernmental	3,143,213	-	-	-	-	-	3,143,213
Licenses and permits	358,886	-	-	25,294	-	-	384,180
Investment income	974	151	5,166	2	-	-	6,293
Contributions	4,000	28,200	248,373	-	-	-	280,573
Miscellaneous	1,394,905	-	-	150	-	-	1,395,055
<b>Total Revenues</b>	<b>12,349,999</b>	<b>28,351</b>	<b>253,539</b>	<b>188,178</b>	<b>-</b>	<b>-</b>	<b>12,820,067</b>
<b>Expenditures:</b>							
<b>Current:</b>							
General government	1,986,977	6,714	-	-	-	-	1,993,691
Public safety	6,160,873	-	-	78,556	-	-	6,239,429
Highway and streets	1,443,260	-	-	-	-	-	1,443,260
Sanitation	645,543	-	-	-	-	-	645,543
Health	19,965	-	-	-	-	-	19,965
Welfare	14,596	-	-	-	-	-	14,596
Culture and recreation	341,762	-	352,427	-	-	-	694,189
Conservation	4,768	-	-	-	-	-	4,768
Debt service	1,129,416	-	-	-	-	-	1,129,416
<b>Total Expenditures</b>	<b>11,747,160</b>	<b>6,714</b>	<b>352,427</b>	<b>78,556</b>	<b>-</b>	<b>-</b>	<b>12,184,857</b>
Excess (deficiency) of revenues over expenditures	602,839	21,637	(98,888)	109,622	-	-	635,210
<b>Other Financing Sources (Uses):</b>							
Transfers in	258,821	223,913	300,295	-	-	(643,830)	139,199
Transfers out	(984,757)	(299,348)	(1,046,097)	(109,622)	-	643,830	(1,795,994)
<b>Total Other Financing Sources (Uses)</b>	<b>(725,936)</b>	<b>(75,435)</b>	<b>(745,802)</b>	<b>(109,622)</b>	<b>-</b>	<b>-</b>	<b>(1,656,795)</b>
Change in fund balance	(123,097)	(53,798)	(844,690)	-	-	-	(1,021,585)
Fund Equity, at Beginning of Year	1,458,358	982,289	1,334,785	-	1,214	-	3,776,646
Fund Equity, at End of Year	\$ 1,335,261	\$ 928,491	\$ 490,095	\$ -	\$ 1,214	\$ -	\$ 2,755,061

See Independent Auditors' report.

## Independent Auditor's Report (continued)

TOWN OF DURHAM, NEW HAMPSHIRE

NONMAJOR GOVERNMENTAL FUNDS

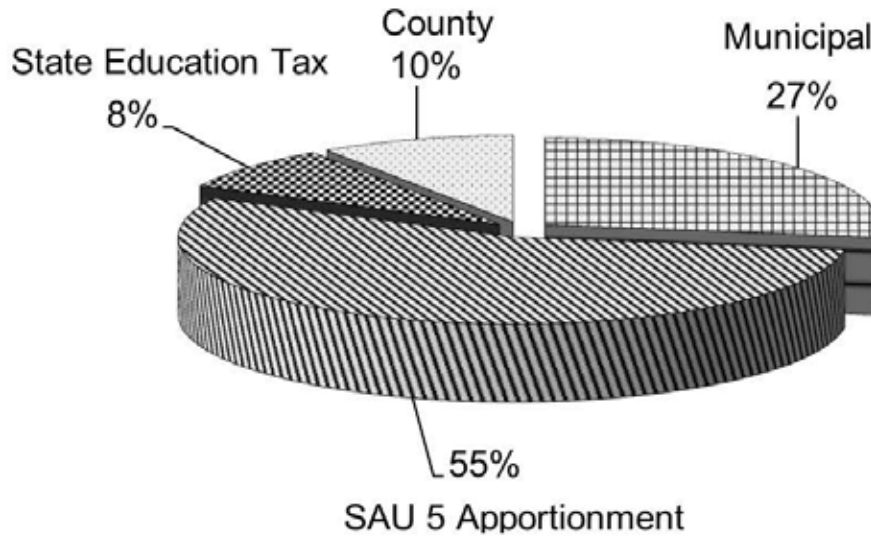
COMBINING SCHEDULE - NONMAJOR GOVERNMENTAL FUNDS REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2013

