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Annual Report

of the



City of Nashua, New Hampshire

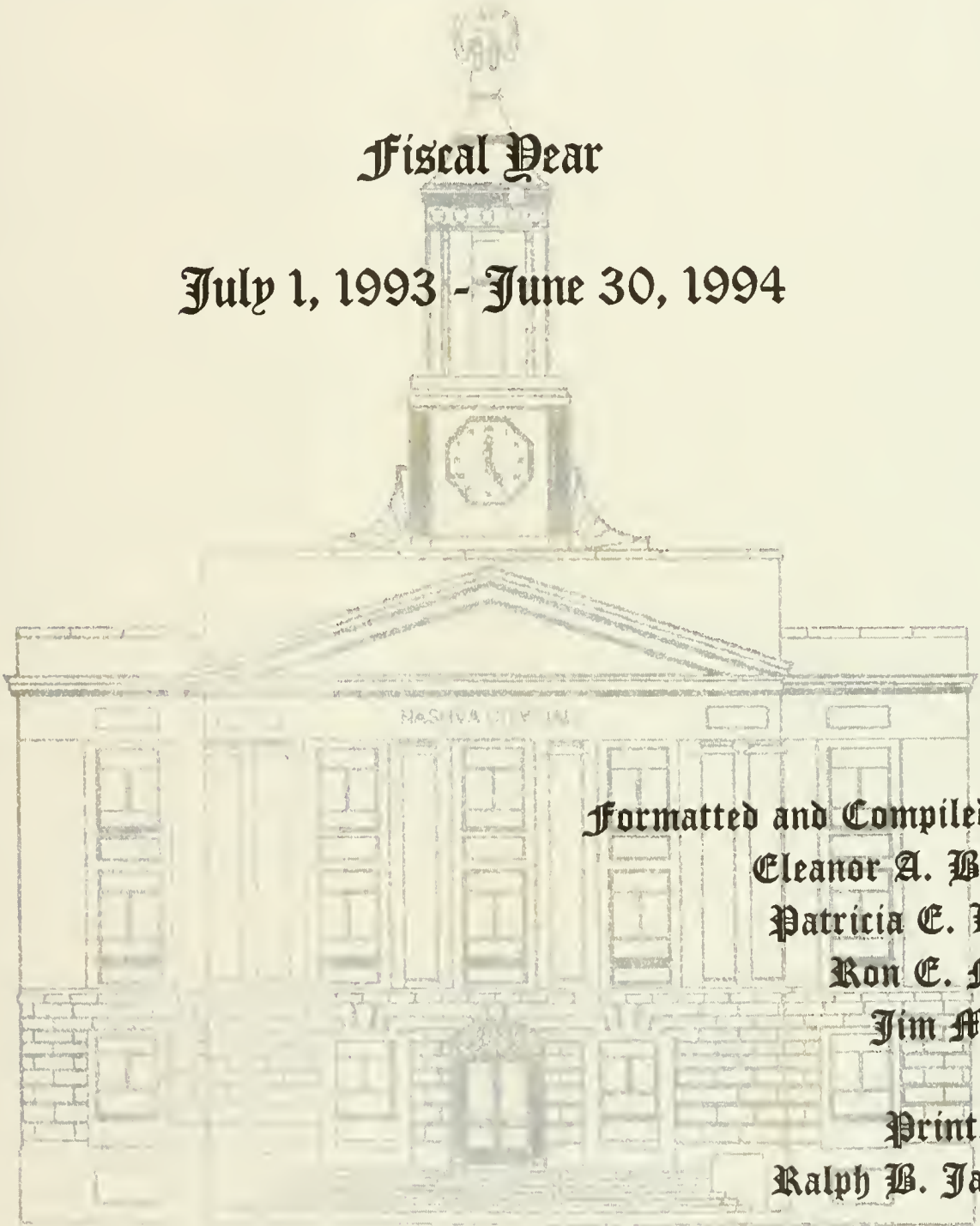
141st Municipal Government Report

1994

141st MUNICIPAL GOVERNMENT REPORT

Fiscal Year

July 1, 1993 - June 30, 1994



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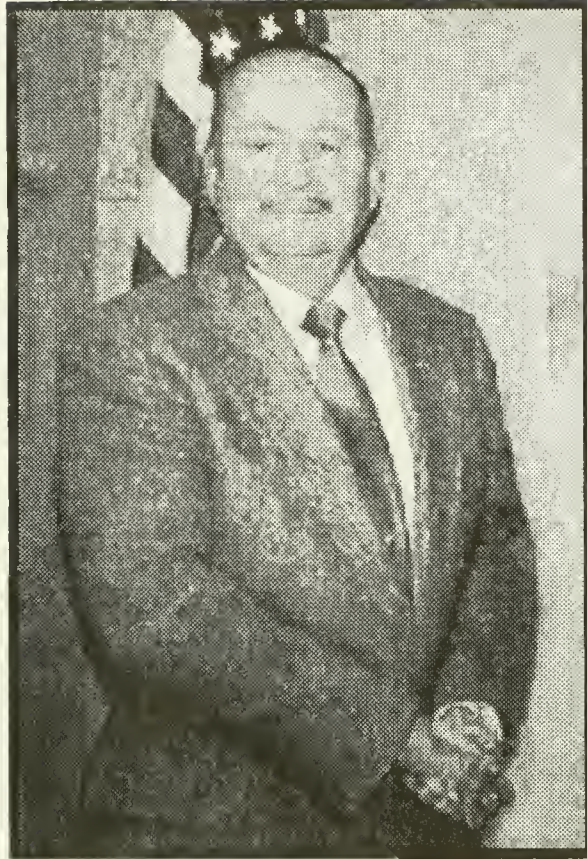
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IN MEMORY OF

JAMES F. CODY

James Cody served on the Planning Board for nearly 20 years (Chairman for 10) and had a hand in many of the decisions that made Nashua what it is today. All who knew him say he worked to better the city and took his position as Planning Board Chairman very seriously. As Chairman he allowed everybody to speak their mind and brought an even-handedness to board meetings.

He was also owner-operator of D.F. Shea Company and the Millyard Paint Store in Nashua and a past president and longtime member of the Nashua Kiwanis Club.

The City of Nashua is a better place because of his contributions and it is with much appreciation for his years of service to the City that we dedicate this Annual Report to him.

"SATISFIED CUSTOMERS ARE THE MOST IMPORTANT ASSET OF ANY BUSINESS. OUR MISSION IS TO UNDERSTAND THEIR NEEDS, VALUES, FEARS AND GOALS."

This 141st Municipal Government Report for the City of Nashua has been compiled through the efforts of local public officials, to serve as a permanent record of the past year. We hope that you will find it interesting and informative.

Your questions and comments regarding any of the information contained in this report are welcome. Feel free to call us at 594-3388.

*Eleanor A. Benson
City Clerk*

*Patricia E. Lucier
Deputy City Clerk*

SEAL OF NASHUA

The seal of the City of Nashua shall consist of a circular disk, upon the outer edge of which shall be inserted the words "TOWNSHIP OF DUNSTABLE, 1673," and upon the bottom of the disc the words "CITY OF NASHUA, 1853." In the foreground shall be an anvil and hammer, a plough, a bale of goods, a regulator and a horn of plenty.

Across the center of the disc shall be represented a bridge and train of railroad cars; in the background shall be a cotton mill and iron foundry. In the upper center shall be two clasped hands. The whole to be enclosed in a laurel wreath.

INTERPRETATION



Laurel - symbolized victory
The conquest of the wilderness
Dunstable became a plantation in 1673
Nashua was incorporated as a city in 1853
The clasped hands, symbolize the union of
Nashua and Nashville

The articles in the foreground symbolize the chief occupations of Nashua. Railroad train and bridge, a traffic center and water power. The mill and foundry, leading industries.

City of Nashua

STATISTICS OF NASHUA

- October 26, 1673: The General Assembly of Massachusetts granted a Charter to the township of Dunstable
- April 4, 1746: The Province of New Hampshire granted a Charter to the township of Dunstable (in New Hampshire)
- December 15, 1836: Name of Dunstable changed to Nashua
- January 23, 1842: Nashua divided:
Nashville: North Side of River
Nashua: South Side of River
- 1843: Town Hall completed
- June 28, 1853: Nashville united with Nashua and received City Charter

Area of City	32 square miles
4 Lane State Highway	9 1/2 miles
Length of Streets and Roads	235 miles
2 Lane State Highway	25 miles
For a Total of	1,160 miles

GENERAL INFORMATION

- 1885 April 14: Nashua Horse Railway started.
- 1886 Fall: Electric Lights installed in stores only.
- 1887 First Electric Street Railway Service Electrified.
- 1895 August 13: Street Railway Service Electrified.
- 1910 City Farm sold, became Nashua Country Club.
- 1913 Sept. 3: Nashua White Way Installed.
- 1917 Spring Street School destroyed by fire.
- 1919 Dedication of new High School on Spring Street.
- 1920 Playground opened on South Common.
- 1922 Daniel Webster Highway opened.
- 1924 Main Street widened from West Pearl to Hollis Street.

Municipal Government Report

1924		Nashua Main Street Bridge destroyed by fire.
1925		New Main Street Bridge built.
1928		Nashua celebrated 75th Anniversary as a City.
1930	May 4:	Crown Hill fire.
1932		Nashua Street Railway Service discontinued.
1934	July 19:	Police Radio installed.
1936	March 19:	Flood.
1937		Holman Stadium dedicated.
1937	Nov. 19:	Teletype System installed.
1938	Sept. 20:	Hurricane and Flood.
1944	April 11:	Main Street widened from Main Street Bridge to the Southerly line of Montcalm Building.
1945		Airport dedicated at Boire Field.
1946		Parking meters installed.
1946		Federal Public Housing for Veterans of World War II (80 units).
1947		Merrimack River flood control project completed.
1949		Dike-Pump House.
1949		South of Lake Street Pump House.
1950		Main Street widened on Westerly side, from West Hollis Street to Mulberry Street.
1953		Nashua Centennial Celebration.
1954	August 31:	Hurricane "Carol".
1954	Sept. 11:	Hurricane "Edna".
1954	Nov. 12:	"Red Wing Express" (Montreal to Boston), wrecked at Bridge Street Crossing, near Union Street - one killed, twenty-one injured.
1956	March 16/19:	"Twin Blizzards".
1956	April 8:	"Blizzard" (one death).
1956	April 10:	Fire Alarm Whistle silenced.
1957	February 4:	N.H. National Guard Armory destroyed by fire.

City of Nashua

1958	January 7:	Twenty-one inch blizzard (one death).
1958	January 16:	Sixteen inch blizzard.
1958	January:	Widening of Main Street bottleneck started (West Side).
1959		Widening of Main street Bridge Southerly, completed.
1959	March 8:	Dedication of New National Guard Armory.
1960	Sept. 1:	Chandler Library opened; October 10, formally dedicated.
1961	January 30:	Twenty-five inch blizzard (one death).
1962		Vagge Village, 50 unit Housing for Elderly.
1963		Federal Aviation Agency (Boston Center) opened.
1963		New Post Office completed.
1964	Nov. 16:	New lights installed in business district.
1965		Memorial Monument to President Kennedy installed in front of City Hall.
1965	October 26:	Lyons Field dedicated (Marshall Street).
1965	November 9:	Gardner Field dedicated (Bowers Street).
1966		Federally Subsidized Housing, Ledge Street, 30 units.
1966	February 1:	Ward boundaries changed.
1967	June 17:	St. Joseph Hospital dedicated.
1967	June 30:	B&M ends passenger train service to Nashua.
1968	March 13:	Gift of \$800,000 by Eliot Carter for new library.
1968	June 9:	Unveiling and dedication of Nashua Firemen's Relief Association Monument on Stark Square.
1969		Veteran's Memorial Field dedicated.
1969	Nov. 25:	Second gift of \$300,000 by Eliot Carter for new Library.
1970		Old Post Office demolished.
1970	Sept. 15:	Veterans Memorial Bridge dedicated (cost \$1.6 million).
1970	Sept. 15:	Taylor Falls Bridge closed.
1971	June 28:	Hunt Memorial Building listed in National Register of Historic Places.

Municipal Government Report

- 1971 Sept. 26: Nashua Public Library dedicated.
- 1971 New Communications Center, Nashua Police Department (cost \$87,000).
- 1971 November 2: Voting machine used for first time in Municipal Election.
- 1972 Ward boundaries changed.
- 1972 May 21: Florence Speare Memorial Building dedicated.
- 1972 August 8: One-way traffic plan adopted.
- 1973 July 19: Sagamore Point Bridge opened.
- 1973 July 20: Hunt Building rededicated Hunt Memorial Building.
- 1973 Sept. 19: Roussel Memorial Field dedicated.
- 1974 December: New bridge opened to traffic (replacer for Taylor Falls Bridge).
- 1975 Nashua N.H. Foundation permanently displays historic Mill Bell.
- 1975 July 4: Cornerstone laying New High School.
- 1976 July 13: Dedication of Bicentennial Monument to Revolutionary War Soldiers in Bicentennial Park.
- 1977 City receives one million dollar grant from EDA to build new Police Station, Public Works Garage, Court House and Parking Garage.
- 1977 Sept. 7: Dedication of Richard Belanger Gymnasium (Nashua High School Gym).
- 1977 October 2: Dedication of Library Media Center at Bicentennial Elementary School to Assistant Superintendent Emma Nicol.
- 1977 November: Main Street Amenities (first phase).
- 1978 February 7: Record 27 inch snowfall paralyzes city.
- 1978 February 18: President Carter's visit to Nashua for Town Meeting with area High School students. President Carter presented Key to the City in box specially made in Santa Rosa with inscription carved by laser beam.
- 1978 July: Second phase of Main Street Amenities Program.
- 1978 August: Statue of Major General John G. Foster relocated.
- 1978 October 25: 1903 Time Capsule at Foster Square opened for the first time in 75 years, and a new capsuled sealed and placed next to the relocated statue of Major General John Gray Foster.
- 1978 Nov. 24: Municipal Parking Garage opened to the public.

City of Nashua

- 1979 March 5: Nashua District Courthouse and Municipal Parking Garage dedicated.
- 1979 May: Mine Falls Park Project recipient of 1979 N.H. Outstanding Civil Engineering Achievement Award: pedestrian bridge selected by the American Society of Civil Engineers for an Award of Merit by the American Institute of Steel Construction.
- 1979 May 18: Police Station and BPW Garage dedicated.
- 1979 Sept. 30: Amherst Street School Gym dedicated to Tony Marandos.
- 1980 January 28: Passenger rail service between N.H. and Boston begun.
- 1980 April 17: Abbott-Spalding House listed in National Register of Historic Places.
- 1980 North Little League ball field near Amherst Street School named for the late Robert H. Murray, Sr., former major league baseball star.
- 1980 August 20: Demolition of Arlington Street School started; demolition completed September 17, 1980.
- 1980 August: Dedicated Xavier House, 34 unit Housing for the Elderly.
- 1980 October: Nashua Jewish Community marks 20th anniversary of opening of Raymond Street Temple.
- 1981 May 3: Dr. Norman Crisp School dedicated (Arlington Street).
- 1981 May 22: Arel Manor Dedicated, Housing for Elderly with 110 units.
- 1981 June: Temple Street School and James B. Crowley School closed.
- 1981 July 30: Laton House celebrates 100th Anniversary.
- 1981 Indian Head National Bank marks 130th Anniversary.
- 1981 Main Street United Methodist Church celebrates sesquicentennial Anniversary.
- 1981 September: Demolition of Public Works Garage on East Hollis Street begun.
- 1982 Nashua Telegraph celebrates its sesquicentennial.
- 1982 Goodwill Building, corner Main and E. Pearl Streets, renovated; Now known as City Plaza.
- 1982 Paper Box Co. Building, corner E. Hollis and Dearborn Streets; renovated for Matthew Thornton Health Clinic.
- 1983 Dec. 20: A three-year lease was signed bringing the Double AA Baseball League to Nashua, permitting the Holyoke Millers to become the Nashua Angels for the 1983 Eastern League Season.
- 1983 Senior Center, 70 Temple Street, dedicated.

Municipal Government Report

- 1983 Youth benefactor Lawrence C. Elliott's statue dedicated at City Plaza, Main Street.
- 1983 April 7: Rededication of the newly renovated Nashua City Hall.
- 1983 April 7: Dedication of the Freedom Shrine by the Exchange Club of Nashua to the City of Nashua
- 1983 November 4: Temple Street Manor, former Temple Street Elementary School, now 43 units of Housing for the Elderly, dedicated.
- 1984 Nashua Pirates replaced the Nashua Angels in becoming the Double AA Baseball team in the Eastern League.
- 1984 April: Street light conversion begun.
- 1984 July 15: Hellenic Circle dedicated (junction Walnut, Chestnut, and Central Streets).
- 1984 Sept. 15: City Bus, Nashua's new transit system, began operations.
- 1984 Sept. 25: Alan Soifert Playground at Mine Falls Park dedicated.
- 1985 July 20: Dedication of maintenance and office building at Nashua Municipal Airport to Airport Manager Kenneth Howe.
- 1985 Sept. 25: Hurricane "Gloria".
- 1985 Sept. 26: Dedication of the Roby Park, Spit Brook Road.
- 1985 Nov. 29: Elm Street Garage dedication.
- 1985 December 1: Elm Street Garage officially opened.
- 1985 Dec. 11: Power began flowing from the new Mines Falls Hydro-Electric Plant.
- 1986 July: Nashua, the only city or town in New Hampshire to computerize the Vehicle Registration process.
- 1986 July: The Pheasant Lane Mall opened (150 stores).
- 1986 July 12: J.F. Kennedy statue returned to its original location in front of City Hall.
- 1986 August 21: Dedication of the Park Recreation Building on 100 Concord Street, Nashua, NH.
- 1986 September: Rededication of Deschenes Oval, Railroad Square.
- 1986 Sept. 28: Dedication of Playing Fields at Mine Falls Park to Marine Sgt. Allen H. Soifert.
- 1986 November: Rededication of Elm Street Junior High School Auditorium.
- 1987 January 18: Nashua Center for the Arts officially transferred to local developer John Stabile.
- 1987 February: New transit fleet for the CityBus Company arrives.

City of Nashua

- 1987 March: Conveyance of the former James B. Crowley School to the Nashua Adult Learning Center, Inc.
- 1987 March: Arts & Science Center changes its name to the Nashua Center for the Arts.
- 1987 April: Lights installed at soccer and softball fields at Mine Falls Park.
- 1987 April 1: Residence Tax repealed.
- 1987 April 26: John P. Howe and Sally Howe Bixby gave a Gift of Land on Broad Street to be known as the "Howe Wildlife Sanctuary".
- 1987 May: Ground breaking ceremonies for the new Junior High School on Henri Burque Highway.
- 1987 July 19: Money Magazine designated Nashua and its surrounding communities as the most livable area in the United States. Nashua #1 City.
- 1987 Sept. 8: Sister City relationship established with An Sung, South Korea.
- 1987 Sept. 17: 200th Anniversary of the United States Constitution.
- 1987 Sept. 17: Dedication of Veterans Memorial at Woodlawn Cemetery.
- 1987 Sept. 17: Dedication of Constitution Plaza and Constitution Garden at Main and Spring Streets.
- 1987 Sept. 19: Planting and dedication of Constitutional Tree at Greeley Park by the Girl and Boy Scouts of Nashua.
- 1987 October 27: Ground breaking for Secondary Sewerage Treatment Plant sewerage facility.
- 1987 October 28: Dedication and official opening of the play lot at Roby Park.
- 1987 October 29: Unveiling of painting by Nashua Artist James Aponovich in City Hall rotunda.
- 1988 July 7: Delegates from An Sun County, South Korea, Sister City to Nashua, visited Nashua.
- 1988 Sept. 18: Pennichuck Junior High School dedicated (208 Manchester Street).
- 1988 October 26: Unveiling of 2nd painting by Nashua artist John Aponovich in the City Hall rotunda.
- 1988 October 26: Volunteer Recycling Program started in the City of Nashua.
- 1988 Dec. 28: Relocation of the Central Bus Transfer Station to the area between City Hall and Garden Street.
- 1989 January 15: Clocktower Place opened.
- 1989 January: Demolition of Spring Street Junior High School completed. Work begun on the new Superior Court on Spring Street location.
- 1989 June: Renovation of City Hall Annex, 2nd Floor, completed.

Municipal Government Report

- 1989 July 1: Korean War Veteran Memorial
- 1989 July 30: Rededication of Fields Grove Park
- 1990 April 22: 20th Anniversary Earth Day Celebration.
- 1990 June 12: Board of Aldermen authorized the sale of the Nashua District Court House to the State of New Hampshire.
- 1990 Nov. 27: Designated Martin Luther King Jr.'s Birthday as a Municipal Holiday to be observed on the third Monday in January each year.
- 1990 Dec. 1: The Nashua City Bus Contract was awarded to the Greater Nashua Transportation Services, Inc.
- 1991 January 15: Wetlands Legislation approved by Nashua Voters in Special Referendum Election.
- 1991 June 12: Mt. Auburn Associates prepared a strategic plan for the future for the City of Nashua and the Greater Nashua Chamber of Commerce.
- 1991 November: City Vehicle Registration Office began issuing license plate decals for State of New Hampshire.
- 1992 January 31: City Clerk's Office relocated to Elm Street side of City Hall.
- 1992 February 18: New Ward Boundaries were established.
- 1992 May 13: Amherst Street School celebrated its 100th Anniversary.
- 1992 November: City of Nashua Received "1st Place" award for excellence in Annual Reports by the New Hampshire Municipal Association.
- 1993 January 12: Created Hunt Memorial Building Restoration Fund.
- 1993 January: Regional Roundtable established.
- 1993 May 13: Relocation of the Nashua Firemen's Monument on Stark Square to Pine Hill Road.
- 1993 SARA Title III Regional Meeting and Conference with EPA.
- 1993 November 2: Budget Control Charter Amendment and Approval of Salaries and Collective Bargaining Agreements of the Nashua School District approved by Nashua voters by Referendum Question.
- 1994 April 26: Dedication of Libby Field (lower field at Lincoln Park) in recognition of Linda Libby.
- 1994 May 10: Dedication of Matt Dube Field (Baseball Field at St. Andrew's Playground) in recognition of his courage, hope and inspiration.
- 1994 June 1: Nashua Memorial Hospital changed its name to Southern New Hampshire Regional Medical Center.

City of Nashua

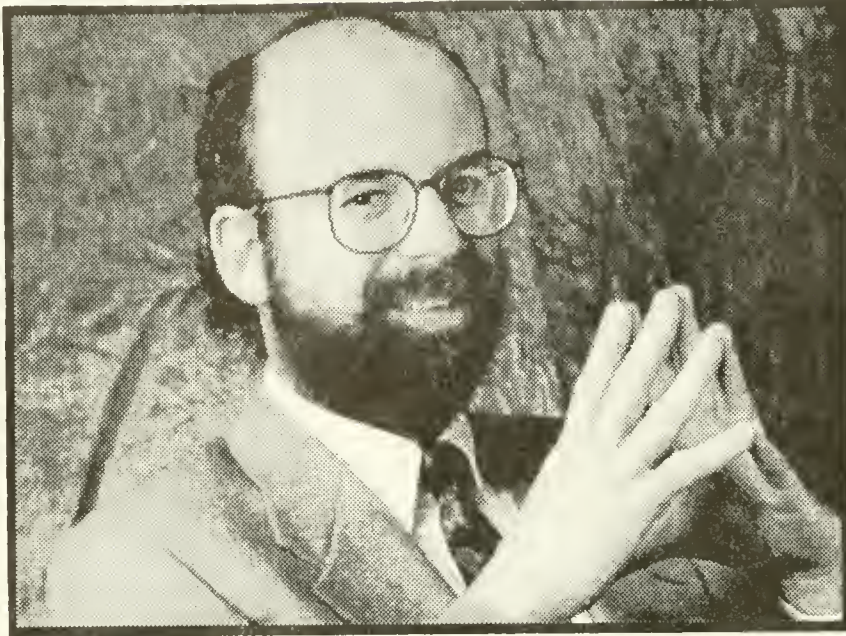
CITY CLERK'S DEPARTMENT VITAL STATISTICS

YEAR	DEATHS	MARRIAGES	BIRTHS	CENSUS
1920	466	585	786	28,379
1921	426	464	853	
1922	434	393	814	
1923	485	410	789	
1924	418	435	870	
1925	426	485	800	
1926	408	462	812	
1927	447	426	749	
1928	418	498	757	
1929	417	518	708	
1930	410	485	699	31,463
1931	418	589	685	
1932	350	546	677	
1933	432	662	636	
1934	442	713	648	
1935	426	699	655	
1936	444	650	625	
1937	441	742	628	
1938	409	602	659	
1939	410	445	636	
1940	345	479	661	32,927
1941	410	532	755	
1942	399	586	874	
1943	413	447	876	
1944	411	441	793	
1945	375	564	789	
1946	414	951	1114	
1947	458	879	1347	
1948	464	795	1247	
1949	423	694	1192	
1950	470	665	1133	34,669
1951	448	692	1263	
1952	457	680	1179	
1953	418	649	1181	
1954	449	612	1232	
1955	484	616	1236	
1956	470	667	1318	
1957	492	624	1410	

Municipal Government Report

VITAL STATISTICS (CONT)

YEAR	DEATHS	MARRIAGES	BIRTHS	CENSUS
1958	511	652	1447	
1959	494	649	1384	
1960	486	560	1437	39,096
1961	520	584	1500	
1962	481	567	1621	
1963	530	592	1577	
1964	554	670	1689	
1965	580	683	1627	
1966	569	709	1552	
1967	584	834	1706	
1968	627	876	1903	
1969	716	978	1911	
1970	671	911	2002	55,820
1971	677	960	2042	
1972	701	994	1864	
1973	622	858	1803	
1974	436	897	1857	
1975	474	873	1715	
1976	551	891	1737	
1977	600	848	1911	
1978	669	785	1871	
1979	716	805	1979	
1980	735	810	2105	67,817
1981	665	942	2167	
1982	665	1044	2227	
1983	753	923	2197	
1984	676	974	2308	
1985	720	1010	2595	
1986	665	916	2676	
1987	765	921	2874	
1988	690	900	3017	
1989	682	899	3059	
1990	704	827	2993	79,662
1991	684	732	2758	
1992	727	711	2638	
1993	735	702	2650	



MAYORS OF NASHUA

1. Joseph Baldwin	1853-1854	27. Thomas Sands	1894
2. Freeman S. Rogers	1855-1856	28. Joseph W. Howard	1895-1896
3. Thomas W. Gillis	1857	29. Jason E. Tolles	1897-1900
4. Albin Beard	1858-1859	30. Milton A. Taylor	1901-1902
5. Aaron W. Sawyer	1860	31. Jeremiah J. Doyle	1903-1904
6. George Bowers	1861	32. Andros B. Jones	1905-1906
7. Hiram T. Morrill	1862-1863	33. Albert Shedd	1907-1910
8. Edward Spalding	1864	34. William H. Barry	1911-1914
9. Virgil C. Gilman	1865	35. James B. Crowley	1915-1919
10. Gilman Scripture	1866-1867	36. Henri A. Burke	1920-1923
11. George Bowers	1868	37. Eaton D. Sargent	1924-1927
12. Jotham D. Otterson	1869-1870	38. William F. Sullivan	1928-1933
13. Dana Sargent	1871	39. Alvin A. Lucier	1934-1937
14. Seth D. Chandler	1872	40. Frank A. McMaster	1938-1939
15. Frank A. McKean	1873-1874	41. Eugene A. Lemay	1939-1945
16. George H. Whitney	1875	42. Oswald S. Maynard	1946-1949
17. Charles Williams	1876-1877	43. Hugh Gregg	1950
18. William H. Cook	1878	44. Claude E. Nichols	1951
19. Charles Holman	1879-1880	45. Lester H. Burnham	1952-1957
20. Benjamin Fletcher, Jr	1881-1882	46. Mario J. Vagge	1958-1965
21. Alfred M. Norton	1883-1884	47. Dennis J. Sullivan	1966-1977
22. John A. Spalding	1885	48. Donald C. Davidson	1977
23. James H. Tolles	1886-1888	49. Maurice L. Arel	1977-1984
24. Charles H. Burke	1889-1890	50. Thomas J. Leonard	1984
25. William H. Beasom	1891-1892	51. James W. Donchess	1984-1991
26. Williams Hall	1893	52. Rob Wagner	1992-

MAYOR ROB WAGNER Inauguration of Nashua's 97th Municipal Government

Friends and fellow Nashuans:

I want to begin my remarks by congratulating all the elected officials who have just taken their oaths of office and by thanking them for their commitment to our City.

I also want to acknowledge and thank the families of these officials, since I know, both through observation and experience, that it is impossible to dedicate oneself to public service without equal dedication on the part of one's family.

The coming two years offer exciting challenges as together we begin new initiatives and complete final implementation of innovative policies and programs begun during the first two years of my administration.

During the recent orientation sessions we have provided, many of the newly elected officials have realized that the daily business of City government is much more complex than it appears from the outside. While the simplistic view is that government is concerned with budgets and property taxes, a more realistic perspective on the issues before us highlights the complexity of Nashua's future.

I have great optimism that our newly constituted City government will join with my administration in achieving the realization of our efforts to make Nashua a model of progressive policy and organizational efficiency.

We have started in a positive, new direction in the past two years, focusing on the business of government and the citizen as customer.

We have begun the implementation of continuous improvement (or Total Quality Management) practices with the invaluable assistance of Conway Quality of Nashua.

We have pioneered the use of program budgets to quantify more accurately the business of City government.

We have formulated a comprehensive plan for solid waste collection and disposal at our expanded landfill, concentrating recently on leaf and yard waste, landfill gas collection, sludge disposal, and state permitting. For the first time, the City has a vision for its solid waste future and a framework for a healthy debate as to how to achieve our goals.

We have led the formation of a regional lobby made up of neighboring communities to strengthen our voice in Concord on areas of common interest.

We have encouraged the addition of an Urban Trails Network and Trails Plan as part

of the City's Master Plan and initiated a revision of sidewalk improvement policies to begin the process of implementing a comprehensive, alternative transportation system.

We have enhanced the City's commitment to economic development through business visitation and involvement in the Center of Economic Development.

We have taken a leadership role in the state and the region to provide equal access to people with disabilities through our aggressive efforts to exceed mere compliance with the Americans with Disabilities Act.

We have put into action our absolute commitment to racial equality and ethnic diversity.

These are just several of the initiatives whose continuation and ultimate realization depend upon the unity of purpose of this, Nashua's newly inaugurated 97th City Government.

The coming term heralds other issues which demand heightened attention.

We must concentrate on controlled growth and the development and imposition of an equitable system of impact fees.

We must work as a unified government to develop a vision of land use and planning policies to chart our City into the 21st Century.

We must rededicate ourselves to the critical goal of downtown revitalization.

We must unify our community in our commitment to quality education.

We must fight for the timely completion of the Everett Turnpike and other critical transportation projects to counteract the region's growing traffic nightmare.

We must escalate our commitment to the delivery of quality services to our customers, the citizens of Nashua.

And, perhaps most exciting, we must prepare for the implementation of the recommendations of the current management audit, which, I am convinced, will take us closer to our common goals of organizational and financial efficiency.

The business of government is exciting, exhilarating work with the potential to improve lives. I eagerly await the opportunity to work together to continue Nashua's legacy as a progressive community with a committed citizenry.

Congratulations, and let us seize the initiative.



**JOYCE L. AREL
PRESIDENT, BOARD OF ALDERMEN**

PRESIDENTS, BOARD OF COMMON COUNCIL

1903-1904	Warren H. Prichard	1909-1910	Harry A. Gregg
1905-1906	Moses L. Truel	1911-1912	John F. Shea
1907-1908	James H. Connor	1913-1914	Frederick A. Collins

PRESIDENTS, BOARD OF ALDERMEN

1915-1919	George H. Alley	1948-1949	Henry J. Ouellette
1920-1921	Fred E. Taggart	1950-1953	Conrad H. Bellavance
1922-1925	Edwin Morey	1954-1955	Michael J. Dell Isola
1926-1927	Wilbert Blanchard	1956-1957	Francis LaFlamme
1928-1929	Henry A. Lagasse	1958-1959	Wilfred Pelletier
1930-1931	Walter E. Grant	1960-1961	Thomas J. Leonard Jr.
1932-1933	Charles H. Parker	1962-1963	Henry J. Fortin
1934-1935	Walter E. Grant	1964-1967	Francis LaFlamme
1936-1937	Joseph A. Therriault	1968-1971	Maurice L. Arel
1938-1939	Eugene H. Lemay (Elected Mayor 2/14/39)	1972-1975	Donald L. Ethier
1939	Joseph E. Houde (Elected on 2/14/39)	1976-1977	Alice L. Dube
1940-1941	Edward R. Benoit	1978-1979	Donald L. Ethier
1942-1943	Walter B. Mason	1980-1981	Donald C. Davidson
1944-1945	Edward R. Benoit	1982-1985	Thomas B. Kelley
1946-1947	Lester H. Burnham	1986-1987	Carl Andrade
		1988-1991	Thomas B. Kelley
		1992-1993	Philip J. Grandmaison
		1994-1995	Joyce L. Arel

**A MESSAGE FROM THE PRESIDENT OF
THE BOARD OF ALDERMEN**

**"To improve the golden moment of opportunity,
and to catch the good that is within our reach,
is the great art of life."**

Samuel Johnson

1994 has been a year of great change in Nashua's City Government. Eight new Aldermen assumed office. They are: Arthur Ferlan, Thomas Grant, Maureen Lemieux, Brian McCarthy, David Rootovich, Fred Teeboom, James Tollner, and Eric Wilson. Claire McGrath was re-elected Alderman-at-Large and voted Vice-President of the Board of Aldermen. Of the remaining seven members of the Board only two Aldermen had completed more than one term, Aldermen-at-Large Thomas Kelley and Victor DuVarney.

The November election also resulted in the voters approval of two Charter change referendum questions which significantly impacted aldermanic responsibilities. Referendum question number one resulted in a spending cap and its' implementation continues to evolve as we enter 1995. Referendum question number two addressed approval of school department contracts. The implementation of this legislation will have its' major initial test in 1995 when the Board of Aldermen receive the negotiated teachers' contract.

The focus of this past legislative year has been on long range planning. The Mayor and Board of Aldermen met with facilitator Jody Gunnerson of Conway Quality Inc. to set priorities and develop an action plan to guide Nashua's City Government in a congruent fashion. The M.A.I. audit of city government was reported, discussed, and some of the recommendations therein are being reviewed. Planning for the development of the Southwesterly Quadrant of the City, vehicular transportation infrastructure, downtown revitalization, school building needs, fourteen Court Street, vacated properties, and solid waste disposal have taken significant, thoughtful, and time consuming effort on the part of Nashua's City Government.

Long range planning, fiscal responsibility, and citizen involvement have been the hallmarks of this legislative session. A frugal budget, initially approved in June, was re-opened by Mayor Wagner in order to address an Overlay Account deficit. Final budgetary approval in August resulted in further cuts in the operating budget, as well as in both the Self-Insurance Reserve Fund and CERF, Capital Equipment Reserve Fund. These actions were taken in an effort to provide an affordable tax rate. Citizen involvement has been fostered throughout this legislative session. The agenda of Aldermanic Meetings includes a scheduled period for public comment.

It takes total community effort to address the needs of the City most effectively. I wish to thank the employees and leadership of the various City Divisions for their cooperation during this legislative session. Special appreciation is due our Legislative Assistant, Bertha Landry, for her outstanding effort. City Clerk Eleanor Benson and Deputy City Clerk Patricia Lucier have been a great support to the Board. I wish to thank each member of the Board of Aldermen for their dedication and industry in addressing their responsibilities as elected representatives of the citizens of this fine City.

Sincerely,

Joyce L. Arel
President



**BOARD OF ALDERMEN
1994-1995**

First row, left to right:

Alderman-at-Large Fred S. Teeboom; Alderman-at-Large Thomas B. Kelley; Alderman-at-Large Joyce L. Arel, President; Mayor Rob Wagner; Alderman-at-Large Katherine E. Hersh; Alderman-at-Large Claire M. McGrath, Vice President; Alderman-at-Large Victor C. DuVarney Jr;

Second row, left to right:

Ward Five Alderman David Rootovich; Ward Eight Alderman Maureen Lane Lemieux; Ward Two Alderman Tracy S. Hatch; Ward Five Alderman Brian S. McCarthy;

Third row, left to right:

Ward Three Alderman Arthur Ferlan; Ward Seven Alderman Thomas W. Grant; Ward Four Alderman Eric R. Wilson; Ward One Alderman James R. Tollner; Ward Six Alderman David G. Fredette; Chief Finance Officer Paul Martel;

Fourth row, left to right:

Deputy Corporation Counsel Judy Constantian; Legislative Assistant Bertha A. Landry; Deputy City Clerk Patricia E. Lucier; City Clerk Eleanor Benson.

City of Nashua

**MUNICIPAL GOVERNMENT
1994-1995**

MAYOR

Honorable Rob Wagner

Elected at the December Mayoral Run-Off Election
for a Four Year Term Expiring December 31, 1995

PRESIDENT OF THE BOARD OF ALDERMEN

Alderman-at-Large Joyce L. Arel

Elected by the Board of Aldermen for a
Two Year Term Expiring December 31, 1995

VICE PRESIDENT OF THE BOARD OF ALDERMEN

Alderman-at-Large Claire M. McGrath

Elected by the Board of Aldermen for a
Two Year Term Expiring December 31, 1995

ALDERMAN-AT-LARGE

Three members elected at the Municipal Election

Katherine E. Hersh	28 Bicentennial Drive
Thomas B. Kelley	21 Todd Road
Victor C. DuVarney, Jr.	13 Ritter Street
Term Expires December 31, 1995	
Joyce L. Arel	10 Virginia Drive
Claire M. McGrath	19 Lojko Drive
Fred S. Teeboom	24 Cheyenne Drive
Term Expires December 31, 1997	

WARD ALDERMEN

Ward 1	James R. Tollner	1 Sequoia Circle
Ward 2	Tracy S. Hatch	7 Ferncroft Drive
Ward 3	Arthur Ferlan	6 Glendale Drive
Ward 4	Eric R. Wilson	1 Burns Street
Ward 5	Brian S. McCarthy	65 Musket Drive
Ward 6	David G. Fredette	17 Hassell Brook Road
Ward 7	Thomas W. Grant	7 Lincoln Avenue
Ward 8	Maureen Lane Lemieux	87 Spindlewick Drive
Ward 9	David Rootovich	5 Shelton Street

CLERK OF THE BOARD: Eleanor A. Benson 23 Countryside Drive 594-3305

LEGISLATIVE ASSISTANT: Bertha Ann Landry 101 Tolles Street 594-3381

Municipal Government Report

CITY OF NASHUA

BOARD OF ALDERMEN STANDING COMMITTEES

FINANCE COMMITTEE ON CLAIMS

ALSO

PURCHASING AGENCY FOR DEPARTMENTAL PURCHASES

His Honor, Mayor Rob Wagner, Chairman
Alderman-at-Large Thomas B. Kelley, Vice Chairman
Alderman-at-Large Victor C. DuVarney, Jr.
Alderman-at-Large Claire McGrath
Ward One Alderman James R. Tollner
Ward Five Alderman Brian S. McCarthy
Ward Eight Alderman Maureen Lane Lemieux

PLANNING & ECONOMIC DEVELOPMENT

Alderman-at-Large Katherine E. Hersh, Chairman
Alderman-at-Large Claire McGrath, Vice Chairman
Alderman-at-Large Fred S. Teeboom
Ward One Alderman James R. Tollner
Ward Five Alderman Brian S. McCarthy

TRAFFIC COMMITTEE

Alderman-at-Large Claire McGrath, Chairman
Ward Four Alderman Eric R. Wilson, Vice Chairman
Alderman-at-Large Katherine E. Hersh
Ward One Alderman James R. Tollner
Ward Seven Alderman Thomas W. Grant

LANDS AND BUILDINGS

Alderman-at-Large Thomas B. Kelley, Chairman
Ward Two Alderman Tracy S. Hatch, Vice Chairman
Alderman-at-Large Victor C. DuVarney, Jr.
Ward Three Alderman Arthur Ferlan
Ward Four Alderman Eric R. Wilson

BUDGET COMMITTEE

Ward Six Alderman David G. Fredette, Chairman
Alderman-at-Large Katherine E. Hersh, Vice Chairman
Alderman-at-Large Fred S. Teeboom
Ward Two Alderman Tracy S. Hatch
Ward Four Alderman Eric R. Wilson
Ward Seven Alderman Thomas W. Grant
Ward Nine Alderman David Rootovich

**PERSONNEL CLASSIFICATION, EMPLOYMENT,
APPOINTMENTS AND POLICIES**

Alderman-at-Large Victor C. DuVarney, Jr., Chairman
Ward Nine Alderman David Rootovich, Vice Chairman
Ward Three Alderman Arthur Ferlan
Ward Six Alderman David G. Fredette
Ward Five Alderman Brian S. McCarthy

ELECTIONS AND RETURNS

Ward Two Alderman Tracy S. Hatch, Chairman
Ward Eight Alderman Maureen Lane Lemieux, Vice Chairman
Alderman-at-Large Fred S. Teeboom
Ward Six Alderman David G. Fredette
Ward Nine Alderman David Rootovich

RULES AND LICENSES

Ward One Alderman James R. Tollner, Chairman
Ward Five Alderman Brian S. McCarthy, Vice Chairman
Alderman-at-Large Katherine E. Hersh
Ward Six Alderman David G. Fredette
Ward Nine Alderman David Rootovich

STREET ACCEPTANCE AND STREET LIGHTS

Alderman-at-Large Victor C. DuVarney, Chairman
Ward Three Alderman Arthur Ferlan, Vice Chairman
Ward Six Alderman David G. Fredette
Ward Eight Alderman Maureen Lane Lemieux
Ward Four Alderman Eric R. Wilson

PRINTING AND STATIONERY

Alderman-at-Large Fred S. Teeboom, Chairman
Ward Seven Alderman Thomas W. Grant, Vice Chairman
Ward Three Alderman Arthur Ferlan
Ward Eight Alderman Maureen Lane Lemieux
Ward Four Alderman Eric R. Wilson

JOINT SPECIAL SCHOOL BUILDING COMMITTEE

MEMBERS OF THE BOARD OF ALDERMEN

Alderman-at-Large Joyce L. Arel
Alderman-at-Large Thomas B. Kelley
Alderman-at-Large Claire McGrath
Alderman-at-Large Fred S. Teeboom
Ward Three Alderman Arthur Ferlan
Ward Seven Alderman Thomas W. Grant
Ward Eight Alderman Maureen Lane Lemieux
Ward Five Alderman Brian S. McCarthy
Ward Nine Alderman David Rootovich

MEMBERS OF THE BOARD OF EDUCATION

Steven A. Bolton
Ann Cohen
George E. Farrington
Dorothy Oden
Athena "Tina" Munroe
Sue A. Newman
Jane Schmidt
Joan Sweeney
Lindsey Wormley

SPECIAL LIAISON COMMITTEES

Board of Health

Ward Seven Alderman Thomas W. Grant
Alderman-at-Large Claire McGrath (Alt.)

