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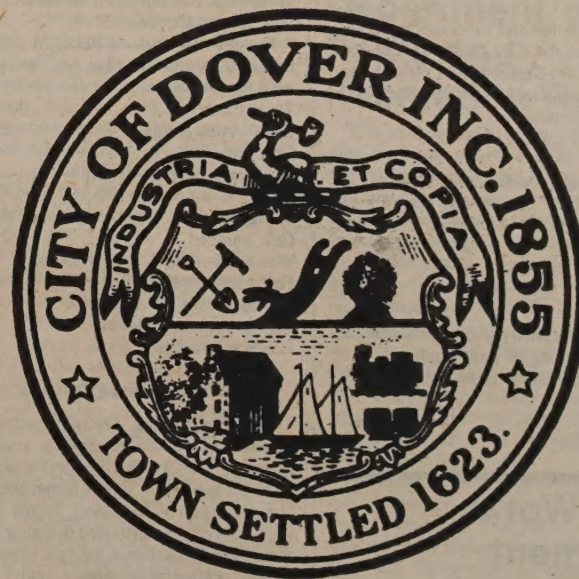
JUN 6 1986

CONCORD, N. H.

City of Dover, New Hampshire

Annual Report

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129th Annual Report for the Period
July 1, 1984 through June 30, 1985

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City Manager's Report

I am pleased to submit my final report as City Manager of the City of Dover for the fiscal period of July 1, 1984 thru June 30, 1985.

This was a very trying year and a very important one for the City of Dover. I would like to highlight some of the projects that have completed or are underway:

1. We have seen the completion of the "Miracle Mile" reconstruction and with it continued development and growth to the tax base in this section of the City.

2. The State of New Hampshire Department of Public Works and Highways has initiated a study of the "Weeks Traffic Circle" to plan highway improvements to handle increasing traffic congestion not only from the "Miracle Mile" but from the new development taking place in Somersworth that was rejected by Dover.

3. The sage of the "Dover Dump" is still ongoing. U.S. Environmental Protection Agency's Remedial Investigation/Feasibility Study being done by the Wehron Engineering company is to be presented to the City sometime in 1985.

4. The Master Plan of the Pacific Mills Complex and the Cochecho Waterfront will shape the future of the center of our city. This was undertaken through the cooperation of a private developer working with the City Council, Planning Director and Economic Director.

5. One of the most significant actions this year by the City Council was the adoption of the "Private Capital Investment Policies" statement. This sets forth the procedure for implementing the "Comprehensive Economic Development Policies" adopted by the City Council in 1981.

6. Some of the major capital projects this year were the following:

- Sawyer Bridge Reconstruction
- Watson Road Bridge Reconstruction
- Pierce Street Reconstruction
- Locust Street Reconstruction
- Cochecho River Dredging

7. Labor confrontations with the City continue to flourish with the organization of the Dover Public Administrations Association to represent all full time Department Heads. This

makes a total of six unions or associations that represent city employees. There is a certainty that a seventh organization will be formed to represent the only remaining group, the clerical employees.

The next year will be a critical one for the City of Dover. I am disheartened that the very fine Administrative organization I have built over the past six and a half years seems to have crumbled with the resignation of the Planning Director, Finance Director, Purchasing Agent, and Assessor. This presents a tremendous challenge to the City Council, the policy makers of our city and I wish them well in this endeavor.

I sincerely appreciate the cooperation and support that I have received over the years from the Citizens of Dover, City Councils, Departments Heads and city employees.

Robert D. Steele
City Manager

City Clerk's Report

The following is a report of activities of the City Clerk's Department for the period July 1, 1984 through June 30, 1985.

City Council

The Clerk's office prepared the agenda for Regular and Special Council Meetings, Workshop Sessions and Public Hearings; recorded minutes of all Council meetings; and advertised legal notices for Council actions as required by law.

The Council meets every first and third Wednesday in Workshop Sessions and every second and fourth Wednesday in Regular Sessions.

Licenses, Permits and Filings

Licenses and permits issued included those for Arcades, Dogs, Junk Dealers, Marriages, Peddlers and Venders, Pool Tables or Parades, Taxis (operator, cab and driver), Video and Non-Video Machines, and Raffles; filings, recording and indexing of Uniform Commercial Code Financing and Termination Statements is also done in this office.

Elections

The preparation for and supervision of elections is a duty of the City Clerk. During this period there was the September 11 New Hampshire State Primary Election and the November 6 Presidential Election.

Vital Statistics

Returns of Births, Deaths, and Marriages occurring in the City during this period were recorded and tabulated as follows:

	July '83-June '84	July '84-June '85
Births	828	831
Deaths	332	364
Marriages	277	298

The issuing of certified copies of vital statistics records and recording of same continues to be a large portion of duties in the Clerk's office.

David E. Earle
City Clerk

Public Works Department Report

The Public Works Department continued its effort to improve its services during 1984-1985. The cooperation of all the Divisions resulted in many projects being completed on time.

Daily routine assignments were taken care of by the Public Works Division while the Water and Sewer Divisions were busy upgrading their

systems with the replacing and installation of new mains.

The Public Works Department is comprised of six divisions which are Cemetery, Mill Heating, Public Works, Wastewater Treatment Plant, Engineering and Water.

Cemetery Division

The Cemetery Division renovated the inside of the Chapel during the winter months. The new section of the Cemetery is completed except for the fence and tree planting.

Cemetery Personnel received many compliments as to the appearance of the Cemetery. Very few complaints were made pertaining to the disappearance of flowers.

1984-1985	
Interments	82
Entombments	17
Foundations	70
Sale of Lots	20 (46 graves)

Mill Heating Division

The Mill Heating Plant continued to provide steam during the heating season with no major problems. This building is among the oldest buildings in the remaining portion of the Pacific Mills complex.

Public Works Division

The Public Works Division was kept busy with the routine daily assignments during the year. Sweeping, resurfacing and road programs were all completed on schedule. New guard rails, culverts, tree planting and tree removal were also accomplished throughout the City. The City Garage maintained the equipment with a minimum of down time.

The Capital Improvement Program provided funds for the replacement of a dump truck and snow blower.

Wastewater Treatment Plant

In July we constructed a dump site for the jet truck. This will be used to discharge the material vacuumed from the sanitary lines to dewater, so it can be trucked to the land fill with the sludge. Loaming and seeding was completed around the Butler Building. We constructed a retaining wall near the influent channel to help prevent flooding during heavy rains. Planting of the basement area was also completed.

A portion of the Washington St. sewer, that was omitted during the separation, was completed by City crews. Sewer lines were installed or replaced on Fern's Ct., Hilton Dr., Nile St., Hill St. and Coolidge St.

Problem services on Baker St., Freeman's Ct., Hill St. and Coolidge Ave. were tied into new sanitary lines.

