



NOTTINGHAM
TOWN REPORT 2023

**Annual Report of the
Officers, Trustees,
Boards, Committees
and Agents for the
Town of Nottingham,
New Hampshire**

**FOR THE YEAR ENDING
DECEMBER 31, 2023**



ABOUT THE COVER

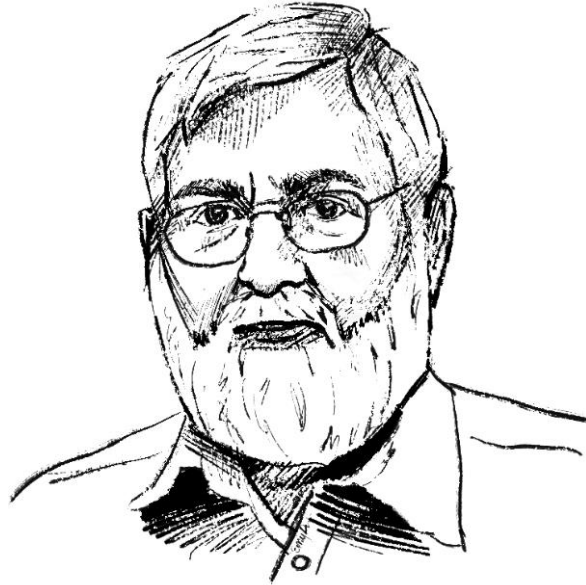
“The first recorded settlement in Nottingham was established in 1724 and over the next two centuries small family farms mostly devoted to livestock began to take root along with lumbering and its associated activities including the manufacture of charcoal and the construction of sawmills. Often two lots were assigned a proprietor—a home lot on Nottingham Square and a second out-lying 100-acre lot several miles away. Much of the land was too rocky or steep for planting of row crops and livestock was raised in many areas. Once a landowner received a lot, enough land was cleared so that most of the family’s provisions could be grown or raised as well as enough put away for winter food for the livestock.” *Source, Nottingham Master Plan 2011*



*This barn, home to our friends on the cover,
may be one of the oldest standing structures
in town and dates to approximately 1750.*

**“Make yourselves sheep
and the wolves will eat you.”
Benjamin Franklin**

DEDICATION



Charles Ashton Brown
May 20, 1948 - June 30, 2023

Charlie and his wife Ramona purchased the Huntoon Farm on Gebig Road in West Nottingham in 1971, later building their family home on Stevens Hill Road in 1982. He served his community as a Nottingham Selectman from 1993 to 1997, was a Budget Committee member and served as the Town Administrator for over 13 years, fully retiring in 2014.

“Dedications are rightfully the accomplishments of individuals, but rarely do they speak to the character of the honoree. Charles Brown was a husband, a father, a brother, an uncle, a trusted friend and a patriot. Rising from a disjointed upbringing, he graduated from Dover High School in 1966, entered the US Army the same year and was honorably discharged in 1969 after his service in Viet Nam.

He then married his best friend’s sister Ramona Foss in May of 1970, and that union produced their two sons. Charlie was dedicated to his family and his community as well as his country. He shared unparalleled friendship and love with Ramona until her passing, eight days after their 53rd anniversary. With failing health and a broken heart, Charlie left us on June 30th. He died as he had lived, with quiet dignity and unrelenting pride.”

Gunnar Foss

Pencil sketch by Emily Dallaire

IN MEMORIAM



Don Rossi was a man who represented what the Greatest Generation was all about. Hard working and dedicated to his wife and family, he served as a Seabee in the Korean War and was stationed in the Philippines where he was involved in the construction of the Cubi Point Naval Air Station. Upon returning home, he with his wife Helen settled in Wilmington, MA where together they would build their home and raise their family.

Don was always willing to share his opinion and was quick to point out when you "screwed up". (It was more colorful than that, but I'll keep it rated G.) That index finger pointing at you with a stern look and those eyes that could pierce through your soul. You knew he meant business. You knew you "screwed up" But he never held a grudge that I know of.

What started out as just a vendor/client relationship grew to a friendship to someone I looked up to as a father, head figure and a mentor.

Don Rossi passed away on January 19, 2023, in the comforts of the home that he built, surrounded by the people he loved the most. Helen and his four children.

I'm sure he's up in heaven whipping them into shape right now, making his presence known to all.

Don you made a big impact on my life in ways you can never imagine. I love you Don as a friend and as family. Anyone who knew you will sorely miss you.

Till we meet again, may you rest in peace.

~Ben Bartlett~

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MUNICIPAL CONTACTS AND HOURS

Nottingham Community Center/ Town Offices 139 Stage Road

Department	Contact	Phone # & Fax (603)	Hours
Animal Control	Melissa Bacon	T - 679-2225	Rockingham County Dispatch
Assessing	Kelly Dallaire	T - 679-5022	See Town Office hours
Building & Code Enforcement & Health Officer	Dale Sylvia	T - 679-9597 F - 679-1013	Monday through Thursday 8:00 am – 10:00 am and by appt.
Planning & Zoning	Alana Kenney, Land Use Clerk	T - 734-4881 F - 679-1013	Wednesday & Friday 8:00 am – 2:00 pm and by appt.
Parks & Recreation	Kortney Duball, Director Bridget Hart, Assistant Director Emma Breslend	T - 679-3435 F - 679-1013	Monday through Friday: 9:00 am – 4:00 pm and by appointment
Tax Collector Deputy Tax Collector	Tracey Black Emma Breslend	T - 679-1630 F - 679-1013	Tuesday 9:00 am – 11:00 am Wednesday: 4:00 pm – 6:00 pm
Town Clerk Deputy Town Clerk	Lori Anderson Alana Kenney	T - 679-9598 F - 679-1013	Mon Thu Fri 8:30 am to 12:30 pm Tuesday 12 pm – 4 pm Wednesday 2 pm – 6 pm
Town Administrator Administrative Assistant Bookkeeper	Ellen White Kelly Dallaire Betsy Warrington	T - 679-5022 F - 679-1013	Monday through Thursday: 8:30 - 3:30 pm Friday: 8:30 - 12 pm
Welfare Administration		T - 679-5022	Call the Town Office

EMERGENCY SERVICES

Department	Contact	Phone (603)	Hours
Fire & Rescue 235 Stage Road Chief & Fire Warden	Matt Curry	T - 679-5666 F - 679-1271	7 days a week: 7:00 am – 5 pm
Police Department 139 Stage Road Chief Fawn Woodman	Emergency Management	T - 679-1506 F - 679-1504	Monday through Friday: 8:00 am - 4 pm

OTHER MUNICIPAL SERVICES

Department	Contact	Phone (603)	Hours
Highway 3 Flutter Street	Steven Rollins	T – 679-5022 F – 679-1013	Monday - Friday: 7:00 am – 4:00 pm
Blaisdell Memorial Library 129 Stage Road	Amanda Stevens	T – 679-8484 F – 679-6774	Sunday: 12:00 pm – 4:00 pm Monday: CLOSED Tuesday: 10:00 am – 5:00 pm Wednesday: 10:00 am - 8:00 pm Thursday: 10:00 am - 8:00 pm Friday: 10:00 am – 2:00 pm Saturday: 10:00 am – 2:00 pm
Recycling Center 11 Freeman Hall Road	Wayne Smith	T – 942-5171	Summer Hours: May 1 - Sept. 30 Thursday: 11 am - 7 pm Friday & Saturday: 9 am - 5 pm Winter Hours: Oct. 1 - Apr. 30 Thursday through Saturday: 9 am - 5 pm

2024 Board & Committee Meeting Schedule			
SELECT BOARD	CONSERVATION	ZONING BOARD	PLANNING BOARD
Mon, 01/08/2024	Mon, 1/8/2024	Tue, 01/16/2024	Wed, 01/10/2024
Mon, 01/22/2024	Mon, 2/12/2024	Tue, 02/20/2024	Wed, 01/24/2024
Mon, 02/05/2024	Mon, 3/11/2024	Tue, 03/19/2024	Wed, 02/14/2024
Tue, 02/20/2024	Mon, 4/08/2024	Tue, 04/16/2024	Wed, 02/28/2024
Mon, 03/4/2024	Mon, 5/13/2024	Tue, 05/21/2024	Wed, 03/13/2024
Mon, 03/18/2024	Mon, 6/10/2024	Tue, 06/18/2024	Wed, 03/27/2024
Mon, 04/01/2024	Mon, 7/08/2024	Tue, 07/16/2024	Wed, 04/10/2024
Mon, 04/15/2024	Mon, 8/12/2024	Tue, 08/20/2024	Wed, 04/24/2024
Mon, 05/06/2024	Mon, 9/09/2024	Wed, 08/28/2024	Wed, 05/08/2024
Mon, 05/20/2024	Mon, 10/07/2024	Tue, 09/17/2024	Wed, 05/22/2024
Mon, 06/03/2024	Mon, 11/18/2024	Tue, 10/15/2024	Wed, 06/12/2024
Mon, 06/17/2024	Mon, 12/5/2024	Tue, 11/19/2024	Wed, 06/26/2024
Mon, 07/01/2024		Tue, 12/17/2024	Wed, 07/10/2024
Mon, 07/15/2024	CONSERVATION		Wed, 07/24/2024
Mon, 08/05/2024	Trails		Wed, 08/14/2024
Mon, 08/19/2024	Sub Committee		Wed, 08/28/2024
Tue, 09/03/2024	1st Thurs. every month		Wed, 09/11/2024
Mon, 09/16/2024			Wed, 09/25/2024
Mon, 10/07/2024			Wed, 10/09/2024
Mon, 10/21/2024	NOTE: Dates, times & locations are subject to change. Additional meetings may be scheduled and will be posted separately.		Wed, 10/23/2024
Mon, 11/04/2024	Agendas will be posted prior to meeting dates.		Wed, 11/13/2024
Mon, 11/18/2024			Wed, 12/11/2024
Mon, 12/02/2024			
Mon, 12/16/2024			
	TRUSTEES of the TRUST FUNDS		
	Th, 01/22/2024	Th, 07/08/2024	
	Th, 04/13/2024	Th, 10/14/2024	

TOWN OFFICE HOLIDAY CLOSINGS 2024

Mon Jan 1	New Year's Day Obs.	Mon Sep 2	Labor Day
Mon Jan 15	Civil Rights Day	Mon Oct 14	Columbus Day
Mon Feb 19	Presidents Day	Mon Nov 11	Veterans Day
Mon May 27	Memorial Day	Thu Nov 28th & Fri Nov 29th	Thanksgiving
Thu July 4	Independence Day	Wed Dec 25th	Christmas Day

ELECTED OFFICIALS

Board/Committee	Name -- Term End		
Budget Committee	Michael Kelly - 2025 Owen Friend-Gray - 2026 Jeffrey Morrison - 2024 Brent Tweed - 2024	Thomas Butkiewicz - 2024 John Decker - 2025 Sandra Jones - 2025 Charlotte Fyfe - 2026	Robert Kelly - 2026 Megan Sebasco - SB Rep Steve Welch – BOS Rep Matt Shirland – BOS Rep
Cemetery Trustees	Teresa Bascom – 2025	Michael Bascom – 2026	Catherine Bershtein- 2024
Library Trustees	Allison Friend-Gray -2024 Jennifer Phillips – 2025	Kate Knight-Dupuis – 2025 Debbie Ricker - 2026	Kate Ver Ploeg - 2026
Moderator	Dawn Fernald – 2025		
Planning Board	Eduard Viel – 2025 Teresa Bascom - 2026	Ian MacKinnon - 2026 Charlene Andersen - 2024	Susan Mooney – 2024
Select Board	Benjamin Bartlett – 2024 Matt Shirland – 2024	John Morin - 2025 Steve Welch – 2026	Tim Dabrieo – 2026
Supervisors of the Checklist	DeeAnn Decker – 2026	Ruth Anne Fuller – 2024	Alexandra Neff - 2028
Tax Collector	Tracey L. Black - 2026		
Town Clerk	Lorraine Anderson - 2024		
Treasurer	Susan Bascom - 2026		
Trustees of Trust Funds	Denise Blaha – 2025	Michael Koester - 2026	James Phelps - 2024
Zoning Board	Teresa Bascom – 2024 Terry Bonser – 2026	Bonnie Winona- Mackinnon – 2026	Romeo Danais - 2024 Kathy Mayo - 2025

VITAL STATISTICS

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT BIRTH REPORT
01/01/2023 - 12/31/2023**

-- NOTTINGHAM--

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
KIERNAN, KILLIAN THOMAS	01/05/2023	PORTSMOUTH, NH	KIERNAN, THOMAS JAMES	KIERNAN, ABIGAIL ROSE
JENKINS, BRIAR JACQUELINE	01/10/2023	PORTSMOUTH, NH	MORRIS, ALEX MATTHEW	JENKINS, ALYSSA MARGUERITE
RYAN, MICHAEL DANIEL	02/06/2023	EXETER, NH	RYAN, ADAM INDELICATO	RYAN, LISA
BROUILLARD, LOGAN JOSEPH	02/20/2023	EXETER, NH	BROUILLARD, JACOB NATHANIEL	BROUILLARD, CHRISTINA MARIE
CLARKE, MAYA DAWN	02/21/2023	DOVER, NH	CLARKE JR, SHAWN FREDRICK	CLARKE, CASSANDRA CAROLINE
ELDRIDGE, CONNOR DAVIS	02/24/2023	DOVER, NH	ELDRIDGE, JOHN CHARLES	ELDRIDGE, JILLIAN ALISON
WILLRICH, RUSTON TAYLOR	03/10/2023	NOTTINGHAM, NH	WILLRICH, KURT ALAN	WILLRICH, SARA GWEN
HARKINS, HALLIE JEAN	03/18/2023	EXETER, NH	HARKINS, ERIC CHARLES	HARKINS, ERIN CAHOONE
ERNST, EMMITT RICHARD	03/25/2023	DOVER, NH	ERNST, KYLE RICHARD	ERNST, ALICIA NEGROTTI
D'ASCENSAO, OLIVER ARTHUR	04/08/2023	DOVER, NH	D'ASCENSAO, MICHAEL PHILLIP	SANNELLA, SAMANTHA MARIE
HALL, SAWYER JOEL	04/19/2023	DOVER, NH	HALL, AUSTIN JAMES	HALL, DEVAN REBECCA
MURPHY, THOMAS STEVEN	05/07/2023	MANCHESTER, NH	MURPHY, KEVIN PAUL	MURPHY, KATELYN
GERACI, ELOISE NANETTE	05/10/2023	DOVER, NH	GERACI, DONATO RICHARD	HARRIS, JENNA LYNN
WILTSHIRE, REAGAN THANK	06/07/2023	DOVER, NH	WILTSHIRE, IAN JAMES	WILTSHIRE, MICHELLE MAI
SMITH, MCKINLEY JOAN	06/08/2023	MANCHESTER, NH	SMITH, MATTHEW JAMES	WHITE, ASHLEY JOAN
SANDERS, THOMAS MICHAEL	06/16/2023	EXETER, NH	SANDERS, MICHAEL GARRETT	SAMMIS, SHAWNIA ANNE
BENJAMIN, BRYCE AUSTIN	07/21/2023	PORTSMOUTH, NH	BENJAMIN, JACOB AUSTIN	BENJAMIN, KIMBERLY LAUREN
DIPALMA, JORDAN ELISABETH	08/01/2023	DOVER, NH	DIPALMA, JOSEPH DAVID	DIPALMA, CASEY ELISABETH
YEATON, BIRCH THOMAS	08/14/2023	DOVER, NH	YEATON, JOSHUA SCOTT	YEATON, SAMANTHA RAE
RICKMAN, COLE DANIEL	08/16/2023	DOVER, NH	RICKMAN, TYLER DANIEL	LANK, KATELYN STEPHANIE
GILL, RILEY NINA	09/12/2023	EXETER, NH	GILL, CHRISTOPHER JAMES	LALONDE-GILL, MEGAN NINA
WAGONER JR, JACK VAN DERZEE	09/15/2023	DOVER, NH	WAGONER, JACK VAN DERZEE	WAGONER, TANIA KATHLEEN
FOURNIER, MILLIE JUNE	09/27/2023	DOVER, NH	FOURNIER, ANDREW DAVID	FOURNIER, HANNAH ELIZABETH
GAUTHIER, EMILY HELEN	11/06/2023	DOVER, NH	GAUTHIER, NICHOLAS DOW	GAUTHIER, ABBIE RUTH
STODDARD, SAVANNAH JUNE	11/25/2023	DOVER, NH	STODDARD, CAMERON JAMES	STODDARD, BRITTANY CHRISTINE
ROGERSON, BEAU THOMAS	11/29/2023	DOVER, NH	ROGERSON JR, SEAN THOMAS	ROGERSON, HALEIGH ANN
WHITE, CHARLOTTE ROSE	12/04/2023	MANCHESTER, NH	WHITE, CASEY CHARLES	WHITE, JOCELYN MARIE
TRANT, HENRY WILLIAM	12/14/2023	DOVER, NH	TRANT, ALLAN GREGORY	TRANT, SAMANTHA WILEY

Total number of records 28

DEPARTMENT OF STATE
 DIVISION OF VITAL RECORDS ADMINISTRATION
 RESIDENT MARRIAGE REPORT
 01/01/2023 - 12/31/2023
 -- NOTTINGHAM --

01/03/2024

Page 1 of 1

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
SCOTT, ASHLEY MARIE BARRINGTON, NH	SOUDERS, ROBERT HENRY WEST NOTTINGHAM, NH	BARRINGTON	DOVER	01/28/2023
MADDEN, JARED MICHAEL NOTTINGHAM, NH	FARRIN, JENNIFER LEE NOTTINGHAM, NH	NOTTINGHAM	NOTTINGHAM	07/03/2023
HOELZEL, ROBERT ARTHUR NOTTINGHAM, NH	KRUNKLEVICH, JILL RENEE NOTTINGHAM, NH	NOTTINGHAM	ALLENSTOWN	07/15/2023
IACONO, JULI-ANNE NOTTINGHAM, NH	CARON, JOSEPH BENJAMIN NOTTINGHAM, NH	NOTTINGHAM	PORTSMOUTH	07/15/2023
MASON, BRUCE DOUGLAS NOTTINGHAM, NH	HARTIGAN, DIANE LILLIAN NOTTINGHAM, NH	NOTTINGHAM	HUDSON	07/29/2023
ROTH, ALAN NEAL NOTTINGHAM, NH	GREENE, KRISTEN ROBYN NOTTINGHAM, NH	EXETER	EXETER	08/02/2023
SMALL, BRUCE DONALD SEABROOK, NH	FOWLER, BERTHA CAROL NOTTINGHAM, NH	HAMPTON	SEABROOK	09/16/2023
MACADAM, NOAH COFFIN NOTTINGHAM, NH	SCHEICK, JESSICA BARBARA NOTTINGHAM, NH	NOTTINGHAM	SANDOWN	09/17/2023
WILBER, CORAL MARIE NOTTINGHAM, NH	GOULD, JAMES NOTTINGHAM, NH	CHICHESTER	CHICHESTER	10/03/2023
TREMBLAY JR, MICHAEL KENNETH NOTTINGHAM, NH	BLACK, GABRIELLA ELIZABETH NOTTINGHAM, NH	NOTTINGHAM	RAYMOND	10/27/2023

Total number of records 10

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--NOTTINGHAM, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
HARDING, MARK ROBIN	01/10/2023	DOVER	HARDING, MARK	SNYDER, AUDREY	Y
HANSON, DAVID HARRY	01/19/2023	NOTTINGHAM	HANSON, HARRY	MACDONALD, HELEN	Y
ROSSI, DONALD P	01/19/2023	NOTTINGHAM	ROSSI, ORPHEUS	BALBONI, DOROTHY	Y
MILIOTIS, PAUL STEPHEN	01/24/2023	NOTTINGHAM	MILIOTIS, STEPHEN	DADOLY, ELIZABETH	Y
FOWLER, DENNIS J	02/07/2023	NOTTINGHAM	FOWLER, CLARENCE	CRONIN, MARY	N
FRANCOIS, TIMOTHY	02/23/2023	NOTTINGHAM	FRANCOIS II, GEORGE	CHICK, SYLVIA	N
DILKES, MASON ALLAN	02/25/2023	NOTTINGHAM	DILKES, WILLIAM	MASON, HEATHER	N
YOUNG, DAVID THOMAS	04/05/2023	DOVER	YOUNG, ROBERT	SPEARS, BESSIE	N
LIBBY, NITA MAE	04/06/2023	EXETER	MORSE, WARREN	SMITH, DOROTHY	N
LEED, NOAH REINHOLD	04/15/2023	NOTTINGHAM	LEED, RICHARD	REINHOLD, GRETTEL	N
GAGNON, CHARLES WILLIAM	04/23/2023	DOVER	GAGNON, RAYMOND	DUPERRY, RITA	Y
BROWN, RAMONA L	05/18/2023	DOVER	FOSS, FREDERICK	TWOMBLY, MARJORIE	N
GUSTIN, JOANE	06/07/2023	NOTTINGHAM	GUSTIN, BERTRAM	WELLER, RUTH	N
CHAMBERLAIN, FLORENCE BELLE	06/08/2023	PORTSMOUTH	THOMAS SR, RAYMOND	MURRAY, MARGARET	Y
HALL, TIFFANY MARIE	06/17/2023	NOTTINGHAM	HALL, STEVEN	WHEELER, THERESA	N
FRIEDRICH, GARY	07/03/2023	NOTTINGHAM	FRIEDRICH, CHRIS	ALTERGOTT, ADALEIN	N
EDWARDS, JOHN KENNETH	07/06/2023	BRENTWOOD	EDWARDS, HOWARD	PALM, EDNA	Y
STEVENS, WALTER E	07/31/2023	NOTTINGHAM	STEVENS, JOHN	GOVE, LENA	Y

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--NOTTINGHAM, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
DEWHURST, ANGIE M	08/20/2023	NOTTINGHAM	RIVIEZZO, GEORGE	BLANCHARD, MAJORIE	N
FREEMAN, JAMES H	09/06/2023	NOTTINGHAM	FREEMAN, JOHN	KEATON, LAURIE	Y
MARSH, JOANNE M	09/11/2023	NOTTINGHAM	MARSH, MARTIN	AUDET, PAULINE	N
HEDLEY, BRYON LEE	09/12/2023	NOTTINGHAM	HEDLEY, GLENN	HACK, MARIE	N
LABRANCHE, CRYSTAL LEE	09/14/2023	NOTTINGHAM	ADAMS SR, LEON	COLLINS, NOVA	N
MORRILL, FRANCES LEILA	09/18/2023	NOTTINGHAM	WIGGIN, MARK	HARRIMAN, AMBER	N
NOBREGA, VICTORIA B	10/03/2023	NOTTINGHAM	BEAUREGARD, ROMEO	CHOUINARD, FERN	N
LINERO, MARIA	11/03/2023	DOVER	VEGA, FERMIN	BURGOS, SEVERA	N
DYER, PHILIP H	11/04/2023	NOTTINGHAM	DYER JR, HARRIS	GOODRICH, BEATRICE	Y
MCGOWEN, DIANA GAIL	11/04/2023	NOTTINGHAM	CURRIER, ORISON	SEWALL, MARJORIE	N
CLARK, ANN LOUISE	11/07/2023	WEST NOTTINGHAM	AVERY, ELWIN	BAKER, MARIAN	N
GILMAN, DIANE C	12/19/2023	DOVER	SMITH, HARRY	BUDISALOVICH, KATHERINE	N
VARNUM, MARGARET FAIRBANKS	12/26/2023	NOTTINGHAM	VARNUM, HAROLD	CLARK, CONSTANCE	N

Total number of records 31

2023 WARRANT
& TOWN BUDGET

Town of Nottingham
P.O. Box 114
Nottingham NH 03290



Office 603-679-5022
Fax 603-679-1013
www.nottingham-nh.gov

WARRANT ARTICLES AS AMENDED AT TOWN DELIBERATIVE SESSION

This letter serves as notification of amendments made and voted in the affirmative to Warrant Articles #12, #17 and #21 at the Town Deliberative Session held on Saturday, February 3, 2024.

The following articles are as amended and will appear on the March 12, 2024 Ballot as written:
(Amendments shown in **bold italic**)

Article #12: To see if the Town will vote to raise and appropriate the sum of \$500,000 (Five Hundred Thousand Dollars) for highway reconstruction and maintenance on town roads to include but not limited to paving approaches on dirt roads throughout town as prioritized by the Highway Director, pave a section of Priest Road up to the rear access road to the Fire Station, and Stevens Hill Road from Deerfield Road to the existing pavement. The sum of \$150,300 (One Hundred **Fifty** Thousand Three Hundred Dollars) is to come from unassigned fund balance. The balance of \$349,700 (Three Hundred Forty-Nine Thousand Seven Hundred Dollars) to be raised by taxation. This is a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the work is complete or not later than one year after the end of fiscal year 2024, whichever occurs earlier. Majority Vote Required. The estimated tax impact is \$0.42 per \$1,000 of property valuation. The Select Board recommends this appropriation (5-0)
The Budget Committee recommends this appropriation (6-5)

Article #17: To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) for the purpose of conducting courtesy inspections of boats using the State Boat Launch at Fundy Boat Ramp and the Pawtuckaway State Park Boat Ramps and **to request permission to remove suspicious materials** on Pawtuckaway Lake to remove fragments of exotic invasive aquatic species and to educate the public on how to prevent the spread of exotic species from water body to water body. Majority Vote Required. The estimated tax impact is less than \$.01 per \$1,000 of property valuation.
The Select Board recommends this appropriation (5-0)
The Budget Committee recommends this appropriation (8-3)

Article #21: Harbor Street Limited Partnership, Joseph Falzone, Manager, formally requested through this petition (per RSA 674:40-a), the Town of Nottingham's acceptance of "Maple Ridge Road" of the Maple Ridge Subdivision. With the acceptance, the ownership of this road will be transferred to the Town of Nottingham, **upon approval of the Town engineering firm.** (By citizen petition).

**Town of Nottingham
State of New Hampshire
2024 Town Warrant**

To the inhabitants of the Town of Nottingham in the County of Rockingham in said State, qualified to vote in town affairs:

First Session: You are hereby notified to meet at the Nottingham School, located at 245 Stage Road in Nottingham, on Saturday, February 3, 2024. This session shall consist of explanation, discussion, and deliberation of the Warrant Articles number 2 through 23. Warrant Articles may be amended subject to the following limitations: (a) Warrant Articles whose wording is prescribed by law may not be amended; and (b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion as amended. If the meeting needs to be postponed, the alternate date is at the same location at 9 a.m. on February 4, 2024.

Second Session: You are hereby notified to meet at the Nottingham School, located at 245 Stage Road in Nottingham, on Tuesday, March 12, 2024, to vote on all warrant articles. The polls will be open from 7 a.m. to 7 p.m.

Article #1: To choose by ballot all necessary Town Officers for the ensuing year:

- Board of Selectmen (2 for 3 years)
- Budget Committee (3 for 3 years)
- Cemetery Trustee (1 for 3 years)
- Library Trustee (1 for 3 years)
- Moderator (1 for 2 years)
- Planning Board (2 for 3 years)
- Planning Board (1 for 1 year)
- Supervisors of the Checklist (1 for 6 years)
- Town Clerk (1 for 3 years)
- Trustee of the Trust Funds (1 for 3 years)
- Zoning Board (2 for 3 years)

Article #2: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$5,137,855 (Five Million One Hundred Thirty-Seven Thousand Eight Hundred Fifty-Five Dollars). Should this article be defeated, the default budget shall be \$4,848,607 (Four Million Eight Hundred Forty-Eight Thousand Six Hundred Seven Dollars) which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The estimated tax impact is \$3.14 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (6-5)

Article #3: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Police Technology Equipment Expendable Trust Fund previously established. Majority vote required. The estimated tax impact is \$0.01 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (11-0)

Article #4: To see if the Town will vote to raise and appropriate the sum of \$40,000 (Forty Thousand Dollars) for the purpose of purchasing the necessary fuel, supplies, equipment, and maintenance to run the ambulance and billing services for 2024; and to authorize the withdrawal of \$40,000.00 (Forty Thousand Dollars) from the Ambulance and Equipment Replacement Special Revenue Fund created for this purpose. Majority Vote Required. The estimated tax impact is \$0.00 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (11-0)

Article #5: To see if the Town will vote to raise and appropriate the sum of \$100,000 (One Hundred Thousand Dollars) to be added to the Fire Vehicle/SCBA Capital Reserve Fund previously established. Majority vote required. The estimated tax impact is \$0.12 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (11-0)

Article #6: To see if the Town will vote to raise and appropriate the sum of \$60,000 (Sixty Thousand Dollars) for the purpose of increasing the Fire Chief stipend for the remainder of 2024 with the estimated yearly stipend in 2025 to be \$71,440, and all future costs to be included in the annual budget and default budget going forward. This increase is based on the increased minimum mandated qualifications of Chief, as set forth by the Nottingham Fire Rescue Department (NFRD) Bylaws. Majority vote required. The estimated tax impact is \$0.07 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee DOES NOT recommend this appropriation (8-3)

Article #7: To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty-Five Thousand Dollars) for the purpose of replacing the flooring in the Community Center gymnasium. Majority vote required. The estimated tax impact is \$0.03 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (11-0)

Article #8: To see if the Town will vote to raise and appropriate the sum of \$40,000 (Forty Thousand Dollars) for the purpose of exploratory options and design for the relocation of the Police Department. Majority vote required. The estimated tax impact is \$0.05 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (11-0)

Article #9: To see if the Town will vote to raise and appropriate the sum of \$50,000.00 (Fifty Thousand Dollars) to begin work on the cleanup and renovations needed to the rear community center building. This is a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the work is complete or not later than one year after the end of fiscal year 2024, whichever occurs earlier. Majority Vote Required. The estimated tax impact is \$0.06 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (9-2)

Article #10: To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to begin work on the reconfigured parking lot at the library, and also address safety concerns such as parking lot lighting and improving walkways. Majority vote required. The estimated tax impact is \$0.02 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee DOES NOT recommend this appropriation (6-5)

Article #11: To see if the Town will vote to raise and appropriate the sum of \$150,000 (One Hundred Fifty Thousand Dollars) to be added to the Town Building Maintenance and Repair Expendable Trust Fund previously established. Majority vote required. The estimated tax impact is \$0.18 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (11-0)

Article #12: To see if the Town will vote to raise and appropriate the sum of \$500,000 (Five Hundred Thousand Dollars) for highway reconstruction and maintenance on town roads to include but not limited to paving approaches on dirt roads throughout town as prioritized by the Highway Director, pave a section of Priest Road up to the rear access road to the Fire Station, and Stevens Hill Road from Deerfield Road to the existing pavement. The sum of \$150,300 (One Hundred Five Thousand Three Hundred Dollars) is to come from unassigned fund balance. The balance of \$349,700 (Three Hundred Forty-Nine Thousand Seven Hundred Dollars) to be raised by taxation. This is a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the work is complete or not later than one year after the end of fiscal year 2024, whichever occurs earlier. Majority Vote Required. The estimated tax impact is \$0.42 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (6-5)

Article #13: To see if the town will vote to raise and appropriate the sum of \$100,000 (One Hundred Thousand Dollars) to be added to the Highway Truck Capital Reserve Fund previously established. Majority vote required. The estimated tax impact is \$0.12 per \$1,000 of property valuation.

The Select Board recommends this appropriation (4-1)

The Budget Committee recommends this appropriation (11-0)

Article #14: To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the previously established Revaluation Capital Reserve Fund for the purpose of performing a statutory revaluation of property every five years. Majority Vote Required. The estimated tax impact is \$0.02 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (8-3)

Article #15: To see if the Town will vote to raise and appropriate the sum of \$24,375 (Twenty-Four Thousand Three Hundred Seventy-Five Dollars) to provide financial support to the following social service organizations that provide a service to the residents in the Town of Nottingham:

Cornerstone VNA	\$2,400
Lamprey Health Care	\$4,500
Seacoast Mental Health	\$1,000
Waypoint (Child & Family Services)	\$3,000
Haven	\$1,450
AIDS Response Seacoast	\$575
CASA	\$500
RSVP - Friends Program	\$100
SNHS Community Action Program	\$5,500
Rockingham County Nutrition/Meals on Wheels	\$1,500
Area Homecare/Family	\$1,100
Child Advocacy Center	\$1,250
Ready Rides	\$1,500

Majority Vote Required. The estimated tax impact is \$.03 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (8-2-1)

Article #16: To see if the town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Invasive Species Prevention and Eradication Removal Expendable Trust Fund previously established. Majority vote required. The estimated tax impact is \$0.01 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (6-5)

Article #17: To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) for the purpose of conducting courtesy inspections of boats using the State Boat Launch at Fundy Boat Ramp and the Pawtuckaway State Park Boat Ramps on Pawtuckaway Lake to remove fragments of exotic invasive aquatic species and to educate the public on how to prevent the spread of exotic species from water body to water body. Majority Vote Required. The estimated tax impact is less than \$.01 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (8-3)

Article #18: To see if the Town will vote to raise and appropriate the sum of \$7,500 (Seven Thousand Five Hundred Dollars) for the purpose of purchasing a new ballot machine. The Town will be applying for aid to offset the cost of this purchase. The final amount used is subject to receipt of any state or federal grant or aid. If grant or other aid is not received, the total sum of \$7,500 is to be raised by taxation. Majority Vote Required. The estimated tax impact is \$0.01 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (6-5)

Article #19: To see if the Town will vote to approve the readoption of the All Veteran's Tax Credit (RSA 72:28-b). The readoption of the All Veteran's Tax Credit, if approved would continue to offer a \$750.00 tax credit to all honorably discharged veterans that qualify under the current requirements and as of April 1, 2023, would expand the eligibility requirements to include those individuals that have not yet been discharged from active service. Majority vote required.

Article #20: To see if the Town will vote to change the name and the purpose of the existing Tri-Centennial Fund created in 2013 to the Celebrate Nottingham Fund for the purpose of town-wide celebrations to include but not limited to future anniversary celebrations (ie: 325th), and to authorize the Board of Selectmen as agents to expend. 2/3 vote required.

The Select Board recommends this appropriation (5-0)

The Budget Committee recommends this appropriation (9-2)

Article #21: Harbor Street Limited Partnership, Joseph Falzone, Manager, formally requested through this petition (per RSA 674:40-a), the Town of Nottingham's acceptance of "Maple Ridge Road" of the Maple Ridge Subdivision. With the acceptance, the ownership of this road will be transferred to the Town of Nottingham. (By citizen petition).

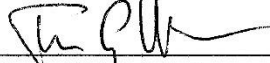
Article #22: To transact any other business, which may legally come before this meeting.

Given our hands and seal this 21st day of January in the year of our Lord Two Thousand Twenty-Four and caused to be posted as required.


Nottingham Board of Selectmen


Benjamin Bartlett, Chairman

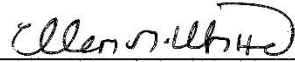
John Morin, Selectman


Steven Welch, Selectman

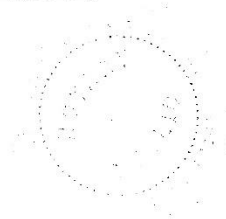
Timothy Dabrio, Selectman


Matthew Shirland, Selectman

Personally appeared the above-named Benjamin Bartlett, John Morin, Steven Welch, Timothy Dabrio, and Matthew Shirland, or a majority of them, Selectmen of the Town of Nottingham, and took oath that the foregoing is true and accurate to the best of their knowledge and belief. Before me,


Ellen N. White, Notary Public
My Commission Expires:

ELLEN N. WHITE
NOTARY PUBLIC
MY COMMISSION EXPIRES
FEBRUARY 6, 2024





New Hampshire
Department of
Revenue Administration

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**Proposed Budget
Nottingham**

For the period beginning January 1, 2024 and ending December 31, 2024

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 1/29/2024

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Michael Kelly	Chairman	<u>Michael Kelly</u> <small>Michael Kelly (Jan 29, 2024 13:58 EST)</small>
Owen Friend-Gray	Vice-Chairman	<u>Owen Friend-Gray</u> <small>Owen Friend-Gray (Jan 29, 2024 13:44 EST)</small>
Sandra Jones	Member	
Robert Kelly	Member	
John Decker	Member	<u>John Decker</u> <small>John Decker (Jan 29, 2024 14:16 EST)</small>
Brent Tweed	Member	
Thomas Butkiewicz	Member	
Jeffrey Morrison	Member	<u>Jeffrey Morrison</u> <small>Jeffrey Morrison (Jan 29, 2024 13:47 EST)</small>
Megan Sebasco	School Board Representative	<u>Megan Sebasco</u> <small>Megan Sebasco (Jan 29, 2024 13:13 EST)</small>
Steven Welch	Select Board Representative	<u>Steven Welch</u> <small>Steven Welch (Jan 29, 2024 14:25 EST)</small>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
General Government								
4130	Executive	02	\$221,839	\$275,748	\$261,510	\$0	\$266,510	\$0
4140	Election, Registration, and Vital Statistics	02	\$109,257	\$108,672	\$141,758	\$0	\$141,758	\$0
4150	Financial Administration	02	\$100,329	\$107,865	\$110,977	\$0	\$110,977	\$0
4152	Property Assessment	02	\$41,643	\$36,950	\$37,850	\$0	\$37,850	\$0
4153	Legal Expense	02	\$83,811	\$30,001	\$30,001	\$0	\$30,001	\$0
4155	Personnel Administration	02	\$686,809	\$818,503	\$949,018	\$0	\$949,018	\$0
4191	Planning and Zoning	02	\$64,727	\$63,555	\$44,409	\$0	\$44,409	\$0
4194	General Government Buildings	02	\$190,451	\$233,862	\$179,305	\$0	\$178,205	\$1,100
4195	Cemeteries	02	\$10,230	\$6,500	\$6,500	\$0	\$6,500	\$0
4196	Insurance Not Otherwise Allocated	02	\$145,792	\$112,486	\$122,725	\$0	\$122,725	\$0
4197	Advertising and Regional Associations		\$0	\$0	\$0	\$0	\$0	\$0
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$1,654,888	\$1,794,142	\$1,884,053	\$0	\$1,887,953	\$1,100
Public Safety								
4210	Police	02	\$835,662	\$705,353	\$932,429	\$0	\$932,429	\$0
4215	Ambulances		\$0	\$0	\$0	\$0	\$0	\$0
4220	Fire	02	\$566,679	\$550,971	\$611,220	\$0	\$611,220	\$0
4240	Building Inspection	02	\$55,651	\$59,950	\$61,350	\$0	\$61,350	\$0
4290	Emergency Management	02	\$2,562	\$4,211	\$4,211	\$0	\$4,211	\$0
4299	Other Public Safety		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$1,460,554	\$1,320,485	\$1,609,210	\$0	\$1,609,210	\$0



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Airport/Aviation Center								
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Highway Administration	02	\$800,937	\$855,951	\$740,261	\$0	\$740,261	\$0
4312	Highways and Streets	02	\$56,677	\$200,000	\$100,000	\$0	\$100,000	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$857,614	\$1,055,951	\$840,261	\$0	\$840,261	\$0
Sanitation								
4321	Sanitation Administration	02	\$115,236	\$119,800	\$140,300	\$0	\$140,300	\$0
4323	Solid Waste Collection	02	\$251,248	\$218,400	\$240,000	\$0	\$240,000	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$366,484	\$338,200	\$380,300	\$0	\$380,300	\$0



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Water Distribution and Treatment								
4331	Water Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Health Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	02	\$5,634	\$4,500	\$6,000	\$0	\$6,000	\$0
4415	Health Agencies and Hospitals		\$0	\$0	\$0	\$0	\$0	\$0
4419	Other Health		\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal		\$5,634	\$4,500	\$6,000	\$0	\$6,000	\$0



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Welfare								
4441	Welfare Administration	02	\$3,800	\$12,302	\$6,706	\$0	\$6,706	\$0
4442	Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0	\$0	\$0
4449	Other Welfare		\$25,050	\$25,050	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$28,850	\$37,352	\$6,706	\$0	\$6,706	\$0
Culture and Recreation								
4520	Parks and Recreation	02	\$114,771	\$128,703	\$161,743	\$0	\$151,743	\$10,000
4550	Library	02	\$167,781	\$194,626	\$240,069	\$0	\$240,069	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	02	\$0	\$500	\$500	\$0	\$500	\$0
	Culture and Recreation Subtotal		\$282,552	\$323,829	\$402,312	\$0	\$392,312	\$10,000
Conservation and Development								
4611	Conservation Administration	02	\$1,133	\$2,095	\$1,860	\$0	\$1,860	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$1,133	\$2,095	\$1,860	\$0	\$1,860	\$0



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Debt Service								
4711	Principal - Long Term Bonds, Notes, and Other Debt	02	\$12,780	\$12,780	\$12,780	\$0	\$12,780	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	02	\$1,282	\$1,031	\$473	\$0	\$473	\$0
4723	Interest on Tax and Revenue Anticipation Notes		\$0	\$0	\$0	\$0	\$0	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$14,062	\$13,811	\$13,253	\$0	\$13,253	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$3,158	\$6,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$80,000	\$80,000	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$83,158	\$86,000	\$0	\$0	\$0	\$0
Operating Transfers Out								
4911	To Revolving Funds		\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations				\$5,143,955	\$0	\$5,137,955	\$11,100



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Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4215	Ambulances	04	\$40,000	\$0	\$40,000	\$0
		<i>Purpose: Ambulance Operations</i>				
4312	Highways and Streets	12	\$500,000	\$0	\$500,000	\$0
		<i>Purpose: Road Reconstruction/Paving</i>				
4903	Buildings	09	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: Rear Community Ctr Cleanup & Renos</i>				
4915	To Capital Reserve Funds	05	\$100,000	\$0	\$100,000	\$0
		<i>Purpose: Fire Vehicle/SCBA Capital Reserve</i>				
4915	To Capital Reserve Funds	13	\$100,000	\$0	\$100,000	\$0
		<i>Purpose: Highway Truck Capital Reserve</i>				
4915	To Capital Reserve Funds	14	\$20,000	\$0	\$20,000	\$0
		<i>Purpose: Revaluation Capital Reserve</i>				
4916	To Expendable Trusts	03	\$10,000	\$0	\$10,000	\$0
		<i>Purpose: Add to Police Technology ETF</i>				
4916	To Expendable Trusts	11	\$150,000	\$0	\$150,000	\$0
		<i>Purpose: Town Building Maintenance Expendable Trust</i>				
4916	To Expendable Trusts	16	\$10,000	\$0	\$10,000	\$0
		<i>Purpose: Invasive Species ETF</i>				
Total Proposed Special Articles			\$980,000	\$0	\$980,000	\$0



Individual Warrant Articles

Account	Purpose	Article	Purpose	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
4140	Election, Registration, and Vital Statistics	18		\$7,500	\$0	\$7,500	\$0
			<i>Purpose: New Ballot Machine</i>				
4220	Fire	06		\$60,000	\$0	\$0	\$60,000
			<i>Purpose: Increase Fire Chief Stipend</i>				
4445	Vendor Payments	15		\$24,375	\$0	\$24,375	\$0
			<i>Purpose: Social Services</i>				
4619	Other Conservation	17		\$5,000	\$0	\$5,000	\$0
			<i>Purpose: Pawtucketaway Lake - Lake Host</i>				
4903	Buildings	07		\$25,000	\$0	\$25,000	\$0
			<i>Purpose: Replace CC Gym Floor</i>				
4909	Improvements Other than Buildings	08		\$40,000	\$0	\$40,000	\$0
			<i>Purpose: Police Station Relocation</i>				
4908	Improvements Other than Buildings	10		\$20,000	\$0	\$0	\$20,000
			<i>Purpose: Library parking lot reconfiguration</i>				
Total Proposed Individual Articles				\$181,875	\$0	\$101,875	\$80,000



New Hampshire
Department of
Revenue Administration

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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selectment's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
Taxes					
3120	Land Use Change Taxes for General Fund		\$0	\$0	\$0
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes	02	\$25,322	\$23,000	\$23,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	02	\$459	\$450	\$450
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$112,737	\$100,000	\$100,000
	Taxes Subtotal		\$138,518	\$123,450	\$123,450

Licenses, Permits, and Fees

3210	Business Licenses and Permits	02	\$53,166	\$40,000	\$40,000
3220	Motor Vehicle Permit Fees	02	\$1,316,007	\$1,300,000	\$1,300,000
3230	Building Permits	02	\$69,784	\$65,000	\$65,000
3290	Other Licenses, Permits, and Fees	02	\$18,682	\$18,000	\$18,000
	Licenses, Permits, and Fees Subtotal		\$1,457,639	\$1,423,000	\$1,423,000

From Federal Government

3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
	From Federal Government Subtotal		\$0	\$0	\$0

State Sources

3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$503,933	\$504,000	\$504,000
3353	Highway Block Grant	02	\$198,845	\$198,000	\$198,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	02	\$3,835	\$3,850	\$3,850



New Hampshire
 Department of
 Revenue Administration

2024
MS-737

Revenues

Account Source	Article	Actual Revenues for period ending 12/31/2023	Selectmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
State Sources				
3357 Flood Control Reimbursement		\$0	\$0	\$0
3359 Railroad Tax Distribution	02	\$2,670	\$2,670	\$2,670
3360 Water Filtration Grants		\$0	\$0	\$0
3361 Landfill Closure Grants		\$0	\$0	\$0
3369 Other Intergovernmental Revenue from State of NH		\$0	\$0	\$0
3379 Intergovernmental Revenues - Other		\$0	\$0	\$0
State Sources Subtotal		\$709,283	\$708,520	\$708,520

Charges for Services

3401 Income from Departments	02	\$103,048	\$168,000	\$168,000
3402 Water Supply System Charges		\$0	\$0	\$0
3403 Sewer User Charges		\$0	\$0	\$0
3404 Garbage-Refuse Charges		\$0	\$0	\$0
3405 Electric User Charges		\$0	\$0	\$0
3406 Airport Fees		\$0	\$0	\$0
3409 Other Charges		\$0	\$0	\$0
Charges for Services Subtotal		\$103,048	\$168,000	\$168,000

Miscellaneous Revenues

3500 Special Assessments		\$0	\$0	\$0
3501 Sale of Municipal Property	02	\$6,101	\$10,000	\$10,000
3502 Interest on Investments	02	\$113,280	\$90,000	\$90,000
3503 Other	02	\$3,750	\$5,000	\$5,000
3504 Fines and Forfeits		\$0	\$0	\$0
3506 Insurance Dividends and Reimbursements		\$74,730	\$0	\$0
3508 Contributions and Donations		\$0	\$0	\$0
3509 Revenue from Misc Sources Not Otherwise Classified		\$0	\$0	\$0
Miscellaneous Revenues Subtotal		\$197,861	\$105,000	\$105,000

