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C.2 PORTSMOUTH, NEW HAMPSHIRE

Annual Report

1960



NEW HAMPSHIRE
STATE LIBRARY





TUGBOAT FERRY 1048—20 below zero morning in February, 1917—stuck in flood tide ice jam, Piscataqua River.

Annual Report

1960

Directory of City Officers

FIRE GE 6-1127

Administration, General	GE 6-4125
Ambulance	6-1127
Assessments	6-1117
Auto Permits	6-1124
Beano Licenses	6-2145
Bicycle Licenses	6-0013
Bills and Accounts	6-9222
Birth Certificates	6-0013
Building Permits	6-5867
Cemetery	6-0176
City Council	6-4125
Civil Defense	6-6666
Dance Licenses	6-0013
Death Certificates	6-0013
Sewers	6-0176
Dog Licenses	6-0013
Elections	6-0013
Engineering, City	6-0176
Garbage Collection	6-0176
Health, Public	6-6015
Housing, Low-rent, Public	6-3217
Library	6-5724
Marriage Certificates	6-0013
Milk Licenses and Inspections	6-6015
Mortgages and Conditional Sales	6-0013
Nursing, Public Health	6-0815
Oil Burner, Inspection	6-1127

POLICE GE 6-2145

Ordinances & Resolutions	GE 6-0013
Parks	6-0176
Payments by the City	6-9222
Personnel, City	6-4125
Planning, City	6-5869
Plumbing Permits/Licenses	6-0200
Purchasing	6-4125
Recreation	6-4256
Refuse Collection	6-0176
Red Cross	6-2600
Sanitation	6-6015
Schools	6-2434
School Nurse	6-2601
Selective Service Registration	6-0013
Snow Plowing & Sanding	6-0176
Street Lights Burned Out	6-4125
Street Maintenance	6-0176
Tax Collection	6-1124
Taxicab Permits	6-0013
Treasury Information	6-8221
Urban Renewal & Redevelopment	6-3217
Water	6-0176
Water Bills	6-2436
Welfare	6-1925
Weights & Measures	6-3902
Zoning	6-5869

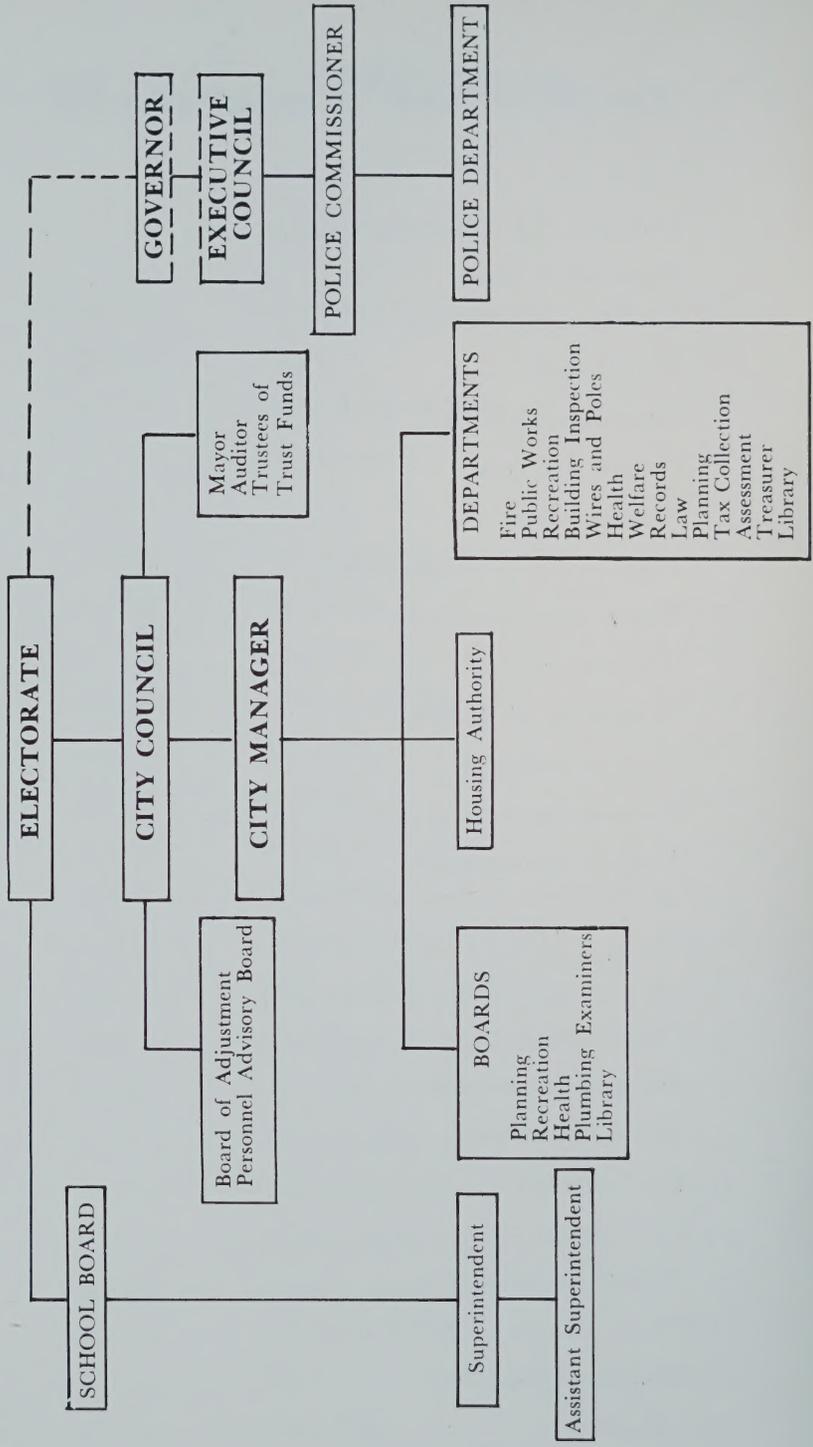
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Organization Chart

CITY OF PORTSMOUTH



City Manager's Message



ROBERT C. VIOLETTE
CITY MANAGER

City of Portsmouth, New Hampshire

OFFICE OF THE CITY MANAGER

April 17, 1961

Honorable Mayor, Members of the City
Council and Citizens of Portsmouth
Portsmouth, New Hampshire

Gentlemen:

It is my privilege and pleasure to bring you the Annual City Report. This 1960 report is the twelfth since Portsmouth adopted the Council-Manager form of Government.

The purpose of this report is to inform you of the past activities of your local government and acquaint you with what has been planned for the future.

Space does not allow the printing of complete reports so only part of the information is submitted. Complete reports are available to the public and may be seen and examined at City Hall, any time and by any one who is interested.

We finished the year with a substantial unexpended balance which will be applied to the 1961 Tax Rate.

The constant valuable help received from the Members of the City Council, City Employees, and You, the Citizens, has been the major factor in achieving this great success, you may rest assured that it was needed and is greatly appreciated.

We will continue to keep you informed, daily, through our local newspaper and radio stations, whose cooperation and good will we now enjoy and are forever grateful.

Respectfully submitted,

Robert C. Violette
City Manager

RCV:I

Portsmouth City Council



COUNCILMEN: Left to right: Donald H. Margeson; Samuel McMaster; William F. Keefe; Assistant Mayor John J. Wholey; City Manager Robert C. Violette; Honorable Mayor Robert A. Shaines; City Clerk Thomas J. McDonough; City Attorney John C. Driscoll; Councilmen: Clayton E. Osborn; Peter E. O'Donnell; Erminio A. Ricci; Irving Tober.

1960 SUMMARY OF ACTIVITIES

Held 12 regular meetings.
Held 10 special meetings.
Conducted 11 Public Hearing Sessions.
Adopted and Amended 11 City Ordinances.
Approved Annual Budget of \$3,642,664.49.

Council Members: 9

Executive Department:

Robert C. Violette, City Manager
Mrs. Leda Z. Sombric, Secretary

Administrative Officers

CITY CLERK	Thomas J. McDonough
CITY AUDITOR	Wilfred E. Young
CITY ASSESSOR	Lucien O. Geoffrion
TAX COLLECTOR	James P. Healy
CITY TREASURER	Mrs. Teresa B. Demarais
CITY ATTORNEY	John C. Driscoll
BUILDING & SANITARY INSPECTOR	Lewis M. McNeil, Sr.
CITY MARSHAL	Martin O. Betz
FIRE CHIEF	Frederick R. Crompton
DIRECTOR OF WELFARE	Mrs. Mildred Riese
DIRECTOR OF PLANNING	Albert C. Wennberg
DIRECTOR OF PUBLIC WORKS	Nat S. Stevens
SUPERINTENDENT OF SCHOOLS	Raymond I. Beal
Assistant Superintendent of Schools	Herbert R. Hagstrom
CLERK OF COURT	Lois S. Van Bubar
ASSOCIATE JUDGE	Samuel Levy
DIRECTOR OF RECREATION	Frederick Watson
LIBRARIAN, PUBLIC LIBRARY	Miss Dorothy M. Vaughan
MEAT INSPECTOR	Lionel Trudel, V.M.D.
SEALER OF WEIGHTS AND MEASURES	William A. Thomson
DOG OFFICER	Edward J. Flahive
FIRE ALARM SUPERINTENDENT	Arthur M. Patterson
PLUMBING INSPECTOR	Edgar F. Wood

Council Activities - 1960

JANUARY, 1960:

Public hearing—to rezone land on Lafayette Road.
Passed Ordinance rezoning land on Lafayette Road —
Commercial District #18.
Passed Resolution #1—Authorizing expenditure of
funds.
Passed Resolution #2—Authorizing Temporary Loan in
Anticipation of Taxes.

FEBRUARY, 1960:

Ernest Stafford & Samuel Cresta appointed to Zoning
Board of Adjustment.
Dorothy Lear—re-appointed Trustee of Trust Funds.
Public Hearing—1960 Budget.
Passed—1960 Budget.

APRIL, 1960:

Irving L. Tober elected to fill unexpired term of Mary C.
Dondero, Councilman.
Authorized Robert Marvin Law Library to be moved to
Public Library.
Committee appointed to study mosquito control.

MAY, 1960:

Accepted streets in Gosling Meadows.
Voted to raise pension of retired Police Officers to \$1800.
per year.
Accepted certain streets in Elywn Park:
Van Buren Avenue, Dwight Avenue, Fillmore Road,
Adams Avenue, Tyler Place and Harding Road—all on
Plan B—Dated June 1956.
City Auditor advised Council that Million Dollar Sewer
Bonds were issued May 1, 1960.
Public Hearing Amendment to Administrative Code.
Award of Bids.
Public Hearing—1960 Salary Ordinance.
Voted to purchase Osher property adjacent to Senior
High School.
Voted to accept streets in Fairfield Park, subject to
approval of City Manager and Planning Board.
Voted to go on record as favoring the naming of the
Elwyn Park Elementary School as "Mary C. Dondero
Memorial School."
Passed Amendment to Administrative Code, RE: Award
of bids.

