

352.0742B

D 75

1982/83

C. 2



**City of Dover,
New Hampshire
Annual Report**



N. H. STATE LIBRARY

NOV 2 1983

CONCORD, N. H.

**127th Annual Report For
The Period January, 1982 Through June, 1983**

CITY MANAGER'S REPORT

I am pleased to submit this report for our fiscal year 1982-83, which covered the period of January 1, 1982 through June 30, 1983. This transitional period to change our fiscal year from January through December to July through June was a difficult and challenging experience. Fortunately we were able to obtain special legislation from the New Hampshire Legislature to eliminate the financial burden to the taxpayers of paying a full twelve months tax bill in advance and installed a semi-annual tax billing system.

Despite the difficulties of budgeting the eighteen month period, we have successfully completed this transition in addition to some of the following highlights:

The City Council initiated a self-insurance program for Workmen's Compensation Insurance and Employee Health Insurance.

Codification of City Ordinances was completed by the General Code

its use has been established in the Dover Public Library.

A major improvement in the City water system was completed with the construction of the Oak Street water main.

The City Council approved the lease of the Cocheco Falls Dam to John Webster for the reconstruction of a hydro-electric facility adjacent to the Pacific Mills Complex.

The Cocheco Waterfront District was established to encourage the multiple use of this area and take advantage of the Cocheco River, one of Dover's most important natural resources.

The Environmental Protection Agency announced the eligibility of Dover's Tolend Road Landfill for Superfund monies to be used for remedial action and closure of the area.

A contract for Dog Control was entered into with the Granite State Humane Society.

A contract for Fire and Ambulance Services with

following review of departmental activities that have occurred during the past eighteen months.

Robert D. Steele
City Manager

LAW

DEPARTMENT

During the 1982 year the City Attorney's office has been actively engaged in representing the City of Dover in numerous legal matters and proceedings involving a full range of civil issues. The City Attorney is responsible for representing all legislative and quasi-judicial city boards and agencies and administrative departments. During 1982, the City Attorney has represented these boards and departments in matters before state agencies, the American Arbitration Association and from the Dover District Court to the State Supreme Court.

The City Attorney's office is responsible for several other programs such as the processing of all workmen's compensation and insurance claims. The City Attorney is also the Loss Control Coordinator for the City's Safety Program.

The City Attorney's secretary in addition to her regular duties, holds the positions of Clerk of the Dover Water Board, Deputy City Clerk, and also fills in for the Secretary to the City Manager on occasion.

Scott E. Woodman
City Attorney

WELFARE DEPARTMENT

Eighty-one families received assistance from this office. This represented two-hundred fifty four persons. Seventy single persons were assisted. Three adults received aid with board and care. Thirty-seven minors received board and care. Ten adults were aided with medical only. Three adults were assisted with Nursing care. Three cases were for burial. Six cases were covered for court ordered legal fees.

Category assistance was paid to New Hampshire Department of Public Welfare for the local share of Old Age Assistance, Aid to Totally Disabled and Intermediate Nursing Care.

Margaret E. Seymour
Director of Welfare

During 1982 and the first six months of 1983, the Arena Department has continued to improve the City's Ice Skating facility. At the beginning of the 1982-83 skating season, the Arena opened its new Snack Bar operation which has significantly increased the Arena revenues. This has proved to be a very successful move which has helped to put the Arena in a self supporting status. Prior to the Arena takeover of the Snack Bar, it was operated by concessionaire Hank Ellmore who paid the Arena a commission on his sales volume.

During the past eighteen months, the first and second annual WTSN Home Show was held at the Arena along with the First Annual Grecian Festival. The promotion of the International All Star Circus at the Arena created some problems in the Spring of 1982 because of the manner in which it was promoted. This even prompted the

ARENA DEPARTMENT

Arena Administration to adopt stricter rules about event promotion which would prevent a recurrence of these problems. Closed-Circuit Big Screen TV made its debut at the Arena featuring the Holmes-Cooney Title Fight and in the Spring of 1983, the world famous Royal Lipizzan Stallions Horse Show performed at the Arena.

The Arena Commission has worked closely with the Arena staff in developing goals and objectives for the Arena Department in an effort to continue the growth of the Arena and its programs. The Commission is appointed by the City Council for five year terms and consists of Chairman Toralf "Ike" Isaacson, Vice Chairman Paul Spellman, Jr., Secretary Barbara McDonough, Peter "RED" Murray and George Lowell. Parks and Recreation Director Don

Heyliger serves as an ex-officio member of the commission.

The Commissioners recognized Arena Maintenance Specialist Barry Riordan as the Arena Employee of the Year in September 1982 for his continuing efforts to help improve the Arena. Barry is a five year veteran of the Arena full-time staff.

John F. Munson, who has served the past two years as the Assistant Arena Director, resigned in June 1983 to pursue other career objectives. Daniel G. Rapos, Jr., a four year veteran of the Arena part-time staff, was selected to succeed Munson as Assistant Director. Raposa is a 1983 graduate of UNH with a degree in Recreation and Parks Administration.

The 1983-84 year has all indications of being even a better year at the Arena and the staff looks forward to this challenge.

Paul J. Chalue
Arena Director

POLICE DEPARTMENT

During 1982, trends established in the previous year continued leading to a slight decrease in the actual number of calls for police service and criminal activity. This trend supports the premise that adequate manpower is the basis for effectively controlling crime and responding to other requests for service, and that strategically assigned patrols lead to self-generated activity which deters criminal activity or civil disturbance PRIOR to it occurring.

Crimes that were targeted for increased attention during this year, specifically robbery, residential and commercial burglaries, thefts, auto thefts and thefts from automobiles, along with vandalism showed substantial decreases in actual numbers which can be attributed to the patrol officer being afforded the time to spend on preventive patrol.

HEALTH DEPARTMENT

The Health Officer received 165 complaints, completed 335 inspections, issued 122 licenses, and traveled 2,465 miles.

Beatrice M. Fogg
Health Officer

Additional self-generated activities such as motorist assists, motor vehicle violation warnings, open doors found in commercial establishments and those doors actually secured in such establishments are areas of service that officers were able to accomplish through increased computer analysis and planned use of uncommitted patrol time.

Calls for service numbered to 20,711 for 1982 and radio transmissions made from the Department's Communication Center were at an all time high of 464,261 which directly correlates to the activity being generated by the officer on patrol. The in-place and ongoing Crime Prevention Program of reporting crimes in progress, suspicious activity, and accidents can be correctly attributed to the 7% increase of calls for service being made on the 911 designated emergency line which showed an increase from 2,539 calls in the year 1981 to 2,725 calls in this past year.

Substantial progress leading to a combined integrated Police and Fire Dispatch Center for the City was made during the year. The dispatching of emergency ambulance calls continued throughout the year which greatly added to the increase in activity in radio and telephone traffic for the Center.

Substantial decreases were noted for serious crimes against person and property. Robbery was down by 64%, burglary down by 46%, theft down by 26%, auto theft down by 32%, thefts from automobiles and vandalism both down by 28%. These decreases reflect the success of the innovative approaches utilized by the Department such as directed

patrols, neighborhood watches, case management follow-up investigations, along with countless public awareness programs whereby input and assistance has been solicited by the people of Dover.

These crimes most adversely effect the citizens of Dover when they become a victim, and therefore they have been targeted as those types of offenses warranting the Department's continued attention.

Of equal concern and having equal emphasis were enforcement efforts and educational approaches that address the problem of drug and alcohol abuse. Significant increases and arrests for the sale of narcotics and controlled drugs were compiled, up by 43% over the previous year. A similar increase of 15% was shown for the arrests of persons in possession of both such substances. A marked increase in arrests for driving while intoxicated, from 174 to 196, is indicative of the self-initiated patrol activity by both regular and special drunk driving preventative controls. The corresponding substantial decrease of arrests or summonses issued for liquor law violations were shown for this same time period. This decrease can be directly attributed to the City Council's passage of an open container ordinance and consistent enforcement of this ordinance and other laws pertaining to the use and possession of alcoholic beverages.

The Department's Youth Services Bureau continued their efforts to educate the young people in the area of drug and alcohol awareness by providing

Continued on Page 3

STATEMENT OF REVENUES, EXPENDITURES AND ENCUMBRANCES 18 MONTHS ENDED JUNE 30, 1983

	Budget	Actual	Encumbrances 6/30/83	Variance Over (Under)
REVENUES				
Taxes	\$16,413,706	\$16,490,563		\$66,857
Licenses and Permits	796,960	996,507		199,547
Fines and Forfeits	334,700	462,873		128,173
Use of Property and Money	428,400	497,496		69,096
Current Service Charges	514,760	510,988		(3,772)
Other Revenue	51,500	60,527		9,027
Education	2,361,264	2,250,028		(111,236)
Inter Governmental	1,336,521	1,418,012		81,491
Total Revenue	\$22,237,811	\$22,676,994		\$439,183
EXPENDITURES AND ENCUMBRANCES				
General Government	\$1,624,635	\$1,636,267	\$ 286	\$ 11,918
Public Safety	3,150,669	3,038,794	46,033	(65,842)
Public Works	2,329,315	2,269,112	39,113	(21,090)
Culture and Recreation	853,413	818,387	2,866	(32,160)
Community Services	198,499	179,659	185	(8,655)
Human Services	517,630	588,496	15	70,681
Education	11,311,531	11,063,848	9,064	(296,629)
Intergovernmental	868,717	919,389		50,672
Principal and Interest	1,816,682	1,908,888		92,206
Total Expenditures and Encumbrances	\$22,661,291	\$22,362,840	\$97,552	(\$200,899)
Revenues Over (under) Expenditures	\$(423,480)	\$314,154	\$(97,552)	\$640,082
Other Financing Sources (uses):				
Budget Transfers In-Portion of Prior Years. Unappropriated Fund Balance	423,480	423,480		
Revenues and Other Sources Over (under) Expenditures and Other Uses	—	737,634	\$(97,552)	\$640,082

Hoyt A. Haney
Finance Director

Publishers Corporation, and provides for a system of updating and printing of all ordinances.