Interfund Operating Transfers In

3911 From Revolving Funds		\$0	\$0	\$0
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New Hampshire
 Department of
 Revenue Administration

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MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selectmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
Interfund Operating Transfers In					
3912	From Special Revenue Funds	04	\$0	\$40,000	\$40,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0
3914O	From Other Proprietary Fund		\$0	\$0	\$0
3914S	From Sewer Proprietary Fund		\$0	\$0	\$0
3914W	From Water Proprietary Fund		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$240,000	\$0	\$0
3916	From Trust and Fiduciary Funds		\$90,000	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$330,000	\$40,000	\$40,000
Other Financing Sources					
3934	Proceeds from Long-Term Notes/Bonds/Other Sources		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	12	\$200,000	\$150,300	\$150,300
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$200,000	\$150,300	\$150,300
	Total Estimated Revenues and Credits		\$3,136,349	\$2,718,270	\$2,718,270



2024
MS-737

Budget Summary

Item	Selectmen's Period ending 12/31/2024 (Recommended)	Budget Committee's Period ending 12/31/2024 (Recommended)
Operating Budget Appropriations	\$5,143,955	\$5,137,855
Special Warrant Articles	\$980,000	\$980,000
Individual Warrant Articles	\$181,875	\$101,875
Total Appropriations	\$6,305,830	\$6,219,730
Less Amount of Estimated Revenues & Credits	\$2,718,270	\$2,718,270
Estimated Amount of Taxes to be Raised	\$3,587,560	\$3,501,460



Supplemental Schedule

1. Total Recommended by Budget Committee	\$6,219,730
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$6,219,730
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$621,973

Collective Bargaining Cost Items:

9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0

Maximum Allowable Appropriations Voted at Meeting:
(Line 1 + Line 8 + Line 11 + Line 12)

\$6,841,703

Signature: 
Charlotte Fife (Jan 29, 2024 16:08 EST)
Email: charlottefife@comcast.net

Signature:
Email: ta@nottingham-nh.gov



New Hampshire
Department of
Revenue Administration

2024
MS-DTB

Default Budget of the Municipality

Nottingham

For the period beginning January 1, 2024 and ending December 31, 2024

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: JANUARY 29, 2024

GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Benjamin Bartlett	Chairman, Selectboard	
John Morin	Selectman	
Steven Welch	Selectman	
Timothy Dabrio	Selectman	
Matthew Shirland	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



**2024
MS-DTB**

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
4130	Executive	\$275,748	\$0	\$0	\$275,748
4140	Election, Registration, and Vital Statistics	\$108,672	(\$1,200)	\$0	\$107,472
4150	Financial Administration	\$107,865	\$0	\$0	\$107,865
4152	Property Assessment	\$36,950	\$0	\$0	\$36,950
4153	Legal Expense	\$30,001	\$0	\$0	\$30,001
4155	Personnel Administration	\$818,503	\$0	\$0	\$818,503
4191	Planning and Zoning	\$63,555	\$0	\$0	\$63,555
4194	General Government Buildings	\$193,862	\$0	\$0	\$193,862
4195	Cemeteries	\$6,500	\$0	\$0	\$6,500
4196	Insurance Not Otherwise Allocated	\$112,486	\$0	\$0	\$112,486
4197	Advertising and Regional Associations	\$0	\$0	\$0	\$0
4198	Contingency	\$0	\$0	\$0	\$0
4199	Other General Government	\$0	\$0	\$0	\$0
General Government Subtotal		\$1,754,142	(\$1,200)	\$0	\$1,752,942
Public Safety					
4210	Police	\$705,353	\$0	\$0	\$705,353
4215	Ambulances	\$0	\$0	\$0	\$0
4220	Fire	\$550,971	\$0	\$0	\$550,971
4240	Building Inspection	\$59,950	\$0	\$0	\$59,950
4290	Emergency Management	\$4,211	\$0	\$0	\$4,211
4299	Other Public Safety	\$0	\$0	\$0	\$0
Public Safety Subtotal		\$1,320,485	\$0	\$0	\$1,320,485
Airport/Aviation Center					
4301	Airport Administration	\$0	\$0	\$0	\$0
4302	Airport Operations	\$0	\$0	\$0	\$0
4309	Other Airport	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Highway Administration	\$855,951	\$0	\$0	\$855,951
4312	Highways and Streets	\$200,000	\$0	\$0	\$200,000
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$0	\$0	\$0	\$0
4319	Other Highway, Streets, and Bridges	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$1,055,951	\$0	\$0	\$1,055,951



**2024
MS-DTB**

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Sanitation					
4321	Sanitation Administration	\$119,800	\$0	\$0	\$119,800
4323	Solid Waste Collection	\$218,400	\$0	\$0	\$218,400
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0
4325	Solid Waste Facilities Clean-Up	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$338,200	\$0	\$0	\$338,200
Water Distribution and Treatment					
4331	Water Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338	Water Conservation	\$0	\$0	\$0	\$0
4339	Other Water	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric					
4351	Electric Administration	\$0	\$0	\$0	\$0
4352	Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0
Health					
4411	Health Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$4,500	\$0	\$0	\$4,500
4415	Health Agencies and Hospitals	\$0	\$0	\$0	\$0
4419	Other Health	\$0	\$0	\$0	\$0
Health Subtotal		\$4,500	\$0	\$0	\$4,500
Welfare					
4441	Welfare Administration	\$12,302	\$0	\$0	\$12,302
4442	Direct Assistance	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445	Vendor Payments	\$0	\$0	\$0	\$0
4449	Other Welfare	\$25,050	\$0	\$0	\$25,050
Welfare Subtotal		\$37,352	\$0	\$0	\$37,352



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Culture and Recreation					
4520	Parks and Recreation	\$128,703	\$0	\$0	\$128,703
4550	Library	\$194,626	\$0	\$0	\$194,626
4583	Patriotic Purposes	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	\$500	\$0	\$0	\$500
Culture and Recreation Subtotal		\$323,829	\$0	\$0	\$323,829
Conservation and Development					
4611	Conservation Administration	\$2,095	\$0	\$0	\$2,095
4612	Purchase of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing	\$0	\$0	\$0	\$0
4651	Economic Development Administration	\$0	\$0	\$0	\$0
4652	Economic Development	\$0	\$0	\$0	\$0
4659	Other Economic Development	\$0	\$0	\$0	\$0
Conservation and Development Subtotal		\$2,095	\$0	\$0	\$2,095
Debt Service					
4711	Principal - Long Term Bonds, Notes, and Other Debt	\$12,780	\$0	\$0	\$12,780
4721	Interest - Long Term Bonds, Notes, and Other Debt	\$1,031	(\$558)	\$0	\$473
4723	Interest on Tax and Revenue Anticipation Notes	\$0	\$0	\$0	\$0
4790	Other Debt Service Charges	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$13,811	(\$558)	\$0	\$13,253
Capital Outlay					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Operating Transfers Out					
4911	To Revolving Funds	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund	\$0	\$0	\$0	\$0
4915	To Capital Reserve Funds	\$0	\$0	\$0	\$0
4916	To Expendable Trusts	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$4,850,365	(\$1,758)	\$0	\$4,848,607



New Hampshire
Department of
Revenue Administration

2024
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Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
4140	Laptop Purchase (one-time)
4721	Final Payment

Town Deliberative Session Minutes Feb. 4, 2023

The meeting of Third Annual Town Deliberative Session was called to order at 9:02 am by Moderator Dawn Fernald. The Moderator then introduced herself and those at the front table as follows: Charlotte Fyfe - Assistant Moderator; Ballot Clerks - Roger and Kathy Freidan, Michael and Teresa Bascom, Supervisors of the Checklist - Dee Ann Decker, Ruth Ann Fuller, and Sandi Dow; Lori Anderson - Town Clerk, Alana Kenney - Deputy Town Clerk; Interim Town Administrator - John Scruton; Board of Selectman, Donna Danis - Chair, Tony Dumas, Ben Bartlett, Tiler Eaton, and John Morin; Budget Committee members, Michelle King - Chair, Mike Kelley, Tom Butkiewicz, Owen Friend-Gray, John Decker - Vice Chair. Non-members allowed to speak were Attorneys Michael Courtney and Madeline Osbon, Librarian - Elizabeth Bolton; Road Agent - Shawn McLean; Parks and Rec Director - Kortney Duball; as well as Police Chief Fawn Woodman, and Officer McNeil, and Officer Alvarez.

Moderator Fernald asked all to rise and recite the Pledge of Allegiance.

The Moderator read the rules and procedures of the Deliberative Session and then noted Nottingham is an SB2 Town and the first session is being held today. The 2nd session will be held on March 14, 2023 and will be using ballot votes. Today we would be discussing the Warrant Articles and vote that they be moved to the ballot.

The Moderator read as follows.

You are hereby notified to meet at the Nottingham School, located at 245 Stage Road in Nottingham, at 9:00a.m. on February 4, 2023. This session shall consist of explanation, discussion, and deliberation of the Warrant Articles numbers six through twenty. These warrant Articles may be amended subject to the following limitations: (a) Warrant Articles whose wording is prescribed by law may not be amended; and (b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion as amended. If the meeting needs to be postponed, the alternate date is at the same location at 5 PM on February 6, 2023.

Second Session: You are hereby notified to meet at the Nottingham School, located at 245 Stage Road in Nottingham, on March 14, 2023, to vote on all warrant articles. The polls will be open from 7 a.m. to 7 p.m.

The Moderator then noted that Articles 1 through 5 cannot be amended today. Article 1 will be the election of Officers and Articles 2 through 5 pertain to Zoning and no discussion nor debate will be held on them.

Article #1: Election of Officers

Board of Selectmen (2 for 3 years)

Budget Committee (3 for 3 years)

Budget Committee (1 for 1years)

Cemetery Trustee (1 for 3 years)

Library Trustee (2 for 3 years)

Planning Board (2 for 3 years)

Tax Collector (1 for 3 years)

Treasurer (1 for 3 years)

Trustee of the Trust Funds (1 for 3 years)

Zoning Board (2 for 3 years)

Article# 2 Are you in favor of adoption of Amendment 1as proposed by the Planning Board for the town's Zoning Ordinance as follows:

Adopt a new definition for impervious surface.

Approved By the Nottingham Planning Board By A Vote Of (6-0-1)

Article #3: Are you in favor of adoption of Amendment 2 as proposed by the Planning Board for the town's Zoning Ordinance as follows:

Adopt a new vegetative buffer for wetlands. Re-format Article III; Section B.3 as

"Vegetative Buffers."

Approved By the Nottingham Planning Board By a Vote Of {6-0-1}

Article #4 Are you in favor of adoption of Amendment 3 as proposed by the Planning Board for the Town's Zoning Ordinance as follows: Adopt setbacks for new roadways. Residential/ Agricultural -The right of way of all new roads or streets within a subdivision shall maintain a twenty-five foot (25') no-disturb, natural vegetative buffer from any property line shared with a lot abutting the subdivision. Commercial/Industrial- The right of way of all new roads or streets within a subdivision shall maintain a fifty foot (50') no-disturb, natural vegetative buffer from any property line shared with a lot abutting the subdivision.

Approved By the Nottingham Planning Board By A Vote Of {5-1-0}

Article #5: Are you in favor of adoption of Amendment 4 as proposed by the Planning Board for the town's Zoning Ordinance as follows:
Adopt amendments to the Aquifer Protection District that includes adding Design I Performance section and Maintenance I Inspection section; changing exemptions to Conditional Use Permit; adding the Town Administrator and Fire Chief as the Designated Agents: and in order to align with state regulations.

Approved By the Nottingham Planning Board By A Vote Of (6-0-0)

Article #6: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ 4,842,866 (Four million, eight hundred forty-two thousand eight hundred sixty-six dollars). Should this article be defeated, the default budget shall be \$4,541,263 (Four million five hundred forty-one thousand, two hundred and sixty-three dollars) which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The estimated tax impact is \$3.08 per \$1,000 of property valuation.

The Board of Selectmen recommended this article (5-0)
The Budget Committee recommended this article. (7-0-2)

Tony Dumas motioned to move Article 6 as written to the ballot. John Morin seconded the motion.

John Scruton, Interim Town Administrator, explained that the Board of Selectmen spoke with all Department Heads and staff to receive their input. Michelle King, Budget Committee Chair, then gave an overview of the Budget.

Lori Anderson, Town Clerk, motioned that Line #26 of the budget be increased by \$1,000.00 to allow for an increase in the hourly wage that was paid to the Deputy Town Clerk. Dee Decker seconded the motion. Tom Butkiewicz noted that the Town Clerk also received fees in addition to the hourly wage. Ms. Anderson then explained how and why the fees were paid as she is a Municipal Agent of the State of the New Hampshire and that the fees are allocated by the State. Michelle King then asked the Town Clerk for the last time her wage was raised, and the Clerk answered that they had been last raised in 2020.

The Moderator then asked for a vote by a hand card vote, and the amendment passed and was moved to the ballot.

Ed Viel then motioned to amend Article 6 to increase line 113 Planning Board Miscellaneous from \$1 to \$6,500.

The request for the Planning Board for Nottingham to become a member of the Strafford Regional Planning Commission (SPRC). He spoke that membership has multiple positive features including a vote on issues brought before the SRPC.

Bonnie Winona MacKinnon seconded the motion. Tom Butkiewicz stated that the SPRC was bureaucracy, and that membership was unnecessary.

Dee Decker noted a point of order that Budget Committee Board members should speak at the public microphone as residents and not Board members.

Gary Anderson stated that as a Planning Board Member, that while attending meetings of the SRPC, he was not allowed to vote and that could be the deciding vote on a matter.

Matt Shirland asked if the 4% tax cap was the bottom line and if the entire budget would need to be adjusted if additions are made. A general discussion followed. The Moderator then asked questions to the Budget Committee on the cap and how it affected the bottom line. John Decker stated that any increases made would increase the budget but that decreases could be made as well, and all lines could be voted on a la carte.

Christine Dabrieo asked if the cap could be overridden. The Moderator asked the Budget Committee to explain, and it was answered that the cap was on the Budget Committee and not the actual budget.

Marguerite Tucker stated the SPRC provides mapping services which would lower the cost vs a la carte items that could be provided.

Ed Viel stated that the overall benefits were that we would no longer have to contract with a planner and pay a higher rate and that we do not currently have a contract planner on staff.

Gary Anderson stated that members were helped with the Master Plan.

Michael Kelly asked about costs of a la carte vs member. Ed Viel stated that line item 100 was for a contract Planner at an hourly rate and that things have fallen behind because of the caseload.

A handcard vote to amend the budget for the Planning Board was asked for in the amount of \$6,500. John Scruton noted that since there was a \$1 amount on line item #113, the vote should be on adding \$6,499, instead. Ed Viel then made a motion to amend Article 6 to increase line 113, Planning Board Miscellaneous, from \$1 to \$6,500. This is the basis for the change in the operating budget being \$6,499 instead of \$6,500.

A handcard vote was taken and the motion carried.

Ed Viel asked if RSA 40:10 would be needed on each line amended for Article #6 or the entire article.

As Amended:

Article #6: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ 4,850,365 (Four million, eight hundred fifty thousand three hundred sixty-five dollars). Should this article be defeated, the default budget shall be \$4,541,263 (Four million five hundred forty-one thousand, two hundred and sixty-three dollars) which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The estimated tax impact is \$3.08 per \$1,000 of property valuation.

The Moderator then moved Article #6, as amended, to the ballot. Tony Dumas moved to invoke RSA 40:10, Donna Danis seconded the motion, and by handcard vote, the motion carried.

The Moderator then read Article #7 as follows.

Article #7: To see if the Town will vote to raise and appropriate the sum of \$90,000 (Ninety thousand dollars) to be added to the previously established Town Building Maintenance and Repair Expendable Trust fund. The sum is to come from unassigned fund balance. This expendable trust is used for maintenance and repair of heating, plumbing or other major systems in town buildings or facilities. The estimated tax impact is \$0.00 per \$1,000 of property valuation. Majority vote required.

The Select Board recommends this appropriation (5-0).

The Budget Committee recommends this appropriation (9-0).

Donna Danis explained the reason for funding this fund began in 2014 and that special repairs and replacements are needed to the Town facilities. There was no money added to the fund in 2022. She stated that the Board recommends adding to the fund and that \$67,000 had been used in the last few weeks for emergency repairs.

Tom Butkiewicz spoke in favor of Article 7.

The Moderator moved Article #7 to the ballot. Donna Danis motioned to invoke RSA 40:10, Pam Kelly seconded the motion and the motion carried by a handcard vote.

Moderator Fernald then read Article #8.

Article #8: To see if the Town will vote to raise and appropriate the sum of \$90,000.00 (Ninety Thousand Dollars) to be used for engineering projects including culverts on Kelsey Road and Cooper Hill Road and the library parking lot. The sum is to come from unassigned fund balance. Majority vote required. The estimated tax impact is \$0.00 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0).

The Budget Committee recommends this appropriation (5-3-1).

Tiler Eaton motioned to move Article #8 to the ballot. Steve Soreff seconded the motion.

Tiler then explained that Kelsey and Cooper Hill roads have received Shovel Ready grants.

Tom Butkiewicz stated that the library parking lot work was for culverts so that the parking lot could be expanded and that would double the cost.

The moderator asked Budget Committee Members to speak from the main table regarding Budget issues.

Jenn Phillips, a Library Trustee explained that stormwater runoff from the state road is causing issues and the cost to pave is only a guesstimate.

Michelle King stated that the library wants to repave, but engineering should be done first for future parking expansion and repaving.

No further discussion ensued, and Article 8 was moved to the ballot. Pam Kelly seconded the motion.

Tony Dumas invoked RSA 40:10, and Donna Danis seconded the motion.

A handcard vote was taken and the motion passed.

Moderator Fernald then read Article #9 as follows:

Article 9: To see if the Town will vote to raise and appropriate the sum of \$20,000.00 (Twenty Thousand Dollars) to be added to the previously established Revaluation Capital Reserve Fund for the purpose of performing a statutory revaluation of property every five years. The sum is to come from unassigned fund balance. Majority vote required. The estimated tax impact is \$0.00 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0).

The Budget Committee recommends this appropriation (6-3).

Tony Dumas motioned to move the Article to the ballot, Donna Danis seconded the motion.

John Morin spoke about the article which would allow Avitar to complete an evaluation in 2025 that is estimated to be \$110,000, and that the money will be available when needed. Michelle King stated that the Budget Committee agreed.

The Moderator moved the Article to the Ballot. Donna Danis invoked RSA 30:10, Tony Dumas seconded the motion and it passed by handcard vote.

The Moderator then read Article #10 as follows:

Article #10: To see if the Town will vote to raise and appropriate the sum of \$40,000.00 (Forty Thousand Dollars) for the purpose of purchasing the necessary fuel, supplies, equipment and maintenance to run the ambulance and billing services for 2023; and to authorize the withdrawal of \$40,000.00 (Forty Thousand Dollars) from the Ambulance and Equipment Replacement Special Revenue Fund created for this purpose. Majority Vote Required. The estimated tax impact is \$0.00 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0).

The Budget Committee recommends this appropriation (9-0).

Ben Bartlett motioned to move the Article to the ballot. Tony Dumas seconded the motion.

Ben Bartlett then spoke that this article would be for ambulance services and that the money comes from user fees.

Pam Kelly asked if we needed a vote to move it to the ballot, and the Moderator answered 'no'.

Fire and Rescue Chief Vilchoc spoke about the Article and that as of December 31, 2022, there was \$448,000 balance in the fund.

Michelle King stated the Budget Committee fully agreed.

The Moderator moved the Article to the Ballot. Tony Dumas invoked RSA 40:10, Donna Danis seconded the motion and the motion passed by handcard vote.

Moderator Fernald then read Article #11.

Article #11: To see if the Town will vote to raise and appropriate the sum of \$400,000.00 (Four Hundred Thousand Dollars) for highway reconstruction and maintenance work for topcoat to protect the base on Flutter Street and Oak Ridge Road, reconstruction and paving of Deerfield Road, or other roads in Nottingham if a priority arises. This is a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the work is complete or not later than one year after the end of fiscal year 2023, whichever occurs earlier. Majority vote required. The estimated tax impact is \$0.48 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0).

The Budget Committee recommends this appropriation (9-0).

Tony Dumas motioned that the Article be moved to the ballot, Donna Danis seconded the motion.

Tony stated that a base coat was applied in 2022 to these roads and the final coat would be applied in 2023. He stated that Deerfield Road and major work to be started. In past years there has been \$300,000 requested for such work.

Michelle King stated that the figures were changed to meet the 4% tax cap.

Tom Butkiewicz stated that the Select Board made a move to add \$100,000 to this Article and not the Budget Committee. He did not believe it should have been a warrant article.

Moderator Fernald motioned that the Article be moved to the ballot.

Tony Dumas motioned to invoke RSA 40:10. Donna Danis seconded the motion and the motion passed by handcard vote.

The Moderator then read Article #12.

Article #12: To see if the Town will vote to raise and appropriate the sum of \$100,000.00 (One Hundred Thousand Dollars) to be added to the Highway Truck Capital Reserve Fund previously established. Majority vote required. The estimated tax impact is \$0.12 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0).

The Budget Committee recommends this appropriation (8-1).

John Morin motioned to have Article #12 moved to the ballot. Ben Bartlett seconded the motion.

John Morin stated that the Highway truck fund was used to replace aging and rusting older vehicles. He said this was a value and financially responsible. No extra comments were made.

A vote by handcard was taken and the motion carried.

Donna Danis motioned to invoke RSA 40:10, and Tony Dumas seconded the motion. The motion carried by handcard vote.

The Moderator then read Article #13.

Article #13: To see if the Town will vote to raise and appropriate the sum of \$100,000.00 (One Hundred Thousand Dollars) to be added to the Fire Vehicle I SCBA Capital Reserve Fund previously established. Majority vote required. The estimated tax impact is \$0.12 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0).

The Budget Committee recommends this appropriation (9-0).

Tiler Eaton motioned to move Article #13 to the ballot. Ben Bartlett seconded the motion.

Tiler noted that \$100,000 was added to the fund to keep the fund balance for large purchases. He noted that there would be no spike in taxes by utilizing this method.

Chief Vilchoc spoke to Article #13 and stated that as of 12/31/22, there was approximately \$309,000 in the Capital Reserve Fund.

Moderator moved the Article to the ballot.

Tony Dumas invoked RSA 40:10, Donna Danis seconded the motion and the motion carried by a handcard vote.

Moderator Fernald then read Article #14.

Article #14: To see if the Town will vote to establish a Police Technology Equipment Expendable Trust Fund per RSA 31:19-a for purchase and repair of technology equipment for the Police Department including but not limited to mobile data terminals, cameras, servers, radios, tasers, radar units, etc., and to raise and appropriate \$10,000 to put into the fund and further to name the Board of Selectmen as agents to expend from said fund. Majority Vote Required. The estimated tax impact is \$0.01 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0).

The Budget Committee recommends this appropriation (9-0).

Tony Dumas motioned to move the Article to the ballot, and Tiler Eaton seconded the motion. Tony noted that this would be used for electronic equipment and gave the Police Department the flexibility to replace defective equipment when necessary.

Tom Butkiewicz spoke in support of this Article, as did Michelle King stating the Budget Committee also supported it.

The Moderator moved Article #14 to the ballot as written. Tony invoked RSA 40:10, and Donna Danis seconded the motion. The motion passed with a handcard vote.

The Moderator then read Article #15.

Article #15: To see if the Town will vote to raise and appropriate the sum of \$10,000.00 (Ten Thousand Dollars) to be added to the Invasive Species Prevention and Eradication Removal Expendable Trust Fund previously established. Majority Vote Required. The estimated tax impact is \$0.01 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0).

The Budget Committee recommends this appropriation (5-4).

Tiler Eaton motioned to move Article #15 to the ballot. Tony Dumas seconded.

Tiler then spoke about the issue of Milfoil that the Town has been putting money aside for the removal of invasive species.

Michelle King stated that the Budget Committee was torn, and that historically the committee has been split on this item.

Steve Soreff thanked the Town for the wisdom for watching over water bodies in Nottingham, especially Pawtuckaway Lake. He stated that the milfoil has spread, and we are at a tipping point.

Ed Viel stated that he supports this Article.

Dee Decker spoke in front of a map of Pawtuckaway Lake that highlighted the areas where milfoil has been found. She said that it spreads fastest in shallow areas and is now found in the Fundy area, which is a public area of the lake.

Michael Kelly stated that unassigned funds are a problem, and that Article #15 is requesting \$10,000, while there is a line item in the budget for an additional \$5,000. He stated that the State Park issues no oversight as to who launches there, and the State does not oversee it.

Tony Dumas said that the Select Board has oversight of managing the money and it is used as needed to make sure it is appropriate spent.

Dee Decker noted that the State agrees that they need to step up and when the State is involved, they send divers to remove the milfoil. She also noted that grants are available and applied for by the Pawtuckaway Lake Improvement Association (PLIA).

She asked the Town to work with the State regarding the aquatic invasive species fund.

Tom Butkiewicz asked from the front table for clarification on it being used for ponds and lake or is it also used for streams.

The Moderator moved Article #15 to the ballot.

Tony Dumas motioned to invoke RSA 40:10, and Donna Danis seconded the motion. The motion carried by handcard vote.

Moderator Fernald then read Article #16.

Article #16: To see if the Town will vote to raise and appropriate the sum of \$6,000.00 (Six Thousand Dollars) to be used for improvements to the library entrance including accessibility for ADA compliant door opening device. Majority vote required. The estimated tax impact is \$0.007 (less than 1 cent) per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0).

The Budget Committee recommends this appropriation (8-0-1).

Donna Danis motioned that it be moved to the ballot. Tony Dumas seconded the motion.

Donna spoke about the fact that the library does not have ADA compliant access as it should for the front entrance.

Michelle King stated that most of the Budget Committee agreed with the Article.

No public comments were heard, and the Moderator moved it to the ballot.

Donna Danis motioned to invoke RSA 40:10, Tony Dumas seconded the motion, and the motion passed by handcard vote.

The Moderator then read Article #17.

Article 17: To see if the Town will approve the readoption of the Optional Veteran's Tax Credit (RSA 72:28, II). The readoption of the Optional Veteran's Tax Credit, if approved, would continue to offer a \$750 tax credit to all honorably discharged veterans that qualify under the current requirements and as of April 1, 2023, would expand the eligibility

requirements to include those individuals that have not yet been discharged from active service. (Majority vote required)

Tony Dumas motioned to move Article #17 to the ballot, Tiler Eaton seconded the motion.

Tony spoke that this tax credit will be changed to expand it and that people that have not yet been discharged from active duty would be able to apply for the credit.

The Moderator moved the Article to the ballot.

Tony Dumas invoked RSA 40:10, Donna Danis seconded the motion, and the motion passed by a handcard vote.

The Moderator then read Article #18 which was a petition warrant article.

Article 18 "Shall the Town of Nottingham raise and appropriate \$40,000 for the calendar year of 2023 in order to contract with a property management firm to make repairs to facilities as needed according to priority as determined by the Select Board and to provide maintenance of facility grounds?" By Petition, majority vote required. The estimated tax impact is \$0.05 per \$1,000 of property valuation.

The Select Board recommends this appropriation (5-0).

The Budget Committee does not recommend this appropriation (0-7-2).

Gary Anderson motioned to move Article # 18 to the ballot. Eric Danis seconded the motion.

Gary Anderson then spoke about the article as a member of the Facilities Assessment Committee and that this was a way to have someone available to take care of items as they arose. He also wanted to amend the wording as it was currently vague and handed the amended wording to the Moderator. He stated that he had asked the Board of Selectman to look at this Petition Warrant a second time as it makes the funds available, but they will not be expensed until they are used.

Donna Danis stated that there have been problems with the town buildings and that the at the town offices, the employees have been doing the maintenance.

The Moderator read the article as amended by Gary Anderson.

"Shall the Town of Nottingham raise and appropriate \$40,000. To create a maintenance line item in order to contract with a property maintenance resource for regular maintenance items including interior or exterior items at all town facilities as deemed priority by the selectboard. By petition, majority vote required. The estimated tax impact is \$0.05 per \$1,000 of property evaluation.?"

The Board of Selectmen had asked Gary to amend the article to allow more flexibility. Pam Kelly seconded the amendment.

The Town attorney then suggested to amend the article to eliminate "maintenance line item" ad add the wording "maintenance appropriations."

Gary motioned to accept the amendment; Eric Danis seconded the motion.

The article then read:

Article 18 "Shall the Town of Nottingham raise and appropriate \$40,000 to create a maintenance appropriation in order to contract with a property maintenance resource for regular maintenance items including interior or exterior items at all town facilities as deemed priority by the selectboard." By Petition, majority vote required. The estimated tax impact is \$0.05 per \$1,000.

Michael Koester supported the article and its amendment.

Teresa Bascom asked why there has not been a line item in the budget already.

John Scruton stated that a new line item cannot be requested at a town meeting.

Donna Danis stated that the Facilities Assessment Committee was asked to prioritize the needs of the town buildings. She stated that Nottingham is a "victim of our own frugality" and that the tax cap limited them even more so. She agreed with Teresa, but this year was an especially difficult one.

Tony Dumas noted that Warrant Article #7 starts to fund a Building Repair Trust Fund.

John Scruton noted that the Recreation Department had requested a maintenance person be hired and that \$8,500 has been requested be added to line item #124 from \$1,500 to \$10,000. He stated that the petitioners were asking to increase the amount to hire skilled maintenance resources needed currently.

Ben Bartlett noted that the labor market is rough and has shrunken so that qualified skilled help is not available. He also noted that the Board is taking steps for the future.

John Decker mentioned Article #7 asks for \$90,000 and that money should have been added to that Article. He suggested that this needs to be addressed.

Donna stated that Article #7d is for large items, and the petition warrant article is for day-to-day items to be addressed.

Dee Decker asked if the word 'ground' meant and entailed.

Donna stated that "facilities and grounds" referred in a general sense and not grass nor mowing.

Gary Anderson then noted that the Facilities Assessment Committee task has not yet been completed.

Michelle King suggested that this needs to become a line item in the budget for the future and that the tax cap made things extremely difficult.

Officer Alvarez stated that the Municipal Building which included the Police Department and Town Hall lost water just last night due to the extremely low temperatures and that this item is needed.

Mike Kelly stated that "victim of our own frugality" needs to be addressed. The overall view of where money is spent not that the money has not been spent.

Ben Bartlett stated that ARPA funds have been used and have helped significantly and saved the town a lot of money.

Charlotte Fyfe, as a member of the Facilities Assessment Committee, stated that she is gratified to see the townspeople agree with the recommendation of the committee.

The Moderator then read the Article as amended and motioned to move it to the ballot. She requested a handcard vote as amended. The motion carried.

Tony Dumas motioned to invoke RSA 40:10, Donna Danis seconded the motion, and the motion carried by handcard vote.

The Moderator then read Petition Warrant Article #19.

Article # 19: "Shall we rescind the provisions of RSA 32:5-b, known as the tax cap, as adopted by the town of Nottingham, NH on March 14, 2023, so that there will no longer be a limit on increases to the recommended budget in the amount to be raised by local taxes?"

A motion was made by Gary Anderson that Article #19 be moved to the ballot. Steve Soreff seconded the motion.

Gary then motioned to amend the verbiage to correct the date.

The Moderator then re-read the Article, as amended, as follows:

Article 19 "Shall we rescind the provisions of RSA 32:5-b, known as the tax cap, as adopted by the town of Nottingham, NH on March 8, 2022, so that there will no longer be a limit on increases to the recommended budget in the amount to be raised by local taxes?" By Petition, 3/5ths (60%) vote required.

Steve Soreff seconded the Article as amended.

Gary then spoke and stated that the Board of Selectmen's hands have been tied in order to take care of necessary items that need to be addressed.

Tom Butkiewicz stated that there were mischaracterizations that cuts had been made to donations and assistance. Teresa Bascom said she was in favor of the tax cap. Tom then said in years past increases have been much lower. Mike Kelly suggested we keep the tax cap.

John Scruton stated that we are debating changing of the date of the warrant article and that this item will be addressed on voting day.

Megan Sebasco asked if the Budget Committee has a certain percentage they could use at any time in the process. The answer was that the Budget Committee has control of what goes into the budget, but not what goes out as a final line item. They can suggest and have in the past.

The Moderator motioned to move Article #19 to the ballot as amended. A hand count was taken, and the motion passed.

Tony Dumas motioned to invoke RSA 40:10 and Donna Danis seconded the motion. The motion passed by handcard vote.

Article #20 Other Business – none conducted.

Steve Soreff asked that before we adjourn, he wanted to thank Dawn Fernald, the Committees, and the Selectboard. He also thanked John Scruton, and that he has set a high bar for future Town Administrators. Both statements were met with a round of applause.

The Moderator announced that there was a donation jar in the back of the room to help a family whose home had burned to the ground the night before.

John Decker motioned to adjourn. All agreed.

Respectfully submitted,

Lorraine Anderson,
Town Clerk

FINANCIAL REPORTS

TOWN OF NOTTINGHAM
2023 Treasurers Report

Opening Balance 01/01/2023 **\$ 4,108,014.76**

<u>Receipts From:</u>	<u>Amount</u>
TAX COLLECTOR	16,445,326.99
TOWN CLERK	1,334,698.73
<u>SELECTMEN</u>	1,669,164.48
Bond - Yield Tax	5,000.00
Building Permits	69,783.60
Ambulance	69,457.80
Franchise Fees	53,165.60
Fire Department	8.00
Grants:	
Bridge and Roads Grant	47,011.76
State Reimbursement/refund	49,363.12
Highway Block	198,845.27
Insurance Claims	40,271.72
State of NH	
Forrest	3,835.43
Landfill Closure	
Rooms/Meals	503,932.98
Miscellaneous Revenue	
Newsletter Ads	2,635.00
Planning Board	14,940.00
Engineering Fees	9,404.32
Impact Fees	94,737.00
Zoning Board of Adjustments	3,735.00
Police Department	1,645.00
Pistol Permits	11,020.00
Police Special Duty	52,914.57
Recreation General	865.00
Recreation Revolving	280,774.66
Rent THOB	3,700.00
Sale of Town Property	6,101.00
Real Estate	-
Recycled Materials	57,534.06
Trustee of Trust Funds	88,483.59

INTEREST

Interest - General Accounts		130,969.19
General Fund - Citizens	37.21	
General Funds - TD Bank	130,931.98	
Interest - Escrow Accounts		12,519.46
Impact Fees - TD Bank	12,519.46	
Total Receipts		19,592,678.85
Total Selectmen's Orders Paid		\$ 20,077,825.63
Balance On Hand 12/31/2023		\$ 3,622,867.98

BANK ACCOUNT BALANCES

<u>Account</u>	<u>Opening Balance 01/01/23</u>	<u>Deposits</u>	<u>Credits</u>	<u>Interest</u>	<u>Y-T-D 12/31/2023</u>
General Funds	3,693,596.80	205,453,031.79	205,554,792.78	31,032.17	3,622,867.98
Cash Book - Citizens	304,235.14	17,981.80	-	28.75	322,245.69
Cash Book - TD Bank	3,313,249.01	204,100,351.26	204,387,002.94	31,003.42	3,057,600.75
Town Clerk - TD Bank	76,112.65	1,334,698.73	1,167,789.84	-	243,021.54
Escrow Funds	414,417.96	94,373.00	61,320.52	12,519.46	459,989.90
Impact Fees - TD Bank	414,417.96	94,373.00	61,320.52	12,519.46	459,989.90

Bank Accounts **3,622,867.98**

Escrow Funds **459,989.90**

Balance of all funds **4,082,857.88**

FUNDS INCLUDED IN GENERAL FUND BALANCE:

Revolving Rec	\$384,607	Conservation	\$549,650
DARE Fund	\$ 1,998	NCPP	\$ 0
Ambulance	\$235,538	Cable	\$ 30,000

STATEMENT OF BONDED / LONG-TERM DEBT

2023

State NH DES Grant Northway Northway

Year Authorized Warrant Article Original Amount Rate Date Issued Due Date	LOANS			Total Principal Paid To Date
	Landfill	Mulligan Forest	Construction Fire/Rescue Station	
	2003 Number 5	2007 Number 5	2007 Number 4	
	\$255,593	\$850,000	\$800,000	
	3.69%	4.44%	4.44%	
	06/01/2005	06/14/2007	07/11/2007	
	06/01/2024	07/31/2027	07/31/2027	
2005	12,779.69			12,779.69
2006	12,779.69			50,713.15
2007	12,779.69			43,219.46
2008	12,779.69	21,250.00	20,512.82	86,352.07
2009	12,779.69	42,500.00	41,025.64	158,851.88
2010	12,779.69	42,500.00	41,025.64	220,292.72
2011	12,779.69	42,500.00	41,025.64	199,723.88
2012	12,779.69	42,500.00	41,025.64	163,424.49
2013	12,779.69	42,500.00	41,025.64	163,424.49
Impact Fees			3,335.00	3,335.00
2014	12,779.69	42,500.00	41,025.64	96,305.33
2015	12,779.69	42,500.00	41,025.64	96,305.33
Impact Fees	-	-	12,673.00	12,673.00
2016	12,779.69	42,500.00	23,197.64	78,477.33
Impact Fees			17,828.00	17,828.00
2017	12,779.69	42,500.00	41,025.64	96,305.33
Impact Fees			10,441.80	10,441.80
2018	12,779.69	42,500.00	41,025.64	96,305.33
2019	12,779.69	42,500.00	41,025.64	96,305.33
Impact Fees			10,939.00	10,939.00
2020	12,779.69	42,500.00	41,025.64	96,305.33
2021	12,779.69	42,500.00	41,025.64	96,305.33
Impact Fees			33,914.84	33,914.84
2022	12,779.69	276,250.00	157,291.32	446,321.01
2023	12,779.69		19,008.00	12,779.69
2024				-
Balance as of Current Year End	\$12,779.69	\$0.00	\$0.00	\$2,399,628.81
Total Estimated Interest for Life of Liability	647.16	-	-	
Total Liabiltiy	\$13,426.85	\$0.00	\$0.00	

report provided by Bookkeeper

IMPACT FEE SUMMARY

Year Received	Map	Lot	Balance	2023			Balance
			1/1/2023	Collected	Interest	Withdrawals	12/31/2023
							\$0.00
2016	67	32-2	4,396.28		-	4,396.28	\$0.00
2017	10	4-1-1	4,381.53		-	4,381.53	\$0.00
2017	10	4-1-3	4,381.53		-	4,381.53	\$0.00
2017	20	7	4,377.81		-	4,377.81	\$0.00
2017	10	4-1-2	4,376.99		-	4,376.99	\$0.00
2017	10	4-1	4,374.49		-	4,374.49	\$0.00
2017	67	2-1	4,373.17		-	4,373.17	\$0.00
2017	9	7-17	4,373.17		-	4,373.17	\$0.00
2017	71	150-4	4,367.28		132.46		\$4,499.74
2018	67	35-1	4,709.64		140.97	344.00	\$4,506.61
2018	18	16-2	314.45		7.92	298.00	\$24.37
2018	24	136-2	4,700.25		140.69	344.00	\$4,496.94
2018	54	5-2	4,700.25		140.69	344.00	\$4,496.94
2018	67	35-3	4,693.11		140.47	344.00	\$4,489.58
2018	18	17	4,688.63		140.34	344.00	\$4,484.97
2019	27	1-F	4,674.12		139.89	344.00	\$4,470.01
2018	9	7-18	311.93		7.84	298.00	\$21.77
2019	16	27	4,671.30		139.81	344.00	\$4,467.11
2019	3	19	4,658.92		139.43	344.00	\$4,454.35
2019	25	1-3	240.40			240.40	\$0.00
2019	39	7	4,653.68		139.27	344.00	\$4,448.95
2019	64	1-5	4,647.13		139.07	344.00	\$4,442.20
2019	70	100-1	4,291.76		130.17	-	\$4,421.93
2019	71	150-2	4,642.23		138.92	344.00	\$4,437.15
2019	15	8-2	4,938.06		146.27	642.00	\$4,442.33
2019	17	30-1	4,598.25		137.70	325.00	\$4,410.95
2019	20	1	10,327.10		306.73	1,192.00	\$9,441.83
2019	43	36	4,628.72		138.51	344.00	\$4,423.23
2019	11	9-2	17.74		-	17.74	\$0.00
2019	68	10-2	4,627.38		138.47	344.00	\$4,421.85
2019	45	8-6	305.16		7.63	298.00	\$14.79
2020	7	2N5	304.36		7.61	298.00	\$13.97
2020	22	1	4,620.02		138.25	344.00	\$4,414.27
2020	18	16-8	4,620.02		138.25	344.00	\$4,414.27
2020	1	70-c-1	4,619.22		138.23	344.00	\$4,413.45
2020	1	70-6	4,923.24		145.83	642.00	\$4,427.07
2020	23	13	303.16		7.57	298.00	\$12.73
2020	29	5	303.00		9.19	-	\$312.19
2020	42	19-18	302.59		7.55	298.00	\$12.14
2020	48	2-4	4,611.76		138.00	344.00	\$4,405.76
2020	18	4-1	4,610.69		137.97	344.00	\$4,404.66
2020	9	7-12	4,609.98		137.94	344.00	\$4,403.92
2020	20	4	302.18		7.54	298.00	\$11.72
2020	68	46	4,608.00		137.89	344.00	\$4,401.89
2020	66	1-4	4,608.20		137.89	344.00	\$4,402.09
2020	15	8-3	4,608.20		137.89	344.00	\$4,402.09
2020	15	8-1	4,607.26		137.86	344.00	\$4,401.12
2020	1	7c	4,607.07		137.86	344.00	\$4,400.93

2020	29	5-1	4,606.65	137.85	344.00	\$4,400.50
2020	32	23-1	4,606.03	137.83	344.00	\$4,399.86
2020	67	25	4,605.41	137.81	344.00	\$4,399.22
2020	18	16-5	4,604.79	137.79	344.00	\$4,398.58
2021	63	81	236.41	-	236.41	\$0.00
2021	70	22	4,602.12	137.71	344.00	\$4,395.83
2021	36	3-1	4,602.12	137.71	344.00	\$4,395.83
2021	63	48	4,602.23	137.71	344.00	\$4,395.94
2021	28	21	4,602.02	137.71	344.00	\$4,395.73
2021	13	25	4,601.92	137.70	344.00	\$4,395.62
2021	38	21-1	4,601.92	137.70	344.00	\$4,395.62
2021	63	47A	4,601.34	137.69	344.00	\$4,395.03
2021	63	1	4,601.34	137.69	344.00	\$4,395.03
2021	18	9	300.84	7.50	298.00	\$10.34
2021	71	69	4,600.98	137.68	344.00	\$4,394.66
2021	71	150	4,600.98	137.68	344.00	\$4,394.66
2021	58	7 1-1	4,600.55	137.67	344.00	\$4,394.22
2021	70	35	4,600.55	137.72	334.00	\$4,404.27
2021	24	141-2C	4,600.04	137.64	344.00	\$4,393.68
2021	71	52	4,600.04	137.64	344.00	\$4,393.68
2021	40	1-1	4,599.83	137.64	344.00	\$4,393.47
2021	15	8-3	300.81	7.50	298.00	\$10.31
2021	6	16-1	4,599.21	137.62	344.00	\$4,392.83
2021	40	1-3	4,599.07	137.62	344.00	\$4,392.69
2021	40	14	4,599.07	137.62	344.00	\$4,392.69
2021	11	9-2	4,599.07	137.62	344.00	\$4,392.69
2021	11	9-3	4,599.07	137.62	344.00	\$4,392.69
2021	58	7-1-2	4,599.07	139.50		\$4,738.57
2022	72	16-a	4,598.34	139.47		\$4,737.81
2022	40	1-2	4,598.34	139.47		\$4,737.81
2022	24	141/2d	4,598.34	139.47		\$4,737.81
2022	24	34	4,598.05	139.46		\$4,737.51
2022	52	10-1	4,598.05	139.46		\$4,737.51
2022	43	34A	300.41	9.11		\$309.52
2022	40	1-4	4,597.59	139.45		\$4,737.04
2022	7	4	300.38	9.11		\$309.49
2022	58	7/1-3	4,597.59	139.45		\$4,737.04
2022	6	22-1	4,596.98	139.43		\$4,736.41
2022	6	16-2	5,402.21	163.85		\$5,566.06
2022	69	1	1,040.97	31.58		\$1,072.55
2022	24	141-2A	5,400.17	163.79		\$5,563.96
2022	24	141-2B	5,400.17	163.79		\$5,563.96
2022	53	6-1	1,040.97	31.58		\$1,072.55
2022	63	47-C	5,400.17	163.79		\$5,563.96
2022	7	10-A	1,040.97	31.58		\$1,072.55
2022	67	13	5,398.84	163.75		\$5,562.59
2022	63	47-B	5,398.84	163.75		\$5,562.59
2022	6	22-2	5,396.24	163.67		\$5,559.91
2022	10	.9-12	5,390.80	163.50		\$5,554.30
2022	40	.1-5	5,390.80	163.50		\$5,554.30
2022	12	14-1	5,382.92	163.26		\$5,546.18
2022	6	16-3	5,372.93	162.97		\$5,535.90
2022	13	11-2	5,364.00	161.33		\$5,525.33
2022	6	22 D	5,364.00	149.97	2,085.00	\$3,428.97

2022	6	22 A	5,364.00		149.97	2,085.00	\$3,428.97
2023	6	22 a 2		\$3,279.00	\$137.97		\$3,416.97
2023	6	22 a 3		\$3,279.00	\$137.97		\$3,416.97
2023	52	10		\$5,364.00	\$139.55		\$5,503.55
2023	28	9		\$5,364.00	\$130.69		\$5,494.69
2023	67	2		\$1,034.00	\$15.30		\$1,049.30
2023	39	5-1		\$5,364.00	\$79.39		\$5,443.39
2023	58	4-12		\$5,364.00	\$69.40		\$5,433.40
2023	6	22-B-1		\$3,279.00	\$38.17		\$3,317.17
2023	6	22-B-2		\$3,279.00	\$38.17		\$3,317.17
2023	6	22-B-3		\$3,279.00	\$38.17		\$3,317.17
2023	6	22-B-4		\$3,279.00	\$38.17		\$3,317.17
2023	72	38		\$5,364.00	\$62.43		\$5,426.43
2023	40	1-6		\$5,364.00	\$58.63		\$5,422.63
2023	41	12-3		\$5,364.00	\$58.63		\$5,422.63
2023	52	4-2-1		\$5,364.00	\$49.13		\$5,413.13
2023	4	2-1		\$875.00	\$8.01		\$883.01
2023	6	22-C-1		\$3,279.00	\$17.58		\$3,296.58
2023	6	22-C-2		\$3,279.00	\$17.58		\$3,296.58
2023	6	22-C-3		\$3,279.00	\$17.58		\$3,296.58
2023	6	22-C-4		\$3,279.00	\$17.58		\$3,296.58
2023	24	135		\$6,398.00	\$0.35		\$6,398.35
2023	46	7-5		\$5,364.00	\$1.88		\$5,365.88
2023	46	7-6		\$5,364.00	\$1.88		\$5,365.88

			414,417.96	94,737.00	12,519.46	61,684.52	459,989.90
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2023 REPORT OF THE TOWN CLERK

Town Registration Fees	\$1,274,040.28
Decal Fees	\$24,540.00
Title Fees	\$2,646.00
Dog License Fees	\$6,766.00
Dog Late Fees	\$1,477.00
Bad Check Fees	\$175.00
Postage	\$5,367.51
Vital Record Fees (Birth, Death, Marriages)	\$3,320.00
Boat Registration Fees	\$4,785.64
UCC Filings	\$1,260.00
Miscellaneous	\$75.00
TOTAL RECEIPTS	\$1,324,452.43
REMITTED TO THE TREASURER	\$1,324,452.43

In 2023 the Town Clerk's office processed:

8,438	Vehicle Registrations
248	Boat Registrations
1,075	Dog Licenses
218	Vital Record requests

The year 2023 was a full year for the Town Clerk's Office. In addition to our daily work, we attended a regional meeting and two election training sessions. Alana Kenney, Deputy Town Clerk was able to attend the NH Town Clerk Annual Meeting in Bartlett, NH.