JUNE, 1960:

Voted to set up Bond Issue to finance 12-room addition
to Senior High School.
Purchased PA system for Council Chambers.
Passed 1960 Salary Ordinance.
Ordinance Amendment to Ordinance prohibiting parking
on Northerly side of Melcher Street and also on
Southerly side of Alley off Penhallow Street.
Adopted Resolution #6—\$30,000 to purchase Osher
property near Senior High School.
Adopted Resolution #4—\$14,488.90 for bonded in-
debtedness and \$1900. to increase retirement to police
officers.

Adopted Resolution #9 authorizing filing of an Amended application for Federal Funds to assist in construction of 12-room addition to Senior High School.
Appointed Joint Building Committee for the 12-room addition to Senior High School, (Ricci, Tober, O'Donnell, and Wholey).
Public Hearing—No Parking on Melcher Street and Alley off Penhallow Street.
Public Hearing—Resolution #6—\$30,000 to purchase Osher property.
Public Hearing—Resolution #4—\$14,488.90 interest and \$1900. Police Retirement.

JULY, 1960:

City Manager notified Council of bids on New Castle Water Line and Ceres Street Retaining Wall.
Passed Ordinance rezoning land on Spaulding Turnpike (Kostreles)
Adopted Resolution #8—\$64,620 School Bonds for 12-room addition to Senior High School.
Extended Air Force Option on Tract #B-219-1 for an additional 42 months.
Amended water supply contract #DA-19-016-ENG-2924, raising replacement from 1,500,000 to 2,170,000 gallons per day.
Retained firm of Metcalf & Eddy to do engineering for Million Dollar Sewer Project.
Public Hearing—Ordinance to rezone land on Spaulding Turnpike. (Kostreles)
Public Hearing—Resolution #8—\$64,620. for 12-room addition to Senior High School.

AUGUST, 1960:

Public Hearing—Amendment to Zoning Ordinance Local Business District #11 on Lafayette Road.
Adopted amendment to Local Business District No. 11, Lafayette Road Radio Station Area.
Adopted Resolution #10 providing for discount & penalties on Real Estate Tax.

SEPTEMBER, 1960:

Voted to obtain easement across Stone property.
Mr. Hugh G. Hamilton advised Council that N. H. Port Authority had option on B&M Railroad property on Noble's Island.

OCTOBER, 1960:

Appointed Industrial Development Committee (Ricci, Tober, McMaster & O'Donnell).
Voted to construct sewer line on Greenland Road.
Discontinued portion of street off Winchester Street. (Harvey, Moulton Petition)
Voted to sell land on Interstate Highway to Raymond F. Mullaly.
Public Hearing—Moulton petition to discontinue street off Winchester Street.
Public Hearing to rezone to Commercial—land at intersection of Lafayette & Long Road. (Ricci)
Public Hearing—to rezone to Commercial—land on Lafayette Road, easterly side, from Sagamore Creek to land of LaCava. (Durso)

Public Hearing—rezone to Industrial—land on Lafayette Road, easterly side, from Sagamore Creek to land of LaCava. (Durso)

Public Hearing—rezone to Industrial—land on Lafayette Road at Rye Line. (American Realty)

Public Hearing—Amendment to Chapter 21—Laying out and construction of streets.

Public Hearing—rezone to Industrial—land on Interstate By-Pass. (J. Paul Griffin)

Public Hearing—rezone to Commercial—land on Greenland Road. (Paul Connors)

Amended Zoning Ordinance—rezoned land at Lafayette and Lang Roads.

Tabled Amendment to zoning ordinance to rezone land on Lafayette Road. (Durso)

Amended Zoning Ordinance—rezoned land on Lafayette Road at Rye Line. (American Realty Co.)

Adopted Amendment to Chapter 21—Laying out and construction of streets.

Amended Zoning Ordinance—rezoned land on Interstate By-Pass to Industrial. (J. Paul Griffin)

Amended Zoning Ordinance—rezoned land on Greenland Road to Commercial. (Connors)

Voted to allow B&M unrestricted crossing over Vaughan, Market & Green Streets on Saturdays, Sundays, Holidays, and when school is not in session.

Voted to install a blinker light at Intersection of Greenland and Sherbourne Roads.

NOVEMBER, 1960:

Voted to keep Robert Marvin Law Library up to date.

Adopted Resolution #11 authorizing Engineering and Construction of Sewer Line on Greenland Road.

1961 Appropriation Bill presented by City Manager.

Accepted Moebus, Terrace Street at Pleasant Point.

Public Hearing—Cooperation Agreement with Portsmouth Housing Authority, RE: Low-rent Housing.

DECEMBER, 1960:

Voted to appropriate \$6500 to hire City Engineer.

Voted to award contract to Seaboard Construction Co., for construction of Sewer to Mary C. Dondero Memorial School.

Voted to enter into Cooperation Agreement with Portsmouth Housing Authority for 60 units low-rent public housing for the elderly.

Public Hearing Resolution #13—Authorizing \$7,000. for constructing sewer on Farm Lane.

Public Hearing—Amendment to Housing Code Dilapidated Buildings.

City Manager given authority to hire City Engineer.

Voted to award John G. M. Stone \$3,750.00 in damages for sewer easement.

Adopted Resolution #15—Authorizing \$117.60 from Contingent Fund for Police Retirement.

Adopted Resolution #16—Authorizing Temporary Loans in Anticipation of Taxes.

Adopted Resolution #18—Authorizing expenditure of funds, until passage of budget.

Progress Report - 1960

SOME OF THE PROJECTS COMPLETED DURING THE YEAR...

Extended water main, Ocean Road:	\$ 28,000.
Painted Elevated Water Tank, Spinney Road:	6,500.
Installed Steel Stacks in the Library:	3,100.
Laid 12" Water Main, Little Harbor Road to New Castle, N. H.	37,000.
Laid Sewer Line to Mary Dondero Memorial School, Elwyn Park:	75,000.
Constructed Mary Dondero Memorial School and extensive repairs to Atlantic Heights School:	415,000.
Installed Sanitary Sewer on Greenland Road:	23,000.
Constructed retaining wall on Ceres Street:	6,000.
Purchased Osher Property, adjacent to New High School:	30,000.

New Buildings: According to the Building Inspector's report, Eighty-seven (87) new buildings were constructed during the year 1960.

We have laid 8,010 feet of new water mains and have extended 2,780 feet of water mains.

Plans for the Immediate Future

- Complete extension water main — Ocean Road and connect both ends: \$27,000.
- Additional Steel Stacks at Portsmouth Public Library: 1,500.
- High, Hanover Street Parking Lot to be completed: 130,000.
- City Landing at Mechanic Street: 6,000.
- Fire-places and additional tables on Pierce Island: 1,000.
- Painting water tank at Wentworth Acres: 3,000.
- Sidewalks ?
- Gates — South Mill Pond cost of entire project: 22,000.
- Completion of Greenland Road: 30,000.
- Sewer extension and pumping station: 500,000.
- Addition to New High School: 314,000.
- Continuation of street and sidewalk maintenance program.

Boards and Commissions

BOARD OF HEALTH

S. Gerard Griffin, M.D.
Arthur J. Healey, Secretary
William A. Ruel, D.M.D.

PLANNING BOARD

Robert Crowley, Chairman
John W. Durgin, Sr.
Joseph J. Shanley
Edward T. Burnham
Clayton Osborn
David Sanderson
George W. Womersley
Nat S. Stevens, Ex-officio
Robert C. Violette, Ex-officio

ZONING BOARD OF ADJUSTMENT

Peter W. Collins, Chairman
Ernest E. Stafford, Vice-Chairman
Mrs. Gertrude Reinhart
Mrs. Barbara Griffin
George L. Gray
Robert Whalen
Samuel Cresta
Albert C. Wennberg, Secretary

PERSONNEL ADVISORY BOARD

Francis T. Tucker

TRUSTEES OF THE TRUST FUND

Arthur F. Brown, Jr., Chairman
Arthur Gorman
Miss Dorothy F. Lear, Clerk

LIBRARY TRUSTEES

Katherine P. Flanagan
Mrs. Edward T. Wendell, Clerk
Miss Margaret M. Ballard
Wyman P. Boynton
Ellen A. Moses
Richard H. Hay (Mercantile)
E. Curtis Matthews (Mercantile)

RECREATION COMMITTEE

Mrs. Mary E. Warner
George W. Ford
Samuel Kline
Arthur Clough
Miss Keith Bickford
John F. Kane
Ralph Atwell
Norman Landry
Forrest E. Hodgdon

BOARD OF EDUCATION

Philip Gray
John J. Hassett, Sr.
Mrs. Louise McGee
Philip W. Hodgdon
Mrs. Eileen Foley
Dr. George A. Dodge
John W. Durgin, Jr., Chairman
Charles J. Griffin
Mrs. Alice M. Lee
William H. P. Hopley
Mrs. Ruth S. Whitaker
Dr. Rubin Jaffee

HOUSING AUTHORITY

Lawrence E. Mulloney, Chairman
Orman R. Paul
Frank Butterworth, Jr.
Frank E. Paterson
Alonzo W. Parks
Edward J. Abbott, Executive Director
Robert H. McCann, Assistant Director

POLICE COMMISSION

J. Paul Griffin, Chairman
Morris Silverman
Rae S. Laraba, Board Clerk

CIVIL DEFENSE

Edward L. Butler, Director

Departments

RECORDS

Expenditures:	\$ 15,686.38	Employees:	Full time:	3
Revenues:	14,751.27			

Election

Expenditures:	8,988.52
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CIVIL DEFENSE

Expenditures:	3,764.03	Director on Part time basis.
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EDUCATION

Expenditures:	1,806,578.18	Employees:	Full time:	298
Income:	757,976.20		Part time:	40

LAW

City Attorney

Municipal Court

Expenditures:	26,452.06	Employees:	Part time:	4
Income:	27,711.86			

FINANCE

City Auditor

Expenditures:	19,547.83	Employees:	Full time:	3
			Part time:	1

City Treasurer

Expenditures:	7,206.17	Employees:	Full time:	1
			Part time:	1

Tax Collector

Expenditures:	11,778.99	Employees:	Full time:	2
			Part time:	1

City Assessor

Expenditures:	12,988.38	Employees:	Full time:	2
			Part time:	1

FIRE DEPARTMENT & FIRE ALARM

Expenditures:	174,389.25	Employees:	Full time:	25
Revenues:	2,153.40		Part time:	36

PLANNING

Expenditures: 12,040.04 Employees: Full time: 2
Part time: 1

POLICE

Expenditures: 245,314.85 Employees: Full time: 48

PUBLIC LIBRARY

Expenditures: 31,757.20 Employees: Full time: 5
Income: 1,114.01 Part time: 4

INSPECTION

Building Inspector
Expenditures: 4,639.00 Employees: Full time: 1
Revenue: 5,937.53 Part time: 1

Dog Officer
Expenditures: 1,236.00 Employees: Part time: 1
Income: 3,114.50

Health
Expenditures: 38,965.47 Employees: Full time: 6
(Including comfort station) Part time: 2

Sealer of Weights & Measures
Expenditures: 1,187.99 Employees: Part time: 1

Wires & Poles
Expenditures: 753.81 Employees: Part time: 1

PUBLIC WORKS

Highway Division
Expenditures: 402,439.99 Employees: Full time: 44
Revenues: 11,286.50 Part time: 5

WATER DIVISION

Expenditures: 266,042.44 Employees: Full time: 30
Revenues: 286,734.06 Part time: 5

