

**ANNUAL REPORT OF THE OFFICERS
AND COMMITTEES OF THE
TOWN OF BROOKLINE, NEW HAMPSHIRE**

For Year Ending December 31, 2023



WITH REPORTS OF THE SCHOOL DISTRICTS

For Year Ending June 30, 2023

This Town Report is dedicated to the memory of David Flannery who appears on the front cover.

Thanks for 25 years of service to the Town of Brookline

Rest in peace David 5C3 Flannery

Love you Man.

from BFD

The Selectboard offered this proclamation:

***Proclamation Honoring the Service and Contributions of David Flannery
(Issued January 5, 2024)***

Whereas, David was a long-time resident of the Town of Brookline; and

Whereas, David served as a member of the Brookline Fire Department for 27 years and the Mason Fire Department for 9 years; and

Whereas, David served as Assistant Fire Chief, Fire Ward and Deputy Fire Warden for the Town of Brookline for the past 16 years; and

Whereas, David received the Medal of Valor for his service in rescuing a young man from a burning building; and

Whereas, David committed countless hours training for, and responding to, calls from residents in their greatest times of need;

We, the Brookline Selectboard, ***Officially Proclaim*** Saturday, January 6, 2024 a day to honor the long-time service, valued contributions, and lasting memory of David Flannery.

As a community, we give thanks for his years of dedication to our Town and we extend our deepest condolences to his family and friends. Called from us too soon; he will be greatly missed.

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OVERVIEW OF BROOKLINE ANNUAL MEETINGS

Brookline voters have three annual meetings:

- Brookline School District Meeting (Grades K-6): Deliberative Session conducted Wednesday, February 8th, 6:30pm, at CSDA
- Brookline Town Meeting: Wednesday, March 15th, (16th snow date) 7pm, at CSDA
- H/B Coop School District Meeting (Grades 7-12): March 8th 7pm at high school

A 4th day (Tuesday, March 14th, at CSDA) is Election Day, when residents go to the polls to elect town/school officials as well as to vote on any other issues that require “ballot” voting. Brookline’s polls are open from 7:00 a.m. to 7:30 p.m.

Brookline’s School District Meeting and Town Meeting have different formats

New Hampshire law gives the voters (“the legislative body”) the choice of two formats by which to conduct the annual meeting of their school board and town (“the governing body”).

The Brookline Town Meeting, and the Coop, are conducted in the traditional town meeting format. The respective board publicly posts a list of subjects to be considered (“warrant”). At the meeting the individual subject matters appearing in the warrant (“articles”) are taken up one at a time. Motions are required to put the subject matter of the article on the floor. There is discussion, possible amendment of the motion, and, when discussion has ended, a vote to approve or disapprove. In that manner, the voters make their decisions for town and school governance.

The other meeting format under which a governing body can operate is referred to as the “Official Ballot Referenda” (RSA 40:13, also known as “SB 2”). The Brookline School District Meeting is conducted under this alternative format. The School Board posts a warrant with a number of subject matter articles. At the “deliberative meeting,” the articles are individually raised, discussed and subject to amendment. However, the articles are not approved or disapproved at the meeting. Instead, the warrant articles in their final form are thereafter placed on the official ballot for voting on election day. The School District’s SB2 format also includes a “default budget” which becomes effective if the School District’s proposed budget is defeated on election day. The “default budget” is the prior year’s budget plus some non-discretionary expenses.

In both meetings, rudimentary parliamentary procedure tends to be followed, but is not mandatory. If you wish to speak, feel free to explain your intent at the microphone, and the Moderator will try to help. The Moderator conducts the meetings, but it is the voters’ meeting. The voters can overrule any decision the Moderator makes or any rule the Moderator establishes. The Moderator does have the right to have a disorderly person removed by a police officer (RSA 40:8).

In both meeting formats, the Moderator will take up one article at a time in the order in which they appear on the warrant. The voters can vote to change the order. The Moderator will announce the article number and read the article aloud.

At Town Meeting, the Moderator will ask for a motion under the article. The article itself is not a motion. The article serves only to give public notice of a matter to be discussed at the meeting. The motion under that article, which must be germane to the article, is what is to be discussed and decided. That is why, for example, the dollar amount in the article may be different from the amount in the motion made and to be considered under the article. After a motion is made, the Moderator will ask for a second. If seconded, the motion is open for discussion. Discussion can include motions to amend the original motion. Such a motion needs a second. After discussion, the voters vote on the motion as it exists.

The Moderator will begin discussion by asking a proponent of the motion or article to address it. The Moderator will seek input from the Finance Committee on budgetary issues. Voters wishing to speak to the motion/article must do so at the microphone. They must be recognized by the Moderator and address their comments to the Moderator. Each time they speak, speakers must clearly state their name and address. Discussion must be limited to the motion/article under consideration. Lack of civility or personalizing the discussion will be deemed out of order. Undue repetition and unreasonably monopolizing the microphone will be deemed out of order. Discussion ceases when no one wishes to speak, or when a “motion to move the question” is made, seconded and supported by a 2/3 majority.

Some annual meeting incidentals:

- **Warrant:** This is the meeting’s subject matter agenda. It is set by the Selectboard/School Board and must be publicly posted before the meeting. It identifies the subjects that can be addressed. Those subjects and only those subjects are open for discussion.
- **Articles:** These are the individual subject matters listed on the warrant. The articles are ordinarily chosen by the Selectboard/School Board, but an article supported by the written petition of 25 registered voters in the requisite time must also appear in the warrant. The articles are taken up one at a time in the order in which they appear on the warrant, unless it is voted to change that order. A “special warrant article” is a separate article that proposes an appropriation for a specific limited purpose.
- **Line Item Budget Amendments:** The voters do not have the power to make binding amendments to specific line items in the town’s/district’s budget - RSA 32:3, V and RSA 32:10, I (e). While the voters have the right to reduce the overall operating budget, the Selectboard and School Board retain discretionary authority to move spending within their budgets - RSA 32:10. An exception to that rule is an appropriation under a “special warrant article” which can only be used for that express purpose - RSA 32:10, I (d).
- **Cost Items:** “Cost items” are benefits acquired through collective bargaining - RSA 273-A:1, IV. The cost items in an article cannot be modified. They can be approved or disapproved. The NH Supreme Court has ruled that the future cost items of a multi-year collective bargaining agreement are binding in those future years if the future financial impact was disclosed and approved in the first year. Sanborn, 133 NH 513 (1990). Such cost items, therefore, are not subject to amendment or disapproval.
- **Non-Lapsing Appropriation:** This is an appropriation which creates an exception to the normal rule that an approved annual meeting appropriation expires after one fiscal year. By special warrant article, the voters can grant a governing body the authority to carry over an approved appropriation for up to 5 years - RSA 32:7.
- **Capital Reserve Fund:** A fund created for receipt and retention of non-lapsing appropriations for certain identified purposes including capital construction, maintenance, improvements or acquisition, and special education expenses. Unless an “agent” is appointed under the article, payments out from the fund require town vote - RSA 35.
- **Motion to Move the Question:** This is a motion to end the discussion on a pending motion/article. This motion must be seconded, is non-debatable, and requires a 2/3 majority. It is improper for a speaker to express an opinion and then to move to close discussion. If a motion to move the question is approved, discussion on the motion/article ceases; however, the practice has been that the voters in line at the microphone at that time will be heard, but will not be permitted to make any further motion.
- **Vote:** In Town meeting, when discussion is ended, the vote on a pending motion will usually require a simple majority vote to pass (with several exceptions such as a motion for a bond exceeding \$100,000,

which by law requires a 3/5 majority and a ballot vote - RSA 33:8). Initially, the Moderator will usually ask for a “show of hands” vote. Those supporting the motion will raise their index cards signifying their vote. Then those opposing the motion will raise their cards to signify their vote. If the Moderator deems the “show of hands” vote too close to call, a hand count will be conducted. The voters will be asked to raise their index cards again, and each vote will be counted by designated counters. After the vote, the Moderator will move on to the next article.

- **Written Ballot:** The Moderator must conduct a vote by written ballot if five identifiable voters, recognized at the meeting, provide the Moderator with a written request to do so before the vote - RSA 40:4-a, I, (a). If the result of a non-ballot vote is questioned immediately and before other business is begun, upon request of seven or more voters, the Moderator must retake the vote by written ballot - RSA 40:4-b. If the vote margin is less than 10%, upon the request of 5 voters, the Moderator must conduct a recount of a written ballot vote - RSA 40:4-a, I, (b).
- **Five Minute Rule:** A speaker’s remarks, other than the proponent of a motion, will ordinarily be limited to five minutes in duration.
- **Motion to Pass Over:** This motion has in practice been a proposal to take no action on a specific article and to simply proceed to the next article. The motion requires a second, is non-debatable, and requires a 2/3 majority.
- **Motion for Reconsideration:** This motion asks voters to reconsider any vote previously made at the meeting. This motion can only be made by a voter who had voted on the prevailing side of the previous vote, so as not serve as a simple “do over.” If such a motion is made and seconded, the discussion on this motion is limited to the reasons why the voters should reconsider the earlier vote. The approval of a motion for reconsideration requires the same majority as the original motion required. If passed, the prior vote is vacated and the original motion is again before the voters.
- **Motion to Restrict Reconsideration:** To discourage strategic late-night motions to reconsider, state statute created a motion to restrict reconsideration - RSA 40:10. This motion can be made at any time during the meeting relative to any previous vote at the meeting. This motion needs a second, is debatable, and requires a simple majority. After such a motion is approved, if a motion for reconsideration of the subject original main motion is later approved, the reconsideration can only take place at a future, publicized reconvening of the meeting not sooner than seven days later. At our School District’s SB2 meeting, a passed motion to restrict reconsideration means that there can be no reconsideration.
- **Motion to Appeal:** This is a motion by which a voter can appeal a rule or decision of the Moderator. It is a motion which can be made by anyone at any time by announcing a “point of order.” The motion requires a second, is debatable, and needs a simple majority.
- **Point of Order:** A voter may also rise and assert a “point of order” when the voter believes that a fundamental procedural error has occurred. Asserting a point of order is not to be misused as license to make whatever statement the speaker wishes to interject.
- **Motion to Adjourn:** This motion must be seconded, is not debatable and requires a simple majority. Although “adjourned” might suggest a future continuation, in practice it means to end the meeting. If at 11:00 pm it appears that all matters can be disposed of by midnight, the meeting will continue. If not, a motion to recess to an announced time and date will be entertained.

**Annual Town Report
Town Officers
2023**

Town Clerk/Tax Collector
(By Ballot – 3 Year Term)

Patricia A. Howard-Barnett Term Expires 2026

Selectboard
(By Ballot - 3 Year Term)

Brendan Denehy (Vice-chair) Term Expires 2025
Edward Perry Term Expires 2025
Steve Russo Term Expires 2024
Edward Arnold (Chair) Term Expires 2026
Brian Rater Term Expires 2026
Scott Butcher, Town Administrator
Sharon Sturtevant, Executive Assistant/Bookkeeper

Board of Assessors
(By Ballot - 3 Year Term)

Brett Hall Term Expires 2024
Peter A Cook (Chair) Term Expires 2025
Pat Burke Term Expires 2026
Kristen Austin, Secretary

Finance Committee
(By Ballot - 3 Year Term)

Cindy LaCroix (Chair) Term Expires 2024
Graham Loff Term Expires 2024
Daniel Koenig Term Expires 2026

Town Treasurer
(By Ballot - 1 Year Term)

Eric Bernstein Term Expires 2024

Moderator
(By Ballot - 2 Year Term)

Peter G Webb Term Expires 2024

Fire Wards
(By Ballot - 3 Year Term)

David Santuccio Term Expires 2024
Mark Fessenden Term Expires 2024
David Joki Term Expires 2026

Cemetery Trustees
(By Ballot - 3 Year Term)

Judy Cook Term Expires 2024

Ann Somers (Secretary) Term Expires 2025
Brian Rater (Chair) Term Expires 2026

Town Trustees
(By Ballot - 3 Year Term)

Deborah Johnson-Hawks Term Expires 2024
Rodney Lockwood (Chair) Term Expires 2025
Elissa Rasmussen Term Expires 2026
Sharon Sturtevant, Bookkeeper

Library Trustees
(By Ballot - 3 Year Term)

Diane Marolini Term Expires 2024
Rebecca Purdin (Chair) Term Expires 2026
Cindy Lacroix (Treasurer) Term Expires 2025
Kathy Leavitt Term Expires 2026

Recreation Commission
(Appointed by Selectboard - 3 Year Term)

Yvonne Gutierrez Term Expires 2024
Richard Vertullo Term Expires 2024
Tom LaRochelle Term Expires 2024
Jaye Duncan Term Expires 2025
Vacant Seat

Planning Board
(Appointed by Selectboard - 3 Year Term)

Alan Rosenberg (Co-Chair) Term Expires 2024
Eric Bernstein (Co-Chair) Term Expires 2025
Scott Grenier Term Expires 2025
Steve Russo (Selectboard Rep) Term Expires 2024
Ed Perry (Selectboard Rep Alternate) Term Expires 2025
Christopher Duncan Term Expires 2026
Eric Pauer (Alternate) Term Expires 2024
2 Vacant Seats (Alternate) Term Expires 2026
1 Vacant Seat (Alternate) Term Expires 2023
Michele Decoteau, Town Planner & Secretary

Zoning Board of Adjustment
(Appointed by Selectboard - 3 Year Term)

Peter Cook (Chair) Term Expires 2024
Marcia Farwell Term Expires 2025
Webb Scales (Clerk) Term Expires 2024
Archer Batcheller (Vice Chair) Term Expires 2026
Dan Marcek Jr Term Expires 2023
Dave Partridge (Alternate) Term Expires 2025
Charlotte Pogue (Alternate) Term Expires 2026
1 Vacant Seat (Alternate) Term Expires 2025
1 Vacant Seat (Alternate) Term Expires 2026
Kristen Austin, Secretary

Conservation Commission
(Appointed by Selectboard - 3 Year Term)

Francis (“Buddy”) Dougherty (Chair)	Term Expires 2024
Jay Chrystal (Vice Chair)	Term Expires 2025
Brendan Denehy (Selectboard Representative)	Term Expires 2024
Drew Kellner	Term Expires 2025
Jerry Jaworski	Term Expires 2024
Roy Wallen (Alternate)	Term Expires 2026
Greg Martin (Alternate)	Term Expires 2024
Sean McNair (Alternate)	Term Expires 2024
<i>1 Vacant Seat (Alternate)</i>	<i>Term Expires 2025</i>
Kristen Austin, Secretary	
<i>1 Vacant Seat (Alternate)</i>	<i>Term Expires 2026</i>

Supervisors of Checklist
(By Ballot - 6 Year Term)

Judy Cook	Term Expires 2026
Lynn Giblin	Term Expires 2028
Linda Saari	Term Expires 2024

Police Chief
(Appointed by Selectboard)

William H. Quigley III
Donna Quigley, Administrative Assistant

Ambulance Chief
(Appointed by Selectboard)

Jeffrey Stewart

Fire Chief
(Appointed by Fire Wards)

Charles Corey, Sr.

Emergency Management Director
(Appointed by Selectboard)

David Coffey

Public Works Director
(Appointed by Selectboard)

Scott Leard

Building Inspector
(Appointed by Selectboard)

Steve Sacherski

Souhegan Regional Landfill District
(Appointed by Selectboard)

Eddie Arnold Term Expires Mar 2024

Guy Wadsworth
Ed Perry

Term Expires Jul 2024
Term Expires Mar 2025

Commissioners, NRPC
(Appointed by Selectboard)
3/31/2025

Tamara Sorrell
Steve Russo

Overseer of Public Welfare
(Appointed by Selectboard - 1 Year Term)

Bethany Beck

Term Expires Dec 2025

Forest Fire Warden
(Appointed by State)

Charles E. Corey, Sr.

Health Officer
(Appointed by State)

Jeffrey Stewart
Steve Sacherski

Term Expires Aug 2026
Term Expires Aug 2026

Sexton

Federal Officials

Congressional Delegation:

Margaret Wood Hassan, 1589 Elm Street, 3rd floor, Manchester, NH 03101, 622-2204
Senator Jeanne Shaheen, 2 Wall Street, Suite 220, Manchester, NH 03101, 647-7500

Representative Second District:

Ann McLane Kuster, 18 North Main Street, Concord, NH 03301, 226-1002

State Officials

Governor:

Christopher T. Sununu, State House, 107 N Main Street, Concord 03301, 271-2121, Fax 271-7680

State Senator: (District 12)

Kevin Avard

Senate Office: Statehouse, 107 N Main St, Rm 115, Concord 03301, 271-3077 email: kevin.avard@leg.state.nh.us

Executive Council: (District 5)

David K Wheeler, 523 Mason Road, Milford, NH 03055
Executive Council Office 271-3632
email: David.K.Wheeler@nh.gov

Representatives to the General Court: (District 36)

John Lewicke, 928 Starch Mill Road, Mason, NH 03048-4003, 878-2610
email: John.Lewicke@leg.state.nh.us

Diane Pauer 12 Westview Road, Brookline, NH 03033, 801-5088
email: Diane.Pauer@leg.state.nh.us

Representatives to the General Court: (District 45)

Karen E Calabro, 117 Pine Hill Road, Hollis, NH 03049, 603-509-2803
email: Karen.Calabro@leg.state.nh.us

**TOWN WARRANT
THE STATE OF NEW HAMPSHIRE**

**The Polls will be open from 7:00am to 7:30pm
Tuesday, March 12, 2024**

**Business meeting starts at 7:00pm on
Wednesday, March 13, 2024
(and possibly Thursday, March 14, 2024)**

**At Captain Samuel Douglass Academy
24 Townsend Hill Road**

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Captain Samuel Douglass Academy in said Brookline on Tuesday, the twelfth (12th) day of March at 7:00am to act upon the following subjects:

- 1.) To choose all necessary Town Officers for the ensuing year.

- 2.) (**By Ballot**) Are you in favor of the adoption of the following amendments as proposed by the Planning Board for the Town of Brookline Zoning Ordinance:

Amendment 1

Amend Section 400 DISTRICTS to delete the Zoning District Map dated 4-8-97 and replace it with a Zoning District Map dated 2023.

Amendment 2

Amend Section 800 NONCONFORMING USES, LOTS, AND STRUCTURES to add a new section to define how vacant Nonconforming Lots of Record that do not meet dimensional requirements may still be developed and if the lot cannot be developed without going into setbacks, then a new Special Exception process is outlined. Delete Section 900 LOTS OF RECORD as that is now contained in Section 800.

Amendment 3

Amend Section 1000 EARTH REMOVAL delete the Earth Removal Ordinance and insert a new Excavation Ordinance that makes clear when an Excavation Permit is required and the process for applying for an Excavation Permit.

Amendment 4

Amend Section 1200 FLOODPLAIN ORDINANCE to update references to new FEMA maps, update definitions, and clarify record keeping responsibilities.

Amendment 5

Amend Section 1600 SIGN ORDINANCE to remove the Sign Permit Application and the Conditional Use Permit and move both to the Regulations.

Amendment 6

Amend Section 1800 DRIVEWAY ORDINANCE to remove the Driveway Permit Application and move it to the Regulations.

Amendment 7

Amend Section 2100 IMPACT FEES to make the units in the Impact Fee Schedule consistently dwelling units and clarify when impact fees are assessed.

Amendment 8

Add Section 2450 SHORT TERM RENTAL ORDINANCE which creates a permit process for Short Term Rentals, a required life safety inspection, and outlines an enforcement procedure.

- 3.) **(By Ballot at Meeting)** To see if the Town will vote to raise and appropriate \$4,350,000 (Gross Budget) to acquire full ownership interest in two parcels of approximately 254.2 +/- acres jointly owned by George Deneault and Leonard Deneault of Nashua NH and shown on the town's tax maps as Map A, Lot 2 and Map B Lot 72 therein, for conservation purposes to be managed and controlled by the Conservation Commission pursuant to RSA 36-A ("the Project"). To authorize the Selectmen to apply for, accept, expend any federal, state, or private funds that may become available in respect of the Project to be expended on the Project, to reduce the amount that must be bonded, or to pay debt service on such bonds or notes. \$375,000 of the Project costs are intended to come from the Conservation Fund. Further, to authorize the issuance of not more than \$3,975,000 of bonds or notes, in accordance with the provisions of the Municipal Finance Act, (RSA 33:1 et seq., as amended), and, further, to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof, and to take any other action they deem appropriate to effectuate the sale and/or issuance of said bonds or notes, subject, however, to the following limitations:
- No such bonds or notes shall be issued earlier than July 1, 2024; and,
 - Any of such bonds or notes shall have appropriate terms and maturities such that no principal or interest payments shall become due and payable prior to January 1, 2025; and,
 - No such bonds or notes shall be issued with a term of maturity of less than ten (10) years

This is a special warrant article and is not intended to lapse at the conclusion of calendar year 2024, but is intended to lapse at the conclusion of calendar year 2025, if no bonds or notes have been issued in that time frame. (60% ballot vote required). 2-3 not recommended by the Selectboard; 3-0 recommended by the Finance Committee

- 4.) **(By Ballot at Meeting)** To see if the town will vote to raise and appropriate the sum of \$1,200,000 (gross budget) for the purpose of designing, permitting, and reconstructing the Bond Street Bridge, to include construction and any items incidental to and/or necessary for said construction, engineering fees, professional service fees, and cost of sale of the bonds ("the Project"), and to authorize the issuance of not more than \$1,100,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the rate of interest thereon; further to authorize the withdrawal on an additional \$100,000 from the Bond Street Bridge Engineering and Reconstruction Capital Reserve Fund. To authorize the Selectboard to apply for, accept, expend any federal, state, or private funds that may become available in respect of the Project to be expended on the Project, to reduce the amount that must be bonded, or to pay debt service on such bonds or notes. Said appropriation will be offset by 80% reimbursement of the gross budget from the State of New Hampshire Bridge Aid Program. The sum to be bonded will be repaid over 2 years. (60% ballot vote required). 5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee

- 5.) To see if the town will vote to raise and appropriate the sum of \$610,000 for the purpose of settling a lawsuit with Brookline Properties, LLC. Said funds to come from the Unassigned Fund Balance with no monies to be raised from taxation. If approved, the 2024 town budget will be reduced by this amount. *5-0 recommended by the Selectboard; 0-3 not recommended by the Finance Committee*
- 6.) To see if the Town will approve the use of \$74,000 from the Fire Department Capital Reserve Fund towards the 2024 lease payment of the fire truck approved at the 2023 Town meeting. If approved, the 2024 town budget will be reduced by this amount. *5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee*
- 7.) To see if the Town will vote to raise and appropriate the sum of **\$8,040,473** to defray town charges for the ensuing year and make appropriation of the same. *5-0 recommended by the Selectboard; 2-1 recommended by the Finance Committee*
- 8.) To see if the Town will vote to raise and appropriate \$50,000 to be deposited into the previously established Fire Truck Capital Reserve Fund for the purchase of a fire truck, or take any action relative thereto. *2-3 not recommended by the Selectboard; 3-0 recommended by the Finance Committee*
- 9.) To see if the Town will vote to raise and appropriate the sum of \$106,578 for the purpose of hiring two full-time Public Works employees for the Town of Brookline, or take any action relative thereto. Said sum includes \$66,733 in pay and \$39,845 in benefits for seven (7) months of 2024 (the 12-month annualized cost is \$181,299) If approved, the amount raised will be incorporated into the highway department salary and personnel administration budgets for accounting purposes). *5-0 recommended by the Selectboard; 2-1 recommended by the Finance Committee*
- 10.) To see if the Town will vote to raise and appropriate the sum of \$68,376 for the purpose of hiring a full-time Assistant Town Administrator for the Town of Brookline, or take any action relative thereto. Said sum includes \$46,669 in pay and \$21,707 in benefits for seven (7) months of 2024 (the 12-month annualized cost is \$117,213). If approved, the amount raised will be incorporated into the Executive salary and personnel administration budgets for accounting purposes). *5-0 recommended by the Selectboard; 0-1-2 not recommended by the Finance Committee*
- 11.) To see is the Town will vote to raise and appropriate the sum of \$31,244 for the purpose of expanding the Fire Dept. Administrative Assistant hours from 33 hours per week to 40 hours per week, or take any action relative thereto. Said sum includes \$6,519 in pay and \$24,725 in benefits and retirement for nine (9) months of 2024 (the 12-month total annualized cost is \$81,389). *3-2 recommended by the Selectboard; 0-2-1 not recommended by the Finance Committee*
- 12.) To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Brookline Selectboard and Local 3657 of the American Federation of State, County, and the Municipal Employees, AFL-CIO Brookline Police Officer's Union which calls for the following increases in costs at current staffing levels and with 2024 pay increases effective April 1, 2024:
5-0 recommended by the Selectboard; 2-0-1 recommended by the Finance Committee

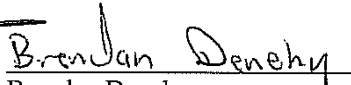
<u>Year</u>	<u>Cost Increase</u>
2024	\$22,729.20
2025	\$29,723.20
2026	\$11,752.00
2027	\$2,938.00

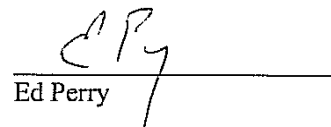
- 13.) To see if the Town will vote to raise and appropriate the sum of \$30,000 to be deposited in the previously established Town Facilities Capital Reserve fund to defray the cost of repairs to town buildings or take any action relative thereto. *5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee*
- 14.) To see if the Town will vote to establish a Town Celebrations Revolving Fund pursuant to RSA 31:95-h, for the purpose of funding celebration events. All revenues received for this purpose from fees, charges, or donations will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund balance. And, further to transfer the sum of \$5,000 from Brookline 250th Anniversary Fund to be added to the Town Celebrations Revolving Fund. The treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. *5-0 recommended by the Selectboard; 2-1 recommended by the Finance Committee*
- 15.) To see if the Town will vote to raise and appropriate \$20,154 to be deposited into the previously established Reappraisal Capital Reserve fund for the costs of conducting the required town-wide revaluation every five (5) years or take any action relative thereto. It is anticipated that a revaluation will take place in 2028. *5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee*
- 16.) Shall the Town vote to adopt the provisions of RSA 72:80 through 72:83, commercial industrial construction exemption, to allow a new construction property tax exempt for commercial uses as the term is defined in RSA 72:80. The exemption shall apply only to the municipal and local school property taxes assessed by the municipality and shall exclude state education property taxes and county taxes. The exemption shall be as follows; 50% for the first year, 40% for the second year, 30% for the third year, 20% for the fourth year and 10% for the fifth year. Subsequent years will be assessed at the full rate. The schedule will be applied to all projects submitting a proper application during the exemption. And will remain in effect for a period of five (5) years from adoption. *5-0 recommended by the Selectboard; 2-1 recommended by the Finance Committee*
- 17.) Shall the Town vote to modify the income criteria for the Elderly Exemption (according to the provisions of RSA 72:37B) so the total annual income from all sources including retirement and social security cannot exceed \$47,500 for single persons and cannot exceed \$83,000 for a married couple. *5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee*
- 18.) To see if the Town will vote to accept sales of Rights to Inter in the town cemeteries and direct that such funds shall be deposited in the Cemetery Trust Funds for the maintenance of cemeteries. *5-0 recommended by the Selectboard*
- 19.) To see if the Town will vote to authorize the Selectboard, acting as the town's agents, to renew existing leases for Melendy Pond – Lot B-55 for a period of not more than 5-years ending on December 31, 2029; or take any action relative thereto. *5-0 recommended by the Selectboard*
- 20.) To see if the Town will vote to raise and appropriate the sum of \$2,200 to be deposited into the Ambulance Service Expendable Trust Fund with said funds to come from the unassigned fund balance. The Selectboard and Ambulance Chief have already been voted agents to expend from this fund (1998 - Warrant Article #6). *5-0 recommended by the Selectboard; 2-0-1 recommended by the Finance Committee*
- 21.) To see if the Town will vote to discontinue the Radio Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred into the general fund. *5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee*

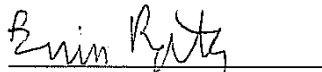
- 22.) To see if the Town will authorize the Tax Collector to accept the prepayment of taxes pursuant to RSA 80:52-a. Taxpayers shall be allowed to prepay taxes no more than two years in advance of the due date of the taxes. No interest shall accrue to the taxpayer on any prepayment, nor shall any interest be paid to the taxpayer on any prepayment which is later subject to rebate or refund.
- 23.) **(By Ballot at Meeting)** Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the town of Brookline on the second Tuesday of March? (submitted by petition) *0-5 not recommended by the Selectboard*
- 24.) To see if the town shall adopt the provisions of RSA 32:14 to establish a municipal budget committee. (submitted by petition) *0-5 not recommended by the Selectboard; 0-1-2 not recommended by the Finance Committee*
- 25.) To see if the municipal budget committee shall consist of 5 members-at-large per RSA 32:15 I(a), shall be elected per RSA 32:15III, and initial members shall be elected to one-year terms by means other than official ballot per RSA 32:15 III (submitted by petition) *0-5 not recommended by the Selectboard*
- 26.) To see if the town shall adopt a partisan official ballot system for the election of town officers pursuant to RSA 669:12 (submitted by petition) *0-5 not recommended by the Selectboard*
- 27.) Shall we adopt the provisions of RSA 32:5-b, And implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 2.5%? (submitted by petition) *0-5 not recommended by the Selectboard; 0-2-1 not recommended by the Finance Committee*
- 28.) Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the selectboard, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. (submitted by petition) *3-2 recommended by the Selectboard*
- 29.) Shall the following provisions pertaining to elections be adopted? All voting shall be by paper ballot and all ballots shall be hand counted only, rather than by use of optical scanning or any other types of programmable electronic counting devices. This shall constitute a return to hand counting ballots and the immediate discontinuance of all electronic voting machines and electronic devices authorized for use by trial in RSA 656:40. (submitted by petition)
- 30.) To transact any other business that may legally come before said meeting.

Given under our hands and seal 12th day of February 2024.


Eddie Arnold


Brendan Denehy


Ed Perry


Brian Rater

Steve Russo

Selectboard of Brookline

It is our practice to recess at 11:00pm; however, we will continue if it appears that the meeting will not extend beyond 12:00.

BROOKLINE PLANNING BOARD

~~Proposed deleted items~~ *Proposed changes*

Amendment No. 1

400 DISTRICTS

Proposed Sections to be deleted: Town of Brookline Zoning Map printed 4-8-97

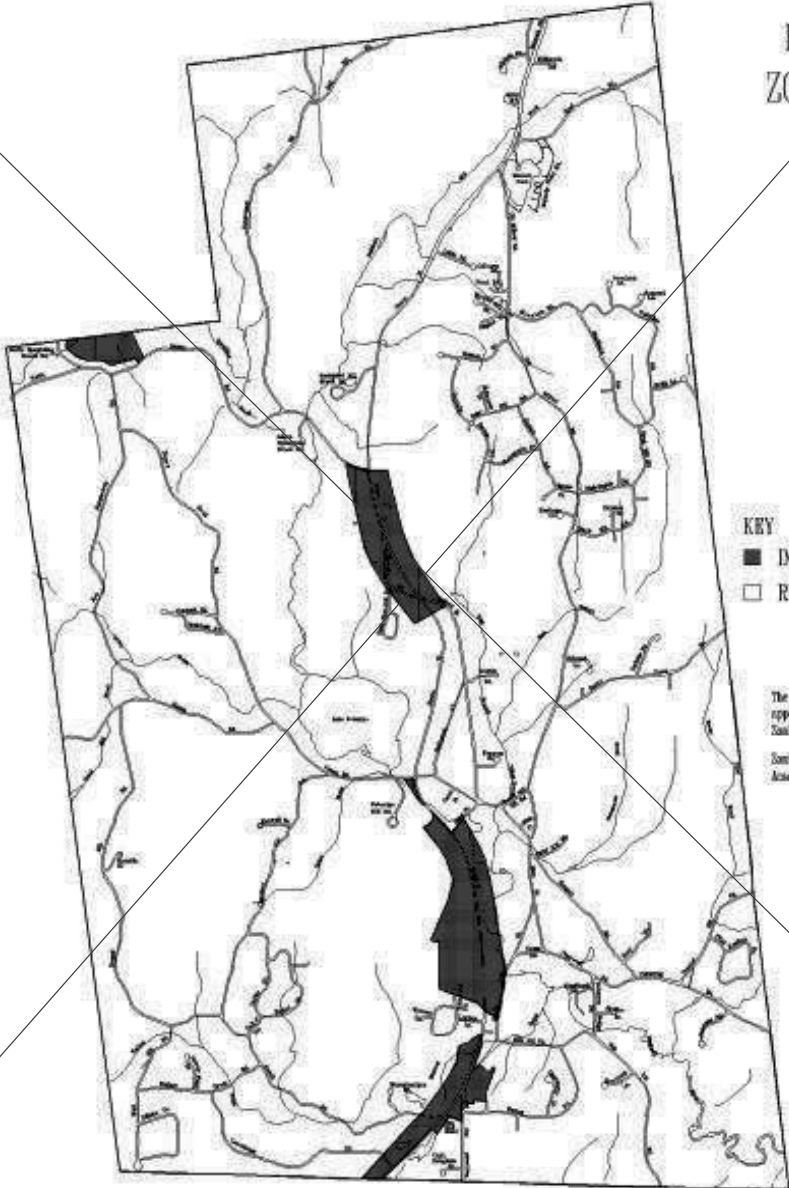
Proposed addition: Town of Brookline Zoning Map 2023

Recommended by the Planning Board.

Reasoning: The updated Zoning Map will include changes to both Districts in Brookline made since 1997.

**TOWN OF BROOKLINE
ZONING DISTRICTS**

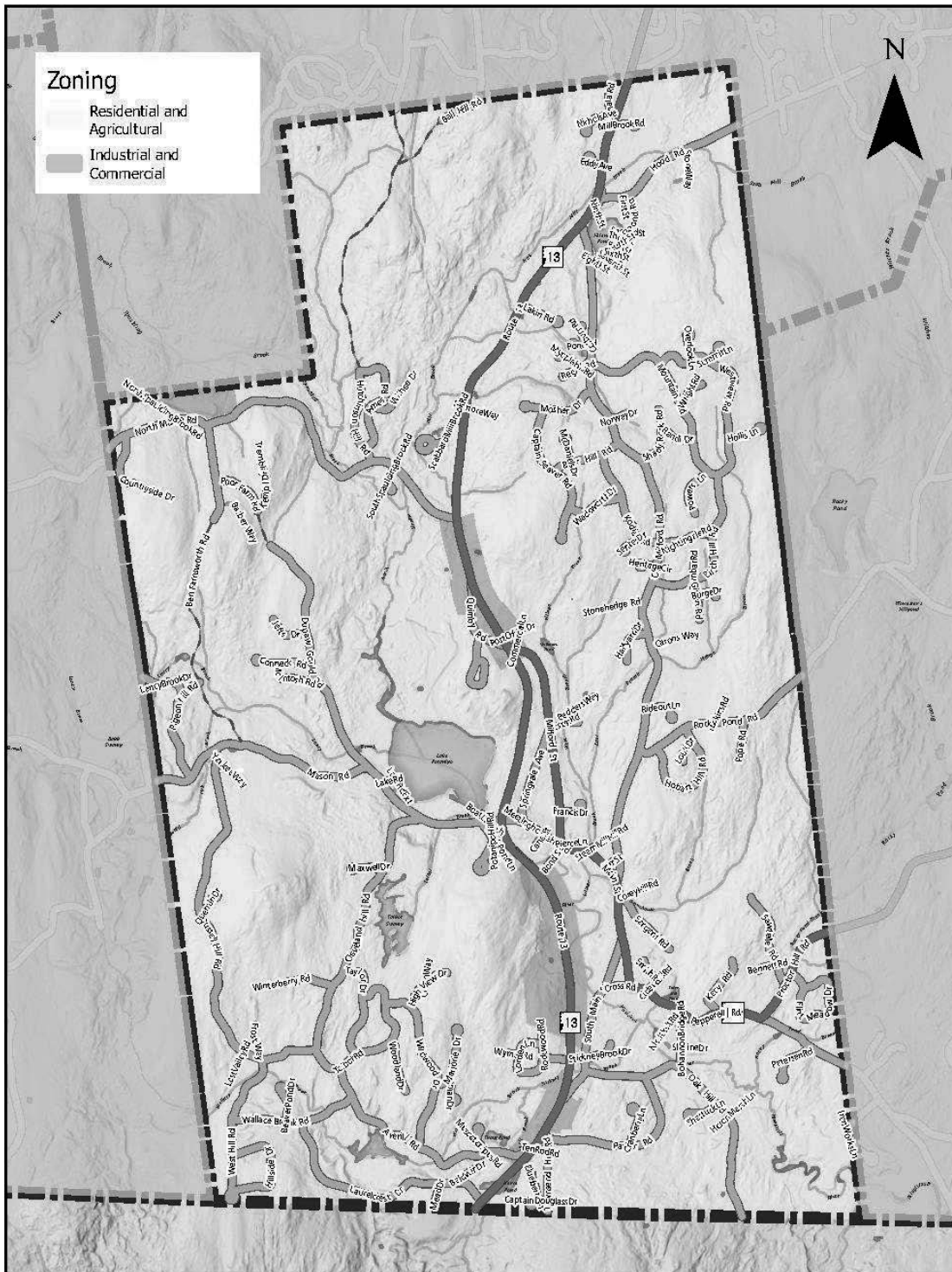
Town of
BROOKLINE
ZONING MAP



- KEY**
■ INDUSTRIAL/COMMERCIAL
□ RESIDENTIAL/AGRICULTURAL

The districts shown on this map are approximate. Please refer to the Brookline Zoning Ordinance for exact boundaries.
Zoning prepared by MBPC
Approved by MBPC - Date Printed: 4-8-97.





BROOKLINE PLANNING BOARD

~~Proposed deleted items~~ *Proposed additions*

Amendment No. 2

800 NONCONFORMING USES, LOTS, AND STRUCTURES

900 LOTS OF RECORD

Add a new section to Section 800 defining how vacant Nonconforming Lots of Record can build on lots that do not meet dimensional requirements. If the lot cannot be built on without going into setbacks, then a new Special Exception process is outlined.

Remove Section 900.

Recommended by the Planning Board.

Reasoning: Owners of lots of record should have a clear path to building and abutters will have protections when setbacks need to be reduced.

800.00 NONCONFORMING USES, LOTS, AND STRUCTURES

801.00 Purpose and Intent

The Purpose and Intent of this Ordinance is to allow for the ~~lawful~~ continuance of *lawful* nonconforming uses, structures and lots, in accordance with the criteria outlined below and to allow for a reasonable level of alteration, expansion or change to occur ~~by special exception when it can be demonstrated that the proposed alteration, expansion or change will not change the nature of the use, unduly impact the neighborhood or provide inadequate subsurface disposal of waste.~~

802.00 Definitions

The following definitions shall apply to this section of the Ordinance. General definitions can be found in Section 200.

Pre-zoning nonconforming lot of record: *A lot in separate ownership, the deed recorded on or before 12 March 1968, that does not meet the current dimensional requirements of the Zoning District it is in.*

803.00 Nonconforming Uses

- A. Any nonconforming use may continue in its present use; however, it shall not be changed to another nonconforming use.
- B. Whenever a nonconforming use has been intentionally discontinued or abandoned for a period of one year the use shall not be reestablished.
- C. Any alteration, expansion or change of a nonconforming use shall be permitted by special exception by the Zoning Board of Adjustment if it finds that:
 1. The proposed alteration, expansion, or change will not change the nature and purpose of the present use; and
 2. The proposed alteration, expansion, or change would involve no substantially different effect on the neighborhood.

804.00 Nonconforming Lots

- A. *Nonconforming Lots with a structure.*

A nonconforming lot that has been developed with a structure may continue in its present use; however, any alteration or expansion shall comply with Sections ~~800.01~~ 803.00 and ~~800.03~~ 805.00.
- B. New septic systems, or any changes to existing septic systems, must comply with the NH Division of Water Supply and Pollution Control and the Town of Brookline in accordance with the provisions of RSA 485-A:38 and the Town of Brookline's Zoning Ordinance Section 303.02.
- C. *Substandard Pre-zoning nonconforming lot of record.*

~~A pre-zoning nonconforming lot of record in the Residential/Agricultural District, which is recorded and taxed as a lot of record at the time of passage of this Ordinance and, pursuant to Zoning Ordinance Section 900, may be used for a single family or two family dwelling unit dwelling with the following dimensional provisions: any permitted use in the district in which it is located.~~

For a Single family dwelling unit

1. *minimum lot size of 44,000 square feet*
2. *minimum 150 feet of frontage on a Class V road or better*
3. *meets setback requirements*

For a Two-dwelling unit dwelling

1. *minimum lot size of 88,000 square feet*

2. *minimum 150 feet of frontage on a Class V road or better*
3. *meets setback requirements*

If a pre-zoning nonconforming lot of record cannot meet setback requirements for a dwelling unit or accessory structures, the owner may apply for a special exception from the Zoning Board of Adjustment. The Zoning Board of Adjustment shall grant a Special Exception if the following requirements are met:

1. *The proposed dwelling or accessory structure would not unduly impact the neighborhood, and*
2. *The proposed dwelling unit or structure and its proposed placement would be in keeping with the existing development of the neighborhood.*

805.00 Nonconforming Structures

- A. Any ~~lawful~~ nonconforming structure existing at the time of adoption of this Ordinance, may be occupied, operated and maintained.
- B. Any increase in the number of bedrooms requires a septic system that complies with the NH Division of Water Supply and Pollution Control and the Town of Brookline in accordance with the provisions of RSA 485-A:38 and the Town of Brookline Zoning Ordinance Section 303.02.
- C. Any alteration, expansion, or change of a structure which already extends into the front, side, or rear setbacks required for the zone shall be permitted by special exception by the Zoning Board of Adjustment if it finds that:
 1. The proposed alteration, expansion, or change will not change the nature and purpose of the present use; and
 2. The proposed alteration, expansion, or change would involve no substantially different effect on the neighborhood; and
 3. The proposed alteration, expansion, or change would extend no farther into the setback than that portion of the structure which already resides in that setback.
- D. Any development which would create a new extension into a setback shall require a variance from the Zoning Board of Adjustment.
- E. Accessory structures which can meet the setback requirements do not require a special exception or variance.

806.00 Appeals

All appeals shall be conducted in accordance with Section 2500 of this Ordinance.

807.00 Conflicts and Severability

This Section shall comply with Section 2900 of this Ordinance.

~~900.00~~ — ~~LOT OF RECORD~~

~~901.00~~ **Ownership Classifications**

~~901.01~~ — Where a lot in separate ownership, the deed to which is duly recorded on or before 12 March 1968 and which is recorded and taxed according to the 1972 tax records of the Town of Brookline, NH, does not conform to the area and frontage requirements of the zone in which it is located, such lot may be used for any purpose permitted in that zone on said date provided that such use conforms with the requirements of the Water Supply and Pollution Control Commission (WSPCC).

~~901.02~~ — Any lot in separate ownership the deed to which is duly recorded between 13 March 1968 and 29 October 1971 and which is recorded and taxed according to the 1972 tax records of the Town of Brookline, NH, may be used for any purpose permitted between said dates in the zone in which it is located provided that it contains an area of 44,000 square feet, has a frontage of not less than 150 feet, and complies with the requirements of the WSPCC.

~~902.00~~ **Requirements**

~~902.01~~ — Any person having a lot size of 44,000 square feet for a single dwelling unit dwelling or 88,000 square feet for a two family dwelling, 150 feet of frontage, and who can meet the set back and side line requirements as set forth in the Zoning and Land Use Ordinance shall not require a variance in order to obtain a building permit.

~~902.02~~ — Any person having a lot size of less than 44,000 square feet for a single dwelling unit dwelling or 88,000 square feet for a two family dwelling, and/or less than 150 feet of frontage or who cannot meet the Zoning Ordinance requirements shall require a variance prior to the issuance of a building permit if the changes will either:

- ~~_____~~ a. increase the exterior dimensions of the structure so that is not in compliance with the Building Code* (See Appendix A: Table of Amendments, 2010) and Zoning Ordinance; or
- ~~_____~~ b. increase the sewage flow as determined by New Hampshire Water Supply and Pollution Control Commission and the Brookline Health Codes.

~~902.03~~ — An application requesting a permit to occupy a lot not conforming in size and/or frontage as otherwise required under this Ordinance shall be accompanied by the original or a certified copy of the recorded deed in question.

~~902.04~~ — A lot shall not be used as a building site unless it has frontage in the amount specified in the Ordinance on a Class V or better road and access is obtained directly from a Class V or better road.

BROOKLINE PLANNING BOARD

Amendment No. 3

1000 Earth Removal

Proposed deletion of the current Earth Removal Ordinance and substitute this new Excavation Ordinance.

Recommended by the Planning Board.

Reasoning: This proposed change swaps out the old Earth Removal Ordinance for an Excavation Ordinance. The new Ordinance makes clear when an Excavation Permit is required and the process for applying for an Excavation Permit.

1000.00 Excavation Ordinance

1001.00 Purpose and Intent

The purpose of this Ordinance is to:

- 1. provide for reasonable opportunities for excavation;*
- 2. minimize safety hazards which can be created by open excavations;*
- 3. ensure that the public health and welfare will be safeguarded;*
- 4. protect natural resources and the environment; and*
- 5. maintain the aesthetic features of the Town.*

To meet the intent of this Ordinance, no earth materials in the Town shall be excavated except in conformance with this Ordinance and Regulations.

1003.00 Definitions

Definitions shall have the meaning as noted in Section 200 and further in the Excavation Site Plan Review Regulations.

Incidental Excavation means excavation of earth which has met the standards of Section 1000.05 and has been granted an exemption by the regulator.

Regulator means the Planning Board of the Town of Brookline.

1003.00 Projects requiring a permit

Any excavation of earth in Brookline is required to obtain a permit unless exempt under SECTION 1005.00 Exemptions. The Regulator is the determining authority if an Excavation Site Plan Permit is required.

1004.00 Procedure

- 1. Permit Application Process:*
 - a. Applicants must follow the Application process outlined in the Excavation Site Plan Review Regulations, including, but not limited to, an Excavation Plan and Reclamation Plan that include the items outlined in Sections XI and XII.*
 - b. Applications must demonstrate the project will meet the Operational Standards in Section VIII*
- 2. Permit Renewal Process:*
 - a. Applicants may renew an excavation permit every three (3) years provided that the excavation has been actively removing material the prior two (2) years. If no material has been removed for two (2) years, the permit will be considered expired and an applicant must provide the Planning Board a new Excavation Site Plan application.*

1005.00 Exemptions

The following excavations are exempt from needing an Excavation Permit and may have other conditions or requirements.

- 1. Excavations performed exclusively for the lawful construction, reconstruction, or maintenance of a Class IV or Class V highway by the Town of Brookline.*

2. *Incidental excavations will not remove more than 1,000 cubic yards of earth from a site.*
3. *Incidental excavations that will remove more than 1,000 cubic yards of earth from a site will need review from the Regulator per the Excavation Site Plan Review Regulations to determine if an Excavation Site Plan is required.*
4. *Excavation that is incidental to agricultural activities, normal landscaping, or minor topographical adjustments.*
5. *Excavation from a granite quarry for the purposes of producing dimensional stone, if such an excavation requires a permit under RSA 12-E (Mining and Reclamation).*

1006.00 Appeals

All appeals shall be conducted in accordance with Section 2500 of this Ordinance.

1007.00 Conflicts and Severability

This Section shall comply with Section 2900 of this Ordinance.

~~1000.00~~ — ~~EARTH REMOVAL~~

~~1000.01~~ — Excavation shall be deemed to be a use allowed by special exception in the Industrial-Commercial District as provided in RSA 674:33 IV.

~~1000.02~~ — Excavations performed exclusively for the lawful construction, reconstruction, or maintenance of a class IV or V highway by the Town of Brookline shall be permitted within Town by special exception as provided in RSA 674:33 IV.

~~1000.03~~ — The Zoning Board of Adjustment shall grant such a special exception upon a finding that the applicant has demonstrated that:

- ~~a.~~ — The excavation will not cause an unreasonable diminution in area property value or unreasonably change the character of the neighborhood;
- ~~b.~~ — The excavation will not unreasonably accelerate the deterioration of highways or create safety hazards in the use thereof;
- ~~c.~~ — The excavation will not create any unreasonable nuisance or create health or safety hazards;
- ~~d.~~ — The excavation site shall contain natural buffers or other visual buffers to adequately protect the health, safety, and welfare of abutters and Town residents. This buffer shall be used to minimize noise impact, dust impact, visual impact and biological impact of the excavation;
- ~~e.~~ — The excavation will not cause erosion of adjacent property;
- ~~f.~~ — The excavation will not destroy a habitat of an endangered species.

~~1001.00~~ — The Planning Board shall not grant an extension of an excavation permit unless extenuating circumstances exist. A limit of one extension of an excavation permit shall not exceed a period of one (1) year.

~~1002.00~~ — No new development can be approved or built on a lot which has an existing excavation until reclamation has been completed, as this will be considered premature development.

~~1003.00~~ — Any excavation must also meet the Excavation Regulations and get an Excavation Permit from the Planning Board.

~~1004.00~~ — In addition, the excavation will adhere to the Brookline Zoning and Land Use Ordinance including, but not limited to the Aquifer Protection Ordinance and Wetlands Conservation District.

BROOKLINE PLANNING BOARD

~~Proposed deleted items~~ *Proposed changes*

Amendment No. 4

1200 Floodplain Ordinance

Update reference to new FEMA floodplain maps, update definitions, update building inspector to Building Official, and clarify the record keeping of Variances to the Floodplain Ordinance. Formatting changes were also made that don't affect the meaning of the Ordinance.

Recommended by the Planning Board.

Reasoning: FEMA updated the floodplain maps and in order for Brookline residents to get the lowest flood insurance rates, the Ordinance needs to be updated.

1200.00 FLOODPLAIN ORDINANCE

1201.00 Purpose and Intent

The following regulations shall apply to all lands designated as special flood hazard areas by the Federal Emergency Management Agency (FEMA) in its "Flood Insurance Study for the County of Hillsborough, N.H." dated September 25, 2009 or as amended, together with the associated Flood Insurance Rate Maps dated September 25, 2009 or as amended, which are declared to be a part of this ordinance.

1202.00 DEFINITIONS Definition of Terms

Definitions shall have the meaning as noted in Section 200 and as noted below.

Area of Special Flood Hazard. The land in the floodplain within the Town of Brookline subject to a one percent (1%) or greater chance of flooding in any given year. The area is designated as Zone A and AE on the Flood Insurance Rate Map.

Base Flood. The flood having a one percent (1%) chance of being equaled or exceeded in any given year.

Base Flood Elevation (BFE) *The elevation of surface water resulting from the "base flood."*

Basement. Any area of the building having its floor subgrade (below ground level) on all sides.

Building. See Structure.

~~1201.05 Breakaway Wall.~~ A wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces without causing damage to the elevated portion of the building or supporting foundation.

Development. See Section 200 Definitions.

FEMA. Federal Emergency Management Agency.

Flood or Flooding. A general and temporary condition of partial or complete inundation of normally dry land areas from:

- a. The overflow of inland or tidal waters.
- b. The unusual and rapid accumulation or runoff of surface waters from any source.

Flood Elevation Insurance Study. An examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevation, or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood related erosion hazards.

~~Flood Hazard Boundary Map. (FHBM) an official map of a community, issued by the Federal Emergency Management Agency, where the boundaries of the flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zones A, M, and/or E.~~

Flood Insurance Rate Map. (FIRM) an official map of a community, on which the Federal Emergency Management Agency has delineated both the special hazard areas and the risk premium zones applicable to the community.

Flood Insurance Study. See Flood Elevation study.

Flood Opening An opening in a foundation or enclosure wall that allows automatic entry and exit of floodwaters. See FEMA “Technical Bulletin 1, Openings in Foundation Walls and Walls of Enclosures.”

Flood Plain or Flood-Prone Area. Any land area susceptible to being inundated by water from any source (see definition of flooding).

Floodproofing. Any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Floodway. See Regulatory Floodway.

~~1201.16 Functional Dependent Use. A use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship facilities, but does not include long term storage or related manufacturing facilities.~~

Highest Adjacent Grade. Means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Historic Structure. Any structure that is:

- a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- c. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 1. By an approved state program as determined by the Secretary of the Interior, or
 2. Directly by the Secretary of the Interior in states without approved programs.

Lowest Floor. The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a buildings lowest floor provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this Ordinance.

Mean Sea Level. For purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929, *North American Vertical Datum (NAVD) of 1988*, or other datum, to which base flood elevations shown on a community's Flood Insurance Rate Map are referenced.

Manufactured Home. A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. For floodplain management purposes the term "manufactured home" includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than 180 consecutive days. This includes manufactured homes located in a manufactured home park or subdivision.

Manufactured Home Park or Subdivision. A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

New Construction. For the purposes of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

~~1201.24 — 100 year Flood. See Base Flood.~~

Recreational Vehicle. A vehicle which is (i) built on a single chassis; (ii) 400 square feet or less when measured at the largest horizontal projection; (iii) designed to be self-propelled or permanently towable by a light duty truck, and (iv) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Regulatory Floodway The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot at any point. These areas are designated as floodways on the Flood Boundary and Floodway Maps.

Riverine. Relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

Special Flood Hazard Area. See "Area of Special Flood Hazard".

Structure. For floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

Start of Construction. Includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds, not occupied as dwelling units or not part of the main structure.

Substantial Damage. Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial Improvement. *means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:*

1. *Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions;*
or
2. *Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure."*

~~Any combination of repairs, reconstruction, alteration, or improvements to a structure in which the cumulative cost equals or exceeds fifty (50) percent of the market value of the structure. The market value of the structure should be (1) the appraised value of the structure prior to the start of the initial repair or improvement, or (2) in the case of damage, the value of the structure prior to the damage occurring. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. The term does not, however include any project for improvement of a structure required to comply with existing health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions or any alteration of a structure listed on the National Register of Historic Places.~~

Violation. The failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in 44CFR Chapter I, part 60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

Water Surface Elevation. The height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, *North American Vertical Datum (NAVD) of 1988*, (or other datum, where specified) of floods of various magnitudes and frequencies in flood plains of coastal or riverine areas.

1203.00 Provisions Procedure

All proposed development in any special flood hazard areas shall require a permit.

The Building ~~Inspector~~ *Official* shall review all building permit applications for new construction or substantial improvements to determine whether proposed building sites will be reasonably safe from flooding. If a proposed building site is in a flood-prone area, all new construction and substantial improvements shall;

1. be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic load, including the effects of buoyancy,
2. be constructed with materials resistant to flood damage,
3. be constructed by methods and practices that minimize flood damages,
4. be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located *as to prevent water from entering or accumulating* within the components during conditions of flooding.

