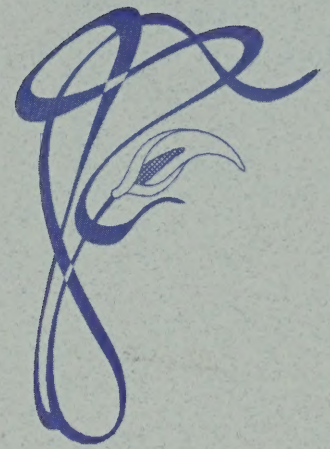


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PITTSFIELD NEW HAMPSHIRE



1996

ANNUAL REPORTS



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THE TOWN OF

P ITTSFIELD
NEW HAMPSHIRE

1996

ANNUAL REPORTS

FOR THE YEAR ENDED DECEMBER 31, 1996

Prepared by Shelley J. Charron
Printed by Pittsfield Printing

DEDICATION

The 1996 Town Report is hereby dedicated to the many citizens who give of themselves during the year with hundreds of hours of volunteer time. These are people who have added their knowledge, capabilities, ideas and labor to the numerous boards, agencies, committees, organizations and activities which make Pittsfield the unique town that it is. With your help we have achieved great things over the years. With your help we can achieve even more. We therefore applaud and thank you, the citizen volunteers of Pittsfield.

“UNITED WE STAND, DIVIDED WE FALL”



PITTSFIELD PRIDE

CITIZEN OF THE YEAR

Mr. Robert O. Moulton was named Citizen of the Year. Mr. Moulton is a member of the Peterson-Cram Post American Legion of Pittsfield, Trustees of Trust Funds, a member of the Park Street Baptist Church, a Cemetery Trustee, a member of the Advisory Board of Pittsfield Center Development Corporation, and a member of the Pittsfield Historical Society.

Robert's accomplishments exemplify an important contribution to this community. The time, wisdom and resourcefulness he has dedicated to the Town of Pittsfield warrants public recognition as Pittsfield's 1996 Citizen of the Year!

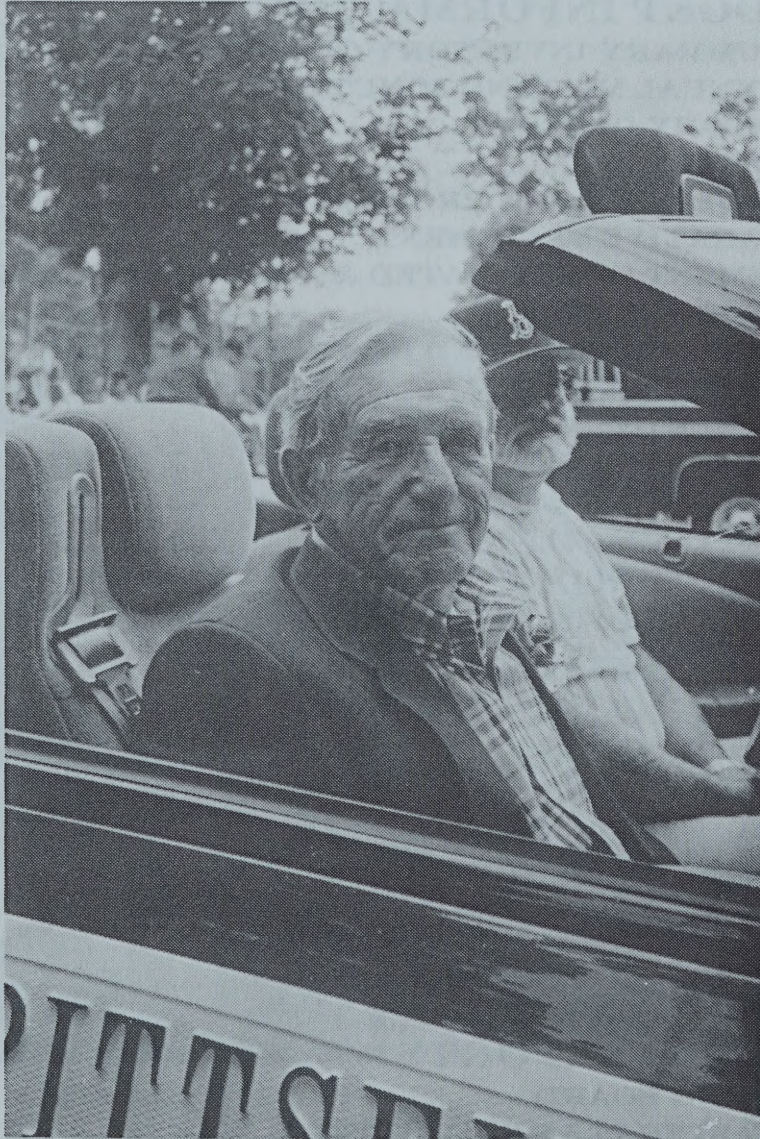


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TELEPHONE DIRECTORY

EMERGENCY NUMBERS - FIRE/POLICE/RESCUE

Emergency	9-1-1
Emergency Police	9-1-1 or 435-7211
Emergency Fire	9-1-1 or 225-3355
Emergency Medical	9-1-1 or 225-3355

GENERAL BUSINESS

Animal Control Officer	435-7211
Assessor's Office	435-6773
BCEP Solid Waste Facility	435-6237
Carpenter Memorial Library	435-8406
Fire Station (Non Emergency)	435-6807
Forest Fire Warden (Burning Permits)	435-6908
Health Officer	435-8269
Housing Standards Agency	435-6837
Pittsfield Elementary School	435-8432
Pittsfield Middle-High School	435-6701
Police (Non Emergency)	435-7535
Public Works Department	435-6151
Selectmen's Office	435-6773
Town Clerk/Tax Collector's Office	435-6774
Wastewater Treatment Plant	435-8857

TOWN
TAX
TREASURER
STATE
SELE

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TOWN OFFICIALS

	TERM ENDS	YEAR APPOINT
Moderator		
Henry F. Stapleton	1998	1996
Supervisors of Checklist		
Arnold L. Wells	1998	1992
Robert J. Maxfield	2000	1994
Frances A. Marston	2002	1996
Selectmen		
Stephen J. Catalano	1997	1996
Paul A. Richardson	1998	1995
Frederick T. Hast	1999	1997
Treasurer		
Barbara J. Pellegri	1999	1996
Cindy M. Houle, Deputy		
Town Clerk		
Elizabeth A. Hast	1997	1994
Shelley J. Charron, Deputy		
Tax Collector		
Elizabeth A. Hast	1997	1994
Shelley J. Charron, Deputy		
Trustees of Trust Funds		
Ogden H. Boyd, Jr.	1997	1994
Robert O. Moulton	1998	1995
Wayne B. Emerson, Sr., Treas.	1999	1996
Town Counsel		
Walter Mitchell, Mitchell & Bates		
Supt. of WWTP		
Vernon C. Hipkiss		1980
Ronald A. Vien, Part-Time Assistant		1990
Welfare Director		
Pamela L. St.Laurent		1990
Rep to General Court		
Robert A. Lockwood, Canterbury		
Martin J. Boormeester, Pittsfield		
Stephen J. Adams, Pittsfield		
Jack Willis, Loudon		
Rep to Senate		
Leo W. Fraser, Jr.		
Acting Town Administrator		
Shelley J. Charron		1984
Office Assistant		
Michelle L. Guptill		1996

	TERM ENDS	YEAR APPOINT
Trustees of Library		
Daniel F. Welch	1997	1994
Faith A. Whittier	1998	1995
Shirley A. Genest	1999	1996
Acting Fire Chief		
Leonard E. Deane, II		1996
Board of Firewards		
Leonard E. Deane, II	1997	1994
Gerald J. Gilman	1998	1995
Ann L. Emerson	1999	1996
Forest Fire Warden		
O. Herbert Emerson		
Supt. of Public Works		
George M. Bachelder		
Asst. Supt. of Public Works		
Lance V. Houle		1986
Public Works Dept.		
Philip "Sparky" Gordon		1989
Glenn F. Porter		1995
Jane M. Chmiel		1995
Police Chief		
John P. Charron		1988
Police Officers		
Arthur J. St.Laurent		1989
David M. Girard		1996
Stephen J. Rowe		1996
Sean K. Ford		1996
Adair G. Haines		1993
Timothy Deal		1994
Edward A. Rich		1993
Arthur Merrigan		1989
Police Secretary/Dispatcher		
Richard W. Patten		1992
Animal Control Officer		
Edward "Skip" Rich		1993
Health Officer		
Steven A. Davis		
Emergency Mgmt Director		
O. Herbert Emerson		

APPOINTED OFFICIALS

	TERM ENDS	YEAR APPOINT
Budget Committee		
Stephen J. Adams	1997	1994
Leonard G. Gilman	1997	1994
Arthur E. Morse	1997	1994
Herbert Staffenski	1997	1994
Cedric H. Dustin, III	1998	1995
John M. Muenzinger	1998	1996
Raymond P. Chapman	1998	1995
Lisa K. Southwick	1998	1996
Louis J. Houle III	1999	1996
James R. Thyng	1999	1996
Larry C. Berkson	1999	1996
Gordon R. Weldon	1999	1996
Stephen J. Catalano, Sel. Rep.		
Michael G. Pszonowsky, School Board Rep.		
John S. Kidder, School Board Rep.		
John P. Charron, School Board Rep. Backup		
Zoning Board of Adjustment		
Susan G. Muenzinger	1997	1995
Jaime L. Wrye	1997	1996
David J. Pollard	1999	1996
Terry P. Robinson	1999	1996
Raymond P. Chapman	1999	1996
William D. Elkins, Alternate	1997	1996
Housing Standards Agency		
Donald L. Bergeron	1997	1994
Cedric H. Dustin, III	1999	1996
Leonard E. Deane, II - Fire Chief		1996
Steven A. Davis - Health Officer		
Gerard A. Leduc - Planning Board Designee		
Pamela L. St. Laurent - Welfare Director		
J. Robert Jaques - Inspector		
James E. Donini, Sr. - Inspector		
Richard W. Patten - Secretary		
Fair Hearings Board		
Gordon R. Weldon		Henry F. Stapleton
George E. Freese, Jr.		Leo Fraser, Alternate
Space Needs Committee		
Raymond P. Chapman		
J. Robert Jaques		
Brenda L. Leavitt		
John M. Muenzinger		
Timothy L. Stickney		

	TERM ENDS	YEAR APPOINT
Planning Board		
Armand W. Riel	1997	1994
John D. Lenaerts	1997	1994
Helen G. Schoppmeyer	1998	1995
Gerard A. Leduc	1998	1996
Carl A. Sherblom	1999	1996
Susan G. Muenzinger	1999	1996
Paul A. Richardson, Sel. Rep.		
Alternates		
Thomas A. Chayer	1999	1996
Richard D. Duane	1998	1996
Master Plan Committee		
Willard E. Bishop		Ellen Pope
Susan G. Muenzinger		Kimberly Miglioizzi
Carol A. Richardson		Raymond P. Chapman
Effie Topouzoglou		Thomas A. Chayer
Helen G. Schoppmeyer		Donald F. Tyler
Steven E. Aubertin		Paula Belliveau
Gerard A. Leduc		Lori Towle
Bio-Solids Sub-Committee		
Gerard A. Leduc		
Pamela L. St. Laurent		
Dana W. Sansom		
Carl A. Sherblom		
Helen G. Schoppmeyer		
Susan G. Muenzinger		
Tammie A. Marston		
Lori A. Towle		
Parks & Recreation Committee		
Louie J. Houle, III		
Ella J. Stickney		
Dana W. Elliott		
Wendy S. Locke		
David A. Valentyn		
David W. Sansom		
Stephen J. Catalano		
Mary Ellen Plante, Pool Director		

WARRANT

STATE OF NEW HAMPSHIRE TOWN OF PITTSFIELD

To the inhabitants of the Town of Pittsfield, in the County of Merrimack qualified to vote in Town Affairs: You are hereby notified to meet at the Town Hall Meeting Room at 85 Main Street in said Pittsfield on Tuesday, March 11th, 1997 at 8:00 A.M. until 7:00 P.M. and at the Pittsfield Elementary School Gymnasium located on Bow Street on Saturday, March 15th, 1997 at 1:00 P.M. to act upon the following:

TO BE TAKEN UP TUESDAY, MARCH 11th, 1997:

ARTICLE 1

To choose one Selectman for a three (3) year term; one Fireward for a three (3) year term; one Trustee of Trust Funds for a three (3) year term; one Library Trustee for a three (3) year term; and one Town Clerk/Tax Collector for a three (3) year term.

ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the town zoning ordinance as follows:

Make the following housekeeping changes:

In ARTICLE 3, DEFINITIONS, remove the following terms and their definitions:

AQUIFER, APARTMENT BLDG., RIGHT-OF-WAY, CONSERVATION AREA AND WETLANDS.

Add language to define Park/Recreation; Sawmill/Lumbermill; Rest/Convalescent Home; Presite Built Housing; omit the definition for Apartment Building and add language to define 2 family dwelling, using the existing definition for Apartment Building; change language to clarify Parking Facility.

And also replace the existing TABLE 1, ZONING DISTRICTS AND USES with a new TABLE 1, ZONING DISTRICTS AND USES in which land use names have been edited to be the same as those in ARTICLE 3, DEFINITIONS; which have been placed in proper alphabetical order; and which changes do not affect any currently permitted land use in any district.

Yes

No

ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the town zoning ordinance as follows:

Add, in proper alphabetical order, the new definition to ARTICLE 3, DEFINITIONS:

WARRANT

STORAGE CONTAINERS: Shall mean, any truck trailer, box trailer, school bus, mobile home or other similar facility used for storage or other purposes.

And also insert the following new article:

ARTICLE 14, STORAGE CONTAINERS

Storage Containers, whether registered or not, whether mobile or stationery, are not allowed on a permanent basis in any zoning district within the Town of Pittsfield. A storage container is permitted for storage purposes only, for a period of one year, with the approval of a parking permit issued by the Board of Selectmen or their designee, provided said storage container meets all setback requirements, and as limited by the following:

- a) Maximum of one storage container per lot in the Urban, Suburban or Rural District.
- b) Maximum of two storage containers per lot in the Light Industrial/Commercial District.

The temporary use of construction trailers at a building site are exempt from this article. Nothing in this article is intended to limit repeated seasonal use proving a permit is obtained.

Existing storage containers at the time of the adoption of this article shall be subject to the provisions of Article 4, Section 3, Non-Conforming Uses.

Yes No

ARTICLE 4

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the town zoning ordinance as follows:

In ARTICLE 3, DEFINITIONS, replace the existing definition of agriculture with the following:

AGRICULTURE: Commercial agricultural activity including but not limited to orchard, market garden, nursery, dairy farm, commercial animals, poultry, livestock, including the keeping of wild or domestic animals for personal or commercial use on any parcel of at least 2 acres in size. Customary household pets such as cats or dogs are permitted throughout the town. Home farming is allowed.

Yes No

The Planning Board voted in favor of submitting all three articles to the voters.

ARTICLE 5

Shall we modify the elderly exemptions from property tax in the Town of Pittsfield, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$5,000; for a person 75 years of age up to 80 years, \$10,000; for a person 80 years of age or older \$20,000. To qualify, the person must have been a New Hampshire resident for at least

WARRANT

5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$18,400 or, if married, a combined net income of less than \$26,400; and own net assets not in excess of \$35,000 excluding the value of the person's residence. Under no circumstances shall the amounts of the exemption for any age category be less than \$5,000.

Yes

No

TO BE TAKEN UP SATURDAY, MARCH 15th, 1997:

ARTICLE 6

To see if the Town will vote to raise and appropriate the sum of Thirty-Four Thousand Nine Hundred Forty Dollars (\$34,940) for the purpose of finishing the replacement of the Bridge Street Bridge. *(Recommended by the Board of Selectmen) (Recommended by the Municipal Budget Committee) (Majority vote required)*

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum of Thirty-Nine Thousand Dollars (\$39,000) for the purpose of constructing a sidewalk on Lyford Hill Road. *(Not Recommended by the Board of Selectmen) (Not Recommended by the Municipal Budget Committee) (Majority vote required)*

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Twenty-Two Thousand Five Hundred Sixty-Eight Dollars (\$22,568) for the purpose of repairing the Fire Department Ladder Truck. *(Recommended by the Board of Selectmen) (Recommended by the Board of Firewards) (Recommended by the Municipal Budget Committee) (Majority vote required)*

ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of Sixty-Eight Thousand Nine Hundred Thirty-Six Dollars (\$68,936), for the purpose of replacing the 1987 F-800 Dump Truck and authorize the withdrawal of \$41,403 from the Capital Reserve Fund created for that purpose. The balance of \$27,533 is to come from general taxation. *(Recommended by the Board of Selectmen) (Recommended by the Municipal Budget Committee) (Majority vote required)*

ARTICLE 10

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of replacing the 1988 F800 #2 Dump Truck, and raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be placed in this fund. *(Not Recommended by the Board of Selectmen) (Recommended by the Municipal Budget Committee) (Majority vote required)*

WARRANT

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) to be added to the Park and Recreation Department Property Acquisition and Expansion Capital Reserve Fund previously established. *(Recommended by the Board of Selectmen) (Recommended by the Municipal Budget Committee) (Majority vote required)*

ARTICLE 12

To see if the Town will vote to establish a Capital Reserve Fund under the provision of RSA 35:1 for the purpose of replacing a police cruiser, and raise and appropriate the sum of Eleven Thousand Dollars (\$11,000) to be placed in this fund. *(Recommended by the Board of Selectmen) (Recommended by the Municipal Budget Committee) (Majority vote required)*

ARTICLE 13

To see if the Town will vote to establish a Capital Reserve Fund under the provision of RSA 35:1 for the purpose of replacing the Small Highway Truck (1-ton), and raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in this fund. *(Recommended by the Board of Selectmen) (Recommended by the Municipal Budget Committee) (Majority vote required)*

ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand (\$15,000) to be added to the Department of Public Works Loader Capital Reserve fund previously established. *(Recommended by the Board of Selectmen) (Recommended by the Municipal Budget Committee) (Majority vote required)*

ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Fire and Rescue Apparatus Capital Reserve fund previously established. *(Recommended by the Board of Selectmen) (Recommended by the Municipal Budget Committee) (Majority vote required)*

ARTICLE 16

To see if the Town will vote to raise and appropriate the sum of One Million Seven Hundred Eighty-Eight Thousand Seven Hundred Twenty-Two (\$1,788,722) which represents the operation budget of the Town. Said sum does not include the special warrant articles herein contained. *(Recommended by the Municipal Budget Committee) (Majority vote required)*

ARTICLE 17

To see if the Town will vote to adopt the provisions of RSA 202-A:4-d authorizing indefinitely until specific rescission of such authority, the library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property. And further to

WARRANT

require that prior to the acceptance of any such gift, valued at over \$5,000, the public library trustees shall hold a public hearing on the proposed acceptance. *(Recommended by the Library Trustees)*

ARTICLE 18

To see what action the Town will take in regards to the reports of its officers and agents.

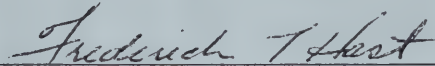
ARTICLE 19

To transact any other business that may legally come before said meeting.

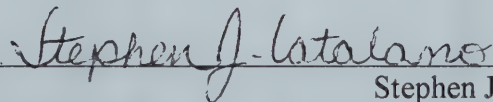
Given under our hands and seal this 13th day of February, in the year of our Lord, Nineteen Hundred and Ninety-Seven.



