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ANNUAL REPORT 1974





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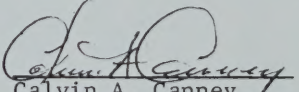
To: The Honorable City Council
and The Citizens of the City
of Portsmouth, New Hampshire

It is my pleasure to transmit the 1973-74 Annual Report of the City of Portsmouth to you at this time. I hope that you will find it comprehensive and meaningful in giving you a better understanding of the accomplishments during the past year.

I would suggest that these are times of turmoil at all levels of government because they are times of important decision making. Portsmouth is not different from any other community in that respect. Our decisions must be molded with due respect for each individuals concern for his future as well as the betterment of the City for the general public.

Portsmouth's future belongs to those who are actively involved at the present and I would encourage you to participate in the affairs of your City.

Respectfully,


Calvin A. Canney
City Manager

CAC:1

"City of the Open Door"

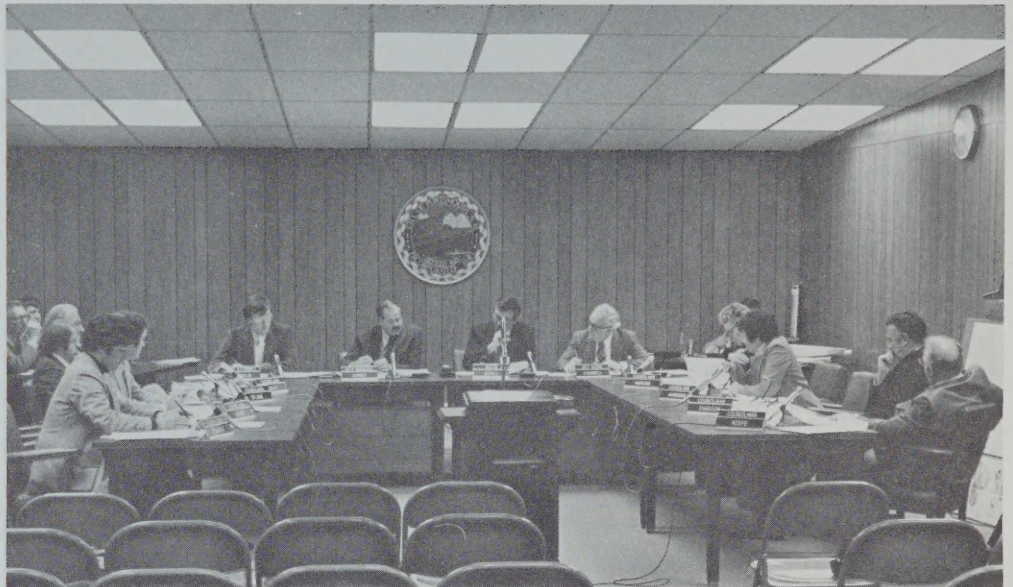


**1974 ANNUAL REPORT
PORTSMOUTH, NEW HAMPSHIRE**

for the fiscal year ending June 30, 1974

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This report was compiled and edited by the Portsmouth Planning Department. Cover photography by Roger C. Hawk, Photographs of Prescott Park and Park activities were provided by the Trustees of Trust Funds and photographed by J.D. Lincoln.



CITY COUNCIL IN ACTION: Seated, from left to right; Councilmen Jay C. Edwards, John R. Maher, James R. Splaine, Assistant Mayor John J. Wholey, City Attorney Peter J. Loughlin, City Manager Calvin A. Canney, Mayor Bruce R. Graves, City Clerk Peter E. O'Donnell, Councilmen Evelyn E. Marconi, Joyce Y. Hanrahan, Richard T. Chaisson, and William F. Keefe. The news media are seated to the rear of the Council tables.

1973

JULY

Rezoning of Hunt Property on Sherburne Road from Single Residence II to Industrial District.

It was requested that the City Manager participate in the 350th Caravans Celebration in area towns.

Cable Television Program Director assured the Council that the Council meetings would be cablecast in their entirety.

Co-ordinator of Senior Citizens' transportation requested word when appropriation of \$19,580.00 for transportation for the elderly would be implemented.

It was so voted that the Homestead Exemption Question be placed on the November ballot

Property tax bills be sent out twice a year.

AUGUST

Voted to take \$1,500.00 from Contingency Fund for Youth Services Program.

Addendum #4—\$95,000.00 for School Maintenance Funds.

Flouridation of water placed on the November referendum

Adoption of Resolution #18 adopting State Statutes relative to acquisition, development and disposal of industrial land and facilities.

Adoption of Resolution #19—authorizing a Bond Issue of \$2,000,000. to satisfy Public Service Company tax judgement against the City.

SEPTEMBER Ordinance relative to inspection of dwellings.

Ordinance amending the Plumbing Code.

Ordinance prohibiting unnecessary noises.

PHA sold a parcel of land to the City (the former Eureka Fire Station)

OCTOBER Amendment to the swimming pool ordinance.

Resolution #20 increasing Municipal Budget \$37,080.

Council authorized City Manager to purchase land abutting Dondero School.

Retirement compulsory at age 65 unless retirement has been extended by action of the City Manager.

NOVEMBER Resolution #21 - \$95,000 for School Building Maintenance.

Adoption of Resolution #23 determining that Community Renewal Program conforms to the General Plans of the City.

Due to energy crisis it was voted to appropriate up to \$500.00 for a suitable Christmas display.

The Conservation Commission was granted a request of \$2,500.00 to acquire options on land.

DECEMBER The 350th Committee announced outstanding debts of \$9,800.00, so it was voted to take the money from the original appropriation.

City Treasurer authorized to deposit various funds in various banks and was also granted permission to purchase Treasury Bills or Certificates of deposits from any unused funds.

Taxi fares increased by 25 cents and fares may be increased five cents for each five cent increase in the retail price of gasoline.

1974

JANUARY City Attorney was requested to draw up proper form of outline of

a Board of Ethics to oversee City Councilmen.

Work session announced with Olympic Oil Refinery Representatives.

FEBRUARY President of the Golden Age Club requested that members be exempt from Parking Meter Fines on their meeting days.

Council voted unanimously to adopt New Rule #45 on Parliamentary procedure.

It was voted that the Director of Public Works complete the perambulation of City Lines every seven years.

Continental Cable T.V. did not act outside its franchise agreement to increase the rate of cablevision.

Council supported the House Bill HB #3 on the Food Stamp Program.

Resolution #1 adopted by Council pertaining to application for a Federal Grant for the construction of necessary sewerage treatment works.

MARCH Possibility of an exit road from the Industrial Park to the I-95 exit.

One additional Meter Maid to be funded in the next budget.

Adoption of Resolution #2 pertaining to a request for financial support from the State of New Hampshire for an alternate access road into Atlantic Heights.

City Council be recorded as opposed to the Olympic proposal for a refinery in Durham and terminal facility at the Isles of Shoals.

City Manager asked to look into the matter and see what it takes to implement Emergency Number 911.

Adoption #3—Portsmouth joining the Strafford and Rockingham Regional Planning Council.

APRIL Zoning Ordinance change allowing a maximum height of 12

stories in the CBD.

A study of possible expansion of the State Port Terminal at Noble's Island was requested by George Gilman, Commissioner of the Dept. of Resources and Economic Development.

MAY Public Hearing on the School Budget for 1974-1975.

City Manager allowed to spend up to \$2,170.00 to publish the white pages of the budget.

Adoption of Resolution #4 appropriating \$150,000 from Revenue Surplus for Kearsarge Bridge By-Pass.

It was voted that the Council go on record in favor of a resolution favoring the "Interim fisheries zone extension and management act of 1973."

JUNE New code books to be sold for \$5.00.

Signing of Co-operative agreement between PHA and Vaughan Hill Urban Renewal Project.

Ordinance passed to allow the selling of Alcoholic Beverages on the Vaughan Street Mall.



HISTORIC DISTRICT COMMISSION: Richard Shaw, William Shea, Calvin Canney, Charles Kaufman-Chairman, Joyce Zabarsky, Robert Chase. Members not present: Donald Dennis.

Vital Statistics Recorded

Births	675
Marriages	343
Deaths	368
Stillbirths	8

Licenses and Permits Issued

Vital Statistics	
(births, deaths, marriages)	\$4,990.35
UCC filings and terminations	2,524.00
Marriage Intentions	1,622.00
Sewer Permits	497.00
Miscellaneous Items and Discharges	563.14
Dogs	4,128.25
Bicycles	236.71
Taxi	605.00
Theater	500.00
Pinball	1,450.00
Miscellaneous Licenses	875.00
Political Filings	291.00
Tokens	3,302.25
Total	\$21,584.70

ELECTIONS

Municipal Elections November 6, 1973)

Names on Checklist	10,093
Ballots Cast	5,626
Absentee Ballots	466

Board Of Education Members Elected

Francis T. Malloy	Janet M. Corcoran
Ruth L. Griffin	Charles F. Halle
John F. Sullivan	John F. Hale, Jr.

Referendum Questions

Fluoridation of Water

YES	2,618
NO	2,194

Establishing School District

YES	1,736
NO	2,486

Interest Rate on Delinquent Taxes

YES	2,741
NO	1,536

Homeowners Exemption

YES	3,469
NO	1,416

Constitutional Convention Election (March 5, 1974)

Ballots Cast	1,528
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Delegates to the Constitutional Convention Elected

William Palfrey	Joseph A. McEachern	Richard Blalock
Susan Thoresen	James Ritzo	Elaine Krasker
Wyman P. Boynton	Thomas P. Connors, Sr.	Timothy J. Connors
Ruth Griffin	Michael J. O'Keefe	Bruce P. Rossley
Helen D. Begala		

Causes of Death

Heart (Corony Thrombosis,	Accidents	10	Cirrhosis	3	
Myocardial infarct., etc.	151	Leukopenia	1	Cachexia	1
Hemorrhaging (Cerebral,	Senile Exhaustion	1	Pancreatitis	1	
intestinal, etc.)	51	Multiple Fractures	1	Apoplectic Stroke	1
Pulmonary	17	Acute Pancreatitis	1	Asphyxiation	1
Viral Gastroenteritis	1	Peritonitis	2	Hypovolemia Shock	1
Carcinoma	65	Heptic and Renal Failure	3	Thrombophlebitis	1
Intestinal Obstruction	1	Tumors	1	Acute Alcoholism	1
Uremia	8	Lung Disease	2	Leukemia	1
Immaturity	4	Myaesthesia Gravis	1	Perforation &	
Respiratory Failure	8	Liver Failure	3	infraction of bowel	2
Cerebral Anoxia	1	Astrocytoma of Brain	1		
Pneumonia	20	Peptic Ulcer	1		
				Total Deaths	368

The complexity of modern city management and law enforcement requires the Legal Department to be in daily contact with the City Manager, Planner, and Police. In addition the City Attorney is required to regularly advise all other city agencies from the Assessing Department to the Zoning Board of Adjustment.