Total Flow (gal.)	909,177,000
Daily Average (gal.)	2,484,090
Chlorine (lbs)	73,543
Grit removed cu. yds.)	65.00

Sludge Data	2,893,131
Gal. pumped	2,066,460
Wet solids (lbs)	603,250
Dry solids (lbs)	773.5
Polymer (lbs)	1491
Permanganate (lbs)	1491
Loads to landfill	250

Engineering Division

The Engineering Division actively participated in numerous projects involving all aspects of the City. We provided inspection services for the Public Works Department for the reconstruction of 2nd Street, Pierce Street and Locust Street. We provided design services for the Sewer Department for two sewage pump station replacements and a major pipeline upgrade. We provided assistance and input for several large projects including the Weeks Traffic Circle Study (on-going). We reviewed extensive plans for the Planning Office representing over 400 dwelling units and have begun construction inspection for many of these units. As always, the Engineering Division monitored permit issuance, performed project inspection and assisted Dover residents with various mat-

ters throughout the year.

Water Division

The Water Division continued with the upgrading of the system by the replacement of hydrants, curb stops and meters. The 16" main on Tolend Road starting at French Cross Road was completed, approximately 8,500 feet was laid. The 8" water main on Boston Harbor Road was extended to Spur Road.

Statistics of gallons pumped in 1984-1985:

Griffin Well	179,241,053
Calderwood Well	272,680,300
Hughes Well	39,886,300
Cummings Well	34,264,500
Smith	30,195,902
Ireland Well	212,978,600
Test Well	43,610,000
*Lowell Ave Pumping Station	61,881,400
	812,856,655

*Water from Cummings and Smith Wells is pumped through the Lowell Avenue Pumping Station.

The Water Department was compiled with all the requirements of the Safe Water Drinking Act, and State of New Hampshire Water Supply and Pollution Control Commission. All wells have been tested for volatile organic compounds and were below detection limits.

Police Department Report

After over two years of relatively stable activity and reductions in several areas of criminal activity, several changes occurred in 1984.

General requests for police services increased by 15% from 2,485 requests in 1983 to 23,567.

Despite this substantial increase in requests for general police services, however, Part I criminal activity or those categories classified as the most serious, decreased approximately 3% from 1,002 to 963. Within this category, decreases occurred in assaults, burglaries, auto theft, and arson. Burglaries totaled 77 for the year, down from 339 in 1978 at the lowest in fourteen years. Increases of serious concern occurred in the areas of rape, robbery, and theft.

Part II Crimes increased approximately 10%. The largest increases in this category were bad checks (+69%), vandalism (+17%), sex offenses (+25%), possession of narcotics (+23%), and DWI (+20%). The vandalism rate, while at an increase in 1984, was due to a series of incidents committed by the same individuals. Otherwise this category would have seen a decrease. Decreases were seen in areas of forgery (-44%), receiving stolen property (-18%), and sale of a controlled drug (-73%).

During the year there were 1,420 arrests, 239 of which were juveniles. There were an additional 1,856 summonses issued for motor vehicle violations. 3,131 cases were referred to District Court which resulted in sentences totaling 13,682 days in the House of Correction, 3,700 days of probation, 27,825 days of license revocations, and \$170,927 in fines. There were 807 trials.

Department Officers also issued 4,283 motor vehicle warnings, 463 defective equipment tags, provided 575 motorist assists, 1,031 money escorts, and found 909 insecure buildings. Also issued were 8,311 parking tags.

During the year the Communications Center handled over 15,000 telephone calls and 38,000 radio transmissions per month.

Also during the year there was a continued emphasis placed on pro-active and preventive programs particularly with young people. Programs such as fingerprinting of youngsters, how to deal with strangers, drug prevention, bicycle safety, babysitting, and Police Youth Camp provided an opportunity for members of the Dover Police Department to have direct contact with 5,500 Dover young people during the

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year. And finally, the Annual Christmas Basket Program was again conducted, this year collecting and redistributing over \$5,000 in cash and 6,000 canned goods to 250 families reaching 1,000 people.

In summary, the thriving economy and rapid growth in the area is being directly reflected in Police Department activity and has every sign of continuing through 1985. The Police Department will be doing its very best to deal with this growth and the changes taking place in the community in order to continue delivering the level and quality of police services expected and deserved.

Charles D. Reynolds
Chief of Police

Superintendent of Schools Report

I am pleased to report the following highlights of the 1984-85 school year to the citizens of Dover. I invite those who have questions or who wish further information to contact me at 742-6400.

Academic Achievement High:

Last spring students in grades 3, 5, and 7 were given standardized test in reading, grammar, and mathematics as part of an ongoing assessment of student achievement. Once again, Dover's students performed not only above national averages, but also above their expected ability levels. In those areas where student achievement was not so strong, e.g., vocabulary, teachers will be taking steps this year to improve student achievement.

Dover High seniors also scored well on the Scholastic Aptitude Test last year. In both the verbal and mathematics portions of the test the students scored above national and New England averages. Their average verbal scores were unsurpassed in Dover over the last ten years, and their mathematics scores were higher only once in that period of time.

Supervision Process Introduced:

Although the Dover school system has always evaluated teachers, in September we initiated a new process of teacher supervision which focused on professional growth and the improvement of instruction. The process placed heavy emphasis on teacher goals, was the work of a committee of administrators and teacher, and had the support of the School Committee. At the end of the year reports from the principals indicated that the new process was a qualified success. Several improvements have been implemented to make it even more effective in the current school year.

Varied Needs Met:

Ken Latchaw, Vocational Director at Dover High School, reported a vocational enrollment of 363 students in 1984-85. Pre-vocational courses accounted for an enrollment of 228, and business, consumer, and homemaking courses enrolled 781 young people. In addition, Dover entered into an informal agreement with Somersworth and Rochester to pursue a Tri-City vocational agreement, thus increasing our chances for state funding while decreasing unnecessary duplication of programs.

Students with special needs being served in local programs numbered 326 in 1984-85, and an additional 29 students had needs severe enough to require costly out-of-district placement. School Psychologist Donna Bolian directed considerable effort at assessing the special needs of high school students last year, and we have implemented more services at the high school as a result of her study.

Under the direction of Deborah Tasker the Dover Adult Learning Center continued to provide are adults with basic and enrichment educational programs. Approximately 1200 in-

dividuals took advantage of the opportunities offered at the Center and at sites throughout the city.

Health and Safety Recognized:

In 1984-85 the school system maintained its emphasis on health education. Students had several opportunities to hear speakers on drug abuse, thanks to the cooperation of the Concerned Citizens of Dover for Drug and Alcohol Awareness, and teachers were offered in-service education on substance abuse.

Student seat belts on Dover school buses were introduced last year when two new vehicles were purchased with the belts installed. Seat belt use was recommended but not mandatory last year, and drivers reported that use especially among the younger students was widespread.

In February Woodman Park School began a breakfast program due to the number of students arriving at school each morning without having eaten. The program was established at no cost to the district, thanks to the voluntary efforts of Woodman Park staff members. At the end of the year it was judged an unqualified success.