RECREATION

Expenditures: 51,968.42 Employees: Full time: 3
Income: 1,169.78 Part time: 35

WELFARE

Expenditures: 81,000.39 Employees: Full time: 1
(including Old Age Assistance)
Reimbursements: 4,675.62

Department of Records

Thomas J. McDonough, *City Clerk*
 Mrs. Kathleen W. Thomits, *Clerk Typist*
 Mrs. Isabelle Surette, *Clerk Typist*

VITAL STATISTICS	1957	1958	1959	1960
Births	689	840	689	628 - 0 0 0
Marriages	408	390	374	397
Deaths	237	286	257	254 - 2 4 0
Stillbirths	9	7	10	6

LICENSES AND PERMITS

Taxi Operator Licenses	183	118	99	119
Taxicab Permits	29	27	31	32
Dog Licenses	1336	1385	1387	1457
Bicycle Licenses	940	487	601	1186
Pinball Licenses			26	28
Miscellaneous Licenses			143	137
Marriage Filings			406	429
Theatre Licenses				2

RECORDING OF PERSONAL PROPERTY LIENS

Conditional Sale	1402	1343	1720	1872
Personal Mortgages	2021	1773	2412	2269
Miscellaneous Record	72	75	61	65

SELECTIVE SERVICE REGISTRATION

Comparative Registration	141	150	173	200
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JURY DRAWINGS

Grand Jurors drawn	19	19	22	20
Petit Jurors drawn	39	38	34	32

MUNICIPAL ELECTIONS—1960	Eligible Voters	Votes Cast	% Voting
Primary, March 8	8963	2130	23.9
Primary, September 13	9644	3627	37.6
General, November 8	11062	9094	82.2

Legal Departments

MUNICIPAL COURTS

Honorable Samuel Levy, *Associate Judge*
Lois S. Van Bubar, *Clerk*

	1958	1959	1960
Cases before the court	1398	1485	1405

Juvenile Cases

Cases of neglected children:	81	25	1
Delinquent Children		26	41

Small Claims Cases

Cases pending beginning of year		8	—
Cases entered during year		208	169
Cases disposed of during year		213	167

Civil Cases

Cases pending at beginning of year		1	—
Cases entered during the year		71	74
Cases disposed of during the year		72	74

ANNUAL REPORT OF CITY ATTORNEY

During the year 1960, the office of the City Attorney continued to handle a number of court cases, that is, court cases here in the Portsmouth Municipal Court and the Rockingham County Superior Court.

In last year's report, it was reported that the case of Vickery vs. the City was still pending in Court, but had yet to reach the trial stage. In 1960, steps were initiated to have this case favorably concluded. This case involved the taking of land by the City for the Penhallow Street parking lot and also claims of the plaintiff for damages allegedly resulting from other wrongs of the City.

Among ordinances which have been drafted by this office and which have been enacted into law by the City Council, perhaps the one which stands out this year over the others, is the ordinance which sets up a Building Commission and confers upon the Commission authority to classify buildings which are a menace and to issue orders relative to the repairing and/or the demolition of the same. Prior to this time, there was no specific legislation authorizing the City to so act, and the City was handcuffed in any desire to have such hazards removed and to prevent buildings from becoming hazardous.

Considerable time was spent by this office in advising the Board of Registrars of the City relative to the voting rights of military personnel who reside in Portsmouth on and off the military reservation known as Pease Air Force Base.

Also during the year 1960, legal steps were taken to acquire a right of easement across land of Stone at the corner of Elwyn and Lafayette Roads so as to allow the multi-million dollar sewer program to proceed in the Elwyn Park area of the City.

Much research work was done and several conferences in Portsmouth and Concord were attended with reference to the City's acquisition of the Bellamy Dam Reservoir and Treatment Plant facilities, and it is anticipated that the question of who is to operate the Dam and its allied facilities will be resolved in 1961 whether or not there is the actual creation of a metropolitan water district in 1961.

In September the City Attorney was fortunate to attend the 25th Annual Convention of the National Institute of Municipal Law Officers in Denver, Colorado. The National Institute of Municipal Law Officers is an organization of national scope whose members are legal officers such as the Portsmouth City Attorney. Through this organization mutual problems and solutions thereto are pooled and member communities have this wealth of National information available at their fingertips. At this 25th Annual convention, problems of mutual concern for all the NIMLO communities were discussed, and valuable information was obtained which I feel will be of benefit to the City of Portsmouth.

The City Attorney, along with other city officials, was present at the conference in the Motor Vehicle Commissioner's Office relative to the case which the State of New Hampshire was preparing for trial in the U. S. District Court. It was felt that as a result of this conference, the State of New Hampshire received help for the successful conclusion of the State's case against the United States for the taking of Route 151 between Greenland and Newington when the Air Base was built.

The State has promised that monies obtained in its judgment against the United States in this case will be used to provide an access to the Interstate Route 95 in the vicinity of Greenland Road and relieve thereby considerable traffic congestion along Greenland Road and Islington Street.

In addition to the foregoing, this office continued to advise the various departments of the City relative to legal matters, which might be classified as of a routine nature which, nevertheless, occupied a considerable portion of this department's year's work.

Very respectfully submitted,


John C. Driscoll
City Attorney

Planning Department

Albert C. Wennberg, *Director*
Mrs. Phyllis Mayo, *Clerk-Typist*

Subdivision control: Subdivisions: 7
No. of Lots: 129
Lot Area: 34.8 acres
Street Area: 10.6 acres

Amendments to Subdivision Rules and Regulations:

1. Increase of all residential lots from 7,000 sq. ft. to 10,000 sq. ft.
2. Increased frontage requirements from 70 ft. to 100 ft. (except on curved corner lots)
3. Finishing of roads by the developer to prescribed standards of construction procedure, material and design.
4. Street signs and names provided by the developer (as approved by Board)
5. Numbering of houses upon final plat.

Planning Board and Department Reviews and Reports: 26

Graphic material was prepared for all city municipal departments as required.

General Planning:

The Planning Department cooperated throughout the year with Planning and Renewal Associates in the compilation of Portsmouth's Comprehensive Community Plan. Upon completion, the Plan will require Planning Board study and approval, before it may become a formal part of the community's guide plan. Upon such approval a complete revision of current zoning ordinance will be made both in text and district.

Portsmouth's recertification by the Housing and Home Finance Agency expires June 1, 1961. Prior to this date the community must submit qualified evidence and report as to its progress in a sustained community improvement program. This Workable Program has now been revised by HHFA to the extent that it is a complete analysis of community improvement efforts and must be approved by the City Council before submission. Such report etc., shall first be submitted to the Planning Board for approval and as a review of Portsmouth's Workable Program requirements.

BOARD OF ADJUSTMENT ACTIVITIES

Meetings	15	Variances granted	7
Special uses allowed	3	Denials	6

Assessment

Lucien O. Geoffrion, *Assessor*
Mrs. Barbara Leroux, *Secretary*

Local taxation is the only means by which our City acquires the funds needed to furnish public services, such as schools, police and fire protection, street maintenance, etc.

As our community has grown and progressed, the demand for the increased cost of these services has of necessity been reflected in every property owner's tax bill. The problem of equality and proportionality in assessments has become of paramount importance to our citizens.

Property transfers: 917

Mortgage Records: 1086

Addressed and mailed: Poll tax warrant and bills for 7,647 names, 2,256 veteran's exemptions.

Head Tax warrant and bills for 9,903 names. Real Estate Warrant, prepared duplicate listing 7,136 parcels.

Net assessment: \$52,489,020.00 and calling for the raising of \$2,675,464.49 in taxation. A tax rate of \$49.70 per thousand of valuation was determined on August 18th, 1960.

Gross valuation: \$53,720,270.00 an increase of some \$500,000. over last year.

Veteran's exemptions: \$1,231,250.00 increase of \$74,000. over last year.

Net valuation: \$52,489,020.00, approximately \$400,000. higher than last year.

Abatements: 115 granted, one fourth of one percent of total collected.

New Hampshire Railroad Stock List, prepared and forwarded to State Tax Commission.

Bank Stocks, list prepared and included in Real Estate Warrant.

Timber operations: three operations reported in 1960.

Tax Collection

James P. Healy, *Tax Collector*
Mrs. Genevieve Caldwell, *Assistant*



James P. Healy, Tax Collector, receiving the two largest real estate tax checks for 1960 from Forrest M. Eaton, General Manager, New Hampshire Electric Company and William A. Adams, Jr., Superintendent, Power Division, Public Service Company.

Amount of Real Estate Warrant	\$2,611,281.34
Amount collected — December 13, 1960	2,432,383.28
1960 Real Estate Discount	18,328.14
1959 Real Estate Collected, 1960	162,977.80
Misc. Property Collected up to December 31	1,000.80
Amount of Head Tax Warrant	48,010.00
Total State Head Tax Collected, 1960, plus penalty	33,124.50
Misc. Head Tax Plus penalty	539.50
Amount of Poll Tax Warrant	14,692.00
Poll Taxes collected, December 31, 1960	10,076.00
1959 Poll Taxes collected, December 31, 1960	3,684.00
Misc. Poll Taxes collected, December 31, 1960	128.00

Treasury

Mrs. Theresa B. Demarais, *City Treasurer*

Balance (all accounts) January 1, 1960	\$ 737,152.34
Total Receipts, 1960	6,765,786.46
Total Disbursements, 1960	6,172,145.33
Balance, December 31, 1960	1,330,793.47
Total Wages and Salaries	2,295,538.02
Total withholding tax paid to the District Director of Internal Revenue (810) employees	306,652.59

BORROWINGS:

Tax anticipation loan	\$1,500,000.00
Rate of Discount: \$800,000. 2.764	
\$700,000. 1.75	
Expense of loan—interest on loan—1960 sewer bond issue;	\$1,000,000.00
Rate of interest: 3.20 (premium—100.38999)	
Expense of loan: 3,120.61	

POLICE DEPARTMENT RECEIPTS

Parking Meter Fines	\$8,900.00
Beano License	720.00
Junk Dealer License	175.00

AUTOMOBILE REGISTRATIONS

1958	1959	1960
10,925	11,299	11,343
<hr/>	<hr/>	<hr/>
\$117,093.63	\$133,962.48	\$139,581.11

Auditing

Wilfred E. Young, *City Auditor*
Edward L. Butler, *Accountant*
Constance R. Howell, *Clerk-Typist*

The total cost of operating the Finance Department for the year 1960 amounted to \$17,733.71 which represented a decrease of \$966.85 from the preceding year total of \$18,740.56 and also included the cost of annual audit by the State Tax Commission of \$1,343.82.

Payrolls were processed for 810 municipal employees for a total expenditure of \$2,295,538.02 with accompanying deductions for income tax, social security, Blue Cross, insurance, etc., amounting to the very substantial amount of \$473,113.02 for the year.

Loans in anticipation of taxes again reached a new high with the borrowing of \$1,500,000. at a total cost to the City of \$26,843.19 for the year, which in turn reflects the high money market rates prevailing through this period.

The increased cost of municipal services is amply reflected in the budget increase of \$305,200.14 over the preceding year to a new budgetary record total of \$3,639,728.71, representing an increase of 9.2%.

