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2011 Annual Report



**Town of
Bethlehem, New Hampshire**



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MAR 29 2012

CONCORD, NH

TOWN OFFICERS

BOARD OF SELECTMEN

Alecia Loveless	(2012)
David Lovejoy	(2013)
Michael Culver	(2013)
Cassandra Laleme	(2014)
Gerald Blanchard	(2014)

ADMINISTRATIVE ASSISTANT – BOARD OF SELECTMEN

Cheryl Sargent

TOWN CLERK

Claudia Brown (2013)

TREASURER

Frank Claffey Jr. (2013)

TAX COLLECTOR

Claudia Brown (2013)

MODERATOR

John Miller (2012)

POLICE CHIEF

Michael Ho-Sing-Loy

OVERSEER OF WELFARE

Cheryl Sargent

FIRE CHIEF AND FOREST FIRE WARDEN

Jack Anderson

ASST. CHIEF

Brian Charland

2ND ASST. CHIEF

Laura Lucas

TRUSTEES OF THE TRUST FUNDS

Alan Jackson	(2012)
Donald Lavoie	(2013)
Russell Bonnevie	(2014)

SUPERVISORS OF THE CHECKLIST

Stephen Oliveria	(2012)
Barbara Waites	(2013)
Ellen Roy	

LIBRARIAN

Laura Clerken

LIBRARY TRUSTEES

Alistar MacBain	(2012)
Yvonne Claffey	(2012)
Joyce Tucker	(2012)
Ben Woo	(2013)
Patricia Bonardi	(2013)
Russell Bonnevie	(2013)
Daniel Tucker	(2014)
Douglas Harman	(2014)
Leonard Grubbs	(2014)

CEMETERY COMMITTEE

Richard Robie Jr.
Clare Brown
Paul Hudson

REVOLVING LOAN COMMITTEE

Len Reed
Peter Thoma
Ronny Lyster

CONSERVATION COMMISSION

Cheryl Jensen
Karen Pearson
Melanie Collins
Christopher Jensen
Margaret Gale
Marilyn Johnson

BRETZELDER PARK COMMITTEE

Nancy Czarny
Ann Gruczka
Marilyn Johnson
Al MacBain
Nigel Manley
Liz Carter
Tanya Tellman

PLANNING / ZONING BOARD ASSISTANT

Cheryl Sargent

PLANNING BOARD

Mike Ritter (Resigned) (3/12)
Dan Webb (3/12)
Donald Lavoie, Chair (3/13)
Teresa Tupaj Wood (3/13)
Harold Friedman (3/14)
Patrick Doughty (3/14)
Alecia Loveless, Ex-officio
Jeanne Robillard, Alternate
Andrea Bryant, Alternate
Rose Israel, Alternate

ZONING BOARD

George Foss, III (3/12)
Judy Wallace (3/12)
Kevin Morse, Vice Chair (3/13)
Lon Weston (3/13)
Marie "Tinker" Stevenson (2014)
Ruth Heniz, 1st Alternate

**TOWN OF BETHLEHEM
NEW HAMPSHIRE
2011 TOWN DELIBERATIVE SESSION**

To the inhabitants of the Town of Bethlehem, New Hampshire, Grafton County in New Hampshire, qualified to vote in Town affairs:

Moderator John Miller opened the Deliberative Session at 6:00 pm and read the following notice to those present.

You are hereby notified that the **first session** (deliberative) of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room located at 2155 Main Street in said Bethlehem on February 7th, 2011 at 6:00 pm. Warrant articles may be amended at this session per RSA 40:13, IV a, with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:13 a. Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

You are further notified that the **second session** of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room on Tuesday, March 8, 2011 at 8:00 am for the choice of town officers elected by official ballot, to vote on the questions required by law to be inserted on the official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 am in the forenoon and will not close until 7:00 pm in the evening.

Moderator John Miller read a document prepared for this meeting entitled "Purpose, rules and Decorum, Bethlehem Deliberative Session, February 7, 2011". Copies of this handout were given to all in attendance.

Moderator John Miller stated that Article 1 through 5 will be voted on by ballot on March 8, 2011.

Article 1: To choose all necessary Town Officers for the ensuing year. **(Ballot Vote)**

Selectman (2) 3-Year Term

Maurice Stebbins	300	Gerald Blanchard	337
Harold Friedman	50	Sandy Laleme	308
David Van Houten		284	

Planning Board (2) 3-Year Term

Harold Friedman	347	Andrea Bryant	315
Patrick Doughty	326		

Zoning Board (1) 3-Year Term

Marie "Tinker" Stevenson	342
Christopher Brooks	43
Amy Deventhal	220

Supervisor of t he Checklist (1) 3-Year Term

Ellen Roy 144

Trustee of the Trust Fund (1) 3-Year Term

Alan Jackson 501

Trustee of the Trust Fund (1) 1-Year Term

John Stevenson 515

Cemetery Trustee (1) 3-Year Term

Clare Brown 547

Library Trustee (3) 3-Year Term

Daniel Tucker 450 Leonard Grubbs 278
Douglas Harman 318 Alan Strell 251

Library Trustee (2) 2-Year Term

Ben Woo 455 Russell Bonnevie 456

Library Trustee (1) 1-Year Term

Alistair D. MacBain 510

Article 2: Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To see is the Town will vote to adopt the Model Small Wind Energy Systems Ordinance. **(Complete text of the proposed ordinance is available in the Planning Board Office.)**

404 YES 231 NO

Article 3: Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning ordinance as follows:

To see if the Town will vote to amend Article XI (Multi-Family Dwelling Unit Development, Section B (General Requirements) #3 (Density) of the Bethlehem Zoning Ordinance from:

“A multifamily development which is primarily residential shall maintain a maximum overall density of 5 units per required minimum lot size as stated for each district (5 units per 20,000 square feet in District I-Main Street, 5 units per 40,000 square feet in District I, and 5 units per 80,000 square feet in District II and III).

To:

“A multifamily development, which is primarily residential, shall maintain a maximum overall density of 5 units per required minimum lot size as stated for each district. The maximum number of single family lots, duplex lots, or single family or duplex dwelling units permitted in any Multi-Family Development shall be determined by dividing the net tract area of the parcel by the minimum lot size for the particular zoning district. The net tract area of a parcel of land shall be defined as the total area of the parcel less all non-buildable land, including all area within the mapped, flood hazard areas, all areas with

poorly or very poorly drained soils, and all areas with a slope of 25% or greater. The net tract area concept may be waived with a Special Exception to be requested from and granted by the Zoning Board of Adjustment when a parcel is to be serviced by town water and sewer, in which case, the number of units shall be based on the gross land area.”

316 YES 261 NO

Article 4. Are you in favor of the adoption of Amendment No. 3 as proposed by the Bethlehem Planning Board for the Zoning Ordinance as follows:

To see if the Town will vote to amend Article XVIII, Board of Adjustment, Section C, 4 Special Exceptions of the Bethlehem Zoning Ordinance by deleting the following wording:

“One (1) copy of the above referenced plans be transmitted by the Board of Adjustment to the Planning Board for review and comment.”

290 YES 271 NO

Article 5. Are you in favor of the adoption of Amendment No. 4 as proposed by the Bethlehem Planning Board for the Zoning Ordinances as follows:

To see if the Town will vote to amend the Aquifer Protection Ordinance, Section IV Applicability by adding the following language :

.....Section XII (Exemptions) of this Ordinance, “except that this ordinance does not apply to the Town’s District V zone.”

306 YES 303 NO

Article 6: Shall the Town raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other Appropriations voted separately, the amounts set forth therein, totaling \$2,893,787 should this article be defeated, the Default Operating Budget shall be \$2,772,475 ; which is the same as last year, with certain adjustments required by previous action of the Town or by law or the local governing body may hold one Special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only. *(The Board of Selectmen recommends this appropriation.)*

(Note: This Operating Budget does not include appropriations in any other Warrant Articles.)

Chairman David Lovejoy moved Article 6 for discussion. The motion was seconded by Selectman Mark Fiorentino.

Chairman Lovejoy went over the changes in the budget as proposed at the budget hearing.

Fire Chief Jack Anderson explained that although there is a budget line item for dispatch service, there is a chance that this may change during the year if a program being proposed by Grafton County goes through. If passed this new program would add a percentage of 2% to the County tax for each town in Grafton County. The percentage would pay for dispatch service for that individual town. Because we do not know if this

will go through the town is still obligated to raise and appropriate a budget line item for dispatch.

George Manupelli moved to replace the \$8000 which was removed from the Selectmen Salary line. The motion was seconded by Richard Polonsky. Mr. Manupelli stated that due to the time involved as well as travel, this small amount should be replaced.

There were 36 in favor of the amendment and 26 opposed. The amendment passed.

Tax Collector/Town Clerk Claudia Brown explained how her budget was allotted this year to better reflect Dianne Lambert's time.

Rose Israel asked who the assessing clerk was and was told that this was Dianne Lambert.

Dick Robie moved to amend the Operating Budget by reducing the legal budget from \$224,000 to \$180,000. The motion was seconded by Patrick Doughty. Mr. Robie stated that every year he tries to get this budget reduced as he feels that the town is paying too much in legal fees, nothing changes and we have nothing to show for the money we have spent.

Peter Menard stated that this was not the place to cut the budget. The Town has too much at stake and this is the year that the Town needs to take the lawsuit all the way.

Andrea Bryant stated that the legal budget accounts for only 8% of the entire budget which is a small amount. She added that the Town needs to protect and uphold their laws and ordinances. If the legal budget is reduced we are tying the hands of the Selectmen

Cheryl Jensen stated that she concurred with Andrea's statement. She added that with the trial coming up in April this was not the time to reduce the legal budget. The Town is a business and should be run like one.

Doug Waites stated that this legal spending has been going on too long and that the taxpayers are sick of it.

Brett Jackson stated that when he was told to stop spending money in the fall he cut back on his budget. He added that if the legal budget is cut and the case goes to trial, the Selectmen will still need to spend money to defend the Town in court and if the money is not in the legal budget, it will be taken from other departments' budgets. This is not fair especially when department heads make a big effort to keep their spending under control.

Lon Weston stated that we must appropriate enough in the legal budget to protect the town. He added that the landfill is now paying more in property taxes than they had been. They paid \$140,000 as opposed to \$77,000. He stated that the taxes should increase substantially this year.

Maurice Stebbins asked if the legal budget is overspent are we legally responsible and was told that the town is legally responsible and the funds will have to come from somewhere else in the budget.

Sandy Laleme stated that two of our motions have recently been denied by the judge. She added that no matter what is in the legal budget, it will be overspent.

Jeanne Robillard stated that she wants to clarify that the motions have not been denied

and is not a loss for the Town.

Rose Israel stated that had the Planning Board answered the interrogatories correctly, there would have not been such an expense.

Seth Goldstein stated that he is concerned with the amount of money being spent on legal fees but added that the voters elect the Selectmen and trust that they will spend the money responsibly.

John Stevenson asked to move the question.

Moderator Miller stated that the vote will be to reduce the legal budget from \$224,000 to \$189,000.

The vote was 44 yes and 48 no; the motion failed.

Andrea Bryant moved to restrict reconsideration on this matter. The motion was seconded Richard Polonsky and carried by a vote of 41 yes and 33 no. the motion passed.

Andrea Bryant and Don Lavoie noted that the Planning Board had spent many weekends and evenings working on the interrogatories for the attorneys. They take offense to Ms. Israel's criticism of the Planning Board. Don Lavoie stated that some of the Planning Board members had missed work and spent travel time being deposed and he personally was insulted that his morals were questioned.

Chairman Lovejoy noted that the Chamber of Commerce are now doing their own payroll which accounts for the deleted line items under the Visitor's Center budget line. This change was at the Chamber of Commerce's request.

Regarding the Police Department, Chairman Lovejoy noted that the Selectmen after much discussion made the hard decision to eliminate one police officer position.

Chief Ho-Sing-Loy stated that he is very concerned with this cut as over the last couple of years the department has made progress. The Department has become proactive rather than reactive. He does not want to see this changed. He added that property crimes are up 30%. Calls are up for service and cutting the position will cause a loss of 1/5 of the service currently offered. Response time will also be negatively affected.

Cheryl Jensen stated that she wished the Selectmen had not made this cut.

Amy Deventhal noted that this cut will probably mean that there will be some nights when there will be no coverage. Chief Ho-Sing-Loy agreed that most probably there will be two nights with no coverage.

Chief Ho-Sing-Loy stated that this cut will also limit the amount of grant writing that could be done which would result in a loss to the town.

Alan Strell asked how this would affect the overtime budget. Chief Ho-Sing-Loy stated that there will be no overtime.

Chris Jensen state that he is concerned that there will be liability to the Town for not providing 24/7 coverage.

Dick Robie stated that for a Town of this size, five police officers and three cruisers are

too much.

Dennis Courtemarche stated that the police officers are always the first responders to an event.

Rose Israel advised the Board to take another look at the budget and cut from the legal and not the Police Department.

Amy Deventhal stated that even in this tough economic time, public safety is not an area to cut back.

Moderator Miller called for a vote on the motion to replace the \$45,000 in the PD salary line. The motion passed overwhelmingly.

Fire Chief Jack Anderson explained the Fire Department budget and gave clarification on the volunteer firemen pay and training. He noted that merit raises will be given as the volunteers' complete training and go to higher levels.

Doug Waites and Amy Deventhal I both spoke in favor of the Fire Department budget.

The wood chipper line item for the Highway Department was discussed briefly. There is currently \$12,500 budgeted for this item. There was some concern that this may not be enough to buy a new wood chipper. Pat Doughty asked if this would be amount to rent a wood chipper when needed.

Dave Tellman stated that he would like to see a Warrant Article established to purchase this item.

Selectman Mark Fiorentino stated that the street light line is up due to increased in costs from PSNH.

Regarding the section of the budget regarding health Agencies, Julian Czarny stated that in the past these organizations had placed petition articulated on the warrant which could be voted on separately. He would like to see this procedure again. He stated that currently these appropriations are absorbed into the budget.

Dick Robie stated that in the past years representatives from the various agencies were present at the Deliberative Session to give the voters information on their respective agency.

Sandy Laleme stated that the Towns get much more than what they spend from these agencies. They are operating on very trimmed down budget and depend on town support to keep their programs running.

Joyce Tucker, Chairman of the Library Trustees, told the voters that there are currently 21000 card carrying patrons. The circulation numbers are up due to the economy as people are not buying books and magazines as they have in the past. Computer usage is also up as some patrons can no longer afford their internet service.

Patrick Doughty moved to increase the Library Budget to \$65,000. The motion was seconded by Seth Goldstein.

Moderator Miller called for a vote on the amendment. The amendment passed 42 to 41. Moderator Miller called for a vote on the amended article. The amended article failed 36

yes to 50 opposed.

Bruce Cunningham moved to increase the library budget to \$63,000. The motion was seconded by Teresa Wood. The motion passed by a 65 yes to 26 no vote.

Claudia Brown moved restrict reconsideration on this matter. The motion was seconded by Patrick Doughty and carried.

David Van Houten presented a letter from North Country Home Health and Hospice Agency Inc. asking the Town to appropriate \$ 6,792.00. The request, though dated in a timely manner was not received by the town.

David Van Houten moved to increase the budget by \$ 6,792.00, seconded by Margaret Gale. The motion passed

It was noted that the Conservation budget line has been cut this year to \$550.

The Country Club Special Revenue budget was discussed. It was noted that the Country Club made \$1000 this year.

Richard Robie asked if anyone knew how many people are playing for free at the Country Club. He added that the golf course would be in a better position to make money if there were no free rounds.

Maurice Stebbins asked who determined who plays for free.

Selectman Culver stated that he thought town employees can play for free but must still pay for carts.

Patrick Doughty stated that the voters must direct the Selectmen to say that there will be no more free memberships.

It was noted that next year Mr. Pilotte should be present for the Deliberative Session so that questions can be directed to him.

The Transfer Station budget was discussed next. Eugene Grunza noted that the budget being presented to the voters is significantly less than the budget first submitted.

Claudia Brown asked for clarification on the trucking and tipping fees. Eugene noted that the town pays \$57/ton for tipping fees at Mt. Carberry in Berlin.

Sandy Laleme stated that the Town has one of the lowest percentage rates of recycling in the state and that this in an area we should do better.

Peter Menard stated that if the Town is ever to see a return, we need a Transfer Station. He stated that he had contacted Dennis Thompson, the contractor and he had told him that he had done the work according to the plans.

Rose Israel stated that she is very upset that we have spent \$189,000 into a Transfer Station that we are not able to use yet. Secondly, the amount spent to date does not even include any of the equipment needed to run the Transfer station.

Richard Moore stated that we are paying double trucking fees and there are many items missing in order to get the new transfer station online.

There followed discussion regarding the road conditions and getting 3-phase power out to the Transfer station.

Pat Doughty asked to move the question.

Moderator Miller ruled to continue the Deliberative Session to the next evening at 6:00 pm. This evening's portion of the Deliberative Session ended at 10:10 pm

Moderator Miller reopened the Deliberative Session on Tuesday, February 8th at 6:00 pm.

Andrea Bryant asked the Moderator to rule against the request of the previous evening's meeting. Moderator rules against moving the question.

Andrea Bryant stated that she felt it would be more cost effective to purchase a compactor. Andrea moved to increase the budget by \$38,000 to cover the cost of a compactor, 3-phase power and the cost of the pad. She asked that this amount be placed into the GGB line item for building maintenance. George Manupelli seconded the motion.

Harold Friedman stated that the cost of the three phase power is much higher now than when the Board first checked.

David Tellman stated that the Transfer Station is worth putting more money into it to get it up and running.

Peter Menard cautioned the Board to be methodical and to keep moving forward on this project. He added that lots of money and effort have been invested.

Selectman Fiorentino noted that he agrees with everything that has been said except for the fact that the transfer station was built on wet soil and he has stated this since the beginning. He said that this has become an albatross. When he was onsite there was three inches of water in the test pit.

Doug Waites stated that he does not want to spend any more money on this project. He said that this could easily end up costing the town \$500,000. He added that the Town should negotiate with the landfill and go back to Trudeau Road.

Seth Goldstein stated that he feels that this is a case where there is no leadership. The issue is being used like a political football.

Selectman Culver stated that the Board had done everything possible to get this project done. There has been no sabotage. He added that Mark Fiorentino has spent a lot of time on this issue.

Selectman Culver stated that eventually a compactor will be needed but the Town will not see any benefits from this for at least three years. Wimsatt and Guilfoy from DES have both stated that the Town cannot leave municipal solid waste for more than a week in the containers.

Jeanne Robillard state that this is not accurate and that the Town can request a waiver on this requirement. She added that GGB is not the correct place to place this in the budget.

Jerry Blanchard stated that the Selectman will not get a \$3 million dollar budget passed. The budget being presented is obscene.

Roger Hinds asked why we should trust the judgment of the Selectmen as they have not made good decisions before now.

Selectman Ubaldo stated that the Board had worked extremely hard with Department Heads to get the budget where it is. He stated that he is not saying to abandon the project but that this is not the year to buy a compactor,

Al MacBain requested to move the question.

Moderator John Miller called for a vote on the amendment to add \$38,000 to the Transfer Station budget.

The motion failed by a vote of 36 yes and 52 no.

Claudia Brown moved to restrict reconsideration on this issue. The motion was seconded by Selectman Lovejoy. Moderator Miller asked for a vote on this motion to restrict reconsideration. The motion passed by a vote of 61 yes and 17 no.

Fire Chief Jack Anderson gave a brief presentation on the Ambulance Budget. He stated that this has been an accounting problem for the last ten years. Although it was hoped that this would be a source of revenue for the Town, it has not turned out this way.

Len Reed asked how the rates compare with other towns with ambulances. Mr. Anderson stated that the rates are set by Medicaid and Medicare as well as the insurance companies.

John Wedick asked how much in payments had been written off by the Town. This information was not available at this time but Chief Anderson stated that he could get it.

The moderator moved to restate Article 6 as amended. The Operating Budget is \$2,957,579.

308 YES 304 NO

Article 7: To see if the Town will vote to raise and appropriate the sum of Five Thousand dollars (\$5,000.00) to be added to the Capital Reserve Fund-Police Cruiser previously established. *(The Board of Selectmen recommends this Article.)*

Selectman Ubaldo moved to increase the Capital Reserve Fund-Police Cruiser by \$5,000.00 to a total of \$10,000.00. The motion was seconded by Chairman Lovejoy.