Teacher Contract Concluded:

The School Committee and the Dover Teachers' Union concluded a two-year contract last May after a negotiating process begun nine months earlier. Responding to a national problem, the two groups agreed on a salary package that saw starting teacher salaries go from \$10,800 to \$13,100 in 1985-86.

Subcommittees Formed:

Members of the School Committee had a busy year in 1984-85 serving on several subcommittees. In addition to negotiating a new contract with teachers, School Committee members sat on committees dealing with special education, discipline, budget issues, kindergarten, and the high school athletic director position. With the exception of negotiations and budget, the subcommittees included representatives of the public who provided expertise in a variety of areas.

Energy Conservation Implemented:

As part of an ongoing plan to implement energy-saving measures, the School Department requested from the City Council and was granted \$91,000 in capital improvement funds for 1984-85 to install new oil burners at Horne Street, Garrison, and the junior and senior high schools. In addition, door and window repairs were made at the schools to cut down on future energy costs to the district. Conservative estimates on the burner replacements alone indicated a five percent annual fuel savings for each school, and we expect to be reimbursed \$8,000 in federal energy funds because of our efforts.

Special mention should be made here of the role Business Administrator Marie E. Willard has played in pursuing means of saving both energy and funds. Her diligence in this area has saved the schools thousands of dollars.

Volunteers Supplement Staff:

Once again, the service to schools provided by Dover volunteers was outstanding last year. Nearly 400 school volunteers provided more than 14,000 hours of service to Dover schools in 1984-85. On the elementary level along, parent groups at Woodman Park, Horne Street, Garrison, and Dover Catholic contributed \$25,000 in purchases to supplement the schools' programs on every level.

For the second year in a row all four elementary schools in Dover earned the New Hampshire School Volunteer Programs', Blue Ribbon Award for outstanding service. Representatives of the schools received the awards from Governor Sununu and Education Commissioner Brunell in January, at which time special mention was made of Dover's extraordinary efforts.

Long-range Planning Needed:

In May the School Committee resolved "to establish a long-range planning committee to identify and project the long-range space and facility needs of the district and to make recommendations to the School Committee regarding

actions to meet those needs and the timing of such actions." It is becoming increasingly clear that Seacoast communities must have plans in place to address the needs brought on by our current growth. Dover's school system is already feeling the impact of that growth and will continue to feel the impact for many years. The School Committee is moving to formulate plans now in order to avoid hasty and pressured decisions in the future.

A Personal Note:

As with any organization, the strength of the Dover school system lies with its people. Dover is fortunate and I am fortunate, to have so many people committed to pursuing excellence in Dover's schools. Teachers, administrators, staff members, volunteers — all are a vital part of what makes our schools work. I am indebted to them.

I am also indebted to you, the people of Dover, and to your elected representatives on the School Committee. Your support has been gratifying, and the dedication shown by the School Committee has been impressive. The young people of Dover are being well served.

Gerald A. Daley
Superintendent of Schools

Welfare Department Report

Sixty-one families were assisted with Direct Relief. This represented one hundred and thirty seven persons that were included in these families. Forty-five single people were aided. Thirty-four Minors received aid. Twelve were assisted with Attorney Fees. These were court ordered. Two people were granted medical only, these were adults. One burial required aid.

Payment was made to New Hampshire Department of Public Welfare for the categorical cases for which Dover was the legal liable unit. These included Old Age Assistance, Aid to Permanently Disabled, and the Intermediate Nursing Care.

Respectfully submitted,
Margaret E. Seymour
Director of Welfare

Department of Parks and Recreation Report

This year proved to be very busy and rewarding as our programs were in full swing and several important Capital Projects were started. Our first ever Recreation Poster/Calendar was a huge success as approximately 23,000 of these colorful items were distributed throughout Dover and nearby communities. The Poster front conveyed the National Parks and Recreation Association "Life. Be In It." message; and, our spring/summer Calendar appeared on the reverse side. Immediately following distribution we were bombarded with inquiries and our programs became rapidly filled. The Poster/Calendar is one of our best marketing tools; and, we plan to continue with a fall/winter/spring version.

Capital funds were approved for the restoration of Horne St. and Woodman Parks and the repair of the Indoor Pool gutter. A vehicle guardrail and gate system was installed at Woodman Park. People can no longer drive their vehicles around the track, across the baseball field and other grass areas. We have noticed that this control system is protecting the Park from damage; and also, that people can more safely use this extremely popular recreation facility. New tennis courts should be complete by November 1. The cinder track will be resurfaced with stonedust and the baseball infield reconstructed including new backstop (hopefully by June 1986). The Horne St. School P.T.O.

was instrumental in obtaining funds from the City plus Federal matching \$\$\$. The Strafford County Soil Conservation Service and County Forester provided technical assistance. Trees have been pruned and fertilized. Water runoff controls will be implemented during the summer via extensive grading and filling. Grass will be planted in early fall, and provided all goes well, a new parking lot, vehicle guardrail system and additional paving will be completed by spring 1986.

The Indoor Pool gutter repair required an approximate six week shutdown. This inconvenience, however, was essential and the end result was a complete stainless steel gutter system which requires minimal maintenance. We have also realized savings in H₂O and chemicals.

The City acquired the former Jackson property (located at corner of Oak St. and Portland Ave.). This parcel will become part of Guppy Park; and, after some brainstorming followed by careful planning it will be developed. The picnic pavillion, which overlooks the olympic-sized outdoor pool was booked every weekend with group outings and the extremely successful swim meets. Parking was a problem at the meets as several thousand people were in attendance at these events. Cova Greig, Assistant Director in charge of Aquatics, was complimented re: supervision and cleanliness of Guppy Pool and surrounding area. Cova originated the idea of leasing campsites during weekend swim meets; and, the response was overwhelming. We expect to expand upon outings and campsites in future years.

It's great to be able to restore our older parks and acquire additional land for what appears to be a growing Dover population. Our investments, however, must be protected and maintained. And, we should continue to seek and acquire properties that offer future recreation potential. Our regular Maintenance Division crew consists only of Dick Cote, Foreman, and two maintenance specialists. It is essential that we increase Dick's crew if we are to properly maintain our recreational facilities. Approximately ten years ago there we five full-time maintenance staff and fewer facilities to maintain! The Mayor originated the idea and the Council unanimously supported him to ensure that a boat launch and mini-park area be included in the Sawyer Bridge reconstruction project. This foresight will provide a recreation area that will be enjoyed by many of our citizens in future years. I hope that similar ideas and support will occur of other natural areas, riverways and Garrison Hill.

Programs continue to be well received. Doug O'Brien kept the Butterfield Gym and summer playground activities in high gear. It appears that playground attendance will increase substantially from previous years. Camp Sun 'N Fun, under the direction of Donna Torressen will be filled with a waiting list. The Indoor Pool has been jam packed all year; and, despite the six week shutdown, we exceeded our projected revenue. Special events such as the Halloween Haunted House, Easter Egg Hunt, Santa Telethon, Ski-Skate Sale, Special Olympics Swim Meet and tournaments were very popular. Peg Richardson and Maureen Busby were straight out with various swim programs for people of all ages and abilities. Peg's water aerobics keeps on growing.