Where new and replacement water and sewer systems (including on-site systems) are proposed in flood-prone areas the applicant shall provide the Building ~~Inspector~~ *Official* with assurance that new and replacement sanitary sewage systems will be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters, and on-site waste disposal systems will be located to avoid impairment to them or contamination from them during periods of flooding.

The Building ~~Inspector~~ *Official* shall maintain for public inspection, and furnish upon request, any certification of flood-proofing and the as built elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and include whether or not such structures contain a basement. If the structure has been floodproofed, the as built elevation (in relation to mean sea level) to which the structure was floodproofed. This information must be furnished by the applicant.

~~1202.05~~ The Building Official shall review proposed developments to assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334. It shall be the responsibility of the applicant to certify these assurances to the Building Official.

~~1202.06~~ In riverine situations, prior to the alteration or relocation of a watercourse, the applicant for

such authorization shall notify the Wetlands Bureau of the New Hampshire Department of Environmental Services and submit copies of such notification to the Building ~~Inspector~~ *Official*, in addition to the copies required by the RSA 482-A:3. Further, the applicant shall be required to submit copies of said notification to those adjacent communities as determined by the Building ~~Inspector~~ *Official*, including notice of all scheduled hearings before the Wetlands Bureau.

With the altered or relocated portion of any watercourse, the applicant shall submit to the Building ~~Inspector~~ *Official*, certification provided by a registered professional engineer assuring that the flood carrying capacity of the watercourse has been maintained.

Until a Regulatory Floodway is designated along watercourses, no new construction, substantial improvements, or other development (including fill) shall be permitted within Zone AE on the FIRM, unless it is demonstrated by the applicant that the cumulative effect of the proposed development, when combined with all existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

Along watercourses that have a designated Regulatory Floodway no encroachments, including fill, new construction, substantial improvements, and other development are allowed within the designated Regulatory Floodway *unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practices that the proposed encroachment that would not result in any increase in flood levels within the community during the base flood discharge.*

The Building ~~Inspector~~ *Official* shall obtain, review, and reasonably utilize any floodway data available from a Federal, State, or other source as criteria for requiring that all developments located in Zone A meet the floodway requirements: “*No encroachments, including fill, new construction, substantial improvements and other developments are allowed within the floodway that would result in any increase in flood levels with the community during the base flood discharge*”.

1204.00 Special Flood Areas

In a special flood hazard area, the Building Official shall determine the base flood elevation in the following order of precedence according to the data available:

In Zone AE, refer to the base flood elevation data provide in the community’s Flood Insurance Study and accompanying FIRM.

In Zone A, the Building *Official* shall obtain, review and reasonably utilize any *base flood elevation* ~~100-year flood elevation~~ data available from any Federal, State or other sources including data submitted for development proposals submitted to the community (i.e., subdivisions, site plan approvals). *Where a base flood elevation is not available or not known for Zone A, the base flood elevation shall be determined to be at least 2 feet above the highest adjacent grade.*

~~1202.08~~ The Building ~~Inspector’s~~ *Official’s* ~~100-year~~ *base flood elevation* determination will be used as criteria for requiring in *Special Flood Hazard Areas* ~~Zone A~~ that:

1. All new construction and substantial improvements of residential structures have the

- lowest floor (including basement) elevated to or above the ~~100-year~~ *base* flood level;
2. All new construction and substantial improvements of nonresidential structures have the lowest floor (including basement) elevated to or above the ~~100-year~~ *base* flood level; or together with attendant utility and sanitary facilities, shall;
 - a. Be floodproofed so that below the ~~100-year~~ *base* flood elevation the structure is watertight with walls substantially impermeable to the passage of water or be constructed with materials resistant to flood damage;
 - b. Have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy and;
 - c. Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section;
 3. All manufactured homes to be placed or substantially improved within special flood hazard areas shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is at or above the *base* flood level; and be securely anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces;
 4. Recreational vehicles placed on sites within Zone A *and* AE shall either (i) be on the site for fewer than 180 consecutive days, (ii) be fully licensed, *on wheels or jacking system, attached to the site only by quick disconnect type utilities and security devices, and have no permanently attached additions and ready for highway use*, or (iii) meet all standards of ~~this ordinance 44CFR Chapter I part 60.3 (b) (1) of the National Flood Insurance Program regulations~~ and the elevation and anchoring requirements for Manufactured Homes in ~~this ordinance paragraph (e) (6) of section 60.3~~ For all new construction and substantial improvements, fully enclosed areas below the lowest floor that are subject to flooding are permitted providing the enclosed areas meet the following requirements:
 - a. The enclosed area is unfinished or flood resistant, usable solely for parking of vehicles, building access or storage;
 - b. The area is not a basement;
 - c. Shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria:
 - i. A minimum of two *flood* openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.

- ii. The bottom of all openings shall be no higher than one foot above grade.
- iii. Openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters;

~~1202.09 This Ordinance may be amended by a majority vote of any legal Town meeting when such amendment is included in the Official Town Warrant.~~

~~1202.10 It shall be the duty of the Selectboard to enforce the provisions of this Ordinance.~~

1202.11 The Building Inspector Official shall not in any case be liable for any damage resulting from construction done under his or her permit whether or not such construction is in conformity with the provisions of the Ordinance.

~~1202.12 The invalidity of any provision or part of a provision of this Ordinance shall not affect the validity of any other provisions.~~

~~1202.13 Every person, persons, firm, or corporation violating any of the provisions of this Ordinance shall be fined as determined by the Selectboard for each day such violation may exist.~~

1205.00 Variance and Appeals Procedure

Any order, requirement, decision or determination of the building Official made under this Ordinance may be appealed to the Zoning Board of Adjustment as set forth in RSA 676:5.

If the applicant, upon appeal, requests a variance as authorized by RSA 674:33, I(4), the applicant shall have the burden of showing in addition to the usual variance standards under state law:

1. that the variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense.
2. that if the requested variance is for activity within a designated regulatory floodway, no increase in flood levels during the base flood discharge will result.
3. that the variance is the minimum necessary, considering the flood hazard, to afford relief.

The Zoning Board of Adjustment shall notify the applicant in writing that: (i) the issuance of a variance to construct below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property. Such notification shall be maintained with a record of all variance actions.

The ~~community~~ Zoning Board of Adjustment Secretary shall (i) maintain a record of all variance actions, including their justification for their issuance, and (ii) *inform the Building Official of*

all variance actions. The Building Official will report such variances issued in its annual or biennial report submitted to FEMA's Federal Insurance Administrator.

1206.00 Conflicts and Severability

This Section shall comply with Section 2900 of this Ordinance.

BROOKLINE PLANNING BOARD

~~Proposed deleted items~~ *Proposed additions*

Amendment No. 5

1600 SIGN ORDINANCE

Delete the Sign and Conditional Use Permit Applications from the Ordinance.

Recommended by the Planning Board.

Reasoning: Permits should be in the regulations to allow them to be amended as needed and fees charged in accordance with Section 1603.03.

1609.00 Conditional use Permit Application

***Brookline Planning Board
Conditional Use Permit Sign Application***

This application must be submitted to the Planning Board Secretary /Town Planner at least 30 days prior to the date of the Planning Board meeting at which the applicant wishes to appear.
(Section 3.2 of the Non-Residential Site Plan Regulations, Submission Procedure)

Map/Lot# _____ Zone _____ Date _____
Applicant Name _____ Phone # _____
Applicant E-Mail _____
Applicant Address _____
Location of Activity _____
Property Owner Name & Address _____
Owner(s) Signature _____ Date _____
Applicant(s) Signature _____ Date _____

Signatures of both owner and applicant are required.

You must include at least the following information with this application and submit 4 complete copies:

- **Rendering of proposed sign and its supporting structure (including the building for a wall sign)**
- **Photograph of sign location**
- **Completed waiver request form, if one or more waivers are requested.**
- **Dimensions of proposed sign**
- **Color(s) of proposed sign**
- **Detailed location such as a copy of the site plan showing the proposed location**
- **Manner of lighting (must comply with all town regulations and ordinances).**

Fees for Conditional Use Permit application (sign)

Application fee \$ 20.00

Application Review fee \$50.00

Notice per abutter by certified mail \$2.00 plus postage cost

Other fees— Billed separately when applicable, based on the time spent for review, inspections and meeting attendance by the Town Planner, Town Engineer, and Town Counsel.

***Abutters list: List of names and addresses of abutters; 3 sets of Avery 5160 address labels with names and addresses of abutters (to address envelopes). Abutters include owner and applicant if not the same.**

Payment Amount _____ Received by _____ Date _____

1610.00 Waiver Request Form – Conditional Use Permit Application

***Brookline Planning Board
Waiver Request Form – Conditional Use Sign Permit Application***

Lot Number _____

Date: _____ Meeting Date: _____

Applicant: _____

Address: _____

Owner of Property: _____

What provision of the Site Plan, Subdivision or Excavation Regulations are you asking to be waived?

Conditional Use requires meeting the standard as set in section 1602.00. Please state the reasons your request should be approved:

Note: This application is not acceptable unless all required statements have been made. Additional information may be supplied on separate pages if the space provided is inadequate.

The use is specifically authorized in the Ordinance as a conditional use because:

The development in its proposed location will comply with all requirements of this section, and with the specific conditions or standards established in this Ordinance for the particular use because:

The use will be compatible with the neighborhood and with adjoining or abutting uses in the area in which it is to be located because:

The use will not have a substantial adverse impact on vehicular or pedestrian safety because:

The use will not have a substantial adverse impact on the appearance and visual quality of the surrounding neighborhood. In evaluating visual impact, the Planning Board may consider architectural and design elements because:

The use will be adequately serviced by necessary public utilities and by community facilities and services of a sufficient capacity to ensure the proper operation of the proposed use because:

Applicant _____ Date _____

_____(Signature)

BROOKLINE PLANNING BOARD

~~Proposed deleted items~~ **Proposed changes**

Amendment No 6

1800 Driveway Ordinance

Delete the Driveway Permit Application from the Ordinance.

Recommended by the Planning Board.

Reasoning: This application should be in the Regulations to make it easier to amend as needed and fees charged in accordance with Section 1808.01.

TOWN OF BROOKLINE, NEW HAMPSHIRE
DRIVEWAY PERMIT APPLICATION

Application Date: _____

Permit Number: _____

Lot Number: _____

Subdivision (if applicable): _____

Owner (or applicant): _____

Address of Applicant: _____

Phone Number of Applicant: _____

Street Address of Driveway: _____

=====

- 1) ~~The driveway will be inspected by the Driveway Inspector, who will ensure that the driveway is in compliance with Section 7 of the Brookline Subdivision Regulations.~~
- 2) ~~The fee for a driveway permit, as established by the Brookline Selectboard. I have submitted this fee.~~
- 3) ~~Any necessary State permits such as Wetlands, Timber Cutting, and Curb Cut permits have already been obtained. Curb cuts need to be shown on the subdivision plans.~~
- 4) ~~On any paved road, the driveway needs to be paved 15 feet from the edge of the road, or from the road to the property line, whichever distance is smaller, to encourage proper drainage and sedimentation & erosion control. This paving is required unless other specifications are made by the Department of Public Works Director as per Section 1800 of the Zoning Ordinance.~~

~~I have read and understand the above and Section 7 and Section 1800 (attached) which pertain to driveways. The driveway that I propose is in compliance with those regulations.~~

Signature of Applicant: _____

Fee Paid: _____ (Date) CASH CHECK # _____

BROOKLINE PLANNING BOARD

~~Proposed deleted items~~ *Proposed additions*

Amendment No. 7

2100 IMPACT FEES

This proposed change will make the units in the Impact Fee Schedule consistently dwelling units and clarify when impact fees are assessed.

Recommended by the Planning Board.

Reasoning: This will make the language consistent regarding the units in impact fee calculations. Currently it is sometimes housing, housing units, dwellings, or permits. The Board proposes dwelling units so that when new dwelling units are created, an impact fee will be assessed.

2100.00 IMPACT FEES

2101.01 Purpose

This ordinance is enacted pursuant to RSA 674:16 and 674:21, and in order to:

- a. Promote public health, safety, convenience, welfare, and prosperity;
- b. Ensure that adequate and appropriate facilities are available to individuals who may come to be located in the Town of Brookline, New Hampshire;
- c. Prevent scattered or premature development of land as would involve danger or injury to health, safety, or prosperity by reason of the lack of drainage, transportation, schools, fire protection or other public services, or necessitate the excessive expenditure of public funds for the supply of such services;
- d. Provide for the harmonious development of the municipality and its environs; and
- e. Ensure the proper arrangement and coordination of streets.

2102.00 Definitions

Any term not defined here shall have the same meaning as defined in Section 200.00 of this Ordinance.

Impact Fee. A fee or assessment imposed upon development, including subdivision, building construction or other land use change, in order to help meet the needs occasioned by that development for the construction or improvement of capital facilities owned or operated by the municipality, including and limited to water treatment and distribution facilities; wastewater treatment and disposal facilities; sanitary sewers; storm water, drainage and flood control facilities; public road systems and rights-of-way; municipal office facilities; public school facilities; the municipality's proportional share of capital facilities of a cooperative or regional school district of which the municipality is a member; public safety facilities; solid waste collection, transfer, recycling, processing and disposal facilities; public library facilities; and public recreational facilities not including public open space.

Off-site Improvement / Exaction. Those improvements that are necessitated by a development but which are located outside the boundaries of the property that is subject to a subdivision plat or site plan approval by the planning board. Such off-site improvements shall be limited to any necessary highway, drainage and sewer and water upgrades pertinent to that development.

2103.00 Authority

2103.01 The Planning Board may, as a condition of approval of any subdivision or non-residential site plan, and when consistent with applicable Board regulations, require an applicant to pay an impact fee for the applicant's fair share of off-site improvements to public facilities affected by the development.

2103.02 Nothing in this section shall be construed to limit the existing authority of the Planning Board to disapprove proposed development which is scattered or premature, or which would require an excessive expenditure of public funds, or which would otherwise violate applicable ordinances and regulations. Nothing in this section shall be construed to limit the Planning Board's authority to require off-site work to be performed by the applicant in lieu of paying an impact fee, or the Board's authority to impose other types of conditions of approval. Nothing in this section shall be construed to affect types of fees governed by other statutes, town ordinances or regulations.

2104.00 Assessment Methodology and Establishment and Review of Fees

2104.01 Proportionality

The amount of the impact fee shall be calculated by the Planning Board to be a proportional share of municipal capital improvement costs which is reasonably related to the capital needs created by the development, and to the benefits accruing to the development from the capital improvements financed by the fee.

2104.02 Existing Deficiencies

Upgrading of existing facilities and infrastructures, the need for which is not created by new development, shall not be paid for by impact fees.

2104.03 Impact Fee Schedule

The Impact Fee Schedule shall be prepared in accordance with RSA 674:21, and shall be calculated using the following factors, based upon the most recent data available or a conservative estimate:

- a. A determination of the size of the capital facility.
- b. An estimate of the proportion of users from future Brookline households subject to the impact fee that will use the facility when it has reached its capacity.
- c. Projections of future users based upon residential ~~building permit~~ *dwelling unit* projections.
- d. Estimates of the cost of the facility to the Town of Brookline, including financing and excluding non-municipal funding sources.
- e. Credits subtracted from a base fee accounting for property taxes paid by the proportion of the project to be financed by impact fees.
- f. A fee assessed per ~~housing~~ *dwelling unit* or the most appropriate factor for the specific impact fee being charged.
- g. A determination of the number of ~~building permits~~ *dwelling units* that will need to be created ~~issue~~ in order to finance the impact fee.
- h. An accounting of the number of ~~permits issued~~ *dwelling units*, with a maximum number of ~~permits~~ *dwelling units* to be assessed an impact fee prior to the fee's termination.
- i. Exemptions, if any.

2104.04 Computation of Impact Fees

a. The amounts of the impact fees shall be determined using the values contained in the Impact Fee Schedules for the following types of facilities:

1. School Facilities
2. Municipal Facilities
3. Public Libraries
4. Public Recreation Facilities

2104.05 Review of Impact Fees

The Planning Board shall review an established impact fee schedule on an annual basis, based upon a recommendation of the Capital Improvements Committee. The Planning Board shall modify the impact fee schedule if it finds that new data is available that will refine the schedule. This may include the replacement of figures used in the impact fee schedule with more accurate or recent projections, data and figures.

2104.06 Relationship to the Capital Improvements Program

Whenever an impact fee or off-site improvement is assessed in accordance with this ordinance, the project shall become part of the Capital Improvements Program (CIP) as an administrative adjustment. The CIP, when modified by the Town, shall include all projects that are funded through impact fees and all off-site improvements / exactions.

2105.00 Off-site Improvements / Exactions

2105.01 Ability to assess off-site improvements / exactions

An improvement that is required by the Planning Board for either a site plan or subdivision that is necessary for the project to operate properly shall be considered to be an off-site improvement or exaction. Off-site improvements for site specific applications shall be assessed on a case by case basis and shall be in addition to other impact fees imposed pursuant to this ordinance. The applicant shall be assessed their proportionate share for the need for the project. In cases where it is determined that such an improvement is necessary for the proper functioning of the project, the Planning Board shall so notify the applicant and the applicant may be required to present to the Board a study which identifies the proportionate share of the cost of such improvement that the applicant's project necessitates. The Board may, at the expense of the applicant, refer such study to a consultant of its own to determine the reliability of the findings which shall be considered by the Board to arrive at a resolution of this issue. The applicant shall be assessed their proportionate share for the need for the project. In cases where it is determined that an improvement is necessary for the proper functioning of a site plan or subdivision, but that the applicant, for whatever reason, is determined to contribute more than its proportionate share to the improvement under this section, and, therefore, that the improvement will also accommodate other future development, the Town, at the request and expense of the applicant, may establish a separate project related impact fee that assesses other future site plans or subdivision for their proportionate share of the improvement to reimburse the applicant for such disproportionate share of the improvement to reimburse the applicant for such disproportionate contribution. Such impact fees shall be provided to the original applicant with any interest.

2106.00 Administration

2106.01 Accounting

In accord with RSA 673:16, II and RSA 674:21, V(c), impact fees shall be accounted for separately, shall be segregated from the Town's general fund, may be spent upon order of the Selectboard, and shall be used solely for the capital improvements for which they are collected, or to recoup the cost of capital improvements made in anticipation of the needs for which the fees were collected to meet.

2106.02 Assessment

All impact fees imposed pursuant to this section shall be assessed prior to, or as a condition for, the issuance of a building permit or other appropriate permission to proceed with development, as determined by the Planning Board *per RSA 674.21, V.(d)*. ~~The amount of the impact fee to be imposed is that which is in place at the time of subdivision, site plan approval.~~

2106.03 Reserved

2106.04 Collection

Impact fees shall be collected as a condition for the issuance of a certificate of occupancy; provided, however, in projects where off-site improvements are to be constructed simultaneously with a project's development, and where a municipality has appropriated the necessary funds to cover such portions of the work for which it will be responsible, that municipality may advance the time of collection of the impact fee to the issuance of a building permit. Nothing in this section shall prevent the Planning Board and the assessed party from establishing an alternate, mutually acceptable schedule of payment.

2106.05 Refund

Any portion of an impact fee which has not become encumbered or otherwise legally bound to be spent for the purpose for which it was collected, shall be refunded, with any accrued interest, to the assessed party or successor in interest:

- a. When the subdivision or site plan approval expires under the respective rules of the Planning Board, or under the terms of the decision, without having become vested under RSA 674:39, and without any extension being granted by the Planning Board; OR
- b. When such approval is revoked under RSA 676:4-a; OR
- c. Six years after its collection, or, if any extension of approval is granted by the Planning Board, six years after such extension is granted; OR
- d. Six years after its collection, whenever the calculation of an impact fee has been predicated upon some portion of capital improvement costs being borne by the Town, and the Legislative Body of the Town has failed to appropriate the Town's share of the capital improvement costs.

2107.00 Appeals

~~In accord with RSA 676:5, III, appeals of the decision of the Planning Board in administering this ordinance may be made to Superior Court, as provided in RSA 677:15.~~

All appeals shall be conducted in accordance with Section 2500 of this Ordinance.

BROOKLINE PLANNING BOARD

~~Proposed deleted items~~ *Proposed additions*

Amendment No. 8

2450 SHORT TERM RENTAL ORDINANCE

This is a new Ordinance that has a permit requirement for Short Term Rentals, a required life safety inspection, and outlines an enforcement procedure.

Recommended by the Planning Board.

SECTION 2450: SHORT TERM RENTAL ORDINANCE

2450.01 PURPOSE AND INTENT

The Purpose and Intent of this Ordinance is:

1. to promote the health, safety, and general welfare of the citizens of the Town of Brookline and its visitors;
2. to encourage economic activity that is beneficial to the Town and its citizens while protecting peaceful enjoyment for their neighbors and abutters;
3. to help meet the goals of the Economic Development Chapter of the Master Plan to expand business development to offset the high tax burden placed on residential property owners; and
4. to help maintain the Town's traditional New England look and feel and its rural community character.

2450.02 AUTHORITY

The Planning Board is hereby authorized under NH RSA 674:16 to regulate the location and use of buildings, structures, and land used for business, industrial, residential, or other purposes. The Planning Board, under NH RSA 674:21 is hereby authorized to grant Conditional Use Permits as an innovative land use control.

2450.03 DEFINITIONS

The following definitions shall apply to this section of the Ordinance. General definitions can be found in Section 200.

Short-term Rental (STR) – The rental of a residential dwelling unit for a term of less than thirty (30) consecutive days. STRs can apply to a single room, a separate suite or an entire house but not to a hotel, motel, or Tourist or Motor Court.

STR Owner – Any property owner who receives payment for operating an STR unit.

STR Operator – A person, or entity, designated by the owner of an STR who shall be responsible for operating the STR in compliance with the law. The STR Owner may designate themselves as the STR Operator.

2450.04 GENERAL REQUIREMENTS

Short-term Rental establishments shall be subject to the following general requirements:

- A. Rental unit must be a dwelling unit.
- B. STR Units may be rented for no more than 180 days per calendar year.
- C. STR Units rented to the same person or party must be for a term of less than thirty (30) consecutive days.
- D. STR Units must have one designated STR Operator authorized to hear complaints and address remedies, who is able to provide response to the site within 60 minutes.
- E. Off-street parking must be provided with a minimum of one (1) and a maximum of two (2) parking spaces per rented bedroom, in addition to parking for any other dwelling residents. One additional renter's visitor parking space is allowed per unit.
- F. STRs must comply with all local, state, and federal laws and regulations.
- G. STR units must meet the following Performance Standards:

1. No objectional circumstances such as noise, excessive traffic, excessive outside activities, loud music, or large numbers of people are allowed.
2. Quiet hours are 9:00PM to 7:00AM and no renter's visitor to the STR are allowed to stay during the quiet hours.
3. STR Units must provide adequate measures for trash disposal.
4. STR Units must comply with all Fire Safety requirements. If outdoor burning, renters must obtain daily burn permits.
5. Performance standards apply to both the renter and their visitors.

2450.05 PROCEDURE

- A. STR Owner seeking a Short-Term Rental Permit shall first apply for a Site Plan approval from the Planning Board in accordance with Section B: Site Plan Regulations, and Section B - 3: Short Term Rental Regulations.
- B. The Planning Board shall determine whether the STR Owner has presented sufficient evidence supporting the Performance Standards outlined in Section 2450.04 G and the following questions, to make the findings that the use as proposed may be granted a Conditional Use Permit:
 1. Will not detract from the residential character of the lot.
 2. Is subordinate and incidental to the main residential use of the dwelling.
 3. Will not create excessive traffic, noise or odors in the neighborhood where it is proposed.
 4. Will not be a hazard to Public Safety or Life Safety.
 5. Will not adversely affect the character of the neighborhood, nor otherwise be injurious, obnoxious or offensive.
- C. Permits are granted for one year. For permit renewals, an annual Life Safety Inspection by the Building and Fire Departments must be submitted with the renewal application. The Conditional Use Permit is not transferable.
 1. If violations of the conditions of the permit occur, a compliance hearing must be conducted by the Planning Board to determine if the permit may be revoked.

2450.06 ENFORCEMENT

Short Term Rentals will have the following escalating enforcement of this Ordinance.

- A. Initial complaints
 1. Initial complaints concerning the STR shall be directed to the STR Operator. The STR Operator shall resolve the issue within 24 hours. If the STR Operator is unable to resolve the issue, the complaint shall be moved to the next step.
- B. Additional or Unresolved Complaints
 1. If the STR Operator is unable to resolve the complaint, the details of the complaint must be shared in writing with the Code Enforcement Officer (CEO). The CEO shall follow the enforcement procedures outlined in Section 2500 of this Ordinance.

2450.07 APPEALS

All appeals shall be conducted in accordance with Section 2500 of this Ordinance.

2450.08 CONFLICTS AND SEVERABILITY

This Section shall comply with Section 2900 of this Ordinance.

Estimate of Tax Impact - 2024 Warrant Articles

Warrant Article	Amount	Estimated Tax Impact Per \$1,000 Value ¹	Est. Tax Impact for Assessed Home Value of:	
			\$450,000	\$575,000
Conservation Bond			(no tax impact in 2024 - first payment in 2025)	
Bond Street Bridge - After 80% reimbursement	\$240,000	\$0.21	\$95	\$121
Lawsuit Settlement - Utilize Unassigned Funds	-\$610,000	-\$0.53	-\$240	-\$307
Operating Budget (net increase from 2023)	\$1,093,313	\$0.96	\$431	\$550
Two Additional Public Works Employees	\$106,578	\$0.09	\$42	\$54
Assistant Town Administrator Position	\$68,376	\$0.06	\$27	\$34
Fire Truck Cap. Reserve Fund	\$50,000	\$0.04	\$20	\$25
Transistion to Full-Time Fire Admin. Assistant	\$31,244	\$0.03	\$12	\$16
Facilities Capital Reserve Fund	\$30,000	\$0.03	\$12	\$15
Reappraisal Capital Reserve Fund	\$20,154	\$0.02	\$8	\$10
Totals:		\$0.90	\$405	\$518

¹ Assumes revenue flat and total valuation of \$1,142,669,546.

**TOWN OF BROOKLINE
PROPOSED 2024 BUDGET**

Account Number	Account Name	2023 Appropriation	2023 Thru Aug Actual Expenditure	2024 Proposed Budget	% Change
4130.0	EXECUTIVE	\$310,486.00	\$321,378.00	\$343,355.00	10.59%
4140.0	ELECTIONS & REGISTRATION	\$4,551.00	\$3,465.00	\$12,901.00	183.48%
4150.0	FINANCIAL ADMINISTRATION	\$240,936.00	\$230,484.00	\$270,701.00	12.35%
4152.0	REVALUATION OF PROPERTY	\$56,414.00	\$60,893.00	\$40,422.00	-28.35%
4153.0	LEGAL	\$500,000.00	\$629,689.00	\$750,000.00	-72.00%
4155.0	PERSONNEL ADMINISTRATION	\$750,176.00	\$740,532.00	\$801,094.00	6.79%
4160.0	CABLE ACCESS	\$43,925.00	\$11,630.00	\$27,525.00	-37.34%
4191.0	PLANNING & ZONING	\$83,417.00	\$80,886.00	\$113,673.00	36.27%
4194.0	GENERAL GOVT BUILDINGS	\$235,005.00	\$200,431.00	\$332,635.00	41.54%
4195.0	CEMETERIES	\$24,700.00	\$19,766.00	\$27,500.00	11.34%
4196.0	INSURANCE	\$101,660.00	\$95,184.00	\$111,230.00	9.41%
4197.0	REGIONAL ASSOCIATION	\$4,188.00	\$4,188.00	\$4,298.00	2.63%
4210.0	POLICE DEPARTMENT	\$1,074,222.00	\$947,502.00	\$1,101,878.00	2.57%
4211.0	COMMUNICATIONS	\$133,306.00	\$131,837.00	\$221,499.00	66.16%
4215.0	AMBULANCE	\$393,458.00	\$308,153.00	\$445,667.00	13.27%
4220.0	FIRE DEPARTMENT	\$454,815.00	\$468,407.00	\$676,473.00	48.74%
4240.0	BUILDING INSPECTION	\$79,210.00	\$62,417.00	\$74,785.00	-5.59%
4290.0	EMERGENCY MANAGEMENT	\$21,500.00	\$13,594.00	\$21,500.00	0.00%
4310.0	HIGHWAYS, STREETS & BRIDGES	\$969,917.00	\$920,626.00	\$1,017,481.00	4.90%
4320.0	SANITATION	\$510,575.00	\$494,418.00	\$637,047.00	24.77%
4414.0	PEST CONTROL	\$200.00	\$0.00	\$200.00	0.00%
4415.0	HEALTH AGENCIES	\$27,000.00	\$27,000.00	\$29,100.00	7.78%
4440.0	WELFARE	\$25,300.00	\$32,556.00	\$25,250.00	-0.20%
4520.0	RECREATION	\$44,750.00	\$40,139.00	\$47,080.00	5.21%
4550.0	LIBRARY	\$365,433.00	\$229,623.00	\$408,275.00	11.72%
4583.1	PATRIOTIC PURPOSES	\$11,700.00	\$10,805.00	\$11,000.00	-5.98%
4610.0	CONSERVATION	\$44,500.00	\$21,500.00	\$34,500.00	-22.47%
4700.0	DEBT SERVICE	\$431,316.00	\$424,316.00	\$451,404.00	4.66%
4850.0	ECONOMIC DEVELOPMENT	\$4,500.00	\$166.00	\$2,000.00	-55.56%
	Totals:	\$6,947,160.00	\$6,531,585.00	\$8,040,473.00	15.74%

Annual Revenue

Estimated and Actual for 2023 and Estimated for 2024

	2023 Estimated Revenue	2023 Actual Revenue	Estimated Revenue 2024
Sources of Revenue			
Yield/Timber Taxes	\$10,000	\$39,869	\$10,000
Gravel Tax	\$0	\$40	\$0
Interest on Tax Liens	\$25,000	\$21,020	\$25,000
Interest on Late Taxes (Before Lien)	\$20,000	\$21,497	\$20,000
Licenses, Permits & Fees			
Motor Vehicle Permit Fees	\$1,326,250	\$1,411,762	\$1,411,000
From State			
Meals & Rooms Tax	300,000	549,063	300,000
Highway Block Grant	0	147,687	145,000
Unanticipated Highway Block Grant	0	71,920	0
Income from Departments	272,500	218,459	250,000
State of NH TAP Bridge/Sidewalk Reimb	0	450,302	100,000
Miscellaneous Revenues			
Cable Fees	42,000	40,118	42,000
Off-Site Improvements	15,000	10,800	15,000
Interest on Deposits	10,000	132,773	75,000
Sale of Town Histories	200	0	0
Pistol Permits	300	120	150
Miscellaneous Revenues		4,658	
Interfund Operating Transfers			
Unreserved Fund Balance, Amb. Expen.	3,525	3,525	2,200
Total Revenues	2,024,775	3,123,613	2,395,350
Land Use Change Tax (to Conservation Fund)		197,937	

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
EXECUTIVE			
Revenue:			
Administration			
Total Revenue:	0.00	0.00	0.00
Expenses:			
Chair of Selectboard	3,600.00	3,600.00	3,600.00
Selectboard Members(4)	12,400.00	12,400.00	12,400.00
Overseer of Welfare	7,500.00	7,500.00	7,500.00
Fire Wards (3)	3,000.00	3,000.00	3,000.00
Moderator	100.00	100.00	100.00
Health Officer	2,000.00	2,417.00	2,000.00
Deputy Health Officer			2,000.00
NHMA Dues	5,303.00	5,333.00	5,395.00
Conventions, Meetings & Training	700.00	433.00	700.00
Notices	900.00	934.00	900.00
Contracted Services:			
Tax Maps	2,500.00	1,515.00	0.00
Town Report	2,300.00	2,309.00	2,500.00
Payroll Service	9,000.00	8,650.00	11,000.00
Travel	180.00	1,647.00	180.00
Office Salaries	227,378.00	234,909.00	252,230.00
Overtime	4,000.00	16,615.00	10,000.00
Office Equipment	0.00	0.00	500.00
Miscellaneous	500.00	1,196.00	1,000.00
Consulting Services	10,500.00	4,000.00	8,000.00
Auditors	18,525.00	14,820.00	19,750.00
Health Officer Expenses	100.00	0.00	600.00
Total Expenses:	310,486.00	321,378.00	343,355.00
Net Tax Appropriation:	310,486.00	321,378.00	343,355.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
ELECTION & REGISTRATION			
Revenue:			
Administrative	\$0.00	\$442.00	\$0.00
Total Revenue:	0.00	442.00	0.00
Expenses:			
Supervisors of Checklist (3)	450.00	450.00	1,800.00
Ballots	900.00	983.00	1,000.00
Salaries - Clerks and Counters	400.00	250.00	2,100.00
Supplies & Postage	900.00	263.00	1,500.00
COVID-19 PPE	1.00	0.00	1.00
Notices	100.00	0.00	100.00
Software Support	1,800.00	1,519.00	6,400.00
Total Expenses:	4,551.00	3,465.00	12,901.00
Net Tax Appropriation:	4,551.00	3,023.00	12,901.00
FINANCIAL ADMINISTRATION			
Revenue:			
Administrative	45,000.00	45,392.00	45,000.00
Total Revenue:	45,000.00	45,392.00	45,000.00
Expenses:			
Chair of Assessors	1,200.00	1,200.00	1,200.00
Assessors (2)	2,000.00	2,000.00	2,000.00
Treasurer	5,200.00	5,200.00	5,200.00
Deputy Treasurer	1,500.00	1,500.00	1,500.00
Office Equipment Maintenance	11,772.00	7,516.00	15,572.00
Office Supplies	4,000.00	4,051.00	2,734.00
Postage	5,000.00	5,526.00	6,500.00
Recording Fees	1,000.00	0.00	1,000.00
Communications	6,000.00	5,777.00	6,000.00
Internet Access	7,000.00	7,944.00	7,000.00
T. Clerk/T. Collector's Office - Salaries	103,638.00	101,760.00	107,265.00
T. Clerk/T. Collector's Office - Expenses	26,425.00	25,257.00	28,970.00
Preservation of Town Records	1.00	0.00	4,560.00
IT Support	66,200.00	62,753.00	81,200.00
Total Expenses:	240,936.00	230,484.00	270,701.00
Net Tax Appropriation	195,936.00	185,092.00	225,701.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
REVALUATION OF PROPERTY			
Revenue:			
Administrative	\$0.00	\$0.00	\$0.00
Total Revenue:	0.00	0.00	0.00
Expenses:			
Vouchered Expenses	20.00	20.00	20.00
Registry of Deeds	400.00	213.00	400.00
Equipment & Software	3,158.00	3,166.00	3,269.00
Contract Assessing; Cyclical Inspections	42,844.00	48,962.00	32,784.00
Online Assessing Data	2,312.00	2,352.00	2,449.00
Revaluation Scope Change	6,180.00	6,180.00	0.00
Litigation Support Utility Assessment	1,500.00	0.00	1,500.00
Total Expenses:	56,414.00	60,893.00	40,422.00
Net Tax Appropriation:	56,414.00	60,893.00	40,422.00
LEGAL			
Revenue:			
Refund	\$0.00	\$0.00	\$0.00
Total Revenue:	0.00	0.00	0.00
Total Expenses:	500,000.00	629,689.00	750,000.00
Net Tax Appropriation:	500,000.00	629,689.00	750,000.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
PERSONNEL ADMINISTRATION			
Revenue:			
NH Retirement Refund	\$0.00	\$0.00	\$0.00
IRS Refund	0.00	0.00	0.00
HealthTrust Refund	0.00	0.00	0.00
Total Revenue:	0.00	0.00	0.00
Expenses:			
Health Insurance	258,000.00	260,252.00	298,248.00
NH Retirement	410,000.00	397,058.00	420,250.00
FICA/Medicare	59,275.00	59,955.00	59,275.00
Dental	8,900.00	9,091.00	9,320.00
Long Term Disability	3,900.00	4,205.00	3,900.00
Short Term Disability	8,000.00	7,976.00	8,000.00
Life Insurance	2,100.00	1,995.00	2,100.00
Unemployment Benefits	1.00	0.00	1.00
Total Expenses:	750,176.00	740,532.00	801,094.00
Net Tax Appropriation	750,176.00	740,532.00	801,094.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
PLANNING & ZONING			
Revenue:			
Administrative - Planning Board	\$8,000.00	\$10,730.00	\$8,000.00
Administrative - Zoning Board	750.00	2,494.00	750.00
Total Revenue	8,750.00	13,224.00	8,750.00
Expenses:			
Consulting Services - NRPC	3,503.00	2,384.00	15,513.00
Town Planner	58,990.00	60,733.00	61,055.00
Overtime	6,924.00	2,934.00	7,166.00
Legal Expenses	2,000.00	2,000.00	6,000.00
Planning Consulting	4,000.00	0.00	8,000.00
Engineering Consulting	7,000.00	7,854.00	10,088.00
Training & Education	350.00	55.00	350.00
Recording Fees	400.00	29.00	300.00
Office Supplies & Equipment	200.00	176.00	200.00
Notices	50.00	0.00	300.00
CIP & Master Plan Update	0.00	0.00	1.00
Dues & Subscriptions	0.00	80.00	100.00
Books & Periodicals	0.00	66.00	100.00
Housing Opportunities Grant	0.00	4,575.00	0.00
Tax Map Printing/Updates	0.00	0.00	
Total Expenses:	83,417.00	80,886.00	109,173.00
Net Tax Appropriation	74,667.00	67,662.00	100,423.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
GENERAL GOVERNMENT BUILDINGS			
Revenue: Total	\$9,000.00	\$7,794.00	\$9,000.00
Brookline Chapel	\$6,000.00	\$5,545.00	\$6,000.00
Brusch Hall	\$2,000.00	\$1,325.00	\$2,000.00
Hydro-Electric Power	\$1,000.00	\$924.00	\$1,000.00
 Expenses			
Cleaning Supplies	3,400.00	2,509.00	4,500.00
Energy Efficiency Upgrades	3,200.00	0.00	3,200.00
Alarm Monitoring	0.00	0.00	4,918.00
Town Hall:			
Propane Heat/Hot Water & Generator	4,000.00	2,461.00	3,000.00
Electricity	7,000.00	5,674.00	5,500.00
Custodial	5,500.00	4,566.00	5,500.00
Maint. & Improvements	20,000.00	31,447.00	14,580.00
Elevator Maintenance & Inspection	1,500.00	915.00	1,500.00
 Annex:			
Electricity	360.00	231.00	300.00
Maintenance & Improvements	1,000.00	146.00	1,000.00
Safety Complex:			
Propane	8,222.00	4,504.00	5,000.00
Electricity	20,000.00	14,115.00	15,500.00
Maintenance & Improvements	37,965.00	36,336.00	121,500.00
Custodial	8,325.00	5,082.00	8,617.00
Library:			
Propane	4,200.00	1,749.00	2,310.00
Electricity	5,600.00	3,262.00	4,000.00
Custodial	7,600.00	6,318.00	8,065.00
Maintenance & Improvements	5,930.00	13,201.00	22,000.00
Elevator Maintenance & Inspection	3,500.00	2,082.00	2,500.00
Fire Station:			
Fuel Oil/Propane	8,745.00	8,694.00	9,600.00
Electricity	10,000.00	6,295.00	8,000.00
Maintenance & Improvements	25,418.00	24,745.00	41,687.00
Custodian	0.00	0.00	3,727.00
BPW Garage			
Furnishing, equip. & utilities	2,000.00	0.00	1.00
Propane	9,500.00	4,513.00	5,500.00
Electricity	7,000.00	8,887.00	8,800.00
Maintenance & Improvements	11,675.00	4,174.00	8,070.00
Custodial	1,500.00	0.00	1,850.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
Brookline Chapel			
Fuel Oil	\$2,700.00	\$2,630.00	\$3,000.00
Electricity	800.00	531.00	550.00
Maintenance & Improvements	1,950.00	1,037.00	2,760.00
Brusch Hall			
Fuel Oil	1,515.00	688.00	1,150.00
Electricity	1,100.00	598.00	650.00
Communications	650.00	682.00	650.00
Maintenance & Improvements	1,650.00	1,205.00	1,650.00
Custodial	1,500.00	1,154.00	1,500.00
Total Expenses:	235,005.00	200,431.00	332,635.00
Net Tax Appropriation:	226,005.00	192,637.00	323,635.00
CEMETERIES	24,700.00	19,766.00	27,500.00
INSURANCE			
Total Revenue	0.00	0.00	0.00
Expenses:			
Worker's Compensation	54,527.00	43,554.00	59,434.00
Accident & Health	500.00	495.00	500.00
Property/Liability/Auto	46,633.00	51,135.00	51,296.00
Total Expenses:	101,660.00	95,184.00	111,230.00
Net Tax Appropriation:	101,660.00	95,184.00	111,230.00
REGIONAL ASSOCIATION	4,188.00	4,188.00	4,298.00
CABLE ACCESS			
Revenue:	0.00	0.00	0.00
Expenses:			
Equipment	3,000.00	0.00	3,000.00
Stipends	2,000.00	2,500.00	2,500.00
Town Website/Streaming of Public Meetings	33,000.00	5,425.00	16,100.00
Content Editing and Production (Pepperell TV)	5,925.00	3,705.00	5,925.00
Total Expenses:	43,925.00	11,630.00	27,525.00
Net Tax Appropriation:	43,925.00	11,630.00	27,525.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
POLICE DEPARTMENT			
Revenue:			
Grant	\$0.00	\$0.00	\$0.00
Other Income	2,300.00	2,976.00	2,300.00
Total Revenues:	2,300.00	2,976.00	2,300.00
Expenses:			
Salaries	831,248.00	731,421.00	864,602.00
Salaries - Overtime	35,000.00	44,081.00	35,000.00
Gas	22,000.00	19,397.00	22,000.00
Vehicle Operations	12,000.00	10,359.00	10,000.00
Administration	19,000.00	7,281.00	19,000.00
Ammunition/Firearms Training	5,000.00	4,952.00	5,000.00
Communications	17,500.00	19,312.00	17,500.00
Uniforms	9,200.00	6,930.00	9,200.00
New Equipment	900.00	838.00	1,000.00
Equipment Repair	2,000.00	703.00	2,000.00
Medical	600.00	0.00	600.00
Police Prosecutor	41,600.00	41,029.00	42,976.00
Tuition Reimbursement	2,000.00	0.00	2,000.00
Training	2,500.00	998.00	2,500.00
New Cruisers - Lease Program	73,674.00	60,201.00	68,500.00
Total Expenses:	1,074,222.00	947,502.00	1,101,878.00
Net Tax Appropriation:	1,071,922.00	944,526.00	1,099,578.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
AMBULANCE:			
Revenue:			
Town of Mason	Revolving fund	Revolving fund	Revolving fund
Other Revenue (Accident reports)	\$100.00	\$75.00	\$100.00
Total Revenues:	100.00	75.00	100.00
Expenses:			
Volunteers:			
Medical Supplies	11,000.00	9,679.00	11,000.00
Office Supplies	1,700.00	1,480.00	1,700.00
Training	0.00	0.00	0.00
New Equipment	5,100.00	0.00	5,100.00
Medical	2,800.00	828.00	2,800.00
Insurance	3,500.00	3,272.00	3,500.00
Ambulance:			
Gas & Diesel	7,659.00	6,001.00	6,560.00
Oil & Maintenance	5,100.00	1,940.00	5,100.00
Equipment Maintenance	8,000.00	9,591.00	8,200.00
Oxygen	800.00	572.00	800.00
New Equipment	5,000.00	3,219.00	5,000.00
Communications	5,000.00	5,270.00	5,250.00
Radios	8,700.00	1,841.00	8,700.00
AEDs	0.00	0.00	0.00
Paid Attendants:			
Salaries	304,941.00	248,832.00	347,518.00
Overtime	5,158.00	2,341.00	5,339.00
Uniforms	4,000.00	2,957.00	4,100.00
Training	12,500.00	8,863.00	12,500.00
Medical	0.00	0.00	0.00
Miscellaneous	2,500.00	1,467.00	2,500.00
Paramedic Education	0.00	0.00	10,000.00
Total Expenses:	393,458.00	308,153.00	445,667.00
Net Tax Appropriation:	393,358.00	308,078.00	445,567.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue		Proposed for 2024
FIRE DEPARTMENT				
Revenue:				
Grants	\$0.00	\$0.00		\$0.00
Permits and Misc.	5,500.00	11,220.00	0.00	5,500.00
Total Revenues:	5,500.00	11,220.00		5,500.00
Expenses:				
Gas & Diesel	8,954.00	7,194.00		8,762.00
Oil & Maintenance	26,744.00	27,437.00		24,744.00
Salaries - Firefighters	49,500.00	64,362.00		53,019.00
Salaries - Firefighters (Meetings)	18,140.00	5,435.00		19,092.00
Salaries - Officers (Meetings)	0.00	0.00		3,820.00
Salaries - Firefighters (Officer On Call)	11,960.00	8,439.00		12,382.00
Salaries - Full Time & Clerical	201,441.00	199,538.00		239,411.00
Overtime - Full Time	3,960.00	2,463.00		4,099.00
Training	6,000.00	4,128.00		4,000.00
Oxygen & Chemicals	7,000.00	6,987.00		7,000.00
Equipment Maintenance/Radios	18,350.00	10,475.00		10,350.00
New Equipment	45,893.00	71,610.00		51,256.00
Administrative	19,659.00	24,994.00		21,659.00
Fire Pond Maintenance	15,372.00	20,274.00		15,372.00
Forest Fires	1,000.00	645.00		3,000.00
Medical	15,861.00	9,078.00		15,861.00
Communications	4,981.00	5,348.00		5,342.00
Fire Truck Lease 2nd Pmt of 5	0.00	0.00		170,504.00
EMT Training Reimbursement	0.00	0.00		6,800.00
Total Expenses:	454,815.00	468,407.00		676,473.00
Net Tax Appropriation:	449,315.00	457,187.00		670,973.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
COMMUNICATION CENTER			
Hollis	\$128,700.00	\$128,699.00	\$216,893.00
Communications	2,165.00	1,736.00	2,165.00
Electricity	1,440.00	1,020.00	1,440.00
Equipment repair	1,000.00	382.00	1,000.00
Ball Hill Shed Upgrades	1.00		1.00
Total Expenses:	133,306.00	131,837.00	221,499.00
BUILDING INSPECTION			
Revenue:			
Building Permit Fees & gas reimb.	50,000.00	57,294.00	60,000.00
Total Revenues:	50,000.00	57,294.00	60,000.00
Expenses:			
Salary - Building Inspector	49,920.00	57,840.00	60,279.00
Overtime-Building Inspector	0.00	60.00	1,656.00
Pay - Clerical	11,440.00	758.00	0.00
Office Supplies	1,250.00	261.00	1,250.00
Memberships & Conferences	3,600.00	115.00	3,600.00
Books & Training Material	2,500.00	1,103.00	2,500.00
Gas	1,500.00	1,246.00	1,500.00
Oil & Maintenance	1,500.00	834.00	1,500.00
Uniforms	400.00	200.00	400.00
Equipment/Testing Tools	6,100.00	0.00	1,100.00
Certification Courses	1,000.00	0.00	1,000.00
Total Expenses:	79,210.00	62,417.00	74,785.00
Net Tax Appropriation:	29,210.00	5,123.00	14,785.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
EMERGENCY MANAGEMENT			
Revenue:			
Grant	\$0.00	\$0.00	\$0.00
Donations	0.00	0.00	0.00
Total Revenues:	0.00	0.00	0.00
Expenses:			
Stipend - EMD	9,500.00	9,500.00	9,500.00
Office Supplies	250.00	50.00	250.00
Books & Training Materials	350.00	130.00	350.00
Gas & Travel	1,700.00	52.00	2,500.00
Conferences & Training	300.00	112.00	300.00
Equipment & Maintenance	7,400.00	3,750.00	6,600.00
Communications	2,000.00	0.00	2,000.00
Total Expenses:	21,500.00	13,594.00	21,500.00
Net Tax Appropriation:	21,500.00	13,594.00	21,500.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
HIGHWAYS, STREETS & BRIDGES			
Revenue:			
Melendy Pond	\$5,000.00	\$1,750.00	\$5,000.00
Cemeteries (burials)	5,000.00	7,900.00	5,000.00
Driveway Permits		735.00	
Pierce Pond Dam Grant	0.00	0.00	77,000.00
Miscellaneous	0.00	0.00	1,000.00
Total Revenues:	10,000.00	10,385.00	88,000.00
Expenses:			
Salaries	195,416.00	191,459.00	204,480.00
Overtime	16,000.00	12,131.00	20,000.00
Street Lighting	8,000.00	5,084.00	6,000.00
Tree Warden	7,000.00	5,358.00	7,000.00
Sidewalks	30,000.00	15,832.00	40,000.00
Dust Control	6,500.00	3,465.00	7,000.00
Drainage Improvements	30,000.00	5,115.00	10,000.00
Drainage Maintenance	6,000.00	5,987.00	6,000.00
Equipment Maintenance	40,000.00	50,405.00	50,000.00
Facility Maintenance & Supplies	1,000.00	709.00	1,000.00
Fuel, Oil, Fluids, & Parts	40,000.00	22,870.00	35,000.00
Gravel & Grading	30,000.00	30,929.00	35,000.00
Grounds Maintenance	3,000.00	1,502.00	3,000.00
New Equipment	35,000.00	39,301.00	35,000.00
Communications	2,500.00	2,277.00	2,500.00
Office Supplies	500.00	127.00	500.00
Resurfacing/Overlays	270,000.00	270,000.00	270,000.00
Road Maintenance	30,000.00	48,412.00	40,000.00
Roadside & Brush Cutting	30,000.00	23,846.00	30,000.00
Snow & Ice Management	185,000.00	177,308.00	210,000.00
Salaries Snow & Ice	0.00	4,883.00	0.00
Stocked Material	1.00	0.00	1.00
Training & Uniforms	2,500.00	3,626.00	3,500.00
Pierce Pond Dam (Engineering)	1,500.00	0.00	1,500.00
Total Expenses:	969,917.00	920,626.00	1,017,481.00
Net Tax Appropriation:	959,917.00	910,241.00	929,481.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
SANITATION			
Revenue:			
Construction Debris	\$20,000.00	\$12,623.00	\$20,000.00
Misc., sofas, mattresses, tires, etc.	0.00	8,537.00	0.00
Mixed Metal	7,000.00	3,640.00	7,000.00
Precious Metal	2,000.00	1,446.00	2,000.00
Electronics	4,000.00	5,520.00	4,000.00
Total Revenues:	33,000.00	31,766.00	33,000.00
Expenses:			
Souhegan Regional Landfill	299,942.00	300,225.00	320,000.00
Attendant Salaries	106,953.00	103,165.00	110,697.00
Contracted Services	35,000.00	32,064.00	35,000.00
Construction Debris	35,000.00	33,403.00	35,000.00
Electricity	5,000.00	0.00	5,000.00
Communications (Phone)	500.00	686.00	750.00
Solid Waste Management	6,380.00	6,125.00	7,000.00
Groundwater Monitoring	3,700.00	3,785.00	4,500.00
Medical	250.00	0.00	250.00
Portable	0.00	128.00	0.00
Freon Disposal	3,000.00	2,608.00	3,000.00
Electronics Disposal	4,500.00	4,260.00	4,500.00
Tire Disposal	2,000.00	1,352.00	2,000.00
Propane Tank Disposal	350.00	0.00	350.00
Bulb Disposal	1,500.00	742.00	1,500.00
Used Oil Disposal	1,000.00	609.00	1,000.00
Training/Certifications	500.00	525.00	500.00
Equipment/Repair/Signs	4,000.00	3,753.00	4,000.00
Uniforms	1,000.00	988.00	2,000.00
Landfill Asbestos Remediation	0.00	0.00	100,000.00
Total Expenses:	510,575.00	494,418.00	637,047.00
Net Tax Appropriation:	477,575.00	462,652.00	604,047.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue		Proposed for 2024
PEST CONTROL				
Revenue:				
Fines	\$0.00	\$0.00		\$0.00
Total Revenues:	0.00	0.00		0.00
Expenses:				
Boarding	200.00	0.00		200.00
Total Expenses:	200.00	0.00		200.00
Net Tax Appropriation:	200.00	0.00		200.00
HEALTH AGENCIES				
Revenue:	0.00	0.00	0.00	0.00
Expenses:				
Home Health & Hospice Care	11,000.00	11,000.00		11,000.00
Greater Nashua Mental Health/Comm. Council	5,000.00	5,000.00		5,200.00
St. Joseph Community Service	1,000.00	1,000.00		1,400.00
Bridges	750.00	750.00		750.00
Lamprey Health Center	1,000.00	1,000.00		1,000.00
SHARE	1,500.00	1,500.00		3,000.00
Souhegan Valley Transp. Collaborative	3,500.00	3,500.00		3,500.00
Granite State Children's Alliance (was CAC)	750.00	750.00		750.00
CASA of NH	500.00	500.00		500.00
Harbor Care	2,000.00	2,000.00		2,000.00
Total Expenses:	27,000.00	27,000.00		29,100.00
Net Tax Appropriation:	27,000.00	27,000.00		29,100.00
PUBLIC WELFARE				
Total Revenues:	0.00	0.00		0.00
General Assistance	25,000.00	32,299.00		25,000.00
Memberships & Meeting Dues	150.00	70.00		100.00
Direct Assistance Office Expense	150.00	187.00		150.00
Total Expenses:	25,300.00	32,556.00		25,250.00
Net Tax Appropriation:	25,300.00	32,556.00		25,250.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
RECREATION			
Total Revenues:	\$17,000.00	\$10,996.00	\$17,000.00
Expenses:			
Ball Park Maintenance	41,400.00	39,488.00	43,730.00
Park Improvements	2,000.00	0.00	2,000.00
Concession Stand	1,350.00	651.00	1,350.00
Total Expenses	44,750.00	40,139.00	47,080.00
Net Tax Appropriation:	27,750.00	29,143.00	30,080.00
LIBRARY			
Total Revenues:	0.00	12,388.00	
Expenses:			
Communications	3,000.00	2,608.00	3,800.00
Postage	275.00	75.00	275.00
Office Supplies	3,800.00	3,350.00	5,000.00
Library Furniture Equipment	1,000.00	1,408.00	3,000.00
Equipment Maintenance & Repair	500.00	0.00	500.00
Professional Dues, etc.	600.00	642.00	1,200.00
Mileage	400.00	592.00	1,000.00
Media: Books, Magazines, Audio, Visual	26,500.00	16,390.00	28,000.00
Education	1,500.00	344.00	2,500.00
Programs	6,000.00	9,375.00	14,000.00
Salaries	230,018.00	156,242.00	254,010.00
Social Security/Medicare	17,596.00	11,850.00	19,432.00
NH Retirement	17,315.00	11,378.00	16,730.00
Automation	1,700.00	1,701.00	1,751.00
Health and Dental Insurance	43,629.00	7,148.00	47,982.00
Criminal Background Check	100.00	91.00	125.00
Payroll Expenses	9,000.00	5,224.00	5,770.00
Website Subscription Fees	2,500.00	1,205.00	1,200.00
Legal/HR Fees	0.00	0.00	2,000.00
Total Expenses:	365,433.00	229,623.00	408,275.00
Net Tax Appropriations:	365,433.00	217,235.00	408,275.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
PATRIOTIC PURPOSES			
Revenue:			
Donations	\$0.00	\$0.00	\$0.00
Total Revenues:	0.00	0.00	0.00
Expenses:			
Flags, Flowers, etc	1,200.00	305.00	500.00
Fireworks	10,500.00	10,500.00	10,500.00
Total Expenses:	11,700.00	10,805.00	11,000.00
Net Tax Appropriation:	11,700.00	10,805.00	11,000.00
CONSERVATION COMMISSION			
Total Revenues:			
Milfoil Reimbursement	4,500.00	3,280.00	3,500.00
Total Revenues:	4,500.00	3,280.00	3,500.00
Expenses:			
Maintenance of Conservation Lands	3,560.00	2,840.00	3,560.00
Conferences	170.00	0.00	170.00
Memberships	550.00	400.00	550.00
Postage & Public Information	220.00	0.00	220.00
Outside Consulting	100.00	0.00	100.00
Water Sampling	2,000.00	0.00	2,000.00
Invasive Species Control - Lake Host Program	7,500.00	7,300.00	7,500.00
Taylor Dam Yearly Fee	400.00	400.00	400.00
Milfoil Treatment	30,000.00	10,560.00	20,000.00
Balance to Land Acquisition Acct. (ex. milfoil)	0.00	0.00	0.00
Total Expenses:	44,500.00	21,500.00	34,500.00
Net Tax Appropriation:	40,000.00	18,220.00	31,000.00
ECONOMIC DEVELOPMENT			
Revenues:			
Cook-Off	0.00	0.00	0.00
Total Revenues:	0.00	0.00	0.00
Expenses:			
Newsletter/Mailings	4,500.00	166.00	2,000.00
Events	0.00	0.00	0.00
Total Expenses:	4,500.00	166.00	2,000.00
Net Tax Appropriation:	4,500.00	166.00	2,000.00

