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2002

# Annual Report of the



# City of Nashua, New Hampshire

149<sup>th</sup> Municipal Government Report

2002



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Municipal Government Report

*149<sup>TH</sup> MUNICIPAL  
GOVERNMENT REPORT*

*FISCAL YEAR*

*JULY 1, 2001 - JUNE 30, 2002*

*OFFICE OF THE CITY CLERK*

*PAUL R. BERGERON, CITY CLERK*

*PATRICIA E. LUCIER, DEPUTY CITY CLERK*

*PRINTED BY: RALPH B. JACKSON*

*COVER: NASHUA HIGH SCHOOL - NORTH  
PHOTO BY TIMOTHY KELLEY*

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City of Nashua

**"Public business should be conducted publicly."**

*Chinese Proverb*

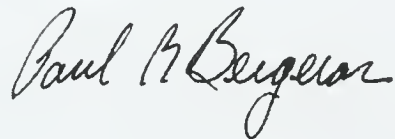
**"Truth is the glue that holds our government together."**

*Gerald R. Ford (b. 1913), U.S. President.*

*Inauguration Speech (Aug. 9, 1974).*

The 2001 – 2002 Municipal Government Report for the City of Nashua has been compiled through the efforts of your local city officials, to serve as a permanent record of the past year. Many hours of work went into its preparation, and for this we thank our very dedicated city employees for, without them, there would be no report. We hope that you will find it interesting and informative.

We welcome your questions and comments regarding any of the information contained in this report. Feel free to call us at 589-3010 or e-mail us at [cityclerk@ci.nashua.nh.us](mailto:cityclerk@ci.nashua.nh.us)



Paul R. Bergeron  
City Clerk

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City of Nashua

**One Hundred Years Ago (1901)...**

**City Officers for the Year 1901.**

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<i>Mayor,</i>	HON. MILTON A. TAYLOR. Office, Room 2, Masonic Temple, Main St., also 10 to 11 a. m., daily at City Hall Building.
<i>City Clerk,</i>	GEORGE B. BOWLER. Office, City Hall Building.
<i>Tax Collector,</i>	CALVIN R. WOOD. Office, City Hall Building.
<i>City Treasurer,</i>	WILLIAM E. SPALDING. Office, First National Bank.
<i>City Solicitor,</i>	HARRY P. GREELEY. Office, Nutt's Block.
<i>City Engineer,</i>	ARTHUR W. DEAN. Office, City Hall Building.
<i>City Physician,</i>	CHARLES E. CONGDON, Office, Goodrich Block.
<i>Overseer of the Poor.</i>	IRA CROSS. Office, Telegraph Building.
<i>City Messenger,</i>	JAMES W. BILLS. Office, City Hall Building.
<i>Fish and Game Warden,</i>	CLARENCE E. MARBLE. Residence, 90 Walnut St.
<i>Inspector of Milk,</i>	CHARLES H. NOYES. Residence, 19 Laton St.
<i>Inspector of Petroleum,</i>	ALFRED W. HEALD. Residence, 30 Lock St.
<i>Scaler of Weights and Measures,</i>	HENRY C. ROBY. Office, Temple Street.
<i>Superintendent of City Farm,</i>	FRED A. WHEELER.
<i>Matron of City Farm,</i>	MRS. CORA R. WHEELER.

**CITY OF NASHUA, NEW HAMPSHIRE**  
**Independent Auditors' Reports Pursuant**  
**to Governmental Auditing Standards**  
**and The Single Audit Act Amendments of 1996**  
**For the Year Ended June 30, 2002**

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS

To the Mayor and Board of Aldermen  
City of Nashua, New Hampshire

We have audited the general purpose financial statements of the City of Nashua, New Hampshire, as of and for the year ended June 30, 2002, and have issued our report thereon dated March 18, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the City's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its



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City of Nashua

operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting which we have reported to the management of the City in a separate letter dated March 18, 2003.

This report is intended solely for the information and use of management, others within the organization, the Board of Aldermen, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Melanson Heath + Company P.C.*

Nashua, New Hampshire  
March 18, 2003

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE  
TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER  
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Mayor and Board of Aldermen  
City of Nashua, New Hampshire

Compliance

We have audited the compliance of the City of Nashua, New Hampshire with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2002. The City's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the City's management. Our responsibility is to express an opinion on the City's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the City's compliance with those requirements.

In our opinion, the City complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2002.

Internal Control Over Compliance

The management of the City is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing

our audit, we considered the City's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

#### Schedule of Expenditures of Federal Awards

We have audited the basic financial statements of the City as of and for the year ended June 30, 2002, and have issued our report thereon dated March 18, 2003. Our audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of management, others within the organization, the Board of Aldermen, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Melanson Heath & Company P.C.*

Nashua, New Hampshire  
May 13, 2003

# City of Nashua

CITY OF NASHUA, NEW HAMPSHIRE  
 Schedule of Expenditures of Federal Awards  
 For the Fiscal Year Ended June 30, 2002

<u>Program Title</u>	<u>Federal Catalog Number</u>	<u>Federal Expenditures</u>
<b>U.S. DEPARTMENT OF AGRICULTURE</b>		
Passed Through the State Department of Education		
National School Lunch Program	10.555	\$ <u>1,200,000</u>
Total U.S. Department of Agriculture		1,200,000
 <b>U.S. DEPARTMENT OF EDUCATION</b>		
Passed Through the State Department of Education		
Adult Education	84.002	17,272
Title I	84.010	1,648,788
SPED 94-142	84.027	1,390,679
Vocational Education-Basic Grants to States	84.048	326,043
Eisenhower Math & Science	84.281	61,964
Innovative Education Program Strategies (Title VI)	84.298	98,679
Technology Literacy Challenge	84.318	120,929
Class Size Reduction	84.340	544,372
Direct Grants:		
Twenty First Century Community Learning Centers	84.287	1,292,393
Safe and Drug Free Schools	84.186	<u>63,249</u>
Total U.S. Department of Education		5,564,368
 <b>U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</b>		
Passed Through the State Housing Finance Authority		
Home Program II	14.239	34,752
Lead Prevention Control	14.900	90,355
Direct Grants:		
Community Development Block Grant	14.218	895,139
Mine Falls HUD Grant	14.246	<u>15,396</u>
Total U.S. Department of Housing and Urban Development		1,035,642
 <b>U.S. DEPARTMENT OF JUSTICE</b>		
Passed Through the State Attorney General's Office		
Juvenile Justice and Delinquency Prevention	16.540	37,215
Byrne Formula Grant Program	16.579	48,509
Violence Against Women Grant	16.588	76,719
Bullet Proof Vest Partnership Program	16.607	2,696
Direct Grants		
Local Law Enforcement Block Programs	16.592	51,043
COPS Universal Hiring Grant	16.710	<u>76,239</u>
Total U.S. Department of Justice		292,421

(continued)

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City of Nashua

(continued)

**U.S. DEPARTMENT OF TRANSPORTATION**

Passed through the State Department of Transportation Federal-Aid Highway Program	20.205	84,180
Passed through the State Office of Emergency Management Smart Grant	20.703	5,150
Passed Through the State Department of Safety NH Clique Seatbelt Campaign FY01	20.604	2,264
NH Clique Seatbelt 5/02-12/02	20.604	1,540
Lifesavers Conference 5/02-6/02	20.601	1,287
DWI Patrol FY01	20.601	1,309
Direct Grants:		
Transit Fleet Replacement	20.205	1,792,678
Manchester St. Sidewalks	20.215	100,818
Federal Transit Capital and Operating Assistance	20.507	1,379,205
CMAQ Grant	20.514	<u>141,328</u>
Total U.S. Department of Transportation		3,509,759

**FEDERAL EMERGENCY MANAGEMENT AGENCY**

Passed Through State Office of Emergency Management Emergency Preparedness Grant	83.552	<u>11,631</u>
Total Federal Emergency Management Agency		11,631

**ENVIRONMENTAL PROTECTION AGENCY**

Passed Through the State Department of Environmental Services Brownfield Grant - Environmental	66.811	<u>85,720</u>
Total Environmental Protection Agency		85,720

**U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

Passed Through the State Department of Health & Human Services		
Grants for Supportive Services and Senior Centers	93.044	56,512
TB Grant FY02	93.116	32,965
Immunization Outreach FY02	93.268	57,853
Child Care and Development Block Grant	93.575	27,129
Child Care and Development Block Grant	93.575	15,161
HIV Prevention FY02	93.940	128,250
HIV Counseling and Testing FY02	93.940	10,933
Sexually Transmitted Diseases Control Grants	93.977	35,379
CC Recruit & Training FY02	93.475	16,688
Job Access Reverse Commute	93.588	117,530
Child Health Services FY02	93.994	<u>62,085</u>
Total U.S. Department of Health and Human Services		<u>560,485</u>
Total Federal Expenditures		<u>\$ 12,260,026</u>

See Independent Auditors' Report.

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City of Nashua

City of Nashua, New Hampshire

Schedule of Findings

For the Year Ended June 30, 2002

**A. SUMMARY OF AUDIT RESULTS**

1. The auditors' report expresses an unqualified opinion on the basic financial statements of the City of Nashua.
2. No instances of noncompliance material to the basic financial statements of the City of Nashua, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
3. The auditors' report on compliance for the major federal award programs for the City of Nashua expresses an unqualified opinion on all major federal programs.
4. Audit findings relative to the major federal award programs for the City of Nashua are reported in Part C of this Schedule.
5. The programs tested as major programs include the following:

<u>Program</u>	<u>CFDA #</u>
National School Lunch	10.555
Community Development Block Grant	14.218
Transit Fleet Replacement	20.205
Federal Transit Assistance	20.507
Title I	84.010
SPED 94-142	84.027
Twenty-First Century Learning Centers	84.287
Class Size Reduction	84.340

6. The threshold for distinguishing between Type A and Type B programs was \$ 367,801.
7. The City of Nashua did not qualify as a low-risk auditee.

**B. FINDINGS - GENERAL PURPOSE FINANCIAL STATEMENTS AUDIT**

None.

**C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT**

None.

**D. STATUS OF PRIOR YEAR FINDINGS**

The City believes prior audit findings are no longer valid and do not warrant further action since two years have passed since the audit finding was submitted to the clearinghouse, the pass-through entity is not currently following up with the auditee on the findings and a management decision was not issued.

CITY OF NASHUA, NEW HAMPSHIRE

Management Letter

For the Year Ended June 30, 2002



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City of Nashua



MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS  
MANAGEMENT ADVISORS

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[melansonheath.com](http://melansonheath.com)

To the Honorable Mayor and Board of Aldermen  
Nashua, New Hampshire

We have audited the financial statements of the City of Nashua, New Hampshire, as of and for the year ended June 30, 2002 and have issued our report thereon dated March 18, 2003. As part of our audit, we made a study and evaluation of the City's system of internal accounting control to the extent we considered necessary to evaluate the system as required by auditing standards generally accepted in the United States of America. Under these standards, the purpose of such evaluations are to establish a basis for reliance on the system of internal accounting control in determining the nature, timing, and extent of other auditing procedures that are necessary for expressing an opinion on the financial statements.

The management of the City of Nashua, New Hampshire is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by them are required to assess the expected benefits and related costs of control procedures. The objectives of such a system are to provide reasonable, but not absolute assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with required authorization and recorded properly to permit the preparation of financial statements in accordance with accounting principles generally accepted in the United States of America.

Because of inherent limitations in any system of internal accounting control, errors or irregularities may still occur without being detected. Also, projection of any evaluation of the system to future periods is subject to the risks that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

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City of Nashua

Our study and evaluation was not designed for the purpose of expressing an opinion on the internal accounting control and would not necessarily disclose all weaknesses in the system. However, as a result of our study and evaluation, and in an effort to be of assistance to the City, we are submitting for your consideration comments and recommendations intended to improve operations and internal accounting control.

After you have had an opportunity to consider our comments and recommendations, we would be pleased to discuss them with you.

*McLennan Heath + Company P.C.*

Nashua, New Hampshire

March 18, 2003

**CURRENT YEAR RECOMMENDATIONS:**

**1. Improve Segregation of Duties Over Trust Funds**

The organization of City financial operations does not provide for adequate segregation of duties over the Trust Funds. Specifically, the same individual who reconciles trust cash and investments (over \$ 30 million in assets) also maintains the accounting records. Additionally, the trust accounting records are maintained on spreadsheets, and not on a formal general ledger that would provide an improved documented trail of all transactions. As a result, there is an increased risk of errors or irregularities could occur and go undetected.

We recommend that the City segregate the responsibilities of Trust Fund accounting and cash reconciliation. Also, the City should establish a complete general ledger to maintain the accounting records of the various trusts instead of spreadsheets. The implementation of these recommendations will improve the City's internal controls by providing an adequate segregation of duties, and improved documentation.

**City Response:**

Prior to assigning one person to this function, the City had sought approval from previous auditors. It was agreed that while one person did both functions, an accountant in Financial Reporting would perform final review, followed by Treasurer's final reconciliation review. The plan going forward, with restructuring the Deputy Treasurer function and other functions within Financial Services, is this will be implemented on or about June 30, 2003.

We agree with the recommendation of maintaining the trust fund accounting records in the general ledger. Financial Services had begun discussion on implementing that change prior to the comment. Staff has been assigned to coordinate with programming staff for a July 1, 2004 implementation date. Resources and time permitting, this will be accomplished at an earlier date.

2. **Formalize the Approval of the Overall Cash Reconciliation**

While independent reconciliations of cash and investments are regularly performed for City and Trust Funds accounts, no formal consolidation of the independent reconciliations is prepared and approved by a City Official. As a result, determining total cash and investments, and any potential loans between City and Trust Funds, is difficult.

We recommend that the City establish a new form, that documents the overall monthly reconciliation of cash and investments, and that the form be presented to the Chief Financial Officer for review and approval. The implementation of this recommendation will strengthen the City's documentation and oversight of cash reconciliations.

City Response:

In previous fiscal years, Financial Services had not been notified this was a concern. It has been performed on a monthly basis by City Official, but not in one formal consolidated report. We agree with the recommendation and will implement the new procedure within 30 days.

3. **Segregate Budgetary Accounting from Actual Activity**

The City's general ledger currently combines the accounting of the annual budget with actual revenues and expenditures. As a result, it is difficult to review the ledger and determine actual year-to-date revenues and expenditures. Although subsidiary ledgers are available that track year-to-date activity, a reconciliation between the general and subsidiary ledgers is not readily available.

We recommend that the City discontinue the practice of combining the annual budget with actual activity. This will result in a general ledger that reconciles with subsidiary ledgers and reports actual year-to-date activity in conformity with generally accepted accounting principles. This recom-

mendation will require certain programming changes should be implemented at the start of a fiscal year.

City Response:

We will be discussing this further with the auditors and our intent would be to work toward a July 1, 2004 implementation date. This will involve programming changes and the auditors are in agreement this will require additional time to successfully implement. Financial Services, School Administration and City Administration are currently in the process of reviewing programming and technology options so this comment is both timely and appropriate.

**4. Establish Administrative Guidelines**

The City is currently in the process of formalizing guidelines to provide departments with documented guidance over administrative issues. Without such documented guidelines, inconsistencies may exist between departments or individuals with respect to such issues as:

- travel and expense reimbursement
- use of municipal vehicles
- costs associated with departmental board meetings
- insurance requirements on personal vehicles used on City business
- use of cellular phones

We recommend that the City develop formal guidelines to provide current guidance over administrative issues. This should result in improved City-wide consistency over many administrative procedures.

City Response:

By direction of the Mayor and his office, the City's administration is in the process of formalizing administrative guidelines and procedures. Currently, procedures are followed and reviewed, but are not all have been formalized.

5. **Separate Self-Insurance Fund**

The City maintains an Internal Service Fund to track certain activity relative to the self-insurance programs for health, workers' compensation and general liability. During our audit we identified the following accounting related areas that make it more difficult to provide meaningful information to management.

- Currently, most self-insurance activity is accounted for in the General Fund, and excess appropriations are transferred to the Internal Service Fund at year-end to provide funding for excess claims. As a result, the costs associated with self-insurance are accounted for in two different funds complicating the ability to identify the program's total cost.
- One Internal Service Fund is used to account for the combination of excess health, workers' compensation and general liability. As a result, it is more difficult to determine the costs for each program.

We recommend that the City revise the current accounting procedures for Internal Service funds by incorporating the following:

- At the beginning of each fiscal year, the City should transfer the entire appropriation for the self-insured activities to the Internal Service Fund. All approved claims would be recognized as an expense of the Internal Service Fund, thereby the total cost of the programs.
- Separate Internal Service funds should be established for each major self-insurance program. This will allow management to monitor each individual program and provide a means to continuously perform cost benefit analysis for each.

City Response:

When Melanson Heath and Company management met with Financial Services to discuss the overall composition of all City of Nashua funds, they informed us this fund should be maintained as an Internal Service Fund. They have subsequently recommended a revision of our accounting procedure for the self-insured program be implemented in a timely manner.

The City of Nashua had just entered into the self-insured program for health and dental in March 2002 and implementing that change during fiscal year 2003 was not feasible. We believe July 1, 2003 would be an appropriate time to implement this change. This is contingent upon available staff and programming, but we believe this is achievable for FY04.

**6. Improve Control Over Public Works Retirement System**

During our audit of the Board of Public Works Retirement System (the System) we identified the following areas where changes would improve overall internal controls:

- The System should maintain a complete electronic database of all membership data including, but not limited to, contributions, benefits paid, and vesting dates.
- The Board of Trustees should formally (in writing) approve salaries and benefits paid from the Trust.
- The Board should establish a Conflict of Interest policy between the System, its employees, Board members, service providers and professional advisors.
- The System should require that future actuarial valuations include all necessary disclosures required by the Governmental Accounting Standards Board Statement 27.

City Response:

The City of Nashua is aware of changes that are necessary to improve overall internal controls and especially in light of recent event surrounding pension funds nationwide. The electronic database referenced above does exist, but does not include all the information requested. At this date, the additional requirements have been added through programming. Public Works staff will update the database. We will continue to work with the Board of Trustees to implement the above-mentioned recommendations in an expeditious manner.



**CITY OF  
NASHUA, NEW HAMPSHIRE**  
**Annual Financial Statements**  
**For the Year Ended June 30, 2002**

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MELANSON HEATH & COMPANY, PC

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MANAGEMENT ADVISORS

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## INDEPENDENT AUDITORS' REPORT

To the Mayor and Board of Aldermen  
City of Nashua, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Nashua, New Hampshire, as of and for the year ended June 30, 2002, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Nashua's management. Our responsibility is to express an opinion on these financial statements based on our audit. We did not audit the Nashua Airport Authority Component Unit as of June 30, 2002 and for the year then ended. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the component unit, is based solely on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Nashua, as of June 30, 2002, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

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City of Nashua

As described in Note 1B, the City has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, as of June 30, 2002.

The management's discussion and analysis on pages 3 through 13 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The City has not presented the required supplementary pension information disclosures in accordance with Governmental Accounting Standards Board Statement 27 that is necessary to supplement, although not required to be part of, the basic financial statements.

In accordance with *Government Auditing Standards*, we have also issued a report dated March 18, 2003 on our consideration of the City's internal control over financial reporting and our tests of its compliance with laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

*McLemmon Heath + Company P.C.*

Nashua, New Hampshire  
March 18, 2003

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the City of Nashua, we offer readers of the City of Nashua's financial statements this narrative overview and analysis of the financial activities of the City of Nashua for the fiscal year ended June 30, 2002. All amounts, unless otherwise indicated, are expressed in thousands of dollars.

**A. FINANCIAL HIGHLIGHTS**

- The assets of the City of Nashua exceeded its liabilities at the close of the most recent fiscal year by \$ 165,274 (net assets). Of this amount, \$ 48,227 (unrestricted net assets) may be used to meet the government's ongoing obligations to citizens and creditors. See C. Government-wide Financial Analysis for explanation.
- The government's total net assets increased by \$ 30,795. On the fund basis, the increase was \$ 6,047. Complying with the new Government-wide Financial Statements, the required reporting of capital costs net of debt resulted in an additional net asset increase of \$ 21,148. The related net asset increase in the Enterprise Funds were \$ 3,600.
- As of the close of the current fiscal year, the City of Nashua's governmental funds reported combined ending fund balances of \$ 97,593, an increase of \$ 6,047 in comparison with the prior year. Approximately 78% or \$ 76,395 is the total unreserved fund balance, broken down as follows: \$ 1,550 is designated in the General Fund for abatement contingency; \$ 25,330 is for School Capital Reserve and other reserves; \$ 20,858 is for Capital Projects; and \$ 11,107 is for Permanent Funds (i.e. Cemetery, Library, and other trust funds). The remaining \$ 17,550 is the general fund undesignated, unreserved fund balance.
- At the end of the current fiscal year, unreserved/undesignated fund balance for the general fund was \$ 17,550, or 11 percent of total general fund expenditures. Subsequent to June 30, 2002, \$ 3,265 was applied to the FY03 tax rate.
- The City of Nashua's total debt increased by \$ 43,168 (31%) during the current fiscal year. The key factor in this increase was Nashua High Schools North and South construction projects; Holman Stadium renovations; Four-Hills Landfill Expansion and Closure (phase II).

## **B. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to and an explanation of the City of Nashua's basic financial statements. The Financial Statements have changed significantly with the implementation of GASB 33/34. The City of Nashua's basic financial statements comprise three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-Wide Financial Statements.** The government-wide financial statements are designed to provide readers with a broad overview of the City of Nashua's finances in a manner similar to a private-sector business. This is the initial year of compliance to the new governmental standards and should be considered a benchmark for the City of Nashua. The only exclusion in this benchmark is the unreported infrastructure assets, acquired prior to July 1, 2001. This will be completed, as required by GASB 34, by July 2006.

The statement of net assets presents information on all the City of Nashua's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City of Nashua is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both government-wide financial statements distinguish functions of the City of Nashua that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The government activities of the City of Nashua include general government, public safety, streets, economic development, and culture and recreation. The business-type activities of the City of Nashua include Solid Waste, Wastewater activities.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Nashua, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All the funds of the City of Nashua can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City of Nashua maintains approximately 250 individual governmental funds/accounts. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the general fund and the Nashua High School Project fund, which are considered to be major funds. Data from the other governmental funds are combined into a single aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The City of Nashua adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** The City of Nashua maintains 2 different types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City of Nashua uses enterprise funds to account for its Solid Waste and Wastewater operations. Internal service funds are an accounting device used to accumulate and allocate costs internally among the City of Nashua's various functions. The City of Nashua uses an internal service fund to account for its self-insured program. Because this service predominantly benefits governmental rather than business-type functions, it has been included within governmental activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Solid Waste and Waste Water operations, both of which are considered to be major funds of the City of Nashua.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. (i.e. Public Works Pension Fund, Scholarship Funds, etc.) Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City of Nashua's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City of Nashua's progress in funding its obligation to provide pension benefits to its employees.

### **C. GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the City of Nashua, assets exceeded liabilities by \$ 165,274 at the close of the most recent fiscal year.

The largest portion of the City of Nashua's net assets (56 percent) reflects its investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. As stated, previously, certain major segments of prior year infrastructure (i.e., roads, sidewalks and storm drains) are not recorded in this Statement of Net Assets.

The City of Nashua uses its capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City of Nashua's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the City of Nashua's net assets (14 percent) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets (\$ 48,227) may be used to meet the government's ongoing obligations to citizens and creditors. Of this amount, \$ 5,600 is designated for escrows and encumbrances, \$ 25,363 designated for School Capital Reserve Fund and other designated funds and \$ 13,300 for Enterprise Funds. The remaining portion is unrestricted amount adjusted for accruals such as unfunded compensated absences, etc.



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Municipal Government Report

At the end of the current fiscal year, the City of Nashua is able to report positive balances for the government as a whole, as well as for its separate governmental and for its Wastewater activities. The Solid Waste activity reported a deficit in unrestricted and total net assets (See Business type activities for explanation). The same situation held true for the prior fiscal year.

There was an increase of \$ 508 in restricted net assets reported in connection with the City of Nashua's business-type activities. The State of New Hampshire has mandated that the City of Nashua provide assurance that the City will be able to meet the funding requirements of the closure of the new Nashua Landfill. \$ 508 has been set aside in a trust fund for this purpose.

CITY OF NASHUA'S  
NET ASSETS AT JUNE 30, 2002

	<u>Governmental</u> <u>Activities</u>	<u>Business-Type</u> <u>Activities</u>	<u>Total</u>
Current and other assets	\$ 189,683	\$ 46,427	\$ 236,110
Capital Assets	<u>161,753</u>	<u>77,624</u>	<u>239,377</u>
Total assets	\$ <u>351,436</u>	\$ <u>124,051</u>	\$ <u>475,487</u>
Long-term liabilities outstanding	\$ 160,379	\$ 34,469	\$ 194,848
Other liabilities	<u>97,812</u>	<u>17,553</u>	<u>115,365</u>
Total liabilities	258,191	52,022	310,213
Net assets:			
Invested in capital assets, net of related debt	34,389	58,169	92,558
Restricted	23,981	508	24,489
Unrestricted	<u>34,875</u>	<u>13,352</u>	<u>48,227</u>
Total net assets	\$ <u>93,245</u>	\$ <u>72,029</u>	\$ <u>165,274</u>

**Governmental activities.** Governmental activities increased the City of Nashua's net assets by \$ 27,149. Key elements of this increase have been discussed in the Financial Highlights.

City of Nashua

CITY OF NASHUA'S  
CHANGES IN NET ASSETS  
FOR THE YEAR ENDED JUNE 30, 2002

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
Revenues:			
Program revenues:			
Charges for services	\$ 7,121	\$ 14,445	\$ 21,566
Operating grants and contributions	43,190	882	44,072
Capital grants and contributions	7,807	-	7,807
General revenues:			
Property taxes	119,231	-	119,231
Auto permits	11,130	-	11,130
Grants and contributions not restricted to specific programs	6,118	-	6,118
Other	<u>5,442</u>	<u>1,039</u>	<u>6,481</u>
Total revenues	200,039	16,366	216,405
Expenses:			
General government	9,253	-	9,253
Police	16,973	-	16,973
Fire	12,673	-	12,673
Water fire protection services	1,672	-	1,672
Education	92,042	-	92,042
Public works	9,897	-	9,897
Health and human services	3,175	-	3,175
Culture and recreation	5,733	-	5,733
Community development	4,695	-	4,695
Communications	277	-	277
Interest and costs	6,859	-	6,859
Intergovernmental	9,472	-	9,472
Miscellaneous	192	-	192
Sewer	-	8,436	8,436
Solid waste services	<u>-</u>	<u>4,261</u>	<u>4,261</u>
Total expenses	<u>172,913</u>	<u>12,697</u>	<u>185,610</u>
Increase in net assets before transfers	27,126	3,669	30,795
Transfers	<u>23</u>	<u>( 23)</u>	<u>-</u>
Increase in net assets	27,149	3,646	30,795
Net assets - beginning of year	<u>66,096</u>	<u>68,383</u>	<u>134,479</u>
Net assets - end of year	\$ <u>93,245</u>	\$ <u>72,029</u>	\$ <u>165,274</u>

**Business-Type Activities.** Business-type activities overall increased the City of Nashua's net assets by \$ 3,646. Key elements of this change are as follows:

- The sewer user fee has been structured to generate approximately \$ 5,000 per year to fund current and future costs associated with the CSO project. The City of Nashua continues to negotiate with the Department of Environmental Services to reduce the current Consent Order. The net increase for Wastewater Fund was \$ 4,141.
- The Solid Waste Disposal Activity is currently operating at a deficit, but a plan with several options is being developed to fund this activity currently and in the future. The net decrease to Solid Waste Fund was \$ 495.

#### **D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, the City of Nashua uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the City of Nashua's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the City of Nashua's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City of Nashua's governmental funds reported combined ending fund balances of \$ 97,593 an increase of \$ 6,047 in comparison with the prior year. Approximately 78% of this total amount (\$ 76,395) constitutes unreserved fund balance. Included in this amount is \$ 1,550 designated for Abatement Contingency, \$ 25,330 for Special Revenue Fund, primarily for School Capital Reserve Fund, \$ 20,858 for Capital Projects and \$ 11,107 for Permanent Funds, such as perpetual care of the municipal cemeteries. The remainder of fund balance (\$ 21,198) is reserved to indicate that it is not available for new spending because it has already been committed (1) to liquidate contracts and purchase orders of the prior period (\$ 13,607), (2) to be used as a funding source for the subsequent budget (\$ 3,052), (3) to fund programs through grants and contributions (\$ 4,318), and (4) for other restricted purposes (\$ 221).

The general fund is the chief operating fund of the City of Nashua. At the end of the current fiscal year, unrestricted, unreserved fund balance of the general fund was \$ 17,550, while total fund balance reached \$ 24,741 (including reserves for encumbrances \$ 2,368, escrows \$ 3,052, reserve for tax deed and inventory \$ 221, etc.). In addition, \$ 1,550 is designated for abatement contingency. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 11% percent of total general

fund expenditures, while total fund balance (inclusive of unreserved amounts designated for encumbrances, escrows, Capital Improvements, etc.) represents 15% percent of that same amount. These percentages are at 6/30/02 prior to applying \$ 3,265 to FY03 Tax Rate.

The total fund balance of the City of Nashua's general fund increased by \$ 6,322 during the current fiscal year. Key factors in this change include excess revenues of \$ 4,355, and unexpended appropriations of \$ 2,678, however, the total fund balance increased \$ 6,322 based upon generally accepted accounting principles (GAAP).

***Proprietary funds.*** The City of Nashua's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net assets of the enterprise funds at the end of the year amounted to \$ 13,352. The total growth in net assets was \$ 3,645. Other factors concerning the finances of these two funds have already been addressed in the discussion of the City of Nashua's business-type activities.

#### **E. GENERAL FUND BUDGETARY HIGHLIGHTS**

Differences between the original budget and the final amended budget were relatively minor (\$ 205 increase in appropriations) and can be briefly summarized as follows:

- \$ 205 Software for the Community Development Division.

Of this increase, \$ 205 was to be funded from excess revenue.

There was a budgetary deficit of \$ 126 within the Health and Human Services function. This was due to a budget shortfall in Welfare Costs. Although transfers were made to cover the anticipated Welfare Costs shortfall, additional costs were incurred at fiscal year end that exceeded the budget transfers. Overall, there were sufficient unexpended budgeted appropriations to cover this shortfall.

#### **F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** The City of Nashua's investment in capital assets for its governmental and business-type activities as of June 30, 2002 amounts to \$ 239,377 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system, improvements, machinery and equipment, park facilities, roads, (current year only) and bridges. The total increase in the City of Nashua's investment in capital assets for the current fiscal year was \$ 57,026 a 54% percent increase for governmental activities and a negligible decrease for business-type activities, primarily due to temporary reclassification of storm drains from Wastewater Fund to deferred general infrastructure.

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Municipal Government Report

Major capital asset events during the current fiscal year included the following:

- Construction in progress for two Nashua High School Projects.
- Renovation of historic Holman Stadium; completion of Stellos Stadium.
- Substantially completed Pennichuck Jr. High School reconstruction.
- Continued Elm St. Jr. High School renovations.
- Nashua Transit Bus Replacement (with local and federal funding).
- Land acquisition at Northwest Park.
- Substantially completed city-wide communication project.

CITY OF NASHUA'S  
CAPITAL ASSETS AS OF JUNE 30, 2002  
(net of depreciation)

	<u>Governmental</u> <u>Activities</u>	<u>Business-Type</u> <u>Activities</u>	<u>Total</u>
Land	\$ 22,051	\$ 231	\$ 22,282
Buildings and system	39,544	19,840	59,384
Improvements other than bldgs.	8,753	-	15,130
Machinery and equipment	1,538	5,432	6,970
Infrastructure	5,355	24,957	30,312
Construction in progress	78,136	27,163	105,299
Vehicles	<u>6,377</u>	<u>-</u>	<u>-</u>
Total	\$ <u>161,754</u>	\$ <u>77,623</u>	\$ <u>239,377</u>

Additional information on the City of Nashua's capital assets can be found in the footnotes to the financial statements.

**Long-term debt.** At the end of the current fiscal year, the City of Nashua had total bonded debt outstanding of \$ 181,704, all of which was debt backed by the full faith and credit of the government.

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City of Nashua

CITY OF NASHUA'S  
OUTSTANDING DEBT AS OF JUNE 30, 2002  
General Obligation and State Revolving Loan Fund Bonds

	<u>Governmental</u> <u>Activities</u>	<u>Business-Type</u> <u>Activities</u>	<u>Total</u>
General obligation bonds	\$ 155,893	\$ 25,811	\$ 181,704

The City of Nashua's total debt increased by \$ 43,168 (31 percent) during the current fiscal year. The additional debt was issued to fund the second phase of Nashua High School Projects (construction of North and renovation and expansion of South) and extensive renovation of Holman Stadium.

The City of Nashua maintains a "AA+" rating from Standard & Poor's and Fitch and a "Aa2" rating from Moody's for general obligation debt.

State statutes limit the amount of general obligation debt a governmental entity may issue to 3% City or 7% School of its total assessed valuation. The City of Nashua imposed more restrictive limits at 2% City and 6% School. The current total debt limitation for the City of Nashua is \$ 446,280, which is significantly in excess of the City of Nashua's outstanding general obligation debt currently at \$ 155,892. Sewer debt of \$ 25,812 is not subject to limitation.

Additional information on the City of Nashua's long-term debt can be found in the footnotes to the financial statements.

**G. ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

- The unemployment rate for the City of Nashua is currently (Jan 03) 5.8 percent, which is an increase from a rate of 5.7 percent a year ago. This compares to the State's average unemployment rate of 4.4 percent and the national average rate of 5.8 percent.
- On November 2, 1993, the voters adopted an amendment to the City Charter, proposed by an initiative petition, which limits annual budget increases. The amendment provides in part as follows in paragraph 56-c:

In establishing a combined annual municipal budget, the Mayor and the Board of Aldermen shall assume an increase in the current budget only in an amount equal to the current fiscal year budget, increased by a factor equal to the average of the changes in the Consumer Price Index-Urban (CPI-U) of the three (3) calendar years immediately preceding budget adoption, as published by the U.S. Bureau of Labor Statistics.

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## Municipal Government Report

The amendment further provides in paragraph 56-d for limitations on total or any part of principal and interest payments which may be exempted from the limitation as defined in paragraph 56-c upon an affirmative vote of two-thirds of the members of the Board of Aldermen. This decision shall be made annually.

For purposes of the FY02 budget, the 3-year average as defined above was 2.8% with all capital and total principal and interest payments being exempted. The FY02 budget was a 6.94% increase in appropriations as adopted and a tax rate increase of less than 5%. The allowable increase for FY03 is again 2.8% with the same exemptions applied. The overall FY03 operating budget increased 6.06% with a tax rate increase of less than 5%.

A significant revenue source has been the State Education Adequacy Grant which in FY02 was \$ 28,700 and State Vocational Technology Grant of \$ 2,349. In FY03, the Adequacy Grant increased to \$ 29,500 and the Technology Grant is approximately \$ 2,100. These sources are currently the subject of review and revision in upcoming year.

Twelve of the City's union contracts expired June 30, 2002; the balance expire at various dates through June 30, 2004. Renewal contract negotiations are underway for those unions with expired contracts and to date, tentative agreements have been reached with 2 of these unions.

All of the above mentioned factors are considered when preparing the City of Nashua's budget.

During the current fiscal year, unreserved fund balance in the general fund increased by \$ 6,322. The City of Nashua has appropriated \$ 3,265 of this amount for spending in the 2003 fiscal year budget. It is intended that this use of available fund balance will minimize the need to raise taxes or charges during the 2003 fiscal year.

### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the City of Nashua's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Chief Financial Officer  
City of Nashua  
229 Main Street  
Nashua, New Hampshire 03061

# City of Nashua

## CITY OF NASHUA, NEW HAMPSHIRE

### STATEMENT OF NET ASSETS

June 30, 2002

	Primary Government			Component Units
	Governmental Activities	Business- Type Activities	Government Wide Total	
<b>ASSETS</b>				
Current:				
Cash and cash equivalents	\$ 124,615,925	\$ 38,540,030	\$ 163,155,955	\$ 335,361
Investments	25,713,837	-	25,713,837	252,404
Receivables, net of allowance for uncollectibles:				
Property taxes	16,233,502	-	16,233,502	-
User fees	207,902	2,820,589	3,028,491	3,688
Departmental and other	488,799	-	488,799	-
Intergovernmental	11,465,077	234,370	11,699,447	219,915
Loans	291,952	-	291,952	-
Internal balances	9,339,341	4,542,168	13,881,509	-
Other assets	997,955	289,752	1,287,707	-
Noncurrent:				
Other assets	328,288	-	328,288	-
Capital assets, net of accumulated depreciation	<u>161,753,502</u>	<u>77,623,652</u>	<u>239,377,154</u>	<u>5,501,648</u>
<b>TOTAL ASSETS</b>	<b>351,436,080</b>	<b>124,050,561</b>	<b>475,486,641</b>	<b>6,313,016</b>
<b>LIABILITIES</b>				
Current:				
Accounts payable	12,081,410	567,719	12,649,129	192,944
Accrued liabilities	14,277,324	922,250	15,199,574	6,862
Deferred revenues	60,217,826	-	60,217,826	-
Internal balances	-	13,770,740	13,770,740	-
Bonds and notes payable	9,654,987	1,679,534	11,334,521	-
Other liabilities	1,580,649	612,787	2,193,436	5,465
Noncurrent:				
Bonds payable	146,238,006	31,261,657	177,499,663	-
Compensated absences	11,989,742	29,000	12,018,742	20,045
Other	<u>2,150,993</u>	<u>3,178,083</u>	<u>5,329,076</u>	<u>3,257</u>
<b>TOTAL LIABILITIES</b>	<b>258,190,937</b>	<b>52,021,770</b>	<b>310,212,707</b>	<b>228,573</b>
<b>NET ASSETS</b>				
Invested in capital assets, net of related debt	34,389,244	58,168,953	92,558,197	5,501,648
Restricted for:				
Federal and state grants	10,152,334	-	10,152,334	-
Capital projects	2,722,085	507,788	3,229,873	-
Permanent funds				
Expendable	337,678	-	337,678	-
Non-expendable	10,768,870	-	10,768,870	-
Unrestricted	<u>34,874,932</u>	<u>13,352,050</u>	<u>48,226,982</u>	<u>582,795</u>
<b>TOTAL NET ASSETS</b>	<b>\$ <u>93,245,143</u></b>	<b>\$ <u>72,028,791</u></b>	<b>\$ <u>165,273,934</u></b>	<b>\$ <u>6,084,443</u></b>

See notes to financial statements.



# Municipal Government Report

CITY OF NASHUA, NEW HAMPSHIRE  
STATEMENT OF ACTIVITIES  
FISCAL YEAR ENDED JUNE 30, 2002

	Program Revenues				Net (Expense) Revenues and Changes in Net Assets			Component Units	
	Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions	Governmental Activities	Primary Government Business- Type Activities			Total
		Indirect Cost Allocation	Expenses			Total	Total		
<b>Primary government</b>									
<b>Governmental Activities:</b>									
General government									
Police	\$ 9,252,617	\$ (570,534)	\$ 90,089	\$ -	\$ (8,024,653)	\$ -	\$ (8,024,653)	\$ -	
Fire	16,972,582	438,686	390,112	-	(15,426,211)	-	(15,426,211)	-	
Water fire protection services	12,673,106	224,533	50,673	-	(12,778,336)	-	(12,778,336)	-	
Education	1,672,352	-	-	4,325,250	(1,672,352)	-	(1,672,352)	-	
Public works	92,042,342	5,710,828	38,471,139	-	(52,148,454)	-	(52,148,454)	-	
Health and human services	9,897,360	386,308	1,257,792	168,869	(8,289,601)	-	(8,289,601)	-	
Culture and recreation	3,175,105	479	370,017	-	(2,478,332)	-	(2,478,332)	-	
Community development	5,732,589	177,824	-	-	(5,664,993)	-	(5,664,993)	-	
Communications	4,694,751	128,434	2,560,132	3,314,348	1,990,822	-	1,990,822	-	
Interest and costs	277,198	362,249	-	-	(639,447)	-	(639,447)	-	
Intergovernmental	6,859,007	(8,859,007)	-	-	(9,472,306)	-	(9,472,306)	-	
Miscellaneous	9,472,306	-	-	-	(191,477)	-	(191,477)	-	
Total Governmental Activities	172,912,772	-	43,189,954	7,806,468	(114,795,340)	-	(114,795,340)	-	
<b>Business-Type Activities:</b>									
Wastewater services	8,436,082	-	-	752,025	-	3,277,118	3,277,118	-	
Solid waste services	4,260,877	-	-	130,380	-	(846,790)	(846,790)	-	
Total primary government	\$ 185,609,741	\$ -	\$ 43,189,954	\$ 8,688,873	(114,795,340)	2,630,328	(112,165,012)	-	
<b>Component unit</b>									
Nashua Airport Authority	\$ 899,845	\$ -	\$ 224	\$ 609,206	-	-	-	491,148	
<b>General Revenues:</b>									
Property taxes					119,230,622	-	119,230,622	-	
Auto permits					11,130,499	-	11,130,499	-	
Grants and contributions not restricted to specific programs					6,117,730	-	6,117,730	-	
Investment income					2,864,387	1,038,563	3,802,950	10,570	
Miscellaneous					2,484,172	-	2,484,172	1,800	
Transfers, net					23,117	(23,117)	-	-	
Permanent fund contributions					93,919	-	93,919	-	
Total general revenues, special items and transfers					141,844,446	1,015,446	142,859,892	12,370	
Change in Net Assets					27,149,106	3,645,774	30,794,880	503,518	
<b>Net Assets:</b>									
Beginning of year					66,096,037	68,383,017	134,479,054	5,560,925	
End of year					\$ 93,245,143	\$ 72,028,791	\$ 165,273,934	\$ 6,064,443	

See notes to financial statements

City of Nashua

CITY OF NASHUA, NEW HAMPSHIRE  
GOVERNMENTAL FUNDS  
BALANCE SHEET  
June 20, 2002

	General	North High School Project	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 99,054,405	\$ -	\$ 25,561,520	\$ 124,615,925
Investments	13,490,755	-	12,223,082	25,713,837
Receivables, net of allowance for uncollectibles:				
Property taxes	16,883,168	-	143,334	17,026,502
User fees	-	-	197,888	197,888
Departmental and other	488,799	-	-	488,799
Intergovernmental	3,569,350	-	7,895,727	11,465,077
Loans	-	-	291,952	291,952
Due from other funds	14,140,571	21,168,657	22,462,277	57,771,505
Other assets	30,903	-	-	30,903
<b>TOTAL ASSETS</b>	<b>\$ 147,657,951</b>	<b>\$ 21,168,657</b>	<b>\$ 68,775,780</b>	<b>\$ 237,602,388</b>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Warrants payable	\$ 3,647,520	\$ -	\$ -	\$ 3,647,520
Accounts payable	677,294	4,561,949	3,153,450	8,392,693
Accrued liabilities	3,482,618	-	293,868	3,776,486
Tax collected in advance	60,217,826	-	-	60,217,826
Deferred revenues	1,753,232	-	5,386,424	7,139,656
Due to other funds	52,942,044	-	662	52,942,706
Other liabilities	196,038	3,254,559	442,131	3,892,728
<b>TOTAL LIABILITIES</b>	<b>122,916,572</b>	<b>7,816,508</b>	<b>9,276,535</b>	<b>140,009,615</b>
Fund Balances:				
Reserved for:				
Encumbrances and continuing appropriations	5,420,265	4,046,530	7,192,557	16,659,352
Other specific purposes	220,792	-	4,317,591	4,538,383
Unreserved:				
Designated	1,550,000	-	-	1,550,000
Undesignated, reported in:				
General fund	17,550,322	-	-	17,550,322
Special revenue funds	-	-	25,330,151	25,330,151
Capital projects funds	-	9,305,619	11,552,398	20,858,017
Permanent funds	-	-	11,106,548	11,106,548
<b>TOTAL FUND BALANCES</b>	<b>24,741,379</b>	<b>13,352,149</b>	<b>59,499,245</b>	<b>97,592,773</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 147,657,951</b>	<b>\$ 21,168,657</b>	<b>\$ 68,775,780</b>	<b>\$ 237,602,388</b>

See notes to financial statements.

CITY OF NASHUA, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND  
BALANCES TO NET ASSETS OF GOVERNMENTAL  
ACTIVITIES IN THE STATEMENT OF NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2002

<b>Total governmental fund balances (page 16)</b>	<b>\$ 97,592,773</b>
<ul style="list-style-type: none"><li>• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.</li></ul>	161,753,502
<ul style="list-style-type: none"><li>• Other assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.</li></ul>	6,346,659
<ul style="list-style-type: none"><li>• Internal services funds are used by management to account for health insurance and workers' compensation activities. The assets and liabilities of the internal service funds are included in the governmental activities in the Statement of Net Assets.</li></ul>	1,271,896
<ul style="list-style-type: none"><li>• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.</li></ul>	( 2,629,634)
<ul style="list-style-type: none"><li>• Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.</li></ul>	<u>(171,090,053)</u>
<b>Net assets of governmental activities (page 14)</b>	<b>\$ <u>93,245,143</u></b>

See notes to financial statements.

CITY OF NASHUA, NEW HAMPSHIRE  
GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
FISCAL YEAR ENDED JUNE 30, 2002

	General	North High School Protected	Nonmajor Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
Property taxes	\$ 117,860,124	\$ -	\$ 394,066	\$ 118,254,190
Excises	11,130,499	-	-	11,130,499
Penalties, interest and other taxes	710,766	-	-	710,766
Charges for services	1,624,201	-	4,972,607	6,596,808
Intergovernmental	39,511,004	-	14,719,533	54,230,537
Licenses and permits	1,149,726	-	5,070	1,154,796
Interest earnings	2,527,182	-	516,943	3,044,125
Miscellaneous	865,682	-	1,409,832	2,275,514
Contributions	-	-	1,444,563	1,444,563
<b>Total Revenues</b>	<b>175,379,184</b>	<b>-</b>	<b>23,462,614</b>	<b>198,841,798</b>
<b>Expenditures:</b>				
<b>Current:</b>				
General government	26,227,491	-	215,387	26,442,878
Police	13,178,009	-	2,050,263	15,228,272
Fire	10,638,749	-	27,599	10,666,348
Water fire protection services	1,672,352	-	-	1,672,352
Education	68,044,222	33,374,533	19,699,284	121,118,039
Public works	6,531,702	-	1,088,092	7,619,794
Health and human services	2,513,649	-	497,818	3,011,467
Culture and recreation	4,442,735	-	5,111,495	9,554,230
Community Development	1,269,021	-	7,634,799	8,903,820
Communications	113,732	-	1,176,665	1,290,397
Miscellaneous	-	-	155,274	155,274
Debt service				
Principal	7,810,750	-	-	7,810,750
Interest and issuance cost	6,399,691	-	-	6,399,691
Intergovernmental	9,472,306	-	-	9,472,306
Capital outlay	3,868,311	-	-	3,868,311
<b>Total Expenditures</b>	<b>162,202,720</b>	<b>33,374,533</b>	<b>37,658,676</b>	<b>233,235,929</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>13,176,464</b>	<b>(33,374,533)</b>	<b>(14,196,062)</b>	<b>(34,394,131)</b>
<b>Other Financing Sources (Uses):</b>				
Bond proceeds	-	-	25,095,000	43,095,000
Operating transfers in	1,568,022	18,000,000	4,487,933	7,055,955
Operating transfers out	(8,422,638)	1,000,000	(1,286,756)	(9,709,394)
<b>Total Other Financing Sources (Uses)</b>	<b>(6,854,616)</b>	<b>19,000,000</b>	<b>29,286,177</b>	<b>40,441,561</b>
<b>Excess (deficiency) of revenues and other sources over expenditures and other uses</b>	<b>6,321,848</b>	<b>(14,374,533)</b>	<b>14,100,115</b>	<b>6,047,430</b>
<b>Fund Equity, July 1, 2001, as restated</b>	<b>18,419,531</b>	<b>27,726,682</b>	<b>45,399,130</b>	<b>91,545,343</b>
<b>Fund Equity, June 30, 2002</b>	<b>\$ 24,741,379</b>	<b>\$ 13,352,149</b>	<b>\$ 59,469,245</b>	<b>\$ 97,562,773</b>

See notes to financial statements.

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Municipal Government Report

CITY OF NASHUA, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES OF  
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2002

**Net change in fund balances - total governmental funds (page 18)**    \$ 6,047,430

- Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay purchases	60,462,123
Depreciation	( 3,436,554)

- Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., property taxes, etc.) differ between the two statements. This amount represents the net change in deferred revenue.

263,381

- The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets:

Issuance (includes premium and discount)	(44,303,516)
Repayment	7,810,750

- Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds:

Compensated absences	( 485,985)
Accrued interest	( 787,224)

- Internal service funds are used by management to account for health insurance and workers' compensation activities.

The net activity of internal service funds is reported with Governmental Activities.	<u>1,578,701</u>
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**Change in net assets of governmental activities (page 15)**    \$ 27,149,106

See notes to financial statements.

City of Nashua

CITY OF NASHUA, NEW HAMPSHIRE  
GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL  
FISCAL YEAR ENDED JUNE 30, 2002

	Budgeted Amounts		Actual Budgetary Amounts	Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget		
<b>Revenues and Other Sources:</b>				
Taxes	\$ 117,836,934	\$ 117,836,934	\$ 117,836,934	\$ -
Excise	9,250,006	9,250,006	11,130,499	1,880,493
Penalties, interest and other taxes	510,735	510,735	710,766	200,031
Charges for services	2,584,404	2,769,404	3,465,610	696,206
Intergovernmental	38,349,381	38,349,381	39,511,004	1,161,623
Interest earnings	2,111,005	2,111,005	2,527,182	416,177
Transfers in	731,033	731,033	731,033	-
Other sources	1,125,001	1,125,001	1,125,001	-
<b>Total Revenues and Other Sources</b>	<b>172,478,499</b>	<b>172,663,499</b>	<b>177,038,029</b>	<b>4,354,530</b>
<b>Expenditures and Other Uses:</b>				
General government	33,394,171	29,840,476	29,212,214	628,262
Police	13,022,071	13,197,325	13,166,058	31,267
Fire	11,059,253	11,233,476	10,870,113	363,363
Water fire protection services	1,667,052	1,667,052	1,672,352	(5,300)
Education	67,519,496	69,191,687	68,424,020	767,667
Public works	7,222,580	7,331,959	7,197,560	134,399
Health and human services	1,851,150	2,316,005	2,442,178	(126,173)
Culture and recreation	4,208,017	4,475,429	4,403,549	71,880
Community development	1,256,302	1,466,364	1,451,496	14,868
Communications	119,455	122,040	113,732	8,308
Debt service	15,454,896	15,234,896	14,210,441	1,024,455
Intergovernmental	9,472,306	9,472,306	9,472,306	-
Capital outlay	6,241,750	6,394,372	6,394,372	-
Transfers out	-	740,112	740,112	-
<b>Total Expenditures and Other Uses</b>	<b>172,478,499</b>	<b>172,663,499</b>	<b>169,770,503</b>	<b>2,912,996</b>
<b>Excess (deficiency) of revenues and other sources over expenditures and other uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,267,526</b>	<b>\$ 7,267,526</b>

See notes to financial statements.

Municipal Government Report

CITY OF NASHUA, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF NET ASSETS

JUNE 30, 2002

	<u>Business-Type Activities</u> <u>Enterprise Funds</u>		<u>Governmental</u> <u>Activities</u>
	<u>Waste</u>	<u>Solid</u>	<u>Internal</u>
	<u>Water</u>	<u>Waste</u>	<u>Service</u>
	<u>Fund</u>	<u>Fund</u>	<u>Funds</u>
<b><u>ASSETS</u></b>			
Current:			
Cash and cash equivalents	\$ 35,947,377	\$ 2,592,653	\$ -
User fees, net of allowance for uncollectibles	2,583,023	237,566	10,014
Due from other funds	-	4,542,168	4,510,542
Intergovernmental receivables	165,800	68,570	-
Other assets	<u>288,450</u>	<u>1,302</u>	<u>967,052</u>
Total current assets	38,984,650	7,442,259	5,487,608
Noncurrent:			
Property, plant and equipment, net of accumulated depreciation	<u>67,620,944</u>	<u>10,002,708</u>	<u>-</u>
Total noncurrent assets	<u>67,620,944</u>	<u>10,002,708</u>	<u>-</u>
<b>TOTAL ASSETS</b>	<b>106,605,594</b>	<b>17,444,967</b>	<b>5,487,608</b>
<b><u>LIABILITIES</u></b>			
Current:			
Accounts payable	466,374	101,345	41,198
Due to other funds	13,574,133	196,607	-
Accrued liabilities	626,527	295,723	4,174,514
Bonds payable	1,031,283	648,251	-
Other	<u>277,027</u>	<u>335,760</u>	<u>-</u>
Total current liabilities	15,975,344	1,577,686	4,215,712
Noncurrent:			
Bonds and notes payable	13,194,862	18,066,795	-
Compensated absences	16,820	12,180	-
Landfill closure and post closure	-	2,997,300	-
Capital leases	<u>-</u>	<u>180,783</u>	<u>-</u>
Total noncurrent liabilities	<u>13,211,682</u>	<u>21,257,058</u>	<u>-</u>
<b>TOTAL LIABILITIES</b>	<b>29,187,026</b>	<b>22,834,744</b>	<b>4,215,712</b>
<b><u>NET ASSETS</u></b>			
Invested in capital assets, net of related debt	53,394,799	4,774,154	-
Restricted for capital projects	-	507,788	-
Unrestricted	<u>24,023,769</u>	<u>(10,671,719)</u>	<u>1,271,896</u>
<b>TOTAL NET ASSETS</b>	<b>\$ <u>77,418,568</u></b>	<b>\$ <u>(5,389,777)</u></b>	<b>\$ <u>1,271,896</u></b>

City of Nashua

CITY OF NASHUA, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2002

	Business-Type Activities Enterprise Funds		Governmental Activities
	Waste Water Fund	Solid Waste Fund	Internal Service Fund
Operating Revenues:			
Charges for services	\$ 10,961,185	\$ 3,408,639	\$ -
Other	<u>-</u>	<u>75,068</u>	<u>-</u>
Total Operating Revenues	10,961,185	3,483,707	-
Operating Expenses:			
Salaries and wages	1,496,673	1,869,258	-
Operating expenses	2,307,305	1,558,653	1,169,749
Depreciation	2,502,042	250,903	-
Other	<u>390,534</u>	<u>1,313</u>	<u>-</u>
Total Operating Expenses	<u>6,696,554</u>	<u>3,680,127</u>	<u>1,169,749</u>
Operating Income (Loss)	4,264,631	(196,420)	(1,169,749)
Nonoperating Revenues (Expenses):			
Intergovernmental	525,662	130,380	-
Investment income	880,336	158,227	71,894
Interest expense	(777,619)	(580,750)	-
Other	(961,919)	-	-
Developer contributions	<u>226,363</u>	<u>-</u>	<u>-</u>
Total Nonoperating Revenues (Expenses), Net	<u>(107,177)</u>	<u>(292,143)</u>	<u>71,894</u>
Income (Loss) Before Transfers	4,157,454	(488,563)	(1,097,855)
Transfers:			
Transfers in	-	1,136,595	2,676,556
Transfers out	<u>(16,652)</u>	<u>(1,143,060)</u>	<u>-</u>
Change in Net Assets	4,140,802	(495,028)	1,578,701
Net Assets at Beginning of Year, as restated	<u>73,277,766</u>	<u>(4,894,749)</u>	<u>(306,805)</u>
Net Assets at End of Year	<u>\$ 77,418,568</u>	<u>\$ (5,389,777)</u>	<u>\$ 1,271,896</u>

See notes to financial statements.



# Municipal Government Report

CITY OF NASHUA, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 2002

	Business-Type Activities Enterprise Funds		Governmental Activities
	Waste Water Fund	Solid Waste Fund	Internal Service Fund
	Fund	Fund	Fund
<b><u>Cash Flows From Operating Activities:</u></b>			
Receipts from customers and users	\$ 11,161,773	\$ 6,045,336	\$ -
Receipts from interfund service provided	-	-	(3,208,012)
Payments to vendors	(1,930,989)	(6,422,121)	459,562
Payments to employees	(1,946,122)	(1,937,829)	-
Net Cash Provided By (Used For) Operating Activities	7,284,662	(2,314,614)	(2,748,450)
<b><u>Cash Flows From Noncapital Financing Activities:</u></b>			
Transfers	(16,652)	(6,465)	2,676,556
Intergovernmental subsidy	525,662	130,380	-
Net Cash (Used For) Noncapital Financing Activities	509,010	123,915	2,676,556
<b><u>Cash Flows From Capital and Related Financing Activities:</u></b>			
Proceeds from issuance of bonds and notes	-	7,129,668	-
Acquisition and construction of capital assets	(909,408)	(1,148,839)	-
Principal payments on bonds and notes	(493,242)	(3,387,514)	-
Interest expense	(777,619)	(580,750)	-
Other	(735,556)	-	-
Net Cash (Used For) Capital and Related Financing Activities	(2,915,825)	2,012,565	-
<b><u>Cash Flows From Investing Activities:</u></b>			
Investment income	880,336	158,227	71,894
Net Change in Cash and Short-Term Investments	5,758,183	(19,907)	-
Cash and Short-Term Investments, Beginning of Year	30,189,194	2,612,560	-
Cash and Short-Term Investments, End of Year	\$ 35,947,377	\$ 2,592,653	\$ -
<b><u>Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:</u></b>			
Operating income (loss)	\$ 4,264,631	\$ (196,420)	\$ (1,169,749)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:			
Depreciation	2,502,042	250,903	-
Changes in assets and liabilities:			
User fees	200,588	774,517	202,697
Due from other funds	-	1,383,974	(3,208,012)
Other assets	(288,450)	2,104	967,052
Accounts payable	(421,271)	(642,725)	-
Accrued liabilities	(2,619,876)	(2,500,118)	459,562
Other liabilities	277,027	516,544	-
Due to other funds	3,369,971	(1,903,393)	-
Net Cash Provided By (Used For) Operating Activities	\$ 7,284,662	\$ (2,314,614)	\$ (2,748,450)

See notes to financial statements.

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City of Nashua

CITY OF NASHUA, NEW HAMPSHIRE

FIDUCIARY FUNDS

STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2002

	<u>Pension Trust</u>	<u>Private Purpose Funds</u>	<u>Agency Funds</u>
<u>ASSETS</u>			
Cash and cash equivalents	\$ 626,320	\$ 173,705	\$ 328,869
Investments:			
Common stock	20,929,876	3,253,549	-
Other assets	<u>181,916</u>	<u>-</u>	<u>-</u>
Total Assets	<u>\$ 21,738,112</u>	<u>\$ 3,427,254</u>	<u>\$ 328,869</u>
 <u>LIABILITIES AND NET ASSETS</u>			
Accounts payable	\$ -	\$ -	\$ 328,869
Due to other funds	<u>64,244</u>	<u>46,525</u>	<u>-</u>
Total Liabilities	64,244	46,525	328,869
Total net assets held in trust for pension benefits and other purposes	<u>21,673,868</u>	<u>3,380,729</u>	<u>-</u>
Total Liabilities and Net Assets	<u>\$ 21,738,112</u>	<u>\$ 3,427,254</u>	<u>\$ 328,869</u>

See notes to financial statements.

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Municipal Government Report

CITY OF NASHUA, NEW HAMPSHIRE

FIDUCIARY FUNDS

STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2002

	Pension Trust	Private Purpose Funds
Additions:		
Contributions:		
Employers	\$ 630,871	\$ -
Plan members	630,871	-
Other	-	12,462
Total contributions	<u>1,261,742</u>	<u>12,462</u>
Investment Income:		
Dividend and interest	732,140	118,675
Depreciation in fair value of investments	<u>(1,561,128)</u>	<u>(270,967)</u>
Total Investment income	<u>(828,988)</u>	<u>(152,292)</u>
Total additions (reductions)	432,754	(139,830)
Deductions:		
Benefit payments to plan members and beneficiaries	1,148,648	111,586
Administrative expenses	<u>122,366</u>	<u>26,282</u>
Total deductions	<u>1,271,014</u>	<u>137,868</u>
Net increase (decrease)	(838,260)	(277,698)
Net assets held in trust:		
Beginning of year	<u>22,512,128</u>	<u>3,658,427</u>
End of year	<u>\$ 21,673,868</u>	<u>\$ 3,380,729</u>

See notes to financial statements.

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City of Nashua

CITY OF NASHUA, NEW HAMPSHIRE

Component Unit  
Nashua Airport Authority

STATEMENT OF NET ASSETS

June 30, 2002

ASSETS	
Current assets:	
Cash	\$ 335,361
Investments	252,404
Accounts receivable	3,688
Due from other governments	219,915
Total current assets	<u>811,368</u>
Noncurrent assets:	
Capital assets	8,287,901
Less accumulated depreciation	<u>(2,786,253)</u>
Total noncurrent assets	<u>5,501,648</u>
TOTAL ASSETS	<u>\$ 6,313,016</u>
LIABILITIES	
Current liabilities:	
Accounts payable	192,944
Accrued expenses	562
Retainage payable	6,300
Deferred revenue	5,465
Compensated absences payable	3,257
Total current liabilities	<u>208,528</u>
Noncurrent liabilities:	
Compensated absences payable	<u>20,045</u>
Total noncurrent assets	<u>20,045</u>
TOTAL LIABILITIES	228,573
NET ASSETS	
Invested in capital assets, net of related debt	5,501,648
Unrestricted	582,795
Total net assets	<u>6,084,443</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 6,313,016</u>

See notes to financial statements.

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Municipal Government Report

CITY OF NASHUA, NEW HAMPSHIRE

Component Unit  
Nashua Airport Authority

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

FOR THE YEAR ENDED JUNE 30, 2002

Operating revenues:	
Control tower revenue	\$ 348,900
Lease and rental income	301,170
Fuel flowage fees	58,081
Registration fees	58,863
New Hampshire safety grant	224
Miscellaneous revenues	14,549
Total operating revenues	<u>781,787</u>
Operating expenses:	
Salaries	185,395
Control tower expense	348,900
Repairs and maintenance	39,386
Utilities	36,883
Vehicle expense	1,902
Employee benefits	28,267
Insurance	6,195
Professional services	12,076
Office expense	5,576
Advertising	161
Property taxes	398
Payroll taxes	14,179
Miscellaneous expense	5,438
Depreciation	215,089
Total operating expenses	<u>899,845</u>
Operating loss	(118,058)
Non-operating revenues:	
Interest income	10,570
Gain on sale of capital assets	1,800
Total Other Financing Sources (Uses)	<u>12,370</u>
Loss before capital contributions	(105,688)
Capital contributions	<u>609,206</u>
Changes in net assets	503,518
Net assets - July 1, 2001, as restated	<u>5,580,925</u>
Net assets - June 30, 2002	\$ <u>6,084,443</u>

See notes to financial statements.

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# City of Nashua

## CITY OF NASHUA, NEW HAMPSHIRE

Component Unit  
Nashua Airport Authority

### STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2002

<b><u>Cash Flows From Operating Activities:</u></b>	
Cash received from control tower income	\$ 347,800
Cash received from customers	432,253
Cash received from New Hampshire safety grant	224
Cash paid to suppliers and employees	<u>(683,750)</u>
Net Cash Provided By (Used For) Operating Activities	96,527
<b><u>Cash Flows From Capital and Related Financing Activities:</u></b>	
Acquisition and construction of capital assets	(506,919)
Proceeds from capital contributions	<u>419,240</u>
Net Cash Used by Capital and Related Financing Activities	(87,679)
<b><u>Cash Flows From Investing Activities:</u></b>	
Investment on investments	<u>3,998</u>
Net Cash Provided by Investing Activities	<u>3,998</u>
Net Increase in Cash and Cash Equivalents	12,846
Cash and cash equivalents, beginning of year	<u>322,515</u>
Cash and cash equivalents, end of year	<u>\$ 335,361</u>
<b><u>Reconciliation of Operating Loss to Net Cash Provided by (Used For) Operating Activities:</u></b>	
Operating income (loss)	\$ (118,058)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Depreciation	215,089
Changes in assets and liabilities:	
Decrease in accounts receivables	723
(Increase) in due from other governments	(1,100)
Increase in accounts payable	1,007
(Decrease) in accrued expenses	(104)
(Decrease) in deferred revenue	(1,133)
Increase in compensated absences payable	<u>103</u>
Net Cash Provided By Operating Activities	<u>\$ 96,527</u>
Noncash Transactions Affecting Financial Position:	
Capital asset acquisitions included in year end liabilities	\$ 196,865
Trade-in value received on capital assets	<u>1,800</u>
Total	<u>\$ 198,665</u>

See notes to financial statements.

**CITY OF NASHUA, NEW HAMPSHIRE**

**Notes to Financial Statements**

**1. Summary of Significant Accounting Policies**

The accounting policies of the City of Nashua (the City) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

**A. Reporting Entity**

The government is a municipal corporation governed by an elected Mayor and Board of Aldermen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In fiscal year 2002, it was determined that the Nashua Airport Authority met the required GASB-14 criteria of component units.

**B. GASB Statement No. 34**

In fiscal year 2002, the City implemented the Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Accordingly, the financial statements include, for the first time, a Management's Discussion and Analysis, Government Wide, and Fund Financial Statements, with the focus on major funds, as more fully described in other sections of Note 1.

**C. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers

or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

**D. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, excises and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The government reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.



- The North High School Capital Project accounts for the construction cost of the new North High School.

The government reports the following major proprietary funds:

- Waste Water enterprise fund that accounts for the resources and cost associated with the City's waste water treatment.
- Solid Waste enterprise fund that accounts for the resources and costs associated with the City's landfills.

The *pension trust fund* accounts for the activities of the Public Works Employees Contributory Retirement System, which accumulates resources for pension benefit payments to qualified employees.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

**E. Cash and Cash Equivalents**

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are

invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue funds and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. The City maintains a cash and investment pool that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and cash equivalents". The interest earnings attributable to each fund type is included under earnings on investments.

For purpose of the statement of cash flows, the proprietary funds and nonexpendable trust funds consider investments with original maturities of three months or less to be cash equivalents.

*F. Investments*

State and local statutes place certain limitations on the nature of deposits and investment available to the City. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Contributory Retirement System and Trust Funds consist of marketable securities, bonds and short-term money market investments. Investments are carried at market value.

*G. Interfund Receivables and Payables*

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

Advances between funds are offset by a fund balance reserve account in applicable governmental funds to indicate the portion not available for appropriation and not available as expendable financial resources.

*H. Inventories*

Inventories are valued at cost using the first-in/first-out (FIFO) method. The costs of governmental fund-type inventories are recorded as expenditures when purchased rather than when consumed. No significant inventory balances were on hand in governmental funds.

I. Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 15,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment of the primary government, as well as the component units, is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20 - 40
Infrastructure	10 - 65
Vehicles	3 - 8
Machinery and equipment	5 - 20
Computer equipment	5

J. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide, proprietary and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

K. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets.

*L. Fund Equity*

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

*M. Encumbrance Accounting and Reporting*

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year end are reported as reservations of fund balances and do not constitute expenditures or liabilities.

**2. Stewardship, Compliance and Accountability**

*A. Budgetary Information*

The Mayor presents an operating and capital budget for the proposed expenditures of the fiscal year commencing the following July 1. The budget, as enacted by the Board of Aldermen, establishes the legal level of control and specifies that certain appropriations are to be funded by particular revenues. The original budget is amended during the fiscal year at Board of Aldermen meetings as required by changing conditions. The Financial Services Department may transfer appropriations between operating categories within departmental budgets at the request of department heads, but expenditures may not legally exceed budgeted appropriations in total.

Formal budgetary integration is employed as a management control device during the year for the General Fund and Proprietary Funds. Effective budgetary control is achieved for all other funds through provisions of the New Hampshire status.

At year end, appropriation balances lapse, except for certain unexpended capital items and encumbrances which will be honored during the subsequent year.

*B. Budgetary Basis*

The General Fund appropriation appearing on page 20 of the financial statements represent the original and final amended budget of the City. One supplemental appropriation totaling \$ 205,000 was made during the year.

**C. Budget/GAAP Reconciliation**

The budgetary data for the general and proprietary funds is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 175,379,184	\$ 162,202,720
Other financing sources/uses (GAAP basis)	1,568,022	8,422,638
Adjust tax revenue to accrual basis	( 23,190)	-
Reverse beginning of year appropriation carryforwards from expenditures	-	( 4,013,500)
Add end of year appropriation carryforwards to expenditures	-	4,169,633
To reverse activity budgeted in the prior year	( 1,010,988)	( 1,010,988)
Recognize use of fund balance as funding source	<u>1,125,001</u>	<u>-</u>
Budgetary basis	<u>\$ 177,038,029</u>	<u>\$ 169,770,503</u>

**D. Deficit Fund Equity**

The following funds had deficits as of June 30, 2002:

Non-major governmental funds:	
Northwest Conservation Land Acquisition	\$(260,000)
Transit fleet replacement	\$(180,000)

The deficits in these funds will be eliminated through bond proceeds and/or transfers from other funds.

**3. Cash and Cash Equivalents**

The carrying amount of the City's deposits of \$ 164,284,849 with financial institutions at June 30, 2002. The bank balances, which do not include recon

pling items such as deposits in transit and outstanding checks, was fully insured by the FDIC and DIF, or collateralized with securities held by the City in its name.

**4. Investments**

The City's investments are categorized into the following three categories of credit risk:

- (1) Insured or registered, or securities held by the City or its agent in the City's name.
- (2) Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the City's name.
- (3) Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the City's name.

At year end, the government's investment balances were as follows (in thousands):

	<u>Category</u>			
	<u>1</u>	<u>2</u>	<u>3</u>	<u>Total</u>
U.S. Government securities	\$ 2,361	\$ -	\$ -	\$ 2,361
Corporate equity	20,940	-	-	20,940
Corporate bonds	<u>11,230</u>	<u>-</u>	<u>-</u>	<u>11,230</u>
Total	<u>\$ 34,531</u>	<u>\$ -</u>	<u>\$ -</u>	34,531
Investments not subject to categorization:				
Mutual funds				<u>15,366</u>
Total Investments				<u>\$ 49,897</u>

**5. Taxes Receivable**

The City bills property taxes semi-annually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied to the extent that they become available, i.e., due or receivable within the current fiscal year and collected within the current period or within 60 days of year end.

Property taxes billed and collected in advance of the year for which they are levied, are recorded as a prepaid tax liability.

Property taxes are due by July 1 and December 1. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registrar of Deeds. If the property taxes (redemptions) are not paid within two years of the tax sale date, the property is conveyed to the City by deed and subsequently sold at public sale.

Municipal Government Report

Taxes receivable at June 30, 2002 are comprised of (in thousands):

Unredeemed Taxes:		
Levy of 2002	\$ 14,947	
Levy of 2001	450	
Prior	<u>1,500</u>	
Subtotal		16,897
Other Taxes		<u>130</u>
Total		\$ <u>17,027</u>

**6. Allowance for Doubtful Accounts**

The receivables reported in the accompanying entity-wide financial statements reflect the following allowances for doubtful accounts:

Property taxes	\$ 793,000
Utilities	60,953

**7. Intergovernmental Receivables**

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in fiscal 2002.

**8. Internal Balances - Interfund Fund Receivables/Payables**

The City maintains self-balancing funds; however, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the June 30, 2002 balances in interfund receivable and payable accounts:

	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
Governmental funds types:		
General fund	\$ 14,140,571	\$ 52,942,044
North High School project	21,168,657	-
Non-major governmental funds	22,462,277	662
Business-type funds:		
Enterprise funds		
Waste water	-	13,574,133
Solid waste	4,542,168	196,607

(continued)

City of Nashua

(continued)

	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
Internal service fund:		
Self insurance	4,510,542	-
Fiduciary fund types:		
Pension trust	-	64,244
Private purpose	-	46,525
Total	<u>\$ 66,824,215</u>	<u>\$ 66,824,215</u>

**9. Capital Assets**

Capital asset activity for the year ended June 30, 2002 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental Activities:</b>				
Capital assets, not being depreciated:				
Land	\$ 22,051	\$ -	\$ -	\$ 22,051
Construction in progress	<u>24,277</u>	<u>53,859</u>	-	<u>78,136</u>
Total capital assets, not being depreciated	46,328	53,859	-	100,187
Capital assets, being depreciated:				
Land improvements	9,012	-	-	9,012
Buildings	72,683	-	-	72,683
Infrastructure	8,489	2,429	-	10,918
Machinery and equipment	1,933	514	-	2,447
Vehicles	<u>9,933</u>	<u>3,660</u>	-	<u>13,593</u>
Total capital assets, being depreciated	102,050	6,603	-	108,653
Less accumulated depreciation for:				
Land improvements	28	231	-	259
Buildings	31,569	1,571	-	33,140
Infrastructure	5,380	182	-	5,562
Machinery and equipment	547	362	-	909
Vehicles	<u>6,126</u>	<u>1,090</u>	-	<u>7,216</u>
Total accumulated depreciation	<u>43,650</u>	<u>3,436</u>	-	<u>47,086</u>
Total capital assets, being depreciated, net	<u>58,400</u>	<u>3,167</u>	-	<u>61,567</u>
Governmental activities capital assets, net	<u>\$ 104,728</u>	<u>\$ 57,026</u>	<u>\$ -</u>	<u>\$ 161,754</u>
			<u>Ending Balance</u>	
<b>Business-Type Activities:</b>				
Capital assets, not being depreciated:				
Land			\$ 232	
Construction in progress			<u>27,163</u>	
Total capital assets, not being depreciated			27,395	

(continued)



Municipal Government Report

(continued)

Capital assets, being depreciated:	
Buildings	40,124
Infrastructure	41,149
Machinery and equipment	<u>13,571</u>
Total capital assets, being depreciated	94,844
Less accumulated depreciation for:	
Buildings	20,285
Infrastructure	16,191
Machinery and equipment	<u>8,139</u>
Total accumulated depreciation	<u>44,615</u>
Total capital assets, being depreciated, net	<u>50,229</u>
Business-type activities capital assets, net	<u>\$ 77,624</u>

Depreciation expense was charged to functions of the City as follows (in thousands):

<b>Governmental Activities:</b>	
General government	\$ 94
Police	342
Fire	361
Education	1,488
Public works	690
Culture and recreation	276
Health and human services	13
Community development	<u>172</u>
Total depreciation expense - governmental activities	<u>\$ 3,436</u>
<b>Business-Type Activities:</b>	
Waste water	\$ 2,502
Solid waste	<u>251</u>
Total depreciation expense - business-type activities	<u>\$ 2,753</u>

Construction Commitments

The government has active construction projects as of June 30, 2002. The projects include school construction, widening and construction of existing streets and bridges, and combined sewer overflow projects. At year end the government's significant commitments with contractors are as follows (in thousands):

<u>Project</u>	<u>Spent to Date</u>	<u>Remaining Commitment</u>
High school project	\$ <u>47,749</u>	\$ <u>88,951</u>
Total	\$ <u>47,749</u>	\$ <u>88,951</u>

**10. Warrants and Accounts Payable**

Warrants payable represent 2002 expenditures paid by July 31, 2002. Accounts payable represent additional 2002 expenditures paid after July 31, 2002.

**11. Deferred Revenue**

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

**12. Notes Payable**

During fiscal year 2002, the City issued \$ 4,476,064, for a total of \$ 7,129,668 in State Revolving Loans. The notes accrue interest at 1% during the construction phase and will be permanently financed upon completion.

**13. Capital Lease Obligations**

The City is the lessee of certain equipment under capital leases expiring in 2006. Future minimum lease payments under the capital leases consisted of the following as of June 30, 2002:

	<u>Governmental Fund Types</u>	<u>Business- Type Funds</u>
2003	\$ 222,605	\$ 67,007
2004	219,538	70,074
2005	220,870	68,741
2006	<u>222,239</u>	<u>67,371</u>
Total minimum lease payments	885,252	273,193
Less amount representing interest	<u>( 72,452)</u>	<u>( 30,023)</u>
Present Value of Minimum Lease Payments	\$ <u>812,800</u>	\$ <u>243,170</u>

**14. Long-Term Debt**

**A. General Obligation Bonds**

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. General obligation bonds currently outstanding are as follows:

Municipal Government Report

	Serial Maturities Through	Interest Rate(s) %	Amount Outstanding as of June 30, 2002
<b><u>Governmental Funds:</u></b>			
Parking garage/City Hall annex	07/04	4.35%	\$ 701,000
Mt. Pleasant - revocation/construction	07/06	4.50%	3,084,000
Parking garage - Garden and Elm St.	11/09	5.24%	624,382
Public improvements	11/11	5.24%	902,975
Public improvements	11/11	5.24%	3,649,920
Elementary school/admin bldg. renovation	06/13	3.90%	5,620,716
New Searles and Elm St.	07/14	6.50%	3,525,000
Arts and Science Center, library addition, and fire station addition	07/14	6.50%	910,000
Shady Lane landfill closure	07/14	6.50%	1,055,000
New Searles school	11/16	5.31%	75,000
Fairgrounds junior high school	11/16	5.31%	4,865,000
Fairgrounds junior high school	11/16	5.31%	75,000
Dr. Crisp/bicentennial	11/16	5.31%	4,820,000
Ridge road	11/16	5.31%	75,000
Lake St. fire station/comm. system	01/19	4.33%	5,220,000
Amherst St. school renovations	10/19	4.5 - 7.5%	4,245,000
School land acquisition	10/19	4.5 - 7.5%	6,300,000
Athletic fields	10/19	5.33%	900,000
Southwest quadrant land acquisition	10/19	5.33%	2,340,000
Citywide communication towers	09/20	5.10%	4,750,000
Library automation	09/20	5.10%	490,000
NPD CAD system	09/20	5.10%	3,800,000
NPD CAD system	09/20	5.10%	2,375,000
Highway and sidewalk construction	09/20	5.10%	1,105,000
Athletic field	09/20	5.10%	3,790,000
High school construction	09/20	5.10%	45,885,000
High school planning	09/20	5.10%	1,615,000
School construction	06/22	5.20%	38,745,000
Holman stadium Series A	06/02	5.30%	2,365,000
Holman stadium Series C	06/14	6.1082%	<u>1,985,000</u>
Total Governmental Funds			<u>155,892,993</u>
<b><u>Enterprise Funds:</u></b>			
<b>Solid Waste Disposal Fund:</b>			
Four Hills landfill closure	01/14	6.50%	295,000
Landfill expansion and closure	02/18	4.22%	2,940,770
Landfill expansion and closure	04/21	4.46%	<u>8,349,609</u>
Total Solid Waste Disposal Fund			<u>11,585,379</u>
<b>Waste Water Treatment Fund:</b>			
Refunding bonds	11/11	5.24%	4,128,118
Refunding bonds	11/11	5.24%	199,605
Sewer bonds	07/12	5.58%	919,284
Sewer component	01/14	6.50%	215,000
Sludge digester	08/20	4.16%	<u>8,764,138</u>
Total Waste Water Treatment Fund			<u>14,226,145</u>
Total Enterprise Fund Bonds Payable			<u>25,811,524</u>
Grand Total			<u>\$ 181,704,517</u>

City of Nashua

**B. Future Debt Service**

The annual principal payments to retire all general obligation long-term debt outstanding as of June 30, 2002 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2003	\$ 9,654,987	\$ 7,541,033	\$ 17,196,020
2004	9,602,441	7,084,001	16,686,442
2005	9,675,700	6,657,252	16,332,952
2006	9,394,938	6,231,485	15,626,423
2007	9,363,650	5,803,580	15,167,230
2008 - 2012	42,811,277	22,648,613	65,459,890
2013 - 2017	37,820,000	12,204,002	50,024,002
2018 - 2022	<u>27,570,000</u>	<u>3,112,342</u>	<u>30,682,342</u>
Total	\$ <u>155,892,993</u>	\$ <u>71,282,308</u>	\$ <u>227,175,301</u>

<u>Business-Type</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2003	\$ 1,679,534	\$ 1,163,988	\$ 2,843,522
2004	1,682,080	1,085,108	2,767,188
2005	1,688,821	1,007,049	2,695,870
2006	1,689,583	928,897	2,618,480
2007	1,690,871	851,452	2,542,323
2008 - 2012	7,966,328	3,111,501	11,077,829
2013 - 2017	5,627,605	1,574,824	7,202,429
2018 - 2022	<u>3,786,702</u>	<u>410,075</u>	<u>4,196,777</u>
Total	\$ <u>25,811,524</u>	\$ <u>10,132,894</u>	\$ <u>35,944,418</u>

**C. Bond Authorizations**

Long-term debt authorizations which have not been issued or rescinded as of June 30, 2002 are as follows:

<u>Purpose</u>	<u>Amount</u>
High school projects	\$ 47,955,000
Replacement of bus fleet	360,000
Bailing system	3,400,000
Sewer interceptor	2,000,000
Land purchase	460,000
Holman stadium	50,000
Refunding	18,060,000
Four hills landfill closure	8,000,000
Multi-site closure and park improvements	<u>5,000,000</u>
Total	<u>\$ 85,285,000</u>

**D. Legal Debt Margin**

The City is subject to the state law which limits debt outstanding to a percentage (depending on how funds will be used) of its last full state valuation. Debt incurred for state required sewerage systems is not subject to the limit. The following is a summary, by purpose, of the outstanding debt of the City at June 30, 2002 and related limitations. These limits are based on the tax year 2001 base valuations for debt limits of \$ 5,578,503,984 provided by the State Department of Revenue Administration.

<u>Purpose</u>	<u>Percent of State Assessed Value</u>	<u>Maximum Debt Limit</u>	<u>Applicable Bonds Outstanding at June 30, 2002</u>
Municipal	2.00%	\$ 111,570,080	\$ 29,598,357
School	6.00%	334,710,239	126,294,636
Not subject to limitation	-	-	<u>25,811,524</u>
<b>Total</b>			<b>\$ <u>181,704,517</u></b>

**E. Changes in General Long-Term Liabilities**

During the year ended June 30, 2002, the following changes occurred long-term liabilities (in thousands):

	<u>Balance July 1, 2001</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance June 30, 2002</u>
<b><u>Governmental Activities</u></b>				
Capital leases	\$ 509	\$ 410	\$ ( 106)	\$ 813
Accrued employee benefits	12,689	486	( - )	13,175
General obligation debt	<u>120,373</u>	<u>48,181</u>	<u>(12,661)</u>	<u>155,893</u>
<b>Totals</b>	<b>\$ <u>133,571</u></b>	<b>\$ <u>49,077</u></b>	<b>\$ <u>(12,767)</u></b>	<b>\$ <u>169,881</u></b>
<b><u>Business-Type Activities</u></b>				
Capital leases	\$ 41	\$ 210	\$ ( 8)	\$ 243
Accrued employee benefits	311	14	( - )	325
General obligation debt	<u>18,452</u>	<u>9,643</u>	<u>(2,283)</u>	<u>25,812</u>
<b>Totals</b>	<b>\$ <u>18,804</u></b>	<b>\$ <u>9,867</u></b>	<b>\$ <u>(2,291)</u></b>	<b>\$ <u>26,380</u></b>

**15. Landfill Closure and Postclosure Care Costs**

State and Federal laws and regulations require the City to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. Although closure and post-closure care costs will be paid only near or after the date that the landfill stops accepting waste, the City reports a portion of these closure and post-closure care costs as a liability in the financial state

ments in each period based on landfill capacity used as of each balance sheet date.

The \$ 2,997,300 reported as landfill closure and post-closure care liability at June 30, 2002 represents that cumulative amount reported to date based on the use of 97% of the estimated capacity of landfill. The City will recognize the remaining estimated cost of closure and post-closure care of \$ 92,700 as the remaining estimated capacity is filled. These amounts are based on what it would cost to perform all closure and post-closure care in 2002. The City expects to close the landfill in the year 2003. The actual life of the landfill may be longer due to increased recycling efforts. Actual cost may change due to inflation or deflation, changes in technology, or changes in regulations.

The City expects to close a second landfill in 2008 with an estimated closure and postclosure cost of \$ 3,900,000 that will be recognized as the landfill is used.

**16. Restricted Net Assets**

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

**17. Reserves and Designations of Fund Equity**

The City has established "reserves" of fund equity to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use.

The City reported the following types of reserves and designations at June 30, 2002:

Reserved for Encumbrances - An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

Unreserved - designated - Represents the amount of fund balance management has set aside for potential future abatements.

**18. Beginning Fund Balance Restatement**

The beginning (July 1, 2001) fund balances of the City have been restated as follows:

Municipal Government Report

	Non-major Governmental Funds	Waste Water Fund	Solid Waste Fund	Internal Service Fund
As previously reported	\$ 51,461,035	\$ 75,623,677	\$(7,643,600)	\$ -
Reclass self insurance fund	( 3,449,345)	-	-	3,449,345
Reclass capital reserve	( 2,612,560)	-	2,612,560	-
Recognize accrued liabilities	-	-	-	(3,756,150)
Correct prior accrual	-	( 2,345,911)	( 95,415)	-
Reclass land to proper fund	-	-	231,706	-
As restated	<u>\$ 45,399,130</u>	<u>\$ 73,277,766</u>	<u>\$ (4,894,749)</u>	<u>\$ ( 306,805)</u>

**19. Commitments and Contingencies**

Outstanding Lawsuits - There are several pending lawsuits in which the City is involved. The City's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

**20. Post-Retirement Health Care and Life Insurance Benefits**

The City's employee contracts provide for health care and life insurance benefits to retirees, their dependent, or their survivors. These benefits are provided through the City's group plans. The cost of these benefits are included in the total cost of benefits for both active and retired employees. The number of participants currently eligible to receive benefits, and cost of benefits for retirees, their dependents, or their survivors for the year ended June 30, 2002 was not available.

**21. Contributory Retirement System**

The City follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, with respect to the employees' retirement funds.

*New Hampshire Retirement System*

A. Plan Description

Substantially all non-public works employees are members of the New Hampshire Retirement System. The City contributes to the New

Hampshire Retirement System (the "System"), a cost-sharing, multiple-employer defined benefit pension plan administered by the state retirement board. The System provides retirement, disability and death benefits to plan members and beneficiaries. Revised Statutes Annotated 100-A41-a of New Hampshire Law assigns the system the authority to establish and amend benefit provisions of the plan and grant cost-of-living increases. The System issues a publicly available financial report which can be obtained through the New Hampshire Retirement System at 4 Chenell Drive, Concord, New Hampshire 03301-8509.

**B. Funding Policy**

Plan members are required to contribute between 5% and 9.30% of annual covered compensation to the pension plan. The City makes annual contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A: 16, and range from 3.94% to 5.40% of covered compensation. The City's contributions to the System for the years ended June 30, 2002, 2001 and 2000 were \$ 3,112,891, \$ 3,056,201 and \$ 2,790,949, respectively, which were equal to its annual required contributions for each of these years.

*Public Works Employees' Retirement System*

**C. Plan Description and Contribution Information**

All public works employees of the City are members of the Public Works Employees Retirement System (the System), a cost sharing, single employer defined benefit PERS. Eligible employees must participate in the System. The pension plan provides pension benefits, and death and disability benefits to employees reaching age 60, provided they have accumulated 10 years of service. A City ordinance passed in 1947 established the System which is administered by a five-member Board of Trustees. Amendments to benefit provisions are made by the Board of Trustees with the concurrence of the Board of Aldermen.

Membership of each plan consisted of the following at June 30, 2002, the date of the latest actuarial valuation:

Retirees and beneficiaries receiving benefits	63
Terminated plan members entitled to but not yet receiving benefits	1
Active plan members	<u>184</u>
Total	<u>248</u>
Number of participating employers	1

The City employees each contribute 9.15% of their base salary, as specified by ordinance.



**D. Summary of Significant Accounting Policies**

**Basis of Accounting** - Contributory retirement system financial statements are prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

**Method Used to Value Investments** - Investments are reported at market value.

**22. Self Insurance**

The City self insures against claims for workers compensation, unemployment and most employee health coverage. Annual estimated requirements for claims are provided in the City's annual operating budget.

**Workers Compensation**

The City contracts with an insurance consultant for claims processing of the City's workers compensation policy, which has no excess liability coverage for any employees. The Workers Compensation claims liability represents an estimate of future costs based on a historical analysis of similar claims for all employees excluding public safety. The City is unable to make any reasonable estimate of its liability for public safety employees.

**Health Insurance**

The City contracts with an insurance carrier for excess liability coverage and an insurance consultant for claims processing. Under the terms of its insurance coverage, the employee is liable for any excess due over \$ 150,000 per incident, with a maximum lifetime coverage of \$ 1,000,000. The claims liability represents an estimate of claims incurred but unpaid at year end, based on past historical costs and claims paid subsequent to year end.

At June 30, 2002, the City has accrued \$ 4,173,500 as an estimated liability for claims that were incurred, but not reported (IBNR).

**23. Risk Management**

The government is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There

were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

**NASHUA AIRPORT AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2002**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the Nashua Airport Authority ("the Authority") conform to accounting principles generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

1. Financial Reporting Entity

The Authority was established on August 27, 1961 by legislative act as a separate legal entity. The Authority is located at Boire Field in Nashua, New Hampshire and provides air traffic control services as well as airplane tie-down rentals. The Authority meets the criteria as a component unit of the City of Nashua, New Hampshire ("the City"). Such criteria includes appointment of the board of directors by the Major of the City, debt service guarantees by the City, inclusion of the Authority's employees in the City's retirement system (New Hampshire Retirement System) and budgetary appropriations from the City.

2. Basis of Accounting

The financial statements of the Authority have been prepared on the accrual basis of accounting. The Authority has elected not to follow the FASB pronouncements issued subsequent to November 30, 1989 in accounting and reporting for its proprietary operations. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when they are incurred.

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Certain of the significant changes in the Statement include the following:

- ❖ For the first time the financial statements include:
  - A Management Discussion and Analysis (MD&A) section providing an analysis of the Authority's overall financial position and results of operations.
  - Financial statements prepared using full accrual accounting for all of the Authority's activities, including infrastructure.

These and other changes are reflected in the accompanying financial statements.

3. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates. Significant estimates include the depreciation expense.

4. Assets, Liabilities, and Fund Balance

Investments - Investments are recorded at their fair value. Certificates of deposit with a maturity of greater than ninety days from the date of issuance are included in investments.

Accounts Receivable - At June 30, 2002, accounts receivable includes unpaid tie-down fees and land lease rental fees. An allowance for estimated uncollected receivables is not deemed necessary as of June 30, 2002.

Due From Other Governments - This represents reimbursements due from the United States Treasury Department of \$ 29,350 for control tower income. An additional \$ 190,565 represents reimbursements due from the State of New Hampshire for the state and federal share of several Federal Aviation Administration Projects.

Capital Assets – Capital assets are recorded at cost. Depreciation is recorded using the straight-line method over the estimated useful lives of the related assets. Estimated useful lives are as follows:

	<u>Years</u>
Land improvements	25
Buildings	39
Equipment	3 - 30

Compensated Absences - Employees earn vacation and sick leave as they provide services. Employees earn one sick day per month and may accumulate up to a maximum of thirty days sick leave. Any unused sick leave will be paid only upon retirement. Vacation amounts accrue according to length of employment. Five vacation days may be carried forward to the next year. The current portion of the liability for compensated absences represents amounts payable within one year.

5. Revenues and Expenses

Operating Revenues and Expenses - Operating revenues and expenses for the Authority are those that result from providing services and producing and delivering goods in connection with its principal ongoing operations. Operating expenses include the cost of sales and services, administrative expenses, and

Municipal Government Report

depreciation on capital assets. It also includes all revenue and expenses not related to capital and related financing or investing activities.

Capital Contributions - Funds received from other governments for the purpose of constructing assets are recorded as capital contributions.

**NOTE 2 - CASH AND INVESTMENTS**

The Authority limits its deposits to money market investment accounts and certificates of deposit. At year end, the carrying amount of the Authority's deposits was \$ 335,361 and the bank balance was \$ 348,918. The entire bank balance was covered by federal depository insurance or collateralized by a public deposit guarantee bond.

Investments outstanding at year end consist of certificates of deposit. The balance of the Authority's investments was \$ 252,404. The entire bank balance was collateralized by a public deposit guarantee bond.

**NOTE 3 - CAPITAL ASSETS**

The following is a summary of changes in capital assets:

	<u>Balance 07/01/01</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance 06/30/02</u>
Capital assets, not being depreciated:				
Land	\$ 1,995,475	\$ -	\$ -	\$ 1,995,475
Construction in progress	<u>-</u>	<u>93,674</u>	<u>-</u>	<u>93,674</u>
<b>Total capital assets, not being depreciated</b>	<b><u>1,995,475</u></b>	<b><u>93,674</u></b>	<b><u>-</u></b>	<b><u>2,089,149</u></b>
Other capital assets:				
Land improvements	4,141,607	-	-	4,141,607
Buildings	923,362	535,331	-	1,458,693
Equipment	<u>562,053</u>	<u>45,399</u>	<u>(9,000)</u>	<u>598,452</u>
<b>Total other capital assets at historical cost</b>	<b><u>5,627,022</u></b>	<b><u>580,730</u></b>	<b><u>(9,000)</u></b>	<b><u>6,198,752</u></b>
Less accumulated depreciation for:				
Land improvements	(1,929,098)	(165,665)	-	(2,094,763)
Buildings	( 339,780)	( 24,820)	-	( 364,600)
Equipment	<u>( 311,286)</u>	<u>( 24,604)</u>	<u>9,000</u>	<u>( 326,890)</u>
<b>Total accumulated depreciation</b>	<b><u>(2,580,164)</u></b>	<b><u>(215,089)</u></b>	<b><u>9,000</u></b>	<b><u>(2,786,253)</u></b>
<b>Total other capital assets, net</b>	<b><u>3,046,858</u></b>	<b><u>365,641</u></b>	<b><u>-</u></b>	<b><u>3,412,499</u></b>
<b>Total capital assets, net</b>	<b><u>\$ 5,042,333</u></b>	<b><u>\$ 459,315</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 5,501,648</u></b>

During the year ended June 30, 2002, the Authority inventoried its investment in capital assets. During this inventory review, it was determined that the previously recorded balance in the General Fixed Asset Account Group did not include various

capital asset additions that had been previously purchased. In addition, the accumulated depreciation on the various capital assets as of June 1, 2001 have been adjusted in the above figures to conform with the new reporting model (see Note 8). The above balances as of July 1, 2001 have been adjusted to properly reflect these changes.

#### **NOTE 4 - PENSION PLAN**

##### **1. Plan Description**

The Authority contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 4 Chenell Drive, Concord, New Hampshire 03301.

##### **2. Funding Policy**

Covered general employees are required to contribute 5.0% of their covered salary and the Authority is required to contribute at an actuarially determined rate. The Authority's contribution rate was 4.14% of covered payroll for general employees. The Authority contributes 100% of the employer cost for general employees.

Per RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Authority's contributions to the NHRS for the years ending June 30, 2002, 2001, 2000 were \$ 5,851, \$ 5,744, and \$ 5,532, respectively, equal to the required contributions for each year.

#### **NOTE 5 - OPERATING LEASE**

The Authority leases the land from the City of Nashua, New Hampshire under a master lease commencing October 8, 1974. The lease expires December 31, 2047. The rent for the term of the lease is \$ 1.

The Authority subleases a portion of this land under twenty year operating leases. The base rent is adjusted biannually by the consumer price index. As of June 30, 2002, estimated yearly lease income is \$ 185,000.

The Authority also leases the control tower under terms of a lease, which expires August 13, 2020. The rent for the term of the lease is \$ 1.

**NOTE 6 - NET WORKING CAPITAL**

The net working capital as of June 30, 2002 is \$ 602,840.

**NOTE 7 - NET ASSETS**

Unrestricted net assets as of June 30, 2002 is as follows:

Designated for –	
Capital improvements/equipment	\$ 203,203
Project capital improvements/equipment	49,201
Safety related expenditures	<u>2,300</u>
	254,704
Undesignated	<u>328,091</u>
	<u>\$ 582,795</u>

**NOTE 8 - RESTATEMENT OF EQUITY**

1. Correction of an Error

During its review of the various capital asset acquisitions, it was determined that various land acquisitions, land improvements and a building addition had not been previously capitalized.

Previously, the Authority reported its operations using fund accounting. Effective July 1, 2001, the Authority began reporting its operations as a proprietary fund. Net assets at July 1, 2001 have been restated as follows:

Balance, July 1 - as previously reported:	
General Fund	\$ 460,303
Special Revenue Fund	101,488
Investment in general fixed assets	<u>1,053,993</u>
	1,615,784
Amount of restatement due to capital assets not previously recorded:	
Land improvements	4,141,607
Land acquisitions	1,900,342
Building addition	526,555
Compensated absence payable previously recorded in the General Long-Term Debt Account Group	( <u>23,199</u> )
	<u>\$ 8,161,089</u>

2. Change in Accounting Principle

Effective July 1, 2001, the Authority retroactively changed its method of financial reporting to conform with a recent pronouncement of the Governmental Accounting Standards Board (Statement No. 34). Under the new method, depreciation is to be recorded on the various capital assets.

Balance, July 1 - as restated per above	\$ 8,161,089
Amount of restatement due to:	
Accumulated depreciation on capital asset acquisitions	<u>(2,580,164)</u>
Balance, July 1 - as restated	\$ <u>5,580,925</u>

**NOTE 9 - CONTINGENCIES**

1. Litigation

Authority officials estimate that any potential claims against the Authority, which are not covered by insurance, are immaterial and would not affect the financial position of the Authority.

2. Federal Grants

The Authority participates in a number of federally assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amounts, if any, of expenses which may be disallowed by the granting agency cannot be determined at this time, although the Authority expects such amounts, if any, to be immaterial.

**NOTE 10 – COMMITMENTS**

1. Construction Contract

During May 2002, the Authority signed a \$ 165,987 contract with an independent company for the installation of security fencing. The Authority was awarded a grant from the Federal Aviation Administration for the installation of security fencing. The total estimated cost of the project is \$ 208,087 and is to be funded with federal funds (\$ 187,278), state funds (\$ 10,404), and local funds (\$ 10,405). The balance of the contract for the installation of security fencing is \$ 102,984 as of June 30, 2002.

2. Engineering Contract

During April 2002, the Authority signed a \$ 99,400 contract with an independent company for professional engineering services relating to the design of apron expansion. The Authority was awarded a grant from the Federal Aviation



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## Municipal Government Report

Administration for the design of apron expansion. The total estimated cost of the project is \$ 99,400 and is to be funded with federal funds (\$ 89,460), state funds (\$ 4,970), and local funds (\$ 4,970). The balance of the contract for the engineering services is \$ 97,775 as of June 30, 2002.

# Nashua



Incorporated: 1746

Community Contact: **CITY OF NASHUA**  
Dan DeSantis, Economic Development Director  
PO Box 2019, 229 Main Street  
Nashua, NH 03061-2019

Telephone: (603) 589-3098  
Fax: (603) 589-3119  
E-mail: [desantisd@ci.nashua.nh.us](mailto:desantisd@ci.nashua.nh.us)  
Web Site: [www.gonashua.com](http://www.gonashua.com)

City/Town Office Hours: Monday through Friday, 8 am – 5 pm

County: Hillsborough  
Labor Market Area: Nashua  
Planning Commission: Nashua Regional  
Tourism Region: Merrimack Valley

**Demographics, 2000 Census:** From 1990 to 2000, Nashua's population grew by 8.7 percent to 86,605, adding 6,943 residents. Nashua is the 2nd largest city, and had the 2nd highest numeric population growth. The median age is 35.8, with 24.7 percent of the population under the age of 18 and 11.6 percent age 65 and older. The total number of households is 34,614, with an average size of 2.46 persons. Of those, 22,083 are family households, with an average size of 3.05 persons. As of April 1, 2000, there were 35,387 total housing units.

**Population density, 2000:** 2,816.4 persons per square mile of land area, the 2nd highest. Nashua contains 30.8 square miles of land area and 1.0 square miles of inland water area.

**Origin:** Originally part of a grant to Edward Tyng of Dunstable, England, the 200 square mile area, called Dunstable, included Nashua, Tyngsboro MA, and other border towns. In 1741 the town was cut in half when the Massachusetts-New Hampshire border was established. The northern half kept the name Dunstable. In 1836 the town took the Nashua River's name, a Nashaway Indian word for "beautiful river with a pebbly bottom." Nashua became a manufacturing center, powered by the Middlesex Canal which connected the Merrimack River to Boston. It was incorporated as a city in 1853.



Hillsborough County

## Municipal Government Report

### MUNICIPAL SERVICES

City/Town Office Hours:	
<b>M-F 8-5 pm</b>	
Type of Government	<b>Mayor &amp; Council</b>
Annual Budget (2002)	<b>\$174,954,287</b>
Planning Board	<b>Appointed</b>
Industrial Plans Reviewed By	<b>Planning Board</b>
Zoning	<b>1930/00</b>
Master Plan	<b>2002</b>
Capital Improvement Plan	<b>Yes</b>
Public Library	<b>Nashua Public</b>

### EMERGENCY SERVICES

Police Department	<b>Full-time</b>
Fire Department	<b>Full-time</b>
Town Fire Insurance Rating	<b>2</b>

Emergency Medical Service **Municipal/Commercial/Other**

Nearest Hospital(s):

**Southern NH Regional; St. Joseph's, Nashua**  
 Distance: **Local** Beds: **173; 135**

### TAXES

2001 Total Tax Rate	<b>\$22.50</b>
2001 Equalization Ratio	<b>0.82</b>
2001 Full Value Tax Rate	<b>\$18.21</b>
2001 Property Valuation:	
Residential	<b>62.5%</b>
Commercial	<b>34.8%</b>
Other	<b>2.6%</b>

### UTILITIES

Electric Supplier	<b>PSNH</b>
Natural Gas Supplier	<b>EnergyNorth</b>
Water Supplier	<b>Pennichuck Water Works</b>
Sanitation	<b>Municipal</b>
Municipal Treatment Plant	<b>Yes</b>
Curbside Trash Pickup	<b>Yes</b>
Mandatory Recycling Program	<b>No</b>
Telephone Company	<b>Verizon</b>
Cellular Telephone Access	<b>Yes</b>
Cable Television Access	<b>Yes</b>

### HOUSING

	<b>2000</b>
Total Housing Units	<b>35,387</b>
Single-Family Units	<b>16,004</b>
Building Permits Issued	<b>120</b>
Multi-Family Units	<b>18,506</b>
Building Permits Issued	<b>71</b>
Manufactured Housing Units	<b>877</b>
Median Value, Owner-Occupied Housing	<b>\$137,500</b>
Median Gross Rent (monthly)	<b>\$757</b>

### DEMOGRAPHICS

		<b>(US CENSUS)</b>
Total Population	Community	County
2000	<b>86,605</b>	<b>380,841</b>
1990	<b>79,662</b>	<b>336,073</b>
1980	<b>67,865</b>	<b>276,608</b>
1970	<b>55,820</b>	<b>223,941</b>

Population by Gender, 2000

Male	<b>42,775</b>	Female	<b>43,830</b>
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Population by Age Group, 2000

Under age 5	<b>5,644</b>
Age 5 to 19	<b>17,735</b>
Age 20 to 34	<b>18,734</b>
Age 35 to 54	<b>27,055</b>
Age 55 to 64	<b>7,395</b>
Age 65 and over	<b>10,042</b>

Median Age

**35.8 years**

Total Households **34,630**

Ave. Size **2.46 persons**

Total Families **22,199**

Ave. Size **3.05 persons**

Educational Attainment, population 25 years and over

High school graduate or higher	<b>86.6%</b>
Bachelor's degree or higher	<b>31.5%</b>

### ANNUAL INCOME, 1999

	<b>(US CENSUS)</b>
Per capita income	<b>\$25,209</b>
Median 4-person family income	<b>\$61,102</b>
Median household income	<b>\$51,969</b>

Median Earnings, full-time, year-round workers

Male	<b>\$43,893</b>
Female	<b>\$29,171</b>

Families below the poverty level

**5.0%**

### TRANSPORTATION

Road Access	Federal Routes	<b>3</b>
	State Routes	<b>3A, 101A, 102, 130</b>
Nearest Interstate, Exit	<b>Everett Tpk., Exit 1-10</b>	
Distance	<b>Local access</b>	

Railroad

**Boston & Maine**

Public Transportation

**Yes**

Nearest Airport

**Nashua**

Runway **5,501 feet**

Lighted? **Yes** Navigational Aids? **Yes**

Nearest Commercial Airport

**Manchester**

Distance

**18 miles**

### DISTANCE TO

Manchester, NH	<b>18 miles</b>
Portland, ME	<b>112 miles</b>
Boston, MA	<b>45 miles</b>
New York City, NY	<b>231 miles</b>
Montreal, Quebec	<b>276 miles</b>

# City of Nashua

## EDUCATION/CHILD CARE FACILITIES

Primary & Secondary	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	12	3	1	7
Grade Levels	P-6	7-9	10-12	K-12
Total Enrollment	7,638	3,050	2,359	2,235

If no schools, district students attend:

Regional Career Technology Center(s): **Nashua, Alvirne & Milford High Schools**

Region: **16**

NH Licensed Child Care Facilities, 2001:      Total Facilities: **72**      Total Capacity: **4,156**

Nearest Community/Technical College: **Nashua**

Nearest Colleges or Universities: **Daniel Webster; Rivier; Thomas More**

## LARGEST EMPLOYERS

PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
BAE Systems North America	1,000+	
Southern NH Medical Center	1,000+	
St. Joseph Hospital & Trauma Center	1,000+	
Teradyne Connection Systems Inc.	1,000+	
City of Nashua	1,000+	
Compaq Computer Corp.	500+/-	
Nashua Corporation	500+/-	
GL & V Pulp Group Inc.	250+/-	
G N Netcom/Unex Inc.	250+/-	
Hampshire Chemical Corp.	250+/-	

## LABOR FORCE

	1990	2001
Annual Average		
Civilian labor force	48,973	48,774
Employed	46,299	46,546
Unemployed	2,674	2,228
Unemployment rate	5.5%	4.6%

## COMMUTING TO WORK, 2000 (US CENSUS)

Workers 16 years and over	
Drove alone, car/truck/van	83.5%
Carpooled, car/truck/van	9.2%
Public transportation	1.5%
Walked	2.5%
Other means	0.7%
Worked at home	2.7%

Mean Travel Time to Work      **24.7 minutes**

## EMPLOYMENT & WAGES 1991 2000

	1991	2000
<b>Manufacturing Industries</b>		
Average Employment	13,386	12,773
Average Weekly Wage	\$749	\$1,098
<b>Non-Manufacturing Industries</b>		
Average Employment	27,455	37,666
Average Weekly Wage	\$408	\$668
<b>Total Private Industry</b>		
Average Employment	40,842	50,439
Average Weekly Wage	\$520	\$777
<b>Government</b>		
Average Employment	3,328	3,896
Average Weekly Wage	\$634	\$849
<b>Total, Private plus Government</b>		
Average Employment	44,169	54,336
Average Weekly Wage	\$528	\$782

n = indicates that data does not meet disclosure standards

## RECREATIONAL FACILITIES

X	Municipal Parks
X	YMCA/YWCA
	Boys Club/Girls Club
X	Golf Courses
X	Swimming: Indoor Facility
X	Swimming: Outdoor Facility
X	Tennis Courts: Indoor Facility
X	Tennis Courts: Outdoor Facility
X	Ice Skating Rink: Indoor Facility
X	Bowling Facilities
	Museums
X	Cinemas
X	Performing Arts Facilities
X	Tourist Attractions
X	Youth Organizations (i.e., Scouts, 4-H)
X	Youth Sports: Baseball
X	Youth Sports: Soccer
X	Youth Sports: Football
X	Youth Sports: Basketball
X	Youth Sports: Hockey
	Campgrounds
X	Fishing/Hunting
X	Boating/Marinas
	Snowmobile Trails
X	Bicycle Trails
	Cross Country Skiing

Nearest Ski Area(s): **Pats Peak**

Other: **Indoor rock climbing**

## Municipal Government Report

**Table DP-1. Profile of General Demographic Characteristics: 2000**

Geographic area: Nashua city, New Hampshire

[For information on confidentiality protection, nonsampling error, and definitions, see text]

Subject	Number	Percent	Subject	Number	Percent
<b>Total population.....</b>	<b>86,605</b>	<b>100.0</b>	<b>HISPANIC OR LATINO AND RACE</b>		
<b>SEX AND AGE</b>			<b>Total population.....</b>	<b>86,605</b>	<b>100.0</b>
Male.....	42,775	49.4	Hispanic or Latino (of any race).....	5,388	6.2
Female.....	43,830	50.6	Mexican.....	1,306	1.5
Under 5 years.....	5,644	6.5	Puerto Rican.....	1,468	1.7
5 to 9 years.....	6,307	7.3	Cuban.....	98	0.1
10 to 14 years.....	6,147	7.1	Other Hispanic or Latino.....	2,516	2.9
15 to 19 years.....	5,281	6.1	Not Hispanic or Latino.....	81,217	93.8
20 to 24 years.....	5,001	5.8	White alone.....	74,907	86.5
25 to 34 years.....	13,733	15.9	<b>RELATIONSHIP</b>		
35 to 44 years.....	15,242	17.6	<b>Total population.....</b>	<b>86,605</b>	<b>100.0</b>
45 to 54 years.....	11,813	13.6	In households.....	85,202	98.4
55 to 59 years.....	4,185	4.8	Householder.....	34,614	40.0
60 to 64 years.....	3,210	3.7	Spouse.....	17,079	19.7
65 to 74 years.....	5,296	6.1	Child.....	24,939	28.6
75 to 84 years.....	3,511	4.1	Own child under 18 years.....	19,906	23.0
85 years and over.....	1,235	1.4	Other relatives.....	3,226	3.7
Median age (years).....	35.8	(X)	Under 18 years.....	963	1.1
18 years and over.....	65,251	75.3	Nonrelatives.....	5,344	6.2
Male.....	31,816	36.7	Unmarried partner.....	2,400	2.8
Female.....	33,435	38.6	In group quarters.....	1,403	1.6
21 years and over.....	62,317	72.0	Institutionalized population.....	639	0.7
62 years and over.....	11,905	13.7	Noninstitutionalized population.....	764	0.9
65 years and over.....	10,042	11.6	<b>HOUSEHOLD BY TYPE</b>		
Male.....	3,947	4.6	<b>Total households.....</b>	<b>34,614</b>	<b>100.0</b>
Female.....	6,095	7.0	Family households (families).....	22,083	63.8
<b>RACE</b>			With own children under 18 years.....	10,923	31.6
One race.....	85,340	98.5	Married-couple family.....	17,079	49.3
White.....	77,291	89.2	With own children under 18 years.....	7,897	22.8
Black or African American.....	1,740	2.0	Female householder, no husband present.....	3,606	10.4
American Indian and Alaska Native.....	275	0.3	With own children under 18 years.....	2,234	6.5
Asian.....	3,363	3.9	Nonfamily households.....	12,531	36.2
Asian Indian.....	1,506	1.7	Householder living alone.....	9,797	28.3
Chinese.....	874	1.0	Householder 65 years and over.....	3,022	8.7
Filipino.....	171	0.2	Households with individuals under 18 years.....	11,610	33.5
Japanese.....	78	0.1	Households with individuals 65 years and over.....	7,134	20.6
Korean.....	197	0.2	Average household size.....	2.46	(X)
Vietnamese.....	287	0.3	Average family size.....	3.05	(X)
Other Asian <sup>1</sup> .....	250	0.3	<b>HOUSING OCCUPANCY</b>		
Native Hawaiian and Other Pacific Islander.....	29	-	<b>Total housing units.....</b>	<b>35,387</b>	<b>100.0</b>
Native Hawaiian.....	9	-	Occupied housing units.....	34,614	97.8
Guamanian or Chamorro.....	5	-	Vacant housing units.....	773	2.2
Samoan.....	2	-	For seasonal, recreational, or		
Other Pacific Islander <sup>2</sup> .....	13	-	occasional use.....	188	0.5
Some other race.....	2,642	3.1	Homeowner vacancy rate (percent).....	0.4	(X)
Two or more races.....	1,265	1.5	Rental vacancy rate (percent).....	1.6	(X)
<b>Race alone or in combination with one</b>			<b>HOUSING TENURE</b>		
<b>or more other races:<sup>3</sup></b>			<b>Occupied housing units.....</b>	<b>34,614</b>	<b>100.0</b>
White.....	78,393	90.5	Owner-occupied housing units.....	19,703	56.9
Black or African American.....	2,131	2.5	Renter-occupied housing units.....	14,911	43.1
American Indian and Alaska Native.....	527	0.6	Average household size of owner-occupied units.....	2.66	(X)
Asian.....	3,695	4.3	Average household size of renter-occupied units.....	2.20	(X)
Native Hawaiian and Other Pacific Islander.....	73	0.1			
Some other race.....	3,167	3.7			

- Represents zero or rounds to zero. (X) Not applicable.

<sup>1</sup> Other Asian alone, or two or more Asian categories

<sup>2</sup> Other Pacific Islander alone, or two or more Native Hawaiian and Other Pacific Islander categories.

<sup>3</sup> In combination with one or more of the other races listed. The six numbers may add to more than the total population and the six percentages may add to more than 100 percent because individuals may report more than one race.

Source: U.S. Census Bureau, Census 2000.

<http://www.census.gov/>

# City of Nashua

**Table DP-2. Profile of Selected Social Characteristics: 2000**

Geographic area: Nashua city, New Hampshire

[Data based on a sample. For information on confidentiality protection, sampling error, nonsampling error, and definitions, see text]

Subject	Number	Percent	Subject	Number	Percent
<b>SCHOOL ENROLLMENT</b>			<b>NATIVITY AND PLACE OF BIRTH</b>		
Population 3 years and over enrolled in school.....	22,700	100.0	Total population.....	86,805	100.0
Nursery school, preschool.....	1,490	6.6	Native.....	77,827	89.9
Kindergarten.....	1,065	4.7	Born in United States.....	76,408	88.2
Elementary school (grades 1-8).....	10,650	46.9	State of residence.....	31,640	36.5
High school (grades 9-12).....	4,486	19.8	Different state.....	44,768	51.7
College or graduate school.....	5,009	22.1	Born outside United States.....	1,419	1.6
<b>EDUCATIONAL ATTAINMENT</b>			Foreign born.....	8,778	10.1
Population 25 years and over.....	58,267	100.0	Entered 1990 to March 2000.....	4,180	4.8
Less than 9th grade.....	2,364	4.1	Naturalized citizen.....	3,013	3.5
9th to 12th grade, no diploma.....	5,460	9.4	Not a citizen.....	5,765	6.7
High school graduate (includes equivalency).....	15,400	26.4	<b>REGION OF BIRTH OF FOREIGN BORN</b>		
Some college, no degree.....	11,411	19.6	Total (excluding born at sea).....	8,778	100.0
Associate degree.....	5,303	9.1	Europe.....	1,657	18.9
Bachelor's degree.....	11,821	20.3	Asia.....	3,021	34.4
Graduate or professional degree.....	6,508	11.2	Africa.....	279	3.2
Percent high school graduate or higher.....	86.6	(X)	Oceania.....	11	0.1
Percent bachelor's degree or higher.....	31.5	(X)	Latin America.....	2,571	29.3
<b>MARITAL STATUS</b>			Northern America.....	1,239	14.1
Population 15 years and over.....	68,474	100.0	<b>LANGUAGE SPOKEN AT HOME</b>		
Never married.....	19,008	27.8	Population 5 years and over.....	81,071	100.0
Now married, except separated.....	36,903	53.9	English only.....	67,413	83.2
Separated.....	1,424	2.1	Language other than English.....	13,658	16.8
Widowed.....	4,014	5.9	Speak English less than "very well".....	4,985	6.1
Female.....	3,205	4.7	Spanish.....	4,094	5.0
Divorced.....	7,125	10.4	Speak English less than "very well".....	2,085	2.6
Female.....	3,960	5.8	Other Indo-European languages.....	7,111	8.8
<b>GRANDPARENTS AS CAREGIVERS</b>			Speak English less than "very well".....	1,840	2.3
Grandparent living in household with one or more own grandchildren under 18 years.....	1,186	100.0	Asian and Pacific Island languages.....	1,984	2.4
Grandparent responsible for grandchildren.....	418	35.2	Speak English less than "very well".....	894	1.1
<b>VETERAN STATUS</b>			<b>ANCESTRY (single or multiple)</b>		
Civilian population 18 years and over ..	65,129	100.0	Total population.....	86,605	100.0
Civilian veterans.....	9,468	14.5	Total ancestries reported.....	103,742	119.8
<b>DISABILITY STATUS OF THE CIVILIAN NONINSTITUTIONALIZED POPULATION</b>			Arab.....	501	0.6
Population 5 to 20 years.....	18,811	100.0	Czech <sup>1</sup> .....	246	0.3
With a disability.....	1,436	7.6	Danish.....	229	0.3
Population 21 to 64 years.....	52,028	100.0	Dutch.....	774	0.9
With a disability.....	9,048	17.4	English.....	10,836	12.5
Percent employed.....	65.8	(X)	French (except Basque) <sup>1</sup> .....	11,658	13.5
No disability.....	42,980	82.6	French Canadian <sup>1</sup> .....	11,049	12.8
Percent employed.....	82.4	(X)	German.....	6,845	7.9
Population 65 years and over.....	9,508	100.0	Greek.....	1,422	1.6
With a disability.....	3,680	38.7	Hungarian.....	256	0.3
<b>RESIDENCE IN 1995</b>			Irish <sup>1</sup> .....	18,021	20.8
Population 5 years and over.....	81,071	100.0	Italian.....	7,796	9.0
Same house in 1995.....	40,472	49.9	Lithuanian.....	812	0.9
Different house in the U.S. in 1995.....	37,416	46.2	Norwegian.....	549	0.6
Same county.....	21,962	27.1	Polish.....	3,978	4.6
Different county.....	15,454	19.1	Portuguese.....	1,365	1.6
Same state.....	2,307	2.8	Russian.....	950	1.1
Different state.....	13,147	16.2	Scotch-Irish.....	1,539	1.8
Elsewhere in 1995.....	3,183	3.9	Scottish.....	2,298	2.7
			Slovak.....	95	0.1
			Subsaharan African.....	380	0.4
			Swedish.....	1,123	1.3
			Swiss.....	264	0.3
			Ukrainian.....	206	0.2
			United States or American.....	4,120	4.8
			Welsh.....	476	0.5
			West Indian (excluding Hispanic groups).....	224	0.3
			Other ancestries.....	15,730	18.2

-Represents zero or rounds to zero. (X) Not applicable.

<sup>1</sup>The data represent a combination of two ancestries shown separately in Summary File 3. Czech includes Czechoslovakian. French includes Alsatian. French Canadian includes Acadian/Cajun. Irish includes Celtic.

Source: U.S. Bureau of the Census, Census 2000.



# City of Nashua

**Table DP-4. Profile of Selected Housing Characteristics: 2000**

Geographic area: Nashua city, New Hampshire

[Data based on a sample. For information on confidentiality protection, sampling error, nonsampling error, and definitions, see text]

Subject	Number	Percent	Subject	Number	Percent
<b>Total housing units</b> .....	<b>35,387</b>	<b>100.0</b>	<b>OCCUPANTS PER ROOM</b>		
<b>UNITS IN STRUCTURE</b>			<b>Occupied housing units</b> .....	<b>34,614</b>	<b>100.0</b>
1-unit, detached .....	16,004	45.2	1.00 or less .....	33,800	97.8
1-unit, attached .....	2,330	6.6	1.01 to 1.50 .....	494	1.4
2 units .....	3,250	9.2	1.51 or more .....	320	0.9
3 or 4 units .....	2,676	7.6			
5 to 9 units .....	2,443	6.9	<b>Specified owner-occupied units</b> .....	<b>15,638</b>	<b>100.0</b>
10 to 19 units .....	2,642	7.5	<b>VALUE</b>		
20 or more units .....	5,165	14.6	Less than \$50,000 .....	138	0.9
Mobile home .....	877	2.5	\$50,000 to \$99,999 .....	1,868	11.9
Boat, RV, van, etc .....	-	-	\$100,000 to \$149,999 .....	8,084	51.7
			\$150,000 to \$199,999 .....	3,168	20.3
			\$200,000 to \$299,999 .....	1,877	12.0
<b>YEAR STRUCTURE BUILT</b>			\$300,000 to \$499,999 .....	443	2.8
1999 to March 2000 .....	351	1.0	\$500,000 to \$999,999 .....	60	0.4
1995 to 1998 .....	815	2.3	\$1,000,000 or more .....	-	-
1990 to 1994 .....	1,328	3.8	Median (dollars) .....	137,500	(X)
1980 to 1989 .....	8,525	24.1			
1970 to 1979 .....	7,071	20.0	<b>MORTGAGE STATUS AND SELECTED</b>		
1960 to 1969 .....	5,005	14.1	<b>MONTHLY OWNER COSTS</b>		
1940 to 1959 .....	5,058	14.3	With a mortgage .....	11,989	76.7
1939 or earlier .....	7,234	20.4	Less than \$300 .....	7	-
			\$300 to \$499 .....	107	0.7
<b>ROOMS</b>			\$500 to \$899 .....	353	2.3
1 room .....	564	1.6	\$700 to \$999 .....	1,764	11.3
2 rooms .....	1,510	4.3	\$1,000 to \$1,499 .....	5,544	35.5
3 rooms .....	4,034	11.4	\$1,500 to \$1,999 .....	2,842	18.2
4 rooms .....	6,640	18.8	\$2,000 or more .....	1,372	8.8
5 rooms .....	7,123	20.1	Median (dollars) .....	1,339	(X)
6 rooms .....	6,007	17.0	Not mortgaged .....	3,649	23.3
7 rooms .....	4,556	12.9	Median (dollars) .....	473	(X)
8 rooms .....	2,731	7.7			
9 or more rooms .....	2,222	6.3	<b>SELECTED MONTHLY OWNER COSTS</b>		
Median (rooms) .....	5.2	(X)	<b>AS A PERCENTAGE OF HOUSEHOLD</b>		
			<b>INCOME IN 1999</b>		
<b>Occupied housing units</b> .....	<b>34,614</b>	<b>100.0</b>	Less than 15.0 percent .....	4,578	29.3
<b>YEAR HOUSEHOLDER MOVED INTO UNIT</b>			15.0 to 19.9 percent .....	3,363	21.5
1999 to March 2000 .....	7,071	20.4	20.0 to 24.9 percent .....	2,576	16.5
1995 to 1998 .....	11,248	32.5	25.0 to 29.9 percent .....	1,860	11.9
1990 to 1994 .....	4,930	14.2	30.0 to 34.9 percent .....	1,136	7.3
1980 to 1989 .....	5,517	15.9	35.0 percent or more .....	2,085	13.3
1970 to 1979 .....	3,113	9.0	Not computed .....	40	0.3
1969 or earlier .....	2,735	7.9			
			<b>Specified renter-occupied units</b> .....	<b>14,886</b>	<b>100.0</b>
<b>VEHICLES AVAILABLE</b>			<b>GROSS RENT</b>		
None .....	2,877	8.3	Less than \$200 .....	672	4.5
1 .....	12,235	35.3	\$200 to \$299 .....	406	2.7
2 .....	14,592	42.2	\$300 to \$499 .....	1,385	9.3
3 or more .....	4,910	14.2	\$500 to \$749 .....	4,682	31.5
			\$750 to \$999 .....	4,786	32.2
<b>HOUSE HEATING FUEL</b>			\$1,000 to \$1,499 .....	2,492	16.7
Utility gas .....	23,742	68.6	\$1,500 or more .....	218	1.5
Bottled, tank, or LP gas .....	1,285	3.7	No cash rent .....	245	1.6
Electricity .....	2,738	7.9	Median (dollars) .....	757	(X)
Fuel oil, kerosene, etc .....	6,235	18.0			
Coal or coke .....	-	-	<b>GROSS RENT AS A PERCENTAGE OF</b>		
Wood .....	178	0.5	<b>HOUSEHOLD INCOME IN 1999</b>		
Solar energy .....	-	-	Less than 15.0 percent .....	2,901	19.5
Other fuel .....	219	0.6	15.0 to 19.9 percent .....	2,499	16.8
No fuel used .....	217	0.6	20.0 to 24.9 percent .....	2,203	14.8
			25.0 to 29.9 percent .....	1,794	12.1
<b>SELECTED CHARACTERISTICS</b>			30.0 to 34.9 percent .....	1,066	7.2
Lacking complete plumbing facilities .....	139	0.4	35.0 percent or more .....	3,988	26.8
Lacking complete kitchen facilities .....	191	0.6	Not computed .....	435	2.9
No telephone service .....	471	1.4			

-Represents zero or rounds to zero. (X) Not applicable.

Source: U.S. Bureau of the Census, Census 2000.



**INFORMATIONAL STATISTICS**

October 26, 1673: The General Assembly of Massachusetts granted a Charter to the Township of Dunstable.

April 4, 1746: The Province of New Hampshire granted a Charter to the Township of Dunstable (in New Hampshire.)

December 15, 1836: Name of Dunstable changed to Nashua.

January 23, 1842: Nashua divided.  
Nashville: North Side of River  
Nashua: South Side of River

1843: Town Hall completed

1853: Nashville united with Nashua and received City Charter

Area of City: 32 square miles

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## City of Nashua

### **SAMPLING OF IMPORTANT HISTORICAL EVENTS IN THE HISTORY OF NASHUA**

1859:	First graduating class at Nashua High School.
1885, April 14:	Nashua Horse Railway started.
1886, Fall:	Electric Lights installed in stores only.
1887:	First Electric Street Railway Service Electrified.
1895, Aug. 13:	Street Railway Service Electrified.
1910:	City Farm sold, became Nashua Country Club.
1913, Sept. 3:	Nashua White Way Installed.
1917:	Spring Street School destroyed by fire.
1919:	Dedication of new High School on Spring Street.
1920:	Playground opened on South Common.
1922:	Daniel Webster Highway opened.
1924:	Main Street widened from West Pearl to Hollis Street.
1924:	Nashua Main Street Bridge destroyed by fire.
1925:	New Main Street Bridge built.
1928:	Nashua celebrated 75th Anniversary as a City.
1930, May 4:	Crown Hill fire.
1932:	Nashua Street Railway Service discontinued.
1934, July 19:	Police Radio installed.
1936, March 19:	Flood.
1937:	Holman Stadium dedicated.
1937, Nov. 19:	Teletype System installed.
1938, Sept. 20:	Hurricane and Flood.
1944, April 11:	Main Street widened from Main Street Bridge to the Southerly line of Montcalm Building.
1945:	Airport dedicated at Boire Field.
1946:	Parking meters installed.
1946:	Federal Public Housing for Veterans of World War II (80 units).
1947:	Merrimack River flood control project completed.
1949:	Dike-Pump House.

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Municipal Government Report

- 1949: South of Lake Street Pump House.
- 1950: Main Street widened on Westerly side, from West Hollis Street to Mulberry Street.
- 1953: Nashua Centennial Celebration.
- 1954, Aug. 31: Hurricane "Carol".
- 1954, Sept. 11: Hurricane "Edna".
- 1954, Nov. 12: "Red Wing Express" (Montreal to Boston), wrecked at Bridge Street Crossing, near Union Street - one killed, twenty-one injured.
- 1956, March 16/19: "Twin Blizzards".
- 1956, April 8: "Blizzard" (one death).
- 1956, April 10: Fire Alarm Whistle silenced.
- 1957, Feb. 4: N.H. National Guard Armory destroyed by fire.
- 1958, Jan. 7: Twenty-one inch blizzard (one death).
- 1958, Jan. 16: Sixteen-inch blizzard.
- 1958, January: Widening of Main Street bottleneck started (West Side).
- 1959: Widening of Main street Bridge Southerly, completed.
- 1959, March 8: Dedication of New National Guard Armory.
- 1960, Sept. 1: Chandler Library opened; formally dedicated on October 10<sup>th</sup>.
- 1961, Jan. 30: Twenty-five inch blizzard (one death).
- 1962: Vagge Village, 50 unit Housing for Elderly.
- 1963: Federal Aviation Agency (Boston Center) opened.
- 1963: New Post Office completed.
- 1964, Nov. 16: New lights installed in business district.
- 1965: Memorial Monument to President Kennedy installed in front of City Hall.
- 1965, Oct. 26: Lyons Field dedicated (Marshall Street).
- 1965, Nov. 9: Gardner Field dedicated (Bowers Street).
- 1966: Federally Subsidized Housing, Ledge Street, 30 units.
- 1966, Feb. 1: Ward boundaries changed.
- 1967, June 17: St. Joseph Hospital dedicated.
- 1967, June 30: B&M ends passenger train service to Nashua.

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## City of Nashua

- 1968, March 13: Gift of \$800,000 by Eliot Carter for new library.
- 1968, June 9: Unveiling and dedication of Nashua Firemen's Relief Association Monument on Stark Square.
- 1969: Veteran's Memorial Field dedicated.
- 1969, Nov. 25: Second gift of \$300,000 by Eliot Carter for new Library.
- 1970: Old Post Office demolished.
- 1970, Sept. 15: Veterans Memorial Bridge dedicated (cost \$1.6 million).
- 1970, Sept. 15: Taylor Falls Bridge closed.
- 1971, June 28: Hunt Memorial Building listed in National Register of Historic Places.
- 1971, Sept. 26: Nashua Public Library dedicated.
- 1971: New Communications Center, Nashua Police Department (cost \$87,000).
- 1971, Nov. 2: Voting machine used for first time in Municipal Election.
- 1972: Ward boundaries changed.
- 1972, May 21: Florence Speare Memorial Building dedicated.
- 1972, Aug. 8: One-way traffic plan adopted.
- 1973, July 19: Sagamore Point Bridge opened.
- 1973, July 20: Hunt Building rededicated Hunt Memorial Building.
- 1973, Sept. 19: Roussel Memorial Field dedicated.
- 1974, December: New bridge opened to traffic (replacement for Taylor Falls Bridge).
- 1975: Nashua N.H. Foundation permanently displays historic Mill Bell.
- 1975, July 4: Laying of Cornerstone - New High School.
- 1976, July 13: Dedication of Bicentennial Monument to Revolutionary War Soldiers in Bicentennial Park.
- 1977: City receives one million dollar grant from EDA to build new Police Station, Public Works Garage, Court House and Parking Garage.
- 1977, Sept. 7: Dedication of Richard Belanger Gymnasium (Nashua High School Gym).
- 1977, Oct. 2: Dedication of Library Media Center at Bicentennial Elementary School to Assistant Superintendent Emma Nicol.

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## Municipal Government Report

- 1977, November: Main Street Amenities (first phase).
- 1978, Feb. 7: Record 27-inch snowfall paralyzes city.
- 1978, Feb. 18: President Carter's visit to Nashua for Town Meeting with area High School students. President Carter presented Key to the City in box specially made in Santa Rosa with inscription carved by laser beam.
- 1978, July: Second phase of Main Street Amenities Program.
- 1978, August: Statue of Major General John G. Foster relocated.
- 1978, Oct. 25: 1903 Time Capsule at Foster Square opened for the first time in 75 years, and a new capsule sealed and placed next to the relocated statue of Major General John Gray Foster.
- 1978, Nov. 24: Municipal Parking Garage opened to the public.
- 1979, March 5: Nashua District Courthouse and Municipal Parking Garage dedicated.
- 1979, May: Mine Falls Park Project recipient of 1979 N.H. Outstanding Civil Engineering Achievement Award: pedestrian bridge selected by the American Society of Civil Engineers for an Award of Merit by the American Institute of Steel Construction.
- 1979, May 18: Police Station and BPW Garage dedicated.
- 1979, Sept. 30: Amherst Street School Gym dedicated to Tony Marandos.
- 1980, Jan. 28: Passenger rail service between N.H. and Boston begun.
- 1980, April 17: Abbott-Spalding House listed in National Register of Historic Places.
- 1980: North Little League ball field near Amherst Street School named for the late Robert H. Murray, Sr., former major league baseball star.
- 1980, Aug. 20: Demolition of Arlington Street School started; demolition completed September 17, 1980.
- 1980, August: Dedicated Xavier House, 34 unit Housing for the Elderly.
- 1980, October: Nashua Jewish Community marks 20th anniversary of opening of Raymond Street Temple.
- 1981, May 3: Dr. Norman Crisp School dedicated (Arlington Street).
- 1981, May 22: Arel Manor Dedicated, Housing for Elderly with 110 units.
- 1981, June: Temple Street School and James B. Crowley School closed.
- 1981, July 30: Laton House celebrates 100th Anniversary.
- 1981: Indian Head National Bank marks 130th Anniversary.