The Crosby Road Industrial Park construction was started and two new buildings are being erected.

The City Council accepted the gift of a computer from McIntosh College, and a program for

Wackenhut Services, Incorporated was approved to provide a cost savings and a fixed cost of personnel services for a five year period.

The City Council and I appreciate the cooperation and support given to us by City employees, boards and committees and the citizens of Dover.

I respectfully submit the

Table of Contents:

City Manager	2	City Clerk	3	Dept. of Planning	5
Law Dept.	2	Engineering Div.	3	Fire and Rescue	6 & 7
Police Dept.	2	Water Div.	3	Tax Collections	7
Welfare Dept.	2	Civil Preparedness	3	Economic Dev. Dept.	8
Health Dept.	2	Youth Resources	3	Public Library	8
Arena Dept.	2	Parks and Rec	4	Public Works Dept.	8
		Supt. of Schools	4		

● Police

From Page 2

ongoing programs in the schools and at public meetings. An estimated 7,500 young people were reached through this program of service. Other youth programs for the year included "Officer

Bill", the Dover Police Youth Camp, Bicycle Safety, Hunter Safety, Babysitting and Caution with Strangers for pre-school aged children.

Charles D. Reynolds
Police Chief

PUBLIC WORKS DEPARTMENT

The Public Works Department continued its efforts to improve its services during 1982-1983. The cooperation of all the Division resulted in many projects being completed on time.

Daily routine assignments were taken care of by the Public Works Division while the Water

and Sewer Divisions were busy upgrading their systems with the replacing and installation of new mains.

The public Works Department is comprised of six divisions which are Cemetery, Mill Heating, Public Works, Wastewater Treatment Plant, Engineering and Water.

PUBLIC WORKS DIVISION

The Public Works Division was kept busy with routine daily assignments during the year. Sweeping, resurfacing and road programs were all completed. New

guard rails, culverts, tree planting and tree removal were also accomplished throughout the City. The City Garage maintained the equipment with a minimum of down time.

CEMETERY DIVISION

The Cemetery Division started the development of a new area off Watson Lane. The money for this project was appropriated in the 1981 Capital Projects. The drainage, water, road and grading of the area are well underway.

Cemetery personnel received many com-

pliments as to the appearance of the Cemetery. They also received many complaints as to the disappearance of many flowers on the grave sites.

1982 STATISTICS

Interments	84
Entombments	21
Foundations	26
Sale of Lots	28 lots (63 graves)

MILL HEATING DIVISION

The Mill Heating Plant continued to provide steam during the heating season. During this past year the

Cleaver Brooks boiler had four tubes rupture. These were replaced without any interruption to the users.

WASTEWATER TREATMENT PLANT

The Wastewater Treatment Plant laboratory was state certified in February of 1982, allowing us to perform the coliform testing for the Water Department.

Personnel from the Wastewater Treatment plant and Public Works replaced sewer lines on Roosevelt Avenue, Main Street, Henry Law Avenue, Lowell Avenue, Shadow Drive, and a section of Horne Street, also a new 24" sewer main was installed on Cataract from Bellamy to Spaulding Turnpike.

In November of 1982 No. 1 Centrifuge was found to be worn excessively.

All employees at the Plant are now certified.

1982-1983 Statistics

Total Flow	1,188,247,000 gallons
Daily average	2,176,277 gallons
Chlorine injected	102,741 gallons
Daily average	188 lbs.
Grit removed	138 cu. yds
Centrifuge data	
Gallons pumped	2,296,932
Dry Solids (lbs)	670,474
Wet Solids (lbs)	2,681,898
Permanganate (lbs)	1,234
Loads of Sludge hauled to Landfill	304

ENGINEERING DIVISION

During the past 18 months the Engineering Division has continued to assist the public and other City Departments with their engineering problems. We designed and assisted in the construction of Phase I of the Cataract Avenue sewer expansion, Crosby Road Intersection improvements, and designed improvements for Crosby Road Extension -

and its industrial development (including a sewage pumping station). We have assisted in the construction of the Hopper's test well, Oak St. water main installation, Cemetery lot expansion, analysis at the old landfill site and the traffic corridor study along the Miracle Mile. This year also saw the traditional walking of the bounds with the surrounding communities.

CITY CLERK

The following is a report of activities of the City Clerk's Department for the period January 1, 1982, through June 30, 1983.

CITY COUNCIL
The Clerk's office prepared the agenda for Regular and Special Council Meetings, Workshop Sessions and Public Hearings; recorded minutes of all Council meetings; and advertised legal notices for Council actions as required by law.

The Council meets every first and third Wednesday in Workshop Sessions and every second and fourth Wednesday in Regular Sessions.

LICENSES, PERMITS, AND FILINGS
Licenses and permits issued included those for Arcades, Dogs, Junk Dealers, Marriages, Peddlers and Vendors, Pool Tables, Tag Days or Parades, Taxis (operator, cab and driver), Video and Non-Video Machines, and Raffles; filing, recording and indexing of Uniform Commercial Code Financing and Termination Statements is also done in this office.

ELECTIONS

The preparation for and supervision of elections is a duty of the City Clerk. In 1982 the State Primary Election was held on September 14 and the State General Election on November 2.

On July 19, 1983, a Ward I Special Election was held for that City Council seat due to the resignation of Mr. Arnold W. Peters in June of 1983.

VITAL STATISTICS

Returns of Births, Deaths, and Marriages occurring in the City during this period were recorded and tabulated as follows:

	1982	Jan.-June 1983
Births	957	496
Deaths	323	172
Marriages	294	192

The issuing of certified copies of vital statistic records and recording of same continues to be a large portion of duties in the Clerk's office.

Carol E. Salava,
City Clerk

YOUTH RESOURCES

The Youth Resources Office operates a variety of programs to benefit Dover youth and their families. Included among these are the Job Bank and general employment programs, the Big Buddy Program, the Court Diversion Program, and Drug and Alcohol Abuse Counseling and Prevention programming. We also do a great deal of "other duties as required," which can range from distributing donated clothing to helping in the process of college applications.

This year, as always, employment has been a major focus at the YRO. Through our Job Bank we filled over 200 one-time, part-time, or full-time jobs with local youths. Anne Parsons, the Outreach Counselor, processed and sent 36 area youths to the Job Corps program between January 1st and October 31st. We also worked closely with CETA in referring youths for regular after-school and summer programs, developing new worksites, and writing special projects. Included among the special projects originating from the YRO were an animal science project through the UNH Thompson School and the Stratham SPCA, a land management project at Dover's Guppy Park, a youth newspaper, landscaping projects at Dover Housing Authority and the Dover Veteran's Council building, and a restaurant trades project which was fully developed but cancelled as a result of the lack of an available qualified supervisor. Ms. Parsons also conducted job-hunting seminars at Dover Junior High.

The Big Buddy Program, which matches

adult volunteers one-on-one with local youths, was active this year. We had two half-time interns from UNH to help coordinate and set up volunteer training sessions and group outings. There are currently thirty-five active matches in this program.

The Court Diversion Program takes youths referred by the Dover Police Department in lieu of juvenile court proceedings. The 45 youths referred this year met with diversion worker Jeanne Allen and a panel of Diversion Committee volunteers to set up contracts of restitution, counseling, volunteer public service work, and general supervision. We sponsored three training seminars for our Diversion Committee volunteers, and Ms. Allen also participated in planning and running a statewide conference for Diversion volunteers. The twenty-five volunteers on the Diversion Committee provided us with over 500 hours of valuable assistance in this program.

Our Drug and Alcohol Abuse programs included short-term individual and family counseling, counseling and residential treatment referrals and the New Hampshire Comprehensive Project on Children and Youth, and the New Hampshire Youth Services Association. We helped youths seek scholarships for college, camps, and Outward Bound. In these and many other ways, we worked to make the City of Dover a better place to live, for youths and adults alike, and to develop the future of the city.

become oriented to his new community, continuing to accept and refer counseling clients, and working on prevention projects with other local agencies, individuals, and YRO staff members.

In addition to the normal activities listed above, many individual and cooperative special projects and services were provided by YRO staff members. In January 1982, we asked the Shaines Shoe Store, after it closed, to donate shoes. We were deluged with over 2,000 pairs, which, with the help of youth volunteers, we donated to local families and agencies. We co-sponsored a Christmas Party at the Fire Department. We set up and chaperoned a junior high dance. We worked on plans for an outdoor education project, a residential vocational facility for youth, and a residential home for unwed teenage mothers. We worked closely with the City Council Task Force on Drug and Alcohol Abuse, the Strafford Family Project, the New Hampshire Office of Alcohol and Drug Abuse Prevention (obtaining a \$2000 grant for prevention materials and equipment), the New Hampshire Comprehensive Project on Children and Youth, and the New Hampshire Youth Services Association. We helped youths seek scholarships for college, camps, and Outward Bound. In these and many other ways, we worked to make the City of Dover a better place to live, for youths and adults alike, and to develop the future of the city.