In fiscal 1974 the Legal Department processed over two-hundred legal inquiries for city government and produced approximately seventy detailed legal opinions for the City Council and various other municipal officials. During this same period the office of the City Attorney drafted over fifty ordinances, resolutions, options, easements, and contracts and completely revised the format of the City's ordinance collection.

Besides preparing legal documents and giving legal advice, the Legal Department was active in the Courts of New Hampshire. Seven actions against the City and two on behalf of the City were set for trial in the Rockingham Superior Court during fiscal 1974. All of these actions were concluded in favor of the City. In the District Court the Legal Department tried almost three-hundred criminal cases while three briefs were prepared for the New Hampshire Supreme Court during this time.

District Court

Criminal Cases

Felonies	137	<i>Small Claims</i>	
Misdemeanors	1,253	Cases Entered	198
Violations	947		
Total Complaints Entered	2,337		

Juvenile Cases

Neglected Children	17	<i>Civil Cases</i>	
Delinquent Children	95	Tenant Summons	164
		Civil Writs	115

Training Sessions

Courses attended and New Programs

November: Captain Mortimer and Lt. Labrie attended a drug abuse and drug safety seminar conducted at the N.H. Technical College in Portsmouth.

January: Patrolmen Donald Copp, Edward Harrington and Craig Miller commenced a five week Police Training Course at the N.H. State Police Training Academy.

February: Detective Charles Larose, Patrolmen Dennis Cilley, Robert Knight, Richard Maddock, Norman Moore, Albert Pace, Barney Share, Charles Stuart and Sgt. Carl Ward attended a Criminal Investigation seminar at the N.H. Technical College in Portsmouth.

March: Juvenile Officer Michael Fracher, Detective Charles Larose, and Mr. Harry Wallace, Clerk, attended a five day Basic Fingerprinting School in Concord. Patrolmen Samuel Socci and Ronald Smith commenced a five week Police Training Course at the N.H. State Police Training Academy.

April: Detective Kerry Plaisted commenced a five day course in advanced fingerprinting in Concord. Patrolmen Edward Blanchette, John Connors, Edward Harrington, Craig Miller, Albert Pace, Richard Pearson, Carl Seavey, Sgt. Clifton Boone, Lt. Raymond Labrie, Detective Kerry Plaisted attended an Organized Crime Seminar at the N.H. Technical College in Portsmouth. Captain William Mortimer commenced attending a course at the FBI Academy. A new Youth Services Division was formed, under the direction of Lt. Raymond

Labrie, and assisted by Juvenile Officer Michael Fracher; William Black, Health, Education and Welfare; and Mary Larin, who works on a volunteer basis with females and young children.

May: Patrolmen Edward Blanchette, John Connors, Edward Harrington, Craig Miller, Albert Pace, Richard Pearson, and Carl Seavey attended a Traffic Investigation seminar at the N.H. Technical College in Portsmouth.

June: Lt. Labrie and Detective Charles Larose attended a Narcotics and Dangerous Drugs seminar in Concord. Patrolman Richard Pearson and a canine named "Hud" joined the Department as a team after training at Pease Air Force Base. Patrolmen Edward Harrington and Albert Pace attended a Drunken Drivers seminar at the N.H. Technical College in Portsmouth. Patrolman Norman Moore attended the Advanced Officers School in Concord.

Summary of Cases

OFFENSE	# Cases		Offenses	
	Reported	Arrests	Cleared	Juveniles
Aggravated Assault	11	11	11	4
Assault (other)	77	68	62	21
Arrests for Other Departments	28	28	28	18
Arson	12	6	6	5
Auto Theft (84 Recovered)	102	10	11	6
Automobile Offenses	756	756	756	20
Burglary (B.E. & L.)	247	38	40	11
Disorderly Conduct	44	44	44	14
Drunkenness	155	155	155	6
D.W.I.	112	112	112	0
Escaped Persons	3	3	3	3
Forgery	3	3	3	1
Fraud-False Pretenses	3	3	3	0
Larceny by Check	6	6	6	0
Gambling	7	7	7	0
Gambling House, Maintaining	2	2	2	0
Homicide; Negligent	2	2	2	0
Investigations (833)				
Theft	669	126	126	45
Liquor; Minors in Possession of Lodgers (648)	19	19	19	18
Criminal Mischief	515	113	113	85
Mental Patients	1	1	1	0
Narcotics	90	90	90	23
Non-Support	1	1	1	0
Rape; Statutory	2	2	2	0
Receiving Stolen Property	2	2	2	0
Robbery: Armed	19	11	13	7
From Person	8	5	6	3
Safe Keeping	6	6	6	0
Attempted Murder	2	2	2	0
Run-A-Ways (juveniles)	80	80	80	80
Uncontrolable Child	37	37	37	37
Truancy	27	27	27	27
Miscellaneous Arrests	82	82	82	40
Sex Offenses; Exposing Person	11	6	8	0
Lascivious Acts	3	3	3	1
Violating City Ordinances	13	13	13	13
Curfew	14	14	14	14
Total	3,171	1,894	1,896	502

STOLEN PROPERTY

Amount Stolen: \$391,063.22
 Amount Recovered \$143,652.93

Accidents Reported to Police Department:	871
Police Patrol Trips:	923
Store Doors and Windows found Open:	378
Street Lights Reported Out:	15
Suicide	1
Suicide, Attempted	8
Deaths Due To Auto Accidents:	6

CASH RECEIVED

Beano Licenses	\$2,425.00
Junk Licenses	\$75.00



Patrolman Richard Pearson and police dog "Hud" joined the department in June after training at Pease Air Base.



POLICE COMMISSIONERS: James Kelly, George Amergian, and Chairman J. Paul Griffin.

Several innovations have been made in the operation of the Department, the most important being the installation of the Opticom System which is a joint project with the Police Department. This system makes it possible to control the traffic lights from a Fire Department or Police Department vehicle while enroute to an emergency call. Due to the change in work hours from 63 per week to 48 per week, it was necessary to hire 14 additional employees as of July 1, 1974. Twelve new firefighters were appointed as of June 10, 1974 and attended the Vocational Tech School for a three-week indoctrination course before reporting to work as firefighters.

Acting Chief Donald Lane was appointed permanent Chief on October 19, 1973 and Theodore M. Blood, Jr. was appointed Captain as of December 15, 1973. The following promotions were also made, effective July 1, 1974: 2nd Deputy Robert Murphy to 1st Deputy; 3rd Deputy Glenn Smith to 2nd Deputy; Captain Eugene Hersey to 3rd Deputy; Donald Gindlesperger and Robert Watson to Captain.

Calls Responded To:

Bell Alarms	161	(51 False)
Still Alarms	338	
Ambulance Calls	1,198	
Inspections	491	
Misc. Calls	195	

Out of Town Calls included 2-Rye; 2-New Castle; 1-Newington, and 1 to Eliot, Maine.

The value of Buildings and contents endangered by fire amounted to \$1,-033,762., and Insurance on same was \$787,110. Damage by fire amounted to \$260,613. and insurance paid was \$248,447. leaving an uninsured loss of \$12,-166.

The following work was done on the Fire Alarm System:

The Urban Renewal Project was completed, including two new fire alarm boxes.

Fire Alarm boxes were installed on three of the schools; Atlantic Heights, Whipple, and Wentworth.

Installed 15KW Generator at Central Station and relocated Generator from Central Station to the Sub-Station.

Installed 2600 feet of underground wire on Hoover Street for a new fire alarm box location when the street is completed.

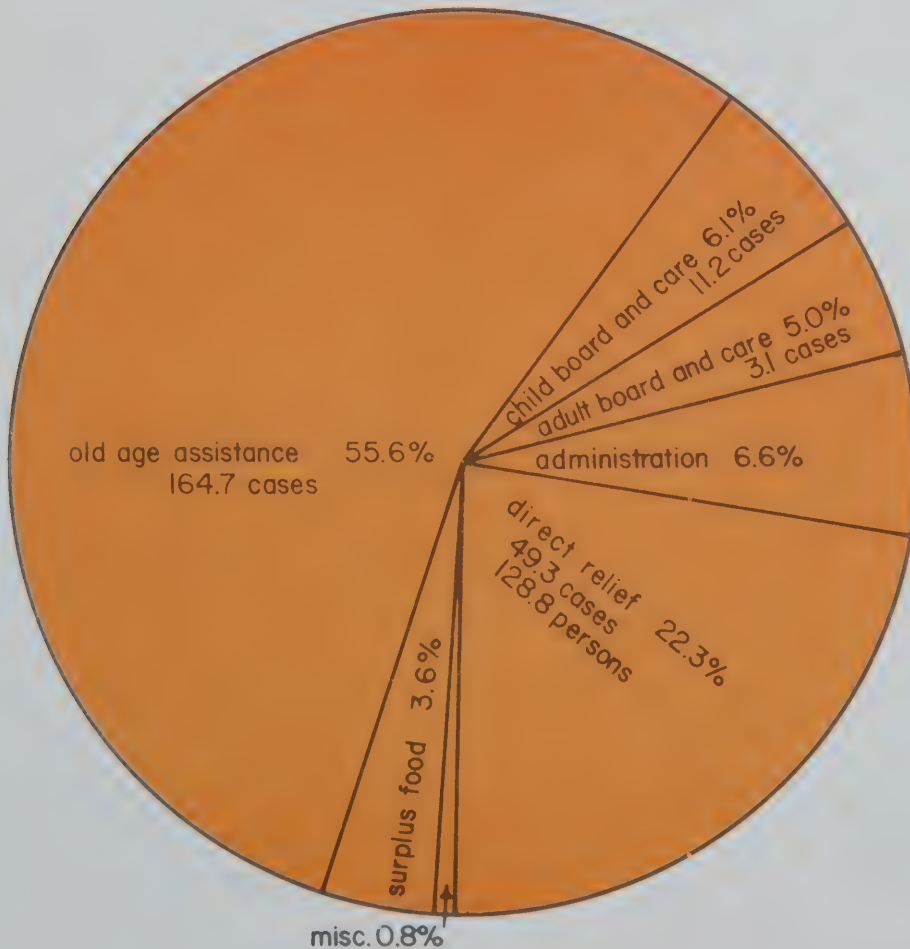
The entire fire alarm system was maintained and kept in good working order.

In addition, all of the Fire Department vehicles have been kept in good working order by the mechanic.