Moderator Miller called for a vote on the amended Warrant. The amendment passed by a vote of 64-0. The Warrant article will be amended on the ballot to read \$10,000.00

359 YES 273 NO

Article 8: To see if the Town will vote to raise and appropriate the sum of Five Thousand dollars (\$5,000.00) to be added to the Capital Reserve Police Equipment Fund already established. **(The Board of Selectmen recommends this Article).**

Selectman Ubaldo moved to reduce the money amount of Article 8 to \$0. The motion was seconded by Frank Claffey and carried. Article 8 will appear on the ballot as amended with the money amount of \$0.

375 YES 216 NO

Article 9: To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand dollars (\$25,000.00) to be added to the Capital Reserve Fund, already established, for the purchase of a Highway Truck. *(The Board of Selectmen recommends this Article.)*

Chairman Lovejoy moved to place Article 9 on the ballot as written. The motion was seconded by Selectman Ubaldo and carried. Article 9 will appear on the ballot as written.

386 YES 246 NO

Article 10: To see if the Town will vote to raise and appropriate the sum of Ten Thousand (\$10,000.00) to the Capital Reserve Fund-Fire Department Emergency Safety Equipment previously established. *(The Board of Selectmen recommend this Article.)*

Chairman Lovejoy moved to place Article 10 on the ballot as written. The motion was seconded by Selectman Fiorentino.

Chief Jack Anderson explained that this amount warranted serves as a cost share for the equipment and a grant will be requested to offset the expense. There was no further discussion or question on the matter.

The motion carried and Article 10 will appear on the ballot as written.

405 YES 232 NO

Article 11: To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be added to the Capital Reserve Fund previously established for purchasing a new or used Fire Truck. *(The Board of Selectmen recommends this warrant Article.)*

Chairman Lovejoy moved to place Article 11 on the ballot as written. The motion was seconded by Selectman Ubaldo. With no further discussion the motion carried.

350 YES 279 NO

Article 12: To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the Capital Reserve Fund for the purpose of purchasing a new or used ambulance. *(The Board of Selectmen recommends this warrant Article.)*

Chairman Lovejoy moved to place Article 12 on the ballot as written. The motion was seconded by Selectman Fiorentino. With no further discussion or questions the motion carried.

361 YES 262 NO

Article 13: To see if the Town will vote to raise and appropriate Five Thousand dollars (\$5,000) to the Capital Reserve Fund-Town Building Maintenance already established. *(The Board of Selectmen recommends this Article.)*

Chairman Lovejoy moved to place Article 13 on the ballot as written. The motion was seconded by Selectman Ubaldo. With no further discussion or questions the motion carried.

389 YES 235 NO

Article 14: To see if the Town will vote to raise and appropriate Ninety Thousand Dollars (\$90,000) to be added to a fund already established to pay the Town's share (20%) for the restoration of the Prospect Street Bridge.

Chairman Lovejoy moved to place Article 14 on the ballot as written. The motion was seconded by Selectman Fiorentino.

Chairman Lovejoy explained that the Town has completed the engineering phase of the bridge replacement and the bridge work is slated to be completed in the fall of 2011. The Selectmen have decided on a wood deck bridge which will allow the bridge to be posted at full capacity.

It was noted that if this Article fails, the town will lose the 80% state money for the bridge.

The motion carried.

410 YES 210 NO

Article 15: To see if the Town will vote to raise and appropriate Ninety-nine Thousand Dollars (\$99,000.00) to pay the States' share (80%) for the restoration of the Prospect Street Bridge to be added to a fund already established. These funds will be reimbursed back to the Town by the State Department of Transportation.

Chairman Lovejoy moved to place Article 15 on the ballot. The motion was seconded by Frank Claffey.

Chairman Lovejoy explained that the Town will be reimbursed after they have paid the bill. It was noted again that if this article fails, the Town will lose the matching state funds.

The motion carried.

420 YES 200 NO

Article 16: To see if the Town will vote to raise and appropriate Sixty thousand dollars (\$60,000.00) for the purpose of hiring a Town Administrator. The position will include benefits and start as soon as a search committee is appointed and a candidate is hired. A formal job description will be taken from the "Knowing the Territory" publication.

Selectman Fiorentino moved to place Article 16 on the agenda. The motion was seconded by Chairman Lovejoy.

Selectman Fiorentino stated he felt that the Town could benefit from having a Town Administrator. Grant writing alone would greatly benefit the Town.

Don Lavoie asked if it would be possible for the Town to contract for the first year's service.

Cheryl Jensen and Maurice Stebbins commended the Board for the amount of work that they get done.

Maurice Stebbins stated that the Board would benefit from adopting the departmental process. He stated that department head meetings are very important and would keep the board up to date on what is going on within the various department as well as where their budgets are at.

Selectman Fiorentino stated that the Administrator could review documents and brief the board as the amount of paper in the Selectmen's office is astounding.

Sandy Laleme stated that she feels that we should make what we currently have worked better. Currently there are old computers and copiers which make time spent inefficient.

Seth Goldstein agreed with Sandy.

Selectman Loveless stated that although she agrees that the Town could benefit from an administrator she does not feel that this is the correct economic time. She moved to change the \$60,000 to 0. The motion was seconded by Jeanne Robillard. Jeanne stated that she too is not against the idea of a Town administrator but that the Town needs to research this and come back next year with more information.

The motion carried and the warrant will appear as amended with a \$0 money amount.

John Wedick moved to restrict reconsideration of Article 16. The motion was seconded by Al MacBain and carried.

195 YES 393 NO

Article 17: To see if the Town will vote to discontinue the Special Revenue fund for the ambulance. If this article passes, the ambulance budget will be listed in the Operating Budget beginning next year. In future years, a special line in the Revenue side of the Budget will state the revenues received from Ambulance billing. (The Selectmen recommend this Warrant article.)

Chairman Lovejoy moved to place Article 17 on the ballot as written. The motion was seconded by Selectman Ubaldo.

This motion passed with very little discussion and will appear on the ballot as written.

443 YES 159 NO

Article 18: To see if the Town will vote to discontinue the Main Street Cemetery Capital Reserve Fund as established in Article 21, 2005 Town Meeting. As of December 31, 2010 this fund had a -0- balance. (The Selectmen recommend this Warrant article.)

Chairman Lovejoy to place Article 18 on the ballot as written. The motion was seconded by Frank Claffey.

This motion passed and the Article will appear on the ballot as written.

440 YES 161 NO

Article 19: To see if the Town will vote to establish a Capital Reserve fund under 35:1 for the purpose of purchasing cemetery equipment, such as a tractor, leaf vacuum and

bagger attachment for tractor, trimmers and other equipment necessary for maintenance of cemeteries and to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to be placed in this fund and to designate the board of Selectmen and Cemetery Trustees to expend. (This is Warrant Article submitted by petition). (The Selectmen do not recommend this Warrant Article)

Chairman Lovejoy moved Article 19. Selectman Culver seconded the motion

Selectman Fiorentino moved to amend the money amount to \$0. There was no second to the motion.

Don Lavoie, Trustee of the Trust Funds, stated that even if the amount of the fund is zeroed out, the Trustee still have to go through all of the paperwork in establishing the fund. He added that this is ridiculous.

Clare Brown noted that the Cemetery Committee did not consider the administrative work that would be needed in setting up this account. They simply wanted to be prudent in this economy. Currently they have a good relationship with the golf course and are able to share equipment. She added that if some time in the future, the golf course is not owned by the town, they might not be in a position to borrow equipment.

John Wedick stated that if there are no problems with the way things are working now, why change them.

Don Lavoie stated that it is not good to leave at zero and they might as well go back and leave it at \$5,000.

Warrant Article 19 will appear as written on the ballot.

John Stevenson moved to restrict reconsideration of Article 19. The motion was seconded by mark Fiorentino and carried.

194 YES 418 NO

Article 20: To see if the Town will vote to create an Expendable Trust Fund under the provision of RSA 31:19-a, to be known as the Cemetery Repair fund for the purpose of repairing graves, historical ,markers and monuments and to raise and appropriate the sum of One Hundred Dollars (\$100.00) to establish this fund. As of April 1, 2011, all future cemetery lot sales and burial fees will be placed in this fund to be used for this purpose. The Cemetery Trustees and Sexton will be responsible for recommending needed repairs to the Town Selectboard. (This is a Warrant Article submitted by petition). (The Selectmen recommend this Warrant Article)

Chairman Lovejoy moved to place Article 20 on the ballot. Selectman Fiorentino seconded the motion.

Chairman Lovejoy stated that it is the recommendation of the Department of Revenue Administration that the following sentence be deleted from Warrant Article 20: "As of April 1, 2011, all future cemetery lot sales and burial fees will be place in this fund to be used for this purpose." He so moved and it was seconded by Selectman Loveless and carried.

Clare Brown stated that the Cemetery Committee wanted to establish an account where

these fees can be accounted for. She feels that they should go back into the cemetery fund. Frank Claffey noted that there are \$3000 in fees and that the town pays for the opening and closing of graves.

Moderator Miller stated that Article 20 appear on the ballot as amended by DRA.

382 YES 216 NO

Article 21: To see if the Town will vote to require the legal budget for the landfill related issues to be a separate warrant article. (This is a Warrant Article submitted by petition). (The Selectmen do not recommend this Article)

Chairman Lovejoy moved to place Article 21 on the ballot. The motion was seconded by Selectman Fiorentino.

Cheryl Jensen moved to amend Article 21 to include the words “vote not to require.....” The motion to amend Article 21 was seconded by George Manupelli.

Seth Goldstein stated that the voters elect the Selectmen and that this Article takes away the process of the Selectmen’s job.

Deb Paine stated that this Article takes away the board ability to protect he town.

Jeanne Robillard stated that she is concerned as to how this Article would affect the Town’s litigation.

Selectman Loveless stated that she feels that this Article is a trap. She added that anyone can come into the office and see how much the town has spent on legal fees.

Sandy Laleme stated that she feel the Warrant article should be left on the ballot as the petitioners when to the work of getting it on there. It should be left up to a vote.

John Wedick asked what authority would be gained by this Article and it would only be good for next year. It seems pointless.

Pat Doughty asked the moderator to move the question.

Moderator Miller stated that the amendment being voted on will include the wording “to see if the town will vote not to require.....”

The amendment passed with a vote of 26-13.

Pat Doughty moved to restrict reconsideration of this Article. The motion was seconded by George Manupelli and carried.

272 YES 361 NO

Article 22: To see if the Town will vote to establish (in accordance with RSA 35:1-c) a Non Capital Reserve Fund for the purpose of the purchase and maintenance of Computers, Technology and related equipment at the Library and raise and appropriate the sum of Two Thousand dollars (\$2,000.00) to be placed in this fund and to designate the Library Trustees as agent to expend. (This is a Warrant Article submitted by petition.) The Selectmen recommend this Article)

Chairman Lovejoy moved to place Article 22 on the ballot. The motion was seconded by

Selectman Fiorentino and carried.

Chairman of the Library Trustees, Joyce Tucker moved to correct a typo in the Warrant Article by deleting the word “non” referring the Capital Reserve Fund. The motion was seconded by Pat Doughty and carried.

Article 22 will appear on the ballot as amended.

382 YES 241 NO

Article 23: To see if the Town will vote to raise and appropriate the sum of Eight Thousand dollars (\$8000.00) (this is a \$1000 reduction from 2009) for the purpose of providing live musical entertainment, free to the public, be held at the Bethlehem Gazebo in 2011. **(This is a Warrant Article submitted by petition.)**

Chairman Lovejoy moved to place Article 23 on the ballot. The motion was seconded by Carol Hammarberg.

Jeanne Robillard moved to amend Article 23 by deleting the words “free to the public.....” The motion was seconded by Selectman Fiorentino.

Moderator Miller requested a vote on the amended Article. The amendment passed with a vote of 21-18 and will appear on the ballot as amended.

Phyllis Oliveira moved to restrict reconsideration on this Article. The motion was seconded by Selectman Ubaldo and carried.

377 YES 248 NO

Article 24: To see if the Town will vote to register and disseminate to all concerned its objection, opposition and commitment to stop the construction of any portion of the 1200 Megawatt High Voltage Direct Current Transmission Line in the Town of Bethlehem as presently proposed by Northeast Utilities, NStar and Hydro-Quebec since such a huge scar constructed and erected through and above the Town’s treasured residential and scenic private properties will cause inestimable damage to the orderly economic development of the Town, its economy, and the health and well being of its residents; or to take any action relative thereto. **(This is a Warrant article submitted by petition.)**

Chairman Lovejoy moved to place Article 24 on the ballot. The motion was seconded by Selectman Fiorentino.

Selectman Culver stated that he is concerned with the wording “or to take any action relative thereto”. He stated that this leaves the impression that there are legal ramifications.

Sandy Laleme proposed and moved the following amendment to Article 24. “To see if the town will vote to inform the New Hampshire Public Utilities Commission and our elected representatives our objection to the construction of any portion of the 1200 Megawatt High Voltage Direct Current Transmission Line in the Town of Bethlehem as presently proposed by Northeast Utilities, NStar and Hydro Quebec since such a huge scar constructed and erected through and above the Town’s treasured residential and scenic private properties will cause inestimable damage to the orderly economic development of the Town, its economy, and health and well being of its residents.”

The motion was seconded by Carole Hammarberg and carried.

Moderator Miller noted that Article 24 will appear on the ballot as amended by Sandy Laleme.

Pat Doughty moved to restrict further reconsideration of Article 24. The motion was seconded by Carole Hammarberg and carried.

399 YES 218 NO

Article 25: To see if the Town will vote to adopt the provisions of NH RSA 72.61 through RSA 72:72 inclusively, which provide for an optional property tax exemption from the assessed value, for property tax purposes for persons owning real property, which is equipped with solar energy systems, wind-powered energy systems or central wood heating energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statutes up to a maximum of \$25,000 for each solar system, wind-powered energy system or central wood heating energy system.

Passage of this article will not result in higher taxes for anyone. (This Warrant article was submitted by petition.)

Chairman Lovejoy moved Article 25 to be placed on the ballot. The motion was seconded by Selectman Fiorentino.

There was lengthy discussion on this Article.

Pat Doughty stated that he did not agree with this article as it will reduce one persons taxes and raise everyone elses.

David Van Houten stated that this Article is an incentive for people to save energy.

Dan Ingham stated that in this area there are a lot of people who heat with wood. People should not get a tax break just because they heat with wood. He moved to delete the wording "central wood heating" and to include the wording in the third line of the Article "for residential property" from the assessed value....." There was no second to the motion.

Julian Czarny stated that the taxes lost from this Article result in taxes being collected from somewhere else.

Don Lavoie stated that residents are not given a tax incentive because they heat with pellet stoves or wood stoves

Pat Doughty moved to amend the Article to read "will vote not to adopt". Sandy Laleme seconded the motion.

Pat Doughty stated that he feels that this is a Planning Board issue and everyone should go before the Board for due process.

Don Lavoie stated that this Article had originally come before the Planning Board and the petitioner was advised that tax issues are not within the jurisdiction of the Planning Board.

Selectman Culver asked to move the question.

Moderator Miller called for a vote on the amendment. The amendment as proposed by Pat Dougherty to Article 25 failed by a vote of 12-14.

Article 25 will appear on the ballot as originally written.

334 YES 283 NO

The Deliberative Session adjourned at 11:30 pm.

Respectfully submitted,
Claudia Brown
Town Clerk

**RESULTS OF RECOUNT
MARCH 21, 2011
Town Building 3rd Floor
@ 5:15 pm**

Article 5: Are you in favor of the adoption of Amendment No. 4 as proposed by the Bethlehem Planning Board for the Zoning Ordinance as Follows:

To see if the Town will vote to amend the Aquifer Protection Ordinance, Section IV Applicability by adding the following language:

.....Section XII (Exemptions) of this Ordinance, “except that this ordinance does not apply to the Town’s District V Zone.”

307 YES 302 NO

Article 6: Shall the Town raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other Appropriations voted separately, the amounts set forth therein, totaling \$ 2, 957,579 should this article be defeated, the Default Operating Budget shall be \$ 2,772,475; which is the same as last year, with certain adjustments required by previous action of the Town or by law or the local governing body may hold one Special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only. *(The Board of Selectmen recommends this appropriation.)*

(Note: This Operating Budget does not include appropriation in any other Warrant Articles.)

314 YES 298 NO

Respectfully,
Claudia Brown, Town Clerk

SCHEDULE OF TOWN PROPERTY

205-122	L/B Info Booth	1.48 AC	\$ 184,800.00
206-035	L/B Town Hall, Land and Building	.59 AC	517,300.00
204-043-001	L/O Strawberry Hill Reservoir	53.50 AC	125,300.00
204-043-002	L/B Town Water Supply	5.34 AC	1,797,200.00
414-005	L/O Prospect St. Dump	24.00 AC	75,100.00
414-009	BVD	38.90 AC	1,151,500.00
414-011	BVD	.14 AC	17,900.00
414-012	BVD	3.22 AC	39,800.00
203-001	B/O Highway Garage		<u>88,000.00</u>
Total			\$3,996,900.00
 COUNTRY CLUB			
203-001	L/B Prospect Street	102.00 AC	850,000.00
203-017	L/O Prospect Street	33.00 AC	367,400.00
203-018	L/O Prospect Street	4.70 AC	124,300.00
203-019	L/O Prospect Street	1.00 AC	79,000.00
203-034	L/O Pleasant Street	15.70 AC	<u>61,000.00</u>
Total Country Club			\$1,481,700.00
 PARKS AND RECREATION			
203-021	L/B Gazebo	1.94 AC	44,500.00
203-025	L/B Tennis Courts	1.20 AC	82,700.00
205-120	L/O Playground Main/Agassiz	4.16 AC	99,900.00
206-027	L/O Elm Street (Little League)	7.80 AC	57,800.00
206-036	L/B Town Pool	1.50 AC	<u>132,800.00</u>
Total Parks and Recreation			\$417,700.00
 CEMETERIES			
203-003	L/O N/S Main Street "Cemetery"	1.20 AC	0.00
206-051	L/O Off Cemetery Street (Gift)	.41 AC	0.00
206-056	L/O Maple Street(Gift)	2.60 AC	0.00
206-057	L/O Maple Street	6.50 AC	0.00
404-014	L/O Brook Road	2.90 AC	<u>0.00</u>
Total Cemeteries			\$ 0.00
 SCHOOLS			
206-015	L/B BES	3.28 AC	1,467,600.00
402-025	L/B Profile	17.99 AC	257,800.00
402-021	L/O Profile	5.53 AC	<u>43,700.00</u>
Total Schools			\$4,038,400.00

RAILROADS – STATE OF NH

209-026	L/O Trudeau Road	3.70 AC	6,300.00
209-058-001	L/O River Road	7.20 AC	12,200.00
416-008	L/O off Route 116	6.40 AC	10,900.00
419-015	L/O Trudeau Road	9.90 AC	16,800.00

Total Railroads **\$ 46,200.00**

MISCELLANEOUS – STATE OF NH

209-067	L/O Main Street	.67 AC	31,300.00
209-071	L/O Main Street	.05 AC	100.00
420-032	L/O Main Street/Route 302	4.60 AC	42,100.00

Total Misc. – State of NH **\$ 73,500.00**

MISCELLANEOUS

401-035	L/O Gilmanton Hill (Spring)	1.01 AC	36,000.00
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Total Miscellaneous **36,000.00**

DEEDED PROPERTIES

205-037	L/O Harrigan Street	.15 AC	\$ 5,100.00
205-037-001	L/O Harrigan Street	.10 AC	200.00
206-018	L/B Main Street	3.20 AC	91,100.00
206-029	L/O W/S Elm Street	1.20 AC	36,300.00
206-029-001	L/O W/S Elm Street	3.10 AC	39,600.00
206-063-001	L/O Elm Street	24.70 AC	76,300.00
403-020	L/O Caswell Heights Off I-93	0.04 AC	100.00
404-032-001	L/O Railroad Street	0.53 AC	39,700.00
405-081	L/B Cherry Valley Road	12.75 AC	61,300.00
413-041	L/O Mt. View Lane	2.20 AC	38,000.00
414-008	L/O Off Maple Street N/S	38.00 AC	98,900.00
416-003	L/O Whitefield Road	64.53 AC	144,600.00
416-028	L/O Maple Street	1.20 AC	2,900.00

