

Hollis, New Hampshire



2021 Annual Report

Local Government Contact Information
Town Website: www.hollisnh.org

Fire Department/Rescue Services

10 Glenice Drive
603-465-6001
Rob Boggis, Fire Chief
Candace Tierney, Assistant EMS Director
fire@hollisnh.org

Police Department/Communications Center

9 Silver Lake Road
603-465-7637-Police
603-465-2303-Communications
Joseph Hoebeke, Police Chief
Karen Lawton, Administrative Assistant Rick
Todd, Communications Manager
Fax: 603-465-7808
police@hollisnh.org

Public Works Department

10 Muzzey Road
603-465-2246
Joan Cudworth, Director of Public Works
jcudworth@hollisnh.org
Beverly Hill, Administrative Assistant
bhill@hollisnh.org

Solid Waste Disposal

Transfer Station, 10 Rocky Pond Road
603-465-3299
Hours: Tuesday & Saturday 8AM-5PM
Thursday 12-7PM
Stump Dump, 275 Depot Road
603-465-2143
Hours: Wednesday & Saturday 8AM-5PM

Town Clerk's Office

3G Marketplace
603-465-2064
Lisa Claire, Town Clerk
Diane Leavitt, Deputy Town Clerk
townclerk@hollisnh.org
Hours: Monday 1PM-6PM
Wednesday & Friday 8AM-1PM

Hollis Social Library

2 Monument Square
603-465-7721, Fax: 603-465-3507
Tanya Griffith, Interim Library Director
director@hollislibrary.org

Town Hall

7 Monument Square
603-465-2209
Jackie Hill, Receptionist, ext 111
townhall@hollisnh.org
Hours: Monday-Friday 8AM-3PM

Administration/Select Board/Welfare/HR

603-465-2209
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Christine Herrera, Assist. Town Administrator, ext 103
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Assessing Department

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Building/Zoning/Code Enforcement Department

603-465-2209 ext 501
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building@hollisnh.org
Donna Lee Setaro, Building & Land Use Coordinator
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Finance Department

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Information Technology

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Planning Department

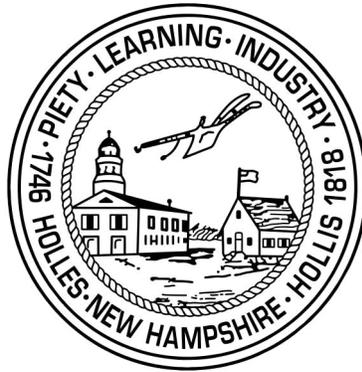
603-465-2209 ext 108
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Mark Fougere, Town Planner
planner@hollisnh.org

Tax Department

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Ashley Schoff, Tax Collector
tax@hollisnh.org

Annual Report
for the Town of
HOLLIS, NEW HAMPSHIRE
for the year

Two Thousand Twenty One
Annual Reports



of the
Officers and Committees
of the Town of
HOLLIS, NEW HAMPSHIRE
For the Year Ending December 2021

with reports of the
Hollis School District
and the
Hollis/Brookline Cooperative School District

Town Report compiled and edited by Lori Radke, Jackie Hill and Chrissy Herrera
Cover Artwork "Richardson Road in October" photographed by Alyssa Akhtar
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Richard Towne

Fire Chief
1998-2021

As a third-generation firefighter and a lifelong Hollis resident, Rick devoted 40 years to serving the town he loves. Beginning as a fire explorer in 1980, he followed in the footsteps of not only his father, but also his grandfather, to become the Chief of the Hollis Fire Department in 1998. He held the title of Chief until his retirement in June of 2021.

Rick didn't relax for long! When Hollis unexpectedly needed to fill a Select Board seat, Rick stepped up to the plate to fill Peter Band's term, ending in March 2022. The town has been very fortunate to have Rick and all of the knowledge, compassion and smiles that he brings. We wish him only the best where ever the road may take him in the future.



Sandra Bohling

Assistant Chief/Emergency Medical Services
1991-2021

Sandy began her career with the Town of Hollis in the early 1990's as an on-call Emergency Medical Technician. As the town grew, Sandy's responsibilities and dedication to her job also followed suit. She swiftly moved up the ranks, first as a part-time Assistant Chief of Emergency Medical Services and finally as a full-time Assistant Chief of Emergency Medical Services. Sandy was instrumental in the planning process to provide 24/7 Emergency Medical Coverage for the town. She provided exceptional service and upheld a high level of professionalism throughout her 30-year tenure. We wish her the best on her future endeavors!



Peter Band
Select Board Member

Pete moved to Hollis from Hudson, NH in 2001, buying the former Ballou home on Main Street. He almost right away became involved with Town Government, being elected as an Alternate to the Planning Board in 2003, and running for Selectman in 2004. He completed a 3 year term, serving as Chairman of the Board from 2006-2007. He stepped down from his role as Selectman in 2007 due to family commitments, but came back to the Selectboard in August 2008 when he was appointed to fill Mark Johnson's term. He ran for Selectman again in 2009, and overwhelmingly regained his seat. Pete then served on the Board from 2009 until his resignation in 2021.

During his tenure as a Selectman, Pete served as a Selectboard's Representative to many Boards and Commissions, including the Conservation Commission, the Energy Committee, and the Budget Committee. His common sense, forward thinking and skills as a negotiator helped these agencies bring many of their projects to fruition, and he will be hard to replace.

When away from his duties as a Selectman, Pete could often be seen driving around Town in one of the antique cars he owns, and showing them off at the Heritage Commission's Vintage Car Days or at Old Home Days, running in one of many races including the Fast 5k or the Lowell Sun half marathon, or having a conversation on many subjects with his fellow townspeople at the Transfer Station.



While Pete is still in Hollis, we here at Town Hall miss him being a part of our everyday life. To us, he wasn't just Selectman Peter Band, he is our friend, an ally, a comforter, and someone we could always count on. We wish him well in his "retirement" from Town Governance.

The Honorable William R. Drescher

Hollis Town Attorney

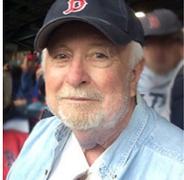
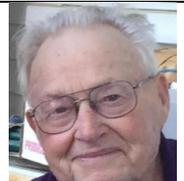
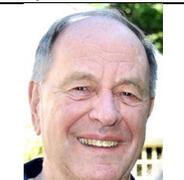
Our town, as well as many other municipalities and school districts, lost a dedicated advocate to the judicial system and a true friend with the passing of Bill Drescher at the end of 2020. Attorney Drescher served as town counsel for many years assisting the Select Board and other town departments and volunteer boards and commissions with sound advice, in-depth knowledge of municipal law and deep-rooted common sense. Bill's warm personality, sense of humor and friendship will be cherished by all that knew him.



1942-2020

In Memoriam

While there are too many to honor here, Hollis lost many community members in 2021. Here we feature some long-time residents and seniors (ages 65+) that volunteered in town. We honor their lives and the many contributions they made to the town of Hollis and its residents.

 <p>Glenn Waugaman Oct. 25, 1936-Jan.28, 2021</p>	<p>Glenn Waugaman, a long-time resident of Hollis, served in the U.S. Navy and was employed by the FAA for many years. He was married to Janet Waugaman for 60 years, and they raised four sons here. Glenn loved softball, and in 1992, their family helped fund the construction of new ball fields at Nichols Field. “Waugaman Field” was dedicated in honor of Glenn and Janet’s son Kevin, who had passed away ten years before.</p>
 <p>Fred Lyford June 23, 1928-Feb. 4, 2021</p>	<p>Fred Lyford was well known as the owner of Puritan Press, a local printing business that worked with many area businesses and organizations. Fred supported many community and land conservation causes, and was a long time Trustee and the first volunteer Executive Director at Beaver Brook Association. He and his wife Millie made Hollis a better place through his volunteerism and commitment to Hollis land conservation.</p>
 <p>Frank Whittemore March 12, 1925- Feb. 22, 2021</p>	<p>Frank Whittemore moved to Hollis in his youth and eventually married his high school sweetheart Eleanor (Hardy), to whom he was married for 78 years. As part of the extended Hardy family, they helped run Brookdale Farm. Frank served the town of Hollis in countless ways: as a Fire Department volunteer, Library Trustee, and School Board member. He was a Hollis Selectman for nine years, a N.H. State Representative, and a member of the town Budget Committee well into his 90’s. Frank also served our country in the U.S. Army during World War II.</p>
 <p>George R. Boggis II April 23, 1940- March 18, 2021</p>	<p>Together with his wife of 56 years, Leslie, George moved to Hollis in 1967 and proudly raised a family of four children here; Scott, Bonnie, Kerry, and Robert, now Hollis’ Fire Chief. George was a board member at the Lone Pine Hunters Club, and an award-winning salesman for area businesses. He enjoyed the outdoors and working on his Pine Hill property.</p>
 <p>Lucie Whitty Dec. 22, 1941-March 28, 2021</p>	<p>Lucie Whitty was a long-time resident of Hollis and helped her husband Arthur run their local photography studio “Arthur Whitty Studios” for over 30 years out of their Ash Street home, a business known for taking outdoor family and senior portraits. Lucie was involved with the local 4-H club and served in the first volunteer Hollis Rescue Squad. Lucie was a nurse and served as one of the original volunteers and founders of Community Hospice in Nashua.</p>
 <p>James ‘Jim’ Pitarys Aug. 19, 1935- July 20, 2021</p>	<p>Spending the last 30 years of his life in Hollis, James was a lifelong poultry farmer and the president of his family’s business, Pitarys Homes Inc. James was married to Dorothy “Chickie” Pitarys and they raised four children. James was a very helpful citizen who cared deeply about the elderly, and looked after them, having special concern for those in his family’s mobile home community in Hollis, which he operated since the 1960s.</p>

 <p>Ronald DeMayo Sept. 14, 1940- July 24, 2021</p>	<p>Ronald and Pat DeMayo moved to Hollis in 1978. Married for 57 years, together they raised three children in town and were involved in many Hollis activities. In addition to running his own company, he was an active soccer referee and coached soccer in Hollis when his kids were young. Ronald was a gregarious person who had a positive impact on the lives of many townspeople.</p>
 <p>Dorothy “Dotty” Hackett Sept. 2, 1928 - Oct. 4, 2021</p>	<p>Dotty Hackett and her husband Bob moved to Hollis in 1962. Dotty was an active volunteer at the Hollis Historical Society and the Hollis Social Library. She also served on the Historic District Commission and was a champion of many community causes, including hospital and hospice work. She and Bob owned Buttonwood Farm, and in the 1990’s sold the farmland to the town for the new high school.</p>
 <p>Elizabeth “Liz” (Lingley) Woods Dec. 16, 1936 - Oct. 9, 2021</p>	<p>A lifelong resident of Hollis, Liz married her high school sweetheart Arthur Woods. She and Arthur lived at the Woods Farm homestead on Depot Road, well known for being one of the last dairy farms in town. Liz also worked at and eventually bought the Monument Square Market (in 1980) and later worked in local real estate. With her strong character, she was a notable member of our community.</p>
 <p>Constance “Connie” Sheldon Dec. 25, 1932- Nov 2, 2021 & Robert “Bob” Sheldon Dec. 8, 1932 - Jan. 17, 2021</p>	<p>Connie was the daughter of Mary & Jeff Smith (Beaver Brook co-founder) and grew up in Hollis. Connie married Bob Sheldon and they raised their three children here in town. Connie was the sister of Shirley Cohen, and like the rest of her family, loved to tell stories of the past. Bob, originally from Pepperell, was a long-time employee of Sanders, and served on the Hollis Conservation Commission.</p>
 <p>David Hallsworth Oct. 9, 1937 - Nov. 15, 2021</p>	<p>David Hallsworth served in the U.S. Army and worked as a Senior Engineer for Raytheon for 41 years. He enjoyed building and engineering projects and in retirement, he volunteered to help people prepare their taxes. He was the husband of former Town Administrator Catharine “Cath” Hallsworth. Together, they raised two sons and were married for over 50 years.</p>
 <p>Robert (Robin) Guthrie March 5, 1935- Dec 26, 2021 & Mavis (Mai) Guthrie June 14, 1937-Nov. 8, 2021</p>	<p>After growing up in England, both Robin and Mai made their home in Hollis and raised their four children. Robin was an obstetrician who delivered many Hollis babies. Mai was involved in Girl Scouts and Robin coached local baseball teams. Many will recall a very large parade in 1993 where Robin had been elected the leader (<i>Podundate</i>) of the N.H. Shriners chapter, and thus, he was able to pick anyplace to hold the Shriner’s giant ceremonial parade, and he picked Hollis, to the delight of many who enjoyed the grand parade!</p>

2022 Town Warrant

The State of New Hampshire
Lawrence Barn Community Center
The Polls will be open from
7:00 am - 7:00 pm

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the Lawrence Barn Community Center on Tuesday, March 8, 2022 between the hours of 7:00 AM and 7:00 PM, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the Hollis Brookline Cooperative High School in said Town on, Saturday, March 12, 2022 at 9:00 AM, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. To conduct other business by official ballot.

Given under our hands and seal, this 7th day of February, 2022

SELECT BOARD, TOWN OF HOLLIS

David Petry, Chairman
Mark Le Doux, Vice Chairman
Rick Towne
Susan Benz
Paul Armstrong

A true copy of the warrant-Attest:

SELECT BOARD, TOWN OF HOLLIS

David Petry, Chairman
Mark Le Doux, Vice Chairman
Rick Towne
Susan Benz
Paul Armstrong



ZONING AMENDMENTS

PLANNING BOARD PROPOSED ZONING CHANGES

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Zoning Ordinance as follows: Delete the following Section XI, Overlay Zoning Districts, C. Wetland Conservation Overlay Zone, Article 5. Drainage: a. There shall be no net increase in peak flow or overall volume of stormwater runoff in the WCO Zone as a result of any development. b. Calculations shall be based on 2, 5 and 25-year storm events in accordance with NRCS Technical Release 55 or Technical Release 20, or other calculation methods as approved by the Planning Staff. C. Drainage design shall be in accordance with the Town of Hollis Subdivision and Site Plan regulations. Amend Article 7 Special Exception in the Wetlands Conservation Overlay Zone, b(i) hydrological calculations based on drainage requirements in accordance with ***the Hollis Subdivision Regulations***. ~~Section XI.C.4.b. of this Ordinance. Delete~~ Section XV Hollis Rural Character Ordinance, F. Design Standards, 6. Erosion Control, paragraph a. ~~Restrict the post development runoff rate and volume to match the pre-development rate or volume for each offsite flow area based upon a ten year rainfall event. The first 1/2 inch of runoff from all impervious areas is to be retained on site. Treated runoff should infiltrate into the ground in an amount approximately equaling pre-development runoff conditions. Roof runoff is considered "treated" for the purposes of infiltration. If, after a recommendation by the Town Engineer, the Planning Board makes the determination that strict adherence to the above rate and volume regulations may cause more environmental harm than good, then offsite rates and/or volumes may be increased above pre-development conditions by as much as 25%. However, drainage in wetland conservation overlay (WCO) zones must adhere to the standards provided in Section XI.C.4 of the Hollis Zoning Ordinance, which requires that there be no net increase in peak flow or overall volume of stormwater runoff in the WCO zone as a result of any development. At no time shall offsite flow increases be allowed onto an objecting abutter's property.~~

AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section IV: Enforcement and Administration, by adding a new provision as follows: ***If, prior to the issuance of a Building Permit, an applicant intends to disturb a site, then a Notice of Site Development shall be required. A Notice of Site Development shall be submitted to the Planning Department, prior to the issuance of a Building Permit, in order to begin any site disturbance in preparation for construction. The Notice of Site Development does not supersede the prohibition of activities and permit requirements detailed in subsection F below. Failure to submit the notice shall be considered performing work without a permit and subject to enforcement actions, including applicable fines.*** In addition, amend Section IV: Enforcement and Administration, E as follows: No excavation for foundation, nor erection, construction or structural alteration of any structure or part of a structure, or occupancy of streets or alleys with building materials or temporary structures for construction purposes shall be undertaken until a permit shall have been issued by the Building Inspector. ~~No such permit shall be issued before application has been made for a Certificate of Occupancy.~~

AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI: Overlay Zoning Districts, A. Aquifer Protection Overlay Zone, Article 6. Prohibited Uses in the Aquifer Protection Overlay Zone, 1. as follows: Subsurface storage of petroleum, other refined petroleum products, or other Hazardous or Toxic Materials as defined in RSA 147-A **(Subsurface storage of natural gas or propane products shall be allowed).**

AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X Zoning Districts, A. Agriculture & Business Zone, B. Commercial Zone, C. Industrial Zone, D. Mobile Home-1 Zone, E. Mobile Home-2 Zone, Recreation Zone, Residential & Agriculture District, Rural Lands Zone, Town Center Zone and Water Supply Conservation Zone by adding a new Section, **Prohibited Uses: Manned Aircraft landings & take offs.**

RESIDENT PETITIONED PROPOSED ZONING CHANGES

AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY RESIDENT PETITION FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Add SECTION IX: GENERAL PROVISIONS S. Construction Noise Any construction activity for a project that creates three or more structures, or three or more buildable lots, may not create noise that is audible on any abutting lot outside of the hours of 8:30 AM to 5:30 PM on Monday through Friday. The only exception would be in case of urgent necessity In the interest of public health and safety, and then only with a permit from the Building Inspector, which permit may be granted for a period not to exceed three days or less while the emergency continues and which permit may be renewed for periods of three days or less while the emergency continues.

The Hollis Planning Board voted unanimously to NOT support this petition.

AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY RESIDENT PETITION FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

SECTION XXI: DEFINITIONS For the purpose of this ordinance, certain terms or words used herein are defined as follows:

SUBDIVISION: The division of a lot, tract, or parcel of land into two or more lots, plats, sites, or other divisions of land for the purpose, whether immediate or future, of sale, rent, lease, transfer, condominium conveyance, or building development. It includes a re-subdivision and, when appropriate to the context, relates to the process of subdividing or to the land or territory subdivided.

The division of a parcel of land held in common and subsequently divided into parts among the several owners shall ~~shall~~ **must** be deemed a subdivision. **The division of land for the purpose of developing Housing for Older Persons or other development types of more than one dwelling unit on a single lot must be deemed a subdivision.**

NET TRACT AREA: The net tract area of the parcel is determined **based on the pre-development conditions** by subtracting the total area calculated for wetlands, surface waters **including man-made surface waters**, hydric soils, flood plain, road rights-or-way, and altered/ unaltered slopes greater than 25% from the total (gross) tract area.

SECTION IX: GENERAL PROVISIONS

0. DETERMINATION OF DENSITY FOR CONDOMINIUM DEVELOPMENTS. The number of permissible dwelling units in a condominium subdivision shall be the same as that which would be applicable for a conventional subdivision of the contemplated housing type. Similarly, any buildings proposed to be built as part of a **Housing for Older Persons development or any other type** condominium development, shall be required to demonstrate compliance with the Building Area requirements set forth herein. **It is required that each building must have an exclusive non-overlapping building area in order to demonstrate compliance.**

The Hollis Planning Board voted unanimously to **NOT** support this petition.

2022 TOWN WARRANT
THE STATE OF NEW HAMPSHIRE
Annual Meeting, Town of Hollis

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the Lawrence Barn Community Center on Tuesday, March 8, 2022, between the hours of 7:00 AM and 7:00 PM, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the Hollis Brookline Cooperative High School in said Town on, Saturday, March 12, 2022, at 9:00 AM, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

ARTICLE 1 - Officials Reports

To hear reports of the Board of Selectmen, other Town Officers and Committees.

ARTICLE 2 – Issuance for long term debt for Reclaiming and Paving Worcester and Wheeler Road

To see if the Town will vote to raise and appropriate the sum of One Million Five Hundred Thousand Dollars (\$1,500,000) for the purpose of reclaiming, paving and rehabilitating failed culverts and catch basins and to authorize the issuance of One Million Five Hundred Thousand Dollars (\$1,500,000) of bonds or notes for such purpose in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Select Board to issue, negotiate, sell and deliver such bonds and/or notes and to determine the rate of interest thereon and the maturity and other terms thereof. The Select Board are hereby authorized to apply for, obtain and accept federal, State or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, to take any and all action necessary to carry out any vote hereunder or take any other action relative thereto. By ballot vote (Requires 3/5 vote to pass).

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 3 – Issuance for long term debt for the construction of a Public Works Facility

To see if the Town will vote to raise and appropriate the sum of Two Million Five Hundred Thousand Dollars (\$2,500,000) for the purpose of designing, engineering, constructing, and furnishing an additional Public Works Facility for administrative offices and cold storage and renovating the existing Department of Public Works Facility to meet health and safety codes and to authorize the issuance of Two Million Five Hundred Thousand Dollars (\$2,500,000) of bonds or notes for such purpose in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Select Board to issue, negotiate, sell and deliver such bonds and/or notes and to determine the rate of interest thereon and the maturity and other terms thereof. The Select Board are hereby authorized to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, to take any and all action necessary to carry out any vote hereunder or take any other action relative thereto. By ballot vote (Requires 3/5 vote to pass).

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 4 – DPW Dump Trucks Purchase

To see if the Town will vote to raise and appropriate the sum not to exceed \$380,000 for the purpose of purchasing per State Bid two (2) dump trucks with equipment and attachments for the Department of Public Works. Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 5 – Restoring of the White Barn on Map 035, Lot 063, Woodmont Farm

To see if the Town will vote to raise and appropriate the sum of \$50,000, to be placed in the Heritage Revenue Fund account, to restore the White Barn located on Map 035, Lot 063, Woodmont Farm and authorize the Heritage Commission to oversee the restorations and long term preservation. Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 6 – Farley Building Engineering Assessment

To see if the Town will vote to raise and appropriate the sum not to exceed \$50,000 for the purpose of implementing a full engineering assessment and cost analysis to restore and renovate (for potential office and community space) the Farley Building located on Map 050, Lot 5-4. If this condition is not met by December 31, 2022, this appropriation shall be null and void. Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 7 – Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 8 – Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$50,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 9 – Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 10 – Municipal Buildings & Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$150,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 11 – Establish a Contingency Fund

To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the Select Board as agents to expend from said fund. Said funds to come from the unassigned fund balance as of December 31, 2021, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 12 – Establish Town Forest Property

To see if the Town will vote to establish property identified on the Hollis Tax Map 031, Lot 009, as Town Forest to be managed by the Forest Committee under RSA 31:110. The purchase of this property, known as the Ernest Hardy property, was authorized pursuant to a vote at Town Meeting on March 12, 2019.

Recommended by Board of Selectmen 5-0-0

Recommended by Board of Selectmen 8-0-0

ARTICLE 13 – 2022 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$12,093,911 which represents the operating budget of the Town for 2022, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 14 - To Transact Any Other Business That May Legally Come Before Said Meeting.



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Appropriations for period ending 12/31/2022 (Recommended)	Budget Appropriations for period ending 12/31/2022 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	13	\$278,255	\$299,021	\$311,963	\$0	\$311,963	\$0
4140-4149	Election, Registration, and Vital Statistics	13	\$155,146	\$164,075	\$169,621	\$0	\$169,621	\$0
4150-4151	Financial Administration	13	\$293,633	\$308,297	\$306,907	\$0	\$306,907	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	13	\$47,549	\$71,000	\$64,000	\$0	\$64,000	\$0
4155-4159	Personnel Administration	13	\$2,158,528	\$2,348,220	\$2,407,177	\$0	\$2,407,177	\$0
4191-4193	Planning and Zoning	13	\$112,097	\$114,832	\$125,549	\$0	\$125,549	\$0
4194	General Government Buildings	13	\$138,481	\$166,233	\$150,737	\$0	\$150,737	\$0
4195	Cemeteries	13	\$57,032	\$61,141	\$81,728	\$0	\$81,728	\$0
4196	Insurance	13	\$214,079	\$213,189	\$217,010	\$0	\$217,010	\$0
4197	Advertising and Regional Association	13	\$8,489	\$8,489	\$8,500	\$0	\$8,500	\$0
4199	Other General Government	13	\$190,126	\$190,590	\$128,097	\$0	\$128,097	\$0
	General Government Subtotal		\$3,653,415	\$3,945,087	\$3,971,289	\$0	\$3,971,289	\$0
Public Safety								
4210-4214	Police	13	\$1,616,499	\$1,731,894	\$1,930,687	\$0	\$1,930,687	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	13	\$1,409,503	\$1,442,204	\$1,523,842	\$0	\$1,523,842	\$0
4240-4249	Building Inspection	13	\$119,197	\$134,515	\$168,509	\$0	\$168,509	\$0
4290-4298	Emergency Management	13	\$3,470	\$7,300	\$26,850	\$0	\$26,850	\$0



Appropriations

4299	Other (Including Communications)	13	\$520,230	\$561,092	\$621,307	\$0	\$621,307	\$0
	Public Safety Subtotal		\$3,668,899	\$3,877,005	\$4,271,195	\$0	\$4,271,195	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration	13	\$742,131	\$806,105	\$801,201	\$0	\$801,201	\$0
4312	Highways and Streets	13	\$901,754	\$906,500	\$894,077	\$0	\$894,077	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	13	\$15,098	\$20,800	\$8,000	\$0	\$8,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$1,658,983	\$1,733,405	\$1,703,278	\$0	\$1,703,278	\$0
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	13	\$177,117	\$172,897	\$186,332	\$0	\$186,332	\$0
4324	Solid Waste Disposal	13	\$385,884	\$385,907	\$416,749	\$0	\$416,749	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$563,001	\$558,804	\$603,081	\$0	\$603,081	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Electric								



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4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration	13	\$11,900	\$11,900	\$0	\$11,900	\$0	\$11,900
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	13	\$39,100	\$39,100	\$0	\$39,100	\$0	\$39,100
	Health Subtotal		\$51,000	\$51,000	\$0	\$51,000	\$0	\$51,000
Welfare								
4441-4442	Administration and Direct Assistance	13	\$1,984	\$9,500	\$0	\$9,500	\$0	\$9,500
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$1,984	\$9,500	\$0	\$9,500	\$0	\$9,500
Culture and Recreation								
4520-4529	Parks and Recreation	13	\$37,673	\$42,200	\$0	\$42,200	\$0	\$42,200
4550-4559	Library	13	\$316,500	\$354,000	\$0	\$354,000	\$0	\$354,000
4583	Patriotic Purposes	13	\$3,493	\$4,500	\$0	\$4,500	\$0	\$4,500
4589	Other Culture and Recreation	13	\$431	\$1,000	\$0	\$1,000	\$0	\$1,000
	Culture and Recreation Subtotal		\$358,097	\$413,700	\$0	\$401,700	\$0	\$401,700
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	13	\$0	\$1	\$0	\$1	\$0	\$1
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0



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4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$0	\$1	\$1	\$0	\$0	\$1	\$0
Debt Service									
4711	Long Term Bonds and Notes - Principal	13	\$978,700	\$978,700	\$967,700	\$0	\$967,700	\$0	\$0
4721	Long Term Bonds and Notes - Interest	13	\$138,234	\$138,039	\$115,166	\$0	\$115,166	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	13	\$0	\$1	\$1	\$0	\$1	\$1	\$0
	Debt Service Subtotal		\$1,116,934	\$1,116,740	\$1,082,867	\$0	\$1,082,867	\$0	\$0
Capital Outlay									
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$84,201	\$86,700	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$9,500	\$50,000	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$93,701	\$136,700	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out									
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations		\$12,093,911	\$0	\$12,093,911	\$0	\$0	\$12,093,911	\$0



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Appropriations for period ending 12/31/2022 (Recommended)	Budget Appropriations for period ending 12/31/2022 (Not Recommended)	
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	
4589	Other Culture and Recreation	07	\$50,000	\$0	\$50,000	\$0	
		<i>Purpose: Old Home Day Special Revenue Fund</i>					
4903	Buildings	03	\$2,500,000	\$0	\$2,500,000	\$0	
		<i>Purpose: Public works Facility</i>					
4909	Improvements Other than Buildings	02	\$1,500,000	\$0	\$1,500,000	\$0	
		<i>Purpose: Reclaiming and Paving Worcester and Wheeler Roads</i>					
4915	To Capital Reserve Fund	09	\$14,000	\$0	\$14,000	\$0	
		<i>Purpose: Revaluation Capital Reserve Fund</i>					
4916	To Expendable Trusts/Fiduciary Funds	05	\$50,000	\$0	\$50,000	\$0	
		<i>Purpose: Restoring of White Barn on Woodmont Farm</i>					
4916	To Expendable Trusts/Fiduciary Funds	08	\$50,000	\$0	\$50,000	\$0	
		<i>Purpose: Compensated Absences Payable Expendable Trust Fund</i>					
4916	To Expendable Trusts/Fiduciary Funds	10	\$150,000	\$0	\$150,000	\$0	
		<i>Purpose: Municipal Buildings and Facilities Maintenance Exp</i>					
Total Proposed Special Articles			\$4,314,000	\$0	\$4,314,000	\$0	



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
4199	Other General Government	11	\$70,000	\$0	\$70,000	\$0
			<i>Purpose: Establish a Contingency Fund</i>			
4902	Machinery, Vehicles, and Equipment	04	\$380,000	\$0	\$380,000	\$0
			<i>Purpose: DPW Dump Trucks Lease Purchase</i>			
4903	Buildings	06	\$50,000	\$0	\$50,000	\$0
			<i>Purpose: Farley Building Engineering Assessment</i>			
Total Proposed Individual Articles			\$500,000	\$0	\$500,000	\$0



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Estimated Revenues for period ending 12/31/2022	Selectmen's Estimated Revenues for 12/31/2022	Budget Committee's Estimated Revenues for period ending 12/31/2022
Taxes						
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0	\$0
3185	Yield Tax	13	\$10,875	\$15,000	\$15,000	\$15,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0	\$0
3187	Excavation Tax	13	\$72	\$100	\$100	\$100
3189	Other Taxes		\$0	\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	13	\$57,728	\$52,500	\$52,500	\$52,500
9991	Inventory Penalties		\$0	\$0	\$0	\$0
			\$68,675	\$67,600	\$67,600	\$67,600
			Taxes Subtotal			
Licenses, Permits, and Fees						
3210	Business Licenses and Permits	13	\$3,501	\$2,500	\$2,500	\$2,500
3220	Motor Vehicle Permit Fees	13	\$2,194,834	\$2,150,000	\$2,150,000	\$2,150,000
3230	Building Permits	13	\$181,192	\$140,000	\$140,000	\$140,000
3290	Other Licenses, Permits, and Fees	13	\$70,488	\$64,000	\$64,000	\$64,000
3311-3319	From Federal Government	13	\$0	\$61,972	\$61,972	\$61,972
			\$2,450,015	\$2,418,472	\$2,418,472	\$2,418,472
			Licenses, Permits, and Fees Subtotal			
State Sources						
3351	Shared Revenues		\$0	\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	13	\$593,580	\$500,000	\$500,000	\$500,000
3353	Highway Block Grant	13	\$222,857	\$223,077	\$223,077	\$223,077
3354	Water Pollution Grant		\$0	\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	13	\$20	\$20	\$20	\$20
3357	Flood Control Reimbursement		\$0	\$0	\$0	\$0
3359	Other (Including Railroad Tax)	13	\$24	\$20	\$20	\$20



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Revenues

3379	From Other Governments		\$0	\$0	\$0
		State Sources Subtotal	\$816,481	\$723,117	\$723,117
Charges for Services					
3401-3406	Income from Departments	13	\$255,853	\$305,692	\$305,692
3409	Other Charges	13	\$157,361	\$161,000	\$161,000
		Charges for Services Subtotal	\$413,214	\$466,692	\$466,692
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$264,914	\$0	\$0
3502	Interest on Investments	13	\$13,838	\$17,501	\$17,501
3503-3509	Other	13	\$108,638	\$80,000	\$80,000
		Miscellaneous Revenues Subtotal	\$387,390	\$97,501	\$97,501
Interfund Operating Transfers In					
3912	From Special Revenue Funds	07	\$0	\$50,000	\$50,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	13	\$68,800	\$20,200	\$20,200
3917	From Conservation Funds		\$0	\$0	\$0
		Interfund Operating Transfers In Subtotal	\$68,800	\$70,200	\$70,200
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	03, 02	\$0	\$4,000,000	\$4,000,000
9998	Amount Voted from Fund Balance	05, 08, 09, 06, 11, 04, 10	\$234,000	\$764,000	\$764,000



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		Revenues	
		13	
9999	Fund Balance to Reduce Taxes	\$200,000	\$600,000
	Other Financing Sources Subtotal	\$434,000	\$5,364,000
	Total Estimated Revenues and Credits	\$4,638,575	\$9,207,582



Budget Summary

Item	Selectmen's Period ending 12/31/2022 (Recommended)	Budget Committee's Period ending 12/31/2022 (Recommended)
Operating Budget Appropriations	\$12,093,911	\$12,093,911
Special Warrant Articles	\$4,314,000	\$4,314,000
Individual Warrant Articles	\$500,000	\$500,000
Total Appropriations	\$16,907,911	\$16,907,911
Less Amount of Estimated Revenues & Credits	\$9,207,582	\$9,207,582
Estimated Amount of Taxes to be Raised	\$7,700,329	\$7,700,329



Supplemental Schedule

1. Total Recommended by Budget Committee	\$16,907,911
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$967,700
3. Interest: Long-Term Bonds & Notes	\$115,166
4. Capital outlays funded from Long-Term Bonds & Notes	\$4,000,000
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$5,082,866
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$11,825,045
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$1,182,505
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting:	
\$18,090,416	
<i>(Line 1 + Line 8 + Line 11 + Line 12)</i>	

STATE OF NEW HAMPSHIRE

Executive Council

DAVID K WHEELER
EXECUTIVE COUNCILOR DISTRICT FIVE



STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
WWW.NH.GOV/COUNCIL
(603) 271-3632

2021 END OF YEAR REPORT FROM EXECUTIVE COUNCILOR WHEELER

I have been honored to serve another year on the State of New Hampshire Executive Council representing District Five. There are five Council Districts, each one representing approximately 275,00 constituents. The Executive Council has been an important part of the Executive Branch of State Government since colonial times and serves as a check on the Governors power. The Governor and Executive Council held 24 meetings in 2021. One major function is the review of thousands of state contracts.

In addition to approving state contracts, the Council also approves all judicial and agency Commissioner nominees brought forward by the Governor. We conducted 25 Public Hearings and confirmed 17 Justices to serve in our court system as well as confirming Chief Justice of the N.H. Supreme Court, Gordon MacDonald and Attorney General John Formella.

Another major responsibility is our role on The Governor's Advisory Commission on Intermodal Transportation (GACIT.) We reviewed the NHDOT draft 10-year plan with Regional Planning Commissions during 22 statewide public hearings. The final draft was submitted to the Governor for his review and will then be forwarded to the legislature. Additional information can be found at: <https://www.nh.gov/dot/org/projectdevelopment/planning/typ/index.htm>

The Executive Council also approves members of State Boards and Commissions. A complete list of all state boards and commissions is available at the NH Secretary of State website: www.sos.nh.gov/redbook/index.htm If you are interested in serving please send your resume to Governor Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Jonathan Melanson, Director of Appointments/Liaison or call (603 271-2121) for additional information.

2021 has been another difficult year for New Hampshire citizens as we have adjusted to the impact of the Covid 19 Pandemic on our state and our country. Our National Guard assisted at vaccination sites and in medical settings, our schools and workplaces have modified attendance and requirements, our restaurants and businesses have made needed changes. We have lost thousands of citizens who left families and loved ones to struggle with their loss. There are many challenges ahead but I am confident NH state government will lead us through.

I am available at 603-271-3632 or David.K.Wheeler@nh.gov

Sincerely,
David K. Wheeler
Executive Councilor, District Five

ELECTED OFFICIALS OF THE TOWN
March 2021— March 2022

Select Board, Assessors, Overseers of the Poor

David Petry, Chairman, 2024
Paul Armstrong, 2023
Rick Town, 2022
Staff: Lori Radke, Town Administrator

Mark Le Doux, Vice Chairman, 2022
Susan Benz, 2023
Resigned: Peter Band
Staff: Chrissy Herrera, Assist. Town Administrator

Town Clerk

Lisa Claire, 2023

Treasurer

Barbara Townsend, 2024

Moderator

Drew Mason, 2022

Town Budget Committee (*Town and Hollis School District Budgets*)

Tom Gehan, Chairperson, 2022
Mike Leavitt, Secretary, 2023
Lorin Rydstrom, 2024
Mark LeDoux, Ex-Officio, Select Board
Staff: Jacob Fitzgerald, Finance Director

Michael Harris, Vice Chairperson, 2024
Christopher Hyde, 2022
Darlene Mann, 2023
Caryl Roy, Ex-Officio, Hollis School Board
Staff: Ashley Schoff, Tax Collector

Hollis Brookline Cooperative Budget Committee

Darlene Mann, Chairperson, 2022
Matt Maguire, 2022
David Blinn, 2023
Thomas Whalen, 2023

Raul Blanche, Vice Chairperson, 2023
Brian Rater, 2024
Anthony Stanizzi, 2024

Library Trustees

Amy Kellner, Chairperson, 2023
Sarah Booth, Treasurer, 2024
Merle Eisman Carrus, 2023
Tom Jagatic, 2024

Stephanie Stack, Vice Chairperson, 2023
Jone LaBombard, Secretary, 2022
Laurel Lang, 2024
Staff: Laura Klain, Library Director

Supervisors of the Checklist

Mary Thomas, Chairperson, 2026
Robbin Dunn, 2023

Thomas Davies, 2024

Trustees of the Trust Funds

F. Warren Coulter, Chairperson, 2022
Chris MacBean, 2023

Donald Brooks, 2024

Trustees of the Cemeteries

Melinda Willis, Chairperson, 2023
Raul Blanche, 2024
Marc Squires, 2022

Amy Armstrong, 2023
Lisa Schmalz, 2024
Staff: Beverly Hill, Secretary

STATE GOVERNMENT

State of New Hampshire Governor	Honorable Chris Sununu
Executive Councilor (District 5)	Honorable David Wheeler
NH General Court - Senate District 12	Honorable Kevin Avard
Hillsborough District 27 Representative	Honorable Susan Homola
Hillsborough District 27 Representative	Honorable Kat McGhee
Hillsborough District 40 Representative	Honorable Keith Ammon
District 40 - Hollis, Milford, Mont Vernon, New Boston	District 27 – Hollis

APPOINTED OFFICIALS OF THE TOWN

Agricultural Commission

Mark Post, Chairperson, 2022	Randall Clark, 2023
Trevor Hardy, 2023	Michael Madden, 2024
Cheryl Quaine, 2024	Dan Harmon (Alt), 2024
Charles J. Husk (Alt), 2022	David Petry, Select Board Representative

Building Code Board of Appeals

Paul Armstrong, 2023	Robert Cormier, 2023
John Mahan, 2023	Staff: Bill Condra, Building Inspector

Cable Advisory Committee

Adam Bragg, Chairperson, 2024	Jim Belanger, 2024
Doug Cleveland, 2024	Darpan Gogia, 2023

Conservation Commission

Thomas Dufresne, Chairperson, 2022	Jonathan Bruneau, Vice Chairperson, 2023
LeeAnn Wolff, 2024	Paul Edmunds, 2023
Thomas Davies, 2023	Mark Post, 2022
Joseph Connelly, 2023	Laura Bianco (Alt), 2022
Karen Bridgeo (Alt), 2022	James Plummer (Alt), 2023
Bernadette McQuilkin (Alt), 2023	Cheryl Quaine, Resigned
David Werner, Resigned	Rick Towne, Select Board Representative
Staff: Connie Cain, Assessing Assistant	

Deputy Town Clerk

Diane Leavitt

Energy Committee

Eric Ryherd, Chairperson, 2023	Paul Happy, 2022
Loran “Woody” Hayes, 2023	Peter “Mike” Leavitt, 2024
James Brooks, 2022	Eitan Zeira, 2024
Venu Rao, 2024	Adam Jacobs (Alt), 2023
Phillip Stephenson (Alt), 2022	Lori Radke, Town Administrator
Paul Armstrong, Select Board Representative	Joan Cudworth, DPW Director

Emergency Management Director

Deane Navaroli

Heritage Commission

Wendy Trimble, Chairperson, 2022
 Honi Glover, 2023
 Jan Larmouth, 2023
 David Sullivan (Alt), 2022
 Cassandra Vorisek-Creto (Alt), 2022
 Susan Benz, Ex-Officio, Select Board

Karla Vogel, Vice Chairperson, 2022
 Judith Aurelia Perry Hooks, 2023
 Doug Nye (Alt), 2023
 Sharon McCaffrey (Alt), 2024
 Michael Bates, HDC Representative

Highway Safety Committee

Jim Belanger, Chairperson, 2022
 Edward “Ted” Chamberlain, 2022
 Don Ryder (Alt), 2023
 Joe Hoebeke, Police Chief
 Joan Cudworth, DPW Director

Paul Miller, Vice Chairperson, 2024
 Herman Stickney, 2024
 Deborah Lussier (Alt), 2022
 Robert Boggis, Fire Chief
 Rick Towne, Selectmen’s Representative

Historic District Commission

Tom Cook, Chairperson, 2024
 Peter Jones, 2023
 Karen Knesevich, (Alt) 2023
 Susan Benz, Select Board Representative
 Staff: Donna Lee Setaro, Building & Land Use Coordinator

Michael Bates, 2023
 Brandon Child, 2024
 Jessica Waters, Resigned

Memorial Day Coordinator

Al Fulchino

Nashua Regional Planning Commission

Robert Larmouth, 2024

Venu Rao, 2022

Old Home Days Committee

Corrine Beaubien, Chairperson, 2022
 Barbara Kowalski, 2023
 Anna Birch, 2023
 Kathleen Morgan, 2023
 Susan Benz, Select Board Representative

Cynthia Arcieri, 2022
 Jan Schwartz, 2022
 Lynne Goodchild, 2024
 Laurie Miller, Resigned

Planning Board

Bill Moseley, Chairperson, 2023
 Benjamin Ming, 2022
 Chet Rogers, 2023
 Richard Hardy (Alt), 2023
 Kevin Anderson (Alt), 2023
 Staff: Mark Fougere, Planner

Doug Cleveland, Vice Chairperson, 2022
 Virginia Mills, 2024
 Julie Mook, 2024
 Jeffrey Peters (Alt), 2022
 David Petry, Ex Officio, Select Board
 Staff: Evan J. Clements, Assistant Planner

Recreation Commission

David Belanger Chairperson, 2023
 Robbin Dunn, 2023
 Riley O’Brian, 2022
 Jason Bridgeo (Alt), 2022
 Brian Bumpus, Recreation Coordinator

Jake Balfour, 2024
 Russell Rogers, 2024
 Jayne Belanger (Alt), 2024
 Cindy Van Coughnett (Alt), 2023
 Susan Benz, Select Board Representative

Souhegan Regional Landfill District

Frank Powers, 2023

Staff: Joan Cudworth, DPW Director

Souhegan Valley Transportation Collaborative
Virginia Mills, 2024

Stormwater Management Committee

Joan Cudworth, Director of Public Works
Mark Fougere, Planning Consultant
Bill Condra, Building Inspector/Code Enforcement Officer

Reggie Ouellette, Engineering Consultant
Evan J. Clements, Assistant Planner

Town Forest Committee

Edward “Ted” Chamberlain, Chairperson, 2023
Joseph Brulotte, 2024
Spencer Stickney, 2022

Craig Birch, 2024
Gary Chamberlain, 2023

Town Photographer

Robert Heyer

Trails Committee

Sherry Wyskiel, Co-Chairperson, 2024
Doug Cleveland, 2022
Jeffrey Peters, 2022
Daniel Teveris, 2023
Harriet “Pixie” Frank, 2023
Doug Sattler (Alt), 2023

Eric McIntyre, Co-Chairperson, 2024
Barbara Kowalski, 2022
Harry Russell, 2023
Jane Edmunds, 2024
Amos White (Alt), 2022

Zoning Board of Adjustment

Brian Major, Chairperson, 2024
Rick MacMillan, 2022
Drew Mason, 2023
Bill Moseley (Alt), 2023
Stanley Swerchesky (Alt), 2023
Staff: Donna Lee Setaro, Building & Land Use Coordinator

Jim Belanger, Vice Chairperson, 2023
Cindy Tsao, 2024
Kathy McGhee (Alt), 2022
Meredith West (Alt), 2022
Staff: Bill Condra, Building Inspector

*Town Meeting
Elections-Results*

MARCH 9, 2021

TOWN BALLOT

Selectman (3 year term, 1 position)

RICK GROLL	114
DAVID PETRY	877
(Write In)	3

Budget Committee (3 yr term, 2 positions)

BILL MOSELEY	240
LORIN RYDSTROM	821
MICHAEL HARRIS	778
(Write In)	2

Cemetery Trustee (3 yr term, 2 positions)

RAUL C BLANCHE	667
LISA SCHMALZ	749
(Write In)	5

Library Trustee (3 yr term, 3 position)

MARK "GIG" WALSH	345
SARAH BOOTH	604
TOM NICHOLAS JAGATIC	423
LAUREL LANG	569
(Write In)	11

Treasurer (3 yr term, 1 position)

BARBARA TOWNSEND	815
(Write In)	20

Trustee of the Trust Fund (3 year term, 1 position)

DONALD J BROOKS	726
BILL MOSELEY	199
(Write In)	4

HOLLIS SCHOOL DISTRICT BALLOT

School Board (3 yr term, 2 positions)

ALLISON CIMON	421
TAMMY FAREED	586
AMY KELLNER	629
ANDREA LEVESQUE	58
TIM VORUZ	493
(Write In)	

School District Moderator (1 year term, 1 position)

DREW MASON	22
(Write In)	2

Treasurer (1 yr term, 1 position)

CLAUDIA M. DUFRESNE	844
(Write In)	20

School District Clerk (1 year term, 1 position)

DIANE T. LEAVITT	895
(Write In)	2

**HOLLIS/BROOKLINE COOPERATIVE
SCHOOL BALLOT**

School Board (3 yr term, 1 position)

ELIZABETH BROWN	643
FRED HUBERT	480
(Write In)	

Budget Committee (3 year term, 1 position)

LORIN S RYDSTROM	957
(Write In)	5

RESULTS

**ABSENTEE BALLOT AND OFFICIAL BALLOT
ANNUAL TOWN ELECTION
ZONING BALLOT
HOLLIS, NEW HAMPSHIRE
MARCH 9, 2021**

INSTRUCTIONS TO VOTERS

A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this:

ZONING AMENDMENTS

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Article XIV, Sign Ordinance, paragraph I, Event Specific Signs by removing the reference to "political candidates", deletes 6. ~~Political posters shall not exceed 6 square feet of sign surface area.~~ In addition, amend paragraph L. Exemptions by adding a new 15. Political signs, which are regulated under RSA 664:17 as amended.