The Elections Team held three elections, the Town Election, and two Special Elections. This was all happening while ramping up for the 2024 Election Cycle, which has 4 elections scheduled.

The timing of the NH Presidential Primary being up in the air for a time this past fall, placed the 2024 Town Election sign up period beginning the very next day.

With permission, following is a letter from Secretary of State, David Scanlan on the First in the Nation, New Hampshire Presidential Primary.

Respectfully submitted,

Lorraine Anderson, Town Clerk

603-679-9598
landerson@nottingham-nh.gov

Monday	8:30 am - 12:30 pm
Tuesday	12:00 pm - 4:00 pm
Wednesday	2:00 pm - 6:00 pm
Thursday	8:30 am - 12:30 pm
Friday	8:30 am - 12:30 pm



NEW HAMPSHIRE SECRETARY OF STATE David M. Scanlan

November 15, 2023

Rarely is a press announcement conducted in the Hall of Flags here in the New Hampshire State House. This space is sacred, and it is a memorial to those New Hampshire soldiers who have fought for freedom and democracy.

Behind me, and around the hall, are the bullet-riddled, shrapnel-torn, and blood-stained flags carried into the major battles and skirmishes of the Civil War. The New Hampshire soldiers associated with these flags fought against the worst form of oppression and they fought to preserve the union of individual states. One hundred and twenty-five of these soldiers were African American. The remaining flags and memorial rolls in the hall reflect subsequent wars to protect freedom, democracy, the individual right to vote and run for elective office. This display is a daily reminder and a testament to the character, courage, and sacrifice of New Hampshire citizens, and it is fitting just a few days after Veterans' Day that these remarks be delivered here.

New Hampshire has held the First-in-the-Nation Presidential Primary Election for over 100 years. In fact, just last Monday, I attended the funeral of Sybil Dupuis, who was the great-granddaughter of Stephen Bullock, a life-long farmer and the Democratic state representative from Richmond, NH, who authored New Hampshire's presidential primary law 110 years ago.

New Hampshire became the lead off primary in 1920 by default, and it has been first ever since. Nearly 50 years ago, former democratic state senator Jim Splaine helped protect that tradition by sponsoring the state law requiring the New Hampshire Presidential Primary be held at least 7 days before any similar event. We did not take the first-in-the-nation status from anyone, and we will vigorously defend it.

Our first-in-the-nation status is now being challenged by the Democratic National Committee due to alleged concerns over lack of racial diversity. Their pundits have claimed New Hampshire is too white, and by extension, too privileged. A couple of months ago, I heard a former chair of the DNC on a talk show ask the voters of New Hampshire if they know what it is like to live on a dirt road. The answer, of course, is yes, we do. I would add that you cannot truly appreciate a dirt road until you have experienced one during a New Hampshire mud season. Using racial diversity as a cudgel in an attempt to rearrange the presidential nominating calendar is an ugly precedent. At what point does a state become too old or too wealthy, or too educated or too religious to hold an early primary? The truth is, there is no individual state that truly reflects the make-up of America, and no state is more "American" than any other state.

With that said, diversity is not the real issue at play in this debate. At stake is who gets to determine the nominee of the party. The elites on a national party committee by controlling the nominating calendar or the voters. New Hampshire believes the voters of

each state should decide who they prefer as the nominee to be president, not power brokers in Washington DC. That is why Representative Stephen Bullock wrote New Hampshire's Presidential Primary law in the first place. In New Hampshire, candidates of different ethnic backgrounds, genders, religions, and financial means have done well here, sometimes to the dismay of the national political parties.

When the colonists fought and won their independence from Great Britain, New Hampshire crafted a state constitution that predates our federal constitution. At the time, there was a general mistrust of government and a strong sense that the citizens should govern themselves. Our state forefathers created a document that spread the power of government as broadly across the citizen population as possible. That is reflected in the 400-member House of Representatives that we have today, each of which receives a salary of \$100 per year, and a five-member executive council that acts as a check on the governor. All local election officials who run the polling places on election day are elected by their neighbors. New Hampshire government is designed from the bottom up, not the top down, and our political culture and traditions reflect that.

New Hampshire is the antithesis of a national primary, or a regional primary, or a large state primary where only the wealthy, well known, or politically anointed candidates can compete. A small state geographically, with a population of 1.4 million citizens, New Hampshire is the one place where ANY qualified United States citizen can run for president and have a shot. If you had the childhood dream of growing up to be president of the United States, you can try to make that a reality in New Hampshire. That fact, after all, is the purest form of the American Dream. Ballot access is extremely easy by filling out a one-page declaration of candidacy form and payment of a \$1,000 filing fee. If a candidate cannot afford the fee, 100 nomination signatures can be collected from around the state instead. It is far easier for most candidates to run for president in the New Hampshire Primary than it is for them to run in their home state. This state has a receptive and engaged electorate, a trait that has developed and matured over the last 100 years.

For a lesser-known candidate, being able to run in a lead-off primary is critical to their potential success. For the most part, they are serious candidates who believe they have something to offer the country, and New Hampshire voters will give them a shot.

To bring my remarks full circle, New Hampshire still represents the values and principles of the soldiers who carried these flags, and the government and political climate we have created here reflects the reason for their sacrifice and courage.

Twenty-one democrats and twenty-four republicans have filed to run in the 2024 New Hampshire Presidential Primary.

The date of the New Hampshire First-in-the-Nation Presidential Primary will be January 23, 2024. That date complies with our state statute requiring our presidential primary to be held at least 7 days before any similar event and preserves the position of the traditional Iowa Caucus.

Nottingham Trustees of the Trust Fund 2023 Report

The Trustees of the Trust Fund are elected officials responsible for the custody, management, and oversight of municipal funds here in Nottingham. We also oversee charitable contributions given to the town for various purposes, as well as public and private cemetery funds. Most of the private cemetery funds, known as perpetual care funds, date back to the early 1900's. We take our responsibility as stewards of these public monies seriously and work to ensure that donor wishes, trust fund purposes, and applicable state and federal laws are foremost in our decision making.

This year much of our work was centered on obtaining higher yields for the funds we oversee. We met with department heads throughout the year to understand their projected needs over the next two years for these capital reserve and expendable trust funds. We then purchased several Certificates of Deposits, held at TD Bank with varying lengths of maturity. Currently, a third of our fund holdings are invested in CDs, maintaining the safety and liquidity we need while yielding between 4% and 4.55%.

We also worked with the Board of Selectmen to petition the NH Circuit Court in Brentwood to remove ourselves as overseers of the Arthur Fernald Fund. Legally, we cannot hold this fund as it is discriminatory and a violation of the New Hampshire Constitution. Given Mr. Fernald's expressed intent for this fund, we are recommending the assets be evenly distributed between the New Hampshire Council of Churches and Granite YMCA. Our petition was recently filed in court, and we await the judge's determination.

We meet quarterly in January, April, July, and October at the town office and you are welcome to attend. We wish you and your family a happy and healthy 2024.

**Nottingham Trustees of the Trust Fund
2023 Financial Report**

Trust Fund Name	Beginning Balance 1/1/2023	Deposits	Withdrawals	Interest	Ending Balance 12/31/2023
Capital Reserve Accounts					
Fire Department Building	\$583.60			\$17.70	\$601.30
Fire & Rescue Vehicle Fund	\$309,922.11	\$100,000.00	\$300,000.00	\$4,469.85	\$114,391.96
Highway Truck*	\$311,138.85	\$170,656.61	\$410,000.00	\$3,701.58	\$75,497.04
Recycle Center	\$90.45			\$2.74	\$93.19
Revaluation**	\$55,846.40	\$75,515.91	\$130,000.00	\$605.96	\$1,968.27

Town Building, Maintenance & Repair		\$37,390.36	\$90,000.00	\$2,435.63	\$129,825.99
Nottingham School District Building Repairs		\$208,923.38	\$50,000.00	\$7,724.99	\$266,648.37
Nottingham School Grounds Improvement		\$88,879.64	\$10,000.00	\$2,973.41	\$101,853.05
Nottingham School District Special Education		\$158,315.45	\$10,000.00	\$5,079.43	\$173,394.88
Nottingham School District Textbook Reserve		\$41,074.94		\$1,065.16	\$11,925.96
Cemetery Perpetual Care Trusts					
Almie Kelsey		\$760.34		\$23.06	\$783.40
Amanda Stevens		\$461.09		\$13.98	\$475.07
Fernald Cilley		\$647.60		\$19.65	\$667.25
Frank Nay		\$3,741.47		\$113.48	\$3,854.95
John Cilley		\$1,920.18		\$58.24	\$1,978.42
Kelsey Glass***		\$1,679.82	\$931.78	\$77.59	\$2,689.19
Kelsey Harvey		\$2,310.57		\$70.08	\$2,380.65
Kelsey Marston***		\$2,025.07		\$35.39	\$1,149.89
Maria Kelsey		\$1,157.11		\$35.10	\$1,192.21
Simpson Glidden		\$1,427.70		\$43.31	\$1,471.01
Smith Fund		\$3,321.21		\$100.73	\$3,421.94
Stella Cilley		\$1,869.00		\$56.69	\$1,925.69
Stevens Batchelder Fund***		\$2,380.84	\$289.12	\$80.47	\$2,750.43
William Mitchell		\$1,146.18		\$34.76	\$1,180.94
Expendable Trusts					
Invasive Species Prevention Fund		\$51,080.16	\$10,000.00	\$1,678.66	\$62,758.82
Police Technology Equipment ***			\$10,000.00	\$129.37	\$10,129.37
Tri-Centennial Fund		\$46,851.70	\$40,375.21	\$85,000.00	\$2,769.08
Charitable Trusts					
Dr. Arthur Fernald		\$5,765.58		\$174.87	\$5,940.45
Lisa Batchelder Memorial		\$792.79		\$24.04	\$816.83
Other Trusts					
Cemetery Fund		\$35,115.51	\$2,310.57	\$1,067.92	\$37,273.10
Drowns Dam Beach Fund		\$122.51		\$3.72	\$126.23
Van Dame Fund		\$105.02		\$3.18	\$108.20

Certificates of Deposit									
Matures: 04/24/2024; Interest Rate: 4%; Composition: \$300,000 from Fire & Rescue Vehicle Fund			\$300,000.00						\$300,000.00
Matures: 7/24/2023; Interest Rate: 3.75%; Composition: \$70,000 Highway Truck, \$55,000 Revaluation Fund, \$40,000 from Tri-Centennial Fund			\$165,000.00		\$166,547.73				
Matures: 08/02/2024; Interest Rate: 4.5%; Composition: \$100,000 from Highway Truck; \$70,000 Revaluation			\$170,000.00						\$170,000.00
Matures: 4/29/2024; Interest Rate: 4.55%; Composition: \$5000 Revaluation Fund; \$45,000 Tri-Centennial Fund			\$50,000.00						\$50,000.00
TOTAL			\$1,376,846.63		\$1,123,893.34		\$32,462.91		\$1,542,043.13

NOTES

- * Highway Truck Deposit: \$100,000 Warrant Article. \$70,656.61 Matured CD (7/24/2023)
- ** Revaluation Fund Deposit: \$20,000 Warrant Article. \$55,515.91 Matured CD (7/24/2023)
- *** Tri-Centennial Fund Deposit: \$40,375.21 Matured CD (7/24/2023)
- *** The Police Technology Equipment Fund was created on 08/01/2023

Respectfully Submitted,
Denise Blaha
Jim Phelps
Michael Koester
Trustees of the Trust Fund

PAYROLL REPORT

Department	Name	2023 Gross Pay
Police	Woodman, Fawn	\$97,848.40
Police	Lister, Joseph	\$88,315.75
Police	Eaton, Nathaniel	\$78,677.37
Police	McNeil, Michael	\$74,013.11
Police	Alvarez, Christopher	\$73,384.77
Town Administrator	White, Ellen	\$72,535.48
Highway	Allen, Brian	\$72,486.47
Police	Sylvain, Ryan	\$68,779.35
Fire	Bruno, Francis	\$66,822.00
Fire	Rosfield, Vash	\$65,459.48
Fire	Kustra, Kyle	\$64,639.17
Police	Myers, Edward	\$62,871.77
Fire	Campbell, Craig	\$60,246.59
Parks & Recreation Director	Duball, Kortney	\$57,738.50
Deputy Town Clerk/ Land Use Clerk	Kenney, Alana	\$52,095.38
Fire	Dolan, Kevin	\$51,750.98
Bookkeeper	Warrington, Elizabeth	\$51,577.18
Fire	Fitzgerald, Bryant	\$51,222.50
Highway	Pitkin, Matthew	\$50,933.86
Police Administrative Assistant	Terry, Lindsey	\$48,491.60
Parks & Recreation Assistant	Hart, Bridget	\$48,482.41
Building Inspector/Health	Sylvia, Dale	\$47,035.10
Police	Wragg, Austin	\$44,908.00
Highway	McLean, Shawn	\$42,781.36
Administrative Assistant	Dallaire, Kelly	\$42,776.27
Parks & Recreation Programming	Breslend, Emma	\$39,223.97
Library	Bunker, Daniel	\$37,744.51
Town Clerk	Anderson, Lorraine	\$36,534.02
Fire	Ross, Steven	\$31,261.07
Recycling Center	Smith, Wayne	\$27,581.40
Recycling Center	Greenwood, Arthur	\$24,918.00
Library	Wojtkowski, Julie	\$19,236.91
Highway	Ranfoss, Hunter	\$19,063.10
Recycling Center	Putnam, Allan	\$18,989.74
Highway	Leduc, Scott	\$17,962.99
Highway	Dionne, Daniel	\$17,173.50
Library Director	Stevens, Amanda	\$16,784.88
Highway	Black, Steven	\$15,020.66
Library	Bolton, Elizabeth	\$14,175.00
Tax Collector	Black, Tracey	\$13,990.50
Fire	Vilchock, Sandra	\$13,891.17
Fire	Campbell, Alexandra	\$13,852.15
Highway	Hollinrake, Tyler	\$12,971.04
Maintenance	Bush, Jeanine	\$12,904.55
Library	Reed, Jordan	\$11,770.82

Department	Name	2023 Gross Pay
Highway	Rollins, Steven	\$11,538.48
Police	Lemay, Samantha	\$10,775.50
Recycling Center	Peabody, Bradley	\$9,887.30
Fire	Curry, Matthew	\$9,285.69
Highway	Caverly, James	\$8,839.06
Interim Building Inspector	Smart, Charles	\$8,420.00
Recreation	Wing, Matilda	\$7,279.43
Fire	Vilchock, Jaye	\$7,220.14
Animal Control Officer	Bacon, Melissa	\$7,042.08
Fire	Pedersen, Mark	\$6,937.31
Library	Carlson, Wendy	\$6,509.62
Recreation	Moore, Olivia	\$6,062.62
Highway	Moore, Joseph	\$6,039.60
Recreation	Brown, Katherine	\$5,568.26
Fire	Bega, Ashley	\$5,285.01
Recreation	Catania, Emma	\$5,118.38
Recreation	McFadden, Megan	\$4,821.18
Treasurer	Bascom, Susan	\$4,749.94
Fire	Lewis, Russell	\$4,737.76
Fire	Larkin, Kimberly	\$4,597.58
Fire	Carlson, Heidi	\$4,503.61
Fire	Cosman, Daniel	\$4,251.50
Library	Proulx, Alison	\$3,645.06
Library	Conroy, Neolani	\$3,506.80
Recreation	Duncan, Jayla	\$3,446.64
Fire	Dallaire, Rachel	\$3,408.39
Recreation	English, Kama	\$3,234.26
Fire	Tweed, Brent	\$3,200.64
Recreation	Aham, Mackenzie	\$3,178.48
Select Board Member	Morin, John	\$3,150.00
Recreation	Cole, Lauren	\$3,119.62
Recreation	Audet, Odin	\$3,074.43
Interim Building Inspector	Hoffman, Michael	\$2,991.15
Supervisor of the Checklist	Decker, Dee-Ann	\$2,984.81
Administrative Secretary	Nickerson, Laurie	\$2,920.40
Recreation	Rose, Eva	\$2,873.96
Fire	Lewis, Stephanie	\$2,862.03
Fire	Myers, Jack	\$2,625.61
Library	Forte, John	\$2,624.19
Library	Coleman, Abigail	\$2,520.49
Recreation	Kelly, Tucker	\$2,517.22
Highway	Fernald, John	\$2,328.00
Select Board Member	Dabrieo, Timothy	\$2,250.00
Select Board Member	Welch, Steven	\$2,250.00
Supervisor of the Checklist	Neff, Alexandra	\$2,076.01
Recreation	Bilodeau, Grace	\$2,055.05
Select Board Member	Shirtland, Matthew	\$2,000.00
Recreation	Bergeron, Anna	\$1,977.50

Department	Name	2023 Gross Pay
Highway	Olivier, Noah	\$1,961.41
Welfare Coordinator	Benoit, Sueanne	\$1,700.00
Fire	Spina, John	\$1,685.58
Recreation	Pappas, Tucker	\$1,681.40
Recreation	White, Hayden	\$1,533.07
Highway	Blye, Michael	\$1,508.00
Supervisor of the Checklist	Fuller, Ruth Anne	\$1,436.00
Recreation	Wing, Natalie	\$1,388.53
Recreation	Fletcher, Samuel	\$1,178.32
Select Board Member	Eaton, Tiler	\$1,150.00
Recreation	Rose, Samuel	\$1,143.88
Recreation	Bergeron, Mary	\$1,139.40
Recreation	Carter, Ryan	\$1,024.57
Select Board Member	Danis, Donna	\$900.00
Select Board Member	Dumas, Anthony	\$900.00
Library	Hooper-Wawrzonek, Carol	\$894.24
Recreation	Lachance, Madison	\$814.88
Fire	Leed, Alden	\$777.96
Recreation	Paradise, Belle	\$776.49
Recreation	Cecca, Marissa	\$733.18
Deputy Tax Collector	Reed, Eugene	\$715.50
Recreation	Lamarche, Olivia	\$665.42
Animal Control Officer	Witham, Timothy	\$583.34
Recreation	Wotton, Lillian	\$553.95
Fire	Boyle, Joshua	\$483.40
Recreation	Duncan, Jasmine	\$354.20
Select Board Member	Bartlett, Benjamin	\$300.00
Recycling Center	Reardon, Nolan	\$151.14
Recreation	Porter, Seth	\$127.50
Library	Bounds, Carrielynn	\$118.75
Recreation	Crispo, Gianna	\$81.62

2023 Total Payroll \$2,201,675.35

report provided by Bookkeeper

VENDOR REPORT

VENDOR	PAYMENTS
NOTTINGHAM SCHOOL DISTRICT	10,753,088.00
NOTTINGHAM SCHOOL DISTRICT	1,000,400.00
ROCKINGHAM COUNTY TREASURER	702,003.00
R & D PAVING INC	455,506.75
HEALTHTRUST	352,528.90
SUGARLOAF AMBULANCE / RESCUE	280,317.00
BEAUDETTE & SONS P&H	144,199.00
GRAPPONE AUTOMOTIVE GROUP	143,651.00
SOUTHWORTH-MILTON INC	126,598.27
MORTON SALT INC	102,526.10
CASELLA	101,752.00
DEERFIELD SAND AND GRAVEL	98,366.93
UPTON & HATFIELD LLP	86,252.93
RESOURCE WASTE SERVICES LLC	75,310.37
WEX BANK	71,741.89
PRIMEX	71,039.00
PRIMEX	66,782.50
WASTE MANAGEMENT OF NH	65,296.21
MUNICIPAL RESOURCES INC	62,808.44
PRINCIPAL FINANCIAL GROUP	57,611.45
J LAPIERRE CONSTRUCTION	55,107.50
IRVING OIL CORPORATION	48,434.93
ALAN'S DIESEL SERVICE INC	43,584.33
CHAMPION CONSTRUCTION	40,825.00
AVITAR ASSOCIATES OF NE INC	39,340.04
ALARM SYSTEMS PLUS	32,360.00
TD CARD SERVICES	32,026.43
IRON HORSE STRUCTURES INC	31,500.00
BROX INDUSTRIES INC	31,360.21
CORELOGIC	28,298.00
STRAFFORD REGIONAL PLANNING	28,275.61
LAKES REGION FIRE APPARATUS	27,846.30
FARRELL CONTRACTING SERVICES L	27,690.00
CF PROPERTY MAINTENANCE	27,545.00
CMA ENGINEERS INC	25,465.84
HCR TRUCK & EQUIPMENT REPAIRS	23,180.55
HAFFNER'S	23,119.70
COMCAST	22,379.63
BRENDAN S BEHR	19,429.98
BACK BAY NETWORKS OF NH	19,387.80
ULTIPLAY PARKS&PLAYGROUNDS INC	18,531.00

VENDOR	PAYMENTS
OSSIPEE MTN ELECTRONICS INC	16,086.00
ADRIA B VERROCCHI	15,999.96
BERGERON PROTECTIVE CLOTHING	15,889.84
JACKSON LUMBER AND MILLWORK	15,760.77
PLODZIK & SANDERSON	14,987.50
JOHN JACKMAN	14,905.00
TREASURER STATE OF NH- VITAL RECORDS	14,161.33
CITIZENS BANK - VISA	13,507.92
COASTAL TRUCK & AUTO BODY INC	13,094.22
ATLANTIC RECYCLING EQUIP LLC	12,986.68
REVISION SOLAR IMPACT PARTNERS	12,670.68
PITNEY BOWES BANK INC	12,648.79
JORDAN EQUIPMENT COMPANY	10,261.93
VICTORIA KRUEGER	10,249.00
LUMBERJACK LOGGING COMPANY LLC	10,000.00
ECER INC	9,695.00
FISHER PLOWS OF LEE NH LLC	9,685.91
TALCO ENTERPRISES LLC	9,627.34
HOP SALES & SERVICE	9,400.00
CENTRAL GARAGE DOOR CO	9,200.00
CHAPPELL TRACTOR EAST LLC	8,306.97
WHITE BIRCH ARMORY	7,657.00
BEN'S UNIFORMS	7,165.11
MARK PETERS	7,032.00
LENSLOCK	6,993.00
MICKEY KING ELECTRICIAN	6,744.50
MOTOROLA	6,708.04
CONEX DEPOT INC	6,443.00
CIVICPLUS	6,373.93
NH ELECTRIC COOPERATIVE INC	6,328.08
ELLISON MEDICAL BILLING	6,216.28
CITY WIDE FACILITY SOLUTIONS	6,045.00
NEW ENGLAND BARRICADE CORP	5,911.03
CAI TECHNOLOGIES	5,900.00
DONOVAN EQUIPMENT CO INC	5,822.87
NHMA	5,771.00
RCCAP	5,500.00
SULLIVAN TIRE COMPANIES	5,495.75
NEDI LLC	5,378.94
TRI-CITY LINE-X	5,350.00

VENDOR	PAYMENTS
VERIZON	5,236.16
INTERWARE DEVELOPMENT CO INC	5,212.75
SANEL AUTO PARTS CO	5,192.35
JOHN'S AUTO REPAIR	5,057.54
NH LAKES	5,000.00
POWER UP GENERATOR SERVICE CO	4,900.58
ROLAND'S SEWER SERVICE	4,800.00
UNION LEADER CORPORATION	4,789.40
LAMPREY HEALTH CARE INC	4,500.00
EMI'S PORTA POTTY	4,480.88
LHS ASSOCIATES INC	4,454.45
MEGAN & MICHAEL BOGOCHOW	4,452.15
OWEN & MARION FRIEND GRAY	4,448.26
SEACOAST BUSINESS MACHINES	4,311.22
BOUND TREE MEDICAL LLC	4,257.12
THE HOME DEPOT PRO	4,086.53
EXETER HOSPITAL	4,009.34
DENNISON LUBRICANTS INC	4,004.48
SNAPOLOGY OF DOVER	3,978.00
HARTMANN ENTERPRISES	3,900.00
EXPRESSMED	3,875.25
SCFOMAD	3,765.00
GWORKS	3,752.00
NATIONAL SEATING & MOBILITY	3,729.88
POSTMASTER NOTTINGHAM	3,595.71
ANDERSON EQUIPMENT COMPANY	3,583.90
MCGREGOR MEMORIAL EMS	3,495.00
STRATHAM TIRE INC	3,445.50
BOXES AND BAGS UNLIMITED	3,399.19
SELECT PRINT SOLUTIONS	3,341.00
RELYCO	3,323.67
FIRE CATT LLC	3,314.52
CADY COMMUNICATIONS	3,301.89
HEALTHTRUST	3,219.18
ERICKSON FOUNDATION SOLUTIONS	3,158.01
ALL TRAFFIC SOLUTIONS INC	3,000.00
EASTERN ANALYTICAL INC	2,997.00
TREASURER STATE OF NH- MISC	2,862.32
UBEO, LLC	2,714.66
CAROLINE VANDANBERG	2,712.50
RICHIE MCFARLAND CHILDREN'S	2,700.00
W B MASON COMPANY INC	2,698.21
AIR CLEANING SPECIALISTS OF	2,686.44
INTERSTATE BILLING SERVICES IN	2,666.88
DOOR CONTROL INC	2,591.00
GC/AAA FENCES INC	2,575.00

VENDOR	PAYMENTS
ANGELA MARTIN	2,572.00
HERITAGE HARDWARE LLC	2,565.76
SCREEN & SCREEN AGAIN	2,545.50
DEPENDABLE PEST SOLUTIONS INC	2,525.00
LOWE'S BUSINESS ACCOUNT	2,489.82
ERIC JAEGER	2,475.00
NEW ENGLAND BALING WIRE INC	2,470.80
TRITECH SOFTWARE SYSTEMS	2,410.37
CORNERSTONE VNA	2,400.00
LERETA LLC	2,352.00
VERSA PRODUCTS INC	2,280.55
AIRGAS USA LLC	2,213.56
ALVINA SNEGACH	2,177.50
NH DEPARTMENT OF AGRICULTURE	2,160.50
ALPINE SOFTWARE	2,120.10
OMNI SECURITY SYSTEMS INC	2,016.00
HUNTRESS UNIFORMS	2,000.00
JC TACTICAL LLC	1,990.00
KAREN FONTAINE	1,986.00
AT&T MOBILITY	1,979.04
HOWARD P. FAIRFIELD LLC	1,970.77
AMI GRAPHICS INC	1,926.00
DELPHI TECHNOLOGY SOLUTIONS	1,900.00
PRECISION WEATHER FORECASTING	1,895.00
BRADFORD COPY CENTER	1,880.55
LIVE ACTION SAFETY	1,861.76
JEFFERSON SOLUTIONS INC	1,850.00
JARED KIRK	1,694.50
AAA POLICE SUPPLY	1,657.00
NORTHEAST MOSQUITO CONTROL	1,650.00
CINTAS Loc. #68M, 71M	1,556.47
NFCSS	1,552.50
SULLIVAN CONSTRUCTION	1,543.44
ORKIN	1,515.00
READY RIDES	1,500.00
HILLSIDE LANDSCAPING INC	1,492.00
CREATIVE PRODUCT SOURCING	1,477.10
ROCKINGHAM NUTRITION & MEALS	1,475.00
STRYKER SALES CORPORATION	1,461.15
THE HAVEN	1,450.00
FIRE TECH & SAFETY OF NE	1,395.45
UNITED AG & TURF NE	1,360.02
GRANITE STATE POLICE CAREER	1,360.00
J MESSINA EXCAVATING/TREE LLC	1,350.00
INDUSTRIAL PROTECTION SERVICES	1,330.00
SEACOAST COMPUTER INC	1,323.84

VENDOR	PAYMENTS
COASTAL WELDING WORKS LLC	1,300.00
TREASURER STATE OF NH - INTEREST	1,281.68
KIMBALL MIDWEST	1,251.08
CHILD ADVOCACY CENTER OF	1,250.00
FLANNERY & SONS LLC	1,200.00
NCSI SPORTSENGING INC	1,200.00
KEANE FIRE & SAFETY EQUIPMENT	1,171.63
AREA HOMECARE & FAMILY	1,100.00
FIREMED LLC	1,100.00
TOWN OF MADBURY	1,050.00
STUDENT TRANSPORTATION OF AMER	1,010.00
WAYPOINT (CHILD/FAM SERV.)	1,000.00
SMHC INC	1,000.00
LCB TRANSPORT INC	978.84
E & J AUTO PARTS INC	959.88
BALLARD TRUCK CENTER	907.02
LRW UNH DEPT OF THEATRE	900.00
ADMIRAL FIRE & SAFETY INC	864.99
STAND SERVICES LLC	850.00
NRRA	833.61
LEWIS H GOODWIN	800.00
SEAN RICKWALL	772.50
STAPLES	771.32
YANKEE LAUNDRY EQUIPMENT	766.84
ARBOR VETERINARY SERVICES	758.57
ELLEN A CARLSON LLC	750.00
EMERGENCY SERVICES MARKETING	735.00
PITNEY BOWES GLOBAL FINANCIAL	734.94
SANDERS SEARCHES LLC	731.25
GREENLANDS OUTDOOR POWER EQUIP	730.20
THE ANGELL PENSION GROUP INC	725.00
CALIBRE PRESS	718.00
PIKE INDUSTRIES INC	716.80
TALIA WALLEY	697.20
COHEN STEEL SUPPLY INC	687.35
GREG GILBERT	680.00
FIRSTLIGHT	665.31
PROMOTIONAL WAREHOUSE	665.00
TOWN OF LEE- POLICE	649.58
PAGE STREET STORAGE	630.00
T MOBILE USA INC	612.00
CIRCLE T CAR WASH	600.00
VICKY POLAND	600.00
PAUL WOLF	599.00
AIDS RESPONSE-SEACOAST	575.00

VENDOR	PAYMENTS
EVERBRIDGE, INC	562.28
COUNTRYSIDE LOCK AND KEY	559.50
SUMNER BROOK FISH FARM	552.50
POWERDMS, INC	550.00
W.D. MATTHEWS MACHINERY CO	524.01
CURTIS HYDRAULICS	507.88
NEXTGEN	502.50
C A S A	500.00
NORTH CONWAY GRAND HOTEL	499.00
J B CUPP	498.54
EVERSOURCE	497.73
DON SHOMETTE	495.00
COMAC PUMP & WELL	492.90
CERTIFIED LABORATORIES	482.90
JET PUBLIC SAFETY TRAINING	475.00
ANN YORK	450.00
DIRIGO SAFETY LLC	424.00
NHTCA	410.00
MOORE LAW ENFORCEMENT ADVISORY	398.00
FOSS MOTORS	394.94
ROCKINGHAM COUNTY REGISTRY	384.23
WITMER PUBLIC SAFETY GROUP	382.75
NHCTCA	364.00
FREMONT POLICE DEPT	361.25
TEDDER INDUSTRIES	360.03
IDS - IDENTIFICATION SOURCE	357.13
MCFARLAND FORD SALES INC	357.10
GRANITE IMAGE	350.68
HITS INC	350.00
TELEFLEX	348.45
CRAFTSMEN PRESS	340.00
VAN METER & ASSOCIATES INC	340.00
CYR POLYGRAPH SERVICES	325.00
New England Ladder Testing Co	325.00
NHACC	325.00
NH BUILDING OFFICIALS ASSOC	320.00
TORSTEN WENNBERG	280.00
PITNEY BOWES INC	277.07
MIKE'S SIGN & DESIGN	274.00
TMDE CALIBRATION LABS INC	270.00
PRI MANAGEMENT GROUP	259.00
WILD-T'S PRINTWORKS	259.00
ASWI	258.00
R&D INVESTIGATIVE SUPPORT	255.00
ABUNDANT WILDLIFE CONTROL	250.00

VENDOR	PAYMENTS
AVOCATION SOFTWARE	250.00
TOP NOTCH APPAREL	235.00
IAFC	230.00
DIG SAFE SYSTEM INC	228.00
ALLIED 100 LLC	209.67
MATTHEW BENDER & CO INC	201.10
NHAOCOP	200.00
BBS NARCOTICS ENFORCEMENT	195.00
DOWLING CORP	190.50
GRAND SUMMIT HOTEL AT ATTITASH	189.00
SWEATSHIRTS ETC	183.60
AWSI DISA TUSTIN	178.00
NORTHEAST SCALE CO INC	175.00
KURT WILLRICH	175.00
TUT'S TROPHIES & AWARDS	170.00
J&D POWER EQUIPMENT	167.04
POSTMASTER-WEST NOTTINGHAM	156.00
FORENSIC EDUCATION LLC	149.00
SKILLPATH	149.00
ADVANCED ELECTRONIC DESIGN INC	133.68
LIAR'S PARADISE	121.18

VENDOR	PAYMENTS
ADVANCE PUMP AND FILTER CO INC	100.00
LOCHLAN KIBBIE	100.00
NESPIN	100.00
NHMTA	100.00
RSVP	100.00
SOCIETY FOR PROTECTION	100.00
UNH	100.00
CLEARCHOICE MD LOCK BOX	72.00
PAWTUCKAWAY NURSEY CORP	71.00
CONCENTRA	63.00
GOLD TITLE	60.66
NH PUBLIC HEALTH LABORATORIES	60.00
FIREPENNY	57.95
EAC SUBMISSIONS	51.00
RCCPA	50.00
BAXTER HEALTHCARE CORP	40.00
CONVENIENT MD LLC	35.00
FIRE ENGINEERING	34.95
CUSTOM WELDING & FABRICATION	25.00
MAINE TURNPIKE AUTHORITY	21.00
NHAHO	20.00



James A. Sojka, CPA*

Sheryl A. Pratt, CPA**

Michael J. Campo, CPA, MACCY

* Also licensed in Maine
** Also licensed in Vermont

January 22, 2024

To the Members of the Board of Selectmen
Town of Nottingham
139 Stage Road
Nottingham, NH 03290

Dear Members of the Board of Selectmen:

We have audited the financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Nottingham for the year ended December 31, 2022, and have issued our report thereon dated January 17, 2024. Professional standards require that we communicate to you the following information related to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated December 14, 2021, our responsibility, as described by professional standards, is to form and express an opinion(s) about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Town of Nottingham solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our findings regarding significant control deficiencies over financial reporting and material weaknesses, and other matters noted during our audit in a separate letter to you dated

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you in our engagement letter dated December 14, 2021.

Compliance With All Ethics Requirements Regarding Independence

The engagement team, others in our Firm, as appropriate and our Firm, have complied with all relevant ethical requirements regarding independence.

We follow the AICPA Ethics Standard Rule 201 and in conjunction with the Firm's Quality Control Document, we annually review with all engagement staff potential conflicts and obtain an independence certification. In addition, we inquire on each engagement about potential conflicts with staff. We have not identified any relationships or other matters that in the auditor's judgment may be reasonably thought to bear on independence.

PLODZIK & SANDERSON, P.A.
Certified Public Accountants

193 North Main Street, Concord, New Hampshire, 03301 • 603-225-6996
www.plodzik.com

Significant Risks Identified

We have identified the following significant risks through our risk assessment procedures. These risks are identified universally in New Hampshire governmental entity audits performed by our firm. As a result of these risks the engagement team developed an audit approach that specifically addresses these significant risks:

- Management override of controls; and
- Improper revenue recognition.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Town of Nottingham is included in Note 1 to the financial statements. As described in Note 2-C to the financial statements, the Town of Nottingham changed accounting principles to change the way the Town reports leases, by adopting Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*, in the fiscal year 2022. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

Management's estimate of the capital asset useful lives is based on historical information and industry guidance. We evaluated the key factors and assumptions used to develop the capital asset useful lives in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the allowance for uncollectible property taxes are based on historical data and information known concerning the assessment appeals. We evaluated the key factors and assumptions used to develop the uncollectible property taxes in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the accrued landfill postclosure care costs is based on estimates provided by the Town's engineer. We evaluated the key factors and assumptions used, by the Town's engineer, to develop the accrued landfill postclosure care costs in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the net pension liability, deferred outflows and inflows of resources related to pensions are based on assumptions of future events, such as employment, mortality and estimates of value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred outflows and inflows of resources related to pensions in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of the other postemployment benefit liability, deferred outflows and inflows of resources are based on the assumption of future events, such as employment, mortality, and healthcare cost trend, as well as estimates of the value of reported amounts. We evaluated key factors and assumptions used to develop the other postemployment benefits liability, deferred outflows and inflows of resources related to the other postemployment benefits in determining that they are reasonable in relation to the financial statements taken as a whole.

Financial Statement Disclosures

The financial statement disclosures are neutral, consistent, and clear.



Significant Unusual Transactions

There are no significant or unusual transactions identified during our audit.

Significant Difficulties Encountered During the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit.

Adjustments proposed and approved were primarily of a routine nature which management expects the independent auditors to record as part of their year-end procedures. A list of these adjustments for the general fund, cable fee fund, conservation fund, ambulance fund, theatre fund, and recreation fund are attached to this letter.

Disagreements With Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 17, 2024.

Management Consultations With Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town of Nottingham's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Key Audit Matters

We have determined that there are no key audit matters to communicate.

Modification of the Auditor's Report

There were no such modifications of the auditor's report.

Other Audit Matters, Findings, or Issues

In the normal course of our professional association with the Town of Nottingham, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the Town, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Town of Nottingham's auditors.



Invoice Coding (repeat comment)

During our review of disbursements, we noted that invoices were not being coded with general ledger accounts. Invoices should be reviewed with the department heads to ensure that goods or services have been received and that the expenditure is charged to the correct budget line item. We recommend that department heads communicate with the bookkeeper to ensure that proper accounts are charged and that the account charged be written on the invoice.

Ambulance Write-offs (repeat comment)

During our review of internal controls and procedures performed over ambulance billing, we noted that there were significant write-offs during the year. The Town's practice is to send invoices three times and, if no payments are received, they are written off by the billing company; this is done with verbal approval from the Fire Chief. A formal approval procedure and written policy regarding ambulance write-offs should be enacted. We recommend that the Town establish a formal policy and that a write-off approval sheet be completed each month by the Fire Chief to document which individuals were written off and further that these accounts that are written off be subject to the review of the Board of Selectmen.

Adjusting Journal Entry Approval

It was noted during review of adjusting journal entries made throughout the year that entries made for the purpose of adjustment are not formally reviewed and approved by another authorized knowledgeable individual. Entries made for the purpose of adjustment could be deemed inaccurate or in error if not formally reviewed and approved by knowledgeable personnel other than the individual preparing and posting the entry. We recommend all adjusting entries be reviewed and approved by knowledgeable personnel not under the direct influence of the individual preparing and posting the entries.

Other Matters

Implementation of New GASB Pronouncements

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements.

GASB Statement No. 91, *Conduit Debt Obligations*, issued in May 2019, will be effective for the Town with its fiscal year ending December 31, 2023. This Statement will provide a single method of reporting conduit debt obligations and eliminate differences in practice.

GASB Statement No. 92, *Omnibus 2020*, issued in January 2020, will be effective for the Town with its fiscal year ended December 31, 2023. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements.

GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, issued in March 2020, will be effective for the Town with its fiscal year ended December 31, 2023. The objectives of this Statement are to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs).

GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*, issued in May 2020, will be effective for the Town with its fiscal year ended December 31, 2023. The objectives of this Statement are to provide guidance on accounting and financial reporting for subscription-based information technology arrangements for government end users.

GASB Statement No. 99, *Omnibus 2021*, issued in April 2022, will be effective for the Town with its fiscal year ended December 31, 2023. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees.



GASB Statement No. 100, *Accounting Changes and Error Corrections—an Amendment of GASB Statement No. 62*, issued in June 2022, will be effective for the Town with its fiscal year ended December 31, 2024. The primary objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, dependable, relevant, consistent, and comparable information for making decisions or assessing accountability.

GASB Statement No. 101, *Compensated Absences*, issued in June 2022, will be effective for the Town with its fiscal year ended December 31, 2025. The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences.

We applied certain limited procedures to the following, which are required supplementary information (RSI) that supplements the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits,
- Schedule of Changes in the Town's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information


Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the members of the Board of Selectmen, and management of the Town of Nottingham and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully,



PLODZIK & SANDERSON
Professional Association
Concord, New Hampshire

Attachments:

*General Fund Journal Entries
Cable Fee Journal Entries
Conservation Journal Entries*

*Ambulance Journal Entries
Theatre Journal Entries
Recreation Journal Entries*



EXHIBIT A
TOWN OF NOTTINGHAM, NEW HAMPSHIRE
Statement of Net Position
December 31, 2022

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 4,518,493
Investments	11,295
Taxes receivables (net)	6,256,437
Account receivables	152,104
Tax deeded property, subject to resale	32,390
Capital assets:	
Land and construction in progress	2,402,633
Other capital assets, net of depreciation	6,535,557
Total assets	19,908,909
DEFERRED OUTFLOWS OF RESOURCES	
Amounts related to pensions	330,394
Amounts related to other postemployment benefits	110,498
Total deferred outflows of resources	440,892
LIABILITIES	
Accounts payable	253,030
Accrued salaries and benefits	18,115
Accrued interest payable	401
Intergovernmental payable	5,252,448
Long-term liabilities:	
Due within one year	35,679
Due in more than one year	2,626,203
Total liabilities	8,185,876
DEFERRED INFLOWS OF RESOURCES	
Unavailable revenue - prepaid property taxes	12,811
Unavailable revenue - ARPA and SB401	512,896
Amounts related to pensions	50,183
Amounts related to other postemployment benefits	458,881
Total deferred inflows of resources	1,034,771
NET POSITION	
Net investment in capital assets	8,912,631
Restricted	101,126
Unrestricted	2,115,397
Total net position	\$ 11,129,154

The Notes to the Basic Financial Statements are an integral part of this statement.

EXHIBIT B
TOWN OF NOTTINGHAM, NEW HAMPSHIRE
Statement of Activities
For the Fiscal Year Ended December 31, 2022

	Expenses	Program Revenues		Net (Expense) Revenue and Change In Net Position
		Charges for Services	Operating Grants and Contributions	
General government	\$ 1,862,096	\$ 19,779	\$ -	\$ (1,842,317)
Public safety	1,200,842	141,539	60,279	(999,024)
Highways and streets	1,498,356	69	128,799	(1,369,488)
Sanitation	318,982	73,439	-	(245,543)
Health	9,001	-	-	(9,001)
Welfare	40,052	-	-	(40,052)
Culture and recreation	476,026	277,948	-	(198,078)
Conservation	153,406	-	4,399	(149,007)
Depreciation - unallocated	696,401	-	-	(696,401)
Total governmental activities	<u>\$ 6,255,162</u>	<u>\$ 512,774</u>	<u>\$ 193,477</u>	<u>(5,548,911)</u>
General revenues:				
Taxes:				
Property				2,834,416
Other				300,254
Motor vehicle permit fees				1,276,065
Licenses and other fees				140,564
Grants and contributions not restricted to specific programs				693,716
Unrestricted investment earnings				38,921
Miscellaneous				32,427
Total general revenues				<u>5,316,363</u>
Change in net position				(232,548)
Net position, beginning				<u>11,361,702</u>
Net position, ending				<u>\$ 11,129,154</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

EXHIBIT C-1
TOWN OF NOTTINGHAM, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2022

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 3,042,857	\$ 1,475,636	\$ 4,518,493
Investments	11,295	-	11,295
Taxes receivable	6,281,437	-	6,281,437
Accounts receivable	25,269	126,835	152,104
Tax deeded property, subject to resale	32,390	-	32,390
Total assets	<u>\$ 9,393,248</u>	<u>\$ 1,602,471</u>	<u>\$ 10,995,719</u>
LIABILITIES			
Accounts payable	\$ 253,030	\$ -	\$ 253,030
Accrued salaries and benefits	18,115	-	18,115
Intergovernmental payable	5,252,448	-	5,252,448
Total liabilities	<u>5,523,593</u>	<u>-</u>	<u>5,523,593</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - property taxes	96,158	-	96,158
Unavailable revenue - prepaid property taxes	12,811	-	12,811
Unavailable revenue - ARPA and SB401	512,896	-	512,896
Total deferred inflows of resources	<u>621,865</u>	<u>-</u>	<u>621,865</u>
FUND BALANCES			
Nonspendable	32,390	30,248	62,638
Restricted	41,162	29,716	70,878
Committed	572,904	1,542,507	2,115,411
Assigned	102,673	-	102,673
Unassigned	2,498,661	-	2,498,661
Total fund balances	<u>3,247,790</u>	<u>1,602,471</u>	<u>4,850,261</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 9,393,248</u>	<u>\$ 1,602,471</u>	<u>\$ 10,995,719</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

PROPERTY ASSESSMENT TAX COLLECTION



Nottingham
Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor	
Chad Roberge (Avitar Associates Inc.)	

