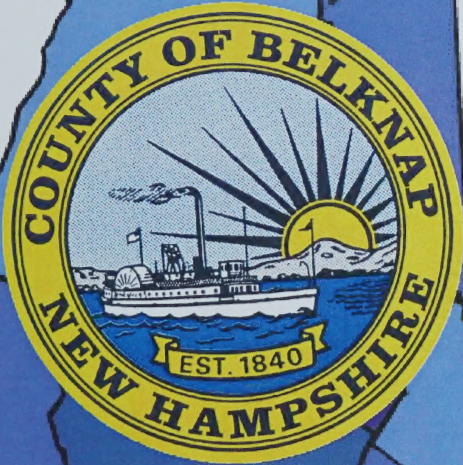



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ANNUAL REPORT
COUNTY OF BELKNAP,
NEW HAMPSHIRE



For the Year Ending
December 31, 2005



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Annual Report of the
Belknap County Commissioners



Chairman
Philip P. "Bud" Daigneault



Vice Chairman
Christopher D. Boothby



Clerk
Gordon E. Bartlett

For the Year Ending
December 31, 2005

Belknap County, New Hampshire HISTORY

Form of Government: The County of Belknap, New Hampshire, was established in 1840 under the laws of the State of New Hampshire.

The seat of Belknap County is based in Laconia and provides support to the citizens of ten towns and one city in the form of the following services: Citizens Council on Children and Families, Corrections Facility, County Attorney, Finance, Human Services, Registry of Deeds, Juvenile Restorative Justice, Maintenance, Nursing Home and Sheriff's Department.

The county operates under the Commissioners (Executive Branch consisting of three elected Commissioners) and Convention (Legislative Branch consisting of 18 elected Representatives) form of Government and provides services as authorized by the State statute.

The three member Board of Commissioners (as mandated by New Hampshire Statute RSA 28) are part time elected officials responsible for overall supervision, custody and care of all county departments, buildings and land, and have budgetary oversight of all county expenditures. They are elected into staggered four and two-year terms by the voters of the districts each are assigned to. The annual county budget is prepared by the Commissioners and Department Heads and submitted to the County Convention for final approval.



Belknap County Seal

The seal of Belknap County was commissioned in the latter part of 1976, the year of our nation's bicentennial, and adopted in February of 1977. Designed and executed by Mr. Norman M. Dexter of Nashua, who donated his services to Belknap County, the seal includes several symbols important to the county and its history.

Depicted on the waters of Lake Winnepesaukee, the largest body of fresh water in the northeast (which touches the shores of just about every town and city in the county) is the old paddle wheeler Mount Washington. The Mount graced the Big Lake until 1939, when it was destroyed by fire. Yet, to this day it continues to serve as a symbol of the grace, dignity and unique New England character for which the people and the area are known throughout the country. It could be said that the Mount stands for the commerce the Lake has provided for our people, going back to the fishing days of the Indians; for the many recreation and leisure time activities the county has offered its many visitors from throughout the world; and for the great creativity with which the people of Belknap County have used these natural resources to their ultimate advantage and prosperity.

The rising sun – a symbol of hope and renewal as well as the blessings of a patient, graceful Providence – is shown bursting forth over the Mount Belknap, which lies just east of the center in the county. The Mountain is named for Dr. Jeremy Belknap, noted historian, clergyman, and naturalist, after whom the county was named in 1840. Dr. Belknap wrote the first history of New Hampshire, pastored the First Congregational Church at Dover (1766-1786), and founded the Massachusetts Historical Society in 1794.

Originally part of the Strafford County, the County of Belknap was formed by Legislative act in December 1840.

WILSON COUNTY, TENNESSEE



Wilson County, Tennessee, was organized in 1795 and is one of the original counties of the state.

The county is named in honor of James Wilson, a prominent statesman and signer of the Declaration of Independence.

Wilson County is located in the western part of the state and is one of the most fertile counties in the region.

The county is bounded by the following counties: Davidson to the north, Moore to the east, and Rutherford to the south.

The county is divided into several townships, each with its own local government and services.

The county is home to a large population and is one of the most densely populated counties in the state.

The county is a major agricultural center and is known for its production of cotton, corn, and other crops.

Wilson County is a member of the Tennessee Valley Authority and is one of the most developed counties in the region.

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2005 Belknap County Officers

COMMISSIONERS

Philip P. Daigneault, Chairman – Laconia,
Christopher D. Boothby, Vice-Chairman – Meredith
Gordon E. Bartlett, Clerk – Belmont

COUNTY TREASURER

Robert E. Corbin – Belmont

COUNTY ATTORNEY

Lauren J. Noether – Tilton

SHERIFF

Daniel Collis - Laconia

CLERK OF SUPERIOR COURT

Dana W. Zucker – Gilford

JUDGE OF PROBATE

Christina M. O'Neill – Laconia

REGISTRAR OF PROBATE

Karen H. Brickner– Laconia

DEPUTY REGISTRAR OF PROBATE

Cindy Kupetz – Laconia

REGISTRAR OF DEEDS

Rachel M. Normandin – Laconia

DEPUTY REGISTRAR OF DEEDS

Judith A. Livernois – Sanbornton

COUNTY ADMINISTRATOR & FINANCE OFFICER

Nancy E. Cook – Laconia

SUPERINTENDENT OF THE DEPARTMENT OF CORRECTIONS

Joseph R. Panarello – Hillsborough

RESTORATIVE JUSTICE PROGRAM DIRECTOR

Brian J. Loanes - Belmont

NURSING HOME ADMINISTRATOR

Bernard H. Gray, Jr. – Concord

HUMAN SERVICES ADMINISTRATOR

Carol N. Schonfeld – Gilmanton

COUNTY CHIEF MEDICAL EXAMINER

Thomas A. Andrew – C.M.E.

SUPERINTENDENT OF BUILDINGS & GROUNDS

D. William Jenkins – Thornton

COUNTY CHAPLAIN

Reverend Harry Woodley

CITIZEN'S COUNCIL ON CHILDREN & FAMILIES

EXECUTIVE DIRECTOR

Alan Robichaud – Belmont

2005
Belknap County Convention
(Legislative Delegation)

District No. 29
Center Harbor, New Hampton, Tilton and Sanbornton
Gail Morrison – William Tobin
Francine Wendelboe

District No. 30
Meredith and Laconia
Bruce Heald - James Fitzgerald - Donald Flanders
Ralph Rosen – Franklin Tilton - Stephen Nedeau
John Veazey

District No. 31
Belmont, Gilford, Gilmanton, Alton, and Barnstead
Janet Allen – Alida Millham - Laurie Boyce
Charles Clark - James Pilliod - David Russell
John Thomas - Michael Whalley

Executive Committee
Stephen Nedeau – Alida Millham
David Russell – John Thomas
Donald Flanders

Belknap County Directory

Board of Commissioners	527-5400
Chairman	Fax: 527-5409
Philip P. Daigneault, 34 County Drive, Laconia, NH 03246	
Vice Chairman	
Christopher D. Boothby, 34 County Drive, Laconia, NH 03246	
Clerk	
Gordon E. Bartlett, 34 County Dive, Laconia, NH 03246	
County Treasurer	527-5400
Robert E. Corbin, 34 County Drive, Laconia, NH 03246	Fax: 527-5409
County Administrator and Finance Officer	527-5400
Nancy E. Cook, 34 County Drive, Laconia, NH 03246	Fax: 527-5409
County Attorney	527-5440
Lauren J. Noether, 64 Court Street, Laconia, NH 03246	Fax: 527-5449
Registrar of Deeds	527-5420
Rachel Normandin, 64 Court Street, Laconia, NH 03246	Fax: 527-5429
Sheriff	527-5454
Daniel Collis, 42 County Drive, Laconia, NH 03246	Fax: 527-5469
Corrections Superintendent	527-5480
Joseph R. Panarello, 76 County Drive, Laconia, NH 03246	Fax: 527-5489
Restorative Justice Program Director	527-5493
Brian J. Loanes, 64 Court Street, Laconia, NH 03246	Fax: 527-5498
Human Services Administrator	527-5470
Carol N. Schonfeld, 64 Court Street, Laconia, NH 03246	Fax: 527-5471
Maintenance Supervisor	527-5490
D. William Jenkins, 64 Court Street, Laconia, NH 03246	Fax: 527-5449
Nursing Home Administrator	527-5410
Bernard H. Gray, Jr., 30 County Drive, Laconia, NH 03246	Fax: 527-5419
UNH Cooperative Extension Administrator	527-5475
Sumner Dole, 36 County Drive, Laconia, NH 03246	Fax: 527-5477
Conservation District Director	527-5880
Jan Hooper, 719 North Main Street, Room #203, Laconia, NH 03246	Fax: 528-8783
Economic Development Council Executive Director	524-3057
Eliza Leadbeater, So. Univ. Bldg., 2 Airport Road, Gilford, NH 03249	Fax: 524-0314
Belknap County Citizen's Council Executive Director	528-3185
Alan Robichaud, One Mill Plaza, Laconia, NH 03246	Fax: 528-3635

BELKNAP COUNTY CONVENTION
Executive Committee Meeting
Minutes
January 21, 2005
Belknap County Commissioners Office

Present: Rep. John Thomas, Chair; Rep. Steve Nedeau, Vice Chair; Rep. David Russell, Rep. Donald Flanders, Commissioner Gordon Bartlett and County Administrator Nancy Cook.

Absent: Rep. Alida Millham, Clerk.

Chair John Thomas called the Executive Committee meeting to order at 1:35 PM at the County Complex in the Commissioners offices.

The Committee met to review the Belknap County Sub committee listings and made the following changes.

- Representative Ralph Rosen will be added to the Economic Developments sub committee and removed from Gunstocks sub-committee.
- Representative Janet Allen will be removed from Gunstock Sub-committee.
- Representative Laurie Boyce will be added to the Gunstocks sub-committee.

The committee also met to discuss budget transfers and for housekeeping issues. County Administrator Nancy Cook went through budgets transfers and provided necessary information on each request. (Copy attached to the minutes)

Rep. Russell moved to pass the transfers. Representative Flanders seconded. Motion passed 4-0.

With no further business to discuss, the meeting was adjourned, unanimous vote at 2:07 PM.

Respectfully submitted,
Rep. Stephen H. Nedeau
Vice Chairman

BELKNAP COUNTY DELEGATION
Meeting and Public Hearing
Regarding 2005 County Budget
March 7, 2005

Present: Rep. Thomas, Rep. Tobin, Rep Clark, Rep Russell, Rep Fitzgerald, Rep. Tilton, Rep. Heald, Rep. Flanders, Rep. Whalley, Rep. Allen, Rep. Boyce, Rep. Rosen, Rep Wendelboe, Rep. Nedeau, Rep Pilliod, Rep Morrison, Rep Millham.

Meeting called to order by Chairman John Thomas at 7:05 pm. Pledge of Allegiance led by Representative Nedeau.

The Commissioners and the Department heads were introduced. (Wayne Coull, Brian. Loanes, Lt. Grenier, David Jenkins, Sheriff Collis, Alan. Robichaud, Rachel Normandin, Carol Schonfeld, Karen Painter, Nancy Cook)

Chairman Thomas introduced the budget for discussion.

The Registrar of Deeds Normandin explained the Comparison of Receipts Report to the group. The receipts in 2004 were \$18,545,59 lower than 2003. She speculated that the real estate market has slowed.

Sheriff Dan Collis reported about the Contract Negotiations with the Sheriff's Department will begin in August.

1. INITIAL BUSINESS:

Motion by Rep. Flanders, seconded by Rep Nedeau to approve the 2005 Resolution of the Belknap County Registry of Deeds.

1. Be it resolved by the Belknap County Convention duly convened and pursuant to NH RSA 478:17, 11 © that only sums hereinafter detailed in this resolution, are hereby appropriated to be paid out of the county treasury from the Registry of Deeds Equipment Account for the purposes specified below:
 - a. Reimburse the county for the entire Laser/Optical scanning lease in the amount of: \$53,000.00
 - b. Lease of Mita Copier in the amount of #3,400.00
 - c. Records desk to store restored volumes, \$4,700.00

- d. Old Belknap County Map to be restored framed in cherry finish frame and include UV filter lens material. \$4,500

Total to be expended from equipment account: \$65,600.00

2. This resolution shall take effect upon approval of a majority vote of the Belknap county Board of Commissioners and the County Convention.
VOTE taken by the Belknap County Commissioners on February 18, 2005

Motion to approve the 2005 Resolution of the Belknap County Registry of Deeds for \$65,600.00 received unanimous approval.

2. GENERAL FUND REVENUES.

Motion by Rep. Nedeau and seconded by Rep. Boyce to approve the General Fund Revenues of \$15,679,289. The motion received unanimous approval.

3. GENERAL FUND EXPENDITURES:

- a. **Motion by Rep. Nedeau and seconded by Rep. Wendelboe to approve the Commissioners Budget of \$273,461. (Report by Rep. Millham) Unanimous approval of the motion.**
- b. **Motion by Rep. Nedeau and seconded by Rep. Boyce to approve the Finance Budget of \$255,518. (Report by Rep. Millham). Unanimous approval of the motion.**
- c. **Motion by Rep. Nedeau and seconded by Rep. Allen to approve the Citizens Council Budget of \$295,393 (Report by Rep. Millham). Questions about several budget items raised by Rep. Clark answered by Executive Director Alan Robichaud. Unanimous approval of the motion.**
- d. **Motion by Rep. Nedeau and seconded by Rep. Heald to approve the county Attorney Budget of \$473,742. (Report by Rep. Nedeau). Unanimous approval of the motion.**
- e. **Motion by Rep. Russell and seconded by Rep. Nedeau to approve the Registry of Deed Budget of \$601,746. (Report by Rep. Nedeau). Unanimous approval of the motion.**
- f. **Motion by Rep. Boyce and seconded by Rep. Heald to**

- approve the Sheriff's Department budget of \$1,609,253.** (Report by Rep. Flanders). **Unanimous approval of the motion.**
- g. Motion by Rep. Nedeau and seconded by Rep. Flanders to approve the Restorative Justice budget of \$119,999.** (Report by Rep. Flanders) **Unanimous approval of the motion.**
- h. Motion make by Rep. Boyce and seconded by Rep. Tilton to approve the Medical Examiner budget of \$18,000.** **Unanimous approval of the motion.**
- i. Motion by Rep. Millham and seconded by Rep. Nedeau to approve the Maintenance Department budget of \$326,067.** (Report by Rep. Millham) **Unanimous approval of the motion.**
- j. Motion by Rep. Russell and seconded by Rep. Nedeau to approve the Human Services Budget of \$4,467,084.** (Report by Rep. Nedeau). **Unanimous approval of the motion.**
- k. Motion by Rep. Flanders and seconded by Rep. Wendelboe to approve the Corrections Department Budget of \$2,632,724.** (Report by Rep. Flanders). Question by Rep. Wendelboe about the use of electronic monitoring. The answer was that it is being considered. **Unanimous approval of the motion.**
- l. Motion made by Rep. Fitzgerald and seconded by Rep. Boyce to approve the Gunstock request of \$1,018,610 per agreement.** (Report by Rep. Fitzgerald) Limited discussion. **Unanimous approval of the motion.**
- m. Motion made by Rep. Nedeau and seconded by Rep. Pilliod to approve the outside agency budget of \$78,0156.** **Unanimous approval of the motion.** The items of outside agency budgets are as follows.
- Cooperative Extension: \$135,110** (Report by Rep. Millham)
 - Lakes Region Mutual Fire Aid \$400,688** (Report by Rep. Russell)
 - Conservation District \$82,953** (Report by Rep. Millham)
 - Genesis: \$23,500** (Report by Rep. Millham)
- Rep. Clark indicated he would like more information about the finances of Genesis.
- Airport Authority, \$10,000.** (Report by Rep. Thomas)

There was extensive discussion about the positive value of the Airport to the County. (There is a motion about the Airport request at the end of the meeting.)

-Community Action Program, \$45,905 (Report by Rep. Millham) Rep. Wendelboe asked to be assured that there is no money in the request that is used for any abortion purpose. She received that assurance from the CAP representative.

-Belknap County Economic Development Council, \$75,000.

(Report by Rep. Fitzgerald). This is a level funding request that was increased \$5,000 over the Commissioners request.

Motion by Rep. Clark and seconded by Rep. Boyce to reduce the amount for the BCEDC to the \$70,000 Commissioners request. The motion was defeated by a vote of 12-4.

- n. Motion made by Rep. Wendelboe and seconded by Rep. Boyce to approve the Nursing Home Revenue of \$8,570,556 (Report by Rep. Pilliod) Unanimous approval of the motion.**
- o. Motion made by Rep. Pilliod and seconded by Rep. Flanders to approve the Nursing Home Expenditures \$8,570,556. (Report by Rep. Pilliod)**
- p. Motion made by Rep. Nedeau and seconded by Rep. Flanders to adopt the Year 2005 Belknap County Budget authorizing General Fund Expenditures in the amount of \$13,665,482 and Nursing Home Expenditures in the amount of \$8,570,556, MAKING THE 2005 BEKNAP COUNTY BUDGET \$22,236,038 and to authorize the Belknap county Treasurer Bob Corbin to borrow in anticipation of revenue through taxation IN THE AMOUNT OF \$11,707,395. Unanimous approval of the motion.**
- q. Motion made by Rep. Nedeau and seconded by Rep. Flanders that all funds appropriated for all line items of the Year 2005 Belknap County Budget shall be nontransferable without prior approval of the Executive Committee or the full County Convention in accordance with RSA 24:14. The one exception is that the Commissioners are authorized to transfer funds within each department from one line item to another in an amount**

not to exceed \$10,000 on any given instance. A report of said transfers shall be submitted to the County Convention monthly. Unanimous approval of the motion.

