Photo Credit to Art Phaneuf

ANNUAL REPORT

TOWN OF LISBON, NEW HAMPSHIRE

Year Ending December 31, 2021

Dedication

This year's annual report is dedicated to Kevin Schofield (Schofield's Septic) and his crew. The Board of Selectmen would like to acknowledge Kevin and his crew for all they have done and continue to do for the town. Kevin and his employees are quick to respond to Town events and do not ask for anything in return. They are always willing to support the Town, day, or night. This does not go unnoticed, and the Board is very thankful that they are in Lisbon. Again, Thank You Schofield's Septic and Crew!!!!

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Selectman's Report 2021

The year 2021 was another challenging year during the continued pandemic of COVID. At the March Town meeting voters passed a warrant article for a fourth police officer. It was late in the year that two new officers joined the Lisbon Police Department. We welcomed new officers Laura Redmond and Daniel Beck. The Board would like to Thank the Town employees that have continued to serve and help move Lisbon forward.

This past year we were able to obtain the following grants:

June 2021	$82,652	ARP Act 2021 first installment, 2nd summer '22
August 2021	$9,000	USDA Community Grant-Tractor w/mower
August 2021	$1,121,000	USDA Water/Environmental Grant/$2,215,000
October 2021	$7,500	Hazardous Mitigation grant
Total	$1,220,120	

Other Grants were applied for, but we did not prevail. Others we are still waiting to hear about as of this writing. We also wanted to inform taxpayers, that we used $250,000 dollars, of general fund revenue/surplus to bring down or buy down the tax rate for 2022.

Sincerely,

Scott Champagne

Arthur Boutin

Brian Higgins

Tax Rate Breakdown
Lisbon

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	$1,357,911	$120,256,518	**$11.29**
County	$208,866	$120,256,518	**$1.74**
Local Education	$2,110,806	$120,256,518	**$17.55**
State Education	$213,275	$115,359,018	**$1.85**
Total	**$3,890,858**		**$32.43**

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	$3,890,858
War Service Credits	($13,000)
Village District Tax Effort	$0
Total Property Tax Commitment	$3,877,858

11/18/2021

James P. Gerry
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

Appropriations and Revenues

Municipal Accounting Overview		
Description	Appropriation	Revenue
Total Appropriation	$6,568,066	
Net Revenues (Not Including Fund Balance)		($5,023,640)
Fund Balance Voted Surplus		$0
Fund Balance to Reduce Taxes		($250,000)
War Service Credits	$13,000	
Special Adjustment	$0	
Actual Overlay Used	$50,485	
Net Required Local Tax Effort	**$1,357,911**	

County Apportionment		
Description	Appropriation	Revenue
Net County Apportionment	$208,866	
Net Required County Tax Effort	**$208,866**	

Education		
Description	Appropriation	Revenue
Net Local School Appropriations	$0	
Net Cooperative School Appropriations	$4,443,636	
Net Education Grant		($2,119,555)
Locally Retained State Education Tax		($213,275)
Net Required Local Education Tax Effort	**$2,110,806**	
State Education Tax	$213,275	
State Education Tax Not Retained	$0	
Net Required State Education Tax Effort	**$213,275**	

Valuation

Municipal (MS-1)		
Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	$120,256,518	$119,753,896
Total Assessment Valuation without Utilities	$115,359,018	$114,688,896
Commercial/Industrial Construction Exemption	$0	$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	$120,256,518	$119,753,896

Village (MS-1V)	
Description	Current Year

Lisbon

Tax Commitment Verification

2021 Tax Commitment Verification - RSA 76:10 II	
Description	Amount
Total Property Tax Commitment	$3,877,858
1/2% Amount	$19,389
Acceptable High	$3,897,247
Acceptable Low	$3,858,469

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2021 commitment amount on the property tax warrant.	
Tax Collector/Deputy Signature:	**Date:**
Submit this signed verification form with a copy of the completed and signed warrant total page and an actual tax bill to your DRA municipal auditor.	

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Lisbon	Total Tax Rate	Semi-Annual Tax Rate
Total 2021 Tax Rate	$32.43	$16.22

Associated Villages

Fund Balance Retention

Enterprise Funds and Current Year Bonds	**$3,347,049**
General Fund Operating Expenses	**$5,753,964**
Final Overlay	**$50,485**

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "…general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.
[2] Government Finance Officers Association (GFOA), (2015), *Best Practice: Fund Balance Guidelines for the General Fund.*.
[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance.*

2021 Fund Balance Retention Guidelines: Lisbon	
Description	Amount
Current Amount Retained (4.08%)	**$234,532**
17% Retained *(Maximum Recommended)*	$978,174
10% Retained	$575,396
8% Retained	$460,317
5% Retained *(Minimum Recommended)*	$287,698

NOTICE: The current fund balance retained amount is below the minimum recommended threshold.

TOWN OFFICERS

Board of Selectmen

Scott Champagne	(Term Expires 2023)
Arthur Boutin	(Term Expires 2024)
Brian Higgins	(Term Expires 2022)

Town Clerk/Tax Collector

Audrey Champagne (2024)

Treasurer

Elaine Brown (Appointed)

Overseer of Public Welfare

Scott McKinley

Fire Chief

Greg Hartwell

Chief of Police

Benjamin Bailey

Moderator

John Northrop III (2023)

Trustee of Trust Funds

Donald H Clark	(2023)
Mark Winter	(2024)
Dawn Nyberg	(2022)

Supervisors of the Checklist

Lisa Heathe	(2022)
Jessica Morin	(2024)
Keri Lyndes	(2027)

Library Trustees

Amber Wright	(Term Expires 2022)
Alana Lessard	(Term Expires 2022)
Beth Johnson	(Term Expires 2022)
Sandra Roberts	(Term Expires 2023)
Erica Kwiatkowski	(Term Expires 2024)

Health Officer

Christopher Hodge

Dog Officer

Police Department

TOWN OF LISBON, NEW HAMPSHIRE

2021

TOWN MEETING WARRANT

To the inhabitants of the Town of Lisbon in the County of Grafton in the State of New Hampshire Qualified to vote in town affairs. You are hereby notified and warned to meet at Lisbon Regional School in said Town of Lisbon, New Hampshire on Tuesday the Nineth day of March 2021 at twelve o' clock noon at which time the polls shall open and not close earlier than seven o' clock in the evening to act upon the following subjects. All Articles except Article 1 are to be considered at seven o' clock in the evening at the Annual Town Meeting.

Date: March 9, 2021

Time: 12 PM POLLS OPEN; 7:00 PM TOWN MEETING

Location: LISBON REGIONAL SCHOOL

Dave Trahan introduced himself as moderator and stated that this is his last year as moderator. He stated he is retiring for the second time. Dave thanked the towns people for all their support. The top table was introduced-

Scott Champagne, Selectboard Chair; Arthur Boutin, Selectman; Brian Higgins Selectman; Audrey Champagne, Town Clerk/Tax Collector.

Pledge of Allegiance

Dave notified everyone that the meeting is recorded and went over the rules of the meeting.

Article 01 **Elect**

To choose all necessary Town Officers for the ensuing year.

Dave stated that the polls are open until 7pm and that is exactly what is being done. He stated that the votes will be counted as soon as the Town Meeting is over and the results will be available tomorrow.

Article 02 **Hear Reports**

To hear reports of agents and special committees heretofore chosen and pass any vote related thereto.

Dave stated that these reports are in the annual report. He also stated that all the warrant articles are in blue which is what he is reading from. Tom Demers asked what the total tax impact would be if everything passes. Selectman Scott Champagne stated that he has the rate broken down for each individual Article, but it would be hard to do as Article #4 depends on how much the town receives in grant funding. Scott stated that is has it broken down for all other articles individually but has not totaled it. Dave stated that he would like to address what the tax impact is for each article.

Article 03 **Retaining Wall**

To see if the town will vote to raise and appropriate the sum of $95,000 (gross budget) for the purpose of resurfacing/capping the retaining wall located off Water Street in front of the Town Hall, and to authorize the issuance of not more than $95,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to further raise and appropriate the sum of $23,000 for the first years payment of principal and interest on said bond or note. The Board of Selectmen recommends this Article. (3/5 ballot vote required)

Moved by Scott Champagne, seconded by Arthur Boutin.
Scott Champagne stated that this article is .19 cents for five years.
Scott Champagne stated that he has had two estimates by two local companies, and they range from $90,000 to $130,000.00. Scott stated if the article passes then he would let the companies know and he would let them know that is all they have to work with.
Scott Champagne stated that this article was put on last year and he said it would be on again this year. He stated that the longer they let the wall deteriorate then it will become a structural issue. He stated that it was discussed last year and did not pass.

Donald Butson asked if the wall is imminent and asked if it could be out off. Scott Champagne stated that he doesn't disagree with Mr. Butson however he has also seen where the town continues to put things off and then it becomes a bigger issue.
Dave Combs asked if the town could tag onto the permit from the people working on the dam. Scott Champagne stated that yes, we could piggyback off their permit.
Dot Blodgett asked if it was put out for bid. Scott Champagne stated that no he has two local bids but if passed he will put it out.
Donald Butson asked what the time frame of the project is. Scott Champagne stated that he believes the time frame is three weeks to a month roughly. He stated those are rough estimates.
John Northrop III stated that the bridge in the center of town is looking rough. He believes it would be in the towns best interest to fix it now while work is already being done in the area. He strongly encourages this work to be done as well.
Tom White asked if this was a structural improvement or just a band aid?
Scott Champagne stated that he believes its structural. Tom asked if there is rebar involved. Scott Champagne stated that yes as far as he knows. Tom White also asked about the retaining wall by the library. Scott Champagne stated that he feels this is wall is more important at this time.
Maria Thouin stated that she was confused. She asked if they were talking about the waterfall section. Scott Champagne stated no it was not the waterfall but the wall. He stated the wall has been undermined by the river. He stated if the wall collapses it may cost the town more money.
Daniel McDonald asked how long is the loan? Is it four years? Scott Champagne stated that it is five years.
Elora Demers stated that it was mentioned the town could piggyback of the current permits but if those permits lapse then what might the cost be? Scott Champagne stated that he believes it was in the vicinity of $15,000-20,000.00
Daniel McDonald stated that each year the town adds to long term bonds and the taxes increase therefor we will never go back.
Samantha Hudson stated that the Baileys gave permission for that road to be put in as they own the land. She stated if they sell their home (which is for sale) then the next owner may not give permission.
Berry Lucas asked if Tom Clark has been contacted to see if he would be interested in doing some of the concrete work. Scott Champagne stated that they could talk to him and see if he would be willing. Scott stated he is not sure if Tom would want to take on that project.

Ballot Vote-Ballot Box open for an hour.
51 YES 17 No -Ayes have it, Article Passed.