Total Land and Buildings **\$6,354,100.00**

OWNERS UNKNOWN

203-030	L/O Pine Street	.41 AC	\$ 26,200.00
203-075	L/O Evergreen Lane	.38 AC	25,600.00
204-055-001	L/O Arlington Street	.72 AC	0.00
205-048	L/O Doris Street	.13 AC	4,900.00
206-055	L/O Maple Street	.67 AC	0.00
207-020	L/O Other End Road	.58 AC	6,600.00
209-079	L/O River Road	.07 AC	1,400.00
209-080	L/O River Road	2.20 AC	54,000.00
414-007	L/O Prospect Street	14.70 AC	25,000.00
417-006	L/O Whitefield Town Line	2.70 AC	4,600.00

419-050	L/O Off Route 302	4.50 AC	4,500.00
419-051	L/O Off Route 302	.90 AC	900.00

Total Unknown **\$ 153,700.00**

TAX EXEMPT ORGANIZATIONS

RELIGIOUS

203-051	All Souls Durrell Methodist Church	.85 AC	\$ 31,000.00
203-052	United Methodist Church	.35 AC	256,700.00
204-049	Congregation Machzikai Hadath	.61 AC	149,800.00
204-073	Bethlehem Hebrew Congregation	.44 AC	328,200.00
207-007	Our Lady of the Fairways	.11 AC	200.00
405-042	Assembly of God	2.50 AC	607,500.00
416-051	Bethlehem Christian Center	91.50 AC	109,000.00

Total Religious **\$1,485,400.00**

NON-PROFIT ORGANIZATIONS

203-047-1-11	B/O WREN		145,400.00
203-047-002	22 PARK AVE WREN	.29 AC	127,100.00
207-005	Friendship House	5.85 AC	347,500.00
403-012	Burch House	14.70 AC	310,600.00
412-017	B/O Copper Cannon		499,400.00

Total Non-Profit Organizations **1,157,500.00**

FOREST

210-016	USA	109.00 AC	185,300.00
401-018	N.E. Forestry	80.00 AC	170,300.00
412-022-002	USA	210.36 AC	357,600.00
413-058	NH - Cushman	26.00 AC	44,200.00
422-003	USA-Gale River	50.38 AC	119,900.00
422-004	US Forest Service	342.00 AC	581,400.00
422-005	US Forest Service	31,125.00 AC	42,313,500.00

Total Forest **\$43,772,200.00**

FOR-PROFIT ORGANIZATIONS

	ASSESSMENT	EXEMPTION/CU
White Mountain School	\$ 4,400,500.00	\$ 3,648,916.00
Total For-Profit Organizations	\$ 4,400,500.00	-\$ 3,648,916.00

PILOT PAYMENT IN LIEU OF TAXES

	Assessed Value	Payment
NFI North, Inc.	1.90 AC \$ 225,600.00	\$ 4,000.00
SPNHF	1,326.50 AC <u>729,040.00</u>	<u>8,000.00</u>
Total	\$954,640.00	\$12,000.00

SUMMARY - INVENTORY OF VALUATION

Current Use Land	\$ 2,266,503.00	
Residential Land	67,088,815.00	
Commercial/Industrial	<u>6,090,500.00</u>	
Total Taxable Land		\$ 75,445,818.00
Residential Building	126,633,400.00	
Manufactured Housing	3,480,500.00	
Commercial/Industrial Building	<u>18,100,319.00</u>	
Total Taxable Buildings		\$148,214,219.00
Public Utilities		5,123,396.00
Valuation Before Exemptions		\$228,783,433.00
Blind Exemptions	15,000.00	
Adjusted Elderly Exemptions	2,178,700.00	
School Exemption	<u>150,000.00</u>	
Total Exemptions Off Valuation		(2,193,700.00)
Net Valuation On Which Tax Rate Is Computed		\$226,439,733.00
Less the A list utilities		(4,896,496.00)
Net Valuation Without Utilities On Which Tax Rate For State Education Tax is Computed		\$221,543,237.00
 Notes		
Totally & Permanently Disabled Veterans		\$ 36,000.00
War Service Credits		\$ 73,500.00
Tax Exempt Land & Buildings		\$ 61,213,681.00

TAX RATE ON \$1,000.00 VALUATION

Municipal	\$ 8.90
County	1.72
Schools	16.61
State	2.64
Total	\$29.87

Village District.....2.04

TOTAL.....\$31.91

Net Assessed Valuation - \$ 225,702,137

Net Assessed Valuation - Village District..... \$ 77,360,934

<u>Year</u>	<u>Municipal</u>	<u>Village</u>	<u>School</u>	<u>County</u>	<u>State</u>	<u>Total Town</u>	<u>Total Precinct</u>
1988	4.13	.63	11.23	.79		16.15	16.78
1989	2.79	2.03	10.72	1.24		14.75	16.78
1990	3.41	2.48	13.91	1.12		18.44	20.92
1991	2.87	2.45	15.28	1.01		19.16	21.61
1992	4.19	2.23	16.87	1.12		22.18	24.41
1993	4.16	2.15	17.04	1.06		22.26	24.41
1994	4.98	2.47	18.13	1.15		24.26	26.73
1995	4.71	2.74	19.64	1.24		25.59	28.33
1996	3.27	2.69	20.85	1.12		25.24	27.93
1997	3.46	2.69	20.74	1.25		25.45	28.14
1998	6.78	1.41	27.22	1.56		25.45	28.14
1999	8.62	1.32	12.64	1.67	7.25	30.18	31.50
2000	12.98	1.16	15.53	1.78	7.30	37.59	38.75
2001	5.21	1.15	15.21	1.96	7.71	30.09	31.24
2002	5.21	1.84	17.23	1.86	6.41	31.30	33.14
2003	5.80	3.27	18.97	2.36	6.03	33.16	36.43
2004	3.60	2.10	12.58	1.28	2.84	20.10	22.40
2005	3.59	1.85	12.71	1.30	2.51	20.11	21.96
2006	3.86	2.33	13.28	1.22	2.34	20.70	23.03
2007	5.49	2.30	14.93	1.34	2.38	24.14	26.44
2008	6.66	1.73	15.27	1.51	2.30	25.74	27.47
2009	6.42	1.73	15.02	1.41	2.39	25.24	26.97
2010	7.79	1.78	13.59	1.34	2.37	25.06	26.84
2011	8.90	2.04	16.61	1.72	2.64	29.87	31.91

TREASURER'S REPORT

Source of Funds

Unaudited Balance January 1, 2011		\$1,642,719.88
Miscellaneous Revenue	\$ 119,706.32	
Tax Collector	5,948,288.17	
Tax Collector – NSF/Stop Payment Checks	(26,990.13)	
Tax Collector NSF Checks Redeposited	1.56	
Tax Collector NSF fees collected	33.00	
Tax Collector Deposit Adjustments	(3,705.13)	
Town Clerk	348,669.87	
Town Clerk – NSF Checks	(713.00)	
Town Clerk – NSF Checks Redeposited	(3.00)	
Town Clerk – NSF Fees Collected	0.00	
Bethlehem Country Club	295,000.00	
Reimbursement – Ambulance Fund	24,230.97	
Reimbursement – Landfill (Solid Waste)	52,000.00	
Reimbursement – Recreation Fund	24,279.31	
Reimbursement – Conservation Commission	1,000.00	
Reimbursement-Exp.	20,374.39	
Reimbursement-Revolving Loan Fund	110,742.58	
Escrow Reimbursement	11,392.59	
Insurance claim	10,483.93	
Transferred from Capital Reserve	149,636.16	
Highway Block	108,696.48	
Prospect Br Dot Reimbursement	298,582.05	
Misc DOI Pilot	86,069.00	
TAN Advance	2,000,000.00	
WREN grant	217,000.00	
Meals and Room	112,814.66	
Interest Earned	1,180.99	
		\$9,908,665.77
Total		\$11,551,385.65

Use of Funds

Payroll	742,343.28	
Payroll Taxes	195,069.71	
Accounts Payable Net	7,982,247.42	
Stop Payment fee	20.00	
Service Charge	1,560.00	
Wire Transfer Fees	55.00	
Return Deposit Items Fees	104.00	
Deluxe Check Charge	80.50	
Annual Payment Cemetery Loan	7,537.68	
Annual ADA (building) payment	68,350.13	
Annual Payment Engine 1 Loan	10,076.84	
Annual Payment Storage Tank Loan	12,650.25	
Annual Payment CAT Loader	21,432.20	
Annual Payment Restoration Loan	14,940.69	
TAN Principal Repayment	2,100,000.00	
Interest on TAN	16,741.07	
I.R.S. Fee	1,330.87	
Total		\$11,173,539.44
Unaudited Fund Balance – December 2011		\$11,173,539.44 \$377,846.21

TREASURER'S REPORT
Ambulance Fund 2011

Source of Funds

Unaudited Balance January 1, 2011		\$467.86	
Ambulance Fees	\$ 24,236.21		
Ambulance Fees Rec Jan 1/06/2012	2,566.91		
Overpayments - refunds	(230.57)		
Interest Earned	25.81		
 Deposits on Bank Statement		 \$ 26,598.36	
 Transfer to GF	 \$ 18,000.00		
Transfer to GF	6,000.00		
Total	0.00	\$ 24,000.00	\$3,066.22

Use of Funds

Attendants	\$ 9,145.13
Ass't Chief	3,033.68
Payroll Taxes	884.38
Training	3,065.00
Maintenance	3,627.97
Service and Supply	2,599.13
Fuel	193.60
Billing Service	3,045.42
Insurance WC	527.00
Insurance PL	1,363.01
Equipment Purchases	4,637.87

Total \$32,122.19

Unaudited Fund Balance – December 2011 **(\$5,055.97)**

2010 Loss **(\$7,126.16)**

Total **(\$12,182.13)**

TREASURER'S REPORT

Bethlehem Country Club 2011

Source of Funds

Unaudited Balance January 1, 2011		\$ 1,843.72
Memberships	\$ 61,820.76	
Green Fees	53,081.50	
Golf Carts	31,968.00	
Innkeepers	17,745.00	
Discount Cards	8,079.00	
Discount Coupons	17,452.80	
RECP	3,327.00	
10 Ride	16,413.85	
Miscellaneous Revenue	4,624.82	
Pro Shop	9,639.40	
Tournaments	3,144.50	
Punch Board	356.00	
GHIN	2,329.00	
Corp	17,475.74	
Restaurant	42,721.21	
Snacks	4,622.45	
Liquor	15,416.17	
Interest	251.71	
Miscellaneous Deposit Correction		
Deposit Correction Restaurant	104.31	
Restitution	78.75	

Total		<u>\$310,952.02</u>	<u>\$312,795.74</u>
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Use of Funds

Club House Expenses	\$ 96,069.82
Course Expenses	130,511.74
Restaurant/Liquor	62,264.60
Water	5,283.44
Bank Charges-Credit Card Dec 10	3,407.89
NH State Rooms & Meals Tax thru Dec.	4,779.00
Interest access Dec 10	
Debit Service	6,658.88

Total		<u>\$308,975.37</u>	<u>\$308,975.37</u>
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Unaudited Fund Balance – December 2011		\$ 3,820.37
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TREASURER'S REPORT
Landfill (Solid Waste Disposal) 2011

Source of Funds

Unaudited Balance January 1, 2011		\$836.88	
Adj Fy 2009	\$ 37.00		
Money in – pay per bag	44,163.50		
Bulky Waste	78.00		
Tires	182.00		
Construction Debris	852.00		
Waste Not in Bags	384.00		
Bethlehem bags sold at landfill	4,378.50		
Scrap Medal Sold	1,953.60		
Interest Earned	47.96		
Total		\$ 52,076.56	52,913.44

Use of Funds

Gatekeeper Salary	\$ 10,836.75		
Payroll Taxes	830.39		
Services & Supplies	2,133.69		
Recycling	10,600.42		
Transportation	14,093.40		
Training	360.00		
Insurance	0.00		
Bags	3,211.52		
WC	511.50		
PL Insurance	137.95		
Vehicle Mileage	0.00		
Sand & Gravel	460.96		
Tipping	10,723.63		
C & D roll off	625.00		
Tire Disposal	106.00		
Disposal Fees Transfer Station	16,621.40		
Disposal Fee District	7,242.00		
Telephone	387.86		
C & D Trucking and tipping	1,221.60		
Service Charge			
To Reserve fund for Transfer station			
Total		<u>\$80,104.07</u>	<u>\$80,107.07</u>

Unaudited Fund Balance – December 2011		\$(28,027.51)
2010 Loss 2010		(24,794.60)
Total Loss as of 12/31/2011		\$(52,822.11)

TREASURER'S REPORT
Recreation

Source of Funds

Unaudited Balance January 1, 2011		\$20,130.37	
Income Received	\$16,263.31		
After School	2,639.20		
Sports	14,277.98		
Summer	182.00		
Field Trip	2,588.00		
Dep. Correction	1.00		
Foods	1,654.62		
Special	21.00		
NFS Fee's Collected	30.00		
NFS Ck	(40.00)		
Interest Earned	82.81		

Total		\$ 37,517.92	\$57,648.29
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Expenses

Transfer to GF	23,000.00		
Transfer to GF	1,000.00		
Total Expensed		\$ 23,000.00	
Balance			\$34,648.29

Use of Funds

Rec Staff Training/Conference	284.25
After School	1,157.96
Snack/Foods	1,559.75
Little League Services & Supplies	886.80
Sports	6,201.96
Rec Services & Supplies	963.90
Postage	963.90
Field Trips	8,359.99
Summer	4,756.09

Total		<u>\$25,802.67</u>
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Unaudited Fund Balance – December 2011		\$(33,665.41)
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Due GF for FY 2011	2,802.67
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TOWN CLERK'S REPORT

The total money collected in the Town Clerk's Office between January 1, 2011 to December 31, 2011 is as follows:

Motor Vehicle Registrations	\$ 338,873.74
Dog License Fees	2,225.00
Dog Fines	294.50
Birth, Marriage, Death	5,292.50
UCC Filing Fees	465.00
Pole Licenses	20.00
Recount	20.00
Bank Fees	66.00
Redeposit	386.00
Postage	11.13
Wetland	120.00
Checklist	75.00
Total	<u>\$347,848.87</u>

The Town Clerk's Office would like to **THANK** all the residents of Bethlehem for their continued support in the third annual Grant A Wish Tree. We help 125 children and gave out 35 food baskets. With your help it made this endeavor a very rewarding one. We look forward to your continued support.

Claudia Brown, Town Clerk
Dianne Lambert, Deputy Town Clerk

FUNDRAISERS

Our Thanks go out to all the Resident, Business Owners, Sport Coaches and Other Guest whom supported our fundraisers with the Spaghetti Supper and the Harvest Supper. Because of this we were able to purchase a sound system for the third floor meeting room, a score board (which is at the Bethlehem Elementary School) bleachers (which will be at the Elm Street Ball Park) our improved Parking lot on Elm Street, tilled ball fields, Basket Balls, uniforms for the soccer teams. It was enjoyable to have the community work together.

TAX COLLECTOR
For Year Ended December 31, 2011

	DEBITS		
Levies of:	2011	2010	2009/Prior
Uncollected Taxes Beginning of Year:			
Property Taxes	\$ 0.00	\$2,223,727.76	\$ 0.00
Land Use Change	0.00	0.00	0.00
Yield Taxes	0.00	342.82	150.92
Excavation	0.00	0.00	0.00
Taxes Committed This Year:			
Property Taxes	6,950,207.72	0.00	0.00
Land Use Change	13,700.00	0.00	0.00
Yield Taxes	13,660.77	0.00	0.00
Excavation Tax	469.66	0.00	0.00
Check Fee	33.00	86.00	0.00
Overpayments:			
Property Taxes	3,427.01	20,605.40	1,272.98
Yield Taxes	0.00	0.00	0.00
Adjustment	0.00	0.00	0.00
Deferred Revenue	0.00	0.00	0.00
Interest Collected	<u>5,583.90</u>	<u>18,950.33</u>	<u>0.00</u>
TOTAL DEBITS	\$6,987,082.06	\$2,263,712.31	\$1,423.90
CREDITS			
Remitted to Treasurer			
During Fiscal Year:			
Property Taxes	\$3,705,084.41	\$1,892,295.46	\$ 0.00
Land Use Change	1,050.00	0.00	0.00
Yield Taxes	4,392.49	282.90	150.92
Interest	5,583.90	18,950.33	0.00
Excavation Tax	469.66	0.00	0.00
Converted To Lien	0.00	330,176.57	0.00
Check Fees	33.00	86.00	0.00
Abatements Made:			
Property Taxes	3,379.59	21,861.13	1,272.98
Land Use Change	12,650.00	0.00	0.00
Yield Taxes	0.00	0.00	0.00
Adjustment	0.00	0.00	0.00
Uncollected Taxes End of Year			
Property Taxes	3,245,170.73	0.00	0.00
Yield Taxes	9,268.28	59.92	0.00
Excavation Tax	0.00	0.00	0.00
TOTAL CREDITS	<u>\$6,987,082.06</u>	<u>\$2,263,712.31</u>	<u>\$1,423.90</u>

SUMMARY OF TAX LIEN ACCOUNTS
For Year Ended December 31, 2011

DEBITS

	2011	2010	2009	Prior
Unredeemed Liens				
Beginning of Fiscal Year:	\$ 0.00	\$252,346.41	\$170,930.63	\$291,509.21
Liens Executed				
During Fiscal Year	358,178.32	0.00	0.00	0.00
Interest and Costs Collected				
After Lien Execution	5,833.13	10,969.53	9,845.65	33,101.55
Auditor's Adj2010		104.00	514.35	207.00
TOTAL DEBITS	<u>\$364,011.45</u>	<u>\$263,419.94</u>	<u>\$181,290.63</u>	<u>\$324,817.76</u>

CREDITS

Remittance to Treasurer:				
Redemptions	\$ 77,796.28	\$ 58,010.01	\$22,643.41	\$56,003.40
Interest & Costs Collected				
After Lien Execution	5,833.13	11,073.53	10,360.00	33,275.55
Cost	1,646.00	538.00	286.00	309.25
Abatements of				
Unredeemed Taxes	0.00	3,039.62	0.00	0.00
Unredeemed Liens				
End of Year	<u>280,382.04</u>	<u>191,296.78</u>	<u>148,287.22</u>	<u>235,538.81</u>
Total Credits	<u>\$364,011.45</u>	<u>\$263,419.94</u>	<u>\$181,290.63</u>	<u>\$324,817.76</u>

DETAILED STATEMENT OF EXPENDITURES

	BUDGET	ACTUAL	PROPOSED
Executive			
Bookkeeper	\$ 28,080.00	\$ 30,446.00	\$ 32,240.00
Assistant Salary	21,446.00	19,762.00	21,446.00
Selectmen's Salaries	8,000.00	8,000.00	6,000.00
Auditors	15,000.00	7,272.00	15,000.00
MTHP	18,534.00	19,309.00	19,537.00
Delta Dental	1,601.00	1,655.00	1,446.00
SS/MC	4,300.00	4,353.00	4,900.00
NHRE	5,000.00	5,110.00	4,725.00
Registry	100.00	0.00	0.00
Telephone	2,500.00	1,763.00	2,000.00
Computer Expense	5,000.00	6,035.00	13,000.00
Software Support	7,000.00	5,812.00	17,000.00
Professional Consulting	25,000.00	12,676.00	15,000.00
Legal Professional Consulting	40,000.00	28,105.00	20,000.00
Property Liability	2,238.00	0.00	3,000.00
WC Insurance	8,000.00	7,771.00	8,400.00
PL Insurance	0.00	2,610.00	3,000.00
Printing	3,000.00	2,775.00	3,000.00
Dues	4,000.00	2,788.00	3,000.00
Membership Dues	1,700.00	1,819.00	2,000.00
Public Notices	2,000.00	2,083.00	2,000.00
Office Supplies	3,000.00	2,914.00	3,000.00
Postage	1,300.00	1,880.00	3000.00
Loss Prevention Program	500.00	0.00	0.00
Book & Periodicals	300.00	126.00	300.00
Miscellaneous	2,500.00	3,183.00	3,000.00
Dispatch	0.00	0.00	0.00
Equipment Lease	5,000.00	1,400.00	2,500.00
Equipment Repair & Maintenance	1,000.00	1,018.00	1,000.00
Training & Conferences	500.00	118.00	500.00
Total Executive	<u>216,599.00</u>	<u>180,781.00</u>	<u>209,994.00</u>
Town Clerk			
Salary	3,750.00	3,750.00	3,750.00
Clerk Fees	21,000.00	18,150.00	21,000.00
Deputy Town Clerk	9,200.00	9,503.00	9,200.00
Moderator	900.00	650.00	1,500.00
Supervisors of the Checklist	2,100.00	2,095.00	2,100.00
Ballot Clerks	2,000.00	950.00	2,000.00
WC Insurance	722.00	1,145.00	1,250.00
PL Insurance	0.00	425.00	465.00
MTHP	3,516.00	3,995.00	3,710.00
Dental	120.00	129.00	110.00
SS/MC	2,975.00	2,527.00	3000.00