3. OTHER BUSINESS:

- a. **Motion by Rep. Tilton and seconded by Rep. Flanders to remove the stipulation that ties the Airport request to other community contributions.** The discussion was that this was an indicator of the strong interest of the County Delegation about the issue of the Airport upgrading. **The motion was passed by a vote of 15-1.**
- b. **Motion by Rep. Fitzgerald and seconded by Rep. Nedeau to authorize the release of a Right of Way currently owned by the County at Gunstock that has never been used and is essentially abandoned.** This motion was made at the request of the Gunstock Commissioners who approved the abandoning of the ROW at their September meeting. Rep. Morrison asked if it was part of any current trail (it is located in the Cobble Mountain area). The answer was no. Rep. Pilliod asked what was the purpose of the ROW. The answer was that the land was originally part of a proposed development that never happened and Gunstock was able to acquire the land. It was on the property when it was acquired. **Unanimous approval of the motion.**

The meeting was adjourned at 8:55 pm.

Respectfully submitted,
Alida I. Millham, Clerk
Belknap County Convention

Belknap County Convention
Minutes
Meeting May 9, 2005

Present: Rep. Allen, Rep. Boyce, Rep. Fitzgerald, Rep. Heald, Rep. Millham, Re. Pilliod, Rep. Morrison, Rep. Russell, Rep. Thomas, Rep. Tilton

The meeting was called to order by Chairman Thomas at 7:08pm. There was a quorum present.

Rep. James Fitzgerald opened the discussion about the Gunstock report and turned the meeting over to Area Manager Greg Goddard who made a presentation to the Convention about the Gunstock Area. He also introduced the Gunstock Area Commissioner present: Mr. Mercer, Mr. Chandler, Mr. Durfee, and Mr. McLean. He also introduced the staff members present: Bill Quigley, the new marketing manager and Abby Mercer from the Business Office. There was a review of the 2004-2005 season and a preview of the 2005-2006 plans.

Highlights of the Report included:

1. There were 178,261 skier visits this past season which is a 7.7% increase over last season. This included 41,261 skier visits in March with is 60% better than March 2004.
2. The revenue for the season was \$7.5 million. The revenue met 99.5% of the budget projections.
3. The agreed \$150,000 county payment has been sent and another \$73,500 will be sent after the annual audit.
4. The Gunstock Area operates with the values that Gunstock is: friendly, great for families, a good value, and convenient

Motion by Rep. James Fitzgerald to adopt the following certificate of vote regarding borrowing money in lieu of taxes:

Motion: Pursuant to the authority of Chapter 399:15 NH Laws as amended, to authorize the Belknap County Treasurer to issue notes, on the concurrence of not less than four members of the Gunstock Area Commission, in an amount not to exceed Eight Hundred Fifty Thousand Dollars (\$850,000), on such terms and conditions as shall be negotiated by the Gunstock Area Commission. Said notes are issued in anticipation of revenues at Gunstock Ski Area and shall have a maturity date of not

later than April 1, 2006. All notes issued pursuant to this authority shall contain an express provision that all fees, fares and tools as authorized by statute shall continue to be collected until such notes have matures. The Gunstock Area Commission shall pay the principal and interest on said notes out of revenues collected by Gunstock Area.

Seconded by Rep. Tilton. Discussion. Unanimous vote in the affirmative. The Certificate of Vote is attached.

Being no further business there was a motion to adjourn at 8:05pm.

Respectfully submitted,
Alida Millham, Clerk

Belknap County Convention
Executive Committee
May 31, 2005 Minutes

Present: Rep. Nedeau, Rep. Russell, Rep Flanders, Rep. Millham, Chairman, Rep Thomas.

Meeting with County Commissioners Gordon Bartlett and Philip Daigneault.

Request of the Commissioners to make the following transfers in the current budget:

1. From Nursing; 5140-0130: RN Salaries \$150,000
to To: Nursing; 5140-0340: Contracted Nursing
Services \$150,000
Justification: to replace RN/LPN vacancies on 2nd
and 3rd shifts.

2. From Nursing; 5140-0130: RN Salaries: \$70,000
To Nursing; 5140-0192: Overtime: \$70,000
Justification: Needed to replace RN/LPN Vacancies
on 2nd and 3rd shifts.
Motion by Rep. Flanders and seconded by Rep.
Nedeau to authorize the requested transfer of funds.

Discussion: The question was asked if the Nursing Home wages were competitive with similar positions in the area. Answer: the Director is providing information to the Commissioners on that subject.

Unanimous approval of the transfer request.

The Commissioners informed the Executive Committee that the Association of Counties is suing the State regarding the way the cap on reimbursement under SB 409 has been figured.

The meeting was adjourned at 6:45 pm.

Respectfully submitted,
Alida Millham, Clerk

BELKNAP COUNTY CONVENTION
Executive Committee Meeting
October 6, 2005

Present: Chair Rep. John Thomas, Vice Chair Rep. Stephen Nedeau, Rep. David Russell, Clerk, and Rep. Alida Millham

The Chair, Rep. John Thomas, called the meeting to order as 1:24 pm

1. It was noted to the Executive Committee that several members of the County staff had received special recognition at the recent Association of Counties meeting at the Balsams. These include: Commissioner Christopher Boothby, Assistant County Attorney Christmann, Marie Mora, Angela Bell, Joe Panarello, and Brian Loanes.
2. Discussion of the Memorandum of Agreement with the State Employees Association and the Belknap County Nursing Home regarding the shift differential and raising them from \$.70 to \$2.05. The cost of this adjustment for 2005 will be \$37,000 for the last 13 weeks of 2005.
3. Budget Transfers:

MOTION by Rep. Nedeau and seconded by Rep. Russell to authorize transferring \$40,000 from 5140-0150 LNA salaries to 5140-1041 Nursing Overtime. (The nursing shortage has caused the necessity of using agency staffing to cover shift vacancies.)

And, transferring \$65,580 from 5140-0230 RN Salaries and 5140-0131, Jail Nurse (Total of \$90,996) to Licenses Practical Nurse 5140-0140.

And, transferring \$100,000 from contingency 9900-0001 to 5140-0340 Contracted Nursing Services. UNANIMOUS APPROVAL.

4. Discussion of the Wage Survey: The last one was done in 1986 by Touche-Ross. There was one done in 1996 but it was never implemented. The request will be in the 2006 budget request. The cost of the survey is projected to be about \$25,000.

5. Update on Construction Fund. There is \$93,602 remaining. It is proposed that the following projects be approved for completion. a. Jail Bathroom, \$26,000; b. NH Valves, \$14,000; c. County Seal for Commissioners Overhand, \$2,000; d. Front Doors to County Complex, \$12,000. Rubber roof for a portion of the Court House (cost pending)

MOTION by Rep. Nedeau and seconded by Rep. Russell to authorize the proposal for using the remaining Construction Fund dollars as noted above. UNANIMOUS APPROVAL.

Other proposed projects were noted: a. Court House Painting (3rd floor court room and wash boards); b. cells in basement of Court House with no cost proposed.

MOTION by Rep Nedeau and seconded by Rep. Russell to go into a Closed Session to discuss a new position for the Registry of Deeds. This occurred at 2:05 pm. UNANIMOUS APPROVAL. MOTION by Rep. Nedeau and seconded by Rep. Russell to come out of Closed Session at 2:20 pm. The committee failed to approve the new position for the Registry of Deeds.

6. Other business:
 - a. Yesterdays program about the Right to Know (HB626) is on tape and will be aired on Channel 25.
 - b. There is a request from the Supreme Court to the legislature to bring 91-A into the electronic world.
 - c. Community Health and Hospice wants to do a briefing for the delegation. (November 7)
 - d. Carol Murray of the Department of Transportation wants to do a briefing for the delegation (November 21)
 - e. It was noted from the Association of Counties that there is a prescription drug card through major pharmacy companies (Caremark). It is free to anyone and may save \$10 per prescription.
 - f. It was additionally noted that the County received \$250,000 in ProShare dollars from the Department of Health and Human Services for provider payments. They have since said they made an error and want \$67,000back.

Meeting adjourned at 2:30 pm.

Respectfully submitted,
Alida Millham, Clerk

BELKNAP COUNTY CONVENTION

Meeting November 7, 2005

Belknap County Complex

Present: Rep. Allen, Rep. Boyce, Rep. Flanders, Rep. Heald, Rep. Millham, Rep. Morrison, Rep. Pilliod, Rep. Rosen, Rep. Russell, Rep. Thomas, Rep. Tilton, Rep. Tobin, Rep. Wendelboe.

The meeting was opened by the Chair, Representative John Thomas at 7:05 pm.

A presentation was made by Margaret Franckhauser, Executive Director of Community Health and Hospice, about home health care. She was introduced by Rep. Alida Millham.

A presentation was made by former representative Ed Smith about the Department of Transportation and the Ten Year Highway Plan. He was introduced by Representative Frank Tilton.

Meeting adjourned at 8:40 pm.

Respectfully submitted,
Alida Millham, Clerk

BELKNAP COUNTY CONVENTION
Meeting November 21, 2005
County Complex

Present: Rep. Whalley, Rep. Wendelboe, Rep. Tobin, Rep. Thomas, Rep. Russell, Rep. Rosen, Rep. Pilliod, Rep. Nedeau, Rep. Millham, Rep. Heald, Rep. Flanders, Rep. Fitzgerald, Rep. Clark, Rep. Boyce, Rep. Allen.

The Convention meeting was called to order by the Chair, Representative John Thomas at 7:10 pm for the purpose of interviewing and selecting a Gunstock Area Commissioner.

Four candidates were interviewed: Howard Chandler, Laconia; Peter Hertz, Laconia; Robert Ilgenfritz, Tilton; and Andre Trudeau, Gilford.

Howard Chandler was selected to serve his third five-year term.

The Convention was informed that the meeting to receive the County Budget would be held on December 5, 2005 at the County Complex at 7:00 pm.

The Clerk was asked to attach a copy of the Convention Committees to the minutes.

Respectfully submitted,
Alida Millham, Clerk

BELKNAP COUNTY CONVENTION

Meeting December 5, 2005

County Complex

Present: Rep. Allen, Rep. Boyce, Rep. Clark, Rep. Fitzgerald, Rep. Flanders, Rep. Heald, Rep. Millham, Rep. Nedeau, Rep. Pilliod, Rep. Rosen, Rep. Russell, Chairman Thomas, Rep. Tilton, Rep. Tobin, Rep. Whalley.

The meeting was opened, by the Convention Chairman Thomas, at 7:05pm. He led the Pledge of Allegiance to the Flag.

The meeting was turned over to the Belknap County Commissioners Chairman, Philip Daigneault for the presentation of the 2006 budget to the Convention. He began by introducing the County Department Heads who were present: Bud Grey, Nursing Home Administrator; Brian Loanes; Director of Restorative Justice; Alan Robichaud, Executive Director of the Belknap County Citizens Council on Children and Families; Rachel Normandin, Registrar of Deeds; Carol Schonfeld, County Human Services Director; Dave Jenkins; Joe Panarello; Eliza Leadbeater, Belknap County Economic Development Director. Greg Goddard Manager of Gunstock was present and Lauren Noether, County Attorney arrived shortly after the meeting began.

It was noted that the public hearing is for information only. There will be further discussions at subcommittee meetings of the Convention to be held in January. Commissioner Daigneault expressed Commissioner Boothby's regrets that a prior commitment made it impossible for him to attend.

Commissioner Daigneault presented the budget noting that the total budget increase was 1.934% over 2005 and has an increase impact on the municipalities of 2.8%.

Motion made by Rep. Russell and seconded by Rep. Flanders that the following transfers for year 2005 and carry forward items from the 2005 budget be approved.

1. Transfers:
 - a. Department of Corrections:
 - i. Transfer to Medicine, Drugs, and Medical (6100-0451)

Juvenile Justice Report Card in February 2006.

Unanimous approval of the motion by voice vote.

Motion by Rep. Nedeau and seconded by Rep. Flanders to approve the Belknap County Registry of Deeds 2006 resolution as follows:

Be it resolved by the Belknap County Convention duly convened and pursuant to NH RSA 478:17, 11 that only sums hereinafter detailed in this resolution, are hereby appropriated to be paid out of the county treasury from the Registry of Deeds Equipment Account for the purposes specified below:

- a. Reimburse the county for the entire Laser/Optical scanning lease in the amount of \$49,000.00.
- b. Lease of Mita Copier in the amount of \$3,400.00.

Total to be expended from equipment account: \$52,400.00

This resolution shall take effect upon approval of a majority of the Belknap County Board of Commissioners and the County Convention.

Unanimous approval of the motion by voice vote.

Motion by Rep. Flanders and seconded by Rep. Nedeau to approve the request of the County Treasurer, Bob Corbin, to authorize the borrowing in anticipation of taxation (Tax Anticipation Notes: TAN) based on cash flow up to the amount of \$12,271,327.

Unanimous approval of the motion by voice vote.

Motion by Rep. Nedeau and seconded by Rep. Flanders to approve the Continuing Resolution Authority (CRA) that will authorize the County Commissioners to expend up to 25% of the Year 2006 appropriation until the Year 2006 county budget is finally adopted, less any capital items.

Unanimous approval of the motion by voice vote.

Motion by Rep. Nedeau and seconded by Rep. Flanders to ratify the funding of the Sheriff's Department Union Contract (2006-2009). There was discussion of the terms of the contract.

Majority approval of the motion with two dissenting votes.

Other business:

- a. Discussion of HB638 regarding the funding relationship between the State and the Counties. The Association of Counties has rejected the proposal put forth in the bill. Belknap County Commissioners oppose the contents of the bill except for the clause giving the Counties more say in the terms of the relationship. The final vote of the House of Representatives Finance Committee is December 6, 2005 at 1pm.
- b. Rep. Ralph Rosen asked for support and input for a bill he has introduced asking for a Study Committee regarding the impact of the Refugee Program on communities.

Rep. Nedeau made a motion to adjourn the meeting, seconded by Rep. Boyce. The meeting was adjourned by unanimous vote at 8:10 pm.

Respectfully submitted,
Alida I. Millham, Clerk

Belknap County Commissioners

We often ask ourselves the question ‘where does the time go? And that certainly is the case for 2005. However, 2005 was an exciting year for Belknap County, marked by accomplishments within its structure and its personnel.

Each year our department heads nominate employees for the yearly awards at the Association of Counties Convention. Belknap County has once again been recognized for outstanding employees. Lori Ann Christmann was recognized as Assistant County Attorney of the year, Joseph Panarello, Corrections Superintendent of the year, Marie Mora, Human Resource Administrator of the year, Brian Loans, through his work with the Restorative Justice Program was recognized as Sheriff’s Department Employee of the year, our own Angela Bell was honored with County Employee of the year and last but not least, Commissioner Christopher Boothby was honored by the Association through his work as Association President as the County Commissioner of the year. Our sincerest congratulations go out to the recipients for their dedication and hard work.

This past year saw the completion of the renovations of the County Complex. Again, our thanks to Bonnette, Page and Stone for a job well done.

Karen Painter, our Nursing Home Director, resigned her position to work in the private sector. We are, indeed, fortunate to have replaced her with Bernard, “Bud” Gray.

Bud comes to us from Merrimack County and hit the ground running and hasn’t stopped since!

The Commissioners, with the help of Nancy Cook, our Chief Administrative and Finance Officer, successfully negotiated a four-year contract with the Sheriff’s Department. The contract was ratified by the County Convention at its December meeting.

This is year has been an accomplishing year for the Sheriff Department thanks to the leadership and active role of Sheriff Dan Collis. Dan has obtained grants for items such as fire arms, mobile command center for the Special Operations Group, also to be used for homeland security and natural disasters, technology for his department to name a few. The Belknap County Special Operations Group was established and has been activated approximately nine times since it's inception. Sheriff Collis as the Commander of the Special Operations Group aggressively pursued grants for this team and has successfully established an armored vehicle, uniforms, weapons and cutting edge technology that makes their mission of saving lives possible. This equipment is collaboratively shared with the law enforcement departments throughout Belknap County. Thanks to Dan Collis and the Sheriffs Department for making Belknap County Law Enforcement held in high regard throughout the State.

The Belknap County Citizen's Council for Children and Families, a relatively new department of Belknap County under the leadership of Alan Robichaud, has been in the forefront of innovative program development and the coordination of support programs throughout the County. To say that Alan has exceeded our expectations as the council's director is an understatement. This past year Alan was the recipient of the Caroline Gross Fellowship Award and attended the Harvard Kennedy School of Government. Our congratulations go out to Alan.