Our Drug and Alcohol Abuse programs included short-term individual and family counseling, counseling and residential treatment referrals and the New Hampshire Comprehensive Project on Children and Youth, and the New Hampshire Youth Services Association. We helped youths seek scholarships for college, camps, and Outward Bound. In these and many other ways, we worked to make the City of Dover a better place to live, for youths and adults alike, and to develop the future of the city.

Keith E. Bates
Youth Resources
Coordinator

WATER DIVISION

The Water Division continued with the upgrading of the system by the replacement of hydrants, curb stops, and meters. A new 12" main was installed on Oak Street, from Broadway to Atlantic, the 2" galvanized pipe on Cataract was replaced with an 8", a short section of 2" galvanized pipe was replaced on Birchwood Place.

The Test Well at the Hoppers was put on line in April of 1983.

STATISTICS of gallons pumped in 1982-1983

Griffin Well	172,421,411
Calderwood Well	360,957,650
Hughes Well	162,510,100
Cummings Well	239,601,730
Ireland Well	232,728,900
Test Well	15,713,700
*Lowell Ave Pumping Station	177,652,300
TOTAL	1,361,585,791

*Water from Cummings Well is pumped through the Lowell Avenue Pumping Station.

The Water Department has complied with all the requirements of the Safe Water Drinking Act, and State of New Hampshire Water Supply and Pollution Control Commission.

Pierre R. Bouchard
Public Works Director

CIVIL PREPAREDNESS

General:

January 9, 1982 Mr. Daniel Hayden, Planner Concord Headquarters Crisis Relocation revealed the State's tentative Plan, the Risk & Hurt areas were outlined.

March 16, 1982 A group of local students studying at U.N.H. for their B.S. degree inspected our local plans for various types of disasters including hazardous materials, spills etc.

On April 13 Mr. Hayden, Planner Concord Hq. Crisis Relocation and yours truly, spoke at the Rollingford Legion Post on plans to date. With approximately 40 members, we held question and answer period at conclusion.

June was moving month and with which painting and wiring was done. The move was finished on Sept. 8, from City Hall to the former telephone building on St. Thomas Street. Costello, Lomasney & de Napoli Seabrook Planners met locally on a number of occasions to establish our host area for a number of persons from either Portsmouth or Greenland and they will be continuing through the next year.

December 22, marked the completion of the cany give away program. Approximately 1 ton of it was distributed from our close out shelter supplies due to shelf life of this item.

On February 8 the City Council toured our new offices in the former telephone building. Our Program Papers for 1983 were submitted to Region 1 headquarters on

Continued on Page 8

DEPARTMENT OF PARKS AND RECREATION

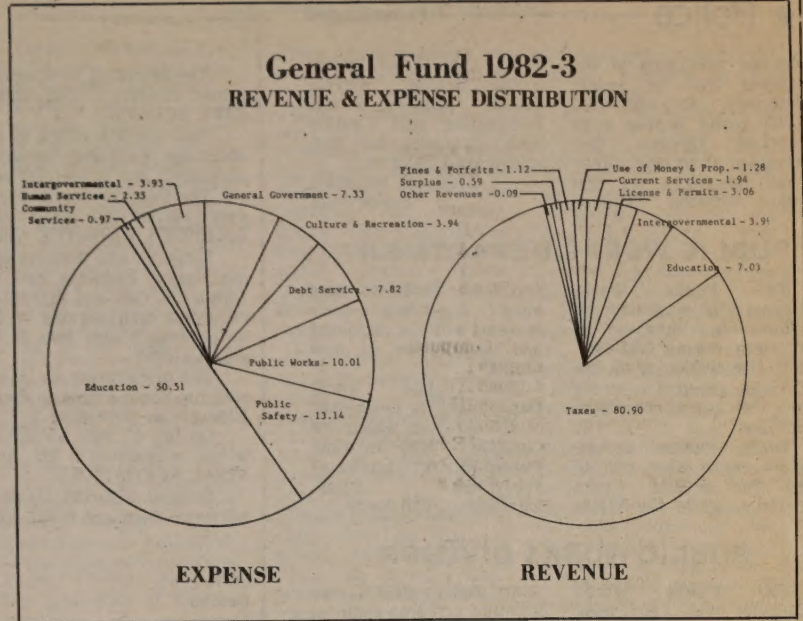
The severe Budget cut and a revenue shortfall caused some problems, and especially with regards to maintenance. The equivalent 12-month 1982 Budget was 15 percent less than the previous year; and, the Maintenance Division appropriation was down 44 percent from 1981. Two Maintenance Specialist positions were eliminated and most of the supplies accounts were reduced to zero. A revenue shortfall of approximately \$22,000 occurred primarily in the Indoor Pool and Guppy Pool accounts. This might be explained by several circumstances: the new Portsmouth Indoor Pool; increase in our user fees coincidental with "Reaganomics"; approximately 15 day closedown due to gutter repair and heating problems; and, an extremely wet and un-

predictable outdoor swim season. This financial situation resulted in a drastic change in our maintenance program.

Efforts were directed toward maintaining our revenue producing facilities i.e. the Butterfield Gym, Indoor Pool and Guppy Pool while the non-revenue areas such as neighborhood parks/playgrounds and tennis courts received minimum attention. No money was provided for fertilizers and herbicides necessary for proper turf care; and, the ill-effects began to surface at Woodman Park, Maglaras Park, Henry Law Park and other high-use areas. Several affiliated organizations (although having their City appropriation cut to zero) helped to pick up the slack by maintaining ball fields and/or providing the cost of turf-care chemicals. The

Babe Ruth Baseball League Adult Softball League & Minor League Baseball Organization started some major improvements and others began plans for such. The Cochecho Musicfest group completely repaired the Henry Law Park Band Shell at no cost to the City. Beginning February 1, 1983, (18-month Budget to June 30, 1983) hold-the-line measures were implemented due to the revenue shortfall. Maintenance and custodial staff hours were reduced which further affected our maintenance capability in all areas.

Other stringent measures started in February were: a freeze on all spending except for that which was absolutely necessary and/or to ensure the well-being and safety of participants; delaying the start of the summer



EXPENSE

REVENUE

Continued on Page 7

Superintendent of Schools

The Honorable Raymond F. Hennessey, Mayor of the City of Dover; City Manager Robert Steele; Members of the City Council; Members of the School Committee; and Citizens of Dover:

I respectfully submit the annual report as

Superintendent of Schools for the City of Dover. This report contains pertinent data and an accounting of the activities engaged in by the Public Schools of the City of Dover in 1982.

Our school enrollment figures on opening day for the past six years are as follows:

	1977	1978	1979	1980	1981	1982
Dover High School	1808	1752	1615	1559	1456	1408
Dover Junior High School	628	612	569	536	531	549
Garrison School	500	449	443	532	472	435
Hale School						
Horne Street School	445	460	438	407	412	407
Pierce School	66	49	42	77	51	
Sawyer School	182	185				
Woodman Park School	693	669	668	598	603	525

STATE PROJECTS

Child Benefit Services

During the past year, Child Benefit Services were again made available to the students at Dover Catholic Consolidated School and St. Thomas Aquinas High School. At Dover Catholic, the Child Benefit program provided for a physical education teacher, a special education teacher, a part-time speech therapist, and a part-time nurse. Textbooks and instructional materials were also purchased both for Dover Catholic and St. Thomas. In addition, St. Thomas had the services of a full-time nurse. A combination of state and local monies is made available under this program to provide services to students in non-public schools in accordance with guidelines established by the State Department of Education.

FEDERAL PROJECTS

During 1982-83, Dover received funds from federal sources to supplement its regular programming and to implement innovative and additional programs. The sources of funding and programs include:

Compensatory Education
ESEA Title 1: A total of \$135,200 was spent for administration, social services, and instruction in language arts and reading programs in the public

schools and at Dover Catholic, grades K through 8, and at the Dover Children's and Dover Group Home.

ESEA Title II: Under the Block Grant Program a total of \$40,310 was received to support the purchase of computer equipment and software for St. Thomas Aquinas High School and Dover Public Schools, the hiring of computer resource aides for the elementary schools, the purchase of a kiln for the high school, and the acquisition of library resource materials for both parochial and public schools.

Special Education
P.L. 94-142 A total of \$31,420.78 was spent to provide supplementary evaluation and counseling capabilities through the services of a psychologist and an outreach worker.

P.L. 89-313 \$16,161.04 was spent to provide supplementary services to special needs students through Project Return and a summer program.

Adult Education
A total of \$49,481 was received from a variety of sources and expended through the Adult Learning Center for regular adult education, an ALPS program, neighborhood outreach program, a displaced homemakers program, and an English as a Second Language

program for refugees.

Vocational Education

A total of \$52,474 was received from a variety of sources and expended at Dover High for co-operative education, vocational education follow-up survey, an auto body program, a consumer homemaking program, and support for the district's vocational program in the form of equipment, equipment repair and maintenance supplies, material, and travel expenses.