NHRE	975.00	926.00	810.00
Meals	400.00	116.00	600.00
Telephone	1,800.00	1,682.00	1,700.00
Information Systems	2,600.00	2,548.00	2,600.00
Services/Supplies	2,000.00	1,285.00	2,500.00
Postage	500.00	645.00	900.00
Advertising	650.00	739.00	1,500.00
Payment to Government Agencies	<u>3,500.00</u>	<u>4,039.00</u>	<u>5,000.00</u>
Total Town Clerk	58,708.00	55,298.00	63,695.00
Tax Collector			
Salary	12,000.00	12,000.00	12,000.00
Fees	8,000.00	6,852.00	8,000.00
Deputy Tax Collector	9,200.00	11,276.00	9,200.00
Treasurer's Salary	6,000.00	6,000.00	7,000.00
Deputy Treasurer	300.00	0.00	0.00
MTHP	3,520.00	2,593.00	3,710.00
Delta Dental	120.00	62.00	110.00
Computer	2,500.00	947.00	0.00
WC Insurance	623.00	1,091.00	1,200.00
PL Insurance	0.00	459.00	500.00
SS/MC	2,700.00	2,761.00	2,900.00
NHRE	975.00	926.00	810.00
Registry	1,100.00	852.00	1,000.00
Telephone	800.00	906.00	950.00
Information System	2,000.00	1,616.00	1,850.00
Services	3,700.00	3,165.00	4,000.00
Supplies	2,500.00	1,694.00	3,000.00
Copy Machine Maintenance	0.00	0.00	705.00
Postage	<u>3,200.00</u>	<u>3,968.00</u>	<u>4,000.00</u>
Total Tax Collector	59,238.00	57,167.00	60,935.00
Assessing			
Clerk	18,330.00	17,412.00	18,000.00
MTHP	7,023.00	7,990.00	7,410.00
Dental	240.00	258.00	219.00
SS/MC	1,405.00	1,332.00	1,380.00
NHRE	1,860.00	1,717.00	1,590.00
WC Insurance	0.00	568.00	625.00
PL Insurance	0.00	402.00	450.00
Registry	300.00	0.00	0.00
Services	34,200.00	34,200.00	34,200.00
Update Maps	2,800.00	2,575.00	2,800.00
Computer Software Maintenance	3,100.00	3,100.00	3,400.00
GIS	0.00	0.00	0.00
Equipment/Software Purchase	1,000.00	125.00	14,000.00
Supplies/Services	1,000.00	799.00	1,500.00
Revaluation	1,100.00	252.00	0.00

Postage	200.00	245.00	100.00
Total Assessing	<u>72,558.00</u>	<u>70,976.00</u>	<u>85,674.00</u>
Legal			
Legal Expense	30,000.00	6,765.00	20,000.00
Stage IV	4,000.00	0.00	0.00
NCES Stage III	180,000.00	194,998.00	22,000.00
Zoning/Code Enforcement	10,000.00	0.00	10,000.00
2011 Abatement	0.00	435.00	0.00
Total Legal Expense	<u>224,000.00</u>	<u>202,198.00</u>	<u>52,000.00</u>
Planning/Zoning			
Secretary's Salary	21,446.00	21,856.00	21,446.00
Consulting Services	1,000.00	0.00	500.00
SS/MC	1,761.00	1,931.00	1,641.00
NHRE	2,170.00	1,465.00	1,900.00
Legal Expense	2,500.00	402.00	2,500.00
Registry	400.00	102.00	400.00
Advertising	500.00	1,537.00	800.00
Telephone	500.00	558.00	560.00
Services	1,200.00	40.00	500.00
WC Insurance	1,200.00	665.00	725.00
PL Insurance	0.00	218.00	220.00
Supplies	1,200.00	313.00	500.00
Postage	300.00	400.00	400.00
Total Planning & Zoning	<u>34,177.00</u>	<u>29,486.00</u>	<u>32,092.00</u>
Government Building			
Cemetery Salary	0.00	0.00	8,000.00
Salaries	15,000.00	2,568.00	15,000.00
SS/MC	2,000.00	1,268.00	2,158.00
Cemetery Maintenance	5,000.00	8,618.00	1,000.00
Cemetery Equipment Purchase	0.00	0.00	8,000.00
Custodial Service	6,700.00	3,549.00	5,200.00
Snow Removal	1,000.00	1,100.00	1,000.00
Trash Removal	1,600.00	986.00	1,200.00
Out-of-District Hydrants	1,000.00	448.00	3,000.00
Lights	9,000.00	9,996.00	9,000.00
Fuel	14,000.00	13,535.00	14,000.00
Building Maintenance	15,000.00	6,130.00	15,000.00
WC Insurance	4,500.00	161.00	175.00
PL Insurance	0.00	199.00	250.00
Supplies	3,500.00	2,777.00	3,500.00
Equipment Repair	1,500.00	0.00	1,500.00
Vehicle Mileage	200.00	0.00	200.00
Total Government Building	<u>80,000.00</u>	<u>51,334.00</u>	<u>88,183.00</u>
Insurance			
Insurance Claim Expense	0.00	(3,377.00)	3,000.00
Total Insurance	<u>0.00</u>	<u>(3,377.00)</u>	<u>3,000.00</u>

Visitors' Center

Visitors' Center	10,900.00	0.00	10,900.00
Services	0.00	<u>10,900.00</u>	<u>0.00</u>
Total Visitors' Center	<u>10,930.00</u>	<u>7,229.21</u>	<u>10,900.00</u>

Wood Assessor

Salary	3,500.00	3,645.00	3,500.00
Mileage	<u>300.00</u>	<u>291.00</u>	<u>250.00</u>
Total Wood Assessor	<u>3,800.00</u>	<u>3,936.00</u>	<u>3,750.00</u>

Police

Police Chief Salary	60,242.00	61,685.00	60,242.00
Officers' Salaries	219,764.00	202,777.00	221,130.00
Special Detail	5,000.00	6,448.00	5,000.00
Prosecutor	2,500.00	535.00	2,500.00
MTHP	66,466.00	52,073.00	64,500.00
Dental	6,477.00	5,168.00	5,000.00
SS/MC	8,825.00	4,152.00	4,150.00
NHRTS	31,000.00	33,900.58	42,262.00
Telephone	2,500.00	2,733.00	2,500.00
Services/Supplies	17,200.00	17,460.00	17,200.00
Animal control Misc. Supplies	0.00	0.00	500.00
WC Insurance	17,000.00	7,991.00	8,800.00
PL Insurance	0.00	11,034.00	12,000.00
Fuel/Gas	8,500.00	17,227.00	24,638.00
Cruiser Maintenance	6,000.00	6,456.00	6,000.00
Tech Support	2,000.00	2,260.00	2,000.00
Printer/Copier Lease	<u>2,000.00</u>	<u>2,260.00</u>	<u>2,000.00</u>
Total Police	<u>469,706.00</u>	<u>452,464.00</u>	<u>498,292.00</u>

Fire

Chief	45,000.00	47,798.00	45,000.00
Volunteer Firemen	23,000.00	17,326.00	23,000.00
Assistant Fire Chief	1,500.00	2,578.00	1,500.00
Fire Chief SS/MC	3,500.00	2,406.00	2,527.00
Fire Chief MHTP	7,200.00	7,451.00	7,700.00
Fire Chief NHRS	8,881.00	9,807.00	10,350.00
Training	2,500.00	2,962.00	3,500.00
Telephone	1,300.00	1,206.00	1,300.00
Service/Supplies	6,500.00	4,776.00	6,500.00
WC Insurance	9,000.00	3,268.00	4,500.00
PL Insurance		3,935.00	4,500.00
Dues & Memberships	1,500.00	1,073.00	1,500.00
Fuel/Gas	3,000.00	2,796.00	3,000.00
Equipment/Vehicle Repair	8,000.00	5,696.00	8,000.00
Fire Chief's Vehicle	2,600.00	2,609.00	2,600.00
Reports and Codes	2,000.00	2,044.00	2,500.00
Equipment Purchase	12,000.00	14,922.00	12,000.00

Communication Maintenance	<u>2,500.00</u>	<u>1,688.00</u>	<u>2,000.00</u>
Total Fire	139,981.00	134,338.00	141,977.00
Building Inspection			
Salary	8,500.00	10,095.00	8,500.00
SS/MC	0.00	0.00	0.00
Supplies	<u>0.00</u>	<u>595.00</u>	<u>0.00</u>
Total Building Inspection	8,500.00	10,095.00	8,500.00
Public Safety			
Dispatcher Grafton County	<u>59,800.00</u>	<u>59,731.00</u>	<u>64,000.00</u>
Total Public Safety	59,800.00	59,731.00	64,000.00
Highway			
Road Agent Salary	47,000.00	48,072.00	49,000.00
Salary	160,000.00	135,085.00	160,000.00
MTHP	46,400.00	47,914.00	50,000.00
Delta Dental	3,000.00	3,003.00	2,750.00
SS/MC	15,836.00	12,885.00	15,988.00
NHRE	21,000.00	14,964.00	18,392.00
Gravel	9,000.00	6,190.00	7,500.00
Salt	22,000.00	24,392.00	20,000.00
Sand	21,000.00	20,111.00	23,000.00
Stone	3,000.00	0.00	2,000.00
Telephone	1,500.00	1,575.00	1,500.00
Services	10,000.00	10,171.00	7,500.00
Tree Services	1,000.00	0.00	1,000.00
Lights	3,000.00	3,066.00	3,000.00
Heating Oil	2,500.00	2,281.00	3,000.00
DOT Testing	500.00	206.00	500.00
Culverts	4,000.00	1,163.00	5,000.00
1976 Hyster Roller	500.00	0.00	500.00
98 CAT Loader	3,000.00	4,306.00	2,200.00
99 CAT Backhoe	3,500.00	1,339.00	3,500.00
85 Case Mower	1,200.00	1,565.00	1,200.00
01 Freightliner #3	4,000.00	10,513.00	4,000.00
99 Freightliner #5	4,000.00	11,014.00	3,500.00
98 Freightliner #4	2,500.00	2,255.00	2,700.00
96 Ford L-8000 #2	2,000.00	2,801.00	2,000.00
99 F450 Bucket Truck	2,200.00	1,185.00	2,000.00
04 F550 Dump Truck #1	2,500.00	4,502.00	3,000.00
99 F-450 Bucket Truck #10	2,000.00	2,190.23	2,200.00
Street Sweeper	1,000.00	12.00	1,000.00
70 CAT Grader	1,500.00	777.00	1,500.00
Sprayer/Paint	600.00	378.00	1,000.00
Wood Chipper	12,500.00	12,517.00	750.00
07 Freightliner #7	3,000.00	3,193.00	3,200.00
09 Sterling Dump #6	2,000.00	2,498.00	2,500.00
10 International #12	1,500.00	1,810.00	2,000.00
Public Notices	200.00	0.00	100.00

98 Ford Ranger #11	500.00	1,171.00	1,500.00
Equipment purchase	0.00	4,431.00	0.00
WC Insurance	16,000.00	6,448.00	6,500.00
PL Insurance	0.00	8,521.00	8,600.00
Supplies	16,000.00	20,152.00	16,000.00
Hand Tools	2,500.00	1,091.00	2,500.00
Equipment Rental	200.00	36.00	200.00
Office Supplies	600.00	210.00	500.00
Fuel & Lubricants	35,000.00	48,691.00	40,000.00
Grease & Oil	1,500.00	2,251.00	2,200.00
Uniforms/Boots	5,500.00	5,537.00	5,500.00
Asphalt	<u>60,441.00</u>	<u>60,849.00</u>	<u>64,000.00</u>
Total Highway	556,677.00	551,132.00	554,280.00
Street Lights			
Street Lights	<u>39,000.00</u>	<u>36,832.00</u>	<u>43,000.00</u>
Total Street Lights	39,000.00	36,832.00	43,000.00
AMBULANCE			
Attendants	0.00	0.00	15,000.00
Assistant Chief	0.00	0.00	1,500.00
SS/MC	0.00	0.00	1,263.00
Training	0.00	0.00	5,000.00
Radio/Communications	0.00	0.00	1,000.00
Maintenance	0.00	0.00	3,000.00
Services/Supplies	0.00	0.00	4,000.00
Fuel	0.00	0.00	1,500.00
Billing Services	0.00	0.00	3,000.00
WC Insurance	0.00	0.00	575.00
PL Insurance	0.00	0.00	1,500.00
Equipment Purchase	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
Total Ambulance	0.00	0.00	42,338.00
Animal Control			
Salary	4,400.00	4,400.00	0.00
SS/MC	440.00	337.00	0.00
WC Insurance	0.00	140.00	0.00
PL Insurance	0.00	1,002.00	0.00
Services/Supplies	<u>800.00</u>	<u>849.00</u>	<u>0.00</u>
Total Animal Control	5,640.00	6,729.00	0.00
Health Agencies/Hospitals			
Health Officer	0.00	0.00	0.00
Training & Dues	0.00	0.00	0.00
Grafton County Senior Citizens	3,500.00	3,500.00	0.00
North Country Home Health	6,792.00	6,792.00	0.00
White Mountain Mental Health	3,121.00	3,121.00	0.00
Ammonoosuc Health Service	5,000.00	5,000.00	0.00
Hospice of Littleton	0.00	0.00	0.00
American Red Cross	0.00	0.00	0.00
North Country YMCA	250.00	250.00	0.00

Tri-County CAP	6,830.00	6,830.00	0.00
CASA	500.00	500.00	0.00
Country United Way	0.00	0.00	0.00
Littleton Regional Hospital	<u>3,100.00</u>	<u>3,100.00</u>	<u>0.00</u>
Total Health Agencies/Hospital	29,093.00	29,093.00	0.00
Direct Assistance			
Overseer of Welfare	0.00	0.00	0.00
SS/MC	0.00	0.00	0.00
Rent	30,000.00	53,352.00	50,000.00
Miscellaneous	1,000.00	1,856.00	2,000.00
Lights	5,000.00	3,652.00	5,000.00
Fuel	2,000.00	1,778.00	10,000.00
Food Pantry	<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>
Total Direct Assistance	39,000.00	60,638.00	68,000.00
Parks/Recreation			
Salaries	59,000.00	50,829.00	59,000.00
Director Salary	28,000.00	26,696.00	30,576.00
MTHP	18,555.00	4,357.00	7,700.00
Dental	1,601.00	239.00	440.00
SS/MC	6,962.00	5,551.00	6,900.00
NHRS	2,800.00	2,199.00	2,700.00
Telephone	400.00	388.00	0.00
Park Electricity	500.00	1,274.00	1,000.00
WC Insurance	4,000.00	2,860.00	3,200.00
PL Insurance	0.00	1,975.00	2,100.00
Snack Program	0.00	40.00	0.00
Sports Program	1,000.00	925.00	0.00
Skating Rink/Service/Supplies	3,000.00	0.00	0.00
Courts/Skating Rink	3,800.00	1,135.00	6,000.00
Service/Supplies	0.00	20.00	0.00
Summer Recreation Salaries	<u>2,000.00</u>	<u>2,035.00</u>	<u>0.00</u>
Total Parks/Recreation	131,618.00	100,524.00	119,616.00
Library			
Library	<u>63,000.00</u>	<u>63,000.00</u>	<u>63,000.00</u>
Total Library	63,000.00	63,000.00	63,000.00
Culture & Recreation			
Gazebo Entertainment	<u>8,000.00</u>	<u>7,340.00</u>	<u>0.00</u>
Total Culture & Recreation	8,000.00	7,340.00	0.00
Conservation			
Services	<u>550.00</u>	<u>550.00</u>	<u>1,000.00</u>
Total Conservation	550.00	550.00	1,000.00
T.A.N.			
Tax Anticipation Note	<u>20,000.00</u>	<u>16,434.00</u>	<u>20,000.00</u>
Total Interest – T.A.N.	20,000.00	16,434.00	20,000.00

Service

Costs for Town Building Construction	68,317.00	68,350.00	64,001.00
E-One Fire Truck	10,077.00	10,077.00	10,077.00
CAT Loader	14,941.00	14,941.00	14,941.00
Gas Tank Loan	12,629.00	12,650.00	12,150.00
Highway Lot Restoration	21,741.00	21,432.00	19,985.00
Land Purchase (Cemetery)	<u>7,561.00</u>	<u>7,538.00</u>	<u>7,309.00</u>
Total Debt Service	135,266.00	134,988.00	128,463.00

Total Budget before Warrant Articles**\$2,367,139.00*****Capital Reserve Fund**

Police Cruiser	10,000.00	10,000.00	10,000.00
Highway Truck	50,000.00	50,000.00	65,000.00
TOB Building Maintenance Fund	5,000.00	5,000.00	5,000.00
Emergency Safety Equipment	10,000.00	10,000.00	10,000.00
Ambulance New/Used	10,000.00	10,000.00	10,000.00
Fire Truck New/Used	20,000.00	20,000.00	20,000.00
Police Equipment	10,000.00	10,000.00	10,000.00
Library Computer	2,000.00	2,000.00	0.00
Road Maintenance	<u>30,000.00</u>	<u>30,000.00</u>	<u>0.00</u>
Total Capital Reserve Fund	<u>155,000.00</u>	<u>155,000.00</u>	<u>80,000.00</u>

Capital Outlay (Building)

Highway Restore & Remediate	<u>99,000.00</u>	<u>84,040.31</u>	<u>0.00</u>
Total Capital Outlay (Building)	99,000.00	84,040.31	0.00

Capital Outlay (Improvements-Not Bldgs)

Highway Restore & Remediate	<u>195,000.00</u>	<u>152,905.92</u>	<u>0.00</u>
Total Capital Outlay	195,000.00	152,905.92	0.00

Special Revenue Fund – BCC

HS Club House Salary	\$ 27,945.00	23,817.00	20,945.00
Rest. Salary	22,770.00	22,672.00	20,000.00
HS Delta Dental	924.00	953.00	818.00
HS SS/MC	4,057.00	3,557.00	3,200.00
HS Advertising	3,000.00	2,970.00	4,000.00
Telephone	1,600.00	1,171.00	1,000.00
HS Services/Supplies	7,000.00	9,126.00	9,000.00
HS Ghin-Handicap	2,400.00	2,377.00	2,400.00
Rest Lights	1,400.00	1,962.00	1,600.00
HS Lights	600.00	932.00	800.00
HS Heat	2,400.00	2,292.00	2,400.00
HS/Building Maintenance	1,000.00	1,340.00	4,000.00
HS Improvements	2,000.00	3,049.00	2,000.00
HS Equipment Purchase	1,000.00	1,180.00	500.00
HS WC Insurance	5,000.00	2,424.00	2,643.00
HS PL Insurance	0.00	1,287.00	1,400.00
HS Refunds	0.00	0.00	0.00

HS Liquor	8,000.00	5,584.00	5,500.00
HS Restaurant	24,000.00	32,046.00	35,000.00
HSRest Meals Tax	3,000.00	4,779.00	4,700.00
HS Snack Food	600.00	2,240.00	2,400.00
HS Pro Shop Inventory	7,000.00	3,164.00	7,000.00
HSPropane	0.00	0.00	1,400.00
HS Bank Service Fees	0.00	0.00	3,000.00
HS Golf Car Rental	34,131.00	34,189.00	34,131.00
CR Salary	45,000.00	52,841.00	50,000.00
CR Department Head Salary	38,636.00	39,379.53	38,686.00
CR SS/MC	7,245.00	6,991.00	6,784.00
CR Telephone	600.00	322.00	500.00
CR Services	0.00	0.00	0.00
Water	4,000.00	5,283.00	0.00
CR Lights	600.00	509.00	500.00
CR Improvements	1,000.00	685.00	1,000.00
CR Equipment Rental	2,000.00	0.00	0.00
CR Equipment Purchase	0.00	0.00	15,000.00
CR Land Purchase	0.00	0.00	0.00
CR WC Insurance	1,700.00	2,424.00	2,643.00
CR PL Dues	0.00	1,280.00	1,400.00
CR Dues/Prof Meetings	600.00	515.00	600.00
CR Supplies	3,500.00	5,027.00	4,000.00
CR Chemicals	8,000.00	8,851.00	8,500.00
CR Fuel/Lubricant	6,000.00	7,309.00	6,000.00
CR Equipment Repair	3,000.00	3,743.00	4,000.00
Debt Service	10,000.00	6,659.00	0.00
CR Vehicle Mileage	<u>1,400.00</u>	<u>1,378.00</u>	<u>1,400.00</u>
Total BCC	293,108.00	305,567.00	310,800.00

Solid Waste Disposal

SWD Salaries	15,600.00	10,837.00	1,000.00
Gatekeeper Salary	3,276.00	0.00	0.00
SS/MC	1,656.00	830.00	10.00
Services/Supplies	600.00	2,134.00	500.00
Recycling	35,000.00	10,600.00	1,500.00
Equipment	0.00	0.00	0.00
Equipment Rental	640.00	0.00	0.00
Transportation	0.00	14,093.00	0.00
Training	100.00	360.00	0.00
Dues & Subscriptions	200.00	0.00	0.00
Utilities	900.00	0.00	0.00
Rakes, Lawnmower	1,000.00	0.00	0.00
Trash bags	12,000.00	3,212.00	0.00
WC Insurance	1,000.00	512.00	0.00
PL Insurance	0.00	138.00	0.00
Dues	0.00	0.00	0.00
Vehicle Mileage	400.00	0.00	0.00
Fuel	200.00	0.00	0.00

**TOWN OF BETHLEHEM
NEW HAMPSHIRE
2012 TOWN MEETING WARRANT
DELIBERATIVE SESSION**

To the inhabitants of the Town of Bethlehem, New Hampshire, Grafton County in New Hampshire, qualified to vote in Town affairs:

You are hereby notified that the **first session** (deliberative) of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room located at 2155 Main Street in said Bethlehem on February 6th, 2012 at 6:00 pm. Warrant articles may be amended at this session per RSA 40:13, IV a, with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:13 a. Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

You are further notified that the **second session** of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room on Tuesday, March 13, 2012 at 8:00 am for the choice of town officers elected by official ballot, to vote on the questions required by law to be inserted on the official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 am in the forenoon and will not close until 7:00 pm in the evening.