The affiliated Recreational Sports Leagues continue to provide a valuable service to our Community. Lots of volunteers and contributors make it possible for thousands of people, mostly youth, to participate in worthwhile activities. The School Department assists by providing sportsfields and gymnasiums for all the action. On behalf of all our staff and people who have enjoyed our facilities, I would like to thank everyone who volunteered and/or contributed toward our programs. We could not provide all these services without your help.

Respectfully,
Donald E. Heyliger, Director
Parks and Recreation Department

Dover Public Library Report

Every year of service at the Dover Public Library involves its rewards and disappointments, and like most years the one just passed offered far more of the former than of the latter. It was a year of growth in both product and service offered to the people of Dover.

Circulation increased to a new high of 188,836, putting the Library among the leaders in per-capita circulation in New Hampshire cities. Over 1,800 new borrowers were registered, and 85 non-residents paid the twenty dollar fee to allow them use of the Library. The book collection grew to 67,849 volumes, adding to the serious problem of overcrowded shelves while providing the materials people needed. Unless shelf space is added soon we will find ourselves forced to discard books we would otherwise keep, as new and necessary books arrive. An extensive review of the collection and weeding are high priorities for the coming year.

Two new services were added this year. The Quota Club made available two telephone devices for talking to the deaf, and a generous patron gave a donation that made it possible for us to begin a collection of "how-to-do-it" videotapes that complement the books we have on a variety of subjects.

A great deal of energy went into efforts to improve the physical plant. The recently installed attic insulation kept the building warmer in the winter and cooler in the summer, and the new storm sashes, matching the color of the fresh exterior paint, added to the comfort and beauty of the building. A new handicapped-access rest room, made available to the public on March 29 after months of frustrating delays, was appreciated by all. The general renovation of the Carnegie Building suffered one setback after another, and as the year ends we hope to begin work in the fall. A joint City/School committee was formed to consider future uses of the Library parking lot, with our full awareness that adequate parking is absolutely necessary to a successful library operation.

A number of adult programs were offered during the year. The Friends of the Library hosted a Christmas Open House, a slide program, and a very successful House and Garden tour. Local photographers were able to enter the national Library Week photo contest, and a "Mill on Main Street" series focused on Dover's industrial heritage.

There is only one word to describe the year in the Children's Room, and that is "busy." Because of great demand, the number of story hours was increased and extended to include toddlers, with 1,950 children attending. Book circulation has grown almost 50% in three years, with no sign that the increases won't continue. The great success of our children's program is not a happy accident, but the result of many hours of careful planning and preparation by a small but extremely dedicated and talented Children's Room staff. They have produced fresh and exciting story times each week, reading lists, a pre-school information booklet, posters, banners, and displays that make ours one of the best programs in the state. The public has responded enthusiastically to their efforts, but increased staff and more shelf space will have to be made available in the near future if we are to continue to meet the growing demand in this area of service.

During the year the groundwork was laid for a major improvement in library service based on the almost limitless capabilities of the computer. The Seacoast Area Integrated Library System (SAILS), proposed by the N.H. State Library, would link Dover and several nearby public libraries with UNH library and the database at the State Library, providing access to several hundred thousand books to Dover borrowers. Through a system of resource and cost sharing we hope to enjoy the benefits of modern technology that our own finances would not permit within the foreseeable future.

1984-85 was a very rewarding year, and it was because of the continued support of the Board of Trustees, a dedicated Library staff, the Friends of the Library, and the many groups and individuals who offered so much help and encouragement.

Donald K. Mullen
Library Director

Youth Resources Office Report

The Youth Resources Office operates a variety of programs to benefit Dover youths and their families. Included among these are the Job Bank and general employment referral programs, the Big Buddy Program, the Juvenile Court Diversion Program, Drug and Alcohol Abuse Prevention and counselling programs and outdoor challenge trips. Other miscellaneous services are provided by Youth Resources staff as needed, ranging from distribution of donated clothing and toys to help in finding housing and transportation.

An exciting addition to our range of services this year came with the hiring of a new outreach counselor who is an accomplished rock-climber and former trip leader for Boy Scouts. This gave us the opportunity to conduct many outdoor challenge trips for our youths, including day trips rock-climbing at Pawtuckaway State Park, weekend camping and climbing trips, cross-country skiing, and other similar activities. The capacity to run these trips has been a long-standing goal of ours. With our new outreach counselor and equipment purchased through our youths' fund-raising, local contributions, United Way, and State charitable funds, we have finally become capable of running trips of our own. During the Dover Schools' spring break we ran daily rock-climbing trips, with almost forty youths participating. We also wrote a grant to fund a 10-day trip for 9 Dover youths in June and July. Led by our outreach counselor and a staff member of the Boy Scouts Mead Wilderness base, the youths spent ten days rock-climbing, canoeing, hiking and camping. These activities are very helpful as part of an overall program to help youths build their self-esteem, sense of accomplishment, and ability to interact with peers in a constructive way.

The Court Diversion program processed twenty-five new cases this year, with an average caseload of ten youths. Diversion contracts for these youths included restitution to victims, public service, volunteer work, counseling, and other activities. As always, our Diversion committee made up of twenty volunteers from the community, was a great help to us in determining youths' contracts and reviewing cases.

The Big Buddy program maintained an average of 15 active matches of local youths with adult volunteers. Volunteers are always needed to help reduce the waiting list of youths, aged 8 to 12, referred by local agencies.

The Job Bank program placed over 50 youths this year in more than 100 jobs, ranging from one-time sitting to full-time work. Each job seeker fills out an application with us and is interviewed by the Outreach counselor to determine their suitability for work. As youths are placed follow-up contacts are made to make certain that employers are satisfied with the youths' performance.

We continued to be busy this year with drug and alcohol abuse referrals, which come to the drug and alcohol counselor from many sources. In-house referrals are made from the Diversion Worker and outreach counselor. Referrals also come from school counselors, nurses, parents and friends, and self-referrals. We encouraged several young members of Alcoholics Anonymous to set up their own teen AA meeting, now running weekly on Tuesday nights. We ran a weekly group session for several junior high students, who also participated in outdoor trips together. Much work was done in finding detox and aftercare

placements for clients — including choosing appropriate available spots and orchestrating insurance and other payment arrangements. We also met regularly with the Dover School Committees' Drug and Alcohol Policy Task Force, resulting in our current status as referral agency for youths found to be in violation of the schools' drug and alcohol policies.

Keith E. Bates
Youth Resources Coordinator

Arena Department Report

During 1984-85 the Arena staff has continue working closely with the many patrons that use our facility to assist them with their different programs. The biggest problem facing the Arena Department is an ever increasing cost of operation due to inflation and increased repairs to the facility as it grows older. Accordingly this necessitates an increase in user fees to maintain the Arena in a self-supporting status. The staff is working to help minimize these increases but such costs as electricity, insurance, and other uncontrollable expenses present a major challenge for the Arena Department in the coming years.