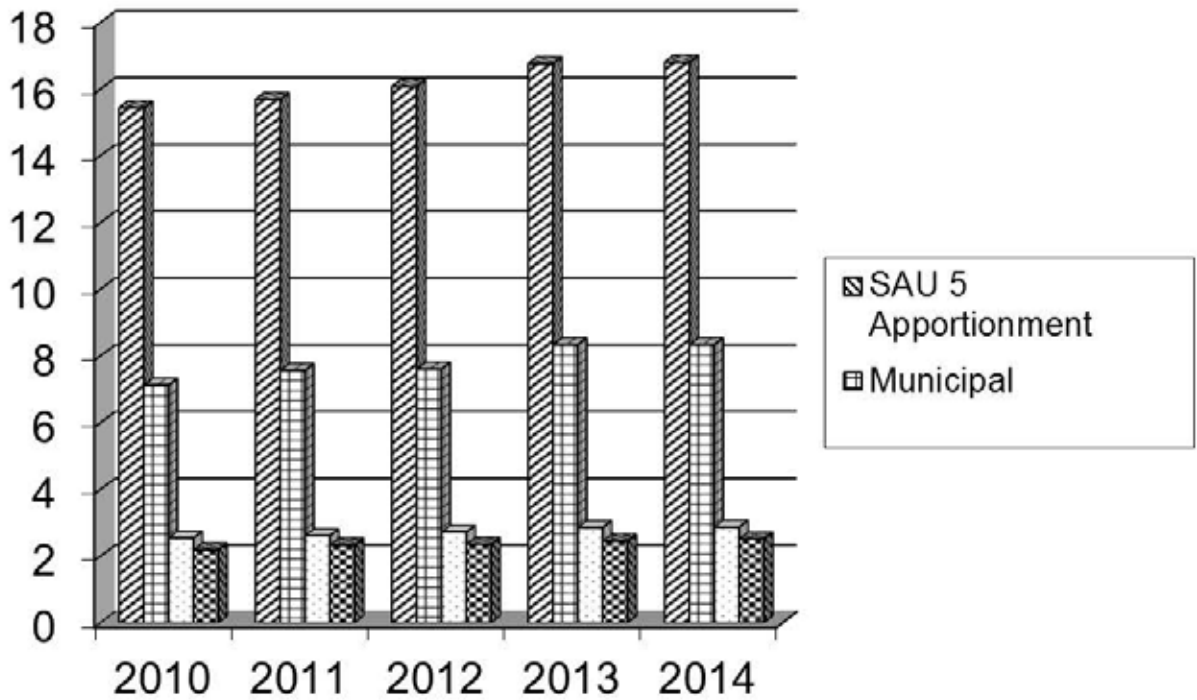
	Special Revenue Funds					Permanent Fund	Total
	Sewer Department	Water Department	Conservation Commission	Depot Road	Church Hill Rink		
<b>Revenues:</b>							
Property taxes	\$ -	\$ -	\$ 264,250	\$ -	\$ -	\$ -	\$ 264,250
Penalties, interest and other taxes	4,583	4,002	827	-	-	-	9,412
Charges for services	1,365,842	501,431	-	-	189,716	-	2,056,989
Intergovernmental	510,492	28,645	-	-	-	-	539,137
Licenses and permits	-	-	-	69,230	-	-	69,230
Investment income	66	24	91	17	16	59	273
Contributions	-	-	-	-	200	1,150	1,350
Miscellaneous	69,274	36,223	-	-	5,134	-	110,631
Total Revenues	1,950,257	570,325	265,168	69,247	195,066	1,209	3,051,272
<b>Expenditures:</b>							
Current:							
General government	-	-	-	2,475	-	282	2,757
Sanitation	1,014,775	-	-	-	-	-	1,014,775
Water distribution and treatment	-	290,984	-	-	-	-	290,984
Culture and recreation	-	-	-	-	149,137	-	149,137
Conservation	-	-	376,347	-	-	-	376,347
Debt service	649,229	215,882	-	-	4,052	-	869,163
Total Expenditures	1,664,004	506,866	376,347	2,475	153,189	282	2,703,163
Excess (deficiency) of revenues over expenditures	286,253	63,459	(111,179)	66,772	41,877	927	348,109
<b>Other Financing Sources (Uses):</b>							
Transfers in	45,089	71,593	-	-	-	-	116,682
Transfers out	(129,149)	(123,235)	-	(51,804)	-	(557)	(304,745)
Total Other Financing Sources (Uses)	(84,060)	(51,642)	-	(51,804)	-	(557)	(188,063)
Change in fund balance	202,193	11,817	(111,179)	14,968	41,877	370	160,046
Fund Equity, at Beginning of Year	748,685	262,366	384,311	173,645	163,236	394,437	2,126,680
Fund Equity, at End of Year	\$ 950,878	\$ 274,183	\$ 273,132	\$ 188,613	\$ 205,113	\$ 394,807	\$ 2,286,726