Municipal Officials		
Name	Position	Signature
Benjamin Bartlett	Chairman	
John Morin	Vice Chairman	
Steven Welch	Member	
Timothy Dabrieo	Member	
Matthew Shirland	Member	

Preparer		
Name	Phone	Email
Chad Roberge	603-798-4419	chad@avitarassociates.com
Preparer's Signature		



Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	17,229.36	\$1,091,348	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.27	\$700	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	6,383.96	\$369,131,200	
1G	Commercial/Industrial Land	358.07	\$5,260,000	
1H	Total of Taxable Land	23,971.66	\$375,483,248	
1I	Tax Exempt and Non-Taxable Land	5,566.09	\$16,881,800	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$426,807,034	
2B	Manufactured Housing RSA 674:31	0	\$6,157,100	
2C	Commercial/Industrial	0	\$9,616,300	
2D	Discretionary Preservation Easements RSA 79-D	3	\$11,066	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	Total of Taxable Buildings	0	\$442,591,500	
2G	Tax Exempt and Non-Taxable Buildings	0	\$11,106,100	
Utilities & Timber			Valuation	
3A	Utilities		\$22,925,200	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$840,999,948	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	1	\$393,100	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	1	\$2,500	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$840,604,348	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$37,200	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	43	\$6,618,600
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$101,000	13	\$1,313,000
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	32	\$525,900
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
20	Total Dollar Amount of Exemptions			\$8,457,500
21A	Net Valuation			\$832,146,848
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$832,146,848
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction			\$832,146,848
22	Less Utilities			\$22,925,200
23A	Net Valuation without Utilities			\$809,221,648
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$809,221,648



Utility Value Appraiser

Avitar Associates of NE

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$3,391,100	\$0	\$0	\$0	\$3,391,100
PSNH DBA EVERSOURCE ENERGY	\$3,301,100	\$0	\$0	\$16,143,200	\$19,444,300
	\$6,692,200	\$0	\$0	\$16,143,200	\$22,835,400

Water Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
HAMPSTEAD AREA WATER COMPANY	\$89,800	\$0	\$0	\$0	\$89,800
	\$89,800	\$0	\$0	\$0	\$89,800



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$750	232	\$173,625
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$4,000	23	\$92,000
All Veterans Tax Credit RSA 72:28-b	\$0	39	\$0
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		294	\$265,625

Deaf & Disabled Exemption Report

Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Disabled Income Limits		Disabled Asset Limits	
Single	\$38,000	Single	\$180,000
Married	\$48,000	Married	\$180,000

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year		Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted				
Age	Number	Age	Number	Amount	Maximum	Total
65-74	1	65-74	9	\$101,000	\$909,000	\$909,000
75-79	0	75-79	13	\$142,000	\$1,846,000	\$1,846,000
80+	3	80+	21	\$184,000	\$3,864,000	\$3,863,600
			43		\$6,619,000	\$6,618,600

Income Limits		Asset Limits	
Single	\$38,000	Single	\$180,000
Married	\$48,000	Married	\$180,000

Has the municipality adopted an exemption for Electric Energy Systems? (RSA 72:85)	Granted/Adopted? No	Properties:
Has the municipality adopted an exemption for Renewable Gen. Facility & Electric Energy Storage? (RSA 72:87)	Granted/Adopted? No	Properties:
Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)	Granted/Adopted? No	Structures:
Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)	Granted/Adopted? No	Properties:
Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)	Granted/Adopted? No	Properties:
Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)	Granted/Adopted? No	Properties:
	Percent of assessed value attributable to new construction to be exempted:	
	Total Exemption Granted:	
Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)	Granted/Adopted? No	Properties:
	Assessed value prior to effective date of RSA 75:1-a:	
	Current Assessed Value:	



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	647.20	\$145,907
Forest Land	10,095.82	\$715,859
Forest Land with Documented Stewardship	4,959.42	\$206,064
Unproductive Land	118.92	\$1,892
Wet Land	1,408.00	\$21,626
	17,229.36	\$1,091,348

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	8,742.11
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	77.19
Total Number of Owners in Current Use	Owners:	286
Total Number of Parcels in Current Use	Parcels:	419

Land Use Change Tax

Gross Monies Received for Calendar Year			\$199,534
Conservation Allocation	Percentage:	100.00 %	Dollar Amount: \$0
Monies to Conservation Fund			\$199,534
Monies to General Fund			\$0

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
1	3	0.27	\$700	\$11,066

Map	Lot	Block	%	Description
000059	000037	000000	75	79-D HISTORIC BARN
000059	000037	000000	75	79-D HISTORIC BARN
000059	000037	000000	75	79-D HISTORIC BARN

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$3,835.00	4,789.20
White Mountain National Forest only, account 3186	\$0.00	0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
<i>This municipality has no additional sources of PILTs.</i>	

Notes



New Hampshire
Department of
Revenue
Administration

2023
\$21.44

Tax Rate Breakdown Nottingham

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$3,346,792	\$832,146,848	\$4.03
County	\$702,003	\$832,146,848	\$0.84
Local Education	\$12,349,244	\$832,146,848	\$14.84
State Education	\$1,403,528	\$809,221,648	\$1.73
Total	\$17,801,567		\$21.44

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

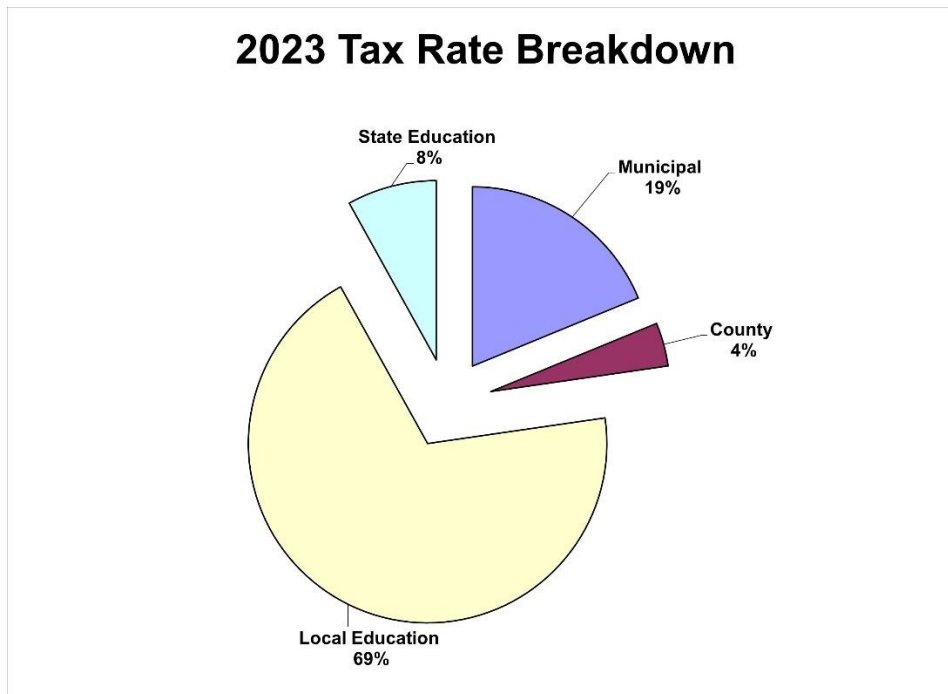
Tax Commitment Calculation	
Total Municipal Tax Effort	\$17,801,567
War Service Credits	(\$265,625)
Village District Tax Effort	
Total Property Tax Commitment	\$17,535,942

<p>Sam Greene Director of Municipal and Property Division New Hampshire Department of Revenue Administration</p>	<p>12/4/2023</p>
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TOWN OWNED PROPERTIES

MAP	LOT	SUB		LOCATION		ASSESSMENT
1	1	0		BARRINGTON ROAD	NOTTINGHAM, TOWN OF	\$55,200.00
1	8	0		BARRINGTON ROAD	NOTTINGHAM, TOWN OF	\$83,100.00
1	26	0		SUNRISE LANE	NOTTINGHAM, TOWN OF	\$120,200.00
1	91	0	18	ROGIER PLACE	NOTTINGHAM, TOWN OF	\$3,100.00
1	109	0		UNION STREET	NOTTINGHAM, TOWN OF	\$2,000.00
1	117	0		WATER STREET	NOTTINGHAM, TOWN OF	\$42,700.00
1	118	0		WATER STREET	NOTTINGHAM, TOWN OF	\$35,400.00
1	119	0		WATER STREET	NOTTINGHAM, TOWN OF	\$2,800.00
1	138	0		WATER STREET	NOTTINGHAM, TOWN OF	\$32,700.00
5	3	0		OLD TURNPIKE ROAD	NOTTINGHAM, TOWN OF	\$65,100.00
5	10	0		SOFIA WAY	NOTTINGHAM, TOWN OF	\$12,500.00
6	20	0		OLD TURNPIKE ROAD	NOTTINGHAM, TOWN OF	\$17,800.00
8	4	0		MITCHELL ROAD	NOTTINGHAM, TOWN OF	\$59,600.00
10	2	00000B		SMOKE STREET	NOTTINGHAM, TOWN OF	\$90,300.00
10	3	0	93R	SMOKE STREET	NOTTINGHAM, TOWN OF	\$176,000.00
10	8	0	OFF	SMOKE STREET	NOTTINGHAM, TOWN OF	\$100,200.00
10	9	00000A	93R	SMOKE STREET	NOTTINGHAM, TOWN OF	\$7,500.00
10	11	0	93R	SMOKE STREET	NOTTINGHAM, TOWN OF	\$63,600.00
10	12	0	93R	SMOKE STREET	NOTTINGHAM, TOWN OF	\$103,200.00
11	6	0		KENNARD ROAD	NOTTINGHAM, TOWN OF	\$3,000.00
12	5	0		BACKLAND	NOTTINGHAM, TOWN OF	\$29,600.00
14	13	0		GARLAND ROAD	NOTTINGHAM, TOWN OF	\$80,600.00
17	32	0		BACKLAND	NOTTINGHAM, TOWN OF	\$6,900.00
19	1	0		FREEMAN HALL ROAD	NOTTINGHAM, TOWN OF	\$3,000.00
19	3	0	11	FREEMAN HALL ROAD	NOTTINGHAM, TOWN OF	\$523,900.00
20	2	0		PRIEST ROAD	NOTTINGHAM, TOWN OF	\$18,400.00
20	3	0		PRIEST ROAD	NOTTINGHAM, TOWN OF	\$59,400.00
23	5	0	44	SMOKE STREET	NOTTINGHAM, TOWN OF	\$63,500.00
24	36	0		SWAN DRIVE	NOTTINGHAM, TOWN OF	\$114,400.00
24	139	0	229	MILL POND ROAD	NOTTINGHAM, TOWN OF	\$387,100.00
25	3	00000A		COMMUNITY AREA	NOTTINGHAM, TOWN OF	\$26,200.00
29	12	1	235	STAGE ROAD	NOTTINGHAM, TOWN OF	\$991,500.00
32	7	0		BACKLAND	NOTTINGHAM, TOWN OF	\$15,400.00
34	1	0		BACKLAND	NOTTINGHAM, TOWN OF	\$103,500.00

37	2	0	3	FLUTTER STREET	NOTTINGHAM, TOWN OF	\$323,700.00
37	20	0		STAGE ROAD	NOTTINGHAM, TOWN OF	\$40,900.00
37	20	00000A		BACKLAND	NOTTINGHAM, TOWN OF	\$5,900.00
38	1	0	139	STAGE ROAD	NOTTINGHAM, TOWN OF	\$1,301,700.00
38	5	0		GERRISH DRIVE	NOTTINGHAM, TOWN OF	\$84,200.00
38	35	0		OLD GILE ROAD	NOTTINGHAM, TOWN OF	\$104,000.00
39	20	0		MCCRILLIS ROAD	NOTTINGHAM, TOWN OF	\$58,800.00
43	2	0	131	STAGE ROAD	NOTTINGHAM, TOWN OF	\$6,700.00
43	3	0	129	STAGE ROAD	NOTTINGHAM, TOWN OF	\$522,900.00
43	4	00000A		STAGE ROAD	NOTTINGHAM, TOWN OF	\$3,300.00
43	51	0	128	STAGE ROAD	NOTTINGHAM, TOWN OF	\$634,300.00
52	13	0		FLUTTER/DEERFIELD	NOTTINGHAM, TOWN OF	\$6,900.00
53	21	0	44	DEERFIELD ROAD	NOTTINGHAM, TOWN OF	\$513,200.00
54	2	0		RAYMOND ROAD	NOTTINGHAM, TOWN OF	\$80,800.00
54	3	0		RAYMOND ROAD	NOTTINGHAM, TOWN OF	\$86,100.00
54	7	0	2	LEDGE FARM ROAD	NOTTINGHAM, TOWN OF	\$288,500.00
69	5	0		RAYMOND ROAD	NOTTINGHAM, TOWN OF	\$57,100.00
70	72	0		BRUSTLE ROAD	NOTTINGHAM, TOWN OF	\$46,200.00
0000LU	1	1		UNKNOWN	NOTTINGHAM, TOWN OF	\$2,500.00



TAX COLLECTOR'S REPORT

Regular Office Hours: Tuesdays 9am to 12pm & Wednesdays 4pm to 6pm

Property Tax Kiosk

Online payments are increasing in popularity! - In 2023 We processed 492 online payments totaling \$1,713,436.99. This is a 43% increase from 2022. You can pay online via ACH check or by credit/debit card. The payment website is printed on your bill or go to the Town website and select the Property Tax Kiosk button (with the house icon) and find your property. Add your balance due to the cart and hit enter, the next page is **Save Money, Save Time, Save Trees. Sign up for Paperless Bill Notification.** If you sign up for paperless billing, you will confirm you are the primary owner and provide your email address. If you still want to receive your bill in the mail, just hit next without adding your email address. The next page is **Review the Invoices you wish to pay and make changes if desired. To change the amount to be paid on an individual invoice select Edit. To remove an individual invoice from the cart select Remove.** If you Edit your payment amount, be sure to save your changes. The fees for processing online payment from our processing company are listed below on this page. The ACH fee is \$0.95 and the fee for using a credit/debit card is 2.95%. You will see the fees that will be charged. Hit next. You will need to agree to the online payment terms and conditions. Check agree and hit Pay Now. **The last page is How would you like to pay?** This is where you will select your payment option, **Google pay/Credit-Debit/EFT (Check) (ACH)/Pay Pal/Pay Pal Credit.** Provide the information requested determined by your payment option, then submit. There are far fewer rejections with online bill pay. No returned checks for incorrect date or unsigned.

Keep in mind that a 2.95% credit card fee is \$29.50/\$1000 where the late fee on your taxes is 8% annualized or .22 cents/\$1000 per day. If you are not using your credit card for the points back, you can make monthly payments on your taxes instead of accumulating a fee and paying a much higher monthly interest rate to your credit card.

Paperless Billing is available! – Even if you don't want to pay your bill online you can save trees and money by having your bills emailed to you. You won't need to worry about mail getting lost or not receiving your bill as you snowbird in warmer weather. You will just need to email the tax collector at taxcollect@nottingham-nh.gov and request paperless billing. Provide your property address and the email that you would like to receive the bill. The set up is not complete until you reply to the automatic email generated from the system requesting confirmation. This is to ensure that the correct email is typed in as well as to allow you to make sure you approve the system email address, so the bill isn't stuck in your junk folder. At this time, only one email can receive online billing. You can still make your payments in person or by sending in a check with paperless billing.

Making your payment by mail or in person – If you drop your payment into the blue mailbox outside the post office, your payment is going to go to Manchester before coming back to Nottingham for delivery. The checks are posted as received by the post mark date. The Tax Collector Office is open 5 hours per week, plus an additional 5 hours the week taxes are due. (Tuesday an hour earlier + 2 hours later; plus Wednesday, 2 additional evening hours.) The main office is open Monday – Thursday 8:30am to 3:30pm and Friday 8:30am to 12pm. You can leave a check with them. They will note date received and place the payment on my desk. If you provide the entire bill with a self-addressed stamped

envelope, the tax collector will send a paid receipt back to you. **Only the tax collector can accept cash payments.**

The MS-61 Report

The MS-61 Report was created by the Department of Revenue in order to comply with RSA 41:35 which states "...The tax collector shall make a written report to the town at the end of each fiscal year which shall contain the amount of the taxes committed to him or her to collect; the amount of taxes collected, together with interest thereon; the amount of discounts allowed; the amount of taxes abated; the total amount of uncollected taxes; and an account of all sales of real estate to collect taxes...." The MS 61 report included in the Town's annual report is a summary of all the money processed by the Tax Collector through the previous fiscal year. Nottingham is on a fiscal (accounting) year of January 1st to December 31st. The tax year is April 1st through March 31st (of the next year).

Tax Assistance Programs

The town has various tax relief programs for veterans, seniors, poor, and the disabled. These need to be applied for with the Assessing Department Coordinator, Kelly Dallaire. She is in the main office or can be reached at 603-679-5022.

The State of New Hampshire Department of Revenue Administration also offers tax relief through the "Low- and Moderate-Income Homeowners Property Tax Relief" program. The form DP-8 is available from the State Department of Revenue Administration.

There is an additional New Hampshire Homeowner Assistance Fund. This fund provides assistance to eligible residents who are past due in paying their mortgages and/or property taxes. They can be reached at www.homehelpnh.org. They are running low on funds and are accepting applications on a first come, first served basis.

Abatement of taxes assessed and property values

Are administered by the Nottingham Board of Selectmen, not the tax Collector. Abatement requests are due no later than March 1st. It is recommended that owners review their tax cards available online at the town website www.nottingham-nh.gov under Online Tax Cards and Maps.

Most common reasons for returned checks

1. Made out to the incorrect payee. Checks should be made out to "The Town of Nottingham"
2. Incorrect date
3. Mis-matched numeric and legal lines
4. Unsigned

If a telephone number is included on the check, we will make every effort to contact the taxpayer to resolve the issue before returning the check. We cannot alter anyone's check as that is considered fraud and is illegal. We can hold the check for the taxpayer to come in and correct the check or void and destroy the check if a replacement check will be sent.

I don't return checks to be mean. I return them because if they are rejected at the bank, I would have to then charge a \$25 bounced check fee and the certified letter fee on top of any interest that accumulates until the bill is paid. You would also need to make your payment via cash or certified check after a rejected check.

(FYI – There are far fewer check issues with online bill pay. 😊)

The Tax Collector can be reached for paid or unpaid balances for property, timber yield, current use change and excavation taxes.

Respectfully Submitted,

A handwritten signature in black ink that reads "Tracey L. Black". The signature is written in a cursive style with a large initial 'T'.

Tracey Black
Nottingham Tax Collector



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name

Street No. Street Name Phone Number

Email (optional)



Debits						
Uncollected Taxes Beginning of Year		Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
				Year: 2022	Year: 2021	Year: 2020
Property Taxes	3110		\$6,025,252.59			
Resident Taxes	3180					
Land Use Change Taxes	3120		\$41,100.00			
Yield Taxes	3185		\$458.11			
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance			(\$12,939.91)			
Other Tax or Charges Credit Balance						

Taxes Committed This Year		Account	Levy for Year of this Report	2022		Prior Levies
Property Taxes	3110		\$17,537,565.00			
Resident Taxes	3180					
Land Use Change Taxes	3120		\$46,350.00			
Yield Taxes	3185		\$25,322.08			
Excavation Tax	3187		\$459.80			
Other Taxes	3189					

Overpayment Refunds		Account	Levy for Year of this Report	Prior Levies		
			2022	2021	2020	
Property Taxes	3110		\$33,635.66			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Interest and Penalties on Delinquent Taxes	3190		\$3,661.12	\$18,062.13		
Interest and Penalties on Resident Taxes	3190					
Total Debits			\$17,634,053.75	\$6,084,872.83	\$0.00	\$0.00



Credits				
Remitted to Treasurer	Levy for Year of this Report	2022	Prior Levies	
			2021	2020
Property Taxes	\$10,028,653.29	\$5,943,935.09		
Resident Taxes				
Land Use Change Taxes	\$25,050.00	\$41,100.00		
Yield Taxes	\$25,160.44	\$458.11		
Interest (Include Lien Conversion)	\$3,545.12	\$16,087.13		
Penalties	\$116.00	\$1,975.00		
Excavation Tax	\$459.80			
Other Taxes				
Conversion to Lien (Principal Only)		\$81,317.50		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2022	Prior Levies	
			2021	2020
Property Taxes	\$29,250.00			
Resident Taxes				
Land Use Change Taxes	\$3,500.00			
Yield Taxes	\$161.64			
Excavation Tax				
Other Taxes				
Current Levy Deeded				



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$7,514,423.23			
Resident Taxes				
Land Use Change Taxes	\$17,800.00			
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$14,065.77)			
Other Tax or Charges Credit Balance				
Total Credits	\$17,634,053.75	\$6,084,872.83	\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$7,518,157.46
Total Unredeemed Liens (Account #1110 - All Years)	\$131,126.79



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2022	Year: 2021	Year: 2020
Unredeemed Liens Balance - Beginning of Year			\$64,043.83	\$148,882.04
Liens Executed During Fiscal Year		\$88,295.83		
Interest & Costs Collected (After Lien Execution)		\$893.81	\$6,126.33	\$90,513.46
Total Debits	\$0.00	\$89,189.64	\$70,170.16	\$239,395.50

Summary of Credits

	Last Year's Levy	Prior Levies		
		2022	2021	2020
Redemptions		\$28,633.31	\$30,762.54	\$110,699.06
Interest & Costs Collected (After Lien Execution) #3190		\$893.81	\$6,126.33	\$90,513.46
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$59,662.52	\$33,281.29	\$38,182.98
Total Credits	\$0.00	\$89,189.64	\$70,170.16	\$239,395.50

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$7,518,157.46
Total Unredeemed Liens (Account #1110 - All Years)	\$131,126.79



NOTTINGHAM (351)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Tracey	Black	Jan 3, 2024

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Tracey L. Black Tax Collector
Preparer's Signature and Title

GENERAL
GOVERNMENT
REPORTS

SELECTBOARD REPORT

To the Nottingham Residents,

The past year has indeed been a period of change and growth for our beloved community. As we move into 2024, it is important to reflect on the progress we have made and the challenges that lie ahead.

One of the significant changes we witnessed was the addition of three new members to the Board of Selectmen in March 2023. We warmly welcomed Mr. Steve Welch, Mr. Tim Dabrieo, and Mr. Matt Shirland to the Board, and we appreciate their dedication to serving Nottingham.

Additionally, we experienced a transition in the Town Administrator's position when former Town Administrator Chris Sterndale pursued new endeavors outside of Nottingham. During the search for a replacement, we were fortunate to have Mr. John Scruton from Municipal Resources Inc. (MRI) step in as interim Town Administrator. After an extensive search, we are pleased to introduce Mrs. Ellen White as the new Town Administrator, and we are confident in her ability to serve our community effectively.

The Nottingham Fire Department also experienced a significant change with the appointment of Mr. Matt Curry as the newest Fire Chief. Chief Curry's extensive experience as a long-time resident and member of the Fire Department has prepared him well for this role. We commend Chief Curry for his dedication and commitment to keeping our community safe.

In the Nottingham Police Department, we celebrated the promotion of Sgt. Mike McNeil to the rank of Lieutenant, making him second in command. Lt. McNeil's journey from patrolman to investigator and then to Patrol Sergeant is a testament to his hard work and dedication. We congratulate Lt. McNeil on his well-deserved promotion.

On August 1, 2023, Nottingham experienced its inaugural National Police Night Out. This event, organized with the assistance of the Recreation Department, allowed the public to meet the members of the Nottingham Police Department. The overwhelming success of this event has prompted us to make it an annual tradition, taking place every year on August 1. We extend our gratitude to the Nottingham Police Department and the Recreation Department for their exceptional work in making this event a resounding success.

Another notable change occurred within the Public Works Department, as Shawn McLean pursued other opportunities outside of Nottingham. As a result, the Recycling Center was separated from the Public Works Department and reestablished as its own department. The Public Works Department has reverted back to being solely a Highway Department, with the appointment of Steve Rollins from Deerfield as the new Highway Director. We have full confidence in Mr. Rollins' abilities and look forward to the contributions he will make.

Throughout the year, the Board of Selectmen diligently worked to keep Nottingham moving forward. We conducted a comprehensive review of the town's policies and procedures, identifying areas that required updating. Additionally, an advisory Facilities Committee was established to assess the condition of our town's infrastructure. Their report revealed many challenges ahead, particularly regarding the critical state of the Old Fire Station and Community Center which houses our Municipal Offices, Police Department, and local food pantry. The Facilities Committee also recommended the relocation of the Police Department, citing space requirements and safety concerns. These are just a few of the topics the Board has addressed this year, and we anticipate further progress in the coming months.

Despite the numerous changes that have taken place, one constant remains: our dedicated town employees and elected officials. Their unwavering commitment and hard work have ensured that Nottingham continues to receive top-quality service. While change can sometimes be viewed as a negative, we, as the Board of Selectmen, believe that embracing change and actively shaping it will better prepare Nottingham for future success.

As we embark on the journey that is 2024, we are delighted to report that it has commenced with the successful community bonfire held at our gravel pit off Smoke Street. The Board of Selectmen provided the wood for the bonfire, and we were thrilled to see the event bring our community together. Thanks to the newly-formed Celebrate Nottingham Committee, we can anticipate similar events in the years to come. We extend our heartfelt appreciation to the Celebrate Nottingham Committee, Nottingham Fire Department, Nottingham Police Department, and Nottingham Recreation Department for their exceptional contributions to this event's success.

In closing, we want to acknowledge the numerous challenges we have faced as a board this past year. As the Chairman, I assure you that every decision we make is driven solely by the best interests of our community as a whole. There are no hidden agendas; we are simply community members striving to make a positive difference in Nottingham.

Thank you, Nottingham, for your unwavering support. It is an honor for all town employees and elected officials to serve the people of this great community.

Sincerely,

Ben Bartlett
Chairman, Board of Selectmen

CAPITAL IMPROVEMENT COMMITTEE

The Capital Improvement Committee develops recommendations from the Town Select Board and School Board to budget expenses over \$10,000 over six years, as called for in RSA 674. This plan is called the Capital Improvement Plan (CIP).

There are several ways of accomplishing the task of evaluating expenses over six years. One is to sequence the expenditure in the annual budget, so the annual impact is spread over the years. A second way is to put money regularly into dedicated reserve accounts, to be raised and appropriated via a Warrant Article; utilize fund balance or secure a bond for very large projects where payments are spread out over a period of 10-20 years.

In 2022 a Town Facilities Assessment Committee was formed, a group of community members, to spend their personal time to visit each town building, meet with Department Heads and staff and assess the condition of town owned buildings and needs of the department and community. Their final report was delivered to the Board of Selectmen in the summer of 2023 (see addendum titled "Town Facilities Assessment Committee Report"). This report details some immediate maintenance and repairs needed for several town buildings as well as more long-term needs that will have to be addressed. We would like to thank Gary Anderson, Charlotte Fyfe, Eric Danis, Barbara Draper and Paul Dallaire for all the time and detail they put into this project!

The Town of Nottingham has hired a contractor, Allan Trant, to review the immediate repairs that are needed and secure bids to have repairs and maintenance completed. He will work with the Board of Selectmen to help prioritize the list of repairs and develop a timeframe for completion, so they are done as efficiently and cost effectively as possible. He will also be responsible for reviewing the condition of all town buildings and performing necessary maintenance and repairs that is within his expertise and budget.

The CIP Committee will work with the Board of Selectmen over the coming years to learn more about the priorities and costs for the repairs of town buildings and assist in adding any of those items to the CIP report.

The School District plans to initiate a Request for Proposal (RFP) for the acquisition of three modular classrooms, including a slab foundation and site work to accommodate a potential additional classroom in the future. The School District is committed to providing an optimal learning environment for students and is taking a proactive approach to addressing the evolving needs of the School District. Concurrently, the District remains committed to maintaining the existing building and grounds. As

numerous building mechanical components reach or have reached their life expectancy, ongoing efforts focus on necessary replacements and repairs to ensure the continued functionality and safety of facilities.

The Committee reviews revenue sources to use funds that do not require additional property taxes. This CIP report is updated annually, as needs and plans will change from year to year. The six year planning spreadsheets for the Town and School are included.

The Capital Improvement Committee includes representatives of the Select Board, School Board, Budget Committee, Planning Board, and appointees from the community. The Capital Improvement Committee provides an organized and concise explanation of the Capital Improvement Requests for the foreseeable future.

Committee Member

Tim Dabrieo

Megan Sebasco

Robert Kelly

Charlene Andersen

Eugene (Gene) Reed

Charlotte Fyfe

Maureen Campaiola

Representing

Select Board

School Board

Budget Committee

Planning Board

Public Member

Public Member

Public Member

CIP Proposed by Department

Dept	Description	##	2024	2025	2026	2027	2028	2029
Police	Cruiser		\$ 46,350	\$ 47,741	\$ 49,173	\$ 50,648	\$ 52,167	\$ 53,732
	Technology ETF		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
	Mobile Data Terminals			\$ 18,000				
	Station Replacement Planning/Build		\$ 40,000	\$ 40,000		\$ 2,000,000		
Fire & Rescue	Flooring replacement and misc repairs			\$ 12,000				
	Base Radio replacement			\$ 15,000				
	Portable Radio replacement			\$ 150,000				
	SCBA Compressor replacement				\$ 40,000			
Public Works	Ambulance replacement						\$ 350,000	
	Capital Reserve Fund		\$ 100,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
	Baler - Recycling Ctr			\$ 16,000				
	Pavement Management Program				\$ 50,000			
Library	Grader				\$ 415,000			
	Culvert Replacement - Kelsey, Cooper Hill			\$ 100,000	\$ 1,005,000		\$ 1,105,000	
	Asphalt Road Maint and Reconstruction		\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
	Capital Reserve Fund		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Rec	Parking Lot reconfiguration and paving		\$ 20,000					
	Gym floor and wall safety upgrades		\$ 25,000					
	Van replacement			\$ 30,000				
Cemetery	Beach gate				\$ 10,000			
Administration	Invasive Species ETF		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
	Community Center Back Building		\$ 50,000	\$ 100,000				
	Audio/Video Meeting Room update			\$ 50,000				
	Accounting Software replacement			\$ 40,000				
Town	Solar Power System				\$ 121,000			
	Building Maintenance ETF		\$ 150,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
Subtotal		\$ 1,151,350	\$ 1,553,741	\$ 3,125,173	\$ 2,985,648	\$ 2,442,167	\$ 988,732	
School	Additional Building Space			\$ 2,500,000				
	Road and sidewalks around building				\$ 50,000			
	Roof Air Handlers Gym/Café		\$ 87,000					
	Reshingle Pitched Roof				\$ 248,000			
School Subtotal	Solar Panels					TBD		
	Parking Lot Resurfacing					\$ 85,000		
	Generator		\$ -		\$ -		\$ 180,000	
	Kiln					\$ 47,000		
Subtotal		\$ 87,000	\$ 2,500,000	\$ 298,000	\$ 132,000	\$ 180,000	\$ -	
Combined Total		\$ 1,238,350	\$ 4,053,741	\$ 3,423,173	\$ 3,117,648	\$ 2,622,167	\$ 988,732	

BUILDING INSPECTOR/CODE ENFORCEMENT

The Building Department works to increase public safety through insuring the use of proper permitting and inspections as well as code compliance. It is our goal to work with homeowners and contractors as early as possible in the project to increase safety, productivity and harmony with all parties involved. We welcome any questions at any pointing your project. In Code Enforcement our primary role is to ensure compliance with the rules that you the voters, have already established. In the spring, we was fortunate enough to have the temporary addition of two building inspectors to help cover the department. Charlie Smart and Michael Hoffman brought a wealth of knowledge and experience, we thank them both for their assistance.

The most common inquires we receive include: Junkyards, seasonal camping, floodplains and setbacks from property lines. In 2023 we successfully enforced the cleanup of two sites, which will soon have families occupying them.

In 2023 we worked with the Facilities Committee to identify deficiencies in town infrastructure. We are looking forward to working with Alan Trant, the Facilities Manager.

Nottingham continues to grow, 30 certificate of Occupancies were issued in 2023. There are currently 85 new lots currently being proposed.

PERMIT TYPE	2023
Building Permits	132
Single Family	26
Electrical	215
Shed / Barn	15
Garage	10
Plumbing	62
Mechanical	93
LP permits	55
solar	25
Septic	24
Seasonal Camping	1
Certificate of Occupancy	30
Pools	9
Porch / decks	6
Fees collected	\$69,183
Impact Fees collected	\$94,747

Respectively Submitted

Dale Sylvia
Building Inspector / Code Enforcement

FACILITIES ASSESSMENT COMMITTEE

Began July 11, 2022

Completed Services September, 2023

The members of this committee were as follows.

Gary Anderson

Paul Dallaire

Eric Danis

Barbara Draper,

Charlotte Fyfe,

The Facility Advisory Committee originated to assess all facilities' current conditions, and possible needs for maintenance or improvement. The committee grew from a need to explore and analyze new and long range town space needs and to recommend solutions and provide strategies for the maintenance and possible expansion of the facilities.

The final report was submitted in September 2023 and is available for viewing in the Town Administration office as well as the Town Website.

Respectfully submitted,

Gary Anderson

Chairman, FAC

STRAFFORD REGIONAL PLANNING COMMISSION

Strafford Regional Planning Commission works with municipalities, statewide organizations and other partners to provide technical assistance with planning documents, outreach, and regulations. SRPC creates a space for stakeholders to connect, share information, and engage with important planning initiatives.

2023 Accomplishments

(Value of each service provided at no additional cost to the town is in parentheses)

- Updated the Aquifer Protection District Ordinance and created Aquifer Protection District map for the Town. (\$4,820)
- Edited the Zoning Map for the Town. (\$500)
- Reviewed and commented on Development of Regional Impacts (\$1,200)
- Conducted 7 NHDOT and 3 supplemental traffic counts to support local and statewide planning efforts. (\$3,000)
- Ordered *New Hampshire Planning and Land Use Regulation* books for local land use boards. (\$159.00)
- Provided the town with contract planning services including the following:
 - Reviewed, analyzed, and closed seven (7) cases and five (5) Preliminary Consultations; two (2) cases continued into 2024.
 - Of the seven closed cases: four (4) Site Plan Review, two (2) Subdivisions, and one (1) Lot Line Adjustment.
 - Revised the Fee Structure and the Conditional Use Permit application.

2023 Regional Accomplishments

Transportation Planning

- Completed the Transportation System Performance Report that includes highway safety, bridge and pavement condition, system reliability and congestion, and transit asset conditions. (<https://strafford.org/reference/map-gallery/>)
- Created a Municipal Guide to EV Charging Stations designed to remove the barriers for municipalities to increase deployment of EV Charging Stations in the Strafford Region and beyond. (<https://strafford.org/reference/map-gallery/>)
- Updated the Coordinated Public Transit & Human Services Transportation Plan.
- Hired an engineering consultant to review priority transportation improvement projects on behalf of all and at no cost to SRPC communities.
- Finalized the Regional Traffic Counts Dashboard for 2023 Data Collection Season.
- Co-managed the CommuteSmart Seacoast program, a collaboration of SRPC to engage the local workforce to compete in “challenges” to reduce overall miles driven.
- Purchased a Leetron video traffic counter to be used to count high-volume roads, winter roads, and pedestrians along a corridor.

Environmental Planning

- Hosted two Resiliency Roundtables including “Protecting Our Local Food Systems” and “Improving Your Energy Efficiency with NHSaves.”
- Established a relationship with Clean Energy NH’s Seacoast Region Circuit Rider to provide additional technical assistance to municipalities on community power benefits and local solar ordinances.
- Updated the Groundwater-Aquifer Zoning Ordinance Gap Analysis Tool to incorporate the revised NHDES Groundwater Model Ordinance and reviewed each communities’ groundwater protection regulations for basic compliance.
- Mentored a group of UNH Capstone students in conducting research to update the Climate Change Appendix to the 2015 Local Solutions Regional Master Plan.

Economic Development

- Published the 2023 Comprehensive Economic Development Strategy Update. (<https://strafford.org/plans/ceds/>)
- Organized bi-weekly meetings of economic development professionals to provide support, resources and guidance post-COVID.
- Created an Age-Friendly Resource Guide that highlights services where people of all ages can find transportation, healthy food, events, and other necessary resources to thrive. (www.strafford.org/reference/resources/healthy-aging-resources/)
- SRPC and Community Action Partnership of Strafford County (CAPSC) closed-out the CDBG grant which supported a shelter and day center/warming center for the region’s homeless population during the COVID-19 pandemic. This project was critical to slow the spread of the pandemic within a vulnerable population.

Data and GIS

- Adopted the Regional Housing Needs Assessment, which takes an in-depth look at local and regional housing needs, across all income levels, and provides a foundation for change by including tools and strategies for local decision-makers. (www.strafford.org/projects/rhna/)
- Expanded and updated the Regional Data Snapshot, Interactive Map, and Community Profiles that contain 144 demographics, economic vitality, livability and quality of life, mobility and accessibility, and resiliency metrics. (www.strafford.org/measure/data-snapshot/)

2024 Regional Goals

- Review and update the Municipal Guide to EV Charging Stations as needed.
- Support state efforts for broadband and digital equity initiatives.
- Kick-off the 2023-2027 SRPC Brownfield’s Program and identify locations to conduct environmental assessments and reuse plans.
- Provide detailed engineering support through a consultant for municipalities developing transportation projects.
- Continue to advance new transportation initiatives including regional climate impacts and equity analysis and planning for increased micro-mobility adoption.

Commissioners: Charlene Andersen, Cheryl Smith, Teresa Bascom

PLANNING BOARD

Warrant Articles

The Nottingham Planning Board started out the year running by approving four (4) zoning amendment warrant articles to be placed on the Town Ballot in March. All four articles were approved by the voters.

Officers and Members

The election of Officers took place on Wednesday, April 12th. Eduard Viel was voted Chair, Ian MacKinnon was voted Vice Chair, and Susan Mooney was voted Secretary. This was no change from the previous year.

The Planning Board would like to thank Mr. Gary Anderson for the many years of service in helping this Town and the Planning Board. His term expired in March of 2023. New member, Teresa Bascom, was returning to the Board. She eventually filled Mr. Anderson's spot as a representative of Nottingham with the Strafford Regional Planning Commission. Ms. Charlene Andersen holds the second spot as representative with them. The Board would also like to thank Ms. Sandra Jones and Ms. Sherry Sandler for being contributing members during their time.

Summary Of Cases (Please also see the attached chart "Nottingham Planning Board 2023").

There was an 11-lot subdivision application that was continued from 2022. This was on Mooer's Road and was approved with conditions on January 25th.

The Board reviewed three (3) more applications for subdivisions. The first was for a 25-lot Open Space Subdivision on Smoke Street. This case was not completed and carried over into 2024. The two other approved subdivisions included a total of thirteen (13) new lots for the year.

The Board reviewed four (4) Site Plans. Two (2) were approved and two (2) were withdrawn by the applicants without prejudice. A site plan review usually involves approval of a new business in town with specifications or amending an existing, previously approved site plan.

The Board approved one Lot Line Adjustment for a new business on Route 4 whose Site Plan was approved in 2022.

The Board conducted one Design Review for a 20-lot subdivision on Raymond Rd. The Design Review is a way for an applicant to get feedback in order to prepare for an upcoming full application. This applicant did eventually bring a new subdivision case to the Board in 2024 with a reduced Open Space Development plan of 16 lots.

The Board provided five (5) Conceptual Consultations. These consultations are non-binding (and free) for applicants to come in front of the Planning Board to get feedback on future business or housing plans. It can be a good way to get advice or some direction to applicants.

Additional Planning Board Work

Occasionally, the Board receives letters from surrounding towns regarding cases that may be of regional impact to Nottingham. After discussion with the Board on a few of these cases, Mr. Viel sent a letter to The Town Of Raymond regarding concerns about traffic, safety, and dark skies having to do with some potential large businesses and apartment complexes.

The Board also decided to send a letter with concerns about the effects to Nottingham if there were to be 40 new, additional camping spaces at Pawtuckaway State Park. The state eventually withdrew these plans. Instead, they have plans to improve six (6) of the bath houses at the campground and install a dump station

for campers. The Planning Board is hosting the New Hampshire Department of Parks and Recreation for a meeting on this topic in February of 2024.

The Board held a joint meeting with the Zoning Board of Amendments and other town departments on August 30th. This was a good way to improve communication between the Boards and Departments to foster collaboration and identify areas within land use documents which may need amending. The Board plans on holding this joint meeting annually.

The Board reviewed the fees charged to Applicants to make sure they were in line with surrounding towns. They voted to increase some of the fees and submitted this to the Board Of Selectmen, who approved the changes in October.

In the background, Ms. Alana Kenney, the Land Use Clerk, has been working on documenting and streamlining processes and procedures of the Land Use Clerk position while also increasing the amount of content available to the public on the Planning Board portion of the Town Website.

Mr. Blair Haney is the Planner who is representing the Stafford Regional Planning Commission. He assists the Board in all areas including zoning amendments, regulations, processes, and procedures.

Upcoming Items

In 2024 and beyond, the Board will be looking to amend and update the Master Plan as well as reviewing and amending current Impact Fees as well as possibly adopting new fees. There will be a strong focus on creating a plan and getting started on these in the next year.

Calling All Interested People

The Board is currently seeking new members and alternates. If you have any interest, please contact Alana Kenney at Plan.Zone@nottingham-nh.gov.

Thank You

As always, the Planning Board would like to extend its thanks to all of the Town Departments and Committees who provide their expertise on cases where the Board is in need of additional information and suggestions. This input is always helpful to make sure the Board is approving cases with all aspects of the Town in mind.

Meetings

The Planning Board meets the second and fourth (as needed) Wednesday of each month at 7:00 p.m. in Conference Room #1 of the Town Offices. Detailed information on cases, agendas, meeting minutes, and YouTube videos of the meetings can all be found on the Town Website. The meetings are also televised on local access.

Planning Board Members

Eduard Viel; Chair, Ian MacKinnon; Vice Chair, Susan Mooney; Secretary, Teresa Bascom, Charlene Andersen, Theresa Bascom, Robert "Buzz" Davies; Alternate

Thanks for a great year!

Nottingham Planning Board 2023										
Case #	Initial Meeting Date	Property Owner / Applicant	Address	Map	Lot	Sub	Year Approved	# Of Lots	# Of New Lots	
Continued Cases From 2022										
22-011 SUB Mooers Rd	8/10/2022	Jim Rosborough	Mooers Rd	72	13	1	2023	11	10	
Completed Cases										
Subdivision Applications										
23-002 SUB Concrete Products	3/8/2023	Concrete Products Of Londonderry	100 Smoke St	11	3	-	2023	3	2	
23-009 SUB White	11/8/2023	Jonathan White	59 White's Grove Rd	63	47	5	2023	2	1	
									Total New Lots Approved In 2023	13
Site Plan Reviews										
23-001 SIT Dandelion Forest Farm	3/8/2023	Linh Aven	311 Stage Rd	18	19	-	2023	-	-	
23-005 SIT Nottingham Business Park	5/10/2023	Nottingham Business Park, LLC	145 Old Turnpike Rd	3	10	-	Withdrawn Without Prejudice	-	-	
23-006 SIT Dow Retail Store	6/14/2023	Viena Dow	255 Old Turnpike Rd	16	7	-	2023	-	-	
23-008 SIT CLAAR	7/12/2023	Gregory Claar	55 McCrillis Rd	39	13	8	Withdrawn Without Prejudice	-	-	
Lot Line Adjustments										
23-003 LLA Kung Food	3/8/2023	Kung Food, LLC	2 Merry Hill Rd	4	2	0 & 1	2023	-	-	
Design Reviews										
23-007 DR Falzone	7/12/2023	Joseph Falzone	Raymond Rd	69	17	-	-	-	-	
Conceptual Consultations										
Conceptual # 001 - Mather	7/12/2023	Daniel Mather	244 Old Turnpike Rd	16	31	-	-	-	-	
Conceptual # 002 - Reynolds	8/9/2023	Stephen Reynolds	7 Berry Rd	41	11	-	-	-	-	
Conceptual # 003 - Rogier	8/9/2023	Monica Rogier & Stephanie LaFlamme	186 Old Turnpike Rd	2	8	A	-	-	-	
Conceptual # 004 - Johnston	8/9/2023	Susan Johnston	39 Mooer's Rd	72	22	-	-	-	-	
Conceptual # 005 - Pearson	12/13/2023	Daniel & Janina Pearson	Kennison Pond Rd	32	4	-	-	-	-	
Cases Continued To 2024										
23-004 SUB Residences At Fort Hill	4/26/2023	Frederick Fernald	Smoke St & Fort Hill Rd	23	11	N/A	-	25	N/A	

ZONING BOARD OF ADJUSTMENT

The ZBA had 15 cases this year with the vast majority of cases being set back variance requests for nonconforming lots (lots with less than 2 acres).

This case load with an almost single theme led to a discussion with the town's building inspector and the Planning Board on the purpose of a 20ft setback. No final decision was made, but a suggestion by the ZBA was given that possibly this should be reconsidered and reduced for all lots. We are hoping a resolution is reached in 2024.

The ZBA is happy to announce that a new alternate joined us this year- thank you Mr. Robert Desrosiers for joining us! Mr. Desrosiers has taken several online courses and is quickly coming up to speed on how the ZBA works.

The Zoning Board meets the third (3) Tuesday at 7pm of each month on an as needed basis. The public is always welcome to attend. For further information and to review this years meeting minutes check us out on the towns webpage:

<https://www.nottingham-nh.gov/zoning-board-adjustment>

Respectfully submitted,

Teresa Bascom

Chair

CONSERVATION COMMISSION/TRAILS COMMITTEE



The Nottingham Conservation Commission (NCC) was pleased to have Johan Kerkhove return as an alternate member in 2023 bringing the NCC up to seven regular and two alternate members. There were a few times in the past when a regular meeting had to be postponed when there was not a quorum to start a meeting.

Members of the NCC participated in the NH Department of Transportation's Adopt a Highway Program. Three times during 2023 members cleaned one mile along Stage Road (NH 152) from Raymond Road to Gile Road and one mile along Raymond Road (NH 156) from Stage Road to Deerfield Road. We plan to continue this program in 2024.

