

BEDFORD



New Hampshire

2019 ANNUAL REPORT



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TOWN DIRECTORY

TOWN OFFICES

24 North Amherst Road, Bedford, NH 03110

www.bedfordnh.org

Hours: Monday – Friday 8:00 am – 4:30 pm

Tuesday – 7:00 am to 4:30 pm

Assessing.....	472-8104
Planning and Zoning.....	472-5243
Auto/Dog/Voter Registration.....	472-3550
Birth Marriage and Death Certificates.....	472-3550
Finance.....	472-9869
Human Resources.....	792-1315
Parks and Recreation.....	472-5242
Public Works, Highway and Sewer.....	472-3070
Tax Collector/Town Clerk.....	472-3550
Town Manager's Office.....	472-5242

SAFETY COMPLEX

55 Constitution Drive, Bedford, NH 03110

www.bedfordnh.org

Hours: Monday – Friday, 8:00 am – 4:30 pm

Building/Health Code Official/Inspector.....	472-3838
Fire Department – Business Line.....	472-3219
Police Department - Business Line.....	472-5113
FIRE AND POLICE EMERGENCY LINE.....	911

BEDFORD PUBLIC LIBRARY

3 Meetinghouse Road, Bedford, NH 03110

www.bedfordnhlibrary.org

Hours: Monday-Thursday, 9:00 a.m.- 8:30 p.m.

Friday, 9:00 a.m. - 5:00 p.m.; Saturday, 10:00 a.m. - 3:00 p.m.

Sunday, 1:00 p.m. -5:00 p.m.

Summer Hours: Saturday, 10:00 a.m. - 1:00 p.m.

Closed Sundays.

Telephone	472-2300
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OTHER TOWN DEPARTMENTS

Town Pool, 20 County Road (summer only)	472-7331
Transfer Station/Dump, Chubbuck Road.....	472-4563
Hours: Tuesday – 7:00 am - 5:00 pm, Wednesday – 8:30 am-5:00 pm	
Thursday – 8:30 am - 7:00 pm, Friday and Saturday – 8:30 am-5:00 pm	
(Closed Sunday and Monday)	
BCTV – Channels 16, 22 & 23, 10 Meetinghouse Road.....	472-8288
WBNH-LP 105.1 FM Radio, 10 Meetinghouse Road.....	472-8288



ELECTED OFFICIALS

REPRESENTATIVES TO THE
GENERAL COURT

TOWN COUNCILORS

Bill Duschatko, Chairman.....2021
 Melissa Stevens, Vice Chairwoman..... 2021
 David Gilbert2022
 Denise Ricciardi.....2022
 Phil Greazzo.....2021
 Chris Bandazian.....2020
 Catherine Rombeau.....2020

Linda Rae Camarota
 Dave Danielson
 Linda Gould
 Keith Murphy
 John Graham
 Sue Mullen
 Laurie Sanborn

TOWN CLERK

Sally Kellar2020

MODERATOR

Bill Klein.....2020

SUPERVISORS OF THE CHECKLIST

Joan McMahan, Chairperson2020
 Beverly Yuksel2020
 Barbara Chagnon2020

TRUSTEES OF THE TRUST FUNDS

Ken Peterson, Chairman2021
 Mac McMahan.....2022
 Larry Cheetham2020

LIBRARY TRUSTEES

Walter Gallo, Chairman2021
 Pam VanArsdale.....2022
 Anthony Frederick2020

STATE ELECTED OFFICIALS

Governor Chris Sununu
 US Senators..... Maggie Hassan
 Jeanne Shaheen
 US Representatives Ann Kuster
 Chris Pappas
 Executive Councilor..... Ted Gatsas
 State Senator Jeanne Dietsch

APPOINTED OFFICIALS

Town Manager Rick Sawyer
 Executive Assistant..... Dawn Boufford
 Assessor William Ingalls
 BCTV-WBNH-LPFM Station Manager Bill Jennings
 Building Code Official Wayne Richardson
 Environmental Coordinator..... Jeremy Spooner
 Finance Director/Tax Collector Tammy Penny
 Fire Chief Scott Hunter
 Human Resources Director Pamela Hogan
 Library Director Mary Ann Senatro
 Planning Director Rebecca Hebert
 Police Chief..... John Bryfonski
 Public Works Director..... Jeff Foote
 Recreation Manager Jane O'Brien
 Town Treasurer Thomas Sauser



APPOINTED BOARDS AND COMMISSIONS

PLANNING BOARD

Jon Levenstein, Chairman2021
 Harold Newberry, Vice Chairman.....2020
 Karen McGinley, Secretary2020
 Kelleigh Murphy2022
 Mac McMahan.....2021
 Randy Hawkins.....2020
 Charles Fairman, *Alternate*.....2022
 Matthew Sullivan, *Alternate*.....2021
 Priscilla Malcolm, *Alternate*.....2020
 Chris Bandazian, Town Councilor
 Phil Greazzo, Town Councilor Alternate
 Rick Sawyer, Town Manager
 Jeff Foote, Director of Public Works
 Rebecca Hebert (Planning Director, Staff Liaison)
 Mark Connors (Assistant Planning Director, Staff Liaison)

ZONING BOARD OF ADJUSTMENT

John Morin, Chairman..... 2020
 Kevin Duhaime..... 2021
 Sharon Stirling 2022
 Melissa Stevens..... 2022
 Kevin Duhaime..... 2021
 Dave Gilbert,*Alternate*..... 2022
 Leonard Green, *Alternate* 2021
 Neal Casale, *Alternate* 2020
 Karin Elmer (Planner I, Staff Liaison)

CONSERVATION COMMISSION

Beth Evarts, Chairman 2021
 James Drake, Vice Chairman..... 2021
 Dave Gambaccini..... 2021
 Bob MacPherson..... 2022
 Maggie Wachs 2020
 William Carter, *Alternate* 2021
 Gregory Schain, *Alternate* 2022
 Patricia Grogan, *Altrnate*.....2020
 Denise Ricciardi Town Councilor
 Catherine Rombeau Town Councilor Alternate
 Karin Elmer (Planner I, Staff Liaison)
 Mac McMahan (Planning Board Liaison)

TRUSTEE OF CEMETERIES

David Bailey, Chairman..... 2021
 Art Alden, Secretary 2022
 Steven Wiggin..... 2020

HISTORIC DISTRICT COMMISSION

Theresa Walker, Chairman 2022
 Judy Perry, Vice Chairman 2021
 Chris Allen 2022
 Janet Tamulevich..... 2022
 Steven MacDougall, *Alternate* 2022
 Joe Vaccarello, *Alternate*..... 2021
 Catherine Rombeau Town Councilor
 Phil Greazzo Town Councilor Alternate Charles
 Fairman (Planning Board Liaison) Mark Connors
 (Assistant Planning Director, Staff Liaison)

PARKS AND RECREATION

Michelle Casale, Chairman 2022
 Diane Phelps 2021
 Christine Donati..... 2021
 Sheila Quick..... 2020
 Steve Grocott, *Alternate* 2022
 Spencer Hawkes, *Alternate*..... 2020
 David Gilbert, Vice Chairman/Town Councilor
 Melissa Stevens, Town Councilor Alternate
 Jane O'Brien, Recreation Manager

BEDFORD COMMUNITY TELEVISION (BCTV)

WBNH-LPFM RADIO

Richard Rawlings, Chairman..... 2022
 Robert Thomas, Vice Chairman..... 2021
 Dave Danielson..... 2022
 Joel Schwelling..... 2022
 Julio Nunez..... 2021
 Andrew Hanson..... 2020
 Peter Macdonald..... 2020
 Melissa Stevens, Town Councilor
 Bill Duschatko, Town Councilor Alternate
 Bill Jennings, Station Manager
 Colleen Richardson, Assistant Station Manager
 Harry Koslowski, Program Director



HIGHWAY SAFETY COMMITTEE

Police Chief John Bryfonski, Chairman
 Fire Chief Scott Hunter
 Bill Jean2021
 Madonna Lovett Repeta2020
 Gerry Gagne, *Alternate*.....2021
 Ken Peterson, *Alternate*.....2022
 Bill Duschatko, Town Councilor
 Denise Ricciardi, Town Councilor Alternate
 Jeff Foote, Director of Public Works
 Anne Wiggin, School Department

WATER & SEWER ADVISORY COMMITTEE

Scott Bourcier.....2022
 Richard Moore.....2021
 Dean Wilson.....2020
 Michael Sills.....2020
 Phil Greazzo, Town Councilor
 Bill Duschatko, Town Councilor, Alternate
 Jeremy Spooner, Environmental Coordinator
 Rebecca Hebert, Planning Director

ENERGY COMMISSION

Jeff Kerr, Chairman.....2020
 Sarah Braese.....2022
 Andrew Gillis.....2022
 Timothy Paradis.....2022
 Bing Lu.....2021
 John Russell.....2021
 Chris Bandazian, Town Councilor
 Catherine Rombeau, Town Councilor Alternate
 John Schneller, School Board Liaison.....2020
 Bill Foote, School Board Liaison, *Alternate*.....2020



**TOWN OF BEDFORD
BUDGETARY TOWN MEETING
March 13, 2019**

The Bedford Budgetary Town Meeting was held on Wednesday, March 13, 2019 at the Bedford High School auditorium. Present on the stage were Bill Duschatko (TC Chairman), Melissa Stevens (TC Vice Chairwoman), Councilors: Chris Bandazian, David Gilbert, Phil Greazzo, Kelleigh Murphy, and Catherine Rombeau, Rick Sawyer – Town Manager, Tammy Penny – Finance Director, and Gloria MacVane – Town Clerk.

Moderator Bill Klein opened the meeting at 7:00pm with the Pledge of Allegiance.

Moderator Klein introduced on the stage Bill Duschatko – Council Chairman who then introduced Vice Chairwoman Melissa Stevens, Rick Sawyer – Town Manager, and Tammy Penny – Finance Director, and Gloria MacVane – Town Clerk. Moderator Klein introduced Councilor Chris Bandazian who then introduced Dave Gilbert – Town Councilor, Catherine Rombeau – Town Councilor, Kelleigh Murphy – Town Councilor, and Phil Greazzo – Town Councilor. Councilor Murphy's son, Finn, joined her on stage.

Moderator Klein thanked everyone who came out to vote on Tuesday and those who worked at the polls including Brian Shaughnessy, Brian Harjula, Bob Goodale, and Gloria MacVane. He commented on the great job Lori Radke, Rick Sawyer and Gloria MacVane did together to keep the Town Clerk office running smoothly and without any hitches. Gloria has done a great job and even put together a guide book for the new incoming Town Clerk.

Moderator Klein mentioned newly elected positions including Sally Kellar – Town Clerk, Pamela VanArsdale – Library Trustee, and Mac McMahan – Trustee of the Trust Funds.

Moderator Klein stated that they are using the same rules as last year and if anyone had any questions they should ask his Chief Assistant, Brian

Shaughnessy. They are discussing the two Articles that were not covered at the Elections. When people come up to speak at the mics, they are to have their voter card with them. They should make sure their name is on the card and that they have signed it. They need to also clearly state their name and address and address their comments through the moderator. They will only be talking about one item at a time. If someone makes an amendment to an article, they will discuss that only. Until they've acted on that amendment, they won't be going back to the article or discussing anything else. Anything else would be out of order. On any amendment or motion they act on, following the taking of a vote on anything, he's going to ask for a motion to restrict reconsideration.

Article 5. – Capital Reserve Fund-Projects and Equipment

To see if the Town will vote to raise and appropriate **\$1,225,350** to be deposited into various Capital Reserve Funds. **\$1,195,950** to come from new taxation and **\$29,400** to come from the Sewer fund.

Moderator Klein recognized Chairman Duschatko to move **Article 5** as printed and presented in the Budgetary Town Meeting Handout.

MOTION by Chairman Duschatko to move Article 5 as written in the Town Meeting Handout with a total appropriation of \$1,225,350. Seconded by Councilor Stevens.

MOTION by Bill Dermody, Birchwood Circle, to approve the budget as presented by the Town Council without further discussion.

Moderator Klein stated that he would like to give people the opportunity to discuss it.

Mr. Dermody stated that there is precedent to for that at previous meetings of the Budgetary Town Meeting. This is not something new.



Moderator Klein recognized the motion and would call for a vote on the motion on the floor and accept the article and vote on it.

Bill Greiner, 12 Aspen Lane, respectfully disagreed with Mr. Dermody's motion. He thought that would cut off debate and discussion and the chance to make any adjustments, up or down. It disenfranchises the people that showed up.

William Carter, 100 New Boston Road, stated that he had an amendment. Moderator Klein stated that it's out of order. They are only discussing the motion to limit discussion on it.

Charlie Fairman, 243 Liberty Hill Road, disagreed with cutting off discussion and hoped that they would not pass that.

Frank Sledjeski, 2 Carolina Lane, thought the people that came should have an opportunity to speak to the items they are talking about.

Vote taken – Motion failed.

William Carter, 100 New Boston Road, noticed that in the handout the Sewer Catch Basin Clnr Reserve was listed twice. He wanted to know if there was a reason it was listed for \$12,600 and again for \$29,400. Mr. Sawyer stated that it was accurate. Paying for that piece of equipment is split between two separate funds. The Sewer Enterprise Fund pays the larger number of \$29,400 and the \$12,600 is through the regular Public Works operating fund.

Charlie Fairman, 243 Liberty Hill Road, wanted to know if there were initiating any new capital funds. Mr. Sawyer stated no. They are the same funds as last year.

Vote taken on Article 5 – Motion passed.

Moderator Klein asked for a motion to restrict reconsideration.

MOTION by Brian Shaughnessy to restrict reconsideration. Seconded by Paul Brock. Vote

reconsideration. Seconded by Paul Brock. Vote taken – Motion Passed.

Article 6. - Town Operating Budget

To see if the Town will vote to raise and appropriate such sums of money for municipal operations in the ensuing year. This article does not include appropriations contained in special or individual articles addressed separately.

General Fund	\$27,675,078
Special Revenue Funds	31,400
Recreation Day Camp	78,517
BCTV	469,131
Sewer Fund	1,734,783
Total Appropriation	\$29,988,909

Moderator Klein recognized Chairman Duschatko to move **Article 6** as printed and presented in the Budgetary Town Meeting Handout.

MOTION by Chairman Duschatko to move Article 6 as written in the Town Meeting Handout with a total appropriation of \$29,988,909. Seconded by Councilor Stevens.

Bill Greiner, 12 Aspen offered an amendment to Article 6.

MOTION by Bill Greiner to amend Article 6 by reallocating \$120,000 from debt service, previously intended for the sale of that bond, in first year debt service of the defeated Article 3 Parks & Recreation Improvement Bond, to the Recreation Field Maintenance/Other improvements line and adding \$885,000 to the same line for a total appropriation of \$1,005,000 to complete Sportsman Field improvements as proposed by the Department of Public Works with \$150,000 coming from Recreation Impact Fees and \$855,000 coming from the Unassigned Fund Balance, therefore not increasing the tax rate. Seconded by Frank Sledjeski.

Mr. Greiner stated that there is no tax impact on what he just proposed. This was something that was discussed by the Town Council should the recreation



bond that was voted on yesterday failed. Everyone recognizes that Sportsman Field is a mess and needs to be redone. Without doing this, there is a strong likelihood that in the fall, that field would not be used in the evenings and that impacts thousands of kids in the Town. He understands the recreation bond failed yesterday. This was something that was discussed by the Town Council as a backstop for that. Many of the people in here are parks and recreation people. Most of these people did not vote for the bond. In talking to board members and presidents of the different leagues, his perception is that although it was great to offer \$4,000,000 in recreation funding, many of the folks thought that was too much money. They didn't agree necessarily with the plan and certainly didn't agree with user fees to pay for that. While it would be great to have \$4,000,000 to spend on things that may or may not be needed, these folks felt that it was prudent to take a step back and only address what really needs to be addressed right now, which is Sportsman. The proposal in front of them does that. Does not raise taxes and will give the Town the opportunity to fix Sportsman and perhaps come back about a plan to address recreation needs without spending millions of dollars unnecessarily and having a viable plan before they start spending taxpayer money.

Councilor Murphy stated that to the extent the Council did discuss this, they did discuss modifying the bond and only taking up Sportsman and putting it on the ballot. That motion failed. Her issue with the motion that is on the table right now is one of process. We are elected by the people in this Town to make a budget, to have multiple public hearings on the budget where people can come and speak their mind, to make decisions to put that operating ballot before you so we can vote on it. She felt like coming here tonight with such a small fraction of voters circumvents that process that they worked on at the Council level. Nobody came to the public hearings and said, 'I don't want to see a \$3.9m bond on the budget, I'd rather you just bond Sportsman.' Where were you guys when we were having the public hearings? You weren't at the first one and you weren't at the second one. She's got an issue with that, because it's not following the process. That's

why we have a Town government. That's why we do things that way. It looks a little bit shady to her when you try and circumvent that process by coming here tonight.

Joleen Worden, Birchwood Circle, Bedford Taxpayers Association, stated that aside from the fact that 4,000 people in Town just voted against what the gentleman is proposing, she's having a bit of an issue. She thought the improvements proposed were a capital improvement, and if they are, why wasn't the motion put forward on the item when they just now approved. She assumed the improvements were going to last for at least 12 years. Mr. Sawyer stated that the public is allowed to make motions however they want to amend whichever budgets they want as long as there is a line in that budget already. They can't add a line that doesn't already have an appropriation. Improvements can be funded through the operating budget or the capital budget. Either one is acceptable. Ms. Worden stated that it didn't make sense to her. If somebody is proposing a capital improvement, then they should have proposed it before they voted five minutes ago.

Frank Sledjeski, 2 Carolina Lane, stated that as President of Bedford Soccer, they have about 400 Bedford student soccer players and about 800 in their program. He's also on the MOLD committee, which is the group that Parks & Recreation kind of relies on. It's made up of the various outdoor sports in Bedford. Bedford Soccer supports turfing Sportsman. The field is in utter disarray, the light poles may be coming down thanks to a woodpecker infestation. By turfing this field, they will not only improve the community, they also relieve the stress on a lot of the other fields in Town, which will help those to recover better since most of their space is lighted and grass. From a soccer perspective, they support this motion.

John Schneller, 86 Brick Mill Road, thought that to extend some of Mr. Greiner's comments that the tax rate won't go up right now, but that \$855,000 coming out of the unfunded balance went into the unfunded balance because it was either excess revenue from car registrations, dog licenses, etc.,



or it was split into tax relief. Those dollars are used to fund the delta between the School system's spending cycle and the Town's tax collection cycle, so those are reserved so if they have a downturn in the economy, they have a full buffer so the School will continue to run and continue to be funded. They would be taking money away from that and would in turn have to be replaced with tax dollars in the future. So unless he's wrong, this is actually going to raise people's taxes, because that will have to be replaced.

Bill Greiner, 12 Aspen Lane, stated that to answer Kelleigh (Murphy), he was actually at one of the Council meetings when this was discussed and the user fee issue came up. Secondly, if this fails tonight, they are going to be looking at doing this next year and it will cost tax dollars.

There is no question that Sportsman needs to be redone and thought everybody on the Council agrees with that statement. They can do it now and not have an impact on the taxes, or you could do it next year, taxes go up. It doesn't matter to him; he doesn't have kids that play in the leagues anymore, so this is not for his children. He's there because he thinks it makes sense for the community. He would like to move the question.

Moderator Klein wanted to give people the opportunity to speak. After the three people standing to speak are done, he will move the question.

Paul Brock, Bracken Circle, agreed with what Ms. Murphy said earlier. They have a process in Town for addressing topics like this. The Town Council obviously chose to proceed down an avenue that they chose to be best for the Town. Unfortunately, the bond article didn't pass, but they are committed to the process and they have to live with the results. It felt to him like the work to be done to Sportsman Field does not come under the category of an operating budget improvements. It's pretty clear to him that it's a capital improvement with a long life and as such should probably be done under a bonding process. Given that monies are still pretty cheap, he felt that they were best serving the interest

of the Town, both the users of the field as well as the taxpayers, if the work to be done was bonded and spread out across the lifetime of the field.

Kelleigh Murphy, 69 Hawk, stated that Mr. Greiner said something interesting. He said, 'it won't cost any tax dollars this year, but if we have to come back next year, it will.' A dollar is a dollar and it goes to the bottom line of the budget. Whether you take it out of a fund balance reserve or raise it through taxpayer capital, you are ultimately still raising taxes and appropriating funds. It's not imaginary money if they do it this year as opposed to last year, but it does contravene what she believes is the will of the people and the process they've established in this Town.

Charlie Fairman, Liberty Hill Road, supported Mr. Greiner's motion mainly because Sportsman Field is a critical field in this Town. It is not only used for sports, but it is used for several events such as Old Towne Day, it used to be used for the Strawberry Festival, and it is a critical field in this Town. It needs some major maintenance and upgrading and he supports it. He stated that he received no information on the bond beforehand. There was no literature that came out to him that said anything about the bond or about it being funded through user fees. His daughter, that has kids playing on the fields, got a lot of literature about it. Sixty percent of this Town does not have children involved in the schools or doing sports. He doesn't know why the bond didn't pass, but thought it was irrelevant tonight. Sportsman Field needs to be reworked for the better of this Town and it sounds like a good time to do it. He's not for raising taxes, but they should do the work that needs to be done that should have been done sooner.

Bill Duschatko, 33 Wiggin Road, read the following statement:

Although I acknowledge the right of any citizen to amend the proposed budget, I'm concerned this proposal action is not in keeping with the way the program was designed. We've had a number speakers mention the fact that we are trying to



circumvent the bonding process. I take issue with at comments that there is not adequate notice about the bond or the budget. There is a very clear cycle that is very publicized and it's up to the individuals in this community to keep themselves apprised of what's going on. There's information put on our website and other publications. I got no communication from the 40% that Mr. Fairman is referring to that said there is a bunch of communication. Something is wrong with the communication when we have these huge discrepancies. We've had testimony that people didn't know about it. I've been to every one of the meetings that we've had and many of the Parks & Recreation meetings. They've made every effort to reach out to the people that were concerned in this and any representation that is made other than that is an outright deception on the people. As you are aware, every attempt was made to be totally inclusive of public discussion about this project. There are no private meetings held by Councilors as opposed to some other interested stakeholder groups. All the stakeholders in the process were made aware of what direction we were proposing, which was a comprehensive plan to fix all the recreation facilities in this Town whether it was a tennis player, a skateboard park, a football field, or soccer field, whatever. We looked at the entire thing. We spent months doing this and we were trying to be as open as possible and get the best amount of feedback from the population. There is one particularly selfish group that took it upon themselves to say, 'Hey, we've had a free ride from the taxpayers for years and we don't like the idea that you might come up with a bona fide policy for user fees.' Well, to make it clear, we already have a policy for user fees. We were going to revisit that to see how it worked best in raising funds. Not to pay back the bond, but to ensure that we had a program that would last forever to make sure the maintenance of the huge investment that we are asking everybody to make would be maintained. I'm sorry, but the proposal doesn't go far enough on this and I would ask you to vote it down.

Moderator Klein asked for a vote for ending discussion now. Moderator Klein asked for a voter if they would like to continue. The motion failed so

discussion is still open.

Corin Wright, Colonel Daniels Drive, stated that he attended a handful of the MOLD meetings. From the perspective of a parent that has kids in about five different sports in Town, there was an effort to put together a comprehensive plan. The effort never asked a single one of the leagues what those leagues needed from the Town from a rec perspective, how the fields weren't being used acceptably, whether or not they needed lights, what each individual sport would like. So somebody was funded to put together a study that then had a really big price tag. The first time I saw the numbers it was about \$2m and it continued to grow up to \$4m. Everybody on the MOLD Committee made suggestions to pull that number down within the MOLD community. So it's disingenuous to say that people didn't challenge that data and those assumptions and those dollar values. That's just not the case. We did it in a forum that we were asked to participate in, which was the MOLD Committee. Furthermore, there is not a single one of the outdoor leagues that is opposed to user fees. The problem the user fee discussion brought up is that there was no discussion as to how the user fees would be allocated and what they would be used for. So some people thought they would be used for things like striping fields. Other people thought they would be used for capital improvements. There was absolutely no direction or statement as to how that would be used and what the policy and plan would be. It was a fairly poorly contrived plan to put together a \$4m bond that none of the outdoor leagues supported it. None of our leagues rallied any of our players or any of our families to vote for it. Some rallied against it and some stayed silent. This is an opportunity to use a much smaller amount of money in order to do something that everybody pretty much agrees with and it would have had overwhelming support and that the outdoor leagues don't have a problem with paying user fees associated with Sportsman or the High School or other fields. This has to be an actual plan and it has to be allocated correctly.

Moderator Klein reminded everybody to direct their remarks through him. Do not go back and forth with



each other.

Frank Sledjeski, 2 Carolina Lane, took exception to the Chairman's categorization that they are like a rogue group of people. They represent probably 2,000 – 3,000 kids, student athletes, young kids, pre-K up through high school. We are not some rogue group looking to just randomly spend \$1m on a new field. These are our kids. If you have a kindergartener, 1st grader, 2nd grader, they will be on those fields for the next decade. Both of his children are basically out of Bedford and like Mr. Greiner, he really has no stake. By the time this is done, his kids aren't going to use. However, representing all of these people, being on the MOLD Committee, he does this to help the community, to help the kids that play sports in Town. To categorize us as a rogue group is a very poor representation of the Town Council. Maybe rogue wasn't the right word, but you get the idea.

Sue Thomas, 36 Glen Road, stated that her kids are way older and out of leagues, but about 10 or 12 years ago or more, she was on the MOLD Committee and Parks & Rec and Sportsman Field needed to be redone then. It would have been a lot less money then. It's time to redo Sportsman Field. There's a ton of kids, a ton of events are used on it. It will not benefit her at all, but it's time to do that field.

Loren Foxx, 79 Wentworth Drive, stated that he has two kids who play sports, he's been on boards, he's coached, and he's spent countless hours on fields without regard for his kids. It's to their detriment that he's helping other kids get better at sports. It's to their detriment that he spends time there, in fact he has to leave to go pick up one of them from gymnastics. His point with any of this is to be characterized as leagues as selfish and freeloading as the Chairman did earlier, to him that's not fair. He was up at one of the Parks & Rec meetings and they discussed user fees there and one of the things that was brought up was you pay user fees and the Town is then responsible for the fields, but what you don't see is the amount of time that is spent, whether it's a field or a basketball court, to make everything

playable and to make it so these kids have the opportunity to play in a league. In this Town it's a domino effect. If they have one field that's out of commission in the fall, Swenson field is getting a ton of time, the Little League field is getting a ton of time and all of these fields are slowly getting decimated. They can't afford to have that as a town given the fact that there are thousands of kids in this Town that their alternative to playing sports is they are on the couch or doing nothing. With fitness and people not being in shape, that's the worst possible thing they could have for their kids. If they want to make this a great community to live in the things they need to invest in are their schools and fields.

Frank Sledjeski, 2 Carolina Lane, moved the question.

Kamee Leshner, 44 Old English Road, wanted to know why turf and is it more or less expensive. Councilor Bandazian stated that it's considerably more expensive to do turf, but it extends the hours and season that the field could be used for, so you'd get a more complete use of a turf field. He wanted to correct a misimpression that was mentioned and stated that if the field is turfed, it cannot be driven on and it will not be used for Old Towne Day. There will be no vehicles or trailers allowed on it. If you look at it by playing hour dollar for dollar it's a good value. If Sportsman were to continue to be used with the restricted schedule that it has now, it probably isn't a great value.

Moderator Klein stated that if you're not familiar with the difference, you've got the weather factors, the more consistent playable surface, and the safety is higher.

Johnny Burgess, Donald Street, stated that his wife and he raised eight kids and the baby is in college now, so they are past that stage, but he thought it was about due process. He's a huge Donald Trump fan and there's probably people there that aren't. The beauty in this country, two years later there's a mid-term election, checks and balances. He thought



Bedford should be just as proud. Yesterday 4,000 people voted. He got a notice hours ago that 40 people, 1% of yesterday's voting, want to change things today. If you want to put it on the ballot, let's vote for it again. If you want to do a private fundraiser, he'll write a check. He didn't think that 1% of what voted yesterday should happen.

Moderator Klein read the amendment to Article 6:

To amend Article 6 by reallocating \$120,000 from debt service, previously intended for the sale of the bond and first year debt service of the defeated Article 3 Parks & Recreation Improvement Bond, to the Recreation Field Maintenance/Other improvements line and adding \$885,000 to the same line for a total appropriation of \$1,005,000 to complete Sportsman Field improvements as proposed by the Department of Public Works with \$150,000 coming from Recreation Impact Fees and \$855,000 coming from the Unassigned Fund Balance, therefore not increasing the tax rate.

Vote taken for the amendment –Yes-83, No-93. The amendment fails.

MOTION made to limit reconsideration. Seconded by Bill Dermody. Vote taken – Motion Passed.

Vote taken on Article 6 as presented – Motion passed.

Chairman Duschatko stated that with great appreciation, the Town Council would like to award Kel-leigh Murphy with a plaque representing her years of being the first Chairwoman of the Bedford Town Council. It's been a great time working with her and looks forward to continuing doing so in other ways.

Vice Chairwoman Stevens stated that this past year she's had the privilege of serving with Bill Duschatko as his vice chair. He has been a great chair and she appreciates his dedication to the Town and also the detail he pays to every little thing that they seem to

do. She thanked Bill Duschatko for his leadership presented Bill Duschatko with a plaque for his 1-year as Chairman.

Moderator Klein called for a motion to adjourn.

MOTION by Bill Carter to adjourn at 8:03 pm. Seconded by Bill Dermody. Vote taken – Motion Passed.

Submitted by:

Dawn Boufford, Executive Assistant
Gloria MacVane, Town Clerk



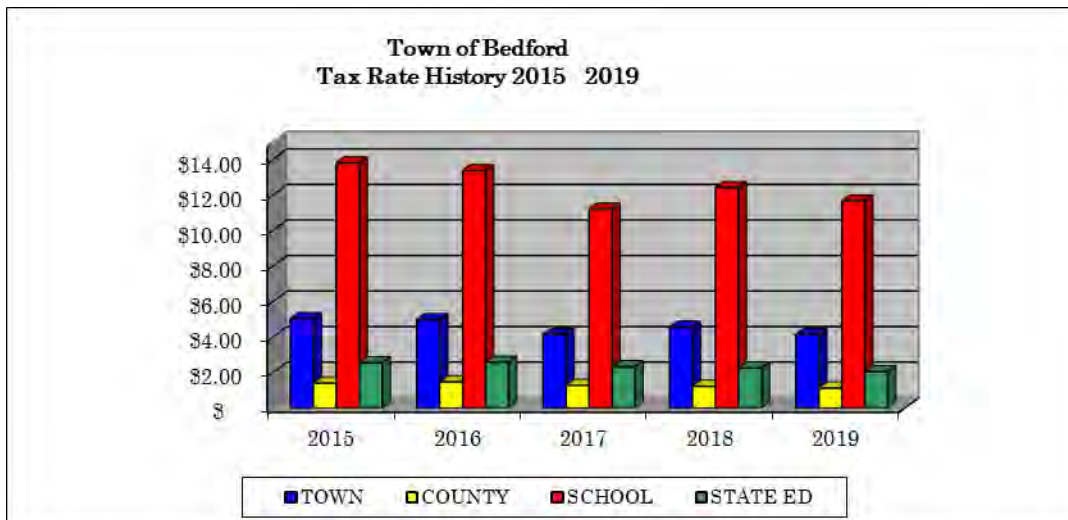
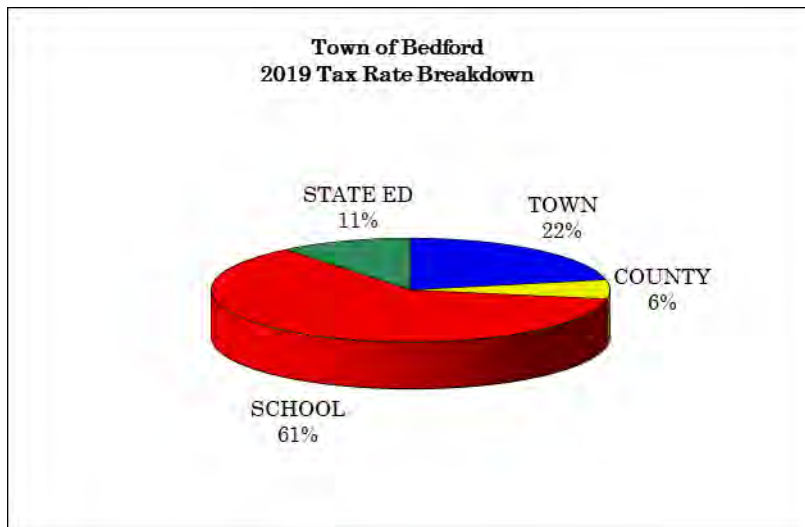
Town Population and Tax Rate Information

POPULATION – 22,390

(SNHP Regional Statistics – derived from the U.S Census Bureau 2018 5 Year American Community Survey)

ASSESSED VALUATION: 2018 **\$3,776,285,881** to 2019 **\$4,050,770,370**

	2018	2019
TOWN	\$ 4.54	\$ 4.14
COUNTY	\$ 1.22	\$ 1.12
LOCAL SCHOOL TAX	\$12.40	\$11.65
STATE EDUCATION TAX	\$ 2.24	\$ 2.04
COMBINED TOTAL TAX RATE	\$20.40	\$18.95





RESULTS

ANNUAL TOWN ELECTION BEDFORD, NEW HAMPSHIRE MARCH 12, 2019

BALLOT 1 OF 2

Gloria MacDane

TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this:
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

ARTICLE 1: ELECTION OF TOWN OFFICES

TOWN COUNCIL	TRUSTEE OF THE TRUST FUNDS	TOWN CLERK
For Three Years	For Three Years	For One Year
Vote for not more than two (2)	Vote for not more than one (1)	Vote for not more than one (1)
BRYAN LORD 399 <input type="radio"/>	MAC McMAHAN 2629 <input checked="" type="radio"/>	SALLY KELLAR 2023 <input checked="" type="radio"/>
DENISE RICCIARDI 2537 <input checked="" type="radio"/>	<input type="radio"/>	DIANE L. O'NEIL 972 <input type="radio"/>
WILLIAM P. CARTER 507 <input type="radio"/>	(Write-in) <input type="radio"/>	<input type="radio"/>
DAVID L. GILBERT 1799 <input checked="" type="radio"/>	(Write-in) <input type="radio"/>	(Write-in) <input type="radio"/>
<input type="radio"/>	LIBRARY TRUSTEE	
(Write-in) <input type="radio"/>	For Three Years	
(Write-in) <input type="radio"/>	Vote for not more than one (1)	
	EDWARD P. MORAN 1311 <input type="radio"/>	
	PAMELA VanARSDALE 1461 <input checked="" type="radio"/>	
	<input type="radio"/>	
	(Write-in) <input type="radio"/>	

ARTICLE 2. ZONING AMENDMENTS PROPOSED BY THE PLANNING BOARD

Amendment No. 1

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article XIII, Small Wind Energy Systems, Section 275-96, Subsection C, by deleting the words shown in the strikethrough and adding the words in bold as follows:

Sound level. The small wind energy system shall not exceed **the noise limit specified by the New Hampshire Site Evaluation Committee** ~~60 decibels using the scale (dBA), as measured at the site property line, except during short term events such as severe wind storms and utility outages.~~ The applicant shall be required to prove that the system meets the sound-level requirement prior to a certificate of occupancy being issued.

2590
YES
NO
960

[This amendment is intended to make Bedford's ordinance compliant with a recent change to state law. RSA 674:63 was amended to prevent municipalities from setting a noise level lower than what is specified by the Site Evaluation Committee rules for small wind energy systems.]

Amendment No. 2

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article III, Section 275-21 Use Regulations, Subsection B(4)(c), by adding the words in bold as follows:

[1] In the AR, CO, CO-2, OF and SI Zones a maximum of 12 dwelling units per acre **of net developable area** shall be permitted. There shall be a maximum of 12 units in any one building in the AR Zone and no restrictions as to the number of units in one building in the CO, CO-2, OF and SI Zones.

[a] **Net developable area is that portion of the tract which remains after deducting the land area of all surface water bodies; wetlands; and public/private rights-of-way for streets and utilities. In the case of mixed use sites, building footprints and paved areas for parking and circulation, which are not also used by the workforce housing development, shall be deducted.**

2922
YES
NO
612

[This amendment further restricts the land that may be used to calculate the density of a workforce housing development. The amendment creates a definition for net developable area and limits density to 12 units per acre of net developable land rather than using the entire tract of land regardless of its development capacity. The amendment also clarifies how density should be calculated for mixed use developments.]

TURN BALLOT OVER AND CONTINUE VOTING



ARTICLE 2. ZONING AMENDMENTS PROPOSED BY THE PLANNING BOARD CONTINUED

Amendment No. 3

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article XII, Zoning Board of Adjustment, Section 275-92, by deleting the words shown in the strikethrough and adding the words in bold as follows:

Time limit on approvals. Any variance, special exception, or administrative appeal granted by the Zoning Board of Adjustment shall be rendered null and void two years from the date of approval unless the applicant files a complete application for a building permit, site plan, or subdivision plan for the subject parcel at which point the Zoning Board of Adjustment approval will run with the administrative time line of the building permit or Planning Board decision. **Variations and Special Exceptions approved before August 19, 2013, shall be rendered null and void unless exercised by April 1, 2021, or as further extended by the Zoning Board of Adjustment for good cause.**

3020
YES
NO
439

[This amendment is intended to make Bedford's ordinance compliant with a recent change to state law. RSA 674:33 was amended to clarify when variances granted prior to August 19, 2013 would expire.]

ZONING AMENDMENTS PROPOSED BY CITIZEN PETITION

Amendment No. 4

Are you in favor of the adoption of Amendment No. 4 as proposed by petition of Kevin Gagne and others, to amend the Town of Bedford Code, Chapter 275, Attachment 2, Table 2, Table of Uses to eliminate Workforce housing as a permitted use in the Commercial (CO) district, Office District (OF) AND to add Workforce housing as a permitted use in the Performance Zone (PZ) subject to footnote 10. And to add the following language to footnote 10: Provided that the lot does not have frontage on the F.E. Everett Turnpike or U.S. Route 3.

The following amendments are for consistency with the proposed zoning amendment above:

To amend section 275-7, Article II Establishment of Districts, in its entirety, by replacing the Commercial (CO) District Description with: "To provide areas for retail, office, medical office, personal service establishments and related commercial uses primarily serving local needs." AND by replacing the Office (OF) District Description with: "To provide areas for professional office, medical office, financial institutions and day cares." And by replacing the first sentence of the Performance Zone (PZ) description with the following "To provide areas for a variety of uses including mixed use, retail, workforce housing, office, medical office, research and development and industrial uses serving both regional and local needs."

To amend section 275-21 Use Regulations, subsection B.(4) Workforce housing by replacing the first paragraph with: "Workforce ownership and rental housing shall be permitted in the General Residential, Apartment Residential, Performance Zone and Service Industrial Zoning Districts subject to the following provisions:"

To amend section 275-21, Use Regulations, subsection B.(4)(c), Density, by deleting the words shown in strikethrough and adding the words in bold as follows: In the AR, ~~CO~~, CO-2, ~~OF~~, **PZ**, and SI Zones a maximum of 12 dwelling units per acre shall be permitted. There shall be a maximum of 12 units in any one building in the AR **and PZ** zones and no restriction as to the number of units in one building in the ~~CO~~, CO-2, ~~OF~~, and SI Zones.

1998
YES
NO
1559

To amend section 275-61, Permitted uses, by adding new subsection X. Workforce Housing, subject to footnote 10 in the Table of Uses.

[This amendment is intended to remove workforce housing as a permitted use in the Commercial District (CO) and Office District (OF) and to permit for workforce housing in the Performance Zone (PZ) with restrictions.]

[THE PLANNING BOARD DOES NOT SUPPORT PASSAGE OF THIS AMENDMENT.]

Amendment No. 5

Are you in favor of the adoption of Amendment No. 5 as proposed by petition of Kevin Gagne and others, to amend the Town of Bedford Code, Chapter 275, Section 275-21 Use Regulations, subsection B.(5) by deleting the words in strikethrough as noted: "Workforce Ownership Housing: Workforce Ownership Housing shall be permitted ~~as a one third increase in dwelling unit density~~ in the Residential & Agricultural, and General Residential Zoning Districts", AND to amend Section 275-33, Permitted density by removing subsection B.(4)Workforce ownership housing and all of its subsections (a-f) in its entirety.

1927
YES
NO
1532

[This amendment is intended to eliminate the provisions for the one-third density bonus for adding workforce ownership housing units to single family residential cluster developments in the Residential & Agricultural District (R&A) and the General Residential District (GR).]

[THE PLANNING BOARD DOES NOT SUPPORT PASSAGE OF THIS AMENDMENT.]

GO TO NEXT BALLOT AND CONTINUE VOTING



RESULTS

ANNUAL TOWN ELECTION BEDFORD, NEW HAMPSHIRE MARCH 12, 2019

BALLOT 2 OF 2

Gloria MacDane
TOWN CLERK

ZONING AMENDMENTS PROPOSED BY CITIZEN PETITION CONTINUED

Amendment No. 6

Are you in favor of the adoption of Amendment No. 6 as proposed by petition of Kevin Gagne and others to amend the Town of Bedford Code, Chapter 275, Attachment 1, Table 1, Table of Dimensional Regulations to replace footnote #17 with: "Each building in the Commercial Zone shall be limited to two floors with no more than 25,000 square feet per floor."

2135

YES

NO

[This amendment is intended to reduce the maximum building footprint allowed in the Commercial District (CO) from 40,000 to 25,000 square feet per floor and to limit the height of buildings to not more than two floors.]

1381

undetermined until protest petition is verified as having met requirements

[THE PLANNING BOARD DOES NOT SUPPORT PASSAGE OF THIS AMENDMENT.]

Amendment No. 7

Are you in favor of the adoption of Amendment No. 7 as proposed by petition of Dick Anagnost and others, to amend the Town of Bedford Code, Chapter 275, ZONING, Article II, ESTABLISHMENT of DISTRICTS, Section 275-8, Location of Districts as follows: To Amend the Official Zoning Map of The Town of Bedford, New Hampshire by rezoning a portion of the following parcels of land from the current classification of Residential/Agricultural (R&A) to Commercial (CO) and to remove the properties from the Historic District: 137 Bedford Center Road, Tax Map 20 Lot 41 AND 209 Route 101 Tax Map 20 Lot 39, which together the two (2) lots consist of a combined total of approximately 14.36 acres. Each lot has a large portion of the land already zoned CO, and this amendment would move the CO zoning boundary to the northern property line, which would place the entire parcel in CO District instead of having a small portion of each lot R&A. The Historic District zoning line would also be moved to the northern property boundary to remove the commercially zoned land from the Historic District. Each lot currently has structures on them and the land area is bordered by Wallace Road, Route 101, Bedford Center Road, and commercial property to the south, east, and west, and Residential/Agricultural property to the north, which is also buffered by wetlands. The owner of record is 209 Route 101 Realty, LLC.

889

YES

NO

2668

[This amendment is intended to rezone the rear portion of two adjacent parcels at 137 Bedford Center Road (Lot 20-41) and 209 Route 101 (Harvest Market Plaza, Lot 20-39), from Residential Agricultural (R&A) to Commercial (CO), such that both parcels are entirely within the Commercial District (CO) and to remove this land from the Historic District.]

[THE PLANNING BOARD SUPPORTS PASSAGE OF THIS AMENDMENT.]

ARTICLE 3. ISSUANCE OF LONG TERM DEBT FOR PARKS AND RECREATION IMPROVEMENTS & RELATED INFRASTRUCTURE

To see if the Town will vote to raise and appropriate the sum of three million nine hundred fifty thousand dollars (\$3,950,000) for the purpose of improvements to the Town's Parks and Recreation and related infrastructure, such amount to come from the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33 in the amount of three million nine hundred thousand dollars (\$3,900,000) and fifty thousand dollars (\$50,000) to come from interest earnings on the bond proceeds. In addition, authorize the Town Council to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and take such other action as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Bedford, and pass any vote relating thereto. Further, that the Town Council shall develop and adopt a user fee policy that shall be effective commencing January 1, 2020, and further providing that improvement of Sportsman Field shall be of priority to take advantage of coordination of expenditures with the School District while it is engaged in similar improvements to its facilities.