See Independent Auditors' report.

Property Tax Rate Breakdown for 2014



Property Tax Rate Comparison 2010-2014



Report of Trust and Capital Reserve Funds

Name of Trust Fund	Purpose	Beginning Balance		Change in Funds		Ending Balance		
		Principal	Income	Principal	Income	Principal	Income	
Fire Equipment and Service	Durham	\$70,969.27	\$3.10	\$88,938.46	95.60	\$159,907.73	\$98.70	\$160,006.43
Parking	Durham	\$10,667.29	\$42.90	16,955.00	13.50	\$27,622.29	\$56.40	\$27,678.69
ORCSD Facility Dev	ORCSD	\$87,870.99	\$10,420.11	0.00	49.92	\$87,870.99	\$10,470.03	\$98,341.02
Res. Water	Durham	\$128,388.29	\$33,746.40	50,339.70	(33,655.50)	\$178,727.99	\$90.90	\$178,818.89
Sewer Fund	Durham	\$449,491.67	\$5,660.23	40,000.00	249.96	\$489,491.67	\$5,910.19	\$495,401.86
Municipal & Transportation	Durham	\$41,535.50	\$40.77	5,175.00	23.28	\$46,710.50	\$64.05	\$46,774.55
<b>Total of capital reserve funds</b>		<b>\$788,923.01</b>	<b>\$49,913.51</b>	<b>\$201,408.16</b>	<b>(\$33,223.24)</b>	<b>\$990,331.17</b>	<b>\$16,690.27</b>	<b>\$1,007,021.44</b>
45 Separate Cemetery Trusts		\$34,451.78	\$4,343.26	\$0.00	(\$118.64)	\$34,451.78	\$4,224.62	\$38,676.40
Town Cemetery Care	Care	\$193,989.73	\$28.92	8,050.00	71.79	\$202,039.73	\$100.71	\$202,140.44
Cemetery Improvements	Improvements	\$13,185.00	\$242.69	3,950.00	9.04	\$17,135.00	\$251.73	\$17,386.73
UDAG Community Dev	Durham	\$188,810.36	\$121,497.09	0.00	157.53	\$188,810.36	\$121,654.62	\$310,464.98
ORCSD/Cap Dev	ORCSD	\$12,732.07	\$1.92	0.00	6.49	\$12,732.07	\$8.41	\$12,740.48
ORCSD Track	ORCSD	\$187,872.65	\$29,141.09	0.00	110.14	\$187,872.65	\$29,251.23	\$217,123.88
ORCSD Special Educ	ORCSD	\$404,271.65	\$30,671.73	0.00	220.78	\$404,271.65	\$30,892.51	\$435,164.16
High School Scholarship	ORCSD	\$208,504.48	(\$20,773.47)	(61,295.94)	25,353.90	\$147,208.54	\$4,580.43	\$151,788.97
Dunn, C. Library	ORCSD Library	\$500.00	\$6.68	0.00	0.29	\$500.00	\$6.97	\$506.97
Athletic Facilities	ORCSD	\$2.00	\$0.00	0.00	0.00	\$2.00	\$0.00	\$2.00
School Bldg Maint	ORCSD	\$5,000.00	\$19.27	0.00	2.52	\$5,000.00	\$21.79	\$5,021.79
Smith, Bruce, Library	ORCSD Library	\$0.00	\$0.00	26,000.00	2,857.78	\$26,000.00	\$2,857.78	\$28,857.78
Frost, George	Education	\$4,441.23	\$6,563.06	0.00	5.57	\$4,441.23	\$6,568.63	\$11,009.86
Olinthus Doe	Farm Care	\$34,342.19	\$3,333.61	0.00	(130.94)	\$34,342.19	\$3,202.67	\$37,544.86
Smith Town Improvements	Improvements	\$6,464.10	\$104.69	0.00	3.36	\$6,464.10	\$108.05	\$6,572.15
Smith Chapel	Cemetery Care	\$9,039.33	(\$784.56)	105.00	(521.37)	\$9,144.33	(\$1,305.93)	\$7,838.40
Durham 250	Memorial	\$6,418.22	\$6,578.92	0.00	6.60	\$6,418.22	\$6,585.52	\$13,003.74
Wagon Hill	Memorial	\$6,365.38	\$252.02	300.00	3.52	\$6,665.38	\$255.54	\$6,920.92
Memorial Day Parade	Parade Fund	\$0.00	\$439.13	0.00	0.20	\$0.00	\$439.33	\$439.33
July Fourth Celebration	Fun Day	\$3,503.52	\$2,517.67	0.00	3.05	\$3,503.52	\$2,520.72	\$6,024.24