As in years past, employee day was a tremendous success. Some of our many vendors set up shop to address employee concerns and questions. 401K plans seemed to be of interest to many as well as other investment opportunities via payroll deductions.

In closing, the Commission once again wishes to recognize all our employees for their contribution and sacrifice toward making Belknap County Government first in New Hampshire.

Our successes have been many and due in great part to funding provided by our County Convention. Innovative programs such as our

newly established departments of Citizen's Council for Children and Families and the Restorative Justice Program have certainly proved their worth to the communities in the County and are indicative of the foresight of our Delegation members. These programs are clearly the first to be instituted at the County level. Once again the Commission wishes to thank our Delegation for their continued support.

Respectfully,
Philip P. Daigneault, Chairman
Christopher D. Boothby, Vice Chair
Gordon Bartlett, Clerk

Report of the County Administrator & Finance Officer

To the Honorable Belknap County Commissioners:

I respectfully submit the Administrative and Finance report for the year ending December 31, 2005.

The county ended 2005 in a strong financial position. Increased revenues and closely monitored expenditures produced an undesignated fund balance of approximately \$7 million (\$6.7 million was a carryover from 2004). The Nursing Home had a tough year financially reporting a loss of \$1,610,770. Fortunately, a possible loss was anticipated and funding included in the budget. There was also a large turn over in key positions.

Medicaid reimbursement continues to be a key political issue. Funding cutbacks from the State of New Hampshire seem to be the norm. We continue to receive ProShare (PSP) funds and a new incentive called Bed Tax. These funds have been instrumental in financing the Nursing Home deficits caused by inadequate Medicaid rates.

Over \$1,500,000 in surplus funds were utilized in 2005 to reduce the County tax rate and offset borrowing in 2006. The department heads were instrumental in exercising fiscal responsibility and maximizing revenue opportunities. Enclosed are the audited financial statements relating to operations for 2005 accompanied by the Commissioner's proposed budget for the calendar year 2006. The audit over the last few years has been quite extensive due to new fraud requirements because of Enron and GASB 34 with no major discrepancies noted.

We continue to receive a qualified opinion from Bond Council on our Tax Anticipation Note (TAN) sale. The TAN sale is now only done once a year with \$6.0 million borrowed in 2005. Belknap County continues to maintain a strong Moody's credit rating of A2 (along with all accounts insured and collateralized by the Federal Reserve through Citizens Bank).

The Commissioners were successful in negotiating another one-year lease for Superior Court with the Administrative Offices of the Court (AOC) for the rental of the top floor of the Court House. We are anxious in 2006 to hear of the state's plans for the District, Superior, and Family Courts.

The time spent on legal issues in 2005 was significantly reduced from previous years. In order to save legal money Commissioner Daigneault and I handled the contract negotiations with the Sheriff's Department starting in August 2005. We were successful in negotiating a 4-year contract with them in December. The contract commenced January 1st 2006.

The County Convention entered into a Memorandum of Understanding in May 2000 whereby the County assumes the majority of Gunstock's bonded debt, over \$5 million dollars. This allowed Gunstock to concentrate on infrastructure and capital improvements. Gunstock was able to produce the annual \$150,000 payment in 2005 plus an additional \$84,414. Starting in 2006 the payments made on behalf of Gunstock drop under \$1 million and continue to drop for the next five years until completely paid off in 2010.

There is one Community Development Block Grants (CDBG's) still in development. The award is for \$425,000 and sub granted to Laconia Area Community Land Trust who will acquire the 100-year-old Mechanic Street School building and convert it into affordable housing. The vacant building has been boarded up for a number of years. The interior will be concerted into six affordable housing units, 4 one bedroom, and 2 two bedroom units.

Belknap County did outstanding this year at the awards banquet at the Association of Counties annual conference. I would like to congratulate Marie Mora (Assistant Finance Officer) for receiving the Human Resources Employee of the Year and Angela Bell (Administrative Assistant and Accounting Technician) for the County Employee of the Year. They were both instrumental in putting together the County Employee

Day held in November. It was a huge success and provided valuable information to employees.

It is with a heavy heart we say goodbye to Bob Corbin who is stepping down as the County Treasurer. Deputy Treasurer Michael Muzzey will be fulfilling this vacancy until the next election.

A hearty welcome goes out to Bernard "Bud" Gray who took over as the Nursing Home Administrator. He comes to us with a wealth of experience from Merrimack County.

As we look forward to 2006 we continue to assess our growing population at the County Jail and are close to capacity. The county will have to build out at some point and make needed improvements to systems that have outgrown their useful life. Another area we are starting to explore is whether the county should provide an assisted living program for our aging population.

The Finance Department plans to install and convert to a new accounting software package in 2006. The new software is in a window format that is compatible to other Microsoft products.

Finally, I would like to thank my staff, department heads and elected officials for their dedication and hard work. I look forward to another year of serving the citizens of Belknap County.

Respectfully Submitted,
Nancy E. Cook
County Admin. & Finance Officer

**County of Belknap
Budget Report
December 31, 2005**

	2005	2005	2006	2004/05
Revenue	Original	Audit	Proposed	Gunstock
	Budget	(Prelim)		Audited
Charges for Services				<u>7,219,145</u>
Program Initiatives	20,000	0	20,000	
Proshare Reserve	0	0	0	
Rent	240,585	243,640	246,695	
Citizens Council	197,932	108,433	153,770	
County Attorney	55,573	56,385	55,573	
Interest	90,000	118,560	88,000	
Registry of Deeds	1,016,100	1,372,618	1,027,900	
Sheriff's Department	328,500	306,443	301,000	
Juvenile Restorative Justice	43,856	48,001	26,750	
Department of Corrections	75,000	96,038	96,000	
Human Services	270,436	372,840	320,133	
Nursing Home	6,556,749	6,800,610	6,571,606	
Surplus/Carryforward	1,645,597	1,610,770	1,500,000	
Gunstock	150,000	234,414	150,000	
Miscellaneous/Outside Agencies	86,262	97,970	90,000	
Taxes - Cities & Towns	<u>11,707,395</u>	<u>11,707,395</u>	<u>12,271,327</u>	
Total Revenues	<u>22,483,985</u>	<u>23,174,116</u>	<u>22,918,754</u>	
Cost of Operations				<u>4,140,474</u>
Profit from Operations				<u>3,078,671</u>
Expenditures	Original	Audit		
Commissioners	271,561	189,835	284,457	
Finance Office	252,418	258,627	326,966	
Citizens Council	295,063	196,126	302,548	
County Attorney	471,089	477,561	542,572	
Register of Deeds	600,646	587,434	595,362	
Sheriff's Department	1,851,933	1,512,679	1,602,064	
Juvenile Restorative Justice	120,163	117,551	124,018	
Medical Referee	18,000	17,660	18,000	
Maintenance	356,326	325,748	358,112	
Human Services	4,646,853	4,584,446	4,906,455	
Department of Corrections	2,637,498	2,409,348	2,898,570	
Gunstock	1,018,610	1,018,609	262,334	
BCNH Transfer of Funds	0	1,610,770	2,743,947	
Outside Agencies	779,376	773,156	805,518	
County Delegation	7,000	6,367	7,000	
OCU Debt-Principle	289,600	193,066	289,600	
OCU Debt/TAN-Interest	224,129	289,600	179,625	
Contingency/Carryforward	100,000	0	100,000	
Nursing Home	8,543,720	8,411,380	6,571,606	
General				1,316,512
Administrative				<u>1,724,985</u>
Total Expenditures	<u>22,483,985</u>	<u>22,979,962</u>	<u>22,918,754</u>	<u>3,041,497</u>
Net Income(Loss)				<u>37,174</u>

excel:Finbud

EXHIBIT C
COUNTY OF BELKNAP, NEW HAMPSHIRE
Balance Sheet
Governmental Funds
December 31, 2005

**DRAFT
FOR DISCUSSION
PURPOSES ONLY**

	General Fund	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 6,882,867	\$ 55,471	\$ 6,938,338
Investments	47,361		47,361
Accounts receivable, net	197,294		197,294
Due from other funds	2,145,018		2,145,018
Restricted cash and investments	105,850		105,850
Total Assets	<u>\$ 9,378,390</u>	<u>\$ 55,471</u>	<u>\$ 9,433,861</u>
LIABILITIES			
Accounts payable	\$ 490,324		\$ 490,324
Accrued expenses	274,936		274,936
Deferred revenue	194,328		194,328
Due to other governments	1,321,138		1,321,138
Due to other funds		\$ 38,979	38,979
Payable from restricted assets	105,850		105,850
Total Liabilities	<u>2,386,576</u>	<u>38,979</u>	<u>2,425,555</u>
FUND BALANCES			
Unreserved, reported in:			
General fund	6,991,814		6,991,814
Special revenue funds		3,042	3,042
Capital projects funds		13,450	13,450
Total Fund Balances	<u>6,991,814</u>	<u>16,492</u>	<u>7,008,306</u>
Total Liabilities and Fund Balances	<u>\$ 9,378,390</u>	<u>\$ 55,471</u>	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds

Revenues are recognized on an accrual basis in the statement of net assets, not the modified accrual basis

Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. Long-term liabilities at year end consist of:

Bonds payable
Capital leases payable
Other long-term obligations
Accrued interest on long-term obligations
Compensated absences

-

Net assets of governmental activities \$ 7,008,306

See accompanying notes to the basic financial statements

DRAFT FOR DISCUSSION PURPOSES ONLY

EXHIBIT D
COUNTY OF BELKNAP, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2005

	General Fund	Other Governmental Funds	Total Governmental Funds
Revenues:			
Taxes	\$ 11,707,395		\$ 11,707,395
Intergovernmental	381,412	3,180	384,592
Charges for services	1,920,145		1,920,145
Interest income	118,453	2,264	120,717
Miscellaneous	473,851		473,851
Total Revenues	<u>14,601,256</u>	<u>5,444</u>	<u>14,606,700</u>
Expenditures:			
Current operations:			
General government	2,116,697	3,180	2,119,877
Public safety	4,523,200	16	4,523,216
Health and welfare	4,602,097		4,602,097
Education and Social Service Agencies	287,468		287,468
Capital outlay		93,651	93,651
Debt service:			
Principal retirement	289,600		289,600
Interest and fiscal charges	193,066		193,066
Total Expenditures	<u>12,012,128</u>	<u>96,847</u>	<u>12,108,975</u>
Excess revenues over (under) expenditures	<u>2,589,128</u>	<u>(91,403)</u>	<u>2,497,725</u>
Other financing sources (uses):			
Operating transfers in	234,414		234,414
Operating transfers out	(2,629,379)		(2,629,379)
Total other financing sources (uses)	<u>(2,394,965)</u>	<u>-</u>	<u>(2,394,965)</u>
Excess revenues and other sources over (under) expenditures and other uses	<u>194,163</u>	<u>(91,403)</u>	<u>102,760</u>
Fund balances at beginning of year	<u>6,797,651</u>	<u>107,895</u>	<u>6,905,546</u>
Fund balances at end of year	<u>\$ 6,991,814</u>	<u>\$ 16,492</u>	<u>\$ 7,008,306</u>

Net Change in Fund Balances--Total Governmental Funds \$ 102,760

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.

Repayment of principal on capital leases is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.

Repayment of principal on other long-term obligations is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.

In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due.

Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Change in Net Assets of Governmental Activities \$ 102,760

**DRAFT
FOR DISCUSSION
PURPOSES ONLY**

EXHIBIT E
COUNTY OF BELKNAP, NEW HAMPSHIRE
Statement of Net Assets
Proprietary Funds
December 31, 2005

	Business-type Activities		
	Nursing Home Fund	Nonmajor Enterprise Fund	Totals
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 900	\$ 3,720	\$ 4,620
Accounts receivable, net	50,981		50,981
Due from other governments	623,250		623,250
Due from other funds	24,520		24,520
Inventory	18,489		18,489
Total Current Assets	718,140	3,720	721,860
Noncurrent Assets:			
Capital assets:			
Non-depreciable capital assets	9,957		9,957
Depreciable capital assets, net	7,499,430		7,499,430
Total Noncurrent Assets	7,509,387	-	7,509,387
Total Assets	\$ 8,227,527	\$ 3,720	\$ 8,231,247
LIABILITIES			
Current Liabilities:			
Accounts payable	\$ 109,748		\$ 109,748
Accrued expenses	260,706		260,706
Due to other funds	2,108,567	\$ 296	2,108,863
Due to other governments	89,011		89,011
Current portion of bonds payable	455,000		455,000
Total Current Liabilities	3,023,032	296	3,023,328
Noncurrent Liabilities:			
Bonds payable	5,125,000		5,125,000
Compensated absences	79,495		79,495
Total Noncurrent Liabilities	5,204,495	-	5,204,495
Total Liabilities	8,227,527	296	8,227,823
NET ASSETS			
Invested in capital assets, net of related debt	1,929,387		1,929,387
Unrestricted (deficit)	(1,929,387)	3,424	(1,925,963)
Total Net Assets	-	3,424	3,424
Total Liabilities and Net Assets	\$ 8,227,527	\$ 3,720	\$ 8,231,247

See accompanying notes to the basic financial statements

EXHIBIT F
COUNTY OF BELKNAP, NEW HAMPSHIRE
Statement of Revenues, Expenses and Changes in Net Assets
Proprietary Funds
For the Year Ended December 31, 2005

**DRAFT
FOR DISCUSSION
PURPOSES ONLY**

	Business-type Activities		Totals
	Nursing Home Fund	Nonmajor Enterprise Fund	
Operating revenues:			
Charges for services	\$ 4,448,117	\$ 1,591	\$ 4,449,708
Medicaid pool funds	1,960,319		1,960,319
Miscellaneous	392,174		392,174
Total operating revenues	<u>6,800,610</u>	<u>1,591</u>	<u>6,802,201</u>
Operating expenses:			
Administrative	1,033,748	1,579	1,035,327
Maintenance and operations	560,078		560,078
Physical Therapy	217,072		217,072
Dietary	1,002,819		1,002,819
Nursing	4,165,863		4,165,863
Laundry	177,014		177,014
Housekeeping	351,278		351,278
Physician/Pharmacy	26,308		26,308
Special Services	6,430		6,430
Activities	184,389		184,389
Hairdressing	44,010		44,010
Depreciation	380,678		380,678
Total operating expenses	<u>8,149,687</u>	<u>1,579</u>	<u>8,151,266</u>
Operating income (loss)	<u>(1,349,077)</u>	<u>12</u>	<u>(1,349,065)</u>
Non-operating revenues (expenses):			
Interest revenue		25	25
Interest expense	(261,693)		(261,693)
Net non-operating revenues (expenses)	<u>(261,693)</u>	<u>25</u>	<u>(261,668)</u>
Income (loss) before transfers	(1,610,770)	37	(1,610,733)
Operating transfers in	<u>1,610,770</u>		<u>1,610,770</u>
Change in net assets	-	37	37
Total net assets at beginning of year	-	3,387	3,387
Total net assets at end of year	<u>\$ -</u>	<u>\$ 3,424</u>	<u>\$ 3,424</u>

See accompanying notes to the basic financial statements

EXHIBIT H
COUNTY OF BELKNAP, NEW HAMPSHIRE
Statement of Fiduciary Net Assets
Fiduciary Funds
December 31, 2005

DRAFT
FOR DISCUSSION
PURPOSES ONLY

	Agency Funds
ASSETS	
Cash and cash equivalents	\$ 44,255
Accounts receivable	<u>21,696</u>
Total assets	<u>\$ 65,951</u>
LIABILITIES	
Due to other funds	\$ 21,696
Due to others	<u>44,255</u>
Total liabilities	<u>\$ 65,951</u>

SCHEDULE A
COUNTY OF BELKNAP, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Funds
December 31, 2005

DRAFT
FOR DISCUSSION
PURPOSES ONLY

	Drug Forfeiture Fund	Roof Capital Projects Fund	Combining Totals
ASSETS			
Cash and cash equivalents	\$ 3,106	\$ 52,365	\$ 55,471
Total Assets	<u>\$ 3,106</u>	<u>\$ 52,365</u>	<u>\$ 55,471</u>
LIABILITIES			
Due to other funds	\$ 64	\$ 38,915	\$ 38,979
Total Liabilities	<u>64</u>	<u>38,915</u>	<u>38,979</u>
FUND BALANCES			
Unreserved, reported in:			
Special revenue funds	3,042		3,042
Capital projects funds		13,450	13,450
Total Fund Balances	<u>3,042</u>	<u>13,450</u>	<u>16,492</u>
Total Liabilities and Fund Balances	<u>\$ 3,106</u>	<u>\$ 52,365</u>	<u>\$ 55,471</u>

SCHEDULE B
COUNTY OF BELKNAP, NEW HAMPSHIRE
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds - All Nonmajor Funds
For the Year Ended December 31, 2005