1415

YES

NO

2140

(This article requires a two-thirds ballot vote)

Explanation: *The issuance of this long-term debt will address the necessary improvements to the Town's Parks and Recreation facilities that are long overdue, including engineering, inspection and repair of other related Town infrastructure. Several factors are considered in regards to how to best structure the issuance(s) to maximize the benefit of bonding for these projects. Factors include bond issue costs, market interest rates, construction timetables and economies of scale, which could be realized from combining projects. It is the intent of the Town Council to consider these and other factors as well as assessing the impact on the tax rate to yield the greatest benefit to the community as the Town's continues to address the infrastructure needs of Bedford.*

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.

TURN BALLOT OVER AND CONTINUE VOTING



ARTICLE 4. WASTEWATER AND STORMWATER ASSET MANAGEMENT PROJECT

To see if the Town will vote to raise and appropriate a sum of sixty thousand (\$60,000) for the purpose of defraying the cost of planning for public facilities for development and implementation of an Asset Management Plan for the Town of Bedford's wastewater collection and conveyance system and the stormwater collection and conveyance system; to authorize the issuance of not more than \$60,000 of bonds and notes in accordance with the provisions of the Municipal Finance Act, RSA 33; and, further, to authorize Town Council to issue and negotiate such bonds or notes and to determine the conditions and the rate of interest thereon; and to further to authorize the Town Council to apply for a *Clean Water State Revolving Fund (CWSRF)* loan. Repayment of the loan funds will include up to 100% forgiveness of loan principal in an amount up to \$60,000. Further, to authorize the Town Council to take all other actions necessary to carry out and complete this project.

1835

(This article requires a two-thirds ballot vote)

YES

NO

1558

Explanation: *The terms of the referenced grant provide that the recipient can receive up to 100% forgiveness of the loan principal if it agrees to implement an asset management program in accordance with New Hampshire Department of Environmental Services guidance and agrees to set aside a repair and replacement reserve account in the amount recommended in the asset management plan, or, as a minimum, two percent of the total yearly operation and maintenance budget, each year for a minimum of five years.*

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.

RESULTS

3,640
BALLOTS CAST
20.71%

YOU HAVE NOW COMPLETED VOTING THIS BALLOT



The previous pattern of blizzard conditions on Town Election Day was finally broken as we went to the polls on Tuesday, March 12. The candidates appreciated the respite from previous years' snow and freezing temperatures. Turnout was improved to almost 21% of registered voters, but it was still disappointing to see that there seems to be a lack of interest in selecting among the candidates for Town Council and School Board. We all need to take a greater interest in how our community is run.

The election was handled by Gloria MacVane and Bill Klein. It went very smoothly and resulted in the re-election of Dave Gilbert to the Town Council, and the election of Denise Ricciardi for her first term on the Council. The proposed bond for recreational facilities was soundly defeated as was a request for the authorization to establish an Asset Management Plan for the Town's wastewater planning effort. This turn down cost the tax payers \$60,000, as the funds would have been provided by a State reimbursement plan. Three zoning amendments dealing with lot density, building size and approved locations of multi-family housing and commercial properties were passed and one citizens' petition eliminating a portion of the Historic District and expansion of a commercial area was defeated.

At its Organizational Meeting, the Council re-elected Bill Duschatko as its Chairman and Melissa Stevens as Vice Chairwoman. New appointments were made to all committees and commissions, reflecting an increasing interest in our citizens for volunteering to help provide input on services and policies that will benefit

the Town in future years. An off shoot of this appointment process was the re-scoping of the interview and appointment process which will allow the incoming Council the responsibility of appointing the commissions and committees. We believe that this change allows increased time to conduct interviews of all interested candidates and to allow the newly elected Councilors to participate.

An important part of Council operation is holding a retreat in early April to develop a set of goals and objectives for the year. In 2019, we reviewed the EPA license requirements under the MS4 storm water management requirements, and endorsed a proposal to install a photovoltaic system on the landfill site as well as developing new responses to the changing market for recyclable materials and general waste disposal. Dealing with general planning issues, it was suggested that we delay the preparation of the 2030 Master Plan until the 2030 Census results are published. Although we recognized that the 2020 Master Plan would not be released until late in 2019, we decided to address several issues that might be impacted by the plan, as they were of current interest. These were the status of the Stevens-Buswell building, a review of the Parks Improvement Master Plan, review of the Master Facilities Plan and the identification of current open spaces that would be suitable and appropriate for conservation purposes.

Crucial operational items were also endorsed such as the hiring of a Director of Human Resources, the hiring of a new Fire Chief to replace retiring Chief Scott Wiggin, and the implementation of time and attendance software and electronic document management software. It was also decided to explore the possibility of combining Old Towne Day activities with the Fall Fair held at the Educational Farm at Joppa Hill and finding new ways to increase attendance at Town sponsored events. We also decided to write a new ordinance dealing with permitted uses within Town owned right of ways and explore the possibility of providing a locally controlled fiber optic network that would provide



service directly to all participating homes and business locations. Of course, the primary goal of all this was to continue to provide exceptionally high levels of public safety and service to our residents at a cost that is reasonable and in keeping with both demands and necessity.

How did we do?

The resolution of the Stevens-Buswell building was an early priority. After considerable discussion, the Council decided that the best solution was to sell the building to the Bedford Historical Society, subject to the immediate renovation of the exterior of the building. Because the Town is selling the building and not the land, it was decided to create a condominium that consists of the building footprint located on common land. This requires survey and document preparation expenditures which would not be appropriated until the 2020 Town Meeting. Except for the actual transfer, a Memorandum of Understanding has been prepared that will expedite the transfer when the survey work is completed.

The implementation of the time and attendance software has not been completed. The primary reason is due to an overstatement of flexible scheduling capability of the program coupled with high turnover of personnel at the vendor as well as at the town. Problem areas have been identified and are being rectified as quickly as possible. The implementation of the document management software has also been slower than desired, but in this case, it appears that the early implementers have already seen definite improvements in work load management and the ability to respond to customer needs.

Many hours have been invested in determining feasible options to meet the facility needs of our growing public safety departments as well as providing up to date service and storage facilities for the Public Works Department. We have explored different locations, financing and

implementation options, and we hope to be able to work with the results of the Master Plan to accommodate current needs, but also take into consideration future needs. This is a definite priority for 2020.

The master plan for Parks and Recreation has been revisited, and it has been decided to address needs on an annual basis. An example of this is the proposed reconstruction of Sportsman Field. This is a definite priority for 2020.

All Town departments faced high demand for their services during the year. Due to the excellent leadership by the Town Manager, Rick Sawyer, the Department Heads had their groups functioning at high levels of efficiency even with increased demand. The Public Works Department oversaw the redevelopment of approximately 8 miles of local roadway as well as assisting the NH DOT in getting the Route 101 expansion substantially completed with minimal traffic delays. In addition, they were tasked with creating new regulations for wastewater handling in compliance with the EPA and working with outside contractors providing new water lines to those most effected by PFAS contamination.

The Fire Department handled an increase in medical calls over the year and the volume of non-medical incidents remained at high levels. Response times averaged 6 minutes for 3,154 fire and medical calls within Bedford. Total calls handled by the Police Department's Communications Center (Police/Fire/EMS) reflected a 10% increase to 47,040 calls. The results demonstrate these Departments continue to post outstanding accomplishments in key metrics such as low average response times, reduction of crime incidents, and increased highway safety despite significant staffing challenges at the Police Department throughout the year and leadership changes at the Fire Department.

In looking back at 2019, the larger issues provoking citizen input are the conflict between



maintaining the current look and feel of Bedford or changing to a more urban oriented community. The irony is interesting as clearly Bedford retains its leadership in being an attractive residential community, as well as one that provides an attractive retail and service-based economy. It appears that a natural balance has been achieved. To many of our residents, it makes little sense to pursue development plans that have little or no history of success in New Hampshire and if traffic congestion is seen to be a major problem, then why pursue the creations of high-density population centers that result in higher traffic density? This is a struggle that will likely to continue, but we must be careful not to let it become an overly emotional one, or one that seriously divides community interests.

The Town Council takes pride in the fact that its policies have led to the current Town tax rate that matches the low levels only achieved in 2010 and 2017 - \$ 4.13 per thousand dollars. More important than tax rate levels, is our financial strength and prudent fiscal management which is reflected in the Moody's Bond Rating of Aaa, which was reaffirmed in January 2020. Bedford was rewarded by achieving a true interest cost on its February 4 bond sale of 0.996%, which is the lowest rate achieved by any issuer in the country. All of us should take great pride in this achievement.

I would like to thank my colleagues on the Council: Chris Bandazian, Dave Gilbert, Denise Ricciardi, Phil Greazzo, Vice Chair Melissa Stevens, and Catherine Rombeau who is retiring as her term expires. Your support and hard work made 2019 a successful year for Bedford and I certainly appreciate it.

Respectfully Submitted,

Bill Duschatko, Chairman



2019 continued our several year stretch of seeing strong economic growth and investment in our community despite the expanded impacts that per-and polyfluoroalkyl substances (PFAS) are having on our residents. Our assessed valuation increased to over \$4 billion dollars for the first time and coupled with greater than expected increases of motor vehicle registrations, building permits, transfer station revenues, and state aid allowed for a reduction of the Town portion of the tax rate by \$0.40 to \$4.14 or nearly 9%.

The 2019 budget focused on our need to expand personnel in certain departments to keep up with the increase in the calls for service that we continue to see within our Police and Fire Departments and also in our Department of Public Works in response to increased state and federal regulations. Our budget also continues to strongly support the longtime roads program which accounts for a majority of the debt service we have.

Personnel matters ended up being a major focus of my time as well as the Police and Finance Departments in 2019 as a result of several departures and the need to complete new hires as detailed in their department reports. The greatest visible personnel change to the community was the retirement of Fire Chief Scott Wiggin after 49 years of service to Bedford. Chief Wiggin’s retirement was capped off by a community wide celebration held at the Manchester Country Club on August 1, 2019. Chief Wiggin deeply impacted or helped many residents, business owners, firefighters, employees, town managers, and elected officials over the years and grew

the department into the strong professional organization that it is today. I will always appreciate the support Chief Wiggin provided me as the newly hired Planning Director in 2007, which only expanded during my transition to Town Manager. The Town of Bedford will be forever grateful for the service of Chief Wiggin and the entire Wiggin family to our community.



Chief Wiggins Final Day

BEDFORD FIRE CHIEF
SCOTT WIGGIN
RETIREES
(AFTER 49 YEARS OF SERVICE)
JOIN US TO HONOR
CHIEF WIGGIN...
AUGUST 1ST 2019
5 - 8 PM AT THE
MANCHESTER COUNTRY CLUB
IN BEDFORD, NH

\$25 PER PERSON

VISIT OUR WEBSITE
WWW.BEDFORDFIRENH.ORG
FOR TICKETS...

LIGHT REFRESHMENTS & CASH BAR



We completed a public advertisement and committee selection process to hire a new Fire Chief in June and were lucky enough to find our next Chief already within our ranks. Scott Hunter was promoted to Chief in July after serving the community over the last seven years as Fire Inspector, Captain, and Deputy Chief. Chief Hunter is a true professional and will be a great public servant for our community for years to come. Less visible to the public but immensely important to the organization of the Town was the retirement of our Finance & Personnel Director Theresa Young, which coincided with our decision to split the departments in two and hire our first ever Human Resources Director. We again were able to promote from within by naming longtime Assistant Finance Director Tammy Penny to be the new Finance Director in January. In March we named Bedford resident Pamela Hogan who has 30 years' experience as our first Human Resource Director. Mrs. Penny and Mrs. Hogan worked diligently during the year to separate the functions of the departments. 2019 also saw long time Town Clerk Lori Radke resign her position to take the job of Hollis Town Administrator. Mrs. Radke's passion for the community showed daily in her work and support of others. During 2018, Mrs. Radke spearheaded the first ever electronic poll book test in the State, which hopefully will lead to the modernization of our election process in the years to come. I can't thank Deputy Town Clerk Gloria MacVane enough for the amount of hours and work that she did during the months between Mrs. Radke's departure and the March election of new Town Clerk Sally Kellar. All four of these new department heads have been truly impressive in their first year of service and have been welcomed additions to the management team.

During 2019, the State of NH through the NH Department of Environmental Services (NHDES) continued to investigate the extent of PFAS contamination in Bedford and the set new much lower maximum contaminant levels, which initiated a new round of testing and the placement of approximately 75 additional homes on bottled water. These new standards have been challenged in court placing the whole issue into confusion and brought a halt to the testing program until the matter is resolved. The uncertainty with what standard will ultimately be enforceable left the impacted residents and the Town with many more questions than answers. Earlier in 2019, we were able to celebrate the completion of public water lines to those impacted on Green Meadow Road and South River Road after being on bottled water for approximately 3 years.

During 2019 the State of NH Department of Transportation continued construction on the widening of Route 101 from Route 114 to Wallace Road but did not complete the project by year's end as originally planned. Enough work has been completed where the safety and congestion improvements are being realized and the aesthetic impacts, both positive and negative on the community can be understood. The State is now scheduled to complete the project by the summer of 2020.

Our commercial landscape continues to see strong investment and growth highlighted by the opening of Trader Joe's and Friendly Toast at the Market and Main mixed use development, the Elliot Medical Building at Bedford Hills, Citizens Bank on South River Road, and a research and manufacturing building on Harvey Road. Other projects that started construction in 2019 also show that our economy continues to be strong such as a large office building on Constitution Drive, the Bowman Place Assisted Living facility on Old Bedford Road, a new research and development facility on Harvey Road for one of the Town's largest employers, Lyophilization



Services of New England, and the Goffe Mill Apartments at the former Wayfarer Conference Center site. The Planning Board also learned that the remainder of the Market and Main mixed use development likely would not move forward as planned and started reviewing potential changes to the uses and building designs by the end of the year.

During 2019 the Planning Board approved a 120 room hotel on South River Road, a 93-unit workforce housing project off of Chestnut Drive, a Turkish Bakery & Restaurant on Route 101, and a bank and office building on South River Road. All of this investment in our community should help us in keeping our Aaa bond rating in 2020. I very much appreciate all of the time that our citizen volunteer boards and commissions spend reviewing and acting on the applications that come before them.

The Town Council always provides a great direction for the community and was lead again this year by Bill Duschatko and Melissa Stevens who continued as Chairman as Vice Chairwoman respectively. In March we welcomed Denise Ricciardi to her first term on the Council replacing Kelleigh Murphy who chose to not seek reelection at the end of her term. I thank Kelleigh for her years of service to the community and her strong leadership in seeing that our departments have the employees and materials necessary to provide quality services. I also thank Kelleigh for her strong support of me in my transition to Manager several years ago. I thank the Council for their continued support of our employees and programs which truly helped us accomplish so much in 2019.

In my 2018 report I wrote how impressed I was by the support our employees provide each other during times of illness or personal struggle. This year I experienced it first hand when I found myself out on leave for a detached retina, which required multiple procedures, and for the passing of my father. I will be forever grateful for the compassion and support provided by all of our employees, board and commission members, elected officials, and the Town Council. I am grateful for having such a competent, resourceful, and dedicated staff who have again provided great services and completed impressive work this year. I encourage you to read all of the department annual reports to fully understand the volume and scope of work they complete in service to the community every day.

Overall, this has been an exciting year and at the same time, a year of many challenges. I appreciate the opportunity to serve the Town of Bedford as your Town Manager. Please take a moment to surf our website or like our Facebook page. If you have any suggestions on how we can improve your town government please feel free to contact me by phone at 792-1300 or e-mail at rsawyer@bedfordnh.org. If you have the desire to serve your community, please feel free to contact our office with your areas of interest.

Respectfully Submitted,
Rick Sawyer, Town Manager



The 2019 Town portion of the tax rate was set at \$4.14 per \$1,000 of assessed valuation. It is important to note that property taxes are due on the first business day of each July and December. Changes to RSA 76:13 lowered the tax rate rates on delinquencies and liens to 8% and 14% respectively for taxes assessed beginning April 1, 2019. Properties which remain delinquent after two years from the lien execution date are eligible to be deeded to the Town.

In 2018, Citizen's Self Service was made available. This online payment program provides additional property tax information that was not previously available online. All non-refundable processing fees for online payments are remitted directly to the payment processor and not retained by the Town. Credit card payments for property tax bills are subject to a 2.45% convenience fee with a \$3.95 minimum, debit cards are subject to a 1.5% convenience fee with a \$3.95 minimum and for just a \$0.50 flat fee you can pay your tax bill with an E-Check.

The Tax Collector's office is also responsible for all motor vehicle registrations. For your convenience, motor vehicle registration renewals and dog licensing can be processed online for a fee. Credit card payments for these transactions are subject to a 2.95% convenience fee with a \$1.95 minimum, while E-check payments will be processed for a \$0.40 flat fee – less than the cost of a stamp.

The Town office is open Monday through Friday 8:00am to 4:30 with window clerks working extended hours of 7:00 am to 4:30 pm on Tuesday to process motor vehicle transactions

and accept payments for dog licenses, tax bills, sewer bills, impact fees, details and other general billing. In addition, there is a locked drop box available for payments available 24 hours and seven days a week.

The Finance Department prepared its 15th Comprehensive Annual Financial Report (CAFR) during 2019 for the 2018 calendar year. This report continues to meet the strict reporting standards of the Government Finance Officers Association. Moody's investor services affirmed the Town's Aaa rating on January 27, 2020. This is the highest rating assigned by the firm and Bedford remains the only Aaa rated municipality in New Hampshire. The finance team is a dedicated group of people and a pleasure to work with. They continue to provide great service to the public and I truly appreciate their willingness and flexibility as we navigated through periods of a few vacancies over the past year.

For further information regarding this office and/or motor vehicle registrations, including frequently asked questions, please visit the Finance and Tax Collector pages, listed under Town Offices on our website, www.bedfordnh.org

The following schedules are preliminary based upon the information available at the time of report printing. Final schedules may be obtained in the Town's 2019 CAFR once our financial audit is complete in the spring of 2020.

Respectfully submitted,

Tammy Penny,
Director of Finance
Tax Collector



TAX COLLECTOR'S REPORT		
For The Year Ending 12/31/2019 (unaudited)		
UNCOLLECTED TAXES BEG. OF YEAR	2019	2018
Property Taxes		1,897,054
Resident Taxes		
Land Use Change		27,457
Yield Taxes		137
Excavation Tax @ \$.02/yd		
Utility Charges		401,025
Property Tax Credit Balance**	< >	
Other Tax or Charges Cr Balance	< >	
TAXES COMMITTED THIS YEAR		
Property Taxes	76,700,841	
Resident Taxes		
Land Use Change	240,526	
Yield Taxes	1,400	
Excavation Tax @ \$.02/yd		
Utility Charges	1,377,093	
OVERPAYMENT REFUNDS		
Property Taxes	-	
Resident Taxes		
Land Use Change		
Yield Taxes		
Excavation Tax @ \$.02/yd		
Interest - Late Tax	216,939	
Resident Tax Penalty		
TOTAL DEBITS	\$ 78,536,799	\$ 2,325,673

REMITTED TO TREASURER	Levy for Current Year	Levy for Prior
Property Taxes	75,102,183	1,556,287
Resident Taxes		
Land Use Change	168,026	21,410
Yield Taxes	1,400	-
Interest (include lien conversion)	216,939	
Penalties		
Excavation Tax @ \$.02/yd		
Utility Charges	1,003,702	385,262
Conversion to Lien (principal only)		305,505
DISCOUNTS ALLOWED		
ABATEMENTS MADE		
Property Taxes	2,832	35,262
Resident Taxes		
Land Use Change		5,364
Yield Taxes		
Excavation Tax @ \$.02/yd		
Utility Charges		
CURRENT LEVY DEEDED		
UNCOLLECTED TAXES - END OF YEAR		
Property Taxes	1,615,149	
Resident Taxes		
Land Use Change	72,500	683
Yield Taxes	-	137
Excavation Tax @ \$.02/yd		
Utility Charges	373,391	15,763
Property Tax Credit Balance**	(19,323)	
Other Tax or Charges Credit Balance**	-	-
TOTAL CREDITS	78,536,799	2,325,673

DEBITS

	Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
	2018	2017	2016	Prior
Unredeemed Liens Balance - Beg. Of Year		149,182	85,032	63,343
Liens Executed During Fiscal Year	328,322			
Interest & Costs Collected (After Lien Execution)	5,637	14,251	22,689	26,829
Liens reinstated after being deeded back to former owner (or sold)	282	1,389	2,589	57,253
TOTAL DEBITS	\$ 334,241	\$ 164,822	\$ 110,310	\$ 147,425

CREDITS

REMITTED TO TREASURER	Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
	2018	2017	2016	Prior
Redemptions	159,461	73,979	74,628	35,988
Interest & Costs Collected (After Lien Execution)	5,637	14,251	22,689	26,829
Abatements of Unredeemed Liens		109		12,009
Liens Deeded to Municipality/Sold	282	1,389	2,589	57,253
Unredeemed Liens Balance - End of Year	168,861	75,094	10,404	15,346
TOTAL CREDITS	\$ 334,241	\$ 164,822	\$ 110,310	\$ 147,425



STATEMENT OF BONDED DEBT 12/31/19							
	Principal	Interest	Total		Principal	Interest	Total
2011 Infrastructure Bond (issued October 2011)				2015 Infrastructure Bond (issued June 2015)			
2020	665,000	22,028	687,028	2020	885,000	123,550	1,010,570
2021	665,000	7,481	672,481	2021	915,000	97,000	1,014,021
Total	1,330,000	29,509	1,359,509	2022	940,000	78,700	1,020,722
				2023	970,000	59,900	1,031,923
2011 Infrastructure Bond (issued May 2013)				2024	1,000,000	40,500	1,042,524
2020	720,000	50,400	770,400	2025	1,025,000	20,500	1,047,525
2021	720,000	36,000	756,000	Total	\$ 5,735,000	\$ 420,150	\$ 6,155,150
2022	720,000	21,600	741,600				
2023	720,000	7,200	727,200				
Total	\$2,880,000	\$ 115,200	2,995,200	2017 Infrastructure Bond (issued April 2017)			
				2020	980,000	367,000	1,349,020
2014 South River Road TIF (issued August 2014)				2021	980,000	318,000	1,300,021
2020	415,000	43,500	458,500	2022	980,000	269,000	1,251,022
2021	425,000	35,200	460,200	2023	980,000	220,000	1,202,023
2022	435,000	26,700	461,700	2024	980,000	171,000	1,153,024
2023	445,000	18,000	463,000	2025	980,000	122,000	1,104,025
2024	455,000	9,100	464,100	2026	975,000	73,125	1,050,151
Total	\$2,175,000	\$ 132,500	2,307,500	2027	975,000	24,375	1,001,402
				Total	\$ 7,830,000	\$ 1,564,500	\$ 9,394,500
				Grand Total Bonded Debt:			
					\$ 19,950,000	\$2,261,859	\$ 22,211,859



MELANSONHEATH
ACCOUNTANTS • AUDITORS

102 Perimeter Road
Nashua, NH 03063
(603)882-1111
melansonheath.com

Additional Offices:

Andover, MA
Greenfield, MA
Manchester, NH
Ellsworth, ME

INDEPENDENT AUDITORS' REPORT

To the Town Council
Town of Bedford, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bedford, New Hampshire, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town of Bedford, New Hampshire's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town of Bedford, New Hampshire's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bedford, New Hampshire, as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, the Schedule of Proportionate Share of the Net Pension Liability, the Schedule of Pension Contributions, the Schedule of Proportionate Share of the Net OPEB Liability, and the Schedule of Changes in the Total OPEB Liability and Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bedford, New Hampshire's basic financial statements. The accompanying supplementary information appearing on pages 73 through 90 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The other information, such as the introductory and statistical sections, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 18, 2018 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain



provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Melanson Heath

June 18, 2019

TOWN OF BEDFORD, NEW HAMPSHIRE
Statement of Net Position
December 31, 2018

	<u>Governmental</u> <u>Activities</u>	<u>Business-Type</u> <u>Activities</u>	<u>Total</u>
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES			
Current:			
Cash and short-term investments	\$ 52,424,532	\$ 4,802,864	\$ 57,227,396
Investments	3,989,152	953,768	4,942,920
Receivables, net of allowance for uncollectibles:			
Property taxes	1,841,029	-	1,841,029
User fees	-	607,732	607,732
Departmental and other	542,171	-	542,171
Intergovernmental	553,607	-	553,607
Prepaid items	941,310	3,967	945,277
Inventory	<u>26,351</u>	<u>-</u>	<u>26,351</u>
Total current assets	60,318,152	6,368,331	66,686,483
Noncurrent:			
Property taxes	297,201	-	297,201
Capital assets:			
Capital assets not being depreciated	15,277,691	15,000	15,292,691
Capital assets being depreciated, net of accumulated depreciation	<u>73,343,029</u>	<u>5,423,354</u>	<u>78,766,383</u>
Total noncurrent assets	<u>88,917,921</u>	<u>5,438,354</u>	<u>94,356,275</u>
TOTAL ASSETS	149,236,073	11,806,685	161,042,758
DEFERRED OUTFLOWS OF RESOURCES			
Pension related	2,984,170	88,809	3,072,979
OPEB related	<u>249,279</u>	<u>7,418</u>	<u>256,697</u>
Total deferred outflows of resources	<u>3,233,449</u>	<u>96,227</u>	<u>3,329,676</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 152,469,522</u>	<u>\$ 11,902,912</u>	<u>\$ 164,372,434</u>

(continued)

The accompanying notes are an integral part of these financial statements.

TOWN OF BEDFORD, NEW HAMPSHIRE

Statement of Net Position

December 31, 2018

(continued)	Governmental <u>Activities</u>	Business-Type <u>Activities</u>	<u>Total</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES			
Current:			
Accounts payable	\$ 563,387	\$ 85,891	\$ 649,278
Accrued liabilities	217,059	-	217,059
Due to other governments	25,338,229	-	25,338,229
Unearned revenue	535,758	49,096	584,854
Other current liabilities	300	5,569	5,869
Current portion of long-term liabilities:			
Bonds payable	3,900,803	-	3,900,803
Landfill liability	20,000	-	20,000
Capital leases	39,423	-	39,423
Accrued employee benefits	<u>558,731</u>	<u>14,868</u>	<u>573,599</u>
Total current liabilities	31,173,690	155,424	31,329,114
Noncurrent:			
Bonds payable	21,155,710	-	21,155,710
Landfill liability	180,000	-	180,000
Capital leases	16,989	-	16,989
Accrued employee benefits	1,037,644	22,302	1,059,946
Net OPEB liability	6,360,008	189,275	6,549,283
Net pension liability	<u>20,570,652</u>	<u>612,184</u>	<u>21,182,836</u>
Total noncurrent liabilities	<u>49,321,003</u>	<u>823,761</u>	<u>50,144,764</u>
TOTAL LIABILITIES	80,494,693	979,185	81,473,878
DEFERRED INFLOWS OF RESOURCES			
Pension related	642,584	19,123	661,707
OPEB related	<u>40,674</u>	<u>1,209</u>	<u>41,883</u>
Total deferred inflows of resources	683,258	20,332	703,590
Net Position:			
Net investment in capital assets	70,680,226	5,438,354	76,118,580
Restricted for:			
Grants and other statutory restrictions	883,895	-	883,895
Permanent funds:			
Nonexpendable	26,237	-	26,237
Expendable	5,400	-	5,400
Unrestricted (deficit)	<u>(304,187)</u>	<u>5,465,041</u>	<u>5,160,854</u>
TOTAL NET POSITION	<u>71,291,571</u>	<u>10,903,395</u>	<u>82,194,966</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	<u>\$ 152,469,522</u>	<u>\$ 11,902,912</u>	<u>\$ 164,372,434</u>

The accompanying notes are an integral part of these financial statements.



Tax Increment Finance Report

Tammy Penny, Finance Director/Tax Collector
Rebecca Hebert, AICP, Planning Director
Jeff Foote, P.E., Public Works Director

During 2019, development activity in the South River Road TIF District included significant improvements at the Market and Main site. The buildings for the Trader Joe's grocery store (14,028 sq. ft.) and Friendly Toast restaurant (3,500 sq. ft.) along with the parking deck adjacent to Trader Joe's were completed in March 2019. Several projects began construction, including the 133-unit apartment building at the Wayfarer redevelopment site and the completion of a 2,900 square foot Citizens Bank at 91 South River Road. Façade improvements at the former Bob's Store at the Bedford Mall for Sierra Trading Post and Homesense were also completed in 2019.

Other development in the district included the issuance of building permits and beginning construction of a 3,024 square foot restaurant at 28 South River Road. The Planning Board also approved a site plan for a 2,236 SF bank with drive-through service facilities at 7 Kilton Road.

In 2019, after nearly three years, the developer of the former Macy's parcel began the off site roadway improvements associated with the proposed redevelopment. It is the Department's understanding the proposed off site improvements to South River Road will be completed in 2020. Once this work is complete the Town will complete the wearing course of pavement on South River Road from Kilton Road to the southern limits of the District (NH Route 101 overpass).



Town of Bedford, NH --South River Road TIF District

General Information:			
Date of Declaration:	12/15/2010		
Base (OTV) Year:	2010		
Duration:	Until Debt Paid <i>(maximum 30 years or 2/1/2041)</i>		
Date of Initial Indebtedness:	n/a		
First Year of Increment Retained:	2012		
	TIF	Town	% of Town
Acres	183	19,174	0.96%
Parcels	99	8,161	1.21%
Base Taxable Value (OTV)	112,500,800	3,355,937,627	3.352%

Value, Revenue Generation and Distribution:									
	2012	2013	2014**	2015	2016	2017	2018	2019	
TIF District Taxable Value:	\$ 118,179,300	123,856,200	128,562,500	124,918,200	126,502,100	138,785,600	139,493,900	143,655,900	
Total Incremental Valuation Generated:	5,678,500	11,355,400	16,061,700	12,417,400	14,001,300	26,284,800	26,993,100	31,155,100	
Tax Rate for Ensuing Year:	\$ 20.32	\$ 22.17	\$ 22.50	\$ 22.76	\$ 22.37	\$ 18.91	\$ 20.40	\$ 18.95	
Total Incremental Tax Revenue:	\$ 115,387	\$ 251,749	\$ 361,388	\$ 282,620	\$ 313,209	\$ 497,046	\$ 550,659	\$ 590,389	
Debt Service:	Principal	Interest	Total						
GF Infra Bond Reallocated \$900k	900,000	90,900	990,900						
GO Bond Issued 8/27/14 - 1.59%	4,100,000	465,678	4,565,678						

Balance of Available Funds:									
	2012	2013	2014*	2015	2016	2017	2018	2019	
Revenues									
Existing Developer Fair Share Funds	\$ 96,781	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fair Share Collections During CY	-	63,125	-	170,710	14,056	3,467	17,659	-	-
Developer TIF Payments/Grant	-	112,000	(112,000)	-	370,200	-	-	-	-
Incremental Tax Revenue (from above)	115,387	251,749	361,388	282,620	313,209	497,046	550,659	590,389	
Bond Proceeds	-	-	4,100,000	-	-	-	-	-	-
Bond Premium - Net	-	-	88,415	-	-	-	-	-	-
Transfers from Other Funds*	-	-	1,024,840	-	-	-	-	-	-
Interest Earnings	-	39	163	356	116	1,219	4,687	5,258	
Subtotal District Revenues	\$ 212,168	\$ 426,913	\$ 5,462,806	\$ 453,686	\$ 697,581	\$ 501,731	\$ 573,005	\$ 595,647	
Expenses									
Surveying/Inspection/Engineering	20,625	113,656	529,257	177,830	64,554	6,717	125	-	
Construction**	-	-	674,969	2,376,518	943,087	-	1,900	-	
Other District Expenses	-	-	80,643	146,623	28,206	-	-	-	
Debt Service Principal	-	-	90,000	455,000	465,000	475,000	485,000	495,000	
Debt Service Interest	-	-	18,000	95,478	88,200	80,500	69,744	59,813	
Subtotal District Expenses	\$ 20,625	\$ 113,656	\$ 1,392,869	\$ 3,251,449	\$ 1,589,047	\$ 562,217	\$ 556,769	\$ 554,813	
***Balance of Funds as of 12/31:	\$ 191,543	\$ 504,800	\$ 4,574,737	\$ 1,776,975	\$ 885,509	\$ 825,024	\$ 841,260	\$ 882,094	
<i>Bond Proceeds Portion of Balance</i>			\$ 3,803,547	\$ 1,273,286	\$ 607,638	\$ 600,921	\$ 598,896	\$ 598,896	
<i>Other Proceeds Portion of Balance**</i>	\$ 191,543	\$ 504,800	\$ 771,190	\$ 503,689	\$ 277,871	\$ 224,103	\$ 242,364	\$ 283,198	

* \$900,000 reallocated from Road bond, \$96,340 from traffic signal capital reserve, \$28,500 from sewer for non-participating items.

** Correction for \$43k 2014 chargeback realized in early 2015 during audit of 2014 year



A banner with a red border and a white wood-grain background. On the left, there is a stylized American flag. The text "Impact Fee Report" is written in a large, bold, blue serif font across the center.

Account Balance as of January 1, 2019*	\$242,938.85
2019 Net Fees Billed	498,776.00
2019 Interest Earned	450.96
2019 Transfer Out to Bedford School District	(123,907.00)
Total Balance as of December 31, 2019	618,258.81
Accounts Uncollected at 12/31/2019	(480,722.00)
Adjustment for 2019 overpayment being refunded in 2020	6,922.00
Bank Balance at December 31, 2019	\$144,458.81
Recreation Impact Fees:	
Account Balance as of January 1, 2019	\$173,182.67
2019 Net Fees Billed	131,891.00
2019 Interest Earned	496.49
Total Balance as of December 31, 2019	305,570.16
Accounts Uncollected at 12/31/2019	(129,837.00)
Adjustment for 2019 overpayment being refunded in 2020	1,454.00
Bank Balance at December 31, 2019	\$177,187.16

* The School Impact Fee 2019 Beginning Balance differs from the 2018 Ending Balance by an amount of \$6,120. This was due to a 2013 bill that was voided because a structure was never built. The necessity for the void was not realized until after production of the 2018 annual report but fortunately was realized in time for audited 2018 financials.



We, the Trustees of the Trust Funds, offer these comments for the Town's 2019 annual report:

The Trustees are responsible for two types of funds: (1) Capital Reserve Funds (CRF), which are funded by the taxpayers and have been established by the Town or School District in anticipation of specific Capital Improvement Projects (CIP), and (2) Private Purpose Trust Funds, which have been created to support ongoing projects such as scholarships, the library, and cemeteries. As of 31 Dec 2019 the Capital Reserve Funds made up the majority (or 98.4%) of the fund balances at \$5,995,744, leaving \$95,542 (or 1.6%) attributable to the remaining Private Purpose Trust Funds.

The Capital Reserve Funds are placed in investment grade corporate bonds and Federally guaranteed investment vehicles. Citizens Bank Wealth Management (our investment adviser) uses the CIPs of the Town and the School to determine the maturity dates of the investment vehicles to ensure the required funds by the Town and School are available during the year. The investments are held until maturity (from 1 to 5 years) and are not sold at either a gain or a loss but mature at par value. This negates the need for subjective "what if" scenarios being calculated for "what if" we sold the vehicle on any given date before its maturity date. For 2019 the CIP investments Return on Investment (ROI) was approximately \$96,133 (net of investment management fees). This is actual ROI and does not factor in unrealized capital gains or losses.

The Private Trusts Funds are required by law to be invested more aggressively to maintain their purchasing power over the long term. The

Bedford Trust Funds Trustees' policy is to invest Private Trusts in the following manner: 50-70% in equities; 30-50% in fixed income instruments; and the remainder in cash or cash equivalents. Consequently as of 31 Dec 2019 the Private Trust Funds had realized an 18.4% total return of \$14,816. These figures do include unrealized capital gains/losses and therefore the valuations are a snapshot in time.

In 2019, the new software program...spearheaded by Trustee Cheetham.... to help the State and its cities and towns to better create the MS-9 and MS-10 reports came on line. These reports are annual spreadsheets showing where the money under the care of the Trustees is allocated. This new program will greatly reduce the hours of work that have been necessary in the past to create them. In 2020 the Trustees plan to keep the maturity level of the CIP funds in the shorter realm (1 to 3 years), due to the current inverted interest yield curve. The Private Trust Funds will remain invested as our policy dictates. We will continue to seek the best returns available consistent with our investment policy.

Respectfully submitted,

Ken Peterson, Chairman



**Trust and Capital Reserve Fund Totals for Year Ending
December 31, 2019**

unaudited and estimated

Capital Reserve Funds (Principal and Accrued Interest)

<i>School Building Maintenance</i>	\$ 8,626.65
<i>Conservation Commission Land Reserve</i>	802,173.47
<i>Town Office Building</i>	99,633.29
<i>Council Land Purchase Reserve</i>	39,609.96
<i>Revaluation/Reassessment</i>	41,742.42
<i>Info Systems Software Licensing</i>	10,589.51
<i>Document Imaging</i>	778.78
<i>Info Systems Infrastructure Upgrade</i>	13,014.65
<i>Police - Radio Console Reserve</i>	91,985.67
<i>Safety Complex</i>	58,978.90
<i>Safety Complex Generator</i>	30,780.28
<i>Police - Mobile Radios (cruisers & portable)</i>	79,234.14
<i>Police - Communications Network Infrastructure</i>	186,806.66
<i>Police - Weapon Replacement</i>	42,083.59
<i>Police - Taser Replacement</i>	42,468.71
<i>Fire - Ambulance Reserve</i>	448,131.26
<i>Fire- Equipment Reserve</i>	114,977.98
<i>Fire- Engine Replacement</i>	290,960.19
<i>Fire - Ladder Truck Replacement</i>	711,529.59
<i>Field Development/Repairs</i>	1,249.04
<i>Facilities- Pool Complex</i>	32,729.10
<i>Parks Equipment - Tractor Heavy Duty</i>	34,301.89
<i>Parks Equipment - Tractor with Backhoe</i>	43,234.79
<i>Library Parking Lot Construction/Repair</i>	118,011.04
<i>Library Septic System</i>	60,133.00
<i>Library Carpet Replacement</i>	77.70
<i>Library Boiler</i>	25.00
<i>Town Wide Security Updates</i>	213,506.12
<i>Community Master Plan</i>	26,417.47
<i>Route 3 Improvements</i>	11,224.52
<i>Planning Impact Fee Update</i>	31,120.55
<i>Municipal Facility Improvements Reserve</i>	30,292.72
<i>Solid Waste Backhoe</i>	46,381.50
<i>Transfer Station Improvements</i>	64,825.13
<i>Transfer Station Equipment</i>	14.04
<i>Traffic Signal Improvements</i>	25,756.03
<i>Pick Up Trust Reserve</i>	5,269.69

<i>One Ton Trucks</i>	103,374.35
<i>Six Wheel Dump Truck</i>	683.99
<i>Ten Wheel Dump Truck</i>	164,675.90
<i>All Purpose Tractor</i>	99,817.03
<i>Front End Load Replacement</i>	90,752.53
<i>Loader/Backhoe</i>	6,960.90
<i>Sweeper Replacement</i>	119,022.60
<i>Roadside Mower</i>	97,932.61
<i>Compressor Replacement</i>	15,990.60
<i>Chipper</i>	3,444.12
<i>Grader</i>	2,803.72
<i>Sidewalk Reserve</i>	84.07
<i>Building Addition</i>	61,785.62
<i>Sewer Systems Improvement</i>	232,877.44
<i>Sewer Enterprise Wasterwater</i>	670,743.52
<i>Bulldozer</i>	119.63
<i>Police Command Vehicle</i>	44,192.40
<i>Sewer Catch Basin Cleaner (Sewer & Gen Fund)</i>	85,860.42
<i>Skid Steer</i>	25,949.74
<i>Fire- Light Vehicle Replacement</i>	35,400.00
<i>Facilities Design/Build</i>	100,000.00
<i>PW Hot Box</i>	4,000.00
<i>Public Works Radio Communications</i>	35,000.00
<i>Police Records Mgmt</i>	30,000.00
Total Capital Reserves	<u>\$ 5,890,146.25</u>

Trust Funds

<i>Principal</i>	\$ 75,559.74
<i>Accrued Interest</i>	<u>6,094.18</u>
Total Trust Funds	<u>\$ 81,653.92</u>

Grand Total

<i>Capital Reserve Funds</i>	\$ 5,890,146.25
<i>Trust Funds</i>	<u>81,653.92</u>
Grand Total	<u>\$ 5,971,800.18</u>



The first-ever, stand-alone Department of Human Resources (HR) was adopted within the 2019 Town Budget. In late April 2019 it was an honor to be selected and begin as the Town's first Director of Human Resources. In the ensuing months the Personnel Office functions formerly within the Finance Department were migrated to the new Human Resources Department. The Department is staffed by two full time positions, one Director and a shared duties position of HR and Payroll Coordinator. The Department has dual responsibility of also managing the operations for public assistance. The Director of HR also serves as the Welfare Director.

The Human Resources Department manages, oversees and assists with staffing town positions, implementing and administering benefit programs, policies, leaves of absence and ensures compliance. The department assists with recruiting initiatives for Town Departments, maintains compliance with local, state and federal regulations as well as internal policies and maintains all personnel records, assists with union contract negotiations, contract interpretation, and employee relations matters. As part of the above the department conducts new employee orientations, benefit orientations, benefit open enrollment, exit interviews, Workers Compensation claim management, Unemployment claim management, and FMLA leave management. The HR and Payroll Coordinator also oversees the bi-weekly payroll process including employee leave accruals and takes part in payroll audits and all required reporting.

Throughout this first year the Department has:

- Conducted full operations set-up for the Department including budget review, file review, procedural changes in conjunction with the Finance Department, physical office set-up and signage
- Assisted with union matters, contract interpretation and employee relations matters
- Managed hiring and turnover processing and ensured fair and consistent employee support.
- Served on the Joint Loss Management Committee for the Town that oversees safety-related matters for staff and conducts safety inspections in Town buildings
- Managed all orientations, benefit open enrollments
- Organized and held a Flu Clinic for employees and began rejuvenating the Town's United Way Campaign
- Offered Biometric Screenings through our health insurance carrier as a wellness initiative
- Advised Directors of available training applicable to them and/or their staff
- Worked toward completing the installation of the new time clock and attendance software that will be operational in 2020
- Updated the general Application for Employment for ease of completion and compliance
- Attended several retirement and promotional celebrations as well as assisted with employee appreciation events



- Assisted the Town Clerk's Office with staffing processing for elections
- Conducted several wage surveys
- Updated all State and Federal required posters at each department/building site
- Set up employer account with the Department of Safety to ease the Criminal Background Check process for the Town
- Took part in the Town's emergency preparedness training
- Reviewed Welfare process for compliance and managed all inquiries and cases

Several new initiatives will be undertaken in the years ahead. Further review of policies and procedures will take place in the upcoming year as will gathering statistics for reporting, systems for better employee recruitment and expansion of training offerings.

I wish to thank the Town Council, Town Manager, HR and Payroll Coordinator, the Finance Director, and all of the departments for welcoming and assisting me while acclimating to this new position. I look forward to the work ahead to further enhance the services to our employees and the Town.