Report of Trust and Capital Reserve Funds (continued)

Name of Trust Fund	Purpose	Beginning Balance		Change in Funds		Ending Balance	
		Principal	Income	Principal	Income	Principal	Income
Wagon Hill Farm Exp Trust	Site Care	\$80,076.53	\$35,215.01	0.00	58.54	\$80,076.53	\$35,273.55
Fire Station Exp. Trust	Fire Station	\$225,000.00	\$5,694.01	0.00	117.12	\$225,000.00	\$5,811.13
Wilcox (Dorothy)		\$67,558.27	\$5,814.77	0.00	37.21	\$67,558.27	\$5,851.98
Fire Injury Prevention	Fire Safety Educ	\$5,400.00	\$505.17	0.00	3.01	\$5,400.00	\$508.18
Milne Exp Trust	Improvements	\$24,396.51	\$362.08	0.00	12.55	\$24,396.51	\$374.63
Smith, Hamilton Chapel Trust	Chapel Repairs	\$5,694.00	\$9.70	295.00	3.03	\$5,989.00	\$12.73
Technology Drive Trust	Conservation	\$28,200.00	\$2.98	0.00	14.32	\$28,200.00	\$17.30
Milne, Memorial Trust	Sculpture	\$1,737.17	\$0.46	100.00	0.98	\$1,837.17	\$1.44
Total of town trust funds		\$1,757,956.17	\$231,787.90	(\$22,495.94)	\$28,288.37	\$1,735,460.23	\$260,076.27
GRAND TOTAL OF ALL FUNDS		\$2,546,879.18	\$281,701.41	\$178,912.22	(\$4,934.87)	\$2,725,791.40	\$276,766.54
			\$2,828,580.59			\$3,002,557.94	

Statement of Long-Term Indebtedness (1/1/14-12/31/14)