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
DEBT SERVICE			
Revenue:			
Impact Fees	\$6,000.00	\$7,605.75	\$6,000.00
Martin/Cummings Bond \$ from Land Acq. Fund	56,875.00	56,875.00	55,090.00
Total Revenues:	62,875.00	64,480.75	61,090.00
Expenses:			
Principal-Bond Safety Complex I 20 of 20 yrs	60,000.00	60,000.00	0.00
Interest-Bond Safety Complex I	1,418.00	1,418.00	0.00
Principal-CC Bond (Bross) 18 of 20 yrs	25,000.00	25,000.00	25,000.00
Interest-CC Bond (Bross)	3,231.00	3,231.00	2,075.00
Principal-CC Bond (Cohen, Olson) 17 of 20 yrs	15,000.00	15,000.00	15,000.00
Interest-CC Bond (Cohen; Olson)	1,619.00	1,619.00	1,009.00
Principal-Safety Complex II 12 of 20 yrs	70,000.00	70,000.00	70,000.00
Interest-Safety Complex II	28,530.00	28,530.00	25,730.00
Principal-CC Bond (Martin/Cummings) 7 of 20 yrs	35,000.00	35,000.00	35,000.00
Interest-CC Bond (Martin/Cummings)	21,875.00	21,875.00	20,090.00
Principal-Bond (Public Works) 3 of 20 yrs			88,125.00
Interest-Bond (Public Works)	85,414.00	85,414.00	85,414.00
Principal-CC Bond Makepeace/Fessenden	28,670.00	28,670.00	34,400.00
Interest-CC Bond Makepeace/Fessenden	55,558.79	55,558.79	49,561.20
Total Expenses:	431,315.79	431,315.79	451,404.20
Net Tax Appropriation:	368,440.79	366,835.04	390,314.20
Total Department Revenue:	248,025.00	271,712.75	333,240.00
TOTALS, EXCLUDING WARRANT ARTICLES	\$6,947,159.79	\$6,538,584.79	\$8,035,973.20

Budget for the Town of Brookline
2023 Appropriations, Actual 2023 Expenditures
and Proposed Expenses for 2024

	2023 Appropriation/ Revenue	2023 Actual Expenditure/ Revenue	Proposed for 2024
CAPITAL OUTLAYS			
2023 Approved Warrant Articles:			
Fire Truck Lease Payment Art 7	15,346	15,346	\$0
Town Facility Repairs Art 8	200,000	14,458	\$0
Fire Truck Capital Reserve Fund Art 9	50,000	50,000	\$0
Ambulance Expendable Trust Art 10 (2022 Donations)	3,525	3,525	\$0
2024 Warrant Articles:			
Conserv Land-Lot A-2 & Lot B-72 (Denault Prop) Art 3			\$4,350,000
Bond Sreet Bridge Const (State Reimb 80%) Art 4			\$1,200,000
Fire Truck Capital Reserve Fund Art 8			\$50,000
2 Public Works Emp Pay & Benefits for 7 Mo Art 9			\$106,578
Assist Town Administrator Pay & Benefits for 7 Mo Art 10			\$68,376
Fire Admin Assist to FT Pay & Benefits for 9 Mo Art 11			\$31,244
Police Officer's Union 3 Yr Agmt 1st Year Cost Art 12			\$22,729
Town Facilities Capital Reserve Art 13			\$30,000
Reappraisal Capital Reserve Fund 1st of 4 Yrs Art 15			\$20,154
Ambulance Expendable Trust (2023 Donations) Art 20			\$2,200
TOTALS, WITH WARRANT ARTICLES	\$7,216,030.79	\$6,621,913.79	\$13,917,254.40

Operating Transfers Out:			
Rebates & Refunds		20,880	
Land Use Change Tax to Conservation Fund		197,937	
Taxes Bought by Town		138,008	
2022 Encumbered Pierce Pond Dam Bal Extended	20,000	14,704	5,296
2023 Encumbered Consulting Services	8,000	4,000	4,000
2017 TAP 2 Sidewalk /Bridge Art 7	544,076	544,076	0
2020 Additional TAP 2 Funds Art 13 (NL)	130,000	130,000	0
2021 Additional TAP 2 Funds Art 12	45,000	45,000	0
2022 Additional TAP 2 Funds Art 9	343,000	343,000	0
2018 Hood Road Imp Art 10 Exp (2023)	11,103	1,815	9,288
2020 Hood Road Imp Art 10 Exp (2024)	60,000	0	60,000
Less: Miscellaneous Liability		-5,855	
Payments to Other Governments			
Taxes Paid to County		912,297	
H/B COOP (Jan. thru June 2023)		4,103,980	
H/B COOP (July thru Dec. 2023)		4,850,000	
Brookline School District (Jan. thru June 2023)		3,368,582	
Brookline School District (July thru Dec. 2023)		4,200,000	
TOTAL PAYMENTS FOR ALL PURPOSES:		\$25,490,337	

Combined Balance Sheet
Governmental Funds
December 31, 2022 (Audited)

	General	Capital Project	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash & cash equivalents	10,479,822		1,364,227	11,844,049
Investments	21,895		218,036	239,931
Receivables:				
Taxes	650,219			650,219
Accounts	39,625			39,625
Interfund receivable			342,627	342,627
Total assets	<u>\$ 11,191,561</u>	<u>\$ -</u>	<u>\$ 1,924,890</u>	<u>\$ 13,116,451</u>
LIABILITIES				
Accounts payable	3,850			3,850
Accrued salaries & benefits	26,595			26,595
Intergovernmental payable	7,472,562			7,472,562
Interfund payable	342,627			342,627
Escrow & performance deposits	4,000			4,000
Total liabilities	<u>\$ 7,849,634</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,849,634</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - property taxes	77,011			77,011
Unavailable revenue - off-site improvements	9,750			9,750
Unavailable revenue - ARPA	424,882			424,882
Total deferred inflows of resources	<u>\$ 511,643</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 511,643</u>
FUND BALANCES				
Nonspendable			163,837	163,837
Restricted	109,715		577,184	686,899
Committed	751,772		1,183,869	1,935,641
Assigned	84,680			84,680
Unassigned	1,884,117			1,884,117
Total fund balances	<u>\$ 2,830,284</u>	<u>\$ -</u>	<u>\$ 1,924,890</u>	<u>\$ 4,755,174</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 11,191,561</u>	<u>\$ -</u>	<u>\$ 1,924,890</u>	<u>\$ 13,116,451</u>

**Comparative Statement of
Appropriations Fiscal Year
Ending December 31, 2023**

Title of Appropriation	2023 Appropriated	Receipts & Reimb	Total Amount Available	Expenditures	Unexpen Bal or Overdraft
Executive	310,486		310,486	321,378	(10,892)
Election, Registration & Vital Statistics	4,551	442	4,993	3,465	1,528
Financial Administration	240,936	45,392	286,328	230,484	55,844
Revaluation of Property	56,414	-	56,414	54,712	1,702
Legal Expense	500,000		500,000	629,689	(129,689)
Personnel Administration	762,760		762,760	740,534	22,226
Planning & Zoning	83,768	13,225	96,993	80,887	16,106
General Government Buildings	235,005	11,361	246,366	200,434	45,932
Cemeteries	24,700	-	24,700	19,766	4,934
Insurance	101,660	-	101,660	95,184	6,476
Advertising & Regional Association	4,188	-	4,188	4,188	(0)
Cable Access	43,925	-	43,925	11,630	32,295
Police Department	1,074,222	2,976	1,077,198	947,500	129,698
Ambulance Service	393,458	75	393,533	308,152	85,381
Fire Department	459,955	11,220	471,175	458,133	13,042
Building Inspection	85,450	57,294	142,744	62,416	80,328
Emergency Management	21,500	-	21,500	13,594	7,906
Communication Center	133,305	-	133,305	131,836	1,469
Highways, Streets & Bridges	969,917	5,385	975,302	920,626	54,676
Solid Waste Disposal	510,575	31,766	542,341	490,677	51,665
Pest Control	200	-	200	-	200
Health Agencies	27,000	-	27,000	27,000	-
Direct Assistance	25,300	-	25,300	32,299	(6,999)
Parks & Recreation	44,750	10,996	55,746	40,139	15,607
Library	365,433	12,388	377,821	365,434	12,387
Patriotic Purposes	11,700		11,700	10,805	895
Conservation Commission	44,500	3,280	47,780	21,500	26,280
Economic Development	4,500	-	4,500	166	4,334
Principal - Long Term Bonds	233,670	35,000	268,670	233,670	35,000
Interest - Long Term Bonds	190,646	21,875	212,521	190,646	21,875
Total Operating Budget:	\$ 6,964,474	\$ 262,674	\$ 7,227,148	\$ 6,646,944	\$ 580,204

2023 Approved Warrant Articles								
Art 7 Fire Truck Lease Pmt	15,346	-	15,346	15,346	-			
Art 8 Town Facilities Repairs	200,000	-	200,000	14,458	185,542			
Art 9 Fire Truck Cap Res Fund	50,000	-	50,000	50,000	-			
Art 10 Ambulance Exp Fund Donations	3,525	-	3,525	3,525	-			
Totals Including Warrant Articles	\$7,233,345	\$262,674	\$7,496,019	\$6,730,273	\$765,746			

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2023**

Description	Value
Town Hall, Lands and Buildings (H-31)	1,475,700
Furniture & Equipment	150,000
Fire Station, Bldg Only (H-31)	533,900
Furniture & Equipment (excludes vehicles)	350,000
Library, Land and Building (H-59)	945,400
Furniture & Equipment	350,000
Safety Complex (F-155)	2,042,800
Furniture & Equipment (excludes vehicles)	350,000
Annex, Land & Building (F-116)	301,400
Parks & Playgrounds (F-132) Frances Dr	408,100
Parks & Playgrounds (L-35) Grove	735,800
Richard Maghakian Memorial School (F-80)	5,265,700
Brookline Chapel & Brusck Hall (H-84)	703,400
Captain Samuel Douglass Academy (K-84)	7,530,300
Transfer Station, Public Works Bldg & Land (C-12)	2,162,900
Historical Society (F-144)	342,300
Total:	23,647,700
A-1 Makepeace Cons Land 132.2 Acres	\$23,200
A-4 Farwell Cons Land 3 Acres	\$700
A-5 Farwell Cons Land 44.6 Acres	\$5,800
B-6 Ball Hill Road Land and Building	\$86,300
B-7	\$84,900
B-11	\$4,200
B-11-1	\$4,200
B-12 Silva Cons Land 20 Acres	\$78,600
B-14	\$7,000
B-22	\$15,300
B-25	\$11,300
B-27 Parker Cons Land 5.1 Acres	\$25,500
B-34	\$492,600
B-35	\$89,000
B-36	\$213,600
B-37 Tax Collector Deed - Land	\$53,500
B-49 Tax Collector Deed - Land	\$3,000
B-54	\$16,200
B-55 - Melendy Pond	\$4,855,000
B-65-10	\$129,400
B-65-11 - Palmer	\$415,600
B-68 Lesser Cons Land 73.4 Acres	\$247,100
B-69 Tax Collector Deed - Land	\$20,300
B-70	\$63,100
B-71	\$192,000
B-73	\$48,600
B-74	\$306,700
B-75	\$156,400
B-78 Farwell Cons Land 8.7 Acres	\$2,300
B-79	\$0

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2023**

Description	Value
B-80 Federal Hill Prop Cons Land 112.5 Acres	\$17,200
B-94 - Morrill Land	\$341,500
B-95	\$117,200
B-96	\$14,400
B-97 Tax Collector Deed - Land	\$135,900
B-98 Milford Line Land	\$43,200
B-100 Farwell Cons Land 4.5 Acres	\$1,200
B-101 Tax Collector Deed - Land	\$15,200
C-3 Tax Collector Deed - Land	\$33,300
C-11	\$22,500
C-13	\$624,500
C-25	\$506,800
C-26	\$87,400
C-30	\$432,900
C-45	\$50,500
C-46-3	\$0
C-48	\$30,600
C-49	\$416,400
D-1	\$0
D-4	\$247,200
D-18-5	\$202,400
D-18-25 - Fire Pond	\$16,000
D-21	\$54,400
D-22	\$71,400
D-25	\$205,800
D-25-4	\$165,000
D-26-21	\$0
D-31 Tax Collector Deed - Land	\$29,500
D-37 Tax Collector Deed - Land	\$5,400
D-39 North Cemetery	\$59,600
D-52-53	\$87,300
D-55-22	\$0
D-57-7	\$226,000
D-62 (Hollis Line)	\$37,200
D-91	\$400
D-93 - Fire Pond	\$7,000
D-96 Tax Collector Deed - Land	\$154,900
E-9-23	\$180,900
F-16	\$0
F-17 Tax Collector Deed - Land	\$149,100
F-63	\$415,700
F-104	\$0
F-106	\$0
F-107	\$49,900
F-109	\$88,800
F-110	\$31,500
F-111	\$180,300
F-118	\$2,900

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2023**

Description	Value
F-141	\$151,500
F-158	\$73,500
G-6	\$230,000
G-20	\$224,900
G-45	\$225,700
G-61-30	\$180,100
G-65 Tax Collector Deed - Land	\$500
H-39 Main St (Across from Chapel)	\$103,600
H-43 Tax Collector Deed - Land	\$38,300
H-49	\$330,300
H-67	\$333,300
H-68	\$38,000
H-69	\$55,600
H-70 Tax Collector Deed - Land	\$33,700
H-71 Tax Collector Deed - Land	\$19,000
H-75	\$0
H-101	\$15,800
H-102 (Conservation)	\$48,000
H-108 Pine Grove Cemetery	\$241,300
H-126-1	\$169,200
H-127	\$152,400
H-130-1	\$0
H-132	\$54,300
H-138	\$0
H-144	\$45,800
H-145	\$98,900
H-149	\$40,500
J-2 Tax Collector Deed - Land	\$189,300
J-7	\$17,000
J-24-32 Fire Pond	\$2,200
J-24-33	\$5,400
J-24-34	\$2,100
J-30-2-5 Swamp Land	\$22,200
J-33-11	\$185,300
J-35 Tax Collector Deed - Land	\$338,600
J-39 (Fire Pond)	\$0
J-39-45	\$0
J-39-46	\$121,700
J-51	\$70,100
J-54 Tax Collector Deed - Land	\$203,700
K-28	\$0
K-28-1	\$187,200
K-28-13	\$77,900
K-33 (Conservation)	\$12,300
K-34 (Conservation)	\$18,800
K-58 (Conservation)	\$22,800
K-62	\$44,200
K-62-1	\$41,600

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 2023**

Description	Value
K-66-18	\$84,200
K-66-20 (Fire Pond)	\$0
K-69 - Donated Land	\$245,600
K-80 Swamp Land	\$0
K-101	\$266,400
K-101-5	\$16,700
K-101-16	\$9,000
K-102	\$104,200
L-13 Lakeside Cemetery	\$167,900
M-18 - Melendy Pond Land	\$200,000
M-19 - Melendy Pond Land	\$203,300
Total:	\$18,974,600
TOTAL:	\$42,622,300

STATEMENT OF APPROPRIATIONS - 2023

Executive.....	310,486
Election, Registration & Vital Statistics.....	4,551
Financial Administration.....	240,936
Revaluation of Property.....	56,414
Legal Expenses.....	500,000
Personnel Administration,	750,176
Building Inspector Full-Time Benefits Prorated 9 Mo Art 6	12,584
Planning and Zoning.....	83,417
General Government Buildings	231,605
Town Facility Repairs (Town Hall)	200,000
Cemeteries.....	24,700
Insurance.....	101,660
Advertising & Regional Association.....	4,188
Cable Access.....	43,925
Police Department.....	1,074,222
Ambulance Service.....	393,458
Ambulance Expendable Trust Fund, Art 13.....	3,525
Fire Department.....	454,815
Fire Truck Capital Reserve Fund, Art 9.....	50,000
Fire Truck 1st Lease Pmt after Cap Res Fund Check Art 7	15,346
Building Inspection.....	79,210
Building Inspector Full-Time Salary Prorated 9 Mo Art 6.....	6,240
Emergency Management.....	21,500
Communications.....	133,306
Highways, Streets & Bridges (with street lighting).....	969,917
Solid Waste Disposal.....	510,575
Pest Control.....	200
Health Agencies.....	27,000
Direct Assistance.....	25,300
Parks and Recreation.....	44,750
Library.....	365,433
Patriotic Purposes.....	11,700
Conservation Commission.....	44,500
Economic Development.....	4,500
Debt Service, Principal.....	233,670
Debt Service, Interest.....	190,646
 Total Appropriations.....	 7,224,455
 Less: <u>Estimated Revenue and Credits (from MS-434):</u>	
Source of Revenue:	
Yield/Timber Tax.....	3,500
Gravel Tax.....	0
Interest on Delinquent Taxes.....	55,000

Motor Vehicle Permit Fees.....	1,326,250
From State:	
Meals & Rooms.....	300,000
Highway Block Grant.....	0
Additional State Aid Grant.....	0
Fire Truck Grant.....	0
TAP - Additional Funds.....	0
Income from Departments.....	272,500
Sale of Municipal Property.....	0
Other (Cable Franchise Payment).....	42,000
Net Revenues (Not Including Fund Balance).....	-3,574,301
Voted from Fund Balance.....	-3,525
Fund Balance to Reduce Taxes.....	-62,500
Total Revenues and Credits:.....	-3,640,326
Appropriations (From DRA MS-434).....	7,412,345
Less: Revenues.....	-3,640,326
Add: Overlay.....	89,291
Add: War Service Credits.....	211,000
Net Town Appropriations:.....	4,072,310
Net Local School Appropriations.....	11,416,034
Net Cooperative School Appropriations.....	11,703,508
Net Education Grant.....	-4,372,983
Locally Retained State Education Tax.....	-1,260,886
Net Required Local Education Tax Effort.....	17,485,673
State Education Tax.....	120,886
Total Assessment Valuation with Utilities.....	1,142,669,546
Total Assessment Valuation without Utilities.....	1,130,609,246

Tax Rate for 2023: \$20.78 per thousand

Breakdown

Town	\$3.56
County	\$0.80
School	\$15.30
State	<u>\$1.12</u>
Total:	\$20.78

**Statement of Bonded Debt
Land Acquisition**

Original Amount Bonded: Cohen/Olson Lots C-13, D-21, D-22 Twenty (20) Year Bond @ 4.05%	\$291,900 \$133,694
Less: Interest Paid in 2007	\$7,481
Less: Principal Due in 2008	\$11,900
Less: Interest Due in 2008	\$12,904
Less: Principal Due in 2009	\$15,000
Less: Interest Due in 2009	\$12,287
Less: Principal Due in 2010	\$15,000
Less: Interest Due in 2010	\$11,593
Less: Principal Due in 2011	\$15,000
Less: Interest Due in 2011	\$10,881
Less: Principal Due in 2012	\$15,000
Less: Interest Due in 2012	\$10,169
Less: Principal Due in 2013	\$15,000
Less: Interest Due in 2013	\$9,419
Less: Principal Due in 2014	\$15,000
Less: Interest Due in 2014	\$8,669
Less: Principal Due in 2015	\$15,000
Less: Interest Due in 2015	\$7,919
Less: Principal Due in 2016	\$15,000
Less: Interest Due in 2016	\$7,169
Less: Principal Due in 2017	\$15,000
Less: Interest Due in 2017	\$6,419
Less: Principal Due in 2018	\$15,000
Less: Interest Due in 2018	\$5,706

Less: Principal Due in 2019	\$15,000
Less: Interest Due in 2019	\$4,169
Less: Principal Due in 2020	\$15,000
Less: Interest Due in 2020	\$3,531
Less: Principal Due in 2021	\$15,000
Less: Interest Due in 2021	\$2,894
Less: Principal Due in 2022	\$15,000
Less: Interest Due in 2022	\$2,256
Less: Principal Due in 2023	\$15,000
Less: Interest Due in 2023	\$1,619
Less: Principal Due in 2024	\$15,000
Less: Interest Due in 2024	\$1,009
Less: Principal Due in 2025	\$15,000
Less: Interest Due in 2025	\$700
Less: Principal Due in 2026	\$15,000
Less: Interest Due in 2026	\$542
Less: Principal Due in 2027	\$10,000
Less: Interest Due in 2027	\$42
Balance 12/31/2027	\$0

**Statement of Bonded Debt
Land Acquisition**

Original Amount Bonded: Bross - C-30	\$492,842
Twenty (20) Year Bond @ 4.74%	\$241,407
Less: Principal Paid in 2007	\$27,842
Less: Interest Paid in 2007	\$25,063
Less: Principal Due in 2008	\$25,000
Less: Interest Due in 2008	\$22,044
Less: Principal Due in 2009	\$25,000
Less: Interest Due in 2009	\$20,793
Less: Principal Due in 2010	\$25,000
Less: Interest Due in 2010	\$19,543
Less: Principal Due in 2011	\$25,000
Less: Interest Due in 2011	\$18,544
Less: Principal Due in 2012	\$25,000
Less: Interest Due in 2012	\$17,544
Less: Principal Due in 2013	\$25,000
Less: Interest Due in 2013	\$16,294
Less: Principal Due in 2014	\$25,000
Less: Interest Due in 2014	\$15,044
Less: Principal Due in 2015	\$25,000
Less: Interest Due in 2015	\$13,794
Less: Principal Due in 2016	\$25,000
Less: Interest Due in 2016	\$12,544
Less: Principal Due in 2017	\$25,000
Less: Interest Due in 2017	\$10,137
Less: Principal Due in 2018	\$25,000
Less: Interest Due in 2018	\$9,044

Less: Principal Due in 2019	\$25,000
Less: Interest Due in 2019	\$6,869
Less: Principal Due in 2020	\$25,000
Less: Interest Due in 2020	\$5,463
Less: Principal Due in 2021	\$25,000
Less: Interest Due in 2021	\$4,306
Less: Principal Due in 2022	\$25,000
Less: Interest Due in 2022	\$3,419
Less: Principal Due in 2023	\$25,000
Less: Interest Due in 2023	\$3,231
Less: Principal Due in 2024	\$25,000
Less: Interest Due in 2024	\$2,075
Less: Principal Due in 2025	\$20,000
Less: Interest Due in 2025	\$1,000
Less: Principal Due in 2026	\$20,000
Less: Interest Due in 2026	\$500
Balance 12/31/2026	\$0

**Statement of Bonded Debt
Police Addition - Safety Complex**

Original Amount Bonded: F-155	\$1,362,400
Twenty (20) Year Bond @ 3.2977%	\$562,319
Less: Principal Paid in 2013	\$47,400
Less: Interest Paid in 2013	\$50,884
Less: Principal Due in 2014	\$50,000
Less: Interest Due in 2014	\$46,030
Less: Principal Due in 2015	\$50,000
Less: Interest Due in 2015	\$44,030
Less: Principal Due in 2016	\$55,000
Less: Interest Due in 2016	\$42,530
Less: Principal Due in 2017	\$55,000
Less: Interest Due in 2017	\$40,880
Less: Principal Due in 2018	\$55,000
Less: Interest Due in 2018	\$39,780
Less: Principal Due in 2019	\$60,000
Less: Interest Due in 2019	\$37,580
Less: Principal Due in 2020	\$60,000
Less: Interest Due in 2020	\$35,930
Less: Principal Due in 2021	\$60,000
Less: Interest Due in 2021	\$33,530
Less: Principal Due in 2022	\$65,000
Less: Interest Due in 2022	\$31,130
Less: Principal Due in 2023	\$70,000
Less: Interest Due in 2023	\$21,530
Less: Principal Due in 2024	\$70,000
Less: Interest Due in 2024	\$18,730

Less: Principal Due in 2025	\$75,000
Less: Interest Due in 2025	\$15,930
Less: Principal Due in 2026	\$75,000
Less: Interest Due in 2026	\$11,241
Less: Principal Due in 2027	\$80,000
Less: Interest Due in 2027	\$9,930
Less: Principal Due in 2028	\$80,000
Less: Interest Due in 2028	\$7,430
Less: Principal Due in 2029	\$85,000
Less: Interest Due in 2029	\$6,230
Less: Principal Due in 2030	\$85,000
Less: Interest Due in 2030	\$4,768
Less: Principal Due in 2031	\$90,000
Less: Interest Due in 2031	\$3,363
Less: Principal Due in 2032	\$95,000
Less: Interest Due in 2032	\$1,893
Balance 12/31/2032	\$0

**Statement of Bonded Debt
Land Acquisition**

Original Amount Bonded: K-33&34	\$714,600
Twenty (20) Year Bond @ 2.6685%	\$297,264
Less: Principal Paid in 2018	\$39,600
Less: Interest Paid in 2018	\$34,349
Less: Principal Due in 2019	\$40,000
Less: Interest Due in 2019	\$29,525
Less: Principal Due in 2020	\$40,000
Less: Interest Due in 2020	\$27,485
Less: Principal Due in 2021	\$35,000
Less: Interest Due in 2021	\$25,445
Less: Principal Due in 2022	\$35,000
Less: Interest Due in 2022	\$23,660
Less: Principal Due in 2023	\$35,000
Less: Interest Due in 2023	\$21,875
Less: Principal Due in 2024	\$35,000
Less: Interest Due in 2024	\$20,090
Less: Principal Due in 2025	\$35,000
Less: Interest Due in 2025	\$18,305
Less: Principal Due in 2026	\$35,000
Less: Interest Due in 2026	\$16,520
Less: Principal Due in 2027	\$35,000
Less: Interest Due in 2027	\$14,735
Less: Principal Due in 2028	\$35,000
Less: Interest Due in 2028	\$12,950
Less: Principal Due in 2029	\$35,000
Less: Interest Due in 2029	\$11,165

Less: Principal Due in 2030	\$35,000
Less: Interest Due in 2030	\$9,730
Less: Principal Due in 2031	\$35,000
Less: Interest Due in 2031	\$8,295
Less: Principal Due in 2032	\$35,000
Less: Interest Due in 2032	\$6,860
Less: Principal Due in 2033	\$35,000
Less: Interest Due in 2033	\$5,425
Less: Principal Due in 2034	\$35,000
Less: Interest Due in 2034	\$4,340
Less: Principal Due in 2035	\$35,000
Less: Interest Due in 2035	\$3,255
Less: Principal Due in 2036	\$35,000
Less: Interest Due in 2036	\$2,170
Less: Principal Due in 2037	\$35,000
Less: Interest Due in 2037	\$1,085
Balance 12/31/2037	\$0

**Statement of Bonded Debt
Public Works Facility**

Original Amount Bonded: Lot C-12	\$2,308,125
Twenty (20) Year Bond @ 1.84%	\$932,637
Less: Principal Due in 2022	\$0
Less: Interest Due in 2022	\$86,363
Less: Principal Due in 2023	\$0
Less: Interest Due in 2023	\$85,414
Less: Principal Due in 2024	\$88,125
Less: Interest Due in 2024	\$85,414
Less: Principal Due in 2025	\$90,000
Less: Interest Due in 2025	\$80,920
Less: Principal Due in 2026	\$95,000
Less: Interest Due in 2026	\$76,330
Less: Principal Due in 2027	\$100,000
Less: Interest Due in 2027	\$71,485
Less: Principal Due in 2028	\$105,000
Less: Interest Due in 2028	\$66,385
Less: Principal Due in 2029	\$110,000
Less: Interest Due in 2029	\$61,030
Less: Principal Due in 2030	\$115,000
Less: Interest Due in 2030	\$55,420
Less: Principal Due in 2031	\$120,000
Less: Interest Due in 2031	\$49,555
Less: Principal Due in 2032	\$125,000
Less: Interest Due in 2032	\$43,435
Less: Principal Due in 2033	\$135,000
Less: Interest Due in 2033	\$37,060

Less: Principal Due in 2034	\$140,000
Less: Interest Due in 2034	\$31,525
Less: Principal Due in 2035	\$145,000
Less: Interest Due in 2035	\$27,185
Less: Principal Due in 2036	\$145,000
Less: Interest Due in 2036	\$22,690
Less: Principal Due in 2037	\$150,000
Less: Interest Due in 2037	\$18,195
Less: Principal Due in 2038	\$155,000
Less: Interest Due in 2038	\$13,545

**Statement of Bonded Debt
Land Acquisition**

Original Amount Bonded:	\$1,187,500
Makepece-Fessenden-Farwell	
Twenty (20) Year Bond @ 5.10%	\$599,342
Less: Principal Due in 2023	\$28,670
Less: Interest Due in 2023	\$55,559
Less: Principal Due in 2024	\$34,400
Less: Interest Due in 2024	\$49,561
Less: Principal Due in 2025	\$36,200
Less: Interest Due in 2025	\$47,807
Less: Principal Due in 2026	\$38,000
Less: Interest Due in 2026	\$19,543
Less: Principal Due in 2027	\$39,900
Less: Interest Due in 2027	\$44,023
Less: Principal Due in 2028	\$41,900
Less: Interest Due in 2028	\$41,988
Less: Principal Due in 2029	\$43,900
Less: Interest Due in 2029	\$39,851
Less: Principal Due in 2030	\$46,100
Less: Interest Due in 2030	\$37,612
Less: Principal Due in 2031	\$48,500
Less: Interest Due in 2031	\$35,261
Less: Principal Due in 2032	\$50,900
Less: Interest Due in 2032	\$32,787
Less: Principal Due in 2033	\$53,400
Less: Interest Due in 2033	\$30,191
Less: Principal Due in 2034	\$56,100
Less: Interest Due in 2034	\$27,468

Less: Principal Due in 2035	\$58,900
Less: Interest Due in 2035	\$24,607
Less: Principal Due in 2036	\$61,800
Less: Interest Due in 2036	\$21,603
Less: Principal Due in 2037	\$64,900
Less: Interest Due in 2037	\$18,451
Less: Principal Due in 2038	\$68,200
Less: Interest Due in 2038	\$15,141
Less: Principal Due in 2039	\$70,900
Less: Interest Due in 2039	\$12,345
Less: Principal Due in 2040	\$73,700
Less: Interest Due in 2040	\$9,438
Less: Principal Due in 2041	\$76,700
Less: Interest Due in 2041	\$6,417
Less: Principal Due in 2042	\$79,800
Less: Interest Due in 2042	\$3,272
Balance 12/31/2042	\$0

SUMMARY INVENTORY OF VALUATION (MS-1) 2023

Value of Land Only	
Current Use (at current use values)	\$472,903
Conservation Restriction Assessment	\$1,095
Discretionary Easement (at current use value)	\$2,546
Residential	\$388,085,500
Commercial/Industrial	\$21,360,900
Total of Taxable Land	\$409,922,944
Tax Exempt & Non-Taxable Land	\$25,369,100
Value of Buildings Only	
Residential	\$698,739,302
Manufactured Housing	\$2,213,400
Commercial/Industrial	\$30,604,700
Total of Taxable Buildings	\$731,557,402
Tax Exempt & Non-Taxable Buildings	\$27,785,398
Public Utilities	\$12,060,300
Valuation Before Exemptions	\$1,153,540,646
Blind Exemptions (2) (\$30,000 per exemption)	\$60,000
Elderly Exemption (51)	\$9,480,000
Disabled Exemption (3) (\$120,000 per exemption)	\$360,000
Solar Energy Systems Exemption (81)	\$971,100
Total Dollar Amount of Exemptions:	\$10,871,100
Net Valuations on Which Tax Rate for Municipal, County & Local Education Tax is Computed	\$1,142,669,546
Less Public Utilities	\$12,060,300
Net Valuation Without Utilities on Which Tax Rate for State Education is Computed	\$1,130,609,246
Total Number of Acres Receiving Current Use	3,772.01
Number of Individuals Granted Elderly Exemptions in 2023	51
17 age 65-74: total exemption granted: \$2,040,000	
12 age 75-79: total exemption granted: \$2,160,000	
22 age 80+: total exemption granted: \$5,280,000	

Town Meeting Minutes
March 28-29, 2023

The meeting was opened at 7am on Tuesday, March 28th by Moderator Peter Webb.

Inspectors of Election/Ballot Clerks were Michael Mukavetz, Nancy Reichl, Gary Simmerman and Christine St. George.

Polls closed at 7:30pm

Total names on the checklist 4000

Total ballots cast 837

Absentee ballots 40

Total votes 877

The business meeting was called to order at 7:00pm on Wednesday, March 29th by Moderator Peter Webb. There were 168 voters in attendance.

Peter Webb introduced the Selectboard, Brendan Denehy, Edward Perry, Steve Russo, Ed Arnold and Dana Ketchen, Town Administrator, Scott Butcher and Finance Committee members Cindy LaCroix, Brian Rater and Tracy Perry. Peter Webb said this is the 254th town meeting for our small town of Brookline, NH, exercising their sacred and democratic rights can gather to hear out our elected officials, hear out our fellow towns people and make together informed decisions in the Governments of our Town. It is a tradition, a process which is at the essence of the Democratic process. The people meeting, the people discussing, the people deciding. It has and always will take vigilance to preserve that right. Thank you for your participation tonight. We enjoy these democratic rights thanks to the sacrifice of others, particularly of those who served in the Armed Forces. I ask that all Brookliners that have served to thank them. A moment of silence was given to the people that died in 2022.

Selectboard member Eddie Arnold presented the following:

RESOLUTION

Be it resolved that: In acknowledgement of and with great appreciation for her service to the Town of Brookline as a Selectboard member for three years, and the Brookline Conservation Commission for two years, the Town of Brookline, through its Selectboard, gives thanks to and recognizes:

Dana Ketchen

You have consistently demonstrated dedicated service to the Town of Brookline for which we are all very grateful.

Presented, this 29th day of March 2023,

By the Selectboard
Eddie Arnold, Brendan Denehy, Ed Perry & Steve Russo

Peter Webb led the Pledge of Allegiance.

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Captain Samuel Douglass Academy in said Brookline on Tuesday, the twenty eighth (28th) day of March at 7:00am to act upon the following subjects:

1. To choose all necessary Town Officers for the ensuing year.

Town Clerk/Tax Collector- 3 year	Patricia Howard-Barnett- 803
Selectboard - 3 year	Eddie Arnold - 573 Brian Rater - 645
Town Treasurer - 1 year	Eric Bernstein - 714
Board of Assessors - 3 year	Patrick Burke - 695
Fire Ward - 3 year	David Joki - 725
Finance Committee - 3 year	Write-in Daniel Koenig - 58
Library Trustee, 2 seats - 3 year	Katherine Leavitt - 536 Rebecca Purdin - 421 W. Webb Scales Jr. - 359
Town Trustee - 3 year	Elissa Rasmussen - 703
Cemetery Trustee - 3 year	Brian Rater - 718
Planning Board - 3 year	Christopher Duncan - 470 Eric Pauer - 329

Amendment

2. **(By Ballot)** Shall the town decide the zoning board of adjustment shall be elected according to the procedure in RSA 673:3, where a new member is elected when the term of the appointed member expires, until each member of the board is an elected member? (Submitted by petition)

Yes- 348 No- 155

3. **(By Ballot)** Are you in favor of the adoption of the following amendments as proposed by the Planning Board for the Town of Brookline Zoning Ordinance:

Amendment 1

definitions Amend Section 200 DEFINITIONS to delete the definition for Elderly and move the for Regulatory Floodway, Development, Nonconforming Use, and Junkyard to Section 200.

Yes- 665 No-167

Amendment 2

Amend Section 300 GENERAL PROVISIONS to change Town Dump to Transfer Station, require septic systems be constructed and maintained according to state standards, and require Cease and Desist Orders be resolved before new permits or Certificates of Occupancy are issued.

Yes- 700 No- 151

Amendment 3

Amend Section 400 DISTRICTS to list permitted uses in all districts to one Section and change Churches and Synagogues to Houses of Worship.

Yes- 682 No- 164

Amendment 4

Amend Section 620 WORKFORCE HOUSING ORDINANCE to add the option of a site plan, simplify the maximum density of housing, and align the setbacks and building separation to be the same as the Housing for Older Persons Ordinance dimensions.

Yes- 639 No- 198

Amendment 5

Amend Section 800 NONCONFORMING USES STRUCTURES AND LOTS clarify this section to allow for the lawful continuance of nonconforming uses, lots, and structures; remove the diagram and replace it with text; clarify subsections on uses, lots, and structures; and further aligned with Section 900.

Yes- 666 No- 151

Amendment 6

Amend Section 1400 GROWTH MANAGEMENT ORDINANCE to remove the exemption for Housing for Older Persons Development and amend the timeline for the distribution of building permits. Delete the section referring to the expiration of building permits.

Yes- 600 No- 219

Amendment 7

Amend Section 1500 OPEN SPACE DEVELOPMENTS to note the minimum tract size is 20 acres and state the steps for creating a Yield Plan for developers.

Yes- 663 No- 161

Amendment 8

Amend Section 2200 HOUSING FOR OLDER PERSONS DEVELOPMENTS to provide a definition for a Housing for Older Persons Development, delete definitions for Impact Fees and Offsite Improvements / Exactions, amend dwelling requirements for Americans with Disabilities (ADA) compliance, amend the Community Center requirements for ADA compliance, and remove the exemption of Housing for Older Persons Developments from the Growth Management Ordinance.

Yes- 649 No- 174

Brookline School District Ballot and Warrant Articles

School District Treasurer	-1 year	Robert L Rochford	- 688
School District Clerk	- 1year	Alana J. Justice	- 685
School District Moderator	-1 year	Write-in- Peter Webb	- 55
		Melissa McGoldrick	- 06
School Board Member 2 seats	-3 year	Candice Aiello-Cuhna	- 253
		Scott M. Dickinson	- 353
		Alyson J. Manion	- 514
		Tracy Perry	- 507

ARTICLES

Article 2. To see if the Brookline School District will vote to approve the cost of items included in a three-year collective bargaining agreement reached between the Brookline School Board and the Brookline Teachers Association for the 2023-2024, 2024-2025, and 2025-2026 school years, which calls for the following increase in professional staff salaries and benefits at the current staffing levels:

Fiscal Year Estimated Increase

2023-2024 \$241,337

2024-2025 \$287,648

2025-2026 \$289,609

Total: \$818,594

and further to raise and appropriate a sum of **\$241,337** for the first fiscal year (2023-2024 school year), such sum representing the additional costs attributable to the increase in professional staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Estimated Tax Impact: \$0.34/\$1,000. The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.

YES- 576 NO- 269

Article 3. To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$11,283,450**. Should this article be defeated, the default budget shall be \$11,125,878, which is the same as last year, with certain adjustments required by previous action of the school district or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Majority vote required to pass. Estimated Tax Impact: \$10.57/\$1,000. The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.

YES- 514 NO- 325

Article 4. Shall the voters of the Brookline School District adopt a school administrative unit budget of \$2,264,374 for the forthcoming fiscal year in which **\$446,191** is assigned to the school budget of this school district? This year's adjusted budget of \$2,247,208 with \$442,809 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. Estimated Tax Impact: \$0.63/\$1,000. The School Board recommends this article 5-0-0.

The Finance Committee recommends this article 3-0-0.

YES- 512 NO- 332

Article 5. To see if the school district will vote to raise and appropriate a sum of **\$25,000** to be added to the previously established Special Education Expendable Trust Fund, with this sum to be raised by taxation. Estimated Tax Impact: \$0.04/\$1,000. The School Board recommends this article 3-2-0. The Finance Committee recommends this article 3-0-0.

YES- 515 NO-341

Article 6. To see if the school district will vote to raise and appropriate a sum of up to **\$155,000** to be added to the previously established School Facilities Maintenance Expendable Trust Fund, with \$100,000 of this sum to be raised by taxation, and the remaining balance of up to \$55,000 to come from the June 30th unassigned fund balance (surplus) that is not raised by taxation. Estimated Tax Impact: \$0.14/\$1,000 for the \$100,000 and foregoing a potential rate reduction of \$0.08/\$1,000 for the \$55,000. The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.

YES- 532 NO- 321

Article 7: Petition Warrant Article. To reflect the growth of Brookline and to help distribute the workload of the Brookline School Board, shall the Brookline School District change the number of members of the Brookline School Board from five members to seven members per RSA 671:4? The School Board does not recommend this article 5-0-0.

YES- 240 NO- 660

Article 8: Petition Warrant Article. To prevent taxpayer dollars from funding the Brookline School District's portion of SAU 41's membership in the NH School Boards Association, shall the Brookline School District zero out budget line item "Dues" 10.2310.810.00.0? The School Board does not recommend this article 5-0-0.

YES- 256 NO- 587

Article 9: Petition Warrant Article. To potentially reduce the Brookline property tax burden, shall the Brookline School District rescind authorization under RSA 198: 4-b II so that the Brookline School District no longer retains any unassigned general funds under RSA 198: 4-b II, thereby leaving the School Board without a contingency fund for unexpected expenditures? The School Board does not recommend this article 3-0-0

YES- 262 NO- 594

Hollis Brookline Cooperative Ballot

School Board - 3 year	Kate Stoll - 725
Budget Committee -3 year	David Blinn - 714

4.) To see if the Town will vote to raise and appropriate the sum of **\$6,952,650** to defray town charges for the ensuing year and make appropriation of the same. *4-1 recommended by the Selectboard; 3-0 recommended by the Finance Committee*

Eddie Arnold made the motion, 2nd Brendan Denehy. Eddie Arnold spoke to the Article.

Eric Pauer made a motion to amend the Article to the sum of \$6,792,947, 2nd Oliver Fox. Eric Pauer spoke to the Article-AMENDMENT FAILED

Rui Loura made a motion to amend the Article to the sum of \$6,889,650, 2nd Eric Pauer.

Rui Loura spoke to the Article-AMENDMENT FAILED

Original Article- HAND VOTE- YES

Buddy Dougherty made a motion to pass over Article 5, 2nd Tad Putney.

HAND VOTE- NO

5.) **(By Ballot at Meeting)** Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Town of Brookline on the second Tuesday of March? (Submitted by petition) Eric Pauer made a motion, 2nd Peter Walker

Eric Pauer spoke to the Article.

SECRET BALLOT- YES- 51 No- 112

ARTICLE FAILED

Eddie Arnold made a motion to limit discussion to 2 minutes. 2nd Tad Putney.

HAND VOTE-YES

Brian Rater made a motion to restrict reconsideration on article 4. 2nd Eddie Arnold 2nd.

HAND VOTE-YES

6.) **(By Ballot at Meeting)** To see is the Town will vote to raise and appropriate the sum of **\$18,824** for the purpose of expanding the building officials hours from 30 hours per week to 35 hours per week or take any action relative thereto. Said sum includes \$6,240 in pay and \$12,584 in benefits for nine (9) months of 2023 (the 12-month total annualized cost is \$75,018). *5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee*

Ed Perry made a motion, 2nd Michele Decoteau. Ed Perry spoke to the article.

HAND VOTE-YES

7.) To see if the Town will authorize the Selectboard to enter into a five-year lease/purchase agreement for a total of \$850,000 for the purpose of leasing and equipping a new fire truck and to use \$172,000 from the Fire Truck Capital Reserve fund and to raise and appropriate a sum of up to \$20,000 for the first year's lease payment. Payments for years two, three, four and five will be made from the operating budget. Said lease contains a fiscal funding clause which permits the termination of the lease on an annual basis should the funds necessary to make the required payments not be appropriated at town meeting. *3-2 recommended by the Selectboard; 3-0 recommended by the Finance Committee*

Charlie Corey made a motion to amend the article. 2nd David Santuccio. To see if the Town will authorize the Selectboard to enter into a five-year lease/purchase agreement for a total of \$842,511 for the purpose of leasing and equipping a new fire truck and to use \$172,000 from the Fire Truck Capital Reserve fund and to raise and appropriate a sum of up to \$15,346 for the first year's lease payment. Payments for years two, three, four and five will be made from the operating budget. Said lease contains a fiscal funding clause which permits the termination of the lease on an annual basis should the funds necessary to make the required payments not be appropriated at town meeting. Barry Doyle spoke to the article.

Eddie Arnold made a motion to Amend the article. To see if the Town will authorize the Selectboard to enter into a five-year lease/purchase agreement for a total of \$842,511 for the purpose of leasing a new fire truck and to appropriate the sum of **\$172,000** to lease and equip the Fire Truck with said funds to come from the Fire Truck Capital Reserve fund. And further to raise and appropriate a sum of up to **\$15,346** for the first year's lease payment. Payments for years two, three, four and five will be made from the operating budget. Said lease contains a fiscal funding clause which permits the termination of the lease on an annual basis should the funds necessary to make the required payments not be appropriated at town meeting. 2nd Brendan Denehy. Eddie Arnold made a motion to move the question, 2nd Sharon Sturtevant.

HAND VOTE-YES

Eddie Arnold made a motion to take a sense of the meeting on whether or not to direct the Selectboard to use \$100,000 of remaining ARPA grant funds in 2023 to offset the costs of the recently approved firetruck. 2nd Rui Loura. **HAND VOTE-YES**

Charlie Corey made a motion to restrict reconsideration on Article 7. 2nd Richard Gribble.

Eric Pauer asked why a public hearing was not held in advance of the SB2 question. He said the petitioned warrant article was submitted on time.

Eric Pauer submitted a secret ballot request for Article 8.

Ann Webb made a motion to restrict reconsideration to article 5. 2nd Eddie Arnold.

8.) To see if the Town will vote to raise and appropriate the sum of \$200,000 to defray the cost of repairs to town buildings or take any action relative thereto. Any unspent funds to be placed into the Town Facilities Capital Reserve Fund.

Steve Russo made a motion to strike the 2nd sentence in Article 8 and spoke to the Article. 2nd Eddie Arnold. To see if the Town will vote to raise and appropriate the sum of **\$200,000** to defray the cost of repairs to town buildings or take any action relative thereto. ~~Any unspent funds to be placed into the Town Facilities Capital Reserve Fund.~~ *4-1 recommended by the Selectboard; 2-1 recommended by the Finance Committee*

Jim Pope moved the question. 2nd John Liska

SECRET BALLOT- YES- 71 NO- 38

9.) To see if the Town will vote to raise and appropriate **\$50,000** to be deposited into the previously established Fire Truck Capital Reserve Fund for the purchase of a fire truck or take any action relative thereto. **5-0** *recommended by the Selectboard; 3-0 recommended by the Finance Committee.* Charlie Corey made a motion. 2nd Sharon Sturtevant.

HAND VOTE-YES

10.) To see if the Town will vote to raise and appropriate the sum of **\$3,525** to be deposited into the Ambulance Service Expendable Trust Fund with said funds to come from the unassigned fund balance. The Selectboard and Ambulance Chief have already been voted agents to expend from this fund (1998 - Warrant Article #6). **5-0** *recommended by the Selectboard; 3-0 recommended by the Finance Committee.* Eddie Arnold made a motion and spoke to the Article. 2nd Peter Bretschneider. **HAND VOTE-YES**

11.) To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of funding maintenance of the Town's trail system. The Brookline Conservation Commission will have the authority to approve expenses from the fund and to deposit revenues, from trail-related events, into the fund and the money in the fund will be allowed to accumulate from year to year, and shall not be considered part of the Town's general fund balance. The town treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the conservation commission and no further approval is required from the legislative body to expend. Such funds may only be expended for the purpose for which the fund was created. *5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee*

Eddie Arnold made a motion to TABLE Article 11. 2nd Dana Ketchen

HAND VOTE-YES

12.) Shall the Town vote to readopt the provisions of RSA 72:28 the Standard Optional Veterans' Tax Credit? If readopted, the credit will be available to any resident or the spouse or surviving spouse or any resident, who served not less than 90 days in the United States Armed Forces in any of the qualifying wars or armed conflicts, as listed in RSA 72:28, and was honorably discharged. If readopted this Tax Credit will be \$750 (as voted in at the 2021 Town Meeting). *4-1 recommended by the Selectboard; 3-0 recommended by the Finance Committee* Greg Darbonne made a motion. 2nd Brett Hall.

Eddie Arnold made a motion to Amend the article to read as follows. 2nd Sharon Sturtevant. Shall the Town vote to readopt the provisions of RSA 72:28, II the Standard Optional Veterans' Tax Credit? If readopted, the credit will be available to any resident or the spouse or surviving spouse or any resident, who served not less than 90 days in the United States Armed Forces in any of the qualifying wars or armed conflicts, as listed in RSA 21:50, and was honorably discharged. If readopted this Tax Credit will be \$750 (as voted in at the 2021 Town Meeting). *4-1 recommended by the Selectboard; 3-0 recommended by the Finance Committee* Greg Darbonne spoke to the article.

HAND VOTE YES

13.) Shall the town vote to readopt the provisions of RSA 72:28-b, All Veterans Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days in the United States Armed Forces and was honorably discharged or an officer honorably discharged or an officer honorably separated from service and is not eligible for receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$750 the same as the standard or optional veterans, tax credit voted by the town under RSA 72:28. *3-2 not recommended by the Selectboard; No vote taken by the Finance Committee* Greg Darbonne made a motion, 2nd Brett Hall. Brett Hall spoke to the Article.

Eddie Arnold made a motion to amend Article 13 to read, Shall the town vote to readopt the provisions of RSA 72:28-b, All Veterans Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days in the United States Armed Forces and was honorably discharged or an officer honorably discharged or an officer honorably separated from service and is not eligible for receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$750 the same as the standard or optional veterans, tax credit voted by the town under RSA 72:28. *3-2 not recommended by the Selectboard; No vote taken by the Finance Committee*

Greg Darbonne spoke to the article.

HAND VOTE YES

14.) Shall the Town vote to modify the Disability Exemption amount (according to the provisions of RSA 72:37B) for the disabled from property tax based on assessed value for qualifying taxpayers to be \$120,000 from \$80,000. *5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee*

Eddie Arnold made a motion to Amend the Article. 2nd Peter Walker. Shall the Town vote to modify the Disability Exemption amount (according to the provisions of RSA 72:37-b) for the disabled from property tax based on assessed value for qualifying taxpayers to be \$120,000 from \$80,000. *5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee*

Eddie Arnold spoke to the article. 2nd Brady Halligan

HAND VOTE-YES

15.) Shall the town vote to modify the provisions of RSA 72:37, exemption for the blind, to allow an inhabitant who is legally blind as determined by the blind services program, to be exempt each year on the assessed value, for the property tax purposes, of his or her residential real estate value to the value of \$30,000 from \$20,000. *5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee*

Eddie Arnold made a motion. Eric Pauer 2nd.

HAND VOTE-YES

16.) Shall the town vote to modify the Elderly Exemption from property tax in the Town of Brookline, New Hampshire based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years of age: \$120,000 from \$80,000; For a person 75 years of age up to 80 years, \$180,000 from \$120,000; For a person 80 years of age or older \$240,000 from \$160,000. *5-0 recommended by the Selectboard; 3-0 recommended by the Finance Committee*

Eddie Arnold made a motion. 2nd Judy Cook

HAND VOTE YES

17.) To transact any other business that may legally come before said meeting.

Judy Cook made a motion to accept the following legacies:

The sum of \$300 for the general maintenance of the Fitzgerald lot# L84-4a in Lakeside Cemetery.

The sum of \$1200 for the general maintenance of the Watt lot # P364A-1,2,3 & P364B-1 in the Pinegrove Cemetery.

The Sum of \$300 for the general maintenance Austin lot # L049-5 in lakeside Cemetery.

2nd Brendan Denehy

Diane Pauer asked a question regarding Warrant Article #5 (SB2). There is a statutory requirement that a public hearing shall be held. RSA 40:14IV that clearly states a public hearing shall be held by the local governing body on the question at least 15 days, but not more than 30 days, before the question is to be voted on. In multi-town districts, a public hearing shall be held in each town embraced by the district, none of which shall be held on the same day. Notice of the hearing shall be posted in at least 2 public places in the town and at least 2 public places in each town of multi-town districts and published in a newspaper of general circulation at last 7 days prior to the date of the hearing. Why did this governing body fail to hold a hearing as required by State law?

Eric Pauer made a motion to recess the meeting until May 3rd at 7pm. It will give us the opportunity to post the notice to have the hearing, have the hearing, have the 15 days then meet to vote on the SB2 question legally and be in compliance with the law. 2nd Tim Gelinas.

HAND VOTE-NO

Richard Gribble Made a motion to adjourn. 2nd Eddie Arnold.