Respectfully submitted,

Pamela Hogan, Director



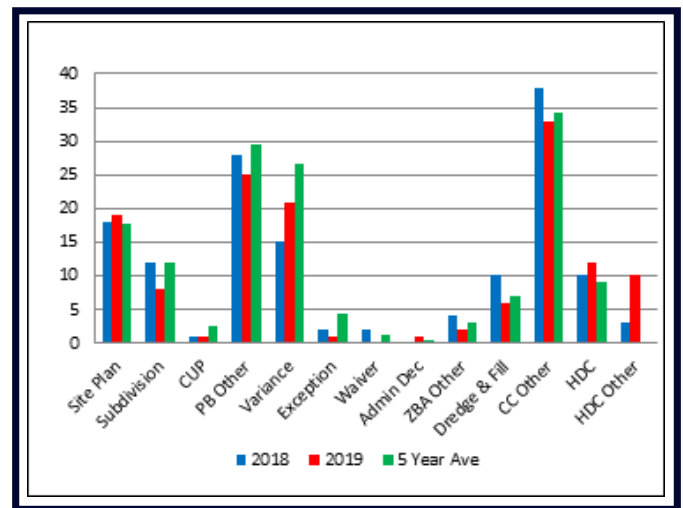
The trend of significant commercial investment in Bedford continued throughout 2019 with 44 new applications reviewed by the Planning Board. The largest concentration of construction activity continued to be in the Performance Zone, with ten commercial projects in various phases of construction throughout the year. The much-anticipated Trader Joe’s grocery store and Friendly Toast restaurant both opened for businesses in 2019. The Planning Board also approved a site plan for a five-story 120-room hotel at 270 South River Road. Other notable projects included the Bedford Senior Living facility, a 105 unit assisted living facility located at 24 Old Bedford Road and the 133-unit apartment building at the Wayfarer redevelopment site, both began construction in 2019.

As illustrated in the adjoining table, activity of the four land use boards was similar to 2018, which is consistent with the growth Bedford has seen over the past several years. Please see the Planning Board report for a detailed description of the major projects that received final approval or started construction in 2019.

This year the community continued to discuss and debate the topic of workforce housing and multifamily housing. Interest in this issue was sparked by a proposal to build the Bow Lane Workforce housing development, a 93-unit workforce housing apartment project off Chestnut Drive, adjacent to the Bedford High School and Middle School. The Planning Board held three meetings to review and consider the site plan application and the Zoning Board of Adjustment held two meetings to review the

project in 2019. After a lengthy review process, the Planning Board approved the site plan application in June. Zoning Amendments were a major focus for the community and the Planning Department during 2019. Three amendments were proposed by the Planning Board and four were submitted by Citizen Petition. The petitioned zoning amendments proposed significant changes to the Town’s zoning requirements, including the following: a change to the districts where workforce housing is permitted and a limit on the number of units allowed per structure; eliminating a density bonus for workforce ownership housing in the residential districts; proposing additional restrictions on the maximum height and size of new structures in the Commercial District; and a proposal to rezone two properties on Route 101 and Bedford Center Road. The voters at Town Meeting approved all of the zoning amendments, with the exception of the petitioned amendment to rezone the property off Bedford Center Road.

Land Use Applications





The Planning Department together with the Planning Board's "Think Tank" subcommittee continued working with the consulting firm, Town Planning and Urban Design Collaborative (TPUDC), on the 2020 Master Plan update. The public outreach efforts continued into 2019 and staff met with community groups to discuss the Master Plan and seek input on housing, economic development, transportation, recreation and conservation, community design, and growth management. The public draft of the 2020 Master Plan will be released in March 2020.

The Planning staff worked closely with a consultant Forester to assist the Conservation Commission with trail projects and conservation easement monitoring. Several trail improvements at the Pulpit Rock Conservation Area were completed to improve access off Pulpit Road. The project was funded by the Land and Water Conservation Fund grant program and the town was delighted to host Senator Jeanne Shaheen this year on Earth Day. Senator Shaheen visited the Pulpit Rock Conservation Area to announce the permanent funding of the Land and Water Conservation Fund, which passed Congress with bipartisan support. The Commission also completed the easement monitoring at Greenfield Farms in 2019 and embarked on a new project to develop a Forest Management and Stewardship Plan for the Pulpit Rock Conservation Area.

The Department continued to provide assistance with transportation planning with a focus on reviewing priorities for the NHDOT 10-year plan. Construction of the Route 101 widening from Route 114 to Wallace Road continued throughout 2019 and the project is nearing completion with all new travel lanes and traffic signals operational. The final landscaping and sidewalk improvements will be completed in the spring of 2020. The Route 101 widening has brought much needed safety improvements and relief to traffic congestion on Route 101.

Staff continued to resolve code enforcement complaints related to a variety of issues including illegal apartments, home-based businesses operating without approvals, work without permits, sign violations, wetlands violations, and issues of non-compliance with site plan approvals. Over one hundred illegal temporary signs were also removed from the public street rights-of-way.

I would like to take this opportunity to thank the dedicated members of the Boards and Commissions who volunteer their time to make Bedford a great place to live and work. I would also like to thank the Planning Department staff for their dedication and support; together the staff was responsible for assisting our land use boards and committees with approximately 53 public meetings and over 139 applications or agenda items in 2019.

Respectfully submitted,

*Rebecca Hebert, AICP,
Planning and Zoning Director*



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Additionally, in June the Planning Board approved the site plan for a restaurant and a proposed 93-unit workforce housing development at 206 Route 101 and Chestnut Drive. The project will include three 3-story

apartment buildings off of Chestnut Drive near Bedford High School and renovations to the former and now shuttered Shorty's Restaurant. This application generated controversy in the community and the Planning Board review was thorough, stretching back to August 2018 with five public hearing before the Planning Board, including one conceptual discussion, two design review meetings, one site walk, and two meetings to review the final site plan. Through the review process, the project was downsized from four buildings and 120 units and other improvements were incorporated. In the 2019 Town Election, voters approved changes to the Town's workforce housing regulations, including removing it as a permitted use in this zoning district.

Major changes to the approved site plan for the Market & Main mixed-use development attracted some of the most active discussion in 2019. In October, the Board reviewed a conceptual plan to make changes to the site plan that would add 290 multi-family units and eliminate commercial uses, including the proposed cinema, hotel, office building, and some of the retail and restaurant uses. The proposed changes were met with significant controversy within the community. As always, the Board appreciates the thoughtful and comments of Bedford residents. Residents are encouraged to remain engaged in the review process, as the project review remains in its very early stages.

Other major applications approved in 2019 include a 13,376 square-foot research and development facility for TRM Microwave, a firm specializing in the design and manufacture of microwave components, on South River Road. The facility will more than double the size of the company's current facility in Bedford.

The Planning Board also approved the redevelopment of the former Grenon Trading Post on Route 101 into a Turkish bakery and retail



area. The redevelopment would include the demolition and reconstruction of parts of the existing building to house a 72-seat restaurant, ice-cream stand, and 2,500 square feet of retail uses. That approval however is on hold due to an appeal filed in Superior Court.

Other notable projects approved in 2019 include a new 2,236 square-foot freestanding bank at 7 Kilton Road (part of the Hannafords/Homegood's shopping center), a 130-foot telecommunications tower on Tirrell Road, new 5,400 square-foot maintenance and office facilities for the Manchester Country Club on Patten Road, and the renovation, expansion, and re-use of a long shuttered building at 334 Route 101 to make way for a commercial brokerage firm. Six new residential lots were approved in 2019, all via small subdivisions or subdivision amendment applications.

The Board also reviewed several major applications for conceptual and design review. A conceptual and design review application were submitted for two large adjacent properties off South River Road and Autumn Lane. A mixed-use project is envisioned for the site including multi-family development and restaurant and office uses, however the application remains in its early phases. Additionally, a conceptual proposal for a 130-unit independent elderly housing facility planned for 308 South River Road was reviewed in November.

Several major commercial and residential projects started or completed construction in 2019. The first phase of the Market & Main development opened in the Spring with the Trader Joe's Grocery Store and Friendly Toast Restaurant welcoming customers. This addition to the community has been very well received and both businesses are attracting strong business. The 'Village Green' in front of the Friendly Toast has also proven a popular spot for residents and visitors to spend time and engage during warmer months.

One of the most visible construction projects in Bedford underway in 2019 is the 133-unit market rate multi-family development currently under construction off South River Road behind the Whole Foods shopping center and just south of the Bedford Mall. The development, which should be complete by late 2020, will provide more options to the very healthy area residential rental market. Another major project to break ground in 2019 includes a 150-bed assisted living and memory care facility currently under construction on Olde Bedford Way and Olde Bedford Road near the Bedford Village Inn.

A new Citizen's Bank opened at the Bedford Mall, replacing a smaller and crumbling building at the same location. Sierra Trading Post, a national chain specializing in outdoor recreation, fitness and adventure gear, opened at the Bedford Mall in the former space occupied by Bob's Stores. Immediately next door, a HomeSense store, a national chain specializing in furniture and home décor, also opened its doors to customers, proving that Bedford's retail market remains resilient in the face of some national and global challenges. Underscoring those challenges, the Wal-Mart store on Colby Court closed its doors in June. The property represents an attractive redevelopment opportunity and the Town will work with investors to re-activate the site. Meanwhile architectural renovations to the Bedford Grove Shopping Center, located just next door to the Wal-Mart, were nearly complete in 2019 with the refreshed exteriors generating positive feedback in the community. Exterior architectural work only remained on the small retail building at the corner of South River Road and Colby Court.

Construction on manufacturing, office, and research and development facilities was also healthy in Bedford in 2019. On Harvey Road, Haigh-Farr, a firm specializing in the design and manufacture of antennas for aviation and defense uses, completed construction of a two-story 40,000 square-foot research and design facility. Just a



couple hundred feet to the north, construction is close to wrapping up on a new 27,162 square-foot office, manufacturing and warehouse facility for Lyophilization Services of New England (LSNE). Construction also commenced on a 44,000 square-foot office building addition at 35 and 43 Constitution Drive. Finally, on Corporate Drive in the Bedford Hills development, Optics1, a producer of defense optics and navigation systems, completed construction of a 16,000 square-foot addition to its headquarters.

Residential construction was also active in Bedford in 2019, with work beginning on the Olympus Way seven-lot subdivision off of Ministerial Road and the Falcon Ridge nine-lot open space subdivision off of Stowell Road. Construction also started for new residential lots on Indian Rock Road and Boiling Kettle Road that are part of the Preserve at West Bedford development. Construction was ongoing on the seven-lot Wheeler Farm subdivision off of North Amherst Road.

Finally and most importantly, Bedford residents and commuters breathed sighs of relief to see construction nearly wrapping up on the Route 101 widening project in 2019. The expanded roadway, which now boasts four travel lanes from Route 114 to Wallace Road, includes new sidewalks and curbing, new turning lanes, medians, drainage facilities, and traffic signals. Finishing touches for the project, including new landscaping, paving for new sidewalks, and other minor improvements should be completed in the Spring of 2020.

The Planning Board worked with Planning staff to propose three amendments to the Zoning Ordinance which were passed by voters in 2019, including:

1. To restrict small energy wind systems to the noise limit specified by the New Hampshire Site Evaluation Committee

- 2.) To further restrict the land used to calculate the density of a workforce housing development to net developable area, which excludes surface water bodies, wetlands, streets and utilities, and building footprints and parking and circulation areas unrelated to the workforce housing use
- 3.) To make the deadlines for special exceptions and variances approved before August 2013 consistent with recent changes to state law.

The Planning Board also considered four zoning amendments submitted by Citizen Petition, including Amendments #4, #5, #6, and #7. Amendment #4 proposed eliminating workforce housing as a permitted use in the Commercial and Office Districts and permitting it in the Performance Zone, but only on parcels without frontage on either South River Road or the F.E. Everett Turnpike. The amendment also restricted workforce housing developments to no more than 12 units per building in that district. Amendment #5 proposed to eliminate a one-third density bonus for workforce ownership housing in the Residential & Agricultural and General Residential Districts. Amendment #6 proposed to limit new development in the Commercial District to no more than two stories and to reduce the maximum building footprint from 40,000 square-feet to no more than 25,000 square-feet per floor. Amendments #4, #5, and #6, all proposed by Kevin Gagne and others, passed in the Town Election.

Amendment #7 proposed to rezone the rear portions of two parcels at 209 Route 101 and 137 Bedford Center Road (including the Harvest Market parcel and an abutting parcel immediately to the east) from Residential & Agricultural District to the Commercial District, such that both parcels would be zoned entirely under the Commercial District and to remove the land from the Historic District. Amendment #7, proposed by Dick Anagnost and others,



did not pass in the Town Election.

Work continued through the year on the 2020 Blueprint Bedford Master Plan which will be released to the community in draft form in the Spring of this year. The Planning Board also worked with the Department of Public Works to update its Road Construction Standards and anticipates completing an update to the Town's Impact Fees this year.

Membership on the Board saw a few changes this year. The Board welcome new Alternate Member Priscilla Malcolm to the Board. Additionally Kelleigh Murphy transferred from the Town Council Alternate member to a regular member on the Board after her term as a Town Councilor ended. Finally, Phil Greazzo replaced Ms. Murphy as the Town Council Alternate Member. I would like to thank all of the members Board for their hard work and dedication to the community exhibited over many late nights. Bedford is indeed fortunate that its Planning Board members exercise their responsibilities with such grace and professionalism.

Statistics for 2019: (44 applications):

- 8 Site Plans (104,000 square feet of new commercial space and 93 new residential units)
- 7 Site Plan Amendments (generating 8,362 square feet of new commercial space)
- 4 Residential Subdivisions (creating 5 new residential building lots);
- 4 Requests to Amend Residential Subdivisions (creating one new buildable lot);
- 1 Condominium Subdivision;
- 1 Lot Line Adjustment;
- 6 Conceptual Reviews;
- 2 Design Review Applications;
- 3 Requests for Final Architectural Approval
- 1 Time Extension to extend allowable time to pull a building permit;
- 4 Performance Zone Waiver Requests
- 1 Conditional Use Permit for Signs;
- 1 Review of a Project of Regional Impact;
- 1 Home Occupation Permit, and:
- The Planning Board adopted updated Road Construction Standards and reviewed and issued comments regarding the Town's 2019 Capital Improvements Plan (CIP).

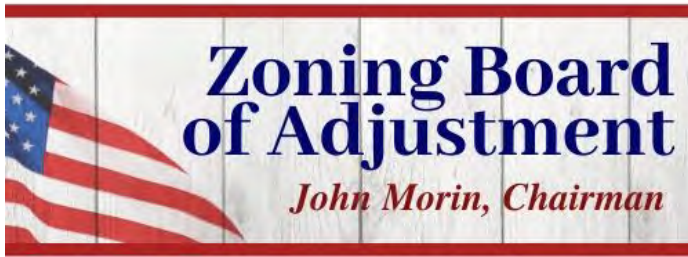


Major developments reviewed or approved included:

- New Hilton Home2Suites Hotel – Final site plan approval was granted in April for a five-story 120 room extended stay hotel at 270 South River Road.
- Restaurant & Workforce Housing Development – Final site plan approval was granted in June for a restaurant at 206 Route 101 and a 93-unit workforce housing development consisting of three 3-story buildings off Chestnut Drive.
- Redevelopment of former Grenon Trading Co. – Final site plan approval was granted for the redevelopment of the former Grenon Trading Post on Route 101 to include a 72-seat Turkish bakery, ice cream stand, and retail space and associated improvements.
- Bar Harbor Bank at 7 Kilton Road – Final site plan approval was granted in November to construct a 2,236 square-foot bank and associated improvements at the Hannafords/Homegoods shopping center. The bank will be positioned near the corner of South River Road and Kilton Road in an area currently dedicated to surface parking.
- Manchester Country Club Maintenance & Office Facilities – Final site plan approval was granted for the construction of two buildings totaling 5,400 square-feet to include new maintenance and office facilities for the Manchester Country Club off Patten Road.
- Telecommunications Tower – In June, final site plan approval was granted for a new 130-foot tall telecommunications facility at 26 Tirrell Road.
- Market & Main- In January, the Planning Board approved the architecture for Building C in the mixed-use development (the cinema building), however in October the applicant returned with a conceptual proposal showing significant changes to the approved site plan, including the addition of 290 multi-family residential units, and elimination of hotel, office, and cinema uses.
- Residential Subdivisions– The Board approved four small subdivisions in 2019, including on New Boston Road, North Amherst Road, County Road, and Old Mill Road.
- Conceptual & Design Review – Mixed Use Development – The Board reviewed a Design Review application in November for a mixed-use development, including 270 multi-family units and office and restaurant uses off South River Road and Autumn Lane. The applicant is currently revising the plans.
- Conceptual Review – Gas Station/ Restaurant– Planned development of a gasoline service station and drive-through restaurant at 189 and 193 South River Road.
- Conceptual Review – Elderly Housing – Planned development of a 130-unit independent elderly housing facility at 308 South River Road.
- Conceptual Review – Church – Planned development of a 4,100 square-foot 2-story church on Route 101.

Respectfully submitted,

Jon Levenstein, Chairman



The Zoning Board of Adjustment conducts hearings on applications for relief from land use regulations. The most common applications for relief are:

1. Variances from use or dimensional requirements;
2. Special Exception
3. Equitable Waivers from dimensional requirements
4. Appeals from decisions of Administrative Officials.

Where there are unique or extenuating circumstances, the Board of Adjustment provides an avenue for relief from restrictions and for local resolution of land use issues. The Board of Adjustment can grant an application if the legal requirements for relief are met. The Board of Adjustment cannot grant relief, however, if it would be the equivalent of re-zoning or amending a zoning ordinance. After hearing evidence for and against an application, the Board of Adjustment deliberates and votes on all requests in public session.

In 2019, the Board of Adjustment heard 19 applications for Variances, 1 application for a Special Exception, and 1 appeal of an Administrative Decision. The majority of the applications filed in 2019 were for variances seeking relief from building and wetland setbacks, lot size and frontage requirements. The distribution of applications is reflective of the maturing status of development in Bedford.

Of the applications decided in 2018, 16 were approved in whole, or in part, 2 were denied or denied in part, and 3 were withdrawn by the applicant.

Members of the Board of Adjustment are appointed by the Town Council. The Board of Adjustment is comprised of 5 regular members and 3 alternate members. Karin Elmer, Planner I, of the Planning Department, attends all ZBA meetings and provides background and other information to the Board.

Applications to request a Zoning Board of Adjustment hearing and the meeting schedule of the Board (usually the 3rd Tuesday of each month) are available at the Town Offices and also are available online at the Town website, www.bedfordnh.org. Completed applications are due no later than 21 days prior to the desired hearing date. The Zoning Administrator handles all public inquiries regarding zoning questions and assists individuals with application procedures.

I would like to express my thanks to all of the members of the Town Council, my fellow Zoning Board members and members of the other boards that serve the Town of Bedford for volunteering their time and talent to improve our community.

Respectfully submitted,

John Morin, Chairman



The mission of the Bedford, NH Conservation Commission is to protect, preserve and conserve the town's natural resources and open space land for the common good. This includes stewardship and management of conservation land, protecting wetlands and vernal pools and the planning and acquisition of land for conservation purposes. The Commission works with landowners to administer State and Town wetlands regulations and advises other Town boards, such as the Planning Board and Zoning Board of Adjustment on environmental impacts and alternative considerations regarding development projects. The Conservation Commission promotes conservation activities and communicates with the citizens of Bedford on important environmental issues.

The Conservation Commission continued to review wetlands permit applications for pools, decks and other structures proposed within the Town's 50-foot wetland setback. Applicants continued to work with the Conservation Commission throughout the year by providing alternative plans and considerations as a part of their submissions. Additional efforts included easement monitoring and partnering with Planning Department staff and homeowners to address encroachments by clarifying property boundaries, verifying marker locations and installing conservation information signs.

Throughout the year Conservation Commission members worked closely with the Town GIS Coordinator, Bedford Land Trust and UNH Cooperative Extension to create online trail maps

for its properties. Trail maps and information can be found online at www.trailfinder.info.

Early in the year, the Conservation Commission and BCTV co-presented at the 2019 Saving Special Places Conference, highlighting "The Trails of Bedford" video series and providing an open forum discussion of "How to Save Special Places in a Digital Age" through partnerships with town organizations, land trusts and community members.

The 2019 Spring Pulpit Rock Volunteer Work Day was a success bringing out over 20 volunteers to pick up trash, remove trail debris, and conduct light bridge and boardwalk repairs. The Conservation Commission also kicked off efforts for a Forest Inventory and Stewardship Plan for Pulpit Rock. These efforts will continue into the coming year.

Conservation Commission members also worked closely with the Town of Bedford Master Plan planning committee by attending meetings and information sessions, speaking with community members and providing input to the Conservation and Open Space planning portions of Bedford's Blueprint.

The Conservation Commission recognizes the continued efforts of Planning Department staff members, support of the Town Council, Planning and Zoning Boards, the Bedford Land Trust, BCTV and members of our community.

Respectfully submitted,

Beth Evarts, Chairwoman



Pulpit Rock Subcommittee Report

The Pulpit Rock Subcommittee of the Conservation Commission invites you to visit your wonderful conservation area. It is a great choice when you are looking for a hike that is close to home. It has more than 4 miles of moderate to difficult trails. If you are looking for a longer hike, you can take the Pulpit Rock Conservation Area trails and continue southward on connecting Amherst trails that lead back to Bedford's town-owned land at Joppa Hill. The Pulpit Rock Subcommittee is charged with overseeing and managing Bedford's Pulpit Rock Conservation Area. Subcommittee members include Richard Moore, Clark Gott, Doug Pryce, William Coder, Eric Soederberg, Brian Nolen, Bill Ewing and Beth Evarts, Chair of the Bedford Conservation Commission. Activities of the subcommittee include, for example, our annual workday. In 2019, the Bedford Land Trust (BLT) continued monitoring the property for infractions of the conservation easement. Thank you BLT!

Continuing from last year, the Conservation Commission, with funds from the Land and Water Conservation Fund, has been spearheading a major effort to improve greatly the trail access from Pulpit Road to Gage's Mill! On Earth Day, Senator Jeanne Shaheen, visited the Pulpit Rock Conservation Area to highlight this accomplishment of the Land and Water Conservation Fund. Ron Klemarczyk, hired by the Conservation Commission, has been making improvements to the trail system and Brandon Boisvert of Bedford's Public Works Department has created a new Pulpit Rock map that includes updates to the trail system. Thank you Ron and Brandon! Two Eagle Scout projects have been worked on in 2019. The first, led by Troop 414's Eagle Scout, Alex Fortin, included the construction of a second tent platform at the campsite and several bridges along the Tufts trail, to aid in getting across

some remote wet areas. The second project was led by Troop 5's Mitchel Soederberg and included marking the trail system with location markers and determining their coordinates. The purpose of this project is to aid in rescue efforts by Bedford's Police and Fire Departments. If, for example, someone gets into trouble, they can call in the ID of the nearest marker and the rescue team will know exactly where to go! Thank you Alex and Mitchel!

Plans for the upcoming year include a spring workday in late April or early May. Please check the Bedford newspapers in April for the date. Our thanks are extended to those who have helped out at the Pulpit in past years on our annual work days!

Respectfully submitted,

Richard Moore
Pulpit Rock Subcommittee, Chairman



The Historic District Commission's charge is to safeguard the heritage of the Town of Bedford by providing for the protection of structures and landscapes important to Bedford's history and to foster public appreciation and community pride of the beauty of the Historic District. These duties are outlined in Article VII of the Bedford Zoning Ordinance. According to a 2012 report by Plymouth State University, Bedford is one of 56 communities in New Hampshire with a locally-designated historic district. The Historic District includes Bedford Center Road, Church Road, Bell Hill Road, Chandler Road, and portions of North Amherst Road, Ministerial Road, Liberty Hill Road and Meetinghouse Road. Residentially-zoned properties along Route 101 between Bedford Center Road and Wallace Road are also part of the Historic District.

The Historic District incorporates the earliest some of the earliest European settlements in Bedford. A New York Tribune account of the Town of Bedford in 1850 included in *The History of Bedford* notes "Its main aspects have scarcely altered in thirty years, and the dwellings scattered within sight of the Presbyterian Church in its centre, are about as many as they were then – say forty in all." Many of the structures in the Town Center district remain standing today as they were then, and the Commission's role is to protect the historic and aesthetic character of the district while providing property owners the flexibility to adapt to modern day conditions and enjoy modern conveniences.

The Historic District Commission met ten times in 2019, including one site walk, marking the

most times the Commission has met since in a single year since 2012. The Commission reviewed two conceptual proposals and ten applications. The applications included construction of two new single-family homes on Wallace Road, the reconstruction of part of a home, construction of an accessory residential building, solar panel installations and associated tree removal, barn renovations, new pools, patios and fencing. The site walk was to review the proposed limits of mature tree clearing related to the installation of solar panels. The Commission provided several applicants input in an effort to improve the aesthetics and historical integrity of proposals. The construction of the new single-family homes, which were reviewed through a combined six meetings, especially benefitted from the Commission's review as the designs were revised substantially prior to approval to address the Commission's comments and concerns. All of the applications were approved by the Commission.

In 2019, the Commission worked with the Planning Department to complete a two-page "Fact Sheet" summarizing the requirements and a review of the criteria of the Historic District and the types of projects that do and do not require Commission review and approval in a graphical and easy-to-read format. The Commission also continued to mail notification letters to residents who recently purchased property in the Historic District to provide a friendly welcome to new residents and notify them of the need to apply for Historic District Commission approval before undertaking certain exterior projects. The objectives of both the Fact Sheet and notification letters is to increase transparency, reduce violations and 'after-the-fact' approvals, and to make the review and approval process more accessible and pleasant for property owners. Also in 2019, the Commission reviewed a proposed zoning amendment submitted by Citizen Petition that would rezone the rear portions of two lots on Route 101 and Bedford Center Road and remove those portions of the parcels from the Historic District. The Commission voted to not support the amendment and the amendment did not pass at the



Town Election in March. Finally, the Commission adopted Code of Conduct provisions necessary for its participation in the NH Division of Historical Resources Certified Local Government program.

The Commission welcomed Christopher Allen as a new regular member and Steven MacDougall as a new alternate member in 2019. Mr. Allen is the second Historic District Commission member who currently resides within the Historic District. This year, Janet Tamulevich also stepped down as the Commission Chairman in 2019, after serving with distinction in that role for three years.

While Bedford is privileged to enjoy such a historic and picturesque Town Center, it is doubly fortunate to boast so many citizens committed to its preservation and longevity. Members of the Historic District Commission include Judy Perry (Vice-Chair), Janet Tamulevich, Christopher Allen, Charles Fairman (Planning Board representative), Catherine Rombeau (Town Council representative), Phil Greazzo (Town Council alternate), Joe Vaccarello (alternate member), Steven MacDougall (alternate member) and myself, Theresa Walker.

Respectfully submitted,

Theresa Walker

Historic District Commission Chairwoman



The Southern New Hampshire Planning Commission (SNHPC) has a wide range of services and resources available to help member communities with a variety of land use planning and transportation challenges and concerns. Each year, with the approval of appointed representatives, the Commission's skilled staff designs and carries out programs of regional significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.

Often, Community Planning Boards, Conservation Commissions, and Governing Boards request assistance from SNHPC for traffic, pedestrian, and bicycle counts, grant assistance, specific studies, mapping, and facilitation services. Technical assistance is provided in a professional and timely manner as SNHPC carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulations; and in conjunction with the New Hampshire Municipal Association, offers annual training workshops for Planning Board and Zoning Board members.

In 2019, it has been the Commission's pleasure to assist the community in providing peer review and content suggestions to the transportation section of the Town master plan update, preparing a road safety audit application for the NHDOT for the intersection of New Boston Road, Rt. 114 and Donald Street, conducting traffic counts, assisting with mapping storm water infrastructure, updating land use maps, and working with Town Staff on planning requests.

The following table details services performed for the Town of Bedford during the past year and includes hours worked specifically for the Town and for projects involving multiple municipalities. In the latter case, the total hours spent by SNHPC staff are divided equally by the number of communities, resulting in time allotment attributed to each of the communities. Examples of regional projects are the development of the New Hampshire Department of Transportation (NHDOT) Ten-Year Transportation Improvement Plan and the organization of a legislative event for NH Legislators and local officials in the SNHPC region.



No.	Hours	Description
1.	112.4	Performed traffic counts at 27 sites in town.
2.	83.2	Provided peer review and content suggestions for the transportation section of the Town master plan update.
3.	60.9	Conducted 2 culvert field assessment in the Town of Bedford for ongoing development of the Regional Vulnerability Assessment, including meetings with road managers to discuss local risk factors and need for additional documentation of stream crossings; followed by SNHPC field survey of high-priority stream crossings.
4.	41.2	Prepared a Road Safety Audit application for the NHDOT for the intersection of New Boston Road, Rt. 114 and Donald Street in the Town of Bedford.
5.	19.5	Provided mapping assistance to the Bedford Fire Department looking at response time and historical incidents. This included modeling drive time from the existing facility and other potential locations. Five years' worth of emergency calls were geocoded and mapped to visualize emergency incident frequency.
6.	7.7	General mapping assistance: updated maps for the Bedford Conservation Atlas to reflect new conservation acquisitions and infrastructure, prepared parcel data per town request.
7.	8	Assisted the town in preparing for the 2020 Census by partaking in the Participant Statistical Area program, New Construction program, and statewide Complete Count Committee on behalf of Bedford.
8.	9.3	Conducted a bicycle/pedestrian counts on the Heritage Trail in Bedford, analyzed and shared data with Town stakeholders.
9.	84.8	Began the Congestion Management Process Plan update for the SNHPC region.
10.	33.2	Implemented the Becoming Age-Friendly Pilot Program Phase III and began Phase IV: Continued outreach and pilot program efforts with community representatives and staff. In November 2019, SNHPC hosted a statewide forum on age-friendly housing opportunities in New Hampshire.
11.	31.2	Continued the development of the SNHPC Public Participation Plan.
12.	25.8	Compiled building permit data and certificate of occupancy permit records to record dwelling unit totals from all municipalities in the region.
13.	17.2	The FY 2019-2022 Transportation Improvement Program was developed and approved.
14.	12.6	Represented the Commission on the MS4 Storm Water Coalition and helped with regional coordination of MS4 Efforts.
15.	12.3	Continued updating the SNHPC Regional Transportation Plan.
16.	11.6	Represented the interests of the Town on the Region 8 Regional Coordinating Council for the Statewide Coordination of Community Transportation Services Project.
17.	11.6	Provided assistance to Statewide Coordinating Council for Community Transportation (SCC).
18.	11	Conducted outreach to towns for the development of Road Safety Audit (RSA) and Highway Safety Improvement Program (HSIP) funding applications to the NHDOT.
19.	9.7	Continued work with the Environmental Protection Agency (EPA) Brownfields Region-wide Assessment Grant for environmental studies and investigations to help move contaminated sites to clean up, redevelopment and reuse.



20.	8.3	Provided monthly information to the Planning Board regarding upcoming meetings, project and grant updates, webinars and other training opportunities through SNHPC's quarterly Newsletters, monthly Media Blasts and periodic E-Bulletins.
21.	8.1	Conducted regional outreach for the Commission's complete streets demonstrations, which utilized tactical urbanism equipment.
22.	7	Coordinated with regional municipalities and the NHDOT to develop the 2019-2028 Ten-Year Transportation Improvement Plan.
23.	6.8	Participated in the Complete Streets Advisory Committee; organized a region-wide forum and provided feedback for the NHDOT State Bicycle/Pedestrian Plan.
24.	6.3	Provided detailed analysis of survey results from the State Plan on Aging, prepared by NHDHHS.
25.	6.2	Developed an interactive map of volunteer driver services in the State of New Hampshire.
26.	2.8	Continued updating the regional travel demand model, which is used to forecast traffic volumes on roads in throughout the region.
27.	1.5	Coordinated with the Partnering for Performance NH (PPFNH) workgroup to develop and adopt regional safety, infrastructure condition, and freight transportation performance targets.
28	1	Organized and facilitated the Legislative Event "Tiny Homes in New Hampshire" for NH Legislators and local officials in the SNHPC region.

Town of Bedford Representatives to the Commission

Karen McGinley

David J. Danielson

William Duschatko

Barbara Salvatore, Alternate

Bill Jean, Alternate

Executive Committee Member: William Duschatko





Ongoing monitoring of legislation:

The BEC continues to remain current on all legislation affecting energy in the NH legislature. The BEC will testify in Concord when necessary to advocate for policies that affect our municipality with regard to energy policy. In 2019 the BEC was disappointed that the group net metering cap was again not raised from 1 MW to 5 MW. This has a direct impact on the Town if large scale solar arrays are installed on Town or school properties.

Landfill Photovoltaic System Land Lease:

The Town put out an RFP and received one conforming bid to put in a 1.6 MW system, but the group net metering cap of 1 MW means this project is not financially feasible at this time.

Community Outreach:

The BEC has updated its web page with links to ways to reduce, reuse, and recycle. The BEC is also posting useful links and information on its Facebook and Twitter pages. The Energy Commission webpage can be found on the Town website - www.bedfordnh.org

The BEC facebook page can be found here: <https://www.facebook.com/EnergizeBedfordNH> The BEC has been trying to get a grant to install a screen at the transfer station giving advice to residents on what they can do to reduce their impact on the environment and reduce transfer station costs.

Transfer Station Numbers:

China's change in policy to stop taking in recyclable material has affected the cost of recycling. Market forces change the cost of trash disposal versus recycling on a month to month basis. In some months it is more expensive to recycle than dispose, where in others it is cheaper. Glass is the least expensive item to dispose of currently since the waste contractor has a need for glass to cap a landfill. The DPW and BEC will continue to monitor the costs and see if there is a time to consider asking residents to change their transfer station behavior.

Municipal Solid Waste:

Dec YTD 2019: 7,091.65 Tons compared to Dec YTD 2018: 7,505.39 Tons

Single Stream Recycling

Dec YTD 2019: 1,152.81 Tons compared to Dec YTD 2018: 1,145.69 Tons

Glass

Dec YTD 2019: 243.48 Tons compared to Dec (Jul-Dec) 2018: 105.79

Scrap Metal

Dec YTD 2019: 263.17 Tons compared to Dec YTD 2018: 307.76 Tons Tires

MRF Tour:

The commission toured the Materials Reclamation Facility (MRF) where our recyclables are processed in Massachusetts. The tour highlighted the complexity of sorting single stream recyclables and some of the issues the MRF faces with curbside collected material. The MRF staff highlighted that collection locations like the Bedford transfer station do a much better job of providing high quality material than curb side pickup. Although the market for recycled material is down, the MRF is able to find a home for all of their material. At the time of the visit, no material was going to a landfill or incinerator due to a lack of demand.



School District opportunities:

The warrant article that would have funded Energy Efficiency Improvements across the School District did not pass. The Bedford School Board was able to start updating lighting with help from Eversource for the, now, two year project, and are accomplishing many of the small cost improvements with fast paybacks, from our normal maintenance budget. The most expensive energy improvement from that former bond effort, the Riddle Brook air handling equipment replacement and upgrade, is included in the capital plan to be addressed in some future budget. Switching from fuel oil and propane to natural gas for heating and cooking, at McKelvie, R A Lurgio and BHS, has been proposed.

Portfolio Manager-Eversource:

Portfolio Manager continues to provide the BEC with a way to analyze energy usage across town facilities. This EPA tool automatically passes facility electric usage history to the town's Portfolio Manager account. The BEC is now analyzing demand charges that are not currently supported by portfolio manager to try to understand the opportunities for cost savings as town facilities are improved. The town can then also use this platform to manage energy use and meet building energy reporting requirements.

Green Business Award:

The BEC seeks to recognize the important efforts and achievements of Bedford businesses that make continuous improvements in their environmental performance. This award will be given to businesses that best demonstrate a commitment to minimizing their impact on the environment and significant success in increasing sustainability. The BEC looks for businesses that place high value on sustainability, implement sustainable practices, and demonstrate their commitment to becoming a more sustainable business. The nomination form can be found here on the Energy Commission page of the Town Website, www.bedfordnh.org, under "Awards"

The BEC has developed a questionnaire to collect personal stories of residents that participated in our 2015 Solar Up campaign. The Solar Up campaign was a great success and the Energy Commission has discussed offering something similar to this campaign again due to ongoing interest in solar power generation from Bedford citizens.

Municipal Aggregation:

The state passed a law in 2019 that allows towns, groups of towns, counties, etc., to provide services in an opt-out basis for electricity. What that means is Bedford could create an entity that would take the negotiating power of all of Bedford's residential and business/commercial customers and negotiate low electricity rates like third parties do now, but without the predatory price hikes that can happen at the end of a contract period. The BEC is investigating whether this is something that will benefit Bedford residents.

Solsmart:

The solar foundation recognizes communities that are green. The commission is pursuing a bronze or silver level of recognition and is trying to get the paperwork done to submit an application.

Other 2020 BEC focus areas include:

- 1) Pursue municipal aggregation to see if it could benefit Bedford residents
- 2) Tour an incineration facility to better understand how the Town can communicate to residents about the impact of their disposal habits at the transfer center

Respectfully submitted,

Jeff Kerr, Chairman



Assessed value totals as of September 1, 2019 are as follows:

Residential.....	\$3,248,507,390
Comm/Ind.....	\$794,195,500
Utilities.....	\$53,929,750
Exempt Property	\$145,626,601
(Town, School, Church, etc)	
Total.....	\$4,242,259,241
Less TIF Retained Value	-\$31,155,100
Less Property Tax Exemptions	-\$14,707,170
(Elderly, Blind etc.)	
Less Exempt Property	-\$145,626,601
Total Taxable Town Value.....	\$4,050,770,370

For the 2019 tax year, once again market forces made it necessary to conduct a town-wide revaluation/statistical update. As of April 1, 2019, the Bedford overall assessment to sale ratio dropped down to 90.8% or .908 after the 2017 update. This is because the Bedford real estate market continued to improve after April 1, 2017. It may be necessary to update Bedford again for the 2021 tax year. The plan is then to continue to update the Town of Bedford assessment records every other year. After 2021, future updates are scheduled for 2023, 2025, and so on.

Overall value increases resulting from the 2019 that compared the after 2017 update real estate market through the 2019 market are as follows. Residential single family, single family/in-law, two-family, three family, and condominium property all increased an average of 8%, some more, some less. This is half as much as the 2017 update increases that compared the 2013 real estate market through the 2017 market of 16% on average, and up to 24% in some areas.

Commercial/industrial property increased an average of 6% overall in both the 2017 and 2019 updates. In comparison to the 2018 tax year, Bedford gained about \$270,000,000 in overall assessed value from the update.

As stated in the 2018 annual report, this office is well aware that substantial changes such as what occurred in 2017 can be difficult to process and in some cases, difficult to afford all at once. The term “sticker shock” comes to mind. The 2019 update occurred only two years after the 2017 update that had a four-year gap from the 2013 update because we just do not want to put everyone through large 16%+ increases again if possible. The market, especially the residential market, continued aggressively since the 2017 update through the 2018 tax year and into 2019. The available inventory through 2019 continued to reduce further than the historic lows of 2018. As such, the assessment to sales ratio indicating overall level of assessment for the end of 2018 into the spring of 2019 dropped to the point another update was necessary. Inventory or not, we would still be at this level sale prices wise, as Bedford continues to be a great place to live. Whether for schools, location, or overall quality of life, demand is high to live in Bedford.

As stated in the 2018 annual report, over time we hope more frequent updates will not be a surprise or annoyance. Instead, we hope they are viewed as a mechanism to improve stability of taxes barring budgetary spikes whether in an up market or a down market (such as in 2013) and in the long run save the Town and its taxpayers some monies providing these services and keeping our overall data in good condition. Again, the recent update was not just because the market is continuing up – if and when the market declines and the gap between assessments and sales becomes too large in the other direction an update would be conducted during the appropriate year if needed. We may not update at all if during the scheduled year the ratio is high enough. It is possible only certain segments may need adjustment. As of January 2020, the predicted economic slowdown in New Hampshire by the end of 2018 due primarily to a lack of qualified and trained work



force has not happened. In fact, based on seminars and lectures attended by this office along with various trade and newspaper articles, as well as word on the street so to speak, there is still optimism for the future. There is ongoing retail and manufacturing new construction and investment in existing stock here in town and that is a good sign the environment is encouraging. In this volatile world however, it is still true that only time will tell how the various ups and downs of new federal tax policy, political climate, and global cooperation (or not) will play out here.

Values that contributed toward the total valuation of Bedford include the following: construction finished in 2019 that began in 2018 or before, projects begun in 2019 partially completed as of April 1, 2019, physical changes to properties noted during 2019 data collection efforts, and any other changes to value determined during the year. Projects approved during 2019 but not started until after April 1, 2019 are not included in any value totals, as they will be included in the numbers for 2020. Total updated assessed values reflect the state of completion, taxable status, and physical condition of all property as of April 1, 2019.

Property tax exemptions totaled \$14,707,170.

Beginning in 2018 and going forward, the Bedford Town Council voted to increase the Senior Property Tax Exemption amounts to \$90,000 (65-74,)\$96,000 (75-79,) and \$141,600 (80+) Bedford also provides a Blind Property Tax Exemption of\$35,000, a Deaf/Hearing Impaired Property Tax Exemption of \$35,000, a Disabled Property Tax Exemption of \$52,000, and exemptions for Wind Powered, Solar Powered, and Wood Heated Whole House Energy Systems. Information about the qualifications for property tax credits and exemptions is located at the Assessing Department area of the town website at www.bedfordnh.org, and

on video at Bedford Community Television (BCTV) beginning the middle of February.

Individual type of exemption totals are as follows:

- 98 Elderly
- 2 Blind
- 1 Deaf @ \$35,000
- 7 Disabled
- 10 Wood Heat
- 115 Solar @ \$1,249,670
- 1 Wind Powered @ \$72,500
- 2 Certain Disabled Veterans
- Total Exemptions @ \$825,800

Property tax credits of all kinds totaled \$511,000

Bedford tax credits include the Standard Veteran’s Tax Credit at \$500, the Surviving Spouse Tax Credit (surviving spouse of anyone killed or died while on active duty in the armed forces) at \$2000, and the Service Connected Total and Permanent Disability Credit at \$2000. *Beginning in 2017 and going forward, the Bedford Town Council immediately adopted the Optional All Veteran’s Tax Credit that provides a \$500 credit to all honorably discharged veterans with at least 90 days active duty at any time. In addition, Reservists and National Guardsmen with at least 90 days active duty service that can include Title 10 Training for Active Duty now qualify*.

Individual type of credit totals are as follows:

- 821 Standard Veterans Tax Credit @ \$410,500
- 45 All Veterans Tax Credit @ \$22,500
- 2 Surviving Spouse @ \$4,000
- 37 Service-Connected Total Disability @ \$74,000

Here in Bedford there were several projects completed in 2019. They include the new medical office facility at the last lot of the 101/114 Bedford Hills development, and a new Boston Interiors building addition at the old Hannaford’s at Colby Court next to a brand new Bed Bath & Beyond. There is now also a second car dealership at the Land Rover property at 404 South River Road, an addition to the office building at 10 Harvey Road, the new Harbor



Group office building at 331 South River Road, and the Noah’s Event Venue at 379 South River Road. Over at the Macy’s site in the TIF District, a new Trader Joe’s and a Friendly Toast completed during the 2019 year. Plans for a retail complex with a movie theater and multi-level parking garage have been going back and forth, and we are hopeful the project can move forward for 2020 and beyond. The 133-unit apartment building next to Whole Foods may be finished the end of 2020. Bedford continues to enjoy one of the lowest retail vacancy rate in the state compared to other communities with substantial amounts of available retail space.

On the industrial front there is activity at Harvey Road; there was a consolidation/addition at 43 and 43B Harvey Road and Lyophilization Services of New England (LSNE) is constructing a new office/light manufacturing/warehouse facility at 29 Harvey Road slated for completion in 2020. LSNE is also proposing an expansion of their facility at 7 Commerce Drive. The large industrial building, the former PET facility at 7 Technology Drive sold recently, and the buyer is looking for a tenant or two.

As mentioned above the real estate market in Bedford continued to show steady but not vertical increases through 2018 into 2019 and now into early 2020 especially in the residential sector. The inventory of available homes and residential condominiums continued to decrease to the lowest levels any of us can recall, and prices continued to rise at a steady pace. This is especially true for residential condominiums, many of which have become the go to vehicle for folks to get their foot in the door in Bedford.

Whether here in town or in many places across the country the real estate market has been strong for several years making it a good time to sell, but a tough time to buy your next home. At any point during 2019 you’d be hard-pressed to find a home for sale in Bedford under \$300,000 that didn’t need a fair amount of work/

updating. In addition, 2019 was the third consecutive year that you could not find a single family home marketed in town for under \$200,000; if listed as available near \$250,000 most likely it needed a fair amount of work/fix up.