YES 805
NO 335

Explanation: State laws properly address political signs and therefore local regulations are unnecessary. The Planning Board voted 6-0 to support this amendment.

AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Article XXI: Housing For Older Persons, I. General Standards, a. as follows: "Dwelling unit density shall not be greater than ~~one two (1 2)~~ two-bedroom dwelling units or ~~two (2) one bedroom dwelling units~~/net tract acre..", and e. "The minimum lot area shall be ~~20 30~~ acres and..", paragraph 3. MAXIMUM PERMITTED DWELLING UNITS: The maximum number of housing for older persons dwelling units approved in a calendar year ~~shall not exceed 10% of the total number of dwelling units existing in town.~~ ~~when added to all previously approved units of housing for older persons, shall not exceed twenty five percent (25%) of the total dwelling units existing in the Town for the previous year.~~

YES 958
NO 206

Explanation: Changes reduce dwelling unit density, increases minimum lot area and clarifies maximum number of units allowed in Town. The Planning Board voted 7 - 0 to support this amendment.

AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI, Overlay Zoning Districts, A. Aquifer Protection Overlay Zone (APO), paragraph 6. PROHIBITED USES IN THE AQUIFER PROTECTION OVERLAY ZONE, by adding the following: **A. Subsurface storage of petroleum, other refined petroleum products, or other Hazardous or Toxic Materials as defined in RSA 147-A.** And paragraph 7. NONCONFORMING USES IN THE AQUIFER PROTECTION OVERLAY ZONE, by adding a new paragraph **b. Notwithstanding subparagraph 7. a. above, no underground storage tanks for petroleum, other refined petroleum products, or hazardous materials may be repaired or replaced unless repaired or replaced in kind with no expansion or modification to approved site plans. All failed underground storage tanks must be removed according to standards established by NH state statutes and regulations.**

YES 1066
NO 89

Explanation: Amendment prohibits underground storage of petroleum products in the Aquifer and prohibits expansion of such tanks. The Planning Board voted 7 - 0 to support this amendment.

AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X, Zoning Districts, (C) Industrial Zone (I), I Permitted Uses in the Industrial Zone, b. as follows: Manufacturing - provided that smoke emitted by any stack shall not equal or exceed in density Ringelman No. 2 for periods aggregating more than 4 minutes in any half-hour period, and that all state air quality standards are met. **In order to ensure that noise outside of lot lines is not objectionable due to intermittence, beat frequency, or shrillness, noise shall be limited to no more than that of average weekday traffic on the surrounding streets. No objectionable, obnoxious, or dangerous concentrations or quantities of odor, dust, fly ash, gases, or fumes are emitted and no excessive vibration is caused.** ~~Provided also, that noise outside of lot lines does not exceed in intensity that of average weekday traffic on the surrounding streets so as not to be objectionable due to intermittence, beat frequency, or shrillness, and no objectionable, obnoxious, or dangerous concentrations or quantities of odor, dust, fly ash, gases, or fumes are emitted and no excessive vibration is caused.~~ The items listed under prohibited uses are intended as a guide and not a complete list. Wastewater must be of equal quality to that of the proposed receiving waters.

YES 981
NO 146

Explanation: Clarifies existing language relative to potential industrial nuisances. The Planning Board voted 7 - 0 to support this amendment.

VOTE BOTH SIDES OF BALLOT

RESULTS

ZONING BALLOT CONTINUED

AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI: Overlay Zoning Districts, D. Multi-family Zone, Paragraph 1 Purpose, to read as follows: ***The intent of this Section is to define the requirements related to the development of multi-family housing. The opportunity to construct multi-family housing must include considerations to prevent overutilizing of the land. The development plan must follow all applicable federal, state, and local laws with respect to such housing. Compliance with local planning standards, land use policies, good building design, and requirements for the health, safety, and general welfare of all the inhabitants of the Town must be ensured.*** The intent of this Section is to define the requirements related to the development of multi-family housing and prevent overcrowding of land while ensuring compliance with local planning standards, land use policies, good building design, and requirements for the health, safety, and general welfare of all the inhabitants of the Town. Amend 2. General Standards, Amend paragraph k. as follows: "In order to minimize potential intrusion on neighboring land uses, the Planning Board shall require the installation of a 400 **50** foot **landscaped** buffer strip along the perimeter of the site."

Amend Section XVIII Workforce Housing, Section A, Purpose, as follows: ***The purpose of this section is as follows: 1. To encourage and provide for the development of affordable workforce housing; 2. To ensure the continued availability of a diverse supply of home ownership and rental opportunities for low to moderate income households; 3. To meet the goals related to affordable housing provisions set forth in the town's Master Plan; and 4. To comply with the requirements of SB 342, an Act establishing a mechanism for expediting relief from municipal actions which deny, impede, or delay qualified proposals for workforce housing (RSA 674:58-61).*** is to define the requirements related to the development of workforce housing in compliance with RSA 674:58-61 and to prevent the overcrowding of land while complying with all applicable state and federal laws with respect to such housing and at the same time, ensuring compliance with local planning standards, land use policies, good building design, and requirements for the health, safety, and general welfare of all the inhabitants of the Town.

Amend Section G, Workforce Housing General Requirements, by adding the following: ***d. The Planning Board shall request additional information if, in their judgment, it is necessary to make a meaningful determination of affordability.*** And 2. Documentation to establish the economic viability of the proposal ***At the Planning Board's discretion, the applicant shall be required to submit project cost estimates*** including land, development and construction costs; financing, profit, and sales costs; and other cost factors ***will*** shall be provided. The planning board shall request updates of these cost reports as the project progresses. Amend Section I. Administration, Compliance and Monitoring, paragraph 2. by deleting the sentence: ***Where workforce housing applicants propose a development of single family homes all provisions of the subdivision and site plan regulations shall apply.***

Amend Section XX: Hollis Open Space Planned Development, Section 3. Purpose, as follows: by adding c. ***Discourage the sprawling, land-consuming form of development usually resulting from conventional subdivision and h. Provide a variety of types of living spaces and environments.*** Amend Section 4. Applicability and Procedures in a HOSPD as follows: A. Applicability: ***To facilitate achievement of the goals of the Hollis Master Plan,*** all major subdivisions shall be presented to the Planning Board in accordance with the Hollis Open Space Planned Development (HOSPD) standards as specified in this section and in the Land Subdivision Regulations. ***In all cases it shall be assumed that a HOSPD plan is necessary to meet the goals and objectives of this section and of the Master Plan.*** Amend Section 6. Workforce Housing Units/Owner Occupied, paragraph I. Density: The maximum number of allowable dwelling units that could be developed under the provisions outlined in Section 5.a shall be determined following the standard practice for a Market Rate Housing development. Once the number of HOSPD lots has been determined and agreed to by the Planning Board then that lot figure may be increased by up to 40 **20%** if it is shown that construction of workforce housing would otherwise not be economically viable. These additional lots shall be designated as workforce housing units/owner occupied. Amend paragraph 6 to read as follows: Workforce housing units shall contain no more than ***three*** ~~two~~ bedrooms.

YES **607**
NO **504**

Explanation: Clarifies various sections of the workforce housing ordinance in order to comply with state law, avoid unnecessary litigation and possible court ordered builder remedy decision against the Town. The Planning Board voted 7 - 0 to support this amendment.

AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (6) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI: General Provisions, by adding the following new Section S. Residential Uses: Side Yard Setback Encroachment: Residential uses may be allowed to encroach into Minimum Side Yard requirements as required in the Agriculture and Business Zone, Recreation Zone, Residential and Agriculture Zone, Rural Lands Zone and the Town Center Zone, provided a Special Exception is obtained as outlined in Section VI Zoning Board of Adjustment (ZBA), paragraph B, as well as adherence to the following criteria as determined by the Zoning Board of Adjustment:

- Proper screening, as defined in Section XV D3, Rural Character Preservation Ordinance may be required by the ZBA. All landscaping shall be bonded as provided for by Planning Board regulation. Landscaping shall be overseen by Planning Staff.
- Encroachment shall not exceed 20% of the Minimum Side Yard requirement.
- Any decisions (ZBA approval letter) allowing encroachment shall be recorded for both the subject property and the affected abutter, unless prohibited by law or Registry of Deeds practices.
- Applicant must prove that the ZBA approval letter has been properly recorded prior to the issuance of any building permit.

YES **412**
NO **694**

Explanation: Provide homeowners with the opportunity to obtain minor relief from side yard requirements by special exception, instead of a variance, provided specific conditions are met. The Planning Board voted 4 - 3 to support this amendment.

VOTE BOTH SIDES OF BALLOT

Hollis Town Meeting-May 15, 2021

The meeting was reconvened at 9:00 AM at Hollis Brookline High School field.

The Pledge of Allegiance was led by all in attendance. A recording of The Star Spangled Banner was performed by Carryl Roy singing and Shannon Laine on guitar.

All veterans in attendance and serving members of our armed forces were recognized for their service and dedication to our country.

Introduction of Rep. Kat McGhee, Rep. Sue Homola, Rep. Keith Ammon, and Senator Kevin Avard

Introduction of Select Board and staff by Select Board chair David Petry

Introduction of Budget Committee by Budget Committee chair Tom Gehan

Tom Jambard is retiring so this meeting will be his last one. His first mention as a volunteer in the Town Report is as a baseball coach in 1973. Tom held many positions within Hollis over the years, sometimes more than one at a time- Selectman, Schoolboard, Planning Board, and Budget Committee. Tom was instrumental in the rebirth of Old Home Day in 2002. Tom has been a Volunteer, a Mentor and a Friend-on behalf of the citizens of Hollis, Good Luck and thank you, Tom, for all your hard work.

VFW Commander, Mark Tigert, and Chaplain, Bruce Moran, presented the Citizen of the Year Award for Americanism to Al Fulchino.

“Al Fulchino was born in Everett Ma. As a child, he spent summers and weekends with his family swimming and playing at Wallace’s Grove. With those cherished memories in mind, Al purchased a home in Hollis for his family in 1988. Al knew in High School he wanted to work outdoors and chose to attend college at Essex Agricultural. While in school, he worked at Thompson’s Nursery in Danvers. Over the years some of Al’s businesses have included landscaping, gas franchises, art galleries and home building. With three children, Al and his wife Susan were very involved in the sports programs in town. After the children grew and left home, Al and Susan decided to pursue their passion of operating a Vineyard and Winery-Fulchino Vineyard. Al is farming 23 varieties of grapes like his ancestors did, and producing wine from the fruits of tradition. Farming is where his heart is, and farming in a small town that he loves, in a community that he loves and giving back to, is what life is all about. Three years ago, Al and Fulchino Vineyard created the 1st ever Hollis Agriculture Scholarship which encourages youth to consider agriculture as a career.

Meeting modifications

1. Motion to end debate-if motion passes, debate ends and people in line need to sit down.
2. Sponsors of an article can speak for five minutes, amendments to an article can speak for three minutes, and all others can speak for two minutes.

Seconded by Mike Harris

CARRIED by Hand Count

Motion by Joe Garruba to use existing rules to end discussion Seconded by Fred Hubert

Motion fails by hand count 45 yes 56 no

ARTICLE 1 — Reports of Officials

To hear reports of the Board of Selectmen, other Town Officers and Committees.

Moved by: Susan Benz

Seconded by: Peter Band

CARRIED by Hand Count

Police Chief Joseph Hoebeke recognized Rick Todd with a plaque for 40 years of service at the Communication Center.

Rick has been the Fire Chief in Amherst and a part-time Policeman in Hollis.

Peter Band –Rick Towne is retiring in June 2021

Sandy Bolling retiring in July 2021

New Fire Chief Rob Boggis

The New Hampshire Senate recognized Hollis Primary School students for making the Daring Jumping Spider the State spider.

ARTICLE 2 — Department of Public Works Building Engineering Study

To see if the Town will vote to raise and appropriate the sum not to exceed fifty thousand dollars (\$50,000) for the purpose of implementing a full engineering study and cost analysis of the Department of Public Works Building for potential modifications, additions and other facility consolidations. The cost analysis will include, but not be limited to: climate control, HVAC, roof, utilities, electric, office, and garage space. If this condition is not met by December 31, 2021, this appropriation shall be null and void.

Recommended by Board of Selectmen 5-0-0

Moved by Paul Armstrong

Recommended by Budget Committee 8-0-0

Seconded by Peter Band

CARRIED by Hand Count

ARTICLE 3 — Veteran’s Tax Credit

To see if the Town will vote, pursuant to RSA 72:28, to modify the All Veterans property Tax Credit from the existing \$500 to \$600 as currently allowed by RSA 72:28. Said credit shall take effect in the tax year beginning April 1, 2021.

Recommended by Board of Selectmen 5-0-0

Moved by David Petry

Recommended by Budget Committee 5-0-3

Seconded by Mark Le Doux

Presentation by Jim Belanger

Motion by Jim Belanger to amend Article 3 to increase Tax Credit to \$750.00

Seconded by Bruce Moran

CARRIED by Hand Count

Article 3 CARRIED by Hand Count

ARTICLE 4 — Police Cruisers Lease Purchase

To see if the Town will vote to authorize the Select Board pursuant to RSA 33:7-e to enter into a three (3) year lease purchase agreement for the sum of \$138,300, for the purpose of lease purchasing three (3) cruisers for the Police Department, and to raise and appropriate the sum of \$46,100 for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause.

FY21	FY22	FY23	TOTAL
\$46,100	\$46,100	\$46,100	\$138,300

Recommended by Board of Selectmen 5-0-0

Moved by Mark Le Doux

Recommended by Budget Committee 8-0-0

Seconded by Susan Benz

Motion by Bill Opalka to purchase cruisers using money from the unassigned fund balance.

Seconded by Joe Garruba

Motion FAILED by Hand Count

Article 4 CARRIED by Hand Count

Jim Belanger (Assistant Moderator) takes over as Moderator

ARTICLE 5 — Police SRO (School Resource Officer)

To see if the Town will vote to raise and appropriate \$79,545 for the purpose of hiring one (1) additional full-time School Resource Officer, including estimated benefit expenses, beginning April 1 of 2021. The Town shall receive a federal grant match contribution of up to \$125,000 over three (3) years. The Hollis School District will contribute 40% each year. The Town will not need to contribute until year 2022.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by: Mark Le Doux

Seconded by: Peter Band

CARRIED by Hand Count

ARTICLE 6 — Communications Console Lease Purchase

To see if the Town will vote to authorize the Select Board pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of \$203,000, for the purpose of lease purchasing a Communications Console for the Communications Department and to raise and appropriate the sum of \$40,600 for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause.

FY21	FY22	FY23	FY24	FY25	TOTAL
\$40,600	\$40,600	\$40,600	\$40,600	\$40,600	\$203,000

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by Peter Band

Seconded by David Petry

CARRIED by Hand Count

ARTICLE 7 — Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by Susan Benz

Seconded by David Petry

CARRIED by Hand Count

ARTICLE 8 — Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$50,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2020, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by Peter Band

Seconded by Paul Armstrong

CARRIED by Hand Count

ARTICLE 9 — Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2020, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by Peter Band

Seconded by Paul Armstrong

CARRIED by Hand Count

ARTICLE 10 — Municipal Buildings & Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$100,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2020, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by Paul Armstrong

Seconded by Susan Benz

CARRIED by Hand Count

ARTICLE 11 — Establish a Contingency Fund

To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the Select Board as agents to expend from said fund. Said funds to come from the unassigned fund balance as of December 31, 2020, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by Paul Armstrong

Seconded by Susan Benz

CARRIED by Hand Count

Drew Mason (Moderator) returns to the podium

ARTICLE 12 — Establish a Capital Reserve for the Farley Building

To see if the Town, pursuant to RSA 35:1, will vote to establish a Capital Reserve Fund for the Repair and/or Restoration of the Farley Building, located at 23 Main Street, Hollis, NH. Said Repair and/or Restoration shall be funded through said Capital Reserve Fund, which shall be known as, Town of Hollis Repair and/or Restoration of the Farley Building Capital Reserve Fund and to further appoint the Select Board as Agents to Expend from this account; or take any action relative thereto.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by Paul Armstrong

Seconded by Mark Le Doux

Motion by Dave Petry to end discussion

Seconded by Mike Harris

CARRIED by Hand Count

Article 12 CARRIED by Hand Count

ARTICLE 13 — 2021 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$11,506,097 which represents the operating budget of the Town for 2021, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by Tom Gehan

Seconded by David Petry

Presentation by Tom Gehan

CARRIED by Hand Count

Motion by Kat McGee to restrict consideration on Articles 1-13

Seconded by Mark LeDoux

CARRIED by Hand Count

ARTICLE 14 — Petition Article for Adoption of SB2

“Shall we adopt the provisions of RSA 40: 13 (known as SB 2) to allow official ballot voting on all issues before the Town of Hollis on the 2nd Tuesday of March?”

Moved by Doug Davidson

Seconded by Sue Homola

Presentation by Doug Davidson

Article requires a secret ballot vote; polls must be open for at least an hour; and a 3/5 supermajority is required to pass

Motion by Fred Hubert to end debate

Seconded by Mike Harris

CARRIED by Hand Count

Article 14 FAILED by secret ballot 55 YES 147 NO

ARTICLE 15 — Petition Article for Ethics and Conflict of Interest Ordinance

Shall the Town vote, pursuant to the applicable provisions of RSA 31:39-a to adopt the Ethics and Conflict of Interest Ordinance as proposed by the petition as follows:

DECLARATION OF POLICY: Where government is based on the consent of the governed, every citizen is entitled to have complete confidence in the integrity of that government. All persons performing a public trust, engaged in the Town's business or in their duties as Town officers or employees, whether elected, appointed, hired, or contracted including paid or unpaid members of municipal boards, commissions and committees, must earn and honor that trust by their conduct in all official actions. It is the purpose of this ordinance to ensure fair consideration of any application or matter to be voted upon and also to ensure fairness and the appearance of fairness so as to maintain public confidence in the integrity of Town government.

II. DISCLOSURE OF POSSIBLE CONFLICTS OF INTEREST: Whenever any officer has a possible or potential conflict of interest or the appearance of a conflict of interest, as described in Section VI, with respect to any matter upon which that officer is to make a decision or provide advice upon, either legislative or quasi-judicial, that officer shall disclose the facts constituting the possible conflict of interest at a public meeting of the Select Board and to the board which he/she is a member prior to participating in meetings or hearings related to the matter. However, if that officer is a board member and recuses him or herself pursuant to Section III, he/she need not disclose reasons for doing so.

III. DISQUALIFICATION IN QUASI-JUDICIAL OR LEGISLATIVE OR ADVISORY MATTERS: Whenever any officer has a conflict of interest or the appearance of a conflict of interest, as described in Section VI, with respect to a matter upon which that officer is to make a decision, vote, or provide advice in a quasi-judicial or legislative or advisory capacity and that conflict of interest or appearance of a conflict of interest is capable of demonstration so that reasonable persons would consider it a conflict of interest or the appearance of a conflict of interest as defined in section VI, that officer shall be disqualified and shall not offer advice to any Board or make decisions related to the matter. Officers who are members of a town Board shall recuse themselves from, voting or participating in meetings or hearings on the matter. Officers who are to make legislative decisions shall neither be required to, or prohibited from stepping down under this ordinance. An officer required not to participate under this section shall not decide or vote on the matter under consideration, shall not participate in any board deliberations or discussion of the matter, except as member of the public at a public hearing, and shall not sit with the remainder of the board during its consideration of the matter.

IV. RESOLUTION OF UNCERTAINTY PROCEDURE: Officers shall disclose any circumstances which have the appearance of a conflict of interest and shall not participate in any meetings hearings or provide any advice to boards or commissions related to matters in which the appearance of a conflict of interest exists. Whenever uncertainty arises whether raised by a resident or a board member as to the application of Section III to an officer's action, the officer shall not participate in meetings or hearings and shall not provide advice to a board unless the Select Board shall, upon the request of a member of the Select Board, vote on the question of whether that officer is free from conflict of interest or the appearance of a conflict of interest, as described in section VI. If the Select Board finds that the officer is free from a conflict of interest or the appearance of a conflict of interest by majority vote, the officer may continue in his/her role relative to the matter. Any request for a such a determination shall be made in writing to the Select Board prior to the commencement of any public hearing or following a disclosure under Section II, whichever is later. Such a vote shall be advisory and non-binding.

V. PROHIBITION OF POLITICAL SOLICITATION: Town employees and contractors, whether hired or contracted, shall not advocate for political candidates or positions during work hours or use Town resources or equipment to so. This prohibition includes, but is not limited to, campaigning, writing press releases, or authoring other literature for or against candidates, or supporting or opposing ballot initiatives or warrant articles.

VI. CONFLICTS OF INTEREST DESCRIBED: The following circumstances shall constitute conflicts of interest or the appearance of a conflict of interest under this ordinance:

a. **PECUNIARY INTEREST:** Pecuniary interest is personal and or monetary interest by an officer in the outcome of a decision or past decision either directly or indirectly. Such interest includes, but is not limited to, an ownership interest

in a property affected, a mortgage interest, a creditor or debtor relationship with a party in the matter, or a business relationship with a participant in the matter. Pecuniary interest also includes participation in transactions related to real estate within Hollis or surrounding cities or towns, including selling, purchasing or facilitating the sale of housing and/or land other than one's primary residence, whether directly related to the participants in a particular matter or not. Furthermore, pecuniary interest includes receiving payment or performing work for other cities, towns, or state agencies or authorities that have a stake in the matter. It also includes making or receiving payments from or to development or other interests related to real estate transactions within Hollis or any other city or town including selling real estate, purchasing real estate, investing in real estate or offering it for rent. Additionally, it includes facilitating the sale of items or real estate or lending money for the development of real estate other than one's primary residence. Pecuniary interests within the past five (5) years constitute a conflict of interest or the appearance of a conflict of interest, which are both regulated by this ordinance.

- b. KINSHIP: A relationship by blood or marriage with a party in the matter or with a pecuniary interest or employment relationship in the matter, including, but not limited to, the relationship of spouse, parent, child, brother, sister, uncle, aunt, niece, nephew, grandparent, grandchild.
- c. EMPLOYMENT: Employment is the act of serving as an employee or contractor, for or by a party in the matter under consideration. In addition, employment includes representing a real estate-related business or government entity including, but not limited to, serving as a real estate agent or a real estate lawyer when serving on the Planning Board or Zoning Board of Adjustment. Employment includes performing work as an employee or contractor for a company, organization, state or local agency, or authority with a financial interest in development or with a mission to facilitate development. Employment within the prior (15) fifteen years constitutes a conflict of interest or the appearance of a conflict of interest, which are both regulated by this ordinance.
- d. ABUTTER: Ownership of land abutting land under consideration in the matter.
- e. COMBINATION: Any combination of the above factors.

VII. CONFLICTS OF INTEREST DISTINGUISHED FOR INELIGIBILITY: Nothing in this ordinance shall be construed to render any person ineligible to hold any office or position.

VIII. VIOLATIONS OF THIS ORDINANCE: Violations of any section of this ordinance shall be raised to the Select Board who shall deliberate on the validity of the claim and impose disciplinary action appropriate to the severity of the violation. Any citizen may report a violation in writing to the Select Board. Any officer who is the subject of a reported violation shall not participate in any meetings hearings or provide any advice to boards or commissions related to matters in which a conflict of interest or the appearance of a conflict of interest exists. Said restraint from participation shall continue until the Select Board has completed its review of the claim and issues a determination as to whether or not an officer is free from conflict of interest or the appearance of a conflict of interest, as described in section VI.

IX. DEFINITIONS:

- a. "Officer" includes any elected or appointed municipal official, employee, agent, contractor or member of a municipal board, whether compensated or not, permanent or temporary, when acting in an official capacity or engaged in the municipality's business. It does not include a voter at a town meeting or elections or a town resident acting in his or her capacity as a private citizen.
- b. "Decision" includes any act or determination, whether preliminary, advisory or final, which is within the official responsibility or authority of that officer, or of a board of which that officer is a member and which involves the exercise of judgment, discretion, option or choice. It does not include a solely administrative or ministerial act whose result is mandated or predetermined by authority or circumstance outside the officer's control.
- c. "Disciplinary action" means any legal remedy up to and including termination.
- d. "Board" includes any municipal board, commission, authority, agency, committee, subcommittee, advisory committee or other body.
- e. A "quasi-judicial" decision affects the rights or obligations of specific citizens or petitioners. It can also be one that concerns specific parcels of land, rather than the public at large, and which is made on the basis of investigation and evidence or notice and hearing of the parties involved. For purposes of this ordinance, the proposal of amendment to zoning ordinances or regulations affecting some but not all Town parcels or Town regulations, such as rezoning of particular parcels or tracts of land, shall be deemed quasi-judicial.
- f. A "legislative" decision is the enactment of an ordinance, rule or regulation, or the adoption of general public policy of a durable nature.

Motion by Joe Garuba to withdraw Article 15 Seconded by Mike Harris
CARRIED by Hand Count

ARTICLE 16 — Petition Article for Proposing Bylaw

To see if the Town, in accordance with NH RSA 31:39, will adopt the following bylaw: “The discharge of any firearm on Town-owned land other than during the course of lawful hunting shall be prohibited. This prohibition includes (but is not limited to) target shooting, gun sitting, recreational shooting, or shooting competitions”.

Moved by Russell Kellner Seconded by Mark Roddy

Presentation by Russell Kellner

Motion by Motion by Michelle St John to amend Article 16 to read:The discharge of any firearm on Town-owned land other than during the course of lawful hunting or Town approved military ceremony shall be prohibited.....

Seconded by Kat McGhee

Motion FAILED by hand count

Motion by Tom Gehan to end discussion Seconded by Mike Harris

Motion to end discussion of Article 16

CARRIES by Hand Count

Motion by Tom Dufresne, Thom Davies, Russ Kellner, Marc Squires, Sherry Wyskiel, and Anna Birch for a secret ballot.

Article 16 CARRIED by secret ballot YES 171 NO 36

ARTICLE 17 — Petition Article for Preservation and Protection of “Passive” uses on town own or steward Properties.

“To see if the town will vote to adopt the preservation and protection of “Passive” uses and other Recreational Activities for its Conservation Lands, Trails or other Town owned or stewarded properties (similar to forests, fields, wetlands or unimproved lands in a natural state, etc.). The named “Passive Uses” of these lands shall be as similarly outlined under RSA 79-A (specifically referencing “Current Use,” but here relevant for naming Passive Uses) and consistent with similar US Environmental Protection Agency provisions for Passive Recreational Use for Conservation Lands. As defined therein and in the order there listed but not limited to, these Use activities shall include: Hunting, Skiing, Fishing, Snowshoeing, Hiking and Nature Observation. Other uses shall include, Snowmobiling (seasonally and conditions permitting). Further, and not limited to the above activities, any legal Recreational Activity permitted on current Conservation Lands and Trails as of January 1, 2020 is hereby ‘grand-fathered’ and protected from infringement.”

Moved by Doug Davidson Seconded by Kent Blumenshine

Presentation by Doug Davidson

Motion by Bruce McClure to amend article 17 to read.....Further, and not limited to the above activities, any legal Recreational Activity permitted on current Conservation Lands and Trails as of January 1, 2020 is hereby ‘grand-fathered’ and protected from infringement except the discharge of any firearm on Town owned land.

Seconded by Motion by Michelle St John

Motion FAILED by Hand Count

Motion by Mike Harris to end discussion Seconded by Mark Hyde

Motion CARRIES by Hand Count

Article 17 CARRIES by Hand Count

Motion to restrict reconsideration of Articles 14, 16, and 17 by Russ Kellner

Seconded by Peter Band

Motion CARRIES by Hand Count

ARTICLE 18 — Petition Article to Pave Snow Lane

We, the undersigned residents of Snow Lane and other Hollis residents, respectfully petition the Town of Hollis to pave Snow Lane as soon as possible.

We request this for several reasons, including but not limited to the following:

1. The ongoing maintenance and grading performed by the Town of Hollis is inadequate and only providing a short-term fix. Residents on our road constantly call the Town for regrading. On a few occasions over the past few years, some of those requests to regrade went unaddressed for several weeks, making maneuvering almost impossible. Residents have

been placed multiple times into situations where we feel that we need to make necessary short-term repairs just to enter and exit our subdivision.

2. The initial 300ft of roadway was never built to the Town or State spec. Due to the recent Spence's Farm subdivision the rear half of the roadway was not properly built. Washout/ potholes and ruts continually appear in the same areas. The proper materials seem to have not been used when the road was initially built, hence the same ongoing issue. Prior to the recent Spence's Farm subdivision being built/ Snow Lane was designed to support the use of 4 homesteads. Those homes were built in an age ranging from the late 1700/s to the early 1900's.

se3. Heath concerns with the constant debris and/or dust cloud in the air which leads to poor air quality in our development.

4. The costs to maintain our roadway would be much better utilized by paving the road and allocating those intended funds to another budget. Those funds compounded over the next 20-30 years would be hundreds of thousands of dollars available for town resources.

Moved by Sharon Mercuri

Seconded by John Thurston

Presentation by Sharon Mercuri

Article 18 FAILS by Hand Count

ARTICLE 19 — Petition Article for New Hampshire Resolution for Non-Partisan Fair Redistricting

To see if the Town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering.

Additionally, these voters ask the Town of Hollis to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts. The record of the vote approving this article shall be transmitted by written notice from the selectmen to Hollis's state legislators, informing them of the demands from their constituents within 30 days of the vote.

Moved by Joanne Emus

Seconded by Kat McGhee

Presentation by: Joanne Emus

Motion by Peter Band to end discussion Seconded by Mike Harris

CARRIED by Hand Count

Article 19 CARRIED by Hand Count

ARTICLE 20 — To Transact Any Other Business That May Legally Come Before Said Meeting.

Motion by Mike Harris to Dissolve the meeting Seconded by Tom Gehan Dissolve the Meeting

CARRIED by Hand Count

227 Voters in attendance

A True Copy of Record-Attest

Lisa J Claire

Hollis Town Clerk

2021 Tax Rate Calculation



New Hampshire
 Department of
 Revenue
 Administration

2021 \$22.70

Tax Rate Breakdown Hollis

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$7,987,647	\$1,416,247,519	\$5.65
County	\$1,558,720	\$1,416,247,519	\$1.10
Local Education	\$19,763,645	\$1,416,247,519	\$13.95
State Education	\$2,803,214	\$1,398,451,419	\$2.00
Total	\$32,113,226		\$22.70

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$32,113,226
War Service Credits	(\$272,500)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$31,840,726

 James P. Gerry Director of Municipal and Property Division New Hampshire Department of Revenue Administration	10/27/2021
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Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$12,006,342	
Net Revenues (Not Including Fund Balance)		(\$3,947,680)
Fund Balance Voted Surplus		(\$234,000)
Fund Balance to Reduce Taxes		(\$200,000)
War Service Credits	\$272,500	
Special Adjustment	\$0	
Actual Overlay Used	\$90,485	
Net Required Local Tax Effort	\$7,987,647	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,558,720	
Net Required County Tax Effort	\$1,558,720	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$13,148,595	
Net Cooperative School Appropriations	\$11,826,915	
Net Education Grant		(\$2,408,651)
Locally Retained State Education Tax		(\$2,803,214)
Net Required Local Education Tax Effort	\$19,763,645	
State Education Tax	\$2,803,214	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$2,803,214	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$1,416,247,519	\$1,387,997,343
Total Assessment Valuation without Utilities	\$1,398,451,419	\$1,369,664,343
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$1,416,247,519	\$1,387,997,343

Village (MS-1V)

Description	Current Year
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Hollis

Tax Commitment Verification

2021 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$31,840,726
1/2% Amount	\$159,204
Acceptable High	\$31,999,930
Acceptable Low	\$31,681,522

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2021 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:	Date:
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Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Hollis	Total Tax Rate	Semi-Annual Tax Rate
Total 2021 Tax Rate	\$22.70	\$11.35

Associated Villages

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$36,131,921
Final Overlay	\$90,485

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2021 Fund Balance Retention Guidelines: Hollis	
Description	Amount
Current Amount Retained (11.06%)	\$3,996,858
17% Retained <i>(Maximum Recommended)</i>	\$6,142,427
10% Retained	\$3,613,192
8% Retained	\$2,890,554
5% Retained <i>(Minimum Recommended)</i>	\$1,806,596

Expenditures

<u>Purpose of Appropriation</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Unexpended Balance</u>	<u>Overdraft</u>
GENERAL GOVERNMENT				
Executive	\$293,771	\$274,189	\$19,582	
Committees	\$5,250	\$4,066	\$1,184	
Town Clerk/Elections & Registr.	\$164,075	\$155,146	\$8,929	
Financial Administration	\$308,297	\$293,517	\$14,780	
Legal Expenses	\$71,000	\$47,297	\$23,703	
Employee Benefits	\$2,348,220	\$2,160,569	\$187,651	
Planning & Zoning	\$114,832	\$112,097	\$2,735	
Town Buildings and Grounds	\$166,233	\$134,718	\$31,515	
Cemeteries	\$61,141	\$57,032	\$4,109	
Liability Insurance	\$213,189	\$214,079		(\$890)
Municipal Association	\$8,489	\$8,489		
Contingency Fund	\$70,000	\$69,978	\$22	
Information Systems	\$120,590	\$120,148	\$442	
Subtotal	\$3,945,087	\$3,651,325	\$293,762	
PUBLIC SAFETY				
Police	\$1,652,349	\$1,614,112	\$38,237	
Fire & Ambulance	\$1,442,204	\$1,409,288	\$32,916	
Communications	\$561,092	\$520,230	\$40,862	
Building & Septic Inspection	\$134,515	\$119,197	\$15,318	
Emergency Management	\$7,300	\$3,470	\$3,830	
Subtotal	\$3,797,460	\$3,666,297	\$131,163	
HIGHWAYS AND STREETS				
Highway Administration & Roads	\$1,712,605	\$1,643,885	\$68,720	
Street Lighting	\$20,800	\$15,098	\$5,702	
Subtotal	\$1,733,405	\$1,658,983	\$74,422	
SANITATION				
Solid Waste Collection	\$172,897	\$177,117		(\$4,220)
Solid Waste Disposal	\$385,907	\$385,885	\$22	
Subtotal	\$558,804	\$563,002		(\$4,198)
HEALTH & WELFARE				
Admin. & Pest Control	\$11,900	\$11,900		
Health Agencies and Hospitals	\$39,100	\$39,100		
Direct Assistance	\$9,900	\$1,984	\$7,916	
Subtotal	\$60,900	\$52,984	\$7,916	
CULTURE & RECREATION				
Parks and Recreation	\$41,700	\$37,673	\$4,027	
Library	\$316,500	\$316,500		
Patriotic Purposes	\$4,500	\$3,493	\$1,007	
Other Culture & Recreation	\$1,000	\$431	\$569	
Subtotal	\$363,700	\$358,097	\$5,603	
CONSERVATION				
Conservation Commission	\$1	\$0	\$1	
DEBT SERVICE				
P/Long Term Bonds and Notes	\$978,700	\$978,700		
I/Long Term Bonds and Notes	\$138,039	\$138,234		(\$195)
Bond Issuance Costs	\$0	\$0		
Subtotal	\$1,116,739	\$1,116,934		(\$195)
CAPITAL OUTLAY				
Capital Projects	\$216,245	\$93,701	\$122,544	
Transfer to Special Revenue	\$50,000	\$0	\$50,000	
Capital Reserves	\$164,000	\$164,000		
Subtotal	\$430,245	\$257,701	\$172,544	
TOTAL APPROPRIATIONS	\$12,006,341	\$11,325,323	\$685,411	(\$4,393)

Revenues

<u>Revenues</u>	<u>Budget</u>	<u>Actual Revenue</u>	<u>Budget Deficit</u>	<u>Budget Excess</u>
TAXES				
Yield Tax	\$14,500	\$10,875	\$3,625	
Interest and Costs	\$53,000	\$57,728		\$4,728
Excavation Tax	\$100	\$71	\$29	
Subtotal	\$67,600	\$68,674		\$1,074
LICENSES AND PERMITS				
Motor Vehicle	\$2,000,000	\$2,194,834		\$194,834
Building & Septic	\$100,000	\$181,192		\$81,192
Other Licenses, Permits, & Fees	\$60,725	\$73,989		\$13,264
Subtotal	\$2,160,725	\$2,450,015		\$289,290
STATE/FEDERAL REVENUES				
Meals & Rooms Tax	\$400,000	\$593,580		\$193,580
Highway Block Grant	\$220,900	\$222,857		\$1,957
State/Federal Grants	\$47,727	\$20,602	\$27,125	
Forest/Railroad Tax	\$39	\$44		\$5
Subtotal	\$668,666	\$837,083		\$168,417
TOWN DEPARTMENTS	\$287,893	\$273,561	\$14,332	
OTHER SERVICE CHARGES	\$157,361	\$157,361		
SALE OF MUNICIPAL PROP.	\$270,000	\$264,914	\$5,086	
INTEREST INCOME	\$75,001	\$13,938	\$61,063	
OTHER MISC. REVENUES	\$65,001	\$90,961		\$25,960
TRANSFER FROM SPECIAL REVENUE	\$50,000	\$0	\$50,000	
CAPITAL RESERVE W/D	\$0	\$0		
TRUST & AGENCY FUNDS	\$68,800	\$68,061	\$739	
TOTAL REVENUES	\$3,871,047	\$4,224,568		\$353,521