The Arena serves as the center of activity for many ice skating activities from Labor Day through April. Last year, 22 Adult League teams competed in four Arena run Leagues along with a six team Split-Season Bantam League. The Seacoast Hockey Club operates under the auspices of the Arena providing hockey teams for Midget (ages 15 & 16) and Junior (age 17-20) players. The Arena also provides Learn-To-Skate Programs for hockey and figure skaters, adults and pre-schoolers. For advanced figure skating, the Great Bay Figure Skating Club provides professional skating instruction sanctioned by the United States Figure Skating Association.

Dover and York Youth Hockey programs provide hockey competition for boys and girls in the Seacoast League and the State League. Dover, St. Thomas Aquinas, Portsmouth High Schools and Berwick Academy round out the Winter schedule at the Arena making the Arena a very busy place open seven days a week from early in the morning to late at night.

The Arena Commission continues to work closely with the Arena Administration in developing goals and objectives for the Arena Department in an effort to continue the orderly growth of the Arena and its programs. The Commission meets on the third Tuesday of each month at 7:30 PM in the Arena Director's office. The meetings are open to the public. The Commission is appointed by the City Council for a five year term, one seat expiring on January 1 each year. The Arena Commissioners are: Chairman, Paul Spellman, Jr. (1989); Vice Chairman, Barbara McDonough (1986); George Lowell (1987); Peter J. "Red" Murray (1988); and Toralf "Ike" Isaacson (1990). Parks and Recreation Director, Donald Heyliger, serves as an ex-officio member of the Commission.

The 1985-86 season should provide another challenging year for the Arena staff. Our next major project is insulating the main Arena. The Arena Department looks forward to another successful year.

Respectfully Submitted,
Paul J. Chalue
Arena Director

Emergency Management Systems Report

General

1. Emergency Management Workshop was held on Sept. 29, 1984 at Yoken's Restaurant

in Portsmouth. Most Staff Members from State Headquarters were present and welcomed by State Emergency Manager, Mr. Richard Strome. Locals attending were Thomas and Pat Dolloff, Assistant Emergency Manager and Mobile Radio Dispatcher respectively and Gil Dolloff, Emergency Manager.

2. Our yearly test was held on Oct. 20, 1984 simulating a forest fire, "Firestorm '84." Thomas Dolloff, Assistant Emergency Manager, William Dodge, Warning & Communications Officer, Fred Lavallee, amateur Radio Emergency Services and Gilbert Dolloff, Emergency Manager wrote up the problem areas. Mr. William Newhall and others from New England Off Road Vehicle Competition Association (NEORVCA) also helped out. Towns and cities involved were Dover, Hampton, Somerworth, Rochester, Portsmouth, Barrington, Madbury and Nottingham. State Agencies involved were: New Hampshire Emergency Management; State Police; National Guard; Civil Air Patrol (CAP) and Forestry.

3. May 13-17, 1985 a course was given at the Federal Emergency Management Association (FEMA) College at Emittsburg, Maryland. "Offsite Nuclear Power Plant Radiological Accident Assessment." Attending from Dover were Mr. Thomas Dolloff, Assistant Emergency Manager and Mrs. Muriel Hurley, Assistant Radiological Officer. On June 3 through June 7 the course was given again and attending from Dover was Mr. Donald Black, Operations & Planning Officer.

4. The Concord Headquarters received the go ahead on their new Headquarters building in May of 1985.

5. This fiscal year ending June 1985 was the last year the Dover Chapter American Red Cross and Dover Emergency Management were to work from the same Headquarters. National Policy of the American Red Cross forced the local chapter to move to one of their former locations.

Communications:

1. Our Mobile Citizens Band Radio (CB), Amateur Radio Emergency Services (ARES) and New England Off Road Vehicle Competition Association (NEORVCA) helped in both the Dover and Rochester Christmas Parades — both went well.

2. Many meetings were held through the year with Mr. Dave Maydwell, Warnings and Communications Officer and Mr. Robert Menzies, Radio Technician from Concord Headquarters locally with Thomas Dolloff, Assistant Emergency Manager and Robert Elliot, Transportation and Logistics Officer on the national Warning System (NAWAS) installation.

3. The Mobile CB Group helped in the brush fire on Longhill Rd. on April 21st and also at the brush fire on Drew Rd., fortunately no homes were lost in these fires.

4. Monthly meetings of the Mobile CB Radio group were held at our Headquarters. Host for these occasions were Mr. Thomas Dolloff, Assistant Emergency Manager and Mrs. Pat Dolloff, CB Radio Dispatcher for the group. Film were scheduled for every meeting along with refreshments.

Radiological:

1. On Oct. 23, 1984, Mr. Arthur Turgeon, Radiological Instrument Technician from Concord Headquarters made the annual exchange of our Radiological Defense (RADEF) kits. Fire, Police Departments, WTSN and Post Office exchanged theirs as well.

2. A course on "Radiological Response Team" was held at the Stratham Vocational Technological College. Five attended from Dover as follows: Mr. Thomas Dolloff, Assistant Emergency Manager, Mr. Donald Black, Operations and Planning Officer, Mr. Dean Legacy, Radiological Officer, Ms. Muriel Hurley, Assistant Radiological Officer and Mr. Robert Elliot, Transportation Officer.

Respectfully Submitted,
Gilbert V. Dolloff
Emergency Manager

City of Dover Fire and Rescue Report

I am pleased to submit the Annual Report for fiscal year 1984/85. You will note that the statistics reported herein reflect the effect of continued city growth and are a good indicator that our fire and rescue needs are increasing. The estimated monetary loss increased in 1984/85 and the incident rate for service greatly exceeded the population growth. All factors point to the need for continued and greater emphasis on strengthening the total fire and rescue service effort.

Fire incidents increased 7.9% and rescue calls increased 15%. Add this to the increased in-service inspections and you will find an increase in total activity of 10.4%.

While this report is rather lengthy and primarily concerned with statistics, we feel that this will be more interesting and meaningful to those citizens of our city who might desire to hear more of this governmental service.

Significant steps to improve the quality and quantity of service were accomplished with the thoughtful attention and support of your office and the various city departments. For this cooperation and assistance I would like to recognize in particular the continuing hard work of our department's line personnel and administrative staff.

The most meaningful achievement this year was the research and development of a domestic-residential sprinkler system ordinance for our community. Although our casualty statistics reflect a positive trend, we are still suffering unnecessary financial losses. We have been lulled into complacency because of a downward trend in national fire death statistics and reduced fire loss. The reduced casualty figures can be attributed to increased use of smoke detectors, increased public awareness and increased fire protection proficiency while the reduced fire loss may be attributed to non-combustible materials and social consciousness.