Physical examinations were given to prospective Police Officers and Firemen, as well as summer recreation workers. School health examinations were given in cooperation with other physicians and school nurses. City Welfare cases were treated. International Certificates of Vaccination for foreign travel were validated. All complaints, nuisances and violations were investigated.

The Restaurant Inspector issued a total of 116 permits after inspections were completed; of these, ten were new establishments. Warnings were issued for deficiencies found, and follow-up inspections were made to assure that the deficiencies had been corrected.

Average Monthly Expenditures Distribution and Number of Cases



Many exciting things have happened in the last year, the most important being that, at long last, we will be getting a new addition. Early in 1974 the architectural firm of Stahl and Bennett, of Boston, noted for their fine restoration work, were engaged to study the space needs of the library and then determine whether an addition could be constructed around the present structures which would satisfy the library's space needs. The results of the study showed that an addition could be constructed between the Benedict House (built in 1810) and the Academy Building (built in 1809). To accomplish this it will be necessary to remove the Civil War addition to the Benedict House, the small addition on the back of the Academy Building, as well as the connecting structure between the two major buildings.

The new addition will house the children's area, staff work area, circulation, and general stacks. The Benedict House will be used for special collections and conference rooms while the Academy Building will house adult reading areas.

The present buildings contain only 7,307 square feet of useable floor area while the new addition will increase the total area two and one-quarter times its current size (16,400 square feet). To lessen the burden on City taxes, grants have been made available from the State Library Construction Fund, and the State Historic Preservation Office.

We have also received some interesting gifts this past year; viz., Copies of old church and cemetery records presented by former Mayor Kenneth Goldsmith of Florida; a picture of Uncle Oscar Lughton, from Robert McLaughlin of the Piscataqua Savings Bank. Another gift was a fine Boston Rocker for the Shoals Room, given in memory of Mrs. Lyman Rutledge, whose husband made possible the Shoals Room, by Mr. and Mrs. Edward Donohue. There have been many memorial books from the Graffort and College Clubs, not to mention a collection of fine books on nature in memory of Charles Lovett, a long time patron. We wish to mention an outstanding gift from the Lions Club, a Magic Lens for our readers who do not see very well. The Club also gives us the *New York Times* and *Reader's Digest* in LARGE PRINT.

We have had excellent help from the Boy Scouts; Brian Ferguson and David Lurvey who came last winter and cleaned up the cellar, and especially Eagle Scout Jeff Murdock, who spent hours on Saturdays cleaning up the top floor of the Benedict House and polishing the valuable marble busts of Washington and Napoleon.



The Portsmouth Library has been designated by the N.H. State Library Commission as a depository for State Documents, many of which have been received and processed.

Mr. Sherman Pridham joined our staff in December to work with children and young readers. He has instituted story hours and with the help of Shelley Tackett, regular programs have been most successful. He also planned movies for pre-school children at the YWCA

and during the summer conducted a program of old-time movies for adults in Prescott Park. An arts and crafts fair was held in the Park under the auspices of RSVP and the Library, from which a small sum was realized for our Building Fund.

Dorothy M. Vaughn, the librarian for the last twenty-eight years, will be retiring from that post in the fall of 1974. She would like to thank the members of her staff; Miss Frances Anderson, Mrs. Priscilla Barnette, Miss Shelley Tackett, Mrs. Grace Maxam, Mrs. Arlene Frost, Mrs. Barbara Pinhero, and Mrs. Roberta Lewis for their help and loyal support. Also, she wishes to thank all the members of the Board of Trustees with whom she has worked through the years as well as the many members of the City Councils and four City Managers: Messrs. Peterson, Violette, Bowen, and Canney.

NUMBER OF BOOKS

Books in Library: July 1, 1973	84,459
Books added during the year	1,945
Subtotal	86,404
Obsolete books withdrawn	381
Books in Library: June 30, 1974	86,023
NEW BORROWERS REGISTERED	
Juvenile	381
Adult	1,285
Total	1,666
PERIODICALS	
Magazines Received by Subscription	73
Magazines Received by Gifts	42
Total	115

Newspapers received and placed on our reading room tables: N.Y. TIMES, CHRISTIAN SCIENCE MONITOR, BOSTON GLOBE, BOSTON HERALD TRAVELLER, PORTLAND PRESS HERALD, MANCHESTER UNION LEADER, PORTSMOUTH HERALD, PUBLICK OCCURANCES, and N.Y. TIMES in large print.

BOOKS LOANED FOR HOME USE

Juvenile	18,439
Adult-Fiction	40,368
Adult-Non-fiction	34,631
BOOKS LOANED ON INTER-LIBRARY LOAN	82
BOOKS BORROWED THROUGH INTER-LIBRARY LOAN	150
PAINTINGS LOANED	264
Total	93,934



LIBRARY TRUSTEES: standing — Greg Whalen, Richard Pecunies, Mrs. Peter Czachor, Jane Eveland, Nelson Ward; seated from left to right—Ruth Lines, Eleanor Aeschliman, and Janet Corcoran. Members not present: Mrs. Louise McGee.



Artist's sketch of new **Dondero School** to be opened for use in fall of 1974.

<i>Average Membership</i>	1971-72	1972-73	1973-74
Average Daily Membership	6119.2	6040.2	6021.6
Average Daily Attendance	5737.3	5649.3	5632.1
Average Daily Absence	381.9	390.9	389.5
Percent of Attendance	93.8	93.5	93.5

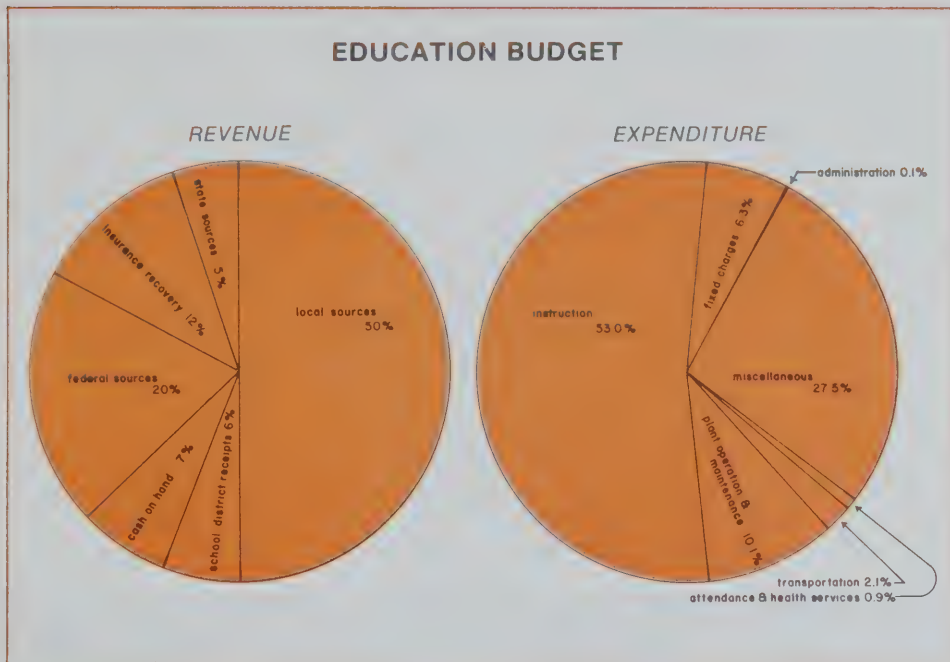
<i>School Census</i>	1971-72	1972-73	1973-74
Under 5 years of age	1824	1394	1653
5 through 8 years of age	2460	1733	1602
9 through 14 years of age	3954	2870	2959
15 through 18 years of age	1589	1460	1581
	<u>7591</u>	<u>7457</u>	<u>7795</u>

<i>Cost Per Pupil</i>	1971-72	1972-73	1973-74
Senior High	\$ 881.79	\$1,036.90	\$1,092.66
Junior High	773.66	938.49	1,029.65
Elementary	730.52	859.89	996.69

<i>Tuition Charges</i>	1972-73	1973-74	1974-75
Senior High	\$ 905	\$ 1,065	\$ 1,214
Junior High	792	844	965
Elementary	641	703	690

SURVEY OF THE HIGH SCHOOL GRADUATING CLASS OF 1974

Attending Four Year Colleges or Universities	35 %
Attending Other Post-Secondary Institutions	15 %
Employment and/or Marriage	34 %
Armed Services	7 %
No Definite Plans	9 %
	100 %



BOARD OF EDUCATION: standing from left to right: Janet M. Corcoran, Ruth L. Griffin, Charles F. Halle, Robert lafolla, Francis T. Malloy, Harold Whitehouse, Harry Macleod, Jr., John E. Hale, Jr.; seated from left to right: Robert Philbrook, John F. Sullivan, John W. Durgin-Chairman, Dr. Paul E. Harvey, and Superintendent of Schools Timothy Monahan.

Planning Department

The Planning Department acts as the advisor to both the Planning Board and the Board of Adjustment. In addition to advising those bodies, it does the staff work for all phases of comprehensive planning. During the July 1973 - June 1974 year it was involved in securing grants for the library improvements. The Department secured a grant from the National Endowment for the Arts for a feasibility study. Subsequently it wrote an application for \$135,000 for federal aid for the library construction as well as \$40,000 for restoration of the old library buildings. Securing grants for various programs and projects is considered one of the important tasks of the department.

The Planning Department is involved in a number of other projects vital to the long-term orderly growth of the community. It co-sponsored with the Chamber of Commerce the Visual Environment Program to enhance the special character of the downtown area of the City. In addition it continued to work on the updating of the General Plan and revisions to the Zoning Ordinance. The Department does the staff work and analysis of Capital Improvement Program requests. The program is an important tool in shaping the fiscal priorities of the City. The Department also conducted staff studies of the feasibility of undergrounding utility lines on a phased basis and wrote a number of alternative drafts of a possible petroleum pipeline ordinance. Finally, it has been carefully monitoring legislative developments on various proposed special revenue sharing and block grant concepts formulated by the federal government.



PLANNING BOARD: standing: Richard Nelson, Calvin Canney, Charles Vaughn, James Ritzo; seated: William Shea, Mary Keenan and Chairman Warren Clarke. Members not present: John Maher and John Becker.

Planning Board

The Planning Board has multiple functions to perform in assisting in guiding the development of the community. It makes and perfects the Master Plan, acts on subdivision requests, and recommends courses of action to various bodies, which are consistent with the Master Plan. During the July 1973 - June 1974 year the Planning Board approved 10 requests for subdivisions; approved

three amendments to the Subdivision Rules and Regulations; recommended approval of the Prescott Park and Haven Park improvement program; recommended to the City Council that the Mayor be authorized to sign the Urban Systems Map; adopted new Rules and Procedures; prepared and approved the Capital Improvement Program; and approved a development for 106 mobile home sites.