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## City of Nashua

- 1981: Main Street United Methodist Church celebrates Sesquicentennial Anniversary.
- 1981, Sept.: Demolition of Public Works Garage on East Hollis Street begun.
- 1982: Nashua Telegraph celebrates its Sesquicentennial.
- 1982: Goodwill Building, corner Main and E. Pearl Streets, renovated; now known as City Plaza.
- 1982: Paper Box Co. Building, corner E. Hollis and Dearborn Streets; renovated for Matthew Thornton Health Clinic.
- 1983, Dec. 20: A three-year lease was signed bringing the Double AA Baseball League to Nashua, permitting the Holyoke Millers to become the Nashua Angels for the 1983 Eastern League Season.
- 1983: Senior Center, 70 Temple Street, dedicated.
- 1983: Youth benefactor Lawrence C. Elliott's statue dedicated at City Plaza, Main Street.
- 1983, April 7: Rededication of the newly renovated Nashua City Hall.
- 1983, April 7: Dedication of the Freedom Shrine by the Exchange Club of Nashua to the City of Nashua.
- 1983, Nov. 4: Temple Street Manor, former Temple Street Elementary School, now 43 units of Housing for the Elderly, dedicated.
- 1984: Nashua Pirates replaced the Nashua Angels in becoming the Double AA Baseball team in the Eastern League.
- 1984, April: Street light conversion begun.
- 1984, July 15: Hellenic Circle dedicated (junction Walnut, Chestnut, and Central Streets).
- 1984, Sept. 15: City Bus, Nashua's new transit system, began operations.
- 1984, Sept. 25: Alan Soifert Playground at Mine Falls Park dedicated.
- 1985, July 20: Dedication of maintenance and office building at Nashua Municipal Airport to Airport Manager Kenneth Howe.
- 1985, Sept. 25: Hurricane "Gloria".
- 1985, Sept. 26: Dedication of the Roby Park, Spit Brook Road.
- 1985, Nov. 29: Elm Street Garage dedication.
- 1985, Dec. 1: Elm Street Garage officially opened.
- 1985, Dec. 11: Power began flowing from the new Mines Falls Hydro-Electric Plant.

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## Municipal Government Report

- 1986, July: Nashua, the only city or town in New Hampshire to computerize the Vehicle Registration process.
- 1986, July: The Pheasant Lane Mall opened (150 stores).
- 1986, July 12: J.F. Kennedy statue returned to its original location in front of City Hall.
- 1986, Aug. 21: Dedication of the Park Recreation Building on 100 Concord Street, Nashua, NH.
- 1986, September: Rededication of Deschenes Oval, Railroad Square.
- 1986, Sept. 28: Dedication of Playing Fields at Mine Falls Park to Marine Sgt. Allen H. Soifert.
- 1986, November: Rededication of Elm Street Junior High School Auditorium.
- 1987, Jan. 18: Nashua Center for the Arts officially transferred to local developer John Stabile.
- 1987, February: New transit fleet for the City Bus Company arrives.
- 1987, March: Conveyance of the former James B. Crowley School to the Nashua Adult Learning Center, Inc.
- 1987, March: Arts & Science Center changes its name to the Nashua Center for the Arts.
- 1987, April: Lights installed at soccer and softball fields at Mine Falls Park.
- 1987, April 1: Residence Tax repealed.
- 1987, April 26: John P. Howe and Sally Howe Bixby gave a Gift of Land on Broad Street to be known as the "Howe Wildlife Sanctuary".
- 1987, May: Ground breaking ceremonies for the new Junior High School on Henri Burque Highway.
- 1987, July 19: Money Magazine designated Nashua and its surrounding communities as the most livable area in the United States. Nashua #1 City.
- 1987, Sept. 8: Sister City relationship established with An Sung, South Korea.
- 1987, Sept. 17: 200th Anniversary of the United States Constitution.
- 1987, Sept. 17: Dedication of Veterans Memorial at Woodlawn Cemetery.
- 1987, Sept. 17: Dedication of Constitution Plaza and Constitution Garden at Main and Spring Streets.
- 1987, Sept. 19: Planting and dedication of Constitutional Tree at Greeley Park by the Girl and Boy Scouts of Nashua.

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## City of Nashua

- 1987, Oct. 27: Ground breaking for Secondary Sewerage Treatment Plant sewerage facility.
- 1987, Oct. 28: Dedication and official opening of the play lot at Roby Park.
- 1987, Oct. 29: Unveiling of painting by Nashua Artist James Aponovich in City Hall rotunda.
- 1988, July 7: Delegates from An Sun County, South Korea, Sister City to Nashua, visited Nashua.
- 1988, Sept. 18: Pennichuck Junior High School dedicated (208 Manchester Street).
- 1988, Oct. 26: Unveiling of 2nd painting by Nashua artist John Aponovich in the City Hall rotunda.
- 1988, Oct. 26: Volunteer Recycling Program started in the City of Nashua.
- 1988, Dec. 28: Relocation of the Central Bus Transfer Station to the area between City Hall and Garden Street.
- 1989, Jan. 15: Clocktower Place opened.
- 1989, January: Demolition of Spring Street Junior High School completed. Work begun on the new Superior Court on Spring Street location.
- 1989, June: Renovation of City Hall Annex, 2nd Floor, completed.
- 1989, July 1: Korean War Veteran Memorial.
- 1989, July 30: Rededication of Fields Grove Park.
- 1990, April 22: 20th Anniversary Earth Day Celebration.
- 1990, June 12: Board of Aldermen authorized the sale of the Nashua District Court House to the State of New Hampshire.
- 1990, Nov. 27: Designated Martin Luther King Jr.'s Birthday as a Municipal Holiday to be observed on the third Monday in January each year.
- 1990, Dec. 1: The Nashua City Bus Contract was awarded to the Greater Nashua Transportation Services, Inc.
- 1991, Jan. 15: Wetlands Legislation approved by Nashua Voters in Special Referendum Election.
- 1991, June 12: Mt. Auburn Associates prepared a strategic plan for the future for the City of Nashua and the Greater Nashua Chamber of Commerce.
- 1991, November: City Vehicle Registration Office began issuing license plate decals for State of New Hampshire.



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## Municipal Government Report

- 1992, Jan. 31: City Clerk's Office relocated to Elm Street side of City Hall.
- 1992, Feb. 18: New Ward Boundaries were established.
- 1992, May 13: Amherst Street School celebrated its 100th Anniversary.
- 1992, November: City of Nashua Received "1st Place" award for excellence in Annual Reports by the New Hampshire Municipal Association.
- 1993, Jan. 12: Created Hunt Memorial Building Restoration Fund.
- 1993, January: Regional Roundtable established.
- 1993: SARA Title III Regional Meeting and Conference with EPA.
- 1993, Nov. 2: Budget Control Charter Amendment and Approval of Salaries and Collective Bargaining Agreements of the Nashua School District approved by Nashua voters by Referendum Question.
- 1994, April 26: Dedication of Libby Field (lower field at Lincoln Park) in recognition of Linda Libby.
- 1994, May 10: Dedication of Matt Dube Field (Baseball Field at St. Andrew's Playground) in recognition of his courage, hope and inspiration.
- 1994, June 1: Nashua Memorial Hospital changed its name to Southern New Hampshire Regional Medical Center.
- 1994, Aug. 15: 100th Anniversary Celebration - Amherst Street Fire Station.
- 1995, March: American Stage Festival leased Center for The Arts Building at 14 Court Street.
- 1996, June 14: Olympic Torch Celebration.
- 1997, April 8: Named two city entrances into Holman Stadium in recognition of the 50th Anniversary of the Nashua Dodgers Baseball Team's Celebrated Players Roy Campanella and Don Newcombe.
- 1997, June 11: NASHUA #1 CITY - Nashua named most livable city in America by Money Magazine for second time in ten years.
- 1998, Feb. 27: Professional Baseball Agreement - Nashua Pride Professional Baseball , LLC.
- 1998, May 26: Mayor established "MILLENNIUM CELEBRATION COMMITTEE."
- 1998, Dec. 8: Recall Election for the Office of Mayor.
- 1999, Jan. 12: Recall Run-off Election for the Office of Mayor.
- 1999, June 8: Adopted the 1999 Nashua Recreation Plan.

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## City of Nashua

- 1999, Dec. 14: "David W. Deane Skate Park" named.
- 2000, May 19: Ground broken for Nashua High School North.
- 2000, June 14: "Nashua Heritage Rail Trail" named. Officially opened November 8, 2000.
- 2000, September: Nashua Pride professional baseball team brings home the Atlantic League Championship.
- 2001, March: Pennichuck Junior High School Roof Collapses  
Walnut Street Oval named "Hellenic Circle.
- 2001, May 19: Dedication of a bronze and iron statue depicting a French-American mother and child at Le Parc de Notre Renaissance Francaise off Water Street. Christopher R. Gowell, sculptor.
- 2001, September 7: An estimated 2,800 fans attended opening night at Stellos Stadium. Motta Field's state-of-the-art synthetic turf receives great reviews, but Nashua's football team falls to Concord, 21 – 14.
- 2001, September 11: Attack on the World Trade Center shocks city and nation.
- 2002  
New Ward Boundaries established. NH Legislature unable to agree on new lines for House and Senate Districts. As a result, NH Supreme Court establishes new legislative districts. Court discovers that 2000 U.S. census tracts in New Hampshire did not properly follow all cities' ward lines and establishes at-large House Districts in many cities. Nashua further amends boundaries in Wards 4, 6, 7 and 8 at November 2002 election.
- 2002, August: Curtain falls on American Stage Festival, 14 Court Street, after 31 years of professional theater. The company moved from its Milford home, along the banks of the Souhegan, to Nashua in 1999.
- 2002, September 3: First day of school at Nashua High School – South. The \$70 million school off Broad Street will house juniors and seniors for two years while the former high school, now named Nashua High School – North, is renovated.



**MAYOR AND BOARD OF ALDERMEN  
2000-2001**

**First row, left to right:**

Alderman-at-large Frederick Britton; Alderman-at-Large Steven A. Bolton, Vice President; Alderman-at-large Katherine E. Hersh, President<sup>1</sup>; Alderman-at-large James R. Tollner; Alderman-at-large Suzan L.R. Franks; Alderman-at-large David Rootovich.

**Second row, left to right:**

Ward Five Alderman Brian S. McCarthy; Ward Seven Alderman Lori Cardin; Mayor Bernard A. Streeter; Ward One Alderman Kevin McAfee; Ward Four Alderman Marc W. Plamondon; Ward Three Alderman Kevin E. Gage; Ward Two Alderman Stephen J. Densberger.

**Third row, left to right:**

Ward Eight Alderman Stephen C. Liamos; City Clerk Paul R. Bergeron; Ward Nine Alderman Scott A. Cote; Chief Financial Officer Paul A. Martel<sup>2</sup>; Ward Six Alderman Robert A. Dion.

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<sup>1</sup> Resigned effective August 14, 2001. Alderman-at-Large Steven A. Bolton elected President on August 14, 2001, and Alderman-at-Large David Rootovich elected Vice President.

<sup>2</sup> Resigned effective September 29, 2000. Carol Anderson appointed Chief Financial Officer effective October 2, 2000; David G. Fredette appointed Treasurer/Tax Collector on October 10, 2000.

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City of Nashua



**MAYOR AND BOARD OF ALDERMEN  
2002-2003**

**First row, left to right:** Alderman-at-Large Paula Johnson; Alderman-at-Large Steven A. Bolton; Alderman-at-Large David Rootovich, President; Mayor Bernard A. Streeter; Alderman-at-Large James R. Tollner, Vice-President; Alderman-at-Large David Deane.

**Second row, left to right:** Ward One Alderman Kevin McAfee; Ward Two Alderman Timothy Nickerson; Ward Three Alderman Kevin E. Gage; Ward Four Alderman Marc W. Plamondon; Ward Five Alderman Brian S. McCarthy.

**Third row, left to right:** Ward Six Alderman Robert A. Dion; Ward Seven Alderman Lori Cardin; Ward Eight Alderman Stephen C. Liamos; Ward Nine Alderman Scott A. Cote.

**Fourth row, left to right:** City Clerk Paul R. Bergeron; Corporate Counsel David Connell; Treasurer/Tax Collector David Fredette.

Absent when photo was taken: Alderman-at-Large Frederick Britton.

**MAYORS OF NASHUA**

1. Joseph Baldwin	1853-1854	28. Joseph Howard	1895-1896
2. Freeman S. Rogers	1855-1856	19. Jason E. Tolles	1897-1900
3. Thomas Gillis	1857	30. Milton A. Taylor	1901-1902
4. Albin Beard	1858-1859	31. Jeremiah J. Doyle	1903-1904
5. Aaron W. Sawyer	1860	32. Andros B. Jones	1905-1906
6. George Bowers	1861	33. Albert Shedd	1907-1910
7. Hiram T. Morrill	1862-1863	34. William H. Barry	1911-1914
8. Edward Spalding	1864	35. James B. Crowley	1915-1919
9. Virgil C. Gilman	1865	36. Henri A. Burque	1920-1923
10. Gilman Scripture	1866-1867	37. Eaton D. Sargent	1924-1927
11. George Bowers	1868	38. William F. Sullivan	1928-1933
12. Jotham D. Otterson	1869-1870	39. Alvin A. Lucier	1934-1937
13. Dana Sargent	1871	40. Frank A. McMaster	1938-1939
14. Seth D. Chandler	1872	41. Eugene A. Lemay	1939-1945
15. Frank A. McKean	1873-1874	42. Oswald S. Maynard	1946-1949
16. George H. Whitney	1875	43. Hugh Gregg	1950
17. Charles Williams	1876-1877	44. Claude E. Nichols	1951
18. William H. Cook	1878	45. Lester H. Burnham	1952-1957
19. Charles Holman	1879-1880	46. Mario J. Vagge	1958-1965
20. Benjamin Fletcher, Jr.	1881-1882	47. Dennis Sullivan	1966-1977
21. Alfred Norton	1883-1884	48. Donald C. Davidson	1977
22. John A. Spalding	1885	49. Maurice L. Arel	1977-1984
23. James H. Tolles	1886-1888	50. Thomas J. Leonard	1984
24. Charles H. Burke	1889-1890	51. James W. Donchess	1984-1991
25. William H. Beasom	1891-1892	52. Rob Wagner	1992-1995
26. Williams Hall	1893	53. Donald C. Davidson	1999-1999
27. Thomas Sands	1894	54. Bernard Streeter	2000-



**THE STATE OF THE CITY ADDRESS OF MAYOR BERNARD A. STREETER**

Good morning.

I want to thank the Chamber for inviting me to be with you this morning and to all of you for getting up so early to listen.

This is my 3<sup>rd</sup> *State of the City* address and frankly I'm very proud of what has occurred during the past two years. I can honestly say the *State of our City* has never been better, in spite of the slight recession we are in.

Being Mayor is a lot like being Elizabeth Taylor's 7<sup>th</sup> husband, you know what you're supposed to do and you try your best, but you're never quite certain your efforts are "up to snuff."

Our city certainly had its ups and downs last year and that was clearly evident when we experienced the high of the announcement that a major multi-national company decided to locate here and bring more than 2,000 well-paying jobs... and the low of not only losing this company due to the failing economy... but experiencing the loss of hundreds of jobs from some of our major high tech companies.

The events of 9/11 had a major impact on our community. Our City came together after this tragedy like no other time in history. From a protection point of view, since we have both the FAA Center and BAE Systems in our community, we needed to activate our Emergency Operations Plan to make sure we were prepared for all contingencies.

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## Municipal Government Report

The health care providers in our city, from our own Health & Community Services Division, Southern NH Medical Center, St. Joseph Hospital, Rockingham Ambulance and our police and fire departments not only worked hard to educate the public, but also got us prepared, if a biological or hazardous threat hit our community.

In this regard, I would like to publicly commend Sgt. Mike Jones of the Nashua Police Dept. and Assistant Chief Roger Hatfield of our Fire Rescue Service for taking the lead in our emergency preparedness efforts.

Their co-chairing of our local Emergency Planning Committee that focuses on the different types of emergencies the city might face ensured us that we were adequately prepared in the areas of protection and detection, especially as we face the potential of either chemical or biological attacks.

Sgt. Jones & Chief Hatfield, please stand and accept my thanks and the thanks of our entire city for your continuing efforts and that of your colleagues to keep our city safe.

One more note regarding 9/11, many of us will never forget the Oct. 10<sup>th</sup> memorial service held on the grounds of Nashua High School when more than 5,000 citizens from throughout our area prayed for not only those whose lives were lost on that fateful day in September but their surviving family members as well.

I will always remember the stirring words of Elizabeth Kolvacin whose husband David died on American Airlines Flight # 11.

Elizabeth said she was constantly asked what people could do for her?' Her answer was: "Stand with me in supporting our President, our military and the other countries that fully support us as they pursue the daunting task of ridding the world of the evil men who took my husband's life ... and left my 2 daughters without their 'Knight in Shining Armor.'

I can't let this moment go by without mentioning how our city responded to emergencies, unrelated to 9/11.

We had 5 major roof collapses last Spring and the emergency response team from all city divisions worked so well with each other, that we were able to get through it without any injuries, and we were able to get Pennichuck Jr. High School back up and running in record time.

As you know the Pennichuck roof situation could have been a disaster of immeasurable proportions had the collapse occurred just 18 hours earlier – and for that we are most grateful.

The collapse could have been a financial disaster as well were it not for our sound financial position. We were able to fast track this project and re-open the school without a single penny of the money being bonded.

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## City of Nashua

The financial position of our city continues to be bright. We recently sold the 2<sup>nd</sup> largest bond in our history. And I'm happy to report that Moody's Investors Service increased the Outlook for Nashua from Stable to Positive – which indicates their belief that we will continue to grow and prosper based on our strong fiscal and economic condition. Thank you Carol Anderson, Maureen Lemieux and Dave Fredette for all you do for us.

Our Division of Public Works, headed by the very capable George Crombie, continues to make major strides in improving our infrastructure in a number of areas.

In Solid Waste our goal has been to cap the Four Hills Landfill to reduce odors that have plagued that neighborhood for years. I am happy to report that we have completed 90 per cent of the work, and the total cap will be done in July of next year.

One of the challenges we face in our Wastewater Dept. is to insure that our Administrative Order with EPA is the right solution to improving the water quality in our rivers. The cost of this program exceeds \$150 million dollars so I plan to actively seek federal approval to re-define the consent order making it more cost effective.

In the Streets and Traffic area we are more than doubling the investments going into repairing streets and sidewalks and downtown parking. Mary Nelson and I will be seeking federal and state funding for Broad St. in the vicinity of the new High School and to improve the Daniel Webster Highway & Spit Brook Rd. corridor.

Although there are a number of issues that still concern me the Broad Street Parkway will get underway this year.

However, this project still has a way to go financially. In our analysis we found that it is not a \$37 million dollar project but in fact is a \$49 million dollar project, and could well be greater when finally completed. The additional \$12 plus million dollars presents a huge problem.

However, I have instructed NH DOT to immediately begin the design and construction of the area from East Hollis St to the Mill Yard insuring opportunities for businesses in this area.

We will continue to purchase property along the proposed right of way but will re-evaluate the railroad crossing and entrance at Sergeants Avenue. I want to be sure the neighborhood in this area will not be adversely impacted by this project. As a result of the rising cost of the project it is imperative we continue to go after additional federal funding.

I have stated in the past that this project not negatively impact the Tree Streets neighborhood, and that it must blend into a workable downtown traffic pattern to improve business.



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## Municipal Government Report

I'm happy to report this morning that NH DOT has sponsored funding to allow the Nashua Regional Planning to work with us to this end.

I will be announcing shortly a Parkway Advisory Committee made up of residents, interest groups and elected officials to work with us and NH DOT to oversee this project.

The Broad Street Parkway when completed will have a signature on this community for decades to come and we need to make sure we do it right the first time.

Great progress is being made to improve our city's Parks and Recreation. For example, this past summer a new-handicapped accessible playground opened at Roby Park and we signed a new long-term agreement with the Nashua Pride that will provide our citizens the opportunity to enjoy professional baseball at reasonable prices.

The Community Development Division has a new and vibrant director in Kathy Hersh. She has made a number of organizational changes in the Division that have set the stage for improved efficiencies and delivery of services

We also created the Office of Economic Development and I'm pleased that Dan DeSantis, formerly the economic development director in Somersworth, has joined our city. He brings a new and exciting dimension to our economic development efforts. One of Dan's primary duties will be the recruitment of new businesses and industries to our city and just as importantly the retention of our present business and industrial base.

Dan, would you please stand.

A few of the projects Kathy & her Division focused on during the past year included the Brownfields program at the site of the former Whitney Screw Co., and the up-dated Master Plan that provides the blueprint for our city's future and will be the basis for a new Downtown Master Plan, and river-front planning efforts.

Last fall I had the opportunity to attend a Mayor's Conference on City Design at Princeton University's School of Architecture. Alan Manoian & I spent a week talking with leading international architects and land designers about what cities should focus on in this new century. It was their considered opinion that whatever we do with our downtown, it should be centered on our Riverfront. Thus our downtown planning efforts will not only emphasize but will focus on this wonderful attribute.

Several private developer projects were begun last year that will change the look of our city, prime examples being the redevelopment of both Globe Plaza and the Nashua Mall.

In the area of land conservation, we acquired, at no cost to city taxpayers, 250 acres of land critical to the protection of our drinking water supply, as well as a conservation easement on an additional 41 acres in the northwest section of our city.

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## City of Nashua

Following the collapse of the Pennichuck Jr. High School roof last winter I asked for a review of building construction policies and procedures in our city.

This was done by a committee headed by Nashua Community Technical College President Lucille Jordan and Alderman Scott Cote. Lucille & Scott & their committee recommended the City adopt the International Building Code.

The code was adopted by the Bd. of Aldermen and it requires a registered architect or engineer prepare all construction documents and review not only the design concept but also the quality control procedures for all code required materials and inspections and ...be present during various intervals of construction. This will insure that we will never have a repeat of the Pennichuck Jr. High School roof situation.

In the education area, Nashua High School North is scheduled to open Sept. 3<sup>rd</sup> with approximately 2,000 junior and senior students.

Construction of a new physical education wing began at Nashua High School South last month. The renovation of the complete facility will be completed by Sept. 2004 at which time both high schools will be operational with student populations of approximately 2000 in grades 9 to 12.

Our school officials, headed by Supt. Joe Giuliano and a talented faculty & staff have developed a safe school environment, created a culture of achievement and are enhancing the quality of ... and access to ...post-secondary and adult education ...all while establishing management excellence.

Our Police Dept. continues to provide the best law enforcement protection of any department its' size in the nation. Its' recent re-accreditation and an additional Community Policing Center at Maplewood, bringing the number citywide to 7, are examples of the outstanding work Chief Don Gross and his dedicated staff are providing our citizens.

Our nationally recognized Nashua Fire Rescue Service responded to more than 6,800 incidents last year as well as a number of Bio-hazard incidents by our Hazmat Team.

Chief Mike Buxton and his officers provided more than 26,000 hours of training covering EMS rescue skills, hazardous materials, and prevention.

In order to address the issue of changing cultural demographics in our community, I asked the New Hampshire Dept. of Health and Human Services to fund a new position in our Health and Community Services Division. Multicultural Specialist. Linda Sprague's role is to provide assistance to Latino families who are looking for resources to access health care and other needs. Linda is with us this morning so please stand ...

With the planned retirement of Dolly Bellavance, her shoes will be very hard to fill. Thank you Dolly for a job well done!

While we are still several years away to having the first shovel in the ground for the construction of a *Performing Arts Center* significant progress was made this past year. A feasibility study was conducted in essence to see if we build it will they come and what is it going to cost?

Not surprisingly, the study found that a performing arts center in our city would be used a minimum of 300 days a year by over 25 performing arts organizations both professional and non-professional and that attendees would come from a radius of 35 miles. The next step is to analyze the proposed cost for the facility and initiate a fund raising feasibility study.

Next year we will be celebrating Nashua's 150<sup>th</sup> anniversary. ... and we will shortly be issuing a call for volunteers to serve on a Sesquicentennial Celebration committee

The Main Street program is on the front burner this year. As The Telegraph so aptly put it in Tuesday's editorial, the decision to apply for the Main Street designation may be looked at years from now as one of the most important steps ever taken in the creation of a vibrant downtown.

I encourage businesses, whether they are downtown or not, to support this project. Because as we know first hand, as a city's downtown goes, so goes the entire community

The biggest challenge we face this year in Concord is in the education funding area. The legislature, in its attempt to fulfill the Supreme Court's edict to provide an adequate education for all our students regardless of where they live, is facing a deficit and frankly they have not addressed the revenue question.

No matter which way they slice it; every plan to tinker with the education grant program hurts Nashua. We are working very closely with the our city delegation and legislative leadership and at some point Bryan Christensen and I may be asking each of you to talk with your legislator to keep Nashua's grant where it presently is.

Secondly, the Everett Turnpike tollbooth issue has once again raised its ugly head. From what I'm told the House Transportation Committee added the Nashua toll facility in the new 10-Year Highway Plan as a "payback" to those legislators from Nashua, especially Sen. Pignatelli and former Rep. Donnalee Lozeau, who worked hard last session to get this albatross lifted from our heads.

The last thing our city needs is a tollbooth at the Mass. border and if this legislation ever sees the light of day I will encourage all of you to ask Governor Shaheen to veto it. However, I'm hoping that Senators Pignatelli, O'Hearn and Francoeur can throttle this in the Senate before it ever reaches the Governor's desk.

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## City of Nashua

In conclusion, Nashua is in extremely good shape. We provide a high quality of life for our citizens through excellent public services evidenced by:

1. A responsible city government;
2. High level of community volunteerism and participation.
3. A quality school system;
4. The most active library in northern New England
5. The lowest crime rate and the best fire protection in the nation for a community our size;
6. Recreational facilities that are the envy of any community in the northeast;
7. A first-class professional baseball team playing in one of the best stadiums in the nation; and
8. The busiest general aviation airport in northern New England.

Before I conclude, I would like to offer my thanks to a very dedicated and hard-working team of city employees some of whom are with us this morning. It's their job to provide you with the best city government possible and they have.

Ladies and gentlemen, that's my report card for the year ... now let me hear from you.

## THE COMMON COUNCIL AND BOARD OF ALDERMEN

Under the City's first Charter of 1853, the Mayor and Aldermen sat as one board, with the Mayor presiding. Though the Mayor exercised "general supervision" over the affairs of the new city, the executive powers of Nashua rested with the full Board which possessed all the powers that town Selectmen had under state law, except as otherwise provided by the Charter.

The Common Council had the "power to make all such salutary and needful by-laws...and make, establish, publish, alter, modify, amend or repeal ordinances, rules, regulations and by-laws..." In addition, the Council oversaw city property and finances, had the power to construct drains and sewers, had all power and authority vested in boards of health, and provided for the appointment or election of city officials and fixed their compensation. The Board of Mayor and Aldermen did not have veto authority over the Council.

The 1853 Charter was significantly amended by the voters in December, 1914. Effective January 1, 1915, the Common Council was abolished and the Board of Aldermen became the legislative authority. The Mayor remained the chief executive officer, but he was now granted veto power over the Board's actions. The Mayor retained the right to introduce legislation, but he would no longer preside over the Board's meetings. Beginning in 1915, the Board of Aldermen elected a President for that purpose.

The final meeting of the Common Council was held on December 15, 1914. During that session, the council did "meet the Board of Mayor and Aldermen in Joint Convention to canvass the vote of the election on December 8<sup>th</sup>." Although the Council adjourned until December 22<sup>nd</sup>, there is no record of the Council meeting on that date.

**Historical Notes:** The 1915 Charter granted limited voting rights to women who were now permitted to vote only "for the choice of a board of education of said city": "The board of inspectors of checklists of said city shall prepare, post up, revise and correct an alphabetical list of the females who are legal voters in each ward of said city qualified under this act to vote for a board of education of said city, in the manner selectmen of towns are required to do in the case of males who are legal voters in towns...and they shall deliver an attested copy of the lists of such female voters, so prepared and corrected, to the clerks of the respective wards...and the said ward clerks shall use the list of such female voters, prepared and corrected as aforesaid in the case of females voting for said board of education. In all other particulars of information required in the case of male voters in said city as to checklists, the same shall be followed as to said checklists of females."

The provision that "Any holder of an office elected at large may be recalled and removed therefrom by the qualified voters of the city..." was first introduced as part of the 1915 Charter. Today, Nashua is the only New Hampshire community that still has a recall provision in its Charter.

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City of Nashua

**PRESIDENTS, BOARD OF COMMON COUNCIL**

1853	Aaron F. Stevens	1880	Charles W. Stevens
1854	Edward Spalding	1881	Guy W. Latham
1855	David A.G. Warner	1882	Isaac C. Johnson
1856	Samuel C. Crombie	1883	Isaac C. Johnson
1857	Ivory Harmon	1884	Charles E. Cummings
1858	George L. White	1885	Charles R. McQuesten
1859	Josiah M. Fletcher	1886	Fred C. Anderson
1860	Josiah M. Fletcher	1887	Charles T. Lund
1861	Jonathan Parkhurst	1888	Albert H. Bailey
1862	Jacob D. March	1889	Henry P. Whitney <sup>3</sup>
1863	Theodore H. Wood	1890	Frank P. Rideout
1864	Henry Holt	1891	Fletcher W. Burnham
1865	John G. Kimball	1892	Lester F. Thurber
1866	John G. Kimball	1893	Frank L. Kimball
1867	Charles D. Copp	1894	William D. Swart
1868	William B. Buell	1895 – 1896	William D. Swart
1869	Benjamin Fletcher Jr.	1897 – 1898	Edward H. Wason
1870	Eugene F. Whitney	1899 – 1900	Charles O. Murray
1871	Edwin W. Johnson	1901 – 1902	Warren H. Prichard
1872	Thomas H. Pinkham	1903 – 1904	Warren H. Prichard
1873	Loring Farnsworth	1905 – 1906	Moses L. Truel
1874	Timothy B. Crowley	1907 – 1908	James H. Connor
1875	Edgar B. Burke	1909 – 1910	Harry A. Gregg
1876	James H. Dunlap	1911 – 1912	John F. Shea
1877	Alfred Chase	1913	Frederick A. Collins <sup>4</sup>
1878	Joseph W. Wallace	1913	Frederick A. Collins <sup>5</sup>
1879	James A. Merrill	1913 – 1914	Charles M. Shenton <sup>6</sup>

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<sup>3</sup> elected on 33<sup>rd</sup> ballot

<sup>4</sup> resigned November 4, 1913

<sup>5</sup> resigned November 4, 1913

<sup>6</sup> elected November 4, 1913

**PRESIDENTS, BOARD OF ALDERMEN**

1920-1921	Fred E. Taggart	1962-1963	Henry J. Fortin
1922-1925	Edwin Morey	1964-1967	Francis LaFlamme
1926-1927	Wilbert Blanchard	1968-1971	Maurice L. Arel
1928-1929	Henry A. Lagasse	1972-1975	Donald L. Ethier
1930-1931	Walter E. Grant	1976-1977	Alice L. Dube
1932-1933	Charles H. Parker	1978-1979	Donald L. Ethier
1934-1935	Walter E. Grant	1980-1981	Donald C. Davidson
1936-1937	Joseph A. Therriault	1982-1985	Thomas B. Kelley
1938-1939	Eugene H. Lemay <sup>7</sup>	1986-1987	Carl Andrade
1939	Joseph E. Houde <sup>8</sup>	1988-1991	Thomas B. Kelley
1940-1941	Edward R. Benoit	1992-1993	Philip J. Grandmaison
1942-1943	Walter B. Mason	1994-1995	Joyce L. Arel
1944-1945	Edward R. Benoit	1996-1997	Claire McGrath
1946-1947	Lester H. Burnham	1998-1999	David G. Fredette
1948-1949	Henry J. Ouellette	2000-2001	Katherine E. Hersh <sup>9</sup>
1950-1953	Conrad H. Bellavance	2001	Steven A. Bolton <sup>10</sup>
1954-1955	Michael J. Dell Isola	2002-2003	David Rootovich
1958-1959	Wilfred Pelletier		
1960-1961	Thomas J. Leonard Jr.		

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<sup>7</sup> elected Mayor February 14, 1939

<sup>8</sup> elected February 14, 1939

<sup>9</sup> resigned August 14, 2001

<sup>10</sup> elected August 14, 2001

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City of Nashua

**MUNICIPAL GOVERNMENT**

**2000-2001**

**MAYOR**

Honorable Bernard A. Streater  
Elected at the December 7, 1999  
Mayoral Run-Off Election for a Four Year Term

**PRESIDENT OF THE BOARD OF ALDERMEN**

Alderman-at-Large Katherine E. Hersh  
Elected by the Board of Aldermen for a  
Two Year Term Expiring December 31, 2001  
Resigned August 14, 2001  
Alderman-at-Large Steven A. Bolton  
Elected by the Board of Aldermen to complete the  
Term Expiring December 31, 2001 on August 14, 2001

**VICE PRESIDENT OF THE BOARD OF ALDERMEN**

Alderman-at-Large Steven A. Bolton  
Elected by the Board of Aldermen for a  
Two Year Term Expiring December 31, 2001  
Elected President of the Board on August 14, 2001  
Alderman-at-Large David Rootovich  
Elected by the Board of Aldermen to complete the  
Term Expiring December 31, 2001 on August 14, 2001

**ALDERMEN-AT-LARGE**

Three members elected at the Municipal Election

Terms Expire December 31, 2001:

Steven A. Bolton 4 Kyle Drive  
Suzan L.R. Franks 42 Cathedral Circle  
Katherine E. Hersh 28 Bicentennial Dr.

Terms Expire December 31, 2003:

James R. Tollner 1 Sequoia Circle  
David Rootovich 5 Shelton Street  
Frederick D. Britton 32 Walden Pond Dr.

**WARD ALDERMEN**

Ward 1	Kevin McAfee	8 Stonybrook Road
Ward 2	Stephen J. Densberger	22 Nova Road
Ward 3	Kevin E. Gage	16 Granite Street
Ward 4	Marc W. Plamondon	78 Elm Street
Ward 5	Brian S. McCarthy	65 Musket Drive
Ward 6	Robert A. Dion	266 Pine Street
Ward 7	Lori Cardin	76 Marshall Street
Ward 8	Stephen Liamos	29 Spindlewick Dr.
Ward 9	Scott A. Cote	39 Tenby Drive

**CLERK OF THE BOARD:** Paul R. Bergeron, City Clerk  
Patricia E. Lucier, Deputy City Clerk

**LEGISLATIVE ASSISTANT:** Susan Lovering  
Dawn MacMillan, Transcription Specialist



**STANDING COMMITTEES: 2000 - 2001**

Budget Review Committee	Britton (CH), Densberger (VC), Cardin, Bolton, Gage, McCarthy, Liamos
Finance Committee	Bolton (VC), Franks, Rootovich, Densberger, Dion, Cote
Human Affairs	Cardin (CH), Franks (VC), Tollner, McAfee, Plamondon
Infrastructure	Rootovich (CH), Plamondon (VC), Gage, Dion, Liamos
Planning & Economic Development	McCarthy (CH), Cote (VC), Plamondon, McAfee, Gage
Personnel/Administrative Affairs	Tollner (CH), Dion (VC), Rootovich, Britton, Liamos
Joint Special School Bldg	Bolton, Franks, Britton, Tollner, McAfee, Densberger, McCarthy, Cardin, Cote

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**SPECIAL LIAISON COMMITTEE MEMBERSHIP**

Board of Education . . . . .	Liamos, Gage (Alt.)
Board of Health . . . . .	Franks, Tollner (Alt.)
Board of Public Works . . . . .	Plamondon, Rootovich (Alt.)
BPW Pension . . . . .	Rootovich, Cardin (Alt.)
Cable TV Advisory Board . . . . .	Liamos, Franks (Alt.)
Capital Equipment Reserve Fund . . . . .	Bolton
Capital Improvements . . . . .	Cote, McCarthy (Alt.)
Center for Economic Development . . . . .	McCarthy
Ethnic Awareness Committee . . . . .	Britton
Housing Authority . . . . .	McAfee, Cardin
Planning Board . . . . .	Hersh, McAfee (Alt.)
Library . . . . .	Hersh
IRA Harris Fund . . . . .	Hersh
Hunt Legacy . . . . .	Hersh

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City of Nashua

**MUNICIPAL GOVERNMENT**

**2002-2003**

**MAYOR**

Honorable Bernard A. Streeter  
Elected at the December 7, 1999  
Mayoral Run-Off Election for a Four Year Term

**PRESIDENT OF THE BOARD OF ALDERMEN**

Alderman-at-Large David Rootovich  
Elected by the Board of Aldermen for a  
Two Year Term Expiring December 31, 2003

**VICE PRESIDENT OF THE BOARD OF ALDERMEN**

Alderman-at-Large James R. Tollner  
Elected by the Board of Aldermen for a  
Two Year Term Expiring December 31, 2003

**ALDERMEN-AT-LARGE**

Three members elected at the Municipal Election for Four Year Terms  
Terms Expire December 31, 2003:

James R. Tollner	1 Sequoia Circle
David Rootovich	5 Shelton Street
Frederick D. Britton	32 Walden Pond Dr.

Terms Expire December 31, 2005:

Steven A. Bolton	4 Kyle Drive
David W. Deane	56 Manchester Street
Paula I. Johnson	15 Westborn Drive

**WARD ALDERMEN**

Ward 1	Kevin McAfee	8 Stonybrook Road
Ward 2	Timothy B. Nickerson	45 Watson Street
Ward 3	Kevin E. Gage	29 Cabot Drive
Ward 4	Marc W. Plamondon	78 Elm Street
Ward 5	Brian S. McCarthy	65 Musket Drive
Ward 6	Robert A. Dion	266 Pine Street
Ward 7	Lori Cardin	76 Marshall Street
Ward 8	Stephen Liamos	29 Spindlewick Dr.
Ward 9	Scott A. Cote	39 Tenby Drive

**CLERK OF THE BOARD:** Paul R. Bergeron, City Clerk  
Patricia E. Lucier, Deputy City Clerk

**LEGISLATIVE ASSISTANT:** Susan Lovering  
Dawn MacMillan, Transcription Specialist

**STANDING COMMITTEES: 2002 – 2003**

Budget Review Committee	Britton (CH), Tollner (VC), Johnson, Cardin, Gage, Bolton, Lamos
Finance Committee	Bolton (VC), Britton, Deane, McAfee, Dion, Cote
Human Affairs	Cardin (CH), Plamondon (VC), Lamos, Tollner, Deane
Infrastructure	Dion (CH), Gage (VC), Deane, Plamondon, McCarthy
Planning & Economic Development	McCarthy(CH), Cote (VC), McAfee, Nickerson, Cardin
Personnel/Administrative Affairs	Tollner (CH), Lamos (VC), Johnson, Nickerson, Dion
Joint Special School Bldg	Bolton(CH), Cote (VC), McCarthy, Nickerson, Johnson, Gage, Plamondon, Britton, McAfee

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**SPECIAL LIAISON COMMITTEE MEMBERSHIP**

Board of Education . . . . .	Nickerson, Johnson (Alt)
Board of Health . . . . .	Bolton, McAfee (Alt)
Board of Public Works . . . . .	Deane, Plamondon (Alt)
BPW Pension. . . . .	Lamos, Deane (Alt)
Cable TV Advisory Board. . . . .	McCarthy, Johnson (Alt)
Capital Equipment Reserve Fund . . . . .	Rootovich
Capital Improvements. . . . .	Cote, McCarthy (Alt)
Ethic Review Committee . . . . .	Cardin, Nickerson (Alt)
Ethnic Awareness Committee . . . . .	Plamondon, Gage (Alt)
Housing Authority. . . . .	Cardin, Britton (Alt)
Hunt Legacy. . . . .	Rootovich
IRA Harris Fund . . . . .	Rootovich
Library. . . . .	Rootovich
Planning Board. . . . .	McAfee, Cote (Alt)
Transit Advisory Committee . . . . .	Lamos, Cardin (Alt)

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City of Nashua



**DAVID ROOTOVICH  
PRESIDENT  
BOARD OF ALDERMEN  
2002**

In 2001 we saw some changes to the Board of Aldermen. There were two new at-large members elected, Aldermen David Deane and Paula Johnson. There was, however, only one new ward Aldermen elected and that was Tim Nickerson in Ward 2. Paula Johnson and Tim Nickerson were previously on the Board of Education and David Deane was a member of the Board of Public Works. Each has chosen to continue their public service roles, now as members of the Board of Aldermen. Members that were reelected were Aldermen at Large Steve Bolton, Ward 1 Alderman Kevin McAfee, Kevin Gage in Ward 3, Mark Plamondon in Ward 4, Brian McCarthy in Ward 5, Bob Dion in Ward 6, Lori Cardin in Ward 7, Steve Liamos in Ward 8, and Scott Cote in Ward 9. There were three remaining members who were not up for reelection that remain on the board, and they are Aldermen at Large David Rootovich, Jim Tollner and Fred Britton. There was also a new President and Vice President elected to the board. David Rootovich was elected President and Jim Tollner was elected as Vice President for the ensuing two years. Both bring a great deal of experience to the Board. David and Jim were both elected to the board back in 1993.

There were three Aldermen who departed from the Board, as well, in 2001. Kathy Hersh became the Director of Community Development for the City of Nashua. Kathy resigned her position as a member of the Board of Aldermen to take on this new and challenging role. Aldermen at Large Steve Bolton then took over as President and David Rootovich as Vice President for the remainder of the term. Ward 2 Alderman Steve Densberger and Aldermen at Large Sue Franks did not elect to run again for another term. All three had contributed a great deal to the city in many different areas throughout their terms. We will miss their contributions greatly. They all played roles in making Nashua a great place to live and raise a family.

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## Municipal Government Report

One of the biggest projects ever in the city of Nashua continued with the construction of the new high school in north Nashua. This is the largest school building project ever in the state of New Hampshire. The opening date for this new facility is set for September of 2002. It will be a state of the art facility in which our students can learn in an environment that will encourage each of them to work hard and prosper, as they enter the world of opportunity in the 21<sup>st</sup> century. Construction on the renovations for the existing high school in the south end will also take place in the upcoming year.

The Board of Aldermen also approved the necessary funding for the reconstruction of the roof collapse at Pennichuck Jr. High School. This was a tragic event that needed immediate funding to resolve this critical repair. All the city departments played a crucial role in making that this happen. The Board of Aldermen, Fire, Police, Public Works, Community Health, Community Development and the entire administration worked hard to make sure that this project was completed for the start of the school year.

The Board of Aldermen approved a long-term contract with the Nashua Pride. This assured that Nashua would have professional baseball here for their enjoyment for years to come. Holman Stadium was also renovated with support and funds approved by the Board of Aldermen, to make it a park that is one of the best baseball parks in the New England area.

The Board also adopted the *2001 Master Plan* for the City of Nashua. This document sets forth the outline for the future of Nashua's plan in the area of development of our city lands and buildings, recreation use of our parks and future parks, as well as roads and sidewalks that will make our community an even better place to live and raise our families. This master plan had input from all city departments and divisions along with citizen input throughout the entire process.

The city's website at <http://www.gonashua.com> continues to grow and develop, bringing an ever-increasing amount of information to our constituents about city services, meetings, and activities. The Board of Aldermen's pages provide a calendar of upcoming meetings, agendas, minutes of committee and Board meetings, text of pending legislation, as well as contact information for members of the Board of Aldermen. We are excited about the opportunities our website has to keep the citizens better informed about the workings of city government and look forward to improving these services.

There are many other individuals who have worked closely with the Board of Aldermen in an effort to make our city government responsive to the needs of its citizens.

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## City of Nashua

Sue Lovering, our Legislative Manager, along with Dawn MacMillan, our Legislative Specialist, worked hard at supporting 15 members of the Board in their endeavors to serve their constituents each day to the best of their ability. Paul Bergeron, our City Clerk and Pat Lucier, Deputy City Clerk, have also helped with their support and hard work at being the official keepers of minutes and legislation that is passed by the Board of Aldermen throughout the year. Without these people, our job in serving the public would be nearly impossible. We thank them for their efforts, hard work, and dedication to their jobs.

Respectfully submitted,

David Rootovich, President  
Nashua Board of Aldermen

### SEAL OF THE CITY

The seal of the City of Nashua shall consist of a circular disk, upon the outer edge of which shall be inserted the words "TOWNSHIP OF DUNSTABLE, 1673," and upon the bottom of the disc the words "CITY OF NASHUA, 1853." In the foreground shall be an anvil and hammer, a plough, a bale of goods, a regulator and a horn of plenty.

Across the center of the disc shall be represented a bridge and train of railroad cars; in the background shall be a cotton mill and iron foundry. In the upper center shall be two clasped hands. The whole to be enclosed in a laurel wreath.



### INTERPRETATION

Laurel - symbolized victory,  
the conquest of the wilderness  
Dunstable became a plantation in 1673  
Nashua was incorporated as a city in 1853  
The clasped hands symbolize the union of  
Nashua and Nashville  
The articles in the foreground symbolize the chief occupations  
and leading industries of Nashua.

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Municipal Government Report

**BOARD OF EDUCATION: 2000 – 2001**

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JOHN ANDRICK, CLERK	5 POPE CIRCLE	03063
VINCENT CAPASSO, PRES.	35 DEERHAVEN DRIVE	03064
MICHAEL CLEMONS	177 KINSLEY STREET	03060
TAYLOR W. COLE	13 WOODLAND DRIVE	03063
YVONNE C.A. DUNETZ	62 TIMBERLINE DRIVE	03062
DANIEL C. HANSBERRY	20 SHELLEY DRIVE	03062
PAULA I. JOHNSON	15 WESTBORN DRIVE	03062
TIMOTHY B. NICKERSON	45 WATSON STREET	03064
KIMBERLY SHAW	3 SHINGLE MILL DRIVE	03062

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**BOARD OF PUBLIC WORKS: 2000 – 2001**

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MARILYN BARON	15 OLD COACH ROAD	03062
DANIEL L. GAGNON	13 COURTLAND STREET	03064
JAMES L. HALL	32 PRESCOTT STREET	03064
TIMOTHY LAVOIE	22 DODGE STREET	03064

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**FIRE COMMISSION: 2000 – 2001**

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DONALD C. DAVIDSON	71 BROWNING AVENUE	03062
EDWARD P. MADIGAN	4 WESTRAY DRIVE	03062
MARK W. PIEKARSKI	71 MIDDLE DUNSTABLE RD	03062
RICHARD A. SOUCY	254 LAKE STREET	03060
MAURICE A. TROTTIER	93 FAIRVIEW AVENUE	03060

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City of Nashua

**BOARD OF EDUCATION: 2002 – 2003**

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JOHN ANDRICK, CLERK	5 POPE CIRCLE	03063
VINCENT CAPASSO, PRES.	35 DEERHAVEN DRIVE	03064
MICHAEL CLEMONS	177 KINSLEY STREET	03060
RICHARD DOWD	74 LOCHMERE LANE	03063
DANIEL C. HANSBERRY	20 SHELLEY DRIVE	03062
EDWINA KWAN	48 CATHEDRAL CIRCLE	03063
LATHA D. MANGIPUDI	5 DECATUR DRIVE	03062
KIMBERLY SHAW	14 SWEET WILLIAM CIRCLE	03062
JULIA WARD	15 COLUMBIA AVENUE	03064

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**BOARD OF PUBLIC WORKS: 2002 – 2003**

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MARILYN BARON	15 OLD COACH ROAD	03062
DANIEL L. GAGNON	13 COURTLAND STREET	03064
JAMES L. HALL	32 PRESCOTT STREET	0306
TIMOTHY LAVOIE	22 DODGE STREET	03064

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**FIRE COMMISSION: 2002 – 2003**

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DAVID LAVOIE	5 WATERSEDGE DRIVE	03063
EDWARD P. MADIGAN	4 WESTRAY DRIVE	03062
MARK W. PIEKARSKI	71 MIDDLE DUNSTABLE RD	03062
RICHARD A. SOUCY	254 LAKE STREET	03060
MAURICE A. TROTTIER	93 FAIRVIEW AVENUE	03060

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Municipal Government Report

**CITY ELECTION OFFICIALS  
2000 - 2001**

**MODERATORS**

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Ward 1	Linda Scott	12 Massasoit Rd., 03063
Ward 2	V. Mary Hall	66 Manchester St., 03060
Ward 3	Selma R. Pastor	24 Stark Street, 03060
Ward 4	Henry Labine	1 Perry Avenue, 03060
Ward 5	Dennis M. Drake (2000)	5 Grace Drive, 03062
	Eleanor Benson (2000-2001)	23 Countryside Dr., 03062
Ward 6	Madeleine M. Rousseau	21 Wadleigh Street, 03060
Ward 7	Anne M. Sirois	57 Newbury Street, 03060
Ward 8	Harold Hellinger	5 Lansing Drive, 03062
Ward 9	Mark F. Avery	5 Westray Drive, 03062

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**WARD CLERKS**

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Ward 1	Mary Poston	14 Bible Way, 03063
Ward 2	William A. Marshall	15 Watson Street, 03060
Ward 3	Robert P. Blaisdell	32 Webster Street, 03060
Ward 4	Shirley Santerre	1 Clocktower Place, 03060
Ward 5	Jean E. Fortier	1070 W. Hollis St., 03062
Ward 6	Carol Marshall	5 Rice Street, 03060
Ward 7	Valerie Denault	48 Burke Street, 03060
Ward 8	Viola Taranto	5 Belgian Place, 03062
Ward 9	Ann A. Corbett	168 Searles Road, 03062

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City of Nashua

**CITY ELECTION OFFICIALS  
2000 - 2001**

**WARD SELECTMEN**

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Ward 1	Paul G. Bergeron Patricia Chadwick Brooks Thompson	28 Brian Drive, 03063 43 Indian Rock Road, 03063 36 Lutheran Drive, 03063
Ward 2	Heather M. Blondin Kathleen Moran Marc Simoneau	76 Charlotte Street, 03060 21 Danbury Road, 03060 18 Watson Street, 03060
Ward 3	George A. Ferris A. David Pierce Shirley Sakey	59 Walden Pond Drive, 03060 13 Manchester Street, 03060 48 Walden Pond Drive, 03060
Ward 4	Roger Cote Beatrice Farland Clarence C. Krammes	2 Badger Street, 03060 21 Grand Avenue, 03060 6 Mt. Vernon Street 03060
Ward 5	Vacant Patricia D. Allan Madeline Laflamme	107 Shore Drive 55 Buckmeadow Road, 03062
Ward 6	Ida B. Lavoie Normand R. Lavoie Edgar G. LeBlanc	75 Linwood Street, 03060 75 Linwood Street, 03060 25 Wadleigh Street, 03060
Ward 7	June Caron M. Jo-Anne Petersen Lorraine M. Smart	24 Montgomery Avenue, 03060 4 Lynn Street 57 Newbury Street, 03060
Ward 8	Hallock M. Boutwell Eric Schneider Al Cernota	9 Scott Avenue, 03062 19 Stanley Lane, 03062 129 Shelley Drive, 03062
Ward 9	Laurie Dobrowolski Michael Dobrowolski Barbara Spacek	126 Searles Road, 03062 126 Searles Road, 03062 3 Lamb Road, 03062

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Municipal Government Report

**CITY ELECTION OFFICIALS  
2002 – 2003**

**MODERATORS**

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WARD 1	PATRICIA A. CHADWICK	43 INDIAN ROCK ROAD	03063
WARD 2	V. MARY HALL	66 MANCHESTER STREET	03064
WARD 3	ARTHUR L. BARRETT, JR.	73 WALDEN POND DRIVE	03064
WARD 4	CLARENCE C. KRAMMES	6 MT. VERNON STREET	03060
WARD 5	ELEANOR BENSON	23 COUNTRYSIDE DRIVE	03062
WARD 6	IRENE D. WHITMORE	348 LAKE STREET	03060
WARD 7	PETER CURRAN	38 FARMINGTON ROAD	03060
WARD 8	EILEEN O'CONNELL	145 PEELE ROAD	03062
WARD 9	MARK F. AVERY	5 WESTRAY DRIVE	03062

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**WARD CLERKS**

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WARD 1	MARY K. POSTON	14 BIBLE WAY	03063
WARD 2	WILLIAM A. MARSHALL	15 WATSON STREET	03064
WARD 3	DIANE J. GRIFFITH	19 STARK STREET	03064
WARD 4	SHIRLEY L. SANTERRE	ONE CLOCKTOWER PLACE #529	03060
WARD 5	JEAN E. FORTIER	1070 WEST HOLLIS STREET	03062
WARD 6	CAROL P. MARSHALL	5 RICE STREET	03060
WARD 7	VALERIE A. DENAULT	48 BURKE STREET	03060
WARD 8	MARGARET ANDERSON	38 SPINDLEWICK DRIVE	03062
WARD 9	ANN A. CORBETT	168 SEARLES ROAD	03062

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City of Nashua

**CITY ELECTION OFFICIALS  
2002 – 2003**

**WARD SELECTMEN**

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WARD 1	ELAINE DORGAN	1 BIRCH HILL DRIVE	03063
	M. JOANNE PETERSEN	6 PEWTER COURT	03063
	BROOKS THOMPSON	36 LUTHERAN DRIVE	03063
WARD 2	HEATHER M. BLONDIN	76 CHARLOTTE STREET	03064
	ANN MORAN	21 DANBURY ROAD	03064
	MARC SIMONEAU	18 WATSON STREET	03064
WARD 3	STEPHANIE BALLENTINE	9 BARTLETT AVENUE	03064
	GEORGE A. FERRIS	59 WALDEN POND DRIVE	03064
	ELEANOR M. QUINN	28 HALL AVENUE	03064
WARD 4	DAVID H. DAVIS	9 MIAMI STREET	03060
	HENRY LABINE, JR.	1 PERRY AVENUE	03060
	GEORGE W. SARGENT	8 MILFORD STREET	03060
WARD 5	NELSON S. ALLAN	107 SHORE DRIVE	03062
	PATRICIA D. ALLAN	107 SHORE DRIVE	03062
	PAUL PELLERIN	2 HAWTHORNE LANE	03062
WARD 6	DAVID HUDSON	41 NAGLE STREET	03060
	TIMOTHY STAPLES	87 LAKE STREET, A-10	03060
	ARTHUR KEEFE	15 JOFFRE STREET	03060
WARD 7	JUNE M. CARON	24 MONTGOMERY AVENUE	03060
	KENNETH E. FORTUNE	19 MELROSE STREET	03060
	ANNE M. SIROIS	57 NEWBURY STREET	03060
WARD 8	LINDA BOLMARCICH	11 WAGON TRAIL	03062
	ALBERT C. CERNOTA	129 SHELLEY DRIVE	03062
	ERIC SCHNEIDER	19 STANLEY LANE	03062
WARD 9	DON DILLABY	27 PALISADES DRIVE	03062
	RITA MALONEY	130 SEARLES ROAD	03062
	KAY POTFORA	102 CONANT ROAD	03062

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**RESOLUTIONS**

**PASSED BY THE**

**BOARD OF  
ALDERMEN**

**JULY 1, 2001**

**THROUGH**

**JUNE 30, 2002**



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City of Nashua

**R-01-245**

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS AGAINST 5  
HAYDEN STREET (LATOUR)

**R-01-253**

RELATIVE TO THE TRANSFER OF \$30,000 FROM ACCOUNT 591-86005  
"CONTINGENCY-GENERAL" INTO ACCOUNT 531-11900 "POLICE DEPARTMENT  
PAYROLL"

**R-01-261**

RELATIVE TO APPROPRIATING \$2,240,000 INTO ACCOUNT 781-3760  
"PENNICHUCK JUNIOR HIGH SCHOOL RECONSTRUCTION" FROM FY2001  
EXCESS REVENUES

**R-01-262**

RELATIVE TO THE TRANSFER OF \$655,000 FROM ACCOUNT 681-31 "SCHOOL  
ATHLETIC FACILITY" INTO ACCOUNT 781-3760 "PENNICHUCK JUNIOR HIGH  
SCHOOL RECONSTRUCTION"

**R-01-263**

RELATIVE TO APPROPRIATING \$550,000 FROM FY01 EXCESS REVENUES INTO  
CAPITAL PROJECT FUND 753-3723 "STREET AND SIDEWALK PROGRAMS"  
FOR FY02

**R-01-264**

RELATIVE TO ESTABLISHING AN EXPENDABLE TRUST FUND FOR ASSISTING  
NON-PROFIT ORGANIZATIONS TO PROVIDE AFFORDABLE HOUSING IN NASHUA  
AND APPROPRIATING \$100,000 FROM FY01 EXCESS REVENUES INTO THE  
TRUST FUND

*The preceding Resolutions were passed July 10, 2001*

*Katherine E. Hersh, Vice President*

*Approved July 12, 2001*

*Bernard A. Streeter, Mayor*

**R-01-222**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF CONTRIBUTIONS  
FROM OWNERS, DEVELOPERS AND INDIVIDUALS INTO INTEREST BEARING  
ACCOUNT #772-3727 TO CONSTRUCT FUTURE SIDEWALKS AND BIKE TRAILS  
ALONG NORTHEASTERN BOULEVARD

**R-01-236**

ABATING THE SEWERAGE SERVICE FEES ASSESSED AGAINST 31 LOCK  
STREET (MOREAU)

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Municipal Government Report

**R-01-237**

ABATING THE SEWERAGE SERVICE FEES ASSESSED AGAINST 777 WEST HOLLIS STREET (ST. JOSEPH'S CHURCH)

**R-01-242**

PROPOSING AN AMENDMENT TO THE CITY CHARTER RELATIVE TO FILING FOR THE OFFICE OF MAYOR AND ESTABLISHING A MAYORAL PRIMARY IN SEPTEMBER

**R-01-247**

PROPOSING AN AMENDMENT TO THE CITY CHARTER RELATIVE TO REVISION OF THE WARD BOUNDARIES

**R-01-251**

RELATIVE TO THE TRANSFER OF \$107,958 FROM ACCOUNT 453-791 "STREET DEPARTMENT REVENUES – FEMA REIMBURSEMENT" INTO EXPENDABLE TRUST FUND ACCOUNT 974 "SNOW REMOVAL FUND"

**R-01-252**

ESTABLISHING TWO EXPENDABLE TRUST FUNDS FOR MEETING FUTURE COSTS FOR THE FOUR HILLS LANDFILL AND MULTI-SITE LANDFILL CLOSURE AND PARK IMPROVEMENT PROJECTS, AND FOR REGULATORY CLOSURE/FINANCIAL ASSURANCE REQUIREMENTS FOR THE LINED LANDFILL

**R-01-254**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$4,001 OBTAINED FROM THE STATE OF NEW HAMPSHIRE HIGHWAY SAFETY AGENCY INTO SPECIAL REVENUE ACCOUNT #331-6269 "NH CLIQUE SEATBELT CAMPAIGN 2001"

**R-01-255**

RELATIVE TO THE TRANSFER OF FUNDS FROM VARIOUS EXPENDABLE TRUST FUND ACCOUNTS INTO VARIOUS CAPITAL IMPROVEMENT ACCOUNTS

**R-01-256**

CHANGING THE NAME OF "CARONA AVENUE" TO "CORONA AVENUE"

**R-01-260**

RELATIVE TO THE TRANSFER OF \$1,000,000 FROM ACCOUNT 970 "SCHOOL CAPITAL RESERVE FUND" INTO ACCOUNT 781-3773 "NSHS NORTH PROJECT"

**R-01-265**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF FUNDS IN THE AMOUNT OF \$962 FROM THE STATE OF NEW HAMPSHIRE HIGHWAY SAFETY AGENCY, INTO SPECIAL REVENUE ACCOUNT 331-6272 "NASHUA CHILD SAFETY SEATS 01/02"

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City of Nashua

**R-01-266**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$40,175 OBTAINED UNDER THE BYRNE GRANT PROGRAM, FROM THE NEW HAMPSHIRE DEPARTMENT OF JUSTICE INTO SPECIAL REVENUE ACCOUNT 331-6271 "NH DRUG TASK FORCE 2002"

**R-01-267**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF FUNDS IN THE AMOUNT OF \$1,765 FROM THE STATE OF NEW HAMPSHIRE HIGHWAY SAFETY AGENCY, INTO SPECIAL REVENUE ACCOUNT 331-6273 "DWI PATROL FY02"

**R-01-268**

APPROVING THE COST ITEMS OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE NASHUA BOARD OF EDUCATION AND THE NASHUA TEACHERS' UNION LOCAL #1044, AFT, AFL-CIO FOR THE PERIOD FROM SEPTEMBER 1, 2001 THROUGH AUGUST 31, 2004

**R-01-269**

HONORING A LIFELONG NASHUA ENTREPRENEUR, JAMES K. STELLOS

*The preceding Resolutions were passed August 14, 2001*

*Steven A. Bolton, President*

*Approved August 16, 2001*

*Bernard A. Streeter, Mayor*

**R-01-279**

APPROVING THE COST ITEMS OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE NASHUA BOARD OF EDUCATION AND THE NASHUA ASSOCIATION OF SUPERVISORS AND DIRECTORS THROUGH JUNE 30, 2002

**R-01-281**

APPROVING THE COST ITEMS OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE NASHUA BOARD OF EDUCATION AND THE NASHUA ASSOCIATION OF SCHOOL PRINCIPALS THROUGH JUNE 30, 2002

**R-01-283**

AUTHORIZING THE MAYOR AND THE CITY TREASURER TO ISSUE BONDS NOT TO EXCEED THE AMOUNT OF TWENTY-FOUR MILLION DOLLARS (\$24,000,000) TO REFUND ALL OR A PORTION OF CERTAIN OUTSTANDING BONDS OF THE CITY

**R-01-284**

RELATIVE TO THE RE-APPROPRIATION OF FISCAL YEAR 2002 ESCROWS



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Municipal Government Report

*The preceding Resolutions were passed September 20, 2001*

*Steven A. Bolton, President*

*Approved September 20, 2001*

*Bernard A. Streeter, Mayor*

**R-01-212**

AUTHORIZING THE MAYOR TO CONVEY THE CITY'S INTEREST IN SHEET F, LOT 949 ON PEMBERTON ROAD TO MITCHELL MILEWSKI ON TERMS AND CONDITIONS ESTABLISHED BY THE BOARD OF ALDERMEN

**R-01-270**

RELATIVE TO REIMBURSING THOSE ACCOUNTS FROM WHICH "PENNICHUCK JUNIOR HIGH SCHOOL RECONSTRUCTION" FUNDS WERE TRANSFERRED

**R-01-272**

AUTHORIZING THE MAYOR TO REQUEST THE STATE TO TRANSFER TO THE CITY OWNERSHIP AND CONTROL OF THE AUXILIARY SERVICE ROAD KNOWN AS DOZER ROAD SITUATED NORTHERLY OF SPIT BROOK ROAD AND WESTERLY OF THE F.E. EVERETT TURNPIKE

**R-01-273**

AMENDING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BY TRANSFERRING \$20,000 FROM ACCOUNT 374-07990-7224-7101 "CDBG FY01 CONTINGENCY" AND \$20,000 FROM ACCOUNT 374-07144-7223-7101 "CDBG FY01 RAIL TRAIL PARK" INTO NEW ACCOUNT 374-07152-7223-7101 "MEMORIAL PARK/BAMBINO WEST BASEBALL FIELD LIGHTING" (\$40,000 TOTAL)

**R-01-274**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF REIMBURSEMENTS RECEIVED FROM LANDOWNERS OR OTHER INTERESTED PARTIES INTO SPECIAL REVENUE ACCOUNT 373-7021 "ENVIRONMENTAL REVOLVING FUND" FOR COSTS INCURRED FROM UNDERTAKING ENVIRONMENTAL CONTAMINATION INVESTIGATIONS UTILIZING FUNDS FROM THE CITY'S BROWNFIELDS ASSESSMENT PROGRAM DEMONSTRATION PILOT GRANT (SEE R-99-170)

**R-01-275**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF FUNDS RECEIVED FROM U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT INTO SPECIAL REVENUE ACCOUNT #352-6512, "MINE FALLS HUD GRANT"

**R-01-276**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF DONATIONS, GRANTS, GIFTS, ETC. INTO SPECIAL REVENUE ACCOUNT 313-6306 FOR THE RESTORATION, FILMING, AND REBINDING OF CITY RECORDS

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City of Nashua

**R-01-277**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF DONATIONS, CONTRIBUTIONS AND GRANTS INTO SPECIAL REVENUE ACCOUNT 371-7022 FOR THE PERFORMING ARTS CENTER FEASIBILITY STUDY

**R-01-278**

AUTHORIZING THE MAYOR TO CONVEY A DISCONTINUED SEGMENT OF GILSON ROAD

**R-01-280**

RELATIVE TO THE APPROPRIATION OF A \$5,000 GRANT FROM CDBG ACCOUNT 374-07030-0-7220-7101-00-00 TO HABITAT FOR HUMANITY TOWARDS THE PURCHASE OF MATERIALS AND SUPPLIES TO BE USED FOR REPAIRS TO HOMES OTHERWISE ELIGIBLE FOR FUNDING UNDER THE CITY'S HOUSING IMPROVEMENT PROGRAM

**R-01-290**

ESTABLISHING THE USE OF \$1,125,000 UNDESIGNATED FUND BALANCE FOR 2001 TAX RATE

**R-01-291**

AUTHORIZING THE BOARD OF HEALTH TO SET FEES FOR VACCINATIONS

**R-01-294**

ESTABLISHING THE POLLING TIMES FOR THE 2001 GENERAL ELECTION

*The preceding Resolutions were passed September 25, 2001*

*Steven A. Bolton, President*

*Approved September 26, 2001*

*Bernard A. Streeter, Mayor*

**R-01-271**

SUPPORTING NASHUA'S PARTICIPATION IN THE CITIES FOR CLIMATE PROTECTION CAMPAIGN

**R-01-289**

RELATIVE TO THE TRANSFER OF \$40,000 FROM ACCOUNT 552-75040 "PARKS AND RECREATION-MAINTENANCE, SCHOOL RECTANGULAR FIELD" INTO ACCOUNT 552-11060 "PARKS AND RECREATION-PAYROLL – SITE COORDINATOR"

**R-01-292**

APPROVING THE COST ITEMS OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE NASHUA BOARD OF EDUCATION AND THE NASHUA SCHOOL CUSTODIAN UNION LOCAL 365, COUNCIL 93, AFSCME, AFL-CIO FOR THE PERIOD FROM JULY 1, 1999 THROUGH JUNE 30, 2003

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Municipal Government Report

**R-01-295**

HONORING A DEVOTED AND OUTSTANDING VOLUNTEER, BOB SCHEIFELE

*The preceding Resolutions were passed October 9, 2001*

*Steven A. Bolton, President*

*Approved October 10, 2001*

*Bernard A. Streeter, Mayor*

**R-01-285**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$4,000 OBTAINED FROM THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF HEALTH AND HUMAN SERVICES INTO SPECIAL REVENUE ACCOUNT 331-6270 "UNDERAGE DRINKING ENFORCEMENT"

*The preceding Resolution was passed October 23, 2001*

*Steven A. Bolton, President*

*Approved October 26, 2001*

*Bernard A. Streeter, Mayor*

**R-01-286**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF FUNDS IN THE AMOUNT OF \$88,200 RECEIVED FROM THE FEDERAL TRANSIT ADMINISTRATION, INTO SPECIAL REVENUE ACCOUNT 374-7236. THE LOCAL MATCH OF \$22,050 WILL BE PROVIDED BY THE NASHUA REGIONAL PLANNING COMMISSION (AS IN-KIND SERVICES)

**R-01-287**

CHANGING THE NAME OF "NESENKEAG DRIVE" TO "CHUCK DRUDING DRIVE"