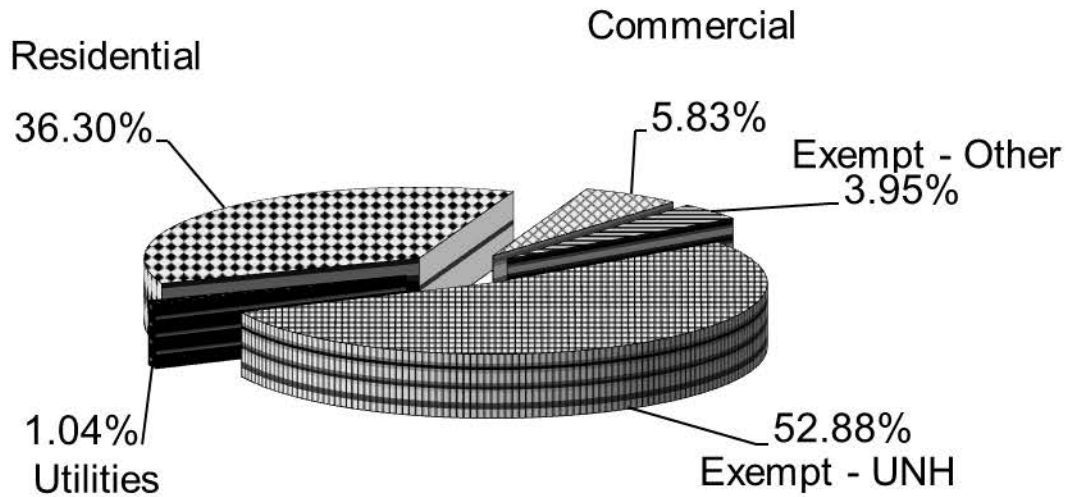
GENERAL FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2002 General Obligation Bond	11/05/2002	\$2,290,990	3.8915%	09/01/2019	\$96,966	\$15,245	\$266,478
2004 SRLF - Landfill Closure	02/01/2004	\$802,756	3.6880%	02/01/2024	\$40,138	\$16,283	\$401,378
2006 General Obligation Bond (includes Land Conservation)	11/15/2006	\$2,929,216	3.9555%	11/15/2026	\$117,649	\$52,656	\$1,204,471
2008 General Obligation Bond	11/15/2008	\$692,365	4.8526%	11/15/2018	\$74,350	\$13,217	\$242,065
2010 General Obligation Bond	7/22/2010	\$674,100	3.5512%	08/15/2030	\$65,000	\$19,900	\$410,000
2012 General Obligation Bond (includes Library)	8/30/2012	\$4,560,000	1.8990%	08/30/2032	\$315,000	\$142,783	\$3,930,000
2013 General Obligation Bond	9/6/2013	\$1,028,000	3.4430%	09/06/2033	\$73,000	\$32,533	\$955,000
2014 General Obligation Bond	7/17/2014	\$2,168,000	3.0428%	08/15/2034	\$0	\$0	\$2,168,000
		<b>\$15,145,427</b>			<b>\$782,103</b>	<b>\$292,617</b>	<b>\$9,577,392</b>
WATER FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2002 SRLF - Lamprey River Hard Piping	11/18/2002	\$828,554	3.4725%	12/01/2016	\$64,810	\$6,989	\$136,450
2002 General Obligation Bond	11/05/2002	\$638,394	3.8915%	09/01/2019	\$34,699	\$7,274	\$136,000
2006 General Obligation Bond	11/15/2006	\$545,469	3.9555%	11/15/2026	\$27,291	\$13,239	\$305,092
2008 General Obligation Bond	11/15/2008	\$724,900	4.8526%	11/15/2028	\$35,800	\$23,402	\$508,700
2013 SRLF - Spruce Hole	10/29/2013	\$222,500	1.7000%	10/29/2023	\$11,047	\$13,336	\$211,453
2013 SRLF - Water Meter Upgrades	10/29/2013	\$320,608	1.7000%	10/29/2023	\$28,487	\$6,647	\$292,120
2014 General Obligation Bond	7/17/2014	\$784,000	3.0428%	08/15/2034	\$0	\$0	\$784,000
		<b>\$4,064,425</b>			<b>\$202,134</b>	<b>\$70,887</b>	<b>\$2,373,815</b>
WASTEWATER FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2002 General Obligation Bond	11/05/2002	\$350,075	3.8915%	09/01/2019	\$13,335	\$3,031	\$57,522
2004 SRLF - WWTP Improvements	06/01/2004	\$3,290,757	3.6880%	06/01/2024	\$158,115	\$77,383	\$1,940,111
2006 General Obligation Bond	11/15/2006	\$325,469	3.9555%	11/15/2026	\$15,060	\$7,985	\$185,438
2008 General Obligation Bond	11/15/2008	\$1,663,860	4.8525%	11/15/2028	\$91,500	\$51,662	\$1,111,060
2010 General Obligation Bond	7/22/2010	\$709,900	3.5512%	08/15/2030	\$40,000	\$26,063	\$540,000
2013 General Obligation Bond	09/06/2013	\$2,500,000	3.4430%	09/06/2023	\$95,000	\$85,656	\$2,405,000
2013 SRF - Dover Road Pump Station/Aeration Blowers	10/29/2013	\$1,313,272	2.7200%	10/29/2032	\$65,664	\$33,935	\$1,181,945