*Ambulance Fee
Special Revenue Fund*

REVENUES	2021	2020	2019
Insurance Billing	\$152,689	\$134,926	\$151,589
Interest Income	\$416	\$2,321	\$2,850
Trust Income	\$420	\$578	\$1,051
Other Income	\$0	\$83,418	\$0
Total Revenues	\$153,525	\$221,243	\$155,490
EXPENDITURES			
Capital Equipment	\$38,307	\$265,268	\$38,569
Ambulance Expendable Supplies	\$91,283	\$61,814	\$30,825
Ambulance Training	\$258	\$1,640	\$1,824
Comstar Billing Fees	\$10,672	\$9,137	\$10,638
Total Expenditures	\$140,520	\$337,859	\$81,856
Excess (deficiency) of Revenues over (under) Expenditures	\$13,005	-\$116,615	\$73,633
Fund Balance, January 1	\$369,140	\$485,755	\$412,122
Fund Balance, December 31	\$382,145	\$369,140	\$485,755

Conservation Fund

REVENUES	2021	2020	2019
Bank Interest Income	\$1,404	\$3,433	\$4,240
Land Use Change Tax	\$977,280	\$448,470	\$442,610
Miscellaneous	\$12,536	\$0	\$0
Total Revenues	\$991,220	\$451,903	\$446,850
EXPENDITURES			
<i>Non-Land</i>			
Dues and Publications	\$562	\$563	\$500
Postage	\$20	\$0	\$0
Seminars	\$150	\$0	\$487
Educational Materials	\$0	\$0	\$322
Property Monitoring	\$0	\$7,736	\$0
Signs	\$2,800	\$0	\$0
Other	\$32,719	\$4,004	\$9,590
<i>Land</i>			
Land Acquisition	\$152,500	\$0	\$450,000
Surveys/Assessments	\$4,557	\$309	\$998
Total Expenditures	\$193,308	\$12,612	\$461,896
Excess (deficiency) of Revenues over (under) Expenditures	\$797,912	\$439,292	(\$15,045)
Fund Balance, January 1	\$ 1,138,045	\$ 698,753	\$ 713,798
Fund Balance, December 31	\$ 1,935,957	\$ 1,138,045	\$ 698,753

Contingency Report

EXPENDITURES

DPW Explosion Expenses	\$31,838
Fire Alarm Dialer Reprogramming	\$3,140
Transfer for Farley Building Study	\$10,000
Transfer for Cemetery Expansion	\$25,000
Total Expenditures	\$69,978

Fund Balance, January 1	\$70,000
Fund Balance, December 31	\$22

Forest Maintenance Fund

REVENUES	2021	2020	2019
Proceeds from Town Forest	\$10,092	\$15,044	\$16,668
Interest Income	\$44	\$162	\$164
Total Revenues	\$10,136	\$15,206	\$16,832
EXPENDITURES			
Gates	\$0.00	\$0.00	\$0.00
Road Work	\$0.00	\$0.00	\$4,000.00
Mowing	\$240.00	\$240.00	\$240.00
Beaver Stop	\$630.00	\$3,860.00	\$277.72
Signs	\$0.00	\$175.40	\$49.08
Land Acquisition	\$0.00	\$0.00	\$20,000.00
Wildlife Management	\$4,998	\$0	\$0
Total Expenditures	\$5,868	\$4,275	\$24,567
Excess (deficiency) of Revenues over (under) Expenditures	\$4,268	\$10,931	(\$7,735)
Fund Balance, January 1	\$36,767	\$25,837	\$33,572
Fund Balance, December 31	\$41,035	\$36,767	\$25,837

Heritage Fund

REVENUES	2021	2020	2019
Donations - Cooper Shop	\$200	\$500	\$314
Miscellaneous	\$140	\$0	\$0
Interest Income	\$45	\$162	\$303
Town Appropriation	\$0	\$750	\$750
Proceeds from Old Home Day	\$1,050	\$0	\$0
Calendar Fundraising	\$3,390	\$4,080	\$3,450
Calendar Sponsorship	\$4,800	\$0	\$6,200
Total Revenues	\$9,625	\$5,492	\$11,016
EXPENDITURES			
Public Awareness	\$0	\$0	\$650
Supplies	\$425	\$0	\$85
OHD Registration	\$717	\$0	\$50
Dues & Publications	\$50	\$50	\$100
Gambrel Barn	\$1,266	\$0	\$750
Calendar Expenses	\$4,430	\$0	\$3,300
Cooperage Expenses	\$0	\$3,555	\$2,969
Miscellaneous	\$13	\$322	\$0
Total Expenditures	\$6,901	\$3,927	\$7,905
Excess (deficiency) of Revenues over (under) Expenditures	\$2,724	\$1,565	\$3,111
Fund Balance, January 1	\$37,849	\$36,285	\$33,174
Fund Balance, December 31	\$40,573	\$37,849	\$36,285

*Hollis Social Library
Financial Report*

Hollis Social Library

	Town Appropriation	Other Funds	TOTAL
Balance as of 1/1/21			\$61,586
Town Appropriation	\$316,500	--	\$316,500
Fines & Income Generating Equipment	--	\$4,111	\$4,111
Gifts & Donations	--	\$17,688	\$17,688
Transfer from Reserves		\$9,800	\$9,800
TOTAL INCOME	\$316,500	\$31,599	\$348,099
EXPENSES			
Salaries & Wages	\$224,727	--	\$224,727
Books & Materials	\$46,517	\$5,690	\$52,207
Programs	\$7,489	\$8,948	\$16,437
Utilities	\$13,117	--	\$13,117
Technology Infrastructure	\$12,524	\$7	\$12,531
General Administration	\$12,126	--	\$12,126
Library Infrastructure	\$0	\$12,615	\$12,615
TOTAL EXPENSES	\$316,500	\$27,260	\$343,760
Balance as of 12/31/21			\$56,125
(\$5,461 spent from Reserves)			
Pearl Rideout Endowment**			
Beginning Balance 1/1/21	\$70,562		
Withdrawals	-\$4,380		
Dividends, Interest and Capital Gains	\$2,672		
Increase/decrease in market value	\$4,537		
Advisory Fees	-\$693		
Ending Balance 12/31/2021	\$72,698		

** This is an investment account maintained by Eldridge Investment Advisors

Inventory of Town Owned Property

MBLU	Location	Acres	Year Acquired	Description
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HOLLIS CONSERVATION COMMISSION - RESTRICTED USE

002-009	WORCESTER RD	10.00	1966	Parker & Whitcher or Long Meadow, Wetlands
005-020	RUNNELLS BRIDGE RD	21.06	1976	Wright Nashua River Lot, Land-Locked Wetlands
005-034-001	RUNNELLS BRIDGE RD	17.11	2011	Taylor Conservation Lot, Unbuildable
010-002	RUNNELLS BRIDGE RD	1.34	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010-003	RUNNELLS BRIDGE RD	0.46	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010-018	RUNNELLS BRIDGE RD	40.70	1990	Rideout Nashua River Lot, Conservation Use per Deed
010-034	DEPOT RD	4.62	1993	Hacker Nashua River Lot, Conservation Use per Deed
013-032-001	MERRILL LN	1.73	1989	Coughlin Lot, Conservation Restrictions per Deed
014-070	FRENCH MILL RD	6.32	1983	Charles Lord Land on Flint's Brook, Wetlands
014-071	WRIGHT RD	19.22	1983	DJ Wright Heirs Lot, Flints Brook, Land-Locked Wetlands
014-072	RIDEOUT RD	22.00	1982	DJ Wright Heirs Lot, Flints Brook, Land-Locked Wetlands
014-076	RIDEOUT RD	11.89	1981	Charles Lord, Flints Brook, Wetlands, Conserv. Restrict.
014-077	RIDEOUT RD	23.51	1979	Charles Lord, Nashua River/Flints Brook, Conserv. Restrict.
015-001	RIDEOUT RD	10.90	1990	Rideout Nashua River Lot, Conservation Use per Deed
015-003	RIDEOUT RD	11.00	1970	Rich Tree Farms Lot, Land-Locked Wetlands
015-015	SUMNER LN	23.24	1974	
015-021-010	CUMMINGS LN	25.30	2004	Cummings Lane Nashua River Lot, Land-Locked Wetlands
015-029	HANNAH DR	35.18	1993	Rideout-Ranger or Hannah Dr Open Space - Nashua River
015-040	HANNAH DR	4.07	1993	Hannah Dr Open Space/Cul-de-sac & Part of Fire Pond
017-022	PROCTOR HILL RD	0.75	1967	Parkhurst or Charlton Lot, Unbuildable Wetlands
017-023	PROCTOR HILL RD	3.00	1978	Tenney Meadow or John Doe Lot, Wetlands
018-014	DEPOT RD	27.00	1994	Hardy Field, Conservation Easement/Restrictions
018-015	DEPOT RD	1.60	1994	Worcester Lot, Conservation Easement/Restrictions
019-028	BROAD ST	14.74	1974	Rideout-Flints Brook Lot, Restricts, Land-Locked Wtlds
019-029	WRIGHT RD	6.85	1975	Wright Heirs Flint's Brook Lot, Restricts, Land-Locked
020-017	BROAD ST	41.29	1974	Rideout Conserv'n Land, Flints Brook Wtlds, Restricts
022-031	ROCKY POND RD	11.50	1998	Worcester Upper Mill Historic Site, Wetlands
022-032	ROCKY POND RD	8.00	1995	Worcester Mill Pond Historic Site, Wetlands, Land-Locked
023-022	ROCKY POND RD	13.28	1968	Quinton Meadow, Wetlands
023-035	ROCKY POND RD	2.70	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
023-055	ROCKY POND RD	1.54	1985	Spaulding Conservation Land, Wetlands & School ROW
023-056	ROCKY POND RD	7.53	1985	Spaulding Conservation Land, Wetlands
026-005	NARTOFF RD	15.50	2020	Corosa Conservation Lot, Flint Pond Wetlands & Shore
026-018	PINE HILL RD	3.70	1975	Noah Farley Meadow, Land-Locked Wetlands
026-019	PINE HILL RD	5.00	1980	Wright-Holmberg Lot, Land-Locked
028-035	FOREST VIEW DR	20.11	2000	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-006	FEDERAL HILL RD	4.50	1991	Wheeler Homestead, Land-Locked
029-014	HAYDEN RD	49.90	1998	Baldwin Orchard, Henry Hildreth Conservation Area.
029-015	FEDERAL HILL RD	3.63	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-016	FOREST VIEW DR	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-017	FOREST VIEW DR	8.63	1986	Der Conservation Land, Land-Locked w/Conserv. Esmt.
029-026	FOREST VIEW DR	0.72	1986	Der Conservation Land, Cul-de-Sac with Conserv. Esmt.
029-033	ROCKY POND RD	29.86	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-035	ROCKY POND RD	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
031-068	NARTOFF RD	7.50	1971	FW Moore Lot, Muddy Brook, Land-Locked Wetlands
034-016	HAYDEN RD	19.50	1986	Part of Corey-Swett Lot, Birch Hill, Land-Locked

Conservation Commission properties continued

035-077	FEDERAL HILL RD	14.30	1998	Horseshoe Pond, Henry Hildreth Conservation Area.
036-015	SOUTH MERRIMACK RD	36.30	2004	Runnells-Wheeler Lot, Land-Locked

037-004-002	HARDY LN	1.37	1984	Somner Lot, Conservation per Deed.
042-035	MOOAR HILL	4.00	1978	JP Howe's Sprout Lot, Land-Locked
047-043-005	SOUTH MERRIMACK RD	21.08	2008	Siergiewicz Family Conservation Lot, Wetlands
047-054-001	MEADOW DR	31.24	1975	Pennichuck Pond Wetlands, Land-Locked
047-057-001	OAKWOOD LN	20.29	1980	Pennichuck Pond Wetlands, Land-Locked
049-004	SOUTH MERRIMACK RD	2.43	1966	Sanderson Lot, Land-Locked Wetlands
049-007	ROUTE 101A	2.00	2006	LaForest Heirs, Land-Locked Wetlands
049-011	ROUTE 101A	0.75	2006	LaForest Heirs, Land-Locked Wetlands
049-014	ROUTE 101A	0.25	2006	LaForest Heirs, Land-Locked Wetlands
054-034	BROAD ST	0.33	1976	Hambleton, Restrict'ns & Conserv'n Uses Only per Deed
054-035	BROAD ST	4.00	1976	Hambleton, Wetlands, Deed Restrictions
055-005	WINDING VALLEY RD	2.90	1980	Guertin, Wetlands & PSNH Easement
055-008	ROCKY POND RD	47.50	1973	Spaulding Parcel A, Wetlands
055-009	ROCKY POND RD	5.07	1987	Roundhouse Realty Trust, Land-Locked Wetlands
055-010	ROCKY POND RD	3.05	1986	Spaulding, Wetlands
Total Acreage:		800.84	Total Properties: 63	

HOLLIS TOWN FOREST COMMITTEE - RESTRICTED USE

030-009	WHEELER RD	12.01	2010	Parker Pond, Barry or Berry Lot, Land-Locked.
030-010	WHEELER RD	3.29	2010	Parker Pond, Hooper Lot, Land-Locked.
030-011	WHEELER RD	2.74	2010	Parker Pond, Belhuemer or Scott Field, Land-Locked.
030-013	WHEELER RD	17.00	1992	Duncklee Lots, Land-Locked
031-010	BAXTER RD	11.70	1992	Enright-Parker Pond & Brook
031-046	WHEELER RD	60.00	2005	Wright-Windmill Lot
036-026	SOUTH MERRIMACK RD	8.50	1992	Duncklee Dam Site, Conservation Restrictions
036-027	SOUTH MERRIMACK RD	311.00	Various	Spalding Park Town Forest - multiple parcels
037-005	HARDY LN	10.00	1992	Hensel Lot
037-017	BAXTER RD	29.20	1992	Parker Pond, Stearns or Wright Heirs, Conserv'n Restricts
038-001	NARTOFF RD	118.83	2006	Gelazauskas Preserve, Conservation Restrictions.
041-010	HAYDEN RD	18.27	1990	Dickerman-Rogers Lot, Monson Village.
041-011	HAYDEN RD	12.00	1990	Dickerman-Worcester Bros. Lot, Monson Village.
041-012	HAYDEN RD	30.75	1990	Dickerman Lot
041-024	SILVER LAKE RD	14.90	1990	Dickerman - Sarah Aikens Lot
043-067	FARLEY RD	35.60	2005	Walker Cameron Lot South
Total Acreage:		695.79	Total Properties: 16	

Year Shown is Year voted into the Town Forest.

TOWN FACILITIES

009-068	DEPOT RD	6.41	1978	Smith or Shed & Pit Lot, Stump Dump
009-069	275 DEPOT RD	4.86	1983	Part of Lawrence Farm or Kanterovich, Stump Dump
013-035	ORCHARD DR	3.26	1986	Nichols Field, Recreation Use only.
017-013-002	10 ROCKY POND RD	6.53	2001	Transfer Station
018-013	42 DEPOT RD	12.37	1927	Nichols Field, Rec. Use only. Lawrence Barn/Ballfields.
050-005-004	23 MAIN ST	1.64	2007	Farley or White Building.
050-012	7 MONUMENT SQ	0.52	bef 1886	Town Hall.
050-021-001	MONUMENT SQ	0.41	bef 1900	Town Common.
050-024	26 MONUMENT SQ	0.13	bef 1900	Ever Ready Fire House.

Town Facilities continued

052-027	9 SILVER LAKE RD	2.74	1986	Police Station.
052-036	10 GLENICE DR	2.11	1981	Fire Station.
052-037	ASH ST	0.50	1952	Volunteer Park & Hilda's Way
052-050	1 MONUMENT SQ	1.13	1927	Little Nichols Ball Field.
052-051	2 MONUMENT SQ	0.84	1909	Hollis Social Library.
056-013	10 MUZZEY RD	16.06	1975	Department of Public Works.

Total Acreage: 59.51 Total Properties: 15

CEMETERIES

013-017	91 MAIN ST	1.17	1822	South Cemetery
024-030	WHEELER RD	5.52	2004	Weston Lot, East Cemetery Expansion
024-031	29 WHEELER RD	5.89	1897	East Cemetery
024-036	PINE HILL RD	7.38	2004	Weston Lot, East Cemetery Expansion
038-058	NARTOFF RD	1.49	1769	Pine Hill Cemetery
041-061	SILVER LAKE RD	5.37	1790	North Cemetery
052-054	MONUMENT SQ	0.81	1742	Church Graveyard
Total Acreage		27.63	Total Properties: 7	

FIRE PONDS/CISTERNS

001-009-010	IRON WORKS LN	0.44	1999	Nissitissit Woods, Parking & Fire Cistern
004-050-A	TWISS LN	0.42	1996	Fire Pond, Lynne Drive Subdivision
004-074-A	CLINTON DR	0.38	1980	Fire Pond & Access, Clinton Drive
008-034	BALDWIN LN	0.58	1990	Fire Cistern/Green Space
013-036	ORCHARD DR	1.68	1986	Open Space/Fire Pond, Holly Hills Subdiv. Restrict. Use.
014-099	FRENCH MILL RD	1.21	1982	Fire Cistern, Lorden Subdivision, Unbuildable.
022-053-A	ROCKY POND RD	0.71	1994	Fire Pond/Cistern
025-040	CAMERON DR	1.48	1990	Fire Pond & Park
025-058-009	PINE HILL RD	0.18	2001	Fire Cistern
028-029	FOREST VIEW DR	4.23	1982	Fire Pond/Wetlands/Open Space
032-037-001	MENDELSSOHN DR	0.69	1995	Fire Pond
038-036-A	FARLEY RD	0.12	2006	Fire Pond/Cistern.
039-003-002	PINE HILL RD	0.21	2006	Fire Cistern.
042-013	MOOAR HILL RD	0.20	1986	Fire Pond
043-048	FORRENCE DR	1.93	1977	Fire Pond and Playground Lot, Restricted Use.
044-002	FARLEY RD	1.30	1981	Fire Cistern
047-014	ALSUN DR	3.74	1985	Fire Pond/Open Space, Greenwich Associates Subdivision.
056-017	SILVER LAKE RD	3.84	1973	Hildreth Water Hole, managed by the Fire Department.
Total Acreage:		23.33	Total Properties: 18	

ROADS & OTHER RELATED PROPERTIES

008-034-001	BALDWIN LN	0.16	1990	Drainage Easement & Road Access
009-029-01A	JEWETT LN	0.25	1982	School District #7, Bus Stop or Jewett Lot, Unbuildable
023-08A	DEACON LN	0.12	1993	Future Road Access
023-12A	DEACON LN	0.12	1993	Future Road Access
023-26A	ROCKY POND RD	0.11	1993	Future Road Access
025-035	CAMERON DR	0.29	1990	Future Road Access
035-009-00A	FEDERAL HILL RD	0.79	1999	Road Access & PSNH Easement, Arbour Family Subdiv.
042-025	SARGENT RD	0.20	1994	Future Road Access. Acquired by Tax Deed.

Roads & Other Related Properties continued

042-039	MOOAR HILL RD	0.75	1980	Cul-de-Sac.
061-004-A	FEDERAL HILL RD	0.06	2009	Drainage Easement & Road Access
Total Acreage		2.85	Total Properties: 10	

VACANT LAND WITH RESTRICTIONS or UNBUILDABLE

001-009-020	IRON WORKS LN	1.86	1999	Nissitissit Woods, Stormwater & Retention Area
001-032	WORCESTER RD	4.00	1994	Archambault Lot, Wetlands, Unbuildable per Plan.
002-010	WEST HOLLIS RD	4.30	1980	Marriner or Lawrence Lot, Land-Locked Wetlands
006-022	IRENE DR	3.51	2004	Archambault Conserv. Land, Land-Locked, Restricted.
015-044	HANNAH DR	1.49	1984	Playground Lot, Restricted Use.
019-023	FLINT POND DR	31.22	1980	Flint Pond Water Lot, Restricted Use.
019-041	HIDEAWAY LN	0.85	1974	Hussey Conservation Land, Restricted Use.
020-006	SUMNER LN	1.56	1976	Park Lot, Restricted Use.

031-009	BAXTER RD	75.90	2019	Ernest Hardy Lot, pending Vote to Town Forest
035-024-001	FEDERAL HILL RD	8.67	2004	Annabelle Johnson Preserve, Heritage Comm., Mgr.
035-063	214 SILVER LAKE RD	103.77	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-001	PLAIN RD	41.80	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-002	SILVER LAKE RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-003	232 SILVER LAKE RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-004	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-005	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-006	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-007	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-008	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
036-036	SILVER LAKE RD	21.38	2001	Duncklee Gravel Pit, Wetlands. Managed by HCC.
041-019-001	TODDY BROOK RD	4.83	1997	Howd Lot, no Buildings per Deed.
042-017	MOOAR HILL RD	1.00	1980	Ovens Lot, no Buildings per Plan.
043-026	MARION DR	1.16	1973	Park & Playground Lot, Restricted Use.
043-034	NEVINS RD	47.56	2003	Glover Lot, no buildings per Deed.
045-017	LAUREL HILL RD	2.96	1971	Playground Lot, Restricted Use.
046-050	MOOAR HILL RD	3.37	1986	Bushmich Realty Trust Lot, Wetlands.
046-051	MOOAR HILL RD	79.76	2005	L. Siergiewicz Farm, Class VI Rd, Managed by HCC
047-041	WITCHES SPRING RD	13.60	1979	Martin Lot, Wetlands.
049-003	SOUTH MERRIMACK RD	4.73	1979	J. Woods or Martin Meadow, Land-Locked Wetlands.
050-005-002	MAIN ST	1.91	2007	Behind the Farley Building, Land-Locked.
050-005-003	MAIN ST	1.20	2007	Behind the Farley Building, Land-Locked.

Total Acreage:

497.39

Total Properties: 31

OPEN SPACE - RESTRICTED USE

003-014	DEER RUN RD	1.92	1995	Open Space, Deer Run Subdivision
008-024	BLACK OAK DR	3.38	1985	Open Space, Black Oaks Estates Subdivision
009-004	FIELDSTONE DR	11.81	1981	Open Space, Meadowlark Subdivision
015-061	HILLSIDE DR	1.06	1984	Open Space, Holmberg & Fair Subdivision.
026-029	LOUISE DR	2.38	1980	Open Space, Recreation Lot
032-016-010	PINE HILL RD	4.47	2001	Open Space, Hogan Farm Subdivision.
036-008	SILVER LAKE RD	3.64	1988	Open Space, Mayfair Associates Subdivision.
038-044	FARLEY RD	1.06	1985	Open Space, Maplehurst Subdivision.
043-050	FARLEY RD	47.60	1995	Open Space, Woodland Park subdivision.

Total Acreage:

77.32

Total Properties: 9

PROPERTIES ACQUIRED BY TAX COLLECTOR'S DEED

001-027	LAWRENCE LN	0.73	2016	Baldwin Lot, Unbuildable Wetlands
004-009	BLOOD RD	1.00	2004	Abbot or Gagnon Heirs, Land-Locked on State Line.
006-002	IRON WORKS LN	0.90	1978	John Doe Lot or Backlot, Land-Locked.
006-009	WEST HOLLIS RD	5.90	1998	Gertrude Pyne or Cardinale Heirs, Land-Locked.
015-002	RIDEOUT RD	4.29	2021	Walsh Lot or Gould Estate, Land-Locked
016-003	ROCKY POND RD	6.92	1960	T. A. Shattuck Lot/Tarbell & Letendre Lot, Land-Locked.
017-015-001	PROCTOR HILL RD	2.02	1994	Proctor Hill Realty Lot.
019-058	HIDEAWAY LN	2.80	1987	Hussey - Pond, Wetlands.
023-040-001	ROCKY POND RD	0.66	1996	Tomasian Lot, Unbuildable.
027-021	LOUISE DR	0.35	2010	Majestic Heights Lot, Land-Locked.
035-006	FEDERAL HILL RD	2.43	1993	Rosswaag Lot, no Restrictions.
038-043	19 FARLEY RD	4.08	2019	Farley Road Realty Trust, LWB
041-032	SILVER LAKE RD	2.31	1993	Graves Lot, no Restrictions.
043-042	FARLEY RD	8.13	2004	Gagnon Heirs, Land-Locked on Pennichuck Pond.
045-005-001	LAUREL HILL RD	0.20	1991	South side of Laurel Hill Road, Unbuildable.
045-049	SILVER LAKE RD	8.47	1978	John Doe or Cave Lot. Land-Locked.
049-013	ROUTE 101A	0.75	2010	Heath Lot, Land-Locked.

054-016	BROAD ST	8.00	1994	Bowman Lot, no Restrictions.
055-006	ROCKY POND RD	1.85	2017	Saturley Lot, Unbuildable Wetlands.
058-018	NARTOFF RD	0.25	1988	Sedlewicz Camp Lot, Land-Locked Wetlands.
059-022	29 FEDERAL HILL RD	0.07	2021	Wetmore-Bellon Lot, Wallace Grove Emergency Access
059-023	FEDERAL HILL RD	0.09	2021	Wetmore-Bellon Lot, Wetlands-Unbuildable
060-010	SILVER LAKE RD	0.25	2003	F. Johnson Estate, triangle at Fed. Hill & Silver Lake Rds
Total Acreage:		62.45	Total Properties: 23	

VACANT LAND - NO DEED RESTRICTIONS

025-051	CRESTWOOD DR	5.94	1979	Flint Pond Drive no known Restrictions.
028-017	HAYDEN RD	26.35	2017	Hildreth-Birch Lund Lot, no known Restrictions.
028-053	ROCKY POND RD	11.73	2017	Hildreth-Birch Comins Lot, no known Restrictions.
028-059	HAYDEN RD	131.50	2017	Hildreth-Birch Chickadee or D. Farley Lot, no known Restricts.
032-001	NARTOFF RD	143.00	2017	Stefanowicz Farm, Parcel 1, no known Restrictions.
032-002	126 NARTOFF RD	48.80	2017	Stefanowicz Farm, Parcel 2, no known Restrictions.
034-003	FEDERAL HILL RD	1.00	2017	Hildreth-Birch 1-acre Carter Lot, no known Restrictions.
034-004	FEDERAL HILL RD	15.60	2017	Hildreth-Birch Sap Swamp, no known Restrictions.
034-008	FEDERAL HILL RD	25.00	2017	Hildreth-Birch Noon House Lot, no known Restrictions.
034-009	FEDERAL HILL RD	21.00	2017	Hildreth-Birch Rideout Pasture/Lievens Lot, no known Restricts.
034-010	FEDERAL HILL RD	68.00	2017	Hildreth-Birch Simoneau Lot, no known Restrictions.
034-013	FEDERAL HILL RD	15.00	2017	Hildreth-Birch Lucy Bailey Lot, no known Restrictions.
034-015	HAYDEN RD	21.00	2017	Hildreth-Birch E D Hardy Lot, no known Restrictions.
034-019	FEDERAL HILL RD	9.60	2020	Hildreth-Birch Rabbitt Lot, no known Restrictions.
043-069	FARLEY RD	4.92	2004	Walker Cameron Lot North, no known Restrictions.
Total Acreage:		548.44	Total Properties: 15	

SUMMARY - ALL PROPERTIES

Total Acreage, Town Properties:	1298.92	Total Properties:	128
Total Acreage, Conservation Commission:	800.84	Total Properties:	63
Total Acreage, Town Forest:	695.79	Total Properties:	16
Total Town-Owned Acreage:	2795.55	Total # of Properties:	207

OTHER PROPERTIES WHICH THE TOWN OF HOLLIS HOLDS INTEREST

002-003	WORCESTER RD	54.00	1992	Parker-Colburn Lot, Executory Interest via HCC.
003-030	BLOOD RD	36.85	2004	William Hall Jr. Rev. Trust, Development Rights.
008-078	DOW RD	20.26	2002	William Hall Jr. Rev. Trust, Development Rights.
013-064	DEPOT RD	18.75	2002	William Hall Jr. Rev. Trust, Development Rights.
015-004	RIDEOUT RD	4.20	1993	Peter & Andrea Hacker, Conservation Easement.
016-001	ROCKY POND RD - Part of	11.00	2010	Lovejoy Lot, Originally 016-005, Exec'ty Interest via HCC.
018-001	24 CAVALIER COURT	14.50	2000	HBHS Conservation Easement
019-017 ETC	BROAD ST - 5 TOTAL	4.49	1993	Chain Subdivision, Conserv'n Esmt. acreage shown.
020-016	239 BROAD ST	23.60	1994	Pearl C. Rideout Lot, Agricultural/Conserv. Easement
022-033	ROCKY POND RD	5.00	2021	Rogers Properties, Executory Interest to the Town via HCC
022-034	ROCKY POND RD	7.85	2021	Rogers Properties, Executory Interest to the Town via HCC
022-038	ROCKY POND RD	23.00	2021	Rogers Properties, Executory Interest to the Town via HCC
023-030	ROCKY POND RD - Part of	68.16	2010	Whaleback Lots, Exec'ty Interest to the Town via HCC.
025-062	PINE HILL RD	40.05	2008	Harriet Hills Farm Dvlpmt Rights & Agrictl Presrv. Esmt
029-013	HAYDEN RD	7.23	1998	Hildreth Conservation Area, Conservation Easement
029-025	FOREST VIEW DR	3.59	2000	Worcester Conservation Easement, Conservation Esmt.
029-038	FOREST VIEW DR	3.36	2000	Worcester Conservation Easement, Conservation Esmt.
030-008	LONG HILL RD	15.42	2003	Skyview III Open Space, Conservation Easement
038-052	PINE HILL RD	29.70	2007	Walker-Gilman 2 Dvlpmt Rights & Agric. Covenants

040-001	FEDERAL HILL RD	30.00	2009	Kerr-Bayrd Farm, Executory Interest via HCC.
041-007	FEDERAL HILL RD	85.00	1998	Monson Village, Executory Interest via HCC.
042-073	SOUTH MERRIMACK RD	125.72	2002	Gardner-Spaulding Land, Conserv Esmt & Restrictions
044-001 ETC	FARLEY RD - 4 TOTAL	9.09	1992	Moore Estate on Muddy Brook, Conserv. Easement
058-034	40 NARTOFF RD	0.91	1985	Frederick Hall Conservation Easement
058-035	NARTOFF RD	9.67	1985	Frederick Hall Conservation Easement
058-036	NARTOFF RD	1.00	1985	Frederick Hall Conservation Easement
Total Acreage:		652.40	Total Properties: 26	

*Old Home Days
Special Revenue Fund*

REVENUES	2021	2020	2019
Donations	\$926	\$4,219	\$1,414
Vendors	\$4,729	\$0	\$10,337
Balloon Rides	\$0	\$0	\$330
Concessions	\$5,500	\$0	\$5,500
Daily Interest	\$50	\$249	\$358
Silent Auction	\$2,467	\$0	\$3,619
Sponsorship	\$8,701	\$0	\$9,930
Parade	\$0	\$0	\$49
Miscellaneous	\$1,589	\$0	\$500
Total Revenues	\$23,962	\$4,468	\$32,037
EXPENDITURES			
Printing	\$0	\$0	\$256
Postage	\$55	\$161	\$180
Signs/Banners	\$2,540	\$90	\$596
Web Hosting	\$418	\$0	\$486
Entertainment	\$3,745	\$0	\$1,578
Fireworks	\$11,000	\$11,000	\$11,000
Rentals	\$7,064	\$1,325	\$5,044
Sound System	\$3,730	\$0	\$0
Silent Auction	\$69	\$0	\$0
Demonstrators	\$835	\$0	\$2,110
Advertising	\$0	\$0	\$1,577
Miscellaneous	\$1,567	\$0	\$1,986
Total Expenditures	\$31,023	\$12,576	\$24,812
Excess (deficiency) of Revenues over (under) Expenditures	(\$7,061)	(\$8,108)	\$2,152
Fund Balance, January 1	\$46,422	\$54,529	\$52,377
Fund Balance, December 31	\$39,361	\$46,422	\$54,529

*Police Private Details
Special Revenue Fund*

REVENUES	2021	2020	2019
Police Detail Income	\$80,932	\$74,263	\$39,667
Bank Interest Income	\$20	\$112	\$144
Total Revenues	\$80,952	\$74,375	\$39,812
EXPENDITURES			
Police Details	\$89,835	\$79,468	\$46,378
Total Expenditures	\$89,835	\$79,468	\$46,378
Excess (deficiency) of Revenues over (under) Expenditures	(\$8,883)	(\$5,093)	(\$6,566)
Fund Balance, January 1	\$16,642	\$21,734	\$28,300
Fund Balance, December 31	\$7,760	\$16,642	\$21,734

Recreation Revolving Fund

REVENUES	2021	2020	2019
Softball	\$5,087	\$2,292	\$4,653
Field & Facilities Use	\$1,560	\$155	\$3,582
Drama	\$0	\$0	\$3,360
Lawrence Barn	\$0	\$0	\$210
Tennis Camp	\$0	\$0	\$210
Miscellaneous	\$0	\$0	\$100
Interest Earned	\$57	\$238	\$341
Total Revenues	\$6,704	\$2,685	\$12,455
EXPENDITURES			
Softball	\$1,830	\$2,830	\$5,549
Drama	\$170	\$0	\$3,360
Fields	\$0	\$1,350	\$122
Field & Facilities Expense	\$2,063	\$1,636	\$5,158
Miscellaneous	\$324	\$0	\$598
Total Expenditures	\$4,387	\$5,816	\$14,787
Excess (deficiency) of Revenues over (under) Expenditures	\$2,317	(\$3,132)	(\$2,331)
Fund Balance, January 1	\$49,169	\$52,301	\$54,632
Fund Balance, December 31	\$51,486	\$49,169	\$52,301

**I. OPEN LAND PURCHASE & SAFETY RENOVATIONS
(HFD,HPD&DPW)**

(General Obligation Bonds)

Issue Date: 2005 (2014, 2020 Refinance)

Initial Indebtedness: 8,200,000

Interest Rate: 2.00%- 2.41%

AMORTIZATION SCHEDULE			
	Principal	Interest	Total
2021	\$508,700	\$73,197	\$581,897
2022	\$503,700	\$61,462	\$565,162
2023	\$499,700	\$49,849	\$549,549
2024	\$494,700	\$38,379	\$533,079
2025	\$489,700	\$26,941	\$516,641
2026	\$156,700	\$15,670	\$172,370
2027	\$156,700	\$12,536	\$169,236
2028	\$156,700	\$9,402	\$166,102
2029	\$156,700	\$6,268	\$162,968
2030	\$156,700	\$3,134	\$159,834
Total	\$3,280,000	\$296,837	\$3,576,837

**II. LAND ACQUISITIONS
(Stefanowicz & Birch Hill)**

(General Obligation Bonds)

Issue Date: 2017

Initial Indebtedness: 4,675,000

Interest Rate: 2.14%

AMORTIZATION SCHEDULE			
	Principal	Interest	Total
2021	\$470,000	\$64,842	\$534,842
2022	\$470,000	\$54,784	\$524,784
2023	\$465,000	\$44,780	\$509,780
2024	\$465,000	\$34,829	\$499,829
2025	\$465,000	\$24,878	\$489,878
2026	\$465,000	\$14,927	\$479,927
2027	\$465,000	\$4,976	\$469,976
Total	\$3,265,000	\$244,014	\$3,509,014



New Hampshire
Department of
Revenue Administration

MS-61

Tax Collector's Report

For the period beginning Jan 1, 2021 and ending Dec. 31, 2021

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: HOLLIS

County:

HILLSBOROUGH

Report Year:

2021

PREPARER'S INFORMATION

First Name

Ashley

Last Name

Schoff

Street No.

7

Street Name

Monument Square

Phone Number

(603) 465-2209

Email (optional)

tax@hollisnh.org



Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2020	Year: 2019	Year: 2018	
Property Taxes	3110		\$750,936.54			
Resident Taxes	3180					
Land Use Change Taxes	3120		\$96,000.00	\$27,600.00		
Yield Taxes	3185			\$260.00		
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance		(\$44,374.25)				
Other Tax or Charges Credit Balance						

Taxes Committed This Year	Account	Levy for Year of this Report	2020	Prior Levies	
Property Taxes	3110	\$31,847,223.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$734,030.00	\$248,394.09		
Yield Taxes	3185	\$1,053.04	\$7,678.03		
Excavation Tax	3187		\$71.92		
Other Taxes	3189				

Overpayment Refunds	Account	Levy for Year of this Report	2020	2019	2018
Property Taxes	3110	\$64,612.78			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$12,081.92	\$26,875.06	\$3,836.61	
Interest and Penalties on Resident Taxes	3190				

Total Debits		\$32,614,626.49	\$1,129,955.64	\$31,696.61	\$0.00
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Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$31,175,669.85	\$642,844.04		
Resident Taxes				
Land Use Change Taxes	\$678,530.00	\$295,182.19	\$27,600.00	
Yield Taxes	\$1,053.04	\$7,678.03	\$260.00	
Interest (Include Lien Conversion)	\$11,581.92	\$25,450.06	\$3,836.61	
Penalties	\$500.00	\$1,425.00		
Excavation Tax		\$71.92		
Other Taxes				
Conversion to Lien (Principal Only)		\$125,356.53		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$2,761.00	\$2,235.97		
Resident Taxes				
Land Use Change Taxes		\$5,144.09		
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded	\$348.00			



New Hampshire
 Department of
 Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$747,855.95			
Resident Taxes				
Land Use Change Taxes	\$55,500.00	\$24,567.81		
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$59,173.27)			
Other Tax or Charges Credit Balance				
Total Credits	\$32,614,626.49	\$1,129,955.64	\$31,696.61	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$768,750.49
Total Unredeemed Liens (Account #1110 - All Years)	\$121,931.05



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2020	Year: 2019	Year: 2018
Unredeemed Liens Balance - Beginning of Year			\$65,287.66	\$52,823.54
Liens Executed During Fiscal Year		\$132,609.24		
Interest & Costs Collected (After Lien Execution)		\$2,482.02	\$8,009.58	\$3,865.07
Total Debits	\$0.00	\$135,091.26	\$73,297.24	\$56,688.61

Summary of Credits

	Last Year's Levy	Prior Levies		
		2020	2019	2018
Redemptions		\$68,144.48	\$44,527.98	\$13,707.24
Interest & Costs Collected (After Lien Execution) #3190		\$2,482.02	\$8,009.58	\$3,865.07
Abatements of Unredeemed Liens		\$25.32		
Liens Deeded to Municipality		\$815.84	\$810.55	\$757.98
Unredeemed Liens Balance - End of Year #1110		\$63,623.60	\$19,949.13	\$38,358.32
Total Credits	\$0.00	\$135,091.26	\$73,297.24	\$56,688.61

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$768,750.49
Total Unredeemed Liens (Account #1110 -All Years)	\$121,931.05



HOLLIS (223)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Ashley

Preparer's Last Name

Schoff

Date

Jan 6, 2022

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.


Preparer's Signature and Title

Tax Collector

*Town Clerk
Financial Report*

Town Clerk Financial Report
January 1, 2021 through December 31, 2021

DOG LICENSES

Received for:		
1751 Dog Licenses	\$	11,241.00
12 Dog Fines		300.00
TOTAL paid to Treasurer, Barbara Townsend	\$	11,541.00

AUTOMOBILE PERMITS

11,592 Automobile Registrations	\$2,194,834.00
Paid to Treasurer, Barbara Townsend	\$2,194,834.00

MISCELLANEOUS COLLECTIONS

Received For 20 Marriage Licenses for State @\$43.00	\$ 860.00
Received for 312 MC-DC-BC for State	2,008.00
Received for Returned Checks Fine	120.00
Received for Boat Permits	3,322.00
Received for Mail-in Postage	12,773.00
Received for Transportation Tax	11,496.00
Received for Titles, Dredge & Fill, UCCS, Etc.	40,333.00
TOTAL paid to Treasurer, Barbara Townsend	\$70,912.00

Lisa I. Claire
Hollis Town Clerk

*Town of Hollis and
Hollis Nichols Fund*

NAME OF FUND	ADJUSTED BALANCE 12/31/2020	INCOME PERCENTAGE FOR 2020	INCOME PAYMENT 4/2/2021	INCOME PAYMENT 7/6/2021	INCOME PAYMENT 10/4/2021	INCOME PAYMENT 1/2/2022	TOTAL FOR YEAR 2021
HIGH SCHOOL	323,593.01	24.28%	842.11	920.77	1,127.34		2,890.22
R E WHEELER	56,055.62	4.21%	145.88	159.50	195.29		500.67
SCHOOL SYSTEMS	10,872.84	0.82%	28.30	30.94	37.88		97.12
LIBRARY	137,849.85	10.34%	358.74	392.25	480.24		1,231.23
C ZYLONIS-LITHUANIAN	141,482.41	10.62%	368.19	402.58	492.90		1,263.67
WELFARE	11,816.01	0.89%	30.75	33.62	41.16		105.53
RECREATION FUNDS	5,397.23	0.41%	14.05	15.36	18.80		48.21
AMBULANCE FUND	46,962.63	3.52%	122.21	133.63	163.61		419.45
GENERAL CEMETERY	363,149.79	27.25%	945.05	1,033.34	1,265.14		3,243.53
GENERAL CEMETERY MAINTENANCE	96,399.04	7.23%	250.87	274.30	335.84		861.01
VIOLA BROCKLEBANK-CEMETERY	11,153.67	0.84%	29.03	31.74	38.86		99.63
JANE BALLARD MEMORIAL FUND	127,879.97	9.60%	332.79	363.88	445.51		1,142.18
TOTAL	1,332,612.07	100.00%	3,467.97	3,791.91	4,642.57	0.00	11,902.45
NICHOLS FUND DISBURSEMENT		100.00%	394.73	420.07	488.65	0.00	1,303.45

TREASURER'S REPORT TO THE TOWN OF HOLLIS

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2021 was \$15,322,194, which compares to \$18,058,989 for the year ending December 31, 2020. Interest on overnight and other short-term cash investments produced income of \$13,838 which compares to \$69,045 earned in 2020 and \$177,245 earned in 2019.