The meeting adjourned at 11:21pm

Total monies raised and appropriated \$7,412,345.00

Respectfully submitted,

Patricia Howard-Barnett
Brookline Town Clerk



**TOWN OF
BROOKLINE, NEW HAMPSHIRE
SELECTBOARD**

**P.O. BOX 360 – 1 Main Street
BROOKLINE, NH 03033-0360**

Telephone (603) 673-8855, ext. 213
Fax (603) 673-8136

<http://www.brooklinenh.us>

2023 was another year of changes and challenges for the Town of Brookline. Most notable of these challenges was the Tamposi Brothers Holdings/Brookline Opportunities LLC (Developer) lawsuit regarding the development of a 126-acre property located on Route 13 in Brookline. A significant amount of time, energy, resources, and money went into the management of that case. A mediation agreement, approved by the Select Board, Planning Board, and the Developer, provides all parties with an agreed upon path towards development of the property in a phased approach, and the settlement of a potentially long and expensive legal process. The agreement will allow the development of a maximum of 98 dwelling units on the property. The first phase will consist of 58 units of Housing for Older Persons; the second phase will include 30 Work Force Housing units and 10 Market Rate units. Fifty percent of the units will have one bedroom; the other fifty percent can have no more than two bedrooms. In addition, 6 acres located in the Commercial/Industrial zone will be subdivided for future commercial development, meeting the Town's goals in keeping with the Master Plan. Finally, approximately 50 acres of the property will be donated to the Town of Brookline for municipal use. In return, the Town agrees to pay \$610,000 to settle damages. The Town of Brookline is pleased that we were able to find a solution with the Developer that balances their rights to develop the property with the Town's need to manage growth.

We said goodbye to Michael Wenrich, our first Public Works Director. The town owes a debt of gratitude to Michael for his years of service and the successful development of our Department of Public Works. The board would also like to thank Kyle Smith for serving as interim Winter Operations Manager and the DPW and transfer station staff for their hard work while the board worked to interview applicants for the DPW Director position. The Selectboard was pleased to announce the successful hiring of Scott Leard to fill this vital role. Scott comes to us from Greenville, NH where he served as the Road Agent for 2-3 years, and before that, Nashua, NH. We welcome Scott and look forward to the leadership he brings to this department.

Construction has been completed on the sidewalk projects along South Main Street and Mason Road. The project included two pedestrian bridges that will increase safety for those utilizing our sidewalk network. Due to the vision of the Brookline Conservation Commission the old railroad bed between South Main Street and Bohannon Bridge Road was converted into a rail trail. Around the holiday season many of our residents were able to enjoy new walking routes around town utilizing these new sidewalks and rail trails.

Repairs have begun at the Daniels Academy Building, better known as the Town Hall. A structural audit of the building in 2022 revealed structural and safety concerns due to water intrusion on the Main Street side of the building. Slates have been replaced on the roof and a new copper gutter system has been installed. These repairs and improvements should remediate existing concerns for this important historical building.

To support the increased need at Town Hall we hired an Administrative Assistant. This position has been a success. The Administrative Assistant brings a lot of experience to the role and was instrumental in the implementation of new permitting software. The Selectboard has included funding in a proposed 2024 Warrant Article to hire an Assistant Town Administrator to further address increased need at Town Hall and allow more focus on communication, finance, building maintenance, and human resources.

The Selectboard realized that the operating budget for 2022 had been miscalculated setting the amount \$62,500 higher than intended. To address this the Selectboard in 2023 authorized the use of \$62,500 from the Unassigned Fund Balance to offset taxes.

The Selectboard wishes to extend thanks to our hardworking employees and volunteers. Small towns cannot provide the level of service community members expect with people willing to donate their time to fellow residents. Whether you serve in the emergency services, town boards/committees, volunteer at the Brookline Food Pantry, or even just support those that do, we thank you! As always, the Selectboard thanks all past and present members of our armed forces.

Respectfully submitted,

Ed Arnold, Chair
Brendan Denehy, Vice-Chair
Steve Russo
Ed Perry
Brian Rater
February 4, 2024

BROOKLINE AMBULANCE SERVICE 2023 ANNUAL REPORT

2023 was again a busy year for the Department. Our growth for 2023 was 1.6% which is a very modest increase but an increase, nonetheless. To provide the reader with context to this, our average growth rate year to year for the last ten (10) years is 4.26% and if we look at just the last five (5) years it is 6.3% – see the BAS Call Volume Graph and the BAS Yearly Growth Analysis Chart below.

I have stated this in my quarterly reports and annual reports but does deserve repeating. The members of the Brookline Ambulance Service are incredibly dedicated, provide compassionate and highly skilled care to the residents and visitors of Brookline and Mason New Hampshire. Brookline is also very fortunate that the Department Heads / Chiefs of the public safety services of the town work incredibly well together, have a true sense of service, and are committed to ensuring the health and safety of those to whom we serve. I have now been the Chief of Brookline Ambulance Service for the last three years and am incredibly grateful and fortunate to collaborate with the leaders and members of the Brookline Public Safety Services.

In March **James Deffely retired** from Brookline Ambulance Service after **thirty-two (32) years** of service and in April, **Glenn Spargo retired** after **twenty-seven(27) years**. They both left incredibly positive marks during their tenure with us. We thank them and wish them the best with their retirement years. **Phil Soletsky** who joined in Oct of 2022 has also announced **his retirement** in January 2024. Although Phil's tenure with BAS was short, he also served with the Brookline Fire Department since 2003 and added to his public safety certifications and service by becoming an Emergency Medical Technician. By the time this is published in the Town Report, Phil will have departed and again we thank Phil and wish him outstanding adventures in his retirement. In July, **Britney Wright joined BAS as our first** regular part-time emergency medical technician. She has been a strong addition to our team, and we look forward to her continued growth and development as an emergency medical services provider.

At the end of 2023 BAS is operating twenty-four (24) hours per day, three hundred and sixty-five (365) days a year. We are staffed by two (2) full-time employees (a Paramedic and a Paramedic Chief) who cover Monday through Friday 8 am to 4 pm. One (1) part-time EMT and the remaining time is covered by our active Call Members who consist of six (6) Emergency Medical Technicians, six (6) Advanced EMT's, and two (2) Paramedics. All our staff are Nationally Registered and licensed by the State of NH's Department of Safety-Bureau of Emergency Medical Services. We have a primary 2019 F450 Ambulance and a back-up 2009 F450 ambulance. We staff/schedule for one (1) ambulance which is based on our call demand. We are a 3rd Party Municipal Combination Transporting EMS Agency. This means we are a department within the Town and provide ambulance emergency transport for the sick or injured to the Hospital utilizing a combination of full-time, part-time, and call-members.

The budget I put forward for 2024 is a 13.3% increase from 2023. Granted this is a smaller increase than the previous year, however, it is still significant. The primary areas for increase were salaries and paramedic education. In 2022, I requested and was approved for up to three (3) part time staff. This did not have a fiscal impact until June of 2023 therefore in 2024, I had to realize the full year of the costs for hiring three (3) part-time staff. I only hired one (1) in 2023 and I anticipate hiring at least one (1) more in 2024. The other area where a major increase is seen is a new line to the BAS Budget titled Paramedic Education. I requested \$10,000 in that line. Brookline has an established past practice of paying for its members to increase their EMS certifications in return for committed service. Since I have been Chief, we have been able to facilitate the EMT and Advanced EMT certification costs through budget appropriations and/or state grants. We have not funded any paramedic training since 2014. This additional line item is an effort to ensure the transparency of the assistance and to maintain past practices. Three (3) of our four (4) current paramedics had their paramedic education paid for with town funds.

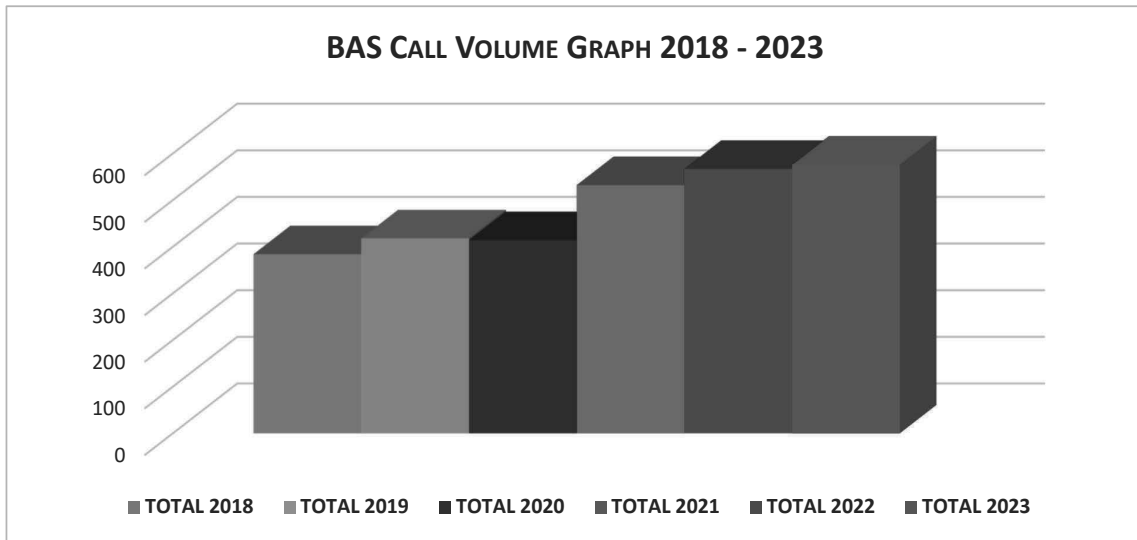
I welcome any questions from the residents of Brookline regarding the Ambulance Department. I strongly support transparency in government operations and embrace the philosophy of service.

If you are interested in serving with Brookline Ambulance Service, please reach out to me or one of the members of the Department. We would be happy to discuss and address any questions or concerns you may have. We would welcome your service!

I would like to again express my gratitude and appreciation to the BAS Members, Emergency Management, Fire, Police, Public Works, the Residents, and the Selectboard of the Town of Brookline for your continued support and dedication. Thank You.

Respectfully Submitted,

Jeffrey Stewart, NRP, I/C, CAI
Chief of Service



YEARLY GROWTH ANALYSIS CHART							
	2017	2018	2019	2020	2021	2022	2023
Brookline:	303	307	333	340	417	426	432
Mason:	92	77	85	74	116	141	144
Total:	395	384	418	414	533	567	576
% Change Previous Year:	-1.25%	-2.78%	+8.85%	-0.96%	+28.74%	+6.38%	+1.59%

YEARS OF SERVICE TO BROOKLINE AMBULANCE AS OF 31 DEC 2023			
Bobbie Canada, EMT	45 yrs.	Dee Joki, AEMT	5 yrs.
Gary Arruda, Paramedic	28 yrs.	Rui Loura, AEMT	4 yr.
Janice Watt, Paramedic	28 yrs.	Bennett Decoteau, EMT	4 yr.
Richard Gribble, AEMT	25 yrs.	Chance Lavoie, AEMT	4 yr.
Patricia McCubrey, EMT	21 yrs.	Beth Williams, AEMT	4 yr.
Timothy McGettigan, EMT	20 yrs.	Jeffrey Stewart, Paramedic	3 yr.
Francis Gavin, Paramedic	16 yrs.	Britney Wright, EMT	6 mos.
Jason Kramarczyk, AEMT	15 yrs.		
Jacob McGettigan, EMT	10 yrs.		
Deena Biesecker-Hall, EMT	6 yrs.		
Graham Loff, EMT	6 yrs.		

2023 BUILDING OFFICIAL REPORT

The Building Department issued a total of 367 permits in 2023.

Permit costs were revised in August 2023. The increased permit fees helped offset the Department's burden on the taxpayers.

A new permit software "Cloud Permit" was implemented in October 2023, which allows applicants to apply for permits online.

A part-time Administrative Assistant was hired in May 2023, to assist Town Hall with administrative duties. Assisting the Building Official with the implementation, training, and daily operations of Cloud Permit.

The following is a summary of the Department's workload and finances:

Type	Number	Revenue
New Single-Family Homes	16	\$13,023.30
New Multi-Family Homes	0	
New Commercial	1	\$951
Residential Additions/Alterations	48	\$12,286.10
Solar	50	\$10,840
Commercial Additions/Alterations	2	\$400
Garage/Barn	9	\$649
Shed	17	\$613.60
Deck/Porch	19	\$1,257.40
Demo	9	\$330
Electrical	166	\$14,863.50
Plumbing	22	\$2,160
Sign	0	
Pool	8	\$750
Total	367	\$58,123.90

Respectfully Submitted,

Steve Sacherski
Brookline Building Official

CEMETERY TRUSTEES ANNUAL REPORT

We are deeply grateful for the vision, hard work, dedication and improvements to our cemeteries provided in his capacity as Sexton by Brookline Public Works Director Mike Wenrich, who resigned in November. We thank Kyle Smith and Tyler Picard for keeping things running smoothly during a transition period, and will welcome and look forward to working with a new Director/Sexton when appointed.

2023 saw one full burial and 11 cremation burials.

At **Pine Grove**, the town's primary cemetery, we purchased and planted 13 maple trees. We plan to add more in 2024, likely including some evergreens and some flowering types.

A lot of monument cleaning and maintenance was achieved this year under Judy Cook's direction and hands, and with the very welcome help of volunteers including Dave Tiller of Andres Institute of Art, Matt Sniffen, Emil Desrochers, and Katie Hugh. There were major monument repairs done, and the digging and aligning of bases. Mark Donahue was kind enough to restore some of the historical Veteran flag holders which had been showing signs of their years.

The irrigation system at Pine Grove was extended for the convenience of those wishing to maintain gravesites. There are now 10 faucets attached to repurposed granite posts.

The service building was given a new metal roof; the concrete block will be repaired in 2024.

Small benches have been donated by Sue and Russell Haight, and by Ann Somers and Loring Webster. We are evaluating the weathering of a larger one we purchased (check it out near the flagpole!) before considering more of that type. We may end up with some good rock benches as we organize the southwest corner for gravesites and borders.

Judy and Ann have nearly completed a major map update for Pine Grove, last revised in September 2009. It will be professionally printed in 2024.

The new sidewalk on South Main Street was completed in December, and the old fencing removed and made available at no cost to Brookline residents. It will be replaced in 2024 with post-and-chain fencing. Pending public feedback, we will likely replace the remaining fence with post-and-chain, as it is more durable and far easier to maintain.

We looked into using ground-penetrating radar to ascertain the presence/absence of burials in old plots, but determined that the cost exceeded the benefit.

Lakeside Cemetery, our other active cemetery, had no urgent needs this year. Future plans include a stone wall or other boundary along the side closest to the lake.

The updating of **North Cemetery** is complete. Peter Webb kindly provided the labor to finish the stone wall along Route 13, and Judy and Peter Cook generously donated a lovely gate designed and constructed by John Weidman, of Andres Institute of Art to mimic the outlines of some of the historic markers. This historic cemetery now requires only annual brush trimming and cleanup.

At **Cemetery in the Woods**, Mark Gath, father of Eagle Scout Jeremy Gath who created the kiosk some years ago, did a major cleaning and refurbishing of the kiosk, and also power washed the fencing. This historic cemetery is now complete, needing only annual fence washing, brush trimming and cleanup over the next few years.

We purchased a workstation for maintenance of Cemetery Trustee records; it resides in the “Cemetery Trustee” room at the Brookline Public Works (BPW) building, and is partitioned for sharing with the BPW.

We updated our By-Laws, our Rules and Procedures, and our Right to Inter (RTI) forms. All are available on the town website. Among the updates:

- We agreed there will be no private planting of trees or shrubs without the advance written consent of the Sexton.
- We clarified definitions: multiple *gravesites* may be set within a single *plot*.

Additionally, we agreed that for the sake of record-keeping, our annual reports to the town henceforth will include the year’s RTI purchases, detailing the date purchased, name(s), plot #, # of gravesites, and total paid.

Date purchased	Name	Plot #	# Gravesites	\$ Paid
1/6/23	Lehoullier, R & I	P280 A1,2,3; B1,2,3	6	1,800
1/17/23	McGrath: Douglas, Judy, Ryan	P002 A1, A2	2	600
2/6/23	LeHoullier, Krista	P280 C1, C2	2	600
2/21/23	Dempsey: Pat, Sharon; Volmer: Heather, Craig	P365 A1, A2	2	600
5/15/23	Duval/Edgecomb	P365 B2	1	300
8/18/2023	Rater, Brian	L1501	1	300
9/21/2023	Roth, Nancy	P074B-3	1	300
12/5/23	Murray, S & L; Flanders, T	P357 C2, C3	2	600
12/23/23	Flannery, Deborah	P363 C1,2,3	3	900
2023 Totals			18	5,400

Submitted by:

Brian Rater, Chair

Ann Somers, Secretary

Judy Cook, Records Sleuth and Guardian of Monuments

BROOKLINE EMERGENCY MANAGEMENT DEPARTMENT 2023

Emergencies and disasters can happen at any time. Brookline Emergency Management urges all residents to be prepared with a family plan and a home emergency kit before an emergency happens. Storms and other events can result in power outages, be prepared for at least 72 hours without power. A family plan can assist you in deciding prior to an event; what you will do in an emergency, where you will go and how you will get in contact with each other in case of an emergency.

A home emergency kit contains basic items you and your family may need if an emergency happens. At a minimum, plan to have at least a 3-day supply of food, water and medicine. It is important to remember to review the content of your emergency preparedness kit on a regular basis and update contents as needed.

The Town of Brookline utilizes the CodeRED Emergency Notification System. CodeRED is telephone communication service for emergency notifications and the distribution of town-wide preparedness material. The CodeRED System can send phone, text, and e-mail messages to the entire town within a few minutes with a local pre-recorded message describing the emergency situation such as an: evacuation, hazardous materials incident, missing persons, winter storm or shelter information. Important instructions that could help in an emergency are also included in the messages.

Brookline Emergency Management is responsible for preparing for, responding to, and recovering from major emergencies or disasters. During 2023 Emergency Management work with the Town's Emergency Services and schools to review emergency operations plans and conduct training. With the assistance of the Brookline CERT Team Emergency Management provided assistance during town events and activities.

Brookline is fortunate to have its own CERT Team of dedicated local residents. The Community Emergency Response Team (CERT) program educates volunteers about disaster preparedness for the hazards that may affect their community and trains them in basic disaster response skills. CERT volunteers are trained to respond safely, responsibly, and effectively to emergency situations, but they also support their communities during non-emergency events as well.

The Brookline CERT Team meets monthly, under the direction of the Emergency Management Director, at the town's Emergency Operation Center (EOC) located at the Brookline Public Safety Complex. During the monthly meetings the members plan for upcoming events, maintain the EOC communication system and receive training on various emergency & communication topics.

Brookline CERT is looking for volunteers to assist with town emergency and community events. If you are interested in becoming a CERT member, or just would like more information on the CERT program, please contact the Emergency Management Director at 673-2157.

Respectfully submitted, David J. Coffey, Emergency Management Director



BROOKLINE FIRE DEPARTMENT

The Brookline Fire Department would like to thank the citizens of Brookline for their support in 2023. Brookline is a close-knit community, and we are grateful to be a part of it. We would like to also thank the Brookline citizens for their support in the purchase of our new Rescue 1 truck which is being built and is scheduled to arrive in late 2024.

In 2023 we grieved the passing of Retired Honorary Member David Putnam. David served the Department for 20 years before retiring.

We also grieve the passing of Assistant Chief David Flannery who actively served Brookline for the last 25 years.

We want to thank the community for the outpouring of love and support. We will continue to support and show our deepest condolences to the Putnam and Flannery families.

The Brookline Fire Association would like to thank the residents of Brookline for their generous donations in support of our fundraisers. We successfully ran our annual Duck Race and coloring contest for all grade levels at RMMS and CSDA. Winners of the coloring contest received a ride to school in a Brookline fire truck. The success of these fundraisers allowed the Brookline Fire Association to purchase various rescue tools and a new UTV for off-road rescues and brush fires. Thank you to Tom Humphrey for selling the most Duck Race tickets!

We would also like to thank Stacey Rivard for her three years of service as an Administrative Assistant to the Brookline Fire Department. As Stacey transitioned from the Department, we welcomed Anais Molina as our new Administrative Assistant.

We would also like to thank Joshua Joki, Gretchen Joki, and Tyler Pickard for their service and hard work with the Department. We wish you the best of luck in your new adventures.

Please help us welcome our newest firefighter members: Zack Flagg, Julien Appignani, Paul Caiazzo, and Kevin Boyle who joined the Department in 2023.

Congratulations to Firefighter Jean-Paul Doiron for becoming a full-time firefighter in Merrimack. We wish you the best of luck in your full-time position as you continue to serve Brookline in a volunteer capacity.

Respectfully Submitted,

The Board of Fire Wards
David Joki, Assistant Chief

Mark Fessenden

David Santuccio, Captain (Retired)



BROOKLINE FIRE DEPARTMENT

<u>Name</u>	<u>Title</u>	<u>Years of Service</u>	<u>Certifications</u>
Corey, Sr., Charles	5C1 Chief	45	Career
Joki, David	5C2 Assistant Chief	35	Level III
Flannery, David	5C3 Assistant Chief	24	
Boggis, Scott	5C4 Deputy Chief	25	Level I
Doyle, Bary	5C5 Deputy Chief	21	Level II
Gribble, Richard	501 Captain	9	Level II /AEMT/FOII
Royea Jean-Paul	502 Captain/Fire Inspector	16	Level II/EMT
Anais Molina	Administrative Assistant	NEW	
Company 1 - Boat/5R1			
Fricke, Meaghan	5011 Lieutenant	21	Level II
Curran, Kevin	Firefighter	2	Level II
Doiron, Jean-Paul	Firefighter	1	Level II/EMT
Halligan, Brady	Firefighter	4	Level I
Pelletier, Daryl	Firefighter	8	Level I
Pelletier, Tyler	Firefighter	8	Level I
Company 2-5E2/5F1			
Fernald, Timothy	5012 Lieutenant	4	Level II
Arnold, Edward	Firefighter	2	Level II
Brown, Timothy	Firefighter	11	Level II
Delpapa, Domenic	Firefighter	4	Level II
Montgomery, III, Richard	Firefighter	21	Level I
Company 3- 5E3/UTV			
5013			
Cook, David	Firefighter	14	Career
Cooper, Jr., Joseph	Firefighter	23	Level II
Simcock, James	Firefighter	1	Level II
Appignani Julien	Firefighter	New	Level II
Caiazzo, Paul	Firefighter	New	
Company 4- 5R2/5U1			
Corey, Jr., Charles	5014 Lieutenant	14	Level II
Tolentino, Christopher	Firefighter	1	Level II
Boggis, Cole	Firefighter	8	Level II/AEMT
Boyle, Kevin	Firefighter	New	Level I
Michaud, David	Firefighter	6	Level II
Naylor, Timothy	Firefighter	4	Level II
Company 5 - 5E4/5T1			
Bretschneider, Peter	5015 Lieutenant	27	Level II
Flagg, Harvey "Zach"	Firefighter	New	Level II
Danckert, Robert	Firefighter	2	Level II
Duval, James	Firefighter	6	Level I
Joki, Dee	Firefighter	3	Level II /AEMT
Royea, Shauni	Firefighter	5	Level II
Soletsky, Philip	Firefighter	21	Level I/EMT
Radio			
Tom Humphreys	Radio	7	
Corey, Sheryl	Radio	41	



BROOKLINE FIRE DEPARTMENT

Fire Calls and Training

The Brookline Fire Department responded to a total of 369 calls, through December 31st 2023. The following is the breakdown of the fire of calls.

Incident Categories for 2023	Count
1 - Fire	24
Brush or brush-and-grass mixture fire	3
Building fire	13
Chimney or flue fire, confined to chimney or flue	1
Cooking fire, confined to container	2
Fuel burner/boiler malfunction, fire confined	2
Garbage dump or sanitary landfill fire	2
Mulch Fire	1
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	1
3 - Rescue & Emergency Medical Service Incident	47
4 - Hazardous Condition (No Fire)	97
5 - Service Call	98
6 - Good Intent Call	26
7 - False Alarm & False Call	76
Grand Total	369

Mutual Aid	Count
Mutual aid given	27
Mutual aid received	2
Other aid given	1
Grand Total	30

In 2023 there were 201 seasonal fire burn fire permits issued. Seasonal Permits for 2024 may be renewed on weekdays at the Brookline fire station and expire December 2024.

Anyone wishing to obtain a New/Renewal Seasonal Burn Permit or a daily burn permit please call the station at (603) 672-8531



BROOKLINE FIRE DEPARTMENT

Fire Inspections

Accessory Dwelling Unit	1	Gas Grill	1
Assembly Permit	14	Gas Hot Water Heater	21
Business Inspection	59	Gas Hot water Heater rough	2
Carbon Monoxide Detector	1	Gas Piping	91
Chimney	10	Gas Piping Rough	37
Compliance Inspection	2	Gas Piping Re-inspection	4
Fire Alarm System	2	Gas Stove/Oven	17
Fireplace venting	4	Life Safety Inspection	3
Foster Home	1	Municipal Building Fire Safety Inspection	101
Fuel Storage (oil)	2	New Home Final	16
Fuel Storage (propane)	52	New Home Final re-inspection	2
Gas Air Conditioning	1	Oil Boiler	1
Gas appliance Venting	1	Oil Furnace	1
Gas Boiler	7	Pellett Stove	1
Gas Boiler Rough	1	Solar Panel trench	1
Gas Fireplace	18	Solar Panels	28
Gas Fireplace Rough	3	Sprinkler test	24
Gas Fireplace Re-inspection	1	Sprinkler Inspection	22
Gas Furnace	30	Tent	3
Gas Furnace Rough	9	Woodstove	10
Gas Generator	26	Woodstove Re-inspection	1
Gas Generator Rough	22		

Total Inspections: 654

Brookline Public Library - 2023 Annual Report

***Our Vision:** To inspire and cultivate lifelong learning, resource sharing, and community pride.*

***Our Mission:** Funded by Town taxes, trusts, grants, and gifts, the Brookline Public Library offers a diverse selection of educational and recreational materials and programs in multiple formats to advance knowledge, wisdom, culture, and enjoyment for all Library patrons.*

As we reflect on 2023, we are happy to share that there is a lot of Library news worth celebrating despite the ongoing challenges presented by staff changes and working to restore programming and circulation to pre-pandemic levels.

Staff: In May we welcomed Kaitlyn “Katie” Magdziarz as our Outreach Coordinator. Thanks to her, we once again have exciting adult programs, a robust social media presence, and professional looking graphics for posters and handouts. As 2023 ended, we parted ways with Library Director Arefe Koushki. We thank her for her service and wish her well in her future endeavors. A search committee will be formed in early 2024 to enable us to find our next Library Director, who will lead us into the future, work with our well-rounded, enthusiastic, and passionate team, and collaborate with other town departments and Brookline residents to continue providing a welcoming environment for learning, exploring, and community involvement.

Our staff continues to take advantage of professional development opportunities offered both statewide and regionally. Four staff members attend individual sessions at the New England Library Association Conference, while staff member Stephanie Scales attended the full 3-day conference as the winner of the New Hampshire scholarship for a first-time attendee. Staff members also participated in various local workshops on topics such as weeding and basic cataloging. Youth Services Librarian, Joella Travis, attended the annual Childrens’ Librarians of New Hampshire Conference. Joella is now a member of the Executive Board for this organization.

Operations and Facilities: In 2023, improvements made at the Library included new recessed soffit lighting on both sides of the building exterior and new LED lighting throughout the Library. The exterior lighting has provided much needed visibility at night for patrons visiting the Library. The new fixtures inside the Library are energy efficient, cost-saving and create a bright welcoming space for patrons. These improvements would not have been possible without the support of the Selectboard, the Town Administration, and the residents of Brookline. We continuously monitor building usage to determine the best placement for furnishings and library materials for maximum patron access and enjoyment.

We offered our first full year of free Notary services for patrons and Brookline residents, with 30 notarizations recorded. In addition, we continue to provide Wi-Fi, printing, copying, faxing and computers for patron use. Looking forward to 2024 we working to improve access to technology resources for the residents of Brookline.

Programs and Events: 2023 saw the continuation of many programs for Brookline’s youth that were successful in 2022, such as story times, music, craft, and yoga programs; Family Gingerbread House Building, and Reading with Kallista the Therapy Dog. These programs were joined by a variety of new programs and activities such as Pokémon Club, Arts & Crafts Club, Teddy Bear Picnic, and themed nights, including Mario Kart, Star Wars, ‘80s Night, and more!

The Teen Advisory Board (TAB) was created in the fall, consisting of five very active teens who are developing their leadership skills, engaging their peers, and working with the Youth Services Library staff developing programs, providing input on future collection items and setting up displays. These teens have created a series of monthly after-hours programs that have been hugely successful and has encouraged more teens to stop by the Library on a regular basis.

We covered a wide range of topics for our adult patrons. Programs included presentations on Beekeeping, Raising Chickens, Black Bears (with NH Fish & Game) and Life of a Civil War Soldier; many craft activities including Make Your Own Greeting Cards, Paint a Pot, Plant a Pot, Felt Leaf Wreaths, Pressed Flower Lanterns, Museum Paintings, and Sock Pumpkins. 2023 saw the triumphant return of our Soup Night competition—Scott Grenier’s “Corn Chowdah” was the winner with bragging rights and yearlong recognition in our proudly displayed soup bowl.

Our annual events continue to draw crowds. Our Easter Egg Hunt brought close to 250 people to the Library. The Summer Reading Program kicked off with Wildlife Encounters, enjoyed by 67 kids and 51 adults. Summer Reading Program participants included 164 kids and teens, and 86 adults. Midway through Summer, we made pop art collages from cereal boxes with pop artist, Michael Albert. We sincerely appreciate our local businesses who donated raffle prizes for the summer.

Field Trip Storytimes to community partners Winterberry Farm, Town Hall, the Grove, Brookline Police Department, Brookline Fire Department, Brookline Safety Complex, Brookline DPW, Brookline Post Office, and Richard Maghakian Memorial School totaled 463 participants. A huge thank-you to all those that made our Field Trip Storytimes wildly successful.

Our 3rd annual Halloween Trunk or Treat event was organized and facilitated by Library Director, Arefe Koushki, in partnership with multiple town departments and organizations (Police, Fire, Ambulance, Boy Scouts, Girl Scouts, Brookline Community Church, Brookline Women’s Club, and the Lions Club, to name a few). Hosted at Richard Maghakian Memorial School, the event drew a fantastic crowd of about 750 people, a 25% increase over last year’s attendance, helped by warm and sunny weather.

We added new items to our collection, including a Nintendo Switch game system for in-house use. Drop-in video gaming has been popular! December brought the exciting arrival of a Seed Library, donated by Moose Mountain Seed Savers of Milton, NH, for the use of our patrons. The Seed Library can be found on the 1st floor, by the front window and are free for the taking! Stop by to see the many choices and take a few home to add to your spring garden. At the end of the season, bring extra seeds back to share with others.

We continued our partnership with the Town Welfare Department with our holiday giving tree, collecting donations of approximately 70 personal care items. We also continued our collaboration with Richard Maghakian Memorial School in the fall by offering class field trips to the Library. Every class participated in these trips to learn about our Library. The field trips were enjoyed by all, with students excited to visit the Library and our Library team having the opportunity to share their love of reading with the students through learning activities. The result is many students return soon after, with parents in tow, to get their own library card.

Supporters: We are grateful to our Friends of the Library group for their annual funding of the Summer Reading Program, many of the museum passes enjoyed by our patrons, and the ever-popular music program with Miss Jackie. The museum pass program grew tremendously over the past year--from 52 uses in 2022 to 121 uses in 2023, a 132% increase and a saving of \$5879 for Brookline residents. The Friends have supported the Library with over \$26,000 in funding over the past 8 years. Please support them by attending their book and bake sales, and by becoming a Friend yourself! Membership brochures are available at the Library, and there is information on our website. In addition, our Book Sponsorship Program is always looking for new members. We currently have 15 active sponsors who sponsored a total of 59 books in 2023, which saved Brookline taxpayers \$1644.56. Thank you to all our Library staff, volunteers, and patrons for their support this year—we could not do it without you. Remember, we are YOUR Library!

The Library Trustees value the continued support of the Selectboard and the assistance of the town administrative and departmental staff and look forward to expanding these relationships. We also look forward to another exciting year serving and supporting Brookline residents.

Respectfully Submitted,

Rebecca Purdin, Trustee Chair
Cindy LaCroix, Trustee Treasurer

Kathy Leavitt, Trustee Member
Diane Marsolini, Trustee Member

Brookline Public Library - 2023 Statistics

2023 Service Hours	2,048	
Registered Patrons	2,590	
NHDB (Libby) Patrons	1,168	
Volunteer Hours	892	
Sponsors	15	59 Books

Collections

Physical Collection	
Printed Materials (includes Periodicals)	27,402
Audio (Books/Music)	1,203
DVDs	2,977
Museum Passes	8
Circulating Equipment	113
Realia (Games, Puzzles, etc)	81
Playaway (includes Wonderbooks, Launchpads)	122
TOTAL LOCALLY OWNED COLLECTION:	31,913

Online Collection	
Licensed Databases (NHSL)	3
e-Books (NHDB)	42,419
Audiobooks (NHDB)	38,953
e-Magazines (NHDB)	5,381
TOTAL ONLINE COLLECTION:	86,756

Circulation

Material Type	Qty
All Formats	34,899
Museum Passes	121
Other (ILL, e-Books, etc)	9,407
TOTAL CIRCULATION:	44,427
TOTAL ONLINE CATALOG SEARCHES:	23,074

Programs

Age Group	# of Programs	# of Attendees
Youth	261	4,005
Teen	10	261
Adult	69	2,467
TOTALS:	340	6,733

Brookline Public Library

Budget vs. Actuals: FY23 P&L

	ACTUAL	BUDGET
Revenue		
100000 - TOWN APPROPRIATIONS	365,434.00	365,433.00
200000 - TRUSTEES FUND	10,712.54	
300000 - REVENUE FUND	871.82	
400000 - COPY FUND	264.69	
500000 - FINES FUND	539.03	
Total Revenue	\$377,822.08	\$365,433.00
Expenditures		
500000 - TOWN APPROPRIATIONS		
500100 - Automation	1,340.52	1,700.00
500200 - Communications	5,066.63	5,500.00
500300 - Criminal Background Check	116.00	100.00
500400 - Education/Professional Dev.	1,291.91	1,500.00
500500 - Equipment Maintenance & Repair	49.31	500.00
500600 - Library Equipment & Furniture	1,327.48	1,000.00
501000 - Media	20,932.44	25,900.00
502000 - Mileage	1,105.81	1,400.00
504000 - Office Supplies	4,787.01	3,800.00
506000 - Postage	207.60	275.00
507000 - Professional Dues, Fees, Etc. for Staff	640.00	600.00
508000 - Programs	7,916.70	5,600.00
510000 - Staff	280,591.16	286,558.00
520000 - Financial Management	4,335.00	3,500.00
530000 - Bank Service Fees	148.05	
540000 - Legal	1,301.00	1,000.00
599999 - Funds Returned to Town	26,500.00	26,500.00
Total 500000 – Town Appropriations	357,656.62	365,433.00
600000 – TRUST FUNDS	8,729.46	
Total Expenditures	\$366,386.08	\$365,433.00
Net Operating Revenue	\$11,436.00	

ENERGY COMMITTEE

The Energy Committee was rechartered in 2023 for a three year period, to build on the work of last year's committee. Our goals are to find ways to make Town facilities and infrastructure more energy efficient; and to review the potential of Brookline participating in the Community Power program.

During 2023 the Town replaced failing air conditioning units in the Daniels Academy building with high efficiency Heat Pumps. In addition to providing more efficient air cooling, these systems integrate with the new propane furnace installed last year to warm the building at a lower cost, and create fewer greenhouse gases. A ductless heat pump was installed in the auditorium which previously did not have air conditioning, making this space more comfortable for those using it in warmer weather. The heat pumps and furnace were financed using ARPA (American Rescue Plan Act) funds.

Solar panels were installed this fall on the Fire Station, becoming operational in November. This 24 KW system will provide power to for the Fire Station, any additional savings will help offset electrical costs at other Town owned buildings. The committee assisted in coordinating this project with our partners at EEI (Energy Efficient Investments), Eversource, and 603 Solar. We will be working in the coming year to share information on solar production, cost savings, and greenhouse gas reductions. This project was also funded by ARPA funds, providing immediate payback to the taxpayer.

The committee also began investigating Community Power, which allows communities to agree to aggregate electrical purchases; using the combined purchasing power of all residents (along with partner communities) to provide electrical supply at lower costs. The Selectboard has approved this committee to serve as our Community Power committee; a necessary first step in this process. The committee will work over the coming year to determine if this is the right path for Brookline. A Town Meeting vote is required for Brookline to participate in this program. Currently the Town participates in an aggregation program coordinated by the Nashua Regional Planning Committee for purchase of electricity for town buildings, which saves the town thousands of dollars each year.

The committee will be working in 2024 on reviewing further ways to promote energy efficiency at town facilities such as LED lighting, weatherization, and equipment upgrades. We will also be looking for potential grant funds to help offset building improvements or further solar panel systems.

2023 MELENDY POND MANAGEMENT COMMITTEE REPORT

For several decades the Town of Brookline has leased camp lots around Melendy Pond. At the beginning, this was done through the Melendy Pond Authority and is now handled by the Selectboard and the Melendy Pond Management Committee (MPMC). The MPMC cares for the leases and maintenance of the land and Melendy Pond Road.

During Town Meeting 2024, a warrant article will be presented to renew the leases that have previously been approved in 2019 and 2022. The Melendy Pond Management Committee supports this article and asks the Brookline voters to vote in favor of extending these valuable leases. We are looking forward to working with our current lessees to renew their leases under the current terms. The MPMC also looks forward to helping plan for the future use of this town-owned property after leases expire in 2032.

The heavy rains we experienced in the Summer of 2023 caused damage to Melendy Pond Rd, including washout at the inlet of a culvert running under the road. This was addressed by extending the culvert, with help from Brookline DPW, using a repurposed culvert pipe. The MPMC also worked with a couple of lessees to identify hazardous trees.

The following provides a summary of the Melendy Pond Revolving Fund:

Beginning Balance Jan 1, 2023:	\$128,442.02
Rental Income Received:	\$95,046.15
Interest Earned on Deposits:	\$5,144.50
Less Expenses:	\$3,107.00
Ending Balance Dec 31, 2023:	\$225,525.67

Itemization of Expenses:

<i>2022/2023 Winter Maintenance</i>	<i>\$1,750.00</i>
<i>Water Testing</i>	<i>\$1,357.00</i>

Respectfully Submitted by MPMC members

Ed Arnold, Chair

Tom Solon, Vice-Chair

Susan Holroyd

Randy Haight

Nashua Regional Planning Commission 2023 Annual Report – Regional Initiatives

The Nashua Regional Planning Commission (NRPC) serves 13 communities in southern New Hampshire including Amherst, Brookline, Hollis, Hudson, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, Nashua, Pelham, and Wilton. NRPC provides its member communities with comprehensive planning services addressing transportation, environmental, land use, and regional planning issues as well as offering mapping and data services that utilize the latest technologies.

Highlights of 2023 regional initiatives of benefit to all NRPC communities include:

Brownfields Assessment Program: NRPC’s Brownfields Assessment program provides funding to conduct environmental assessments on sites with known or suspected contamination to safeguard public health and encourage the redevelopment of sites into economically viable uses. Through funding from the EPA, NRPC can cover 100% of the cost of conducting environmental assessments, testing, and reuse planning on qualifying sites. Since the initiation of the current funding round in October of 2022, assessment work has been conducted on several properties including sites in Merrimack, Milford, and Nashua.

FY23 NRPC Revenue Sources	
Special Services & Misc. Revenue	.4%
Local Contracts	9%
State of NH Grants	2%
Local Dues	8%
Federal Grants	9%
HHW Program Support	11%
Federal Transportation Funds	60%
	100%

Community Transportation Service Provider Lookup:

NRPC developed a comprehensive dashboard that enables users to find transportation options in their locality using an interactive map and connect with service providers directly. View the interactive dashboard at [Gallery \(arcgis.com\)](https://arcgis.com)

Complete Streets: NRPC collaborates with communities throughout the region that are working to develop local bicycle and pedestrian infrastructure, complete streets, and multi-use trail projects. Activities in 2023 included helping communities pursue grant funding and the bicycle and pedestrian counting program.

Greater Nashua Regional Coordination Council for Community Transportation (RCC7):

The Greater Nashua Regional Coordination Council for Community Transportation (RCC7) works to leverage the efforts and resources of many organizations and individuals to work collaboratively on coordinated strategies to improve community transportation services for all residents in need of assistance. Some RCC7 activities in 2023 included continued collaboration with the Statewide Coordination Council (SCC) and continued support of the regional transportation providers. Since the start of Mobility Management at NRPC, 215 requests for transportation assistance have been processed and 154 outreach events have occurred. For more information, please contact Donna Marceau at donnam@nashuarpc.org or call (603)417-6571.

Household Hazardous Waste (HHW) Collection: On behalf of the Nashua Region Solid Waste Management District (NRSWMD), NRPC held six HHW Collection events in 2023: 5 in Nashua and 1 in Pelham. The events are held for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. In 2023, the District collected 158,598 pounds of waste from over 1,700 households.

MPO Project Mapper: In support of the Long Range Transportation Plan, NRPC updated the MPO Project Mapper and offered the public an opportunity to provide feedback on transportation issues facing the region using a map-based survey. These GIS applications and others can be viewed at [Gallery \(arcgis.com\)](https://arcgis.com).

Nashua Regional Planning Commission 2023 Annual Report – Regional Initiatives

Nashua MPO Transportation Project Planning Process: As the transportation policy-making organization for the region, the MPO administers the federal transportation process to acquire and spend federal money on transportation improvements in the NRPC region. In 2023, NRPC assisted several communities in identifying and refining bicycle, pedestrian, transit, bridge, and highway improvement projects for funding through the state’s Ten-Year Transportation Improvement Program. The MPO also adopted the FY2023-26 Transportation Improvement Program (TIP) and the FY2023-50 Metropolitan (long-range) Transportation Plan (MTP) in 2023. The TIP and the MTP are the primary transportation planning documents that are required by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). *The TIP* is a four-year work program that lists all regionally significant and federally funded projects, as required by federal transportation legislation. The TIP contains an agreed-upon list of specific transportation improvement projects and associated financial information for the Nashua Regional Planning Commission (NRPC) Metropolitan Planning Organization (MPO). *The MTP* is a comprehensive, multimodal “blueprint” for transportation systems and services aimed at both meeting mobility needs and improving the overall quality of life of residents in the region through the next 25+ years.

NH Lower Merrimack Valley Stormwater Coalition: NRPC continues to serve as the fiscal agent of the Coalition’s municipal pooled funds, as well as the physical and virtual meeting host for the Coalition’s monthly meetings.

Regional Housing Needs Assessment

In March of 2023, NRPC completed the Regional Housing Needs Assessment (RHNA). The RHNA is intended to assess “the regional need for housing for persons and families of all levels of income” as required under RSA 36:47, II. In addition to meeting statutory obligations, the RHNA is meant to aid communities in developing their master plans while providing actionable, realistic solutions for municipalities, businesses, developers, and others on ways to help meet the housing needs of their communities. See the report at nashuarpc.org/land_use/housing.php

Souhegan River Corridor Management Plan Renewal: The Souhegan River Corridor Management Plan guides the Souhegan River Local Advisory Committee (SoRLAC) and the communities within the corridor, including Amherst, Merrimack, Milford, Wilton. NRPC will be working with SoRLAC to update the plan, thanks to a 604(b) grant from NHDES.

Nashua Regional Planning Commission Staff

Administration

Jay Minkarah, Executive Director
Camille Pattison, Assistant Director
Nicole Kingsbury, Project Accountant
Kathy Kirby, Admin./Communications Assistant

Land Use Team

Mary Brundage, Regional Planner
Cassie Cashin, Regional Planner III
Emma Rearick, Environmental Planner III

GIS Team

Sara Siskavich, GIS Manager
Ryan Friedman, Senior GIS Planner
Tyrel Borowitz, GIS Analyst

Transportation Team

Matt Waitkins, MPO Coordinator
Donna Marceau, Mobility Manager
Ned Connell, Senior Planner



Nashua Regional Planning Commission
30 Temple Street, Suite 310, Nashua, NH 03060
(603) 417-6570 | nashuarpc.org

Nashua Regional Planning Commission 2023 Annual Report – Brookline, NH

NRPC provides comprehensive transportation, land use, environmental, and economic development planning services and delivers extensive mapping and data assistance. As an NRPC member, the Town of Brookline accessed a wide range of benefits in 2023, including:

Bike & Pedestrian Counts: NRPC conducted pedestrian and bicyclist counts on Milford Street south of Brookline Ballpark, Cider Mill Pond Trailhead, and Palmer-Bartell Forest Trailhead.

Community-Based Transportation: nashuarpc.org/RCC7 NRPC administers funding for the Souhegan Valley Transportation Collaborative bus service to provide affordable, wheelchair-accessible transportation to Brookline residents for non-emergency healthcare and other essential activities.

Discounted New Hampshire Planning and Land Use Regulation Books:

In conjunction with the NH Office of Strategic Initiatives, NRPC offers the annual New Hampshire Planning and Land Use Regulation Book to communities at a sizable discount over the retail price.

- Brookline’s **Total Cost Savings** in 2023: \$1,558.90

Hazard Mitigation Planning: NRPC worked with Brookline’s Hazard Mitigation team to complete an update to the Town’s Hazard Mitigation Plan. The Federal Emergency Management Agency (FEMA) requires that municipalities update their hazard mitigation plans every 5 years to maintain eligibility for federal mitigation grants. The 2023 update identified critical facilities and areas of concern throughout Brookline, analyzed potential natural hazards and risks to these facilities, and prioritized mitigation measures to address the hazards.

Household Hazardous Waste (HHW) Collection: nashuarpc.org/hhw NRPC held six HHW Collection events in 2023 for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. **40 Brookline households** participated in these events.

Housing Opportunity Planning: the Town of Brookline received a Housing Opportunity Planning (HOP) Grant from the InvestNH Municipal Planning and Zoning Grants Program to update the Vision, Housing, and Land Use chapters of the Town’s master plan. In 2023, NRPC assisted town staff and volunteers with a town-wide survey and two public forums. The three chapters will be updated in 2024.

Online GIS: nrpcnh.mapgeo.io MapGeo, NRPC’s Live Maps App, is the Town’s public GIS property viewer. Estimated Annual Software **Cost Savings:** \$3,000

Trail Mapping: NRPC updated trails and properties associated with Beaver Brook Association.

Traffic Counts: NRPC conducted **11 vehicular traffic volume counts** in Brookline to support travel demand modeling and prediction to assist in regional and local planning decision-making.

Zoning Map: NRPC worked with town staff to update zoning data and map to reflect ordinance language.

NRPC extends heartfelt thanks to citizens and staff who support regional planning, including:

NRPC Commissioner: Tamara Sorell and Steve Russo

Transportation Technical Advisory Committee (TTAC) Members: Scott Butcher and Mike Wenrich

Nashua Region Solid Waste Management District Representatives: Pat Flynn

Brookline FY24 Dues: \$4,188.45

Respectfully Submitted – Jay Minkarah, Executive Director

2023 PLANNING BOARD REPORT

The Planning Board is responsible for ensuring that subdivisions (where one lot is divided into smaller lots), and site plans (where a business or housing project takes place on a single lot), are developed in compliance with the Town Zoning Ordinances and Regulations. The Planning Board also makes recommendations to revise the Ordinances and the Regulations, including this year when the Planning Board is proposing to make changes to the Town Zoning Ordinance.

The Planning Board reviewed several applications this year including:

- Two subdivisions that resulted in seven new house lots,
- One site plan for a new business in Brookline,
- Two conceptual discussions,
- Four change of Use determinations that resulted in two business expansions and one new business in Brookline, and
- One compliance hearing.

The Planning Board is proposing changes to the Zoning and Land Use Ordinances. These changes were inspired by changes to State Statutes (RSAs), Town of Brookline staff recommendations, suggestions from residents, and a desire by the Planning Board to make the Ordinances easier to understand.

The Planning Board engaged the services of Aires Engineering to conduct a hydrogeological assessment within the Town to identify potential areas of sufficient and insufficient groundwater resources; and assess potential threats to available groundwater resources. The assessment was funded entirely with American Rescue Plan Act 2021 (ARPA) funding. The report is expected to be completed in the first part of 2024 and will guide the Planning Board on possible Ordinance or Regulation updates.

Master Plan

The Planning Board is also responsible for updating the Master Plan, which contains the vision of what residents want the Town of Brookline to look like over the next decade or two. The Planning Board will be updating the Master Plan over the next few years. This is an excellent opportunity for the community to provide input on the future direction of Brookline.

The Board would like to thank the members of the Master Plan Steering Committee who worked to create and disseminate a Community Survey and held both an in-person Forum at RMMS and a virtual Forum via Zoom. This work was funded primarily from a grant from InvestNH and in part from the residents of Brookline. The Board thanks everyone who responded to the survey or attended a forum. The Board would also like to acknowledge the hard work of the committee who helped develop, distribute, and analyze the results of the survey: Cindy LaCroix, Tracy Perry, Roy Whalen, Brendan Denehy, Peter Webb, Adam Dobrowolski, and Scott Grenier, who chaired the committee.

Short-term Rental Ordinance Subcommittee

Chris Duncan chaired a Planning Board subcommittee that developed a new Short-term Rental Ordinance. This Ordinance balances the needs of landowners, neighbors, and the community. This Ordinance will require annual life safety inspections and provides for a clear path for enforcement. The Board thanks Gail Chaddock, Tom Solon, Jennifer Dolloff, Dave Young, and Goharik Azarian for their time and energy to create this new Ordinance.

Capital Improvements Committee (CIC)

As in many past years, Alan Rosenberg led the CIC to prepare an extensive 2024-29 Capital Improvement Plan that was presented to the Planning Board for review and adoption prior to submission to the Finance Committee and Selectboard. The Planning Board would like to thank Alan Rosenberg, Jay Kramarczyk, Daniel Koenig, and Ed Perry for their service on the CIC.

Growth Management Ordinance Update

The Board found that the lack of capacity in the schools that precipitated the need for the Growth Management Ordinance is still being evaluated and the Ordinance will stay in place for another year.

On behalf of the of the Planning Board and Staff:

Eric Bernstein, Co-Chair

Alan Rosenberg, Co-Chair

Christopher Duncan

Scott Grenier

Steve Russo, Selectboard Representative

Ed Perry, Selectboard Representative Alternate

Eric Pauer, Alternate

Michele Decoteau, Town Planner



William Quigley III
Chief of Police

Brookline Police Department
3 Post Office Drive, PO Box 341
Brookline, NH 03033
603-673-3755
Fax: 603-673-7575



Dear Brookline Residents,

It is my sincere pleasure to submit the 2023 Brookline Police Department Annual Report, my twelfth such offering as your Chief of Police. Over the years, we have experienced big changes and Brookline has experienced difficult times and recent public health concerns. We seem to be through the worst and welcome the improved status.

Since 2011, Brookline's population has increased by almost one thousand residents, new roads have been developed and numerous new homes have been built. The associated commuter traffic, school bus routes and overall patrol area have steadily increased our officers' daily duties. In addition, personal communication devices and technology have added unprecedented challenges to traffic enforcement. All of these factors have increased calls for service and motor vehicle accidents. Home security cameras and systems have brought forth a sharp and rapid increase in residence checks. Fortunately, in almost every case, the residence is secure and no concerns are noted.

Our officers are keeping pace with the growth and related workload, in spite of ongoing staffing/manpower issues. Our agency was at least one member down for almost all of 2023. Sadly, our relentless efforts to fill a vacancy remains ongoing. Qualified, interested applicants are seemingly non-existent, but we hope to see that trend change for the better in the very near future.

Our members stay focused on the needs of the community and the job. We have established a reliable cruiser rotation and our technology and equipment are current and updated as necessary. In 2023, we were able to upgrade our range facility and purchase new duty pistols and related equipment. With careful management of taxpayers' approved funding, we did so while keeping within budgetary constraints.

As we move into 2024, our officers are continually training to adapt to the ever-changing law enforcement requirements. We have attended and conducted vital training sessions: All Brookline Emergency Services united to conduct *Active Shooter Training* at the Brookline Town Hall and we presented *Avoid. Deny. Defend.* for staff members of the Brookline schools and some local businesses. We are confident all participants are better prepared for critical incidents.

Your police department remains committed to our community and job and we continue to serve with dedication and pride. We bear deep gratitude to those we serve, our fellow emergency service partners and our elected officials for constant assistance and support.