SCHOOL FOOD SERVICE

The Dover School Lunch Programs' goal is to maintain and improve child health in the school community by providing nutritionally adequate meals through quality food service. It has been proven that a well fed student is a better student. The well fed students of today are our strong and healthy citizens of tomorrow. We offer menus stressing good nutrition. A "Type A" lunch provides a student with one-third of their daily nutritional requirements. School food service complements and strengthens the efforts of all concerned parents to see that their children are properly nourished. Under some unfortunate circumstances school food service may provide the only opportunity for a child to be well fed. Our lunches are priced at 80 cents for Elementary students and 90 cents for Junior and Senior High students. Adult meals are \$1.25. The price of a single 8 oz. carton of white milk is 15 cents. During 1982 the approximate number of students served was:

Paid Student Meals	117,277
Free Student Meals	81,634
Reduced Student Meals	17,240
Adult Meals	12,737
Cartons of Milk	396,989

I would like to thank the Lunch Program staff for their effort and dedication in serving our students. They have kept their cafeterias exceedingly clean and attractive. They

have taken care of all students' and faculties' needs. I would also like to thank the school Nurses for their time and effort with our free and reduced lunch program, and the Principals and Custodial Staff for their cooperation.

HEALTH SERVICES

The following is a listing of the health services provided to Dover students during 1982:

Heights/Weights — All students in grades 1-8

Vision Tests — All students in grades 1-8. Teacher referrals/student referrals at the High School.

Hearing Tests — Students in grades 1-3-5-7 were tested. Notices were sent to parents if a hearing loss was found. Students at Dover High were tested upon the request of teacher, parent, or student.

Scoliosis Testing — Students in 5th, 7th grades tested. Parents notified if a problem was found.

Color Blind Testing — Completed in 4th grade.

Pre-School Vision/Hearing Clinic — Conducted by Jean Haley, R.N.

Tympanometry — A single impedance test for middle ear function was given to all students. It is felt that learning problems and troublesome behavior of students can result from middle ear disease, a common condition that cannot be detected by pure tone testing alone.

Vision Problems — Students with vision problems are referred to a doctor once they were tested by Ms. Eloise Marley, R.N.

Immunizations — Were updated on all Project Child and 1st grade students.

New Students Registering — Were given a grace period if immunizations were not up to date. New students were not admitted to school if there was no proof of immunizations.

Lunch Program — Administered by the school nurse in her building.

Blood Pressure Tests — Numerous tests administered.

Tooth Brushes/Tooth Paste — Were given to the 3rd grades during the Dental Health Month of February.

Due to the storm the dental hygienist was not able to attend. However, teachers did an excellent job presenting the dental health program.

Head Lice — This was a most difficult year combating head lice. We have always had one or two cases but this year was a battle. Weekly head checks began in September and did not stop until late in May. Since the incubation period is from 7-10 days it is necessary to recheck after this length of time.

Special thanks to the First Parish Church for allowing us to use their facilities for the Pre-School vision/hearing clinic.

MAINTENANCE IMPROVEMENTS

The School Department is responsible for maintaining five school buildings, storage building, greenhouse, and athletic facilities. The replacement value for the buildings and contents is approximately \$37,771,869. Mr. James Bickford, Head Custodian, and Mr. Donald Guile, Assistant Head Custodian, and the custodial staff maintaining our schools and related facilities are to be highly commended for the fine work they are doing, and for their sincere efforts in giving our children a clean and healthy environment in which to learn, and for protecting the district's investment in its school buildings.

1982 — Building Repairs and Improvements
Dover High School
1. Painted 7 classrooms
2. Painted restrooms
3. Repaired light fixtures
4. Repaired radiator covers
5. Painted canopy
6. Painted hallways
7. Repaired bleachers
8. Replaced ceiling tile

9. Painted 2 offices
10. Refinished gym floor
11. Replaced 4 electric motors
12. Repaired broken water line
13. Replaced ceramic tile where needed
14. Repaired lockers
15. Repaired exterior doors
16. Repaired desks and chairs
17. Repaired roof
18. Replaced broken glass
19. Repaired seats in auditorium
20. Repaired 8 locksets
21. Repaired and reglued 76 wooden chairs
22. General maintenance of heating system

Dover Junior High School
1. Replaced fire-chamber in No. 1 boiler
2. Replaced ceiling tile
3. Repaired 7 classroom doors
4. Replaced floor tile
5. Repaired desks and chairs
6. Painted boiler room
7. Painted rest rooms
8. General maintenance of heating system

Garrison School
1. Repaired desks and chairs
2. Repaired doors (exterior)
3. Painted rest rooms
4. Painted canopy
5. Replaced baseboard in hallways
6. Replaced floor tiles
7. General maintenance of heating system
8. Painted boiler room
9. Replaced broken glass
Horne St. School
1. Repaired desks and chairs
2. Replaced floor tile
3. Painted rest rooms
4. Painted canopy
5. Painted boiler room
6. Pumped and cleaned fuel oil tank
7. Repaired and painted exterior doors
8. Replaced broken glass
9. General maintenance of heating system
Woodman Park School
1. Replaced batteries in emergency lights
2. Replaced floor tile where needed

Continued on Page 5

Superintendent From Page 4

3. Painted rest rooms
 4. Painted 6 classrooms
 5. Repaired bleachers
 6. Refinished gym floor
 7. Installed handicap ramp
 8. Replaced ceiling tile
 9. Painted boiler room
 10. Replaced broken glass
 11. General maintenance of heating system
- School System**
1. All boilers were cleaned and inspected
 2. All pumps, motors and belts repaired
 3. All heating units and ventilating units were greased and oiled, filters replaced three times per year
 4. Fire escapes and playground equipment have been checked

Reading and Math for grades 6, 7 and 8 were also offered. Students were also given the opportunity to enroll in Driver Education and Basic Computer.

Courses and Enrollment:

Driver Education	22
Civics	10
U.S. History	25
Algebra I	13
Algebra A	13
Geometry	15
Algebra B	5
Math I	3
Math III	1
Basic Computer	8
English I	14
English II	13
English III	15
English IV	5
Physical Education	14
Reading 6, 7 & 8	9
Math 6, 7 & 8	14

ADULT AND COMMUNITY EDUCATION

The Dover Adult and Community Education program for 1982-83 included Adult Basic Education and G.E.D. preparation classes, adult high school academic classes, adult vocational courses, English as a Second Language, and enrichment classes for people of all ages. Total enrollment for the year was 1,162. The chart below gives more details:

Program	Description	Enrollment
Adult Basic Education	classes in basic skills, outreach programs for low income and elderly people, GED class at county jail	169
Eng. as a 2nd Language	classes for refugees and other immigrants on speaking, writing and reading English	121
Adult H.S. Academic Classes	classes for high school credit in English, math, and history	73
Adult Vocational Education	classes in office skills, electricity and certified nursing assistant/homemaker home health aide, business education for youth; job search skills workshops for displaced homemakers	163
G.E.D. Preparation	classes in math, English, and reading-comprehension for people preparing for the high school equivalency test	69
Day Care	nursery for children of Adult Basic Education and English as a Second Language students	35
Enrichment	classes for adults in topics ranging from cooking and crafts to financial planning and solar energy; classes for children in topics such as computer literacy, cooking and dance	532

Highlights for the year for Adult and Community Education included the establishment of a G.E.D. preparation program at Strafford County Jail, the graduation of thirty-nine certified nursing assistants, and the completion of computer literacy classes by seventy-seven children and ninety-one adults. Sixty-eight people earned the high school equivalency certificate by successfully passing the G.E.D. test, and eight men and women completed all credits for the adult high school diploma, including the first person ever to earn all Carnegie units through the Dover Adult program.

Dover High School. Adult Basic Education and English as a Second Language classes and Saturday Enrichment classes met at Dover Adult Learning Center on Atkinson Street. Outreach programs met in space provided by Dover Public Library, the Dover Housing Authority, the First Parish Church, Dover Baptist Church and Strafford County Jail.

SURPLUS SUPPLIES & EQUIPMENT

The School Department continues to take advantage of surpluses made available by various Government agencies, private organizations, and individuals. These materials are obtained at little or no cost other than transportation costs and the cost of routine visitations (and solicitation) by the Vocational Director and others.

