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1961

Council-Manager Government...Municipal Parking...Master Plan Studies 1961...

Surveys...Highway Improvement...Physical Construction...Customs and

Dispensing of Public Funds...Refuse Disposal...Labor Movements...Licensing

Code Implementation...Existing Land Use...Hazardous Waste...Dog Warden...

Industrial Development...Ambulance Service...General Neighborhood Renewal

Plan...Pease Air Base...Motorized Street Sweeping...Electricity Inspection...

Origin and Destination Survey...Recreation Area Development...Master Sewer

Plan...Snow-Ice Control...Subdivision Control...Public Works...Fire

Control...Comfort Station...Housing Authority...City Attorney...New Zoning

Ordinance...Bellamy Dam...Urban Renewal...Mosquito Control...Civil Defense...

Zoning Board of Adjustment...Fire Prevention...Public Buildings...Finance...

Accounts Post Audit...Housing for the Elderly...Licensing Procedures...Payroll...

Water Main Extensions...Treasurer...Community Renewal Planning...Municipal

Wharf...Tax Collection...Registrations...Engineering...U.S. Naval Base...

Community Center Facilities...Sanitary Fills...Housing Program...Maps

and Records...Municipal Swimming Pool...Cape Portsmouth...Merce Island Basin

Future Land Use...Vaccine Program...Rezoning...Library Selection...

Plumbing Inspection...Measures Inspection...Records...Traffic

and Street Signing...House Numbering...Planning...Home Program...Citizen

Group Participation...Certificates of Occupancy...Tax Exemptions...Public

Health...Rehabilitation...Park Maintenance...Police Control...Ice Rinks...

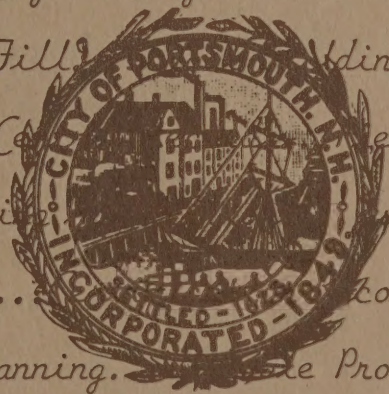
Public Celebrations...Surety Bonds...Capital Budget Program...Low Rent Housing...

Public Library...Debt Service...Taxi Permits...Mobilehome Parks...Mobilehome

Sales Areas...Public Relations and Services...State Port Authority...Modern

Street Lighting...Retirement Fund...Bridge Authority...Post Office Location...

1961 annual report

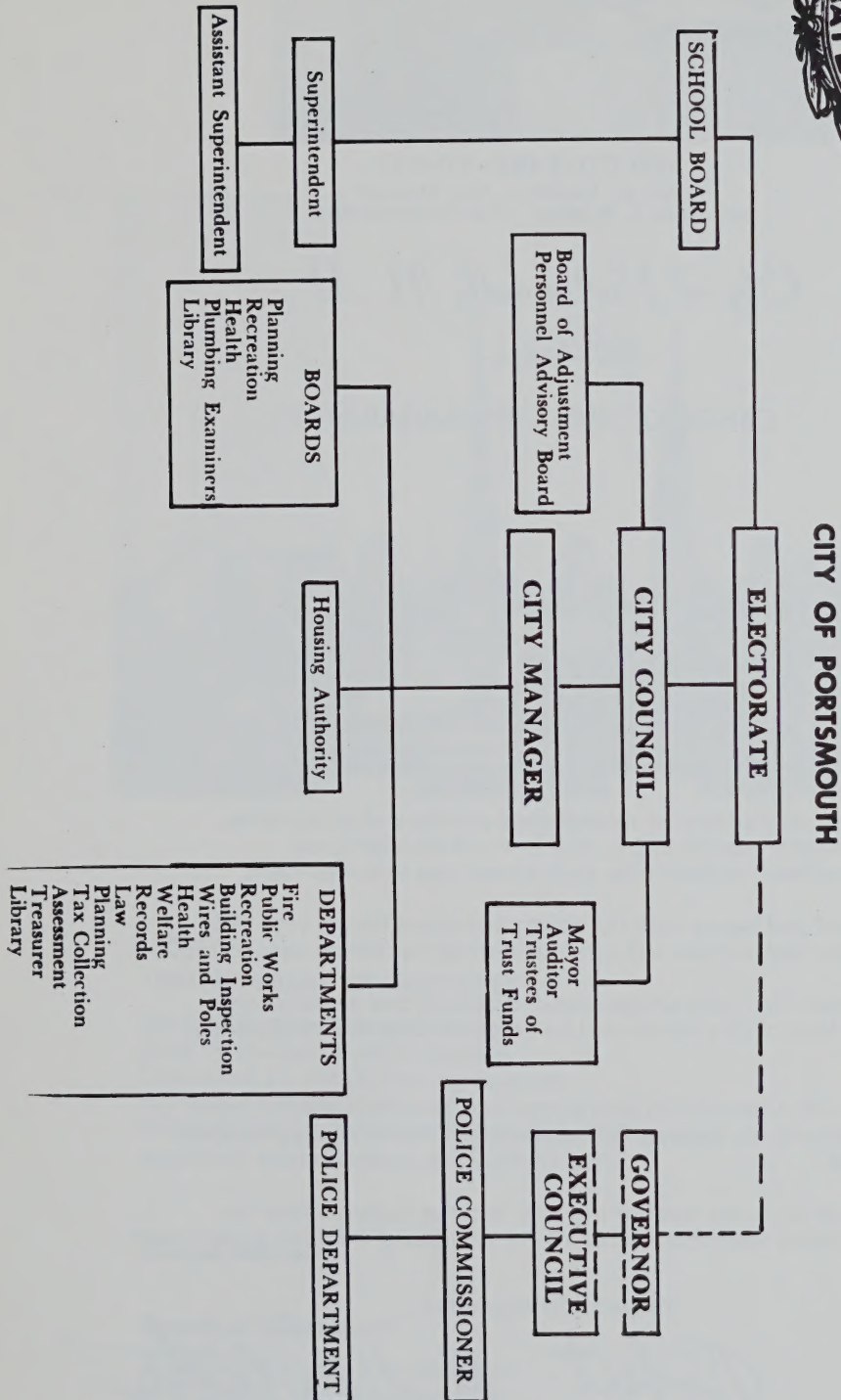


PORTSMOUTH NEW HAMPSHIRE

TABLE OF CONTENTS

Directory of City Officers	55
Organization Chart	3
City Manager's Message	4
City Council	5
Administrative Officers	12
Council Activities	6, 7, 8
Progress Report	9
Plans for the Immediate Future	10
Boards and Commissions	11
Municipal Departments	13, 14
Department of Records	15
Legal Departments	17, 18
Planning Department	20
Assessment Department	22, 23
Tax Collection	24
Treasury	25
Auditing	37
Public Works Department	26
Water Department	27
Police Department	30
Fire Department	31
Civil Defense	19
Welfare Department	28
Public Library	32
Recreation Department	16
School Department	33, 34
Inspecting Agencies	35, 36
City Audit	37

ORGANIZATION CHART



CITY MANAGER'S MESSAGE



EXECUTIVE DEPARTMENT

Robert C. Violette — City Manager
Mrs. Leda Z. Sombric — Clerk/Stenographer



ROBERT C. VIOLETTE
CITY MANAGER

City of Portsmouth, N. H.

OFFICE OF THE CITY MANAGER

March 13, 1962

Honorable Mayor, City Council and Citizens
City of Portsmouth
Portsmouth, New Hampshire

Gentlemen:

I am pleased and proud to submit this, my 9th Annual Report.

The allotted space only allows for a condensed summary of all activities, but we have complete reports at City Hall from which additional information is available to those who wish to examine and read them.

I am very satisfied and happy with the accomplishments for the year 1961 and confident that such success will continue during the coming year of 1962.

We ended the year 1961 with an unexpended balance and actual income over \$200,000. Most of this money will be used to reduce the 1962 budget and tax rate.

Members of the City Council, City Employees, and You, the Citizenry, have contributed greatly to our success. Rest assured that this help is appreciated by all concerned.

We are also grateful to our local newspaper and the radio stations for keeping our Citizenry well informed of all the activities of our local government.

Respectfully submitted.

ROBERT C. VIOLETTE,
City Manager

RCV:lzs

PORTSMOUTH CITY COUNCIL

COUNCILMEN:

LEFT TO RIGHT: Donald H. Margeson, Samuel McMaster, William F. Keefe; Assistant Mayor John J. Wholey, City Manager Robert C. Violette, Honorable Mayor Robert A. Shaines, City Clerk Thomas J. McDonough, City Attorney John C. Driscoll. Councilmen: Clayton E. Osborn, Peter E. O'Donnell, Erminio A. Ricci, Irving Tober.



1961 SUMMARY OF ACTIVITIES

Held 12 Regular Council Meetings
Held 19 Special Council Meetings
Conducted 11 Public Hearing Sessions
Adopted 14 Resolutions
Adopted and/or Amended 19 Municipal Ordinances
Approved annual budget of \$3,850,814.55

Council Members: 9

Executive Department:

Robert C. Violette, City Manager
Mrs. Leda Z. Sombric, Secretary

Budget: \$32,412.67

COUNCIL ACTIVITIES – 1961

JANUARY, 1961:

Passed Resolution #1 in memory of Dr. Lester R. Whitaker.
Passed Resolution #2 in memory of four Air Force men killed in crash of Bomber at Pease Air Force Base.
City Manager informed Council leaks had developed in new water line to New Castle.
Council voted to sell Parrott Avenue Armory to Booma Post, American Legion.
Accepted Streets in Maple Haven, Plan "H", sections 1, 2 and 3.
Adopted amendment to the Housing Code as it pertained to dilapidated buildings.
Tabled action on sale of Parrott Avenue Armory to American Legion.

FEBRUARY, 1961:

Mrs. Barbara Griffin reappointed as member of Board of Adjustment.
Arthur F. Brown reappointed as member of Board of Trustees of Trust Funds.
Public Hearing, 1961 Budget.
Passed 1961 Budget.
Adopted Resolution #3 making appropriation of sums of money for all necessary expenditures of the City of Portsmouth for 1961.

MARCH, 1961:

Passed Resolution #4 appropriation \$10,000 to provide engineering services to survey sewer treatment plant sites.
Passed Resolution #5 congratulating 1961 basketball team for winning the State Tournament at Durham.
Accepted Pinehurst Road Extension.
Voted to raise pensions of four retired school-teachers to \$1500 per year.
Public Hearing ordinance to rezone land on Rogers Street.
Public Hearing on ordinance to extend Commercial District #9 on Lafayette Road.
Public Hearing on ordinance extending Commercial District #1 on Rogers Street.
Adopted ordinance extending Commercial District #1 on Rogers Street.
Adopted ordinance extending Commercial District #9 on Lafayette Road.
Public Hearing ordinance to extend Commercial District #11 on Lafayette Road.

APRIL, 1961:

City Manager amended Rules and Regulations to increase sick leave from ten to twelve days per year and also to pay employees injured on the job the difference between Workmen's Compensation and regular pay, payments not to exceed 52 weeks.
Appropriated \$22,260 for construction of tide control gates at South Mill Pond.
Council informed that Portsmouth Industrial Foundation has option on land on Greenland Road.
Adopted ordinance to amend Commercial District #11 on Lafayette Road.
Public Hearing on ordinance to prohibit parking on Weald and Wedgewood Roads.
Public Hearing on ordinance to limit parking to 15 minutes in certain areas of the business district.
Voted to purchase a full page ad in *Union Leader* Annual State Edition.
Adopted ordinance prohibiting parking on Weald and Wedgewood Roads from November 1 to March 31 each year.
Adopted ordinance providing for limited parking of 30 minutes in certain areas on Congress and Pleasant Streets.
Awarded contract to Maxam Company, Inc. for construction of a 12-room addition to Senior High School.
Passed Resolution #6 appropriating \$20,000 to provide for snow removal.
Passed Resolution #7 appropriating \$9,000 to compromise claim of Lena Vickery for condemnation of her lease-hold interests in property at 105-107 Penhallow Street, location of Penhallow Street Parking Lot.
Passed Resolution #9 relative to equipping 12-room addition to Portsmouth Senior High School.