DRAFT
FOR DISCUSSION
PURPOSES ONLY

	Community Development Block Grant Fund	Drug Forfeiture Fund	Total Special Revenue Funds	Roof Capital Projects Fund	Combining Totals
Revenues:					
Intergovernmental	\$ 3,180		\$ 3,180		\$ 3,180
Interest income		\$ 9	9	\$ 2,255	2,264
Total Revenues	<u>3,180</u>	<u>9</u>	<u>3,189</u>	<u>2,255</u>	<u>5,444</u>
Expenditures:					
Current operations:					
General government	3,180		3,180		3,180
Public safety		16	16		16
Capital outlay			-	93,651	93,651
Total Expenditures	<u>3,180</u>	<u>16</u>	<u>3,196</u>	<u>93,651</u>	<u>96,847</u>
Excess revenues over (under) expenditures	-	(7)	(7)	(91,396)	(91,403)
Fund balances at beginning of year	<u>-</u>	<u>3,049</u>	<u>3,049</u>	<u>104,846</u>	<u>107,895</u>
Fund balances at end of year	<u>\$ -</u>	<u>\$ 3,042</u>	<u>\$ 3,042</u>	<u>\$ 13,450</u>	<u>\$ 16,492</u>

SCHEDULE C
COUNTY OF BELKNAP, NEW HAMPSHIRE
Combining Statement of Fiduciary Net Assets
Fiduciary Funds - All Agency Funds
 December 31, 2005

DRAFT
FOR DISCUSSION
PURPOSES C

	Inmate Agency <u>Fund</u>	Patient Agency <u>Fund</u>	Payroll Agency <u>Fund</u>	Combining <u>Totals</u>
ASSETS				
Cash and cash equivalents	\$ 18,828	\$ 25,427		\$ 44,255
Accounts receivable			\$ 21,696	21,696
Total assets	<u>\$ 18,828</u>	<u>\$ 25,427</u>	<u>\$ 21,696</u>	<u>\$ 65,951</u>
LIABILITIES				
Due to other funds			\$ 21,696	\$ 21,696
Due to others	\$ 18,828	\$ 25,427		44,255
Total liabilities	<u>\$ 18,828</u>	<u>\$ 25,427</u>	<u>\$ 21,696</u>	<u>\$ 65,951</u>

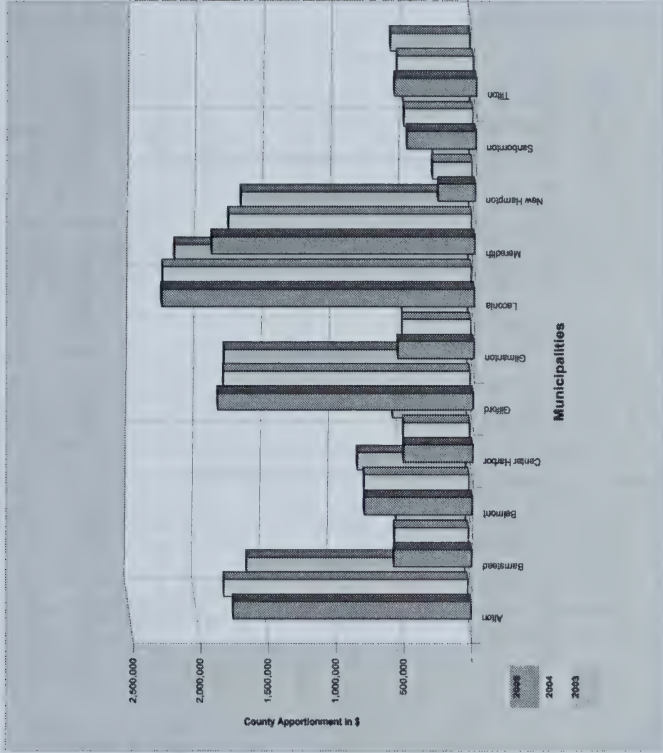
Belknap County

2005	% Proportion To County Tax	Appropriation of County Budget
Alton	14.9875%	1,755,822
Barnstead	4.8760%	570,856
Belmont	6.7936%	795,356
Center Harbor	4.3367%	507,717
Gilford	16.1162%	1,886,790
Glimanton	4.7671%	558,103
Laconia	19.7202%	2,308,721
Meredith	16.5840%	1,941,554
New Hampton	2.3229%	271,957
Sanbornton	4.3332%	507,308
Tilton	5.1524%	603,211.00
TOTALS	100.00000%	11,707,395

2004	% Proportion To County Tax	Appropriation of County Budget
Alton	15.8677%	1,801,152
Barnstead	4.7890%	543,607
Belmont	6.8050%	772,437
Center Harbor	4.2842%	486,300
Gilford	16.0349%	1,820,132
Glimanton	4.4214%	501,878
Laconia	20.0513%	2,276,041
Meredith	15.7865%	1,791,944
New Hampton	2.5761%	292,421
Sanbornton	4.4494%	505,054
Tilton	4.9346%	560,127.00
TOTALS	100.00000%	11,351,093

2003	% Proportion To County Tax	Appropriation of County Budget
Alton	14.7416000%	1,608,956
Barnstead	4.6728000%	510,006
Belmont	7.3198000%	798,919
Center Harbor	4.9751000%	543,008
Gilford	16.4224000%	1,792,409
Glimanton	4.3981000%	480,027
Laconia	19.8206000%	2,163,304
Meredith	15.2614000%	1,676,605
New Hampton	2.4396000%	266,270
Sanbornton	4.4847000%	489,484
Tilton	5.3638000%	585,428.00
TOTALS	100.0000000%	10,914,416

BELKNAP COUNTY TAX



2005 General Fixed Assets

	Balances January 1	Additions	Reclass	Deletions	Balances December 31
Land and Improvements	144,829.00	0.00	0	0.00	144,829.00
Buildings and Improvements	6,509,374.16	1,745,602.48	0	0.00	8,254,976.64
Machinery and Equipment	1,757,439.58	97,311.90	0.00	36,740.00	1,818,011.48
Less:					
Const. In Progress	0.00	0.00	0.00	0.00	0.00
Depreciation	-5,007,823.92	-390,149.45	0	-36,740.00	-5,361,233.37
Totals	3,403,818.82	1,842,914.38	0.00	0.00	4,856,583.75
Proprietary Fixed Assets					
	Nursing Home Fund	Additions	Reclass	Deletions	Balances December 31
Land and Improvements	49,474.48	0.00	0	0.00	49,474.48
Buildings and Improvements	7,620,397.96	2,219,136.21	0	0.00	9,839,534.17
Roads and Parking	0.00	0.00	0	0.00	0.00
Mach and Office Equip.	1,013,286.74	65,072.58	0	0.00	1,078,359.32
Construction in Prog.	2,117,450.88	78,029.33	0	-2,195,480.21	0.00
Total	10,800,610.06	2,362,238.12	0.00	-2,195,480.21	10,967,367.97
Less: Accum Depreciation	-3,077,302.56	-380,678.56	0.00	0.00	-3,457,981.12
Net Book Value	7,723,307.50	1,981,559.56	0.00	-2,195,480.21	7,509,386.85

REPORT OF THE BELKNAP COUNTY ATTORNEY

To the Honorable Commissioners and Delegation of Belknap County:

This office continues to experience caseload increases which have been going on for some years now. To date, our staffing level remains the same which includes three attorneys counting myself. Some years ago, in an attempt to ease some of the clerical burden, the Victim/Witness Coordinator began a volunteer intern program. In 2005, through this volunteer program, Belknap County received the benefit of about 200 volunteer work hours in this office.

We currently have 415 open case files, a heavy load for 3 attorneys. These files carry a total of 926 distinct criminal offenses. Open and pending files include on-going cases, new cases initiated this year as well as formerly closed cases which have had to be reopened to litigate new post trial motions, habeas corpus petitions, sentencing violations, probation restitution issues and the like. In addition to this caseload, the office handled many inquiries from law enforcement and consulted in numerous crime or death investigations (which may or may not have resulted in prosecution). The office also rendered assistance in several district court cases as well as responded to daily inquiries from members of the public or other agencies.

The attorneys in the office took 35 defendants to jury trials, with a total of 96 charges brought before petit juries. Jury trial work involves extensive preparation in advance of trial in the form of developing trial strategies, filing or opposing trial pleadings, and meeting with investigators, experts and civilian witnesses/victims. Jury trial work also includes ongoing preparation during the trials and work well after court hours. Some of the related pretrial hearings such as suppression or dismissal hearings may themselves take days with a number of witnesses. Even the simplest felony trial is likely to consume at least two full court days and it is not uncommon for more complex cases to last a week or more, exclusive of pretrial proceedings. Oftentimes we have criminal jury trials simultaneously being conducted in two different courtrooms. With only one victim witness person this has been very draining and we are unable to adequately handle this situation with the current staff we have in place.

This past year approximately 658 criminal charges were reviewed for grand jury presentation. Out of those, 565 matters were actually presented to the various sitting grand jury with 528 indictments and a number of subpoenas returned by the nine sitting grand juries as outlined in Appendix "A". (next page)

This year's numbers remain an increase from those in the past. We still have a trial "de novo" system in this state where a person convicted of a misdemeanor in district court may appeal for an entirely new trial before a jury in the superior court. Thus, double resources are being expended for these misdemeanor appeal cases, though they are not as serious as the felony crimes that are allowed only a single trial. Until the legislature remedies this, it will continue to be a drain on judicial, prosecutorial and defense (including indigent defense) resources.

One of the duties of this office is to lend legal expertise 24 hours a day to law enforcement agencies across the county, including advising officers on search warrants, ongoing investigations, charging decisions, untimely deaths and developments in the area of criminal law. The office is involved in cases from initial report and investigation, through arrest and court presentation to post trial hearings. Many times attorneys and the victim witness coordinator are called out after hours to a crime scene or suspicious death. Our police departments are grappling with significant and complex legal issues, even in misdemeanor cases and we lend help where we can on these.

The Victim/Witness coordinator in this office assists victims and witnesses from the pre-indictment stages of a case, through trial and beyond for each of our cases. In addition to keeping victims updated on the procedural specifics of cases, the coordinator assists prosecutors with explaining court process and the nuances of pleadings and court ruling. The coordinator helps victims file compensation claims and notifies victims of on going parole, probation or hearings which take place even after guilty convictions. The program has endeavored to foster better communications between victims and other criminal justice agencies. In the year 2005, the coordinator assisted victims of Belknap County crimes in acquiring compensation in the amount of \$10,337.52 through the state Victim Compensation Fund.

Respectfully submitted,
Lauren J. Noether
County Attorney

APPENDIX A

CHARGE TYPE	NUMBER OF INDICTMENTS
ASSAULT AND RELATED OFFENSES	44
BREACHES OF THE PEACE AND RELATED OFFENSES	2
CHILD PORNOGRAPHY	16
CONTROLLED DRUG ACT	120
DESTRUCTION OF PROPERTY	19
EXPLOSIVES AND EXPLOSIVE SUBSTANCES	1
FALSIFICATION IN OFFICIAL MATTERS	8
FRAUD	50
HOMICIDE	1
MOTOR VEHICLES	41
OBSTRUCTING GOVERNMENTAL OPERATIONS	8
OFFENSES AGAINST THE FAMILY	4
PUBLIC INDECENCY	4
PUBLIC SAFETY AND WELFARE	17
REGISTRATION OF CRIMINAL OFFENDERS	2
ROBBERY	5
SEXUAL ASSAULT AND RELATED OFFENSES	65
THEFT	68
UNAUTHORIZED ENTRIES	53
Total Indictment Items Presented to Grand Jury for 2005	528
Total Grand Jury Subpoena Items Presented to Grand Jury for 2005	37
Total Items Presented to Grand Jury for 2005	<hr/> 565

DEPARTMENT OF CORRECTIONS

To The Honorable Commissioners of Belknap County:

A total of 1,970 persons were detained in our facility in 2005 this represents an increase of 123 from last year's count of 1,847.

The numbers of charges against these persons also increased by 462 from 2004's 2,948 to 2005's 3,410.

A total of 891 persons were detained in the facility for intoxication in 2005. This represents a decrease of 61 from 2004 when we booked 952.

This is the sixth year in a row that the jail has seen a decrease in individuals being detained for intoxication.

Intoxication continues to represent the largest number of persons detained at the jail and is the most problematic population that we deal with.

Our female population increased this year to 326 from last years 319. This number is up 7 from last year. We have seen more sentenced females and have had between 10 to 15 females housed at the jail on a regular bases. I have put money in the budget to renovate our old industries area into a dorm for our minimum security females.

The under 18-year-old population represented 2 in 2005 down from 4 in 2004, 11 in 2003, and 17 in 2002.

The average length of stay was 14.34 days. This number is skewed because of this high number of intoxication holds that we do that only account for one day each.

The average daily population was 78 for 2005, which is an increase of 5 from 73 in 2004. When I started here in 2000 the average daily population was only 42. It has increased every year since to this years high of 78. The total rated capacity of the jail is 80. During the past year I have double bunked almost every cell in the facility adding 13 more beds. I have also renovated the House of Corrections bathroom and dormitory, installed new tile in the hallway, and installed a new phone system.

The 82nd Motorcycle Week has once again come to a close the final tally of bookings this year reached 172. There were 150 individuals brought in for intoxication. This is the lowest number of bookings during bike week since 1994 when we booked 131 and at that time it was only a weekend.

This year we also booked 22 individuals with charges and only a few of them were able to make bail. This is much higher than in past years.

The highest number of bookings occurred on Saturday, June 18, 2005 for a total of 41.

Staff remained very professional throughout the week and to their credit there was only 1 incident in which Pepper Spray was used.

There were no staff injuries, and only one detainee injury after the individual slammed his head on the booking counter, which was taken care of by the on site EMT.

We received assistance from the National Guard who provided us with a bus to transport our inmates.

Lakes Region General Hospital sent us an EMT to assist us with emergencies.

This was the first year that we were able to send all of our inmates to one jail. Strafford County was able to accommodate all 52 of our inmates for a small fee of \$ 15.00 per inmate per day. In addition Rockingham and Carroll County provided us backup in the event of an emergency. The following is total bookings by year for all the years available for comparison purposes.

Year	Number of Bookings
1990	NA
1991	81
1992	NA
1993	122
1994	131
1995	207
1996	268
1997	270
1998	415

1999	176
2000	239
2001	224
2002	224
2003	195
2004	211
2005	172

This year's statistics show a different trend than last year when we had more local individuals booked at the beginning of the week. This year they were from all over the state as well as out of state, which stayed that way through out the week.

This was my sixth year being involved in Motorcycle Week. I was again impressed with the professionalism of the staff, which after long hours of trying to reason with intoxicated and angry individuals still managed to remain calm and composed. They worked long hours, had their days off changed, or went without any time off at all. As usual they proved themselves a credit to their profession and Belknap County.

It has now been six years since I started working for Belknap County. I would like to express my thanks to all the County personnel, the Commissioners, and the Delegation for their assistance and support.

Respectfully Submitted,
Joseph Panarello
Superintendent

Year 2005 Booking stats by town	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Alton	2	2	3	10	3	6	7	12	2	3	9	13	72
Barnstead	3	9	5	12	6	5	10	15	10	10	7	7	99
Belk. Cnty. Sheriff's Dept.	67	67	53	52	41	68	59	61	69	74	48	68	727
Belmont	16	16	9	6	5	8	15	7	9	12	19	7	129
Center Harbor	0	0	1	2	1	4	7	3	1	0	4	0	23
Gilford	3	16	11	18	15	32	31	12	26	16	18	19	217
Gilmanton	2	0	7	2	5	1	1	3	1	1	0	1	24
Laconia	105	107	109	103	107	200	182	113	76	102	84	110	1398
Meredith	12	22	15	12	16	26	23	14	9	8	6	10	173
Marine Patrol	0	0	0	0	0	3	0	3	0	0	0	0	6
New Hampton	0	1	0	0	1	2	5	4	5	4	2	2	26
NH State Police	11	10	13	16	15	23	16	9	9	3	2	7	134
Sanbornton	2	1	4	4	3	4	7	8	9	12	3	4	61
Tilton	6	8	19	28	18	18	31	19	15	14	15	11	202
Other	7	10	21	12	12	17	12	8	6	6	4	4	119
Totals	236	269	270	277	248	417	406	291	247	265	221	263	3410

Year 2005 Intox stats by town

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Alton	1	0	1	2	0	1	3	4	0	1	1	4	18
Barnstead	0	1	0	4	0	1	4	3	0	2	0	1	16
Belknap County Sheriff's Dept.	1	1	0	0	0	16	0	1	0	2	0	0	21
Belmont	4	2	2	1	0	4	9	4	2	3	5	1	37
Center Harbor	0	0	0	1	1	2	1	0	0	0	1	0	6
Fish & Game	0	0	0	0	0	0	0	0	0	0	0	0	0
Gilford	0	6	1	6	5	21	22	7	15	6	7	8	104
Gilmanston	2	0	3	1	3	1	1	1	0	0	0	1	13
Laconia	30	29	38	30	43	113	73	47	31	29	31	27	521
Liquor Commission	0	0	0	0	0	0	0	0	0	0	0	0	0
Meredith	6	11	7	5	8	11	9	4	1	3	2	2	69
Marine Patrol	0	0	0	0	0	3	0	1	0	0	0	0	4
New Hampton	0	0	0	0	0	1	1	0	2	0	1	1	6
NH State Police	1	0	0	0	0	8	2	0	1	0	0	1	13
Sanbornton	0	1	1	2	0	1	3	1	0	0	0	0	9
Tilton	1	4	3	9	4	2	8	4	3	4	2	1	45
Other	0	0	0	0	0	3	2	4	0	0	0	0	9
Totals	46	55	56	61	64	188	138	81	55	50	50	47	891

BELKNAP COUNTY HUMAN SERVICES

To the Honorable Commissioners of Belknap County:

The following reports are submitted for the Belknap County Human Services Department for the year 2005, detailing by town/city the number of clients served and the dollars expended in State mandated programs serving youth, elderly and disabled residents.