BPW Pension

Ward Six Alderman David G. Fredette
Ward Seven Alderman Thomas W. Grant (Alt.)

Capital Improvements

Ward Five Alderman Brian S. McCarthy
Ward Eight Alderman Maureen Lemieux (Alt.)

Library

Alderman-at-Large Joyce L. Arel

Ira Harris Fund

Alderman-at-Large Joyce L. Arel

Hunt Legacy

Alderman-at-Large Joyce L. Arel

Nashua Housing Authority

Ward Four Alderman Eric R. Wilson
Ward Three Alderman Arthur Ferlan (Alt.)

Planning Board

Ward Six Alderman David G. Fredette

Cable TV Advisory Board

Ward Three Alderman Arthur Ferlan
Alderman-at-Large Fred S. Teeboom (Alt.)

Municipal Channel Advisory Committee

Alderman-at-Large Joyce L. Arel

City of Nashua

CITY OF NASHUA

———— **ADMINISTRATIVE DIVISION** ————

Chief administrative office of the City

Mayor Rob Wagner

The Mayor's staff shall consist of those individuals as he shall determine necessary to perform the following functions.

Assistants to the Mayor

Assistant to Mayor
Executive Assistant
Mayoral Assistant
Secretary/Receptionist

Peter Finney
Christine Nolan Konys
Georgie Lyons
Beatrice Dean
Rita Diggins

Legal Department

City Corporation Counsel
Deputy Corporation Counsel
Assistant Corporation Counsel
Legal Secretary
Legal Secretary

Mark J. Bennett
Judith T. Constantian
Sonja Boyan
Susan Lovering
Sherri Galbally

Legislative Assistant to the Aldermen

Legislative Assistant

Bertha A. Landry

———— **ADMINISTRATIVE SERVICES DIVISION** ————

Director

Russell R. Marcoux

Assessor's Department

Assessing Manager

Lucien G. Rousseau, Jr.

City Clerk's (Records and Statistics Department)

City Clerk
Deputy City Clerk

Eleanor A. Benson
Patricia E. Lucier

Financial Services (Revenue and Expenditures Department)

Treasurer and Chief Financial Officer
Financial Coordinator

Paul A. Martel
Dawn Enwright

Municipal Government Report

Human Resources/Insurance Benefits

Manager

Marilyn Baron

Manager Insurance Benefits

Susan Jeffery

Management Information Services Department

Manager

Louis Simmons

Purchasing Department

Manager

William A. Thompson

Voter Registration Department

Deputy Registrar

Ralene Rousseau

————— COMMUNITY DEVELOPMENT DIVISION —————

Director

David S. Boesch, Jr.

Planning Department

Manager

Roger L. Houston

Code Department

Code Official

William Walsh

Urban Programs Department

Manager

Paul E. Newman

————— PUBLIC WORKS DIVISION —————

Director

L. Peter Benet

Business Manager

Robin Belanger

Engineering

City Engineer

James F. Hogan

Deputy City Engineer

Jon Lebrun

Deputy City Engineer

Joseph Morrill

Assistant City Engineer

Arthur Kidd

City Recycling Coordinator

Sally Hyland

Streets

Superintendent

Donald Levesque

Assistant Superintendent (Refuse & Snow)

Dennis Aussant

Assistant Superintendent (Sewers)

Jim Hall

Landfill

Supervisor

Ron Jenkins

Parks & Recreation Department

Superintendent

Frank Dorsey

Recreation Supervisor

June Caron

Treatment Plant

Superintendent

Lorraine Sander

————— **COMMUNITY SERVICES DIVISION** —————

Director

Dolores A. Bellavance

Child Care Services

Coordinator

Christine Lister

Environmental Health Department

Health Officer

Michael V. Tremblay

Community Health Department

Chief Public Health Nurse

Joan Schulze

Welfare Department

Welfare Officer

Robert W. Tamposi

————— **SAFETY AND ENFORCEMENT** —————

Fire Department

Chief

Richard Navaroli

Assistant Fire Chief

Michael Buxton

Deputy Chief

John Chesnulevich

Deputy Chief

Robert Burnham

Deputy Chief

Eugene S.Farnum

Deputy Chief

John Allison

Fire Marshal

Kenneth J. Renoux

Police Department

Chief

Raymond J. Landry

Deputy Chief of Police

Clifton D. Largy

Municipal Government Report

———— PUBLIC LIBRARY ————

Director
Assistant Director

Clarke Davis
Robert Frost

———— CEMETERIES ————

Superintendent, Edgewood & Suburban Cemeteries
Superintendent, Woodlawn Cemetery

Jeffrey Snow
Howard Frizzell

———— SCHOOL DEPARTMENT ————

Superintendent
Assistant Superintendent-Elementary
Assistant Superintendent-Secondary
Business Administrator

Dr. Berard Masse
Joseph R. Giuliano
John Cepaitis
Timothy Corwin

CITY OF NASHUA BOARDS AND COMMISSIONS

———— AIRPORT AUTHORITY ————

*Appointed by the Mayor, subject to confirmation by
the Board of Aldermen, for five year terms ending August 31*

1994	John A. Potfora*	102	Conant Road	888-0653
1995	Randall E. Wilbert**	51	Concord Street	883-5970
1996	Barbara L. Cote	11	Miami Street	883-2806
1997	Elizabeth A. Cepaitis	16	Shakespeare Road	888-2029
1998	Roland Noyes	16	Coburn Avenue	882-0548

*Passed away March 13, 1994

**Resigned May 25, 1994

———— BOARD OF ASSESSORS ————

*Appointed by the Mayor subject to confirmation by
the Board of Aldermen for Indefinite Terms*

Stephen J. Densberger	22	Nova Road	882-8210
Marylou Blaisdell	32	Webster Street	595-7022
Richard G. Ethier	5	Kingston Drive	882-0229

City of Nashua

BOARD OF EDUCATION

Four members elected at the Municipal Election of 1977 to maintain the nine member board as passed by referendum at the Municipal Election of 1971.

Four year terms ending December 31

1995	Steven A. Bolton	4	Kyle Avenue	891-1766
1995	Ann Cohen	46	Pinehurst Avenue	888-2861
1995	Sue A. Newman	25	Charlotte Avenue	880-8973
1995	Dorothy Oden	16	Cathedral Circle	880-8772
1995	Lindsey Wormley	8	Margaret Circle	888-7231
1997	George Farrington	24	Lutheran Drive	889-2779
1997	Athena "Tina" Munroe	15	Shelton Street	888-6227
1997	Jane Schmidt	7	Acacia Street	881-3204
1997	Joan Sweeney	7	Nutmeg Drive	882-1999

BOARD OF HEALTH

Elected by the Board of Aldermen for two year terms ending December 31

1995	Dr. David W. Brumley	155	Main Dunstable Rd.	883-7970
1995	Dr. Donald Levi	155	Kinsley Street	889-6671
1995	Dr. Anthony Storage	5	Coliseum Avenue	882-2921
1995	Ward Seven Alderman Thomas W. Grant,		Liaison Member	
1995	Alderman-at-Large Claire McGrath,		Alternate Liaison Member	

BOARD OF PUBLIC WORKS

*Elected at the Municipal Election
Four Year Terms ending December 31*

1995	Mayor Rob Wagner		Ex-Officio	594-3341
1995	Francis X. Donovan	2	Glen Drive	882-5963
1995	Donald J. Dyer	16	Radcliffe Drive	882-2880
1997	Ansel S. Grandmaison	571	South Main Street	891-0005
1997	Roland Petersen	4	Lynn Street	883-3049

Municipal Government Report

BOARD OF PUBLIC WORKS RETIREMENT SYSTEM TRUSTEES

Four year terms ending December 31

1994	Ronald Jenkins**	75	Tenby Drive	880-3348
1994	Lucien Roy**	9	Oakdale Avenue	888-2115
1995	Ward Six Alderman David G. Fredette, Liaison Member			882-2478
1995	Ward Seven Alderman Thomas W. Grant, Alternate Liaison Member			888-0955
1995	Donald J. Dyer*	16	Radcliffe Drive	882-2880
1995	Robert E. Hussey***	40	Burnside Street	889-4414

*Represents Commissioners of the B.P.W.

**Represents Employees of the P.W.D

***Represents the Financial and Investment Community

BOARD OF REGISTRARS

*Appointed by the Mayor subject to confirmation by the
Board of Aldermen for a three year term ending December 31*

1994	Katherine K. Fogal	38	Whitford Road	882-5898
1995	Theresa A. Marquis	2	Miami Street	882-3660
1996	Maureen Irvine	7	Birchbrow Road	888-0605

BUILDING CODE/BOARD OF APPEALS

*Part of the Building Code Ordinance
Original ordinance passed May 12, 1953, Amended June 12 1973
Members appointed by the Mayor, confirmed by the
Board of Aldermen, for three year terms ending March 31*

1995	John A. Carter	12	Bartlett Avenue	882-0201
1995	David W. Cheever (Alt)	8	Spaulding Avenue	889-4658
1995	David Farr, P.E.	100	Perimeter Road	883-0463
1996	Gerard Roberge	23	Almont Street	882-2319
1996	George Fallet (Alt)	32	Watersedge Drive	886-5925
1999	Alvin Corzilius	39	Stark Street	889-4692
1999	Joseph W. Hogan	31	Williams Street	882-9377
1999	Richard Cane (Alt)	21	Drury Lane	883-1133

City of Nashua

CABLE TELEVISION ADVISORY BOARD

Appointed by the Mayor subject to confirmation by the Board of Aldermen

1993	James Jambard	51	Pioneer Drive	886-4387
1995	Gertrude Alcock	324	Candlewood Park	889-0963
1996	Lucille Watt		Purgatory Falls Road	654-9579
Indef.	Vacant (Poulin/Resigned 6-22-93)			
Indef.	Richard Turgeon, Clerk	19	Beaver Street	594-3637
Indef.	Ann Warren	17½	Manchester Street	889-5643
1995	Ward Three Alderman Arthur Ferlan, Liaison Member			
1995	Alderman-at-Large Fred S. Teeboom, Alternate Liaison Member			

CAPITAL EQUIPMENT RESERVE FUND TRUSTEES

Established by Ordinance passed August 12, 1969

Five trustees consisting of the Mayor,

President of the board of Aldermen, The Finance Officer

and two other members to be appointed by the Mayor

subject to the approval of the Board of Aldermen

for two year terms ending December 31

1995	Honorable Rob Wagner, Mayor			594-3341
1995	Alderman-at-Large Joyce L. Arel, President Board of Aldermen			
Indef.	Paul A. Martel, Treasurer & Chief Finance Officer			594-3315
1993	Vacant (LaRose/Resigned 12/93)			
1995	Walter Warren	17½	Manchester Street	889-5643

CAPITAL IMPROVEMENTS PROGRAM

Four citizens appointed by the Nashua City Planning Board

an Alderman appointed by the President of the Board of Aldermen

The Finance Officer, and the Planning Director

Citizen terms are two years

Indef.	Paul A. Martel, Treasurer and Chief Finance Officer			594-3315
Indef.	Roger L. Houston, Planning Director			594-3360
1995	Ward Five Alderman Brian S. McCarthy, Liaison Member			
1995	Ward Eight Alderman Maureen Lane Lemieux, Alternate Liaison Member			
1994	Hollis E. Harrington	62	Farmington Road	891-2100
1994	Alfred F. Turner, Jr.	15	Penobscot Road	889-8868
1995	Charles Budris	2	Shelley Drive	888-2150
1995	Bette Lasky	15	Masefield Road	888-5557

Municipal Government Report

CEMETERY TRUSTEES

*Elected by the Trustees and Board of Aldermen
in Joint Convention
for five year terms ending March 31*

EDGEWOOD CEMETERY

1995	Mayor Rob Wagner, Ex-Officio			594-3341
Indef.	Paul A. Martel, Treasurer & Chief Finance Office			594-3315
Indef.	Jeffrey Snow, Superintendent			594-3327
1994	Alan Jeffery, President	3	Deerhaven Drive	883-4532
1995	Frederick E. Shaw	137	Manchester Street	883-7039
1995	Kenneth Spaulding	7	Franconia Drive	883-3697
1996	George B. Law	24	Pine Hill Avenue	882-4265
1996	Thomas Maffee, Secretary	20	Beauview Avenue	883-8128
1997	Alan M. Barker	15	Bartlett Street	882-1824
1997	Norman E. Hall	66	Manchester Street	883-1810
1998	Philip L. Hall	8	Edson Street	882-3740
1998	Douglas Barker	5	Royal Oak Drive	889-7081
1999	Rev. James S. Chaloner	1	Concord Street	880-4373

SUBURBAN CEMETERIES

1995	Mayor Rob Wagner, Ex-Officio			594-3341
Indef.	Paul A. Martel, Treasurer & Chief Finance Officer			594-3315
Indef.	Jeffrey Snow, Superintendent			594-3327
1993	Richard I. Hall, President		PO Box 651, Hollis, NH	unlisted
1994	Jacob E. Crosby	101	Robinson Road	888-0684
1995	Conrad E. Thibault, Sec./Treas.	393	Main Street	888-1333
1996	Davis P. Thurber	25	Swart Terrace	883-5665
1997	Daniel Murdock	70	Berkeley Street	882-1554

WOODLAWN CEMETERY

1995	Mayor Rob Wagner, Ex-Officio			594-3341
Indef.	Paul A. Martel, Treasurer & Chief Finance Officer			594-3315
Indef.	Howard Frizzell, Superintendent			594-3354
1995	Nicholas Antonopoulos*	11	Hastings Lane	882-1567
1995	Stanley P. Zis	26	Kinsley Street	882-3501
1996	Marvis Mellen	10	Meade Street	889-9326
1996	Herbert William Snow	4	Adelaide Avenue	883-8084
1997	Lester Gidge	61	Linwood Street	883-7862
1997	Gordon Tyszko	41	Meade Street	883-2276
1998	David Aponovich	2	Indiana Drive	883-2168
1998	Niles F. Jensen, Jr.	57	Watson Street	889-0437
1999	Charles H. Farwell, Jr., Sec.	9	Todd Road	882-3937
1999	David L. Wells, President	236	Manchester Street	882-4564

*Passed away October 16, 1993

City of Nashua

CHILD CARE ADVISORY COMMISSION

Appointed by the Mayor subject to confirmation by the Board of Aldermen for three year terms ending October 13

1994	Joanne Burke	4	Berkeley Street	889-2415
1994	Helen Honorow	9	Berkeley Street	598-8433
1994	Marcia Landsman	8	Lamb Road	891-1232
1994	Elizabeth Paradis	42	Balcom Street	880-7708
1994	Diane Ouellette	26	Nightingale Road	882-7316
1995	Dawn Easton	24	Chester Street	883-6598
1995	Mary Jordan	4	Lake Street	882-9080
1995	Devra Cohen	36	Columbia Avenue	595-1586
1995	John Fisher	29A	Manchester Street	886-8528
1995	Peter Alden	30	West Road, Londonderry, NH	886-5287
1996	Kathy Nelson	230	Daniel Webster Hwy.	888-1982
1996	Linda Ryan	35	Vespa Lane	883-7726
1996	Sr. Nancy Braceland	3	Crown Street	882-0553
1996	Ken Renoux	11	Broadcrest Lane	594-3422
1996	Kathy Bolton	2	Court Street	594-3412

CONSERVATION COMMISSION

Appointed by the Mayor subject to confirmation by the Board of Aldermen for three year terms ending December 31

1992	Vacant (Mikulis)			
1993	Geoffrey R. Coble	4½	Belmont Street	886-7954
1994	Fred A. Elkind	6	Baymeadow Drive	883-4292
1994	Leslie Formby	69	Avon Drive	886-4374
1994	David Diamond (Alt.)	4	Franconia Drive	889-6975
1994	Michael F. Scanlon (Alt.)	6	Knightsbridge Drive #207	886-4936
1995	Kathryn A. Nelson	4	Massasoit Road	883-3011
1995	Linda Courtney Bretz	105	Spit Brook Road, A#8A	888-4881
1995	Craig Worcester	25	Cider Lane	886-9649
1995	Ryan Teeboom	6	Fox Street	889-7091
Indef.	Mark Fougere, Liaison member from the Planning Department			594-3360

Municipal Government Report

COUNCIL ON ELDERLY AFFAIRS

*Established by Resolution on June 28, 1977 to exist until December 31, 1987;
amended February 23, 1982
Re-established by Resolution November 24, 1987
Two year terms ending December 31*

1989	(Vacant/Sr.M.Roy)	Catholic Clergy	
1991	(Vacant/Koonz)	Protestant Clergy	
1993	Jules Lelchuk	Jewish Community	888-4646
1993	Rev. Soterios Alexopoulos	Greek Community	888-4336
1993	Donald White	A.A.R.P	883-3982
1993	Patricia Francis	Seniors Place Management	883-3111
1993	Carmella Arciere	Senior Citizens Club	882-8932
1993	Ruth Matthews	Golden Age Club	882-3545
1993	Lawrence O'Mara	Educational Community	882-4525
1993	Rita Diggins	At-Large-Member	594-3341
1993	Tina Andrade	At-Large Member	888-3995
1993	Gerald Silver	At-Large Member	891-0753
1993	Ruby Plummer	At-Large Member	889-3440
1993	Richard Strand	At-Large Member	594-3422

DEPARTMENTAL TRAFFIC COUNCIL

Indefinite Terms

James F. Hogan	City Engineer	594-3320
Donald Levesque	Superintendent, PWD	594-3347
Raymond J. Landry	Chief of Police	594-3632
Richard Navaroli	Fire Chief	594-3651
Roger L. Houston	Planning Director	594-3360

DIRECTOR OF EMERGENCY PREPAREDNESS

Indefinite Term

Michael Buxton	Conant Road Fire Station	594-3651
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DOWNTOWN TRAFFIC LIAISON COMMITTEE

*Appointed by the Mayor subject to confirmation
by the Board of Aldermen for an indefinite term*

Dana Lewis	6 Hamilton Street	880-1472
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City of Nashua

ENERGY COMMISSION

*Appointed by the Mayor subject to confirmation
by the Board of Aldermen for an indefinite term*

Mayor Rob Wagner	Ex-Officio		594-3341
Maurice L. Arel	10	Virginia Drive	889-2901
Charles E. Clough	44	Franklin Street	880-2323
Ronald Moskowitz	40	Simon Street	882-8151
Fred Yochum	39	Cathedral Circle	882-8151

FIRE COMMISSION

Four year terms ending December 31

1995	Bob Dawe	9	Chaucer Road	888-5147
1995	Mark Piekarski	71	Middle Dunstable Rd.	888-0606
1995	Maurice Trottier	93	Fairview Avenue	882-6809
1997	David Lavoie	92	Ash Street A#21	881-9398
1997	James P. Monahan	13	Chaucer Road	888-4178

FIRE PREVENTION CODE OF APPEALS BOARD

Three Year Terms ending October 31

1994	Alvin Corzilius	39	Stark Street	889-4692
1994	Richard Cane	21	Drury Lane	883-1133
1994	Richard A. Smith	22	Royal Crest Drive	888-4365
1994	David W. Cheever, Alternate	8	Spaulding Street	889-7713

HISTORIC DISTRICT COMMISSION

*Appointed by the Mayor subject to confirmation by the
Board of Aldermen for three year terms ending September 30*

1995	Mayor Rob Wagner, Ex-Officio			594-3341
1993	Warren Daansen, Alternate	11	Shattuck Street	882-8897
1994	Bruce Labbitt	46	Concord Street	880-1422
1994	David Pierce, Alternate	13	Manchester Street	882-9853
1995	Bette Lasky	15	Masfield Road	888-5557
1995	Timothy J. Vadney	29	Grand Avenue	
1995	Alvin B. Corzilius	39	Stark Street	889-4692
1995	Frank Mellen	10	Meade Street	889-9326
1996	Scott McPhie, Alternate	24	Granite Street	882-3607
1996	Helen Morris	2	Manchester Street	889-8037
Indef.	Roger Houston, Planning Manager			594-3360
Indef.	Mark Fougere, Deputy/Development			594-3360

Municipal Government Report

HOUSING AUTHORITY

Appointed by the Mayor subject to confirmation by the Board of Aldermen for five year terms ending October 14

Indef.	George F. Robinson, Director	101	Major Drive	883-5661
1994	Kris E. Durmer	17	Berkeley Street	880-8202
1995	Thomas Monahan	28	Swart Terrace	882-1099
1996	William C. Marcoux, Jr.	6	East Dunstable Road	888-1899
1997	Selma Pastor	24	Stark Street	882-3823
1998	Florida C. Lovely	165	Pine Street	881-9476
1995	Alderman Eric R. Wilson, Liaison Member			
1995	Alderman Arthur Ferlan, Alternate Liaison Member			

LEGACY TRUSTEES

Appointed by the Board of Aldermen for two year terms ending December 31

IRA F. HARRIS LECTURE FUND

1995	Honorable Rob Wagner, Mayor, Ex-Officio			594-3341
1995	Alderman-at-Large Joyce L. Arel			
	President, Board of Aldermen, Ex-Officio			
1995	George E. Farrington			
	President, Board of Education, Ex-Officio			889-2779
1994	Florence Shepard	17	Courtland Street	882-7019
1995	Donald Marquis	23	Tenby Drive	888-1677

MOSES HUNT LECTURE FUND

1995	Honorable Rob Wagner, Mayor, Ex-Officio			594-3341
1995	Alderman-at-Large Joyce L. Arel			
	President, Board of Aldermen, Ex-Officio			880-1944
1995	George E. Farrington			
	President, Board of Education, Ex-Officio			889-2779
1994	Ruth Gaukstern	26	Adelaide Ave.	882-2033
1995	Arthur Olsson	169	Coburn Woods	889-1019

POLICE COMMISSION

Appointed by the Governor and Executive Council for three year terms ending September 1

1994	Thomas Maffee	20	Beauview Avenue	883-8128
1995	Maurice L. Arel	10	Virginia Drive	889-2901
1996	Alan Jeffery	3	Deerhaven Drive	883-4532

City of Nashua

MUNICIPAL CHANNEL ADVISORY BOARD

Appointed by the Mayor subject to confirmation by the Board of Aldermen for two year terms expiring November 1

1994	Dolores Bellavance	Community Services Division	594-3357
1994	David S. Boesch	Community Development Director	594-3360
1994	Robert Pariseau	School Department	889-4685
1994	Sgt. William Barlow	Police Department	594-3500
1994	Frank Dorsey	Park & Recreation Department	594-3346
1994	Christine Konys	Mayor's Office	594-3341
1994	Richard Strand	Fire Department	594-3637
1994	Ann Warren	Public Library	889-5643
1995	Joyce L. Arel	Board of Aldermen	889-2901

NASHUA INDUSTRIAL DEVELOPMENT AUTHORITY

Appointed by the Mayor subject to confirmation by the Board of Aldermen for three year terms ending September 13

1995	Honorable Rob Wagner, Mayor, Ex-Officio		594-3341
1995	Alderman-at-Large Joyce L. Arel		
	President, Board of Aldermen, Ex-Officio		889-2901
Indef.	Paul A. Martel		
	Treasurer/Chief Finance Officer, Ex-Officio		594-3315
1992	Nancie Caron	15 Pennichuck St.	889-1677
1992	Paul Houde	27 Forest Park Dr.	889-2293
1993	Edward G. Bryer	9 Beverlee Dr.	882-8014
1993	Richard E. West	41 Berkeley St.	882-1804
1994	Thomas J. McAndrews III	21 Ferry Road	881-3325
1995	Lawrence M. Hersh	28 Bicentennial Drive	888-9686
1995	Frederick Yochum	39 Cathedral Circle	882-8151

NASHUA PUBLIC BUS TRANSIT COMMISSION

Established by Ordinance June 12, 1990

1994	A. Theresa Drabinowicz	56 Temple Street	882-2864
1995	Walter Warren	17½ Manchester Street	889-5643
1995	Victor C. DuVarney, Jr., Alderman-at-Large		883-5003
1996	Janice Saylor	168 Harris Road	888-3998
Indef.	David S. Boesch, Jr., Director Community Development		594-3360

Municipal Government Report

NASHUA REGIONAL PLANNING COMMISSION

Nashua Representatives nominated by the City Planning Board and confirmed by the Board of Aldermen for four year terms

1994	Frank Bolmarcich, NCPB Rep.	11	Wagon Trail	888-6364
1994	Joseph Goodman	13	Fountain Lane	889-8140
1994	Audrey Carragher	48	Coburn Woods	
1994	Walter Warren	17½	Manchester Street	889-5643
1993	Shaun T. McMahon, Alternate		Citizen Representative	882-2415
1993	David G. Fredette, Alternate		NCPB Representative	880-9024
1995	Alderman Claire McGrath, Alt.		Traffic Committee Chairman	883-5003
1994	Alderman Katherine E. Hersh, Alt.		Citizen Representative	882-2880
Indef.	David Boesch, Alternate		Community Development Div.	594-3360
	Donald Zizzi		Executive Director NRPC	883-0366
	Ann Caldwell		Chairman NRPC	883-0366
	Annemarie Hargreaves		Treasurer NRPC	883-0366

PARK AND RECREATION ADVISORY COMMISSION

*Appointed by the Mayor with the consent of the Board of Aldermen with a term of office identical with the term of office of the Mayor making the appointments or any remainder thereof
Term ending December 31*

1995	Pauline Albert	26	Dexter Street	882-0609
1995	Richard Valley	19	Sherwood Drive	880-4885
1995	C. Justin Crowley	36	Dublin Avenue	883-9345
1995	James J. Hannon	1	Boxwood Court	886-0800
1995	Emil Bozek	15	Bramble Drive	883-5373
Indef.	Frank Dorsey, Superintendent Park & Recreation Department			594-3346
Indef.	June Caron, Recreation Supervisor Park & Recreation Department			594-3367

PERSONNEL ADVISORY BOARD

Appointed by the Mayor subject to confirmation by the Board of Aldermen for three year terms ending June 30

1994	Barbara Foran	88	Bluestone Drive	888-0235
1995	Clifford D. Colquitt	73	Concord Street	882-0007
1996	Elizabeth T. Cooper	21	Shelburne Road	883-0210

City of Nashua

———— PLANNING BOARD ————

Appointed by the Mayor subject to confirmation by the Board of Aldermen for three year terms ending March 31

1995	Honorable Rob Wagner, Mayor		Ex-Officio	594-3341
Indef.	James F. Hogan		Engineer, Ex-Officio	594-3320
Indef.	Roger Houston		Planning Director	594-3360
1995	Alderman David G. Fredette		Liaison Member	882-2880
1995	Franklin Bolmarcich, Alternate	11	Wagon Trail	888-6364
1995	Kathleen Veracco	5	Tomolonis Drive	888-3440
1995	Bette Lasky	15	Masefield Road	888-5557
1996	William T. Hack	31	Cushing Avenue	882-0269
1996	Lyn W. Healy, Alternate	43	Monza Road	880-0386
1996	Jody Wilbert	51	Concord Street	883-5970
1997	Richard J. LaRose	36	Charlotte Avenue	889-6049
1997	Linda Wormley	8	Margaret Circle	888-7231

———— PUBLIC LIBRARY TRUSTEES ————

His Honor the Mayor, and the President of the Board of Aldermen are Trustees ex-officio, one trustee is elected annually for a seven year term ending March 31 by the Board of Aldermen and Trustees in Joint Convention

1995	Honorable Rob Wagner, Mayor		Ex-Officio	594-3341
1995	Alderman-at-Large Joyce L. Arel			
	President Board of Aldermen		Ex-Officio	889-2901
1995	Maurice L. Arel	10	Virginia Drive	889-2901
1996	Frank Clancy	16	Berkeley Street	889-9498
1997	Arthur L. Barrett	24	Deerhaven Drive	882-6796
1998	Mary S. Nelson	18	Stanley Lane	888-5384
1999	Roger Osgood		Osgood Road	883-7039
2000	S. Robert Winer	56	Wood Street	883-3104
2001	Dr. Arthur E. Comolli	16	Browning Avenue	888-2064

Municipal Government Report

REVIEW AND COMMENT COMMISSION

*Appointed by the Mayor subject to confirmation by
the Board of Aldermen for a three year term*

1994	Rhonda Karlsberg	25	Hampton Drive	882-1866
1995	Dorothy H. Turner	3	Fowell Avenue	886-5088
1996	Elinor W. Hooker	27	Cabot Drive	882-5972

TRAFFIC COMMISSION

*Appointed by the Mayor
subject to confirmation by the Board of Aldermen
for three year terms ending December 31*

1993	Harold Crapo	134	Princeton Road	881-9497
1995	Richard J. LaRose*	36	Charlotte Avenue	889-6049

***Resigned 10/93**

VOTING MACHINE PROGRAMMERS

*Appointed by the Mayor
subject to confirmation by the Board of Aldermen
for four year terms ending September 11*

1995	Lucien Roy, Assistant	9	Oakdale Avenue	594-3349
1996	Steve Davenport, Chief	48	Elm Street	594-3348
1997	Robert Beaucher, Assistant	12	Benson Avenue	594-3367

ZONING BOARD OF ADJUSTMENT

*Appointed by the Mayor
subject to confirmation by the Board of Aldermen
for three year terms ending September 11*

1992	(Vacant/Alternate)			
1994	Susan Douglas	210-4	Brook Village Rd.	888-8113
1994	Dennis Drake, Alternate	5	Grace Drive	888-2437
1994	Kevin P. McAfee	17	Cassandra Lane	880-6048
1995	Hilary Keating	5	Coburn Woods	883-6903
1995	Robert P. Blaisdell	32	Webster Street	595-7022
1995	Brian McCarthy, Alternate*	65	Musket Drive	880-1606
1995	Joan D. Meckel, Alternate	14	Turnbridge Drive	888-8934
1995	Bridget Belton-Jette, Alternate	9	Westbrook Drive	888-4011
1996	Chris McGrath	19	Lojko Drive	888-3596
Indef.	Michael Yeomans		Zoning Administrator	594-3360

***Resigned January 11, 1994**

City of Nashua

1993 - 1994

REPRESENTATIVES TO THE GENERAL COURT

Ward 1

Suzan L.R. Franks	(R)	26	42 Cathedral Circle, 03063
Mark Holt	(R)	26	45 Seminole Drive, 03063
Jane E. O'Hearn	(R)	26	7 Pope Circle, 03063

Ward 2

Robert Mercer	(R)	27	11 Dinsmore Street, 03060
Alice Record	(R)	27	76 Beauview Avenue, 03060
Stanley R. Vanderlosk	(R)	27	2 Charlotte Street, 03060

Ward 3

Normand R. Bergeron	(D)	28	8 Overhill Avenue, 03060
Robert A. Daigle	(D)	28	133 Colgate Road, 03060
Sylvia A. Holley	(R)	28	6 Benton Drive, 03060

Ward 4

David E. Cote	(D-R-L)	29	96 West Hollis Street, 03060
A. Haettenschwiler	(D)	29	24 Mulberry St. A#2, 03060
John W. Smart	(D)	29	94 Chestnut Street, 03060

Ward 5

Donnalee Lozeau	(R)	30	125 Shore Drive, 03062
Paula L. Philbrook	(D)	30	10 Lantern Lane, 03062
Kathryn Toomey	(D)	30	10 Lantern Lane, 03062

Ward 6

Jane A. Clemons	(D-R)	31	177 Kinsley Street, 03060
Roland J. Lefebvre	(D)	31	19 Dane Street, 03060
Richard A. Soucy	(D-R)	31	1 Lake Avenue, 03060

Ward 7

Lucien Bergeron	(D)	32	11 Lynn Street, 03060
Claudette R. Jean	(D)	32	52 Burke Street, 03060
Roland A. Morrissette	(D)	32	69 Burke Street, 03060

Ward 8

Elizabeth A. Cepaitis	(R)	33	16 Shakespeare Road, 03062
George C. Eliades*	(R)	33	5 Masefield Road, 03062
Joan Sullens	(R)	33	5 Kyle Drive, 03062

Ward 9

Frederick Andrews	(R)	34	41 Monica Drive, 03062
Francis X. Donovan	(D-R)	34	2 Glen Drive, 03062
Mary Ellen Martin	(D-R)	34	5 Lone Star Drive, 03062

FLOTERIAL DISTRICTS

Wards 1, 2, 3 5

David B. Holt	(R)	35	45 Seminole Drive, 03063
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Wards 4, 6, 7 & 8, 9

A. Theresa Drabinowicz	(D-R)	36	56 Temple Street, 03060
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*Resigned 1/94

Municipal Government Report

CITY ELECTION OFFICIALS

1994-1995

Moderators:

Ward 1	Francis J. Pickett	42 Bartemus Trail, 03063
Ward 2	V. Mary Hall	66 Manchester Street, 03060
Ward 3	Joseph G. Sakey	48 Walden Pond Road, 03060
Ward 4	Barbara Cote	11 Miami Street, 03060
Ward 5	Dennis M. Drake	5 Grace Drive, 03062
Ward 6	Laurie Michalewicz	14 Fowell Avenue, 03060
Ward 7	Adams C. Gureckis, Sr.	1 Cherry Street, 03060
Ward 8	Tim Dolan	8 Chaucer Road, 03062
Ward 9	Peter D. Curran	91 Langhom Drive, 03062

Ward Clerks:

Ward 1	Mary Poston	14 Bible Way, 03063
Ward 2	William A. Marshall	15 Watson Street, 03060
Ward 3	Carol P. Marshall	14 Abbott Street, 03060
Ward 4	Muriel C. Mazeika	9 North Seventh Street, 03060
Ward 5	Jean E. Fortier	1070 West Hollis Street, 03062
Ward 6	Cynthia P. Sweeney	14 Fowell Avenue, 03060
Ward 7	Darryl Courtenay	8 Cherry Street, 03060
Ward 8	Viola Taranto	5 Belgian Place, 03062
Ward 9	Ann A. Corbett	168 Searles Road, 03062

City of Nashua

Selectmen:

Ward 1

Paul G. Bergeron	28 Brian Drive, 03063
Patricia Chadwick	43 Indian Rock Road, 03063
Brooks Thompson	36 Lutheran Drive, 03063

Ward 2

Cheryl Aksten	43 Sherri-Ann Avenue, 03060
Andrew Hall	66 Manchester Street, 03060
Robert Mercer	11 Dinsmore Street, 03060

Ward 3

Normand R. Bergeron	8 Overhill Avenue, 03060
Selma Pastor	24 Stark Street, 03060
A. David Pierce	13 Manchester Street, 03060

Ward 4

Joan M. Ellis	44 Amherst Street, 03060
Robert J. McManus	9 Long Avenue, 03060
Rita C. Raucykevich	9 Grand Avenue, 03060

Ward 5

John Hostage	14 Rosemary Court, 03062
Madeline Laflamme	55 Buckmeadow Road, 03062
James E. Malone III	897 West Hollis Street, 03062

Ward 6

Carol Anctil	28 Hunt Street, 03060
Doris Maynard	3 Lakeside Avenue, 03060
Patricia R. Morrill	3 Emmett Street, 03060

Ward 7

Valerie A. Denault	48 Burke Street A#4, 03060
Lawrence F. MacIntyre	5 Arlington Street, 03060
Anne M. Sirois	57 Newbury Street, 03060

Ward 8

Hallock M. Boutwell	9 Scott Avenue, 03062
Martha Gan	15 Lansing Drive, 03062
Eric Schneider	19 Stanley Lane, 03062

Ward 9

Mark Avery	5 Westray Drive, 03062
Laurie Dobrowolski	126 Searles Road, 03062
Barbara Spacek	3 Lamb Road, P.O. Box 7010, 03062

RESOLUTIONS

Passed by the

BOARD OF ALDERMEN

July 1, 1993

through

June 30, 1994

R-93-121

AUTHORIZING THE MAYOR TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE PROFESSIONAL EMPLOYEES OF THE CITY

R-93-122

AUTHORIZING THE MAYOR TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE CLERICAL AND TECHNICAL EMPLOYEES OF THE CITY

R-93-123

RELATIVE TO THE TRANSFER OF \$21,000 FROM ACCOUNT 591-86005 - CONTINGENCY - GENERAL TO ACCOUNTS 512-11023, 512-11129, FINANCIAL SERVICES PAYROLL AND 513-11168, CITY CLERK PAYROLL

R-93-124

RELATIVE TO THE TRANSFER OF \$3,000 FROM ACCOUNT 591-86005-1 - CONTINGENCY, GENERAL TO ACCOUNT 505-81078, NASHUA SENIORS MEAL PROGRAM

R-93-127

EXTENDING CONGRATULATIONS TO GIRLS NATION AND BOYS NATION REPRESENTATIVES

R-93-128

EXTENDING CONGRATULATIONS TO THE GOVERNORS OF GIRLS AND BOYS STATE

The preceding resolutions were passed July 13, 1993

Philip J. Grandmaison, President

Approved July 13, 1993

Rob Wagner, Mayor

R-93-116

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS
(Amy R. Sherman, 17 Kipling Street)

R-93-117

RELATIVE TO THE REMOVAL OF A RESERVATION AT 49 KINSLEY STREET REGARDING ITS USE AS A POLLING PLACE

Municipal Government Report

R-93-126

AUTHORIZING HIS HONOR, THE MAYOR, AND THE CITY TREASURER TO ISSUE BONDS NOT TO EXCEED THE AMOUNT OF TWO HUNDRED FORTY-SIX THOUSAND AND FIVE HUNDRED DOLLARS (\$246,500) BONDING FOR CONSTRUCTION OF CONANT ROAD FIRE STATION MECHANIC SHOP ADDITION

R-93-130

REQUESTING THE GOVERNOR AND COUNCIL TO DECLARE A SPECIAL ELECTION TO FILL THE VACANCY FOR REPRESENTATIVE TO THE GENERAL COURT FROM DISTRICT 33

The preceding resolutions were passed August 10, 1993

Philip J. Grandmaison, President

Approved August 10, 1993

Rob Wagner, Mayor

R-93-129

AUTHORIZING THE MAYOR TO SIGN A CONFIRMATORY CORRECTIVE QUITCLAIM DEED ON BEHALF OF THE CITY OF NASHUA TO THE POLISH AMERICAN CITIZENS CLUB

R-93-132

AUTHORIZING THE MAYOR TO APPLY FOR STATE AID GRANT FOR WATER POLLUTION PROJECTS

R-94-133

RELATIVE TO THE ACCEPTANCE OF FUNDS INTO SPECIAL REVENUE ACCOUNT #375 "MEDIATION COMMUNITY EDUCATION FUND" FOR THE NASHUA MEDIATION PROGRAM

R-93-134

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS (Chester M. & Gertrude Iwanski, 11 Nightingale Road)

R-93-137

RELATIVE TO THE TRANSFER OF \$10,000 FROM ACCOUNT 591-86005 - CONTINGENCY, TO ACCOUNT 621-01 - VOTING MACHINE REPLACEMENT

R-93-147

SETTING NOVEMBER 2, 1993 AS THE DATE FOR HOLDING THE 1993 MUNICIPAL ELECTION

The preceding resolutions were Passed September 14, 1993

Philip J. Grandmaison, President

Approved September 20, 1993

Rob Wagner, Mayor

R-93-131

AUTHORIZING HIS HONOR, THE MAYOR, AND THE CITY TREASURER TO ISSUE BONDS NOT TO EXCEED THE AMOUNT OF FOUR HUNDRED EIGHTY-THREE THOUSAND DOLLARS (\$483,000) BONDING FOR PURCHASE OF LAND AND BUILDINGS LOCATED AT 6 CHURCH STREET, 6-8 HARTSHORN AVENUE, 4-6 COTTAGE STREET, AND LAND ON COTTAGE STREET

R-93-138

RELATIVE TO THE ACCEPTANCE OF FUNDS FROM HILLSBOROUGH COUNTY PREVENTION FUNDING INTO SPECIAL REVENUE ACCOUNT #313 "MEDIATION MINI GRANT" (FY '94 - FY'95)
FOR THE NASHUA MEDIATION PROGRAM

R-93-139

RELATIVE TO THE ACCEPTANCE OF CERTAIN FUNDS FROM HILLSBOROUGH COUNTY FOR A PLAY LEARNING/PARENT SUPPORT/HOME VISITOR GROUP

R-93-144

AUTHORIZING AN EXCHANGE OF PROPERTY WITH FOSTER GRAPHICS REALTY TRUST

R-93-146

RELATIVE TO THE TRANSFER OF \$100,000 FROM ACCOUNT 591-86005-4 - CONTINGENCY - OTHER TO ACCOUNT 651-03 - SHADY LANE LANDFILL STUDY

R-93-150

RELATIVE TO FEDERAL MANDATES, AND SUPPORT OF OCTOBER 27, 1993 AS "UNFUNDED FEDERAL MANDATES DAY"

The preceding resolutions were Passed September 28, 1993

Philip J. Grandmaison, President

Approved September 28, 1993

Rob Wagner, Mayor

Municipal Government Report

R-93-140

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS
(Linda J. & Richard J. Jancsy, 3 Cannon Drive)