The Board also made various recommendations to the City Council including: a recommendation against rezoning of land on Middle Road, a recommendation in favor of revisions to the non-conforming use section of the Zoning Ordinance; a favorable recommendation to lease City land at JFK Recreation Center.

Finally, the Board played an important role in providing a forum for the discussion of various points of view on the oil refinery proposed for Durham Point. Portsmouth was involved primarily as a result of the proposed pipeline that would have connected the refinery with the unloading platform in the ocean.

Board of Adjustment

The Board of Adjustment is set up under New Hampshire law to provide a "relief valve" for specific situations where an individual cannot comply with the Zoning Ordinance and therefore seeks a variance. It also hears requests for special exceptions. Between July 1973 and June 1974 the Board held 48 public hearings on variance and special exception requests. Of those, 38 were variance requests, of which 28 were granted and 10 were denied. This yielded a 74% approval rate. There were also 14 special exceptions requested, of which 11 were granted and 3 denied, yielding a 78% approval rate.



BOARD OF ADJUSTMENT: standing—Ronald Simpson, Arthur MacDonald, William Devine, William A. Thomson, Jr.; seated—Nancy Carey, Joanne Grasso-Chairman, J.P. Nadeau. Members not present: Mildred McLaughlin and Cristina Early.

Conservation Commission

Activities of the Commission over the last year have dealt with projects of beautification and beautification of natural areas and open space. Mrs. Agnes Harmon, leader of the flower planting program, assisted by the Public Works Department, was responsible for the planting of flowering annuals in parks, street intersections and in hanging baskets at all entrances to the city. Her planting program also included rose bushes in Langdon and Haven Parks.

A Committee of three members of the Commission planted petunias in the twelve urns in the Maplewood Avenue Parking lot and in the two urns in Market Square.

During the spring of 1974 the Shade Tree Program was continued with the replacement of five dead trees planted during the preceding year. A committee of three members of the Commission was responsible for the pruning and maintenance of all young trees planted in recent years and made an inventory of large dead trees to be removed by the Public Works Department. Staking operations were done, conducted by Charles Vaughn as well as watering operations with assistance from residents, downtown merchants, and the Fire Department. A fall planting program developed by Barbara Griffin and Samuel Maddock was completed, consisting of 128 trees. The Commission acquired two acres of land in the Packer Bog, contiguous with land previously received and in furtherance with the Commission goal of open space preservation. The total four-acre parcel is located within the Atlantic White Cedar grove, whose preservation is one of the Commission's goals. This purchase was made possible through the Open Space Trust Fund established by the City Council in 1973. Negotiations are in progress for the acquisition of a tract of thirty-five acres of forested land along the Sagamore Creek in the vicinity of the High School, funding to come from the Open Space Trust Fund and the Bureau of Outdoor Recreation. Both purchases are significant steps toward the preservation of natural areas with high educational and recreational values within the City's limits.



CONSERVATION COMMISSION: standing: Yolanda Hoijne, Harold G. Crossman, Jr.; seated: Barbara Griffin, Chairman Clotilde Straus, and Agnes Harmon. Members not present: Daniel F. Sullivan, Gordon Hanchett, and Charles Vaughn.

In accordance with state legislation of June 1973 giving power of review over dredge and fill applications to the Conservation Commission, all such applications for projects located in Portsmouth were reviewed and recommendations made were based on on-site examination of the lands concerned.

As an advisory member of the Site Review Committee, the Conservation Commission also reviewed development plans submitted to the Site Review Committee.

Economic Commission

The Portsmouth Economic Commission has continued to work diligently to attract new industrial development to Portsmouth. Currently there are three companies which are considering locating in Portsmouth. To further encourage and attract industry, the Commission formed an Industrial Park Committee and chose Russell Van Billiard to be chairman. The City Council has supported this Committee by approving \$25,000 for use by the Commission in acquiring land for development as an Industrial Park.

The Commission assembled data for the H.A. Manning Company, publishers of the City Directory, for which 2,000 reprints will be provided for distribution by the Commission. Two issues of a newsletter were published by the Commission. Commission members Russell Van Billiard, Robert A. Allard and Wayne C. Vennard, Jr. worked as a committee to find a new Director.

The Director of the Commission served on the Governor's Port Authority Expansion Study Committee which will adopt a report of its findings by December 1, 1974. The Director also worked with the Port Authority on plans for landscaping the pier area and thereby improve its image to the City.



ECONOMIC COMMISSION: standing, left to right: Assistant Mayor - John J. Wholey, Mayor-Bruce R. Graves, Howard Holt, Wayne C. Vennard, Jr., Robert A. Allard, Frederick H. Smith, Jr., Edward T. Burnham, seated left to right: Director-Raymond Richardson, Russell Van Billiard, Chairman-A.B. Palmer, Vice-Chairman - Lynn J. Sanderson, Arthur N. Berry.

Recreation

The Recreation Department has continued to provide a comprehensive and varied program for Portsmouth residents. To accomplish this goal, it is essential to enlist the volunteer services of the residents, without whom the Recreation Department programs would be severely limited. Following is a list of man hours donated to the Department's activities and a listing of programs provided to female participants.

Man-hours donated to the Recreation Department

<i>Activity</i>	<i>Hours</i>
7th & 8th Grade Basketball League	732
Church League	540
City League	540
Bowling League	300
Girls Basketball League	210
Ceramics	60
Swimming	200
Youth Hockey Program	1,200
Archery	2,000
Senior Basketball Program	60
Babe Ruth League	5,864
American Little League	1,920
Central Little League	1,920
National Little League	1,920
Farm System Baseball	5,120
Girls Softball League	488
Summer Program	50
American Legion Baseball	1,050
Softball League	2,500
Handball League	120
Judo	900
Help Workers at JFK and the Community Center	950
Neighborhood Youth Corps	6,940
Dover Senior Football	1,232
Total	36,816

The total volunteer help provided to the Recreation Department's programs represents a minimum savings of \$73,623.00 to the City if those same services were provided by paid personnel. As a result, without the help and support of all the dedicated volunteers many of the programs listed could never have taken place.

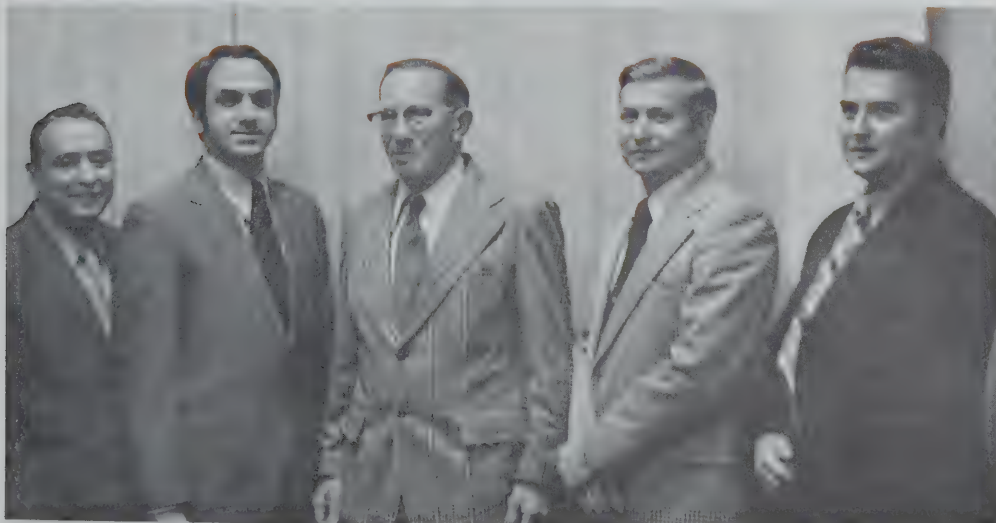


Picture of the Fairer Sex in Competition.



Recreation Department Programs for Females

- | | | |
|------------------------|------------------------|----------------------|
| Swimming | Baton Twirling | Judo |
| Volleyball League | Paddleball | Archery |
| Fitness | Shuffleboard | Chess |
| Bonnie Prudent Courses | Ceramics | Checkers |
| Softball Leagues | Beginner Music Program | Pentathlon |
| Softball City Team | Arts and Crafts | Easter Egg Hunt |
| Tennis Lessons | Junior Olympics | Doll Carriage Parade |
| Ice Skating Lessons | Bowling | Jogging |
| Modern Dance | Hoola Hoop | Basketball |



RECREATION BOARD: left to right: Paul Anania, Robert Stella, Chairman, Arthur Clough, Frank Slover, Joseph Shields; Members not present: John P. McGee, Barbara Peyser, Lucy Anderson, and Norma Franceschini.

ANIMAL CONTROL OFFICER

Cases Handled

Calls Received	2,967
Dog Bites Reported	63
Animal Bites (other than dogs) reported	19
Dogs picked up and impounded	295
Dogs in protective custody (returned home)	246
Total number of dogs handled	541
Lost dogs reported	129
Lost dogs found by Animal Control	97
Animals other than dogs handled	240
Dead animals picked up and disposed of	123
Dog licenses issued	1,504

Animals handled (other than dogs) were as follows: 23 skunks, 3 mice, 8 squirrels, 8 rabbits, 4 fox, 19 raccoons, 4 chipmunks, 7 chickens, 85 cats, 27 bats, 9 snakes, 6 rats, 14 seagulls, 1 horse, 1 pony, and 27 miscellaneous birds.

Related Activities

Slide presentations and talks were given to Portsmouth Rotary Club, Little Harbor PTA, and all of the grade school children at Little Harbor School, Portsmouth Playground Supervisors and the Sibby Allen Show on radio station WBBX.

Tours and talks were presented to the area Cub Scouts, Brownies, Girl Scouts, and Boy Scouts at the Animal Medical Center on Woodbury Avenue through the cooperation of the veterinarians.

Conducted rabies clinic at the Portsmouth Fire Station and assisted with clinics in Rye, Newington, and Greenland.

Attended Humane Law Enforcement Officers seminar at the University of Rhode Island, and the New England Federation of Humane Societies meeting at Newport, Rhode Island. Attended a planning meeting for a one day seminar to be held in the Seacoast area by the Massachusetts SPCA and Animal Rescue League under the direction of the New England Federation.