RSA 166 Aid to County Assisted Persons

County reimburses the State for 50% of the cost for Old Age Assistance and Aid to the Permanently and Totally Disabled.

RSA 167-18f : Local Medical Assistance Contribution

County reimburses the State \$27.00 for each Old Age recipient and \$52.00 for each Disabled recipient. This was an increase in 2005.

Old Age Assistance

Figures represent an 11 month billing period by the State

Town/City	# Cases	Expenditure
Alton	7	\$4,381.00
Barnstead	6	\$2,338.00
Belmont	10	\$82.00
Center Harbor	1	\$59.00
Gilford	4	\$1,648.00
Gilmanton	0	\$0.00
Laconia	48	\$30,926.00
Meredith	8	\$640.00
New Hampton	1	\$208.00
Sanbornton	0	\$0.00
Tilton	4	\$2,409.00
Total	89	\$42,691.00

Anticipated spending as of December \$53,208

Aid to the Permanently & Totally Disabled

Figures represent an 11 month billing period by the State

Town/City	# Cases	Expenditure
Alton	21	\$18,062.00
Barnstead	19	\$11,896.00
Belmont	51	\$53,574.00
Center Harbor	6	\$2,696.00
Gilford	35	\$33,870.00
Gilmanton	11	\$11,372.00
Laconia	210	\$173,386.00
Meredith	31	\$26,491.00
New Hampton	9	\$6,812.00
Sanbornton	6	\$5,111.00
Tilton	33	\$20,323.00
Total	432	\$363,593.00

Anticipated spending as of December \$382,541

RSA 167:18-b Reimbursement of Funds for Persons Eligible to Receive Nursing Home Services.

County reimburses the State for 25% for the cost of recipients of Nursing Home Care and those in alternative settings to placement in a Nursing Facility.

Intermediate Nursing Care

Figures represent a 10 month billing period by the State

Town/City	# Cases	Expenditure
Alton	10	\$59,327.00
Barnstead	9	\$42,151.00
Belmont	36	\$208,957.00
Center Harbor	3	\$16,797.00
Gilford	39	\$235,195.00
Gilmanton	14	\$102,268.00
Laconia	115	\$752,232.00
Meredith	39	\$184,868.00
New Hampton	6	\$30,235.00
Sanbornton	11	\$82,153.00
Tilton	22	\$133,728.00
Total	304	\$1,847,911.00

Anticipated spending as of December \$2,010,339

Home Care Community Based

Figures represent a 10 month billing period by the State

Town/City	# Cases	Expenditure
Alton	11	\$16,166.00
Barnstead	7	\$25,530.00
Belmont	14	\$38,712.00
Center Harbor	0	\$0.00
Gilford	15	\$64,475.00
Gilmanton	2	\$2,984.00
Laconia	51	\$80,512.00
Meredith	10	\$12,967.00
New Hampton	2	\$4,500.00
Sanbornton	7	\$11,552.00
Tilton	8	\$13,927.00
Total	127	\$271,325.00

Anticipated spending as of December \$313,250

Provider Payments

Figures represent a 10 month billing period by the State

Town/City	# Cases	Expenditure
Alton	21	\$23,063.00
Barnstead	15	\$10,426.00
Belmont	52	\$54,355.00
Center Harbor	3	\$2,728.00
Gilford	47	\$43,492.00
Gilmanton	16	\$9,813.00
Laconia	156	\$141,721.00
Meredith	49	\$45,064.00
New Hampton	7	\$9,104.00
Sanbornton	16	\$17,079.00
Tilton	30	\$18,988.00
Total	412	\$375,833.00

Anticipated spending as of December \$619,531

RSA 169-B Delinquent, 169-C Child Protection Act and 169-D Children in Need of Services

County reimburses the State up to 25% of the costs incurred for services to children and their families.

Care of Children

Figures represent a 10 month billing period by the State

Town/City	# Cases	Expenditures
Alton	13	\$29,391.00
Barnstead	12	\$38,431.00
Belmont	45	\$110,813.00
Center Harbor	5	\$3,713.00
Gilford	18	\$61,104.00
Gilmanton	6	\$11,993.00
Laconia	170	\$381,915.00
Meredith	18	\$47,808.00
New Hampton	4	\$14,919.00
Sanbornton	5	\$3,873.00
Tilton	11	\$48,087.00
Total	307	\$752,047.00

Anticipated spending as of December \$878,172

Under each juvenile statute listed above, the County is authorized to collect on behalf of the State, payments from persons chargeable by law for the minors support.

Parental Reimbursement collected in 2005 \$127,102

Incentive Funds received annually since 1986 from the Division of Children, Youth and Families, for the purpose of encouraging the development of community based diversion and alternative disposition programs, were awarded to the following:

The Appalachian Mountain Teen Project/Riverland

Youth Initiative Initiative

Teen Intervention Memorial Middle School

Community Health & Hospice, Care Management of Young Families

Youth Assistance Program of Northfield, Tilton and Sanbornton

Youth Services Bureau, Court Diversion & UPSWING Program

Girls, Inc.

Upstream, Parenting Series

The Circle Program

Restorative Justice

The TIME Program of Winnisquam Regional Middle School
The Teen Center
Ozanam Place
LRCSC, Giggles & Grins

In closing, I wish to acknowledge the support of my staff and to thank the Belknap County Delegation as well as the Commissioners, for their cooperation and assistance.

Respectfully submitted,
Carol N. Schonfeld
Human Services Administrator

REPORT OF THE BELKNAP COUNTY MAINTENANCE

We started in 2005 to renew the looks of the front of the County Courthouse. Removing and thinning of old & tired bushes and plants and rearranging things to look brighter. We will continue this in the spring. We are also adding another section of handrail I built in my weld shop to extend the front entrance rail for the safety of our visitors. Also, I do not want to overlook the generous time and effort the Opechee garden club spends every year to make our flower arrangements so beautiful, they truly are a wonderful group of people.

In 2005 we had to put on a new roof on the bell tower. The wind had started blowing off the shingles that were at least thirty years old. It was interesting to watch the amount of staging installed to get to the top. The roof looks good and is watertight.

Inside the Courthouse we had the main entrance, lobby and stairways primed and painted. Everything looks so bright and clean now. After approval of the 2006 budget, will begin changing the old stairway lights to finish off the look in these areas.

My crew and I still have our ongoing project of replacing leaking steam return lines. These pipes are pretty old now. Since most of these are in the concrete floor we have to locate, break up cement just to get to them, but we keep going. It is a lot more economical for my crew and I to do it this way than to spend thousands of dollars at once tearing up whole floors.

In the beginning months of 2005 I was out of work with a serious back problem and returned on a part time bases. I would like to take a moment to sincerely thank my crew for all their hard work and dedication in keeping things moving along very well. I'd like to thank them for all the encouraging words to get me back in gear.

I also want to thank the Commissioners for their patience and belief in me and that I would be back, and thank my friends here in Belknep County for their cards, phone calls and showing up to encourage me.

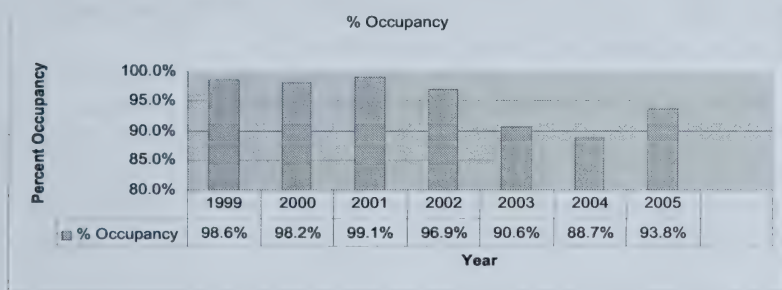
As always I want to sincerely thank the delegation for their continued support and belief in my crew and myself. And in closing a firm thank you to all the people who work hard to make Belknep County a wonderful place to be.

Proudly Submitted,
D. William Jenkins
Maintenance Superintendent

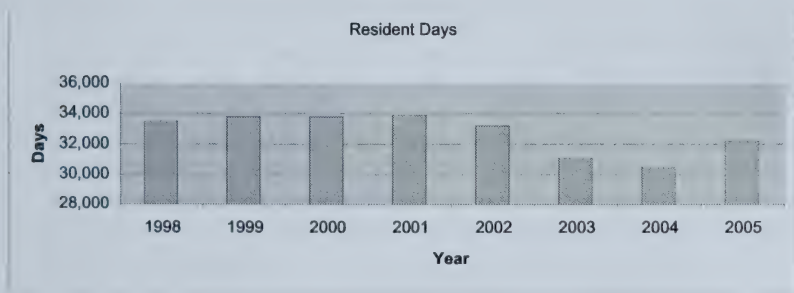
To the Honorable Commissioners of Belknap County 2005 Year in Review

With the extensive renovation to the facility roof completed, the steady decline in the occupancy rate over the previous three years is on the rise.

The average daily census was 88, up from 83 in 2004. Our average occupancy rate was 94%, up from 89% in 2004. We had 44 total discharges and 46 admissions. Our average length of stay for residents in 2005 was 2.13 years.



The facility realized an extremely significant improvement in vacant days, down from 3,874 in 2004 to 2,135 in 2005. While the total vacant bed days is the direct indicator of our facility's ability to place residents in the nursing home, the hospital bed hold have increased over 2004 which is indicative of the increased acuity rate of our residents.



2005 has been a year of changing times. Certainly I, as one of the new faces at Belknap County, being the Administrator can appreciate the unparalleled commitment and dedication of the staff to our residents quality of care. As we strive to confront the challenges of 2006, it is paramount we continue to attract staff that emulates our philosophy of devotion to our residents.

I feel that 2005 has established some prime indication of movement in a positive direction for 2006.

- The case mix indicator (CMI) has risen from .9325% to .9538%, which is the indicator of the return on money expended.
- The Medicaid rate through August of 2006 has risen from \$140.10 per day to \$144.96.

In 2005 Belknap County received in excess of \$1.2 million in Medicaid Quality Incentive payment (MQIP) up from just our \$800,000 in 2004. MQIP is the money that is used to offset the difference between allowable costs and the Medicaid reimbursement rate.

The expense side of the facility has experienced the major impact in the contract nursing services account. The total expenditure for 2005 was in excess of \$600,000 up from \$284,000 in 2004. It is the objective and commitment of this facility to attract our own nursing staff and also work within our budgeted parameters.

In closing, let me not be remiss by not mentioning my heartfelt thanks to the Commissioners, Delegation and the Community for all their assistance and support. To my staff for standing by me when change was eminent, they truly are the very special reason why Belknap is a Home, not an institution.

Respectfully Submitted,
Bernard H. Gray, NHA
Nursing Home Administrator

REPORT OF THE BELKNAP COUNTY REGISTRY OF DEEDS

To the honorable County Commissioners:

Belknap County continues to be one of the fastest growing counties in the State. Multiple new home developments have surfaced all over the county which continues to improve our financial outlook. Interest rates have been rising for some months now, consequently we have seen a decline in mortgage refinancing. All in all the Registry of Deeds office succeeded in providing revenues to the county in the amount of \$1,309,013.00.

The table below reflects our growth for 2005:

Item	2005	2004	2003
Transfer tax	\$10,035,337	\$9,882,135	\$7,988,722
Commission (4%)	\$ 401,414	\$ 395,269	\$ 319,551
Copies/faxing	\$ 179,451	\$ 162,616	\$ 140,452
Recording fees	\$ 728,149	\$ 771,213	\$ 887,639
Total Revenues	\$ 1,309,013	\$1,329,097	\$1,347,643
Total documents	24,491	25,894	29,894

Use of our web site (www.nhdeeds.com) continues to grow. We now have 401 active internet accounts which generated \$157,172.00 in revenue for 2005. Individuals with accounts can not only view records online, but also print all or any portion of a document on their home or office printer for a small fee. There is no charge for anyone to view a document online, and many people appreciate the ability to research records from their home or office computer. This year we added all of the old indices dating back to 1765, as well as the corresponding documents related to these indices. My staff is easily able to walk through the process with any member of the public who inquires about it, many times alleviating the need for a person to physically come to the Registry to do their research.

As stated in last year's report, I was successful in having an original Belknap county map dated 1860 restored. It is mounted in our front office and is quite a masterpiece. I invite the public to come and view this map. The trip will be well worth your time. Another continuing project was also successful. We were able to refurbish another 40+ volumes of our records that were in a state of disrepair. It is my hope that this will be the last year of this restoration project.

The technological advances in our office have allowed easier access to records by our staff and the public, as well as streamlining certain everyday tasks. Due to these outstanding technical advances, I was able to reduce one full time employee to a part-time position. Saralee Wheeler, a 21 year employee in the Deeds office was very pleased with the concept of going part-time. It has been a very successful move and the staff is sharing the workload very well. We continue to keep abreast of technology that will increase productivity and allow for greater and easier access to all our records on file.

Once again, the individual towns within Belknap County saw increases as well as decreases in the yearly number of transactions within each.

Municipal Transactions

Municipality	2005 Total	2004 Total	2003 Total
Alton	2159	2331	2799
Barnstead	1525	1864	2050
Belmont	1839	2063	2254
Center Harbor	437	512	489
Gilford	2683	3087	3878
Gilmanton	1350	1540	1677
Laconia	4940	5646	6041
Meredith	2256	2636	2982
New Hampton	667	648	774
Sanbornton	1026	1059	1273
Tilton	1125	1016	1072
Belknap*	3220	3492	4119

*denotes filings without a specific location other than Belknap County

The continued support of the Delegation and County Commissioners is deeply appreciated and my sincere thanks to each and everyone of you.

My staff continues to excel in their jobs in meeting the day-to-day challenges and expectations of an office such as ours. They are appreciated by not only me, but also all those utilizing the services of the Registry, from attorneys to abstractors, and real estate agents to the general public. I cannot thank them enough for the outstanding work they do and the total commitment that each and everyone of them gives on a daily basis.

Respectfully submitted,
 Rachel M. Normandin, CPO
 Registrar

BELKNAP COUNTY SHERIFF'S DEPARTMENT 2005 COUNTY REPORT



The Belknap County Sheriff's Department has experienced a significant rise in a number of services, which directly correlates to the fact that Belknap County is the fastest growing county in New Hampshire. We are involved in a wide variety of law enforcement services and we regularly assist towns and other agencies in a various capacities.

In July of 2005, a new full-time deputy position was added to the department to assist with the rising demand for services. We were fortunate to hire Deputy William Wright to join our team of professionals.

CRIMINAL INVESTIGATIONS

The Criminal Investigations Division is involved in numerous technical investigations of personal and property crimes, typically working in collaboration with other local, state and federal law enforcement agencies. In addition, over \$8,500.00 in restitution was collected and returned to victims of bad checks.

The countywide Belknap Regional Accident Investigation Team (BRAIT) continued to investigate an ever-increasing number of serious traffic accidents. We received matching grant funds from the Governor's Highway Safety Agency to purchase a Total Station. This technological tool has been used in a number of traffic crashes and crime scene investigations in 2005. The county law enforcement agencies are all grateful to the Commissioners and the Delegation for providing matching funds to acquire this tool.

The polygraph examiners assigned to this division conducted 86 examinations during 2005, which included specific criminal investigation examinations, internal affairs and employment security clearance examinations for newly hired sworn and non-sworn employees of the local law enforcement agencies.

The professional law enforcement deputies that serve this division are Sergeant Christopher Cost, Detective William Robarge, Detective Denise Miller and Deputy David Perkins III (Polygraph Examiner).



Crime scene van utilized by the BCSD to investigate crime and accident scenes throughout Belknap County.

PRISONER TRANSPORTS AND ARRESTS

The Department did 1,741 transports to and from jails, State Prison, New Hampshire State Hospital, local and out-of-town doctors and hospitals, motor vehicle hearings, funerals, as well as the transportation of juveniles to halfway houses, the Youth Development Center, and secure facilities within and out of state. These transports were up by over 200 from the previous year. Some of these transports also involved inmates who were admitted to the hospital.

We made 522 (451 in 2004) arrests during the year and we had 73 warrants recalled by the courts after making contact with individuals. This is another example of the dramatic increase in our services.

JUVENILE SERVICES

The Juvenile Services Division handled cases for a couple of police departments during the year. The Deputies assigned to this division handle court cases for requesting towns in the county as well as investigating offenses involving juveniles. The Deputies prepare and prosecute the cases in the Laconia and Franklin District Courts for some of the towns in the county. This includes interviewing victims and witnesses in preparation for trial and conducting follow-up investigations for these

cases. In addition, Deputies are involved in the interviewing of victims and suspects of sexual assaults throughout the county.