As always, we assert that we really are fortunate to live in New Hampshire; a state that has maintained lower unemployment rates than most of the country throughout this entire situation the last several years. Some news articles this year even stated that younger people were moving back to New Hampshire – a trend that we are hopeful can continue. It continues to be true that Bedford is a good place to live and conduct business with many highlights including our school system, our increasing commercial development, our access to every corner of the state via the highways, and our “Aaa” bond rating.

As of April 1, 2019, the classifications of specific property types in town are as follows:

Single Family Residence/In Law.....	6391
Residential Multi Family.....	38
Residential Vacant Land Parcels.....	367
Residential Mobile Home.....	2
Residential Condominiums.....	634
Commercial/Industrial Improved.....	107
Commercial/Industrial Condominiums.....	455
Commercial/Industrial Vacant Lots.....	41
Utilities.....	25
Exempt.....	263
Total.....	8323

To satisfy the state constitution it is necessary to value anew all property in Bedford at least once every five years; as mentioned earlier based on market activity in town since 2013 it was necessary to conduct a statistical valuation update for 2017 and then again for 2019. This involved verifying sales data over the past two years, and updating commercial/industrial rents and building operation expenses. *Going forward as mentioned above, this office is hoping to conduct updates every other year as needed continuing in 2021, to lessen

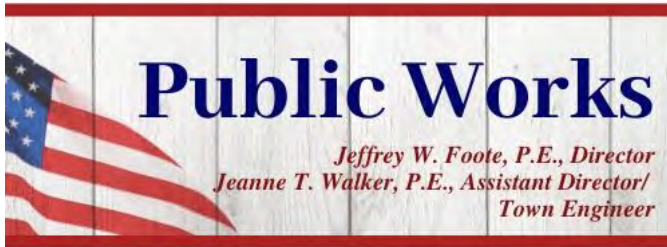


the impact of market changes, up or down.*

A public access computer terminal is available in the assessing lobby downstairs at the Town Offices along with tax maps for property research. The online Assessing Database updates on a weekly basis. For changes on a daily basis the public access terminal will be the most up to date. Assessment information is on line at www.vgsi.com, and maps/abutters lists for individual lots are available at www.mapsonline.net. Links to both are at the Assessor's Department section of the Town website at www.bedfordnh.org. Assessing office hours are Monday through Friday 8:00 AM through 4:30 PM.

Respectfully submitted,

William H. Ingalls, Assessor



The Bedford Public Works Department consist of six divisions: Administrative, Highway, Solid Waste, Field Maintenance, Waste water and Facilities Maintenance consisting of 33 full time and 2 part-time employees. The Department is responsible for constructing and maintaining all town roads and buildings including the Town Office Building, Library, Town Hall, BCTV, Safety Complex, the Town Pool and 15 recreational fields. The Department is also responsible for delivering important community services including solid waste disposal, commercial and residential sewer service, roadway winter maintenance operations. The Department assists with numerous town events including elections and parades. The Department also manages all new subdivision construction inspection and oversight.

Administrative

The Department's engineering personnel continued to review, evaluate and develop cost effective alternatives for improving the Town's roadway network. The comprehensive roads program continued in 2019. Road construction funding included the remainder of first (\$61,194) and second (\$4,356,701) installments of the \$30 million dollar road bond that voters overwhelmingly passed in 2014. Administrative staff also oversaw an additional \$1,090,718 in local road maintenance projects. In total, approximately 8 miles of town roads were improved via rehabilitation or bituminous asphalt treatment (see table below). Major projects completed in 2019 include the Liberty Hill Road project, the Gage Road and Pheasant Run area project and the Sebbins Pond neighborhood project. The Department completed a substantial portion of the Donald Street neighborhood project and the Olde English Road project. The Department managed the

Transfer Station facility access improvements; this included a realigned access road and the relocation of the scale house to the entrance of the facility. The Department is seeking national accreditation by the American Public Works Association and is currently completing the "self-assessment" portion of the review which includes policy development for all DPW operations.

The former Macy's redevelopment saw its accompanying off-site improvements commenced in 2019 and are now scheduled for completion in 2020. Once complete, the Department will complete its work within the South River Road Tax Increment Finance (TIF) District. Other special projects in 2019 included the submission of the EPA Municipal Separate Stormwater System (MS4) permit. The MS4 permit requires significant annual reporting for all storm water related discharges into the waters of the United States. Administrative staff coordinated and managed the completion of the expansion of the Pennichuck Water Works public water system from County Road to the Back River Road and Smith Road area; Saint Gobain, a plastics manufacturer, is funding this project as a result of their contamination of per- and polyflouroalkyl substances (PFAS) in more than one hundred artesian wells to date in the affected area. The Department reviewed and commented on several site plans including a work force apartment project on Bow Lane, revisions to the former Macy's site and several commercial sites on Harvey Road. The Department's Road Construction Standards updates were adopted by the Planning Board and a new ordinance chapter regarding stormwater management and illicit discharge detection and elimination was developed and approved by the Town Council.

Lastly, Cobtail Way (590 lineal feet) and Powers Circle (1170 lineal feet) were both accepted by the Town Council as town roads.



Facilities Maintenance

Peter Barbuto
Facilities Manager

The Facilities Division completed several infrastructure projects in 2019 including the installation of new flooring at the BCTV Radio Station, new exterior walkway at the Library and updates to the Safety Complex apparatus bay door systems. Division personnel managed additional HVAC upgrades at the BCTV, Town Office and Safety Complex buildings, with renovations of Town Office restrooms, BCTV front office and Police Administration Support office. All Town owned facilities received the installation of new domestic water heaters with leak detection to replace aging units and increase energy efficiency.

Highway Division

Emile Lacerte
Superintendent

The Department responded to 29 separate snow or ice events in 2019. The months of January and February produced several freezing rain and sleet events. An early December storm produced twenty-two inches of snow over a three day period, requiring winter maintenance crews be on duty for over fifty continuous hours, another extended snow storm at the end of December required forty one continuous hours of service.

Highway crews furthered the departments long range road improvement plan by performing general road maintenance tasks including; street sweeping, roadside mowing and brush clearing, sign replacement and upgrades, pot hole and closed drainage repairs. The Town Council approved the purchase of a six wheeled excavator as part of its efforts to maintain open drainage systems and detention pond areas for adherence to the EPA Municipal Separate Storm Sewer System (MS4) permit. The

Department replaced two six-wheeled dump bodied trucks with front plows and wings. The Town also purchased and replaced a one ton dump bodied truck with front plow and sander, a pick-up truck with plow and a backhoe loader.

Field Maintenance Division

Kevin Hodgdon
Assistant Superintendent Highways

The Department provided maintenance for 15 town owned recreational fields, five parks including the Bedford Village Common, Benedictine Park, Mueller Park, Earl Legacy Park and Bedford Waterfowl Park. Primary responsibilities include mowing, irrigation, fertilization and trash removal. The Department maintains four and one-half miles of trails, including the Bedford Heritage Trail, Bedford Eagle Trail, The Goads Trail and the Van Loan Preserve. Public Works also maintains the town pool and building facility for the Recreation Department. These responsibilities included the spring opening, and fall winterization of the pool and daily monitoring of the pool. The Division performed maintenance and inspections at the Ann DeNicola Memorial Playground, tree trimming and surface improvements on the Earl Legacy park trails, removed three compromised light poles on Sportsman Field, installed new mushroom play structure at the Town kiddie pool, and performed crack sealing repairs on the County Road tennis courts. Crews completed fence repairs at the town playground, and at Ho Sang, Marston and West fields.



Wastewater Division

Jerome Spooner Environmental Coordinator

The Department implemented a dental amalgam separator inspection program, required by the Environmental Protection Agency, to verify and ensure that dental offices realize complete removal of mercury from the town’s wastewater collection system. The sewer vacuum truck and crew completed its first full year in service. General maintenance duties included 1,190 storm water catch basins cleaned and inspected, 960 cubic yards of material and debris removed, 1,700 lineal feet of culverts and sewer lines were jetted and cleaned. In addition, the Department removed over 1,400 gallons of grit and sludge from its three pump stations and syphon station. The Towns municipal wastewater collection system expanded by another 725 lineal feet of gravity sewer along NH Route 101 and Olde Bedford Way, now totaling 90,000 lineal feet gravity and force main municipal sewer pipe in its wastewater collection system. The department added one residential property and two commercial properties to its collection system during the year.

Solid Waste / Transfer Station

Steve St. Pierre Assistant Foreman

The Town continues to allow residents, at no cost, to dispose of their household solid waste and single stream recycling at the Transfer Station. The amount of solid waste disposed at the transfer station was down six percent from 2018 which was down six percent from 2017, equating to a nine hundred ton annual reduction in solid waste entering the facility. The recycling program continues to be a success, disposal of recycling materials increased ten percent from 2018. The separation of glass from other recycling materials continues to be a success saving taxpayers approximately \$50/ton versus 2017 tipping fees. The Department held another

successful Household Hazardous Waste Day collection event, collecting and processing materials from 327 residents on a beautiful June Saturday. Transfer Station revenue was up twenty percent from 2018 to 2019, and up two hundred forty-three percent since 2017. In an effort to improve operational efficiencies and safety at the Transfer Station, the Department relocated the weigh scale to entrance of the facility in conjunction with a new re-aligned roadway leading to the facility.

Two long time dedicated Department employees retired from town service in 2019. Department secretary Joanne Fraser retired in June after more than twenty-five years of assisting residents and tending to administration duties. Almus Chancy retired in September after 29 years of maintaining Bedford roads, his herculean efforts as the sole plow driver for the South River Road corridor will be long remembered by many.

The Department is thankful for the continued support of so many members of the community and is looking forward to another productive year in 2020.

Respectfully submitted,

Jeffrey W. Foote, P.E. Director



**Joanne Fraser
Executive Assistant
1994-2019**



**Almus Chancy
Equipment Operator
1990-2019**



2019 ROADS PROGRAM

<i>ROAD NAME</i>	<i>FROM</i>	<i>TO</i>
<i><u>Rehabilitation</u></i>		
Liberty Hill Road	Smith Road	County Road
Savoie Street	Donald Street	End
Swan Avenue	Donald Street	Hall Street
Johnson Street	Swan Avenue	End
Hall Street	Swan Avenue	End
Gage Road	Nashua Road	Liberty Hill Road
<i><u>Reclaim/Overlay</u></i>		
Barrington Drive	15 Barrington Drive	End/cul-de-sac
Pheasant Run	Gage Road	End/cul-de-sac
Old Sawmill Road	Liberty Hill Road	Highland Farms Drive
West Wind Drive	Olde English Road	End/cul-de-sac
Liberty Hill Road	Meetinghouse Road	Edinburgh Drive
Burleigh Terrace	Riddle Drive	End/cul-de-sac
Bedford Center Road	Route 101	Meetinghouse Road
Donald Street	Old Bedford Road	Town line
Darling Street	Savoie Street	End
Merry Street	Donald Street	Darling Street
Woodlawn Avenue	Donald Street	End
Lawes Avenue	Donald Street	Lawes Avenue
Dery Street	Lawes Avenue	Town line
Gendron Street	Dery Street	end
<i><u>Wearing Course</u></i>		
Sebbins Pond Drive	County Road	Sandy Pond Parkway
Sandy Pond Parkway	Sebbins Pond Drive	End
Mulberry Lane	Sandy Pond Parkway	Heather Drive
Bayberry Court	Mulberry Lane	End
Teaberry Lane	County Road	End
Heather Drive	Sebbins Pond Drive	Teaberry Lane
Liberty Hill Road	Smith Road	County Road
Gage Road	Nashua Road	Liberty Hill Road
Barrington Drive	Olde English Road	End/cul-de-sac
Liberty Hill Road	Meetinghouse Road	Edinburgh Drive
Burleigh Terrace	Riddle Drive	End/cul-de-sac
Bedford Center Road	Route 101	Meetinghouse Road
West Wind Drive	Olde English Road	End/cul-de-sac
Pheasant Run	Gage Road	End/cul-de-sac
Old Sawmill Road	Liberty Hill Road	Highland Farms Drive

Special Projects

Transfer Station Improvements



Information Technology (IT) remains a critical asset essential for the day-to-day operations of virtually every town department. Nearly every essential public service is either entirely or extremely dependent upon information technology. Moreover, our residents have come to expect a level and quality of service from all town departments that cannot be met without exceptionally reliable, quick, efficient and up to date technology that virtually all town employees rely upon to perform their work.

Information technology encompasses the operation, maintenance, and security of the town's network, servers, workstations, software applications, and telephone system including the supportive administrative functions such as licensure and system maintenance contracts. Additionally, it serves as a critical link with hosted services that rely upon the connectivity of our internal network to deliver applications to our employees.

Service Delivery

While a large part of IT operations are performed behind the scenes, the help desk is the "face" of the department. Help desk services are provided by the IT Systems Manager and a contracted Managed Services Provider (MSP). The help desk supports approximately 175 users, 150 workstations, and 60 mobile devices, the network and server infrastructure, and various in-house and hosted applications. During 2019, the help desk handled **over 1,000 requests for IT support.**

Security Improvements

Email (especially email from foreign countries) is one of the top sources of malware.

In April, the IT department implemented a new, hosted email security system. 47% of the 532,000 inbound emails received between April and December were rejected by the service; two-thirds of those came from abroad or were otherwise on a blacklist. The remaining third were largely spam. Users now have the ability to safely approve and reject messages without needing to contact IT.

Over the summer, the department installed four (4) new next-generation firewalls to filter and secure traffic between the town's internal networks and the internet. The new firewalls are centrally managed, enabling IT staff to apply and synchronize common security policies and settings, review aggregated logs and statistics, and perform other common day-to-day management tasks from a single pane of glass. Prior to this, the department managed six (6) separate devices of which, only two (2) were centrally managed.

Other Accomplishments

After meeting with several vendors and evaluating their document management systems (DMS), the town contracted with PiF Technologies, a Hooksett-based company, to implement DocStar, a hosted DMS. The Public Works and Building and Health departments were early adopters of DocStar, which allows for secure long-term/archival storage and retrieval of public records in accordance with state statute. With the ability to query not only the contents of the documents themselves but also metadata (for example, map/block/lot/unit information), records retrieval is accurate and simple.

In September, IT assisted the Assessing Department with the migration of their assessing database to the vendor's cloud hosting platform, in concert with a major update to the assessing software. The strategic shifting of in-house applications to the cloud helps reduce IT burden and improve the reliability of the application or service. The planned Windows 10 upgrades are nearing completion and are expected



to be fully complete in early 2020.

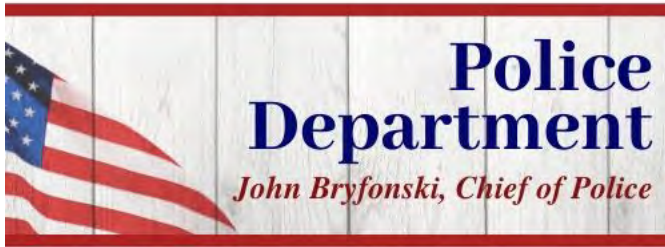
Planning for the Future

Metrics gathered in the first half of 2019 indicate that outsourcing help desk functions to a managed service provider (MSP) is no longer in the best interest of the town nor the best return on investment of IT funds. As we utilize more and more technology each year, having a second, full-time IT employee will not only enable the department to deliver improved help desk services, but also improve and speed up the implementation of new technology that serves all town departments and residents on a daily basis. A careful review of the use of managed service provider (MSP) hours and time during 2018-19 revealed diminished return on investment in light of the Town's current IT environment. Accordingly, the department requested a second full-time position in its 2020 budget to ensure the best return on every IT tax dollar.

The department will also be migrating the police department's mobile data terminals and mobile devices to AT&T's FirstNet platform. FirstNet provides first responders with priority and preempted access to a dedicated cellular network during disasters and other major events. After a testing and evaluation period, we expect to transition the fire department to FirstNet as well. IT will continue to support the town's public safety agencies' quest to replace the aged and inefficient records management and computer-aided dispatch application.

As always, we will ensure our employees and residents enjoy the benefits of efficiency and effectiveness derived from the assiduous utilization of superior technology that allows our employees to deliver the very best in total quality service to our residents.

Respectfully submitted,
Nate Gagne, IT Manager
John Bryfonski, Police Chief



I am pleased to present the following Annual Report that summarizes the accomplishments and achievements of your Bedford Police Department working to keep everyone who lives, works and visits Bedford safe and secure during 2019.

As you review the data and information contained in our 2019 Annual Report you will be pleased to learn that crime and specifically certain property related crime remained at their lowest levels in recent history despite small increases in some listed categories.

Moreover, you will also note dramatic reductions in personal injury related accidents, which is our focus metric coupled with increased traffic enforcement and especially a sharp increase in arrests for driving while intoxicated or impaired.

Low crime as well as increased safety and security on our highways, roads and streets combine to provide the highest level of safety and security for everyone in Bedford and evince the successful harm reduction strategy of the Department.

Achievements in crime and harm reduction typically do not occur in the short term or without a clear vision for the efficient and effective delivery of public safety services along with focused strategies, goals and objectives complemented by rigorous accountability and responsibility practices and procedures integrated with performance metrics.

Our vision, mission statement, goals and objectives, processes and procedures,

continually reviewed, refined and adapted to new challenges form the core of the Department, which produced the continuous improvements noted in this Annual Report.

As our residents know as well as anyone who visited or routinely drove in or through Bedford during 2019, it was a year of significant growth and improvement evidenced by the myriad commercial, residential and road construction projects. Each of these projects, especially the major reconstruction and improvement to Route 101 between Route 114 and Wallace Road, presented additional challenges for the Department during a time when we struggled, like all law enforcement agencies in NH and throughout the United States, to recruit, train and most importantly retain qualified, dedicated employees.

The nationwide dearth of qualified applicants for law enforcement positions was felt in Bedford as the Department suffered significant staffing shortages throughout 2019 in the Patrol Operations Division due to retirements.

Yet, despite these significant staffing challenges, our dedicated employees rose to the occasion, extended themselves continually throughout the year, to achieve outstanding results in crime and harm reduction. Notwithstanding the challenges imposed by commercial and residential growth and expansion, staffing shortages and the concomitant challenges associated with recruitment and training new employees, the Department achieved outstanding results in harm reduction through proactive directed patrols, intensive traffic enforcement, aggressive criminal investigations and a robust community policing program that made Bedford one of the safest communities in the State of New Hampshire in 2019.

Crimes Against Property:

The Bedford Police Department investigated a



total of three (3) residential burglaries and six (6) commercial burglaries in 2019. This compares to one (1) residential burglary and no commercial burglaries in 2018; a net increase of two (2) residential burglaries and six (6) commercial burglaries when compared to last year.

Of the three (3) residential burglaries recorded in 2019, the Department identified and arrested the subject responsible for the residential burglary at 38 Hawthorne Drive. Of note, this subject was released after his arrest by the Department and was free pending adjudication of his burglary charges in Bedford when he was arrested again for another residential burglary in another community pointing out the fallacy in bail reform when subjects that present a clear and present danger to the community are released only to continue to engage in the same pattern of criminal behavior.

The two (2) other residential burglaries recorded in 2019 remain under investigation; one case involved a residence that was left unsecured and the other involved a residence that was vacant for approximately three (3) weeks. The Department encourages residents to take advantage of the Department's ***vacant property check program***, which provides for ***free*** periodic security checks of temporarily vacant homes.

All but two (2) of the commercial burglaries recorded in 2019 occurred at the Dunkin' Stores in Bedford. Over the course of several months, four (4) Dunkin' Stores in Bedford along with several more Dunkin' Stores in area communities were burglarized by what investigators believe was the same subject based upon the analysis of his method of operation (M-O). However, the Department's midnight shift developed and deployed an operational plan that included surveillance and stake-outs at the Dunkin' Stores in Bedford in an effort to thwart or capture the Dunkin' burglar.

During the early morning hours of Thursday, November 28, 2019, Patrol Operations Division Officer Tony S. Ssonko, who was conducting

surveillance at the Dunkin' Store on White Avenue as part of this operation, observed a suspicious vehicle and conducted a motor vehicle stop on Route 114; however, the operator of the vehicle fled as Officer Ssonko approached the suspect vehicle on foot. A short vehicular pursuit ensued but was terminated for safety. During the pursuit an intrusion alarm at the Dunkin' Store on White Avenue was reported. Responding officers found forced entry into the store through the drive-through window; the same M-O as all the other Dunkin' burglaries. Officer Ssonko viewed store surveillance video and was able to identify the driver of the suspicious vehicle as the Dunkin' Store burglar.

Additionally, Patrol Operations Division Officer Shannon Gardner, using various investigative means and methods identified the burglar and he was subsequently arrested by the Department and remains incarcerated pending adjudication of this case. The arrest of the "Dunkin' Burglar" cleared by arrest four (4) commercial burglaries. And, the subject responsible for the commercial burglary earlier this year at Heaven's Market on Boynton Street was also cleared by arrest.

Thus, of the nine (9) total burglaries in 2019 (six (6) commercial and three (3) residential) six (6) burglaries were "cleared by arrest"; a 66% clearance rate which significantly exceed the national average clearance rate for burglary.

For a suburban community the size of Bedford to sustain three (3) residential burglaries in a calendar year is a significant achievement especially in contrast to prior years when by comparison 60 burglaries were reported in 2009.

While even one (1) burglary is too many, the nine (9) burglaries (6-commercial and 3-residential) in 2019 favorably compares to the 13 burglaries recorded in 2017, the 12 burglaries in 2016; 15 in 2015 and the 27 burglaries recorded in 2014. Despite the uptick in 2019 compared to last year, the Department remains on a downward trend.



The feeling of safety and security in one's home or business is paramount for our residents and to have that sanctity violated undermines the quality of life for any resident. The Department will continue to focus our proactive policing efforts to thwart both residential and commercial burglary and achieve the level of safety and security for our residents and business owners they deserve and desire.

Other property crimes in Bedford reflected sharp reductions in 2019 including thefts from motor vehicle, which dropped by more than 37% in 2019 compared to 2018 representing a cumulative **400% reduction** over the past five years.

The Department **held the line on shoplifting** in 2019 with 76 cases reported; the same number of cases logged during 2018 while other, **non-specific larceny crime dropped by 5% compared to 2018.**

We finished the year with three (3) robberies, two (2) of which **resulted in almost immediate arrests.** The three (3) robberies reported in 2019 compares to one (1) in 2018, one (1) robbery in 2017, two (2) in 2016 and six (6) in 2015; again, the Department is sustaining a downward trend despite the uptick last year. The only unsolved case of the three (3) is the robbery of the Sprint Store on Colby Court in which a box cutter was used to threaten the clerk after several attempts were made by the suspect to purchase items with fraudulent credit cards.

The robbery suspect who attempted to abscond with cash from a purse at the Bedford Mall was arrested by Detective Lieutenant (LT) Michael K. Griswold before the subject was able to leave the parking lot and the suspects who robbed a cohort's marijuana were also arrested by LT Griswold before they were able to drive out of town.

Thus, of the three (3) total robberies, which occurred in 2019, two (2) were

"cleared by arrest"; a 66% clearance rate; again, far above the national average.

In summary, despite the relatively small increases in burglary and robbery, by comparison to previous years, the Department was able to hold the line on property crime in 2019, which remains much lower when compared to prior years. The key to success in thwarting property crime is the ability of the Department to project pro-active crime suppression patrols; projecting an omnipresent visible deterrent throughout Bedford; diligent and focused anti-crime initiatives and the cooperation of our residents in reporting suspicious activity and taking common sense steps to prevent crime such as locking their homes and vehicles as well as participating in our vacant property check program.

Crimes Against Persons:

In contrast to the declines in crime(s) against property, the more difficult category of crimes against persons to affect through proactive patrols also reflected sharp reductions in 2019.

The Department responded to and investigated 104 domestic related assaults/calls for service in 2019 for an overall **35% reduction in domestic/family disputes** compared to last year. As you may know, domestic/family violence calls for service are resource intensive due to citizen and officer life safety concerns and the documentation requirements associated with these cases and resultant investigations. For example, virtually all active domestic calls for service require a two (2) officer response, which represents 50% of our patrol shift when fully staffed, as well as our patrol supervisor. Many of these investigations are lengthy and involve arrests as well as mandatory threat assessments.

Assaults classified as "sexual assaults" which also include all cases that involve the illegal possession/dissemination of illicit images of juveniles reflected a sharp **37% reduction** on the year when compared to 2018



(29 v. 88/-11). All of the sexual assault cases opened in 2019 involved subjects known or acquainted to each other and many involved the alleged illicit dissemination of sexually explicit images of and by juveniles.

The next classification of crimes against persons, "simple assaults" reflected a **18% increase** compared to 2018 (55 v. 65/+10). These "simple" assaults usually arise out of personal disagreements between known parties or altercations at establishments that serve alcohol that result in some minor contact or injury and is not a category of crime that is easily influenced or subject to preventative measures by law enforcement. Several of these assault cases arose out of disputes at The Millennium Cabaret on South River Road. Thus, we find an upward trend in assault cases over the past three (3) years; something the Department will monitor and has addressed accordingly.

In other more serious assault cases the Department recorded a total of five (5) such serious assaults in 2019, which compares to six (6) in 2018 and four (4) in 2017.

In summary, we observed a similar reduction in crimes against persons as with property crime during 2019 excepting "simple assaults." While crimes against persons is difficult to "defend against" using proactive patrol; the primary tool that is available to us, the Department's Crisis Intervention Team (CIT) comprised of officers who, along with their routine patrol duties, follow up on cases that involve families/persons in crisis to address the underlying factors that contribute to many crimes against persons.

Miscellaneous Crime:

This category of crime includes the sub-classifications of criminal mischief, disorderly conduct, fraud, and harassment. Last year the Department **sustained the prior year's 15% reduction in criminal**

reflected an 18% reduction compared to 2018 mischief/vandalism with a scant increase of one (1) case compared to 2018. Disorderly conduct calls for service (CFS) while fraud/counterfeit CFS remained static at 79 cases and **harassment related incidents dropped by 50%**. In a five (5) year comparison, criminal mischief/vandalism cases have been reduced by 40%.

Drug Investigations:

The Department initiated a total of 114 drug investigations during 2019; one (1) more than 2018 for an overall static change in drug cases (113 v. 114/+1); but an overall 16% increase compared to 2017.

There were a total of seven (7) drug related overdose cases (ODs) during 2019, a reduction of three (3) ODs compared to 2018 and 2017; however, **three (3) ODs in 2019 resulted in fatalities**, the same number of fatal overdose deaths in Bedford in 2018; up from the singular fatality in 2017.

Shockingly, 2,771 people in NH died as a result of a drug overdose from 2012 through 2019. The median drug death rate for that period is 395; the peak of 488 occurred in 2017 and minimum number of drug overdose deaths during this period occurred in 2013 when 192 people succumbed. The preliminary estimate of drug deaths for 2019 is currently 364, which represents a 22% reduction from the 471 deaths in 2018, or 107 fewer deaths than the prior year despite the increase in drug overdose deaths in the state's two largest cities, Manchester and Nashua. Despite the reduction from 2018 to 2019 the number of drug deaths (364) remains 223% higher than the total number of drug overdose deaths in 2012 (163).

In a review of the most recent (2017) Youth Risk Behavior Survey (YRBS) data for Bedford (2019 has not been released), which compares the responses of Bedford students to those of the region and state we find particularly disturbing



news as the number and percent of students in Bedford who reported they ever used heroin (5.3%/79 students) exceeds both the region (2.7%) and statewide numbers (1.8%). In fact, by comparison, the number of Bedford students who reported they ever used heroin in 2017 (79) was up from 57 in 2015; a 38% increase and represents almost four (4) classrooms of students.

Disturbing data from the 2017 YRBS (released in the spring of 2018) indicated the number and percent of Bedford students who reported they ever used methamphetamine (5.1%/76 students) also exceeded both the region (3.1%) and state totals (1.8%). In addition, the number and percent of Bedford students who reported use of MDMA (ecstasy or “Molly”) at a shocking 6.2% (92 students) far exceeded the region (3.3%) and state numbers (3.0%).

During 2019, the Department detected increased drug and prostitution activity at the two hotels in Bedford and as a result initiated focused and directed patrols and investigations to address this issue. We have also engaged the management of both facilities to enjoin them in our efforts to thwart drug and prostitution activity at both locations.

In addition to our local efforts, our detective assigned to the DEA Task Force was exceptionally successful in his efforts to reduce the supply of illicit controlled substances flowing into NH and Bedford. In a Federal case begun in 2018 that came to fruition in 2019, one of the largest fentanyl trafficking organizations in the region, which was responsible for a significant amount of the deadly substance coming into NH resulted in the leader of the drug trafficking organization (DTO) facing a life sentence along with significant sentences for his 30-co-defendants. Additionally, ***our detective was responsible for taking down the largest methamphetamine case in NH history in 2019***; rolling up the local source of supply and his sources in California. The NH

leader of this DTO is facing an 18-year sentence in Federal District Court.

By partnering with DEA and our regional colleagues we play a significant role in working to diminish the supply of deadly controlled substances coming into our state and town. And while substance abuse itself is a medical and psychological disorder the fact remains that treatment is marginally effective and those afflicted with the disorder will continue to use if there is a supply available even if it could result in their own death. Prevention must be the main focus of our efforts to address substance abuse coupled with readily available treatment especially in our jails and prisons along with an effective strategy to reduce the supply of these deadly drugs on the street. Sadly, we have yet to find the most effective combination that results in meaningful results.

One of the major components of “keeping the pressure on” when it comes to drugs and prostitution is the ability to field a full-time Tactical Patrol Unit to address specific patrol related issues including but not limited to drug trafficking but also other property related crime and traffic enforcement issues. Currently, staffing shortages precludes this unit from full-time operation; however, when deployed on a temporary basis the results have been very positive. The Department will also continue our work with our local substance abuse reduction coalition, Bedford Building our Lives Drugfree “BeBOLD” on the prevention side of the drug equation and continue to leverage our work with the School District to increase and improve substance abuse education in K-12.

The Department continued to offer its innovative “Police Partners Program” or “P3”; a different approach, from “Safe Station” programs where addicts voluntarily present themselves for help at a fire station. Our “P3” addresses those who suffer with an acute addiction disorder who came to the attention of the Police Department by way of an arrest or



call for service. In these cases, our officers determine if the underlying cause of the crime or call is due to an addiction disorder. If so, we offer the services of partner recovery/treatment, by using the window of opportunity at that moment, which caused the police to respond. The “P3” leverages these moments of opportunity to strongly encourage the individual to accept our offer to refer them to treatment/recovery.

Additionally, the Bedford Police Department Crisis Intervention Team (CIT); a cadre of specially trained officers who are dispatched to follow up all cases in which persons/families are in crisis (substance misuse, domestic violence, mental health, etc.) have been successful in connecting victims and families with available services and support. **The Department’s (CIT) logged a total of 46 referral cases during 2019.**

Our mission is to assure the safety and security of Bedford and to make it the best place in New Hampshire to live, work, conduct business and enjoy life. While the Bedford Police Department achieved outstanding success during 2019 in maintaining low levels of crime and harm, we also strive to ensure residents and visitors feel safe and secure through our community policing programs.

As our community sits astride the largest city in the state and at the crossroads of major interstate and connector routes, we are continually challenged in many ways to achieve this mission. From increased local and regional commercial and residential expansion that exacerbates traffic congestion and commuter travel to spill-over crime, we are cognizant these issues impact the quality of life and so we are aggressively addressing these concerns in a multi-layered, all-hazards approach that relies on statistics, data, performance metrics, accountability, responsibility and a community-based approach as well as our optimally trained and dedicated force to achieve our mission to protect and serve every day, every night and everywhere - all the time in keeping with our BPD tradition of

Bravery - **P**rofessionalism - **D**edication

Patrol Operations Division:

The Bedford Police Department’s Patrol Operations Division, the largest component of the agency and the primary operational element for the delivery of police services to the public, is responsible for not only answering calls for service from you, the public, but it is also charged with our principal mission of preventing and deterring crime and harm. Additionally, we call upon Patrol Operations Division officers to investigate crime and collisions as well as perform community policing related missions and other collateral duties such as the CIT. To accomplish these goals, the Patrol Operations Division relies upon the best-trained, dedicated and professional cadre of police officers anywhere.

Highway Safety and Patrol:

Preventative and deterrent proactive patrol remains the cornerstone of the Division’s mission to address both crime and highway safety in Bedford. The utilization of data-driven analytics combined with community-based policing, aggressive investigation and our performance measurement program (COMP/Stat) afforded the surgical application of resources to address both crime and highway safety related issues. By using data analytics and directed highway patrols augmented by overtime patrols funded through the Department’s participation in the Department of Public Safety’s Highway Safety Grant Program, the Patrol Operations Division significantly improved highway safety in 2019. [Note: The Department issued a new directive in August 2019 that eliminated the requirement for lengthy accident reports when little or no damage and no personal injury was involved. This may have affected the total number of accidents recorded in 2019 but not the total number of personal injury related collisions.]

Our key metric, personal injury related crashes, reflected an overall 39% reduction compared to last year (88 v. 54/-34), which is a significant accomplishment. And, when balanced against the total increase in both summonses and warnings we



find our intensive efforts that focus on violations that contribute to personal injury accidents (speed, signal violations, distracted driving and DWI) is effective in reducing harm.

The reduction in the total number of collisions and the reduction in the number of personal injury accidents last year is tempered by two (2) tragic single-car fatal accidents in 2019; the same number of fatal motor vehicle accidents in 2018. The Department's Technical Accident Reconstruction Team conducted the investigations of both fatal(s), which remain under review by the Hillsborough County Attorney's Office. Preliminarily, both fatal crashes may have involved operators that were impaired by recent consumption of marijuana. As you may know, NH has no empirical or scientific standard for establishing impairment by marijuana, yet, many continue to support its legalization, which will surely contribute to additional carnage on our highways and roads as it has in locations where it already has been legalized.

While on the subject of driving while intoxicated or impaired, in 2019 our Patrol Operations Division ***officers arrested 129 operators for DWI; this is a significant 82% increase from the 71 DWI arrests in 2018*** (71 v. 129/+58). We attribute some of the increase in DWI arrests to better training, increased vigilance and DWI detection patrols augmented by funding from the Department of Safety (DOS), Office of Highway Safety (OHS) grant program. As a result of these efforts, 129 impaired operators were removed from our highways, roads and streets in Bedford.

Backing up our accomplishments in DWI arrests we realized *an overall 13% increase in traffic summonses (2,915 v. 3,290/+375) and an overall 39% increase in warning stops in 2019 (4,831 v. 6,733/+1,902) for a total increase of 2,277 motor vehicle stops in 2019 and an overall total of 10,023 motor vehicle stops last year.* The focus on motor vehicle stops is not purely highway safety related but also involved stops of suspicious

vehicles. We know from studies conducted by other departments and agencies that visible, vigilant and directed patrols reduce crime as well as increase highway safety. Digging deeper, citations for distracted driving ("hands-free"), which is the number-1 cause of all collisions in Bedford increased 21% (612 v. 742/+130) and traffic control device/signal citations increased 12% (812 v. 913/+101). These results are even more significant when balanced against significant staffing shortages during 2019.

Unlike other communities, Route 101, essentially an interstate highway handling a comparative volume of interstate traffic, bifurcates Bedford and presents quality of life challenges for our residents and the Department. The Department is also highly cognizant of the challenges commuters faced in 2019 in connection with the NH/DOT Route 101 improvement project between Route 114 and Wallace Road. The lane shift(s) and other associated construction traffic and delays exacerbated an already congested and delayed commute for thousands and resulted in an increase in collisions in the construction zone (mostly due to following too close or distracted driving).

The Department closely monitored Route 101 construction during 2019 with frequent contact with NH Department of Transportation (DOT) supervisors regarding safety related issues.

The continued overall reduction in crime and harm coupled with the sustained increase in motor vehicle enforcement and proactive officer-initiated activity exemplifies the dedication and professionalism of the Patrol Operations Division's officers and supervisors. To achieve these results, especially during staffing shortages and while training new personnel, necessitates greater effort and increased efficiency when confronted with additional calls for service.



Officer Initiated Activity:

During 2019, **officer-initiated activity increased by 16% for an additional 4,945 officer initiated actions.** This key metric measures proactive public safety action taken by our Patrol Operations Division officers and detectives. Motor vehicle stops related to operation that we know contributes to collisions as well as stops related to suspicious activity and potential crime combine to achieve the overall impact of public safety operations. The focus on proactive, officer initiated, patrols as well as intense focus on performance metrics contributed to the success achieved by the Patrol Operations Division in keeping criminal activity at the lowest levels seen in history while simultaneously increasing traffic enforcement and maintaining community-policing programs during 2019.

Other Patrol Operations Division Achievements:

Other notable achievements by the Patrol Operations Division during 2019 included the arrest of a subject who had just burglarized an apartment and fled. The six (6) commercial burglaries; four (4) of which as noted above, occurred at the Dunkin' Stores in Bedford, were also cleared by arrest as a result of the diligent efforts of the Patrol Operations Division midnight shift(s).

The 38% decrease in thefts from motor vehicles is largely attributed to the proactive and focused patrol efforts of our Patrol Operations Division. Even with this decrease vehicles in Bedford were targeted by a group known as the "Felony Lane Gang" in the fall. The members are from southern states who travel to New England and who enjoy a level of anonymity even if their photographs are disseminated via local news media. The group would pull into parking lots, break windows, grabbing purses or other items left in plain sight. The common theme of the gang is to use credit cards stolen from vehicles to quickly purchase expensive electronics from nearby stores. Often these transactions were completed before the victim was even aware of the thefts. Through diligent work

by several Patrol Operations Division officers, a female subject from TN was arrested and warrants placed on a second subject. We strongly recommend unattended vehicles be locked and valuables hidden from plain sight or removed from the vehicle.

These are but a few examples of the remarkable work accomplished by the Patrol Operations Division each day and night in Bedford during 2019 in providing the very best public safety services, safety and security as well as harm reduction and proactive data-driven visible patrols to achieve the results outlined above. This requires a highly motivated and trained workforce that is ready to face any public safety challenge to the safety and security of our residents and visitors combined with the best tools, practices, policies, procedures and industry-leading strategies with a "community policing/customer service orientation and culture" that minimizes liability exposure for the best return on every tax dollar invested in the Bedford Police Department.

Detective Division:

The Detective Division is a key element in our strategy to ensure the safety and security of our residents and visitors. From the aggressive investigations of 79 criminal violations of felony and misdemeanor crime in 2019 as well as the prosecution by our Police Prosecutor, William G. Thornton, a member of the NH Bar Association, who is responsible for representing the Department and you, our residents, in presenting those cases before the District Court in Merrimack as well as presenting felony cases for indictment in Superior Court to the work of our two (2) School Resource Officers (SROs), Eli J. Krause and Danielle E. Nightingale, who accounted for a combined total of **37 investigations initiated at a Bedford school campus.**

During 2019 we suffered the retirement of Detective Matthew J. Fleming, a stalwart of the



Detective Division and a long-time member of the Internet Crimes Against Children Task Force (ICAC).

We also acknowledge Detective Kevin K. Sutter's outstanding work on the DEA Task Force to reduce the supply of illicit drugs in our community including the take-down of the largest methamphetamine drug trafficking organization in NH history and his work to disrupt the supply of deadly fentanyl coming into our community that costs the lives of three (3) of our residents last year.

The Department also participated in two (2) DEA drug take back events during 2019 where we took in more than 600 pounds of unused and unwanted prescription drugs for disposal. We also wish to remind residents our drug take-back box is always available 24/7/365 in the lobby of the Police Station to dispose of unused and unwanted *prescription drugs (no sharps/needles, liquids or aerosol medications please)*.

Detective Amy M. Champagne was assigned and investigated a number of sexual assault investigations included in a division total of 16 cases and more than 832 hours of investigative work on these cases alone on top of a number of criminal and background investigations.

Detective Sergeant Michael J. Monahan supervised the Division's criminal investigations and took the lead in many cases and investigations as well as providing superior tactical training (ALERT and Run-Hide-Fight) to the Bedford School District, Town Employees, Police Officers and our business community, which alone accounted for more than 130 hours in 2019. Detective Sergeant Monahan is a qualified polygrapher and conducts all polygraph examinations of candidates for police officer; another time intensive activity.

Generally, detectives during 2019 spent approximately 36% of their investigative hours on criminal investigations and the remaining 64%

on "general investigations" including background investigations of prospective Department employees that accounted for 76% of all general investigative time along with suspicious activity related cases, untimely death investigations and administrative/evidence and training related activities.

Detective Division Commander, Lieutenant (LT) Michael K. Griswold who not only leads the Division but also coordinates the Department's 10-week Citizen Academy each year, was personally responsible for the arrests that cleared two (2) of the three (3) robberies that occurred in 2019.

The Detective Division is also responsible for the administration of our highly successful School Resource Officer program at the Bedford High School/Middle School (SRO Krause) and McKelvie Intermediate School/Elementary Schools (SRO Nightingale). The impressive results obtained from our SROs is difficult to quantify inasmuch as they play a key part as role models for students in K-12 as well as obtain and act on information that results in crisis intervention(s) or solves juvenile related crime, sometimes before its ever reported. As noted above, our ***SROs initiated 37 criminal investigations in 2019.*** It takes a special kind of police officer to be an effective SRO and we are pleased to report our SROs fit the bill and provide the very best public safety services to our students, parents and staff while providing a visible uniformed law enforcement presence on school campus in an age where school violence is so prevalent in the US.

In addition to the outstanding achievements of the Detective Division in criminal investigation, we would be remiss in not drawing attention to the significant amount of investigative work taken on by the Division in 2019 in furtherance of the Department's recruitment and hiring efforts.



Every new employee of the Department must undergo a full-field background investigation to ensure only the very best qualified candidates are hired by the Department. During 2019 the Detective Division conducted 12 such background investigations that consumed more than **976 hours** of investigative resources from our Detective Division; no small undertaking.

Probably the most well-known and most popular of all the Department's community policing programs (and there are many) is the Citizen Academy coordinated and presented each March-May by the Detective Division with assistance and support from the Patrol Operations and Operations Support Divisions. This 10-week "hands-on" interactive exposure to law enforcement provides key insights to not only law enforcement per se but especially the work and challenges faced by Bedford Police officers each day and night. The number of "students" is limited by the interactive nature of the program that puts you in the driver's seat of a Bedford Police cruiser and in "tactical shoot-don't shoot" scenarios using the same gear our officers use during their training exercises. Also included in the program is the Bedford Police "CSI" course that gives each student hands-on experience with real "CSI" methods used by our detectives as well as interview and interrogation training and a moot court session at the Merrimack District Court and familiarization with all our weapons platforms on the range.

The Bedford Police Department's Detective Division is a "full service" division that led the way in criminal investigations during 2019 by clearing two (2) of the three (3) robberies as well as a number of criminal investigations, several which remain pending adjudication in Superior Court.

Operations Support Division:

The Operations Support Division under the command of Lieutenant (LT) Michael R. Bernard, which includes the Communications Section under the leadership of Lead-Communications Specialist Nina M. Malley and the Records Section led by Records Clerk Rene L. Bartlett.

In addition to Communications and Records, the Operations Support Division also has the overall responsibility for Community Policing Programs, Recruitment, Training, Fleet Operations/Management, Police Details, Special Events, Statistical Analysis, Information Technology and Animal Control (ACO). Needless to say, the Operations Support Division is critical to the success of the Department's mission across all divisions, programs, duties and responsibilities.

Communications:

The largest component of the Operations Support Division, the Communications Section is absolutely vital for the efficient, effective and safe delivery of timely public safety services, including Police, Fire and Emergency Medical Services (EMS); all of which begins in our state of the industry Communications Center (ComCenter). Each vital call for service for Police, Fire or EMS starts in our ComCenter where an authorized staffing level of nine (9) Communications Specialists (CSs) work to obtain all the vital information necessary to dispatch required public safety services as efficiently as possible. The ComCenter provides the critical life-safety link between citizens, first responder(s) and Headquarters. The ComCenter forges the link between technology and field operations and is packed with technology, including our land mobile radio (LMR) network that serves both Police and Fire Departments from main and remote transmit/receive sites in and around Bedford.