**R-01-297**

RELATIVE TO THE TRANSFER OF \$15,000 FROM ACCOUNT 591-86005 "CONTINGENCY GENERAL" INTO TWO ACCOUNTS TO FUND ADDITIONAL EMERGENCY SHELTER BEDS

*The preceding Resolutions were passed October 23, 2001*

*Steven A. Bolton, President*

*Approved October 29, 2001*

*Bernard A. Streeter, Mayor*

**R-01-300**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF FUNDS RECEIVED FROM THE FEDERAL GOVERNMENT FOR COMBINED SEWER OVERFLOW AND/OR STORM WATER ABATEMENT INTO CAPITAL PROJECT FUND #792-3792, "CSO PROJECT"

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City of Nashua

*The preceding Resolution was passed November 13, 2001*

*Steven A. Bolton, President  
Approved November 14, 2001  
Bernard A. Streeter, Mayor*

**R-01-302**

AMENDING THE ACCEPTANCE AND APPROPRIATION OF CONTRIBUTIONS AND DONATIONS INTO CAPITAL PROJECT FUND 781-3761 – “SCHOOL RECTANGULAR SPORTS FIELD” BY ESTABLISHING A STELOS STADIUM EXPENDABLE TRUST FUND AND APPROPRIATING CONTRIBUTIONS AND DONATIONS INTO THIS EXPENDABLE TRUST FUND

**R-01-303**

EXTENDING CONGRATULATIONS TO THE NASHUA ELKS CRUSADERS, MITEY-MITE, DIVISION I, FOOTBALL TEAM

**R-01-304**

EXTENDING CONGRATULATIONS TO THE NASHUA ELKS CRUSADERS FOOTBALL MITEY MITE CHEERLEADING SQUAD

*The preceding Resolutions were passed November 13, 2001*

*Steven A. Bolton, President  
Approved November 15, 2001  
Bernard A. Streeter, Mayor*

**R-01-288**

AUTHORIZING THE MAYOR AND CORPORATION COUNSEL TO ENTER INTO A PURCHASE AND SALES AGREEMENT AND TO CONVEY BY DEED THE PROPERTY AT 127-129 TEMPLE STREET TO 82 WEST HOLLIS STREET, L.L.C. IN CONSIDERATION OF THE SUM OF \$5,000

**R-01-299**

CHANGING THE NAME OF A PORTION OF GROTON ROAD/RTE.111A TO “WEST GROTON ROAD”

**R-01-312**

EXTENDING CONGRATULATIONS TO THE NASHUA ELKS CRUSADERS, JUNIOR MIDGET, DIVISION I, FOOTBALL TEAM

**R-01-313**

EXTENDING CONGRATULATIONS TO THE NASHUA ELLKS CRUSADERS FOOTBALL JUNIOR MIDGET CHEERLEADING SQUAD

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Municipal Government Report

*The preceding Resolutions were passed November 27, 2001*

*Steven A. Bolton, President*

*Approved November 28, 2001*

*Bernard A. Streeter, Mayor*

**R-01-317**

SIDEBAR TO AGREEMENT BETWEEN THE BOARD OF PUBLIC WORKS OF THE CITY OF NASHUA, NEW HAMPSHIRE, AND LOCAL 365 OF THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, AFL-CIO, FOR THE SNOW SEASON NOVEMBER 2001 THROUGH APRIL 2002

*The preceding Resolution was passed December 3, 2001*

*Steven A. Bolton, President*

*Approved December 3, 2001*

*Bernard A. Streeter, Mayor*

**R-01-282**

RELATIVE TO THE APPROPRIATION OF A \$30,000 GRANT TO THE POLICE ATHLETIC LEAGUE (PAL) TO BE USED FOR THE PURPOSE OF RENOVATIONS TO THE BUILDING OWNED BY PAL AT 52 ASH STREET UPON RECEIPT OF CDBG PROGRAM INCOME FROM THE SALE OF 50 ASH STREET

**R-01-301**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF FUNDS FROM THE COUNTY OF HILLSBOROUGH INTO SPECIAL REVENUE ACCOUNT #342-6476 FOR A PLAY LEARNING/PARENT SUPPORT/HOME VISITOR PROGRAM

**R-01-305**

RELATIVE TO THE DISPOSITION OF CERTAIN TAX DEEDED PROPERTY KNOWN AS 44-44½ CANAL STREET (SHEET 42Q, LOT 122Q)

**R-01-306**

AUTHORIZING THE MAYOR TO APPLY FOR AND ACCEPT A SUPPLEMENTAL ASSISTANCE BROWNFIELDS ASSESSMENT PROGRAM DEMONSTRATION PILOT GRANT FROM THE U.S. ENVIRONMENTAL PROTECTION AGENCY

**R-01-308**

RELATIVE TO THE TRANSFER OF \$11,939 FROM ACCOUNT 596-86553 – CONTINGENCY, RETIREMENTS-STREETS INTO ACCOUNT 553-11759 – STREET DEPARTMENT FULL-TIME PAYROLL

**R-01-309**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF FUNDS IN THE AMOUNT OF \$8,000 FROM HILLSBOROUGH COUNTY, DEPARTMENT OF HUMAN SERVICES, INTO SPECIAL REVENUE ACCOUNT #332-6307

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City of Nashua

**R-01-310**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$57,353 OBTAINED FROM THE UNITED STATES DEPARTMENT OF JUSTICE, INTO SPECIAL REVENUE ACCOUNT #331-6274

**R-01-323**

RELATIVE TO THE TRANSFER OF \$32,650 (TOTAL) FROM ACCOUNTS 551-59100 "PUBLIC WORKS DIVISION AND ENGINEERS – MISCELLANEOUS SERVICES" (\$816), 552-75022 "PARKS AND RECREATION – MAINTENANCE, BUILDINGS" (\$2,644), 553-59168 "STREET DEPARTMENT – STREET REPAIRS" (\$5,355), 555-32025 "TRAFFIC DEPARTMENT – ELECTRICITY" (\$718), 801-45191 "SOLID WASTE DISPOSAL – GRAVEL AND COVER SYSTEMS" (\$6,465), AND 802-59100 "WASTEWATER FUND – MISC. SERVICES" (\$16,652), INTO ACCOUNT 551-56045 "PUBLIC WORKS DIVISION AND ENGINEERS–OFFICE SPACE LEASE" FOR THE PURPOSE OF PROVIDING FUNDS FOR PUBLIC WORKS DIVISION ADMINISTRATION AND ENGINEER'S STAFF TO LEASE OFFICE SPACE AT 165 LEDGE STREET AND TO APPROVE THE LEASE FOR THE OFFICE SPACE AS APPROVED BY THE FINANCE COMMITTEE

*The preceding Resolutions were passed December 11, 2001*

*Steven A. Bolton, President*

*Approved December 17, 2001*

*Bernard A. Streeter, Mayor*

**R-01-298**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF FUNDS IN THE AMOUNT OF \$36,054 FROM THE NEW HAMPSHIRE JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT INTO SPECIAL REVENUE ACCOUNT 341-6414

**R-01-307**

AUTHORIZING THE ACQUISITION OF AN APPROXIMATELY 20-ACRE FUTURE SCHOOL SITE IN THE SOUTHWEST QUADRANT

**R-01-311**

AMENDING THE FISCAL YEAR 2001 COMMUNITY DEVELOPMENT BLOCK GRANT TO THE NASHUA YOUTH COUNCIL TO ALLOW FUNDS TO BE USED FOR INSECT EXTERMINATION

**R-01-314**

RELATIVE TO THE APPROVAL OF THE 2001 MASTER PLAN ADOPTED BY THE CITY PLANNING BOARD

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Municipal Government Report

**R-01-318**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF FUNDS FROM THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS INTO SPECIAL REVENUE ACCOUNT 342-6482 TO DEVELOP, IMPLEMENT, AND EVALUATE AN IMPAIRED DRIVING PREVENTION PROGRAM

**R-01-320**

ACCEPTING AND APPROPRIATING AN ADDITIONAL \$141,400 FROM THE STATE OF NEW HAMPSHIRE INTO SPECIAL REVENUE ACCOUNT #374-7014 FOR THE REPLACEMENT OF THE TRANSIT FLEET

**R-01-322**

RELATIVE TO THE TRANSFER OF \$26,364 FROM ACCOUNT 542-11 PUBLIC HEALTH, FULL-TIME PAYROLL, AND \$21,073 FROM ACCOUNT 543-11 ENVIRONMENTAL HEALTH, FULL-TIME PAYROLL INTO ACCOUNT 541-11 COMMUNITY SERVICES, FULL-TIME PAYROLL

*The preceding Resolutions were passed December 26, 2001*

*Steven A. Bolton, President*

*Approved December 27, 2001*

*Bernard A. Streeter, Mayor*

**R-01-248**

AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT CONVEYING A CONSERVATION EASEMENT UPON CERTAIN LANDS OWNED BY THE CITY OF NASHUA TO THE SOCIETY FOR THE PROTECTION OF NEW HAMPSHIRE FORESTS

**R-01-315**

AUTHORIZING THE ACCEPTANCE OF AN 8.85-ACRE PARCEL OF LAND IN THE SOUTHWEST CORNER OF NASHUA AS MITIGATION FOR FILLING OF WETLANDS

**R-01-316**

AUTHORIZING THE MAYOR TO ENTER INTO A TRANSPORTATION ENHANCEMENT AGREEMENT FOR ACQUISITION OF A 1500-FOOT SECTION OF FORMER RAILROAD CORRIDOR BETWEEN THE MASSACHUSETTS STATE LINE AND DEPOT ROAD AND TO ACCEPT 80 PERCENT FEDERAL FUNDING

**R-01-319**

RELATIVE TO THE TRANSFER OF \$10,000 FROM ACCOUNT #591-86005 GENERAL CONTINGENCY INTO SPECIAL REVENUE ACCOUNT #331-6207 "POLICE DEPARTMENT BOMB SPECIALIST UNIT," TO CONTRIBUTE TOWARDS THE PURCHASE OF A BOMB-DETECTING ROBOT

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City of Nashua

**R-01-321**

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS AGAINST 22  
ALDER DRIVE (LONDROY)

*The preceding Resolutions were passed December 26, 2001*

*Steven A. Bolton, President*

*Approved January 2, 2002*

*Bernard A. Streeter, Mayor*

**R-02-03**

TO ESTABLISH A SESQUICENTENNIAL EXECUTIVE COMMITTEE AND  
COMMISSION TO PLAN FOR THE CITY OF NASHUA'S 150<sup>TH</sup> BIRTHDAY IN 2003

*The preceding Resolution was passed January 8, 2002*

*David Rootovich, President*

*Approved January 14, 2002*

*Bernard A. Streeter, Mayor*

**R-02-02**

AUTHORIZING THE MAYOR TO TAKE ACTIONS NECESSARY FOR THE  
ESTABLISHMENT OF A DOWNTOWN NASHUA MAIN STREET PROGRAM  
ORGANIZATION AND ACKNOWLEDGING THE NEED TO FINANCE THE PROGRAM  
IN THE FUTURE IF THE CITY IS DESIGNATED A NATIONAL MAIN STREET  
COMMUNITY AND A SIMILAR FINANCIAL COMMITMENT IS MADE BY THE  
DOWNTOWN BUSINESS COMMUNITY AND ONE OR MORE CORPORATE  
SPONSORS

*The preceding Resolution was passed January 22, 2002*

*David Rootovich, President*

*Approved January 23, 2002*

*Bernard A. Streeter, Mayor*

**R-02-01**

NOTIFYING THE TAX COLLECTOR OF REFUSAL TO ACCEPT A TAX DEED FOR  
PREMISES AT 75 EAST HOLLIS STREET PROVIDED PAYMENT IS MADE

**R-02-06**

RELATIVE TO THE TRANSFER OF \$286,167 FROM ACCOUNT 597-86608  
CONTINGENCY-NEGOTIATIONS, SCHOOL DEPT., INTO ACCOUNT 581-18001  
SCHOOL DEPT. – PAYROLL RESERVE FOR ADJUSTMENTS

**R-02-07**

RELATIVE TO THE TRANSFER OF \$8,465 FROM ACCOUNT 597-86608  
CONTINGENCY-NEGOTIATIONS, SCHOOL DEPT., INTO ACCOUNT 581-18001  
SCHOOL DEPT. – PAYROLL RESERVE FOR ADJUSTMENTS



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Municipal Government Report

**R-02-08**

RELATIVE TO THE TRANSFER OF \$42,150 FROM ACCOUNT 597-86608  
CONTINGENCY-NEGOTIATIONS, SCHOOL DEPT., INTO ACCOUNT 581-18001  
SCHOOL DEPT. – PAYROLL RESERVE FOR ADJUSTMENTS

**R-02-09**

RELATIVE TO THE TRANSFER OF \$22,748 FROM ACCOUNT 597-86605  
CONTINGENCY-NEGOTIATIONS INTO ACCOUNT 531-11900 POLICE  
DEPARTMENT, FULL-TIME PAYROLL

**R-02-10**

RELATIVE TO THE TRANSFER OF \$263,354 FROM ACCOUNT 597-86605  
CONTINGENCY-NEGOTIATIONS INTO ACCOUNT 575-11900 PUBLIC LIBRARIES –  
FULL-TIME PAYROLL

**R-02-11**

RELATIVE TO THE TRANSFER OF \$14,842 FROM ACCOUNT 596-86553  
CONTINGENCY-RETIREMENTS, STREETS INTO ACCOUNT 553-11649 STREET  
DEPARTMENT – FULL TIME PAYROLL, SECRETARY

**R-02-12**

RELATIVE TO THE TRANSFER OF \$45,409 FROM ACCOUNT 597-86608  
CONTINGENCY-NEGOTIATIONS, SCHOOL DEPT., INTO ACCOUNT 581-18001  
SCHOOL DEPT. – PAYROLL RESERVE FOR ADJUSTMENTS

**R-02-13**

RELATIVE TO THE TRANSFER OF \$775,000 FROM LINE ITEM #591-86020 –  
CONTINGENCY SCHOOL CURRICULUM INTO THE FOLLOWING SCHOOL  
DEPARTMENT LINE ITEMS: #581-19230 – STIPENDS, \$25,000; #581-44005 –  
PRINTING OUTSIDE, \$9,000; #581-49035 – BOOKS TEXT, \$341,000; #581-49050 –  
SUPPLIES EDUCATIONAL, \$187,000; #581-64040 – COMPUTER SOFTWARE,  
\$45,000; #581-64045 – EQUIPMENT COMPUTERS, \$96,000; #581-64192 –  
EQUIPMENT MISCELLANEOUS, \$39,000; #581-91040 – TRAVEL CONFERENCE  
AND SEMINARS, \$12,000; AND #581-95005 – MEMBERSHIP DUES, \$1,000

**R-02-14**

RELATIVE TO THE TRANSFER OF \$165,688 FROM ACCOUNT 597-86605  
CONTINGENCY-NEGOTIATIONS, INTO VARIOUS PAYROLL ACCOUNTS

**R-02-15**

EXTENDING CONGRATULATIONS TO THE NASHUA ELKS CRUSADERS JR. PEE  
WEE SPIRIT CHEERLEADING SQUAD

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City of Nashua

*The preceding Resolutions were passed February 12, 2002*

*David Rootovich, President  
Approved February 13, 2002  
Bernard A. Streeter, Mayor*

**R-02-20**

RELATIVE TO THE TRANSFER OF \$20,986 FROM ACCOUNT 596-86553 CONTINGENCY, RETIREMENTS – STREETS, INTO ACCOUNTS 553-11759 STREET DEPARTMENT PAYROLL – TRUCK DRIVER AND 553-11474 STREET DEPARTMENT PAYROLL – MECHANIC

**R-02-21**

RELATIVE TO THE TRANSFER OF \$292,100 FROM VARIOUS ACCOUNTS WITHIN DEPARTMENT 572 "PLANNING DEPARTMENT," INTO VARIOUS ACCOUNTS WITHIN NEWLY-CREATED DEPARTMENTS 576 "BUILDING" AND 577 "CODE ENFORCEMENT"

**R-02-30**

RELATIVE TO EXPENDITURE OF THE SUM OF \$100,000 FROM THE EXPENDABLE TRUST FUND FOR ASSISTING NON-PROFIT ORGANIZATIONS TO PROVIDE AFFORDABLE HOUSING IN NASHUA AND APPROPRIATING \$100,000 FROM FY01 EXCESS REVENUES INTO THE TRUST FUND CREATED BY R-01-264

*The preceding Resolutions were passed February 26, 2002*

*David Rootovich, President  
Approved February 27, 2002  
Bernard A. Streeter, Mayor*

**R-02-04**

FOR THE CITY OF NASHUA TO SPONSOR A COMPETITION FOR STUDENTS TO DESIGN A FLAG FOR THE CITY OF NASHUA

*The preceding Resolution was passed February 26, 2002*

*David Rootovich, President  
Took Effect Seven Days After Passage Without Mayor's Signature  
March 6, 2002*

**R-02-05**

CHANGING THE NAME OF THE PASSAGEWAY BETWEEN MAIN STREET AND COURT STREET KNOWN AS "LIBRARY WALK" TO AMERICAN LEGION WAY"

**R-02-16**

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS AGAINST 630 SOUTH MAIN STREET (CHEW)

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Municipal Government Report

**R-02-17**

AUTHORIZING THE MAYOR TO CONVEY A DISCONTINUED PORTION OF MAIN STREET

**R-02-19**

AUTHORIZING THE MAYOR TO ACCEPT A DEED TO A CERTAIN 15.999 ACRE PARCEL SOUTHWESTERLY OF NORTHEASTERN BOULEVARD SUBJECT TO CONSERVATION RESTRICTIONS

**R-02-23**

RELATIVE TO AMENDING R-01-320 ("ACCEPTING AND APPROPRIATING AN ADDITIONAL \$141,400 FROM THE STATE OF NEW HAMPSHIRE INTO SPECIAL REVENUE ACCOUNT #374-7014 FOR THE REPLACEMENT OF THE TRANSIT FLEET") WHICH WAS PASSED BY THE BOARD OF ALDERMEN ON DECEMBER 26, 2001 BY TRANSFERRING THE FUNDS INTO CAPITAL PROJECT ACCOUNT 774-3704 INSTEAD OF SPECIAL REVENUE ACCOUNT 374-7014

**R-02-24**

RELATIVE TO THE TRANSFER OF \$13,760 FROM ACCOUNT 531-59100 "POLICE DEPT. – MISCELLANEOUS SERVICES" INTO ACCOUNT 531-11198 "POLICE DEPT.-PAYROLL, CUSTODIAN I"

**R-02-26**

RELATIVE TO THE TRANSFER OF \$106,905 FROM ACCOUNT 596-86532 "CONTINGENCY, RETIREMENTS-FIRE DEPARTMENT" INTO 532-11 "FIRE DEPARTMENT PAYROLL FULL-TIME"

**R-02-27**

RELATIVE TO THE TRANSFER OF \$13,146 FROM ACCOUNT 596-86555 "CONTINGENCY, RETIREMENTS, TRAFFIC" INTO ACCOUNT 555-11642 "TRAFFIC DEPARTMENT – FULL-TIME PAYROLL, SIGN MAINTENANCE AND STOCK"

**R-02-29**

RELATIVE TO THE TRANSFER OF \$26,514 FROM ACCOUNT 597-86607 "CONTINGENCY-POLICE GRANTS", INTO SPECIAL REVENUE ACCOUNT 331-6260 "UNIVERSAL HIRING SUPPLEMENTAL GRANT – YEAR THREE"

**R-02-32**

RELATIVE TO THE ACCEPTANCE OF CERTAIN FUNDS FROM THE BUREAU OF DISEASE AND APPROPRIATION INTO SPECIAL REVENUE ACCOUNTS #342 FOR DISEASE CONTROL PROGRAM SERVICES

*The preceding Resolution was passed March 12, 2002*

*David Rootovich, President*

*Approved March 13, 2002*

*Bernard A. Streeter, Mayor*

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City of Nashua

**R-02-18**

OFFICIALLY NAMING THE BASKETBALL COURTS LOCATED ON LEDGE STREET  
AT MEMORIAL FIELD "AL SAVAGE COURTS"

**R-02-25**

AUTHORIZING THE MAYOR TO APPLY FOR AND ACCEPT A HUD SPECIAL EDI  
GRANT IN THE AMOUNT OF \$1,000,000 TO CREATE HOUSING OPPORTUNITIES

**R-02-28**

AUTHORIZING THE CONVEYANCE OF 44-44½ CANAL STREET (SHEET 42Q, LOT  
122Q) TO CELANGE AND MARIE JEAN-PIERRE FOR \$10,000

**R-02-31**

RELATIVE TO THE TRANSFER OF \$130,000 FROM ACCOUNT 596-86531  
"CONTINGENCY, RETIREMENTS-POLICE DEPARTMENT" INTO ACCOUNT 531-  
11900 "POLICE DEPARTMENT PAYROLL FULL-TIME"

**R-02-33**

RELATIVE TO THE TRANSFER OF \$10,845 FROM ACCOUNT 542-11172 "PUBLIC  
HEALTH DEPARTMENT, CLINICAL MANAGER" INTO ACCOUNT 544-11099  
"WELFARE ADMINISTRATION, CASE TECHNICIAN"

*The preceding Resolutions were passed March 26, 2002*

*David Rootovich, President*

*Took Effect Seven Days After Passage Without Mayor's Signature*

*April 3, 2002*

**R-02-34**

RELATIVE TO THE TRANSFER OF \$25,000 FROM ACCOUNT 591-86015  
"CONTINGENCY-RELOCATION COSTS" INTO ACCOUNT 517-59330 "CITY HALL  
MISC. SERVICES – REMODELING"

**R-02-36**

AUTHORIZING ACCEPTANCE OF DONATIONS IN TRUST FOR PLANNING,  
ORGANIZING, PROMOTING, AND CARRYING OUT EVENTS AND ACTIVITIES  
RELATED TO THE CITY OF NASHUA'S SESQUICENTENNIAL CELEBRATION

**R-02-37**

RELATIVE TO THE TRANSFER OF \$25,000 FROM ACCOUNT #591-86005  
"GENERAL CONTINGENCY" INTO ACCOUNT #505-81080 "CIVIC AND COMMUNITY  
ACTIVITIES – SESQUICENTENNIAL CELEBRATION," TO CONTRIBUTE TOWARDS  
NASHUA'S SESQUICENTENNIAL CELEBRATION

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Municipal Government Report

*The preceding Resolutions were passed April 9, 2002  
David Rootovich, President  
Approved April 10, 2002  
Bernard A. Streeter, Mayor*

**R-02-22**

RELATIVE TO THE TRANSFER OF \$500,000 FROM VARIOUS ACCOUNTS INTO  
545-97020 "WELFARE COSTS, RENT PAYMENTS"

**R-02-41**

EXTENDING CONGRATULATIONS TO THE NASHUA HIGH SCHOOL GIRLS TRACK  
AND FIELD TEAM

*The preceding Resolution was passed April 23, 2002  
David Rootovich, President  
Approved April 25, 2002  
Bernard A. Streeter, Mayor*

**R-02-42**

RELATIVE TO THE TRANSFER OF \$220,000 FROM ACCOUNT #592-85011  
"ANTICIPATED BOND INTEREST – NEW" INTO ACCOUNT #632-99 "FIRE DEPT –  
DEFERRED MAINTENANCE" FOR PHASE III OF THE  
CONSTRUCTION/RENOVATION OF THE AMHERST STREET FIRE STATION

*The preceding Resolution was passed April 25, 2002  
David Rootovich, President  
Approved April 26, 2002  
Bernard A. Streeter, Mayor*

**R-02-35**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF FUNDS IN THE  
AMOUNT OF \$76,250 FROM THE DEPARTMENT OF JUSTICE, STATE OF NEW  
HAMPSHIRE, INTO SPECIAL REVENUE ACCOUNT 331-6275 "DOMESTIC  
VIOLENCE UNIT"

**R-02-38**

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS AGAINST 4  
MONTEREY AVENUE (COHEN)

**R-02-39**

AMENDING THE PARKING SPACE AGREEMENT WITH THE NASHUA  
ASSOCIATION FOR THE ELDERLY BY INCREASING THE NUMBER OF PARKING  
SPACES PROVIDED TO THE NASHUA ASSOCIATION FOR THE ELDERLY FROM  
68 SPACES TO 100 SPACES

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City of Nashua

**R-02-40**

AUTHORIZING THE MAYOR TO APPLY FOR THE COMMUNITY DEVELOPMENT  
BLOCK GRANT, FISCAL YEAR 2003

**R-02-43**

RELATIVE TO AUTHORIZING THE CONSERVATION COMMISSION TO EXPEND  
THE SUM OF \$9,000 FROM THE CONSERVATION FUND FOR STEWARDSHIP AND  
MANAGEMENT COSTS ASSOCIATED WITH CERTAIN CONSERVATION LAND IN  
THE NORTHWESTERLY PART OF THE CITY

**R-02-45**

RELATIVE TO THE TRANSFER OF \$49,809 FROM ACCOUNT 596-86532 –  
CONTINGENCY, RETIREMENTS-FIRE DEPARTMENT INTO 532-11 – FIRE  
DEPARTMENT PAYROLL, FULL-TIME

**R-02-48**

HONORING GEORGE F. ROBINSON

**R-02-49**

EXTENDING CONGRATULATIONS TO THE NASHUA HIGH SCHOOL ICE HOCKEY  
DIVISION I TEAM

*The preceding Resolutions were passed May 14, 2002*

*David Rootovich, President*

*Approved May 15, 2002*

*Bernard A. Streeter, Mayor*

**R-02-47**

AUTHORIZING THE CITY OF NASHUA TO ENTER INTO A LEASE AGREEMENT  
FOR A PORTION OF CITY-OWNED LAND LOCATED AT 15 RIVERSIDE STREET TO  
BE IMPROVED WITH AN ICE RINK

**R-02-56**

EXTENDING CONGRATULATIONS TO THE NASHUA HIGH SCHOOL GIRLS  
GYMNASTICS TEAM

**R-02-57**

EXTENDING CONGRATULATIONS TO THE NASHUA HIGH SCHOOL GIRLS ALPINE  
SKIING TEAM

**R-02-58**

EXTENDING CONGRATULATIONS TO THE NASHUA HIGH SCHOOL BOYS  
BASKETBALL TEAM

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Municipal Government Report

**R-02-59**

CONGRATULATIONS TO SAMATHA FASO – WINNER OF THE MUTUAL OF OMAHA  
ESSAY CONTEST

*The preceding Resolutions were passed May 28, 2002*

*David Rootovich, President*

*Approved May 30, 2002*

*Bernard A. Streeter, Mayor*

**R-02-51**

RELATIVE TO THE TRANSFER OF \$6,000 FROM ACCOUNT 561-75023  
"EDGEWOOD CEMETERY – MAINTENANCE, GENERAL BUILDINGS AND  
GROUNDS," INTO ACCOUNT 561-12153 "EDGEWOOD CEMETERY – SUMMER  
GROUNDSMAN"

**R-02-52**

RELATIVE TO THE TRANSFER OF \$35,294 FROM ACCOUNT 596-86541  
CONTINGENCY – RETIREMENTS, COMMUNITY SERVICES INTO ACCOUNT 541-  
11 COMMUNITY SERVICES FULL-TIME PAYROLL

**R-02-53**

RELATIVE TO THE TRANSFER OF \$57,316 FROM ACCOUNT 596-86553  
CONTINGENCY RETIREMENTS – STREETS INTO ACCOUNT 553-11 FULL-TIME  
PAYROLL – STREET DEPARTMENT

**R-02-62**

EXTENDING CONGRATULATIONS TO CHELSEA HALL-MEYER

**R-02-63**

EXTENDING CONGRATULATIONS TO COURTNEY HOLLIS

**R-02-65**

EXTENDING CONGRATULATIONS TO THE BISHOP GUERTIN HIGH SCHOOL  
BOYS ALPINE SKI TEAM

**R-02-66**

EXTENDING CONGRATULATIONS TO THE TECHNICAL STUDENTS ASSOCIATION

*The preceding Resolutions were passed June 11, 2002*

*David Rootovich, President*

*Approved June 19, 2002*

*Bernard A. Streeter, Mayor*

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City of Nashua

**R-02-64**

EXTENDING CONGRATULATIONS TO JOE RACZKA

*The preceding Resolution was passed June 11, 2002*

*David Rootovich, President*

*Took Effect Without Mayor's Signature Seven Days After Passage*

*June 19, 2002*

**R-02-50**

AUTHORIZING THE FILING OF AN APPLICATION WITH THE U.S. DEPARTMENT OF TRANSPORTATION FOR GRANTS UNDER THE URBAN MASS TRANSPORTATION ACT OF 1964, AS AMENDED, FOR FISCAL YEARS 2003 AND 2004

**R-02-55**

RELATIVE TO THE TRANSFER OF \$100,000 FROM GENERAL CONTINGENCY – ACCOUNT 591-86005 INTO CONSULTING SERVICES, FINANCIAL SERVICES DEPARTMENT – ACCOUNT 512-53025, TO HIRE CONSULTANTS TO CONDUCT A COMPREHENSIVE REVIEW OF PENNICHUCK WATER SYSTEM

**R-02-60**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF FUNDS IN THE AMOUNT OF \$4,668 FROM THE STATE OF NEW HAMPSHIRE HIGHWAY SAFETY AGENCY INTO SPECIAL REVENUE ACCOUNT 331-6277

**R-02-61**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF FUNDS IN THE AMOUNT OF \$1,493 FROM THE STATE OF NEW HAMPSHIRE HIGHWAY SAFETY AGENCY INTO SPECIAL REVENUE ACCOUNT 331-6278

**R-02-67**

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF FUNDS IN THE AMOUNT OF \$3,252 OBTAINED FROM THE BUREAU OF JUSTICE ASSISTANCE, INTO SPECIAL REVENUE ACCOUNT 331-6279

*The preceding Resolutions were passed June 25, 2002*

*David Rootovich, President*

*Approved July 1, 2002*

*Bernard A. Streeter, Mayor*





*DEPARTMENTAL*

*REPORTS*

*JULY 1, 2001*

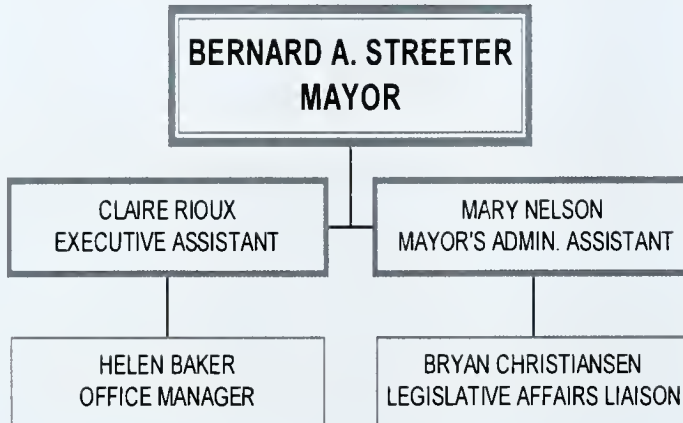
*THROUGH*

*JUNE 30, 2002*

**OFFICE OF THE MAYOR**

**Bernard A. Streeter, Mayor**

**Organizational Chart  
Mayor Bernard A. Streeter  
City of Nashua**



**Blue Ribbon Commission- August 2, 2001.** A Blue Ribbon Commission was formed by Mayor Streeter to investigate the Pennichuck Junior High School's roof collapse and present other recommendations regarding the building process as it exists in the City of Nashua. Co-chairs of the Commission were Nashua Community Technical College President Lucille Jordan and Ward 9 Alderman Scott Cote. The commission with advice from various city departments was to be proactive and to make recommendations to the Mayor for consideration when developing new policies and procedures for building construction to continue and to ensure the public health, safety and welfare are the core of every new building.



**August 9, 2001  
Mayor Streeter, Sen. Smith, & NH  
DOT Head Carol Murray host Press  
Conference on Lowell-Nashua  
Commuter Rail Project.**

N.H. U. S. Sen. Bob Smith announced the city would receive \$5 million in federal funds for the Lowell-Nashua Commuter Rail Project that has been supported by the city. NH DOT Commissioner Carol Murray and Mayor Streeter, both advocates for commuter rail in N. H, joined him.

The Extension of the Lowell-Nashua Commuter Rail Project is expected to have an initial daily ridership of 1,000 passengers. It will provide a more convenient and environmentally friendly alternative transportation option for the already overburdened US Route 3 and Interstate 93 into Boston.



**Roby Park Opening August 15, 2001**  
Mayor Bernard A. Streeter and other City Officials held a cutting the Blue Ribbon cutting ceremony at Roby Park, Nashua's first playground designed to be handicapped accessible. Mayor Streeter vowed that if elected he would do something to address the lack of handicapped-accessible playgrounds. It is estimated that between 85-100 elementary aged children are handicapped in Nashua and are in need of an accessible park.

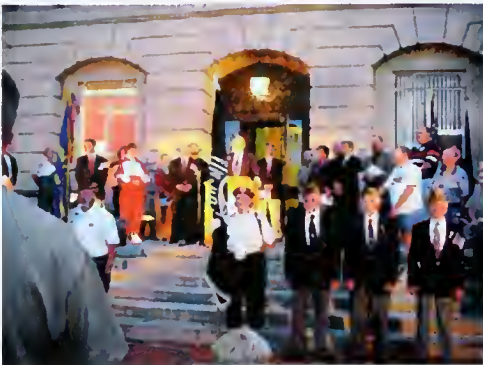
**August 17, 2001 Mayor Streeter and Senator Judd Gregg announced the appropriation of \$1 million in funds for affordable housing projects in Nashua**

The United States Senate in the VA/HUD budget approved the funds for fiscal year 2002. Earmarked in the bill are monies for the acquisition and rehabilitation of permanent affordable housing and transitional housing for those threatened with homelessness or those transitioning from homelessness. Other monies are allocated for lead paint abatement of Section 8 rental housing units and neighborhood re-investment in the French Hill/Railroad Square neighborhood.



### **Job Shadowing at City Hall**

Students from Elm St. Jr. High School “job shadowed” in a number of city departments with various city officials. They were impressed with the willingness of the city employees that share their views on the different job occupations and encouraged them to study hard, obtain as much education as possible, and then come to City Hall to work!



### **September 11, 2001 Nashua Remembers**

As a result of the tragic events of 9/11, Nashua responded with heartfelt remembrance ceremonies and special events. Among them was a candle night remembrance ceremony on the steps of city hall just days following the tragedy.



On Oct 10, the city sponsored a large Remembrance Ceremony on the grounds of Nashua high school when more than 5,000 area citizens joined in prayer and tribute to honor the fallen victims and family members of the Sept. 11<sup>th</sup> tragedy. The community from all walks of life came together including schools, fire, police, churches, rescue services, the Red Cross and many other organizations.



### **Celebrating Independence: Nashua has raised the flags of many countries to celebrate independence**

“Sharing in the celebrations and festivities with other country cultures and their citizens who have joined us here in Nashua has been one of the many things that I have come to appreciate as Mayor. We are a diverse city of many cultures and traditions,” the Mayor said.

**Pearl Harbor Remembrance Ceremony- December 7, 2001**

Mayor Bernard A. Streeter and the Mayor's Veterans' Council, Veterans of Foreign of Ward Post 483, along with other city Veterans Organizations honored Pearl Harbor's 60's anniversary.

**Delegation Meeting**

Mayor Streeter met regularly with the Nashua Delegation to the State house regarding issues before the city and the legislators including education funding, labor relations, wastewater regulations, motor vehicle fees and many other topics. The year was concluded with holiday gathering in the Mayor's office.



**January 2002**

Mayor Streeter and members of the Board of Alderman introduced a resolution to form a Sesquicentennial Executive Committee. The City of Nashua desired to establish a sesquicentennial executive committee and commission to plan and organize events, celebrations, fundraisers and the like to celebrate this anniversary throughout year 2003.

**February 13, 2002**

Mayor Streeter hosted a CEO roundtable at Rivier College. Special guest at the CEO roundtable was Kim Meader, CEO of Citizens Bank New Hampshire. Kim Meader and Mayor Streeter discussed the future of New Hampshire and Nashua with many other business leaders in the community.

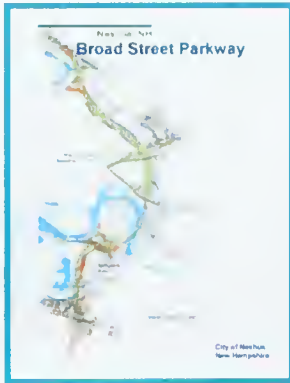
**State of the City February 21, 2002**

Mayor Streeter's status report of major projects in the city.  
(See page 76 for full address.)



**February 16, 2002**

The second Mayor's Arts Ball provided us with the tools to explore the financial and economic feasibility of building a new or renovated performing and visual arts center in our City. This facility would be home to the various arts organizations in the City.



**April 2002**

Mayor Streeter formed the **Broad Street Parkway Advisory Committee** to insure the greatest degree of efficiency, reliability and accountability in implementing the planning, design and construction of the Broad Street Parkway.

**April 29, 2002**

**Pennichuck Water Works** announced that they will be merging with Philadelphia Suburban Corporation of Pennsylvania. Mayor Streeter and other city officials moved quickly to establish a committee to determine if this was in the best interest of the community.



**May 13, 2002**

Mayor Streeter attended a community meeting at Triangle Credit Union regarding the Main Street Program. The organization eventually formed into the **Great American Downtown** and their mission is to provide collaboration and partnerships that unify the entire Nashua community around a common vision for an attractive downtown that is vibrant, viable and truly reflects the character of our city. This group is formed with support from the City of Nashua employees and resources.



**Mayor's Veterans Council – Honorary High School Diplomas to five veterans – May 22, 2003**

Veterans who left school before graduation to help the country during World War II and Korea received honorary high school diplomas. "These men may not have finished their last science class but they certainly received an education that far exceeds anything they would have learned in a classroom," stated Mayor Streeter.



CITY HALL.

**The Hall that Divided the Town of Nashua**

Completed in 1843, Nashua's first Town Hall was located on the east side of Main Street near the site of the County Records Building on Temple Street, built in 1866.

The architectural lines were incorporated into the present-day City Hall, which was constructed at 229 Main Street. The dedication of the new "Nashua City Hall and Police Station" was held on November 20 and 21, 1939. According to the Dedication Program, the total cost of the new facility was \$370,000. \$166,500 of this amount was a grant from the United States Government under the Roosevelt Administration's work relief programs. The Dedication Program also projected that the "Estimated revenue from (the) sale of (the) old City Hall and Municipal Building by (the) Finance Committee" would be \$125,000.

*(Image is from the Municipal Report for the Year Ending 1902.)*

**ADMINISTRATIVE SERVICES DIVISION**

**Administrative Services Director**

**Maureen Lemieux**

**ASSESSING DEPARTMENT**

**Board of Assessors**

**Marylou Blaisdell, Chair  
Dominic D'Antoni  
Dr. Kevin Moriarty**

The duty of the Board of Assessors is to see that department policies are in compliance with the laws and regulations of the State of New Hampshire. The Board is ultimately responsible for all assessments and must review all applications for abatement. Regularly scheduled meetings of the Board are held the second and fourth Thursday of each month at 4:30 p.m. The meetings are open to the public, but appointments are required for appearance before the Board and can easily be made by calling the department staff at 589-3040. Accommodating appointments at times other than Thursdays will be made if and when necessary.

**Assessors Office**

**Chief Assessor  
Appraiser VI  
Appraiser III  
Appraiser II  
Appraiser I  
Administrative Assistant  
Department Coordinator  
Deeds Specialist  
Exemptions Specialist  
Plans/New Accounts Specialist  
Data Collector**

**Angelo Marino  
Andrew LeMay  
Robert Lakeman  
Gary Turgis  
Gregory Turgis  
Jeanne Dunfey  
Cheryl Walley  
Louise Brown  
Michelle Rochette  
Andrea Bryer  
Wynta Witcher**



**CITY CLERK'S OFFICE**

**City Clerk  
Deputy City Clerk  
Deputy Voter Registrar  
Vital Statistics Clerks**

**Paul R. Bergeron  
Patricia E. Lucier  
Susan Waye  
Mary Cutter  
Diana Perrault  
Carol Silva  
Colette Trempe  
Esperanza Ward**

**Vital Records**

Nashua now issues more marriage licenses per year than any other city or town in the State of New Hampshire. A number of factors contributed to this rise in activity: the City's growth; a 1997 change in state which allows a marriage license application to be filed in the office of any New Hampshire city or town clerk – not just the city or town where the applicants live or are to be married; a location near the state line; a location convenient to couples working in the area; and an internal policy that enables couples to obtain their licenses on the day of application. Nashua ranks second in the state in the issuance of all other vital records.

Nashua continued its participation as a pilot site for the state's *Vision 2000* program for the electronic filing and issuance of birth, death and marriage records. Under this program a growing number of communities are linked to a centralized, state database, which can then be accessed by any community linked to it in order to generate certified copies of the record. This project is primarily funded by a portion of the revenues collected by local city and town clerks at the time they issue birth, death or marriage certificates.

**Historical Records**

The City Clerk's Office completed the restoration and microfilming of a number of Nashua's oldest town records, specifically: Dunstable School District records (1812 – 1856), Dunstable License Book (1812 – 1844), Dunstable Mortgages (1834 – 1837), Nashville school records, and Nashville town records (1842 – 1854). Total cost for this project was \$6,079 of which \$5,000 was funded by a grant from the Samuel P. Hunt Foundation. Under terms of the grant, copies of the microfilm were provided to the Nashua Public Library, the Nashua Historical Society, New Hampshire State Archives, New Hampshire State Library, and the New Hampshire Historical Society. The institutions that received this film have the staff and equipment to provide researchers with better access to this material than the City Clerk's Office would be able to provide.

In February, Paul Bergeron, City Clerk, was appointed by the Governor and Council to serve on the New Hampshire State Historical Records Advisory Board. The Board's primary purpose is to provide advice and assistance to prospective applicants for grant funds for preserving, managing , and providing access to public records.

### **Dog Licensing**

The Office of the City Clerk continued an aggressive campaign to bring owners of unlicensed canines into compliance with state law and city ordinances. Over 7,000 dogs were licensed in 2001 – 2002 raising \$30,981 in license revenues. An additional \$5,325 was collected in fines from owners of dogs who failed to license their pets.

### **Uniform Commercial Credit Code filings**

Effective July 1, 2001, state laws relating to lien filings changed as new Hampshire moved to adopt and implement the National Model Act for UCC Revised Article 9. Town and city clerks no longer receive filings or changes for UCC's. The only new filings to be accepted by the City Clerk are federal tax liens, state tax liens, hospital liens, town/city tax liens on manufactured housing, changes to any of these liens, and terminations for UCC's already on file with the City Clerk.

These changes impacted revenues. Financing statement recording revenues, which were at \$35,439 in 2000 – 2001, dropped to \$23,442 in 2001 – 2002. One significant change in the National Model Act is that financial filings now occur in the state of formation of the entity, not the state of the location of the assets. For example, an asset of *XYZ Store* doing business in Nashua would be filed with the State of Minnesota if that is the place of incorporation for *XYZ Store*. Under the previous law, the filing – and filing fee – would have been placed with the Nashua City Clerk's Office.

### **ELECTIONS**

The year following a US decennial census, New Hampshire cities and towns are required to verify – or re-register – all voters in their communities. Nashua began its checklist purge in April 2001 and needed to complete the process, under state law, no later than September 1, 2001. Residents who voted in any election held in 2000 or the 1999 Municipal Election remained on the checklist. All other persons whose names appeared on the checklist were notified that they would need to appear in person at the City Clerk's Office to re-register or their names would be struck from the checklist. On April 1, 2001 there were 55,378 names on the Nashua checklist. By the end of the verification, there were 38,090 registered voters on the checklist.

### **November 6, 2001 Municipal Election**

Nashua's polls are open for 14-hours, the longest polling hours in New Hampshire. The City Clerk's Office wishes to commend and thank all the ward election officials who, through their dedication and hard work, enable Nashua's citizens to participate in our nation's democratic process.

11,602 ballots were cast in the City's Municipal Election, which featured a six-candidate race for three Aldermen-at-Large seats and three proposed charter amendments. The first two questions were proposed by the Mayor and Board of Aldermen; the third question was proposed by citizen petition.

The first charter question proposed that the Mayor be elected in the November Municipal Election rather than in a December run-off election, as provided for under the existing charter. A September Mayoral primary election would be required in the event three or more candidates filed for the office of Mayor. The two candidates receiving the

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## Municipal Government Report

highest number of votes for Mayor in the September election would then appear on the official Municipal Election ballot in November. This amendment would move the filing period for the Mayoral candidates to June, which is similar to the filing period for state elections.

The second charter question proposed adjusting the boundaries of the nine wards to equalize the population of the wards for election purposes based on 2000 U.S. Census data. Approximately equal population in election districts is required by the Equal Protection Clause of the Fourteenth Amendment of the U.S. Constitution.

The third charter question proposed three changes to the exceptions to the limitation on budget increases permitted under paragraph 56-c of the City Charter. The proposed amendment would add the word "new" before the terms "municipal bond" and "capital expenditures"; would change the affirmative vote required to provide an exception to budget limitations for a "new" municipal bond" or "new" capital expenditures from two-thirds of those aldermen present and voting on the motion, to the specific number "ten"; and would require that the vote for exception be recorded by roll call.

Due to the number of candidates who filed for office and the appearance of three charter amendments on the ballot, the City Clerk's Office initially believed that voters would experience a two-sided ballot for the first time in a city election. (The city's voting tabulators will accept 11", 14" or 18" ballots.) The Petitioner's Committee for charter amendment question #3 filed for a preliminary injunction in an attempt to block the printing of a two-sided ballot. The Court ruled in the City's favor stating, "The ballot as proposed by the City does not violate any statute or ordinance. The plaintiff has failed to establish that the proposed ballot violates any of a voter's rights under the New Hampshire or United States Constitutions. The Court finds that the ballot is not fundamentally unfair under the State or Federal Constitutions, nor does it violate any voter's right to equal protection of the law under the State or Federal Constitutions." (Just prior to the court hearing, the city's printer notified the City Clerk that they would be able to issue a one-sided, 18" ballot for the November Municipal Election.)

The Return of Votes for the November 6, 2001 Municipal Election follow:

**OFFICIAL RESULTS -- NOVEMBER 6, 2001 MUNICIPAL ELECTION -- NASHUA, NH**

Winners denoted with an asterisk (\*)

	1	2	3	4	5	6	7	8	9	TOTAL
<b>Aldermen-at-Large</b>										
*David W. Deane	923	698	790	371	756	616	583	513	706	5956
Edward E. Pinelle, Jr.	302	312	233	170	246	227	238	220	321	2269
Michael J. Tabacsko	683	409	401	168	498	335	311	419	515	3739
*Steven A. Bolton	855	697	688	312	679	534	605	640	796	5806
Fred S. Teeboom	640	468	474	266	575	468	461	352	517	4221
*Paula I. Johnson	620	476	503	327	626	518	517	424	550	4561
Misc. write-ins	10	10	7	0	9	5	6	6	7	60
<b>Totals</b>	4033	3070	3096	1614	3389	2703	2721	2574	3412	26612

**Board of Education**

*Latha D. Mangipudi	847	646	615	332	683	541	584	615	779	5642
*Vincent R. Capasso	991	784	774	408	790	637	684	612	882	6562
*Edwina F. Kwan	1012	679	642	382	728	560	603	596	808	6010
*John W. Andrick	929	657	656	362	712	554	610	579	779	5838
Henry McElroy (write-in)	140	94	115	52	95	77	84	53	65	775
Other write-ins	24	11	3	7	4	4	13	5	14	85
<b>Totals</b>	3943	2871	2805	1543	3012	2373	2578	2460	3327	24912

**Fire Commission - 4 years**

*Mark W. Piekarski	629	431	505	240	531	396	441	466	658	4297
*David A. Lavoie	842	677	695	435	733	655	659	465	686	5847
Donald C. Davidson	584	493	492	249	514	449	484	455	513	4233
Robert Breslin	313	195	210	130	275	255	194	143	234	1949
Misc. write-ins	2	4	1	0	0	1	2	2	2	14
<b>Totals</b>	2370	1800	1903	1054	2053	1756	1780	1531	2093	16340

**Fire Commission - 2 years**

Philip J. Stylianos	562	502	499	240	459	375	413	347	461	3858
*Maurice A. Trotter	650	453	513	347	624	626	597	395	660	4865
Misc. write-ins	1	5	5	4	3	2	4	3	7	34
<b>Totals</b>	1213	960	1017	591	1086	1003	1014	745	1128	8757

City of Nashua

Municipal Government Report

OFFICIAL RESULTS -- NOVEMBER 6, 2001 MUNICIPAL ELECTION -- NASHUA, NH

WARD	1	2	3	4	5	6	7	8	9	TOTAL
<b>Board of Public Works</b>										
*Daniel L. Gagnon	857	712	799	446	754	637	717	456	714	6092
*James L. Hall	714	563	598	359	656	584	545	397	577	4993
Albert C. Cernota	573	415	354	200	485	375	391	553	582	3928
Misc. write-ins	6	1	0	1	0	0	6	2	2	18
<b>Totals</b>	<b>2150</b>	<b>1691</b>	<b>1751</b>	<b>1006</b>	<b>1895</b>	<b>1596</b>	<b>1659</b>	<b>1408</b>	<b>1875</b>	<b>15031</b>
<b>WARD ONE</b>										
<b>Alderman</b>										
*Kevin P. McAfee	1265				538					478
Misc. write-ins	12				647					814
<b>Total</b>	<b>1277</b>				<b>3</b>					<b>1294</b>
<b>Moderator</b>										
*Patricia A. Chadwick	1213				909					38
Misc. write-ins	4				1					31
<b>Total</b>	<b>1217</b>				<b>910</b>					<b>69</b>
<b>Clerk</b>										
*Mary K. Poston	1201				895					838
Misc. write-ins	2				3					2
<b>Total</b>	<b>1203</b>				<b>898</b>					<b>840</b>
<b>Selectmen</b>										
*Elaine G. Dorgan	1009				696					677
*Brooks Thompson	986				724					681
*M. Jo-Anne Petersen (write-in)	11				667					23
6 Pewter Court					7					
Other write-ins	38				2094					24
<b>Total</b>	<b>2044</b>									<b>1405</b>
<b>WARD TWO</b>										
<b>Alderman</b>										
Peter H. Maccini, III					538					
*Timothy B. Nickerson					647					
Misc. write-ins					3					
<b>Total</b>					<b>1188</b>					
<b>Moderator</b>										
*V. Mary Hall					909					38
Misc. write-ins					1					31
<b>Total</b>					<b>910</b>					<b>69</b>
<b>Clerk</b>										
*William A. Marshall					895					838
Misc. write-ins					3					2
<b>Total</b>					<b>898</b>					<b>840</b>
<b>Selectmen</b>										
*Heather M. Blondin					696					677
*Anne M. Moran					724					681
*Marc P. Simoneau					667					23
Misc. write-ins					7					
<b>Total</b>					<b>2094</b>					<b>24</b>
Other write-ins										1405
<b>Total</b>										<b>1405</b>
<b>WARD THREE</b>										
<b>Alderman</b>										
A. David Pierce					538					478
*Kevin E. Gage					647					814
Misc. write-ins					3					2
<b>Total</b>					<b>1188</b>					<b>1294</b>
<b>Moderator</b>										
*Arthur L. Barrett, Jr. (write-ins)					909					38
73 Walden Pond Drive					1					31
Other write-ins					910					69
<b>Total</b>					<b>910</b>					<b>69</b>
<b>Clerk</b>										
*Diane J. Griffith					895					838
Misc. write-ins					3					2
<b>Total</b>					<b>898</b>					<b>840</b>
<b>Selectmen</b>										
*Eleanor M. Quinn					696					677
*George A. Ferris					724					681
*Stephanie Ballentine (write-in)					667					23
9 Bartlett Avenue					7					
Other write-ins					2094					24
<b>Total</b>										<b>1405</b>

City of Nashua

OFFICIAL RESULTS -- NOVEMBER 6, 2001 MUNICIPAL ELECTION -- NASHUA, NH

<b>WARD FOUR</b>		<b>WARD FIVE</b>		<b>WARD SIX</b>	
<b>Alderman</b>		<b>Alderman</b>		<b>Alderman</b>	
*Marc W. Plamondon	412	*Brian S McCarthy	842	*Robert A. Dion	829
David J. Gleneck	275	William E. Mosher	554	Misc. write-ins	15
Misc. write-ins	4	Misc. write-ins	1	<b>Total</b>	<b>844</b>
<b>Total</b>	<b>691</b>	<b>Total</b>	<b>1397</b>	<b>Moderator</b>	
<b>Moderator</b>		<b>Moderator</b>		*Irene D. Whitmore	802
*Clarence C. Krammes	525	*Eleanor A. Benson	1041	Misc. write-ins	2
Misc. write-ins	1	Misc. write-ins	3	<b>Total</b>	<b>804</b>
<b>Total</b>	<b>526</b>	<b>Total</b>	<b>1044</b>	<b>Clerk</b>	
<b>Clerk</b>		<b>Clerk</b>		*Carol P. Marshall	799
*Shirley L. Santerre	540	*Jean E. Fortier	1019	Misc. write-ins	1
Misc. write-ins	1	Misc. write-ins	1	<b>Total</b>	<b>800</b>
<b>Total</b>	<b>541</b>	<b>Total</b>	<b>1020</b>	<b>Selectmen</b>	
<b>Selectmen</b>		<b>Selectmen</b>		*David Hudson (write-in)	5
*David H. Davis	414	*Nelson S. Allan	744	41 Nagle Street	
*Henry Labine, Jr.	413	*Paul Pellerin	781	*Timothy Staples (write-in)	3
*George W. Sargent	416	*Patricia D. Allan	787	87 Lake Street, A - 10	
Misc. write-ins	4	Misc. write-ins	0	*Arthur Keefe	2
<b>Total</b>	<b>1247</b>	<b>Total</b>	<b>2312</b>	(write-in: tie/accepted)	
				15 Joffre Street	2
				Mariette Soucy	
				(write-in: tie/declined)	
				254 Lake Street	51
				Other write-ins	63
				<b>Total</b>	

Municipal Government Report

OFFICIAL RESULTS -- NOVEMBER 6, 2001 MUNICIPAL ELECTION -- NASHUA, NH

<b>WARD SEVEN</b>		<b>WARD EIGHT</b>		<b>WARD NINE</b>	
<b>Alderman</b>		<b>Alderman</b>		<b>Alderman</b>	
*Lori Cardin	549	Victor A. Schulze	430	*Scott A. Cote	975
Robert F. Jenkins, Jr.	212	*Stephen C. Liamos	562	Malcolm M. Lowe	455
Kyle Lamerand	421	Misc. write-ins	1	Misc. write-ins	0
Misc. write-ins	1	<b>Total</b>	993	<b>Total</b>	1430
<b>Total</b>	1183				
<b>Moderator</b>		<b>Moderator</b>		<b>Moderator</b>	
*Peter Curran (write-in)	8	*Eileen O'Connell (write-in)	27	*Marc F. Avery	1075
38 Farmington Road		145 Peele Road		Misc. write-ins	4
Other write-ins	77	Other write-ins	22	<b>Total</b>	1079
<b>Total</b>	85	<b>Total</b>	49		
<b>Clerk</b>		<b>Clerk</b>		<b>Clerk</b>	
*Valerie Denault	854	*Peggy Anderson (write-in)	32	*Ann A. Corbett	1085
Misc. write-ins	5	38 Spindelwick Drive		Misc. write-ins	1
<b>Total</b>	859	Other write-ins	23	<b>Total</b>	1086
		<b>Total</b>	55		
<b>Selectmen</b>		<b>Selectmen</b>		<b>Selectmen</b>	
*Anne M. Sirois	739	*Albert C. Cernota	689	*Rita C. Maloney	884
*Kenneth E. Fortune	569	*Eric Schneider (write-in)	20	*Donald K. Dillaby	834
*June M. Caron	741	19 Stanley Lane		*Kay Potfora	839
Misc. write-ins	1	*Linda Bolmarcich (write-in)	20	Misc. write-ins	1
<b>Total</b>	2050	11 Wagon Trail		<b>Total</b>	2558
		Other write-ins	25		
		<b>Total</b>	754		

**CHARTER AMENDMENTS**

WARD	1	2	3	4	5	6	7	8	9	TOTAL
Mayoral Primary -- YES*	1413	1075	1085	548	1192	912	963	916	1235	9339
Mayoral Primary -- NO	196	151	172	98	179	166	171	130	194	1457
Redistricting -- YES*	1421	1069	1113	557	1198	909	950	908	1232	9357
Redistricting -- NO	183	152	150	91	167	164	193	131	197	1428
Spending Cap Amend. YES	754	596	603	366	713	583	570	425	658	5268
Spending Cap Amend. NO*	931	666	725	302	713	548	623	654	817	5979
<b>BALLOTS CAST</b>										
Absentee ballots cast	23	23	44	19	53	21	42	21	43	289
Regular ballots cast	1692	1275	1330	685	1408	1162	1204	1100	1457	
<b>Total</b>	1715	1298	1374	704	1461	1183	1246	1121	1500	11602
<b>NEW VOTER REGISTRATIONS</b>										
	25	46	36	21	32	16	42	14	33	265

Includes previously-registered Nashua voters who moved to new wards.



**CITY OF NASHUA POLLING AREAS**

<b>Ward 1</b>	BROAD STREET ELEMENTARY SCHOOL (Gym) 390 BROAD STREET
<b>Ward 2</b>	CHARLOTTE AVENUE ELEMENTARY SCHOOL (Gym) 48 CHARLOTTE AVENUE
<b>Ward 3</b>	AMHERST STREET ELEMENTARY SCHOOL 71 AMHERST STREET
<b>Ward 4</b>	LEDGE STREET ELEMENTARY SCHOOL 139 LEDGE STREET
<b>Ward 5</b>	MAIN DUNSTABLE ELEMENTARY SCHOOL 20 WHITFORD ROAD
<b>Ward 6</b>	FAIRGROUNDS JUNIOR HIGH SCHOOL 27 CLEVELAND STREET
<b>Ward 7</b>	DR. NORMAN CRISP ELEMENTARY SCHOOL 50 ARLINGTON STREET
<b>Ward 8</b>	BICENTENNIAL ELEMENTARY SCHOOL 296 EAST DUNSTABLE ROAD
<b>Ward 9</b>	NEW SEARLES ROAD ELEMENTARY SCHOOL 39 SHADY LANE

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City of Nashua

NASHUA'S RESIDENT VITAL STATISTICS

<u>YEAR</u>	<u>DEATHS</u>	<u>MARRIAGES</u>	<u>BIRTHS</u>	<u>CENSUS</u>
1920	466	585	786	28,379
1921	426	464	853	
1922	434	393	814	
1923	485	410	789	
1924	418	435	870	
1925	426	485	800	
1926	408	462	812	
1927	447	426	749	
1928	418	498	757	
1929	417	518	708	
1930	410	485	699	31,463
1931	418	589	685	
1932	350	546	677	
1933	432	662	636	
1934	442	713	648	
1935	426	699	655	
1936	444	650	625	
1937	441	742	628	
1938	409	602	659	
1939	410	445	636	
1940	345	479	661	32,927
1941	410	532	755	
1942	399	586	874	
1943	413	447	876	
1944	411	441	793	
1945	375	564	789	
1946	414	951	1114	
1947	458	879	1347	
1948	464	795	1247	
1949	423	694	1192	
1950	470	665	1133	34,669
1951	448	692	1263	
1952	457	680	1179	
1953	418	649	1181	
1954	449	612	1232	
1955	484	616	1236	
1956	470	667	1318	
1957	492	624	1410	
1958	511	652	1447	
1959	494	649	1384	

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Municipal Government Report

**NASHUA'S RESIDENT VITAL STATISTICS**

<u>YEAR</u>	<u>DEATHS</u>	<u>MARRIAGES</u>	<u>BIRTHS</u>	<u>CENSUS</u>
1960	486	560	1437	39,096
1961	520	584	1500	
1962	481	567	1621	
1963	530	592	1577	
1964	554	670	1689	
1965	580	683	1627	
1966	569	709	1552	
1967	584	834	1706	
1968	627	876	1903	
1969	716	978	1911	
1970	671	911	2002	55,820
1971	677	960	2042	
1972	701	994	1864	
1973	622	858	1803	
1974	436	897	1857	
1975	474	873	1715	
1976	551	891	1737	
1977	600	848	1911	
1978	669	785	1871	
1979	716	805	1979	
1980	735	810	2105	67,865
1981	665	942	2167	
1982	665	1044	2227	
1983	753	923	2197	
1984	676	974	2308	
1985	720	1010	2595	
1986	665	916	2676	
1987	765	921	2874	
1988	690	900	3017	
1989	682	899	3059	
1990	704	827	2993	79,662
1991	684	732	2758	
1992	727	711	2638	
1993	735	702	2650	
1994	730	747	2608	
1995	709	795	2572	
1996	735	753	2455	
1997	728	755	2416	

City of Nashua

NASHUA'S RESIDENT VITAL STATISTICS

State Vital Statistic reports indicate the number of resident deaths and resident marriages that took place during the calendar year. Until 1998, however, birth reports included the total of resident and non-resident births that occurred in the City. In the future, the NH Bureau of Vital Records anticipates releasing resident and non-resident statistics for deaths and marriages as well. Statistics are for calendar years, not fiscal years.

YEAR	DEATHS	MARRIAGES	RESIDENT BIRTHS	NON-RESIDENT BIRTHS	CENSUS
1998	740	663	820	1462	
1999	597	629	791	1466	
2000	670	662	789	1622	86,605
2001	649	721	878	1388	
2002	595	629	838	1518	

One Hundred Years Ago (1901)...

BIRTHS REGISTERED IN THE CITY OF NASHUA, N. H.—Continued.

Date	Name of the Child (if any).	Sex and Condition.				Name of Father.	Maiden Name of Mother.	Occupation of Father.	Birthplace of Father.	Birthplace of Mother.
		Male or Female.	Living or Stillborn.	No. of Child, 1st, 2d, &c.	Color.					
Feb. 13	Everett Norman.	M	L	2	W	Walter E. Moulton.	Maud B. Whitlesley.	Laborer	York, Me.	New Haven, Ct.
" 14	Joseph Archille.	"	"	3	"	Napoleon Noel.	Philomene Boutot.	Mill operative.	Canada	Canada
" 13	Joseph Adelard.	"	"	2	"	Leon Boncher.	Lydia Richard.	Laborer	Worcester, Mass.	Canada
" 14	Joseph Arthur.	"	"	12	"	Ferd'l'd Bellavance.	Sophie Martin.	Clerk	"	Canada
" 14	Mary.	F	"	4	"	Henry Hargraves.	Delia Devine.	Moulder.	England	Stamford, Ct.
" 14	Thomas Alfred.	M	"	9	"	Thomas Snghrue.	Mary Shea.	Section-man R.R.	Ireland	Ireland
" 16	.....	"	"	5	"	George Rogers.	Mary F. Heloron.	Conductor R.R.	Rochester	Boston, Mass.
" 16	Charles.	"	"	4	"	Charles Roby.	Amanda Levesque.	R. R. employee.	New York	Canada
" 16	Dan Francis.	"	"	4	"	Timothy Reardon.	Johanna Diggins.	Moulder.	Ireland	Ireland
" 17	Marie Yvonne.	F	"	2	"	Edonard Cloutier.	Leoline Nolette.	Laborer	Canada	Canada
" 17	Blanche Evang'e	"	"	3	"	Alphonse Noel.	Beatrice Martel.	"	"	"
" 19	Mary Emma.	"	"	5	"	Henry Demarsh.	Eliza Perrault.	"	"	"
" 19	Lettie V.	"	"	2	"	Jeremiah Sullivan.	Minnie Mellenry.	Tailor	Ireland	Ireland
" 20	.....	S	"	1	"	Frank E. Carter.	Florrie M. Griswold.	Machinist	Manchester	Nashua.
" 20	Maude Lillian.	F	"	2	"	Julius Jensen.	Fredericka Hansen.	Tailor	Denmark	Denmark
" 21	Marie Irene.	"	"	1	"	Georges Leclair.	Albina Gervais.	Clerk	Mass.	Canada
" 21	Wallace H.	M	"	1	"	W. H. Goodwin.	Grace Urquhart.	"	Maine	Nashua.
" 22	Dorothy Lyman.	F	"	1	"	Wm. H. Patten.	Mary D. Lyman.	D G merchant.	Westmoreland	Braintree, Vt.
" 22	Joseph Ovila.	M	"	2	"	Joseph St. Pierre.	Georgiana Siros.	Mill hand.	Canada	Canada
" 22	Joseph Arthur.	"	"	6	"	John Doucet.	Adele Boissonault.	Laberer	"	"
" 23	Agnes F.	F	"	3	"	Frank Sweetland.	Sylvia P. Dane.	Market gardener	Marblehead, Mass.	Nashua.
" 24	Itoneo.	M	"	3	"	Joseph Theriault.	Leopolline Beaulieu	Shoemaker	Canada	Canada
" 24	Leo.	"	"	4	"	Patriek Jenes.	Norah Connors.	"	Ireland	Ireland
" 24	Ivonne.	F	"	5	"	Calvin Landry.	Phelina Richard.	Laborer	Canada	Nashua.
" 25	.....	M	"	5	"	John McGlynn.	Margaret Ryan.	Shoemaker	Nashua.	Millford.
" 25	John Earl.	"	"	1	"	Wm. W. Baker.	Sarah Oldhall.	Grocer	Hudson	Canada
" 26	Joseph Wilfrid.	"	"	10	"	Michael Blais.	Malvina Fortler.	Laborer	Canada	"
" 27	Henry Martin.	"	"	1	"	Benj. Furitfold.	Etta M. Aekerman.	Fireman.	New Boston.	Bristol.
" 28	Marie Clara.	F	"	2	"	Eugene Gagnon.	Clara Siros.	Laborer	Canada	Canada
" 28	.....	M	"	4	"	George A. Wheeler.	Edith M. Taylor.	Engineer	Nashua.	Lynn, Mass.
" 28	.....	"	"	7	"	Moise Jacques.	Mrgte Larichandiere	Laborer	Canada	Canada
" (4)	Arthur.	"	"	15	"	Arthur Gagne.	Adeline Simard.	"	"	"
Mar. 1	Alphonse.	"	"	2	"	James McWeeney.	Nellie McCarthey.	Moulder.	Nashua.	Burlington, Vt.
" 1	Jas. Douglass.	"	"	10	"	Alphonse Poulin.	Cordella Beaudry.	Carpenter	Canada.	Canada.
" 3	Joseph Louis A.	"	"	10	"	Pierre Gauthier.	Oryse Bergeron.	Laborer	"	"
" 3	Edward Maurice	"	"	3	"	Wilfrid Prottier.	Della Cloutier.	Mill operative.	"	R. I.