The NCC and a few other town residents participated in the Voluntary River Assessment Program (VRAP) checking water quality at two town road crossings of the North River and one town road crossing of the Little River every other week from June into September. Tests included dissolved oxygen (DO), conductivity, pH, turbidity, water temperature and water levels. Air temperature and water color were also recorded on the forms, copies of which were sent to the NH Division on Environmental Services (NHDES) and the Lamprey River Watershed Association (LRWA). Results can be viewed in the spring at the NHDES website at

<https://www.des.nh.gov/sites/g/files/ehbemt341/files/documents/lmp-data-2021.pdf> We plan to continue testing in the summer of 2024.

In the fall, NCC members monitored town conservation easements for which the town is the primary easement holder. These included the Friend easement on Raymond Road and the Mendums Landing easement on Old Turnpike Road. The Terninko Easement on Case Road will be monitored this winter. Easements held by other organizations such as the Society for the Protection of NH Forests, Southeast Land Trust, Bear-Paw Regional Greenways (BPRG), or the US Department of Agriculture as the primary easement holders and send along their monitoring reports to the NCC.

Some members of the NCC attended the Annual Meeting of BPRG held in March and two members attended the Annual Meeting of the NH Association of Conservation Commissions in the fall. Each attended three different workshops for a total of six out of the 24 workshops that were offered and reported back to the Commission.

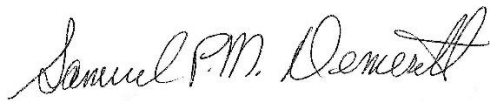
One NCC member serves on the board of the LRWA and two standing committees of BPRG. Another member is an elected member of the town Planning Board (PB) and is the Secretary for the PB and NCC. The PB often asks the NCC to review subdivision applications that may have impacts on the town's

natural resources. The PB and the NCC have worked collaboratively on Nottingham's Master Plan on items of mutual interest.

The Trails Committee provided 3 group hikes in 2023 during the months of March, September, and October. The Trails Committee members and other town residents cleared downed trees from the trails in town after the winter storms of 2022-23, two trails had to be rerouted slightly due to large fallen trees. Leopold benches were assembled at strategic points along trails in the Kennard Family Forest on Kennard Road, the Marsh Woods Conservation property on Freeman Hall Road and the Marston property on Mill Pond Road by trails Committee members and other town residents. A new map was installed at the Marsh Woods kiosk.

Town residents are invited to attend the monthly meetings of the NCC which are usually held on the second Monday at 7 pm of each month unless that date is a town observed holiday. The meetings are usually held in Conference Room 2 in the Town Office/Community Center building at 139 Stage Road.

Respectfully submitted,

A handwritten signature in cursive script that reads "Samuel P.M. Demeritt".

Sam Demeritt, NCC Chair



As required by RSA 483 and the NH Rivers Management & Protection Program, representatives from seven towns in the Lamprey River watershed continued implementing the *2013 Lamprey Rivers Management Plan* with help from multiple partners*. The final plan, approved on Sept. 26, 2013, is available at town offices and on www.LampreyRiver.org.

Land Protection: The LRAC donated \$25,000 for the permanent protection of the 76.3-acre Robert Rix Family Forest Donation in Deerfield. As of September 2023, the LRAC has helped to provide permanent protection for 3,839 acres and 19.1 miles of river frontage.

Project Review: By statute, local river advisory committees are asked to review proposed projects that fall within 1500 feet of a designated river and send their comments to NHDES. The committee cannot approve or deny permits, but NHDES must consider their comments. This year, the LRAC reviewed and commented on 17 projects in 6 towns.

Public Engagement: Highlights of the year included Herring Aid, salt marsh classes for seniors, and investigating a boat-based river action network to monitor river issues.

Recreation: Using a grant from the LRAC, the Newmarket Conservation Commission created three new kiosk panels, removed hazard trees, installed a new canoe / kayak rack, and investigated making a universally accessible trail at Sliding Rock / Piscassic Park. Planned upgrades at the Lee Public Canoe Launch were postponed due to the summer's record-breaking rainfall.

Water Quality: The LRAC continued to fund bacterial tracking research at six recreational sites along the river. Extra sites on Newmarket's Moonlight Brook were added to help isolate the source(s) of human fecal bacteria that have been contaminating the outfall at Schanda Park. Heavy rain this summer led to elevated fecal bacteria levels.

Installation of flow gages on all five state-designated tributaries was completed and all now offer near-real time conditions to the public. Visit [Instream Flow | NH Department of Environmental Services](#) and scroll down to the Lamprey River

Wildlife and Ecology: Research on riverbank erosion associated with Japanese knotweed was completed. The report is available at www.LampreyRiver.org.

*Funds to support LRAC's work were provided by the National Park Service under CFDA 15.962 – National Wild and Scenic Rivers System










Northeast Resource Recovery Association

"Partnering to make recycling strong through economic and environmentally sound solutions"

NOTTINGHAM, NH, TOWN OF CONGRATULATIONS FOR BEING SUCH ACTIVE RECYCLERS!

Below please find information on the positive impact your recycling has had on our environment. The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

RECYCLABLE MATERIAL	2022 RECYCLED AMOUNTS	ENVIRONMENTAL IMPACT! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources.
ALUMINUM CANS	22,560.00 LBS	 You conserved enough energy to power about 1.91 homes for a year!
PLASTICS	36,906.00 LBS	 You saved about 725.41 trash bags from ending up in a landfill!
GLASS	122,220.00 LBS	 You conserved the equivalent of about 5,513.29 gallons of diesel being consumed!
SCRAP METAL	171,360.00 LBS	 You conserved enough energy to drive a car about 192,938.16 miles!
PAPER	293,376.00 LBS	 You conserved enough energy to charge about 16,187,390.49 cell phones!
STEEL CANS	23,860.00 LBS	 You conserved enough energy to swap about 410.44 incandescent lightbulbs for LEDs!
TIRES	15,810.00 LBS	 You conserved the equivalent of about 8,007.08 pounds of coal being burned!

AVOIDED EMISSIONS



Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you avoided about **2,117,458.05 lbs. of carbon dioxide emissions**. This is the equivalent of removing about **208.80** passenger cars from the road for an entire year.

**The above data was calculated using the U.S. Environmental Protection Agency's Waste Reduction Model (WARM).

2101 Dover Road, Epsom, NH 03234 | 603.736.4401 | info@nrrarecycles.org | www.nrrarecycles.org | [f /NRRARecycles](https://www.facebook.com/NRRARecycles)

MODERATOR'S REPORT

The role of the Town Moderator is to oversee all federal, state and local elections, as well as to moderate the annual Nottingham town deliberative session and any special meetings. In February we had our annual deliberative session which is for explanation, discussion, debate and amendments to the proposed town operating budget and warrant articles. Followed by session two in March, which is the voting session that allows voters to cast an official ballot to pass/fail proposed articles. Due to a vacancy in the NH State House of Representatives for our district, we also had to hold both a primary and general election over August and September to fill that vacancy.

Having now almost completed my first term as Town Moderator, I can proudly proclaim that Nottingham, NH has the absolute best of the best election team. You would have a hard time convincing me that there is a harder working bunch, for which the integrity of the election is of utmost importance, than ours. It takes way more to run an election than even I was ever aware of. The amount of prep work that goes into running a fair and lawful election is astounding. What you all see as one day of activity is actually the product of weeks and weeks of work behind the scenes for our election officials and town employees—many of whom are one in the same people; absentee ballots, voter registrations, keeping the checklist of registered voters up to date, having ballots printed and an endless list of other clerical duties. I would encourage us all to bring some extra patience with us into town hall during election season. Most of our town employees are covering their normal duties, on top of handling the ever growing demands of our elections, especially our town clerk and deputy town clerk.

In addition to the behind the scenes workload, election officials are regularly attending training and reviewing materials from the state to keep ourselves up to date on election laws and how to uphold those laws all while making voting an accessible and positive experience for you, the voters. Our appointed election workers have also been showing up in numbers to get trained and/or retrained to better serve the voters on election day. We hosted an in person, 2 session, ballot clerk training in November, led by Supervisor of the Checklist Dee Ann Decker, which was very well attended. We are always looking for more poll workers, no experience required. Email if you are interested via the town website or at moderator@nottingham-nh.gov

I highly encourage folks to volunteer to help or at least witness the public machine test that we run prior to each election. There is a huge misnomer that our ballot counting device here in NH/Nottingham can be tampered with. As an approved machine count town, it is important to know that myself, the town clerk and a handful of volunteers work to ensure that the card which reads, stores, and counts our ballots is held to the same level of security and integrity that every other part of the election is. Town clerk receives a number of ballots to be marked as "TEST". Here is a quick look at the process:

BALLOT COUNT DEVICE TEST PROCESS

1. We hold a public meeting: Volunteers are instructed to fill out the ballots in a way that ensures every voting scenario possible on the ballot.
2. We then hand count and record the outcome for all of those ballots.
3. We then run a “zero tape” from the machine to show that the card has no counting data on it yet. Also open all of the slots on the box that holds the device and the counted ballots to ensure nothing is in it.
4. Next we run each sample ballot through the machine in every possible direction—this equates to hundreds of ballots being tested.
5. Then we run the tape from the “test election”. It is the recorded data of that test broken down by race. It looks like a long cash register receipt.
6. The results on the tape are read aloud so that the volunteers can compare it to their hand count.
7. If a discrepancy is found, we redo the hand count first—full disclosure every discrepancy I have encountered has been with the hand count.
8. We then repeat this entire process with the actual election day memory card (the first card we test is actually just our backup card for election day).
9. Immediately following the test: the election day memory card is secured in the device with a one-time use only, coded lock. 2 Election official sign a log for the device notating this code.
10. The device is then stored in a bag with a second coded lock. Again, code recorded and signed off on by 2 election officials
11. AND THEN it is all locked in the town safe.
12. Before the device is used on election day 2 election officials must confirm that the code on the device and the bag match the previous ones.
13. All test ballots and machine test tapes are accounted for and kept as part of the full election record.

These measures along with the fact that this device, while electronic, has zero internet or cellular capabilities make tampering with our election results via the device impossible. In two years as your moderator I can attest to the fact that I have not encountered any counting mistakes with the machine. The state is in the process of shopping for a new device that will make elections run smoother for all NH municipalities. Myself and the town clerk have not only been keeping up with the search, but have attended a demonstration for one of the two finalists. We plan to attend a demo for the second as soon as one is available. You can rest assured that when the time comes for Nottingham to replace their current device your Nottingham election officials will make sure it has the same level of security and integrity as the current one.

The feedback from the voting public has been overwhelmingly positive, but any time it is not we take it into serious consideration to see if there is something that we can do better. For all of your part, we ask that you remember that our shared goal is the same as yours: to allow you to exercise your right to vote and to get you in and out of the polls as quickly and smoothly as possible. 2024 is going to be an extra jam packed voting year with the Presidential election in addition to state and local elections. So

remember to come out and vote; please bring your IDs. your patience, your appreciation and your pride for being part of a town that genuinely cares about and respects this process. It has been an absolute pleasure being part of Nottingham’s election team and I would consider it a privilege to serve with them for another term.

2023 ELECTION DEPT. EXPENDITURES

Salary Moderator	\$1,200
Salaries Elec Workers	\$3,492
Salaries Supervisor	\$7121
Postage	\$31
Printing	\$4,129
Conferences/Workshops	\$110
Training/Support	\$325
Advertising (includes costs to video and air the Deliberative Sessions)	\$5,845
Office Supplies	\$299
Equipment	\$0
Mileage	\$0
	TOTAL \$22,552

*Respectfully submitted,
Dawn M. Fernald
Nottingham Town Moderator*

NOTTINGHAM SUPERVISORS OF THE CHECKLIST

In the Town of Nottingham, voter registration is the responsibility of the three Supervisors of the Checklist, each elected for a six-year term.

The Supervisors of the Checklist in 2023 were:

Dee-Ann S. Decker – Chair (2026)

Ruth Anne Fuller (2024)

Alexandra Neff (2028)

The Supervisors of the checklist are responsible for keeping a clean and corrected voter checklist and history. Before every election and throughout the year we meet to review and enter into the NH State database new voter registrations, update voters requesting name, address and party changes as required by statute. We remove voters that we receive notification are deceased or have registered to vote out of jurisdiction. We also send letters to voters that we have been notified that they no longer live in Nottingham. There is a specific 30-day letter process we are required by statute to follow when removing voters. We are also now required by statute to review PA-34's and send 30-day letters to anyone that appears to have sold their property and moved from Nottingham.

We maintain the physical files of active and removed voters for 7 years. Along with the Town Clerk we maintain the active voter history files for 7 years. We will now be doing this electronically to save space and resources. Throughout the year voters and organizations request copies or to view copies of our public files, we respond to these requests as needed.

The Supervisors are responsible for and required to be in attendance anytime the checklist is in use at a meeting or election. Prior to an election we train the ballot clerks and other election officials on how the checklist is to be marked. This is a very detailed training as it is regulated by statute and changes depending on what type of election is being held.

During an election Supervisors register new voters, update voters with name changes and oversee the use of the checklist by the ballot clerks. The very first thing we do on election day is mark the checklist and remove any voters that have died or moved since we printed the list. This makes sure no one can vote under a deceased person's name or someone that has registered in another place that we have been notified of. We then certify in writing and by oath that the list is the correct and legal list of domiciled voters in Nottingham. We register voters in person and by absentee. We DO NOT enter voters into the NH election database during an election unless we have down time. There are multiple affidavits we are required to use and maintain with voter registration forms. Domicile affidavits are for voters without proof of residency, Qualified voter affidavits are for voters without proof of Age, Citizenship or ID and CVA's for voters that do not have a photo ID with them (we take a photo and keep it with the form and checklist). NO ONE is turned away from voting unless they choose not to fill out an affidavit when needed, this is NH LAW.

At the end of election night, we oversee the counting of the checklist by the ballot clerks and compare the number of voters that were checked in on the checklist to vote with the number of ballots that have been cast. The Moderator, Town Clerk and Supervisors reconcile the election between the Accuvote count tape, the ballot inventory and the number of voters that check in to vote. At times this number is close but does not 100% match until after we have finished scanning the election history. We are diligent about reconciling the checklist, voter history, absentee voters, new

registrations with the Accuvote tape from the end of the night. It is essential the checklist is correctly marked for us to be able to reconcile. At the end of the night the Moderator certifies back to the Supervisors that the checklist is the legally marked checklist used at the election.

After an election Supervisors enter any new voters in a very specific order as detailed by the SOS office. After all new voters have been added we scan voters election history as part of the reconciliation process. A voter's history follows them around NH as they move from town to town. We run an active voter history report to check our numbers and save the report which is not public. We also run a voter turnout summary which calculates our turnout based on the number of voters that we started with, new voters and removed voters. We then make corrections to names and addresses as requested by voters, these have been written directly onto the checklist. After all corrections have finished, we register any voters that have registered since the election and run new voter lists for the Town Clerk and a few times a year for the town office.

There are other "projects" we are required to undertake such as the voter verification we did in 2021. We are required to send a letter that is provided to us by the SOS, to any voter that is on our checklist that has not voted in any election for the past 4 years. If the voter comes in and verifies their domicile with the Town Clerk or Supervisors they are not removed from the checklist. If the voter does not, they are removed from the checklist. They can, if they prove domicile or fill out an affidavit, re-register at any following election. This is a lengthy process that is done every 10 years by statute and is designed to keep our checklist as clean as possible.

Every few years the SOS sends us a list of possible duplicate voters to review and if possible correct and merge. We are fortunate that with diligence we have been able to only have a handful of these voters, in the past we had pages of them.

This year we cleaned up the voter list using a list provided to the NH Secretary of State by the US Postal service of residents that had filled out a permanent address change. We compared the list to the voter checklist and removed those that have moved out of town and moved voters that were still in town to new addresses. We will be able to continue to keep up with vital statistics, NCOA (post office report) and a new report from NH DMV with the new SVRS or Statewide Voter Registration System soon to be in place.

2023 had one regular election, one special primary election, one special general election and two deliberative sessions, one school and one town.

Town meeting - March- 3945 eligible voters, 1185 ballots cast, 13 election day registrations.
Special State Primary - August - 3944 eligible voters, 423 ballot cast, 8 election day registrations.
Special General Election - September - 3967 eligible voters, 1688 ballots cast, 16 election day registrations.

The State of NH has only two parties voters may choose when registering, Republican & Democrat however they may also choose to be registered as Undeclared. Registered Voters may request a party change by filling out a party change form with the Supervisors or Town Clerk. The Supervisors will make changes during their posted sittings throughout the year.

Voters may view the checklist in either the Town Clerk's office or in the Select Board office during regular hours. Additionally, voters can visit the NH Secretary of State website and use the Voter Information Look-up tool to check Absentee voter, Party and Polling place locations. In accordance with RSA 654, voters may register to vote with the Supervisors during any posted session or at any town, state or federal election. The Town Clerk also accepts registrations and changes during regular business hours. Those changes and registrations are held aside and become part of the checklist after the next posted sitting of the Supervisors. The Supervisors of the Checklist post notices of their public sessions on the bulletin board outside the Town Clerk's office, the board in the Selectmen's Office, and the main board in the Town Office lobby. Additionally, notices are posted on the Nottingham Town website in three locations: The Meeting Calendar, News & Announcements, and the Supervisors' page. We can be reached for questions at or soc.nottingham@nottingham-nh.gov.

PUBLIC SAFETY

POLICE DEPARTMENT

The year 2023 went by fast! The Nottingham Police Department went through many changes during the year, and all the while we were very busy and continued to provide excellent and unwavering service to our community.

With the assistance of a state grant, we were able to purchase body worn cameras. These cameras are integral to our overall safety and transparency and help tremendously to mitigate liability. That, coupled with the cruiser cameras, this agency is moving well towards the modern-day policing that other police agencies have already been a part of for many years.

In July we welcomed a part time officer, Officer Samantha Lemay. Officer Lemay is currently a student at the University of New Hampshire studying Homeland Security and Criminal Justice. She is an active member of the United States Military, being an ROTC reservist for the United States Army. Officer Lemay will be attending the part-time Police Academy in January of

2024. We are extremely lucky and proud to have Officer Lemay within our ranks, and we look forward to many years of working with her.



In August we participated in our first National Night Out Event held at the community center. This event was a huge success and we had hundreds of citizens attend! With the assistance of the Nottingham Recreation Department, the Nottingham Fire & Rescue Department, along with the Highway Department, citizens were able to eat some great food and ice cream, listen to awesome music, and mingle and relax with their friends and neighbors. The purpose of this event is to unite the community and help build trust between the police and its citizens. I have no doubt that this event did just that, and I look forward to many more National Night Out Events in Nottingham.



In September we welcomed another member of our department, Therapy Dog Brooklyn. Brooklyn is a Multidiscipline Crimes Against Persons Therapy Dog. She recently graduated from the Paws and Stripes program in Brevard County Florida, along with Corporal Alvarez. Brooklyn was a shelter dog and was first trained by the inmates of the Brevard County Jail. The program was instituted back in 2006 as a basic dog obedience program to help save the lives of dogs in the Brevard County Animal Shelter. Carefully selected and trained jail inmates were paired with shelter dogs. The dogs were trained in both voice commands and hand signals. The program has since transitioned into the Paws and Stripes College and now, selected canine graduates of the original 8-week course are moved into the advanced training program to serve as Law Enforcement & Multidiscipline Crimes Against Persons Therapy Dogs. The program, training, and Brooklyn were all **FREE**. Brooklyn is amazing, and since being a part of this agency, she has already helped and assisted with many calls to offer support and de-escalate situations. We are very proud to have Corporal Alvarez and Brooklyn within our ranks and are thankful for their service to the community.



Our commitment in making sure our officers are equipped both physically and mentally to help provide the best service to this community did not change in 2023, with officers attending various trainings in the areas of mental illness, substance abuse, firearms, active shootings, de-escalation, crisis intervention and leadership. Our world is ever changing, it should be no surprise that the modern-day police officer needs to be multi-faceted to be effective. With mental illness and substance abuse on the rise, it is integral that police officers have the tools they need to succeed and handle these matters appropriately with the best outcomes. I will continue to take a strong stance on training my officers, because I know the value of these training courses and the results they provide for the community.

The year brought two well-deserved promotions. Sergeant Michael McNeil was promoted to Lieutenant and Officer Christopher Alvarez was promoted to Corporal. Lt. McNeil has been with NPD for approximately 8 years. He has moved through the ranks and continues to be a huge asset for this agency and the community in which he serves. Corporal Alvarez has been with this agency

for approximately 5 years. His dedication to the job and his commitment to this community is unwavering. NPD is proud to have these two seasoned and dedicated officers within our ranks to serve our community. Way to go!

A special thanks goes out to other departments in town, who NPD works hand in hand with, day in and day out. Thanks to the Nottingham Fire & Rescue Department, the Nottingham Highway Department, and the Nottingham Parks and Recreation Department for their support and assistance throughout the year. These departments are what make a community whole, and we are lucky to have such dedicated employees in all of these departments! I would like to thank newly hired Town Administrator Ellen White for her assistance and support of the Nottingham Police Department and the staff at the town hall, who never hesitate to help NPD when asked. NPD consists of nine officers, that includes the Chief of Police, and one part-time officer. We offer assistance 24 hours a day, 7 days a week, 365 days a year. Our community is over 5,000 residents and consists approximately of 48 square miles. We have a full time Administrative Assistant, a Prosecutor and to put things into perspective, we responded to over 8,900 calls for service in

2023. We have a structured department that consists of a Sergeant, a Lieutenant, a Corporal and a Detective. We have seasoned officers who have been with this agency for over a decade and most of NPD's officers reside in Nottingham.



I am forever grateful and blessed to serve with the ranks of these officers. I have the privilege to work with some of the most respectful and dedicated officers of this generation. My officers and staff care about Nottingham, and I am honored to be the Police Chief in Nottingham and look forward to many more years of service to this fine community!

"Do what you feel in your heart to be right-for you'll be criticized anyway".

Respectfully Submitted,

Chief Fawn M. Woodman

D.A.R.E

This year was the second year I, Corporal Christopher L. Alvarez have taught D.A.R.E. I graduated from D.A.R.E Officer school in November of 2021 and began teaching right away in January of 2022. The D.A.R.E Program graduated over 50 student in the 5th grade in 2023. This past year when we held the 5th grade graduation, 5th grader Owen Sebasco was recognized and awarded Daren the Lion at the graduation ceremony. Daren is the mascot of the D.A.R.E Program, and each year is presented to a student who best exemplifies the spirit of the D.A.R.E Program. Great job Owen!!!!!! The 5th grade D.A.R.E program celebrated their graduation with a huge D.A.R.E cake. We shared this special day with Principal Sousa and various other teachers and staff who were present to support the program and hear students read their D.A.R.E essays. Special thanks to all of the faculty and staff that assisted with the D.A.R.E program this past year.



Special thanks to all of the faculty and staff that assisted with the D.A.R.E program this past year.

The Drug Abuse Resistance Education Program is a community-based program that consists of 10 lessons over the course of 10 weeks taught to the 5th grade classes. The Keepin' It REAL curriculum's overarching goal is based on making responsible and healthy decisions, how to deal and avoid pressures and the dangers associated with drug use. In recent times, the D.A.R.E Program and its fundamental values could not be more relevant.

The D.A.R.E Program would not be possible without the continued support of the community, and we thank all of the citizens who continue to show their support for the program.

Thank you again and K9 Brooklyn and I look forward to 2024.

Respectfully submitted,

Christopher L. Alvarez

Corporal. Christopher L. Alvarez

Report of the Fire Rescue Department

It has been a year of change at Nottingham Fire Rescue. We have spent a lot of time in transition. It has not been an easy time but we are committed to our mission of providing for public safety. We thank voters for their support of the 2023 operating budget and Warrant Articles. It provided the funding for several initiatives that we worked hard to carry out.

The Town provided an interim Chief for a few months while an investigation was undertaken regarding suspension of two of our members. We would like to thank interim Chief Dale Sylvia who has years of leadership and administrative experience in the fire service and was helpful to us during a tumultuous time in the spring of 2023. Once the Town's investigation was completed, the Selectmen reinstated the Deputy to the Acting Chief's position.

At the completion of that the Select Board assisted us in July with options in terms of how to move ahead. The Department decided to support working with Deputy Chief Curry assuming the Chief position through the January 2024 election. At that election Matt Curry was again elected by the membership and appointed by the Board of Selectmen, to serve as the Chief.

We have continued to experience transition and turn-over in full-time staff as we worked toward the former Chief's plan of 24/7 service with six full-time positions. The coverage provided by this plan (if we are fully staffed) is the best option for the Town, but it was not fully considered in terms of the leadership needed for six full-time staff members working 24 hour shifts combined with the call staff which is also still necessary to keep the Department functioning fully. With 24 hours shifts many of the call staff cannot help to fill the sick call, vacation time, or other absences of full-time staff. The majority of members have full-time jobs, many work outside of town, some for 12 to 14 hours a day away from town. There are many incidents which require more than the two people who may actively be on duty at any one time.

With the roster of call staff, we are still able to cover most calls, but it is not always possible depending on what days of the week there are open shifts. If we can keep these to weekends, we can often cover them, but it is not a perfect solution, and it may never be perfect. We continue to be a cohesive group with a wide variety of backgrounds and we will continue to do the best we can to serve Nottingham and it's residents.

We are not currently fully staffed. Nottingham is still considered a small department and we are competing with larger departments with higher call volume and more pay, as is the situation in so many small towns. The plan is still worth pursuing as the 24 hour shifts are the way career departments operate,



and they are the only way we are going to be consistently able to provide the coverage that the growth in Nottingham demands. We are thankful to still have several call members who are active and help to fill the gaps as we work toward recruiting for three full-time positions. Our current full-time staff includes FF/EMT Kevin Dolan, FF/AEMT Vash Rosefield, and FF/EMT

Dan Cosman. We are thankful for the help from part-time members including Alex Campbell (who consistently works 2 24 hour shifts per week), Captain Mark Pedersen, Lieutenant Steven Ross, Craig Campbell, Kyle Kustra, and Kim Larkin. We had two full-time members leave for larger departments and one who is on military leave.

We participated in National Night Out, annual events like the Christmas Parade and Annual escort of Santa around Nottingham. We endeavor to see as many people as we can, and changed the route this year to include area where Santa could meet with children and families to begin and end the day, as well as picked up letters in various locations.

We hold at least one EMS training and one Fire Training per month, and participate in other training sessions as they become available. EMT's are responsible for bi-annual recertification that carries continuing education requirements.

Late in the year we took delivery of the new ambulance which has been on order and in manufacturing for nearly two years. The age and excess wear on the existing 2017 ambulance is significant. The new ambulance was fit up and put into service in early 2024. The supplies and equipment on it were primarily funded from the balance of the Trust Fund left behind from the Estate of Douglas McLean, and very little had to be funded from tax dollars.



We are thankful for mutual aid support from communities surrounding us. This includes Lee Fire Rescue, Deerfield Fire, Northwood Fire and Rescue, Epping Fire and Ambulance, Raymond Fire, Raymond Ambulance, Exeter Hospital Paramedic Intercept Service, McGregor Memorial Ambulance, Durham Fire, Barrington Fire Rescue and Strafford Fire Rescue. Without the mutual aid system, small rural departments could not effectively provide all the necessary services.



On December 15 two of our members were involved in what started as a “routine” medical call. A patient with difficulty breathing who was initially alert and talking went into cardiac arrest while the ambulance was in route to the hospital. Provider Alex Campbell immediately took steps to save the patient’s life, as was assisted by her partner Kevin Dolan and two paramedics from the Exeter Hospital ALS Intercept service. The patient was revived and home with family a week later with no deficits. They were acknowledged for their work with commendations and are seen here with Chief Curry and Captain Pedersen. This serves to remind us again that no call is routine and we need to be prepared every day.

At the annual holiday gathering in December, two members were recognized for their contributions this year. Ashley Bega was recognized as firefighter of the year and Kim Larkin as EMT of the year. Ashley completed her Firefighter I training, several months after completing

training and certification as an EMT. Kim completed her training and certification in 2022 and worked hard to learn more hands-on in 2023 and be more active as an EMT.

Other notable achievements include Lt. Kyle Kustra upgrading to AEMT, Craig Campbell, Kim Larkin and Vash Rosefield were certified as BLS CPR Instructors. We also welcomed back former members Joshua Boyle and Rachel & Jerry Russell Leed.

Matt Curry and Mark Pedersen were recognized for 20 years of service to the Department. We thank all of our members for their participation.

The benevolent Nottingham Fire Rescue Association (a 501 c 3 organization) is made up our members and annually offers a scholarship to a graduating Nottingham senior, done in memory of long-time member and former Captain Robert E McKenney. In 2023 that scholarship was awarded to Liam Wheeler, who attended the June meeting with his family to meet us and accept the scholarship.



Burn permits can be obtained on line 24/7 by visiting <https://nh.burnsafeamerica.com> or you can visit the station anytime crews are in quarters.

Please reach out to us if you have questions about how to build an outdoor fire pit, or check the Town's website at www.Nottingham-NH.gov.

We appreciate the community's support of our important mission.

Respectfully submitted,

Matthew R Curry
Chief

Report of Forest Fire Warden and State Forest Ranger

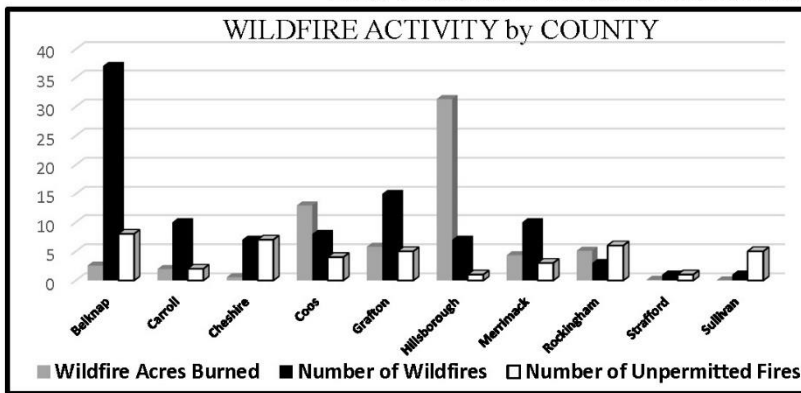
This past year we observed wet weather in late spring and throughout the summer. This led to reduced wildfire activity throughout the state and allowed many of our state firefighting resources to respond to Nova Scotia and Quebec to assist our Canadian neighbors with their record wildfire season. We were also able team up with local fire departments and provide many wildfire trainings throughout the state.

This time of year, we see fires caused by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Even with the lower wildfire threat in New Hampshire in 2023, properties within the Wildland Urban Interface were still impacted, with 8 structures threatened and 3 destroyed by wildfires. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe! We ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2024 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up-to-date information, follow us on X and Instagram: [@NHForestRangers](https://twitter.com/NHForestRangers)



2023 WILDLAND FIRE STATISTICS



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2023	99	64.5	42
2022	59	203	48
2021	66	86	96
2020	113	89	165
2019	15	23.5	92

*Unpermitted fires which escape control are considered Wildfires.

CAUSES of FIRES REPORTED

Railroad operations & maintenance	Firearm & explosives use	Undetermined	Recreation & ceremony	Debris & open burning	Natural	Other causes	Power generation, transmission, distribution	Smoking	Arson	Misuse of fire by a minor	Equipment & vehicle use
0	0	22	3	80	4	4	10	1	2	0	4

HEALTH OFFICER

The Nottingham Health Department met its goals established the previous year. In 2022 the Health Department was established, expanding on the roles of just a previous Health Officer. The main goal of the health department was to increase communication with both the Board of Selectmen and the Public. This was accomplished thru public meetings and by disseminating health information provided by the state through our town website.

The Health department gets its authority through RSA 128:1. We pleased to report that there were a decrease in public health related issues throughout the community in 2023. Our top response was care for the elderly.

One health concern identified was an air quality issue and rodent infestation in the unused portion of the town hall. A Warrant Article is being proposed in March of 2024 to provide the resources to correct this issue.

Being proactive, the Nottingham Recreation department hosted several vaccination clinics and blood drives.

If you have any questions or concerns about public health, please reach out to us.

Respectfully submitted

Dale Sylvia
Epsom Health Officer

CULTURAL
HISTORICAL
& RECREATION
REPORTS

Nottingham Cemetery Trustees Report for 2023

Top News!!

The newest member of our 'team' (Deidre) has hit the ground running with her husband Allan and has managed to document both Old North and New North burial locations. So, we can finally answer burial location requests for these two locations! Thank You Deirdre!

South Side is next, but it will take some work to accomplish as it is much bigger than these other two sites.

Other News

Once again Michael Bascom had a busy year showing lots available to Nottingham residents wishing to prepare for their or a loved one's final resting place. Please note: ONLY residents of Nottingham may purchase cemetery lots in Nottingham. Once purchased you may bury your family members or friends who do not live here in said lot-the lot belongs to you.

Reminder:

Nottingham currently only sells CASKET lots- a single casket lot is \$200 and is 3'2.5"x10'. This will hold 4 or more urns depending on their size and how you place them. Each urn must be buried with about 2ft of earth covering it. You may dig this yourself.

Each lot may ONLY have ONE Headstone- footstones for each burial is permitted and suggested.

Green or Natural burials are permitted. No casket is needed, and the burial may take place with a simple shroud.

The trustees are responsible for the town's 3 main cemeteries; Old and New North and Southside. If you have questions related to any of the other multiple small family cemeteries, please contact the Historical Society. Thank you.

Respectfully Submitted on behalf of all,

Teresa Bascom

Nottingham Cemetery Trustee

HISTORICAL SOCIETY

The year 2023 saw the weather having a greater impact on our organization than the Covid-19 pandemic. New Hampshire experienced its 7th wettest year on record and wettest summer on record. The Federal Covid-19 Health Emergency declaration ended on May 11th but the rain continued.

After a hiatus of several years, in April, we hosted our Pie Social at the Old Town Hall. Despite a cold spring rain, we had a good turnout. There were many varieties of delicious homemade pies to sample. All were made by our volunteers. There was plenty of coffee, tea, and pleasant conversations. This is a nice event for Nottingham folks to get out after the winter and socialize. We opened the Grange Hall for visitors during the social. For those of you who don't know, the Grange Hall is the building next to the Old Town Hall. We had more visitors in this one afternoon than we have had in the last several years. We will open it up again next year.



The rain held off for the Nottingham School's 3rd grade tour in June. Students, teachers and parent chaperones visited the Fernald Dairy Farm, Nottingham Square, the Square Schoolhouse, the Cilley-Bartlett burial ground, and the Van Dame Schoolhouse Museum. They learned a lot of Nottingham's history.

At the Nottingham School awards ceremony the Edward O. Foss History Award was presented to a deserving 8th grade student. We also welcomed the Recreation Department summer campers for a tour of the Van Dame Schoolhouse Museum one July morning.

On July 4th, we provided a guide in the upstairs of the Square Schoolhouse while the Declaration of Independence was read outside. The upstairs of this schoolhouse is set up as a classroom from the 1860s and is well worth a visit. For years, the Declaration was read at Demmons Store in West Nottingham. In 2022, the 300th Committee held the reading in front of the Square Schoolhouse. It seemed appropriate given the history of Nottingham residents living on the Square and the roles they played in the Revolutionary War. The group, Celebrate Nottingham, organized this event.

Our Blueberry Pancake Breakfast was held in August. Due to rain, we experienced a slow start. Luckily



the rain let up by 8:30 am or so and people came out. This is an annual event and takes place outside on Nottingham Square. In addition to the blueberry pancakes and real maple and blueberry syrup, there is plenty of coffee, tea, and juice. It is a nice event to socialize at and enjoy some live music. We are thankful for all the



volunteers and donations that make this event happen.

In September we co-hosted a talk at the Square Schoolhouse on the covered bridges of New Hampshire with the Else Cilley Chapter D.A.R. The speaker, Kim Varney Chandler, was informative, interesting, and

didn't miss a beat when the power went out. We were experiencing heavy rain and high winds associated with the aftermath of a hurricane. She answered questions and signed copies of her book. We look to co-host another talk in 2024.

A week later, Nottingham Historical Society member Steve Soreff presented a talk at the Blaisdell Memorial Library on his book about his Covid-19 experience. He also donated a copy of his book to the library and another to the Historical Society.

Our highly anticipated cemetery tour of the Col. Joseph Cilley burial ground did not happen due to rain. We will try again in 2024.

Leanne Gast led us through the process of updating our By Laws. We ended the year with a Christmas get together at the home of John Bartsch and Mary Colvard.

Our Thursday volunteers have been working in the Van Dame Schoolhouse Museum refreshing exhibits and signage and generally organizing our collections. The Van Dame Museum has been in existence for about twenty years and we have accumulated quite a bit of material. Two bookcases, donated by Allan Trant and constructed by Joel Shepard, are very much appreciated and now hold our large invoice books as well as many binders. The Nottingham interim librarian, Amanda Stevens came to the museum and talked to us about archival management. We have purchased some archival boxes for textile storage. In our organizing we have come across many town reports. We have set aside two complete sets and are selling extra copies from the 1920s to the present for \$5 each.

Throughout the year, our Van Dame Schoolhouse Museum is open for visitors every Thursday from 9 am to 11 am and the last Saturday of the month from 10 am to noon. We can be reached at nottinghamhistoricalsociety@gmail.com to arrange special appointments and to receive donations of historical significance to Nottingham.



Officers elected at our October meeting are President: Tina Cooke, Treasurer: Deb Dube, Secretary: Mary Colvard and Curator: John Bartsch

We wish to thank our many volunteers for all the help they provide during the year!

PAWTUCKAWAY LAKE IMPROVEMENT ASSOCIATION



Pawtuckaway Lake is wholly situated within the Town of Nottingham and is its signature resource. Through the Town beach, the Fundy boat launch, and State Park access, citizens of Nottingham and members of the public take advantage of its many recreational opportunities. The Pawtuckaway Lake Improvement Association (PLIA) was established to monitor and preserve the health and safety of Pawtuckaway Lake. It also educates the public on the conservation, protection, and improvement of water quality, natural shoreline, wildlife habitat, recreational and natural assets of Pawtuckaway Lake. To that end, the PLIA collaborates with conservation commissions, municipal boards, state and federal entities, land trusts, and other conservation organizations working to protect natural resources that have an impact on the Lamprey River watershed which includes Pawtuckaway Lake. We invite you to explore our website at pawtuckawaylake.com, become informed about our organization, come visit and enjoy this “little piece of paradise”, become a PLIA member, and consider joining our dedicated volunteers to help us achieve our mission. You’ll be in good company!

BOARD MEMBERS

- Troy Brown, term expiring 2024
- Tom Duffy, term expiring 2025
- Dawn Fernald, term expiring 2024
- Kim Gable, **Vice-President**, term expiring 2024
- Shelly Heit, term expiring 2025
- Pam Kelly, **Secretary**, term expiring 2024
- Susan Medeiros, term expiring 2025
- Steve Soreff, **President**, term expiring 2024
- Neil Santos, term expiring 2025
- Pete Wawrzonek, **Treasurer**, term expiring 2025
- Peter White, term expiring 2025
- Board members volunteered over 1500 hours in 2023

Our Programs

*Residents of Nottingham who enjoy the Town Beach, visitors to the State Park, boaters at the Fundy launch, fishermen, campers, and vacationers alike have always appreciated the clean water of Pawtuckaway Lake. **The threat from milfoil invasions reached crisis proportions in 2023.** Here’s what the PLIA has been doing to combat its spread, in addition to other programs and projects it conducts:*

- **Preventing Invasive Species** – The Lake Host™ Program provides courtesy boat inspections and public education to prevent the introduction and spread of invasive aquatic species. It also teaches boaters how to inspect their boats when a Lake Host is not present. Administered by the NH LAKES, trained PLIA volunteers and paid personnel seek to identify and remove foreign “hitchhikers” from watercraft before they enter Pawtuckaway Lake and spread. They staff the

Fundy boat ramp off Deerfield Road and the State Park from Memorial Day to Columbus/Indigenous Peoples Day.

The Lake Host Program on Pawtuckaway is funded through a combination of an NHDES grant, Town of Nottingham Invasive Species funding, and PLIA contributions. Paid/volunteer Lake Host and data entry hours totaled a payroll of \$23,706. There were 118 volunteer hours, at a cash equivalent of \$3,534. We are required to match the grant with funds and volunteer hours. Last year our match was 417.51%.

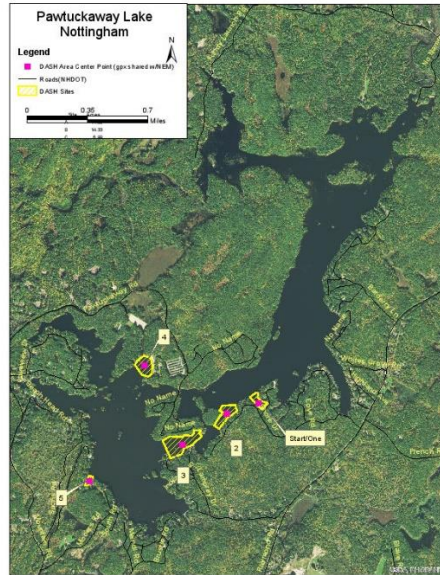
- **Weed Watchers** – Trained by biologists, this group has donated countless hours locating invasive weeds and eradicating them (except milfoil) on this public water body. Volunteers who live, vacation, visit, or camp on the lake pitch in to keep Pawtuckaway Lake clean.
- **Milfoil Management Team** – Since its first discovery in late summer of 2016, the invasive aquatic plant known as Variable Milfoil has proven to be a stubborn adversary. The Milfoil Team has grown in importance and size over the years to combat the ever-growing presence of this weed in the lake. Trained volunteers regularly search sensitive areas to locate new or renewed growths. The PLIA has arranged for volunteer SCUBA divers to be specially trained and certified to become Weed Control Divers, the only ones authorized to do milfoil extraction. Volunteers accompany divers to provide surface support for searches and assist with removal efforts. They also encourage boaters to avoid infested waters. Here are some Milfoil Team members at work:



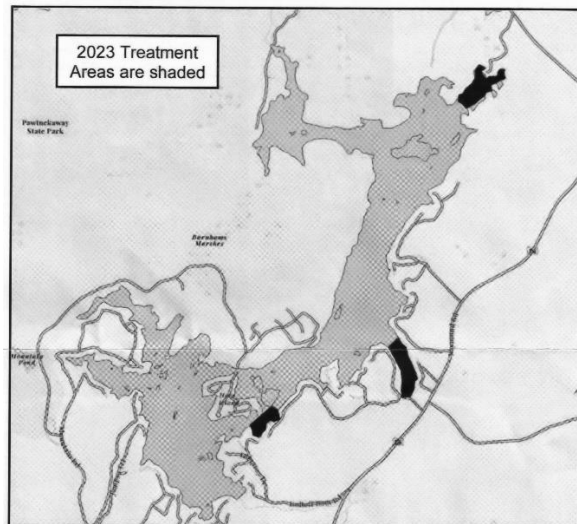
Through a grant from NH Department of Environmental Services, much of the milfoil in the lake was removed in the summer of 2023, although it will reappear in due course.

1. *First, a crew of divers and a diver assisted suction harvesting (DASH) boat removed 94 gallons of milfoil from four major areas of infestation. Below are photos of the crew in action and a map showing those areas:*





2. This was followed by a targeted application of herbicide in the three densest and most resistant areas of infestation. Those areas contained approximately 500 gallons of milfoil. They are highlighted in the map below:



The total cost of these services paid for by the grant was close to \$50,000. In the future, this funding will not be available for such eradication efforts, since NH DES must allocate its resources to other water bodies in New Hampshire as well. Milfoil is a persistent threat, so the PLIA intends to continue its monitoring, searching, and removal practices through volunteer and paid divers and volunteer support personnel.

- **Water Testing** – The PLIA conducts a regular volunteer-driven water sampling program to assist the NH Department of Environmental Services in evaluating the quality of Pawtuckaway Lake water.

- **Working Relationship with NHDES** – The PLIA works collaboratively with the NH DES to enhance the lake’s water quality. NH DES has conducted aquatic plant surveys at Pawtuckaway Lake over several years using sonar and collections by hand sampling.
- **Road and Island Cleanup** – Three times a year, PLIA volunteers convene to pick up trash along Route 156; during the season and into the fall, volunteers perform similar tasks on and around the lake’s many islands, also monitoring them for evidence of illegal campfires.
- **Community Outreach** – PLIA volunteers cleaned up the Town beach in the spring and rebuilt the storage shed there. In April, Program Chairs provided a free training session to residents of all lakes in Nottingham on identification of aquatic invasives like milfoil and proper boat inspections. At the Lakes Congress in June, Milfoil Team Captain Neil Santos made a presentation entitled “Pawtuckaway Lake Milfoil Search and Removal Practices”. Finally, the PLIA took a leadership role in gathering information about the proposed Pawtuckaway State Park expansion plan. It organized a public meeting that enabled citizens to hear State Park officials explain their plans while providing feedback to the State about their concerns over the project. *The portion of those plans with the greatest adverse environmental impact was later abandoned by the State.*

Membership

Membership in the PLIA is not limited to people who live or vacation on Pawtuckaway Lake. It is open to anyone with an interest in its mission, anyone who enjoys recreation on the lake, or anyone who wants to protect and enhance the natural beauty of the lake and its wildlife. Our membership is our biggest asset, contributing the majority of our financial support, along with thousands of volunteer hours to staff our many programs.

Volunteers

The PLIA is a non-profit organization completely run by volunteers. Its programs are staffed and managed by volunteers, with the necessary exception of our paid Lake Hosts, and now, some additional Weed Control Divers. In 2023, volunteers donated over **3,000** hours of their time.

Pawtuckaway Lake Improvement Association
PO Box 41, Nottingham, NH 03290

BLAISDELL MEMORIAL LIBRARY

The library has been a hub of diverse and engaging activities throughout the year, catering to both children and adults. For the adults, the library offers a range of programs to foster community engagement and personal growth. The Community Coffee Hour in the library on Wednesday mornings began in September and is a well-rounded experience. The presence of a guest speaker, coupled with the provision of refreshments, creates a warm and inviting atmosphere, encouraging community members to come together, learn, and engage in meaningful conversations. Craft Together was a program designed for adults to meet and engage in various crafting activities based on their individual preferences and interests. During a card-making session in December, participants gathered to create handmade holiday cards. The session included materials such as colored paper, stamps, embellishments, and other crafting supplies. We hosted two Humanities to Go programs, one about the Old Man of the Mountain and the other was Maple, NH's Medicine of Connection. The monthly afternoon and evening book clubs and the cookbook club continued to meet throughout the year. The Game & Gab Club at the library provides a regular, inclusive, and enjoyable space for community members to come together, play games, and engage in social interactions.