Submitted with pride and respect,

Chief William Quigley III

Striving to Maintain the Unity in Our Community

**ZONING BOARD OF ADJUSTMENT
2023 STATISTICS**

Cases Heard	14
Special Exceptions Granted	8
Special Exceptions Denied	-
Variances Granted	3
Variances Denied	3
Appeal of Administrative Decision Granted	-
Second Appeal of Adm. Decision Accepted	-
Second Appeal of Adm. Decision Denied	-
Cases Withdrawn	-
Equitable Waiver Granted	-
Re-hearings	-
No Action Taken	-



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name	Last Name	
<input type="text" value="Patricia"/>	<input type="text" value="Howard-Barnett"/>	
Street No.	Street Name	Phone Number
<input type="text" value="1"/>	<input type="text" value="Main Street"/>	<input type="text" value="673-8855"/>
Email (optional)		
<input type="text" value="patti@brooklinenh.us"/>		



New Hampshire
Department of
Revenue Administration

MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2022	Year: 2021	Year: 2020
Property Taxes	3110	\$471,085.01	\$1,715.00		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$5,805.56)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2022	
Property Taxes	3110	\$23,515,199.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$250,437.00		
Yield Taxes	3185	\$39,869.47		
Excavation Tax	3187	\$40.00		
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2022	2021	2020
Property Taxes	3110	\$20,405.58			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$7,196.59	\$14,321.52		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$23,827,342.08	\$485,406.53	\$1,715.00	\$0.00



Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$22,996,041.11	\$334,679.63		
Resident Taxes				
Land Use Change Taxes	\$197,937.00			
Yield Taxes	\$39,869.47			
Interest (Include Lien Conversion)	\$7,151.59	\$13,207.02		
Penalties	\$45.00	\$1,114.50		
Excavation Tax	\$40.00			
Other Taxes				
Conversion to Lien (Principal Only)		\$131,114.10		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$425.00	\$5,291.28	\$1,715.00	
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$533,672.07			
Resident Taxes				
Land Use Change Taxes	\$52,500.00			
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$339.16)			
Other Tax or Charges Credit Balance				
Total Credits	\$23,827,342.08	\$485,406.53	\$1,715.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$585,832.91
Total Unredeemed Liens (Account #1110 - All Years)	\$174,757.59



Lien Summary

Summary of Debits				
	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2022	Year: 2021	Year: 2020
Unredeemed Liens Balance - Beginning of Year			\$58,357.65	\$119,060.89
Liens Executed During Fiscal Year		\$138,007.77		
Interest & Costs Collected (After Lien Execution)		\$2,106.12	\$3,254.78	\$15,658.80
Total Debits	\$0.00	\$140,113.89	\$61,612.43	\$134,719.69

Summary of Credits				
	Last Year's Levy	Prior Levies		
		2022	2021	2020
Redemptions		\$66,469.16	\$22,776.04	\$27,742.64
Interest & Costs Collected (After Lien Execution) #3190		\$2,106.12	\$3,254.78	\$15,658.80
Abatements of Unredeemed Liens		\$7,953.97	\$4,999.63	\$10,727.28
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$63,584.64	\$30,581.98	\$80,590.97
Total Credits	\$0.00	\$140,113.89	\$61,612.43	\$134,719.69

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$585,832.91
Total Unredeemed Liens (Account #1110 - All Years)	\$174,757.59



BROOKLINE (63)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Patricia

Howard-Barnett

01/16/2024

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Howard Barnett Tax Collector
Brookline, NH
Preparer's Signature and Title

Town Clerk's Report
01/01/2023-12/31/2023

MV Permit Fees (7796)	\$1,411,761.50
Boat Registrations	\$1,165.00
MV Title Fees	\$2,512.00
UCC Filing/ IRS Liens	\$1,845.00
Municipal Agent Fees	\$19,712.50
Vital Records	\$7,005.00
Dog Licenses (1303)	\$8,435.50
Dog Fines/ Penalties	\$4,716.50
Pole Permits	\$0.00
Dredge & Fill Permits	\$0.00
Filing Fees	\$0.00
Total to Treasurer	\$1,457,153.00

**Town Treasurer's Report
For the Year Ended December 31, 2023**

Town Accounts

General Fund

Balance January 1, 2023	9,783,096
Receipts:	
Taxes	23,859,207
Motor Vehicle Permits	1,411,762
Federal and State Funding	815,435
Ambulance Revolving Fund Income	90,377
Melendy Pond Income	107,264
Other Local Sources	329,355
Interest on Investments	133,719
Tax Liabilities	2,337
Transfers:	
Transfer from Trust Funds	
Warrant Disbursements	(26,766,258)
Ambulance Revolving Fund Expenditures	-
Melendy Pond Expenses	(3,107)
Transfers to Other Accounts	-
Other Disbursements	(26)
Ending Balance December 31, 2023	<u>9,763,161</u>

Public Works Facility Construction

Balance January 1, 2023	34,499
Income	-
Interest Earned	466
Expense	(29,165)
Ending Balance December 31, 2023	<u>5,800</u>

Public Works Revolving Fund

Balance January 1, 2023	418,318
Income	-
Interest Earned	3,643
Expense	(262,230)
Ending Balance December 31, 2023	<u>159,731</u>

Brookline 250th Anniversary Accounts

Balance January 1, 2023	36,236
Contributions	615
Interest Earned	1,074
Expense	-
Ending Balance December 31, 2023	<u>37,925</u>

Police Special Detail Fund	
Balance January 1, 2023	63,358
Police Details	41,812
Expense	(58,937)
Current Liabilities (NHRS and MA Tax W/H)	1,701
Ending Balance December 31, 2023	47,934

Ambulance Facility Impact Fee	
Balance January 1, 2023	3,129
Impact Fees	2,888
Interest Earned	81
Payments to Town of Brookline	(3,129)
Ending Balance December 31, 2023	2,969

CSDA School Impact Fee	
Balance January 1, 2023	18,373
Impact Fees	16,955
Interest Earned	483
Payments to Brookline School District	(18,373)
Ending Balance December 31, 2023	17,438

HBMS 2004 Impact Fee	
Balance January 1, 2023	25,968
Impact Fees	23,965
Interest Earned	713
Payments to Hollis-Brookline Co-op School District	(25,968)
Ending Balance December 31, 2023	24,678

Police Dept Impact Fee	
Balance January 1, 2023	3,827
Impact Fees	4,496
Interest Earned	109
Payments to Police Department	(3,827)
Ending Balance December 31, 2023	4,605

Subtotal of Town Accounts	10,064,241
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Conservation Commission Accounts

Conservation Fund

Balance January 1, 2023	790,203
Receipts:	
Land Use Change Tax	197,937
Donations	34,273
Grants	-
Interest Earned	24,160

Other	9,239
Disbursements:	
Conservation Expenses	(4,784)
Conservation Trails Rev Fund Expenses	(189)
Land Acquisition Expenses	(101,160)
Other	(10,958)
Ending Balance December 31, 2023	938,721
Subtotal of Conservation Commission	938,721

Recreation Commission Accounts

Max Cohen Memorial Grove

Balance January 1, 2023	32,476
Receipts:	
Memberships	40,799
Donations	3,251
Placards	1,725
Interest Earned	216
Other (Event Revenue, Day Passes, Unclassified Income)	1,713
Disbursements:	
Payroll	(48,247)
Utilities (Electricity, Telephone, Water Service)	(372)
Portable Toilets, Trash Removal	(2,996)
Sand	(3,420)
Improvements, Maintenance	(2,978)
Advertising	(1,272)
Other (Water Testing, Uniforms, etc.)	(2,807)
Ending Balance December 31, 2023	18,088

Recreation Revolving Fund

Balance January 1, 2023	5,714
Receipts:	
Skating Rink	4,095
Misc Income	108
Interest	213
Disbursements:	
Skating Rink	(4,177)
Ending Balance December 31, 2023	5,953

Subtotal of Recreation Commission	24,041
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Total of all Accounts in Hands of Treasurer	11,027,003
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Eric S. Bernstein, Treasurer - Town of Brookline, NH

Trustees of Trust Funds - Year End 2023

	Beginning Balance	Receipts	Expenses	Ending Balance
Cemetery Funds				
General Fund (Checking Account)	\$54,057.88			
2023 Earned Interest on Checking Acct		\$378.19		
Pine Grove Plots Purchased Right to Inter		\$6,000.00		
2022 Plot Monies Moved to Cem Maint Fund			\$2,100.00	
2023 Scholarship Award (Emma Harley)			\$1,000.00	
2023 Cemetery Expenses			\$11,258.13	
	Totals:	\$6,378.19	\$14,358.13	
				\$46,077.94
Cemetery Trust Fund	\$182,698.31			
2023 Dividends and Interest		\$3,196.49		
Unrealized Capital Gains (losses)		\$13,441.51		
				\$199,336.31
General Cemetery Maintenance Fund	\$11,811.94			
2023 Dividends and Interest		\$244.28		
2022 Plot Monies Received From Cem Checking		\$2,100.00		
Unrealized Capital Gains (losses)		\$879.48		
				\$15,035.70
Library Common Trust Fund	\$17,763.71			
2023 Dividends and Interest		\$374.13		
Unrealized Capital Gains (Losses)		\$2,311.16		
2022 Div & Int to Brookline Library Trustees			-361.65	
				\$20,087.35
Common Trust Fund	\$11,053.08			
2023 Dividends and Interest		\$158.17		
Capital Gains (Losses)		\$1,292.76		
				\$12,504.01
Dodge Common Trust Fund	\$34,879.25			
2023 Dividends & Interest		\$998.52		
Capital Gains (Losses)		\$2,082.28		
Monies Out 2022 Div & Int to Brookline School Dist			-\$938.72	
				\$37,021.33
Scholarship Trust Fund	\$22,250.88			
2023 Dividends and Interest		\$346.97		
Capital Gains (Losses)			\$2,729.06	
Scholarship Award				\$25,326.91
Ambulance Service Expendable Trust Fund	\$24,936.88			
Interest		\$660.27		
Monies from private donations		\$3,525.00		
Monies Out 10% GOFERR Obligation				
				\$29,122.15
School Facilities Maint. Trust Fund	\$121,407.81			
2023 Dividends and Interest		\$2,747.52		
Monies in School Budget Vote		\$75,000.00		
Repairs and Maintenance			-\$109,132.77	
Monies In Reimb Bank Fees			\$3.00	
				\$90,025.56
Cemetery Irrigation Trust Fund	\$10,818.62			
2023 Dividends and Interest + Bank Reimb		\$207.99		
Capital Gains (Losses)		\$486.52		
Eversource/Other Exp			-\$294.63	
				\$11,218.50

Trustees of Trust Funds - Year End 2023 (cont'd)

	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Expenses</u>	<u>Ending Balance</u>
Milner Wallace Memorial Trust	\$6,757.20			
Interest		\$8.83		
Monies In		\$0.00		
				\$6,766.03
Neighbors Helping Neighbors Fund	\$28,441.82			
Monies In		\$2,700.46		
Interest		\$168.14		
Monies Out			-\$15,696.12	
				\$15,614.30
Bond St. Bridge Engineering	\$124,426.89			
Monies In Reimb Bank Fees		\$9.00		
Interest		\$2,974.38		
Monies Out			-2,708.80	
				\$124,701.47
Hazardous Materials Trust Fund	\$10,568.23			
Monies In		\$9.00		
Interest		\$255.62		
Monies Out Bank Fees			-\$6.00	
				\$10,826.85
Brookline Schools - Special Ed Fund	\$225,331.27			
Monies In		\$25,000.00		
Interest		\$5,854.97		
Monies In Bank Fees			3.00	
				\$256,189.24
Town Facilities Cap Reserve Fund	\$25,065.11			
Monies In Bank Fees		\$3.00		
Interest		\$606.14		
Monies Out				
				\$25,674.25
Public Works Equip Cap Reserve Fund	\$27,177.15			
Monies In Bank Fee		\$3.00		
Interest		\$657.22		
Monies Out				
				\$27,837.37
Fire Truck Capital Reserve Fund	\$172,379.76			
Monies In		\$50,009.00		
Interest		\$3,695.71		
Monies Out			-\$155,163.11	
				\$70,921.36
Radio Capital Reserve Fund (WA to Close Account)	\$0.06			
Interest		\$0.00		
Monies Out			\$0.00	
				\$0.06
Reappraisal Capital Reserve Fund	\$49,800.67			
Monies In				
Interest		\$475.72		
Monies Out			-\$50,175.00	
				\$101.39
		Grand Total:		\$1,024,388.08

**Town Trustees of the Trust Funds:
Rodney Lockwood, Deborah Johnson-Hawks, Elissa Rasmussen**

2023 Births
January 1 - December 31, 2023

Date of Birth	Name of Child	Mother & Father
Jan 09	Russell Colter Joki	Aimee & Joshua Joki
Jan 11	Bennett Ellis Burgoyne	Meghan & James Burgoyne Jr.
Jan 14	Chloe May Chandonnet	Stephanie & Brian Chandonnet
Jan 17	Theodore Myles Jan	Allison M Astolfi-Jan & Jason Jan
Jan 23	Beckett Orson Leoncezyk	Victoria & Andrew Leoncezyk
Jan 23	Lyla Grace Spettman	Alexandria & William H Spettmann II
Jan 29	Cash Brian Wilson	Taylor & Cody Wilson
Feb 15	Sonny Hart Pierce	Brianna & Jonathan Pierce
May 10	Finnick John Ingram	Paige & Joshua Ingram
Jun 19	Emma Violet Perkins	Elisha Allan-Perkins & Todd Perkins
Jul 03	Baylor Colten Frew	Tara & Chad Frew
Jul 10	Vivienne Margaret Paradise	Aimee & Joshua Paradise
Jul 24	Emerson James Cobb	Erika Richardson Antonsson & Brian Cobb
Aug 17	Atreyu Joaquin Araya	Ashley & Antonio Araya
Aug 30	Theodore Derek Rau	Lynsey & Derek Rau
Sep 04	Titus Spurgeon Del Signore	Ruth & Timothy Del Signore
Sep 10	Jackson Mark Gary Daly	Felicia Lavery & Ian Daly
Sep 16	Mikaela Madison Montoya	Ashley & Richard Montoya
Oct 02	Miles Anthony Levesque	Katelyn & Andrew Levesque
Oct 08	Juliana Marie Skillings	Jessica & Justin Skillings
Oct 10	Raama Raju Rudraraju	Lavanya Kammili & Rahulraju Murali Rudraraju
Oct 17	Leona Elizabeth Hoenstine	Casey & James Hoenstine
Oct 31	David Antinio Silva	Meaghan & Antonio Silva
Nov 08	Jacob Lloyd Martin	Emily & Gregory Martin
Nov 14	Grant Theodore Goers	Meghan Redwood & Kenneth Goers Jr
Dec 14	Caelum Arthur Lattinville	Rebekka Jacobson & David Lattinville
Dec 14	Dean Harrison Stewart	Erin & Christopher Stewart
Dec 15	Theodore Jacob Soifert	Sarah & Jacob Soifert
Dec 15	James David Murray	Eileen & Brett Murray

2023 Deaths
January 01 – December 31, 2023

Date of Death	Place of Death	Name	Place of Burial	Lot#
June 22, 2019	Hampton, NH	Theresa A Lemire	Pine Grove Cemetery, Brookline, NH	P334B-2a
Jan 15, 2021	Mason, NH	Paul E Gili	Pine Grove Cemetery, Brookline, NH	P197-5
Nov 29, 2021	Hookset, NH	Gary P Lemire	Pine Grove Cemetery, Brookline, NH	P334B-2b
Dec 20, 2022	Concord, MA	Kenneth L Perrin	Pine Grove Cemetery, Brookline, NH	P313-3
Dec 23, 2022	Laconia, NH	David L Putnam	Pine Grove Cemetery, Brookline, NH	P341E-1
Jan 16	Augusta, GA	Cynthia L Ware	Pine Grove Cemetery, Brookline, NH	P278B-8
Jan 20	Nashua, NH	Ann L Austin	Lakeside Cemetery, Brookline, NH	L-083-6a
Feb 02	Concord, NH	Theodore E Davison Jr		
Feb 02	Nashua, NH	Lawrence T Lee		
Feb 19	Merrimack, NH	James C Dempsey	Pine Grove Cemetery, Brookline, NH	P365-A1
Mar 17		Harry G Locke	Pine Grove Cemetery, Brookline, NH	P235-3
Mar 21		Earl Sidelinker	Pine Grove Cemetery, Brookline, NH	P-SF-16-1c
Mar 30	Burlington, MA	Madalyn A Chase	Woodlawn Cemetery, Pepperell, MA	
Apr 07	Merrimack, NH	Ramon E Jaramillo		
Apr 27	Brookline, NH	David Bingham Sr		
May 06	Brookline, NH	Nathan S Birstow	St Mary Cemetery, Tewksbury, MA	
May 27	St. Charles, MO	Elizabeth K Dick	Pine Grove Cemetery, Brookline, NH	P185B-10
May 31	Nashua, NH	John O Wright		
Jun 01	Merrimack, NH	Joseph G Driscoll		
Jul 14	Leesburg, FL	George Charland		
Jul 20	Nashua, NH	Nelson L Field	Pine Grove Cemetery, Brookline, NH	P334-6
Aug 06		Eileen H Austin	Pine Grove Cemetery, Brookline, NH	P047-7
Aug 09		Paul Nocella	Maple Grove Cemetery, Kew Gardens, NY	
Aug 14	Brookline, NH	Robert L Rochford		
Aug 23	Brookline, NH	Phyllis Abraham	NH Veterans Cemetery, Boscawen, NH	
Sep 24	Brookline, NH	Nancy J Roth	Pine Grove Cemetery, Brookline, NH	P074B-3a
Sep 29	Brookline, NH	Benjamin JS Gilbert		
Oct 02	Winchendon, MA	Mary E Bunker		
Oct 30	Brookline, NH	Lillian M Pudsey	Fairview Cemetery, Chelmsford, MA	
Nov 01	Brookline, NH	Denise L Berube		
Nov 03	Concord, NH	Mark A Fenske		
Nov 05	Nashua, NH	Dana J Hartnett		
Nov 06	Goffstown, NH	Janet M Lang	Edgewood Cemetery, Nashua, NH	
Nov 14	Brookline, NH	Marilyn L Blaisdell	Pine Grove Cemetery, Brookline, NH	
			Concord Crematorium, Concord, NH	

2023 Deaths
January 01 – December 31, 2023
(continued)

Nov 18	Brookline, NH	Stephen M Keough	Pine Grove Cemetery, Brookline, NH	P363C-2b
Dec 20	Boston, MA	David J Flannery		
Dec 21	Manchester, NH	Alice Krom		

2023 Marriages
January 01-December 31, 2023

Date/Place of Marriage	Person A/Person B	Residence	By Whom
Jan 28 Bedford, NH	Juliette H Longvall Christopher M Anderson	Brookline, NH Brookline, NH	
May 13 Portsmouth, NH	Monique E Ricard Andrew F Bisbee	Brookline, NH Brookline, NH	
Jun 03 Boscawen, NH	Lori E Lavey Hayden M Honsinger	Brookline, NH Nashua, NH	
Jun 24 Brookline, NH	Megan Elizabeth Burgher Jacob Christopher Mitchell	Brookline, NH Weare, NH	
Jul 17 Brookline, NH	Megan A Salisbury Donald Gaxho	Brookline, NH Brookline, NH	
Jul 22 Brookline, NH	Angela M Noe Bradford T Sykes	Brookline, NH Brookline, NH	
Aug 09 Bradford, NH	Lisa M Lynch Christopher J Lapointe	Brookline, NH Brookline, NH	
Aug 26 Nashua, NH	Sandra L Cavalieri Kevin M Boyle	Brookline, NH Brookline, NH	
Sep 23 Bedford, NH	Nicole A Bickford Nolan O Crowley	Brookline, NH Brookline, NH	
Sep 23 Brookline, NH	Kasey E Mortimer William E Carver	Brookline, NH Brookline, NH	
Dec23 Nashua, NH	Jennifer C Pollock Stephen M Briggs	Brookline, NH Brookline, NH	
Dec 30 Hudson, NH	Pamela J Caetano Jeffrey C Kanavos	Brookline, NH Brookline, NH	

ANNUAL REPORT OF THE OFFICERS

of the

BROOKLINE SCHOOL DISTRICT

For the year ending June 30, 2023

Officers

Kenneth Haag, Chair	Term Expires 2024
Colleen Micavich, Vice Chair	Term Expires 2025
Tracy Perry, Secretary	Term Expires 2026
Kelly Zakar	Term Expires 2025
Alyson Manion	Term Expires 2026
Peter Webb, Moderator	Term Expires 2024
Tad Putney, Treasurer	Term Expires 2024
Alana Justice, School District Clerk	Term Expires 2024

SAU #41 Administration

Andrew F. Corey, Superintendent of Schools

Gina Bergskaug, Assistant Superintendent

Kelly Seeley, Business Administrator

Lauren DiGennaro, Director of Student Services

Christine Haight, Assistant Director of Student Services

Carol Tyler, Director of Technology

Linda Sherwood, Senior Assistant Business Administrator

Donna Smith, Assistant Business Administrator

Brookline Elementary Schools

Daniel Molinari, Principal, Richard Maghakian Memorial School

Patricia Bouley, Principal, Captain Samuel Douglass Academy

Amanda Morin, Special Education Administrator

BROOKLINE SCHOOL DISTRICT
ANNUAL MEETING
FIRST SESSION (DELIBERATIVE)
FEBRUARY 8, 2023
MEETING MINUTES

The First Session (Deliberative) of the Annual Meeting of the Brookline School District was conducted on Wednesday, February 8, 2023 at 6:30 p.m. at the Captain Samuel Douglass Academy.

Moderator Peter Webb presided.

Members of the School Board Present: Kenneth Haag, Chairman
Karen Jew, Vice Chairman
Colleen Micavich, Secretary
Alison Marsano
Kelly Zakar

Members of the School Board Absent:

Also in Attendance: Andrew Corey, Superintendent
Gina Bergskaug, Asst. Superintendent of Curriculum and Instruction
Lauren DiGennaro, Director of Student Services
Kelly Seeley, Business Administrator
Daniel Molinari, Principal, Richard Maghakian Memorial School
James O'Shaughnessy, Esq., School District Attorney
Brian Rater, Chairman, Brookline Finance Committee
Tracy Perry, Secretary, Brookline Finance Committee
Cindy LaCroix, Brookline Finance Committee

Moderator Webb introduced members of the School Board and Administration. Members of the Administration are not members of the Town, and, therefore, technically not permitted to participate. However, given what they could add to the discussion, the Moderator requested anyone objecting to allowing them to speak make that objection known. No objections were stated.

Moderator Webb noted this to be an SB2 meeting under RSA 40:13 also known as the Official Ballot Referendum System. The Board has created a Warrant having 10 Articles. Under SB2, the Warrant is effectively the Ballot. Before the voters was the opportunity to discuss each of the Warrant Articles and to consider any amendments. Although the Ballot could be changed, it could not be approved until before the voters on Tuesday, March 14, 2023.

Article 1 -- Election of Officers

To elect all necessary School District officers for the ensuing terms by official ballot vote on March 14, 2023, Captain Samuel Douglass Academy, 7:00 a.m. to 7:30 p.m.:

- To choose a Moderator for the ensuing year.
- To choose a Clerk for the ensuing year.
- To choose a Treasurer for the ensuing year.
- To choose two (2) members of the School Board for the ensuing three (3) years.

Article will be placed on the official ballot as written.

Article 2 – Professional Staff Contract

To see if the Brookline School District will vote to approve the cost of items included in a three-year collective bargaining agreement reached between the Brookline School Board and the Brookline Teachers Association for the 2023-2024, 2024-2025 and 2025-2026 school years, which calls for the following increase in professional staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2023-2024	\$241,337
2024-2025	\$287,648
2025-2026	\$289,609

Total: \$818,594

and further to raise and appropriate a sum of \$241,337 for the first fiscal year (2023-2024 school year), such sum representing the additional costs attributable to the increase in professional staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact - \$0.34/\$1,000

Colleen Micavich, School Board member, stated this to be a 3-year sanbornized contract (voting on the costs of all 3 years). The salary grid includes on-step table increases for 31 teachers; 5% in year 1 and 4.5% in years 2 and 3. For off-step (26 teachers) it would be a 5% increase in year 1, 4.5% in year 2, and 4% in year 3. For the on-step teachers, the increase represents that indicated in the chart, plus movement of 1 step on the grid, which is 3% between the steps. For those off-step, the increase is what is listed only in the grid.

Negotiations continued over a period of approx. 5 sessions and a full day of mediation in an attempt to find a balance between making the district more competitive with neighboring districts (not there yet), and balancing the needs of the taxpayers.

In terms of health insurance, a chart was displayed providing information on monthly district paid insurance caps. The goal was to maintain our costs, as health insurance costs increase, with the hope of eventually decreasing costs. For a single person, the premium Cap is \$869. It will remain the same in years 1 and 2 and increase to \$898 in year 3. For a two-person plan, the current \$1,570 would remain the same in year 1, increase by \$10 in year 2, and in year 3 it would be \$1,630. For a family plan the current \$2,053 would remain the same in year 1, increase to \$2,085 in year 2 and in year 3 it would be \$2,135.

In year 1 of the contract, the combined total cost is \$241,337. In year 2 it is \$287,648, and in year 3 it is \$289,609. The total cost of the three-year contract is \$818,594.

Moderator Webb noted State Statute: "No cost agreed to by the public employer and the employee organization shall be modified by the Legislative Body of such public employer."

The Legislative Body does not vote on the article. The discussion continues until completed.

Richard Cunha, 1 Baldwin Drive

Questioned the competitive analysis and the details.

Board Member Micavich responded districts similar to ours as well as neighboring districts were looked at, e.g., Milford, Amherst, Bedford, Hollis, the COOP, Oyster River.

Mr. Cunha asked how other districts are more competitive, and was told, even with the proposed increases, we have not equalized with the salaries of a lot of them. This proposal is a show of good faith to our teachers that we are trying to get there with the understanding that we might not always be able to give this level of increase.

Mr. Cunha asked if teachers would be at a comparable level with the proposed increases and was told they will be more comparable. They will still be lower than some districts.

Asked if they would be comparable 3 years out. Board Member Micavich spoke of the efforts to balance the needs of the taxpayers. Asked if the same song and dance would be presented in 3 years, she noted the need to negotiate every 3 years. Other districts are also in the process of negotiating. Some districts have failed in negotiations. Teachers not having a contract is not what you want when you are a supportive town. The goal was to come out of negotiations with a fair contract. Although not able to predict the future, there may still be inequities, but at least we have made a strong move towards equalizing to some comparable districts.

Asked if she has an idea of what the number would be were we to be completely comparable, she stated there to be data available; however, it is a moving part. Some districts are in the process of negotiating now and some have already negotiated and will negotiate again next year.

Mr. Cunha commented as they are negotiating now, we could potentially be negotiating this and actually be in the same situation that we are in right now.

Board Member Micavich stated her hope we would not be in the same situation because we have given very fair and a little larger than normal increases. That is where we closed that gap. We are not going to close the gap with all of those districts. In the process of negotiating, concentration is on the now. The best we can do is predict where this will take us for the next 3 years.

Mark Andrews, 35 West Hill

Spoke of academic data; comparisons for Brookline and the State for mathematics, English Language Arts, etc. It appears for each metric and grade level we exceed State average with the current pay scale. He asked if a performance increase could be quantified with the proposed salary increase.

Board Member Micavich responded she is not a mathematics person, but in a broad sense, she would like her children to continue to learn like this and to support the teachers that are helping us excel in that way.

Asked if it is accurate to assume that if salaries remain equal performance will still continue to exceed state average, she stated it would not. We will have teachers likely leaving us to go to other districts. We will bring in new teachers who often take 3 years to grow. We will have more administrative needs to train those teachers. You want to support your teachers who are doing a good job. If they can go to the town over and make much more money than they make here, they may. History shows they will.

Karen Jew, School Board Vice Chair, remarked the district has done a comparison with those same towns identified, and their Cost Per Pupil (CPP) is generally higher than ours, and our scores are in line with those districts. All of those exceed the state standard. We all strive to achieve a higher standard than the state average.

Ed Perry, 4 Muscatanipus Road

Is very excited to hear that our averages are so good and that this Board decided to take the time to look into today's employment climate and consider such things as inflation and market value adjustments that are happening across the board in every sector of employment. In general employment it is widely accepted that when you have an employee leave the cost to a company is generally about 33% of that person's salary, and that does not take into consideration the breakage, e.g., starting over with another, the experience loss. He asked if the 33% is comparable to the cost that we could expect if losing people, and if the Board had a chance to consider the breakage of having to start with brand new people all the time.

School Board Member Micavich reiterated the Board does not quantify it numerically necessarily, but that was part of the discussion that when you have to train a new person, they need a lot of supervision and oversight. When things go well it is great. When they do not there is even more time expended. We do not have a hard and fast number like the business world might. We want to keep administrator costs down too to the extent we can while also keeping our kids safe. It is that fine balance of when you have a lot of new teachers in a building it takes up a lot of time from an administrative perspective and from other teachers who are constantly mentoring their peers. Right now it seems we have a balance of newer teachers and more experienced teachers, but if the balance goes the other way it does end up costing in many different ways.

Kenneth Haag, School Board Chair, commented it is important to add that this summer we had a lot of feedback from the community around resourcing, how we are supporting our staff and teachers. That will be seen here. We pulled that thread in the negotiations for the contract. It will be seen in the operating budget as well. There were 3-4 different sessions where a good deal of community input was provided and discussion of resourcing, staffing, and supporting our schools. The Board heard that input loud and clear.

Brady Halligan, 17 Birch Hill

If you torture numbers long enough, they will confess to anything. Do recall when you are looking at statewide statistics that our region is not the state as a whole. We tend to skew a little higher due to competition, salaries to the south, etc.

Alyson Manion, 4 Macintosh Road

Thanked the negotiating team for their efforts to support the teachers. As someone who has been in public education as an educator for 17 years, she has watched teachers leave because of stalemates, to go to districts with higher pay, and watches very closely the crisis faced in this country of public school teachers leaving by the droves. She has two children in the town and wants them exceeding standards at all levels and to see our teachers supported. We need to constantly show good faith in contract negotiations to retain those teachers.

Dennis Skey, 54 Averill Road

Questioned the attrition rate. School Board Member Micavich stated she was uncertain of the rate, but commented it seems that at every meeting there is attrition whether through retirement, leaving the district or situations where it just did not work out after training. That was a big topic discussed at the May meeting last year.

Mr. Skey remarked the conversation is about attrition, but we don't know what that number is, we just know it is high.

School Board Member Micavich remarked we are preventing attrition by hopefully putting out a reasonable contract that is well balanced. We have had some attrition of senior and newer teachers recently. As a newer Board member, it seems to her as not only a current issue but more so when we are looking for the next 3 years, a contract issue of knowing that people can go elsewhere and comparing that to other communities nearby.

Mr. Skey commented people can always leave a job because of money, but that is not always why they leave or stay. It would be nice to know the attrition rate.

School Board member Micavich remarked that data can be provided. Later in the discussion Chair Haag will discuss other solutions that are more in line for administrative support understanding that people leave for multiple reasons, and currently the district is lacking in a few areas where we are looking to improve.

No further discussion was offered on Article 2.

Article will be placed on the official ballot as written.

Article 3 – Operating Budget

To see if the Brookline School District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$11,283,450**. Should this article be defeated, the default budget shall be **\$11,125,878** which is the same as last year, with certain adjustments required by previous action of the school district or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact - \$10.57/\$1,000

The increase in the proposed FY24 operating budget over that of the approved FY23 operating budget is \$758,102 or 7.2%. New items fall under the categories of academics for \$29,325, regular education personnel \$13,713, special education personnel \$78,447, computer equipment replacement \$28,000, shared services/software \$2,511 and facilities/safety \$9,369 for a total of \$161,365. The new item requests were identified after 4-5 rounds of discussion over new item requests and the overall budget.

Major changes, based on program needs, include reductions in areas of special education contracted services \$178,095 and regular education MTSS paraprofessionals \$102,286, and increases in areas of special education

out-of-district tuition and services \$326,781, curriculum/MTSS Administrator \$110,000, special education new positions \$78,447, and special education transportation \$74,530. An increase in the cost of heating oil at \$59,000 is based on market increases, and the increase in bond principal and interest of \$55,179 on the new FY23 bond.

Noted was that the cost of special education services is a federal mandate that is built into the budget instantly. That increase represents half of the total increase. The curriculum/MTSS Administrator position is the result of heavy feedback around support for our Principals and having another person to help with some of the disciplinary issues, curriculum K-6, and collecting some of the data related to IEPs, etc. This position has been discussed for several years and has been delayed due to concerns for the budgetary impact. With this year's climate and the feedback received, the decision was made to put this forward.

The default operating budget is determined based on the FY23 adopted operating budget of \$10,525,348 increased or reduced, as the case may be, by items required by law or contracted at \$656,268 and reduced by one-time FY23 expenses at \$55,738 for a total FY24 default budget of \$11,125,878. The difference between the proposed and default budget is \$157,573.

A breakdown of items required by law or contracted showed wages/benefits at \$129,940, special education services/transportation \$293,916, health/dental/FICA/NHRS \$148,662, regular education transportation \$23,256, bond payment increase \$55,180 and various other small amounts totaling \$5,314.

Were the taxpayers not in favor of moving forward with the curriculum/MTSS Administrator position, the default budget, with a few other cuts, would essentially address that.

School Board Member Micavich added when talking about the Curriculum Administrator position, the Board balanced the need for that position with taking away the regular education MTSS paraprofessionals. The reality is that it is very hard to find paraeducators right now. This was again an attempt to balance the needs of the community with the needs of the schools.

Kelly Zakar, School Board member, commented when talking about the Curriculum Coordinator, a term people may be more familiar with is that of Vice Principal. The position would essentially be a Vice Principal that would be shared between the two elementary schools and provide support to the Principals. Elementary and Secondary School Emergency Relief (ESSER) funds were able to be utilized to bring in Bob Ouellette, retired Principal at the HBHS, to help fill some of those gaps this year on a contracted basis. Feedback from the Principals has been that the position has been invaluable even on a part-time basis.

MOTION MADE BY ERIC PAUER TO AMEND THE PROPOSED BUDGET BY REDUCING IT FROM \$11,283,450 TO \$10,165,028
MOTION SECONDED

ON THE QUESTION

Eric Pauer, 12 Westview Road

Everything being proposed will raise property taxes for the Brookline School District by a little more than 20%. Taxpayers cannot afford it. The amendment would give voters a choice between the \$10.2 million and \$11.1

million. There are not many articles that can be modified to adjust this high tax hike. He is not convinced the district is following the 8% tax cap when the tax increase would be 20%.

The COOP School budget is going to go up 15%, the Town is going to go up 14% if we let those go through. We cannot take 20% here. The difference between the proposed and default budget is only \$157 K. It is almost the same number.

School Board Chairman Haag questioned where a million dollar reduction would come from within the budget. He wished to understand what would be sacrificed at a million dollars.

Mr. Pauer responded it is not his job to tell him that.

School Board Chair Haag stated the Board and administration spent 5 months reviewing this budget. He would like to hear analytically what is being proposed to be removed for a million dollars out of the budget.

Mr. Pauer responded you will probably have to have a few less teachers would be his guess, maybe not as many administrators. The number includes keeping the tax impact to about 5%. When asked, Mr. Pauer stated he could come up with a detailed plan for the reduction. He does not think this community is able to take a 20% tax increase. We passed a tax cap to keep the increase to 8%, which is pretty generous. He will let the voters decide.

Jessica Hartman, 51 Mountain Road

Spoke against the amendment. Thanked the Board for their volunteer hours and hard work. Believes the budget brought forth by the Board and Administration came from very prudent review and focus on what would be needed to care for our students as well as considering the taxpayers. Appreciates the time and prudence that is evident by the presentation provided.

The proposed amendment is asking the Board to go to our teachers and contracts that we already have. She does not see how that would help or happen, and it also doesn't speak to the community with the request that they have that we need more help in our schools to help our Principals, help our students who are really still suffering post-COVID. Is not in favor of the proposed amendment and does support the budget proposed by the Board.

Ed Perry, 4 Muscatanipus Road

Opposed to the amendment. When looking at the proposed budget he saw something that looked a lot like the inflation amount. It was not surprising to him. He does not believe it realistic to say let us try to have the same outcomes and maintain the quality we have now and try to decrease the budget under inflation.

We make this distinction as if there are two camps in Town; parents and taxpayers. When we talk about taking both sides into consideration, often we are talking about the same people. He is always impressed by the intelligence of the people of Brookline, their resourcefulness and ability to get into the details. When he sees a majority of people show up year after year at town meetings in full support of our schools and the things that we need asking for more resources for our schools, he knows they are smart enough to understand we cannot pull that out of the air. They know it is going to be an increase in their taxes and it is a price that they are willing to pay, not just for the benefit of the children but for the benefit of the country because our children and our

country are competing with people who are being educated all over the world and elsewhere they are not talking about taking the foot off the gas.

Peter Walker, 57 Pepperill Road

Supports the amendment. Disposable incomes for households are down \$5,000 annually over the last two years; 21 months in decline in real wages. The proposed budget is not really sustainable for taxpayers. He appreciates a counter proposal and is hopeful it will be supported.

Brady Halligan, 17 Birch Hill

Asked the Board for the number of teachers that would have to be cut to meet the \$1 million reduction and the affect it would have on class size.

School Board Chairman Haag stated his belief it would be 10 teachers (fully loaded positions). We would be in violation of our class size policy. We would be looking at cutting at least 1 teacher in every grade, which would absolutely increase class size and go against quite frankly what the population supports around class sizes. It could be more than 10 teachers when you add in the special education requirements that are federally mandated. Asked if the reduction would even comply with federal and state law, he responded the district would have to support the special education needs, which means regular education and teachers would be cut.

Abe Hartman, 51 Mountain Road

Asked for clarification of last year's budget and was told it was \$10.5 million. The default is at \$11.1 and \$11.2 is the proposed budget. He wished to have clarified where the 20% increase that was spoken to is derived.

MOTION MADE BY RYAN PAUER TO MOVE THE QUESTION

MOTION SECONDED

MOTION FAILED

22-32

Johanna Shriver Halligan, 17 Birch Hill Road

Questioned the dollar increase that would result from the proposed operating budget. School Board Chair Haag stated the impact to be \$10.57 \$1,000 valuation.

Ms. Shriver-Halligan stated her opposition to the proposed amendment. Her child started school this year, is in preschool, and there is only 1 preschool teacher. She stated a desire not to cut the only program that is teaching her child how to talk. Although she understands both sides, at the end of the day it is important to remember that we are parents and taxpayers, and we want our kids to have the same opportunities other kids had. Her child has benefitted from the paraeducators and from having supervision in the class. All of those things are important.

You cannot just say let us cut some here and there without examining that and the impact it would have long-term. People who may not have children in the schools had that opportunity and their children were cared for, taught, and educated. We want that opportunity for our children and want to pay teachers and paraeducators what they are worth.

Kacie Petrin-Ellis, 7 Smith Road

Noted page 2 of the presentation addressed percentage of enrollment for both special education and 504 students. She asked if that enrollment has increased since the past year and was told it is a slight increase.

She understands from experience the level of improvement provided students having special requirements in this district. She is sad to say that at this point they are considering paying for private school to no fault of the district. She believes the district to already be short staffed, caseloads are increasing, etc. She is concerned the proposed amendment would negatively impact the school district.

Tom Rogers, 8A Louis Drive

Spoke of hearing of the lack of paraeducators, and questioned how short the district is in that regard. School Board Chair Haag stated it to be a shortfall of 8. Mr. Rogers commented the proposed amendment suggests reducing the budget by \$1 million without providing detail of where that money will come from, which could result in approx. 10 teachers being let go. He is hopeful the taxpayers will not consider going from a position of being down 8 paraprofessionals and not having enough support to cover our classrooms as it stands, to then pulling out of thin air a budget that is a million less without backing that up with detail to support the logic behind it. He thanked the School Board for doing their due diligence and working so hard over 5 months to come up with a logical budget. His child has gone through the schools and is a Freshman at UNH. His child had a wonderful education here and it is because the schools were invested in.

School Board Member Zakar spoke of the SAU website and the document titled FY24 budget detail for new items round 4.1. This has been a five-month process. At the start of the process, building administrators are asked to identify needs. The request began at an estimated cost of \$316,000. That was whittled down to \$13,000 of requests for new personnel included in this budget. She asked the public to look at the document that steps through each of the budget cycles to see how much has already been stripped out, e.g., a new playground for CSDA, smart boards and computers and resources to help our teachers use their time and expertise with our children more effectively.

Mark Christiansen, 9 Flint Meadow Drive

Asked for confirmation of whether the 7% is year on year. School Board Chair Haag stated it to be a 7% increase over last year's budget.

Mr. Christiansen commented he does not know anyone who is working for a living who is getting 7% more this year than last. Whatever the details are, we have to live within our means.

Dennis Skey, 54 Averill Road

In 2004, the economy was similar to what it is now. At that time, he proposed a football team at the high school. Of course he was almost run out of town. He formed a 501C and people who really felt compassionate about that donated money. The people in this town may have money and it may be a tax break to give money towards these things that you just budgeted and had to cut. He would propose later on to set up programs where taxpayers could give funds for computers, and these different programs that would otherwise be taxed. Although the budget seems tight, the administration will be juggling money all year long. That is not the way it works. We do not run like the federal government, we spend as we go, but we also can contribute money.

Ed Perry, 4 Muscatanipus Road

When hearing the idea that we might have to let 10 teachers go, generally speaking that will trigger an atmosphere change. Other people are likely to go as well. You start losing employees and others have to step up to the plate, and all of a sudden, they are doing 2-3 other people's work for the same pay they made last year. Not a good business model. People are going to start walking out the door. He questioned how easy it is right now to go out and fill these positions.

School Board Member Micavich responded speaking from experience in this district and the district she works in, it is a somewhat impossible process to fill positions for special education teachers in particular. There will be a lot of competition for positions. There are a lot of teachers leaving the field. What is being suggested would be a disaster for that.

Mr. Perry asked, when having someone who has been on board for a while, is it potentially likely that we will see a situation we see in many other instances now where people who are trying to fill positions at companies are asking for a lot more than people who work there currently. Although he would like to save money, he does want to be smart about it not by slashing money out of the budget, firing a bunch of teachers, then having to re-hire a bunch of people at a higher wage in a new atmosphere.

School Board Member Micavich replied slashing the budget by a million dollars is going to create such chaos that no one is going to want to work in the schools. We will see increases in behaviors. One thing that is prevalent in all academic studies is the importance of class size. We will become a different district over time and not in a favorable way. We will not be able to attract teachers to a district that is going downhill in a disastrous way where we are cutting 10 teachers. What person wants to take a job in a district that just cut 10 teachers. No one, because they know they would be on the chopping block next for a town that does not support them.

Mark Andrews, 35 West Hill

Addressing the question of where the 20% was derived, noted a chart that showed the overall BSD tax rate impact of 18.3%. He stated his support of the proposed amendment.

School Board Member Marsano noted that includes all of the proposed warrant articles not just the operating budget. If any of the others were not approved that too would impact the overall increase.

Eric Pauer, 12 Westview Road

If everything is passed, as proposed, taxes, just for the school district, will go up to \$12.74 \$1,000, which is \$2.13/\$1,000 for every taxpayer. This proposal is just an option on the ballot on March 14th. Having only the proposed and default budgets (two numbers only \$157K apart) really doesn't give voters a choice. The district adopted an 8% tax cap under RSA 32:5b, which says our taxes cannot go up more than 8%, and we're going up 20%.

School Board Chair Haag stated the entire table has to be taken into account. You have removed the reduction in revenue too, which adds to that 20%. The bottom line impact is a 7.2% increase. You have taken out the revenue piece, which is a problem we cannot solve.

Mr. Pauer stated the RSA is very clear. School Board Chair Haag responded he already explained to Mr. Pauer the Board already had its legal team look at it. He does not have another answer to provide. The Board has legal guidance that allows for it.

Moderator Webb requested anyone objecting to allowing James O'Shaughnessy, Esq., School District Attorney, to speak make that objection known. No objections were stated.

James O'Shaughnessy, Esq., School District Attorney, remarked for clarification on the Statute for the local tax cap, the percent increases on the amount of tax not the rate of tax.

Mr. Pauer stated it to be that you cannot raise more than 8% from the previous year.

Attorney O'Shaughnessy responded "that is correct, on the operating budget".

Mr. Pauer argued it is not just the operating budget. RSA 32 talks about the budget and says all appropriations. That is the key thing that was missed there. There is a difference of legal opinion, but the intent and the language of RSA 32 is that we don't get a 20% tax increase if the super majority passed an 8% tax cap. We will be getting into some legal challenges going with this 20% because he does not think it is right. He has voiced that to the School Board, and it has proceeded anyway.

School Board Chair Haag responded Mr. Pauer voiced it and was provided the detail of how they got to it. His question was answered, he just didn't like the answer.

Moderator Webb remarked there are two different legal opinions. You will not reconcile it.

Brian Rater, 31 Mason Road

Referring to the chart titled BSD Tax Rate Info., noted the tax rate is determined not only by the expenses but also revenues. Expenses are reduced by revenue received. The chart shows local revenue from FY23 at \$1,215,627 and anticipated for FY24 \$887,000. That is a reduction in revenue (to offset the taxes that have to be raised) of \$328,627. That in itself affects the tax rate significantly. The State Aid Grant represents a reduction in revenue for FY24 of \$200,466 and the Retained State Tax an increase of \$188,012. Overall each year we continue to see declining support from the State government.

Abe Hartman, 51 Mountain Road

He typically hears comments at this meeting and at the COOP around attrition, what teachers would leave, and do we really need to pay them X amount. His understanding is, at least at the COOP, there are positions that haven't been filled. When he checked on that he was told the district hasn't received a single resume for that position, for a teacher, this year. We have basically had to do without that teacher. He is uncertain how we would ever fill teacher positions if they were cut.

When those comments are made the response is typically, they will be here because we have good kids, etc. It doesn't work like that all the time especially if teachers can go to Massachusetts or drive 35 minutes to another district. He saw this where he was raised as it was a competition between Virginia, Maryland, Pennsylvania, and West Virginia. It is a consideration. We do have these openings that are not being filled, which is a drain on the system.

School Board Vice Chair Jew commented, to that point, it would be good to remind everyone what happened in the Croydon School District in New Hampshire, which made national news. At the Deliberative Session the budget was slashed on the floor. People went to vote at SB2, didn't know what they were voting for, and their school was looking at putting all of their students in pods and being given educational content via remote instruction because they didn't have the staff as they had to make drastic cuts because it was not budgeted. There was no plan for that massive decrease, but the number felt good at the ballot. That is drama we do not need. It is a well thought out budget as it is.

Kacie Petrin-Ellis, 7 Smith Road

Another resident had alluded to money being moved around between funds. She questioned if there are fenced funds in this budget. She stated her assumption monies from the special education lines cannot be moved into other lines, etc. Asked specifically if there are fenced funds.

Superintendent Corey stated the answer to be yes. He provided the example of special education requirements, which, at times, could result in the need to reduce a regular education line item to meet the costs mandated by law.

Ms. Petrin-Ellis asked if the district could arbitrarily move money between funds.

Superintendent Corey responded the Board gets the bottom line number. One of the things the Board and Administration have prided themselves on is being transparent and only making movements when there is a legal obligation to do so.

Ms. Petrin-Ellis stated this is no surprise because the budget is printed. Superintendent Corey stated the Excel spreadsheet that is online goes line item by line item identifying increases and decreases.

Ms. Petrin-Ellis stated she has faith the Board is being prudent with taxpayer dollars. She questioned where 10 teachers would be cut from and if that has been considered.

School Board Chair Haag stated we are in hypothetical right now. It would be class size impact and things like that. With federal requirements around special education, it would probably be the regular education. Asked about students requiring one-on-one paraeducators. School Board Member Micavich stated special education costs are usually pretty set in law. Theoretically, could we let go of a special education teacher who is already working with 6 students and bring it up to 12, yes, but then there are also laws about class sizes. There are a lot of things that would have to be considered. The amount of staff that we would have to cut, if doing her math correctly, is about 18-20%.

Asked if there were cuts to special educators, could that potentially cost the district additional funds and possible lawsuits, School Board Member Micavich responded absolutely, this sort of thing is just a recipe for spending more money down the road. Other districts have done this, and this happens. There would be more behaviors, academic decline, teachers leaving, lawsuits over everything including special education, discipline issues, etc. It is setting us up for a disaster. We are all going to spend the money in the end, our kids are just going to suffer in the interim.

School Board Chair Haag spoke of the potential for increases in the costs of out-of-district placements. That is not good for two reasons; we want the students to stay in their district and financially it is more expensive to do that.

Ms. Petrin-Ellis stated her understanding out-of-district placements can be substantial. School Board Member Micavich stated out-of-district placement can be \$100,000, which doesn't include transportation, which can be \$300/day. Once you start wrecking Tier I supports, students have to move up to Tier II and Tier III. There are residential placements that are upwards of \$400,000 each.

Ms. Petrin-Ellis questioned if there have been studies on the impact of freedom vouchers. Superintendent Corey stated his belief at this point, that number is minimal. Most of our residents have chosen to stay within our school district. Some have moved to home schooling, which is a great alternative for some families. Overall that piece right now in our community is minimal.

Tom Rogers, 8A Louis Drive

That is a great point; despite all the talk about the rising costs and the big benefits about going in to private school, we are retaining our students because we provide a good product. At this point in the night, he wished to remind everyone what they were looking at was a budget that a lot of people put a lot of work into versus a motion that has absolutely no backup.

Lisa Akey, 38 Westview Road

Has two young children and moved here because of the schools. Is proud that we have the 3rd ranked school district in the State. Our district is competitive with some districts out of Massachusetts. Something she thinks about when looking at tax increases is that the strength of our schools is also tied to the property values in our Town. She sees it as an investment in her children's education and those that come after them. It is also an investment in her home.

John Liska, 197 Route 13

Is a businessowner and does not feel many understand what is happening: steel plants are being closed, supply chain issues are ongoing for a year, we are getting behind the 8 ball. It is nice to be able to afford things, but we have people being laid off and things closing down. Like a business, we allocate things to make things happen and keep it alive. Before we try to keep up with something that is bigger than us, we have got to take a second thought. Right now our economy is not very good.

Ken Haag, 9 Hobart Hill Road

The Board started this work in September, received feedback around supporting it and no input during the public hearing. The cycle goes 5 months, and then they come here and take a \$1 million cut with zero plan. It is reckless and foolish. He does not know how this happens every year where they get to this Deliberative Session, and it almost is hijacked then we go to the polls, and it is a 4-1 overwhelmingly in favor.

Johanna Shriver Halligan, 17 Birch Hill Road

The fastest way to get rid of people who know what they are doing and take the time to care about you is to not pay them. She can say that because she is in the process of walking away from her specialized field because she does not get paid what she is worth. Yes, the economy is bad, but at the end of the day history has shown us that economies rebound. She is not willing to undercut her children's education and the future of our Town because of an economy that is poor right now. Do not undercut and undersell our children because you do not want to pay for the next two years.

Diane Pauer, 12 Westview Road

Supports quality education. It is paramount that we educate our children. She respects the budget process that the School Board has gone through with the help of the Finance Committee. The point she wished to remind everyone of is that we would not be having this conversation if at the end of the budget process the 8% tax cap had been respected and adhered to.

MOTION FAILED

No further discussion was offered on Article 3.

Article will be placed on the official ballot as written.

Article 4 – SAU Budget

Shall the voters of the Brookline School District adopt a school administrative unit budget of \$2,264,374 for the forthcoming fiscal year in which **\$446,191** is assigned to the school budget of this school district? This year's adjusted budget of \$2,247,208 with \$442,809 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact - \$0.63/\$1,000

Moderator Webb noted this to be another article, which the statutes say you may not amend.

School Board Vice Chair Jew provided an overview of the SAU budget. The SAU office is comprised of 3 separate school districts. The SAU office oversees 3 separate sets of teacher contracts, 3 separate sets of support staff contracts and 3 budgets totaling over \$55.5 million. They oversee over 2,400 students. We have a unique setup in this State. There are not many units set up the way SAU 41 is, and this requires a lot of specialized training and unique machinations in payroll and budgeting to administer everything according to each specific district.

It is governed by the SAU Governing Board, which is made up of all three school boards. The Governing Board made it a priority to look into compensation and ensure our staff at the SAU level is paid at an appropriate level. We did not want to set the market, but wanted to get our staff up to a level where they would be competitive because turnover at that level is not easy to replace and train. As a result, the Board increased the budget by \$161,198 or 7.6%. The portion that the Brookline School District is responsible for is approximately 20% of that budget. The Board also wished to ensure hourly employees at the SAU were also

compensated at a competitive rate. This process happens during Governing Board meetings which occur quarterly. The Board discussed this in September and conducted a public hearing in December, which is where taxpayers could provide feedback on the budget.

Eric Pauer, 12 Westview Road

Part of the reason we are seeing this 20% increase is this SAU budget. We cannot amend it here tonight, but he did provide feedback to the entire SAU Board when he saw the increase. He saw some increases to some of the administrators that were 10% and he believes he saw a 17% increase. This says 3-5%, which is for the lower paid individuals. He asked for clarification of the increases given to the Superintendent, Director of Facilities, and Business Administrator.

School Board Vice Chair Jew stated the Board looked at compensation across the State to ensure we are in line with competitive rates. We didn't set the market with any of these, just brought people up to where their peers were.

Mr. Pauer stated the Department of Education just posted salaries of Business Administrators, Assistant Superintendents and Superintendents in New Hampshire. Our Superintendent is #3 in the State. We are not #3 in size. He saw that he was given about a 9.9% raise. This kind of budget increase just compounds the problem. He wished to let voters know that this is our portion, but since we are in the COOP, there is a portion that goes there, and we have to pay for part of it there as well.

Brady Halligan, 17 Birch Hill

Commented you get what you pay for.

Tom Solon, 2 Shady Rock Road

We are currently in a situation nationally with a dramatic shortage of administrators. Last he knew there were 19 open positions for Superintendents in the State of New Hampshire. We are fortunate to have an administrative staff who have conducted themselves in a way, for many years, where they have become leaders in the State and the country. People look to them for guidance because of their innovative actions. We have brought our budgets into compliance and kept our increases lower than typical in the State while providing superior education.

This SAU is probably the most cost effective part of your expenditure because they have the ability to have broad impact. They are able to look at all 3 districts, consolidate opportunities, lower costs in that way, improve the education. The total amount of the budget is \$2 million out of over \$50 million or about 4% of the overall budget that you are spending on education.

He personally advocates for increased investment at the SAU because of the dividends it pays on the overall impact of our school districts. He asked taxpayers to support this budget, support the people who are running our schools and providing the results that you want. If you really want to cut the costs of administration within our overall school area, the way to do it would be to have a single school district K-12 for Hollis and Brookline. You would now have only 2 contracts to deal with and would cut by 75% the number of budgets the administration has to address. They issue over 10,000 purchase orders because each district has to be run

independently. If you really are looking for cost effectiveness, if cost is the driver of your decision, he would advocate support of a K-12 COOP.

Allison Minion, 4 Macintosh

As a former school administrator she is aware of the challenges of the job. You get what you pay for. You may be paying for someone who is 3rd in the State, but we are 3rd in the State when it comes to excellence. Frankly, it should be more; make him first and let us go be first. Let us support them the same way we support our teachers.

Colleen Micavich stated the Board did consider the increases and fully supports them. Being a Superintendent and Assistant Superintendent is a thankless job. There is a ton of competition because nobody wants to do it, especially in this State.

No further discussion was offered on Article 4.

Article will be placed on the official ballot as written.

Article 5 – Special Education Reserve Trust

To see if the school district will vote to raise and appropriate the sum of **\$25,000** to be added to the previously established Special Education Trust Fund, with this sum to be raised by taxation. **The School Board recommends this article 3-2-0. The Finance Committee recommends this article 3-0-0**

Estimated Net Tax Impact - \$0.04/\$1,000

School Board Member Zakar stated the Brookline School District established a special education expendable trust fund in 2018 for the purpose of defraying costs of unanticipated expenses. Special Education costs are federally mandated. It can be an existing student who experiences a catastrophic illness or an accident and suddenly has the need for special education services. It could be a student receiving a new diagnosis or a student moving into the district requiring special education services. Without the expendable trust fund, the costs could bankrupt a district. The fund was established to cover the cost of unanticipated expenses to try to protect the budget and district.

The Board and Administration strives to maintain a balance of \$250,000 in the fund as this is roughly the cost of an unanticipated out-of-district placement.

Wishing to explain the Board vote of 3-2-0, she stated when the Board met with the Finance Committee to review the warrant article, there were 3 options presented for funding sources; funding through taxation only, through the unassigned fund balance, and a hybrid whereby a portion of the funds would come from each of those sources.

Discussed at that meeting was that, at this point in time, there is not anticipated to be funds remaining at year end. Because special education is federally mandated, should an unanticipated expense occur, any funds needed would have to come from elsewhere within the budget, e.g., regular education.

The vote of the Board represents 3 Board members voting to have the funding source be straight taxation wanting to ensure the funds are available. Two members were in favor of a hybrid method. All members are in favor of funding the trust fund, it is a matter of the funding source.