The Youth Attendant Program (Y.A.P.) was utilized a number of times by countywide law enforcement agencies and the courts during the year. The Y.A.P. is funded by a state grant and it allows short-term (typically less than 24 hours) placement of troubled youths at the Sheriff's Department prior to court arraignment or release to parents.

The Department has played a lead role in the development of the Greater Lakes Child Advocacy Center within the county. The director of the Child Advocacy Center was hired in 2005 and the program is progressing well.

The Juvenile Services Division is compassionately served by Sergeant Thomas Alden and Detective Denise Miller.

CIVIL PROCESS

We have collected \$86,048 in revenue from the service of writs in towns throughout the county. Writ service and revenue saw a decrease from the previous year high. Civil process matters are time-sensitive and the Deputies made enormous strides to ensure that these matters were handled efficiently. Civil process is various documents that are forwarded from the courts, including: subpoenas, writs, executions, attachments, petitions, motions, ex-parte court orders, and evictions.

The Civil Division handles many sensitive and perilous tasks while serving process. Taking possession of property, evictions, divorce and restraining orders, and receiving custody of children are some of the difficult duties these Deputies are sworn to serve.

Sergeant Thomas Alden, Deputy David Perkins III, Deputy Michael McCarn, Deputy William Wright, Special Deputy Joseph Schillinger, Special Deputy Vincent Kondrotas, and Civil Secretary Evelyn Sanville expertly serve in the Civil Process /Transports/ Warrants Division.

COMMUNICATIONS

The communications center is in operation around the clock, 365 days a year, handling over 33,300 calls for service during the year. Communication specialists of the Department handle a wide range of calls from the public and other law enforcement agencies. The communication

center relays information to patrol officers and police departments to ensure operations are run safely, efficiently and effectively. In addition to these duties, the communications specialists are responsible for entering and locating warrants and wanted persons, missing persons and additional data into the National Crime Information Center system.

The communications center provides services for nine towns in Belknap County. Communications services are also provided to the Northfield Police Department on a contractual basis. In addition to the towns, the communications center takes telephone calls and dispatches for the local Fish and Game Officers, the local Liquor Inspectors, the Medical Examiner, as well as the County Attorney's Office.

Director Suzanne Hankard leads our team of seven highly skilled communications specialists, who work tirelessly in handling over 100,000 telephone and radio calls a year.

COURT SECURITY

Deputies and Court Security Officers assigned to Court Security Division provide security and protective services to the judges and all visitors of the Superior Court. Deputies provide security during jury views at various locations for criminal and civil trials. In addition, prisoner control is one of the most critical functions of the Court Security Division.

The Sheriff's Department has the responsibility of prisoner control at the Laconia District Court as well. A Deputy or Court Security Officer is assigned to the District Court to take custody of prisoners, which allows local police officers to assume their patrol shifts, rather than guarding the prisoners. The security of the courts and handling numerous prisoners is one of the hazardous duties that we perform on a regular basis.

Deputy Donald Belyea professionally serves as the supervisor of our Court Security Division.

MOTORCYCLE WEEK

The Sheriff's Department plays a significant law enforcement role in the annual Motorcycle Week activities. The Belknap County Jail inmates are transported throughout the state by the Sheriff's Department at the beginning of this week to make space available in that facility and then returned at the conclusion of the week. The Department then provides a large contingency of Deputies to assist the local officers during the

peak hours of activity. A number of Sheriff's Departments throughout the state collaborate with our agency to provide Deputies to augment our staff during this international event.

During the 2005 Motorcycle Week, a national run of the Outlaws Motorcycle Club was held in Dayton, Maine. This group traveled to Alton Bay during the final Saturday of this event, which is a peak period of the week. The law enforcement planning for this event involved county, federal, state and local law enforcement and public safety agencies. We were fortunate to receive federal funding to provide security for this event through United States Attorney Thomas P. Colantuono. This grant was issued to the Belknap County Sheriff's Department as the coordinating agency. A large number of law enforcement officers from throughout the state were hired as additional security through this grant. The event occurred without any major incidents due to the interagency planning and funding assistance utilized to protect our communities.

BELKNAP REGIONAL SPECIAL OPERATIONS GROUP

The Belknap Regional Special Operations Group (BRSOG) is a countywide collaboration of law enforcement officers, Emergency Medical Service providers, and communications specialists who are an important resource for specialized law enforcement needs. During April of 2005, after over two years of preparation, the BRSOG became operational as a specialized law enforcement team! This would not have been possible without the support of our community leaders, dedicated and highly skilled officers and support staff, and funding from various sources.

There were nine call-outs for this team during this period. These calls ranged from witness protection to high-risk warrant service and armed/barricaded individuals. All of these operations ended successfully and accomplished the mission of "saving lives".

All of this outstanding law enforcement would not have been possible without the dedication from the men and woman who serve our county. Lieutenant Richard Batstone is the operations director of our Department and our success is based on his dedicated leadership. Administrative Assistant Cheryl Larose ensures that business affairs of our Department are carried out in a professional manner. Our reputation as law enforcement leaders and "excellence in service" comes from the knowledge and compassion we have for the profession and the people we serve.



The BRSOG mobile command post vehicle. This specially designed unit was delivered to the BRSOG in October of 2005. This vehicle was custom built for the BRSOG by Northeast Kustom Kreations, LLC of Manchester, NH. Funding for this vehicle and the start-up costs for the BRSOG was obtained from a 2004 Congressional earmark sponsored by New Hampshire Senator Judd Gregg.

I thank the Belknap County Commissioners and the County Delegation for their support in allowing us to perform our duties to the highest standards.

Respectfully submitted,
Sheriff Daniel Collis

2005 Belknap County Annual Report **Restorative Justice**

2005 was another exciting year for the Restorative Justice Program. We have settled into our new offices at the County Court house at 64 Court Street, Laconia.

A total of 45 juvenile offenders had been referred to the program in 2005. We also worked with 5 other youth who needed to do community service. The youth completed 1,936 hours of community service and the program collected \$5,851.30 in restitution.

Our volunteers have been very generous with their time and are always there to help when we need them. One of our volunteers, Armand Maheux, was recognized as an Unsung Hero for Children and Families in Belknap County. He was presented with an award at the annual Convocation held at the Winnepesaukee Expo on January 26, 2006. All of our volunteers are a tremendous asset to the program by helping victims of crime, juvenile offenders and being involved in community service projects.

The Restorative Justice Program allows victims and the community to speak freely about how crime affects them. It strengthens the juvenile offender's relationship with the community. Our program allows the juvenile to see the damage caused by their crime and lets them openly apologize for their actions. We are looking forward to another year of working with victims of crime, juvenile offenders, and the community to repair the harm caused by crime.

Our Restorative Justice Program uses community service as a way of holding juveniles accountable for what they have done and as a way of repairing the harm caused by their crime. We are always looking for meaningful community service projects. Meaningful community service projects are either restorative to the victim or the community, allows the juvenile to have a positive interaction with his/her community, teaches the juvenile a new skill or builds a positive relationship with an adult

We would like to thank the people that help us provide opportunities for community service projects. Some of the 80 different community service projects the youth worked on in 2005 were Habitat for Humanity, Service Link, Mr. Fix It, Good Lutheran Church, area senior centers, New

Beginnings Crisis Center, The Turkey plunge, and Sargent Park. The youth in the Restorative Justice program also worked with the Belknap County Master Gardener program of the University of New Hampshire Cooperative Extension. The youth worked with Master Gardeners on projects at the Belknap County Nursing Home, the Belmont Mill and at the Rotary Riverside Park next to the Belknap Mill in Laconia. These are just some examples of what the youth in the program are working on.

If you have any ideas for meaningful community service projects or if you would like to volunteer with the program, please contact us. We are always looking for opportunities for the youth to help the communities in Belknap County.

We would like to thank the County Commissioners and the County Delegation for their continued support.

Respectfully,

Brian Loanes, Executive Director

John M. Egan, Community Service Coordinator

Tammy L. Baiocchetti, Case Manager

Belknap Citizens Council on Children and Families **Year in Review – 2005**

In 2005, the Belknap County Citizens Council marked the end of its fourth year of operation. As planned, Belknap County has incrementally increased its share of funding, in conjunction with the Annette P. Schmitt Fund, in order to gradually subsume the Council as a fully funded County department. During this period, the Citizens Council made its presence known in many areas, becoming the “go-to” agency for facilitating collaborative partnerships and for resolution to service gap issues.

Citizens Council work groups continue to enhance relations across agencies and organizations. In conjunction with its Asset Based Community Development work group and the Center for Civic Engagement, the Council provided an educational series on Underage Drinking in Belknap County. Forums were held in schools in Alton, Belmont and Laconia with over 130 youth, parents, citizens and providers attending. The series will conclude in early 2006.

The Council convened substance abuse treatment providers to produce an application to New Futures for funding adolescent treatment. Through the collaborative efforts of the Council, Child and Family Services of New Hampshire, and Genesis Behavioral Health, Belknap County now has an evidence-based screening, assessment and treatment continuum evolving in partnership with schools throughout the region. This was one of nine projects funded by New Futures and we will continue to expand interest in this project as evidenced by discussions now being conducted with pediatricians affiliated with LRGH.

The Balanced and Restorative Justice Work Group along with the Juvenile Justice Advisory Council, is making steady progress into areas of victims services, restitution and community service. We hope to produce the first Report Card to the Community on Juvenile Justice in Belknap County in the spring of 2006. A data committee comprised of county and state officials, and volunteers, has been assessing results of efforts that will inform the report card. A Juvenile Justice Resource Directory is being developed and will be made available to all sectors of the juvenile system later in 2006. Providers are continuing to work together to resolve gaps and implement new strategies that make our responses to juvenile crime and victims timely and restorative.

In 2005, prevention efforts continued to center around our affiliation with the CoRe Coalition and the development of a county chapter of Friends of Recovery/NH through the work of our Prevention Work Group. An ambitious recovery recognition week was coordinated with multiple partners engaged in prevention, intervention and treatment of alcohol, tobacco and other drug abuse and addictions. We saw the expansion of CoRe outreach to Prospect Mountain High School and the communities of Alton and Barnstead. Gilford, Tilton and Sanbornton prevention efforts have also begun to participate in the CoRe coordination efforts. Community Youth Mapping occurred throughout Belknap County over the summer months and we now have over 500 business and commercial entries in a community-computerized inventory. Twenty youth were hired and led by CoRe to perform this activity giving our youth the opportunity to become more knowledgeable about their communities and optimistic about their futures. A Media Enrichment program funded by CoRe and supported by the Teen Center of the Lakes Region provided a multi-media experience for ten local youth on the New Hampton School campus resulting in the development of media materials on alcohol and substance abuse among youth. As a result, two attending youth received full scholarships to the 2006 Performance Plus program at New Hampton.

Two leadership series were provided to area parents; one, through the New Hampshire Task Force on Women and Addictions and the other was our second season of Parents As Leaders in Society (PALS), a five-part series on leadership development skills for parents throughout Belknap County. This year's series more than doubled our first year's enrollment and we passed the organizational baton of the leadership series over to a graduate of last year's series and the Lakes Region United Way. Wherever possible, we connect our graduates to opportunities within their communities where they put their new-found skills to work. This year we were able to acquire, without cost, Harvard University lecturer Julie Wilson as our lead speaker at the PALS fall conference.

Over 250 people attended our annual Convocation on Children and Families in 2005. This premier event gathers youth, families, providers and community folks in recognition of meeting needs through working together. We partnered with over a dozen agencies and organizations as well as the Governor's Commission on Alcohol and Drug Abuse Prevention, Intervention and Treatment. Through our affiliation with The Friends Program and Youth Ventures, we continue to promote citizen participation in the lives of youngsters, giving them positive adult role

models through which to excel socially, behaviorally and academically.

Finally, it was an exciting year for the Council in being recognized for its cutting edge initiatives in Community Justice. To date, after four years of implementation, Belknap remains the only New Hampshire County engaging a Citizens Council. Through the work of our volunteers, we are impacting victims rights; serving as a pilot site for the state juvenile justice system's outcomes reporting; presenting at state and national conferences on the nature of our work; and capitalizing on opportunities to leverage other resources through such means as the New Hampshire Charitable Foundation, the New Hampshire Children's Trust Fund, state and federal grants, New Futures, the Robert Wood Johnson Foundation and the Annette Schmitt Fund. Our Executive Director was named the 2005 Caroline Gross Fellow by the New Hampshire Charitable Foundation. This enabled him to attend a three-week summer session at Harvard's Kennedy School of Government's Executives in State and Local Government leadership program. He was subsequently named recipient of the Dr. Tom Fox Excellence in Prevention award given by New Futures and was named by Governor John Lynch to serve on the Commission on Alcohol and Drug Abuse Prevention, Intervention and Treatment.

Challenges await us. Fluctuating government funding levels place programs in constant jeopardy. Sustaining much needed grant funded programs cause uncertainty for future services. Stigma that accompanies the issues confronting children, youth and families continue to drive wedges between those in need and those who can help. Decreasing civic engagement drains our sources of citizen participation and causes providers to rely more heavily on diminishing state and federal sources of revenue. And yet we have hope that we have, within us, the ability to overcome the needs of the children, the youth and the families of Belknap County. With continued support of the County Commission and Convention members, Belknap County will be a safe place where children and families can live with dignity and respect.

We wish to acknowledge the tremendous contributions of our first retiring Citizens Council members. These amazing individuals have contributed countless hours and priceless expertise over the past six years (two as members of the Belknap Juvenile Justice Initiative). Without their leadership and commitment, we would have failed. Their contributions are a true testament to the spirit of human connectedness and compassion for one's family and neighbors. To them, we extend our deep-

est gratitude. They are: Jim Carroll (Laconia), Alida Millham (Gilford), Andre Paquette (Laconia), Leo Sanfacon (Gilford), and Gil Schohan (Belmont).

We invite others to join us in this incredible effort to create a more positive future for children, families and communities throughout Belknap County. Our members and staff are most anxious to share our work and encourage others to call or visit our office and web site. We are your Citizens Council. We are here to serve you. Contact us today at:

Citizens Council on Children and Families
One Mill Plaza, Laconia, New Hampshire 03246
528-3185 (P) 528-3635 (F) E-mail: ajrobich@bccj.org Web site:
www.bccj.org

Sincerely,
Susan Smith, Chair
Alan Robichaud, Executive Director

Belknap County Economic Development Council

To the Honorable Commissioners:

Since establishing our offices in July of 1992, we have been providing economic development and business assistance to municipalities and existing, new, and prospective businesses on a request basis without charge. As a regional development organization, we strive for a “climate” that understands what sustainable economic development is and how it works, as well as the importance of planning and maintaining the economic infrastructure and well-being of the community and a region. In our regional capacity, we have worked to unify the efforts of the region while ever mindful of the desire to preserve the uniqueness of our communities.

The organization is structured as a non-profit 501(c)(6) regional development corporation with 100 Incorporators representing Belknap County municipalities, businesses, organizations, and residents. The Incorporators elect up to a 21-person Board of Director.

Most of the assistance provided in any year focused on the needs of existing companies. Over 300 businesses, organizations, and individuals were provided with technical assistance that included business planning, counseling, financial/loan program information, assistance with site/facility identification, general regulatory information, and demographic data.

Highlights of 2005

Area Assistance

- Launched new website for the promotion of the region as a place to live: www.liveworkandplaynh.com. Website has an Event Calendar so local organizers can promote recreational and cultural events.
- Designed new 8-page glossy brochure on Belknap County. 14,000 distributed in a September issue of NH Business Review; an additional 20,000 brochures through chambers, banks, realtors, hospitality establishments, and employers. Cost underwritten by Franklin Savings Bank, Laconia Savings Bank, Meredith Savings Bank, New Hampshire Business Sales, New Hampshire Community Technical College-Laconia, and Steve Weeks Commercial/Coldwell Bankers.

- Created tent and rack cards to promote the services of the Council and the region as a place to locate a business.
- Continued to work with area owners/communities/ realtors/ and state industrial agents on sale/lease and reuse of existing property, fifty plus properties this year. In addition, handled over 30 requests for relocating/new facility assistance.
- Sought assistance for businesses seeking help following two disasters this year: the fire at the Plaza in Belmont and damage from the autumn floods.
- Served as a liaison for the County on CDBG projects by attending required training programs to qualify for grants.

Business Assistance

- Over 300 entities sought assistance varying from information on zoning in various communities, hiring workforce, rules and regulations on subdivisions to extended counseling on starting business, financing expansion, etc. In addition, we respond regularly to general queries as to “who do I contact” or “where do I find”.
- 222 businesses, organizations, or aspiring entrepreneurs received extended assistance:
 - 58 Belknap County businesses received extended counseling from Small Business Development Center counselors; 35 on site at the BCEDC office.
 - 44 Belknap County entrepreneurs and businesses received extended assistance from a SCORE counselor.
 - 120 businesses and organizations received extended assistance from BCEDC’s professional staff.
- Over 100 people annually use the Business Information Center.
- Governor John Lynch accepted an invitation from the BCEDC to tour the County in August. He toured Improved Paper Technologies in Tilton, VUTEK in Meredith, answered questions, and greeted business leaders at a monthly meeting of the Lakes Business Group.