Children's programming sessions run in six week rotations during the school year with our Summer Reading Program scheduled during the off months. This model is popular with our patrons and shows continual growth. Our STEAM club for grades 4-6 (Science Technology Engineering Arts and Mathematics) and our LEGO club for grades K-3 are prime examples of that growth. The cap for each program was raised for the new school year to better accommodate the needs of our community. Both programs remain full and we give priority to waitlisted participants for the next session. This ensures all interested patrons have an opportunity to attend.

Programming continues to be a highlight at Blaisdell Memorial Library. Our team works to bring both popular repeat and unique experiences to our community. UNH Seatrek programs are very popular and a staple of vacation week programming alongside special storytime celebrations. The Polar Express storytime brought a packed house to the holiday season. We are very fortunate to partner with the Nottingham Police Department, Nottingham Fire Department, Nottingham Food Pantry, and Nottingham Parks and Recreation for special storytimes and events! Themed book celebrations offer unique opportunities for our children throughout the year. Blaisdell Library also welcomed back the Nottingham School kindergarten class with a special storytime, scavenger hunt, and LEGO challenge. Middle school and teen programs remain stable with consistent monthly attendance. Attending participants are particularly fond of our Hogwarts tabletop game. 2023 was our first full year running this program and the group has expressed interest in running similar tabletop games in the coming months. The cookie decorating contest during our summer reading program was met with great enthusiasm and attendance. Our first Blaisdell Youth Group vs Blaisdell staff challenge was well attended and will become an annual event.

Collaboration and outreach are important goals of ours. Blaisdell library prides itself as being one of the community hubs. Not only do we partner to bring programs into the library as highlighted before, we collaborate and provide programs to different Nottingham locations as well. The Summer Reading kickoff program, Wildlife Encounters, was hosted at the old town hall. This program was one of the largest programs we have ever hosted! Storytime at the recreational fields bandstand this past April saw a plethora of new and repeat attendees. Miss Julie continues to meet monthly with both Natures' Place and All Aboard to provide enriching stories and activities.

The Blaisdell Memorial Library received a technology grant from the New Hampshire Charitable Foundation in October for \$9,048.00. The generous support has made a significant difference in our ability to fulfill our mission and continue making a positive impact on our community. We were able to purchase multiple items to upgrade and enhance our computer and printing capabilities. Included were six all-in-one computers, a multifunction printer/copier/scanner/fax machine, two tablets and a Nintendo Switch with games. The impact of these investments can be far reaching, providing patrons with improved access to information, educational resources, and technology.

An integral part of the Blaisdell Library support network is our Friends of the Library. Not only are they a group of avid readers and library-goers, they work tirelessly to support our programs and goals. The biannual book sale hosted by the Friends of the Library has been a fantastic fundraiser and has continued to trend upwards. The move across the street to the old town hall for the sale has been very successful. Other sales such as the High Mowing seed sale and 50/50 book sales with local author Tom Eid have aided in their efforts. These fundraisers help to support our museum pass selection and replace needed in-library items such as our new fridge. If you have the opportunity to explore library grounds, please take a look at the beautiful new shed located at the back of the building. This was also only made possible by the support of our Friends of the Library group. The shed provides the library with much needed storage options and houses many supplies necessary for programs both inside and out.

The Blaisdell Memorial Library and Nottingham Historical Society have been collaborators for years, sharing resources in order to optimize their use for community members. The town's digital historical records, which were available in the library on the patron computers, are now accessible online through <https://nottingham.omeka.net>. This project was made possible in part by the Institute of Museum and Library Services and the New Hampshire State Library.

Over the course of 2023, the library has been made more safe and accessible for our patrons. The front walkway has been repaired so that it is no longer a tripping hazard. The lift is now functioning after being out of service for nearly two years. All patrons, including ones with mobility issues, can easily access the downstairs with the lift. Phil's Tree Service Seacoast did a wonderful job removing some hazardous trees and limbs from the property.

Lastly, Blaisdell Memorial Library had a few staff changes in the past year. Elizabeth Bolton resigned from the Director's position at the end of March. She was hired in 2019, not too long before COVID came along and changed the world. She was integral in navigating the library's staff and services during this period, ensuring that our patrons had what they needed. Amanda Stevens was hired in June as the Interim Director and works part-time. In addition, Neolani Conroy, a part-time employee, has been part of the library team since October. They have both brought fresh ideas and valued experiences to our library!

Respectfully submitted,

Amanda Stevens

Interim Director

Daniel Bunker

Assistant Director

PARKS AND RECREATION DEPARTMENT

Mission Statement: *Developing and enhancing teamwork, compassion, and togetherness while inspiring safe, fun, and creative programming that meets the needs of the community.*



- Website: www.nottingham-nh.gov/parks-recreation-department
- Facebook: [@nottinghamparksandrecreation](https://www.facebook.com/nottinghamparksandrecreation)
- Instagram: [@nottinghamparksandrecreation](https://www.instagram.com/nottinghamparksandrecreation)
- Monthly Newsletter: Get all our updates, new program information and so much more right to your inbox each month. Submission form located on our home page of the town website.

Department Updates and Announcements:

I would like to thank everyone who volunteered, participated, worked, and enjoyed our community events and programs this year! We had a VERY busy year and I'm excited to share more information with you as we close out 2023.

- The Rec League created by the Nottingham Parks and Recreation department, which is a multi-town league, consisted of 17 teams this year. In town practices and games are held at the Marston Farm Recreation Area. This year an award was created to honor one of our long-time volunteers in town, Ryan Fletcher. He has been volunteering for Nottingham Parks and Rec for 10 years. The award reads as follows: "This award has been created to honor someone who has demonstrated the most important aspects of volunteering in recreation. In addition to their consistent willingness to help, they value good sportsmanship, teamwork, and ethics while instilling confidence in young participants. This individual is understanding and has excellent communication skills. The person receiving this award embodies the culture our department strives to have". This award will now become a tradition and will be given out to a volunteer at the end of every flag football season. The name of this award is the Fletcher Award. In addition to a successful flag football season, the 3rd annual Veterans Day Flag Football Tournament was also a hit with ages 10-16 participating, volunteers grilling, and great football. We would like to thank On the Vine for donating 100 burgers this year!
- We purchased a new playground structure that will live at the Town Hall Playground and are looking forward to our annual community cleanup day in April for volunteers to come and help us build it. For more information, please visit our website.
- At After School Care, our Program Supervisor Emma, has incorporated American Sign Language into the daily routine. Kids are learning new words and are challenged to use those signs during and outside of the program. It has been so fun to watch these kids learn a new skill and they are really enjoying it!
- We are starting to compile the data from our needs assessment that was launched last year. Please check our website as it will be updated as soon as possible. We are hoping to gather a list of priorities that you, the community, would like to see.

Community and Special Events:

The Parks & Recreation Department offers Community and Special Events with support from the general fund budget to help keep costs very low. Below is a snapshot of our community events. You all really blew us away this year with volunteering, sponsoring, attending and more!



Egg Hunt/You've Been Egged: 305 participants, 3 volunteers and girl scouts were onsite selling cookies. We had a cold but sunny day with a large turnout of littles all excited to collect their "bag of yolks." This is not a traditional egg hunt where they pick up their eggs and leave, rather, we have light snacks and refreshments, crafts, face painting and more! Even though it was cold, families still had a great time. For those that didn't make it out, we delivered eggs to residents' homes for kids to find when they get home from school.

Youth Fishing Derby: 90 kids registered, and we had 3 volunteers. On Mother's Day weekend our annual Youth Fishing Derby took place down by the river at the Town Hall. Another chilly event, but great

fishing weather! Participants get to measure 5 official fish to compete for the largest fish in 4 age categories. We also give a prize to the overall smallest fish measured. The winners walk away with brand new fishing poles and tackle boxes ready for the fishing season. This past year we received a huge donation in honor of Nicki Cavanaugh and we placed a memorial bench from All Aboard on the community center playground. Thank you to everyone who donated and participated, it was a very special day!

Community Clean Up Day: 87 Participants, PLIA helped clean up the Town Beach, Friends of Library helped clean up the Library and the NYA Families helped us get the Marston and Foss fields/community center in prime condition for the spring and summer months. A HUGE thank you goes out to those special volunteers who worked tirelessly to help improve our outdoor spaces. We rely on volunteers to help with this event as we don't have the bodies or monetary resources to contract out for all our outdoor needs. More information on 2024's event will be available after the first of the year.

Summer Concert Series: North River Music- 70 people in attendance, Hot Skillet Club- 30 people (inside due to rain), Dancing Madly Backwards- 65 people, Fretbenders had to cancel their show, and our last minute fill in for National Night Out was Paul Wolf and Friends- with over 100 people watching them perform. Our concerts are FREE admission and a great way to listen to some good music, hang out with friends, let the kids go wild on the playground, and enjoy being outside in your own community. Our performers play all over New England, so you will not want to miss out!

National Night Out with Nottingham Police Department: This was a new event and partnership for us and what a turnout we had! We couldn't keep up with getting an actual number but there were A LOT of people that attended. The Police Department sourced food donations, the Fire Department was there to grill the food and we organized Touch-a-Truck, yard games, music, facepainting and more! This event was great for ALL AGES and a fantastic event to close out the summer.



Halloween Festival: 427 people in attendance, 14 volunteers, many community groups on site that day (Black Bear Lacrosse, Girl Scouts, Nottingham PTA, Nature's Learning Place, Police and Fire Departments and Cub Scouts). This was our largest turnout yet for this event! There was pumpkin decorating, A Spooky Walk, Trunk or Treat, Food from Wood's Grille, and Maeve's Mobile Cocktail Hour.

Holiday Parade and Craft workshop: With well over 300 people, this is a hard event to keep track of everyone. We had perfect weather and 19 floats and walking groups. This is one of our favorites as we get to see so many wonderful faces before the holiday season. After the parade, folks come inside to the community center to make crafts for others, warm up with some hot cocoa (that was provided by the Nottingham PTA) and socialize with friends and neighbors. We are hoping to get a small committee together in the summer to help sort out details of this traditional event. Please let us know if you are interested in joining us in the planning.



Rec Revolving Programs:

This past year we went from 36 to 52 on our roster of programs for all ages. Long standing programs like Martial Arts, Toddler Gym, Wrestling, and Pickleball all continued with great participation. As a department our goal was to offer specific things for our adult population, and I think we did that well; we added curious movement, Zumba, a beginners Photography class, beginner and intermediate pickleball courses, Men's pickup basketball, spring/fall hiking groups and Betty Ball.

New and noteworthy additions:

Toddler Pop Up Events: Last year there were 5 events planned (Halloween, Holiday, Bug Hunt,



Fun in the Sun, Earth Celebration). There is a small fee associated with this program that allows staff to plan and implement these events. We have had a great turnout for these and hope to continue in the future. These events require an adult/guardian with the child and these are great for toddlers and their guardians to help them meet others in the community. Friendships form and then we see the same group of parents and kids at our holiday events.



Dodgeball and Doughnuts: We did this event twice this year and plan to make it an annual occurrence because it was so popular! Our first event had around 15 participants and our most recent event had well over 50 kids. Most of the parents stayed to watch the games, and the doughnuts were all gone in record time! The key for this age group is to plan around sport seasons and make it competitive. Start planning your teams for 2024!

Revamped C.I.T Program: We are proud to announce the comeback of our C.I.T. program. This program occurs once a month at the school and is great for any youth that dreams about working with kids! This program is broken down into sections regarding what it takes to be a rockstar staff member at Nottingham Parks and Recreation. This is a great intro learning about community service opportunities and staying local for a first job and more. There are plans in the works for a summer C.I.T. opportunity, that will be a great way to get hands-on experience working with kids. Not only do our staff members provide excellent childcare, but they are also expected to plan and execute enriching games and activities.



Legacy Leaders (55+): Most of you know about our monthly senior lunches at the Rec, but did you know that most of the food is homemade, and we have an awesome time? We have a solid 35 regulars that come to our lunches. With the addition of adult hiking groups, pickleball and other “senior” activities we have really grown our participation across the board with this age group, whether they are participating in the activities or preparing food. We have a great group of volunteers that make the meals each month and we are forever thankful to them for their generosity. We added monthly activities that go along with lunches (crafting, games, and fitness are just a few). So come learn a new skill with us or catch up with old and new friends.

Emma, Bridget, and I thank YOU, our amazing community for the continued support, the creative ideas, the willingness to participate, and all the residents who have donated items, money and time to our events and programs. We also want to thank all our seasonal staff members who work hard every day to provide a safe and fun environment for our residents.

Thank you to our sponsors for 2023: All Aboard, Northern Strikers, David Turcotte Realty, Sage Wealth Partners, and GenTent. These businesses donated to a wide variety of events and marketing, and we thank you so much!

#AdventureAwaits

Respectfully Submitted,

Kortney Dorow Duball, Parks and Recreation Director



SOCIAL SERVICES

NOTTINGHAM FOOD PANTRY

The Nottingham Food Pantry has completed its Thirty- second year of serving the community! The need for services in the community continues. In 2023 we served 284 households, providing 7,211 meals. This is up from last year as the cost of living has not changed.

Distributions are once a month with emergency services available when needed and consist of meals for breakfast, lunch and dinner, school snacks for the kids as well as personal hygiene products, diapers if needed and cleaning supplies being given out each month. We also provide complete dinner baskets for Easter, Thanksgiving and Christmas. The other services we offer are the Wish upon a Star program for children and elderly and Teen Baskets for Christmas. The families served still change from month to month. The only requirement is that you are a Nottingham resident.

Our food comes through private donations, USDA surplus which is back to distributing every month if needed and the food drive by the Boy Scouts. We still receive frozen food from Hannaford (blanketed under NH Food Bank) which helps to give our clients a variety of nice fresh meats, cheeses, fruits and vegetables.

We are still having some challenging times with purchasing food and non food items from Market Basket due to supply and demand.

We are thankful for always seeing that being worked out by our daily needs being met.

Each year it seems people come up with ways of looking to help our families with donations which is such an encouragement to me.

- Friends Of the Library purchased books for the children this summer to encourage the love of reading!
- The Library's STEAM program made special gifts for our elderly each month.
- A special woman made breads to go with our Thanksgiving dinner baskets.
- We had a family donate cookies from their cookie swap.
- The Girls Scouts collected personal hygiene products to donate.
- We had a town (couple) resident donate 30 \$50 gas cards again in December to help with the rise in gas prices.
- Monetary donation from a 50th Wedding Anniversary!
- Donation of kids snacks for their Birthday.

Ongoing donations and events:

- Lindt Candy Company donates during the holidays.
- The Nottingham Boy Scouts scouting for food drive takes place in November.
- Cruise Night!
- The Community Church fundraiser concert.



- All Aboard Preschool and Childcare Center helped to provide 3 backpacks with supplies for school.
- Nature's Place Childcare Center helped to provide 1 backpack with supplies for school.
- All Aboard Preschool and Childcare Center provided 2 complete Thanksgiving dinner baskets.
- Natures Place Childcare Center provided 1 complete Thanksgiving and Christmas dinner
- The Teachers Association provided 5 complete Christmas dinners.
- All Aboard Preschool and Childcare Center and Natures Place Early Learning Center participated again this year in our Wish Upon A Star program. All Aboard was able to take 2 children and Nature's Place was able to take 1 child to help provide presents for this Christmas season.
- Lee Circle Grocery on Route 125 in Lee has a donation can and we are a recipient of that once a year.
- Fresh carrots and bananas donated each month by a couple of residents in town.

I'd like to acknowledge Mike Spagna. I went to Mike looking for a wooden donation box to be made for us to purchase. He went above and beyond creating this beautiful box with a plaque on the front for non-perishable food items to go into at the town office. Thank you Mike for this unexpected much appreciated donation!



The outpour of help is just incredible in this town!

We have also been able to keep the ongoing purchases of fresh fruits, vegetables, eggs and other dairy products each month to give to our clients through the monetary donations coming in.

We have a couple in town who wants to keep Peter Bocks memory alive within the food pantry and we are SO honored by their very generous donation again this year to be able to keep "Peter's produce" an ongoing project for us!

We are able to help out our neighbors in town who have small businesses also. With the monetary donation we received we have helped support local by purchasing produce from Bascom/Arendarczyk farm stand and Dandelion Farm, soap and lotions from Jenness farm, eggs from the Varney's, maple

syrup from Laura Bascom, Honey from Granite State Apiary, eggs and meats from Gravel Pit farm, breads and pastries from Titus 2 Breads along with other produce and products from area farm stands close to Nottingham.

It is nice to be able to provide fresh produce to our clients in this way each month.

Again, we would like to thank the Lee Market Basket, their department Managers and the employees there that help us each month we have an order to place. Their kindness and service to us is very much appreciated.

We also would like to thank Hannaford's in Northwood for the donations we receive from them each Thursday and to those who give of their time to go and pick it up.

A special Thank you to Ray Hennessy the meat manager at Hannaford in Northwood also for all his help in getting us the number of turkeys and hams we needed to purchase for Thanksgiving and Christmas again this year!

The Wish upon a Star Program served 29 children and 24 elderly this Christmas Season. Trees are located at the two Post Offices in town and this year the trees were again put up the beginning of November to give those in town wanting to help out more time to purchase the items needed.

I want to thank Martha Smith who is a huge help to this program and has been for many years.

The support from the town's people for this program is beyond words!

We were also able to continue with the Teen Basket program this year. Through the help of Melissa Bacon (Thank you Melissa!) This year again she had a donor who encouraged others to meet the match of her \$500 donation and that was met!

They were able to fill 20 baskets!

These baskets get filled with gift cards that the teens can use over their school vacation along with other goodies. This I have to say again is a true blessing and highly appreciated by the parents. Something we would not have been able to provide without the help of people willing to give of their time and monetary contributions.

We also were able to provide 6 Christmas trees to families with children again this year. We purchase the trees from our town Fire Department as another way of supporting our community!

The board again decided to let us use some of the money we have to help those in need of heat. This was and will still be a huge help to those who are in a situation that is beyond their control and who are above the state income level to get the help needed at that particular time. We are also able to help families who heat with propane, electric, wood and pellets.

For the year 2023 we were able to help 10 families! This is down by 3 from last year.

We have a great group of dedicated volunteers for each part of the Food pantry to help keep it running smoothly!

We have general meetings twice a year at the Town Offices. Please feel free to attend and find out more about us. All meeting dates are posted around town and on Nottingham channel 22.

We'd like the townspeople to know we are in the Town Municipal Building our P.O. Box is 209 and we have our own 501(c) (3).

We have no affiliation with any other Food Pantries.

Again, we thank YOU the townspeople and organizations for the support we received from you in another challenging year for us all. Your very generous monetary donations, time and food keep the pantry running.

Each year I like to end this report by giving a very special Thank You to the women in the Town Selectman's Office. I appreciate all that you do to help!

If you need help or know someone who does please call Chelli Tennis at 603-679-5209. All calls are Confidential.

Respectfully submitted,
Chelli Tennis

Officers Of 2023

Chair	Chelli Tennis
Secretary	JoAnna Arendarczyk
Treasurer	Dennis Covill
Trustees	Carol Coddling Barbara Fernald Sue Marston
Alternate	Pat Desrosiers

NOTTINGHAM SUPPORTED SERVICES

Vendor	Payment	Vendor	Payment
AIDS Response Seacoast	\$575.00	Ready Rides	\$1,500.00
Area Homecare/Family	\$1,100.00	Richie McFarland Children’s Center	\$2,700.00
CASA	\$500.00	RC Nutrition/Meals on Wheels	\$1475.00
Child Advocacy Center	\$1,250.00	RSVP - Friends Program	\$100.00
Cornerstone VNA	\$2400.00	Seacoast Mental Health	\$1,000.00
Haven (SASS & A Safe Place)	\$1,450.00	SNHS/Community Action	\$5,500.00
Lamprey Health Care	\$4,500.00	Waypoint	\$1,000.00

(2023 Vendors and payment amounts not provided by Bookkeeper- this is 2022 information for reference)

AIDS RESPONSE SEACOAST - AIDS Response Seacoast is a non-profit community-based AIDS Service Organization dedicated to providing education, direct assistance and advocacy for persons and communities affected by HIV/AIDS. ARS has been providing services in the communities of Rockingham and Strafford counties in New Hampshire since 1987. Our mission is to improve the lives of those living with HIV/AIDS and their families and to help prevent the spread of the virus through education and prevention programs. ARS is the only agency providing these services in Rockingham and Strafford counties. All the services provided to persons living with HIV/AIDS are free of charge.

AREA HOME CARE & FAMILY SERVICES, INC. – Providing in-home services to low-income elderly and employ three Nottingham residents as home care providers.

CASA – Protects the rights of NH most vulnerable children to live, learn and grow; volunteers speak on behalf of the best interests of abused children who come to the attention of New Hampshire’s family courts.

CHILD ADVOCACY CENTER - Our mission is to provide a safe environment for the evaluation of alleged child abuse for children 3 to 18 years of age. Through the collaboration of public, private, and community partners, we work to ensure the safety, health, and wellbeing of abused children.

CORNERSTONE VNA - a non-profit home, health and hospice agency. The team at the VNA uses the latest technology to provide the most highly skilled nursing, rehabilitative therapies, social work, and support services in their service area to promote the optimum level of wellbeing, independence and dignity of those living in the community by providing trusted, compassionate and expert health care.

HAVEN – Assisting women, men and children affected by domestic and/or sexual violence in Southeastern New Hampshire. Providing individuals with comprehensive services so they can begin a journey forward with stronger, more stable footing. HAVEN is dedicated to addressing public health through violence prevention and improving the well- being of children and families. Preventing sexual abuse and providing support for those impacted by domestic and sexual violence can lead to healthier and more secure children and adults.

LAMPREY HEALTH CARE – A nonprofit community health care organization providing primary care and preventive health services to individuals of all ages and incomes, regardless of their ability to pay.

Providing services in the areas of: Senior Transportation Program, Hospital Services, Health Education and Services, Women’s Health, and Primary Care.

READY RIDES - Ready Rides is a community-based effort to help seniors and the physically challenged get to medical appointments and other essential services. Ready Rides serves residents of Barrington, Durham, Lee, Madbury, Newfields, Newmarket, Northwood, Nottingham, and Strafford.

RICHIE MCFARLAND CHILDREN'S CENTER – helping young children reach their full developmental potential and to support their families through that process. Providing developmental and therapeutic services for children, support and education to their families and guidance in accessing community and health resources. Services include in home speech, occupation, physical, and early childhood therapies; family counseling; early learning groups; pediatric therapies; and a community outreach program.

ROCKINGHAM NUTRITION / MEALS ON WHEELS PROGRAM – providing a delivered ready hot meal and safety services for those in need, on an ongoing basis: daily services Monday – Friday all year. Helping in small ways: bringing in the mail, opening a jar; and in big ways: getting assistance in cases of accidents, falls, and health crises or taken steps to prevent situations by monitoring for changes or other signs of issues rising.

RSVP - RETIRED & SENIOR VOLUNTEER PROGRAM / FRIENDS PROGRAM – Meeting community needs through the experience and skill of senior volunteers, to provide health and wellness benefits to seniors aged 55 and older through active, meaningful volunteerism. Reconnecting seniors in their communities through meaningful activities that result in renewed purpose, increased physical and mental activity, better health and prolonged independence.

SEACOAST MENTAL HEALTH CENTER, INC. - our mission is to provide a broad, comprehensive array of high quality, effective and accessible mental health services to residents of the eastern half of Rockingham County.

Services include Emergency mental health response; Individual, Family and Group Therapy; Services to Older Adults and their Caregivers; Referral Education Assistance; Community Support Services for housing, employment support and education support groups for families experiencing disabling mental illness; Services to the Homeless; Services for children diagnosed on the autism spectrum; and Learning and Attention Disorders.

Families participate in a structured program that is custom designed by skilled staff to ensure that the life skills they receive will allow them to return successfully to a community and a stable home environment.

SOUTHERN NH SERVICES/ COMMUNITY ACTION – As the Community Action Partnership serving Southern New Hampshire and beyond, we help our neighbors conquer obstacles on their path to economic independence. Whether it's childcare, nutrition, education, workforce, housing or senior living needs, we offer services to help our community members achieve their goals and provide for their families.

WAYPOINT (Formerly Child and Family Services) Waypoint is dedicated to advancing the well-being of children by providing an array of social services to strengthen family life and by promoting community commitment to the needs of children. Founded in 1850, Child and Family Services is the oldest children's charitable organization in NH. An independent/private nonprofit, CFS is a founding member of the Child Welfare League of America.



Nottingham, NH

Annual Report of the School District

For the Year Ending June 30, 2023

Dedication



Jane Pollard

Mrs. Pollard has been a Reading Specialist at Nottingham School since 2005. During her time at the school, she has worked with countless students to develop reading and writing skills. In the words of her colleagues Mrs. Pollard has been instrumental in developing and refining many reading intervention practices. She is an inspiring team member and has encouraged her students with her nurturing and caring spirit. She is passionate about the success of all students and has made a tremendous contribution toward the education of our students.

Thank you, Mrs. Pollard

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NOTTINGHAM GRADUATES

NOTTINGHAM SCHOOL CLASS OF 2023

Benjamin Allen
Liam Austin
Kameron Bailey
Avery Barthel
Griffin Beckman
Teia Beech
Braydan Behr
Kera Bousquet
Tyler Buchanan
Benjamin Burke
Luke Carr
Lydia Carr
Tucker Chipman
Maticen Clark
Anthony Crispo
Jazzlyn Curry
Caleb Dabrieo
Cash Donovan
Jasmine Duncan
Sean Ferland
Jossalyn Fernald
Joseph Folkins
Alexander Fowler
Kendrick (Chase) French
Cadence Friend-Gray
Gus Glaser
Caitlyn Griffiths
Robert Grindrod Jr.
Dean Heselton
Owen Horton
Grace Kelly

Lochlan Kibbie
Tess Kouchoukos
Amari Lewis
Annabelle Lovett
Brooke Main
Abigail Marcotte
Harper Martin
Scarlett Martyniak
Thomas Maskwa
Cullum Massey
Quinn Metz
Jordan McInturf
Chase McNeil
Jameson McParlin
Olivia Needham
Allison Okenquist
Adam Perron
Mackenzie Phillips
Joshua Plunkett
Braeden Robinson
Daniel Ryan
Bristol Shirland
Zacoby Sanford
Jackson Sebasco
Avery Smallman
Alexis Therrien
Ethan Thompson
Claire Tweed
Robin Witham
Kiarra Wright

AWARDS FOR 8TH-GRADE 2023

Foss Family Award: Braydan Behr

The Foss Family Award reflects the contributions of the entire Foss Family to the preservation of Nottingham history. The Foss Family Award recognizes the student who, through writing, reading, and oral presentations has demonstrated an interest in, curiosity about, and questioning of, our historical past.

Jeff Bristol Memorial Award: Tommy Maskwa, Lydia Carr

The Jeff Bristol Memorial Award is an award presented to students who have demonstrated, by their participation in school athletics, the qualities of sportsmanship, competitiveness, and a willingness to learn and improve athletic skills, and who have combined all these individual qualities to promote, among their teammates, a spirit of cooperation and team effort.

Raymond Area Rotary Award: Lydia Carr

This award is presented to the student who best exemplifies "service above self." This student demonstrates Good Citizenship, Community involvement, and helping other students.

Nottingham Teachers Association Award: Quinn Metz, Braydan Behr

The Nottingham Teachers Association Award is given to the graduates that teachers in grade 1 through 8 especially remember because of their cooperative spirit, positive outlook, reliability and thoughtfulness.

Nottingham Knight's Award: Tyler Buchanan, Scarlett Martyniak

As you know, the Nottingham School mascot is the knight. During the Middle Ages, the title of Knight was bestowed upon a worthy student who demonstrated the following eight virtues: sacrifice, honor, graciousness, humility, faithfulness, mercy, courage, and courtesy. In the present day, the role of a knight has changed, however, the qualities that made them continue to be relevant today.

The students who are receiving this award demonstrate these virtues every day and have over the course of their school career at Nottingham. They have made sacrifices, conveyed humility, shown graciousness and mercy towards others, exhibited honorable and courageous behaviors, and displayed faithfulness and courteousness to all they encounter.

American Citizenship Award: Scarlett Martyniak, Bristol Shirland, Tyler Buchanan, Avery Smallman, Annabelle Lovett, Quinn Metz, Josh Plunkett, Jordan McInturf, Jackson Sebasco, Grace Kelly, Harper Martin, Avery Barthel, Tommy Maskwa

The American Citizenship Award is presented to those students who, during their years at Nottingham School, have participated in school and/or community service, shown a "positive attitude" towards classmates, school and community, displayed an understanding and appreciation of civic responsibility, possessed strength of character and the courage to do the right thing, and promoted citizenship within our school and/or community through other activities.

Jeremy Hobbs Award: Kera Bousquet, Chayce French

The Jeremy L. Hobbs Memorial Award for Personal Achievement is presented each year to a member of the graduating class who has demonstrated determination to successfully complete his or her career at Nottingham School. Personal achievement may be demonstrated through academic excellence, leadership, artistic or creative performance, athletic prowess, or service to the school or community. It is marked by a willing attitude, outstanding effort, and a level of achievement beyond expectation.

President's Award for Educational Excellence: Quinn Metz, Cadence Friend-Gray, Claire Tweed, Tommy Maskwa, Tyler Buchanan, Mackenzie Phillips, Griffin Beckman, Grace Kelly, Annabelle Lovett, Avery Smallman, Adam Perron

This award has the following criteria, which need to be met before receiving the award:

Maintained a 93 average or above in academic classes for 7th & 8th-grade and has scored in the 85th percentile or above in standardized test measures for both math and reading.

President's Award for Educational Achievement: Teia Beech, Chayce French, Kera Bousquet, Bristol Shirland, Allison Okenquist, Anthony Crispo, Robert Grindrod, Jasmine Duncan, Braeden Robinson
The second award, The President's Award for Educational Achievement, is given to recognize those students who show outstanding growth, improvement and commitment to intellectual development in their academic subjects. This award is meant to encourage and reward students who work hard and give their best effort in school.

Highest Academic Achievement Award: Claire Tweed

The Highest Academic Achievement Award is presented to the member of the 8th-grade class who has maintained the highest academic average for grade 8.

Highest Honors 5 Consecutive Years Award: Griffin Beckman, Tyler Buchanan, Jazzlyn Curry, Cadence Friend-Gray, Thomas Maskwa, Quinn Metz, Mackenzie Phillips, Claire Tweed

The Highest Honors 5 Consecutive Years Award for students that achieved Highest Honors Ranking Each Year from Grades 4-8.

The Wes Lavin Award for Achievement in Mathematics: Griffin Beckman, Cadence Friend-Gray, Tyler Buchanan

The Wes Lavin Award for Achievement in Mathematics is an award in honor of Mr. Lavin's career as an outstanding math teacher for 28 years at Nottingham School. This award has been established to recognize students who have demonstrated excellence in mathematics through consistent effort, a willingness to learn, and by accepting challenges that go above and beyond basic class requirements.

The Excellence in Social Studies Award: Gus Glaser and Claire Tweed

The Excellence in Social Studies Award is being presented to students with inquisitive minds in the fields of history and geography who have demonstrated extraordinary effort in perspective-taking, writing, discussion, and analysis in Social Studies.

Science Award: Annabelle Lovett, Jackson Sebasco, Griffin Beckman, Jazzlyn Curry

The Science Achievement Awards has been established to recognize students who have demonstrated excellence in science. Through creativity, innovation and collaborative inquiry, these students use Science to know and understand the world around them. They have used the scientific process to acquire new knowledge, given exceptional effort, class participation and a passion for Science.

Language Arts Award: Quinn Metz, Jazzlyn Curry

The Excellence in Language Arts Award is presented to the students who show passion for writing, reading and learning about the English language. These students exhibit a depth of thought that is expressed both in class discussions as well as written compositions, which demonstrates their knowledge of and interest in Language Arts. These students enthusiastically approach new challenges and consistently strive to progress their writing craft with every assignment.

NELMS Award: Quinn Metz, Chayce French
Middle Level Distinguished Student Award

The Robert Frost Prize for Artistic Achievement: Cadence Friend-Gray

The Robert Frost Prize for Artistic Achievement was established to recognize those students who have shown exceptional creativity in art, writing, music, theater, or dance. It is hoped that this award will encourage the recipient to continue to excel in their fields.

Most Promising Young Artist Award: Jordan McInturf

The most promising young artist award was created to honor John Ouellette, a former art teacher at Nottingham School. His passion for art inspired generations of students. This award is given to a student who also shares a passion for art.

COE BROWN ACADEMY GRADUATES

Julie Anderson
Maya Barthel
Zachary Bistany
Zachary Blades
Jesse Brodeur
Brandon Brown
Jillian Brown
Rowan Carr
Anushka Chavda
Nikhil Chavda
Ross Cook
Matthew Corriveau
William Countey III
Alexis Cowan
Gabriel Dellario
Gavin Demas
Samuel Drake
Emerson Dwyer
Lucille Ewing
Thomas Flanagan
Gwyneth Glaser

Finn Hill
Courtney Jennings
Brady Kouchoukos
Adam Lacerte
Samuel Marcotte
Brady Marston
Wyatt Olofson
Alexander Pease
Audrey Perron
Ian Phelps
Hailey Pruett
Benjamin Robinson
Noelle Sartin
Frederick Schaaff IV
Natalie Sicard
Lily Silvester
Boden Tenney
Riley Trahant
Jacob Vogler
Liam Wheeler
Lillian Wotton

DOVER HIGH SCHOOL GRADUATES

Lydia Boucher
Emma Chase
Connor Dilkes
Parker Fleury
John Forte
Brennan Gier
Aiden Goulet
Dylan Maguire
Emily Martel

William Martin
Camille Sayers
William Scholtz
Lindsey Shanley
Annabelle Shephard
Logan Spagna
Noah Studley
Aaron Witham

2023 ENROLLMENT SUMMARY

Nottingham School District Enrollment

2023-2024 School Year

Nottingham School	September 1	October 1	November 1	December 1	January 1	February 1	March 1	April 1	May 1	June 1
Pre-K (AM/PM)	26	26	26	26						
Kindergarten (3)	57	57	57	57						
Grade 1 (3)	64	61	61	60						
Grade 2 (3)	52	53	53	54						
Grade 3 (2)	43	42	42	42						
Grade 4 (3)	63	63	63	63						
Grade 5 (3)	58	57	57	58						
Grade 6 (3)	49	49	49	49						
Grade 7 (3)	52	52	52	52						
Grade 8 (3)	55	53	54	54						
Nottingham School Total	519	513	514	515						
2022-2023 Total	514	518	516	515	515	515	516	514	515	516
Change	5	-5	-2	0						

Coe-Brown Northwood Academy	September 1	October 1	November 1	December 1	January 1	February 1	March 1	April 1	May 1	June 1
Grade 9	39	39	39	39						
Grade 10	44	44	44	45						
Grade 11	51	51	51	51						
Grade 12	45	45	45	45						
CBNA School Total	179	179	179	180						
2022-2023 Total	184	182	181	181	181	181	182	183	182	182
Change	-5	-3	-2							

Dover High School	September 1	October 1	November 1	December 1	January 1	February 1	March 1	April 1	May 1	June 1
Grade 9	24	24	24	24						
Grade 10	27	27	25	25						
Grade 11	18	18	17	17						
Grade 12	23	23	24	24						
Dover High School Total	92	92	90	90						
2022-2023 Total	99	96	96	95	95	94	93	89	89	89
Change	-7	-4	-6							

Home Education, by cohort	September 1	October 1	November 1	December 1	January 1	February 1	March 1	April 1	May 1	June 1
2036	0	1	1	1						
2035	4	4	4	4						
2034	0	0	0	0						
2033	1	1	1	1						
2032	0	0	0	0						
2031	0	0	0	0						
2030	2	2	2	2						
2029	1	0	0	0						
2028	4	4	3	3						
2027	3	1	1	1						
2026	4	4	4	4						
2025	3	2	2	2						
2024	2	2	2	2						
Home Education Total	24	21	20	20						
2022-2023 Total	34	34	34	34	21	21	23	23	22	22
Change	-10	-13	-14	-14						

Other*	1	1	1	1						
2022-2023 Total	2	2	2	2	2	2	2	2	2	2
Change	-1	-1	-1	-1						

*Others: General education students, enrolled out of district

2023-2024 School Year District Wide Student Enrollment	815	805	804	806						
2022-2023 Total	833	832	829	827	814	813	816	811	810	811

SCHOOL ADMINISTRATION NARRATIVE REPORTS

OFFICERS OF THE NOTTINGHAM SCHOOL DISTRICT

2023-2024 Nottingham School Board

	Term Expires
Ms. Susan Levenson, Chair	2026
Ms. Karyl Roberts Martin, Vice-Chair	2024
Ms. Megan Sebasco,	2024
Ms. Lori Kilbreth	2025
Ms. Danielle Roy	2026

SUPERINTENDENT OF SCHOOLS

Dr. Ronna F. HasBrouck

DIRECTOR OF STUDENT SERVICES

Kathryn Duncan

BUSINESS ADMINISTRATOR

William Roy

PRINCIPAL

Jeff Hoellrich

DEAN OF STUDENTS

Ellen Doherty

TREASURER

Susan Bascom

SCHOOL CLERK

Michael Coltin

MODERATOR

Bonnie Winona MacKinnon

AUDITOR

Plodzic & Sanderson, P.A.

SCHOOL BOARD REPORT

Nottingham School District began its first year as a single district SAU, with School Administrative Unit 107 officially providing administrative services to the district. Timothy Koumrian started as the superintendent, and the SAU team moved into the newly renovated space in the old town hall. Kathryn Duncan joined us as the Student Services Director, with her office at the Nottingham School. The Nottingham Preschool opened its doors to three and four-year-old children. The program was well received, with 64 preschoolers enrolled and a waiting list. We are pleased that preschool is now offered in Nottingham and that students will benefit from the continuity of services.

The Board held a strategic planning session and developed the following guiding principles: have open and frequent communication with all stakeholders, provide a welcoming and inclusive school community, and provide a strong educational foundation for all students based on data and best practices. Next steps will be to engage directly with the community to work on the development of a long-range strategic plan for the Nottingham School District.

The Board welcomed Danielle Roy who was elected to a three-year term. We thank Kathy Brosnan for her years of School Board service and dedication to Nottingham students. We appreciate that Kathy will continue her volunteer work at the school; students will benefit from her many years of experience as a teacher.

We are proud of the accomplishments of our students. Board members attended graduation ceremonies at Coe Brown and Dover High School; it was inspiring to hear about student accomplishments and future plans. Our eighth-grade students and families celebrated their time at Nottingham School at their graduation and we wish them all the best as they move on to high school.

The Student Leadership Coalition attended a School Board meeting to provide information on their role in the school and the projects they worked on, such as the senior luncheon and partnering with the girls' volleyball team to host the Pink-Out game and raise money for breast cancer research. Students from the Summer Institute Program also attended a meeting and shared highlights of their summer work, including research into an external solar camera at the school.

The school's heating system developed mechanical issues that required immediate attention. Repairs were completed during the school year, and after much analysis and review of options, the board approved replacing the original furnace boiler. The community supported replacing the roof over the gymnasium and upgrading the middle school science labs. The Board and administration continue to monitor building systems and more repairs and replacements are anticipated. The Facilities Committee met throughout the year and after reviewing the needs of the school is recommending a modular addition and some renovations to the school. Work will continue on this option with a warrant article anticipated in 2025.

In June, the Board honored Suzanne Dolan, Janice Kane, Erlinde Beliveau, and Lauren Conrad upon their retirement after many years in the Nottingham School District. We are grateful for all of their hard work and dedication to Nottingham students. We wish them much happiness in their well-deserved retirement. We would like to thank the School Board Student Representatives, Sam Marcotte from Coe Brown and Anastasia Hill from Dover High School. They met monthly with the School Board to share information about events at each high school. We appreciate their time and the valuable insights they provided. We thank the team at Nottingham School, all of whom contribute to the success of the students and we appreciate them. Many thanks to the Town Departments that assist the School District; the Police and Fire Departments, the road crews, election officials, and the team at the town office. We also appreciate the PTA, volunteers, and families for their continued support.

Respectfully submitted, Susan Levenson, Karyl Martin, Megan Sebasco, Lori Kilbreth, and Danielle Roy



Nottingham School District
130 Stage Road
Nottingham, NH 03290

Report of the Superintendent of Schools

The wonderful community of the Nottingham School District have been tremendously welcoming as I have transitioned into my role as Superintendent of Schools as of July 1, 2023. It is an honor to serve as your leader with a laser focus on academic excellence for the children of Nottingham Elementary School and continued partnerships for the high school students attending Coe Brown Northwood Academy and Dover High School or other secondary institutions.

The establishment of SAU 107 as a singular district continues and is near its culmination with the finalization of the Joint Board audit from SAU 44 for 2022. It is anticipated any day at the writing of this report, and there is an expectation of financial stability and clarity. The Administrative Team has continued to partner with the School Board to be reflective in hiring highly qualified people for leadership roles as they have become open for various reasons. We wish Mr. Ron Campo, the very best in his retirement, and have welcomed Bill Roy as our Business Administrator. Jeff Heollrich has moved up to be our Principal, and Ellen Doherty joined us as Dean of Students to complete the new Administrative Team, in addition to an excellent pool of teachers and support staff candidates.

There have been significant building improvements underway to include a new boiler system, roof repairs, and new science classrooms. Keeping our students safe physically as well as academically, socially, and emotionally is of utmost importance as we continue to adjust to the impacts and interruptions caused by Covid-19. The most recent assessments to include school-based qualitative and quantitative data, Aimsweb, Northwest Evaluation Association and the New Hampshire Statewide Assessment System show that our students are performing exceptionally well and significantly above New Hampshire State Proficiencies. We routinely review data for individualized instruction as part of engagement for learners with exceptionalities of all ranges with rich and rewarding academic experiences. It is our aspiration to inspire to reach their fullest potential and fulfill the mission of the Nottingham School District.

This growth is built on careful review of our curriculum materials for consistency in planning with vertical and horizontal teaming. Teachers participate in a Bridges program with CBNA teachers to ensure preparedness for secondary coursework. As a result of high school student surveys, we are offering a pilot program through VLACS for Spanish beginning immediately. Many teachers have been trained in LETRS based on the Science of Reading to further bolster reading proficiency.

Further student support has been established through our Multi-Tiered Systems of Support and the Community Standards for Restorative Practices which focus on *kindness, necessariness, inclusivity, gratefulness, honesty, trustworthiness, and safety* for our KNIGHTS. These are some of the many things that make Nottingham School an environment that is welcoming and safe for everyone. The year began with a goal of creating a climate and culture where staff and students feel *seen, known and heard*. I continue to build upon this goal by demonstrating a strong presence in the community and modeling a commitment to review processes and procedures. Our team is dedicated to provide a return on investment and create the greatest economies of scale on behalf of the “magic” that is Nottingham.

Sincerely,

Dr. Ronna HasBrouck
Superintendent of Schools

Principal's Report

2022-2023

I am happy to contribute to the Annual Town Report for Nottingham School. As many of you know, I was in the role of Assistant Principal last year, so this will be my first contribution in my new role. As stated, I have been fortunate enough to have worked at Nottingham School for many years and I am proud of our staff members, students, community members, SAU and School Board for working together to make Nottingham School the special place that it is. This school would not be what it is without the contributions and teamwork between all invested parties. The 2022-2023 school year was very successful in many different areas, which allowed us the opportunity to provide students with opportunities for both academic and social success.

At the conclusion of this past year, we celebrated the graduation of the Class of 2023 in a well attended and wonderful ceremony in our gym. In addition, our school saw the retirement of some of our veteran and well respected staff. It is with much gratitude and best wishes that we said goodbye to Janice Kane, Suzanne Dolan, Lauren Conroy and Erlinde Beliveau. Collectively, these educators helped to contribute to the success of Nottingham School for many years. I wish them all the best in retirement and thank them for their service to the students of Nottingham. In addition, Lindsay Frazier and Annette Sandoval-Kary, moved on from Nottingham to pursue other adventures outside of teaching. Finally, Megan Martin, Marrison Knight and former Principal Chris Sousa have all moved on to other opportunities. They will all be remembered for their contributions to Nottingham School and I wish them the very best.

We continued to examine and reflect upon our Multi-Tiered System of Supports (MTSS) for students, which is our RtI (Response to Instruction) Program. Our RtI Program remained one of our top priorities as we continued to evaluate the program looking for ways to streamline and improve it. Led by our Intervention team, made up of our reading and math specialists, service providers, and special education staff, we refined our strategies around assessing and instructing students who need specific interventions. We continued to assess students in grades 2-8 with the Northwest Evaluation Association Measures of Academic Progress (NWEA-MAP) tests, as well as DIBELS reading assessments and Aimsweb assessments. Meeting as part of Data Teams, our teachers worked together to provide students with personalized instruction, interventions, and lesson plans that allowed our students to attain high achievements and success. While we are extremely proud of our staff and students, we recognize that we could not be in this place without the support of our SAU, School Board and our community of parents and citizens. Nottingham School is part of a very supportive community and we all share in the success of our students.


Our Wider Horizons After-School Program, coordinated by one of our teachers, Mrs. Stephanie Allen, once again offered a variety of programs and activities that allowed students of all ages to participate in experiences after school. Some activities and programs offered were snowshoeing, skiing, gaming and gardening. These programs have provided unique and beneficial experiences for our students, and wouldn't be possible without the help of our adult

volunteers. Nottingham School also benefited from the continued support of our Parent Teacher Association. Last year our PTA organized an outstanding fundraiser, the Choose Your Own Adventure! This event raised thousands of dollars and allowed the PTA to support many student and family activities held throughout the school year, including but not limited to, staff appreciation week, family night events, field trip scholarships and more. They are a dedicated group which has only grown in numbers and we thank them for their continued support.

The safety of our students and staff is our number one priority and we continue to work closely with the Nottingham Fire and Police Departments. By working with these agencies we do all we can to ensure the safety of our students and staff. Both of the Fire and Police Departments are active members of the school's Emergency Management Committee and work with school personnel to have a positive presence in our school. We cannot thank them enough for their continued support and collaboration in our united effort.