Paul A. Richardson, Chairman



Frederick T. Hast



Stephen J. Catalano
Board of Selectmen

BUDGET

Acct. No.	PURPOSES OF APPROPRIATION (RSA 31:4)	Warr Art. #	Appropriation Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATION FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4130-4139	GENERAL GOVERNMENT							
	Executive		58,934	57,031	74,091		74,091	
4140-4149	Election, Registration & Vital Statistics		22,817	23,102	24,905		24,480	425
4150-4151	Financial Administration		74,050	75,071	78,637		78,637	
4153	Legal Expense		7,000	7,800	7,000		7,000	
4155-4159	Personnel Administration		43,750	28,398	48,110		48,110	
4191-4193	Planning & Zoning		3,600	2,724	16,836		15,136	1,700
4194	General Government Buildings		23,000	25,610	37,200		34,200	3,000
4195	Cemeteries		1,000	436	1,000		1,000	
4196	Insurance		51,200	39,294	36,397		36,397	
4197	Advertising & Regional Assoc.		4,501	4,440	4,520		4,520	
	PUBLIC SAFETY							
4210-4214	Police		243,302	243,255	248,294		248,294	
4215-4219	Ambulance		50,000	50,000	100,000		82,500	17,500
4220-4229	Fire		72,000	69,340	74,179		74,179	
4240-4249	Building Inspection		6,158	7,012	6,317		6,317	
4290-4298	Emergency Management		1,750	984	1,750		1,750	
	HIGHWAYS & STREETS							
4311-4312	Administration & Highways & Streets		384,063	379,602	400,177		400,177	
4316-4319	Street Lighting & Other		46,038	39,408	45,000		45,000	
	SANITATION							
4324-4325	Solid Waste Disposal & Cleanup		154,504	154,504	160,609		160,609	
4326-4329	Sewage Collection & Disposal & Other		163,734	163,734	169,940		169,940	
	WATER DISTRIBUTION & TREAT							
4335-4339	Water Treatment, Conservation & Other		90,725	76,676	110,000		100,000	10,000
	HEALTH							
4411-4414	Administration & Pest Control		4,975	3,669	5,605		5,605	
	WELFARE							
4441-4442	Administration & Direct Assistance		29,480	21,267	29,523		29,523	
4444	Intergov. Welfare Payments		1,837	1,837	1,837		1,837	
	CULTURE & RECREATION							
4520-4529	Parks & Recreation		17,050	17,322	20,000		20,000	
4550-4559	Library		24,070	24,070	28,000		28,000	
4589	Other Culture & Recreation		4,500	4,464	4,500		4,500	

BUDGET

DEBT SERVICE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.-Long Term Bonds & Notes	40,000	40,000	40,000	40,000	40,000	40,000	XXXXXXXXXX
4712	Interest-Long Term Bonds & Notes	28,180	28,180	25,920	25,920	25,920	25,920	XXXXXXXXXX
4723	Interest on TANs	20,000	24,962	20,000	20,000	20,000	20,000	XXXXXXXXXX
CAPITAL OVERLAY		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4902	Machinery, Vehicles & Equipment	21,302	21,302					XXXXXXXXXX
4903	Buildings	30,000	20,273					XXXXXXXXXX
OPERATING TRANSFERS OUT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4915	To Capital Reserve Fund	48,500	48,500					XXXXXXXXXX
SUBTOTAL 1		1,772,020	1,704,268	1,820,347	1,820,347	1,788,722	1,788,722	32,625

Please note: "Individual" warrant articles are not necessarily the same as "special warrant articles", which are addressed below.

Acct. No.	PURPOSES OF APPROPRIATION (RSA 31:4)	Warr Art. #	Appropriation Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATION FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4902	Bridge Street Bridge	6			34,940		34,940	
4902	Lyford Hill Sidewalk Project	7				39,000		39,000
4902	Fire Department Ladder Truck	8			22,568		22,568	
4902	Dump Truck (Replace 87 F-800)	9			68,936		68,936	
SUBTOTAL 2 Recommended			XXXXXXXXXX	XXXXXXXXXX	126,444	XXXXXXXXXX	126,444	XXXXXXXXXX

Special warrant articles are defined in RSA 32:3, VI, as 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a special article or as nonlapsing or nontransferable article.

Acct. No.	PURPOSES OF APPROPRIATION (RSA 31:4)	Warr Art. #	Appropriation Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATION FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4915	Public Works 88 F-800 Dump C.R.	10				20,000	20,000	
4915	Parks & Recreation Capital Reserve	11			3,500		3,500	
4915	Police Cruiser Capital Reserve	12			11,000		11,000	
4915	Public Works Sm. Hwy Truck C.R.	13			5,000		5,000	
4915	Public Works Loader Cap Reserve	14			15,000		15,000	
4915	Fire & Rescue Apparatus Cap Reserve	15			25,000		25,000	
SUBTOTAL 3 Recommended			XXXXXXXXXX	XXXXXXXXXX	59,500	XXXXXXXXXX	79,500	XXXXXXXXXX

BUDGET

Acct. No.	SOURCE OF REVENUE	Warr Art.#	Estimated Revenue Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE for Ensuing Fiscal Year
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		5,400	6,826	2,000
3180	Resident Taxes		17,850	17,650	18,000
3185	Yield Taxes		9,700	11,808	2,000
3190	Interest & Penalties on Delinquent Taxes		100,950	111,324	110,400
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		1,100	1,171	1,200
3220	Motor Vehicle Permit Fees		233,200	271,055	260,000
3230	Building Permits		7,250	8,361	7,200
3290	Other Licenses, Permits & Fees		2,790	3,391	2,470
3311-3319 FROM FEDERAL GOVERNMENT			19,380	19,818	19,000
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenue		67,279	67,279	70,000
3353	Highway Block Grant		71,685	71,685	78,061
3354	Water Pollution Grants		50,262	50,262	48,532
3359	Other Rooms & Meals Tax			30,824	
3379 FROM OTHER GOVERNMENTS			6,300	6,300	6,300
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		11,170	12,382	10,050
3409	Other Charges		7,500	7,594	7,000
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		400	6,149	400
3502	Interest on Investments		25,000	30,363	15,000
3503-3509	Other		7,400	15,032	4,500
INTERFUND OPERATING TRANS FR			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	Sewer - (Offset)		163,734	125,056	169,940
3915	Capital Reserve Fund	9	11,683	11,683	41,403
3916	Trust & Agency Funds		25,052	25,156	25,052
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	Amounts Voted From "Surplus"		XXXXXXXXXX		XXXXXXXXXX
	"Surplus" Used in Prior Year to Reduce Taxes		XXXXXXXXXX		XXXXXXXXXX
TOTAL REVENUES			845,085	911,168	898,508

BUDGET SUMMARY	SELECTMEN	BUDGET COMMITTEE
SUBTOTAL 1 Recommended (from page 4)	1,820,347	1,788,722
SUBTOTAL 2 "Individual" warrant article (from page 4)	126,444	126,444
SUBTOTAL 3 Special warrant articles as defined by law (from page 4)	59,500	79,500
TOTAL Appropriations Recommended	2,006,291	1,994,666
Less: Amount of Estimated Revenues (Exclusive of Property Taxes) (from above)	898,508	898,508
Amount of Taxes To Be Raised	1,107,783	1,096,158

HELP! We ask your assistance in the following: If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. No	W.A.No	Amount

SUMMARY INVENTORY OF VALUATION

	ACRES	ASSESSED VAL
VALUE OF LAND ONLY		
Current Use (At Current Uses Values) (RSA 79-A)	9,614.46	\$1,032,322
Residential	9,703.41	\$19,679,900
Commercial	331.92	\$3,151,100
TOTAL OF TAXABLE LAND		\$23,868,322
VALUE OF BUILDINGS ONLY		
Residential		\$55,609,000
Manufactured Housing		\$2,961,000
Commercial/Industrial		\$13,115,300
TOTAL OF TAXABLE BUILDINGS		\$71,685,300
PUBLIC WATER UTILITY		\$634,600
PUBLIC UTILITIES		\$2,074,700
VALUATION BEFORE EXEMPTIONS		\$98,257,922
Blind Exemptions		\$60,000
Elderly Exemptions		\$393,900
TOTAL DOLLAR AMOUNT OF EXEMPTIONS		\$453,900
NET VALUATION ON WHICH TAX RATE IS COMPUTED		\$97,804,022
TAX CREDITS		
Totally and Permanently Disabled Veterans, Spouses or Widows		\$4,200
Other War Service Credits		\$22,600

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**TAKEN UP TUESDAY, MARCH 12th,
1996:**

Article 1. To choose one Selectman for a three (3) year term, Frederick T. Hast 474, Richard Hunsberger 112, Frederick T. Hast, elected; one Fireward for a three (3) year term, Ann Emerson 523, elected; one Trustee of Trust Funds for a three (3) year term, Wayne Emerson 538, elected; one Library Trustee for a three (3) year term, Shirley Genest 548, elected; one Town Treasurer for a three (3) year term, Barbara Pellegri 521, elected; one Supervisor of the Checklist for a six (6) year term, Frances Marston 561, elected and one Moderator for a two (2) year term, Henry Stapleton 551.

**TAKEN UP SATURDAY, MARCH 16th,
1996:**

Moderator Henry Stapleton called the meeting to order at 1:00 P.M.

Robbie Jaques and Tom Mango from Pack #3 and Robbie Welch and Nick White from Pack #84 lead with the Pledge of Allegiance.

Paul Richardson presented Floyd J. Carson a plaque, thanking him for his service as Selectman. Floyd J. Carson thanked everyone who supported him in the past years, especially the people who supported and came to his assistance during a difficult and trying time.

Moderator Stapleton introduced Larry Wood from Municipal Resources, Inc.

Moderator Stapleton stated if you are not a registered voter, please do not vote. Anyone wishing to speak, please use the microphone, so everyone can be heard.

Floyd Carson presented Ralph VanHorn a plaque for his dedicated service as Trustee of the Carpenter Memorial Library for 37 years.

Article 2. To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) to be added to the Fire and Rescue Apparatus Capital Reserve fund previously established. *(Recommended by the Board of Firewards) (Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

Gerry Gilman made a motion to accept Article #2 as read, Don Bergeron seconded; voice vote on Article #2 affirmative, motion carried.

Article 3. To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Department of Public Works F-800 Dump Truck #1 Capital Reserve Fund previously established. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

Neil M. Delorey made a motion to accept Article #3 as read, Floyd J. Carson seconded; voice vote on Article #3 affirmative, motion carried.

Article 4. To see if the Town will vote to raise and appropriate the sum of Twenty-One Thousand Three Hundred Two Dollars (\$21,302.00), for the purpose of replacing the 1990 Police Cruiser and authorize the withdrawal of \$10,000 from the Capital Reserve Fund created for that purpose. The balance of \$11,302 is to come from general taxation. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

Paul A. Richardson made a motion to accept Article #4 as read, Neil M. Delorey seconded;

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voice vote on Article #4 affirmative, motion carried.

Article 5. To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500.00) to be added to the Park and Recreation Department Property Acquisition and Expansion Capital Reserve Fund previously established. *(Recommended by the Board of Selectmen)* *(Recommended by the Budget Committee)* *(Majority vote required)*

Floyd J. Carson made a motion to accept Article #5 as read, Neil M. Delorey seconded; voice vote on Article #5 affirmative, motion carried.

Article 6. To see if the Town will vote to raise and appropriate the sum of Sixteen Thousand Five Hundred Seventy-Six Dollars (\$16,576.00) for the purpose of repairing trusses and installing braces to the attic area of the fire station (\$2,025.00), stripping and reshingling the entire fire station roof (\$9,000.00) and redoing the parking lot and installing a culvert for drainage in front of the building (\$5,552.00) and to authorize the use/transfer of Sixteen Thousand Five Hundred Seventy-Six Dollars (\$16,576.00) from the unexpended fund balance as of December 31, 1995. *(Recommended by the Board of Firewards)* *(Recommended by the Board of Selectmen)* *(Recommended by the Budget Committee)* *(Majority vote required)*

Gerry Gilman made a motion to accept Article #6 as read, seconded; voice vote on Article #6 affirmative, motion carried.

Article 7. To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) for the purpose of demolition and cleanup of Town owned property known as the Yellow Block on Carroll

Street and to authorize the Selectmen, after the demolition and cleanup, to sell the vacant lot as determined by the Board of Selectmen. *(Recommended by the Board of Selectmen)* *(Recommended by the Budget Committee)* *(Majority vote required)*

Donald Bergeron made a motion to accept Article #7 as read, William Bleckmann seconded. Elsie Morse asked if any restrictions will be put on the sale of the vacant lot? The Board of Selectmen haven't come to any conclusions. The Board has, however, decided the lot will not be used as an apartment house. Voice vote on Article #7 affirmative, motion carried.

Article 8. To see if the Town will vote to change the method of membership on the Municipal Budget Committee from appointment by the moderator, as it was originally adopted, to election by official ballot. Such committee shall consist of nine (9) elected members, a School Board member, and a member of the Board of Selectmen, as defined in RSA 32:15. The Moderator is authorized to appoint the elected members until the next annual election, at which time the election will be for three (3) members per year. The staggered terms shall begin that same year with 1/3 of such members chosen to hold office for one year, 1/3 for 2 years, and 1/3 for 3 years and each year thereafter 1/3 shall be chosen for terms of 3 years and until their successors are appointed and qualified. *(Recommended by the Board of Selectmen)* *(Majority vote required)*

Floyd J. Carson made a motion to accept Article #8 as read, Paul A. Richardson seconded. Arthur Morse asked the body to defeat this article as there are a wide variety of individuals currently serving on the Budget Committee.

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Jeff Collins proposed an amendment to Article #8 in case it gets passed. Vacancies of elected members shall be appointed by the Moderator with the approval of the current Budget Committee, that way if it does get passed and there are not enough people running for the Budget Committee or if somebody drops out, there is a way to replace them.

Floyd J. Carson stated this is the third time this has been on the warrant. Mr. Carson stated he thinks this is the most important article to be voted on today, this is the democratic way of doing business. It's going to relieve the Moderator of some responsibility and accountability. It will also allow residents to become involved in the budget process, if they so desire. People have asked to be on the Budget Committee and have not been chosen. Mr. Carson thinks this will generate more enthusiasm for people to get involved in the Town budget. It will increase voter participation at Town Meeting and he feels the Budget Committee should be elected by the people of the Town. Don Bergeron disagrees with this article, as he feels there is not enough people who will run. Elsie Morse agrees this should be voted down. All anyone has to do is make themselves known to the Moderator, if they are interested in being on the Budget Committee. Paul A. Richardson stated there were several absentees this year during the budget process. By being elected, it makes people more accountable.

Arthur Morse asked to move the question.

Floyd J. Carson asked for a show of hands for this vote. Hand vote on Article #8 Yes - 60 No - 72; motion defeated. Amendment becomes mute.

The Moderator stated to let him know if anyone is interested in being on the Budget Committee.

Article 9. To see if the Town will vote to raise and appropriate the sum of Twenty-One Thousand Six Hundred and fifty-six Dollars (\$21,656.00) and direct the Board of Selectmen together with the Board of Firewards to appoint a Full-Time position of Chief, said sum to be the maximum salary (\$16,380.00) and benefit (\$5,276.00) package to cover six (6) months, beginning July 1st. *(Recommended by the Board of Firewards) (Recommended by the Board of Selectmen) (Not Recommended by the Budget Committee) (Majority vote required)*

Neil M. Delorey made a motion to accept Article #9 as read, Ann Emerson seconded.

James Thyng asked what the position of the Budget Committee was on this matter? Arthur Morse stated the committee felt it was not well thought out and presented. It might entail some inspections of buildings, it might entail building permits and without a clear cut definition of what this person would be doing, we could not ask the people to support this article. The Selectmen put it on the warrant to let the public decide. Ann Emerson highlighted some of the job description. This person would be responsible for the administration and technical aspects of the fire department, including supervision of training, fire prevention and inspections under their jurisdiction. This person would report to the firewards and he/she would be responsible for the preparation of the budget, maintenance of all records, scheduling and preparing special reports in a timely manner and attend department meetings, department head meetings, etc.

Bill Bleckmann asked if next year's appropriation would be in excess of \$40,000? That would be correct. Ray Chapman stated this person would likely need a car and secretary, which could make it up amount \$50,000 for next year. Patrick Morris stated

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there isn't any overtime money or mileage included at this time. Ann Emerson stated some of this money could come from the volunteer fire chiefs compensation. The figures presented includes salary for 42 hours per week. Dot Drew stated it is already done at a cheaper cost. Ann Emerson stated that the volunteer chief has a job working full-time 40 hours and then he puts in another 20-30 hours working for the Town. David Adams stated he would like to see a committee come up with some recommendations. He stated we do need a permanent full-time fireman in this town. We need a full scale plan that is more organized. Paul A. Richardson encouraged the body to vote down this article, since this would put a tremendous burden on the taxpayers.

Voice vote on Article #9 defeated, motion defeated.

Article 10. Fire Chief shall be appointed by Board of Selectmen, of the Town of Pittsfield, by a simple majority vote of the board. On appointment he/she shall be fully and only responsible to the Board of Selectman, for all Fire Department administrative duties, business and polices matters, legal actions. He/she shall perform their duties as Fire Chief in accordance with in RSA's relating to Fire Service in New Hampshire. The Fire Chief shall answer all requests to appear, by the Board of Selectmen. Non compliance with terms of appointment shall be grounds for dismissal; Fire Chief shall excepts this fact upon appointment. Board of Selectmen shall set period of appointment, upon appointment.

Upon passage of this article, Board of Fire Wards is dissolved, making Fire Chief administrative authority of Fire Department. Members of the dissolved Board of Fire Wards shall turn in all of the dissolved boards records,

within seven (7) days of passage, to Board of Selectmen.

Selectmen shall appoint an acting Fire Chief, after adoption of this article and not later than the day after adoption. Fire Chief, at time of Town Meeting, shall serve till acting chief is appointed. Actin Fire Chief shall serve till a Fire Chief is chosen and appointed. *(By Petition)*

Floyd J. Carson moved to accept Article #10 as read, Maurice Wells seconded.

The Moderator read two legal opinions, one from Walter Mitchell, the Town Council and one from Tony Soltani, council for the Firewards.

Mr. Mitchell's opinion states, upon passage of this article, it does not become effective for one year from the time of this vote. Those positions of firewards would continue to exist for a one year period.

The opinion obtained by the Firewards from the Soltani Office is as follows:

A petition has been presented to the Pittsfield Board of Selectmen which purports to change the form of government for the Pittsfield Fire Department. It requires the Board of Selectmen to appoint an acting Fire Chief within one day after town meeting. It also purports to dissolve the Board of Fireward immediately. This article does not address the appointment of the remaining fire fighting personnel, nor does it purport to resolve the issue of their continued tenure.

The Town of Pittsfield's fire department has been governed by a

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Board of Firewards since the early part of the last century. The firewards are elected by the voters. The fire chief is appointed by the Firewards. The fire chief appoints the remaining personnel and is responsible for all duties incumbent upon the fire chief under New Hampshire law. The present fire chief was appointed by the Board of Firewards, with the concurrence of the Board of Selectmen for an indefinite term.

The question has arisen as to the legality of the warrant article and its impact on the Town if passed.

Based on the facts presented and, the clear mandates of New Hampshire law it is rather clear that the article is at least in part against New Hampshire law. The warrant article appears to require the Board of Selectmen to undertake an illegal act. If passed the Board of Selectmen will be confronted with a dilemma. They must choose whether to proceed with an illegal act or decline to do so. In either event, litigation is sure to follow. If the board of Selectmen attempt to comply with the requirements of this article, any public officer with a public duty will be obligated to challenge their action. The fire chief, the Board of Firewards, or any individual board member or selectman may sue to challenge such action. If this article passes in its present form, any such challenge will probably succeed. Moreover, under New Hampshire rule the challenger with the public duty will be entitled to recover his costs and expenses (including attorney's fees) from the Town. Hence, the Town

may end up underwriting the expenses for both sides of the ensuing litigation.

New Hampshire courts will generally try to sever illegal provisions of a legislative act so as to breathe life into the remaining provisions. To do this however, the act must, at least in part, be subject to proper logical legal interpretation. The proposed article contains various provisions which alternatively require violation of the law, are internally inconsistent, attempt to supersede state law and leave ambiguous unaddressed material issues. In this light, the article will probably be unsalvageable by a court and will likely be stricken in whole.

The warrant article should, nevertheless, be put to the town vote of the town meeting. The voters should also be apprised of the flaws and the possible consequence of their vote. If provided with the required information, it is expected and presumed that the voters will act accordingly. The best cost-saving measure is a well-informed voter.

Dot Drew doesn't know why the Selectmen want to run the fire department, as they have enough to do. She thinks taking over the fire department is too much for the Selectmen with all they have to do.

Maurice Wells stated he put in the petition, he stated we need a change. The firewards provide no service and are running rampant.

Fred Hast stated the fire department has been running this way for years and feels it should be kept this way.

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The Moderator stated a yes vote will be in favor of the article and a no vote will be against.

Voice vote on Article #10 defeated, motion defeated.