Article 04 **Water System Improvements**

To see if the town will vote to raise and appropriate the sum of $3,500,000 (gross budget) for the purpose of making improvements to the municipal water system, and to authorize the issuance of not more than $2,800,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; the balance of $700,000 to come from available grants identified for this purpose. All future principal and interest payments will be made from the Municipal Water Fund operating budget for the life of the loan. The Board of Selectmen recommends this Article. (3/5 ballot vote required)

Moved by Scott Champagne, seconded by Brian Higgins.
Scott Champagne stated that this article is put here so that the board can apply for and receive grants for drinking water/new well. He stated the town currently has two WELLS. The first is not used because of e coli when we have high water. The second WELL does not have any back up power going to it. WELL 2 is the main WELL the town uses. Scott Champagne stated that last year he applied and received a grant for $100,000 for a drinking water source for Lisbon. Scott Champagne stated that over the years the town has drilled in several locations for a drinking source and still ended up in a flood plain. Scott stated that is basically what they just did as well. Scott stated that the town has been working with Horizons Engineering on this project. He also stated that they drilled behind Schofield Septic and had a good spot until they realized that the water is high in magnesium and iron. Due to the amount of magnesium and iron the engineers do not recommend this site. He said it allows the state to say that we tried different spots and they have looked at other areas and none have been as good as where our current WELLS are. He stated we are now back to where our current WELLS are. Scott stated that YES this says three and a half million, but this is a place holder. You must apply for federal funds first then you can apply for state funds. Scott stated one is done in the spring and one is done in the fall. Scott stated they do not plan to move forward with any of this unless they can pay for it out of the water/sewer taxpayer rates. Scott stated that currently at the end of the year they can get anywhere from $30,000-$45,000 that is raised by the rate payers. Scott stated if the town cannot pay for it out of the current excess from water/sewer bills then it will not happen. Scott stated if they do get enough grant monies and surplus monies then they will move forward and attempt to get a new WELL and update the Chem Feed building. Scott stated those are the two main areas. He stated with the new WELL there will also be a new generator source so BOTH WELLS will be able to receive power. Scott stated there was a public hearing a few weeks ago on this and Cathy Conway from Horizons Engineering attended. He stated this meeting could be found online. He stated the town still has roughly $26,000 to find a better spot off Bishop Road where the current WELLS are. Scott stated they intend to drill within the next month down there.

David Lafleche stated that in 2018 there was 81 thousand in water revenue or expenses and you are trying to say you want 3.5 million to drill a WELL excreta? Scott Champagne stated its for a new WELL and a new line that goes under the river to the chem feed building and then it goes from there to our storage tanks. Dave asked how much storage we have, and Scott stated we have 400 thousand gallons.
Daniel McDonald stated the total cost of this being 3.5 million dollars, total revenue each year projected at $30,000.00 would be way more years than feasible to pay off. He stated there must be some better plan than just having the users pay it off as that would be in 100 years.
Scott Champagne stated that is why the town is looking to apply for the grants. He gave an example. He stated that Whitefield just had their entire system redone and it was roughly 5 million. He stated 80% of that they got grant money for. So, 80% of their water system was paid for by grant monies.
Daniel McDonald asked what exactly the board is asking for in revenue for this to be passed? Scott Champagne stated nothing, basically they are asking for permission. He stated that if they can afford it like he said before using current user rates and the surplus and get enough in grant monies then they will move forward with this project.
John Northrop III let me play this back to you, we have a warrant article for 3.5 million dollars showing intention to improve our water system and approve that then contingent upon that approval we have access to further grant monies from state and federal. Your intention as the selectboard is to take what grant monies we have and do the project with that amount so in the end the towns people pay no tax increase.
Scott Champagne stated that if we cannot make current payment out of the monies, we receive now then they have no intention of moving forward. Scott also said if it does not fit their guidelines, they can pull the application at any time.
David Lefleche asked what is being done with the extra money they have been getting. He stated again that in 2018 there was 81 thousand dollars. What are you doing with that money now? Scott Champagne stated that is what pays our contracted service for our drinking water source. On the water side they replace certain pumps and any time there is a water main break or repair it comes out of that money. The rest stays in the general fund.
David Lefleche asked if it is a 25-year bond. Scott Champagne stated that it would be a 20–25-year bond. Scott stated if the town is only getting $40,000-$50,000 a year (some years it is more than that and some years it is less) it depends on what needs to be fixed to be honest and if something goes wrong and is fixed that is where the money comes out of. Chemicals if they go up or down in price. Scott stated they do not want to take the entire amount. David Lefleche stated that it a lot of money for a WELL.
Deana Trombley asked if the town only got 30% grant money is that a package deal or would this be done in multiple phases. She asked how they (the townspeople) are going to know how much the town receives in grant monies. Scott Champagne stated that he assumes before the board pulls the trigger on anything, they would have another public hearing.

Jan Carver asked if this is passed by the voters what is the tax impact? Scott Champagne stated nothing. There is no impact. The rate users may lose some surplus but that is it.
Daniel McDonald asked if the article gets turned down does that mean that you stop looking for a new WELL.
Scott Champagne stated no, they would keep looking.
Robert Clark voted to move the question, seconded by the group.

Ballot Vote-Ballot Box open for an hour.
56 YES 8 No- Ayes have it, Article Passed.

Article 05 **Operating Budget**

To see if the town will vote to raise and appropriate the sum of $2,254,294 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Board of Selectmen recommend this Article. (Majority vote required)

General Administration	$97,736.00
TAX COLLECTION, ELECTION, REG & VITALS	$88,000.00
FINANCIAL ADMINISTRATION	$72,200.00
REVALUATION OF PROPERTY	$47,500.00
LEGAL EXPENSE	$15,000.00
PLANNING & ZONING	$6,180.00
GENERAL GOVERNMENT BUILDINGS	$61,300.00
CEMETRIES	$19,000.00
INSURANCE OTHERWISE NOT ALLOCATED	$60,355.00
ADVERTISING & REGIONAL ASSOCIATIONS	$3,300.00
POLICE DEPARTMENT	$376,565.00
FIRE DEPARTMENT	$119,760.00
LIFE SQUAD	$53,480.00
BUILDING INSPECTION/CODE ENFORCEMENT	$25,000.00
EMERGENCY MANAGEMENT	$5,000.00
PUBLIC SERVICE-DISPATCH & COMM	$34,450.00
HIGHWAY & STREETS	$537,600.00
STREET LIGHTING	$14,000.00
SOLID WASTE DISPOSAL	$234,860.00
WELFARE	$17,400.00
PARKS & RECREATION	$17,000.00
PUBLIC LIBRARY	$59,258.00
PATROTIC PURPOSES	$1,000.00
ECONOMIC DEVELOPMENT	$10,000.00
LONG TERM BONDS & NOTES	$138,000.00
INTEREST ON LONG TERM NOTES	$34,750.00

INTEREST ON TAX ANTICIPATION NOTE	$5,000.00
ROAD IMPROVEMENTS	$100,000.00
HEALTH ADMIN	$600.00

TOTAL OF $2,254,294.00

Tom Demers wanted to know if the Chief of Police could maybe explain the $30,000 increase from last years budget.
Chief Bailey stated that the increase is training costs, dues and subscription costs that were not allocated, records, new copier and a 2% increase in pay for everyone.
Scott Champagne stated that some of the increase is due to insurance costs as well. He stated that the town has been lucky in the past as some full-time people have taken a stipend (which is an incentive for not taking town insurance) as they are on a spouse's insurance or different insurance. Scott stated that a family plan is roughly $31,000. He stated that health insurance went up 10.7% but he increased it to 11% so that is another increase to the Police Department as well.
Tom Demers asked what the increase in the Fire Department is for as well.
Chief Hartwell stated that his increase is for air packs. He stated that if Article 9 passes then he will stand up and amend his budget by $20,000. He stated they need air packs.
Scott Champagne stated in the past they have attempted to get grants for the air packs, but they never get them.
Donald Butson stated that is a wishy-washy way to do it. What happens if the meeting closes and we had to go to a secret ballot and we do not know until after the meeting. How are you going to amend that article? He stated they do not want paperwork to fund it twice.
Chief Hartwell stated if something like that happened, he would end up with a $20,000 surplus at the end of the year and it would go back in the general fund. He stated he would not spend it twice.
Maria Thuin wanted to know what the Life Squad was
Dave Combs (Director of Life Squad) if you call 911 and have an emergency we respond to the incident.
David Lefleche wanted to know if that was for a salaried Building Inspector.
Scott Champagne stated that it is a contracted service with Chris Hodge from Littleton. Scott stated that this year we have had more being built than probably the last five years.
Maria Thuin wanted to know what he does.
Scott Champagne stated that he reviews all building permits and provides certificate of occupancy permits. He does a lot with rehabbing of buildings and condemning buildings.
Daniel McDonald wanted to know what is under bonds. He is assuming something was purchased last year that must be added to this.
Scott Champagne stated the town had a Forestry Truck that was purchased along with a Highway One Ton Truck.
Dave Lefleche wanted to know when some of the bond's end.

Scott Champagne stated that if you look in the book the Town Treasurer has it in there. Look at page 26 and 27 as it shows which is due to come off.
Maria Thuin asked what road improvements cover as the roads are bad.
Scott Champagne stated that the Highway Supervisor Charlie Hampson was there, but he does know they are looking at finishing up Bishop Road. Catterall Road needs to be paved and possibly the beginning of River Road.
Daniel McDonald asked if the board has investigated using some of this money for the Transfer Station.
Scott Champagne stated that because it is a Tri-Town station the towns have an agreement to share the costs of major purchases. Scott stated that paving is a major purchase and Lyman and Landaff should pay a portion as well.
Maria Thuin asked who is on Health Administration and what does it do.
Scott Champagne stated this is the Building Inspector as he is also our Health Inspector. Again, we have a contracted service for this.
Maria Thuin asked if the Building Inspector and Health Admin be the same.
Scott Champagne stated no because they have different obligations.
Daniel McDonald wanted to know the tax impact for this article.
Scott Champagne stated that it is .77 cents for this article.

YES -Ayes have it, Article Passed.

Article 06 **Wastewater Budget**

To see if the town will vote to raise and appropriate the sum of $263,429 for the operation and maintenance of the Lisbon Wastewater Department operations. Funds to be raised from user fees and no amount to come from taxation. The Board of Selectmen recommends this Article. (Majority vote required)

Moved by Arthur Boutin, seconded by Brian Higgins.
Scott Champagne said this is what we need to operate our wastewater side and to pay our contracted services. Currently we are working on grants to replace the three pumps at the Bath Road station.
David Lefleche asked how much we pay the contracted services.
Scott Champagne stated that he believes it is a three-year contract for water/wastewater and that is about $110,000.00 per year. Scott stated they have an increase written into their contract.

YES -Ayes have it, Article Passed.

Article 07 **Water Department Budget**

To see if the town will vote to raise and appropriate the sum of $195,838 for the operation of the Lisbon Water Department. Funds are to be raised from user fees, no funds from taxation. The Board of Selectmen recommends this Article. (Majority vote required)

Moved by Scott Champagne, seconded by Arthur Boutin.
Maria Thuin asked what this article covers.
Scott Champagne stated that this goes along with our drinking WELL.

YES -Ayes have it, Article Passed.

Article 08 **Full-Time Police Officer**

To see if the town will vote to raise and appropriate the sum of $74,700 for the purpose of a fourth Full-Time Police Officer. This will fund the position for 9 months of 2021. This position, if approved, would then be included in the annual budget year to year until rescinded by the vote of Town Meeting. The amount is determined as follows:
Salary - $39,000
Insurance - $24,000
Retirement - $11,700

The Board of Selectmen recommends this Article. (Majority vote required)

Tom Demers requested this be a secret ballot vote if the moderator approves.
Moved by Scott Champagne, seconded by Arthur Boutin.
Chief Bailey explained the need for a fourth officer and stated that he did a few presentations on this need.
Daniel McDonald stated that there is money appropriated money in the budget for a part-time officer. He stated you will be caught in the same limbo as Chief Hartwell if you get this.
Chief Bailey stated that all money that is left would get encumbered and be used to buy down the tax rate as he has already spoken with the Selectmen.
Maria Thuin wanted to know if a part-time person could become a full-time person.
Chief Bailey stated no that can not happen as Sergeant Eck is already retired and he does not want to work a midnight shift.
Tom Demers asked if the PD would need anymore cruiser or equipment if this pass.
Chief Bailey stated no. Chief stated that local businesses have been wonderful with donations in helping the PD save money.
Maria Thuin wanted to know if this passes will she be safe at night.
Chief Bailey stated that anytime he increases his staff it makes everyone safer.
Elora Demers stated that there are only two full time officers currently and you are looking for a third and want a fourth?