However, the fact remains that we are still suffering losses in preventable situations. Eighty per cent of all fire deaths occur in residential buildings and a recent report indicates that 10 years from now 70% of all fire incidents will occur in residential occupancies presently under construction. What is the answer? Automatic sprinkler systems and early warning alarm devices. Hopefully this project will be thoroughly studied and implemented during the next fiscal year.

As you review the Fire Prevention, Training and EMS reports, you will find these divisions continue to maintain a high level of productivity and innovations. As stated last year, through their efforts and the community's interest, they continue to provide programs that are beneficial to every citizen of our community as well as being in the best interest of the city.

Yours truly,
David F. Bibber, Chief
City of Dover Fire & Rescue

City of Dover Fire & Rescue 1984-85

Incident Analysis

	80	81	82	83	83/84	84/85
Structure	72	61	95	51	73	79
Outside	9	7	6	2	3	12
Vehicle	36	28	41	14	40	34
Brush	82	59	43	22	46	52
Refuse	30	31	31	8	28	31
Explosion-No Fire	3	2	1	0	0	1
Outside Spill-Fire	3	0	0	0	2	1
Fire Explosion-NCA	1	0	0	0	0	1
Steam Rupture	2	3	2	0	2	0
Air, Gas Rupture	1	2	1	1	1	0
Overpressure Rupture-NCA	0	3	0	0	1	0
Emergency Medical Call	200	885	783	387	905	1042
Lock-In	4	2	3	0	5	6
Search	1	2	1	1	1	1
Extrication	16	12	9	3	2	8
Rescue Call-NCA	10	4	17	5	15	12
Spill, Lead-No Ignition	66	52	49	17	50	45
Explosive, Bomb Removal	0	0	0	0	0	0
Excessive Heat	5	3	5	7	7	7
Power Line Down	8	5	3	5	19	19
Arcing Electrical Equipment	48	33	38	20	48	37
Chemical Emergency	2	0	3	1	1	4
Hazardous Condition-NCA	14	11	12	9	22	16
Lock-Out	75	77	156	163	342	237
Water Evacuation	13	3	7	17	6	5
Smoke, Odor Removal	8	4	1	1	2	3
Animal Rescue	14	11	10	9	13	4
Assist Police	26	16	29	16	18	17
Unauthorized Burning	53	32	23	6	15	25
Cover Assign., Standby	11	6	4	3	10	13
Service Call-NCA	173	96	215	82	544	671
Smoke Scare	101	103	110	45	122	149
Wrong Location	3	0	3	0	2	1
Controlled Burning	38	16	18	16	21	31
Vicinity Alarm	1	2	2	0	0	4
Steam	15	5	9	0	7	6
Good Intent Call-NCA	24	19	19	10	34	25
Good Intent Call-Insufficient Info.	0	2	1	0	0	4
Malicious False Call	100	56	19	11	22	32
Bomb Scare	2	0	0	0	1	2
System Malfunction	49	49	82	34	155	191
Unintentional	19	28	58	31	41	69
False Call-NCA	4	4	7	4	11	15
Type of Situation Found-NCA	6	3	8	7	7	7

TOTALS 1386 1137 1924 1008 2644 2919

Total Calls Per Day Per Week	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat
	292	467	466	422	390	441	441

Total Calls During Specific Hours	0000-0600	0601-1200	1201-1800	1801-2400
	233	811	1154	721

Method of Alarm

Private Fire Alarm.....	128
Radio.....	44
Direct Report To A Fire Station (verbal).....	51
No Alarm Received - No Response.....	16
911.....	2091
Method Of Alarm From The Public Not Classified Above.....	589

Mutual Aid

	Given	Received
	64	56

Number of Fire Related Injuries

	Fire Personnel	Civilians
	8	1

Number of Fire Related Fatalities

	Fire Personnel	Civilians
	0	0

Estimated Dollar Loss.....	\$542,335
Total Call Men Response For The Year.....	7
Total Mileage For Incidents.....	15,266
Total Firemen Working Overtime For Incidents.....	483
Total Incidents Per Ward	
	1 2 3 4 5 6
	436 493 401 433 463 629

Five Largest Losses in 1984-85

	Estimated Dollar Loss
12 Ham Street	Residence \$140,000
20 Shawnee Lane	Residence 125,000
137 Back Road	Residence 100,000
78 Backriver Road	Residence 45,000
288 Central Avenue	Commercial 38,000

Fire Casualties	1980	1981	1982	1983	1983/84	1984/85
	0	1	0	1	0	0

Company Response By Month

	1980	1981	1982	1983	1983/84	1984/85
January	84	111	176	194	250	251
February	90	98	136	145	216	218
March	110	125	140	181	216	269
April	135	105	155	170	215	233
May	125	116	136	141	253	221
June	118	73	129	177	237	223
July	139	84	147	182	235	
August	109	72	154	196	243	
September	106	79	131	199	204	
October	111	76	202	203	234	
November	102	82	181	180	231	
December	157	116	237	297	357	
Total	1386	1137	1924	2932	2644	2919

Bureau Of Fire Prevention

The major objectives of the Bureau of Fire Prevention this past year was to increase inspections by 50%, educational programs by 10% and to encourage builders to include in their plans provisions for automatic fire suppression systems and complete detection systems.

I am happy to report that in the past year 1400 inspections were conducted, which represents a 65% increase over last year. The increase can be attributed to the new inspection program that was implemented in January of 1984. The following is a list of inspections completed throughout the last year:

	83/84	84/85
a. Educational (Schools & Kindergartens)	23	22
b. Health Care	13	14
c. Mercantile	172	283
d. Dwellings (Single & 2 Family)	5	15
e. Oil Burners	32	20
f. Industrial	32	49
g. Business	162	275
h. Places of Assembly	103	151
i. Miscellaneous	152	429
j. Apartments (3 or more units)	80	64
k. Day Care & Foster Homes	13	27
l. Wood Stoves	62	51
Total	849	1400

continued on next page

Fire and Rescue continued from previous page

The installation of fire suppression systems and detection systems over the past year has far exceeded the expectation for a first year program. Presently we have 30 homes and two commercial buildings protected by the new domestic-residential system. The highlight of this new concept is the commitment of an additional 185 residential units to be constructed that will be completely sprinklered and the cooperation and interest shown by many of the developers.

During the past year the Bureau has been hard pressed to keep up with new construction; 87 sets of plans were reviewed and approved. The Bureau conducted 24 investigations in the past year; 18 structure fires, 2 vehicle fires and 4 grass/woods fires. It should also be noted that our juvenile incidents increased considerably over last year.

I cannot emphasize enough the need for fire suppression systems. Not only will the occupants of the buildings benefit by the protection but the city as well will in the future see the benefit of the systems through a reduction in suppression costs. Remember — 65% of all residential fire deaths occur in one and two family dwellings.

Division of Fire Training

For the last several years the Training Office has been slowly changing the mode of training and the method of record keeping. The combination of the two has consistently indicated increased training hours.

The 1984/85 year saw about a 2500 hour increase in training hours over the same time period of the previous year (1983/84). In the near future we should be able to reach our goal of 600 hours per man per year.