Article 1: To choose all necessary Town Officers for the ensuing year. **(Ballot Vote)**

Article 2: Shall the Town raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other Appropriations voted separately, the amounts set forth therein, totaling \$2,720,849 should this article be defeated, the Default Operating Budget shall be \$2,605,343; which is the same as last year, with certain adjustments required by previous action of the Town or by law or the local governing body may hold one Special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only.

(Note: This Operating Budget does not include appropriations in any other Warrant Articles.)

Article 3. To see if the Town will vote to discontinue the Maple Street Cemetery Addition Fund with said funds plus interest to date to be placed in the Town's general funds.

Article 4: To see if the Town will raise and appropriate the sum of \$10,905 (Ten Thousand, Nine Hundred and Five Dollars) for the purpose of bringing the Trustees of the Trust Funds reporting into compliance with State Law. Since 1989, Trustees of the Trust Fund have not tracked and reported individual Perpetual Care Trust balances as required by State Law.

Article 5: Shall we rescind the provisions of RSA 31:95-c and discontinue the Recycle/Transfer Station Special Revenue Fund established in 2007. (Majority ballot vote).

Article 6: To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000.00) to be added to the Capital Reserve Fund-Police Cruiser previously established. *(The Board of Selectmen recommends this Article.)*

Article 7: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand dollars) to be added to the Capital Reserve Police Specialized Equipment Fund already established. *(The Board of Selectmen recommends this Article.)*

Article 8: To see if the Town will vote to raise and appropriate the sum of \$65,000 (Sixty-five Thousand dollars) to be added to the Capital Reserve Fund, already established, for the purchase of a Highway truck. *(The Board of Selectmen recommends this Article.)*

Article 9: To see if the Town will vote to raise and appropriate the sum of Ten Thousand (\$10,000.00) to the Capital Reserve Fund-Fire Department Emergency Safety Equipment previously established. (The Board of Selectmen recommends this Article.)

Article 10: To see if the Town will vote to raise and appropriate the sum of Twenty Thousand dollars (\$20,000) to be added to the Capital Reserve Fund previously established for purchasing a new or used fire truck. *(The Board of Selectmen recommends this Warrant Article.)*

Article 11: To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the Capital Reserve Fund for the purpose of purchasing a new or used ambulance. *(The Board of Selectmen recommends this Warrant Article.)*

Article 12: To see if the Town will vote to raise and appropriate Five Thousand dollars (\$5,000) to the Capital Reserve Fund-Town Building Maintenance already established. *(The Board of Selectmen recommends this Article.)*

Article 13: To see if the Town will vote to raise and appropriate \$200,000 (Two Hundred Thousand Dollars) for the purpose of painting the Prospect Street Bridge with \$160,000 (80%) to come from the State Department of Transportation and \$40,000 (20%) to be raised through taxation.

Article 14: To see if the Town will vote to raise and appropriate the sum of \$60,000 (Sixty Thousand Dollars) for the purpose of rehabilitating the Town Pool.

Article 15: To see if the Town will raise and appropriate the sum of \$400,000 (Four Hundred Thousand Dollars) for the demolition of the Maplehurst Hotel with \$360,000 coming from DES Grants and \$40,000 for the Town's share to come from taxation. *(The Board of Selectmen recommends this Article.)*

Article 16: To see if the Town will vote to raise and appropriate the sum of \$7,500 (Seventy-five Hundred Dollars) (this is a \$1500 reduction from 2010) for the purpose of providing live musical entertainment be held at the Bethlehem Gazebo in 2012. (This is a Warrant Article submitted by petition.) *(The Board of Selectmen recommends this Article)*

Article 17: To see if the Town will vote to raise and appropriate the sum of \$3,100 (Three Thousand, One Hundred Dollars) for the Littleton Regional Hospital for the purpose of providing support in improving the health and well-being of the community.

Article 18: To see if the Town will vote to raise and appropriate the sum of \$1,000 (One Thousand Dollars) for the Northwoods Home Health & Hospice, a Division of Weeks Medical Center for the purpose of providing support in assisting families and individuals who are unable to pay for home health and hospice services.

Article 19: To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) for Ammonoosuc Community Health Services, Inc. for the purpose of providing support in the healthcare of 906 Bethlehem Residents and others in need of services.

Article 20: To see if the Town will vote to raise and appropriate the sum of \$3,121 (Three Thousand, One Hundred Twenty-one Dollars) for Northern Human Services, White Mountain Mental Health for the purpose of providing services on a sliding scale to people who are uninsured or under insured.

Article 21: To see if the Town will vote to raise and appropriate the sum of \$6,830 (Six Thousand, Eight Hundred and Thirty Dollars) to Tri-County Community Action for the purpose of helping defer the funds needed with overhead expenses that the programs administered do not cover.

Article 22: To see if the Town will vote to raise and appropriate the sum of \$250 (Two Hundred and Fifty Dollars) for the North Country YMCA, Inc. for the purpose of providing quality family based programs to more than 1200 families and individuals throughout the North Country.

Article 23: To see if the Town will vote to accept the road system known as Situ Road, located off Route #142 (Maple Street) provided that the road has been approved by the Bethlehem Planning Board, that it meets both Town and State specifications, that it has been inspected by a certified engineer by September 30, 2012. Currently there are various multi-family dwelling on the road. (This article has been submitted by petition). *(The Board of Selectmen do not recommend this Article)*

Article 24: To see if the Town will vote to rescind the vote of 2003 for the nonbinding recommendation that the Board of Selectmen sell the property on tax map 206, lot 018, formerly known as the Chase Camp property, at public auction, and henceforth make a section of this property available for use by the Bethlehem Public Library. *(The Board of Selectmen recommends this Article)*

Article 25: To see if the Town will vote to have the Road Agent, in addition to his usual duties, perform care and maintenance of the town cemetery as per the provisions of RSA 231:63. *(The Board of Selectmen recommends this Article)*

Sand and Gravel	400.00	461.00	0.00
TIPPING FEES	14,960.00	10,724.00	3,000.00
C & D rental roll off	1,500.00	625.00	300.00
Trucking and Tipping Fees	0.00	0.00	14,960.00
Rental tire storage	750.00	106.00	0.00
Recyclables processing	6,496.00	0.00	0.00
C&D Rental Roll Off	0.00	0.00	1,500.00
Uniforms & Boots	400.00	0.00	0.00
Disposal/on-site pickup	20,540.00	16,621.00	1,500.00
Disposal Fees	14,480.00	7,242.00	2,000.00
Telephone	600.00	388.00	0.00
C & D Trucking and Tipping	<u>2,712.00</u>	<u>1,222.00</u>	<u>500.00</u>
Total Solid Waste Disposal	137,230.00	80,104.00	10,310.00

Special Revenue Ambulance

Attendants	16,000.00	9145.00	0.00
Assistant Chief	1,500.00	3,033.00	0.00
SS/MC	2,000.00	884.00	0.00
Training	2,500.00	3,065.00	0.00
Radio/Communication	1,000.00	0.00	0.00
Service/Supplies	5,000.00	2,599.00	0.00
Fuel	1,500.00	193.00	0.00
Billing Service	2,500.00	3,045.00	0.00
WC Insurance	2,250.00	527.00	0.00
PL Insurance	0.00	1,363.00	0.00
Dispatch	0.00	0.00	0.00
Equipment Purchase	<u>6,750.00</u>	<u>4,637.00</u>	<u>0.00</u>
Total Ambulance	43,500.00	32,122.00	0.00

PARK & RECREATION REVOLVING ACCOUNT

Telephone	0.00	0.00	400.00
Park Electricity	0.00	0.00	0.00
Recreation Staff Training/Conferences	300.00	284.00	300.00
Parks & Rec After School Program	0.00	1,158.00	800.00
Parks & Rec Snack Program	3,500.00	1,560.00	2,000.00
Little League Service/Supplies	0.00	887.00	0.00
Sports Program	6,130.00	6,202.00	7,500.00
Skating Rink Services & Supplies	0.00	0.00	0.00
Courts/Skating rink Maintenance	0.00	0.00	0.00
Service & Supplies	3,500.00	1,632.00	4,500.00
Postage	4,000.00	964.00	1,000.00
Summer Rec Wages	0.00	0.00	0.00
Summer Recreation SS/MC	0.00	0.00	0.00
Field Trips	8,500.00	8,360.00	10,500.00
Summer Program	0.00	4,756.00	5,000.00
Field Trips	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PARKS/REC	25,930.00	25,803.00	32,000.00

REPORT OF THE TRUSTEES OF THE TRUST FUNDS

Trust Fund Accounts 2011

	Balances			Transactions during 2011			Balances 12/31/2011		
	12/31/2010	Contributions	Income	Withdrawals	Principal	Interest	Total		
TRUST ACCOUNTS									
1	12,693.12	-	22.54	-	10,000.00	2,702.19	12,702.19		
2	31,187.98	-	90.57	-	6,500.00	24,710.52	31,210.52		
3	2,026.93	-	1.49	-	1,000.00	1,028.42	2,028.42		
4	840.89	-	-	-	700.00	140.89	840.89		
5	32,566.15	-	23.48	-	14,930.00	17,679.63	32,609.63		
6	79,335.07	-	56.58	-	33,130.00	46,261.65	79,391.65		
CAPITAL RESERVE FUNDS									
7	23,247.00	10,000.00	16.70	-	33,247.00	16.70	33,263.70		
9	10,940.17	5,000.00	9.09	-	15,922.15	27.11	15,949.26		
10	53,108.74	-	38.30	2,055.30	50,000.00	1,091.74	51,091.74		
11	-	-	-	-	-	-	-		
12	-	-	-	-	-	-	-		
13	154,285.13	-	111.08	5,111.90	128,412.00	20,872.31	149,284.31		
14	33,209.86	-	24.08	1,758.22	31,475.72	-	31,475.72		
15	-	-	-	-	-	-	-		
16	20,016.60	10,000.00	14.49	-	30,000.00	33.09	30,033.09		
17	19,987.28	-	14.77	-	18,824.86	1,571.19	20,396.05		
18	20,381.28	-	28.73	-	60,000.00	56.70	60,056.70		
19	40,027.97	20,000.00	82.48	-	98,666.53	17,274.19	113,940.72		
20	113,858.24	-	82.48	-	25,000.00	25,988.87	25,988.87		
21	988.87	5,000.00	25.07	-	23,312.38	-	23,312.38		
22	34,698.93	-	14.92	16,411.62	20,000.00	563.16	20,563.16		
23	20,546.24	-	-	-	-	-	-		
24	-	-	-	-	-	-	-		
25	-	-	-	-	-	-	-		
26	110,259.22	-	79.35	16,953.60	93,384.97	-	93,384.97		
27	20,844.25	10,000.00	15.02	-	30,820.79	38.48	30,859.27		
28	5,488.05	-	3.86	3,360.70	2,131.21	-	2,131.21		
29	-	2,000.00	0.02	-	2,000.00	0.02	2,000.02		
30	54,459.08	90,000.00	45.32	107,798.34	36,706.06	-	36,706.06		
31	-	15,000.00	1.86	-	15,000.00	1.86	15,001.86		
32	-	5,000.00	0.64	-	5,000.00	0.64	5,000.64		
33	36,262.87	5,000.00	26.92	-	38,809.36	2,500.43	41,309.79		
34	101,137.87	10,000.00	73.82	5,000.00	106,211.69	-	106,211.69		
35	151,019.85	25,000.00	112.63	-	174,946.14	1,186.34	176,132.48		
36	55,108.78	-	39.82	-	50,000.00	5,148.60	55,148.60		
37	-	25,000.00	3.35	-	25,000.00	3.35	25,003.35		
38	1,059,913.00	262,000.00	782.40	158,449.68	1,113,859.73	50,385.99	1,164,245.72		
39	1,139,248.07	262,000.00	838.98	158,449.68	1,146,989.73	96,647.64	1,243,637.37		

TRUSTEES OF TRUST FUNDS

In 2011, the Current Trustees learned that beginning in 1989 the Trustees have failed to track and report individual Perpetual Care Trust balances as required by State Law. The Trustees have met with the Cemetery Trustees and have contacted the Charitable Trust Division (CTD) of the NH Dept. of Justice about this lapse in record keeping. CTD instructed the Trustees not to use any funds from the Perpetual Care Trust until this error was corrected.

The Trustees could not locate several years reports filed with the CTD. The CTD sent the Trustees copies of the missing reports. From these reports and Trustee records we have been able to reconstruct the balances of individual perpetual care trusts.

Between the years of 1989 to 2005 a total of \$18,035.72 was withdrawn from the Perpetual Care Cemetery Trust for maintenance at the Cemetery. Most of this amount was not spent on individual plots as specified by the original donors. This amount plus accrued interest must be repaid to the Perpetual Care Trust. Following is the Trustee's plan for repayment.

1. In 1998 Voters raised \$8,500 for a Capital Reserve Account for Cemetery Expansion. In the years 1999 –2003 a total of 41,485.17 was placed in this Capital Reserve. Trustee records indicate that between 1998 and 2002, \$9,153.66 was withdrawn from the Perpetual Care Trust account and used for the Cemetery Expansion. This amount plus interest of \$3,042.93 for a total of \$ 12,196.59 will be transferred from the Cemetery Expansion Capital Reserve to the Cemetery Perpetual Care Trust.
2. \$1273.79 was for flowers. There are 4 individual trust funds specifically for flowers. Accumulated interest in these funds as of 12/31/11 is \$920.42. This \$920.42 of interest may be used toward repayment.
3. This leaves \$7,961.64 plus interest of \$2,943.43 for a total of 10,905.07 that must be repaid from new property taxes
4. This amount \$10,905.07 to be raised from Property Taxes appears in the form of Article _____ on the 2012 Town Meeting Warrant
5. As of 12/31/11 The Cemetery Expansion Capital Reserve Fund had a balance of \$20,396.02. The Select Board will transfer \$12,196.59 as described in item 1 above . This leaves a balance of \$8199.46 in the Fund. The Cemetery Trustees and Select Board believe the expansion is complete and recommend this Fund be closed and this amount be returned to the General Fund to reduce Taxes. Article _____ on the 2012 Town Meeting Warrant asks the voters to close the Cemetery Expansion Capital Reserve and return the balance to the General Fund.

The Trustees recommend that you vote for these articles. If the Town does not voluntarily repay the Perpetual Care Trust it faces potential legal action by the State which could be much more expensive for the Taxpayers.

CEMETERY TRUSTEE'S REPORT

The trustees met on a regular basis to discuss cemetery issues and to develop long range plans for the cemeteries.

- Lot and burial rates were increased along with updating the rules and regulations. These were approved by the Select Board. Brochures are available at the town office with the updated rates, rules and regulations. Brochures were given to area funeral homes and businesses associated with cemetery responsibilities so they are familiar with our present policies.
- All cemetery trust fund plots have been located and marked on the cemetery maps. It is anticipated that by the summer of 2012, the trust funds will be available for use on the designated family plots.
- Long range planning maintenance and upkeep for the Maple Street and Mt. Washington Cemeteries are being developed for future years.
- The trustees met with the Cantor of the Hebrew Congregation to discuss what special accommodations would be needed for winter burial. Future meetings will be planned.
- The committee is in the process of identifying all veteran gravesites in our cemeteries. Civil War veterans have all been identified.

We would like to thank Sexton, Kevin Clark for the great job he did this past year. It truly makes a difference to families who come to the cemetery to see that it is well-cared for.

Cemetery Trustee Committee
Richard "Ricky" Robie
Clare L. Brown
Paul Hudson

PUBLIC LIBRARY REPORT 2011

Technology was at the forefront this year. We replaced our two patron desktop computers with laptops. This brings the number of patron laptops to seven. They have wireless printing capabilities, as well as access to our library computer database. Laptops allow patrons to sit anywhere in the library, which greatly enhances comfort and convenience. Computer usage was up 13.67% from last year.

The Friends of the Bethlehem Public Library purchased three e-readers for the library. We have an Amazon Kindle, a Barnes & Noble Nook, and a Sony Reader. We began by letting patrons try them in the library, and they are now available for check out. Patrons can check out e-books from the NH Downloadables website, and library staff will load the books onto the readers for them. Many patrons are accessing the Downloadables website to borrow materials for their own e-readers as well. Circulation for audio and e-books doubled from last year.

There were a variety of programs this year. In March, author Sy Montgomery, author of “The Good, Good Pig” spoke about her newest book “Birdology”. She told of her travels around the world researching animal adventures.

Vermont author Beth Kanell joined the Readers Café book discussion in June. The group had read her young adult novel, “Darkness Under the Water”. It was a wonderful experience to sit at a table with the author and discuss her writing and work process. Look for more authors to join Readers Café in 2012.

The Summer Reading Program theme of “One World, Many Stories” brought worldwide activities for the children. Each week featured a different country with stories and crafts. Several weeks included guest speakers who delighted the children with tales of their travels through slideshows, artifacts and music. The finale at the Town Gazebo featured magician Andrew Pinard and an ice cream social.

SRP for teens and adults included the popular Bingo game. Grand prizes were Barnes & Noble Nooks.

Fall children’s programs included: a Fire Prevention week visit by Bethlehem Firefighters, a November drop-in craft program, and in December, a Holiday Magic Show and Party.

For adults, the Library brought in two NH Humanities Council programs featuring costumed presenters: Dissent Among the Puritans, and Our National Thanksgiving. Both were well attended.

For future programs, to reserve or renew materials online, and to see the progress toward our new library, access our website at www.bethlehemlibrary.org or Like us on Facebook.