Chief Bailey explained that the third officer is already allocated for as an officer left the department in January.
David Lefleche wanted to know if there were a good pool of candidates.
Chief Bailey stated that possibly there is a good chance for a few candidates out of the pool.
Dave Combs Director of Life Squad stated that late at night they receive many calls for domestics and a lot of times they must wait for state police to arrive as they have no idea what is going on inside. Dave stated they have had to wait forty minutes to an hour in the middle of the night.
Daniel McDonald will this decrease the overtime.
Chief Bailey stated that it should decrease however this year is already shot with only having two officers.
Maria Thuin asked if we pay the State Police to cover.
Chief Bailey stated no we do not.
Dot Blodgett asked if we hire more people is their training included in the warrant article.
Chief Bailey answered yes.

Ballot Vote- Ballot box open for an hour.
48 YES 18 NO- Ayes have it, Article Passed.

Article 09 **New Breathing Apparatus**

To see if the town will vote to raise and appropriate the sum of $60,000 for the purpose of purchasing new breathing apparatus (face masks). The Board of Selectmen recommends this article. (Majority vote required)

Amendment was submitted.
The amendment was read with $40,000.00 as the amendment was to cut this article by $20,000.00. Dave Trahan asked the voters if they accept the amendment.
The voters accepted the amendment.
Moved by Scott Champagne, seconded by Arthur Boutin.
Chief Hartwell stated the current packs are 20-25 years old. He stated they have tried for grants three years in a row and never get any.
Dave Lefleche asked how many packs Greg was asking for.
Chief Hartwell stated he is asking for 10.
Dot Blodgett asked if they are assigned to individuals.
Chief Hartwell stated no they are assigned to vehicles.

YES -Ayes have it, Article Passed.

Article 10 **Fund Capital Reserve Accounts**

To see if the town will vote to raise and appropriate the sum of $62,000 to be added to the following Capital Reserve Funds previously established:

Highway Equipment	$15,000
Fire Equipment and Building	$10,000
Police Equipment	$5,000
Life Squad	$5,000
Transfer Station Equipment	$5,000
Master Plan Update	$7,000
Town Bridge Maintenance/Replacement	$15,000

The Board of Selectmen recommends this Article. (Majority vote required)

Dave Lefleche asked what the Master Plan update was.
Scott Champagne stated it is done by the Planning Board and its an ongoing project.
Rosalind Page stated they are close to being finished. She stated you could amend to remove the $7,000.00.
John Northrop III stated that capital reserves are to be kept for the future. We should keep it.
Scott Champagne stated correct. This is for future planning.
Tom Demers stated all items have gone up.
Scott Champagne stated some items went up as some higher number ones have gone up as we know some of the projects are going to be costly.

YES -Ayes have it, Article Passed.

Article 11 **Community Service Agencies**

To see if the town will vote to raise and appropriate the sum of $8,500for the purpose of funding for the following Community Service Agencies. The Board of Selectmen recommends this Article. (Majority vote required)

North Country Home Health/ Hospice	$2,000
Tri County Community Action	$500
Grafton County Seniors	$2,000
Lisbon Main Street Program	$3,000
Ammonoosuc Community Health	$500
Good Shepherd Food Pantry	$500
TOTAL	**$8,500**

The Board amended this article. This article was amended by $200.00 to Pathways for a total of $8,700.00 and the amendment was accepted.
Moved by Scott Champagne, seconded by Brian Higgins.

YES -Ayes have it, Article Passed.

Article 12 **Paving Ecology Drive**

To see if the town will vote to raise and appropriate the sum of $21,105 for the purpose of paving Ecology Drive. This represents Lisbon's portion of paving and patching at the Transfer Station, between Lisbon, Lyman and Landaff. The Board of Selectmen recommends this Article. (Majority vote required)

Moved by Scott Champagne, seconded by Brian Higgins.
Scott Champagne stated they plan to tear the road up and have drainage and a ditch put down one side of it.
Dave Lafleche wanted to know our percentage is and why.
Scott Champagne stated Lisbon is %67 because it is based on population of town.
Dot Blodgett asked how long it is.
Scott Champagne stated its less than a quarter of a mile.
Charlie Hampson stated it is from Bath Road to the gate.
Elora Demers asked why this does not come out of the budget.
Scott Champagne stated that because all three towns participate with the Transfer Station so all three towns should contribute as this is considered an improvement to the Transfer Station.
Elora Demers asked if this would still be prioritized if this article does not pass.
Scott Champagne stated no
Daniel McDonald asked if one or more towns do not pass it and we did then why could not we take the rest of the money out of the $100,000.00 paving line.
Scott Champagne stated because there is still too much in town that needs to be done and that would mean if we took money away less would get done.
John Northrop III moved the question and Bob Clark seconded.

YES -Ayes have it, Article Passed.

Article 13 **Contract Base Fees to CRF**

To see if the town will vote to raise and appropriate the sum of $15,000 to be added to the Fire Department Equipment and Building Capital Reserve Fund previously established. The Board of Selectmen recommends this article. (Majority vote required)

This money is the amount that is paid by the Town of Lyman, NH for fire protection as part of the Contract base fee.

Moved by Scott Champagne, seconded by Arthur Boutin.
Scott Champagne stated that the base rate from Lyman would go into the Fire Department Equipment Fund.
Chief Hartwell stated the Fire Department will need a new truck very soon so the money from Lyman will help the CRF to put towards the truck.
Dave Lefleche asked if this is something that must be voted on.
Greg Hartwell stated no
Tom Demers stated just for clarification we are not raising this money, correct?
Scott Champagne stated that he is correct it needs to be worded this way for the money to go into the CRF account.

YES -Ayes have it, Article Passed.

Article 14 **Establish/Transfer to EFT for Building Clean-up**

To see if the town will vote to establish a Building Clean-Up Expendable Trust Fund per RSA 31:19-a, for the purpose of cleaning up Town owned properties and buildings and to raise and appropriate $15,000 to put in the fund, with this amount to come from taxation; further to name the Selectboard as agents to expend from said fund. The Board of Selectmen recommends this article. (Majority vote required)

Moved by Scott Champagne, seconded by Brian Higgins.
Scott Champagne stated that this would add .12 to the tax rate.
Scott stated the town has ran into issues in the past when they have taken property and then they have no funds to help clean those places up.
Deana Trombley asked when the town tears down places do the back taxes get paid and put towards any kind of town funding?
Scott Champagne stated that if it is a property that has been condemned then the answer is no.
Dot Blodgett asked if the property is sold for more than what is owed does the owner get money back?
Scott Champagne stated that if property is sold for more than what is owed, and the penalties are taken out then yes, the owner would get the money.

YES -Ayes have it, Article Passed.

Article 15 **Appoint Town Treasurer**

To see if the town will vote to authorize the Board of Selectmen to appoint a town treasurer in accordance with RSA 41:26-e, rather than electing a treasurer. The Board of Selectmen recommends this Article. (Majority vote required)

Moved by Scott Champagne, seconded by Arthur Boutin.

YES -Ayes have it, Article Passed.

Article 16 **Regional Communications District Planning Committee**

To see whether the Town wants the Selectboard to participate in a regional, communications district planning committee. That planning committee would explore working with a supplier to provide fiber optic internet service to residents and businesses. Such high-speed service is seen as important to the Town's growth. The committee would include at least two members from each participating Town. The planning committee would include at least two members from each participating Town. The planning committee would not have the authority to enter into any agreement with a supplier. The Board of Selectmen recommends this Article. (Majority vote required)

Moved by Scott Champagne, seconded by Arthur Boutin.
Scott Champagne stated this is an attempt to get broadband here and to work with other communities. This is the first step.
John Northrop III asked what other towns are involved.
Scott Champagne stated there is a group of towns. Sugar Hill, Franconia, Littleton, Bethlehem and so on. There were seven towns that were in the agreement.
Dave Lefleche stated that with all the kids being home this is a need.
Heather Walker asked if this is just Internet, or does it include Cell Towers as well?
Scott Champagne stated this is just broadband.

YES -Ayes have it, Article Passed.

Article 17 **Fire Department Organizational Structure**

Shall the Town affirm/adopt the present organization structure of the Fire Department pursuant to RSA 154:1. The Board of Selectmen recommends this Article.

Residents of Lisbon
Lisbon Board of Selectmen
Lisbon Fire Department

Fire Chief	EMS Chief
Assistant Fire Chief	Assistant EMS Chief
Captain	Training Officer

Lieutenants EMS Providers
Firefighters

Moved by Scott Champagne, seconded by Arthur Boutin.
Scott Champagne stated this is just a housekeeping item. Scott stated they were updating bylaws, and this is the current structure. Its just establishing organizational structure.

YES -Ayes have it, Article Passed.

Article 18 **Transact other business**
To transact any other business that may legally come before this meeting.

Scott Champagne stated that the board encumbered monies from last year and they plan on replacing the wall on main street by the church.

Meeting closed.

A True Copy, Attest
Town Clerk

Audrey Champagne

The Town Clerk's/Tax Collector's Office has had quite an innovative year. Some of the notable changes are:

- Upgraded the town webpage (lisbonnh.org)
- Town Office security System. You will now need to be buzzed into the office. Please read and follow the signs on the door for instructions.
- We are now able to issue hunting and fishing licenses.
- We are qualified to register OHRV and snowmobiles.
- PDF files have been created of the property tax and water/sewer invoices and are available to download and print from the online payment tab.
- Offer the option of e-mail renewal notices for vehicle registrations & dog license renewals.
- Provide the option of paperless notification of property tax and water/sewer invoices. If a property owner chooses paperless invoice notification, they will receive up to three emails alerting them that their bills are available online.
- Request and pay for vital records online.
- Option to subscribe and receive Emergency notifications and/or News and Announcements via text, email, voice messages.

For your convenience, I can register vehicles, license your dogs and receive property tax/sewer payments on-line (lisbonnh.org). The town does not incur/receive any fees for this service (fees apply, charged by the payment provider). Credit/Debit cards, checks and cash are accepted forms of payment at the counter.

The Town Clerk/tax Collectors regular office hours are Monday 3:30-7:00, T/W/Th 7:30-12:00 & 12:30-4:00, Friday 7:30-10:00. Any changes to the regular office hours will be posted on the web site.

I would like to thank all the hardworking Town Departments for all that they do for our community and to let them know that the Town of Lisbon is very fortunate to have such dedicated personnel and that they are very much appreciated, especially by me! I would also like to thank the residents of Lisbon for giving me the opportunity to serve you.

Please feel free to contact me by phone (603-838-2862), email (townclerk@lisbonnh.org) or in person with any suggestions, questions or concerns.