During 2021, the Town purchased from the Tax Collector \$132,609 in delinquent taxes and accruals, down \$61,804 from 2019 and down \$46,568 compared to 2019. At December 31, 2021, the amount of unpaid taxes was \$869,787. (See the Tax Collector's Report for specific details.)

For the twenty eighth consecutive year, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

**Delinquent Taxes Purchased
From the Tax Collector**

2020	\$132,609
2019	\$194,413
2018	\$179,177
2017	\$205,968
2016	\$243,009
2015	\$172,430
2014	\$201,137

Delinquent Taxes Outstanding at Year-End

	2021	2020	2019	2018	2017	2016	2015	2014
2021	747,856							
2020	63,624	750,937						
2019	19,949	65,288	679,983					
2018	5,179	19,644	76,794	521,251				
2017	4,823	4,823	27,747	85,133	532,251			
2016	4,869	4,869	4,869	47,476	92,533	639,542		
2015	4,783	4,783	4,783	17,906	43,481	120,929	610,556	
2014	4,799	4,799	4,799	7,060	14,781	71,081	122,548	717,508
2013	4,738	4,738	4,738	4,738	12,049	29,389	87,002	152,336
2012	4,741	4,741	4,741	4,741	4,741	12,154	16,838	80,996
2011	4,426	4,426	4,426	4,426	4,426	7,222	12,695	31,065
2010	0	0	0	0	2,310	2,310	8,044	18,432
Total	869,787	869,048	814,899	692,731	706,572	882,627	857,683	1,000,337

Respectfully Submitted,

Barbara Townsend, Treasurer

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, NH ON DECEMBER 31, 2021
MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				BALANCE END YEAR	EXPANDED DURING YEAR	FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END OF YEAR
					ADDITIONS	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	BALANCE END YEAR							
1873	COMMON TRUST FUND	HIGH SCHOOL	COMMON TR	5.02%	44,843.30		778.65		3,240.93	5.02%	1,710.40	(839.77)	(197.37)	3,914.19	48,757.49	66,073.69	73,303.72		
1884	MARY S FARLEY	HIGH SCHOOL	COMMON TR	0.62%	5,554.41		96.45		401.42	0.62%	211.85	(104.02)	(24.45)	484.81	6,039.22	8,194.07	9,079.60		
1884	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR	0.29%	2,608.85		46.32		188.61	0.29%	96.54	(48.87)	(11.49)	227.79	2,837.64	3,884.45	4,266.23		
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR	0.29%	1,615.75		29.75		100.00	0.29%	50.00	(25.00)	(3.00)	75.00	1,790.75	2,381.50	2,556.25		
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR	13.51%	118,552.91		2,094.90		8,719.48	13.51%	4,601.71	(2,259.35)	(531.01)	10,550.94	131,178.55	177,788.55	197,218.44		
1932	ELMARA E CUTLER	HIGH SCHOOL	COMMON TR	0.26%	2,349.36		40.79		169.77	0.26%	89.61	(44.00)	(10.34)	205.04	2,554.40	3,840.42	4,220.84		
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR	1.58%	14,088.74		244.63		1,018.24	1.58%	537.37	(263.94)	(62.01)	1,229.75	15,318.51	20,759.85	23,030.36		
1966	MARY F WILSON	HIGH SCHOOL	COMMON TR	1.05%	9,397.46		183.18		679.18	1.05%	356.44	(175.98)	(41.36)	620.27	10,017.73	13,846.55	15,381.69		
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR	0.23%	1,615.75		30.30		146.54	0.23%	71.32	(37.96)	(8.92)	62.42	1,724.18	2,319.90	2,502.32		
1980	RUTH E WHEELER	HIGH SCHOOL	COMMON TR	4.14%	36,988.27		642.28		2,622.21	4.14%	1,410.80	(632.67)	(182.80)	3,177.62	40,665.88	54,499.80	60,463.38		
1988	JANE BALLARD MEMORIAL	ARTIST PROGRAM	COMMON TR	9.45%	84,381.52		1,485.18		23,212.21	9.45%	3,215.46	(1,580.20)	(371.39)	30,579.08	114,860.59	154,330.67	137,835.40		
	TOTAL HIGH SCHOOL FUNDS				329,077.42	0.00	5,615.00	0.00	47,366.28		12,775.38	(6,271.47)	(1,475.98)	52,364.21	387,286.63	493,442.17	547,436.49		
1984	SCHOOL SYSTEM FUNDS	SCHOOL SYSTEM	COMMON TR	0.40%	3,587.22		62.29		259.28	0.40%	136.62	(67.18)	(15.79)	313.14	3,900.35	5,285.53	5,863.89		
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TR	0.40%	3,587.22		62.29		259.28	0.40%	136.62	(67.18)	(15.79)	313.14	3,900.35	5,285.53	5,863.89		
	TOTAL SCHOOL STEM FUNDS				7,049.86	0.00	124.88	0.00	518.54		275.65	(134.35)	(31.56)	626.25	7,800.69	10,571.06	11,727.79		
1917	LIBRARY FUNDS	HOLLIS LIBRARY	COMMON TR	0.15%	1,304.80		22.86		94.31	0.15%	49.77	(24.43)	(5.74)	113.90	1,418.70	1,922.53	2,132.90		
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR	2.67%	23,828.39		413.75		1,722.13	2.67%	906.86	(446.23)	(104.88)	2,079.87	25,908.27	35,109.59	38,951.41		
1918	CHARLES M STRATTON	HOLLIS LIBRARY	COMMON TR	0.05%	469.97		8.16		33.95	0.05%	17.93	(8.80)	(2.07)	41.01	510.97	692.47	769.24		
1927	JULIUS M WHELAN	HOLLIS LIBRARY	COMMON TR	0.19%	1,699.63		29.51		22.94	0.19%	94.38	(31.63)	(7.48)	48.36	1,891.98	2,345.30	2,778.38		
1932	CLARA C CUTLER	HOLLIS LIBRARY	COMMON TR	0.26%	2,349.44		40.80		169.77	0.26%	89.61	(44.00)	(10.34)	205.04	2,549.49	3,840.55	4,220.84		
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR	0.26%	2,349.44		40.80		169.77	0.26%	89.61	(44.00)	(10.34)	205.04	2,549.49	3,840.55	4,220.84		
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR	1.58%	14,088.76		244.63		1,018.24	1.58%	537.37	(263.94)	(62.01)	1,229.75	15,318.51	20,759.87	23,030.38		
1950	RUTH C GOODWIN	HOLLIS LIBRARY	COMMON TR	0.26%	2,349.42		40.79		169.77	0.26%	89.61	(44.00)	(10.34)	205.04	2,549.46	3,840.51	4,221.71		
1956	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR	0.53%	4,698.73		81.59		339.59	0.53%	173.22	(87.59)	(20.68)	410.14	5,108.93	6,922.36	7,800.94		
1957	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR	1.05%	9,394.78		183.13		678.98	1.05%	356.33	(175.93)	(41.39)	620.03	10,214.81	13,842.59	15,357.30		
1963	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR	0.26%	2,337.49		40.59		168.92	0.26%	89.16	(43.77)	(10.29)	204.01	2,541.51	3,444.15	3,821.02		
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR	0.23%	1,615.75		30.30		146.54	0.23%	71.32	(37.96)	(8.92)	62.42	1,724.18	2,319.93	2,502.37		
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR	0.41%	3,694.14		64.14		266.98	0.41%	140.80	(69.18)	(16.29)	322.45	4,016.59	5,443.07	6,038.67		
1980	N & P CONIARS	HOLLIS LIBRARY	COMMON TR	1.93%	17,255.92		299.63		1,247.14	1.93%	658.17	(323.15)	(75.99)	1,506.22	18,762.13	25,425.47	28,207.62		
1987	CHARLES ZYLOUIS	LITHUANIAN	COMMON TR	10.46%	93,357.07		1,621.03		6,748.28	10.46%	3,560.80	(1,748.28)	(419.90)	10,155.78	101,505.78	137,555.57	152,807.42		
1980	TOTAL LIBRARY FUNDS				184,317.20	0.00	3,200.45	0.00	13,320.92		7,030.18	(3,451.67)	(811.24)	16,068.18	200,465.38	271,579.40	301,296.65		
VARIOUS	CEMETERY FUNDS	CEMETERY FUNDS	COMMON TR	28.30%	248,278.21		4,387.23		60,400.08	28.30%	9,637.10	(16,126.73)	(1,112.07)	52,798.38	305,463.81	372,286.08	413,023.03		
2010	GENERAL CEMETERY MAINTENANCE	CEMETERY FUNDS	COMMON TR	7.16%	62,851.35		1,110.62		4,059.57	7.16%	2,438.62	(1,197.80)	(281.52)	5,019.87	74,831.84	71,616.71	104,556.31		
1973	VIOLA BROCKEBANK	EAST CEMETERY	COMMON TR	0.82%	7,339.74		127.79		2,297.96	0.82%	200.71	(137.82)	(32.38)	2,408.06	9,877.79	10,844.10	12,000.70		
	TOTAL CEMETERY FUNDS				316,369.60	0.00	5,625.64	0.00	66,759.21		12,391.42	(17,462.36)	(1,425.98)	60,226.30	380,163.46	464,746.88	529,610.04		
1906	JESSIE RIDEOUT	PUBLIC WELFARE	COMMON TR	0.29%	2,628.67		45.64		189.88	0.29%	100.26	(49.23)	(11.57)	229.44	2,858.11	3,873.17	4,296.99		
1934	DELIA M SMITH	PUBLIC WELFARE	COMMON TR	0.05%	461.61		8.16		33.95	0.05%	17.93	(8.80)	(2.07)	41.01	510.97	692.47	769.24		
1951	ETTA M FLAGG	PUBLIC WELFARE	COMMON TR	0.35%	4,461.45		79.58		300.00	0.35%	161.62	(81.63)	(19.42)	200.47	4,763.03	6,426.02	7,000.00		
	TOTAL PUBLIC WELFARE FUNDS				7,691.41	0.00	135.38	0.00	563.98		291.38	(146.61)	(34.33)	660.94	8,477.33	11,488.06	12,745.13		
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TR	0.40%	3,561.36		61.84		245.19	0.40%	135.84	(66.69)	(16.67)	288.66	3,850.02	5,247.43	5,821.62		
1988	CHARLES & DOROTHY DOW FUND	AMBULANCE	COMMON TR	3.47%	30,988.26		538.07		2,098.12	3.47%	1,181.95	(580.31)	(136.39)	2,563.37	33,551.63	45,059.19	50,655.39		
	TOTAL COMMON TRUST FUND				877,216.65	0.00	15,500.96	0.00	130,869.74		34,048.80	(28,112.87)	(3,325.16)	132,877.51	1,031,545.12	1,292,736.19	1,459,233.10		
1989	CHARLES J NICHOLS FUND	INDIVIDUAL	INDIVIDUAL	100.00%	251,979.96		10,383.34		41,787.21	100.00%	5,921.01	(1,773.34)	(1,079.88)	44,874.00	307,247.30	319,839.47	405,075.95		
	TOTAL ALL FUNDS				1,128,186.61	0.00	25,884.30	0.00	172,666.95		39,970.81	(29,886.21)	(5,000.04)	177,751.51	1,338,792.42	1,612,572.66	1,864,968.66		

*** Details of individual cemetery funds can be found at Town Hall

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, N.H. FOR YEAR ENDING ON DECEMBER 31, 2021
MS-10

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	CUSIP	TYPE	INCOME										GRAND TOTAL INCOME END OF YEAR	GRAND TOTAL BEGINNING YEAR FAIR MARKET VALUE	GRAND TOTAL END OF YEAR FAIR MARKET VALUE	
				BALANCE BEGINNING YEAR	PURCHASES	CASH/CAPITAL GAINS	PROCEEDS FROM SALES	GAINGLOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR				
747.83	GENERAL FUND 301274	14594346	MUTUAL FUND/INDEX FUND/ETF	31483.91	3,028.49	0.00	0.00	0.00	0.00	34,512.40	0.00	694.08	(694.08)	0.00	34,512.40	41,398.51	3,053.14
620.00	AMERICAN CAPITAL WORLD & INCOME FUND (FUND CL F (#433)	00208R102	MUTUAL FUND/INDEX FUND/ETF	1,410.00	1,410.00	0.00	0.00	0.00	0.00	2,820.00	0.00	1,722.24	(1,722.24)	0.00	2,820.00	27,643.13	23,813.28
200.00	BANIER INTERNATIONAL INC	071813109	STOCK	7,291.70	0.00	0.00	0.00	0.00	0.00	7,291.70	0.00	210.00	(210.00)	0.00	7,291.70	16,648.00	17,188.00
2,450.00	BRISTOL-MYERS SQUIBB CO.	110212109	STOCK	13,121.62	15,187.79	0.00	0.00	0.00	0.00	28,309.41	0.00	759.50	(759.50)	0.00	28,309.41	12,408.00	26,057.50
303.00	CHEVRON CORP	169741100	STOCK	18,389.94	0.00	0.00	0.00	0.00	0.00	18,389.94	0.00	1,077.93	(1,077.93)	0.00	18,389.94	17,443.35	20,827.00
288.00	DUKE ENERGY CORP NEW	26441C204	STOCK	20,953.01	1,540.00	0.00	0.00	0.00	0.00	22,493.01	0.00	1,006.20	(1,006.20)	0.00	22,493.01	23,622.48	27,064.20
0.00	EXXONMOBIL CORP	30231G102	STOCK	24,966.06	0.00	0.00	0.00	0.00	0.00	24,966.06	0.00	43.50	(43.50)	0.00	24,966.06	12,368.00	103.00
5,827.77	INVESTOR GROUP DEVELOPING MARKETS FUND CLASS Y	00143W975	MUTUAL FUND/INDEX FUND/ETF	41,604.53	2,289.72	0.00	0.00	0.00	0.00	43,894.25	0.00	1,349.63	(1,349.63)	0.00	43,894.25	45,012.48	(2,015.13)
300.00	JOHNSON & JOHNSON	478186104	STOCK	13,855.10	15,988.75	0.00	0.00	0.00	0.00	29,843.85	0.00	1,281.70	(1,281.70)	0.00	29,843.85	36,197.40	59,451.10
250.00	KELLOGG COMPANY	543487138	STOCK	13,945.39	0.00	0.00	0.00	0.00	0.00	13,945.39	0.00	519.75	(519.75)	0.00	13,945.39	14,001.75	492.75
84.00	MERCK & CO INC NEW COM	583037105	STOCK	20,085.48	14,908.00	0.00	0.00	0.00	0.00	34,993.48	0.00	1,206.40	(1,206.40)	0.00	34,993.48	26,393.26	(3,164.28)
4,768.45	PIMCO FDS PAC INTY MGMT SER RETURN FID INSTL CL	86820V106	MUTUAL FUND/INDEX FUND/ETF	8,047.07	1,139.28	0.00	0.00	0.00	0.00	9,186.35	0.00	1,139.28	(1,139.28)	0.00	9,186.35	48,381.39	14,494.50
387.00	PROCTER & GAMBLE CO	742718109	STOCK	15,053.92	5,241.00	0.00	0.00	0.00	0.00	20,294.92	0.00	1,140.00	(1,140.00)	0.00	20,294.92	23,008.82	40,033.86
1,000.00	SABRA HEALTH CARE REIT INC	88417E109	STOCK	14,188.40	46.00	0.00	0.00	0.00	0.00	14,234.40	0.00	593.30	(593.30)	0.00	14,234.40	23,862.50	26,951.10
170.00	TRAVELERS COMPANIES INC	922038180	STOCK	74,288.12	3,194.19	0.00	0.00	0.00	0.00	77,482.31	0.00	1,884.92	(1,884.92)	0.00	77,482.31	81,891.87	(6,110.60)
188.00	VANGUARD MID-CAP ETF	922038029	STOCK	22,703.70	0.00	0.00	0.00	0.00	0.00	22,703.70	0.00	388.26	(388.26)	0.00	22,703.70	28,130.72	36,048.72
1,500.00	VERIZON COMMUNICATIONS	92343V104	STOCK	6,528.47	14,575.66	0.00	0.00	0.00	0.00	21,104.13	0.00	1,098.10	(1,098.10)	0.00	21,104.13	14,100.00	25,980.00
1,150.00	WELLS FARGO & CO NEW	948746101	STOCK	48,475.51	0.00	0.00	0.00	0.00	0.00	48,475.51	0.00	696.00	(696.00)	0.00	48,475.51	34,707.00	56,177.00
	Cash and Cash Equivalents			4,154.78		487.75				4,642.53		3.57		149.80	3,836.83		3,836.83
	TOTAL GENERAL FUND			1,097,844.89	86,432.31	530.91	71,066.67	(818.85)	1,031,395.92	144.50	34,048.80	(34,044.70)	149.80	1,031,395.92	1,332,812.06	933,223.31	1,488,261.10
808.40	NICHOLS FUND 301276	369024209	MUTUAL FUND/INDEX FUND/ETF	36,400.48	6,371.01	0.00	0.00	0.00	0.00	42,771.49	0.00	683.60	(683.60)	0.00	42,771.49	51,883.14	5,257.05
175.00	AMERICAN FUNDS NEW ECONOMY F-F1	648024208	MUTUAL FUND/INDEX FUND/ETF	30,884.38	4,976.54	0.00	0.00	0.00	0.00	35,860.92	0.00	1,531.71	(1,531.71)	0.00	35,860.92	62,376.91	66,747.94
1,390.83	CHEVRON CORP	169741100	STOCK	18,378.50	18,378.50	0.00	0.00	0.00	0.00	36,757.00	0.00	468.00	(468.00)	0.00	36,757.00	21,577.75	20,562.25
65.00	EXXONMOBIL CORP	30231G102	STOCK	25,873.39	1,182.25	0.00	0.00	0.00	0.00	27,055.64	0.00	1,871.59	(1,871.59)	0.00	27,055.64	12,318.85	11,161.26
250.00	HOME DEPOT INC	437076102	STOCK	14,705.39	0.00	0.00	0.00	0.00	0.00	14,705.39	0.00	1,428.00	(1,428.00)	0.00	14,705.39	17,895.30	34,617.26
250.00	INVESTOR GROUP DEVELOPING MARKETS FUND CLASS Y	00143W975	MUTUAL FUND/INDEX FUND/ETF	26,343.18	0.00	0.00	0.00	0.00	0.00	26,343.18	0.00	474.82	(474.82)	0.00	26,343.18	27,774.75	26,858.80
140.00	NETERA ENERGY INC COM	65339F101	STOCK	9,843.75	0.00	0.00	0.00	0.00	0.00	9,843.75	0.00	215.60	(215.60)	0.00	9,843.75	10,801.00	13,074.40
6,831.15	VANGUARD ADMIRAL INTERTERM FND 571	922038180	STOCK	2,681.19	0.00	0.00	0.00	0.00	0.00	2,681.19	0.00	1,583.17	(1,583.17)	0.00	2,681.19	68,239.16	67,868.95
288.00	WELLS FARGO & CO NEW	948746101	STOCK	14,041.58	589.46	0.00	0.00	0.00	0.00	14,631.04	0.00	171.00	(171.00)	0.00	14,631.04	8,601.30	13,673.00
	Cash and Cash Equivalents			2,053.28					2,053.28		1.20		11.20	2,072.74	2,083.28		2,672.74
	TOTAL NICHOLS FUND			293,777.17	30,548.84	0.00	19,488.24	(6,374.47)	307,249.50	144.50	39,878.81	(39,865.71)	149.80	307,249.50	515,107.91	404,171.59	406,075.58
	GRAND TOTAL ALL FUNDS			1,391,718.06	133,778.19	530.91	90,556.91	(8,293.32)	1,338,642.92	289.00	74,927.61	(74,910.91)	269.60	1,338,642.92	1,848,379.97	1,437,494.90	1,894,336.68

Trustee of the Trust Funds Capital Reserve Account

Town Of Hollis, New Hampshire Capital Reserve Account Fiscal Year 2021 MS-9													
Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	PRINCIPAL				INCOME				Balance End Year	Principal & Income Year End
				Balance Beginning Year	New Funds Created	Cash Gains Or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year %	Income During Year Amount		
2008	SAU#41 Hollis Admin. Buildings Expend. Maint. Trust (0004)	Capital Reserves	NHPDIP	47,699.18	31,970.00	(14,685.99)	64,983.19	188.01	13.19	(201.20)	0.00	64,983.19	
2008	SAU#41 Hollis School Buildings Expend. Maint. Trust (0005)	"	"	262,927.35	120,000.00	(200,374.86)	182,552.49	1,095.09	43.34	(1,138.43)	0.00	182,552.49	
1994	Flint Pond Restoration (0006)	"	"	292.23	0.00	0.00	292.23	0.00	0.08	0.00	0.08	292.31	
2002	Compensated Absences Payable Fund (0008)	"	"	129,470.19	100,000.00	(49,966.77)	179,503.42	0.00	33.23	(33.23)	0.00	179,503.42	
2008	Emerg. Municipal Building Maint. Expendable Trust (0011)	"	"	59,480.78	200,000.00	(99,981.95)	159,498.83	0.00	24.99	(24.99)	0.00	159,498.83	
2009	Municipal Transportation (0012)	"	"	48,466.22	0.00	0.00	48,466.22	939.63	10.27	0.00	949.90	49,416.12	
2013	SAU#41 HB Coop Athletic Program Services (0013)	"	"	103,858.10	105,982.21	(130,800.63)	79,039.68	354.54	28.47	(383.01)	0.00	79,039.68	
2014	Revaluation (0014)	"	"	28,032.27	28,000.00	(13,992.40)	42,039.87	0.00	7.60	(7.60)	0.00	42,039.87	
2015	SAU#41 HB COOP School Bldg. Maintenance (0015)	"	"	189,225.68	416,261.50	(431,610.39)	173,876.79	838.86	73.75	(912.61)	0.00	173,876.79	
2016	Environmental Defense Study Fund (0016)	"	"	50,000.00	0.00	0.00	50,000.00	3,156.52	11.04	0.00	3,167.56	53,167.56	
2018	SAU#41 HB COOP Special Education Fund (0017)	"	"	175,000.00	25,000.00	0.00	200,000.00	5,271.33	41.89	0.00	5,313.22	205,313.22	
2019	Hollis Schools Water System Expend. Maint. Trust (0018)	"	"	45,561.21	0.00	(5,440.21)	40,121.00	285.55	8.60	(294.15)	0.00	40,121.00	
2020	Hollis Schools Special Education Expend. Maint. Trust (0019)	"	"	25,000.00	25,000.00	0.00	50,000.00	40.99	9.61	0.00	50.60	50,050.60	
				1,165,013.21	1,052,213.71	0.00	1,270,373.72	12,170.52	306.06	(2,995.22)	9,481.36	1,279,855.08	

Zylonis Fund

REVENUES	2021	2020	2019
Trust Income	\$1,264	\$1,743	\$3,165
Bank Interest Income	\$3	\$13	\$11
Total Revenues	\$1,267	\$1,756	\$3,176
EXPENDITURES			
Scholarship	\$2,000	\$2,000	\$2,000
Miscellaneous	\$0	\$0	\$0
Total Expenditures	\$2,000	\$2,000	\$2,000
Excess (deficiency) of Revenues over (under) Expenditures	(\$733)	(\$244)	\$1,176
Fund Balance, January 1	\$3,244	\$3,488	\$2,312
Fund Balance, December 31	\$2,511	\$3,244	\$3,488

INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Hollis, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the major fund and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness



of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of December 31, 2020, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 17 to the financial statements, in 2020 the Town adopted Governmental Accounting Standards Board (GASB) Statement No. 84, *Fiduciary Activities*. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and certain Pension and OPEB schedules be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 19, 2021 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our



testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Melanson

Merrimack, New Hampshire
April 19, 2021



MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hollis, New Hampshire (the Town), we offer readers this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2020.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements comprise three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements

The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and deferred outflows and liabilities and deferred inflows, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned time off).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, health and welfare, culture and recreation, and conservation.

Fund financial statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-

term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The Town's fiduciary funds are custodial funds, which report resources that are held by the Town for other parties outside of the Town's reporting entity. The custodial funds also include resources held in a trust by the Town for the benefit of two independent School Districts.

Notes to financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

Financial Highlights

- As of the close of the current year, the Town's net position was \$32,365,774, an increase of \$392,607 over the prior year.
- As of the close of the current year, governmental funds reported combined ending fund balances of \$8,027,824, an increase of \$232,847 in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was \$4,430,857, an increase of \$890,262 in comparison to the prior year.

- In November 2020, the Town issued refunding bonds in the amount of \$1,567,000.

Government-Wide Financial Analysis

The following is a summary of condensed government-wide financial data for the current and prior year.

	Net Position	
	Governmental <u>Activities</u>	
	<u>2020</u>	<u>2019</u>
Assets:		
Current and other assets	\$ 23,300,329	\$ 19,472,018
Capital assets	<u>40,190,933</u>	<u>40,242,349</u>
Total assets	63,491,262	59,714,367
Deferred outflows of resources	<u>2,297,320</u>	<u>941,840</u>
Total assets and deferred outflows	<u>\$ 65,788,582</u>	<u>\$ 60,656,207</u>
Liabilities:		
Long-term liabilities	\$ 18,517,310	\$ 10,424,825
Other liabilities	<u>14,191,702</u>	<u>17,630,532</u>
Total liabilities	32,709,012	28,055,357
Deferred inflows of resources	713,796	627,683
Net position:		
Net investment in capital assets	33,176,095	32,425,707
Restricted	3,087,526	2,801,948
Unrestricted	<u>(3,897,847)</u>	<u>(3,254,488)</u>
Total net position	<u>32,365,774</u>	<u>31,973,167</u>
Total liabilities, deferred inflows, and net position	<u>\$ 65,788,582</u>	<u>\$ 60,656,207</u>

The largest portion of net position, \$33,176,095, reflects our investment in capital assets (e.g., land, buildings and improvements, machinery, equipment, and furnishings, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. An additional portion of net position, \$3,087,526 represents resources that are subject to restrictions on how they may be used.

Unrestricted net position has a negative balance of (\$3,897,847), resulting primarily from the Town’s unfunded net pension liability and OPEB liability of \$9,091,913 and \$1,382,377, respectively.

Change in Net Position

	Governmental <u>Activities</u>	
	<u>2020</u>	<u>2019</u>
Revenues:		
Program revenues:		
Charges for services	\$ 836,178	\$ 873,377
Operating grants and contributions	14,021	16,164
Capital grants and contributions	371,988	232,944
General revenues:		
Property taxes	7,970,442	7,661,552
Licenses and permits	2,114,091	2,163,880
Penalties, interest, and other taxes	72,145	185,230
Grants and contributions not restricted to specific programs	461,581	400,805
Investment income	160,427	381,025
Miscellaneous	<u>232,190</u>	<u>181,083</u>
Total revenues	12,233,063	12,096,060
Expenses:		
General government	3,943,310	3,701,551
Public safety	4,193,709	3,665,605
Highways and streets	2,154,392	1,901,410
Sanitation	536,547	485,202
Health and welfare	56,758	55,078
Culture and recreation	469,897	465,462
Conservation	43,055	17,555
Interest and related costs	<u>442,788</u>	<u>131,218</u>
Total expenses	<u>11,840,456</u>	<u>10,423,081</u>
Change in net position	392,607	1,672,979
Net position - beginning of year	<u>31,973,167</u>	<u>30,300,188</u>
Net position - end of year	<u>\$ 32,365,774</u>	<u>\$ 31,973,167</u>

Governmental activities

Governmental activities for the year resulted in an increase in net position of \$392,607. Key elements of this change are as follows:

- Repayment of bonds payable and capital leases of \$1,161,557 contributes to positive change in net position when converted to accrual basis, as debt payments offset liability and are reported as expenditures.
- Capital asset acquisitions of \$929,849 acquired through current budgeted revenues contribute to positive change in net position as those costs are shown as assets and not functional expense on the accrual basis.
- The increase in pension expense from GASB 68 and depreciation expense of \$550,493 and \$947,998, respectively, contribute to negative change in net position. These expenses are only recorded on the accrual basis.

Financial Analysis of Funds

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$8,027,824, an increase of \$232,847 in comparison to the prior year. This slight increase is mainly due to the increase in property tax revenues of \$445,615, offset by an increase in general government expenditures of \$292,623.

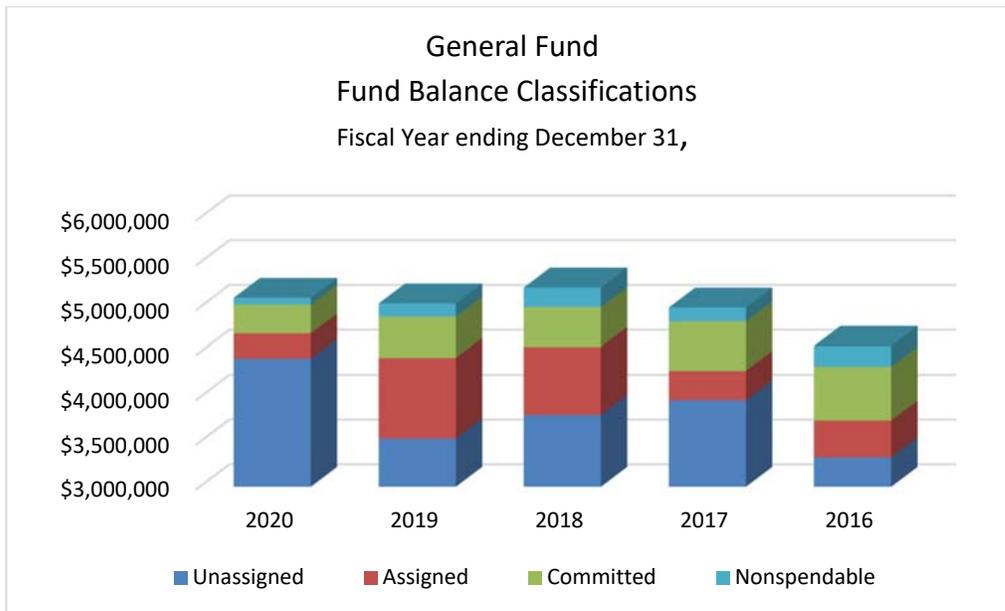
The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was \$4,430,857, while total fund balance was \$5,160,560. The Town’s goal is to achieve and maintain an unassigned fund balance of at least 10% of general fund operating expenditures, including Town, School, and County appropriations. The table below shows general fund unassigned fund balance, compared to general fund appropriations for the past two years.

<u>For the Year Ended</u>	<u>General Fund Unassigned Fund Balance</u>	<u>General Fund Appropriations</u>	<u>% of General Fund Appropriations</u>
December 31, 2020	\$ 4,430,857	\$ 35,613,488	12%
December 31, 2019	3,540,595	35,010,616	10%

The fund balance of the general fund increased slightly by \$62,311 during the current year. Included in the total general fund balance are the Town's capital reserve funds with the following fund balances:

	December 31, <u>2020</u>	December 31, <u>2019</u>	<u>Change</u>
<u>Committed Fund Balance</u>			
Compensated absences	\$ 129,470	\$ 122,943	\$ 6,527
Emergency municipal building and facility maintenance	59,481	201,683	(142,202)
Environmental defense study	53,157	52,825	332
Flint Pond restoration	292	10,622	(10,330)
Municipal transportation	50,199	41,927	8,272
Revaluation	<u>28,032</u>	<u>28,838</u>	<u>(806)</u>
Total	<u>\$ 320,631</u>	<u>\$ 458,838</u>	<u>\$ (138,207)</u>

The chart below depicts the general fund balance classifications over the last five years:



General Fund Budgetary Highlights

Differences between the general fund original budget and the final amended budget resulted in an overall increase in appropriations of \$441,274. This change relates to carryforwards from the prior year budget that were expended in the current year.

The difference between the final amended budget and actual results is a positive variance of \$1,328,647 with revenues and other sources over estimated budgets by \$641,648 and expenditures and other uses less than the estimated budget by \$686,999. Significant variances include:

- Positive variance in Property Taxes of \$440,881 is mainly attributed to an increase in collections.
- Positive variance in Licenses and Permits of \$171,703 is mainly attributed to the increase in Motor Vehicle registrations.
- Positive variance in General Government of \$297,243 is mainly attributed to savings in health insurance and retirement expenditures.

Capital Assets and Debt Administration

Capital assets

Total capital assets for governmental activities (net of accumulated depreciation) at year-end amounted to \$40,190,933, a decrease of \$51,418 from the prior year. These capital assets include land, land improvements, buildings, building improvements, vehicles, machinery and equipment, and infrastructure.

Major capital asset events during the current fiscal year included the following:

- The purchase of an ambulance for \$248,238.
- A donation to the Conservation Commission of 15.5 acres of land on Nartoff Road.
- The purchase of an engine pumper truck for \$136,124.

Additional information on capital assets can be found in the Notes to Financial Statements.

Credit rating

The Town maintained the Moody Investor Services rating of Aa2 during the year. The rating reflects the Town's moderately-sized tax base with above average wealth levels, manageable debt burden, and a multiple year trend of improving financial operations and healthy reserves.

Long-term debt

At the end of the current year, total bonded debt outstanding was \$6,545,000, all of which was backed by the full faith and credit of the government. In November 2020, the Town issued a general obligation refunding bond in the amount of \$1,567,000 with an interest rate of 2.00%. This bond refunded the existing 2014 Series B-2 general obligation bond that had a balance of \$1,507,000.

Additional information on long-term debt can be found in the Notes to Financial Statements.

Requests for Information

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director
Town of Hollis, New Hampshire
7 Monument Square
Hollis, New Hampshire 03049

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Net Position
December 31, 2020

Assets and Deferred Outflows of Resources	Governmental Activities
Assets	
Current:	
Cash and short-term investments	\$ 20,280,537
Investments	1,220,329
Receivables:	
Property taxes	992,908
Departmental and other	42,661
Other assets	<u>75,797</u>
Total current assets	22,612,232
Noncurrent:	
Deposit on asset	688,097
Capital assets:	
Land	28,118,660
Other capital assets, net of accumulated depreciation	<u>12,072,273</u>
Total noncurrent assets	<u>40,879,030</u>
Total Assets	63,491,262
Deferred Outflows of Resources	
Related to pensions	2,058,558
Related to OPEB	<u>238,762</u>
Total Deferred Outflows of Resources	<u>2,297,320</u>
Total Assets and Deferred Outflows of Resources	\$ <u>65,788,582</u>
	(Continued)

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Net Position
December 31, 2020

(Continued)

Liabilities, Deferred Inflows of Resources, and Net Position	<u>Governmental Activities</u>
Liabilities	
Current:	
Accounts payable	\$ 191,177
Accrued expenses	206,633
Due to custodial fund	13,017,586
Unearned revenue	44,374
Tax abatement liability	245,629
Other liabilities	486,303
Current portion of noncurrent liabilities:	
Bonds payable	978,700
Compensated absences	34,009
Capital leases	<u>262,467</u>
Total current liabilities	15,466,878
Noncurrent:	
Bonds payable, net of current portion	5,566,300
Compensated absences, net of current portion	306,076
Capital leases, net of current portion	895,468
Net pension liability	9,091,913
Total OPEB liability	<u>1,382,377</u>
Total noncurrent liabilities	<u>17,242,134</u>
Total Liabilities	32,709,012
Deferred Inflows of Resources	
Related to pensions	483,035
Related to OPEB	<u>230,761</u>
Total Deferred Inflows of Resources	713,796
Net Position	
Net investment in capital assets	33,176,095
Restricted for:	
Conservation	1,138,044
Public safety	428,444
Culture and recreation	264,927
Other purposes	98,404
Permanent funds:	
Nonexpendable	793,069
Expendable	364,638
Unrestricted (deficit)	<u>(3,897,847)</u>
Total Net Position	<u>32,365,774</u>
Total Liabilities, Deferred Inflows of Resources, and Net Position	\$ <u><u>65,788,582</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Activities
For the Year Ended December 31, 2020

		Program Revenues			Net (Expenses) Revenues and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Governmental Activities					
General government	\$ 3,943,310	\$ 159,367	\$ -	\$ 147,400	\$ (3,636,543)
Public safety	4,193,709	603,972	-	-	(3,589,737)
Highways and streets	2,154,392	13,250	-	224,588	(1,916,554)
Sanitation	536,547	49,365	-	-	(487,182)
Health and welfare	56,758	850	-	-	(55,908)
Culture and recreation	469,897	9,374	14,021	-	(446,502)
Conservation	43,055	-	-	-	(43,055)
Interest and related costs	442,788	-	-	-	(442,788)
Total	\$ 11,840,456	\$ 836,178	\$ 14,021	\$ 371,988	(10,618,269)
General Revenues					
					7,970,442
					2,114,091
					72,145
					461,581
					160,427
					232,190
					11,010,876
					392,607
Net Position					
					31,973,167
					\$ 32,365,774

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Governmental Funds
Balance Sheet
December 31, 2020

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Assets			
Cash and short-term investments	\$ 18,448,579	\$ 1,831,958	\$ 20,280,537
Investments	-	1,220,329	1,220,329
Receivables:			
Property taxes	869,308	123,600	992,908
Departmental and other	-	42,661	42,661
Due from other funds	122,932	57,697	180,629
Other assets	<u>75,797</u>	<u>-</u>	<u>75,797</u>
Total Assets	<u>\$ 19,516,616</u>	<u>\$ 3,276,245</u>	<u>\$ 22,792,861</u>
Liabilities, Deferred Inflows of Resources, and Fund Balances			
Liabilities			
Accounts payable	\$ 183,086	\$ 8,091	\$ 191,177
Accrued expenses	206,633	-	206,633
Due to custodial fund	13,017,586	-	13,017,586
Due to other funds	-	180,629	180,629
Unearned revenue	44,374	-	44,374
Tax abatement liability	245,629	-	245,629
Other liabilities	<u>486,303</u>	<u>-</u>	<u>486,303</u>
Total Liabilities	14,183,611	188,720	14,372,331
Deferred Inflows of Resources			
Unavailable revenues	226,445	166,261	392,706
Fund Balances			
Nonspendable	75,797	793,069	868,866
Restricted	-	2,128,195	2,128,195
Committed	320,631	-	320,631
Assigned	279,275	-	279,275
Unassigned	<u>4,430,857</u>	<u>-</u>	<u>4,430,857</u>
Total Fund Balances	<u>5,106,560</u>	<u>2,921,264</u>	<u>8,027,824</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 19,516,616</u>	<u>\$ 3,276,245</u>	<u>\$ 22,792,861</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Reconciliation of Total Governmental Fund
Balances to Net Position of Governmental
Activities in the Statement of Net Position
December 31, 2020

Total governmental fund balances	\$ 8,027,824
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.	40,190,933
Deposit on capital asset	688,097
Property taxes and other revenues are recognized on the accrual basis of accounting in the Statement of Net Position, not the modified accrual basis.	392,706
Deferred outflows and inflows of resources related to pension and OPEB are not financial resources nor are they available to pay current-period expenditures. Outflows and inflows consist of:	
Pension related deferred outflows	2,058,558
OPEB related deferred outflows	238,762
Pension related deferred inflows	(483,035)
OPEB related deferred inflows	(230,761)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds. Long-term liabilities at year end consist of:	
Bonds payable	(6,545,000)
Compensated absences	(340,085)
Capital leases	(1,157,935)
Net pension liability	(9,091,913)
Total OPEB liability	<u>(1,382,377)</u>
Net position of governmental activities	\$ <u>32,365,774</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Year Ended December 31, 2020

	General <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
Revenues			
Property taxes	\$ 7,760,010	\$ 339,914	\$ 8,099,924
Penalties, interest, and other taxes	72,145	-	72,145
Licenses and permits	2,319,728	-	2,319,728
Charges for services	415,208	223,893	639,101
Intergovernmental	686,169	14,021	700,190
Investment income	72,008	88,419	160,427
Miscellaneous	<u>148,770</u>	<u>83,417</u>	<u>232,187</u>
Total Revenues	11,474,038	749,664	12,223,702
Expenditures			
Current:			
General government	3,862,698	64,223	3,926,921
Public safety	3,755,305	417,469	4,172,774
Highways and streets	1,844,480	175	1,844,655
Sanitation	536,547	-	536,547
Health and welfare	56,722	36	56,758
Culture and recreation	27,842	379,230	407,072
Conservation	30,393	12,662	43,055
Debt service:			
Principal	826,000	-	826,000
Interest and related costs	<u>237,073</u>	<u>-</u>	<u>237,073</u>
Total Expenditures	<u>11,177,060</u>	<u>873,795</u>	<u>12,050,855</u>
Excess (deficiency) of revenues over expenditures	296,978	(124,131)	172,847
Other Financing Sources (Uses)			
Issuance of refunding bonds	1,567,000	-	1,567,000
Payment to refunded bond escrow agent	(1,507,000)	-	(1,507,000)
Transfers in	19,333	318,479	337,812
Transfers out	<u>(314,000)</u>	<u>(23,812)</u>	<u>(337,812)</u>
Total Other Financing Sources (Uses)	<u>(234,667)</u>	<u>294,667</u>	<u>60,000</u>
Change in fund balance	62,311	170,536	232,847
Fund Balance, at Beginning of Year	<u>5,044,249</u>	<u>2,750,728</u>	<u>7,794,977</u>
Fund Balance, at End of Year	\$ <u><u>5,106,560</u></u>	\$ <u><u>2,921,264</u></u>	\$ <u><u>8,027,824</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Reconciliation of the Statement of Revenues,
Expenditures, and Changes in Fund Balances of
Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2020

Net changes in fund balances - total governmental funds	\$	232,847
<p>Governmental funds report outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:</p>		
Capital asset additions, net of disposals		863,209
Depreciation		(947,998)
<p>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., property taxes) differ between the two statements.</p>		
		(138,040)
<p>The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position:</p>		
Issuance of refunding bonds		(1,567,000)
Deposit to escrow refunding agent		1,507,000
Repayment of bonds		826,000
Amortization of gain on refunding		(205,715)
Repayment of capital leases		335,557
<p>Some expenses reported in the Statement of Activities, such as compensated absences, net pension liability, and total OPEB liability, do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p>		
Increase in compensated absences		(36,808)
Increase in pension expense from GASB 68		(550,493)
Decrease in OPEB expense from GASB 75		74,048
Change in net position of governmental activities	\$	<u>392,607</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

General Fund

Statement of Revenues and Other Sources, and Expenditures and Other Uses - Budget and Actual
For the Year Ended December 31, 2020

	Budgeted Amounts			Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
	Original Budget	From Prior Years' Budgets	Final Budget		
Revenues and Other Sources					
Property taxes	\$ 7,319,129	\$ -	\$ 7,319,129	\$ 7,760,010	\$ 440,881
Penalties, interest, and other taxes	67,630	-	67,630	72,145	4,515
Licenses and permits	2,148,025	-	2,148,025	2,319,728	171,703
Charges for services	375,277	-	375,277	415,208	39,931
Intergovernmental	688,700	-	688,700	686,169	(2,531)
Investment income	75,001	-	75,001	69,045	(5,956)
Miscellaneous	88,298	-	88,298	148,770	60,472
Transfers in	86,700	-	86,700	19,333	(67,367)
Use of fund balance	<u>732,130</u>	<u>441,274</u>	<u>1,173,404</u>	<u>1,173,404</u>	<u>-</u>
Total Revenues and Other Sources	11,580,890	441,274	12,022,164	12,663,812	641,648
Expenditures and Other Uses					
Current:					
General government	3,786,462	86,567	3,873,029	3,575,786	297,243
Public safety	3,709,148	168,958	3,878,106	3,771,305	106,801
Highways and streets	1,820,903	185,749	2,006,652	1,844,480	162,172
Sanitation	558,202	-	558,202	536,547	21,655
Health and welfare	57,900	-	57,900	56,722	1,178
Culture and recreation	48,200	-	48,200	27,842	20,358
Conservation	69,001	-	69,001	30,393	38,608
Debt service:					
Principal	826,000	-	826,000	826,000	-
Interest and related costs	177,074	-	177,074	177,073	1
Transfers out	<u>528,000</u>	<u>-</u>	<u>528,000</u>	<u>489,017</u>	<u>38,983</u>
Total Expenditures and Other Uses	<u>11,580,890</u>	<u>441,274</u>	<u>12,022,164</u>	<u>11,335,165</u>	<u>686,999</u>
Excess of revenues and other sources over expenditures and other uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,328,647</u>	<u>\$ 1,328,647</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Fiduciary Funds
Statement of Fiduciary Net Position
December 31, 2020

	Custodial Funds
Assets	
Cash and short-term investments	\$ 857,346
Investments	516,363
Due from Primary Government	<u>13,017,586</u>
Total Assets	\$ <u>14,391,295</u>
 Liabilities and Net Position	
 Liabilities	
Due to School Districts	\$ 13,017,586
 Net Position	
Restricted for other governments	<u>1,373,709</u>
Total Liabilities and Net Position	\$ <u>14,391,295</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Fiduciary Funds
Statement of Changes in Fiduciary Net Position
For the Year Ended December 31, 2020

		<u>Custodial Funds</u>
Additions		
Contributions from School Districts	\$	333,006
Investment earnings		25,848
Taxes collected for School Districts		22,867,587
Taxes collected for County		1,568,841
Fees collected for State of New Hampshire		<u>618,650</u>
Total Additions		25,413,932
Deductions		
Payments of taxes to School Districts		22,867,587
Payment of taxes to County		1,568,841
Payments of fees to State of New Hampshire		618,650
Payments on behalf of School Districts		<u>9,687</u>
Total Deductions		<u>25,064,765</u>
Net Increase		349,167
Net Position Restricted for Other Governments		
Beginning of year		<u>1,024,542</u>
End of year	\$	<u><u>1,373,709</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis, New Hampshire (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

Reporting Entity

The Town is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the Town and applicable component units for which the Town is considered to be financially accountable. In fiscal year 2020, it was determined that no entities met the required GASB 14 (as amended) criteria of component units.

Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. The effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. The major individual governmental fund is reported as a separate column in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability

is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, certain expenditures such as debt service, compensated absences, OPEB, and pension are recorded only when payment is due.

The Town reports the following major governmental fund:

- The *general fund* is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The fiduciary fund financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Under this method, revenues are recognized when earned and expenses are recorded when liabilities are incurred.

The Town reports the following fiduciary fund:

- The *custodial funds* account for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others and are not required to be reported elsewhere on the financial statements. Custodial funds include taxes and fees collected on behalf of other governments as well as capital reserve funds held in a trust on behalf of Hollis Brookline Cooperative School District and Hollis School District.

Cash and Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the general fund. Certain special revenue, permanent, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, money markets, and savings accounts. The interest earnings attributable to each fund type are included under investment income.

Under New Hampshire RSA 41:29, whenever the Town's treasurer has in custody an excess of funds which are not immediately needed for the purpose of expenditure, the funds should be invested in accordance with the investment policy adopted by the Board of Selectmen under RSA 41:9, VII. The treasurer may invest in the public deposit investment pool established pursuant to RSA 383:22, or in deposits, including money market accounts, certificates of deposit, repurchase agreements, and all other types of interest-bearing accounts of federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, or in obligations fully guaranteed as to principal and interest by the United States Government. The obligations may be held directly or in the form of securities of or other interest in any open-end or closed-end management-type investment company or investment trust registered under 15 U.S.C. section 80a-1 et seq., if the portfolio of the investment company or investment trust is limited to such obligations and the repurchase agreements fully collateralized by such obligations.

The Town invests in the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool managed by the State Banking Commission. The portfolio meets the requirements of GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*, and investments are valued at amortized cost.

Assets of the Trust Funds may only be invested in accordance with the relevant RSA sections. RSA 35:9 specifies that Capital Reserves may only be deposited in banking institutions either domiciled or doing business under the laws of the State of N.H. or of the U.S. Government. Likewise, RSA 31:25 specifies that General Trust Funds may only be deposited in banking institutions as stated above. However, in addition to those investments specified for Capital Reserves, General Trust Funds may also be invested in those stocks, bonds and mutual funds that may be invested in by the N.H. Savings Banks or as specified by the State Banking Commission.

Investments are carried at fair value, except the investment in NHPDIP, which is reported at amortized cost.

Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as “due from/to other funds”.

Capital Assets

Capital assets, which include land, buildings and improvements, machinery, equipment, and furnishings, and infrastructure, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets’ lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	5 - 40
Machinery, equipment, and furnishings	5 - 20
Infrastructure	50

Compensated Absences

It is the Town’s policy to permit employees to accumulate earned and paid time off benefits. All vested time off is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities Statement of Net Position.

Fund Equity

Fund equity at the governmental fund financial reporting level is classified as “fund balance”. Fund equity for all other reporting is classified as “net position”.

Fund Balance

Generally, fund balance represents the difference between the current assets/deferred outflows and current liabilities/deferred inflows. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and, therefore, are not available for appropriation or

expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Position

Net position represents the difference between assets/deferred outflows and liabilities/deferred inflows. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

Fund Balance Policy

The Town's fund balance goal is to achieve and maintain an unassigned fund balance of at least 10% of general fund operating expenditures, including Town, School, and County appropriations.

Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. Stewardship, Compliance and Accountability

Budgetary Information

The Town's budget is originally prepared by the Board of Selectmen with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion. The final version of the budget is then submitted for approval at the Annual Town Meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Board of Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

Budgetary Basis

The general fund final appropriation appearing on the “Budget and Actual” page of the fund financial statements represents the final amended budget after all supplemental appropriations.

Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	Revenues and Other <u>Financing Sources</u>	Expenditures and Other <u>Financing Sources</u>
Revenues/Expenditures (GAAP basis)	\$ 11,474,038	\$ 11,177,060
Other financing sources/uses (GAAP basis)	<u>1,586,333</u>	<u>1,821,000</u>
Subtotal (GAAP Basis)	13,060,371	12,998,060
Add 2020 appropriation carryforwards to expenditures	-	45,275
Reverse capital reserve fund activity	(2,963)	(141,170)
To reverse refunding activity	(1,567,000)	(1,567,000)
To record use of assigned fund balance	441,274	-
To record use of unassigned fund balance	<u>732,130</u>	<u>-</u>
Budgetary Basis	<u>\$ 12,663,812</u>	<u>\$ 11,335,165</u>

3. Deposits and Investments

Custodial Credit Risk

The custodial credit risk for deposits or investments is the risk that, in the event of the failure of the bank or counterparty to a transaction, the Town will not be able to recover the value of its deposits, investments, or collateral securities that are in possession of another party. The Town’s policy is to follow New Hampshire RSA 41:29 and 383:22.

As of December 31, 2020, the Town's deposits and short-term investments bank balance of \$19,994,524 was either collateralized or held by a third party in the Town's name. The Town's investments of \$1,736,692 were held by a third party in the Town's name. The Town also held \$1,177,184 in NHPDIP, a state investment pool, which is not subject to custodial credit risk disclosure.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The value of the position in the investment pool is equal to the value of the pool shares. In accordance with GASB 79, the pool's portfolio securities are valued at amortized cost.

Investment Summary

The following is a summary of the Town's investments as of December 31, 2020:

<u>Investment Type</u>	<u>Amount</u>
Corporate equities	\$ 1,060,674
Fixed income mutual funds	<u>676,018</u>
Total investments	<u>\$ 1,736,692</u>

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule, whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

The Town's Investment Policy minimizes credit risk by limiting investments to the following securities:

- Checking accounts
- Short-term obligations of U.S. Government and State of New Hampshire agencies approved for investment purposes by the Board of Selectmen
- Fully insured or collateralized certificates of deposits
- Repurchase agreements fully collateralized by U.S. Treasury Securities
- New Hampshire Public Deposit Investment Pool

The Trustees of Trust Funds investment policy minimizes credit risk by requiring that all individual fixed income securities have a minimum Standard and Poor's quality rating of "BBB" and by limiting investments as follows:

	General Trust Funds	Charles J. Nichols Fund
Equities	55% - 65%	35% - 45%
Fixed income	35% - 45%	55% - 65%
Cash and cash equivalents	0% - 5%	0% - 5%

The following are debt related securities held by the Trustees of Trust Funds as of December 31, 2020, with their corresponding rating:

<u>Investment Type</u>	<u>Amount</u>	<u>Standards & Poors Global Rating</u>				
		<u>AAA</u>	<u>AA-A</u>	<u>BBB-B</u>	<u>Below B</u>	<u>Unrated</u>
Fixed income mutual funds	\$ 676,018	\$ 172,078	\$ 138,130	\$ 206,786	\$ 6,532	\$ 152,492

Concentration of Credit Risk

Per the Trustees of Trust Funds investment policy, investments in fixed income securities shall not exceed 10 percent except obligations of the United States and/or of the State of New Hampshire and its subdivisions.

Additionally, a majority of the equity investments should be in companies exceeding market capitalization of \$15 billion including:

- The exposure to any single company will not exceed 10 percent.
- The size of each investment not to exceed 10 percent.
- The maximum exposure to any single industry or market sector will not exceed 25 percent.
- Allowable investments include stocks, mutual funds and exchange traded funds.

Except for investments in mutual funds, the Town did not have any investments in any one issuer that exceeded 5% of total investments.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

The average effective duration in years of debt related securities (fixed income mutual funds) at December 31, 2020 was 4.89.

Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have a policy covering foreign currency risk. As of December 31, 2020, the Town does not have any foreign investments.

Fair Value

The Town categorizes its fair value measurements within the fair value hierarchy established by Governmental Accounting Standards Board Statement No. 72 *Fair Value Measurement and Application* (GASB 72). The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Debt securities classified in Level 2 are valued using bid-side evaluations. The rules-based logic utilizes valuation techniques that reflect market participants’ assumptions and vary by asset class and per methodology, and maximizes the use of relevant observable data including quoted prices for similar assets, benchmark yield curves and market corroborated inputs.

The Town does not have any Level 3 investments.

The Town has the following fair value measurements as of December 31, 2020:

<u>Description</u>	<u>Amount</u>	<u>Fair Value Measurements Using:</u>		
		<u>Quoted prices in active markets for identical assets (Level 1)</u>	<u>Significant observable inputs (Level 2)</u>	<u>Significant unobservable inputs (Level 3)</u>
Investments by fair value level:				
Debt securities:				
Fixed income mutual funds	\$ 676,018	\$ -	\$ 676,018	\$ -
Equity securities:				
Consumer cyclical	83,670	83,670	-	-
Consumer staples	65,066	65,066	-	-
Energy	131,045	131,045	-	-
Financials	43,308	43,308	-	-
Healthcare	108,322	108,322	-	-
Information Technology	37,913	37,913	-	-
Other	73,207	73,207	-	-
Equity mutual funds	<u>518,143</u>	<u>518,143</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 1,736,692</u>	<u>\$ 1,060,674</u>	<u>\$ 676,018</u>	<u>\$ -</u>

4. Property Taxes Receivable

The Town bills property taxes semi-annually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 8% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are lienied by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%. The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Property taxes receivable at December 31, 2020 consist of the following:

Property taxes:	
2020 levy	\$ 750,937
Unredeemed taxes:	
2019 levy	65,288
2018 levy	19,644
2017 levy	4,823
2016 levy	4,869
2011 - 2015 levies	23,487
Land use tax	123,600
Yield tax	<u>260</u>
Total Property Taxes Receivable	\$ <u><u>992,908</u></u>

Taxes Collected for Others

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough, New Hampshire. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

5. Interfund Transactions

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable

accounts must be utilized. The following is an analysis of the December 31, 2020 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ 122,932	\$ -
Nonmajor Governmental Funds:		
Special Revenue Funds:		
Ambulance	-	154
Conservation	-	123,606
Highway block grant	57,310	-
Library	-	55,807
Police private details	-	1,062
Zylonis	<u>387</u>	<u>-</u>
Total	<u>\$ 180,629</u>	<u>\$ 180,629</u>

The Town reports interfund transfers among many of its funds. The sum of all transfers presented in the table agrees with the sum of interfund transfers presented in the governmental financial statements. The following is an analysis of the interfund transfers made in fiscal year 2020:

<u>Governmental Funds</u>	<u>Transfers in</u>	<u>Transfers out</u>
General Fund	\$ 19,333	\$ 314,000
Nonmajor Governmental Funds:		
Capital Project Fund	-	3,936
Special Revenue Funds:		
Ambulance	578	-
Library	316,158	-
Zylonis	1,743	-
Permanent Trust Funds:		
Ambulance	-	578
Cemetery	-	12,684
Charles J. Nichols	-	2,501
Charles Zylonis - Library	-	1,743
Library	-	2,158
Nichols Field Horse Ring	-	66
Public Welfare	<u>-</u>	<u>146</u>
Total	<u>\$ 337,812</u>	<u>\$ 337,812</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) to move interest

income between funds. Additionally, the \$314,000 transfer from the general fund to the library special revenue fund represents the annual funding of operations of the Library.

6. Capital Assets

Capital asset activity for the year ended December 31, 2020 was as follows:

	Beginning <u>Balance</u>	<u>Increases</u>	<u>Decreases</u>	Ending <u>Balance</u>
Governmental Activities				
Capital assets, being depreciated:				
Buildings and improvements	\$ 10,580,040	\$ 200,826	\$ (26,965)	\$ 10,753,901
Machinery, equipment, and furnishings	7,906,171	524,893	(269,439)	8,161,625
Infrastructure	<u>13,950,593</u>	<u>-</u>	<u>-</u>	<u>13,950,593</u>
Total capital assets, being depreciated	32,436,804	725,719	(296,404)	32,866,119
Less accumulated depreciation for:				
Buildings and improvements	(6,086,009)	(234,655)	1,798	(6,318,866)
Machinery, equipment, and furnishings	(5,538,819)	(437,733)	261,337	(5,715,215)
Infrastructure	<u>(8,484,155)</u>	<u>(275,610)</u>	<u>-</u>	<u>(8,759,765)</u>
Total accumulated depreciation	<u>(20,108,983)</u>	<u>(947,998)</u>	<u>263,135</u>	<u>(20,793,846)</u>
Total capital assets, being depreciated, net	12,327,821	(222,279)	(33,269)	12,072,273
Capital assets, not being depreciated:				
Land	<u>27,914,530</u>	<u>204,130</u>	<u>-</u>	<u>28,118,660</u>
Total capital assets, not being depreciated	<u>27,914,530</u>	<u>204,130</u>	<u>-</u>	<u>28,118,660</u>
Governmental activities capital assets, net	<u>\$ 40,242,351</u>	<u>\$ (18,149)</u>	<u>\$ (33,269)</u>	<u>\$ 40,190,933</u>

Depreciation expense was charged to functions of the Town as follows:

Governmental Activities:	
General government	\$ 63,994
Public safety	447,796
Highways and streets	379,355
Culture and recreation	<u>56,853</u>
Total	<u>\$ 947,998</u>

7. Deferred Outflows of Resources

Deferred outflows of resources represent the consumption of net position by the Town that is applicable to future reporting periods. Deferred outflows of resources have a positive effect on net position, similar to assets. Deferred outflows of resources related to pensions and OPEB, in accordance with GASB Statements No. 68 and 75, are more fully discussed in the corresponding pension and OPEB notes.

8. Accounts Payable

Accounts payable represent 2020 expenditures paid after December 31, 2020.

9. Tax Abatement Liability

The tax abatement liability represents a Settlement Agreement with Eversource Energy (PSNH). PSNH appealed the Town’s property tax assessments for tax years 2016, 2015, and 2014 with the New Hampshire Board of Tax and Land Appeals (BTLA). To settle and resolve the BTLA appeal, the Town agreed to pay PSNH \$491,257 over a period of 3 years, ending on or around July 1, 2022.

10. Capital Leases

The Town is the lessee of certain equipment under capital leases expiring in various years through 2026. Future minimum payments under the capital leases consisted of the following as of December 31, 2020:

	Governmental <u>Activities</u>
2021	\$ 291,108
2022	253,589
2023	253,590
2023	230,703
2025	156,585
2026	<u>52,677</u>
Total minimum lease payments	1,238,252
Less: amounts representing interest	<u>(80,317)</u>
Present value of minimum lease payments	<u><u>\$ 1,157,935</u></u>

11. Long-Term Debt

Long-Term Debt Supporting Activities

General obligation bonds issued by the Town for acquisition and construction for capital items are approved by the Board of Selectmen. General obligation bonds, compensated absences, the net pension liability, and the total OPEB liability are repaid from revenues recorded in the general fund.

General obligation bonds currently outstanding are as follows:

<u>Governmental Activities:</u>	Serial Maturities	Interest Rate %	Amount Outstanding as of 12/31/20
GO Refunding Bond 2014 Series B-1	08/15/25	2.41%	\$ 1,713,000
GO Bond - Land Acquisition	02/01/27	2.14%	3,265,000
GO Refunding Bonds	11/30/30	2.00%	<u>1,567,000</u>
Total Governmental Activities - Direct Placement			<u>\$ 6,545,000</u>

Future Debt Service

The annual payments to repay bonds payable outstanding as of December 31, 2020 are as follows:

Governmental Activities	Principal	Interest	Total
2021	\$ 978,700	\$ 138,038	\$ 1,116,738
2022	973,700	116,246	1,089,946
2023	964,700	94,629	1,059,329
2024	959,700	73,207	1,032,907
2025	954,700	51,819	1,006,519
2026 - 2030	<u>1,713,500</u>	<u>66,912</u>	<u>1,780,412</u>
Total	<u>\$ 6,545,000</u>	<u>\$ 540,851</u>	<u>\$ 7,085,851</u>

Changes in General Long-Term Liabilities

During the year ended December 31, 2020, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 1/1/20	Additions	Reductions	Total Balance 12/31/20	Less Current Portion	Equals Long-Term Portion 12/31/20
Governmental Activities						
Bonds payable - direct placement	\$ 7,311	\$ 1,567	\$ (2,333)	\$ 6,545	\$ (979)	\$ 5,566
Compensated absences	303	81	(44)	340	(34)	306
Capital leases	1,494	-	(336)	1,158	(262)	896
Net pension liability	6,988	2,104	-	9,092	-	9,092
Total OPEB liability	<u>1,535</u>	<u>-</u>	<u>(153)</u>	<u>1,382</u>	<u>-</u>	<u>1,382</u>
Totals	<u>\$ 17,631</u>	<u>\$ 3,752</u>	<u>\$ (2,866)</u>	<u>\$ 18,517</u>	<u>\$ (1,275)</u>	<u>\$ 17,242</u>

Current Refunding

Current Year

On November 30, 2020, the Town issued general obligation refunding bonds in the amount of \$1,567,000 for the purpose of refunding \$1,507,000 of the existing 2014

general obligation series B-2 bonds. The 2020 refunding bonds have an interest rate of 2.00% and annual principal payments of \$156,700, with the final payment due November 30, 2030. The refunded 2014 bonds carried an interest rate of 3.36% and was originally due on August 15, 2035. The proceeds of the new bonds will be applied to pay the principal on, accrued interest on and the redemption premium on the 2014 Bonds on November 30, 2020 which date is less than 90 days after the date of the issuance of the bonds.

12. Deferred Inflows of Resources

Deferred inflows of resources are the acquisition of net position by the Town that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position, similar to liabilities. Deferred inflows of resources related to pension and OPEB will be recognized as expense in future years and is more fully described in the corresponding pension and OPEB notes. *Unavailable revenues* are reported in the governmental funds balance sheet in connection with receivables for which revenues are not considered to liquidate liabilities of the current year.

13. Governmental Funds - Balances

Fund balances are segregated to account for resources that are either not available for expenditure in the future or are legally set aside for a specific future use.

The following types of fund balances are reported at December 31, 2020:

Nonspendable

Represents amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This fund balance classification includes permanent trust funds (nonexpendable portion) and non-cash assets, such as inventories or prepaid items.

Restricted

Represents funds legally restricted for specific purposes, such as grants, library, income balance of permanent funds, and capital project funds that cannot change purpose.

Committed

Represents amounts that can only be used for specific purposes pursuant to a formal vote at Town meeting; such as expendable trust (capital reserve), nonlapsing appropriations, and other special revenue funds not listed under restricted that can change purpose via vote at Town Meeting. The Town Meeting, as the government's highest level of decision-making authority, may authorize special revenue funds in accordance with the provisions of New Hampshire Revised Statutes Annotated (RSAs) and capital reserve funds.

Assigned

Represents amounts intended by the Board for specific purposes. The Board can choose to delegate this authority to the Town Administrator or Finance Officer, depending on the situation. Items that would fall under this type of fund balance could be encumbrances. All appropriations shall lapse at the end of the fiscal year unless authorized in accordance with the provision of RSA 32:7.

Unassigned

Represents residual spendable fund balance after subtracting all of the above amounts.

Following is a breakdown of the Town's fund balances at December 31, 2020:

	General <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	<u>Total</u>
Nonspendable:			
Prepaid expenses	\$ 75,797	\$ -	\$ 75,797
Nonexpendable permanent funds:			
Charles Nichols	-	251,980	251,980
Charles Zylonis	-	91,736	91,736
Common Cemetery	-	248,278	248,278
All remaining	-	201,075	201,075
Total Nonspendable	75,797	793,069	868,866
Restricted:			
Expendable permanent funds:			
Charles Nichols	-	41,797	41,797
Charles Zylonis	-	6,747	6,747
Common Cemetery	-	60,400	60,400
All remaining	-	255,694	255,694
Special revenue funds:			
Ambulance	-	369,141	369,141
Conservation	-	1,014,444	1,014,444
Library	-	62,088	62,088
Pearl Rideout - Library	-	70,481	70,481
All remaining	-	247,403	247,403
Total Restricted	-	2,128,195	2,128,195
Committed:			
Compensated absences	129,470	-	129,470
Emergency municipal building and facility maintenance	59,481	-	59,481
Environmental defense study	53,157	-	53,157
Flint Pond restoration	292	-	292
Municipal transportation	50,199	-	50,199
Revaluation	28,032	-	28,032
Total Committed	320,631	-	320,631
Assigned:			
Encumbered for:			
Cemetery	3,000	-	3,000
Fire	16,000	-	16,000
Scanning	23,275	-	23,275
Trails Committee	3,000	-	3,000
Use of fund balance for 2021	234,000	-	234,000
Total Assigned	279,275	-	279,275
Unassigned	4,430,857	-	4,430,857
Total Unassigned	4,430,857	-	4,430,857
Total Fund Balance	\$ 5,106,560	\$ 2,921,264	\$ 8,027,824

14. Retirement System

The Town follows the provisions of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, with respect to the State of New Hampshire Retirement System (NHRS).

General Information about the Pension Plan

Plan Description

Full-time employees participate in the New Hampshire Retirement System (NHRS), a cost-sharing, multiple-employer defined benefit contributory pension plan and trust established in 1967 by RSA 100-A:2 and qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan provides service, disability, death, and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters, and permanent police officers within the State of New Hampshire are eligible and required to participate in the system. Full-time employees of political subdivisions, including counties, municipalities, and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State or local employees and teachers belong to *Group I*. Police officers and firefighters belong to *Group II*. All assets are held in a single trust and are available to each group. Additional information is disclosed in the NHRS annual report publicly available from the New Hampshire Retirement System located at 54 Regional Drive, Concord, New Hampshire 03301-8507 or from their website at <https://www.nhrs.org>.

Benefits Provided

Group I benefits are provided based on creditable service and average final salary for the highest of either three or five years, depending on when service commenced.

Group II benefits are provided based on age, years of creditable service, and a benefit multiplier depending on vesting status as of January 1, 2012. The maximum retirement allowance for Group II members vested by January 1, 2012 (45 years of age with 20 years of service or age 60 regardless of years of creditable service) is the average final compensation multiplied by 2.5% by creditable service. For Group II members not vested by January 1, 2012, the benefit is calculated in the same way, but the multiplier used in the calculation changes depending on age and years of creditable service, as follows:

Years of Creditable Service as of <u>January 1, 2012</u>	Minimum <u>Age</u>	Minimum <u>Service</u>	Benefit <u>Multiplier</u>
At least 8 but less than 10 years	46	21	2.4%
At least 6 but less than 8 years	47	22	2.3%
At least 4 but less than 6 years	48	23	2.2%
Less than 4 years	49	24	2.1%

Contributions

Plan members are required to contribute a percentage of their earnable compensation to the pension plan, which the contribution rates are 7% for employees, 11.55% for police, and 11.80% for fire. The Town makes contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A:16, III, which is 10.88% for employees, 24.77% for police, and 26.43% for fire. The Town's contribution to NHRS for the year ended December 31, 2020 was \$665,408 (exclusive of \$70,216 in medical subsidy contributions), which was equal to its annual required contribution.

Summary of Significant Accounting Policies

For purposes of measuring the net pension liability, deferred outflows of resources and deferred (inflows) of resources related to pensions, and pension expense, information about the fiduciary net position of the NHRS and additions to/deductions from NHRS' fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred (Inflows) of Resources Related to Pensions

At December 31, 2020, the Town reported a liability of \$9,091,913 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2019. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2020, the Town's proportion was 0.14%.

For the year ended December 31, 2020, the Town recognized pension expense of \$1,215,292. In addition, the Town reported deferred outflows of resources and deferred (inflows) of resources related to pensions from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred (Inflows) of <u>Resources</u>
Differences between expected and actual experience	\$ 245,526	\$ (97,621)
Changes in proportion	1,464	(385,414)
Net difference between projected and actual earnings on pension plan investments	562,345	-
Changes in assumption	899,370	-
Contributions subsequent to the measurement date	<u>349,853</u>	<u>-</u>
Total	<u>\$ 2,058,558</u>	<u>\$ (483,035)</u>

The amounts reported as deferred outflows of resources and deferred (inflows) of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in 2021. Other amounts reported as deferred outflows of resources and deferred (inflows) of resources related to pensions will be recognized in pension expense as follows:

2021	\$	138,307
2022		304,883
2023		389,016
2024		<u>393,464</u>
Total	\$	<u>1,225,670</u>

Actuarial Assumptions

The collective total pension liability in the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.00%, previously 2.50%
Wage inflation	2.75%, previously 3.25%
Salary increases	5.60% average, including inflation
Investment rate of return	6.75%, net of investment expenses, including inflation, previously 7.25%

Mortality rates were updated to be based on the Pub-2010 Healthy Retiree Mortality Tables with credibility adjustments for each group (Police and Fire combined) and projected fully generational mortality improvements using Scale MP-2019.

Actuarial assumptions also reflect benefit changes resulting from CH 340 laws of 2019 (HB 616), which grants a one-time, 1.5% COLA on the first \$50,000 of an annual pension benefit to members who retired on or before July 1, 2014, or any beneficiaries of such member who is receiving a survivorship pension benefit. The COLA will take effect on the retired member’s first anniversary date of retirement occurring after July 1, 2020. The adjustment shall become a permanent addition to the member’s base retirement allowance.

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2016 – June 30, 2019.

Target Allocation

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These

ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation Percentage</u>	<u>Weighted Average Average Long- Term Expected Real Rate of Return</u>
Large cap equities	22.50 %	3.71%
Small/mid cap equities	<u>7.50</u>	4.15%
Total domestic equities	30.00	
Int'l equities (unhedged)	13.00	3.96%
Emerging int'l equities	<u>7.00</u>	6.20%
Total international equities	20.00	
Core bonds	9.00	0.42%
Global multi-sector fixed income	10.00	1.66%
Absolute return fixed income	<u>6.00</u>	0.92%
Total fixed income	25.00	
Private equity	10.00	7.71%
Private debt	<u>5.00</u>	4.81%
Total alternative investments	15.00	
Real estate	<u>10.00</u>	2.95%
Total	<u><u>100.00</u> %</u>	

Discount Rate

The discount rate used to measure the total pension liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that the plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer service cost contributions are projected based on the expected payroll of current members only. Employer contributions are determined based on the pension plan's actuarial funding policy and as required by RSA 100-A:16. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 6.75%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate:

<u>1% Decrease</u>	<u>Current Discount Rate</u>	<u>1% Increase</u>
\$ 11,770,327	\$ 9,091,913	\$ 6,903,294

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued NHRS financial report.

15. Other Post-Employment Benefits (GASB 75)

GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, replaces the requirements of *Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. The Statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. This Statement identifies the methods and assumptions that are required to be used to project benefit payments, discounted projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service.

Town OPEB Plan

All the following OPEB disclosures for the Town OPEB Plan are based on an actuarial valuation performed as of January 1, 2020, with a measurement date of December 31, 2020.

General Information about the OPEB Plan

Plan Description

The Town indirectly provides post-employment healthcare for retired employees through an implicit rate covered by current employees. Retirees of the Town who participate in this single-employer plan pay 100% of the healthcare premiums to participate in the Town's healthcare program. Since they are included in the same pool as active employees, the insurance rates are implicitly higher for current employees due to the age consideration. This increased rate is an implicit subsidy the Town pays for the retirees.

Benefits Provided

The Town provides medical and prescription drug insurance to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

Plan Membership

At January 1, 2020, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefit payments	4
Active plan members	<u>54</u>
Total	<u><u>58</u></u>

Funding Policy

The Town's funding policy includes financing the implicit subsidy on a pay-as-you-go basis, as required by statute.

Actuarial Assumptions

The total OPEB liability was determined by an actuarial valuation as of January 1, 2020, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.40%
Discount Rate	2.12%
Ultimate Medical Trend Rate	4.00%

The discount rate was based on the Bond Buyer 20-Bond GO Index published on December 29, 2020.

Mortality rates for general employees were based on the following:

- Pre-Retirement: PubG-2010 headcount-weighted Employee General Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.
- Post Retirement:
 - Health Retirees: 101% of PubG-2010 headcount-weighted Retiree General Mortality Tables for males and 109% of PubG-2010 headcount-weighted Retiree General Mortality Tables for females, projected with fully generational mortality improvement using scale MP-2019.
 - Surviving Spouses: PubG-2010 Contingent Survivor General Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.
 - Disabled Retirees: PubG-2010 Disabled General Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.

Mortality rates for police and fire employees were based on the following:

- Pre-Retirement: PubT-2010 headcount-weighted Employee Safety Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.
- Post Retirement:
 - Health Retirees: 96% of PubT-2010 headcount-weighted Retiree Safety Mortality Tables for males and 99% of PubT-2010 headcount-weighted Retiree Safety Mortality Tables for females, projected with fully generational mortality improvement using scale MP-2019.
 - Surviving Spouses: PubT-2010 Contingent Survivor Safety Morality Tables, projected with fully generational mortality improvement using scale MP-2019.
 - Disabled Retirees: PubT-2010 Disabled Safety Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.

Discount Rate

The discount rate used to measure the total OPEB liability was 2.12%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate.

Changes in the Total OPEB Liability

The following summarizes the changes to the total OPEB liability for the past year:

	Total OPEB <u>Liability</u>
Balance, beginning of year	\$ 843,108
Changes for the year:	
Service cost	33,367
Interest	23,310
Differences between expected and actual experience	(216,009)
Changes in assumptions or other inputs	126,877
Benefit payments	<u>(51,478)</u>
Net changes	<u>(83,933)</u>
Balance, end of year	<u>\$ 759,175</u>

Changes of assumptions or other inputs reflect a decrease in the discount rate from 2.74% in 2019 to 2.12% in 2020, changes in the inflation rate, healthcare trend rate, decrements, and mortality tables.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability, as well as what the total OPEB liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

<u>1%</u> <u>Decrease</u>	Current Discount <u>Rate</u>	<u>1%</u> <u>Increase</u>
\$ 838,728	\$ 759,175	\$ 688,569

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability, as well as what the total OPEB liability would be if it were calculated using the current healthcare cost trend rates of 7.00% in year 1, decreasing to 4.00%, and rates that are one percentage-point lower or one percentage-point higher than the current healthcare cost trend rates:

<u>1%</u> <u>Decrease</u>	Current Healthcare Cost Trend <u>Rates</u>	<u>1%</u> <u>Increase</u>
\$ 658,098	\$ 759,175	\$ 882,148

OPEB Expense and Deferred Outflows of Resources and Deferred (Inflows) of Resources Related to OPEB

For the year ended December 31, 2020, the Town recognized an OPEB expense of \$50,864. At December 31, 2020, the Town reported deferred outflows and (inflows) of resources related to OPEB from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred (Inflows) of <u>Resources</u>
Differences between expected and actual experience	\$ -	\$ (186,540)
Changes in assumptions	<u>195,376</u>	<u>(34,033)</u>
Total	\$ <u><u>195,376</u></u>	\$ <u><u>(220,573)</u></u>

Amounts reported as deferred outflows and (inflows) of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year Ended:	
2021	\$ (5,813)
2022	(5,813)
2023	(5,813)
2024	(5,813)
2025	(5,813)
Thereafter	<u>3,868</u>
Total	\$ <u>(25,197)</u>

New Hampshire Retirement System Medical Subsidy Plan

All of the following OPEB disclosures for the New Hampshire Retirement System Medical Subsidy Plan are based upon an actuarial valuation performed as of June 30, 2019, using a measurement date of June 30, 2020.

General Information about the OPEB Plan

Plan Description

In addition to the OPEB plan discussed previously, the Town participates in the New Hampshire Retirement System (NHRS) Medical Subsidy. The NHRS administers a cost-sharing, multiple-employer other post-employment benefit plan (OPEB Plan) for retiree health insurance subsidies. Benefit amounts and eligibility requirements are set by state law, and members are designated by type. The four membership types are Group II Police Officer and Firefighters, Group I Teachers, Group I Political Subdivision Employees and Group I State Employees. Collectively, they are referred to as the OPEB Plan.

NHRS issues publicly available financial reports that can be obtained by writing to them at 54 Regional Drive, Concord, New Hampshire 03301-8507 or from their website at <https://www.nhrs.org/>.

Benefits Provided

The OPEB Plan provides a medical insurance subsidy to qualified retired members. The medical subsidy is a payment made by NHRS to the former employer or their insurance administrator toward the cost of health insurance for a qualified retiree, his/her qualified spouse, and his/her certifiably dependent children with a disability who are living in the household and being cared for by the retiree. Under specific conditions, the qualified beneficiaries of members who die while in service may also be eligible for the medical subsidy. The eligibility requirements for receiving

OPEB Plan benefits differ for Group I and Group II members. The monthly Medical Subsidy rates are:

1 Person - \$375.56
 2 Person - \$751.12
 1 Person Medicare Supplement - \$236.84
 2 person Medicare Supplement - \$473.68

Contributions

Pursuant to RSA 100-A:16, III, and the biennial actuarial valuation, funding for the Medical Subsidy payment is via the employer contributions rates set forth by NHRS. Employer contributions required to cover that amount of cost not met by the members' contributions are determined by a biennial actuarial valuation by the NHRS actuary using the entry age normal funding method and are expressed as a percentage of earnable compensation. The Town contributed 0.29% of earnable compensation for Group I employees and 3.66% for Group II employees. Employees are not required to contribute. The State Legislature has the authority to establish, amend, and disclose the contribution requirements of the Medical Subsidy plan.

Actuarial Assumptions

Actuarial assumptions for the collective total OPEB liability are the same as the Retirement System, which is disclosed in Note 14.

Net OPEB Liability, Expense, and Deferred Outflows and (Inflows)

The Town's proportionate share of the net NHRS Medical Subsidy (net OPEB liability) as of the measurement date of June 30, 2020 was \$623,202, representing 0.14%.

For the year ended December 31, 2020, the Town recognized an OPEB expense related to the NHRS Medical Subsidy of (\$3,308). At December 31, 2020, the Town reported deferred outflows and (inflows) of resources related to OPEB from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred (Inflows) of <u>Resources</u>
Contributions subsequent to the measurement date	\$ 37,047	\$ -
Differences between expected and actual experience	-	(1,806)
Changes of assumptions	4,007	-
Change in proportion	-	(8,382)
Net difference between projected and actual OPEB investment earnings	<u>2,332</u>	<u>-</u>
Total	<u>\$ 43,386</u>	<u>\$ (10,188)</u>

The amount reported as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date and before the end of the fiscal year will be included as a reduction of the net OPEB liability in the year ending December 31, 2021.

Other amounts reported as deferred outflows and (inflows) of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year Ended:	
2021	\$ (6,004)
2022	690
2023	823
2024	<u>642</u>
Total	\$ <u>(3,849)</u>

Sensitivity of the Net NHRS Medical Subsidy OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability calculated using the discount rate of 6.75%, as well as what the net OPEB liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

1% <u>Decrease</u>	Current Discount Rate	1% <u>Increase</u>
\$ 676,733	\$ 623,202	\$ 576,727

Healthcare Cost Trend Rate

Healthcare cost trend rates are not applicable given that the benefits are fixed stipends.

Consolidation of Total OPEB Liabilities and Related Deferred Outflows and (Inflows)

Below is a summary of all OPEB related items in the aggregate as of December 31, 2020. Details related to these items are presented separately for each plan on the previous pages.

	Total OPEB Liability	Total Deferred Outflows of Resources	Total Deferred (Inflows) of Resources	Total OPEB Expense
Town OPEB Plan	\$ 759,175	\$ 195,376	\$ (220,573)	\$ 50,864
Proportionate share of NHRS Medical Subsidy Plan	<u>623,202</u>	<u>43,386</u>	<u>(10,188)</u>	<u>(3,308)</u>
Total	\$ <u>1,382,377</u>	\$ <u>238,762</u>	\$ <u>(230,761)</u>	\$ <u>47,556</u>

16. Commitments and Contingencies

Outstanding Legal Issues

There are certain pending legal issues in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Abatements

There are several cases pending before the NH Board of Tax and Land Appeals and/or the Supreme Court in regard to alleged discrepancies in property assessments. According to the Town's counsel, the probable outcome of these cannot be determined at this time.

Encumbrances

At year-end, the Town's general fund has \$45,275 in encumbrances that will be honored in the next fiscal year.

17. Change in Accounting Principle

During 2020 the Town adopted Governmental Accounting Standards Board (GASB) Statement No. 84, *Fiduciary Activities*. This required moving certain items previously recorded through a general fund liability account to the newly established custodial fund that reports additions and deductions for these activities. No restatement of beginning net position/fund balance was required in either fund.

18. Subsequent Events

Management has evaluated subsequent events through April 19, 2021, which is the date the financial statements were available to be issued.

19. New Pronouncements

Management is currently evaluating the impact of implementing the following GASB pronouncement.

The Governmental Accounting Standards Board (GASB) has issued Statement No. 87, *Leases*, effective for the Town beginning with its fiscal year ending December 31, 2022.

This statement establishes new reporting and disclosure requirements, including the recording of various operating leases in the financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Schedule of Proportionate Share of the Net Pension Liability
(Unaudited)

New Hampshire Retirement System						
Fiscal Year	Measurement Date	Proportion of the Net Pension Liability	Proportionate Share of the Net Pension Liability	Covered Payroll	Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position Percentage of the Total Pension Liability
December 31, 2020	June 30, 2020	0.1421%	\$ 9,091,913	\$ 3,592,638	253.1%	58.72%
December 31, 2019	June 30, 2019	0.1452%	\$ 6,988,107	\$ 3,568,847	195.8%	65.59%
December 31, 2018	June 30, 2018	0.1500%	\$ 7,222,114	\$ 3,471,286	208.1%	64.73%
December 31, 2017	June 30, 2017	0.1558%	\$ 7,661,348	\$ 3,472,859	220.6%	62.66%
December 31, 2016	June 30, 2016	0.1610%	\$ 8,550,395	\$ 3,272,842	261.3%	58.30%
December 31, 2015	June 30, 2015	0.1580%	\$ 6,275,289	\$ 3,351,251	187.3%	65.47%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report.