TRANSPORTATION

We transport approximately 2,322 students daily to and from school: Dover High School 860

Dover Jr. High School	322
Garrison	340
Horne Street School	236
Woodman Park School	341
Dover Catholic School	170
Dondero School (Ports.)	1
St. Thomas Aquinas	40
Portsmouth Jr. High School	2
Portsmouth High School	1
Great Bay School	4
Rochester Child Dev.	3
Somersworth High School	1
Somersworth (T.A.C.)	1

We travel approximately 4,600 miles per week or 920 miles daily. Total for the year is 165,600 miles. We used 15 regular buses and 3 mini-buses daily. We have 4 buses available as spares. The fleet consists of the following:

No. 1	1976 Ford	60 passengers
No. 4	1973 Ford	60
No. 6	1980 GMC	71
No. 8	1977 Ford	59
No. 11	1977 Int	65
No. 14	1980 GMC	71
No. 16	1976 Ford	60
No. 18	1976 Ford	60
No. 20	1980 GMC	71
No. 23	1972 Ford	60
No. H1	1978 Chev	17 & 1 wheelchair
No. H3	1976 Chev	20
No. 3	1977 Ford	59 passengers
No. 5	1977 Ford	50
No. 7	1977 Int	65
No. 10	1973 Ford	60
No. 12	1970 GMC	60
No. 15	1980 GMC	71
No. 17	1980 GMC	71
No. 19	1981 Int	71
No. 22	1970 GMC	60
No. 24	1980 GMC	71
No. H2	1980 Chev	20

Personnel

- 1 Transportation Director
- 1 Head Mechanic
- 1 Mechanic
- 1 Part-time janitor
- 18 Regular drivers
- 5 Spare drivers
- 2 Monitors

SPECIAL EDUCATION

Approximately 300 Dover students are currently identified as handicapped. Referrals are made by teachers, parents and professionals from other agencies. Evaluations are conducted by the special education staff members and processed through the building placement teams. Dr. Donna Bolian, Coordinator of Special Education, is directly responsible for the special education programs. There are five self-contained special classes for low functioning children, one at Garrison, two at Woodman Park, one at the Junior High School, and one at the High School. Woodman Park has a self-contained class for students with severe learning disabilities. Dover Junior-High School contains a self-contained class for students with severe learning disabilities. The Pre-School classes at Garrison serve handicapped children ages 3 through 5. Resource programs are provided in all schools, including Dover Catholic, to serve the mainstreamed handicapped students. Students whose needs cannot be met within our own system are placed in regional programs or in specialized institutions such as the Rochester Child Development Center and the Great Bay School and Training Center. Three students are currently placed in residential facilities. Federal funds

generated by P.L. 94-142 are being utilized to fund two support positions, a school psychologist and an outreach worker.

USE OF SCHOOL FACILITIES

Garrison, Horne and Woodman Park gymnasiums were used on a weekly basis by several different clubs and organizations again this year during the hours of 6 to 10 p.m. Community demands for use of school facilities have continued to increase this past year and the athletic fields were also in great demand by youth football, adult rugby organizations and softball teams.

CURRICULUM ANALYSIS

The third Accountability Pilot Testing was conducted at elementary, junior and senior high levels. All results in reading, writing and mathematics are being analyzed by curriculum advisors, teachers and principals so that programs may be examined for effectiveness. A Study Skills test based upon system objectives in grades 4-6 is being finalized to assess student progress in independent learning skills. Also, a sequence of mathematics tests, grades 3-8, ensures a coordinated math program is in place. The Writing Folder Program now spans grades 1 through 6 so that teachers and supervisors can monitor student development in penmanship, mechanics, and organization of ideas. The junior high has continued improving its basic skills emphasis, while planning to incorporate into the curriculum an Introduction to Foreign Languages Course and a Computer Literacy Component. The high school continues to emphasize an academic focus in its varied vocational and individual content area subjects. The English Department has been revising its writing and reading course outlines and the Math and Business Departments are continuing to expand their course offerings in computer programming and business applications.

The Dover School System also provides excellent programs in art, music and physical education from grades 1 through 12. Students are exposed to a variety of concepts and skills in these areas to instill a sense of appreciation for these important components of a well rounded education.

SCHOOL COMMITTEE

This has been an extremely busy period for the Dover School Committee with 18 Regular Meetings, 53 Executive Sessions, 27 Special Meetings, 13 Committee of the Whole Meetings, 2 Annual District Meetings, 1 Organizational Meeting, plus Curriculum Meetings.

SPECIAL MENTION

Special mention must be given to the yard work given by the Dover School Volunteers who provide extra individual attention and caring for children, bring the human resources of the Dover community into the schools, and serving as an extra pair of hands for classroom teachers. The total hours donated by the 243 Dover School Volunteers were 10,918.

RECOMMENDATION

The above listed activities identifying some of the School Department's services to the student citizens of the city illustrate a greater public involvement in the public schools. The future success of the city's education program will exist only with your continued help. I strongly recommend your visiting the schools, volunteering your thoughts and services to help us

keep your education program at its present high level.

CONCLUSION

I extend my personal thanks to the School Committee and the members of the community for their efforts and time spent in many meetings — always striving to improve the city's educational system. No report would ever be complete without personal accolades being extended to the Educational Secretaries who have done more than is expected of them, providing those service that are not seen, but which keep the system running on an even keel. My compliments are extended to all the public spirited citizens, the teachers, principals and students.

Bernard F. Ryder
Superintendent of Schools

ASSESSMENTS FOR THE YEAR 1982		
Property Assessments		\$364,789,879
Trailers		4,014,805
Total Assessments		\$368,804,684
Less Elderly & Blind Exemptions		3,867,700
Total Net Assessed Value		\$364,936,984
TAX		
Real Estate		\$16,414,164.55
Trailers		180,666.23
Bank Stock		5,199.95
Gross Tax		\$16,600,030.73
Less Veterans Exemptions		122,411.62
Net Tax		\$16,477,619.11
Donald H. Hemphill Assessor		

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

During the eighteen month budget session, the Department of Planning and Community Development worked closely with both the Planning Board, City Council and Citizen Advisory Committee to upgrade and redefine the planning function in Dover.

The Planning Department staff underwent a reorganization as Assistant Planning Director Jack Donovan left for a new position in Alabama and Linda Clark was hired as Coordinator of Community Development activities. In the Building and Electrical Inspection Division, Richard Selleck served as director. The balance of the staff consisted of Planning Director Timothy Sheldon and secretary Lillian Norton.

The Planning Board also saw some new faces as Councilman James McAdams was replaced by Arthur "Bucky" Peters, a Council representative. Stephanie Faria was also appointed in 1982. Others serving were City Manager Robert Steele, Public Works Director Peter Bouchard, Colonel Harry Griffin, Wallace Akerman, Kerry Forbes, George Maglaras, and William Meserve.

Despite the turnover in personnel, the 1982-1983 fiscal year will be remembered as being very productive in terms of initiating new planning programs and administering existing ones, let alone processing the review of 31 subdivisions and 17 commercial site

reviews. For the purposes of this Annual Report, work activities will be broken down into three categories: Planning Administration, Grants-In-Aid, and Building and Electrical Inspector Division.

PLANNING ADMINISTRATION

The ongoing effort to update Dover's Comprehensive Development Plan remains the Department's highest priority. Through the past five years, virtually all of its work elements have been completed or are well on the way to completion at this juncture.

The Crosby Road Industrial Development Plan developed by the Department was approved for implementation by the City Council and intersection and roadway improvements have been completed. We are happy to report that two industrial buildings are now under construction within the Crosby Road Park.

The "Pacific Mills Quadrangle Commercial Revitalization District — A Redevelopment Plan" was approved for implementation by both the Dover City Council and the Dover Housing Authority. The Redevelopment Plan establishes a comprehensive redevelopment strategy for the purpose of revitalizing the Pacific Mills Complex and the Cochecho River.

A Sign Ordinance has been developed by the Planning Department and

Continued on Page 7

FIRE & RESCUE

I am happy to present the Annual Report (18 months) for the City of Dover Fire & Rescue Service for 1982/83.

Although the transition from a calendar year to a fiscal year budget was compounded by an extremely austere budget, significant steps to improve the quality and quantity of fire and rescue services were accomplished with the thoughtful attention and support of your office and the City Council. For this cooperation and assistance and that of other individuals and groups, I wish to express appreciation. Also, I would like to recognize in particular the continuing hard work of the members of our department. A great part of this service would not have been possible without the continued dedicated effort by our personnel. They have contributed many hours and much effort to fire and rescue service in our city.

The statistics reported indicate a small increase in many phases of fire activities, fire loss, and related operations; however, there has been a slight decrease in emergency medical calls. The major increase for structure fires was due to a change in our reporting system for classifying chimney fires. It is also gratifying to note that our malicious false alarms are continuing to decrease; however, system malfunctions and unintentional calls are on the increase. A concerted effort is now being made to identify the reasons for these increases and alternatives are being researched to reduce the number of incidents.

You will note under the

Fire Training, Prevention, and Emergency Medical Services reports that these divisions are maintaining a high level of output as support services to suppression.

There is no doubt their efforts have had a positive effect on our minimal increase of incidents, fire loss, and fire related fatalities. Because inflationary trends have reduced our level of suppression forces, these divisions have filled the void through education, training, and enforcement of codes.

It continues to be acknowledged that on-the-job accidents are extremely costly to the community, and unfortunately they will never be totally eliminated. However, this department which at one time had the highest number of accidents, has significantly reduced the figures to such a point whereby we can be proud of having one of the best records. Nineteen hundred and eighty-one records indicate an average of 2.25 accidents per month, while the past 18 month average reflects 1.2 accidents per month. Total Accidents: 1981, 27; 1982, 18; 1983 4.

It is difficult to identify what directly affected this reduction; however, it is our assumption that the personnel's efforts, the physical fitness program, and the safety program have all contributed to this improved performance.

The City Council took steps to improve the working and living conditions at the Central Fire Station by approving the first phase of a Capital Improvements Program. Approximately 75% of the needed requirements have

been completed, and although the building is not as functional as desired, the renovations have had a positive effect on the efficiency and effectiveness of the department. With the additional funds for the 83/84 budget, this project should be completed by the end of 1983.

A recent survey completed by students from the University of New Hampshire indicates that of the citizens polled, 97% rated the Fire Service as good or excellent and 94% rated the rescue service as good or excellent. We are well aware that these figures represent citizen perceptions of the service and should not be interpreted as an indication or measurement of the quality of the services provided. However, we will continue as we have in the past to attempt to deliver an effective and efficient fire and rescue service and every effort will be made to continue to improve our quality and quantity of work.