*The preceding resolution was Passed October 12, 1993
Philip J. Grandmaison, President
Approved October 12, 1993
Rob Wagner, Mayor*

R-93-135

AUTHORIZING HIS HONOR, THE MAYOR, AND THE CITY TREASURER
TO ISSUE BONDS NOT TO EXCEED THE AMOUNT OF
THREE HUNDRED TEN THOUSAND AND TWO HUNDRED DOLLARS
(\$310,200) BONDING FOR CONSTRUCTION OF THE
LIBRARY WEST WING EXPANSION

R-93-148

RELATIVE TO ESTABLISHING A SPECIAL REVENUE ACCOUNT
FOR ACCEPTING RENT PAYMENTS FROM TENANTS RESIDING
IN CITY PROPERTIES TAKEN BY TAX COLLECTORS DEED

R-93-151

AUTHORIZING THE TRANSFER OF \$100,000 FROM ACCOUNT
591-86605-3 GENERAL CONTINGENCY TO
ACCOUNT 770 CITYWIDE MANAGEMENT AUDIT

R-93-155

IN SUPPORT OF A REGIONAL LOBBY

*The preceding resolutions were Passed October 26, 1993
Philip J. Grandmaison, President
Approved October 26, 1993
Rob Wagner, Mayor*

R-93-141

AUTHORIZING HIS HONOR, THE MAYOR, AND THE CITY TREASURER
TO ISSUE BONDS NOT TO EXCEED THE AMOUNT OF
ONE HUNDRED THOUSAND DOLLARS, (\$100,000) FOR
THE ARCHITECTURAL AND ENGINEERING PHASE OF THE
NEW ADDITIONS AND RENOVATIONS TO THE NEW SEARLES SCHOOL

City of Nashua

*The preceding resolution was Passed November 9, 1993
Philip J. Grandmaison, President
Approved November 9, 1993
Rob Wagner, Mayor*

R-93-156

**AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE TRUSTEES
OF DARTMOUTH COLLEGE AND THE CITY TO ENTER INTO
CONTRACTS THEREFORE WITH SAID TRUSTEES**

*The preceding resolution was Passed November 23, 1993
Philip J. Grandmaison, President
Approved November 23, 1993
Rob Wagner, Mayor*

R-93-153

**RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS
(Coleen Brady & Jay Hayes, 21 Meredith Drive
Edward J. Reilly & Dominique J. Huard, 78 East Glenwood Street)**

R-93-157

**REQUESTING THE GOVERNOR AND COUNCIL TO DECLARE A
SPECIAL ELECTION TO FILL THE VACANCY FOR REPRESENTATIVE
TO THE GENERAL COURT FROM DISTRICT 26**

R-93-160

**RELATIVE TO THE TRANSFER OF \$14,000 FROM ACCOUNT
591-86605-6 - CONTINGENCY WELFARE TO ACCOUNT
544-11099 - CASE TECHNICAL WELFARE DEPARTMENT**

R-93-165

**RELATIVE TO THE RE-ESTABLISHMENT OF THE NASHUA
CITIZENS SOLID WASTE ADVISORY COMMITTEE**

R-93-167

**EXTENDING CONGRATULATIONS TO NATIONAL VOCATIONAL
INDUSTRIAL CLUBS OF AMERICAN GOLD MEDAL WINNERS**

*The preceding resolutions were Passed December 14, 1993
Philip J. Grandmaison, President
Approved December 14, 1993
Rob Wagner, Mayor*

R-93-158

RELATIVE TO THE TRANSFER OF \$3,000 FROM ACCOUNT
591-86005 - CONTINGENCY TO ACCOUNT
519-41015 - STANDARD OFFICE SUPPLIES

R-93-161

RELATIVE TO THE ACCEPTANCE OF COUNTY PREVENTION
FUNDING INTO SPECIAL REVENUE ACCOUNT #340
"MEDIATION SERVICES" FOR THE NASHUA MEDIATION PROGRAM

R-93-162

RELATIVE TO THE TRANSFER OF \$100,000 FROM ACCOUNT
591-86605-5 - CONTINGENCY OTHER, NEW SEARLES
TO ACCOUNT 581-99999 - SCHOOL DEPARTMENT-
ALDERMANIC ADJUSTMENT

R-93-163

RELATIVE TO RESCINDING THE AUTHORIZATION OF THE
MAYOR AND CITY TREASURER TO ISSUE BOND AMOUNTS
SET FORTH IN THE FOLLOWING RESOLUTIONS:

R-89-210, R-89-179, R-93-99
FOR A TOTAL OF \$842,000

R-94-164

RELATIVE TO THE TRANSFER OF \$241,560 FROM
CONTINGENCY ACCOUNT 591-86605-1 \$120,780 AND
PRIOR YEAR OBLIGATION ACCOUNT 590-23591 \$120,780
TO VARIOUS ACCOUNTS TO COVER THE COST OF
THE U.A.W. CONTRACT SETTLEMENT

R-94-166

RELATIVE TO THE TRANSFER OF FUNDS TOTALING
\$9,400 FROM VARIOUS ACCOUNTS TO
ACCOUNT 515-98035 UAW TUITION REIMBURSEMENT
TO COVER THE COST OF TUITION ASSISTANCE PER
THE UAW CONTRACT

R-93-169

SETTING FEBRUARY 1, 1993 AS THE DATE FOR HOLDING
A SPECIAL ELECTION IN REPRESENTATIVE DISTRICT 26

R-93-170

AUTHORIZATION FOR DISPOSAL OF TAX-DEEDED PROPERTIES

City of Nashua

The preceding resolutions were Passed December 28, 1993

Philip J. Grandmaison, President

Approved December 28, 1993

Rob Wagner, Mayor

R-94-02

AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE BUREAU OF MATERNAL AND CHILD HEALTH AND THE CITY TO ENTER INTO CONTRACTS THEREFORE WITH THE NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES

R-94-03

RELATIVE TO TRANSFER OF \$20,000 FROM ACCOUNT 591-86005 CONTINGENCY - GENERAL AND \$10,000 FROM ACCOUNT 571 COMMUNITY DEVELOPMENT DIVISION TO 671-04 IMPACT FEE STUDY

R-94-07

AUTHORIZING THE MAYOR TO RECONVEY THE PROPERTY LOCATED AT 383-391 EAST DUNSTABLE ROAD TO THE FEDERAL DEPOSIT INSURANCE CORPORATION

The preceding resolutions were Passed January 25, 1994

Joyce L. Arel, President

Approved December January 25, 1994

Rob Wagner, Mayor

R-94-01

AUTHORIZING HIS HONOR, THE MAYOR, AND THE CITY TREASURER TO ISSUE REFUNDING BONDS IN AN AMOUNT NOT TO EXCEED TWENTY MILLION DOLLARS (\$20,000,000) FOR THE PURPOSE OF ADVANCE REFUNDING THE CITY'S GENERAL OBLIGATION BONDS DATED DECEMBER 10, 1989 ORIGINALLY ISSUED IN THE PRINCIPAL AMOUNT OF TEN MILLION DOLLARS (\$10,000,000) AND ADVANCE REFUNDING THE CITY'S GENERAL OBLIGATION BONDS DATED JULY 1, 1991, ORIGINALLY ISSUED IN THE PRINCIPAL AMOUNT OF TEN MILLION DOLLARS (\$10,000,000)

R-93-04

AUTHORIZING THE EXTENSION OF THE MASTER LEASE TO THE NASHUA AIRPORT AUTHORITY UNTIL DECEMBER 31, 2027, AND INCLUDING NEW LAND

Municipal Government Report

The preceding resolutions were Passed February 8, 1994

*Joyce L. Arel, President
Approved February 8, 1994
Rob Wagner, Mayor*

R-94-09

AUTHORIZING HIS HONOR, THE MAYOR, AND THE CITY TREASURER
TO ISSUE BONDS NOT TO EXCEED THE AMOUNT OF
THREE HUNDRED FORTY THOUSAND DOLLARS (\$340,000)
BONDING FOR CONSTRUCTION OF MISCELLANEOUS
SEWERAGE AND POLLUTION ABATEMENT IMPROVEMENTS

R-94-10

AUTHORIZING HIS HONOR, THE MAYOR, AND THE CITY TREASURER
TO ISSUE BONDS NOT TO EXCEED THE AMOUNT OF
ONE MILLION SIX HUNDRED TWENTY SIX THOUSAND
DOLLARS (\$1,626,000) BONDING FOR ENGINEERING
AND CONSTRUCTION OF FINAL CLOSURE FOR THE
SHADY LANE LANDFILL

R-94-12

RELATIVE TO AN AGREEMENT WITH THE NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

R-94-15

AUTHORIZING AND REQUIRING A LEASE AGREEMENT
FROM MONTH TO MONTH WITH THE
NASHUA CENTER FOR THE ARTS

The preceding resolutions were Passed February 22, 1994

*Claire McGrath, Vice President
Approved February 22, 1994
Rob Wagner, Mayor*

R-94-13

AUTHORIZING THE CITY TO ACCEPT TWO PIECES OF
REAL PROPERTY IN LIEU OF CERTAIN REAL ESTATE TAXES

R-94-14

RELATIVE TO TRANSFER OF \$75,000 FROM ACCOUNT
591-86545 - CONTINGENCY WELFARE COSTS AND \$25,000
FROM ACCOUNT 591-86605 - CONTINGENCY OTHER (WELFARE)
TO ACCOUNT 545-97015 - WELFARE GENERAL ASSISTANCE

R-94-16

AUTHORIZING THE CONVEYANCE OF CERTAIN INTERESTS
IN REAL ESTATE TO THE STATE OF NEW HAMPSHIRE
FOR USE IN CONNECTION WITH THE EVERETT
TURNPIKE IMPROVEMENT PROJECT

The preceding resolutions were Passed March 8, 1994

Joyce L. Arel, President

Approved March 8, 1994

Rob Wagner, Mayor

R-94-18

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS
(Douglas R. & Sheila R. Henning, 22 Langholm Drive)

The preceding resolution was Passed by the March 22, 1994

Joyce L. Arel, President

Approved March 22, 1994

Rob Wagner, Mayor

R-94-05

AUTHORIZING THE CONVEYANCE OF A PORTION OF
DISCONTINUED MAN STREET

R-94-19

AUTHORIZING AN EXCHANGE OF PROPERTY
INTERESTS WITH LOCKHEED SANDERS CORP.

R-94-20

AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE OFFICE
OF ALCOHOL AND DRUG ABUSE PREVENTION, STATE OF
NEW HAMPSHIRE AND THE CITY TO ENTER IN
CONTRACTS THEREFOR WITH THE NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

The preceding resolutions were Passed by the April 12, 1994

Joyce L. Arel, President

Approved April 12, 1994

Rob Wagner, Mayor

Municipal Government Report

R-94-22

RELATIVE TO THE TRANSFER OF \$22,000 FROM
ACCOUNT 591-86605 CONTINGENCY - GENERAL TO
ACCOUNTS 512-11039, 512-11129-2 FINANCIAL SERVICES
PAYROLL AND 516-11135-4, PURCHASING PAYROLL

R-94-31

DEDICATING LIBBY FIELD

The preceding resolutions were Passed by the April 26, 1994

Joyce L. Arel, President

Approved April 26, 1994

Rob Wagner, Mayor

R-94-21

AUTHORIZING HIS HONOR, THE MAYOR, AND THE CITY TREASURE
TO ISSUE BONDS NOT TO EXCEED THE AMOUNT OF
ONE MILLION NINE HUNDRED THOUSAND DOLLARS
(\$1,900,000) BONDING FOR CONSTRUCTION PHASE
OF THE ADDITIONS AND RENOVATIONS AT
THE NEW SEARLES SCHOOL

R-94-25

AMENDING THE CAPITAL EQUIPMENT RESERVE FUND (CERF)

R-94-27

AUTHORIZING THE ACCEPTANCE OF FUNDS FROM
CHILD HEALTH SERVICES INCLUDING DENTAL AND
IMMUNIZATION PROGRAM AND AUTHORIZING THE CITY
TO ENTER INTO CONTRACTS THEREFOR WITH THE
NH DEPARTMENT OF HEALTH AND HUMAN SERVICES

R-94-28

AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE BUREAU
OF DISEASE CONTROL AND THE CITY TO ENTER
INTO CONTRACTS THEREFOR WITH THE
NH DEPARTMENT OF HEALTH AND HUMAN SERVICES

R-94-29

ESTABLISHING A SCHOOL ATHLETICS FUND FOR
ACCOUNTING FOR REVENUES AND EXPENSES
FROM SCHOOL ATHLETICS PROGRAMS

City of Nashua

R-94-37

DEDICATING MATT DUBE FIELD

The preceding resolutions were Passed May 10, 1994

Joyce L. Arel, President

Approved May 10, 1994

Rob Wagner, Mayor

R-94-36

**RELATIVE TO AGREEMENTS WITH THE NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES**

The preceding resolution was Passed May 24, 1994

Joyce L. Arel, President

Approved May 25, 1994

Rob Wagner Mayor

R-94-23

**AUTHORIZING THE MAYOR TO APPLY FOR THE ANNUAL
COMMUNITY DEVELOPMENT BLOCK GRANT**

R-94-32

**RELATIVE TO THE TRANSFER OF \$24,800 FROM ACCOUNT
591-86005 CONTINGENCY - GENERAL TO
ACCOUNT 518-11441 INSURANCE ADMINISTRATION, PAYROLL**

R-94-33

**RELATIVE TO ENTERING INTO AN AGREEMENT WITH
THE HUMANE SOCIETY OF NEW ENGLAND**

R-94-34

**AUTHORIZING THE LEASE OF ADDITIONAL
PARKING TO THE NASHUA SENIOR CENTER**

R-94-38

**EXTENDING CONGRATULATIONS TO THE NASHUA
AQUA Y'S SYNCHRONIZED SWIMMING TEAM**

The preceding resolutions were Passed May 24, 1994

Joyce L. Arel, President

Approved June 2, 1994

Rob Wagner, Mayor

R-94-35

AUTHORIZING THE FILING OF APPLICATIONS WITH THE
DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA,
FOR GRANTS UNDER THE URBAN MASS TRANSPORTATION
ACT OF 1964, AS AMENDED

R-94-39

AUTHORIZING THE POLICE DEPARTMENT TO ACCEPT
FUNDS FROM THE STATE OF NEW HAMPSHIRE
POLICE STANDARDS AND TRAINING COUNCIL

The preceding resolutions were Passed June 14, 1994

Joyce L. Arel, President

Approved June 14, 1994

Rob Wagner, Mayor

R-94-17

AUTHORIZING LAND ACQUISITION FOR THE NOWELL
STREET SEWER SEPARATION PROJECT AREA 2

R-94-42

RELATIVE TO TRANSFER OF \$20,170 FROM ACCOUNT
591-86005 - CONTINGENCY, TO ACCOUNT
553-59100 - MISCELLANEOUS SERVICES

R-94-47

RELATIVE TO TRANSFER OF \$25,000 FROM ACCOUNT
591-86531 CONTINGENCY - POLICE DEPARTMENT
TO ACCOUNT 545-97015 - WELFARE GENERAL ASSISTANCE

R-94-48

EXTENDING CONGRATULATIONS TO THE NASHUA SENIOR
HIGH SCHOOL'S NEW HAMPSHIRE CLASS L STATE
CHAMPION BOYS' BASEBALL TEAM AND THEIR COACHING STAFF

R-94-49

EXTENDING CONGRATULATIONS TO THE NASHUA SENIOR
HIGH SCHOOL'S NEW HAMPSHIRE CLASS L STATE
CHAMPION GIRLS' TENNIS TEAM AND THEIR COACHING STAFF

City of Nashua

The preceding resolutions were Passed June 28, 1994

Joyce L. Arel, President

Approved June 29, 1994

Rob Wagner, Mayor

R-94-30

**RELATIVE TO THE ADOPTION OF FISCAL YEAR '95
PROPOSED BUDGET FOR THE CITY OF NASHUA
GENERAL FUND**

The preceding resolution was Passed June 28, 1994

Joyce L. Arel, President

Approved June 30, 1994

Rob Wagner, Mayor

ELECTIONS

MUNICIPAL ELECTION FOR

**ALDERMEN-AT-LARGE
BOARD OF PUBLIC WORKS
BOARD OF EDUCATION
FIRE COMMISSION
WARD ALDERMEN
WARD MODERATORS
WARD CLERKS
WARD SELECTMEN**

REFERENDUM QUESTIONS (2)

**STATE SPECIAL ELECTION
FOR**

**REPRESENTATIVE TO THE GENERAL COURT
DISTRICT 33 (Ward 8)**

NOVEMBER 2, 1993

Norman R. Bergew
 Robert S. Mercer
 Rick Paul
 Paul Proctor
 Foyce L. C...
 M. Bortwell
 Larry Mac...
 Joseph...
 Eric R. Wilson
 Brookes Thompson
 Cheryl Abster
 R. Hall
 Henry L. Naro
 Editha Mursale
 Eric Schneiderman
 Adam A. Juszekis Sr.
 Barbara Cox
 Danyl Courtenay
 Thomas W. Grant
 Richard D. Chasse
 Carol Anctil
 Ken...
 Bill...
 Marshall...
 Carl...
 Ken...
 Bill...
 Marshall...
 Carl...
 Ken...
 Bill...
 Marshall...
 Carl...
 Ken...

Signatures of Candidates who took out Nomination Papers for the November Election

CITY OF NASHUA POLLING AREAS

Ward 1	BROAD STREET ELEMENTARY SCHOOL (Gym) 390 BROAD STREET
Ward 2	CHARLOTTE AVENUE ELEMENTARY SCHOOL (Gym) 48 CHARLOTTE AVENUE
Ward 3	AMHERST STREET ELEMENTARY SCHOOL 71 AMHERST STREET
Ward 4	ST. PATRICK'S YOUTH CENTER 220 MAIN STREET
Ward 5	MAIN DUNSTABLE ELEMENTARY SCHOOL 20 WHITFORD ROAD
Ward 6	FAIRGROUNDS JUNIOR HIGH SCHOOL 27 CLEVELAND STREET
Ward 7	DR. NORMAN CRISP ELEMENTARY SCHOOL 50 ARLINGTON STREET
Ward 8	BICENTENNIAL ELEMENTARY SCHOOL 296 EAST DUNSTABLE ROAD
Ward 9	GRACE LUTHERAN CHURCH 125 NORTHEASTERN BOULEVARD

**MUNICIPAL ELECTION
NOVEMBER 2, 1993**

REFERENDUM QUESTIONS

QUESTION #1:

City Charter Amendment adding the following paragraphs.

- Paragraph 56-e.
Limitation on Budget Increases
- Paragraph 56-d.
Exception to Budget Limitation
- Paragraph 56-e.
Reserve Fund
- Paragraph 56-f.
Deficit Budget Control

YES: 6252
NO: 5554

QUESTION #2

City Charter Amendment adding the following paragraph:

- Paragraph 56-c.
Approval of Salaries and Collective Bargaining Agreements of the Nashua School District

YES: 6019
NO: 5611

FOR ALDERMEN-AT-LARGE

TERM: 4 YEARS

VOTES

Claire M. McGrath*	56	Pioneer Drive	5572
Fred S. Teeboom*	24	Cheyenne Drive	5248
Henry L. Naro	9	Donna Street	2676
Joyce L. Arel*	10	Virginia Drive	5669
Paul M. Chasse	1	Melrose Street	3351
Theodore E. Michos	21	Charlotte Avenue	3018
Ramsay McLauchlan	103	Spitbrook Road	3706

FOR BOARD OF PUBLIC WORKS

TERM: 4 YEARS

VOTES

Ansel S. Grandmaison*	571	South Main Street	3840
Roland N. Petersen*	4	Lynn Street	5244
James E. Naro	31	Grace Drive	3381
Robert A. Durant, Sr.	126	Kinsley Street	2833
Paul T. Okonak	229	Cannongate III Drive	1769

Municipal Government Report

FOR BOARD OF EDUCATION

TERM: 4 YEARS

VOTES

George E. Farrington*	24	Lutheran Drive	4747
Atlant G. Schmidt	33	Dublin Avenue	4431
Athena "Tina" Munroe*	15	Shelton Street	4500
Jane Schmidt*	7	Acacia Street	4826
George D. Murch III	7	Rochette Drive	3390
Joan Sweeney*	7	Nutmeg Drive	5004
Ruth Ginsburg	6	Dover Street	3765
John F. Kerouac	10	Cosworth Circle	3063

FOR FIRE COMMISSION

TERM: 4 YEARS

VOTES

David Lavoie*	92	Ash Street Apt. 21	5808
James P. Monahan*	13	Chaucer Road	4707
Richard D. Harrington	4	Huron Drive	4516

FOR WARD ALDERMEN

TERM: 2 YEARS

VOTES

W1	"Bill" Modis	10	Chapel Hill Drive	665
	James R. Tollner*	1	Sequoia Circle	748
	Richard A. Dowd	7	Columbine Drive	444
W2	Tracy S. Hatch*	7	Ferncroft Drive	618
	William "Tory" Hack	21	Cushing Avenue	558
W3	Richard D. Chasse	72	Concord Street	317
	Arthur Ferlan*	6	Glendale Drive	619
	Marylou Blaisdell	32	Webster Street	380
W4	Mark Rufo	131	West Hollis Street	213
	Eric R. Wilson*	111	Palm Street	413
W5	Brian S. McCarthy*	65	Musket Drive	502
	Gary Brackett	15	Echo Avenue	302
	Charles R. Hafemann	3	Depot Road	410

City of Nashua

W6	David G. Fredette*	17	Hassel Brook Road	1209
W7	Adam C. Gureckis, Sr.	54	Harbor Avenue	525
	Thomas W. Grant*	7	Lincoln Avenue	752
W8	Maureen Lane Lemieux*	87	Spindlewick Drive	676
	George B. Dawe	9	Chaucer Road	371
W9	John A. Richard	107	Flintlock Drive	217
	Joseph Goodman	13	Fountain Lane	594
	David Rootovich*	5	Shelton Street	596

FOR MODERATOR

TERM: 2 YEARS

VOTES

W1	Francis J. Pickett*	240	Bartemus Trail	1104
W2	V. Mary Hall*	66	Manchester Street	817
W3	Joseph G. Sakey*	48	Walden Pond Drive	881
W4	Barbara L. Cote*	11	Miami Street	520
W5	Dennis M. Drake*	5	Grace Drive	748
W6	Laurie Michalewicz*	14	Fowell Avenue	915
W7	Adam C. Gureckis, Jr.*	1	Cherry Street	823
W8	"Tim" Dolan*	8	Chaucer Road	705
W9	Peter Curran*	91	Langholm Drive	947

FOR WARD CLERK

TERM: 2 YEARS

VOTES

W1	Mary Poston*	14	Bible Way	1281
W2	William A. Marshall*	15	Watson Street	860
W3	Carol P. Marshall*	14	Abbott Street	937
W4	Muriel C. Mazeika*	9	North Seventh Street	528
W5	Jean E. Fortier*	1070	West Hollis Street	809
W6	Donna Decato	117	Calais Street	342
	Cynthia P. Sweeney*	14	Fowell Avenue	716
W7	Darryl Courtenay*	8	Cherry Street	791
W8	Viola J. Taranto*	5	Belgian Place	718
W9	Ann A. Corbett*	168	Searles Road	998

Municipal Government Report

FOR WARD SELECTMEN	TERM: 2 YEARS		VOTES
W1	Paul G. Bergeron*	28 Briand Drive	1143
	Patricia A. Chadwick*	43 Indian Rock Road	1142
	Brooks Thompson*	36 Lutheran Drive	1098
W2	Cheryl Aksten*	43 Sherri-Ann Avenue	719
	Robert S. Mercer*	11 Dinsmore Street	785
	Andrew R. Hall*	66 Manchester Street	757
W3	A. David Pierce*	13 Manchester Street	646
	Selma R. Pastor*	24 Stark Street	776
	Susan M. Sanborn	72 Walden Pond Drive	551
	Normand R. Bergeron*	8 Overhill Avenue	596
W4	Joan M. Ellis*	44 Amherst Street	436
	Rita C. Raucykevich*	9 Grand Avenue	446
	Robert J. McManus*	9 Long Avenue	436
W5	James E. Malone III*	897 West Hollis Street	736
	John Hostage*	14 Rosemary Court	655
	Madeline Laflamme (write-in)*	55 Buckmeadow Road	4
W6	Carol Ancil*	28 Hunt Street	620
	Doris Maynard*	3 Lakeside Avenue	658
	Patricia R. Morrill*	3 Emmett Street	477
	Gerard Ancil	28 Hunt Street	433
	Earl L. Maynard	5 Lakeside Avenue	471
	Irene Field	348 Lake Street	290
W7	Lawrence F. MacIntyre*	5 Arlington Street	532
	Valerie A. Denault*	48 Burke Street	714
	Lorraine M. Smart	55 Newbury Street	520
	Anne M. Sirois*	57 Newbury Street	700
W8	Eric Schneider*	19 Stanley Lane	625
	Hallock M. Boutwell*	9 Scott Avenue	585
	Martha Gan (write-in)*	15 Lansing Drive	13
W9	Mark Avery*	5 Westray Drive	815
	Laurie Christian*	126 Searles Road	900
	Barbara Spacek*	3 Lamb Road	843

*DENOTES WINNERS

City of Nashua

STATE SPECIAL ELECTION
FOR
REPRESENTATIVE TO THE GENERAL COURT
DISTRICT 33 (Ward 8)
NOVEMBER 2, 1993

<u>POLITICAL PARTY</u>	<u>CANDIDATE</u>	<u>VOTES</u>
REPUBLICAN	JOAN SULLENS*	483
DEMOCRATIC	"ANGIE" KOPKA	358
LIBERTARIAN	ERIC POSTPISCHIL	224

*DENOTES WINNER

NOVEMBER 2, 1993
CITY VOTER TURNOUT

WARD	TOTAL NUMBER ON CHECKLIST	REGULAR BALLOTS CASTS	ABSENTEE BALLOTS CASTS	TOTAL BALLOTS CASTS	%
1	5,893	1,878	55	1,933	32%
2	5,522	1,212	24	1,236	22%
3	4,700	1,358	32	1,390	29%
4	3,213	660	26	686	21%
5	5,167	1,245	39	1,284	25%
6	4,729	1,464	35	1,499	31%
7	4,461	1,247	47	1,294	29%
8	5,437	1,131	28	1,159	22%
9	5,103	1,504	46	1,550	30%
TOTAL	44,225	11,699	332	12,031	27%

**FINANCIAL STATEMENT
REPORTS**

July 1, 1993

through

June 30, 1994

Vachon, Clukay & Co., PC

Certified Public Accountants

45 Market Street
Manchester, New Hampshire 03101
(603) 622-7971

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Board of Aldermen
City of Nashua, New Hampshire

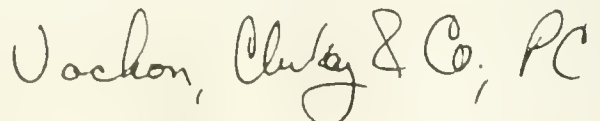
We have audited the accompanying general purpose financial statements of the City of Nashua, New Hampshire as of and for the year ended June 30, 1994, as listed in the table of contents. These general purpose financial statements are the responsibility of the City of Nashua, New Hampshire's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of the Office of Management and Budget Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group, which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Asset Account Group is not known.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the City of Nashua, New Hampshire as of June 30, 1994, and the results of its operations and the cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the City of Nashua, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.



September 2, 1994

Municipal Government Report

EXHIBIT A
CITY OF NASHUA, NEW HAMPSHIRE
 Combined Balance Sheet - All Fund Types and Account Groups
 June 30, 1994

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types		Account Group		Totals (Memorandum Only)		Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects	Enterprise	All Trust and Agency	General	Term Debt	Primary Government	Component Unit	Totals (Memorandum Only)		Totals (Memorandum Only)	
										Reporting Entity	Reporting Entity		
ASSETS													
Cash and cash equivalents (Note 3)	\$32,639,306			\$3,076,812	\$1,031,802			\$36,747,920	\$202,641		\$36,950,561		
Investments - at cost (Note 3)	11,153,919			576,681	23,846,358			35,576,958			35,576,958		
Taxes receivable - (Note 4)	9,462,100							9,462,100			9,462,100		
Accounts receivable - net (Note 4)	458,250	\$756,105	\$4,358	771,412				1,234,020	32,368		1,266,388		
Due from other governments	2,087,028							2,843,133	36,649		2,879,782		
Due from other funds (Note 12)	1,674,951	930,292	1,023,929	296,871	3,881,412			7,807,455			7,807,455		
Other assets	124,295			3,621				127,916			127,916		
Unbilled user fees				887,770				887,770			887,770		
Property, plant and equipment - net (Notes 1 & 6)				62,483,594				62,483,594	743,196		63,226,790		
Amount to be provided for retirement of general long-term obligations									\$47,016,387		47,016,387		
Total Assets	\$57,599,849	\$1,686,397	\$1,028,287	\$68,096,761	\$28,759,572			\$47,016,387	\$1,063,112		\$205,250,365		

See notes to financial statements

Continued

EXHIBIT A
CITY OF NASHUA, NEW HAMPSHIRE

Combined Balance Sheet - All Fund Types and Account Groups - (Continued)

June 30, 1994

	Governmental Fund Types				Proprietary Fund Types - Enterprise	Fiduciary Fund Types - All Trust and Agency	Account Group - General Long-Term Debt	Totals	
	General	Special Revenue	Capital Projects					(Memorandum Only) - Primary Government	(Memorandum Only) - Reporting Entity
LIABILITIES AND FUND EQUITY									
Liabilities:									
Accounts payable	\$1,659,208	\$144,128	\$87,886		\$390,392			\$2,281,614	\$2,303,360
Salaries payable	1,925,362	18,383			38,054			1,981,799	1,981,799
Accrued liabilities	828,025					\$4,690,916		5,518,941	5,518,941
Due to other funds (Note 12)	6,132,504	539,181	566,917		476,924	91,929		7,807,455	7,807,455
Other liabilities	131,678					703,177		834,855	844,855
Retainage payable			80,000		13,762			93,762	93,762
Deferred revenue (Note 5)	52,965,444	217,333						53,182,777	53,215,930
Accrued sick and vacation leave (Note 1)	287,592				315,931		\$8,999,687	9,603,210	13,258
Estimated liability for landfill closure and postclosure care costs (Note 17)									9,616,468
General obligation debt payable (Note 9)									8,293,250
Total Liabilities	63,929,813	919,025	734,803		19,147,613	5,486,022		137,233,663	137,346,820
Fund Equity:									
Contributed Capital (Note 14)					55,340,132			55,340,132	55,340,132
Retained Earnings:									
Reserved for equipment replacement					1,202,773			1,202,773	1,202,773
Unreserved (Deficit)					(7,593,757)			(7,593,757)	(7,593,757)
Investment in General Fixed Assets									743,196
Fund Balance:									
Reserved for encumbrances (Note 11)	424,128							424,128	424,128
Reserved for non-expendable trust funds						6,624,371		6,624,371	6,624,371
Reserved for employees' retirement (Note 7)						10,437,078		10,437,078	10,437,078
Unreserved:									
Designated for subsequent years' expenditures (Note 13)	352,330		293,484					6,564,431	6,575,865
Designated for capital projects (Note 2)								293,484	293,484
Undesignated (Deficit) (Note 2)	(7,106,422)	767,372						(6,339,050)	(6,143,725)
Total Fund Equity (Deficit)	(6,329,964)	767,372	293,484		48,949,148	23,273,550		66,953,590	67,903,545
Total Liabilities and Fund Equity	\$57,599,849	\$1,686,397	\$1,028,287		\$68,096,761	\$28,759,572		\$204,187,253	\$205,250,365

See notes to financial statements

EXHIBIT B
CITY OF NASHUA, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Similar Trust Funds
For the Year Ended June 30, 1994

	Governmental Fund Types			Fiduciary Fund Types Expendable Trust Funds	Totals (Memorandum Only)		Totals (Memorandum Only) Reporting Entity
	General	Special Revenue	Capital Projects		Primary Government	Component Unit	
Revenues:							
Taxes	\$93,445,969				\$93,445,969		\$93,445,969
Licenses and permits	5,911,333				5,911,333		5,911,333
Intergovernmental revenues	6,600,986	\$5,109,154			11,710,140	\$1,246,433	12,956,573
Charges for service	3,254,206	1,480,743			4,734,949	224,210	4,959,159
Interest on deposits	1,123,730			\$170,443	1,294,173		1,294,173
Miscellaneous revenues	1,330,693	332,623	\$118,368		1,781,684	129,128	1,910,812
Total Revenues	111,666,917	6,922,520	118,368	170,443	118,878,248	1,599,771	120,478,019
Expenditures:							
Current:							
General government	4,840,763	664,503		1,100,000	6,605,266	494,894	7,100,160
Public safety	18,139,155	46,125			18,185,280		18,185,280
Highways and streets	7,102,690	1,198,798			8,301,488		8,301,488
Health and welfare	1,009,093	298,422			1,307,515		1,307,515
Culture and recreation	2,643,847				2,643,847		2,643,847
Education	50,609,359	4,249,877			54,859,236		54,859,236
Miscellaneous	14,419,828				14,419,828		14,419,828
County tax	8,172,730				8,172,730		8,172,730
Capital outlay	236,715	522,787	1,491,340		2,250,842	1,038,309	3,289,151
Debt service:							
Principal retirement	3,330,950				3,330,950	5,000	3,335,950
Interest and fiscal charges	2,044,558				2,044,558	5,164	2,049,722
Total Expenditures	112,549,688	6,980,512	1,491,340	1,100,000	122,121,540	1,543,367	123,664,907
Excess of Revenues Over (Under) Expenditures	(882,771)	(57,992)	(1,372,972)	(929,557)	(3,243,292)	56,404	(3,186,888)
Other Financing Sources (Uses):							
Proceeds from debt financing			4,882,000		4,882,000	30,000	4,912,000
Operating transfers in	423,493	368,193	248,219	2,179,391	3,219,296		3,219,296
Operating transfers out	(2,799,004)	(239,524)	(7,287)	(17,797)	(3,063,612)		(3,063,612)
Total Other Financing Sources (Uses)	(2,375,511)	128,669	5,122,932	2,161,594	5,037,684	30,000	5,067,684
Excess of Revenues and Other Sources Over (Under)	(3,258,282)	70,677	3,749,960	1,232,037	1,794,392	86,404	1,880,796
Expenditures and Other Uses	(3,071,682)	696,695	(3,456,476)	4,980,064	(851,399)	120,355	(731,044)
Fund Balances (Deficit) July 1, 1993	(\$6,329,964)	\$767,372	\$293,484	\$6,212,101	\$942,993	\$206,759	\$1,149,752
Fund Balances (Deficit) June 30, 1994							

City of Nashua

EXHIBIT C
CITY OF NASHUA, NEW HAMPSHIRE
 Statement of Revenues, Expenditures and Changes in Fund Balance
 Budgetary Basis – Budget and Actual – General Fund
 For the Year Ended June 30, 1994

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues (Note 1):			
Taxes	\$96,827,037	\$92,062,094	(\$4,764,943)
Licenses and permits	5,242,001	5,911,333	669,332
Intergovernmental revenues	6,754,024	6,600,986	(153,038)
Charges for service	3,816,759	3,254,206	(562,553)
Interest on deposits	1,200,000	1,123,730	(76,270)
Miscellaneous revenues	1,351,444	1,330,693	(20,751)
Total Revenues	<u>115,191,265</u>	<u>110,283,042</u>	<u>(4,908,223)</u>
Expenditures (Note 1):			
Current:			
General government	5,034,822	4,847,493	187,329
Public safety	18,961,687	18,229,905	731,782
Highways and streets	7,230,394	7,185,719	44,675
Health and welfare	1,045,003	1,007,522	37,481
Culture and recreation	2,671,502	2,648,289	23,213
Education	50,842,365	50,676,191	166,174
Miscellaneous	14,694,244	14,419,828	274,416
County tax	8,172,730	8,172,730	
Capital outlay	308,752	208,735	100,017
Debt service:			
Principal	3,330,950	3,330,950	
Interest and fiscal charges	2,046,443	2,044,558	1,885
Total Expenditures	<u>114,338,892</u>	<u>112,771,920</u>	<u>1,566,972</u>
Excess of Revenues Over Expenditures	<u>852,373</u>	<u>(2,488,878)</u>	<u>(3,341,251)</u>
Other Financing Sources (Uses):			
Operating transfers in	404,165	423,493	19,328
Operating transfers out	(2,793,797)	(2,799,004)	(5,207)
Total Other Sources (Uses)	<u>(2,389,632)</u>	<u>(2,375,511)</u>	<u>14,121</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>(1,537,259)</u>	<u>(4,864,389)</u>	<u>(3,327,130)</u>
Fund Balance, July 1, 1993	<u>2,489,589</u>	<u>2,489,589</u>	
Fund Balance (Deficit), June 30, 1994	<u>\$952,330</u>	<u>(\$2,374,800)</u>	<u>(\$3,327,130)</u>

See notes to financial statements

Municipal Government Report

EXHIBIT D

CITY OF NASHUA, NEW HAMPSHIRE

Combined Statement of Revenues, Expenses and Changes in Retained Earnings/Fund Balances

All Proprietary Fund Types and Similar Trust Funds

For the Year Ended June 30, 1994

	Proprietary Fund Types		Fiduciary Fund Types		Totals (Memorandum Only)
	Enterprise Funds		Non-	Pension	
	Solid Waste Disposal	Wastewater Treatment	Expendable Trust	Trust Funds	
Operating Revenues:					
Interest and dividend income			\$396,443	\$683,490	\$1,079,933
Charges for service	\$2,515,724	\$6,293,596	11,539		8,820,859
Intergovernmental revenue		334,535			334,535
Contributions and gifts			132,112	977,210	1,109,322
Total Operating Revenues	2,515,724	6,628,131	540,094	1,660,700	11,344,649
Operating Expenses:					
Benefit payments				408,752	408,752
Culture and recreation			56,980		56,980
Personnel services	1,525,164	1,234,537			2,759,701
Operating and maintenance	12,454	1,481,913			1,494,367
Materials and supplies	56,969	459,072			516,041
Contractual services	1,133,979	114,505		54,942	1,303,426
Utilities	100,394	522,536			622,930
Depreciation (Note 1)	11,110	2,278,175			2,289,285
Miscellaneous equipment	5,858				5,858
Landfill closure costs (Note 15)	345,490				345,490
Miscellaneous			144,513	80	144,593
Total Operating Expenses	3,191,418	6,090,738	201,493	463,774	9,947,423
Operating Income (Loss)	(675,694)	537,393	338,601	1,196,926	1,397,226
Non-Operating Revenues (Expenses)					
Gain on sale of securities			336,928	540	337,468
Operating transfers in			3,250		3,250
Interest (net)		(516,306)			(516,306)
Operating transfers out			(158,934)		(158,934)
Total Non-Operating Revenues (Expenses) - Net		(516,306)	181,244	540	(334,522)
Net Income (Loss) From Operations	(675,694)	21,087	519,845	1,197,466	1,062,704
Change in Accounting Estimate (Note 16)		(602,377)			(602,377)
Net Income (Loss)	(675,694)	(581,290)	519,845	1,197,466	460,327
Add depreciation on plant assets acquired by grants externally restricted for capital acquisitions that reduces contributed capital		1,349,805			1,349,805
Increase (Decrease) in Retained Earnings/Fund Balance	(675,694)	768,515	519,845	1,197,466	1,810,132
Retained Earnings/Fund Balances - July 1, 1993 restated, (Deficit) - (Note 15)	(7,294,286)	810,481	6,104,526	9,239,612	8,860,333
Retained Earnings/Fund Balances - June 30, 1994 (Deficit)	(\$7,969,980)	\$1,578,996	\$6,624,371	\$10,437,078	\$10,670,465

See notes to financial statements

City of Nashua

EXHIBIT E
CITY OF NASHUA, NEW HAMPSHIRE
 Combined Statement of Cash Flows
 All Proprietary Fund Types and Similar Trust Funds
 For the Year Ended June 30, 1994

	Proprietary Fund Types		Fiduciary Fund Types		Totals (Memorandum Only)
	Solid Waste Disposal	Wastewater Treatment	Non- Expendable Trust	Pension Trust Funds	
Cash Flows from Operating Activities:					
Cash received from customers	\$2,619,443	\$6,197,996	\$13,339	\$977,211	\$9,807,989
Cash received from trust investments			396,443	683,490	1,079,933
Cash received from bequests to trusts			132,112		132,112
Cash paid to suppliers and employees	(2,849,506)	(3,642,034)	(201,493)	(463,775)	(7,156,808)
Net Cash Provided (Used) by Operating Activities	(230,063)	2,555,962	340,401	1,196,926	3,863,226
Cash Flows from Noncapital Financing Activities:					
Operating transfers in			3,250		3,250
Operating transfers out			(158,934)		(158,934)
Net Cash Used by Noncapital Financing Activities			(155,684)		(155,684)
Cash Flows from Capital and Related Financing Activities:					
Proceeds of long-term debt	484,000	340,000			824,000
Principal paid on long-term debt		(779,050)			(779,050)
Interest paid on long-term debt		(585,080)			(585,080)
Acquisition and construction of capital assets	(204,434)	(837,203)			(1,041,637)
Capital contributions		767,175			767,175
Net Cash Provided (Used) by Capital and Related Financing Activities	279,566	(1,094,158)			(814,592)
Cash Flows from Investing Activities:					
Net (increase) in investment securities		(576,681)	(439,658)	(1,285,122)	(2,301,461)
Interest income		68,775			68,775
Gain on sale of investments			336,928	540	337,468
Net Cash Used by Investing Activities		(507,906)	(102,730)	(1,284,582)	(1,895,218)
Net Increase (Decrease) in Cash and Cash Equivalents	49,503	953,898	81,987	(87,656)	997,732
Cash and Cash Equivalents, July 1, 1993	247,368	1,645,990	209,225	66,216	2,168,799
Cash and Cash Equivalents, June 30, 1994 (Notes 1 & 3)	\$296,871	\$2,599,888	\$291,212	(\$21,440)	\$3,166,531
Reconciliation of Net Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities					
Net Operating Income (Loss)	(\$675,694)	\$537,393	\$338,601	\$1,196,926	\$1,397,226
Adjustments to Reconcile Net Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:					
Depreciation and amortization	11,110	2,278,175			2,289,285
Change in accounting estimate		(602,377)			(602,377)
Changes in assets and liabilities:					
Decrease in accounts receivable	103,719	147,735	1,800		253,254
(Increase) in prepaid expenses	(2,390)	(413)			(2,803)
Decrease in unbilled service fees		24,507			24,507
Increase in accounts payable	5,937	169,418			175,355
(Decrease) in salaries payable	(3,107)	(3,717)			(6,824)
Increase (decrease) in accrued sick and vacation leave	(15,128)	8,923			(6,205)
Increase in estimated liability for landfill closure and postclosure costs	345,490				345,490
(Decrease) in retainage payable		(3,682)			(3,682)
Net Cash Provided (Used) By Operating Activities	(\$230,063)	\$2,555,962	\$340,401	\$1,196,926	\$3,863,226
Noncash Transactions Affecting Financial Position					
Amortization of Contributed Capital		\$1,349,805			\$1,349,805

See notes to financial statements

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
June 30, 1994

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City of Nashua, New Hampshire conform to generally accepted accounting principles for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

Financial Reporting Entity

The City of Nashua, New Hampshire (the "City") was incorporated in 1853 under the laws of the State of New Hampshire. The City operates under the Board of Aldermen - Mayor form of government, and provides services as authorized by its charter.