MAY, 1961:

Passed Resolution #8 appropriating \$6,696.50 to provide engineering services and to construct reinforced concrete dam and appurtenant work Marcy Street Bridge Area.
Voted to extend 6-inch water line from Peverly Hill Road along Banfield Road.
Adopted Ordinance extending Commercial District #18 on Lafayette Road.
Public Hearing on proposed location of sewage treatment plant.

JUNE, 1961:

Public Hearing ordinance to amend Commercial District #18 on Lafayette Road.
Adopted Ordinance to amend Commercial District #18 on Lafayette Road.
Council voted 5-4 to install sewage treatment plant on Pierce Island.

Public Hearing on ordinance to amend starting time of truck curfew.
Public Hearing on ordinance creating Commercial District #19.
Adopted Ordinance to prohibit parking on streets in Wentworth Acres.
Adopted Ordinance extending starting time of truck curfew from 10 a.m. to 11 a.m.
Adopted ordinance creating Commercial District #19 at intersection of Lafayette and Elwyn Roads.

JULY, 1961:

Awarded bids to Iafolla Construction Company for paving of the High-Hanover Parking Lot and widening of land on Hanover Street.
Adopted ordinance creating Industrial District #6-A on Greenland Road.
Public Hearing Ordinance to create Industrial District #6-A on Greenland Road.
Voted to sign agreement to take control of Bellamy Dam and water treatment plant.

AUGUST, 1961:

Voted to authorize City Manager to expend funds in the approximate amount of \$8,522 for hot-topping of Gosling Road from Woodbury Avenue to Spur Road.
Asked for ruling from City Attorney in regards to previous Council vote regarding location of sewage treatment plant.
Voted that High-Hanover parking lot be on metered basis.
Public Hearing Ordinance regulating conduct in public parks.
Adopted ordinance regulating conduct in public parks.
Passed Resolution #10 providing for discount and penalty on real estate tax.
Passed Resolution #11 welcoming African student James N. Karogoi.

SEPTEMBER, 1961:

Voted to donate \$750 to Portsmouth USO to help maintain organization.
Voted to have City Manager, City Attorney and Mayor appear before Governor and Council and advise same that City Council would rather locate sewage disposal plant on Pierce Island and reaffirming decision as to location.
Accepted 237.7 feet of Versailles Avenue extending southeasterly from Jones Avenue.

OCTOBER, 1961:

Public Hearing ordinance creating High-Hanover Street and Community Center off-street parking lots.
Public Hearing limited parking on a section of Hanover Street.
Public Hearing making High Street one-way from Congress to Ladd Street and from Hanover Street to Deer Street.
Adopted Ordinance creating High-Hanover and Community Center off-street parking areas.
Adopted Ordinance limiting parking on Hanover Street to three hours.
Adopted Ordinance to amend one-way streets to make High Street one-way in northerly direction.
Public Hearing on petition to abandon a portion of High Street.
Voted to accept land offered to the City by Lamothe Construction Company for recreation use, said land being approximately eight and one-half acres lying northwest of Suzanne Drive.
Voted to request Governor and Council to act on City's petition to gain State Aid on the basis that the Governor and Council had abdicated their powers to the Attorney General in a ruling on Legislature Bill re: State aid for sewage treatment plant.
Voted to have City Attorney draw ordinance providing for use of parking meter tokens as requested by Chamber of Commerce.

NOVEMBER, 1961:

Accepted Mr. Robert Crowley's resignation from Planning Board and passed Resolution #12 thanking Mr. Crowley for his services as a member of Board.
Canvassed vote cast in Municipal Election.
Voted to conduct a recount as requested per petition by Councilman Keefe.
Public Hearing on Kostreles Mobilehome Park petition.
Public Hearing ordinance to eliminate parking on State Street between Middle and Summer.
Public Hearing ordinance to make Church Street one-way from Congress to Court Street.
Public Hearing ordinance to provide for use of parking meter tokens in City Parking Meters.
Accepted City Manager's Budget for 1962 for further study.
Denied Kostreles petition for Mobilehome Park.
Adopted ordinance making Church Street one-way from Congress to Court.
Adopted ordinance providing for use of tokens in parking meters.
Authorized expenditure of \$293 from Mayor's entertainment fund to help defray banquet for Portsmouth High Football Team testimonial banquet, sponsored by Portsmouth Boosters Club.

DECEMBER, 1961:

Rescinded Council vote of January 16, 1961, regarding sale of Armory Building, to American Legion Frank E. Booma Post #6.

Adopted ordinance amendment adding fireman-mechanic classification to Chapter 5—Section 101.

Voted to redesignate northeasterly portion of Pierce Island, from the neck of Island out, to a municipal use other than a recreational use.

Authorized City Manager to expend funds to move high tension wires and replace same after installation of sewer line in Lafayette Road Area.

Adopted Resolution #13 approving plans of U. S. Government for improvement of navigation.

Adopted Resolution #14 endorsing ferry service to Yarmouth, Nova Scotia.



High/Hanover Parking Lot.

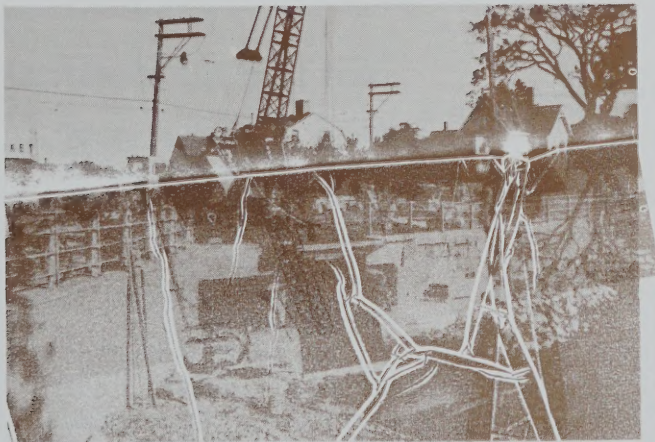


Hanover Street widened to 50 feet — runs parallel to the new High/Hanover Parking Lot.

PROGRESS REPORT – 1961

SOME OF THE PROJECTS COMPLETED DURING THE YEAR 1961 . . .

- 10" water main extension on Ocean Road, thereby eliminating two dead ends; Banfield Road to Greenland, a distance of 3712 lin. ft., at a cost of \$23,659.42.
- Painted elevated water tank at Wentworth Acres, at a cost of \$4,200.00 — storage capacity of tank 200,000 gallons.
- Repaired water line — Little Harbor Road to New Castle, \$24,321.96.
- Installed additional stacks at the Portsmouth Public Library, cost of \$1,500.00.
- Completed parking lot — High-Hanover Street — widened Hanover Street to 50 ft. The new lot including street, has a parking capacity of 171 spaces, and approximate cost was \$200,000. Meters were installed at cost of \$3,612.28.
- Constructed City Landing — Mechanic Street, cost of \$6,000.00.
- Purchased additional tables and fire places for Pierce Island.
- Installed Gates South Mill Pond, \$22,000.00.
- Completed Greenland Road 50/50 — State and City Funds \$26,764.50.
- Completed parking lot back of Community Center, installed meters for 15 parking spaces, cost of \$800.00.
- Started addition to new High School. When this project is completed, it will cost \$314,000. — \$250,000 Federal Government, and \$64,000. City Funds.
- Accepted new source of water supply for the City of Portsmouth, this eliminates the ban which has been placed on use of water every summer for the past eight years. The ample supply of water which we will have, will be a great asset to the City.
- Resurfaced Gosling Road, Woodbury Avenue to Spaulding Turnpike 87% State, and 13% City Share, cost of \$9,014.00.
- Completed streets at Elwyn Park and Maple Haven Developments.
- Completed sewer project, Mary Dondero Memorial School to Elwyn Road. Contract was awarded to Seaboard Engineering. Estimated \$69,000.
- Started construction of sewer project as per Master Plan, from Elwyn Road to Willard Avenue, Contractor: Z & S Construction Co. Estimated \$201,000.
- Started construction of pumping station on Lafayette Highway, contract awarded to Harvey Construction, \$115,530.00.



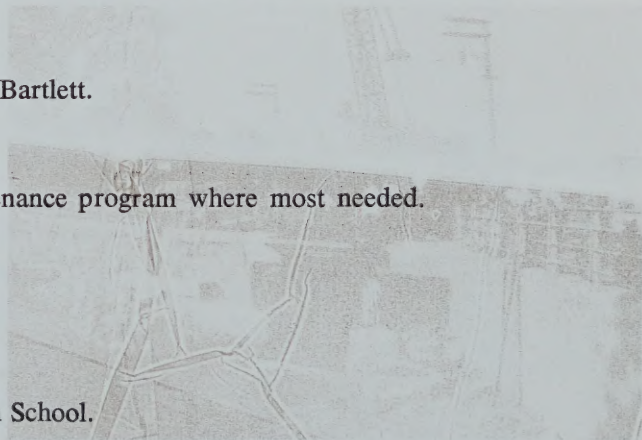
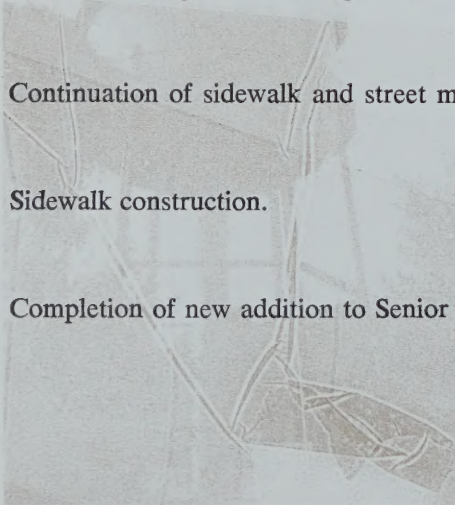
Installing gates South Mill Pond.



Elevated Water Tank — Wentworth Acres.
Capacity of storage 200,000 gallons.

PLANS FOR THE IMMEDIATE FUTURE

- Extension water main on Junkins Avenue from Lincoln Avenue to the South Mill Pond.
- Extension water main on South Street from Junkins Avenue to Miller Avenue.
- Planning to either repair or paint or both, the standpipe on Islington Street.
- Madbury water supply, will be available and we will take full advantage of the entire supply.
- Complete sewer extension from Elwyn Road to Willard Avenue.
- Complete Pumping Station, Lafayette Highway.
- Sewer Extension from South Mill Bridge (easterly side of South Mill Pond) to Parrott Avenue. (This extension will also take care of new hospital.)
- Begin construction of Sewage Treatment Plant.
- Construction of an additional ramp on Pierce Island.
- State to award contract for the reconstruction of Middle Street from State to Middle Road intersection.
- Resurface Congress and Islington Streets to Bartlett.
- Continuation of sidewalk and street maintenance program where most needed.
- Sidewalk construction.
- Completion of new addition to Senior High School.