Tom Solon, 2 Shady Rock Road

Questioned the anticipated need to use up to \$150,000 of the fund during this fiscal year when the description is to have it available for unanticipated expenses. He asked why there would be a planned almost budgeted withdrawal from this as opposed to having anticipated costs built into the budget and maintain this as an emergency fund of sorts.

Superintendent Corey explained the expense came in after the budget was set. As we always do, we are looking to see if we can offset those costs via the operating budget. The projection of using the fund is what we anticipate for students that moved in last summer that could not be projected into this current year's budget. Mr. Solon asked and was told the anticipation is that the amount would be taken out in this current year to cover expenses.

School Board Vice Chair Jew added of the \$758,102 increase to the operating budget, \$409,000 is attributable to special education funds added into the operating budget.

MOTION MADE BY ERIC PAUER TO AMEND ARTICLE 5 TO READ "TO SEE IF THE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE A SUM OF TWENTY FIVE THOUSAND DOLLARS (\$25,000) FROM THE JUNE 30TH UNRESERVED FUND BALANCE (SURPLUS) AVAILABLE FOR TRANSFER ON JULY 1ST OF THIS YEAR TO BE ADDED TO THE PREVIOUSLY ESTABLISHED SPECIAL EDUCATION EXPENDABLE TRUST FUND"
MOTION SECONDED

ON THE QUESTION

Eric Pauer, 12 Westview Road

The language is basically doing what the School Board discussed as option 3. In all previous years, when funding trust funds, we have always done it out of the unreserved fund balance. That is the reason we set these up; always want to have the precedent. Can we tax people to pay into that, of course we can, and that is what the district is proposing. If this is taxation, we need to find some place where we can give voters an option.

He has heard, at this point in time, it appears the unreserved fund balance will be low, and maybe the fund won't be able to be funded. Because it falls early in the warrant, this would be funded before the other one.

Wished to mention something about the Croydon School District that was brought up earlier. They do not have SB2. They had a traditional meeting where they cut their budget by about 53%. They did not have balloting. They actually had another meeting under traditional that they were allowed to. SB2 would have actually stopped that. He wished to correct the point. They do not have SB2.

Jill Aitken, 14 Potanipo Hill Road

Opposed to the proposed amendment. Special education is federally mandated. There is the expectation that \$150,000 of the existing fund will have to be utilized. That will not impact taxes this year because we have the funds to cover the expense.

It appears, even if approving the requested allocation at the polls through taxation, the anticipation is the ending balance will be \$100,000. The intent is to keep the fund at \$225,000 (what it can cost to place 1 child). You can have more than 1 child with these needs in one year. Like it or not if these needs come about and we have not planned for it, we will have to pull the funding from somewhere else, which will hurt all of the students. If anything, we should be putting more into the trust. She is supportive of what the Board has proposed.

Brady Halligan, 17 Birch Hill

Asked the Board to address having considered this proposal and rejected it by a vote of 3-2.

School Board Member Marsano stated she is one of those who rejected the motion to utilize taxation as the funding source. Had she had it her way it would have been at a much greater dollar amount and through the unreserved fund balance. She is concerned draining this trust fund by the amount that may be necessary will really set us up for a scenario down the road that could be incredibly dangerous for us in terms of fiscal responsibility. At this point in time, we do not stand with an unreserved fund balance. If she has to look at it as the entirety though taxation, she feels this is a place where she does not want it mandated down. If the means exist to fund the trust through fund balance that would be great, but if we don't then we need to not be taking more and more money.

School Board Chair Haag stated he voted against the funding mechanism being taxation. The Board discussed this at length during the public hearing and it is really a color of money that they were trying to figure out how to best raise and appropriate and support these. Article 6 is important to consider too. The order of these on how they get funded is also a key piece. When considering the next article, which proposes a funding mechanism of taxation, \$100,000 of the requested \$150,000 is a must do next year. His concern was that we had to fulfill that obligation, and this article could be drawn through the unreserved fund balance.

School Board Member Micavich commented, as a new Board member, she struggled with this a bit. She wished to clarify the entire Board supports this article. The only difference of opinion is the funding source.

Tom Solon, 2 Shady Rock Road

Spoke in favor of the amendment. He is supportive of the concept of this fund. It is a necessary safeguard. Perhaps like Board Member Marsano, he believes it should be a larger number. In the climate we are in he respects the Board's decision to hold it at \$25,000, but does think that the appropriate funding source, given it is sort of an insurance policy or what if as opposed to a known expense, should be the unreserved fund balance. He does not like the fact that we will be depleting the fund. He respects the possibility that the Administration will do everything it can to find the cost within the existing budget, but if replenishing, he supports doing it from the unreserved fund balance.

Moderator Webb commented the concern has been expressed as to whether we have to show tax impact on such an article in this Town. The suggestion was made that it would have to show on the ballot. School Board Member Marsano stated it would be foregoing a potential rate reduction of \$0.04/\$1,000.

Erin Sarris, 15 High View Drive

Asked for clarification that the rationale for proposing funding this through taxation this year as opposed to the way it has previously been done is that there is a concern there may not be an unreserved fund balance and was told that is the concern.

School Board Chair Haag commented it would be tight.

School Board Member Zakar remarked, with the proposed amendment, if there remains only \$5 in the unreserved fund balance that is the amount the trust would be funded to. She understands the expectation there will not be monies remaining at year end (surplus). That is why she voted to raise the funds through taxation.

MOTION FAILED

No further discussion was offered on Article 5.

Article will be placed on the official ballot as written.

Article 6 – Maintenance Trust

To see if the school district will vote to raise and appropriate a sum of up to **\$155,000** to be added to the previously established School Facilities Maintenance Expendable Trust Fund, with \$100,000 of this sum to be raised by taxation, and the remaining balance of up to \$55,000 to come from the June 30th unassigned fund balance (surplus) that is not raised by taxation. **The School Board recommends this article 5-0-0. The Finance Committee recommends this article 3-0-0.**

Estimated Net Tax Impact - \$0.14/\$1,000 for the \$100,000 and foregoing a potential rate reduction of \$0.08/\$1,000 for the \$55,000.

The FY23 ending balance is anticipated to be \$71,200. With an appropriation of \$155,000 and the proposed use of \$174,050, the anticipated FY24 ending balance is \$52,150.

Proposed uses include, at RMMS, phase 2 of cafeteria tables (\$8,800), burglar alarm – end of life (\$15,000), access points – end of life (\$7,250), and IT wiring update (\$23,000), and at CSDA, Phase II of exterior doors (\$10,000), exterior lighting (\$10,000), and the fire panel (\$100,000).

The largest issue that has been postponed for many years is the fire panel. With the tightness of the budget and this being an item that has been on the radar and is past its serviceable life, we really need to address it. The panel is still functioning. The students and staff in the building are safe.

It is an issue the Board and Administration feel needs to be addressed this year. The \$100,000 identified to come from taxation is a means to ensure this item is addressed. The remaining items are necessary, but the fire panel is critical.

School Board Chair Haag stated his belief there was feedback from the Fire Department that they were urgently recommending that this be passed this cycle.

Tom Solon, 2 Shady Rock Road

Is quite disappointed to see how this is being proposed. The maintenance fund along with many of the trust funds, he believes were intended to be an accumulating funds to save towards future expenses. What is being presented is a passthrough. You are asking that we put money in for things that we know we have to spend immediately. To him, to some degree, it is circumventing the budgeting process because this is a real expense. He is not disputing the needs are here and not disputing the fact that the existence of a facilities maintenance fund is appropriate. This is the same position he has taken with the COOP as well. If you know it needs to be spent and you know it needs to be spent in the upcoming year, put it in the budget.

School Board Member Zakar responded last year we had cheap money on the warrant; less than maybe 3%, which was the bond that would have paid to do all of these upgrades including the fire panel, deferred maintenance, etc. We had budgeted for that and put forth a bond that would have been really cheap. If you look again at the first few rounds of the budget building in safety and compliance issues and in facilities and maintenance, those were things that were included. Trying to keep the budget low and trying to present the taxpayers and the governing body with a budget that stays within the operating budget tax cap, we had to make cuts. Knowing that there is no money in the unreserved fund balance and that the maintenance trust has been used for unanticipated needs, we felt this was our only option.

School Board Chair Haag commented he understands the point made as it has gone through his mind in this cycle too. His thought is if that is a feeling of the public, he would love to take that input and it can be considered in the next budget cycle. He can absolutely see and understand the point. What stuck out to him in this cycle was ensuring the \$100,000 fire panel is funded in some way.

Mr. Solon remarked although he appreciates the feedback, what the Board has done is put this at risk because the article could be voted down. The budget is a bottom-line budget. Once the budget is approved, the Board has the money to fund as it prioritizes. There is the ability to move funds around. If the Board really feels this has to be paid and it was in the budget, no matter what budget got approved, there would be the option of funding this. Right now if this article does not get funded, you are back to not having the funding of the panel and it is not in the budget either. He understands why people do it but disagrees with it.

Eric Pauer, 12 Westview Road

Agrees with the comments of the previous speaker.

MOTION MADE BY ERIC PAUER TO AMEND ARTICLE 6 TO READ "TO SEE IF THE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE A SUM OF \$55,000 FROM THE JUNE 30TH UNRESERVED FUND BALANCE (SURPLUS) AVAILABLE FOR TRANSFER ON JULY 1ST OF THIS YEAR TO BE ADDED TO THE PREVIOUSLY ESTABLISHED SCHOOL FACILITIES MAINTENANCE EXPENDABLE TRUST FUND."
MOTION SECONDED

ON THE QUESTION

Eric Pauer, 12 Westview Road

The motion is to not do the \$100,000 by taxation, and just do the \$55,000 by the unreserved fund balance. We have always funded our trust funds through unreserved fund balance. He does not think that precedent should be changed. That is a danger of it not passing at the ballot. If remaining funds are not sufficient to cover the cost of all items identified, the fire panel could be done and perhaps a few others. He does not agree with pulling out a known expense and not including it in the operating budget just to try to meet some interpretation of the tax cap.

Johanna Shriver Halligan, 17 Birch Hill Road

Stated what was heard was that we are not expecting an unreserved fund balance. It is \$100,000 for the fire panel alone. Do you all want these kids to burn up? That is what is going to happen if you do not have a fire panel. That is a pretty serious need. She understands that money is tight. We can prioritize, but how are you going to prioritize that when we are cutting teachers, cutting special education, pick and choose what is and is not a safety issue, etc. If the Fire Department is recommending the fire panel be replaced, she believes it is a very serious point that needs to be taken seriously and not just cross our fingers and hope we have unreserved funds. Things have use by dates for a reason.

Brady Halligan, 17 Birch Hill

The Fire Department here are volunteers. There may not be very many of us available in the middle of the day, during the school day especially. Early warning and evacuation would be of critical importance to life. Putting this language in that would say well maybe we will do this if there is an unassigned fund balance when we are forecasting that there will not be, could be problematic at best. He opposes the amendment.

Ed Perry, 4 Muscatanipus Road

Was uncertain of his position on the proposed amendment. He finds himself relatively horrified in a country as great as ours we are pitting neighbor against neighbor over fire panels. He thinks it might be time to start calling up to Concord and asking where the support is.

He is aware of lawsuits where the State Constitution may be in violation, that we might not be receiving the funding that we are supposed to receive, and this is what it causes when we have a dereliction of duty up in Concord and we are not receiving the funds that the constituents are asking for. We get into these situations where we are pitting neighbor against neighbor, which is so sad in these small communities where we all rely on each other.

Especially in regard to items such as the fire panel. it is not a laughing matter. Now that we know that we have a fire panel that needs replacing, if anything should happen, the lawsuit that would come down on this Town would financially cripple us. Once you know about something you do not have any recourse, you are not in a position of saying we didn't know.

Peter Walker, 57 Pepperell Road

Asked for clarification the panel as it exists currently is in compliance. Superintendent Corey stated it is a fully functioning panel. It is at the end of its useful life. We have had some difficulties with it, but it is regularly inspected and passing.

Martin Gosselin, 111 North Mason Road

Asked if the panel is not working. Superintendent Corey stated the panel is working.

Tom Rogers, 8A Louis Drive

Agrees with the point for next year that we should be including these things in the operating budget. That said, what we are talking about are systems that are at end of life. He is in insurance and has expertise in this. In regard to the fire panel being at end of life. compare being in a school with a fire panel that is at end of life where the Fire Department and experts are recommending replacing it with being in a hospital and having a respirator that is at end of life or cardiac resuscitation pads that are at end of life. How would you feel if the budget process went like this and someone said is it still working, okay, we are good. These things all come down to numbers. He agrees it should be in the operating budget, but really everything we are doing here is kicking things down the road. These issues have been discussed for a while.

School Vice Chair Jew stated her recollection of the discussion with the Fire Department to be that the panel miss tones and when it miss tones it requires a disruption of the day where the building administrator has to call to the fire department and verify that there is no actual smoke or fire occurring in the building at the time. It works, it just doesn't work with 100% accuracy. It requires human verification whenever it tones.

Jill Aitken, 14 Potanipo Hill Road

Is hearing from everyone up front and the previous speaker and agrees the fire panel, if it is "fully functioning" now, but we have had problems with it, now is the time to replace it, not when it fails at the critical moment. She understands people are disappointed with the proposed funding source, but she also understands the School Board is fighting to try to keep the operating budget down because of the whole deliberation we had earlier tonight. Let us try to create public awareness of how important this article is and try to get this passed. She is opposed to the amendment.

Martin Gosselin, 111 North Mason Road

Is an electrician who works on these panels. The panel does not need to be replaced. It has not failed. It is the communication. There needs to be a lot more discussion on this. You just don't rip the whole thing out just because there has been a lot of the 3G, 5G, and other different communication methods. Just because it is not communicating well doesn't mean you have to replace the whole system.

School Board Member Marsano asked if he has inspected this fire panel noting she legitimately does not know if he is part of the inspection of the fire panel that has been occurring. Mr. Gosselin responded not this one specifically, but he sees a lot of them.

Tom Durand, 21 Meetinghouse Hill Road

Asked if the items being proposed to be funded through taxation would roll through and continue on for the next year and was told they would only be funded through that mechanism for one year. He supports the proposed amendment and feels the Board put 3 critical safety items in public view and then played on emotions to ramrod this through. This was well versed for operational budget stuff. What he does in the government, if Boeing pulled this, the government would be all over them. He does not understand why the tax payers are not all over the Board for this glaring oversight.

School Board Chair Haag responded he would welcome him to come to the School Board meetings beginning in September.

Moderator Webb commented so many of the decision making processes are preceded by public hearings. You have to look at the Town website and try to notice when these things are happening. It takes some aggressive work, and you have better things to do, but as the decision evolves it is better to be in early on than at the tail end.

Brian Rater, 31 Mason Road

Posed a Point of Order question; would it be in order for a reconsideration of the vote on the operating budget? We could take the \$100,000 out of this warrant article and put it in the operating budget. The operating budget can go over the 8% tax cap because we would be doing it here at this body. The tax cap is only on the budget that is presented by the School Board.

Moderator Webb commented that would certainly be creative. There has not been a motion to restrict reconsideration so that is still on the table for any of the decisions made earlier. But he cannot speak to the application of the tax cap on the ballot versus on that which the Board presents.

School Board Marsano stated it to be correct that the tax cap can be overridden by the Legislative Body in the Deliberative Session. Asked to provide an opinion, James O'Shaughnessy, Esq., read the Statute (RSA 32:5-b III) The provisions of this section shall not limit the Legislative Body's authority to increase or decrease the amount to any appropriation or the total amount of all appropriations."

Mr. Rater requested a sense of the meeting if people would be interested in doing that.

A show of hands indicated there was not the necessary support to move in that direction.

Vote on the motion to amend Article 6

MOTION FAILED

No further discussion was offered on Article 6.

Article will be placed on the official ballot as written.

Article 7 (by Petition)

To reflect the growth of Brookline and to help distribute the workload of the Brookline School Board, shall the Brookline School District change the number of members of the Brookline School Board from five to seven members per RSA 671:4? **The School Board does not recommend this article 5-0-0.**

Moderator Webb questioned if any of the petitioners were present to speak to the petition.

Eric Pauer, 12 Westview Road

Stated there to be a lot of people that want to serve on the Brookline School Board; there are 4 candidates for 2 open positions. He considered running, but there are many running. He is aware the Board is very busy. He served on the COOP School Board, which consists of 7 members, which made it a little easier to do the workload and the right amount of oversight.

Peter Walker, 57 Pepperill Road

Questioned the reason the School Board is opposed to the article.

School Board Chair Haag responded he looked through all of southern New Hampshire; Milford, Bedford, Hollis, Hudson, Amherst, Mont Vernon, and Merrimack are all at five members. He stopped looking after that point. His reasoning for not supporting going beyond the standard is to allow for the electorate to choose a candidate that they want as opposed to people that come in and are not voted in, but just are open seats available, which then kind of dissolves the community's will at a time throughout policy, budget, etc. There is a term packing the Supreme Court. To him this is a similar way where you have people that are only in seats because they were available as opposed to going through the election process, having to campaign and talk about their views.

School Board Member Micavich added it gets a little unwieldy. She spoke of the learning process involved commenting adding two people unnecessarily just prologs things and does not provide benefit. More importantly it seems this petition warrant article is an attempt to end run our right to vote in people and just have people if you want to come join us. With all of the surrounding communities having similar numbers it doesn't make sense.

Jessica Hartman, 51 Mountain Road

Stated appreciation for the number of people running. She is hopeful those people have come to all of the School Board meetings this year and been able to be a part of that and have a good understanding of what is going on in the district already. She questioned what occurs if having 7 positions and not enough candidates to fill them.

School Board Member Marsano responded it makes it harder. If you have a membership of 7 and need a quorum that would make it more difficult just because you would have an open seat that you would automatically count out. Moderator Mann stated his belief there is a mechanism for appointing to fill a vacancy. School Board Member Marsano spoke of her own experience on the Board. She ran unopposed twice over the last 6 years. There were individuals in the community that pleaded with her to run so that a name would be on the ballot. She is also aware that there are open positions in Town that we are constantly looking

to fill. She is concerned why we would be increasing when there are opportunities within Town. She is one of the two on the Board who are leaving this year. She believes it fantastic that we have 4 people interested in the job, but just opening it up more and more is not necessary.

Ms. Hartman commented based on the fact that it could be appointed if there were an open position, she feels she would like to have a right in voting for who is on the Board, and therefore would be opposed to the article.

Brady Halligan, 17 Birch Hill

Is opposed to the article. It would make sense if we had 8-10 people wanting to run every year. We have 2 open seats and there are 4 candidates. Additionally there are numerous open positions throughout town government. He has been a union representative, elected and a thankless job. He thanked the members of the Board for all the work they do. There are school districts around us that have folks on their boards that did not have opposition to them and frankly in his opinion hate public schools. There was a school district very near to us that recently had a meeting that had national news attention for the proposals of a member that violated federal law. It is very important to have quality candidates and too many members would dilute the quality of candidate and result in issues.

Moderator Webb noted the Legislative Body was not approving or disapproving this tonight, it is discussing what will go forward to the voters on the 14th of March.

Christine St. George, 13 Lorden Lane

Has lived in the district for 26 years. More often than not there are candidates on the ballot running unopposed. The Finance Committee is always looking for people. She believes this petition to be ridiculous.

Attorney O'Shaughnessy clarified school board vacancies in school districts are filled by the school board. The school board appoints until the next election.

No further discussion was offered on Article 7.

Article will be placed on the official ballot as written.

Article 8 (by Petition)

To prevent taxpayer dollars from funding lobbying against the interests of parents and citizens, shall the Brookline School District zero out budget line item "Dues" 10.2310.810.00.0? **The School Board does not recommend this article 5-0-0.**

Moderator Webb questioned if any of the petitioners were present to speak to the petition. He noted confusion over the numbers.

Eric Pauer, 12 Westview Road

Stated the numbers to be a line item in the budget. We have a bottom line budget, and the Board can move the funds anywhere they want except if an item is zeroed out by the Legislative Body. In that instance, they cannot use funds for that purpose.

Moderator Webb respectfully disagreed. Mr. Pauer stated that to be in RSA. Moderator Webb responded it is indeed in RSA and you have to eliminate the entire budget line; you cannot just take a single item. It is part of the Statute, which is virtually unreadable. It requires more than one Statute in combination. You cannot just do a single line item. What the Statute says is that there is a budget form, which is posted outside and is submitted to the Department of Revenue Administration. If you are proposing to zero out one of the lines on that form, and they are very encompassing, you cannot just take one thing, you have to do the whole police department not just a single cruiser, etc. That principle he would say prevents you from binding them. They can still move funds around. The only way to prevent that is by taking out what they call a purpose, which is one of these things on the budget form. He is quite confident.

Asked, Attorney O'Shaughnessy remarked, in general, for appropriations he agrees, but for this purpose he thinks if you completely zero out a line item that is for a purpose that is the no means no.

Moderator Webb stated disagreement.

Mr. Pauer stated the intent is to not spend money. This line item is used for dues to the New Hampshire School Boards Association (NHSBA). Unfortunately, they co-mingle money that is used for training and other good purposes with lobbying money. There has been a bill up in Concord this session, HB51, that talks about this process of lobbying and separating the funds. They said you can always do a petition warrant article and zero out the line item. That is the purpose.

Moderator Webb added the fundamental principle is if there is a petition to issue, you have to address it on election day whether it is enforceable, legal, etc. It is what it is, and its enforceability is for another day.

Mr. Pauer commented to put things on the warrant you have to get a minimum of 25 citizens interested in it. This one came from other folks he works with that wanted it. There is also a similar one in the COOP for the same purpose.

Tom Solon, 2 Shady Rock Road

Mr. Pauer did mention where this actually points. It is called dues, but what it really is, is our membership for the entire SAU. We join the NHSBA, which is an organization that does a number of things for all school boards. By being a member (yearly cost of \$5,500) you get webinars and in person training, they manage all of our policies both providing sample templates for policies and providing sourcing for online. A big part of it is they provide free legal advice. As a School Board member we get more than our money's worth out of it. The lobbying aspect is that every year they have a delegate assembly, which allows every member school board in the State to send a delegate to the assembly. They devise an agenda that they would like the NHSBA to help support by testifying and providing advocacy in our State government.

That is the lobbying aspect. They do not produce it on their own, they become our voice. They attend the hearings when we as school board members may not be able to. If this line gets zeroed out it will cost us significant amounts of money in paid legal services and we will have to hire out to manage all of our policy work as well as any training that we go to.

Brady Halligan, 17 Birch Hill

Strikes him as something that the general voter that may not be fully educated on would automatically not support, and it sounds like not supporting it would actually result in a significant cost increase to the school district. He asked for a means of modifying and was told that would be a motion to amend.

Ed Perry, 4 Muscatanipus Road

In opposition due to the fact that it is vague in general: what is the interest of all parents and all citizens? How in the world would you ever square that circle since so many people have so many different opinions and so many different interests? It is almost borderline dangerous because it is so broad and subjective.

Erin Sarris, 15 High View Drive

If simply was amended to take out the sort of subjective language to just say to prevent taxpayer dollars from supporting the NHSBA services for school board members, would that be a legitimate amendment?

Moderator Webb stated SB2 is somewhat new to us and the intricacies of it have not been mastered by us. This language goes to the ballot and will be put on the ballot unless you folks amend it. He could not give guidance on the words.

Ms. Sarris stated part of her does not want to legitimize this article because she thinks it is intentionally vague and deceitful, but at the same time...

Diane Pauer, 12 Westview Road

Called for a Point of Order stating the speaker was disparaging a ...audio inaudible...speaker speaking out from audience and away from microphone...

Moderator Webb remarked it is close. As long as we talk about the merits of the idea we are fine as opposed to talking about an individual.

MOTION MADE BY TOM SOLON TO AMEND ARTICLE 8 TO READ "TO PREVENT TAXPAYER DOLLARS FROM FUNDING THE BROOKLINE SCHOOL DISTRICT'S PORTION OF THE SAU41'S MEMBERSHIP IN THE NH SCHOOL BOARDS ASSOCIATION, SHALL THE BROOKLINE SCHOOL DISTRICT ZERO OUT BUDGET LINE ITEM "DUES" 10.2310.810.00.0?"
MOTION SECONDED

ON THE QUESTION

Moderator Webb stated in this SB2 world, whether petition articles or those submitted by the school board, one of the rules is that you cannot eliminate the subject matter of the article. It is a fuzzy thing and there have been several cases at the Supreme Court on what was sufficient change to eliminate it, but if you are staying within the same subject matter of the article, you are not eliminating it. You can do what you want with it, but it has to be germane, in his opinion, to the subject matter contained and addressed in the article.

Eric Pauer, 12 Westview Road

You cannot eliminate the purpose. We are in the grey area here because the petitioners put this forward because of the lobbying and now we are removing that word. The language "against the interests of parents and citizens" that is subjective and could be removed. You have to keep the lobbying in there because otherwise it is changing the subject matter.

Moderator Webb responded the subject matter could arguably be the elimination of the budget item titled dues.

Mr. Pauer remarked that is why he says we are in a very grey area here. He would prefer to have lobbying left in there.

Moderator Webb commented he would respectfully say that one could also say that it is the reference to zeroing out dues is the objective.

Tom Rogers, 8A Louis Drive

Everything in the beginning of the proposed article is subjective. The only objective thing is the actual line item of the budget. The line item of the budget is mentioned in the article. He does not think the proposed amendment is against the intent or purpose of this.

Brady Halligan, 17 Birch Hill

If removing the word "dues" Mr. Pauer would have a point, but the first half of the sentence is a qualifying sentence. The text that is actually being proposed to be amended really starts with "shall". You could simply lop off the first half of the sentence and you have gotten rid of basically everything and not changed anything. You have simply removed a justification that one side is presenting that is one argument.

Beth Gildea, 22 Ames Road

Believes it important to be clear in petition warrant articles about what it is that we are actually voting on. When she read this, she had no idea what the lobbying group was, or these dues were. It is very frustrating sitting in a voting booth and not really understanding the language of an article. This a prime example of lying. She is in favor of an amendment.

Moderator Webb explained the way a petition warrant article works is any person in Town can write out any proposition, and if getting 25 voters to sign on to it, it has to go on the Warrant. We are kind of at the mercy of that process.

Tom Solon, 2 Shady Rock Road

Noted the language he had suggested was "to amend Article 8 to read "To prevent taxpayer dollars from funding the Brookline School District's portion of the SAU's membership in the NH School Boards Association, shall the Brookline School District zero out budget line item "Dues" 10.2310.810.00.0?"

With the statement made by Mr. Pauer, a potential alternate would be to prevent taxpayer dollars from lobbying through funding of the school district's portion.... The idea being adding the lobbying through to retain that intent of the original article is a potential compromise.

Mr. Solon remarked the opinion is that the originally offered amendment is legal. The question is whether it is what the body wants.

Mark Christiansen, 9 Flint Meadow Drive

Stated the proposed amendment rips out the purpose. It is like going into the Constitution and ripping out the part about it is to preserve the liberty of the people. We had a compromise, one that left the purpose in that included the lobbying that happened through this organization. He thought that was an improvement because it was clearer.

Tom Solon, 2 Shady Rock Road

Because he made the motion without those words and it was seconded, he was of the impression that it had to be voted on first and then there would be the opportunity to potentially amend it to add the lobbying into it. He was uncertain procedurally what the will of the body was.

Jessica Hartman, 51 Mountain Road

Is in favor of the amendment to the article because she thinks it lends some clarity to what dues refers to.

MOTION CARRIED

Tom Rogers, 8A Louis Drive

Commented it is getting late in the evening, and we are starting to lose people. He sees the next article is not budget related.

MOTION MADE BY TOM ROGERS TO LIMIT RECONSIDERATION OF ALL PREVIOUS ARTICLES

MOTION SECONDED

MOTION CARRIED

Moderator Webb stated the motion passed. All decisions made so far this evening cannot be reconsidered although we have one more to go and we have to vote once and for all on this amended version of article 8.

Eric Pauer, 12 Westview Road

The second version of the amendment proposed, are we going to vote on that one now?

Members of the Legislative Body spoke out from the audience stating they could not.

MOTION MADE BY ERIC PAUER TO AMEND ARTICLE 8 TO READ "TO PREVENT TAXPAYER DOLLARS FROM LOBBYING THROUGH FUNDING OF THE SCHOOL DISTRICT'S PORTION OF THE SAU41'S MEMBERSHIP IN THE NH SCHOOL BOARDS ASSOCIATION, SHALL THE BROOKLINE SCHOOL DISTRICT ZERO OUT BUDGET LINE ITEM "DUES" 10.2310.810.00.0?"

Moderator Webb remarked we have this present version of Article 8, and the gentleman is saying I would like to make a motion to amend, which he can do.

Members of the Legislative Body spoke out from the audience addressing that as reconsideration.

Moderator Webb stated he does not believe the body to be voting on the acceptability of this except as an amendment to the primary motion. That is his position, but the Legislative Body is in charge and can outvote him on any decision he makes. His understanding is what we agreed to do is to change article 8 to this new language not to ...

Mr. Pauer interrupted stating we were not finished with it yet. Moderator Webb stated agreement that discussion was still ongoing on article 8.

**MOTION SECONDED
MOTION FAILED**

No further discussion was offered on Article 8.

Article will be placed on the official ballot as amended.

Article 9 (by Petition)

To reduce the Brookline property tax burden, shall the Brookline School District rescind authorization under RSA 198:4-b II so that the Brookline School District no longer retains any unassigned general funds under RSA 198:4-b II?" **The School Board does not recommend this article 5-0-0. The Finance Committee does not recommend this article 3-0-0.**

Moderator Webb questioned if any of the petitioners were present to speak to the petition.

Eric Pauer, 12 Westview Road

Mentioned the top of the warrant might have a typographical error as it says Warrant Articles 1-8. In Article 9 there should be a space between the b and roman numeral II in the first mentioning.

The article has been put forth in previous years. This is an article that allows the School Board to retain 2 percent. This unreserved fund balance that we talked about earlier, after they fund any of the trust funds that require that they can keep another 2% of the budget and not return it to taxpayers. This is rescinding that authority so that they return all of that funding after they fund any trust funds.

MOTION MADE BY BRADY HALLIGAN TO AMEND ARTICLE 9 BY DELETING THE FIRST SEVEN WORDS AND HAVE THE ARTICLE START WITH THE LANGUAGE "SHALL THE BROOKLINE SCHOOL DISTRICT"

MOTION SECONDED

ON THE QUESTION

Brady Halligan, 17 Birch Hill

As written, it reads to him like it is intended to sway opinion. The amendment simply eliminates the qualifying statement and presents the article as a straightforward statement.

Peter Walker, 57 Pepperill Road

Asked the Chair of the Finance Committee if this would put some downward pressure on the tax burden in Brookline.

Moderator Webb stated the need to first address the motion to amend before getting into the merits of the article as originally proposed.

Tom Solon, 2 Shady Rock Road

Irrespective of his position on the article itself, he is opposed to the amendment because like it or not that really is the affected impact of doing it. If someone wanted to say something else about what else it does that is fine, but stripping out those five words really does deprive people of knowing what happens. If a person has not attended these meetings and they were to just read shall the Brookline School District.... They would have zero understanding. The article, as stands, is an accurate statement of what the impact would be. There are other repercussions as well. He is opposed to taking those words out.

Mark Andrews, 35 West Hill

Echoed Mr. Solon's comments.

Brendon Denehy, 31 Mason Road

Clarification is that it is actually a two-step process: money that comes back from the Brookline School Board goes into the Town of Brookline's unassigned fund balance and then it is up to the Selectboard to determine whether that money is used to offset taxes.

School Board Member Zakar asked for clarification if the statement was that were there not the ability for the District to retain unreserved fund balance, any unreserved funds go to the Town of Brookline and the Selectboard determines how it was used?

Mr. Denehy stated the Selectboard are the agents to determine how the unassigned fund balance is utilized.

Finance Committee Chair Rater asked the Business Administrator to address that.

Kelly Seeley, Business Administrator, SAU41, stated it reduces the tax rate it does not go into the Town's tax fund.

Eric Pauer, 12 Westview Road

Stated agreement with Ms. Secley's comments. He added he believes the statement is very explanatory. It is not really trying to sway voters, it is just telling you what the article is doing. He recommended the amendment be defeated.

Alison Marsano, 30 Laurel Crest Drive

Agreed it does clarify the property tax burden, but it also leaves out the part that then we would no longer have any fund to look to for addressing any catastrophic issues that may arise. We did away with the contingency fund when we voted for the unassigned fund balance. She is okay with leaving the property tax burden language in as long as we add language identifying there would no longer be a catastrophic fund for the School Board. That would also be accurate.

Jill Aitken, 14 Potanipo Hill Road

Wished for clarification of elimination of this ability to retain would result in any unassigned fund balance being transferred to the Town's fund and then the Selectboard would determine how to utilize them.

Moderator Webb responded that is what was said, but he is uncertain that is accurate.

Ms. Aitken reiterated the Moderator's understanding is that if we eliminated the ability to retain, the money would automatically go back to the taxpayers?

Moderator Webb stated the taxpayers would not be asked for the funds, e.g., the funds would go to offset the amount that has to be raised in taxes to support the following year's budget.

MOTION FAILED

Peter Walker, 57 Pepperill Road

Questioned the Chair of the Finance Committee, if enacted, would this change put some downward pressure on the tax burden in Brookline.

Finance Committee Chair Rater responded depending on the mechanism, sooner or later it would help to reduce the tax rate over time. Asked why the Finance Committee opposed the article, he stated the issue is the other part of it that is not discussed in the article, which is that this is the school's contingency fund for dealing with significant emergencies. It leaves the district at a significant vulnerability if emergencies come up and they don't have this fund to pull from.

School Board Chair Haag added the use of any monies out of the unreserved fund balance would require the Board to conduct a public hearing. Following that, the School Board would have to approve the use.

School Board Member Zakar spoke against the article. She commented we have spent a good part of this evening talking about using the unreserved fund balance to fund our needs in the pursuit of not raising taxes. To the Finance Committee's point, we would end up having emergency meetings every time an unexpected expenditure came up. Every time you have to conduct such a meeting, there is an expense to the Town and

District not to mention if an item such as a boiler were to go and need to be replaced in the middle of the winter, if you first have to hold an emergency meeting to secure the funding, that means school is cancelled, children are not in school, which means parents cannot work, which means people don't have summer, which means we have learning delays. It snowballs. There are consequences.

Ed Perry, 4 Muscatanipus Road

Asked for additional clarification, if there is no longer the ability to retain, and something were to happen, we would end up having an emergency meeting, and at that point would there be some form of request to find the funding? Superintendent Corey stated that to be correct.

Mr. Perry added in the interest of honesty, maybe the amendment is to potentially reduce the Brookline property tax burden. He does not like the business of making promises that we are not necessarily going to be able to fulfill. He suggested an amendment could read: "to potentially reduce the Brookline Property tax burden, but creating a potential liability as there would no longer be a fund to draw from. shall the Brookline School District rescind authorization under RSA." Maybe that would be a bit more balanced and allow people to consider that yes potentially I might reduce my tax burden, but I might also be creating a liability.

MOTION MADE BY JILL AITKEN TO AMEND ARTICLE 9 TO READ: "TO POTENTIALLY REDUCE THE BROOKLINE PROPERTY TAX BURDEN. SHALL THE BROOKLINE SCHOOL DISTRICT RESCIND AUTHORIZATION UNDER RSA 198:4-B II SO THAT THE BROOKLINE SCHOOL DISTRICT NO LONGER RETAINS ANY UNASSIGNED GENERAL FUNDS UNDER RSA 198:4-B II. THEREBY LEAVING THE SCHOOL BOARD WITHOUT A CONTINGENCY FUND FOR UNEXPECTED EXPENDITURES?"
MOTION SECONDED

ON THE QUESTION

Jill Aitken, 14 Potanipo Hill Road

That retains the integrity of the original article while also further explaining what the ramifications would be.

Diane Pauer, 12 Westview Road

Questioned the School Board on the number of trust funds the district currently has, what the funding levels are, and for what the trust funds are used.

Moderator Webb remarked before the Legislative Body was a motion to amend and the merits of that motion. There is the need to dispense with the motion to amend before addressing questions pertaining to the general issue.

Ms. Pauer stated the point she was driving at is there was a comment made that this article would eliminate contingency funds. It is her understanding that the district currently does in fact have trust funds for various purposes funded at various levels for the purposes of unexpected expenses. She would like the Board to address that.

Moderator Webb clarified she was speaking against the amendment for these reasons that there are funds. Ms. Pauer stated that to be correct.

Superintendent Corey stated there are two trust funds. One is special education and is limited to only unexpected special education items and the second is the maintenance trust, which we went over tonight: the beginning balance, the goal of the funding request, identification of the items that would be addressed, and the predicted ending balance. Those are the only two trust funds.

Brian Rater, 31 Mason Road

In State law there is a provision specifically for a contingency fund, which is not what this is. It is a completely separate mechanism for it. It could potentially mislead someone. The other issue is there are a couple of other funds out there, which are for specific purposes, but additional places we can go for those specific purposes. It is not completely eliminating all contingencies from the district.

Eric Pauer, 12 Westview Road

Spoke in opposition to the amendment believing it to be a bit deceptive. The word contingency fund is actually in RSA and is a different animal than what we have. We do have a contingency fund. We have had them in the COOP. He does not think we have ever had the official contingency fund. It is really a misnomer by saying it.

School Board Member Marsano clarified the District did previously have a contingency fund.

Mark Andrews, 35 West Hill

Spoke in opposition of the last clause of the proposed amendment (following the comma). Every single one of these warrants, up until this point, discussed the what, not the why. The affect as we just discussed is somewhat subjective, and if as written, potentially misleading.

Tom Rogers, 8A Louis Drive

Spoke in support of the proposed amendment. Believes it clarifies on the front and back end and makes it easier for people to understand both the purpose and potential outcome.

MOTION CARRIED

29-14

School Board Chairman Haag asked if the word "contingency" was a concern/liability from a legal perspective.

James O'Shaughnessy, Esq., responded he would not say liability. Mr. Rater and Mr. Pauer both brought up a point that contingency fund is different from these kept funds.

Moderator Webb stated his position would be that the word contingency is a word in common parlance. The fact that it happens to be used to identify an esoteric thing does not mean its common use is voided.

No further discussion was offered on Article 9.

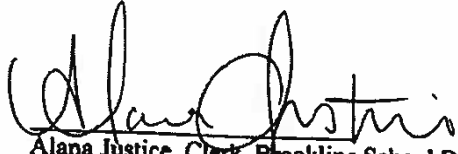
Article will be placed on the official ballot as amended.

Annual Meeting
First Session (Deliberative)
February 8, 2023

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**MOTION MADE BY ERIC PAUER TO ADJOURN
MOTION SECONDED
MOTION CARRIED**

The February 8, 2023 first session (Deliberative) of the Annual Meeting of the Brookline School District was adjourned at 10:15 p.m.


Alana Justice, Clerk, Brookline School District

Date: 4/15/2023

EXHIBIT 5
BROOKLINE SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds

	General	Food Service	Capital Project	Other Governmental Funds	Total Governmental Funds
REVENUES					
School district assessment	\$ 6,902,446	\$ -	\$ -	\$ -	\$ 6,902,446
Other local	84,058	165,782	4,318	78,803	332,961
State	3,143,727	3,265	-	-	3,146,992
Federal	5,498	85,778	-	295,899	387,175
Total revenues	<u>10,135,729</u>	<u>254,825</u>	<u>4,318</u>	<u>374,702</u>	<u>10,769,574</u>
EXPENDITURES					
Current:					
Instruction	4,595,878	-	-	267,822	4,863,700
Support services:					
Student	591,509	-	-	6,398	597,907
Instructional staff	170,696	-	-	31,638	202,334
General administration	69,320	-	-	-	69,320
Executive administration	407,208	-	-	-	407,208
School administration	547,691	-	-	-	547,691
Business	-	-	-	-	-
Operation and maintenance of plant	795,795	-	-	-	795,795
Student transportation	776,116	-	-	30	776,146
Central	-	-	-	1,000	1,000
Other	2,442,619	-	-	-	2,442,619
Non-instructional services	-	260,986	-	17,344	278,330
Debt service:					
Principal	72,500	-	-	-	72,500
Interest	700	-	-	-	700
Facilities acquisition and construction	108,017	-	1,500,905	-	1,608,922
Total expenditures	<u>10,578,049</u>	<u>260,986</u>	<u>1,500,905</u>	<u>324,232</u>	<u>12,664,172</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(442,320)</u>	<u>(6,161)</u>	<u>(1,496,587)</u>	<u>50,470</u>	<u>(1,894,598)</u>
Other financing sources:					
Long-term debt issued	-	-	1,500,000	-	1,500,000
Net change in fund balances	(442,320)	(6,161)	3,413	50,470	(394,598)
Fund balances, beginning	1,105,637	216,001	-	92,801	1,414,439
Fund balances, ending	<u>\$ 663,317</u>	<u>\$ 209,840</u>	<u>\$ 3,413</u>	<u>\$ 143,271</u>	<u>\$ 1,019,841</u>

EXHIBIT 3
BROOKLINE SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2023

	General	Food Service	Capital Project	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 290,297	\$ 211,064	\$ 13,413	\$ 106,846	\$ 621,620
Receivables, net of allowance for uncollectibles:					
Accounts	2,083	-	-	-	2,083
Intergovernmental	488,418	11,345	-	63,027	562,790
Interfund receivable	25,602	-	-	-	25,602
Inventory	-	12,809	-	-	12,809
Prepaid items	5,060	-	-	-	5,060
Total assets	<u>\$ 811,460</u>	<u>\$ 235,218</u>	<u>\$ 13,413</u>	<u>\$ 169,873</u>	<u>\$ 1,229,964</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 95,036	\$ -	-	\$ -	\$ 95,036
Accrued salaries and benefits	34,251	1,265	-	-	35,516
Intergovernmental payable	18,856	-	-	1,000	19,856
Retainage payable	-	-	10,000	-	10,000
Interfund payable	-	-	-	25,602	25,602
Total liabilities	<u>148,143</u>	<u>1,265</u>	<u>10,000</u>	<u>26,602</u>	<u>186,010</u>
Deferred inflows of resources:					
Deferred revenue	-	24,113	-	-	24,113
Fund balances:					
Nonspendable	5,060	12,809	-	31,601	49,470
Restricted	-	-	3,413	4,824	8,237
Committed	384,628	197,031	-	106,846	688,505
Assigned	113,241	-	-	-	113,241
Unassigned	160,388	-	-	-	160,388
Total fund balances	<u>663,317</u>	<u>209,840</u>	<u>3,413</u>	<u>143,271</u>	<u>1,019,841</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 811,460</u>	<u>\$ 235,218</u>	<u>\$ 13,413</u>	<u>\$ 169,873</u>	<u>\$ 1,229,964</u>

Brookline Town Reports FY22 -Actual Exp For Spec Ed Program

Calculate per
41%

Account	Description	Account Type	YTD Transactions	Benefits
22.1200.114.00.202572	Salary - FY22 IDEA #202572	EXPENDITURE	\$101,695.62	\$41,695.20
22.1210.110.00.202572	Wages - FY22 IDEA #202572	EXPENDITURE	\$11,276.29	\$4,623.28
22.1210.110.00.202571	Wages - FY22 IDEA PK #202571	EXPENDITURE	\$9,376.50	\$3,844.37
			\$122,348.41	\$50,162.85

22.5210.930.00.111842	Indirect Costs - FY21 IDEA #111842	EXPENDITURE	\$960.04	
22.5210.930.00.202572	Indirect Costs - FY22 IDEA #202572	EXPENDITURE	\$1,000.00	
22.5210.930.00.202571	Indirect Costs - FY22 IDEA PK #202571	EXPENDITURE	\$7.79	
22.5210.930.00.111841	Indirect Costs FY21 IDEA PK #111841	EXPENDITURE	\$244.46	
			\$2,212.29	

22.1210.600.00.111841	Supplies - FY21 IDEA PK #111841	EXPENDITURE	\$98.08	
22.1210.600.00.111842	Supplies - FY22 IDEA #111842	EXPENDITURE	\$111.98	
			\$210.06	

22.2722.510.00.220868	Transportation - ARP IDEA/PK #220868	EXPENDITURE	\$27,610.08	
			\$27,610.08	
			\$152,380.84	

DO NOT INCLUDE: Title II, Title IV, REAP, Robotics, PSIF, ESSER

22.1100.100.00.210003	Class Size Reduction - REAP 21 #210003	EXPENDITURE	\$29,625.74	
22.2225.734.00.200001	Equip N - REAP #200001	EXPENDITURE	\$26,442.23	
22.2225.734.00.210003	New Equipment - REAP 21 #210003	EXPENDITURE	\$7,326.26	
22.2225.738.00.210003	Replacement Equipment - REAP 21 #210003	EXPENDITURE	\$4,954.00	
22.1410.600.02.220749	Supplies - FY23 CSDA State Robotics Grant #220749	EXPENDITURE	\$3,387.20	
22.1410.600.01.220754	Supplies - FY23 RMIMS State Robotics Grant #220754	EXPENDITURE	\$256.27	
22.1410.100.02.220749	Wages - FY23 CSDA State Robotics Grant #220749	EXPENDITURE	\$1,209.02	
22.1410.100.01.220754	Wages - FY23 RMIMS State Robotics Grant #220754	EXPENDITURE	\$911.69	
22.2211.320.00.211173	Wages - FY21 Title IIA #211173	EXPENDITURE	\$4,143.73	

22.2213.110.00.211173	Wages - FY21 Title IIA #211173	EXPENDITURE	\$1,000.00
22.1410.110.00.211157	Wages - FY21 Title IVA #211157	EXPENDITURE	\$6,000.00
22.1410.100.00.220630	Music Instruction - FY22 Title IVA #220630	EXPENDITURE	\$2,246.28
22.2213.111.00.200063	Orientation-FY20 Title IIA #200063	EXPENDITURE	\$800.00
22.2211.320.00.190063	Professional Development-FY19 Title IIA #190063	EXPENDITURE	\$3,416.38
22.1000.111.00.200311	Stipends-FY20 Title IV #200311	EXPENDITURE	\$206.22
22.2211.320.00.200063	Training-FY20 Title IIA #200063	EXPENDITURE	\$3,456.15
22.1100.650.00.211525	Software-FY21 CRSSA-ESSER II #211525	EXPENDITURE	\$7,667.00
22.1000.100.00.220355	Instructional Salary - FY22 ARPA ESSER III #220355	EXPENDITURE	\$63,888.79
22.1100.110.00.211525	Wages-FY21 CRSSA-ESSER II #211525	EXPENDITURE	\$775.00

Benefits @ % of salaries

From DOE benefits worksheet

Salary
\$60,000.42
\$6,653.01
\$5,532.14
<u>\$72,185.56</u>

Brookline School District
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS & SERVICES
6/30/2022

EXPENSES	FY2020	FY2021	FY2022
Salaries	\$1,143,014	\$1,255,960	\$1,992,492
Benefits	\$563,084	\$606,655	\$508,703
Contracted Services	\$314,472	\$299,666	\$859,099
Transportation	\$150,182	\$206,233	\$310,979
Tuition	\$114,208	\$115,754	\$205,551
Supplies	\$44,753	\$26,714	\$22,946
Other	\$10,708	\$8,917	\$7,812
SUB Total	\$2,340,421	\$2,519,899	\$3,907,580
REVENUE			
Catastrophic Aid	\$60,408	\$68,818	\$151,105
Medicaid Distribution	\$13,192	\$25,785	\$28,523
IDEA & PK IDEA	\$132,663	\$150,627	\$152,381
Preschool Tuition	\$13,440	\$14,400	\$19,800
SUB Total	\$219,703	\$259,630	\$351,809
NET COST FOR SPECIAL EDUCATIC	\$2,120,718	\$2,260,269	\$3,555,771

10.1200 & 2100's and Fund 22 - IDEA ONLY

DETAILED EXP DATA FOR SPECIAL EDUCATION of the DOE25

100 (calculate benefits for fund 22 too)

200

300,400,500 less Tuition & Trans

10.2722.510

10.1200.560

600

700/800/900

10.3230.000.00.000001

10.4580.000.00.000001

22.457

10.1317

Brookline School District
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS & SERVICES
 Per RSA 32:11a

EXPENSES	FY2021	FY2022	FY2023
Salaries	\$1,255,960	\$1,970,469	\$1,551,391
Benefits	\$606,655	\$580,888	\$820,842
Contracted Services	\$299,666	\$859,099	\$922,578
Transporation	\$206,233	\$310,979	\$416,242
Tuition	\$115,754	\$205,551	\$341,450
Supplies	\$26,714	\$22,946	\$23,588
Equipment			\$4,894
Other	\$8,917	\$7,812	\$1,555
SUB Total	\$2,519,899	\$3,957,743	\$4,082,540
REVENUE			
Special Education Aid	\$68,818	\$151,105	\$172,572
Medicaid Distribution	\$25,785	\$28,523	\$5,498
IDEA & PK IDEA	\$150,627	\$152,381	\$129,544
Preschool Tuition	\$14,400	\$19,800	\$30,500
SUB Total	\$259,630	\$351,809	\$338,114
NET COST FOR SPECIAL EDUCATION	\$2,260,269	\$3,605,934	\$3,744,426

DO
 NOT
 PRINT

10.1200 & 2100's and Fund 22 - IDEA ONLY
DETAILED EXP DATA FOR SPECIAL EDUCATION of the DOES
 100 (calculate benefits for fund 22 too)
 A 200
 B 300,400,500 less Tuition & Trans
 C 10.2722.510
 D 10.1200.560 DOE PG 22
 E 600
 F 700/800/900
 G
 H
 I 10.3230.000.00.000001
 J 10.4580.000.00.000001
 K 22.457
 L 10.1317

Brookline School District Budget FY25 Proposed Budget Summary

	FY23 Budget	FY24 Budget	FY25 Proposed Budget	FY25 vs FY24 \$ Diff	FY25 vs FY24 % Diff
General Fund					
1100 Regular Education Programs Teacher salaries, textbooks, substitutes, supplies	\$ 2,637,646	\$ 2,834,502	\$ 3,127,425	\$ 292,923	10.33%
1200 Special Education Programs Teacher salaries, aides, textbooks, evaluations, supplies and items specific to special education services	\$ 2,053,481	\$ 2,384,884	\$ 2,268,184	\$ (116,700)	-4.89%
2100 Student Support Services Guidance, health and nurses	\$ 736,584	\$ 692,465	\$ 703,630	\$ 11,165	1.61%
2200 Instructional Support Services Library salaries, supplies, technology and professional development	\$ 251,548	\$ 280,448	\$ 321,547	\$ 41,099	14.65%
2300 School Board Treasurer, SB stipends, SB minutes, legal and audit	\$ 41,735	\$ 37,726	\$ 60,002	\$ 22,276	59.05%
2310 SAU Assessment BSD Portion of the SAU budget	\$ 407,208	\$ 446,191	\$ 473,655	\$ 27,464	6.16%
2400 School Administrative Services Principal salaries, office staff, office equipment	\$ 540,947	\$ 621,238	\$ 689,374	\$ 68,135	10.97%
2600 Facilities & Maintenance Custodial salaries, electricity, heating oil, water, trash, liability premiums, building maintenance	\$ 672,047	\$ 757,611	\$ 756,707	\$ (904)	-0.12%
2700 Student Transportation Bus contract and fuel	\$ 682,542	\$ 781,201	\$ 919,830	\$ 138,629	17.75%
2900 Benefits Health, dental, NHRS, FICA, WC, unemployment, life and LTD	\$ 2,480,618	\$ 2,651,329	\$ 2,733,650	\$ 82,321	3.10%
4600 Building Improvements RMMS roof rplcmnts, gym floor	\$ -	\$ 2	\$ 2	\$ -	
5100 Debt Service	\$ 73,200	\$ 128,380	\$ 128,380	\$ -	0.00%
5200 Expendable Fund Transfers Maintenance Special Education	\$ 75,000 \$ 25,000	\$ 155,000 \$ 25,000	\$ 156,000 \$ -	\$ 1,000 \$ (25,000)	0.65%
Total General Fund	\$ 10,677,556	\$ 11,795,978	\$ 12,338,386	\$ 542,408	4.60%
Food Service Fund	\$ 165,000	\$ 165,000	\$ 165,000	\$ -	0.00%
Grant Fund	\$ 190,000	\$ 190,000	\$ 190,000	\$ -	0.00%
Total General Fund	\$ 11,032,556	\$ 12,150,978	\$ 12,693,386	\$ 542,408	4.46%

Brookline School District Budget FY25 Revenue/Tax Impact Estimate

Item	FY23	FY24	FY25 Estimate	FY25vsFY24 Change
Expenditures				
General Fund Expenditures	\$ 11,795,978	\$ 11,795,978	\$ 12,338,386	\$ 542,408
Grant and Food Service	\$ 355,000	\$ 355,000	\$ 355,000	\$ -
Budgeted Expenditures (All Funds)	\$ 12,150,978	\$ 12,150,978	\$ 12,693,386	\$ 542,408
Revenue				
Unreserved Fund Balance	\$ 555,108	\$ 75,387	\$ 206,000	\$ 130,613
State Revenue				
School Building	\$ -	\$ -	\$ -	\$ -
Special Ed Aid	\$ 188,847	\$ 249,610	\$ 175,000	\$ (74,610)
Child Nutrition	\$ 2,100	\$ 2,100	\$ 2,100	\$ -
Other	\$ 56,672	\$ 947	\$ -	\$ (947)
Total State Revenue	\$ 247,619	\$ 252,657	\$ 177,100	\$ (75,557)
Federal Revenue				
Federal Grant Programs	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
Disabilities Programs	\$ 110,000	\$ 110,000	\$ 110,000	\$ -
Medicaid	\$ 20,000	\$ 5,000	\$ 5,000	\$ -
Child Nutrition	\$ 38,500	\$ 38,500	\$ 38,500	\$ -
Total Federal Revenue	\$ 248,500	\$ 233,500	\$ 233,500	\$ -
Local Revenue				
Tuition	\$ 19,000	\$ 19,000	\$ 18,000	\$ (1,000)
Interest Income	\$ 1,000	\$ 10,000	\$ 10,000	\$ -
Food Service	\$ 124,400	\$ 124,400	\$ 124,400	\$ -
Other	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Total Local Revenue	\$ 164,400	\$ 173,400	\$ 172,400	\$ (1,000)
Appropriation				
Budgeted Expenditures (All Funds)	\$ 12,150,978	\$ 12,150,978	\$ 12,693,386	\$ 542,408
Less Unreserved Fund Balance	\$ 555,108	\$ 75,387	\$ 206,000	\$ 130,613
Less State Revenue	\$ 247,619	\$ 252,657	\$ 177,100	\$ (75,557)
Less Federal Revenue	\$ 248,500	\$ 233,500	\$ 233,500	\$ -
Less Local Revenue	\$ 164,400	\$ 173,400	\$ 172,400	\$ (1,000)
Total Appropriation	\$ 10,935,351	\$ 11,416,034	\$ 11,904,386	\$ 488,352
School District Tax Assessment				
Total Appropriation	\$ 10,935,351	\$ 11,416,034	\$ 11,904,386	\$ 488,352
Less Adequacy Aid	\$ 2,448,347	\$ 2,329,925	\$ 2,358,349	\$ 28,424
Less Retained Tax	\$ 466,136	\$ 651,248	\$ 672,077	\$ 20,829
Brookline School District Tax Assessment	\$ 8,020,868	\$ 8,434,861	\$ 8,873,960	\$ 439,099
Estimated Tax Impact *2% Estimated Increase				
Local Assessed Valuation - with Utilities	\$ 694,876,266	\$ 1,142,669,546	\$ 1,165,522,937	\$ 22,853,391 *
Local Assessed Valuation - less Utilities	\$ 685,058,366	\$ 1,130,609,246	\$ 1,153,221,431	\$ 22,612,185 *
State Property Tax Rate (per \$1,000)	\$ 0.68	\$ 0.58	\$ 0.58	\$ (0.00)
Local Education Tax Rate (per \$1,000)	\$ 11.54	\$ 7.38	\$ 7.61	\$ 0.23
Total BSD Tax Rate	\$ 12.22	\$ 7.97	\$ 8.19	\$ 0.23

Brookline School District
Amortization Schedule of Long Term Debt
for the Fiscal Year Ending June 30, 2023

	2023	2012	
	B-SMART	Series B	Total
Length of Debt (years)	15	10	
Date of Issue	Jul-22	Aug-12	
Date of Final Payment	Oct-37	Aug-22	
Original Debt	\$ 1,500,000.00	\$ 386,400.00	\$ 1,886,400.00
Interest Rate	3.55%	2.32%	
Principal at Beginning of Year	\$ 1,500,000.00	\$ 35,700.00	\$ 1,535,700.00
Retired Issues this Year	\$ 37,500.00	\$ 35,700.00	\$ 73,200.00
<hr/>			
Remaining Principal Balance Due	\$ 1,462,500.00	\$ -	\$ 1,462,500.00
Remaining Interest Balance Due	\$ 463,193.55	\$ -	\$ 463,193.55
Remaining Debt (P&I)	\$ 1,925,693.55	\$ -	\$ 1,925,693.55
<hr/>			
Amount of Principal to be paid Next Fiscal Year	\$ 65,219.15	\$ -	\$ 65,219.15
Amount of Interest to be paid Next Fiscal Year	\$ 63,160.42	\$ -	\$ 63,160.42
Total Debt Next Fiscal Year	\$ 128,379.57	\$ -	\$ 128,379.57

FY25 Default Budget - Summary							
	Account	FY24 Adopted Budget	Required by Law OR Contracted Reductions/ Increases	Minus One-Time Expense	FY25 Default Budget	FY25 Proposed Budget	Diff
	1100-1199	\$2,756,527	\$201,915	-\$17,626	\$2,940,816	\$3,221,654	\$280,838
	1200-1299	\$2,282,755	-\$66,015	\$0	\$2,216,740	\$2,120,212	-\$96,528
	2100-2199	\$744,818	-\$40,289	\$0	\$704,529	\$703,630	-\$898
	2200-2299	\$293,820	\$1,009	\$0	\$294,829	\$321,547	\$26,718
	2300-2399	\$37,726	\$0	\$0	\$37,726	\$60,002	\$22,276
	2400-2499	\$664,937	\$7,265	\$0	\$672,202	\$667,927	-\$4,276
	2600-2699	\$764,112	\$11,525	-\$6,500	\$769,136	\$738,529	-\$30,608
	2700-2799	\$840,381	\$78,276	\$0	\$918,657	\$919,830	\$1,173
	2900-2999	\$2,656,332	\$77,318	\$0	\$2,733,650	\$2,733,650	\$0
	5110-5120	\$128,380	\$0	\$0	\$128,380	\$128,380	\$0
	5222-5229	\$355,000	\$0	\$0	\$355,000	\$355,000	\$0
	Operating	\$11,524,787	\$271,004	-\$24,126	\$11,771,665	\$11,970,361	\$198,696
	SAU Assessment	\$446,191			\$473,655	\$473,655	
	BESSA-Support Staff	\$0			\$93,370	\$93,370	
	Maint. Trust	\$155,000			\$156,000	\$156,000	
	Spec Ed Trust	\$25,000			\$0	\$0	
	Total	\$12,150,978			\$12,494,690	\$12,693,386	

FY25 Default Budget - Reasons			
Required by Law OR Contracted Increases/Decreases			
Account Range	Range Totals	Detail	
		Amount	Reason
1100-1199	\$201,915.02	\$150,951.02	FY25 Personnel Contracts
		\$50,964.00	FY25 Teacher Lane Changes
1200-1299	-\$66,014.83	\$65,962.50	FY25 Personnel Contracts
		\$136,086.00	Required
		-\$113,098.48	Contracted Services
		-\$154,964.85	Out-of-District Tuition/Services
2000-2199	-\$40,289.32	-\$18,275.78	FY25 Personnel Contracts
		-\$22,013.54	Contracted Services
2200-2399	\$1,008.90	\$1,708.90	FY25 Personnel Contracts
		-\$700.00	Contracted Services
2400-2499	\$7,265.02	\$7,265.02	FY25 Personnel Contracts
		\$0.00	Contracted Services
2600-2699	\$11,524.68	\$8,996.68	FY25 Personnel Contracts
		\$2,528.00	Contracted Services
2700-2799	\$78,276.00	\$8,400.00	Regular Ed Bus Rate Increases
		\$69,876.00	Special Ed Bus Rate/Service Increases
2800-2999	\$77,318.09	\$35,019.92	Health Insurance Increases
		\$3,274.16	Dental Insurance Increases
		-\$6,577.72	Life Insurance
		\$23,580.55	NHRS Increase
		\$22,748.88	FICA
		-\$1,235.30	Unemployment/Workers Comp/Other
		\$507.60	Retirement Benefit
5100-5999	\$0.00	\$0.00	Bond payment reduction
5200-5299	\$0.00	\$0.00	Transfer Increases
	\$271,003.56		

One-Time Expenses			
Account Range	Range Totals	Detail	
		Amount	Reason
1100-1199	-\$17,626.00	-\$17,626.00	FY24 Teacher Lane Changes
2600-2699	-\$6,500.00	-\$6,500.00	FY24 Maintenance Expense
	-\$24,126.00		

Dear Hollis and Brookline Communities,

Education is the cornerstone of our communities, shaping the future of our children and fostering the growth of our towns. As stakeholders invested in the well-being and success of our students, it is crucial that we examine the current state of our school districts to ensure they continue to provide an enriching and supportive environment for learning.