Article 11. To see if the Town will vote to raise and appropriate the sum One Million Seven Hundred Seventy-Two Thousand Twenty (\$1,772,020) of which represents the operation budget of the Town. Said sum does not include the special warrant articles herein contained. *(Recommended by the Municipal Budget Committee) (Majority vote required)*

Arthur Morse moved \$1,772,020, said sum does include special warrant articles recommended by the Budget Committee, Neil M. Delorey seconded; voice vote on Article #11 affirmative, motion carried.

Article 12. To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town, gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19. This shall remain in effect until rescinded. *(Recommended by the Board of Selectmen) (Majority vote required)*

Floyd J. Carson moved to accept Article #12 as read, Neil M. Delorey seconded; voice vote on Article #12 affirmative, motion carried.

Article 13. To see if the Town will vote to authorize the Board of Selectmen indefinitely to accept gifts of personal property which may be offered to the Town for any public purpose, pursuant to RSA31:95-e. The Board of Selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the Town to raise, appropriate or expend any public funds for the operation, maintenance, repair, or replacement of such personal

property. *(Recommended by the Board of Selectmen) (Majority vote required)*

Floyd J. Carson moved to accept Article #13 as read, Neil M. Delorey seconded; voice vote on Article #13 affirmative, motion carried.

Article 14. Shall the Town accept the provisions of RSA 31:95-b providing that any Town, at an annual meeting, may adopt an article authorizing indefinitely, until specific rescission of such authority, the Board of Selectmen to apply for, accept, and expend, without further action by Town Meeting, unanticipated money from a state, federal, or other governmental unit, or a private source which becomes available during the fiscal year? This shall remain in effect until rescinded. *(Recommended by the Board of Selectmen) (Majority vote required)*

Neil M. Delorey moved to accept Article #14 as read, Arthur Morse seconded; voice vote on Article #14 affirmative, motion carried.

Article 15. To see if the Town will vote to authorize the Board of Selectmen, pursuant to RSA 674:40-a(I), to accept on behalf of the Town dedicated streets which have first been approved by the Planning Board as part of a subdivision plat, site plan, or street plat. *(Recommended by the Board of Selectmen) (Majority vote required)*

Paul A. Richardson moved to accept Article #15 as read, Neil M. Delorey seconded. Since this article was voted in the affirmative last year, no action is necessary. Paul A. Richardson withdrew his motion and Neil M. Delorey withdrew the second. Bill Bleckmann motioned to table Article #15, seconded; voice vote to table Article #15 affirmative, motion carried.

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Article 16. To see what action the Town will take in regards to the reports of its officers and agents.

Neil M. Delorey made a motion to accept as written, seconded. Maureen VanHorn questioned why there was no mention of the Town Administrator in the Selectmen's Report. Floyd Carson stated the administrator was terminated in September and since then it has been an ongoing discussion. The Selectmen have hired MRI to get input from them as to what direction to go. At this time they have not finished their evaluation. Mr. Carson stated he doesn't feel there is a need for a full-time administrator.

Voice vote on Article #16 affirmative, motion carried.

Article 17. To transact any other business that may legally come before said meeting.

Elsie Morse stated she would like to have everyone give Shelley Charron thanks for her dedicated work to the Town of Pittsfield.

Arthur Morse stated Route 107 has become almost impassable due to the frost heaves. He would like Steve Adams, Martin Boermeester and Leo Fraser to go on a convoy over Route 107 to see for themselves the condition of this and other state roads.

Dot Drew wanted to know when the work is to begin on the Bridge Street Bridge? Paul A. Richardson stated the DOT brought a proposal to the Selectmen. The Selectmen voted to replace the bridge that is there now. There will be a public hearing on April 2, 1996 at the Town Hall to obtain information about the bridge. The DOT hopes to finish the bridge by fall.

Sharon Blais asked why Mr. Delorey did not sign the warrant printed in the Town Report? Neil Delorey stated he was not at the meeting when the warrant was signed and he also didn't agree with Article #10. He did sign the warrant before it was posted.

Ray Chapman polled the body about having a five member Board of Selectmen versus a three member board. It was stated the towns population must be 5,000 to go to a five member board. The Town handbook does not state a 5,000 population requirement. The straw pole was pretty much equal.

Mr. O'Brien praised the highway department for their tremendous job they did this winter.

As there being no further business, a motion to adjourn was heard and seconded. Meeting adjourned at 2:25 P.M.

Minutes submitted by Shelley J. Charron, Recording Secretary and approved by Elizabeth A. Hast, Town Clerk.

TAX INFORMATION

Inventory of Town

	1994	1995	1996
Land-Improved & Unimproved	46,617,519	24,147,894	23,863,322
Buildings	91,883,770	67,955,000	68,724,300
Public Water Utility (Private)	644,200	615,200	634,600
Public Utilities (Electric Plant)	2,505,400	2,061,600	2,074,700
Trailer & Mobile Homes	4,016,600	2,959,300	2,961,000
TOTAL VALUATION BEFORE EXEMPT	145,667,489	97,738,994	98,257,922
Elderly/Blind Exemptions	363,400	398,200	453,900
NET VALUATION ON WHICH TAX RATE IS COMPUTED	\$ 145,304,089	\$ 97,340,794	\$ 97,804,022

Tax Rate Information

	1994	1995	1996
Net Town Appropriation	931,767	1,049,117	910,359
Net School Appropriation	2,160,961	2,385,937	2,190,997
County Tax Assessment	189,387	176,180	206,410
War Service Credits	29,800	28,400	26,800
Overlay	59,678	50,320	49,416
Less: Shared Revenue	(29,599)	(30,913)	(28,327)
PROPERTY TAXES TO BE RAISED	\$ 3,341,994	\$ 3,659,041	\$ 3,355,655

Tax Rate

	1994	1995	1996
School	14.87	24.51	22.40
Town	6.83	11.27	9.80
County	1.30	1.81	2.11
	\$ 23.00	\$ 37.59	\$ 34.31

Schedule of Town Property

	1996
Town Hall - Land & Building	276,700
Furniture & Equipment	25,000
Libraries - Land & Building	120,600
Furniture & Equipment	74,000
Police Department - Land & Building	227,800
Furniture & Equipment	50,000
Fire Department - Land & Building	111,100
Equipment	426,000
Highway Department - Land & Building	115,800
Equipment	339,170
Parks, Common & Playground	77,300
Wastewater Treatment Plant	907,600
Schools - Lands & Buildings	3,714,700
Equipment	100,000
All Other Property & Equipment	520,900
	\$ 7,086,670

COMPARATIVE STATEMENT

Appropriations & Expenditures For the Year Ending December 31, 1996

Title of Appropriation	1996	1996*	1996	UNDER/
	ACTUAL	TRANSFER	ACTUAL	[OVER]
	APPROP	APPROP	EXPEND	EXPEND
Executive Office	58,934	(285.21)	57,031.16	1,617.63
Election and Registration	22,817	285.21	23,102.21	0.00
Financial Administration	74,050	1,021.07	75,071.07	0.00
Legal Expenses	7,000	800.02	7,800.02	0.00
Employees Benefits	43,750	(1,821.09)	28,398.49	13,530.42
Planning and Zoning	3,600		2,723.99	876.01
General Government Buildings	23,000	2,610.15	25,610.15	0.00
Cemeteries	1,000		436.45	563.55
Insurance	51,200	(2,610.15)	39,294.30	9,295.55
Regional & Association Dues	4,501		4,439.96	61.04
Police Department	243,302		243,254.60	47.40
Ambulance Service	50,000		50,000.00	0.00
Fire Department	72,000	(854.18)	69,339.79	1,806.03
Building Inspection (HSA)	6,158	854.18	7,012.18	0.00
Emergency Management	1,750		983.69	766.31
Highway Administration	67,615	1,914.36	69,529.36	0.00
Highways and Streets	316,448	(1,914.36)	310,072.29	4,461.35
Street Lighting	20,000		13,369.89	6,630.11
Highways - Other	26,038		26,038.00	0.00
Solid Waste Disposal (BCEP)	154,504	0.41	154,504.41	0.00
Pittsfield Aqueduct Hydrants	90,725	(0.41)	76,676.00	14,048.59
Health Officer	550		525.00	25.00
Pest Control (Animal Control)	4,425		3,144.08	1,280.92
Welfare Director	9,480		9,051.00	429.00
Welfare General Assistance	20,000	(5,233.71)	12,215.81	2,550.48
Community Action Program	1,837		1,837.00	0.00
Parks and Recreation	17,050	271.52	17,321.52	0.00
Library	24,070		24,070.00	0.00
Patriotic Purposes	4,500		4,464.38	35.62
Principal - Long Term Notes	40,000		40,000.00	0.00
Interest - Long Term Notes	28,180		28,180.00	0.00
Interest - Tax Anticipation Notes	20,000	4,962.19	24,962.19	0.00
Capital Outlay	102,477		81,607.65	20,869.35
Capital Outlay - Buildings	70,403		48,411.48	21,991.52
Capital Reserve	48,500		48,500.00	0.00
Wastewater Treatment Plant	163,734		163,734.00	0.00
Total	1,893,598	0.00	1,792,712.12	100,885.88

Not Yet Audited

*Transferred Appropriations, in order to be in compliance with standard auditing and financial procedures, as well as State Law, it was recommended by the Board of Selectmen to transfer funds as outlined above. This is to cover over expended lines using under expended lines.

COMPARATIVE STATEMENT

Revenues & Actual Revenues

Received for the Year Ending December 31, 1996

Title of Revenue	1996	1996	[UNDER]/
	ESTIMATED REVENUE	ACTUAL REVENUE	OVER ESTIMATE
Current Year Property Taxes	3,346,019	3,346,019.00	0.00
Current Land Use Change Tax	5,400	6,826.00	1,426.00
Current Year Resident Tax	17,850	17,650.00	(200.00)
Current Year Yield Tax	9,700	11,808.25	2,108.25
Interest & Penalty on Delinquent Taxes	100,000	110,382.88	10,382.88
Penalty on Resident Taxes	450	391.00	(59.00)
Interest on Land Use Change Tax		0.00	0.00
Interest on Late Yield Taxes	500	550.33	50.33
UCC Filings	1,100	1,170.64	70.64
Motor Vehicle Permits (Decals)	7,000	7,600.00	600.00
Motor Vehicle Permit Fees	225,000	261,953.00	36,953.00
Motor Vehicle Titles	1,200	1,502.00	302.00
Other Licenses, Permits and Fees	3,440	3,210.64	(229.36)
Building Permits and HSA Fees	6,500	8,360.70	1,860.70
Federal Tax Liens	100	180.00	80.00
Police Officer Grant	19,380	19,817.82	437.82
Shared Revenue Block Grant	67,279	150,677.78	83,398.78
Highway Block Grant	71,685	71,685.20	0.20
Water Pollution Grant	50,262	50,262.00	0.00
Rooms & Meals Tax	0	30,823.81	30,823.81
BCEP Annual Payment	6,300	6,300.00	0.00
Income from Departments:			
Town Office	350	426.68	76.68
Copies of Ordinances	50	30.00	(20.00)
Police Department	3,000	2,872.06	(127.94)
Police Officers Court Reimbursement	1,900	2,211.22	311.22
Fire Department	100	41.62	(58.38)
Forest Fire Reimbursement	2,200	2,187.33	(12.67)
Dog and Animal Control	0	0.00	0.00
Planning Board	900	1,485.32	585.32
Zoning Board of Adjustment	170	463.00	293.00
Town Maintenance Public Works	500	370.00	(130.00)
Welfare Reimbursement	2,000	2,000.51	0.51
Parks and Recreation	7,500	7,593.75	93.75
Miscellaneous	400	294.05	(105.95)
Sale of Town Property	0	6,149.38	6,149.38
Interest on Investments	25,000	30,363.03	5,363.03
Rent of Town Property	0	0.00	0.00
Court Fines and Restitution	500	3,608.00	3,108.00
Health Insurance Reimbursement	3,500	3,544.36	44.36
Insurance Reimbursement	3400	7,880.04	4,480.04
Withdrawal - Capital Reserve	11,683	11,683.00	0.00
Income From Trust Funds	52	155.52	103.52
Sanderson Fund Ambulance Service	25,000	25,000.00	0.00
Wastewater User Fee Interest & Cost	0	908.40	908.40
Wastewater User Fees	163734	119,123.20	(44,610.80)
Wastewater Hookup Fees	0	5,000.00	5,000.00
Wastewater Dumping Fees	0	25.00	25.00
Wastewater Miscellaneous Revenues	0	0.00	0.00
Total	4,191,104	4,340,586.52	149,482.52
Not Yet Audited			

STATEMENT OF ESTIMATED & ACTUAL REVENUES

		1996 ESTIMATED REVENUES	1996 ACTUAL REVENUES
	TAXES		
3120	Land Use Change Taxes	5,400	6,826.00
3180	Resident Taxes	17,850	17,650.00
3185	Yield Taxes	9,700	11,808.25
3190	Interest & Penalties on Delinquent Taxes	100,950	111,324.21
	LICENSES, PERMITS & FEES		
3210	Business Licenses & Permits	1,100	1,170.64
3220	Motor Vehicle Permit Fees	233,200	271,055.00
3230	Building Permits	7,250	8,360.70
3290	Other Licenses, Permits & Fees	2,790	3,390.64
	FROM FEDERAL GOVERNMENT		
3319	Police Department Grant	19,380	19,817.82
	FROM STATE GOVERNMENT		
3351	Shared Revenue	67,279	67,279.00
3353	Highway Block Grant	71,685	71,685.20
3354	Water Pollution Grants	50,262	50,262.00
3359	Other Rooms & Meals Tax		30,823.81
	FROM OTHER GOVERNMENT		
3379	Intergovernmental Revenues B CEP Solid Waste	6,300	6,300.00
	CHARGES FOR SERVICES		
3401	Income from Departments	11,170	12,381.79
3409	Parks & Recreation	7,500	7,593.75
	MISCELLANEOUS REVENUES		
3501	Sale of Municipal Property	400	6,149.38
3502	Interest on Investments	25,000	30,363.03
3504	Court Fines	500	3,608.00
3506	Employee Benefits & Insurance	6,900	11,424.40
	INTERFUND OPERATING TRANSFERS IN		
3914	Enterprise Fund Sewer -	163,734	125,056.60
	OTHER FINANCING SOURCES		
3915	Capital Reserve Fund	11,683	11,683.00
3916	Trust & Agency Funds	25,052	25,155.52
	General Fund Balance		
	Fund Balance Voted from Surplus	16,576	
	TOTAL REVENUES AND CREDITS	861,661	911,168.74

BALANCE SHEET

Balance Sheet - Assets

	GENERAL FUND	DEC 96
Cash		
01-1010-1-001 Cash - Selectmen	382,693.43	703,556.15
01-1010-2-001 Cash - Capital Reserve Reassessment	14,315.47	29,996.61
	\$ 397,008.90	\$ 733,552.76
Tax Receivable		
01-1080-1-001 Property Tax - Current	473,556.31	473,556.31
01-1080-3-001 Resident Taxes	9,280.00	9,280.00
01-1080-4-001 Land Use Change Tax		0.00
01-1080-5-001 Yield Tax	3,757.35	3,757.35
01-1080-9-001 Allow for Uncollectable	(65,085.23)	(65,085.23)
01-1081-4-001 Elderly Liens	30,194.91	30,194.91
01-1155-1-001 Welfare Liens	8,020.82	8,020.82
	\$ 459,724.16	\$ 459,724.16
Tax Liens Receivable		
01-1110-1-001 Tax Liens Receivable	\$ 452,120.71	\$ 452,120.71
Accounts Receivable		
01-1150-1-001 Depts Town Office	\$ -	\$ 17,144.41
01-1160-5-001 Parks & Recreation Charges	\$ (9,744.48)	\$ (9,744.48)
	\$ (9,744.48)	\$ 7,399.93
Due from Other Funds		
01-1260-2-001 Due From State	15,391.04	15,391.04
01-1260-5-001 A/R Due From Health Care	6,494.98	6,494.98
	\$ 21,886.02	\$ 21,886.02
Due from Other Funds		
01-1310-0-000 Due From Other Funds	(25,000.88)	(25,000.88)
01-1310-7-001 Due From Sewer Fund	(134,940.72)	(134,940.72)
	\$ (159,941.60)	\$ (159,941.60)
Other Current Assets		
01-1400-1-001 Prepaid Expenses	40,143.00	40,143.00
01-1400-1-002 Notes Receivable	1,759.93	1,759.93
01-1670-1-001 Tax Deed Reimburse	(3,143.00)	(3,143.00)
01-1980-1-000 Estimated Revenue-BMSI	4,027,370.00	4,191,104.00
01-1990-1-000 Revenue Control-BMSI	(4,149,856.59)	(4,269,079.64)
	\$ (83,726.66)	\$ (39,215.71)
Total Assets	\$ 1,077,327.05	\$ 1,475,526.27

BALANCE SHEET

Balance Sheet - Liability & Equity

	GENERAL FUND	DEC 96
Vouchers Payable		
01-2020-1-000 Accounts Payable		1,527.29
01-2020-1-001 Accounts Payable	14,059.15	14,059.15
01-2020-2-001 Prior Year Accounts Payable	0.00	0.00
01-2020-3-001 Accounts Payable Refunds	0.00	0.00
01-2020-4-001 A/P Property Tax Refunds	0.00	0.00
01-2025-1-001 Federal Withholding	0.00	0.00
01-2025-1-002 FICA	(31.11)	(31.11)
01-2025-1-003 Medicare	0.00	0.00
01-2025-2-001 Retirement	(46.65)	(46.65)
01-2025-3-001 A/P Health Insurance	(212.59)	(212.59)
01-2025-8-002 Accounts Payable Welfare Liens	8,020.82	8,020.82
01-2025-8-003 Accounts Payable Elderly Liens	9,781.85	9,781.85
01-2026-1-001 Accrued Payroll	7,031.48	7,031.48
	\$ 38,602.95	\$ 40,130.24
Due to School District		
01-2070-3-001 Due to County	(212,464.00)	(212,464.00)
01-2075-1-001 A/P Due to School District	(1,633,691.00)	(1,633,691.00)
01-2080-1-001 Due to General Fund		(134,940.72)
	\$ (1,846,155.00)	\$ (1,981,095.72)
Others Payable		
01-2230-1-001 Tax Anticipation Notes	0.00	0.00
01-2270-1-001 Yield Tax Deposits	527.58	527.58
01-2270-3-001 Prepayments	(2,183.00)	(2,183.00)
	\$ (1,655.42)	\$ (1,655.42)
Reserve for Encumbrance		
01-2410-1-000 Appropriations-BMSI	1,729,864.00	1,893,598.00
01-2420-1-000 Expenditure Control-BMSI	(1,628,891.12)	(1,792,625.12)
01-2440-1-000 Reserve for Encumbrances	15,491.55	15,491.55
01-2440-1-001 Reserve for Encumbrances	86,374.26	86,374.26
	\$ 202,838.69	\$ 202,838.69
GF Fund Balance		
01-2530-1-000 Undesignated Fund Balance		(3,225.47)
01-2530-1-001 Undesignated Fund Balance	2,642,422.83	3,177,260.95
01-2530-2-001 Designated Fund Balance	41,273.00	\$41,273.00
	\$ 2,683,695.83	\$ 3,215,308.48
<hr/>		
Total Liability & Equity	\$ 1,077,327.05	\$ 1,475,526.27

BALANCE SHEET

Balance Sheet - Assets

	SEWER FUND	DEC 96
Sewer Users Charges		
02-1010-1-001 WW Certificate of Deposit	320,862.72	320,862.72
02-1010-2-001 WW Money Market	15,681.14	15,681.14
02-1150-1-001 A/R Sewer User Charges	17,144.41	17,144.41
Total Assets	\$ 353,688.27	\$ 353,688.27

Balance Sheet - Liabilities & Equity

Due to General Fund

02-2020-1-000 Accounts Payable	1,527.29	1,527.29
02-2080-1-001 Due to General Fund	\$ (134,940.72)	\$ (134,940.72)
	\$ (133,413.43)	\$ (133,413.43)

WW Undesignated Fund Balance

02-2530-1-000 Undesignated Fund Balance	(3,225.47)	(3,225.47)
02-2530-1-001 WW Undesignated Fund Balance	490,327.17	490,327.17
	\$ 487,101.70	\$ 487,101.70