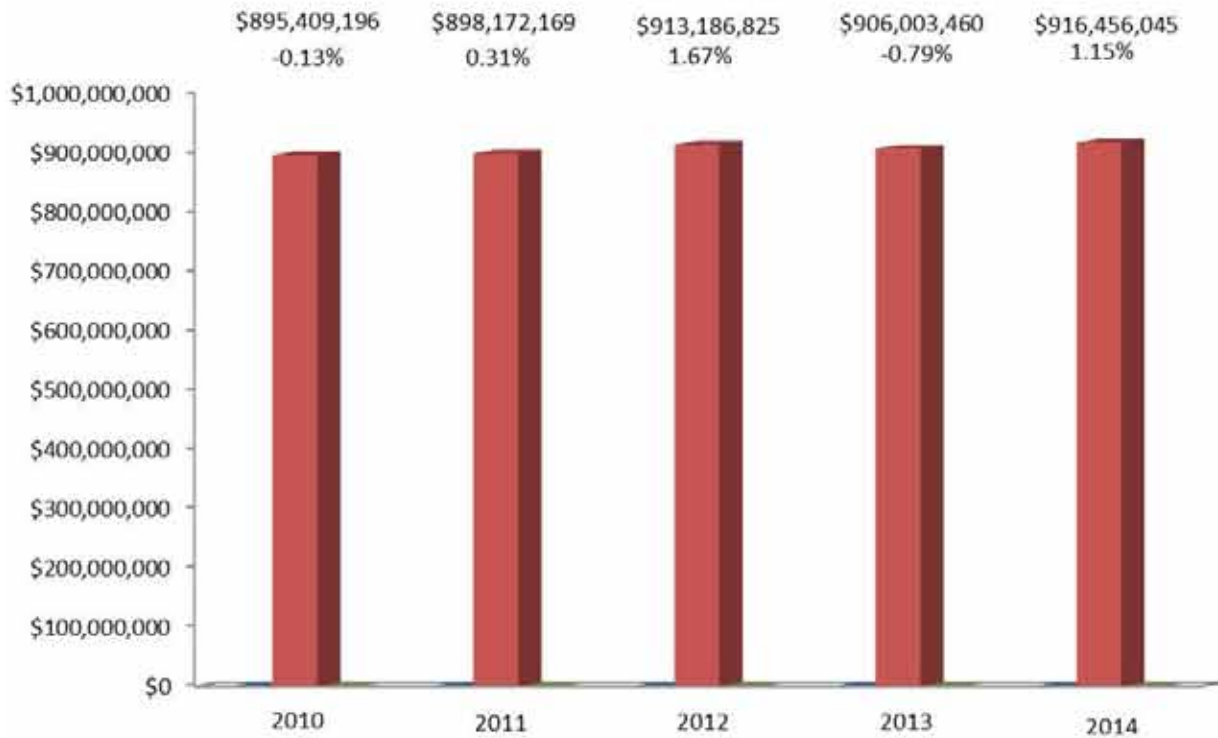
Statement of Long-Term Indebtedness (1/1/14-12/31/14) (continued)

2014 General Obligation Bond	7/17/2014	\$783,000	3.0428%	08/15/2034	\$0	\$0	\$783,000
		<b>\$10,936,333</b>			<b>\$478,674</b>	<b>\$285,715</b>	<b>\$8,204,076</b>
<b>CHURCHILL RINK FUND</b>							
2008 General Obligation Bond	11/15/2008	\$33,875	4.85%	11/15/2018	\$3,350	\$701	\$13,175
Total		<u>\$30,180,060</u>			<u>\$1,466,260</u>	<u>\$649,920</u>	<u>\$20,168,458</u>