Our total municipal operation covering all departments and funds reached to record totals with total receipts of \$6,765,786.46 and total disbursements of \$6,172,145.33 for the year.

The effectiveness of our budgetary control was again demonstrated with the return of \$88,011.93 in unexpended appropriation balances to the Revenue Surplus account representing 2.4% of our entire budget showing that our municipal operation consumed 97.6% of our budget for 1960.

Our actual revenue again exceeded our budgetary estimate by the substantial amount of \$53,483.28 or 5.2% of our estimated total revenue of \$1,035,069.12.

Bonds were issued for the first phase of the municipal sewer project amount—\$1,000,000. as of May 1, 1960, at a rate of 3.2% reflecting the rather high money market at the time, an unusual and interesting feature of this issue was the guarantee of the principal payments by the State of New Hampshire which undoubtedly resulted in more favorable rate than we might otherwise have obtained at that time.

The municipal Water Department reached a new high in sales for the year amounting to \$274,827.85 with a final net profit on their operations of \$20,691.62 and a favorable cash balance of \$27,843.52 as of December 31, 1960.

It is to be hoped that further progress will be made toward the establishment of a stock room at the City Yard for all materials and supplies for the Highway and Water Departments which would result in a much more adequate accounting control over these items.

Public Works

WATER DIVISION

WATER CONSUMPTION

	Total Gallons	Average Daily Consumption	WATER REVENUE
1958	1,260,307,200	3,472,000	\$240,956.17
1959	1,469,997,200	4,027,390	284,284.65
1960	1,420,308,300	3,890,779	274,827.85

ACCOMPLISHMENTS:

8,010 feet of New Mains laid:

	6" C.I.	2" C.I.	8" C.I.
Wallis Road	650 ft.		
Suzanne Drive	1150 ft.		
Simmonds	900 ft.		
Harding Road	1500 ft.		
Barberry Lane	780 ft.		
Dondero School	280 ft.		
Woodworth Avenue		800 ft.	
Pleasant Point		250 ft.	
Banfield Road		300 ft.	
McShane Development	600 ft.		800 ft.
2780 Mains Extended:			
	6" C.I.	4" C.I.	2" C.I.
Junkins Avenue	480 ft.		
Lafayette Road	480 ft.	90 ft.	
Jones Avenue			1200 ft.
McClintock			200 ft.
Swett Avenue			100 ft.
Fairview Avenue			160 ft.
Myrtle Avenue	70 ft.		

1900 lin. ft. 12" Mechanical Joint Pipe (C.I.) replaced—New Castle Flats.

160 New Services and Meters installed.

17 Hydrants replaced—6 New Hydrants installed.

Arthur Southard, *Foreman*
 Fred Keen, *Assistant Foreman*
 Patrick Woods, *Sewer Foreman*
 Miss Marvis Rose, *Cashier*
 Miss Patricia Moore, *Clerk-Typist*

Highway Department

Nat S. Stevens, *Superintendent, Public Works*
Ernest Levasseur, *Assistant*
Mrs. Evadel Hamel, *Clerk-Stenographer*
Miss Catherine Hurley, *Clerk-Typist*

Streets resurfaced with hot top and/or plant mix:

Cutts St.—from Maplewood Ave. to the Bridge.
Maplewood Ave.—from Cutts St. to Woodbury Ave.
Bartlett St.—from Clinton St. to Woodbury Ave.
Sherburne Road
South Street Extension.
Banfield Road (Blade Mix)

Streets Completed:

Elwyn Park and Maple Haven Developments.

Sidewalks Constructed:

We have constructed 1250 ft. of sidewalk on Islington Street.

Many Streets were resurfaced with Asphalt and Pea Stone.

Started reconstruction of Greenland Road.

Materials used during year 1960:

52,167 gallons asphalt	867.02 tons hot top
1,705.85 tons pea stone	& plant mix
23,164.99 yds. sand & gravel	896.25 tons blue rock mix
860 tons rock salt	(cold patch)
	60.75 tons dura patch

Police Department

Martin O. Betz, *Marshal*

ACTIVITIES—1960

Assault	24	Non-Support	8
Automobile Offenses	328	Operating under the influence	35
Bastardy	2	Probation Violation	1
Brawl & Tumult	1	Profane & Abusive Language	1
Breaking, Entering & Larceny	9	Safekeeping	3
Carrying concealed weapon	3	Sex Violations Offenses	5
Defrauding Innkeeper	2	Suspicion	1
Disorderly conduct	16	Vagrant	1
Disturbing the Peace	3	Violation City Ordinance	337
Drunks	269	Suicides	1
Fireworks, Exploding	2	Suicides, attempted	3
Fish & Game Violations	1	Street lights reported out	98
Forgery	3	Patrol & escort trips	8,362
Fugitive from Justice	1	Store doors & windows found open	1,077
Impersonating Officer	1	Accidents reported to Police Department	1,070
Investigation	5	Beano licenses	\$720.00
Larceny	19	Junk Dealer Licenses	\$175.00
Larceny by Check	17	Parking Meter fines	\$8,900.00
Liquor Laws Violation	17	Parking Meter Receipts	\$57,693.17
Lodgers	285	Value of lost and stolen property recovered and returned to owners:	\$32,058.46
Malicious damage to property	5		
Minors, contributing to delinquency of	1		



Investigating
Fatal
Accident

Fire Department

Frederick Crompton, *Fire Chief*
 Eliot H. Staples, *1st Ass't Chief*

Frank E. Amazeen, *2nd Ass't Chief*
 Arthur M. Patterson, *Supt. Fire Alarm*

ACTIVITIES 1960

Total Calls Answered:	1091
Bell Alarms	78 (23 false)
Still Alarms	360
Misc. Calls	40
Ambulance Calls	613

(Note: This does not include all figures on the Pierce Block fire, as report not complete.)

Calls Under Mutual Aid System:	18
Pease Air Force Base	4
Rye	4
Newcastle	3
Greenland	2
Newington	2
Eliot, Maine	1
Kittery, Maine	1
Dover	1

New Lines and Street Boxes Installed:

Fairview Drive Box No.	18
Polk Road & Taft	84
Leslie Drive	172
Windsor Road	192
Farm Lane & Meadow Road	464
Sunset Road	632
Holly Lane	733
Mariette Drive	834
Richards & Parrott Avenue	31
Daniel & Penhallow Streets	231
Mary C. Dondero Memorial School	85

Total Value of Buildings and Contents Endangered by Fire:

\$1,742,500.00
Insurance on Buildings & Contents: \$734,951.00
Damage by Fire: \$172,201.33
Amount Covered by Insurance: \$167,943.27
Uninsured Loss \$4,258.06

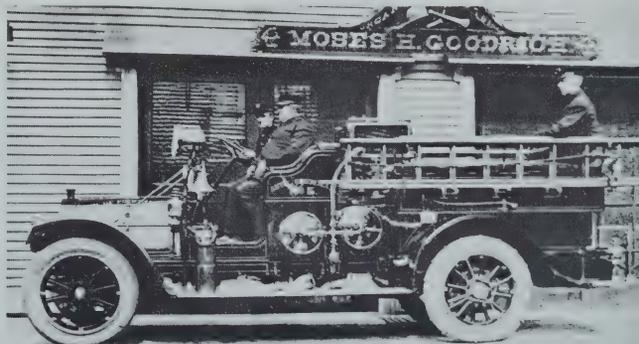
Rebuilt Lines:

Circuits No. 2 & 5 Central Station to Middle Street
Seven sections No. 1 Circuit on Myrtle Avenue
No. 2 Circuit on Union, Hawthorne and Wibird Streets
No. 5 Circuit from Taft Road to Mary C. Dondero Memorial School

Trees: Trimmed, replaced defective cross arms and made minor line changes because of pole replacements, relocations, etc. made by Utility Co.



Firefighters in action—Building on Islington Street.



June 29, 1912—First piece of motorized apparatus placed in commission in the Fire Department (Pope Hartford). Driver, Ex-Chief George T. Cogan; next to driver, John H. Ham; sitting in rear, Herman C. Crompton.

Civil Defense

Edward L. Butler, *Local Director*

ACCOMPLISHMENTS FOR 1960

Obtained radio station construction permit and license on the local government frequency of 155.715 mc. for the use of the Civil Defense Rescue and Engineering Unit and our Public Works and Water Department.

Permission obtained to purchase 12 mobil radio units and base station on a 50/50 Federal Contribution basis from OCDM.

Participated in Operation Alert 1960 with all Civil Defense Units.

Participated in a display of Radiation Detection Instruments with the aid of the State of New Hampshire Radef Unit #1 at Pease Air Force Base on Armed Forces Day.

Procured surplus materials to build "Readiness" stature of the Civil Defense Forces.

Published and distributed 10 issues of the Civil Defense Bulletin of the Health Services with the aid of Dr. H. E. Plumer. Distributed approximately 32,000 pieces of literature on all phases of Civil Defense to Portsmouth residents.

Patrolman Robert W. Lent, Jr. won high individual score at the First Annual Auxiliary Police Pistol Competition at Franklin, New Hampshire.

The Civil Defense Budget for 1960 was \$4,275.00. Total expenditures amounted to \$3,764.03, leaving a balance of \$510.97. The amount of \$400. of the unexpended balance carried over to add an additional warning siren in the Maple Haven Section, expected to be installed in 1961 with a 50/50 Federal Contribution.

Communications personnel held weekly RACES drills and provided full coverage for Operation Alert and Hurricane Donna.

Medical personnel and Radiation Detection personnel devoted 395 hours to Civil Defense meetings and tests.

Portsmouth Municipal Employees did their jobs faithfully during all Civil Defense emergencies and tests. Fire, Police, Rescue & Engineering, and School Departments participated in Operation Alert 1960, and were ready for the lady named Donna. Other agencies participating in the hurricane emergencies were: The Salvation Army, The American Red Cross, Portsmouth V.F.W., Radio Station WHEB, and the City Recreation Department.

Welfare Department

Mrs. Mildred A. Riese, *Director*

AVERAGE NUMBER OF CASES AND EXPENDITURES — DIRECT RELIEF

Average Number of Cases (Monthly)	26.9
Average Number of Persons (Monthly)	60.1
Average Monthly Expenditures	\$1,206.03

BOARD AND CARE

	Children	Adults
Average Number of Cases (Monthly)	7.4	6.3
Average Number of Persons (Monthly)	20.9	6.3
Average Monthly Expenditures	\$965.77	\$637.58

DIRECT RELIEF

Food	\$ 9,012.95
Shelter	4,145.50
Clothing	385.28
Fuel	1,302.60
Medical	962.40
Hospital	638.71
Cash Allowance	120.00
Other Expenses	763.50
Gas & Electric	120.98
Board & Care	17,905.14
Old Age Assistance	40,019.83
Salary & Administrative Expenses	5,605.25
TOTAL EXPENSES	\$80,982.14
Less Collections (reimbursements)	4,477.92

Public Library

Miss Dorothy Vaughan, *Librarian*
 Miss Frances M. Anderson, *Assistant Librarian*
 Miss Mary E. Condon, *Assistant*
 Mrs. Pauline Blair, *Assistant*
 Mrs. Marjorie C. Little, *Assistant*
 Miss Bette C. Hughes, *Assistant*



All years are busy ones at the Portsmouth Public Library, but 1960 seems to have been a most fruitful year as well. The circulation of nearly 94,000 books for home use, as well as the consulting of hundreds more within the library walls.