Respectfully Submitted,

Audrey Champagne
Town Clerk/Tax Collector

New Hampshire
Department of
Revenue Administration

MS-61

Tax Collector's Report

For the period beginning 01/01/2021 **and ending** 12/31/2021

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
http://www.revenue.nh.gov/mun-prop/

ENTITY'S INFORMATION

Municipality: LISBON | County: GRAFTON | Report Year: 2021

PREPARER'S INFORMATION

First Name: Audrey
Last Name: Champagne
Street No.: 46
Street Name: School Street
Phone Number: (603) 838-2862
Email (optional): townclerk@lisbonnh.org

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years) Year: 2020	Year: 2019	Year: 2018
Property Taxes	3110		$486,502.68		
Resident Taxes	3180				
Land Use Change Taxes	3120		$3,750.00		$14,600.00
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189		$69,425.27		
Property Tax Credit Balance		($2,259.33)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies 2020
Property Taxes	3110	$3,877,995.92	
Resident Taxes	3180		
Land Use Change Taxes	3120		
Yield Taxes	3185	$15,653.55	
Excavation Tax	3187	$1,823.36	
Other Taxes	3189	$415,857.37	$655.85

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies 2020	2019	2018
Property Taxes	3110	$19,954.67			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	$3,104.58	$24,581.14	$34.50	$5,046.80
Interest and Penalties on Resident Taxes	3190				
Total Debits		**$4,332,130.12**	**$584,914.94**	**$34.50**	**$19,646.80**

Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies 2020	2019	2018
Property Taxes	$3,506,851.30	$334,252.74		
Resident Taxes				
Land Use Change Taxes		$3,750.00		$14,600.00
Yield Taxes	$15,120.67			
Interest (Include Lien Conversion)	$3,009.58	$21,582.14		$4,996.80
Penalties	$95.00	$2,999.00	$34.50	$50.00
Excavation Tax	$1,823.36			
Other Taxes	$334,600.41	$39,163.32		
Conversion to Lien (Principal Only)		$176,898.41		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies 2020	2019	2018
Property Taxes	$11,113.92	$1,017.01		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	$292.66			
Excavation Tax				
Other Taxes	$3,751.37			
Current Levy Deeded	$12,077.88	$5,252.32		

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies 2020	2019	2018
Property Taxes	$375,080.96			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	$240.22			
Excavation Tax				
Other Taxes	$73,363.30			
Property Tax Credit Balance	($5,290.51)			
Other Tax or Charges Credit Balance				
Total Credits	**$4,332,130.12**	**$584,914.94**	**$34.50**	**$19,646.80**

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	**$443,393.97**
Total Unredeemed Liens (Account #1110 - All Years)	**$304,899.06**

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years) Year: 2020	Year: 2019	Year: 2018
Unredeemed Liens Balance - Beginning of Year			$182,356.04	$202,060.96
Liens Executed During Fiscal Year		$190,722.27		
Interest & Costs Collected (After Lien Execution)		$1,453.62	$7,906.04	$38,640.60
Total Debits	**$0.00**	**$192,175.89**	**$190,262.08**	**$240,701.56**

Summary of Credits

	Last Year's Levy	Prior Levies 2020	2019	2018
Redemptions		$24,923.61	$42,244.17	$136,912.79
Interest & Costs Collected (After Lien Execution) #3190		$1,453.62	$7,906.04	$38,640.60
Abatements of Unredeemed Liens		$41.61	$41.30	$39.25
Liens Deeded to Municipality		$15,606.93	$22,439.70	$27,990.85
Unredeemed Liens Balance - End of Year #1110		$150,150.12	$117,630.87	$37,118.07
Total Credits	**$0.00**	**$192,175.89**	**$190,262.08**	**$240,701.56**

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	**$443,393.97**
Total Unredeemed Liens (Account #1110 -All Years)	**$304,899.06**

LISBON (261)

1. CERTIFY THIS FORM
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Audrey	Champagne	01/06/2022

2. SAVE AND EMAIL THIS FORM
Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM
This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at http://proptax.org/nh/. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

_____
Preparer's Signature and Title

Treasurer's Report

Account Name	Balance 12/31/2020	Balance 12/31/2021
General Operating Fund	1,434,130.78	1,541,433.35
2016 LLS Revenue Acct	5,020.35	3,613.49
Conservation Fund	8,872.84	8,878.50
Town Clerk/Tax Collector EFT	30,645.25	276,051.24
Lisbon Cemetery Operating Act	17,384.51	5,152.85
Police Detail Revolving Fund	12,425.78	2,693.53
Salmon Hole Cemetery	1,985.41	2,112.78
2020 Lisbon EMS Revolving Operating/Maintenance Account 50/50	49,956.28	78,150.55
2018 Local Land Use Board Acct	637.53	1,582.86
Grand Totals-All Funds	1,561,058.73	1,919,669.15

All the above accounts are held with Woodsville Guaranty Savings Bank

Town Loans

Woodsville Guaranty Bank

Loan-2018 Dump Truck

Origination: 9/2018	$168,000.00
Maturity Date: 9/2023	
Interest Paid 2021:	$3,679.20
Interest Rate:	3.65%
Principle Balance 12/31/2021:	$67,115.00
2022 Anticipated Payment:	$36,052.80

Loan-Fire/EMS/EOC Station

Origination: 4/2018	$986,600.00
Maturity Date: 12/2037	
Interest Paid 2021:	$2,7241.64
Interest Rate:	3.25%
Principle Balance 12/31/2021	$789,280.00
2022 Anticipated Payment:	$76,584.82

Loan-Police Cruiser

Origination: 3/25/2019	$36,880.40
Maturity Date: 3/25/2022	
Interest Paid 2021:	$493.53
Interest Rate:	4.125%
Principle Balance 12/31/2021	$11,964.44
2022 Anticipated Payment:	$12,457.97

Loan-Highway Truck

Origination: 4/2020	$79,000.00
Maturity Date: 4/023	
Interest Paid 2021:	$2,054.00
Interest Rate:	2.60%
Principle Balance 12/31/2021	$52,442.33
2022 Anticipated Payment:	$27,921.17

Loan-Forestry Truck

Origination: 4/2020	$37,000.00
Maturity Date: 4/2023	
Interest Paid 2021:	$962.00
Interest Rate:	2.60%
Principle Balance 12/31/2021	$24,561.60
2022 Anticipated Payment:	$13,077.00

New Hampshire Municipal Bond Bank
Loan-Water/Sewer Lagoons

Origination: 2/2015	$742,000.00
Maturity Date: 8/2032	
Interest Paid 2021:	$15,315.00
Interest Rate:	4.00%
Principle Balance 12/31/2021	$287,000.00
2022 Anticipated Payment:	$69,417.00

TOWN OF LISBON, NEW HAMPSHIRE

2022

TOWN MEETING WARRANT

To the inhabitants of the Town of Lisbon in the County of Grafton in the State of New Hampshire Qualified to vote in town affairs. You are hereby notified and warned to meet at Lisbon Regional School in said Town of Lisbon, New Hampshire on Tuesday the Eighth day of March 2022 at twelve o' clock noon at which time the polls shall open and not close earlier than seven o' clock in the evening to act upon the following subjects. All Articles except Article 1 are to be considered at seven o' clock in the evening at the Annual Town Meeting.

Date: March 8, 2022

Time: 12 PM POLLS OPEN; 7:00 PM TOWN MEETING

Location: LISBON REGIONAL SCHOOL

Article 01 **Elect**
To choose all necessary Town Officers for the ensuing year.

Article 02 **Hear Reports**
To hear reports of agents and special committees heretofore chosen and pass any vote related thereto.

Article 03

Operating Budget

To see if the town will vote to raise and appropriate the sum of $2,323,511.00 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Board of Selectmen recommend this Article. (Majority vote required)

General Administration	$99,330.00
TAX COLLECTION, ELECTION, REG & VITALS	$87,250.00
FINANCIAL ADMINISTRATION	$79,200.00
REVALUATION OF PROPERTY	$52,500.00
LEGAL EXPENSE	$15,000.00
PLANNING & ZONING	$6,180.00
GENERAL GOVERNMENT BUILDINGS	$64,800.00
CEMETRIES	$19,000.00
INSURANCE OTHERWISE NOT ALLOCATED	$174,500.00
ADVERTISING & REGIONAL ASSOCIATIONS	$3,500.00
POLICE DEPARTMENT	$384,615.00
FIRE DEPARTMENT	$99,810.00
LIFE SQUAD	$64,525.00
BUILDING INSPECTION/CODE ENFORCEMENT	$25,000.00
EMERGENCY MANAGEMENT	$5,000.00
PUBLIC SERVICE-DISPATCH & COMM	$40,450.00
HIGHWAY & STREETS	$481,950.00
STREET LIGHTING	$14,000.00
SOLID WASTE DISPOSAL	$228,310.00
HEALTH ADMIN	$600.00
WELFARE	$17,500.00
PARKS & RECREATION	$17,500.00
PUBLIC LIBRARY	$58,291.00
PATROTIC PURPOSES	$1,000.00
ECONOMIC DEVELOPMENT	$10,000.00
LONG TERM BONDS & NOTES	$136,100.00
INTEREST ON LONG TERM NOTES	$32,600.00
INTEREST ON TAX ANTICIPATION NOTE	$5,000.00
ROAD IMPROVEMENTS	$100,000.00
TOTAL OF $2,323,511.00	

Article 04 **Wastewater Budget**

To see if the town will vote to raise and appropriate the sum of $278,640.00 for the operation and maintenance of the Lisbon Wastewater Department operations. Funds to be raised from user fees and no amount to come from taxation. The Board of Selectmen recommends this Article. (Majority vote required)

Article 05 **Water Department Budget**

To see if the town will vote to raise and appropriate the sum of $206,970.00 for the operation of the Lisbon Water Department. Funds are to be raised from user fees, no funds from taxation. The Board of Selectmen recommends this Article. (Majority vote required)

Article 06 **Replacement Boiler**

To see if the town will vote to raise and appropriate the sum of $20,000.00 for the purpose of Town Hall Boiler replacement. The Board of Selectmen recommends this Article. (Majority vote required)

Article 07 **Fund Capital Reserve Accounts**

To see if the town will vote to raise and appropriate the sum of $77,000 to be added to the following Capital Reserve Funds previously established:

Highway Equipment	$10,000
Fire Equipment and Building	$10,000
Police Equipment	$5,000
Life Squad	$5,000
Transfer Station Equipment	$5,000
Master Plan Update	$7,000
Town Bridge Maintenance/Replacement	$15,000
Library Building Improvement	$10,000
Building Clean Up (ETF)	$10,000

The Board of Selectmen recommends this Article. (Majority vote required)

Article 08 **Community Service Agencies**

To see if the town will vote to raise and appropriate the sum of $10,200 for the purpose of funding for the following Community Service Agencies. The Board of Selectmen recommends this Article. (Majority vote required)

North Country Home Health/ Hospice	$2,000
White Mountain Mental Health	$2,000
Tri County Community Action	$500
Grafton County Seniors	$2,000
Lisbon Main Street Program	$3,000
Good Shepherd Food Pantry	$500
Pathways Care Center	$200
TOTAL	**$10,200**

Article 09 **Conservation Commission-Approval to manage Town Forest**

To see if the town will vote to establish as Town Forest under RSA 31:110, the following parcels of land: Map R40 Lots 17, 16, 15, 13, and 12 totaling 55.34 acres, consisting of a mix of land located within the FEMA Flood Zone for Peral Lake, high value wetlands, grasslands, and a mix of hemlock, hardwood habitat, to authorize the conservation commission to manage the town forest under the provision of RSA 31:112, II and to authorize the placement of any proceeds that may accrue from this forest management in a separate forest maintenance fund, which shall be allowed to accumulate from year to year as provided by RSA 31:113. The Board of Selectmen recommends this Article.

Article 10 **Transact other business**

To transact any other business that may legally come before this meeting.

TOWN CLERK'S FINANCIAL REPORT

I herewith submit the financial transactions for the year 2021.

The sum of total receipts collected by the Town Clerk/Tax Collector was turned over to the Town Treasurer.

ACCOUNTS	2020	2021
BOAT REGISTRATIONS	$1,180.60	$896.36
BOUNCED CHECK FEE	$15.00	$50.00
BUILDING PERMIT FEES		$1,038.00
DOG LICENSES	$3,882.50	$5,181.00
DUMP BAGS		$35.00
FISH & GAME		$952.00
MARRIAGE LICENSES	$650.00	$800.00
MISCELLANEOUS	$266.50	$1,070.00
MOTOR VEHICLE	$330,417.48	$361,762.00
MOTOR VEHICLE – STATE	$123,156.02	$139,451.13
SIDEWALK FEE	$ 9,640.00	$10,255.00
UCC FILINGS & CERTIFICATES	$ 975.00	$690.00
VITAL STATISTICS	$1,430.00	$2,230.00
TOTAL RECEIPTS	$471,613.10	$524,410.49

Trustees of the Trust Funds 2021 Annual Report

As many of you are aware, our Jennie Eastman Brown Fund provides scholarship funds to Lisbon Regional High School graduates who attend college and maintain a minimum Grade Point Average. The Board applauds those students who have received scholarships for their academic achievement.