SIGNS AND SAFETY — accomplished either directly or with contractual assistance, the following:

1. Installed approximately 8000 linear feet of thermoplastic pavement markings.
2. Installed approximately 13.9 miles of street center lines.
3. Installed or replaced approximately 150 meter posts.
4. With the exception of the lower level of the High/Hanover parking lot, the parking spaces in all municipal lots have been painted.
5. Approximately eighty(80) per cent of the downtown on-street parking spaces have been painted.
6. Installed or replaced the following signs:
 - a. 50 speed limit signs
 - b. 100 restricted parking signs (no parking, etc.)
 - c. 150 street signs
 - d. 75 stop signs

SEWER MAINTENANCE — accomplished the following:

1. Performed 158 excavation and repair jobs including:
 - a. 7 main line repairs
 - b. 5 lateral lines repaired
 - c. 1 lateral line connection
 - d. 6 new manholes constructed
 - e. 44 manholes repaired
 - f. 1 new catch basin constructed
 - g. 71 catch basins repaired
 - h. 5 catch basin lines repaired
2. Performed 43 main line preventive maintenance jobs.
3. Cleared 78 main lines.
4. Performed 6 maintenance jobs on storm drains.
5. Cleaned 26 culverts.
6. Cleared 56 lateral lines.
7. Responded to 475 calls for clearing flooded areas.
8. Cleaned over 6000 catch basins.
9. Installed 17 new manhole frames
10. Installed 17 new manhole covers.
11. Installed 57 new catch basin frames.
12. Installed 57 new catch basin grates.
13. Inspected 7925 feet of main lines by closed circuit T.V.

STREET MAINTENANCE — city forces performed routine maintenance tasks utilizing the following materials:

- 1745 tons of bituminous products
- 62 tons of cold patch
- 382 tons of gravel

The largest project undertaken in FY 1974 was the layout and construction of the Kearsarge Way relocation. Total project length was 1150 feet.

WASTEWATER TREATMENT — the wastewater treatment system includes two treatment plants (Pierce Island and Seacrest Village) and six lift stations (Rye Line, Lafayette Road, Gosling Meadows, Seacrest Village, Deer/Market Street and Gates/Mechanic Street).

Total input (for treatment) at the Pierce Island Plant for FY 74 was 699 million gallons. The Seacrest plant handled an additional estimated 69 million gallons.

WATER DIVISION

The City of Portsmouth via the Water Division of the Department of Public Works supplies water to 5,932 residential, commercial, industrial and municipal customers within the City of Portsmouth, and the Towns of Rye, Greenland, New Castle, Madbury, Durham and Newington. In addition Portsmouth wholesales water to the Rye Water District and the Town of New Castle, who in turn distributes this water to their own customers. ¹

The Water Division is operated as a self-supporting Department. Its rates for service rendered to customers within the City of Portsmouth are subject to the approval of the City Council. The City Council, however, does not have jurisdiction over customers located outside the City limit. Rates for service rendered to customers located outside the City of Portsmouth are subject to approval by the New Hampshire Public Utilities Commission, the same as a privately-owned utility.²

Major objectives of the Water Department are—(1) Providing pure and safe water for customers (2) Delivering water to a customer's premises in quantity and at pressure required (3) Providing a reliable and adequate supply (4) Providing water for fire protection in quantity and at required pressure (5) Providing water which is free from discoloration and taste, all at minimum cost and within water revenues.

1. *Report on Accounting Studies of the Water Assets of the Water Division of the Department of Public Works*; Coffin and Richardson; March 1, 1972 (updated to reflect present status).

2. *Ibid.*

Breakdown of Building Permits

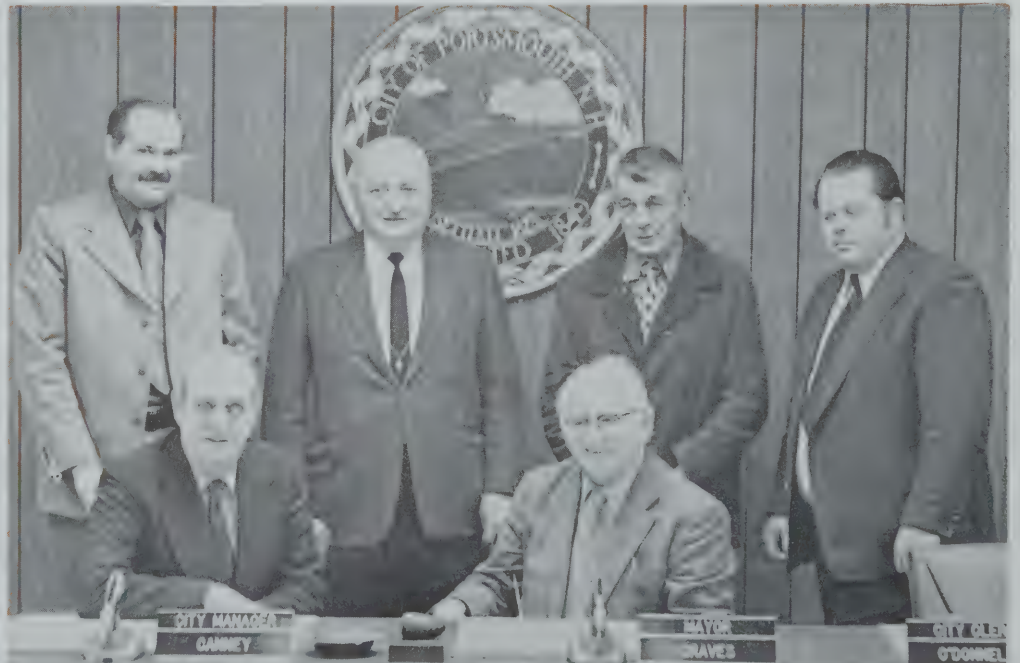
Type of Construction	Estimated Cost	Number of Permits
New Houses	\$286,500.	14
New Garages	58,132.	9
New Businesses	1,170,000.	2
New Apartments	116,000.	2
General Repairs	960,435.	138
Buildings Remodeled	707,500	4
New Additions	224,800.	31
Business Repairs	123,500.	18
Demolitions	16,675	11
Miscellaneous	1,879,363.	110
Total	\$5,560,905.	339

Inspection Breakdown

Building	993
Electrical	598
Plumbing	204
Fire	42
Public Buildings	56
Sites	54
Complaints Processed	86
Junk Vehicles	89
Zoning	34

HOUSING CODE ACTIONS

Structures Inspected	749
Dwelling Units Inspected	1,203
Housing Code Violations	1,820
Violations Corrected	1,642
Inspections for P.H.A.	35
Building Commission Meetings	5
Demolitions Ordered:	
Buildings	3
Dwelling Units	14



TRAFFIC AND PARKING COMMITTEE: standing: Calvin Canney, Stanton Remick, Donald Lane, Gordon Hanchett; seated: Samuel McMaster and Chairman William Keefe. Members not present: Maurice Foye, A. Robert Thoresen, Brandon Knowles, Joyce Hanrahan, John Hynes.

Services and programs now serving the Portsmouth community as administered by the Housing Authority:

SUMMERTHING—a day camp for school age children, operating during summer vacation serving 130 children, 90% of whom are low-income and 85% of whom are from Portsmouth. Utilizing New Franklin and Little Harbor Schools, the program enabled 78 families to provide an enriching summer for their children.

SEACOAST NUTRITION PROJECT—a two part program with A) Meals on Wheels serving a hot meal home delivered for elderly, disabled and convalescing; B) Senior Group meals for 41 elderly from the Seacoast area to enjoy a daily hot lunch. Both programs provide services of social worker, recreation and activity programs, information and assistance in locating community services.

SEACOAST SOCIAL SERVICE INFORMATION AND REFERRAL CENTER—provides Portsmouth area residents with information about, referrals to, and assistance in using community services and programs.

RETIRED SENIOR VOLUNTEER PROGRAM—enables elderly to maintain a meaningful participation in community life through volunteer service in community organizations.

THE COMMUNITY SERVICES DEPARTMENT—provides technical assistance to consumer groups, development of new programs serving community-wide needs, encourages coordination between community agencies and provides a central focus for the planning of social services for the Portsmouth area.



COMMISSIONERS OF THE HOUSING AUTHORITY: Eileen Foley, Saverio M. Giambalvo Chairman, Donald G. Hayes, Kevin Gillis, and Rev. John S. MacPhee.

The Trustees of the Trust Funds are responsible under the City Charter for the custody of certain funds held by the City. It is the Trustees' duty to manage and expend the funds for certain specific purposes.

The largest fund under control of the Trustees is the Prescott Fund. The Prescott Fund is used to maintain Prescott Park which is located on Marcy Street.

Recently, the Trustees have undertaken to expand and beautify the Park with monies available under the Trust consistent with the Will of the Prescott sisters.

The Trustees have qualified to receive grants-in-aid from the Bureau of Outdoor Recreation. These grants will allow the Trustees to match any expenditures made by the Trustees on a one to one basis. Through use of matching funds the Trustees will have available approximately \$800,000.00 to expand and beautify Prescott Park. Included in this program is the development of a family picnic area on Four Tree Island. This new facility will allow groups to picnic in reasonable proximity to the central city.

One of the central facilities in the expanded Park will be a stage which will be designed for use for all of the performing arts including ballet, theatre, and concerts.

In the past year, the Trustees installed rest room facilities and numerous benches throughout the Park. These small additions will make the Park more enjoyable to its many visitors.

The existing structures in the Park have been opened up for use by community groups. The children's library is currently a temporary tenant during construction of the new addition to the Portsmouth Library.

The Trustees hope to encourage a greater use of the Park by making grants to qualified groups who wish to provide activities for the public. This past year the Trustees sponsored a silent film festival in conjunction with the Trustees of the Library. The Trustees also sponsored a two-day Arts Festival in cooperation with the New Hampshire Art Association and the New Hampshire Ballet Company. The Arts festival was held in the new tent purchased by the Trustees. The Trustees hope that Prescott Park will become the focal point for summer activities on a community level.

All of the events sponsored at Prescott Park are free and open to the public.



TRUSTEES OF TRUST FUNDS: Paul McEachern, Morris D. Levy, and Arthur Splaine.