The ComCenter is also responsible for issuing public safety "alerts", "advisory" and "community" messages via our "Nixle" platform. We now have more than 7,500 Nixle subscribers who receive up to the minute information direct to their mobile devices and/or email regarding traffic accidents, delays, special events, weather conditions, road conditions as well as Police and Fire related incidents that may affect safety or just travel. We also use Nixle to advise residents of upcoming community policing and other Town events, meetings and programs as well as important public safety advice, information and tips. Nixle provides



notifications via text, email and reverse-dial telephone calls directly to your mobile and or home device(s) and **its FREE**. We **strongly encourage** residents to sign up to receive Nixles and to **anonymously** “text-to-tip” information to the Department 24/7/365. To sign up **text “03110” to “888777”** and follow the instructions. You can also go to the Department’s website and click “Media Resources” and look for the Nixle link to register. Remember to register your telephone number, cellular and or residential, to receive an emergency “reverse dial” message directly from the Bedford Police Department. Sign Up Today  at www.nixle.com for **free** public safety information and alerts.

***Remember – Keep an Eye on Bedford -
“See Something –Say Something”.***

Along with public alerts, the ComCenter also administers the Department’s “Are You OK?” Program (RU OK) for individuals who would like to have a daily call from the Department to ensure they are “OK.” Often used by seniors or others with disabilities this program is offered **free of charge** with the only requirement being a communications device to be called at a pre-established time each day. This program also gives “piece of mind” to families and loved ones to ensure the safety of those they care about. To find out more about RU OK as well as our Vacant Property Check Program visit the Police Department Monday-Friday between 8A-4P.

As any visitor and our Citizen Academy “graduates” know, the workload in the ComCenter can escalate in a mere matter of seconds to the point where even two (2) trained and experienced Communications Specialists are taxed to be able to handle call volume. Thus, it is vital that we maintain no less than two (2) Communications Specialists on duty during shifts where we experience the majority of our calls for service. The addition of a new CS position in 2019 brought total authorized staffing up to nine (9) CSs, which

increased the number of shifts where two (2) CSs are on board but still **insufficient** to ensure two (2) CSs are on duty 24/7/365, which is the national standard for communications center staffing for a community our size and which is our overall goal to achieve.

While we finally reached full staffing in the ComCenter (9) during 2019 we also suffered the retirement of CS Virginia L. Martin in December after 34 years of loyal service to the Department and Town of Bedford. We wish CS Martin all the best in her retirement and note the newly authorized ninth (9th) CS became a critical addition in order to maintain an acceptable workload/work-life balance for our trusted and valued communications specialists.

Records Section:

Our singular full-time Records Clerk Renee L. Bartlett is responsible for maintaining our active and archived files, which is no small task. Although the Bedford Police Department is largely “paperless” meaning we rely on our digital records management system to record, document and store our investigative reports and forms, the State of NH, courts, civilians, insurance companies and others still require “hard-copy” documents.

During 2019 Records Clerk Bartlett **completed** the multi-year project launched in 2017 to review all archived documents dating back to the inception of the Department to identify documents for destruction from those that must be retained. In addition to document destruction, the archived files were reorganized and filed in standard document storage containers. The necessity for this project is space utilization; we’re simply out of space to store documents and to position the Department for eventual digitization of all our files.

During 2019, the Department continued to expand its use of social media and outreach especially on Facebook and Twitter. Our



social media program, which incorporates Facebook, Twitter as well as our website, is managed by part-time Records Section Clerk, Ms. Monique Pliakos. You will invariably see Ms. Pliakos not only at our Department events but she also worked to help our “Stuff a Cruiser” food drive at Whole Foods and other community policing events including the Department’s Open House. While sometimes entertaining and probing our effort is to leverage social media and integrate these applications in our overall community policing strategy to keep our residents informed and sometimes entertained. It’s also a vehicle for our staff to say “thank you” to all the wonderful residents who support the Department in so many different ways. While our website is the main portal for granular information regarding the Department, it’s services and programs, it’s our Facebook that presents the “human” content of the Department.

In addition to her social media related duties, during 2019 Ms. Pliakos was appointed the Department’s accreditation manager, which will be her primary work going forward. You can learn more about the Department’s accreditation program in the Administration section of the annual report.

Recruitment:

Since 2013, the Department has been in a continual recruitment cycle to address vacancies created by retirements or new hires authorized with your support to ensure we have the capacity to assure the safety and security of our residents, visitors and commuters.

We began 2019 with three (3) sworn member vacancies followed by six (6) retirements and one (1) resignation of a patrol officer who transitioned to the Manchester Police Department. At one point during the year the Department had eight (8) sworn member vacancies accounting for 20% of the total authorized complement of sworn officers for the Department (40).

The retirements coupled with existing vacancies at the beginning of the year created a critical staffing

situation for the Department at the same time all other NH law enforcement agencies were struggling with retirements and a dearth of qualified applicants, which has become a nationwide problem for law enforcement.

To address this critical staffing situation, the Department recommended, and the Town Manager and Town Council approved a hiring and recruitment incentive program that provided an incentive payment for applicants who were already certified police officers and a lesser amount for non-certified applicants.

The average time from the extension of a conditional offer to completion of field training of a new police officer with no experience is approximately 40-weeks. If we include the time to process an applicant with no prior law enforcement experience through recruitment and background investigation it takes approximately one (1) year to place a new hire on the Patrol Operations Division shift schedule. Additionally, we estimate the total cost of bringing a new officer with no experience on-board from recruitment through background investigation including pay during the 16-week NH Police Academy and 20-week Department Field Training Program (FTP) to be \$36,000.

Conversely, the estimated time to process a certified officer from the date of conditional offer to placement on the Patrol Operations Division shift schedule is cut in half to about 25-weeks with a comparative cost reduction (\$20,000). Thus, it is significantly more cost effective to attract and hire certified officers by saving more than \$15,000 and shaving off approximately 20-weeks of training and processing time.

In addition to saving time and money, by hiring already certified officers the Department gains the knowledge, skills, training and experience already obtained by the applicants from their previous employer. Previously



certified officers hired by the Department are required to fulfill a five (5) year commitment to the Department and non-certified officers who receive an award are required to fulfill a three (3) year commitment. Failure to honor the contract requires the repayment of the award back to the Town in full.

Along with hiring awards the Department also included an incentive program that offers a stipend to current employees who successfully recruit new officers.

The bonus and incentive award plan paid enormous dividends with five (5) previously certified officers hired under the program in 2019; some with extensive experience. In addition to the five (5) already hired under the program in 2019 there are at the time of this publication two (2) more certified officers who were extended conditional offers of employment pending completion of background investigations for a total of seven (7) previously certified officers hired under the program.

The incentive program has made “recruiters” out of all our employees, which also produced positive results with two (2) candidates hired by the Department who were referred by active officers.

The aggressive recruitment and hiring programs brought on-line during 2019 reduced our overall sworn member vacancies from eight (8) to two (2) including two previously certified applicants pending background investigations. Moreover, there was no additional cost to the taxpayer arising from the implementation of the hiring award and incentive program, which was paid from unexpended wages accrued from vacant positions.

Training:

Training serves many purposes from providing essential skill sets necessary for employees in all disciplines to be able to execute the mission of the Department in an efficient and effective manner to

prepare for new duties and responsibilities. The primary goal of all training is to ensure citizen and first responder life-safety and the establishment and maintenance of state mandated individual and Department mandated training requirements. Training must also focus on and bring forth the development of new skill sets necessary to address emergent challenges such as skills that are more effective in resolving incidents that involve citizens in crisis as opposed to the use of force.

The overarching goal of our training program is to ensure the officers and civilian staff that serve you in all disciplines do so within the law consistent with the best and most widely accepted industry leading practices. The intended byproduct of such vigorous training is the reduction of liability exposure for the municipality, it’s taxpayers as well as the Department and employees in a highly litigious society.

To achieve these goals and objectives the Bedford Police Department fields an industry leading Field Training Program (FTP) for new hires as well as an extensive in-service training curriculum that is weighted toward meeting and exceeding state required minimum mandates. Our scenario-based training (SBT) program places officers in high stress simulations of real events using special ammunition that challenges and trains them to successfully resolve critical incidents. Our SBT program is predicated upon the assumption that responding patrol officers will immediately address any active attack situation to prevent loss of life.

Department tactical instructors provided numerous security assessments and workplace violence training seminars to Bedford businesses in 2019. We also completed a program that involved security assessments for all Town facilities as well as the development of emergency operations plans and training for each facility and all our valuable Town employees.

Additionally, the Department supported the request from the Bedford School District to provide “Run-Hide-Fight” training for all Bedford School District



employees. This important training, begun in 2018 and continued into 2019, represented a significant burden for our Tactical Instructor Team and cost, which was entirely shouldered by the Department, which absorbed this unfunded burden in 2018 and 2019.

During 2019 the Department initiated a multi-year active shooter/active attack training program in conjunction with the Bedford Fire Department (FD). This intensive, grant funded, two-year program involves active shooter response training for all Patrol Operations Division employees as well as active shooter incident management training for command and supervisory personnel as well as communications specialists.

A series of active attack classroom and field exercises were conducted for Patrol Operations Division personnel and a three-day active shooter incident management seminar for PD/FD command, supervisory and PD communications specialists was conducted followed by a combined PD/FD tabletop exercise.

The comprehensive multi-year active shooter/active attack training program will continue into 2020 culminating in a multi-agency full-field training exercise that will test the Department's ability to respond, mitigate and resolve a multi-event active attack.

Other in-service training included specialized instruction for our Technical Accident Reconstruction Team; "live" impaired driver training as well as Advanced Roadside Impairment Detection training for select officers (a requirement for advancement to DRE status) and mobile enforcement team interdiction training conducted by the NH State Police.

All of the above in-service training is in addition to "routine" ongoing training evolutions that are required to maintain certification in all our lethal and less than lethal weapons platforms as well as individualized, employee specific, training

required for their current or anticipated position (see Department Career Development Program under Administration). Our goal is to ensure our employees have the best training and skills necessary to ensure citizen and first responder safety as well as reduce liability exposure and to prepare those employees seeking to move into new positions by providing supervisory and job-specific training in their current positions with a view toward improving employee retention as well as overall Department performance.

Since the Department continues to find itself in a constant recruitment/training cycle, our cadre of Field Training Officers (FTOs) who supervise, guide and mentor new officers during their 20-week field training program (FTP) and their probationary year were very busy. The Department FTOs had little respite from training in 2019 with a constant influx of newly hired officers moving through their 20-week FTP assignments. This rigorous and demanding work is taxing on FTOs given the additional workload involved.

While we tend to focus attention to uniformed services, it's important to recognize the critical training done by our Communications Training Officers (CTOs), Nina M. Malley and Raymond H. Menier throughout 2019. Their training of new employees while also providing in-service training that augments the Department's participation in an online training program for all communications specialists was vital in meeting the rigorous standards of performance in the Communications Center where "multi-tasking" is an essential skill when multiple events occur simultaneously requiring the coordination of incoming information from the public, first-responders and other agencies.

Community Policing:

Despite staffing challenges in both Patrol Operations and the Operations Support Divisions, who supply the personnel necessary for the success of our community policing program, the Department put forth an outstanding effort throughout the year. The Department's community



policing program is designed to reach every segment of our community; seniors, children/young adults, business/retail and our residential neighborhoods with specific public safety goals and objectives for each.

The Department's School Safety Check Program falls within the jurisdiction of both Patrol Operations as well as Operations Support/Community Policing where our Sector Patrols are required to "visit" each school campus in their assigned patrol sector a required number of occasions each quarter.

In 2019, Patrol Operations Division sector patrols conducted 147 safe school checks, a sharp reduction of 24% compared to 2018 largely due to decreased staffing and the 12% increase in total incidents (194 v. 147/-47).

Staffing shortages and "forced" overtime to ensure a sufficient number of officers were available for patrol conspired to affect the ability of the Department to sustain our highly active community policing programs during the balance of 2019.

Throughout 2019 the Department's community policing activities included:

- Coffee with a Cop: Series of informal meetings with the public at various locations throughout Town.
- "Story Time" Bedford Library
- Bedford High School Intercession Program
- Special Olympics Torch Run (Merrimack to Bedford High School)
- Neighborhood Watch Meetings (including new membership at River Glen)
- CERT: Until Help Arrives and other outreach training.
- Bicycle Rodeo
- Memorial Day Parade
- Bedford Historical Society and Bedford Falls Car Shows
- Loss Prevention Seminar/Meeting for Bedford Retailers
- Senior Fraud Seminars
- Citizens Academy: Coordinated and presented by the Detective Division staff.
- BeBOLD Speaker Series
- Police Department Open House
- Avoid Deny Defend training for several community groups by LT Bernard.
- Bedford Food Pantry: Several members coordinated by Detective Amy Champagne worked throughout the year to assist the food pantry's work to deliver food to the disadvantaged.
- "Stuff a Cruiser" Food Drive



This recap is but a smattering of the great work done by civilian and sworn staff from all divisions in the Department that puts a “human face” to public safety service and provides immeasurable support to our efforts to keep everyone in Bedford safe and secure.

We would be remiss if we didn’t highlight our Civilian Emergency Response Team (CERT) volunteers who continued to serve a vital role in assisting both the Bedford Police and Fire Departments during 2019. From assisting with traffic at operational as well as community service events to providing information on preparedness and community outreach services, the Bedford CERT continues to bridge a critical gap in public safety services.

In review, our CERT has 26 participating members who were activated for the following events:

- BHS graduation 6/8/2019
- Suspect stand off 6/24/2019
- Shelter desktop 11/12/2019
- Christmas lights - Jobin house for Make a Wish 12/1/2019
- Living nativity 12/23/2019

Note: All of the above were for traffic control, which otherwise would have required additional police officers.

CERT’s 2019 outreach activities included:

- BPD Bike Rodeo
05/26/2019
- BPD Open House 6/4/2019
- BFD Open House 10/8/2019

Other accomplishments for Bedford CERT in 2019 included:

- Two members trained to be Certified Trainers for the Basic CERT 317 Class
- Conducted our first Basic CERT 317 Class to 11 Participants

- One of the individuals trained is now the Director of New Boston CERT
- Five graduates joined Bedford CERT
- Six new Bedford CERT members joined in 2019
- Members participated in 12 training classes for a total of 60 ‘member-classes’, and roughly 180 training hours
- Members participated in five activations, with a total of 29 ‘member-activations’ and approximately 90 volunteer hours
- 28-member outreach activities for approximately 75 volunteer hours
- Bedford CERT was an active participant in state and regional Emergency Response coordination meetings
- Total CERT-related volunteer time (including above activities as well as meetings and administration) were 450 hours.

This important program will continue in 2020 with the help of volunteers like you who see CERT as an opportunity to give something back to their community. So, if you are looking for an opportunity to serve your fellow residents, neighbors and friends in Bedford, please consider ***volunteering to be a member of the Bedford CERT***; contact the Bedford Police Department’s Operations Support Division or CERT at <http://www.bedfordnhcert.org>.

The Bedford Police Department recognizes that success in completing our mission hinges on the philosophy that “it takes a community”, which is why our Community Policing Program is the cornerstone to the effective delivery of public safety services to our residents. From our ***“Keep an Eye on Bedford – See Something – Say Something”*** campaign to supporting “Meals on



Wheels” and the Bedford Food Pantry, our dedicated employees “stepped-up” to connect and provide our community support, education, information and services to ensure their safety and well-being. It is part of the Bedford Police Department’s culture of community and customer support that lead our officers and civilian employees to extend themselves to support our residents when the opportunity arises; from shoveling a senior’s driveway or bringing in a heavy parcel for a senior to our “Are You Ok” program that checks in with our seniors each day, we strive to connect as well as protect and serve. Efforts and programs such as the Patrol Operations Division’s fund raiser for Special Olympics to the annual Bicycle Rodeo and Open House and work with BeBOLD are but a few examples of the Department’s community policing efforts to connect, protect and serve residents of all ages. We look forward to seeing you at one of our several community policing events in 2020!

Administration:

The overarching goal of the administration is to assure the Department’s vision, mission and divisional goals and objectives are met or exceeded to assure the safety and security as well as the quality of life for all in Bedford. The exceptional success achieved in 2019, as indicated above, indicated the administration of the Department exceeded its primary goals and objectives in providing the highest quality public safety services for each tax dollar. Notwithstanding the above, the Department, like any successful business, must continue to constantly evaluate the climate and environment in which it exists and evolve to assure continued success.

National Accreditation:

Arguably, it is more difficult to manage success than failure. To this end, the Department embarked on a multi-year program to attain ***national accreditation*** in July in concert with our ongoing and long-term initiative to revise and improve all our Standard Operating Procedures

(SOPs) to bring the Department up to national accreditation standards.

The Department will be working toward accreditation from the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA); a credentialing authority, based in the United States, whose primary mission is to accredit public safety agencies, namely law enforcement agencies, training academies, communications centers, and campus public safety agencies, namely law enforcement agencies, training academies, communications centers, and campus public safety agencies.

As previously reported, this multi-year effort will require significant resources from all divisions but particularly from the Operations Support Division, which has been assigned the task to prepare the Department for accreditation. As previously noted, Ms. Monique Pliakos, Operations Support Division, has been appointed to the position of Department Accreditation Manager and is well suited and prepared for this difficult task. Ms. Pliakos has been vigorous in seeking accreditation instruction, seminars and in meeting with other department accreditation managers to ensure the Department achieves its goal of national accreditation.

Some of the advantages in becoming a nationally accredited law enforcement agency are as follows: Accredited agencies are better able to defend themselves against civil lawsuits and many agencies report a decline in legal actions against them once they become accredited; Accreditation provides objective evidence of an agency’s commitment to excellence in leadership, resource management, and service-delivery increasing public confidence in the agency’s ability to operate efficiently and meet community needs; Many agencies report a reduction in their liability insurance costs and/or reimbursement of accreditation fees; CALEA standards gives the Department’s administrative team a proven management system of written directives, sound training, clearly defined lines of authority, and routine reports that support decision-



making and resource allocation. In furtherance of the above, the Department selected a consultant to work with Ms. Pliakos in our goal of attaining accreditation from CALEA. Our consultant, an expert in CALEA standards and requirements, conducted an initial review of Department SOPs and facilities in 2019 and is working with Ms. Pliakos to revise our recently modified SOPs to ensure they are consistent with CALEA standards before release.

The Department has identified an aggressive timeline to achieve CALEA accreditation, which means all Department SOPs must be reviewed and revised up to national standards and all programs/processes subject to accreditation standards must be reviewed as well. Some processes integrate with shortcomings arising from the physical structure of the police station such as but not limited to security, evidence processing/storage, prisoner detention/processing and other programs that are constrained due to the limitations exacted upon the Department by the physical structure of the station.

Auditing:

The Department embarked on a new project that audited and produced up to date inventories of all equipment assigned to personnel as well as all capitalized Department equipment assigned to each division in the Department that is available in both "hard copy" and digital. The Department was also audited by the NH Department of Safety (DOS) to determine our compliance with all state and federal criminal justice information systems (CJIS) requirements. The audit found the Department compliant with only minor administrative issues that were immediately addressed.

Integrity and Transparency:

The Department conducted extensive research into the cost/benefits, necessity, requirements, needs, community and operational impact associated with the proposed utilization of body worn cameras (BWCs) by Department personnel. This research began in 2017 pursuant to a pilot program that equipped select Patrol Operations Division officers

with a BWC integrated with a ruggedized cellular telephone (Visual Labs, Inc.). Information, data and feedback from the pilot program was used to further the Department's research into alternative BWC systems, solutions and platforms that resulted in a request for proposal (RFP) issued by the Department in 2019.

Potential Benefits: The potential benefits derived from the deployment of BWCs and other image and audio recording solutions are diverse including increased transparency and accountability, which may lead to improved public perceptions of police. Some hypothesize that BWCs will lead to improved public trust, confidence and legitimacy in the police. In communities where public trust and confidence is already high the use of BWCs seem to bolster public trust, confidence and transparency even further. Improved documentation of police/public encounters especially those in which force is used may lead to better evidence to determine what actually happened as well as provide a different perspective from civilian video that is subject to alteration and subjectivity.

The use of BWCs may lead to a change in behavior of both the police and citizens producing increased civility. Body-worn cameras may also result in higher rates of citizen compliance with officer commands during encounters and fewer complaints lodged against law enforcement. Citizens may change their behavior toward officers when they are informed that the encounter is being recorded. This "civilizing effect" may prevent certain situations from escalating to levels requiring the use of force and also improve interactions between officers and citizens.

Use of BWCs may lead to fewer complaints against the police as well as help police and prosecutors investigate complaints and allegations against police more efficiently and effectively. Quicker resolution of citizen complaints and lawsuits that allege excessive use of force and other forms of officer misconduct are potential benefits from the use of BWCs. Video and audio evidence from a police/civilian encounter in which a complaint against the



police is raised and when differing accounts of what occurred helps investigators resolve the discrepancy and complaint with clarity producing a finding that is conclusive as opposed to one that is inconclusive.

Video and audio evidence obtained from BWCs and other police recording solutions bolsters prosecutions and result in early resolution or verdicts that support the charges filed by the state. BWCs may obtain evidence that an investigating officer might have initially missed but is later discovered upon review. Additionally, review of video/audio by officers will assist in the preparation of more detailed and accurate reports of investigation and may actually reduce the overall amount of time required for officers to complete paperwork for case files as well as corroborate evidence presented by prosecutors, and lead to higher numbers of guilty pleas in court proceedings.

Finally, in terms of benefits the use of BWC offers potential opportunities to advance an officer's knowledge, skills and abilities by reviewing and self-critiquing their work during the normal course of their duties. Additionally, BWC video/audio can advance generalized training of all employees and lead to the change or implementation of policies and procedures.

From the reduction of civilian complaints to substantial savings and cost efficiencies in the investigation of civilian complaints and the increase in conclusive findings in civilian complaints make the case for BWCs. There is clear and convincing evidence to show that video/audio evidence obtained from BWCs by police and other cruiser installed solutions provides better if not conclusive evidence to justify officer actions. This leads to reduced liability exposure to the municipality and taxpayers. The NH Attorney General's Office used BWC evidence to support their findings that justified the use of deadly force in Haverhill, NH while the absence of police derived BWC video may have impacted a Manchester case in which civilian obtained video did not support the officer's account of the subject's assault against the officer because the civilian obtained video did not fully depict the

entire encounter. The absence of BWC video may have led to a finding of not guilty on one charge against a defendant who assaulted a Manchester officer.

It is clear that there has been a degradation in the public's perception of police honesty and integrity nationwide to the extent that BWC and in-cruiser video becomes critical in proving up charges against defendants.

As noted above, BWC evidence tends to bolster the prosecution's case with better evidence including that which the investigating officer may have missed initially but was later obtained after review of BWC video.

It is also clear that BWC use in communities that already hold the police in high regard, such as Bedford, increase their perception of trust and legitimacy; thus, the Department will derive increased benefit from the deployment of BWCs.

In addition to BWC video the integration of in-cruiser video/audio significantly improves the benefits derived from BWC use. For example, an integrated BWC/in-cruiser solution results in automatic and immediate activation of all video/audio when the cruiser's safety equipment is activated. This obviates the need for the officer to take independent action to activate the BWC under stress minimizing opportunities for encounters when the BWC is not activated. Moreover, the integrated BWC/in-cruiser solution will capture the officer's actions while traveling to a call for service and will be useful in improved evidence collection of encounters that occur in proximity to the cruiser.

There have been recent cases in Bedford that involved subjects under arrest who intentionally injured themselves while in the cruiser or in custody. An in-cruiser video solution would provide evidence that clearly proves the subject injured h/herself as opposed to an allegation the injury was inflicted by an officer.

There are integrated BWC/in-cruiser solutions that



minimize the workload of officers making the review and transfer of video files quick, easy and seamless. Moreover, some of these solutions utilize an FBI criminal justice information service (CJIS) compliant cloud or hosted solution that further reduces employee workload for officers as well as clerical support. These solutions provide for easy identification of files for transfer to prosecutors and defense counsel without the need to manufacture compact discs or use other storage media. Such hosted solutions also minimize the necessity for Department information technology related hardware/software and thus reduces the workload for I-T support.

The Department thoroughly analyzed and measured the performance and functionalities as well as cost of all respondents to the RFP issued in 2019 and determined the integrated BWC/in-cruiser camera and cloud-based evidence solution from Axon was the optimal choice to achieve all the requirements set forth by the Department at the lowest cost.

The Axon solution not only meets all the Department needs and specifications but is the most cost-effective proposal received in both first-year cost and total cost over five (5) years when compared to the other three (3) respondent's proposals. The deployment of the Department's integrated in-cruiser/BWC solution will begin in March 2020.

Human Resources:

A continued strong economy in 2019 along with other factors conspired to present an extremely tight job-market for law enforcement all across the US with departments competing against each other for qualified applicants and to retain certified employees as well as retirements, which made it a very difficult year for us.

Notwithstanding the above, as documented above, the Department implemented its hiring award and incentive program in 2019 that resulted in the hiring of five (5) previously certified law enforcement officers from other agencies; the

hiring of a non-certified officer with two (2) additional certified officers who are pending background investigations for a total of seven (7) new officers hired all having been previously trained, certified and with exceptional experience.

With your support, the Department gained a much-needed lieutenant position in the Patrol Operations Division who will be assigned the duties and responsibilities of a Watch Commander (WC). The WC will fill the critical and vital gap between the Patrol Operations Division Captain and the five (5) Patrol Operations Division sergeants by providing critical management support and oversight when the Captain is not on duty.

As you have learned from this report, the Department is "young" and getting "younger" every month. With the average time in service for patrol officers at a scant three (3) years, the need to ensure our patrol sergeants remain in the field to provide supervision and direction to our new patrol officers is vital at this critical time for the Department. To ensure our sergeants are unhindered by administrative duties at the station the WC will assume those tasks allowing sergeants to spend more time fulfilling their primary duty; supervising their patrol officers.

During 2019, the Department's command staff developed and validated it's first "department specific" written examination for lieutenant. We also developed a series of simulation exercises used in the assessment center phase of testing in which candidates assume the role of lieutenant in various simulations and are "tested" during role playing exercises. The assessment center phase of testing was conducted with the assistance of Primex, our liability carrier, who provided the personnel who acted as role players, while supervisors from other departments assisted in monitoring and grading the exercises. Following the written and assessment center testing our candidates for lieutenant participated in oral board examinations to reach the final aggregated score. As soon as there are a sufficient number of officers in the Patrol Operations Division to ensure adequate staffing,



which we expect to achieve in or about February 2020, we will promote a sergeant into the new lieutenant-WC position.

The promotion process for sergeant, using the same process described above for lieutenant (written test, assessment center, external oral board and internal oral board) has been ongoing. During 2019 we promoted Field Training Officers (FTOs) Robert G. Lavoie, Stefan J. Swiadas and Patrick J. Gilligan to sergeant, Patrol Operations Division.

To fill the gap in FTOs the Department promoted Master Patrol Officers Joshua R. Gray, Travis J. Soucy, Benjamin J. Kitchen and James G. McMillen to FTOs in 2019 who have been hard at work training our newest officers assigned to the Department's 20-week field training program (FTP).

All of the above captioned promotions to lieutenant, sergeant and FTO require extensive training to prepare these officers for their new assignments. The testing and training process placed additional burden on the command staff in 2019; however, the goals and objectives to achieve an industry standard testing and evaluation process for promotion followed by internal and external training was achieved; albeit with a lot of work.

We continued with our Career Development Program (CDP) for all sworn members of the Department that was launched in 2018. This program requires each sworn member, in concert with management, to identify their own career goals and objectives. The officer-specific CDP will then be used by the Operations Support Division and Administration to tailor training with a goal to help each employee achieve their own career goals and objectives.

One of the most vital functions of HR is to measure employee performance and integrate personnel performance with the Department's vision, mission and annual goals and objectives. The Department's performance measurement program, "COMP/Stat" integrates agency performance with individual

performance to ensure the success of the Department in meeting its mission specific as well as annual goals and objectives. During 2019 the Department embarked on a project to develop job-specific work-plans and employee evaluation forms that will more accurately assess individual performance balanced against Department goals and objectives.

While assessing performance is critical it is also vitally important to recognize the *extraordinary achievements of our employees during 2019* who were recognized during our Annual Department Awards Ceremony in December 2019:

CHIEF'S ACHIEVEMENT AWARD Michael R. Bernard – Lieutenant – Operations Support Division

Since he assumed command of the Operations Support Division, Lieutenant (LT) Michael R. Bernard consistently demonstrated outstanding commitment, loyalty, energy, motivation and professionalism.

His command is multi-faceted and spans each Division in the Department including the critical work of the Communications Section and Records Section.

LT Bernard willingly accepted additional duties and responsibilities and was always eager to attack new challenges and tasks with vigor and diligence.

His large command involves myriad duties and responsibilities including training and accreditation. He has been involved in leading the Department's training in active shooter incident management as well as many other training assignments.

LT Bernard has a love for the community which he expresses in his work in community policing including "story time" at the Library.

LT Bernard was always willing to represent the Bedford Police Department on his off time to



assist with any community events or other related functions. He went above and beyond by the completion of complex assignments or projects which brings credit to the Department on a daily basis, and always with a positive attitude.

His outstanding dedication to duty and dedication to public service, the Town's residents and dedication to the Police Department and its mission earned LT Bernard the Chief's Achievement Award.

COMMENDATION FOR DISTINGUISHED UNIT ACTION

Patrol Operations Division – Midnight Shift

Norman J. Frink – Patrol Officer

Shannon Gardner – Patrol Officer

Patrick J. Gilligan – Patrol Officer

Thomas M. Maggiano – Patrol Officer

Nathan M. Slack – Patrol Officer

Tony S. Ssonko – Patrol Officer

In 2019, as a member assigned the Bedford Police Department midnight shift, Patrol Operations Division Officer Norman J. Frink along with Patrol Operations Division Officers Shannon Gardner, Patrick J. Gilligan, Thomas M. Maggiano, Nathan M. Slack and Officer Tony S. Ssonko conducted coordinated and sustained superior proactive patrol operations that led to remarkable impact on crime and highway safety.

During 2019 the Bedford Police Department midnight shift conducted approximately 3,000 car stops, 220 arrests including 28 drug arrests and 3 felony drug arrests, as well as 63 arrests for driving while intoxicated or impaired.

Their aggressive pursuit of excellence in public safety also resulted in the identification and arrest of a subject responsible for several commercial burglaries.

Their commitment to achieving outstanding results to improve safety and security in Bedford through unwavering teamwork earned this well-deserved recognition.

CHIEF'S LETTER OF RECOGNITION

Nathan R. Byron – Communications Specialist

On June 24, 2019 at 1713 hours Communications Specialist (CS) Nathan R. Byron sent a BOLO message regarding a subject armed with a gun who was operating erratically and had refused to stop for police.

CS Byron quickly determined the subject's vehicle was registered in Bedford and then transmitted that information to Bedford Police units as he monitored the pursuit.

As the pursuit unfolded CS Byron relayed vital information to and from the Bedford Police Officer in Charge and pursuing New Hampshire State Police units.

During this stressful situation CS Byron remained calm, professional and aided in the successful outcome of this case.

CHIEF'S LETTER OF RECOGNITION

Raymond H. Menier – Communications Specialist

On June 24, 2019 at 1802 hours Communications Specialist (CS) Raymond H. Menier handled a 911 call from a male subject who barricaded himself with a gun in his vehicle after a pursuit with multiple agencies.

Just prior to the call from the subject, CS Menier had been in contact with the New Hampshire State Police who was in pursuit of the same subject.

CS Menier spoke with the subject for 39 minutes during which he diligently and professionally attempted to persuade the subject to voluntarily surrender himself to responding officers.

CS Menier identified himself by name, acknowledged the subject's requests, explained and instructed the subject during the tense event all the while obtaining and relaying crucial information to incident command.



During this stressful situation CS Menier remained calm, professional and was critical to the successful resolution of this event. While such calls are never routine and training for such calls is rare, CS Menier effectively utilized active listening skills, empathy, rapport and behavioral influence to arrive at a peaceful resolution.

CHIEF'S LETTER OF RECOGNITION

Monique Pliakos – Records Clerk

Ms. Pliakos demonstrated consistent commitment and drive on a daily basis, always willing to take on new challenges, tasks or assignments.

She completed her work in a timely and efficient manner with little to no supervision and she willingly represented the Bedford Police Department off duty on many occasions to assist with community policing events.

Ms. Pliakos has taken the initiative to keep the Department's social media outlets updated with appropriate, timely, and interesting posts and consistently went above and beyond on a daily basis, and always with a positive attitude and uncompromising eagerness to help.

In 2019, Ms. Pliakos continued to take on additional tasks including the preparation of a detailed facility report as well as other reports, audits and inventories on all Department equipment and property. She willingly and eagerly accepted the task to become the Department's CALEA Accreditation Manager and has approached this new mission with dedication and professionalism including work off duty to become familiar with the accreditation process. This vitally important task will ensure the Bedford Police Department achieves national accreditation.

CHIEF'S LETTER OF RECOGNITION

Kellie A. Serrecchia – Administrative Support Specialist

Since August 2013 Administrative Support Specialist Kellie A. Serrecchia consistently

demonstrated the highest level of professional commitment and dedication to the mission of the Bedford Police Department.

She willingly adopted new challenges, tasks or assignments while at the same time completing all her work in a timely and efficient manner with little to no supervision. She demonstrated great flexibility and adaptability to achieve the mission of the Department by altering her work schedule to accommodate the needs of the agency and to assist her fellow employees.

Ms. Serrecchia went above and beyond on a daily basis, and always with a positive attitude and eagerness to help.

CHIEF'S LETTER OF RECOGNITION

Norman J. Frink – Patrol Officer

On June 25, 2019 at approximately 0206 hours Patrol Operations Division Officer Norman J Frink conducted a motor vehicle stop on Route 101.

During his roadside investigation, Officer Frink obtained consent to search the vehicle, which led to the seizure of approximately 180 prescription drugs and \$991 in cash.

As a result of Officer Frink's motor vehicle stop and investigation the operator of vehicle was charged with felony possession with intent to sell controlled drugs and 10 counts of felony possession of a controlled drug as well as driving while intoxicated or impaired.

CHIEF'S LETTER OF RECOGNITION

Scott E. Norris – Field Training Officer
James G. McMillen – Field Training Officer
Joshua R. Gray – Field Training Officer
Whitney S. Mansfield – Patrol Officer
Zachary J. Mazzarella – Patrol Officer
Joseph Wilhelmy – Patrol Officer
Joseph A. Palmariello – Patrol Officer

In July and August 2019, the Bedford Police Department investigated six (6) theft from motor



vehicle cases involving nine (9) victims.

The victim's vehicles were broken into at several locations in Bedford at various times.

The investigation into the "smash and grab" cases led to the identification of the subjects involved who are alleged members of the multi-state "Felony Lane Gang".

The investigation by the Bedford Police Department led to the identification of a member of the gang involved in the "smash and grab" thefts from Nashville, Tennessee. The gang member was arrested and warrants for the second suspect were issued.

The outstanding investigative efforts of Patrol Operations Division Officers Scott E. Norris, James G. McMillen, Joshua R. Gray, Zachary J. Mazzarella, Whitney S. Mansfield, Joseph Wilhelmy and Joseph A. Palmariello cleared all six "smash and grab" thefts; five of which were felonies.

CHIEF'S LETTER OF RECOGNITION

Virginia A. Martin – Communications Specialist
Joanna L. Umenhofer – Communications Specialist

On April 28, 2019 Communications Specialist (CS) Joanna L. Umenhofer handled a call from the Manchester Police Department regarding a subject wanted in connection with a domestic violence case that also involved injury.

The call quickly escalated when the subject intentionally injured himself and refused to surrender to police officers.

A number of police units responded including mutual aid agencies during which CS Umenhofer obtained vital information from Manchester Police and contacted the person who called the suicide hotline regarding the subject's Facebook comments.

During this tense and serious call, CS Umenhofer also managed other unrelated calls including a serious motor vehicle accident/roll-over.

Working as a team along with CS Virginia A. Martin, CS Umenhofer obtained and relayed vital information to ensure citizen and officer life safety during a critical incident.

LIFESAVING AWARD

Michael D. Cherwin – Field Training Officer

In 2013 Patrol Operations Division Officer Michael D. Cherwin participated in a bone marrow drive at the Bedford Police Department.

He was subsequently matched to a leukemia patient and in May 2019 Officer Cherwin went above and beyond the call of duty by donating his bone marrow to save the life of the patient.

LIFESAVING AWARD

Shannon Gardner – Patrol Officer
Nicholas J. Fiorentino – Patrol Officer

On November 10, 2019 at 1637 hours. Patrol Operations Division Officers Shannon Gardner and Nicholas J. Fiorentino responded to a check the welfare call for service in connection with a reported suicidal subject.

Upon arrival officers noted a light in the house was extinguished, which led them to attempt to make contact with the occupant but received no answer.

Officers Gardner and Fiorentino entered the residence and located a male subject with a cord around his neck tied around a door handle. They determined the subject was unresponsive and quickly acted to remove the cord from the male's neck and rendered aid.

Their quick actions and decisive response led to the survival of the subject who, left unattended, may otherwise have expired.



UNIT CITATION

James G. McMillen – Field Training Officer
Joshua R. Gray, - Field Training Officer
Virginia A. Martin – Communications Specialist
Joanna Umenhofer – Communications Specialist
Nathan R. Byron – Communications Specialist
Edward Higgins – Communications Specialist

On April 3, 2019 the Bedford Police Department received a report of an elderly couple who failed to return to their home in Bedford after a local trip for dinner.

An investigation was initiated into the missing elderly couple and it was established that both were afflicted with dementia.

A focused and diligent investigation into the missing couple, which involved social media and other alerts, attempts to track the couple's motor vehicle and use of credit cards as well as law enforcement message traffic spanned more than 24-hours and multiple patrol shifts and agencies. Information provided by the New York State Police (NYSP) indicated the couple had contact with a NYSP Trooper in western NY and were ultimately located by the NYSP in eastern upstate NY after their motor vehicle had crashed.

The outstanding work by all the personnel assigned to this investigation including Patrol Operations Division Officers Joshua R. Gray, James G. McMillen as well as Communications Specialists Joanna L. Umenhofer, Nathan R. Byron, Virginia A. Martin and Edward Higgins led to the successful resolution of this case.

CHIEF'S LETTER OF RECOGNITION

Virginia A. Martin – Communications Specialist

On behalf of the Bedford Police Department and the Town of Bedford, its citizens, residents and visitors whose lives she touched and impacted during her more than 34 years of service the Chief of Police wishes to thank Communications Specialist Martin for her dedication, professionalism and service.

Since July 29, 1985 CS Martin served the Bedford New Hampshire community with loyalty and distinction. Her knowledge and years of experience has been an invaluable asset to the efficient and effective operation of the Bedford Police Department Communications Center.

Her selfless contributions have been the backbone of a successful Communications Center including her willingness to assume duties other than the traditional dispatching role. Her work over the years was essential to maintaining compliance with state and federal regulations and adhering to the Department's quality standards.

CS Martin's commitment, dedication and service to the Bedford Police Department in furtherance of its mission earned her this Official Chief's Letter of Recognition, presented on this 12th day of December 2019.

The above captioned awards represent but a few of the commendable and outstanding efforts and actions by our dedicated staff of sworn and civilian employees at the Bedford Police Department who consistently go above and beyond in the delivery of public safety service to residents and visitors in Bedford 24/7/365.

Financial Management:

The overarching administrative goal is to provide the highest quality public safety service and protection for each appropriated tax dollar while successfully completing our mission each day; 24/7/365. To achieve this goal requires linkage between strategic operational planning and fiscal controls/planning/budgeting. In a highly volatile environment of unpredictability, which is the arena where law enforcement exists, the Department met its fiscal requirements within its allotted appropriations. During 2019, the Department achieved its mission, goals and objectives within the framework of its approved 2019 appropriation with intense focus on ensuring every tax dollar expended was used to satisfy necessities required to achieve the mission of the Department and in service to the public.



Summary:

Through 2019 the Department handled 8,353 calls for service (CFS) representing an overall static increase/decrease compared to 2018 (8,672 v. 8,353/-319/-3.7%). [Note: CFS are defined as requests for police service(s) from the public resulting in the deployment of police resources.] The sustained higher level CFS achieved in prior years continued unabated with only a very slight decrease of less than one (1) CFS per day realized.

Officer initiated activity reflected a 16% increase (30,058 v. 35,003/+4,945) despite a 20% reduction in overall staffing. Our efforts in harm reduction and to improve the quality of life through aggressive traffic safety enforcement patrols that projects a visible and active law enforcement presence in the community was evident in the increase in officer-initiated activity despite staffing and training during 2019.

Total incident report(s) increased 11.9% (38,730 v. 43,356/+4,626) representing a combined increase in total activity for the Department.

Calls handled by the Police Department's **Communications Center (Police/Fire/EMS) also reflected a 10% increase** (42,698 v. 47,040/+4,342). Additionally, in end-of-year data we find the ComCenter handled a total of **3,357 E-911 Police/Fire/EMS calls for service**; and our staff averaged a **remarkable 97%** in their ability to **dispatch priority-one (P1) calls for service in three (3) minutes or less** during 2019. The ComCenter handled **29,231 total business line calls** during 2019 for a total call aggregate duration of more than **616 hours**.

The Department's achievements cannot be fully appreciated by the review of data alone; but rather in the context of public service and our focus on community policing. From the quality of service delivered each day to those that call upon us for assistance to the compassion of our officers who give of themselves to help others, it is the

Department's overall integration of all facets of public safety service that produced the significant improvement in safety and security Bedford enjoys.

We are proud to serve our residents in keeping with our BPD tradition of:

Bravery Professionalism Dedication

Respectfully submitted,

John Bryfonski, Police Chief





**Bedford Police Department
2019 Annual Statistics**

Note:

Values in RED Indicates a Reduction in any Category

Note:

Some categories reflecting increases or reductions are immune to influence by law enforcement activity

Note:

Calls-For-Service represent requests for police/resources from external entities wherein Bedford Police Department resources were expanded in response to said request(s).