Total Liability & Equity	\$ 353,688.27	\$ 353,688.27
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BONDED DEBT/CURRENT USE REPORT

Statement of Bonded Debt

Bank	MATURITY	PRINCIPAL	INTEREST
NH Municipal Bond Bank			
Wastewater Treatment Facility	1997	40,000	25,920
	1998	40,000	23,640
	1999	40,000	21,340
	2000	40,000	19,020
	2001-2007	280,000	66,940
Total Debt		\$ 440,000	\$ 156,860

Current Use Report

Category Classification	ACRES	FULL VALUE	CU VALUE
Forest Land White Pine w/o Stewardship	1,004.19	1,072,500	111,742
Forest Land White Pine w/Stewardship	124.00	86,300	8,657
Forest Land White Pine w/o Stewardship Rec.	445.30	465,800	42,311
Forest Land White Pine w/Stewardship Rec.	119.00	154,900	8,283
Forest Land Hardwood w/o Stewardship	1,276.49	1,285,100	65,822
Forest Land Hardwood w/Stewardship	224.50	193,100	5,083
Forest Land Hardwood w/o Stewardship Rec.	535.45	633,600	24,181
Forest Land Hardwood w/Stewardship Rec.	30.00	23,700	576
Forest Land All Others w/o Stewardship	2,646.16	2,680,800	228,954
Forest Land All Others w/Stewardship	79.00	44,800	3,572
Forest Land All Others w/o Stewardship Rec.	983.13	1,406,900	68,583
Forest Land All Others w/Stewardship Rec.	228.46	193,800	8,605
Farm Land Farm Land	982.45	3,249,600	353,163
Farm Land Farm Land Recreational	311.81	836,700	92,828
Unproductive Land	218.78	216,900	3,198
Unproductive Land Recreational	52.00	46,800	624
Unproductive Wetland	353.74	426,000	5,308
Total	9,614.46	13,017,300	1,031,490

TOWN OWNED PROPERTY

Map	Lot	Location	Valuation
R09	001A	Barnstead Town Line	8,600
R11	008	Clough Road	15,000
R15	021T	Tilton Hill Road	2,700
R15	007A	White Dam Area	5,600
R15	009A	Suncook River Near	600
R22	015	Catamount Road	5,000
R22	001B	Whites Pond	30,500
R26	013	71 Rocky Point Road	28,200
R26	012	103 Rocky Point Road	51,900
R26	014	Clough Road	24,500
R28	003	Catamount Road	19,400
R30	001	Catamount Road	35,300
R32	014	127 So Main Street	319,400
R32	016	Sewer Treatment Area	16,000
R32	017A	So. Main Street	1,400
R32	018	Sewer Treatment Plant Area	21,500
R37	005	Loudon Road	44,500
R38	009A	Ingalls Road	4,500
R41	012	Treatment Plant South End	2,900
R41	013	Treatment Plant Southwest Side	1,400
R43	004	Governors Road	8,500
R44	007	Tan Road	2,700
R44	004	Catamount Road	1,900
R44	008	Tan Road	2,600
R48	006	Tan Road	9,600
U01	080	7 Berry Avenue	90,500
U01	004A	7 Barnstead Road	10,700
U02	029	33 Catamount Road	111,100
U02	018	36 Clark Street	115,800
U02	038	35 Clark Street	13,800
U02	039	Clark Pond	13,300
U02	040	Clark Pond	13,300
U02	066	So Main Street Common	11,400
U02	067	So Main Street West of Common	8,200
U02	061A	So Main Street East of Common	3,600
U03	043	41 Main Street	120,600
U03	059	Town Hall Vacant Lot	13,000
U03	038	59 Main Street	227,800
U03	031	85 Main Street	263,700
U03	065	47 Joy Street	13,400
U03	093	46 Main Street	27,000
U03	002	5 Broadway Street	44,600
U03	105	14 Carroll Street	48,200
U05	014	14 Main Street	20,200

AUDITORS REPORT

MASON + RICH
PROFESSIONAL ASSOCIATION
SIX BICENTENNIAL SQUARE
CONCORD, NH 03301
603-224-2000

April 5, 1996

Board of Selectmen
Town of Pittsfield
Pittsfield, New Hampshire

In planning and performing our audit of the financial statements of the Town of Pittsfield, New Hampshire for the year ended December 31, 1995 we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated April 5, 1996 on the financial statements of the Town of Pittsfield, New Hampshire.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Town personnel and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters or to assist you in implementing the recommendations.

Respectfully submitted,
MASON & RICH PROFESSIONAL ASSOCIATIONS
Accountants and Auditors

Prior Year's Finding/Recommendations - The Sewer Fund is reported as a special revenue fund. Under generally accepted governmental accounting principals the fund should be reported as an enterprise fund, i.e. a fund established to account for operations financed and operated in a manner similar to private business enterprises. The Town should consider reporting the Sewer Fund as an enterprise fund. Under enterprise fund accounting, the cost of the Sewer Fund's fixed assets (pipe, mains, pumps, treatment plant, etc.) would be capitalized and depreciated over their remaining useful lives. This would give a much more accurate picture of the true cost of the sewer system and also insure that annual sewer fees were sufficient to meet expenses of the system, including depreciation which would provide funds for future capital replacement.

Management's Comments - The Town administrative staff will work with Mason + Rich, Municipal Resources, Inc. and other officials, as necessary, to develop the data and information needed to convert the Sewer Fund to an Enterprise Fund. It is anticipated that this will be done during the next six to twelve months.

TOWN CLERKS REPORT

For the Year Ending December 31, 1996

Motor Vehicle Permit Fees	261,953.00
Motor Vehicle Permit Decals	7,600.00
Title Applications	1,502.00
UCC Filings	1,170.64
Federal Tax Liens	180.00
Dog License Fees & Penalties	2,935.50
Marriage License to State	1,292.00
Marriage License	238.00
Vital Records to State	321.00
Vital Records	241.00
Filing Fees	15.00
Miscellaneous	5.00
Total Collected	\$ 277,453.14

Effective January 1, 1994, Dog License Fees Increased as Follows:

Male & Female	9.00
Neutered Male	6.50
Spayed Female	6.50
Owner Over 65	2.00 For 1st Dog
	Regular Fees for Additional Dogs.

Current Rabies certificates and proof of neutering or spaying must be shown.

Vital Statistics:

Births	43
Marriages	38
Deaths	22

TAX INFORMATION

Tax Collector's Report

for the Year Ending December 31, 1996

Property Taxes Uncollected, Committed and Other Debits

	1996 LEVY	1995 LEVY	1994 LEVY	PRIOR
Uncollected Taxes - Beginning of Year				
Property Taxes		601,379.09	1,244.00	
Resident Taxes		4,920.00	1,120.00	1,260.00
Land Use Change Tax				
Yield Taxes		4,922.55		
Sewer Rents		16,025.79		
Tax Committed - This Year				
Property Taxes	3,346,019.00			
Resident Taxes	18,030.00	20.00		
Sewer Rents	119,123.20	44,173.10		
Land Use Change Tax	5,550.00	1,276.00		
Yield Tax	165.08	10,258.39	1,384.78	
Overpayments				
Property Taxes	2,699.00			
Sewer Rents	235.63	17.94		
Property Interest	4,793.24	34,462.81	70.14	
Sewer Interest	20.54	887.86		
Resident Tax Penalties	46.00	322.00	16.00	7.00
Land Use Change Interest				
Yield Tax Interest		550.33		
Total Debits	\$ 3,496,681.69	\$ 719,215.86	\$ 3,834.92	\$ 1,267.00

Property Taxes Collected, Abated and Other Credits

Remitted to Treasurer During Fiscal Year

Property Taxes	2,868,076.68	590,053.93	1,244.00	
Resident Taxes	10,710.00	3,260.00	170.00	130.00
Land Use Change Tax	5,550.00	1,276.00		
Yield Taxes		11,588.67	1,384.78	
Sewer Rents	104,794.26	56,927.16		
Interest on Taxes	4,793.24	34,462.81	70.14	
Inventory Penalties	3,886.86	2,890.37		
Yield Tax Interest		550.33		
Sewer Interest	20.54	887.86		
Resident Tax Penalties	46.00	322.00	16.00	7.00
Land Use Change Interest				

TAX INFORMATION

Tax Collector's Report

for the Year Ending December 31, 1996

Property Taxes Uncollected, Committed and Other Debits

Abatements Made:

Property Taxes	558.15	8,434.79		
Resident Taxes	490.00	630.00	130.00	150.00
Sewer Rents	331.31	368.52		
Yield Taxes				
Tax Deeds	2,640.00			
Tax Deeds - Sewer	5.00	5.00		

Uncollected Taxes - End of Year

Property Taxes	473,556.31	(0.00)		
Resident Taxes	6,830.00	1,050.00	820.00	980.00
Land Use Change Tax	-			
Yield Taxes	165.08	3,592.27		
Sewer Rents	14,228.26	2,916.15		

Total Credits	\$ 3,496,681.69	\$ 719,215.86	\$ 3,834.92	\$ 1,267.00
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Liens Taken for Unpaid Property Taxes

Unredeemed Liens at Beg. of Fiscal Year		258,687.08	234,229.78	
Liens Executed During Fiscal Year	344,233.01			1,882.35
Overpayments			2,985.00	
Tax Lien Cost at Time of Lien	6,342.00			
Interest & Cost Collected After Lien	7,086.87	26,423.66	28,973.16	
Collected Redemption				
Costs	1,586.00	345.00	300.00	

Total Debits	\$ 359,247.88	\$ 285,455.74	\$ 266,487.94	\$ 1,882.35
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Remittance to Treasurer

Redemption's	117,328.63	122,900.77	115,664.83	
Interest/Cost at Time of Lien	6,342.00			
Interest/Cost	7,086.87	26,423.66	28,973.16	
After Lien Execution	1,586.00	345.00	300.00	
Abatements of Redeemed Taxes		6,066.00		
Deeded During Year	5,914.84	6,897.18	15,124.26	
Balance Unredeemed Liens	220,989.54	122,823.13	106,425.69	1,882.35

Total Credits	\$ 359,247.88	\$ 285,455.74	\$ 266,487.94	\$ 1,882.35
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TREASURER'S REPORT

General Fund

Cash on Hand January 1, 1996	1,057,700.19
Receipts During Year	5,047,141.51
Less Selectmen's Vouchers Paid	5,731,651.23
Balance December 31, 1996	\$ 373,190.47

Memorial Fund (NH Public Investment Pool)

Balance January 1, 1996	3,866.09
Withdrawal July 96	(75.00)
Interest	119.80
Balance December 31, 1996	\$ 3,910.89

George Bunker Trust Fund (SS Account)

Balance January 1, 1996	5,945.25
Interest	157.69
Beneficiary Payment August 1996	303.96
Balance December 31, 1996	\$ 6,406.90

Forestry Management Reserve (NH Public Investment Pool)

Balance January 1, 1996	7,410.66
Interest	377.87
Balance December 31, 1996	\$ 7,788.53

Sewer Fund (NH Public Investment Pool)

Balance January 1, 1996	320,862.72
Interest	7,622.28
Hookup Fees from (96)	5,000.00
Underspent Budget	3,812.79
15% of WW Budget	21,357.00
Balance December 31, 1996	\$ 358,654.79

Capital Reserve Reassessment (MM Account)

Balance January 1, 1996	14,315.47
Interest	405.24
Balance December 31, 1996	\$ 14,720.71

Wastewater Treatment Plant (MM Account)

Balance January 1, 1996	15,681.14
Interest	443.89
Balance December 31, 1996	\$ 16,125.03

Bridge Repair Trust Fund

Balance January 1, 1996	30,614.71
Interest	818.37
Withdrawal to General Fund for Bridge Street Bridge	(29,000.00)
Balance December 31, 1996	\$ 2,433.08

TREASURER'S REPORT

Richard Lyons Escrow Account

Balance February 21, 1996	500.00
Service Fee	(5.50)
Interest	4.52
Balance December 31, 1996	\$ 499.02

Blueberry Express Daycare Expansion Grant

Cash on Hand January 1, 1996	0.00
Receipts	350,000.00
Check Fees	13.00
Vouchers Paid	349,987.00
Balance December 31, 1996 (Account Closed)	\$ -

Respectfully submitted,
Barbara J. Pellegri, Town Treasurer



STATEMENT PAYMENTS/REVENUES

Statement of Payments	1996 EXPENDED
Executive Office	
01-4130-1-130 Selectmen's Salaries	3,033.33
01-4130-1-131 Municipal Resources	32,550.00
01-4130-2-110 Town Administrator's Salary	0.00
01-4130-2-120 Part-Time Secretary	4903.02
01-4130-2-210 Admin BC/BS Health Insurance	2,255.84
01-4130-2-215 Admin Life Insurance	24.31
01-4130-2-230 Admin Retirement	927.47
01-4130-2-240 Tuition Reimbursements	35.00
01-4130-2-341 Admin Telephone	3,830.40
01-4130-2-391 Tax Map Maintenance	500.00
01-4130-2-430 Equipment Maintenance	372.00
01-4130-2-550 Admin Printing & Advertising	2,421.40
01-4130-2-560 Dues & Subscriptions	1,679.47
01-4130-2-620 Office Supplies	745.92
01-4130-2-640 New Equipment	2,823.97
01-4130-2-690 Miscellaneous	353.40
01-4130-2-691 Mileage	225.63
01-4130-2-692 Drug & Alcohol Testing	200.00
01-4130-3-130 Moderator's Salary	150.00
	\$ 57,031.16
Election Registration	
01-4140-1-120 Town Clerk's Assistant	3,640.00
01-4140-1-130 Town Clerk's Salary	11,764.78
01-4140-1-210 Town Clerk's BC/BS Health Insurance	2,761.75
01-4140-1-550 Voters Printing & Advertising	571.86
01-4140-1-560 Town Clerk's Dues & Subscriptions	1,040.00
01-4140-1-620 Town Clerk's Office Supplies	763.17
01-4140-1-625 Town Clerk's Postage	150.00
01-4140-2-130 Voters Supervisors Salaries	525.00
01-4140-3-120 Voters Ballot Clerks	560.00
01-4140-3-392 Voters Meals	775.00
01-4140-3-550 Voters Printing & Advertising	259.75
01-4140-3-620 Voters Ballots & Supplies	290.90
	\$ 23,102.21
Financial Administration	
01-4150-1-110 Administrative Assistant's Salary	26,038.51
01-4150-1-210 Admin Assistant BC/BS Health Insurance	4,408.72
01-4150-1-215 Admin Assistant Life Insurance	27.13
01-4150-1-240 Tuition Reimbursement	35.00
01-4150-1-430 Equipment Maintenance	180.00

STATEMENT PAYMENTS/REVENUES

Statement of Payments	1996
	EXPENDED
01-4150-1-620 Office Supplies	1,081.08
01-4150-1-625 Postage	2,792.73
01-4150-1-690 Miscellaneous	50.33
01-4150-2-301 Auditing Services	3,529.89
01-4150-3-312 New Construction Appraisals	3,000.00
01-4150-3-314 Defend BTLA Appeals	900.00
01-4150-4-120 Tax Collectors Assistant	3,640.00
01-4150-4-130 Tax Collector's Salary	11,671.06
01-4150-4-210 Tax Collector's BC/BS Health Insurance	3,574.37
01-4150-4-550 Tax Collector's Printing & Advertising	460.86
01-4150-4-560 Tax Collector's Dues & Subscriptions	320.00
01-4150-4-561 Registry Fees	1,428.02
01-4150-4-560 Tax Collector's Office Supplies	346.12
01-4150-4-625 Tax Collector's Postage	3,931.28
01-4150-5-130 Treasurer's Salary	1,591.32
01-4150-6-342 Information System Data Processing	1,479.61
01-4150-7-130 Trustee Treasurer of Trust Funds	1,450.00
01-4150-8-694 New Equipment	892.91
	\$ 74,824.94
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Legal Expense	
01-4153-1-320 Legal Services	\$ 7,800.02
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Employee Benefits	
01-4155-2-211 Medicomp III/Cobra	4,668.40
01-4155-2-213 Flex Plan Administration	750.00
01-4155-2-220 FICA	17,240.47
01-4155-2-225 Medicare	5,810.62
01-4155-2-260 Workers Compensation	(71.00)
	\$ 28,398.49
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Planning & Zoning	
01-4191-1-120 Secretary Planning Board	477.51
01-4191-1-121 Flood Environmental Inspector	144.00
01-4191-1-356 Update to Master Plan	170.00
01-4191-1-550 Planning Printing & Advertising	772.61
01-4191-1-610 Planning Supplies/Misc.	111.17
01-4191-1-625 Planning Postage	95.13
01-4191-1-812 Planning Training & Travel	235.00
01-4191-3-550 Zoning Printing & Advertising	620.48
01-4191-3-610 Zoning Supplies/Misc.	43.00
01-4191-3-625 Zoning Postage	55.09
	\$ 2,723.99

STATEMENT PAYMENTS/REVENUES

Statement of Payments	1996
	EXPENDED
01-4194-1-410 Electricity	6,773.86
01-4194-1-411 Heat & Oil	6,706.08
01-4194-1-430 Repairs & Maintenance	2,618.60
01-4194-1-610 Supplies	1,695.79
01-4194-1-694 New Equipment	64.49
01-4194-2-491 Fire Station	194.91
01-4194-2-492 Highway Garage	801.78
01-4194-2-493 Library	2,668.00
01-4194-2-494 Police Station	727.81
01-4194-2-495 Town Clock	900.00
01-4194-2-497 Town Hall	78.83
	\$ 23,230.15

Cemeteries

01-4195-1-110 Labor	238.40
01-4195-1-431 Equipment	198.05
	\$ 436.45

Insurance

01-4196-1-480 Fire & Theft Town Buildings	37.00
01-4196-2-480 Property Multi-Peril	11,815.00
01-4196-2-481 Tax Deeded Property Liability	418.00
01-4196-2-482 Rescue Attendant Liability	1,000.00
01-4196-2-483 Police Officer Liability	6,517.00
01-4196-2-484 Public Official & Employee Liability	2,700.00
01-4196-9-481 Vehicle Liability	11,623.30
01-4196-9-482 Inland Marine Heavy Equipment	3,199.00
01-4196-9-520 Town Officers Bond	1,985.00
	\$ 39,294.30

Advertising & Regional Association

01-4197-1-560 NHMA Dues	988.96
01-4197-2-560 Central NH Regional Planning Dues	3,451.00
	\$ 4,439.96

Police Department

01-4210-1-110 Police Chief Salary	34,255.00
01-4210-1-120 Police Secretary	14,352.12
01-4210-1-210 Police BC/BS Health Insurance	19,612.61
01-4210-1-215 Police Life Insurance	125.77
01-4210-1-230 Police Retirement	3,391.61
01-4210-1-290 Uniforms	2,859.53
01-4210-1-341 Telephone	4,244.28
01-4210-1-390 Dispatch Service	23,163.75

STATEMENT PAYMENTS/REVENUES

Statement of Payments	1996
	EXPENDED
01-4210-1-625 Postage	142.77
01-4210-1-635 Gasoline & Oil	6,067.28
01-4210-1-680 Expenses & Equipment	4,669.97
01-4210-1-694 New Equipment	1,628.45
01-4210-2-110 Police Lieutenant	26,115.52
01-4210-2-111 Police Patrolman	18,643.73
01-4210-2-112 Police Patrolman	19,577.18
01-4210-2-114 Police Patrolman Grant	20,972.84
01-4210-2-120 Police Part-Time	23,230.70
01-4210-1-121 Part-Time Prosecutor	2,080.00
01-4210-2-140 Police Overtime/Holidays	6,557.86
01-4210-2-821 D.A.R.E.	386.69
01-4210-4-190 Training Compensation	3,495.78
01-4210-6-120 Special Detail	1,731.98
	\$ 239,301.42

Ambulance Service

01-4215-1-350 Ambulance Contract	\$ 50,000.00
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Fire Department