BOARDS AND COMMISSIONS

BOARD OF HEALTH

S. Gerard Griffin, M.D.
Arthur J. Healey, Secretary
William A. Ruel, D.M.D.

PLANNING BOARD

Robert Crowley, Chairman
John W. Durgin, Sr.
Joseph J. Shanley
Edward T. Burnham
Clayton Osborn
David Sanderson
George W. Womersley
Nat S. Stevens, Ex-officio
Robert C. Violette, Ex-officio

ZONING BOARD OF ADJUSTMENT

Peter W. Collins, Chairman
Ernest E. Stafford, Vice-Chairman
Mrs. Gertrude Reinhart
Mrs. Barbara Griffin
George L. Gray
Robert Whalen
Samuel Cresta
Albert C. Wennberg, Secretary

PERSONNEL ADVISORY BOARD

Francis T. Tucker

TRUSTEES OF THE TRUST FUND

Arthur F. Brown, Jr., Chairman
Arthur Gorman
Miss Dorothy F. Lear, Clerk

LIBRARY TRUSTEES

Katherine P. Flanagan
Mrs. Edward T. Wendell, Clerk
Miss Margaret M. Ballard
Wyman P. Boynton
Ellen A. Moses (Deceased)
Richard H. Jerauld (Appointed)
Richard H. Hay (Mercantile)
E. Curtis Matthews (Mercantile)

RECREATION COMMITTEE

Mrs. Mary E. Warner
George W. Ford
Samuel Kline
Arthur Clough
Miss Keith Bickford
John F. Kane (Resigned)
John J. Leary (Appointed)
Ralph Atwell
Norman Landry
Forrest E. Hodgdon

BOARD OF EDUCATION

Philip Gray
John J. Hassett, Sr.
Mrs. Louise McGee
Philip W. Hodgdon
Mrs. Eileen Foley
Dr. George A. Dodge
John W. Durgin, Jr., Chairman
Charles J. Griffin
Mrs. Alice M. Lee
William H. P. Hopley
Mrs. Ruth S. Whitaker
Dr. Rubin Jaffee

HOUSING AUTHORITY

Lawrence E. Mulloney, Chairman
Orman R. Paul
Frank Butterworth, Jr. (Resigned)
Saverio M. Giambalvo
Frank E. Paterson
Alonzo W. Parks
Edward J. Abbott, Executive Director
Robert H. McCann, Assistant Director

POLICE COMMISSION

J. Paul Griffin, Chairman
Morris Silverman
Rae S. Laraba, Clerk

CIVIL DEFENSE

Edward L. Butler, Director

ADMINISTRATIVE OFFICERS

CITY CLERK	Thomas J. McDonough
CITY AUDITOR	Wilfred E. Young
CITY ASSESSOR	Lucien O. Geoffrion
TAX COLLECTOR	James P. Healy
CITY TREASURER	Mrs. Teresa B. Demarais
CITY ATTORNEY	John C. Driscoll
BUILDING & SANITARY INSPECTOR	Lewis M. McNeil, Sr.
CITY MARSHAL	Martin O. Betz
FIRE CHIEF	Frederick R. Crompton
DIRECTOR OF WELFARE	Mrs. Mildred Riese
DIRECTOR OF PLANNING	Albert C. Wennberg
DIRECTOR OF PUBLIC WORKS	Nat S. Stevens
SUPERINTENDENT OF SCHOOLS	Raymond I. Beal
ASSISTANT SUPERINTENDENT OF SCHOOLS	Herbert R. Hagstrom
CLERK OF COURT	Lois S. Van Bubar
ASSOCIATE JUDGE	Samuel Levy
MUNICIPAL JUDGE	Thomas E. Flynn, Jr.
DIRECTOR OF RECREATION	Frederick Watson
LIBRARIAN, PUBLIC LIBRARY	Miss Dorothy M. Vaughan
MEAT INSPECTOR	Lionel Trudel, V.M.D.
SEALER OF WEIGHTS AND MEASURES	William A. Thomson
DOG OFFICER	Edward J. Flahive
FIRE ALARM SUPERINTENDENT	Arthur M. Patterson
PLUMBING INSPECTOR	Edgar F. Wood

MUNICIPAL DEPARTMENTS

RECORDS

Expenditures:	\$ 17,099.57	Employees:	Full time:	3
Revenues:	11,537.26			

Election

Expenditures:	2,559.26
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CIVIL DEFENSE

Expenditures:	5,414.14	Director on Part time basis
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EDUCATION

Expenditures:	1,912,665.20	Employees:	Full time:	298
Income:	856,723.10		Part time:	40

LAW

City Attorney Municipal Court

Expenditures:	16,765.54	Employees:	Part time:	4
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FINANCE

City Auditor

Expenditures:	19,547.23	Employees:	Full time:	3
			Part time:	1

City Treasurer

Expenditures:	7,119.67	Employees:	Full time:	1
			Part time:	1

Tax Collector

Expenditures:	11,930.95	Employees:	Full time:	2
			Part time:	1

City Assessor

Expenditures:	15,754.59	Employees:	Full time:	2
			Part time:	1

FIRE DEPARTMENT & FIRE ALARM

Expenditures:	169,846.34	Employees:	Full time:	25
Revenues:	2,282.90		Part time:	36

PLANNING

Expenditures:	12,923.02	Employees:	Full time:	2
			Part time:	1

POLICE

Expenditures:	240,134.06	Employees:	Full time:	48
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PUBLIC LIBRARY

Expenditures:	31,364.39	Employees:	Full time:	5
Income:	999.34		Part time:	4

INSPECTION

Building Inspector

Expenditures:	6,319.23	Employees:	Full time:	1
Revenue:	3,076.06		Part time:	1

Dog Officer

Expenditures:	1,224.50	Employees:	Part time:	1
Income:	3,229.50			

		Health		
Expenditures:	16,648.88		Employees:	Full time: 6
Comfort Station:	23,777.36			Part time: 2

		Sealer of Weights & Measures		
Expenditures:	1,111.16		Employees:	Part time: 1

		Wires & Poles		
Expenditures:	753.48		Employees:	Part time: 1

PUBLIC WORKS

		Highway Division		
Expenditures:	446,982.10		Employees:	Full time: 44
Revenues:	8,641.51			Part time: 5

		Water Division		
Expenditures:	269,725.94		Employees:	Full time: 30
Revenues:	297,126.05			Part time: 5

RECREATION

Expenditures:	48,088.49		Employees:	Full time: 3
Income:	858.36			Part time: 35

WELFARE

Expenditures:	81,489.28		Employees:	Full time: 1
(Including Old Age Assistance)				
Reimbursements:	1,892.00			



City Landing — Mechanic Street.

DEPARTMENT OF RECORDS

Thomas J. McDonough, *City Clerk*
 Mrs. Isabelle Surette, *Clerk-Typist*
 Mrs. Kathleen W. Thomits, *Clerk-Typist*

BUDGET: \$21,295.00

The City Clerk has the responsibility of all election procedures, and is the official clerk of the City Council, keeping minutes and records of all meetings.

This office issues the following licenses: Marriage, theatre, bicycle, pinball, dog, taxi operator and taxicab permits, plus other miscellaneous licenses.

Complete records of vital statistics — births, deaths, and marriages plus other records — such as chattel mortgages, bills of sale, etc., are kept at this office.

During the year 1961 — the recordings were as follows:

VITAL STATISTICS

Births	670
Marriages	382
Deaths	216
Stillbirths	15

LICENSES AND PERMITS

Taxi Operator Licenses	112
Taxicab Permits	31
Dog Licenses	1524
Bicycle Licenses	1198
Pinball Licenses	26
Miscellaneous Licenses	126
Marriage Filings	409

RECORDING OF PERSONAL PROPERTY LIENS

Conditional Sales	755
Personal Mortgages	1212
Uniform Commercial Code	1025
Miscellaneous Recording	95

SELECTIVE SERVICE REGISTRATIONS: 238

Jury Drawings:

Grand Jurors Drawn	17
Petit Jurors Drawn	30

MUNICIPAL ELECTION — 1961

Eligible Voters	Votes Cast	% Voting
11,028	4,152	37.6



RECORDS DEPARTMENT

Mrs. Kathleen Thomits — Clerk/Typist; Thomas J. McDonough — City Clerk;
 Mrs. Isabelle Surette — Clerk/Stenographer.

RECREATION DEPARTMENT

Frederick W. Watson, *Director*
Mrs. Constance Beane, *Assistant*

BUDGET: \$49,054.50

The Portsmouth Recreation Department consists of six major areas. The Community Center, Swimming Pool, eight supervised playgrounds, five skating rinks, Union Wharf, and South Playground. These areas provide recreation for Portsmouth Citizens of all ages with individual as well as group participation.

The Portsmouth Recreation Department has set up activities which are being run year in and year out ranging from ceramics, photography, and art to the more competitive sports of basketball, and baseball. There are numerous other activities which would take too much space to mention. If it's recreation that you want in Portsmouth, we have it or will provide it.

The Portsmouth Recreation Department's administration is divided into several categories:

Preparation and administration of an annual budget of approximately \$50,000.

Establishing policies and procedures in accordance with city ordinances.

Park-playground maintenance and supervision.

Training of volunteer and paid personnel in varied recreation programs.

Long range planning for larger facilities in an expanding and progressing city.

Co-ordination of services with other agencies such as schools, youth serving agencies, churches, city and state departments and private or independent organizations.

The Portsmouth Recreation Department has made improvements in the past 2 years and these are the more predominant ones:

Issuing activity cards to the Portsmouth residents.

New application forms for pool and playground personnel.

A set of Community Center Rules and Regulations.

New policies and procedures for the Recreation Department.

New playground equipment (safety) on all playgrounds.

New amplifying system in Community Center.

Additional lifeguards and safety equipment at swimming pool.

New handball court in Community Center.

Numerous improvements in Community Center.



Playground — Mary C. Dondero Memorial School, Elwyn Park.



Haven Park, Pleasant Street

LEGAL DEPARTMENTS

MUNICIPAL COURTS

Honorable Thomas E. Flynn, *Judge*
 Honorable Samuel Levy, *Associate Judge*
 Lois S. Van Bubar, *Clerk*

BUDGET: \$16,149.03

CRIMINAL CASES

Complaints entered during the year	1330
Cases disposed of during the year:	
Felonies	15
Misdemeanors	1315
	1330

JUVENILE CASES

Cases of neglected children	6
Cases of delinquent children	31

SMALL CLAIMS CASES

Cases pending at beginning of year	2
Cases entered during the year	152
Cases disposed of during the year	154

CIVIL CASES

Cases pending at beginning of year	0
Cases entered during the year	85
Cases disposed of during the year	85



CITY ATTORNEY

John C. Driscoll

Several important milestones were reached during the year 1961. Not the least of these was the resolving of the last hurdles for the City's operation of the Bellamy Dam water replacement facilities which the United States Government was obligated to furnish because of its taking of Portsmouth water facilities within the confines of Pease Air Force Base.

It was necessary for Mayor Robert A. Shaines, Councilman John J. Wholey, Attorney Wyman P. Boynton of the Portsmouth Water Advisory Committee and this writer to go directly to the Air Force officials at the Pentagon in order to reach this milestone. There at the Pentagon for two days the above representatives of the City negotiated the terms of two important documents. One allowed for the interim operation of the facilities in order to prove them out and the other contract provided for the water service to be supplied to the Air Base.

A second major milestone was reached by action taken in the area of substandard buildings. Under an ordinance passed in 1961 which set up the Building Commission, two cases wherein the Commission ordered demolition of buildings (*Portsmouth v. Hamlin* and *Portsmouth v. Reid*) were taken to the Rockingham County Superior Court. The Court after a day of hearing the cases entered an order of demolition in both of these cases. Pursuant to these orders the City has demolished these hazardous dilapidated buildings. These cases were the first in the State since the passage of legislation by the 1959 session of the New Hampshire General Court.

The longstanding case of *Vickery v. Portsmouth*, involving a claim for damage arising out of the taking of land for the Penhallow Street parking lot, was terminated by settlement without the necessity of an actual trial and the possible determination by the New Hampshire Supreme Court of legal issues which would have been raised by the litigation.

The case of *State v. Rosier* was transferred to the New Hampshire Supreme Court. This case arose out of the operation of a motor vehicle in the High-Hanover Streets parking lot. The particular issue transferred to the Supreme Court is whether or not the State's motor vehicle laws apply to the operation of motor vehicles within a lot such as the High-Hanover Streets parking lot. This case is expected to be argued before and decided by the New Hampshire Supreme Court in 1962.

The decision of the City Council of 1961 to place the sewage treatment plant on Pierce Island necessitated the appearance of the writer and other City Officials before the Governor and Council on several occasions and also at other hearings and conferences with State Boards and Officials in an attempt to resolve the dilemma created by an amendment to the Appropriation Bill passed by the 1961 session of the General Court.

Another case resolved during 1961 was that of *Ralph H. Desmarais v. The City of Portsmouth School Board*. An initial hearing was held in Concord before the Commissioner of Education. After an unfavorable decision to the petitioner, the matter was heard by the full Board of Education of the State of New Hampshire at a hearing in Plymouth, New Hampshire. At issue here in this case was whether or not Mr. Desmarais had been coerced into resigning from his position as a teacher in the social science department at the Junior High School and whether or not he had effectively had his resignation accepted by the Portsmouth School System. The decision of the State Board of Education was that he was not coerced into resigning, but that his resignation was not effective because the Superintendent of Schools did not have the authority to accept it for the School Board and because the resignation had been effectively withdrawn prior to consideration thereof by the School Board.

One further case was disposed of on the docket of the Rockingham County Superior Court. This case was the case of *Brown v. The City of Portsmouth*. This case revolved around the authority of the City Council to sell the armory property next to the Junior High School on Parrott Avenue. This case became moot when the Council reconsidered its vote to make such a sale.

The foregoing are but a few of the matters handled by this office, but were of a more prominent nature than the other important and time-consuming aspects of the work of the Attorney of the City of Portsmouth.