BEDFORD POLICE DEPARTMENT				
	2018	2019	Difference	Pct +/-
Category:	YTD	YTD		
Calls for Service	8672	8353	-319	-3.67851
Self-Initiated Calls	30058	35003	4945	16.45153
Total Incident Reports	38730	43356	4626	11.94423
Total Calls handled by CC	42698	47040	4342	10.16909
Crime Stats:				
Arrests:				
Adult	692	725	33	4.768786
Juvenile	35	41	6	17.14286
Assaults:				
Simple	55	65	10	18.18182
Domestic Calls	161	104	-57	-35.4037
Sexual Assaults	29	18	-11	-37.931
Other Assault	6	5	-1	-16.6667
Burglaries:				
Residential	1	3	2	200
Commercial	0	6	6	600
Attempted	1	2	1	100
Thefts:				
Willful concealment	76	76	0	0
Theft from a motor vehicle	37	23	-14	-37.8378
Theft all other	131	124	-7	-5.34351
Misc. Crimes:				
Criminal Mischief	57	58	1	1.75
Disorderly Conduct	185	150	-35	-18.9189
Drug Violations	113	114	1	0.884956
Fraud/Counterfeit	79	79	0	0
Harassment	42	21	-21	-50
Internet Crime	16	14	-2	-12.5
Sex Offender Registration	46	33	-13	-28.2609
Robberies	1	3	2	200
Homicide	0	0	0	0

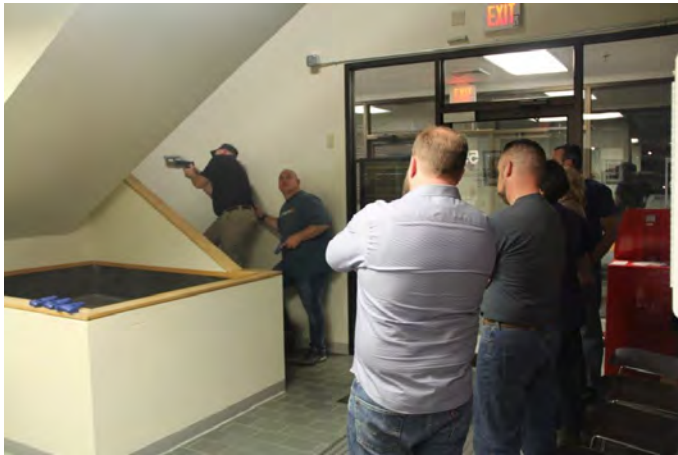
BEDFORD POLICE DEPARTMENT				
	2018	2019	Difference	Pct +/-
Category:	YTD	YTD		
Highway Safety:				
Accidents	653	553	-100	-15.3139
Fatal	2	2	0	0
Injury	88	54	-34	-38.6364
Pedestrian	5	3	-2	-40
Motor Vehicle Activity:				
MV Summons Issued	2915	3290	375	12.86449
MV Warnings Issued	4831	6733	1902	39.37073
Parking Tickets Issued	24	45	21	87.5
MV Complaints	679	684	5	0.736377
DWI's	71	129	58	81.69014
Community Policing:				
Business	67	50	-17	-25.3731
Senior Citizens	23	8	-15	-65.2174
Juvenile	49	45	-4	-8.16327
Neighborhood	29	12	-17	-58.6207
Other	7	5	-2	-28.5714
Safe School	194	147	-47	-24.2268
Misc. Calls for Service:				
Civil/Civil Stand-by	104	89	-15	-14.4231
Death Investigation	20	13	-7	-35
Found Property	71	68	-3	-4.22535
Highway Conditions	399	461	62	15.53885
Juvenile Complaints	38	17	-21	-55.2632
Littering Complaints	14	21	7	50
Lost Property	21	16	-5	-23.8095
Suspicious Person/Vehicle	986	1049	63	6.389452
Assists:				
Assist Rescue	473	448	-25	-5.28541
Assist Fire	93	81	-12	-12.9032
Assist Citizen	419	449	30	7.159905
Assist Other PD	207	191	-16	-7.72947
Assist Utilities	49	48	-1	-2.04082
Alarms:				
	1414	1355	-59	-4.17256
Animal Control:				
Animal Complaints	184	139	-45	-24.4565
Dog Complaints	230	204	-26	-11.3043
Dog Summonses	46	74	28	60.86957
Dog Warnings	69	34	-35	-50.7246



Crime Scene Department's Investigation Fingerprints



"Home on the Range"



Tactical 101



Crime Scene Department's Investigation Foot/Tire Impressions



Citizen's Academy Class of 2019



Bedford High School Intercession Group



CERT Showing the Rules of the Road

Officer Gardner giving bike tips to Rodeo Participants



McGruff - the Crime Dog



*Bedford Officers Proulx & Norris
Southern NH Special Operations Unit*



Introduction

The Bedford Fire Department is pleased to present the following Annual Report, which encapsulates the activities, successes and accomplishments of the department in 2019. We have worked diligently throughout the year to deliver superior emergency services to the residents and businesses of Bedford and surrounding areas. We strive to continue our mission in 2020, by making our community better each day through the services we deliver.

Administration

The Bedford Fire Department has made some significant transitions this year. Fire Chief Scott Wiggin retired as Fire Chief with an 18-year tenure in this position. The department has a great sense of gratitude for his many years of caring service moving the department forward. Fire Chief Scott Hunter was sworn into office on July 26th, moments after Chief Wiggin signed off the radio. This moment marked a meaningful occasion in the history of the fire department signifying our respect for tradition and willingness to change.

Lieutenant Keith Folsom was promoted to Deputy Fire Chief in September 2019. Previously, Keith held the rank of Lieutenant and brought with him nearly 20 years of experience and service to the town of Bedford. We welcome Keith to the executive team, rounding out our team of training, risk reduction and administrative support. Our strength is in the combined talents of the executive team.

The Bedford Fire Department exists to strengthen the safety of our community through planning, preparation, emergency

response and risk reduction. Our common purpose is to make our community better every day. We strive to become a community leader that provides the level of safety that is expected by those we serve. Our team provides these services with the values of trust, leadership and professionalism.

Our goal is to provide service levels that match community expectation. Our community is composed of distinct and diverse neighborhoods with varied risks requiring differing resources to protect them. We consider our whole community when planning and preparing for routine emergency calls, as well as disastrous events for which we are called to act. We invest in services that decrease our expenses by building resiliency and reducing risk. Our objectives focus on adequate facility locations, apparatus deployment and staffing levels to provide service to the whole community.

The men and women that comprise our organization are talented and trusted. They bring their knowledge, skills and abilities into our community daily in response and risk reduction. Their preparation is tireless. Our training aids us to remain vigilant to be always ready, whatever the call. Our call firefighters back us when call volumes exceed our daily staffing minimum. Our partners in work force- Bedford Professional Firefighters Local-3639 proudly serve our community each day. This past year, not only have they made many life-saving differences to individuals and families, they have made many contributions to the quality of life of the citizens of Bedford.



Local 3639



Human Resources

The Fire Department began the 2019 year at full staffing. Employee injury and retirements throughout the year presented challenges in maintaining consistent full staffing levels. Through promotions, resignations and retirements, the Bedford Fire Department welcomed 6 new members in 2019.

FF EMT-A, Tim Lavoie assigned to the Fire Prevention Bureau

FF EMT-A, Keith Culligan assigned to shift #2 FF Paramedic, FF Dylan Hooker assigned to shift #4

FF EMT-A, Dan Fitzgerald assigned to shift #3 FF Paramedic, FF Steve Shirk assigned to shift #1

EMT FF James McGuinness, Call Division.

Two members of the Department, FF/AEMT Eric Dubowik & FF/Paramedic Michael Jolin were promoted to the rank of Lieutenant. Lt. Mark Shatney retired from the fire department after 30 years of dedicated service to the Town of Bedford.

A pinning ceremony was held in September of 2019, to honor the new members of the Fire Department as well as celebrating those who received promotions. Family and friends of the honored guests were invited to share the experience and members of the department, town and surrounding communities came to commemorate the occasion.

Operations

There were 22 structure fires in 2019, three of which caused moderate damage to single-family homes. Smoke detectors alerted the occupants of two of these fires thus no injuries were associated with either of one these fires. The 3rd structure fire that caused moderate damage was reported by a Town of Bedford DPW worker who was out due to a large windstorm, checking roads for downed trees. The worker noticed fire on the side of the house, notified the fire department, and alerted the resident who was sleeping, ensuring he was able to exit the house safely and without injury. The other 19 caused minor damage to single-family homes as well as one multi-family building.

The fire department provides many services to help people in emergency and non-emergency situations. In late January, there was a large rainstorm, which resulted in some major flooding issues due to the ground being frozen. Several residents called with several inches and in some instances several feet of water in their basements. The fire department maintains a limited supply of sump pumps and larger pumps, which are very useful in these acute situations. Firefighters responded and assisted the residents with pumping out the basements and making sure homes were safe.

Several members of the fire department are specially trained in technical rescue including large animal rescue and the department houses a regional special operations trailer. There were several calls in 2019 that members responded to surrounding towns to assist with our specialized equipment in rescuing horses that had been stuck or could not get up.

Our swift water rescue resources were also used several times for incidents on the Merrimack River, one which was an overturned canoe with several people in the water. Upon arrival, the people had made it to shore but had to be brought up over the steep and rocky embankment under the Route 293 Bridge. The victims were cold and wet and were transported to the hospital to be checked for exposure.

Risk Reduction

2019 was the busiest year in the history of the Bedford Fire Department for both emergency operations and fire prevention. Fire Inspector Eric Dubowik was promoted to Lieutenant of Shift 2 to fill the vacancy created by a retirement. This prompted the search process for a new fire inspector, after interviewing seven excellent candidates Tim Lavoie was selected and began serving as the Bedford Fire Inspector on July 1. Inspector Lavoie immediately made an impact with his years of fire service experience and private sector background of lean six-sigma and process improvement.



The Risk Reduction Division has been diligently working to digitalize our records keeping and permitting processes. Through the lean six-sigma process, the shift inspection program is being updated to not only provide better customer service to our businesses and meet the safety objectives, but also allow emergency personnel to compensate for our ever increasing demand for service.

Public education has always been a strength of the Fire Department, and 2019 was no exception. The Fire Department hosted the annual Fire Prevention Open House on Tuesday October 8th; the event was a tremendous success with over 700 guests. Fire Prevention taught fire safety education at every 1st and 2nd Grade class, 9 daycares, several Kindergarten classes, and most of our 55+ communities. It is estimated that just over 1,000 Bedford children were taught fire safety in the month of October alone. Fire Prevention collaborated with BCTV and the Bedford Police Department to produce exciting informational PSAs on Hands Only CPR, Choking, File of Life, and Distracted Driving. Brochures were created on fire safety, evacuation, and slips-trips-and-falls that were then distributed at apartment buildings and 55+ communities.

The Risk Reduction personnel continuously make efforts to hone all aspects of their craft through formal and informal training and education. In addition to regular Fire and EMS trainings, Inspector Lavoie completed Incident Command Systems – Level 300, and became certified as an Incident Safety Officer. Captain Plante received continuing education accreditation in Principles of Fire Investigation, and Fire Investigations for Fire Officers; he also became licensed as a commercial unmanned aerial systems operator.

All of the existing Bedford Fire Prevention Ordinances and Bedford Fire Code Handbook were reevaluated and improved to provide enhanced usability and reflect modern fire prevention practices. All of these changes and a new

ordinance on in-building communications systems were presented to and accepted by the Bedford Town Council.

Fire Alarm System Permit Fees - \$10,793.10

Sprinkler System Permit Fees - \$9,807.15

Total - \$ 20,600.25

Training

2019 was a busy year for training. New firefighter/EMS recruits require a great deal of initial training. These personnel work hard over the first three years to be cleared for operations in EMS, firefighting, technical rescue and apparatus operation. This year personnel took advantage of rigorous training in fire ground strategy and tactics, incident command, leadership, and more. We began the first of a two-year, \$350,000 grant funded planning, training, and practice project for active threat incidents. We have been able to bring in national subject matter experts and emergency personnel that have experienced some of the most challenging active threat exercises in the US. We look forward to the second half of this project in 2020.

We are happy to see the number of structure fires decreasing nationally. However, that means less experience for our personnel. We reduce this gap in capacity with training. Fire training this year included back to the basics review through live fire training. We conducted on and off duty training. We are so appreciative of our community partners that provide an opportunity to conduct training, especially destructive training in their buildings when appropriate circumstances arise. This year we would especially like to thank the Manchester Christian Church, the Patel family, Farley White Interests, and Max 5 homes. The opportunity to conduct live fire training is extremely rare. We were extremely fortunate to partner with Max 5 Homes for live fire training at a residence on Nashua Road. We thank everyone involved for their patience and support.



Emergency Medical Services

According to the American Heart Association, the chance of surviving an out of hospital cardiac arrest is 7-10%. In 2019, the survival rate in our state designated “Heart safe Community” was 12.5%. For the second year in a row, we beat the national average. The American Heart Association describes a “cardiac chain of survival” for a patient’s best chance of surviving a cardiac arrest. The links of the chain are immediate recognition of cardiac arrest, early CPR; rapid defibrillation, effective advanced life support, and integrated post cardiac arrest care. We are proud to have highly trained EMTs at either the Advanced or Paramedic levels. Advanced Cardiac Life Support is extremely important. To survive cardiac arrest, patients must receive immediate cardiopulmonary resuscitation (CPR) to increase the blood flow to the heart and brain, along with an electrical shock from a defibrillator to stop the abnormal heart rhythm. For every minute without life-saving CPR and defibrillation, chances of survival decrease 7%- 10%. Permanent brain damage begins after only 4 minutes without oxygen.

In total, we responded to 2,498 emergency medical calls in 2019. 47% of our call volume is attributed to our healthcare facilities and older adult communities. We anticipate these numbers to continue to rise as more of these facilities are built. In 2019, we transported 1,723 patients to Emergency Departments generating more than 1 million dollars in revenue for the town. We are grateful to the citizens of Bedford for their support and look forward to continuing our mission to strengthen the safety of our community through planning, preparation, emergency response and risk reduction. We work hard to make our community better every day through trust, leadership and professionalism.

Respectfully submitted,

Scott Hunter, Fire Chief



The Sanford



Make-A-Wish



2019 FIRE DEPARTMENT STATISTICS

Fire Calls:

Building Fire	12
Cooking Fire	5
Chimney & Flue Fire	5
Fuel Burner/Boiler Malfunction	5
Trash Fire	2
Vehicle Fire	7
Brush Fire	12
Excessive Heat, Scorch Burns	1

Service Calls:

Lock-out	8
Water Evacuation	7
Water/Steam Leak	14
Smoke/Odor Removal	7
Animal Rescue	5
Assist Police	6
Public Service	17
Unauthorized Burning	7
Mutual Aid (Station Coverage)	17

EMS Calls:

Paramedic Intercept	16
EMS Calls (excluding MVA w/injury)	2248
Motor Vehicle Accident (MVA) with Injury	114
Motor Vehicle Accident (MVA) w/o Injury	41
Search for Person	1
Elevator Rescue	5
Water Rescue	1
Ice Rescue	1

Good Intent Calls:

Good Intent Call	18
Cancelled en Route	140
No Incident Found	22
Authorized Control Burn	10
Steam, Vapor, Fog or Dust	13
Hazmat Release Investigation	24

Hazardous Conditions:

Gas Leak	14
Oil (or other combustible liquid) Spill	6
Carbon Monoxide Incident	9
Power Line Down	4
Arching, Shorted Elec. Equip	4
Building/Structure Collapse	1

False Alarms:

Municipal False Alarm	2
Activation Due To Malfunction	132
Unintentional Activation	113

Risk Reduction:

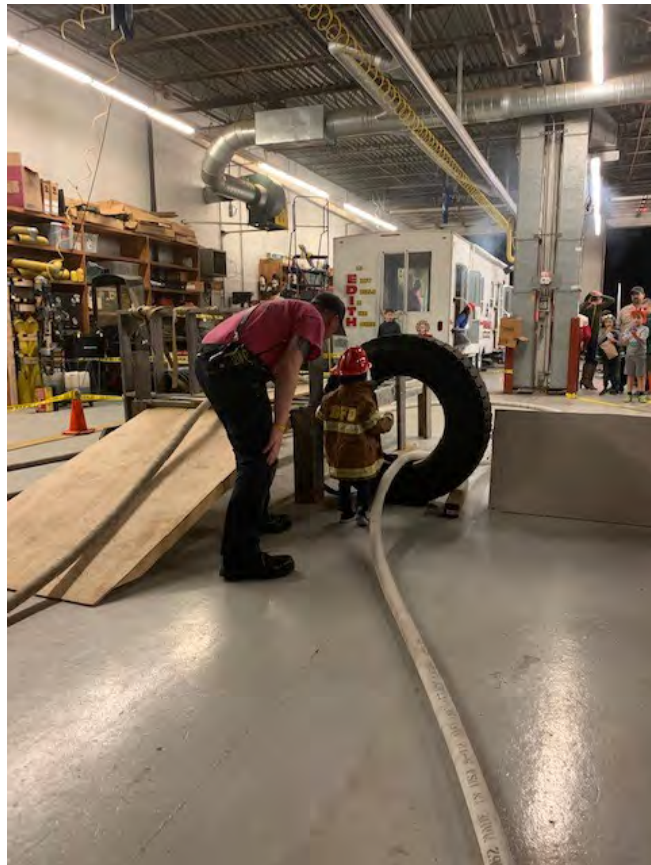
Inspections Conducted	720
Burn Permits Issued	777
New Occupancies Commissioned	25
Private EMS Details	20



National Telecommunications Week



Fire Department Education



Fire Department Open House



As we move into a new decade our department is positioning itself to meet new challenges for better levels of customer service. A part-time administrative technical position was approved by the Town Council beginning in the 2019. This part-time position provides much needed administrative coverage, for better customer service. Our long range plan is to be able to issue a limited number of minor permits once the new person has achieved the proper level of training.

With this important change in staffing, the department was fortunate to be chosen as one of the testing departments for the new document archival software. After initial introduction, the department has moved to complete use of the document storage for completed permits, in an effort to reduce the reliance upon paper documents while making all documents readily available to all departments. The net results have been very successful, and our efficiencies with document handling are continuing to improve. As of January 2020, nearly 2900 pages of paper documents have been eliminated.

2019 was a year of code updates and changes for both the Building and Health Department. The Building codes were updated to the 2015 ICC editions, and the food codes were updated to the 2017 FDA edition. Town regulations were updated back in November to reflect these changes.

Health Department

The health department continues to perform routine food service, public pool & spa inspections, and issue both food service and public bathing facility licenses. The year brought two new food service establishment online; Trader Joe's and Friendly Toast. Simple Delicious baking Company expanded its operation from a homestead operation to a class D food service located in the Bedford Village Shoppes plaza. With the new food service rules being brought online, there will be an adjustment period for several establishments. The department will be providing training programs for all establishments. The town food licensing & public pool programs continue to operate utilizing best management practices.

Arborvial viruses, the Zika virus and the presence of Lyme disease are of a continuing concern for residents and visitors to New Hampshire. The most troubling facet of these illnesses is the continuing emergence of new viral strains that have not been seen in NH in past years. In all cases the Health Department continues to advise all residents the best defense against contracting these diseases is by self-protection. There are information links on the Health Department web site on how to protect yourself, your family, and your pets.

The new community water lines along Back River Road and Green Meadow Lane have been completed. Homes affected by the presence of PFOA's in their well water, have been connected to the new system. The work along the South River Road corridor has begun for property connections. A new round of well testing has begun, due to a drop in the proposed standard for safe well levels as the search area increases.



Building Department

In addition to the CO's issued for single family dwellings and final inspections for numerous residential and commercial projects; the Building Department issued Certificate of Occupancies for the upper floor of the Elliot Medical Office Building on Leavy Drive, Trader Joes, Friendly Toast Restaurant, the entire new Campus for Camp Foster, the new Citizens Bank Building on S. River Road, a new dorm at Camp Allen, and the expansion of Haigh-Farr on Harvey Road.

Permits were issued for the new apartment building on the former Wayfarer site, the remodel of the Coastal Lumber buildings for the U-Haul Storage complex, the expansion of the Optics building on Cooper Lane, the new 26,000 sq. ft. warehouse/manufacturing facility on Harvey Road, and the permit for the assisted living facility on Old Bedford Road. Overall the department issued 464 major permits with a construction value of \$81,559,760 for the year. When we tally all of the system permits included with these permits, or issued separately, this number increases to more than 2153 separate permits for the year 2019.

The Building Department continues to encourage residents, contractors, and developers to visit our web site. The site contains the link to the current building codes. Feel free to provide feedback on how to improve the site. Emails for all department members are located on the website.

If you have questions about permits, when and if they are required or questions about food service establishments please visit the department web pages on the town web site or give us a call at 472-3838 with your questions or e-mail them directly to the person you wish to contact:

Wayne A. Richardson, CBO Code/Health Official:
wrichardson@bedfordnh.org

F. Terry Carter, Code/Health Inspector:
tcarter@bedfordnh.org

Gary Pariseau, Health Inspector:
gpariseau@bedfordnh.org

Respectfully submitted,

Wayne Richardson, CBO Code Health



COMPARISON OF *VALUE - WORK BEING DONE BY YEAR								
	2016		2017		2018		2019	
Commercial Addition	0	\$ -	3	\$ 2,130,000.00	11	\$ 15,177,865.00	1	\$ 1,644,181.00
Commercial Remodel	58	\$ 7,754,361.00	71	\$ 20,339,248.00	47	\$ 5,663,805.00	52	\$ 7,003,754.00
New Commercial	10	\$ 23,567,147.00	4	\$ 2,196,945.00	6	\$ 8,685,750.00	8	\$ 48,667,000.00
New Dwelling	20	\$ 11,205,000.00	27	\$ 13,785,000.00	14	\$ 8,370,000.00	22	\$ 13,485,000.00
New Residential	16	\$ 1,099,000.00	15	\$ 870,000.00	25	\$ 1,957,300.00	11	\$ 573,100.00
Residential Addition	112	\$ 5,006,800.00	115	\$ 4,126,219.00	86	\$ 3,586,548.00	105	\$ 3,172,026.00
Residential Remodel	86	\$ 2,799,353.00	61	\$ 1,793,191.00	77	\$ 4,673,067.00	87	\$ 3,465,761.00
Septic	40	\$ 764,500.00	42	\$ 399,500.00	34	\$ 403,800.00	52	\$ 587,600.00
Signs	45	\$ 186,907.00	42	\$ 345,260.00	21	\$ 151,732.00	34	\$ 177,137.00
Shed	44	\$ 244,784.00	31	\$ 224,519.00	45	\$ 299,023.00	41	\$ 206,755.00
Swimming Pools	32	\$ 968,175.00	23	\$ 715,279.00	20	\$ 638,300.00	29	\$ 1,354,822.00
Solar RV Panels	36	\$ 638,921.00	11	\$ 248,025.00	16	\$ 722,311.00	22	\$ 1,220,605.00
	499	\$ 54,234,948.00	445	\$ 47,173,186.00	402	\$ 50,329,501.00	464	\$ 81,557,741.00

*All values are based upon figures given by applicant, on permit applications

Additions: Where finished square footage was added to an existing structure.

Remodel: Where no new space was added, only reconfiguring or updating.

New: Entirely new structures (in residential this excludes dwellings).

TOWN OF BEDFORD - BUILDING PERMITS					
<u>New Dwelling Permits</u>					
	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Single	27	20	27	14	20
ADU				5	2
Apartments	182	41	0	0	0
Total	209	61	27	19	22
<u>Certificates of Occupancy</u>					
	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Single	22	18	27	19	15
ADU					4
Apartments	108	36	157	0	0
Total	130	54	184	19	19



Trustees:

Walter Gallo, Chairman

Anthony Frederick, Pam VanArsdale

The mission of the Bedford Public Library is: to provide access to informational, educational, cultural and recreational library materials and services in a variety of formats and technologies; to be responsive to the public library needs of the community; and to uphold the public's freedom of access to information. The library's mission also includes developing and maintaining the library as the cultural and meeting center of Bedford.

A 2019 Gallup poll stated that "Visiting the library remains the most common cultural activity Americans engage in, by far. The average 10.5 trips to the library U.S. adults report taking in 2019 exceeds their participation in eight other common leisure activities."

In Bedford, the library welcomed 133,652 visitors in 2019, which continues the trend of an average of 400 people per day coming through our doors. With so much to offer, patrons come to the library for a wide variety of reasons. Just under half are here for individual study such as preparing for advanced degrees, telecommuting for work, or general research. On any given morning the Children's Room is buzzing with story time sessions, people are stopping in to read the daily papers, browsing the audiobook and DVD collections or picking up the latest bestseller. By afternoon, students are studying or working with tutors and the afterschool children's programs are being held. Throughout the day the Richmond Room and the Quiet Study are being used by residents.

In the evenings, the McAllaster Room is reserved for local groups. With our remote services available the library is open 24/7. From anywhere, patrons can research using our databases, download eBooks, audiobooks, music or movies.

Reservations for meeting rooms totaled 1,341 in 2019. The number of reservations has been consistent for the past two years, with opportunities for space close to capacity. We do have to leave some rooms available for library programs!

We added 359 new registered borrowers in 2019 for a total of 12,390.

Staffing

Carla Ferreira did a wonderful job of stepping in as Interim Children's Librarian when Grace Larochelle left us in August for another position. All of the part time children's staff worked together as a team to keep programs running and new books on the shelves. In November, we welcomed Emily Sennott as our new Head of Children's Services. Emily has a Master's Degree in Library Science and has worked in children's services for 8 years. We also welcomed Leanne Klocke to the Circulation staff as a Library Clerk. Julie Niemann moved away and left her position as a Library Clerk after working with us for 10 years.

The Bedford Police Department offered safety training to the library staff this year and our staff development day focused on effective searching the catalog, tips and tricks for our circulation system and a focused genre study to help with Readers' Advisory.



*Emily Sennott
Head of Children's Services*



Facilities

A new walkway was installed on the side and lower levels of the library. The McAllaster Room audio visual equipment was enhanced with new speakers, ceiling mounted LCD projector, in-wall touch screen controls for lighting, new cabling, and a wireless presentation system. The Bedford Garden Club renovated the lower level entryway garden and enhanced it with adding plant identification labels. A new drip irrigation system was installed by the Town Facilities Manager, Peter Barbuto. The staff garden committee maintained the raised beds to grow flowers for beautiful arrangements throughout the building.

Programs

The library offers many opportunities for patrons of all ages to take advantage of learning by exploring reading, music, art and culture. A sampling of programs offered this year include:

- Monthly book discussion groups for adults
- Tech Thursday classes and Walk-In Wednesday computer help
- One-on-one assistance by reference staff on e-devices
- Thursday Theater, movie screenings
- New Hampshire Humanities Council speakers
- Annual Fiber Arts Fashion Show
- Summer Reading Program for adults with over 200 registered
- Social Security Program in partnership with People's Bank
- "Haunted Hikes of NH" program
- Fiber Arts Fun Day in partnership with the Educational Farm at Joppa Hill
- Telescopes to check out
- Sunday Concert series sponsored by the Library Foundation and hosted by the Friends of the Bedford Library with new re-branding, "Concerts & Cookies"
- Bedford Boomers Model Train Show

New Programs!

- CreativeBug online database for those who want to be creative with 1000+ video classes in painting, knitting, crafting, sewing, and more!
- Great Courses Library Collection- online video based immersive classes on a variety of topics taught by the world's most engaging professors. Check out a 7 day pass for unlimited access.
- IndieFlix- A streaming movie service that offers access to pop culture favorites, box office hits, award-winning feature films, documentaries and shorts.



Summer Reading Program for Adults



The Children's Summer Reading Program's theme this year was, "A Universe of Stories" with 881 children signed up to participate! A total of 109 programs were offered with 3,009 people in attendance during the seven week program. We had 117 Junior Librarians participate. This year additional programs on Saturdays were added to accommodate families unable to come to the library during the week. The grand finale was held on Saturday, August 10 at the Bedford Village Common Gazebo featuring a performance by Mr. Aaron with about 160 people in attendance. The children reached the goal of reading over 10,000 hours! Free pizza was provided to all by Pizza Bella and 1750 Tap house.



Children's Summer Reading Program and more!

Highlights of programs this summer included: Toe Jam Puppet Band, Universe of Stories with Marty Kelley, Wildlife Encounters, Norman NG Magic Shows, Touch-A-Truck, Bubbly Babies, Little Listeners, Kids Yoga, Little Engineers and evening Starlight Story Time.



Throughout the year we encourage children and teens to visit the library and read and learn for fun. Our ongoing programming includes: Story times for ages 0-6, Book Buzz book club for 9-12 year olds, Family Pajama Story time, STEAM programs, Reading Aloud to Therapy Dogs, 1,000 Books Before Kindergarten, Yoga for Kids, Drop in Lunch Bunch, and the Teen Summer Reading Program. Introduced this year was a Kamishibai Read Aloud Japanese style story theater program.



Kamishibai Read Aloud - Japanese-style story theater program



Reaching Out

Emily Weiss, Head of Reference and Patricia Kline-Millard, Reference Librarian, offered outreach services to local senior living communities in Bedford sharing books and audiobooks with 126 residents. Outreach in the community by the children's staff included visits to Bedford preschools and elementary schools to share story times and information about the summer reading program. Some of our programs for adults are filmed and shown on BCTV thanks to Bill Jennings and Coleen Richardson. Caitlin Loving, Head of Circulation and Patricia Kline-Millard regularly record brief PSA announcements about upcoming library events for WBNH-LPFM radio, 105.1.

Community Support

We are grateful to the volunteers who assist the staff behind the scenes at the library every week especially with the Book Sale Room. Many thanks to our dedicated volunteers this year: Stephen Ahnen, Laurie Heinz, Jean McGiffin, Sue Nixon-Bradford, Barbara Potter and Susan Zawodniak. We are so grateful for the enduring support of our patrons, staff, donors, Friends of the Bedford Library and Bedford Library Foundation Board. Their continued support enhances the library and keeps the library vibrant. The Rotary Club of Bedford donates to the Summer Reading Program yearly. They also fund book purchases that we place book plates in to honor their speakers. The Bedford PTG sponsored the Museum of Science pass and the Bedford Women's Club sponsored the NE Aquarium pass. The Bedford Garden Club supplied the pass to the Fells Estate and gardening magazine subscriptions. They beautify the library entryways each season. The Library Foundation raises funds during National Library week each year to purchase items for the library. Thirteen museum passes were funded by the Foundation as well as Playaway audiobooks, the Library Reference Guide, the Friends of the Library concert series and the new LCD projector for the McAllaster Room to highlight a few.

The significant audio-visual upgrades to the McAllaster Room were generously donated by: the Barker Foundation, Derry Medical Center Charitable Foundation and Laurie Heinz. The Library also received a sizable donation from the estate of Wayne Donald Skelly in 2019.

The Bedford Library Foundation's Fall Gala in November featured, Ty Gagne, author of *Where You'll Find Me: Risk, Decisions, and the Last Climb* of Kate Matrosova. The Russel Leen Lecture this year was a one-man play performed by Stephen Collins as the American author Herman Melville, "Sailing Toward My Father", written and directed by Carl A. Rossi.

The Friends of the Bedford Library hosted the concert series, "Concert & Cookies" with concerts for children and families along with local performers that adults enjoyed. They also funded new toys and a child-size kitchen for the Children's Room and the Butterfly Release party.

Most Popular Fiction Books Circulating in Bedford 2019

Where the Crawdads Sing by Delia Owens
 Educated : a memoir by Tara Westover
 Becoming by Michelle Obama
 Summer of '69 by Elin Hilderbrand
 The Silent Patient by Alex Michaelides
 The Tattooist of Auschwitz by Heather Morris
 Ambush by James Patterson
 Run Away by Harlan Coben
 Nine Perfect Strangers by Liane Moriarty
 Someone Knows by Lisa Scottoline
 City of Girls by Elizabeth Gilbert
 Olive, Again by Elizabeth Strout

We are grateful to the citizens of Bedford for the financial and moral support they give us to allow us to continue to offer a valued service to the community. We have something for everyone at the library. Come check us out!

Respectfully submitted,

Mary Ann Senatro, Library Director



Visit our website to see what's going on at the library and sign up for our monthly newsletter at

<https://bedfordnhlibrary.org>

Library Statistics

Books on accession (12/31/2018)	65,062
Books purchased.....	4,578
Books donated.....	658
Sub-total.....	70,298
Books withdrawn.....	5,602
Books on accession (12/31/2019).....	64,696
Number of registered borrowers.....	12,390

Library holdings (12/31/2019)

Books.....	64,696
Magazines.....	2,259
Audio books.....	3,650
Videos/DVDs.....	6,278
Compact discs.....	2,660
Total.....	79,543

Subscriptions

Magazines (titles).....	105
Newspapers (titles).....	12
Microfilm (1 title).....	39 rolls

2019 Circulation Statistics

Books.....	251,695
Ebooks.....	16,340
Magazines.....	13,519
Compact Discs.....	4,801
Videos/DVDs.....	58,077
Audio Books.....	27,830
Museum Passes.....	1,159
Total.....	373,421
Database Usage.....	51,819
Website Visits.....	210,329

***Bedford Public Library
Special Account***

Cash on hand 1/1/19.....	28,454.63
Income:	
Book Sale.....	5,659.21
Copies/Fax/Printing.....	3,065.83
Gifts.....	7,921.40
Fines.....	6,395.19
Non-Resident Fees.....	1,300.00
Replacements.....	2,294.16
Grant.....	200.00
Technology Fund.....	314.80
Interest	-
RECs from Geothermal.....	342.00
Total Income.....	27,492.59

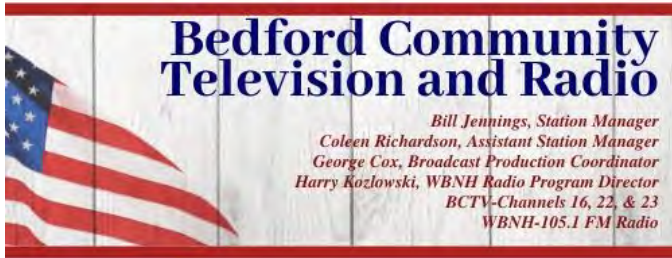
Disbursements:

Books and Media.....	5,676.55
Copiers/Printers.....	1,757.22
Library Enhancements.....	24,547.88
Miscellaneous.....	724.88
Programs.....	3,085.57
Dues/Training.....	884.43
Technology Fund.....	-

Total disbursements.....	36,676.53
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Cash on hand 12/31/19....	19,270.69
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Bequest Balance.....	128,752.64
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The Town of Bedford is one of the very few cities and towns in New Hampshire and New England that has both a television station and a low power FM radio station; WBNH-LP 105.1FM.

In 2019, BCTV became one of the first community television stations in the country to receive an HD Channel; Channel 1072. The channel was activated on December 11th. The channel will rebroadcast all programming from the channel 16, 22 and 23 in high definition on 1072. When scheduling allows, important live meetings and events will be broadcast live on 1072 and simulcast on the respective SD channel determined by the event or topic.

The three SD, standard definition channels, are assigned specific content programming. Channel 16 is for public programming; Channel 22 is for government programming and Channel 23 is for school education and information programming. Community television stations are referred to as “PEG Access” stations, which is an acronym for Public, Education, Government programming.

Channel 16, the public channel is for general programs that entertain, inform and cover topics of interest that are produced by residents and non-profit organizations in the community. Programs produced by other communities in the state as well as throughout the country are also incorporated into the schedule. These programs will be rebroadcast in high definition on 1072.

Channel 22 is dedicated to government programming. All town government meetings are broadcast live on Channel 22. All government meetings are rebroadcast on an average of twice a day. The live meetings are streamed simultaneously on the station website and are also available for later viewing through the station’s video on demand

feature. One special video on demand feature for government and school board meetings is the online chapter indexing capability which quickly allows access to the video portion of that meeting agenda. These programs will be rebroadcast in high definition on channel 1072.

Channel 23, the education channel, broadcasts all Bedford school district related programming. School Board meetings are broadcast live on the channel and then scheduled for rebroadcast on Channel 23. School sports, concerts, non-copyright plays, talent shows, classroom activities, graduations as well as educational lectures are broadcast on the channel. Live broadcasting capability exists at the high school field press box, theater, and gym. These programs will be rebroadcast in high definition on channel 1072.

All live and video on demand programming for all three channels can be viewed in high definition through the BCTV website at www.bedfordtv.com; simply click on the station icon for live or on demand programming.

BCTV also has a YouTube channel for video on demand high definition (HD) programming. The channel is currently reserved for entertaining and educational on demand programming only. The station is now using popular on line content distribution venues such as YouTube and the BCTV Facebook page as additional sources to promote and distribute local content. The station also shares local programming with other stations throughout the country through our state, region and national on line affiliations.

BCTV also runs a community bulletin board for public service announcements. Any non-profit organization can have their notices posted. BCTV is a non-commercial station. Simply go to the BCTV website and click on Public Service Announcement and follow the directions and fill out the online form.

In 2019, the radio station was once again



recognized with a number of awards by the New Hampshire Association of Broadcasters (NHAB). Our town radio station, WBNH 105.1FM, was named the best Low Power FM radio station in New Hampshire for the second time in two years. WBNH radio program director Harry Kozlowski and his team of volunteer radio producers also received a number of individual awards for safety and non-profit public service announcements, sports play by play coverage and student news coverage. To learn more about the use of WBNH-LP radio please refer to the radio station's website wbnh.bedfordnh.org. As a reminder, WBNH 105.1FM can also be heard on line through the radio station website. WBNH radio producer's podcasts are also available for down load through the website as well.

WBNH 105.1 is available for all non-profit organizations who wish to record public service announcements. Radio PSA's are normally 30 seconds in length. Anyone wishing to record a radio PSA should contact the WBNH Radio Program Director at 472-5242 x 298 or submit the request to bctv@bedfordnh.org

BCTV offers a wide variety of programming and encourages residents to volunteer to help cover events in town or simply to be a host or to learn how use the television equipment to produce your own show. Training is free and the staff is always here to help you get started quickly.

BCTV works closely with safety operations to insure timely live emergency television and radio broadcasts. Equipment has been installed which will allow for live broadcasts during times of critical emergencies. Safety services has the capability to override all three BCTV channels and WBNH 105.1FM radio in times of serious emergencies.

How is BCTV and WBNH radio funded? Cable franchise fees collected from cable subscribers by Comcast, fund the operation of the station. Equipment purchases and all operational costs are paid for with franchise fees. Franchise fees are also used to cover all costs for the town meeting room where all government meetings are held. This

includes computers, video/audio equipment, lighting and room maintenance. Fees are also used to cover all building costs to include general repair maintenance both inside and outside of the building; heating and electrical costs, and all property repairs. Any major repairs or additions to the building are covered by these fees as well. No tax dollars are used to support the station facility.

The cable franchise agreement between Comcast and the Town of Bedford was renewed on December 2, 2018. It is a ten year agreement which will run through December 2, 2028. This agreement does not preclude other cable providers from offering their services to the town and competing for the business. In fact it is encouraged. However, to date no other cable provider has shown interest.

The BCTV-WBNH board is made of nine voting members; seven residents along with one town councilor and one school board member as board liaisons. The board is a policy board only and has no operations oversight

To learn more about BCTV and how you can get involved, contact either Bill Jennings or Coleen Richardson by calling 472-8288 or emailing us at bctv@bedfordtv.com

For WBNH 105.1FM radio, contact Harry Kozlowski, WBNH Program Director, at 472-5242 extension 293 or email, hkoslowski@bedfordnh.org

Respectfully submitted,

Bill Jennings, Station Manager





The Parks and Recreation system for the Town is a combination of the Parks & Recreation Commission, the Parks & Recreation Department and the Parks Division, which is part of the Public Works Department. All three entities play vital roles in fostering a sense of community for the Bedford residents.

The Parks and Recreation Commission is comprised of Bedford residents who volunteer their time to aid the Department in bringing programs and policies to the community. Through their efforts, all aspects of the Department's services, including passive and active recreation, are improved. The Commission has helped establish policies for the Town which they recommend to the Town Council for approval. The Commission has been supportive of their sub-committee (M.O.L.D.) Members of Outdoor League Discussion group which are compiled of the affiliated sports leagues here in Bedford who help with field issues and field scheduling.

The Department strives to bring new and exciting programs for people of all ages. We offer a wide variety of programs including fitness programs like our newest program for 2019 "Chair Yoga" being taught by our newest Bedford resident, Marissa McAleer. Chair Yoga is a relaxing practice that focuses on range of motion of the joints, flexibility and balance. Our Fitness programs have grown from just Zumba GOLD and Line Dancing to our "Gentle Yoga" and "Intermediate Yoga All Levels by instructor Christopher Watt. Our "Easy Tai Chi" class was taught by Susan Flanagan. Susan helps adults and seniors improve their overall health by strengthening your cardiovascular system and this helps many aging adults with balance issues.



Zumba Gold



Line Dancing

Our Preschool programs run by Bedford resident, Jennifer Gregory have also improved to "One-Day Hits" for those who do not wish to commit to a 6-week program. We offered programs "such as "Toy Story Party", "Frozen Party", "Slime Time", "PJ Masks Party" and "Gingerbread House Making Class". Visit our website

www.BedfordRecOnline.com to see what new programs Jennifer has in store for 2020. We also offered 6-week programs such as "Tiny Artist", "Tot Fitness", "Little Scientists" and "Snowy Artists".



Frozen Party



Toy Story Party

Our programming doesn't stop with just adults and preschoolers, we also offer a variety of Youth programs including "Girls on the Run", which in 2019 Bedford fielded three teams from Memorial, Riddle Brook and Peter Woodbury. Our Archery program ran 3-seasons (spring, summer and fall) all held at Benedictine Park with our instructor Lucy Morris, from New England School of Archery & Supplies.



Archery Program

The Recreation Department and the VFW Richard K. Harvell Post #8401 work together to organize our Town’s only Hometown parade which is held on the Sunday before Memorial Day. We had many participants marching including members of the Bedford Town Council, Color Guards from the VFW Post, Bedford Fire Department and new for 2019 the Bedford Police Department Color Guards. The 2020 parade is scheduled for Sunday, May 24th @ 1 PM. Participants are always welcome. Please contact the Department for more information regarding the Memorial Day Parade. The Bedford Memorial Pool brings families together to meet and socialize with some wholesome, affordable family entertainment. The facility allows visitors of all ages to enjoy swimming and safe



Girls on the Run



*BPD Honor Guard – Memorial Day Parade
L/R: SGT Lavoie-FTO McMillin-Officers
Proulx and Frink*

water play with our kiddie splash pool, water slide and splash pad.



Splash Pad

The Recreation Department has no time to slow down. We offer many summer specialty programs to residents and non-residents. We offer a variety of summer camps including half-days or full days with outside groups such as “Top Secret Math & Science Camp”, “Let Go Your Mind” with Minecraft and Lego programs, “Wicked Cool for Kids” a STEM specialty summer camp.



Let Go Your Mind

We also run our own summer day camp known as “Camp Witzel”, which is available for boys and girls ages 6-13. This past year we brought on a new Camp Director, Bedford resident Hannah Purcell who happened to be a former camper and C.I.T. for our summer day camp. For those of you who don’t know, at Camp Witzel we also offer a Counselor-In-Training (C.I.T.) program



for teens ages 14-16, which is a great way to get in those community service hours for high school.

Our Summer Concert Series in the park celebrated its 29th season on Wednesday nights at the Bedford Village Common Park at the Bandstand. The musical entertainment in 2019 included groups like Bedford Big Band, Bel Airs, Knock on Wood and Manchester Community Music School. We are now booking for 2020 and you can visit the Recreation Department website at www.BedfordRecOnline.com for the 30th Summer Concert with the series starting in June.



Summer Concert Series

On Tuesday, August 6th, we held our annual “National Night Out”, which is held on the first Tuesday in August and it is done nationally to promote America’s Night out against Crime. This event allows an opportunity to promote police-community partnerships. This national event dates back to 1984, which is held the first Tuesday of August. The Town of Bedford started celebrating this event with our first softball game participants matched up with the Bedford Police Department versus the Co-Ed Industrial Softball League.



National Night Out - Bedford Fire v. Bedford Police

This year’s event matched up the Bedford Police Department versus the Bedford Fire Department. The Fire Department won 12-4. It was a beautiful night and FUN was had by all. I would like to thank all those who attended and cheered for the two teams. It was nice to see such great community support. Our next “National Night Out” is scheduled for August 4, 2020.

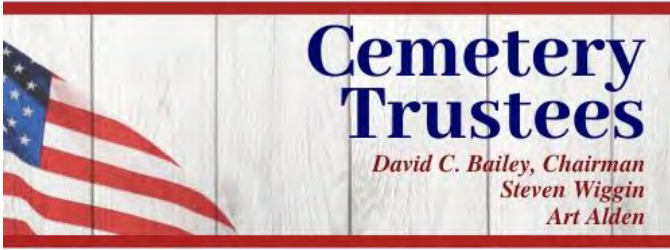
Another big part of the Recreation Department is our Parks Division which falls under the supervision of the Public Works Director, Jeffrey Foote. The Parks Division provides routine maintenance for all the Town’s Recreational Facilities including the parks, trails, playground, athletic fields and pool. They also lend a hand with extra support for special Town-wide events like the Memorial Day Parade and National Night Out.

A special thank you goes out to our Parks Division employees, which included Parks Foreman Kris Perreault, Craig Blais, Tyler Johns and Kevin Hodgdon for an excellent job maintaining the Town’s facilities this past year.

Our hope for the Bedford community as we welcome in the New Year for 2020 is that you discover a new adventure, a new hiking trail or just increase your Bedford recreational facility knowledge and all while having a whole lot of FUN doing it!

Respectfully submitted,

*Jane O’Brien,
Parks and Recreation Manager*



Burials:

In 2019 there were twenty burials in the Bedford Center Cemetery, ten were full burials and ten were cremations.

Lot Sales:

The revenue generated from Cemetery Plot Sales account for two thirds of the Cemetery Trustees’ budget and is deposited into the Town of Bedford’s General Fund.