The accompanying financial statements of the City present the financial position of the various fund types and account groups, the results of operations of the various fund types, and the statements of cash flows for its proprietary and fiduciary fund types.

Generally accepted accounting principles require that all component units for which the City maintains financial oversight be included in the general purpose financial statements. Oversight responsibility is derived from a number of criteria including financial interdependency, selection of governing authority, designation of management, ability to influence operations and accountability for fiscal matters. The relative importance of each criteria must be evaluated in light of specific circumstances.

Although the decision to include or exclude a component unit is left to the professional judgment of local responsible officials, a positive response to any of the criteria requires that specific reason for excluding the component unit be disclosed.

Discretely Presented Component Units

The component unit columns in the combined financial statements include the financial data of the City's component unit, the Nashua Airport Authority. It is reported in a separate column to emphasize that it is legally separate from the City.

The Nashua Airport Authority, ("the Authority") which is incorporated as a separate legal entity by legislative act on August 27, 1961, is included because the City is responsible for selection of the Board of Directors, inclusion of the Authority's employees in the City's retirement system, budgetary appropriations, and debt is issued by the City on behalf of the Nashua Airport Authority. Debt issued by the Authority is backed by the full faith and credit of the City. The Authority, which provides air traffic control services and airplane tie-down rentals at Boire Field in Nashua, New Hampshire, is reported as of its latest fiscal operating year of June 30, 1994, which coincides with the City's fiscal year. Separately issued financial statements detailing the underlying fund types of the Authority may be obtained from the Board of Directors of the Authority.

Component Units Not Included

The financial statements presented herein do not include the Nashua Housing Authority, since after considering all factors relating to oversight responsibility, financial interdependency and

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1994

NOTE I--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

accountability for fiscal matters, City officials have concluded it is not part of the reporting entity.

Basis of Presentation - Fund Accounting

The accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances, revenues, and expenditures. The various funds are summarized by type in the financial statements. The following fund types and account groups are used by the City:

Governmental Fund Types

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position, rather than on net income determination. The following are the City's governmental fund types:

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for specific restricted revenues and expenditures, which include the following funds:

School Cafeteria Grants
Department of Education Grants
Community Development Block Grants
Department of Transportation Grants
Other State and Federal Grants

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by the enterprise funds.

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals and other governmental units, and/or other funds.

Trust Funds - Trust Funds include expendable and non-expendable funds. Non-expendable funds are accounted for and reported as proprietary type funds since capital maintenance is critical. Trust Funds (Capital Reserve Funds and Self Insurance Fund) are recorded as governmental type funds.

The Board of Public Works Pension Fund is used to account for the assets of the retirement plan available for payment of retirement benefits and administrative expenses of the plan.

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1994

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Proprietary Fund Types

Proprietary Funds are used to account for the City's ongoing activities, which are similar to those often found in the private sector. The measurement focus is upon determination of net income, financial position, and cash flows.

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City accounts for its Solid Waste Collection and Disposal and Wastewater Treatment activities as enterprise funds.

Account Groups

General Fixed Asset Account Group - The City does not record the acquisition of fixed assets in the General Fixed Asset Account Group as required by generally accepted accounting principles. Fixed assets acquired or constructed for general government services are recorded as expenditures in the fund making the expenditures. Funds used to acquire general fixed assets and/or debt service payments on borrowings in connection therewith, are accounted for as expenditures in the year payments are made.

Public domain (infrastructure) general fixed assets consisting of roads, bridges and sidewalks are also not capitalized.

General Long-Term Debt Account Group - This group of accounts is established to account for all unmatured long-term general obligations payable, except for those accounted for in the enterprise funds. Included in this fund are general obligation bonds payable, capital leases payable and compensated absences.

Basis of Accounting - Revenues and Expenditures

The modified accrual basis of accounting is followed by the governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred, if measurable.

Property tax revenues are recorded as revenues principally on the cash basis until year end, at which time tax receipts within 60 days of the end of the fiscal year are recognized.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1994

NOTE I--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Licenses and permits, charges for services, and miscellaneous revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are measurable and available.

The accrual basis of accounting is used by fiduciary and proprietary fund types. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

During the course of normal operations, the City has numerous transactions between funds, including expenditures and transfers of resources to provide services, construct assets, and service debt. The accompanying governmental and fiduciary funds statements reflect such transactions as transfers.

The City reports deferred revenues on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition during the current period. Deferred revenues are recorded with respect to property taxes not received within the 60 day recognition period. Deferred revenues also arise when resources are received by the City before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the balance sheet and the revenue recognized.

Component Unit

The component unit's primary functions are accounted for as governmental fund types; therefore the modified accrual basis of accounting is used. Under this method, revenues are recorded when susceptible to accrual and expenditures are recorded when the liability is incurred, if measurable.

Budgetary Accounting

The revised budget represents adjusted departmental appropriations as authorized by the Board of Aldermen. The finance department, at the request of department heads, may transfer funds between operating categories within departmental budgets. The Board of Aldermen through Aldermanic resolutions may make supplemental appropriations from fund balance or transfer funds between departments as they deem appropriate.

Amounts recorded as budgetary amounts in the Statement of Revenues and Expenditures - Budget and Actual for the General Fund (Exhibit C) are presented on the basis budgeted by the City. The amounts differ from those reported in conformity with generally accepted accounting principles in the Statement of Revenues, Expenditures and Changes in Fund Balance for All Governmental and Fiduciary Fund Types (Exhibit B) as follows:

Municipal Government Report

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1994

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenues and Other Financing Sources:	
Per Exhibit C	\$110,706,535
Adjustments:	
Net change in property taxes not meeting 60 day recog- nition period	1,383,875
Per Exhibit B	<u>\$112,090,410</u>
Expenditures and Other Financing Uses:	
Per Exhibit C	\$115,570,924
Adjustments:	
Encumbrances - June 30, 1993	201,896
Encumbrances - June 30, 1994	(424,128)
Per Exhibit B	<u>\$115,348,692</u>

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended June 30, 1994 (1993 Property Tax year), the City applied \$971,222 of its unappropriated general fund balance to reduce taxes.

Budget Control Charter Amendment

An amendment to the City's charter limits increases in departmental budgets to a factor equal to the average of the changes in the Consumer Price Index of the three preceding calendar year. Specified categories of expenditures are exempt from the limitations upon approval of the Board of Aldermen.

Encumbrances

Encumbrances are unfilled purchase orders, contracts and other commitments for the expenditure of City resources. Encumbrances outstanding at June 30, 1994 are reported as a reservation of fund balance, since they do not constitute expenditures or liabilities (Note 11).

Cash

The City pools cash resources of its governmental and proprietary fund types to facilitate the management of cash. Cash applicable to a particular fund is reflected through interfund balances. Cash in excess of current operating requirements is invested in various interest bearing securities and is disclosed as part of the City's investments. For the purposes of reporting cash flows of the City's proprietary fund types, cash includes demand deposit accounts and the interfund balances of those proprietary fund types that represents equity in the City's pooled cash.

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 June 30, 1994

NOTE I--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Accounts Receivables

All receivables are reported at their gross value and, where appropriate, are reduced by estimated portion that is expected to be uncollectible. Estimated unbilled revenues of the Wastewater Treatment Enterprise Fund are recognized at the end of each year on a pro-rata basis. The estimated amount is based on billings during the months following the close of the fiscal year.

Loans Receivable

The City, through various federal grants, has extended loans for the development or rehabilitation of residential properties within the City. As the repayment of these loans is contingent on numerous factors outside the control of the City, such as financial viability of the projects, these loans are not reflected as loans receivable in these financial statements. It is the City's policy to recognize the grant revenues when the loans are repaid. These loans amount to \$15,945,975 as of June 30, 1994.

Proprietary Type Funds - Property, Plant and Equipment

Property, plant and equipment in the Wastewater Treatment Fund and Solid Waste Disposal Fund are valued at cost. Assets constructed by the City are based on estimated costs by the City's engineering department, including estimated costs for materials and labor. Assets contributed by independent contractors/developers are based on cost figures supplied by the contractor to the City. The cost of sewer lines constructed before 1970 are not reflected in the financial statements of the Wastewater Treatment Fund. The estimated book value of these lines at the inception of the sewer fund is not material to the financial statements of the Wastewater Treatment Fund.

Depreciation is being provided for over the estimated useful lives of the assets using the straight-line method. The estimated useful lives are as follows:

	<u>Years</u>
Buildings and Improvements	40
Lines and Interceptors	50
Machinery and Equipment	7-40

Property Taxes

The City's property tax was levied November 1 on the assessed valuation listed as of the prior April 1 for all real property located within City boundaries. The net assessed valuation as of April 1, 1993, upon which the 1993/1994 property tax levy was based, was \$3,463,299,556. The equalized valuation as computed by the State of New Hampshire was \$3,415,247,475 for 1993 resulting in an assessment ratio of 98.6% of equalized valuation.

Taxes are due in two installments on June 1 and December 1, with interest assessed thereafter on the unpaid balance. Taxes due after December 1 accrue interest at 12% per annum. As prescribed by state law, the tax collector shall place a priority lien on properties for which taxes remain unpaid in the following year after taxes are due. The City, in addition to its

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1994

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

priority tax lien, accrues interest at 18% per annum on outstanding balances due. If the property taxes and accrued interest are not paid within a two year period, the property is deeded to the City.

Semi-annual property tax billings for the June, 1994 levy recorded prior to June 30, 1994 that relate to Fiscal 1995 have been recorded as deferred tax revenues (See Note 5).

Property Tax Abatements and Refunds

As provided by New Hampshire Statutes, the City in its annual tax commitment, raises an amount (commonly referred to as overlay) to provide for property tax abatements of current and prior year taxes as ordered by the assessor or other judicial bodies. The actual abatements and refunds incurred during the year are reflected as reductions of the current year property tax revenue in Exhibits B and C.

For the year ended June 30, 1994, \$1,979,754 was provided for abatements and refunds. Actual abatements and refunds for the year ended June 30, 1994 were \$6,979,014 which results in a \$4,999,260 reduction in reported property tax revenues for the current year.

Accrued Vacation and Sick Leave

Employees earn vacation and sick leave as they provide services. Pursuant to City personnel policy and certain collective bargaining agreements, employees may accumulate (subject to certain limitations) unused sick pay earned and, upon retirement, resignation or death may be compensated for such amounts at current rates of pay.

The amount of sick leave and vacation expected to be paid within the next year is recorded as a current liability in the general fund. The non-current portion of the liability for compensated absences, which represents the City's estimated commitment to fund such costs from future budgets, is reported in the General Long-Term Debt Group of Accounts.

Total Columns on Combined Financial Statements

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Interfund transactions have not been eliminated from the total column of each financial statement.

NOTE 2--STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

As of June 30, 1994 the following individual funds were in a deficit position.

General Fund

The general fund balance is in a deficit position of (\$6,329,964) as of June 30, 1994. City officials recognize that the settlement of several significant pending court cases resulted in property tax abatements and refunds exceeding the budgeted overlay amount by approximately \$5,000,000 as the primary contributing factor to this deficit. Also impacting the deficit at

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 June 30, 1994

NOTE 2--STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (CONTINUED)

June 30, 1994 is the application of the 60 day recognition period for property taxes which is required by generally accepted accounting principles.

The budgetary deficit (as reported on Exhibit C) is \$3,995,164 less than the total fund balance deficit reported in the combined balance sheet because budgetary reporting does not include the effect of the 60 day tax recognition rule which is \$4,397,292 at June 30, 1994. Another difference is that encumbrances of \$424,128 are recognized as expenditures on the budgetary basis only (on Exhibit C).

Capital Project Funds

Shady Lane landfill closure	<u>\$119,271</u>
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Capital Project deficits generally result from timing differences in the expenditure and receipt of funds from bonded debt or other sources. The City has authorization to issue bonds of \$1,626,000 for the Shady Lane landfill closure. The City anticipates the issuance of these bonds in September 1994. (See Note 19)

Enterprise Funds

Solid Waste Disposal Fund	<u>\$7,858,149</u>
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The Solid Waste Disposal Fund deficit resulted due to the adoption of Governmental Accounting Standards Board Statement No. 18, "Accounting for Municipal Solid Waste Landfill Closure and Postclosure Care Costs and required by generally accepted accounting principles. Implementation of this accounting standard resulted in the restatement of beginning retained earnings of (\$7,949,760) to record the accrued closure costs based on the landfill capacity utilized from inception through June 30, 1993. See Note 19 for further discussion of the landfill closure requirements.

NOTE 3--CASH AND INVESTMENTS

The City's investment policy for Governmental Fund Types requires that deposits and investments be made in New Hampshire based institutions that are insured by the Federal Deposit Insurance Corporation or other agencies of the federal government. The City limits its investments to U.S. Government obligations, mutual funds consisting of U.S. Government obligations, repurchase agreements and certificates of deposit in accordance with New Hampshire state law (RSA 41:29). Certificates of deposit with a term of less than 90 days are reported as deposits in these financial statements. Investments for Non-expendable and Pension Trust Funds are at the discretion of the various boards of trustees.

At year end, the carrying amount of the City's deposits were \$36,747,920 and the bank balance was \$39,511,453. Of the bank balance, \$35,983,249 was covered by federal depository insurance or collateralized and \$3,528,204 was uninsured and uncollateralized.

The City's investments are categorized to provide an indication of the level of risk assumed by the City of Nashua. Category 1 includes investments that are insured or registered or for

Municipal Government Report

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 June 30, 1994

NOTE 3--CASH AND INVESTMENTS (CONTINUED)

which the securities are held by the City or its agent in the City's name. Category 2 included uninsured and unregistered investments for which the securities are held by the broker's or dealer's trust department or agent in the City's name. Category 3 includes uninsured or unregistered investments for which the securities are held by the broker or dealer, or by its trust department or agent but not in the City's name.

	Category			Carrying <u>Amount</u>	Market <u>Value</u>
	1	2	3		
Certificates of deposit	\$12,400			\$12,400	\$12,400
U.S. Government obligations		\$16,646,415		16,646,415	16,288,891
Corporate bonds		3,824,450		3,824,450	3,748,309
Corporate stock		3,593,750		3,593,750	4,653,766
Mutual funds		6,809,027		6,809,027	6,744,448
	<u>\$12,400</u>	<u>\$30,873,642</u>	<u> </u>	<u>30,886,042</u>	<u>31,447,814</u>
Deferred compensation plan				4,690,916	4,690,916
				<u>35,576,958</u>	<u>\$36,138,730</u>
Book value of cash and deposits				36,747,920	
Total cash and investments				<u>\$72,324,878</u>	

Other Cash Disclosures

Of the City's total cash and investments, \$71,685 represents unexpended bond proceeds restricted for use on specific projects for which the debt was raised. These funds are not available for the general operations of the City.

Cash and Equivalents - Statement of Cash Flows

Cash and equivalents reported in Exhibit E, Combined Statement of Cash Flows, consist of the following components:

Demand Deposit and Savings Accounts:	
Enterprise Fund - Wastewater	\$3,076,812
Non-expendable Trusts	291,212
Interfund Receivable (Payable) Representing	
Equity in Pooled Cash:	
Enterprise Fund - Solid Waste Disposal	296,871
Enterprise Fund - Wastewater Treatment	(476,924)
Pension Trust	(21,440)
Total Cash and Equivalents, Exhibit E	<u>\$3,166,531</u>

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 June 30, 1994

NOTE 4--ACCOUNTS RECEIVABLE

General Fund

Taxes receivable are as follows at June 30, 1994:

Property Taxes (June, 1994 semi-annual)	\$4,082,395
Tax Liens	5,379,705
	<u>\$9,462,100</u>

Other receivables, net of reserves, are as follows:

	<u>Gross Receivable</u>	<u>Reserve</u>	<u>Net Receivable</u>
Accounts Receivable:			
Mortgage receivable	\$61,232	(\$61,232)	
Interest receivable	210,856		\$210,856
Nashua Airport Authority	30,000		30,000
Other receivables	217,394		217,394
	<u>\$519,482</u>	<u>(\$61,232)</u>	<u>\$458,250</u>

The City's policy is to reserve the mortgage receivable until such time payments are collected.

NOTE 5--DEFERRED REVENUE

A. General Fund

Deferred revenue at June 30, 1994 is comprised of the following:

Semi-annual tax warrant due July 1, 1994	\$48,586,152
Taxes levied and not received within 60 day recognition period	4,379,292
	<u>\$52,965,444</u>

B. Special Revenue Funds

At June 30, 1994, the special revenues funds reflect deferred revenues of \$217,333. This balance represents cash received in excess of expenditures from various grants reported in special revenue funds.

NOTE 6--ENTERPRISE FUND - PROPERTY, PLANT AND EQUIPMENT

Following is a summary of the property, plant and equipment of the Wastewater Treatment and Solid Waste Disposal Enterprise Funds at June 30, 1994:

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 June 30, 1994

NOTE 6--ENTERPRISE FUND - PROPERTY, PLANT AND EQUIPMENT
(CONTINUED)

	<u>Wastewater</u>	<u>Solid Waste</u>	<u>Total</u>
Sewerage treatment plant	\$28,909,692		\$28,909,692
Machinery and equipment	18,085,701	\$77,773	18,163,474
Sewer lines and interceptors	35,610,642		35,610,642
Construction in progress	2,634,654	615,033	3,249,687
	<u>85,240,689</u>	<u>692,806</u>	<u>85,933,495</u>
Less: Accumulated depreciation	23,422,125	27,776	23,449,901
Net Property, Plant and Equipment	<u>\$61,818,564</u>	<u>\$665,030</u>	<u>\$62,483,594</u>

NOTE 7--PENSION PLANS

New Hampshire Retirement System

The City participates in the New Hampshire Retirement System, which is a multi-employer defined benefit pension plan. The system covers substantially all full-time permanent employees, except for the Board of Public Works employees. The Plan which is a cost sharing, multi-employer Public Employee Retirement System (PERS), is divided into two membership groups. Group I consists of non-public safety employees. Group II consists of public safety officers. It requires that both the City and employees contribute to the plan and provides retirement, disability and death benefits.

Group I - Members contributing through age 60 qualify for normal service retirement allowance based on years of creditable service. The yearly pension amount is 1/60 (1.67%) of average final compensation (AFC) multiplied by the years of creditable service. AFC is defined as the average of the three highest salary years. At age 65 the yearly pension amount is recalculated at 1/66 (1.5%) of AFC multiplied by the years of creditable service. Members in service with 10 or more years creditable service who are between age 50 and 60 are entitled to a retirement allowance at a rate of 2.5% of AFC for each year of creditable service, not to exceed 40 years. Members in service at age 60 qualify to receive a prorated retirement allowance with appropriate graduated reduction based on years of creditable service.

Group II- After attaining the age of 45, members with 20 years of creditable service qualify to receive a retirement allowance at a rate of 2.5% of AFC for each year of creditable service, not to exceed 40 years. Members in service at age 60 qualify to receive a prorated retirement allowance.

Members of both groups are entitled to disability allowances and also death benefit allowances subject to various requirements and rates based on AFC earnable compensation.

The State of New Hampshire funds 35% of employer costs for public safety officers (Group II) and teachers employed by the City. The State does not participate in funding the employer cost of other City employees. The City has not elected early application of GASB Statement #24 in these financial statements.

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 June 30, 1994

NOTE 7--PENSION PLANS (CONTINUED)

The City's current year covered wages were \$59,143,650, 89.69% of total wages of \$65,939,137. Employee contributions were \$3,537,803. The employee contribution rate is 9.3% for public safety employees and 5% for teachers and general employees. The City's contribution to this plan was \$1,667,073. The City's contribution rate for police, fire, teachers and general employees was 3.45%, 6.78%, 1.96% and 2.8% respectively.

The amount of total pension benefit obligation is based on a standardized measurement established by GASB Statement 5, *Disclosure of Pension Information by Public Employee Retirement Systems and Local Governmental Employers* that must be used by a PERS. The standardized measurement is the actuarial present value of creditable projected benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date, and is adjusted for the effects of projected salary increases. A standardized measure of the pension benefit obligation was adopted by the GASB to enable readers to (a) assess the PERS funding statues on a going-concern basis, (b) assess progress made in accumulated sufficient assets to pay benefits when due, and (c) make comparisons among other PERS and other employers.

The Plan's total benefit obligation and net assets available for pension benefits as of June 30, 1993 are as follows (in millions). (The City's portion of these amounts is not determinable):

Net assets available for pension benefits, at market value	\$1,865
Total pension benefit obligation	<u>1,797</u>
Net assets in excess of pension benefit obligation	<u><u>\$68</u></u>

The measurement of the total pension benefit obligation is based on the June 30, 1993 actuarial valuation using an open group aggregate funding method. Demographic assumptions have been revised to better reflect actual experience of the Plan.

The New Hampshire Retirement System began compiling historical trend information in their 1987 Comprehensive Annual Financial Report. When issued, the fiscal year 1994 report will include eight years of trend data. The information will eventually include ten years of data and will be useful in assessing the Plan's progress in accumulating sufficient assets to pay pension benefits as they become due.

Board of Public Works Employee's Retirement System

The Board of Public Works Employees' Retirement System is a defined contribution plan with the City matching employee contributions to the plan. The plan was adopted by an ordinance on July 15, 1947 by the City's Board of Alderman. Participation in the plan is compulsory for all employees hired by the public works department.

Municipal Government Report

CITY OF NASHUA, NEW HAMPSHIRE

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

June 30, 1994

NOTE 7--PENSION PLANS (CONTINUED)

The plan provides retirement, disability and death benefits. Employees are eligible for normal retirement after reaching age sixty, provided they have accumulated twenty-five years of continuous service. Benefits are vested after 10 years of service.

Covered wages paid under this plan for the year ended June 30, 1994 were \$5,296,385, 8.303% of total wages of \$65,939,137. Employer and employee contributions were each \$484,619. The employer and employee contribution rate was 9.15% of covered wages. The plan was fully funded according to the latest actuarial valuation as of January 1, 1989.

Plan assets at June 30, 1994 were \$10,458,518 and are reported as a fiduciary fund type in these financial statements. Investments consist of certificates of deposit, U.S. Government Obligations, and corporate stocks and bonds.

Deferred Compensation Plan

The City sponsors a voluntary deferred compensation plan under Section 457 of the Internal Revenue Code. Under the plan, employees may elect to defer a percentage of their salary up to prescribed limitations. The City does not contribute to this plan. Employees are eligible to receive benefit payments at retirement, upon termination of employment, or in the event of disability. Plan assets, which remain the property of the City until paid or made available to the employee, are reported as an agency fund in these financial statements.

NOTE 8--CAPITAL LEASES

The following is a summary of capital lease transactions for the year ended June 30, 1994:

Capital leases - July 1, 1993	\$124,313
Payments	(124,313)
Capital leases - June 30, 1994	\$-0-

The capital leases represent lease agreements or installment purchase contracts entered into for the financing of equipment acquisitions. All such leases have been completed during the year ended June 30, 1994.

NOTE 9--LONG-TERM DEBT

The following is a summary of debt transactions of the City for the year ended June 30, 1994:

	<u>General Obligation Debt</u>	
	<u>General Long-Term Debt</u>	<u>Enterprise Fund</u>
Debt outstanding July 1, 1993	\$36,465,650	\$9,574,350
Additions of new debt	4,882,000	824,000
Retirements and repayments	(3,330,950)	(779,050)
Debt outstanding June 30, 1994	\$38,016,700	\$9,619,300

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 June 30, 1994

NOTE 9--LONG-TERM DEBT (CONTINUED)

Debt reported in the General Long-Term Debt Account Group at June 30, 1994 is comprised of the following:

Bonds Outstanding:	
School	\$25,949,500
Parking garage	2,061,000
Revaluation	1,215,000
Other	3,909,200
	33,134,700
Bond Anticipation Notes Outstanding:	
School	3,843,000
Other	1,039,000
	4,882,000
	\$38,016,700

The City's general obligation debt bears interest rates ranging from 4.66% to 8.27% at June 30, 1994.

The Bond Anticipation Notes have been included in long-term debt as they meet criteria to do so under generally accepted accounting principles. The City plans to retire these notes with long-term debt issuance in September, 1994. (See Note 19).

The annual requirements to amortize general obligation bonds outstanding as of June 30, 1994, including the \$4,882,000 in Bond Anticipation Notes detailed above, are as follows:

General Long-Term Debt Account Group

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1995	\$7,977,950	\$1,914,452	\$9,892,402
1996	2,650,950	1,566,940	4,217,890
1997	2,380,950	1,421,154	3,802,104
1998	2,235,950	1,324,800	3,560,750
1999	2,165,950	1,219,251	3,385,201
2000-2004	10,054,750	4,522,441	14,577,191
2005-2009	7,437,450	1,537,133	8,974,583
2010-2013	3,112,750	156,523	3,269,273
	\$38,016,700	\$13,662,694	\$51,679,394

Wastewater Treatment Enterprise Fund

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1995	\$899,050	\$548,340	\$1,447,390
1996	559,050	507,913	1,066,963
1997	559,050	472,745	1,031,795
1998	559,050	438,113	997,163
1999	564,050	403,250	967,300

Municipal Government Report

CITY OF NASHUA, NEW HAMPSHIRE

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

June 30, 1994

NOTE 9--LONG-TERM DEBT (CONTINUED)

2000-2004	2,455,250	1,538,631	3,993,881
2005-2009	2,612,550	735,718	3,348,268
2010-2013	927,250	67,623	994,873
	<u>\$9,135,300</u>	<u>\$4,712,333</u>	<u>\$13,847,633</u>

Solid Waste Enterprise Fund

1995	<u>\$484,000</u>	<u>\$6,373</u>	<u>\$490,373</u>
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The long-term debt of the Wastewater Treatment Enterprise Fund and Solid Waste Enterprise Fund includes \$340,000 and \$484,000 of Bond Anticipation Notes, respectively. The Bond Anticipation Notes have been included in long-term debt as they meet criteria to do so under generally accepted accounting principles. The City plans to retire these notes with long-term debt issuance in September, 1994. (See Note 19)

Component Unit Debt

The City's full faith and credit is pledged behind the Nashua Airport Authority's notes payable. The primary sources of repayment of the notes are the Authority's operating revenues. The annual requirement to amortize all debt outstanding of the Authority at June 30, 1994 are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1995	\$18,192	\$425	\$18,617
1996	16,808		16,808
	<u>\$35,000</u>	<u>\$425</u>	<u>\$35,425</u>

Debt Limitations

The City is subject to state statute which limits debt outstanding to a percentage (depending on how funds will be used) of the state's equalized valuation calculation. The percentage limitations applicable to the City, which differ from the statutory limits, are the result of special enabling legislation. Debt incurred for sewer expansion is not included in the limitation calculation. The following is a summary, by purpose, of the outstanding debt of the City at June 30, 1994 and related limitations. For the purposes of debt limitation calculations, debt unauthorized but unissued is included with issued debt.

	Net Debt Outstanding, Authorized- <u>Unissued</u>	Percent of Assessed Value for Debt Limit, <u>\$3,561,881,480</u>	Available Statutory <u>Limit</u>	Debt <u>Margin</u>
School	\$31,692,500	6%	\$213,712,889	\$181,020,389
All other	9,850,900	2%	71,237,630	61,386,730
Sewer bonds	9,135,300			
Landfill bonds	484,000			
	<u>\$51,162,700</u>			

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 June 30, 1994

NOTE 9--LONG-TERM DEBT (CONTINUED)

The general obligation debt of the City of Nashua and its proportional share of Hillsborough County debt (based on its equalized valuation to the total County equalized valuation) which must be borne by property taxes levied on properties located within the City (commonly called overlapping debt) is summarized as follows:

<u>Government</u>	<u>Net Debt Outstanding</u>	<u>Percentage Applicable to the City</u>	<u>Total Debt</u>
City	\$47,636,000	100%	\$47,636,000
Hillsborough County	11,615,233	23.29%	2,705,188
Total	<u>\$59,251,233</u>		<u>\$50,341,188</u>

The above results in per capita City debt of \$603; per capita total debt of \$637 and a ratio of total overlapping debt to June 30, 1994 assessment valuation of 1.45%.

NOTE 10--BONDS AUTHORIZED AND UNISSUED

As of June 30, 1994, the City has authorized and unissued debt for the following purposes:

School construction	\$1,900,000
Shady Lane landfill closure	1,626,000
Fire department mechanics bay	500
Library west wing addition	200
	<u>\$3,526,700</u>

NOTE 11--ENCUMBRANCES

Encumbrances as of June 30, 1994 consist of the following:

General government	\$5,424
Public safety	113,510
Highways and streets	89,333
Cemeteries	1,463
Community development	3,307
Culture and recreation	10,084
School department	156,083
Capital outlay	44,924
	<u>\$424,128</u>

Municipal Government Report

CITY OF NASHUA, NEW HAMPSHIRE
 NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 June 30, 1994

NOTE 12--INTERFUND BALANCES

Individual interfund receivable and payable balances at June 30, 1994 are as follows:

Fund	Interfund Receivables	Interfund Payables
General Fund:		
Special Revenue Funds	\$539,181	\$930,292
Capital Project Funds	566,917	1,023,929
Trust and Agency Funds	91,929	3,881,412
Enterprise Funds	476,924	296,871
Special Revenue Funds:		
General Fund	930,292	539,181
Capital Projects Funds:		
General Fund	1,023,929	566,917
Enterprise Funds:		
General Fund	296,871	476,924
Trust and Agency:		
General Fund	3,881,412	91,929
	<u>\$7,807,455</u>	<u>\$7,807,455</u>

NOTE 13--GENERAL FUND - DESIGNATED FUND BALANCE

Designated for Subsequent Years' Expenditures

Appropriations for certain projects and specific budget items not fully expended at year end are carried forward as continuing appropriations to the next year, in which they supplement that year's appropriations. At year end, continuing appropriations are reported as a component of fund balance and are detailed as follows:

General government	\$119,861
Public safety	7,650
Highways and streets	22,300
School department	40,000
Interest and fiscal charges	70,000
Capital outlay	92,519
	<u>\$352,330</u>

NOTE 14--CHANGES IN CONTRIBUTED CAPITAL

Wastewater Treatment Enterprise Fund

Changes in contributed capital of the Wastewater Treatment Enterprise Fund for the year ended June 30, 1994 are as follows:

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
 June 30, 1994

NOTE 14--CHANGES IN CONTRIBUTED CAPITAL (CONTINUED)

	<u>Municipal Investment</u>	<u>Federal and State Grants</u>	<u>Developers</u>	<u>Total</u>
Balance July 1, 1993	\$11,771,290	\$34,380,783	\$9,659,857	\$55,811,930
Capital contributed	116,550	287,610	363,015	767,175
Depreciation applied to contributed capital		(1,125,337)	(224,467)	(1,349,804)
Balance June 30, 1994	<u>\$11,887,840</u>	<u>\$33,543,056</u>	<u>\$9,798,405</u>	<u>\$55,229,301</u>

Solid Waste Disposal Enterprise Fund

Contributed capital of the Solid Waste Disposal Enterprise Fund consists of municipal investment of \$110,831 contributed in previous fiscal years.

NOTE 15--CHANGE IN ACCOUNTING PRINCIPLE

Effective July 1, 1993, the City changed its method of recognizing the landfill closure and postclosure care costs associated with the Four Hills Landfill to conform with a recent pronouncement of the Governmental Accounting Standards Board (Statement No. 18). Under the new requirements, the costs of closure and postclosure care costs must be accrued and recognized as expenses over the useful life of the landfill. As a result, the portion of the estimated closure and post-closure costs for the time period from the opening of the landfill through June 30, 1993 was charged to the 1993 retained earnings of the Solid Waste Disposal Enterprise Fund as detailed below. The effect of this change was to decreased net income of the Solid Waste Disposal Enterprise Fund for the year ended June 30, 1994 by \$345,490. Retained earning at July 1, 1993 has been restated as follows:

Balance July 1, 1993 as previously reported	\$653,474
Cumulative effect of application of new accounting principle	<u>(7,947,760)</u>
Balance July 1, 1993 (Deficit), as restated	<u>(\$7,294,286)</u>

NOTE 16--CHANGE IN ACCOUNTING ESTIMATE

At June 30, 1993, the City established an allowance for doubtful accounts relating to a disputed receivable in the Wastewater Fund. Subsequent to issuance of the financial statements, negotiations on the disputed balance continued and additional information became available which indicated that the allowance established was inadequate. The amount of the allowance was underestimated by \$602,377 as of June 30, 1993. Therefore, this amount is reflected as a reduction of net income in the statement of operations of the current year.

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1994

NOTE 17--LANDFILL CLOSURE AND POSTCLOSURE CARE COSTS

State and federal laws and regulations require the City to place a final cover on its Four Hills landfill when it ceases to accept waste and to perform certain maintenance and monitoring functions at the landfill site for thirty years after closure. Although closure and postclosure care costs will be paid only near or after the date that the landfill stops accepting waste, the City reports a portion of these closure and postclosure care costs as an operating expense in each period based on the landfill capacity used as of each balance sheet date.

The \$8,293,250 reported in the Solid Waste Disposal Enterprise Fund as landfill closure and postclosure care liability at June 30, 1994, represents the cumulative costs accrued to date based on the use of 89 percent of the estimated capacity of the landfill. It is estimated that an additional \$1,036,750 will be recorded as closure and postclosure care costs between June 30, 1994 and the date the landfill is expected to be filled to capacity (estimated to be fiscal year 1997). The estimated total current cost of the landfill closure and postclosure care of \$9,330,000 is based on the amount that would be paid if all equipment, facilities, and services required to close, monitor and maintain the landfill were acquired as of June 30, 1994. However, the actual cost of closure and postclosure care may be higher due to inflation, changes in technology, or changes in landfill laws and regulations.

The closure and postclosure care costs are expected to be financed through the issuance of long-term debt.

NOTE 18--COMMITMENTS AND CONTINGENCIES

A. *Litigation*

There are various claims and suits pending against the City which arise in the normal course of the City's activities. In the opinion of legal counsel and City management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the City.

B. *Insurance*

The City is self-insured with respect to Worker's Compensation Insurance. The first \$350,000 of claims per person, per accident is paid by the City. Any additional per person, per accident claims are insured up to \$5,000,000 by insurance carriers.

The City has established a self-insurance fund for the purpose of providing for claims of employee benefit programs, property, liability, bond, automobile, long-term disability and other commercial or self insurance programs that may be lawfully implemented. The fund is currently funded by applying the unexpended balances of insurance appropriations and appropriations recommended by the Mayor and approved by the Board of Aldermen. As the fund is in the start-up phase, the City currently maintains outside coverage for all of the risks named above.

This fund is reported as an Expendable Trust Fund in these financial statements. The City transferred \$1,779,391 of unexpended appropriations to this fund for the year ended June 30, 1994. The City spent \$1,100,000 of funds from the fund to pay for health insurance premiums.

CITY OF NASHUA, NEW HAMPSHIRE
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1994

NOTE 18--COMMITMENTS AND CONTINGENCIES (CONTINUED)

The City does not have a "blanket coverage" policy that extends the liability limits of underlying policies.

C. Other Contingencies

Federally Assisted Programs

The City participates in a number of federally assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

Pending Property Tax Abatements

There are tax abatement cases pending that may result in payments that may be material to the City's financial statements, singly or in the aggregate. However, Corporation Counsel has indicated that such claims will be covered by the budgeted overlay amount in the ensuing year.

NOTE 19--SUBSEQUENT EVENT

On September 13, 1994, the City issued \$9,684,000 in general obligation bonds. These bonds are payable in annual installments ranging from \$450,000 to \$559,000 over twenty years. Interest is variable ranging from 4.95% to 6.5%. As discussed in Note 9, \$5,706,000 of these bonds were recorded as long-term debt in these financial statements. The remaining \$3,978,000 will be recorded as debt proceeds in the 1995 fiscal year.

Municipal Government Report

SUMMARY INVENTORY OF VALUATION

LAND	\$1,039,206,500
BUILDINGS	\$2,472,373,120
PUBLIC UTILITIES:	
WATER	\$2,599,100
GAS	\$40,669,300
ELECTRIC	<u>\$25,297,500</u>
TOTAL VALUATION BEFORE EXEMPTIONS	\$3,580,145,520
EXEMPTIONS ALLOWED:	
BLIND	(\$945.00)
ELDERLY	(\$64,712,050)
PHYSICALLY HANDICAPPED	(\$668,075)
SOLAR/WIND POWER	(\$328,500)
SCHOOL DIN./DORMITORY/KITCHEN	<u>(\$4,618,300)</u>
TOTAL EXEMPTIONS ALLOWED	<u>(\$71,271,925)</u>
NEW VALUATION ON WHICH THE TAX RATE IS COMPUTED	<u>\$3,508,873,595</u>

STATEMENT OF APPROPRIATIONS

GENERAL GOVERNMENT	\$16,950,636
ADMINISTRATIVE SERVICES	\$2,601,831
PROTECTION OF LIFE AND PROPERTY	\$19,915,607
COMMUNITY SERVICES	\$1,122,975
PUBLIC WORKS DIVISION	\$8,254,935
PUBLIC SERVICES DIVISION	\$334,544
COMMUNITY DEVELOPMENT	\$904,838
PUBLIC LIBRARIES	\$1,433,526
SCHOOL DEPARTMENT	\$51,063,025
CONTINGENCY	\$1,827,905
BONDED DEBT SERVICE	\$5,056,180
CAPITAL IMPROVEMENTS	<u>\$145,000</u>
	<u>\$109,611,002</u>

City of Nashua

STATEMENT OF ESTIMATED REVENUES

PENSIONS AND FRINGE BENEFITS	\$193,059
RISK MANAGEMENT	\$2,252,654
FINANCIAL SERVICES	\$12,811,426
CITY CLERK'S OFFICE	\$119,535
VOTER REGISTRATION	\$1,000
BOARD OF ASSESSORS	\$7,000
POLICE DEPARTMENT	\$556,000
FIRE DEPARTMENT	\$48,460
COMMUNITY SERVICES	\$12,960
PUBLIC HEALTH DEPARTMENT	\$234,876
ENVIRONMENTAL HEALTH	\$104,000
WELFARE DEPARTMENT	\$20,000
PUBLIC WORKS AND ENGINEERING	\$54,000
PARKS AND RECREATION	\$64,070
STREET DEPARTMENT	\$2,511,538
PARKING GARAGES	\$182,500
PARKING LOTS	\$256,430
CEMETERIES	\$232,475
COMMUNITY DEVELOPMENT DIVISION	\$296,000
PUBLIC LIBRARIES	\$22,100
SCHOOL DEPARTMENT	\$1,261,441
MISCELLANEOUS	\$423,914
	<u>\$21,665,438</u>

PROPERTY TAXES ASSESSED

TOTAL APPROPRIATIONS	\$109,611,002
LESS REVENUES	(\$21,665,438)
ADD: OVERLAY (ABATEMENT ACCOUNT)	\$5,500,000
HILLSBOROUGH COUNTY TAX	\$7,709,100
VETERANS EXEMPTION	<u>\$236,600</u>
AMOUNT TO BE RAISED FROM TAXES	<u>\$101,391,264</u>

Municipal Government Report

TAX RATE HISTORY

FISCAL YEAR	MUNICIPAL	COUNTY	SCHOOL	TOTAL
1994	9.14	2.15	17.61	29.90
1993	8.04	2.32	17.74	28.10
1992	7.89	2.48	17.92	28.30 (R)
1991	11.42	3.59	26.19	41.20
1990	11.23	3.59	23.98	38.80
1989	10.04	3.47	21.79	35.30
1988	8.36	2.83	19.41	30.60
1987	8.65	2.17	17.58	28.40
1986	9.20	2.03	16.77	28.00
1985	9.78	1.85	15.57	27.20
1984	9.28	1.73	16.69	26.70
1983	9.09	1.72	15.19	26.00
1982	9.20	1.50	14.90	25.60
1981	8.40	1.20	14.10	23.70 (R)
1980	19.40	3.30	35.00	57.70
1979	17.40	3.20	34.20	54.80
1978	18.60	2.70	33.50	54.80
1977	18.20	2.20	32.10	52.20
1976	14.80	2.60	31.40	48.80

HISTORY OF ASSESSED VALUATION

FISCAL YEAR	VALUATION
1994	\$3,508,873,595
1993	\$3,463,299,556
1992	\$3,482,583,656 (R)
1991	\$2,238,774,141
1990	\$2,250,401,251
1989	\$2,230,037,778
1988	\$2,218,194,400
1987	\$2,089,387,100
1986	\$1,981,794,500
1985	\$1,839,854,100
1984	\$1,697,638,650
1983	\$1,606,277,150
1982	\$1,535,149,600
1981	\$1,495,814,600 (R)
1980	\$ 558,000,000
1979	\$ 532,000,000
1978	\$ 509,000,000
1977	\$ 190,000,000
1976	\$ 472,000,000

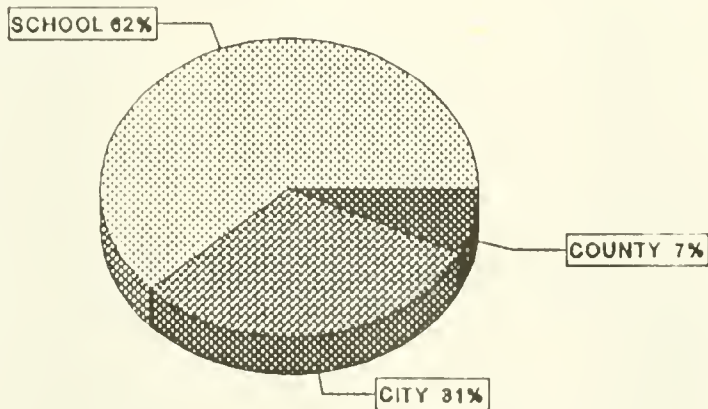
(R) REVALUATION

LONG TERM DEBT

The City of Nashua finances its capital projects, acquisitions and improvements through the issuance of long term debt. The City customarily issues 20 year bonds through a competitive bid process. Statutory limits are imposed to control the level of debt. The limits are 2% of the assessed property valuation for City projects and 6% for school projects. At the end of FY'94 the City had long term debt of \$32,129,500.00 for school related projects and \$20,350,500.00 for all other City projects.