Very respectfully submitted,

s/JOHN C. DRISCOLL,
City Attorney

CIVIL DEFENSE

Edward L. Butler, *Director*

BUDGET: \$4,275.00

The President of the United States has given a new priority to Civil Defense and as a result, the stage is set for effective action to cut down the toll of lives which nuclear war might take. The action stresses private and public fallout shelters and leaves as a small possibility — evacuation for possible target areas.

The nations top defense experts believe that a nationwide system of fallout shelters will provide the most security for the continuation of the nation.

There is no answer for target areas.

The State Director of Civil Defense stated in July of 1961 that Portsmouth, New Hampshire is considered as a prime target. That in his estimation a combined program of evacuation and shelter offered the most potential safety — in his words, "Evacuation to the greatest extent possible offers the greater potential safety for the largest number of people. Blast shelters in the B & C rings would save some people. Fallout shelters in the D ring and fringe areas would provide a measurable degree of protection in those circles."

On this basis, your Civil Defense effort has been to provide a good warning system; to provide a basis for evacuation and to provide additional police to handle evacuation traffic plus more trained first-aiders and radiation detection personnel.

Some 1961 activities follows:

1. Installed new Civil Defense warning siren on Mariette Drive in Maple Haven with 50/50 Federal Contribution cost — \$761.58.

2. Installed new radio system for Rescue and Engineering in Public Works Department vehicles. 12 mobile and 1 base station with an auxiliary power generator, through 50/50 Federal contributions and the surplus property program. Cost \$8,689.00.

3. First Aid classes were conducted with Mr. Herbert Allard as chief Red Cross instructor assisted by Mrs. Margaret Messer and Mrs. Marguerite Hanson — total graduates — 95. Health Department personnel donated 1250 hours in 1961.

4. 13 new auxiliary policemen were trained and equipped by City Marshal Martin O. Betz. Auxiliary policemen volunteered 1903.5 work hours during 1961.

5. 8300 evacuation maps were distributed to Portsmouth residents. Map preparation by Portsmouth Planning, Police and Civil Defense Departments, distribution by mail aided by local volunteers and Jr. High School students, in folding, addressing and stuffing envelopes.

6. Civil Defense forces were alerted and ready for Hurricane Esther.

7. Your Director was appointed New Hampshire State Representative of the United States Civil Defense Council for 1961. He attended over 100 meetings — traveled over 1400 miles and worked over 400 hours for the Portsmouth Civil Defense Organization.

8. Dr. Philip H. White graduated from the Department of Defense Eastern Instructor Training Center, Manhattan Beach, New York as a Rescue Training Instructor. We have not been able to use his services due to lack of a State Training Center.

9. Mr. George Sorensen conducted one class in Radiation Detection with six graduates. Background radiation readings have been made throughout the year. The average is normal for the area. Radiation detection personnel donated 152 hours CD service.

10. Radio Amateur Civil Emergency Service (RACES) personnel conducted weekly training sessions, and the Port City Amateur Radio Club in conjunction with Civil Defense continued its program of training new radio amateurs for Federal licensing.

Total expenditure from CD Budget was \$5,414.14.



PLANNING DEPARTMENT

Albert C. Wennberg, *Director*
Mrs. Phyllis Mayo, *Clerk-Typist*
Claude Routhier, *Student Draftsman*

BUDGET: \$13,733.30

MAJOR ACCOMPLISHMENTS

- Master Plan — completion — adoption and certification
- ” Population and Economic Growth
- ” Land Development Capabilities
- ” Land Use and Neighborhood Plan
- ” Community Facilities
- ” Historic Districting
- ” Urban Renewal
- ” Proposed Capital Improvement Program

CODES AND ORDINANCES

- Subdivision rules revisions
 - a) 10,000 sq. ft. minimum lot areas
 - b) House numbering and street signing
 - c) Minimum standards for street construction
- Rezoning Considerations—12
- Fallout Shelter Control

HOUSING CODE IMPLEMENTATION AND BUILDING COMMISSION

- a) Public Hearing—3
- b) Rehabilitation by order—1
- c) Demolishment, voluntary—2
- d) Structures demolished through court decree—2

POPULATION & HOUSING CHARACTERISTICS

- Reconciliation of count with Census Bureau
- Purchase of advance tables
- Tabulation of Population — Housing Characteristics by Enumeration Districts and Wards

MAJOR CONSIDERATIONS & PROGRAMS

- Housing for the Elderly — Public Housing — Urban Renewal
- High-Hanover Parking Lot Plans — Urban Renewal
- General Neighborhood Plan
- Community Renewal Plan
- Municipal Wharf Area
- Maple Haven Recreational Area
- Governmental Building Program
- Central Business Improvement
- New Zoning Ordinance Under Federal Urban Planning Assistance Program
- Bus Terminal Site
- South Mill Pond Improvements
- Portsmouth Harbor and Back Channel Improvements

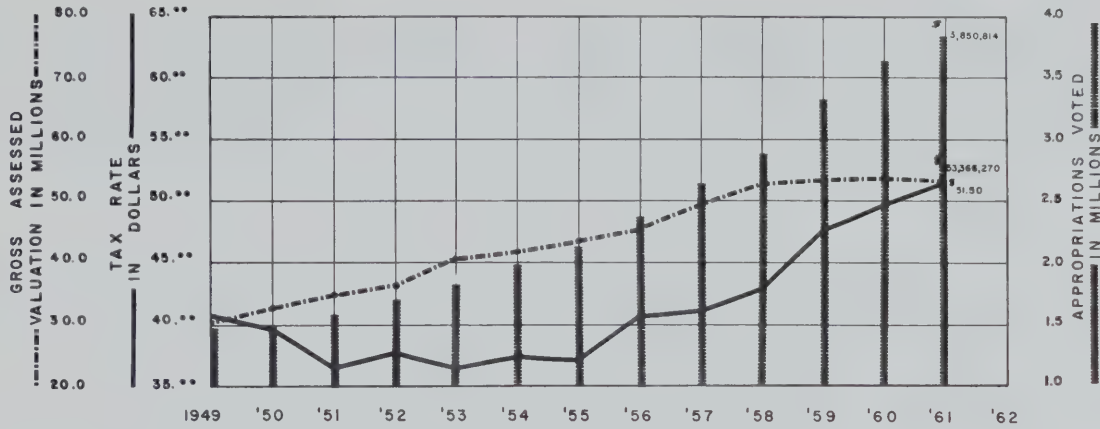


COMMITTEE AND BOARD MEETINGS

Planning Board	15
Board of Adjustment	16
Building Commission	10
Traffic Committee	8
Citizen's Advisory Committee	1
Industrial Foundation	3
Homes for the Elderly (Portsmouth)	2
Homes for the Elderly (Concord)	1
Origin and Destination Survey	3
Civil Defense	3
Port Authority Director	3
U. S. Postal Department	8
Governmental Building	4
Bus Terminal	2
Mobilehome Code Committee	1
N. H. Directors Association	2
HHFA Conference	1

TAXATION TRENDS

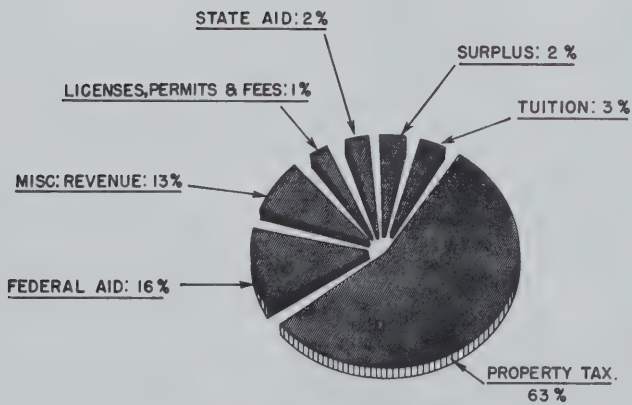
1961



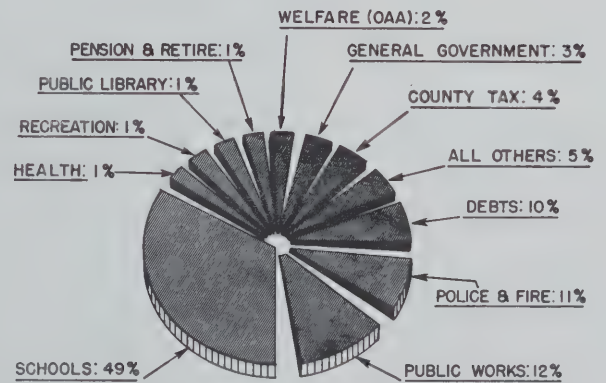
THE BUDGET DOLLAR

1961

WHERE IT CAME FROM



WHERE IT WENT TO



ASSESSMENT DEPARTMENT

Lucien O. Geoffrion, *Assessor*
Mrs. Barbara Leroux, *Clerk-Stenographer*
Mrs. Lee Rosen (Part time) *Clerk-Typist*

BUDGET: \$16,702.50

The Department of Assessments is charged with the responsibility of insuring the smooth flow of the major portion of the revenues necessary to meet the costs of our local government. This is done by a constant study and maintenance of our Assessment Roll which is the foundation of the financial structure of our City.

Therefore, in the interest of efficient good local government, I am pleased to submit this annual report of the activities of your Department of Assessments for the fiscal year ending December 31, 1961.

GROSS VALUATION

Portsmouth's Gross Property Valuation in 1961 was \$53,366,270. a decrease of some \$354,000. over the 1960 valuation. This decrease was due to a loss of \$1,320,000 in Utility Company valuation due to the removal of the Power Ship "Resistance" and other factors. This large loss was balanced in part, by new construction which added nearly \$1,000,000 to our valuations.

VETERAN'S EXEMPTIONS

Veteran's exemptions granted, amounted to \$1,308,250.00 an increase of \$77,000.00 over the previous year.

NET VALUATION

Portsmouth's Net Valuation, from which the tax rate was calculated was \$52,058,020; approximately \$431,000.00 lower than last year.

INVENTORIES

This office distributed 6,234 property inventory forms. Of these 5284 were returned and processed.

VETERAN'S EXEMPTIONS

1,354 Property Exemption Forms were mailed to property owning veterans. Of these 1,258 were granted exemptions after investigation of claims and statements on forms. The 96 veterans who were ineligible for exemptions were mailed letters explaining the reason for denial of exemption and given reasonable time to appeal in person to the Assessor.



ASSESSMENT DEPARTMENT

Lucien O. Geoffrion, Assessor; Mrs. Barbara Leroux, Clerk/
Stenographer; Mrs. Lee Rosen, Clerk/Typist.

COMPARISON OF ASSESSED VALUATION

A comparison of the assessed valuations of the various types of property for the year 1960 and 1961 is herewith offered:

	1960	1961
Land and Buildings	\$31,760,825.00	\$32,674,745.00
Mill Property	644,500.00	674,500.00
Electric Plants	18,100,000.00	16,680,000.00
House Trailers	75,300.00	121,600.00
Petroleum & Gas Lines	43,000.00	43,000.00
Stock in Trade	2,489,960.00	2,535,350.00
Vehicles	250.00
Boats	121,900.00	140,650.00
Horses	100.00	300.00
Cows	10,900.00	9,300.00
Neat Stock	850.00	850.00
Pheasants	500.00	500.00
Hogs	400.00	800.00
Fowls	170.00
Pumps & Tanks	25,920.00	29,175.00
Road Building Machinery	347,500.00	378,900.00
Portable Mills	98,195.00	76,600.00
	<hr/>	<hr/>
Total Gross Valuations	\$53,720,270.00	\$53,366,270.00
Veteran's Exemptions	1,231,250.00	1,308,250.00
	<hr/>	<hr/>
Net Valuation	\$52,489,020.00	\$52,058,020.00

BANK STOCK

A list of all bank stock owned by residents of the city was prepared and included in the Real Estate Warrant.

TIMBER SEVERANCE TAX

There were two timber operations reported in this city in 1961.

HOUSE TO HOUSE SURVEY

A complete examination of every property was begun in 1961. The purpose of this survey was to discover and note all changes which might have occurred since the last revaluation program undertaken in 1952. Mr. Frank Mastan began the work in May and by the end of December had viewed every property on Plans 1 to 210, leaving some 10 more plans with approximately 500 properties still to be done. The results of this house to house survey have been catalogued in several notebooks and will be kept as a fund of information which will be carefully studied.