We remain concerned that there were very few requests this past year for assistance from the Buffington Fund. As a brief review, this fund was established to provide medical assistance to needy residents who qualify for assistance and was last modified by the court in 2001 as follows:

1. Care of Town's residents who are deserving patients at any other general care hospital, wherever located, who have been transferred from Woodsville Cottage Hospital
2. Care of Town's residents who are deserving patients at any other general care hospital wherever located
3. For other medical/dental care of deserving Town residents including care by physicians, dentists, and nurses and medical and/or dental prescriptions
4. For the care of the Town's deserving needy for needs other than medical expenses including housing, food, etc. commonly paid for by Town Welfare or for purposes such as eye care, examinations and glasses.

If a needy resident qualifies for assistance all that is necessary is to file an application with the select-board, if approved the board will send a request to the trustees for payment and we will pay the medical facility directly – the **recipient/beneficiary's names are kept strictly confidential.**

The Common Investment Fund provides money that is distributed annually to the town, library and cemeteries and the Grove Hill Cemetery Perpetual Care Trust provides funds for the repair of memorial stones and other maintenance.

The board keeps a very close watch for fluctuations in the market and, along with the advice of the Passumpsic Advisors, make changes when necessary to ensure that funds entrusted to our care produce the greatest return with the lowest downside risk.

Capital Reserves

FUND	STARTING	DEPOSIT	WITHDRAWAL	INTEREST	ENDING
Bridge Replacement CAP Res	$30,517.13	$15,000.00		$20.87	$45,538.00
Building Clean-Up Expendable Trust	$0.00	$15,000.00		$4.71	$15,004.71
CAP Res Fund E Health	$2,612.18			$3.43	$2,615.61
CAP Res Lisbon Life Squad Equi Fund	$20,069.02	$5,000.00		$31.58	$25,100.60
CAP Res LRS Special Education	$31,408.00			$41.81	$31,449.81
CAP Res LRS Technology Fund	$55.68		$55.68	$0.00	$0.00
Exp Waste Water Dept Maint Fund	$71,788.13	$20,000.00		$117.17	$91,905.30
Exp Water Dept Maint Fund	$61,794.92	$20,000.00		$103.86	$81,898.78
Fire Dep Equip Expend Trust F	$4,283.63	$100.00		$5.73	$4,389.36
Fire Dept & Equip Bldg Fund	$40,384.24	$25,000.00		$76.41	$65,460.65
Highway Equip Fund	$60,917.97	$15,000.00	$14,000.00	$78.30	$61,996.27
Library Bldg Improvement	$60,367.60			$80.42	$60,448.02
Master Pln Update CAP Res Fund	$2,763.48	$7,000.00		$3.99	$9,767.47
Police Dept Equip Fund	$20,127.51	$5,000.00		$31.61	$25,159.12
Sch Bldg Main Exp Trust Fund	$91,270.92	$387,909.00		$482.43	$479,662.35
Sidewalk Improvement Fund	$42,212.62		$16,936.39	$44.41	$25,320.64
Transfer Station Equip Fund	$10,307.16	$12,460.06		$26.54	$22,793.76
					$1,048,510.45

The following is a year-end balance summary of the trust funds and capital reserves that are in our care:

Buffington Fund:	**$5,909,384.13**
Brown Fund:	**$1,862,150.91**
Common Investment Fund:	**$45,362.44**
Grove Hill Cemetery Perpetual Care Trust:	**$170,129.41**
Ruth B Marzec Scholarship Fund:	**$180,673.35**
Capital Reserves:	**$1,048,510.45**
TOTAL:	**$9,216,210.69**

Respectfully submitted:

Lisbon Trustees of the Trust Funds
Dawn Nyberg, Chair/Treasurer
Mark Winter, Secretary
Donald Clark, Member

Librarian's Report 2021

Circulation of Resources

Adult materials loaned	4309
Children's materials loaned	225
	4534

Gifts

In Memory of Earl and Barbara White
Donation to the Handicapped Accessible Entrance Fund
Presented by Tom & Karen White

In Memory of Bob Hill
The Complete Book of Woodworking
The Guide to Woodworking with Kids
Presented by the Lisbon Lions Club

In Memory of Dave Clement
Total Tractor!
The Magic of Old Tractors
New England Nature
Presented by the Lisbon Lions Club

Donation
Presented by Lloyd & Joanne Donnellan

Donation
Presented by Beth Twombley

Donation to the Handicapped Accessible Entrance Fund
Presented by Genevieve Wetherbee

To Fetch a Thief
Thereby Hangs a Tail
Donated by Joanne Meachen

Donation to the Handicapped Accessible Entrance Fund

Presented by Sara Crowell

Donation to the Handicapped Accessible Entrance Fund
Presented by Douglas Gray & Jennifer Cartwright

Donation to the Handicapped Accessible Entrance Fund
Presented by Dan Cavicchio & Betsy Babcock

Donation to the Handicapped Accessible Entrance Fund
Presented by Tom & Karen White

Donation to the Handicapped Accessible Entrance Fund
Presented by New England Wire Technologies

The library was the recipient of an American Rescue Plan Act Grant used to purchase outdoor furniture for outdoor programs. You may have noticed the blue picnic table on the library lawn. Members of Friends in Council once again provided snacks for children participating in the library's summer reading program. Tom White hired Myles Barnes to trim trees that were leaning on the library. Everyone's generosity, flexibility and patience during this pandemic are greatly appreciated.

Respectfully Submitted,
Karla Houston
Librarian

Lisbon Planning Board Commission
Annual Report 2021

- **In 2021** the Planning Board had members as follows:
  Robert Adams
  Amanda Bailey, Alternate and Recording Secretary (Resigned due to relocation in May)
  Travis Bailey (Resigned due to relocation in March)
  Sandra Butson, Vice Chair
  Scott Champagne, Select Board Rep.
  Bruce Grover (joined in May)
  Rosalind Page, Chair.
- **Applications**: The Board reviewed and approved applications for two subdivisions, two lot mergers and a two year extension of both cell tower approvals
- **Zoning Amendments**: The Board finished its work on zoning amendments for short term rentals, campsites, and tiny homes which will be brought to Town Meeting in March 2022 to be voted on by the residents in town.
- **Fees**: Remained unchanged this year.
- **Other Business**. A member of the Board is serving as a representative for the Town at the North Country Council Regional Planning Committee quarterly meetings.
- A member of the Board is serving as representative for the Town on the North Country Council Transportation Committee.
- **Support**. A sincere thank you to all members of the Planning Board, town staff (Audrey Champagne and Krystle Dow), and Tara Bamford, Consultant Planner for all the time and energy that they have expended on these projects.

Respectfully submitted,

Rosalind Page, Chair.

Building Inspection, Zoning Officer, Health Officer

ECM-Eastern Construction Management provides contracted services to the Town of Lisbon for Building Code Compliance, Inspections, Zoning Officer and Health Officer.

Building Inspector/Code Compliance:
ECM fields all building related questions, reviews plans, provides code research and interpretation, issues building permits, conduct progress inspections of all major components within the construction process. Additionally ECM provides yearly inspections as required by the State of New Hampshire including School Inspections, Foster Care Inspections, Food Service, Tenant Complaints etc. Lisbon issued 28 building permits for 2021, with over 200 calls and inquiries.

Zoning Officer
ECM routinely answers various zoning related calls, reviews and verifies lot compliance for proposed projects, reviews application for change of use provides additional services as may be required. Zoning related calls/inquiries for 2021 was in excess of 163.

Health Officer
We also serve as the towns Health Officer. Health Officer Duties, include inspections as may be required for daycares, salons, food service facilities. Health officer also responds and investigates complaints and concerns from residence, other towns as well as State and other agencies. For 2021 ECM performed 4 Foster Care Inspections, 3 Adoption Inspections, and 2 Daycare Inspections. Additionally, ECM responded to 7 Landlord complaints of tenant related health issues.

Thank you,

Christopher Hodge

LISBON POLICE DEPARTMENT

46 SCHOOL STREET
LISBON, NH 03585

Benjamin R. Bailey
Chief of Police

Business Telephone: 603-838-6712
Emergency Telephone: 911
Fax: 603-838-5502

To the Residents of Lisbon:

I would like to thank everyone for their continued support in keeping Lisbon a safe and healthy environment for all. New and exciting things are happening at the Lisbon Police Department!

During the 2021 calendar year, the Lisbon Police Department experienced staffing shortages for most of the year. Sergeant Sullivan and I handled most of the calls for service as we were the only Full-Time Certified Law Enforcement Officers for the majority of the year. Thankfully, Lieutenant Todd Eck and Patrol Officer Gregory Roberts (both who are part-time) were able to pick up some shifts throughout the year to make things manageable. I cannot thank them enough for their dedication and service.

I am pleased to announce that we have hired two new Patrol Officers. Officer Daniel Beck was sworn into the Town of Lisbon on August 9th 2021 and recently graduated from the New Hampshire Police Standards and Training Academy in Concord, NH. Officer Beck is currently on Field Training and is doing an excellent job. Officer Laura Redmond came to us from the Orange County Sheriff's Office in Vermont where she was a Full –Time Deputy Sheriff. She has been with us since October 17th, 2021 and is currently attending the New Hampshire Police Standards and Training Academy "Law Package" as part of her ongoing field training. Officer Redmond brings experience to our Department and has been doing an excellent job transitioning into her new role. We are blessed to have these two outstanding people working for our community and helping keep us all safe.

The Lisbon Police Department continues to provide patrol coverage to the Town of Landaff at 5 hours a week. The majority of the money generated from these patrols continues to go into the general fund to pay down the town of Lisbon residents taxes.

We applied for and received a Grant through the Patrick Leahy Bulletproof Vest Partnership program which will help us continue to provide ballistic vests to our Patrol Officers. The American Rescue Plan Grant and the Law Enforcement Mental Wellness and Health Grant were applied for, but not received. We will continue to apply for grants!

This year the Lisbon Police Department handled fifty (50) more investigations than the previous year and nearly tripled issuance of parking tickets. It was a busy year and we look forward to being fully staffed and operating at full capacity by March of 2022.

LISBON POLICE DEPARTMENT
46 SCHOOL STREET
LISBON, NH 03585

Benjamin R. Bailey
Chief of Police

Business Telephone: 603-838-6712
Emergency Telephone: 911
Fax: 603-838-5502

If anyone should have any questions or concerns, please feel free to stop by the Police Department or email me at chiefofpolice@lisbonnh.org

Respectfully,

Chief Benjamin Bailey
Lisbon Police Department

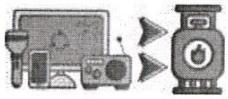
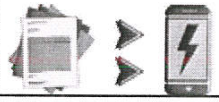
Northeast Resource Recovery Association

"Partnering to make recycling strong through economic and environmentally sound solutions"

LISBON, NH, TOWN OF

CONGRATULATIONS FOR BEING SUCH ACTIVE RECYCLERS!

Below please find information on the positive impact your recycling has had on our environment.
The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

RECYCLABLE MATERIAL	2021 RECYCLED AMOUNTS	ENVIRONMENTAL IMPACT! Here is only one benefit of recycling materials rather than manufacturing products from virgin resources.
PLASTICS	15.54 TONS	You saved 615.38 trash bags from ending up in a landfill!
PORTABLE ELECTRONIC DEVICES	5.15 TONS	 You conserved enough energy to fire up 222.93 propane BBQ grills!
PAPER	45.66 TONS	 You conserved enough energy to charge 18,608,216.99 cell phones!
TIRES	4.37 TONS	You conserved the equivalent of 1,833.30 pounds of coal being burned!