TOWN OF HOLLIS, NEW HAMPSHIRE

Schedule of Pension Contributions
(Unaudited)

New Hampshire Retirement System

Fiscal Year	Contractually Required Contribution	Contributions in Relation to the Contractually Required Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
December 31, 2020	\$ 665,408	\$ 665,408	\$ -	\$ 3,756,826	17.7%
December 31, 2019	\$ 632,027	\$ 632,027	\$ -	\$ 3,568,847	17.7%
December 31, 2018	\$ 703,704	\$ 703,704	\$ -	\$ 3,471,286	20.3%
December 31, 2017	\$ 682,171	\$ 682,171	\$ -	\$ 3,472,859	19.6%
December 31, 2016	\$ 610,064	\$ 610,064	\$ -	\$ 3,272,842	18.6%
December 31, 2015	\$ 620,215	\$ 620,215	\$ -	\$ 3,351,251	18.5%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report.

TOWN OF HOLLIS, NEW HAMPSHIRE

Schedule of Proportionate Share and Contributions of the Net OPEB Liability
(Unaudited)

Schedule of Proportionate Share

New Hampshire Retirement System Medical Subsidy						
<u>Fiscal Year</u>	<u>Measurement Date</u>	Proportion of the Net OPEB Liability	Proportionate Share of the Net OPEB Liability	Covered Payroll	Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability
December 31, 2020	June 30, 2020	0.1424%	\$ 623,202	\$ 3,592,638	17.35%	7.74%
December 31, 2019	June 30, 2019	0.1577%	\$ 691,548	\$ 3,568,847	19.38%	7.75%
December 31, 2018	June 30, 2018	0.1637%	\$ 749,666	\$ 3,471,286	21.60%	7.53%
December 31, 2017	June 30, 2017	0.1114%	\$ 509,344	\$ 3,472,859	14.67%	7.91%

Schedule of Contributions

New Hampshire Retirement System Medical Subsidy						
<u>Fiscal Year</u>	<u>Contractually Required Contribution</u>	Contributions Relative to Contractually Required Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll	
December 31, 2020	\$ 70,216	\$ 70,216	\$ -	\$ 3,756,826	1.87%	
December 31, 2019	\$ 71,986	\$ 71,986	\$ -	\$ 3,568,847	2.02%	
December 31, 2018	\$ 72,426	\$ 72,426	\$ -	\$ 3,471,286	2.09%	
December 31, 2017	\$ 66,025	\$ 66,025	\$ -	\$ 3,472,859	1.90%	

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report.

TOWN OF HOLLIS, NEW HAMPSHIRE
 Other Post-Employment Benefits (OPEB)
 Town Plan
 Schedules of Changes in the Total OPEB Liability
 (Unaudited)

For the Years Ended December 31,	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total OPEB Liability			
Service cost	\$ 33,367	\$ 32,553	\$ 35,932
Interest	23,310	29,542	25,387
Differences between expected and actual experience	(216,009)	-	-
Changes of assumptions	126,877	108,630	(49,225)
Benefit payments, including refunds of member contributions	<u>(51,478)</u>	<u>(30,891)</u>	<u>(21,578)</u>
Net change in total OPEB liability	(83,933)	139,834	(9,484)
Total OPEB liability - beginning	<u>843,108</u>	<u>703,274</u>	<u>712,758</u>
Total OPEB liability - ending	<u>\$ 759,175</u>	<u>\$ 843,108</u>	<u>\$ 703,274</u>

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See notes to the Town's financial statements for summary of significant actuarial methods and assumptions.

See Independent Auditors' Report.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Hollis, New Hampshire

Report on the Financial Statements

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the major fund and the aggregate remaining fund information of the Town of Hollis, New Hampshire (the Town), as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated April 19, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Town's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination

Merrimack, New Hampshire
Andover, Massachusetts
Greenfield, Massachusetts
Ellsworth, Maine

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of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Melanson".

Merrimack, New Hampshire
April 19, 2021

As Chairman of the Select Board and behalf of the entire Select Board, I would like to thank the citizens of Hollis for the privilege of serving each and every one of you. There is no better place to live and raise a family than in Hollis, New Hampshire.

Hollis is a unique and cherished community embracing all of our residents in voicing their opinions concerning the workings of Hollis, which make for eventful meetings throughout the year and to cap it off a great New England (Yankee) Town Meeting in March.

2021 has proven to be a challenging year for the Town of Hollis and our country. As I reflect on the accomplishments of the Select Board and all of our other boards and committees, it is important to remind everyone that our goal is to sustain and promote the best parts of living in a community which affords us so much in terms of small-town quality of life. We must remain committed to preserving the rural character and historical attributes of our bucolic community, while resisting divisiveness.

We have successfully navigated the challenges of COVID-19 with minimal negative impact to residents. We were able to provide continued essential services through the period of emergency to the citizens of Hollis. In a year in which we endured the nuances of Zoom meetings, the town was able to return to normalcy of in-person safe meetings by the end of the 3rd quarter. I want to thank the town residents for their patience and flexibility in allowing our town to provide uninterrupted service. Many of the thanks should go to Dawn Desaulniers, Town IT Director and Town staff for making the extraordinary efforts to provide the residents with access to all meetings. And last, we conducted a safe and successful outdoor Town Meeting on the Co-Op High Schools grounds in record time, under the protection of a large tent which our Administrator Lori Radke succeeded in securing for our event with our gratitude.

From a financial perspective, we continue to receive our excellent best-in-class bond rating with Moody's Investor Services. The town has been able to maintain a rating of Aa2, which is exceptional by Moody's standards. We expect to end the year with an Undesignated Fund Balance (UFB) of approximately \$4.43M, which represents approximately 12% of annual town-wide expenditures. The oversight and management of the UFB allows us to obtain a preferable bond rating status. We are constantly monitoring for adjustments to both revenues and expenses to maintain a healthy fund balance which is managed in accordance with State of NH DRA and GASB recommendations. The Select Board adheres to these recommendations and administers these requirements through our Undesignated Fund Balance policy. In other Finance department news, we had a staffing change as outgoing Finance Officer, Rachael Gosselin, left to pursue a new career opportunity in Florida, and were fortunate enough to have found an excellent replacement in Jacob Fitzgerald, our new Finance Director, who has done exemplary work in our bottom-up budgeting process for this next year.

During the year the Select Board took the approach of a bottoms up budget to review and stream line the proposed budget. The residents should be very pleased with the outcome as it supports our efforts to keep taxes as low as possible, with little to no increase.

In our efforts to continually evaluate the facilities required to operate and maintain essential services in Hollis, we've completed an assessment of the Department of Public Works facilities, which concluded that the existing DPW building requires several safety upgrades and new building square footage to properly maintain and service all DPW assets. The board will be presenting as a town meeting warrant, a plan to upgrade and/or build a new structure to support the town's needs.

The Select Board created the Farley Building Committee to review and assess options for the buildings future. The committee is charged with providing the board with a final report on recommendations with proposed costs for various options available to the town.

We had several key retirements this year, Fire Chief, Rick Towne with 41 years of service, Deputy Chief of EMS, Sandra Bohling with 30 years of service and Emergency Management Director, Don McCoy with 50 years of service. I want personally thank all three of these individuals for their dedication and service to the town. The Town of Hollis is a safer place because of these three excellent individuals. We welcome the incoming Fire Chief, Rob Boggis, and Emergency Management Director, Dean Navaroli and wish them God-speed in the performance of their duties.

On a personal note, I wish to thank our colleague Peter Band for his unwavering service of 17 years to the town. We will be forever indebted to Peter for his contributions to the town and the boards/committees he faithfully served on. Regrettably, Peter resigned from the board due to personal reasons. In a world where we find ourselves being constantly open to criticism and second guessing, it's good to know that there are good people out there like Peter willing to serve and support the town. We were fortunate enough to have Rick Towne step in to assume the duties of Selectmen and serve for the balance of Peter's term.

It has been our honor to serve this town as your elected officials and look forward to a successful 2022.

Respectfully submitted,

David Petry
Chairman of the Select Board

Mark LeDoux Vice Chairman
Susan Benz
Paul Armstrong
Rick Towne (Oct 2021-Mar 2022)
Peter Band (Jan 2021 -Sept 2021)

ASSESSING OFFICE REPORT

The Assessing Office is responsible for a variety of duties, with the primary focus on appraising and assessing all real estate in the Town; maintaining Property Record Cards; annually updating Town Tax Maps; and administering the Current Use Program and Property Tax Exemptions and Credits.

As of September 1, 2021, the Town's gross taxable value was determined to be \$1,480,914,540. This includes 3509 taxable properties containing 13,975.07 acres.

The record number of building permits applied for in 2021, also with the ongoing pandemic and its impact on the housing market, has led to a very busy year in the Assessing Office. Every building permit issued and every sale requires an inspection by the Town's contract Assessors, MRI. MRI Representatives have been inspecting properties since June 2021 to keep up with the workload, and continue to do so.

Current Use properties are also impacted by new construction, as when properties are subdivided and built upon, these properties become ineligible for Current Use. When this occurs, the Land Use Change Tax is calculated and issued for those properties. The Assessing Office has issued a record number of Land Use Change Tax bills from April 1 to December 31, 2021, consisting of 38 properties containing 95.26 acres with Land Use Change Tax billed in the amount of \$734,030. This is for $\frac{3}{4}$ of the tax year only. Over the past previous 6 years, the yearly average is 23 properties containing 71.17 acres, with a Land Use Change Tax of \$365,450.

PROPERTY TAX CREDITS & EXEMPTIONS

The Assessing Office administers Property Tax Exemptions and Credits, which include: Standard and All Veterans Credit, in the amount of \$750 annually to qualified Veterans.

Elderly Exemption, available to all property owners aged 65 years or over who have been New Hampshire residents for at least 3 years, and who meet income and asset restrictions.

Additional Credits/Exemptions are available for Veterans with 100% Service-Connected Disabilities, property owners who have been certified as Blind by the State of New Hampshire or have installed Solar and Wind Energy systems, and residents who have made modifications to their home for wheelchair accessibility. A full list of the Credits and Exemptions, and the qualifications for each, is available online at <https://www.hollisnh.org/assessing> or in person at the Assessing office.

IMPORTANT DEADLINES TO REMEMBER

The last day to file for 2021 Property Tax Abatement is March 1, 2022.

The last day to file for a 2021 Property Tax Credit or Exemption is April 15, 2022.

The Assessing office reminds property owners to review your property assessment online or request a copy of your property record card in person from the Assessing Office. If you find errors or discrepancies in your assessment, or just have questions about your property assessment, we are here to help you with that.

The Assessing Office welcomes any and all enquiries in regards to property valuations, qualifying for Credits or Exemptions, the Current Use program, Timber and/or Gravel taxation, or any other Assessing matter. Please visit the Assessing web page at <https://www.hollisnh.org/assessing> or contact the Assessing Office at (603) 465-2209, extension 105, Monday through Friday, 8:00 am to 3:00 pm.

Respectfully submitted,

Connie Cain

Assistant to the Assessor

ASSESSMENT STATISTICS

2021 PROPERTY VALUE SUMMARY
The Tax Year begins April 1st and ends March 31st

PROPERTY TYPE	2020 VALUE	2021 VALUE
Residential Land & Buildings	\$1,233,931,272	\$1,255,925,722
Residential Condo Units	\$61,676,600	\$69,011,900
Residential Mobile Homes	\$4,807,800	\$4,808,600
Residential Vacant Land	\$14,727,791	13,447,491
Total all Residential Properties	\$1,315,143,463	\$1,343,193,713
Percentage of Town Total Value	94.12%	94.44%
Commercial/Industrial Land & Buildings	\$60,639,475	\$61,501,755
Commercial/Industrial Vacant Land	\$2,375,200	\$2,370,700
Public Utilities	\$18,333,000	\$17,796,100
Total all Commercial/Industrial/Utilities	\$81,347,675	\$81,668,555
Percentage of Town Total Value	5.82%	5.50%
Vacant Land under the Current Use Program	\$861,605	\$841,009
Percentage of Town Total Value	0.06%	0.06%
Gross Total Taxable Assessed Value	\$1,397,352,743	\$1,480,914,540
Percentage Increase 2020 vs. 2021		5.65%
# of Taxable Properties	3489	3509

TOP 10 TAXPAYERS FOR 2021

NAME*	TYPE OF BUSINESS	2021 ASSESSED VALUE	2021 PROPERTY TAXES
1. EVERSOURCE-PSNH*	PUBLIC UTILITY	\$17,146,600	\$354,935
2. OXFORD HOLLIS LLC*	INDUSTRIAL UNITS	\$5,696,500	\$129,311
3. BROOKDALE FRUIT FARM*	RETAIL/AGRICULTURE	\$3,536,875	\$80,287
4. DIAMOND CASTING	MANUFACTURING	\$3,157,300	\$71,671
5. MORIN LIVING TRUST*	COM/RESIDENTIAL	\$3,096,772	\$70,297
6. PRIVATE*	RESIDENTIAL	\$2,877,952	\$65,330
7. DPT INC.	GOLF COURSE	\$2,442,200	\$55,438
8. ALL-PURPOSE STORAGE LLC*	STORAGE UNITS	\$2,246,800	\$51,002
9. HOLLIS TELEPHONE CO/TDS	TELEPHONE UTILITY	\$2,173,700	\$49,343
10. DOUGLAS ORDE*	COM/RESIDENTIAL	\$2,139,300	\$48,562

*DENOTES MULTIPLE PROPERTIES UNDER THE SAME OWNERSHIP

Building Department

The Hollis Building Department issued a total of 815 permits for the year 2021 and performed 2,060 inspections. Of the 815 permits, 44 were issued for new Single Family Homes, 2 Single Family Homes were built with Accessory Dwelling Units (ADU), 1 permit for the addition of an ADU and a 32 unit workforce housing development is under construction. The remaining permits were renovations, alterations and unique professional trades persons permits.

This year saw a 93% increase in the total number of dwelling units from last year and the overall total number of building permits increased by 20%

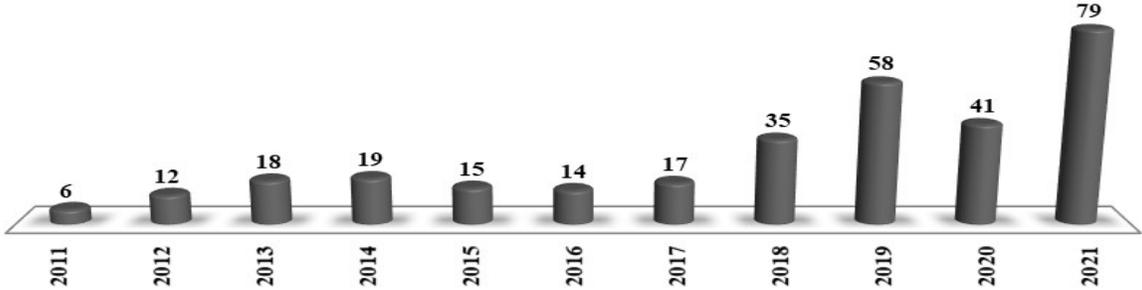
As always, the Building Department would like to remind all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from non-code compliant work being performed by contractors. Remember, all construction projects require at least one inspection – even sheds.

Respectfully submitted,

Donna L. Setaro
 Building and Land Use Coordinator

Year-to-Year Comparison										
	Single Family	Duplex	Work Force Housing	Elderly Housing Units	Accessory Dwelling Units	Mobile Home	Other	Total	Total Permit Fees	Total Building Value
2021	44	0	32	0	3	0	736	815	\$166,144.64	\$44,512,372.55
2020	30	0		11	2	1	633	677	\$117,458.21	\$28,647,957.00
2019	28	0		30	2	0	573	633	\$131,028.15	\$29,649,966.00
2018	22	1		12	1	1	518	555	\$105,694.64	\$22,548,701.00
2017	17	0		0	3	0	438	458	\$75,798.83	\$11,971,529.00
2016	14	0		0	2	0	448	464	\$66,239.63	\$10,854,588.00
2015	15	0		0	2	0	529	546	\$76,979.71	\$11,811,874.00
2014	17	1		0	0	1	398	417	\$76,673.47	\$13,604,860.00
2013	18	0		0	1	1	458	478	\$68,674.56	\$11,008,266.00
2012	12	0		0	1	0	502	515	\$66,615.00	\$14,937,553.00
2011	6	0		0	6	0	405	417	\$51,069.82	\$7,143,608.00
2010	11	0		0	5	0	308	324	\$47,176.49	\$6,431,173.00

Combined Single Family, Accessory Dwelling Units and Work Force Housing Units Permits Issued by Year





HOLLIS COMMUNICATIONS CENTER

MANAGER RICK TODD

SUPERVISOR KASSIDY WALKER

The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high-quality public safety standards.

These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, during emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Communications Manager, Communications Supervisor, 7 full-time and 4 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis Police Chief, Fire Chief and DPW Director. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

<i>PERSONNEL</i>	<i>EXPERIENCE</i>	<i>PART-TIME PERSONNEL</i>	<i>EXPERIENCE</i>
Manager Richard Todd	41 Years	Communications Specialist Robert Gavin	11 Years
Supervisor Kassidy Walker	7 Years	Communications Specialist Matt Pervere	31 Years
Communications Specialist Matthew Judge (Retired)	37 Years	Communications Specialist John Duvarney	46 Years
Communications Specialist Rick Nicosia	7 Years	Communications Specialist Jack Stawasz	6 Months
Communications Specialist Wesley Mansfield	1.5 Years		
Communications Specialist Mark Pepler	6 Years		
Communications Specialist Heather Hager	6 Months		

The Communications staff plays a vital role in communicating between the units in the field and the public. We answer 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We also answer all police department telephone lines and the ring-down line for the Hollis Department of Public Works. We also handle radio communications with all police, fire, EMS, and public works units, as well as speaking with citizens that walk into the Hollis Police Department with complaints or requests for service. In 2021, the Communications Center answered a total of 50,145 calls for service. This reflects a 5.79% increase from last year.

Through the hard work of Supervisor Kassidy Walker through the Communications Internship Program we were successfully able to hire one full-time Communications Specialist Heather Hager and Part-time Communications Specialist Jack Stawasz. This program is for individuals who are interested in a career in public safety dispatching. The program concentrates on giving students the knowledge and practical skills in call taking, radio communications skills, stress management, multi-tasking and records management.

John DuVarney, a 22-year veteran of the Communications Center who had retired last year was hired back as a Part-time Communications Specialist. Whereas we saw the value and experience that John could offer it was a great opportunity. John is a very dedicated member of our team.

The Communications Center completed a capital project with the installation of the new Zetron MAX radio communications console. This platform will bring the center into the foreseeable future with the latest technology in radio communications and interoperability.

We continue to work with our served public safety agencies as well as our surrounding agencies situational awareness and interoperability solutions.

The Hollis Police Department-Awards Recognition Committee selected Mark Pepler, a full-time communications specialist for the semi-annual Employee Recognition Award. Mark was recognized for his pro-active attitude, dedication and willingness to go above and beyond. Mark came to Hollis in November 2020. Before coming to Hollis, he worked as a communications specialist at MACC for seven years.

Veteran Communications Specialist Matthew Judge retired from full-time service with the Hollis Communications Center in December after 37 years of service. Matthew was a dedicated part of the communications team willing to take on special projects as assigned. We wish him well in his retirement and thank him for his service.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: ICS 100, ICS 200, Scenario based All Hazards Radio Communications, Alzheimer's First Responder Training, Homeland Security NSI training, Eversource Prioritization Portal Training and the Mutualink network. This training programs have been very beneficial to all dispatchers. In addition to the in-house training program, several personnel attended outside classes during the year. These included: C3 Active Shooter Incident Management, NHEDA Communications Supervisor Seminar, FEMA Communications Unit Leader Recertification Technician (COMT), Training, APCO Fire Communications and the NHSP/NCIC Spots 3-day certification.

Whereas, The Hollis Communications Center also provides contracted Emergency and routine Dispatch services to the Towns of Brookline and Mason. We have completed the first year of a three-year commitment with these two other communities.

The Communications Center continues to do outreach to all of our served communities to educate citizens and first responders how the communications center operates and what the Communications Center can do for their agencies.

Because the world of communications and emergency services interoperability is always changing, the Communications Center works closely with the New Hampshire Office of Interoperability. The NH Statewide Interoperability Commission was formed to provide guidance to this office. This Commission works with all federal, state and local entities to keep all of the emergency Services updated on what is changing in the field of emergency communications.

The Town of Hollis has a Senior Citizen Response Program. This program has proved to be very successful. Individuals who sign up for this program will be given a specific time to call the Communications Center daily. If we don't receive a call from you, we will call your residence. If there is no answer, a police officer will be sent to your residence to make sure all is ok. This program also gives us specific medical conditions that you have and will assist the medical responders prior to their arrival. Individuals who would like to sign up for this program are asked to contact Manager Richard Todd or Supervisor Walker at the Hollis Communications Center 465-2303.

The Town of Hollis has an ordinance regarding Home and Business Alarm systems. It is a requirement for all locations that have alarms to register them with the Hollis Communications Center. This provides information to emergency responders such as; type of alarm, alarm company and emergency contact numbers. Should you need to register your alarm or to merely update your information feel free to contact the communications center at any time.

On behalf of the Communications Center staff, I would like to thank the Communications Advisory Board, all emergency services and the citizens of Hollis, Brookline and Mason for their continued support.

Respectfully submitted,

Richard A. Todd

Communications Manager

Hollis Communications Center

Serving: Hollis, Brookline and Mason

Twenty twenty-one was about putting the DPW back together after the waste oil tank explosion on December 3rd, 2020. This incident created a large hole in the back of the building and a large hole in the roof which was repaired by Holmes Construction. Not only was the building damaged, extensive oil clean-up efforts continued throughout the remainder of the year. On a positive note, used oil is no longer used to heat the DPW building or Transfer Station office. Unfortunately, we will never know what caused the explosion of the used oil tank, however no one was hurt which is all that matters.

The 2 bathrooms were upgraded and a closet was converted into a 3rd bathroom with a shower completed by Foreman Li-moges. New carpet was installed in the break room and downstairs office. The hallway and bathroom floor tiles which were broken and cracked were upgraded to a speckle composite heavy duty floor. Sadly, the building is still in need of safety and electrical upgrades, new roof, windows, doors and siding.

The beavers were very active this year and the crew spent a lot of time pulling sticks, sometimes utilizing the canoe to reach them in order to prevent flooding on both residential and Conservation land.

After 7 years of accumulating concrete, asphalt and rocks at the Stump Dump we hired New England Mobile Crushing to crush this material which resulted in 10,132 yards of recycled material which will save the town approximately \$40,528.00. This gravel will be used for the roads, shoulders and culvert projects including the reclaiming and the paving of Worcester and Wheeler Road if passed at the Town Meeting.

Alpha Asphalt Maintenance and Sealcoating completed the crack sealing of Fieldstone Drive, Dow Road, Fox Den Road, Long Hill Road, Tyng Hill Road, Milton Place, Cameron Drive and Colburn Road.

Paving was completed on Alsun Drive, Arbor Lane, Truell Road, Mooar Hill Road, Sargent Road, Orchard Drive, Eastman Lane and Black Oak Drive by R&D Paving along with restructuring of 9 failed catch basins on Arbor Lane.

MS4 work continues as we begin year four of the permit. The MS4 stands for Municipal Separate Storm Sewer System. The Town of Hollis belongs to the New Hampshire Lower Merrimack Valley coalition group. This group meets monthly to work on the yearly requirement for the MS4 compliance part on the annual report that is due every September.

With the housing market continuing to be at an all-time high again this year, the DPW had another significant increase in new home build driveway and re-pave applications.

I'd like to acknowledge the extraordinary team at the DPW as they've worked hard and diligently throughout the pandemic and continued to take pride in keeping the Town of Hollis running smoothly and maintaining the roads for safe travel throughout the year.

The Department of Public Works encourages you to call (603)465-2246 if you have any questions. Our phone is answered 24 hours a day, seven days a week.

Respectfully submitted,

Joanie Cudworth
Director of Public Works

Transfer Station - Stump Dump

The year 2021 had many new changes. The Transfer Station and Stump Dump had a lighting upgrade. The old fluorescent lights were all upgraded to led and what a huge difference it makes. Staff and Residents are enjoying the extra light Led brings to the facilities. The markets for recycling are still fluctuating. Cardboard was at an all-time high for a while. There are signs of upcoming markets as pulp mills start opening up in the United States.

From January 1, 2021 through November 31, 2021 the Transfer Station and Stump Dump received and processed the following material:

- MSW (trash) 2,553.23 tons at a disposal rate of \$76.00 per ton or \$194,045.48
- Plastic 11.79 tons which generated \$1,404.00 revenue
- Mixed glass 118.05 tons at a disposal cost of \$4,722.00
- Milk jugs 7.24 tons which generated \$10,630.40 in revenue
- Newspaper 22.36 tons which generated \$3,362.10 in revenue
- Cardboard 175.32 tons which generated \$25,095.35 in revenue
- Aluminum Cans 10.40 tons which generated \$10,680.62 in revenue
- Steel cans 9.47 tons which generated \$946.35 in revenue
- Mixed paper 82.51 tons which generated \$5,205.97

The above summary does not include transportation cost, so it is not a complete representation of true cost. Had the 319 tons (\$57,324.79 in revenue) recycled material been disposed of in the trash at a cost of \$24,244.00 the overall cost avoidance would be \$81,569.17. This table only reflects the items that are disposed of through the Souhegan Regional Landfill District. The transfer station recycled 90 car batteries, 410 freon appliances, 99 propane tanks, 110 gallons of vegetable oil, 3.57 tons of tires, 300 pounds of vegetable scrapes, approximately 12.96 tons of electronic screens, and fluorescent lamps and tubes.

Revenue generated through recycling scrap metal goes directly back to the Town's general fund. The scrap metal market remained steady this year. Our revenue this year was \$24,598.35 after trucking costs. The HHW (Household Hazardous waste) collection events for 2021 in the fall had a high turnout of Hollis residents.

The Stump Dump Concrete, rocks, asphalt pile was crushed this year and yielded over 10,000 yards of gravel. This gravel will be used on the side of the roads for shoulder gravel and road projects. Disposed 186 tons of demolition material.

I would like to thank Jeff Carrier for his donations of signs, Doug Orde for the generous donation of bark mulch, and all the residents throughout the year that have made donations to both facilities to enhance their appearance.

Please remember that recycling is good for the planet. Recycling saves tax dollars.

Thank you for recycling

Joanie Cudworth
Director of Public Works

The Hollis Fire Department is committed to professionally protecting our Town's citizens, guests, and assets through fire suppression, all hazard mitigation, emergency medical care, life safety code enforcement, education, and prevention.

2021 has been a year of change for the Fire Department. We had two retirements midyear, Chief of the department Richard Towne and Assistant Chief of Emergency Medical Services and Administration Sandra Bohling. Although the combined experiences of over 60 years of service is a great loss, the department will continue to build on what they created. The department would like to thank them for their unwavering commitment to Hollis and wish them the best in all their future endeavors. Due to the vacancies, a new Deputy Chief of EMS, Candace Tierney and a new Deputy Chief of Fire, David Goodfellow, were hired and are already happily serving the citizens of Hollis.

The year started with the world still encumbering the Covid-19 pandemic. Vaccinations became available to all twelve (12) and older by midyear, five (5) and older late year, and lastly, boosters became available late year for all adults. Throughout, our members strove, and continue to strive, to provide the best care possible while presented with the many challenges this pandemic throws at us. As the year progressed, restrictions lessened, trainings and meetings returned from a virtual platform to more in-person sessions, however as I write, positive cases are on the rise again with a new variant taking hold.

Overall, this year has also been a rainy year, which has kept the wildland (brush) fires to a minimum and kept our water supply sources plentiful. Fortunately, the rain held off for Old Homes Day and the fireworks, which fell on the twentieth anniversary of the September Eleventh, 2001 attacks on the World Trade Center, Pentagon and Pennsylvania crash site. In November, several of our members had the opportunity to assist in the birth of a new baby girl Hannah, into this world and the Hollis community. We wish Hannah and her parents the best life has to offer.

Every year we respond to many residential Fire and Carbon Monoxide alarms. While some may be false alarms, many are not. These alarms save lives; please do not disconnect any of your alarms. Do not hesitate to call the fire department if an alarm is sounding; we will gladly come to check them out for you. Carbon Monoxide is a colorless, odorless, and tasteless gas, so it is always best to have your house checked by the fire department to ensure the safety of your family and home.

Each home should have one (1) Carbon Monoxide detector on each level, along with a smoke detector on each level and in each bedroom. Remember to change your detector's batteries twice a year, and it is highly recommended to replace your smoke detectors every ten (10) years and Carbon Monoxide detectors every seven (7) years.

SMOKE AND CARBON MONOXIDE DETECTORS SAVE LIVES!

Open burning in Hollis is permitted from 5 pm until 12 am or during the day when actively raining, with a required State of NH Fire Permit. Permits may be obtained by the landowner or an individual with the landowner's written permission for free at the fire station on the day you want to burn or online through the State of NH website for a \$5.50 fee. The brush pile must be fifty (50) feet away from a building or utilities, brush may not be larger than five (5) inches in diameter, be in small enough piles so it may be extinguished with available water such as a garden hose and attended at all times. A seasonal Fire Permit is available for those with a permanently placed small fire pit for continuous use, such as a commercially available fire pit or campfire ring. Please call the fire station and we will come out to inspect it and then provide you with a seasonal permit good until December 31st, so you no longer have to come every day for a permit; a phone call before you burn is all that is required.

Through fundraising and other gracious donations, the Hollis Fireman's Association, which is made up of members of the fire department, was able to update our extrication tools, commonly referred to as the Jaws of Life, with newer and faster battery operated units. The Association also provides the Warren H. Towne Memorial Scholarship to a deserving Hollis high school-aged senior student. The 2021 recipient is Kail Arthur, who is attending Northeastern University.

Fire is one of the most destructive forces on earth; it does not care who or what is in its way; it takes special people to try and contain and control it. The Hollis Fire Department has these dedicated special people who are willing to serve their community at a moment's notice any time of day or night. Our members work hard to keep their skills sharp and enjoy supporting the public with events like our open house, which was well attended, the Santa Ride through Town, which was also very well received again this year, and the File of Life program.

The Hollis Fire Department is always willing to respond and help with any situation. Please remember year-round visible house numbers will help us locate you much quicker. We recommend three (3) inch or larger reflective numbers that can be seen from any direction. Low hanging branches along your driveway may also prevent us from quickly gaining access to your residence.

During the winter months, please keep walkways and paths clear of snow and ice as your less used entrance may be our best option in a medical emergency or for other life safety reasons. In addition, snow should be removed from all low vents on the home's exterior, for example, furnace intakes and exhausts, to prevent Carbon Monoxide build-up and ensure proper efficiency.

Lastly, I would like to thank the Hollis community for our department's past and future support. We could not provide the highest standard of care and services without the continuous support from those we serve.

Please stay safe!

Respectfully submitted,

George (Rob) Boggis
Fire Chief

Service Call Log

ALARMS	Fire	87
	Medical	10
	Carbon Monoxide (CO)	15
FIRE	Building	1
	Brush	5
	Oil/Gas Burner	0
	Chimney	1
	Electrical	7
	Motor Vehicle Crash	61
	Mutual Aid	14
	Illegal Burn	12
	Rescue	4
	Vehicle	1
	Other	41
MEDICAL	Trauma	88
	Medical	364
	Mutual Aid	37
	Other	0
	Welfare Check	25
GOOD INTENT	Smoke Check	8
	Other	7
HAZARDOUS CONDITION	Co Incident	5
	Propane Leak	3
	Gasoline/Oil Spill	1
	Water Problem	3
	Wires Down	32
	Other	1
SERVICE	Public Assistance	22
	Lift Assist	26
	Lock Out	10
	Other	38
TOTAL CALLS		929
Car Seat Installation		37
Fire Inspections		264

In 2021 the Hollis Social Library staff has continued to offer a wide variety of services to the community in the form of both virtual and in-person options while practicing COVID-19 safety measures and creating a warm and welcoming environment for all.

As usage increased, and in-person programming returned, the library staff successfully created safe and engaging opportunities for community members to gather, learn and enrich their lives through literary, cultural, and entertaining programs.

Programs

The library offered 225 programs for all ages in 2021 which consisted of a combination of in-person and virtual events. Children's programs included storytimes, children's music hour, and live interactive programs held outdoors and via Zoom. The theme for the 2021 summer reading program was Tails and Tales.

Our "Take & Make" craft kits continue to be popular, becoming filled to capacity with a waitlist within 24 hours of availability. Through a generous donation from the Friends of the Library, we have been able to offer, and additional spaces in and sessions for, these top programs.

Circulation and Technology

The library's physical collection consists of over 38,968 items including books, audiobooks, and DVDs. Our participation in the New Hampshire State Library Overdrive Consortium offers tens of thousands of additional titles in the form of eBooks, eAudiobooks and digital magazines. The NH State Interlibrary Loan System also affords our community access to items from over 275 New Hampshire libraries, which opens the door to an even greater number of resources. The library currently circulates materials to 4,297 cardholders.

In 2021, the library added 2,224 physical items and 3,370 digital items to our collection and withdrew 1,298. The library continues to offer newspapers and magazines both in print and online. In 2021 we continued to expand our use of social media to enhance community connections, promote events, and highlight new materials. Follow us:

Website: www.hollislibrary.org

Facebook: www.facebook.com/hollis.social.library/

Twitter: www.twitter.com/HollisSocLib/

Pinterest: pinterest.com/hollissociallibrary

Instagram: [@hollissociallibrary](https://www.instagram.com/hollissociallibrary)

Community Support

The Hollis Social Library appreciates the support of the Friends of the Hollis Social Library, a 501c3 charitable organization, dedicated to providing financial and volunteer assistance to the library. Contributions of time and talent to the Friends, and their fundraisers, help fund special programming, the children's summer reading program, and museum passes. During 2021, the HSL Friends took their fundraising efforts to new creative heights including contactless book sales, events, and unique fundraisers such as a holiday ornament and a Hollis blanket. If you are interested in joining the Friends, please visit the library website or the Friends Facebook Page (<https://www.facebook.com/HollisLibraryFriends/>) to get involved.

The library also receives donations from trusts and community members which help provide programming, expand our collection, and fund enhancements to the library infrastructure. The Hollis Colonial Garden Club keeps the grounds lovely with seasonal plantings, wreaths, and beautiful indoor arrangements.

We would like to thank the Board of Selectman for their continued support during these unprecedented times.

Board of Trustees

The members of the Hollis Social Library Board of Trustees meet on the second Monday of the month at 7:00pm in the Library Meeting Room. All meetings are open to the public. Check our event calendar for zoom link information <https://hollislibrary.libcal.com/>. The Board welcomes input from the community and can be reached at trustees@hollislibrary.org.

Respectfully Submitted,

Tanya Griffith

Interim Library Director

Trustees

Amy Kellner, Chair

Stephanie Stack, Vice Chair

Sarah Booth, Treasurer

Jonie LaBombard, Secretary

Merle Eisman

Tom Jagatic

Laurel Lang



The Town's Information Technology Director supports, maintains and improves the information systems for all Town departments. This includes hardware, software, databases, backups, network and internet connections, email, website, and security.

In keeping with our computer replacement plan, one server and multiple computers and laptops were replaced. At the fire department we replaced the wireless router and a few old inkjet printers with laser printers. The library replaced their fire-wall and wireless router as well as installing a new people counter. At the communications center we implemented Verizon enterprise messaging to improve text messages being received by Verizon users.

Scanning has been completed for planning department files, zoning and historic district case files. A big shout out to Jackie for sorting through and boxing about 160 boxes of documents over the past two and a half years for this project. All newly closed items are now scanned in house. Closed building permits, septic files, site plans, subdivision files, zoning and historic district case files are available online from the Town website under Online Services – [Archived Document Search](#). You can also find old town reports and minutes from this link.

We continue employee training for cybersecurity awareness. There are tips and resources available online from the National Cybersecurity Alliance for the public at staysafeonline.org/stay-safe-online.

Security is a primary focus for IT including training, offline and offsite backups, regular restore tests, documentation including cybersecurity response plan and disaster recovery plan, least privilege access, software and hardware updates, endpoint protection, malicious domain blocking and multifactor authentication.

Did you know you can use the [Notify Me](#) button from the town website to receive an email when items are added to the website like News, Public Notices or specific Minutes you are interested in? The Search feature at the top of the home page is very helpful for finding information including forms and reports.

Check out the town website: www.hollisnh.org where you can renew your vehicle registration and dog license, pay your tax bill, watch streamed meetings, look up property assessments, find volunteer information, community events, forms, hours, announcements and much more. You can go directly to the Police department's website at www.hollispd.com Find out what is happening at the Library from their website: www.hollislibrary.org

Respectfully submitted,

Dawn Desautniers
Information Technology Director

Mission Statement: We are a dedicated and trustworthy family of law enforcement professionals who pride ourselves on being approachable, and we are devoted to strengthening our safe and thriving community.

On behalf of the dedicated members of the Hollis Police Department, I am pleased to present our Annual Summary Report for 2021. As in years past, this report details some of the remarkable accomplishments made by the exceptional staff of the Hollis Police Department, who provide the highest level of service to our safe and thriving community. Our engaged community, supportive governing body, and diligent department members have delivered another year of positive public safety impacts throughout the Town of Hollis.

The Hollis Police Department is a Nationally Accredited full-service law enforcement agency dedicated to enhancing public safety through trust, innovation, community partnerships, and excellence in service. We are staffed with an allocated workforce of 17 full-time police officers and 1 part-time police officer (full-time certified), who are assigned within the Patrol Division, Command Staff, Detective Division, or as School Resource Officers. We are also supported by two full-time and one part-time non-sworn members, and one volunteer Department Chaplain, all of whom who perform critical functions necessary to ensure a high level of operational performance.

For the first time in more than two years we reached full-staffing levels with the hiring of Joshua Hooper and Julie Hinckley. Officer Hooper was a full-time certified officer in the State of New Hampshire and joined us after having served as a full-time police officer in Mason, New Hampshire. Prior to his service for the Mason Police Department, Joshua served as a police officer in Vermont. He brings considerable law enforcement experience to our ranks and more importantly, he adds much to our agency by way of his positivity, professionalism, and compassion.



Officer Hinckley joined the Hollis Police Department in April 2021 and attended the full-time New Hampshire Police Academy, graduating in August 2021. Julie attended Franklin Pierce University where she majored in Criminal Justice. When searching for police jobs, Julie was careful in selecting a community similar to her hometown in Connecticut. As such, her search led her to Hollis and we are so happy that she chose our agency to embark on her law enforcement career.



Given the complexities of police recruitment, selection and retention, we also asked the Hollis Select Board to permit us in hiring an additional full-time police officer position in an effort to minimize the amount of time it takes to fill any vacancies that might arise. As I frequently explain to fellow law enforcement practitioners and residents, and for a multitude of reasons, we are in a bit of crisis as it relates to recruitment, selection, and retention of police officers. As such, we need to be creative and innovative in hiring officers while not sacrificing the very high standards we maintain. The Hollis Select Board was incredibly accommodating with this request, and through their guidance and input, we were able to develop a realistic and attainable funding plan for the addition of another full-time position to our agency. As such, we were able to hire a highly competent and capable probationary police officer in Nicholas Esposito, who

was raised in Hollis and has a deep level of commitment to and admiration for the community.

When we speak to recruitment, selection, and retention of officers, I am again reminded how lucky I am to be surrounded with incredible team members. Recruitment, selection, and retention of officers is one of the most, if not the most important responsibility for law enforcement agencies. Moreover, recruitment and selection of officers is a collective effort of all agency members, and we know that our employees are without question the best ambassadors of the Hollis Police Department.



ment and the policing profession as a whole.

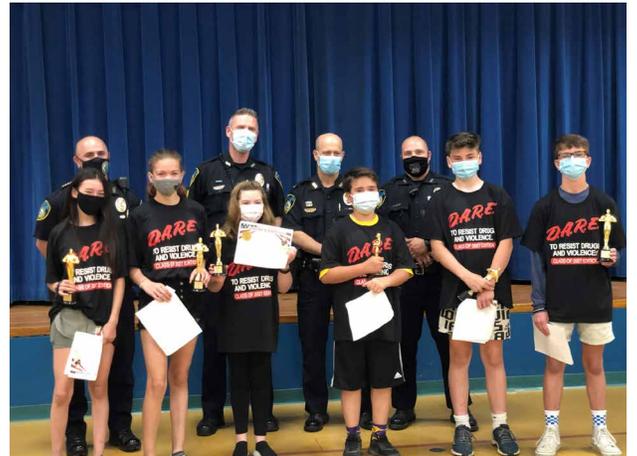
Each year, when we provide this report, we reflect on the number of organizational achievements our agency has made. 2021 marked the second year of the COVID-19 pandemic, and with that, came continued challenges to our agency. Through the efforts and patience of our employees, we were able to successfully mitigate the impact COVID-19 has had on our agency, which certainly has a direct impact on the services we provide to the community.

2021 also marked another successful year in terms of infrastructure and technology improvements. We completed a major upgrade to our body worn camera system, and with the installation of in-car video systems, we expanded use of this

technology to all marked police cruisers. Additionally, we funded the replacement of aging patrol rifles, which are issued to all officers, purchased additional Conducted Energy Weapons so we have sufficient quantities for all sworn personnel, updated furniture in the Training Room, and created additional workspaces to accommodate the increases in our compliment of full-time police officers. We were able to do this while completing the fiscal year with a budgetary surplus. As we reflect on this accomplishment, we realize this is quite remarkable given the staffing challenges we experienced throughout the 2021 calendar year, and given the rising costs of fuel, equipment, and other supplies needed to ensure the continuous and effective operation of a public service agency.

We also continued with our commitment to maintaining our status as a Nationally Accredited law enforcement agency through the Commission on Accreditation for Law Enforcement Agencies (CALEA). Accreditation is important to our organizational culture and identity and demonstrates that we embrace innovative, ethical, and transparent policing practices that allow us to meet the demands of policing in the 21st Century. I am thankful for the efforts of all of our agency employees who, through their incredible efforts and service, make accreditation possible. Most notable, I wish to recognize the efforts of our incredible Accreditation Manager James Maloney, who ensures that we are in compliance with the roughly 181 standards that are required in order to maintain an accredited status.