TAX COLLECTION

James P. Healy, *Tax Collector*

Mrs. Genevieve Caldwell, *Assistant*

BUDGET: \$12,597.50



TAX OFFICE

James P. Healy, Tax Collector; Mrs. Genevieve Caldwell, Assistant

Amount of Real Estate Warrant	\$2,680,988.03
Amount of Real Estate Collected by December 31, 1961	2,475,797.79
1961 Real Estate Discount	21,114.93
1960 Real Estate Collected in 1961	170,367.77
Miscellaneous Property Collected up to December 31, 1961	545.53
Amount of Head Tax Warrant	50,610.00
Total State Head Tax Collected for 1961 plus Penalty	33,004.00
Total State Head Tax Collected for 1960 in 1961 plus Penalty	13,151.50
Miscellaneous Head Tax plus Penalty	511.00
Amount of Poll Tax Warrant	15,746.00
Poll Taxes Collected up to December 31, 1961	10,094.00
1960 Poll Taxes Collected up to December 31, 1961	3,640.00
Miscellaneous Poll Taxes Collected up to December 31, 1961	116.00

TREASURY

Mrs. Teresa B. Demarais, *City Treasurer*

BUDGET: \$7,515.00

Balance (all accounts) January 1, 1961	\$1,330,793.47
Total Receipts for 1961	6,454,365.08
Total Disbursements for 1961	6,614,208.61
Balance, December 31, 1961	1,170,949.94
Total Salaries and Wages	2,385,803.00
Total Withholding Tax Paid to the District Director of Internal Revenue (823 employees)	325,093.08
Total Withheld for Social Security	56,571.78

BORROWINGS

Tax Anticipation Loan	\$1,600,000.00
Rate of Discount: \$800,000 1.437	
400,000 1.239	
400,000 1.26	
School Bonds (Twelve-Room Addition to the Senior High School)	64,620.00
Rate of Interest: 2.50 (Premium 100.093)	
Expense of Loan: \$429.06	

INVESTED TREASURY BILLS

1960 Sewer Bond Account	
Total Accrued Interest to date from purchase of Treasury Bills	36,363.00

POLICE DEPARTMENT RECEIPTS

Parking Meter Fines	9,250.00
Municipal Court Fines	8,400.00

RECEIPTS FROM STATE OF NEW HAMPSHIRE

Interest & Dividends Tax	29,404.82
Savings Bank Tax	20,662.16
State Aid (Bonded Debt)	43,500.00

AUTOMOBILE REGISTRATIONS

1959	1960	1961
11,299	11,343	11,930
<hr/>	<hr/>	<hr/>
\$133,962.48	\$139,581.11	\$152,286.00



TREASURY DEPARTMENT

Mrs. Teresa B. Demarais, Treasurer; Sir Goofy, Treasurer's Dog.

PUBLIC WORKS DEPARTMENT

Nat S. Stevens, *Superintendent*

Ernest Levasseur, *Assistant Superintendent*

BUDGET: \$427,503.40

The Highway Department is responsible for the maintenance and repairs of streets, sidewalks, snow and ice removal, street cleaning, rubbish and garbage removal and care of all city parks and playgrounds.

The City has used the following materials for maintenance of city streets:

50,944	gallons asphalt	1,983.66	tons stone
8,049.94	tons sand/gravel	1,377.2	tons hot top/plant mix, etc.
540.11	tons rock salt		

CONTINUED STREET AND SIDEWALK MAINTENANCE PROGRAM

1. New sidewalk construction — South Street from Union to Miller Avenue, 780' x 5'.
2. Miller Avenue from South Street to 336 Miller Avenue, 385' x 5'.
3. Woodbury Avenue from 37-121 490' x 4'
Woodbury Avenue from 221-251 121' x 4'
Woodbury Avenue from 441-737 1100' x 4'
Total of 2867 lin. ft. at cost of \$2,335.00.
4. South Street, from corner Lafayette, 192' x 5'
5. Corner of South Street to Willard Avenue, 192' x 5'
6. Willard Avenue, easterly direction, 330' x 4'
7. State Street, Internal Revenue Building to existing black top, 95' x 4½'
Total of 809 lin. ft. at cost of \$662.00.
8. Resurfaced with hot top or plant mix:
Penhallow Street, from State to Bow Streets
Fleet Street from State to Hanover
Market Street from Bow to the Square
Ceres Street from Bow to Market
Chestnut Street



PUBLIC WORKS DEPARTMENT STOCK ROOM
John Fransoso



PUBLIC WORKS DEPARTMENT
Mrs. Evadel Hamel, Clerk/Stenographer; Nat S. Stevens,
Superintendent; Miss Catherine Hurley, Clerk/Typist.

WELFARE DEPARTMENT

Mrs. Mildred Riese, *Director*

BUDGET: \$89,882.04

AVERAGE NUMBER OF CASES AND EXPENDITURES FOR: DIRECT RELIEF

Average Number of Cases (Monthly)	30.5
Average Number of Persons (Monthly)	79.
Average Monthly Expenditures	\$1,663.88

BOARD AND CARE

CHILDREN:

Average Number of Cases (Monthly)	5.4
Average Number of Children (Monthly)	10.8
Average Monthly Expenditures	448.56

ADULTS:

Average Number of Cases (Monthly)	6.4
Average Number of Persons (Monthly)	6.4
Average Monthly Expenditures	\$608.20

DIRECT RELIEF EXPENDITURES

Food	\$13,030.68
Shelter	4,817.55
Clothing	251.75
Fuel	1,484.74
Medical	641.27
Hospital	987.27
Cash Allowance
Other	377.65
Gas & Electric	426.89
Board & Care	10,952.62
Old Age Assistance	43,157.90
Salary & Office Expense	5,360.86
	<hr/>
	\$81,489.18
Collections	1,863.50



WELFARE DEPARTMENT
Mrs. Mildred Riese, Director

PUBLIC WORKS

BUDGET: \$276,354.50

WATER DIVISION

WATER CONSUMPTION

WATER REVENUE

	Total Gallons	Average Daily Consumption	
1959	1,469,997,200	4,027,390	\$284,284.65
1960	1,420,308,300	3,890,779	274,827.85
1961	1,578,057,800	4,323,446	284,337.40

ACCOMPLISHMENTS:

1025 feet of New Main

	6" C. I.	2" C. I.	10" C. I.
Sewall Road	"		
Woodbury Acres	"		
Elwyn Park	"		
Back Bay	"		
Woodlawn & Echo Aves.	"		
Banfield Road		"	
Elwyn & Grant Ave.	"		
Swett Ave. - Woodworth Ave.	"		
Ocean Road			"

FIRE SERVICES:

Portsmouth Shopping Plaza
Lafayette Road Shopping Center
Merrill Transport

NEW METERS:	2"	11
	1"	11
	5/8"	100

NEW HYDRANTS: 17 REPLACED: 18 RELOCATED: 4

Arthur Southard, *Foreman*
Fred Keen, *Assistant Foreman*
Miss Marvis Rose, *Cashier*



WATER OFFICE

Walter Smart, Meter Reader; Alvah Card, Meter Reader; Miss Patricia Moore, Clerk/Typist; Miss Marvis Rose, Cashier; Gerald Lyons, Bill Collector.

WATER DIVISION



Feeders — Chlorine, lime and alum — used in treating surface water to State Water Pollution Commission requirement.



Water treatment plant, Madbury, New Hampshire.



Spillway — Bellamy Dam.



Bellamy Ceremony: Mayor Robert A. Shaines officially cut the Bellamy River Water System into the city's supply September 8, 1961, in Madbury. City Manager Robert C. Violette, center, and Harry Manson of Lebanon, who has been instructing city employees in treatment plant operation.

POLICE DEPARTMENT

Martin O. Betz, *Marshal*

BUDGET: \$244,988.50

Arson	1	Malicious Damage to Property	1
Assault	17	Minors, Contributing to Delinquency of	1
Auto Thefts	23	Neglect of Minor Child	1
A. W. O. L.	1	Non-Support	11
Auto Offenses	275	Obtaining Goods under False Pretenses	2
Bastardy	1	Operating under the Influence	40
Brawl & Tumult	1	Receiving Stolen Property	1
Breaking & Entering, Attempted	3	Resisting Arrest	2
Breaking & Entering	22	Safekeeping	1
Breaking, Entering & Larceny	51	Sex Offenses	2
Carrying Concealed Weapon	3	Violation of Probation	2
City Ordinance Violations	396	Suicides, Attempted	5
Disorderly Conduct	17	Street Lights Reported Out	228
Disturbing the Peace	1	Patrol & Escort Trips Made	8,054
Drunks	227	Store Doors and Windows Found Open	960
Fish & Game Violations	1	Accidents Reported to Police Dept.	988
Fugitive from Justice	2	Value of Lost & Stolen Property Recovered and Returned to Owners	\$29,626.20
Investigations	451	Beano Licenses	690.00
Larceny	126	Junk Dealer Licenses	175.00
Larceny by Check	49	Parking Meter Fines	9,250.00
Liquor Laws Violation	8	Parking Meter Receipts	56,176.91
Lodgers	219	Collected from Photo Copies	204.00

FIRE DEPARTMENT

Frederick Crompton, *Fire Chief*
Eliot H. Staples, *1st Asst. Chief*
Ernest Weeks, *Deputy Chief*
Arthur M. Patterson, *Supt. of Fire Alarm*

BUDGET: \$177,899.11

ACTIVITIES — 1961

TOTAL CALLS ANSWERED: 1078

Bell Alarms	63 (26 false)
Still Alarms	318
Ambulance Trips	644
Misc. Calls	53

CALLS MADE UNDER MUTUAL AID SYSTEM: 18

Pease Air Force Base	4
Rye	6
Greenland	2
Newington	2
Kittery	1
Eliot	1
Hampton	1
New Castle	1

TOTAL VALUE OF BUILDINGS AND CONTENTS

ENDANGERED BY FIRE: \$442,500.00

Insurance on Buildings and Contents	\$236,945.00
Damage by Fire	59,942.48
Amount Covered by Insurance	44,406.56
Uninsured Loss	15,535.92

THE FOLLOWING WORK HAS BEEN DONE ON THE FIRE ALARM SYSTEM:

- Installed Air Filter on City Yard Horns.
- Installed slow time code wheel transmitter in signal circuit.
- Rebuilt No. 4 Circuit on Deer Street.
- Relocated Box No. 55 and feeder lines on High-Hanover Parking Lot.
- Added 3 Master Boxes and 5 Street Boxes to System.
- Relocated lines, crossarms, etc., to conform to Utility Co. changes.

The death of Deputy Chief Frank E. Amazeen occurred on October 20, 1961. Capt. Ernest Weeks was promoted to Deputy Chief and Donald Lane was appointed Captain, effective November 11, 1961. Robert Watson, a Call Fireman, was appointed a permanent fireman as of November 11, 1961.



New apron front of Fire Station.

PORTSMOUTH PUBLIC LIBRARY

Miss Dorothy Vaughan, *Librarian*
 Mrs. Pauline Blair, *Assistant*
 Miss Bette C. Hughes, *Assistant*

Miss Frances M. Anderson, *Assistant*
 Miss Mary E. Condon, *Assistant*
 Mrs. Marjorie C. Little, *Assistant*

BUDGET: \$32,715.00

1961 was a year of improvements and unusual activities. The tremendous job of installing new steel stacks in the main building was finished in 1961, having been started in 1960. To make the stack room more attractive fluorescent lights were added and a handsome sea green tile floor was also provided. This gives the Portsmouth Public Library a very glamorous appearance.

While the stacks were being installed a general weeding job was done on the book stock and many old, obsolete titles were withdrawn and many duplicate titles were retired to the upstairs stack room, where they are available if needed.

The work of re-registering our borrowers was begun in 1961 and will continue until the entire library family has new cards. 10 collections of books were sent to the local schools in 1961. For some years past the Portsmouth Public Library had been supplying the schools at Pease Air Force Base. Now the Librarian at the Pease Library has funds for children's books she is able to take this burden from us.

We had many more summer visitors than usual in 1961, due to the article in *Woman's Day* magazine on Treasure Town of America, which listed Portsmouth as one of the Treasure Towns worth seeing. Families from all over came to the Library to find out how to get to the old houses and to pick up information about Portsmouth in general. This also increased the circulation of books on Portsmouth.

Among our outstanding gifts were: a handsome mahogany, (leather-topped) desk and matching chair for the librarian's office, from the Newcomen Society. A collection of books by Canadian authors presented by the Canadian Vice Consul at Boston, Mr. Jacques Gignac.