Revolving Loan Fund (RLF)

- Received our second Intermediary Relending Loan for \$750,000 from USDA/Rural Development in January; this needed to be matched with another \$187,500 for lending.
- 30+ inquiries about borrowing from RLF.
- Acted on 6 completed applications totaling \$1,121,250. Approved 4 loans totaling \$841,250 leveraging \$2,267 million. \$241,250 closed by year-end; a \$600,000 bridge loan to the Lakes Region Childcare was recommended, but will not be needed until spring

2006.

- Close-out on CDBG to Hampshire Hospitality Holdings completed (requirements for jobs exceeded).
- Satisfactorily completed USDA/ Rural Development audit.
- Promoted use of RLF with local lenders.
- Staff attended all the required training programs for Rural Development, Community Development Block Grants, as well as training session with Federal Home Loan Bank on New Market Tax Credits.
- Since inception (December 1994), made a total of 35 loans totaling over \$5.38 million, which leveraged over \$42 million in other financing and saved or created nearly 1,400 Belknap County jobs.
- The county-wide RLF has a lending capacity in excess of \$2.9 million.

Workforce Assistance

- NH First Job program dissolved by their Board due to inadequate funding; BCEDC assisted in the wrap-up of their affairs and response to inquiries.
- Continued to work with various state partners, NH Employment Security, state's Rapid Response Team, and Workforce Opportunity Council (WOC) on employer needs and re-employment of displaced workers.
- Continued to partner with other local and state entities to provide workshops of interest to business and industry.
- Provided local employers with assistance and resource materials they could use for recruitment of new employees.

Management

- Conducted a review with various constituents/partners of our services to incorporate into a revision of our Strategic Plan.
- Redesigned the BCEDC website for release in early 2006.
- Provided administrative support and office facilities to SCORE and SBDC.
- Continue to collaborate with SNHU on the development of initiatives that helped both entities fulfill their mission.
- Executive Director
 - Served on the Search Committee for new President of NHCTC-Laconia.
 - Serves as a representative for economic development on the NH Workforce Opportunity Council and also several state advisory committees.

Completed Antioch College's Non-Profit Management Institute.

Since inception, funding for our services has come from a mixture of public and private sources. In 2005, we received over \$80,000 in grants and contributions to underwrite various activities. Over 100 community investors help us maintain services and develop initiatives that enhance the region's economy. Southern New Hampshire University continues to provide office and meeting space for the Council and its partners; this contribution is valued in excess of \$25,000. The County provided \$75,000 in operating revenues for 2005. The balance of revenues was raised through our revolving loan fund lending. The Council oversees more than \$2.4 million in assets for the benefit of Belknap County. To date, the Council has assisted the County and towns in securing approximately \$3 million in Community Development Block Grants that are invested in community projects.

Our success and contribution to the economic well-being of the region is to the credit and commitment of many people, all who have come together in a cooperative manner in the best interest of Belknap County. The quality of assistance the Council offers to Belknap County communities, businesses, and organizations could not be realized without your continuing support.

Some fifteen years have passed since three businessmen met on a cold January morning in 1990 to discuss possible solutions to the economic crisis that was gripping our region. They recognized that the region needed to find its own way of stemming the alarming flow of businesses, jobs, and private investment out of the area. Reaching out to other business, civic and elected leaders, they collaboratively envisioned the possibilities and began to chart a path to renewed prosperity for Belknap County. With a more vibrant economy, we are now challenged with new issues associated with that success. As we begin another year, be assured that our commitment to enhancing the economic vitality of Belknap County and the greater Lakes Region is as strong as ever. The Board of Directors and staff are prepared to meet current and future challenges. With the continued collaborative efforts of the public and private sectors, we recognize we are better positioned than ever to deal with the inevitable ups-and-downs of the region's economy.

Thank you for your support — together we are making a difference!

Respectfully submitted,
Board of Directors

Tony Ferruolo, Chair
TDJS Partners
Greg Dickinson, Vice-Chair
Village Bank & Trust
Joe LaPlante Secretary
Improved Paper Technologies
Greg Goddard, Treasurer
Gunstock Recreation Area
Bill Beyer, Director
Meredith Village Savings Bank
Ken Canaway, Director
NH Business Sales, Inc.
Fred Clausen, Director
Proctor's Lakeside Cottages
Bud Daigneault, Director
County Commissioner
Jim Dirubbo, Director
Malone, Dirubbo & Co, PC
James Fitzgerald, Director
NH State Representative

Debbie Frawley Drake, Director
Lakes Region Linen
Tom Garfield, Director
Laconia Savings Bank
David Haley, Director
Munsey & Brazil Insurance Agency
Kimon Koulet, Director
Lakes Region Planning Commission
Stewart Lamprey, Director
NH Business Sales, Inc.
Don Morrissey, Director
NH Community Technical College
Andy Patterson, Director
LRGHealthcare
Michael Perssons, Director
Lawson & Persson, PC
Jane Wood, Director
Shore Title Abstracting, LLC

Eliza Leadbeater, Executive Director
www.bcedc.org

The Full 2005 Report of the BCEDC Board will be released on March 30, 2006 and can be accessed on our website, www.bcedc.org, or by calling the BCEDC office at 603-524-3057.



UNIVERSITY of NEW HAMPSHIRE COOPERATIVE EXTENSION

Annual Report 2005

UNH Cooperative Extension is the educational outreach arm of the University of New Hampshire in partnership with Belknap County. Numerous federal and state agencies are also partners in this cooperative effort. Extension offers educational programs to individuals, families, businesses, and public officials in the areas of family, youth, forestry, agriculture, and community development.

The Belknap County Extension Advisory Council members are volunteers serving to promote and guide the UNH Cooperative Extension work in Belknap County. In this role, the Extension Council is the vital link in the partnership between the University of New Hampshire and Belknap County. Council members may serve 3 two year terms. Current members are listed below:

Judy Buswell, Laconia	Caroline Clairmont, Gilmanton
Linda Clairmont, Belmon	Kathy Conway-Frangione, Barnstead
Nanci Mitchell, Gilmanton Iron Works	
Karen Ober, Sanbornton	Paul Rushlow, Tilton

Belknap County hosted UNH President Hart's County Conversation in September with a tour of the Belknap County Complex including program presentations and discussions by staff, a visit with Master Gardeners and their courtyard project within the Nursing Home, the Belknap County Youth Garden with 4-H, Nutrition Connections and Restorative Justice. Approximately 90 people attended the 'conversation' that included a panel of Extension clients sharing their Extension experiences and how it made a difference in their life and community. The conversation afforded all participants an opportunity to provide input in response to questions posed during the facilitated portion of the program.

The Belknap County Family and Consumer Resources, Extension Educator, position has been vacant for over a year. Neighboring county extension educators and UNH specialists have provided limited programming in the County in an attempt to help fill the gap. The Family and Consumer Resources position is in the process of being filled.

Patti Clifford and Melba Haddock are the support staff for the Belknap County Extension office.

Belknap County 4-H Youth Development - Becky Levesque, Extension Educator

Positive Relationship With a Caring Adult -160 Volunteers mentored 272 youth, an increase of 27 volunteers and 74 youth. Youth and adults partnered to organize and manage the Honors Program and CBBQ fund raiser. 2 teams of youth and adults were trained in Food Science DNA, G.P.S., and Engineering curricula. 4 volunteers were trained in the sewing curricula and helped 15 youth complete their 1st garment. 2 volunteers were trained in 4-H Shooting Sports and worked with 5 youth to learn safe firearm handling.

A Safe Environment - Physically &Emotionally (no fear of harm) -The Alton Winnepesaukee Winners 4-H after school program was organized to meet the needs of 28 youth. 7 adults were trained in High School Financial Planning that delivered it to 459 students. 4 adults were trained in Group Facilitation skills. 2 volunteers learned age appropriate activities to use with 5 - 7 year olds.

Opportunities of Mastery - 54 youth demonstrated communication skills at County Activity Day. 21 4-Hers participated in personal interviews increasing their workforce preparation skills. 9 youth articulated knowledge and skill in nutrition, food safety, and fitness at the County Food Festival. 24 youth completed their 4-H records that were showcased at the 4-H Fair.

Opportunity to Value and Practice Service for Others -306 youth were enrolled in community service and leadership projects. Youth from “Out of School Detention” assisted with the children’s games and teen CBBQ at the 4-H Fair. One teen reported, “4-H is really important in the community. It gives a chance for youth to get out and be heard...”

Opportunity for Self-Determination - The 4-H cookie sale netted a profit of \$5,793.82 - an increase of \$816 from 2004 \$7,000 grant was secured to support 4-H after school in Alton. 47 youth served as club officers. 4-H Educator served as President of the National 4-H Agents Association and on the statewide Civic Leadership Work team to build community capacity across program lines.

An Inclusive Environment - There are a total of 20 4-H clubs, 3 after school clubs, and 28 youth doing independent study, reaching a total of 272 youth. 68 youth attended camp. 24 after school teachers were trained in dealing with bullying behavior. 2 community gardens helped high risk youth learn skills that will last a life time.

Opportunity to See Oneself as an Active Participant in the Future - 2 youth and 1 adult served on the statewide Clothing and Textiles Career Trip to NY. The 4-H Foundation recruited a teen to serve as Secretary on the Board. 2 teens were elected by their peers to serve on the NH 4-H Teen Council. 9 volunteers and 2 teens serve on the Belknap County 4-H Horse Advisory Council. The 4-H Educator served on the planning committee to organize the Barnstead Community Profile for approx. 60 participants. The 4-H Educator and a Specialist partnered with B.C. Citizens Council on Children and Families to pilot a Youth Mapping program.

Engagement in Learning - 341 youth have completed Family Sciences and Healthy Lifestyle projects. 407 youth have completed Environmental Education and Science & Technology projects. 426 youth completed Plant and Animal Science projects. 23 youth attended NH 4-H Teen Conference learning project skills, workforce preparation skills, and life skills.

Nutrition Connections – Brenda Carey, Extension Program Associate

Nutrition Connections reaches limited income families, groups and individuals in Belknap County, teaching basic education in the areas of nutrition, money management, food safety, menu planning and smart shopping. 214 youth and 113 families with 366 family members enrolled in the various programs provided by Nutrition Connections over the past year. Approximately 70 seniors participated in a variety of senior programming.

The Planning Ahead Staying Ahead: Provided lessons in both money management and nutrition. 15 people completed this program. This program was offered at the Belknap County House of Correction as well as Alton Community Services Program.

Building a Healthy Diet, Eating Right is Basic and the Food Stamp Nutrition Curriculum: The Salvation Army, Belknap County House of

Correction, Lakes Region Community Services, Wingate Apartments and the State Prison co-sponsored nutrition series with Nutrition Connections. Home visits were also offered and 62 people enrolled in this program in order to improve their basic knowledge related to food and nutrition.

Smart Eating for Less (Home Study Course): Thirty-two people completed this program.

Additional Adult Activities: Eleven adults at the Tilton Head Start participated in a nutrition program. 8 nutrition classes involving a total of 31 individuals were taught to LEAP participants on food stamps. Classes were also held at Laconia Head Start, Ozanam Place, Wingate Apartments and The Carey House.

Senior Activities: The Belmont Senior Center hosted two different presentations on nutrition with 26 seniors participating. The Meredith Senior center hosted 3 presentations, with two on money management and one on nutrition with 44 seniors attending. NutriNews, a new senior home study course was sent out to 8 households and is ongoing.

Youth Programs: Two hundred and fourteen youth received 5-6 lessons in improving their nutrition. This included 82 pre-school age children at Head Start and Woodland Heights School, 112 first graders at Woodland Heights and Pleasant Street School, 10 teenagers from the Restorative Justice Program and 10 youth from the Spaulding Youth Center. "Food is Fun", a new four lesson home study course was sent out to 28 youth and is ongoing.

Social Marketing: As a result of a social marketing statewide campaign approximately 1702 food stamp households in Belknap County received three "Smart Choices" nutrition newsletters. In addition three thirty second TV commercials featuring "Miss Smarty" have aired on cable and commercial television.

Other accomplishments: Thirty nine volunteers donated approximately 217 hours assisting in adult and youth programs. They assisted with marketing, teaching, classroom assistance, transportation, copying, cleaning, shopping, and cooking. A total of 448 adults and youth had face to face contacts in Nutrition Connections either for educational or marketing purposes. Out of this total, 13 were African American, 11 were Hispanic, 3 were Asian and 2 were American Indian.

Family Lifeskills Program – Cheryl Marsh

The Family Lifeskills Program is a joint effort between the NH Department of Health and Human Services, Division of Family Assistance and the University of New Hampshire Cooperative Extension, offering participants life skills education through LEAP, Lifeskills for Employment, Achievement, and Purpose.

The Family Lifeskills Program provides education and information to help people make the transition from public assistance to self-sufficiency. Participants gain skills that improve their self-confidence, help them balance work and family and increase their motivation. They also learn stress management, positive discipline techniques, how to stretch their income and how to stay healthy.

LEAP is a 90-hour program, consisting of 72 hours of classroom time and 18 hours of applied learning. Participants are usually struggling to overcome significant barriers to self-sufficiency, including homelessness, lack of childcare, lack of reliable transportation, mental health issues, domestic violence and childhood abuse.

In the past year, forty-seven participants were enrolled and received either some of or the entire LEAP curriculum. 21 were required to attend LEAP due to having a child between the ages of 12 and 24 months. One of the goals is to encourage them to become voluntary participants (13 volunteered) with the NH Employment Program in order to move them towards self-sufficiency in a timelier manner.

Significant changes are observed in the participants as a result of having the education and continued support of the LEAP program. A recent conversation with one of this year's LEAP graduates really shows the significant changes people make in their lives after attending LEAP. A young mom who was nearing her 60-month lifetime TANF limit shared with me that she was able to realize how important it was for herself and her children for her to make some changes. After graduating from LEAP she got her license, attended an LNA course and started working. She now has a sense of independence and feels she is a positive role model for her children.

Agricultural Resources - Amy Ouellette, Extension Educator

The Ag Educator provides information on a variety of agricultural topics including fruit & vegetable production, ornamental horticulture, lawn care, recreational turf, equine, dairy, forage crops and nutrient management through educational programs, site visits and telephone calls. Over 1200 people received information from the Ag Resources Educator in 2005.

Examples of Ag Resources programs taught and/or organized by Amy Ouellette in 2005:

- _ 3rd Annual Tri-County Vegetable Seminar, attended by 52 people
- _ UNH Grower School on Greenhouse-grown Tomatoes attended by 18
- _ Spring Kick-off workshop for Landscapers, attended by 47 people
- _ Natural Lawns & Native Plants workshop, attended by 42 people
- _ Turf Management for Municipal Properties, attended by 16 people
- _ Two Pesticide Certification workshops, attended by 84 people
- _ New Hampshire Vegetable & Berry Growers workshop, attended by 78 people
- _ New Hampshire Fruit Growers workshop, attended by 64 people

In 2005, the Ag Resources Educator provided technical information to commercial vegetable and fruit operations in Meredith, Gilford, Gilmanton, Sanbornton, Alton and Barnstead. Garden centers and landscape businesses in Meredith, Laconia, Belmont, Alton, Sanbornton, Tilton, Gilford and Center Harbor received assistance from Extension. People with livestock and livestock business owners from all eleven towns were advised by the Ag Educator. Homeowner calls and drop-in visits are a major component of the Ag Resources program spring through fall. Most inquiries relate to lawn care, gardening and identification of home and garden pests.

Thirty four volunteers from towns throughout Belknap County are Master Gardeners, trained and coordinated by the Ag Resources Educator. In 2005, three people joined Belknap County's Master Gardener program. As part of a three-year garden renovation project at the county nursing home, they designed and planted a beautiful garden consisting of annuals, perennials, shrubs and herbs in a courtyard where residents and nursing home staff frequently visit. Master Gardeners also volunteer their time planting and maintaining gardens at The Rowe House in Gilford, Smith Meeting House in Gilmanton, New Beginnings Domestic Crisis Shelter

in Laconia and Prescott Farm Audubon Center in Laconia.

Family & Consumer Resources – position vacant, assistance provided by adjacent counties.

Thanks to Thom Linehan, Gail Kennedy, Marilyn Sullivan & Deborah Maes for all their help in keeping this program going. Through Family & Consumer Resources programming, people in Belknap County gain information and learn skills to assist in making wise decisions and adopting behaviors relating to: managing resources, child development, parenting, food safety, nutrition and healthy lifestyles.

909 families and caregivers received parenting and child development information to gain the confidence, knowledge and skills to be more effective while raising children. 889 families received Cradle Crier or Toddler Tales an “aged paced” newsletter program delivering parenting information in sync with their children’s ages to help them to be better prepared to meet children’s needs and stimulate their growth and development from birth to 24 months.

20 parents attended Parenting During Difficult Circumstances a six session parenting class for families experiencing stress, due to a child with mental health or chronic health concern, separation or divorce, court involvement etc. Belknap County professionals and volunteers interested in expanding their ability to work with parents and families attended a series of four training sessions entitled “Creating Effective Parenting Education Programs: Collaborating with Families.” Topics included: Developing parenting education programs, frameworks for parenting education, facilitating parent learning, and facilitating parent groups.