There is a steady increase in the researchers looking up old Portsmouth families, and tracing their family trees. Every day there are patrons using our Town and Family histories. Those who cannot come in person sometimes write to have a record verified, and sometimes there are long distance calls.

To meet this increasing demand we added in 1960 several N. H. Town Histories and a number of genealogies of local families to our ever growing collection. We have followed the pattern of N. H. State Library of restricting the use of books on genealogy and N. H. History due to the scarcity of such volumes and the increased demand.

In 1960, the Library received some splendid gifts, several memorial books given by the Grafton Club, collection of books from the library of the late Reverend Robert Dunn, presented of Mr. John G. M. Stone, Jr.'s great aunt, Deacmerican Heritage, also books on the life of Walt Kuhn, artist-father of Miss Brenda Kuhn; History of Hampton, N. H., in memory of the mother of Miss Elinor Parsons. A gift, in the form of a handsome mahogany museum case in memory of Mr. John G. M. Stone, Jr.'s great aunt, Deaconess Emily Elwyn, money remaining after the purchase of the case to be used to purchase rare Americana or Portsmouthiana Books — or items which would add to our Portsmouth Collection.

Miss Frances Anderson and Miss Julia Butler, Reading Consultant in the Portsmouth Schools, worked together again and made a supplement to the summer reading list which was produced the year before.

Number of Books in the Library—January 1, 1960:		74,774
Added by purchase	1406	
Added by gift	217	1,623
		<hr/>
		76,397
Obsolete and worn out books discarded		702
		<hr/>
Number of books in the Library, January 1, 1961:		75,695
Magazines subscribed to	89	
Magazines presented	56	
	<hr/>	
	145	
Newspapers received daily	6	
<i>Manchester Guardian</i> presented by Mr. Andrew Fraser of Kittery Point, Maine		
Books issued for home use: Juvenile		29,656
Adult Fiction		36,346
Adult Non-Fiction		27,709
		<hr/>
TOTAL BOOKS ISSUED		93,711



Talent & Awards Night
at Closing of Summer
Playgrounds—1960

Recreation Department

Frederick W. Watson, *Director*

Mrs. Constance Beane, *Assistant*

The Portsmouth Recreation Department is built on a solid platform of public relations, key personnel, unsolicited volunteers, land areas, and playground facilities. With these building stones we strive to give the citizens of Portsmouth a well-rounded recreation program for their leisure time enjoyment. These leisure hours of enjoyment are incorporated in individual likes and dislikes which a variety of programs are essential, either individual or group participation.

To evaluate such a program in terms of money is impossible and can only be projected into a picture by the results or consequences of an unavailable program. Therefore, we feel that the Portsmouth Recreation Program is justifiable by the comparison of the cost of Recreation Per Capita, Nationally, to that of ours. The national average being \$3.00 plus per capital and the City of Portsmouth's \$1.67, which we think is quite significant.

Municipal recreation provides for all people regardless of sex, age, color or creed. As one well-known Recreation Leader has said: "The children of one family outgrow the Recreation Problem, but the public's children are there forever." This one quotation leads to the several reasons for having a municipal recreation program.

1. **Democratic:** The principles and policies of democratic government are adhered to.
2. **Permanency:** It will always be.
3. **Inexpensive:** It is provided by tax dollars, and thus everyone contributes at a low cost individually.
4. **Opportunity:** Provides for a large percent of people the opportunity to participate.
5. **Acquisition of Land:** Sometimes only through municipal legislation can land areas be built and preserved.
6. **Operation is too Large:** Private agencies cannot achieve efficient results because this is such a large program.

SERVICES OF THE RECREATION DEPARTMENT:

1. Consultation with parents and other agencies on children's problems.
2. Consultation and advice on homeplay, equipment and sports gear.
3. Party and picnic planning assistance.
4. Consultation on family camping equipment.
5. Scheduling of all athletic and sports practices and events in public facilities.
6. Leadership training in crafts, dancing, etc., for outside groups.
7. Speaking, showing of movies, and helping arrange club programs.
8. Loan of movie projector, amplifier, records, recorder, equipment in general.

**Arts & Crafts
1960
Community
Center**



**Tennis Lessons
South Playground**



Education

Raymond I. Beal, *Superintendent of Schools*
 Herbert R. Hagstrom, *Assistant*

The School enrollment continues to grow. As of November, 1960, the enrollment was 5870, which is 318 more than a year ago and 2090 more than in 1955. The following statistics clearly show the rapid growth Portsmouth has experienced:

Month and Year	Enrollment
November, 1955	3780
November, 1956	4034
November, 1957	4147
November, 1958	5097
November, 1959	5252
November, 1960	5870

The plans so carefully formulated by the Board of Education in 1959 to meet the housing crisis was changed in part during the past year. New plans called for a twelve-room addition to the Senior High School and the establishment, once again, of a four-year high school in September, 1962. These plans are fast taking shape under the direction of the new Joint High School Building Committee. The firm of August Lux and Associates of Albany, New York, architects for the original building, was employed in November to draw the plans and specifications. The timetable calls for construction to begin in June, 1961, with the completion date set as February, 1962.

It is estimated that the addition and equipment will cost \$315,000. The City Council has appropriated the amount, \$64,620. to be raised by a Bond Issue and the balance of \$250,380 to come from the Federal Government under P.L. 815.

School costs are figured on per pupil basis. The State Department of Education has recently released the per pupil costs in each school district of the State. Listed below are the costs as reported for the thirteen cities for the school year 1959-60.

City	Per Pupil Cost High School Grades IX-XII	City	Per Pupil Cost Elementary Grades K-VIII
Berlin	629.19	Keene	332.22
Franklin	506.79	Concord	298.43
Keene	484.04	Berlin	288.77
Concord	404.96	Franklin	275.44
Somersworth	401.22	Somersworth	269.05
Lebanon	390.75	Nashua	265.85
Claremont	383.42	PORTSMOUTH	263.86
PORTSMOUTH	378.78	Laconia	248.40
Laconia	371.04	Dover	245.10
Nashua	368.80	Claremont	244.01
Manchester	365.77	Lebanon	228.55
Dover	328.22	Rochester	221.50
Rochester	309.93	Manchester	197.97

SCHOOL CENSUS REPORT

1960

Age: September 1, 1960	Grand Total	Boys	Girls
Under 5 years of age	3013	1557	1456
Five to eight	2053	1061	992
Nine to Thirteen	2331	1180	1151
Fourteen through Eighteen	1561	757	804
	<hr/> 8958	<hr/> 4555	<hr/> 4403

Ninety-five of our teachers attended college classes and some others travelled abroad during the school year 1959-60 and the summer of 1960 to improve their background for teaching in the classroom.

The addition of the language laboratory is proving to be a most valuable asset to the language department. Any doubts as to the value of this addition have long since disappeared. This will be of great assistance to students taking the oral section of the College Entrance Examinations, as well as their ability to converse in the language.

The honors program is progressing very favorably. Next year we plan to have advance placement courses in English and Modern European History for the seniors. Also for the first time we plan enrichment programs in Math and Science, for seniors.

Forty-nine percent of the graduates in the Class of 1960 were admitted to institutions for advance study. This is a tremendous percentage for a public school and is one of which we can be proud.

Reading achievement at all levels continues to improve. While last year we felt we had reached the peak with Portsmouth Elementary pupils reading 15% above the national norms, another over-all gain of 6% this year, brings our median to 21% above national standards. Every school made a gain in reading achievement this year, ranging from 2% to 11% over last year's scores.

School Year, 1959-60

Average School Membership	5632.0
Average Daily Attendance	5279.1
Average Daily Absence	352.9
Percentage Daily Attendance	93.7

Non-Resident Pupils Attending Portsmouth Schools

1959-60

Senior High	214	New Castle	66	Kittery	2
Junior High	122	Rye	184	Hampton	1
Elementary	6	Greenland	62	Seabrook	1
Jr. High Annex	22	Newington	46	Kingston	1
Kindergarten	2	Deerfield	1	Raymond	1

INSPECTING AGENCIES

BUILDING INSPECTION

Lewis M. McNeil, Sr., *Building & Sanitary Inspector*
 Mrs. Mary E. Jordan, *Clerk-Typist*

Building Permits Issued

1958	1959	1960
372	431	319

Total Estimated Construction Cost

1958	1959	1960
\$3,602,442.00	\$2,519,141.00	\$2,561,110.00

Residential Construction	87
New Business	14
New School	1
New Apartments	3
General Repairs	69
Business Repairs	27
New Garages	19
New Additions	62
Buildings Razed	13
New Homes, Duplex	3
Buildings Remodeled	2
Miscellaneous	19
	—
	319

SANITATION DEPARTMENT

Inspections:

Restaurants	827
Groceries	97
Complaints	106
Inspected/State	11
Beauty Parlor	1
Trailer Parks	15

Others:

Mosquito Control
 Housing, Business Establishments
 Inspections, Rodent & Predator Control,
 Swimming Pool Inspections, Milk Sanitation,
 Disease Prevention.

Permits Issued:

Restaurants	92
Groceries	48
Dairies	6

Fees Collected:

\$184.00
96.00
12.00

BOARD OF HEALTH

S. Gerard Griffin, M.D., *Chairman*

Leading Causes of Death in Portsmouth, New Hampshire:

Disease of Circulatory System	147
Cancer and Other Malignant Tumors	48
Pneumonia	27
Prematurity	6
Accidents	5
Uremia	4
Diabetes	5
Cirrhosis of Liver	2
Kidney Disease	2
Massive Hemorrhage	2
Peritonitis	1
Suicides	2
Pancreatitis	1
Multiple Sclerosis	1
Paralysis Agitans	1
Epilepsy	1
Intestinal Perforation	1
Fever	1

MEAT INSPECTOR

Part time

Lionel Trudel, V.M.D.

Inspected all smaller meat markets also inspected a section of a moose for a local citizen and found meat fit for human consumption.

PLUMBING INSPECTOR

Part time

Edgar F. Wood

	Permits	Licenses
January & February	32	50
March & April	52	14
May & June	46	3
July & August	59	1
September & October	54	1
November & December	37	3
	—	—
	280	72

WIRE AND POLES

William Randall, *Inspector*

January	15	July	7
February	5	August	15
March	4	September	11
April	4	October	13
May	8	November	8
June	12	December	6

DOG OFFICER

Edward Flahive

Number of dogs licensed	1457
Complaints investigated	252
Dogs picked up locally	96
Dogs quarantined	31
Dogs returned to local owners	76
Dogs placed in good homes	48
Dogs held for out-of-state owners	8

SEALER OF WEIGHTS & MEASURES

William A. Thompson

The New Hampshire Inspectors & Sealers Association held their conference here in Portsmouth, on April 28-29. This was the second time the conference has been held here at the Rockingham Hotel. On April 28, Governor Powell was present and spoke to the members, and on April 29, City Manager Violette, and Mayor Shaines were present and made a few remarks to the Association Members and their guests. A school for the N. H. Inspectors & Sealers was held at Concord, N. H. on August 30th - 31st. It was conducted by the National Bureau of Standards of Washington, D. C. I attended the school both days. Mr. Young, a State Inspector, helped me test the meters on the oil trucks doing business in the City.