Plot Size	Price	Number Sold	Revenue	Plots Remaining
Single Person	\$750	3	\$2,250	38
Two Person	\$1,500	12	\$18,000	67
Four Person	\$3,000	3	\$9,000	102
		Total	\$29,250	207

Unplanned Expenses:

1 Approximately twenty years ago, according to records for some unknown reason a water line was installed in the wrong location in the Hill Top section of the Bedford Center Cemetery. The purpose was to provide a water source for visitors who had plants and/or flowers at their loved one’s grave site. The line ran east - west roughly in the middle of the Hill Top section. Burials began in that section in 2019. Unfortunately, the water line was ruptured during the preparation of a burial. This forced us to hire a contractor to relocate the line.

2) Two old large maple trees in the old section of the Center Cemetery dropped several large tree limbs. This presented a safety issue and jeopardized damage to the grave markers and monuments in the area. The first thought was that both trees had to be removed. But after discussing the matter with experts, it was determined all that was needed to do at this time was to trim the suspect limbs. We will continue to monitor the health of the trees.

3) The last unplanned expense was the relocation of a vault and casket that we discovered was interned in the wrong plot. After considerable research, including identifying who was interned in the Plot and locating their relatives to ensure they were aware of our proposed action to fix the issue. We then contracted to have the casket and vault moved to the proper plot.

Impact of Unplanned Expenses:

Three 2019 projects had to be delayed until 2020. Therefore, we will be advertising bids for the following Projects in 2020 upon the approval of 2020 budget by the Town Council.

1) The Back River Road Cemetery is our oldest cemetery and the final cemetery that stone repair was scheduled to be completed 2019. The first burial in this cemetery was in 1745. During that period, slate was used to mark grave sites. After nearly three centuries, considerable damage has been done to several stones. Restoration of the stones will be our most expensive project.

2) The second project delayed to 2020 is the removal of additional brush and stumps in the east side of Center Cemetery. The west side of the cemetery was finished in 2019. This is to ensure we maintain the appropriate appearance of the cemetery.

3) Finally, the last project we anticipated accomplishing in 2019 was looking into updating the record keeping systems in order to manage the cemeteries. We plan to complete this in 2020



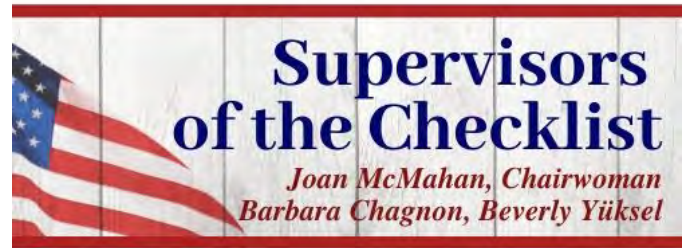
We would like to thank the following people and organizations for their help and support during 2019 and in past years,

The Friends of Bedford Cemeteries
The Department of Public Works
The Town Manager’s Office
The Town Council

Chairman Bill Duschatko
Our Liaison Denice Ricciardi

Town Clerk Sally Kellar
The Town Finance Department
Kai Nalenz and the Boy Scouts for placing Flags on Veteran Grave Sites on Memorial Day and Nancy Wiggin for preparing the flags

Respectfully submitted,
David C. Bailey, Chairman



As of December 31, 2019 the Checklist recorded the following:

3,959 **Democrats**
7,472 **Republicans**
6,175 **Undeclared**

For a total of 17,606 Registered Voters

Supervisors of the Checklist hold evening and Saturday sessions for voter registration applications and corrections to the checklist prior to each election. These sessions are posted in the Town Office, the Library, on the Town website (www.bedfordnh.org – click on Community followed by Elections and Voter registration), on BCTV, WBNH 105.1 and advertised in a local newspaper in compliance with State law. Residents are welcome to apply for voter registration and make name, address and party changes at the Town Offices during regular business hours. Bedford residents may register and vote at the Polls on Election Day. We also visit local assisted living facilities for Registration drives and Absentee Ballot application processes.

For further information regarding the duties of the Supervisors of the Checklist please visit the Town website, contact the Supervisors through e-mail at checklist@bedfordnh.org or call 603-792-1329.

The Supervisors would like to thank Sally Kellar (Town Clerk), Gloria MacVane (Deputy Town Clerk), Cindy Stillman (Finance Clerk), Kayla Chase (Finance Clerk), and Ashley Schoff (Finance Clerk) for their assistance in the registration process throughout the year.

Respectfully submitted,
Joan McMahan, Chairman
Barbara Chagnon, Beverly Yüksel



It is a pleasure to serve as your Town Clerk. I thank you for your continued support.

In 2019 we issued 3,918 dog licenses and conducted one Town & School election. The office administered 716 vital records and 98 marriage licenses.

Respectfully submitted,

Sally Kellar

In January, Lori Radke stepped down as Town Clerk after holding the position for over 10 years. Until a new Town Clerk was elected during the annual Town Elections in March, Gloria MacVane, Deputy Town Clerk, was appointed interim Town Clerk.

I would like to thank the residents of Bedford for voting for me to serve as your Town Clerk. I would also like to thank Gloria MacVane, for her knowledge and assistance as I transitioned into my new duties. She is a pleasure to have working with me.

The BEDFORD TOP DOG tradition continues. Hela, a beautiful white Siberian Husky with captivating blue eyes was voted TOP DOG for 2019. She was recognized and received her very own Bedford Top Dog 2019 collar at a Town Council meeting in June.

Gloria and I have the pleasure of interacting with many town employees and elected officials. A good deal of gratitude from the Town Clerk's Office is for you.

A big thank you goes out to Jordyn Mastacouris who helped with the creative production of this year's Annual Report and all of the Department Heads who worked with me in regards to their department submissions.

I finally thank Rick Sawyer, Town Manager, Dawn Boufford, Executive Assistant and Tammy Penny, Finance Director, for their guidance throughout this past year.

I have enjoyed the many conversations I have had with many residents - new and old.

TOWN CLERK ACCOUNTS

Debits:

UCC Filings.....	6,420.00
Certified Copies.....	4,636.00
Marriage Licenses.....	686.00
Miscellaneous.....	2,082.00
Total Debits.....	\$13,824.00

DOG LICENSE ACCOUNT

Debits:

Licenses.....	20,664.00
License Penalties/Violations.....	9,975.00
Total Debits.....	\$30,639.00

Grand Total Remitted to Treasurer\$44,463.00

ELECTION RESULTS

Annual Town Meeting-March 12, 2019

Registered Voters	17,565
Total Ballots Cast.....	3,640
Absentee Voters	190
Same Day Registrants.....	68
Percentage of voter turnout.....	21%



**HELA
TOP DOG 2019**



RESIDENT BIRTH REPORT

01/01/2019-12/31/2019

--BEDFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
KAZAKIS, JOSIE BELLE	01/03/2019	MANCHESTER,NH	KAZAKIS, MATTHEW	KAZAKIS, LAURA
POPHAM, EVELYN GRACE	01/15/2019	MANCHESTER,NH	POPHAM, MICHAEL	ACORN, REBECCA
SMITH II, BLAKE ANTHONY	01/18/2019	NASHUA,NH	SMITH, ANTONIO SKELTON	STEVENS, MELISSA
SKELTON, JACOB RUDY	02/14/2019	MANCHESTER,NH	V, JOHN THERRIEN, ADAM	SKELTON, JESSICA
THERRIEN, FINLEY PAYSON	02/28/2019	MANCHESTER,NH	FLANAGAN, MATTHEW	PAYSON, REBECCA
FLANAGAN, SLOANE ABIGAIL	03/10/2019	MANCHESTER,NH	MALLIOS, GEORGE	MACGUIRE-FLANAGAN, ASHLEY
MALLIOS, LUCA EDWARD	03/12/2019	MANCHESTER,NH	TOLIBOV, BEHRUZ	MALLIOS, SARAH
TOLIBOVA, SOFIA	03/25/2019	MANCHESTER,NH	GITTLEMAN, COREY	TOLIBOVA, ANNA
GITTLEMAN, JOSEPH ALLEN	04/05/2019	NASHUA,NH	CALABRO, WILLIAM	GITTLEMAN, ALICIA
CALABRO, JACKSON ROBERT	04/17/2019	NASHUA,NH	WHEELER, OLIVER	CALABRO, KAYLA
WHEELER-MARSHALL, EVERLEIGH ROSE-MARIE	04/23/2019	MANCHESTER,NH	CONNOLLY, RORY	MARSHALL, HAYLEIGH
CONNOLLY, MARCELLA SAM	05/07/2019	MANCHESTER,NH	DENT, ADAM	DEJESUS, ELIZABETH
DENT, LOGAN ADAM	05/15/2019	MANCHESTER,NH	DEROSA, THOMAS DUNLAP,	DENT, KATHERINE
DEROSA, QUINCY CHARLES	05/16/2019	MANCHESTER,NH	CHARLES	DEROSA, LAURA
DUNLAP, WILLAMINA ROSE	05/22/2019	MANCHESTER,NH	ROSIC, GREGORY	DUNLAP, MARIE
ROSIC, AARON	05/24/2019	MANCHESTER,NH	DECOURCY, THOMAS	ROSIC, ROCIO
DECOURCY, PENELOPE KATHLEEN	05/27/2019	MANCHESTER,NH	BRIGHAM III, ROY BOUAICH,	DECOURCY, PATRICIA LINEHAN,
BRIGHAM, RYDER JAMES	06/17/2019	MANCHESTER,NH	HOUSSEM HARRINGTON,	AMANDA
BOUAICH, LOJAIN HOUSSEM	06/25/2019	MANCHESTER,NH	THOMAS WHORTON, JAMES	ELFALLAH, SARAH
HARRINGTON, ALANAH MAE	07/05/2019	MANCHESTER,NH	MORBAY, ANDREW	HARRINGTON, EMILY
WHORTON, DEVIN ADRIAN	07/05/2019	MANCHESTER,NH	CARLSON, WILLIAM	WHORTON, DANICA ADRIANE
MORBAY, RYLAND MICHAEL	07/07/2019	MANCHESTER,NH	BRUNELLE, SETH JOHNSON,	MORBAY, RACHEL
STONEBRAKER, ROBIN CARLA	07/09/2019	MANCHESTER,NH	BENJAMIN HEHER, CURTIS	STONEBRAKER, LESLIE
BRUNELLE, LINCOLN EDWARD	07/11/2019	MANCHESTER,NH	HEHER, CURTIS	BRUNELLE, AMY HENNEBERRY,
JOHNSON, ETHAN RICHARD HENNEBERRY	07/14/2019	MANCHESTER,NH		KRISTINE HEHER, KERRY
HEHER, HAYDEN CURTIS	07/17/2019	MANCHESTER,NH	TANCILL, DYLAN	HEHER, KERRY
HEHER, HADLEY JANE	07/17/2019	MANCHESTER,NH	WELDEN, JAMES	PLANTIER, MEGAN
RICHARD, LAUREN MAE	07/18/2019	NASHUA,NH	JORDAN, MICHAEL MONIER,	TANCILL, MEGHAN
TANCILL, DECLAN ROBERT	07/24/2019	MANCHESTER,NH	CHAD	WELDEN, BONNIE
WELDEN, SAMANTHA KATHLEEN	08/01/2019	CONCORD,NH	AREL, ZACHOREY	JORDAN, ALEXANDRA MONIER,
JORDAN, BENJAMIN CHARLES	08/07/2019	NASHUA,NH	RAYMOND, TIMOTHY	KATIE
MONIER, SOPHIE LARKIN	08/12/2019	MANCHESTER,NH	TANNER JR, MICHAEL	AREL, KRISTA
AREL, LUCY RAE	08/13/2019	MANCHESTER,NH		RAYMOND, KATHRYN TANNER,
RAYMOND, GAGE ARTHUR	08/13/2019	MANCHESTER,NH		COURTNEY
TANNER, JOANNA GRACE	08/16/2019	CONCORD,NH		



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT BIRTH REPORT

01/01/2019-12/31/2019

--BEDFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
LAHEY, DECLAN IVAR	08/26/2019	MILFORD,NH		LAHEY, SAHRAYA
VICKERS, TRISTAN GLENN CROCKETT,	08/26/2019	MANCHESTER,NH	VICKERS, JOHN CROCKETT,	VICKERS, MELISSA
CYLUSS ALEXANDER CARAS,	08/31/2019	MANCHESTER,NH	ALEXANDER CARAS,	PINTO, KAITLYNN
ALEXANDER THOMAS RIDDLE, DECLAN	09/02/2019	NASHUA,NH	MATTHEW RIDDLE,	CARAS, ALISON
MATTHEW ANDROLIA, AARON BYRON	09/05/2019	MANCHESTER,NH	CHRISTOPHER ANDROLIA,	RIDDLE, NATASHA
BOUSTANI, REBECCA DIANA PRASAD,	09/06/2019	MANCHESTER,NH	ADAM	ANDROLIA, ELIZA
MIRA TRAN	09/19/2019	MANCHESTER,NH	EL BOUSTANI, PAUL	ABOU-ELIAS, NADINE
LAPOINTE, ROSE ELIZABETH MAKRIS,	09/26/2019	MANCHESTER,NH	PRASAD, RAJESH	TRAN-PRASAD, TRAN DOAN NGOC
GRAYSON JONATHAN-DANIEL	10/01/2019	MANCHESTER,NH	LAPOINTE, CHRISTOPHER	LAPOINTE, MEAGHAN
WEINBERG, MIA ROSE	10/01/2019	MANCHESTER,NH	MAKRIS, BRIAN WEINBERG,	PULLINO, SARA
SUGRUE, SOPHIE LANE	10/29/2019	NASHUA,NH	SHANE SUGRUE, MICHAEL	WEINBERG, MELISSA
MINER, EMILY LOUISE	11/01/2019	MANCHESTER,NH	MINER, JEFFERY CORPENO,	SUGRUE, MARILYN
CORPENO, OLIVER EMMANUEL	11/05/2019	NASHUA,NH	HECTOR MCLEAN, LEON	MINER, KRISTY
MCLEAN, YASMIN PAULA	11/09/2019	MANCHESTER,NH		CORPENO, MEGAN
SCHEHL, STEPHANIE JOYCE	11/13/2019	MANCHESTER,NH	LAMBROS, MICHAEL ROWE,	GHAZI, LEYLA
LAMBROS, THEODORE JOHN	11/15/2019	NASHUA,NH	TYLER	SCHEHL, SAMANTHA
ROWE, OWEN STEVEN	11/15/2019	MANCHESTER,NH	WOOD, RYAN	LAMBROS, CRISTINA
WOOD, MADELINE VICTORIA POWERS,	11/19/2019	MANCHESTER,NH	POWERS III, EDWARD	ROWE, TRICIA
ISABELLA JENNIFER WITHEE, ALANNA	11/22/2019	MANCHESTER,NH	WITHEE, JASON	WOOD, LAUREN
AUDREY	11/24/2019	MANCHESTER,NH	STARK JR, STANLEY	WOOD, LAUREN
STARK, MILES DAVID	11/25/2019	MANCHESTER,NH	PICARD, CHRISTOPHER	POWERS, GINA
PICARD, ODIN CHARLES	11/26/2019	NASHUA,NH	AUSTIN, MARLON BABIARZ,	WITHEE, AUDREY
AUSTIN, LUKA	11/27/2019	MANCHESTER,NH	THOMAS GRANFIELD,	STARK, ADRIENNE
BABIARZ, THEODORE ROBERT	11/30/2019	MANCHESTER,NH	WILLIAM	REESE, EMILY
GRANFIELD, ARIELLA SOPHIA	12/05/2019	MANCHESTER,NH	KC, MILAN	AUSTIN, TATJANA
KC, SHREESHAANT	12/12/2019	NASHUA,NH		BABIARZ, AMANDA
	12/22/2019	MANCHESTER,NH		GRANFIELD, AMANDA
				KC, SUJEETA

Total number of records 62



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

-- BEDFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MEEHAN, THOMAS C HOPKINTON, NH	MCCONVILLE, DEIRDRE A BEDFORD, NH	HOPKINTON	HOPKINTON	01/30/2019
SRIKANTH, SATHVIK BEDFORD, NH	SHAH, AESHNA T BEDFORD, NH	BEDFORD	MANCHESTER	02/01/2019
HARRINGTON, HEATHER L BEDFORD, NH	MARA, MATTHEW C MANCHESTER, NH	BEDFORD	BEDFORD	03/16/2019
CIOBOTA, ALEXANDRA M BEDFORD, NH	BUDA, CATALIN I BEDFORD, NH	BEDFORD	BEDFORD	05/04/2019
WHITE, KIARA M BEDFORD, NH	WILLIAMS, KEATON A BEDFORD, NH	BEDFORD	BEDFORD	05/25/2019
ANDERSON, LLOYD R BEDFORD, NH	IANNELLI, BRITNEY L BEDFORD, NH	BEDFORD	BEDFORD	06/01/2019
CARTER, CHRISTOPHER G BEDFORD, NH	SHEPARD, AMANDA L BEDFORD, NH	BEDFORD	RYE	06/15/2019
DUFFEE, LAUREN R BEDFORD, NH	GISEL, BLAIR J BEDFORD, NH	BEDFORD	NEW LONDON	06/15/2019
SOBOZENSKI, JOSHUA M BEDFORD, NH	KILLEY, SUZANNE J BEDFORD, NH	BEDFORD	NASHUA	06/15/2019
ROBERTS, CAROL A BEDFORD, NH	O'DONNELL, PAUL J BEDFORD, NH	BEDFORD	BEDFORD	06/22/2019
SULLIVAN, HEATHER M BEDFORD, NH	SANDS, ANDREW T BEDFORD, NH	BEDFORD	BEDFORD	06/22/2019

Town of Bedford, NH



2019 Annual Report

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

-- BEDFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
JONES, NATHAN A BEDFORD, NH	SPENCER, CAITLIN T BEDFORD, NH	GOFFSTOWN	GOFFSTOWN	07/12/2019
SECORD, STEPHENIE S BEDFORD, NH	DRAGO, JAMES O SALEM, NH	SALEM	JACKSON	07/18/2019
SAUVAGEAU, KELLY A BEDFORD, NH	SPIAK, MICHAEL K LONDONDERRY, NH	BEDFORD	WINDHAM	07/20/2019
SCHAPPLER, JOHN P BEDFORD, NH	TURNER, MARIA F AMHERST, NH	AMHERST	MILFORD	07/20/2019
CHRETIEN, ALEXANDER B BEDFORD, NH	MONTOYA-SIERRA, DANIELA BEDFORD, NH	BEDFORD	HENNIKER	08/10/2019
RAMRAKHA, CHRISTINA A BEDFORD, NH	EDSON, SHAUN A BEDFORD, NH	BEDFORD	ATKINSON	08/11/2019
GALLANT, RYAN M BEDFORD, NH	ST PETER, LAUREN P BEDFORD, NH	BEDFORD	BEDFORD	08/16/2019
LAROCHELLE, JONATHAN D BEDFORD, NH	LITTLETON, CLARE M FRANKFORT, IL	BEDFORD	MANCHESTER	08/17/2019
ALLAN, LAUREN A GOFFSTOWN, NH	ELRICK, MICHAEL J BEDFORD, NH	BEDFORD	LACONIA	08/24/2019
O'TOOLE, STEPHEN L BEDFORD, NH	BARNARD, HAYLEY C BEDFORD, NH	BEDFORD	DOVER	08/31/2019
IBANEZ, ZACHARY E BRISTOL, CT	BANTHAM, AMANDA L BEDFORD, NH	BEDFORD	PETERBOROUGH	09/06/2019

Town of Bedford, NH



2019 Annual Report

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

-- BEDFORD --



Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MORTIMER, JOHN P BEDFORD, NH	SOBELL, PATRICIA G BEDFORD, NH	BEDFORD	BEDFORD	09/07/2019
KRIEGER, RACHEL V BEDFORD, NH	MORRISSETTE, RICHARD G BEDFORD, NH	BEDFORD	PLYMOUTH	09/22/2019
SMITH, ASHLEY K BEDFORD, NH	MORSHEAD, ZACHARY A BEDFORD, NH	BEDFORD	PLYMOUTH	10/04/2019
YOUNG, DANIEL R BEDFORD, NH	SHEA, KELLIANNE E BEDFORD, NH	BEDFORD	NASHUA	10/05/2019
LESSARD, JEFFREY M BEDFORD, NH	MATTA, HAYLIE L BEDFORD, NH	BEDFORD	GOFFSTOWN	10/05/2019
FEINBERG, LORI J BEDFORD, NH	EVANS, STANTON C BEDFORD, NH	BEDFORD	MANCHESTER	10/12/2019
NYLANDER, KELLY B BEDFORD, NH	KNIGGE, KRISTOPHER G BEDFORD, NH	BEDFORD	GILFORD	10/12/2019
ANDRIKOWICH, JENNIFER L BEDFORD, NH	ULINO, JOSEPH A BEDFORD, NH	BEDFORD	AUBURN	10/13/2019
TOBIN, MATTHEW T BEDFORD, NH	CALL, TANYA L BEDFORD, NH	BEDFORD	AMHERST	10/25/2019
BOLAND, JOHN M BEDFORD, NH	EDGERTON, MARY M BEDFORD, NH	BEDFORD	BEDFORD	11/02/2019
BERMUDEZ, ANTONIO J NASHUA, NH	SPREHN, NANCY G BEDFORD, NH	NASHUA	NASHUA	11/09/2019



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

-- BEDFORD --



Town of Bedford, NH



2019 Annual Report

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
HOVEY, KRISTIN M BEDFORD, NH	RAMEY, STEVEN E BEDFORD, NH	BEDFORD	BEDFORD	11/10/2019
GRAHAM, JOHN A BEDFORD, NH	HIRSCH, JANE M BEDFORD, NH	BEDFORD	WHITEFIELD	12/27/2019
Total number of records				35



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT DEATH REPORT
01/01/2019 - 12/31/2019
--BEDFORD, NH --**



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union
KEATING, ROBERT	01/01/2019	BEDFORD	KEATING, JAMES	PRAY, SHIRLEY
LABELLE, MARC	01/01/2019	LEBANON	LABELLE, REAL	FRENETTE, SOLANGE
RINALDI, NOEL	01/02/2019	MILFORD	RINALDI, ARNOLD	BUTERI, MICHELINE
SWIST, CECILE	01/03/2019	MANCHESTER	OSBORNE, WILLIAM	MARION, CECILE
VALLIERE, PATRICIA	01/04/2019	GOFFSTOWN	CARBERRY, HENRY	BERRY, MARY
LAMONTAGNE, OVIDE	01/07/2019	BEDFORD	LAMONTAGNE, OVIDFE	LEMELIN, ALOYSIA
HAGGARTY, PAMELA	01/09/2019	BEDFORD	PAULSON, HAROLD	HOPE, MARGUERITE
CROWELL, DAN	01/09/2019	MANCHESTER	CROWELL, RAYMOND	BAUTISTA, FLORIDA
GREENE, ANN	01/09/2019	BEDFORD	GRADY, CHARLES	MACINNIS, MARY
GOUPIL, LEOPOLD	01/11/2019	MANCHESTER	GOUPIL, ADELARD	DESEVE, GERMAINE
WETZLER, MARILYN	01/12/2019	BEDFORD	MONSON, CHESTER	EGAN, MARY
SENUTA, RUTH	01/13/2019	MANCHESTER	OMASTA, DANIEL	BUCALA, CHRISTINE
GAGNON, DEREK	01/15/2019	MANCHESTER	GAGNON, RUSSELL	WEIDT, ELKE
KENDIG, VIRGINIA	01/17/2019	BEDFORD	HUBBARD, OTIS	NICKERSON, GENEVA
BOUCHARD, JEAN PAUL	01/19/2019	BEDFORD	BOUCHARD, JOSEPH	DESCHENES, ANNA
CYR, MURIEL	01/28/2019	BEDFORD	SAMSON, ALPHONSE	DESJARDIN, LAURA
JENKS, DORIS	01/28/2019	BEDFORD	SMITH, CHARLES	HATRAK, HELEN
BAILAT, EDITH	01/30/2019	BEDFORD	OTT, IRVING	ESTABROOK, EDITH



DEPARTMENT OF STATE
 DIVISION OF VITAL RECORDS ADMINISTRATION
 RESIDENT DEATH REPORT
 01/01/2019 - 12/31/2019
 --BEDFORD, NH --



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union
JOHNSON, JERDIS	01/30/2019	CONCORD	SWANSON, THOMAS	MATHESON, MARIE
COBLE, RONALD	01/30/2019	MANCHESTER	COBLE, ALBERT	MURRAY, ETHEL
HUSSEY, RICHARD	01/31/2019	EXETER	HUSSEY, EUGENE	DURGIN, DOROTHY
HEIMAN, ALFRED	02/01/2019	CONCORD	HEIMAN, EDWARD	SYLVESTER, ELNOR
JOHNSON, ALICE	02/01/2019	BEDFORD	TONG, PERCY	WOOD, MAY
MAJUNDAR, MALINI	02/03/2019	MANCHESTER	DESAI, RAMADHAR	PARGHI, SARYUDA
DALY, ALICE	02/07/2019	MANCHESTER	HARRISON, ROBERT	GUNN, ALICE
MACDONALD, DOROTHY	02/08/2019	BEDFORD	LORDEN, UNKNOWN	FIFE, EDNA
WHITE, MAUREEN	02/11/2019	BEDFORD	ITTER, JOHN	TIERNEY, CATHERINE
MORRILL, DOROTHY	02/13/2019	BEDFORD	PALMGREN, EDWARD	ECKERT, GLADYS
BRUNELLE, JOSEPH	02/14/2019	BEDFORD	BRUNELLE, FELIX	MARTEL, GERMAINE
COTE, RAYMOND	02/15/2019	BEDFORD	COTE, ALFRED	MARCOUX, BLANCHE
WOITKOWSKI, JANET	02/18/2019	BEDFORD	EGERSHEIM, WILLIAM	GAULRAPP, MARGARET
LECLERC, DUANE	02/19/2019	LEBANON	LECLERC, ROLAND	REMILLARD, DOROTHY
HUNT, RUTHANN	02/19/2019	MANCHESTER	RAO, FRANK	PERNA, ROSE
MELINN, CAROLYN	02/20/2019	BEDFORD	WHEELLOCK, JOHN	LANE, MARGARET
TIBBETTS, ALICE	02/23/2019	BEDFORD	TIBBETTS, GEORGE	MORSE, NELLIE
SARKISIAN, MARY	02/27/2019	BEDFORD	ANDONIAN, PAUL	SIRANOUSH, ROSE



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Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union
REGALI, SUZANNE	02/27/2019	MANCHESTER	REGALI, RALPH	DEMERS, ANITA
CONTOIS, MAYNARD	02/27/2019	MERRIMACK	CONTOIS, ALBERT	CAMERON, SYLVIA
D'AGOSTINO, CATHERINE	03/01/2019	BEDFORD	CATALANO, ANTONIO	FIUMANO, ANTONIETTA
MORGAN, CHARLOTTE	03/03/2019	BEDFORD	GWALTNEY, GILBERT	HUTT, CHARLOTTE
CREONTE, CATHERINE	03/04/2019	BEDFORD	DELFINO, LORENZO	COLLURA, GRACE
JACKSON, JEAN	03/05/2019	BEDFORD	JACKSON, JAMES	WOODLEY, DOROTHY
MELLO, STEVEN	03/07/2019	MERRIMACK	MELLO, VINCENT	RAFFERY, GERALDINE
LITTLETON, CHARLOTTE	03/08/2019	BEDFORD	HUGHES, GEORGE	GARRISON, CHARLOTTE
BOURNIVAL, RITA	03/11/2019	BEDFORD	MICHAUD, WILLIAM	UNKNOWN, LEDA
GAGNON, CONSTANCE	03/11/2019	MANCHESTER	TREACY, MICHAEL	YOUNG, NAOMI
LEWIS JR, GORDON	03/13/2019	BEDFORD	LEWIS SR, GORDON	DURGIN, ELEANOR
MORRIS JR, LESTER	03/15/2019	MANCHESTER	MORRIS SR, LESTER	SPRAGUE, CECELIA
EMERSON, ANNIE	03/20/2019	BEDFORD	NILES, HOWARD	HOWE, NANCY
LANDRY, ROGER	03/21/2019	BEDFORD	LANDRY, JOHN	HUOT, THERESE
BEUCHERT JR, THEODORE	03/27/2019	MANCHESTER	BEUCHERT SR, THEODORE	GESSFORD, MARGARET
FONTAINE SR, PHILIP	03/28/2019	BEDFORD	FONTAINE, ELZEAR	ZERBA, LENA
CONNOR, LEILA	03/29/2019	BEDFORD	BOYLE JR, THOMAS	ANTISDALE, VIRGINIA
TADEPALLI, CHANDRA	04/05/2019	MANCHESTER	TADEPALLI, RADHAKRISHNA	MANDALA, SATYA VARDHANAMMA





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PELLETIER, ANNE	04/05/2019	MANCHESTER	TANGUAY, JULIEN	BOUCHER, IDA
NORWESH, JANICE	04/08/2019	MERRIMACK	TRAISTER, MARTIN	LOO, LYNNE
NOLET, JEANNINE	04/12/2019	BEDFORD	NOLET, SAMUEL	BINETTE, ROSE
ST JEAN, IRENE	04/15/2019	BEDFORD	RHEAUME, DAVID	BONNENFANT, IRENE
BEERNAERT, YVETTE	04/16/2019	BEDFORD	DOYON, ROSAIRE	BOURASSA, CLAIRE
YERGEAU, JEANNETTE	04/17/2019	BEDFORD	BABINEAU, FREDERICK	BOUCHER, DINA
BURNS, JUNE	04/17/2019	BEDFORD	JACKSON, FREDERICK	GANLEY, MARY
SALVATORE, ROBERT	04/18/2019	MERRIMACK	SALVATORE, VICTOR	BECKVERMIT, ELISABETH
BURGHARDT, EFFIE	04/18/2019	MANCHESTER	KELEPOURI, APOSTOLOUS	UNKNOWN, SOFIA
EARNSHAW, LOIS	04/19/2019	MANCHESTER	WALKER, WILLIAM	REDDING, KATHERINE
SIEMINSKI, CAROLE	04/22/2019	BEDFORD	HIGGINS JR, EARL	TROTT, GENEVA
DALTON, ROSEMARY	04/23/2019	MANCHESTER	PODELL, FRANK	OTTO, FREDA
SHAW, LINDA	04/27/2019	BEDFORD	LAZOTTE, WILLIAM	DYER, FERN
JOHNSON, LYDIA	04/27/2019	BEDFORD	DOOLITTLE, FRANKLIN	COOPER, FRANCES
CARUSO, MARGARET	05/01/2019	BEDFORD	DUBOIS, EUGENE	ODELL, REEDA
CARROLL, DONALD	05/02/2019	LEBANON	CARROLL, EDWARD	SULINSKY, CLAIRE
HIKEL, RICHARD	05/05/2019	BEDFORD	HIKEL, CURLY	MITCHELL, SHIRLEY
BROWN, RONALD	05/08/2019	MANCHESTER	BROWN, LYLE	MCCORMICK, MABLE





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GOODROW, BEATRICE	05/08/2019	MANCHESTER	BLANCHARD, MAGLORE	GALLIEN, MARY
O'NEILL, ARLINE	05/08/2019	HUDSON	JONDROW, CHESTER	KENNEDY, DOROTHY
TRAVIS, SANDRA	05/09/2019	MANCHESTER	TRAVIS, ROGER	HORTON, DOLORES
DUBOIS, VIOLETTE	05/12/2019	BEDFORD	LABRIE, JOSEPH	CHAMPAGNE, ANGELINE
GIRARD, IRENE	05/16/2019	MANCHESTER	MARTINEAU, JOSEPH	FLUETTE, CHERIE
SANDSTROM, COLETTE	05/19/2019	BEDFORD	PARADISE, PETER	PARADIS, THERESA
LEARY, JOHN	05/19/2019	MANCHESTER	LEARY, JOHN	WOOD, DOLORES
PERRY, LORRAINE	05/19/2019	BEDFORD	DIONNE, HERVE	BEAULAC, IRENE
FRANCOEUR, SHEILA	05/20/2019	BEDFORD	NOBLE, LLOYD	MCRUDDIN, EVELYN
STIER, MARIAM	05/22/2019	BEDFORD	STIER, WILLIAM	BEERS, FLORENCE
ST ONGE, LORRAINE	05/27/2019	BEDFORD	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN
DIZILLO, THERESA	05/28/2019	BEDFORD	CECERE, FRANCIS	HENNESSEY, MARIE
O'NEILL, HARRIET	05/29/2019	BEDFORD	ALBERT, ROBERT	HAINES, MARGARET
HERRIN, BETTY	05/31/2019	BEDFORD	GREENE, ROBRET	COBB, LILLA
BLANCHARD, JOAN	05/31/2019	BEDFORD	HAYNES, HARRY	ORDWAY, TERESA
MALTAIS, FRANCOISE	06/04/2019	BEDFORD	LAVOIE, UNKNOWN	LAVOIE, FLORENCE
LAURETTI JR, ROBERT	06/05/2019	MERRIMACK	LAURETTI SR, ROBERT	FREDEN, JEAN
STEWART, CATHERINE	06/05/2019	BEDFORD	MCCARTHY, TIMOTHY	FITZGERALD, KATHERINE



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MOONEY, LEWIS	06/06/2019	BEDFORD	MOONEY, LEWIS	O'BARSKIE, LEATRICE
AMIRAULT, JOSEPH	06/10/2019	BEDFORD	AMIRAULT, VINCENT	BABIN, MARGURITE
PIETUCH, GENEVIEVE	06/11/2019	BEDFORD	PIETUCH, JOHN	BARYLA, BRONKA
COURTEAU, MARY	06/11/2019	BEDFORD	PAAKKI, EMIL	HOWE, ALICE
MIVILLE, NORMA	06/15/2019	BEDFORD	MALBOUF, DANIEL	ASSELIN, REGINA
HANDSCHUMAKER, JEFFREY	06/17/2019	BEDFORD	HANDSCHUMAKER, WILLIAM	PAUL, LINETTE
SULLIVAN JR, DANIEL	06/20/2019	BEDFORD	SULLIVAN SR, DANIEL	ELDERACHER, MARY
BEAUDOIN, MAURICE	06/21/2019	MANCHESTER	BEAUDOIN, EVARISTE	UNKNOWN, ANNA
LATULIPPE, PAULINE	06/23/2019	BEDFORD	PRINCE, GEORGE	LALIBERTE, MARIE
VAN UDEN, LORRAINE	06/24/2019	MANCHESTER	HOULE, GEORGE	HELIE, EVA
DEAN, JAMES	06/25/2019	MANCHESTER	DEAN, THOMAS	KELLEY, MARY
FISHER, ANGELA	06/25/2019	BEDFORD	BOOTH, RICHARD	COX, TRACI
POMPER, RICHARD	06/28/2019	MANCHESTER	UNKNOWN, UNKNOWN	UNKNOWN, MARGARET
DECAMP, DONALD	06/29/2019	MANCHESTER	DECAMP, JAMES	DUPREY, RENA
DOHERTY, PATRICIA	06/30/2019	BEDFORD	WHITE, RICHARD	BRODRICK, HELEN
STAVRE, CHARLES	07/04/2019	BEDFORD	STAVRE, PETER	QURITSI, OLYMPIA
KASS, MICHAEL	07/09/2019	BEDFORD	KASS, KENNETH	STEVENS, HELEN
HALL, EVANGELINE	07/09/2019	BEDFORD	MILLIOS, SPIRO	METRONATSI, HELEN





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PIXLEY, CLIFFORD	07/11/2019	BEDFORD	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN
BOURGAIN, SCOTT	07/14/2019	MERRIMACK	BOURGAIN, NORMAN	LEONARD, THERESA
NEVEUX, PEARL	07/19/2019	BEDFORD	HOULE, JOSEPH	SINOTTE, LUCY
BARRETT, CALLIOPE	07/20/2019	MERRIMACK	BACOPULOS, JOHN	JOHNS, AGNES
DIMAMBRO, HAZEL	07/25/2019	BEDFORD	KELLER, GEORGE	NANTELE, LILLIE
PEPIN, LEO	07/26/2019	MERRIMACK	PEPIN, LEO	BERGERON, ALICE
GAGNE, LUCILLE	07/26/2019	BEDFORD	RICHARD, EDGAR	BOULANGER, BLANCHE
PALUMBO, GAYLE	07/26/2019	BEDFORD	NARDONE, JOSEPH	CROSBY, DOROTHY
SEIFERT, ALICE	07/29/2019	NORTHWOOD	GARLAND, CARROLL	WILSON, JULIA
KUCHAR, EUNICE	07/31/2019	MANCHESTER	RANDLETT, IVAN	LORD, EDITH
LINT, JANIS	08/02/2019	BEDFORD	FULLER, GEORGE	BAIRD, MARJORIE
WINSLOW, MARTHA	08/04/2019	BEDFORD	LEPP, FRITZ	RIMER, HEDWIG
CONSTANCE, ALBENA	08/04/2019	BEDFORD	WAIDLICH, JOHN	UNKNOWN, UNKNOWN
MILNE, ANDREA	08/05/2019	BEDFORD	SURPRENANT, AUGUSTINE	PERREAULT, CECILE
GREANEY JR, THOMAS	08/06/2019	BEDFORD	GREANEY SR, THOMAS	ALLARD, IRENE
OUELLETTE, STELLA	08/08/2019	MERRIMACK	LUSSIER, PAUL	DEMERS, BERNADETTE
SALVAIL, RONALD	08/09/2019	BEDFORD	SALVAIL, EMILE	BELLAVANCE, SYLVIANNA
GRINGERI, ANTONIO	08/13/2019	BEDFORD	GRINGERI, CARMELLO	BRIGANDI, ROSE



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SALLESE, ROBERT	08/13/2019	GOFFSTOWN	SALLESE, PASQUALE	SPERA, CARMELLA
STODDARD, CAROLYN	08/16/2019	BEDFORD	LANGFITT, KENNETH	BRADFORD, RUTH
TOUZIN, IRENE	08/19/2019	BEDFORD	ST HILAIRE, HENRI	LAVIGNE, MARIE
MORGAN SR, WAYNE	08/20/2019	BEDFORD	MORGAN, MITCHELL	WILBURN, ESTHER
JOHRDE, CHARLENE	08/22/2019	MANCHESTER	SEALING, CHARLES	STEARLY, ADINA
ROUKEY, PAULINE	08/23/2019	BEDFORD	ROUKEY, JOSEPH	LAMBERT, LAURA
BUTTERICK, KAREN	08/25/2019	BEDFORD	VAN HOLLENBECK, HOMER	LAPOINTE, SHIRLEY
BAKER, MARY	08/28/2019	BEDFORD	LAKE, VERNON	MARTIN, AGNES
BARRETTO, JOHN	08/28/2019	MERRIMACK	BARRETTO, JOHN	WALK, ELIZABETH
ARNOLD, VIOLET	08/28/2019	BEDFORD	HAMEL, JOSEPH	BERGERON, HORTENSE
HANNAN, PAUL	09/01/2019	MANCHESTER	HANNAN, ROBERT	O'KEEFE, HELEN
LOPILATO, HELEN	09/03/2019	BEDFORD	WADAKA, JOHN	ST AMANT, LODA
DONAHUE, DONALD	09/04/2019	BEDFORD	DONAHUE, CHARLES	CLOWREY, VICTORINE
BEST, MARION	09/05/2019	BEDFORD	WENDT, EDWARD	SOHN, MARY
KORDACK, VINCENT	09/06/2019	BEDFORD	KORDACK, ANTON	UNKNOWN, KATIE
GRIFFIN, DORIS	09/06/2019	BEDFORD	DUNPHY, JAMES	MC GEEIN, OLIVIA
DUSSEAUT, THERESA	09/07/2019	GOFFSTOWN	GARDNER, GEORGE	LAROCHELLE, LAURA
MIDDLETON, GLENN	09/07/2019	BEDFORD	MIDDLETON, JOHN	TIRRELL, GERTRUDE



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OTTERSON, BERNARD	09/09/2019	MANCHESTER	OTTERSON, JONAS	ANDERSON, LILLIAN
BERNIER, MICHAEL	09/12/2019	BEDFORD	BERNIER, ANDREW	BOULE, CHERYL
LEONARD, PAUL	09/12/2019	BEDFORD	LEONARD, JAMES	COTE, HELENE
LARSON, ELEANOR	09/13/2019	NASHUA	WALSH, JOSEPH	FERRUCCI, MARY
DEYOUNG JR, HERMAN	09/13/2019	BEDFORD	DEYOUNG SR, HERMAN	BOERMEESTER, YANNA
CRAWFORD, BARBARA	09/14/2019	BEDFORD	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN
ODERWALD, JULIA	09/18/2019	BEDFORD	STUMPF, FREDERICK	MCCARRON, JULIA
BOURQUE, HELEN	09/19/2019	MANCHESTER	MELANSON, LOUIS	COMEAU, DELORES
WYSOCKI, JOSEPH	09/25/2019	BEDFORD	WYSOCKI, JOHN	POCHRON, HELENA
DIJULIO, ALLEN	09/27/2019	MANCHESTER	DIJULIO, ALFRED	O'NEIL, ANN
CAMISA, MARY JANE	09/28/2019	MERRIMACK	WRIGHT, CURTIS	LAWLER, MARGARET
WEST, MARCIA	09/30/2019	BEDFORD	NISEN, GEORGE	DUKETTE, PHYLLIS
RICCI, MYRON	10/01/2019	BEDFORD	RICCI, JOHN	LEPRIE, PIA
JOHNSON, LENA	10/02/2019	BEDFORD	ROUSTAS, THEODORE	BILODEAU, FREDERIKA
SANTOR, AMBER	10/03/2019	BEDFORD	SANTOR JR, RALPH	GOTTHOLM, CATHY
HOLLAND, DENNIS	10/03/2019	MANCHESTER	HOLLAND, JOSEPH	MURRAY, MILDRED
ARNOLD, COLETTE	10/05/2019	CONCORD	PRUD'HOMME, RAYMOND	BOURNIVAL, LUCILLE
LAMONTAGNE, JEANNE	10/07/2019	BEDFORD	BRISSON, ALFRED	GAUTHIER, CECILE





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NIXON, DOROTHY	10/08/2019	MANCHESTER	NIXON, FREDERICK	MCKNIGHT, ISABELLA
GREENWOOD, ROSE	10/10/2019	MANCHESTER	MALANOWSKI, LOUIS	PEMBERTON, MARY
BONNIN, PHILIP	10/13/2019	BEDFORD	BONNIN, ARTHUR	CHAMPOUX, CHARLOTTE
YANKEE, DORIS	10/14/2019	MERRIMACK	RACETTE, ALFRED	LEMIRE, ALICE
CORRIVEAU, KIMBERLY	10/15/2019	CONCORD	YOUNG, JOHN	HOLLAND, PRISCILLA
TENNANT, ADRIAN	10/18/2019	LEBANON	FULLER, STEVEN	HICKMAN, SUSAN
SHAW, ROLAND	10/20/2019	BEDFORD	SHAW, RONALD	MATTHEWS, LORA
DEMERS, RAYMOND	10/22/2019	BEDFORD	DEMERS, NAPOLEON	HEMOND, FLEURIDA
HENNESSY, GALE	10/22/2019	BEDFORD	HENNESSY, RICHARD	BROWN, BESSIE
DURRELL, HARRIETT	10/22/2019	BEDFORD	MANN, EDGAR	FULLER, MABEL
MORMAN, KATHERINE	10/29/2019	BEDFORD	GALLAGHER, JOHN	MCCREADY, ANNABELL
STRATTON, THOMAS	10/31/2019	BEDFORD	STRATTON, JAMES	CARBERRY, ELOISE
HINTON, ALICE	11/01/2019	DERRY	ALMEIDA, JOSE	DIAS, MARIA
HATZIBIROS, XANTHIPPI	11/01/2019	BEDFORD	RANDOS, SOTIRIOS	VEZIRI, EMORFIA
KELLY, JOAN	11/03/2019	MANCHESTER	FITZPATRICK, JOHN	STURTEVANT, HILDA
KALLENBERG, WILLIAM	11/13/2019	BEDFORD	KALLENBERG, HAROLD	GILBRETH, MARY
GOULD, ESTHER	11/17/2019	BEDFORD	CARLSON, ANDERS	BERGLUND, THERESA
BUFFEY, MATTHEW	11/17/2019	BEDFORD	BUFFEY, PETER	WHITE, CHRISTINE





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WHALEN, KENNETH	11/20/2019	BEDFORD	WHALEN, JOSEPH	HINES, MARION
SECUA-GRILZ, SHIRLEY	11/20/2019	BEDFORD	PIZZUTI, JAMES	LONGO, ANGELINA
HAMMELL, HEIDI	11/20/2019	BEDFORD	HAMMELL, WILLIAM	KRECKMANN, MARGARETTA
HALLGREN, ROY	11/22/2019	BEDFORD	HALLGREN, ERIC	WALKER, ELSIE
NIEBEL, WERNER	11/25/2019	BEDFORD	NIEBEL, FRIEDRICH	WEBER, HILDA
ARCIDY, LOUIS	11/26/2019	BEDFORD	ARCIDY, LOUIS	MAYNARD, MALINDA
KATZ, PAUL	11/27/2019	BEDFORD	KATZ, WILLIAM	BROWN, MARION
CORCORAN, DOUGLAS	11/29/2019	BEDFORD	CORCORAN, JOSEPH	ROBINSON, MARJORIE
NOVAK, FLORENCE	11/29/2019	BEDFORD	GINSBURG, LOUIS	TOPIAL, ESTHER
DUPUIS, GEORGETTE	11/29/2019	BEDFORD	ROY, HENRY	CARON, GRACE
STERLING VILLANUEVA, LYDIA	11/30/2019	BEDFORD	STERLING BAEZ, JESUS	VILLANUEVA, ROSA
BLIER, GERALDINE	12/01/2019	MERRIMACK	MARTIN, ROBERT	MURPHY, ELIZABETH
CARPENTER, DEBRA	12/02/2019	BEDFORD	FURBUSH, FRANK	YOUNG, IMOGENE
ELLISON, JUNE	12/03/2019	BEDFORD	ROWELL, HARRY	MCKAY, MARTHA
BLAKE, MAUREEN	12/04/2019	BEDFORD	MARTIN, THOMAS	MCHALE, AGNES
LANGLEY, LOUISE	12/10/2019	MANCHESTER	POOL, JOHN	MONROE, BLANCHE
WATSON, RICHARD	12/11/2019	GOFFSTOWN	WATSON, RALPH	COLE, LOUISE
IZAGUIRRE, EVANGELINE	12/14/2019	BEDFORD	AGUIAR, FRANK	MATHEWS, MARIA





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CHARAMELLA, JOHN	12/17/2019	BEDFORD	CHARAMELLA, ITALO	MAXWELL, CECILE
BLAIS, ANNE-MARIE	12/18/2019	MANCHESTER	BLAIS, HARVEY	BELANGER, CLAIRE
DORGAN, DANIEL	12/21/2019	MANCHESTER	DORGAN SR, JOHN	LANEN, ESTHER
EOSUE, GRACE	12/22/2019	BEDFORD	EOSUE, CHARLES	CHARETTE, YVONNE
FOURNIER, ROSE	12/30/2019	BEDFORD	KEELEY, EDWARD	CANTIN, ADELINE
MUIRHEAD, MARIE	12/31/2019	MERRIMACK	AIELLO, FRANK	AGRESTA, ROSE
JACOBS, CHRISTINA	12/31/2019	BEDFORD	PRESCOTT, J	UNKNOWN, ALMA

Total number of records 205





**TOWN OF BEDFORD, NEW HAMPSHIRE
2020 MUNICIPAL WARRANT**

To the inhabitants of the Town of Bedford in the County of Hillsborough in the State of New Hampshire qualified to vote on Town affairs:

You are hereby notified to meet at the Bedford Middle/High School on Tuesday, March 10, 2020 at 7 o'clock in the forenoon to act on the following Articles 1 through 4. Polls are to close no later than 7:00 p.m. Action on Articles 5 and 6 will be held at the Budgetary Town Meeting on Wednesday, March 11, 2020 at 7:00 p.m. at the Bedford Middle/High School (47 Nashua Road).