8 adults attended a workshop series entitled “Making Health Lifestyle Changes” to learn about changing behaviors, identify- barriers to making long term healthier changes and begin to take permanent steps toward living healthier presented at the Lakes Region General Hospital.

Safety Awareness in the Food Environment and Serve Safe workshops were held to reduce the risk of consumers getting a food borne illness at Lakes Region restaurants and schools. 30 food handlers attended a Serve Safe two day course, one day course, or review session, in preparation for the national exam. These 30 represented 16 establishments including fast food restaurants, local groceries and delis, residential schools,

restaurants and correctional facilities. 23 students at the Culinary Arts program for Laconia Voc-Tech program attended the two-hour Safety Awareness in the Food Environment program.

The workshops Budgeting: Creating a Spending/Savings Plan was presented to 5 Head Start parents; and Budgeting and Resources, was presented to 10 seniors at the Belmont Senior Center.

The seminar Grandma's Yellow Pie Plate was presented to 9 seniors at the Belmont Sr. Center. Participants increased awareness about the benefits of communicating their intentions regarding their non-titled personal possessions to relatives while they are living. They learned strategies to help them navigate through the decision-making process with relatives, and how to evaluate choices in terms of their goals and "fairness" concerns. They began identifying items for distribution.

Technical assistance workshops entitled Creating Effective Teams, were provided to the Belknap-Merrimack County Community Action Program, meals on wheels and senior center program staff.

Belknap County Extension Forestry & Wildlife Program – Sumner Dole, County Forester

The Belknap County Extension Forestry Program promotes forest conservation through public outreach education in forest resources management, forest product utilization and marketing. In 2005, there were 1010 contacts with a diverse audience of 697 males and 323 females.

Forest Stewardship: One-hundred and eighty-two individual one-on-one contacts were made with landowners, loggers, maple producers, and town officials. One-on-one visits with landowners (79) have proven over time to be the most effective method in motivating landowners to initiate management of their lands.

Community Forestry: One hundred and eight assists were provided dealing with federal income and estate taxes, state timber harvesting laws, town timber taxes, and current use assessment. Assistance was provided to landowners, loggers and town officials. Nineteen certified Tree Farms with 1,935 acres were subject to the required 5 year re-inspection.

Several towns in Belknap County received assistance pertaining to

management planning, land protection and natural resource inventories. Barnstead completed a Community Profile involving Belknap County and UNH Durham based staff. In addition, UNH Extensions Specialists in wildlife, forestry, land protection, industry, and plant health provided assistance to Belknap County.

Forty-nine assists relating to tree health, insect and disease problems were made. The proper diagnosis of insect and diseases problems combined with sound recommendations help to reduce pesticide abuse, protect water quality and maintain a healthy and pleasing environment.

Economic Development: Licensed professional foresters were referred to 24 landowners with 756 acres. Eleven forest stewardship plans were developed for 1,146 acres. When landowners retain professional forestry services they are making an investment, usually in forest stewardship planning and again during the implementation fees associated with sustainable forest harvest operations providing public benefits – a timber supply for industry, protect water quality, enhance wildlife habitat and provide recreational opportunities on these private lands.

The first New England Maple Grading School, with 33 participants representing six states and one province, was developed and conducted by the Vermont Department of Agriculture, Food and Markets, the University of Maine Extension, and UNH Cooperative Extension with some financial support from the International Maple Syrup Institute and the maple industry. Three hundred and twenty-five people attended NH Maple Schools, held at numerous locations around the state, for individuals interested in getting started in maple as either a hobby or as a precursor to a natural resource-based business. Statewide, the NH maple industry is valued at over \$ 5 million annually.

Timber harvesting assistance was provided to 44 landowners impacting 1,046 acres, conducted under forester supervision with the professional fees paid by the landowner; this is a private sector investment of almost \$50,000 for these services, initiated via an Extension forester contact. The value of these forest products to our economy is estimated at over \$15 million annually.

Conservation Education: Sixteen presentations were given with 491 participants attending these educational seminars on current use, fire towers, and maple sugaring.

USFS Special Project – The New Hampshire Fire Lookout Tower Quest

program: This year the New Hampshire Federation of Fire Wardens Association became a partner in this project. A New Hampshire Fire Lookout Towers brochure promoting the Quest program was printed. This is a partnership project with the NH Division of Forests and Lands designed to increase public awareness that fire towers and their lookouts serve to protect and promote the values provided by our forests!

Respectfully submitted,
Paul Rushlow, Chair, Belknap County Extension Advisory Council
Sumner Dole, County Office Administrator

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Belknap County Conservation District PROGRAM HIGHLIGHTS 2005



527-5880 or -9146

COMMUNITY PLANNING: The Annual Meeting featured Wildlife Habitat Mapping for planning use, part of NH's first Comprehensive Wildlife Conservation Plan, speakers were John Kanter and Allison Briggaman from NH Fish & Game. Meredith's Planning Commission Chairman, Herb Vadney, explained the demonstration project being done at UNH for managing and studying water quality from parking lots. Holding the meeting at Inns at Mills Falls, facilitated Rusty McLearn's talk on the history of the projects helped transform Meredith's waterfront. Updated NRCS Soils Mapping for the county are now available at the office and over the internet. N. Country RC&D, UNHCE, NOFA and BCCD collaborated on a Land and Shoreland Management program held at the County Complex (outdoor portion at Opechee Tract was rained out), the Samuel Hunt Foundation assisted. BCCD distributes "Data Requirements for Site Review: Guidance for Planning Boards" by the NH Office of State Planning (NHOSP) which suggests three levels of review for development proposals. Summaries of several workshops, proposed laws and other resource information were included in newsletters. Review and monitoring services continued to be available to and used by municipalities (fee program). Promotion of the "Stormwater Management and Erosion Control for Urban and Developing Areas of NH" Manual continues. Many of the practices used to control stormwater also provide protection to water quality.

WATER QUALITY: Roger Hogan worked with the Lake Waukewan Watershed Planning Committee, which developed an award winning watershed management plan for the Town of Meredith water supply, funding assistance from the Samuel P. Hunt Foundation. Everett McLaughlin, retired USFWS, provided pond reviews to landowners (fee program). Water quality postcards are available for towns and businesses to distribute. Backyard Conservation information was provided in conjunction with the Dionne's hybrid lily tours again with S.P. Hunt Foundation assistance. Donations from the Laconia Women's Club, Opechee Garden Club and individuals helped purchase the gasoline for the van used in July by the Student Conservation Association. SCA installed water bars, removed broken bridges and rerouted badly eroded sections of the Round Pond Trails at Gunstock and in the Belknap Mts. Grant funding by NH Dept. of Resource and Economic Development paid most of the

cost for the crew of teens to do the needed labor, BCCD paid for the van, and staff support. The Belknap Range Trail Tenders and other volunteers assisted with the project. On NH Trails Day and National Public Lands Day local volunteers the trails for and removing purple loosestrife from the Wetlands Walk area at Gunstock. Boardwalk funding came from purchases of donor "boards". Jan Hooper spoke on "The Local Perspective" as part of a panel for the Plymouth State University Sidore Lecture Series. Assistance was provided to the Lake Winnepesaukee Watershed Assn. Displays were set up and information distributed Belknap County 4-H Fair and Gilford Old Home Days. BCCD is seeking ads from local businesses to assist in printing the Woods Loop booklet, for the 1/2 mile trail at Gunstock Area that explains how logging and other roads in the woods can use best management practices to help protect water quality. Activities in the watersheds surrounding waterbodies, including yard management, are being emphasized in projects because they, in addition to shoreline activities, affect water quality. BCCD Chairman John Hodsdon served on three State Committees: NHDES' Water Quality Standards Advisory Committee, The Commission to Study the Relationship Between Public Health and the Environment, and the Commission to Study the Setback Requirements for Land Application of Septage, Biosolids and Short Paper Fiber (SB87). He is chairman of the NHACD Water Quality and Urban Conservation Committee, chairman of the NCRC&D Water Resources Committee, serves as NH's Director to the National Association of Conservation Districts and was recently appointed to the National Assoc. of Conservation Districts (NACD) Water Resources Committee.

CONSERVATION EDUCATION: For six weeks in July and August, BCCD staff (Hooper, Welch, Sapack and Hogan) and volunteers worked with the Jobs for Grads program providing instruction for 2 hours two mornings a week. Community service has become part of their GED program, and they worked with BCCD staff at Gunstock on:

- Wetlands Walk - sanding and repainting the yellow bumper after sweeping the $\frac{1}{2}$ mile deck and cleaning wet leaves out from under the supports; cleaning the name plaques
- Kiosks for the upcoming Soils Interpretive Trail – repair legs, build new base, stain 3, created soils display boards and install 2. The Huot Building Trades 1 class at Laconia HS built the enclosed kiosks and soils boards, funded by Pardoe Foundation & Lakes Region Charitable Foundation.
- Cleaned sediment out of drainage ways to reduce silt (and attached phosphorus) entering the pond.

- Released apple trees in a small field in the woods at Gunstock to increase their yield for wildlife.
- The young women prepared and, on their last day, taught conservation activities to preschoolers.

Many thanks to Belknap County Sportmen's Assoc, Hal Graham and Carolyn Baldwin for their instructional assistance. Teacher of the year was Mary Fougere, 7th & 8th grade science from Gilmanton who taught the Annual Meeting attendees how her students diagnose air pollution problems by looking at white pine branches. Stacy Luke and Hogan provided an educational activity for the Inter-Lakes Clean Lakes Day for 7th graders. Hooper, Ctr. Harbor public works staff and Earth Team volunteers worked with the students & teachers to repair and revegetate a banking to reduce erosion, improve water quality and wildlife value. Volunteers finished it off and Troop 366 Boy Scouts weeded and repaired several areas in late fall. The scouts moved rock riprap that will be used at the outlet of the surge protection pool. Hooper and Luke assisted Prescott Farm - NH Audubon with "Farming for Wildlife" by providing the soil ecology site. Sapack and Welch assisted with the NHACD High School Soils Judging Contest. The Lakes Region was represented at the NH ENVIROTHON (Cultural Resources theme) by Newfound High School. The 2006 theme is Water Stewardship in a Changing Climate. On a voluntary basis Hooper continues to serve as the NHACD ENVIROTHON Steering Committee Chair. Contact the office for information on starting teams for either HS program. "Celebrate Conservation" poster contest winners: gr K-1 Annabelle Nowack (also NH winner), gr 2-3 Hope Walker (also NH winner), gr 4-6 Amanda Wentzel. Students K to gr 12 can compete, the 2006 theme is "Waterwise" call the office for info. BCCD Associate Supervisor, Megan Facciolo served as the NHACD Information and Education Committee chairman. The EnviroScape water quality landscape model was borrowed by local teachers, NHDES and the White Mt. Nat'l Forest for demonstrations. The Watershed and Water Quality (WSWQ) Days for middle school students at the Wetlands Walk area have been suspended until AmeriCorps members return or other arrangements can be made.

AGRICULTURE: The Cooperator of the Year was Prescott Farm NH Audubon in recognition of their stewardship of farm and forest land, management for wildlife and the fine educational opportunities they are bringing to the county. Swain Farm in Sanbornton continued working on

the manure management 319 grant by installing a new erosion resistant cattle path to keep cows' waste off the road. Design assistance provided by USDA Natural Resources Conservation Service (NRCS) District Conservationist (DC) Mike Lynch. Other improvements to come include roof for heavy use area (keeps rain from mixing with wastes) which will have funding from the NH Mooseplate Grant program in addition to 319 funds. These will reduce runoff carrying nutrients to waterbodies. Thanks to additional federal funds this year, USDA Environmental Quality Incentive Program (EQIP) had many contracts with county farmers amounting to \$301,282. Lynch and his assistant, Bill Hoey, worked with farmers to assist them in developing their Conservation Plans for the Food Security Act program with farmers. They worked with farmers and other land users with the Wildlife Habitat Improvement Program (WHIP). Belknap County Restorative Justice assisted with several projects including creating signs for the Plant Sale, preparing some of the garden areas at the Opechee Tract, installing water bars on the driveway into that area, controlling Japanese knotweed (aka bamboo) on Lake Opechee's shore. Hogan and Phil Auger of UNH Cooperative Extension provided free programs on agricultural land protection in Meredith and Gilmanston. Assistance for printing, mailings, and the programs was from NH's NRCS Farm Bill funding and a grant from the Samuel P. Pardoe Foundation. Two pond programs were held: design at the County Complex, maintenance at Swain Farm. The Community Gardens continued at the Opechee Tract in Laconia. An NRCS Innovative Agricultural Grant has been awarded to install solar water pumps at the upper gardens and at Swain Farm. At the Annual Meeting Lynch gave a program on Farm Bill programs. Hooper provided programs on USDA's EQIP and WHIP for the Belknap County Sportsmen's Association and the New Hampton Women's Club. BCCD worked cooperatively with the Belknap County Beginner Farmer Program. Short term funds from USDA are helping increase the amount of agricultural outreach and assistance BCCD provides. The county's seventh trout sale for private pond stocking was held. Soil Potential Index (SPI) ratings for use in determining values of open land in Current Use for tax determinations and information about them were provided to landowners. Hooper represented Conservation Districts at the Northern Beginner and Small Farmers' Annual Meeting.

DISTRICT OPERATIONS: The fourteenth Annual Tree and Shrub

Sale was held offering evergreen, fruit trees, shoreland and wildlife shrub seedlings was held at the Moulton Farm (while Longridge Farm's new stand was being built). A planting workshop at the delivery site was conducted by BCCD Supervisor Paul Rushlow. Many thanks to Moultons for making space for BCCD to pack and store orders while they were getting ready to open for the season. The ninth fall bulb sale, fifth composter sale and second rainbarrel sale were held. Programs on BCCD's services and volunteer opportunities were provided to community groups. John Hodsdon, BCCD chairman, serves on the NHACD Executive Committee as a past President of NHACD, and attended the NACD New England Leadership Meeting. He attended the NACD annual meeting, programs on legislation and Northeast Leadership. A portable microphone and powerpoint projector were purchased with a LR Charitable Foundation grant and used on many occasions. Stacy Luke is now on the staff at the Squam Lakes Assoc. and a graduate student in PSU's new Center for the Environment. Her former position has been split between two part-timers Nancy Sapack, former Smithsonian staff, and Jan Welch a retired teacher.

VOLUNTEERS: BCCD's Volunteer of the Year was our volunteer accountant Don Reed was recognized for his endless patience and guidance, and his equipment donations to the office. Volunteers helped in every aspect of the program: indoors, outdoors, computers, mailings, trails, plants, streambank and shoreland restoration, staffed booths at fairs, at the Wetlands Walk, etc. Thanks! We couldn't do it without you!!

The BCCD Board of Supervisors feels that the accomplishments of this past year were made possible through the generous support of many individuals, businesses, Belknap County, the USDA Natural Resources Conservation Service, and other natural resource partners, and grants from the Pardoe Foundation, Samuel Hunt Foundation, NH Dept. of Environmental Services/EP, Penny Pitou and Milo Pike Charitable Fund of the NH Charitable Foundation, USDA NRCS and Lakes Region Charitable Foundation.

All BCCD and NRCS programs and services are offered on a nondiscriminatory basis, without regard to race, color, national origin, religion, sex, age, disability, political belief, marital or familial status.
2/2/2006

Respectfully submitted,
phone: 527-5880

BCCD Board of Supervisors

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- Sue Roberts, Assoc. Supervisor, Belmont
- Paul Rushlow, Assoc. Supervisor, Tilton

Report of Genesis Behavioral Health

To the Honorable Commissioners of Belknap County:

During calendar year 2005, Genesis Behavioral Health provided critical mental health services to 2455 residents of Belknap County. Of that total, funding from the County helped Genesis Behavioral Health serve 52 county residents between the ages of 18 and 60. A majority received services during times of severe crisis, such as thoughts of suicide, family violence, loss of a job, or the death of a loved one.

Even if they are employed, these residents had no insurance coverage for mental health services. In an effort to link Belknap County residents to community resources, Genesis Behavioral Health is referring anyone without insurance to apply to Healthlink. We accept the Healthlink plan they qualify for and use this as their discount. We do not ask Belknap County to support services for clients who have other means to pay, such as insurance, or sufficient funds to cover services.

During 2005, funding provided by Belknap County helped Genesis Behavioral Health provide County residents with 419 hours of service, an average of 8.05 hours of service per client. Our goal is to provide excellent, professional counseling services to as many people as we can, while remaining fiscally responsible at the same time.

Genesis also assisted another segment of the county population in 2005; many of these services were supplied with no payment from the County. Genesis provided limited services to 17 people incarcerated in the Belknap County House of Corrections. Because county funding cannot be used for these services, many of these services are provided free of charge.

Belknap County funding is used exclusively to provide county residents with mental health services. By helping people through their crises, Genesis Behavioral Health services may help prevent more costly future interventions by the courts, law enforcement, or state agencies. Today's "preventive maintenance" can save many dollars tomorrow. On behalf of the county residents we serve, I thank the County Commissioners, members of the Delegation and county staff for their support.

Sincerely,

Michael Coughlin