TESTED & SEALED

Computing & Counter Balance Scales	190	Line Meters	8
Gasoline pumps	210	Grease pumps	34
Tank trucks (meters)	39	Measuring cans	3
Heavy-duty platform scales	6		
Suspension Scales (over 100 lbs.)	5		

Reweighed the pre-packaged food to see that the customer was getting the weight they were purchasing.

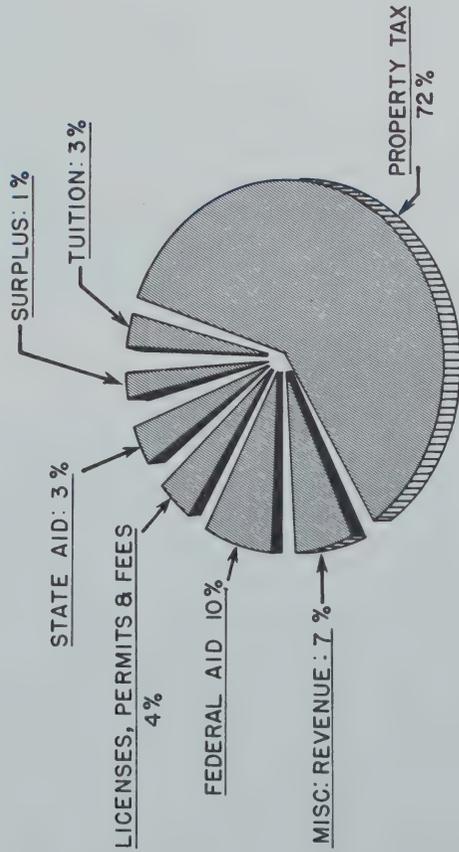
City Audit

1960

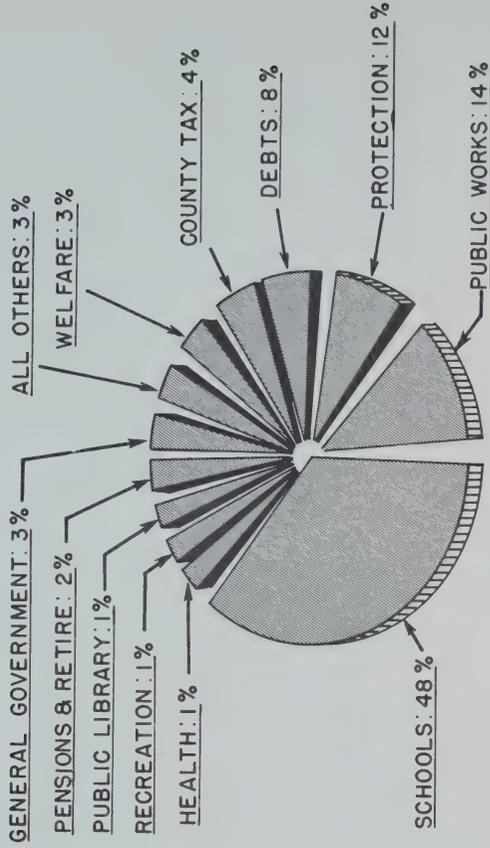
THE BUDGET DOLLAR

1960

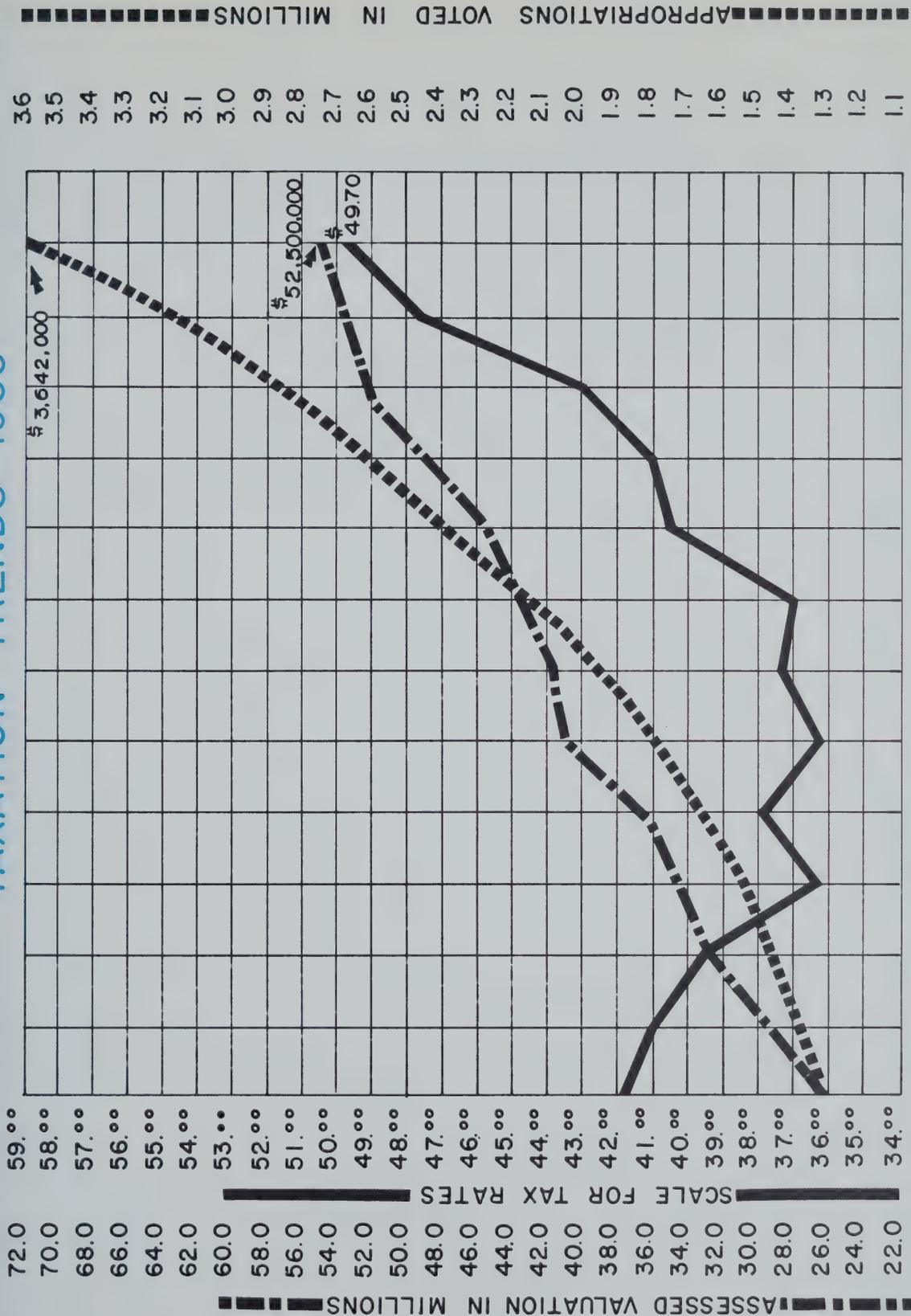
WHERE IT CAME FROM



WHERE IT WENT TO



TAXATION TRENDS-1960



DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

April 28, 1961

Robert C. Violette
City Manager
Portsmouth, New Hampshire

Dear Sir:

Submitted herewith is the report of an examination and audit of the accounts of the City of Portsmouth for the fiscal year ended December 31, 1960, which was made by this Division in accordance with your request. Exhibits as hereafter listed are included as part of the report.

Scope of Audit

The accounts and records of all city officials charged with the custody, receipt and disbursements of city funds were examined and audited. An examination was made of a sufficient number of vouchers, payrolls and cancelled checks to satisfy the requirements of accepted standards of audit procedure. Receipts were checked by source insofar as possible. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes was made by mailing notices to taxpayers whose accounts appeared to be delinquent according to the Collector's records. The amounts of uncollected and unredeemed taxes as indicated in this report are therefore subject to any changes which may be necessitated by the return of verification notices.

**Comparative Balance Sheets (General Fund Account)—December 31, 1959—
December 31, 1960: (Exhibit A-1)**

Comparative Balance Sheets (General Fund Account) for the fiscal years ended December 31, 1959 and December 31, 1960, are presented in Exhibit A-1. As indicated therein, the Surplus increased by \$44,850.77 in 1960.

Analysis of Change in Current Financial Condition: (Exhibit A-3)

An analysis of the change in the current financial condition of the City during the year is made in Exhibit A-3, with the factors which caused the change indicated therein. These were as follows:

Increase in Surplus

Net Budget Surplus	\$140,297.64	
Accounts Payable Adjustments	508.27	
Prior Year's Insurance Refund	6,422.00	
Prior Year's Payment in Lieu of Taxes	2,104.88	
Prior Year's Federal Aid to Schools	25,288.55	
		\$174,621.34

Decrease in Surplus

Appropriations from Surplus (Exhibit A-4)	\$ 46,388.90	
Surplus Used to Reduce Tax Rate	55,000.00	
Increase in Reserve for Uncollected Taxes	3,409.40	
Paid from Surplus:		
Greenland Road Sewer	22,045.40	
Utilities—Air Base School	880.67	
Woodbury Avenue—Sidewalk	187.50	
Prior Year's Bills	171.03	
Adjustment of Accounts Receivable	1,677.67	
Tax Collector's Excess Debits	10.00	
		129,770.57
Net Increase		\$ 44,850.77

Increase in Bonded Indebtedness:

The bonded indebtedness of the City (including Municipal, School and Water Debt) increased by \$751,500.00 in 1960, as shown herewith:

	Bonded Debt December 31, 1959	Bonds Issued In 1960	Bonds Retired In 1960	Bonded Debt December 31, 1960
Municipal	\$ 608,500.00	\$1,000,000.00	\$ 89,500.00	\$1,519,000.00
School	2,956,000.00	-0-	148,000.00	2,808,000.00
Water	135,000.00	-0-	11,000.00	124,000.00
	\$3,699,500.00	\$1,000,000.00	\$248,500.00	\$4,451,000.00

Statement of Bonded Indebtedness: (Exhibit J)

A statement of outstanding bonded indebtedness as of December 31, 1960, showing annual debt service requirements, is contained in Exhibit J.

Comparative Statements of Appropriations and Expenditures—Estimated and Actual Revenues: (Exhibits A-4 & A-5)

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1960, are presented in Exhibits A-4 and A-5. As indicated by the budget summary (Exhibit A-5), a revenue surplus of \$57,996.19, plus unexpended balances of appropriations of \$82,301.45, resulted in a net budget surplus of \$140,297.64.

Analysis of Parking Meter Collections: (Exhibit H-4)

A statement showing the Parking Meter collections, as indicated by the records of the City Treasurer, by months and years over a ten year period, is presented in Exhibit H-4.