The Training Division has again achieved a new high in the total number of man hours of training. The 1982-83 totals exceeded the 1981 totals by over 250 hours per month.

There has been a steady and rapid increase in training since 1978. On the average, if you totaled the training hours for the three years prior to 1978, they would not add up to any two months of training in 1982. That is quite a remarkable change.

Special training courses offered to department personnel increased by 80%. Below is a list of those training courses. Abdominal Injuries, Rescue from Heights, Quick Action Preplans

Radiation Detection
MAST Trousers
Mock Disaster (Wentworth-Douglass Hospital)
Mock Disaster (Dover High School)
Rookie School (4 men)
Esophageal Obturator Airway (EOA)

There is a substantial increase in the list of courses and drills presented to firefighters on duty. The list doesn't mean that all firefighters received all courses and drills. In order to increase productivity and stimulate creativity, the process of mandating courses to all shifts was dropped. This allowed instructing officers to develop courses that they felt were more beneficial to the individual shifts. This also allowed firefighters to have input into the training program and even involved some of them in instructing courses.

In the future, however, mandated courses will not be ruled out completely. They are necessary in order to reach certain goals and objectives.

Below is a list of those courses and drills taught for the past 18 months:

- Cardiopulmonary Resuscitation
- Mechanical Breathing Aids
- Aerial Ladder Operations
- Ladder Pipe Operations
- Hydraulics
- Fractures and Dislocations
- Special Equipment for Rescue
- Auto Fires
- Forms, Records, and Reports
- Brush and Forest Fires
- Gas Tank Fires
- Farm Rescue
- Pesticides
- Auto Extrication
- Safety
- Ground Ladders
- Streets & Hydrant
- Locations
- Hose (loads, testing, and evolutions)
- Arson
- Engine Company Operations
- Tours (pre-fire planning)
- Interior Search & Rescue
- Tools and Equipment
- Stokes Management
- Elevators
- Ventilation
- FIRE TRAINING**
- Forceable Entry
- Driver Training
- Wood Stoves
- Emergency Childbirth
- Diagnostic Signs
- Repelling
- Ice Rescue
- Ropes & Knots
- Protective Breathing Apparatus
- Some of the courses that have been taught and other courses that are scheduled to be taught in the next 12 months are listed below. There are other courses that will be taught that do not yet appear on this list because they are dependent on necessity and department needs.
- DEPARTMENT TRAINING**
- Ice Rescue
- Elevator Emergencies
- Hydraulics
- Hose Evolutions
- Wood Stoves
- Stokes Management
- Fire Streams
- Fire Scene Operations
- Protective Breathing Apparatus (obstacle course)
- Ventilation
- Forceable Entry
- Sprinkler Systems
- Hydrant & Street Drills
- Cardiopulmonary Resuscitation
- Traction Spinting
- Tools & Equipment
- Tours (pre-fire planning)
- Mass Casualty
- Ilvage & Overall
- Aircraft Accidents
- SPECIAL**
- Patient Assessment
- Reproductive Organs

Hazardous Materials
Fire Hazard Properties of Flammable & Combustible Liquids
Pump Service Testing
Open Heart Surgery
Mock Disaster (W.D.H.)
Handling LNG Trucking Emergencies

FIRE PREVENTION DIVISION

During the past 18 months, special emphasis was put on public education. The Bureau of Fire Prevention conducted 23 classes on fire extinguishers and certified 648 people in the proper selection and use of fire extinguishers. We conducted 12 classes on fire evacuation and the proper way to carry people and certified 362 people. We developed and implemented a fire disaster plan for three health care facilities and one school.

Several classes were conducted throughout the grade schools and consisted of the following, "Stop, Drop and Roll Methods," grades one, two, and three; "Fire Danger Spots," grades four, five, and six; and "Fire Evacuation Planning in the Home" for grades seven and eight. Classes were conducted at Dover High School, which covered fire prevention in general for a 10 week credited course for 52 students.

Classes were conducted at Davidson Rubber and the Strafford County House of Correction in fire evacuation and self-contained breathing apparatus. We conducted eight classes on the proper installation on solid fuel appliances. A total of 138 man hours were spent in training department personnel in fire investigation and in-

Continued on Page 7

CITY OF DOVER FIRE & RESCUE 1982-83 INCIDENT ANALYSIS

	79	80	81	82	83
Structure	60	72	61	95	51
Outside	18	9	7	6	2
Vehicle	39	36	28	41	14
Brush	61	82	59	43	22
Refuse	25	30	31	31	8
Explosion-No Fire	1	3	2	1	
Outside Spill-Fire	3				
Fire Explosion-NCA	4	1			
Steam Rupture	4	2	3	2	
Air, Gas Rupture	3	1	2	1	1
Overpressure Rupture-NCA	1		3		
Emergency Medical Call	2	200	885	783	387
Lock-In	4	4	2	3	
Search	22	1	2	1	1
Extrication	9	16	12	9	3
Rescue Call-NCA	1	10	4	17	5
Spill, Leak-No Ignition	57	66	52	49	17
Explosive, Bomb Removal	3				
Excessive Heat	1	5	3	5	7
Power Line Down	11	8	5	3	5
Arcing Electrical Equipment	37	48	33	38	20
Chemical Emergency	3	2		3	1
Hazardous Condition-NCA	8	14	11	12	9
Lock-Out	29	75	77	156	163
Water Evacuation	16	13	3	7	17
Smoke, Odor Removal	8	8	4	1	1
Animal Rescue	15	14	11	10	9
Assist Police	37	26	16	29	16
Unauthorized Burning	52	53	32	23	6
Cover Assign., Standby	20	11	6	4	3
Service Call-NCA	190	173	96	215	82
Smoke Scare	138	101	103	110	45
Wrong Direction	7	3		3	

Controlled Burning	22	38	16	18	16		
Vicinity Alarm	3	1	2	2			
Steam	9	15	5	9			
Good Intent Call-NCA	20	24	19	19	10		
Good Intent Call-Insufficient Info.	1		2	1			
Malicious False Call	69	100	56	19	11		
Bomb Scare	3	2					
System Malfunction	56	49	49	82	34		
Unintentional	31	19	28	58	31		
False Call-NCA	8	4	4	7	4		
False Call-Insufficient Info.	1						
Type of Situation Found-NCA	10	6		8	7		
TOTALS	1085	1386	1137	1924	1008		
TOTAL CALLS							
PER DAY	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
PER WEEK	383	399	429	437	445	430	409
TOTAL CALLS DURING	0000-0600	0601-1200	1201-1800	1801-2400			
SPECIFIC HOURS	261	647	1099	925			
METHOD OF ALARM							
Telephone							428
Private Fire Alarm							15
Radio							59
Direct Report To A Fire Station (verbal)							3
No Alarm Received-No Response							2
911							2423
Method Of Alarm From The Public Not Classified Above							2
MUTUAL AID	GIVEN	RECEIVED					
	67	24					
NUMBER - OF - FIRE - RELATED, INJURIES							
PERSONNEL							CIVILIANS

ESTIMATED DOLLAR LOSS	\$1,194,135
TOTAL CALL MEN RESPONSE FOR THE YEAR	74
TOTAL MILEAGE FOR INCIDENTS	15,751
TOTAL FIREMEN WORKING OVERTIME FOR INCIDENTS	478
TOTAL INCIDENTS PER WARD	1 2 3 4 5 6
	447 482 375 444 481 636

FIVE LARGEST LOSSES IN 1982-83

	Estimated Dollar Loss
Kimball Hotel	Hotel/Restaurant \$445,000
Newick's Lobster House	Restaurant 365,000
Willard Road	Residence 25,000
Garrison Road	Residence 70,000
County Farm Cross Road	Residence 50,000

FIRE CASUALTIES	1979	1980	1981	1982	1983
	0	0	1	0	1

COMPANY RESPONSE BY MONTH

	1979	1980	1981	1982	1983
January	67	84	111	176	194
February	97	90	98	136	145
March	102	110	125	140	181
April	96	135	105	155	170
May	93	125	116	136	141
June	86	118	73	129	177
July	112	139	84	147	
August	92	109	72	154	
September	84	106	79	131	
October	87	111	76	202	
November	73	102	82	181	
December	96	157	116	237	
Total	1085	1386	1137	1924	1008

● Fire

spections.

Forty-eight man hours were spent on the Dover Days in display and handouts of fire prevention material. An additional 50 man hours were spent at energy fairs where displays were set up, pamphlets were handed out, and personnel were on duty to answer questions. There were 69 days in which we covered shift vacancies for a total of 552 man hours. We reviewed 63 sets of plans for new construction and renovation, answered in excess of 1,100 phone calls, and investigated 16 fires.

It is the intention of the Bureau of Fire Prevention to increase inspections by 30% and to increase public

A recent survey conducted by 20 students from the University of New Hampshire indicated that 82% of those questioned have smoke detectors in their residence. Therefore, a concerted effort will be made to disseminate information to the remaining 18% in hopes of substantially increasing the 82% figure.

With no major equipment improvements, we achieved our objectives by increasing the quality of service. We increased the number of employees with special skills and training. The personnel with Emergency Medical Technician (EMT) skills was increased to help us reach more injured

meet the demand for this education and level of training. We foresee an ever increasing request from the public for this training. Our department has gone further and offered this training to other City departments. We have been met with great enthusiasm from them. Some of these departments are Dover Ice and Tennis, Dover school teachers, Dover Sewer Department, and Dover Public Works.