Three valuable documents, signed by Sir William Pepperrell, Lt. Gov. John Usher, and Gov. Benning Wentworth were presented by Mr. Theodore Dwight of Kennebunk.

Outstanding purchases included: the steel map case for the storage of our ever growing collection of maps of this area, and other important documents; Collier's Encyclopedia; McGraw-Hill Scientific and Technical Encyclopedia; the Junior Jewish Encyclopedia, purchased from the Jacob and Anna Dinnerman Fund and the Adams Papers purchased from the Deaconess Elwyn Fund.

The outside trim around the doors and windows of the Benedict House were painted in 1961 and a final touch to our interior beauty was the re-decorating of the Browsing Room.

Number of books in the Library, January 1, 1961		75,695
Number of books added by purchase	1595	
Number of books added by gift	112	
	<hr/>	77,402
Obsolete books withdrawn		1,303
		<hr/>
Number of books in the Library, January 1, 1962		76,099
Books issued for home use in 1961:		
Juvenile	27,385	
Adult Fiction	34,186	
Adult Non-Fiction	27,487	
	<hr/>	
Total		89,059



Portsmouth Public Library



Portsmouth Public Library

SCHOOL DEPARTMENT

Raymond I. Beal, *Superintendent of Schools*

Herbert R. Hagstrom, *Assistant*

BUDGET: \$1,915,784.00

The School enrollment continues to grow and the following statistics show a growth of 291 in the past year.

SCHOOL	ENROLLMENT	
	November, 1960	November, 1961
Farragut	175	165
Whipple	215	228
Haven	217	224
Lafayette	246	254
New Franklin	245	260
Atlantic Heights	187	186
Sherburne	228	235
Wentworth	485	530
Dondero	329	366
Air Base	998	1078
Junior High	1368	1403
Senior High	1134	1187
Total	5861	6152

The twelve-room addition to the Senior High School will be completed this coming spring so that we will house grades nine through twelve in our Senior High with facilities for over 1800 students. Grades seven and eight will be housed in our present Junior High School with an enrollment of approximately 850 students.

School costs are figured on a per pupil basis. The State Department released the per pupil costs for the school year 1960-61 as reported below.

Per Pupil Cost High School Grades IX-XII		Per Pupil Cost Elementary Grades K-VIII	
City		City	
Berlin	650.02	Keene	361.69
Keene	508.30	Concord	315.46
Franklin	483.03	Somersworth	304.98
Lebanon	481.93	Berlin	300.96
Somersworth	457.33	Nashua	297.00
Concord	429.94	PORTSMOUTH	278.62
Laconia	423.17	Franklin	278.20
Claremont	420.73	Claremont	258.57
Nashua	405.00	Laconia	256.14
PORTSMOUTH	400.62	Dover	253.95
Dover	374.37	Manchester	247.98
Manchester	361.17	Lebanon	237.11
Rochester	344.70	Rochester	219.44

The State Department of Education released figures for 1961 showing the percentage of graduates of the class of 1961 from City Schools who are attending four-year colleges and Portsmouth tops the list.

**SCHOOL CENSUS REPORT
1961**

Age: September 1, 1961	Grand Total	Boys	Girls
Under 5 years of age	2980	1564	1416
Five to eight	2332	1180	1152
Nine to thirteen	2298	1167	1131
Fourteen through eighteen	1770	861	909
	9380	4772	4608

Over one hundred of our teachers attended college classes and summer institutes during the past year. Many workshops were held during the year and curriculum study groups are meeting regularly to evaluate and strengthen our program.

Our curriculum includes programs for all levels of learning from the mentally retarded to the fast learners in the honors program. There are 79 students in our program for the retarded or slow learners and over 470 in our honors program.

Fifty-five percent of the graduates of the Class of 1961 were admitted to institutions for advanced study and these graduates received over \$66,600 in scholarships. This is a positive indication by our students of the value of an education.

SCHOOL YEAR, 1960-61

Average School Membership	5786.5
Average Daily Attendance	5406.8
Average Daily Absence	379.7
Percentage Daily Attendance	93.4

**NON-RESIDENT PUPILS ATTENDING PORTSMOUTH SCHOOLS
1960-61**

Senior High	210	Greenland	64	Deerfield	1
Junior High	140	New Castle	69	Exeter	1
Jr. High Annex	24	Newington	48	South Hampton	1
Elementary	6	Rye	191	Kingston	1
Kindergarten	3	Hampton	2	Kittery	2
		Stratham	1	Newmarket	1
		Candia	1		

INSPECTING AGENCIES

BUILDING INSPECTION

Lewis M. McNeil, Sr., *Building & Sanitary Inspector*
Mrs. Mary E. Jordan, *Clerk-Typist*

BUDGET: \$6,380.65

Building Permits Issued		
1959	1960	1961
431	319	247
Total Estimated Construction Cost		
1959	1960	1961
\$2,519,141.00	\$2,561,110.00	\$1,500,124.00
Residential Construction		87
New Business		14
New School		1
New Apartments		3
General Repairs		69
Business Repairs		27
New Garages		19
New Additions		62
Buildings Razed		13
New Homes, Duplex		3
Buildings Remodeled		2
Miscellaneous		19
		247

SANITATION DEPARTMENT

Inspections:		Others:	
Restaurants	1,962	Mosquito Control	
Groceries	216	Housing, Business Establishments	
Complaints	168	Inspection—Rodent & Predator Control,	
Inspected/State	9	Swimming Pool,	
Beauty Parlors (new)	3	Milk Sanitation,	
Mobile Home Parks	25	Disease Prevention	
Permits Issued:		Fees Collected:	
Restaurants	94	\$188.00	
Groceries	44	88.00	
Dairies	6	12.00	
		\$288.00	

BOARD OF HEALTH

S. Gerard Griffin, M.D., *Chairman*

BUDGET: \$45,944.90

Leading causes of death in Portsmouth, New Hampshire:

Disease of Circulatory System	123
Cancer	36
Pneumonia	12
Uremia	8
Toxemia	5
Hemorrhage	4
Shock from Accident	5
Hyaline Membrane Disease	4
Nephritis	2
Acute Colitis	
Intestinal Obstruction	
Bronchial Asthma	
Sanility	
Hodgkins Disease	
Muscular Dystrophy	
Diabetic Coma	
Asphyxia	
Carbon Monoxide Poisoning—Suicide	
Pancreatitis	
Peritonitis	
Gangrene	
Depgenesis of Medulla	13
Prematurity	3

MEAT INSPECTOR

Lionel Trudel, V.M.D. (Part time)

Inspected smaller meat markets.

PLUMBING INSPECTOR

Edgar F. Wood (Part time)

	Permits	Licenses
January and February	39	47
March and April	39	14
May and June	49	2
July and August	45	7
September and October	25	9
November and December	42	
	239	79

WIRES AND POLES

William Randall, *Inspector*

BUDGET: \$755.00

January	3	July	6
February	1	August	2
March	4	October	3
April	1	November	5
May	2	December	2
June	16	Total	45

DOG OFFICER

Edward J. Flahive, *Officer*

BUDGET: \$1,241.00

Number of dogs licensed	1550
Complaints investigated	291
Dogs picked up locally	108
Dogs returned to owners	65
Dogs placed in good homes	42
Dogs quarantined for biting	36
Dogs returned or held for out-of-state owners	6

SEALER OF WEIGHTS & MEASURES

William A. Thompson

BUDGET: \$1,190.00

The State truck broke down and was not available to come to Portsmouth, New Hampshire, and do all of the tank truck meters.

The New Hampshire Inspectors & Sealers Association held their conference in Dover, New Hampshire, at the Sherwood Motel on April 6 & 7, 1961. I attended the meetings both days.

No new equipment purchased for this department during 1961.

TESTED & SEALED

Computing & Counter Balance Scales	185
Gasoline Pumps	223
Tank Truck Meters	8
Line Meters	9
Grease Pumps	33
Heavy-duty Platform Scales	9
Measuring Cans	4
Suspension & Batching Scales (over 100 lb.)	7

AUDITING

Wilfred E. Young, *City Auditor*

Edward L. Butler, *Accountant*

Constance R. Howell, *Clerk-Typist*

BUDGET: \$20,162.30

The total cost of operating the finance department for the year amounted to \$19,575.40, including the cost of the annual audit by the State Tax Commission of \$1,284.15.

Payrolls were processed for 823 municipal employees for a total expenditure of \$2,385,803.00 with deductions for income tax, social security, retirement, blue cross, insurance etc., amounting to \$504,181.92. Beginning with the first payroll period in September the school department changed from a semi-monthly to a bi-weekly payroll period.

Loans in anticipation of taxes reached a new high with the borrowing of \$1,600,000.00 at a total cost of \$16,392.36 which reflects quite sharply the fluctuation of the money market rates inasmuch as the city borrowed \$100,000.00 more at a cost of \$10,450.83 less than the preceding year when \$1,500,000.00 was borrowed at a cost to the city of \$26,843.19.

The constantly increasing cost of municipal services was amply reflected in the record appropriation total of \$3,850,814.55 representing an increase of \$211,085.84 or 5.8% over the preceding year.

The magnitude of our municipal operation for all departments and funds is perhaps, best shown by our receipts of \$6,454,365.08 and our disbursements of \$6,614,208.61 for the year.

The effectiveness of our budgetary control system was once again demonstrated with the return of \$117,049.97 in unexpended appropriation balances to the revenue surplus account representing 3% of our entire budget and reflecting a municipal budget expenditure of 97%.

We were fortunate too, in that our actual revenue exceeded our budgetary estimate by the very substantial amount of \$85,493.83 or an increase of 7.3% over our estimated revenue total of \$1,173,577.72.

Bonds were issued during the year for the Senior High School addition and Urban Renewal in the amounts of \$64,620.00 and \$200,000.00 and bearing interest rates of 2.5% and 3.25% respectively.

The municipal Water department reaches a new high in sales for the year amounting to \$284,367.80 with a final net profit of \$27,400.11 and cash in the bank of \$8,994.74.



AUDITING DEPARTMENT

Edward L. Butler, *Accountant*; Miss Constance Howell, *Clerk/Typist*;
Mr. Wilfred E. Young, *Auditor*.

**DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire**

June 6, 1962

Robert C. Violette, City Manager
Portsmouth, New Hampshire

Dear Sir:

Submitted herewith is the report of an examination and audit of the accounts of the City of Portsmouth for the fiscal year ended December 31, 1961, which was made by this Division in accordance with your request. Exhibits as hereafter listed are included as part of the report.

Scope of Audit

The accounts and records of all city officials charged with the custody, receipt and disbursement of city funds were examined and audited. An examination was made of a sufficient number of vouchers, payrolls and cancelled checks to satisfy the requirements of accepted standards of audit procedure. Receipts were checked by source insofar as possible. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes was made by mailing notices to taxpayers whose accounts appeared to be delinquent according to the Collector's records. The amounts of uncollected and unredeemed taxes as indicated in this report are therefore subject to any changes which may be necessitated by the return of verification notices.

Comparative Balance Sheets (General Fund Account) — December 31, 1960 - December 31, 1961:
(Exhibit A-1)

Comparative Balance Sheets (General Fund Account) for the fiscal years ended December 31, 1960 and December 31, 1961, are presented in Exhibit A-1. As indicated therein, the Surplus increased by \$47,-085.04 in 1961.

Analysis of Change in Current Financial Condition: (Exhibit A-3)

An analysis of the change in the current financial condition of the City during the year is made in Exhibit A-3, with the factors which caused the change indicated therein. These were as follows:

Increase in Surplus		
Net Budget Surplus		\$198,134.15
1960 Check Voided		4.00
Excess 1960 Railroad Tax Collected		1,291.34
1960 Accounts Payable Adjustment		7.48
1961 Yield Tax Revenue (Uncollected)		302.28
		\$199,739.25
Decrease in Surplus		
Appropriation from Surplus (Exhibit A-4)		\$ 36,696.50
Surplus Used to Reduce Tax Rate		100,000.00
Increase in Reserve for Uncollected Taxes		2,129.40
Paid from Surplus:		
Contribution to U. S. O.		750.00
Land Damage Award Re: Penhallow Parking Area		9,000.00
Tax Collector's Excess Debits		13.60
Prior Years' Abatements		3,764.71
Construction License Fees Duplicated		300.00
		152,654.21
Net Increase		\$ 47,085.04

Decrease in Bonded Indebtedness:

The bonded indebtedness of the City (including Municipal, School and Water Debt) decreased by \$30,880.00 in 1961, as shown herewith:

	Bonded Debt December 31, 1960	Bonds Issued in 1961	Bonds Retired in 1961	Bonded Debt December 31, 1961
Municipal	\$1,519,000.00	\$200,000.00	\$139,500.00	\$1,579,500.00
School	2,808,000.00	64,620.00	145,000.00	2,727,620.00
Water	124,000.00	-0-	11,000.00	113,000.00
	\$4,451,000.00	\$264,620.00	\$295,500.00	\$4,420,120.00

Statement of Bonded Indebtedness: (Exhibit J)

A statement of outstanding bonded indebtedness as of December 31, 1961, showing annual debt service requirements, is contained in Exhibit J.