Extract from 1901 Municipal Annual Report listing births in the City of Nashua. Nashua had a significant immigrant population as evidenced by the birthplaces of the parents of newborns. This page includes the names of residents who came to Nashua from Canada, England, Ireland, and Denmark.

## **HUMAN RESOURCES DEPARTMENT**

**Human Resources Manager**  
**Human Resources Analyst II**  
**Human Resources Analyst I**  
**Human Resources Generalist, P/T**

**Jane Joyce**  
**Barbara Cote**  
**Gary Diaz**  
**Diane Denning**

The mission of the Human Resources Department is to ensure that the standards of employment are applied in a fair and equitable manner to all employees and applicants in accordance to all applicable State and Federal rules and regulations. In addition, Human Resources provides comprehensive administrative support through personnel policies, professional development programs and general activities to all City departments consistent with organizational objectives.

The duties and responsibilities of Human Resources include, but are not limited to, recruitment, employee relations, budgeting, forecasting, staff development, staffing analysis, performance evaluation, and the implementation of programs, which further enhance the services rendered to the City of Nashua and its citizens. One of the primary goals is to ensure that all policies and procedures governing employment are implemented in a fair and equitable manner.

Human Resources has continued in its role as an active member of the City's Negotiating Team. At this time, we are in the collective bargaining process with the Clerical/Technical Unit and the Professional Unit of the UAW, Local 2232, as well as assisting in the negotiations with Local 789 of the IAFF (Firefighters), Local 365, of the AFSCME (Public Works), Local 633 of the Teamsters Union (Non-Sworn positions in the Police Department), and the Police Officers and Police Supervisors.

During this year, the Human Resources Department has continued to manage a comprehensive Professional Development Program to further enhance the abilities of City employees to continue to meet the operational needs of the City of Nashua in an effective and efficient manner. Six hundred employees received training, which included, but was not limited to: Strategic Planning workshops, Sexual Harassment training, FLSA, FMLA, EAP, Performance Evaluation, Customer Service seminars, and a workshop geared to managers and supervisors. Two hundred and thirty-seven employees attended computer courses. The Nashua Police Department and Nashua Fire Rescue provide comprehensive programs to address issues related to public safety and issues related to supervisory and managerial positions in the public sector. The Public Works Division implemented a new year-long mid-line supervisor program as a mentoring program to target personnel to assume the roles of management in the future. The last course in this series is scheduled for February 2003. Our training goals for fiscal year 2003 will be to continue to train staff in several areas such as defusing hostile behavior/non-violent intervention, Spanish for the Workplace, and various supervisory, managerial, and communication workshops. We also will begin to assess the training needs associated with the City's new Homeland Security grant. Human Resources will continue to build on the Professional Development Program, which is a key element in a continuing effort to assist our employees in their efforts to provide the best service possible to Nashua and her citizens.

The on-going process of working with all of the Division Directors and Department Managers in conducting an assessment of the Position Description Forms (PDFs) for the positions in their respective area(s) of responsibility has continued. Much progress has been made, for example, the revision of several PDFs prompted by the reorganization of the Community Development Division is near completion and Human Resources is actively working with the Public Works Division and the Library. The objective of this continuing effort is to ensure the job descriptions accurately reflect the duties and responsibilities of each position to meet the goals and objectives of each department.

Regarding recruitment during this year, twenty seven hundred and sixty-one (2,761) applications for employment were reviewed and processed by Human Resources. These applications for employment do not include those applications received by the Public Library, the Police Department for Uniformed/Sworn Police positions, and the Nashua School District. Human Resources posted a total of 98 job postings for the public and 163 new persons were hired. During fiscal year 2002, the Human Resources website experienced a phenomenal degree of interest in employment with the City with over 47,430 individuals visiting our website. This approach to recruitment has not only enabled us to attract a much larger number of applicants but also provides a more experienced and diversified pool of candidates as well.

The total number of persons (excluding the School Department) employed by the City of Nashua as of June 30, 2002 was 819. The total number of positions funded for fiscal year 2002 was 877.

## **PURCHASING DEPARTMENT**

**Purchasing Manager**  
**Purchasing Agent II**  
**Purchasing Agent I**  
**Printing Technician**  
**Mail Messenger**

**Janice A. Tremblay, CPM**  
**Mary Sanchez**  
**Theresa Naro**  
**Ralph B. Jackson**  
**Carole Gaffney**

The Purchasing Department's web page has become a popular target for potential suppliers to the City. Many suppliers consult the page on a daily basis to stay in touch with new bidding activities. Use of this method to notify suppliers has resulted in considerable savings in postage for the department. In addition, a database is being generated that will provide electronic mailing of bid requests directly to the supplier's contact. These combined efforts have allowed us to shorten the length of time required for the bidding process.

During FY2002, the department processed 4600 purchase orders. Seventy sealed bid requests were handled through this office.

Ralph Jackson, the city Print Shop Technician, continues to provide cost effective, timely printing and graphics services to all city departments. Annual activity continues to exceed 4 million ink impressions and includes this City Annual Report, the City budget, and an assortment of printed items, forms and reports. A new addition to the equipment in the Print Shop this year was a color printer, providing the capability of color on smaller runs. A new envelope feeder was also purchased, replacing one that had been installed thirty years ago.

## **CITY HALL BUILDING MAINTENANCE**

**Building Manager**  
**Building Maintenance Specialist**  
**Custodian II**  
**Custodian I**  
**Custodian I (part-time)**

**Ron E. Jenkins**  
**Roger J. Bertrand**  
**Edward S. Leary**  
**Robert Fernandes**  
**Steve Bibbo**

We continued our ongoing efforts to improve the appearance and address space constraints of City Hall. Departments have been relocated to make better use of available space. The Public Works Administration offices were located off site for the first time. Upgrades to HVAC systems, carpeting, and lighting have helped to make the building a better place to work. The front elevator was refurbished, adding new safety sensors and hydraulic levelers. While we did contract with outside firms for the HVAC and wall construction, our own staff handled much of the work.

Our Building Manager and Building Maintenance Specialist continue to spend many hours at the City-owned building at 14 Court Street. Support at this building as well as the Hunt Memorial Building includes plumbing, electrical and HVAC issues.

A new ADA compliant restroom was installed in 14 Court Street. Given its location on the first floor, directly off the main lobby, it is convenient for patrons of the various arts groups performing in the building's theater. At City Hall, restrooms on the third floor gained new ADA accessible facilities.

New floor equipment was purchased for the night custodial team. Improved efficiencies have resulted from the new carpet extractor and floor burnishing equipment. The entire team has been trained in the use of this equipment.

**CEMETERIES**

**EDGEWOOD CEMETERY**

**TRUSTEES**

**President**  
**Secretary**  
**Allen M. Barker**  
**Norman E. Hall**  
**Morgan A. Hollis**  
**Kenneth Spaulding**

**Thomas A. Maffee**  
**Douglas M. Barker**  
**James S. Chaloner**  
**Philip L. Hall**  
**Brian H. Law**  
**George B. Law**

The area of the cemetery near Adams St., which had been used for storage for some time, has been cleaned up significantly. Everything previously stored there has been moved into a fenced area out of sight.

A turf sweeper was purchased to replace the one purchased in 1987.

During the year there were a total of 103 graves sold as follows; 1 – 6 grave lot, 12 – 4 grave lots, 14 – 2 grave lots, 13 single graves and 4 - 2 grave cremation lots. There were a total of 111 interments performed; 63 adults, 44 cremations and 4 infants.

**WOODLAWN CEMETERY**

**TRUSTEES**

**President**  
**Secretary**  
**David Aponovich**  
**John Economopoulos**  
**Charles Farwell, Jr.**  
**Lester Gidge**

**David Wells**  
**Marvis Mellen**  
**Niles Jensen, Jr.**  
**Barbara Whitmore**  
**Stanley Zis**

**EMPLOYEES**

**Superintendent**  
**Sub-Foreman**  
**Head Groundsman**  
**Groundsman**

**Howard Frizzell**  
**David Campbell**  
**John Grafton**  
**Arthur Parker**

Faced with the future prospect of installing costly back flow preventers, coupled with an elusive leak in the water system, the Trustees felt the time was right to put in our own well. With that, a 220 foot well providing 25 gallons a minute was drilled last fall, and new connecting pipes were laid. The following spring, the three previously separate water systems, each with their own Pennichuck meter, were all tied in together on the well. Having essentially dug the well for the approximate cost of back flow preventers, Woodlawn Cemetery is already reaping the reward of not budgeting \$1,800 and more for water each year.



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## Municipal Government Report

The cemetery continues to plant new trees of varying genus and species in an effort to create an arboretum-like atmosphere for the enjoyment of all - lot owners and non-owners alike. 14 more trees were added, all varieties being new to Woodlawn Cemetery.

Footpaths continue to be filled as well. The layout of the older sections of the cemetery created predominantly lower footpaths than the surrounding lots, creating havoc with mowing and leaf pickup. The filling, loaming, and seeding of these footpaths, 3 this year, continue to make life easier here.

Two new purchases are also making life easier during leaf season. The new sweeper comes in handy not just for raking in the spring, but also works well at picking up leaves in areas where the leaf fall isn't too heavy. A new one ton dump truck, our first automatic, works well as our leaf vacuum truck. It also stands up to winter plowing better as well.

Two other new additions at Woodlawn include a second flagpole in front of the mausoleum. David Wells, President of the Board of Trustees, donated the thirty foot flagpole to match the one his father Harry donated in the 1970's. Also, new windows and vinyl siding were added to the lunch room attached to the garage.

Lastly, in what was once a goal and has now become expected at Woodlawn, the cemetery operated at a profit for the eighth year in a row, realizing nearly \$34,000 more income than expenses for the fiscal year. It was the most income and highest profit margin ever.

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### **One Hundred Years Ago (1901)...**

#### ANNUAL REPORT

OF THE

### Trustees of Edgewood Cemetery.

#### *To the City Councils:*

Herewith submitted ninth annual report of trustees of Edgewood cemetery, for the year 1901.

The usual care of the grounds has been maintained, some new lots graded and a new garden constructed and planted, avenues and paths have been repaired and kept in proper condition: owing to lack of funds but little has been done toward development of the unimproved sections.

The trustees are pleased to report that the debt of \$1,500, assumed by themselves, for improvement in 1899, has been cancelled from the receipts; and that there are now no debts, outstanding bills, or claims of any kind, against the city or board of trustees, on account of the cemetery.

On July 1, the trustees made an exchange of a portion of the Perpetual Care Fund investments, by taking up the loan of \$2,745 to the city as per report of last year, which, with the additional sum of \$1,255 received during the year made a fund of \$4,000, and this fund was invested in City of Nashua bonds of 1901-1921, at 3 per cent. interest.

Meetings of the board have been regularly held.

Interments from Jan. 1, 1901 to Dec. 31, 1901: Adults, 35; children, 13; removals from other grounds: Adults, 3; children, 1: total burials, 53.

Four veterans of the Civil War were laid to rest in these grounds during the past year, thus making the record of soldiers interred: One Revolutionary War, five War of 1812, two Mexican War, 66 Civil War. These graves are all properly marked, flagged, recorded and cared for.

Continued interest is shown by lot holders, in care of the grounds, the number of lots placed under care, both annual and perpetual is increasing, tending to further embellishment of the grounds.

## COMMUNITY DEVELOPMENT DIVISION

**Director**  
**Administrative Assistant**

**Katherine Hersh**  
**Jean Lyons**

Fiscal year 2002 brought a number of changes to the Community Development Division.

A number of personnel changes occurred. Katherine Hersh was hired in August to fill the Director position. Daniel DeSantis joined the Community Development Division in January as the Economic Development Director, filling the position vacated by Roger Hawk in December. Karen Berchtold filled the Planning and Zoning Department's Long Range Planner position in December and Howard Coppari joined the Department as a Planner I in April. Marcia Wilkins was hired for the Building Clerk position in August.

The Division's request to reorganize, approved by the Board of Aldermen in December, resulted in five departments – Planning and Zoning, Building, Urban Programs, Economic Development, and Code Enforcement. Laura Games and Mike Santa, as Department Managers of Code Enforcement and Building, now report directly to the Division Director, along with Roger Houston, Paul Newman and Dan DeSantis. Bill Walsh, in anticipation of his retirement in September 2002, assumed the position of Special Projects Manager to assist in the transition, as Mike Santa became the Code Official.

As part of the acknowledgement of International Building Safety Week, the Building Department was renamed the Department of Building Safety to better reflect their responsibilities toward safe communities.

A team comprised of Community Development Division and Information Technology representatives began in December to develop a Request for Proposals (RFP) to update the Division's software. Currently there is no comprehensive system that maintains all the information about each parcel in the same location. Information on violations, permits, easements, site plans, etc. is all kept separately. Updated software would create the opportunity for information to be readily available in one location and easily accessible for all of Community Development Division, as well as the Fire Marshal's office, the Engineering Department, and the Public Health Department. The team went through the process of posting the RFP, reviewing proposals, interviewing applicants, and selecting the preferred software package and vendor. Legislation was introduced to the Board of Aldermen in June 2002 to fund the software update for the Division.

The Community Development Division initiated the first Lunch n' Learn at City Hall with a presentation and discussion by Alan Manoian about the Salmon Brook design charrette. Alan also held another Lunch n' Learn about Railroad Square. A number of employees in City government brought their lunch to the auditorium for the informative sessions and other departments have scheduled other educational and interesting Lunch n' Learns.

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Municipal Government Report

The Community Development Division spent a day in June assessing the mission and goals of the Division with the assistance of a professional facilitator. Detailed work plans for the next fiscal year will be finalized in early summer.

**DEPARTMENT OF BUILDING SAFETY**

**Building Official/Department Manager**

(until 2/2002)

(as of 2/2002)

**William P. Walsh, CBO**

**Michael Santa, CBO**

**Special Projects Official (as of 2/2002)**

**William P. Walsh, CBO**

**Plans Examiner/Supervisor of Inspections (until 2/2002)**

**Michael Santa, CBO**

Building Permit Processing and Plans Review Team

**Assistant Plans Examiner / Assistant Building Inspector**

**Mark Collins**

**Building Clerk**

**Sandra Bastien**

**Building Clerk (as of 7/2001)**

**Marcia Wilkins**

Construction Inspections Team

**Building Inspector**

**Russell Marcum**

**Electrical Inspector**

**Francis Leahy**

**Plumbing Inspector**

**Tedd P. Evans**

**Mechanical Inspector**

**Bruce W. Buttrick**

**Fee ordinance revisions**

The Building Department completed a study of the department's permit fees in 2001. The building permit fees have not been raised since 1994 and in surveying communities around the State, it was found that the City of Nashua's fees were about 33 percent lower than other communities. Also, as of the beginning of June 2002 the City had collected \$364,402, or about 64 percent of the department's anticipated costs, including fringe benefits. The Building Department recommended that the City increase permit fees approximately 30 percent to substantially recover costs. An ordinance to revise and update the department's permit fees was drafted and introduced to the Board of Aldermen (BOA). At the time of this writing the BOA is still reviewing this revision.

**Adoption of the International Building Codes**

In the fall of 2001, the Building Department initiated the introduction of an ordinance to revise the City's building codes, including the International Building Code (IBC) 2000, International Residential Code (IRC) 2000, International Mechanical Code (IMC) 2000, International Plumbing Code (IPC) 2000, and the 1999 edition of the National Electrical Code (NEC).

Along with the adoption of the latest codes, Section 106.3.4.3, of the IBC was modified to require additional involvement by the architects and engineers of record during the construction process. This ordinance change was advocated by "Recommendation #1" of Mayor Streeter's Blue Ribbon Commission, a commission set up after the collapse of the Pennichuck Junior High School's roof.

**Department name changed to the Department of Building Safety/Departmental organization**

In February 2002, the Community Development Division was reorganized. Instead of being part of the Planning and Building Department, the Building Department became a separate entity. In the spring of 2002, an ordinance change was introduced to the BOA to change the name of the Building Department to the Department of Building Safety, consistent with the language in the newly adopted International Building Code 2000. This ordinance passed.

**Building Safety Week**

The week of April 7<sup>th</sup>–13<sup>th</sup> is designated Building Safety Week throughout the country. This year the Department of Building Safety staff planned some events to foster a better understanding of the department's added value to the city and its citizens. The highlight of the week was a presentation made by the staff to the BOA explaining the department's responsibilities. The presentation included statistics showing how many permits were issued, cost of construction and pictures of the larger projects under construction in the City. It was a very successful event and highlighted the need for an additional building inspector, which was included in the department's budget requests. The Mayor issued a proclamation announcing Building Safety Week and presented it to staff. The department received a standing ovation from the Mayor and the BOA. Next year the Department of Building Safety plans to expand its efforts to raise awareness during Building Safety Week.

**Building Inspectors position approved by BOA**

In this year's budget the department requested an additional building inspector. This was in response to "recommendation #3" of Mayor Streeter's Blue Ribbon Commission report and the realization that the inspectors in the department were doing too many inspections per day. The commission recommended a daily average of 8 inspections per inspector; when the department was averaging about 12 inspections per day. The BOA approved this request.

**Training and education**

Training and education are always of prime importance to the department. Our profession is dynamic and new technology and new codes must be reviewed constantly. Our staff attends New Hampshire Building Officials Association meetings monthly and the New England Municipal Building Officials meetings annually. Our inspectors are all licensed or have received certifications through the BOCA code organization.

**Construction**

During FY 2002 3,685 construction related permits were issued, up from 3,610 the previous year. Of these, 1,250 were for structural work, 980 for electrical, 523 for plumbing, and 932 for mechanical (fire related permits are no longer counted or issued by this department). A total of \$384,522.35 in permit fees was collected. The total construction value amounted to \$159,476,031, of which approximately 19% was for residential construction and about 81% for nonresidential construction. A total of 115 new dwelling units were added, plus the conversion of one additional dwelling unit. This

Municipal Government Report

permit activity generated the performance of 9,802 inspections, up from 8,942 the previous year, or approximately 10%. The adopted codes require these inspections to be called at the initial, rough and finished stages of work.

	<u>Number of Buildings</u>	<u>Number of Units/Rooms</u>	<u>Valuation of Construction</u>
<b>New Residential Housing</b>			
Single family detached	112	112	\$17,300,918
Single family attached (townhouses)	<u>3</u>	<u>3</u>	<u>225,000</u>
Total new residential housing	115	115	\$17,525,918

<b>Demolitions/Razing of Buildings</b>			
Single-family detached	12	12	
All other buildings/structures	<u>18</u>	<u>4</u>	
Total demolitions/razing of buildings	28	17	

	<u>Private Buildings</u>	<u>Public Buildings</u>	
<b>New Non-Residential</b>			
Churches, other religious	1		2,655,000
Offices, banks, professional buildings	3		10,375,000
Stores, consumer services	9		26,858,440
Other non-residential buildings (includes sheds)	127	1	230,889
Structures other than buildings (includes in-ground pools)	<u>17</u>	<u>..</u>	<u>381,050</u>
Total new non-residential	157	1	\$40,500,379

<b>Additions/Alterations/Conversions</b>			
Residential (includes unit conversions)	442		\$8,011,038
Non-residential, non-housekeeping	94	5	78,960,691
Residential garages/carports	<u>31</u>	<u>..</u>	<u>596,551</u>
Total additions, alterations, conversions	568	5	\$87,568,280

**Construction valued \$500,000 or more**

*Residential:*

18½ Arlington St – Fire damage to 18-unit apartment building	\$600,000
17 Tanglewood Drive – Single-family dwelling	595,000
2 Clocktower Place – Upgrade of HVAC system and other renovations	574,541
24 Tanglewood Drive – Single-family dwelling	500,000
32 Tanglewood Drive – Single-family dwelling	500,000

*Commercial:*

<b>New</b>	
25 Trafalgar Square – Office tower	\$10,000,000
12 Coliseum Ave – The Home Depot	5,000,000
581 Amherst Street – Best Ford Auto Dealership	4,600,000
10 Coliseum Ave – Kohl's Department Store	4,300,000
170 Main Dunstable Rd – Porsche-Audi Dealership	4,100,000

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City of Nashua

300 Main St – Shaw's Store	3,881,940
10 Coliseum Ave – Christmas Tree Store	3,187,500
5 Harold Dr – Longhorn Restaurant	850,000

*Replacements of same company/organization*

216 East Dunstable Rd – Immaculate Conception Church	\$2,655,000
199 Daniel Webster Hwy – Pizza Hut	689,000

*Additions/Alterations/Renovations*

36-38 Riverside Dr – Nashua High School South	\$55,000,000
194 Lund Rd – Bishop Guertin High School	5,195,220
67 Amherst St – Holman Stadium	4,000,000
243 Daniel Webster Hwy – Bernie and Phyl's Furniture	4,000,000
8 Capitol St –Harcross	1,600,000
14B Broad St – Whitney Screw/Goodale's Bike Shop	930,500
117 Elm St – Elm St Junior High	900,000
300 Main St – Firestone Building	800,000
213 Daniel Webster Highway – Shaw's Store	750,000
14A Board St – Whitney Screw renovation for future tenant	500,000
29 Northwest Blvd – Southern NH Med Center – West Campus	645,000
283 Daniel Webster Hwy – Bob's Furniture	600,000

**Total building (structural) permits issued** (*934 residential, 315 commercial*)      **1,249**

**Total construction value for permits**      **\$159,476,031**

Includes:

115	Signs	
285	Miscellaneous/Out of Scope	\$13,469,954
4	Mobile home replacements	301,500
1	Dwelling units conversions	10,000

## **CODE ENFORCEMENT DEPARTMENT**

**Manager**  
**Code Enforcement Officer**  
**Code Enforcement Officer**

**Laura Games, Esquire**  
**Thomas Malley**  
**Nelson Ortega**

### **Background**

The Code Enforcement Department is the enforcement arm of the Community Development Division. It is comprised of three people who are responsible for gaining compliance with the City of Nashua's housing, zoning, building, site plan and subdivision regulations and ordinances.

### **Highlights of Fiscal Year (FY) 2002**

During the period July 1, 2001 to June 30, 2002 we had the following enforcement activity:

**HOUSING** – More than 2763 inspections were conducted with 930 warnings and 396 violations being issued. No cases were prosecuted.

**ZONING/BUILDING/SITE PLAN** – More than 584 violations were issued. Of these 584, 2 were prosecuted in District Court and 1 was prosecuted via an injunction in Superior Court.

### **Activities Of Special Note**

**PUBLIC EDUCATION** – We published the following educational brochures:

- Signs (Laws regarding the use of signs and other forms of outdoor advertising in Nashua)
- Residential Land Use and Building Restrictions in Nashua
- Code Enforcement Services
- Enforcement of Nashua's Housing Code

**SEMINARS** – Code Enforcement presented a regional seminar on “Understanding & Enforcing Shore Land Regulations”

**APPOINTMENTS** – Code Enforcement Officer Ortega was appointed as the Fair Hearings Officer for the City's Welfare Department.

### **NASHUA CITY PLANNING BOARD (NCPB)**

<b>Chair</b>	<b>Bette Lasky</b>
<b>Vice Chair</b>	<b>Ken Dufour</b>
<b>Secretary</b>	<b>Robert Rheaume</b>
<b>Member</b>	<b>Claire McGrath</b>
<b>Member</b>	<b>William P. Slivinski</b>
<b>Mayor's Representative Member</b>	<b>Malcolm (Mike) Lowe</b>
<b>Ex-Officio Member</b>	<b>Mayor Bernard Streeter</b>
<b>Ex-Officio Member</b>	<b>Eric Teitelman, City Engineer</b>
<b>Aldermanic Representative Ex-Officio</b>	<b>Kevin McAfee, Alderman</b>
<b>Alternate Aldermanic Representative Ex-Officio</b>	<b>Scott Cote, Alderman</b>

### **Overview**

The NCPB is a City Charter Board comprised of appointed and ex-officio members charged with assessing various City policies and programs. The Board advises the Board of Aldermen regarding public facilities and capital projects or improvements and formulates recommendations on directing the future growth of the City. Preparation and implementation of the City Master Plan are primary responsibilities of the Planning Board. The Planning Board also has legal duty for the review and approval of all plans for the subdivision of land, and all site plans for any new or expanded multi-family, commercial or industrial facilities.

## Summary

During Fiscal Year (FY) 2002, the NCPB, with assistance from their appointed and budgeted Planning Board staff (Roger L. Houston, Mike Yeomans, Richard Sawyer, Chris Webber, Karen Berchtold and Howard Coppari), reviewed and approved 29 subdivisions and 95 site plans. Of these subdivisions, 98 residential lots and 18 non-residential lots were created. The NCPB also considered numerous resolutions and ordinances and sent recommendations regarding them to the Board of Aldermen and its applicable committees. Most notable were the Planning Board's adoption of the citywide Nashua 2000 Master Plan on November 15, 2001 and the completion of the annual Capital Improvements Plan in March 2002.



**The Nashua 2000 Master Plan won two awards** - the "Grow Smart" award from the State of NH Office of State Planning and the "Outstanding Plan of 2002" from the Northern New England American Planning Association. From left to right: Bette Lasky, Planning Board Chair; Brian McCarthy, Aldermanic Planning and Economic Development Committee Chair; David Rootovich, Board of Aldermen President; Mayor Bernard A. Streeter; and Roger Houston, Planning Director.



## **OFFICE OF ECONOMIC DEVELOPMENT**

### **Director**

(through 12/2001)

(as of 1/2002)

**Roger C. Hawk**

**Daniel DeSantis**

**Alan Manoian**

**Deputy Manager, Downtown Programs** (as of 5/7/2002)

A new Office of Economic Development was formed within the Community Development Division, joining the activities of the former Center for Economic Development (CED) and the downtown development program formerly under Urban Programs. At this time, no CDBG funds are supporting the Department, other than anticipated repayments to the Revolving Loan Fund established some years ago.

In January 2002, the City engaged the services of Daniel R. DeSantis to serve as Economic Development Director for the City, replacing former Economic Development Director, Roger Hawk. Mr. DeSantis joined the City after several years as the Director of Development Services for the City of Somersworth NH. He brings to the City many years of experience in the field of Economic Development. In May 2002, Downtown Development Specialist Alan Manoian joined the Economic Development staff from the Urban Programs Department to assist in the economic development efforts, as well as continue the successful efforts in Downtown revitalization.

During 2002, the newly formed department has positioned itself for proactive development during the coming years. Projects that the department readied include the development of a new Master Plan for the continued development of the Downtown, the revitalization of the Industrial Development Authority (IDA) that has been dormant, reactivation of the City's Business Revolving Loan Fund (RLF), and the development of an economic marketing program that informs the business community of the positive aspects of expanding or locating business in Nashua.

During the past year the Department was successful in the full collection of a loan balance of almost \$100,000 that was provided to a company under the auspices of the CED. The company was in bankruptcy, and through the efforts of the Office of Economic Development the entire amount was recovered. These funds were put back into the RLF so other businesses will have an opportunity to create jobs for our citizens.

The Office of Economic Development participated in a community-wide effort to be designated as a NH Main Street Community during the past year. This effort involved hundreds of citizens and a financial commitment by the City Aldermen of \$120,000 over a three-year period. The City received over 1,000 letters of support throughout the community for Nashua's Downtown as well as financial commitments from the private sector. Although the City did not receive the designation as a NH Main Street Community, the work by so many of our citizens has spurred the creation of a new community-based organization, the Great American Downtown (GAD). GAD will continue to work towards the four-point process of the Main Street Program and will work with the City on the continuing improvement of the Downtown.

This year has seen a significant slow down in the national economy. The City of Nashua and its region also experienced slower economic growth with manufacturing jobs being permanently lost, including a Nashua icon, International Paper Box Machine Company. It is the intent of the Office of Economic Development with its efforts in

marketing, the reviving of the IDA, and the marketing of the RLF to position the City favorably when economic recovery occurs.

## **PLANNING DEPARTMENT**

**Planning Director**

**Roger L. Houston, AICP, BOCA**

### **Special Services/Technical Team**

**Planner III**

**Richard Sawyer, AICP, ASLA**  
(assists Director and Development Review Team)

**Planner II**

(resigned 9/2001)

(as of 12/18/2001)

**Planner I (as of 4/3/2002)**

**Jill Seifield**  
**Karen Berchtold**  
**Howard Coppari**

### **Development Review Team**

**Deputy Manager Development Review**  
**Administrative Assistant I, Planning**

**Michael Yeomans, AICP**  
**Christine Webber**

### **Zoning and Land Use/Sign Permit Team**

**Deputy Manager Zoning**  
**Administrative Assistant II, Zoning**

**Carter Falk, AICP**  
**Linda Taylor**

## **Overview**

The Nashua Planning Department experienced another robust economic year in Fiscal Year (FY) 2002 with numerous plan approvals, construction activity, significant completion of the Master Plan, and lastly, the annual Capital Improvements Plan. In December 2001 the Mayor and Board of Aldermen approved the restructuring of the Planning and Building Department into three departments – the Planning Department, the Department of Building Safety and the Code Enforcement Department. The Planner I position was filled in April 2002 so the new Planning Department is now at the same staffing levels as it was in 1990.

The Planning Department provides technical expertise and services in an advisory capacity to the Nashua City Planning Board (NCPB), the Zoning Board of Adjustment (ZBA), Capital Improvements Committee (CIC), Nashua Historic District Commission (NHDC), and the Nashua Conservation Commission (NCC). In addition to its regular daily functions and responsibilities, the Planning Department provided assistance to and initiated the following processes, projects, reports, analyses, and studies during FY 2002.

## **Summary**

**STAFF REPORTS** – The Department completed 211 detailed reports or reviews on site plans, minor site plans and subdivision plans for the NCPB. This is a 21% increase over the previous FY. The reports are delivered to the Planning Board prior to the meeting date to give the Board better information to assist them in their decision process. The Department prepared ZBA reports on use variances to aid in their decision process. The Department processed 67 ZBA applications for variances, special exceptions and rehearing requests.

Municipal Government Report

NASHUA CITY PLANNING BOARD APPLICATIONS –

	1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	Total
<b>SUBDIVISIONS</b>					
<i>Projects</i>					
Residential	5	6	3	8	22
Non-residential	<u>3</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>7</u>
Total	8	8	3	10	29
<i>Units</i>					
Residential	38	5	44	11	98
Non-residential	<u>3</u>	<u>11</u>	<u>0</u>	<u>4</u>	<u>18</u>
Total	41	16	44	15	116
<b>SITE PLANS</b>					
<i>Planning Board</i>	15	12	16	15	58
<i>Administrative Review</i>	<u>9</u>	<u>16</u>	<u>4</u>	<u>8</u>	<u>37</u>
Total	24	28	20	23	95
<i>Square Footage</i>					
Industrial/Office	6,154	6,015	4,428	12,144	28,741
Church/School	65,635	0	0	8,000	73,635
Commercial	71,165	300,977	8,660	30,260	411,062
Housing Units	0	0	0	123	123

**CAPITAL IMPROVEMENTS PROGRAM** – The Department is the primary agency responsible for coordinating and preparing the Capital Improvements budget and Six-year Plan. The Capital Improvements Committee is a subcommittee of the Nashua City Planning Board established by City Charter, Chapter 77a that annually recommends a fiscal year capital improvements program outlining long-range needs and anticipated expenditures. This is compiled under the direction of the Planning Director who has served as Secretary of the Committee and appointed staff to the Planning Board.

**BOND RATING PREPARATION** – The most current statistics available were compiled by the Director and the planning staff in preparation of Nashua's Official Statement including, history, population, economy, planning and development, housing costs, employment base, largest employers, retail sales, unemployment, building permits, and state tax receipts. This information and that contained in the Capital Improvements Plan were contributing factors in the City obtaining a favorable interest rate on its bond issues and saving the City on interest payments.

**MASTER PLAN** – The Planning Department assisted the Master Plan Committee, a subcommittee of the Planning Board, to update the citywide Master Plan. The Master Plan Committee conducted the follow up to the neighborhood vision meetings and conducted public hearings on the final draft master plan. The Planning Board adopted the plan on November 15, 2001 and was subsequently approved by the Board of Aldermen by resolution on December 26, 2001.

MISCELLANEOUS FEES AND CONTRIBUTIONS – The Department assesses and collects school impact fees. In addition, the Department administers the collection of contributions for new subdivisions/site plans; sidewalk contributions and the Heritage Trails (UTA) fund accounts. Fees are charged for applications before the various boards and applications for Land Use and Building Permits and for copying records open to the public on request.

TRANSPORTATION – The Department continues to be an active member of the Nashua Area Transportation Study (NATS) Technical Advisory Committee. This committee membership consists of representatives from the region's municipalities, and the state/federal transportation departments. The Department also assisted in working with the City's consultants on the Broad Street Parkway and the T-21 enhancement grant and wrote the CMAQ grant program for the Nashua City Planning Board.

LAND USE AND SIGN PERMITS – The Zoning and Land Use and Sign Permit and Development Review Teams reviewed over 1,521 land use permits as part of the building and land use sign permit process. The permits are reviewed for conformance to subdivision, site plan and zoning approvals, as well as the land use ordinances.

LAND USE ORDINANCE REWRITE – The Department received funding to hire a consultant to assess and rewrite the City's Land Use Ordinances, mostly contained in NRO Chapter 16. This includes the subdivision, site plans and all zoning ordinances and other pertinent regulations. Freilich, Leitner & Carlisle, a well-respected national firm, was selected and the City approved the contract in May 2001. This is the first comprehensive update of the land use ordinances since the early 1970s, and will be a significant part of the Department's work plan for FY 03.

NH DES AND LCHIP GRANTS – The Department was instrumental in the application and completion of the materials to garner close to a million dollars in funding to acquire 250 acres of land (known then as Westwood Park) next to the City's drinking water supply (Pennichuck Pond).

ELDERLY HOUSING – The Department researched the existing facilities for elderly/senior housing in the City and in March 2002 organized a panel discussion to better understand this growing land use concern.

SALMON BROOK CHARRETTE – Several members of the Planning Department participated and assisted Urban Programs in this charrette process to create a vision for this important natural and man-made resource in the City.

TRAIL ACQUISITION – The Department secured the municipal agreement with the New Hampshire Department of Transportation to acquire an abandoned railroad line in the extreme southwest corner of Nashua that connects to the rail in the Commonwealth of Massachusetts that is due for completion in 2002. It is anticipated this critical section of trail will be acquired through the State by the end of 2002.

## **URBAN PROGRAMS DEPARTMENT**

**Manager**

**Paul Newman**

**Deputy Manager**

**Klaas Nijhuis**

**Project Specialist**

**John Slebodnick**

**Grant Management Specialist**

**Sheila O’Riordan**

**Downtown Development Specialist**

(transferred to Office Economic Development 5/7/2002)

**Alan Manoian**

**Administrative Assistant**

**Linda Jeynes**

### **Background**

The activities of the Urban Programs Department are principally targeted to the following, reflecting the mandates of the Federally-funded programs which the department administers:

- Affordable and decent, safe housing for families, the elderly and those with special needs
- Emergency shelter for the homeless
- Transit services for the mobility-impaired
- Facilities and services to provide education, job training, health, nutrition, and recreational assistance to those in need

The Department focuses its efforts on inner-city neighborhoods and the downtown, to assist in revitalizing them and to eliminate substandard housing and blighting influences. Many of the department's activities are accomplished with the cooperation and participation of other City agencies and departments, such as the Public and Environmental Health, Public Works, Building Safety and Planning Departments, the Nashua Housing Authority, and numerous local non-profit organizations.

Additionally, the Department oversees the operation of the Nashua Transit System (NTS), consisting of Citybus, Citylift and Access to Jobs services.

### **Statistical Highlights of Fiscal Year (FY) 2002**

The Department oversaw expenditures totaling \$5,058,996 in FY 2002, compared to \$2,425,881 in FY 2001. Over 97% of these funds were from sources other than the City. Community Development Block Grant (CDBG) funds in the amount of \$893,335 were expended in FY 2002, compared to \$605,215 in FY 2001. The transit system operated at a cost of \$1,337,575 in FY 2002, compared to \$1,239,674 in FY 2001 (These figures include capitalized maintenance to comply with National Transit Database reporting requirements.) \$2,778,168 was expended on capital transit items. The volume of housing rehabilitation, including the HOME program, was \$235,477 in FY 2002, compared to \$1,073,710 in FY 2001.

### **Community Development Block Grant (CDBG)**

**HUNT MEMORIAL LIBRARY BUILDING** – The Hunt Memorial Library Building, now used for a number of community activities, is located in the Railroad Square Redevelopment area. Along with private renovation efforts in this area, the City has made a substantial commitment to bringing this building back to its former glory. This

year architectural study of the windows in the main tower began. HDB Architects of Boston, Massachusetts were retained to prepare construction documents. By the end of the FY, bids had been received. Most of the work will be funded by sources other than CDBG.

**ADULT LEARNING CENTER – (Multi-year grant)** During this FY interior renovations were underway and replacement of playground equipment was completed for the childcare facility located at the Adult Learning Center. The equipment was delivered and installed by volunteer labor.

**NASHUA YOUTH COUNCIL –** Replacement of second and third floor heating and air conditioning units were completed this FY.

**RAILROAD SQUARE PARK RESTORATION –** During the past several years Nashua's CDBG Historic Building Façade Restoration Program has served as a noteworthy catalyst for encouraging greater private investment and improvement within the urban blighted area known as Railroad Square.

Façade and commercial signage redesign improvements have been carried out on several structures in past years. This year historically appropriate awnings were purchased and installed at a storefront located in the 1881 Laton Building. These projects, in combination with the CDBG investment in the restoration of Deschenes Park and Oval starting in 1999, have directly resulted in significant investment in private property in the Square. An example is the Dunkin' Donuts project that included demolition, historically appropriate redesign and reconstruction of the Dunkin' Donuts building, and also the complete façade redesign and reconstruction of the 1929 Riverside Building.

Also this year, the City focused on the future of the former Goodale's building that sits right at the Nashua River on Main Street. Redevelopment visions were created for prospective investors (not CDBG funded). The City will be pursuing other resources, such as the Land and Community Heritage Investment Program (LCHIP), to continue these efforts.

In summary, the presence and application of CDBG funding has positively and tangibly resulted in a renewed appreciation and valuing of this long disadvantaged inner-city district. Life in Railroad Square has become safer, cleaner, healthier, prouder, and optimistically vibrant.

**ASH STREET PLAY LOT –** Construction of the Ash Street Play Lot was completed by late summer 2001 and the park was dedicated with great festivity. The park was designed by a group of youth from the Los Amigos program at the Boys and Girls Club. They were instrumental in seeing it through to completion and are now helping to maintain the park. The park is now a bright spot in a neighborhood that is slowly improving.

**NORTH COMMON –** Installation of a batting cage at North Common was also completed during the summer. This facility will ease wear on nearby athletic fields and provide much more opportunity for activity in a mostly developed recreational area.

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## Municipal Government Report

**MEMORIAL FIELD LIGHTING** – The City undertook the complete renovation of the baseball fields, basketball courts, walkways, drainage, and landscaping at Memorial Field on Ledge Street and North Seventh Avenue over the last two construction seasons. CDBG funds were applied to new and improved lighting for the ball fields. This will allow better use of the fields by all age groups after school, when nighttime otherwise curtails their use. This lighting was largely completed by the spring of 2001.

**LYONS FIELD** – Activity on CDBG-funded improvements at Lyons Field (at Marshall and Allds Streets) was initially held up as the City dealt with asbestos discovered on the site. This has been capped (through another funding source) and the entire field re-graded and loamed and seeded. The CDBG funding is for fencing at the north side of the park. No progress on this has occurred to date.

**ROUSSELL AND GARDINER FIELDS** – Improvements at Roussell and Gardiner Fields, both off Haines Street in the Crown Hill neighborhood, also have been held up until resolution of subsurface conditions from its day as a landfill. The City is awaiting State approval of a proposed abatement plan.

**SULLIVAN PARK** – It is expected that activity on Sullivan Park (at Marshall and Bowers Streets) improvements will be undertaken during the next construction season.

**PLUS COMPANY** – Exterior repairs consisting of wood siding and painting at The Plus Company was completed. This is a group home for 9 physically handicapped individuals.

**MARGUERITE'S PLACE** – Kitchen cabinets and counters were replaced at Marguerite's Place, which is an 8-unit facility for transitional housing. Minor lead hazard reduction and electrical repairs were also performed, and an air conditioning unit was furnished for the on-site childcare facility.

**COMMUNITY COUNCIL** – Specifications were prepared for replacing the steam boiler and hot water generators at the Community Council, which is an outpatient mental health treatment facility. Bids initially came in well over budget, causing the need to re-bid the project in spring of 2002. The project began in summer of 2002 and will include asbestos abatement.

**NASHUA PASTORAL CARE CENTER** – Masonry and other chimney repairs were conducted at the 2-story office/food pantry of the Nashua Pastoral Care Center, which serves low-income residents and those at risk of homelessness.

**NASHUA CENTER FOR THE MULTIPLY HANDICAPPED** – Replacement of 5 roof-mounted heating, ventilating and air conditioning units was accomplished at the 9,600 square foot Nashua Center for the Multiply Handicapped, which is a school and office building that serves those with severe handicaps. The project was funded in a prior fiscal year, but completed in FY 2002.

**NASHUA SOUP KITCHEN AND SHELTER** – Bathroom repairs at transitional housing units of the Nashua Soup Kitchen were completed this year with CDBG funds.

### **Human Services Program Support**

Continuing support of the following programs, which principally benefit lower-income Nashua residents, was provided to 4 human service programs.

**BOYS AND GIRLS CLUB OF GREATER NASHUA** – Granted \$20,000 to support their Hispanic Outreach Program. During FY 2002, the Boys and Girls Club served 452 Hispanic Youth. Members participated in all areas of Club programs including games room activities, physical education, swimming, arts and crafts, and teen programs. Hispanic members were represented in all Leadership Programs, including Keystone Club, Teen Council, Torch Club, Los Amigos and The Edge. Thirty-two ESL students completed the Career Prep Program and became Club Members.

**GREATER NASHUA COUNCIL ON ALCOHOLISM** – Awarded \$25,000 to assist with operating costs associated with provisions of outpatient substance abuse counseling services to low-income persons. This past FY, with all patient services combined, a total of 559 unduplicated individuals were served. Of these, 132 received outpatient counseling. 91% of beneficiaries are in the low-income category.

**NASHUA SOUP KITCHEN AND SHELTER** – \$41,850 was granted in FY 2002 to assist with operating costs. During the year the organization assisted 445 persons, all of whom were in the extremely low-income category. The shelter provided a total of 12,285 bed nights, which is up from 11,308 in FY 2001. 124 (28%) of the persons assisted were children and 89 of these children attended school or childcare regularly while residing in the shelter.

**NEIGHBORHOOD HEALTH CENTER OF GREATER NASHUA** – Received \$45,000 in CDBG Funds for FY 2002. This agency provides low-cost, comprehensive primary health care services to low/moderate income Nashua Area citizens who either lack medical insurance or are under-insured. In FY 2002 the Health Center expanded its capacity in pediatric and adult care and experienced a 22% increase in prenatal patients over the prior year. Bilingual capacity was also increased to better accommodate the growing Portuguese and Hispanic population. In FY 2002, 3,972 unduplicated persons were served. Of these, 86% were in the extremely low-income category.

### **Affordable Housing**

**HOME RENTAL HOUSING PROGRAM** – In the past program year the HOME project, Milette Manor, was completed. This 22-unit elderly housing project on Vine Street benefits low-income elderly households who rent and is targeted to those with income levels at or below 45 percent of median income.

**HOUSING IMPROVEMENT PROGRAM (HIP)** – Renovations to 5 single-family residences amounted to \$78,492 in total CDBG investment. Renovations in 3 multi-family units were funded with \$43,585 of CDBG monies and \$20,000 from the Lead Paint Program. As this is a continuing program, other applications have been received during the program year and progress is being made on bid documents, awards, and construction. Some projects have been withdrawn because of the recent strong economy and resulting high bid prices.



**LEAD PAINT ABATEMENT AND CONTROL PROGRAM (LPAC)** – The Department continues to administer a lead hazard reduction grant awarded in 1998. This year, 14 units underwent lead hazard reduction. The department also offers technical assistance to owners.

**Public Transit**

**ACCESS TO JOBS** – In January 2002, the Access to Jobs bus service started. This service provides TANF (Temporary Assistance for Needy Families) recipients, who are transitioning into the work force where transportation is a barrier, a choice for transportation to and from work. Each person may participate in the program through his or her New Hampshire Employment Program worker or directly with the Access to Jobs Mobility Manager at Nashua Transit System. All applications are evaluated for City Bus (fixed route) services prior to consideration of City Lift (demand response) services since bus service is the more affordable option, leading to greater self-sufficiency.



**NEW FLEET** – By January 2002, the City of Nashua had taken delivery and put into service 7 new Gillig 30 foot, heavy duty diesel buses and 12 new Ford diesel paratransit vans. With assistance from Roche Hawkins Design, an all new graphic design and logo for transit was introduced. Each of the new handicapped-accessible buses will accommodate 28 seated, 24 standing and 2 wheelchair passengers. Vans will accommodate 17 seated, 14 standing and 2 wheelchair passengers. All of the new vehicles are equipped with air conditioning and automatic transmission.

**NEW ROUTES** – Also in January 2002, Citybus service (times and routes) was reconfigured to provide more efficient and responsive service along certain routes. A new route extending service along Route 101A west to the Milford Oval was added to the schedule as part of the Access to Jobs program. Federal, town, and state funds pay for this service.

**BUS GARAGE** – In early 2001, the City of Nashua developed a contract with the Nashua Regional Planning Commission (NRPC) to conduct a comprehensive site selection process for a Citybus maintenance facility. The ultimate outcome of NRPC's analysis will be the selection of a site in the City of Nashua that is most suitable for the construction of a new Citybus maintenance and storage facility, including the administrative offices associated with Citybus' operations.

Citybus currently leases space for its bus maintenance and storage facility located at 219 Ledge Street in the City of Nashua. The current maintenance facility for Citybus houses a fleet of 7 buses and 12 vans and has 7 full-time and 2 part-time personnel working at the facility. The current facility requires excessive energy use to heat; has poor ventilation, not enough room for new vehicles, no bus washing system, and a poor layout for circulating vehicles.

A few conditions were determined to be the basic site requirements needed for the new site of the Citybus maintenance facility. It needed to be: Within close proximity (under 10 minutes) to the Downtown Transit Center, allow good traffic conditions (i.e. low traffic volumes; reasonable level of service), flat topography, undeveloped without existing structures, no detrimental environmental conditions (i.e. known hazardous materials; sensitive wetlands/conservation lands), reasonable cost for purchase and site development, and low noise and pollution impact on abutters.

The City of Nashua and Nashua Regional Planning Commission selected 12 sites as possible locations for the Citybus maintenance facility. All 12 sites were evaluated by NRPC. NRPC will conduct a second phase of evaluation on the 5 best sites.

**ZONING BOARD OF ADJUSTMENT (ZBA)**

**Chair**

(resigned 1/14/2002)

(as of 1/22/2002)

**Vice-Chair**

**Secretary** (changed from Alternate to Member on 1/22/2002)

**Member**

**Member**

**Alternate**

**Alternate**

**Alternate** (appointed 3/11/2002)

Richard Dowd

Kevin Milligan

Judy Nessel

Sean Duffy

Thomas Jenkins

Mark Malkasian

Susan Douglas

Cyril F. Chandler

Mary Ann Picard

**Overview**

Appointed by the Mayor, the ZBA is comprised of city residents to hear and decide requests for variances, special exceptions and appeals of administrative decisions from the Zoning Ordinances. The ZBA also serves as the appeal body to decisions rendered by the Nashua Historic District Commission. The ZBA meets in public session twice monthly except in December.

**Summary**

In Fiscal Year 2002 the ZBA considered 212 requests for variances, of which 23 were denied, and 18 use variance requests, of which 3 were denied. There were 52 requests for special exceptions, with 3 denials and 10 rehearing requests, of which 5 were granted. There was 1 appeal of a decision by the administrative officer that was granted.



**Pennichuck Watershed – Bowers Pond**

The Conservation Commission and the Community Development Division were instrumental in the acquisition of 250 acres of water supply land.

**NASHUA CONSERVATION COMMISSION (NCC)**

<b>Chair</b>	<b>Kathryn Nelson</b>
<b>Vice Chair</b>	<b>Jack Currier</b>
<b>Clerk</b>	
(term ended 1/15/2002)	<b>Linda Bretz</b>
(as of 1/15/2002)	<b>Michael Glenn</b>
<b>Treasurer</b>	
(term ended 1/15/2002)	<b>Sara Osborne</b>
(as of 1/15/2002)	<b>Linda Bretz</b>
<b>Member</b> (appointed 2/13/2001)	<b>Karen Archambault</b>
<b>Member</b>	<b>James Banow</b>
<b>Alternate</b> (appointed 12/26/2001)	<b>Jacqueline Boivin</b>
<b>Alternate</b> (resigned 11/30/2001)	<b>Malcolm (Mike) Lowe</b>
<b>Alternate</b> (appointed 5/14/2002)	<b>Rachel Maccini</b>
<b>Alternate</b> (resigned 11/2/2001)	<b>Mary Ann Picard</b>
<b>Alternate</b> (appointed 10/23/2001)	<b>Kathy Vitale</b>
<b>Planning Liaison</b>	<b>Karen Berchtold</b>

**Overview**

The Nashua Conservation Commission (NCC) was established pursuant to the Nashua Revised Ordinances and the New Hampshire Revised Statutes Annotated for the proper utilization, preservation and protection of the natural resources and watershed resources, which have been found to be vital to the public good and welfare. The NCC works with city and state agencies to review the environmental effects of proposed activities in the protected wetlands and wetland buffers. Research is conducted by site walks, evaluation of reports written by licensed soil or wetland scientists, presentations by applicants, their representatives, abutters and other affected parties. The NCC then makes a recommendation to the State Wetland Board and the Zoning Board of Adjustment on the application. If NCC approval is granted for the project, stipulations are often included such as mitigation, conservation easements, landscaping, etc. that allow the project to go forward while maintaining responsible stewardship of the environment and compliance with wetland laws, ordinances and regulations.

**Summary**

Major projects on which the commission worked in FY 2002 include:

- Facilitating the acquisition of land, later named the Northwest Conservation Land, including appropriating Conservation Funds for administrative costs
- Ongoing assistance to Habitat for Humanity in finding a residence design to fit a very small buildable lot and in rectifying a wetlands delineation error that resulted in vegetation clearing in a buffer
- Assisted the Southern New Hampshire Medical Center on Northwest Boulevard in bringing an abandoned property back to productive use
- Arranged for a land-swap so the Tulley auto dealership on DW Highway could use an isolated and low-quality wetland for business expansion while preserving in perpetuity riverfront land that has the potential to become part of a long-distance multi-use trail

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## Municipal Government Report

- Advised how best to work with the various wetlands on the land to become Southwest Park
- Ensured the new Bruster's Ice Cream stand on Amherst Street operates efficiently while maintaining the integrity of its buffer on the water supply conservation zone
- Assisted Guilford Transportation in planning for the addition of a stormwater culvert to replace a collapsed outlet, preventing backup into neighborhood homes and ensuring sufficient treatment of outflow before it empties into the Merrimack River
- Consulted with the engineers for the Porsche-Audi dealership at Exit 5 of the F.E. Everett Turnpike on best management practices for construction of their service facility and parking areas that assure toxic wastes cannot enter the adjacent wetlands
- Reviewed plans for a waterline extension from Quinton Drive into the Maplewood development, a project that was later abandoned
- After the cessation of the Corning construction on Northwest Boulevard, researched and recommended minimum shutdown requirements from the list of environmental measures agreed to in the development plan
- Advised against development on the road frontage at Building #19 on Amherst Street as the wetlands in the area were created as mitigation for filling wetlands in the store's original construction
- Had ongoing negotiations with BAE Systems on their Canal Street complex as they attempt to keep up with the aging facilities and the impacts of their riverfront discharges
- Assisted in the ergonomic and environmental design of the improvements to Sandy Pond
- Resolved a disagreement over the nature of plantings along the riverfront of the parking lot at the Millyard Technology Park
- Began an ongoing communication with the developers of the Gagnon Farm property, located in the southwest corner of the City, to ensure that the significant wetlands in the area serve both the current wildlife residents and future homeowner residents
- Negotiated the relocation of a hiking path along the river in the vicinity of Stellos Stadium that reduced costs and provided protection from spring floods & ice damage
- Began ongoing oversight of the airport's Holden Farms development taking into account past "mitigation banking", construction plans and practices, new transportation security rules, wildlife safety and migratory bird nesting sites
- Assessed the environmental impact of the changes in construction plans for the 6-8 Townsend West project
- When presented with the City's premature acceptance of mitigation property at the Pittsburgh Ave. elderly housing project, advised the developer on impact minimization
- Began an ongoing review of the renovations to Mine Falls Park, encouraging the inclusion of educational opportunities in addition to those planned for the Cove
- Welcomed the informational visit of the developer for Majestic Heights and performed an on-site inspection to ensure the area was presented to the Commission accurately; reluctantly informed abutters that, although treed buffers are desirable, there are no provisions in statute that allow the Commission to require them in this area
- Began an ongoing inspection of the proposed commuter rail line, its parking lot and station on East Spit Brook Road

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City of Nashua

- Suggested alternate materials and methods for the parking lot and fencing improvements at Lincoln Park
- Began ongoing review concerning the northeast quadrant of the circumferential hwy

In addition to these major projects, the Commission inspects, studies and recommends in response to numerous applications from or violation reports concerning individual homeowners. The NCC also continues its educational role, including participating in Earth Day exhibits.

Nashua Conservation Commission activities include:

- Reviewing dredge and fill applications
- Participating in and providing public education
- Preserving, protecting, and sometimes purchasing land for open space
- Participating in state and local legislation to protect our natural resources
- Obtaining conservation easements
- Mitigating for disturbed wetlands
- Working with the NH Department of Transportation (DOT) on highway projects

The NCC convenes on the first and third Tuesdays of each month at 7:15 p.m. in City Hall, except for the months of July and August when one meeting is held in each month.

## **NASHUA HISTORIC DISTRICT COMMISSION (NHDC)**

### **Chair**

(term ended 9/30/2001)

(as of 12/17/2001)

**Mark White**

**Dean Sena**

### **Vice Chair**

(term ended 12/17/2001)

(as of 2/25/2002)

**Dean Sena**

**Fred Britton, Alderman-At-Large**

**Alternate** (appointed 12/11/2001)

**Les Blundon**

**Registered Architect Member**

**Michael Findley**

**Non-profit Historic Organization Member**

**Frank Mellen**

**Nashua City Planning Board Member**

**Robert Rheume**

**Ex-Officio Member**

**Mayor Bernard Streeter**

### **Overview**

On July 9, 1980 the Nashua Historic District Commission was established by the Board of Aldermen to enhance, recognize and strengthen Nashua's heritage. The NHDC is responsible for the review and approval of all building permit applications located within the Nashville Historic District. On occasion, the NHDC is also asked to comment regarding applications scheduled before various city boards in reference to the historic significance of properties both within and outside of the historic district.

### **Summary**

With technical assistance from the Planning Department staff, during Fiscal Year 2002, the NHDC reviewed and acted upon:

Land Use and Building Permit applications	8
Sign Permit	1



## **NASHUA REGIONAL PLANNING COMMISSION**

The Nashua Regional Planning Commission (NRPC) provides transportation, land use and environmental planning services and technical assistance to twelve Hillsborough County communities. NRPC stands ready to assist its member communities with any planning and transportation issues of concern. We at the NRPC are grateful for the participation of Nashua's NRPC Commissioners: Frank Bolmarcich, Marc Plamandon, Scott Cote, David Rootovich, Brian McCarthy, Kathy Hersh, Steve Farkas, and Bette Lasky. The following is a summary of our accomplishments on behalf of the Town in FY 2002:

### **Transportation**

NRPC, as the designated Metropolitan Planning Organization (MPO) for the region is responsible for developing and maintaining the region's transportation planning program. This includes soliciting, prioritizing, and making recommendations on regional and local transportation projects that are funded through Federal or State sources. In addition, NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (TIP) and for conducting the required air quality analyses.

- Continued to update and maintain the regional traffic model. The model forecasts growth in traffic throughout the region, and enables NRPC, NHDOT and consultants to evaluate the effects of proposed transportation projects.
- Worked with the Nashua Transit System, NH Department of Transportation, NH Department of Health and Human Services, the Federal Transit Administration and the Towns of Amherst, Merrimack and Milford to extend bus service from Nashua to the Milford Oval. NRPC made the successful application for the Job Access Reverse Commute Program, which was the primary source of funding. The project was initiated in December of 2001 and has enjoyed ridership that exceeded our expectations. NRPC staff developed a grant application for two additional years of federal funding for the project. In addition, NRPC staff took the lead in efforts to secure additional funding by NH Department of Health and Human Services for the project.
- NRPC conducted an on-board survey for the Nashua Transit System. NRPC developed the survey instrument in consultation with NTS. Then, eleven members of NRPC staff rode NTS busses for a day to collect data. Over 400 surveys were returned with a response rate of 48%. The survey data is currently being analyzed to support grant applications and future transit planning.
- Substantially completed a comprehensive master plan for the Route 101A corridor from the Everett Turnpike to Milford. VHB is the consultant working with NRPC on this project. The plan will determine the programming priorities for available state funding, will provide a parcel specific plan for planning boards in the communities for

use when reviewing development proposals, and will also recommend long term traffic management strategies. An interim report was prepared and distributed to the communities along with draft stormwater management guidelines and design guidelines for site planning. The entire plan is expected to be completed by Autumn 2002.

- Assisted the Planning Board with review of a proposed commercial development along NH 101A, based on the interim report.
- Conducted automated traffic recorder counts at over 150 locations throughout the region during the course of the year. The Nashua Area Traffic Count Summary is published annually and distributed to the communities.
- Surveyed all new roads in the region by community and collected information including width, number of lanes, miles of Class V roads, and other pertinent information. This information is used to determine local allocations for Block Grant funding and other available transportation funds.
- NRPC in consultation with city staff developed a complete scope of work and schedule for a grant funded Broad Street Parkway Terminus study that will provide a detailed analysis of traffic impacts of the proposed Broad Street Parkway and proposed alternatives.
- Published "Access Management Guidelines", a training tool for Planning Board members and local officials using examples from the region.
- Advocated for and continued to be a key participant in the State's efforts to extend commuter rail service to the region. Preliminary engineering on the project will be completed later this summer, after which the project will move into the final design phase. Since last year the project was awarded significant funds by the State and Federal government.
- Began the process of updating the region's "Bicycle and Pedestrian Plan," which should be completed by June 2003.
- Began the process of updating the region's "Transit Plan," which also should be completed by June 2003.
- Participating in a committee consisting of NHDES, Pennichuck Water Works, the City of Nashua, and CEI to create an Innovative Street Specifications manual that can be used throughout the Region. This will be completed in the Fall of 2002.
- Continue to work with the City of Nashua departments of Engineering, Traffic and Recreation & Parks, and the Urban Trails Alliance to identify routes, prioritize upgrades and pursue funding to connect the Nashua to Ayer Rail Trail to all City parks.
- Provided traffic counts and other technical assistance to the city and the city's consultant for the development of a corridor study for the Daniel Webster Highway-Spit Brook Road corridor. NRPC staff also consulted with city staff on likely funding mechanisms for the project.
- Assisted city staff extensively in the development of a public presentation on the Broad Street Parkway. This included special traffic counts at 15 locations to provide



up to date data, collection of 10 years of air quality data for Nashua air quality monitoring sites and special model runs to analyze the impact of the project using the most up to date assumptions.

### **Land Use and Environmental Planning**

NRPC provides technical assistance on land use and environmental issues to planning staff, and to the Planning Board and Conservation Commission.

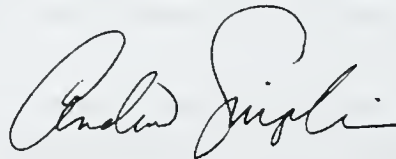
- Assisted the Lower Merrimack Advisory Committee with the citizen water quality monitoring program and the review of plans involving wetland permits and development proposals that may impact the river.
- Assisted in the formation and initial organization of the Pennichuck Watershed Council.
- Participated in the City's update of its master plan and land use regulations.
- Completed the "Model Non-Residential Site Plan Regulations" and accompanying explanatory text for Planning Board members in the region.
- Completed the Boire Field Brook Subwatershed Project. The City of Nashua will use the findings of this project to implement EPA Phase II Stormwater Regulations city-wide.
- Completed a Community Assistance Visit for FEMA and hosted a workshop for all communities in the Nashua and Southern New Hampshire Regional Planning Commission's region.
- Provided technical assistance to the Town for its applications to the Land and Community Heritage Program (LCHIP).
- Summarized available 2000 census data by community and published it on our web-site as the "NRPC Census 2000 Profile".
- Completed a final draft of the 2002 NRPC "Regional Plan." The Plan is to be used to reinforce local planning goals and to provide guidance for NRPC in making policy decisions and developing its work programs and grant funding priorities.
- Provided extensive technical assistance to local staff, planning board members and conservation commission members on all aspects of land use and environmental planning.
- Assisted the Conservation Commission with trail mapping.
- Hosted training for new planning board members on the elements of subdivision design and engineering review.
- Tracked housing sales by community for each quarter of the year and summarized the results on our web-site.
- Participated in a Housing For Older Persons roundtable discussion.

### **Geographic Information Systems (GIS)**

NRPC continues to maintain a diverse collection of GIS data including local roads, real property parcels, zoning, land use, and environmental conditions. This data was used in general mapping and analysis for local and regional projects.

- Provided mapping assistance to the Nashua Planning staff in carrying out a Salmon Brook design charette.
- Updated Citybus maps and underlying data to reflect new routes/stops.
- Currently providing mapping assistance to the Nashua Fire Rescue staff in completing a Management and Operations Plan.
- Updated the Statewide conservation lands database to capture new or missing conservation areas since 2000.
- Developed a new GIS layer for watershed delineation of the Salmon Brook and completed a buildout analysis for the Nashua portion of the Salmon Brook watershed.
- Completed process of mapping agricultural lands in the region in the 1970s and in the present for the purpose of demonstrating loss of, or changes, in this resource.
- Incorporated new aerial photography into the GIS system.
- Maintained the NRPC point database for major employers.
- Incorporated Census 2000 data into the GIS system.
- Mapped quarterly real estate transactions for the years 2000-2001 in order to monitor residential sales trends.
- Addressed numerous general mapping and information requests from Town officials and the public.
- Positioned new roads in Nashua in order to update the NRPC base map and road inventory for 2002.
- Tracked and mapped the location of local licensed child care facilities.

Respectfully Submitted,



Andrew Singelakis, Executive Director

**FINANCIAL SERVICES DEPARTMENT**

<b>Chief Financial Officer/Comptroller</b>	<b>Carol A. Anderson</b>
<b>Treasurer/Tax Collector</b>	<b>David G. Fredette</b>
<b>Accounting/Compliance Manager</b>	<b>Cindy J. Bielawski</b>
<b>Compensation Manager</b>	<b>Doreen Beaulieu</b>
<b>Financial Administrative Assistant</b>	<b>Elaine Medeiros</b>
<b>Administrative Assistant/Payroll Operations Specialists</b>	<b>Jean R. Roth</b>
<b>Deputy Treasurer/ Deputy Tax Collector</b>	<b>Ruth E. Raswyck</b>
<b>Billing Coordinator</b>	<b>Denise Lieberman</b>
<b>DPW Collections Accountant</b>	<b>Nancy Naples</b>
<b>Customer Service Representative</b>	<b>Sylvie Corriveau</b>
<b>Customer Service – Research</b>	<b>Dawn K. Roy</b>
<b>Customer Service Support – PT</b>	<b>Stella Bilodeau</b>
<b>Revenue Coordinator</b>	<b>Susan Martinelli</b>
<b>Treasury/Trust Accountant</b>	<b>Lynn Thibodeau</b>
<b>Supervisor, Motor Vehicle Registrations</b>	<b>Pauline M. Lucier</b>
<b>Motor Vehicle Registration Coordinator</b>	<b>Janet Durand</b>
<b>Motor Vehicle Clerk – FT</b>	<b>Brenda Sullivan</b>
<b>Motor Vehicle Clerk – FT</b>	<b>Paulette Morgan</b>
<b>Motor Vehicle Clerk – FT</b>	<b>Tasha Santiago</b>
<b>Motor Vehicle Clerk – FT</b>	<b>Sheila Galipeau</b>
<b>Motor Vehicle Clerk – FT</b>	<b>Kathy Anctil</b>
<b>Motor Vehicle Clerk – FT</b>	<b>Becky Schrader</b>
<b>Motor Vehicle Clerk – PT</b>	<b>Norma I. Graceffa</b>
<b>Motor Vehicle Clerk – PT</b>	<b>Deborah Martel</b>
<b>Motor Vehicle Clerk – PT</b>	<b>Jeni Courounis</b>
<b>Traffic Violations Coordinator</b>	<b>Judy Miele</b>
<b>Senior Accountant/Auditor</b>	<b>Rean Lam</b>
<b>Accountant/Auditor</b>	<b>Patricia A. Lyons</b>
<b>Accounts Payable Supervisor</b>	<b>Bernice N. Diggins</b>
<b>Accounts Payable Clerk</b>	<b>Fleurette Rioux</b>
<b>Accounts Payable Clerk</b>	<b>Patricia Deforte</b>
<b>Accounts Payable Clerk</b>	<b>Naomi Patch</b>
<b>Payroll Analysts II</b>	<b>Julie Marchese</b>
<b>Payroll Analysts II</b>	<b>Sue Hill-McCarthy</b>

The Financial Services Department consists of three distinct segments:

- **TREASURY/COLLECTIONS**  
(Treasury, Tax/Collections, Motor Vehicle and Traffic Violations)
- **FINANCIAL REPORTING/COMPLIANCE**  
(Accounting, Audit/Compliance, Accounts Payable)
- **COMPENSATION**  
(Payroll, related Administration and programming)

### **TREASURY/COLLECTIONS/MOTOR VEHICLE & TRAFFIC VIOLATIONS**

Treasury is responsible for processing all the "City's cash deposits" and investment of City funds. The Treasurer is responsible for investing the City's capital, maintaining banking relationships and disbursement of City obligations. The Chief Financial Officer and the city Treasurer are responsible for the management of the City's debt. The City maintained their financial outlook from rating agencies. The rating agencies continue to express a positive outlook for the City of Nashua. Our bond rating is Aa2 from Moody's rating services. Moody's stated that the city's reserves will remain strong and should be maintained. The economy should retain its vitality with continued tax base growth, and the debt position will remain manageable. Conservative fiscal management and steadily growing reserves support the city's stable financial position.

Tax/Collections has the responsibility to bill and collect in excess of 52,000 property tax bills and approximately 72,000 wastewater bills. In addition, this unit also collects solid waste tipping fees and various fees/payments generated by special requirements. The unit is responsible for the collection and processing of the revolving loan fund administered by the city. The wastewater department continues to reflect strong fiscal management in building financial reserves that will benefit the city in the years to come.