Firstly, let us delve into the financial impacts on the Hollis School District, the Brookline School District, and the Hollis Brookline Cooperative School District. Efficient allocation of resources is key to maintaining the high standards of education we have come to expect. Both Hollis and Brookline have a long-standing commitment to fiscal responsibility, which has allowed for strategic investments in educational programs and facilities. The Cooperative School District, a collaboration between the two towns, further consolidates resources, promoting cost-effectiveness and equitable distribution of funds. However, it is imperative for the communities to remain vigilant in ensuring that financial decisions align with the long-term educational goals of the districts.

The educational success of our school districts is a testament to the dedicated efforts of educators, administrators, and community members. Hollis and Brookline consistently boast high academic achievement, with students excelling in standardized tests and gaining admission to prestigious universities. The commitment to a comprehensive curriculum, supported by engaged teachers and innovative programs, has been a driving force behind this success. The Cooperative School District, in particular, has fostered collaboration between the two communities, providing a diverse and dynamic learning environment that prepares students for the challenges of the future.

Staffing plays a pivotal role in the delivery of quality education. Both Hollis and Brookline School Districts have been fortunate to attract and retain highly qualified educators who are passionate about nurturing the intellectual and personal growth of their students. The Cooperative School District has harnessed the strengths of both communities, bringing together a talented and diverse pool of educators who contribute to the overall success of the district. It is crucial that ongoing efforts are made to support professional development and teacher well-being to ensure the retention of these valuable educators.

In conclusion, as we reflect on the state of our school districts in Hollis and Brookline, we must celebrate our successes and acknowledge areas for potential improvement. The financial stability, educational achievements, and dedicated staffing within our districts are commendable, but it is the responsibility of the community to remain actively involved and engaged in the continuous

enhancement of our educational systems. By working together, we can ensure that our schools remain beacons of excellence, shaping the future leaders of Hollis and Brookline.

Let us continue to invest in the education of our children, for they are the foundation upon which the future of our communities will be built.

Respectfully,

Andrew F. Corey
Superintendent of Schools

SAU41 Technology Report 2023

The Technology Department supports all schools and buildings within SAU41. This includes overseeing a managed network of servers, firewalls, switches and access points as well as managing more than 2,900 staff and student devices. To that end, the Technology Department supports and promotes the integration of digital tools that support classroom teaching, strengthen student learning, increase student engagement, and assist students' development of digital literacy and digital citizenship capabilities.

In our continuing effort to enhance physical security, security cameras were installed on the HBHS turf field. Streaming cameras were also added to the press box to provide video coverage for athletic events. These efforts not only support school safety measures but also contribute to the broader goal of leveraging technology for community engagement.

Continuing the IFP (Interactive Flat Panel) implementation initiative that began in 2022, the Technology Department installed an additional 15 IFPs in classrooms. The reliable interoperability of the IFPs ensured a seamless integration with student Chromebooks and software applications to support dynamic and engaging teaching methods. These new IFPs replaced traditional classroom whiteboards, outdated SMART boards, and aging Eno Boards. We are proud to provide 60 classrooms throughout SAU41 with state-of-the-art interactive classroom experiences that help to achieve active collaboration between students and teachers.

The SAU41 Technology Department conducted a comprehensive inventory of all district-owned devices including desktops, laptops, Chromebooks, tablets, projectors, interactive flat panels, and classroom audio systems. Devices at the end of their lifecycle were responsibly deprovisioned and recycled, aligning with the SAU41 Data Governance Plan, as well as adhering to strict data-wipe protocols.

Recognizing the importance of cybersecurity, the SAU41 Technology Department developed and implemented comprehensive training, guidelines, and standards surrounding data security to help safeguard student and staff information and to ensure compliance with relevant regulations. To that end, Multi-Factor Authentication (MFA) was implemented for all employee email accounts. This crucial step enhances the security of our infrastructure, helping to protect accounts against unauthorized access. In addition, a network upgrade was performed in order to patch vulnerabilities, stay ahead of evolving cyber threats, and to provide additional protection for a robust defense against unauthorized access.

Respectfully submitted,
Carol Tyler
Director of Technology
12/15/2023

Director of Student Services Report 2023-24

The SAU41 Student Services Department works to ensure equity, access, and opportunity for all students in Hollis, Brookline, and Hollis Brookline Cooperative Schools.

SAU 41 Student Services encompasses students eligible for Special Education programs under the Individuals with Disabilities Educational Act (IDEA), students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, families in transition (homeless), and English Language Learners. Additionally, SAU41 Student Services supports children and families that are involved with the Division for Children Youth and Families (DCYF) and the Department of Juvenile Justice as well as support to families whose students may attend charter schools, private schools and home education programs, as appropriate.

The success of the SAU41 Student Services Department is the direct result of the dedicated and caring educators that work with the students of SAU41. Our staff consists of a talented group of special educators, occupational therapists, physical therapists, reading specialists, speech language pathologists, counselors, psychologists, school nurses, social workers, teachers of the visually impaired and hard of hearing. The level and type of support provided are determined through a clearly defined process and team participation. We have a dedicated support staff team of paraeducators who provide individual and group support as needed. We have supplemented our program needs with Board Certified Behavior Analysts and Specialists and have provided national certification for many of our support staff to become Registered Behavior Technicians. Our responsibility to support all students in their access to a high quality education is individualized at a student level and is unique to each child's diverse learning profile.

It is both the legal and ethical obligation of the SAU41 Student Services Department to find and identify any child within the towns of Hollis and Brookline who is suspected of having an educational disability. This obligation, known as Child Find, ensures that all students with disabilities are given access to a free appropriate public education (FAPE). This education may consist of special education services, related services, specialized transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU. Referrals for students between the ages of 2.5 and 22 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the building Special Education Administrator.

SAU 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended for the delivery of specialized programming. The office of student services has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. SAU 41 continually seeks the maximum amount of available aid through extensive checks and balances within the financial management of student service resources.

One of the cornerstones of SAU41 Student Services is the specialized programming that

has been developed to meet the unique needs of our diverse student population. At the elementary level, our intensive needs preschool and elementary programs provide resources and support to students with disabilities. Programs at the middle school and high school serve to provide support to all students, whether it is through special education or development of alternative pathways to learning through Extended Learning Opportunities (ELO's), online learning and community-based internships.

Specialized programming within the district continues to grow and thrive. Students are provided with the programs and support they need while maintaining access to their friends and community as much as appropriate. Each program created is in response to student need but in doing so, the SAU has expanded its ability to meet a larger group of student needs through increased programming.

On behalf of all the educators of SAU41 Student Services we are honored to support the children of Hollis and Brookline.

Sincerely,

Lauren DiGennaro
Director of Student Services

Brookline School District Annual Report 2023

The Brookline Schools consist of Richard Maghakian Memorial School (PreK-Grade 3) and Captain Samuel Douglass Academy (Grades 4-6). The district's schools are dedicated to offering optimal learning opportunities, fostering academic, social, and emotional growth for all students. This is achieved through a comprehensive curriculum, skilled teaching by highly qualified educators, and a strong partnership with parents and the community. Educators focus on delivering challenging classroom experiences that stimulate higher-level thinking and encourage creative problem-solving.

Academics and the Arts

Teachers collaborate within SAU-41 to develop and implement a curriculum that identifies essential learnings for all students. School-based teams monitor progress using common formative and benchmark assessments, such as aimswebPlus. Results guide educators in refining practices, enhancing team capacity, and providing targeted support. The literacy program adopts a Balanced Literacy Approach, integrating reading, writing, speaking, and listening. Math education emphasizes the enVision Math 2.0 program, incorporating manipulative tools to reinforce mathematical concepts across all grade levels. Students engage in problem and project-based learning, with a focus on STEM (Science, Technology, Engineering, and Mathematics) projects and the development of 21st Century Skills.

Science education follows an inquiry-based model, exploring earth/space science, physical science, and life science through hands-on activities. Social studies covers civics, government, economics, history, and geography, often employing interdisciplinary projects and technology tools. The art program integrates cultural and historical perspectives, while music classes incorporate interactive lessons (singing, listening, movement, playing) tied to literature, history, and various disciplines. Library classes provide opportunities for autonomous learning, and physical education emphasizes skill-building, team concepts, and lifelong activity. Technology is integrated across subjects and students are taught responsible internet use through Digital Citizenship lessons.

Social-Emotional Learning and Character Education

The Brookline Schools utilize components of Responsive Classroom and the Turbo TIGER curriculum to support social-emotional learning and character education, promoting good citizenship. Regular celebrations such as RMMS Blue Jay certificates and CSDA Wolf Paw awards recognize positive contributions from students displaying desirable character traits.

Student Activities

Students participate in various educational programs, both during and outside regular school hours, such as the Scripps-Howard Spelling Bee, Writer's Festivals, and New England Mathematics League. Enrichment activities include the Annual 6th Grade Science Fair, Chorus, Band, Orchestra, Lego League Robotics, Chess and other clubs.

Community & PTO

The Parent Teacher Organization (PTO) plays a vital role, providing enrichment programs, fundraising, volunteering, and supporting our students and staff. The school community hosts charitable drives for local relief organizations, demonstrating a commitment to social responsibility.

Staff

We were sad to say goodbye to Lauren Arruda, RMMS kindergarten teacher and Renelle Stone, CSDA teacher who retired from the Brookline School District this year.

We would like to thank Lisa Winters RMMS math specialist; Emma Danais; RMMS grade 3 teacher, Deborah Bowry, RMMS school counselor; Shelly Kosek, CSDA grade 4 teacher; Melissa Davis, CSDA grade 4 teacher; Tim Putnam, CSDA grade 6 teacher; Kim Rogers, RMMS paraeducator; Susan Scannell, RMMS paraeducator; Laura Allen, CSDA paraeducator; Kim Warner, CSDA paraeducator; Spencer Murray, RMMS guaranteed substitute, and Shannon Sinclair, Brookline music educator.

This year our district welcomed Jonathan Verity, Special Education Administrator; Meg Peterson, Curriculum Administrator, Henry Kopczynskie III, Brookline music educator; Faye Brown, RMMS grade 3 teacher; Elizabeth Spain, RMMS grade K teacher; Rebecca Hall, RMMS school counselor; Andrea Hatch, CSDA grade 4 teacher; Melissa Brennan, CSDA grade 4 teacher; Melissa Palmer, CSDA grade 5 teacher; Megan Elwell, CSDA grade 6 teacher; Patricia Smith, CSDA case manager; Rita Lewandowski, CSDA reading specialist; Amanda Brown, CSDA paraeducator; Shyanne Gelinis, RMMS paraeducator; Justyna Kosakowski, RMMS paraeducator; Miki Elms, RMMS paraeducator; Lori Paldino, RMMS paraeducator; Alexis Michaud, RMMS paraeducator; Joanne Birkett, RMMS lunch/recess monitor; Tyler Harrington, RMMS custodian, and Jeffrey Nichols, RMMS custodian.

The district is dedicated to delivering the best education possible, working collaboratively with families to meet the academic, social, emotional, and physical needs of every student.

Respectfully submitted,

Daniel Molinari
Principal, RMMS

Patricia Bouley
Principal, CSDA

Jonathan Verity
SpED Administrator

Meg Peterson
Curriculum Administrator

BROOKLINE SCHOOL DISTRICT
PROFESSIONAL STAFF ROSTER 2023-2024

First Name	Last Name	Assignment	College/University	Degree
Patricia	Bouley	Principal	University of New England	C.A.G.S.
Daniel	Molinari	Principal	Plymouth State Univ.	C.A.G.S.
Meg	Peterson	Curriculum Administrator	Rivier	M.Ed.
Jonathan	Verity	Special Education Administrator	Plymouth State Univ.	C.A.G.S.
Janet	Auger	Kindergarten	Rivier	M.Ed.
Ellen	Banning	Board Certified Behavior Analyst	Keene State College	M.Ed.
Kimberly	Beaudette	Grade 1	Rivier	M.A.
Amanda	Bent	Special Education	Rivier	M.Ed.
Lisa	Boucher	Grade 1	UNH	M.Ed.
Melissa	Brennan	Grade 4	Rivier	M.Ed.
Brandon	Brown	Grade 2	Southern NH Univ.	B.A.
Faye	Brown	Grade 3	Plymouth State Univ.	B.S.
Caitlin	Carmellini	Grade 3	Rhode Island College	B.A.
Bridget	Combes	Grade 5	Rivier	M.Ed.
Jessica	Coutu	Grade 5	Univ. of Tampa	B.S.
Colbi	Desjardins	Special Education	Western Governors Univ.	M.S
Darby	Dillon	Grade 3	Southern NH Univ.	M.Ed.
Mary	Driscoll	Occupational Therapist	Worcester State University	MOT
Emily	Ekis	Grade 1	UNH	M.Ed.
Megan	Elwell	Grade 6	Plymouth State Univ.	B.S.
Melissa	Ennulat	Kindergarten	Merrimack College	M.A.
Tena	Ferenczhalmy	School Nurse	University of Oklahoma	BSN
Kimberly	Frye	ELL	UNH	M.Ed.
Hanna	Furbush	Grade 6	UNH	M.Ed.
Jane	Gauthier	Grade 4	Notre Dame College	B.A.
Rebecca	Gelinas	Special Education	Grand Canyon College	M.A.
Sarah	Griffin	Special Education	Rivier	M.S.
Lauren	Grosse	ELL	UNH	M.A.T.

Katrina	Gustafson	Grade 2	Endicott College	M.A.T.
Rebecca	Hall	Guidance	Rivier	M.Ed.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Andrea	Hatch	Grade 4	Keene State College	B.A.
Virginia	Hennighausen	ELL	Gustavus Adolphus University	B.A.
Allie	Hills Everett	Kindergarten	Brown University	M.A.T.
Heather	Hoefs	Grade 2	SNHU	M.Ed.
Kathryn	King	Grade 3	Keene State College	B.S.
Henry	Kopczynskie	Music	Berklee College	B.Music
Melissa	Leafe	Grade 5	Plymouth State Univ.	CAGS
Kristen	Leroux-Gott	Art	UNH	M.Ed.
Rita	Lewandowski	Reading	Plymouth State Univ.	M.Ed.
Lisa	Lindsay	Reading	Rivier	M.Ed.
Maureen	Lorden	Nurse	Northeastern	B.S.
Stephen	Martus	Physical Education-Health	Plymouth State Univ.	M.Ed.
Jaime	Matylewski	Special Education	Rivier	M.Ed.
Samantha	Meehan	Grade 6	Western Governors Univ.	M.Ed.
Kristine	Murray	Media/Library	Lesley College	M.Ed.
Corrine	Noel	Special Education	Western Governors Univ.	M.S.
Jessica	Oleniak- Laflamme	Grade 2	Southern NH Univ.	M.Ed.
Annie	Oppelaar	Special Education	Chaminade University	M.A.T.
Melissa	Palmer	Grade 5	Bridgewater State	M.Ed.
Karen	Pillion	Math Specialist	City U. NY, Hunter College	MSEd
Caroline	Prud'homme	Grade 2	Rivier	B.A.
Megan	Quinn	Kindergarten	Thomas College	B.S.
Jill	Robinson	Grade 1	Mary Washington College	M.A.
Stephanie	Rogers	PreK	Rivier	M.Ed.
Lauren	Saltalamacchia	Speech/Language Pathologist	Idaho State University	M.S.
Patricia	Smith	Special Education	Granite State College	B.S.
Gregory	Snoke	Grade 6	Plymouth State Univ.	M.Ed.
Elizabeth	Spain	Kindergarten	Plymouth State Univ.	B.A.
Ashley	Starkey	Grade 3	Keene State College	M.Ed.
Alana	Taylor	Media/Library	Univ. of Wisconsin	B.S.

Tammy	Van Dyke	Physical Education	Castleton	B.S.
Jessica	Visinski-Bumpus	Guidance	Rivier	M.Ed.
Bethany	Walker	School Psychologist	University of Denver	Psy.D.
Patricia	Waller	Reading	Rivier	M.Ed.
Brooke	Wilson	Speech/Language Pathologist	University of Maine	M.A.
Danielle	Witty	Grade 4	Fairfield University	M.A.
Angela	Wyand	Reading	Waldern Univ./SNHU	M.S./M.Ed.
Diana	Zoltko	SAU Nurse	Rivier	MSN

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT

For the Year Ending June 30, 2023

Hollis Brookline Cooperative School Board

Holly Deurloo Babcock, Chair	Term Expires 2025
Thomas Solon, Vice Chair	Term Expires 2024
Kate Stoll, Secretary	Term Expires 2026
Cindy VanCoughnett	Term Expires 2026
Robert Mann	Term Expires 2024
Krista Whalen	Term Expires 2025
Beth Williams	Term Expires 2025
Drew Mason, Moderator	Term Expires 2025
Karen Jew, Treasurer	Appointed 2023
Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Darlene Mann, Chair	Term Expires 2025
Raul Blanche, Vice Chair	Term Expires 2026
Brian Rater	Term Expires 2024
Matt Maguire	Term Expires 2025
David Blinn	Term Expires 2026
Anthony Stanizzi	Term Expires 2024
Tom Whalen	Term Expires 2025

SAU #41 Administration

Tom Whalen	Term Expires 2025
Andrew F. Corey	Superintendent of Schools
Gina Bergskaug	Assistant Superintendent
Lauren DiGennaro	Director of Student Services
Kelly Seeley	Business Administrator
Christine Haight	Asst Director of Student Services
Carol Tyler	Director of Technology
Linda Sherwood	Sr. Asst Business Administrator
Donna Smith	Asst Business Administrator

Hollis Brookline Middle School

Patrick West, Principal

Allie Buschmann, Assistant Principal

Jennifer Campbell, Special Education Coordinator

Hollis Brookline High School

Timothy Girzone, Principal

Yolanda Flamino, Assistant Principal

Amanda Zeller, Assistant Principal

Aisha Weaver, Assistant Principal

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYM (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE TWELVETH DAY OF MARCH 2024, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board from Hollis for the ensuing three years.
2. To choose one member of the School Board from Brookline for the ensuing three years.
3. To choose one member of the Budget Committee from Hollis for the ensuing three years.
4. To choose one member of the Budget Committee from Brookline for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this **19th day of February, 2024.**

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT
WARRANT
The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **NINETEENTH DAY OF MARCH, 2024** AT SIX THIRTY IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the school district will vote to approve the cost items for the fourth year of a four-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2021-22, 2022-23, 2023-24 and 2024-25 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2024-25	\$82,473

and further to raise and appropriate a sum of **\$82,473** for the fourth fiscal year (2024-25 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Majority vote required. **The school board recommends this article 7-0-0. The budget committee recommends this article 6-0-1.**

Article 2. To see if the school district will vote to approve the cost items for the first year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Association for the 2024-25, 2025-26 and 2026-27 school years, which calls for the following increases in professional staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2024-25	\$1,163,460	2025-26	\$498,861	2026-27	\$478,808

and further to raise and appropriate a sum of **\$1,163,460** for the first fiscal year (2024-25 school year), such sum representing the additional costs attributable to the increase in professional staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Majority vote required. **The school board recommends this article 6-1-0. The budget committee does NOT recommend this article 4-3-0.**

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$28,058,084** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. Majority vote required. **The school board recommends this article 7-0-0. The budget committee recommends this article 7-0-0.**

Article 4. Shall the District vote to raise and appropriate the sum of **\$1,169,828** as the Hollis Brookline Cooperative School District's portion of the SAU budget of **\$2,377,762** for the forthcoming fiscal year? This year's adjusted budget of **\$2,356,823** with **\$1,159,526** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this article 7-0-0. The budget committee recommends this article 7-0-0.**

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$300,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2024 unassigned fund balance, available on July 1, 2024. Majority vote required. **The school board recommends this article 7-0-0. The budget committee recommends this article 7-0-0.**

Article 6. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$125,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2024, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. Majority vote required. **The school board recommends this article 6-0-0. The budget committee recommends this article 7-0-0.**

Article 7. Petition Warrant Article. To reduce the Hollis and Brookline property tax burdens, shall the Hollis Brookline Cooperative School District rescind authorization under RSA 198:4-b II so that the Hollis Brookline Cooperative School District no longer retains any unassigned general funds under RSA 198:4-b II and returns such funds to the taxpayers? Majority vote required. **The school board does NOT recommend this article 6-0-0. The budget committee does NOT recommend this article 7-0-0.**

Article 8. Petition Warrant Article. To see if the Hollis Brookline Cooperative School District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District changing Article 8 to the following language:

Article 8: These articles of agreement may be amended by the Hollis/Brookline Cooperative School District, consistent with the provisions of RSA 195:18, III(i), except that no amendment shall be effective unless the question of adopting such amendment is submitted at a Cooperative School District meeting to the voters of the District after reasonable opportunity for debate in open meeting, and unless a 2/3 supermajority of the voters of the District who are present and voting by ballot shall vote in favor of adopting such amendment. The polls shall remain open and ballots shall be accepted by the moderator for a period of not less than one hour following the completion of discussion on the question. Furthermore, no amendment to these articles shall be considered except at an annual or special meeting of the Cooperative School District and unless the text of such amendment is including in an appropriate article in the Warrant for such meeting. Majority vote required. **The school board does NOT recommend this article 6-0-0.**

Article 9. Petition Warrant Article. Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? 60% majority vote required. **The school board does NOT recommend this article 6-0-0.**

Article 10. To transact any other business which may legally come before said meeting.

Rules for the Annual and Special Meetings

The purpose of the Town or School District meeting is to discuss and act on the subjects brought forward by your Governing Body (Select Board for the town, School Board for the schools). To do so effectively, rules are needed that provide order and structure to the meeting. Voters should be aware that the public hearings and informational sessions are the best opportunities to learn about the issues and ask detailed questions before the district meeting.

State law describes the duties of the Moderator as to preside at the meetings, regulate the business thereof, and decide questions of order. RSA 40:4

In addition, state law also requires the following of all persons attending the meeting: No person shall speak in any meeting without leave of the moderator, nor when any person speaking is in order; and all persons shall be silent at the desire of the moderator. RSA 40:7

In order to save time and confusion at the meeting, the Moderator proposes the following rules be adopted to govern the meeting.

1. The meeting is not conducted under Robert's Rules of Order, although those rules may be considered as guidelines. Rather, the Moderator will use the following general rules of procedure. RSA 40:4
2. Once the meeting rules are adopted, the voters can change any rules by a two-thirds vote, unless the rule is required by state law. RSA 40:4
3. By majority vote, the voters can overrule any decision that the Moderator makes unless the decision is required by state law. A voter can request an appeal of a ruling by raising a Point of Order. The motion requires a second. RSA 40:4
4. Speakers are generally limited to registered voters in the towns of Hollis and Brookline. The SAU Superintendent, Town or District Counsel, and members of the town or school administration may speak for invited presentations or to answer questions. Others may speak if permitted by a majority of voters present.
5. To speak at the meeting, you must have the floor. Come up to the microphone and wait to be recognized by the Moderator. Show your voting card. Announce your name and address clearly so the Clerk can hear it. Address the Moderator not the audience. Speak only once to a motion or amendment until all others get a chance to speak. RSA 40:7
6. Time is generally limited to 2 minutes per speaker. You will see a signal if your time is running out. Extra time will be allowed for questions and answers. Sponsors of petitioned warrant articles are allowed 10 minutes to present their case, and voters proposing an amendment are allowed up to 5 minutes.
7. Be germane and, if possible, brief. Avoid repeating points that have already been made.
8. Be courteous. Disruptive behavior or personal attacks will be ruled out of order and, if necessary, disruptive individuals will be removed from the meeting. RSA 40:8
9. Where possible, we vote by raising voting cards. If a vote looks close, counters will be asked to count the raised cards.
10. Voting on all questions will occur during the meeting or subsequent recessed sessions. No all-day voting will be allowed.
11. A motion or amendment can only be made when a member has been granted the floor by the Moderator.
12. Only one amendment can be discussed at a time. If the amendment is longer than 10 words, it must be made in writing.
13. Amendments to dollar figures must be made in final amounts, not in percentages nor amounts to be increased or decreased.
14. Negative motions are not allowed.
15. No means no. If an article is defeated, the same purpose cannot be accomplished a different way. RSA 32:10, I(e)
16. The 10% Rule limits the ability of the district meeting to spend more than 10% above the amount recommended by the Budget Committee. RSA 32:18

17. Votes on bond issues over \$100,000 are conducted by secret ballot, and the polls must remain open for at least an hour. The article must receive at least 3/5 of the yes and no votes to pass. If a motion is passed to reconsider a bond vote, actual reconsideration cannot occur until at least 7 days later. RSA 33:8, RSA 33:8-a
18. Votes on bond issues of \$100,000 or less shall be conducted by secret ballot, however the polls do not need to be open for at least an hour. The article must receive at least 3/5 of the yes and no votes to pass. RSA 33:8
19. The vote on the SAU Budget is conducted by secret ballot. It cannot be amended. RSA 194-C:9-b
20. Votes on collective bargaining agreements require a simple majority to pass. Contract terms cannot be amended. Estimated increase amounts for salaries and benefits are only estimates, not specified contract terms. If the appropriation is not recommended by the budget committee, the dollar amount is not subject to the 10% rule. RSA 32:19, RSA 273-A:3
21. The operating budget (DRA form MS-727 for a town, MS-27 for a school) shows how the Governing Body plans to spend the money, but actual expenditures are at the discretion of the Governing Body. With one exception, amendments to the operating budget only affect the bottom line, not individual items. The exception is that if a line item in the budget is zeroed, the Governing Body may not spend any funds on that item. RSA 32:10, I(e)
22. The purpose of a Point of Order is to bring to the Moderator's attention that the rules of the meeting are not being followed. A Point of Order cannot be used to preempt another speaker, to ask a question, nor to make a motion.
23. A motion to End Debate is not debatable and requires a 2/3 vote to pass. To be fair to all voters, the motion may not be made after a speech. The motion may be made after standing in line or from the floor after a speaker has finished. If the motion passes, all speakers already in line will be allowed to speak, but no one else may join the line.
24. A motion to Reconsider allows voters to discuss a matter further and vote again. It requires only a simple majority. The motion is in order only if made by a member who voted on the prevailing side of the question to be reconsidered.
25. A motion to Restrict Reconsideration does not forbid reconsideration. If passed, it requires that any subsequent reconsideration cannot occur for at least 7 days. It also prevents the subject matter from being voted on in any subsequent action until the restricted reconsideration period has expired. The motion is in order at any time that a voter has the floor. RSA 40:10
26. Privileged motions include: Final Adjournment; Adjourn to Time and Place Certain; Recess; Restrict Reconsideration; and Parliamentary Inquiry.
27. Subsidiary motions include: Amend; Table; End, Limit, or Extend Debate; Postpone; and Pass Over.
28. Incidental motions include: Point of Order; Appeal of Moderator's Ruling; Division of the Question; Fix Time and Place of Voting; and Suspend the Rules.
29. Main motions include: Warrant Article; Reconsider; Take from the Table; and Change the Rules.
30. Non-Debatable Motions include: Adjourn or Recess; Table or Take from the Table; End, Limit, or Extend Debate; Reconsider or Restrict Reconsideration; and Suspend the Rules.
31. Motions requiring 2/3 to pass include: End, Limit, or Extend Debate; Fix Time and Place of Voting; and Change or Suspend the Rules.
32. A request for a secret ballot vote must be made in writing by 5 voters present immediately prior to the vote. RSA 40:4-a, I(a)
33. A request to recount a secret ballot vote may be made by 5 voters present at the time of the vote. The request must be made immediately after the result is announced and applies only if the result margin is less than 10 percent of the total vote. The request need not be in writing. RSA 40:4-a, I(b)
34. A request to recount any non-ballot vote may be made by at least 7 voters present at the time of the vote and must be made immediately after the result is announced. RSA 40:4-b
35. Warrant articles will be taken up in order. Voters may change the order by majority vote. Final dissolution of the meeting may only occur after all articles have been acted upon. RSA 40:11

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
Hollis Brookline High School, Hollis, NH
8 March 2023

Hollis Brookline Coop School Board

Holly Deurloo Babcock, Chair
Tom Solon, Vice Chair
Kate Stoll, Secretary
Beth Williams
Cindy Van Coughnett
Krista Whalen
Tom Enright

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator

Meeting Officials

Drew Mason, Moderator
James O'Shaughnessy, School District Counsel
Diane Leavitt, School District Clerk

Hollis Brookline Coop Budget Committee

Darlene Mann, Chair
Raul Blanche, Vice Chair
Matt Maguire, Secretary
Brian Rater
Anthony Stanizzi
David Blinn
Tom Whalen

Hollis Brookline High School

Tim Girzone, High School Principal
Yolanda Flamino, Assistant Principal
Amanda Zeller, Assistant Principal
Aisha Weaver, Assistant Principal

Hollis Brookline Middle School

Patrick West, Principal
Allie Buschmann, Assistant Principal
Kathryn Ransom, Special Education

The Hollis Brookline Cooperative School District meeting was called to order at 6:35pm by the Moderator, Drew Mason, at the Hollis Brookline High School gymnasium. The meeting was started with the Pledge of Allegiance. The Star-Spangled Banner was played by the HBHS Flute Ensemble directed by Charles Rogers. Moderator recognized all Veterans and serving members of our Armed Forces.

Holly Deurloo Babcock, School Board Chair, introduced the members of the School Board. Darlene Mann, Budget Committee Chair, introduced the members of the Budget Committee. Superintendent, Andy Corey, introduced the SAU 41 Administration and Staff. Moderator, Drew Mason, introduced School District Counsel, James O'Shaughnessy, and School District Clerk, Diane Leavitt. Moderator recognized Supervisors of the Checklist, ballot clerks, assistants and counters. Moderator went over administrative announcements.

Moderator went over the rules of the meeting proposed by the Moderator.

Jim Belanger motioned to adopt the rules of the meeting. Seconded by Raul Blanche.

Elizabeth Brown made a motion to change the rules of the meeting, to have the sponsors of the articles limit their time at the podium to 2 minutes. Seconded by Barbara King. Discussion ensued.

Moderator brought motion the change the rules of the meeting to a vote. **NOT CARRIED** by a card vote.

Steve Koom motioned to end debate. Seconded by Chris Hyde. **CARRIED** by a 2/3 card vote.

Moderator brought motion to adopt the rules as written to a vote. **CARRIED** by a card vote.

Moderator went over an overview of the warrant articles and time schedule.

Darlene Mann, Budget Committee Chair, gave the Financial Overview of the Articles.

Article 1. To see if the School District will vote to appropriate the sum of **\$3,076,806** (gross budget) to finance the acquisition and installation of energy efficient LED lighting and propane boilers with associated costs for oil tank removal for both the Hollis Brookline High School and Middle School; to authorize the issuance of not more than \$3,076,806 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to raise and appropriate an additional sum of **\$76,920** to pay debt service on such bonds or notes in the 2023-2024 fiscal year. (3/5 ballot vote required). **The school board recommends the appropriation 5-0-1. The budget committee recommends this appropriation 7-0-1.**

Krista Whalen motioned to bring Article 1 to the floor. Seconded by Kate Stoll.
Tom Solon, School Board, motioned to amend Article 1. Seconded by Kate Stoll.

Amend Article 1 to read:

Article 1. Bond for Energy Efficiency Upgrades

To see if the School District will vote to appropriate the sum of \$3,076,806 (gross budget) to finance the acquisition and installation of energy ~~efficient LED lighting and propane boilers with associated costs for oil tank removal for both the~~ conservation measures at the Hollis Brookline High School and Middle School, **which, in the School Board's discretion, may include energy efficient LED lighting upgrades, new boilers, and solar energy systems**; to authorize the issuance of not more than \$3,076,806 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to raise and appropriate an additional sum of \$76,920 to pay debt service on such bonds or notes in the 2023-2024 fiscal year. (3/5 ballot vote required). **The school board recommends the appropriation 5-0-1. The budget committee recommends this appropriation 7-0-1.**

Tom Solon spoke to the motion to amend Article 1. Andy Corey, SAU 41 Superintendent, gave a presentation. Darlene Mann, Budget Committee, gave a presentation. Discussion ensued.
Barbara King motioned to end debate. Seconded by Michelle St. John. **CARRIED** by a 2/3 card vote.
Moderator brought a motion to amend Article 1 to a vote. **YES - 151 NO - 125 CARRIED** by card vote.

Moderator brought amended Article 1 to a secret ballot vote. 3/5 majority required to pass; polls were opened for one hour. **YES - 161 NO - 173 NOT CARRIED** by a secret ballot vote.

Article 2. To see if the school district will vote to approve the cost items for the third year of a four-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2021-22, 2022-23, 2023-24 and 2024-25 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2023-24	\$162,006

and further to raise and appropriate a sum of **\$162,006** for the third fiscal year (2023-24 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 7-0-1.**

Krista Whalen motioned to bring Article 2 to the floor. Seconded by Kate Stoll.
Krista Whalen, School Board, gave a presentation. Discussion ensued.
Moderator brought Article 2 to a vote. **CARRIED** by a card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of \$26,499,039 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Darlene Mann motioned to bring Article 3 to the floor. Seconded by Holly Babcock.

Darlene Mann, Budget Committee, gave a presentation. Discussion ensued.

Eric Pauer motioned to amend Article 3 from 26,499,039 to 25,577,667. Seconded by Rick MacMillan.

Moderator brought motion to amend Article 3 to a vote. **YES – 116 NO – 173 NOT CARRIED** by card vote. Discussion ensued. Moderator brought Article 3 to a vote. **CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration to Article 2. Seconded by Elizabeth Brown.

CARRIED by a card vote.

Robert Mann motioned to restrict reconsideration to Article 3. Seconded by Chris Hyde.

CARRIED by a card vote.

Article 4. Shall the District vote to raise and appropriate the sum of \$1,140,822 as the Hollis Brookline Cooperative School District's portion of the SAU budget of \$2,264,374 for the forthcoming fiscal year? This year's adjusted budget of \$2,247,208 with \$1,132,174 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Krista Whalen motioned to bring Article 4 to the floor. Seconded by Kate Stoll.

Holly Deurloo Babcock, School Board, gave a presentation. Discussion ensued.

Moderator brought Article 4 to a secret ballot vote. Vote requires simple majority of all three districts combined. No extending voting; polls open only until all voters attending have voted.

Hollis Brookline Cooperative School District **YES - 142 No - 138** by a secret ballot vote.

Requires simple majority of all three districts combined.

Eric Pauer motioned to take Article 10 before Article 5. Seconded by Cindy Tsao.

Eric Pauer spoke to the motion. No Discussion.

Moderator brought motion to move Article 10 before Article 5 to a vote. **CARRIED** by a card vote.

Article 10. Petition Warrant Article. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 5%? **The school board does not recommend this article 0-6-0. The budget committee does not recommend this article 0-7-1.**

Eric Pauer motioned to bring Article 10 to the floor. Seconded by Bill Matthews.

Eric Pauer gave a presentation. Darlene Mann, Budget Committee, gave a rebuttal. Tom Gehan gave a rebuttal. Discussion ensued. Brandon Buteau motioned to move the question. Seconded by Chris Hyde.

Moderator brought motion to move the question to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought Article 10 to a secret ballot vote, needs 3/5 majority required to pass. Polls remained open for 1 hour. **YES - 70 No – 163 NOT CARRIED** by a secret ballot vote.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$300,000** to be added to the previously established Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2023 unassigned fund balance, available on July 1, 2023. **The school board recommends this appropriation 5-1-0. The budget committee recommends this appropriation 8-0-0.**

Krista Whalen motioned to bring Article 5 to the floor. Seconded by Kate Stoll.
Holly Deurloo Babcock, School Board, gave a presentation. Discussion ensued.
Eric Pauer motioned to amend Article 5 from \$300,000 to \$200,000. Seconded by Bill Matthews.
Moderator brought motion to amend Article 5 to a vote. **NOT CARRIED** by a card vote.
No Discussion. Moderator brought Article 5 to a vote. **CARRIED** by a card vote.

Aaron Penkacik motioned to restrict reconsideration to Article 1. Seconded by Eric Pauer.
Moderator brought motion to restrict reconsideration to Article 1 to a vote. **CARRIED** by a card vote.

Article 6. Shall the school district vote to authorize the School Board to continue to retain year-end unassigned general funds in an amount, in any fiscal year, not to exceed **2.5 percent** of the current fiscal year's net assessment in accordance with RSA 198:4-b a, II as amended in 2020, which requires the School Board to hold one public hearing before expending this retained fund balance, and requires the School Board to provide an accounting of the activities of this retained fund balance to the District in its annual report? (Majority vote required). *(Please note: The School Board is currently authorized to retain up to 1% of the district's net assessment in year-end unassigned general funds as an ongoing contingency fund. However, RSA 198:4-b was amended in 2020; thus, failure to pass Article 7 will cast doubt on the School Board's continued authorization to retain up to 1% under the new version of the law).* **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Krista Whalen motioned to bring Article 6 to the floor. Seconded by Kate Stoll.
Holly Deurloo Babcock, School Board, gave a presentation. Discussion ensued.
Moderator brought Article 6 to a vote. **CARRIED** by a card vote.

Brandon Buteau motioned to restrict reconsideration to Article 6. Seconded by Rob Mann.
Moderator brought motion to restrict reconsideration of Article 6 to a vote. **CARRIED** by a card vote.

Elizabeth Brown motioned to table Article 12 because Article 12 addressed the same subject matter as Article 6. Seconded by Tom Gehan. Moderator read Article 12.

Article 12. Petition Warrant Article. To reduce the Hollis and Brookline property tax burdens, shall the Hollis Brookline Cooperative School District rescind authorization under RSA 198:4-b II so that the Hollis Brookline Cooperative School District no longer retains any unassigned general funds under RSA 198:4-b II? **The school board does not recommend this article 0-6-0. The budget committee does not recommend this article 0-8-0.**

Moderator brought motion to table Article 12 to a vote. **CARRIED** by a 2/3 card vote.

Darlene Mann motioned to table Article 11. Seconded by Elizabeth Brown. Discussion ensued.
Moderator brought motion to table Article 11 to a vote. **CARRIED** by a 2/3 card vote.

Article 7. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to the sum of **\$25,000** to come from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Krista Whalen motioned to bring Article 7 to the floor. Seconded by Kate Stoll.
Holly Deurloo Babcock, School Board, gave a presentation. Discussion ensued.
Moderator brought Article 7 for a vote. **CARRIED** by a card vote.

Article 8. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$125,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2023, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Krista Whalen motioned to bring Article 8 to the floor. Seconded by Kate Stoll.
Holly Deurloo Babcock, School Board, gave a presentation. Discussion ensued.
Moderator brought Article 8 for a vote. **YES – 86 NO – 54 CARRIED** by a counted card vote.

Darlene Mann motioned to restrict reconsideration to Article 7 and Article 8. Seconded by Chris Hyde.
Moderator brought motion to restrict reconsideration to Article 7 & 8 to a vote. **CARRIED** by a card vote.

Article 9. Petition Warrant Article. To see if the Hollis Brookline Cooperative School District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by adding the following new Article 12:

Article 12: The approval of a proposed amendment to these Articles of Agreement shall require a two-thirds (2/3) supermajority approval by ballot. The polls shall remain open and ballots shall be accepted by the moderator for a period of not less than one hour following the completion of discussion on the question. If a two-thirds (2/3) supermajority of those voting on the question vote “yes”, then the amendment is approved. **The school board does not recommend this article 0-6-0. The budget committee does not recommend this article 0-7-1.**

Eric Pauer motioned to bring Article 9 to the floor. Seconded by Pam Hicks.
Eric Pauer motioned to amend Article 9 with new language. School Board rebuttal. School District Counsel, James O’Shaughnessy stated that the article proposed and the amendment are invalid because they are in direct conflict with the Articles of Agreement. School District Counsel, James O’Shaughnessy, stated that the proposed amendment as written, is procedurally defective because there was no hearing and it was not posted earlier. Eric Pauer withdrew the amendment. Eric Pauer gave a presentation.

Brandon Buteau motioned to table Article 9. Seconded by Chris Hyde.
Moderator brought motion to table Article 9 to a vote. **CARRIED** by a 2/3 card vote.

Article 11. Petition Warrant Article. To prevent taxpayer dollars from funding lobbying against the interests of parents and citizens, shall the Hollis Brookline Cooperative School District zero out budget line item “Fees, School Board” 10.2310.810.00.0? **The school board does not recommend this article 0-6-0. The budget committee does not recommend this article 0-8-0.**

Article 11 was previously tabled.

Article 13. Petition Warrant Article. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. **The school board does not recommend this article 0-6-0. The budget committee does not recommend this article 2-6-0.**

Eric Pauer motioned to bring Article 13 to a vote. Seconded by Pam Hicks.

Eric Pauer gave a presentation.

Barbara King motioned to table Article 13. Seconded by Elizabeth Brown.

Moderator brought motion to table Article 13 to a vote. **CARRIED** by 2/3 card vote.

Article 14. To transact any other business which may legally come before said meeting.

Elizabeth Brown motioned to dissolve the meeting. Seconded by Chris Hyde.

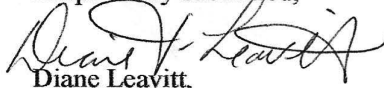
Moderator brought motion to dissolve the meeting to a vote. **CARRIED** by a card vote.

Meeting dissolved at 11:35 pm.

Total voters for the Hollis Brookline Cooperative School District meeting.

Brookline - 89 Hollis - 255 total of 344 registered voters.

Respectfully submitted,



Diane Leavitt,

Hollis Brookline Cooperative School District Clerk

Hollis Brookline Cooperative School District Budget Committee

Introduction

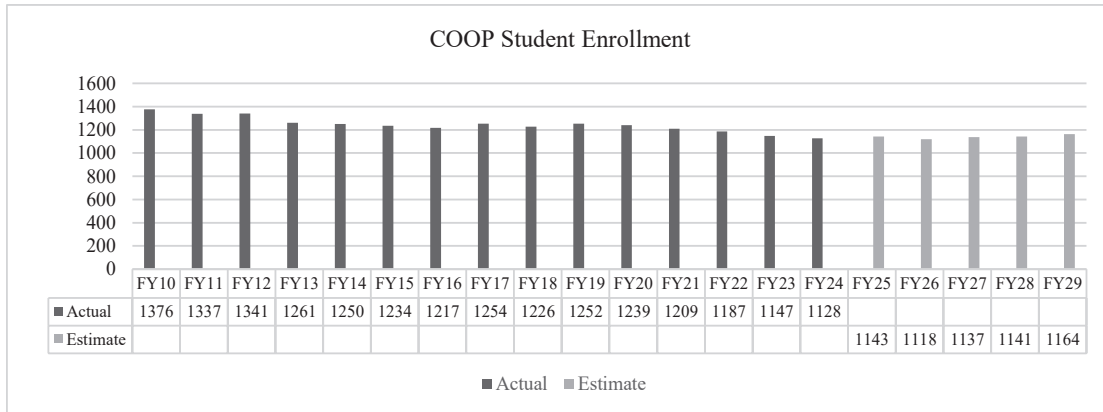
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative School District (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development that is presented at the annual district meeting for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

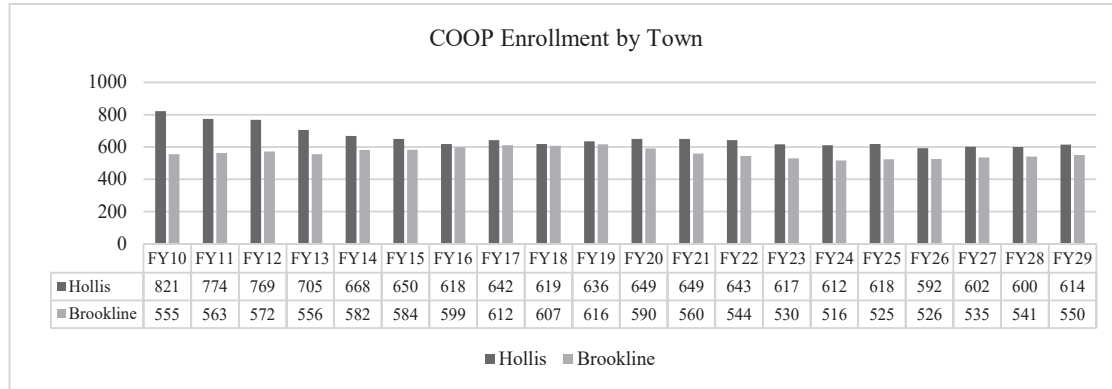
Student Enrollment Trends

Since FY10, HBCSD has managed its programs, resources, and facilities while experiencing a net decline in enrollment from 1376 to 1128. Reported district enrollment for FY24 of 1128 represents a 1.7% decrease from the prior year.



Student enrollment data based on NESDEC reports of historic and future enrollment.

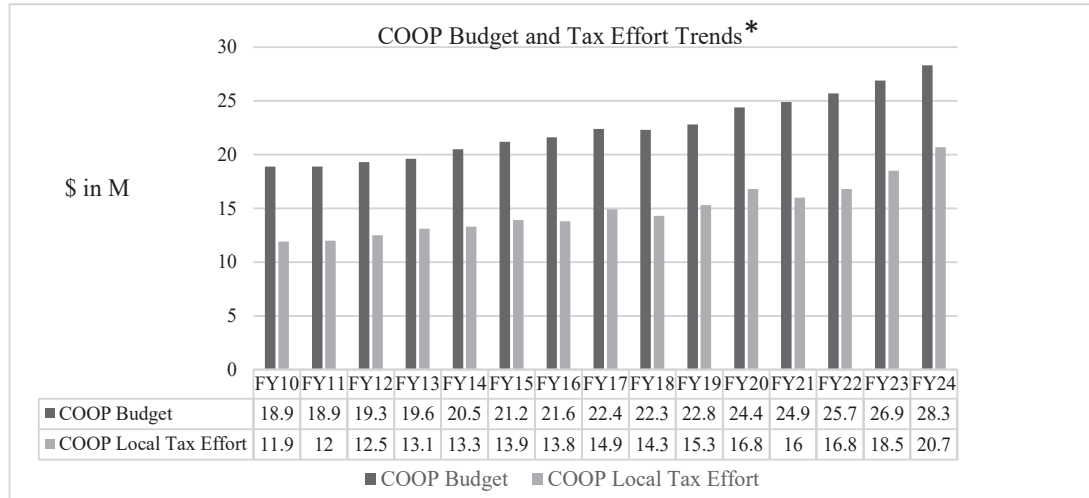
For several years from FY16 through FY19, the student population reflected a relatively even distribution of students between Hollis and Brookline. For the FY24 school year (July 2023 through June 2024), the enrollment distribution is 54.3% of students from Hollis and 46.7% of students from Brookline. Projections through FY29 indicate that Hollis will retain the majority of students.



Student enrollment data based on NESDEC reporting of historic and future enrollment.

FY24 Budget Highlights

Budget Summary: As approved by the legislative body in March 2023, the \$28.3M HBCSD budget represents a 5% increase from the prior year with the approval of articles for the Operating and SAU budgets, the HESSA contract for support staff, and expendable trusts. The article addressing the financing of lighting and boiler upgrades was defeated. Netting for district revenue and state aid by town resulted in a tax effort raised through the local tax rate that was 73% of the approved FY24 COOP budget. The net local tax assessment for Hollis was \$11.66M and for Brookline was \$9.05M.



*Nominal \$ terms not adjusted for inflation. Source: NH DRA

After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis’ total COOP tax commitment increased by \$1.4M to \$13M and Brookline’s total COOP tax commitment increased by \$609K to \$9.7M. The SWEPT totals by community were higher than the previous year due to the expiration of legislation that temporarily lowered the impact of SWEPT on property taxes for one year only.

Staff Salaries and Benefits: The HEA agreement for the professional staff was approved in the FY22 budget as a “sanbornized” (approved for the full contract period FY22 through FY24) agreement. For the

upcoming budget for FY25, HEA contract costs will be addressed in a separate article and not included in the operating budget. The third year of the contract for support staff (HESSA) was approved in 2023 and addressed elements for salaries and benefits, as well as other non-financial contract items.

New Hampshire Retirement System (NHRS): Rates for NHRS contributions are mandated by the state and set in two year increments. NHRS rate changes went into effect with the FY24 budget and will remain at the same levels for FY25. For the FY24-FY25 period, employer contribution rates decreased by 6.6% to 19.64% for professional staff and decreased by 3.8% to 13.53% for support staff. In total, NHRS expenses represent 7.9%, or \$2.2M, of the total budget.