Tax Collections:

Tax collections (exclusive of State Head Taxes) of the current year's levy as compared to taxes assessed, for the years 1959 and 1960, were as follows:

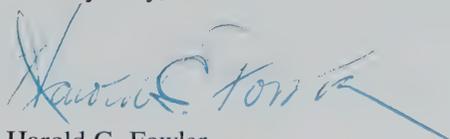
	Levy of 1959	Percent	Levy of 1960	Percent
Taxes Assessed—				
Current Year's Levy	\$2,504,491.73		\$2,629,918.72	
Taxes Collected—				
Current Year's Levy	\$2,317,318.87	92.5%	\$2,424,131.11	92.2%
Discounts Allowed—				
Current Year's Levy	7,743.32	.3%	18,328.16	.7%
Taxes Abated—				
Current Year's Levy	9,150.71	.4%	8,096.07	.3%
Uncollected Taxes—				
Current Year's Levy	170,278.83	6.8%	179,363.38	6.8%
	_____	_____	_____	_____
	\$2,504,491.73	100.0%	\$2,629,918.72	100.0%

Conclusion

The provisions of Chapter 184 of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the City.

We extend our thanks to the officials of the City of Portsmouth and their office staffs for the assistance rendered during the course of the audit.

Yours very truly,



Harold G. Fowler
Director

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION

Joseph W. Boudreau)
Norval D. Lessels) Auditors
O. Maurice Oleson)

Hugh J. Cassidy)
Dumont W. Bailey) Accountants

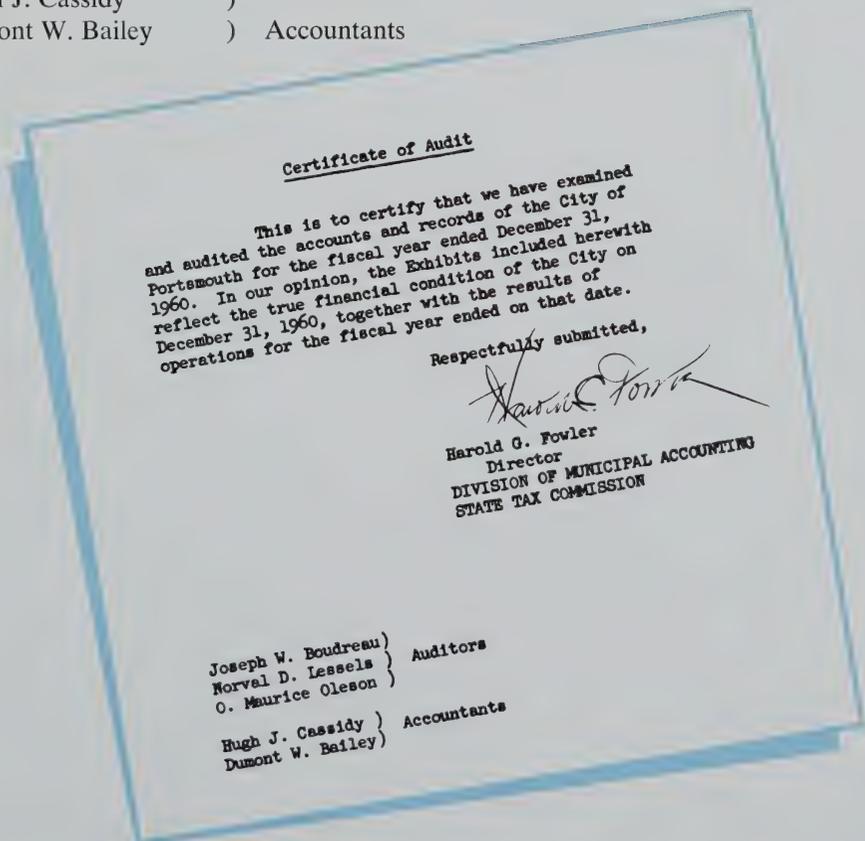


EXHIBIT A-2
CITY OF PORTSMOUTH
Balance Sheet — Bonded Indebtedness
Fiscal Year Ended December 31, 1960

ASSETS

Bonded Indebtedness—Municipal	\$1,519,000.00	
Bonded Indebtedness—School	2,808,000.00	
Bonded Indebtedness—Water Department	124,000.00	
Total Assets		\$4,451,000.00

LIABILITIES

Municipal Bonds Outstanding:

Permanent Improvements—1946	\$ 120,000.00	
Permanent Improvements & Equipment—1951	88,000.00	
Parking Area—1953	45,000.00	
Parking Area—1954	50,000.00	
Permanent Improvements—1954	40,000.00	
Permanent Improvements—1957	140,000.00	
Voting Machines—1958	36,000.00	
Sewer—1960	1,000,000.00	
		\$1,519,000.00

School Bonds Outstanding:

Senior High School—1955	\$2,200,000.00	
Supplemental School Issue—1956	163,000.00	
Elementary School Issue—1959	445,000.00	
		2,808,000.00

Water Bonds Outstanding:

Water Bonds—1951	\$ 110,000.00	
Water Bonds—1954	14,000.00	
		124,000.00

Total Liabilities		\$4,451,000.00
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EXHIBIT A-3
CITY OF PORTSMOUTH
Analysis of Surplus Revenue
Fiscal Year Ended December 31, 1960

Current Surplus—December 31, 1960	\$173,780.11	
Current Surplus—December 31, 1959	128,929.34	
Increase in Current Surplus		\$44,850.77

ANALYSIS OF CHANGE

Increases:

Net Budget Surplus	\$140,297.64	
Accounts Payable Adjustments	508.27	
Prior Year's Insurance Refund	6,422.00	
Prior Year's Payment in Lieu of Taxes	2,104.88	
Prior Year's Federal Aid to Schools	25,288.55	
		\$174,621.34

Decreases:

Appropriation From Surplus		
Per Exhibit A-4	\$ 46,388.90	
Surplus Used to Reduce Tax Rate	55,000.00	
Increase in Reserve for		
Uncollected Taxes	3,409.40	
Paid From Surplus:		
Greenland Road Sewer	22,045.40	
Utilities—Air Base School	880.67	
Woodbury Avenue Sidewalk	187.50	
Prior Year's Bills	171.03	
Adjustment of Accounts Receivable	1,677.67	
Tax Collector's Excess Debits	10.00	
		129,770.57

Net Increase		\$44,850.77
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EXHIBIT A-4
CITY OF PORTSMOUTH
Comparative Statement of Appropriations and Expenditures
Fiscal Year Ended December 31, 1960

	Forwarded From 1959	Appropriations	Transfers	
General Government:				
Assessors' Department	\$	\$ 13,482.50	\$	
Auditor's Department		20,172.30		
City Clerk's Department		15,995.00		
Election & Registration		11,000.00		
City Manager's Department		16,715.00	-	37.19
Collector's Department		12,312.50		
City Treasurer's Department		7,515.00		
Public Buildings & Places		14,797.97	+	37.19
City Council Salaries		1,800.00		
Protection of Persons & Property:				
Fire Department	5,000.00	175,152.06		
Fire Alarm		4,050.00		
Police Department		242,258.10		
Civil Defense		4,275.00		
Dog Officer's Department		1,216.00	+	19.03
Health:				
Health Department		15,796.30	-	309.35
Comfort Station		24,494.25	+	309.35
Highways & Bridges:				
Town Road Aid		9,119.05	+	296.79
General Maintenance Expense		294,407.63	-	4,970.37
Dump & Refuse Removal		51,826.84	+	5,028.29
Sewer Maintenance		32,103.69	+	751.69
Cemeteries		1,500.00	-	1,106.40
Street Lights		57,000.00		
Christmas Lighting		1,000.00		
Recreation:				
Parks—Maintenance		8,500.00		
Recreation		23,020.00	+	390.07
Community Center		22,099.50	-	390.07
Playground Maintenance		8,500.00		
Basketball Officials Fund				
Libraries:				
		33,380.36		
Patriotic Purposes:				
Memorial Day		400.00		

Receipts and Reimbursements	Total Amount Available	Total Expenditures & Encumbrances	Unexpended Balance To Surplus	Balances Forwarded To 1961
\$ 203.45	\$ 13,685.95	\$ 12,988.38	\$ 697.57	\$
162.87	20,335.17	19,547.83	787.34	
9.23	16,004.23	15,686.38	317.85	
	11,000.00	8,988.52	2,011.48	
24.64	16,702.45	16,275.86	426.59	
6.12	12,318.62	11,778.99	539.63	
.95	7,515.95	7,206.17	309.78	
58.49	14,893.65	14,893.65		
	1,800.00	1,760.00	40.00	
1,214.69	181,366.75	170,961.44	10,405.31	
	4,050.00	3,427.81	622.19	
12,631.06	254,889.16	245,314.85	9,574.31	
	4,275.00	3,764.03	110.97	400.00
.97	1,236.00	1,236.00		
7.40	15,494.35	14,062.99	1,431.36	
98.88	24,902.48	24,902.48		
	9,415.84	9,415.84		
9,149.03	298,586.29	294,114.35	4,471.94	
	56,855.13	56,855.13		
1,308.13	34,163.51	34,163.51		
	393.60	393.60		
	57,000.00	54,761.08	2,238.92	
	1,000.00	1,000.00		
	8,500.00	7,891.16	608.84	
923.90	24,333.97	24,333.97		
21.40	21,730.83	19,984.15	1,746.68	
	8,500.00	7,650.30	849.70	
198.00	198.00			198.00
5.81	33,386.17	31,757.20	1,628.97	
	400.00	400.00		

EXHIBIT A-4 (Continued)

CITY OF PORTSMOUTH

**Comparative Statement of Appropriations and Expenditures
Fiscal Year Ended December 31, 1960**

	From 1959 Forwarded	Appropriations	Transfers
Public Service Enterprises:			
Planning Board	\$	\$ 12,312.65	\$
Building Inspection Department		6,515.65	
Inspection of Wires & Poles		755.00	
Division of Weights & Measures		1,190.00	
Unclassified:			
Damages & Legal Department		15,499.94	
Contingency Fund		11,010.60	— 289.11
City Pension Fund		625.00	
Advertising & Regional Associations		500.00	
City Report		1,700.00	+ 152.48
Employees' Retirement		23,000.00	
Expenses—Trustees of Trust Funds		5,500.00	
Band Concerts		500.00	
New Hampshire Municipal Association		55.00	
Industrial Development Promotion		1,500.00	
Police Pension Fund			+ 2,017.60
Public Welfare:			
Old Age Assistance		40,000.00	+ 19.83
City Relief		50,630.00	— 19.83
Interest:			
Temporary Loans		30,550.00	
Bonded Debt		81,596.25	+ 14,488.90
Indebtedness:			
Bonded Debt		237,500.00	
Overlay—Abatements—Current Year		21,313.75	
Payments to Other Governmental Divisions:			
County Tax		165,459.57	
School Tax		1,807,440.00	

Receipts and Reimbursements	Total Amount Available	Total Expenditures & Encumbrances	Unexpended Balance To Surplus	Balances Forwarded To 1961
\$ 8.94	\$ 12,321.59	\$ 12,040.04	\$ 281.55	\$
8.87	6,524.52	5,937.53	586.99	
.83	755.83	753.81	2.02	
.61	1,190.61	1,187.99	2.62	
4.12	15,504.06	14,817.70	686.36	
	10,721.49	6,944.53	3,776.96	
	625.00	612.50	12.50	
	500.00	500.00		
	1,852.48	1,852.48		
	23,000.00	18,615.02	4,384.98	
776.54	6,276.54	4,659.00	1,617.54	
	500.00	500.00		
	55.00	55.00		
	1,500.00	72.45	1,427.55	
	2,017.60	2,017.60		
	40,019.83	40,019.83		
18.25	50,628.42	40,980.56	9,647.86	
	30,550.00	26,843.19	3,706.81	
1,511.10	97,596.25	97,596.25		
	237,500.00	237,500.00		
	21,313.75	26,424.23	(5,110.48)	
	165,459.57	165,459.57		
14,762.04	1,822,202.04	1,806,578.18	15,623.86	