Article 1, Election of Town Officers

To elect (2) Town Councilors for three-year terms, (1) Library Trustee for a three-year term, (1) Trustee of the Trust Funds for a three-year term, (1) Town Clerk for a three-year term, (1) Supervisor of the Checklist for a six-year term, (1) Supervisor of the Checklist for a four-year term, (1) Supervisor of the Checklist for a two-year term, (1) Town Moderator for a two-year term

Article 2, Zoning Amendments Proposed by the Planning Board

Amendment No. 1

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article VI, Section 275-43, Design requirements for new commercial ground-mounted facilities, to add a new subsection, by adding the words as follows:

F. Minimum Lot Size. In the Residential and Agricultural District and the General Residential District, the minimum lot size for commercial ground-mounted facilities shall be 5 acres.

[This amendment creates a minimum lot size of 5 acres for the placement of new commercial ground-mounted wireless telecommunication facilities in the Residential and Agricultural and General Residential Districts to minimize impacts to abutting properties.]

Amendment No. 2

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article VI, Wireless Telecommunication Facilities, Section 275-37, Purpose and intent, by deleting the section in its entirety and replacing it with the following:

Article 275-37. Purpose and intent

It is the intent of this article to regulate the placement of wireless telecommunication facilities within the Town of Bedford in a manner consistent with federal and state policies and law, and with appropriate municipal land use regulations that will ensure compatibility with the public interest in conserving and enhancing property values, protecting the public health, safety and welfare, and minimizing the visual and environmental impact of such facilities on the natural landscape within Bedford. These regulations are necessary in order to achieve the following purposes:



- A. To preserve the authority of the Town to regulate the siting of telecommunication facilities in order to provide effective and efficient wireless telecommunication services to the residents and businesses of the municipality;
- B. To minimize the adverse impacts of wireless telecommunication facilities including but not limited to, impacts on aesthetics, environmentally sensitive areas, the character of existing neighborhoods, historic areas, scenic viewsheds, flight corridors, public health and safety by injurious accidents to persons and property, and adverse impacts to property values;
- C. To minimize adverse impacts of wireless telecommunication facilities by requiring a thorough assessment of all siting and design options for proposed facilities including a review of proposed technology, current and future location options, innovative siting techniques, and the use of stealth techniques to screen antennas and equipment to the maximum extent possible;
- D. To permit the construction of new commercial ground-mounted facilities only where all other reasonable opportunities have been exhausted;
- E. To encourage the placement of new ground-mounted facilities in the commercial districts and along the Town's major thoroughfares;
- F. To require co-location and cooperation to the greatest extent possible between wireless telecommunication competitors in order to reduce the cumulative impact of multiple towers in Town; and
- G. To provide for the safe and prompt removal of abandoned facilities and for the upgrading of facilities that are technologically outdated.

[This amendment is intended to update and strengthen the intent and purpose statements of the Wireless Telecommunication Facilities Ordinance.]

Article 3. Charter Amendment Proposed by the Town Council

Shall the voters of Bedford approve the charter amendment as shown below? Items to be deleted shown in ~~strikethrough~~ and items to be added shown in **bold**:

Article XI, Section C11-3, Terms of Office

The terms of office of all members of appointed boards shall begin on **May 1st** the first Monday following the second Tuesday in March and end at **11:59 PM on April 30th** on the first Monday following the second Tuesday in March in the year that their term expires. If any appointee received an ~~appointment subsequent to~~ **May 1st the second Tuesday in March** of the year in which the term of office ~~originally commenced, the term to which the person was appointed will end at~~ **11:59 PM on April 30th** on the first Monday following the second Tuesday in March in the year that it was scheduled to end.

PURPOSE: This Amendment would allow for the full Town Council, including those elected in March, to be able to participate in the interviewing and appointment of citizens to our boards and commissions.

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE



Article 4. Wastewater and Stormwater Asset Management Project

To see if the Town will vote to raise and appropriate a sum of sixty thousand (\$60,000) for the planning, development, and implementation of the Town of Bedford’s wastewater and stormwater collection and conveyance systems; to correspondingly authorize the issuance of not more than \$60,000 of bonds and notes in accordance with the provisions of the Municipal Finance Act, RSA 33 and the *Clean Water State Revolving Fund (CWSRF)* loan program; to authorize the Town Council to apply for a *Clean Water State Revolving Fund (CWSRF)* loan; and to authorize the Town Council to issue and negotiate such *Water State Revolving Fund (CWSRF)* bonds or notes and to determine the conditions thereon, including the applicable rate of interest and 100% forgiveness of the loan principal. Further, to authorize the Town Council to take all other actions necessary to carry out and complete this project.

(This article requires a two-thirds ballot vote)

Explanation: *The terms of the referenced loan provide that the town can receive 100% forgiveness of the loan principal (\$60,000) if it implements the required asset management program in accordance with New Hampshire Department of Environmental Services guidelines. Passage of this Article will reduce tax rate and impacts to residents in 2020 by \$0.007.*

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.

Article 5. Capital Reserve Fund-Projects and Equipment

To see if the Town will vote to raise and appropriate \$2,377,875 to be deposited into various Capital Reserve Funds. \$1,343,375 to come from new taxation, \$800,000 to come from Fund Balance Reserves, \$200,000 from Recreation Impact Fees for field improvements, and \$34,500 to come from the Sewer fund.

Assessment/Revaluation Reserve.....	\$14,225
Planning Impact Fee Study Reserve.....	6,000
Fire Equipment Reserve.....	37,500
Ambulance Reserve.....	85,000
Fire Ladder Truck Reserve.....	350,000
Fire Light Vehicle Reserve.....	15,000
Rec Tractor with Backhoe Reserve.....	4,500
Rec Tractor Heavy Duty Reserve.....	14,100
Rec Skid Steer Reserve.....	8,500
Rec Field Improvements Reserve.....	1,000,000
PW Solid Waste Backhoe Reserve.....	18,000
PW Front End Loader Reserve.....	32,000
PW Loader Backhoe Reserve.....	17,500
PW Sweeper Reserve.....	25,000
PW Roadside Mower Reserve.....	20,500
PW Chipper Reserve.....	4,000
PW Grader Reserve.....	3,000



PW Pickup/Utility Truck Reserve.....	41,000
PW One Ton Truck Reserve.....	80,000
PW Sewer Catch Basin Cleaner Reserve.....	12,600
PW Hot Box Reserve.....	3,600
PW Radio Communications Reserve.....	35,000
Facilities Safety Complex Reserve.....	5,000
Facilities Pool Complex Reserve.....	5,000
Facilities Safety Complex Generator Reserve	10,000
Facilities Library Parking Lot Reserve.....	34,000
Town Wide Security Upgrades.....	105,000
Municipal Facility Improvements Reserve.....	15,000
Facilities Transfer Station Improvements Reserve.....	100,000
Facilities Hwy Building Addition Reserve	10,000
Facilities Sand Storage Building Reserve	45,000
PW Traffic Signal Reserve.....	4,500
IT Infrastructure Reserve.....	14,000
PD Radio Console Reserve.....	52,500
PD Mobile Radios Reserve.....	15,000
PD Communications Network Reserve.....	50,000
PD Weapon Replacement Reserve.....	4,500
PD Taser Equipment Reserve	3,500
PD Command Vehicle Reserve.....	13,350
PD Records Management Reserve.....	30,000
SEWER Catch Basin Cleaner Reserve.....	25,500
SEWER Light Vehicles Reserve.....	9,000
Total Appropriations for Capital Reserve Deposit	\$2,377,875

***NOTE:** The specific equipment and projects are identified in the report on the following page and detailed in the Town’s written Capital Improvement Plan. Funding for the Capital Improvement Plan has been appropriated annually and has been included in the recommended budget as a result of estimates made during the budget preparation process. The Town voted in 2004 to establish the Town Council as authorized agents for the purpose of expending the funds. The agents have authorized the Town Manager to expend Funds for approved projects.*

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.

PURPOSE OF TOWN MEETING VOTE:

In accordance with NH RSA 35:3; 35:5, town meeting action is needed to appropriate a specific dollar amount into the Capital Reserve Fund by Town vote.



Article 6. Town Operating Budget

To see if the Town will vote to raise and appropriate such sums of money for municipal operations in the ensuing year. This article does not include appropriations contained in special or individual articles addressed separately.

General Fund	\$29,005,563
Recreation Day Camp	83,006
BCTV	457,738
Sewer Fund.....	1,756,296
Total Appropriation	\$31,302,603*

RSA 35:5 dictate that capital reserve deposits must be raised and appropriated under a special warrant article. The sum of articles 5 and 6 is \$33,680,478, the total 2020 proposed appropriations.

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.

Give under our hands and seal this 22nd day of January 2020

Bill Duschatko, Chairman

Melissa Stevens, Vice Chairman



Town of Bedford



2020 Town Meeting Warrant Articles and Municipal Budget Summary

There is an estimated tax increase of **\$0.22** in the Municipal portion of the property tax rate for this budget. The ***estimated tax rate*** for the Municipal portion is **\$4.36** per \$1,000 assessed valuation.

Town of Bedford, New Hampshire
2020 Municipal Budget



Important Dates

Public Hearings Held on the Town Budget

Wednesday, January 8, 2020 at 7:00 p.m.

Wednesday, January 22, 2020 at 7:00 p.m.

Town Meeting Room - 10 Meetinghouse Road

Election Day

Tuesday, March 10, 2020, 7:00 a.m. - 7:00 p.m.

Bedford Middle/High School – 47 Nashua Road

Budgetary Town Meeting

Wednesday, March 11, 2020 at 7:00 p.m.

Bedford Middle/High School – 47 Nashua Road

2020 MUNICIPAL WARRANT

To the inhabitants of the Town of Bedford in the County of Hillsborough in the State of New Hampshire qualified to vote on Town Affairs:

You are hereby notified to meet at the Bedford High School on Tuesday, March 10, 2020 at 7 o'clock in the forenoon to act on the following Articles 1-4. Polls are to close no later than 7:00 p.m. Action on remaining Articles will be held at the Budgetary Town Meeting on Wednesday, March 11, 2020 at 7:00 p.m. at the Bedford High School (47 Nashua Road).

Article 1. **Election of Town Officers**

Article 2. **Zoning Amendments**

Article 3. **Charter Amendment to Section C11-3, Terms of Office**

Article 4. **Wastewater and Stormwater Asset Management Project**

TOWN ARTICLES 5-6 WILL BE VOTED ON AT THE BUDGETARY TOWN MEETING ON MARCH 11, 2020 AT THE BEDFORD MIDDLE/HIGH SCHOOL (47 Nashua Road).



2020 Town Meeting Warrant – ARTICLE 5

Article 5 Information Sheet

Article 5. – Capital Reserve Fund-Projects and Equipment

To see if the Town will vote to raise and appropriate **\$2,377,875** to be deposited into various Capital Reserve Funds. \$1,343,375 to come from new taxation, \$800,000 to come from Fund Balance Reserves, \$200,000 from Recreation Impact Fees for field improvements, and \$34,500 to come from the Sewer fund.

Assessment/Revaluation Reserve	\$14,225
Planning Impact Fee Study Reserve.....	6,000
Fire Equipment Reserve.....	37,500
Ambulance Reserve	85,000
Fire Ladder Truck Reserve	350,000
Fire Light Vehicle Reserve.....	15,000
Rec Tractor with Backhoe Reserve	4,500
Rec Tractor Heavy Duty Reserve	14,100
Rec Skid Steer Reserve	8,500
Rec Field Improvements Reserve.....	1,000,000
PW Solid Waste Backhoe Reserve	18,000
PW Front End Loader Reserve.....	32,000
PW Loader Backhoe Reserve	17,500
PW Sweeper Reserve.....	25,000
PW Roadside Mower Reserve	20,500
PW Chipper Reserve	4,000
PW Grader Reserve	3,000
PW Pickup/Utility Truck Reserve	41,000
PW One Ton Truck Reserve.....	80,000
PW Sewer Catch Basin Cleaner Reserve	12,600
PW Hot Box Reserve	3,600
PW Radio Communications Reserve	35,000
Facilities Safety Complex Reserve.....	5,000
Facilities Pool Complex Reserve.....	5,000
Facilities Safety Complex Generator Reserve	10,000
Facilities Library Parking Lot Reserve	34,000
Town Wide Security Upgrades	105,000
Municipal Facility Improvements Reserve	15,000
Facilities Transfer Station Improvements Reserve.....	100,000
Facilities Hwy Building Addition Reserve	10,000
Facilities Sand Storage Building Reserve	45,000
PW Traffic Signal Reserve	5,000
IT Infrastructure Reserve	14,000
PD Radio Console Reserve	52,500



PD Mobile Radios Reserve	15,000
PD Communications Network Reserve.....	50,000
PD Weapon Replacement Reserve.....	4,500
PD Taser Equipment Reserve	3,500
PD Command Vehicle Reserve	13,350
PD Records Management Reserve.....	30,000
PD Portable Radios Reserve	15,000
SEWER Catch Basin Cleaner Reserve	25,500
SEWER Light Vehicles Reserve	9,000

Total Appropriations for Capital Reserve Deposit ...\$2,377,875

NOTE: *The specific equipment and projects are identified in the report on the following page and detailed in the Town’s written Capital Improvement Plan. Funding for the Capital Improvement Plan has been appropriated annually and has been included in the recommended budget as a result of estimates made during the budget preparation process. The Town voted in 2004 to establish the Town Council as authorized agents for the purpose of expending the funds. The agents have authorized the Town Manager to expend Funds for approved projects.*

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.

PURPOSE OF TOWN MEETING VOTE:

In accordance with NH RSA 35:3; 35:5, town meeting action is needed to appropriate a specific dollar amount into the Capital Reserve Fund by Town vote.



Article 5 Information Sheet

Capital Reserve Fund Description	Total Available (not incl 2019 income)	Add'l Funding from 2020 Appropriations
CONSERVATION COMM LAND RESERVE	\$ 790,885.03	\$ -
COUNCIL LAND PURCHASE RESERVE	39,140.74	0.00
TOWN OFFICE BUILDING RESERVE	97,977.76	0.00
ASSESSING REVAL/ASSESSMENT RESERVE	40,525.71	14,225.00
PLN COMMUNITY MASTER PLAN RESERVE	26,417.48	0.00
PLN ROUTE 3 IMPROVEMENTS RESERVE	11,029.81	0.00
PLN IMPACT FEE UPDATE	30,623.52	6,000.00
FIRE EQUIPMENT RESERVE	113,860.75	37,500.00
AMBULANCE RESERVE (Ambulance Replacement)	441,348.65	85,000.00
FIRE ENGINE REPLACEMENT	287,409.46	0.00
FIRE LADDER TRUCK REPLACEMENT	700,196.00	350,000.00
FIRE LIGHT VEHICLE REPLACEMENT	35,400.00	15,000.00
REC TRACTOR W BACKHOE (Recr Equip Reserve)	33,766.20	4,500.00
REC TRACTOR HEAVY DUTY (Kubota Tractor)	42,718.46	14,100.00
REC SKID STEER	25,618.09	8,500.00
REC FIELD IMPROVEMENTS	1,249.03	1,000,000.00
PW SOLID WASTE BACKHOE RESERVE	45,966.16	18,000.00
PW ALL PURPOSE TRACTOR RESERVE	98,306.28	0.00
PW FRONT END LOADER RESERVE	89,589.31	32,000.00
PW LOADER BACKHOE RESERVE	4,597.88	17,500.00
PW SWEEPER RESERVE	117,218.86	25,000.00
PW ROADSIDE MOWER RESERVE	96,469.92	20,500.00
PW BULLDOZER RESERVE	119.63	0.00
PW COMPRESSOR RESERVE	15,746.97	0.00
PW CHIPPER RESERVE	3,444.13	4,000.00
PW GRADER RESERVE	2,803.72	3,000.00
PW PICKUP/UTILITY TRUCK RESERVE	4,783.28	41,000.00
PW ONE TON TRUCK RESERVE	101,758.33	80,000.00
PW SIX WHEEL DUMP TRUCK	683.99	0.00
PW TEN WHEEL DUMP RESERVE	162,083.22	0.00
SEWER CATCH BASIN CLEANER (GEN FUND CONTR)	12,600.00	12,600.00
PW HOT BOX	4,000.00	3,600.00
PW RADIO COMMUNICATIONS	35,000.00	35,000.00
FACILITIES SAFETY COMPLEX RESERVE	58,004.81	5,000.00
FACILITIES POOL COMPLEX RESERVE	32,104.56	5,000.00
FACILITIES SAFETY COMPLEX GENERATOR (2035)	30,390.10	10,000.00
FACILITIES LIBR PARKING LOT CONSTRUCTION/REPR	115,851.80	34,000.00
FACILITIES LIBRARY SEPTIC RESERVE	59,032.52	0.00
FACILITIES LIBRARY CARPET RESERVE	77.70	0.00
FACILITIES LIBRARY BOILER RESERVE	25.00	0.00
TOWN WIDE SECURITY UPGRADES	211,458.32	105,000.00
MUNICIPAL FACILITY IMPROVEMENTS	30,000.00	15,000.00
FACILITIES TRANSFER STATION IMPROVEMENTS	53,864.56	100,000.00
PW TS EQUIPMENT RESERVE	14.04	0.00
SIDEWALK RESERVE	84.07	0.00
HWY BUILDING RESERVE (Building Addition)	60,847.96	10,000.00
FACILITIES DESIGN/BUILD	100,000.00	0.00
FACILITIES SAND STORAGE BUILDING (New in 2020)	-	45,000.00
PW TRAFFIC SIGNAL IMPROVEMENTS RESERVE	25,366.01	4,500.00
IT SOFTWARE LICENSING	10,394.36	0.00
IT INFRASTRUCTURE UPGRADE	13,014.65	14,000.00
PD RADIO CONSOLE RESERVE	90,815.62	52,500.00
PD MOBILE RADIOS	77,772.06	15,000.00
PD COMMUNICATION NETWORK INFRASTRUCTURE	183,882.82	50,000.00
PD WEAPON REPLACEMENT	41,352.54	4,500.00
PD TASER EQUIPMENT	41,654.87	3,500.00
PD COMMAND VEHICLE	43,606.67	13,350.00
PD RECORDS MGMNT	30,000.00	30,000.00
TOTAL	\$ 4,822,953.41	\$ 2,343,375.00
ENTERPRISE FUNDS	Total Available (not incl 2019 income)	Add'l Funding from 2020 Appropriations
SEWER CATCH BASIN CLEANER (SEWER CONTR)	\$ 72,420.87	\$ 25,500.00
SEWER SYSTEM IMP RESERVE	228,983.54	0.00
SEWER WW CAPACITY RESERVE	661,008.74	0.00
SEWER LIGHT VEHICLES (New in 2020)	-	9,000.00
TOTAL	\$ 962,413.15	\$ 34,500.00
GRAND TOTAL ALL FUNDS	\$ 5,785,366.56	\$ 2,377,875.00



2020 Town Meeting Warrant – ARTICLE 6

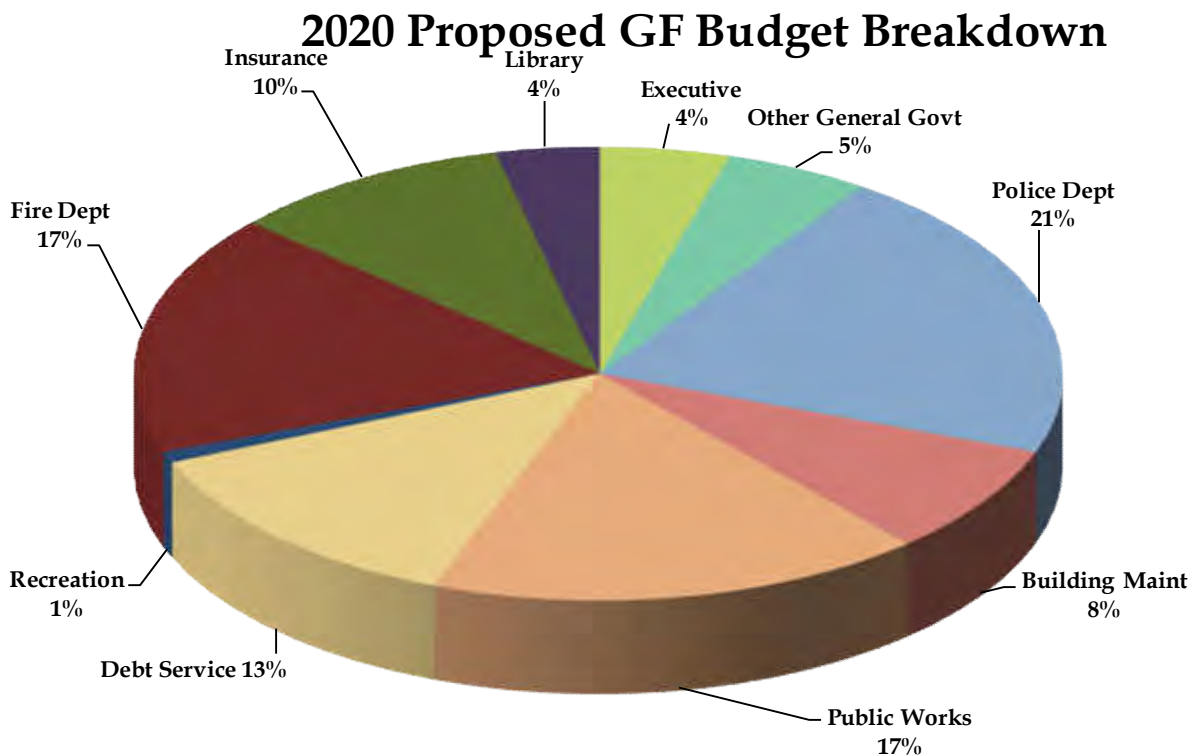
Article 6. - **Town Operating Budget**

To see if the Town will vote to raise and appropriate such sums of money for municipal operations in the ensuing year. This article does not include appropriations contained in special or individual articles addressed separately.

General Fund	\$29,005,563
Recreation Day Camp	83,006
BCTV	457,738
Sewer Fund	1,756,296
Total Appropriation	\$31,302,603*

*RSA 35:5 dictate that capital reserve deposits must be raised and appropriated under a special warrant article. **The sum of articles 5 and 6 is \$33,680,478, the total 2020 proposed appropriations.***

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.





Town of Bedford – 2019 Tax Dollar Breakdown



Municipal – 21.8%

\$4.14 (2019)

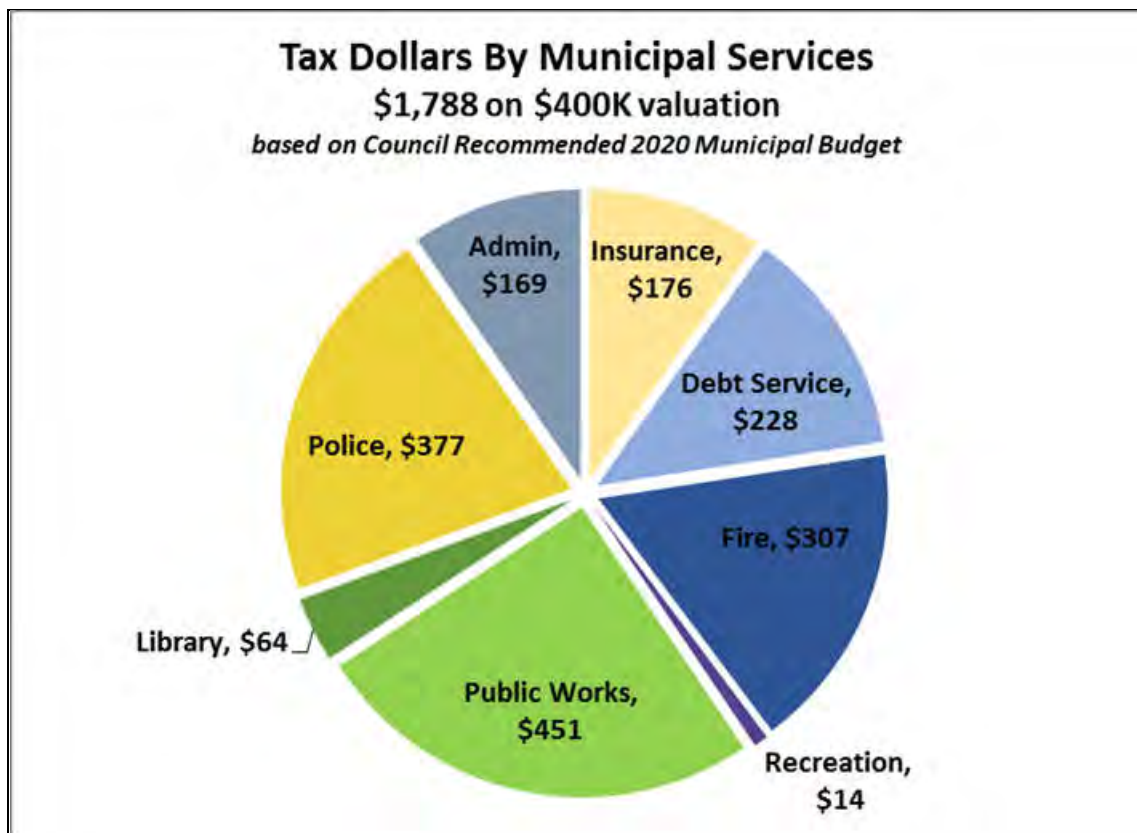
Portion of your tax dollar being discussed tonight.

Total School – 72.2%

\$13.69 (2019)

County – 6.0%

\$1.12 (2019)





Tax Effect of Budget Increases/(Decreases):					
\$ Change to Budget	\$ Tax Impact	Additional \$ Cost to Taxpayer with:			
		\$300k	\$400k	\$500k	
25,000	0.006	1.84	2.46	3.07	
50,000	0.012	3.68	4.91	6.14	
75,000	0.018	5.53	7.37	9.21	
100,000	0.025	7.37	9.83	12.28	
250,000	0.061	18.42	24.57	30.71	
500,000	0.123	36.85	49.13	61.41	
750,000	0.184	55.27	73.70	92.12	
1,000,000	0.246	73.70	98.26	122.83	

2020 Town Council - Proposed Budget Summary

The estimated Town portion of the tax rate is **\$4.36 per \$1,000**. It reflects a **\$0.22** increase from 2019 to 2020. The projected increased tax burden on a home valued at \$400k is \$7.33 per month.

Highlighted below are the more significant projects and/or equipment included within the budget:

- ▶ **Roads Program** – Continuation of the Roads Program at \$5.5M through payment of debt service (\$~4.27M) for the 5 existing bonds, sale of the 3rd road bond approved as part of the 2014 \$30M program (\$~137,000), and \$1.1M additional local road work.
- ▶ **Sportsman Field Improvements** - Investment in our parks and recreation facilities through a \$1M upgrade to Sportsman Field that is proposed to be paid for with \$800,000 of Unassigned Fund Balance and \$200,000 of Recreation Impact Fees therefore having no additional tax impact. The field will receive modern lighting and will be converted to a synthetic surface bid in conjunction with the High School field resurfacing scheduled to be completed in 2020. This is the first step to implementing the Recreation Master Plan in order to provide quality venues for our sports and recreation community.
- ▶ **Capital Improvements** – Investment in long term items (\$~2.4M)
 - \$1.4M ladder truck (1999) replacement is being advanced by 3 years to a 2021 purchase as a result of the vehicle being out of service a significant amount of time for costly repairs over the last two years.
 - Ambulance replacements in 2020, 2022 & 2024.
 - Highway equipment, Library parking lot, safety upgrades, radio systems.



- ▶ **PFAS Investigation** – \$50,000 for well testing and to prepare our initial response plan for PFAS contamination at our landfills due to new 2019 State standards.
- ▶ **Health & Retirement:**
 - Health insurance is level funded after careful review even with mid-year premium increase of 10.7%.
 - Dental insurance reflects a 3.9% premium increase.
 - \$19,000 for Workers Compensation increase of 10%.
 - \$73,000 for NH Retirement System costs.
- ▶ **Personnel:**
 - Addressing the every six year issue of a 27th payroll in 2020 (\$477,000).
 - Year 3 of collective bargaining agreements for Police, Fire, and Public Works.
 - Full year of 8 new positions approved in 2019 (Human Resources Director, Police Watch Commander, Dispatcher, Equipment Operator (1 full, 1 PT), Truck Driver, Building Administrative Technician (PT), Children’s Librarian PT to FT).
 - Proposed IT Support Professional (elimination of contracted service) (½ year).
 - Reclassification of 4 firefighters to Captain positions as part of a plan to increase the number of firefighters on each shift starting in 2021.
 - Merit increase for non-union employees.
 - Increases in training of our Police Officers and Firefighters.
- ▶ **Town Clerk** - The Town Clerk salary range has been set at \$51-68,000. A 3% salary increase has been included if the current Clerk is re-elected in 2020. If a new Town Clerk is elected they will start at the bottom of the range and will receive the following benefits:
 - Employer Contributions to the NH Retirement System (if qualified).
 - The choice of health, dental, life, short and long term disability coverage. The benefit and town provided portion will be the same as offered to non-union Town employees.
 - No other benefits shall apply.
- ▶ **Increased Revenues** – in Motor vehicles, Ambulance, State aid, and Transfer Station.
- ▶ **Use of Fund Balance** - \$2.3M to reduce the amount needing to be raised by taxes.

Not Included in the 2020 Proposal:

- ▶ **Comprehensive Facility Improvements** – This remains a high priority for the administration and the development of a long term plan will be the focus of work with the Council in 2020.
- ▶ **2019 Year End Transfer** – of \$268,300 to reduce the 2020 budget for the annual purchase two dump trucks and a sidewalk tractor.
- ▶ **Personnel-**
 - Additional Truck Driver (\$55,000).
 - Police & Fire 1% COLA as provided for in the collective bargaining agreements when CPI-W exceeds 3% which is not expected (\$55,000).



TOWN OF BEDFORD

2020 PROPOSED APPROPRIATIONS

DEPARTMENTS :		2019 ADOPTED BUDGET	2020 TOWN MANAGER RECOMMENDED	2020 TOWN COUNCIL RECOMMENDED
	ORG #			
GENERAL FUND (Excludes Capital Reserve Deposits)				
TOWN COUNCIL	10010202	\$ 17,265	\$ 21,192	\$ 21,192
TOWN MANAGER	10010204	288,704	328,747	328,747
ENERGY COMMISSION	10010205	-	2,250	2,250
VOTER REGISTRATION	10010206	7,943	28,121	28,121
ELECTIONS	10010208	5,146	23,002	23,002
TOWN CLERK	10010210	97,171	94,719	94,719
INFORMATION SYSTEMS	10010216	518,037	574,104	574,104
CEMETERIES	10010234	46,303	52,200	52,200
LEGAL	10010238	150,000	160,000	160,000
NHMA	10010240	26,000	26,000	26,000
UNALLOCATED RESERVE	10010252	25,000	25,000	25,000
FINANCE & TAX	10010314	653,851	602,448	602,448
HUMAN RESOURCES	10010316	200,718	237,189	237,189
ASSESSING	10010318	285,988	310,156	310,156
INSURANCE	10010336	3,097,849	2,980,195	3,079,146
PLANNING DEPARTMENT	10010426	339,296	361,555	361,555
SOUTHERN NH PLANNING	10010442	15,484	15,835	15,835
FACILITIES MAINTENANCE	10010730	822,233	820,298	820,298
SPECIAL DETAIL	10020200	244,232	140,895	140,895
POLICE				
ADMINISTRATION	10030554	904,646	884,496	884,496
COMMUNICATIONS	10030556	854,220	914,075	914,075
PATROL	10030558	3,187,555	3,552,152	3,552,152
DETECTIVES	10030560	934,769	1,026,687	1,026,687
ANIMAL CONTROL	10030562	55,564	59,065	59,065
SUBTOTAL POLICE		5,936,754	6,436,475	6,436,475
FIRE				
ADMINISTRATION	10030654	313,504	364,624	364,624
OPERATIONS	10030664	3,575,839	3,871,526	3,871,526
INSPECTION	10030666	208,057	234,580	234,580
HEALTH INSPECTOR	10030668	29,540	31,537	31,537
FIRE HYDRANT RENTALS	10030670	363,320	375,000	398,000
SUBTOTAL FIRE		4,490,260	4,877,267	4,900,267
PUBLIC WORKS				
ADMINISTRATION	10050754	581,039	622,001	622,001
LOCAL ROAD MNTC	10050772	1,100,000	1,100,000	1,100,000
HIGHWAY	10050774	1,559,069	1,675,425	1,675,425
WINTER MNTC	10050776	584,240	537,788	537,788
TRAFFIC CONTROL	10050778	67,300	79,802	79,802
TRANSFER STATION	10070780	1,052,929	1,122,069	1,122,069
RECREATION FIELD MNTC	10110790	184,900	242,000	242,000
SUBTOTAL PUBLIC WORKS		5,129,477	5,379,085	5,379,085
GENERAL ASSISTANCE	10090382	7,500	7,500	7,500
RECREATION				
ADMINISTRATION	10110854	106,954	110,638	110,638
PROGRAMS	10110886	37,000	37,000	37,000
POOL	10110888	72,596	96,418	96,418
SUBTOTAL RECREATION		216,550	244,056	244,056
TOWN EVENTS	10110894	4,500	4,500	4,500
BEDFORD PUBLIC LIBRARY	10110992	1,045,236	1,130,563	1,130,563
GENERAL FUND BEFORE LONG TERM DEBT & CAPITAL RESERVE DEPOSITS		\$ 23,671,497.00	\$ 24,883,352.00	\$ 25,005,303.00



Appropriations Continued:

TOWN OF BEDFORD				
2020 PROPOSED APPROPRIATIONS				
DEPARTMENTS :		2019 ADOPTED BUDGET	2020 TOWN MANAGER RECOMMENDED	2020 TOWN COUNCIL RECOMMENDED
	ORG #			
LONG TERM DEBT	10152100			
		90,900	-	-
2011 INFRASTRUCTURE BOND		700,744	687,028	687,028
2013 INFRASTRUCTURE BOND		784,800	770,400	770,400
2015 ROAD BOND		1,009,350	1,008,550	1,008,550
2017 ROAD BOND		1,396,000	1,347,000	1,347,000
2019 GENERAL OBLIGATION BOND (FAILED)		70,000	-	-
2020 ROAD BOND		-	143,582	218,582
ALLOCATED TO SRR TIF		(98,213)	(96,300)	(96,300)
BOND ISSUANCE COSTS		50,000	55,000	65,000
SUBTOTAL LONG TERM DEBT		\$ 4,003,581	\$ 3,915,260	\$ 4,000,260
TOTAL GENERAL FUND (EXCLUDES CAPITAL RESERVE DEPOSITS)		\$ 27,675,078	\$ 28,798,612	\$ 29,005,563
ENTERPRISE AND SPECIAL REVENUE FUNDS (Excludes Capital Reserve Deposits):				
DAY CAMP 22	22530800	\$ 78,517	\$ 83,006	\$ 83,006
BEDFORD COMMUNITY TV & RADIO 27	27554100	469,131	457,738	457,738
SEWER 81				
SEWER 81 BEFORE CAPITAL RESERVE DEPOSIT	81570700	1,734,783	1,756,296	1,756,296
SPECIAL REVENUE (Eff 2020 - recognized in general fund)*		31,400	-	-
TOTAL ALL FUNDS (Excludes Capital Reserve Deposits)		\$ 29,988,909	\$ 31,095,652	\$ 31,302,603
* In past years there was an appropriation with offsetting revenue equivalent to revenue from boards identified in the general fund. Reporting in the prior and current manner has no tax impact. This is just a presentation change.				
CAPITAL RESERVE DEPOSITS				
GENERAL FUND CAPITAL RESERVE DEPOSITS				
INFORMATION SYSTEMS	10010216	\$ 14,000	\$ 14,000	\$ 14,000
ASSESSING	10010318	20,000	14,225	14,225
PLANNING DEPARTMENT	10010426	24,500	6,000	6,000
FACILITIES MAINTENANCE	10010730	255,000	829,000	329,000
COMMUNICATIONS	10030556	90,000	132,500	132,500
PATROL	10030558	40,150	36,350	36,350
FIRE OPERATIONS	10030664	371,150	487,500	487,500
HIGHWAY	10050774	276,450	274,200	274,200
TRAFFIC CONTROL	10050778	5,000	4,500	4,500
TRANSFER STATION	10070780	72,000	18,000	18,000
RECREATION FIELD MNTC	10110790	27,700	1,027,100	1,027,100
GENERAL FUND CAPITAL RESERVE DEPOSITS		\$ 1,195,950	\$ 2,843,375	\$ 2,343,375
SEWER FUND CAPITAL RESERVE DEPOSITS		29,400	34,500	34,500
TOTAL CAPITAL RESERVE DEPOSITS (ALL FUNDS)		\$ 1,225,350	\$ 2,877,875	\$ 2,377,875
GRAND TOTAL 2020 PROPOSED APPROPRIATIONS (ALL FUNDS)		\$ 31,214,259	\$ 33,973,527	\$ 33,680,478



TOWN OF BEDFORD

2020 PROPOSED REVENUES

DEPARTMENTS :		2019 ADOPTED BUDGET	2020 TOWN MANAGER RECOMMENDED	2020 TOWN COUNCIL RECOMMENDED
	ORG #			
GENERAL FUND				
TOWN MANAGER	10010204	\$ 2,800	\$ 2,500	\$ 2,500
TOWN CLERK	10010210	34,550	34,900	34,900
CEMETERIES	10010234	15,000	20,000	20,000
FINANCE & TAX	10010314	24,460,141	25,502,475	25,209,426
FUND BALANCE RESERVE	10010350	1,000,000	2,300,000	2,300,000
PLANNING BOARD	10010420	30,000	40,000	40,000
ZONING BOARD	10010422	1,400	3,000	3,000
HISTORIC DISTRICT	10010424	-	100	100
PUBLIC SAFETY COMPLEX	10010532	-	73,500	73,500
FACILITIES MAINTENANCE	10010730	26,376	26,910	26,910
TOWN HALL	10010828	1,000	1,000	1,000
SPECIAL DETAIL	10020200	290,000	150,000	150,000
POLICE				
ADMINISTRATION	10030554	316,750	244,000	244,000
PATROL	10030558	215,000	124,341	124,341
SUBTOTAL POLICE		531,750	368,341	368,341
FIRE				
ADMINISTRATION	10030654	1,030,000	1,552,375	1,552,375
INSPECTION	10030666	177,300	202,300	202,300
HEALTH INSPECTOR	10030668	40,000	40,000	40,000
SUBTOTAL FIRE		1,247,300	1,794,675	1,794,675
PUBLIC WORKS				
ADMINISTRATION	10050754	708,836	708,836	708,836
HIGHWAY	10050774	95,000	60,000	60,000
TRANSFER STATION	10070780	228,500	263,500	263,500
RECREATION FIELD MNTC	10110790	127,375	224,250	224,250
SUBTOTAL PUBLIC WORKS		1,159,711	1,256,586	1,256,586
RECREATION				
ADMINISTRATION	10110854	15,000	15,000	15,000
PROGRAMS	10110886	18,000	18,000	18,000
POOL	10110888	38,000	35,000	35,000
SUBTOTAL RECREATION		71,000	68,000	68,000
TOTAL GENERAL FUND		\$ 28,871,028	\$ 31,641,987	\$ 31,348,938
ENTERPRISE AND SPECIAL REVENUE FUNDS:				
DAY CAMP 22	22530800	\$ 78,517	\$ 83,006	\$ 83,006
BEDFORD COMMUNITY TV & RADIO 27	27554100	469,131	457,738	457,738
SEWER 81	81570700	1,764,183	1,790,796	1,790,796
SPECIAL REVENUE FROM BOARDS (eff 2020 - recognized in general fund)		31,400	-	-
TOTAL ALL FUNDS		\$ 31,214,259	\$ 33,973,527	\$ 33,680,478

* In past years there was an appropriation with offsetting revenue equivalent to revenue from boards identified in the general fund. Reporting in the prior and current manner have no tax impact. This is just a presentation change.

***2019
Annual
Report***

Town of Bedford
24 North Amherst Road
Bedford, New Hampshire
(603) 472-5242 Fax (603) 472-4573