Student Services: These costs comprise 19% of the HBCSD budget. The current programs in Student Services continue to require careful fiscal management as student needs evolve. While some costs are reimbursed through Special Education Aid, the aid does not meet 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which increases costs to the district through limits on the amount which may be considered for reimbursement.

Debt Service: Current annual debt service for HBCSD stands at 3.6% of the budget or approximately \$1M annually for the HBHS turf field (through FY29) and HBHS HVAC improvements (through FY37). The final bond payment for the HBMS renovation will be paid in FY25.

Other Budget Items: While the aforementioned items comprise approximately 75% of the HBCSD budget, the remaining 25% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget.

Apportionment Formula: The approved budget less COOP revenue and credits is apportioned between Hollis and Brookline and reduced by each town’s state aid to determine the amount to be assessed in taxes as a portion of each town’s local tax rate. The current apportionment formula on expenses to be apportioned is 95% ADM/5% Equalized Value (EV) for non-capital expenses, 100% EV for capital expenses, with an additional dollar paid by Hollis as a result of a formula approved in January 2020. Capital expenses represented 2.1% of apportioned expenses.

FY24 Apportionment Distribution	FY23 ADM	2022 EV	Net Apportionment*	Final Distribution**
Hollis	54.1%	68.8%	54.8%	56.3%
Brookline	45.9%	31.2%	45.2%	43.7%

Source: NH DOE FY24 Cooperative District Apportionment Summary (November, 2023)

*Net Apportionment calculated before application of state aid

**Calculated after state aid

For the FY24 budget cycle, the legislative body will vote on the COOP Operating and SAU budgets, the contracts for professional and support staff, and funding of trusts.

Respectfully Submitted,

Darlene Mann - Chair, HBCSD Budget Committee

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2023

	General	Food Service	Grants	HVAC Installation	Permanent Fund	Other Governmental Funds	Total Governmental Funds
REVENUES							
School district assessment	\$ 18,482,832	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,482,832
Other local	157,065	497,550	-	-	50,472	339,967	1,045,054
State	5,864,904	32,083	20,890	-	-	-	5,917,877
Federal	36,246	118,568	339,799	-	-	-	494,613
Total revenues	<u>24,541,047</u>	<u>648,201</u>	<u>360,689</u>	<u>-</u>	<u>50,472</u>	<u>339,967</u>	<u>25,940,376</u>
EXPENDITURES							
Current:							
Instruction	10,488,382	-	378,332	-	-	390,117	11,256,831
Support services:							
Student	1,677,331	-	7,629	-	-	-	1,684,960
Instructional staff	771,895	-	29,935	-	-	-	801,830
General administration	82,294	-	3,000	-	-	-	85,294
Executive administration	1,070,947	-	-	-	-	-	1,070,947
School administration	1,053,584	-	-	-	-	-	1,053,584
Operation and maintenance of plant	2,084,668	-	-	-	-	-	2,084,668
Student transportation	1,315,528	-	-	-	-	-	1,315,528
Other	5,686,055	-	-	-	-	-	5,686,055
Non-instructional services	-	510,774	-	-	-	-	510,774
Debt service:							
Principal	940,097	-	-	-	-	-	940,097
Interest	91,550	-	-	-	-	-	91,550
Facilities acquisition and construction	56,771	-	-	2,661,724	-	(482)	2,718,013
Total expenditures	<u>25,319,102</u>	<u>510,774</u>	<u>418,896</u>	<u>2,661,724</u>	<u>-</u>	<u>389,635</u>	<u>29,300,131</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(778,055)</u>	<u>137,427</u>	<u>(58,207)</u>	<u>(2,661,724)</u>	<u>50,472</u>	<u>(49,668)</u>	<u>(3,359,755)</u>
Other financing sources (uses):							
Transfers in	(28,566)	-	-	-	-	769	(27,797)
Transfers out	34,766	-	-	-	(6,969)	-	27,797
Capital lease inception	-	-	-	2,886,491	-	-	2,886,491
Total other financing sources and uses	<u>6,200</u>	<u>-</u>	<u>-</u>	<u>2,886,491</u>	<u>(6,969)</u>	<u>769</u>	<u>2,886,491</u>
Net change in fund balances	(771,855)	137,427	(58,207)	224,767	43,503	(48,899)	(473,264)
Fund balances, beginning	3,023,442	534,998	-	(218,267)	469,768	388,103	4,198,044
Fund balances, ending	<u>\$ 2,251,587</u>	<u>\$ 672,425</u>	<u>\$ (58,207)</u>	<u>\$ 6,500</u>	<u>\$ 513,271</u>	<u>\$ 339,204</u>	<u>\$ 3,724,780</u>

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT

Balance Sheet

Governmental Funds

June 30, 2023

	General	Food Service	Grants	HVAC Installation	Permanent Fund	Other Governmental Funds	Total Governmental Funds
ASSETS							
Cash and cash equivalents	\$ 1,478,792	\$ 691,940	\$ -	\$ 156,674	\$ -	\$ 345,206	\$ 2,672,612
Receivables, net of allowance for uncollectibles:							
Accounts	-	-	-	-	-	157	157
Intergovernmental	740,842	15,799	93,545	-	513,271	624	1,364,081
Interfund receivable	90,545	-	-	-	-	-	90,545
Inventory	-	15,511	-	-	-	-	15,511
Prepaid items	186,506	-	-	-	-	-	186,506
Total assets	<u>\$ 2,496,685</u>	<u>\$ 723,250</u>	<u>\$ 93,545</u>	<u>\$ 156,674</u>	<u>\$ 513,271</u>	<u>\$ 345,987</u>	<u>\$ 4,329,412</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES							
Liabilities:							
Accounts payable	\$ 125,511	\$ 936	\$ -	\$ 6,174	\$ -	\$ 6,412	\$ 139,033
Accrued salaries and benefits	65,488	2,737	-	-	-	371	68,596
Contracts payable	6,950	-	-	-	-	-	6,950
Intergovernmental payable	47,149	1,582	3,000	-	-	-	51,731
Retainage payable	-	-	-	144,000	-	-	144,000
Interfund payable	-	-	90,545	-	-	-	90,545
Total liabilities	<u>245,098</u>	<u>5,255</u>	<u>93,545</u>	<u>150,174</u>	<u>-</u>	<u>6,783</u>	<u>500,855</u>
Deferred inflows of resources:							
Deferred revenue	-	45,570	58,207	-	-	-	103,777
Fund balances:							
Nonspendable	186,505	15,511	-	-	340,734	-	542,750
Restricted	-	-	-	-	172,537	-	172,537
Committed	897,805	656,914	-	6,500	-	339,204	1,900,423
Assigned	362,978	-	-	-	-	-	362,978
Unassigned	804,299	-	(58,207)	-	-	-	746,092
Total fund balances	<u>2,251,587</u>	<u>672,425</u>	<u>(58,207)</u>	<u>6,500</u>	<u>513,271</u>	<u>339,204</u>	<u>3,724,780</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 2,496,685</u>	<u>\$ 723,250</u>	<u>\$ 93,545</u>	<u>\$ 156,674</u>	<u>\$ 513,271</u>	<u>\$ 345,987</u>	<u>\$ 4,329,412</u>

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS AND SERVICES
PER RSA 32:11a**

	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>
EXPENSES:			
SALARIES	2,359,579	2,316,516	2,204,152
BENEFITS	1,051,030	1,084,213	1,072,986
CONTRACTED SERVICES	467,517	935,504	787,560
TRANSPORTATION	161,793	185,959	437,751
TUITION	748,106	592,010	759,439
SUPPLIES	89,215	39,586	69,036
EQUIPMENT	15,439	8,133	32,536
OTHER	8,944	3,000	4,110
SUBTOTAL	<u>4,901,623</u>	<u>5,164,922</u>	<u>5,367,571</u>
 REVENUE:			
SPECIAL EDUCATION AID	476,185	512,190	301,595
MEDICAID DISTRIBUTION	107,059	78,027	36,246
IDEA	268,964	322,801	220,141
SUBTOTAL	<u>852,209</u>	<u>913,018</u>	<u>557,982</u>
 NET COST FOR SPECIAL EDUCATION	 <u>4,049,414</u>	 <u>4,251,904</u>	 <u>4,809,589</u>

Hollis Brookline Cooperative School District Budget

FY25 Proposed Budget Summary

	FY23 Budget	FY24 Budget	FY25 Proposed Budget	FY25 vs FY24 \$ Diff	FY25 vs FY24 % Diff
General Fund					
1100 Regular Education Programs Teacher salaries, textbooks, substitutes, supplies	\$6,556,074	\$6,693,080	\$7,479,821	\$786,741	11.75%
1200 Special Education Programs Teacher salaries, aides, textbooks, evaluations, supplies and items specific to special education services	\$4,102,509	\$4,167,088	\$4,473,706	\$306,618	7.36%
1300 Vocational Education Vocational tuition	\$53,000	\$47,000	\$73,000	\$26,000	55.32%
1400 Co-Curricular Programs Interscholastics, intramurals, student activities	\$887,477	\$948,291	\$868,593	(\$79,698)	-8.40%
2100 Student Support Services Guidance, health and nurses	\$1,721,081	\$1,886,891	\$2,026,529	\$139,639	7.40%
2200 Instructional Support Services Library salaries, supplies, technology and professional development	\$633,204	\$804,546	\$848,323	\$43,777	5.44%
2300 School Board Treasurer, SB stipends, SB minutes, legal and audit	\$88,800	\$99,300	\$103,300	\$4,000	4.03%
2310 SAU Assessment BSD Portion of the SAU budget	\$1,070,947	\$1,140,822	\$1,169,828	\$29,006	2.54%
2400 School Administrative Services Principal salaries, office staff, office equipment	\$1,107,828	\$1,169,047	\$1,196,190	\$27,143	2.32%
2600 Facilities & Maintenance Custodial salaries, electricity, heating oil, water, trash, liability premiums, building maintenance	\$1,711,455	\$2,092,504	\$2,309,958	\$217,454	10.39%
2700 Student Transportation Bus contract and fuel	\$1,120,020	\$1,344,674	\$1,431,255	\$86,581	6.44%
2900 Benefits Health, dental, NHRS, FICA, worker's comp, unemployment, life and LTD	\$5,929,401	\$5,964,573	\$6,814,477	\$849,904	14.25%
4600 Building Improvements Roof replacements, Science Lab, Etc Robotics Warrant Article	\$ 1	\$ 5	\$ 2	(\$3)	0.00%
5100 Debt Service	\$1,031,647	\$784,048	\$1,018,863	\$234,815	29.95%
5200 Expendable Fund Transfers					
Maintenance	\$200,000	\$300,000	\$300,000	\$0	0.00%
Contingency	\$0	\$125,000	\$125,000	\$0	0.00%
Special Education	\$ 25,000	\$ 25,000	\$ -	(\$25,000)	100.00%
Total General Fund	\$26,238,443	\$27,591,867	\$30,238,845	\$2,646,978	9.59%
Food Service Fund	\$400,000	\$400,000	\$400,000	\$0	0.00%
Grant Fund	\$260,000	\$260,000	\$260,000	\$0	0.00%
Total General Fund	\$26,898,443	\$28,251,867	\$30,898,845	\$2,646,978	9.37%

Hollis Brookline Cooperative School District Budget FY25 Revenue Estimate

Item	FY23 Budget	FY24 Budget	FY25 Estimate	FY25vsFY24 Change
Expenditures				
General Fund Expenditures	\$26,238,443	\$27,591,867	\$30,238,845	\$2,646,978
Grant and Food Service	\$660,000	\$660,000	\$660,000	\$0
Budgeted Expenditures (All Funds)	\$26,898,443	\$28,251,867	\$30,898,845	\$2,646,978
Revenue				
Unreserved Fund Balance	\$1,734,436	\$855,866	\$625,000	(\$230,866)
State Revenue				
School Building	\$219,362	\$231,362	\$241,362	\$10,000
Special Education Aid	\$314,185	\$271,099	\$250,000	(\$21,099)
Vocational Aid	\$5,000	\$7,000	\$5,000	\$ (2,000)
Child Nutrition	\$3,000	\$3,000	\$3,000	\$ -
Other	\$ 139,008	\$ 6,143	\$ -	\$ (6,143)
Total State Revenue	\$680,555	\$518,604	\$499,362	(\$19,242)
Federal Revenue				
Federal Grant Programs	\$30,000	\$30,000	\$30,000	\$0
Disabilities Programs	\$230,000	\$230,000	\$230,000	\$0
Medicaid	\$70,000	\$35,000	\$30,000	(\$5,000)
Child Nutrition	\$38,000	\$38,000	\$38,000	\$ -
Total Federal Revenue	\$368,000	\$333,000	\$328,000	(\$5,000)
Local Revenue				
Tuition	\$35,000	\$35,000	\$35,000	\$0
Interest Income	\$2,500	\$25,000	\$15,000	\$ (10,000)
Food Service	\$359,000	\$359,000	\$359,000	\$ -
Other	\$40,000	\$40,000	\$40,000	\$0
Total Local Revenue	\$436,500	\$459,000	\$449,000	(\$10,000)
Appropriation				
Budgeted Expenditures (All Funds)	\$26,898,443	\$28,251,867	\$30,898,845	\$ 2,646,978
Less Unreserved Fund Balance	\$1,734,436	\$855,866	\$625,000	(\$230,866)
Less State Revenue	\$680,555	\$518,604	\$499,362	(\$19,242)
Less Federal Revenue	\$368,000	\$333,000	\$328,000	(\$5,000)
Less Local Revenue	\$436,500	\$459,000	\$449,000	(\$10,000)
Total Appropriation	\$23,678,952	\$26,085,397	\$28,997,483	\$2,912,086
School District Tax Assessment				
Total Appropriation	\$23,678,952	\$26,085,397	\$28,997,483	\$2,912,086
Less Adequacy Aid	\$3,757,311	\$3,394,723	\$3,385,549	(\$9,174)
Less Retained Tax	\$1,438,810	\$1,973,551	\$1,975,320	\$1,769
H-B Coop School District Tax Assessment	\$18,482,832	\$20,717,123	\$23,636,614	\$2,919,491
Apportionment				
Brookline	46.1%	45.2%	45.2%	
Hollis	53.9%	54.8%	54.8%	
Brookline Portion				
Brookline Portion of Total Appropriation	\$10,797,049	\$11,703,508	\$13,033,971	
Less Adequacy Aid-Brookline Portion	\$2,193,069	\$2,043,057	\$2,014,633	
Less Retained Tax-Brookline Portion	\$453,809	\$609,638	\$611,003	
Local Tax Effort - Brookline Portion	\$8,150,171	\$9,050,813	\$10,408,335	
Estimated Tax Impact <small>*Assumes 2% increase</small>				
Local Assessed Valuation - with Utilities	\$694,876,266	\$1,142,669,546	\$1,165,522,937	\$22,853,391 *
Local Assessed Valuation - less Utilities	\$685,058,366	\$1,130,609,246	\$1,153,221,431	\$22,612,185 *
State Property Tax Rate (per \$1,000)	\$0.66	\$0.54	\$0.53	(\$0.01)
Local Education Tax Rate (per \$1,000)	\$11.73	\$7.92	\$8.93	\$1.01
Total Brookline-Coop Tax Rate	\$12.39	\$8.46	\$9.46	\$1.00

Hollis Portion				
Hollis Portion of Total Appropriation	\$12,881,903	\$14,381,889	\$15,963,512	
Less Adequacy Aid-Hollis Portion	\$1,564,241	\$1,351,666	\$1,370,916	
Less Retained Tax-Hollis Portion	\$985,001	\$1,363,913	\$1,364,317	
Local Tax Effort - Hollis Portion	\$10,332,661	\$11,666,310	\$13,228,279	
Estimated Tax Impact	*Assumes 2% increase			
Local Assessed Valuation - with Utilities	\$1,450,060,561	\$2,294,628,789	\$2,340,521,365	\$45,892,576 *
Local Assessed Valuation - less Utilities	\$1,434,844,261	\$2,274,622,789	\$2,320,115,245	\$45,492,456 *
State Property Tax Rate (per \$1,000)	\$0.69	\$0.60	\$0.59	(\$0.01)
Local Education Tax Rate (per \$1,000)	\$7.13	\$5.08	\$5.65	\$0.57
Total Hollis-Coop Tax Rate	\$7.81	\$5.68	\$6.24	\$0.56

Fuction cor Object codes

11XX, 2120 1XX

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2722 5XX

2225, 1100 734,738

XXXX 7XX minus 734 & 738 Less 1400.7xx and less 4200.7xx

2210 1XX 2XX,4XX, 5XX, 6XX, 8XX

2225, 2400 1XX

2225, 2400 4XX, 5XX, 6XX, 8XX

2225, 2400 3XX

2320

2310, 2311 XXX

2318 XXX

2317 XXX

2600 1XX

2600 4XX, 5XX, 6XX, 8XX

2900 2XX

5100 8Xx, 9XX

4200 7XX

5221 9XX

5222 9XX

5252 9XX

5253 9XX

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
AMORTIZATION SCHEDULE OF LONG TERM DEBT

For the Fiscal Year Ending on June 30, 2023

	HBMS Renovations	HBHS Turf Field	HBHS HVAC	TOTAL
Length of Debt (yrs)	20	10	15	
Date of Issue	8/2004	7/2020	7/2022	
Date of Final Payment	8/2024	8/2028	8/2036	
Original Debt Amount	\$ 7,703,400	\$ 1,553,374	\$ 2,886,491	\$ 12,143,265
Interest Rate	4.54	2.00	2.93	
Principal at Beginning of Year	\$ 1,690,000	\$ 1,210,098	\$ 2,886,491	\$ 5,786,589
New Issues This Year				
Retired Issues This Year	\$ 535,000	\$ 162,773	\$ 228,435	\$ 926,208
Remaining Principal Balance Due	\$ 1,155,000	\$ 1,047,325	\$ 2,658,056	\$ 4,860,381
Remaining Interest Balance Due	\$ 39,854	\$ 74,522	\$ 619,437	\$ 733,813
Remaining Debt(P&I)	\$ 1,194,854	\$ 1,121,848	\$ 3,277,492	\$ 5,594,194
Amount of Principal to be Paid Next Fiscal Year	\$ 565,000	\$ 166,028	\$ 156,358	\$ 887,386
Amount of Interest to be Paid Next Fiscal Year	\$ 32,073	\$ 20,947	\$ 77,748	\$ 130,768
Total Debt Next Fiscal Year	\$ 597,073	\$ 186,975	\$ 234,107	\$ 1,018,154

HBMS Annual Report 2023-2024

Hollis Brookline Middle School (HBMS) continues its legacy of academic excellence and commitment to fostering a supportive environment for all students. This year, the class of 2028 consists of approximately 180 students, while the class of 2027 comprises around 195 students. Despite a slight fluctuation in enrollment, maintaining an average of 200 students per grade, HBMS observes the evolving demographics of our community. Across various assessments, HBMS continues to soar above state and national benchmarks, as evidenced by results from the New Hampshire Statewide Assessment System (NH SAS), the PSAT 8/9, and the National Assessment of Educational Progress (NAEP), highlighting the school's consistent performance. HBMS remains a benchmark for academic excellence within New Hampshire, underscoring our commitment to delivering top-tier education.

In response to shifting student needs, HBMS has proactively adapted its support systems. With an increase in 504 Plans and Individual Education Plans (IEP), the school prioritizes personalized learning experiences, ensuring every student receives tailored support to thrive academically, socially, and emotionally. The implementation of a Life Skills program at HBMS this year, aligned with the high school, has already positively impacted our school community.

The emphasis on diversity, equity, and inclusion within the Hollis Brookline Cooperative School District aligns with HBMS's commitment to cultivating a safe and inclusive environment. Our ongoing efforts aim to create a culture of belonging, where every student feels respected, valued, and involved. Recognizing the importance of student wellness, HBMS has invested resources in bolstering social-emotional support services. Programs such as "ROCK" (homeroom), aimed at building positive relationships between students and staff while promoting overall well-being, have been integrated into our curricula and building, fostering an education that supports well-rounded students.

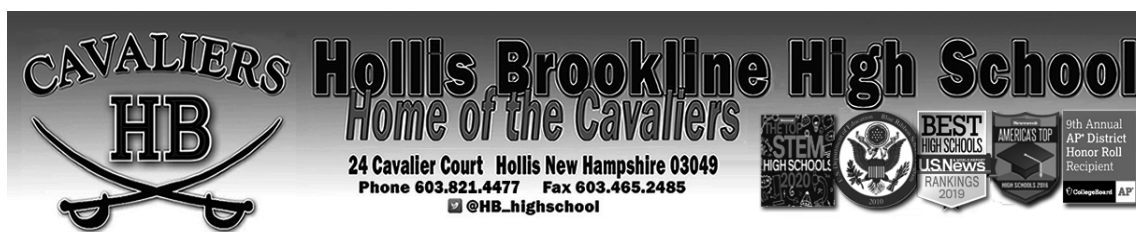
Our athletics program and after-school clubs continue to grow in size and success, with HBMS offering fifteen after-school clubs and twelve athletic programs. In response to the increasing demand for extracurricular activities, this school year, several athletic programs have added secondary teams, aiming to engage more students within the school community.

HBMS maintains strong ties with the local community and stakeholders. Collaborations with parents, community organizations, and educators enrich our students' learning experiences, emphasizing the significance of a collaborative district in nurturing well-rounded individuals. As we reflect on the accomplishments and challenges of the past year, HBMS remains dedicated to its core values of academic excellence, inclusivity, and developing our students into successful and positively contributing citizens. Overall health and wellness also take center stage, supporting students and staff to sustain a fun and engaging learning environment every day. The unwavering support of our stakeholders, specifically our parents/guardians and local community members, coupled with our resilient student body, serves as the driving force behind our continued success. Moving forward, HBMS remains committed to adapting, evolving, and empowering our students to excel in an ever-changing world.

Respectfully Submitted,

Patrick West
Hollis Brookline Middle School Principal

HOLLIS BROOKLINE HIGH SCHOOL
Town Report 2023



In 2023, the U.S News and World Report America’s Best High School ratings ranked Hollis-Brookline High School as the 6th overall best high school in New Hampshire. HBHS has been listed on *Newsweek’s* rankings for over thirteen consecutive years. The standard coursework at HBHS contains a rigorous college preparatory curriculum; the mean and median GPA of the Class of ’23 were 3.54 and 3.73, respectively. HBHS has an enrollment of 750 students and a current senior class of 186.

We take great pride in the academic successes of our students. In 2023, fifty-nine new members were inducted into the HBHS National Honor Society. Our SAT, ACT, and AP test scores continue to be among the most competitive in the State of NH. HBHS also has a fine tradition of seniors entering the military after graduation. HBHS is very proud of the following seven seniors who chose to enter the military in 2023 Philip Brown - US Army, Owen Garee - US Coast Guard, Austyn Kump - United States Military Academy at West Point, John Sommer - US Naval Academy, Bryce Sturges - US Army, Hailey Yarusso - US Air Force ROTC (Norwich Corps of Cadets), Harrison Gavin - US Marines.

Our Social Studies Department continues to work to prepare our students to be knowledgeable and citizens who are both knowledgeable and can think critically through a variety of rich experiences both in and outside of the classroom. As of this report, all of the students enrolled in our HBHS Civics course have successfully passed the state-mandated 128-question Citizenship test, which is a requirement for graduation. Our AP Government students once again competed in the annual ‘We the People’ event in Concord, NH. This experience allows our students to showcase their understanding of the US Constitution through hearings with members of the NH Bar Association during simulated congressional hearings. HBHS’s Homefront Club, advised by Civics teacher, Mr. Duval, hosted another successful

Veterans Day Assembly with the entire student body to honor our local heroes who have served in various branches of the military. The ceremony was highlighted with speeches by our Student Body President, Gracie Dortona, and the keynote speaker Hollis Chief of Police, and veteran of the United States Army, Joseph Hobeke. In addition, prior to the Veterans Day celebration, our local Veterans also had the opportunity to meet with students in our ‘Veterans in the Classroom’ program. Civics students also participate annually in Project Citizen, a collaborative, capstone assignment that requires students to identify problematic issues in their community, provide a range of solutions, and devise a plan of action to address those problems, which they present to members of the Hollis Brookline community. Students in Advanced Placement Social Studies Classes continue to out-perform their cohorts at the state and national levels. Finally, social studies students have resumed taking a variety of field trips, extending their classroom experiences to the Museum of Fine Arts in Boston, the Newport Mansions in Rhode Island, the State House in Concord, and the Veterans Cemetery in Boscawen. Guest speakers returned to social studies classes as well with elected officials and former students sharing their experiences with students.

The HBHS Math Team had an excellent 2022 - 2023 competition season! We had a consistent crew of 15 - 20 mathletes attending the five regular season meets. The team finished the season in 2nd place in our division and proudly brought home a big 2nd place trophy. Along with our team championship, Will Longtin earned the honor of the highest scoring Senior across all divisions, earning him a \$500 scholarship.

Will Longtin also competed in the American Mathematics Competition last year and scored well enough to be invited to sit for the American Invitational Mathematics Examination. We are so proud of Will's involvement in competitive mathematics at HBHS!

In addition to our school annually being ranked among the State's top schools, we continuously have students excel individually across all disciplines and co-curricular activities. Every year, high school juniors enter the National Merit Scholarship Program by taking the PSAT/NMSQT test. HBHS is very proud to announce that we have five (5) National Merit Semifinalists this year along with four (2) students receiving Commendation status. Congratulations to our five (5) semifinalists Christian Cecil, Dylan Jewett, Elliott Miller, Connor Moquin and Kazuya Okada as they are among the top 16,000 students nationwide that are now eligible to advance to the Finalist level of competition which includes potential National Merit

Scholarships. In addition, congratulations to Olivia Ostermiller and Simar Sidhu for being recognized as Commended students for their exceptional academic promise demonstrated by their outstanding performance on the qualifying test.

Teachers and staff continue to give countless hours outside of the classroom to help our students succeed. With dozens of clubs, organizations, and sports teams advised by Hollis Brookline High School staff, we provide a wide range of opportunities for our students to become involved and engaged. HBHS offers a wide range of Clubs and Extracurricular activities including but not limited to the following: Art Club, Book Club, Chem Club, Chess Club, Climbing Club, Community Wellness Ambassadors, Culture Club, Dance Club, Debate Club, Dungeons & Dragons, Fall Play, French Club, Gaming Club, Gay Straight Alliance, Girl Up, Green Group, Guitar Night, HB the Change, Herstory, Homefront Heroes, KPop Club, Latin Club, Math Team, Morgan's Message, Mountain Bike Club, Musical, National Honor Society, Newspaper CavChron, Red Cross Club, Robotics, Science Olympiad Spanish Club, Spring Play, Student Council, Tech Crew, Thespian Society, Tri-M, Ultimate Frisbee, Yearbook, Young Writers Club

During the 2022-2023 school year, HBHS Robotics Team 1073, The Force Team, participated in six events. Our team qualified for the World Championships, (held in Houston) with our robot Noo-Noo, which was built over three months of hard work. The team ended up winning a silver medal in the season's opening event, along with the most prestigious award in all of FIRST, the Impact Award. This award celebrates the team who does the most for their community and exemplifies the best qualities of all FIRST teams. The team placed 3rd in the second event of the season, which was enough to qualify the team for the last New England Event of the season, the New England District Championships! At this event, even through adversity, we ended up bringing our alliance to a win, and an award, bringing us enough points accrued throughout the entire season to qualify for the World Championship!

Our team competed with some of the best teams in the world at the WPI event in June. As the 9th rated alliance out of 16, our team ended up leading our alliance to beat some of the best teams in New York and New Jersey to end up making a massive underdog run to 3rd place at the event! The final event of the year was the Governor's Cup, where the team competed for

scholarship money for seniors, and ranked 6th, and ended up bringing our alliance to 4th ranked, and earned some scholarship money for our seniors!

2023 was certainly another great year for the Hollis Brookline Athletic programs, being a record year with six total championships being won by our teams: Girls Swimming, Wrestling, Boys Volleyball, Girls Lacrosse, Baseball, and Girls Soccer, along with a runner-up finish by Girls Volleyball in the fall. The Girls Swimming, Wrestling, Boys Volleyball, and Baseball championships marked the second of back-to-back titles for those teams. Additionally, the high school saw many individuals earn state championship, all-state, and academic honors throughout the course of the year. Congratulations are in order to all of the student-athletes, as well as all of the stakeholders that continue to support our programs.

Along with their success on the field, our student athletes also excel in the classroom. Hollis Brookline High School is proud to announce that we are home to 36 NHIAA Scholar Athletes, who have participated and lettered in two or more sports, while maintaining a B+ average or better, and participating in community service. This academic success is also evident in the fact that HBHS saw fifteen of our seniors move on to compete and study at the collegiate level. Our student athletes' performance in the athletic arena and focus in the classroom is truly amazing.

Under the tutelage of Matt Barbosa, Chazz Rogers, Dylan Silcox, Mark Illingworth, Matt Portu, and Ina Nakuci, our HBHS performing ensembles continued their state-wide reputation of unparalleled activity and high quality throughout the past year. With an explicit goal of strengthening an active student relationship between HBHS and HBMS and refreshing our programs' internal community contributions and publicity, our HBHS performing ensembles continued their high rate of success in new forms and initiatives.

In January 2023, Chazz Rogers and Matt Barbosa partnered with Nancy Spencer and Liz Nault, bringing the HBHS Honors Jazz Band, Honors Choir, and Concert Choir to HBMS for an afternoon of performance and mentoring. We are looking to keep this positive and successful event an annual tradition. Freshmen enrollment in the HBHS Concert Band has increased three times over, and the Concert Choir saw a jump from 14 members to 34 members in this time span, the largest in school history.

The 2023 NHMEA All State Festival included 5 of our HBHS students, while the 2023 NHMEA Chamber All State Festival included 4 HBHS participants. In addition, 4 HBHS

students were accepted into the 2023 NHMEA Jazz All State Festival, including the state's top ranked guitarist and third ranked trumpet player.

Our Guest Clinician Series, facilitated by Matt Barbosa and Chazz Rogers, continued this year with clinics by HBHS alumni and touring musician Liam Grant, Plymouth St. University Professor of Voice Hannah Murray and Collaborative Pianist Dr. Justin McCarthy, and multiple members of the NH 39th Army Band.

In March of 2023, 46 choir and band students participated in a 5 day performance tour of New York City facilitated by Matt Barbosa, Chazz Rogers, Amanda Zeller, Elana Ayer, and Kelly Ducharme. The performance tour was the first of its kind since the pandemic, and included a bevy of once-in-a-lifetime opportunities, including working directly with Dr. Dave Pietro (Head of Jazz Studies at NYU), private clinics with Broadway stars Ephie Aardema and Ben Cameron and choral composer Dr. James John (Queens College), professional adjudication by leading professionals of the choral and jazz world, and our Honors Choir joining invited choirs from around the country under the baton of Dr. Andre Thomas at their Carnegie Hall debut. Students also enjoyed live performances of *Funny Girl* and jazz and Broadway legend Marilyn Maye as well as toured the Metropolitan Museum of Art, Statue of Liberty, Wall of Names, American Indian Museum, and the brand new Broadway Museum.

The 2023 Guitar Night Club performances were a repeated success, advised by Mark Illingworth. Both nights' performances featured a bevy of student and alumni bands and singer-songwriters performing a wide range of pop, rock, and jazz tunes. Thanks to the dedicated work of Chazz Rogers, Liz Nault, and Adam Wallis, the District Instrumental Concert was revived for the first time since 2019. The event saw hundreds of upper elementary, middle school, and high school band students collaborating in performance and celebration in the HBHS gymnasium to a healthy crowd of familial supporters. Our annual musical production mounted the family friendly *Lightning Thief: The Percy Jackson Musical*, directed by Dylan Silcox with Music Direction by Chazz Rogers, offered four performances across two weekends in March for the over 80 students involved both onstage and off. In May, our International Thespian Society Chapter produced the one act show *Why We Like Love Stories*, directed by Matt Portu. Our Spring play produced two performances of *e.b. white's 8 Minutes Left* in early June, including collaborative work from over 40 students and directed by Matt Barbosa.

Our Tri-M Chapter produced a student chamber recital, under the leadership of Chazz Rogers. In addition, our Tri-M members each accumulated a minimum of 12 community service hours, 6 of which were music related, over the course of the year. Our curricular Improv 1 and Dance, Music and Movement classes produced public performances as part of their respective learning opportunities as well. HBHS Performing Arts was also able to provide over \$2,500 in scholarships to both graduating Seniors going to college for a music-related field and to underclassmen applying to external music programs over the Summer of 2023.

Our Fall Preview Concert, featuring all of our curricular ensembles, was performed in mid-October. We celebrated 10 HBHS Honors Choir Students selected into the 2023 All New England Choral Festival at Plymouth St. University, where students worked directly with composer and singer/songwriter Moira Smiley. In addition, our Honors Choir was announced as the All New England Featured Choir for 2024, in which all 2024-2025 Honors Choir students will be able to participate in the festival as well as a short solo performance for our ensemble. For the second consecutive year, we set a school-record for acceptance and participation in the Monadnock Valley Music Festival from our Concert Choir, Honors Choir, and Concert and Honors Jazz Bands for the 2024 Monadnock Valley Music Festival at Keene St. College in January. Eleven of our band students also were accepted into the All New England Band Festival at Plymouth St. University in late November, working directly with Dr. Adam Fontana of SUNY Paltz.

In addition, 3 of our HBHS Performing Arts students were accepted into the 2023 NHMEA Jazz All State Festival, including the top guitarist score in the state. We also celebrated 8 students making the 2023 NHMEA All State Festival as well as 5 students making the 2024 NHMEA Chamber All State Festival, including our first vocalist to make the highly selective festival in 7 years.

In November, members of the HBHS Concert and Honors Jazz Bands rehearsed and performed with New Hampshire's 39th Army Band on their annual Veterans Day Concert at the Capitol Center for the Arts in Concord on November 10th. This festival included two days of rehearsals and workshops with members of the 39th and the opportunity to play classic concert band and Jazz repertoire.

Our Fall play involved over 50 students in an impressive production of F. Scott Fitzgerald's *The Great Gatsby*. The performances, including an in-school preview selection, were

supported by our largest audiences since 2019's music production of *Mama Mia!* and featured original music by Senior Connor Moquin, student-created period costumes, and an appreciated update to our performance programs and lobby offerings with collaborations with Jillian Burkley and our Community Wellness Ambassadors, I.T.S, and Freshmen Class leaders.

In October, I.T.S. Advisor Ina Nakuci organized a field trip to Plymouth St. University for our ITS students to participate in the annual NHETG Theater Workshops. Students spent the entire day rotating through a plethora of collegiate and professionally led workshops on audition practices, improv, trauma-informed makeup design, music theater vocal techniques, stage managing, prop creation, choreography, tech skills, set design, and more. Ina, Dylan Silcox, and Matt Barbosa also participated in the NHETG Director's Workshop as part of the event.

Our Guest Clinician series began with former HBHS Exchange Student and current professional film producer Agathe Chevrier visiting our Acting 1 students in November. Agathe led an open table discussion on the pathways to success in the film profession, tracing her illustrious career from internships and location scout work to producing multiple Award winning films at the Cannes Film Festival and her recent and current work for Netflix CEO Ted Sarandos.

The Winter Guitar Night production, *Hollywood!*, facilitated by Chazz Rogers, featured over 30 students self-organizing into rock and pop bands to highlight the music of the movies on December 8th, 2023. A full night of movie rock'n'roll and pop was featured to the delight of all who attended.

This year, HBHS Band Director Chazz Rogers was named as a judge for the saxophone room by the NHMEA All State Festival Auditions Committee. Department Chair Matt Barbosa, after a district supported professional development collegiate course, arranged his first piece for honors level choir, which will be published over the next year. Both Chazz and Matt continued to serve on the Board of Directors for the Monadnock Valley Music Festival as well.

Plans are set to begin much needed revitalization to the HBHS Community Auditorium, beginning with a replacement of the stage rigging equipment and stage curtains in 2023. This process will result in a significantly safer, less cluttered, and more efficient rigging system to support the 100+ events that occur in the auditorium annually.

In our Visual Arts Department and with the tutelage of Sara Steffensmeier, student Peyton Calabro was awarded the Silver Key in Drawing Award by the Scholastic Art Awards jury and had their work displayed at Pinkerton Academy.

Sara Steffensmeier also continues to develop our HBHS Art Club, providing a low-commitment creative space for students that has included temporary tattoo design, pendulum painting, and more engaging projects. Sara has also collaborated with our Theater productions, which have featured specialty art pieces created by the Art Club students.

Our School Counseling Department continues to go above and beyond to meet the needs of our school community throughout the year. The school counseling department offers presentations for freshmen in Wellness class offering guidance on how to study for their first mid-terms, time management, and self care during stressful times. All Juniors and their parents have access to a number of presentations throughout the year specific to planning for their college applications/timelines and to-do's. Counselors also met with each junior student one on one in the spring to provide a checklist and have an individual conversation regarding planning for after graduation (including college, career, military, trade school and gap year).

The School Counseling Department organized two College and Career Fairs where we had over 40 representatives from colleges, trade schools and military branches in attendance. Students and their parents could attend to receive information. Additionally, there was a breakout session for parents on financial aid put on by New Hampshire Higher Education Assistance Foundation..

The School Counseling Department organized a Step-Up Day for rising 9th graders to come and tour the school and have a brief presentation in classrooms and in the auditorium in an effort to better prepare them for beginning their high school journey. In addition, in order to support a smooth transition to high school our School Counseling Department and teachers assisted in providing a Freshman and New Student Orientation for incoming 9th graders and new transfer students. The day included a presentation, meet and greet with counselors, meet and greet with teachers and a dry run of their schedule. This is in an effort to help 9th graders and new students acclimate to a new school.

The School Counseling Department organized a school day College and Career Fair with 40 representatives from colleges, trade schools, local CTE centers, military branches, and more.

Students were invited to attend during the school day either during their English class or study hall.

The Community Wellness Ambassadors organized the Walk for Change in May 2023 as a way to raise mental health awareness among the school community. The event began with a whole school assembly and walk, and ended with student-chosen breakout sessions to focus on promoting self-care and awareness through various activities, crafts, food, and more.

In the ongoing effort to support student well-being, HBHS was very pleased to once again offer the Challenge Day program again this past October. Challenge Day is a powerful, high energy program in which youth and adult participants are guided through a series of experiential learning processes. The overall goals of the program are to increase personal power and self-esteem, to shift dangerous peer pressure to positive peer support and to eliminate the acceptability of teasing, violence and all forms of oppression. Approximately 100 students took part in this full school day activity and there are plans in the works to offer it again next year to provide the experience for everyone who is interested and continue the great work started this year.

Once again, with every challenge and obstacle we encounter, the HBHS staff and community continue to demonstrate a relentless commitment to an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted

Timothy E. Girzone, Principal

HOLLIS - BROOKLINE COOPERATIVE SCHOOL DISTRICT
PROFESSIONAL STAFF ROSTER 2023-2024

First Name	Last Name	Assignment	College/University	Degree
Brian	Bumpus	Athletic Director, 7-12	UMASS Lowell	B.A.
Allison	Buschmann	Assistant Principal, HBMS	Springfield College	M.A.
Yolanda	Flamino	Assistant Principal, HBHS	Smith/Rivier	M.S./M.A.
Timothy	Girzone	Principal, HBHS	Rivier	C.A.G.S.
Kathryn	Ransom	Special Ed. Administrator, HBMS	SNHU	C.A.G.S.
Jordan	Scott	Assistant Athletic Director	SNHU	MBA
Aisha	Weaver	Assistant Principal, HBHS	Plymouth State	C.A.G.S.
Patrick	West	Principal, HBMS	SNHU	M.S.
Amanda	Zeller	Assistant Principal, HBHS	UNH	M.A.
Kristen	Allen	French	Lewis and Clark	J.D.
Summer	Anderson	Science	University of North Florida	M.Ed.
Megan	Anderson	Guidance	Plymouth State Univ.	M.Ed.
Ashley	Argerake	Art	University of New England	B.A.
Laurel	Bakker	Health	Endicott College	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	C.A.G.S.
Justin	Ballou	Social Studies	Plymouth State Univ.	B.S.
Ellen	Banning	Board Certified Behavior Analyst	Keene State	M.Ed.
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider U.	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Elizabeth	Bauer	Science	University of Illinois	Ph.D.
Bethany	Beck	Special Education	Grand Canyon University	M.Ed.
Jessica	Beich	Spanish	Lesley College	M.Ed.
Danielle	Berube	School Nurse	Fitchburg State	BSN
Dawn	Breault	Guidance/Transition Specialist	Assumption/Plymouth State Univ.	M.A/EdD
Christina	Brown	Mathematics	Rivier	M.Ed.
Daniel	Bumbarger	Guidance	Assumption College	M.A.
Jillian	Burkley	Social Worker	University of Denver	MSW
Cole	Buschmann	Physical Education	Keene State	B.S.
Cristin	Cahill	Program Clinician	Rivier	M.A.
Danielle	Cambray	Science	University of Delaware	B.S.
Jennifer	Campbell	Special Education	New England College	C.A.G.S.
Mary	Carper	Guidance	Assumption College	M.A.
Camille	Carson	Science	Rivier	M.S.
Julie	Catauro	Social Studies	Rivier	M.A.T.
Amy	Chase	English	UNH	M.A.T.

Jennifer Rodney	Christman Clark	Special Education Science	Keene State	B.S.-B.A.
Ashley Susan	Clemons Connelly	Mathematics Social Studies	Fitchburg State Lesley College	M.Ed. B.A.
Julie Jordan	Conrow Cormier	Guidance English	NYU Rivier	M.A. M.Ed.
Jessica Karen	Cormier Coutu	French Reading Specialist	UNH Princeton University	M.A. M.A. M.Ed.
Steven Lisa	Crooks Danis	Science English	Rivier UC San Diego	Ph.D. M.A.T.
Amanda Clare	Delaney Delay	Special Education Science	UNH Rivier	M.Ed. M.Ed.
Lynn Kerry	DiZazzo Dod	English Guidance	New England College Fairfield Univ.	B.A. M.Ed.
Susan Kelly	Doyle Ducharme	Special Education School Nurse	Notre Dame College Rivier	M.Ed. M.Ed.
Trevor Janice	Duval Ellerin	Social Studies Science	St. Anselm College Austin State Univ.	B.S.N. M.Ed.
Christina Cole	Ellis Etten	Social Studies Environmental Science/Math	Montclair State Univ./Rutgers Univ. UNH	M.A. M.A.
Devin Victoria	Fauteux Flaherty	Technology Education English	Southern NH University Boston College	M.Ed. M.Ed.
Ashley Griffen	Fletcher Fletcher	Mathematics Mathematics	UNH Plymouth State Univ.	M.A.T. B.S.
Nicole Michael	Fortuna Fox	Physical Education English	UNH Manhattanville college Middlebury	B.S. B.S. M.S. M.A.
Kimberly Leonid	Frye Gershgorin	ELL Reading	UNH Rivier	M.Ed. M.A.T.
Adam Pamela	Goldstein Griffith	Science Special Education	University of Delaware SUNY, Potsdam	M.S. B.A.
Patrick Lauren	Groleau Grosse	English ELL	UNH UNH	M.A. M.A.T.
Jane Katrina	Habert Hall	Special Education Mathematics	Old Dominion University Univ. of New England	M.A. Ph.D.
Heather Candice	Hamilton Hancock	English Family and Consumer Science	UNH Keene State	M.Ed. B.S.
Shelli Christine	Harris Heaton	Board Certified Behavior Analyst Library-Media	Sage College Antioch New England	M.S. M.A.
Virginia Colleen	Hennighausen Hoffman	ELL Physical Education	Gustavus Adolphus University Minnesota State	M.A. B.A. M.S.

Nicholas	Houseman	Science	University of Rhode Island	B.S.
Linda	Illingworth	English	UNH	M.A.T.
Carly	Jennings	English	University of Virginia	M.S.
Cory	Kaufold	Social Studies	UNH	M.A.
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.
Chantel	Klardie	Guidance	UNH	M.Ed.
Adam	Kneideisen	Science	UNH	B.S.
Elizabeth	Kolb	Mathematics	UMASS Lowell	M.S.
Jennifer	Labonte	Social Studies	Simmons College	M.A.T.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.
Kathryn	Levesque	Nurse	Rivier	A.S.
Matthew	MacFarline	Latin	Brandeis University	M.A.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
Susan	Moors	Mathematics	Univ. Southern Maine	M.S.
Heidi	Moore	Special Education	Rivier	B.A.
Kyle	Morrill	Social Studies	New England College/Keene State Coll.	B.A./B.A.
Melissa	Moyer	Guidance	UNH	M.S.
Laurie	Mullin	English	University of Alaska	M.A.
Ina	Nakuci	English	Plymouth State Univ.	M.Ed.
Elisabeth	Nault	Music	Southern NH University	M.Ed.
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Tyler	Pare	Social Studies	Rivier	M.A.
Crystal	Paul	Special Education	Keene State	B.A.
Eric	Penniman	Psychologist	Plymouth State Univ.	Ph.D.
Lina	Pepper	Art	Plymouth State Univ.	B.S.
Eric	Perry	Science	Rensselaer Polytechnic University	M.S.
Stacey	Plummer	Mathematics	UNH	M.S.
Kerbert	Porter-Elliott	English	Harvard Univ.	M.A.
Matthew	Portu	Social Studies	Providence College	M.Ed.
Jason	Richard	Mathematics	Southern NH University	M.B.A.
Eirin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier	M.Ed.
Charles	Rogers	Music	UNH	B.Music
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Mariealana	Salamone	English	Rivier	M.A.
Neil	Schmidt	Technology Education	Northeastern University	M.S.
Jennifer	Shreves	Science	UNH	M.PH

Mannat	Sidhu	Social Studies	Rivier	M.A.
Alexander	Simo	Physical Education	Plymouth State Univ.	M.Ed.
Nancy	Spencer	Music	U. Conn	M.Music
Maria	St. Pierre	Health/Science	UMASS Lowell	B.S.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Sara	Steffensmeier	Art	Tufts University	M.A.T.
Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Carol	Swanson	Mathematics	Rivier	M.Ed.
Trudi	Thompson	Science	Clemson	M.S.
Emily	Thompson	Guidance	Rivier	M.Ed.
Olga	Thompson	Mathematics	National University of Kiev	M.S.
Kristen	Welter	English	Lewis University	M.A.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Allison	Wittig	Special Education	California State University	M.Ed.
Diana	Zoltko	SAU-wide Nurse	Rivier	MSN

United States Military	National Honor Society	Latin Honors
Philip Brown - U.S. Army	Daniella Allnach	Summa Cum Laude
Owen Garee - U.S. Coast Guard	Oakley Bazemore	Constantineau
Austyn Kump - U.S. Army (West Point)	Maryfei Berrigan	Mia Conti
John Sommer - United States Naval Academy	Madeleine Boudreau	Hunter Crea
Bryce Sturges - U.S. Army	Rachel Brown	Cristina Cross
Hailey Yarrusso - U.S. Air Force ROTC (Norwich Corps of Cadets)	Sonja Colford	Theresa Cullen
Harrison Gavin - U.S. Marines	Mia Conti	Lindsey Dattis
	Hunter Crea	Kara Dudley
Amherst Orthodox Scientific Woman's Scholarship Award	Cristina Cross	Owen Ford
Cristina Cross	Theresa Cullen	Abby Haskell
	Lindsey Dattis	Eva Kelley
Athlete Citizen Scholar Award	Shea Davidson	Tate Klauber
Cheyenne Colbert	Gabrielle Dias	Natalie Liston
Ayden Finnegan	Anneli DiVirgilio	William Longtin
Brookline Historical Society Book Award	Kara Dudley	Rosie McQuilkin
	McKenna Dunn	Noah Moyer
Brookline Women's Club Scholarship	Anna Fauteux	Kate Peters
Luke Laborde	Ayden Finnegan	Amrei Pfeiffer
	Owen Ford	Paige Rowan
Cavalier Leadership for Athletics Award	Jesse Gertz	Smriti Senthil
Austyn Kump	Mason Getter	Ania Szczeszynski
Hunter Crea	Ella Gilbert	Madison Van Ujtert
Cavalier Sportsmanship for Athletics Award	Schar Gogia	KC Vedula
Jocelyn Gillespie	Eli Goodman	Celia Wallis
Aiden Barker	Charles Hale	Sarah Zhang
Cavalier of the Year Award	Abby Haskell	
Charlie Hale	Abby Hoffpauir	
Charles Zylonis Memorial Scholarship	Sophia Jordan	
Luke Laborde	Eva Kelley	
	Meghan King	
Coach Korcoulis Award	Tate Klauber	
Marcus McCammaack	Gavin Knudsen	
Colonial Garden Club of Hollis	Austyn Kump	Magna Cum Laude
Gabrielle Dias	Jack Lager	Tomas Anderson
	Natalie Liston	Aiden Barker
Community of Caring Scholarship	William Longtin	Oakley Bazemore
		Madeleine Boudreau

NHIA/NHADA Scholar Athletes	
	Daniella Allanach
	Tomas Anderson
	Jason Babcock
	Aiden Barker
	Dante Bergskaug
	Maryfei Berrigan
	Madeleine Boudreau
	Alyssa Bunker
	Cheyenne Colbert
	Hunter Crea
	Gabrielle Dias
	McKenna Dunn
	Jessica Eisenhauer
	Ayden Finnegan
	Jesse Gertz
	Eli Goodman
	Abigail Guay
	Charles Hale
	Izabella Haytayan
	Alyssa Hill
	Eva Kelley
	Morgan Kipp
	Austyn Kump
	Jack Lager
	Zackery Lussier
	Paige Magnuszewski
	Marcus McCammack
	Matthew McLaughlin
	Ava Moyer
	Benjamin Petrella
	Alex Razzaboni
	John Sommer
	Elliot Troddyn
	Kesava Chandra Vedula
	Julia Vella

Lindsey Dattis	Abby McKenna	Rachel Brown
Charlie Snoke	Matthew McLaughlin	Henry Bruneau
Concert Band Award	Rosemary McQuilkin	Noelle Clark
Micah Marino	Isabel Moavenian	Sonja Colford
	Molly Peters	Shea Davidson
	Katherine Peters	Gabby Dias
Dollars for Scholars	Benjamin Petrella	Anneli DiVirgilio
Phoebe Constantineau	Colin Robinson	McKenna Dunn
Theresa Cullen	Paige Rowan	Kaitlyn Gargasz
Kara Dudley	Smrithi Senthil	Jesse Gertz
Meghan King	Sophia Silvestro	Eli Goodman
Tate Klauber	Charlie Snoke	Sophia Jordan
Natalie Liston	John Sommer	Meghan King
Rosemary McQuilkin	Madison Van Uitert	Morgan Kipp
	KC Vedula	Gavin Knudsen
Ed Berna Memorial Award for Track	Julia Vella	Austyn Kump
Maryfei Berrigan	Celia Wallis	Jack Lager
Ayden Finnegan	Sarah Zhang	Micah Marino
		Abby McKenna
Fred Waring Director's Award for Chorus		Paige Mello
Rachel Sheppard		Colin Robinson
Molly Peters		Karina Mukavetz
		Molly Peters
HBHS Collaborative Artist of the Year		Sophia Silvestro
Shandi Fetter		John Sommer
		Julia Vella
Hollis Agricultural Scholarship		
N/A		
Hollis Brookline Rotary		
Katherine Peters		
Hollis Historical Society Book Award		
Hollis Nor'Easters Snowmobile Club		
N/A		

Hollis Republican Town Committee Scholarship					
Tate Klauber					
Hollis Veterinary Hospital Scholarship					
Oakley Bazemore					
Hollis Women's Club Scholarship					
Luke Laborde					
International Thespian Society					
Hailey Yarrusso - President					
Molly Peters					
Rachel Brown					
Lily McCre					
Mireya Baird					
Rachel Sheppard					
Riley Scanlon					
Jazz Band Award					
Sonja Colford					
Jeanie's Jar of Hope Foundation					
Abigail Guay					
Leadership in Theatre Tech					
Hailey Yarrusso					
National Merit Scholarship Finalist					
Noah Moyer					
William Longtin					
National School Choral Award					
Rachel Brown					
Lily McCre					
NH Interscholastic Athletic Association (3 sports for 4 years)					
Kaitlyn Castriotta					

Amelia Collard						
Aidan Dufoc						
John Kotelly						
Amy Pattelena						
Emily Sartell						
Leia Scott						
Nicholas Jennings Memorial Scholarship						
Marcus McCammack						
Luke Laborde						
Richard Maghakian Memorial Award						
Rachel Sheppard						
Richard Nagy Memorial Scholarship						
William Longtin						
Robotics 1073 Mentors Scholarship						
Meghan King						
Alex Hill						
Ruth Wheeler Scholarship						
Katelyn Seamonds						
Sgt. Barry Davis Palmer Scholarship (Hollis Benevolent Assoc.)						
Sarah Zhang						
Southern New England Admirals Scholarship (Robotics 1073)						
Alex Hill						
Team Player of the Year						
Eva Kelley						
Jesse Gertz						
Theatre Award						
Riley Scanlon						

Thespian Award					
Mireya Baird					
Tri-M Music Honor Society					
Rachel Brown					
Sonja Colford					
Micah Marino					
Molly Peters					
Rachel Sheppard					
Sarah Zhang					
Hailey Yarrusso					
Warren Towne Memorial Scholarship (Hollis Firemen's Assoc.)					
Abigail Haskell					
William & Lorraine Dubben Scholarship					
Cheyene Colbert					
Anneli DiVirgilio					
Katherine Peters					
Madison Van Uitert					
Student Council 2023					
Austyn Kump - Student Body President					
Lindsey Dattis - Senior Class President					
Abby Haskell - Vice President					
Hunter Crea - Treasurer					
Shea Davidson - Secretary					
Kara Dudley - Representative					
Anneli DiVirgilio - Representative					
Madeleine Boudreau - Representative					

- IN AN EMERGENCY -

*** FIRE * POLICE ***

*** AMBULANCE***

Call or Text 911

Non-Emergency - Police..... 673-3755

Non-Emergency – Fire..... 672-8531

Non-Emergency - Ambulance..... 672-6216

Town Offices - 673-8855 - *Open Monday thru Friday 8am-2pm*

Scott Butcher, Town Administrator..... Ext. 213

Sharon Sturtevant, Exec. Asst./Bookkeeper..... Ext. 214

Michele Decoteau, Town Planner..... Ext. 215

Kristen Austin, Assessors/ZBA/Cons. Commission..... Ext. 216

Town Clerk/Tax Collector..... Ext. 218

Patti Howard-Barnett - *Monday thru Friday, 8am-2pm, Wed. 5-8pm*

Steve Sacherski, Building Official.....Ext. 212

Monday, Tuesday, Wednesday, Friday, 8am-4pm