01-4220-1-190 Compensation	7,550.00
01-4220-1-341 Telephone	747.69
01-4220-1-410 Electricity	2,788.79
01-4220-1-411 Heat & Oil	899.22
01-4220-1-610 Supplies & Repairs	2,983.99
01-4220-1-620 Firewards	514.58
01-4220-1-630 Repairs to Equipment	955.01
01-4220-1-635 Gasoline	441.94
01-4220-1-636 Diesel Fuel	598.27
01-4220-1-660 Repairs - Apparatus	7,041.62
01-4220-1-694 New Equipment	9,867.33
01-4220-1-814 Fire Prevention	965.89
01-4220-1-815 Health Maintenance	377.11
01-4220-2-120 Part-Time Secretary	1,540.50
01-4220-2-290 Firefighter's Clothing	4,264.11
01-4220-2-291 Firefighter's Reimbursement	8,150.00
01-4220-4-812 Training - Fire	1,233.64
01-4220-5-390 Communications Outside Services	9,090.00
01-4220-5-431 Radio Repair	1,516.57
01-4220-5-633 Alarm Maintenance	1,909.83
01-4220-7-430 SCBA Maintenance	1,397.80
01-4220-7-693 Medical Supplies & Oxygen	1,699.50
01-4220-7-812 Training - EMS	2,806.40
	\$ 69,339.79

STATEMENT PAYMENTS/REVENUES

Statement of Payments	1996 EXPENDED
01-4240-1-341 Telephone	575.76
01-4240-1-550 Printing & Advertising	482.00
01-4240-1-625 Postage	79.64
01-4240-2-120 Building Inspector's Salary	3,316.50
\$	4,453.90

Emergency Management

01-4290-4-190 Forest Fire Suppression	590.15
01-4290-4-694 Forest Fire New Equip/Training	393.54
\$	983.69

Highway Streets & Bridges

01-4311-1-110 Supt. of Public Works	33,142.46
01-4311-1-210 Highway Dept BC/BS Health Insurance	25,659.36
01-4311-1-215 Highway Dept Life Insurance	94.80
01-4311-1-230 Highway Dept Retirement	4,657.55
01-4311-1-290 Uniforms	1,585.50
01-4311-1-341 Telephone	513.03
01-4311-1-410 Electricity	1,875.66
01-4311-1-411 Fuel Oil	2,001.00
01-4312-1-110 Paving/Reconstruction Labor	14,604.56
01-4312-1-394 Paving/Reconstruction Outside Services	40,751.51
01-4312-1-441 Paving/Reconstruction Equip. Rental	375.00
01-4312-1-611 Paving/Reconstruction Sand/Gravel	15,079.99
01-4312-2-110 Cleaning/Maintenance Labor	84,223.14
01-4312-2-394 Cleaning/Maintenance Outside Services	1,530.00
01-4312-2-430 Cleaning/Maintenance Repairs	742.65
01-4312-2-441 Cleaning/Maintenance Equipment Rental	33,105.84
01-4312-2-610 Cleaning/Maintenance Supplies	5,356.79
01-4312-2-611 Cleaning/Maintenance Sand/Gravel	23,278.33
01-4312-2-612 Cleaning/Maintenance Cold/Hot Top	2,589.06
01-4312-2-614 Cleaning/Maintenance Culverts	500.00
01-4312-2-615 Cleaning/Maintenance Signs/Misc.	517.20
01-4312-2-616 Cleaning/Maintenance Line Striping	1,500.00
01-4312-2-635 Cleaning/Maintenance Gasoline	4,883.86
01-4312-2-636 Cleaning/Maintenance Diesel Fuel	3,420.89
01-4312-2-637 Cleaning/Maintenance Lubr./Kerosene	1,799.63
01-4312-2-660 Cleaning/Maintenance One-Ton Truck	284.82
01-4312-2-661 Cleaning/Maintenance Grader	2,449.17
01-4312-2-662 Cleaning/Maintenance Backhoe	582.08
01-4312-2-663 Cleaning/Maintenance Sanders	486.68
01-4312-2-664 Cleaning/Maintenance Loader	1,254.54
01-4312-2-665 Cleaning/Maintenance Sidewalk Plow	245.71
01-4312-2-666 Cleaning/Maintenance Snow Plow	3,084.26

STATEMENT PAYMENTS/REVENUES

Statement of Payments	1996
	EXPENDED
01-4312-2-670 Cleaning/Maintenance Sweeper	58.43
01-4312-2-671 Cleaning/Maintenance 93 L-8000	390.01
01-4312-2-672 Cleaning/Maintenance 87 F-800 #1	10,140.66
01-4312-2-673 Cleaning/Maintenance 88 F-800 #2	3,122.93
01-4312-2-675 Cleaning/Maintenance Calcium Chloride	3,086.40
01-4312-2-690 Cleaning/Maintenance Misc.	89.05
01-4312-3-001 Storm Sewer Maintenance	243.04
01-4312-3-440 Storm Sewer Equipment Maintenance	3,915.16
01-4312-4-110 Sidewalk Labor	3,000.00
01-4312-5-001 Snow/Ice Snow Removal	162.51
01-4312-5-441 Snow/Ice Equipment Rental	1,312.50
01-4312-5-613 Snow/Ice Salt	10,207.30
01-4312-8-001 Road Reclaim	29,383.75
01-4312-9-110 Parks/Rec Grounds Maintenance	1,712.46
01-4312-9-630 Dustin Park Maintenance	476.80
01-4316-3-410 Street Lighting Electricity	13,369.89
01-4319-1-442 Care of Trees Service	500.00
01-4319-4-394 Asphalt Road Sealing Outside Services	25,538.00
	\$ 420,879.96
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Solid Waste Disposal	
01-4324-9-850 Solid Waste Disposal BCEP	\$ 154,504.41
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Pittsfield Aqueduct - Hydrants	
01-4339-1-412 Pittsfield Aqueduct - Hydrants	\$ 76,676.00
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Health Administration	
01-4411-1-190 Health Officer's Salary	500.00
01-4411-1-560 Health Officers Dues & Subscriptions	25.00
	\$ 525.00
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Animal Control	
01-4414-1-120 Animal Control Officer's Salary	1,524.21
01-4414-1-694 New Equipment	160.87
01-4414-1-860 NH Humane Society	1,459.00
	\$ 3,144.08
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Welfare Administration	
01-4441-1-120 Welfare Director's Salary	8,563.50
01-4441-1-620 Welfare Supplies	129.75
01-4441-2-240 Welfare Professional Development	125.00
01-4441-2-691 Welfare Mileage	232.75
	\$ 9,051.00

STATEMENT PAYMENTS/REVENUES

Statement of Payments		1996
		EXPENDED
1-4442-1-830 Welfare General Assistance	\$	12,215.81
Welfare - Intergovernmental		
01-4444-9-870 Community Action Program	\$	1,837.00
Parks & Recreation		
01-4520-2-410 Dustin Park Electricity		385.84
01-4520-2-690 Misc. Programs		2,244.28
01-4520-5-120 Compensation		9,316.39
01-4520-5-341 Telephone		391.19
01-4520-5-395 Red Cross Fee		545.00
01-4520-5-410 Pool Electricity		178.54
01-4520-5-609 Concessions		2,093.54
01-4520-5-610 Supplies		1,390.60
01-4520-5-630 Repairs		776.14
	\$	17,321.52
Library		
01-4550-2-911 Library	\$	24,070.00
Patriotic Purposes		
01-4583-1-840 Memorial Day		964.38
01-4583-1-841 Old Home Day Parade		3,500.00
	\$	4,464.38
Principal - Long Term Notes		
01-4711-1-980 Principal - WWTP Bond	\$	40,000.00
Interest - Long Term Notes		
01-4721-1-980 Interest - WWTP Bond	\$	28,180.00
Interest - Tax Anticipation Notes		
01-4723-1-981 Interest - Tax Anticipation Notes	\$	24,962.19
Capital Outlay		
01-4902-1-760 Police Computer		3,836.00
01-4902-3-760 Bridge Street Bridge Repair (94)		56,469.65
01-4902-6-760 Police Cruiser		21,302.00
01-4903-1-720 Town Hall Renovation (95)		10,130.24
01-4903-1-721 Town Hall Renovation (94)		8,038.24
01-4903-2-720 Demolition of Yellow Block		20,273.00
01-4903-2-721 Roof & Truss Repair at Fire Station		9,970.00
	\$	130,019.13

STATEMENT PAYMENTS/REVENUES

Statement of Payments	1996
	EXPENDED
01-4915-1-961 Parks & Recreation	3,500.00
01-4915-1-965 Replacement of F800 #1	20,000.00
01-4915-1-968 Fire & Rescue Apparatus	25,000.00
\$	48,500.00
Wastewater Treatment Plant	
02-4326-1-110 Compensation Supt.	30,210.00
02-4326-1-120 Compensation Part-Time	10,150.00
02-4326-1-190 Committee	100.00
02-4326-1-210 Employees Benefits BC/BC Health Insurance	5,853.00
02-4326-1-215 Life Insurance	26.00
02-4326-1-220 FICA	3,955.00
02-4326-1-230 Retirement	876.00
02-4326-1-260 Workman's Compensation Insurance	1,937.00
02-4326-1-310 Engineering Study	5,000.00
02-4326-1-341 Telephone	1,000.00
02-4326-1-410 Electricity - Treatment Plant	29,000.00
02-4326-1-411 Fuel Oil - Treatment Plant	3,000.00
02-4326-1-430 Automotive	500.00
02-4326-1-481 Vehicle Insurance	1,350.00
02-4326-1-610 Parts & Supplies	6,000.00
02-4326-1-625 User Charge Billing (Postage)	880.00
02-4326-1-635 Gasoline & Oil	875.00
02-4326-1-695 Chemicals	1,250.00
02-4326-1-696 Lab Equipment	13,000.00
02-4326-2-341 Telephone - Alarms	2,415.00
02-4326-2-410 Electricity - Collection System	14,000.00
02-4326-2-413 Collection System Maintenance	6,000.00
02-4326-2-430 Major Repair/Equipment	5,000.00
02-4326-4-910 Sewer Fund 15% of Budget	21,357.00
Total Expenditures	\$ 163,734.00
\$	1,785,444.95

STATEMENT PAYMENTS/REVENUES

Statement of Revenues	1996
	REVENUE
Taxes	
01-3110-1-001 Property Tax Revenue	3,346,019.00
01-3120-1-001 Land Use Change Tax	6,826.00
01-3180-1-001 Resident Tax Current Year	17,650.00
01-3185-1-001 Yield Tax Current Year	11,808.25
01-3190-1-001 Interest & Cost on Property Taxes	110,382.88
01-3190-2-001 Penalties on Resident Taxes	391.00
01-3190-4-001 Interest on Late Yield Taxes	550.33
	\$3,493,627.46
Overlay Abatements & Refunds	
01-3191-1-001 Property Tax Abatements & Refunds	(38,545.38)
01-3191-1-002 Tax Lien Abatements & Refunds	(21,190.26)
01-3191-3-001 Resident Tax Abatement & Refunds	(1,400.00)
	(\$61,135.64)
Licenses, Permits & Fees	
01-3210-4-001 UCC Filings & Certificates	1,170.64
01-3220-1-001 Motor Vehicle Permits (Decals)	7,600.00
01-3220-2-001 Motor Vehicle Permit Fees	261,953.00
01-3220-4-001 Motor Vehicle Title Fees	1,502.00
01-3230-1-001 Building Permit Fees	1,245.00
01-3290-9-001 Housing Standards Agency Fees	7,115.70
01-3290-1-001 Dog Licenses	1,944.00
01-3290-2-001 Dog License Penalties	115.00
01-3290-3-001 Marriage Licenses	238.00
01-3290-5-001 Certificates - Birth & Death	241.00
01-3290-9-001 Other Licenses & Permits	50.00
01-3290-9-002 Federal Tax Liens	180.00
01-3290-9-003 Miscellaneous Licenses & Permits	15.00
01-3290-9-004 Current Use Application Fees	20.64
01-3290-9-005 Pistol Permits	390.00
01-3290-9-006 Excavation Permits	110.00
01-3290-9-007 Dump Stickers	87.00
	\$283,976.98
From Federal & State	
01-3319-1-001 Police Officer Grant	19,817.82
01-3351-1-001 NH Shared Revenue Block Grant	150,677.78
01-3353-1-001 NH Highway Block Grant	71,685.20
01-3354-1-001 NH State Aid/Water Pollution Grant	50,262.00
01-3359-1-001 NH Rooms & Meals Tax	30,823.81
	\$ 323,266.61

STATEMENT PAYMENTS/REVENUES

Statement of Revenues	1996 REVENUE
Charges for Services	
01-3401-1-001 Town Offices	426.68
01-3401-1-002 Copies of Ordinances	30.00
01-3401-2-001 Police Department	2,872.06
01-3401-2-002 Police Officers Court Reimbursement	2,211.22
01-3401-3-001 Fire Department	41.62
01-3401-4-001 Forest Fire Reimbursement	2,187.33
01-3401-6-001 Planning Board	1,485.32
01-3401-7-001 Zoning Board of Adjustment	463.00
01-3401-8-001 Town Maintenance	370.00
01-3401-9-001 Welfare	2,000.51
01-3409-5-001 Parks & Recreation	7,593.75
	\$19,681.49
Miscellaneous Revenue	
01-3500-1-001 Miscellaneous	\$294.05
Sale of Municipal Property	
01-3501-1-001 Sale of Town Property	6,149.38
01-3502-1-001 Interest on Deposits	30,363.03
01-3504-1-001 Court Fines & Restitution	3,608.00
01-3506-4-001 Reimbursement of Employee Benefits	3,544.36
01-3506-6-001 Insurance	7,880.04
	\$51,544.81
Withdrawal from Capital Reserve	
01-3914-1-001 Police Cruiser	\$11,683.00
Interfund Operating Transfers In	
01-3916-1-001 Income from Trust Funds	155.52
01-3916-2-001 Sanderson Fund Ambulance Service	25,000.00
	\$25,155.52
Wastewater Treatment Revenues	
03-3190-1-001 Interest & Cost on WW User Fees	908.40
02-3191-7-001 WWTP Overlay Abatements & Refunds	(833.55)
02-3402-1-001 Wastewater User Fees	119,123.20
02-3402-3-001 Wastewater Dumping Fees	25.00
02-3402-2-001 Wastewater Hookup Fees Transferred to Sewer Fund	5,000.00
	\$ 124,223.05
Total Revenues	\$4,272,317.33

Not Yet Audited

GENERAL GOVERNMENT

SELECTMEN'S REPORT

To the Citizens of Pittsfield. The Board welcomed newly elected board member, Frederick T. Hast in March of 1996. The 1996 year was busy for the Board of Selectmen as shown with the number of work session meetings.

Each Selectman submitted a priority list of goals for 1996. Some of those goals were: better communication with the department heads; attract industry and commercial development; develop a commercial occupancy permit; address town owned property; develop zoning regulations to place a hold on the use of commercial box trailers for storage warehouses; and look into the possibilities of tax relief for elderly.

In April, the Selectmen held a round table meeting with department heads, Municipal Resources Inc. and the public to discuss improvements and concerns of our community.

The consensus of the Board of Selectmen was to continue with the services of Municipal Resources, Inc. through the end of the year. The Board would like to thank Stephen Griffin, Larry Wood, Donna Nashawaty and other MRI staff personnel that assisted the Selectmen throughout the year.

On April 2nd, the Board of Selectmen put a moratorium on the spreading of sludge for one year, until a study subcommittee of Planning Board members and the general public could report back to the Selectmen with their recommendations.

New equipment purchased this year was a police cruiser and a lease/purchase of a new roadside mower for the Highway Department.

The Board was without one member for two months, until Stephen J. Catalano was selected to serve out Neil Delorey's term.

The Selectmen tried to finish walking the boundary perambulations with Chichester without much success. The boundary markers were not located as expected.

In April, the Selectmen spent six hours verifying new applications for current use.

The Town Hall's new lamppost and sign was installed and operating by the 4th of July. We would like to thank Wayne Gadwah for locating material for the inner sleeve, Russell McKenzie for volunteering to weld the boom arm and Pat Heffernan for wiring the lamp.

The Space Needs Committee submitted a study report to the Board of Selectmen on October 8th. Many hours were spent on evaluating the Town buildings and writing this report. The Board would like to thank committee members Ray Chapman, Bob Jaques, Brenda Leavitt, John Muenzinger and Tim Stickney.

Public Hearings were conducted to receive input from citizens on the replacement of the existing truss bridge over the Suncook River on Bridge Street.

GENERAL GOVERNMENT

Informational meetings were held on the following:

- Proposed stockpiling and land application of bio-solids on fields located off Webster Mills Road and Dowboro Road;
- “No Parking” on the easterly side of Broadway;
- Changes to the Municipal Ordinances and Police Department special details;
- Blueberry Express Day Care building project, and
- Replacement of the Barnstead Road Bridge on Route 107.

The Chairman of the Bio Solid Sub-Committee, Gerard LeDuc submitted a report on behalf of the committee to the Board of Selectmen for consideration. The Board would like to thank the committee members: Pamela St.Laurent, Helen Schoppmeyer, Dana Sansom, Susan Muenzinger, Tammie Marston, Lori Towle, Carl Sherblom and Gerard LeDuc for the many hours of meeting that was required for this study.

The Board would like to apologize to the town office staff and committee members who worked and met at the Town Hall for the three weeks plus, that the Town Hall was

without heat until the new boiler could be installed. Brrrrrrr!!!!

We would like to invite citizens to attend weekly Selectmen’s meetings on Tuesday evenings at 6:00 P.M. to give us your input. The meetings are posted at the Town Office and the Post Office and are usually over by 9:00 P.M.

Anyone interested in serving on a committee should contact the Town Office, or the Board of Selectmen. Residents who wish to serve on the Budget Committee should contact the Town Moderator, Henry Stapleton, as Mr. Stapleton is always looking for new members to serve.

The Selectmen would like to take this opportunity to thank all town employees, department heads, citizens who served on committees and boards, appointees, elected officials and all volunteers who rendered service to the Town.

Finally, the Board of Selectmen wish to recognize David Ossoff and Suncook Leather, Inc. for rebuilding in Pittsfield the result of which enhances the quality of the downtown area.

Respectfully submitted,
Paul A. Richardson, Chairman

ADMINISTRATOR’S REPORT

The year has brought about many changes to the Town Office. Municipal Resources Incorporated was hired by the Board of Selectmen to help with the managerial tasks of the Town. In early 1996 they performed an evaluation of the Town and presented it to the Selectmen with several suggestions. One suggestion was to

hire a full-time office assistant in addition to the administrative assistant and the Town Administrator. This position was filled in April by Michelle Guptill who has been a tremendous asset to the Town of Pittsfield. I would like to thank Patti Smith and Melonie Murray for their support during a very difficult time.

GENERAL GOVERNMENT

In April the Sanderson Fund purchased vests for every Pittsfield Police Officer. On behalf of the Pittsfield Police Department, I would like to thank the Trustees of the Trust Funds for this generous donation to the Town of Pittsfield. The Trustees of the Trust Funds should be applauded for their continued support to the community in 1996.

Another recommendation made to the Board of Selectmen by Municipal Resources, Inc. was to have a round table discussion with all the Town Department Heads. One of the suggestions was to establish a Mission Statement to reflect the values and principles of the Selectmen, Town Employees and the community.

The Town Hall's new sign and light post add great character and charm to the Pittsfield Town Hall, a building that every citizen of Pittsfield can be proud of! The Chamber of Commerce enhanced the sign and post by putting up flower pots on both sides. The Chamber also put these flower pots up all around Town enhancing the appearance of Pittsfield. I would like to thank Mr. John Lenaerts who spent endless hours of his own time watering each and every planter.

In June, volunteer Town Employees and friends, spent a couple of hours cleaning the rooms upstairs in the Town Hall. Old construction materials were disposed of and town records were put together chronologically. The cleanup was a huge success, thanks to all who participated!

The building on Carroll Street, formerly known as the Yellow Block, ceased to exist, as it was torn down by David Bowen & Sons during the months of June and July.

Congratulations to Chief John Charron and Wilbur Maxfield. Chief Charron received a Meritorious Service Award and Mr. Maxfield received a Letter of Commendation from the NH Chiefs of Police. The awards given were for their assistance in the apprehension of the First NH Bank robbers. The robbery occurred at the First NH Bank in October 1995.

Congratulations to George Bachelder for achieving Road Scholar I at the University of New Hampshire Technology Transfer Center. In order to achieve this level, the Scholar must have participated in at least thirty contact hours or 6 one-day workshops.

Congratulations to Elizabeth Hast for completing the Town Clerk Certification program in July at the University of New Hampshire. The level of instruction offered by the program is comparable to that of other states. The program is credited with assisting New Hampshire Collectors and Clerks in projecting professional attitudes throughout all aspects of their work.