Motor Vehicle and Traffic Violations primary responsibility is the registration of motor vehicles for Nashua residents and the collection of parking violation tickets. A record number of over 91,000 registration transactions were performed in FY2002. The parking violations bureau exercised a renewed effort to increase a strong parking enforcement standard throughout the city during the year and we continue to reflect growth in the collections of parking fines.

The City of Nashua pioneered the mail-in vehicle registration system whereby renewal notices are mailed mid-month prior to the registration month. Again this year we have experienced long lines at City Hall with residents waiting to register motor vehicles at the end and beginning of each month. To avoid these lines, we encourage residents to mail in renewal papers. The City requires that all parking violations be paid prior to registration of any motor vehicle. In addition, the City has been cooperating with area towns in a reciprocal agreement to deny registration of any Nashua resident's motor vehicle with outstanding parking violations in other communities.

## **FINANCIAL REPORTING/COMPLIANCE**

This segment is responsible for the accounting of all City expenditures including, tax-supported and fee-based appropriations, bond proceeds, federal/state/county grants, gifts and trust expenditures. It is inclusive of reporting, auditing and accounts payable functions for the City of Nashua culminating in bi-monthly warrants, and monthly and year-end financial reports.

Additional responsibilities include the preparation of the annual budget, which for FY02, including the Enterprise Funds, was approximately \$182,000,000. Melanson Heath & Company, PC, conducted the FY '02 external audit. Each fiscal year, the City of Nashua has strived to improve its overall financial operation and position. The financial progress has been significant during FY 02. The fiscal year brought significant changes to Financial Services with the implementation of Government Accounting Standard Board (GASB) #33 and 34. It is the most comprehensive change in governmental accounting in forty years. The City of Nashua is a phase I community and met all requirements of the new standards, making the city fully compliant with Government Accepted Accounting Principles (GAAP).

The Accounts Payable function, as a separate function, processes all City obligations (exclusive of the School Department). It coordinates the process citywide with the Purchasing Department in addition to all Division Directors and Department Heads.

The Compliance function has added increased oversight of the City's financial resources. It results in greater accountability for all Divisions for their allocated funds. This is a critical function that will additionally result in the development of strong fiscal policies and procedures. With the growth in the annual budget, capital expenditures and bonding, grant awards, and trust and reserve funds, this function will experience more demands for compliance with federal, state, county and local rules and regulations. This function will be required to expand in order to meet that demand.

## **COMPENSATION**

The payroll function and related administration was returned to the Financial Services Department when the Human Resource Department was reorganized. This segment is responsible for the compensation of approximately 2,700 employees, inclusive of all City and School District employees. Responsibility includes administration of and compliance with regulations relating to all payroll deductions inclusive of taxes, pensions, garnishments, union dues, etc. This segment plays an integral role in the collective bargaining process, including cost analysis and agreement implementation. It provides and analyzes payroll and payroll-related data for the City's annual budgetary process. Further, it provides and maintains the related database programming and ensures the accuracy of data entered. Programming for Human Resources is also incorporated into this function.

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City of Nashua

SUMMARY INVENTORY OF VALUATION

LAND	\$1,561,182,100
BUILDINGS	3,809,603,974
PUBLIC UTILITIES:	
WATER	50,378,800
GAS	36,903,900
ELECTRIC	<u>56,855,800</u>
TOTAL VALUATION BEFORE EXEMPTIONS	\$5,514,924,574
EXEMPTIONS ALLOWED:	
BLIND	(\$945,000)
ELDERLY	(74,063,200)
SOLAR/WIND POWER	(164,400)
SCHOOL DINING/DORMITORY/KITCHEN	(300,000)
PHYSICALLY HANDICAPPED	(140,175)
TOTALLY & PERMANENTLY DISABLED	(\$3,319,700)
TOTAL EXEMPTIONS ALLOWED	<u>(\$78,932,475)</u>
NET VALUATION ON WHICH THE TAX RATE IS COMPUTED FOR MUNICIPAL, COUNTY & LOCAL EDUCATION	<u>\$5,435,992,099</u>
LESS PUBLIC UTILITIES (144,138,500)	
NET VALUATION ON WHICH THE TAX RATE IS COMPUTED FOR STATE EDUCATION	<u>\$5,291,853,599</u>

STATEMENT OF APPROPRIATIONS

GENERAL GOVERNMENT	\$25,738,629
ADMINISTRATIVE SERVICES	3,884,418
PROTECTION OF LIFE AND PROPERTY	26,379,631
COMMUNITY SERVICES	1,851,150
PUBLIC WORKS DIVISION	9,088,871
PUBLIC SERVICES DIVISION	402,897
COMMUNITY DEVELOPMENT	1,256,302
PUBLIC LIBRARIES	1,829,926
SCHOOL DEPARTMENT	67,519,496
CONTINGENCY	1,030,000
CONTINGENCY - RETIREMENTS	1,400,000
CAPITAL RESERVE FUND	00
CONTINGENCY NEGOTIATIONS	928,227
BONDED DEBT SERVICE	15,454,896
CAPITAL IMPROVEMENTS	<u>6,241,750</u>
TOTAL FY '02 BUDGET	<u>\$163,006,193</u>

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Municipal Government Report

STATEMENT OF ESTIMATED REVENUES

FINANCIAL SERVICES	\$17,190,207
CITY CLERK'S OFFICE	175,910
BOARD OF ASSESSORS	4,000
POLICE DEPARTMENT	105,800
FIRE DEPARTMENT	28,460
COMMUNITY SERVICES	7,310
PUBLIC HEALTH DEPARTMENT	92,000
ENVIRONMENTAL HEALTH	108,050
WELFARE DEPARTMENT	45,000
PUBLIC WORKS AND ENGINEERING	68,868
PARKS AND RECREATION	36,100
STREET DEPARTMENT	1,195,865
PARKING GARAGES	219,200
PARKING LOTS	303,500
CEMETERIES	289,350
COMMUNITY DEVELOPMENT DIVISION	401,900
PUBLIC LIBRARIES	25,245
SCHOOL DEPARTMENT	30,235,502
MISCELLANEOUS	<u>554,000</u>
	<u>\$51,086,267</u>
	=====

PROPERTY TAXES ASSESSED

TOTAL APPROPRIATIONS	\$163,006,193
LESS REVENUES (1)	(53,964,915)
ADD: OVERLAY (ABATEMENT ACCOUNT)	801,504
HILLSBOROUGH COUNTY TAX	9,472,306
VETERANS EXEMPTION	448,350
FUND BALANCE APPLIED	(1,125,000)
AMOUNT TO BE RAISED FROM TAXES	<u>\$118,638,438</u>
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(1) Revenues adjusted for DRA Tax Rate Calculation

City of Nashua

TAX RATE HISTORY

FISCAL YEAR	MUNICIPAL	COUNTY	SCHOOL	TOTAL
2002	8.51	1.74	13.35	23.60 (1)
2001	7.82	1.75	12.93	22.50
2000	6.64	1.70	13.01	21.35 (R)
1999	8.48	2.01	15.41	25.90
1998	8.96	1.93	17.76	28.65
1997	9.33	2.14	17.63	29.10
1996	9.39	2.30	18.51	30.20
1995	9.07	2.20	18.68	29.55
1994	9.14	2.15	17.61	28.90
1993	8.04	2.32	17.74	28.10
1992	7.89	2.48	17.92	28.30 (R)
1991	11.42	3.59	26.19	41.20
1990	11.23	3.59	23.98	38.80
1989	10.04	3.47	21.79	35.30
1988	8.36	2.83	19.41	30.60
1987	8.65	2.17	17.58	28.40
1986	9.20	2.03	16.77	28.00
1985	9.78	1.85	15.57	27.20
1984	9.28	1.73	16.69	26.70
1983	9.09	1.72	15.19	26.00
1982	9.20	1.50	14.90	25.60
1981	8.40	1.20	14.10	23.70 (R)
1980	19.40	3.30	35.00	57.70
1979	17.40	3.20	34.20	54.80
1978	18.60	2.70	33.50	54.80
1977	18.20	2.20	32.10	52.20

(1) Reflects calendar year 2002 rate or FY 03 rate.

HISTORY OF ASSESSED VALUATION

FISCAL YEAR	VALUATION
2002	\$5,435,992,009
2001	\$5,331,857,935
2000	\$5,251,008,071 (R)
1999	\$4,073,784,799
1998	\$3,399,095,691
1997	\$3,705,861,192
1996	\$3,565,468,405
1995	\$3,555,575,845
1994	\$3,508,873,595
1993	\$3,463,299,556
1992	\$3,482,583,656 (R)
1991	\$2,238,774,141
1990	\$2,250,401,251
1989	\$2,230,037,778
1988	\$2,218,194,400
1987	\$2,089,387,100
1986	\$1,981,794,500
1985	\$1,839,854,100
1984	\$1,697,638,650
1983	\$1,606,277,150
1982	\$1,535,149,600
1981	\$1,495,814,600 (R)

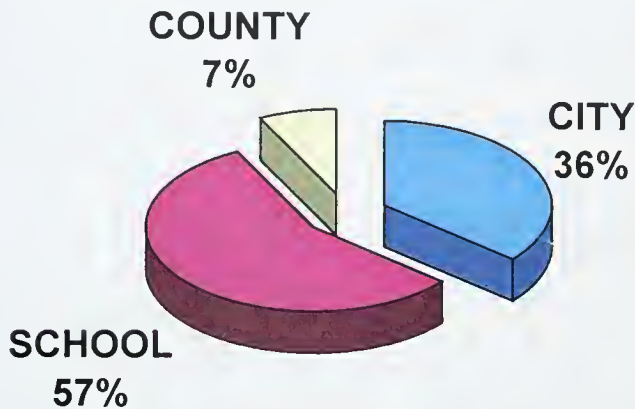


### LONG-TERM DEBT

The City of Nashua finances its capital projects, acquisitions and improvements through the issuance of long-Term debt. The City customarily issues 20-year bonds through a competitive bid process. Statutory limits are imposed to control the level of debt. The limits are 2% of the assessed property valuation for City projects and 6% for school projects. At the end of FY'02, the City had long-term debt of \$87,313,920 for school related projects, \$25,248,357 for City, \$295,000 for Solid Waste Disposal and \$5,412,723 for the Waste Water Treatment Plant.

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## YOUR 2002 TAX DOLLARS



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### CITY OF NASHUA TRUST FUNDS

The City of Nashua currently has over 70 individual trust funds with a market value as of June 30, 2002, of over \$64.8 million. The purpose of some these funds include; scholarship awards for Nashua High School students, perpetual care for the City's cemeteries, capital equipment purchases, cultural enrichment for the City's citizens, and the Nashua Public Library, to name just a few. The city's trust funds must be invested pursuant to the provisions in RSA 31:25. Information regarding this and other state statutes concerning trust funds may be obtained from the Charitable Trusts Unit of the Department of the Attorney General in Concord, New Hampshire.

The city is required to annually report to the Department of Charitable Trusts and the Department of Revenue Administration. These reports, the MS – 9 & 10, state the purpose of each trust fund, date created, and the fund's earnings and expenditures during the year. The following is the report for the City of Nashua's Trust Funds for the fiscal year ending June 30, 2002.

MS-9 Report of the Trust Funds of the City of Nashua, New Hampshire as of June 30, 2002.

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Principal			Income			Grand Total Principal & Income End of Year			
				Balance Beginning of Year	New Funds (includes transfer of funds)	Gains/Losses on Sale of Securities	Withdrawals (includes transfer of funds)	Balance End of Year	Income (includes transfer of funds)		Expended (includes transfer of funds)	Balance End of Year	
1920	Willa T. Dodge Award	Scholarship	Common Trust #1	7,719.50		(1377.89)		2,241.61	275.06	(577.59)	294.84	2,656.49	
1869	Noves Prize	Scholarship	Common Trust #1	2,527.61		(130.12)		2,657.73	98.67	(111.82)	21.96	2,651.57	
1992	Class of 1924 Evelyn F. Lamond Scholarship	Scholarship	Common Trust #1	26,226.99		(1,283.91)		24,943.08	934.23	(965.60)	228.08	25,171.16	
1993	Thelma F. Doe Award	Scholarship	Common Trust #1	12,308.01		(607.51)		11,700.50	119.98	(431.83)	106.44	11,811.94	
1993	Matus Mathematics Achievement Award	Scholarship	Common Trust #1	12,852.90		(899.14)		11,853.06	436.71	(451.40)	109.94	11,763.00	
1979	Annaing Scholarship	Scholarship	Common Trust #1	1,995.27		(483.73)		0.00	19.96	(65.35)	25.71	25.71	
1979	Leo and Olive Ferrall Scholarship	Scholarship	Common Trust #1	17,210.00		(6,462.61)		16,462.61	616.61	(629.14)	158.62	16,621.23	
1973	Olda Holt Dunlap Award	Scholarship	Common Trust #1	501.85		(124.36)		477.03	32.83	(18.72)	33.97	511.04	
1947	Virginia Holt Dunlap Award	Scholarship	Common Trust #1	567.65		(27.79)		539.86	3.87	20.24	6.92	546.78	
1997	Walter and Evelyn Nermith Scholarship Prize	Scholarship	Common Trust #1	9,610.15		(479.91)		9,149.20	118.73	344.42	91.37	9,240.57	
1993	Arthur J. Nelson Scholarship	Scholarship	Common Trust #1	32,936.01		(1,612.36)		31,323.65	325.14	(1,173.18)	292.82	31,616.27	
1940	NHS Class of 1919 Memorial Scholarship	Scholarship	Common Trust #1	17,995.62		(864.33)		17,131.29	170.50	628.63	152.29	17,283.64	
1983	Raymond M. Chastal Memorial Scholarship	Scholarship	Common Trust #1	8,918.49		(412.62)		8,015.87	83.08	300.20	(102.87)	8,041	8,096.23
1983	Honorable Frank B. Chancy and Emma D. Chancy Scholarship	Scholarship	Common Trust #1	127,894.25		(6,260.80)		121,633.35	1,261.26	4,555.53	14,714.10)	122,775.98	
1987	William H. and Edith E. Keenan Scholarship	Scholarship	Common Trust #1	605,444.79		(29,618.83)		575,805.96	5,967.96	21,955.37	(22,266.93)	576,464.40	
1997	Sharon Bailey Parks Cultural and Enrichment Fund	Scholarship	Common Trust #1	14,187.89	318.00	(693.24)		13,812.65	24.64	501.42	(401.93)	124.13	13,936.79
1997	Lanetta J. Erickson	Scholarship	Common Trust #1	30,777.11		(1,017.12)		19,749.99	205.04	740.08	(755.01)	190.11	19,910.10
1997	Lucia Swager Scholarship	Scholarship	Common Trust #1	26,895.31		(1,366.93)		24,244.03	2,159.55	1,033.35	(3,607.20)	0.00	24,244.03
2001	Mario H. & Jeanne M. Scheer Science Award	Scholarship	Common Trust #1	0.00	12,144.00	(174.87)		11,969.13	0.00	336.50	(73.61)	762.89	11,831.42
1999	Ruth Milan Scholarship	Scholarship	Common Trust #1	272,312.60		(13,357.21)		259,457.39	15,683.69	19,668.06	(12,033.34)	14,338.41	273,793.50
1864	Sylvester P. Coburn	perpetual care	Common Trust #2	983.01		(988.03)		0.00	40.40	8.08	(148.40)	0.00	0.00
1894	Rebecca M. Coburn	perpetual care	Common Trust #2	754.57		(754.57)		0.00	30.46	6.16	(17.07)	0.00	0.00
unknown	E. J. Ribbard	perpetual care	Common Trust #2	339.05		(339.05)		0.00	5.69	1.13	(6.82)	0.00	0.00
1898	Laura A. Hill	perpetual care	Common Trust #2	318.03		(318.03)		0.00	13.00	2.60	(15.60)	0.00	0.00
area 1892	Weavers Union	erection/maintenance of a city	Common Trust #2	5,008.74				5,008.74	2,095.63	189.26		2,283.84	
area 1921	Jennie N. Waller	flags for veterans graves	Common Trust #2	5,122.56				5,122.56	1,906.56	147.26		2,093.42	
area 1903	Charlotte O. Harris	public bus	Common Trust #2	1,717.26				1,717.26	633.26	62.62		695.88	
1964	George M. French	school track team uniforms & equipment	Common Trust #2	1,464.60				1,464.60	485.47	51.97		537.64	
unknown	Chairman's Fund	equipment	Common Trust #2	32,650.65	3,250.00			31,900.65	10,224.96	1,170.41	(2,370.63)	6,974.72	44,875.37
1930	Sarah Wallace Fund	public welfare needs	Common Trust #2	38,909.78		(18,009.78)		0.00	394.14	46.33	(460.49)	0.72	
			Citizens Checking	0.00				0.00	144.35	3,043.47	(101.09)	1,168.82	
			Bank of NH/CD	0.00				25,219.30	0.00	1,119.57	(806.61)	313.96	
			Belaware Investments*	0.00	35,219.30			0.00	0.00	0.00		0.00	
1997	Welfare Expendable Fund	welfare emergencies	Common Trust #3	13,015.54		(7,209.52)		10,112.54	0.00	292.48		292.48	
1998	DPAV Expendable Fund	snow removal	Common Trust #3	640.86				108,898.00	0.00	1,702.70		13,323.42	
2001	Lansfell House fund		Common Trust #3	0.00	500,000.00			500,000.00	0.00	2,247.95		110,601.50	
2001	Lansfell Loan Replacement fund		Common Trust #3	0.00	2,101,000.00			2,101,000.00	0.00	14,249.31		507,797.85	
2001	Affordable Housing Fund		Common Trust #3	0.00	100,000.00			100,000.00	0.00	2,247.27		1,350,264.92	
2000	Retirement Expendable Trust	retirement expenditures in excess of budgeted amounts	Common Trust #3	963.15	341,550.00			342,513.15	0.00	21.65		342,535.60	
1999	School Construction Renovation	Capital Reserve Fund	Common Trust #4	17,135,029.61	4,430,000.00			21,002,477.50	0.00	41,742.08	(47,443.50)	0.00	
2000	Portable Classroom	Capital Reserve Fund	Common Trust #4	435,130.00	512,000.00			460,973.32	22,579.33	9,962.60		132,573.33	
1968	Capital Equipment Reserve	Capital Reserve Fund	Common Trust #5	1,368,760.96	200,000.00			1,002,221.07	0.00	3,023.54		0.00	
			Fleet*			8,459.75		1,377,240.71	696,546.93	108,763.19	(200,000.00)	603,110.12	
												2,082,271.90	

# Municipal Government Report

MS-9  
Report of the Trust Funds of the City of Nashua, New Hampshire as of June 30, 2007.

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	Flow Invested	Principal			Income				Balance End of Year	Balance End of Year	Grand Total Principal & Income End of Year	
				Balance Beginning of Year	New Funds (includes transfer of funds)	Gains (Losses) on Sale of Securities	Withdrawals (includes transfer of funds)	Balance End of Year	Balance Beginning of Year	Income (includes transfer of funds)				Expended (includes transfer of funds)
2000	Auburn-St. Joe Station	Capital Reserve Fund	Common Trust #5	250,000.00				(249,453.11)	10,546.89	3,315.70	(14,180.13)	0.00	541.89	
2000	School Deferred Maintenance	Capital Reserve Fund	Common Trust #5	497,500.00				(473,015.93)	24,484.07	2,848.10	(24,471.73)	0.00	24,483.02	
2000	City Hall Renovations	Capital Reserve Fund	Common Trust #5	46,000.00				(42,724.87)	3,275.13	1,500.00	(3,150.13)	0.00	3,275.13	
2000	Solid Waste Equipment Reserve	Capital Reserve Fund	Common Trust #5	537,020.93	238,800.00			(62,120.33)	734,600.58	0.00	18,840.20	0.00	734,600.58	
circa 1980	Edgewood Cemetery Equipment Reserve	equipment purchases	Common Trust #6	35,682.02	3,492.00			39,174.02	0.00	965.81		965.81	40,139.83	
1989	Edgewood Cemetery Deed Fund	developing new sections of cemetery	Common Trust #6	36,870.76	18,100.00			54,970.76	0.00	1,203.42		1,203.42	55,724.18	
circa 1892	Woodlawn Cemetery	perpetual care	Common Trust #7	1,658.95	44,698.46			(22,377.08)	23,988.33	150.39	(91.03)	39.34		
			Pharm Investments*	173,224.58		(31,097.25)			142,127.33	0.00	12,229.06	0.00		
			Securities America*	2,691,191.07	21,795.00	(33,583.70)	(17.92)		2,079,384.45	(18.09)	129,828.57	(129,810.44)	0.00	2,245,864.45
1996	Woodlawn Cemetery Capital Improvement	improvements to cemetery	Common Trust #7	53,955.03	78,092.34			(99,639.73)	71,866.64	612.51	(612.51)	0.00	71,866.64	
1994	Woodlawn Cemetery Mausoleum	raising & caring for graves in	Securities America*	7,628.73		377.98			8,006.71	2,149.27	362.78	962.16	8,968.97	
circa 1892	Edgewood Cemetery	perpetual care	Banknorth Group*	2,485,729.78	48,800.00	90,009.69	(1,775.00)		2,622,764.47	(2,156.30)	78,307.20	(74,198.04)	1,132.86	2,622,917.33
1975	Edgewood Cemetery Flower Fund	flowers on gravesites	Banknorth Group*	116,883.13	400.00	(6,116.33)			110,866.80	(273.30)	2,891.67	0.00	110,866.80	
circa 1897	Suburban Cemetery	perpetual care	Banknorth Group*	86,379.50		(2,413.62)			84,445.88	(182.00)	2,503.64	0.00	84,445.88	
1943	Suburban Cemetery Whitman Fund	maintenance of cemetery	Banknorth Group*	969,004.31	(23,129.54)				946,174.97	194,788.22	(78,114.23)	154,765.64	1,100,940.61	
1937	Jin F. Hama Lecture Fund	public lectures & concerts	McDonald Investments*	27,097.93		(4.50)			27,093.43	1,571.20	1,986.23	(2,100.00)	1,484.42	
1889	Moses Hime Lecture Fund	public courses of popular & scientific lectures	McDonald Investments*	42,716.04	343.56	(4.50)			47,715.10	1,639.48	(3,241.56)	1,331.31	49,046.42	
1989	Charles H. Austin Scholarship	scholarship	Citizens Bank*	1,892,322.32		(96,992.08)			1,795,330.44	13,448.79	(74,967.74)	4,270.54	1,799,600.94	
1992	Jaeger J. and Alice F. Berni Scholarship	scholarship	Banknorth Group*	754,624.40		(7,371.43)			747,252.97	1,582.10	(8,460.96)	971.18	739,274.19	
			Banknorth Group*						232,357.95	7,854.14	(8,460.96)	971.18	232,327.19	
														36,073,211.97

Grand total all funds

\* See attachment for portfolio holdings  
 \*\* Donor authorized invasion of principal  
 \*\*\* Not a perpetual gift  
 - Transferred to Nashua Cemetery Association

MS-10  
Report of the Common Trust Fund Investments of the City of Nashua, New Hampshire as of June 30, 2002

Flow Invested	Principal					Income					Grand Total Principal & Income End of Year
	Balance Beginning of Year	New Funds	Capital Gains	Withdrawals	Gains/Losses from Sales	Balance End of Year	Balance Beginning of Year	Income During Year	Expended During Year	Balance End of Year	
Common Trust #1 Citizens Bank*	1,218,241.90	12,462.00	54.52	(3,040.87)	(60,165.22)	1,167,532.33	27,252.34	44,772.52	(49,146.98)	22,877.88	1,190,430.21
Common Trust #2 Bank of New Hampshire Money Market	66,173.27	3,250.00	0.00	(20,209.46)		49,213.81	15,830.39	1,716.03	(2,959.00)	14,587.42	63,801.23
Common Trust #3 Citizens Bank Municipal Checking	14,936.69	3,149,308.00		(749,735.08)		2,414,709.61	0.00	46,312.76	(34,260.31)	12,052.45	2,426,762.06
Common Trust #4 Citizens Bank Municipal Revenue	17,570,159.61	4,962,000.00		(1,465,679.79)		21,066,479.82	22,570.73	447,403.49	(469,976.22)	0.00	21,046,479.82
Common Trust #5 Citizens Bank Municipal Checking	1,458,950.83	458,800.00		(1,034,679.54)		863,121.29	34,488.21	26,177.54	(60,665.75)	0.00	863,121.29
Common Trust #6 Bank of New Hampshire Money Market	72,502.78	21,592.00		(400.00)		93,694.78	0.00	2,169.23	0.00	2,169.23	95,864.01
Common Trust #7 Citizens Bank Checking	55,063.98	122,788.80		(81,997.81)		95,854.97	0.00	762.90	(703.56)	59.34	95,914.31

\* See attachment for portfolio holdings

Fees and expenses paid for professional banking/brokerage assistance: (RSA 31:38-a.1V)

Name of Bank/Brokerage: Banknorth Investment Management  
 Fees Paid: \$33,715.40  
 Were these fees & expenses paid for totally from income? Yes  
 Name of Bank/Brokerage: Citizens Bank Investment Management Services  
 Fees Paid: \$23,823.59  
 Were these fees & expenses paid for totally from income? Yes

MS-10  
Report of the Common Trust Fund Investments of the Nashua Public Library, Nashua, New Hampshire as of June 30, 2002

Flow Invested	Principal					Income					Grand Total Principal & Income End of Year
	Balance Beginning of Year	New Funds	Capital Gains Distributions	Withdrawals	Gains/Losses from Sales	Balance End of Year	Balance Beginning of Year	Income	Expended	Balance End of Year	
Common Trust #1 Banknorth Investment Management*	3,226,587.94	0.00	169.52	(169.56)	(34,189.81)	3,192,398.09	20,218.87	105,560.94	(107,498.76)	18,281.05	3,210,679.14
Common Trust #2 Bank of New Hampshire Pool Plus CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	230,860.92	(14,718.72)	216,142.20	216,142.20

\* See attachment for portfolio holdings

Fees and expenses paid for professional banking/brokerage assistance: (RSA 31:38-a.1V)

Name of Bank/Brokerage: Banknorth Investment Management  
 Fees Paid: \$22,423  
 Expenses Paid:  
 Were these fees & expenses paid for totally from income? Yes

# Municipal Government Report

MS-9  
Report of the Trust Funds of the Nashua Public Library, Nashua, New Hampshire as of June 30, 2002

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Principal			Income			Balance End of Year	Grand Total Principal & Income End of Year
				Balance Beginning of Year	Gain (Loss) on Sale of Securities	Withdrawals (Includes transfer of funds)	Balance End of Year	Income (Includes transfer of funds)	Expended (Includes transfer of funds)		
1979	Charles Zehner	educate/inform the public about Lithuania	Common Trust #1 Common Trust #2 Bank of NH checking*	349,461.20 0.00 27,403.93	(3,133.84) 0.00 (80.70)	(18.36) 0.00 (27,405.93)	346,309.00 0.00 8,224.30	9,723.95 25,000.00 250.41	(9,902.45) 15,143.72 (355.01)	1,644.00 27,764.30 42.36	370,237.10
1982	Alfred Everett Smith	non-fiction and/or art book purchases	Common Trust #1 Common Trust #2 Bank of NH passbook*	8,693.45 0.00 1,088.91	(80.70) 0.00 (1,088.91)	(0.45) 0.00 (1,088.91)	8,224.30 0.00 24,447.40	47.96 14.38 615.38	(355.01) (14.38) (628.89)	42.36 1,325.31 106.60	9,892.97
1982	John M. Hunt Memorial	building of library	Common Trust #1 Common Trust #2 Bank of NH passbook*	25,647.08 0.00 2,200.63	(198.18) 0.00 (2,200.63)	(1.10) 0.00 (2,200.63)	24,447.40 0.00 21,710.59	117.91 28.22 177.86	(628.89) (28.22) (945.63)	106.60 2,767.08 169.81	0.00 0.00 31,315.88
1986	Daniel Husey	general library purposes	Common Trust #1 Common Trust #2 Bank of NH passbook*	32,031.54 0.00 2,592.95	(299.29) 0.00 (316.24)	(1.69) 0.00 (2,592.95)	31,732.25 0.00 34,991.15	928.28 3,624.48 1,043.33	(945.63) 3,624.48 (1,043.48)	169.81 3,424.48 180.69	0.00 0.00 4,179.70
1925	Ira F. Harris Fund	purchase of books	Common Trust #1 Common Trust #2 Bank of NH passbook*	35,129.24 0.00 3,235.42	(316.24) 0.00 (10.06)	(1.85) 0.00 (2,335.42)	34,991.15 0.00 14,332.41	1,043.33 40.35 6.00	(1,043.48) (40.35) (11.88)	180.69 4,179.70 3,424.48	0.00 0.00 3,424.48
1918	Albino Jaquith	general library purposes	Common Trust #1 Common Trust #2 Bank of NH checking Bank of NH passbook*	24.41 0.00 0.00 218.64	(10.06) 0.00 0.00 (218.64)	(0.09) 0.00 0.00 (0.74)	14,332.41 0.00 0.00 13,912.14	76.94 230.96 3.04 64.92	(432.07) (11.88) (3.04) (345.28)	3,424.48 19.07 0.00 58.72	0.00 0.00 0.00 718.53
2000	Nancy M. Rose	general library purposes	Common Trust #1 Common Trust #2 Bank of NH passbook*	431.88 0.00 13,171.16	(431.88) 0.00 (13,449)	(0.00) 0.00 (0.69)	431.88 0.00 13,035.98	3.84 0.00 76.94	(3.84) 0.00 (432.07)	0.00 0.00 3,424.48	14,000.39
1990	Mirtha C. Chover	general library purposes	Common Trust #1 Common Trust #2 Bank of NH passbook*	1,717.16 0.00 1,241.69	(13,449) 0.00 (10,003)	(0.69) 0.00 (0.06)	13,035.98 0.00 1,084.86	412.35 15.38 0.00	(432.07) 0.00 (11.88)	3,424.48 0.00 249.64	0.00 0.00 1,310.97
1963	Ada Hakaway Trust	purchase of children's books with emphasis on fairy tales and myths	Common Trust #1 Common Trust #2 Bank of NH passbook*	819.24 835.30 0.00	(13,449) (2,538.80) 0.00	(0.20) (0.23) 0.00	3,785.41 0.00 70,225.02	194.33 945.73 0.00	(106.24) (11.72) 0.00	18.07 846.71 0.00	4,749.21
1991	U.S. Constitution	to promote a greater understanding & appreciation of the U.S. Constitution and the Bill of Rights	Common Trust #1 Common Trust #2 Bank of NH passbook*	3,819.24 835.30 0.00	(13,449) (2,538.80) 0.00	(0.20) (0.23) 0.00	3,785.41 0.00 70,225.02	194.33 945.73 0.00	(106.24) (11.72) 0.00	18.07 846.71 0.00	4,749.21
1973	Chandler Memorial Library Fund	care & maintenance of the Chandler Memorial Library	Common Trust #1 Common Trust #2 Bank of NH passbook*	133,103.81 14,537.52 0.00	(2,538.80) (14,537.52) 0.00	(0.23) (14,537.52) 0.00	132,565.02 0.00 70,225.02	7,939.64 18,332.16 6,990.41	(8,085.60) (430.00) (1,118.73)	1,173.02 17,882.36 3,210.60	0.00 0.00 144,797.60
1932	Leonard Freeman Durban	purchase of works of art by living artists	Common Trust #1 Common Trust #2 Bank of NH passbook*	72,581.69 0.00 16,754.63	(2,532.87) 0.00 (0.31)	(1.80) 0.00 (16,754.63)	70,225.02 0.00 4,121.89	1,318.92 0.00 23.91	(1,118.73) 0.00 (1,118.73)	1,210.60 0.00 21.40	0.00 0.00 84,202.12
1974	Marion Fairfield	general library purposes	Common Trust #1 Common Trust #2 Bank of NH passbook*	4,105.82 468.58 6,476.91	(0.31) (468.58) (0.34)	(0.31) (468.58) (0.34)	4,121.89 0.00 6,449.33	23.91 0.00 5.97	(1,118.73) 0.00 (3.97)	21.40 0.00 36.14	0.00 0.00 993.69
1984	Bertha Hickey	Chandler Memorial Library	Common Trust #1 Common Trust #2 Bank of NH passbook*	0.00 0.00 802.03	(0.34) 0.00 (802.03)	(0.34) 0.00 (802.03)	6,449.33 0.00 10.41	5.97 0.00 10.41	(3.97) 0.00 (10.41)	36.14 0.00 0.00	7,441.16

MS-9 Report of the Trust Funds of the Nashua Public Library, Nashua, New Hampshire as of June 30, 2002

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Principal		Income				Balance End of Year	Balance Beginning of Year	Grand Total Principal & Income End of Year
				Balance Beginning of Year	New Funds	Gains/Losses on Sale of Securities	Withdrawals (includes transfer of funds)	Income (includes transfer of funds)	Expended (includes transfer of funds)			
1985	Jessie C. Locks	Chandler Memorial Library	Common Trust #1 Common Trust #2 Bank of NH pastbook*	110,015.92 0.00 10,159.98	0.00	(981.85)	(5.78)	3,066.57 12,939.97	(1,102.60)	527.60 12,939.97	122,495.86	
2000	Frank B. Clancy	general library purposes	Common Trust #1 Common Trust #2 Bank of NH pastbook*	32,288.09 0.00 707.79	0.00	(285.83)	(1.70)	886.89 1,447.89	(903.18)	153.59 1,447.00	33,601.24	
1988	Henry Stevens Fund	purchase of reading matter	Common Trust #1 Common Trust #2 Bank of NH pastbook*	1,953,977.05 0.00 68,745.03	0.00	(19,959.83)	(102.68)	61,932.84 103,311.43	(63,069.74)	10,725.54 102,466.43	2,047,106.51	
1996	Genevieve Nemeth	purchase of books	Common Trust #1 Common Trust #2 Bank of NH pastbook*	28,565.78 0.00 1,998.20	0.00	(228.86)	(1.90)	710.13 2,639.81	(723.17)	132.98 2,634.81	31,093.21	
1996	Virginia Carr Bloomfield	general library purposes	Common Trust #1 Common Trust #2 Bank of NH pastbook*	408,464.38 0.00 20,494.15	0.00	(3,295.25)	(21.47)	10,224.76 26,772.15	(10,412.45)	1,770.73 26,772.15	413,630.54	
Grand total all funds											93,426,831.41	

\*Prior year reported as expendable with principal and interest segregated. Repeated as income only going forward

## NASHUA FIRE RESCUE

### MISSION:

It is the mission of Nashua Fire Rescue to protect life, property, and lessen the effect on the environment by providing effective emergency services related to fire suppression, emergency medical response, specialized rescues and hazardous materials mitigation.

Nashua Fire Rescue will encourage all personnel to take a pro-active role in reducing the impact of such emergencies by providing programs related to public education, risk reduction education, fire prevention, community relations, disaster planning, and operational training.

All services provided to the City of Nashua and its mutual aid communities will be delivered in the most efficient and effective manner to meet the needs of our internal and external customers. This year all service hours will be dedicated to those men and women that lost their lives during the attack on America on 9/11/2001.

### NASHUA BOARD OF FIRE COMMISSIONERS

### FIRE DEPARTMENT STAFF

<b>Michael Buxton</b>		<b>Fire Chief</b>
<b>Roger Hatfield</b>	<b>Assistant Chief of Administration</b>	
<b>Brian Morrissey</b>	<b>Assistant Chief of Operations</b>	
<b>Michael O'Brien</b>	<b>(Group I)</b>	<b>Deputy Chief</b>
<b>Robert Burnham</b>	<b>(Group II)</b>	<b>Deputy Chief</b>
<b>Eugene Farnam</b>	<b>(Group III)</b>	<b>Deputy Chief</b>
<b>John Allison</b>	<b>(Group IV)</b>	<b>Deputy Chief</b>

### DEPARTMENT PERSONNEL

#### ADMINISTRATIVE OFFICE

<b>Michael Buxton</b>	<b>Chief</b>
<b>Roger Hatfield</b>	<b>Asst. Chief of Admin. Chief</b>
<b>Brian Morrissey</b>	<b>Asst. Chief of Operations</b>
<b>Sandra Faucher</b>	<b>Executive Asst./Business Coord.</b>
<b>Earlene Davis</b>	<b>Administrative Asst.</b>
<b>Donald McAlman</b>	<b>Custodian/Light Maint.</b>

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City of Nashua

**FIRE MARSHAL OFFICE**

Michael Vaccaro	Fire Marshal
Brian Donaldson	Inspector/Investigator
Charlene Wolfe	Public Ed. Officer/Insp./Invest.
Pat Gerren	Administrative Assistant

**FIRE TRAINING**

Robert Leuci, Jr.	Superintendent
vacant	Asst. Superintendent
Mary McLaughlin	Training Coordinator/Adm. Assistant
Jacqueline Yarmo	Office Assistant

**FIRE FLEET**

Thomas Stepney	Superintendent
Philip Pichette	Asst. Superintendent
vacant	Mechanic

**FIRE ALARM**

Marc Brodeur	Superintendent
Robert Scire	Asst. Superintendent
Craig Adams	Lineman

**DISPATCHERS**

Jeremy Audette	Sharon Hill-Filteau
Cynthia Bautista	John DuVarney
Jennifer Cahil	John Rafferty
Jennifer Chester	vacant

**NASHUA FIRE RESCUE STATION ROSTER**

**GROUP 1**

Wilson, Gordon, Lt.  
Vermette, Mark, Pvt.  
Crowell, Richard, Lt.  
Carney, Vincent, Pvt.  
Makarawicz, Keith, Pvt.  
Cyr, Stephen, Pvt.  
Parzych, Matthew, Pvt.  
DuVarney, Michael, Pvt.  
Mitchell, Joseph, Pvt.

**GROUP 2**

Anderson, Keith, Lt.  
Migneault, Michael, Pvt.  
Finnerty, Thomas, Lt.  
Fitz, Robert, Pvt.  
Martinage, Scott, Pvt.  
Lajoie, Peter, Pvt.  
Rapaglia, Mark, Pvt.  
Hebert, Cyrus, Pvt.  
Battistelli, Eric, Pvt.

**GROUP 3**

Chouinard, Philip, Capt.  
Buxton, Steve, Pvt.  
Dobens, Peter, Lt.  
Waller, Elliott, Pvt.  
Duprat, David, Pvt.  
Murphy, Michael, Pvt.  
Bayrd, Judith, Pvt.  
Nelson, Patrick, Pvt.  
LaFleur, Michael, Pvt.

**GROUP 4**

Conway, Richard, Lt.  
Kass, Michael, Pvt.  
Walker, George, Lt.  
Evans, Robert, Pvt.  
Cote, Stephen, Pvt.  
O'Brien, Cornelius, Pvt.  
Allison, Jeffery, Pvt.  
Wholey, Mark, Pvt.  
Sassak, David, Pvt.

**AMHERST STREET STATION**



**LAKE STREET STATION**

O'Brien Sr., Michael, Dep.	Burnham, Robert, Dep.	Farnam, Eugene, Dep.	Allison, John, Dep.
Douzanis, James, Pvt.	Soucy, Paul, Pvt.	Buxton, Robert, Pvt.	Soucy, Timothy, Pvt.
Cronin, Daniel, Capt.	Rhodes, Brian, Lt.	Kelloway, Ralph, Jr., Lt.	MacDonald, Glen, Lt.
Atkinson, William, Pvt.	Morse, David, Pvt.	Sage, Ronald, Pvt.	Lingley, Thomas, Pvt.
Freire Jr., Joseph, Lt.	Wyatt, Richard, Lt.	Kerrigan, Kevin, Lt.	Araujo, John, Lt.
Wilkins, Richard, Pvt.	Breda, Byron, Pvt.	Labrecque, Raymond, Pvt	Perault, David, Pvt.
Cote, Douglas, Pvt.	Simard, Matthew, Pvt.	Murtagh, Gary, Pvt.	Perault, Thomas, Pvt.
Kirk, James, Pvt.	Belanger, Keith, Pvt.	Harrington, Brian, Pvt.	Collishaw, Peter, Pvt.
McAllister, John, Pvt.	Tremblay, Eric, Pvt.	Frazier, John, Pvt.	Pouliot, Adam, Pvt.
Oleksak, William, Pvt.	Tapply, Mark, Pvt.	Reed, Julian, Pvt.	Carter, Mark, Pvt.

**SPIT BROOK ROAD STATION**

Ricard, Ronald, Lt.	Bartlett, Russell, Lt.	Mansfield, Michael, Capt.	Kolden, Erik, Lt.
Stowers, Anthony, Pvt.	Cote, Ralph, Pvt.	Paris, John, Pvt.	Flagler, Alex, Pvt.
Chacos, Thomas, Jr., Pvt.	Smith, David, Pvt.	Vasiliou, Charles, Pvt.	Andrews, Wayne, Pvt.
Lacombe, Michael, Pvt.	Bollengier, James, Pvt.	Hall, Roger, Pvt.	Farrar, Lee, Pvt.
Labrecque, Kyle, Pvt.	Petrain, Timothy, Pvt.	Robert, David, Pvt.	Towne, Rodney, Pvt.
Johansson, Michael, Pvt.	Anderson Jr., Keith, Pvt.	Poloski, Jared, Pvt.	Pimental, Manuel, Pvt.
Armstrong, Nathan, Pvt.	Normandin, James, Pvt.	Sewade, Shane, Pvt.	Farrar, Cory, Pvt.

**CROWN HILL STATION**

Proulx, Mark, Lt.	Rapsis, James, Lt.	Deslauriers, Donald, Lt.	Cote, Michael, Capt.
Duclos, Michael, Pvt.	Maynard, Timothy, Pvt.	Mobley, Scott, Pvt.	Lamb, Gary, Pvt.
Cote, John, Pvt.	Patti, Anthony, Pvt.	Parlon, Lawrence, Pvt.	Couturier, Bruce, Pvt.
Desjadon, Darren, Pvt.	Conway, Stephen, Pvt.	Carrigan, Scott, Pvt.	Dias, Christopher, Pvt.

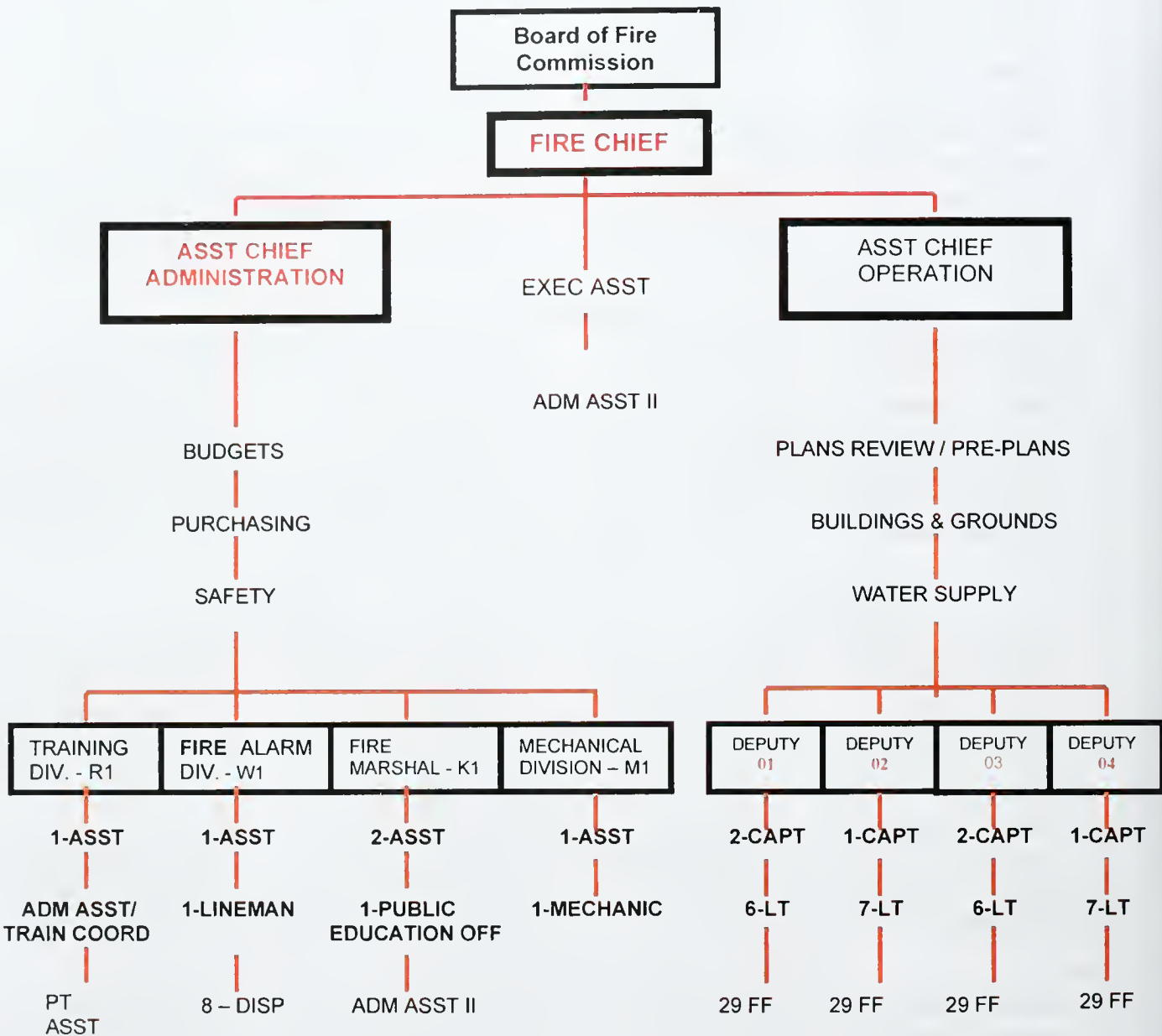
**AIRPORT STATION**

Beaudoin, Joseph, Capt.	Marquis, Brian, Lt.	Barrows, Robert, Lt.	Hargreaves, Gary, Lt.
Paine, Arthur, Pvt.	Varney, Steven, Pvt.	Varney, Jason, Pvt.	Holman, David, Pvt.
Gagnon, George, Pvt.	Vonhandorf, James, Pvt.	Doherty, Daniel, Pvt.	Weigand, George, Pvt.
Koser, Ronald, Pvt.	Open	Wyman, Jessica, Pvt.	Haynes, Mark, Pvt.

**CONANT ROAD STATION**

Bernier, Richard, Lt.	Galipeau, Steven, Capt.	Gerhard, Karl, Lt.	Borneman, Alan, Lt.
Bronson, Gregory, Pvt.	Conti, Fred, Pvt.	Letendre, Richard, Pvt.	Bianchi, Robert, Pvt.
Teague, Daniel, Pvt.	Sullivan, Michael, Pvt.	Flynn, Stephen, Pvt.	Henry, Steven, Pvt.
Melchionne, Michael, Pvt.	Anderson, Wayne, Pvt.	Quimby, Sage, Pvt.	Perault, Matthew, Pvt.

# ORGANIZATIONAL CHART



**NASHUA FIRE RESCUE EVENTS**

The most important resources are the men and women of Fire Rescue in the service to our customers. There were 6,364 emergency responses from July 1, 2001 to June 30, 2002. Of these responses 118 incidents were structure fires, 36 of the 118 incidents caused over \$5,000 in damage. Although all incidents are of great concern to the customers involved, notable incidents from a Fire Rescue prospective are the multiple alarms requiring additional equipment and manpower.

**Cypress Lane:** A 2 - alarm fire in a three story garden style apartment, heavy fire on top floor corner apartment with extension up into the attic. This was an early evening fire at approximately 7:20 PM with multiple occupants inside the structure. Fire was confined to apartment of origin and attic with heavy smoke damage to all apartments on the top floor.

**Cross Street:** A 2 - alarm fire in a two-car detached garage with heavy fire, on arrival of Nashua Fire Rescue units and extension to a 2½-story apartment building, with other exposures threatened. Fire damage confined to garage and one exposure.

**Pine Street:** A 2 - alarm fire the same evening as the Cross St. (some units still at Cross St.), heavy fire on the top floor of a 2-story 2-unit apartment building.

**Paxton Terrace:** A 2 - alarm fire in a 2½-story duplex style structure. The challenge of this incident beyond the heavy fire in the basement and first floor was the access to Paxton Terrace is a long dead end street with multiple duplexes. Many units had to walk into the scene carrying equipment because the street was blocked by first arriving apparatus, ambulances and police cruisers.

**Winter Street:** A 3 - alarm fire in a large 2½ story multiple family apartment building. Heavy fire in the center of the structure, exposure problems with multiple other structures within ten feet. Congested older city street with limited access and no access from the rear of structure. Fire confined to center section both 1<sup>st</sup> and 2<sup>nd</sup> floor and attic with smoke damage to the entire structure.

This report also covers the date of September 11, 2001, a date that emergency responders will never forget. Many members of Nashua Fire Rescue attended funerals and memorials in New York City for members lost on that horrific day. The support we have received in the community has been great. Nashua Fire Rescue over the years has always felt this support but it has been special this past year. Thank you.

City of Nashua

**TYPES OF INCIDENTS FOR FISCAL  
YEAR 2002 (7/1/01 -- 6/30/02)**

**FIRE EXPLOSION**

Structure Fires	118
Outside Structure Fires	24
Vehicle Fires	63
Trees, Brush, Grass Fires:	92
Refuse Fire	19
Explosion, No After Fires	1
Outside Spill, Leak with Ensuing Fire:	3
Fire, Explosion Not Classified Above:	6
Fire, Expl.; insuf info avail to class further	
<b>Sub Total.....</b>	<b>326</b>

**OVERPRESSURE RUPTURE**

Steam Rupture	4
Air, Gas Rupture	3
Overpressure Rupture not classified above	4
Overpressure rupture insuffi info	5
<b>Sub Total.....</b>	<b>16</b>

**RESCUE CALLS**

Inhalator Call	32
Emergency Medical Call	2,222
Automobile Accident	562
Lock-in	14
Search	3
Extrication	43
Assist the Occupant	192
Rescue Call, Not classified above	27
Rescue Call, insufficient Information	12
<b>Sub Total.....</b>	<b>3,107</b>

**HAZARDOUS CONDITION, STANDBY**

Spill, Leak with No Ignition	153
Carbon Monoxide Problem	79
Explosive, Bomb Removal	3
Excessive Heat	19
Power Line Down	23
Arcing, Shorted Electrical Equipment	130
Aircraft Standby	17
Chemical Emergency	17
Haz condition standby not classified above	59
Hazardous condition insufficient info	13
<b>Sub Total.....</b>	<b>513</b>

**SERVICE CALL**

Lock-out	78
Water Evacuation	47
Smoke, Odor Removal	24
Animal Rescue	1
Assist the Police	16
Unauthorized Burning	46
Cover Assignment	21
Assignment Occupant	36
Service Call, not classified above	71
Service Call, insufficient info	17
<b>Sub Total.....</b>	<b>357</b>

**GOOD INTENT CALL**

Food On Stove	176
Smoke Scare	105
Wrong Location	5
Controlled Burning	8
Vicinity Alarm	15
Steam, Other Gas Mistaken For Smoke	17
Return in Service before arrival	93
Good Intent Call not classified above	157
Good intent call insufficient info	94
<b>Sub Total.....</b>	<b>670</b>

**FALSE CALL**

Malicious, Mischievous False Call	106
Bomb Scare, No Bomb	4
System Malfunction	732
Unintentional	422
False call, not classified above	27
False call, insufficient info	34
<b>Sub Total.....</b>	<b>1,325</b>

**OTHER SITUATIONS FOUND**

Type of situation	
Not classified above	15
<b>Sub Total.....</b>	<b>15</b>
Blanks	35

<b>TOTAL INCIDENTS</b>	<b>6,364</b>
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## **GOALS & OBJECTIVES - 2002**

### Short Term (within this budget year)

- Training program for all firefighters, dispatchers, specialist and supervisors.
- Monthly Officer meetings and quarterly continued education.
- New Officers Orientation Program.
- Comprehensive Evaluation System.
- Establish Committee to review Standard Operation Guidelines, Policies and Rules and Regulations.
- Establish a Minimum Standards Committee to design and develop Company Standards.
- Strategize Goals and Objectives.
- Improved communications and feedback internal and external.
- Upgrade OPTICOM.
- Increase Awareness/Public Relations Campaign: continuation of the Citizens' Academies.
- Continue enhancement of the Nashua Fire Rescue's Computer System.
- Continue Deferred Maintenance Program.
- Develop Station #4 plan acquire land, and do Architectural Engineering. Replace and relocate Crown Hill Station (Capital Improvement).
- Cab and Chassis for Bucket Truck (Fire Alarm). (spread sheet)
- Quarterly discussions with all staff and the Fire Commission.
- Management retreats.
- Quarterly discussions with Local 789 Executive Committee and Senior Officers.
- Joint effort with Local in customer service program/evaluation program.
- Update Job Descriptions.
- Working with other city agencies throughout the community.
- Two sets of structural fire protective gear for every member.

### Mid Term (Within the next three years)

- Continue to enhance the training and equipment in specialty areas:
  - Water Rescue: Dive Team Training and Equipment
  - Building Collapse: Snow Emergencies
  - Fire Pump Operations: Waterous Pumps
  - Alarm Systems: Different systems
  - Driver/Operator Program: All members
- Evaluating Job Performance Programs.
- Establish programs to provide residents an opportunity for commenting on service by surveys.
- Analyze computer records for the purpose of improving the Community Risk Reduction Program.
- Newsletter development and distribution.
- Develop inspection report format(s) to streamline inspection process and reduce report time.

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City of Nashua

- Improve Mutual Aid relations in communication, automatic responses, training, specialty teams, and group purchasing with an eye toward regional dispatching.
- Ambulance service proposal for the City of Nashua.
- Initiate re-inspection fees.
- Third Ranking Training Officers, Fire Marshal Division Protection Engineer, Lineman, Mechanic Hiring, Information Technician Specialist.
- Commercial CAD system for Fire Alarm dispatching, database of property occupancy, protection equipment, permits.
- Gear washers, plumbing and electrical, funding/space (deferred maintenance).
- Gear grids (racks) (deferred maintenance).
- Training Building at West Hollis St. Class A Burn Building (Capital Improvement).
- Continue to replace vehicles and equipment in accordance with the established Fire Rescue replacement plan. Engine – 10 years; Ladder – 15 years; cars, vans, etc. – 5 years.

Long Term (within a five to ten year period)

- Rescue Squad (16 new members, federal funds).
- Improve Emergency Services response times for northwest area/work on plan with Merrimack (road access from Engine 5).
- Improve Emergency Services response time for southwest area.
- Improve Emergency Services response time for South Main Street area.
- Digital monitors in each department vehicle.



Lake Street Community Fire Station – Nashua Fire Rescue Headquarters  
*photo by Roger Hatfield, Asst. Fire Chief*

**TRAINING DIVISION**

**SUPERINTENDENT OF TRAINING  
ASSISTANT SUPERINTENDENT  
TRAINING COORDINATOR**

**ROBERT M. LEUCI, JR.  
MARY McLAUGHLIN**

The following Division of Training Report covers the period 7/1/01 to 6/30/02.

The department continued to spend many hours during the year upgrading the levels of personnel certification. Current certification levels with NHFA of our 184 Fire Suppression and Support Personnel are as follows:

Firefighter I	184	Haz Mat Operational	174
Firefighter II	184	Haz-Mat Decon	174
Firefighter III	75	Haz-Mat Technician	83
Scuba Open Water	18	Haz-Mat Incident Manager	7
Scuba Adv. Open Water	14	Radiation Monitoring	47
Scuba PS Rescue Diver	14	Emer. Resp. to Terrorism	99
Scuba-Divemaster	3	Driver Operator Pumps	31
Confine Space Rescue	2	Driver Operator Aerial	1
Rescue Systems I	7	Driver Operator All Vehicle	14
EMS Provider License	133	NAPD Fire App. Operation	35
CPR	179	Fire Officer I	47
First Responder	112	Fire Officer II	44
EMT Basic	77	Incident Command	163
EMT Intermediate	25	Fire Instructor I	63
EMT Paramedic	5	Fire Instructor II	4
Auto Defibrillator	179	Fire Instructor III	4
Manual Defibrillator	4	Fire Instructor IV	2
PHTLS	5	State Instructor	25
ACLS	5	NHFST Ed Meth Instructor	1
Haz-Mat Awareness	174	NHFST ICS Instructor	5
CPR Instructor	3	Arson Awareness	127
EMT Instructor	3	Emerg. Medical Dispatch	4
Haz-Mat A/O Instructor	3	PS Dispatcher I	11
Haz-Mat Decon Instructor	3	PS Dispatcher II	1
Haz-Mat Tech Instructor	3	Executive Fire Officer	1
Emerg. Veh. Driv. Inst.	1	Associate Degree	50
Ed Meth for Co Officer	9	Bachelor Degree	9
Fire Inspector	4	Masters Degree	2
Fire Inspector II	3	Diploma Program	1
Certified Fire Investigator	4	NH Citation Authority	1

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City of Nashua

Along with these certification programs, the Training Division is maintaining a Competency Based Training Program to keep our personnel's competency level high. We continue to build our video programs in the Training Division Library. These programs assist in furthering the education of our members, mutual aid department's members, and other city divisions.

The Nashua Training Ground Facility located on West Hollis Street continues to be widely used throughout the year. All NFR Companies, various other city divisions, and mutual aid departments utilize this facility on a weekly and monthly basis. The Training Props that are in use are: Burn Building, LPG Training Prop, Roof Venting Simulator and a variety of Transportation Containers.

The Nashua Training Division Classroom located at 177 Lake Street is very active with different meetings, seminars, and classes. Our classroom has been scheduled to provide the following,

NFR day training	1700.0 hours	Seminars	192.0 hours
NFR night training	40.0 hours	HazMat Programs	50.0 hours
NFR meetings	225.0 hours	Other Agency night training	375.0 hours
Testing	1350.0 hours	Other Agency meetings	130.0 hours

For a total of 4062 hours, an amount that continues to grow as we continue to grow.

The scheduled training breakdown for all Nashua Fire Rescue Suppression during FY/2002 consisted of Haz-Mat Training with Regional Team, EMS Refresher, Basic Fire Skills, SCBA refresher, Recruit School, and approximately 1300 hours of training delivered by the Training Division. Our company officers have logged the following training,

Firefighter	11846.8 hours	Rescue Skills	2077.5 hours
Emergency Medical	1895.0 hours	Hazardous Materials	2195.5 hours
Driver / Operator	7107.9 hours	Management	2528.0 hours
Education / Instructor	764.0 hours	Prevention	368.0 hours
Dispatcher	102.5 hours	MSA Field Maintenance	18.0 hour

This represents a total of 28,903.2 hours of training that has been provided to the members of Nashua Fire Rescue. As the scope of our job evolves so does the training mission, we in the training division strive to provide the most up to date education for our personnel.

The Nation's Fire Service continues to change and encounter new hazards. The staff of the Training Division is responsible for; training and education, maintenance of skill levels, maintenance of training records, and upgrading our department members to meet these new challenges. We are prepared to carry out this mission and assure that our firefighters are competent in protecting the citizens of Nashua.



## **FIRE MARSHAL**

The Nashua Fire Marshal's Office was able to make considerable progress on the stated goals in last year's annual report.

The following positive changes have taken place:

- Nashua Fire Rescue was given responsibility for the administration of the Fire Protection Systems Chapter of the 2000 International Building Code. This consolidates all permitting and review of fire protection permits within Nashua Fire Rescue.
- Progress has been made towards establishment of a local Arson Task Force. Preliminary discussions with NPD during fiscal 2002 have resulted in Nashua Fire Marshal's Office personnel attending the N.H. Police Academy in early fiscal 2003. This process will continue until all NFMO personnel have received the modified Police Academy training.
- Preliminary work on establishment of an adolescent firesetter program has resulted in funding of a collaborative fire school for adolescent firesetters for several communities in the Greater Nashua area.

Goals for 2003 include:

- Completion of the first adolescent fire school.
- Completion of the modified Police Academy by one of our staff members. One additional staff member will begin the training during fiscal 2003 as well.
- Continued expansion of the Risk Watch Program in city schools.
  
- Refinement of our investigation protocols to insure compatibility with Nashua Police and the State Fire Marshal's Office.
- Adoption of the 2000 NFPA Life Safety Code, NFPA Fire Prevention Code and the 2000 ICC International Fire Code.
- Establishment of fees for Life Safety Code Plan Review.
- Modifying ordinances related to fireworks and burning permits to clarify conflicts with State laws.

### New Construction

166 Building Permit Applications Reviewed

285 New Building Inspections Made

### Request For Information

2020 Information Given

### Meetings

984 Meetings Attended

Inspections

201	Places of Assembly
48	Schools
52	Day Cares
75	Foster Homes
5	Health Care Facilities
220	Residential
14	Business Occupancies
15	Mercantiles
8	Industrial Plants
4	Storage Occupancies
282	Vacant Buildings
207	Fire Hazards
92	Other Inspections

Fire Investigations

76	Fires
3	False Alarms
61	Juvenile Firesetter Interventions
15	Other Investigations

Permits & Fire Reports

72	Fire Protection Systems Permits
225	Places of Assembly
21	Storage of Hazardous Materials
7	Blasting
18	Abandon/Removal of U.G. Tanks
3	Fireworks
21	Shows (Carnivals, Circuses, etc.)
56	Fire Reports to Insurance Companies
25	Environmental Searches
1	Archive Retrievals
1	Other – Appeals
14	Other – Cost of Copies
53	Other – Fireguard Duty

\$23,303.75 – Income Received from Permits, Reports, etc.

Fire Prevention Services For The Public

16	Walking Tours
46	School Smoke Drills
103	Talks Given
17	Press Releases for Fires
10	Press Releases Other
2834	Monthly Public Service Announcements
25	Public Education Meetings
9	Videos

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Municipal Government Report

- 12 Evacuation Planning
- 47 Evacuation Drills
- 7 Fire Extinguisher Training
- 3 Other – Read Across America
- 1 Other – Community Fair
- 11 Other – Risk Watch
- 56 Other – Smoke Drill Pkgs. To Schools & Daycares
- 1 Other – Blasting Complaint
- 46 Other – Misc.

Engine Company Activities

- 2 Woodstove Inspections
  - 1 Chimney Inspection
  - 924 Single Family Smoke Detector Inspections
  - 672 Multi-Family Smoke Detector Inspections
  - 4 Smoke Detector Reinspections
  - 320 Tours of Fire Stations by Groups
  - 9231 # of People in Tours
  - 15 Other
- 533.50 Hours – Total Time Spent on Prevention Activities

Respectfully submitted,

Michael J. Vaccaro  
Fire Marshal



**Raising of the New Flag**

This is one of the many flags donated to Nashua Fire Rescue by Robert Ober, private citizen.

*(photo by Mary McLaughlin, NFR)*

**HEALTH & COMMUNITY SERVICES DIVISION**



Health and Community Services Division  
18 Mulberry Street

**Mission Statement:**

The mission of the Health and Community Services Division is to serve the community by maintaining the well being of its citizens.

**Division Director:**

**Dolores Bellavance**

(Retired April 19)

**Mary Nelson**

(Interim Director, April 20 – August 4)

**Klaas Nijhuis**

(Interim Director, August 5 – present)

**Financial Coordinator:**

**Patricia Rogers**

(Resigned July 16, 2002)

**Childcare Coordinator:**

**Christina Lister**

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Municipal Government Report

**Mediation Manager:** **David Wortley**  
(Resigned November 2001)  
**Carol Stewart**  
(Hired April 1, 2002)

**State Multicultural Outreach Specialist:** **Linda Sprague**  
(State employee, housed at 18 Mulberry Street)

Departments within the Division: Childcare Services, Environmental Health, Mediation, Public Health and Welfare. Each department has prepared its own annual report.

**Board Of Health Members**

**Dr. Anthony Storage, Chair**  
**Dr. Donald Levi, Member**  
**Dr. Alexander Granok, Member since January 2002**  
**Dr. Michael Strampfer, Retired from Board December 2001**  
**Steven Bolton, Aldermanic Liaison since January 2002**  
**Suzan Franks, Aldermanic Liaison to December 2001**

The Board of Health met regularly throughout the year to review health statistics and to endorse policy recommendations and funding requests. The Board is also kept abreast of the various functions of the Division, with monthly presentations by staff. Meetings of the Board are public and generally occur on the second Wednesday of the Month from 12:00 noon to 1:30 pm in the Director's Conference Room at 18 Mulberry Street. The Board doesn't typically meet during the summer, however because of personnel changes and emerging issues around Bioterrorism funding and the Well Child Clinic, an August 2002 meeting was held.

The Division continues to be involved in the following activities:

- Nashua Task Force on Alcohol and Other Drugs
- Greater Nashua Continuum of Care (Homeless and Housing Issues)
- Operation Brightside (Anheuser Busch funding of civic projects)
- District Health Council
- Greater Nashua Healthier Community Collaborative (Formerly Turning Point)

Our retired Director, Dolores Bellavance was also active on the following Boards:

- United Way Community Needs Assessment
- Mayor's Task Force on Youth
- Mayor's Volunteer Recognition
- Healthy People 2010

The division's current focus is on containing welfare costs, moving Public and Environmental Health Departments back to core functions and population-based health

services, and integrating solutions with other Departments within City Hall. A special effort continues to focus on building infrastructure to ensure adequate access to health related services for low-income residents, immigrants and others.

## **CHILD CARE SERVICES OFFICE**

**Child Care Coordinator:** Christina Lister  
**Child Care Advocate:** Shanna Strand  
**Child Care Recruitment and Training Coordinator:** Kimberli Carrier

The Child Care Services Office, established in 1987, continues with its objective to facilitate the continuation of quality, affordable, child care programs within the city of Nashua, NH, and to support families in the balance of their work and family lives.

The Coordinator is responsible for participating in local and statewide initiatives which enhance and expand child care resources; coordinating the effort among city agencies for the continued growth of quality child care services; and, providing technical assistance to potential and existing providers of early care and education programs.

The Child Care Services Office:

- Offers child care resource and referral services to parents in the community
- Assists providers with the technical support in their professional endeavors
- Supports the activities of the Nashua Early Childhood Care and Education Network, and the Greater Nashua Early Childhood Education Consortium
- Collaborates with the Nashua Child Care Advisory Commission in its annual activities
- Identifies supply of and demand for early childhood resources
- Provides ongoing child care provider workshops
- Recruits new child care providers

The Child Care Advisory Commission of Nashua, NH consists of a fifteen member panel. The Commission is appointed by the Mayor, and meets monthly at the Health and Community Services Division. It is the Commission's responsibility to heighten the public perception of child care as a professional, family support service, and as essential component of Nashua's economic success. The Commission is also tasked with supporting the position of the Child Care Services Coordinator in the recommendation of public policy regarding the facilitation of the development of child care programs in Nashua.