Comparative Statements of Appropriations and Expenditures — Estimated and Actual Revenues: (Exhibits A-4 & A-5)

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1961, are presented in Exhibits A-4 and A-5. As indicated by the budget summary (Exhibit A-5), a revenue surplus of \$91,717.73, plus a net unexpended balance of appropriations of \$106,416.42, resulted in a net budget surplus of \$198,134.15.

Analysis of Parking Meter Collections: (Exhibit H-4)

A statement showing the Parking Meter collections, as indicated by the records of the City Treasurer, by months and years over a ten-year period, is presented in Exhibit H-4.

Tax Collections:

Tax collections (exclusive of State Head Taxes) of the current year's levy as compared to taxes assessed, for the years 1960 and 1961, were as follows:

	Levy of 1960	Percent	Levy of 1961	Percent
Taxes Assessed — Current Year's Levy	\$2,629,918.72		\$2,705,289.97	
Taxes Collected — Current Year's Levy	\$2,424,131.11	92.2%	\$2,465,241.94	91.1%
Discounts Allowed — Current Year's Levy	18,328.16	.7%	11,572.05	.4%
Taxes Abated — Current Year's Levy	8,096.07	.3%	21,107.05	.8%
Uncollected Taxes — Current Year's Levy	179,363.38	6.8%	207,368.93	7.7%
	\$2,629,918.72	100.0%	\$2,705,289.97	100.0%

Conclusion

The provisions of Chapter 184 of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the City.

We extend our thanks to the officials of the City of Portsmouth and their office staffs for the assistance rendered during the course of the audit.

Yours very truly,

Harold G. Fowler
Director
DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION

O. Maurice Oleson)
Lionel J. DeGrace) Auditors
Charles T. Carroll)
George L. Russell) Accountants

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire
June 6, 1962

Certificate of Audit

This is to certify that we have examined and audited the accounts and records of the City of Portsmouth for the fiscal year ended December 31, 1961. In our opinion, the Exhibits included herewith reflect the true financial condition of the City on December 31, 1961, together with the results of operations for the fiscal year ended on that date.

Respectfully submitted,

Harold G. Fowler
Director
DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION

O. Maurice Oleson)
Lionel J. DeGrace) Auditors
Charles T. Carroll)
George L. Russell) Accountants

EXHIBIT A-2

CITY OF PORTSMOUTH

Balance Sheet — Bonded Indebtedness

As of December 31, 1961

ASSETS

Bonded Indebtedness — Municipal	\$1,579,500.00	
Bonded Indebtedness — School	2,727,620.00	
Bonded Indebtedness — Water Department	113,000.00	
Total Assets	<hr/>	\$4,420,120.00

LIABILITIES

Municipal Bonds Outstanding:

Permanent Improvements — 1946	\$ 100,000.00	
Permanent Improvements & Equipment — 1951	78,000.00	
Parking Area — 1953	30,000.00	
Parking Area — 1954	37,500.00	
Permanent Improvements — 1954	30,000.00	
Permanent Improvements — 1957	120,000.00	
Voting Machines — 1958	34,000.00	
Sewer — 1960	950,000.00	
Urban Renewal — 1961	200,000.00	
	<hr/>	\$1,579,500.00

School Bonds Outstanding:

Senior High School — 1955	\$2,090,000.00	
Supplemental School Issue — 1956	153,000.00	
Elementary School Issue — 1959	420,000.00	
Senior High School Addition Issue — 1961	64,620.00	
	<hr/>	2,727,620.00

Water Bonds Outstanding:

Water Bonds — 1951	\$ 100,000.00	
Water Bonds — 1954	13,000.00	
	<hr/>	113,000.00
Total Liabilities		<hr/> \$4,420,120.00

EXHIBIT A-3

CITY OF PORTSMOUTH

Analysis of Surplus Revenue

Fiscal Year Ended December 31, 1961

Current Surplus — December 31, 1961	\$220,865.15	
Current Surplus — December 31, 1960	173,780.11	
	<hr/>	
Increase in Current Surplus		\$ 47,085.04

ANALYSIS OF CHANGE

Increases:

Net Budget Surplus	\$198,134.15	
1960 Check Voided	4.00	
Excess 1960 Railroad Tax Collected	1,291.34	
1960 Accounts Payable Adjustment	7.48	
1961 Yield Tax Revenue (Uncollected)	302.28	
	<hr/>	
		\$199,739.25

Decreases:

Appropriation from Surplus Per Exhibit A-4	\$ 36,696.50	
Surplus Used to Reduce Tax Rate	100,000.00	
Increase in Reserve for Uncollected Taxes	2,129.40	

Paid from Surplus:

Contribution to U. S. O.	750.00	
Land Damage Award		
Re: Penhallow Parking Area	9,000.00	
Tax Collector's Excess Debits	13.60	
Prior Years' Abatements	3,764.71	
Construction License Fees Duplicated	300.00	
		152,654.21
		<hr/>

Net Increase		\$ 47,085.04
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EXHIBIT A-4

CITY OF PORTSMOUTH

Comparative Statement of Appropriations and Expenditures

Fiscal Year Ended December 31, 1961

	Forwarded From 1960	Appropriations 1961	Transfers
General Government:			
Assessors' Department	\$	\$ 16,702.50	\$
Auditor's Department		20,162.30	- 1,756.25
City Clerk's Department		17,295.00	
Election & Registration		4,000.00	
City Manager's Department		17,615.00	
Collector's Department		12,597.50	
City Treasurer's Department		7,515.00	
Public Buildings & Places		14,797.67	
City Council Salaries		1,800.00	
Protection of Persons & Property:			
Fire Department		174,574.11	
Fire Alarm		3,325.00	
Police Department		244,988.50	- 486.45
Civil Defense	400.00	4,000.00	+ 992.39
Dog Officer's Department		1,241.00	
Health:			
Health Department		19,910.65	
Comfort Station		24,844.25	
Highways & Bridges:			
Town Road Aid		9,200.00	
General Maintenance Expense)		287,101.47)	+ 1,756.25)
))	*+20,000.00)
))	- 4,500.00)
Dump & Refuse Removal		65,414.60	
Sewer Maintenance		32,087.33	
Cemeteries		1,200.00	
Street Lights		57,000.00	
Christmas Lighting		1,000.00	
Recreation:			
Parks—Maintenance		11,000.00	
Recreation		27,115.00	+ 132.88
Community Center		21,939.50	- 132.88
Playground Maintenance		7,500.00	+ 4,500.00
Basketball Officials' Fund	198.00		
Libraries:			
		32,715.00	

Receipts and Reimbursements	Total Amount Available	Total Expenditures & Encumbrances	Unexpended Balance To Surplus	Balances Forwarded To 1962
\$ 7.69	\$ 16,710.19	\$ 15,754.59	955.60	\$
3.83	18,409.88	17,822.98	586.90	
2.04	17,297.04	17,099.57	197.47	
	4,000.00	2,559.26	1,440.74	
15.06	17,630.06	17,463.33	166.73	
228.27	12,825.77	11,930.95	894.82	
.86	7,515.86	7,119.67	396.19	
15.30	14,812.97	12,370.70	2,442.27	
	1,800.00	1,800.00		
1,395.72	175,969.83	167,141.12	8,828.71	
4.68	3,329.68	2,678.89	650.79	
16,908.18	261,410.23	254,903.51	6,506.72	
21.75	5,414.14	5,414.14		
.93	1,241.93	1,224.50	17.43	
150.34	20,060.99	16,648.88	3,412.11	
	24,844.25	23,777.36	1,066.89	
	9,200.00	9,134.79	65.21	
(14,758.28	319,116.00	302,813.44	16,302.56	
(
(
	65,414.60	65,847.05	(432.45)	
	32,087.33	33,953.56	(1,866.23)	
	1,200.00	999.45	200.55	
	57,000.00	56,184.53	815.47	
	1,000.00	1,000.00		
271.80	11,271.80	8,100.35	3,171.45	
356.00	27,603.88	27,603.88		
3.76	21,810.38	20,224.63	1,585.75	
	12,000.00	12,369.86	(369.86)	
65.00	263.00	198.00		65.00
4.00	32,719.00	30,170.10	2,548.90	

EXHIBIT A-4 (Continued)

CITY OF PORTSMOUTH

Comparative Statement of Appropriations and Expenditures

Fiscal Year Ended December 31, 1961

	Forwarded From 1960	Appropriations 1961	Transfers
Patriotic Purposes:			
Memorial Day		400.00	
Memorial Day—Markers (Special Account)			+ 200.00
Public Service Enterprises:			
Planning Board		13,733.30	
Building Inspection Department		6,380.65	
Inspection of Wires & Poles		755.00	
Division of Weights & Measures		1,190.00	
Unclassified:			
Damages & Legal Department		16,149.03	+ 486.45
Contingency Fund		7,500.00	- 2,525.00
City Pension Fund, Including Police		2,600.00	+ 2,000.00
Advertising & Regional Associations		1,000.00	
City Report		1,800.00	+ 325.00
Employees' Retirement		23,000.00	- 992.39
Expenses — Trustees of Trust Funds		5,400.00	
Band Concerts		500.00	
New Hampshire Municipal Association		55.00	
Industrial Development Promotion		10,000.00	
Public Welfare:			
Old Age Assistance		40,000.00	+ 3,157.90
City Relief		49,882.04	- 3,157.90
Interest:			
Temporary Loans		35,600.00	
Bonded Debt		107,393.50	
Indebtedness:			
Bonded Debt		284,500.00	
Overlay—Abatements (Current Year)		22,049.00	
Payments to Other Governmental Divisions:			
County Tax		152,550.65	
School Tax		1,915,784.00	

Receipts and Reimbursements	Total Amount Available	Total Expenditures & Encumbrances	Unexpended Balance To Surplus	Balances Forwarded To 1962
	400.00	400.00		
2.82	202.82	193.80	9.02	
7.55	13,740.85	12,923.02	817.83	
3.02	6,383.67	6,319.23	64.44	
.76	755.76	753.48	2.28	
.60	1,190.60	1,111.16	79.44	
5.06	16,640.54	16,640.54		
	4,975.00	4,725.02	249.98	
	4,600.00	4,374.93	225.07	
	1,000.00	1,000.00		
	2,125.00	2,125.00		
	22,007.61	20,047.93	1,959.68	
.62	5,400.62	4,121.77	1,278.85	
	500.00	500.00		
	55.00		55.00	
	10,000.00		10,000.00	
	43,157.90	43,157.90		
5.57	46,729.71	38,336.85	8,392.86	
	35,600.00	16,392.36	19,207.64	
	107,393.50	107,393.50		
	284,500.00	284,500.00		
	22,049.00	32,682.55	(10,633.55)	
	152,550.65	152,550.65		
13,244.76	1,929,028.76	1,912,665.20	16,363.56	

EXHIBIT A-4 (Continued)

CITY OF PORTSMOUTH

Comparative Statement of Appropriations and Expenditures

Fiscal Year Ended December 31, 1961

	Forwarded From 1960	Appropriations 1961	Transfers
New Construction & Permanent Improvements:			
South Mill Pond Gates		16,000.00	*+ 6,696.50
City Landing		6,000.00	
New Equipment (Highway)	5,000.00	14,000.00	
Sewerage Plant Site Survey			*+10,000.00
	<hr/> \$ 5,598.00	<hr/> \$3,872,863.55	<hr/> *\$ 36,696.50

***Transferred from Revenue Surplus:**

Highway Division — Snow Removal	\$20,000.00
Sewerage Plant Site Survey	10,000.00
South Mill Pond Gates	6,696.50
	<hr/> \$36,696.50