Crafts
And Art
Show
At
Prescott
Park





Plays and Concerts at Prescott Park



**TYPES OF TAXES ORIGINATED
IN DEPARTMENT OF ASSESSMENT**

1. Real Estate Taxes — Land & Buildings
2. National Bank Stock Taxes
3. Public Utilities Taxes
4. Boat & Launch Taxes
5. Mobile Homes & Trailer Taxes
6. Severance (Timber) Taxes
7. Railroad Stock Taxes
8. Resident Taxes
9. Open Space — Current Use

ITEMIZED SUMMARY OF ASSESSED VALUATIONS

	<u>1973</u>	<u>1974</u>
Land and Buildings	\$148,573,600.00	\$163,413,350.00
Factory Buildings	5,395,600.00	5,424,100.00
Public Utilities	37,629,400.00	36,500,000.00
Boats and Launches	185,500.00	161,700.00
Mobile Homes and Trailers	342,000.00	339,700.00
	\$192,126,100.00	\$205,838,850.00

BREAKDOWN OF TAXES

<u>DESCRIPTION</u>	<u>1973</u>	<u>1974</u>
Gross Valuation	\$192,126,100.00	\$205,838,850.00
Assessment Ratio	100%	97%
Veteran's Exemptions	96,349.00	94,202.70
Elderly Exemptions	369,000.00	546,650.00
Net Taxable Total	191,757,100.00	205,292,200.00
Tax Rate (Dollars/\$1,000)	37.00	38.50
Warrant to Tax Collector	7,000,631.55	7,809,547.00

ACTIVITIES

	<u>1973</u>	<u>1974</u>
Inventory of Taxable Property Forms Distributed	4,822	5,927
Real Estate Inventories Returned and Processed	4,266	4,156
Veterans Exemption Form Distributed	1,523	1,642
Veterans Exemption Forms Processed	1,647	1,633
Veterans Exemptions Granted	1,539	1,568
Building Permits Investigated and Appraised	387	321
Property Transfers (sales) Investigated and Processed	580	594
Elderly Exemptions Granted	73	114

1974 TAX RATE ITEMIZED

Schools	\$18.53
County	1.34
City	18.63
	\$38.50

SUMMARY OF TAXES COLLECTED

Amount of 1973 REAL ESTATE TAX Warrant	\$7,811,509.31
REAL ESTATE TAXES collected for 1973 Warrant	7,117,373.95
Delinquent 1972 REAL ESTATE TAX collected	569,705.20
Amount of 1973 RESIDENT TAX Warrant	102,280.00
RESIDENT TAXES collected for 1973 Warrant	85,200.00
RESIDENT TAXES collected for 1972 Warrant	1,930.00
MISCELLANEOUS RESIDENT TAXES collected	272.00
TAX SALES REDEEMED	73,310.92
INTEREST ON DELINQUENT TAXES collected	21,378.22
Automobile Title Fees collected	4,014.00
PARKING METER FINES collected	10,776.00
TOTAL CASH COLLECTED FOR F.Y. 1974	\$8,183,548.49

AUTOMOBILE REGISTRATIONS

	<u>1971</u>	<u>1972</u>	<u>1973</u>
NUMBER	14,134	14,468	14,813
INCOME	\$240,705.67	\$265,337.72	\$303,195.98

Over the last year purchasing has become a problem due to the shortage of materials, equipment and other items. Bid requests have been sent out and no responses received. As a result, the Purchasing Agent has become a part-time salesman in obtaining materials. Through negotiations, the Purchasing Agent has been able to obtain all of the departments' needs and at the same time receive the best prices possible given the current state of inflation.

One large saving was made by the department in the combined purchase of Water Department supplies such as cast iron pipes and fittings. While attending a meeting, the Purchasing Agent obtained information that a construction company was interested in selling some materials. The Agent contacted the company, arranged a meeting to inspect the merchandise with the Water Department Foreman, and after several negotiations the City purchased the materials at a savings of \$4,201.64.

Bids were sent out for surplus equipment and materials which included three police cruisers and one city-owned building. A total amount of \$4,486.74 was realized for these items. In addition, a total of one hundred and seventy (170) bids and bid quotations were sent out during the year.

Purchase Orders Processed	Expended
344 Purchase Orders for the month of July 1973	\$ 54,204.76
327 Purchase Orders for the month of August 1973	49,782.23
355 Purchase Orders for the month of September 1973	82,333.06
414 Purchase Orders for the month of October 1973	120,733.24
370 Purchase Orders for the month of November 1973	135,564.15
313 Purchase Orders for the month of December 1973	78,574.51
416 Purchase Orders for the month of January 1974	96,032.32
361 Purchase Orders for the month of February 1974	86,733.82
361 Purchase Orders for the month of March 1974	66,204.87
364 Purchase Orders for the month of April 1974	83,392.29
350 Purchase Orders for the month of May 1974	96,258.26
394 Purchase Orders for the month of June 1974	123,020.98
4,096 Total Purchase Orders	Total \$1,072,834.49

Balance (all Accounts) July 1, 1973	\$ 4,389,897.16
Total Receipts for 1973-1974	22,601,094.62
Total Disbursements for 1973-1974	22,287,480.59
Balance (all Accounts) June 30, 1974	4,703,511.19
Total Salaries and Wages for 1973-1974	6,684,748.40
Total Withholding Tax Paid to District Director of	
Internal Revenue (1476 Employees)	997,803.08
Total Withholding for Social Security	312,937.81
Other Deductions:	
N.H. Teachers Retirement Board.....\$ 173,111.04	
Employees Retirement System	62,013.91
N.H. Police Retirement.....	44,959.43
N.H. Firemen Retirement	31,422.14
Health & Accident Insurance	14,571.11
N.H.-Vt. Hospitalization.....	49,400.11
Union Dues.....	31,425.95
P.N.H.M.E.F.C.U. Credit Union	135,736.95
United Fund.....	891.05
N.H. Commuters Tax.....	13,094.91
Misc. School Repayments	2,576.96
Municipal Escrow Deductions.....	2,762.09
Total Deductions	1,872,706.54
Net Payrolls	4,812,041.86

The City's contributions toward the retirement and hospital benefits of its employees are as follows:

N.H. Teachers Retirement System.....	81,729.72
N.H. Police Retirement System.....	28,976.07
N.H. Firemen's Retirement System.....	24,688.51
N.H. Employees Retirement System.....	23,897.98
F.I.C.A. School Unit 001-002	226,788.96
F.I.C.A. General Employees 002	86,158.85
N.H.-Vt. Hospital Service	169,404.98
	641,645.07

Bond Issues for 1973-1974

Tax Anticipation Loans for 1973	2,000,000.00
	RATE: 5.04

INTEREST ACCRUED ON UNEXPENDED BALANCES

JUNE 30, 1973-JULY 1, 1974

(Treasury Bills, Repos and Bank Certificate of Deposits)

Municipal Funds	114,952.08
Sewer Bond Issues	104,334.71
Dondero Capital Reserve	66,778.01
Revenue Sharing Account	49,190.01
Judgement Loan	40,763.89
1971 Water Bond Account	3,729.22
Urban Renewal Account	42,989.68

**Total Earnings reported by City Treasurer
for 1973-1974 Fiscal Year** ***422,737.60**

*Credited to Bond Accounts 93,683.12

Judgement Loan	8 Years	\$ 2,000,000.00
Rate of Discount	4.30		
	Plus 100.0201		
Expense of Issue		5,702.42

RECEIPTS FROM STATE OF NEW HAMPSHIRE

Interest and Dividend Tax	83,681.03
Savings Bank Tax	28,802.24
Highway Subsidy	97,325.00
Room and Meals Tax	116,574.16
School—Bonded Debt	183,866.42
Sweepstakes	87,940.39
Sewerage Program	133,767.00
Business Profits Tax	577,342.32
Received from Revenue Sharing	468,623.00



The total cost of operating the department for fiscal 1974 amounted to \$53,674.70 of which \$7,818.60 represented the cost of the annual audit.

The cost of municipal services continued its upward trend with the budget allocation of \$12,491,150.00 representing an increase of \$1,337,936.00 or 11% over the preceding fiscal year.

The entire municipal operation for all funds showed receipts of \$22,601,095.00 and expenditures of \$22,287,481.00 for fiscal 1974.

Municipal revenues other than taxes amounted to \$5,289,224.00 of which \$1,439,128.00 represented impacted area school aid from the federal government with other federal school revenues of \$273,571.00; the state of New Hampshire provided the following revenue items, i.e., Business Profits Tax in the amount of \$577,342.00, Room & Meals Tax \$116,574.00, Interest & Dividends Tax \$83,681.00, Sewer Bonded Debt \$133,767.00, School Debt \$183,866.00, Savings Bank Tax \$28,802.00, Highway Subsidy \$97,325.00, Misc. School Revenues \$133,113.00 and Sweepstakes for \$87,940.00, school tuition amounted to \$491,290.00, Auto Registration Permits \$303,196.00 and \$329,054.00 as income received from invested funds.

Revenue surplus was increased by approximately \$1,176,898.00 from excess revenues and unexpended appropriation balances.

During fiscal 1974 the city borrowed \$2,000,000.00 in anticipation of taxes which cost the city \$94,873.00.

COOPERS & LYBRAND

CERTIFIED PUBLIC ACCOUNTANTS

IN PRINCIPAL AREAS
OF THE WORLD

Honorable Mayor, Council and Manager
City of Portsmouth, New Hampshire

We have examined the financial statements of the General Fund and the Judgment Bond Fund of the City of Portsmouth for the year ended June 30, 1974. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. We have also examined the financial statements of all Funds (except Trust Funds) and the general long-term debt group of accounts of the City of Portsmouth for the year ended June 30, 1974 and have rendered our separate report dated October 9, 1974.

In our opinion, subject to the effect of the ultimate resolution of litigation described in Note 2 of Notes to the Financial Statements of the Judgment Bond Fund (Page 47), the financial statements of the General Fund and Judgment Bond Fund present fairly the financial position of such funds of the City of Portsmouth at June 30, 1974 and the results of operations of such funds for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Coopers & Lybrand

Portland, Maine
October 9, 1974

CITY OF PORTSMOUTH, NEW HAMPSHIRE

GENERAL FUND

BALANCE SHEET, June 30, 1974

ASSETS

Cash		\$ 786,364
Certificates of deposit		500,000
Accounts receivable		330,599
Taxes receivable - delinquent	\$741,052	
Less estimated uncollectible delinquent taxes	<u>113,602</u>	627,450
Deeded property		2,836
Due from other funds:		
Capital Projects Fund		4,679
Federal Revenue Sharing Fund		3,481
J.F.K. Recreation Fund		4,083
Enterprise - Water Fund		73,134
Parking Meter Fund		<u>62,879</u>
TOTAL ASSETS		<u><u>\$2,395,505</u></u>

LIABILITIES, RESERVES AND FUND BALANCE

Accounts payable	\$ 517,666
Payroll withholdings	4,991
Due to Library Fund	<u>57</u>
	522,714
Reserve for encumbrances	58,141
Reserve for tax abatement judgement (Note 2)	79,404
Reserves for designated improvements	422,369
Fund Balance	<u>1,312,877</u>
TOTAL LIABILITIES, RESERVES AND FUND BALANCE	<u><u>\$2,395,505</u></u>