To help the public help themselves, we continued in providing classes for them. Personnel from our department have provided to the community and other City departments 27 classes, reaching 659 civilians on the following

community. We will help private industry set up their own emergency response team of quality trained personnel. With the greatest need of a suddenly ill or injured person being within the first few minutes, these teams will reduce deaths and

injuries. Education in the area of cardiovascular disease, the number one killer in the United States, will continue in a more expanded cardiopulmonary resuscitation program to the public.

In-house programs will

be aimed at maintaining skill levels and laying a firm foundation for the planned implementation of intravenous therapy, cardiac monitoring, and defibrillation.

David F. Bibber
Chief, Fire & Rescue

● Planning Dept.

From Page 5

has received support of the Dover Housing Authority as well as support from the Chamber of Commerce. The Planning Board and City Council will review the much needed regulation in September 1983.

Two-thirds of the Planning Board's Economic Zoning Recodification has been formally approved and implemented by the City Council. Highlights of this comprehensive rezoning package include:

1. Creation of the Cochecho Waterfront District — a new incentive zoning district whereby high quality development is promoted along Cochecho River waterfront properties.

2. Creation of the Urban Multiple Use District — a new zoning district to encourage the redevelopment of Central Business District buildings (Sawyer Mills-Pacific Mills) into multiple land use facilities.

3. Expense of the Central Business District Zone to include the Portland Avenue, Preble Street, Portland Street, Mechanic Street, School Street and Locust Street.

4. Expansion of the Office District Zone in the vicinity of the Wentworth Douglas Hospital from Glenwood

Avenue to Ash Street.

The Knox Marsh Road Growth Management District were created by the City Council to guide the expansion of residential and industrial land development.

The Planning Board recommended and the City Council approved a \$1,405,000 Capital Improvement Program.

The Planning Department assumed responsibility for the developing of the Pierce Street School Redevelopment Package. Presently, the International Brotherhood of Electrical Workers bought and fully rehabilitated the former school building.

The Planning Department, working with the City Council's Parking and Traffic Committee, developed the recently enacted Truck Route Program and Urban Safety Signage Program.

The Planning Department assumed responsibility for developing the Cochecho River Dredging Project. Engineering is presently underway for a winter 1984 dredging.

GRANTS IN AID

The Planning and Community Development Department continues to

be very successful in obtaining Federal monies. During the past eighteen month period, the City has received \$738,000 from the United States Department of Housing and Urban Development of Housing and Urban Development (U.S.D. — HUD) via the Community Development Block Grant, (CDBG) program.

Projects funded include the Acquisition program in The Main Street Revitalization District, Housing Rehabilitation in portions of Ward I, infrastructural improvements on the Pierce Street Truck Route.

The Cochecho River Dredging Project has been initiated; a section of the river will be dredged to desilt the boating channel and turning basin. This project is particularly important for the revitalization of the Cochecho Waterfront District.

A Parking Engineering Siting Analysis was completed, and presented to the City Council.

\$105,000 in Jobs Bill funds will provide for the Pierce Street Reconstruction Project, whereby the Pierce Truck Route will be established.

Cont. On Page 8

TYPE	INSPECTED	REINSPECTED
Assembly	103	35
Educational	27	9
Child Day Care	36	14
Health Care	23	5
Penal	3	1
Residential Single Family	35	2
Apartment	63	19
Hotel	2	0
Rooming House	1	0
Mercantile	69	19
Business	27	7
Industrial	22	2
Storage	4	1
Wood Stoves	137	24
Oil Burner	46	0
Foster Homes	17	4
Total	615	142

education by 10% in the year 1983. The Bureau of Fire Prevention will develop a public education program to be aired on Cable T.V. The program will be geared towards home fire prevention, with a strong emphasis on home escape planning and smoke detectors.

patients at incidents with trained and competent personnel. EMT's with advanced life support skills increased and Medical Anti-Shock Trousers level of training almost doubled.

To help us meet other objectives with the general public, we have doubled our CPR Instructor's to

topics:
Cardiopulmonary Resuscitation
Cardiopulmonary Resuscitation Instructor
First Aid for Babysitters
EMS as a Career
Blood Pressure Clinic
The near future will bring Dover Fire & Rescue's EMS closer to the com-

● Dept. of Parks

From Page 4

playground/trips/tennis program until July 5, 1983; reduction of part-time/temporary Butterfield Gym and Indoor Pool staff hours; and, a delayed Guppy Pool opening from Memorial Day weekend to June 24. (The delayed playground opening may prove to affect attendance.) All the staff pitched in to try to keep business going as usual; and, because they were willing to work above and beyond the call of duty, we balanced the Budget.

Despite the problems caused by inadequate funds, we managed to retain our popular activities, start some new programs and increase our fund raising efforts and external support. Fees, however, were increased for several of the popular activities; and, new programs were started only if self-supporting through fees and/or volunteer help. Adult fitness/aerobic classes became more popular and classes were added at both the Gym and Indoor Pool. Youth basketball and youth softball participation increased, as did adult volleyball and adult softball. Although gym user fees increased, more

people purchased season passes and attendance was up from the previous year. For the first time ever, a fee was charged for the July 4th Fireworks display and the Halloween Haunted House. This raised a few hackles; but, most people realized the necessity to pay as you go in order to provide these worthwhile events. Volunteerism increased; and, despite the hard economic times local merchants, individuals and service clubs/organizations reached even deeper into their pockets to help us out.

The loss of the Southside Little League field and Mount Pleasant Park due to cemetery expansion, was very disheartening and generated a concern for protecting other open space and recreation areas from future similar fates. Some people brushed it off by referring to our over abundance of ballfields in Dover. It should be noted, however, that there are 56 organized baseball/softball teams and only 10 ballfields; 5 of which are located on school property and one which is private. There are no lighted fields other than Guppy Park softball field. The three small minor fields located

behind Garrison School, although adequate for young children are not sufficient for high-caliber baseball/softball. The Woodman Park baseball field, once an excellent facility, has deteriorated due to lack of maintenance and vandalism problems. This field and surrounding track have been rutted by automobiles driven by those who decide to swing into the park for a night race around the track. Hopefully, adequate barriers can be installed to protect the field and track so this area can be restored. Other areas in need of major attention are: Horne Street Park/Playground, Woodman Park Tennis courts, Park Street Park and Bellamy Park.

I would like to thank my staff, the Recreation Advisory Board members, the School Department and hundreds of donors/volunteers for working hard and supporting our Community Recreation Program. Looking ahead, I hope that we will continue to better serve the needs of our citizens and we can only accomplish such through our shared efforts.

Donald E. Heyliger,
Parks and Recreation

TAX COLLECTIONS

1982 was a year of changes in the Tax Office. The combining of the Water & Sewer Billing department in the same area as the Tax Office made for better coordination between both departments. Also added to the Tax Office was the issuance of Motor Vehicle Stickers for Reregistration thus allowing customers the convenience of 1-stop complete Motor Vehicle Registration Service. Below please find resume of collections as a result of various Warrants committed to the Tax Office for 1982 with a comparison of other years.

	1980	1981	(18 months) 1982
Motor vehicle	446,783.15	498,060.50	935,339.00
Notary	38.00	86.50	116.00
Overages/Shortages	+ 1.55	- 137.64	- 281.26
Bank Stock	5,860.99	5,795.75	5,199.95
Resident Tax Current	99,780.00	99,310.00	109,410.00
Resident Tax Prior	16,220.00	16,330.00	17,450.00
Property Tax Current	7,577,449.59	8,564,008.87	14,598,045.33
Property Tax Prior	1,296,987.70	1,544,440.13	1,035,858.99
Yield Tax	522.24	993.39	1,158.69
Boat Tax	3,062.70	1,695.40	2,643.05
Redemptions 1981	—	—	548,748.08
Redemptions 1980	—	268,098.24	332,757.53
Redemptions 1979	234,075.52	138,095.49	83,325.84
Redemptions 1978	117,155.46	67,481.12	—
Redemptions 1977	49,874.83	—	—
Redemptions 1976	5,736.02	—	—
Int., Cost, Penalties	84,934.27	99,756.77	242,408.61
TOTAL	\$ 9,938,482.02	\$11,304,014.52	\$17,912,179.81
Other Collections			
Water	516,099.87	505,348.22	1,283,550.08
Sewer	941,651.00	808,663.20	1,233,689.09
Fire Lines	6,149.00	9,614.50	16,436.00
Maintenance	24,446.91	20,761.18	29,298.09
Total Other	\$ 1,488,346.78	\$ 1,344,387.10	\$ 2,562,973.26
GRAND TOTAL	\$11,426,828.80	\$12,648,401.62	\$20,475,153.07

Philippe J. Morrissette
Tax Collector

March 5, 1982 and approved on December 15, 1982.
Medical:
 January 16, a fire at Hotel Kimbal and neighboring apartment houses. St. Mary's Hall was utilized to handle refugees. Approximately 18 persons were put up at the Inn Town Motel. Bill Carberry, Tom and Pat Dolloff, Denis and Roberta Belheimer, and Linda Beodette of the Dover Chapter Red Cross & Disaster Teams all helped in this crisis.