One of the more important indicators of the strength of a community is overall safety, which is measured by way of crime statistics, police activity metrics, and through community perception. What are the crime rates, how safe do our resident feel in their home or when traveling around Hollis, and how do we compare to other jurisdictions in the State of New Hampshire? To answer these questions, we know New Hampshire is consistently ranked one of the safest states in the country. Moreover, and even more impressive is the fact that in a November 2021 article published by Consumer Reports Consumer Affairs, Hollis was identified as the safest midsize community in New Hampshire. We also know more than 80% of the respondents/residents on our 2021 Community Survey on Public Safety and Law Enforcement indicated that they feel a high level of safety at day, at night, and in their home. This is something we are most proud of and we know that public safety is a collective effort and not limited solely to the services provided by a law enforcement agency.



When compared to measurable police services and activities, our annual statistics remained relatively consistent to those recorded last year. We do, however, feel it is important to note that we recorded the lowest number of accidents since 2015. Calls for service actually were lower when compared to last year, but officers spent more time, on average, remediating those calls and conducting investigations. There was also a slight increase in the amount of impaired driving arrests, which is concerning given the threat to safety posed by this dangerous driving behavior.

In closing, we are committed to continually evaluating our services to ensure we are meeting the needs of the community in the most effective manner possible. We take our commitment to serving as guardians of this community serious, and will continue to utilize innovative, data-driven approaches to inform the allocation of personnel and services. With this being

said, the Hollis Police Department looks forward to striving to provide another year of public safety service that exceeds expectations in 2022. Moreover, we remain ever mindful of the tradition of excellence that has defined the Hollis Police Department for many years, a tradition that was built through the efforts of incredible public servants, both past and present. Please know that is the honor of my life to serve as the Chief of Police of the Hollis Police Department and to lead the men and women of this agency in our continued efforts to best protect and serve this safe and thriving community.

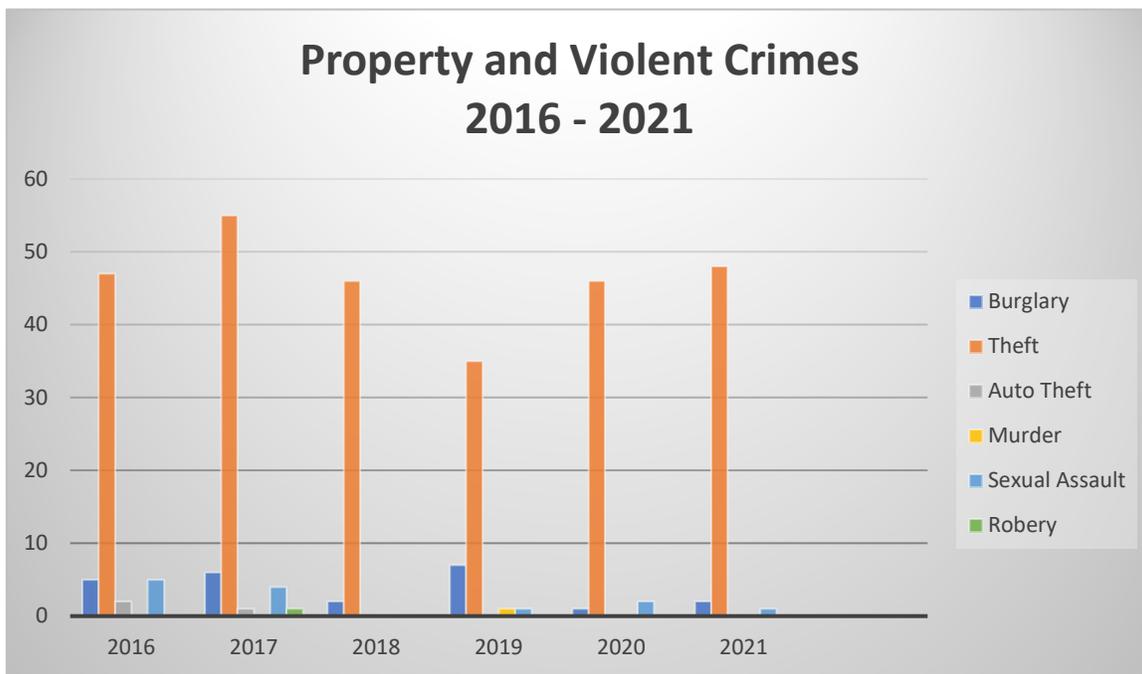
In Service to You,

Joseph R. Hoebeker
 Chief of Police

Performance Metrics

Property Crimes							
Crime Classification:	2016	2017	2018	2019	2020	2021	2020 vs. 2021 (% change)
Burglary	5	6	2	7	1	2	100%
Theft	47	55	46	35	46	48	4%
Auto Theft	2	1	0	0	0	0	0%
Property Crime Total	54	62	48	42	47	50	6%

Violent Crimes							
Crime Classification:	2016	2017	2018	2019	2020	2021	2020 vs. 2021 (% change)
Homicide	0	0	0	1	0	0	0%
Sexual Assault	5	4	0	1	2	1	-50%
Robbery	0	1	0	0	0	0	0%
Total Violent Crime	5	5	0	1	2	1	-50%

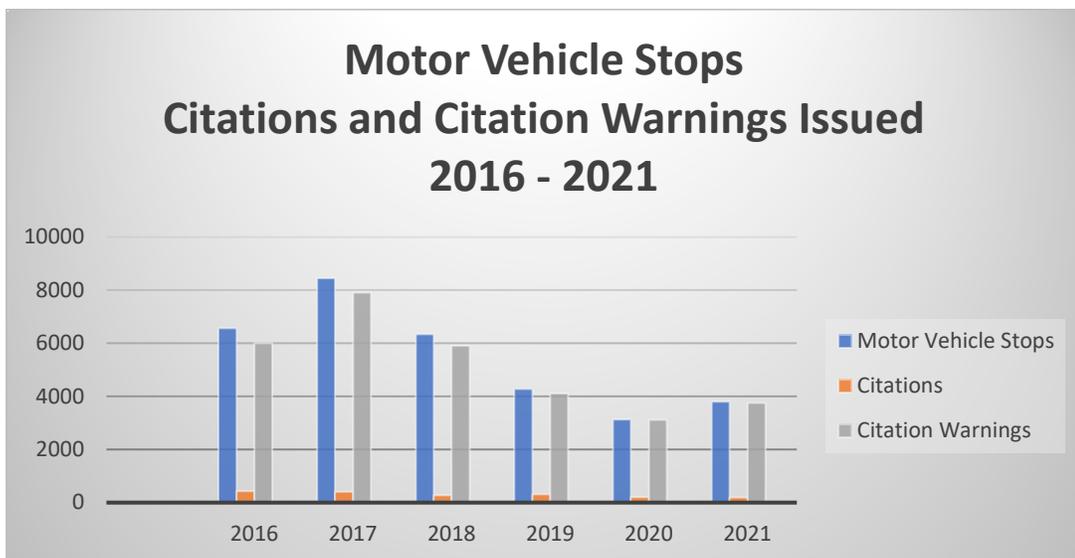


Patrol Services

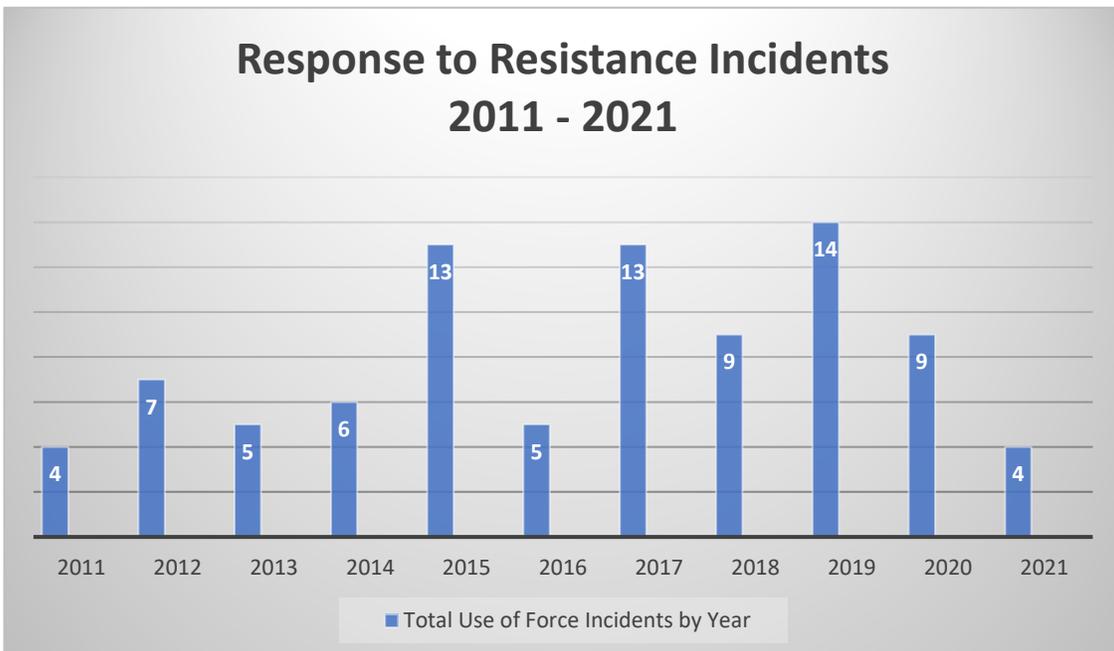
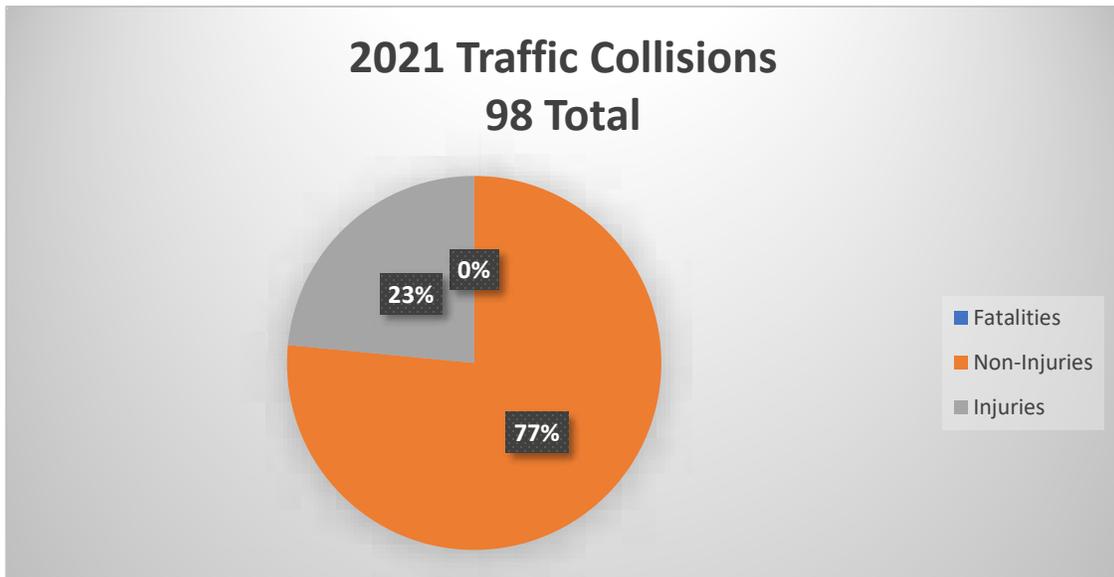
Total Calls for Service (CFS):	21,525
Self-Initiated/Proactive Activity:	17,057
Motor Vehicle Stops:	3800
Traffic Citations:	194
Citation Warnings (Verbal & Written):	3746
Arrests:	
On View & Based on Incident	114
Summons Arrests	72
Protective Custody	5
Total:	191

****Of the 191 total arrests made in 2021, 34 were for Impaired Driving (18%)****

Year	Motor Vehicle Stops	Citations	Citation Warnings	Percentage of Stops Resulting in a Citation
2016	6566	432	6005	6.60%
2017	8450	413	7905	4.90%
2018	6337	274	5913	4.30%
2019	4280	306	4116	7.10%
2020	3133	199	3121	6.40%
2021	3801	194	3746	5.10%



Traffic Collisions							
Collision Type	2016	2017	2018	2019	2020	2021	2020 vs. 2021 (% change)
Fatalities	0	0	1	0	0	0	0%
Non-Injuries	113	111	115	121	78	75	-4%
Injuries	19	21	11	26	25	23	-8%
Total	132	132	127	127	103	98	-5%



Our office is located at the 3G Market Place, and is the place to come for the following:

Vehicle Registration: The Town Clerk's office is where all Hollis residents register cars, trucks, tractors, trailers, motorcycles, and other vehicles the State of New Hampshire requires to be registered. Regular numeric plates, Conservation and Heritage (moose), Vanity (initial), tractor, trailer, farm, agricultural, and motorcycle plates are available. It is also where the process is started for veteran or antique plates. Registrations are renewed, by mail (don't forget to include a self-addressed stamped envelope!), by utilizing our drop box, or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions. Appointments are needed for transactions unable to be processed online.

Boat Registrations: New boat registrations and renewals are done in our office. Registering your boat in Hollis keeps the revenue in town as opposed to going to the State.

Dog Licenses: Licenses run from May 1 to April 30 each year. Dog license renewal is open from January 1 to April 30. Renewals are done by mail (don't forget to include a self-addressed stamped envelope!), by utilizing our drop box, or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions. We need a current rabies certificate on file to renew a dog license.

Marriage Licenses and Certificates, Birth Certificates, and Death Certificates are issued at the Town Clerk's office. Our website is www.hollisnh.org. For vital records requests, click the link for Vital Records and follow the instructions.

Voter Information: Hollis residents can register to vote by requesting a voter registration package. Email us at townclerk@hollisnh.org, with your name and address and we will mail you the package. Absentee ballots for local, state, and federal elections can also be obtained.

Genealogy: The Town Clerk's office has information on births, deaths, and marriages of Hollis residents from 1733 to the present. Genealogy searches are by appointment only. Please call for details. The Town Clerk's office also issues residency letters for obtaining a driver's license. In addition, we print ballots for local elections and are present at all elections.

Our hours: Monday 1pm-6pm; Wednesday & Friday 8am-1pm.
Phone: 603-465-2064 / Email: townclerk@hollisnh.org / Website: www.hollisnh.org

Respectfully submitted,

Lisa Claire
Town Clerk

Diane Leavitt
Deputy Town Clerk

Phone: 603-465-2064 / Email: townclerk@hollisnh.org / Website: www.hollisnh.org

Vital Statistics - Birth

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
NARKUNAS, INDIE RAE	1/31/2021	NASHUA,NH	NARKUNAS, ADAM	NARKUNAS, STACIE
FERNANDEZ, CORALINE FAYE	2/17/2021	NASHUA,NH	FERNANDEZ, JEDIAH	HOFFMAN, DESTINY
DOHERTY, REID SCOTT	2/23/2021	NASHUA,NH	DOHERTY JR, EDWARD	DOHERTY, STEPHANIE
BROGAN, MILES ROBERT	2/24/2021	NASHUA,NH	BROGAN, RYAN	BROGAN, MOLLY
FASKA, XANTHE EIR	3/5/2021	LEBANON,NH	FASKA, ROSS	FASKA, RACHEL
SANTERRE, KENNEDY JAYE	4/1/2021	NASHUA,NH	SANTERRE, JAKE	SANTERRE, KERRY
WILKEY, CARTER ALEXANDER	4/22/2021	NASHUA,NH	WILKEY, JOEL	WILKEY, HEATHER
POPE, LUCA MALAGODI	4/29/2021	NASHUA,NH	POPE, NICHOLAS	POPE, NICOLE
RICHTER, NATHAN WESTLEY	5/2/2021	NASHUA,NH	RICHTER, JOEL	RICHTER, MEGAN
CONWAY, COLLETTE JAMES	6/8/2021	NASHUA,NH	CONWAY JR, JAMES	CONWAY, CAROLINE
HASYCHAK, LARISSA ELAYNE	6/28/2021	NASHUA,NH	HASYCHAK III, JOHN	HASYCHAK, KATE
VANDERVELDE, ROWAN JACOB	7/27/2021	NASHUA,NH	VANDERVELDE, MARTEN	VANDERVELDE, KATIE
DYER, JENSEN RICHARD	8/2/2021	NASHUA,NH	DYER, JONATHAN	DYER, ANGELIKE
ST LAWRENCE, BROOKS DAVIS	8/4/2021	NASHUA,NH	ST LAWRENCE, ADAM	ST LAWRENCE, DANIELLE
SQUIRES, AUBREY FRANCES	8/7/2021	LEBANON,NH	SQUIRES, MARC	SQUIRES, JENNIFER
SQUIRES, WILLIAM JAMES	8/7/2021	LEBANON,NH	SQUIRES, MARC	SQUIRES, JENNIFER
FEHLING, CAMERON THEO	8/12/2021	NASHUA,NH	FEHLING, GREG	FEHLING, STEPHANIE
MARINKOV, CELTEN JAMES	8/25/2021	NASHUA,NH	MARINKOV, JOSHUA	MARINKOV, VICTORIA
MILLER, ELIAS CHANNING	8/31/2021	MANCHESTER,NH	MILLER, KEVIN	MILLER, LAURA
KUZDEBA, LENA KATALYN	9/3/2021	NASHUA,NH	KUZDEBA, SCOTT	KUZDEBA, HILLARY
COOLIDGE, LAIN DANIEL	9/6/2021	NASHUA,NH	COOLIDGE, DANIEL	COOLIDGE, KOEHLAINA
BRIERE, CAROLINE RAE	9/15/2021	NASHUA,NH	BRIERE, KYLE	BRIERE, KATE
MARKOWICH, CARTER JAMES	9/22/2021	MILFORD,NH	MARKOWICH, MARKUS	MARKOWICH, KRISTIN
DONOVAN, POPPY ELEANOR	10/14/2021	NASHUA,NH	DONOVAN, WILLIAM	DONOVAN, MEGHAN
BUSWELL, JACK ARTHUR	10/23/2021	HOLLIS,NH	BUSWELL IV, ARTHUR	THAMM, JESSICA
VAILLANCOURT, HANNAH CLAIRE	11/6/2021	HOLLIS,NH	VAILLANCOURT, JOEL	VAILLANCOURT, LEAH
MILLER, CLARA RAIN	11/8/2021	NASHUA,NH	MILLER, CRAIG	MILLER, SHANNON
LAFONTAINE, THOMAS JAMES	11/9/2021	LEBANON,NH	LAFONTAINE, CHAD	LAFONTAINE, KHARA
CHAN, LUCAS TAYLOR	11/10/2021	NASHUA,NH	CHAN, CHRISTOPHER	CHAU, LIEU
WALSH, ELI MICHAEL JOSEPH	11/19/2021	NASHUA,NH	WALSH, ERIC	WALSH, CARLINDA

Vital Statistics - Marriages

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
TEIXEIRA, JOSEPH A HOLLIS, NH	DRAGONE, JANE L HOLLIS, NH	HOLLIS	HOLLIS	01/02/2021
MEDINA, DAVID L HOLLIS, NH	PELLETIER, LORI A HOLLIS, NH	HOLLIS	DERRY	06/14/2021
HASTINGS, JOHN H CONTOOCOOK, NH	LANGLEY, KATHARINE L HOLLIS, NH	NASHUA	SARGENT'S PURCHASE	06/24/2021
TERENZONI, RYAN V HOLLIS, NH	MADDEN, SAMANTHA C PELHAM, NH	PELHAM	BRETTON WOODS	06/25/2021
EMERSON, MATTHEW H HOLLIS, NH	GEAGAN, KELLY M HOLLIS, NH	HOLLIS	RYE	07/07/2021
ALMARODE, JEREMY D HOLLIS, NH	LAPOINTE, ELIZABETH A HOLLIS, NH	HOLLIS	BARTLETT	07/13/2021
COHEN, MITCHELL G HOLLIS, NH	JOHNSON, LORI J HOLLIS, NH	HOLLIS	HOLLIS	07/17/2021
FRANCIS, DAMIEN C MEDFORD, MA	MELONE, ALYSSA G HOLLIS, NH	HOLLIS	AMHERST	08/13/2021
BAROWSKI, DANIEL E HOLLIS, NH	ELDREDGE, REBECCA M HOLLIS, NH	HOLLIS	NASHUA	10/02/2021
GADBERRY, JUSTIN E HOLLIS, NH	DORN, KELSIE M HOLLIS, NH	NASHUA	TAMWORTH	10/30/2021
CHAMBERLAIN, LOGAN C HOLLIS, NH	ORR, DEVIN P HOLLIS, NH	HOLLIS	NORTH CONWAY	11/27/2021
HALEY, MATTHEW W HOLLIS, NH	OBRIEN, TAMATHA HOLLIS, NH	HOLLIS	HOLLIS	12/14/2021

Vital Statistics - Deaths

Decedent's Name	Death Date	Death Place	Father/Parent Name	Mother/Parent Name Prior to First Marriage /Civil Union	Military
KRAVETZ, OLGA HELEN	01/07/2021	MILFORD	KRAVETZ, MICHAEL	SANDALA, MARY	N
KNESEVICH, JOHN WILLIAM	01/20/2021	GOFFSTOWN	KNESEVICH, JOHN	WILLIAMS , MARGARET	N
FOWLER, PAMELA JEAN	01/24/2021	FRANKLIN	DECATO, EUGENE	BLAKE, ESTHER	N
SPECKHARD, ROY ARDEN	01/26/2021	HOLLIS	SPECKHARD, HERMAN	WEGENER, FRIEDA	Y
WAUGAMAN, GLENN LEROY	01/28/2021	MERRIMACK	WAUGAMAN, HAROLD	BOWSER, NANCY	Y
LYFORD, FREDERICK	02/04/2021	HOLLIS	LYFORD, ARTHUR	TILTON, GERTRUDE	Y
WHITTEMORE, FRANKLIN NEWTON	02/22/2021	HOLLIS	WHITTEMORE, CHESTER	MCCARTHY, BRIDGET	Y
KEROUAC, VIRGINIA KATHERINE	03/03/2021	NASHUA	CHARKIS, JULIAN	WINIARSKI, STEPHANIE	N
WRIGHT, ELIZABETH J T	03/04/2021	HOLLIS	TABORNE, THEODORE	BULLARD, MILDRED	N
QUILTY, SANDRA CARRUTHERS	03/15/2021	MILFORD	CARRUTHERS, JOSEPH	VALE, NATALIE	N
BOGGIS II, GEORGE ROBERT	03/18/2021	HOLLIS	BOGGIS, PAUL	TRUDEL, GERMAINE	Y
NEVES, MARTA SABINO	04/23/2021	NASHUA	NEVES, JOAO	GENOVEVA, PETRONILHA	N
DENHAM, TRULA	04/27/2021	HOLLIS	CARPENTER, HUGH	MILLS, MOLLY	N
ROBBINS JR, STANLEY E	04/27/2021	MILFORD	ROBBINS, STANLEY	BENNETT, DOROTHY	Y
MARCIL, ELIZABETH A	05/14/2021	NASHUA	MARCIL, PAUL	REARDON, SHARON	N
MCCANN IV, JAMES HENRY	06/04/2021	NASHUA	MCCANN III, JAMES	AGULIO, LISA	N
BRADLEY, WILLIAM J	07/05/2021	NASHUA	BRADLEY, WILLIAM	LYNCH, MARIE	Y
MINASSIAN, SEMA EVELYN	07/05/2021	NASHUA	ASDOURIAN, PETER	DIKRANIAN, LUCY	N
PITARYS, JAMES CHRISTOS	07/20/2021	NASHUA	PITARYS, CHRISTOS	TASSIOS, XENIA	N
AUGUN, GLADYS JEANETTE	08/02/2021	NASHUA	TAMKUN, WALTER	BARTASIEWICZ, MICHELINA	N
BOSOWSKI, JOSEPH STANLEY	08/17/2021	MERRIMACK	BOSOWSKI, BENEDICT	KUSCH, ALBINA	Y
FRASER, MARTHA LOUISE	08/21/2021	HUDSON	POLLOCK, ROBERT	IRWIN, FRANCES	N
COOPER, JUDITH EARLINE	08/29/2021	NASHUA	SHEA, WILBUR	BAGNALL, SHIRLEY	N
STOKES, ARLENE A	09/19/2021	MERRIMACK	BOURASSA, ADOLPH	HARRASANKO, ANNA	N
DILLAVOU, MITZI ANN	09/20/2021	HOLLIS	JEWELL, GOTHARD	GAMBLE, GLADYS	N
KELLEY, KEVIN JOHN	09/30/2021	MERRIMACK	KELLEY, JOHN	RYAN, ALICE	N
WOODS, ELIZABETH JULIA	10/09/2021	BEDFORD	LINGLEY, JAMES	WRIGHT, CLARA	N
RIES JR, FRANCIS WILLIAM	10/25/2021	HOLLIS	RIES, FRANCIS	BARON, JANET	N
MASON, KATHERINE MINA	10/29/2021	HOLLIS	ELLIOTT, RICHARD	BONNEY, MARY	N
O'CONNOR, BRAEDEN JOHN	11/04/2021	NASHUA	O'CONNOR, PETER	MCGEE, MICHELLE	N
BAKER, BURNHAM HAVEN	11/11/2021	MERRIMACK	BAKER, NORRIS	BURNHAM, BERTHA	Y
ST. LAURENT, SHAWN C	11/14/2021	HOLLIS	UNKNOWN	ST LAURENT, DEBRA	N
HALLSWORTH, DAVID WILLIAM	11/15/2021	HOLLIS	HALLSWORTH, FRED	COPPINGER, MARY	Y
CIOFRONE, HENRY JOHN	12/31/2021	HOLLIS	CIOFRONE, FRANK	SARNO, TERESA	N

Agricultural Commission

Established under the provisions of New Hampshire State LAW NH RSA 674:44-e, the Hollis Agricultural Commission has been chartered by the Hollis Select Board to provide a voice for farmers, preserve rural character, promote agriculturally-based economic activities, and assist in the protection of agricultural lands within the Town of Hollis.

- In February, pursuant to Section 3.4 of the Farm Lease Agreement, representatives of the Commission co-chaired an annual review of the Woodmont Orchard lease with members of Town Hall staff. In addition to the lessee, the review was attended by representatives of the Hollis Conservation Commission, the Nichols-Smith Conservation Land Trust and the USDA Natural Resources Conservation Service. It was determined that the lessee was in compliance with the terms of the Farm Lease Agreement. As per state rules, the annual rent was greater than or equal to what the assessed property tax would be. *Leasing revenue was placed in the Town's General Fund and used to offset property taxes.*
- In October, the town started participation in NH Fish and Game's Operation Land Share program to obtain state support for ensuring safe sharing of agricultural lands with hunters and other outdoor recreation users. By agreeing to leave a majority of its agricultural lands open for hunting, the town receives from the state signage, monitoring, education and other resources to help coordinate shared usage at no cost to the Town.
- In November, members of the Commission along with members of the Hollis Conservation Commission and the Nichols-Smith Land Trust completed the annual conservation review site walk of the Woodmont West property.
- In December, the Agricultural Commission partnered with the Hollis Women's Club to organize and manage the agriculture tractor parade for the Women's Club Holiday Event.

Respectfully submitted,

Mark Post

Agricultural Commission, Chair

PROCESS

The Town of Hollis and the Hollis School District operate as Municipal Budget Act entities, meaning that the citizens have decided to have an elected Budget Committee create budgets for the town and schools. These budgets are presented at three annual meetings (Town, Hollis School District, and COOP School District), where the power to decide ultimately lies in the hands of the voters who attend and vote at those meetings.

The committee draws its authority from New Hampshire RSA 32. In executing its role, the Budget Committee considers the perceived needs of the community for public services and the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Select Board and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as debt service, collective bargaining agreements and special education costs. We also adjust our guidance to account for salary and benefit increases and multi-year lease arrangements that are approved by voters via separate warrant articles, outside of the operating budget.

The Select Board and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to share their views on proposed expenditures. Weighing citizen input at the public hearings, the points brought forward by the Select Board and the School board, and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the voters at the Town and School District Annual meetings for approval or modification by the voters present at those meetings.

Data and Commentary

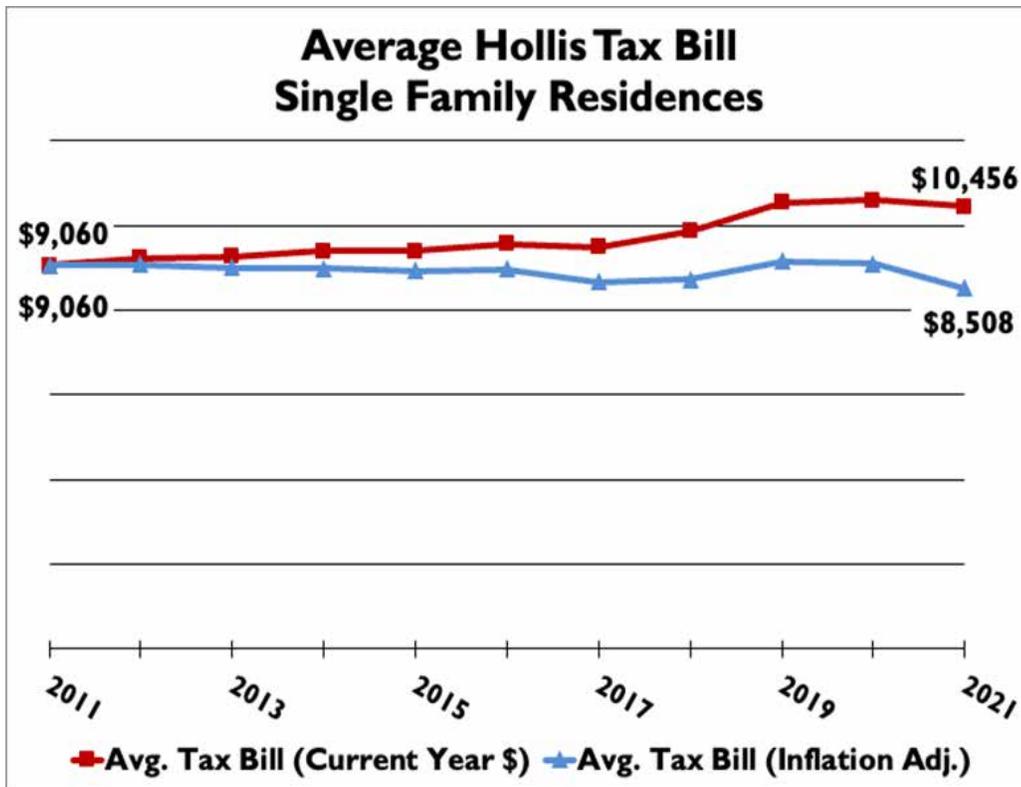
Long-term debt service (loan principal and interest payments, municipal lease payments, capital leases) is a significant contributor to our property taxes. Hollis taxpayers are responsible for debt service for the Town and Hollis School District (HSD), as well as a portion of the Hollis Brookline Cooperative School District. Two HSD bonds approved in 1994 were paid off in 2014. Three bonds that funded the COOP High School were paid off, one in 2016 and two in 2017. In 2019 two bonds that paid for Town land acquisitions of 2003 and 2004 were retired.

As older long-term debt has been retired, voters have approved new bond issues. In 2016 the Town bonded \$5.2M to acquire and conserve two parcels of land approved by voters at the 2015 Town Meeting. In 2017 voters approved a \$3.3M energy improvement and renovation municipal lease project for our Hollis schools. The COOP voted in 2018 to bond \$2M to construct a turf field at the high school. Voters approved another \$3.1M municipal lease for capital improvements in the Hollis schools in 2020.

The net effect of these debt commitments peaked in 2006 when 11.6% of property taxes raised went to debt service. As the earlier bonds were retired, the debt burden gradually diminished to 6.4% of taxes raised in 2017. New debt approved by voters has caused the percent of our tax bill assigned to debt service to rise to 8.1% in 2020. Ongoing debt service will likely remain in the 5% to 9% range of total expenditures as retired bonds are replaced by new issues and capital leases for rolling stock (e.g., fire trucks, police cruisers, and DPW equipment) are taken on as equipment is retired and replaced. In addition, ongoing capital leases associated primarily with Town vehicles are and will continue to be a significant expense, ranging from \$410K to \$575K in each of the coming five years. Recent refinancing of Town long term debt will result in interest savings of over 700 thousand dollars.

The Budget Committee has worked with the Select Board and the Hollis School Board to limit expenditures while maintaining services and infrastructure. The Budget Committee tracks the average assessed value of single-family residences. The cumulative effect over the past ten years is an increase of 15%, from \$9,060 to \$10,456, in the average tax bill, in nominal or current year dollars.

However, when comparing financial data over time it is important to consider the effect of inflation. With that the mind, the lower trend line in the graph adjusts for regional inflation over the period. When adjusted for inflation, the average tax bill for single-family residences has decreased 6% over the past ten years, compared to the unadjusted 15% increase cited above. Over the past 10 years the inflation adjusted average tax bill decreased \$552 from \$9,060 to \$8,508 in constant inflation adjusted dollars (see graph).



SCHOOLS

School enrollment has been relatively steady between 615 to 670 over the past decade. Multi-year projections of enrollments suggest an increase in enrollment over the next five years, however those projections are highly volatile. Enrollment is an obvious driver of cost and the Budget Committee has worked with the Hollis School Board and the School Administration to maintain a linkage between enrollment and budgets.

Building maintenance will continue to be a significant cost driver. The 2017 school energy project was a major investment and addressed a specific array of infrastructure improvements. Another large investment in capital improvements was made in 2020. These investments will address many but not all of the infrastructure needs at our aging school buildings. While there is no active project, there may be a substantial expenditure for improvements to the SAU41 administrative building and attached barn on Lund Lane in the coming years. The building is the property of the Hollis School District and must be maintained by the Hollis School District.

Town

Our Town population and tax base continue to grow slowly. There is some evidence that population growth may be accelerating as a result of in-migration due to the COVID-19 pandemic. 2020 Census data and local measures e.g., building permit applications, support the view that Town population is increasing. It is expected that the funds raised through property taxes required to maintain our Town services will continue to grow more or less in step with population and aggregate property valuation.

A combination of careful management of expenditures and higher than expected revenues over the past few years has resulted in significant growth in the Town’s Unassigned Fund Balance (UFB), from a low of \$155K in 2009 to an estimated \$5.17M at the end of 2021. With the UFB having exceeded its recommended level, the Budget Committee has worked with the Select Board to return the excess to Hollis taxpayers. The UFB has been designated as the funding source for multiple

Town expenditures, rather than new taxation, in recent years. The Select Board has also voted to use UFB funds to reduce the property tax rate. It is likely that these practices will continue until the UFB is reduced to its recommended level.

The Town must continuously invest in building maintenance, civil infrastructure e.g., roads, and land preservation and utilization. The Department of Public Works facilities need renovation and a proposal for a new DPW building is expected to come before voters in 2022. A committee has been chartered to investigate options for the Farley building that will request funds for a professional engineering study in 2022.

Conclusion

The vote of Hollis residents during our three annual meetings will decide if we want to continue moderate tax rate increases, or increase spending, through higher taxes or debt issues, to provide additional services and facilities. Voters are urged to remember that decisions that bind future residents, like bonds, capital commitments and collective bargaining agreements, generally have delayed tax impacts, and their effects can be difficult to reverse when times are tough.

Respectfully submitted,

Tom Gehan

Hollis Budget Committee, Chair,

Hollis Cemetery Trustees are responsible for the management and operation of Hollis's six burial grounds. The Trustees set the policies and fees, manage the grounds, work with residents on requests or concerns, monitor compliance with State laws (RSA) in regard to the Town's cemeteries and surrounds, and plan for the long-term needs of the cemeteries. An elected position, the five Trustees each serve a three-year term, which commences at the annual Town Meeting. Raul Blanche and Lisa Schmalz were re-elected in March 2021. Hollis Cemetery Trustees meet monthly; one Saturday a month at 7:30 a.m. in Town Hall (November – March) and at one of the cemeteries (April – October).

Our intention is to maintain the cemeteries in a manner that befits Hollis' country-like character.

In keeping with the country setting, the cemetery rules do have restrictions with regards to the addition of plantings, borders around plantings, and ornamentation on or near grave markers. Given the new interest in planting gardens around grave markers, more specific rules were implemented in 2020. Before planting, landscaping rules can be viewed on the Town website (<https://www.hollisnh.org/cemetery-trustees>).

2021 was an exciting and busy year for the Trustees, bringing the first phase of the East Cemetery expansion to near completion. An old stone wall was cleared of brush and rebuilt. The land was surveyed, and a design of the expansion was completed, including a plot plan and the designation of cemetery "roads" and grassways. The roads and grassways have been graded and will be completed and seeded as appropriate in the spring. In addition, in the spring 2022, granite edge markers and the first round of plantings will be installed in each section of lots.

A generous donation of a beautiful patio where visitors may sit and small gatherings may occur, was received in 2021. The Trustees are very grateful for this donation and the thoughtful gathering place that it will create for those visiting the cemetery. Plantings and benches will be added to the patio in 2022.

The final details of the cemetery expansion will be completed in 2023, with further plantings and signage to be added. However, the cemetery will become operational in 2022. Lots are not yet available; but when they are, a notice will be posted on the Town website.

Our administrator, Beverly Hill, is instrumental in the daily activities and operation of the cemeteries including responding to public requests as well as initiating projects such as clarifying age-old record vagaries or discrepancies. Beverly can be contacted at the Department of Public Works (DPW) for any Cemetery related questions or requests.

Hollis's six cemeteries, Church Yard, East, North, South, Pine Hill, and Lawrence are beautiful, peaceful places to wander and read the history of our town on the headstones. (Please note that it is against State law to do grave rubbings.) Many monuments are very fragile. Visitors are asked to be mindful, exploring with your eyes and ears, taking time to rest on the beautiful benches, during the coming year.

Respectfully submitted,

Melinda Willis, Chairman
Marc Squires, Vice Chairman
Raul Blanche, Secretary
Amy Armstrong
Lisa Schmalz



The rebuilt stone wall on a border between the original East Cemetery and the expansion of East Cemetery.

CHARTER

Established at Town Meeting in 1964, under the provisions of New Hampshire State Law RSA Chapter 36-A, the Hollis Conservation Commission (HCC) protects the Town's natural resources and rural character by safeguarding and conserving its forests, wildlife, aquifers, surface waters, fields, wetlands, buffer zones, and scenic views.

With the challenges we faced in 2021, many of us continued to escape to the great outdoors and enjoyed nature as it was intended. We are thankful to have such a variety of special places in New Hampshire to explore nature, find peace, and appreciate all that our natural surroundings have to offer.

Through its many partnerships and volunteers, the HCC in 2021 continued to steward and sustain the numerous parcels of land under its care and to actively participate in land protection initiatives.

Funding

The HCC's major source of funding, the Land Use Change Tax (LUCT) is assessed by the Town for building lots created via subdivision that no longer qualify for the State's Current Use program. This funding is used by the HCC to acquire resource rich property and to maintain the conservation easements on the over 60 properties under our care. With 100% of the LUCT fees going into HCC's budget, the HCC has been concentrating on more long-term conservation planning. This involves coordination with landowners who wish to protect their properties from development and partnering with local, state and federal non-profits and programs to further the HCC charter. The total amount of LUCT funds received for the year ending December 31, 2021, was \$772,930.

Land, Water, Wetlands, and Wildlife; Protection, Management & Stewardship

After a Public Hearing in June, the Town purchased an executory interest in 35.85 acres on the south side of Rocky Pond Rd (the "Rogers Property"). By partnering with local landowners and Beaver Brook Association in this effort, another 61.56 acres on the west shore of Rocky Pond was protected, resulting in a total protected area of 97.41 acres.

The HCC reviewed the annual environmental monitoring, as required, on the Rideout-Flint Brook property, the Hollis-Brookline High School easement area, the Gardner easement on South Merrimack Road, and the Town-owned Glover lot on Nevins Road. These reports are available for public review.

In February, pursuant to Section 3.4 of the Farm Lease Agreement, the HCC participated in the annual review of the Woodmont Orchard lease, along with co-chairs the Hollis Agricultural Commission and Town Hall staff. In addition to the lessee, the review was attended by the representatives of the Nichols-Smith Conservation Land Trust and the USDA Natural Resources Conservation Service (NRCS). It was determined that the lessee was in compliance with the terms of the Farm Lease Agreement. Then, in April in partnership with the lessee and Nichols-Smith, kestrel boxes were installed on the western edge of the Woodmont property to expand the bird's presence. Finally, in November, members of the HCC, the Hollis Agricultural Commission, and the Nichols-Smith Land Trust participated in the annual conservation review site walk of this property.

The HCC managed a project to remove and control invasive species, improve the wildlife habitat, and increase the species variety on the "Ludwick Siergiewicz Farm" property at the upper end of Mooar Hill Road. Costs were partially paid for by a grant from New Hampshire Fish and Game Commission.

The HCC partnered with the Flint Pond Improvement Association and the New Hampshire Department of Environmental Services (NHDES) on a project to control and remove invasive species in Flint Pond.

Based upon Planning Board requirements, the HCC had 500 "Wetland Buffer" signs created to be placed around wetland areas in subdivisions. Costs of the signs are recouped each time the Planning Board sells the signs to developers as part of an approved subdivision plan.