YOUR 1994 TAX DOLLAR

TAX RATE \$28.90 per \$1,000



CITY OF NASHUA TRUST FUNDS

The City of Nashua has thirty seven individual Trust Funds devoted to:

- . Cemetery perpetual care for three cemeteries.
- . Cemetery flower funds.
- . Individual perpetual care.
- . Scholarship trusts for Nashua High School.
- . Concert and lecture series.
- . Nashua Public Library.
- . Board of Public Works Retirement.
- . Capital Equipment Reserve Fund.
- . Various other personal and community purposes.

The following is a report on the City of Nashua's Trust, Capital Reserve Funds and Common Trust Fund Investments.

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME DURING YEAR			Balance End of Year	UNL. BAL.	
					Balance Beginning of Year	New Funds	Securities	(Losses) or Sale of	Withdrawal	Balance End of Year	Amount			%
'889	Suburban Cemetery Whitman	Perpetual Care	(common trust)	100	63,106.34	0.00	0.00	(922.64)	0.00	530,143.70	32,761.00	6,521.47	55,355.59	685,499.29
'889	Suburban Cemetery	Perpetual Care	Bank Trust Dept.	100	54,513.83	0.00	491.78	(4,527.05)	0.00	50,478.50	4,514.26	675.39	8,987.38	59,465.94
'893	Nashua High School	Scholarships	Bank Trust Dept.	100	55,673.04	35,016.44	14,755.65	0.00	0.00	604,445.14	29,678.38	30,153.24	1,563.52	606,008.66
'902	Scholarship Trust	Perpetual Care	(common trust)	100	845,467.58	39,811.44	589.67	(41,367.99)	0.00	843,499.70	50,314.78	8,766.85	57,291.50	900,791.20
In 1989	Edgewood Cemetery	Flowers on Graves	Bank Trust Dept.	100	80,963.02	800.00	0.00	(5,412.66)	0.00	76,590.36	6,307.49	929.75	5,682.25	82,012.61
Unknown	Edgewood Cemetery Flower Trust Fund	Flowers on Graves	(common trust)	100	1,297,291.51	0.00	0.00	0.00	0.00	1,293,521.81	81,822.25	56,979.86	89,317.89	1,382,839.69
'902	Nashua Library	Various Library Trusts	(common trust)	50	4,337,910.07	32,167.52	4,002.04	0.00	0.00	4,663,585.23	314,201.54	13,884.18	666,313.94	5,329,899.21
'904	Board of Public Works	Employee Pension	(common trust)	50	4,235,178.09	3,228,700.06	12,070.42	0.00	0.00	4,570,118.57	301,977.19	33,574.24	558,489.74	5,128,618.31
'93	Board of Public Works	Employee Pension	Bank Trust Dept.	100	1,015,692.67	25,260.00	270,238.23	0.00	0.00	1,312,190.90	(6,102.41)	107,942.49	(5,391.73)	1,306,799.11
'955	Woodlawn Cemetery	Perpetual Care	Money Market Cert. of Dep	100	56,754.26	13,540.00	0.00	0.00	0.00	70,294.26	1,856.51	120.00	2,255.16	73,549.42
Unknown	Edgewood Cemetery Equipment Reserve/Deed Fund	Upgrade and Purchase of Equipment	Money Market Fund	100	1,166,530.39	0.00	0.00	0.00	0.00	1,166,530.39	60,844.48	89,961.17	109,695.39	1,276,225.78
'988	Charles H. Austin	Scholarships	Bank Trust Dept.	100	165,668.16	0.00	0.00	0.00	0.00	165,668.16	723.92	9,328.70	4,166.43	169,834.59
11/1992	Scholarship Trust Fund	Scholarships	Bank Trust Dept.	100	18,529.65	0.00	0.00	0.00	0.00	18,529.65	565.78	1,692.98	2,681.30	21,210.95
Unknown	Chairman's Fund/Health Dept	Health Awareness	Money Market Fund	100	47.73	0.00	0.00	0.00	0.00	47.73	1.46	49.19	(47.73)	0.00
Unknown	Conservation Commission	Conservation Projects	Money Market Fund	100	1,356.66	0.00	0.00	0.00	0.00	1,356.66	7.93	63.61	0.00	1,428.20
12/1954	George M. French	Uniform and Equipment	Saving and Cert. of Dep	100	1,644.83	0.00	0.00	0.00	0.00	1,644.83	64.46	0.00	74.09	1,719.39
10/1903	Charlotte O. Harris	Establish N.H. Truck Team	Saving and Cert. of Dep	100	1,644.83	0.00	0.00	0.00	0.00	1,644.83	64.46	0.00	74.09	1,719.39
7/1956	Ira F. Harris Lecture Fund	Free Public Lectures	Money Market Fund	100	26,673.99	0.00	0.00	0.00	0.00	26,673.99	1,317.53	2,051.43	1,378.96	28,052.95
2/1953	Mary P. Harris	Lectures	Money Market Fund	100	550.73	0.00	0.00	0.00	0.00	550.73	15.03	0.01	31.82	582.55
1989	Beaufort Lecture Fund	Beaufort Lecture Series	Money Market Fund	100	40,275.75	0.00	(52.25)	0.00	0.00	40,223.50	870.06	2,860.77	1,113.21	41,337.71
1945	Charles Jackman Fund/Park Rec	Beaufort Lecture Series	Money Market Fund	100	47,819.48	4,851.44	0.00	(950.00)	0.00	51,530.92	1,370.34	1,194.70	12,383.88	63,914.70
5/1921	Uennie N. Wallace	Beaufort Lecture Series	Money Market Fund	100	4,905.28	0.00	0.00	0.00	0.00	4,905.28	36.75	0.00	229.57	5,134.85
3/1979	Sarah Wallace Welfare	Graves and System Support	Checking Acct and Stocks	100	6,732.55	27,161.07	756.85	0.00	0.00	34,650.47	705.13	786.97	(1,719.83)	32,930.64
Unknown	Weaver Union Hospital Trust	Perpetual Care	Savings and Cert. of Dep	100	4,791.46	0.00	0.00	0.00	0.00	4,791.46	33.54	189.71	0.01	5,014.70
'2188	S.P. Cothran Trust	Perpetual Care	Savings	100	974.36	0.00	0.00	0.00	0.00	974.36	24.95	24.14	24.95	998.50
'2188	S.B. Cothran Trust	Perpetual Care	Savings	100	743.97	0.00	0.00	0.00	0.00	743.97	19.06	18.43	19.06	762.40
'37	Norm A. Hill Bequest	Perpetual Care	Savings	100	313.17	0.00	0.00	0.00	0.00	313.17	5.96	7.76	6.99	320.90
'7182	F.J. Hubbard Trust	Perpetual Care	Savings	100	136.53	0.00	0.00	0.00	0.00	136.53	2.60	3.98	2.59	139.99
'3198	Capital Equipment Reserve Fund	Purchase Equipment	Merry Market	100	1,850,673.69	400,000.00	0.00	0.00	0.00	2,250,673.69	19,460.43	100	73,819.48	2,324,493.17
														17,784,584.72

16,402,204.22

1,628,993.17

19,413,577.89

VER TOTAL 19,413,577.89

**NOTE -- INCLUDES BANK ERROR OF \$69,117.95 TO BE CORRECTED FIRST QUARTER 1995

Municipal Government Report

Report of the Trust Funds of the City or Town of NASHUA, NH as of JUNE 30, 1994 FORM MS-10

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	FLOW INVESTED	BALANCE BEGINNING OF YEAR	NEW FUNDS	GAINS or (LOSSES) on Sale of Securities	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	EXPANDED DURING YEAR	BALANCE END OF YEAR	FUND BALANCE	INCOME DURING YEAR	
												%	Amount
1989	Suburban Cemetery/William	Perpetual Care	(Common Trust)	631,066.34	0.00	(922.64)	630,143.70	29,116.06	32,761.00	65,855.59	545,499.29	XX	
1989	Suburban Cemetery	Perpetual Care	(Common Trust)	54,513.83	0.00	(4,527.05)	50,478.56	6,148.61	4,514.26	8,987.39	59,465.94	XX	
Various Years	Nashua High School	Scholarships	(Common Trust)	654,673.04	35,016.44	14,765.66	604,445.14	2,036.38	29,678.38	1,563.52	606,008.66	XX	
11/89	Edgewood Cemetery	Perpetual Care	(Common Trust)	844,467.58	39,811.44	(41,367.99)	843,499.70	15,743.57	50,314.78	8,766.85	900,791.20	XX	
Unknown	Perpetual Care Fund	Flowers for Graves	(Common Trust)	80,963.02	800.00	(5,412.66)	76,350.36	284.61	6,307.49	929.75	82,012.61	XX	
Various Years	Nashua Library Trust Fund	Various Library Trust Uses	(Common Trust)	1,291,291.61	0.00	(3,769.70)	1,283,521.81	64,475.99	81,822.35	89,317.89	1,382,839.69	XX	
1941	Board of Public Works Retirement Fund (First Bank)	Employee Pension	(Common Trust)	4,337,910.67	321,672.62	4,002.04	4,663,585.23	314,201.64	365,980.62	13,868.18	5,029,894.21	XX	
1941	Board of Public Works Retirement Fund (Bank of NH)	Employee Pension	(Common Trust)	4,235,178.09	322,870.06	12,070.42	4,570,118.57	290,096.79	301,977.19	33,574.24	5,004,997.41	XX	
1895	Woodlawn Cemetery Perpetual Care Fund	Perpetual Care	Money Market, Stocks, Bonds, Cert of Dep	1,016,692.67	25,260.00	270,238.23	1,312,190.90	(6,102.41)	107,942.49	107,231.87	1,306,799.11	XX	
											1,437,600.05	15,381,934.02	
											VER TOTAL	15,381,934.02	

NASHUA PUBLIC LIBRARY TRUST FUNDS



OVERVIEW:

Library Trust Funds represent the cooperative spirit of public and private wealth in providing library services to the community. The following information defines and identifies each individual fund including their value classifications:

GUIDELINES:

A) TRUST FUND CATEGORIES:

The Library currently has fifteen trust funds available for a variety of designated purposes as specified by the donor. Seven basic categories include:

TRUST FUND	% OF ASSETS
1. Works of Art _____	8.30
2. Maintenance of Chandler Memorial Library _____	13.26
3. Maintenance of Main Library _____	0.74
4. Lithuanian Studies _____	0.74
5. Without Condition _____	0.65
6. Bill of Rights and Constitution _____	0.12
7. Purchase of Reading Matter _____	76.19
Total Assets _____	100.00

B) OBJECTIVES:

1. WORKS OF ART

The Burbank Fund is 8.30% of the funds and is for the purpose of providing pictures, paintings, and works of art by living artists. The Burbank Advisory Committee discusses objectives, reviews project proposals, and makes recommendations to the Board of Library Trustees. Emphasis is placed on locating works of art around the community so that individuals encounter art in their everyday lives and experience aesthetics as part of their daily routine. Parks, public buildings and other outdoor sites are considered with the

goal of promoting an understanding and appreciation of visual arts. Purchases have included prints for the Library circulating collection, paintings for public buildings, and sculpture for outdoor areas.

2. MAINTENANCE OF CHANDLER MEMORIAL LIBRARY:

The Chandler Fund, 9.43% of assets; Hickey Fund, 0.22%; and the Locke Fund, 3.61% provide income from 13.26% of the fund's assets for the purpose of maintenance of The Chandler Memorial Library, with emphasis on preserving the architecture and style of the building while accommodating library needs.

3. MAINTENANCE OF MAIN LIBRARY

The Hunt Fund, 0.74%, is under review and is assumed to be for use in maintaining or expanding the main library.

4. LITHUANIAN STUDIES

The Charles Zylonis Fund, 0.74%, is for the purpose of providing books, programs and materials to promote the understanding of Lithuanian culture. Books and records are regularly bought when available in Lithuanian and titles in English as well. Crafts, cooking, travel and current affairs are areas where books are available. Programs include films and guest speakers, usually to celebrate holidays and co-sponsor programs by churches and community groups.

5. WITHOUT CONDITION

The Cramer Fund, 0.46%; Fairfield Fund, 0.15%; and Jaquith Fund, 0.04% total 0.65% of assets. Income is usually used for the purchase of media equipment, improvements to the theater and sound system and purchase of non-book materials. Media equipment includes VCRs, CD players, amplifiers, mixers, speakers and related hardware. Computer

hardware and software are additional categories for consideration. Software upgrades, printers and enhancements provide new or improved services to library patrons and help promote computer literacy and state-of-the-art media services.

6. BILL OF RIGHTS AND CONSTITUTION

The U.S. Constitution Fund, 0.12%, is the newest fund and income is to be used to promote the interest, appreciation and understanding of these two documents. Films, speakers, books and periodicals are possible uses for income; co-sponsoring programs for holidays and special events are anticipated.

7. PURCHASE OF READING MATTER

The Harkaway Fund for children's books, 0.04%; The Harris Fund, 1.23%; The Hussey Fund, 1.11%; The A. E. Smith Fund, 0.29%; and The Henry Stearns Fund, 73.52%, total 76.19% of assets.

Income from these funds helps the Library implement its collection development process as summarized in The Materials Selection Policy approved by the Board of Library Trustees on March 8, 1982:

"The major goals of the Nashua Public Library are to select, acquire, organize, circulate and promote the use of a broad range of communication materials and services which are provided:

- *to meet the individual's need for information;*
- *to help the individual attain maximum self-development through life-long intellectual and cultural growth;*
- *to supplement both the formal and informal educational experience of individuals;*
- *to encourage the use of library materials, services and programs during leisure time;*
- *to provide the means for thoughtful and productive participation by individuals and groups in the affairs of the community, the nation and the world;*

- *to support the educational, governmental, cultural, recreational and economic activities within the community;*
- *to foster productive diversity;*
- *to accommodate the library needs of a changing and dynamic community, and to sustain the principles embodied in the Library Bill of Rights, Freedom to Read and Freedom to View statements, as enunciated by the American Library Association."*
- *"In addition to the requirements of the general public served, materials will be selected to meet the needs of such groups as business, the professions, government, community organizations, the homebound, the visually, physically and mentally disabled, individuals with learning disabilities, adult beginning readers, and of people for whom English is not the principal language. Both the adult and young people's collections will serve as supplementary sources for student use, but materials selected for students must also be useful to the general reader."*

When selecting special or exceptional materials, consideration is given to the availability of duplicate editions already in the community. Textbooks, classroom manuals, and similar curriculum-related materials are usually not acquired or placed in the collection except if they also serve the needs of the general public and are the only material available. Materials of varying complexity are selected on a topic in an effort to serve patrons from a wide range of educational background, age, and reading skill. Depth and breadth of subject coverage is evaluated based on judgmental factors such as demand and value ranging from minimal and selective, representative, to comprehensive and exhaustive.

Professional collections in areas such as law and medicine are selected with care, with emphasis placed on supplying authoritative, standard, and popular titles geared to the layman. Library literature and practical experience indicate an increasing demand from the lay public for more specialized and advanced material on several levels of difficulty but no attempt is made to establish an academic library on a topic regardless of occasional college student or faculty demand. The role of the public library in an era of electronic information will increase. The American Library Association Commission on Freedom and Equality of Access to Information in 1985 stated the belief:

"that print will remain a major vehicle for the dissemination of information and ideas for the indefinite future. Nonetheless, information stored and disseminated in the newer electronic formats will wholly supersede some types of printed information and electronic access will become the preferred mode of access for other important bodies of information."

"...the community library and information service center has the potential to serve as a primary local resource to help raise the general level of community literacy, both traditional print literacy and computer or electronic access skills."

"Libraries and information centers have a vital role to play in assuring that all Americans have ready, effective, access to the full range of information resources that are essential to meaningful participation in modern life."

In an effort to fulfill our mission statement as a public library and in consideration of our collection development policy, we recommend that income from these funds be allocated to purchase materials which provide additional depth and insight in a variety of areas. Most important is the need to provide newer expanded Reference resources, available in print or electronic formats. We recommend renewal of our subscription to the UMI General Periodicals and Business Periodicals on CD-ROM. In addition, we recommend selection of authoritative, comprehensive, printed materials mainly in but not limited to the following:

- 1) Circulating Art books
- 2) Art & Media Reference
Encyclopedias and multi-volume sets
- 3) Art & Media Periodicals
- 4) Business Reference sets and directories
- 5) New England area studies/geography/
history; includes town and state histories,
genealogy, travel
- 6) General Reference encyclopedias and
multi-volume sets
- 7) General circulating collection; science, law,
medicine, history, social sciences.

In conclusion, we must evaluate, select, and organize library resources and give continuing attention to how our goals relate to the development and achievement of public policies which ultimately provide for the allocation and distribution of our nation's wealth.

"Knowledge will forever govern ignorance: And a people who mean to be their own governors, must arm themselves with the power which knowledge gives. A popular government without popular information, or the means of acquiring it, is but a prologue to a farce or a tragedy; or perhaps both."

James Madison

NASHUA PUBLIC LIBRARY TRUST FUNDS



BANK OF NH, NA INVESTMENT ADVISORY ACCT. #1090024654

<i>Fund Name</i>	<i>Market Value as of 6/30/93</i>	<i>% of Total Fund</i>	<i>Principal Inc./Dec. Fy93/94</i>	<i>Market Value as of 6/30/94</i>	<i>Income Distribution FY93/94</i>
BURBANK	127,860.10	8.30	-4,612.12	123,247.98	5,390.31
CHANDLER	145,267.56	9.43	-5,240.03	140,027.53	6,124.18
CONSTITUTION FUND	1,848.58	0.12	-66.68	1,781.90	77.93
CRAMER	7,086.22	0.46	-255.61	6,830.61	298.74
FAIRFIELD	2,310.72	0.15	-83.35	2,227.37	97.41
HARKAWAY	616.20	0.40	-22.23	593.97	25.98
HARRIS	18,947.94	1.23	-683.48	18,264.46	798.80
HICKEY	3,389.06	0.22	-122.25	3,266.81	142.88
HUNT	11,399.58	0.74	-411.20	10,988.38	480.58
HUSSEY	17,099.36	1.11	-616.80	16,482.56	720.88
JACQUITH	616.20	0.40	-22.23	593.97	25.98
LOCKE	55,611.44	3.61	-2,005.99	53,605.45	2,344.46
SMITH	4,467.40	0.29	-161.15	4,306.25	188.34
STEARNS	1,132,563.22	73.52	-40,853.36	1,091,709.86	47,746.47
ZYLONIS	11,399.58	0.74	-411.20	10,988.38	480.58
TOTALS	1,540,483.16	100.00	-55,567.68	1,484,915.48	64,943.52

**DEPARTMENTAL
REPORTS
JULY 1, 1993
THROUGH
JUNE 30, 1994**

Municipal Government Report

MAYOR'S OFFICE

MAYOR ROB WAGNER

Assistant to Mayor
Executive Assistant
Mayoral Assistant
Secretary/Receptionist

Peter Finney
Christine Nolan Konys
Georgie Lyons
Beatrice Dean
Rita Diggins

NASHUA'S DOWNTOWN

Nashua's downtown is alive and well. Coming on the heels of a prolonged recessionary time, this is welcome news, but it is more than that.

Like many other downtowns in America, Nashua's downtown has realized significant change in the past decade, and change is a necessary ingredient in the continued growth and development of any city.

In the course of this change we have realized more and more that the downtown is the heartbeat and the signature of our city. It is a reflection of each of us, and how we feel as a community.

That reflection has revealed change in many ways. The most significant change lies within the context of an increased understanding between private and public interests. No longer can these entities survive without each other. We are beginning to discover that we need each other, and that the success of our common agendas will depend on a spirit of cooperation and collaboration between private and public interests.

During the administration of Mayor Wagner this partnership has been strengthened on several different levels. On a global scale, Mayor Wagner picked up where Mayor Donchess left off in support of the role of Center for Economic Development (CED). The efforts of the CED benefit more than just Nashua's downtown, they benefit the economic landscape of the entire region.

Increased channels of communication between the Chamber of Commerce, local business and property owners, and people intimate with the process of bringing new business and special events to the downtown, have resulted in a friendlier business climate, and the desire to produce team centered results.

Recently, the Board of Aldermen approved the use of Community Development block Grant money to fund a part time downtown specialist position. The creation of this position has helped to forge a lasting relationship between the City and the downtown interests, and will help to facilitate the cultural and special events that reflect the downtowns strengths.

Finally, through support of his own office, Mayor Wagner has made it a priority to continue to dedicate assets to the downtown. This includes restoration of the Hunt Community Building, ongoing beautification projects, creation of a downtown real estate database, community wide special events, and management of the Nashua Center for the Arts.

Significant changes have also occurred in the profile of the market place. National retail anchors of past downtowns, stores such as Sears and Woolworths, have been replaced by destination stores that have carved a niche in our community.

Stores like Alec's Shoes, Goodales Bikes, and Martha's Exchange demonstrate the type of enterprises that have taken the leadership role in the downtown's retail sector. Because of their local ownership, their roots have grown deeper into the community, and this will continue to help promote all of our downtown interests.

Nashua is a vibrant community to both live and work in. The downtown is the heart of that community. It is where we come to learn of our history and our heritage. It is where we socialize and experience culture. And it is where we come to see ourselves, through a reflection of the past and a vision of the future, and this is a role that only the downtown can play.

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SENSORY GARDEN

Mayor Rob Wagner, joined by the Nashua Garden Club, dedicated a Sensory Garden at Greeley Park on July 26, 1994. The groundbreaking for this project was part of the City of Nashua's 2nd Annual Barrier Awareness Day activities. The Sensory Garden is a result of a partnership formed by the City of Nashua and the Nashua Garden Club.

The Nashua Garden Club designed the lay-out of the garden during the winter and worked with the Parks and Recreation Department this spring in the actual construction and planting. The Garden Club members will be responsible for the maintenance of the Sensory Garden.

Faculty and students from the Perkins School for the Blind in Waltham, Massachusetts were consulted during the project.

In his dedication remarks, Mayor Wagner stated, "This project is a perfect example of Nashua's spirit of volunteerism, dedication, and the commitment of the City to full participation in all aspects of daily living for everyone."

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SARA TITLE III COMMITTEE

In 1994, Nashua's Sara Title III Committee (Superfund Amendment and Reauthorization Act), which address concerns regarding hazardous materials handling and incidents in the City, held its first Informational Conference for Nashua industries.

The Nashua committee, chaired by the Mayor's Executive Assistant Christine Nolan Konys, is the first in the state to hold a public informational conference as a service to area industries.

Following the conference, Chris was invited to address the annual meeting of the Chemical Manufacturer's Association in New Orleans. Chris gave a presentation on the importance of the Local Emergency Planning Committee, and how such committees can work more closely with industry to reduce the threat of hazardous materials incidents.

ADMINISTRATIVE SERVICES DIVISION

Director
Administrative Assistant

Russell R. Marcoux
Jean E. Roth

The Administrative Services Division encompasses several departments involved in diverse, yet related, administrative efforts of these departments: Assessor, City Clerk, Financial Services, Human Resources, Insurance - Risk Management, Management Information Services, Purchasing and Voter Registration.

In addition to its operating departments, the Director also acts as liaison for other autonomous and semi-autonomous departments in the areas of budget preparation, personnel administration and financial/payroll procedures. Again this year, the Director was actively involved in the N.H. legislative process, testifying and lobbying on behalf of the city. He is currently the First Vice President of the New Hampshire Municipal Association and will become President in November, 1994.

During fiscal '94, our division experienced another reduction in the total operating budget of the division. At the same time, we experienced a net decrease of two full-time employees which included the elimination of a full-time management position. These changes allowed us the opportunity to restructure our operation to better meet the needs of the city. Although we saw little employee turnover during this fiscal year, we did experience a number of retirements: Anne Georgopoulos (18 years) and Fernande Lavoie (38 years) of the Financial Services department, Rina Rousseau from the City Clerk's Office (10 years), Georgette LeBlanc from Purchasing (5 years) and Peter Cyr Risk Manager (15 years).

While we are on the personnel side of the division, we were fortunate to have honored two other employees during the course of the year: James Duchesne of our Building Maintenance department was named the division's Employee of the year and Sue Hill-McCarthy our Payroll Coordinator was honored as an Exemplary Employee by the Nashua Rotary West. We are very proud of each one of our employees and their service to the city and community.

A number of innovations occurred during the year, the most notable of which was completing our second full year as a Motor Vehicle Municipal agent for the State of New Hampshire. This successful program raised \$153,622 in revenue, \$18,622 more than the projected income with minimal additional operating costs. This, coupled with our very successful "Mail-In" vehicle registration program, has allowed us to provide excellent customer service in a previously very tedious annual project for most citizens. This has been our most "visible" success story and the Financial Services area continues to receive accolades for it.

This year we finally saw some movement in the Voting Machine replacement area: We traded in our 350 pound machines for reconditioned 750 pound machines. These 1970 vintage machines still remain one of our replacement priorities. Hopefully this year, we'll convince the Capital Improvements Committee and Board of Aldermen of the need to replace these with optic-scan voting machines, that will save time, money and provide quicker results.

We continue to enhance our computer technology that assists all divisions of the city to work more efficiently with a relatively small investment. All of the major enhancements are listed in that department's report, however chief among them are: the new Fire Dispatch and Reporting system, on-line installation of the Assessor's CAMA (Computer Aided Mass Appraisal) system and the enhanced citywide cluster capabilities including school. Another successful city auction was held in June which realized a profit of over \$5,000. This project takes place each year and is staffed by employee volunteers.

Once again, our tax collections are the envy of all municipalities in the state: Another 98.6% was collected prior to the lien date, which allowed us an increase in interest earnings. Our tax base increased to \$3,508 billion, while our equalized value saw an increase to 101% of fair market value!

Our Purchasing department hosted its 2nd Annual Open House in recognition of Purchasing Month in March. Desk top publishing software has allowed our very talented in-house Printing Technician to provide services that were previously done outside. Additions to the building this year included a generator to provide emergency electrical power for the computer system and an electronic building access control system.

Our Human Resource area saw a consolidation of departments with the Insurance/Risk office. This consolidation saw the combining of like efforts and a merger of related activities. Our annual Employee Recognition Luncheon was held in May and again was well received. This department's innovations are delineated in their department report.

In conclusion, most other innovations are mentioned in the respective department reports. Our fiscal year was completed with our annual audit by the firm of Vachon and Clukay. The audit, which is included elsewhere in this annual report, clearly makes note of these and other accomplishments, both financial and administrative.

Our division's employees are once again to be commended for their continued support and assistance during this year of continued transition and improvement in personnel services, processes and equipment enhancement.

Municipal Government Report

OFFICE OF THE BOARD OF ASSESSORS

Board of Assessors

Stephen Densberger, Chair
Richard Ethier
Marylou Blaisdell

The duty of the Board of Assessors is to see that department policies are in compliance with State Laws and regulations of the State Department of Revenue Administration. The Board is ultimately responsible for all assessments and must review all applications for abatement. Regularly scheduled meetings of the Board are held the second Wednesday of each month at 4:30 PM. The meetings are open and public, but appointments are required for appearance before the Board and may easily be made by calling the Department staff at 594-3301. Accommodating appointments at times other than Wednesdays will be made if and when necessary.

The value of taxable real estate for the city for 1994 is \$3,508,873,595.

ASSESSORS OFFICE

Assessing Manager
Administrative Assistant
Assessing Secretary
First Assessor
Second Assessor
Third Assessor
Deeds Transfer
Mapping

Lucien Rousseau, Jr.
Sharolyn Honeycutt
Jeannine Zins
Michael Fedele
Andrea Heyn
James Michaud
Carol Savage
Sandra Bastien

Nashua, the second largest city in the state, covering 32 square miles, has been one of New Hampshire's fastest growing municipalities in the last decade. Those of us who believe that the local spirit of enterprise will turn the soft economy into a healthy growth situation again, still find Nashua our most desired living spot. Being within one hour of Boston's cultural influence and the New Hampshire/Maine coastline and only two hours from the White Mountains, a good highway system, and proximity to some of the most highly respected industrial, educational and medical facilities in the world, have all contributed to our growth.

A *Money* magazine survey released in August ranked Nashua as the 15th most livable city in America. The only New England metropolitan area ranked higher was Stamford-Norwalk, Connecticut in sixth place. A high ranking in the survey is nothing new to business-minded Nashuans. The magazine's first survey in 1987 had the Gate City at the very top of the list, ranked number one among the nation's 300 largest metropolitan areas. *Money's* "Best Places to Live in America" report ranks cities on a number of most valued qualities, according to the magazine's subscribers. A statistically representative sample of subscribers for this year's survey yielded a list of 43 factors, including low crime, short commute to work and the local unemployment rate.

Nashua, like the rest of the state and region, slumped considerably in the seven years since it aced the initial survey, and this year's spot in the top 20 marked a big jump from the 55th place ranking of a year ago. While the city continued to enjoy a low crime rate (sixth among the lowest reporting crime areas in the country, according to the national crime index), and other "quality of life" issues have remained constant, the rebounding economy has been given much of the credit for the improved ranking.

The one million square foot Pheasant Lane Mall with 150 retail shops, innumerable shopping strips, plazas, fine restaurants, and excellent schools make Nashua an extremely attractive place to live or visit.

In the early 1980s, 100,000 new jobs were created, many in the Nashua area, and with this the population explosion began. Housing availability lagged behind demand, thereby pushing the price of housing and land to higher levels. By the mid 1980s, new construction for housing literally exploded to meet demands. Nashua's business base and the financial security of our community still makes us an attraction for new business and this should diminish the impact of a housing backlog.

The abundance of vacant office and commercial space will lower rents and the cost of doing business in the region, encouraging business formations. Pent-up demand for single-family homes should lead to a modest recovery in single-family starts in 1995. House prices are stabilizing -- the region has successfully avoided the plunge in prices predicted by many observers. Eventually, pent-up consumer demand will lead to increased retail sales activity by mid 1995.

The period of modest growth we are now experiencing is the normal market whereas the preceding seven years was an anomaly. People seem to be more confident about making a long term investment in a home in the Nashua region.

Downtown Nashua is exciting - a new County Courthouse was built, new law firms are moving in and local office space is being occupied. New store fronts, better traffic flow and more convenient parking all contribute to a new spark of activity in the downtown area.

Although new construction is limited, Nashua is still experiencing some exciting events such as:

Filene's 150,000 square foot building and Circuit City's 35,000 square foot building on the Daniel Webster Highway; TGIF & Chili's Restaurant, Kenny Rogers Roasted Chicken, 17,000 square foot Computer City, Ground Round, Sports Authority, Old Navy, Coyote Cafe, True Value Hardware, Penwell and Brookstone Headquarters.

The Assessors Office has had many challenges this past year. Computer automation will enable us to attain our goal of fair and equitable taxation for all property owners.

We in the Assessors Office strive for accuracy, professionalism and integrity. For all of us, the everyday challenges make every day an adventure and our efforts most rewarding.

" THE WAY TO A DOG'S HEART "



**This very smart mailman (Patrick Humphrey)
is "Number 1" on Penny's list
(a/k/a License #36)**

City of Nashua

CITY CLERK'S OFFICE

City Clerk
Deputy City Clerk

Eleanor Benson
Patricia E. Lucier

Vital Statistic Clerks

Mary Cutter
Donna Decato
Colette Trempe
Donna Worcester
Ralene Rousseau

Deputy Voter Registrar

The City Clerk's Office is the "Keeper of all Official Records" for the City of Nashua. We record all vital records (birth, death and marriage), and U.C.C.'s. In addition, we license dogs, taxi cabs/chauffeurs, video games, peddlers and a myriad of other items.

We also maintain the information line for the city. We consider our office as one of the links between the residents and City Government.

The elections are conducted by this office. In January of 1994 we traded in our 30 column voting machines for 40 column reconditioned voting machines. This will enable us to follow the state laws in reference to the listing of candidates names. The new machines weigh 750 pounds as opposed to the old ones that weighed 350 pounds. We are looking into replacing these with optic-scan voting devices.

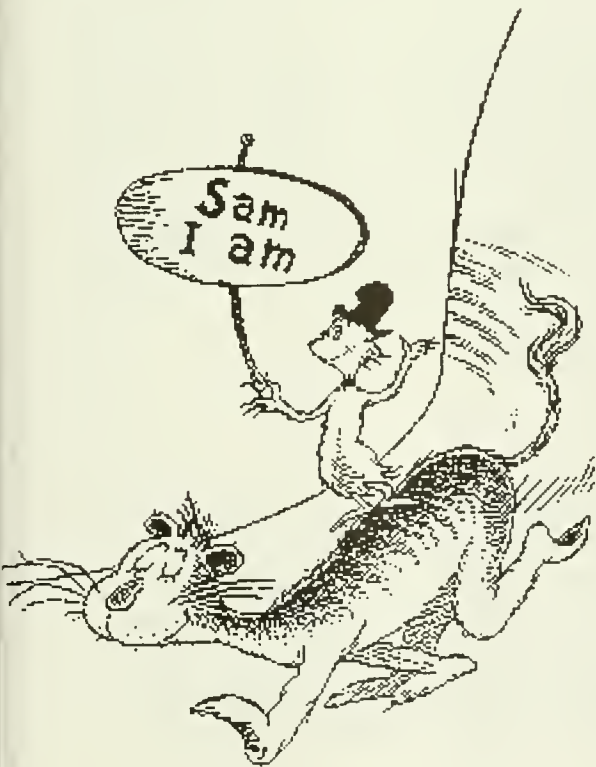
There were several veteran Ward Workers who decided not to run for re-election. Alice Record, Roger and Laure Fortier, and Larry Glennon are among those who will be missed for their expertise and dedication.

Performing marriages is one of the enjoyable duties the City Clerk performs. There are approximately 100 couples a year who get married in the Aldermanic Chamber. We're not sure whether it's the economy or just the ambiance of being married at City Hall. A picture is usually taken of the couple in the "Traditional Corner". Former Mayor Jay Leonard's picture overlooks the couple in all wedding photos.

Marriage and death records are now automated, which means we can transmit this information to the state office in a timely period. In the future networking between the State and Nashua will allow for a quicker response to our customer needs.

The price of dog licenses increased by \$2.00. This "FEE" goes to a special program for "Pet Over Population" to have animals altered at a reduced price. This is for people who adopt animals from Humane Societies and for those who are on assistance.

Much too often individuals who work behind the counter never receive recognition for the efforts and dedication to their job. I would like to publicly thank my entire staff for the friendly, courteous and professional manner in which they treat our customers.



Samual Lucas McManus

Born : November 20,1993 2:05 PM

8 lbs. 3 ozs.

20 3/4 inches

Proud family, Bob Cheri & Jake

FINANCIAL SERVICES DEPARTMENT

Treasurer and CFO	Paul A. Martel
Administrative Assistant	Jean E. Roth
Assistant Deputy Treasurer	Susan M. Martinelli
Deputy Tax Collector	Ruth E. Raswyck
Treasury Accountant	John A. Lysik
Customer Service Research	Kathryn R. Guillemette
Customer Service Support	Susan L. Decker
Customer Service Representative	Dawn M. Roy
Financial Analyst	Dawn K. Enwright
Supervisor Financial Reporting	Cindy J. Bielawski
Accountant Financial Reporting	Carol A. Cloutier
Coordinator Waste Water Collections	Maurice N. Chamberland
Coordinator Traffic Violation Bureau	Judith A. Miele
Supervisor Motor Vehicle Registration	Pauline M. Lucier
Assistant Supervisor M.V.R.	Elizabeth Scanlon
Audit Clerk M.V.R.	Fleurette Rioux
Motor Vehicle Clerk	Sylvie D. Corriveau
Motor Vehicle Clerk	Janet L. Durand
Motor Vehicle Clerk	Sheila Galipeau
Motor Vehicle Clerk	Nancy Naples
Motor Vehicle Clerk	Anita Slusarczyk
Motor Vehicle Clerk	Brenda Y. Sullivan
Motor Vehicle Clerk	Suzanne R. Thibault

This past year the Financial Services we had two valued and long term employees retire. Fernande C. Lavoie (38 years) and Anne Georgopoulos (18 years) we wish both the best of luck in their retirement and will miss them.

We also want to welcome four new employees to our department. Carol Cloutier, Susan Decker, John Lysik and Brenda Sullivan.

The Financial Services Department is divided into three major operating units:

TREASURY AND TAX COLLECTIONS

The units responsibility centers around property tax collections, investment of the City's funds and the City's bonded debt. All City receivables are billed, collected, invested and disbursed through this operation. Additional Tax Collection program enhancements were made again this past year to accommodate rapid and accurate customer telephone services as well as providing more efficient window service to the City's residents. The continued growth of our Municipal Automated Payment System (electronic tape to tape) has provided the tax collection unit with more timely collections. The Municipal Automated Payment

System in concert with the Lock Box collections through First NH Bank allows the City to invest its funds sooner and resulted in \$1,123,730 of income on investments for the year ending June 30, 1994.

MOTOR VEHICLE REGISTRATION AND TRAFFIC VIOLATIONS BUREAU

This unit's primary responsibility is the registration of motor vehicles and the collection of traffic violations. The registration process incorporates processing motor vehicle title applications, collection of all City fees related to MVR processing, distributing State MV decals and license plates to Nashua residents, and the collection of State Revenues and the processing of and collection of traffic violations and fines. During FY '94 the City registered 79,460 automobiles and prepared 18,100 title applications for revenue of \$5,911,333 in addition to 76,253 State decals for \$153,622. There were 31,587 traffic violations collected for a revenue of \$213,844. The City continues to require all traffic violations be paid prior to registering any vehicle. In addition, the City has been cooperating with area Towns in a reciprocal agreement to not register a Nashua resident's vehicle if there are any outstanding violations in other communities.

FINANCIAL REPORTING

The responsibilities of this unit are the entire accounting, reporting, budgeting, auditing, bill and payment processing functions for the City, culminating in financial reports, annual budgets, annual audit, bimonthly warrants and numerous other products for the City's citizens, boards, Aldermen, Mayor, divisions, departments and staff. During this fiscal year, the position of Financial Analyst was created in lieu of Associate Finance Officer to assist in the technical aspects of budgeting and reporting. The Financial Analyst compliments the Financial reporting staff with direct assistance and support. Additional enhancements are being made on an on going basis to meet the City's various reporting needs. A few labor intensive processes were implemented past year which allows the staff more time and control over the system. The City's main computer cluster is continuously being upgraded to provide more flexible and efficient information gathering and dissemination to the users in the General Fund, Special Revenue Funds and the Capital Project Funds.

*ADMINISTRATIVE SERVICES DIVISION
EMPLOYEE OF THE YEAR*

"JAMES DUCHESNE"



*Recognized as a dedicated employee who
has saved the city thousands of dollars in maintenance
and beautifying City Hall*

— PURCHASING DEPARTMENT —

Purchasing Department Staff

Purchasing Manager	William A. Thompson
Assistant Purchasing Manager	Shirley C. Bonenfant
Supervisor, Accounts Payable	Bernice N. Diggins
Purchasing Supply Clerk	Carol A. Silva
Accounts Payable Coordinator	Naomi Patch
Accounts Payable Clerk	Mary V. Brazas
Accounts Payable Clerk	Patricia A. Deforte
Accounts Payable Clerk	Nancy M. Deslauriers
Accounts Payable Clerk	Virginia A. Patrician
Clerk/Typist	Mildred S. Maverick
Printing Technician	Ralph B. Jackson

The goal of providing top service to all city departments was achieved by the Purchasing Department. During FY94 a total of 14,207 purchase order documents with a total value of \$15,203,935 were processed. A total of 33 formal invitations for bids/ requests for proposals with a total value of \$1,645,764 were processed this year. The Accounts Payable section made a number of changes, including the reassignment of Bernice Diggins as the Accounts Payable Supervisor and Naomi Patch as the Accounts Payable Coordinator. In addition to this change, there has been increased delegation, greater cross training, updating of procedural manuals, office layout improvements, improved and streamlined processing procedures and elimination of processing steps and paperwork to improve the overall efficiency of the purchasing function. A special project completed this year was changing over 200 meter numbers used by a major utility company. This project required the cooperative efforts of Accounts Payable and the MIS Department. An agreement was signed with U.S. Sprint for continuation of long distance telephone carrier service and efforts are underway with NYNEX for intrastate account consolidation to achieve the lowest possible long distance rates.