### **Child Care Advisory Commission:**

Kathy Bolton, Vice Chair	Diane Ouellette
Deborah Root	Kathy Nelson
Michael Tremblay	Lynn Nelson
Dorothy Rodrigues	Pastor Robert Odierna
Charlene Wolfe	Jan Poirier, Chair

## **ENVIRONMENTAL HEALTH DEPARTMENT**

<b>Michael Tremblay</b>	<b>Health Officer/Manager</b>
<b>Heidi Peek</b>	<b>Deputy Health Officer</b>
<b>Carrie Clement</b>	<b>Env. Health Specialist II</b> (Resigned December 2001)
<b>Andrew Chevrefils</b>	<b>Env. Health Specialist I</b> (Hired August 6, 2001)
<b>Jessica Baribault</b>	<b>Env. Health Specialist I</b> (Hired March 18, 2002)
<b>Sherrie Juris</b>	<b>Laboratory Supervisor</b>
<b>Keira Delude</b>	<b>Environmental Assistant</b>
<b>Linda Alukonis</b>	<b>Administrative Assistant II</b>

Considerable time over the year was spent training new personnel primarily in the areas of food service sanitation and inspection procedures. Major areas of concentration have been in the areas of foodservice, swimming pools and spas, individual sewage disposal systems, daycare facilities and environmental complaints and upgrading of all laboratory protocols. The department has expanded its role in the surveillance of West Nile Virus with mosquito trapping and collection of dead birds. Mosquitoes are identified by the Environmental Health Department lab and forwarded to the state lab with birds for testing. A total of 5 birds tested positive for West Nile Virus. No positive mosquito pools were identified.

Bio-terrorism has been a focal point of the department. Efforts to address the department's and city's needs to examine the issue are being considered both through grants and increased participation at related meetings and training opportunities.

Active participation by staff members in the development of a safety committee for the division has led to training sessions on the following topics:

- Fire Safety
- Emergency Preparedness
- Bomb Threats
- Bloodborne Pathogens
- Fire Extinguisher Use
- MSDS Information
- Building Security

In the area of Bio-terrorism training, employees received information and/or participated in the following:

- Radiation Exposure
- Chemical and Biological Weapons
- Border Crossing Safety Drills
- Food Safety and Security
- Pharmaceutical Stockpiles

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## City of Nashua

Staff members also received training in the following areas of environmental concern and personnel development:

Myers Briggs	Community Health Pesticide Training
Serve Safe Food Training	Food Manufacturing
Mosquito Identification	Asbestos Training
Mold Awareness/Testing	NELAC Certification
Renovating Older Homes	Web Page Development
Sexual Harassment	Drinking Water
Crisis Intervention	Strategic Planning

The department continues to take an active role in the New Hampshire Health Officers Association, Regional Health Officers Group, Nashua Childcare Advisory Committee, Citywide Communications, GIS Program, Brownfield Grants, Lead Screening Advisory Committee, NH Public Health Association, and Empowering Communities with Data.

Several presentations were also given by the department on pool and spa operations, West Nile Virus and the role of the Environmental Health Department.

### **NASHUA MEDIATION PROGRAM**

The Nashua Mediation Program is a community mediation program serving Nashua and surrounding towns. The program was established in 1983 to address the need for alternative services for juveniles at risk for out-of-home placement. Nashua Mediation continues as a prevention program designed to strengthen family relationships by reducing conflict and encouraging the development of improved communication and problem-solving skills.

#### **Services**

Mediation: family, parent-child, and marital (divorce) mediation.

Education and training programs in conflict resolution and related topics.

Peer mediation training and consultation services.

Family mediation or parent-child mediation is a process that brings family members together to resolve conflicts and find solutions that are acceptable to all. Participants work with a team of co-mediators to define their concerns, learn to better understand each person's point of view, generate options that might resolve the conflict, and develop an agreement for future behavior. Possible issues for mediation are family arguments, runaways, truancy, curfew, parental authority, communication, schoolwork, pre-delinquent activities, family responsibilities, substance abuse and adjustments to separation, divorce or remarriage. Participation is voluntary.

School guidance counselors and teachers, DCYF workers, probation officers, therapists, social service agencies and police officers refer families to Nashua Mediation. Some families are referred by friends or learn about mediation through other informal sources.



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## Municipal Government Report

Marital mediation is a cooperative problem solving process that helps individuals negotiate and resolve the complex issues of separation and divorce in a collaborative, non-adversarial setting. Improving communication and decision-making during the divorce process establishes a foundation for cooperative on-going parenting relationships.

In FY02, the Nashua Mediation Program provided services to 206 juveniles from 90 families in the greater Nashua area. Approximately 55% of these are residents of Nashua with the remaining 45% from Amherst, Brookline, Hollis, Hudson, Litchfield, Merrimack and Pelham.

Not included in these numbers are the children and adults who were involved in training services provided by this program through peer mediation training and workshops and conferences designed to provide skills in communication and conflict resolution.

Follow-up questionnaires and letters received this year reflect a decrease in the frequency of disputes in families who completed mediation services. They also reflect a moderation in conflict behaviors (eliminating damage to property or use of physical force, less frequent threats and less yelling.)

Comments from this year's post-mediation questionnaires:

- "The good definitely outweighs the bad, where before, the bad was winning."
- "We now write down what problems we have and how we can find ways of working together to make things better."
- "You helped us to understand her (daughter) pain a little better and to form more realistic expectations."
- "It helped my son to try to stop and try to reason instead of immediately reacting in anger."
- "I learned not to yell too much and find different ways to communicate."

### Highlights from FY02

#### Peer mediation training

##### Nashua

Main Dunstable

Bicentennial

Dr. Norman Crisp

New Searles

Sunset Heights

Mount Pleasant

##### Pelham

Pelham Memorial Middle School

#### Other training

Safe Schools /Peer Mediation Coordinators (with Aprylle Desrosiers)

Project Pact / Nashua

Project Safeguard / Amherst 7<sup>th</sup> grade students & parents

Boys & Girls Club / Teen Girls Symposium

NH Peer Mediation Conferences / elementary & middle/high school

NeighborWeek Festival

St. Patrick's Middle School PTO, Pelham

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## City of Nashua

Related activities: Nashua Mediation Program staff participate in collaborative community and interagency groups that support common goals. These include the Mayor's Task Force on Youth, The Nashua Task Force on Alcohol and Other Drugs, the Nashua Area Domestic Violence Coordinating Committee, Network (interagency child abuse collaborative) and NIAC (Nashua area human service organizations). Nashua Mediation is a member of the Nashua School District Safe and Drug-Free Schools Advisory Committee. As a member agency of Community Mediation Centers of NH, Nashua Mediation is involved in a statewide public relations effort to increase awareness of community mediation services.

Nashua Mediation Program is a member of the Association for Conflict Resolution, ACR – New England Chapter, and the National Association for Community Mediation.

Personnel: Dave Wortley left the position of Mediation Manager and Carol Stewart was hired, starting on 4/1/02.

Sandra Mulcahy continues in the ½ time position of Assistant Coordinator. The program has employed Sandy since May 2001. She has primary responsibility for the peer mediation training program and shares ongoing case management duties for family mediation.

Volunteer mediators: 58 active. Of these, 15 are trainees who completed the fall 2001 mediator-training program. 3 are certified marital mediators and 6 are marital mediation interns. 4 completed training this year in Victim Offender Mediation.

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### ***One Hundred Years Ago (1901)...***

## REPORT OF THE BOARD OF HEALTH FOR 1901.

*To His Honor, the Mayor and the City Councils:*

The Board of Health hereby submit their annual report for the year 1901.

The number of contagious diseases reported is as follows: Typhoid fever, 14; diphtheria, 126; measles, 1; smallpox, 3.

The usual number of complaints were received in regard to nuisances and attended to with promptness and in an impartial manner.

In certain localities a house to house inspection has been made which has greatly improved the sanitary condition of the same.

It is a matter of congratulation that the sanitary condition of the city as a whole is good. We have not been visited by pestilence or epidemics except in the cases of smallpox as above noted, the circumstances attending the same being so well known that we need not here enlarge upon it.

The total number of deaths from all diseases was 490 which gives the annual death rate for the year 21.75 per one thousand.

Respectfully submitted,

E. D. ROBBINS, *Chairman*,

I. N. WOODWARD.

## **PUBLIC HEALTH**

<b>Manager of Public Health</b>	<b>Lucy Saia, MS, MBA, RN</b>
<b>Medical Director</b>	<b>Richard Slosberg, M. D.</b>
<b>Nurse Practitioner</b>	<b>Lynne Weihrauch ARNP</b>
<b>Clinical Manager</b>	<b>Nina Bauer, RN, MPH</b>
<b>Interagency Coordinator</b>	<b>Mary Gorman</b>
<b>Public Health Nurse 11</b>	<b>Chris Caron</b>
<b>Public Health Nurse 11</b>	<b>Nancy Bissell</b>
<b>Public Health Nurse 11</b>	<b>Kathy Charron</b>
<b>Public Health Nurse 11</b>	<b>Betty Wendt</b>
<b>Public Health Nurse 1</b>	<b>Susan Klinkow</b>
<b>Public Health Nurse 1</b>	<b>Happiness Nyambati</b>
<b>Public Health Nurse 1</b>	<b>Joan Cote</b>
<b>Alcohol and Drug Counselor</b>	<b>Cliff Johnson</b>
<b>Outreach Worker</b>	<b>Jade Marco</b>
<b>Outreach Worker</b>	<b>Karen Mills</b>
<b>Clinic Assistant</b>	<b>Miriam Perez</b>
<b>Bilingual/Bicultural Worker</b>	<b>Consuelo Hebra</b>
<b>Playgroup Assistant/Clinic Aide</b>	<b>Evelyn Anaya</b>
<b>Immunization Secretary</b>	<b>Mary Ann Laliberte</b>
<b>Laboratory Testing Personnel</b>	<b>John Lethbridge</b>
<b>Laboratory Testing Personnel</b>	<b>Jackie Cantwell</b>
<b>HIV Counselor</b>	<b>Terrence Mollohan</b>

### **Mission Statement**

The Nashua Public Health Department (NPHD) is dedicated to the promotion and preservation of public health for all citizens. The department seeks to achieve its mission through the utilization of a holistic approach to the individual, family and community regardless of race, creed, color, sex, age, political affiliation or belief, religion, sexual orientation, handicap, disability or gender.

The Nashua Public Health Department works in conjunction with other health and human service agencies to secure the health and well being of all citizens.

The Nashua Public Health is supported by city funds and state grants which include: Primary Care, HIV Counseling and Testing, HIV Prevention, STD Counseling and Testing, Tuberculosis (TB), and Immunization. This year the NPHD received funding from Rotary Club grants that enabled the department to promote immunizations and offer the program "Bug Off" to uninsured children who had untreated head lice.

Assessment is a core function of public health. Program development starts with data collection including not only population statistics, e.g. morbidity and mortality data, but also feedback from residents who know what the community needs are. Staff at the NPHD participated in the 2002 United Way Assessment titled *Greater Nashua Measure*

Up that offered ideas as to what residents saw as the problems in the community. In addition, human service organizations and focus groups were utilized to gather information giving the United Way Community Assessment a broader scope from which to gather and analyze data.

The NPHD believes that collaborations with other organizations strengthen overall services and programs in the community.

During the period of this Annual Report The Nashua Public Health Department and the Nashua Police Department received a grant from the National Association of City and County Health Officials (NACCHO) to expand Operation Safe Prom to include a series of three lectures aimed at educating parents about the perils of impaired teenage driving and hosting teenage parties. These three lectures were delivered at both Nashua High School and Bishop Guertin High School during the spring of 2002. Lecture topics included:

- “Liabilities and Responsibilities of Hosting a Teenage Party”
- “Combating Peer Pressure”
- “Myths of Teenage Drinking”

Another new program in which the NPHD and city employees participated was “ March into May”. The Greater Nashua Healthy Community Collaborative (GNHCC) adopted this initiative to promote physical activity. March Into May is a 10-week program developed by the Centers for Disease Control and Prevention (CDC) and piloted by the Portland, Maine’s Public Health Department. Participants set personal goals based on their own level of fitness. This was a great effort by several community agencies/businesses to promote physical activity to reduce diseases such as diabetes and cardiovascular disease which have physical inactivity as a risk factor.

The tragedy of September 11<sup>th</sup>, 2001 affected us all. This terrorist attack and the anthrax deaths were a culture shock to the nation. NPHD felt the tremulous emotions of this on an individual level and as a department. As President George W. Bush stated on November 1, 2001:

“Disease has long been the deadliest enemy of mankind. Infectious diseases make no distinctions among people and recognize no borders. We have fought the causes and consequences of disease throughout history and must continue to do so with every available means. All civilized nations reject as intolerable the use of disease and biological weapons as instruments of war and terror.”

As a department we knew public health needed to take a more prominent role in protecting the community against terrorist attacks. Both the United States Congress and the NPHD have responded to this challenge. Congress passed The Public Health Threats and Emergencies Act, which gives funding to develop the public health infrastructure for biologic, chemical, and radiation terrorist events. The NPHD and the Environmental Health Department (EHD) have been facilitating health planning meetings at the Public Health Department with local health and human service organizations which include the hospitals, Salvation Army, Red Cross, Community

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## Municipal Government Report

Council, Rockingham Ambulance and others to discuss and plan for any public health threat that may endanger the security of the Greater Nashua Community. The NPHD, under the Direction of the City's Emergency Management Director, initiated a Memorandum of Understanding (MOU) with other organizations and facilities to obtain commitment for mutual aid and support in the event the City of Nashua's Emergency Operation Plan is activated.

The challenge for public health in the future will not only be chronic and communicable diseases that can be studied and seen, but non-traditional diseases such as bioterrorism and evil which can be covert and difficult to diagnosis. However, as President Franklin Delano Roosevelt said in his 1933 Inaugural Speech:

"This great nation will endure as it has endured, will revive and will prosper. So first of all let me assert my firm belief that the only thing we have to fear is fear itself - nameless, unreasoning, unjustified terror which paralyzes needed efforts to convert retreat into advance."

In these times it is important to remember public health secures the standard of good health for all citizens through the concentration and implementation of its core functions. Attention to these activities provides a solid foundation upon which an effective bio-terrorism plan can be devised and activated. Historically, public health has met all challenges successfully through its courage, ability to mobilize, and expertise.

New threats to the safety and well being of our country are evident. As public health advances to new levels to meet these foes, it is imperative to continue to recognize a healthy population is still one of the best defenses against biological, chemical, or radiation attack.

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## **WELFARE DEPARTMENT**

<b>Robert Mack</b>	Welfare Officer
<b>Edward Roach</b>	Case Technician
<b>Karen Emis-Williams</b>	Case Technician
<b>Therese Charest</b>	Intake Worker/Accounting Clerk
<b>Marie Savage</b>	Secretary III
<b>Susan Blouin</b>	Secretary

The City Welfare Office provides general assistance according to RSA 165 to those who are poor and unable to sustain themselves.

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City of Nashua

The following is a comparison for FY 2001 and FY 2002 for the City Welfare Office:

	<b>FY 2001</b>	<b>FY 2002</b>
<b>Total Contacts</b>	3671	5912
<b>Total Applications</b>	1333	1847
<b>Total Interviews</b>	2759	4873
<b>Total Clients who received Assistance</b>	2044	3993

There were many factors that impacted the Welfare Office this last fiscal year. Those factors include the unemployment rate and extended length of time benefits were received, the increase in rent and decrease in available housing stock, the fact that shelters were at full capacity most of the year, the cost of medications and health insurance, and the reality that Social Security and State Welfare benefits do not keep up with the cost of living. A comparison of expenses follows:

	<b>FY 2001</b>	<b>FY 2002</b>
<b>Shelter</b>	\$366,571.60	\$1,038,073.03
<b>Medical</b>	\$58,841.66	\$173,775.99
<b>Fuel</b>	\$30,618.68	\$54,280.38
<b>Food/Maintenance</b>	\$36,514.49	\$65,019.57
<b>Totals</b>	\$492,546.47	\$1,331,147.97

Municipal members of the Local Welfare Administrators Association reported significant increases in statistics and costs throughout the state similar to those experienced in Nashua. Long-time staff of the Nashua Welfare Office reported that cases are much more complex in their current circumstances and needs than in years past.

City Welfare continued to work with the Greater Nashua Continuum of Care to address the homelessness issues, as well as coordinate services/resources with local agencies to meet the basic needs of City Welfare recipients. One example is how the Welfare Office worked closely with the Nashua Soup Kitchen & Shelter to move many families into shelter placements from temporary emergency motel placements.

Two staffing changes that took place in the Welfare Office were Mr. Robert Mack being hired as Welfare Officer in January 2002 to fill the vacancy left by Mr. Tamposi, and the addition of a Case Technician, Ms. Karen Emis-Williams, at the end of the Fiscal Year 2002. The addition of a Case Technician provided long needed support in dealing with the City Welfare Office's need to spend more time with clients to analyze their specific needs and eligibility for services, including referrals to alternative resources, as well as keep up with the increasing request for services at the Welfare Office.

**NASHUA PUBLIC LIBRARY**

The Honorable Bernard A. Streeter, President ex-officio  
President of the Board of Aldermen, Katherine E. Hersh  
Trustee ex-officio (7-1-01 to 8-14-01)  
President of the Board of Aldermen, Steven A. Bolton  
Trustee ex-officio (8-14-01 to 1-6-02)  
President of the Board of Aldermen, David Rootovich  
Trustee ex-officio (effective 1-6-02)

**BOARD OF TRUSTEES**

Arthur L. Barrett, Jr., Chairman	David K. Pinsonneault, Secretary
Maurice L. Arel	Mary S. Nelson
Linda Laflamme	Kathleen Veracco

**DIRECTOR**

Joseph R. Dionne (effective 8-15-02)      Clarke S. Davis (retired 1-31-02)

**ASSISTANT DIRECTOR**

Robert C. Frost (retired 8-1-02)

**ADMINISTRATION**

Clarke S. Davis, Director (retired 1-31-02)	Samantha R. Davis, Library Page
Robert C. Frost, Assitant Director (retired 8-1-02)	Lisa M. Farley, Library Page
Donna M. Cardoza, Exec. Asst./Office Manager	Adam T. Huske, Library Page
Mary H. Greene, Admin. Asst./Cost Accountant	Barbara A. Maas, Library Page

**Bookmobile**

Karen M. Egle-Gaber, Assistant Librarian  
Jason F. Crook, Library Assistant  
Joseph M. LeStrange, Libarary Assistant

**Business Department**

Colleen C. Fall, Reference Librarian  
Joel A. Burdette, Reference Librarian  
Candice R. Clark, Library Assistant

**Chandler Memorial Library & Ethnic Center**

Margaret L. Merrigan, Coordinator  
Nancy A. Boynton, Library Page  
Eleanor F. Antal, Library Page

Barbara A. Comer, Library Assistant  
Mary Lou Parrish, Library Page

**Children's Department**

Kathy E. Bolton, Librarian  
Susan M. Willmore, Library Assistant  
Jean R. Jones, Library Page  
Suphatra K. Paravichai, Library Page

Sheila E. Dudman, Assistant Librarian  
Kimberly A. Bonenfant, Library Asst.  
Julia H. King, Library Page

**Circulation Department**

Loren H. Rosson, Librarian  
Lea L. Touchette, Library Assistant  
Dian M. Legerlotz, Library Assistant  
Priscilla L. Cunningham, Library Assistant  
Jane S. Hemmingsen, Library Assistant  
Philippe L. Collard, Library Page  
Lisa M. Farley, Library Page  
Barbara A. Maas, Library Page

Beth A. Lanza, Assitant Librarian  
Kathleen A. Shepard, Library Assistant  
Christina H. Lozeau, Library Assistant  
John C. Milton, Library Assistant  
Benjamin M. Bone, Library Page  
Samantha R. Davis, Library Page  
Adam T. Huske, Library Page

**Community Services**

Trudy E. Wheatley, Coordinator

**Exhibits/Media Services**

Bruce J. Marks, Coordinator

**General Adult Services**

Nancy A. Grant, Librarian  
Judith S. Dominici,  
Reference Librarian  
Linda W. Pilla, Library Page

Kathryn N. Lukasik, Reference Librarian  
Katrina Yurenka, Reference Librarian

**Maintenance**

Larry R. Case, Supervisor  
Priscilla T. Marquis, Janitor  
Timothy J. Samson, Custodian

**Music/Art/Media Department**

Charles E. Matthews, Librarian  
Janice M. Donahue, Library Assistant  
Joshua C. Conti, Library Page

Linda M. Dougherty, Assistant Librarian  
Amanda C. Archambeault, Library Page  
Ryan P. Donovan, Library Page

**Security**

William J. Allison, Security Guard  
Roger V. Allen, Security Assistant



**Technical Services**

Margaret L. Gleeson, Librarian

Gloria E. Maduzia, Assistant Librarian

Helen E. Bonenfant, Library Assistant

Holly A. Sullivan, Library Assistant

Steven E. Lowe, Book Processor

**The Mission, Purposes and Activities of the Nashua Public Library**

The Nashua Public Library's mission is to provide educational, informational and recreational service for the entire Nashua community. Books, magazines, audiovisual sources, reference sources, and other forms of communication media are intended to offer people a public forum representative of all points of view. The library seeks to acquire, make available, preserve, and service materials in all fields of knowledge. The library advocates selection of materials which promote the interests of all races, genders, sexual orientations, and religious creeds. The library serves the needs of preschool children, school children, young adults, adults, business personnel, artists, and more with its broad collection and many community-sponsored programs.

Our Library, the community's information center, also serves these educational, informational, and recreational needs through computerized information services and library or community-sponsored programs. The intent of such programs is to provide an unbiased public forum for the concerns and interests of the entire Nashua community. The library's objective is to adequately serve all the citizens of Nashua.

A substantial collection of constantly changing, diverse material must be acquired in response to the needs of preschool children, handicapped people, the elderly, business, and municipal personnel. The library also serves the continuing educational needs of adults no longer in school, especially those seeking information relating to their employment, household management, family, and child development, and the encouragement of a positive attitude toward the world of books and learning for themselves and their children.

Adapted from Minutes of Library  
Board of Trustees Meeting  
June 12, 1978

## **REPORT OF THE BOARD OF TRUSTEES**

To: The Honorable Bernard A. Streeter, Mayor of the City of Nashua,  
President ex-officio, The Honorable David Rootovich, President of the  
Board of Aldermen, Trustee ex-officio, and the citizens of Nashua

This has been a year of significant change in the management of the Nashua Public Library. Clarke S. Davis retired in January, after ably serving as Library Director for twenty-seven years and working at the library for a total of thirty-one years. Robert C. Frost, who served as Assistant Director for eighteen of his thirty-two years at the library, retired in August.

The Trustees, therefore, would like to dedicate this Annual Report to both Clarke and Bob. We also want to commend them for their vision, dedication, and hard work over the years and for the many successful library programs they delivered for the citizens of Nashua. From Country and Western musical programs, to standing-room-only fishing presentations, to a fully computerized twenty-first century library system, the Trustees and the devoted library patrons of Nashua have much to be thankful for in the good work of these wonderful professional librarians. We wish them well as they move on to other endeavors with family and friends.

Looking to the future, I am pleased to report that Joseph R. Dionne, formerly the Library Director in Haverhill and Lawrence, Massachusetts and an employee of the Nashua Public Library at the start of his career, has just taken the helm. Mr. Dionne holds a master's degrees in Library and Information Science from Simmons College and in Public Administration from Boston University. He has been a leader in the public library field for over twenty-five years. We are pleased to have him working with the excellent staff of our library and we know he will enjoy his greatest success yet at the Nashua Public Library.

On another front, our new library automation system has many new features that are scheduled to be introduced in the next few months and are predicted to be a big hit with library customers: overdue and reserve notices will be sent via e-mail; customers will be able to check their library records remotely from home; helpful, electronic databases will be available via our new web site on our customers' home computers; and book renewals and reference questions will begin to be handled in the same manner, via home computers.

During the year, the Board approved the following staff changes: Jason Crook was hired as a Library Assistant for the Bookmobile; Judy Dominci was promoted to Reference Librarian, General Adult Services; Colleen Fall was promoted to Librarian, Business Services; Beth Lanza was promoted to Assistant Librarian, Circulation Department; Charles Matthews was hired as a temporary Librarian for the Music, Art and Media Department; Joel Burdette was hired as a Reference Librarian in Business Services; Joseph LeStrange was hired as a Library

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## Municipal Government Report

Assistant on the Bookmobile; Katrina Yurenka was hired as a Reference Librarian, General Adult Services; and Christine Powers was hired as a Library Assistant in the Music, Art and Media Department.

Trustee Maurice L. Arel was reappointed in 2002 to another seven-year term on the Board by a Joint Convention of the Board of Trustees and the Board of Aldermen. Mr. Arel, who has served for 17 years, will now continue until 2009. I also want to thank the following Trustees for their years of service and dedication to our library: David K. Pinsonneault, 6 years; Mary S. Nelson, 9 years; Linda Laflamme, 3 years; Kathleen Veracco, 2 years.

Finally, we thank Mayor Streeter for his leadership and the Board of Aldermen for their support in helping us achieve our goals and fulfill our mission of service to the community.

Respectfully submitted  
Arthur L. Barrett, Jr.  
Chairman of the Board of Trustees  
Nashua Public Library



The Greenville Wildlife Park presented an educational program as part of the Library's Summer Reading Program on June 19, 2002

City of Nashua

**Nashua Public Library Trust Funds**

Bank of NH, NA Investment Advisory Acct. # 1090024654

<i>Find Name</i>	<i>Market Value as of 6/30/01</i>	<i>% of Total Fund</i>	<i>Principal Inc./Dec. FY01/02</i>	<i>Market Value as of 6/30/02</i>	<i>Income Distribution FY01/02</i>
<b>Bloomfield</b>	341,602.85	9.69	-13,715.51	327,887.34	8,052.85
<b>Burbank</b>	233,544.81	6.62	-9,376.93	224,167.88	5,505.52
<b>Chandler</b>	265,265.08	7.52	-10,650.51	254,614.57	6,253.28
<b>Clancy</b>	29,630.85	0.84	-1,189.69	28,441.16	698.51
<b>Constitution</b>	3,485.74	0.10	-139.95	3,345.79	82.17
<b>Cramer</b>	13,942.97	0.40	-559.82	13,383.15	328.68
<b>Fairfield</b>	4,531.47	0.13	-181.94	4,349.53	106.83
<b>Harkaway</b>	1,045.72	0.03	-41.99	1,003.74	24.66
<b>Harris</b>	34,857.43	0.99	-1,399.54	33,457.89	821.72
<b>Hickey</b>	6,971.48	0.20	-279.91	6,691.58	164.35
<b>Hunt</b>	20,565.89	0.58	-825.73	19,740.16	484.80
<b>Hussey</b>	31,023.11	0.88	-1,245.59	29,777.52	731.33
<b>Jacquith</b>	1,045.72	0.03	-41.99	1003.74	24.66
<b>Locke</b>	101,783.70	2.89	-4,086.66	97,697.04	2,399.41
<b>Nesmith</b>	23,725.12	0.67	-952.57	22,772.54	559.29
<b>Rose</b>	11,327.89	0.32	-454.82	10,873.07	267.03
<b>Smith</b>	8,365.79	0.24	-335.89	8,029.90	197.21
<b>Stearns</b>	2,069,137.26	58.67	-83,076.81	1,986,060.45	48,777.22
<b>Zylonis</b>	324,871.27	9.21	-13,043.73	311,827.54	7,658.42
<b>Totals</b>	<b>3,526,724.16</b>	<b>100</b>	<b>-141,599.59</b>	<b>3,385,124.57</b>	<b>83,137.94</b>

## **DIRECTOR'S REPORT**

### **An introduction...**

This is my first "Director's Report" for the people of Nashua and I want you to know that I am delighted to be here working as your Library Director in this fine facility and with this extraordinary staff. I will attempt to keep my focus on the events of the past year, but since I have only been on the job a month, I may touch just briefly on some things we will be working on in the next year as well. I also appreciate all the help the Department Heads have given me in the preparation of this report.

The Nashua Public Library has always enjoyed strong community support. Thousands and thousands of local residents visit their library every year to attend programs, children's activities, and to check out books and other materials of interest to them and their lives. I want to expand that interaction to involve even more people and more materials, activities, and programs.

The Library staff have always delivered good service to customers and I want that to continue and wherever possible to get even better. We are refining the mix of materials we carry in an attempt to better serve our loyal library patrons. We will have "Suggestion Boxes" up shortly to solicit your input. We will answer every inquiry. We want to give you what you want, when you want it!

The library was busy in each of these departments in the past year.

### **Community Services Department**

The two Curtis Fuller Concerts certainly stand out for great jazz talent, a full house, and exciting music that made both events really special. At the other end of the thematic spectrum, the programs we organized with the New Hampshire Humanities Council in response to the September 11 attacks, with Professors Donald and Jean Johnson discussing the Middle East and the subsequent presentation on terrorism, were clearly exceptional. Attendance at these remarkable programs reached an all time high!

### **Music, Art and Media Department**

Increased Internet use and more Internet ready computers have created lots of foot traffic in the department as we set people up in the Winer Computer Lab. We now have a good-sized collection of movies on DVD and these are attracting a big audience.

### **Circulation Department**

Customers may now renew material by phone and determine the due dates of all items they have out. Checkout lines are moving faster than ever and customers seem pleased with the uniform three week borrowing period for most items. More changes are anticipated in the next year as we fully implement our automation system and announce an array of services customers can access from their home computers.

### **Technical Services**

Our work flow has changed considerably since we began automating. We have handled a huge number of items in the past year as we got everything ready to circulate using the new automation system. We have modified our priority system for determining what gets prepared for use first so we are sure the most important materials are getting to the customer fast.

### **Building and Grounds**

Major repairs to our air conditioning system were undertaken and more is to come. The Garden Club has added wonderful new landscaping touches to the plaza area. There is a new sculpture of two children reading located just outside the front doors, courtesy of the Burbank Fund. New, more energy efficient lighting has been retrofitted throughout the main library. In addition to improving the ambient light for reading, the cost savings should provide a financial payback in as few as six to seven years.

### **Children's Room**

The Children's Room staff served 27,486 children and families at their storytimes, preschool crafts, book discussions, school visits, and special events during the year. Hundreds of youngsters and their caregivers from throughout the region travel to these programs every week.

### **General Adult Services**

The Reference Department is once again fully staffed with the hiring of a reference librarian and a page. In addition to regular reference services, we continue to assist patrons in the use of the online catalog and our electronic databases. The department has been given the responsibility of the bookmobile, weeding and updating its collection to better meet the needs of this outreach program. The Hunt Room continues to be an excellent source of materials for visitors and patrons looking for Nashua and New Hampshire history.

### **Chandler Branch Library**

We have made a concerted effort to involve our non-English speaking patrons in the selection of materials which are important to them. We make catalogues available and we invite the customers to become involved. We have been quite successful with our Chinese-speaking patrons, and with our Russian-speaking patrons, and to a lesser extent with our Spanish-speaking patrons.

### **Finally...**

The Nashua Public Library is on the verge of becoming a true electronic gateway for the people of Nashua and surrounding region. It is an exciting time to be here.

Respectfully submitted,  
Joseph R. Dionne  
Director  
Nashua Public Library

## Nashua Public Library Activities Indicator – 2001/2002

	00/01	01/02
Number of community groups meeting in Library	167	182
Number of meetings in Library by community groups	1,641	1,598
Number of reference questions answered	28,753	24,154
Number of programs for adults	125	167
Plaza Pics/Special Events audience	3,820	10,099
Theater film audience	2,354	1,450
Number of Puppet Shows	314	297
Puppet Show audience	14,538	14,592
Number of Story Hours	190	184
Story Hour audience	8,967	8,735
Materials ordered and cataloged	9,613	15,035
Bookmobile stops	N/A	46

### Adult Printed Materials

	Main	Bookmobile	Chandler	Total
Fiction	66,317	3,076	3,037	72,430
Non-Fiction	56,446	948	83	57,477
Research	24,154			24,154
Interlibrary Loan – For NPL	508			508
Interlibrary Loan – By NPL	719			719
Periodicals	11,687	854	523	13,064
Reserves	3,938		310	4,248
<b>Total Adult Printed Material</b>	<b>163,769</b>	<b>4,878</b>	<b>3,953</b>	<b>172,600</b>

### Juvenile Printed Materials

Fiction	94,841	7,610		102,451
Non-Fiction	30,564	2,996		33,560
Research	2,591			2,591
Periodicals	447	173		620
<b>Total Juvenile Printed Material</b>	<b>128,443</b>	<b>10,779</b>		<b>139,222</b>
<b>Total Printed Materials</b>	<b>292,212</b>	<b>15,657</b>	<b>3,953</b>	<b>311,822</b>

City of Nashua

**Non-Print Materials**

	<i>Main</i>	<i>Bookmobile</i>	<i>Chandler</i>	<b>Total</b>
Compact Discs	12,240			12,240
Audio Cassettes	13,652			13,652
Video Cassettes	36,970			36,970
Digital Video Discs	11,771			11,771
Slides & 16mm Films	14			14
Juvenile Non-Print Materials	3,634			3,634
Art Prints/Museum Passes	650			650
Films in Library	1,450			1,450
Equipment Circulated	48			48
Equipment In-house	128			128
Reserves	529			529
Microforms	5,890			5,890
Records	124			124
Telephone Renewals	1,467			1,467
<b>Total Non-Print Materials</b>	<b>88,567</b>			<b>88,567</b>

<b>Total All Materials FY01/02</b>	<b>380,770</b>	<b>15,657</b>	<b>3,953</b>	<b>400,389</b>
Total All Materials (previous year)	364,988	15,104	5,149	386,901



**Summer Concerts**

on Library Plaza featured several popular bands including the Raymond Street Klezmer Band on August 16, 2001





**Plaza Pics**

Plaza Pics is a popular spot on Friday nights at Greeley Park when the Nashua Public Library brings entertainment and movies. This photo shows the huge crowd at the kickoff on July 13, 2001 waiting to see *102 Dalmatians*.

**Library Program Budget FY 2001 / 2002**

<b>Program#</b>	<b>Description</b>	<b>FY 2001</b>	<b>FY 2002</b>
6367	Administration	310,223	355,374
7301	Operations Support	110,972	125,255
7302	Book & Resource Selection	282,700	291,350
7303	Bookmobile Services	80,357	92,849
7304	Business Services	85,845	101,280
7305	Chandler Memorial/Ethnic Ctr.	55,715	69,544
7306	Children's Services	125,089	144,334
7307	Circulation Services	234,076	267,367
7308	General Reference	137,673	158,518
7309	Music, Art, Media Services	136,747	157,214
7310	Technical Services/Cataloging	132,458	152,802
7311	General Operations/Plant Maint.	72,693	79,685
7312	Utilities	92,273	99,621
<b>TOTAL</b>		<b>1,856,821</b>	<b>2,095,193</b>

## Groups and Organizations That Used Library Facilities During FY 2001 / 2002

Actorsingers	First Book Committee
Adult Learning Center	Friends of Recovery NH
Al Anon	Gate City Thunderbirds Soccer Club
Al Anon District 8	General Federation of Women Club NH
American Assoc. of Individual Investors	Government Publications Librarians of NE
American Sewing Guild	Governor's Energy Office
AMTGARD / Renaissance Dance Guild	Granite State Modeler's Club
Ar'd Teanga Fein (Irish Language Class)	Greater Nashua Charitable Foundation
Area Agency	Greater Nashua Focal Point
Audubon Society of NH, Nashaway Chapter	Greater Nashua Leadership
Bach's Lunch Committee	Greater Nashua Software Entrepreneur Group
Beta Sigma Phi	Greater Nashua-Merrimack Women's Softball League
Book Writing Project	Green Party of Nashua / Manchester
Breast Cancer Support	Harris - Hunt Committee
Burbank Committee	Harris Preserve Homeowners Association
Charlotte Ave Elementary School	Harvard Alumni
Child and Family Services	Head Start
Chinese Language School	Hillsborough County Democratic Committee
Chronic Fatigue Support Group	Hillsborough County Democrats
Citizens of Income Tax equality (C.I.T.E.)	Hollis Landing Homeowners Association
City of Nashua - Environmental Health	Human Ecology Action League
City of Nashua - Mayor's Office	Human Society of Greater Nashua
City of Nashua - Spanish Class	Improvisational Theater Workshop
College Financial Aid of NE	In "R" City Task Force
College for Lifelong Learning	Independent Service Network
Community Advisory Council	Institute of Celtic Studies East
World Cup Soccer	Kids College Board of Directors
Community Council - Greater Nashua Focal Point	Kuang Ping Tai Chi
Community Council Women's Group	Leukemia Lymphoma Foundation
Concerned Citizens for Better Government	LIFT - Family Skills Workshop
Concerned Citizens Group	Lithuanian Cooperative Cemetery
Consumer Credit Counseling	Lithuanian Language and Culture Class
Consumer Voice of Southern NH, Inc.	Merrimack Community Theater
Court Appointed Special Advocate (CASA)	Merrimack Valley Environmental Illness Support Group
Cub Scout Pack 720	Merrimack Valley Jazz Society
DCYF (Division of Child, Youth, & Families)	Mill Workers Tribute Committee
Dunkin Futbol Club	Nashaway Women's Club Board
Embroiders Guild of America, Northern NE Chapter	Nashua Area Labor Council
Falum Dafa	

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## Municipal Government Report

Families with Children from China  
Nashua Area Radio Club Board  
Nashua Artists' Association  
Nashua Arts & Humanities Coalition  
Nashua Chamber Orchestra  
Nashua Chess Club  
Nashua City Democratic Committee  
Nashua Coin Club  
Nashua East Cal Ripkin Baseball  
Nashua East Little League  
Nashua Garden Club Board  
Nashua Girls Soccer Association  
Nashua Health Department  
Nashua High School - Italy Trip Info  
Nashua Historical Society  
Nashua HomeSchoolers  
Nashua Independent Softball League  
Nashua Inter Agency Council (NIAC)  
Nashua Mineral Society  
Nashua Philatelic Society  
Nashua Pride Booster Club  
Nashua Public Library Automation Committee  
Nashua Public Library Board of Library Trustees  
Nashua Public Library Book Selection Committee  
Nashua Public Library Staff Meeting  
Nashua Public Library Union Negotiations  
Nashua Readers Group  
Nashua Robot Builders  
Nashua Role - Playing Organization  
Nashua School Department - Special Education  
Nashua School Department Planning Committee  
Nashua School District  
Nashua Soccer Club, Inc.  
Nashua Soccer League - Cobras  
Nashua Symphony Orchestra  
Nashua Theater Guild  
Nashua Typographical Union  
Nashua World Cup Soccer  
Nashua Youth Lacrosse  
Nashua Youth Soccer League  
National Alliance for the Mentally III  
Neighborhood Concerned Citizens  
Nashua Area Radio Club  
New Hampshire Alliance for Home Education  
New Hampshire Amateur Ballroom Dance Association  
New Hampshire Bass Busters  
New Hampshire Legal Assistance  
New Hampshire Library Association Executive Board  
New Hampshire Million Mom March  
New Hampshire Property Owners Association  
New Hampshire Special Interest Group  
New Hampshire State Library  
New Hope Christian Services  
New Mothers Network - So. NH Medical Center  
New Prosperity / Debtors Anonymous  
OM Group - Mt Pleasant Elementary School  
Pan American Foundation  
Parent Information Center  
Parents of HomeSchoolers  
Peacock Players  
PLUS Co.  
Poets Unbound  
Race for the Gate Committee  
Rape and Assault Support Services  
REACH Parents Group  
RISE Program  
River Fest Committee  
Riverside Writers' Group  
Scottish Country Dance  
Soccer Council of Nashua  
Society of American Magicians # 118  
Society of Manufacturing Engineers  
Society of Young Magicians  
Society of Young Magicians Board  
Southern NH Apple Core (SNAC)  
Southern NH Youth Soccer League  
Star Trek Association  
State of NH Child Care Advisory  
Stock Club  
Student Historic Preservation Team  
Tiger Cubs Coach Training  
UNH Cooperative Extension  
United We Stand, America  
US Census Bureau

Neighborhood Health Center for Greater Nashua  
VITA Tax Assistance  
Vocational Rehabilitation  
Wisdom, Wonder & Words Philosophy Group

US Office of Personnel Management



Former *Jazz Messenger* Curtis Fuller was featured in two Jazz Concerts at the Library. This one took place on June 14, 2002. The first concert on October 14, 2001 was to celebrate the library's 30<sup>th</sup> anniversary at its Court Street location.



The Children's Room at the Nashua Public Library sponsors the annual Red, White & Blue Parade. This hot day was July 3, 2001. After the parade, participants were rewarded with popsicles!

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Municipal Government Report

**A Sampling of Events @ Your Library FY 2001 / 2002**

Art Exhibit: Jyoti Joshi  
Exhibit: Partir pour les etats "Leaving for the States"  
Create Positive Change: Its Your Choice  
Sun Exposure and Skin Cancer  
Therapeutic Massage  
Piano Recital: Sue Howard  
Cinema Cabaret Film Series: (October - May)  
Family Film Series: (October - May)  
Fighting for Financial Survival  
Poets Unbound: Poetry Night  
Peacock Players: 'James and the Giant Peach'  
In Concert: Curtis Fuller, Trombone Virtuoso  
Growing Giant Pumpkins  
Rubber Stamping in Scrapbooks  
In Concert: Walter Delahunt, pianist  
An Appalachian Bicycling Adventure  
Veterans Day Special: Jing Bao!  
King Philip's Indian War in New England  
Scottish Country Dancing  
T'ai Chi with Erica Mandell  
Book Discussion Series - Out of Asia: Japan  
Book Discussion Series - The American Experience  
The Ballad Lives! Singing the Roots of Narrative Art  
What's Cooking @ Chandler: Indian Cooking  
What's Cooking @ Chandler: Lithuanian Cooking  
Multi-Cultural Film Series (October - May)  
Holiday Craft Workshop  
Preschool Arts & Crafts for Kids  
Open Storytimes & Puppet Shows  
Fantastic Fiction Book Club For Kids  
Meet Diane Mayr " Little Bat's Halloween Story"  
Peacock Players: Madeline's Christmas  
Disguised: A Former Teen Prisoner of War  
Holiday Concert: Music Exchange of Nashua  
Coping with Stress  
Art Exhibit: Mary Swanson  
Fish 2002 (January Fishing Series)  
Introduction to Reiki/Reiki Clinics  
Traditional Chinese Medicine  
Valentine Movie Special - Pearl Harbor  
Meet the Poet: Alma Bella Solis  
Popular Music circa WWII  
The Language & Culture of Italy  
Photo Retrospective: Francois Tuefferd (1912-1996)  
In Concert: Spring Classical Violin  
Peacock Players: "Pippi Longstocking"  
Enchanted Ireland  
The Basics of Ballroom Dancing  
Songs, Stories and Shenanigans with Shannachie  
U.S. Options in the "War on Terrorism"  
Molly Peacock: Poetry and More  
Single Steps to Success  
In Concert: Yoron Israel & Organic  
Combat Cameraman  
Library Book Sales (Spring & Fall)  
Walking to Windward - Poets Night  
Art Exhibit: River College Student Show  
Talking Control: Financial Management for Women  
In Concert: The Music Exchange of Nashua  
In Concert: Matt Prendergast and Brian Thacker  
First-Time Home Buyers Seminar  
Genealogy Treasures in Federal Archives  
Ukrainian Egg Decorating  
Introduction to Basic Celtic Design  
Papel Picado: Cut Paper Art for Kids  
Children's Room Fall Festival  
Children's Book Discussion Series  
Creative Crafts for Kids  
School Vacation Week Programs  
The Middle East: The Present Crisis  
Chinese New Year with Kevin Koo  
The Language and Culture of France  
In Concert: Winter Break Jazz - In Good Company  
Yankee Humor with Rebecca Rule!  
In Concert: Three Decades of Pop Standards  
Summer Concerts on the Plaza  
Children's Summer Reading 2002  
In Concert: The Merrimack Valley Flute Choir  
Summer Jazz: Art Blakey's Jazz Messengers!  
Bach Lunch Summer Concert Series  
Plaza Pics Outdoor Summer Film Series

*One Hundred Years Ago (1901)...*

A JOINT RESOLUTION.

IN RELATION TO HUNT LIBRARY FUND.

Whereas, Mary A. Hunt, same deceased, and Mary E. Hunt of Nashua, donated to the City of Nashua the sum of fifty thousand dollars (\$50,000) Sept. 6, 1892, for the erection of a public library building in memorial of the late John M. Hunt, to be located in said Nashua ; and whereas, said donation was made subject to certain provisos, conditions and limitations set forth therein. to which reference is made for the particulars thereof, and whereas, by one of said conditions it is provided that the City of Nashua shall furnish a suitable lot for said building, and whereas the City of Nashua has complied with said condition : now therefore,

Be it resolved by the Board of Aldermen and Common Council,

That the City of Nashua in compliance with the requirements of said donation, hereby authorizes and instructs the city treasurer to pay the trustees of the public library, in pursuance of the full and complete supervision, direction and control over the erection of said building vested in said trustees by the terms of the donation, such sum or sums of money, from time to time, the whole not exceeding \$50,000, as the trustees shall deem necessary to meet indebtedness incurred in the erection of the Memorial Library building ; and when said sum or sums, to the full and just amount of \$50,000 shall be paid to the trustees, as certified by the auditor, then the trust and agreement with the doners shall terminate and cease and all claim upon, or liability of the City of Nashua for any further sums shall be declared fully cancelled, satisfied and discharged.

Second, That the City of Nashua will proceed to put in proper condition said Memorial library building lot, and will remove therefrom the buildings now situate, establish the grade, and perform any other necessary preparatory work, at the earliest practical date and turn said lot over to the trustees of the public library for the purpose aforesaid.

Passed March 28, 1901.

## NASHUA POLICE DEPARTMENT



**Police Commissioners**  
Maurice L. Arel, Chairman  
Thomas A. Maffee, Clerk  
Michael A. Pignatelli

**Chief of Police**  
Donald J. Gross

**Deputy Chief, Executive Officer**  
Timothy Hefferan

**Deputy Chief of Operations**  
James E. Mulligan

**Deputy Chief of Uniform Operations**  
Donald F. Conley

### **PRIMARY MISSION**

An urban society free from crime and disorder remains an unachieved ideal. Nevertheless, consistent with the values of a free society, it is the primary mission of the Nashua Police Department to as closely as possible approach that ideal. In so doing, the department's role is to enforce the law in a fair and impartial manner recognizing both the statutory and judicial limitations of police authority and the constitutional rights of all persons. It is not the role of the department to legislate, to render legal judgments, or to punish. The complexities of policing a free society cannot be totally reduced to a written form. However, in the process of carrying out this mission, there are certain functional objectives that we will endeavor to accomplish. These are enumerated below.

### **PREVENTION OF CRIME**

Peace in a free society depends on voluntary compliance with the law. The primary responsibility for upholding the law, therefore, lies not with the police, but with the people. Since crime is a social phenomenon, crime prevention is the concern of every person living in society. Society employs full time professional police to prevent crime, to deter it, and when that fails, to apprehend those who violate the law. Crime is a symptom of ills within society, which are not the responsibility of the department to cure. The department is responsible, however, for interacting with the community to generate mutual understanding so that there may be public support for crime prevention. Community involvement is

essential to facilitate a free flow of information between the public and the department to assist in the identification of problem areas and to inform the public of crime statistics and trends. Additionally, knowledge of the community is necessary so that each department employee may be instilled with a sense of concern for the crime problems and law enforcement needs of his assigned area of responsibility.

### **DETERRENCE OF CRIME**

While there are certain crimes that cannot be deterred, crimes committed against property and against innocent victims in public places are reduced by police patrol. Street crime is curbed by the potential criminals fear of immediate apprehension or by the increased likelihood of his detention. The deterrence of crime requires the investigation of behavior, which reasonably appears to be criminally directed.

In deploying patrol forces to deter crime and to inspire public confidence in its ability to ensure a peaceful environment, the department must strike a balance between the desirable deterrent effect of visible patrol and any undesirable appearance of oppression.

### **APPREHENSION OF OFFENDERS**

The administration of criminal justice consists of the identification, arrest, prosecution, punishment, and rehabilitation of a law violator, and it has as its objective the voluntary compliance with the law as an alternative to punishment. Once a crime has been committed, it is the duty of the department to initiate the criminal justice process by identifying and arresting the perpetrator, to obtain necessary evidence, and to cooperate in the prosecution of the case.

As the certainty of swift and sure punishment serves as an effective deterrent to crime, the department must diligently strive to solve all crimes and to bring the perpetrators to justice.

### **RECOVERY AND RETURN OF PROPERTY**

The actual costs of crime are difficult to measure. There cannot be a dollar value assigned to the broken bodies, ruined lives, and human misery, which are its products. However, it is possible to observe the steadily mounting cost of lost and stolen property. This loss, as well as the other cost of crime, must ultimately be borne by its victims. To minimize the losses due to crime, the department makes every reasonable effort to recover lost or stolen property, to identify its owner, and to ensure its prompt return.

### **MOVEMENT OF TRAFFIC**

To facilitate the safe and expeditious movement of vehicular and pedestrian traffic, the department must enforce traffic laws, investigate traffic accidents, and direct traffic. To enforce compliance with traffic laws and to develop driver awareness of the causes of traffic accidents, the department appropriately warns, cites, or arrests traffic law violators. Traffic accidents are investigated to protect



the rights of the involved parties, to care for the injured, to determine the causes of accidents so that methods of prevention may be developed, and when a traffic law violation is discovered, to gather necessary evidence to prosecute the violator. The department maintains intersectional control when necessary to direct vehicular and pedestrian traffic and to provide information to the public when assisting them to arrive at their destination safely and expeditiously.

### **PUBLIC SERVICE**

Often, because there are no other public or private agencies available, the public relies upon the department for assistance and advice in the many routine and emergency situations which develop in an urban society. For this reason and because there is frequently a potential for crime, the department regularly responds to incidents where it is not contemplated that an arrest will be made.

Saving lives, aiding the injured, locating lost persons, keeping the peace, and providing for many other miscellaneous needs are basic services provided by the department. To satisfy these requests, the department responds to calls for service and renders such aid or advice as is necessitated or indicated by the situation.

### **COMMUNITY RELATIONS**

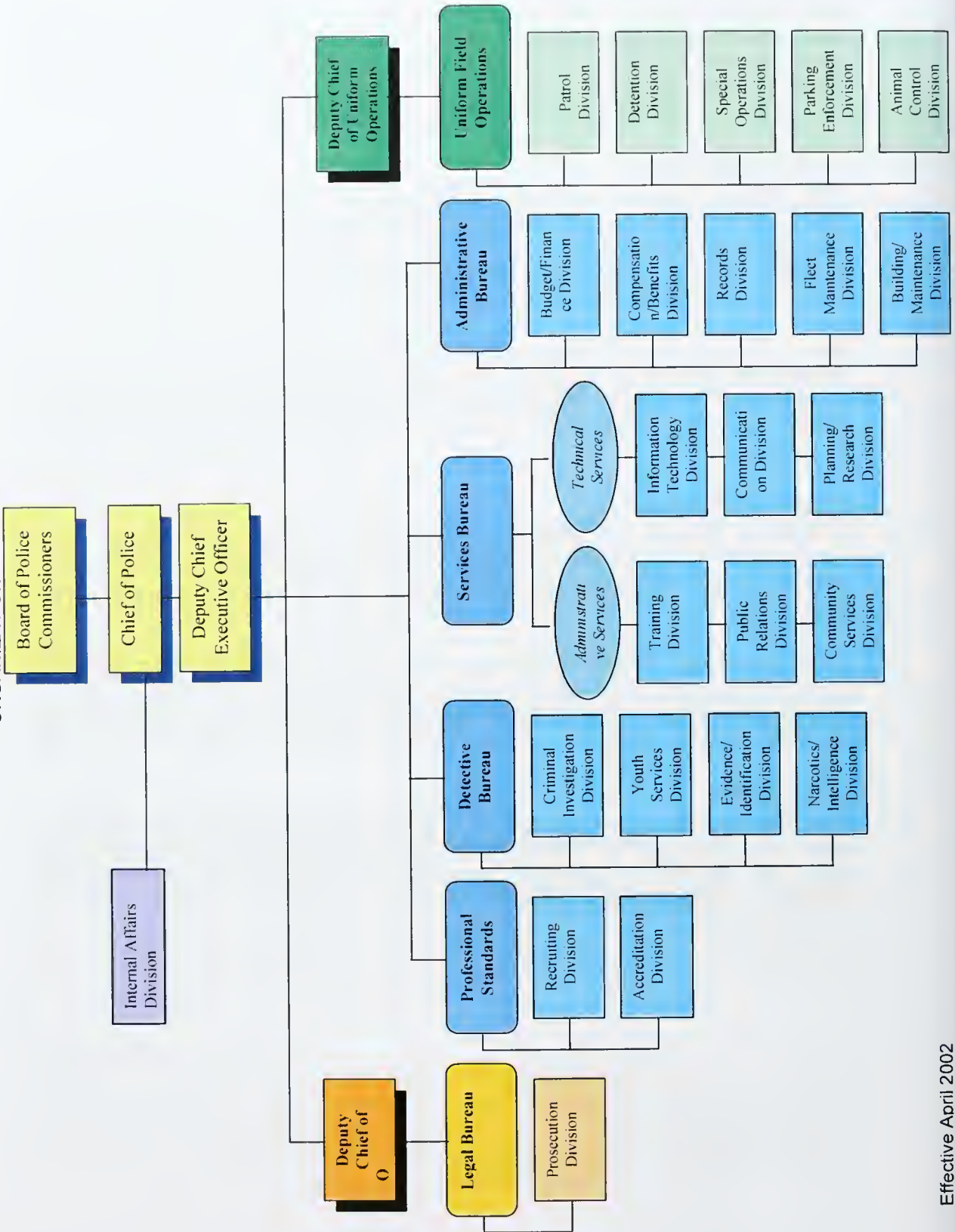
In order to operate effectively, the department must have the support of the community. Because the conduct of each member/employee reflects the department as a whole, the responsibility for good community relations is shared by everyone.

Good community relations are the exchange of information from the community to the police and from the police to the community. The department is committed to correcting actions, practices and attitudes that may contribute to community tensions and grievances.

### **MANPOWER**

The Nashua Police Department has an authorized strength of 166 sworn members, 18 civilian Communications and Dispatch personnel, and 48 civilian personnel (including Parking Enforcement Specialists and Animal Control Officer). (Total actual manpower - 232)

**NASHUA POLICE DEPARTMENT  
ORGANIZATIONAL CHART**



## **FACILITIES**



*Nashua Police Memorial*  
located at Department Headquarters

The Department facility is comprised of one headquarters building and seven (7) substations scattered throughout the City of Nashua. These substations are located at the Ash St. Community Policing Center, Brook Village Community Policing Center, Pheasant Lane Mall Policing Center, Railroad Square Community Policing Center, French Hill Community Policing Center, Major Drive Community Policing Center, and Conant Road Community Policy Center.

## **MUTUAL AID DEPARTMENTS**

The Nashua Police Department has in effect current written Mutual Assistance Agreements with the following police departments:

Brookline, NH, Police Department  
Hollis, NH, Police Department  
Hudson, NH, Police Department  
Litchfield, NH, Police Department  
Merrimack, NH, Police Department  
Pelham, NH, Police Department

## **SPECIALIZED TEAM RESOURCES**

### **Accident Reconstruction Unit**

The function of the Accident Reconstruction Unit is to complete thorough investigations of automobile collisions that involve serious bodily injury, death, or other collisions involving unusual circumstances.

### **Animal Control Officer**

The Animal Control Division's responsibilities include assisting the public with animal related problems or nuisance wildlife.

### **Bicycle Unit**

The Bicycle Patrol Unit shall be responsible for maintaining an ongoing awareness of the community's needs and attempt to build an atmosphere of mutual respect and trust between the community and the Department. Duties include enforcement of parking and traffic law regulations, selective enforcement patrols and surveys, traffic direction and control at vehicle accidents/fire scenes,

crowd control, and may be used as a first responder to complaints that require immediate response where the Bicycle Unit's mobility is needed.

#### **Canine Unit**

The Canine Unit shall be responsible for performing general police duties in protecting life and property, enforcing State, Federal, and local ordinances, and to assist in all aspects of police work. The Unit may be required to track or locate missing persons, patrol high crime areas, assist patrol officers in conducting searches of buildings, detention & apprehension of criminals, and respond to serious or violent crimes in progress.

#### **Color Guard Unit**

The Color Guard Unit has the duty and responsibility of attending certain functions to represent the Nashua Police Department such as formal occasions, City or State functions, presidential details, and official funerals as assigned.

#### **Crime Scene Unit**

The Crime Scene Unit is equipped with a Crime Scene Van. This van contains all the equipment necessary for the processing of major crime scenes and is available as a command or transport vehicle in an emergency situation. In addition to lights & sirens, it is outfitted with Halogen lighting that can be utilized to illuminate a fairly large area.

#### **Crisis Negotiation Unit**

The function of the Crisis Negotiation Unit is to intervene through negotiation with persons in crisis. The Unit is utilized for hostage incidents, barricaded subjects, high risk suicide attempts, high risk warrants, mental health warrants, and conflict resolution. In addition, the Unit is the primary source for information and intelligence for tactical units and command officers in a critical incident. The primary function of the Unit is the peaceful resolution through negotiation of the critical incident. The Unit can also be utilized tactically to assist the SRT Unit if needed.

#### **Dive Team – Search and Recovery Unit**

The Dive Team shall have the duty and responsibility of handling those instances where underwater search and recovery are required to cope with particularly crucial situations. Duties include performing search and recovery of stolen property and search and recovery of bodies.

#### **Forensic Artists**

The Nashua Police Department has members trained in forensic artistry.

**Hazardous Device Unit:**

The Hazardous Device Unit is responsible for maximum efficiency of operation and safety of all persons concerned in all situations involving hazardous devices. Preservation of human life is of paramount concern to all public safety agencies and individuals for the safe disposal of explosive hazards. Duties include collection and preservation of evidence.

**Motorcycle Unit:**

The Motorcycle Unit shall be responsible for providing enforcement of motor vehicle violations, traffic direction and control at vehicle accidents/fire scenes, and crowd control. The Unit may be used as a first responder to complaints that require an immediate response where the Unit's mobility is needed.

**Polygraph Unit:**

The Nashua Police Department has members trained in polygraph science.

**Problem Oriented Policing Unit:**

The Problem Oriented Policing Unit (POP) is responsible for identifying problems within the community, creating possible solutions for these problems, and implementing the solution. The assignment is proactive and includes both plainclothes assignments and uniformed assignments.

**Parking Enforcement Unit:**

The Parking Enforcement Division is responsible for the enforcement of Nashua ordinances and State statutes governing parking infractions.

**Photography Unit:**

The Nashua Police Department has members trained in photograph taking.

**Special Reaction Team:**

The Special Reaction Team is a unit made up of a group of specialty trained officers whose purpose is to handle instances when weaponry or other special skills are required to cope with: the capture, incapacitation, or elimination of a sniper; protection of VIPs; barricaded and/or armed fugitives; suppressing hostage situations and rescuing hostages; search and arrest warrants where armed resistance is likely; and any other duties as assigned by the Chief of Police or his designee.

**Traffic Enforcement Unit:**

Purpose: The purpose of the Traffic Enforcement Unit is to enhance traffic enforcement efforts by adopting a proactive policy with the implementation of a highly visible and motivated unit to facilitate the safe and lawful movement of vehicular and pedestrian traffic throughout the community.

**2002 GOALS & OBJECTIVES**

**Goal #1 - Reduce the response time to complaints**

Objectives:

1. Attain appropriate staffing levels proportionate to community needs
2. Review services for possible elimination or realignment
3. Formulate the boundaries of our current sectors

**Goal #2 - Increase operational efficiency with the Department**

Objectives:

1. Improve job skills & knowledge
2. Improve Department Communications
3. Allocate manpower by need.
4. Automate Department functions
5. Leverage technology within Bureaus

**Goal #3 - Develop Capital Improvement Projects**

Objectives:

1. Building a Department Range
2. Replacement for HAVC System in old building
3. Obtain a Hazardous Material Handling Robot & Transport Vehicle

**Goal # 4 - Re-Evaluate Department's community policing policies**

Objectives:

1. Establish Intra-agency partnerships to respond to our community needs
2. Enhance external communications

**Goal #5 - Prevent and suppress criminal activity**

Objectives:

1. Enhance external communications
2. Conduct thorough & efficient investigations
3. Enhance public safety in the City of Nashua



## **CALLS FOR SERVICE LOGGED**

There were 82,634 calls for service logged:

3668 Persons Arrested  
8376 Reports Made (excluding Arrest Reports)  
5786 Persons Summoned (excluding w/arrests)  
Calls for service increased 5% over 2000  
Calls for service increased 55% over 1992

### **TRAFFIC ACCIDENTS**

There were 4,133 traffic accidents recorded in 2001.  
Reported accidents decreased 2% over 2000  
Reported accidents increased 25% over 1992

### **ARRESTS**

There were 3,668 persons arrested in 2001  
Persons arrested decreased 18% over 2000  
DWI arrests decreased 37%  
Drug arrests decreased 22%

### **SUMMONSES**

There were 5,786 persons summoned in 2001.  
Persons summoned increased 1%

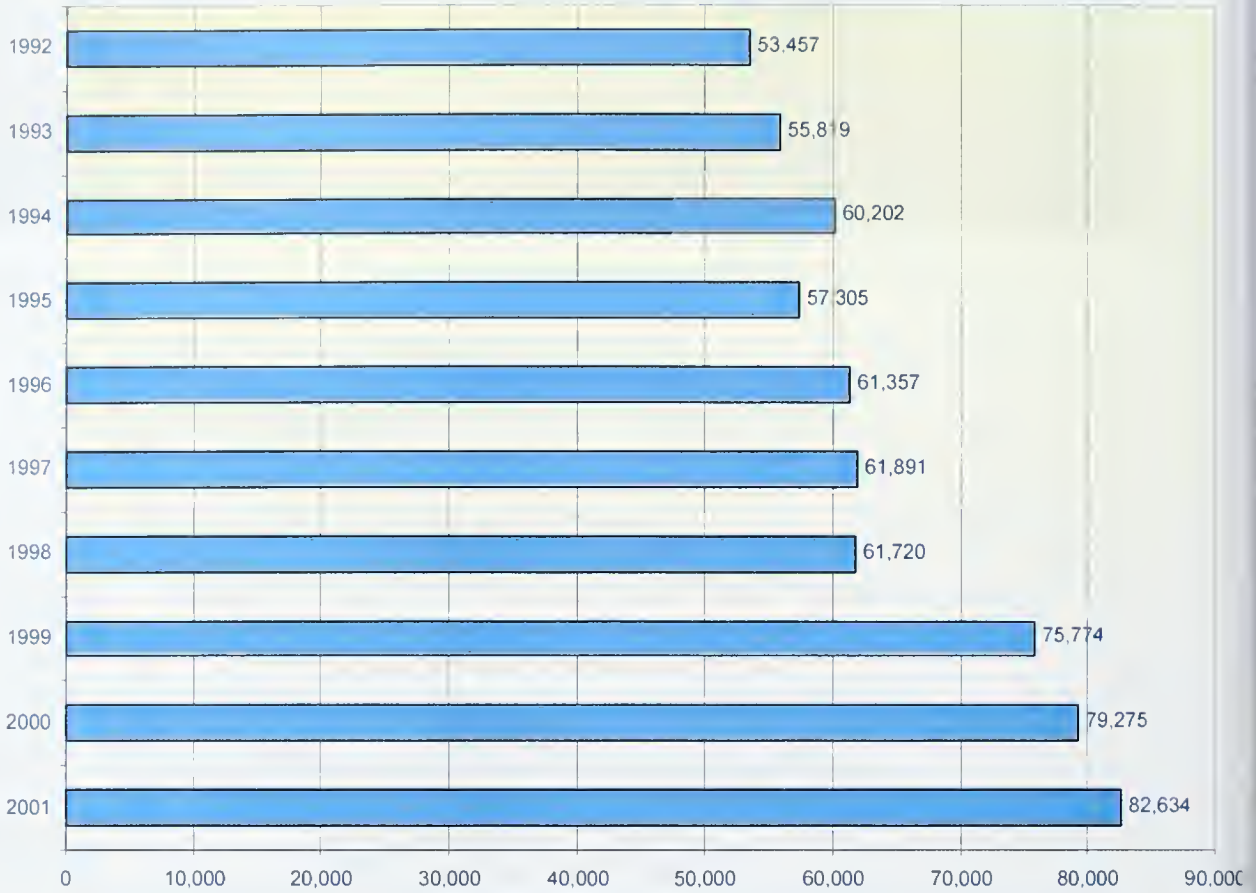
### **INCIDENT LOCATIONS**

There were 2,976 calls for service logged at the Nashua Police Department  
(Increased 22% over 2000)

### **CALLS FOR SERVICE BY SHIFT**

0700-1459	30,494 (increased 4% over 2000)
1500-2259	35,681 (increased 6% over 2000)
2300-0659	16,459 (increased 1% over 2000)

**CALLS FOR SERVICE**





**PUBLIC WORKS DIVISION**

**Director of Public Works  
Manager of DPW Administration**

**George Crombie  
Jim Mealey**

**Public Works Commission**

**Mayor Bernard Streeter  
Mitzi Baron  
Dan Gagnon  
Jim Hall  
Tim Lavoie**

**City Engineer  
Superintendent, Waste Water  
Superintendent, Solid Waste  
Superintendent, Street Department  
Associate Manager, Recreation  
Associate Manager, Parks  
Manager, Traffic**

**Eric Teitelman  
Richard Seymour  
Richard Reine  
Scott Pollock  
June Caron  
Nick Caggiano  
Christian Bibbo**

**ADMINISTRATION**

**General Information**

Administration provides managerial, administrative, and financial support to the departments within the Division of Public Works.

**Projects**

- Standardize Administration and Financial Functions – Work continued to develop standard systems throughout the Division for such functions as Payroll, Employee Relations, Purchasing, Safety, and Training.
- Implement Quarterly Budget Reviews – Quarterly reports are now generated for each department showing budget vs. actual and explaining any variances.
- Install Software Management Modules – installation of software modules for the Division for such functions as Complaint Tracking, Work Management, Asset Management, Permitting, and Call Logging were initiated and are progressing nicely.
- Enhanced Payroll System – Work continued to improve payroll reporting, reduce errors, and develop a more uniform payroll system for the Division.
- The offices for Administration and Engineering were relocated from City Hall to 165 Ledge St.
- A new Mid-Line Supervisor Training Program was initiated. This program is a joint effort between the Division of Public Works and the University of New Hampshire and results in a Certificate of Supervision for those who successfully complete the program.
- The Division added the position of Information Systems Manager to help with the implementation of its new software systems.