STATISTICS

Circulation:

Adult Books:	7217	Video/Audio:	5110
Children Books:	2645	Magazines:	1274
ILL Loaned:	445	ILL Borrowed:	897
NH Downloadables:	908	(392 E-Books)	

Other Statistics:

Memorial Books:	48	Patrons Served:	11172
Computer Usage:	3093	New Patrons:	118
Purchased Items:	849	Uncollected Books:	34
Donated Items:	341	Withdrawn Items:	563

Respectfully submitted,
Laura Clerkin, Director

LIBRARY BUDGET

	Budget 2011	Actual 2011	Budget 2012
Expenses			
Books, Magazines, etc.	12,700.00	12,409.71	12,700.00
Magazine	1,600.00	1,770.77	1,600.00
Equipment	100.00	663.62	100.00
Computer Expenses	500.00	0.00	400.00
Accounting	400.00	50.00	100.00
Library Expense & Travel	1,500.00	586.79	1,000.00
Supplies	1,400.00	2,658.73	900.00
Telephone	1,100.00	657.58	700.00
Postage	650.00	188.19	500.00
Miscellaneous	600.00	389.25	600.00
Children's Program	2,000.00	1,678.56	1,800.00
Adult's Program	1,600.00	962.49	1,200.00
Payroll Tax	2,816.00	3,511.03	3,700.00
Wages	37,234.00	37,350.42	38,350.00
Repair & Maintenance	1,200.00	1,500.00	1,500.00
Computer Replacement Fund	0.00	0.00	1,300.00
	\$65,400.00	64,377.14	66,450.00

**These funds are not reflected in the above budget.

Income			
Town Funds	63,000.00	63,000.00	64,300.00
Donations & Fees	500.00	138.47	500.00
Children's Program Donations	600.00	0.00	450.00
Book Sales	1,300.00	1,238.67	1,200.00
	\$65,400.00	64,377.14	66,450.00

Endowment/Trust Funds		Computer Replacement Fund	
Beginning Balance	\$114,656.76	Beginning Balance	\$5,630.42
Contributions	0.00	*** Donations & Int.	456.12
Interest Earned**	64.25	2010 Additions	0.00
Expenditures	0.00	***Expenditures	1,201.41
Ending Balance	\$114,721.01	Ending Balance	\$4,885.13

Memorial Funds		Fines, Lost Books	
Beginning Balance	\$ 1,482.51	Beginning Balance	\$1,726.70
Donations	1,499.71	Interest & Fees	786.91
Books Purchased	702.35	Expenditures	<u>583.44</u>
Ending Balance	\$ <u>2,279.87</u>	Ending Balance	\$1,930.17

Memorial Fund has been established through donations in memory of specific individuals. The books purchased from these funds are in memory of these individuals.

*The income and expenditures from these funds are not reflected in the above budget

** Income from these funds is used to purchase books & conduct programs as dictated by the trust.

***These funds are not reflected the above budget.

SELECT BOARD REPORT

“Where we came forth, and once more saw the stars”

Dante: Inferno XXXIV line 140.

2011 was a remarkable year for the Selectboard and the Town, marked primarily by the settlement of the long-standing lawsuits between NCES and the Town of Bethlehem. The ultimate mediated settlement was an attempt by both sides to break through the legal and emotional loggerheads of the past years and create an environment that is beneficial for both sides. The Selectboard is committed to making sure that this agreement is carried out openly, honestly, and with good will in the years to come.

Of course there were other memorable events that allow us “to see the stars”.

The Prospect Street Bridge was repaired and refurbished primarily with 80% of the funding from The State of New Hampshire.

A new Parks and Recs Director brought energy and increased attendance to both the sports and the after school program.

Through the efforts of Fire Chief Jack Anderson, the Maplehurst Property will be demolished and cleaned up, (again with 80% Federal and State grants) opening the opportunity for either town or private development.

Fund raisers such as spaghetti dinners raised money for new scoreboards and grandstands for the Town’s athletic facilities.

The Town sponsored an Easter Egg hunt, the first in many years.

The Town Menorah was lit, recognizing our growing and vibrant Jewish population.

A Town wide Christmas celebration and tree lighting opening the Holiday Season with a day-long series of events.

The Town Building repairs were started.

A volunteer committee was formed to renovate the swimming pool. Plans were made to use all volunteer labor for the rehabilitation.

We were able to upgrade the Towns computer and software infrastructure to speed information collection and transfer.

The Bethlehem Country Club turned a profit and hosted many state and local events.

However, Bethlehem’s future remains clouded due to the economic downturn of the past years, and the associated loss of property values (seen in our Town reevaluation). Home sales and values have yet to rebound. Welfare costs increase. The State of New

Hampshire has also complicated matters by pushing Employee Retirement funding, fuel oil subsidies and educational improvements onto the Towns' liability.

As we climb through the economic Purgatory (sorry, Dante again), the Selectboard would like to acknowledge the help and energy of the many townspeople who have volunteered their time and money to improve our Town.

The Town website was established to provide the Town with timely feedback on issues of importance. The web address is www.bethlehemnh.org.

The Prospect Street Bridge construction is completed and with 80-20 funding should see its ultimate completion (painting) by spring. As to its viability, the bridge is open to traffic.

BETHLEHEM POLICE DEPARTMENT

Two thousand and eleven was a successful year for the Police Department in the area of crime prevention, arrests and prosecution. Our second year of twenty four hour, seven days a week pro-active policing has contributed significantly to a reduction in crimes against property and crimes against persons. Along with the increased patrolling we have seen an increase in DWI and drug related arrests.

In our continued efforts to keep Bethlehem a safe community, we have applied for and received State grants which paid for additional patrols at no cost to the taxpayers. These patrols contributed to the increase DWI, Drug Possession, and Operating after Suspended arrests. Along with the increased patrols we continued to work closely with State, Local and Federal Agencies. Information sharing with these agencies has assisted in a number of arrests and crimes solved.

Substance abuse is a serious public health problem that affects almost every community. One of the growing problems is abuse of Prescription Drug. In an effort to reduce the availability of these drugs in our community, we asked our citizens to participate in the National Prescription Drug Take Back Program. This is a nationwide collaborative effort with Federal, State and local Law Enforcement agencies to remove potentially dangerous controlled drugs from our nation's homes. State wide this year a total of 2796.7 pounds of expired, unused and unwanted control drugs were collected and destroyed. I would like to thank all those that participated in the program.

The Police Department would like to thank the Select Board for their support, but most importantly we would like to thank the citizens of Bethlehem. We understand that it is only with the cooperation, involvement and partnerships of the citizens of Bethlehem with the Police Department that together we can maintain the quality of life Bethlehem residents have grown to know and expect. We look forward to the challenges of the New Year and to serving the Bethlehem community.

Bethlehem Police Department

2011 Activities

4850 calls for service, which included:

- 73 Motor Vehicle accidents (No Fatalities)
- 1918 Motor Vehicle Stops
- 23 Crimes Against Persons (down 32%)
- 50 Crimes Against Property (down 37%)
- 23 Crimes Against Society – Drug Related Arrests (up 667%)
- 94 Other Crimes – DWI/MIP (up 24%)

Respectfully Submitted,
Chief Michael Ho-Sing-Loy
Sergeant Alan Demoranville
Detective Jared Peters
Officer Andrew Hennessey
Officer Jeffrey Dube

FIRE CHIEF'S REPORT

Once again it is a pleasure to report to the residents of the Town of Bethlehem. 2011 was another very active year for Bethlehem Fire and Ambulance. Our very capable group of dedicated volunteers responded to 7 building fires, 22 motor vehicle crashes with injury, 23 motor vehicle crashes without injury, 18 alarm activations, 96 Medical calls as well as numerous other calls for services. We also train hard twice a month so we can be at the top of our game when we respond to these emergencies. Although we are a small community we seem to have more than our share of incidents.

The Bethlehem Emergency Services (our fundraising company) was also very busy participating alongside our residents and other community groups to make events such as the Christmas Tree Lighting and the Easter Egg Hunt possible. These activities are over and above the normal duties of a Fire Department and are done on their own time. A special thanks to LT Richard Leslie and his wife for organizing and initiating the first annual Easter Egg Hunt. This event was held on a cold and rainy day just before Easter and was a huge success with several hundred people in attendance. We also held a 9-11 Memorial Service at our Station to remember the tenth anniversary of that terrible day in US history. In addition to all of this we have a few fundraisers each year to enable us to add some specialized equipment we may not be able to afford in our regular budget. I bring all of these things up to show how proud I am of the quality people we have on our Department and their dedication to the town.

A Fire Department is made of people and equipment. The equipment is the easy part but the people are the key to its success. The people are made up of all types of personalities and professional interests but on emergency scenes it is absolutely essential that everyone work in harmony as we are nothing without each other. As in all cases our youth is our future, we are working on establishing an Explorer Post in our department so we can introduce young people to the fire service and train our future firefighters. This program will be available to both boys and girls between the ages of 15 to 20 years old and will be announced in the very near future.

We invite all residents to stop by the station and see what we are doing and above all I urge you to just say thanks when you encounter a fireman whether it is on a fire scene or just on the street. As your Chief I am very proud to be just a small part of this organization and it is an honor to serve the Town of Bethlehem.

Chief Jack Anderson
Personal Contact Numbers Home-869-2272 / Cell 448-8331

HIGHWAY DEPARTMENT

Among some of the work performed by the Highway Department this past year was building an additional parking lot at the ball field. Also, tree and brush cutting at the Maplehurst was done in preparation of demolition. The Water Department replaced over one thousand feet of water line on Meadow Street and in conjunction, the Highway Department rebuilt catch basins and replaced one hundred sixty feet of culvert. We are looking at combining more projects in the future.

Each year we try to improve as much paved road as possible. Last year portions of Cherry Valley Road, Lewis Hill Road, Beech Hill Road, South Road, River Road, Berkley Street, Cross Street and Noyes Street were done. There is still a long way to go in this area and we are looking at other options.

The crew remains the same and can react with material, tools and equipment to the many different weather and seasonal conditions that arise.

I would like to personally thank Rick Robie, Chris Brousseau and Bill Patenaude for their dedicated service. Dan Tucker and Larry Towle, part-time employees, are appreciated for all of the help they provide to the Highway Department.

Did you ever wonder why you might see a Town dump truck on the highway? Basically, the new trucks collect more particulate matter. When this happens, the truck needs to go into what is called Regeneration Procedure. When this happens, the flow of exhaust is restricted and needs to be cleaned out. One way to clean the exhaust is to run the truck at highway speeds for about twenty minutes.

In a warm winter where you get forecasts of snow to rain, the procedure is to try to leave the snow on the roads to soak up the rain and then plow before temperatures drop back below freezing.

I would like to thank the Office Staff, Department Heads, Selectmen and Citizens of Bethlehem for their help this past year.

Please visit our website www.bethlehemrecreation.com

Respectfully,
Brett Jackson, Road Agent

BETHLEHEM RECREATION DEPARTMENT

The Bethlehem Recreation Department had a great year last year. We tried to make positive changes to our programs to benefit the children. We were able to save money in our salaries and still be able to provide a safe and fun place for the children to be. This coming year we are looking to continue to make positive changes to our programs. An adventure program is again being developed and we are hoping to be able to get our pool back in working condition. Our sports programs are strong and at the higher levels are competitive and successful. We are looking forward to a great year!

Tara Bailey
Program Director

BETHLEHEM BUILDING DEPARTMENT

For the year 2011, building activity was slow throughout the area. However, the total number of permits were down. Construction values were considerable modest.

Following is a breakdown of permit activity:

New single family permits	3
Manufactured housing	1
Residential alterations	8
New Commercial	1
Commercial alterations	3
Miscellaneous (garages, decks, sheds, etc.)	29

Total value of all construction - \$ 1,315,500

Total permits issued - 45

Respectfully submitted,
Stan Borkowski
Code Enforcement Officer
Cell Phone: 1-802-356-5064

BETHLEHEM COUNTRY CLUB

The slow economy has been hard on everyone again this year, including the golf industry nationwide. Despite this, we are fortunate that Bethlehem Country Club had an increase in revenues this year through our continued efforts to make BCC the best golf course in the North Country. We hosted the NH State Women's Golf Tournament this year and the players were very impressed with our course and club. We had many positive comments regarding the Country Club as well as toward the Town of Bethlehem. Due to the excellent outcome of the tournament we are now in the process of booking them again for 2013. This is a large tournament and results in increased business not only for the club, but also for our community as it brings more people to the North Country. This tournament is sought after by many golf courses and for this association to want to return to BCC says a lot about the club as well as our community.

Our Benefactor's Tournament has again benefited our club with more projects being completed with the funds raised through the tournament. Some of the projects that were done with the help of our volunteers were to remove the rotten fence overlooking the 18th tee and putting in perennial flowers and bushes that enhance the property. We also built a new rain shelter on the 11th tee which was sorely needed. Some of the money raised was also used to purchase a new ice machine. Our members take great pride in our Country Club and their efforts in helping our club thrive is evident in their work. We continue to hear positive comments from members and guest alike about the "above par" conditions on our course.

One aspect of the five year plan I developed in 2008 was to help Bethlehem Country Club become more efficient and cost effective through a purchase plan for buying our own carts instead of leasing them. Previously carts were leased yearly with no financial gain or benefit for the club. In 2012 we will have paid in full 18 golf carts which will result in a yearly savings of \$10,710. The remaining 32 carts will be paid in full in approximately 2 years. This will have a huge impact on our future revenues.

In 2011, we finished paying off our debt on our spray machine and our reel and bed knife sharpener. We are now in the process of replacing some of our antiquated equipment that constantly breaks down and is difficult and costly to repair.

We have also updated our web site for the Club with a more cost effective plan and stronger promotion for our club. I invite you to take the opportunity to check out the web site at www.bethlehemccnhgolf.com.

Everything seems to be pointing toward a slow recovery in our economy and I remain optimistic about the future success of Bethlehem Country Club. As always, I continue to extend an invitation to anyone who has questions regarding the Country Club to contact me. You can always find me at the Club during the summer months and during the off season I can be reached at my home phone at 444-3419 or my cell phone at 616-5716.

Sincerely
Dave Pilotte
BCC Business Manager

REVOLVING LOAN FUNDS

The Bethlehem Revolving Loan Fund (BRLF) was established by the Town of Bethlehem in 1985 on the recommendation of the Bethlehem Redevelopment Association (BRA) which had successfully applied for a CDB Grant of \$225,000 from the Federal Government. An additional \$60,000 was later received from the Department of Agriculture. Guidelines for the awarding of these funds were developed by the BRA and a group of local businessmen. The Guidelines were approved by the Board of Selectmen. The selectmen appointed an advisory board to recommend actions on applications received from qualified applicants. Each grant or loan is approved by the Selectmen. Funds are handled by the Town treasurer.

Primarily, the BRLF makes loans of last resort at subprime rates to applicants whose applications to commercial lenders are not completely funded. The objective of the BRLF is to encourage the development of Main Street businesses and increase the opportunities for employment in Bethlehem, hopefully for residents. Initially, the BRLF funded \$168,500 in loans of \$40,000 or less. In the years to follow, funds were repaid and re-circulated several times. The total number of loans made to date is 44. Only one loan defaulted, but the BRLF was reimbursed for virtually all of its investment. Some million dollars has been loaned and repaid during the life of this program.

In 1986, an initial round of Façade Improvement grants was made from the fund to Main Street business property owners on a matching basis. Results were quite apparent for all to see. Since that time there have been three additional rounds of Matching Grants. More than \$125,000 of BRLF funds have granted to business owners who matched the grants to make a total of nearly \$400,000 of improvements to some 65 business properties.

Bethlehem businesses which participated in one or more of these BRLF Loan and Grant programs have provided full and part-time employment to some 150 wage earners. In 2011, the Colonial Theater, a participant in both programs, attracted more than 7000 patrons to the Bethlehem Main Street. Many of these visitors were from out of town and have subsequently returned to Main Street to patronize other shops and restaurants.

In the year 2011, the BRLF made two loans and made 14 Façade Improvement Grants to business owners who spent a total of some \$69,000 of their funds to receive \$30,500 of matching funds. At the year's end the BRLF had a cash balance of \$26,762 and the principal balance of \$ 204,303 in representing ten well performing loans.

Respectfully submitted,
Leonard FB Reed, BRLF Advisory Committee Member

BRETZFELDER MEMORIAL PARK COMMITTEE

Bethlehem's Bretzfelder Memorial Park Committee and the Forest Society would like to invite residents and visitors to walk (run, ski or snowshoe) our Wildlife Habitat Trail (formerly the Four Seasons Trail) with its new interpretive, interactive signs placed at selected sites along the Trail. The Trail signs were considered a fine addition by the Guilford, Connecticut, Boy Scouts who, in mid-January, had their 15th annual winter camping weekend at the Park. There will be a grand opening of the Trail on June 9th at 10 a.m. and all are welcome to attend and walk the Trail with Priscilla Didio who developed the interactive trail.

Every year the Park has more visitors coming to programs and exploring the trails. This year our free August Wednesday night series will again focus on youth with programs on the Wildlife Habitat Trail; Songs About Nature; "The Owls of NH" from the Squam Lakes Science Center and a Fire Fighting Program that will likely feature some local Fire Fighters and their equipment. The programs begin at 7 p.m. in the Pavilion.

Bretzfelder Memorial Park, on Prospect Street, is a Society for the Protection of NH Forests property and, as such, makes a payment in lieu of taxes to the Town each year. The Park land was donated to the Forest Society in memory of Charles B. Bretzfelder, by his daughter, Helen Bretzfelder. In her will she stipulated that she wished a Town Committee be established "to represent the conservation, recreation and nature education interests of the Town." Since its creation in 1982 the Bretzfelder Memorial Park Committee has met several times a year to plan for maintenance of the Park and for the free February and August programs that are offered to the public thanks to the Park's endowment left by Helen Bretzfelder. The Committee members host these programs. Helping with the annual spring clean-up each year, is a team of students and teachers from the White Mountain School in Bethlehem performing their day of community service.

The Park is open during daylight hours for everyone to enjoy year round. The Park's resident caretaker is Al MacBain. There are picnic facilities behind the building, in the pavilion and around the pond. Restrooms are available in the classroom building. To schedule a special event at the Park, phone the Rocks Estate at 444-6228.

Join the many people who enjoy this free resource in Town during all the seasons. Park in the upper parking lot and have a picnic or follow the Tree ID Trail. Visit the wonderfully massive Memorial White Pine tree, so loved by Charles Bretzfelder that his ashes were buried nearby. Take the Nature Trail and wander down by Barrett Brook, noticing especially the old yellow birches and hemlocks that line the brook. Park in the lower parking lot and visit the pond and then keep on walking and explore the Wildlife Habitat Trail. Bring your dog along for the hike. Every season brings different experiences at the Park – whether you listen for the chickadees and blue jays, look for tadpoles in the pond, watch the beaver hauling trees, enjoy the fall color or decipher animal stories from their tracks in the snow. This is our Park! Enjoy it!

Tanya Tellman, Chair

BETHLEHEM HERITAGE SOCIETY

The Heritage Society has had a busy and successful year in 2011. The winter months are used to work at the museum doing inventory, changing displays, opening by appointment and corresponding with folks wanting information on genealogy and area history. Our **historian, Paul Hudson** is continually looking for history of Bethlehem and its people. We are involved in the WhiteMountainHistory.org website and have much information in the form of pictures and information on the website. It is a worthwhile site for all to visit as it is an area history site with much to see. We are working on a car/walking tour of Bethlehem that will have QR codes that one can use with smart phones, etc. to get the information through those devices as one goes along.

We opened our doors for the summer in June on weekends and were open daily starting in July. This year we had 1,526 visitors sign the guest book. The **3rd graders at BES** are our first visitors every year. They come to the center as part of their Bethlehem history curriculum. It is always very entertaining and rewarding to have them come. They are given memberships in the Heritage Society until they graduate sixth grade. In May, we entered a float in the **Lisbon Lilac Festival** and won best of theme, which was "The Good Ole' Summer Time."

During the summer months, we sponsored **3 NH Humanities programs** that were held at the Methodist Church and were well attended. The society participated in the **Town Wide Yard Sale** and had a successful day. A tour of "**Glamis**", the Macbeth Family home at the **Stonecrest**, was held in the fall with Paul Hudson, our historian, as our tour guide.

The **Memory Tree and Veterans Tree** ceremony was held on Saturday, December 3rd as part of the "**Christmas in Bethlehem**" Event. We were fortunate to have members of the **NH Combat Veterans Association** assist us with the lighting of the Veteran's tree. **Santa** was at the visitor's center on Dec. 3rd and over 100 children came to visit. Pictures were taken for families to take home with them. Phil Bell used his favorite **Farmall Tractor and the Mt. Agassiz Magic Mountain Express passenger wagon** to bring Santa to town that evening for the lighting of the community tree. A good time was had by all.