AVOIDED EMISSIONS

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you avoided about **20,891.55 tons of carbon dioxide emissions.** This is the equivalent of removing **4,541.64 passenger cars** from the road **for an entire year.**

***The above data was calculated using the U.S. Environmental Protection Agency's Waste Reduction Model (WARM).*

2101 Dover Road, Epsom, NH 03234 | 603.736.4401 | info@nrrarecycles.org | www.nrrarecycles.org | /NRRArecycles

Thank you to the people of Lisbon, Lyman, and Landaff for your support of the transfer station and your efforts to recycle as much as possible. Please keep up your recycling efforts and for those who do not recycle please try and do some recycling. Recycling keeps our landfills low, reuses waste materials, and **most importantly keeps our cost down**.

New this year is the State Legislature has over twenty bills that affect Recycling and Waste Disposal in New Hampshire and has an actual Recycling Study Group. Time will tell what new statutes will be implemented/developed if any that will change how we recycle and costs of recycling.

On the financial side we recovered 88.4% of the transfer station operating costs from the sale of trash bags, and income generated from construction/demolition material weighed on our scale as well as all the scrap iron that was sold. The actual cost to run the transfer station for Lisbon is $132,843, Landaff is $37,022 and Lyman $47,911

The 2021 income for the transfer station is shown in the table below.

ITEMS SOLD	INCOME
TRASH BAGS	$101,077
C & D INCOME WEIGHED ON THE SCALE	$8,1895
OCC (cardboard)	$6,824
Plastics	$5,529
TOTAL 2020 INCOME	**$195,325**

2021's major expenses (other than salaries, utilities, and supplies) needed to operate and maintain the transfer station buildings and grounds are.

ITEMS EXPENSED	COST
Tipping Fees (cost to remove waste from our facility to the landfill)	$91,963
New PC, New Skid Steer Tires, Portable Toilet Expense	$3,800
Tire Disposal	$852
Electronics Disposal	$3,652
Scale Licensing and Maintenance	$2,251
Fuel for Heat and Skid Steer	$2,505
Pemi-Baker Solid Waste District Dues	$2,645
Equipment Maintenance/Groundwater Sampling *(Glass Crusher parts, Backhoe Repair, Baler Repairs, ETC.).*	$12,500

Thank you again to all our residents who use the transfer station for helping us to maintain a safe place for all our employee's and visitors, thank you for your recycling efforts, and thank you for helping protect our environment for us and future generations.

PEMI-BAKER SOLID WASTE DISTRICT

Jessie Jennings, Chairman
Jim Mayhew, Vice-Chairman
Erik Rasmussen, Treasurer
Vacant, Secretary

c/o 161Main Street
Littleton, NH 03561
(603) 444-6303 ext. 2019
jsteele@nccouncil.org
mmoren@nccouncil.org

2021 Annual Report

In 2021, Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous waste (HHW).

The District held two (2) one-day HHW collections, one in Littleton on Sunday, August 8th and the other in Plymouth on Saturday, September 25th. A total of 252 participants (single vehicles) were counted in the program and 3,520 gallons of material were collected. The total expenses for 2021 HHW programming, which includes advertising, setup & disposal totaled $25,220. The District received a $5,000 donation from Casella Waste Management. NHDES granted $5,507 and NCC contributed 4,726. The net expenditures for the program were $9,987. The district also coordinated two (2) fluorescent light bulb collections in the spring and fall, where all member towns were able to dispose of their bulbs and ballast.

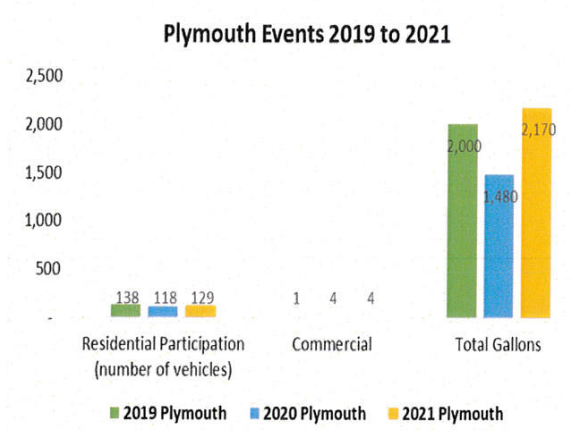
This year, fluorescent light bulb collections resulted in over 45,113 linear feet of fluorescent tubes being properly disposed of; as well as 2,451 other bulbs. The total cost for this effort was $5,967 covered by district dues.

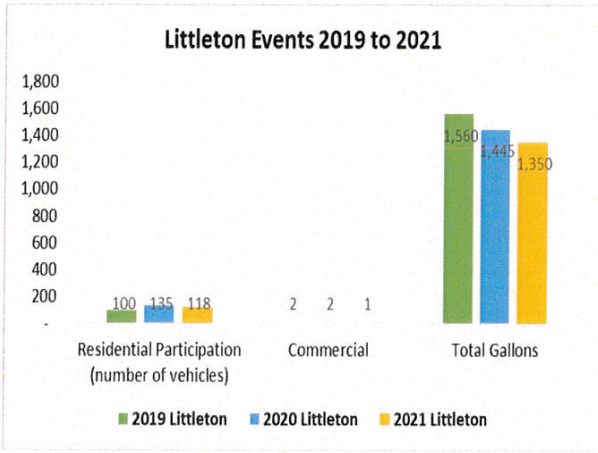
When selling your recyclables, be sure to call multiple brokers to ensure you receive the best price. Brokers also can offer a wide array of collection options (single-stream, co-mingled, split loads, etc.) to best suit your recycling facility. What works for one town may not work for another, but no matter the circumstances, there are many possibilities for members to decrease waste and increase recycling efforts. We are very fortunate to have some of the best municipal recycling programs in the State as well as a knowledgeable and innovative group of facility operators. If your town has questions, issues, or concerns you would like to address, please use the resources you have available. New Hampshire the Beautiful offers grants to NH communities to help with the purchase of recycling equipment. Grants may total up to one-half of the purchase price of such things as balers, roll-off containers, collections bins, or other equipment that will assist a town in achieving a higher diversion rate. More information on the grant program is available at www.nhthebeautiful.org.

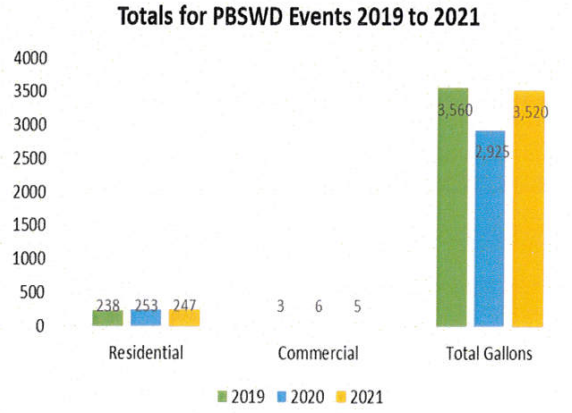
As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regard to their solid waste/recycling program, please contact the District by email.

Respectively Submitted,

Jessie Jennings, Chairman







TOWN OF LISBON
DEPARTMENT OF PUBLIC WORKS

420 BATH ROAD, LISBON, NH 03585
603-838-2254

The Highway Department had a busy year. This past year included preparation for paving which was done on Bishop Road, Catterall Road and River Road. The sidewalks in front Parker Block and Riverside Market were also paved.

Roadside mowing was performed with the new (used) side arm mower tractor that Lisbon, Sugar Hill and Landaff jointly purchased and is a great asset to all three towns.

Work was done to install new gas and diesel tanks and pumps at the garage. The new system is to replace the old system and will be used by all town vehicles. Work was also performed at the Bath Pump Station for a new backup generator that was purchased with grant money.

Gravel was spread on several roads including Perch Pond Road, Pine Ridge Road, Plains Road and Presby Road. Ditching was done on Cathy Rae Drive and culvert replacements were done on Breezy Hill and Oregon Road.

A new fire hydrant was installed on Lincoln Avenue to replace an old leaky one. We also repaired a broken water main on Landaff Road. As a reminder water meter reading and maintenance is done periodically through the year.

We removed the old body on the Ford 1 ton due to rust. Once the body was removed, we then put a flat bed and toolbox on it for the water/sewer task that need to be done. The old water/sewer van was retired due to rust.

Another task completed was clearing a wooded area in the back corner of the cemetery to make more room for lots to be sold. Digging for burials is also done throughout the summer.

Grading, raking, and rolling are done during the summer months. We appreciate your patience during the summer because not only do we have a lot of dirt roads but it most dependent on the weather to perform this task (mother nature isn't so kind at times).

As usual maintenance on all town vehicles is done which is a steady job in the shop.

Again, thank you taxpayers for your patience and continued support. We appreciate it!

Respectfully yours,
Lisbon Highway Crew

LISBON FIRE DEPARTMENT

2021 was another trying year for our Department.

Covid is still ongoing thus making sure we are properly attired when responding to calls.

Although our call numbers are lower than last years 101 for 2021 versus 124 for 2020, we have remained quite busy. Ours calls are made up of quite a variety of responses that include medical assists, forestry calls, illegal burns motor vehicle accidents elevator entrapments, CO detectors, smoke detectors, fire alarms, odor investigations, water problems building fires, power lines down, and search for missing person.

Included in these calls 16 were to Lyman who contracts Lisbon for fire coverage. We also did 24 mutual aid calls to neighbors.

As we have continued to update our equipment over the years, it is getting time that we need to start replacing our fleet. Our Engine and Ladder trucks are both 1997 and we have 2 tankers trucks that are 1989 and 1991. Our forestry truck is a 2020 Dodge Ram pickup that should last for quite some time.

As we replace our fleet, we will be downsizing. Would go to just one tanker/pumper, an Engine and when the Ladder truck is no longer useable, we probably would not replace unless the Town would like to have one.

I want to say Thank You to all of our family members who allow us to respond even when we are missing family gatherings or other events that may be happening. Without there dedication and support, we would not have a successful Department.

Our Members:

Chief Greg Hartwell	Assistant Chief Geep Houston	Captain Jeff Dodge
Lt. Dave Combs	Lt. Matthew Champagne	Lt. Tom Hartwell
Lt. Jeremy Dodge	FF Kevin Defosse	FF Matt Hubbard
FF Matt Shannon	FF Coty Hubbard	FF Mike Woods
FF Claude Lapete	FF Scott Aldrich-Holmes	FF Kyle Lyndes

Respectfully Submitted,

Chief Greg Hartwell

Lisbon Life Squad

I would like to start by saying thank you to the EMS crew that we have in town. They have responded at all hours of the day or night. They have responded in all sorts of weather conditions. They have left family gatherings, holiday parties, and have delayed planned dinners out. They have responded and dealt with the knowledge that Covid-19 is still out there.

This is done by a group of dedicated people that hope they can make a difference in someone's life. For this again I say thank you too them again.

I would also thank our towns people that we serve. Their support is greatly appreciated. We would also give a special thank you to all of those that have given us donations throughout the year for various reasons. This will go towards buying equipment for our team.

I would like to thank Audrey Champagne and Ed Daniels for their work behind the scenes. They worked together to secure a grant for a new Zoll monitor. This unit is used on any call that we transport and some that we don't. Our present unit is about 7 years old and would need to be updated or replaced in a couple of years. With the grant for around $56,000.00 dollars. This will be a huge savings for the town. Thank You.

Our calls were down a little this year from last 285. Ranging from Motor vehicle accidents, Structure fire standbys, a variety of medical calls along with mutual aid to other towns around us. A breakdown of calls are as follow; 218 calls for Lisbon, 28 calls for Lyman, 15 calls for Landaff, 5 calls to Littleton, 2 calls to Bath, 10 calls to Haverhill, 1 call to Newbury VT and 1 to Wells River VT. We also assisted with a standby at the Snow machine races in Lisbon.