A limited disaster test was held in July 1982 at the Dover High School. Both Barrington and Dover rescue Units took part the 13 victims were transported and treated at the Wentworth Douglas Hospital has planned.

In June of 1983 the local Red Cross Chapter Office moved into our new area at

the former telephone building.
General:
 On January 15, 1983 a seminar was held in the Portsmouth Armory on Crisis Relocation. Mr. Richard Stromme newly appointed Disaster Head for New Hampshire was present along with staff and military dignitaries from Pease AFB, Navy Yard, National Guard and Coast Guard, as well as representatives from local cities and towns.

Channel 12 gave our new offices an airing on March 22, 1983.

Commun:
 With the addition of the A.R.E.S. (American-Radio-Emergency Service) joining our new facilities. We have gained approximately 60 new members in the Communications group. On February 1 Mr. William

Dodge has volunteered to be our Communications Officer. This group meets monthly through the year. Our Mobile C.B. Group has been meeting monthly with hosts Tom and Pat Dolloff this unit doubles as the Red Cross Disaster Team. On March of 1983 Milton - Stillberger has taken over as C.B. Radio Officer and Tom Dolloff as Operation Officer as well as Disaster Chairman for the Red Cross Chapter. Our first Radio Transmission was made from our new headquarters on March 29 by Mr. William Dodge, R.O. on 6 meters. Work will be continuing thru 1983 to set up antenna, etc. to be complete communications converge to Concord Headquarters as well as local areas.

Gilbert V. Dolloff
 Local Civil Preparedness Coordinator

ECONOMIC DEVELOPMENT DEPARTMENT

In the period covered by this report, Jan. 1, 1982 through June 30, 1983, economic activity was greatly influenced by the recession. It is only within the last few months that we have begun to see an encouraging upswing in economic indicators. In spite of the recession and in anticipation of an improving economy, the Economic Development department accelerated its efforts in promoting and developing Dover as a good location for business and industry.

During this 18 month period, a brochure on the Crosby Road Industrial Park has been designed, printed, and is being distributed to prospective users of the Park. The intersection of Crosby Road and Littleworth Road has been improved through widening and installation of entrance and exit lanes. An attractive sign has been constructed and erected at the Park entrance. Crosby Road has been completely resurfaced and the installation of a sewer pumping station has been completed.

During the early months of 1982, we initiated and assisted in negotiations between the Kearsarge Corp. and Kimball and Brown Co. These negotiations resulted in Kimball and Brown (Allied Van Lines) purchasing the Kearsarge property and investing substantial funds in renovating and rehabilitating the building.

During this same period, the former Estes Machine Co. on Progress Drive closed its doors and the building was put up for sale. Within the last year we have shown the building to six prospective users. Recently, one of these prospects purchased the building and is in the process of renovating and rehabilitating it. Shortly after Jan. 1, 1984 the new owner will be moving his business into the building from Haverhill, Mass. this new business will employ 20 to 25 skilled mechanics. We also assisted a small wood products manufacturer in finding space in the Southeastern N.H. Industrial Park.

When Detector Electronics decided to move their Crosby Road operation, employing 15 people back to their Minneapolis headquarters, we were able to bring them together with Seacoast Beauty Supply. The negotiations resulted in a sale of the property. Seacoast Beauty Supply has now moved its corporate offices and distribution center to Crosby Road, resulting in an increase of 25 or more jobs.

The Economic Development Department has also assisted in locating space for both Hesser and Franklin Pierce Colleges, has answered over 100 inquiries from prospective new businesses and industries, has assisted a number of local industries in finding space to meet their expansion needs, and has assisted developers in such projects as the Sawyers Mills redevelopment, the Shaws and Hannaford Brothers development on Central Ave., a number of office projects and is currently deeply involved with the proposed redevelopment of Pacific Mills.

As of this writing, extension of roads, water sewer and drainage lines are under way in Crosby Road to accommodate the construction of an 11,000 square foot truck terminal and a 26,000 square foot multi-tenant speculative building.

During this past 18 months we have designed and run an advertising campaign in area and national publications, conducted a wage and benefit survey of local industry, conducted tours of industrial areas and the Miracle Mile for City Council members, DIDA and the Chamber of Commerce, handled the sale of Pierce St. School and the purchase of land fronting on the Isinglass River to provide a source of water for the Water Department.

We are currently negotiating with two local and two out of state firms for locations on which they can build new manufacturing facilities. With a continuing upswing in the economy, the 1983-84 year should be one of increasing activity.

DOVER INDUSTRIAL DEVELOPMENT AUTHORITY

DIDA has had a very active 18 months. Early in 1982, Protective Covenants for the Crosby Road Industrial Park were adopted and registered with the Strafford County Registry of Deeds. These covenants set standards for the sale of land in Crosby Road and provide guidelines for its development.

For approximately 8 months DIDA worked with a developer, constructing a plan for the purchase and redevelopment of the Pacific Mills property. The plan involved the purchase of the mill property by DIDA and the immediate resale to the developer with long term financing by DIDA. After lengthy negotiations and on the eve of DIDA securing an option on the property, the developer withdrew because of other business commitments.

We have long felt the need for a short, easy to read explanation of DIDA's powers and functions. Within the last six months we have developed and had printed, a brochure, in a question and answer format, which provides the type of information needed by prospective new businesses and developers.

During this fiscal year DIDA has worked out a land exchange with Allied Van Lines which realigns the boundary between DIDA and Allied's property. This exchange has made possible the squaring off of proposed sites and has given Allied additional land for truck parking.

DIDA also deeded a 50 foot strip of land to the City for a future street which will run from Crosby Road to the east boundary line of the Industrial Park and provide a right of way of sewer and water lines.

Early in this fiscal year DIDA began considering the desirability of constructing a speculative building to provide leased space for industry not wishing to purchase land. Inquiries revealed a need for such space but the cost of constructing such a facility appeared to be in excess of half a million dollars. Since such funds would have to be provided through a bond issue, DIDA's directors voted to delay any such project until economic conditions improved.

In August of 1982 two local businessmen approached DIDA with a proposal to purchase 12 acres of land in the Crosby Road Industrial Park. They proposed to erect a 10,000 square foot truck terminal on 2 acres and a 26,000 square foot multi-tenant speculative building on a separate 3 acre parcel. After lengthy negotiations agreement was reached whereby the two buildings proposed would be erected immediately.

The agreement further provides that as soon as the first building is fully rented construction will start on a second. It is expected that within five years, a total of 100,000 square feet will be constructed and occupied. To avoid speculation, DIDA has retained the right of first refusal on any resale of either land or buildings. As of this writing both buildings are under construction. The truck terminal should be ready for occupancy by early September and the multi-tenant building by early October.

George W. Garrett
 Economic Director

Planning Dept.

BUILDING INSPECTION DIVISION

Month	Permits	Est. Cost	Fees
Jan	11	634,000	843.00
Feb	9	235,000	413.00
Mar	17	406,000	845.00
Apr	22	393,000	690.00
May	20	328,000	596.00
June	20	315,000	664.00
Jly	12	126,000	276.00
Aug	26	528,000	1028.00
Sept	25	358,000	778.00
Oct	23	429,000	882.00
Nov	17	299,500	631.00
Dec	16	294,600	644.00
Jan	10	427,000	646.00
Feb	15	234,500	486.00
Mar	21	583,500	991.00
Apr	28	562,900	1098.00
May	40	3,483,000	3659.00
June	22	502,000	932.00
		9,555,500	16107.00

Timothy Sheldon
 Planning Director

PUBLIC LIBRARY

The long 1982-83 transition to a new fiscal year saw a continuation of the steady growth of activity in the Dover Public Library that has been witnessed over the past several years. Total circulation for the July '82 - June '83 period was 176,428, a jump of more than 13 percent over the 1981 figures. Circulation of material is only one measure of a library's activity, but this year, using newly developed sampling techniques, we were able to measure the Library's total output of services. Among the impressive findings: each year 142,000 visitors enter the Library, 65,000 items are used by adults within the building, and over 18,300 questions are answered by the staff.

The Children's Room was a center of rewarding activity, with a 20 percent increase in circulation and a waiting list for the many activities offered, including 145 story hours attended by 1,972 children. The book collection grew

to 63,657 volumes, with 5,557 volumes added and 2,104 discarded during the fiscal year. The Library collection also contains 1,262 phonograph records, 414 rolls of microfilm, and 190 magazine subscriptions.

An important new service was initiated early in 1983 when a Northstar "Advantage" computer and Epson printer, the gift of McIntosh College President Richard Waldo, were made available for public use. The sale by the Library of back issues of "Good Housekeeping" to the magazine's publisher provided funds to purchase a variety of useful programs for the computer. The equipment has been extremely popular with people of all ages and has been in almost constant use.

A major undertaking of the Friends of the Library was the publication of a commemorative cookbook honoring the Library's centennial. Titled "Food for Thought," it captured

the flavor of Dover and its library during the past century and was both a critical and financial success.

The Library was designated a depository for important city reports and documents by City Council resolution. As the depository collection grows through the years it will become a valuable source of information for city officials and all Dover citizens.

As the year drew to a close \$202,000 for capital improvements to the Library building was approved by the City Council, beginning the first phase of a program to remedy long-standing deficiencies in the 78 year old Carnegie Building. The staff and trustees look forward to the start of the Library's second century of service to the people of Dover in a building made safer and more comfortable for its users.

Donald K. Mullen
 Library Director