Tax Valuation Breakdown for 2014



Net Taxable Valuation 2010-2014



## Valuation, Tax History, and Inventory

### Valuation Figures 2010-2014

Year	Percent of Valuation	Taxable Valuation
2014.....	96% *	\$916,456,045
2013.....	97.9%.....	\$906,003,460
2012.....	104%.....	\$913,186,825
2011.....	104.2%.....	\$898,172,169
2010.....	106%.....	\$896,028,866

\*estimate of percent of valuation

### MS-1 Summary 2014

Total Taxable Land .....	\$303,045,125
Total Taxable Buildings .....	\$595,586,790
Total Taxable Public Utilities .....	\$ 22,152,200
Valuation Before Exemptions .....	\$920,784,115
Total Dollar Amount of Exemptions .....	\$ 4,328,070
Net Valuation on which local tax rate is computed.....	\$916,456,045
Tax Credits: Total Veterans' Credits .....	\$ 61,600

### Tax Rate in Durham 2010 – 2014

Year	Town	Local school District	State School	County	Total
2014.....	\$ 8.34.....	\$16.80 .....	\$ 2.51 .....	\$ 2.87 .....	\$30.52
2013.....	7.61.....	16.07 .....	2.35 .....	2.72 .....	28.75
2012.....	7.57.....	15.69 .....	2.33 .....	2.61 .....	28.20
2011.....	7.12.....	15.43 .....	2.19 .....	2.54 .....	27.28
2010.....	6.52.....	16.11 .....	2.07 .....	2.30 .....	27.00

### Inventory of Town Property

Street Name	Description	Tax Map ID#	Assessed Valuation
Bagdad Road .....	Stolworthy Wildlife Sanctuary.....	03-02-06 & 14 .....	\$15,600
Beard's Creek .....	Scenic Easement .....	04-20-11 .....	Easement only
Beech Hill Road .....	Water Tank Site .....	09-12-01 .....	\$600,700
Bennett Road .....	Doe Farm .....	18-01-03.....	\$314,500
Canney Road .....	Conservation Easement .....	10-11-05.....	Easement only
Coe Drive.....	Beard's Creek Scenic Easement .....	04-20-11 .....	Easement only
Dame Road .....	Willey Property .....	19-06-05.....	\$46,100
Dame Road .....	Westerly Side.....	18-27-00.....	\$88,400
Davis Avenue .....	Conservation easements.....	01-04-01 & 01-04-06.....	Easement only
Depot Road.....	Former Commercial Property.....	01-01 & 01-01-01 .....	\$275,900
Dover Road.....	Police Facility .....	11-04-01.....	\$706,300
Dover Road.....	Sewer Pumping Station .....	11-11-00.....	\$208,600
Durham Point Road.....	Solid Waste Management Facility .....	16-01-03.....	\$312,500
Durham Point Road (off) .....	Conservation Land .....	11-36-02.....	\$229,100
Durham Point Road (off) .....	Conservation Land .....	16-03-02.....	\$11,500
Durham Point Road (and Sunnyside Dr.) .....	Scenic Easements.....	15-15-08.....	Easements only
Durham Point Road.....	Town Pound.....	06-12-03A .....	\$6,900
Fogg Drive .....	Father Lawless Park .....	07-03-00.....	\$161,800
Foss Farm Road.....	Water Standpipe.....	99-300-00.....	\$1,020,000
Foss Farm Road.....	Woodlot .....	06-01-13A .....	\$2,700
Ffrost Drive.....	Vacant Land .....	08-01-73 & 75 .....	\$109,900
Littlehale Road/US4.....	Vacant Land .....	10-21-00.....	\$6,900
Longmarsh Road .....	Colby Marsh/Beaver Brook Conservation.....	16-27-00.....	\$126,900
Longmarsh Road .....	Langmaid Farm/adjacent to Beaver Brook .....	16-06-01 & 02 .....	\$307,900
Madbury Road .....	Library .....	02-07-01.....	\$2,124,600

Inventory of Town Property (continued)