We would like to thank the Town and Kevin Clark for mowing the lawns at the center and doing a great job.

Board of Directors: Clare Brown, President, Carole Hammarberg, Secretary, Linda Herrman, Flo Houghton, Treasurer, Paul Hudson, Historian, John L. Stevenson, Vice President and Lana Tibbetts

BETHLEHEM CONSERVATION COMMISSION

Conservation Commissions are specifically charged with the proper utilization and protection of the natural resources and watershed resources of a town. Conservation Commissions review Fill and Dredge in Wetlands applications and are the only municipal body with the authority to intervene and request time to investigate an application. Conservation Commissions also manage Town Forests.

The Commission interacts with state agencies such as the Department of Environmental Services, Department of Resources and Economic Development, Fish and Game Department, and Fish and Wildlife Service to protect and preserve Bethlehem's natural resources.

Annual Roadside Clean-up: The Conservation Commission held its annual clean-up on Saturday, April 30 with the help of 80 volunteers, the most ever. After the clean-up volunteers attended a hot dog cook-out at Bretzfelder Park, received prizes of gift certificates at Rennell's ice cream parlor and Maia Papaya. Activities included ecology and recycling projects, interpretive nature walks and safety education. Thanks to Highway Department staff who picked up the bags of roadside trash and volunteers who sorted so that some cans, bottles and plastic could be recycled.

Conservation Education for Bethlehem's Children: Instead of camp scholarships to send one or two children to a conservation camp during the summer, this year the Commission had an opportunity to work with Bethlehem Elementary School to help send 180 children for a conservation-related field trip to Squam Lakes Natural Science Center in Holderness, NH.

Town Forest: Members continued with blazing and painting Town Forest boundaries. Except for the wetlands area, we completed marking the boundaries of Precinct Lot (Parcel 5, Map 414). Lilac bushes were planted by the new sign at the Town Forest entrance off Evergreen Lane.

- Members attended presentations sponsored by the Ammonoosuc River Local Advisory Committee on a fluvial geomorphology study of the Ammonoosuc River and the Corridor Management Plan being developed; a wildlife habitat program sponsored by the Ammonoosuc Conservation Trust; the NH Children in Nature Conference; and the annual meeting of the NH Association of Conservation Commissions.
- The Conservation Commission commented to the Department of Energy on our opposition to the Northern Pass project.
- Members participated with the Colonial Theatre and White Mountain School in a fundraiser with a showing of the documentary film, Green Fire, which is about Aldo Leopold who shaped the modern environmental movement.
- One member serves on the Ammonoosuc River Local Advisory Committee.

Cheryl Jensen, Chair, Bethlehem Conservation Commission

BETHLEHEM ENERGY COMMITTEE

Bethlehem Energy Committee activity in 2011 focused on completion of the deep energy retrofit to the Town Hall. The project involved air sealing measures, including weather-stripping and adjusting exterior doors, replacing some ground floor windows, removing and milling first and second floor windows, and fabricating custom interior storm windows for the meeting room. The third floor ceiling was sealed and insulated with spray foam, and the gaskets on the overhead doors to the fire station were replaced. Air sealing and insulation work was handled by NHNRG of Lisbon. The oil boiler, which was in ill repair, was replaced with two high-efficiency propane boilers by Trombly Plumbing & Heating of St. Johnsbury. They also implemented upgrades to the heating controls and distribution system and fire station ventilation fan. The final walk through took place on 2/8/12. The end result of this project is improved condition of the building, greater comfort for everyone who uses it, and a significant reduction in energy consumption. This may not result in dramatic savings on energy expenditures, since petroleum prices continue to rise. We are avoiding higher expenses, and getting greater value for the money we do spend on energy. The cost of the project was \$125,000, and was paid for by grants from Pinetree Power, NH Office of Energy & Planning (Federal stimulus), and PSNH.

For 2012, we plan to support energy conservation and efficiency upgrades to Bethlehem Elementary School, which has many opportunities similar to those at the Town Hall. There have been two professional assessments of the energy consumption situation there, and systematic planning and a creative approach to funding could result in significant savings and improved comfort.

We have also compiled a list of energy expenditures borne by Bethlehem tax payers. Some costs, such as water and sewer, are only paid for by those in the Village District. This adds up to a sizeable figure, and in many cases there is room for improvement.

David Van Houten, Chair
Ken Begg
Elizabeth Aldrich
Dan Crosby

BETHLEHEM MUNICIPAL ENERGY EXPENDITURES 2011

Electricity

Town Hall	\$9,996
Highway garage	3,066
Streetlights	36,832
Direct Assistance	3,652
Parks	1,274
Country Club	3,403
Water plant	4,256
Wastewater plant	<u>27,396</u>
	89,875

Heating Oil & Propane

Town Hall	13,535
Highway garage	2,281
Direct Assistance	1,778
Country Club	2,292
Water plant	6,034
Wastewater plant	<u>9,361</u>
	35,281

Gasoline & Diesel fuel

Police	17,227
Fire	2,796
Highway	48,691
Country Club	7,309
Water & Sewer	<u>5,452</u>
	81,475

Total (Town Buildings) \$206,631

Bethlehem Elementary

Electricity	19,058
Heating Oil	<u>34,679</u>
	\$53,737

Fuel for school buses 53,121

Total \$403,513

Profile School (Bethlehem's share)

Electricity	50,069
Heating Oil	<u>39,955</u>
	\$90,024

AMMONOOSUC COMMUNITY HEALTH SERVICES, INC.

To the Board of Selectman and Citizens of the Town of Bethlehem:

Ammonoosuc Community Health Services, Inc. (ACHS) is requesting an appropriation in the amount of \$5000 from the Town of Bethlehem for 2012. This amount will help us to continue to provide high quality healthcare to our 906 Bethlehem patients and to reach more of those who are in need of our services.

ACHS has been a vital part of the community since 1975. While many of our services are paid for through Medicare, Medicaid and grants, we have seen our patient population increase substantially, especially the uninsured and under - insured, due to economic conditions. Unfortunately, our reimbursements through federal, state and county programs fall short of actual expenses, and further budget cuts at all levels are being considered.

ACHS serves 26 towns in northern Grafton and southern Coös counties and has sites located in Littleton, Franconia, Whitefield, Warren and Woodsville. As a Federally Qualified Health Center, **ACHS provides comprehensive preventive and primary healthcare to anyone, regardless of their ability to pay.** We are a vital resource to keeping our communities healthy. In return, we are asking the communities we serve to support us financially. Community Health Centers have a long history of being a financially sound investment. Without them, many of our patients would delay health care until it became an emergency situation, ending up in the emergency room, or admitted to a hospital, costing taxpayers substantially more.

In 2011, Ammonoosuc Community Health Services provided the following services:

Total Number of Unduplicated Medical Clients Served – 8,345 • Total Number of Medical Visits – 28,514.

- Prenatal Care
- Family Planning Services
- CSFP Food Distribution
- Oral Health Vouchers
- Well – child Services
- Breast & Cervical Cancer Screenings
- Support Services – Pregnancy & Beyond
- Support Services – Partners in Health
- Behavioral Health
- Chronic Disease Management
- Approx. \$723,494 in free and reduced cost drugs to low income patients

On behalf of Ammonoosuc Community Health Services' board of directors, staff and patients, we would like to thank you for considering our request for funding.

Sincerely,
Edward D.

NORTH COUNTRY COUNCIL

North Country Home Health & Hospice Agency has been meeting the home health and hospice needs of the North Country since 1971.

North Country Home Health & Hospice Agency provides skilled services such as nurses, therapists, home health aides, medical social workers, and homemakers. Under our hospice program we also pay for medications for symptom relief, medical supplies and equipment, short term hospitalization and in-patient respite care, counseling and pastoral support. Hospice volunteers provide valuable support to those living with a life-limiting illness. Our Compassionate Care program provides limited amounts of skilled care, at no cost, to those who are not eligible for traditional hospice services. In 2011, we traveled 183,450 miles to provide 18,376 visits to the residents in our 20-Town service area.

North Country Home Health and Hospice relies on Town support and individual donations to help underwrite the cost of providing home health and hospice care to residents who are uninsured or underinsured. The Board of Directors and Staff of North Country Home Health & Hospice are well aware of the fiscal concerns facing most North Country Towns and are most grateful for your continued support during these challenging economic times.

<u>Type of Care</u>	<u># of Visits</u>
Nursing	393
Physical/Occupational /Speech Therapy	283
Medical Social Service	22
Home Health Aide/Homemaker	<u>490</u>
Total Visits	1,188
Miles Driven	11,303 Miles

Hospice Volunteer Support

#Clients	1
#Hours	2

Respectfully submitted,
Elaine Bussey
Executive Director

NORTHERN HUMAN SERVICES DIRECTOR'S REPORT

White Mountain Mental Health Common Ground

This year Northern Human Services/White Mountain Mental Health has provided 363.77 hours of outpatient mental health services to 67 residents of Bethlehem who were either uninsured or under-insured. In addition Common Ground, our program for persons living with a developmental disability, has provided a comprehensive array of supports to 90 residents of Grafton County.

The numbers above only tell part of the story. Access to mental health treatment is important, but the availability of a Community Mental Health Center in an emergency situation is equally crucial. Our 24/7 crisis service, staffed by experienced, master's level clinicians and supported by board certified psychiatrists, means that any resident or visitor can receive a competent assessment, day or night, in the event of a suicidal or homicidal crisis. This year we have made these services available with no waiting, even in the middle of the night, through the use of video equipment at all local hospital emergency rooms.

As every town makes hard choices about how to allocate scarce resources, human service organizations are often "on the chopping block". Sadly, this is exactly the time when mental health care is most needed and least afforded, as individuals and families face job loss, relationship disruption and depression. Mental illness can be a fatal disease and the rate of suicide is on the rise. In addition to the terrible impact of a suicide, the cost of untreated mental illness to local towns in terms of police involvement, town welfare and public safety is significant.

Support from our towns has allowed us to continue to offer treatment on a sliding fee scale to anyone who comes to our door. Your support also allows us to intervene without any fee to tragic incidents in any of our communities – in schools, places of business or scenes of a natural disaster. We also respond, without cost, to situations of concern to local residents or law enforcement, both by providing emergency services and by providing consultation and support.

As always, we thank you for continuing to help us make these services available.

Respectfully Submitted,
Jane C. MacKay, Area Director

NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY, INC.

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Miles Driven	11,303 Miles

Hospice Volunteer Support

#Clients	1
#Hours	

Respectfully Submitted,
Elaine Bussey
Executive Director

UNIVERSITY OF NEW HAMPSHIRE COOPERATIVE EXTENSION

University of New Hampshire Cooperative Extension's mission is to provide New Hampshire citizens with research-based education and information to enhance their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Five full-time educators are based out of our North Haverhill office: Heather Bryant, Dave Falkenham, Kathleen Jablonski, Michal Lunak and Deborah Maes are supported by Rebecca Colpitts and Administrative Assistants Kristina Vaughan, Teresa Locke and Donna Lee. Lisa Ford, Program Associate, is located at the Whole Village Family Resource Center in Plymouth.

Trained volunteers support our programs in agriculture, forestry and youth development. Another group of volunteers serves on the Grafton County Extension Advisory Council and provide support and direction for our programs. Check out our Grafton County website to see a current list of members
<http://extension.unh.edu/Countries/Grafton/Grafton.htm>.

Grafton County has 26 Master Gardener volunteers who work in 25 communities. Last year they contributed a total of 994 hours of education and service. These volunteers work on projects such as the Memorial Garden at the County Nursing Home and the Gardening Empowerment Project at the Whole Village Family Resource Center in Plymouth.

Our Nutrition Connections program at Whole Village in Plymouth uses the on-site gardens to teach nutrition to adults and children and uses the teaching kitchen to show adults and children how to make healthy food choices and stretch their food dollar. Almost 350 youth and adults participated in programming during the past year. Interns from Plymouth State University also support the program.

Our Agricultural program hosts multiple workshops each year for commercial agriculture and back yard food producers. In addition, a Sustainable Agriculture Research and Education grant supported a pepper trial in collaboration with the County Farm. Over 1,000 pepper plants representing 13 varieties resulted in a donation of approximately 2,000 pounds of peppers to local food banks and senior centers. Additionally, valuable data on yield, quality and consumer preference was obtained.

Our Forestry program works with professional loggers and foresters to improve local forest management. During the past year \$250,000 in logging contracts by licensed foresters and loggers resulted in over \$120,000 being paid directly to landowners for timber cut on their land. Educational workshops reached communities on such topics as selling timber, tree identification, wildlife management and Current Use regulations.

Our Statewide Dairy program coordinates and conducts programing and site visits year round to educate farmers on risk management programs, business management, livestock care and herd management. The program supports the 134 statewide commercial dairy

farms that produced over 290,000,000 pounds of milk in 2010. Gross milk and livestock sales accounted for \$60,000,000 in New Hampshire last year.

Our 4-H Youth Development program coordinates training for the 103 volunteers who contributed over 9,300 hours of time in supporting numerous club events and over 15 county wide events each year. The economic value of this time is almost \$200,000. The 4-H program also offers technical support and training for after-school students and staff on the topics of healthy living and science education.

Our Family & Consumer Resources program has offered over 150 foods safety classes since 2,000 targeting food service workers. Over 1,000 food service workers have attended locally taught national certification classes in food safety. Eighty-eight percent have received certification.

Our office uses social media as well as weekly news columns, resource notebooks at local public libraries and an electronic calendar to reach a larger county audience. Find us on Facebook under UNH Cooperative Extension - Grafton County.

Respectfully submitted: Deborah B Maes
Extension Educator, Family & Consumer Resources
County Office Administrator

**BIRTHS REGISTERED
IN THE TOWN OF BETHLEHEM
For the Year Ending December 31, 2011**

Date & Place of Birth	Name of Child	Name of Father & Name of Mother
January 11, 2011 Littleton, NH	Pelletier, Olivia Grace	Pelletier, Michael Pelletier, Kimberly
April 28, 2011 Littleton, NH	Leslie, Dakota Michael	Leslie, Michael Leslie, Brittany
May 05, 2011 Littleton, NH	Smith, Meredith Kathleen	Smith, Garrett Smith, Meghan
August 08, 2011 Littleton, NH	Coulstring, Jameson Joseph	Coulstring, Ernest Graham, Christine
October 14, 2011 Littleton, NH	MacKinnon, Cameron Aileen	MacKinnon, Eric MacKinnon, Angela
October 17, 2011 Littleton, NH	Miscio, Rowan Matthew	Miscio, Paul Miscio, Rhienna
November 16, 2011 Littleton, NH	Mcgrath, Lillian Rachel	McGrath, Chistopher McGrath, Nicole
December 15, 2011 Littleton, NH	Crowe, Kayden Luther	Crowe, Ryan Greenwood, Michelle

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Claudia Brown,
Town Clerk

**MARRIAGES REGISTERED
IN THE TOWN OF BETHLEHEM
For the Year Ending December 31, 2011**

Date & Place Of Marriage	Name and Surname Of Groom & Bride	Residence of Each At Time Of Marriage
January 01, 2011 Bethlehem, NH	Merriam, Charlotte E. Steele, Zachery R.	Bethlehem, NH Bethlehem, NH
January 12, 2011 Bethlehem, NH	Liliana Buendia Mandy Thompson	El Paso, TX El Paso, TX
January 13, 2011 Bethlehem, NH	Alison Naito Esmeralda Hernandez	Thomasville, NY Thomasville, NY

February 14, 2011 Bethlehem, NH	Sara Cloyd Jennifer Droppleman	Indianapolis, IN Indianapolis, IN
March 08, 2011 Bethlehem, NH	Connie Pickens Valerie Jones	Birmingham, AL Jamaica, NY
March 11, 2011 Bethlehem, NH	April Yarbrough Paula Carroll	Liberty, TX Liberty, TX
March 15, 2011 Bethlehem, NH	Rachael Ramsey Sandra Watson	Fort Worth, TX Fort Worth, TX
March 16, 2011 Bethlehem, NH	Pearl Torres Mirabelle Garza	McAllen, TX McAllen, TX
March 17, 2011 Bethlehem, NH	Kathaleen Fisher Diana Trafton	Jamestown, RI Woodinville, WA
March 21, 2011 Bethlehem, NH	Michele Hughes Lydia Martin Quinones	Lake Mary, FL Lake Mary, FL
April 13, 2011 Bethlehem, NH	Jo Ann Perrault Creola Cox	Las Vegas, NV Las Vegas, NV
April 22, 2011 Bethlehem, NH	Monique Jackson Sacha Montgoney	Pawtucket, RI Pawtucket, RI
May 25, 2011 Bethlehem, NH	Jessica Winfield Eric Fletcher	Plattsburgh, NY Plattsburgh, NY
May 27, 2011 Bethlehem, NH	Barbara Smith Kathy Becker	Willoughby Hill, OH Geneva, OH
May 28, 2011 Bethlehem, NH	Heather Mardin Stephen Schultz	Bethlehem, NH Waterford, NH
June 10, 2011 Bethlehem, NH	Iain Evans Christine D'Mello	Dunfermline, UK Dunfermline, UK
June 11, 2011 Bethlehem, NH	Deandra Brassard Joshua Early	Bethlehem, NH Bethlehem, NH
June 13, 2011 Bethlehem, NH	Patricia England Suzanne Nelson	Jacksonville, FL Jacksonville, FL
June 15, 2011 Bethlehem, NH	Jessica Naquin Maria Hale`	Houma, LA Houma, LA
June 18, 2011 Bethlehem, NH	Oliver Fischer Catherine Kannam	Edgewater, MD Washington, DC
June 18, 2011 Bethlehem, NH	Michael Waites Carrie Slayton	Bellingham, WA Bellingham, WA

July 03, 2011 Bethlehem, NH	La'Aima Cheek Jonita Garnes	Wake Forest, NC Wake Forest, NC
July 07, 2011 Bethlehem, NH	Jennifer McKean Cynthia Duncan	Manitou Springs, CO Manitou Springs, CO
August 11, 2011 Whitefield, NH	Erika Johnson Claudiu Samihaian	Bethlehem, NH Bethlehem, NH
August 15, 2011 Bethlehem, NH	Jennifer Kimbro Deborah Stevenson	Canto, GA Canto, GA
August 20, 2011 Bethlehem, NH	Joshua Edwards Megan Nelson	Chicago, IL Chicago, IL
August 22, 2011 Bethlehem, NH	Sumeer Budhiraja Amandeep Gill	Bethlehem, NH Bethlehem, NH
September 30, 2011 Bethlehem, NH	Alicia Ingersoll Alison Cook	Sandy, UT Logan, UT
October 01, 2011 Bethlehem, NH	Judith Wood María De La Fuente	Houston, TX Houston, TX
October 02, 2011 Bethlehem, NH	Marissa Howland Zachary Shortt	Bethlehem, NH Brookfield, NH
Oct 08, 2011 Bethlehem, NH	Bruce Garitta Roula Passanah	Bethlehem, NH Bethlehem, NH
October 15, 2011 Carroll, NH	Christina Trivelli James Noyes	Bethlehem, NH Bethlehem, NH

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Claudia Brown,
Town Clerk

**DEATHS REGISTERED
IN THE TOWN OF BETHLEHEM
For the Year Ending December 31, 2011**

Date & Place Of Death	Name & Surname Of Deceased	Name & Surname Of Father	Maiden Name Of Mother
January 11, 2011 Littleton, NH	Hawes, Faye	Hawes, Frank	Herbert, Lurlene
April 16, 2011 Franconia, NH	Wiggett, Patrica	King, Wilfred.	Allaire, Ida
May 17, 2011 Merrimack, NH	Phelan, Joseph	Phelan, Josphe	Kewus, Lillian
July 18, 2011 Concord, NH	Duguay, Nancy	Coldwell, William	Ellis, Virginia
November 19, 2011 Littleton, NH	Thoma, Peter	Thoma, Fred	Gminder, Magda

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Claudia Brown
Town Clerk

**ANNUAL REPORT FOR
BETHLEHEM VILLAGE DISTRICT**

BETHLEHEM VILLAGE DISTRICT
Box 667, Austin Road
Bethlehem, NH 03574
Annual Meeting Minutes for March 11, 2011

OFFICERS

BOARD OF COMMISSIONERS:

Term Expires 2011

Richard E. Robie, Sr.