In March 1994, the Purchasing Department hosted its 2nd Annual Purchasing Month Open House. This event was even more successful than the first. Shirley Bonenfant arranged displays by local suppliers. As a part of this open house, purchasing agents from other New Hampshire municipalities were invited for a conference to discuss mutual purchasing challenges, policies and issues.

Ralph Jackson continued to provide excellent printing service to all city departments. His knowledge and use of the PC have grown to the point where most of the layout work that once was done by outside firms is now done in house by him using desk top publishing software on the PC. His expertise with the new PC and software is self-taught and he continues to learn new tasks to improve print shop efficiency and expand services offered to city departments.

City Hall Maintenance and Custodial Staff

Building Manager
Custodian II
Mail/Receiving Clerk
Custodian
Custodian
Custodian

"James" R. Duchesne
Roger J. Bertrand
Philip D. Hagen
Robert C. Fernandes
Marcel J. Beaudoin
Darlene B. Heatherman

The building maintenance and custodial crew continued to maintain City Hall in excellent condition. Additions to the building this year included a generator to provide emergency electrical power for the MIS computer system and an electronic building access control system.

At the annual city employee awards ceremony in April James Duchesne received the Administrative Services Division employee of the year award. This recognition was very much deserved by a dedicated city employee who is always there to assist others, no matter how large or small the task.

The Hunt Memorial Building at 6 Main Street continues to receive the necessary repair attention of our City Hall building maintenance crew. Private donations for the renovation of the building are beginning to show results.

Municipal Government Report

HUMAN RESOURCE DEPARTMENT

Manager, Human Resource
Manager, Insurance Benefits
Human Resource Assistant
Human Resource Coordinator
Payroll Coordinator
Payroll Coordinator
Administrative Assistant
Benefits Clerk
Human Resource Specialist (P/T)

Marilyn "Mitzi" Baron
Susan Jeffery
Barbara Cote
Joan M. Ellis
Sue Hill McCarthy
Barbara Anctil
Sherry L. Spofford
Kathleen E. Donovan
Diane Denning

GENERAL ADMINISTRATION:

The duties and responsibilities include but are not limited to budgeting, forecasting, staff development, and implementation of programs.

EMPLOYMENT:

Recruiting, advertising, testing, interviewing, reference checking, enrollment function, recording keeping, benefits enrollment, and management reporting for approximately 800 regular full time and 180 part time which includes temporary seasonal employees.

EMPLOYEE RELATIONS:

Equal employment and affirmative action, employee/management training, policy development: implementation and dissemination, Employee Assistance Program, employee awards, employee health programs/seminars and administration of the Merit System and various union contracts.

COMPENSATION MANAGEMENT:

The coordination of salary relationship to classification/grade, maintaining current and accurate job descriptions for City employees in accordance with state and federal laws.

LABOR/MANAGEMENT RELATIONS:

Assistance with in labor/management agreements with United Auto Workers professional and clerical/technical units (UAW), ASFCME union representing the Board of Public Works employees, IAFF union representing the Fire department employees and AFT representing the Nashua Public Library employees.

PAYROLL OPERATIONS: CITY WIDE FUNCTION

Management of the City of Nashua payroll process which includes the Board of Education employees. This function is responsible for the weekly/biweekly payroll to include interfacing with payroll clerks from all divisions, adjustments to payroll due to errors, the distribution of manual checks, direct deposit tape process (ACH), quarterly tax audits, and the year end W-2 process.

INSURANCE BENEFITS: THREE MAJOR FUNCTIONS - CITY WIDE

Briefly, this department administers a combination of twenty-two (22) commercial and self-insured programs as well as all health, dental, and life insurance programs for both City and Board of Education.

HEALTH INSURANCE: Responsible for providing insurance protection for all City/School assets, personal liability overages, special insurance unique to a municipality, and for providing an array of employee benefits. The challenge is in keeping the rate of increase in the cost of health benefits as low as possible.

LOSS PREVENTION: To prevent or minimize the chance of financial loss to the City and its taxpayers. This is accomplished through a combination of loss prevention, safety awareness and a comprehensive insurance program of self-funded plans and commercial policies.

STANDARDS AND REQUIREMENTS: For types and levels of insurance which assists in the maintenance of certificates of insurance to minimize liability from contractors.

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Generally, the Human Resource Department (HR) which includes the insurance benefit function continues to provide comprehensive support to all City departments, in their delivery of employee related functions. The payroll and insurance benefit functions augment the Board of Education employees.

The year, in retrospect, was a major transition for the Human Resource Department and Risk Management. With the retirement of Peter Cyr, Risk Manager, in April 1994 lead to discussions regarding function consolidation. In addition to the consolidation efforts, undertaking specific tasks and coordinating city efforts and resources in certain areas: the "new" department rededicated themselves to providing a higher level of technical resources and professional support to the different areas of interaction.

Municipal Government Report

In the employment arena, we had an active application and selection process during this fiscal year:

	FY94	FY93	FY92
FULL TIME/REGULAR POSITIONS POSTED	24	20	13
Applicants	880	890	1251
Applicants per job (approx)	37	45	97
SUMMER/TEMPORARY POSITIONS POSTED	60	70	74
Applicants	329	415	519
Applicants per job (approx)	6	6	7
TOTAL APPLICANTS FOR EMPLOYMENT (other than Library, Police, uniformed and Board of Education)	1209	1305	1770
TOTAL EMPLOYED AS OF JUNE 30 Regular full-time employees	720	725	728

The major challenge has been the coordination of a City wide safety committee. A Central Safety Committee (CSC) has been formed with representation from all Divisions. In turn, each Division has formed an internal safety committee. Training and safety awareness for the first time will be coordinated between Division through the efforts of the CSC. All committee personnel will be trained in but not limited to the following: accident review, property inspection, loss prevention management techniques and needs Assessment analysis. The primary focus of the safety program is to manage, minimum, and reduce City losses.

The Americans with Disabilities Act (ADA) was signed into law on July 26, 1992. On September 30, 1993 the Mayor's ADA Awareness Committee held its second annual Barrier Awareness Day. Its primary focus was on the dedication of the recreational attraction at Greeley Park, a Sensory Garden. The Sensory Garden will be a way for people with disabilities and their families to enjoy the garden by touching, feeling, and lavishing the aromas. The Nashua Garden Club is participating in the establishment and maintenance of the garden. The Perkins School for the Blind will be advising the Nashua Garden Club as to the most appropriate and best way to utilize by the Sensory Garden.

Employee Awards Luncheon was held to honor employees for perfect attendance and length of service to the City of Nashua. Other categories included Division Employee of the Year, and the Community Volunteer Award. The committee was comprised of representatives from each division. This year's recipients: Division Employee Award include Jacques "James" Duchesne, Administrative Services; Scott N. Dowd, Police Department; Philip

Chouinard, Fire Department; Jeffery L. Snow, Edgewood Cemetery; Judy A. Constantian, General Government; Michael M. Santa, Community Development; Carol Cookson, Nashua Public Library; and Susan C. Lapointe, Community Services. The Community Volunteer Award was presented to Richard M. Slosberg, M.D.

As of this writing the status of the various union contracts which are the responsibility of the Human Resource Manager as a team negotiating member: employees of the Board of Public Works represented by AFSCME, Local 365; as of this writing, management/labor impasse: employees of the Fire Department represented by the IAFF, Local 789; ratified December 1993: employees represented by the United Auto Workers, Local 2232 professional and clerical/technical units; ratified July 1993 and the employees of the Nashua Public Library represented by AFT, FPE, AFL-CIO, Local 4831; ratified their first contract June 1994.

MANAGEMENT INFORMATION SYSTEMS

M.I.S. Manager
Systems Resource Manager
Systems Analyst/Development Specialist
Systems Analyst/Development Specialist
Systems Analyst/Development Specialist
Applications Analyst/Programmer I

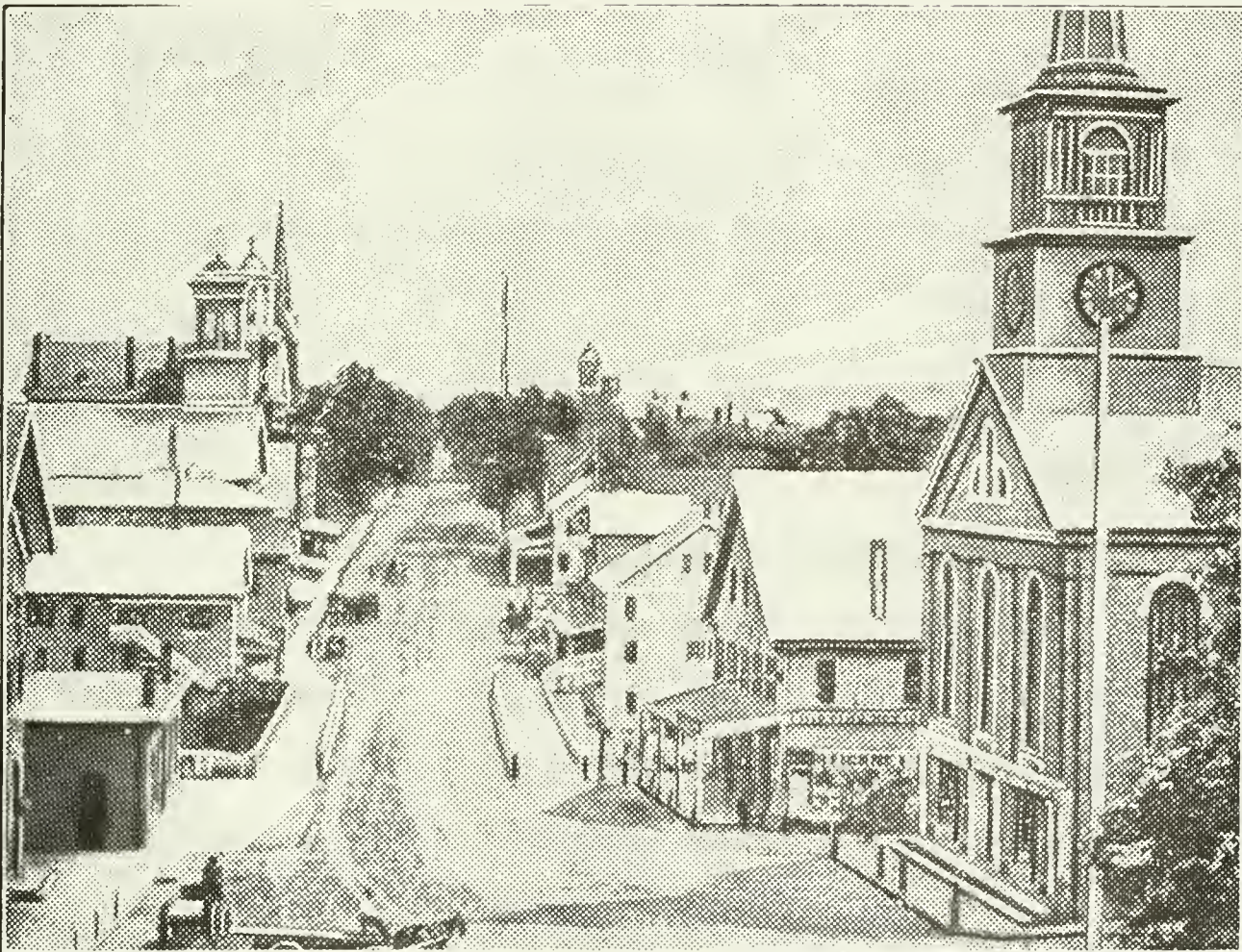
Louis H. Simmons
Michael Roy
Luann Moore
Mary Crawford
Kerri Lunn
Doreen Beaulieu

FY 95 provided a very productive year for the MIS Department. A total of 952 requests for services were processed for new systems and enhancements or required operational changes.

ACCOMPLISHMENTS:

- * Assisted in the installation of a Honeywell Security System for City Hall.
- * Worked with the Mayor's office in the development of a system to track and improve Downtown Nashua development.
- * Implemented a successful VMS based word processing (Word Perfect) for the Mayors office.
- * Enhanced citywide Digital Equipment based cluster capabilities including new disc drive technology, additional cpu's and a central laser production printer in the data center. Additional access for all divisions to cluster based resources via modem or direct connect.
- * Continued to address overall system security issues with the conversion of existing applications to MENU's - all new application lock users into menus.
- * Assisted Community Development in developing a system to track complaint tracking for code enforcement and various layers of data in AUTOCAD based on BPW map for the city master plan.
- * The new Assessors CAMA (Computer Aided Mass Appraisal) system was brought on line.
- * Worked with Public Works on enhancing the Waste Water System.

- * In conjunction with the Tax Collectors office - streamlined and improved the tax and lien receivables to provide better internal controls.
- * Assisted Accounting in the development of the new program budget for City.
- * Worked with Community Services on Medicaid reimbursement and various process' for Environmental Health including licenses, fees for food service, lead samples, solid wastes and pools.
- * Enhancements made to the Welfare System including additional work stations, enhanced voucher process to assist in vendor tracking, year end reporting, state program tracking and billing process.
- * Initial work on a greatly enhanced building application process as a result of the TQM process in Community Development.
- * Enhancements made to the voter application.
- * Implemented the new Fire Dispatch and Reporting System - enhancements during the year include:
 - Tie in of Rockingham Ambulance
 - All documentation and manuals
 - Preplans/HAZMAT components
 - Fire personnel reporting on-line including roll call, daily activities, tie in to payroll process
 - All UFIRS reporting and documentation completed - automated "press" release process
 - Worked with Fire Prevention to bring all functions on-line
- * Worked with the Purchasing Department to bring NYNEX billing tie-in with School/City to save costs.
- * For Human Resources enhanced COBRA System to track associated costs for employees who leave the City.
- * Worked with the School Department to improve the federal accounting process and employee certification process.
- * Initial work with Police Management on various systems planning including CAD-Computer Assisted Dispatch.



*Main Street looking south
about
1865*

City of Nashua

DIVISION OF PUBLIC WORKS

Director of Public Works
City Engineer
Business Manager
Superintendent Street Department
Superintendent Wastewater Treatment Facility
Superintendent Park & Recreation Department

L. Peter Benet
James F. Hogan
Robin Belanger
Donald R. Levesque
Lorraine Sander
Francis Dorsey

ENGINEERING DEPARTMENT:

A. STREET ACCEPTANCE

Streets or portions thereof, totaling 0.54 miles were accepted as follows:

Arthurs Lane	780'
Dion Lane	400'
Terramar Lane	600'
Lojko Drive	<u>1,060'</u>

TOTAL 2,840 ft. or .54 miles

B. STREETS DISCONTINUED

Streets or portions thereof, totaling 0.03 miles were discontinued as follows:

Man Street	148 ft. or .03 miles
------------	----------------------

C. SEWERAGE CONSTRUCTION BY CITY

During this period a total of 1,850 feet (0.35 miles) of Sanitary Sewer was installed as follows:

<u>Location</u>	<u>From</u>	<u>To</u>	<u>Length</u>
Lynn Street	Intersection Oneida Circle	Lynn Street	170'
S. Merrimack Interceptor	Farmington Road	W.W.T.P.	<u>1,680'</u>
TOTAL			1,850'

D. STORM DRAINAGE CONSTRUCTION BY CITY

During this period a total of 3,747 feet (0.71 miles) of storm drain was installed as follows:

<u>Location</u>	<u>From</u>	<u>To</u>	<u>Length</u>
Taylor Street	Fairway Street	Northerly	981'
Nowell Street	Monroe Street	Outfall at PSNH R.O.W.	680'
Monroe Street	Cleveland Street	Nowell Street	567'
Cleveland Street	Almont Street	Monroe Street	276'
Cleveland Street	Lund Street	Monroe Street	477'
Cleveland Street	Fairgrounds School	Cleveland Street	324'
Nowell Street	Lund Street	PSNH R.O.W.	48'
Acton Street	New Manholes	New Catch Basin	54'
Linwood Street	Thorndike Street	Northerly to New DMH	116'
Nowell Street Area	Various Existing Catch Basins	New Drain Pipe	<u>224'</u>
TOTAL			3,747'

E. PUBLIC SEWERAGE AND DRAINAGE BY DEVELOPERS

SEWERAGE:

<u>Location</u>	<u>From</u>	<u>To</u>	<u>Length</u>
Pinebrook Road	Pump Station	Ridge Road	1,522'
Ridge Road	Existing S.M.H.	Existing SMH Force Main	
Pinebrook Road	Ridge Road	Pinebrook Road	670'
Tall Pine Circle	Pinebrook Road	Byfield Circle	1,754'
Byfield Circle	Pinebrook Road	Cul-de-Sac	235'
Governor's Lane	Ridge Road	Cul-de-Sac	325'
Stable Street	Governor's Lane	Cul-de-Sac	713'
Chelsea Court	Monica Drive	Cul-de-Sac	230'
Cobble Hill Road	Hammar Road	Tomolonis Drive	1,290'
Pittsburg Avenue	Existing S.M.H	Cul-de-Sac	840'
		Westerly	<u>57'</u>
TOTAL			7,636'

City of Nashua

DRAINAGE:

<u>Location</u>	<u>From</u>	<u>To</u>	<u>Length</u>
Cobble Hill Road	Cul-de-Sac	Hammar Road	675'
Pine Hill Road & Coburn Avenue	Coburn Avenue	Southerly to Exist.	472'
Governor's Lane	Cul-de-Sac	Ridge Road	560'
Monica Drive	E.Dunstable Road	Chelsea Court	386'
Monica Drive	Existing Road	Chelsea Court	250'
Chelsea Court	Monica Drive	Detention Pond	756'
Chelsea Court Easement	Detention Pond	Tomolonis Drive	363'
Pine Brook Road	Ridge Road	Byfield Circle	1,223'
Tall Pine Circle	Pinebrook Road	Cul-de-Sac	73'
Byfield Circle	Pinebrook Road	Outfall at Cul-de-Sac	<u>265'</u>
TOTAL			5,023'

SEWER PERMITS

A total of 322 sewer permits were issued by the City Engineer's Office as follows:

1. Residential/Commercial Sewer Permits 191
2. New and/or Renewed Industrial Sewer Permits as follows:

<u>Category</u>	<u>Industrial Description</u>	<u>Issued</u>	<u>Renewed</u>
I	Toxic discharges that required pretreatment	0	5
II	Limited toxic discharges that did not require pretreatment	0	3
III	Non-toxic discharges	1	20
IV	Sanitary discharges only	<u>4</u>	<u>98</u>
	TOTAL Industrial Permits	5	126

TAYLOR ROAD RECONSTRUCTION

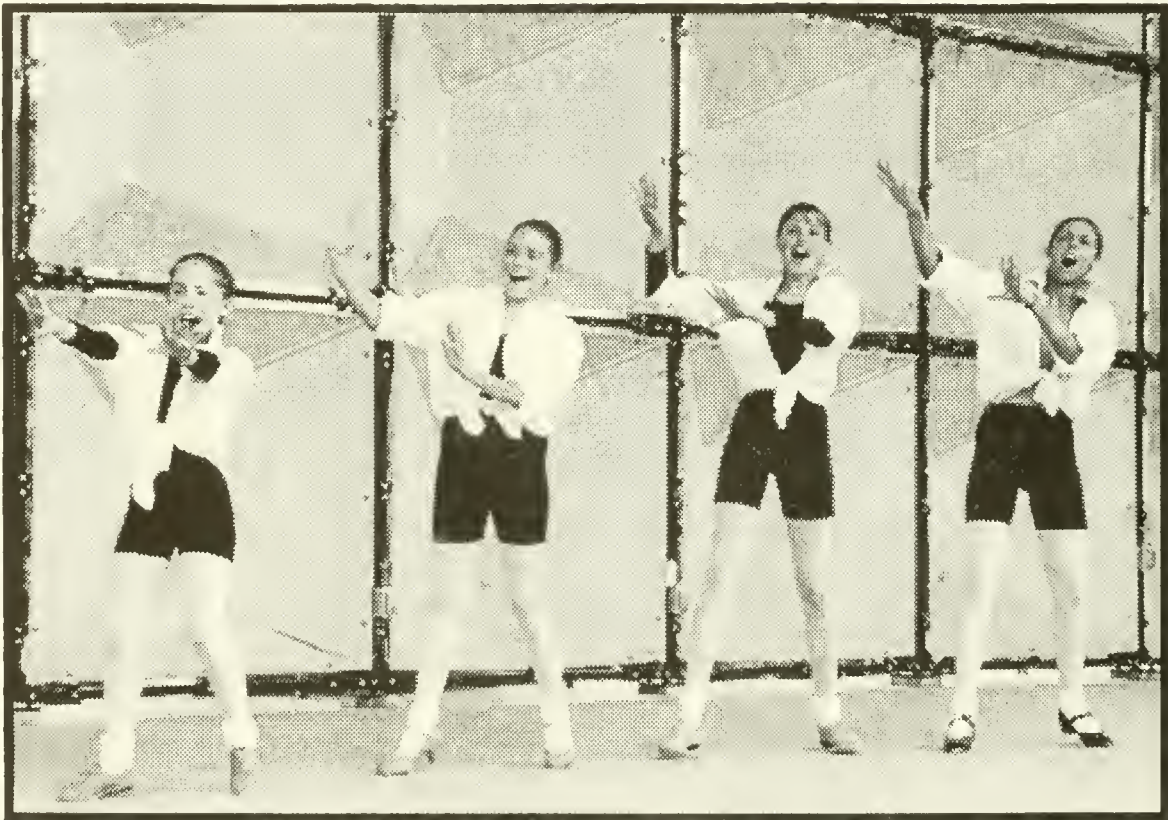
An overabundance of ground water, snow melt and New England roads historically created sporadic ice-flow problems throughout most of the winter on the surface of Taylor Road immediately adjacent to the Nashua Country Club north of Fairway Street. To alleviate this condition, a combined sub-surface and surface drainage system capable of intercepting water flowing over and through the rock as well as water flowing on top of the frozen ground was included in a total reconstruction design done by the City Engineer's Office of the road's alignment and traveling surface. Completion of these improvements by Nashua's Public Works Department completely eliminated the winter ice conditions that previously had consumed many man-hours of Public Works employees time spent in constantly keeping the roadway clear of ice and safe for travel.

REMOVAL OF RAILROAD CROSSINGS

Upon notification of their formal Abandonment and Discontinuation of Service by the "Boston and Maine Corporation and Springfield Terminal Railway Company" of their railroad tracks which ran parallel to East and West Hollis Street, the City Engineer's Office undertook the design of sidewalks, granite curbing and road profile changes which would be required to be made when the Nashua Public Works Department removed the tracks that crossed the several city streets from Spruce to Simon Street. Spring Street, Main Street and 12th Street were completed by the Nashua Public Works Department this work season.

"SUMMERFEST"

Dancing in the park



*Dancers from the Academy of Movement in Nashua
perform in Greeley Park*

PARK AND RECREATION DEPARTMENT

The Park System encompasses 800 acres. Included are 32 athletic fields; three outdoor swimming pools; tennis courts at five locations; eleven ice skating rinks; Holman Stadium; a band shell; 24 horseshoe pits, eight outdoor basketball courts; and numerous playlots and playgrounds.

Additionally, there are two boat launches, garden plots, walking/hiking trails, mini-parks/leisure areas and a refurbished "grove" on Salmon Brook.

A unique attribute was added to Greeley Park with the dedication of a sensory garden, developed in conjunction with the Nashua Garden Club and Perkins School for the Blind.

A new area of approximately 17 acres will come on-line in the spring of 1995 at the Yudicky Farm. Requests for specific utilization are numerous and varied, but specific sport utilization has not been determined.

Demand for youth recreation has paralleled the demand for classrooms. In addition to youth, there is an apparent increase in requests for activities for all adult age groups, with the young adult and seniors becoming more active.

Space, however, is fully utilized. And each year it is more difficult to meet the needs of all groups. Use of facilities is high, and idle time for restoration and rehabilitation of fields is at a minimum.

The department personnel resource is declining and part-time seasonal help is offsetting this trend. A flat budget for four years has necessitated cooperative programs with some user groups. Consideration is being given to "adoption" programs at certain facilities.

Personnel continue to assist with City tree maintenance and snow plowing. The nursery at Greeley Park had another good year with the tree program for residents.

Reports from the State of New Hampshire and others indicate that demands for active and passive recreation will increase in the next twenty-five years at a rate exceeding the population growth. And that the age of the people desiring opportunities for recreational participation will also increase.

This growth in numbers, with its changing participant profile, forecasts a need for more facilities.

NASHUA WASTEWATER TREATMENT FACILITY

Use of Pennichuck water was reduced by 45% by substituting treated effluent wherever possible at a saving of \$2600.00.

Electrical consumption was 6% lower than the previous year with the continuation of programs designed to conserve electricity. This savings in consumption offset the increase in the cost of electricity.

Work on the heating system, including a complete rebuilding of a boiler, was continued by the staff. Heating fuel consumption increased by only 1% in spite of the cold temperatures of last winter.

Odor remediation projects included extending the height of the packed tower scrubber from 10' to 30' to better disperse and dilute remaining odors. Modifications were also made to the air handling system to allow the pretreatment of the air to the scrubber to further reduce odors.

Staff designed, built and installed algae sweeps on secondary clarifiers to keep weirs free of growth. This eliminated 6-8 manhours of work per week. Automatic snow plows were added to primary clarifiers so that they could continue running during storms, improving the efficiency of sludge removal.

The laboratory has expanded its testing program and obtained the required New Hampshire State Certification to take over testing previously contracted out. This resulted in an annual savings of \$20,000.00. Development by staff of a process control computer program has improved plant performance and led to consistent operation without seasonal variation. The plant continues to meet and exceed performance standards.

Municipal Government Report

COMMUNITY SERVICES DIVISION

Division Director
Coordinator, Child Care Services
Coordinator, Nashua Mediation Program
Coordinator, Satellite Mediation Programs
Assistant, Nashua Mediation Program
Building Manager
Administrative Secretary

Dolores Bellavance
Christina Lister
Candace Dochstader
Ellen Gardent
Lisa Beaulieu
Gerard Deschamps
Sandra Weymouth

MISSION STATEMENT

The Mission of the Community Services Division is to serve the community by maintaining the well being of its citizens.

ANHEUSER BUSCH OPERATION BRIGHTSIDE

On October 14, 1993, the dedication of this year's project between the City of Nashua and the Anheuser Busch Operation Brightside took place. Sandy Point was the site of the seventh annual project, a complete upgrade of an existing playground located adjacent to Sandy Pond.

CAPITAL IMPROVEMENTS

Proposal regarding purchase of the Vine Street building submitted for 94/95 budget. A B 3 rating on short term projects was received but not funded at this time due to usage by school department continues.

EMPLOYEE RECOGNITION

Robert Tamposi, Nashua Welfare Officer was selected as the exemplary worker and honored at a breakfast held at the Sheraton Tara Hotel.

Susan Lapointe, Environmental Health Department secretary was awarded the employee recognition award. Loyalty, dedication and concern for fellow workers were some of the attributes in the decision for her selection.

Dr. Richard Slosberg, Nashua's Medical Director was also selected this year for outstanding city volunteer achievements in the public health arena, School Department and in outside agencies.

MEDIATION PROGRAM

The Nashua Mediation Program provided conflict resolution services to two hundred fifty-eight (258) area youths and families last year. An additional twenty two (22) volunteer mediators were trained to work with families referred to mediation.

The Nashua Mediation Program was honored at the annual NETWORK meeting.

In May, the mayor issued a proclamation recognizing mediation week and the continued efforts of over ninety (90) volunteer mediators.

OFFICE OF CHILD CARE SERVICES

The office of Child Care Services established in October of 1987, continues with its objective to facilitate the development of quality, affordable child care programs within the city of Nashua.

The coordinator is responsible for participating in local, regional and state child care initiatives; enhancing and expanding child care resources; coordinating the effort among city agencies for the continued growth of quality child care services; and increasing public awareness of child care needs.

- >> Work with the city of Nashua Human Resources Department in the implementation of the city's Dependent Care Assistance Plan for municipal employees.
- >> Assist in the development of employee-supported child care initiatives for interested area businesses.
- >> Provide technical assistance and information to those interested in becoming licensed child care providers.
- >> Facilitate the formation of center-based Director's Network Professional Organization.
- >> Provide resource and referral information for the community.
- >> Participate in the Regional Vocational Education Committee for the Child Care Committee at Nashua High School.
- >> Serve on the board of School Age School Age Child Care Council.

The Nashua Child Care Commission consists of fifteen members, is appointed by the mayor and meets monthly with the coordinator to review child care issues, as well as plan the Week of the Young Child Celebration and the Annual Early Childhood Fair.

Municipal Government Report

ENVIRONMENTAL HEALTH DEPARTMENT

Health Officer:	Michael V. Tremblay
Laboratory Director:	Jeannette T. Kotopoulis
Environmental Technologist:	Thomas E. Livingston
Sanitarians:	Jane E. Ouellette Sarah A. Dee
Secretary:	Susan C. Lapointe
Summer Rodent Control Team:	Michael Murray Kristin Kotopoulis Steve Murray Tamara Fucile Jennifer Provost
Summer Laboratory Assistant:	Kristen O'Sullivan

Most programs continue to operate at the same level or have increased slightly. The only programs that have shown reductions are the sampling of well water and radon testing. The State Food sampling program is ongoing and there has been a positive response by Food Service operators relative to the increased number of routine inspections conducted by the staff. Food Service operators have made positive comments relative to the food service sanitation training course sponsored by the department. The swimming pool/spa program continues to operate smoothly with the annual pool/spa seminar being offered yearly prior to licensing.

Public awareness and inquiries continue to grow in the following areas; indoor air quality, lead paint and protection of food products. There has been a major increase in inquiries by the public relative to the transmission of rabies, pet and human protection from rabies and the mode of transmission for the disease. A total of 64 specimens have been submitted to the state laboratory for analysis, eight have tested positive.

Special investigations and accomplishments were conducted in the following areas:

1. New Searles School Task Force.
2. RFP for New Searles School Health Study.
3. Presentation of swimming pool/spa seminar.
4. Staff presentation of food service training seminar to food service operators.
5. Review of new state lead paint regulations.

6. Participation on Solid Waste Advisory Committee.
7. Continued investigation of asbestos problems at the former John Manville site.
8. Several court ordered inspections of housing units for safety and health violations.
9. Staff members spoke as guests on WMVU on asbestos and lead paint issues.
10. Meeting with landlords on lead paint ordinance.
11. Open house for review of renovated lab.
12. Presentation of rabies issues with U.S. Postal Workers.

PERSONNEL DEVELOPMENT AND DEPARTMENT IMPROVEMENTS:

- A. Lead paint detection.
- B. Teaching techniques for safety and health.
- C. State regulations on smoking.
- D. Responding to chemical contamination of drinking water.
- E. Individual sewage disposal systems.
- F. Total Quality Management.
- G. USDA and FDA programs on recent foodborne disease outbreaks, inspection of bakeries, wholesalers and food manufacturers, and food quality/protection.
- H. Participation in Peer Study Groups.

————— NASHUA PUBLIC HEALTH DEPARTMENT —————

Chief Public Health Nurse
Medical Director
Nurse Practitioner
Public Health Nurse
Public Health Nurse
Public Health Nurse
Public Health Nurse
Public Health Nurse
Public Health Nurse
Public Health Nurse
Outreach Worker
Outreach Worker
Secretary
Clinic Assistant

Joan W. Schulze
Richard M. Slosberg, MD
Claire C. Macy
Christine Caron
Joan Cote
Laura Edmands
Maria Gilmartin
Cathy Hatfield
Cynthia Langevin
Lynne Weihrauch
Peter Dal Pra
Linda Purdy
Annette Rowman
Elaine Drouin

MISSION STATEMENT

The Nashua Public Health Department is dedicated to the promotion and preservation of public health through the utilization of a holistic approach to the individual, family and community.

The Nashua Public Health Department is mandated by Nashua Revised Ordinances to be responsible for development and implementation of the personal health programs of the city. The department continues to seek supplementary funding to support necessary services from grant sources. Present grantors are the New Hampshire Bureau of Maternal and Child Health, the New Hampshire Bureau of Disease Control, the New Hampshire Bureau of Special Medical Services, Hillsborough County 5% Incentive Funds and the Children's Trust Fund.

This year the Clinical Laboratory Improvement Amendment license was reissued as was the Pharmacy license and the Outpatient Clinic license was granted. The department was notified it must apply for a Home Health Care license. The procedure should be completed in July 1994.

The purchase of a vehicle which is being utilized in outreach programs was made possible with the assistance of New Hampshire Department of Health and Human Services, Office of Alcohol and Drug Abuse Prevention. The purpose of the van is to provide barrier free, off site access to the community residents seeking adult and childhood immunizations, HIV counseling and testing, tuberculosis, hepatitis, syphilis and blood pressure screening, height and weight checks, referrals for shelter, food or medical care, drug and alcohol information/referrals to facilitate entry into chemical treatment programs. The use of the

van has made a significant difference in the number of persons encountered.

DISEASE CONTROL PROGRAMS

There is a dramatic increase in the number of tuberculosis clients being identified and receiving services. The increase is seen in persons who are HIV infected, the foreign born, ethnic and racial minorities, substance abusers and homeless persons.

Grant funding continues to support a clinic for persons who meet financial guidelines. Eighty percent of tuberculosis clients are receiving medical care in the department's clinic. Direct observed therapy "DOT" is being implemented with clients who are non-compliant.

The physician and nurse coordinator have received specialization training at National Jewish Hospital in Colorado.

Increased identification and monitoring activities are necessary to ensure a safe environment. The outreach program is referring an increasing number of persons for tuberculosis services.

Nashua's proximity to Lowell, Massachusetts has increased the incidence of sexually transmitted diseases seen locally. Lowell is so burdened with large numbers of Acquired Immuno-deficiency Syndrome (AIDS) and syphilis cases that they do not follow gonorrhea cases. In addition, males seeking prostitutes and women living in Nashua and exchanging sex for money and drugs are more likely to travel to Lowell than Manchester. In Lowell they become infected often with more than one disease. When they return to Nashua and their sexual partners here, local rates of syphilis, Human Immuno-deficiency Virus (HIV) and gonorrhea are increased.

Nashua's sexually transmitted disease clinic services are much in demand. The investigation, reporting, monitoring and screening of diseases are mandatory and necessary to curtail disease spread.

Hepatitis B vaccine was made available to persons at risk.

Nashua has begun to feel the effects of the AIDS epidemic. The number of individuals testing positive or with previously positive tests and now seeking medical treatment has increased dramatically. In addition, the profiles of these individuals has changed to include more women and injecting drug users and less gay men. This has burdened the Nashua health care system and in particular, the health department.

Gay males were more likely to be educated, working and have adequate support systems to provide for their needs and assume responsibility for seeking health care. Now, women present, often as single mothers, undereducated, poor, with limited or no support systems.

The intravenous drug user presents similarly with lack of access to housing, medical care and with a negative support system.

Compliance for appointments, medication regimes and self health promotion has emerged as a major concern.

Outreach to provide HIV risk reduction education messages to targeted at risk individuals has intensified.

Counseling and testing clinics are extremely busy. The counseling and testing course is in much demand.

The Nashua AIDS Self Help group met each week and was facilitated by a public health nurse. The need for this service has increased.

Immunization services increased with additional grant funding the outreach program. Two clinics are offered weekly at the health department and outreach efforts intensified with the van.

Influenza vaccine was offered to seniors, at risk persons and municipal employees. 2440 doses were administered.

A three day "Supermarket Mothers Survey of Immunization Levels" in children through age two years was conducted.

Team members provide recommendations to other city department personnel regarding the use of universal precautions and general recommendation to decrease the potential for disease.

Team members act as medical referral consultants giving recommendations regarding follow up care after unprotected exposures to potentially infectious matter.

Health education is provided to individuals, persons in groups, service organizations, industries and schools regarding health issues, in order to fulfill its responsibilities of preventing disease and promoting health/wellness in the community.

CHILD HEALTH PROGRAMS

Coordination of discharge planning for mothers and newborns continue.

Home visits are made to involve families in special programs available through the health department and cooperating agencies to promote the health of children and families. Home visits are essential in planning interventions to provide individualized education and emotional support.

WELL CHILD CLINIC

The greatest change in the well child clinic is the increase in newborn visits, in ill visits and the census in general.

The census is consistently rising, despite families moving to find employment. It is sustained by the fact that area physicians are often reluctant to serve clients with Medicaid or with no insurance. Hence, physicals for two week old infants are often not accomplished until weeks later. Visits for illness have greatly increased; the emergency rooms are the only alternative to clinic at a tremendous cost to the insured population.

Parents receive one-on-one support, guidance and information on issues of cognitive stimulation, safety, nutrition, exercise, quality of life, stress reduction, discipline and care of an ill child. Children receive physical and developmental assessments; screening for hearing, vision, lead, sickle cell, hemoglobin and immunizations. The key word is prevention. Public Health continues to serve Nashua residents with the highest quality of professional service.

The Play Learning/Parent Support/Home Visitor Program was offered to families who could not afford traditional day care programs and who may be having parent/child development difficulties. The goal is to educate and support potentially abusive families, to keep the family together and to help the individual become health productive citizens. Home visits were made to reinforce group process. This program has a waiting list for participation.

The Greater Nashua Child Development Program provided comprehensive developmental evaluations of thirty-five children at sixteen clinics. Seventy-six home visits were made for intake and care coordination.

Two families affected by Sudden Infant Death Syndrome (SIDS) were counseled.

The Baby Steps, a community collaborative, Program continued to provide comprehensive services, chemical dependency treatment, prenatal, postnatal and pediatric care to pregnant and their children. Thirty-two women are in the program as of June 1994, all have delivered except two. Two children are in foster care. Four women have had two babies since entering the program. The program is funded until February, 1996.

Pre-school audio and visual screening was offered at eleven local day care centers. Five hundred sixty-eight children were screened. Failures identified and referred for treatment were fourteen audio and forty-seven visual.

The Nashua Catholic Regional Schools were provided with the following services: health record maintenance; immunization review and referral; audio vision and scoliosis/referral; tuberculosis skin testing of personnel and health education for student, staff and parents.

OTHER

The Nashua Public Health Department team members participated in community service organizations; Souther NH HIV/AIDS Task Force, Neighbor to Neighbor Clinic, Head Start, Greater Nashua Child Care Center, Gateway Family Health Center, New Hampshire Public Health Association, Hispanic Network, Minority Health Coalition.

Student nurses from St. Anselm College and Rivier College observed and participated in department activities.

A children's Christmas Party was supported by Anheuser-Busch. Senior Citizens made hats and mittens for the children. JC Penney Inc. made it possible for every child attending to receive a musical Barney.

Medical students from Dartmouth were precepted by Dr. Richard Slosberg.

The legal department helped us develop a letter of confidentiality to be signed by volunteers who function in the Well Child Clinic and HIV program. Volunteers must also comply with licensure rules.

The team developed infection control and quality assurance committee. A survey was conducted requesting ideas to improve services, the lack of a handicap parking place was identified and is now in place.

This was a busy year for the health department team. The growing diversified population, the high unemployment and the escalation of new and old diseases have presented health challenges. The team continues to develop and implement strategies to make Nashua a healthy community.

WELFARE DEPARTMENT

Welfare Officer
Case Technician
Case Technician
Account Clerk
Administrative Secretary

Robert W. Tamposi
Lilla Deluca-Khomsky
Edward Roach
Therese Charest
Marie Savage

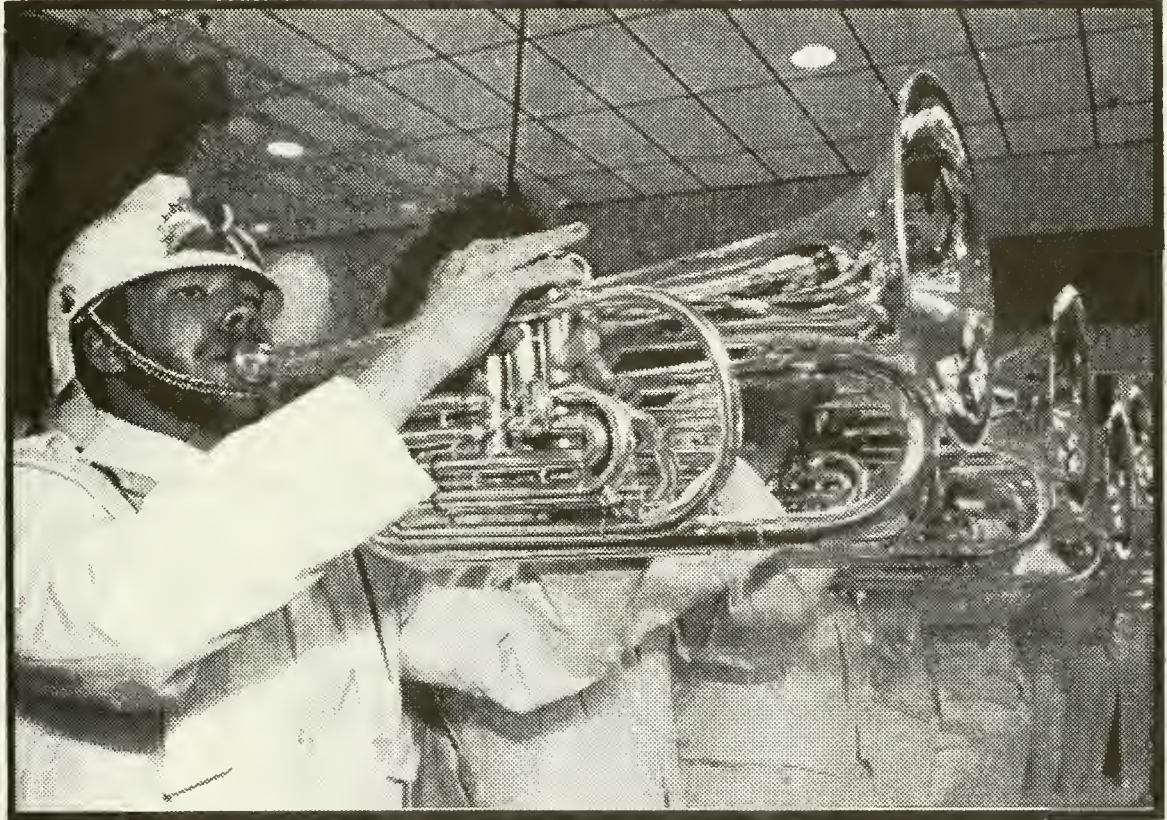
City Welfare provides general maintenance level assistance by voucher to anyone who is income eligible, without regard to category.