As a team we continue with our education. And for some exciting news. We are helping to sponsor an EMR (emergency Medical Responder) class at our station. With the hopes that we will acquire some new members.

Dave Combs EMT	Tom Hartwell AEMT	Kyle Lyndes EMT
Audrey Champagne AEMT	Kristyna Sullivan AEMT	Kevin Van Norden EMT
Matthew Champagne EMT	Jeremy Dodge MEDIC	Calsea Bryer EMT
Jeff Dodge EMT	Ed Daniels MEDIC	
Cindy Taylor AEMT	Gary Gagnon MEDIC	
Mike Ball EMT	Scott Champagne EMR	

Respectfully submitted

Dave Combs Director of the Lisbon Life Squad.

Trusted Utility Partners

2021 Lisbon Wastewater & Water Treatment Facilities
To: Scott Champagne, Chairman Lisbon Board of Selectmen
From: BJ Hurlbert, H2O Innovation Plant Manager

Wastewater Department:

- Replaced the main entrance door to the plant.
- NHDES did an inspection of the waste water plant and also inspected New England Wire mill.

Wastewater Pump Stations:

- Hydro Pump Station – Installed a new Muffin Monster motor and replaced the relays in the control panel.
- Bath Road Pump Station – A new control panel was installed. Started to prepare for the old generator to be removed with a new one. Back-up generator hooked up until the new one arrives.

Water Department:

- Replaced the old heater that had stopped working at the chem feed building.
- Jan - water leak
- Feb - Water leak on water street coming out of a basement of the home due to the house freezing and the pipes bursting.
- March- Lead and Copper sampling - all samples came back fine.
- April - water leak
- June - Spring hydrant flushing
- July - Worked with EJP and DPW to find a water leak from a hydrant.
- Oct - Fall hydrant flushing and had a water main break

THE CONSERVATION COMMISSION ANNUAL REPORT - 2021

January 31, 2022

The Conservation Commission Members include:

Katrine Barclay, Robert Cook, Rosalind Page, Mark Roberts, Betsy Stead

The Conservation Commission once again accomplished quite a bit this year despite the prohibitions caused by COVID-19. I would like to thank all the members of the Commission for their hard work, time, and effort to attend meetings in challenging circumstances; and members of the community who helped forward Conservation initiatives.

Our accomplishments include:

- Sponsored the 2nd month long annual town clean up in May, providing free "blue bags" for clean-up. Thank you to all who participated.
- In May the Conservation Commission attended a presentation along with the Littleton Conservation Commission by ACT (Ammonoosuc Conservation Trust) on Conservation Easements.
- In June the Conservation Commission hosted the Select Board for a presentation by Julie Evans, Northern Forests, to provide education and information about creating a town forest. Grafton County Forester, Jim Frohn, was also present to answer questions.
- In August the Conservation Commission walked the town owned property around Pearl Lake with Grafton County Forester, Jim Frohn, and Select Board Chair, Scott Champagne, to learn about the forest, wetlands, and other ecological features therein.
- In October the Conservation Commission applied for and was awarded participation in the **Taking Action for Wildlife (TAFW) 2021 Community Conservation Cohort** - ***An In-Depth Training to Protect Wildlife & Natural Resources*** training program for statewide conservation commissioners and other municipal board members. The process for acceptance was competitive and three members of the Lisbon Conservation Commission along with two community members were accepted into the program.
    - The program provided tools to engage our community in on-the-ground actions to protect wildlife and habitats while gaining the

network of a cohort of fellow community volunteers from other towns.
    - Topics included New Hampshire's conservation landscape, wildlife and habitats, wildlife corridors, using online mappers, and community engagement. We learned how land conservation planning, land management, and land use regulations can effectively protect wildlife and natural resources in our community, and how to use our town's natural resources inventory in this work.
    - The training was held online from September - November 2021 with 2 hours and 20 minutes of training per month.
    - Participants have and will receive individualized assistance from the TAFW team working on how to establish a town forest from December through April 2022.

A big thank you for the participants of this training program. It was/is an excellent training program and was a large time commitment for the classes and homework which was required.

- Continued to implement and formulate a Marketing/Communications Plan to communicate Conservation Commission initiatives and educational opportunities for 2021 and 2022 to the broader community.
    - Published Winter, Spring and Fall newsletters
- Continued our relationship with New Hampshire Association of Conservation Commissions through the TAFW training and the NHACC Annual Conference.
- Provided a place for residents to discuss how our natural resources can be utilized in the future.
- In December the Conservation Commission presented the Select Board with a request to designate town owned parcels abutting and including Pearl Lake as a Town Forest by requesting the Select Board's approval to add this to the warrant article for the 2022 Town Meeting.

Respectfully submitted,

Katrine Barclay,
Conservation Commission Chair

Lisbon Lions Club

2021

The Lisbon Lions Club is now 84 years old. We have members from Lisbon, Lyman, Landaff and Bath, NH. Volunteer clubs' memberships have been struggling the past two years due to COVID. Club meetings, in person, have had to change their ways for meetings. Virtually meetings are becoming the new norm. The Lisbon Lions Club members are trying their best to still provide under the latest governing best practices during these trying times. The Club would like to Thank all the supporters of the Club as they have helped us endure both good and these bad times. For the second straight year fundraisers were limited due to the pandemic. We were able to still maintain our biddy programs in house. As 2022 starts hopefully our basketball, baseball and softball games with area towns will resume. For the second year of this pandemic, we were able to continue summer swim lessons and had some open swim times. We hope this will continue for the summer of 2022. Our Senior meals were still conducted for spring and fall with record home deliveries. We were also able to conduct our record number Santa visits in 2021.

In 2021 we completed the new club cook shack and storage facility. We still have an idea of doing an open house when this pandemic slows down. It has been reported before, but I would like to say it again that this building would not have been possible without the generous donation by Durwood and Lillian Finley. A plaque dedicated to them has been placed above the main door to this facility.

We would like to again thank the Towns of Lisbon, Lyman and Landaff for their continued support.

Respectfully submitted,

Scott M. Champagne

President- Lisbon Lions Club

THE GENERAL COURT
OF NEW HAMPSHIRE
Concord, NH 03301

Dear Constituent:

I am grateful for the privilege of representing you in Concord as your North Country Senator. An important part of my role is to report on my official activities and related developments, so I'm pleased to have this opportunity to share with you the following information.

In my first year as your Senator, and as a member of the Senate Education, Finance, and Ways and Means Committees, I championed initiatives important to the people and towns of the North Country. I was the prime sponsor of Senate legislation, ultimately enacted into law, that ensures school districts will not see a drop in education money because of a drop in enrollment due to the pandemic, while at the same time, increasing education funding by $35M to the schools that need it the most. Additionally, I worked with my Senate colleagues to send 45% more meals and rooms tax revenue back to our towns, reduce the cost of training programs for our local firefighters, and ensure we fully fund programs to meet the needs of NH's most vulnerable.

The COVID-19 pandemic continues to underscore the need for enhanced broadband service, especially in our area. This past year, I worked with several of my colleagues in establishing a new initiative to assist towns with the financing of broadband projects by providing matching grants to cover up to 50 percent of the related costs.

In 2022, I will continue to serve as a strong, effective voice for our important and unique needs of the North Country, and I will remain a steadfast opponent of any efforts to downshift costs from the state to local communities. I will continue to focus on strengthening our economy, expanding education funding, expanding the supply of workforce housing to meet the needs of my constituents and North Country Employers, and address your needs in terms of both policymaking and constituent service. I will continue to work closely with the Governor to ensure COVID-related federal funding is allocated in a prioritized manner that is responsive to the challenges faced by the people and the communities of the North Country.

Again, thank you for entrusting me as your New Hampshire Senator. I am honored to serve you and our region. Please continue to ask me questions when you see me at your Select Board Meeting, at local events, or call or email me.

Sincerely,

E L Hennessey

Erin Hennessey
State Senator, District 1
Erin.Hennessey@leg.state.nh.us
(603) 271-4151

North Country Council Regional Planning Commission and Economic Development District is one of nine regional planning commissions in New Hampshire established by RSA 36:46. The Commission's region consists of 50 communities and 25 unincorporated places in the northern third of New Hampshire. The Council serves in an advisory role to local governments in order to promote coordinated planning, orderly growth, efficient land use, transportation access, and environmental protection. The Council's professional staff provides transportation, land use, economic development, community and environmental planning services; geographic information services (GIS); data collection and analysis; grant writing; grant administration; facilitation; and project management. For additional information, please contact the staff or visit us at www.nccouncil.org.

In 2021 North Country Council undertook the following activities in the region:

Coordinated the Transportation Advisory Committee (TAC) and held six (6) meetings to discuss regional transportation issues and identify priority projects for funding opportunities.

Represented the transportation needs of the region in the Ten-Year Plan process, including participation in public hearings and promoting public input opportunities to the region's communities.

Continued the effort to develop and update the Regional Transportation Plan, which will identify the transportation-related needs, and opportunities of the region to support projects.

Supported the work of two Regional Coordinating Councils (Carroll County and Grafton-Coos) to promote coordination of transportation services for the region's residents, including facilitating six RCC meetings, updating service directories, and assisting with federal grant applications to support transportation services for senior and limited-mobility residents.

Supported the work of the North Country Scenic Byways Council (NCSBC) to steward and promote the region's many scenic and cultural byways, including facilitating two NCSBC meetings and developing a website to provide information on scenic touring along the byways. https://www.northcountrybyways.org/about

The Council participated in statewide efforts such as Statewide Bicycle and Pedestrian Plan, Alternative Transportation Planning, and the Mobility Management working group and provided input about our communities and needs to be incorporated in plans and considered.

Conducted over 150 state and local traffic counts throughout the region as part of the regional Transportation Data Collection Program.

Completed over 150 stream crossing assessments on a multi-year project in the Saco River watershed aimed at better understanding flood vulnerability and aquatic habitat barriers.

Developed Community Data Profile and several guidance documents.

Coordinated six (6) North Country Comprehensive Economic Development Strategy Committee meetings (CEDS) for the Economic Development District. The meetings focused on connecting pandemic resources into the region, learning about innovative strategies for recovery, and sharing regional information. The CEDS committee hosted six (6) presentations on housing, outdoor recreation, resiliency & recovery, environmentally friendly lighting, funders roundtable, and rural innovation redefined. The Committee reviewed and placed 3 projects on the CEDS Project Priority List.

The Council in collaboration with NH Housing Authority, and Stepwise Data completed the North Country Housing Needs Analysis. Which identified seven (7) key issues and nine (9) recommended strategies to meet our region's housing challenges based on recent data and the experiences of residents, businesses, and housing professionals in the region.

Launched a group effort with all nine (9) NH Regional Planning Commissions and the Office of Planning and Development to create a shared methodology and begin a coordinated update to each region's Housing Needs Assessment. The Assessments aid municipalities

in complying with RSA 674:2, III(l), and will include an assessment of the need for housing for persons and families of all levels of income.

Represented the community and economic development needs of the region in discussions with state agencies and federal representatives to advocate for increased resources and programming to better meet needs and opportunities.

Continued to support North Country Rising, an initiative through the Council aimed at building up our region's community capitals focused on a collaborative approach to recovery and resiliency during the time of COVID.

Continued to implement the Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). For more information on brownfields and the regional Brownfields Assessment.

Provided mapping and data services to communities throughout the region in support of project development and funding opportunities.

Responded to multiple requests for reviews of Development of Regional Impact, prepared comments corresponded with state and local officials.

Continued to assist Northern Border Regional Commission (NBRC) & State of NH Bureau of Economic Affairs (BEA) in providing development assistance to potential and awarded grantees. In 2021 the Council provided pre-project development coaching to over 20 potential NBRC grantees.

Provided technical support to communities relating to municipal land use regulations, best practices, and planning opportunities.