A number of special courses and projects were completed during the 1984/85 year. Some are listed below:

Projects	Courses
Computerization	Forms and Records
Department Evaluation	Command Post Operations
Rookie School	B & M Railroad
Hose Testing	Officer Leadership
Apparatus Maintenance	Electrical Emergencies
Engineers Exam	Fire Service Hydraulics

Along with department training, the Training Division has assisted the community in a number of areas. The hundreds of hours spent in these areas are not reflected in our training records.

Career Days	Pee-Wee Football
Dover Home Show	Drug Awareness Program
Police Youth Camp	Central Dispatch
Davidson Rubber Company	Janco Company
Council Community Presentations	Building Burns

There is one topic that deserves special mention. It is computerization of the fire service. Briefly, the small steps that we have already taken this year have proven to be cost effective. The hours spent putting programs on line have returned tenfold in hours saved. We are in desperate need and anticipating computers to take up a larger portion of the work load in the coming years.

Emergency Medical Service

There were 19 programs provided to the community reaching 204 civilians including cardiopulmonary resuscitation, oxygen therapy, bandaging and splinting and poisoning. In-house training programs were aimed at maintaining EMT certifications and to advance experienced EMT's.

Our first objective this past year was to replace the cadillac ambulance with a new van style vehicle. After a delay, the second lowest bidder delivered an ambulance that met our specifications.

The second objective was to improve EMT skills which required a minimum of one year field experience. We wanted to train 50% of our EMT's in Esophageal Obturator Airways and Medical Anti-Shock Trousers. We exceeded in both areas with 67% and 82% respectively even with new personnel.

The third objective was to research a paramedic level service for the City of Dover. We are working closely with the state EMS regional office and Wentworth-Douglass Hospital in determining the best economical system for our community.

We have two national registered paramedics and are working towards additional paramedics through recruiting efforts and staff development. This objective was temporarily postponed from last year due to low funding and manpower.

Our objectives for fiscal year 85/86 are (1) train 85% of EMT's with EOA skills, (2) train 100% of EMT's with MAST skills, (3) train or hire four additional paramedics and, (4) implement a paramedic service.



Building Inspection Division Report

In accordance with your memo of September 13, 1985 relative to the above-referenced, I have listed below the activity for my division.

Building Inspection Division			
Month	Permits	Estimated Cost	Fees
July	44	\$ 752,000.	\$2,014.
August	52	2,163,000.	2,669.
September	29	311,000.	763.
October	38	3,186,000.	3,623.
November	39	2,210,000.	2,879.
December	15	518,000.	1,043.
January	28	3,506,000.	3,739.
February	25	2,405,000.	2,728.
March	25	588,000.	1,597.
April	43	3,571,000.	3,992.
May	40	2,085,000.	3,228.
June	42	8,384,000.	5,743.
Yearly Total	420	\$29,679,000.	\$34,018.
Electrical Permits:	210		10,387.
Miscellaneous Permits:	10		250.
Annual Totals:	640	\$29,679,000.	\$44,655.

Richard Selleck
Building Inspector

Economic Development Department

The period July 1, 1984 to June 30, 1985 has seen a continuation of the development planning begun last year. The investment of private capital has continued at a rapid pace and the number of inquiries for manufacturing office and commercial space has continued, but at a slower rate.

During the twelve month period, July 1, 1984 to June 30, 1985 over twenty-nine million dollars in building permits were issued. Over a million dollar increase over the previous year and 225% increase over 1983's total of thirteen million. Indications are that this trend will continue into next year. Following is a breakdown of building permits for the fiscal year:

76 New Single family units	\$4,422,000
11 New Multi-family projects	6,491,000
150 Residential Additions & Renovations	1,367,000
8 New Commercial Buildings	3,346,000
6 New Industrial Buildings	1,511,000
21 Commercial Renovations & Additions	1,191,000
29 Residential Conversions	842,000
Wentworth Douglass Hospital	9,455,000
Schools (Public and Private)	485,000
Public Library	91,000
Recreation	15,000
Miscellaneous	473,000
Total Value of Building Permits	\$29,679,000

This past twelve month period has seen the completion of plans started in 1983 and 1984. The Miracle Mile redevelopment and the construction of Shaw's initial phase and Hannaford Bros. developments are now complete. They have added over six hundred jobs to the Dover labor market.

During the past year nearly all available industrial space has been leased. The Sawyer Mills redevelopment is now in its second phase and has about half of a proposed 210 rental units ready for occupancy. Over fifty thousand square feet of new industrial space has been constructed to take care of the expansion of area businesses and to house two new industries. These new and expanding industries have added over 100 new jobs to Dover's work force.

1984-85 has also seen the start of the Pacific Mills redevelopment. Planning has been completed and conversion of the first 100,000 square feet is now underway. Exterior renovations are complete and the development of office space on the top two floors is progressing at a rapid rate.

It has been an outstanding year for Economic Development in Dover. With the continued support of a forward looking, planning oriented city council, we can have orderly, accelerated growth that will work to the benefit of all Dover residents.

George W. Garrett
Economic Director

Industrial Development Authority

The 1984-85 fiscal year has continued the trend started in 1983. The sewer and water line and utility extensions that opened up additional land for development in the Crosby Road Industrial Park have resulted in construction of over 65,000 square feet of new industrial space.

Coheco Land Management, as provided in their agreement with IDA, completed work on a 3 acre parcel with the construction of a second 26,000 square foot building. This multi-tenant facility is providing space for new small industries and expansion space for local growing businesses.

The two and one-half acre parcel at the entrance to the Crosby Road Park which was sold

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Debt Service Requirements Report

Long Term Debt Account Group	Principal	Interest	Total
For the Years Ending June 30			
1986	\$ 1,377,441	\$ 811,827	\$ 2,189,268
1987	1,172,973	722,281	1,895,254
1988	1,115,572	641,428	1,757,000
1989	1,038,197	564,144	1,602,341
1990	978,197	488,533	1,466,730
1991-1995	3,790,373	1,470,204	5,260,577
1996-2000	1,870,669	338,647	2,209,316

Enterprise Funds	TOTAL:	Principal	Interest	Total
For the Years Ending June 30				
1986	\$ 154,903	\$ 143,428	\$ 298,331	
1987	154,432	129,240	283,672	
1988	151,804	114,881	266,685	
1989	151,803	100,477	252,280	
1990	151,803	85,885	237,688	
1991-1995	569,627	227,401	797,028	
1996-2000	239,331	53,108	292,439	
TOTAL:	\$ 1,573,703	\$ 854,420	\$ 2,428,123	

Debt Service Fund

For the Year Ending			
June 30, 1985	30,000	72,918	102,918
Total All Funds	\$12,947,125	\$5,964,402	\$18,911,527