Nottingham is very fortunate to have such a wonderful school. This is possible not only because of the amazing staff, students and volunteers we have at Nottingham School, but also due to the incredible support received from the Nottingham community. I am grateful to be part of this school community and look forward to the future.

Respectfully submitted,



Jeff Hoellrich
Principal

Assistant Principal's Town Report 2022 - 2023 School Year

The 2022-2023 school year marked Nottingham community's first official year as an independent SAU. This brought both exciting and memorable moments. A goal this year was to begin the process of building a Multi Tiered System for Behavioral Health & Wellness (MTSS-B). As students in our nation and community continue to face social, emotional and sometimes behavioral challenges that can impact academics, a tiered prevention has become best practice and is recommended by the state of NH. We utilized a universal social-emotional screener while gathering valuable input from school members. Our end goal being a strong tiered prevention framework, created by collaborative family and community partnerships.

We began this initiative with the development and implementation of the Nottingham Community standards, to be used across our first tier. K.N.I.G.H.T.S. is now an acronym for Kind-Necessary-Inclusive-Grateful-Hardworking-Trustworthy and Safe. In October the school held their first "K.N.I.G.H.T.S. Hour School Assembly". The focus was on the first two standards, Kind & Necessary. In order to help increase student voice and empowerment, this assembly was run by our Student Leadership Coalition. It included skits and speeches given by students in various grades. December's Knights Hour focused on the standards Inclusive & Grateful and was hosted by grades K, 2, 4, 6 & 8. In February, Nottingham S.L.C. and Guidance staff worked to plan a whole week celebrating our standards called, "Knights Week". This is anticipated to be a yearly tradition as it was a huge success! In March, all were welcome to participate in the Assembly and the focus was Trustworthy & Safety. Nottingham plans to continue utilizing resources from NH MTSS-B and work toward a united district implementation. Thank you to all those who participated in the MTSS-B team, especially our Guidance Counselors, Meghan O'Brien & Laura Wheeler.

Soccer, Volleyball and Cross Country kicked off our 2022-2023 Sports season. The Girls Soccer team showed great competitive sportsmanship to all opposing teams and officials which is what Knights strive for! The team remained competitive among the Southeast League opponents. The Boys held a top spot in the league standings as the team to beat; only losing two games. The boys also scored the most goals in the league coming in at a total of 38, while surrendering only 23. The Knights fell just short in the semi-final playoff game to Strafford 2-1 but worked extremely hard to accomplish their goals all season. The Volleyball season was extremely successful! While only returning two full time starters, the varsity team battled to a 9-1 regular season record, beating much larger schools such as Dover Middle school and Rochester Middle School. They finished the season with a close loss to the eventual champion Barrington Middle School in the semi-finals of the playoffs. The Cross Country Team had a very competitive season. They placed very well at the league meets and had a number of top finishers at each meet. The Girls team was 'Small but Mighty' this season, with only 6 runners, but will continue to compete against the rest of the league for the next couple of years with a new influx of runners for Fall 2023. The Boys will continue to have the potential to compete for a league championship before they leave the Nottingham School.

The Winter Season was highlighted by students' commitment to their chosen game and great attitude! All teams worked on improving their individual and team skills. The Boys Varsity Basketball team had a noticeably strong defense. Their hard work paid off as they made it to the championship game, coming up just short of a championship. The JV Boys team demonstrated great rebounding and tremendous hustle, commitment to the game of basketball and great attitude! The Girls JV team had a rebuilding year. Luckily, "No Ball Friday" practice was introduced. This is an optional practice for the student athletes to build their confidence, strength, conditioning, and balance. Athletes began to recognize that it's not just about the sport but more about instituting a lifelong love for exercise.

Spring Track and Field wrapped up another great season with multiple athletes qualifying to compete at the NH Middle School State Meet of Champions. Throughout the season the kids stepped outside of their comfort zone and tried new events, set new school records, and pushed themselves at every practice. It wasn't long before Nottingham became one of the top teams in the league. This year the Knights Baseball team reached the Southeast League Championship. The team's backbone of eighth graders led the team to a 7-4 record. The team's offense was also quite strong, contributing multiple home runs. They went into the playoffs as the third seed and defeated second seed Pembroke before falling in the championship. Spring Softball was back in action for the 2022-2023 school year after a year of not being able to field a team the previous school year! Initially sign-ups brought out low numbers so we invited 5th graders to join us. We also had one athlete join us from Epsom to round out our roster at 12 athletes. This group of girls brought various levels of play and skill sets to the field, but most importantly, they came together as a team and encouraged each other to be the best they could be. Playoffs came and we were matched up with the second seed-Strafford. We were able to take home the win which also knocked them out of playoffs before being matched up against and knocked out by the undefeated Barrington. The Nottingham Knights held their heads high and we celebrated a second place finish in the Southeast League! Thank you to our Athletic Director, Dan Doherty as well as all those who coached our phenomenal student athletes.

Coach and educator Kendzie Godbout, encompassed the years Nottingham Knights in these words, "the memories and friendships made throughout the season cannot be replaced". Go Knights!

Respectfully submitted,

Ellen Doherty

Ellen Doherty

Dean of Students

2022-2023 Student Services Town Report

The Nottingham Student Services department oversees and implements Special Education, Section 504, and Civil Rights laws using procedural practices based on district, state, and federal regulations. The school district is required to provide special education and related services to students with disabilities, ages 3-22, who are identified based on federal criteria according to the Individuals with Disabilities Education Act (IDEA) and the New Hampshire Rules for the Education of Children with Disabilities. These federal and state mandates require school districts to evaluate students suspected as having educational disabilities and provide eligible students with individualized supports including specialized instruction and therapy services in the Least Restrictive Environment (LRE).

The Nottingham School District has developed a wide array of programmatic supports to meet the unique needs of children within our school community. During the 2022-23 school year, the new SAU #107 Nottingham preschool program located in the Nottingham Elementary School met the district's special education preschool needs. A wonderful addition to the district, the program served 30 total Nottingham students ages 3-5 including 13 students receiving special education services.

As of June 2023, the Nottingham Elementary School had a 12% identification rate for students requiring special education services in grades K-8. This rate is lower than the state average and a testament to the strength of the school-wide general education Response to Intervention model (RtI). The Nottingham School employed five special education teachers, twenty-three paraprofessionals, two speech pathologists, and one occupational therapist. Contracted services included school psychology, physical therapy, and behavior analyst (BCBA) support.

Our high school students receiving special education services were primarily served under the tuition agreements with Dover High School and Coe-Brown Northwood Academy with support provided in these settings. In addition, due to the specialized nature of their needs, some students were educated in out-of-district programs. We continue to maintain the highest rating in the New Hampshire Department of Education, meeting all requirements and purposes of IDEA as measured by State Performance Plan Indicator data.

In addition to ensuring students were appropriately identified and served according to the Special Education and Section 504 laws, the Nottingham Student Services Department continued to monitor programs for English Language Learners, represent the school district in court hearings involving juveniles and children in foster care, case manage out of district placements, serve as the McKinney Vento homeless liaison, manage the special education budget and federal grant funds, coordinate specialized transportation, oversee special education extended school year programs, and monitor the Medicaid to Schools reimbursement program.

Respectfully submitted,

Kathryn Duncan

Kathryn Duncan
Director of Student Services

CURRICULUM DIRECTOR'S REPORT

Annual Curriculum Report for the 2022-2023 School Year

Grade	Nottingham ELA % 3 or Above	Nottingham Math % 3 or Above	Nottingham Science % 3 or Above
3	50	69	N/A
4	54	56	N/A
5	65	66	47
6	86	94	N/A
7	68	75	N/A
8	77	77	60

I am happy to present the annual curriculum report for the 2022-2023 school year. Our commitment to academic excellence here at Nottingham School is evident in the results of the NH Statewide Assessment System (SAS) tests administered last spring (see table at left). The scores, recorded in May 2023, revealed significant growth in various areas compared to previous years. Teachers

have continued to focus on reinforcing areas that may require additional attention, ensuring a well-rounded and comprehensive educational experience, and I extend my sincere congratulations to both students and staff for their dedication and hard work in achieving this commendable progress. Students were also benchmarked this past fall as measured by Aimsweb and the NWEA Measures of Academic Progress. NWEA testing was administered for Grades 2-8 in September and October and Aimsweb for grades K-8 in September. The overall results were promising, demonstrating positive growth in both Reading and Math. The "Math/Reading by Cohort" charts on the next page highlight the gains made by each grade level over their previous fall test scores. Looking ahead, we are committed to continuous improvement and will be administering the NWEA tests again in winter and spring. This will provide us with comparative scores, enabling us to effectively monitor gains and losses throughout the current academic year.

In addition to our emphasis on assessment and improvement, innovative classroom practices and curriculum development remain integral components of Nottingham School's educational approach. Our educators are dedicated to creating engaging and effective learning environments. They employ inventive teaching strategies that cater to diverse learning styles, fostering an atmosphere where students can thrive academically and personally.

Witnessing the growth and learning of our students at Nottingham School is a truly rewarding experience. The school plays a vital role in our community, and I am grateful every day for the opportunity to work alongside our phenomenal staff and with your wonderful children. Together, we look forward to another year of academic achievement and personal development.

Thank you for your continued support.

Sincerely,

Sara Wotton

Sara Wotton
Curriculum Director, Nottingham School

NWEA History Fall 2017 to Fall 2023

MATH

Grade	2015					2020				
	NORM	F17	F18	F19	F20	F21	Norm	F22	F23	
2	176.9	185.8*	181.4	179.3	180.8**	178.8	175.0	176.0	180.2	
3	190.4	196.7	195.3	196.4	188.4	191.4	188.5	195.2	186.6	
4	201.9	204.6	207.4	205.0	203.5	203.5	199.5	202.8	204.2	
5	211.4	214.2	210.8	216.6	211.6	213.8	209.1	212.2	209.5	
6	217.6	221.5	220.7	220.1	219.6	216.9	214.7	221.7	214.2	
7	222.6	233.4	229.9	229.1	226.1	229.2	220.2	224.0	232.4	
8	226.3	237.5	241.6	240.2	234.0	232.9	224.9	236.9	235.6	

MATH by COHORT

Current Grade	2017							2020						
	F17	F18	F19	F20	F21	F22	F23	F17	F18	F19	F20	F21	F22	F23
2							180.2							
3													176.0	186.6
4												178.8	195.2	204.2
5											180.8	191.4	202.8	209.5
6										179.3	188.4	203.5	212.2	214.2
7									181.4	196.4	203.5	213.8	221.7	232.4
8	185.8	195.3	205.0	211.6	216.9	224.0	232.4							

READING

Grade	2015					2020				
	NORM	F17	F18	F19	F20	F21	Norm	F22	F23	
2	174.7	182.7*	178.6	175.5	177.3**	178.2	172.3	168.5	175.2	
3	188.3	191.7	192.9	191.3	191.2	189.7	186.6	192.5	185.4	
4	198.2	204.6	204.2	200.5	203.1	201.3	196.7	199.6	201.1	
5	205.7	211.9	208.0	210.6	209.7	211.0	204.5	208.2	205.2	
6	211.0	218.6	216.1	217.0	217.5	212.7	210.2	218.1	213.1	
7	214.4	222.9	223.5	220.6	221.8	219.4	214.2	216.9	223.2	
8	217.2	227.5	229.6	229.5	225.7	224.6	218.0	225.6	223.6	

READING by COHORT

Current Grade	2017							2020						
	F17	F18	F19	F20	F21	F22	F23	F17	F18	F19	F20	F21	F22	F23
2							175.2							
3													168.5	185.4
4												178.2	192.5	201.1
5											177.3	189.7	199.6	205.2
6										175.5	191.2	201.3	208.2	213.1
7									178.6	191.3	203.1	211	218.1	223.2
8	182.7	192.9	200.5	209.7	212.7	216.9	223.2							

*During the 2016-17 school year, we started using the MAP Primary test for the lowest 10 students in Grade 2. The MAP Primary scores are not counted in these mean RIT numbers.

**During the 2020 COVID testing year, all 2nd graders were given the K-2 Primary MAP test.

Nottingham School Counseling Program

The Nottingham School counseling program focuses on providing a comprehensive school counseling program to support all of our K-8 students emotionally, socially, and academically. The school counselors for the 2022-2023 school year were Meghan O'Brien, K-4th grade, and Laura Wheeler, 5th-8th grade.

We've had a busy and productive year and have implemented a number of school initiatives and supports for our students and staff. Counseling services include whole group, small group and individual supports across all grade levels, in addition to family and community outreach initiatives. Our guidance curriculum, which is integrated into all of the K-8 classrooms, started in 2007 and has evolved into a social emotional curriculum that is both proactive and responsive. It is aligned with the core competencies of Social Emotional Learning (SEL) outlined in the CASEL (Collaborative for Academic, Social and Emotional Learning) framework. Competencies include self-awareness, self-management, social awareness, relationship skills, and responsible decision making.

We continue to focus on the integration of our "KNIGHTS" Community Standards and focusing on the attributes of Kindness, Necessary, Inclusive, Grateful, Hardworking, Trustworthy, and Safe. Students and staff have celebrated our Community Standards at quarterly assemblies, sharing how these attributes are seen, heard, and felt in our school. The goal is for our Community Standards become a common language and cultural expectation within our school.

Our comprehensive school counseling program also offers small group and individual support as needed. Examples of these supports include lunch bunches for grades 1-8, small group executive functioning skills, individual counseling, and outside counseling referrals as needed. Nottingham School continues our partnership with Seacoast Mental Health, and we continue to offer referrals for mental health counseling scheduled to occur at Nottingham School.

We have offered some school-wide events and initiatives that have supported social and emotional skills as well, which have united our students and contributed to a positive school climate. A few highlights are:

- Kindergarten and 8th grade students continue to be matched as "buddies" and our oldest students are enjoying the responsibility and fun of being positive mentors for our youngest students. The students have enjoyed outdoor scavenger hunts, chalk drawings, and our annual Buddy Breakfast. This program continues to be a special tradition at Nottingham School.
- Nottingham School 8th grade students participate in community service projects throughout the year as part of their Legacy Project, and some of those service projects

include helping in younger classrooms, supporting PTA events, starting skill based clubs, and volunteering at local community events through our Recreation Department.

- We hosted a High School Exploration Day for our 8th grade students that allowed them to spend a day with students and staff from Dover High School and Coe Brown Northwood Academy as they prepare for the transition to high school next year.
- We will be celebrating “K.N.I.G.H.T.S. Week” in February, where we will celebrate our Community Standards and engage activities that promote a positive school culture.

Respectfully Submitted by,

Meghan O'Brien and Laura Wheeler

Meghan O'Brien and Laura Wheeler
Nottingham School Counselors

DOVER HIGH SCHOOL - 2022-2023
Peter Driscoll – Principal

SCHOOL PROFILE:

As of June 1, 2023, Dover High School recorded an enrollment of 1,472 full-time students. This is a slight decrease of 49 students compared to the previous school year. There was a notable increase in the number of sending school students taking classes in the Career Technical Center, with 150 students benefiting from these opportunities, representing an increase of 30 students from the 2022-2023 academic year. Also, seven middle school students and three homeschooled students took classes at the school. It is important to note these students are not included in the total enrollment count.

Dover High School has tuition agreements with the towns of Barrington and Nottingham. The breakdown by grade level is:

Grade Level	Barrington	Nottingham
Grade 9	51	28
Grade 10	39	20
Grade 11	51	24
Grade 12	58	17

Additionally, Dover High School had 12 tuition students. Spaulding, Exeter, and Portsmouth each sent one student to Bellamy Academy while one Durham, one Madbury, two Milton, and four Strafford residents attended Dover High School.

FREE OR REDUCED LUNCH AS OF OCTOBER 1, 2022:

Status	Number of Students	Percentage of Students
Free or Reduced Lunch	359	24.2%

OCTOBER 1, 2022 ENROLLMENT:

Grade Level	Total
Grade 9	385
Grade 10	331
Grade 11	375
Grade 12	381

ETHNIC BACKGROUND:

Classification	Percentage of Students
American Indian or Alaskan Native	0.16%
Asian or Pacific Islander	6.2%
Hispanic	5.1%
Black Non-Hispanic	1.85%
White Non-Hispanic	80.8%
Multi-Race	5.75%

LIMITED ENGLISH PROFICIENCY (LEP) STUDENTS:

LEP Eligible Students include students currently receiving services, eligible but parent declined services, eligible but no ESOL teacher available, and students returned to LEP services. LEP Eligible Students transition to monitored status for four years upon attainment of proficiency in English, as measured by the ACCESS for ELLs test. Dover High School has 31 LEP students.

Classification	Number of Students
Eligible	106
Monitor	49

ASSESSMENT RESULTS FOR THE 2022-2023 SCHOOL YEAR:

Year	English	Math
2017	69%	44%
2018	62%	35%
2019	65%	38%
2020	N/A	N/A
2021	61%	42%
2022	57%	34%
2023	57%	31%

These numbers represent percent proficient or above. 93% of eligible students participated. For English, 57% met the ERW benchmark of 480 while 10% were approaching and 33% needed to strengthen skills. For Mathematics, 31% met the Math benchmark of 530, 5% were approaching and 63% needed to strengthen skills.

STAFFING:

Dover High School and Regional Career Technical Center is led by an eight-member administrative team comprised of a principal, career technical education director, athletic director, instructional dean, two deans of students, a student services dean, and an alternative program dean. The teaching staff has 109.5 fulltime equivalents broken down as follows:

Positions	Number of Employees
Administration	8
Career Technical Center	17, plus five 0.67 positions
English	15, includes one ESOL
Fine Arts	5
Mathematics	13
Music	2
Science	13.5
Social Studies	11
Student Services	14, plus a Transitions Coordinator
Wellness	4.4
World Language	8

12 credentialed staff provide support for students. These positions include:

Positions	Number of Employees
Behavioral Interventionist / Social Worker	1.25 – 1 shared with middle school during Semester II
Career Technical Center Liaison	1
Librarian	1
Counselors	7 - 1 assigned to Bellamy Academy
School Psychologist	1

39 support staff help deliver services at Dover High School. They include:

Positions	Number of Employees
Athletic Office	1 school-year administrative assistant
Bellamy Academy	1 aide and 1 school-year administrative assistant
Career Technical Center	1 year-round administrative assistant
Copier Aide	1 - position was only partially filled for a portion of the school-year
Credit Recovery	1 school-year aide plus four-week summer school program
Dean's Office	2 school-year administrative assistants (attendance and discipline)
Main Office	1 school-year Kiosk aide

	1 school-year receptionist who works twenty hours a week 1 year-round administrative assistant
Nurse's Office	1 school-year administrative assistant
Parking Enforcement	1 position we were unable to fill
School Counseling Department	1 year-round registrar and 1 school-year administrative assistant
Student Services	1 school-year administrative assistant 18 student aides (varies based on ability to fill positions - currently approximately 15 aides short)

Staffing remains an ongoing challenge for Dover High School. The process of filling vacancies resulting from natural attrition (such as retirements or relocations), individuals leaving the profession, contract non-compliance leading to departures during the school year, leaves of absence, or newly funded positions, all demands a significant amount of time and effort from all parties involved in the hiring process. Often, multiple candidates were taken through the entire hiring process before securing candidates who met the desired criteria, some of these candidates ultimately accepting positions in other districts. Consequently, this resulted in hires occurring in late August or even after the school year had commenced.

SCHOOL SUCCESSES FOR THE 2022-2023 SCHOOL YEAR:

Throughout the year, the district actively pursued multiple mental health initiatives to support the well-being of students and staff. The Mental Health Task Force, Support Posting, Signs of Suicide Program, Teen Mental Health First Aid, NAMI Connect Training, and the 99 Faces Exhibit continued to be implemented, emphasizing the district's commitment to mental health awareness and support. In addition, counseling staff provided crucial support to students and their families, ensuring their emotional needs were met. Teachers offered social-emotional support to students and families while continuing to deliver high-quality instruction. They provided flexibility by allowing extra time and reassessment opportunities to students, ensuring their academic success. Professional development sessions were held to enhance formative assessment techniques, establish clear learning targets, and develop Understanding by Design curriculum templates across departments. Teaching staff demonstrated growth in their utilization of technology, including hardware, applications, and programs, effectively adapting to the increased presence of AI in student learning. Unified programs received continued recognition from state and national organizations, contributing to the creation of an inclusive environment throughout the school. Student organizations engaged in extensive community service. Career Technical Center students achieved great success in Skills USA and Future Farmers of America competitions, showcasing their skills and expertise. Faculty work groups that fostered interdisciplinary collaboration and the discussions held during faculty meetings and professional development demonstrated a commitment to collective growth and collaboration among staff members. The budget process facilitated significant improvements, including the addition of a library aide, Social Studies teacher, and the conversion of the Sports Medicine and Building Construction positions to full-time roles. Collaboration with Dover Coalition for Youth allowed for the sharing of YRBS data with staff, which lead to meaningful discussions on how to support students using this information.

SCHOOL CHALLENGES FOR THE 2022-2023 SCHOOL YEAR:

Dover High School continues to grapple with a range of challenges affecting its students and staff. Mental health issues among both students and staff have been significantly amplified by the impact of the pandemic, social unrest, and economic difficulties, necessitating continued attention and support. There remains a persistent struggle to secure buy-in from certain individuals regarding competency-based education and the need for reassessment. Another concern is the lack of engagement and progress exhibited by a segment of the student body, requiring focused efforts to address, and overcome barriers to their learning. Dover High School faces issues with the consistent implementation of Tier 1 interventions, highlighting the need for a comprehensive plan and sufficient resources for Tier 2 and Tier 3 interventions. Furthermore, teacher and paraprofessional attendance has posed a daily challenge, exacerbated by the scarcity of substitute teachers. In the academic year 2022-2023, there were 1,676 teacher absences, with 1,342 necessitating a substitute. The fill rate for substitutes was only 56.85%, resulting in 579 teacher absences having to be managed through measures like combining classes or paying teachers to substitute during their preparation periods. On average, this translates to nine teaching faculty members being absent per school day and an average of 15 days per credentialed faculty member. These issues collectively hinder student achievement and behavior, necessitating strategic interventions to address them effectively.

SPECIAL PROJECTS:

An Artist in Residence Program created a mural to display in the main lobby with Richard Haynes.

AREAS TO BE ADDRESSED DURING THE 2023-2024 SCHOOL YEAR:

Looking ahead, Dover High School will continue its commitment to improving student well-being and academic success through various initiatives. Mental health support and resources will remain a top priority, with the implementation of additional programs and interventions. Curriculum will undergo a comprehensive review and revision, focusing on the development of assessments that align with competency-based education principles, ensuring students' mastery of essential skills and knowledge. Teachers will play a crucial role in fostering student accountability by communicating expectations and providing guidance to help students meet those expectations. Efforts will be made to address student deficits in executive functioning and study skills, equipping them with the necessary tools for academic achievement. The NEASC Report recommendations will be considered and integrated into ongoing improvement efforts, enhancing students' educational experience. Professional development opportunities will emphasize the importance of formative assessment and feedback, equipping teachers with effective strategies to enhance student learning outcomes. The administrative team and academic coordinators will work together to support the school's goals and initiatives. Teacher accountability will be emphasized, ensuring consistency in the application of school and district policies and procedures, particularly in communication with families. The school will utilize relevant data based on the on-track model, enabling informed decision-making and targeted interventions to further support student progress. With these future endeavors, our school aims to create a positive and conducive learning environment that nurtures student growth and success.

PROFESSIONAL DEVELOPMENT:

During the 2022-2023 school year, Dover High School focused professional development around the district's constructed **Essential Question: How can we use high leverage instructional practices to collect evidence of student learning along a progression?** This essential question was broken down further into curriculum planning through Understanding by Design (UBD) templates. The goal of this work was to have departments reflect on the curriculum maps they had created in 2016 and better align what is being taught to high leverage instructional practices. There was positive feedback from teachers regarding the work with UBD. Many teachers found the process beneficial to what was taking place in their classrooms and helped them connect the curriculum to more engaging practices.

For the 2023-2024 school year, the district's essential question will remain the same. At Dover High School we will continue to map curriculum through UBD's and add to this a single high leverage instructional practice to be used in the classroom. Teachers will be provided with 4-6 instructional practices to select from to try in their classrooms. Teachers will set a goal with their supervising administrator to discuss the implementation of the new practice and reflect on this practice throughout the school year. The CIA directors will provide an [instructional coaching playbook](#) to the administrative team and the academic coordinators will help to support the implementation of the new practices.

RESULTS OF THE SCHOOL'S 2022-2023 STRATEGIC GOALS:

Strategic Goal: We will optimize individual achievement by ensuring every student receives academic instruction that is culturally responsive and matched to developmental needs.

Strategic Objective: Objective 2.3 – Student Achievement: We will optimize individual achievement by ensuring every student receives academic instruction that is culturally responsive and matched to developmental needs.

Goal One:

- Teachers will become proficient in the use of formative assessment.
- Teachers will adopt reassessment practices that give students more than one opportunity to demonstrate competency.

Outcomes and Reflection: Teachers still struggle with the change in grading practice to 80% summative and 20% formative. Further professional development is required to help teachers differentiate between formative assessment that is for helping students and teachers determine what has and has not been learned with what will also be graded. Reassessment

policies by department, though they have the same grading practices, need to be consistent in terms of process as well. Teachers need to be more proactive in moving engaging students in this process.

Strategic Goal: Develop and promote an inclusive schoolwide community that supports the physical, emotional, and social needs of each member of the school.

Strategic Objective: Objective 2.1 – Social, Emotional, Physical: We will promote and support the overall health and well-being of all students and staff.

Goal Two:

- Develop and support a mental health task force within the building that is integrated into district and community efforts to support mental health.
- Develop and implement a system for flagging students experiencing academic or behavioral difficulties.
- Provide interventions to support struggling students.
- **Outcomes and Reflection:** Mental health programs in place will continue to need to be supported as will the people who facilitate these programs. It is taxing on the staff members involved. Teacher mental health needs to be addressed as well. We are currently developing a plan to do something quarterly to support teachers. They need help with resiliency and empathy as well as the students. Students and families need more exposure to Lynn Lyons and her teachings on anxiety. It is now a term used as a reason students cannot do something instead of a condition to be acknowledged but also manageable with a known level of discomfort.



**Coe-Brown Northwood Academy
ANNUAL TOWN REPORT
for the
2022-2023 Academic Year**



The Board of Trustees and Administration of Coe-Brown Northwood Academy are pleased to provide this Annual Report of the 2022-2023 school year to CBNA sending towns. Members of the Academy have enjoyed a long-term cooperative working relationship with the school boards of local towns and continue to work hard to ensure the educational opportunities for students are competitive, satisfying, and of the highest quality. The Board of Trustees strives, through its administration, faculty, and rigorous academic and co-curricular programming, to provide the most comprehensive and challenging educational experience for CBNA students.

The following data provides an overview of educational programming at Coe-Brown and the status of CBNA students in a variety of different aspects.

2022-23 Student Enrollment Breakdown

The following chart shows the enrollment at the beginning and the end of the 2022-23 academic year.

	August 2022	May 2023
Seniors	170	163
Juniors	178	174
Sophomores	178	174
Freshmen	160	165
TOTAL	686	676

2022-23 CBNA Student Enrollment Changes by Class

Of the total students enrolled at Coe-Brown Northwood Academy, the following types of enrollment changes took place throughout the 2022-2023 school year:

	Dismissed	Moved	Additions	Other Reasons	Total Change
Seniors				7	-7
Juniors		4	3	3	-4
Sophomores		2	2	4	-4
Freshmen		1	9	3	+5

2022-23 Enrollment in Advanced Placement /Honors Level Courses

CBNA offers a traditional high school academic program, with several honors level and Advanced Placement (AP) level courses. Students took advantage of such programming in the following manner:

Class	# Stdnts.	Class	# Stdnts.	Class	# Stdnts.
Literature & Comp AP	38	Spanish Language AP	1	Calculus AP	12
Language & Comp AP	39	Spanish III Honors	13	Calculus Honors	27
English 12 Honors	17	French III Honors	14	Math I Honors	33
English 11 Honors	35	Spanish II Honors	27	Math II Honors	35
English 10 Honors	48	French II Honors	18	Math III Honors	34
English 9 Honors	23	French IV Honors	13		
		Latin IV Honors	7		
US History AP	21	Biology AP	36	Studio Art AP	3
Economics Honors	62	Chemistry AP	12	Honors Art	8
World History Honors	28	Physics Honors	21	Chorus Honors	5
US History II Honors	21	Chemistry Honors	52	Band Honors	6
US History III Honors	21	Biology Honors	37		
		Intro to Science Honors	23		

2022-23 Enrollment in SNHU/Running Start Courses

CBNA offers several concurrent enrollment courses through Southern New Hampshire University and Project Running Start through the NH Community College System which grants students from 3-8 college credits for each course for a nominal fee of \$100-\$300 (depending on total credits). This has been a very popular program with 55 total college credits offered for the 2022-23 academic year, allowing some of our CBNA graduates to enter college with a full year of credits. Students were enrolled in classes with the opportunity for college credit as follows:

SNHU/RS Class	Number of Students	SNHU/RS Class	Number of Students
Calculus	39	Creative Writing	49
Anatomy & Physiology	48	Environmental Science	16
Public Speaking	44	Digital Photography	10
Biology	36	Criminal Justice	3
Marketing	11	Exercise Science	33
Probability & Stats.	14	Meteorology	16
Physics	21	Chemistry	12

2023 Advanced Placement (AP) Scores

Students at the Academy work hard to be successful in their Advanced Placement (AP) coursework. The following table shows the comparison of CBNA students to students in the State of New Hampshire.

96 CBNA students took **171** AP Exams in 2023.
91% of Coe-Brown students scored a 3 or above.

Scores are listed below for all Advanced Placement exams taken by three (3) or more CBNA students.

	Coe-Brown % Scoring a 3 or Higher	New Hampshire % Scoring a 3 or Higher	Global % Scoring a 3 or Higher
AP Biology	91.7%	76.9%	64.6%
AP Calculus AB	100%	64.9%	58.0%
AP Chemistry	84.6%	83.3%	75.2%
AP English Language & Composition	78.6%	70.4%	56.1%
AP English Literature & Composition	100%	90.2%	77.1%
AP Spanish Language & Culture	100%	81.7%	82.7%
AP US History	90.5%	57.8%	47.5%
AP Studio Art	100%	91.1%	84.8%

2022-23 Credentialing & Certifications

Many courses at CBNA offer the opportunity for students to become certified or credentialed in industry skills. These certificates indicate competency in specific trade-focused skills and provide the opportunity for students to demonstrate experience and training.

Certification Offered	CBNA Course
OSHA 10	Capstone Auto
Basic Shop Safety SP2	Basic Automotive
Welding Shop Safety SP2	Welding
MOS Certification	Computer Literacy
Social Media Certification	Marketing
Principles of Floral Design (Benz School)	Floral Design
NH Landscaping Association Entry Level Certification	Landscaping
Equine Management & Evaluation Certification	Equine Studies
Ducks Unlimited –Ecology Conservation & Management Certification	Nat. Resources
AHA CPR, AED & First Aid (Lay Responder)	Sports Med. I
AHA Basic Life Support (CPR for Professional Rescuers)	Sports Med. II
NH Seal of Biliteracy	Spanish IV CP/AP

2022-23 Career and Technical Education

Vocational and Technical (CTE – Career Technical Education) courses continue to be very popular with CBNA students. The full descriptions of the following courses are available in the Program of Studies (accessible on the website at coebrown.org).

CTE Courses at Coe-Brown Northwood Academy	
Agricultural Technology I	Agricultural Technology II
Floral Design	Greenhouse Management
Landscaping	Animal Science I – Small Animal
Animal Science II – Large Animal/Equine	Animal Science III – Intro to Veterinary Tech
Natural Resources	Equine Science
Agriculture Capstone	Woodworking A
Woodcraft	Woodworking B
Basic Automotive	AutoCAD & Inventor 3D Design
Construction	Power and Energy
Creating Mobile Apps with App Inventor	Welding I
Welding II	Capstone Shop
Family Relations	Early Childhood Education
Foods and Nutrition I	Foods and Nutrition II
Culinary Arts	Textiles and Fashion Industry
Child Development	Entrepreneurship
Accounting and Financial Reporting	Web Page Design
Intro to Computer Programming	Intro to Graphic Design
Criminal Justice	Intro to Animation
Marketing/E Commerce	Law and You
Introduction to Business	Computer Literacy

2022-23 Student Reading Levels

CBNA believes strongly that reading is the key to success for students. The Academy utilizes several methods to assess student reading levels, including the SAT, the Scholastic Reading Inventory, and individualized testing and assessment via a reading specialist.

Spring 2023 *Scholastic Reading Inventory*: Whole School

	Advanced	Proficient	Basic	Below Basic
Coe-Brown Northwood Academy	33%	53%	11%	4%

Spring 2023 Testing

CBNA participates in state-wide mandated assessments. For the 2022-23 academic year, the State of NH implemented the Statewide Assessment System (SAS) including a Science test as well as the SAT for English Language Arts (ELA) and Math for eleventh grade students. Students at Coe-Brown Northwood Academy scored as follows:

	% Proficient or Above in SCIENCE	% Proficient or Above in ELA	% Proficient or Above in MATH
Coe-Brown Northwood Academy	70%	78%	60%
State of New Hampshire	41%	59%	35%

Faculty & Staff

The faculty and staff of Coe-Brown Northwood Academy come from varied and deep professional and educational backgrounds and experiences. They are a highly experienced group of professionals who are excited to share their fields of expertise with students.

100% of CBNA teaching faculty are licensed educators by the Department of Education in the State of New Hampshire.

**Note: Licensed educators include staff with Experienced Educator Licenses, Beginning Educator Licenses, and NH DOE Statements of Eligibility.*

In addition, Coe-Brown Northwood Academy appreciates a low turnover with a dedicated and loyal staff.

	20+ Years	10-20 years	5-10 years	Less than 5 years
All Faculty & Staff	32%	21%	14%	33%
Teaching Faculty Only	39%	20%	17%	24%

2022-23 Honor Graduates

To earn the distinction of “Honor Graduate” a senior must have a minimum weighted cumulative grade point average of 90.0% with no rounding. This includes all courses taken from grade nine through twelve. These students wear a gold tassel and gold cord at the graduation ceremony.

Class of 2023 Graduating with Honors: 61%

Class of 2023 Post-Graduate Experiences

Following their graduation from Coe-Brown Northwood Academy, CBNA students participate in many varied post-secondary experiences.

	4-Year Post Secondary College or University	2-Year Post Secondary College or University	Specialized Education Programs (Trade School, Apprenticeship)	Work Force	Military Including All Branches	Other (Travel, Career Exploration, Mission Work, Volunteering, etc.)
Class of 2023	59%	13%	10%	10%	2%	6%

EDUCATIONAL PROGRAMS

The Academy has maintained a reasonably steady population in recent years, with a slight decline as sending schools have experienced smaller total populations. Our total enrollment has allowed CBNA to develop new programs and educational opportunities to best meet the needs of diverse learners. High standards of work ethic, behavior, and personal responsibility have been established and upheld by the administration, faculty and staff. The Academy offers multiple strategies to assist students in making successful transitions to the next stage, including a Post-High School Planning Fair. CBNA continues to promote colleges, trades, military, and work force opportunities for all students.

Positive feedback from students who have attended post-secondary institutions, as well as their high academic performances at such places, informs the Academy that they have felt well-prepared for the challenges of college. This reflects the academic rigor of their coursework at Coe-Brown Northwood Academy and the support from involved parents, school boards, and community.

The Academy administered the statewide examination, the SAT, assessing reading and math, and NH Science test assessing science, for juniors in the spring of 2023. Performance on those exams is demonstrated in the charts above and the Academy will continue to develop curriculum and teaching techniques for meeting New Hampshire State Standards and to best prepare students for state-wide assessments. Students at Coe-Brown continue to score in the upper percentiles of the AP examinations, NH state testing, and excel in many areas outside of academia as well. In addition, students, faculty, and staff have been thrilled to have so many members of the community come to the Academy to enjoy talented student performances within the athletic, music, arts, and drama programs.

The Education Committee of the Board of Trustees, which has voting representatives from Northwood, Nottingham, and Strafford, annually reviews course offerings to ensure that they are appropriate to meeting students' needs and are in keeping with the high academic standards set by the Board and administration. For the 2022-2023 academic year, the Academy continued to offer concurrent enrollment courses to allow students to receive both high school and college credit in the same class, for a greatly reduced college tuition rate. The courses are optional and allow students to get a head start on meeting their college requirements. Currently, the Academy has agreements with Southern New Hampshire University, Project Running Start through Great Bay Community College, NHTI, Manchester community College, and the University of Iowa.

As the field of education continues to be complex, challenging, and ever-changing, those representatives from the Northwood, Nottingham, and Strafford School Boards who serve on the Education Committee

Coe-Brown Northwood Academy Annual Report

have become even more important in providing a vital link between the Academy and the sending schools. These representatives influence student discipline, assist in the hiring of faculty, and facilitate the coordination of educational programs. This joint participation is unique among schools that hold tuition contracts with other school districts. The Board of Trustees encourages active participation by the Northwood, Nottingham, and Strafford representatives.

Individual faculty members, both at Coe-Brown as well as from sending schools, have participated in a board-supported program called “*Bridges*.” Faculty members met both in-person and virtually throughout the 2022-2023 year in different department groups with the goal of continuing to bridge any gap in the transition from elementary to high school and to coordinate and support each other in their academic work. Their efforts have been positive and effective in improving the educational experience for the communities’ students.

CO-CURRICULAR

The Academy strives to provide opportunities for students to become well-rounded adults through an intensive co-curricular program. Dozens of clubs are available for student membership, including some of the most recently created: Know & Tell Peer to Peer, Students Demand Action, Health Occupation Student Association, Cribbage Club, as well as some clubs that have been in existence for most of Coe-Brown’s history such as FFA, Band, Chorus, National Honor Society, Science & Robotics Club and many more. Students are encouraged to become as involved in school life as much as possible. Each of these activities is monitored and evaluated to ensure a worthwhile experience that meets the Academy’s mission.

Athletic offerings at the Academy continue to evolve with Coe-Brown’s student-athletes. The athletic programs provide opportunities for students to practice self-discipline, time management, the importance of teamwork and good sportsmanship. The 2022-23 academic year had 204 fall athletes, 152 winter athletes, and 255 spring athletes, showing the tremendous amount of participation in athletics by CBNA students.

As with all programs, the Board of Trustees strives to provide the best possible athletic facilities and to make them available, as appropriate and possible, to local citizens. This is in keeping with the Board’s commitment to make the Academy a part of the local communities.

PHYSICAL PLANT

The Board of Trustees has worked to develop and implement a multi-year master plan to enhance the Academy’s education services. This includes a review of current classrooms, pedestrian and vehicular circulation patterns, safety concerns, new facility needs and possible locations for these facilities. The Academy’s ability to construct new facilities is based on very limited available funds that can be used for such endeavors.

Because the Academy does not receive any state funding, all new capital construction must be funded through investments and the capital charge to sending schools based on the current valuation of the property. This fiscal constraint does limit the Academy’s ability to construct new facilities. For that reason, each construction project is considered carefully and has been deemed necessary and vital for continued growth of the Academy.

The most recent major construction project, begun in 2019, is the new Wiggin Hall building which has been completed on the first-floor level only and is currently in Phase II of construction, adding a stairway and elevator tower. The original building was razed with a two-story new building erected in its place. It currently houses art, music, specialized and general education classrooms. The next phase of the Wiggin Hall project, once Phase II is completed in the fall of 2023, will be the completion of the second story interior. In addition, security measures on campus are constantly evaluated, for greater student and staff safety. Installation of deadbolt locks, quickly and easily engaged, was completed for all classroom areas. Emergency blue strobe lights on the exterior of buildings to indicate a building in distress has been installed. Additional phones were installed in classrooms without communication capability and unique 911 ID capability has been arranged for all phone extensions on campus. Campus surveillance continues to be enhanced with additions of cameras and upgrades of software. Continued smaller projects will serve to revitalize and repurpose areas of the Academy in the future, ensuring a modern, student-focused campus.

THE BOARD OF TRUSTEES

The Board of Trustees and its committees (Administration, Athletics, Development, Education, & Fiscal) continue to work to enhance the educational opportunities for the students. The Education Committee, with representatives from Northwood, Nottingham, and Strafford, continues work on long-range planning goals that better address curriculum and educational needs of the students. Faculty selection is a critical part of the process to ensure exceptional staff who are not only highly qualified, but are dedicated to the educational process. The input from Northwood, Nottingham, and Strafford representatives plays a critical part of the process.

The Board of Trustees Athletic Committee supports enhanced opportunities for students to participate in team and club sports. A wide variety of year-round programs and camps are also available to students. The Academy staff is working to enhance cooperation and participation with the elementary schools in both the athletic and arts areas. Parental support of these programs is important and the committee is working on this issue in conjunction with administration. The Board of Trustees Development Committee is actively working on programs that support and enhance alumni and community relations. The publication of the *VISIONS* magazine, *Connections* flyer, and fundraising drives are vital steps in continuing to reach out to alumni and prospective students in the process of maintaining a long-range plan. The generosity of many people has resulted in enhancements to the physical plant, educational opportunities for students and faculty and a higher level of recognition of the quality of education offered by the Academy to local students.

THE FUTURE

The Board of Trustees thanks the towns in this community for the cooperative spirit and joined efforts to best serve the high school students in the area. Continued constructive and productive relationships with local SAUs, school boards, and administrations of sending schools help ensure the best preparation for the future challenges students will face as adults. The Board of Trustees and administration of CBNA remain appreciative of a continued long-term relationship with local citizens in working toward achieving continued educational excellence.

Respectfully submitted by
Coe-Brown Northwood Academy
Board of Trustees & Administration



2023/2024 BUDGET DOCUMENTS

SCHOOL ADMINISTRATIVE UNIT 107

NOTTINGHAM SCHOOL DISTRICT

130 STAGE ROAD NOTTINGHAM, NH 03290 PHONE: 603-679-1497 FAX: 603-679-1617 www.nottingham.k12.nh.us

DR. RONNA F. HASBROUCK
SUPERINTENDENT OF SCHOOLS

KATHRYN DUNCAN, M. Ed.
DIRECTOR OF STUDENT SERVICES

WILLIAM ROY
BUSINESS ADMINISTRATOR

February 9, 2024

MEMO

TO: The Residents of the Town of Nottingham, NH

FROM: William Roy, Business Administrator, SAU #107

RE: Changes to the 2024-2025 Nottingham School District Warrant

The following is a notice of changes to the 2024-2025 Nottingham School District Warrant that was made at the Deliberative Session on February 7, 2024.

Please note that the budget committee has yet to vote on the amendment made at the Deliberative Session at the time of the annual report printing.

Warrant Article number 2 (Citizen Petition Warrant Article) was amended from the floor and voted in the affirmative to read:

ARTICLE #2

Shall the Nottingham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling ~~Sixteen Million, Six Hundred Sixty-Three Thousand, Four Hundred Forty-Two Dollars (\$16,663,442)~~ **Sixteen Million, Seven Hundred Four, Two Hundred One Dollars (\$16,704,201.31)** Should this article be defeated, the default budget shall be Sixteen Million, Five Hundred Seventeen Thousand, One Hundred Seventy-Two Dollars (\$16,517,172), which is the same as last year, with certain adjustments required by previous action of the Nottingham School Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

The operating budget warrant does not include appropriations contained in any other warrant articles.

~~The School Board met on January 17, 2024 and recommended a proposed budget of \$16,666,442 by a 5-0 vote.~~
The School Board met on February 7, 2024 and recommended a proposed budget of \$16,704,201 by a 4-0 vote.

Subsequently, the Budget Committee made a reduction of \$3,000 and on January 18, 2024 voted to recommend a proposed budget of \$16,663,442, by a 6-5 vote.

~~The estimated tax impact if this article passes is \$15.47 per \$1,000.~~

The estimated tax impact if this article passes is \$15.52 per \$1,000.

The estimated tax impact if this article does not pass is \$15.31 per \$1,000.

The State of New Hampshire

To the Inhabitants of the School District of the Town of Nottingham qualified to vote in district affairs:

First Session of the Annual Meeting (Deliberative):

You are hereby notified to meet at the Nottingham School, 245 Stage Road in Nottingham, New Hampshire on **Wednesday the 7th of February 2024, at 6:00 p.m.** This session shall consist of explanation, discussion, and debate of warrant articles 1 to 6. Warrant articles may be amended subject to the following limitations: (a) Warrant articles whose wording is prescribed by law shall not be amended; (b) Warrant articles that are amended shall be placed on the official ballot for final vote on the main motion as amended, and (c) No warrant article shall be amended to eliminate the subject matter of the article.

Second Session of the Annual Meeting (Voting):

FURTHER: You are hereby notified to meet at the Nottingham School, 245 Stage Road in Nottingham, New Hampshire on **Tuesday, the 12th day of March 2024**, to vote by official ballot on Articles 1 to 6, as amended. Polls open at 7:00 a.m. and remain open continually until 7:00 p.m. to act upon the following articles:

ARTICLE #1

To choose the following School District Officers:

- | | |
|--------------------------|-----------------|
| a) School Board Member | Term of 3 Years |
| b) School Board Member | Term of 3 Years |
| c) School District Clerk | Term of 3 Years |

ARTICLE #2

Shall the Nottingham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling Sixteen Million, Six Hundred Sixty-Three Thousand, Four Hundred Forty-Two Dollars (\$16,663,442)? Should this article be defeated, the default budget shall be Sixteen Million, Five Hundred Seventeen Thousand, One Hundred Seventy-Two Dollars (\$16,517,172), which is the same as last year, with certain adjustments required by previous action of the Nottingham School Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

The operating budget warrant does not include appropriations contained in any other warrant articles.

The School Board met on January 17, 2024 and recommended a proposed budget of \$16,666,442 by a 5-0 vote.

Subsequently, the Budget Committee made a reduction of \$3,000 and on January 18, 2024 voted to recommend a proposed budget of \$16,663,442, by a 6-5 vote.

The estimated tax impact if this article passes is \$15.47 per \$1,000.

The estimated tax impact if this article does not pass is \$15.31 per \$1,000.