Street Name	Description	Tax Map ID#	Assessed Valuation
Mast Road.....	Executor Interest in		
	Conservation Easement .....	13-14-100.....	Easement only
Mill Pond Road.....	Mill Pond Road Park .....	05-07-00.....	\$27,100
Mill Pond Road.....	Smith Chapel .....	16-14-00.....	\$265,100
Mill Road.....	Vacant Land .....	06-01-02.....	\$54,200
Mill Road.....	Vacant Land .....	06-01-05.....	\$29,800
Mill Road/Main Street .....	Bicentennial Park .....	05-01-01.....	Easement only
Newmarket Road .....	District Court and Museum .....	05-04-12.....	\$376,200
Newmarket Road .....	Easterly Side .....	06-12-14.....	\$2,600
Newmarket Road .....	Mill Pond Dam .....	05-03-03.....	\$322,000
Newmarket Road .....	New Town Hall .....	05-02-07.....	\$750,000
Newmarket Road .....	Town Offices .....	05-04-10.....	\$799,200
Newmarket Road .....	Sullivan Monument.....	06-11-00.....	\$216,900
Main Street .....	Cemetery.....	09-24-00.....	\$225,700
Main Street .....	Sewer Pumping Station .....	99-300-00.....	\$297,000
Mill Pond Road.....	Milne Property .....	06-08-04.....	\$110,100
Near Madbury Line.....	Executor Interest in		
	Conservation Easement .....	10-01-02.....	Easement only
Near Oyster River .....	Conservation Easement .....	09-06-03.....	Easement only
Old Landing Road .....	Town Landing.....	05-05-14 (Incl 05-05-13).....	\$115,600
Old Landing Road .....	Town Landing Footbridge .....	05-06-06.....	\$195,700
Orchard Drive.....	Scenic Easements.....	06-02-22 & 06-02-25.....	Easements only
Oyster River.....	Access Easement .....	Access Easement.....	Easement only
Oyster River Road.....	Sewer Pumping Station .....	99-300-00.....	\$100,000
Packers Falls Road .....	Conservation Easement .....	14-07-02.....	Easement only
Packers Falls Road .....	Conservation Easement .....	14-07-06.....	Easement only
Packers Falls Road .....	Lord Property.....	17-55-01.....	\$66,000
Packers Falls Road .....	Spruce Hole Conservation Area.....	13-13-05.....	\$26,800
Packers Falls Road .....	Abutting Spruce Hole.....	13-13-01.....	\$1,080 CU*
Packers Falls Road/Mill Road .....	Oyster River Forest.....	13-14-02.....	\$6,708 CU*
Pettee Brook Lane .....	Town Parking Lot (mutiple parcels).....	02-15-00 & 01 .....	\$936,400
Piscataqua Road .....	Thatch Bed .....	11-31-31.....	\$132,700
Piscataqua Road .....	Wagon Hill Farm.....	12-08-01 & 02 .....	\$449,890 CU*
Piscataqua Road .....	Jackson's Landing .....	11-11-03 & 04 .....	\$1,234,900
Piscataqua Road .....	Near Jackson's Landing.....	11-09-02.....	\$120,500
Piscataqua Road .....	Sewer Treatment Plant.....	11-09-05.....	\$6,333,100
Piscataqua Road .....	Quarry Lot (part of Treatment Plant) ...	11-09-05.....	Included above
Schoolhouse Lane.....	Cemetery (owned by heirs, town maintained) .....	05-05-12.....	\$100,400
Simons Lane.....	Two Small Lots.....	18-11-13 & 14 .....	\$21,000
Simons Lane.....	Vacant Land .....	18-11-06.....	\$91,300
Stone Quarry Drive.....	Public Works Site .....	11-12-00.....	\$830,500
Technology Drive.....	Water Booster Station.....	99-300-00.....	\$90,000
Williams Way.....	Boat Landing Lot .....	11-23-04.....	\$138,300
Wiswall Road.....	Wiswall Dam Site.....	17-07-00.....	\$364,900
Wiswall Road.....	Vacant Land .....	17-11-00.....	\$729 CU*
Lee Five Corners, Lee .....	Vacant Land .....	Lee 06-07-0700 .....	\$71,500
Packers Falls Road .....	Gravel Pit .....	Lee 15-01-0900 .....	\$167,300
Snell Road, Lee.....	Water Pump Station .....	Lee 05-06-0100 .....	\$978,700
Snell Road, Lee.....	Vacant Land .....	Lee 05-06-0000 .....	\$74,700