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- Infrared Truck



- Safe Routes to School Program



- Thornton Road Bridge Replacement Project

## **WASTEWATER TREATMENT FACILITY**

### **General Information**

The total wastewater flow into the Nashua Wastewater Treatment Facility (NWTF) was 4,202,000,000 gallons. The average daily flow was 11.5 million gallons, with a one-day maximum of 30.0 million gallons and a one-day minimum of 6.6 million gallons. The total amount of septage received from Hudson and Nashua was 430,530 gallons. The total flow from Hudson, NH was 448,220,000 gallons and the total flow from Merrimack, NH was 30,700,000 gallons. The total number of employees at the facility was 26.

The facility generated 18,446,805 pounds of biosolids. Biosolids were managed under a contract with White Mountain Resource Management Inc. (RMI) of Ashland, NH. RMI hauled Nashua biosolids north to farms as a soil amendment and to reclaim sites.

The laboratory staff performed over 23,000 tests on over 7,500 samples. The industrial pretreatment program processed over 125 industrial permits, performed over 100 industrial inspections and industrial discharge samplings.

### **Projects and Purchases**

- The anaerobic digester complex was completely on line this fiscal year. Waste biogas from the system provided the power to run a 370 KW generator that produced approximately \$130,000 worth of electricity. The electric power was used to run the digester complex, administration building HVAC and the process building. The anaerobic digester reduced the amount of biosolids that need to be disposed by 55% or a reduction from 20,500 tons per year to an average of 9,500 tons per year.
- Metcalf and Eddy continued to work on the Long Term Water Quality and Infrastructure Control Plan that is evaluating the abatement of combined sewer overflows and stormwater discharge. The City presented to the EPA alternatives to sewer separation that were developed in the Plan in order to renegotiate the EPA Administrative Order. The Plan proposes to remove more overall pollutants than sewer separation at a lower cost and in less time.
- Major purchases included two screw levels and hoppers for the biosolids garage, installation of two new replacement boilers, installation of a new fire alarm panel for the whole facility and a smoke detection system for the elevator, replacement of all existing gas detectors, installation of two new sample sheds at the primary influent and primary effluent, and a new TV van inspection system.
- Major projects included a new exhaust system and enclosures for all three filter presses, power transfer from the digester generator to the process and administration buildings, river quality and CSO sampling by NWTF staff and summer college interns, development of an enforcement response program for the industrial pretreatment program, programmed additional SCADA controls for sludge feed and digester functions, established the Environmental Management System (EMS) for quality control of the biosolids program, pilot tested the FKC screw press, completed a wastewater education video entitled "Nashua, the Land Between Two Rivers", developed the Collection System Maintenance Program, installed two new

emergency generators, installed fiber optic wiring for all computers, joined the Merrimack River Coalition with Manchester, Haverhill, Lawrence and Lowell to work with the Army Corp of Engineers performing a study of the water quality of the Merrimack River, moved the polymer dry feeder, held a major interagency spill exercise on May 30, 2002, established in-house biosolids focus group,

- A three-year contract for biosolids disposal was entered into with White Mountain Resource Management of Ashland, NH as of July 5, 2001.

## **STREET DEPARTMENT**

### **General Information**

During FY 2002, the Street Department provided many needed services to the City of Nashua. Street sweeping removes the sand litter and waste from the sides of the roads and the Street Department completed over 8000 hours of sweeping during 2002. In April of 2002 the Street Department completed the spring clean up for citizens. This program allows residents to schedule material removal in the spring. Asphalt repair is an important function of the Street Department. This includes trench repair and patching. During FY 2002, the Street Department repaired over 80 manholes and catch basins. The Street and Sidewalk program was expanded during FY 2002. Paving was completed on over 26 streets including Amherst Street from Main to Broad Street, Buckmeadow Road, East Dunstable Road, Main Dunstable Road, Pine Hill Road, Tinker Road and South Main Street. New Sidewalks were installed on Lake Street, West Hollis Street, Allds Street, Main Street, Courtland Street, Almont Street, Fairview Ave, Taylor Street, Marker Street, Cushing Ave, Amory Street, Kinsley Street and Crown Street. Additionally, Sidewalks were constructed on Amherst Street from Main Street to Wellman Avenue to make continuous walks over this area.

Traffic calming improvements were a major focus during FY 2002. Decorative school zone cross walks were installed at most of the elementary school zones. Middle Dunstable Road was improved with many traffic calming installations.

The winter of 2001 to 2002 was mild with 12 storms but little snow accumulation with each storm. The winter season started the second week of December and the final snow was in the month of May.

## Projects

- The reconstruction of Ash Street Park as Los Amigos Park was completed. This work included the installation of a new play set, the construction of a round stage area and all new landscaping for the area.
- A new handicap accessible play area was constructed at Roby Park. This play area featured design and construction techniques not used in Nashua in the past. These improvements allowed for the construction of a play area completely accessible to all users.
- The existing park at Ledge Street was reconstructed with 3 new sod ball fields, new lights, fencing and a coated running track. The work also included new parking and sidewalks in the neighborhood.
- The Street Department played a key role in the completion of Stellos Stadium for the opening in September of 2001. The work completed included paving of walkways, landscape plantings, the construction of an emergency access road and the installation of communication conduit.
- In April of 2002, the Civil War Monument at the summit of Library Hill was reconstructed. This work included new brick sidewalks, sod areas, planting beds and irrigation.
- During FY 2002, 5 employees of the Street Department retired. They were Cynthia Beaulieu, Omer Wayne, Robert Leblond, Ben Butler and Rocky Viens. These employees represented over 85 years of service to the City and they deserve great thanks.

## PARKS AND RECREATION



**Greeley Park, Concord Street**

### General Information

The Department added Hawaiian Luau Day and Western Day to Summer Events. Winter Carnival was cancelled due to lack of snow. Summer Camp programs expanded to include skateboarding, soccer for children 3-5, golf for children 4-7, night lacrosse for boys and girls, and expanded Event Trips such as Boston Pops, Sesame Street Live, and Toy Story II on Ice.

The Beautification Committee provided for attractive plantings downtown and helped plant many of the entryways into the city. The Victory gardens at Greeley Park were very popular providing citizens with a place to grow flowers and vegetables. The Summer Fun program along with Plaza Pics offered free entertainment for all.

The staff received both safety and agronomic training to help improve the City's facilities. The department also made investments in equipment and technology to help us become more efficient. Our sports fields survived a summer drought and came through winter well.

### **Projects**

- Los Amigos Park on Ash Street - provided a new stage, new walkways, fencing, lighting, landscaping, benches, tables, and a playground.
- Memorial Park on Ledge Street - adding landscaping, a new track, pathways, three rehabbed fields all with irrigation and new sod. New lighting was installed along with new parking, basketball courts, and street hockey rink.
- Roby Park, Spit Brook Road Phase I - included playground equipment, irrigation, sod (Phase II now underway and will include lighting, sod, irrigation, new sign, bleachers and benches for up graded ball field)
- Stellos Stadium was put on line - The department was a major player in getting the stadium open on time and has maintained the facility since it opened.
- Soldiers and Sailors Monument park (Library Hill) – The park was renovated improvements included brick walks, sod, irrigation, flowers, and benches.
- Holman Stadium received major renovations to the substructure – New seats, bowl surface, 7 skyboxes, concessions, offices, and upgraded utilities.

### **Purchases**

- One Ton Truck w/Plow was added to the fleet to replace vehicle 503 a 1974 Ford.
- A used Ice Resurfer was purchased from St. Paul's School this will be used to groom the ice at the new ice rink at Roby Park.
- Lighted Wreaths for Downtown Christmas Decorations were purchased to help beautify downtown for the holidays.
- A Pick-Up Truck w/Plow was purchased to add to the fleet. This will help with winter snow removal and will provide transportation for crews in the summer.

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- Developed five million-dollar multi-site landfill closure/park renovation project with Department of Environmental Services in New Hampshire. This will restore five parks that were landfills at one time.



- Temple Street CSO Project



- Development of Inner City Park  
Partnering with the community

## **SOLID WASTE DEPARTMENT**

The Solid Waste Department provides safe and efficient services for residents and businesses of Nashua in the areas of recycling, solid waste, and hazardous waste, through the curbside collection of most residential trash, recycling and seasonal soft yard wastes; the operation of the Four Hills Landfill; and drop-off events at the household hazardous waste / small quantity generator waste collection center.

### **General Information**

Collection program for trash, soft yard wastes and recycling:

Residences served: about 21,000 households

### Four Hills Landfill

	<u>2000</u>	<u>2001</u>
Residential Stickers	8,000	9,561
Commercial Stickers	669	657

### Staff Changes:

New Employee Hire: Kerry Converse, Environmental Technician

Retired: Mike Zibolis, Landfill Foreman

### **Accomplishments**

#### Landfill Closure Projects:

- Expedited closure program for existing Four Hills Landfill disposal site: project 90% complete by end June 2002.
- Former landfill sites:
  - Riverside Street: innovative pilot project for a landfill cap system provides paved parking lot for the City's new rectangular playing field at Stellos Stadium/Motta Field.
  - Project team completed preliminary designs and initial site-testing for 4 more sites: Roussell-Gardner Memorial Fields, Lincoln Park, Atherton Park and Shady Lane Park

### The Next Generation of Solid Waste Management

A comprehensive new program to provide improved efficiencies, worker safety and street aesthetics was presented and approved by the Board of Public Works. Revision of applicable ordinances and planning for implementation got underway for:

- Automated curbside trash collection;
- Expanded curbside recycling program;
- Logistical adjustments for special collections (e.g., bulky items);
- Revised fee structure for use of Landfill

### Environmental Monitoring and Compliance

- Site audits were performed by NH DES Pollution Prevention Team as follow up to annual to initial evaluation;



- Solid Waste joined Streets, Traffic and Parks and Recreation Departments to participate in the US Environmental Protection Agency's Self-Audit Program for Municipal DPWs;
- A weekly site inspection to monitor safety and environmental compliance was initiated by the Environmental Technician.

### **Major Projects**

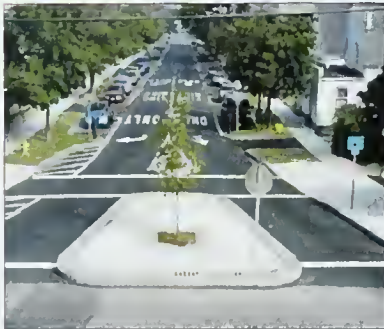
- Stellos Stadium/Motta Field parking lot/landfill pilot project completed in time for school sports season;
- Landfill Improvements continue: a new entry sign, landscaping, fencing, and gate, as well as the plantings of perennials, trees and shrubs have improved the aesthetics for the site; planning and design implementation with help of Nashua Garden Club and Parks & Rec and Streets Departments
- The Title V permit for the regulation of air emissions for the Four Hills Landfill site was submitted to the NHDES for review and comment.
- 9 new streets in Nashua were added to collection program with more than 100 new homes built or planned.
- The Solid Waste Department worked with the Nashua School Department and the NH Department of Environmental Services to provide safe disposal for asbestos containing material from the old Nashua High School, and Asbestos Awareness training was provided for staff members involved in the project.
- Backyard composting – the Solid Waste Department and the Nashua Garden Club and the Nashua Recycling Committee partnered to get 143 low-cost compost bins to residents
- The Nashua Recycling Committee promoted recycling at events celebrating America Recycles Day and Earth Day. Planning for an electronic recycling collection event at a local business in conjunction with students from Rivier College.
- Equipment purchases: Volvo A35 Truck
- Five collections of hazardous wastes from residents and small businesses in the Nashua Region Solid Waste Management District
  - More than fifty percent of the attendees at each event = Nashua residents, and nearly half of the Nashua participants are first-time users of the program.
  - Clean Harbors Environmental Services continued as contractor for the program, providing the staffing of events, weekly facility inspections and consultation to the City and the District.

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- Implemented with the University of New Hampshire One-year training program for midline supervisors



- Implemented an \$8 million dollar closure project of an old landfill and completion of the only 2 lined landfills in New Hampshire



- Traffic Calming Implementation throughout the city including proposed roundabout, ordinances and neighborhood projects

- Completion of \$10 million dollar Anaerobic Digester project that has provided power for the Treatment Facility and beneficial Reuse of bio-solids



## **ENGINEERING DEPARTMENT**

### **General Information**

The Engineering Department is responsible for the design and construction of city projects, review and coordination of private development projects that impact city infrastructure, and involvement in the development of regional infrastructure projects such as transportation, road widening, rail, watershed protection and drinking water programs. The Department is also responsible for the management of the city street paving and sidewalk program, management of consultant contracts, project management of ongoing combined sewer outfalls (CSO Program), issuance of sewer permits, street opening permits, and encumbrance permits, and is responsible for providing survey and construction inspection services.

### **Projects**

During FY 2002, the City Engineer's Office reviewed and approved 63 Site and Subdivision plans for sewers, drains, street improvements and public access. The Department continued its inspection of construction to verify that work was completed in accordance with the approved plans.

### **Street Acceptance**

Two streets totaling 1,000 linear feet were accepted during this period:

Holden Road	600 LF
Whittemore Place	400 LF

### **Street Discontinuance**

No streets were discontinued during this period.

### **Permits**

The Department issued a total of 190 Residential/Commercial Wastewater Service Permits. A total of 446 "street opening" and "encumbrance" permits were issued.

### **Geographic Information Systems (GIS)**

The final stage of sanitary sewer plans has been verified by the City Engineer's Office and is in the process of being fully integrated into the GIS system. The storm drain system is in the preliminary phase of integration.

### **Combined Sewer Overflow (CSO) Projects**

The Engineering Department managed the design, permitting and construction of CSO (Combined Sewer Outfall) mitigation projects. These projects replace combined sewers with separate sewers and storm drains. At the same time, roadway, sidewalk, signing, traffic signals and other improvements are made. The Temple Street Area CSO Phase III project installed 7,853 ft of sewer and 9,761 ft of storm drain. The design and permitting of CSO Phase IV (South Main Street Area) was completed. This project will construct 5500 LF of separate sewers and drains, and roadway improvements that include a modern roundabout at the intersection of Main Street and South Main Street,

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City of Nashua

and reconstruction of the traffic signal at the intersection of Lower Main Street and East Dunstable Road. The final design for sewer separation in the Sargents Avenue Area was completed. This project includes the design of an innovative storm water management park to retain runoff during peak rain events, while providing a passive recreation area for the community.

**Street Paving**

Approximately 24,000 LF (4.6 miles) of street were paved through the annual overlay program. The Temple Street Area CSO project reconstructed approximately 10,000 LF of roadway.

**Sidewalk Construction**

Approximately 11,167 LF of sidewalk were installed through the FY 2002 Sidewalk Program. As part of the Temple Street CSO project, 6,290 LF were constructed through the FY02 budget, and another 1,411 LF were constructed through other special funding.

**Public Sewers and Storm Drains Installed by Developers**

Public sewers totaling 6,646 linear feet and public storm drains totaling 5,142 linear feet were installed as listed below:

<b>Street Name/Developer</b>	<b>Sewer Length (feet)</b>	<b>Drain Length (feet)</b>
Pine Hill Road	-	270
Lavoie Lane	765	850
Smithfield Terrace	791	490
Nashua Mall, cross country	1,350	-
High Pine Avenue	171 (replacement)	-
Sunblaze Drive	823	529
Ridge Road, cross country	528	-
Buckmeadow Road	-	142
Cherrywood Drive	-	944
Tanglewood Drive, cross country	-	200
Nashua High School South	1,546	-
Forsythia Drive	672	600
Middle Dunstable Road	-	125
Maplewood, cross country	-	503
Conant Road	-	489
<b>TOTAL</b>	<b>6,646 LF</b>	<b>5,142 LF</b>

**City Parks**

During FY02, the Engineering Department designed, obtained permits for, and laid out the following park projects: the Civil War Monument on Library Hill, Memorial Field on Ledge Street, Sandy Pond Park and the Roby Park field rehabilitation. The Department also played a significant role in managing consulting services for the closure of old landfills and rehabilitation of associated parks – Roussel-Gardner Park, Lincoln Park and Shady Lane/Kirkpatrick Park. The Engineering Department accomplished the following at Mines Falls Park: 1. Managed consultant work in preparation of the master

plan and the design of approximately \$320,000 in improvements, 2. Designed trail restoration under an NHDES grant, 3. Worked with the US Army Corps of Engineers in getting the water quality study for Mill Pond and Canal underway, and 4. Had the six bridges in the park inspected for loading and condition rating. The Department also managed the 9-month \$4.5 million design/build Holman Stadium project.

## **TRAFFIC DEPARTMENT**

### **General Information**

The Traffic Department provides engineering, traffic signal operation, signing, pavement marking, and parking related support to other departments within the Division of Public Works as well as the citizens and elected officials of Nashua.

Our Traffic Engineering staff perform technical review of all private development plans that are presented to the Nashua Planning Board. They provide recommendations to the Aldermanic Committee on Infrastructure regarding traffic related ordinances and safety issues that involve traffic signs, pavement markings, parking and other engineered traffic devices. Traffic Engineering is also involved with numerous design projects ranging from guardrail and traffic signals to traffic calming devices. We also get involved with other ongoing engineering projects within the City such as the Broad Street Parkway, new Conway Ice Center, and the Broad Street roundabout.

Our Traffic Signal Operations staff provide “in-house” traffic signal maintenance and repair. They also handle other electrical issues related to traffic, such as the school zone flashing yellow signs, the lighting of City parks and the wiring of the Nashua River fountain located downtown. This year we have 86 signalized intersections, 57 are on our coordinated “MIST” system. We will be adding an additional traffic signal on Amherst Street due to the Target store, and one on Coliseum Avenue due to Home Depot and Christmas Tree Shop next year.

Our Pavement Marking and Signing Operations staff maintain the City’s traffic signage and pavement markings. They are also responsible for implementing new traffic related City Ordinances as they are passed. We have installed approximately 600 new channel posts this year with associated signs as well as obtaining “dig-safe” approval prior to installation.

Our staff also performs parking related duties. These include weekly coin collection, fielding complaints regarding faulty meters and making the necessary parking meter repairs. We also assist with the snow removal efforts of the City’s surface parking lots and occasionally assist with things like installing parking garage banners for example.

Other duties our staff perform, include voting booth set-up and take down (twice a year), political sign removal, Channel 16 support, maintenance and storage of Variable Message Boards (VMBs)

## Projects

- Lund and Almont Intersection – Installed a new traffic signal with decorative mast arms and signal poles.
  - Main Dunstable Road - Traffic calming devices such as a neighborhood traffic circle and speed humps were installed.
  - Safe Routes to School Program was completed.
  - Painted the parking lot layout at the Ledge Street ball fields at 7<sup>th</sup> Street and Grand Avenue.
  - Implemented some of the proposed signal timing changes identified in the DW Highway corridor study.
  - Painted "GREEN" Crosswalk on Concord Street in the Greeley Park area.
  - We ran approximately 20,000 feet of communication cable needed for the "CMAQ" project, down town area. This was work done in cooperation with Hess Communications.
  - Added 17 intersections to the MIST system as a result of our Main Street and downtown "CMAQ" project.
  - We performed a complete test and review of all our traffic signal detection loops and located, repaired or replaced 42 bad loops.
  - Installed and repainted approximately 90 decorative parking meter posts.
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## *One Hundred Years Ago (1901)...*

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### A JOINT RESOLUTION.

#### IN REGARD TO STATE HIGHWAY.

That the public good requires that a sufficient sum of money be appropriated by the state of New Hampshire for the construction of a state highway from the Massachusetts state line to Manchester, as surveyed by the commissioners appointed for such service.

Passed March 14, 1901.

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**NASHUA SCHOOL DISTRICT'S ANNUAL REPORT  
TO THE COMMUNITY  
2001-2002**

The Nashua School District, in partnership with the community, is committed to providing a quality education to all students in a safe, nurturing, and motivating environment; and is dedicated to helping students become lifelong learners and responsive, productive members of a rapidly changing society.

*Nashua School District Mission Statement*

**A Message from the Superintendent**

Dear fellow citizens of Nashua,

I don't know about you, but I find I can't resist a bit of rubbernecking when driving south on Route 3 as I approach exit 5. That stretch provides one of the better vantage points for sizing up the expansion of Nashua High School South.

In less than nine months, we have seen the new athletic and health wing rise from what used to be the softball field and tennis courts. The transformation at South has been dramatic, but what you and I can't see has been equally dramatic.

Did you know that what many of us knew as B-116, the lecture hall, is now being reframed as a new art classroom?

Hard to imagine but the track located behind South is now but a pile of rubble and a new state-of-the-art 8-lane track is beginning to take shape.

Remember the orange-seated auditorium? It is gone entirely. A new foundation will be poured soon for the new, bigger auditorium to take its place.

We're on target for South to be fully operational for the school year beginning in September 2004, which is great news. But of course the best news, and the most visible change of all for our District this fall, is the opening of the new Nashua High School North.

You may have been one of the thousands who toured the new school during Open House in early September. We were delighted to see so many of you as enthusiastic as we are about what the new school looks like. In addition to shiny new classrooms, gyms, and office space, North provides a new focus on technical education and applied technology programs.

In addition, for us, this incredible facility serves as a brick-and-mortar reminder of the many other changes we are making, some more visible than others, in how we teach here in Nashua.

As you can well imagine, much of the 2001-2002 school year was devoted to opening North. But I can tell you that as much if not more time was spent targeting valuable professional development opportunities and designing programs that will have long-reaching effects for our middle and elementary schools in the next few years.

One of the most immediate and encompassing of our new programs is the new alternative middle school, named the Academy of Learning and Technology (ALT). Like Nashua High North, it too opened its doors for the first time this fall.

ALT schools up to 120 sixth, seventh, and eighth graders who have been unsuccessful in the traditional school setting for a variety of reasons, including poor attendance and repetitive misbehavior. ALT, located in the lower level of the Boys and Girls Club, is giving these students a valuable second chance, a new beginning in a much smaller school setting.

Knowing we have the tremendous support of our community during this time of great change comes as a wonderful vote of confidence in our schools.

Two years ago the Board of Alderman voted unanimously to support the \$143 million high school renovation and construction project. Last year they appropriated funds to open ALT. Today our city leaders continue to invest in our youth in very meaningful ways.

An important priority and long-term goal for our schools has been to decrease the dropout rate, and we have been following closely the dynamic recommendations of the At-Risk Study Committee, which the District formed in 1998. Under the leadership of then Assistant Superintendent John Cepaitis and Adult Learning Center Executive Director Mary Jordan, the committee studies the scope of Nashua's dropout situation and made recommendations in programming, organization, intervention, and support services designed to reduce the dropout number. Just now we are seeing the full impact of the committee's work district-wide with upgraded facilities, more technology-intense curriculum, expanded adult and continuing education programs, expanded before and after programs at the elementary level, smaller learning communities, the implementation of block scheduling, and the creation of ALT.

In addition, just last month, Mayor Streeter formed the Nashua Stays in School Committee, which includes members of the community and the District, that will be exploring the ways in which the community can help as the District continues its efforts to reduce the number of dropouts. We look forward to reviewing with the committee members how best to allocate resources –people, facilities, and funds- in the years ahead with our ongoing and expanded programs.



In the 2001-2002 school year 178 students (4.6%) in grades 9, 10, 11, and 12 dropped out of school. Our hope is that these 178, in seeing how much emphasis Nashua puts on the importance of education, are rethinking their decision and are considering returning to Nashua High.

The Telegraph, as another example of community support for education, has agreed to fund an audit of the District by a nationally recognized organization, School Match. The District looks forward to receiving valuable, independent feedback relative to its programs and initiatives from the audit. The recommendations from the audit will assist the District in setting future goals and priorities.

And through it all, we at the Nashua School District firmly believe that every child can learn. Indeed, we *expect* every child to learn and are committed to exploring innovative approaches to delivering the excitement of education.

When we see that a child is not learning, we ask ourselves why and take action – because each student’s success is critical to achieving the District’s educational mission. We accept this responsibility knowing that educators function in an increasingly complex world. We are fully dedicated to creating an environment where a diverse population of students can prepare for leading productive and fulfilling lives.

As was very apparent to the At-Risk Committee then as it is to us still, the solution to the dropout rate lies with all stakeholders in the community working together, particularly parents because of the correlation between student achievement and parent involvement. We are working very hard to do right by our students, by providing all our students with a quality education in a safe, nurturing, and motivating environment.

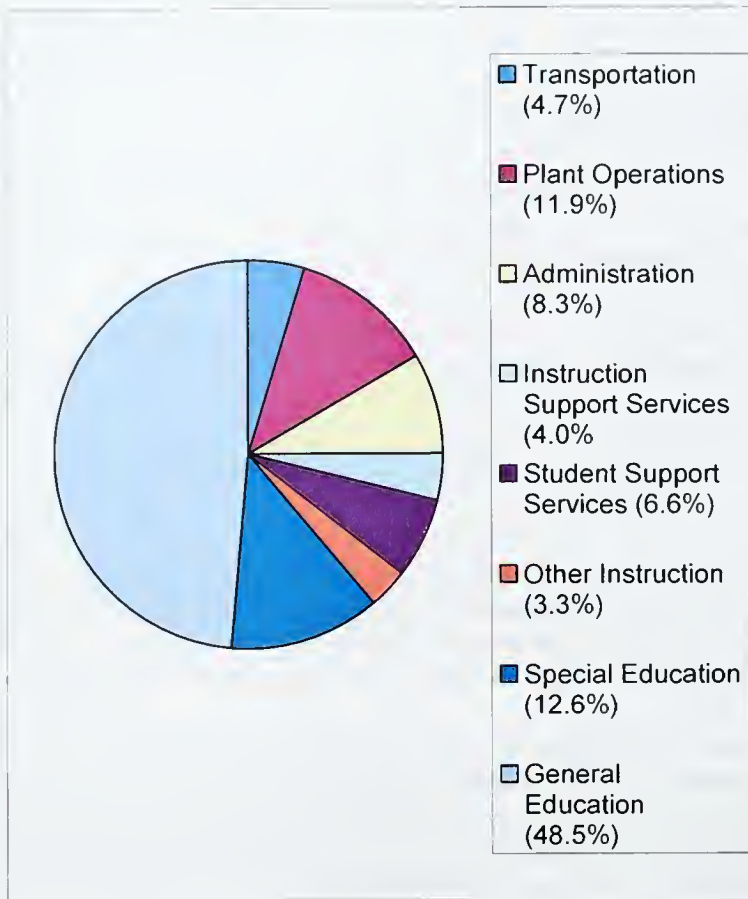
I am proud to present the 2001-2002 Annual Report to the Community. We have put this publication together to keep you up to date with all the important work under way here in our schools. Certainly your thoughts, comments, suggestions are always welcome. Please feel free to write to me at my office here at the Berard Masse School Administration Building, 141 Ledge Street, Nashua, NH 03060 or email me at [jgiuliano@nashua.edu](mailto:jgiuliano@nashua.edu).

Sincerely,

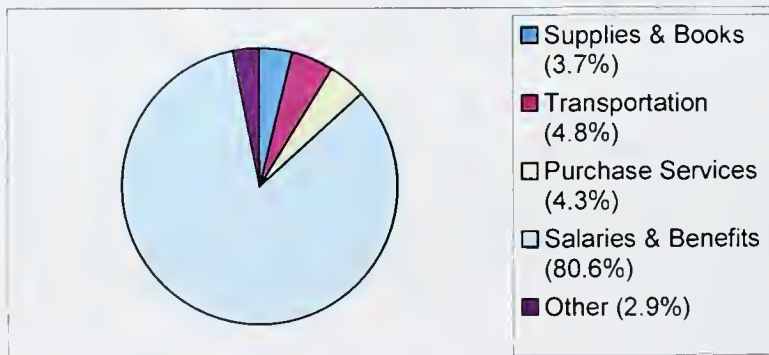
Joseph R. Giuliano  
Superintendent

**THE FY 2002 – 2003  
NASHUA SCHOOL DISTRICT OPERATING BUDGET**

**Proposed budget by program**



**Proposed budget by type of expenditure**



**POINTS OF PRIDE**

The Nashua School District sees the following awards and honors as further testimonial to the capabilities of our school community members. We are proud of their accomplishments and we salute them.

Amherst Street Elementary School

Dorothy "Dottie" Oden, teacher, was named Schoolhouse Hero by The Telegraph.

Marion "Mimi" Crowley, librarian, was awarded book credits totaling \$1,500 from First Book-Hillsborough County to distribute to the schoolchildren. First Book is a national nonprofit organization that gives children the opportunity to read and own their first book.

Bicentennial Elementary School

Patrick Shaheen and Stephen Oakes, third and fifth graders, were honored at the Blue Ribbon School Achievement Award ceremony by New Hampshire Partners in Education for their respective winning essay and poem on the value of volunteerism.

Ambica Sastry, fifth grader, scored second in New Hampshire in the Johns Hopkins Talent Search Competition.

Kevin Wang, fifth grader, won a scholarship to attend NASA Space Camp in Florida in recognition of his winning essay for the Alex Higgins Memorial Fund.

Aiwen Chen, second grader, won the Mayor's "Keep Nashua Downtown Beautiful" drawing contest.

Mayank Dubey, second grader, won the New Hampshire Junior Spelling Bee, conducted by the North South Foundation at the NH Community Technical College in Manchester. He participated in the national spelling bee at MIT.

Lamia Bouziane, sixth grader, was the Grand Prize winner in the Verizon Superpages Scavenger Hunt Sweepstakes. Lamia was given a laptop computer, Mr. Dubois, his teacher, was given a desktop computer, and Bicentennial Elementary School won \$10K to be used to enrich the media center/library and other school literary programs.

Jeff Gustitus, sixth grader, placed first among sixth graders citywide in the Mayor's President's Day Essay Competition.

Brook Luers, sixth grader, was one of the Musical Category Finalists in HBO's Express Your Heart Competition.

Samatha Faso, sixth grader, was the state winner in an essay contest sponsored by Mutual Omaha. Samantha wrote an essay on the peregrine falcon, an endangered species.

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City of Nashua

Michael Thompson, sixth grader, won an essay contest sponsored by the New Hampshire Lions. He read his essay, The meaning of Our Flag, at a state-level Lions meeting in February and visited with Governor Jeanne Shaheen in April

Amelia Barros, sixth grader, won an essay contest on gratitude sponsored by Southwest Airlines.

Vikas Mangipudi, sixth grader, won the school's National Geographic Geography Bee.

Amelia Barros, Frances Lu, Jonathan Montello, Jonathan Preminger, Corey Santelmann, Ambica Sastry, James Zhu, fifth and sixth graders, were recognized by Johns Hopkins as Plus Award Recipients.

Roger Duhamel, custodian, was named Schoolhouse Hero by the Telegraph.

Broad Street Elementary School

Amritha Mangalat, fifth grader, was named state winner of the 2001 Colonel's Way Award by KFC. Her winning essay, paying tribute to a special senior, was about a former teacher who had a positive impact on her in and out the classroom. The essay was selected based on originality, clarity, language, and presentation.

Sivanando Pingali, third grader, was awarded the NHIA Spelling Bee Certificate for his participation in the NHIA Spelling Bee.

Peter Costas, third grader, was awarded the Merrimack Marlins Personal Best Award for Swimming, for giving his personal best in each race he swam.

Katie King, sixth grader, was recognized for participating in A Celebration of Young Poets writing contest.

Meghan Gollihue, third grader, played Marie in "Madeline's Christmas, an American Stage Festival performance.

Mackenzie Turnbull, third grader, was recipient of the Community Citizenship Award for cleaning a designated area of the community.

Kelly Lynn Bergeron, Emily Goy, Jared Hanks, Logan Pallian, Lauren Ruiz, fifth graders, was recipients of the Creative Communications Poetry Award for a published poem.

Lauren Ruiz, fifth grader, placed second among fifth graders citywide in the Mayor's President's Day Essay Competition.

Amritha Mangalat, fifth grader, was recognized as a participant in the The Colonel's Writing Contest and A Celebration of Young Poets writing contest.

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## Municipal Government Report

Sydney Turnbull, sixth grader, won the Mayor's President Essay Contest among all sixth graders citywide.

Adam Masseur, Tariq Al-Kamil, sixth graders, were winners of the Environmental Protection Agency poster contest.

Stephanie Delima, fifth grader, recipient of Creative Communications Poetry Award.

Nadya Vorotnikova, sixth grader, placed first in New Hampshire in the Keough Earth Artists EPA.

Andrei Olivnik, sixth grader, won second place in the Anthology of Poetry, Inc. Award.

Jennifer Capano, Haley Collier, Kristen MacFawn, David Schroeder, sixth graders, were awarded a Creative Communications Award for a "Top 10" poem.

Kristen Bernier, Melanie Gray, Kemberly Deane, sixth graders, placed first, second, and third respectively in the Matthew Thornton Chapter D.A.R. essay contest.

### Charlotte Avenue Elementary School

Maureen Krustapentus, nurse, was named New Hampshire's School Nurse of the Year.

Alexa Keane, sixth grader, placed third among sixth graders citywide in the Mayor's President's Day Essay Contest.

Paul Yao, fifth grader, placed in the New England competition for accordion players.

Maureen Krsutaperus, school nurse, was named School Nurse of the Year – Excellence in Education by the New Hampshire School Nurses Association. The award is given to emphasize the contribution of school nurses in New Hampshire.

Angelica LaVine, fourth grader, was honored by Houghton Mifflin Publisher and her essay was posted on the Houghton Mifflin web site as exemplary sample of writing on fairy tales.

Erin Delaney, Anastasia Hoffman, Megan Houle and Michael Meredith, third graders, were recognized as winners in the Mayor's Keep Nashua Beautiful Drawing Contest, sponsored by The Telegraph.

Justin Kenyon, third grader, was named Student of the Month by the Boys & Girls Club of Greater Nashua for taking care and pride in all achievements.

### Crisp Elementary School

Joceline Marchant, fourth grader, and William Marchant, fifth grader, were presented the Honesty and Trustworthiness Award by the Rivier College SO Prepared Program.

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City of Nashua

Whitney McNamara, third grader, was presented the Fairness and Appreciation for Diversity Award by the Rivier College SO Prepared Program.

Heather Knowlton, third grader and Pamela Rothkopf, fifth grader, were presented the Caring Compassion and Service Learning Award by Rivier College SO Prepared Program.

Daniela Gamba, first grader, captured third place in the New Hampshire Reading Rainbow Competition.

Heidi Wozniak, sixth grader, placed second among sixth graders citywide in the Mayor's President's Day Essay Competition.

Elizabeth Fiori, sixth grader, placed first in the Ash Street Center Family Day Essay Contest for her outstanding story about the importance of school and community.

Colleen Derderian, preschool teacher, was nominated by a former student's parent to be one of the 2002 Winter Games Olympic Torch Runners.

Wendy Smith, teacher, was nominated by a former student to Who's Who Among America's Teachers.

Fairgrounds Elementary School

Nicholas Rose-Vaughn, sixth grader, won the school's National Geographic Society spelling bee and represented Fairgrounds Elementary School at the state competition for the second consecutive year.

Krista Speidel, fifth grader, won the Mayor's President Essay Contest among all fifth graders citywide.

Fairgrounds Elementary School K-3 faculty were awarded a DOE Reading Excellence Act Grant, which is providing professional development for all K-3 teachers on the key components of literacy instruction.

Fairgrounds Elementary K-6 faculty were awarded a DOE Comprehensive School Reform Demonstration Program grant, which is providing extensive and high quality professional development to all teachers so that all students have the opportunity to improve reading skills.

Karen Bellemare, paraprofessional, was named Schoolhouse Hero by The Telegraph.

Ledge Street Elementary School

Debra Uttero, reading specialist, wrote proposal and was responsible for Ledge Street awarded a grant from RIF (Reading is Fundamental). The grant provided five books for each student in grades kindergarten through fifth grade at absolutely no cost to the student.

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## Municipal Government Report

Danny Goggin, 6<sup>th</sup> grade student, was named Outstanding Student by the Boys & Girls Club of Greater Nashua for demonstrating outstanding sportsmanship, citizenship, and competitiveness.

The entire sixth grade was awarded the title of "Allies in the Rainforest" by the Rainforest Alliance for its support of the Cachalu Biological Reserve.

Amanda Gervais, sixth grade student, was nominated to win the Sue Amaral Sportsmanship Award by the Pop Warner Football & Cheerleading.

Maurisa Bicknell, Cameron Jarest, Samantha Gervais, students, were each awarded an Academic Achievement Award by Pop Warner Football & Cheerleading.

Zipporah Roxas, sixth grader, won honorable mention for the Mayor's President's Day Essay contest.

Melissa Bryan, Jessica Garcia, David Gervai, fifth graders, were selected as three of fifteen winners in The Telegraph's 202 Keep Nashua Beautiful Drawing Contest.

Bill McLaughlin, volunteer, was named Schoolhouse Hero by The Telegraph.

Crestal Biron and Cassandra Frizzell, fourth grade students, were chosen to participate in the Read Across America Program held at the State House in Concord.

Timothy Heskett, fifth grade student, placed in three cross country skiing races during the Special Olympics Winter Games at Waterville Valley Resort. He placed fifth in the 100 meter race, second in the 50 meter race, and fourth in the 25 meter walk. Timothy also placed second in four different swimming events, 50m breaststroke, 50m freestyle, 50m backstroke, and 4x25 free relay, during the Special Olympics Summer Games at UNH.

Ledge Street Elementary School, administration, staff and students, were awarded a Certificate of Appreciation by the City of Nashua School Recycling Program.

### Main Dunstable Elementary School

Louise P. Stevens, teacher, was awarded the Chapter Teacher of the Year – Air Force Association – General Harrison R. Thying Chapter by the Aerospace Education Foundation for demonstrated excellence in education in the spirit of Christa McAuliffe ensuring that America's students are prepared for Aerospace Technological challenges of the future.

Jonathan King, sixth grader, won the school's National Geographic Society spelling bee and represented Main Dunstable Elementary School at the state competition.

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City of Nashua

Daniel Luciano, fifth grader, was the school winner and one of three district winners participating at the state-level competition of the Scripts Howard National Spelling Bee, sponsored by the Manchester Union Leader.

Jonathan Blotcky, fifth grader, won a Johns Hopkins Talent Award for his outstanding aptitude in both quantitative and verbal skills.

Grades 4, 5, and 6 placed first, first, and second respectively in the state for News Bowl Teams. All three grades were recognized by News Bowl 2002 for outstanding achievement in collaborative team event focusing on current events.

Mt. Pleasant Elementary School

Janet C. Valeri, teacher, was awarded a Presidential Award for Excellence in Mathematics and Science Teaching by the New Hampshire Department of Education. The state-level award recognizes excellence in teaching.

New Searles Elementary School

New Searles Girls Cross Country Team won first place in the PAL Cross Country Citywide Meet.

New Searles Boys Cross Country Team won third place in the PAL Cross Country Citywide Meet

New Searles Elementary School won an E-Cares Grant through the New Hampshire Charitable Foundation to enhance technology within the school, specifically with Smart Board Technology.

*FIRST* Lego League team won the Director's Award and placed first in performance at the local FLL Tournament. The team advanced and won second place – technical interview at the state tournament for overall performance and proficiency and understanding of robotics.

Sunset Heights Elementary School

Margaret "Peg" Roney, substitute teacher, was named a Schoolhouse Hero by The Telegraph.

Elm Street Junior High School

Ian Cheever, Caroline Howe, Corinne Lavoie, Andrea Shepard, students, were presented a President's Student Service Gold Award by the Hunt Community for contributing more than 100 hours of service in one year to Hunt residents.

Christopher Aide, Victoria Chavez, Molly Cummings, Haley Giovani, Jordan Hilliard, Jill Kennerson, Laura Tretter, students, were presented a President's Student Service Silver Award by the Hunt Community for contributing more than 50 hours of service in one year to Hunt residents.



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## Municipal Government Report

The Elm Street Junior High School Show Choir and Select Choir won Platinum Award at the Great East Music Festival, a regional music festival. The highest award was made for outstanding musical performance as determined by the judges.

The Elm Street Junior High School Beat, its show choir, was the featured entertainment for President George W. Bush's visit to UNH on January 8, 2002, to announce the "No Child Left Behind" legislation.

### Fairgrounds Junior High School

Stephanie Lagasse, student, was presented a President's Student Service Award by the Hunt Community for contributing more than 50 hours of service in one year to Hunt residents.

Amanda Murray, seventh grader, was named Girls Inc. 2002 Girl of the Year.

Guli Maira, teacher, was named SchoolHouse Hero by The Telegraph.

### Pennichuck Junior High School

Mary Hardy, teacher, was awarded a federal grant from the Center of Disease Control to enhance the physical education program at Pennichuck JHS.

Margaret Marszewski, teacher, was awarded a Teaching Tools Scholarship from the FCHA ACS Defense Inc. for creative science teaching.

### Nashua High School

Megan Hogan, student, was presented a President's Student Service Silver Award by the Hunt Community for contributing more than 50 hours of service in one year to Hunt residents.

P-Jay Manley, junior, was named Boys & Girls Club of Greater Nashua 2002 Youth of the Year and went on was named Boys & Girls Club Northeast Regional 2002 Youth of the Year.

Kevin Koo, junior, was named one of nine recipients of the \$25,000 2002 Discover Card Scholarship National Winner, in the area of Science, Business & Technology. Koo was the only winner from the northeast.

Kevin Koo, junior, won first place in the 2002 National High School Journalism Award, sponsored by the Journalism Education Association and the Campaign for Tobacco-Free Kids. The award was presented in April in Phoenix at the National High School Journalism Convention, which was sponsored by the Journalism Education Association and the National Scholastic Press Association.

David Durkin, senior, was named the 30<sup>th</sup> recipient of the Lions Club C. "Wally" Lawrence Unsung Hero Award as a guard for the 2001 Nashua High state championship basketball team.

Diane Savage, teacher, was elected as state-level awardee for the 2001 Presidential Award for Excellence in Mathematics and Science Teaching.

Beverly Donovan, food services coordinator, was awarded the Heart of the Program by the New Hampshire School Food Service Association at its annual conference in honor of the outstanding food service.

Alexander Kormanos, junior, was selected to participate in the National Youth Leadership Forum on Law.

Tara Marandos, teacher, was named Schoolhouse Hero by The Telegraph.

Peter Laliberte, teacher, was named Schoolhouse Hero by The Telegraph.

Peter Laliberte, teacher, was elected as a state level awardee of the Presidential Award for Excellence in Language Arts (German).

Peter Laliberte, teacher, was named New Hampshire Language Arts Teacher of the Year.

Paul Pollard, teacher, was named Schoolhouse Hero by The Telegraph.

#### District

Elizabeth Korn, director of guidance, was honored by the Southern New Hampshire School-to-Careers Partnership for her commitment to the organization's mission, which is to facilitate meetings with the south central region's guidance staff and school-to-career coordinators.

Cecile Carlton, interdisciplinary curriculum specialist for mathematics, was presented the Richard H. Balomenos Memorial Service Award by New Hampshire Teachers in Mathematics at its annual conference in recognition of her 18 years of outstanding service and leadership to the mathematics education community in New Hampshire.

### **21<sup>st</sup> CENTURY COMMUNITY LEARNING CENTERS**

This year we opened a sixth elementary school center, bringing all of our Title I and ESL magnet schools under the 21<sup>st</sup> Century umbrella. In addition, we opened three middle school centers, which gives us access to all students in our District.

Programs continued to be operated in the same structure as was outlined in our original federal application – all students have snack and attend homework club or an academic literacy experience for 60 minutes each day, then they attend a series of hour long activity blocks. Sessions are chosen in advance, and students attend activities for 9-week sessions. Students can attend as little as one day per week or as many as 5 days

per week after-school at all centers. Several centers had before school activities as well.

Last July our summer school program was held in five centers for students in our six elementary schools, and ran for four weeks. Children were recruited in new ways, taking advantage of social workers and counselors to reach out to families with students in need of academic support. The program integrated academics in the morning and recreation in the afternoon. It was a success in a variety of ways: 491 students attended, with an average daily attendance rate of 95%. Community agencies played an integral part in the summer program operations, and we know from teachers and parents that the quality of the afternoon programs provided the impetus for students to have such high attendance for the morning academics. WE worked hard to recruit targeted students. At our Title 1 school-wide centers, 83% of students who attended qualified for free-lunch.

As referred to earlier, we now have six elementary centers. Consider the following statistics: Overall we have served 2,164 students in six centers, four times our original participation estimates. From September 2001 to now, 66% of all elementary school students in our District's Title 1 and ESL-magnet schools have been part of 21<sup>st</sup> Century Community Learning Center after-school programs. At one center, Mt. Pleasant Elementary School, 81% of all students and 78% of their free and reduced-cost lunch students have participated in before and/or after-school programs. Across all six elementary school center, 1,248 students have participated for more than 30 days, which is 38% of our Title 1 and ESL magnet school elementary population.

Community Learning Center programs were begun at the middle school level in November 2001. To date we have served 642 students in three centers, reaching 21% of the overall student body and 24% of the free and reduced-cost lunch population. These numbers are consistent with last year's elementary program numbers, and we are very please at these results in the first year of the middle school operation. Without a doubt, we are very proud of the success of the 21<sup>st</sup> Century Community Learning Center programs.

## **INSTRUCTION**

### **Mathematics at the Middle Grades**

Teachers at grades 7 and 8 are preparing to refurbish math curriculum materials. Teachers are actively involved in using several nationally recognized programs to enhance students' understanding of math concepts at the middle grades. Two National Science Foundation programs are included in the study: MathThematics – developed at the University of Montana as the STEM project, published by McDougall Little and the Connected Mathematics Project developed at Michigan State University and published by Prentice Hall. Other materials include IMPACT Mathematics published by the Everyday Learning and developed in conjunction with the Education Development Center (EDC -Newton MA), Pre-Algebra and Glencoe Mathematics – Applications and Connections – Courses 2 and 3 published by Glencoe.

The goals for the pilot include:

- Offering curriculum support that respects the background and knowledge of middle school teachers,
- Recognizing the competence and energy of middle school students, and
- Addressing the need for intellectually challenging and inclusive mathematics materials.

The selected program should combine the best of what is known from research and how students best learn mathematics and effective teaching practices. Program formats will include:

- Use of narrative and realistic contexts,
- Personalization where middle school students explain how they approach problems, and
- Opportunities for students to choose or create their own problems to demonstrate their grasp of the concept.
- Opportunities for students to reinforce essential math skills.

Grade 7 and 8 students at each of the Junior High Schools are using some form of the program materials. A district-wide committee is involved in researching other districts that have used the program materials. Members reviewed the materials and they endorsed the pilot groups. Data is being collected. Teachers will be meeting with committee members to share their findings on the effectiveness of the materials, students will be interviewed and their input will be shared, pre and posttest data will be included before final recommendations are made to the superintendent for implementation in September 2003.

## Language Arts

“All Words Are Pegs To Hang Words On”  
-unknown

No one would deny that literacy, reading and writing, are the essential tools of an educated society. By its very nature, reading is thinking, and written and oral language are the communication of those ideas. Learning to read for most children is a natural progression toward understanding and controlling the world around them. Science and technology in recent years have indeed validated that indeed, humans are “wired” for language acquisition. So then, why is it that ‘Johnny can’t read and write’ these days?

Digging deeper, it is not that children are not learning to read and write; moreover, it is that they are not doing it well...or as skillfully as we would like to see. Many factors contribute to this national trend of less skillful readers and writers, but the biggest one is that, bottom line, children are reading less than ever. The other factor is....rigor! Yes, it is hard work to be a really good reader and writer. Skillful reading and writing takes systematic instruction, and lots of practice.

Nashua school district recognizes the need for continuous development of curriculum and instruction that develops skillful learners. During the school year 2001-2002, preparations began for piloting an elementary Language Arts reading program in the upcoming year. In January, reading specialists, under the direction of the new ICS for Language Arts, Kathy Drolet, surveyed the district's elementary school teachers to identify the critical components a new program should have. Three essential elements surfaced: a comprehensive, systematic approach to teaching reading and writing; a stronger word study system, and excellent literature based experiences.

Additionally, reading specialists reviewed the most recent research on effective reading instruction to identify important criteria in a reading program. An extensive report by the National Reading Panel published in 2000 provided the essence of "what works" in the teaching of reading K-2. Five key dimensions must exist: phonemic awareness, phonics, fluency, vocabulary, and text comprehension. These five components, along with the elements defined by teachers were significant indicators for reviewing reading programs.

In the spring of 2002, a committee of teachers, administrators, reading specialists, special educators, and parents reviewed and evaluated several programs. Two evidence based, comprehensive reading programs, Scott Foresman Reading, and Harcourt Trophies were selected for piloting in the 2002-2003 school year. Over forty teachers K-5 responded to the invitation to pilot, and the programs were operational starting in September. What a wonderful way to celebrate literacy...a new beginning to time honored tasks...learning to read and write.

### **Teaching Staff**

The demands and expectations of our teaching and support staff change on a daily basis. There is a greater need to keep pace with the everyday challenges of curriculum, latest research on learning, and strategies for incorporating technology into the every day lessons in the classroom. Given the fact that Nashua employs over 1000 professional staff, it is inherent upon the District to provide a strong component of training and support. Professional development for all staff is provided through a number of venues. During this past summer, weeklong and full day workshops were presented in the areas of Technology, Mathematics, Teacher Orientation, and Classroom Management. In addition, thirty-eight teachers began the process of piloting new Language Arts material for implementation in all of the elementary schools in the fall of 2003. In order to fully understand the impact of the programs it is necessary to provide training for the pilot teachers with the new materials.

The Nashua School District has also taken on the challenges of restructuring at both the high school and middle school level. In order to accomplish this major endeavor, a comprehensive plan of professional development is underway. Teachers in the District have begun to attend seminars and workshops in the area of transitions for our students. This will address the needs of the sixth through eighth grade students, as well as the high school students who will become part of the academy structure.

Along with the above-mentioned restructuring, a new alternative school opened in the fall to service middle school aged youngsters in a learning environment that fosters success and provides alternative strategies for at risk youth in the city. Several weeks of training were provided to the staff members of the Academy of Learning and Technology. Training for the staff continues with an emphasis on curriculum development and Responsive Classroom strategies.

In addition to new program development and restructuring at the middle and high school level, there has been an ongoing effort to meet the diverse needs of an urban school district. The Special Education Department continues to provide training to the staff in Nashua in order to meet the challenges of students with special needs. This effort allows youngsters to be a part of the Nashua School District and have their needs met in an environment within the District. The same efforts are in place with the English as a Second Language Program (ESL). Course work and workshops are provided in the District as teachers work to meet the needs of this diverse population in the city. This work is done in conjunction with Brown University and members of the ESL Department in Nashua.

Through the efforts of the school budget and available grant money from state and federal allocations the school district has been able to move ahead to accomplish the goals established for the District. The entire staff is to be commended for their desire to refine and improve their skills in order to improve the performance of our children.

### **School Counseling Program**

Planning and implementation of a comprehensive School Counseling Program for grades K-12 continues in the district. The model is aligned with state and federal standards and based on best practices from across the country. All school counselors are trained and certified professionals who are involved in program development and continue to increase their knowledge and skills through professional development activities.

The funding from the Elementary School Counseling Demonstration grant provided for a decrease in the student to counselor ratio at seven of the twelve elementary schools, intensive training in *Responsive Classroom*, and the growth of Project So Prepared, an after-school character/service learning activity program, to include Sunset Heights in addition to Dr. Crisp. The final year of funding (total of \$ 106,760) will support these programs and services with a concentration on "training trainers" in *Responsive Classroom* for the district and district-wide parenting education programs.

At the secondary level, counselors continue to coordinate programs for academic, personal-social and career development of students through collaboration and interdisciplinary methods. Specific strategies have been implemented to increase the personalization of services so that students are supported as they explore and plan for their future.

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## Municipal Government Report

For all guidance and counseling programs and services, students are best served with a "team" approach that involves caring adults from home and school. Communication and mutual understanding of students' needs is crucial in order to support students' academic and personal success.

### SCHOOL VOLUNTEERISM

We are proud to report that volunteerism remains strong at the Nashua School District. We very much welcome and appreciate the support from our community.

In fact, last year Nashua High School reported more hours than every before. The 62,792 hours reported last year can be attributed largely to the volunteers who support FIRST, partnerships, internships, and the athletic and music booster organizations. The support comes as a wonderful vote of confidence in our high schools. Certainly with all the many changes with the massive high school construction and renovation project, the unwavering and faithful support of our volunteers means a great deal to us all.

We are proud to report that last year 5,829 volunteers contributed 193,277 hours to our schools. On the strength of those hours, all our schools will be recognized with a Blue Ribbon School Achievement Award. Sponsored by the NH Department of Education and NH Partners in Education, the award distinguishes schools with exceptional volunteer programs. This will be the fourteenth consecutive year that each school in the Nashua School District has been presented with the award. We are proud of the accomplishment, and we salute all our volunteers.

We hope you will consider being a part of our award-winning program. For more information about Partners in Education, please contact Stacy Hynes, School/Community Coordinator for the Nashua School District. She can be contacted by phone at 589.6885 and by email at [hyness@nashua.edu](mailto:hyness@nashua.edu).

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### ***One Hundred Years Ago (1901)...***

#### SUPERINTENDENT'S REPORT.

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*Honorable Gentlemen of the Board of Education :*

I herewith submit my ninth annual report, the thirty-fifth of its series.

During the past year the schools have run with very little friction, the attendance has been well sustained, little time has been lost on account of stormy weather or for other reasons, and steady progress has been maintained by the pupils in the several schools.

One point of great satisfaction to me has been the comparatively few differences which have arisen between the parents and the teachers. There seems to be an unusually good understanding between the home and the school. This is due in part, I believe, to the care with which the teachers keep the parents informed of the deportment of their children in school, but more particularly it is due to the fact that our teachers as a body are efficient and painstaking. The constantly increasing number of visits, 1,254 in 1901, which the parents make to the schools, indicate a more thoughtful interest in the welfare of the pupils and a desire to more thoroughly understand the conditions which surround their children while in the schoolroom. This era of good feeling, if I may so express it, between pupils, teachers and parents is to my mind one of the most commendable features in our school system.

**Partners in Education**

Since 1984 Partners in Education has served to encourage and foster volunteer support from the community. Today our Partners are committed to supporting our schools in so many different ways. Whether providing guest speakers, serving as internships sites, supporting student achievement, our partners are working to help us provide the best for our student. We are grateful for their participation in Partners in Education. We are delighted to take this opportunity to acknowledge our Partners.

BAE SYSTEMS  
Bank of New Hampshire  
Barnes & Noble Booksellers  
Big Brothers Big Sisters of Greater Nashua  
BJ's Wholesale Club  
Boys & Girls Club of Nashua  
Citizens Bank  
City Year New Hampshire  
Compuware Corporation  
Daniel Webster College  
Dunkin' Donuts/USA Today  
Federal Aviation Administration  
Granite State FitKids  
Greenbriar Terrace  
Hewlett-Packard Company  
Home Depot  
Hunt Community  
Jordan's Furniture  
McDonald's of East Hollis Street  
Nashua City Hall  
Nashua Fire Department  
Nashua Historical Society  
Nashua Mall  
Nashua Police Department  
Nashua Pride Professional Baseball Club  
Nashua Symphony Association  
New Hampshire Community Technical College  
Pennichuck Water  
Rivier College  
St. Joseph's Hospital  
SO Prepared for Citizenship  
Southern New Hampshire Medical Center  
Teradyne  
The Telegraph  
United Parcel Service





**A Letter from Richard Burpee  
Principal, Nashua High School South**

It is my pleasure to share with you the photo here that shows the tremendous changes that are underway at Nashua High School South. As you may know, all demolition in the rear of the school is complete. The mechanical penthouse steel framing will soon be visible. Multiple curved roofs will soon replace the former roofline, signifying storage for multiple mechanical systems.

All renovations underway in this phase of the project will be complete in the summer of 2003, allowing sophomores entering the high school in September 2003 to be housed in the renovated portion of the school. The half of the school currently occupied by sophomores, including the cafeteria, will undergo renovations during the 2003 – 2004 school year. The completion of the massive high school renovation and construction project is scheduled for August 2004, with classes opening at both schools for all incoming freshmen through seniors that September.

It is my pleasure to report to you on this important work. We are all looking forward to the opening of the new athletic and health wing in the spring. In the meantime, work continues on schedule. If you would like more information on the project, please contact me at my office at 594-4311 or at [burpeer@nashua.edu](mailto:burpeer@nashua.edu).

Richard D. Burpee  
Principal, Nashua High School South



This photo shows the work underway in the former "A" wing, which is being renovated into classrooms and academy offices.  
*photo by Richard D. Burpee*

**A Letter from R. Patrick Corbin  
Principal, Nashua High School North**

After several years and planning and two and one half years of construction, Nashua High School North opened to students on September 3, 2002. Although some of the technology related systems and equipment were not complete or in place, school opened on time and instruction immediately got under way. The immediate reaction of students, staff, and community members has been extremely positive.

In conjunction with the opening of the physical plant, the 11<sup>th</sup> and 12<sup>th</sup> grade students attending the North School were assigned to "academy" teams of staff housed in separate sections of the building. The notion of designing a building around a program philosophy, in this case small learning communities know as academies, was finally realized with the opening of the North School. These are truly exciting times for the City of Nashua and especially for the students attending Nashua High School North.

On behalf of the students and staff of Nashua High School North, we would like to thank the citizens of Nashua for their support of this project. We would especially like to thank the many dedicated people who have worked tirelessly for many years in the planning and construction of this world class facility. The important work of developing and implementing instructional programs that match the quality of the building can now move forward in earnest.



R. Patrick Corbin  
Principal, Nashua High School North

**The Numbers Game: Nashua High School North**

<u>\$67.6 million</u> Total cost	<u>1,996</u> Students
<u>76 acres</u> Lot size	<u>271</u> Staff members
<u>428,000</u> Total square footage	<u>900</u> Interior doors
<u>500,000</u> Cinder blocks	<u>25</u> Staircases
<u>500,000</u> bricks	<u>3</u> elevators

Figures courtesy of Gilbane Construction Company and the Nashua School District.

## **Advanced Placement at Nashua High**

Fourteen students at Nashua High School were recently named AP Scholars by The College Board in recognition of their exceptional achievement on the college-level Advanced Placement (AP) examinations.

The College Board is a national nonprofit membership association that has existed since 1900 to prepare, inspire, and connect students to college. Among its best-known programs are the SAT exam, the PSAT/NMSQT exam, and the Advanced Placement Program.

Nationwide more than 900,000 students take AP Exams, with nearly 14% qualifying as AP Scholars. Most of the nation's colleges and universities award participating students with credit, advanced placement, or both based on successful performance on the AP Exams.

Two Nashua High students qualified for the AP Scholar with Distinction Award by earning a top score of an average grade of at least 3.5 on all AP Exams taken, and grades of 3 or higher on five or more of these exams. Our AP Scholars with Distinction are Kira Hohensee and Kevin Koo.

Five students qualified for the AP Scholar with Honor Award by earning an average grade of at least 3.25 on all AP Exams taken, and grades of 3 or higher on four or more of these exams. Our AP Scholars with Honors are Brian Day, Zachary Janowski, Jennifer MacDonald, Karthik Sridharan, and Justin Valley.

Seven students qualified for the AP Scholar by earning a score of at least 3 or higher by completing three or more AP Exams. Our AP Scholars are Lisa Farely, Benjamin Geyer, Michael Hartinger, Samuel Jackson, Michael Kiser, Christopher Simons, and Anna Wendel.

Nashua High offers an extensive college preparatory program including many honors courses. The College Board reports that Nashua offers 20 courses, more Advanced Placement courses than any other public high school in New Hampshire. The Advanced Placement courses offered are in Economics, English Language, English Literature, Calculus, Statistics, American History, European History, American Government, Biology, Chemistry, Physics, French, Spanish, and Computers.

## **National Merit Scholars**

Michael Hartinger and Deanna Wolfson, two members of the Class of 2002, qualified as semifinalists in the 2002 National Merit Scholarship Competition.

High school students nationwide enter the Merit Program by taking the PSAT/NMSQT exam. The Merit Program has been in existence since 1955.

Michael is now a freshman at Rensselaer Polytechnic Institute in New York and Deanna is a freshman at Worcester Polytechnic Institute. Both are pursuing engineering studies.

### **We the People**

With great pride, Nashua High School's "We the People" team represented New Hampshire in Washington, DC in May 2002. This competition was the culmination of months of preparation by Coach Tarin LaFrance and her AP Government class.

"We the People..." is a national program sponsored by the Center for Civic Education and the United States Congress. Students study the philosophical and historical roots of the Constitution and the Bill of Rights, while applying major Constitutional concepts to issues facing the government of the United States and the people today. This particular group of kids studied the "We the People..." curriculum in the AP American Government and Politics class (as it is now a part of the class). They participated in the first level of competition in December, 2001, qualified for the state competition, held in January, 2002, earning the opportunity to represent the state of NH at the National Finals, held in Washington DC, in May of 2002.

The students had enormous support from their teachers, NHS faculty members and administrators, their parents, and the greater Nashua community. They had to raise the money to get to Washington through a variety of methods: various fundraisers like, Pasta Night (put on by the Culinary Arts students and Chef Keith Klawes, along with the Art Honor Society students, and area vendors), Spring Cleanup, where students did yard work for donations,.....they also got ENORMOUS financial support from area businesses, lawyers, and members of the Nashua community.

Advisor Tarin LaFrance, their teacher, said that she still keeps in touch with many of the students in this class, and many continually proclaim that the intensity of the program and their work as a TEAM has changed their lives....they are all better citizens and defenders of the Constitution and Bill of Rights because of this experience!

The Nashua High team members were: Lauren Schneider, Laurie Gorham, Julie dePontbriand, Brendan Farrell, Zach Janowski, Kyle Gilbertson, Candice Lecourt, Jennifer Dube, Jerry Hopkins, Kelly Hogan, Katie Staab, Jennifer McDonald, Fariha Mahmud, Ariella Green, Elizabeth Drolet, Holly Masek, Michael Kiser, Lisa Minich, Stephan Schuler, Sarah Janowitz, Linnea Sanderson, and Heather Zimmerman.

The following staff members traveled with the team to Washington for the National Finals: Jason Tesini (Teacher), Nancy Hilliard (Teacher), Debi Migneault (Assistant Principal), Beth Kreick (Student Activity Coordinator), Bradley Kreick (Sponsor), and Tarin LaFrance (Teacher and We the People...Advisor).

## THE NASHUA TECHNOLOGY CENTER

The 2002-2003 school year brings many new and exciting changes and additions to the Nashua Technology Center.

With the opening of the Nashua High School North campus, the long-awaited programs in cosmetology, biotechnology, and hospitality and tourism have been implemented. These programs complement the many existing programs already offered to the students of Nashua High, as well as the surrounding towns.

New Labs for automotive technology, graphic arts, family and consumer science, and technology education are equipped with state-of-the-art equipment, as well as technology resources.

With the cooperation of Mr. Corbin, North principal, we were able to temporarily house some of our programs that will eventually be located at the South campus. We also received assistance from the NH Community technical College/Nashua in finding a place for our machining technology program for this school year. Thank you NHCTC/Nashua!

A new career center offers many expanded career development activities for students to assist them in making those tough decisions about their future direction. This new space will be used for guidance presentations, career-related classroom activities, and a meeting place for college representatives, as well as a location for mini-college, career, and job fairs.

During the 2001-2002 school year, there were over 5,548 student contacts, which means that the center gets repeat business. Students participated in career exploration, college workshops, 6<sup>th</sup> grade Career Day, "College is Possible" workshops, and sophomore advisory explorations.

The New Hampshire Running Start Program is a higher education initiative for high school students to enroll in college courses offered by the Community Technical College System at a significant reduction in tuition. Some student advantages include, but are not limited to, dual credit-meet high school requirements and receive college credits; college transferred credits to other colleges; access to NHCTC resources while still in high school. Nashua High students benefited from the NHCTC partnership with more than 100 students enrolled in the Running Start Program during the 2001-2002 school year.

## ATHLETICS

The 2001-2002 Nashua High athletic teams continued their presence as one of the top competitive Class L athletic programs in the state. Five Nashua High teams were crowned state champions:

Girls Winter Track  
Girls Gymnastics  
Girls Alpine Skiing  
Boys Ice Hockey  
Boys Basketball

The Lady Panther winter track team successfully defended its state title. Nashua High athletics also started two new chapters in its storybook athletic history with both the Girls Gymnastics and Alpine Ski Team winning their first State Championship. The boys on the other hand had two teams crowned Champions: Ice Hockey and Basketball.

Nashua was also represented in two other State Championship games by Baseball and Girls Lacrosse. Although they did not walk away with the championship plaque, they represented the City of Nashua with great pride and sportsmanship.

The five championships brought the most success in a single high school sporting season in state history. No other school district' high school has ever been as successful in a single season as ours. In recognition of this unprecedented accomplishment, all members of the five championship teams were invited to the State House where they were introduced to Governor Jeanne Shaheen and members of the State Senate.

Nashua High student/athletes, coaches and fans also provided great leadership in the area of sportsmanship. The 19 member Class "L" schools voted Nashua's fall athletic teams FIRST in the area of good sportsmanship. The final rating, which combined the total of all three sports seasons, Nashua High finished the 2001-2002 school year with the second highest rating for Sportsmanship in Class "L".

Finally, with much anticipation, the opening of Nashua High School North became a reality on September 3rd. For the next year and a half it will serve as the home for the Panther athletic teams while work is being completed on Nashua High School South. When completed these state-of-the-art educational institutions coupled with their athletic facilities will be the envy of all the Class "L" Schools.

## SCHOOL OFFICIALS

### Board of Education

John Andrick  
Vincent Capasso  
Michael Clemons  
Richard Dowd  
Daniel Hansberry

Edwina Kwan  
Latha Mangipudi  
Kimberly Shaw  
Julia Ward

### Nashua Administration

Joseph R. Giuliano  
Superintendent

Richard Lasalle  
Assistant Superintendent

John Nelson  
Assistant Superintendent

Mark Conrad  
Business Administrator

### Principals

R. Patrick Corbin  
Nashua High School North

Karen Crebase  
Broad Street elementary School

Richard Burpee  
Nashua High School South

Susan Nelson  
Charlotte Avenue Elementary School

Pauline Caron  
Elm Street Junior High School

Jennifer Seusing  
Crisp Elementary School

John Grady  
Fairgrounds Junior High School

Chuck Healey  
Fairgrounds Elementary School

Ernest Belanger  
Pennichuck Junior High School

Andrew Desrosiers  
Ledge Street Elementary School

Patti Place  
Academy of Learning and Technology

Ruthanne Cullinan-Barr  
Main Dunstable Elementary School

Ruth Tuttle  
Amherst Street Elementary School

Bruce Geer  
Mt. Pleasant Elementary School

Charles Katsohis  
Bicentennial Elementary School

William Pimley  
New Searles Elementary School

John Richard  
Birch Hill Elementary School

Pamela Henderson  
Sunset Heights Elementary School



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