ARTICLE #3

To see if the Nottingham School District will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Building Repair Capital Reserve Fund previously established. Current balance on 12/31/23 is \$266,648.37. (Majority vote required)

(*Anticipated deposit of \$80,885.65 from FY23 unreserved fund balance and an anticipated withdrawal of \$138,810.21 for the replacement of the Nottingham School Gymnasium and Cafeteria flat roof, making the anticipated balance as of 6/30/2024 \$208,723.81).

*The School Board recommends this appropriation by a 5-0 vote.
The Budget Committee recommends this appropriation by a 10-1 vote.
The estimated tax impact if this article passes is \$ 0.06 per \$1,000.
The tax impact if this article does not pass is \$0.00 per \$1,000.*

ARTICLE #4

To see if Nottingham School District will vote to raise and appropriate the sum of up to Twenty-Five Thousand Dollars (\$25,000) to be added to the Textbook Capital Reserve Fund previously established? This sum is to come from June 30, 2024 unassigned fund balance available for transfer on July 1, 2024. No additional amount to be raised by taxation. Current balance on 12/31/23 is \$11,925.96. (Majority vote required)

*The School Board recommends this appropriation by a 5-0 vote.
The Budget Committee recommends this appropriation by a 7-4 vote.
There is no additional tax impact if this article passes.*

ARTICLE #5

To see if the Nottingham School District will vote to raise and appropriate the sum of up to Twenty-Five Thousand Dollars (\$25,000) to be added to the Special Education Capital Reserve Fund previously established? This sum is to come from June 30, 2024 unassigned fund balance available for transfer on July 1, 2024. No additional amount to be raised by taxation. Current balance on 12/31/23 is \$173,394.88. (Majority vote required)

*The School Board recommends this appropriation by a 5-0 vote.
The Budget Committee recommends this appropriation by an 11-0 vote.
There is no additional tax impact if this article passes*

ARTICLE #6

To see if the Nottingham School District will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1-c to be known as the Tuition Capital Reserve Fund for the purpose of unanticipated student tuition costs and further raise and appropriate the sum of up to Twenty Thousand Dollars (\$20,000) to be placed in the fund, with such amount to be funded from the June 30, 2024 year-end unassigned fund balance available for transfer on July 1, 2024 and further to appoint the School Board as agents to expend from the fund. (Majority vote required)

*The School Board recommends this appropriation by a 5-0 vote.
The Budget Committee recommends this appropriation by a 10-1 vote.
There is no additional tax impact if this article passes.*

Given under our hands at said Nottingham this the _____ day of January, 2024.

Susan Levenson
Susan Levenson (Jan 22, 2024 15:37 EST)
Karyl Roberts Martin
Karyl Roberts Martin (Jan 22, 2024 12:10 EST)
Megan Sebasco
Megan Sebasco (Jan 22, 2024 12:18 EST)
A true copy of Warrant-Attest:

Danielle Roy
Danielle Roy (Jan 22, 2024 12:12 EST)
School Board

Susan Levenson
Susan Levenson (Jan 22, 2024 15:37 EST)
Karyl Roberts Martin
Karyl Roberts Martin (Jan 22, 2024 12:10 EST)
Megan Sebasco
Megan Sebasco (Jan 22, 2024 12:18 EST)

Danielle Roy
Danielle Roy (Jan 22, 2024 12:12 EST)
School Board

I certify that on the 29 day of January, 2024, I posted a copy of the written warrant attested by the School Board of said District at the place of the meeting within name and a like attested copy at Nottingham School, Nottingham Town Hall, and School Administrative Unit 107, all being a public place in said District.

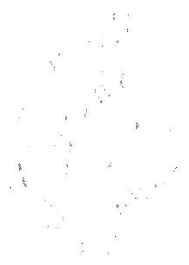
William Roy
William Roy
SAU #107

January 29, 2024

Personally appeared the said William Roy and made oath the above certificate by William Roy signed is true.

Before me Ellen N. White
Notary Public

My Commission Expires:
ELLEN N. WHITE
NOTARY PUBLIC
MY COMMISSION EXPIRES
FEBRUARY 6, 2024





New Hampshire
Department of
Revenue Administration

2024
MS-27

Proposed Budget
Nottingham Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2024 to June 30, 2025

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1/29/24

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
<u>Michael Kelly Chair</u> Michael Kelly Chair, Michael P. Kelly (Jan. 29, 2024 16:01 EST)	<u>Chair</u> Michael P. Kelly	<u>[Signature]</u>
<u>[Signature]</u> Cynthia McLaughlin (Jan. 29, 2024 21:00 EST)		
<u>John Decker</u> John Decker (Jan. 29, 2024 15:52 EST)		
<u>[Signature]</u> Charles Fife (Jan. 29, 2024 16:02 EST)		
<u>Steven Walsh</u> Steven Walsh (Jan. 29, 2024 15:54 EST)		
<u>[Signature]</u> Margaret [Signature] (Jan. 29, 2024 15:14 EST)		

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Instruction								
1100-1199	Regular Programs	02	\$8,768,958	\$9,063,732	\$9,183,948	\$0	\$9,183,948	\$0
1200-1299	Special Programs	02	\$2,024,014	\$2,248,079	\$2,573,555	\$0	\$2,573,555	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	02	\$55,342	\$74,437	\$88,040	\$0	\$88,040	\$0
1500-1599	Non-Public Programs	02	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	02	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
	Instruction Subtotal		\$10,848,314	\$11,386,248	\$11,845,543	\$0	\$11,845,543	\$0
Support Services								
2000-2199	Student Support Services	02	\$777,377	\$769,564	\$875,313	\$0	\$875,313	\$0
2200-2299	Instructional Staff Services	02	\$542,214	\$601,920	\$589,398	\$0	\$589,398	\$0
	Support Services Subtotal		\$1,319,591	\$1,371,484	\$1,464,711	\$0	\$1,464,711	\$0
General Administration								
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	02	\$36,994	\$41,654	\$98,611	\$0	\$95,611	\$3,000
	General Administration Subtotal		\$36,994	\$41,654	\$98,611	\$0	\$95,611	\$3,000



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services	02	\$469,815	\$609,966	\$535,369	\$0	\$535,369	\$0
2320-2399	All Other Administration		\$47,035	\$30,001	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	02	\$374,488	\$433,398	\$421,960	\$0	\$421,960	\$0
2500-2599	Business	02	\$0	\$0	\$221,453	\$0	\$221,453	\$0
2600-2699	Plant Operations and Maintenance	02	\$809,477	\$745,714	\$712,680	\$0	\$712,680	\$0
2700-2799	Student Transportation	02	\$933,330	\$1,075,744	\$1,144,158	\$0	\$1,144,158	\$0
2800-2999	Support Service, Central and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Executive Administration Subtotal		\$2,634,145	\$2,894,823	\$3,035,620	\$0	\$3,035,620	\$0
Non-Instructional Services								
3100	Food Service Operations	02	\$173,326	\$194,952	\$211,957	\$0	\$211,957	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$173,326	\$194,952	\$211,957	\$0	\$211,957	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$71,870	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal		\$0	\$71,870	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal		\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0	\$0	\$0
	Other Outlays Subtotal		\$0	\$0	\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	02	\$37,851	\$0	\$10,000	\$0	\$10,000	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
	Fund Transfers Subtotal		\$37,851	\$0	\$10,000	\$0	\$10,000	\$0
Total Operating Budget Appropriations					\$16,666,442	\$0	\$16,663,442	\$3,000



Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	03 <i>Purpose: Add to CRF</i>	\$50,000	\$0	\$50,000	\$0
5251	To Capital Reserve Fund	04 <i>Purpose: Textbook CRF</i>	\$25,000	\$0	\$25,000	\$0
5251	To Capital Reserve Fund	05 <i>Purpose: Special Ed. CRF.</i>	\$25,000	\$0	\$25,000	\$0
5251	To Capital Reserve Fund	06 <i>Purpose: Tuition CRF</i>	\$20,000	\$0	\$20,000	\$0
Total Proposed Special Articles			\$120,000	\$0	\$120,000	\$0



New Hampshire
Department of
Revenue Administration

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Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended) (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



New Hampshire
 Department of
 Revenue Administration

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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2024	School Board's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
Local Sources					
1300-1349	Tuition	02	\$19,350	\$30,000	\$30,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	02	\$1,500	\$10,000	\$10,000
1600-1699	Food Service Sales	02	\$55,000	\$65,000	\$65,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	02	\$1,000	\$1,000	\$1,000
Local Sources Subtotal			\$76,850	\$106,000	\$106,000
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	02	\$125,000	\$100,000	\$100,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	02	\$2,100	\$2,100	\$2,100
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources	02	\$0	\$1,000	\$1,000
State Sources Subtotal			\$127,100	\$103,100	\$103,100



New Hampshire
 Department of
 Revenue Administration

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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2024	School Board's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
Federal Sources					
4100-4539	Federal Program Grants		\$0	\$0	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	02	\$27,000	\$27,000	\$27,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	02	\$30,000	\$30,000	\$30,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$57,000	\$57,000	\$57,000
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources	02	\$0	\$10,000	\$10,000
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05, 04, 06	\$0	\$70,000	\$70,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$80,000	\$80,000
Total Estimated Revenues and Credits			\$260,950	\$346,100	\$346,100



Budget Summary

Item	School Board Period ending 6/30/2025 (Recommended)	Budget Committee Period ending 6/30/2025 (Recommended)
Operating Budget Appropriations	\$16,666,442	\$16,663,442
Special Warrant Articles	\$120,000	\$120,000
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$16,786,442	\$16,783,442
Less Amount of Estimated Revenues & Credits	\$346,100	\$346,100
Less Amount of State Education Tax/Grant	\$3,510,482	\$3,510,482
Estimated Amount of Taxes to be Raised	\$12,929,860	\$12,926,860



Supplemental Schedule

1. Total Recommended by Budget Committee	\$16,783,442
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$16,783,442
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$1,678,344
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	
	\$18,461,786



Default Budget of the School District

Nottingham Local School

For the period beginning July 1, 2024 and ending June 30, 2025

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: _____

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Susan Levenson	School Board Chair	<u>Susan Levenson</u> Susan Levenson (Jan 26, 2024 15:34 EST)
Karyl Roberts Martin	School Board Vice Chair	<u>Karyl Martin</u> Karyl Martin (Jan 26, 2024 10:13 EST)
Megan Sebasco	School Board Member	<u>Megan Sebasco</u> Megan Sebasco (Jan 25, 2024 17:31 EST)
Lori Kilbreth	School Board Member	<u>Lori Kilbreth</u> Lori Kilbreth (Jan 28, 2024 13:01 EST)
Danielle Roy	School Board Member	<u>Danielle Roy</u> Danielle Roy (Jan 26, 2024 16:00 EST)

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
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For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$9,080,419	\$115,823	\$0	\$9,196,242
1200-1299	Special Programs	\$2,250,245	\$288,076	\$0	\$2,538,321
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$70,687	\$15,864	\$0	\$86,551
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$11,401,351	\$419,763	\$0	\$11,821,114
Support Services					
2000-2199	Student Support Services	\$769,947	\$106,897	\$0	\$876,844
2200-2299	Instructional Staff Services	\$586,434	\$11,997	\$0	\$598,431
Support Services Subtotal		\$1,356,381	\$118,894	\$0	\$1,475,275
General Administration					
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$71,655	\$0	\$0	\$71,655
General Administration Subtotal		\$71,655	\$0	\$0	\$71,655
Executive Administration					
2320 (310)	SAU Management Services	\$609,966	\$6,041	\$0	\$616,007
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$433,398	\$0	\$0	\$433,398
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$817,584	\$19,271	(\$71,870)	\$764,985
2700-2799	Student Transportation	\$1,075,744	\$64,042	\$0	\$1,139,786
2800-2999	Support Service, Central and Other	\$0	\$0	\$0	\$0
Executive Administration Subtotal		\$2,936,692	\$89,354	(\$71,870)	\$2,954,176
Non-Instructional Services					
3100	Food Service Operations	\$194,952	\$0	\$0	\$194,952
3200	Enterprise Operations	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal		\$194,952	\$0	\$0	\$194,952



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal		\$0	\$0	\$0	\$0
Other Outlays					
5110	Debt Service - Principal	\$0	\$0	\$0	\$0
5120	Debt Service - Interest	\$0	\$0	\$0	\$0
Other Outlays Subtotal		\$0	\$0	\$0	\$0
Fund Transfers					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$15,961,031	\$628,011	(\$71,870)	\$16,517,172



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
2200-2299	CBA, health and dental increases
1400-1499	Summer School was moved from the 1100s
2600-2699	One time expenditure
1100-1199	CBA, health and dental increases and Summer School was removed to the 1400s
2320 (310)	Teacher retirement rate
1200-1299	CBA, health and dental increases
2000-2199	CBA, health and dental increases
2700-2799	Contracted rates

SPECIAL SCHOOL DISTRICT MEETING MINUTES

On October 4, 2023, Ms. Dawn Fernald, School District Moderator called the meeting to order at 6:08 pm and led the audience in the Pledge of Allegiance.

She reviewed the rules of the meeting and announced that non-residents, Dr. Ronna HasBrouck, Superintendent, Mr. Bill Roy, Business Administrator, and Attorney, Ms. Alison Minutelli would be allowed to speak.

Ms. Fernald introduced the head table: School Board members, Ms. Susan Levenson, (Chair), Ms. Karyl Roberts, (Vice Chair), Ms. Megan Sebasco, Ms. Lori Kilbreth, Ms. Danielle Roy, Dr. Ronna HasBrouck, Superintendent, Mr. Bill Roy, Business Administrator, Mr. Michael Coltin, School District Clerk, and Attorney Ms. Alison Minutelli.

Budget Committee members, Mr. Owen Friend-Gray, Mr. Jeffery Morrison, Mr. Brent Tweed, Mr. Thomas Butkiewicz, Ms. Sandra Jones, and Ms. Charlotte Fyfe were introduced.

Ms. Fernald stated the purpose of the Special Meeting "held pursuant to RSA 197:3-a due to changes in the State's calculation of Adequacy Aid for the current fiscal year 2023-24."

Nottingham School District will receive additional \$186,310 that can be added to the current fiscal operating budget, plus \$65,000 will automatically go towards reducing the tax rate. Voters at this meeting must decide whether to approve the proposed warrant article.

The Moderator read the article.

Article 1:

Shall the school district raise and appropriate an additional sum of One Hundred Eighty-Six Thousand Three Hundred Ten Dollars (\$186,310) to be added to the 2023-2024 Operating Budget adopted by the District in March 2023 for the purpose of Building Maintenance, Technology for cyber security measures and equipment and Curriculum Materials; said funds to come from the increased education funding (adequacy aid) to be received from the State of New Hampshire for fiscal year 2023-2024 and not from general taxation.

The School Board recommends this appropriation by a 5-0 vote.

The Budget Committee does not recommend this appropriation by a 6-5 vote.

There is no additional tax impact if this article passes.

Ms. Karyl Martin moved the motion, seconded by Ms. Megan Sebasco.

Ms. Levenson explained that Adequacy Aid is an annual grant designed to support the cost of providing an "adequate education" to all New Hampshire students. It's calculated based on the average daily membership of the local school district. Additional aid is provided based on

2023 SCHOOL DELIBERATIVE SESSION MINUTES

At 6:00 pm on February 8, 2023, Ms. Bonnie Winona MacKinnon, School District Moderator, called the meeting to order and led the audience in the Pledge of Allegiance. She reviewed the Rules of Procedure for the meeting and announced that she would permit several non-residents from the school district to speak to the warrant articles should the need arise. (An * is by their names).

She introduced the front table: Mr. Michael Coltin, School District Clerk, Mr. Timothy Koumrian*, Superintendent of Schools, Mr. Ronald Campo*, Business Administrator, Attorney Allison Minutelli*, School District Legal Counsel. School Board Members: Ms. Susan Levenson, (Chair), Ms. Megan Sebasco, (Vice Chair), Ms. Lori Kilbreth, Ms. Kathryne Brosnan, and Ms. Karyl Martin. Mr. Christopher Sousa* Principal, Mr. Jeffrey Hoellrich*, Assistant Principal, Ms. Sara Wotton, Curriculum Director, and Ms. Kathryn Duncan*, Student Services Director. Representing the Nottingham Teachers' Association were Ms. Michelle Jeannotte* and Mr. Christopher Arnold*, who were in the audience.

The Moderator introduced Budget Committee members: Ms. Michelle King, (Chair), Mr. John Decker, (Vice Chair), Ms. Sandra Jones, Mr. Thomas Butkiewicz, Mr. Jeffrey Morrison, Mr. Michael Kelly, and Mr. Owen Friend-Gray.

School Board members made a Power Point presentation. Ms. Levenson highlighted the year in review that included:

- Worked with Board of Selectman to renovate the old town hall for use as the new SAU 107 office
- Renovations were made in the school to add a preschool classroom and offices for the Student Services Department.
- Hired a Superintendent, Business Administrator, Bookkeeper, and a Student Services Director.
- Transition Committee worked diligently to plan for the transfer to the new SAU.
- Continued to be recognized for Response to Instruction, (RTI), framework.
- Maintained program to address "summer slide."
- Contracted with the New England School Development Council, (NESDEC), to provide enrollment projections and Special Education census.

Ms. Levenson also thanked the Budget Committee, the SAU, School Administration and Staff, School Board Members, the Nottingham PTA, the Nottingham Community, and Volunteers for all their work.

Superintendent Koumrian explained that this is the first year as a single district SAU that serves students K-12, and students ranging in ages from 3 -22. The district contracts with Coe Brown and Dover High School for Nottingham.

Ms. Brosnan spoke about the Preschool Program, which is in its first year in Nottingham after moving from Northwood. Classroom renovations were made in the school. There are two sessions for students; a morning session for 3-year-old students, and an afternoon session for 4-year-old students. Students in the program received direct services from teachers and staff. There are 30 students enrolled as of January 2023. (12 Three-year olds and 18 four-year olds). Approximately 50% of students are identified.

Ms. Kilbreth stated enrollment in the school is 516 as of November 2022. High School enrollment is 294 students: Dover High School 96; Coe Brown 181, Pinkerton Academy 1; Portsmouth High School 1, Home Schooled 14, and Alternative Education 1.

Ms. Martin provided budget comparisons between the Default Budget, \$15,509,096, and the Proposed Operating Budget, \$15,613,991. The Default Budget is \$356,764 representing a 2.4% increase over the 2023. The proposed Operating Budget is a 3.1% increase; a difference of \$104,895 over the Default.

She explained the reasons for the increase:

- Contractual increases including the new paraprofessional collective bargaining agreement.
- Increased Special Education costs by 5.22%
- Increase in tuition at Coe Brown by 3.96%
- Dover High School estimated tuition increase by 4%
- Utility cost increases, (electricity and propane).
- Transportation costs to increase 3.5% per year. (This is the 1st year of a 5-year contract).

Ms. Martin announced some of the minimized budget increases: the use of Covid funds, (grant), for technology and other one-time expenses; Textbook Reserve fund will be used to purchase ELA and science curriculum materials; Health insurance costs increased by 0.2%, Guaranteed Maximum Rate; RFP, (Request for Proposal), for propane contract, and a negotiated long-term transportation to reduce annual increases.

Ms. Sebasco commented on future budget considerations that include: additional maintenance as the school ages; many areas in the school have been repurposed and renovated to provide needed instruction and student services; and issues with the heating system that will require repairs and replacement of some components.

Regarding the Capital Improvement Fund, (CIP), the School Board participates on this Town Committee to look at projects over a six-year span so they can budget and plan and budget accordingly. She provided a projected timetable for upcoming projects:

- 2023 – Flat roof over gym and cafeteria (Capital Reserve)
- 2023 – Science classrooms (Warrant article)
- 2023 – Pave road and sidewalks around building
- 2023 – Build wheelchair ramp, (funds/Capital reserve)
- 2024 - Re-shingle pitched roof, (Warrant article/Capital Reserve)
- 2025 – Roof air handler, gym/cafe (2), (Capital Reserve/operating budget)
- 2026 – Future Space Needs (TBD)
- 2027 – Repave main parking lot (Capital Reserve)
- 2028 – Emergency generator (Warrant article)

Mr. Campo presented a slide with information pertaining to the potential tax impact from the proposed Operating Budget for home values. He noted that the Education Property Tax Rate is set by the state.

Estimated **additional tax** impact \$1.20 per \$1,000

Estimated **total tax** impact \$14.50 per \$1,000 (Local school tax rate)

Estimated **total tax** impact \$1.72 per \$1,000. (State Education Tax Rate)

- \$200,000 Home Value: \$240 est. Addit. tax; \$2900 est.; Local school tax rate, \$344 State Education tax rate; total \$3200.
- \$300,00 Home Value: \$360 est. Addit. tax; \$4350 est.; Local school tax rate, \$516 State Education tax rate; Total \$4866.
- \$400,000 Home Value: \$480 est. Addit. tax; \$5800 est.; est. Local school tax rate, \$688 State Education tax rate; Total \$6488
- \$500,000 Home Value: \$600 est. Addit. tax; \$7250 est.; est. Local school tax, \$860 State Education tax rate; Total \$8110
- \$600,000 Home Value: \$720 est. Addit. tax; \$8700 est.; est. Local school tax, \$1,032 State Education tax rate; Total \$9732

Ms. Winona McKinnon read the Warrant to the audience:

“To the Inhabitants of the School District of the Town of Nottingham qualified to vote in district affairs:

First Session of the Annual Meeting (Deliberative):

You are hereby notified to meet at the Nottingham School, 245 Stage Road in Nottingham, New Hampshire on Wednesday the 8th of February 2023, at 6:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles 1 to 10. Warrant articles may be amended subject to the following limitations: (a) Warrant articles whose wording is prescribed by law shall not be amended; (b) Warrant articles that are amended shall be placed on the

official ballot for final vote on the main motion as amended, and c) No warrant shall be amended to eliminate the subject matter of the article.”

Second Session of the Annual Meeting (Voting)

“FURTHER: You are hereby notified to meet at the Nottingham School, 245 Stage Road in Nottingham, New Hampshire on Tuesday, March 14, 2023, to vote by official ballot on Articles 1 to 10, as amended. Polls open at 7:00 am and remain open until 7:00 pm to act upon the following articles:

ARTICLE #1

To choose the following School District Officers:

- | | |
|------------------------------|-----------------|
| a) School Board Member | Term of 3 Years |
| b) School Board Member | Term of 3 Years |
| c) School District Moderator | Term of 3 Years |
| d) School District Treasurer | Term of 3 Years |

Ms. Winona MacKinnon stated that Article 1 will be voted on March 14, 2023; and there would not be any discussion.

She read Article 2.

ARTICLE #2

Shall the Nottingham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling Fifteen Million, Six Hundred Thirteen Thousand, Nine Hundred Ninety-One Dollars (\$15,613,991)? Should this article be defeated, the default budget shall be Fifteen Million, Five Hundred Nine Thousand, Ninety-Six Dollars (\$15,509,096), which is the same as last year, with certain adjustments required by previous action of the Nottingham School Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

The operating budget warrant does include appropriations contained in any other warrant articles.

The School Board recommends this appropriation by a 5 – 0 vote.

The Budget Committee recommends this appropriation by a 6 – 4 vote.

The estimated tax impact if this article passes is \$14.50 per \$1,000.

The estimated tax impact if this article does not pass is \$14.38 per \$1,000.

Ms. King provided a summary by line item of the proposed budget, FY 23 vs FY 24, the difference between FY 23 and FY 24; and the percent change between FY 23 vs FY 24.

At the conclusion of Ms. King's presentation, Ms. Winona MacKinnon opened the floor for discussion. Ms. King thanked the school board and administration for their hard work in putting together the budget.

Mr. Butkiewicz also complimented the school board for their voluntary compliance with the 4% tax cap that was passed at last year's town Deliberative Session. He also thanked the administration for including the estimated state tax rate into the total tax impact statement.

With no further discussion, the Moderator placed the warrant on the ballot as written. Ms. Sebasco moved to invoke RSA: 40:13IV to restrict reconsideration. Seconded by Ms. Martin. Passed by majority vote.

The Moderator read Article 3.

ARTICLE #3

Shall the Nottingham School District approve the cost items included in the collective bargaining agreement reached between the Nottingham Teacher Association and the Nottingham School Board which calls for the following increases in salaries and benefits, at the current staffing levels, over those paid in the prior fiscal year;

Year	Estimated Increase over the previous year
2023-2024	\$88,860
2024-2025	\$83,014
2025-2026	\$100,336

And to raise and appropriate the sum of \$88,860 for the 2023-2024 fiscal year, such sum representing the additional costs attributed to the negotiated increase in salaries and benefits over those of appropriation at current staffing levels paid in prior fiscal year? (Majority vote required)

The School Board recommends this appropriation by a 5-0 vote.

The Budget Committee recommends this appropriation by a 4-3-3 vote.

The estimated tax impact if this article passes is \$0.11 per \$1,000.

The Tax impact if this article does not pass is \$0.00 per \$1,000.

Ms. Kilbreth explained that the proposed contract salary increases would be: 2% in Year 1; 2% in Year 2; and 2.25% in Year 3. The proposed contract includes extra-curricular stipends, a change in longevity, an increase in the Health Insurance Buyout Option, an increase in the district's contribution to Tax Sheltered Annuity, and an additional high deductible insurance plan option with a Health Savings Account.

Mr. Butkiewicz presented an amendment to Article 3, by adding: "This agreement was negotiated in secret, disregarding the will of the voters, who in 2022 approved a warrant article that all such negotiations be open to the public."

Upon conferring with Attorney Minutelli, the Moderator refused to allow consideration of the amendment. Mr. Butkiewicz disputed the attorney's opinion.

Mr. Brent Tweed moved, and seconded by Mr. Michael Kelly; to overrule the Moderator's decision. Ms. Winona MacKinnon called for a vote. The motion to overrule was defeated 16 Yes and 46 No.

The Moderator moved Article 3 to the ballot as written. Ms. Kilbreth moved to invoke RSA 40:13IV to restrict reconsideration; seconded by Ms. Sebasco. Voters approved.

The Moderator read Article 4.

ARTICLE #4

Shall the Nottingham School District, if Article #3 is defeated, authorize the Nottingham School Board to call one special meeting, at its option, to address Article #3 cost items only? (Majority vote required).

The School Board recommends this article by a 5-0 vote.

Ms. Winona MacKinnon moved Article #4 to the ballot. Ms. Kilbreth moved to invoke RSA 40:13IV to restrict reconsideration. Seconded by Ms. Sebasco. Voters approved.

Ms. Winona MacKinnon read Article #5.

ARTICLE #5

To see if the Nottingham School District will vote to raise and appropriate the sum of Seventy-One Thousand, Eight Hundred Seventy Dollars (\$71,870) for the purpose of the renovation of two (2) science classrooms at the Nottingham School. (Majority vote required).

The School Board recommends this appropriation by a 5-0 vote.

The Budget Committee recommends this appropriation by a 7-3 vote.

The estimated tax impact if this article passes \$0.09 per \$1,000.

Ms. Levenson stated that the science labs require updates and repairs that include the replacement of broken storage cupboards, replacement of sinks, repairs to lab countertops and electrical outlets so that lab work can be done on the lab counters.

With no further discussion, the Moderator moved Article #5 to the ballot. Ms. Levenson moved to invoke RSA 40:13IV to restrict reconsideration. Seconded by Ms. Brosnan. Voters approved.

Ms. Winona Mackinnon read Article #6.

ARTICLE #6

To see if the Nottingham School District will vote to raise and appropriate up to the sum of One Hundred Forty Thousand Dollars (\$140,000) to be added to the Building Capital Reserve Fund previously established? The sum is to come from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. No additional amount to be raised by taxation. Current balance on 11/30/22 is \$208,537.38* (Majority vote required).

(*50,000 will be added to the current balance prior to the vote with an anticipated withdrawal of \$141,240 for the replacement of the Nottingham School Gymnasium and Cafeteria flat roof, making the anticipated balance \$117,297.38)

The School Board recommends this appropriation by a 5-0 vote.

The Budget Committee recommends this appropriation by an 8-0-2 vote.

There is no additional tax impact if this article passes.

Ms. Sebasco stated that this article supports an aging building. The flat roof over the gym and cafeteria needs to be replaced due its age and leaks. The school's HVAC system will be updated in phases, and any other emergency repairs.

With no further discussion, Ms. Winona McKinnon moved Article #6 to the ballot. Ms. Sebasco moved to restrict reconsideration under RSA 40:13IV. Seconded by Ms. Brosnan. Voters approved.

The Moderator read Article #7.

ARTICLE #7

To see if the Nottingham School District will vote to raise and appropriate up to the sum of Fifteen Thousand Dollars (15,000) to be added to the Textbook Capital Reserve Fund previously established? The sum is to come from June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. No additional amount to be raised by taxation. Current balance on 11/30/22 is \$40,999.05. (Majority vote required)

The School Board recommends this appropriation by a 5-0 vote.

The Budget Committee recommends this appropriation by a 7-3 vote.

There is no additional tax impact if this article passes.

Ms. Martin stated that this article supports the curriculum review cycle, and prevents budget spikes as programs are not purchased every year.

With no further discussion, Ms. Winona MacKinnon moved Article #7 to the ballot. Ms. Martin moved to restrict reconsideration under RSA 40:13IV. Seconded by Ms. Kilbreth. Voters approved.

The Moderator read Article #8.

ARTICLE #8

To see if the Nottingham School District will vote to raise and appropriate up to the sum of Twenty Thousand Dollars (\$20,000) to be added to the Special Education Capital Reserve Fund previously established? This sum is to come from June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. No additional amount to be raised by taxation. Current balance on 11/30/22 is \$158,022.95*. (Majority vote required).

(*\$10,000 will be added to the current balance prior to the vote, making the anticipated balance \$168,022.95

The School Board recommends this appropriation by a 5-0 vote.

The Budget Committee recommends this appropriation by an 8-0-2 vote.

There is no additional tax impact if this article passes.

Ms. Kilbreth explained that funding from this Article can be used for unexpected expenses related to student needs; such as a student(s) moving into the school district with special education requirements. Costs could be substantial.

With no further discussion, the Moderator moved Article #8 to the ballot. Ms. Kilbreth moved to restrict reconsideration under RSA 40:13IV. Seconded by Ms. Levenson. Voters approved.

Ms. Winona MacKinnon read Article #9.

ARTICLE #9

To see if the Nottingham School District will vote to raise and appropriate up to the sum of Five Thousand Dollars (\$5000) to be added to the Grounds Capital Reserve Fund previously established? This sum is to come from June 30, 2023 unassigned fund balance available for

transfer on July 1, 2023. No additional amount to be raised by taxation. Current balance on 11/30/2022 is \$88,715.43*. (Majority vote required).

(*\$10,000 will be added to the current balance prior to the vote, making the anticipated balance \$98,715.43).

The School Board recommends this appropriation by a 5-0 vote

The Budget Committee recommends this appropriation by a 7-3 vote.

There is no additional tax impact if this article passes.

Ms. Brosnan stated that funds can be used for paving and other grounds improvement initiatives. Some costs of unexpected expenses relative to the playground, athletic fields, and school grounds can be offset.

With no further discussion on this article, Ms. Winona MacKinnon moved Article 9 to the ballot. Ms. Levenson moved to restrict reconsideration of Article 9 under RSA 40:13IV. Seconded by Ms. Brosnan. Voters approved.

Th Moderator read Article 10.

ARTICLE #10

Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a budget that increase the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 4%? (A 3/5 Majority Vote required). By Citizen Petition

Mr. Butkiewicz spoke in favor of the article claiming out of control spending by the school board; but also appreciated the school board voluntarily complying with the tax cap with this year's budget.

Mr. Doug Bates attempted to propose an amendment. Prior to bringing it to the floor, the Moderator consulted with the School District Attorney. She determined that the proposed amendment had statutory language that was not allowed. She stated the legislature debated the wording and decided against it. As a result, Ms. Winona MacKinnon ruled the proposed amendment out of order.

Mr. Brent Tweed spoke in favor of the Article, and urged voters to support it.

Ms. Kamee Leshner proposed an amendment to change the 4% cap to 10%. Seconded by Ms. Susan Jackson-Rafter.

Ms. Leshner commented that she didn't want to see 10% spending, but felt it would give the school board more flexibility in budgeting.

The Moderator consulted with the School District Attorney who said the proposed amendment was permissible.

Mr. Tweed spoke against the 10% amendment stating it "was way too much."

Several speakers spoke in opposition of the amendment.

Ms. Christine Dabrieo spoke in favor of the amendment, expressing concern for future increases in high school tuition, transportation, fuel costs and inflation.

Ms. Sandra Jones called the question, ending debate. Seconded by Mr. Owen Friend-Gray.

The Moderator called for a vote on the amendment: The motion passed. 46 Yes and 20 No. (Article 10 was amended to 10%).

Mr. Tweed made a motion to amend Article 10, to lower the 10% tax cap to 6%, as a compromise. Mr. Michael Kelly seconded.

The Moderator called for a vote to amend the 10% tax cap to 6%. The vote on this amendment failed: 16 Yes and 31 No.

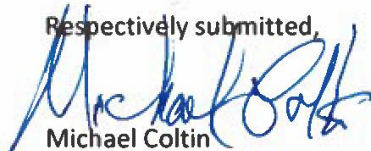
The wording in Article 10 remains the same. The percentage is amended to 10%.

The Moderator moved Article 10, as amended, to the ballot. Ms. Leshner made a motion to restrict reconsideration under RSA 40:13IV. Seconded by Ms. Jackson-Rafter. Voters approved.

Mr. John Decker moved to adjourn the meeting. Seconded by Ms. Sandra Jones. Voters approved the motion.

The meeting was adjourned at 8:14 pm.

Respectively submitted,

A handwritten signature in blue ink, appearing to read "Michael Coltin", is written over the typed name.

Michael Coltin

School District Clerk

NOTTINGHAM SCHOOL FINANCIAL REPORTS

AUDITOR'S REPORT



Sheryl A. Pratt, CPA**

Michael J. Campo, CPA, MACCY

Sylvia Y. Petro, CPA, CFE, MSA**

** Also licensed in Vermont

January 25, 2024

Members of the School Board
Nottingham School District
103 Stage Road
Nottingham, NH 03290

To the Members of the School Board:

This is to advise you that as of January 25, 2024, the audit of the financial statements for the year ending June 30, 2023, has been substantially completed and we are in the process of finalizing the audit. A completed audit report will be sent to you by the end of February 2024.

Sincerely,

Sheryl A. Pratt, CPA
Director

PLODZIK & SANDERSON, P.A.
Certified Public Accountants

193 North Main Street,
Concord, New Hampshire, 03301
603-225-6996

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170 South River Road, Suite 103,
Bedford, New Hampshire, 03110
603-645-5254

2023/2024 FINANCIAL STATEMENTS

Nottingham School District Trust Fund Balances

Fiscal Year 2023

Trust Fund Name	Beginning Balance			Ending Balance	
	7/1/2022	Deposits	Withdrawals	Interest	6/30/2023
Nottingham School District Building Repairs	\$207,477.99	\$50,000.00	\$0.00	\$4,974.09	\$262,452.08
Nottingham School Grounds Improvement	\$88,264.75	\$10,000.00	\$0.00	\$1,985.42	\$100,250.17
Nottingham School District Special Education	\$157,220.18	\$10,000.00	\$0.00	\$3,445.95	\$170,666.13
Nottingham School District Textbook Reserve	\$40,790.77	\$0.00	\$0.00	\$863.98	\$41,654.75
TOTAL	\$493,753.69	\$70,000.00	\$0.00	\$11,269.44	\$575,023.13

**Nottingham School District
Operating Account
Treasurer/Cash Flow Report FY2022-2023**

Month	<u>Actual/Projected</u> Cash In-Flow	<u>Actual/Projected</u> Cash Out-Flow	<u>Accounting</u> G/L Balance	<u>Bank Statement</u> Balance
Beginning - Actual			Cash Position 1,149,399.02	
Jul 31 - Actual	969,268.81	315,082.48	1,803,585.35	1,271,531.10
Aug 31 - Actual	1,989,703.13	2,349,311.38	1,443,977.10	3,106,461.17
Sept 30 - Actual	1,534,555.98	758,431.42	2,220,101.66	2,431,393.82
Oct 31 - Actual	975,999.07	994,831.28	2,201,269.45	2,567,531.90
Nov 30 - Actual	1,606,356.19	857,427.07	2,950,198.57	3,012,006.80
Dec 31 - Actual	1,729,065.41	1,513,325.99	3,165,937.99	3,151,943.57
Jan 31 - Actual	1,279,518.53	2,417,696.08	2,027,760.44	2,380,302.09
Feb 28 - Actual	571,128.81	995,395.07	1,603,494.18	1,975,795.53
Mar 31 - Actual	2,201,704.12	1,403,657.35	2,401,540.95	2,316,563.99
Apr 30 - Actual	804,787.50	1,363,808.13	1,842,520.32	2,390,013.51
May 31 - Actual	1,303,168.01	1,470,614.01	1,675,074.32	2,271,693.75
Jun 30 - Actual	1,051,302.41	1,797,295.27	929,081.46	1,161,537.70
Annual Totals	<u><u>16,016,557.97</u></u>	<u><u>16,236,875.53</u></u>		

Prepared by:

Bill Roy
Business Administrator

NOTTINGHAM SCHOOL SALARY REPORT

Earnings History 07/01/2022 – 06/30/2023

Mary D Ainscow	Substitute Teacher	\$9,650.00
Stephanie Allen	Teacher	\$57,986.00
Caryn A Anderson	Coach	\$1,000.00
Julie Anderson	Coach, Substitute Teacher	\$2,250.00
Christopher J Arnold	Teacher	\$75,970.00
Hayley E Arseneault	School Board Secretary	\$2,095.00
Jennifer D Bachhuber	Principal's Secretary, Substitute Coordinator	\$39,516.63
Susan Bascom	Treasurer	\$2,000.00
Bethany Behl	Teacher	\$72,372.00
Melissa K Behr	Paraprofessional	\$24,111.55
Erlinde A Beliveau	Occupational Therapist	\$63,668.00
Elissa L Bellerose	Paraprofessional	\$26,897.47
Melissa J Bielat	Substitute Nurse	\$300.00
Lynn Bissell	Substitute Teacher	\$2,400.00
Rebecca Bordonaro	Teacher	\$65,513.00
Shirley J Brackett	Paraprofessional	\$30,447.68
Melanie J Breault	Teacher	\$68,619.00
Rosemary Breslin-Dawson	Teacher	\$1,750.00
Kathryne M Brosnan	School Board Member	\$2,400.00
Katherine A Brown	Paraprofessional	\$28,802.05
Sarah E Brown	Substitute Teacher	\$31,224.47
Scott G Brown	Maintenance Director	\$61,831.16
Emilie Buchanan	Substitute Teacher	\$2,300.00
Jennifer A Buck	Paraprofessional	\$24,095.52
Lisa M Burke	Teacher	\$60,346.00
Charles W Burnham	Food Service Director	\$50,378.12
Kimberly D Burnham	Teacher	\$73,055.00
Rebecca M Buzzell	Teacher	\$68,425.13
Ronald Campo	Business Administrator	\$39,643.38
Michelle M Carbo	Substitute Teacher	\$22,070.15
Jessica L Carbone	Substitute Teacher	\$8,300.00
Stasia E Cardillo	School Nurse	\$66,094.00
Samuel J Castles	Substitute Teacher	\$950.00
Americus J Clarke	Substitute Teacher	\$3,713.59
Kristen A Cloutier	Teacher	\$71,332.00
Lauren E Conroy	Paraprofessional	\$28,887.45
Katherine Conway-Frangione	Teacher	\$6,750.00
Jennifer T Cote	Teacher	\$78,840.00
Patricia L Coulombe	Paraprofessional	\$33,978.08
Debra A Cowan	Substitute Teacher	\$200.00
Stephanie E Cox	School Board Secretary	\$100.00
Wayne G Croteau	Paraprofessional	\$28,340.60
Samantha Delisle	Food Service Worker	\$784.88

Richard Demasky Jr	Custodian	\$34,681.00
Mychele Demers	Paraprofessional	\$30,221.68
Daniel J Doherty	Paraprofessional	\$34,566.88
Suzanne V Dolan	Teacher	\$82,500.00
Tracy J Dubois	Paraprofessional	\$33,788.79
Laurie A Ducharme	Teacher	\$71,872.00
Kathryn Duncan	Director of Student Services	\$92,444.44
Katherine A Dunnigan	Substitute Teacher	\$9,000.00
Sarah D Dvorak	Speech / Language Pathologist	\$65,078.04
Erin K Elwood	Teacher	\$78,440.00
Kama B English	Paraprofessional	\$23,622.49
Teresa M Enos	Paraprofessional	\$26,199.35
Amelia M Fernald	Substitute Teacher	\$850.00
Corrine E Fernald	Substitute Teacher	\$1,000.00
Erica J Filippone	Paraprofessional	\$22.98
SueEllen K Fischer	Teacher	\$67,154.00
Leslie Fleming	Substitute Teacher	\$4,500.00
Lindsay A Frazier	Teacher	\$64,053.00
Allison LT FriendGray	Teacher	\$77,440.00
Marion K FriendGray	Paraprofessional	\$22.98
Angelina M Gagnon	Teacher	\$10,179.00
Gregory S Gilbert	Teacher	\$65,128.00
Sarah K Gilmore	Teacher	\$79,250.00
Alison M Goyette	Teacher	\$57,616.00
Kim A Griffiths	Food Service Worker	\$15,719.50
Barbara D Henderson	Substitute Teacher	\$1,250.00
Jeffrey R Hoellrich	Assistant Principal	\$79,861.01
Madelena A Houle	Teacher	\$74,380.00
Michael Jeannotte	Substitute Teacher	\$3,600.00
Michelle M Jeannotte	Teacher	\$63,088.00
Janice V Kane	Teacher	\$79,690.00
Lori L Kilbreth	School Board Member	\$3,000.00
Marrissa A Knight	Paraprofessional	\$29,862.19
Dawn E Knorr	SAU Administrative Assistant	\$3,200.00
Brady A Kouchoukos	Substitute Teacher	\$1,700.00
Kevin T Kouchoukos	Substitute Teacher	\$2,900.00
Timothy L Koumrian	Consultant/Superintendent	\$110,740.74
Diane E LaFlamme	Paraprofessional	\$29,170.53
Amy LaMora	School Secretary	\$16,480.32
Albert G Lapiejko	Substitute Teacher	\$2,200.00
Ellen M Lapiejko	Teacher	\$70,794.00
Samuel K Lapiejko	Substitute Custodial	\$5,181.78
Martha S Laskey	Paraprofessional	\$26,938.50
Susan C Levenson	School Board Chair	\$3,300.00
Lucy B Levitow	Paraprofessional	\$29,859.98
Suzanne P Maass Gunderson	Cashier	\$13,275.50

Heidi J Maguire	SAU Bookkeeper	\$26,220.00
Sean A Maguire	Substitute Teacher	\$10,000.00
Michelle Mailhot	Paraprofessional	\$34,792.87
Karyl P Martin	School Board Member	\$3,300.00
Megan H Martin	Teacher	\$51,481.00
Kristina N Mazza	Teacher	\$80,955.00
Heather A Meattey	Teacher	\$52,853.00
Wayne E Melanson	Coach/Substitute	\$7,100.00
Joseph L Metz	Teacher	\$70,822.00
Susan P Mooney	Substitute Teacher	\$1,350.00
Amelia Moore	Teacher	\$55,986.00
Loriann A Myers	Custodian	\$41,530.57
Crystal L Myslinski	Paraprofessional	\$25,110.43
Jennifer K Niles Cronshaw	Paraprofessional	\$18,038.36
Katherine T Noni	Substitute Teacher	\$3,800.00
Meghan J OBrien	Guidance Counselor	\$62,656.00
Jennifer L Okenquist	Preschool Teacher	\$66,494.00
Erica A Ostrander	Teacher	\$65,538.00
Dominic V Paoletti	Coach	\$1,000.00
Wendy E Pierdomenico	Paraprofessional	\$24,416.37
Jane P Pollard	Teacher	\$78,600.00
Laura A Polzin	Teacher	\$79,090.00
Lesley A Raymond	Paraprofessional	\$25,739.28
Heather M Robie	Teacher	\$50,182.00
Michael E Robinson	Substitute Teacher	\$2,300.00
Stephanie A Robinson	Teacher	\$71,174.00
Rebecca L Rodd	Paraprofessional	\$27,752.22
Shelley L Rowe	Paraprofessional	\$7,165.94
Danielle E Roy	School Board Member	\$900.00
Keith F Russo	Coach	\$1,000.00
Annette M Sandoval-Kary	Teacher	\$24,991.26
Carolyn Sawyer	Teacher	\$72,575.00
Sharon E Schlosser	Teacher	\$61,728.00
Shannon L Schwab	Substitute Teacher	\$5,337.40
Megan K Sebasco	School Board Member	\$3,300.00
Victoria A Sheridan	Substitute Teacher	\$1,741.25
Marie D Slozak	Substitute Teacher	\$1,850.00
Jenna E Smith	Teacher	\$2,498.19
Kevin M Smith	Technology Director	\$76,528.22
Lynn A Soucie	Substitute Teacher	\$100.00
Christopher J Sousa	Principal	\$116,367.70
Carole Stevens	Paraprofessional @ LMC	\$26,718.63
Zachary P Stone	Teacher	\$48,502.59
S Elaine Sullivan	Substitute Teacher	\$450.00
Cheyenne E Thompson	Paraprofessional	\$4,072.98
Susan A Townsend-Gray	SAU Administrative Assistant	\$5,609.72
Janice L Tuttle	Substitute Teacher	\$2,700.00

David J Usselman	Custodian	\$30,291.13
Kristine A Vachon	Coach	\$2,000.00
Christine E Varney	Paraprofessional	\$17,060.48
Karrie-Ann Vicente	SAU Administrative Assistant	\$26,316.00
Tracy L Walsh	Speech Language Therapist	\$78,690.00
Christine C Warnick	Teacher	\$78,870.00
Thomas L Jr. Welch	Coach	\$1,000.00
Alexandra E Wheeler	Substitute Teacher	\$1,500.00
Kelly M Wheeler	Teacher	\$77,440.00
Laura C Wheeler	Guidance Counselor	\$86,484.00
Kendzie J Wohleben	Teacher	\$58,687.00
Sara E Wotton	Curric Director / HS Coordinator	\$86,490.00
Donna C Zabloudil	Substitute Teacher	\$23,485.14
Michele A Zablisky	Principal's Secretary	\$43,547.89