See accompanying notes to financial statements

CITY OF PORTSMOUTH, NEW HAMPSHIRE

GENERAL FUND

ANALYSIS OF CHANGES IN FUND BALANCE

for the year ended June 30, 1974

Fund balance, July 1, 1973		\$ 660,016
Add:		
Excess of actual revenues over estimated revenues	\$1,021,778	
Actual expenditures and encumbrances under appropriations	159,770	1,181,548
		1,841,564
Deduct:		
Additional appropriations for:		
Property revaluation	5,000	
School maintenance	95,000	
Kearsarge Bridge project	150,000	
Surplus used to reduce tax rate	278,687	528,687
		528,687
 Fund balance, June 30, 1974		 \$1,312,877

See accompanying notes to financial statements

CITY OF PORTSMOUTH, NEW HAMPSHIRE
STATEMENT OF REVENUE — ESTIMATED AND ACTUAL
GENERAL FUND

for the year ended June 30, 1974

	<u>Estimated</u> <u>Revenue</u>	<u>Actual</u> <u>Revenue</u>	<u>Actual</u> <u>Over (Under)</u> <u>Estimate</u>
Taxes:			
Property tax	\$ 7,715,509	\$ 7,722,361	\$ 6,852
Residence tax	102,280	106,280	4,000
SUB-TOTALS	<u>7,817,789</u>	<u>7,828,641</u>	<u>10,852</u>
Licenses, permits and fees:			
Licenses	5,500	5,758	258
Auto registration permits	260,000	303,196	43,196
Fees	11,000	14,015	3,015
Dog tax revenue	3,000	4,088	1,088
Building inspection	18,000	11,646	(6,354)
SUB-TOTALS	<u>297,500</u>	<u>338,703</u>	<u>41,203</u>
Intergovernmental revenue:			
Revenue sharing	440,740	440,740	—
Highway subsidy	97,016	97,325	309
Interest and dividends tax	83,681	83,681	—
Business profits tax	563,262	577,343	14,081
Savings bank tax	28,802	28,802	—
Room and meals tax	105,096	116,576	11,480
Sewer bonded debt— state subsidy	138,611	133,767	(4,844)
Federal grant for school maintenance	850,000	1,439,128	589,128
School bonded debt— state subsidy	184,000	183,866	(134)
Sweepstakes	84,762	87,940	3,178
Tuition	450,000	491,290	41,290
Highway revenue—gasoline taxes	15,000	10,649	(4,351)
Miscellaneous subsidies:			
Federal	328,800	273,571	(55,229)
State	114,000	133,112	19,112
Local	34,200	29,632	(4,568)
SUB-TOTALS	<u>3,517,970</u>	<u>4,127,422</u>	<u>609,452</u>
Fines and forfeitures	27,000	56,346	29,346
Other revenues:			
Interest on taxes	15,000	18,744	3,744
Athletics	10,000	9,323	(677)
Ambulance rental	5,000	9,950	4,950
Landfill	12,000	19,630	7,630
Income on invested funds	75,000	329,054	254,054
Payment in lieu of taxes	11,000	10,894	(106)
Welfare revenue	6,000	5,987	(13)
Recreation	3,000	5,241	2,241
Comfort station	1,000	1,263	263
Miscellaneous	24,000	82,839	58,839
SUB-TOTALS	<u>162,000</u>	<u>492,925</u>	<u>330,925</u>
TOTALS	<u>\$11,822,259</u>	<u>\$12,844,037</u>	<u>\$1,021,778</u>

See accompanying notes to financial statements.

CITY OF PORTSMOUTH, NEW HAMPSHIRE
STATEMENT OF GENERAL GOVERNMENTAL EXPENDITURES AND ENCUMBRANCES
COMPARED WITH AUTHORIZATIONS

GENERAL FUND

for the year ended June 30, 1974

	1974 Appro- priations	1974 Expendi- tures	1974 Encum- brances	1974 Unen- cumbered Balance
General Government:				
Legislative	\$ 6,500	\$ 6,350	\$	\$ 150
Executive	36,037	35,962	75	
Comptroller	53,675	53,603	72	
Treasury	16,336	16,336		
Tax Collector	28,441	27,303	72	1,066
Assessor	40,469	36,484	1,011	2,974
Legal	25,442	25,141	25	276
District court	22,530	20,465		2,065
Probation	22,259	20,882		1,377
City clerk	30,448	30,288	78	82
Planning	33,402	32,709	9	684
Public Buildings	22,312	19,891		2,421
Comfort station	30,035	28,657		1,378
Economic commission	28,067	26,049	90	1,928
Purchasing	18,876	18,695	23	158
Animal control	10,055	9,517		538
Personnel	1,146	988		158
Elections	7,710	7,710		
Senior citizens	10,897	10,827		70
County tax	303,398	303,398		
Tax anticipation note interest	107,209	94,873		12,336
Debt service	1,499,867	1,499,867		
Unclassified	371,890	339,311		32,579
Contingency	22,000	17,457		4,543
Overlay	200,000	234,145		(34,145)
SUB TOTALS	2,949,001	2,916,908	1,455	30,638
Public safety:				
Police department	771,509	718,984	7,132	45,393
Fire department	432,913	431,949	72	892
Fire—sub station	77,184	77,184		
Fire alarm	14,794	9,794	5,000	
Civil defense	5,650	4,285	72	1,293
SUB TOTALS	1,302,050	1,242,196	12,276	47,578
Highways and streets:				
Public works:				
Administration	117,535	117,529	6	
Engineering	37,120	35,829	221	1,070
Street cleaning	57,100	56,949		151
Street maintenance	167,453	126,437	31,618	9,398
Snow removal	80,057	70,722		9,335
Sidewalks	13,740	3,841		9,899
Inspection	43,734	42,865	423	446
Bridge maintenance	3,079	1,010		2,069
State aid	11,038	11,038		
Mosquito control	6,395	6,244		151
Equipment maintenance	96,244	90,436		5,808
Cemeteries and parks	30,432	30,432		
Yard maintenance	55,972	52,189		3,783
Sewer maintenance	85,623	73,449		12,174
Waste water treatment	100,565	84,088	9,839	6,638
Tree programs	18,116	17,852		264
SUB-TOTALS	924,203	820,910	42,107	61,186

(continued on page 43)

	1974 Appropriations	1974 Expenditures	1974 Encumbrances	1974 Unencumbered Balance
Sanitation:				
Public works:				
Rubbish collection	\$ 91,207	\$ 89,630	\$	\$ 1,577
Rubbish disposal	122,458	119,946	1,071	1,441
SUB-TOTALS	213,665	209,576	1,071	3,018
Capital programs	253,000	252,982		18
Health	9,125	8,927		198
Welfare	161,286	161,286		
Culture and recreation:				
Public library	90,617	74,534	743	15,340
Community center	41,253	41,213	40	
J.F.K. center	27,715	27,592	123	
Maintenance	21,098	21,044	54	
Swimming facilities	21,092	21,044	48	
Summer playgrounds	16,200	15,976	224	
Special programs	4,308	4,308		
SUB-TOTALS	222,283	205,711	1,232	15,340
Education	6,253,038	6,251,244		1,794
TOTALS	\$12,287,651	\$12,069,740	\$58,141	\$159,770

CITY OF PORTSMOUTH, NEW HAMPSHIRE
GENERAL FUND

NOTES TO FINANCIAL STATEMENTS

1. The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate entity with self-balancing accounts that comprise its assets, liabilities, reserves, fund balance, revenues and expenditures or expenses including interfund obligations and transfers.

General governmental revenues and expenditures accounted for in the General Fund are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the City's operations.

Appropriations are encumbered upon issuance of purchase orders, contracts or other forms of legal commitments. Even though certain goods and services have not been received, the transactions are accounted for as a reduction of budgeted appropriations in the year that the commitment is made.

The accounts of the General Fund are maintained and reported on the modified accrual basis.

All employees of the City are covered under the State of New Hampshire Retirement System. Pension costs to the City are actuarially determined by the State on a twenty-year fully funded basis. The amount if any of the excess of vested benefits over the funded pension cost is not available. The City's policy is to fund pension cost accrued.

Employees may accumulate unused sick leave. A portion (35%) of unused sick leave is paid upon termination. The City's policy is to recognize cost of sick leave only at the time payments are made.

Materials and supplies are considered expended when purchased and inventory is not reflected in the financial statements.

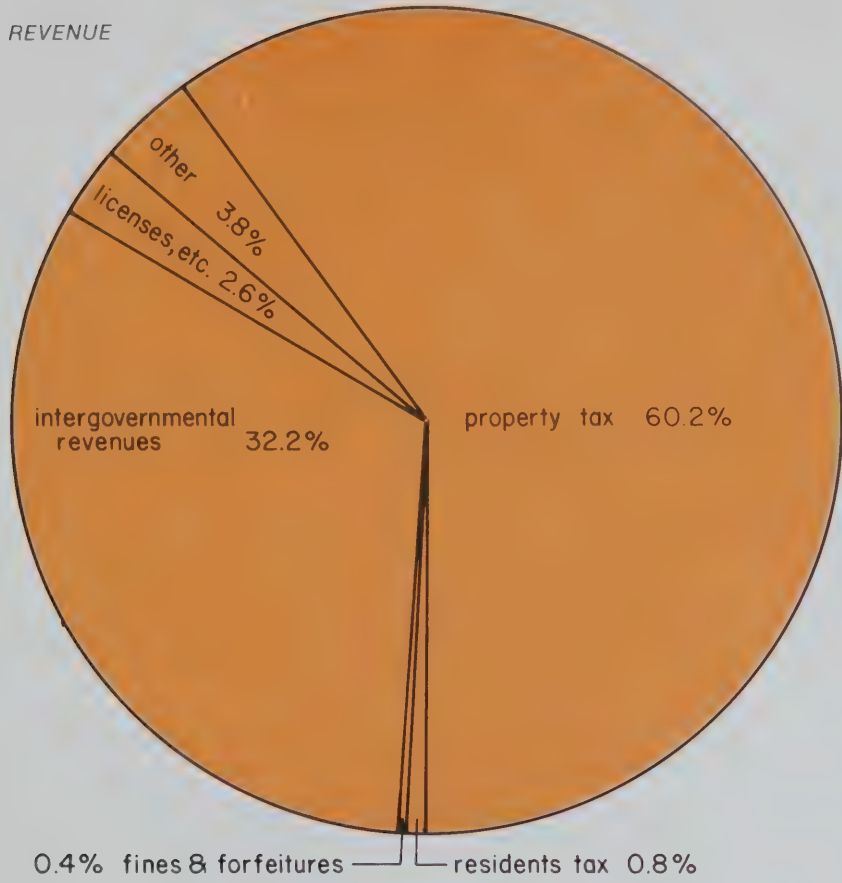
2. Public Service Company of New Hampshire has filed suit against the City for abatement of property taxes assessed and paid for the years 1970, 1971 and 1973. In the event that the cash and investments of the Judgment Bond Fund are not sufficient to pay any final judgment awarded to Public Service Company, additional appropriations may be required from General Fund revenues or fund balance. (For additional information with respect to this litigation, see Note 2, page 47.) At June 30, 1974 the General Fund has appropriated and reserved \$79,404 for transfer to the Judgment Bond Fund in 1975.