Continued to assist Coos County with the Coos County Broadband Committee as well as providing technical support to the Carroll County Broadband Committee

Collaborated with other Regional Planning Commissions through the NH Association of Regional Planning Commissions and Director meetings in Concord.

Supported efforts and attended the NH Planners Conference and NH Municipal Association Conference.

Bulk ordered and distributed New Hampshire Planning and Land Use Regulation books to local land use boards (estimated savings of $75.00 per book).

North Country Home Health & Hospice Agency

2021 Annual Report - Town of Lisbon

North Country Home Health & Hospice Agency provides quality services that include Hospice, Home Health, Palliative, and Long-term care. Within these services we also provide nursing, rehabilitation, social services, and homemaking in 51 towns, covering all of Coos County and northern Grafton County and we've just expanded our territory south to Plymouth, NH. **In 2021, for the Town of Lisbon, we provided Home Health services to 86 patients and 13 patients on Long Term Care.**

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurse practitioners, nurses, social workers, home health aides, spiritual counselors, and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/ caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long-term institutional care. Our focus is to get patients back to their baseline utilizing our nursing team and therapists. Over the past year the demand on the hospitals has been so great that we have functioned at a higher capacity in order to provide decompression for the hospitals to free up much needed beds. This has led to an increased acuity of Home Health patients that we have never experienced before.

Long-Term Care provides home health aide, homemaking and companion services to those who are unable to perform essential activities of daily living such as bathing, dressing, meal preparation and household tasks independently. The primary reason for these services is to support individuals who have physical, medical, or mental limitations and cannot perform these basic needs any longer on their own. These services play a critical role in assisting the elderly and disabled to remain in their own homes and to avoid re-admissions to the hospital and to prevent long-term institutionalization.

Our Palliative Care Program is a new program that started as a pilot in 2019. The program started with 5 patients and has grown to now include 65 active patients. Our Palliative Care program is primarily home based; meaning, that our APRN and Social Workers visit patients in their homes to discuss their serious illness, advanced care planning, code status, goals and wishes and most of all- what is important to them. The target patient is anyone with a serious illness, it does not have to be terminal like Hospice requires. The scope of patients is broad and we have found that Palliative Care services are much needed, especially in our service territories. NCHHHA provides Home Health services to patients that are recovering from an illness and are expected to get better and we provide Hospice services to patients with a terminal illness; but there is a gap in between these two programs and Palliative Care provides a bridge for the patients that have a serious illness, but are not ready for Hospice services yet.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Lisbon for its continued support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Lisbon to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

Respectfully,

Courtney Piana, Community Relations & Development Coordinator

NCH north country healthcare | North Country Home Health & Hospice Agency

SERVICE AREA

North Country Home Health and Hospice Agency

536 COTTAGE STREET
LITTLETON, NEW HAMPSHIRE 03561
(603) 444-5317
FAX: (603) 444-0980

NCHHHA.ORG

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Errol
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Milan
Millsfield
Monroe
Northumberland
Odell
Orford
Piermont
Pike
Pittsburg
Plymouth
Randolph
Rumney
Shelburne
Stark
Stewartstown
Stratford
Success
Sugar Hill
Thornton
Warren
Wentworth
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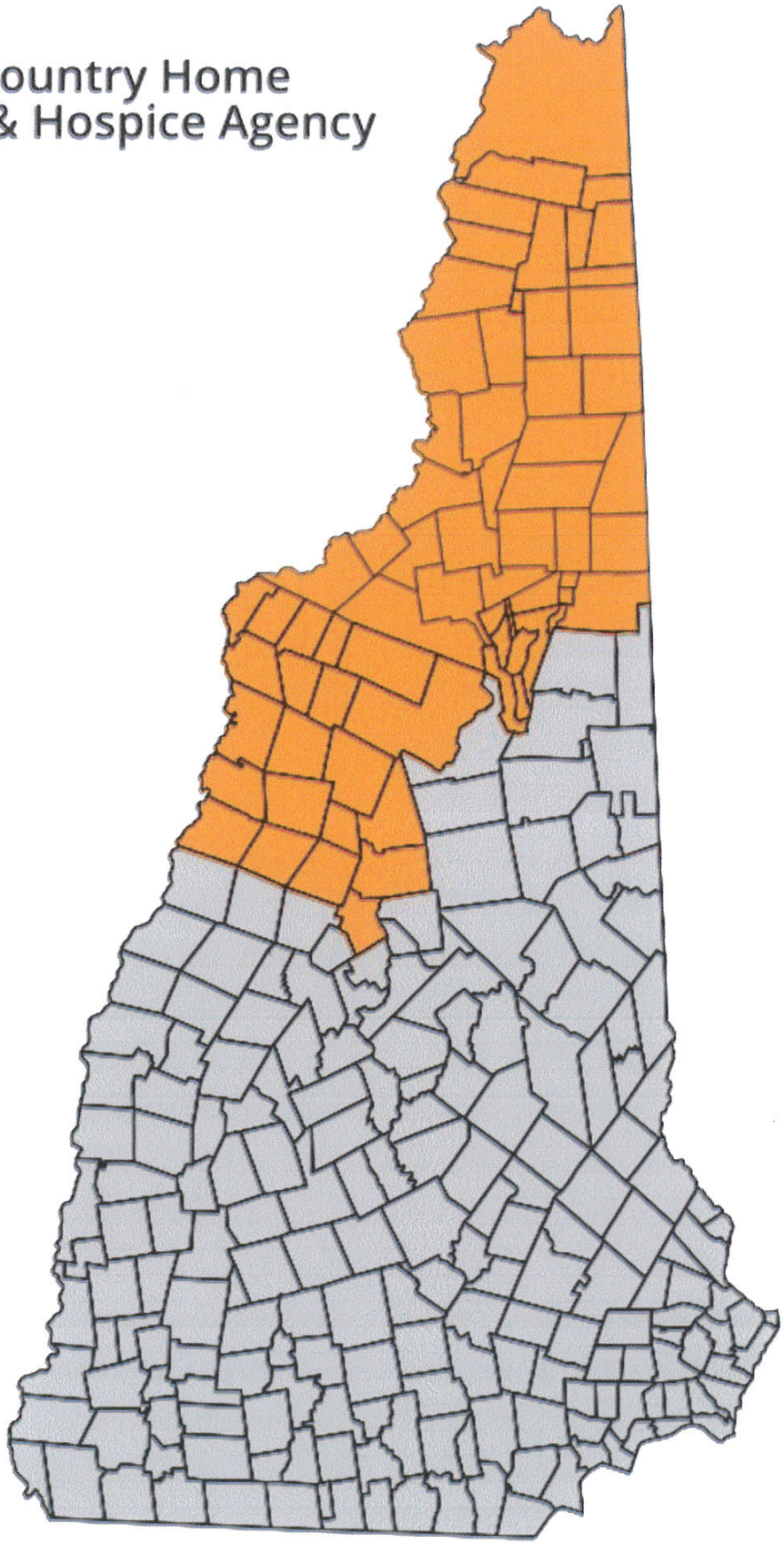

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2021-12/31/2021

--LISBON--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
DEFOSSE, EMMA GRACE	02/10/2021	LITTLETON,NH	DEFOSSE, KEVIN	DEFOSSE, AMANDA
FONTAINE, BOWYN HENRY	02/14/2021	LITTLETON,NH	FONTAINE, BRICE	BRYER, CAYLEA
DEMING, GRAYSON JAMES	03/01/2021	LITTLETON,NH	DEMING, RICHARD	DEMING, AMANDA
WHITE, CLAIRE BISHOP	04/20/2021	LITTLETON,NH	WHITE, MICHAEL	GUSTAVESON, JASMINE
THOMPSON, OWEN LUCAS	05/11/2021	LITTLETON,NH	THOMPSON, DILLON	THOMPSON, MORGAN
CHAMPAGNE, GRAYSON MATTHEW	06/17/2021	LITTLETON,NH	CHAMPAGNE, MATTHEW	CHAMPAGNE, LINDSEY
TERHUNE, MORIAH LEIGH	06/20/2021	LISBON,NH	TERHUNE, SHAUN	TERHUNE, MARY-ELISABETH
DOBSON, WAYLON KENNETH	07/20/2021	LITTLETON,NH	DOBSON, DANIEL	DOBSON, JENNIFER
BROWN, CARTER DEXTER	08/06/2021	LITTLETON,NH	BROWN, JACOB	BERNAL, MACKENZIE
MARTIN, PAISLEY ROSE	08/26/2021	LITTLETON,NH	MARTIN, SAMUEL	SANTO, KAYLEE
WRIGHT, KAIN CHARLIE-ALAN	10/16/2021	LITTLETON,NH	WRIGHT, JUSTIN	YEARGLE, TAYLOR
LABONTE, YVONNE GAIL	10/19/2021	LITTLETON,NH	LABONTE, BRODIE	LABONTE, KELSEA
LALEME-WRIGHT, JACE HART	12/08/2021	LITTLETON,NH	LALEME, DYLAN	JESSEMAN, BETHANY

Total number of records 13

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT
01/01/2021 - 12/31/2021
--LISBON, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SMITH, WILLIAM FRANCIS	01/19/2021	LISBON	SMITH, ORISON	RATHBURN, HELEN	N
KRAFT, ANNE	05/20/2021	LITTLETON	DOYLE, MUNSEY	GOERS, VERONA	N
BUSHBY, JANE AP	08/17/2021	LITTLETON	PHILLIPS, EDWIN	HAGGERTY, KATHLEEN	N
BOURQUE, AUDREY RUTH	08/18/2021	RYE	EMERY, LEO	ROESBECK, MARION	N
BYERS, STEPHEN M	09/15/2021	LISBON	BYERS, WILLIAM	SCHULTZ, BARBARA	N
CUMMINGS, MICHAEL	10/13/2021	LISBON	CUMMINGS, CLYDE	ANDREWS, JUNE	N
ARDOLINO, KATHLEEN MARY	10/22/2021	LITTLETON	CAHILL, THOMAS	BRADSHAW, CATHERINE	N
BROOKS, RUSSELL G	11/02/2021	LITTLETON	BROOKS, DOUGLAS	MARDIN, ELIZABETH	Y
THOMAS, MARGARET ANN	11/02/2021	WOODSVILLE	SANDIN, PAUL	VADNAIS, DELORES	N
SMITH, PETER R	11/18/2021	LISBON	SMITH, GORDON	RODGERS, JOAN	N
DUFFY, KATHLEEN DENISE	11/25/2021	LISBON	BRASSARD, RICHARD	CROCKER, JOAN	N
MCGUIRE, RANDALL JAMES	12/12/2021	LITTLETON	MCGUIRE, JAMES	GREENIER, GRACE	Y

Total number of records 12

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2021 - 12/31/2021

-- LISBON --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
DOBSON, DANIEL S LISBON, NH	CLIFFORD, JENNIFER L LISBON, NH	LISBON	LISBON	01/19/2021
POGINY, MORGAN E LISBON, NH	CADIGAN, RACHEL E LISBON, NH	LISBON	LISBON	03/28/2021
BRYER, CAYLEA M LISBON, NH	FONTAINE, BRICE H LISBON, NH	LISBON	LANCASTER	09/05/2021
MARDEN, DEBBIE L LISBON, NH	VINTINNER, JOHN F LISBON, NH	LISBON	LISBON	10/09/2021
QUEZADA MARIANO, YERELIN M LISBON, NH	MCMANN, GARRETT B LISBON, NH	LISBON	LISBON	10/13/2021
GUSTAVESON, JASMINE LISBON, NH	WHITE, MICHAEL J LISBON, NH	LISBON	THORNTON	10/23/2021
BRYER, CALSEA S LISBON, NH	HUBBARD, MATTHEW D LISBON, NH	LISBON	LISBON	12/31/2021

Total number of records 7