Mechanic Street — Water Front Section



South Street — Sidewalk Improvement

Receipts and Reimbursements	Total Amount Available	Total Expenditures & Encumbrances	Unexpended Balance To Surplus	Balances Forwarded To 1962
	22,696.50	20,067.30		2,629.20
	6,000.00	5,466.86		533.14
	19,000.00	15,863.86	2,640.64	495.50
	10,000.00	3,381.04	6,118.96	500.00
<u>\$ 47,484.25</u>	<u>\$3,962,642.30</u>	<u>\$3,852,003.04</u>	<u>\$106,416.42</u>	<u>\$ 4,222.84</u>



Greenland Road — Improvements

EXHIBIT A-5

CITY OF PORTSMOUTH

Statement of Estimated and Actual Revenues and Budget Summary

Fiscal Year Ended December 31, 1961

Source	Revenues			
	Estimated	Actual	Excess	Deficit
Interest & Dividends Tax	\$ 29,404.82	\$ 29,404.82	\$	\$
Railroad Tax	4,000.00	3,001.19		998.81
Savings Bank Tax	20,662.16	20,662.16		
Motor Vehicle Permit Fees	140,000.00	151,753.60	11,753.60	
Dog Licenses	3,000.00	3,229.50	229.50	
Business Licenses, Permits & Fees	10,000.00	12,540.26	2,540.26	
Fines & Forfeits — Municipal Court & Parking	15,000.00	17,650.00	2,650.00	
Rent of City Ambulance	2,000.00	2,282.90	282.90	
Interest on Taxes	4,000.00	4,799.91	799.91	
Head Tax Revenue	3,500.00	3,667.13	167.13	
Schools:				
Federal Grants	640,000.00	655,060.00	15,060.00	
Rental of Buildings, Etc.	4,460.74	5,289.73	828.99	
Tuition	121,000.00	139,625.50	18,625.50	
Physical Education	7,500.00	13,247.87	5,747.87	
State Building Aid	43,500.00	43,500.00		
Highway Department Revenue	7,500.00	8,641.51	1,141.51	
Building Inspector	3,000.00	3,076.06	76.06	
Miscellaneous Department Revenue)		2,805.11)		
Welfare Department Revenue)		1,892.00)		
Community Center Revenue)	15,000.00	858.36)	10,812.22	
Comfort Station Revenue)		805.60)		
Investment of Bond Proceeds)		19,451.15)		
Revenue Surplus	100,000.00	100,000.00		
Yield Tax	50.00	131.00	81.00	
Refund Re: Insurance Rating		6,886.00	6,886.00	
Payment in Lieu of Taxes				
(Federal Housing Project)		4,277.19	4,277.19	
Proceeds from Sale of Real Estate		4,000.00	4,000.00	
Head Taxes & Penalties After Settlement		511.00	511.00	
Added Taxes		6,245.90	6,245.90	
	<u>\$1,173,577.72</u>	<u>\$1,265,295.45</u>	<u>\$ 92,716.54</u>	<u>\$ 998.81</u>

Budget Summary

Actual Revenues	\$1,265,295.45	
Estimated Revenues	1,173,577.72	
	<hr/>	
Revenue Surplus		\$ 91,717.73
Unexpended Balances of Appropriations		106,416.42
		<hr/>
Net Budget Surplus		\$198,134.15

EXHIBIT D

CITY OF PORTSMOUTH

Summary of City Clerk's Accounts

Fiscal Year Ended December 31, 1961

-DR.-

Licenses Issued:

Dog Licenses	\$ 3,515.75	
Bicycle Licenses	320.75	
Taxi Licenses	502.00	
Theatre Licenses	212.50	
Pinball Licenses	1,550.00	
Other Licenses	319.81	
	<hr/>	\$ 6,420.81

Other Fees:

Recording Vital Statistics	\$ 983.76	
Recording Conditional Sales & Mortgages	1,967.50	
Marriage Intentions	1,227.00	
Sewer Connections	427.80	
Plumbing Fees	732.89	
Filing Fees	100.00	
Miscellaneous	863.00	
Uniform Commercial Code	2,050.00	

Construction Licenses Fees:

#1107	\$ 200.00	
#1111	100.00	
	<hr/>	300.00

8,651.95

\$ 15,072.76

-CR.-

Remittances to Treasurer:

Dog Licenses	\$ 3,515.50	
Bicycle Licenses	301.00	
Taxi Licenses	522.00	
Miscellaneous Licenses	2,724.00	
Fees	8,010.26	
	<hr/>	\$ 15,072.76

EXHIBIT E
CITY OF PORTSMOUTH

Summary of Municipal Court Accounts and Proof of Balance
Fiscal Year Ended December 31, 1961

Balance—January 1, 1961 \$ 1,259.80

Receipts:

Fines	\$ 22,134.00	
Bail	4,915.00	
Small Claims	274.50	
Writs, Executions, Etc.	200.82	
Refunds	51.69	
Bond Posted	1,000.00	
Stickers	8.75	
		28,584.76
		\$ 29,844.56

Expenditures:

Motor Vehicle Department	\$ 14,020.96	
Bail	2,215.00	
Fish & Game Department	85.50	
Witness Fees	661.28	
Small Claims	190.00	
Clerk of Court	51.50	
City of Portsmouth	8,400.00	
Office Supplies & Expenses	478.52	
Refund of Entry Fee, Overpayment & Small Claims	59.20	
Stickers	8.75	
Department of Employment Security	171.00	
Social Security	1.50	
Bail Returned	3,025.00	
		29,368.21

Balance—December 31, 1961 \$ 476.35

Proof of Balance

Balance in the First National Bank of Portsmouth — Per Statement December 29, 1961	\$ 860.13	
Less: Outstanding Checks	958.48	
(Overdrawn)—December 31, 1961	(\$ 98.35)	
Cash on Hand	99.70	
		\$ 1.35
Balance in the New Hampshire National Bank of Portsmouth — Per Statement Dec. 28, 1961	\$ 980.00	
Less: Outstanding Checks—Dec. 31, 1961	505.00	
		475.00
Reconciled Balance—December 31, 1961		\$ 476.35

EXHIBIT H-2

CITY OF PORTSMOUTH

Parking Meter Account

Statement of Account

Fiscal Year Ended December 31, 1961

Unappropriated Surplus — January 1, 1961 \$ 65,871.26

Receipts:

Collections	\$ 56,176.91	
Broken Meters & Miscellaneous		
Reimbursements	579.81	
	<hr/>	
		56,756.72
		<hr/>
		\$122,627.98

Charges:

Salaries of Officers & Clerk	\$ 13,091.00	
Retirement	583.83	
Meter Repairs	933.22	
Meter Repair Salary	4,708.00	
Parking Area Expense	4,550.68	
Public Safety Signs	13,502.75	
Insurance	895.95	
Bank Counting Charge	900.00	
New Meters	1,420.90	
Jeep Maintenance	331.11	
Uniform Allowance	199.50	
Paid Holidays	266.60	
Bituminous Concrete Paving	9,004.40	
High-Hanover Parking Area	71,592.87	
	<hr/>	
		121,980.81
		<hr/>

Unappropriated Surplus—December 31, 1961 \$ 647.17



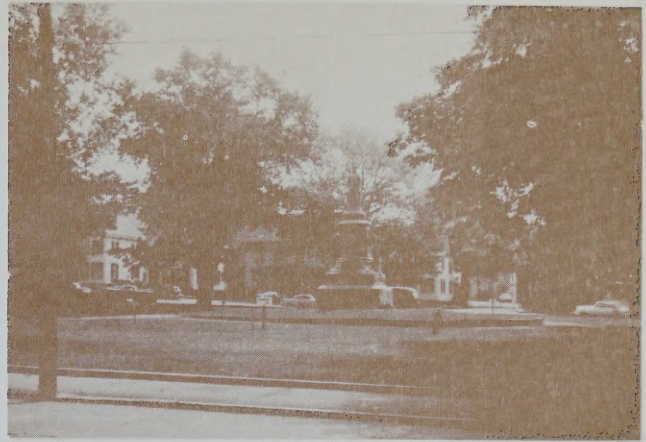
Aerial View High/Hanover Street Area (before Parking Area Construction).



Aerial View High/Hanover Street Parking Area.



Launching Ramp — Pierce Island



Goodwin Park — Islington Street.



Portsmouth Public Library

Portsmouth continues to indicate an appreciation of the need for the seven-point program which serves so well as the basis for the achieving of the following community objectives:

- Review and implementation of codes and ordinances . . .
 - Comprehensive Community Plan . . .
 - Improved neighborhood analyses . . .
 - Efficient administrative organization . . .
 - Adequate financing . . .
 - Improved and adequate housing . . .
 - Increased citizen participation . . .

DIRECTORY OF CITY DEPARTMENTS

FIRE GE 6-1127

POLICE GE 6-2145

Administration, General	GE 6-4125	Ordinances & Resolutions	GE 6-0013
Ambulance	6-1127	Parks	6-0176
Assessments	6-1117	Payments by the City	6-9222
Auto Permits	6-1124	Personnel, City	6-4125
Beano Licenses	6-2145	Planning, City	6-5869
Bicycle Licenses	6-0013	Plumbing Permits/Licenses	6-0200
Bills and Accounts	6-9222	Purchasing	6-4125
Birth Certificates	6-0013	Recreation	6-4256
Building Permits	6-5867	Refuse Collection	6-0176
Cemetery	6-0176	Red Cross	6-2600
City Council	6-4125	Sanitation	6-6016
Civil Defense	6-6666	Schools	6-2434
Dance Licenses	6-0013	School Nurse	6-2601
Death Certificates	6-0013	Selective Service Registration	6-0013
Sewers	6-0176	Snow Plowing & Sanding	6-0176
Dog Licenses	6-0013	Street Lights burned out	6-4125
Elections	6-0013	Street Maintenance	6-0176
Engineering, City	6-0176	Tax Collection	6-1124
Garbage Collection	6-0176	Taxicab Permits	6-0013
Health, Public	6-6015	Treasury Information	6-8221
Housing, Low-rent, Public	6-3217	Urban Renewal & Redevelopment	6-3217
Library	6-5724	Water	6-0176
Marriage Certificates	6-0013	Water Bills	6-2436
Milk, Licenses and Inspections	6-6015	Welfare	6-1925
Mortgages & Conditional Sales	6-0013	Weights & Measures	6-3902
Nursing, Public Health	6-0815	Zoning	6-5869
Oil Burner, Inspection	6-1127		

Council-Manager Government...Municipal Parking...Master Plan Studies 1961...
Surveys...Highway Improvement...City Physician...Construction...Custody and
Dispensing of Public Funds...Refuse Disposal...Harbor Improvements...Housing
Code Implementation...Existing Land Use...Welfare Assistance...Dog Warden...
Industrial Development...Ambulance Service...General Neighborhood Renewal
Plan...Pease Air Base...Motorized Street Sweeping...Electrical Inspection...
Origin and Destination Survey...Recreation Area Development...Master Sewer
Plan...Snow-Ice Control...Subdivision Control...Historic Districting...Fire
Control...Comfort Station...Housing Authority...City Attorney...New Zoning
Ordinance...Bellamy Dam...Urban Renewal...Mosquito Control...Civil Defense...
Zoning Board of Adjustment...Fire Prevention...Public Buildings...Finance...
Accounts Post Audit...Housing for the Elderly...Licensing Procedures...Payroll...
Water Main Extensions...Treasurer...Community Renewal Planning...Municipal
Wharf...Tax Collection...Registrations...Engineering...U.S. Naval Base...
Community Center Facilities...Sanitary Fill...School Building Program...Maps
and Records...Municipal Swimming Pool...Central Records...Pierce Island Basin
Future Land Use...Vaccine Program...Rezoning Applications...Jury Selection...
Plumbing Inspection...Measures Inspection...Certification Records...Traffic
and Street Signing...House Numbering...Planning...Workable Program...Citizen
Group Participation...Certificates of Occupancy...Tax Exemptions...Public
Health...Rehabilitation...Park Maintenance...Police Control...Ice Rinks...
Public Celebrations...Surety Bonds...Capital Budget Program...Low Rent Housing...
Public Library...Debt Service...Taxi Permits...Mobilehome Parks...Mobilehome
Sales Areas...Public Relations and Services...State Port Authority...Modern
Street Lighting...Retirement Fund...Bridge Authority...Post Office Location...

New Hampshire State Library



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