Term Expires 2012

Russell P. Mardin, Jr.

Term Expires 2013

Bruce S. Brown

MODERATOR:

Term Expires 2011

Wayne Derby

VILLAGE DISTRICT CLERK

Term Expires 2011

Lana J. Tibbetts

TREASURE:

Term Expires 2011

Christopher Whiton

WATER & SEWER RENT COLLECTOR

Suzanne MacDonald

Moderator Wayne Derby called the Annual Meeting of the Bethlehem Village District to order at 7:00 PM on Friday, March 11, 2011 at the Bethlehem Elementary School. Present were Commissioners Bruce Brown, Russell Mardin, Jr. and Richard Robie, Sr.

ARTICLE 1. Commissioner Brown moved to nominate Wayne Derby as Moderator for the ensuing year. Seconded by Curtis Brown. The motion carried and Commissioner Brown moved to have the District Clerk cast one ballot for Wayne Derby for Moderator and this was done.

ARTICLE 2. Commissioner Brown moved to nominate Lana Tibbetts as District Clerk for the ensuing year. Seconded by Patrick Doughty. The motion carried and Commissioner Brown moved to have the District Clerk cast one ballot for Lana Tibbetts for District Clerk and this was done.

ARTICLE 3. Commissioner Brown moved to nominate Richard Robie, Sr. as Commissioner for a three-year term. Seconded by Commissioner Mardin. The motion carried and Commissioner Brown moved to have the District Clerk cast one ballot for Richard Robie, Sr. for Commissioner and this was done.

ARTICLE 4. Commissioner Brown moved to nominate Christopher Whiton as District Treasurer for the ensuing year. Seconded by Derek Brown. The motion carried and Commissioner Brown moved to have the District Clerk cast one ballot for Christopher Whiton for District Treasurer and this was done.

ARTICLE 5. Commissioner Brown moved to approve the report of the Village District,

which amounts to the audit by Crane & Bell. Said reports are available for review at the BVD. Seconded by Commissioner Robie.
There being no discussion, the motion carried by hand vote.

ARTICLE 6: Moderator Derby read the Article: To see if the District will vote to raise and appropriate the sum of Seven Hundred Forty Five Thousand Eight Hundred Twenty Three Dollars (\$745,823.00) for the district's operating budget as specified in the posted budget. This appropriation is exclusive of all other warrant articles. Motion made by Commissioner Brown and seconded by Commissioner Robie.
Article 6 passed by hand vote.

ARTICLE 7. Moderator Derby read the Article: To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pick-Up fund. The Commissioners recommend this Appropriation. Motion made by Commissioner Robie and seconded by Curtis Brown.
Article 7 passed by hand vote.

ARTICLE 8. Moderator Derby read the Article: To see if the Bethlehem Village District will vote to appropriate Ninety Thousand Dollars (\$90,000.00) to remove and replace one foot of sand at the Village District Water Filtration Plant and direct the Commissioners to remove the amount of this appropriation from the Village District surplus funds. Motion made by Commissioner Brown and seconded by Commissioner Robie.
After small discussion, Article 8 passed by hand vote.

ARTICLE 9. Moderator Derby read the Article: To see if the Bethlehem Village District will vote to appropriate Thirty Four Thousand Dollars (\$34,000.00) to remove sludge from the Districts Waste Water Lagoon System and direct the Commissioners to remove the amount of this appropriation from the Village District surplus funds. Motion made by Commissioner Brown and seconded by Sonny Piazza.
After small talk, Article 9 passed by hand vote.

ARTICLE 10: Moderator Derby read the Article: To transact any other business that may legally come before this Meeting.

There being no further discussion, John Miller moved to adjourn the meeting. Seconded by Commissioner Brown. Motion to adjourn passed by voice vote.

Meeting adjourned at 7:24 PM.

Respectfully submitted,
Lana J Tibbetts, District Clerk

**BETHLEHEM VILLAGE DISTRICT
PROPOSED ANNUAL MEETING WARRANT**

To the inhabitants of the Bethlehem Village District, in the Town of Bethlehem, County of Grafton, and the State of New Hampshire, qualified to vote in the District affairs:

You are hereby notified to meet at the Bethlehem Elementary School in said Bethlehem on Friday, the sixteenth day of March, in the year Two Thousand and twelve, next at 7:00 o'clock in the evening to act upon the following subjects:

ARTICLE 1. To choose a Moderator for the ensuing year

ARTICLE 2. To choose a Clerk for the ensuing year.

ARTICLE 3. To choose a Commissioner for the term of three years.

ARTICLE 4. To choose a Treasurer for the ensuing year

ARTICLE 5. To see if the district will vote to elect an auditor in accordance with RSA 41:32-a for the term of one year.

ARTICLE 6. To hear reports of Officers and take any action relating thereto.

ARTICLE 7. To see if the District will vote to raise and appropriate the sum of Eight Hundred Forty One Thousand Two Hundred Sixteen Dollars (\$841,216.00) for the district's operating budget as specified in the posted budget. 150,000.00 to come from Water Surplus. This appropriation is exclusive of all other warrant articles.

ARTICLE 8. To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pick-Up fund. The Commissioners recommend this Appropriation.

ARTICLE 9. To transact any other business that may legally come before this Meeting.

Commissioners: Richard E Robie Sr, Russell P Mardin, Bruce S Brown

BUDGET OF THE BETHLEHEM VILLAGE DISTRICT REVENUE

SOURCES OF REVENUE	Estimated 2011	Actual 2011	Estimated 2012
From State & Federal Governments:			
Shared Revenue	\$ 0.00	\$ 0.00	\$ 0.00
FEMA	0.00	25,941.00	0.00
Water Pollution Grants	18,595.00	18,595.00	18,595.00
Charges For Services:			
Income from Departments	524,036.00	602,944.00	553,109.00
Miscellaneous Revenues:			
Insurance Claims	0.00	0.00	0.00
Interest on Accounts	700.00	730.00	700.00
Sale of District Property	0.00	0.00	0.00
Misc Income	0.00	0.00	0.00
Proceeds Long-Term Notes/Bonds	0.00	0.00	0.00
Interfund Operating Transfers In:			
From H2O Maint. Fund	0.00	0.00	0.00
Village Dist. Pick-Up Truck Fund	0.00	0.00	0.00
Fund Balance to Reduce Taxes	50,000.00	50,000.00	0.00
Voted from Fund Balance	<u>124,000.00</u>	<u>124,000.00</u>	<u>150,000.00</u>
Total Revenues	\$717,331.00	\$822,210.00	\$722,404.00

**PROPOSED BUDGET OF THE
BETHLEHEM VILLAGE DISTRICT
EXPENDITURES**

Purposes Of Expenditures	Warrant Article Number	Appro. 2011	Expend. 2011	Appro. 2012
General Government:				
Executive	6	\$ 7,512.00	\$ 7,458.00	\$ 7,512.00
Financial Administration	6	18,914.00	17,821.00	18,815.00
Legal Expenses	6	667.00	100.00	667.00
Insurance-PLT	6	1,319.00	1,512.00	1,602.00
Audit	6	2,500.00	2,750.00	2,900.00
Highways and Streets:				
Streets & Sidewalks	6	38,230.00	24,670.00	38,899.00
Sanitation:				
Solid Waste Collection	6	54,500.00	54,924.00	27,462.00
Recycling	6	10,500.00	10,500.00	5,250.00
Sewerage Treatment	6	102,850.00	101,071.00	100,610.00
Sewerage Services	6	62,693.00	47,740.00	60,462.00
Sewer New Construction	6	50,000.00	0.00	50,000.00
Water Distribution & Treatment:				
Water Services	6	175,572.00	220,696.00	274,908.00
Water Treatment	6	61,584.00	52,375.00	140,146.00
Water New Construction	6	97,000.00	102,326.00	50,000.00
Debt Service:				
Principal Long-Term Bonds & Notes	6	40,500.00	40,512.00	42,013.00
Interest Long-Term Bonds & Notes	6	21,482.00	21,470.00	19,970.00
Capital Outlay:				
Other Capital Outlay				
- Sludge Removal	9	34,000.00	40,828.00	0.00
- Sand Removal/Replace	8	90,000.00	86,682.00	0.00
Operating Transfers Out:				
To Capital Reserve Fund				
- Pick-Up	7	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>
Total Appropriations Recommended		\$874,823.00	\$838,435.00	\$846,216.00

APPROPRIATIONS AND EXPENDITURES

	Approp.	Expend.	Balance & Overdraft*
General Fund:			
Executive	\$ 7,512.00	\$ 7,458.00	\$ 54.00
Financial Administration	18,914.00	17,821.00	1,093.00
Legal Expenses	667.00	100.00	567.00
Insurance-PLT	1,319.00	1,512.00	193.00*
Audit	2,500.00	2,750.00	250.00*
Streets & Sidewalks	38,230.00	24,670.00	13,560.00
Recycling	10,500.00	10,500.00	0.00
Solid Waste Collection & Recycling	<u>54,500.00</u>	<u>54,924.00</u>	<u>424.00*</u>
Total General Fund	134,142.00	119,735.00	14,407.00
Sewer Fund:			
Sewerage Treatment Plant	102,850.00	101,071.00	1,779.00
Sewerage Department Expenses	62,693.00	47,740.00	14,953.00
New Construction	50,000.00	0.00	50,000.00
Principal-Long Term Debt	0.00	0.00	0.00
Interest-Long Term Debt	0.00	0.00	0.00
Sludge Removal	34,000.00	40,828.00	6,828.00*
Capital Reserve Fund (Pick-Up)	<u>2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>
Total Sewer Fund	252,043.00	192,139.00	59,904.00
Water Fund:			
Water Treatment Plant	61,584.00	52,375.00	9,209.00
Water Department Expenses	175,572.00	220,696.00	45,124.00*
New Construction	97,000.00	102,326.00	5,326.00*
Principal-Long Term Debt	40,500.00	40,512.00	12.00*
Interest-Long Term Debt	21,482.00	21,470.00	12.00
Sand Removal/Replacement	90,000.00	86,682.00	3,318.00
Capital Reserve Fund (Pick-Up)	<u>2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>
Total Water Fund	488,638.00	526,561.00	37,923.00*
Total All Funds	\$874,823.00	\$838,435.00	\$36,388.00

Water Fund actual amounts include \$25,941 of storm damage which was directly reimbursed by FEMA funds.

STATEMENT OF RECEIPTS

Current Revenue:	
Property Taxes	\$157,816.00
Shared Revenue	0.00
Interest on Accounts (less bank charges & fees)	730.00
Insurance Claims and Refunds	0.00
Sale of District Property	0.00
Miscellaneous	0.00
Income from Dept	0.00
FEMA	25,941.00
State of NH Filtration Grant	18,595.00
Water Supply System Charges	380,718.00
Water Charges Interest and Fees	3,776.00
Water Connect Fees	1,000.00
Water Miscellaneous	0.00
Sewer Users Charges	215,153.00
Sewer Rent Interest and Fees	2,297.00
Sewer Connect Fees	0.00
Sewer Miscellaneous	0.00
Transfer from Pick Up Fund	0.00
	<hr/>
Total Current Revenue	\$806,026.00

DETAILED STATEMENT OF PAYMENTS

GENERAL FUND

1.	Executive		
	Appropriations		\$ 7,512.00
	Expenditures		
	Salaries	\$ 6,928.00	
	FICA/MEDI	<u>530.00</u>	<u>7,458.00</u>
	Balance		54.00
2.	Financial Administration		
	Appropriations		18,914.00
	Expenditures		
	Bank Fees	.00	
	Office Equipment	80.00	
	Officers' Expenses	7,023.00	
	Office Supplies	733.00	
	Telephone	87.00	
	Education & Travel	.00	
	Dues, Subscriptions, Ads and Notices	1,184.00	
	Petty Cash	.00	
	Salary	7,653.00	
	Health Insurance	.00	
	FICA/MEDI	585.00	
	Unemployment	159.00	
	Workers Comp	318.00	<u>17,821.00</u>
	Balance		1,093.00
3.	Legal Expenses		
	Appropriations		667.00
	Expenditures		<u>100.00</u>
	Balance		567.00
4.	Insurance-PLT		
	Appropriation		1,319.00
	Expenditures		<u>1,512.00</u>
	Balance		(193.00)
5.	CPA Audit		
	Appropriations		2,500.00
	Expenditures		<u>2,750.00</u>
	Balance		(250.00)
6.	Streets & Sidewalks		
	Appropriations		38,230.00
	Expenditures		

Sidewalk Maintenance	20,908.00	
Sidewalk Salary	3,495.00	
Sidewalk FICA/MEDI	<u>268.00</u>	<u>24,670.00</u>
Balance		13,560.00
7. Solid Waste Collection		
Appropriations		65,000.00
Expenditures		
Curbside Collection	54,924.00	
Recycling	<u>10,500.00</u>	<u>65,424.00</u>
Balance		(424.00)
8. Machinery, Vehicles, & Equipment		
Appropriations		0.00
Expenditures		<u>0.00</u>
No Balance		0.00
9. Late Fees		
Appropriations		0.00
Expenditures		<u>0.00</u>
No Balance		0.00
Total General Fund		
Appropriations		\$134,142.00
Expenditures		<u>119,735.00</u>
Balance		\$14,407.00

SEWER FUND

1. Wastewater Treatment Plant		
Appropriations		\$136,850.00
Expenditures		
Lab Supplies	\$2,939.00	
Operational Contract	36,400.00	
Waste Management	874.00	
Electricity	27,396.00	
Fuel Oil & Maintenance	10,040.00	
Boiler Inspection	0.00	
Cleaning Supplies	381.00	
Alarm System Test/Calibration	319.00	
Scott Air/Fire Extinguishing	0.00	
General Maintenance	5,866.00	
Lagoon/Sewer Upgrade	0.00	
Chlorine	1,959.00	
Dam Registration	750.00	
Ground Water Permitting	9581.00	
Repair Access Road	2855.00	

Sludge Removal	40,828.00	
Rental/Expenses	<u>1,713.00</u>	<u>141,899.00</u>
Balance		(5,049.00)
2. Sewer Department Expenses		
Appropriations		62,693.00
Expenditures		
Salaries	19,802.00	
FICA/MEDI	1,515.00	
Education & Travel	0.00	
Workers Compensation	636.00	
Health Insurance	6,666.00	
Unemployment Compensation	224.00	
Legal	38.00	
Audit	2750.00	
Property Liability	1512.00	
Sewer Line Install, Maintenance & Repair	0.00	
Vehicle Maintenance & Repair	105.00	
Equipment Rental	0.00	
Gasoline	1,342.00	
Chemicals	0.00	
Supplies	1,713.00	
Machinery & Equipment Repair	12.00	
Refunds & Reimbursements	0.00	
Sewer Maintenance	9,395.00	
Safety Clothing & Equipment	416.00	
Miscellaneous Expenses	380.00	
Electricity Pump Station	242.00	
Communications Expenses	<u>993.00</u>	<u>47,740.00</u>
Balance		14,953.00
3. New Construction		
Appropriations		50,000.00
Expenditures		<u>0.00</u>
Balance		50,000.00
4. Principal - Long Term Debt		
Appropriations		0.00
Expenditures		<u>0.00</u>
No Balance		0.00
5. Interest - Long Term Debt		
Appropriations		0.00
Expenditures		<u>0.00</u>
No Balance		0.00

6. Capital Reserve Fund - Pick-Up	
Appropriations	2,500.00
Expenditures	<u>2,500.00</u>
Balance	0.00
7. Expendable Trust Fund	
Appropriations	0.00
Expenditures	<u>0.00</u>
No Balance	0.00
Total Sewer Fund	
Appropriations	\$252,043.00
Expenditures	<u>192,139.00</u>
Balance	\$ 59,904.00

WATER FUND

1. Water Department Expenses		
Appropriations		\$175,572.00
Expenditures		
Salaries	\$53,899.00	
FICA/MEDI	4,124.00	
Workers Compensation	954.00	
Unemployment Compensation	587.00	
Health Insurance	19,997.00	
Auditing	2,750.00	
Insurance PLT	1,512.00	
Legal	113.00	
Engineering Services	0.00	
Waterline Install/Main/Repair	0.00	
Vehicle Maintenance & Repair	345.00	
Gasoline	4,110.00	
Communications Expense	2,727.00	
Supplies	5,490.00	
Water Testing	0.00	
Machinery & Equipment Repair	132.00	
Water Stock On Hand	72.00	
Refunds & Reimbursements	0.00	
General Maintenance	106,387.00	
Education & Travel	0.00	
Safety Clothing & Equipment	767.00	
Rental	395.00	
Miller's Run Problem	0.00	
Gale River Line Maint	15,480.00	
Miscellaneous Expense	<u>857.00</u>	<u>220,696.00</u>
Balance		(45,124.00)

2.	Water Treatment Plant		
	Appropriations		151,584.00
	Expenditures		
	Equipment Repair	2,244.00	
	Electricity	3,887.00	
	Fuel (Propane)	6,034.00	
	Chemicals	5,566.00	
	Supplies	2,718.00	
	Water Testing	3,717.00	
	Telephone	865.00	
	General Maintenance	9,010.00	
	Engineering	0.00	
	Insurance Claims	0.00	
	Operator Contract	18,334.00	
	Sand at Filter Plant	86,682.00	
	Flow Meters	<u>0.00</u>	<u>139,057.00</u>
	Balance		12,527.00
3.	New Construction		
	Appropriations		97,000.00
	Expenditures		<u>102,326.00</u>
	Balance		(5,326.00)
4.	Principal - Long Term Debt		
	Appropriations		40,500.00
	Expenditures		<u>40,512.00</u>
	Overdraft		(12.00)
5.	Interest - Long Term Debt		
	Appropriations		21,482.00
	Expenditures		<u>21,470.00</u>
	Balance		12.00
6.	Capital Reserve Fund - Pick-Up		
	Appropriations		2,500.00
	Expenditures		<u>2,500.00</u>
	Balance		0.00
	Total Water Fund		
	Appropriations		\$488,638.00
	Expenditures		<u>526,561.00</u>
	Balance		\$ (37,923.00)
	GRAND TOTAL ALL FUNDS		
	Appropriations		\$874,823.00
	Expenditures		<u>838,435.00</u>
	Balance		\$ 36,388.00

Bethlehem Town Directory

Government - Telephone Numbers

Selectmen's Office	869-3351 x 10
Planning & Zoning Office.....	869-3351 x 10
Tax Collector's Office	869-3133 x 13
Town Clerk's Office.....	869-2293 x 15
Police Department (Business Phone Only)	869-5811
Police Fax.....	869-3342
Fire Department.....	869-5822
Highway Department.....	869-2212
Library	869-2409
Animal Control Officer.....	320-1553
Bethlehem Village District	869-3440
Health & Code Enforcement Officer	802-356-5064 (cell)
Email.....	tobeth@roadrunner.com

Government - Business Hours

Selectmen's Office

Monday through Thursday	8:00 a.m. – 4:00 p.m.
Friday	8:00 a.m. – Noon
BOS Meeting every Monday @ 7:00 pm	

Planning & Zoning Office

Monday through Thursday	8:00 a.m. – 4:00 p.m.
Friday	8:00 a.m. – Noon
P&Z Meetings (when needed)	

Tax Collector's Office

Monday	8:00 a.m. – 7:00 p.m.
Tuesday through Thursday	8:00 a.m. – 4:00 p.m.
Closed Fridays	

Town Clerk's Office

Monday	8:00 a.m. – 7:00 p.m.
Tuesday through Thursday	8:00 a.m. – 4:00 p.m.
Closed Fridays	

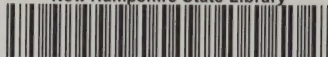
Library

Monday	1:00 p.m. – 7:00 p.m.	Thursday	1:00 p.m. – 7:00 p.m.
Tuesday	9:30 a.m. - 1:00 p.m.	Friday	1:00 p.m. - 4:30 p.m.
Wednesday	1:00 p.m. - 4:30 p.m.	Saturday	9:00 a.m. - Noon

Bethlehem Village District

Monday through Friday (Office).....	8:00 a.m. – Noon
Monday through Friday (Maintenance).....	7:00 a.m. – 3:30 p.m.
Commissioners Meeting Second Tuesday of each month.....	Open at 6:30 p.m.

New Hampshire State Library



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