Tax Collector's Report

	(18 MO)		
	1982	1983	1984
Motor Vehicle Permits	935,339.00	812,237.00	1,027,322.99
Notary fees	116.00	19.00	128.00
Bank Stock	5,199.95	5,142.57	4,956.75
Resident Tax Current	109,410.00	111,840.00	128,160.00
Resident Tax Prior	17,450.00	4,760.00	10,000.00
Property Tax Current	17,450.00	4,760.00	10,000.00
Property Tax Prior	1,035,858.99	612,928.09	556,412.50
Yield Tax	1,158.69	270.68	2,493.61
Boat Tax	2,643.05	1,611.10	2,198.40
Tax Liens 1982		678,417.22	310,838.63
Tax Liens 1983			1,006,001.84
Interest, cost & Penalties	242,408.61	190,438.73	151,510.57
TOTALS	16,947,629.62	12,465,814.61	13,494,407.61

	(18 mo)		
	1982	1983	1984
OTHER COLLECTIONS			
Water	1,283,550.08	908,440.25	925,572.98
Sewer	1,233,689.09	943,388.30	915,117.16
Sprinkler	16,436.00	13,874.47	15,426.00
Maintenance	29,298.09	29,201.54	29,165.42
TOTALS	2,562,973.26	1,894,904.56	1,885,281.56

The growth of Dover has resulted in increased activity for the Tax Office. For the first time, automobile permit fees topped one million dollars.

The issuance of motor vehicle stickers for the State of New Hampshire on auto renewals allowed customers of the convenience of 1-stop registration service. The Dover Tax Office remains one of the state's largest Municipal Agents.

Ann Fredette
Tax Collector

City Assessor's Report

Assessments	
Property Assessments	\$ 382,324,226
Trailers	4,623,075
Total Assessments	\$ 386,947,301
Less Elderly & Blind Exemptions	2,962,900
Total Net Assessed Value	\$ 383,984,401

Tax	
Real Estate	\$12,206,284.53
Trailers	388,403.82
Bank Stock	4,956.75
Gross Tax	\$12,599,645.10
Less Veterans Exemptions	118,755.28
Net Tax	\$12,480,889.82

Respectfully submitted
David McMullen
City Assessor

Statement of Revenues, Expenditures and Encumbrances

Revenues:	Budget	Actual	Encumbrances June 30 1985	Variance- Over (Under)
Taxes	\$12,633,225	\$12,705,711		72,486
Licenses & Permits	790,225	1,095,908		305,683
Fines & Forfeits	246,000	213,090		(32,910)
Use of Property & Money	454,670	463,070		8,400
Current service charges	365,895	368,663		2,768
Other revenues	29,000	45,420		16,420
Educ. — prim Fed & State, Grants & Tuition	1,321,075	1,406,056		84,981
Intergovernmental	744,305	763,320		19,015
Total Revenues:	16,584,395	17,061,238		476,843
Expenditures & Encumbrances:				
General Government	1,305,540	1,353,739	3,770	51,969
Public Safety	2,385,235	2,346,842	6,145	(32,248)
Public Works	1,836,859	1,748,297	3,552	(85,010)
Culture & Recreation	698,381	678,717	4,113	(15,551)
Community Services	155,234	158,141	2,464	5,371
Human Services	332,150	338,238	520	6,608
Education	8,459,069	8,330,744	116,492	(11,833)
Intergovernmental	1,189,928	1,189,928		
Principal & Interest	1,476,998	1,397,070	2,394	(77,534)
Total Expenditures & Encumbrances	17,839,394	17,541,716	139,450	(158,228)
Revenues over (under) Expenditures	(1,254,999)	(480,478)	(139,450)	635,071
Other Financing Sources (Uses) — Budget transfers in	1,254,999			(1,254,999)
Revenues and Other Sources Over (Under) Expenditures and Other Uses	- 0 -	(480,478)	(139,450)	(619,928)

Industrial Development continued from page 7

to Acme Sheet Metal last year now houses a new 5000 square foot building which is expandable to 15,000 square feet. Last year's extension of water and sewer lines to the Farraday Drive property and to the Acme Sheet Metal properties have made service available to four additional parcels.

During the past year the sale of 7 acres was completed. G F S Corp. constructed and now occupy a 35,000 square foot building on that site. An agreement has been signed for another seven acres and construction of two 35,000 square foot buildings will start in the spring of '86.

If sales continue at their present level, developable land in Crosby Road Industrial Park will be gone by the end of 1986. With this in mind, DIDA has acquired an additional 50 acres for the creation of a new industrial park and/or expansion of the Crosby Road Park.

Recognizing the possibilities of a Foreign Trade Zone as an incentive for foreign firms in the export business, to locate in the industrial park, we have taken action to make that incentive available. We have received word that our application to have the Crosby Road Industrial Park designated as a sub-zone of the Portsmouth Foreign Trade Zone has been approved.

The development of the Crosby Road Industrial Park has been due in no small measure to the cooperation and commitment of the Dover City Council and the city department heads and staff. We thank them all.

Seymour Osman

Chairman

Dover Industrial Development Authority

City of Dover Combined Balance Sheet at June 30, 1985

Assets	Proprietary Fund Types						Fiduciary	
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Fund Type	Account Group
							Trusts	Long-Term Debt
Cash	\$ 1,055,997		\$142,142				11,796	
Investments, at cost							621,407	
Taxes receivable	1,857,626							
Accounts receivable	329,929							
Unbilled revenue						25	7,015	
Note receivable								
Due from other funds	344,997		29,632					
Due from governmental entities		\$ 228,106		\$ 2,281,352	1,760,905	355,075		
Inventories		26,421		159,465				
Prepaid Exps. & other assets	172,074				263,407	81,743		
Property					1,774			
Amt. available in debt serv.					4,241, 125			
Resource to be prov in future yrs.								29,632
Total Assets:	6,960,623	254,527	171,774	2,440,817	7,154,275	436,843	640,218	11,912,862
Liabil. & Fund Equity								
Liabilities:								
Accounts payable	286,870	23,019	102,918	165,581	45,818	15,918		
Accrued Liabilities:								
Compensated Absences	114,027	992			42,249			569,440
Other	697,905	568			74,549			
Deferred revenue	1,073							
Unredeem prin. & intrst coupons			39224					
Bonds payable					1,573,703			11,343,422
Due to other funds	4,697,833	82,936						
Total Liabilities:	5,797,708	107,515	142,142	165,581	1,736,319	15,918		11,912,862
Fund Equity:								
Contributed Capital					618,420			
Retained Earnings					4,799,536			
Fund Balances:								
reserved for Encumbrances	146,362	18,515						
Inventory		26,421						
Workers comp.						275,074		
Debt service			29,632					
Trust-Nonexpendable							538,736	
Trust-Expendable							101,482	
Unreserved: Cap. Projects				2,275,236				
Undesignated	1,162,915	102,076				145,851		
Total Fund Equity	1,162,915	147,012	29,632	2,275,236	5,417,956	420,925	640,218	
Total Liab. & Fund Equity:	6,960,623	254,527	171,774	2,440,817	7,154,275	436,843	640,218	11,912,862