The regions unsteady economy continued to effect city welfare expenditures. Although the department observed more clientele finding temporary work, these employment opportunities paid mostly minimum wages resulting in larger family units still qualifying for assistance. Unemployment compensation rates for the Nashua area also decreased since many had exhausted their benefits. As a result, state welfare caseloads for Nashua, primarily the food stamp program and Aid to Families with Dependent Children program continued to grow. Those who did not qualify for other assistance programs for whatever reasons, continued to seek help through the city.

Welfare reform was a major topic of concern to cities and towns during the year. Though no formal federal or state reform plan saw the light of day, cities and towns were concerned how federal/state reforms would effect local caseloads and expenditures. A legislative bill sanctioning repeat voluntary job quitters from local welfare assistance failed to pass by a slim margin.

The Welfare Department continued to require able bodied recipients to work for their benefits. The program was also available as alternative sentencing by the courts.

The Welfare Officer by ordinance, serves as chairman for the Board of Housing Appeals. Other memberships include the Executive Committee of the New Hampshire Local Welfare Administrators Association and the Southern New Hampshire Aids Task Force.



*Nashua Mall
Celebrates 25th-year Anniversary*

COMMUNITY DEVELOPMENT DIVISION

David S. Boesch Jr. Director
Lorania Graves Secretary

The Community Development Division is comprised of three separate departments: Urban Programs, Planning, and Code. In Fiscal Year 1993-1994, the Division was populated with twenty-five people operating a total of sixteen major programs.

The Community Development Division continued in its lead role in the implementation of the Mayor's "Total Quality Through Continuous Improvement" initiative. The Division Director maintained his oversight position, working alongside Mayor Wagner in the formation of teams and team-based activities. John Gaudet, a citizen volunteer, provided assistance and counsel, and Conway Quality, Inc. continued its support by providing training services to city employees and lending the facilitation skills of Jody Ayers-Gunnerson as part of a strategic planning effort undertaken by the Board of Aldermen.

Within the Community Development Division, Mike Santa served as Team Leader on a major review and reworking of the entire Building Systems Process: involving virtually every aspect of the construction permitting and inspection services function. The Team continues its work effort into the next fiscal year as it moves from evaluation to implementation. The Division also worked closely with the City's Management Audit consultant, Municipal Advisors, Inc., of Virginia Beach, Virginia. The Director was part of a steering committee that selected and guided the work of the contractor as it evaluated areas where services could be improved through organizational changes and increased coordination. Upon issuance of the final report in June, the Division began immediately with implementing the recommendations provided. A major reorganization was initiated just as the fiscal year ended.

A number of critical studies were begun in FY94 as well. The City contracted with Applied Economic Research to evaluate the feasibility of an Impact Fee system. The ongoing work of Vanasse, Hangen, Brustlin on the Southwest Parkway Feasibility Study was advanced significantly, and the Draft Environmental Impact Study being prepared by Fay, Spofford, and Thorndike on the Broad Street Parkway was completed and advertised for Public Hearing. The Planning Department has taken major strides toward the updating of the 1985 Master Plan, focussing first on the issues pertaining to industrial-zoned property in the City, and the growth-related impacts of alternative scenarios in southwest Nashua. The City was also successful in securing funding for seven out of seven grant applications filed under the federal Intermodal Surface Transportation Efficiency Act (ISTEA).

All in all, it was a dynamic and fulfilling year for the employees of the "CD" Division.

Municipal Government Report

PLANNING DEPARTMENT

Roger L. Houston, AICP	Planning Director
Mark Fougere, AICP	Deputy Manager Development Review
Michael Yeomans	Deputy Manager Zoning
Mark Archambault	Planner II
Linda Taylor	Administrative Assistant
William Toomey	Planning Technician (Shared Position with Assessing Dept.)
Carolyn Ryea	Secretary (Shared Position with Urban Programs Dept.)

Responsibilities of the Nashua Planning Department and functions of the Department encompass a wide spectrum of topics and issues ranging from review of current development plans to conducting long range comprehensive planning aimed at guiding future development and promoting responsible managed, quality growth within the community. The Department is committed to total quality through continuous improvement in our operations.

Nashua continues to promote quality and sound land use planning with the objective of protecting valuable natural resources, planning for necessary future public infrastructure improvements, and working toward achieving a proper balance of safe, attractive and fiscally sound development.

The Planning Department provides technical expertise and serves in an advisory capacity to the Nashua City Planning Board, the Zoning Board of Adjustment, Capital Improvements Committee and the Board of Aldermen and its various Committees through the development of land use policies, resolutions, and ordinances. In addition, the Department provides, when possible, professional support services to the Nashua Historic District Commission, the Nashua Conservation Commission, Nashua Heritage Trail Committee, Urban Trails Committee, Facilities Committee, and others as requested.

In addition to its regular daily functions and responsibilities, the Planning Department provided assistance to and initiated the following special processes, projects, reports, analyses, and studies during Fiscal Year 1993-94:

Staff Reports: Over Fiscal Year 1993-94, the Planning Department completed 105 detailed reports or reviews on site and subdivision plans for the Nashua City Planning Board. The reports are delivered to the Planning Board prior to the meeting date. This process gives the Board better information to assist them in their decision process. Also, the Department provided the Zoning Board of Adjustment reports on use variances to aid in their decision process.

Automation of Records: The Planning Department is continuing its automation of its record system. Stephanie Bouchard, a volunteer from the community has and continues to graciously give her time in helping the Department achieve this long term objective. This process and completed system to date has been a useful tool to quickly retrieve information on past development applications and provide more timely assistance to our customers.

Capital Improvements Program: The Planning Department is the primary agency responsible for coordinating and preparing the Capital Improvements Budget and Six-Year Plan. The Capital Improvements Committee is a subcommittee of the Planning Board established by City Charter which annually recommends a fiscal year capital improvements program outlining long range needs and anticipated expenditures.

Bond Rating Preparation: The most current statistics available were obtained for preparation of Nashua's Official Statement; including, history, population, economy, planning and development, housing costs, employment base, largest employers, retail sales, unemployment, building permits, and state tax receipts. This information and that contained in the Capital Improvements Plan was a contributing factor in the City in obtaining favorable interest rate on its bond issues.

Master Plan: With the filling of the Planner II position the Department has begun the Master Plan updating process. The initial focus has been on the Southwest Quadrant of City where pressure has been greatest. The Planning Department worked with the Urban Trails Alliance and the National Parks Department to produce a "Trails Plan" as a section of the Master Plan which was officially adopted by the Planning Board.

Development: The Planning Department processed several developments which included a 63,000 sq. ft. Alexanders Shop N Save Supermarket to be built south of Montgomery Wards Store on Coliseum Avenue; the redevelopment of the Grossman's Lumber Co. on south D. W. Highway to a Computer City and a Radio Shack store; a 15,500 sq. ft. Small World Center for preschool and daycare facility at 138 Spit Brook Road; Lockheed Sanders reception building and pedestrian bridge over Canal Street; Nashua Memorial Hospital continued with its expansion and construction which received approval in the previous fiscal year; Daniel Webster College expanded a dormitory (19,200 sq. ft.) and completed its classroom and control tower space at the Nashua Municipal Airport; NFS Savings Bank a new 2906 sq. ft. facility and drive-up bank at the Royal Ridge Mall in South Nashua; Burger King a 817 sq. ft. drive through only fast food restaurant at 633 Amherst St. and also a facility within the BJ's Membership Club on south D. W. Highway; and lastly the Fire Rescue a 1758 sq. ft. addition to its Conant Road Fire Station to service fire trucks. In Nashua, 92 single family homes were constructed and 13 attached housing units.

Transportation: The Planning Department continues to be an active member of the Nashua Area Transportation Study (NATS) Technical Advisory Committee. This Committee membership consists of representative from the municipalities, and the state/federal transportation departments. The Department also assisted in working with the City's consultants on the Broad St. Parkway and Southwest Parkway projects.

Although Fiscal Year 1994 was a time of change for the Department with several new staff members and new Planning and Zoning Board members, we in the Planning Department are pleased with our progress over the last year in helping Nashua become a better place in which to live, work and play.

Municipal Government Report

BUILDING/CODE DEPARTMENT

William P. Walsh	Director
Michael Santa	Plans Examiner/Deputy Director
Peter F. Perri	Chief Building Inspector
Francis Leahy	Electrical Inspector
Albert J. Finethy	Building Inspector
Tedd P. Evans	Plumbing Inspector
Bruce W. Buttrick	Mechanical Inspector
Robert W. Hatch	Code Enforcement Officer II
Thomas J. Malley	Code Enforcement Officer I
R. E. Miller	Code Enforcement Officer I
Blanche O'Rourke	Head Clerk
June M. Miner	Clerk Typist
Jean M. Lyons	Administrative Assistant/Secretary

During Fiscal Year 94, the Code Department issued 949 building permits, 500 electrical permits, 285 plumbing permits, 222 mechanical permits, and 168 other required permits. The total fees collected amounted to \$221,797.76. The value of this work exceeded forty-five million dollars. During this period, 6,569 inspections were performed. By the end of the fiscal year, an increase in construction activity was noted. As of this writing, that increase is seen at about 20% over the previous year.

Our office consists of three code enforcement officer that enforce and administer the provisions of the Nashua Housing Code adopted by the City. The purpose of the Housing Code is to establish minimum standards governing the conditions and maintenance of dwellings offered for rent, and fixing certain responsibilities and duties of owners and occupants of dwellings. During this fiscal year, we embarked on a program to improve the quality of our inspections by completely computerizing our operations and targeting those dwellings of highest incidence of violation. Those dwellings consist of 4-8 units. Our operations were up and running by 1 January 1994. During the period of 1 January 1994 to 1 July 1994, our office received 168 complaints, conducted 1,142 inspections, and found, documented and issued 1,034 warnings and 443 citations of violation. Two cases of Unfit for Human Habitation were heard by the Board of Housing Appeals and the structures were ordered condemned. Prior to 1 January 1994, our time was much consumed in the program of computerization and developing a database of some 4,000 variables of housing code violations. Since we began this new creative approach to our inspection program, we have found that compliance with the Housing Code has increased 70%. We look forward to a challenging year ahead with a cooperative effort between the property owners and our office in bringing all 4-8 unit dwellings into compliance with our Code.

SUMMARY OF CONSTRUCTION ACTIVITY

New Residential Housing:	<i>Number of Buildings</i>	<i>Number of Units/Rooms</i>	<i>Valuation of Construction</i>
Single family detached	92	92	\$6,899,000
Single family attached	<u>13</u>	<u>13</u>	<u>1,350,000</u>
<i>Total new residential housing</i>	<i>105</i>	<i>105</i>	<i>\$8,249,000</i>

New Non-Residential Housing:	<i>Private Buildings</i>	<i>Public Buildings</i>	<i>Valuation of Construction</i>
Amusement, social, and recreational	1	-	\$12,000
Offices, banks, professional buildings	2	-	1,597,700
Stores, customer services	3	-	1,593,300
Other nonresidential buildings	48	-	107,667
Structures other than buildings	<u>12</u>	<u>-</u>	<u>118,400</u>
<i>Total new nonresidential housing</i>	<i>66</i>	<i>-</i>	<i>\$3,429,067</i>

Addition/Alterations/Conversions:	<i>Private Buildings</i>	<i>Public Buildings</i>	<i>Valuation of Construction</i>
Residential	304	-	\$3,028,088
Nonresidential, nonhousekeeping	176	3	28,618,736
Additions of residential garages/carports	<u>24</u>	<u>-</u>	<u>335,230</u>
<i>Total additions, alterations, conversions</i>	<i>504</i>	<i>3</i>	<i>\$31,982,054</i>

Conversions (information incorporated in Additions/Alterations/Conversions):
8 permits = increase of 3 more dwelling units *\$255,900*

Demolitions/Razing of Buildings:	<i># of Buildings</i>	<i># of Units/Rooms</i>
Single family houses	4	4
Two-family buildings	3	6
Five-or-more family building	2	14
All other buildings/structures	<u>9</u>	<u>-</u>
<i>Total demolitions/razings of buildings</i>	<i>18</i>	<i>24</i>

Municipal Government Report

Construction valued \$500,000 or more:

Church - Addition/alteration	1 Concord Street (First Church, UCC)	\$1,400,000
School - Addition/alteration	79 Perimeter Road (Daniel Webster College)	1,173,698
Hospital - Renovation	8 Prospect Street (Nashua Memorial Hospital)	1,300,000
Hospital - Addition	8 Prospect Street (Nashua Memorial Hospital)	10,000,000
Restaurant - New	285 Daniel Webster Highway (Chili's)	550,000
Restaurant - New	341 Amherst Street (TGI Friday's)	793,300
Commercial - Alteration	635 Amherst Street (Saturn of NH)	850,000
Industrial - Addition/renovation	8 Cotton Road (Digital Equipment Corp)	1,223,281
Industrial - Alteration	95 Canal Street (Lockheed Sanders)	800,000
Industrial - Addition	95 Canal Street (Lockheed Sanders)	1,217,700
Office Bldg - Alteration	10 Tara Boulevard	706,000
Office Bldg - Alteration	17 Riverside Street	900,000
Retail - Alteration	213 Daniel Webster Highway (Royal Ridge Mall)	700,000
Retail - Alteration	213 Daniel Webster Highway (Royal Ridge Mall)	500,000
Retail - Addition/renovation	252 Daniel Webster Highway (Computer City)	500,000

Total Permits Issued: 619 residential and 330 commercial **949**

Total construction value for permits: **\$45,712,632**

Includes:

81 permits - Signs

195 permits - Miscellaneous/Out of Scope \$2,052,511

Miscellaneous/Out of Scope figure includes:

3 mobile homes \$147,000

1 mobile home replacement 34,000

BOARD OF HOUSING APPEALS

Robert Tamposi, Welfare Officer, Chairman
Michael Tremblay, Health Officer
Chief Richard Navaroli, Fire Rescue

The Board of Housing Appeals held hearings on 23 August 1993 and 4 April 1994 to view complaints and notices of unfit for human habitation. Both buildings were condemned.

BUILDING CODE BOARD OF APPEALS

John A. Carter, Chairman
Alvin B. Corzilius
David Farr
Joseph W. Hogan

Gerard Roberge, Vice-Chairman
Richard Cane, Alternate
David W. Cheever, Alternate
George Fallet, Alternate

The Building Code Board of Appeals held hearings on 7 September 1993 and 26 October 1993. Their decisions were:

7 September 1993 - Regarding the installation of motorized dampers: The Board approved the appeal.

26 October 1993 - Regarding a variance for an extension of a temporary permit: The Board approved the variance with certain restrictions.

URBAN PROGRAMS DEPARTMENT

Paul Newman Manager
Sarah Hinsley Housing Rehabilitation Coordinator
James Malone Asst. Housing Rehabilitation Coordinator
Robert McManus Contract Specialist
Carolyn Ryea Clerk-Typist II

Background

The activities of the Urban Programs Department are principally targeted to the housing needs of lower-income households and those with special needs in the City of Nashua. This reflects the mandate of the Federally-funded programs for which the Department is responsible. These needs are summarized as follow:

- affordable and decent housing
- emergency shelter for the homeless
- transit services for the mobility-impaired
- services, and facilities to provide services, such as education and job training, health, nutrition, and recreation

The Department focuses its efforts on inner-city neighborhoods to revitalize them and eliminate substandard housing. It assists non-profits with carrying out renovation projects.

Many of these activities are accomplished with the cooperation and participation of other City agencies, such as the Public Works Department, Building and Planning Departments, and the Nashua Housing Authority.

Statistical Highlights of Fiscal Year 1994

The Department oversaw expenditures totaling \$2,643,323 in Fiscal Year 1994. Community Development Block Grant funds in the amount of \$870,432 were expended in Fiscal Year 1994. The transit system was operated at a cost of \$1,087,946, and \$149,760 was expended on capital items.

Achievements

Sidewalk Reconstruction

Work was finished on new sidewalks built by the Public Works Department acting as the general contractor, using Block Grant funds principally for materials. Sidewalks on Cross, Whitney, Temple, Chestnut, Ash, Charles and Twelfth Streets were done at a cost of \$55,000. Reconstruction of sidewalks was also contracted out; portions of Harbor Avenue, Jefferson, Norton, Hamilton, Lake and Lovell Streets were rebuilt. These replaced sidewalks that had become deteriorated.

Opportunities Acquisition Program

The building at 2-14 McLaren Avenue was purchased at a cost of \$20,000. An investor has submitted a proposal to rehabilitate it and another City-owned building at 48 Ledge Street.

Housing Improvement Program

In FY 1994, two units were completed. Several others were underway, but funding was inadequate to meet the demand. Toward the end of FY94, more funding was included for the HIP to meet the accumulated backlog.

HOME

The HOME program got under way in earnest with several non-profit organizations submitting applications and receiving approval. Commitments of funds exceeded \$750,000, and expenditures were at \$535,000. HOME funds were applied to projects owned by the Nashua Soup Kitchen & Shelter, the Nashua Care Center, and Marguerite's Place.

Transit

The Department continued to provide support to the Nashua Public Bus Transit Commission in the oversight and administration of the fixed-route (Citybus) and paratransit services.

Delivery of one new lift-equipped, medium-size bus was taken in FY94.

The City procured a new management and operations contract, culminating with the hiring of ATE Management & Service Company, Inc., starting in February of 1994. Eric Myerson was named the General Manager. Daily ridership was 1,305.

NASHUA CONSERVATION COMMISSION

Fred Elkind, Chair
Linda Bretz, Vice-Chair
Katherine Nelson, Treasurer
Leslie Formby, Clerk
Ryan Teeboom
Craig Worcester
Mike Scanlon
Bill Barrett
Dave Diamond

The Nashua Conservation Commission (NCC) reviews fill and dredge permits, in addition to land development plans, and makes recommendations to the State of New Hampshire Wetlands Board. Additionally, the Commission is responsible for protection of the City's natural resources.

The Commission continued support of the Nashua Heritage Trail Committee (NHTC), which is developing a series of coordinated trails for pedestrian use to eventually connect with the regional Heritage Trail.

This year, the Commission participated in several community awareness activities. While there was no Earth Day celebration for the Commission to participate in, it was active in the Trash Bash festivities at the Nashua Landfill in October 1993.

Over the summer, several children from Nashua attended New Hampshire conservation camps through funding provided by the Commission. The Commission was also represented on the Citizens Solid Waste Committee.

Commission members attended educational seminars and related conferences, including the Annual Meeting of the New Hampshire Association of Conservation Commissions and quarterly meetings of the Southern New Hampshire Association of Conservation Commissions (SNHACC).

NASHUA HISTORIC DISTRICT COMMISSION (NHDC)

Frank H. Mellen, Chairman
Alvin Corzilius, Vice Chairman
Mayor Rob Wagner
Betty Lasky
Bruce Labitt
Helen Morris
Tim Vadney

Representative of Nashua Historical Society
Registered Architect
Ex-Officio Member
Member of the Nashua City Planning Board
Citizen
Resident of the Nashville Historic District
Alternate

The Nashua Historic District Commission (NHDC) was established by the Board of Aldermen and Mayor on July 9, 1980 to enhance, recognize and strengthen the City's heritage. The NHDC is responsible for the review and approval of all building permit applications located within the Nashville Historic District. On occasion, the NHDC is also asked to comment regarding application scheduled before various city boards in reference to the historic significance of properties both within and outside of the Nashville Historic District.

During Fiscal Year 93/94, the NHDC, with technical assistance from the Planning staff, reviewed the following business.:

Formal Application Reviews:

Building permits	6	=	6 approved
Sign permits	2	=	2 approved

Concept application reviews:

Building permits	7
Sign permits	<u>2</u>
	9

The NHDC during this period has updated its handbook, and is in the process of revising its handout brochure. Application requirements for eligibility to receive a grant from the Certified Local Government Program have been completed and are ready for submission. Long range plans include a survey of areas that might be considered for inclusion in the historic district, public relations, and a video representation of the historic district.

Municipal Government Report

NASHUA CITY PLANNING BOARD (NCPB)

James F. Cody, Chair (passed away on Sept. 22, 1993)
Jody Wilbert, Chair (from October 1993)
Arnold Boucher, Vice Chair (resigned for health reasons 10-4-94)
Bette Lasky, Vice Chair (from November 1994)
Richard LaRose, Secretary
Mayor Rob Wagner, Ex-Officio Member
David Fredette, Alderman, Ex-Officio Member
James F. Hogan, City Engineer, Ex-Officio Member
Kathy Veraco, Member
W. Torry Hack, Member
Linda Wormley, Member
Frank Bolmarcich, Alternate

The Planning Board, Staff and City were saddened with the sudden death James F. Cody, Chair and 20 year member of the Planning Board. The City of Nashua will miss him and all that knew him, know that Nashua is a better place because of Jim's contributions to the City.

Overview

The Nashua City Planning Board is comprised of appointed members charged with assessing various City policies and programs, and advises different agencies regarding public facilities and capital projects or improvements. The Board formulates recommendations on and directing the future growth of the City. Implementation of the City Master Plan is a primary responsibility of the Planning Board. The Planning Board also has legal duty for the review and approval of all plans for the subdivision of land into lots, and all site plans for any new or expanded multi-family, commercial or industrial facilities.

Project Review Summary

During Fiscal Year 1993-94, the Nashua City Planning Board, with technical assistance provided by the Planning Staff, reviewed and approved 37 subdivisions and 68 site plans. Also, the Planning Board considered additional resolutions and ordinances and sent recommendations regarding them to the Board of Aldermen and its applicable Committees in Fiscal Year 1993-94.

ZONING BOARD OF ADJUSTMENT (ZBA)

Chris McGrath, Chair
Kevin McAfee, Vice Chair
Hillary Keating, Secretary
Susan Douglas, Member
Robert P. Blaisdell, Member
Dennis Drake, Alternate
Brian McCarthy, Alternate (resigned January 1994, elected Alderman Ward 5)

The Zoning Board of Adjustment is a citizen board appointed by the Mayor and confirmed by the Aldermen, to hear and decide on the requests for special exception land uses and variances to the Nashua Zoning Ordinances. The Board provides a channel for appeals to decisions of the Zoning Administrator and has the authority to grant relief to properties having a proven hardship which is not addressed in the ordinances. It is the duty of the Zoning Administrator to officially interpret, administer, and enforce the Nashua Zoning Ordinances as enacted by the Board of Aldermen. The Zoning Board of Adjustment conducts its meetings twice a month in two or more sessions. In 1993-94, the Zoning Board of Adjustment heard 47 requests for special exception of which 40 were granted and 7 were disapproved. In this same period, the Board heard 85 requests for variances of which 79 were granted and 6 were disapproved. There was a total of 6 applications that were submitted but withdrawn before action by the Board.



**Detective Kurt Gautier
Officer of the Year**

Receiving award from Alderman-at-Large Thomas B. Kelley

**NASHUA POLICE DEPARTMENT
ORGANIZATION**

BOARD OF POLICE COMMISSIONERS

Chairman Alan G. Jeffery
Clerk Thomas Maffee
Maurice Arel

CHIEF OF POLICE

Raymond J. Landry
Carol Desrosiers, Executive Assistant

DEPUTY CHIEF OF OPERATIONS

Clifton D. Largy
Michelle Barton
Executive Secretary

ADMINISTRATIVE BUREAU

Walter Bausha, Jr.
Administrative Assistant

DETECTIVE BUREAU

Captain Paul Goupil
Bureau Commander

SERVICES BUREAU

Captain Donald Gross
Bureau Commander

UNIFORM FIELD OPERATIONS BUREAU

Captain James Mulligan
Captain Kim Johnson
Captain Donald Forcier
Bureau Commanders

LEGAL BUREAU

Captain Richard Bailey
Legal Bureau Commander

DETECTIVE BUREAU

Captain Paul Goupil
Theresa Gravel, Secretary V

CRIMINAL INVESTIGATION DIVISION

Lt. Alan Stuart
Lisa Francoeur, Secretary III
Susan Poulin, Secretary III

Sgt. Timothy Hefferan
Sgt. Douglas Hayes
Det. Scott Childs
Det. John Seusing
Det. Jamie Provencher
Det. Peter Segal
Det. Richard Sprankle
Det. Frank Paison
Det. John Gallagher
Det. Peter Theriault
Det. Kurt Gautier

YOUTH SERVICES DIVISION

Lt. John McDermott
Diane Mitchel, Secretary III

Sgt. Gerald Evans
Det. Stephen Gontarz
Det. Richard McDonald
Det. Donald Fournier
Det. Neal Casale
Det. Martin Matthews
Det. Douglas Sparks

NARCOTICS/INTELLIGENCE DIVISION

Lt. Roger Vaillancourt
Bridget Doran, Secretary III

Sgt. Paul Gravel
Det. William Moore
Det. Leonard Kulikowski
Det. Bruce Hansen
Det. Timothy Goulden
Det. Fred Nichols

EVIDENCE/IDENTIFICATION DIVISION

Det. James Briggs

LEGAL BUREAU

Captain Richard Bailey
Donna Belzil, Secretary IV
Evelyn Pride, Secretary III

PROSECUTION DIVISION

Sgt. Donald Conley
Sgt. Stephen Doyle

COURT SPECIALISTS

Master Patrolman Robert Roy
Master Patrolman Thomas Felch

ADMINISTRATIVE BUREAU

Walter Bausha, Jr.
Administrative Assistant
Sharon Borstel, Secretary IV

BUDGET & FINANCE DIVISION
COMPENSATION/BENEFITS DIVISION

Karen Smith, Account Clerk III
Michele Guilbeault, Account Clerk II

RECORDS DIVISION

Anne-Marie Hutchinson-Records Supervisor

Clerk Typist II's:

Dorothy Cillo	Louise Knoll
Charlene Hafner	Jeanne Lavoie
Grace Gagne	Debra Provencher
Lorette Gagnon	Betty Walver
Susan McHugh	

BUILDING MAINTENANCE DIVISION

Scott Dowd, Custodian II
George Miller, Custodian II
Paul Branchi, Custodian I
Steve Claire, PT Custodian

UNIFORM FILED OPERATIONS BUREAU

Captain James Mulligan
Captain Kim Johnson
Captain Donald Forcier

Lieutenant William Barlow, Station Supervisor
Lieutenant James Brackett, Station Supervisor
Lieutenant Stephen Closs, Station Supervisor
Lieutenant Richard George, Station Supervisor
Lieutenant Robert Goff, Station Supervisor
Lieutenant Daniel Kerrigan, Station Supervisor

PATROL DIVISION & DETENTION DIVISION

Sergeant Donald Campbell
Sergeant James Eastman
Sergeant Robert Johnson
Sergeant Michael Jones
Sergeant Michael Levesque

Sergeant Wayne MacDonald
Sergeant Craig Ritz
Sergeant Lyall Smith
Sergeant Kenneth Wilson

MASTER PATROLMEN, SENIOR PATROLMEN & PATROLMEN

Scott G. Anderson
Brian Battaglia
Karen Becotte
Bruce Botelho
Dennis Brown
Joseph Brown
Jeffrey Bukunt
Robert Carey
james Casey
Manuel Castillo
Arthur Clemons
Jeffrey Connors
William Constantineau
Vince Curtis
Ronald Dickerson
Daniel Donahue
Sean Donovan
Douglas Dunham
Robert Eastman
Keith Enright
Matthew Eskridge
Gary Farnsworth
Barry Fenton

Mark Fidler
John Fisher
Nelson Gerow
Stephen Gontarz
Andrew Hagan
William Hamilton
Craig Hammond
Scott Hammond
James Hargreaves
Mark Hastbacka
Gerard Healey
Sergio Hebra, Jr.
Robert Henderson
Scott Howe
Eden Koerner
Jeffrey Lamarche
David Lange
John Latulippe
Andrew Lavoie
Michael Lavoie
Michael Ledoux
Brooke Lemoine
Glenn Levesque

James Lima
Alexander Luukan
Thomas MacLeod, Jr.
Michael Masella
George McCarthy
Raymond McDannell
Matthew McNulty
John Newell
Jeffrey Pangburn
Christopher Peach
Kevin Rautenberg
Richard Reidy
James Rockett
Ronald Scaccia
Mark Schaaf
Michael Soucy
Richard Sprankle
Robert Sullivan
Todd Therrien
Ronald Welliver
Richard Widener
James Wilkins

Municipal Government Report

FIRST YEAR SPECIAL OFFICERS

Michael Carignan
Randy Dumais
Peter Forgione
Kevin Girouard

Kevin Landry
Denis Linehan
James Maloney, III
John Marengi
Joseph Molinari, Jr.

Eric Nordengren
Anthony Pivero
Glen Stagnita
Francis Sullivan

SPECIAL OPERATIONS DIVISION

Special Reaction Team
Scuba Diving Team
Motorcycle Unit

COMMUNICATIONS DIVISION

Assistant Dispatchers

Daniel Archambault
Mary-Jo Cody
Kristen Hamilton
David Lavoie
Lori Nalette
Debra Van Dervort

Communication Technicians I:

Rhonda Bernier	Jane Leger
Althea Chase	Janette Lemire
Mary Ann Harris	Nancy Levesque
Patti Houle	Lynn MacLeod
Cinzia Klinger	Kathy Pacheco

PARKING ENFORCEMENT DIVISION

Kathleen Roussel, Specialist II
Elizabeth Haskell, Specialist II
Kim Enwright, Specialist I

ANIMAL CONTROL DIVISION

Robert Langis, ACO I

SERVICES BUREAU

Captain Donald Gross
Lieutenant Michael Kelleher
Suzanne Bordeleau, Secretary V
Kendra Hastbacka, Secretary III

ACCREDITATION/TRAINING/RECRUITING DIVISION

Lieutenant Robert Hodges
Officer Kevin Crowley

DATA PROCESSING DIVISION

Kathy Roy, Data Processing Supervisor
Marsha Colburn, Data Processing Technician

PLANNING & RESEARCH DIVISION

Sergeant Peter Bouchard

FLEET MAINTENANCE DIVISION

Brian Sojka, Fleet Maintenance Supervisor
Donald Fournier, Auto Mechanic 2nd Class
Michael Norway, Auto Mechanic 1st Class
Jeffrey Waye, Laborer

COMMUNITY SERVICES DIVISION

Crime Prevention Specialist

Master Patrolman Mark Manley

Community Youth Specialist

Master Patrolman Paul Wesinger

School Specialists

Master Patrolman William Mansfield
Master Patrolman Robert Carey

CROSSING GUARDS

Ramona Anderson
Katherine Arsenault
Barbara Bouley
Jacqueline Chouinard
Louise Corrigan
Rosemary Crawford-Smith
Donna Demers
Susan Douville
Linda Doyle

Constance Erickson
Jane Fiske
Sandra Gureckis
Joanbeth Gurskis
Pauline Hoitt
Doris Lancourt
Patricia Lamonday
Joanne LeBlanc
Pauline Marquis
Janice Matthews

Cynthia Merrifield
Marcella Michaud
Deborah Michaud
Barbara Pelletier
Linda Petrain
Yvonne Piwowarski
Gloria Plourde
Vivian Ricard
Florence Roscoe

Municipal Government Report

STRENGTH TABLE AS OF JUNE 30, 1994

	AUTHORIZED	ACTUAL	DIFFERENCE
Chief of Police	1	1	
Deputy Chief of Police	1	1	
Administrative Assistant	1	1	
Captains	5	6	+1
Lieutenant	12	11	-1
Sergeants	16	16	
Patrolmen, 1st and 2nd year	120	107	-13
Sub-total:	156	143	-13
Animal Control Officer II	1	1	
Animal Control Officer I	1	0	-1
Parking Enforcement Specialist II	2	2	
Parking Enforcement Specialist I	1	1	
Sub-total:	5	4	-1
TOTALS:	161	147	-14
MERIT:			
Support Personnel (Full Time)	5	5	
Regular Crossing Guards	29	28	-1
Part Time Groundsman	1	1	
Sub-total:	35	34	-1
UNION EMPLOYEES UNDER COMMISSION:			
Clerical Personnel (Full Time)	23	22	-1
Assistant Dispatchers	6	6	
Communication Technicians I	10	10	
Automotive Mechanic, First Class	1	1	
Automotive Mechanic, Second Class	1	1	
Full Time Custodians/Laborer	4	4	
Sub-Total:	45	44	-1
TOTALS:	80	78	-2

City of Nashua

JANUARY 1, 1993 - DECEMBER 31, 1993

CALLS FOR SERVICES LOGGED

THERE WERE 55,819 CALLS FOR SERVICE LOGGED:

4,069 Persons Arrested
9,074 Reports Made (excluding Arrest Reports)
6,630 Persons Summoned (excluding w/arrests)
36,046 Non-investigated Incidents

CALLS FOR SERVICE INCREASED 4% OVER 1992

TRAFFIC ACCIDENTS

THERE WERE 3,521 TRAFFIC ACCIDENTS RECORDED
Reported accidents increased 6%
13% of the accidents occurred on Amherst Street
42% of the accidents occurred on only 5 roadways
Daniel Webster Highway @ Spit Brook Road was the intersection
with the most reported accidents (65)

ARRESTS

THERE WERE 4,069 ARRESTED
Persons arrested decreased 6%
DWI arrests decreased 18%
Drug arrests decreased 11%

SUMMONSES

THERE WERE 6,630 PERSONS SUMMONSED
Persons summoned decreased 20%
Non-Moving Violation summonses decreased 15%
Moving violation summonses decreased 26%

INCIDENT LOCATIONS

THERE WERE 952 CALLS FOR SERVICE LOGGED AT THE NASHUA POLICE DEPARTMENT
(8% DECREASE)
381 Arrests; 302 reports; 8 summonses; 261 non-investigated
23% of the calls occurred in Sector 7
38% of the calls occurred on only 17 roadways

CALLS FOR SERVICE BY SHIFT

7:00 AM - 2:59 PM 20,665 (Increased 5%)
3:00 PM - 10:59 PM 24,634 (Increased 4%)
11:00 PM - 6:59 AM 10,520 (Increased 4%)

PERSONS CHARGED

PART I OFFENSES	JUVENILE	ADULT	TOTAL
1. Criminal Homicide	1	2	3
2. Rape	5	28	33
3. Robbery	0	13	13
4. Aggravated Assault	6	22	28
5. Burglary	28	39	67
6. Theft	196	319	515
7. Motor Vehicle Theft	12	13	25
TOTAL:	248	436	684

PART II OFFENSES	JUVENILE	ADULT	TOTAL
8. Assaults	66	544	610
9. Arson	18	1	19
10. Forgery/Counterfeiting	0	8	8
11. Fraud	0	11	11
12. Embezzlement	0	0	0
13. Receiving Stolen Property	15	31	46
14. Criminal Mischief	47	43	90
15. Weapon Offenses	2	15	17
16. Prostitution	0	5	5
17. Sex Offenses	6	38	44
18. Narcotic Drug Offenses	29	188	217
19. Gambling	0	0	0
20. Offenses Against Family/Children	0	5	5
21. Driving While Intoxicated	9	548	557
22. Liquor Laws	18	36	54
23. Protective Custody	7	47	54
24. Disorderly Conduct	37	264	301
25. Vagrancy	0	0	0
26. Miscellaneous Crimes	115	551	666
27. Truant	7	0	7
28. Curfew	0	0	0
29. Runaway	79	0	79
TOTAL:	455	2,355	2,790

CALLS FOR SERVICE BY MONTH

MONTH	1993	1992	DIFFERENCE	CHANGE
JANUARY	4,274	4,355	-81	-2%
FEBRUARY	3,751	3,858	-107	-3%
MARCH	4,367	4,199	168	4%
APRIL	4,503	4,577	-74	-2%
MAY	5,058	4,691	367	8%
JUNE	5,168	4,664	504	11%
JULY	5,386	5,012	374	7%
AUGUST	5,422	5,036	386	8%
SEPTEMBER	4,659	4,475	184	4%
OCTOBER	4,724	4,528	196	4%
NOVEMBER	4,244	3,940	304	8%
DECEMBER	4,263	4,122	141	3%
TOTAL:	55,819	53,457	2,362	4%

TRAFFIC ACCIDENTS

MONTH	1993	1992	DIFFERENCE	CHANGE
JANUARY	266	286	-20	-7%
FEBRUARY	322	251	71	28%
MARCH	406	225	181	80%
APRIL	257	229	28	12%
MAY	233	237	-4	2%
JUNE	286	294	-8	-3%
JULY	274	282	-8	-3%
AUGUST	264	233	31	13%
SEPTEMBER	258	266	-8	-3%
OCTOBER	294	313	-19	-6%
NOVEMBER	296	287	9	3%
DECEMBER	365	415	-50	-12%
TOTAL:	3,521	3,318	203	6%

Municipal Government Report

TRAFFIC ACCIDENTS (Continued)

DAY OF WEEK	1993	1992	DIFFERENCE	CHANGE
SUNDAY	371	310	61	20%
MONDAY	473	451	22	5%
TUESDAY	481	481	0	0%
WEDNESDAY	522	461	61	13%
THURSDAY	582	636	-54	-8%
FRIDAY	647	562	85	15%
SATURDAY	445	417	28	7%

TYPE OF ACCIDENT	1993	1992	DIFFERENCE	CHANGE
FATALITY	1	4	-3	-75%
HIT & RUN	391	376	15	4%
W/PERSONAL INJURY	554	485	69	14%
AUTO PEDESTRIAN	46	47	-1	-2%
AUTO/BICYCLE	75	73	2	3%
INVOLVING CRUISER	23	27	-4	-15%
UNDER \$1,000	1,090	933	157	17%
OVER \$1,000	1,155	1,219	-64	-5%
W/DWI ARREST	85	77	8	10%
W/ARREST (NOT DWI)	36	20	16	80%
W/SUMMONS ISSUED	65	57	8	14%

City of Nashua

INTERSECTIONS W/MOST ACCIDENTS	#
SPIT BROOK ROAD @ DANIEL WEBSTER HWY.	65
AMHERST ST. @ SOMERSET PKWY.	50
AMHERST ST. @ CHARRON AVENUE	28
MAIN STREET @ KINSLEY STREET	28

STREETS W/MOST ACCIDENTS	#
AMHERST STREET	456
DANIEL WEBSTER HIGHWAY	302
MAIN STREET	299
F E EVERETT TURNPIKE	272
WEST HOLLIS STREET	166

DISPOSITION	#
ARREST	121
CARD MADE	74
NON-INVEST.	1284
REPORT	1922
SUMMONS	65
UNFOUNDED	55

NASHUA FIRE RESCUE

FIRE CHIEF**RICHARD J. NAVAROLI****ASSISTANT FIRE CHIEF****MICHAEL BUXTON**

Nashua Fire Rescue continues to provide Nashua citizens, visitors and business with the city's needed emergency services. In coordination and cooperation with Nashua Police and Rockingham Ambulance each division of this department strives toward a quality City of Nashua emergency service system.

Our Fire Marshal's Division focuses on preventing emergencies through education, Code Enforcement and being proficient at cause and arson investigation.

The Training Division centers it's efforts on readiness for the variety of emergencies such as auto accident rescue, first responder first aid, industrial accident rescue, water accident emergencies, hazardous materials incidents as well as fire emergencies.

The department's Communications Division prides itself in timely, efficient handling of emergency information. Being prepared with professionally trained/certified emergency communications technicians and current state of the art communications resources make emergency communications procedures highly effective.

The Maintenance Division keeps every mechanical resource in safe ready condition as well as providing support service at the emergency scene. The emergency services groups are ready 24 hours per day, 7 days per week to handle each of your emergencies regardless of type.

Our small but efficient Administrative Staff manage the business of emergency services in addition to planning, organizing, coordination, evaluating and adjusting all segments of the department's emergency and support services. When an emergency call is received in Nashua, Nashua Fire Rescue Staff prides itself in its ability to mitigate the situation.

Types of Incidents for Fiscal Year 1994

FIRE EXPLOSION

Structure Fires:	183
Outside Structure Fires:	22
Vehicle Fires:	105
Trees, Brush, Grass Fires:	107
Refuse Fires:	54
Explosion, No After-Fires:	3
Outside Spill, Leak With Ensuing Fire:	2
Fire, Explosion Not Classified Above:	8

Sub Total 484

OVERPRESSURE RUPTURE

Steam Rupture:	5
Air, Gas Rupture:	1
Overpressure Rupture Not Classified Above:	2

Sub Total 8

RESCUE CALLS

Inhalator Call:	15
Emergency Medical Call:	1725
Lock - in:	14
Search:	2
Extrication:	109
Rescue Call not Classified Above:	56
Rescue Call; Insufficient Information:	12

Sub Total 1933

HAZARDOUS CONDITION, STANDBY

Spill, Leak with No Ignition:	183
Explosive, Bomb Removal:	2
Excessive Heat:	21
Power Line Down:	25
Arcing, Shorted Electrical Equipment:	118
Aircraft Standby:	24
Chemical Emergency:	8
Hazardous Condition, Not Classified Above:	57
Hazardous Condition, Insufficient Information:	2

Sub Total 440

SERVICE CALL

Lock - Out:	30
Water Evacuation:	98
Smoke, Odor Removal:	37
Animal Rescue:	1
Assist Police:	23
Unauthorized Burning:	20
Cover Assignment:	38
Service Call Not Classified Above:	57
Service Call; Insufficient:	1

Sub Total 305

GOOD INTENT CALL

Food on Stove:	56
Smoke Scare:	258
Wrong Location:	6
Controlled Burning:	12
Vicinity Alarm:	7
Steam, Other Gas Mistaken for Smoke:	18
Return in Service before arrival:	102
Good Intent Call; Not Classified Above:	209
Good Intent Call; Insufficient Information:	15

Sub Total 683

FALSE CALL

Malicious, Mischievous False Call:	159
Bomb Scare, No Bomb:	8
System Malfunction:	785
Unintentional:	384
False Call; Not Classified Above:	29
False Call Insufficient Information:	12

Sub Total 1377

OTHER SITUATION FOUND

Type of Situation Found Not Classified Above:	35
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Sub Total 35

TOTAL INCIDENTS 5265

FIRE MARSHAL'S OFFICE

Fire Marshall
Inspector
Inspector
Inspector/Public Education
Secretary

Kenneth Renoux
Michael Vaccaro
Brian Donaldson
Richard Strand
Pat Gerren

The Fire Marshal's Office is dedicated to the prevention of fires and the life safety of Nashua's citizens. This is accomplished through three major areas: code enforcement, fire investigation, and public education.