In addition to the above pending litigation, there are various claims and suits pending against the City. In the opinion of counsel and City management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the City.

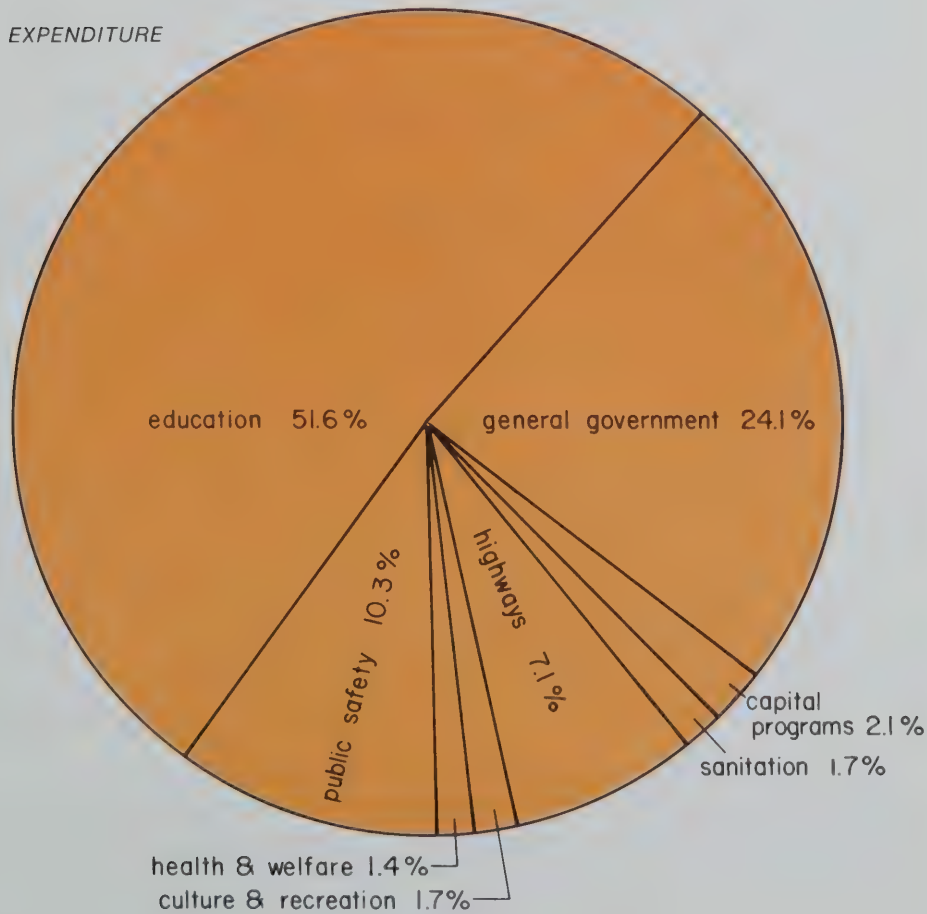
3. Total pension expense of the General Fund for the year was \$137,530.

MUNICIPAL BUDGET

REVENUE



EXPENDITURE



CITY OF PORTSMOUTH, NEW HAMPSHIRE
 JUDGMENT BOND FUND
 BALANCE SHEET June 30, 1974

ASSETS

Cash	\$ 45,331
Certificates of deposit	<u>625,000</u>
TOTAL ASSETS	\$ 670,331

LIABILITIES AND FUND FUND BALANCE

Estimated liability for tax abatement judgment (Note 2)	\$1,000,000
Fund balance (deficit)	<u>(329,669)</u>
TOTAL LIABILITIES AND FUND BALANCE	\$ 670,331

CITY OF PORTSMOUTH, NEW HAMPSHIRE
 JUDGMENT BOND FUND
 STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

for the period from inception (October 1973) to June 30, 1974

Receipts:	
Proceeds from bond anticipation note	\$2,000,000
Proceeds of bond issue	2,003,030
Interest income	<u>40,764</u>
	<u>4,043,794</u>
Disbursements:	
Tax abatement judgment (Note 2)	1,350,240
Transfer to General Fund	3,030
Repayment of bond anticipation note	2,000,000
Legal services	<u>20,193</u>
	<u>3,373,463</u>
Excess receipts over disbursements	670,331
Investment in certificates of deposit	<u>625,000</u>
Cash balance, June 30, 1974	\$ 45,331

See accompanying notes to financial statements.

**CITY OF PORTSMOUTH, NEW HAMPSHIRE
JUDGMENT BOND FUND
ANALYSIS OF CHANGES IN FUND BALANCE**

for the period from inception (October 1973) to June 30, 1974

Excess receipts over disbursements	\$	670,331
Less estimated liability for tax abatement judgment		<u>(1,000,000)</u>
Fund balance (deficit), June 30, 1974	\$	<u><u>(329,669)</u></u>

See accompanying notes to financial statements.

**CITY OF PORTSMOUTH, NEW HAMPSHIRE
JUDGMENT BOND FUND**

NOTES TO FINANCIAL STATEMENTS

1. The Judgment Bond Fund was established by the City in October 1973 to account for the proceeds of a general obligation bond issue of \$2,000,000 and the payment of tax abatements awarded in litigation to the Public Service Company of New Hampshire. By an Act of the New Hampshire Legislature, the above bond issue and any future bonds issued to pay any judgments awarded Public Service Company, are not includable in the net indebtedness of the City for the purpose of determining the City's borrowing capacity.

The accounts of the Judgment Bond Fund are maintained and reported on the modified accrual basis.

2. Public Service Company of New Hampshire in prior years brought suit against the City for abatement of property taxes assessed and paid for the years 1965 through 1969. A final judgment of \$1,350,240 (including interest) in connection with this suit was awarded to Public Service Company during fiscal 1974. Public Service Company has filed an additional suit against the City for abatements of property taxes assessed and paid for the years 1970, 1971 and 1973.

It is the opinion of City management and legal counsel, that if the same criteria were used to settle the present suit as were used to determine the judgment awarded Public Service Company for the years 1965 through 1969, the liability to the City would be approximately \$1,000,000. There is no certainty that similar criteria will be used to satisfy the present suit and accordingly if alternate criteria or methods are used the ultimate liability to the City may differ significantly with the amount estimated above. In connection with this litigation, the City has recorded an estimated liability of \$1,000,000 in the Judgment Bond Fund.

When judgment is rendered, any additional financing required in the Judgment Bond Fund may come from the issuance of additional general obligation bonds or from General Fund appropriations. At June 30, 1974 the General Fund has appropriated \$79,404 to be transferred to the Judgment Bond Fund in 1975 (see Note 2, page 44).

FUNCTION	OFFICIAL LOCATION	TELEPHONE
Administration	Calvin A. Canney, City Manager	436-4125
Ambulance	Central Fire Station	436-1127
Animal Control	Robert Reynolds, 1801 Lafayette Road	436-9067
Assessments	Michael Pagano, Assessor, City Hall	436-1117
Associate Judge	Alvin Taylor, 426 Middle Street	436-6500
City Attorney	Peter J. Loughlin, City Hall	431-7431
City Auditor	Wildred Young, City Hall	436-8222
Auto Licenses	Tax Collector, City Hall	436-1124
Building Permits	Paul Little, Building Inspector, City Yard	436-5867
City Council	Bruce Graves, Mayor	436-2422
Civil Defense	Police Department, Penhallow Street	436-4711
Chamber of Commerce	David Cordeau, Dir., 10 Vaughan Street	436-1118
Clerk of Court	District Court, Penhallow Street	436-8551
Economic Commission	City Hall	436-9411
Electrical Inspector	Paul Little, Building Inspector, City Yard	436-5867
Fire Department	Donald Lane, Fire Chief, Fire Station	436-1127
City Engineer	Richard C. Nelson, City Yard	436-0176
Garbage Collection	Public Works, City Yard	436-5867
Harbor Master	Anthony Casa, New Castle	436-4996
Public Health	Gerard Griffin, M.D.	436-3224
Hospital	Junkins Avenue	436-5110
Housing Code Inspector	John Gratton, Inspector, City Yard	436-5867
Housing; Public	Housing Authority, Middle Street	436-4310
Internal Revenue	Federal Building, Daniel Street	436-7720
Library	Sherman Pridham, Librarian, Islington St.	436-5724
Licenses, Permits, Records, Elections	Peter O'Donnell, City Clerk, City Hall	436-0013
Municipal Judge	Thomas Flynn, 95 Court Street	436-5630
N.H. Unemployment	600 State Street	436-3720
Ordinances & Resolutions	City Clerk, City Hall	436-0013
Public Health Nursing Personnel	District Nursing Association William Scott, Director	436-0815 436-1925
Planning Department	A. Robert Thoresen, Director, City Hall	436-5869
Plumbing Permits	George Browning, Inspector, City Yard	436-5867
Public Service Co.	1700 Lafayette Road	436-5660
Purchasing Department	John Fransoso, Agent, City Hall	431-8661
Recreation Department	Joseph Fate, Dir., Community Center	436-4256
Recreation Department	JFK Center	436-1634
Refuse Collection	Public Works, City Yard	436-5867
Red Cross	Red Cross Chapter	436-2600
Sewers	Public Works, City Yard	436-0176
Schools	Timothy Moynihan, Supt., Clough Drive	436-2434
School Nurse	Little Harbor School, Clough Drive	436-2601
Senator	Thomas McIntyre, Federal Building	436-7720
Snow Plowing	Public Works, City Yard	436-0176
Strawbery Banke	Ms. Peg Armitage, Director	436-8010
Social Security	Federal Building	436-7720
Tax Collection & Auto Permits	Genevieve Caldwell, Collector, City Hall	436-1124
Treasury Information	Teresa Demarais, Treasurer, City Hall	436-5800
Water Department	City Yard	436-5867
Water Bills	Water Department, City Hall	436-2436
Welfare Department	William Scott, Director, City Hall	436-1925
U.S. Customs	Federal Building	436-7720
Zoning Enforcement	Paul Little, Building Inspector, City Yard	436-5867



New Hampshire State Library



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