EXHIBIT A-4 (Continued)

CITY OF PORTSMOUTH

Comparative Statement of Appropriations and Expenditures
Fiscal Year Ended December 31, 1960

	Forwarded From 1959	Appropriations	Transfers
New Construction & Permanent Improvements:			
New Equipment	\$ 5,000.00	\$ 22,000.00	\$
Community Center Basketball & Furniture Fund	415.00		
South Mill Pond Fund	2,434.83		
Purchase of Land—Senior High School			+ 30,000.00
	<hr/>	<hr/>	<hr/>
	\$12,849.83	\$3,661,042.46	*\$46,388.90

*Transferred From Revenue Surplus:

Purchase of Land	\$30,000.00
Police Pension Fund	1,900.00
Interest on Bonded Debt	14,488.90
	<hr/>
	\$46,388.90

Receipts and Reimbursements	Total Amount Available	Total Expenditures & Encumbrances	Unexpended Balance To Surplus	Balances Forwarded To 1961
\$	\$ 27,000.00	\$ 15,165.10	\$ 6,834.90	\$5,000.00
	415.00	415.00		
	2,434.83	2,434.83		
	30,000.00	30,000.00		
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
\$43,116.32	\$3,763,397.51	\$3,675,498.06	\$82,301.45	\$5,598.00

EXHIBIT A-5
CITY OF PORTSMOUTH

Statement of Estimated and Actual Revenues and Budget Summary
Fiscal Year Ended December 31, 1960

Source	Estimated
Interest & Dividends Tax	\$ 27,040.98
Railroad Tax	4,000.00
Savings Bank Tax	12,153.14
Motor Vehicle Permit Fees	135,000.00
Dog Licenses	2,750.00
Business Licenses, Permits & Fees	10,500.00
Fines & Forfeits—Municipal Court & Parking	15,000.00
Rent of City Ambulance	2,250.00
Interest on Taxes	3,700.00
Yield Tax	175.00
Head Tax Revenue	3,500.00
Schools:	
Federal Grants	580,000.00
Tuition	111,000.00
Rental of Buildings, etc.	1,000.00
Physical Education	6,000.00
State Building Aid	40,000.00
Revenue Surplus	55,000.00
Highway Department Revenue	6,500.00
Building Inspector	4,500.00
Miscellaneous Department Revenue)	
Welfare Department Revenue)	
Community Center Revenue)	
Comfort Station Revenue)	15,000.00
Investment of Bond Proceeds)	
Head Taxes & Penalties After Settlement)	
Added Taxes	
	\$1,035,069.12

Budget Summary

Actual Revenues

Estimated Revenues

Revenue Surplus

Unexpended Balances of Appropriations

Net Budget Surplus

Revenues		
Actual	Excess	Deficit
\$ 27,040.98	\$	\$
3,001.49		998.51
12,153.14		
139,581.11	4,581.11	
3,114.50	364.50	
12,537.27	2,037.27	
18,000.00	3,000.00	
2,153.40		96.60
4,930.30	1,230.30	
227.60	52.60	
3,791.05	291.05	
592,372.72	12,372.72	
113,041.13	2,041.13	
2,113.87	1,113.87	
9,059.03	3,059.03	
41,389.45	1,389.45	
55,000.00		
11,286.50	4,786.50	
4,639.00	139.00	
(3,619.79)		
(4,675.62)		
(1,169.78)		
(820.94)	18,351.46	
(22,527.83)		
(537.50)		
4,281.31	4,281.31	
<hr/>	<hr/>	<hr/>
\$1,093,065.31	\$59,091.30	\$1,095.11
\$1,093,065.31		
1,035,069.12		
<hr/>		
	\$57,996.19	
	82,301.45	
	<hr/>	
		\$140,297.64

EXHIBIT D
CITY OF PORTSMOUTH
Summary of City Clerk's Accounts
Fiscal Year Ended December 31, 1960

— DR. —

Licenses Issued:

Dog Licenses	\$3,376.25	
Bicycle Licenses	295.00	
Taxi Licenses	566.00	
Theatre Licenses	200.00	
Pinball Licenses	1,050.00	
Other Licenses	886.00	
		\$6,373.25

Other Fees:

Recording Vital Statistics	\$1,082.50	
Recording Conditional Sales & Mortgages	4,141.70	
Marriage Intentions	1,287.00	
Sewer Connections	611.30	
Plumbing Fees	869.41	
Filing Fees	121.50	
Miscellaneous	264.61	
		8,378.02
		\$14,751.27

— CR. —

Remittances to Treasurer:

Dog Licenses	\$3,376.25	
Bicycle Licenses	295.00	
Taxi Licenses	566.00	
Miscellaneous Licenses	2,136.00	
Fees	8,378.02	
		\$14,751.27

EXHIBIT E

CITY OF PORTSMOUTH

**Summary of Municipal Court Accounts and Proof of Balance
Fiscal Year Ended December 31, 1960**

Balance—January 1, 1960		\$ 1,205.25	
Receipts:			
Fines	\$24,078.00		
Bail	1,415.00		
Small Claims	344.69		
Writs, Executions, Etc.	150.97		
Restitutions	512.85		
Refund—Motor Vehicle Department	5.10		
		<hr/>	
		26,506.61	
		<hr/>	
		\$27,711.86	
Expenditures:			
Motor Vehicle Department	\$13,635.94		
Bail	1,245.00		
Fish & Game Department	40.50		
Witness Fees	590.36		
Small Claims	238.91		
Clerk of Court	300.00		
City of Portsmouth	9,100.00		
Office Supplies & Expenses	487.24		
Surety Bonds	6.25		
Western Union Time Service	4.50		
Restitution	512.85		
Department of Employment Security	117.00		
Social Security	9.00		
Bail Returned	155.00		
Refund of Fines, etc.	9.51		
		<hr/>	
		26,452.06	
		<hr/>	
Balance—December 31, 1960			\$1,259.80
Proof of Balance			
Balance in the First National Bank of Portsmouth—Per Statement December 30, 1960		\$ 483.19	
Add: Cash on Hand—December 31, 1960		819.10	
		<hr/>	
		\$ 1,302.29	
Less: Outstanding Checks		42.49	
		<hr/>	
Reconciled Balance—December 31, 1960			\$1,259.80

EXHIBIT H-2
CITY OF PORTSMOUTH
Parking Meter Account
Statement of Account
Fiscal Year Ended December 31, 1960

Unappropriated Surplus—January 1, 1960 \$ 46,190.10

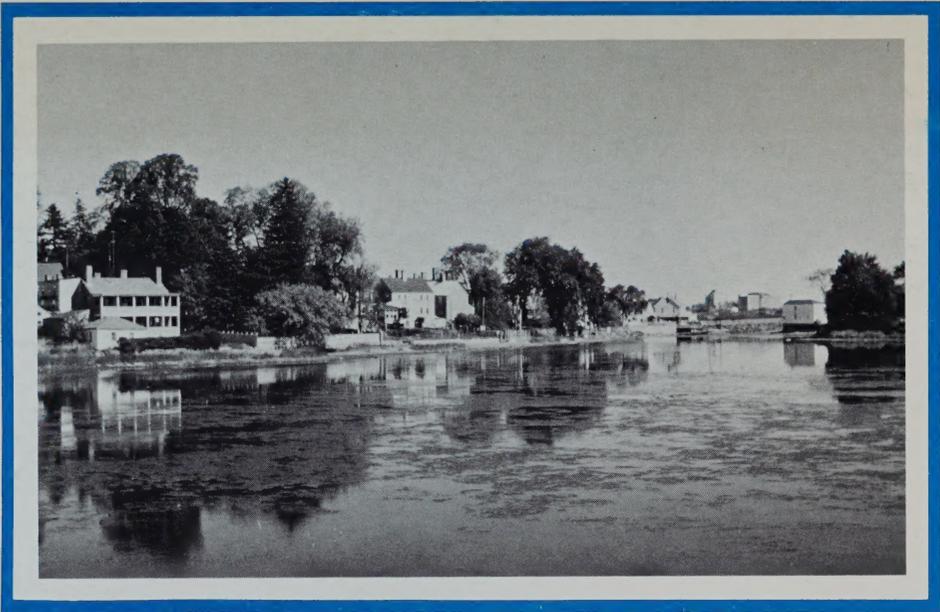
Receipts:

Collections	\$57,669.97	
Broken Meters & Miscellaneous		
Reimbursements	419.38	
		58,089.35
		\$104,279.45

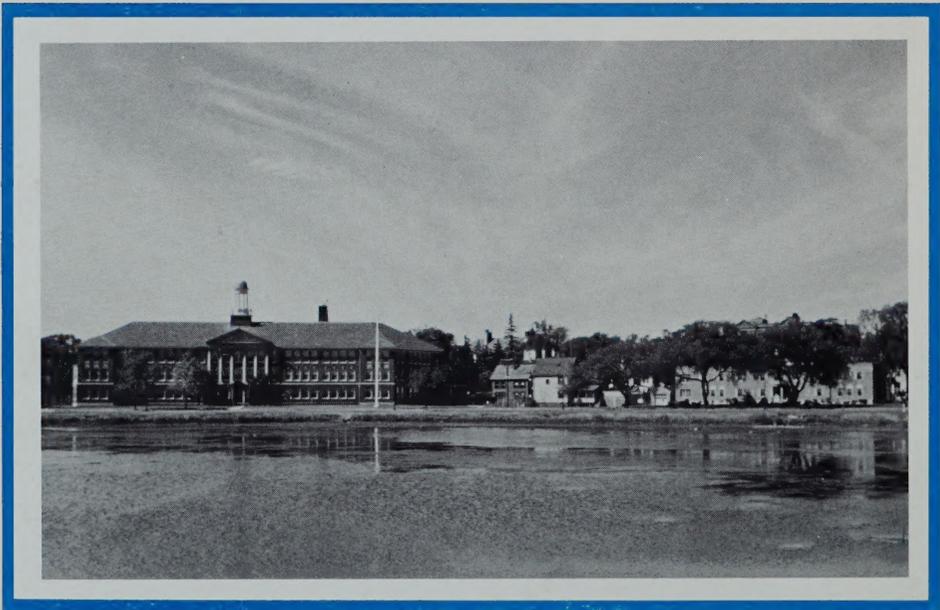
Charges:

Salaries of Officers & Clerk	\$13,091.28	
Retirement	583.80	
Meter Repairs	668.30	
Meter Repair Salary	4,539.86	
Parking Area Expense	4,218.72	
Public Safety Signs	9,089.82	
Insurance	336.40	
Bank Counting Charge	900.00	
New Meters	1,221.00	
Truck	1,000.00	
Jeep Maintenance	680.97	
Completion of Fleet Street Parking Lot	759.48	
Adjustment—		
Prior Years Accounts Payable	1,318.56	
		38,408.19

Unappropriated Surplus—December 31, 1960 \$65,871.26



South Mill Pond—South from Junkins Avenue



South Mill Pond—North

New Hampshire State Library
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