The Blueberry Express Day Care Expansion Grant for \$350,000 was approved in early 1996. The purpose of this project was to create an early childhood center to house an expanded Blueberry Express Childcare, to continue to house Pittsfield Headstart and to house the Pittsfield Even Start Program.

T-Buck Construction located in Lewiston, Maine was awarded the construction bid. Tennant/Wallace, Inc. of Manchester, New Hampshire was awarded the architect bid. The Grant Administrator's position was given to Donna Lane of Conway, New Hampshire. Construction began on the expansion in July and

GENERAL GOVERNMENT

completed in October. The daycare staff and children moved back to their facility on October 21, 1996. There are hundreds of people who benefit from the expansion all of which are very happy with the new facility. For many people Blueberry Express is their home away from home!

Thanks to Bill Klubben of the Central NH Regional Commission, the Pittsfield Center Development Corporation and Donna Lane for making this project a huge success. T-Buck Construction and Tennant/Wallace, Inc. did a great job!

Re-construction to the Bridge Street bridge began in August with the tearing down of the old structure. Over the next few months many changes occurred, including floating the steel beams to the bridge area on November 13, 1996. Activity at the bridge has come to a halt for the winter months. Completion of the bridge is expected in the spring of 1997. The Bridge Street bridge has been closed to vehicular traffic since 1987.

In September, the Pittsfield Wastewater Treatment Superintendent, Chris Hipkiss hosted a conference on lagoons at the Town Hall. The conference was sponsored by the Department of Environmental Services for NH and Vermont wastewater treatment plant operators.

The Town lost a dear friend and former colleague in 1996. Edie Genest was a dear woman who gave unselfishly of herself throughout her whole life. She worked for many years as the Town's Welfare Director and Director for the Senior Citizens Meal Site. Edie will be missed dearly by all who knew her.

The following changes occurred to the Municipal Ordinance in 1996:

1. No Parking Between Signs on the easterly side of Broadway from Main Street to the Pittsfield Weaving Companies Parking lot. The easterly side is the right side of Broadway from Main Street going down Broadway. Adopted 3/20/96.
2. Activities in Dustin Park. The primary functions and purposes of Dustin Park are as a sitting and passive recreation park, as a location and staging area for special events, as a visual attraction in the downtown area of Pittsfield. The natural condition and green areas of the park should be protected from damage and over use. Towards that end, the following types of uses are prohibited in the park, without special written approval from the Board of Selectmen:
 - Any activity which, by its intensity and use will damage any park facility and/or structure in the park;
 - Active recreation uses such as team sports which could cause damage to the grass areas of the park;
 - Climbing on the monuments and bandstands;
 - Domestic animals running at large. Adopted 7/2/96.
3. Berry Avenue Parking Permit. No vehicle shall be parked on either side of Berry Avenue from Maple Street to the Pittsfield Middle High or on either side of Oneida Street from Manchester Street to the Pittsfield Middle High School during school hours without first being issued a parking permit by the Pittsfield Middle High School. Said restriction applies only during school hours, a

GENERAL GOVERNMENT

period running from 7:30 A.M. to 3:30 P.M.

Don Morin & Associates of Laconia, New Hampshire replaced the boiler at the Town Hall in November. The staff was very grateful to have real heat again! The boiler had not been on since last spring.

I want to thank each and every department head and employee of the Town of Pittsfield for continued hard work and dedication to the town.

I urge anyone who has any questions, complaint, suggestions or concerns to contact me at the Town Hall.

Respectfully submitted,
Shelley J. Charron,
Acting Town Administrator

FIRE DEPARTMENT REPORT

During 1996, the fire department responded to a total of 380 emergencies. This represents a decrease of 73 emergencies from 1995. In comparison to other eighteen communities within the Capital Area Mutual Aid Fire Compact, Pittsfield ranked 7th in the number of emergency responses. The neighboring towns of Epsom ranked 3rd with 638 emergencies and Northwood was 6th with 446 responses.

The officers, fire fighters, rescue members and support company of the fire department volunteered more than 6,200 hours last year. Thousands of hours were dedicated to training, performing inspections and maintaining the fire apparatus, tools, equipment and the fire station. The department provided stand-by coverage at Winter Fest, Old Home Day, the Balloon Rally and other town events, as well as responding to the 380 emergencies. Many members also represented the department on the Space Needs Committee, Housing Standards Agency, Regional Local Emergency Planning Committee, Capital Area Mutual Aid Fire Compact and Compact Training Committee.

Last June, the department hosted a "mock" Graduation night car accident at the high school. Students were moulaged with injuries and were the victims of this fatal car accident. This simulation illustrated why drinking and driving DO NOT MIX. During Fire Prevention Week, the department reached out to more than 440 children from local daycare's and schools. This years message was Stop, Drop & Roll, smoke detector awareness and fire fighter dress-up.

Many projects were started and/or completed this year. The damaged roof trusses in the fire station were repaired and the roof was resingled. The fire alarm radio link is now fully functional. Thanks to the generous donation by the Trustees of the **E.P. Sanderson Trust Fund**, we were able to finish the purchase of the new Scott 4.5 Self-Contained Breathing Apparatus (SCBA) program. The officers spent many evenings completing a Cross-Street Index to assist responding units locate addresses during emergencies.

In closing, I would like to thank the officers and members of the Fire Department for your continued hard work and dedication that each of you show to the citizens in and

GENERAL GOVERNMENT

around the Town of Pittsfield. A special THANK YOU needs to also be given to each of our spouses and family members for all the times we unselfishly leave our families behind.

If you need a burning permit, please call Herb Emerson, Forest Fire Warden at 435-6908. Other fire related needs such as requesting a fire inspection, please call the fire station at 435-6807 or the Town Offices

at 435-6773 and leave a message. **For reporting a fire or medical emergency dial 911.** If you are interested in joining the fire department, please come by the Fire Station any Tuesday evening at 7:00 P.M.

REMEMBER to regularly test your smoke detector and change the batteries twice a year!

Respectfully submitted,
Leonard E. Deane, II, Acting Fire Chief

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger contact your local Warden or Fire Department to find out if a permit is required before doing any open burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the N.H. Division of Forest and Lands, Forest Protection Bureau. State

Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws please call our office at 271-2217.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments.

1996 FIRE STATISTICS

FIRES REPORTED BY COUNTY

Belknap	6
Carroll	7
Cheshire	13
Coos	10
Grafton	12
Hillsborough	19
Merrimack	14
Rockingham	15

CAUSES OF FIRES REPORTED

Smoking	5
Debris Burning	34
Campfire	16
Power Lines	4
Railroad	2
Equipment Use	1
Lightning	2
Children	22

GENERAL GOVERNMENT

Strafford	5	OHRV	1
Sullivan	6	Miscellaneous	20
TOTAL FIRES	107		

“REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!”

Respectfully submitted,
O. Herbert Emerson, Forest Fire Warden
John Q. Ricard, Forest Ranger

NEW HAMPSHIRE HUMANE SOCIETY

Your Society has been inspected and licensed by the State and fulfills your animal shelter requirements. Every town has stray animal problems and we encourage your town and especially your Animal Control Officer to call upon us in 1997 if you have any questions.

Adoptions: We make every effort to give healthy, adoptable animals a second chance at life and we are very proud of our high percentage of successful adoptions.

Unwanted, Abandoned, Stray Animals: Every year approximately 4,000 animals are brought to the shelter. These are stray, abandoned, unwanted abused or neglected. Approximately 35% of these animals are purebred. About 100 non-domestic animals are brought in each year - raccoons, rabbits, hamsters, white rats, birds, calves, horses, ponies, pigs, squirrels, skunks, guinea pigs, porcupines, goats and ducks. Over 90 cities and town use our shelter facilities, while police and animal control officers from

approximately 36 towns/cities leave over 1,000 stray animals.

Humane Education: The Society presented educational programs in schools and before many adult groups last year. Shelter tours are always available. We believe that teaching kindness to children instills a love of life, all life, man and animals.

Pet Visit Program: Every month, society volunteers bring small lap-size animals to the nursing homes throughout the area. Many lonely senior citizens are deprived of the companionship and love of a pet at a time in their lives when they are most needed. Both the animals and the residents seem to respond to the shared affection.

The shelter is open six days a week from 10:00 a.m. to 5:00 p.m. We are closed Sundays and Holidays. Animals may be left or adopted during these hours. We welcome your visit to our shelter on Meredith Center Road, Laconia.

Respectfully submitted,
Mark J. Ackerman, Executive Director

GENERAL GOVERNMENT

PUBLIC WORKS DEPARTMENT REPORT

The first part of 1996 was busy as usual, with twenty (20) storms from January 2nd through April 10th. This meant long hours of plowing, sanding and salting the roads, sidewalks and parking lots and removal of above-average snowfall.

Since we do all of our own equipment maintenance, we also spent many hours greasing, changing oil and repairing equipment that was being operated around the clock.

During the summer, we reconstructed a section of Upper City Road. The old pavement was ground to a depth of 6 to 10 inches and 6 to 10 inches of crushed gravel was added to the road base. The road was then repaved with 3 inches of pavement.

All culverts were replaced and a 2,000' section of geotextile fabric was installed in one area to help stabilize the road base.

Several roads and driveway culverts were replaced throughout the town, as well as several catch basins.

A very narrow section of Governors Road was widened to solve drainage and snow plowing problems.

November and December had little snow except for a heavy wet snowfall on December 7th and 8th. There were, however, many storms where snow turned to rain, causing roads to be very icy. These icy conditions kept us extremely busy, making these storms more costly than snow storms.

Respectfully submitted,
George Bachelder, Superintendent of Public Works

POLICE DEPARTMENT REPORT

For the first time in some years, the statistics show stability. Though high, there is not a large increase as in previous years. The Police Department continues to fight the tobacco, alcohol and drug problem. There is an effort among Town leaders to work together to find alternatives for the youth of

Pittsfield. It is perceived that the youth do not have a lot of alternatives are a reason in part for the above stated problem. We reach out to the community for ideas in this area. If you feel you have something to contribute, either call the Town Office or the Police Station. All ideas are welcome.

Type of Call	1994	1995	1996
ACCIDENTS	57	87	87
ARRESTS (CHARGES BROUGHT	375	362	371

GENERAL GOVERNMENT

CRIMINAL REPORT	411	428	525
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Following along with the D.A.R.E. program, we have been putting a Police Officer in the High School around the lunch hour to meet with students. Members of the Department are looking into establishing a Teen Court, which will take place in the High School. The purpose behind the program is to allow youth that have violated a school rule, to be put through a court system, with the participants being their peers. There are currently several similar programs in other Towns which appear to be successful.

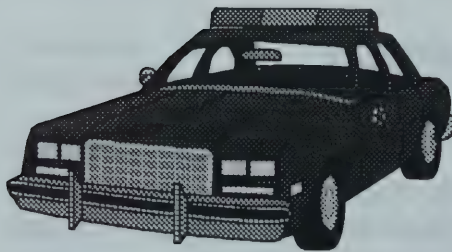
Dispatcher Richard Patten continues to run the "Home Alone" program. At years end, he had 24 elderly citizens participating. If you are interested

in the program, please call Dick at 435-7535.

At times, citizens often ask, "What do the officers actually do during there shift?" The Department has a ride along program and would urge citizens to partake in it. There are several times a year in which the Department can utilize volunteers, such as Old Home Day and Balloon Rally Weekend.

As always, it is important to remember, that the members of the Pittsfield Police Department are here to serve and protect the citizens of Pittsfield.

Respectfully submitted,
John P. Charron, Chief of Police



POLICE DEPARTMENT ACTIVITY SHEET

Accidents	110	Meetings	107
Aid to Other Department	212	Mental Persons	12
Aid to Persons	315	Miscellaneous	812
Animals	92	Missing Persons	10
Arrests	218	Motor Vehicle Checkups	140
Arson	2	Motor Vehicle Complaints	76
Attempt to Locate	12	Narcotics	15
Auto Thefts	5	OHRV Complaints	3
Bomb Threats	0	Offense Against Family	14
Briefings	720	Paperwork	1,112
Burglaries	38	Phone Calls	602

GENERAL GOVERNMENT

Check Files	42	Possession Stolen Property	10
Civil Problems	115	Property House Checks	410
Court Cases	122	Rape	2
Criminal Mischief	96	Recovered Property	15
Criminal Trespass	42	Referred to Other Departments	17
Defective Equipment	32	Relays	67
Disorderly Conduct	128	Runaways	19
Domestic	115	Service of Paperwork	102
False Fire Alarms	20	Sex Offenses	10
Forgery	6	Special Details	32
Harassing Phone Calls	30	Suicide/Attempts	4
Hit and Run	5	Suspicious Person/Vehicle	87
Intelligence	47	Theft	98
Investigations	402	Town Ordinance	42
Juvenile	275	Traffic Citations	115
Liquor Laws	40	Training	222
Lost and Found	6	Unattended Deaths	2
Medical Emergencies	79	Warnings	515

WASTEWATER TREATMENT FACILITY SUPERINTENDENTS REPORT

The Treatment Facility and collection system have been in operation now for 18 years and are working well. No major odor or treatment process upsets occurred during 1996, however; the age is starting to show on some of the original equipment.

1996 was a year of high wastewater flows. On three occasions the wastewater flows to the treatment plant came very close too or exceeded one million gallons in a 24 hour period. The normal dry flow to the plant is less than 300,000 gallons per day. The design capacity of the treatment plant is 400,000 gallons per day. The Towns Sewer Regulations prohibit the connection of sump pumps to the collection system. The

reduction of inflow and infiltration will reduce pumping costs and add to the life of the treatment facility.

The Town of Pittsfield's National Pollution Discharge Elimination System (NPDES) Permit is being renewed in 1997. The preliminary draft permit does not contain any new limits, but does require additional monitoring of nutrients.

The removal of the Barnstead Road bridge and its reconstruction will require the removal and temporary relocation of a wastewater force main and its reinstallation during bridge construction. Sewer funds will cover the cost of this work..

Respectfully submitted,
Vernon C. Hipkiss, Superintendent

GENERAL GOVERNMENT

WELFARE REPORT

The Welfare Department spent **\$12,204.59** on General Assistance in 1996. The Department assisted 43 people, paying 70 Vendors. The breakdown of the people by reason receiving General Assistance was: AFDC (15), Low Income (12), Medical (5),

Unemployed (4), SSI (2), Worker's Comp (2), Homeless (2), and APTD (1). 87% of the assistance received by these people was for housing. The following is the breakdown of the amount of general assistance for each group:

AFDC	\$2,691.43
Low Income	\$3,724.26
Medical	\$2,080.00
Unemployed	\$1,962.59
Homeless	\$760.80
Worker's Compensation	\$500.00
SSI	\$356.25
APTD	\$129.26

The Town of Pittsfield received cash reimbursement of **\$2,000.51** and work reimbursement of **\$2,118.75 (425.75 hours)** through participation in the Municipal Work Program.

A SPECIAL THANK YOU TO ALL OF YOU WHO SO GENEROUSLY DONATED FOOD, YOUR TIME IN COLLECTING FOOD, AND MONEY TO THE PITTSFIELD FOOD PANTRY, IT IS GREATLY APPRECIATED. The Pittsfield Food Pantry has become one of the biggest assets to the Welfare Department because it is operated strictly by donations of food items or money to purchase the food needed to operate the pantry. The Food Pantry donors include Individuals, Pittsfield Clothes Closet, Organizations, School Classes, Churches, USDA, Capital Region Food Program (plus Holiday Baskets for Christmas), Boy Scout Food Drive, US Postal Food Drive, Restaurants, Businesses and Stores. In 1996 the Pittsfield Food Pantry gave food to 174 households or 491 individuals. It is estimated that \$8,000-

\$9,000 worth of food was given to these households.

There has been a lot of talk about Welfare Reform this past year on the Federal & State level. The **big question** is how is the Welfare Reform going to affect the Town, no one knows at this point. The Annual Value of Federal/State Public Assistance for AFDC (Aid to Families With Dependent Children), Medicaid, and Food Stamps in Pittsfield is \$1,825,070. If a 20% reduction in these programs takes place, it could leave \$365,014 to be budgeted by the Town, this is a tax cost of \$360.00 on \$100K property. **Budget wise, this could be disastrous to the Town.**

The Pittsfield Welfare Department would like to thank those recipients who have repaid or are repaying the Town for the General Assistance which they received.

Respectfully submitted,
Pamela St.Laurent, Welfare Director

GENERAL GOVERNMENT

PLANNING BOARD

The Planning Board had an active year. It completed the final stages of the Site Review for the Tannery. A number of minor subdivisions, boundary line adjustments and site plans were reviewed and acted upon. A developer for Rite-Aid introduced plans for the redevelopment of the old Globe Building on Carroll Street. The Site Review plans for the new Water Treatment Plant and Storage Tank for the Pittsfield Aqueduct Company were reviewed and approved.

In March, a Round Table discussion was held with other Boards and members of the public. Ken Anderson, Building Inspector/Code Enforcement Officer for Hooksett was the guest speaker and addressed Code Enforcement, Building Codes, Occupancy Permits and Business License's.

Other speakers to address the Planning Board during the year were Bernie Waugh, Attorney from the NH Municipal Association, who spoke on, "The Grandfather Clause and Non-Conforming Uses and Lots"; Bill Klubben from the Central NH Regional Planning Commission on "How to Use RSA's When Dealing with Land Use Issues", and Michael Shores of Cartographic Associates on Zoning and Land Use Mapping for Pittsfield and GIS (Geographic Information Systems) and the benefits of computer mapping to the Town.

Planning Board members attended seminars on "Biosolids (Sludge) Land Application" put on by Rockingham County and the Rockingham County Conservation District; a Planning and Zoning Conference held at the NH Technical Institute; A Growth Management Conference put on by the Office of State Planning, a UNH

Continuing Education Workshop on Master Planning, Economic Growth and Management and a workshop on, "Land Application of Biosolids," put on by the Central New Hampshire Regional Planning Commission.

The members also made an on-site visit to the Wastewater Treatment Plant. The Superintendent, Chris Hipkiss did a fine job of explaining it's operation.

Traffic counts at strategic locations, as recommended by the Planning Board, were done by the Central NH Regional Planning Commission.

The Planning Board also updated and approved the Board's bylaws and reviewed recommended housekeeping changes in the Zoning Regulations developed by the ZBA.

Due to the concerns expressed by members of the community to the Planning Board a new article was drafted on Storage Containers and new wording added to the definition of Agriculture.

A Sub-Committee on Biosolids and a Master Plan Committee were setup by the Planning Board.

The Planning Board lost three long time members during the year, Willard Bishop, Leonard Riel and James Belcastro. Their dedication and service were much appreciated by this Board. Appreciation is also expressed to Planning Board Secretary, Carol Ferraro, for all her hard work. After Carol's resignation and many long hard months, the Planning Board was fortunate to find another excellent Secretary in Kathy Corliss.

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The board is also very appreciative of all the assistance provided to them by Shelley Charron and Michelle Guphill of the Administrative Staff.

The Planning Board is pleased with the good working relationship they have with the Selectmen and look forward to a productive year, working with them and the other Departments and Boards in the Town.

Respectfully submitted,
Helen Schoppmeyer, Chairperson

MASTER PLAN COMMITTEE REPORT

During the summer, the Planning Board worked to organize a committee of volunteers to develop a new Master Plan for Pittsfield. The Committee held its first meeting in October, meeting monthly through January 1997.

The goals and objectives adopted by the Planning Board in 1994 were revisited by the members as an introduction to the master planning process; various methods of obtaining community involvement in the plan were discussed and a method for beginning the land use component was agreed upon.

In December, Judy Bush, an educator with UNH Cooperative Extension gave a presentation on the Community Profile Project. The profile project is a day and a half event involving a broad cross-section of the community. New Hampshire communities have used the profile project to take stock of where they are today and develop an action plan for the future.

The Master Plan committee decided to pursue the profile project for Pittsfield and a Steering Committee for the event has been formed.

During the Spring of 1997, the Master Plan Committee will complete the preparation of a map showing existing land uses, part of the land use element. Other Plan components, according to State Law, including: housing; economics; transportation; community services; utility and public services; recreation; conservation and preservation.

A master plan is adopted by the Planning Board after public hearings; a plan must be adopted prior to the adoption of a local zoning ordinance. It is also a prerequisite to the development of a capital improvement plan, as well as many federal grant programs.