Code enforcement ranges from the inspection of existing occupancies to the plan review of new construction projects. Nearly 242 projects were either reviewed or inspected this year and nearly 3,000 other inspections were conducted, ranging from simple fire hazards to complex analysis of existing buildings.

Many total quality management concepts have been introduced, resulting in increased efficiency and a higher quality product. Of particular interest is a computerized work assignment file, which allows easy monitoring of activity. The new computerized fire reporting system also allows hazards to be picked up on immediately rather than waiting for reports to arrive from the six fire stations. We intend to continue expanding and improving on these programs.

The local economy continues to add to the number of vacant buildings in this city. An aggressive program of enforcement of the vacant building ordinance continues, including walking patrols in target areas, has been extremely successful and cost effective.

Effective monitoring and lobbying of fire safety issues in the state legislature has given this office a strong and credible voice in the legislature. In many cases, pieces of legislation that would have a negative effect on this community have been defeated.

Over 100 fires were investigated by this division. A strong and cooperative relationship with the Nashua Police Dept., resulting in many arrests, has kept the arson rate in this city below that of cities of comparable size.

Nashua continues to be a leader in public fire education. A wide variety of programs is available for all age groups. The elementary school "Learn Not To Burn" Program is in it's twelfth year and continues to be an outstanding success. The program is so successful that 10% of all known "saves" in the nationwide program have occurred in Nashua. As difficult times call for alternative funding of programs, we are grateful to the civic and business associations, who have donated funds and materials for these programs, resulting in effective programs at reduced costs.

Division members attended development courses and seminars at the National Fire Academy, St. Anselms College, New York State Fire Academy, National Fire Protection Association, New England Association of Fire Marshal's, the Mass. Association of Arson Investigators, and Conway Quality Management. In addition, members have taught courses regionally on fire investigations, arson awareness and public fire education.

In closing, the Fire Marshal's Office is here to serve you in lessening your chance of being exposed to the devastating effects of a fire. Feel free to contact us at any time with your questions or concerns.

The following is a list of itemized activities during the past year:

NEW CONSTRUCTION:

- 242 Building Permit Applications Reviewed
- 220 New Building Inspections Made

MEETINGS:

- 1,465 Meetings

INSPECTIONS:

- 222 Places of Assembly
- 58 Schools
- 49 Day Cares
- 57 Foster Homes
- 15 Health Cares
- 248 Residential
- 57 Business Occupancies
- 10 Mercantiles
- 27 Industrial Plants
- 0 Storage Occupancies
- 573 Vacant Buildings
- 966 Fire Hazards
- 169 Night Checks
- 91 Other Inspections

FIRE INVESTIGATIONS:

- 115 Fires
- 9 False Alarms
- 51 Juvenile Firesetter Conferences
- 65 Other Investigations

PERMITS & FIRE REPORTS:

- 11 Kerosene Heater Permits
- 153 Places of Assembly
- 33 Storage of Hazardous Materials
- 6 Blasting
- 33 Abandon/Removal of Underground Tanks
- 3 Fireworks
- 23 Shows (Carnivals, Circuses, Plays, Sports Events, etc.)
- 73 Fire Reports to Insurance Companies
- 74 Other - Environmental Searches
- 22 Other - Archives Retrievals
- 4 Other - Copies Only
- 35 Other - Fireguard Duty
- 4 Other - Restitution
- 1 Other - Overtime Inspection
- 1 Other - Appeals
- 2 Other - Misc.

\$17,090.86 Income Received from Permits, Reports, etc.

FIRE PREVENTION SERVICES FOR THE PUBLIC:

43	Schools Smoke Drills
152	Talks Given
117	Press Releases for Fires
6,664	Press Releases Other
2,688	Monthly Public Service Announcements
368	Public Education Meetings
25	Evacuation Planning
11	Evacuation Drills
1	Extinguisher Training Session
4	Other - Concord Lab
87	Other - Costco Golf Flyers
1	Other - Video of 63 Pine St. for Housing Board
118	Other - Smoke Drills Packages
400	Other - Christmas Decoration Letters to P of A.
14000	Other - Holiday F.S. Flyers to All Christmas Tree Vendors
48	Other - Distributed Videotapes to Stores & Schools
3	Other - Interviews with Media
1	Other - Smokey Bear Demo
1	Other - Pluggie at Mt. Pleasant School
2	Other - Misc.

ENGINE COMPANY ACTIVITIES:

17	Wood Stove Inspections
2	Chimney Inspections
2	Fireplace Inspections
281	Single Family Smoke Detector Inspections
1,041	1 + 2 Family Smoke Detector Inspections
1,629	Multi Family Smoke Detector Inspections
126	Smoke Detector Reinspections
2	Smoke Detector Computer Training
4	Other - Burning Permits Issued
37	Other - Inspections
1	Other - Check Complaint
1	Other - Hydrant Inspection
1	Other - New Construction Inspection
2	Other - Preplan
1	Other - Fire Investigation
1	Other - Firewatch
321	Tours of Fire Stations by Groups
10327	Number of People on Tours

952.50 Hours - Time Spent on Fire Prevention Activities

City of Nashua

———— FIRE DEPARTMENT STAFF ————

Richard J. Navaroli		Fire Chief
Michael P. Buxton		Assistant Chief
John Chesnulevich	(Group I)	Deputy Chief
Robert Burnham	(Group II)	Deputy Chief
Eugene Farnum	(Group III)	Deputy Chief
John Allison	(Group IV)	Deputy Chief

———— DEPARTMENT PERSONNEL ————

ADMINISTRATIVE OFFICE

Richard Navaroli	Chief
Michael P. Buxton	Assistant Chief
Sandra Faucher	Secretary
Mary Jane Cormier	Secretary

MECHANICS

John Marcum	Superintendent
Frank Kenez	Assistant Superintendent
Raymond Labrecque	Mechanic

FIRE ALARM

Richard Turgeon	Superintendent
Marc Brodeur	Assistant Superintendent
Kevin Corbit	Lineman

FIRE MARSHAL

Kenneth Renoux	Fire Marshal
Michael Vaccaro	Inspector
Brian Donaldson	Inspector
Richard Strand	Public Education
Pat Gerren	Secretary

TRAINING

Roger Hatfield	Superintendent
Robert Leuci, Jr.	Assistant Superintendent
Mary Pitarys	Secretary

DISPATCHERS

Fernande Bouley	Gail Tronkowski
Marc Bouley	Charlene Hall
Robert Descoteau	Raymond Seymour
John DuVarney	John Rafferty

Municipal Government Report

DEPARTMENT ROSTER

GROUP 1

GROUP 2

GROUP 3

GROUP 4

Amherst Street

Chesnulevich, John
Brodeur, Mark
Cronin, Daniel
Jenkins, Robert
Ricard, Ronald
Blundon, Leslie
Cyr, Stephen
Borneman, Alan
Bernier, Richard

Burnham, Robert
Moreau, Daniel
Leuci, Robert Sr.
Pelletier, David
Gamester, Frederick
Evans, Robert
Migneault, Michael
Lajoie, Peter
Varney, Jason

Farnam, Eugene
Rhodes, Brian
Cote, Michael
Cote, Douglas
Duquette, Robert
Scire, Robert
Michael Mansfield
Adams, Craig
Kerrigan, Kevin

Allison, John
Araujo, John
Mitchell, James
Michaud, Leroy
Deboisbriand, Donald
Letendre, Michael
Kaas, Kenneth
Freire, Joseph Jr.
Weigand, George

Lake Street

McAllister, Donald
Moore, Kenneth
Kelloway, Ralph Jr.
Carney, Vincent
Breda, Byron
Walker, George

Petrain, Sylvio
Healey, Mark
Smart, John
Lacombe, Michael
Bartlett, Russell
Teague, Daniel

Chouinard, Phillip
Waller, Elliott
McGilvary, Robert
Kobzik, Jeffrey
Worcester, Jerry
Murtagh, Gary

Nye, Jerry
Fitz, Robert
Hurley, Thomas
Sullivan, Michael
Doherty, Daniel
Dubois, Brian

Spit Brook Road

Beaudoin, Joseph
Lingley, Thomas
McMahon, John
Smith, David
Chacos, Thomas Jr.
Conway, Richard

Anderson, Keith
Cote, Ralph
VonHandorf, James
Wyatt, Richard
Sage, Ronald
Finnerty, Thomas

Rapsis, James
Vasiliou, Charles
Courtemanche, Roland
Vermette, Mark
Couturier, Bruce
Paris, John

Suprenant, Arthur
Fauvel, Roland
Duval, Keith
Parlon, Lawrence
Andrews, Wayne
Kass, Michael

Crown Hill

McHard, Frank
Gray, Peter
Cote, John
Spofford, Donald

Morrissey, Brian
Theriault, Roland
O'Brien, Cornelius
Crowell, Richard

DesLauriers, Donald
Vaillancourt, Dennis
Maynard, Timothy
Hall, Roger

McNamara, Robert
Edwards, Robert
Bronson, Gregory

Airport Station

Chacos, Thomas Sr.
Varney, Steven
Paine, Arthur
Gagnon, George

Dolan, Michael
Brickey, Ronald
Henry, Steven Sr.
Perault, Thomas

O'Brien, Michael
Defina, Bartholomew
Wilkins, Richard
Conti, Fred

MacDonald, Glen
Marquis, Brian
Richard, Ronald
Soucy, Timothy

Conant Road

Laughton, Bruce
Galipeau, Steven
Murphy, Michael
Proulx, Mark
Barrows, Robert

Huntley, Douglas
Morse, David
Lamb, Gary
Martinage, Scott
Wood, Richard

Miller, David
Letendre, Richard
Dobens, Peter
Duclos, Michael
Gerhard, Karl

Hargreaves, Gary
Patti, Anthony
Duprat, David
Farrar, Lee
Simard, Matthew

TRAINING DIVISION

ROGER HATFIELD

The department continued to spend many hours during the year upgrading the levels of personnel certification. Current certification levels with NHFST of our 164 fire suppression and support personnel are as follows:

F.F. Level I	1	NHFST Ed. Meth. Inst.	2
F.F. Career Level	4	NHFST/NFA I.C. Inst.	8
F.F. Level II	81	NHFST Haz Mat A/O Inst.	2
F.F. Level III	46	Decon Inst.	1
Driver Operator	19	Public Safety Dispatcher	8
Company Officer I & II	11	Haz Mat Decon	142
Fire Instructor I.	42	Haz Mat AW/Operational	128
Fire Instructor III.	1	Tactical Consideration	26
Fire Instructor IV.	2	Chemistry of Hazmat	9
State Instructors.	3	Haz Mat Technicians	9

Along with these certifications, other certifications held by department members include:

IAFC & NFPA Inspector I	1
Inspector 1 & 2	3
IAAI Certified Inspector	3
Conway Quality	12

Also various members hold degrees from college level programs. They are as follows:

ASSOCIATE DEGREE		BACHELOR DEGREE	
Fire Science	12	Fire Science	1
Fire Protection	9	Political Science	2
Auto Mechanics	1	Physical Education	1
Sociology	1	Psychology	1
Electronics	1	Science/Physics	1
Civil Engineering	1	History	1
Architectural Engineering	1	Science	1

Along with these certification programs, the training division has made the transition over to a Competency Based Training Program to keep the membership's competency level at a high level in their certification.

We continue to add new video tape programs to the training division library. Our library presently has approximately 537 video tapes that are used daily to assist in furthering the education of our members. Some of our tapes are outdated and need to be replaced.

The scheduled training breakdown for all Nashua Fire Department suppression during FY94 consisted of Certified Driver/Pump Operation Program; Firefighter III program; Back Injury Program. These hours do not reflect the time spent by the company officers training their personnel during the year or individual study time or testing for various levels of certification.

The Nashua Training Ground Facility, located on W. Hollis Street, continues to be widely used throughout the year. All NFD Companies and various Mutual Aid Departments, as well as NHFST utilize this facility on a weekly and monthly basis.

The following Standard Operating Procedures (SOP's) were written and adopted during FY93:

- 93-04 Back Belts
- 93-05 Rescue Ropes
- 93-07 Hazardous Materials Awareness/Operational
- 93-08 Radiological Monitoring
- 94-01 Personal Protective Clothing
- 94-02 Positive Pressure Ventilation
- 93-03 Code 500 or Suspected Hazardous Device

Various department members assisted the training division during the year in writing these SOP's.

Specialized courses/seminars were attended by department members during FY94. They are:

- * NFA EFO Program - 2 members
- * Conway Quality - 2 members
- * NFA: Code Management - 1
 - Fire Service Course Design - 1
 - Fire Service Instructional Methodology - 1
- * IAFF Master Instructor for HazMat - 1
- * EMS Courses: Aircraft First Responder
 - BLS Instructor "F" - 3

The nations fire service continues to go through changes and encounter new hazards, and our firefighters in Nashua are involved in this. The staff of the training division are responsible for the training and education to maintain and upgrade our department members to meet these new challenges. We are prepared to carry out this function to assure that our members receive the best available training, to protect the citizens of Nashua and handle any incident they are called upon in a safe manner.

The citizens of Nashua can be assured that they receive the best protection possible through the dedication of the men and women of the Nashua Fire Department throughout the year.

Again we close another productive year and I would like to thank the other members of the training division staff, Officers and members of the department and the citizens of Nashua for their continued support. Thank you all.

**REPORT OF THE TRUSTEES AND DIRECTOR
NASHUA PUBLIC LIBRARY**

JULY 1, 1993 - JUNE 30 1994

*The Honorable Rob Wagner, President ex-officio
President of the Board of Aldermen, Joyce L. Arel, Trustee ex-officio*

Board of Trustees

Frank B. Clancy, Chairman

S. Robert Winer, Secretary

*Maurice L. Arel
Arthur L. Barrett, Jr.
Dr. Arthur E. Comolli
Mary S. Nelson
Roger H. Osgood, Jr.*

Director

Clarke S. Davis

Assistant Director

Robert C. Frost

Administrative Secretary

Donna M. Cardoza

**STAFF OF THE
NASHUA PUBLIC LIBRARY**

Bookmobile

Carol K. Cookson, Supervisor
Eugene V. Dunn, Library Assistant
Yvonne R. Lavalley, Library Assistant

Business Department

Kristen S. Cunningham, Library Assistant
Amy R. Friedman, Library Assistant
Leila A. Kupper, Library Assistant

**Chandler Memorial
Library and Ethnic Center**

Margaret J. Merrigan, Supervisor
Elinor F. Antal, Library Assistant
Helen S. Julier, Library Assistant

Children's Department

Kathy E. Bolton, Supervisor
Sheila E. Dudman, Assistant Supervisor
Constance L. Vandervort, Library Assistant
Susan M. Willmore, Library Assistant

Circulation Department

Sharon A. Woodman, Supervisor
Edna M. Anagnost, Assistant Supervisor
Jane Hanle-Olsson, Library Assistant
Katherina Springer, Library Assistant
Holly A. Sullivan, Library Assistant
Lea L. Touchette, Library Assistant
Jeannette L. Tripp, Library Assistant
Doris G. Webb, Library Assistant

Community Services

Jeannine T. Levesque, Coordinator

Exhibits

Bruce J. Marks, Coordinator

General Adult Services

Nancy A. Grant, Supervisor
Margaret L. Comolli, Reference Librarian
Kathryn N. Lukasik, Reference Librarian
D. Julia Papadopoulos, Library Assistant

Maintenance

Larry R. Case, Supervisor
Priscilla T. Marquis
Timothy J. Samson
Joseph L. Lavalley

Music/Art/Media Department

Ann R. Warren, Supervisor
Debra K. Flanagan, Assistant Supervisor
Evelyn A. Carrigan, Library Assistant
Janice M. Donahue, Library Assistant

Security

Richard M. Kiley

Technical Services

Susan G. Howes, Supervisor
Gloria E. Maduzia, Assistant Supervisor
Helen E. Bonenfant, Library Assistant
Louise A. Camp, Library Assistant
Lorraine O. Drouin, Library Assistant

**REPORT OF THE
BOARD OF TRUSTEES**
Frank B. Clancy, Chairman

As Chairman, I am grateful to the members of the Board of Trustees for their dedicated service on behalf of the Citizens of Nashua.

I wish to welcome Mary S. Nelson who, on September 28, 1993, was selected at a Joint Convention, to fill the vacancy left by Caroline B. Mason who resigned and whose term was to expire on March 31, 1998. Special thanks also are given to Arthur E. Comolli, D.M.D., who was selected as a Trustee at a Joint Convention held on March 8, 1994, to serve another term which expires on March 31, 2001.

My special appreciation is extended to Hon. Maurice L. Arel and Mary S. Nelson who served on the Budget Subcommittee.

The Honorable Rob Wagner, Mayor of Nashua and President ex-officio addressed the Board at the regular meeting held on October 5, 1993, and thanked the Trustees for their efforts to bring about the purchase of the 14 Court Street properties partly to secure parking for the Library. Special thanks were expressed to Mr. Arel who chaired a special committee to study the best use of the building which currently houses the Nashua Center for the Arts.

At a regular meeting of the Trustees held on February 1, 1994, the Board discussed the importance of using strategic planning concepts in forming, implementing, and evaluation library programs. The commitment of Mayor Wagner to the principles of Total Quality Management in city government coincides with the efforts of the Trustees to strive continuously to improve library services. In addition, the Library administration is dedicated to the study and practice of management theories of strategists such as organization consultant Peter Senge of M.I.T. who believes that the dynamics of the learning organization are an extension of T.Q.M. The concept that an organization's vision grows from the convergence of the vision of those within it, is firmly based on centuries of Western thought and remains a paradigm of a democratic culture.

Commitment to learning remains as a goal for the Library. Mr. Arel at the regular meeting held on December 7, 1993, stated his concern that many Nashua children are not exposed to books and reading in their daily lives. The Nashua 2000 Education Plan includes discussion of ways to encourage learning. Use of the Bookmobile to reach disadvantaged neighborhoods, direct distribution of books through funded programs, and services to ethnic minorities are a few possible useful strategies to address these needs.

The Trustees continued their commitment to the wise investment of Library Trust Funds. On November 2, 1993, the Board welcomed financial advisors Robert E. Hussey, Vice President, Bank of New Hampshire Trust and Investment Services Division; Robert B. Esau, Executive Vice President, and Ronald R. Camirand, Vice President, Chief of Investment Officer. The group explained the Library Trust Fund Five-Year Investment Performance from June 30, 1989, to June 30, 1993, and Trustees studied the performance of the portfolio with an eye to making

strategic changes to respond to shifts in investment opportunities.

Income from Library Trust Funds offered supplemental funding for providing new and enhanced library resources and services. In particular, The Henry Stearns Fund made it possible to have University Microfilm's General Periodicals on Disc and Business Periodicals on Disc for our patrons. Language-learning kits, job -search services, CD-ROM telephone directories and numerous new reference materials were added.

The Chandler Fund and Locke Fund provided income to do renovations to the ceilings in the hall and two front parlors on the main floor of The Chandler Memorial Library and Ethnic Center. Work included careful restoration of the fine moldings and ceiling medallions. Also, a lawn sprinkler system was added and many commented on the improved appearance of the landscaping. The fine maintenance of the building is provided completely by income from funds left in trust by Miss Mabel Chandler, and the stately former home of Miss Chandler remains a landmark in downtown Nashua.

Work continued on The Charles Zylonis Fund, including discussions with William B. Cullimore, Esq., New Hampshire Director, Registry of Charitable Trusts, concerning termination of the cy pres court decree of February 1, 1989.

Programs paid for by the Zylonis Fund included a performance by visiting opera singer Danute Grauslyte on October 23, 1993; a Lithuanian Independence Day Celebration; and a Lithuanian egg decorating workshop. Planning included language classes for the Fall of 1994.

At the regular meeting of the Board on April 5, 1994, the Trustees unanimously

Resolved: That the Library staff be commended for their loyalty to work this past winter during days of inclement weather.

The spirit of commitment and dedication of our employees is appreciated.

New staff members included Kristen Cunningham who stayed part of the year as Library Asst. 1 in the Business Department, resigning effective June 18, 1994, due to the relocation of her family. Richard Wiley was appointed Security Guard during August, 1993, to replace Edward Shubelka, who retired.

During the year, contract negotiations began between the Trustees and the Nashua Public Library Employees Local #4831, American Federation of Teachers.

Library safety and security remained a priority of the Trustees and at the regular meeting on June 7, 1994, Captain David Harpool from the State of New Hampshire Police Standards and Training Council spoke about safety issues. He emphasized the importance of staff training in being alert and responsive to potentially dangerous behavior in the workplace. He cautioned that we must be aware that anger and aggression are part of our daily lives and we must deal with them, diffuse them when possible, and keep them from disrupting our library mission.

Captain Harpool spoke previously on May 9, 1994, in Manchester at the New Hampshire Trustees Association meeting attended by Trustees Frank B. Clancy and Mary S. Nelson and Msrs. Davis and Frost of the Library administration.

At the June 7, 1994 meeting of the Board of Trustees, one final personnel appointment was the hiring of Leslie B. Messina as Library Asst. 1 in the Business Department.

To Mayor Rob Wagner, the Board of Aldermen, City Employees, and fellow citizens of Nashua, we extend our gratitude for your support in working toward our common goals. We applaud the practice of principles of excellence in government by the City of Nashua and the promotion of the spirit of community of all our citizens.

DIRECTOR'S REPORT

Clarke S. Davis

LIBRARY EXPANSION PROCEEDS

A unanimous vote by the Nashua Board of Aldermen to bond the \$310,197 cost of constructing the final stage of the West Wing area of the library resulted in a bid award to the R. C. Foss Company of New Hampshire. Construction started in January, and was completed in the early Spring. The Mayor and Board of Aldermen approved bonding of \$452,000 for furniture and equipment to be installed during the summer and fall of 1994, opening for public use shortly thereafter. It is projected that upon its opening, the new Music/Art/Media area will attract 25% additional daily patronage, boosting total library traffic to 1,600 library users daily! This new facility will feature expanded opportunities for individual study and use of computers and other electronic information-retrieval technologies in the area labeled "quiet study."

MANAGEMENT AUDIT STUDIES CITY DEPARTMENTS

The Mayor and Board of Aldermen commissioned a management audit by Municipal Advisors, Inc. of Virginia, with the goal of examining the operation of each city department and making recommendations. M.A.I. project team ¹ "observed activities at the Main Library on several occasions and found the facility to be active and well used by patrons of all ages. The facility, although crowded, is well designed for use. In particular, the children's section is very suitable for its use. There is a customer service orientation on the part of the staff. the activity at the Main Library during both daytime and evening hours places a strain on the staff." They noted that ² "the Main Library is in the process of constructing a 10,000 square foot west wing in an area. The new wing was included as a shelled area during original construction, with plans for later expansion. This is an excellent way to plan for growth."

³ "The expansion plan provides for moving the Library's music-art-media department downstairs into the wing and renovating the space for special collections. There will also be an area for

teenagers and a library store that will sell paper, pens and other items." Comparing Nashua with the State's largest city, they cited: ⁴ "The two most indicative measures of citizen use of the Library are circulation and program attendance. Manchester is the only City in New Hampshire which is larger than Nashua. The respective populations are 98,722 for Manchester and 79,402 for Nashua. In comparison, Nashua had a total per capital circulation of 8.0 while Manchester's was 5.0 in 1992. Also, the following table reflects an even greater disparity in programs and attendance between the two Cities during the same year.

TOWN	ADULT PROGRAMS	ATTENDANCE	CHILDREN'S PROGRAMS	ATTENDANCE
Manchester	89	2,925	186	5,300
Nashua	700	42,000	555	15,955
TOTAL	789	44,925	741	21,255

The New Hampshire State Library was the Source of these statistics."

M.A.I.'s top three findings and recommendations were:

⁵ Finding #1

The Library has a manual card catalog system. This system increases the time and difficulty for both staff and patrons in locating books. A person may have to search through three different card catalogues in different sections of the Library where the book would be located.

Recommendation #1

The Library should acquire and implement an automated card catalog system as funds permit. The Director and the Trustee with whom the consultants spoke did not rule out the possibility that trust funds could be used for this purpose. If funds from a trust cannot be used, an automated card catalog should be established as a top priority for the use of Library funds in upcoming budgets.

Finding #2

The Library's circulation system is manual. A manual system has less impact on patrons. However, the system is labor intensive and requires more circulation staff than an automated system.

Recommendation #2

The Library's circulation system should be automated. The possibility of using trust funds for this purpose should be evaluated. Part of the cost for an automated circulation system can be offset through reduced part-time hours in the circulation department.

Finding #3

The Library has minimal staff considering the time it is open to the public. Other libraries supplement their paid staff with volunteers. This is one way to involve the community in controlling operating costs while maintaining high service levels.

Recommendation #3

As part of the proposed City-wide volunteer program, the Library should attempt to integrate the use of volunteers into their program of services. This will enhance service and also increase the citizen ties to the library."

NOTES

- 1.Municipal Advisors, Inc. Management Audit for the City of nashua, New Hampshire, June, 1994, p.85.
- 2. ibid., p. 86. ●3. ibid., p. 86. ●4. ibid., p.86. ●5.ibid., p. 87.

**THE NASHUA PUBLIC LIBRARY
....MORE THAN "JUST A LIBRARY"**

Although books will perhaps always be our primary product, the Nashua Public Library has always enthusiastically pursued information in other formats. An ambitious series of free public programs provided much direct information not yet available in print, such as our library orientation seminar, Using the Library Today, designed to help adults, including those who may be returning to school, get the most out of today's library and its services.

Major feature films, enhanced by a new wide screen and nine-speaker surround sound, were enjoyed Friday nights from October to May at the NPL Theater's Cinema Cabaret series. Audiences reached much greater size when Plaza Pics presented family film classics such as the Sound of Music and Aladdin on the library plaza lawn Monday nights under balmy summer skies.

Our Ethnic Center at the Chandler Memorial Library celebrated its eleventh anniversary in September. The Ethnic Center offers books, magazines, records, films and cooking programs throughout the year, giving Nashuan's the opportunity to expand their horizons. Programs featured Chinese Cooking, Cooking From the Philippines, along with Ukrainian Egg Decorating, Celtic Heritage Month, Mexican Cooking and Scottish Country Dancing.

Our Children's Department continued to make the library engaging for the next generation of readers and library users by offering a huge weekly selection of library programs, Saturday films and live puppet/storytelling sessions.

Much information and entertainment for adults was provided as well. Bach's Lunch concerts packed our theater on hot summer days, while College Financial Strategies, Writing Workshops and "Get That Job and Keep it!" seminars helped citizens cope with the serious side of life.

All of these events and many more kept the Nashua Public Library Calendar full during 1993....a lot more than just books!

We are indebted to the New Hampshire Council for their funding assistance on the following programs presented at the Library:

- 1) The Holocaust: Prejudice as Prelude to Genocide
- 2) Of Apples and Origins: Stories of Life on Earth
- 3) Comprehending the Land We Call New Hampshire
- 4) Around Annapurna: A Trek Through Nepal's Culture & Countryside
- 5) Writing Workshops

THE LIBRARY IN THE COMMUNITY

The Nashua Public Library serves a purpose beyond the traditional one of circulating books and other materials. The Library is very much involved in the community and has served to introduce the community to itself and to act as a forum for a great variety of community programs. Over 1,800 meetings were held free and open to the public in the Library's various meeting rooms during the 75.5 hours per week that the library is open.

We realize that you will continue to support your library only to the extent that it is responsive to your needs. Identifying and satisfying these demands will continue to be our primary goal. As always, the factor contributing most significantly to our success is people - a competent and dedicated staff, a concerned Board of Trustees, an alert City government and a community supportive of the services provided by its public library.

As its Director, I hope to continue the excellence established by the Nashua Public Library.

LEDGE STREET SCHOOL FIRST GRADERS
WELCOME BACK THEIR TEDDY BEARS



*First Grader Kyle Jones and teacher Darlene Green
Kyle's bear visited Australia*

———— NASHUA SCHOOL DISTRICT ————

Superintendent
Assistant Superintendents

Berard Masse, Ph.D.
Joseph Giuliano
John Cepaitis
Timothy Corwin
Jane Bangert

Business Manager
Director of Personnel

ATHLETICS

Nashua High School athletic teams completed their 1993-94 sport season with a record of 296 wins, 100 losses and one tie.

In the fall season, the boys' soccer team won the state championship. The girls' soccer team finished the season with 14 wins, 3 losses, and one tie losing in the state championship finals. The girls' swim team won the Merrimack Valley Conference championship which is considered the most competitive league in Massachusetts.

The boys' winter track team won the state championship held at the University of New Hampshire. The boys' ski team finished first in jumping in its division.

The spring sports season brought two state championships. The girls' tennis team won its second consecutive state championship. The baseball team defeated previously undefeated Concord in the state finals for the championship.

MIDDLE SCHOOLS IN NASHUA

In June of 1993, the Nashua Board of Education accepted a report by a group of Nashuan's who studied the issues of schooling of students at the middle level. This report came on the heels of the report of the Carnegie Council on Adolescent Development, Turning Points. Preparing Youth for the 21st Century. During the spring of 1994, the Board of Education set a goal to implement the precepts of the study it was presented in June of 1993 by June of 1998.

As the faculty and parents of the City's three junior high schools study and debate the merits of various initiatives associated with middle schools, two events in a student's educational experience became the focus of concerns: adolescents entering puberty during these transition years, and the move from the elementary school organization to the secondary. Puberty is more than a physical change in an adolescent, it includes intellectual, emotional, and psychological change as well. The change from the elementary setting to a secondary school setting can establish a more impersonal environment than the one students previously knew. Each of the three schools will be discussing the merits of programmatic and organizational changes needed in the middle level school to properly address these two important developmental issues.

READING PROGRAM

The Houghton Mifflin Reading Program was implemented in Grades 3 and 4 in 1993-94. The literature-based, integrated language arts program for Grades 1-6 is being phased in over three years and will be implemented in Grades 5 and 6 in 1994-95.

Houghton Mifflin representatives have offered summer seminars for the past few years to train teachers in the program. Training continues during the year through workshops offered on early release days. Workshop topics included assessment, flexible grouping, and integrated language arts strategies.

DISTRICT GOALS 1993-94

1. To establish long term priorities for the school district based on ideas and recommendations from the NASHUA 2000 study.
2. To start implementing those recommendations included in the Middle School Study Committee report which can be achieved regardless of grade level configuration (e.g. Grades 7-9); also, to continue to assess whether the current grade level configuration should be altered.
3. To continue the process of ensuring that employees and students are informed and educated in the requirements and goals of ADA, Title IX (covering sexual harassment and discrimination), Title VI (covering racial discrimination), and other aspects of civil rights.
4. To continue with the implementation and refinement of a strengthened health education curriculum with specific attention paid to upgrading AIDS-avoidance education at age-appropriate levels.
5. To achieve a long term housing solution for New Searles students in as expeditious a manner as possible, while successfully implementing a satisfactory short-term housing and educational solution.
6. To continue to monitor and to assess a variety of school district initiatives including heterogeneous/flexible grouping, "Tech Prep", community service/senior projects, and increasing the number of credits needed to graduate.
7. To improve all communications among all who have contact with the school district, including the Board, administration, teachers, students, parents, other government officials, taxpayers, and other citizens.
8. To provide training opportunities for teachers so that they are able to use computers for classroom instruction and for other professional activities.

STUDENT AND FACULTY HONORS

During 1993-94, Nashua School District students and staff have received many honors and awards for individual and group achievement. Among these are:

Paul Collins, Nashua Senior High School, 1994 Valedictorian

Alan Hallee and Diane Savage, Nashua High teachers, state level awardees for the Presidential Award of Excellence in Science and Mathematics Teaching

Victor Espinosa, grade 6 student at Broad Street, one of two New Hampshire students chosen to attend NASA Space Camp in Huntsville

Robert Gifford, Nashua Senior High School, Salutatorian

John McCarthy, Main Dunstable fourth grader, New Hampshire winner in 5-12 year category of 1994 International Aviation Art Contest

Rachel Soubousky, paraprofessional at Ledge Street, with her family named Nashua YMCA Family of the Year.

Jeremy Rhodes, Nashua High student, selected to represent New Hampshire at the National Argonne Laboratory summer program

Robert Pariseau, Vocational Education Director, selected as the New Hampshire Vocational Association's Vocational Educator of the Year

Greg Poston, Nashua High student, selected to attend Brookhaven National Laboratory summer program

Kay Porter, Broad Street teacher, participant in Hubble Telescope Repair Mission workshops

Brian Herger, Nashua High student, chosen by Department of Energy to represent the U.S. in Particle Physics in Japan in summer

Joan Cassidy, Main Dunstable art teacher, Carol Fonden, Sunset Heights teacher, and Michael McKnight, Sunset Heights teacher, authors of articles appearing in Arts & Activities Magazine. September 1993 Writing Teacher, and May 1994 Writing Teacher respectively

Yudy Chen and Christine Williams, Nashua High students, named to 1994 New Hampshire All-State Orchestra; and Jill Bordeleau, Nashua High senior, named to New Hampshire All-State Band

Paul Duquette, teacher at Nashua High, named New Hampshire Vocational Association's Vocational Teacher of the Year

Robert Eames and Brandi Tilton, Nashua High, 1994 National Merit Scholarship finalists

Alan Bernstein, Donna Perreira, Diane Savage, and Marci Woodman, Nashua High School staff members, winners of the Cable in the Classroom competition

Laura Levesque and Rana Juster, Winners of the regional and state Daughters of the American Revolution Essay competition

Sammy Dagher, Mt. Pleasant 4th grader, one of 69 winners out of 25,000 entries in JAL Haiku Contest

Julia Bressler, Language Department Coordinator, awarded honorary doctorate from Rivier College

CAPITAL PROJECTS AND ISSUES

Architectural/engineer work has begun on the New Searles project. Additions of 11,750 square feet, extensive renovations, improved ventilation, and conversion of the heating source from electricity to gas are key features of the work planned at New Searles. This facility should be ready for student use at the beginning of the 1995-96 school year.

In the interim, a short term solution for housing most of the New Searles population was found at the former St. Louis School. The St. Louis facility was opened on schedule on September 1, 1993, although some renovation work continued until around the Thanksgiving vacation. St. Louis School will be used again during the 1994-95 school year.

Work may also be expected to start at Fairgrounds Junior High School during 1994-95. Additions and renovations are planned in order to increase capacity and to modernize this 32 year old facility. Once the New Searles and Fairgrounds Junior High projects are completed, Nashua will have built and/or renovated all of its 16 school buildings since 1975.

Despite much progress, many capital needs remain. Some portable classrooms will still be in use even after the completion of the New Searles and Fairgrounds Junior High projects. At least one more school is needed.

NASHUA 2000

The NASHUA 2000 study was largely completed during 1993. The Board of Education has since discussed recommendations from various NASHUA 2000 committees, including the groups dealing with children entering school ready to learn, safe and drug-free school environments, and student proficiencies and standards.

The NASHUA 2000 committee dealing with standards and proficiencies has continued with its work by examining innovative assessment models and looking at restructuring educational practices. Assistant Superintendent John Cepaitis was among a group of seven New Hampshire representatives to a U.S. Department of Education Conference convened to explain Goals 2000, a national education initiative to which Nashua's local plan bears parallels.

ADVANCED PLACEMENT PROGRAM

Nashua High School continues to be an active participant in the College Board's Advanced Placement Program. During the last 10 years, NHS students have taken nearly 1200 AP Examinations, with 82% of the scores being a "3" or higher. Nationally, few than 70% of AP examinees earn a score of "3" or higher. Thirteen AP course are now available at Nashua High School.

TECH PREP

The District's Tech Prep initiative began in earnest during the 1993-94 school year. The consortium of schools and colleges to which the District belongs hired a coordinator to spearhead planning and development efforts at the consortium level.

With the District, a district-wide committee called Footsteps to the Future was formed. The committee selected a comprehensive R-12 career cluster curriculum model as the framework for the Tech Prep/School to Work Transition effort. The model requires an integrated, comprehensive career guidance program and reorganizes the curriculum into broad areas of study which include both academic and technical courses, and experiences.

Staff and curriculum development activities are ongoing. Eight people from the District attended the National Tech Prep Conference to learn about successful implementation strategies and practices. District personnel also attended a variety of related state -level and district based workshops and seminars. Introduction of applied academics and interdisciplinary courses continues as does the exploration of other academic and vocational integration strategies such as the Ford Academy of Manufacturing Sciences.

Curriculum development work will continue during the summer of 1994. When fully implemented, the curriculum model will reflect students' career goals. Each student will be assisted in developing realistic career aspirations and related educational goals. Each student will have an individual education and career plan to serve as a guide to course selection. Initial implementation is planned for the fall of 1995.

ELEMENTARY HEALTH EDUCATION

In 1993-94 the health education program in Grades 5 and 6 was expanded. The program is taught by a teacher who travels from school to school using the Great Body Shop curriculum and focusing on the topics of emotions, puberty, and HIV/AIDS. In conjunction with the program, two videos were selected for presentation. Grade 5 boys are shown a film entitled "Everything You Wanted to Know About Puberty for Boys"; and Grade 6 boys and girls are shown a video entitled "Kids to Kids, Talking About Puberty."

The program for the most part has been well received by students and parents.

L E N N Y



*Lenny Holbrook displays many of the hats
given to him by students and friends
at Nashua High School*

WOODLAWN CEMETERY

Superintendent
Sub-foreman
Assistant Horticulturist
Groundsman

Howard Frizzell
Dennis Sweeney
David Coughlin
John Grafton

TRUSTEES

David Wells, President
Charles Farwell, Jr., Secretary
David Aponovich
Lester Gidge
Niles Jensen, Jr.
Marvis Mellen
Herbert Snow
Gordon Tyszko
Stanley Zis

Fiscal year '93 was an eventful year for Woodlawn Cemetery. Highlighting our list of accomplishments was the acquisition of a John Deere backhoe/loader, the first ever at Woodlawn. This enables us not only to dig our own graves at our convenience, but also to save money by not having to contract it out. Added benefits from the backhoe include uprighting and leveling heavy monuments, tree pruning, stump removal, loam spreading, and numerous other tasks. It was especially helpful in snow removal this past winter.

Again, because of the purchase of our backhoe, Woodlawn Cemetery is once again selling graveboxes for interments within our grounds. While this had been done for a time in the past, the health danger of manually putting the covers on the graveboxes (the boxes, but not the covers, were previously handled by our contracted backhoe) led us to discontinue the practice. Now we do the whole process with added revenue for the city.

A major step forward was the beginning of construction of the south wing of the Woodlawn Chapel Mausoleum. Being built at no cost to the city, it provides the first area above ground burial facility. While providing an additional choice for people, it will also extend the life of the cemetery by creating an additional 500 plus burial spaces. Mullen Construction Company of New Milford, Connecticut, is building the addition to the existing chapel while Eagle Enterprises is in charge of sales. The south wing is expected to be finished in late summer or fall with the north wing to be built in the spring/summer of '95.

In continuing to address the safety issues at the cemetery, roughly \$3,500.00 worth of electrical work was contracted out. Much of it was done to bring the buildings up to code. Other safety items were handled by cemetery personnel.

In an effort to enhance the grounds, Trustee Lester Gidge and his wife Eileen, established an arboretum fund for Woodlawn Cemetery. The interest from their generous donation will provide yearly seedlings for the new nursery. As they mature, they will be transplanted out to the

grounds. By growing the trees ourselves, it will save hundreds of dollars over purchasing them at size.

Presently, we have 140 specimens that include evergreens and flowering shrubs as well as deciduous trees. Among them are 7 disease resistant American Elms. We expect to be planting out some of the faster growing trees, such as birch and red maple, next year.

Included in the purchases of the Arboretum fund will be a newer variety of grass. The Reliant Hard Fescue is a slower growing endophytic (resistant to disease and insects) fine textured grass that requires virtually no fertilizer after the seedlings mature. We're looking to grow it in newly developed areas where it will maintain attractive turf with but two or three cuttings per year.

To further beautify the grounds and encourage its use as a park for pedestrian use, old deteriorated benches that had not been in use for several years were refurbished. Varnished oak slats replaced the old boards on the newly painted benches. Six are now in various spots throughout the cemetery with more to follow.

During the July-August drought of '93, the lack of mowing enabled us to do extensive monument repairs. An estimated 300 monuments were restored. Leaning and fallen monuments were uprighted and the ground packed with gravel to hold those in place that had no base. For those that were inserted into bases, plastic wedges were used to keep them in place. For repairing breaks, we used the same epoxy that is currently being used to repair and hold the "Old Man of the Mountain" together. We also found time to raise back to ground level many sunken markers.

Several other noteworthy accomplishments during the interim were: (1) the continual removal of aged and dying trees in preparation for the replacements on the way (2) All bagging mowers were replaced with mulching mowers that put nitrogen back to the soil and save us from collecting grass piles (3) In a coordinated effort with Don Levesque, Superintendent of the Street Department, our most deteriorated road was re-paved (4) Many trees were taken down in an unimproved area of the cemetery in anticipation of developing a new area, and lastly (5) Howard Frizzell and Jeffrey Snow of Woodlawn and Edgewood Cemeteries respectively, were actively involved on behalf of the New Hampshire Cemetery Association in the process of recodifying RSA 289 (House Bill 1228) relative to cemeteries. The bill updates obsolete sections and provides for the protection of old cemeteries.

We encourage any and all people to drop by and see all the changes at Woodlawn Cemetery.