Additional participants are always welcome.

Respectfully submitted,
Helen Schoppmeyer
Susan Muenzinger,
Co-Chairpersons

GENERAL GOVERNMENT

BIO-SOLIDS SUB-COMMITTEE REPORT

The Bio-Solids Sub-Committee's purpose was to evaluate impacts associated with spreading of bio-solids and to investigate the operation of two septage lagoons in Pittsfield.

The committee obtained information from towns that have moratoriums and copies of existing ordinances. Speakers from Wheelabrator Bio Grow Division and NH Department of Environmental Services provided the committee with a considerable amount of valuable information. NH Department of Environmental Services discussed Federal and State Rules and Regulations for biosolid land application. A report was given by the UNH Cooperation Extension, Organic Farmers Association on the policies of other towns and an update on septage lagoons.

A report on farm land and fields in Pittsfield for potential land spreading areas was obtained. It was estimated corn could be planted on 63 acres or 6 fields belonging to 6 property owners and hay could be cut on 765 acres or 45 fields belonging to 37 property owners.

Ordinances and information was collected from the Town's of Loudon, Sutton, Littleton, Chester, Auburn and the City of Rochester.

The Committee attended seminars on Sludge/Biosolids held at the Rochester Community Center in Rochester, New Hampshire. The committee also attended a seminar on Municipal Regulations of the Land Application of Biosolids (Sludge) held at the Franklin Pierce Law Center in Concord, New Hampshire.

By State Rule, land appliers must follow the directives of Best Management Practice: Biosolids which was originally prepared by UNH Cooperative Extension as a tool for nutrient Management. The purpose of these rules is to ensure that the beneficial use or disposal of septage and sludge do not pose a threat to public health and safety, by supplementing the requirements for the removal, transportation and disposal of septage and sludge.

The committee's recommendation to the Board of Selectmen was to adopt the existing and ongoing State and Federal Regulations and to keep records on land applications in the Town Office.

The Selectmen accepted the committee's recommendation and also kept the committee on as an Ad Hoc Committee.

Respectfully submitted,
Gerard LeDuc, Chairman

CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 towns in Merrimack and Hillsborough Counties and

the City of Concord. The Town of Pittsfield is a member in good standing of the Commission and an active participant in Commission programs.

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CNHRPC's mission is to improve, through education, training and planning assistance, the abilities of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services to its members, including telephone consultations on planning issues; planning research; sample ordinances, regulations and planning documents; models; data and access to data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, GIS mapping and grant preparation.

During 1996, CNHRPC provided a broad range of services to Pittsfield's board and agencies. These services included: completing the environmental review record for the Blueberry Express Childcare CDBG; consulting on alternative approaches to code enforcement and administration; providing needed documentation to the administrator of the community development block grant; coordinating the preapplication communication between a non-profit developer and the planning board on the redevelopment of the boy scout camp; providing examples of gravel excavation ordinances; researching state safety standards for above ground fuel tanks; providing information on the historic district and the significant structures in the district; providing information on subdivision and site plan review procedures; familiarizing Planning Board Members with the planning

and zoning statutes; lending instructional videos to the Planning and Zoning Boards; providing names and addresses of local officials of abutting towns; providing traffic counts on the roads requested; providing information water quality and non-point pollution sources in Suncook Watershed; and providing information on regulating and prohibiting land application of sludge and examples of municipal bio-solid's regulations.

At the regional level, CNHRPC had an active year. The Commission:

- ◆ went *on-line* (cnhrpc@kear.tdsnet.com);
- ◆ distributed the zoning amendment calendar to assist Towns with the amendment process;
- ◆ processed 13 applications for \$15,000,000 in special federal transportation projects of which \$2,500,000 will be spent in Central NH communities;
- ◆ created and distributed a new publication - the *What's Up* newsletter;
- ◆ helped community representatives implement management plans for the Contoocook and Merrimack Rivers;
- ◆ presented and sponsored educational programs on: regulating the land application of sludge; using the planning related statutes; creating computerized tax maps; developing pocket parks; acquiring conservation lands; and successfully managing the impacts of major events/facilities (NH International Speedway);
- ◆ maintained the land use, transportation and hydrological data in the regional Geographic Information System (GIS) and added data on conservation lands and historic sites;
- ◆ conducted about 100 traffic counts on state and local highways;

GENERAL GOVERNMENT

- ◆ amended the regional transportation plan; and

- ◆ assisted the Central New Hampshire Solid Waste District in closing out its operations.

Respectfully submitted,
Helen Schoppmeyer
Susan Muenzinger
Commission Representatives

ZONING BOARD OF ADJUSTMENT

The principal purpose of the Zoning Board is to grant relief to property owners from the strict application of the Zoning Ordinance. The Board may also grant special exception permits for certain uses authorized in the Ordinance.

In late summer through fall, the Zoning Board spent several meetings editing Article 3, Table 1 Definitions of the Pittsfield Zoning Ordinance. The changes presented to the Planning Board will be included in the 1997 Town Meeting Warrant.

Variations for uses not permitted in the ordinance and area variations may be granted provided the property owner meets

the criteria established for the Board to grant such exemptions. These include the following: the proposed use would not diminish surrounding property values; granting the variance would be a benefit to the public interest; there are special conditions of the land which would impose a hardship as a result of the literal enforcement of the ordinance; granting the variance would do substantial justice; the proposed use is not contrary to the spirit of the ordinance; and the variance request is the minimum necessary.

The Zoning Board of Adjustment acted on the following in 1996:

Petition for Special Exception	
Granted	2
Denied	0
Petition for Variances	
Granted	4
Denied	1
Petition for Rehearing	2

If you are contemplating an addition, building a garage, renting space or other activity, check the Zoning Ordinance to insure that your activity is allowed and conforms to all zoning requirements. Copies of the ordinance are available at the Town Office. The Zoning Ordinance is enforced to

insure protection of your property from undo noise, light, environmental hazards; to protect property values, prevent overcrowding, provide adequate provision for water, sewer, schools and other public services.

Respectfully submitted,
David Pollard, Chairman

GENERAL GOVERNMENT

NOTE FROM SENATOR LEO W. FRASER, JR.

It has been a pleasure serving as your state senator for the past six (6) years and I look forward to working on your behalf having been elected to serve another term. I have always sought to represent the needs and concerns of the residents of District 4. During the past two years, I sponsored a number of important legislative initiatives. Improving our roads, lowering our electric rates and making health insurance more affordable and accessible, formed the core of my legislative agenda.

Looking ahead, the next two years will present many new challenges and opportunities. Improving education, passing a state budget, continuing our efforts to

deregulate our electric industry and looking for new and innovative ways to stimulate economic growth and expansion are but a few of the issues that we will consider. As always, the effect these measures will have on the people and communities I represent will weigh heavily in my deliberations on these issues.

I encourage anyone who has an idea or concern on an issue we are considering, to please give me a call. Your input is valuable and a great assistance. I thank you again for placing your confidence in me as your state senator and I look forward to working with all of you during the next two years.

Respectfully submitted,
Senator Leo W. Fraser, Jr.

TRUSTEES OF TRUST FUNDS

FINANCIAL REPORT OF E.P. SANDERSON TRUST FUND FOR 12 MONTHS ENDING 12/31/96

Principal:

Original Investment Schedule		\$686,691.67
Gains & Losses to 12/31/96		
Losses	(73,642.27)	
Gains	1,074,587.54	
Book Value as of 12/31/96		\$1,687,636.94

Income in Hand 12/31/95		\$107,302.83
Dividends & Interest 12/31/96		\$92,263.42

Expenditures:

Pittsfield Fire Department		16,350.00
Pittsfield Police Department		3,497.44
Pittsfield Youth Baseball		2,500.00
Pittsfield High School		35,004.37
Pittsfield Players		1,200.00
Pittsfield Historical Society		1,000.00
Pittsfield Center Development		500.00
Pittsfield Youth Soccer		750.00
Concord Visiting Nurse Association		11,330.00
Ambulance Service		25,000.00
Parks & Recreation Department		2,000.00
Parent-Child Center		3,500.00
Old Home Day		200.00
Carpenter Memorial Library		1,700.00

Total Expenditures		\$104,531.81
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Balance in hand 12/31/96		\$95,034.44
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TRUST FUNDS REPORT

For the Year Ending December 31, 1996

Date	Name of Fund	Use	How Invested	Balance Beg. Yr	New Funds	Cash Gains or Losses on Securities	Withdrawals	Balance End Year	Beginning Year	Income During Year	Expended During Year	Balance End Year	Total of Principal Year End
1933	Butler, Charles	Carpenter	Bank CD's	1,000.00				1,000.00		81.98	81.98		1,000.00
1934	Carpenter, Georgiana	Library	Bank CD's	10,000.00				10,000.00		543.58	543.58		10,000.00
1934	Carpenter, Joshua	Books	Bank CD's	10,000.00				10,000.00		543.58	543.58		10,000.00
1934	Foot, Lizzie	or	Bank CD's	3,100.00				3,100.00		254.17	254.17		3,100.00
1981	Sled Dog Fund	Maintenance	Bank CD's	522.63				522.63		52.29	52.29		522.63
1914	Emerson-Berry	PHS Books & Apparat	US Government Securities	944.09				944.09		77.54	77.54		944.09
1948	French, Francis	Students & Teachers	Government Securities	1,462.84				1,462.84		120.18	120.18		1,462.84
1948	Joy, James	For Pittsfield Schools		2,430.00				2,430.00		199.62	199.62		2,430.00
1948	Merrill, Thomas	Schools		1,147.40				1,147.40		94.26	94.26		1,147.40
1948	Academy Fund	Pittsfield School	Interest Bank	4,219.18				4,219.18		346.60	346.60		4,219.18
1937	Lane, Ella	District	Savings	25,000.00				25,000.00		2,053.71	2,053.71		25,000.00
1976	Argue, Dr. F.B.	Medical		10,600.00	1,000.00			11,600.00	2,067.36	925.44	500.00	2,492.80	14,092.80
1968	Nursing Scholarship	Nursing		6,505.47				6,505.47	9,397.62	757.31	1,500.00	8,654.93	15,160.40
1996	Thelma Kelley	Floral Park		15,000.00	15,000.00			15,000.00					15,000.00
1950	Bartlett, Capt. Ala	Civil War Vets		1,150.00				1,150.00	15.73	94.92	-	116.65	1,266.65
1961	Hook, Margaret L.	Uncared Lots		17,399.77				17,399.77	1,265.58	1,458.71	1,234.00	1,490.29	18,890.06
1974	Mt. Calvary Cemetery	Maintenance		4,461.80				4,461.80	1,446.00	410.54	-	1,856.54	6,318.34
1978	Quaker Cemetery	Maintenance		5,000.00				5,000.00	1,638.85	449.13	310.00	1,777.98	6,777.98
1948	Moody-Kent Fund	Awards PHS		500.00				500.00	54.38	42.72	26.20	70.90	570.90
1993	Sonia Robinson Fund	Journalism		10,000.00				10,000.00	873.19	848.06	800.00	921.25	10,921.25
1995	Chase Lot	Care of Lot		1,000.00				1,000.00	14.29	82.58	80.00	16.87	1,016.87
1995	Marston Cemetery	Care of		500.00				500.00	161.18	45.97	150.00	57.15	557.15
1983	Capital Reserve	Town Hall Bldg		55,000.00				30,000.00	91,546.31	6,290.76		97,837.07	127,837.07
1994	Capital Reserve	School District		59,058.65		25,000.00		59,058.65	4,143.33	3,221.99		7,365.32	66,423.97
94-95	Capital Reserve	Fire & Rescue		70,000.00	25,000.00			95,000.00	1,414.93	4,296.13		5,711.06	100,711.06
94-95	Capital Reserve	Police Cruiser		11,000.00		11,000.00		-	536.03	147.80	683.83	-	-
1994	Capital Reserve	DPW Truck		10,000.00		10,000.00		-	878.51	39.35	917.86	-	-
1995	Capital Reserve	Park & Rec Dept		2,500.00	3,500.00			6,000.00	4.45	219.44		223.89	6,223.89
1995	Capital Reserve	Public Wks Loader		15,000.00				15,000.00	26.55	765.92		792.47	15,792.47
1995	Capital Reserve	Public Wks Dump Tr		20,000.00	20,000.00			40,000.00	35.38	1,545.88		1,581.26	41,581.26
1996	Capital Reserve	Cemetery Funds		20,000.00	70,000.00			70,000.00	-	3,304.26	3,000.00	304.26	70,304.26
Total Capital Reserve				242,558.65	118,500.00		46,000.00	315,058.65	98,585.49	19,831.53	4,601.69	113,815.33	428,873.98
Total Cemetery Funds				136,795.05				136,795.05	115,119.03	15,703.96	11,851.40	118,971.59	255,766.64
Total Specials Funds				116,943.18	16,000.00			132,943.18	16,934.18	9,482.89	8,967.71	17,449.36	150,392.54
Total Sanderson Funds				1,639,362.99	\$ 134,500.00	\$ 48,273.95	\$ 46,000.00	\$ 2,272,433.82	\$ 337,941.53	\$ 137,281.80	\$ 129,952.61	\$ 345,270.72	\$ 2,617,704.54

CARPENTER MEMORIAL LIBRARY

Balance December 31, 1995:		\$8,887.60
Receipts:		
Town of Pittsfield	\$24,070.00	
Gifts	140.00	
Fines	155.88	
Interest on Checking Account	102.72	
Refunds	32.76	24,501.36
		\$33,388.96
Expenses:		
Salaries	\$15,280.81	
FICA	1,168.93	
Books/Periodicals	3,674.03	
Supplies/Misc.	561.67	
Oil	1,755.92	
Electricity	671.23	
Equip/Services/Repairs	605.12	
Travel/Professional Dues	356.63	
Telephone	722.87	(24,797.21)
Balance Checking Account as of December 31, 1996		\$8,591.75

CARPENTER MEMORIAL LIBRARY TRUST FUND ACCOUNT

Margaret & Everett Batchelder Fund	426.71
Butler Trust Fund	151.37
Carpenter Trust Fund	1,030.05
Gertrude & Eralsey Ferguson Fund	851.50
Lizzie Foote Trust Fund	145.22
Calvin W. & Agnes Foss Fund	67.79
Jenkins Room Memorial Fund	3,373.57
Sled Dog Trust Fund	28.78
Memorial Gifts/Miscellaneous	639.97
Checking Account Interest	96.29
Balance Trust Fund Checking Account as of December 31, 1996	\$6,811.25

Respectfully submitted,
 Faith Whittier
 Daniel Welch
 Shirley Genest
 Trustees

CARPENTER MEMORIAL LIBRARY

Perhaps you have missed the familiar plunk in the makeshift rain catchers set out around your library on a rainy day. In 1996, major roof repairs remedied the leaks. Custodian, Randy Grainger did a commendable job of cleaning the carpets in both the Jenkins Room and the main library. The windows in the Jenkins Room have been repaired and replaced to conserve heat. This year a library policy was drawn up and approved by the Board and a book discussion group was organized and is thriving.

It has been my privilege to serve Pittsfield as Public Librarian for approximately one year, since November of 1995 when Leslie Vogt resigned, leaving a legacy which included an Adult Education Center and as a result of her excellent grant writing skills, computers and other necessary technological improvements.

The year of 1996 was the last year of LSCA funding. However, Adult Education Director, Marley Taylor's petition for local funding to keep the Adult Ed program running was met with generous contributions from the Sanderson Fund and area organizations and businesses. The Adult Ed Center that operates with only two part-time employees and many volunteer tutors, successfully prepares adult students to pass the GED, obtain basic computer skills and acquire English as a second language.

Marley and I carefully appropriated the last LSCA dollars with an eye toward long range benefit to the Library's patrons and students. A new bubble-jet printer was purchased along with educational CD ROM's. A second phone line was added in anticipation of on-line internet service. Video and audio books as well as over \$1,200 worth of print material were chosen to enhance the Library's collection.

The library staff remains at only four. Library duties are shared by the Librarian and two assistants who are compensated for a total of twenty-eight hours per week. Last year, the staff contributed 479 no charge hours and interested patrons and students volunteered an additional 296 hours. Volunteers help make it possible for the library to offer large print books to the Senior Center, Inter-library loan services and other assistance to its patrons. Bag of Books now supplies four sites and the library still supports the Drake Field Summer Recreation Program and Winterfest.

The Library served 7,455 people in 1996, processed 1,085 pieces of new library material and circulated 18,639 books and videos.

Respectfully submitted,
Ami Paulette Lane, Librarian

1996 Carpenter Memorial Library Statistics

Circulation

Adult Books Including Audio Books:	6,608
Children's Books Including Audio Books:	10,562
Videos	1,469

Total Acquisitions:

(Includes Print, Audio, Video and CD Material)	1,085
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Patron Registration Since Last Reported:

278

BCEP SOLID WASTE FACILITY

REVENUE	1996 BUDGETED REVENUE	1996 ESTIMATED REVENUE	1997 PROPOSED REVENUE	1997 RECOMMEND REVENUE
OPERATING REVENUE				
Disposal Fees	2,000	3,000	2,000	2,000
Interest on Accounts	1,000	1,100	1,000	1,000
Refunds & Dividends	5,000	11,000	7,500	7,500
Demolition Fees	7,500	11,500	10,000	10,000
Sale of Equipment	0	220		
Tonic Machine	500	300	400	400
Permit Stickers	500	500	400	400
Grants	2,000			
Previous Year Surplus (Deficit)	40,000	27,309	20,000	20,000
Service Revenue		1,200	1,000	1,000
Reimbursements		5,175		
Transfers from Reserve			25,000	25,000
RECYCLING RESERVE				
Aluminum Cans	10,000	8,000		
Aluminum Scrap	1,500			
Cardboard	10,000	5,000		
Newspaper	8,500	2,000		
Plastic	4,500	4,500		
Tin Cans	2,000	3,000		
Copper	1,000	995	1,000	1,000
Wet Cell Batteries	500	400	250	250
Textiles	1,500	1,000		
Mixed Paper	2,000	-		
CFC Pumping		200	500	500
TAX REVENUE				
Town of Barnstead (24.88%)	138,888	138,888	132,702.32	132,702
Town of Chichester (15.78%)	85,329	85,329	84,178.08	84,178
Town of Epsom (29.22%)	157,939	157,939	155,860.64	155,861
Town of Pittsfield (30.11%)	154,504	154,504	160,608.96	160,609
TOTAL TAX REVENUE	536,660	536,660	533,350.00	533,350
TOTAL REVENUE	636,660	623,059	602,400.00	602,400

BCEP SOLID WASTE FACILITY

APPROPRIATIONS	1996	1996	1997	1997
ADMINISTRATIVE	BUDGETED	ESTIMATED	PROPOSED	RECOMMEND
	EXPEND	EXPEND	EXPEND	EXPEND
Administrator's Salary	36,592	36,592	38,055	38,055
Telephone	1,600	1,500	1,500	1,500
Office Supplies	1,500	1,500	1,500	1,500
Legal Fees	200	450	50	50
Accounting Fees (Auditor)	4,200	4,456	4,000	4,000
Secretary -Treasurer	11,700	10,000	11,000	11,000
Postage	400	325	400	400
Advertising	450	200	450	450
Dues (NHRRA - NHMA)	800	853	850	850
Permits & License (Registration)	200	6	200	200
Reimbursed Expenditures		5,175		
Transfer to Petty Cash		65		
Tonic Machine Rental & Tonic	1,500	1,350	1,500	1,500
Unclassified Payments		1,060		
MAINTENANCE				
Tools	2,000	1,000	2,000	2,000
Building	7,000	5,500	5,000	5,000
Machinery & Equipment	2,500	2,500	2,500	2,500
Spare Parts, Supplies	4,000	5,000	5,000	5,000
Cleaning Supplies	550		500	500
Landscaping		400		
Fuel Tanks		600		
New Bailer	500			
Ford 4WD	1,000	1,600		
Conveyor		65		
Glass Breaker	1,500	300		
Trailers	400	275		
Yale Forklifts	2,250	525		
Compactors	500	15	500	500
Site Work	4,000	1,000	4,000	4,000
Oil Furnace	400	250		
New Holland Skid Loader	500	1,700		
OPERATIONS				
Fuel (Gas/Oil Kero/Diesel)	7,000	7,000	6,000	6,000
Propane	400	75	100	100
Electric	9,000	9,000	9,000	9,000
Gross Wages	117,248	117,250	112,800	112,800
FICA	9,984	9,984	10,035	10,035
Medicare	2,335	2,335	2,347	2,347
Health Insurance	11,250	11,250	10,250	10,250
Workmen's Compensation	9,975	11,000	14,857	14,857
Unemployment Compensation	2,000	2,100	2,100	2,100

BCEP SOLID WASTE FACILITY

APPROPRIATIONS	1996	1996	1997	1997
ADMINISTRATIVE	BUDGETED	ESTIMATED	PROPOSED	RECOMMEND
	EXPEND	EXPEND	EXPEND	EXPEND
NH Retirement System	5,057	5,057	5,487	5,487
Employee Training	1,000	400	500	500
Service Fee to Pittsfield	6,500	6,400	6,500	6,500
Employee Tax Deposits		387		
Signs	500	1,200	2,000	2,000
Liability Insurance	6,500	5,177	6,000	6,000
Service Contract	77,500	77,500	87,500	87,500
Incentive Plans		5,000	5,000	5,000
TRANSPORTATION & TIPPING FEES				
Demolition Materials	7,500	13,000	10,000	10,000
Freight for Recyclable	1,000		250	250
MSW (Tipping Fees)	150,000	110,000	175,000	175,000
Tire Removal	2,500	2,500	2,500	2,500
Septage Removal	500	150	300	300
Household Hazardous Waste	8,000	5,000		
CAPITAL EXPENDITURES				
Purchase Canisters	9,000	8,880	9,000	9,000
Lease Purchase Forklift	16,669	16,669		
Storage Handling	5,000	2,250		
Other Equipment Purchases		1,995		
Transfers to Reserve Account	60,000	60,000		
Fence	2,000	3,297		
New Entrance Roadway	15,000	20,833		
Hot Top Entrance & Exit			15,369	15,369
LANDFILL CLOSURE				
Contracted Services		3,500	25,000	25,000
TOTAL APPROPRIATIONS	\$ 631,656	\$ 605,447	\$ 598,897	\$ 598,897

COMMUNITY ACTION PROGRAM

COMMODITY SUPPLEMENTAL FOOD is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby and low income elderly. Food is distributed from our Concord warehouse. Value \$22.21 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)

PACKAGES - 810
PERSONS - 72
TOTAL VALUE \$17,990.10

CONGREGATE MEALS - All senior citizens are welcome to our congregate meal sites for nutritious hot meals, social/recreational activities and special events. Value \$5.33 per meals.

MEALS - 5,5876
PERSONS - 35
TOTAL VALUE \$31,319.08

EMERGENCY FOOD PANTRIES provides up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.

MEAL - 798
PERSONS - 38
TOTAL VALUE \$2,394.00

FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 95-96 programs was \$334.00.

APPLICANTS - 106

PERSONS - 284
TOTAL VALUE \$33,131.24

HEAD START is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$5,783 per child.

CHILDREN - 12
TOTAL VALUE \$69,396.00

MEALS-ON-WHEELS provides the delivery of nutritionally balance hot meals to homebound elderly or adult residents five days per week. Value \$5.91 per meal.

MEALS - 5,372
PEOPLE - 23
TOTAL VALUE \$31,748.52

CAR TRANSPORTATION provides regularly scheduled transportation to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers and congregate meal sites. Value \$5.56 per ridership.

RIDES - 607
PERSONS - 28
TOTAL VALUE \$3,860.52

SENIOR COMPANION PROGRAM provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend (\$4.56 per unit). Value to visitees is comparable to similar private sector services (\$4.56 per unit/hour).

HOURS - 669
VOLUNTEERS - 1

COMMUNITY ACTION PROGRAM

TOTAL VALUE \$3,050.64
HOURS - 458
VISITEE - 6
TOTAL VALUE \$2,088.48

WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes direct material and labor costs of \$1,363.21.

HOMES - 4
PERSONS - 16
TOTAL VALUE \$11,268.89

WOMEN, INFANTS AND CHILDREN provides specific foods to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes cost of vouchers and clinical services at \$38.50 per unit.

VOUCHERS - 1,713
PERSONS - 143
TOTAL VALUE \$65,950.50

FAMILY PLANNING provides confidential, comprehensive gynecological care, including complete medical examinations, breast exams, Pap smears, pregnancy testing, birth control and counseling. Value \$60.00 per unit.

VISITS - 4
PERSONS - 2
TOTAL VALUE \$219.60

NEIGHBOR HELPING NEIGHBOR FUND awards grants up to \$250 to people facing energy emergencies but non-eligible for fuel assistance.

HOUSEHOLDS - 6

PERSONS - 25
TOTAL VALUE \$900.00

USDA COMMODITY FOODS are now distributed directly to local food pantries and soup kitchens on a quarterly basis.

Corn \$7.11 per case	2	\$14.22
Tomatoes \$9.08	2	\$18.16
Macaroni \$7.43	4	\$29.72
Raisins \$16.65	1	\$16.65

GRAND TOTAL OF ALL \$273,396.32

INFORMATION AND REFERRAL - CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

UNH COOPERATIVE EXTENSION IN MERRIMACK COUNTY

UNH Cooperative Extension provides Merrimack County residents with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families, and communities, sustain natural resources, forests, wildlife and agriculture and improve the economy.

As your local link to the University of New Hampshire, Cooperative Extension provides practical education to people of all ages.

Because of our partnership with Merrimack County, the State of New Hampshire and the federal government, we go by the special name of UNH Cooperative Extension. In every Merrimack County community, this partnership is at work, increasing economic development, enhancing the environment and developing human potential.

Extension educators provide informal education programs in the areas of Natural Resources and Family, Community and Youth, advised and assisted by a local advisory council.

Merrimack County residents also benefit from state-wide Extension programming. Among these many local and state efforts are monitoring water quality in our lakes and rivers, reducing the use of pesticides, parenting programs, 4-H and Youth Development programs, land use management, food safety, forest stewardship, family finances, meeting the needs of low income families, strengthening our communities, developing a strong volunteer base and providing research-based information to citizens.

The staff in Merrimack County includes nine Extension educators, two state specialists and three support staff. Educators reach approximately 1.5 out of every four families in the county.

Visit our office, located at the Merrimack County Nursing Home Complex, 327 Daniel Webster Highway, Boscawen. We're open Monday-Friday, 8:00 a.m. until 4:30 p.m. Or call us at 225-5505 and 796-2151 or find us on the Web at [HTTP://CEINFO.UNH.EDU](http://CEINFO.UNH.EDU).

VITAL STATISTICS

BIRTHS

DATE	PLACE OF BIRTH	NAME OF CHILD	NAME OF FATHER MAIDEN NAME OF MOTHER
1/10/96	Concord	Maxwell Richard Norman Tuttle	Norman Earl Tuttle Stephanie Lynn Plante
1/18/96	Manchester	Dallas Forrest Sheldon	James Joseph Sheldon Christine Melanie Lamy
1/22/96	Concord	Kelly Rossmann Litt	Barry Kendall Litt Lynn Rossmann
2/15/96	Concord	Lisa Kelli Osborne	Paul Atherton Osborne Marlene Lisa Gagnon
2/16/96	New London	Philip Robert Gordon, III	Philip Robert Gordon, Jr. Marion Anita Letendre
2/22/96	Concord	Luk Vasily Berube	Lawrence Michael Berube Zoya Sheveluk
3/1/96	Concord	Kaitlin Marie MacGown	Daniel James MacGown Julie Marie Brunt
3/4/96	Concord	Caitlyn Anne Cates	Jeffrey Richard Cates Carrie Lynn Green
3/13/96	Concord	Andrea Antoinette Donovan	Edward Thomas Donovan, Jr. Diane Elaine MacDonald
3/20/96	Manchester	Alanna Morgan McCarthy	Morgan James McCarthy April Marie Porter
3/21/96	Concord	Emily Nichole Williams	Lawrence Monroe Williams, Jr. Melody Ann Marcoux
4/14/96	Concord	Ryan Joseph Oliver	Matthew Lee Oliver Janice Ann Pickard
4/15/96	Pittsfield	Kathleen April Doucette	Gary J. Doucette Robin Ann Chandler
4/17/96	Concord	Megan Cheyenne Butterworth	Richard Kevin Butterworth Heather Marie Publicover
5/15/96	Concord	Tyler Arik Nivers	Jason Carl Nivers Shannon Kaye Justic
5/19/96	Pittsfield	Gabrielle Eva Bachelder	Robert Scott Bachelder Deborah Blais

VITAL STATISTICS

5/23/96	New London	Saskia Hendrika Rekelhoff	Hendrikus Gerardus Rekelhoff Maria De Lourdes Lazu
6/6/96	Concord	Jacob Alexander Huizinga	Michael Allen Huizinga Kimberly Ann Quarry
6/10/96	Pittsfield	Linnea Alexis Lysandra Batchelder	David Julian Batchelder Rhonda Lea Gosnell
6/10/96	Concord	Adrianna Clarice Wells	Adam Wade Wells Heather Marie Brown
7/17/96	Concord	Grace Olivia King	John Dana King, Jr. Amanda Bradbury Brown
7/22/96	Concord	Michael James Miglioizzi	James Alan Miglioizzi Kimberly Wilkinson
7/23/96	Concord	Brandon Michael Cantara	Michael Andrew Cantara Monique Elizabeth Marchand
8/3/96	Concord	Artemis Gabrielle Kayiales	Michael George Kayiales Georgenna Lynn Swain
8/9/96	Concord	Courtney Anna Chagnon	Robert Wayne Chagnon Julie Anna Smith
8/9/96	Concord	Joshua Michael Perlupo	Michael James Perlupo Beatrice Annalisa Ladd
8/30/96	Concord	Jacelyn Eva Waitkus	Ronald Joseph Waitkus Virginia Rose Smeltzer
8/31/96	Concord	Desiree Dawn McEachern	Robert Dana McEachern, III Sherry Ann Judd
9/11/96	Concord	Jillian Marie Frizzell	Richard Eugene Frizzell, Jr. Pamela Susan Therrien
9/22/96	Concord	Thomas William Hilton	David Leslie Hilton Ann Elizabeth Webber
9/24/96	Concord	Sarah Virginia Adams	Stephen Joseph Adams Elizabeth Ann Kelleher
9/29/96	Concord	Roger Raymond Smith Lawrence	Steven Paul Lawrence Michelle Claudette Beaudoin
10/5/96	Concord	Alan Zachary Bousquet	Jeffrey Judson Bousquet, Sr. Staci Lynn Clark
10/7/96	Concord	Matthew Ryan Buchanan	Kevin Brian Buchanan Michele Beatrice St. Amour
10/7/96	Concord	Emily Allison Scottie	Richard Anthony Scottie Jennifer Lee Armburg

VITAL STATISTICS

10/11/96 Concord	Daniel Luis Colon-Pagan	Luis Angel Colon-Pagan Beth Ann Crandall
10/16/96 Concord	Sienna Rose Kenney	William Francis Kenney Lisa Marie Chagnon
10/18/96 Manchester	Star Ann Chagnon	Dennis Phillip Chagnon Robin Ann McBride
11/29/96 Manchester	Andrew Steven Carrier	Michel Joseph Carrier Jennifer Lynn Peck
12/17/96 Wolfeboro	Jennifer Marie Portigue	Mark Wayne Portigue Tanya Lee Itchkawich
12/24/96 Concord	Jacob Paul Robbins	John William Robbins Kim Rose Marie Tessier
12/25/96 New London	Benjamin Robert Marston	Thomas Edward Marston Tammie Ann Winchester
12/26/96 Concord	Jeremiah Allyn Collins	Jeffrey Allyn Collins Kimberly Beth Harpe

MARRIAGES

DATE OF MARRIAGE	NAME OF BRIDE & GROOM	RESIDENCE OF EACH
2/17/96	Raymond Frederick Sears, Jr. Angella Marie Southwick	Concord Pittsfield
2/18/96	Ronald Joseph Waitkus, II Virginia Rose Smeltzer	Pittsfield Pittsfield
2/21/96	Mark Robert Kubat Jennifer Leigh Stewart	Pittsfield Pittsfield
3/2/96	John William Robbins, Jr. Kim Rose Marie Tessier	Pittsfield Pittsfield
3/16/96	Chester William Champney, Jr. Jessica Robin Tibbetts	Pittsfield Pittsfield
4/6/96	Harry Lyle Genest Dorothy Ann Riel	Pittsfield Pittsfield
4/6/96	Randall James Wadleigh Dawn Marie Klemczak	Pittsfield Pittsfield

VITAL STATISTICS

4/13/96	Mark Ward Turner Katherine Ruth Burton	Pittsfield Pittsfield
5/3/96	James H. Adams Priscilla A. Smith	Pittsfield Pittsfield
5/11/96	Kerry C. Whit'ier Carol E. DeMaggio	Pittsfield Pittsfield
5/11/96	Joel Philip Dail Meggin Amity Morse	Epsom Pittsfield
5/11/96	William Edward Rhoades Debbie G. O'Brien	Pittsfield Concord
5/18/96	Scott Anthony Wescom Loralie Dawn Sargent	Pittsfield Pittsfield
5/25/96	Richard Daniel Duane, Jr. Tamara Jean Lynch	Gilmanton Gilmanton
6/8/96	Richard Alan Bamber Linda Lee Gimskie	Pittsfield Pittsfield
6/22/96	Phillip Edward Jones Tara Maureen Trainor	Pittsfield Pittsfield
6/22/96	Andrew Lewis Towle Tracy Melissa Tobin	Pittsfield Pittsfield
6/29/96	Andrew Justin Meehan Katie Elizabeth Riel	Chichester Pittsfield
7/6/96	Michael G. Clement Angela J. Parker	Pittsfield Pittsfield
7/13/96	Eddie George Tibbetts Carole Ann Boudreau	Pittsfield Pittsfield
8/4/96	Kevin Anthony Clark Lisa Ann Derosier	Pittsfield Pittsfield
8/10/96	Robert L. Tibbetts, Jr. Lisa Marie Henderson	Pittsfield Pittsfield
8/17/96	Steven A. Manteau, Jr. Nicole Marie Wielgoszinski	Pittsfield Pittsfield
8/25/96	Thomas Charles LaValley, Jr. Weslea Jane Greene	Penacook Pittsfield
8/31/96	Daniel Lester Schroth Nancy Strout	Pittsfield Pittsfield

VITAL STATISTICS

9/7/96	Thomas W. Boyd Mary E. Geary	Pittsfield Pittsfield
9/21/96	Gregg David Stanwood Beth Ann McLaughlin	Philadelphia, PA Pittsfield
9/21/96	Andrew Walter Nason Melissa Ann Boston	Pittsfield Pittsfield
9/22/96	Michael Scot Wolfe Gretchen Gaylie Butterfield	Pittsfield Pittsfield
9/28/96	Eric Scott Stearns Christine Ann Herron	Pittsfield Pittsfield
9/28/96	Stephen Graham Key Bonnie Jean McCraw	Pittsfield Pittsfield
10/5/96	Jason Michael Colby Amanda Jo Watson	Pittsfield Pittsfield
10/19/96	Samuel Harrison Ward Theresa Lilliar. Michaels	Pittsfield Pittsfield
10/19/96	Robert A. Boston, Jr. Catherine L. Giggey	Pittsfield Pittsfield
11/2/96	Arthur David Doucette, Sr. Lisa Christine Blaisdell	Pittsfield Pittsfield
12/10/96	Zulfiqar A. Shaikh Diane M. Rankin	Pittsfield Pittsfield
12/24/96	Richard Lyle Hackeman Paula Jean Corriveau	Pittsfield Concord
12/28/96	Roland Antonio Drolet Lorraine Delcia Genest	Laconia Pittsfield

DEATHS

DATE OF DEATH	PLACE OF DEATH	NAME OF DECEASED	NAME OF FATHER	MAIDEN NAME OF MOTHER
1/30/96	Pittsfield	Evelyn Robichaud	H. Dorman Perkins	Ada Berry
2/19/96	Pittsfield	Douglas Charles Blackwood	Cyril Blackwood	Alice Dawson
2/25/96	Concord	Robert Walter Moore	John J. Moore	Amy F. Wright

VITAL STATISTICS

4/6/96	Laconia	Eleanore May Greene	John Wesley Irwin	Lilly Flatman
4/12/96	Pittsfield	Eric Matthew Andersen	Karl R. Andersen	Karen McClellan
5/5/96	Concord	Archibald Samuel Rogers	William Rogers	Agnes Graham
5/13/96	Concord	Beatrice Idella Bird	Harold Grant	Doris Taylor
5/18/96	Pittsfield	Ellen E. Hamilton	Walter F. Call	Etta M. Kelley
6/6/96	Concord	Florence Green	Joseph Danis	Arlene Constant
6/30/96	Manchester	Dorothy Mae Davis	Laurence LaCoss	Mildred Metcalf
7/6/96	Concord	Wilfred J. Martel	Leonard Martel	Marion Bilodeau
7/14/96	Concord	Marion Elliott	Charles Harper	Mildred Atwood
7/28/96	Pittsfield	Candice Lee Price	Edward Blaisdell	Joan Noyes
8/18/96	Pittsfield	Barbara Maxine Ordway	Jesse S. Corson, Sr.	Barbara Mc Kay
9/3/96	Concord	Winnie E. True	Alvah Hilliard	Rebecca Campbell
9/10/96	Concord	S. Deane Edmond	Stuart D. Edmond, Sr.	Arlene McMaster
10/8/96	Concord	Ruth Olive Lank	Frederick Otis Butman	Ella C. Smith
10/24/96	Concord	Geraldine I. Ralls	James Keenan	Rosa G. Whittia
11/1/96	Concord	Etta May Whittier	Henry Swain	Florence Gray
11/2/96	Pittsfield	Maurice A. Davis	George Davis	Cora (Unknown)
11/8/96	Pittsfield	Basil H. Correll	Henry Correll	Nannie Elizabeth Lawrence
12/26/96	Laconia	Clarence D. Daley	John T. Daley	Margaret W. Morrisroe

MISSION STATEMENT

TOWN OF PITTSFIELD, NEW HAMPSHIRE

The Town of Pittsfield municipal government is a reflection of the values and principles of the community. The Town government and its elected and appointed officials are committed to providing the highest quality of services and programs to its citizens in an affordable and fiscally responsible manner. The Town government is committed to being customer oriented, responsive to all of its citizens in an fair and impartial manner, and to continue to foster a positive direction which will help enhance the quality of life in Pittsfield. Towards these ends, the Town government is committed to the following principles:

1. *Our employees are tremendous assets and resources to our community. The Town is committed to a positive, team oriented and safe work environment, and to the professional and proper treatment of its employees. All employees are "stockholders" in the organization, and their participation in the decision making process as resource persons is essential to the health of the organization. The Town expects hard work and dedication from its employees. In return, they will be treated with respect and supported, nurtured and enhanced in their jobs.*

2. *The citizens of Pittsfield deserve the highest quality of services and programs at an affordable cost. The Town government recognizes, however, there are limits to what people can afford to pay, and the impacts of taxes and fees on its citizens. The Town is committed to being efficient and cost conscious in its decision making, and to take short and long range views in developing solutions to the issues and problems which may arise.*

3. *Pittsfield is a wonderful place in which to live and work. We believe it can be even better. This will take the concerted effort of the entire community in working to address the problems and issues which will inevitably confront it. The Town government is committed to developing partnerships among all sectors of the community in order to foster a positive environment and direction for the Town.*

4. *The business of the Town will be conducted in the most responsive and professional manner possible. Our citizens are our customers, and deserve to be treated with respect, courtesy and diplomacy. There may be limits to the resources available at any particular time, but there is no reason all citizens are not dealt with responsively and fairly.*

5. *The Town is committed to developing clear and measurable work programs to guide and direct the work of Town staff, and appointed and elected officials. These work programs will be developed in a manner which invites the participation of all concerned in their formulation.*

6. *The Town government is a team of people with a variety of talents, skills and gifts. The Town is committed to utilizing all of these in the process of moving forward in a positive and productive manner.*

7. All citizens and parties that deal with the Town deserve to be treated fairly and impartially. In all decision making processes, it is the obligation and the responsibility of the Town officials to balance the various and sometimes competing interests of particular issues in a manner which most favorably impacts the entire community, the so-called "greater good."

Adopted by the Board of Selectmen on May 21, 1996



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