Additional Activities

In 2021, the Conservation Commission members:

- Continued its partnership with the Nashua River Watershed Association and participation in Wild & Scenic Rivers designation efforts.
- Attended many site walks to evaluate various land developments, wetland and buffer impacts, and subdivision applications received by the Planning and Zoning Boards.
- Donated 1500 flower bulbs to Hollis upper and primary elementary schools. The bulbs were planted in October by students from kindergarten through sixth grade. Students got their hands dirty, learned about the growth cycle, and anticipate spring 2022 when the first blooms will appear.
- Virtually attended the annual New Hampshire Association of Conservation Commissions (NHACC) conference and the NH Invasives Academy conference.
- Virtually attended the Saving Special Places Conference in April.
- Reviewed and commented on various wetlands crossings plans as part of the Planning Board approval process. Monitored development projects and informed the Planning Board of potential violations of approved wetland crossing plans.
- Reviewed and commented on proposed wetland impacts, also known as dredge and fill or Alteration of Terrain permits, as a partner to the NHDES.
- Conducted the annual Roadside Cleanup in April, coordinated from the Hollis Transfer station with widespread public participation. Credit for the annual Roadside Cleanup also goes to the Gate City Striders for keeping the Town's roads clean, particularly when the pandemic required limited social gatherings. Appreciation is extended to all the citizens and community groups that join every year in clearing litter, thereby educating others to care of about our environment.
- Attended meetings of the Brookline and Amherst Conservation Commissions to share opportunities for mutual conservation efforts.
- Attended a Hillsborough County Conservation District workshop on Agricultural and Conservation Land Grants to identify potential future grants opportunities.
- Initiated a "Data Migration and Management Processes to Digital Platforms" project to digitize and store online documents for public access. This includes management plans, conservation easements and monitoring calendar for all HCC properties. The migration will be a significant effort through 2022 and will be coordinated with Town informational technology resources.

Membership

It is with much regret that the HCC lost the services of Peter Band as the Select Board Representative. Peter served the Town of Hollis in numerous roles and was a strong supporter of the Town's conservation efforts for many years. His dedication, knowledge, and sound judgement will be sorely missed. The HCC also accepted the resignations of Alternate Members Cheryl Quaine and David Werner. We thank both for their service.

In April 2021, HCC officer elections were held and current members elected were: Jonathan Bruneau, Vice-Chair, Thomas Davies, Treasurer; and Mark Post, Secretary.

Also, this year existing Alternate Member Joe Connelly became a regular Member and the HCC welcomed new Alternate Member Bernadette McQuilkin. Our current membership is comprised of seven regular and four alternate members. HCC members who serve as liaisons to other Boards and Committees include Mark Post, the Agricultural Commission liaison; and Rick Towne, the Select Board liaison. The HCC also relies heavily on Town staff member Connie Cain for her unwavering support and her knowledge of Town assets and State statutes.

Members LeeAnn Wolff and Laura Bianco represent Hollis on the Wild & Scenic Rivers Council, with new member, Bernadette McQuilkin, taking over this role. Tom Dufresne is the HCC representative on the Nichols-Smith Conservation Land Trust and an Associate Supervisor in the Hillsborough County Conservation District.

The Hollis Conservation Commission holds its regular meetings on the third Wednesday of the month at 7:00 p.m. in the Town Hall Community Room. All meetings are open to the public, and everyone is invited to attend. If you are interested in becoming a member of the HCC, please contact HCC Chair Tom Dufresne at (603) 465-2361, or visit the Town Volunteer Information site at: <https://www.hollisnh.org/volunteer-information>

Respectfully submitted,

Mark Post

Hollis Conservation Commission, Secretary

Tom Dufresne, Chairman
Jonathan Bruneau, Vice-Chairman
Thomas Davies, Treasurer
Mark Post, Secretary
LeeAnn Wolff, Member
Paul Edmunds, Member
Joe Connelly, Member

Laura Bianco, Alternate
Karen Bridgeo, Alternate
James Plummer, Alternate
Bernadette McQuilkin, Alternate
Rick Towne, Select Board Representative
Connie Cain, Staff



The Nichols-Smith Conservation Land Trust, named after Hollis Nichols and Jeff Smith, local men who pioneered and sustained the conservation of natural resources and rural resources in the region, was founded in 1997. Special emphasis of the Trust is placed on conserving farms and forests, waterways and wetlands, scenic ways and wild life habitat.

The volunteer-based organization is pleased to hold the conservation easement that protects Woodmont Orchards. In accordance with terms of the easement agreement and the Farm and Ranch Land Protection Program, NSCLT monitors Woodmont Orchards annually and provides a detailed report to the USDA, Town of Hollis, Hollis Conservation Commission and Hollis Agricultural Commission.

NSCLT holds the easements for and monitors approximately 3,000 acres of Beaver Brook Association land. The Trust completes monitoring reports for the above easements, as well as the Bayrd property in Milford, NH. Nichols-Smith is enrolled in the LTA affiliated CE defense program and took appropriate action on the potential conservation easement infraction of the proposed gas pipeline routes through Beaver Brook and Woodmont easements.

For additional information or to attend a monthly meeting please contact Gerry Coffey gerrycoffey123@gmail.com.
www.nicholssmith.org

Respectfully submitted,
NSCLT Board of Trustees

Gerry Coffey Wilton
Pete Smith Hollis
Rick Keirstead Hollis
Beth Flagler Nashua
Tom Dufresne Hollis
John Dufresne Hollis
Nick Coffey NC
Karen Bridgeo Hollis



The Hollis Energy Committee (HEC) was formed in 2009 with the goal to “promote energy conservation and efficiency through sustainable energy practices throughout the Town of Hollis”. The HEC has saved Hollis taxpayers’ money and moved the town toward a sustainable energy future. The HEC meets on the second Thursday of the month in the Town Hall at 4pm or as posted on the town web site. The HEC tracks the energy data on sixteen Hollis town buildings via the Energy Portfolio Manager (PFM) at [HTTPS://PortfolioManager.EnergyStar.gov](https://PortfolioManager.EnergyStar.gov). The HEC uses this data to target energy efficiency improvement recommendations. COVID-19 has continued to impact the HEC’s ability to execute on our energy efficiency projects. We were able to have a successful outdoor booth at Hollis Old Homes Days (HOHD) to inform the public of our initiatives and resources for energy efficiency available to

the townspeople.

HEC is undergoing a change of leadership as Eric Ryherd stepped down as chairman at the end of 2021 and Venu Rao has returned as chairman. Philip Stephenson has joined and is leading the Community Power effort for Hollis.

Energy Savings Since 2012

The HEC has installed electricity energy monitors at HUES, HPS, HBMS, HBHS and Town Hall. We collect all energy usage data as mentioned above in the PFM. The HEC added pellet boilers to the HPD and Town Hall as well as coordinated efficiency efforts at the SAU including installation of two 100kW solar arrays and LED lighting upgrades. The HEC ran an analysis of the energy savings from all these efforts and concluded:

- HUES = 10% total energy reduction, -2.3% heat energy, -21% electricity
- HPS = 3.3% total energy reduction, -10.4% heat energy, +17% electricity
- HPD = 29% total energy reduction, -32% heat energy, -15% electricity
- HTH = 29% total energy reduction, -25% heat energy, -28% electricity

Hollis Primary School (HPS) converted a number of classrooms from oil to efficient Air Source Heat Pumps. This increases the electricity useage but lowered the overall energy consumption. The HEC continues to collect, analyze and make recommendations as systems are scheduled for replacement. The HEC was also involved in the LED lighting upgrade at the Transfer Station improving visibility while reducing energy.

Community Power

Philip is leading the effort for Hollis to join the Community Power Coalition of NH (CPCNH.ORG) which aims to lower electricity bills, increase resilience and empower citizens to choose their energy future and to have a strong voice with the PUC and state legislature. Watch for more meetings and details in 2022.

Hollis Energy Committee Members

The Hollis Energy Committee consists of 7 regular members and 2 alternates. A minimum of 4 members constitutes a quorum to conduct a meeting. The DPW director and Town Administrator are members per BOS.

Venu Rao (Chairman)
 JW Brooks
 Woody Hayes
 Eitan Ziera
 Lori Radke, Town Administrator
 Paul Armstrong, Select Board

Mike Leavit, Secretary
 Paul Happy
 OPEN
 Adam Jacobs, Alternate
 Joan Cudworth, DPW Director

Respectfully submitted,

Eric Ryherd
 Hollis Energy Committee, Outgoing Chair

Heritage Commission

Established in 1998 as part of the Hollis Master Plan, the Hollis Heritage Commission is just one of the many organizations in town that gives its citizens the opportunity to volunteer and participate in our local government. Our goal of historic preservation and educating our fellow citizens on the importance of responsible preservation within our town drives our meetings and the direction of this commission.

In 2021, Hollis Heritage Commission had a very busy year. We continued our fundraising with our popular calendar that was filled with fabulous photographs of Hollis taken by area residents. Thank you to all the photographers who donated their wonderful photographs and to all the local businesses that sponsored each month in the calendar. Proceeds from the calendar sales will support the rebuilding the Noah Dow Cooper Shop. Unfortunately, this year we have been delayed again with COVID restrictions. We will continue to work together on this project and endeavor to have the Cooper Shop rebuilt over the next few years.

In June, we held our Vintage Drive-it Day and car show. This fundraising event brings together local car enthusiasts for a car rally of classic and modern cars. We began the event at the Lawrence Barn with an hour long greeting and “car show”, followed by an hour-long drive around Hollis, hitting scenic and historic houses, finishing at Farley Building, parking around the front, and having a social-distance picnic. It was a very successful and enjoyable event this year.

The Heritage Commission participated in the annual Hollis Old Home Day celebration in September. This year Hollis celebrated its 275th birthday. Dave Sullivan drove Grace Dunham, Hollis’s resident who is 100 years old and



Honi Glover, our longest serving member of Hollis Heritage Commission, in the parade in his 1924 Ford Model T. It was a very special day for all involved. We displayed our new banners, and some members wore our new t-shirts, as seen in the photograph above. We launched the sale of our 2022 calendar which proved to be very popular. Our ever-supportive committee members were on hand to sell calendars, promote Hollis Heritage and offer historic information about the Cooper Shop project.



One of the goals of the Heritage Commission is to preserve the cultural and historic resources of this great community. The Heritage Commission continues to monitor several historical and scenic sites in Hollis we have under our charge. We ended our year with a group walk to

survey the properties and document this information. We submit the report to the town included documenting several fallen trees that will need to be removed along with a granite bench that has been upturned and needs reinstalling. The commission is also responsible for documenting buildings in Hollis of any age that are scheduled for demolition. This photographic and handwritten documentation is kept on file at the Town, to maintain a permanent record of all buildings in our town. There were six demolition records completed this year.





This year saw a few changes to our committee and its members. We welcomed two new alternate members Sharon McCafferty and Cassandra Vorisek-Creto. They bring our Commission up to full quota and are both very welcome additions to this busy team. Bridget Sullivan also joined our team as our Social Media Coordinator, helping set up our Facebook page and highlight all our projects. Huge thanks also to Hollis DPW as they have helped manage and maintain the area around the Gambrel Barn and Icehouse at Woodmont. In June, a large branch fell on the Icehouse roof and the DPW organized its removal very quickly. They also levelled all the rutted areas created during mud season and removed a few rocks that were making the parking area dangerous. Joanie Cudworth, DPW Director, helped organize the grass cutting around the barn, helping to maintain this beautiful barn and its charm.

I would also like to take this opportunity to thank all the members of Hollis Heritage Commission and their families, for their time, hard work and enthusiasm. We are a busy and fun group of volunteers working hard to preserve the cultural and historical resources. The Heritage Commission would also like to thank our Town Photographer, Bob Heyer, for his continued support attending our car rallies taking amazing photographs of these events. Together we have a great team of people who have a desire to work hard to help preserve the unique Heritage of Hollis. We welcome new members and visitors to our meetings. We meet on the 4th Tuesday of the month at 7pm in the town hall community room.

Respectfully submitted,

Wendy Trimble

Hollis Heritage Commission, Chair

Karla Vogel

Hollis Heritage Commission, Vice Chair

Highway Safety Committee

The Hollis Highway Safety Committee is an advisory committee only and does not make binding decisions. The Committee is composed of Department Heads, a Selectmen Representative and Hollis citizens selected from the community. All results of the meeting are referred to the Board of Selectmen for their review and action as they determine. The meetings are currently scheduled quarterly, January, April, July and October on the third Tuesday of the month at 1pm at the Town Hall Meeting Room. The public will be made aware via the Hollis Town website if the need arises for an unscheduled meeting.

At the October 2020 meeting there was a request by the Rocky Pond HOA to install seasonal “No Parking” signs along Rocky Pond Road. The initial request was brought before the Board of Selectman who decided the Highway Safety Committee should continue the discussion. The motion to install seasonal signs failed by a 4-0 vote. Old business was brought up regarding the striping of Farley Road and J. Cudworth stated it had been voted down by the Board of Selectman. During this meeting Chairman James Belanger Esq. nominated Paul Miller for the Vice Chairperson seat, all voted in favor.

The issue of speed on South Merrimack Road was brought up by a resident who requested the town install caution signs to help reduce speed and help prevent future accidents. The committee approved unanimously and two signs were approved by the Board of Selectman. The school crosswalk located on Route 122 (Main Street) was discussed and the possible use of TAP (Transportation Alternatives Programs Funding) funds to possibly upgrade the crosswalk. A motion was made and passed to recommend the Board of Selectman complete the Letter of Intent for the TAP funding.

At the April meeting a request was made by a resident to put a stop sign, yield sign or speed bump on Rocky Pond Road at the intersection of Wood Lane. After a brief discussion a motion was made to not take action at this time. Another request was made by a resident to restructure the intersection of Wright Road and Broad Street making it a “T” intersection for safety. A motion was made to refer the restructure to the Board of Selectman. The motion passed unanimously. A request was made to install a “Stop” sign at the intersection of Ames and Witches Spring Road. A vote was taken and the request will be brought to the Board of Selectman.

At the July meeting a resident asked for clearer “Stop” signage at the intersection of Route 122 and South Merrimack Road. A motion was made not to take action at this time. A follow up discussion was held regarding the restructure of the intersection of Wright Road and Broad Street. It was stated that it will have to wait till 2022 to be put into the paving budget.

Our last meeting was held October 19th. A resident with a concern regarding the safety of crossing the intersection of Route 122 and Route 130 (commonly known as the “Four Corners”) intersection was brought to our attention. The resident asked if a crosswalk light could be installed. Route 130 and Route 122 are considered State Highways. The committee agreed that this is a topic for the NH DOT to address because they are not considered town roads. It would also need to be addressed with the Planning Board Committee regarding long range usage and future flow of the intersection. A motion to take no action at this time was decided.

Respectfully submitted,

Debra Lussier

Highway Safety Committee, Alternate

Honorable James Belanger, Chair
Paul Miller, Vice Chair
Joseph Hoebeke, Police Chief
Rob Boggis, Fire Chief
Joan Cudworth, DPW Director
Don Ryder, Alternate
Deborah Lussier, Alternate

Herman Stickney, Citizen at Large
Edward Chamberlain, Citizen at Large
Paul Armstrong, Selectmen’s Representative
Beverly Hill, Administrative Assistant

The Historic District Commission (HDC) meets on the first Thursday of each month. If no applications have been received, the meeting will be cancelled. The membership of the Commission shall consist of not more than five members and not more than three alternates. All members shall be residents of Hollis, and must have demonstrated interest and ability to understand, appreciate and promote the purpose of this Commission. All meetings shall be open to the public.

In 2021, the HDC continued its role as a regulatory Board for all demolition, remodeling, and new construction within the Historic District. Seventeen applications were submitted to the HDC from residents and business owners.

Of the Seventeen, thirteen applications were approved and four applications were deemed “out of public view” not requiring a formal meeting.

HDC Members

- Tom Cook, Chairman
- Jessica Waters, Vice-Chairman (resigned October 2021)
- Peter Jones, Interim-Vice Chairman (appointed October 2021)
- Michael Bates, Regular Member
- Brandon Child, Regular Member
- Karen Knesevich, Alternate Member
- Susan Benz, Selectmen’s Representative
- Mark LeDoux, Selectmen’s Representative (Alternate)
- Donna L. Setaro, Staff

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Finally, a special thank you to Jessica Waters who served as Vice Chairman for several years and was dedicated in preserving the heritage and charm of the Historic District.

Respectfully Submitted,

Donna L. Setaro
Building and Land Use Coordinator

Hearing Date	Case #	Location	Decision	Project
2/4/2021	HDC2021-001	1 MONUMENT SQ	Granted	Remove the existing shed and construct a new 12' x 20' shed.
2/4/2021	HDC2021-002	2 MARKET PL	Granted	Install 3 new business signs.
2/4/2021	HDC2021-003	15+15A BROAD ST	Not in Public View	Living Room Renovation rear replacement window.
3/4/2021	HDC2021-004	34 MAIN ST	Granted	The installation of 2 replacement windows.
3/4/2021	HDC2021-005	15+15A BROAD ST	Granted	To install 1 replacement window and 2 new windows.
3/4/2021	HDC2021-006	54 MAIN ST	Granted	The construction of a 2,549 Cape Style Single Family Home with a attached garage and the removal of a dead tree.
5/6/2021	HDC2021-007	7 DEPOT RD	Not in Public View	Demolish existing deck and re-build.
5/6/2021	HDC2021-008	3 DEPOT RD	Not in Public View	Paint Registration.
6/3/2021	HDC2021-009	31 PROCTOR HILL RD	Granted	Install a 6 foot cedar board fence along both sides of the home and chain link around the back yard
6/3/2021	HDC2021-010	16 DEPOT RD	Granted	Construct a 16' x 20' storage shed.
7/1/2021	HDC2021-011	15 CHARLES WAY	Not in Public View	The construction of a 16' x 18' screened porch located at the rear of the home.
8/5/2021	HDC2021-012	72+72A MAIN ST	Granted	Re-build existing stone walls
8/5/2021	HDC2021-013	16 MERRILL LN	Granted	Demo existing 2 bay garage and construct a new 43' x 39'- 3 bay garage
8/5/2021	HDC2021-014	11 MONUMENT SQ	Granted	Construction of a 20'9" x 13'6" x 10'8" outside freezer enclosure.
9/2/2021	HDC2021-015	22 PROCTOR HILL RD	Tabled	Install 11 vinyl replacement windows.
10/7/2021	HDC2021-015	22 PROCTOR HILL RD	Granted	
9/2/2021	HDC2021-016	3 MONUMENT SQ	Granted	Install 16 vinyl replacement windows
9/2/2021	HDC2021-017	80 MAIN ST	Granted	construct a 2 story single family home.

Total Cases: 17

Welcome Back Old Home Days! With all the changes we faced as a community, the Committee was very pleased to be able to bring back some of the traditional exhibits we are used to seeing, adding a few new exhibits, and having a new twist on some of our favorites.

The weekend kicked off on Friday night with local DJ Carryl Roy and the amusement rides opening. Of course, there was Fried dough, homemade lemonade, and corndogs also to be had! Moving into Saturday our Main St Parade was back, featuring the Hollis Town Band, the Hollis Area Equestrians, local youth sports groups, town organizations, and always a hometown favorite the Antique cars, plus much more. This year we had the honor of having Grace Dunham, Hollis Oldest Resident at 100 years young, and Honi Glover, a long-time OHD committee member, join the parade.

Towards mid-day, the festivities were moved down to Nichols Field where booths opened, and the demonstration started. During Opening Ceremonies Selectmen Peter Band help to lead Chief Hoebeke and Chief Boggis in a 9/11 Remembrance followed by the tolling of the bells and a moment of silence to honor the victims. From there we watched the local Scouting groups raise the flag while the Hollis Town Band performed the National Anthem.

We had a wonderful mix of vendors this year; many HBHS teams were there selling different items as a fundraiser for their team, the OHD committee was running a basket raffle, the HPD/HFD/HDPW and many town committees were all there showing their support with information booths, along with local groups like the Heritage Committee, Beaver Brook, and the Hollis Woman's Club. As for Demonstrations, we had the Fireman's Muster, Hollis Area Equestrians, Granite State Disc Dogs, and many local musical performers to name a few. The Lawrence Barn was open with local Artisans selling their wares. There were also Heritage demonstrations throughout the day from a blacksmith, potter, and woodcarver.

New this year, we had a Pet Pageant, hosted by the Nashua Human Society and Operation Delta Dog where locals could bring their dogs, chicken, lizards, and pets of all kinds, in hopes to win a prize. All proceeds were directly donated to the 2 organizations. As a new twist to an old favorite the HBHS FIRST Robotics Team, 1073 brought us Robo-Cow Patty Bingo. Throughout the day they ran mini-games where you were able to buy squares and test your luck on where the RoboCow would poop!

In the early evening, the local Scouting groups retired the flag as Taps was played by K. Okada, an HBHS sophomore. Moving over to the Field Stage, Joe Birch, a local performer, dazzled us with his musical talents. Next up was, The SLAKAS, another local band that entertained the large crowd that gathered on the infield for an hour and a half concert. We ended the evening with another 9/11 tribute to first responders and a beautiful display of fireworks.

At this time, we would like to thank the following departments for their continued support of this well-loved community event: The Hollis Board of Selectmen, The Hollis Fire Department, The Hollis Police Department, and the Town of Hollis Department of Public Works.

2021 Old Home Days Committee Members: Cindy Arcieri, KC Morgan, Anna Birch, Barbara Kowalski, Laurie Miller, Lynne Goodchild, Holly Babcock, Jan Schwartz, Donna Cormier, Honi Glover, Tara Happy, and Peter Jones.

Respectfully Submitted,

Corinne Beaubien

2021 Hollis Old Home Days, Chair





*Old Home Days
September 10-11*



The Hollis Planning Board met for a total of 16 meetings in 2021. The Board held 12 regularly scheduled meetings and 4 special meetings. The Board normally meets on the third Tuesday of each month. The primary role of the Planning Board is to review applications for subdivisions and site plans. Subdivisions can range from simple lot line relocations to multi-lot subdivisions with complex drainage systems and road design. Likewise, site plans can vary from a simple change of use to a commercial building to a multi-unit Housing for Older Persons development. No two Planning Board meetings are ever the same and there are always new issues and questions to work through. Working within the framework of the Town's ordinances and regulations, the Planning Board reviews each application with equal importance. The planning process can be long and sometimes controversial, but the goal remains the same - to arrive at the best outcome for the Town of Hollis and the applicant. The Planning Board also conducted several site walks, including two in March, one in May, two in July, one in November, and two in December. The Planning Board continues to utilize a multi-phase review process (conceptual, design review, and final application) for the larger, more complicated applications. This provides an opportunity to address the major issues, including abutter concerns, at an early stage.

Among the cases considered by the Planning Board during 2020 were: a subdivision and site plan for a 50 unit Housing for Older Persons project; final review and approval for a major subdivision with 14 proposed lots and a new Town road, Hobart Lane; site plans for ground mounted solar systems; a proposed three lot amendment to an existing major subdivision; public hearings for tree trimming on several scenic roads requested by Eversource and Town of Hollis residents. There were also several minor subdivisions and lot line relocations. This list illustrates the variety of applications that come before the Planning Board in a typical year.

Another task assigned to the Planning Board is the annual update of the zoning ordinance. Changes to the ordinance are presented to the voters on the Planning Board ballot. Four proposed amendments this year were recommended by staff. The proposed staff amendments include a comprehensive update to Town Drainage Regulations, the prohibition of aircraft take offs and landings, an update to the administration of development activity in Hollis, and a clarification to the prohibition of underground storage of petroleum products in the Aquifer Protection Overlay Zone. The Planning Board also received two separate proposed zoning amendment by resident petition. One resident petition proposes hours of operation for construction activity. The other proposes changes to definitions and administration sections of the Zoning Ordinance.

Kevin Anderson, who has experience working as a land engineer and who currently works as an engineer for the town of Merrimack, joined the Planning Board as a new alternate member. Mark Fougere continues as our Town Planner and Evan Clements continues as Assistant Planner.

The Planning Board meets at 7:00 pm on the third Tuesday of each month. All meetings are open to the public and can be viewed on the Town's website. Board minutes and information about applications currently before the Board can be found at <https://www.hollisnh.org/planning-board>.

On behalf of the entire Planning Board and staff: Bill Moseley, Chairman; Doug Cleveland, Vice-Chairman; Virginia Mills; Chet Rogers; Julie Mook; Ben Ming; David Petry, Ex-Officio for Selectmen; Alternate Members, Jeff Peters, Kevin Anderson, and Rick Hardy. Staff: Mark Fougere, Town Planner; and Evan Clements, Assistant Planner.

Respectfully submitted,

Evan J. Clements
Assistant Planner

The Recreation Commission schedules year-round recreational programs for residents of all ages. Residents are able to participate in programs, leagues, and special events offered by the Commission on a year-round basis. Those activities include:

- Spring and Fall Softball
- Cornhole League
- Adult Volleyball
- Adult Basketball
- Adult Soccer
- Drama programs
- Hollis Seniors
- Hollis Equestrian

Following a brief pause on many recreational activities during 2020, Hollis Recreation was able to return to full participation during 2021. Softball was able to resume where they left off, with Hollis supporting 3 teams in the Souhegan Valley Softball League. In addition to Softball, several other town groups continue to thrive and provide recreational opportunities. Those groups include: Hollis Brookline Cal Ripken Baseball, Southern New Hampshire Flag Football League, and Cavaliers Soccer Club, as well as free use of our tennis courts and various summer camps and clinics.

Among the improvements/additions accomplished by the commission in 2021 were the following:

- Collaborated with various community sports groups to allocate field time. This group effort afforded us the opportunity to allocate the limited field space in an equitable manner.
- Collaborated with HB Cal Ripken and Diamond Gems Softball to perform field and concession stand upgrades.
- Worked in conjunction with the Hollis Police Department and Hollis Social Library to host the first ever “National Night Out” event in Hollis

As a new year begins, the Recreation Commission hopes to build on their current offerings and activities that are available to the community. We recently sponsored our first seasonal Cornhole League and have been discussing options to be able to accommodate the growing sport of pickleball. Our goal is to offer a multitude of opportunities for community members of all ages. Additionally, the commission continues to look into updating and upgrading our current facilities, and is always open to discussing the potential for new and upcoming programs for our town.

None of our programs would work without the help of many volunteer coaches, schedulers, team managers, and program coordinators. We are grateful for their time and efforts! We are also grateful for the help we receive on a regular basis from the Department of Public Works, Fire and Police Departments, the Hollis and Hollis Brookline school systems, and the Selectmen and employees of the Town Hall.

Commission Members: Brian Bumpus (Coordinator), David Belanger (Chairman), Robbin Dunn, Russell Rogers, Jake Balfour, Susan Benz (Selectmen’s Representative), Jayne Belanger (alternate), Jason Bridgeo (alternate), Cindy Van Coughnett (alternate)

<http://www.hollisnh.org/recreation/index.htm>

<https://www.facebook.com/HollisNHRec/>

Respectfully submitted,

Brian Bumpus

Recreation Commission Coordinator

Supervisors of the Checklist

The three Checklist Supervisors are collectively responsible for maintaining, as current, the list of legally registered voters in the Town of Hollis. Reporting to the New Hampshire Secretary of State, they are trained, updated, and supported by the staff of the Helping America Vote Act (HAVA) office in Concord.

In 2021 the Checklist Supervisors participated in the planning, organization, and execution of the following voting sessions for the citizens of Hollis:

March 9, 2021 - Hollis Town Election - *1166 voters participated.*

March 30, 2021 - Hollis School District Meeting – *45 Hollis voters participated.*

April 10, 2021 - SAU 41 CO-OP School District Meeting – *490 Hollis voters participated.*

May 15, 2021 - Hollis Town Meeting – *227 Hollis voters participated.*

October 5, 2021 – CO-OP Special Meeting – *25 Hollis voters participated.*

In accordance with the statutes regulating the voting process, supervisory sessions for the registration of new voters and correction of the checklist were publicized in the following three locations: the bulletin board in the Town Hall, Town Clerk's Office, and on the Town of Hollis website ten days before each voting session. New voter registrations received from the Town Clerk's office were also processed during each published supervisory session just prior to the printing of a new checklist.

At the beginning of 2021 (11/11/20) the voting checklist of registered Hollis voters totaled 7593, of which 3180 were registered as Undeclared, 2387 as Republican, and 2026 as Democrat. The most current voting checklist of registered Hollis (1/6/2022) voters totaled 6182, of which 2550 were registered as Undeclared, 1936 as Republican and 1696 as Democrat.

Respectfully submitted,

Mary Thomas, Chair *Thomas Davies* *Robbin Dunn*

Town Forests were initially authorized in New Hampshire to ensure a timber supply for municipalities. Over the years, the benefits and uses have evolved to include many other things like water quality, recreation, wildlife habitat and aesthetics. Many people are using the Town Forest for hiking and biking and school activities, as well as horseback riding and snowmobiling. Please bear in mind that the Town Forest is also open to hunting and fishing as well. In Hollis, timber management is still an important goal for the Town Forest and has been since it was first established in 1916. Timber harvests are designed to maintain the health of the forest and have a forest with many trees of different ages and species. This benefits wildlife and makes the forest more resilient and aesthetically pleasing. Although the harvesting may interfere temporarily with other uses of the forest, they are important to maintain all of the qualities of the Town Forest. Efforts to minimize impacts to designated trails are made during these harvests.

Although we encourage the use of the trails for recreation, we ask that designated trails be used. Over the past few years, we have noted a large number of undesignated trails being constructed without authorization. Not only does this conflict with the Town of Hollis Ordinance, but a recent study by NH Fish and Game revealed that recreational trails have a large impact on wildlife. <https://wildlife.state.nh.us/trails/#:~:text=However%2C%20even%20these%20seeming%20innocuous,also%20minimize%20disturbance%20to%20wildlife>

In 2021, Jim Oehler a wildlife biologist with NH Fish and Game, and a resident of Hollis was contracted to prepare a management plan for the Town Forest containing Spaulding Park and adjacent parcels. As part of his work, he mapped all of the trails, as well as undesignated (rogue) trails. Using the mapping program developed by NH Fish and Game, it was determined that very little of the area has no impact to wildlife due to the high density of trails. For this reason, with the support of the Selectmen, the Town Forest Committee plans to start decommission many of these rogue trails, and may at some point decommission other unnecessary trails.

A timber harvest was started in the spring of 2021, just south of the Dunklee Pond dam. This thinning is designed to remove overcrowded trees to help maintain the health of the better-quality trees. This is done by making room for the remaining trees living crowns to expand. The harvest was halted for summer and resumed in November. It is expected that this approximately 20-acre area will be completed some time in 2022. As of the end of the spring work, 65 mbf of white pine and 9 cords of firewood were harvested, yielding \$10,073 to be added to the management fund. Although it may be temporarily unsightly, please realize that almost all of the areas in the Town Forest have had a similar thinning in the past 50 years.

Mike Callahan, from Beaver Solutions came in the spring to be sure that the beaver pond leveler pipes installed in 2020 were still functioning properly. He found no issues with them. These pipes allow the beaver dams to be built, but control the height of the water, so they do not flood adjacent trails. One was installed behind Silver Lake State Park at the top end of Dunklee Pond to prevent flooding on the Gould Road and another was installed on Parker Pond Brook to prevent flooding on the Dunklee Mill Road, where it meets up with the trail leading to Wheeler Road.

Boundary Lines on the Walker Lot and Cameron Lot were painted in the spring of 2021.

Joe Brulotte has been repairing and repainting the signs on the Hollis Town Forest.

As mentioned last year, please report any signs of illegal fires to the Hollis Fire Department.

Remember that anything you bring into the forest must be taken out with you. The only motorized vehicles other than maintenance vehicles allowed are snowmobiles when the trails are open. Remember, e-bikes are motorized vehicles and are not permitted on the Hollis Town Forest.

We would like to thank the Hollis Trail Committee and the Hollis Nor'easters snowmobile club for all their efforts in keeping the trails open.

Respectfully submitted,

Ted Chamberlain
Craig Birch

Spencer Slickney
Gary Chamberlain

Joe Brulotte

Contacts: Ted Chamberlain - 603 882-8646 Craig Birch - 603 465-3310

The Hollis Trails Committee is a volunteer group that maintains and stewards the over 50 miles of trails on Conservation and Town Forest Lands.

The Parker Brook Bridge off Wheeler Road project was completed. Thanks to all the volunteers who helped with this project. Harry Russell, Amos White and Eric McIntyre worked tirelessly to finish this bridge after a few set backs.

After 20 years as Chair of the Trails Committee Sherry Wyskiel stepped down but will remain on the Trails Committee as a volunteer and to represent the Trails Committee on Conservation Land purchases. Eric McIntyre is the Chair of the Trails Committee.

Eric McIntyre created a Facebook Page for the Trails Committee and also has asked people to download the Trail Care app to report trail issues.

Trail Committee members Harriet Frank, Jane Edmunds and Barbara Kowalski regularly cleaned the trails of Horse Manure.

Trail Committee members Harry Russell and Eric McIntyre cleared numerous fallen trees in the Town Forest over the summer and fall. Due to high winds and heavy rains many trees fell blocking trails.

If you enjoy the trails in Hollis volunteer to help us maintain them.

Submitted by

Eric McIntyre
Trails Committee, Chair

Members
Eric McIntyre - Chair
Doug Cleveland
Jane Edmunds
Harriet Frank
Barbara Kowalski
Harry Russell
Doug Satler
Dan Teveris
Amos White
Sherry Wyskiel

Zoning Board of Adjustment

The Zoning Board of Adjustment (ZBA) meets on the 4th Thursday of each month unless circumstances dictate otherwise. Some of those circumstances occur when a Holiday, like Thanksgiving, falls on or too close to the usual date and causes a re-scheduling. There are months when there are no cases to be heard and the meeting is cancelled. The ZBA is a quasi-judicial board. This means the members act like a jury and can only make decisions on what they hear during testimony and know from their own experiences.

At the applicant's discretion, an application could be tabled to the next scheduled meeting date, if there are less than five members of the board present to hear the case. This is not common in Hollis since there are five regular board members and five alternates. Alternates are appointed to vote in the place of a regular member if that member recuses him/her self or is absent. A quorum of eligible members are required to approve an application. Applicants, supporters and non-supporters who testify need to make their case based on the ordinance and prove to the board why the application meets or does not meet the language of the ordinance. The board also hears appeals of decisions made by Building Official and other boards including the Board of Selectmen and Planning Board.

During 2021 the ZBA heard a total of 16 applications; of these, 11 appeals were granted, 1 appeal was denied, 3 motions for re-hearing were denied and 1 appeal was dismissed by the Board.

Respectfully submitted,

Donna Setaro

Zoning Board of Adjustment, Secretary

The following is a list of current members and their membership status.

Brian Major, Chair
Jim Belanger, Vice Chair
Cindy Tsao, Member
Rick MacMillan, Member
Drew Mason, Member
Kat McGhee, Alternate
Bill Moseley, Alternate
Meredith West, Alternate
Stan Swerchesky, Alternate
William Condra, Building Inspector, staff
Donna Lee Setaro, Building and Land Use Coordinator, staff

Hearing Date Case # Location Decision To Permit

Special Exception				
10/28/2021	ZBA2021-011	162+162A BROAD ST	Granted	Bed and Breakfast expansion previously approved on December 19, 2013.
12/16/2021	ZBA2021-011	162+162A BROAD ST	Denied	Motion for re-hearing

Special Exception - Accessory Dwelling Unit				
1/28/2021	ZBA2021-001	59 RUNNELLS BRIDGE RD	Granted	The construction of a 640 square foot Accessory Dwelling Unit.
4/22/2021	ZBA2021-005	48 KEYES HILL RD	Granted	The construction of a 784 square foot Accessory Dwelling Unit.
8/26/2021	ZBA2021-010	50 KEYES HILL RD	Granted	The construction of a 620 square foot Accessory Dwelling Unit.

Special Exception - Nonconforming Lot				
2/25/2021	ZBA2021-002	54 MAIN ST	Granted	The construction of a 2,549 square foot single family home on a non-conforming lot (.50) within the historic district.

Special Exception - Nonconforming Structure				
5/27/2021	ZBA2021-007	52 FLINT POND DR	Granted	The construction of a 576 square foot second story addition
8/26/2021	ZBA2021-009	9 FLINT POND DR	Granted	The construction of a 1,161 second story addition and relocate existing deck

Variance				
3/25/2021	ZBA2021-003	BROAD ST	Tabled	To construct a Single Family Home with 128.51 feet of frontage on a public road where 200 feet is required.
4/6/2021			Continued	Deliberative session.

Hearing Date Case # Location Decision To Permit

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The Flint Pond Improvement Association (FPIA) was formed in 1957 for the conservation and stewardship of historic Flints Pond. The FPIA is a registered 501 c3 charitable organization, sustained by community volunteer efforts.

For many years, the FPIA has been focused on managing the invasive species of variable milfoil in Flints Pond. In past years, the milfoil growth was marked with floaters and harvested by certified divers. As the milfoil growth had become too extensive for hand removal, the FPIA oversaw a targeted herbicide treatment in 2021. This measure was a great success. All milfoil was apparently eradicated, and no further growth was observed this year.

This herbicide treatment was made possible by the generous support of the Hollis Conservation Commission as well as state funding. We would like to sincerely thank the Conservation Commission, the town and people of Hollis for their generosity and enduring support. Your pond and all its native flora and fauna thank you, too!

We also participated in the Volunteer Lake Assessment Program (VLAP) by taking water samples on behalf of the NH Department of Environmental Services for the monitoring of various water quality parameters, such as chlorophyll concentrations and phosphorus levels. This information can be found on our website (www.flintspnd.org) under Restoration.

The best way to prevent the spread of invasive aquatic plants is to clean, drain and dry all boats before and after every use. We hope that everyone who enjoys Flints Pond as a beautiful resource for fishing, canoeing and kayaking will also do their part to protect this pond as well as all the waters in New Hampshire. In addition to cleaning your boats before leaving the launch area, please do not disturb the milfoil markers, and take extra care not to dislodge milfoil fragments in marked areas.

If you are interested in attending a Weed Watchers training or helping out with the water sampling this coming summer or have any other questions, please contact the association by email to president@flintspnd.org or via our Facebook page. Everyone is welcome to attend our monthly meetings. Please see our Facebook page for meeting times and locations.

We look forward to seeing you out on the pond!

Respectfully submitted,

Dan Gerke

Dave Connor

Kristan Farr

Mark Glidden

Mike Penn

Sarah MacDougall

Sue Farr

Even with COVID-19 and Omicron, the Hollis Seniors Prevailed!

The Hollis Seniors meet every Thursday at 11:00 AM at the Lawrence Barn, except on holidays. Membership is open to everyone 55 years of age or older. You do not need to be a Hollis Resident. Dues are \$10.00 per person per year. Members aged 85 or older do not pay dues. Even with COVID, the Hollis seniors held meetings while maintaining social distancing and complying with CDC guidelines. Sometimes our meetings were held outside, weather permitting. And most importantly, we welcomed 8 new members during 2021.

Prior to the start of our regular meetings, we have a pre-meeting activity from 10:15 to 11:00AM, which is our Chair Yoga Class. At this class members learn to improve their balance, strength, flexibility and relaxation. A certified Yoga Instructor teaches this class, and this class is open to everyone. Additionally, we held ZOOM meetings with our members on selected Wednesdays and Thursdays. This was a great way to stay in touch. Wonders of technology!

Even with COVID, we still had presentations and outings. Some highlights of the 2021 year were:

- “Chair Yoga” class, with a certified instructor, that is held in the “Barn” for 45 minutes prior to the start of our normal weekly meetings,
- Exploring the Hollis Social Library
- Presentation on the Nashua “Blue Bus” and its options.
- Zoom meetings.
- We had a Presentation on Genealogy which was of interest to all members.
- Additionally, other topics of interest to members, such as Medicare, and a History of the Brown Bag, etc., were presented.
- Trip to the Hollis Lavender Farm.
- Presentations by our Fire Chief, Director of our DPW, executives from Visiting Angels, and members explaining their experience growing up in foreign countries and around the greater Nashua area.

We ended up the year by holding our annual Christmas Party at the Alpine Grove.

This was a great finish to the year. Even though 2021 had its difficulties, I again have to say we still prevailed!

Officers for the 2022-year were:

Officers for the 2021-year were:

President: David Seager

Vice president: Marion Keith

Secretary: Bob Fiero

Treasurer: Nancy Bell

Program directors: Don and Sheryl Ryder

Member correspondence: June Madeira; Publicity: Andy & Loretta Seremeth

Officers for the 2022-year are:

President: David Seager

Vice president: Marion Keith

Secretary: Kathy Peterson

Treasurer: Nancy Bell

Program director: Lynn Moseley

Member correspondence: Sandy Mason; Publicity: Andy & Loretta Seremeth

Please visit our web site via the Town of Hollis Home page (www.hollisnh.org), click on “Find it Fast,” and click on Seniors to see our posted newsletters and photographs of our activities. We look forward to seeing you at the Barn in 2022.

Respectfully submitted,

David Seager
President





30 Temple Street, Suite 310
Nashua, NH 03060
(603) 417-6570

**Nashua Regional Planning Commission
2021 Annual Report | Regional Initiatives**

The Nashua Regional Planning Commission (NRPC) develops and implements innovative planning strategies that preserve and improve the quality of life in Southern New Hampshire. Serving 13 member communities, the NRPC is a **resource** to support and enhance local planning, provides a **forum** for communities to share information, and coordinate transportation, land use, economic development, and energy and environmental planning at the regional level, and offers a **voice** for the region at the State and Federal levels.

The FY22 NRPC budget is comprised of 61% federal transportation funding sub-allocated by the State of NH, 10% local dues, 14% Household Hazardous Waste program support, 5% local contracts, 3% State of NH grants, 7% Federal grants, and <1% from special services and miscellaneous revenue.

Highlights of 2021 regional initiatives of benefit to all NRPC communities include:

- **Inter-Regional Transit Expansion Study:** 2021 marked the completion of an inter-regional study to determine the feasibility of operating shuttle services from Nashua to the University of Massachusetts Lowell and the MBTA Lowell terminal connecting with rail and fixed-route bus service. The project included extensive data compilation, ridership estimates are underway, and the full transit expansion feasibility analysis.
- **Nashua Regional Bicycle, Pedestrian, and Active Transportation Plan:** In September, NRPC Commissioners voted to approve the Regional Bicycle, Pedestrian, & Active Transportation Plan for the Greater Nashua Region, which guides the planning, development, and implementation of safe, usable facilities for active transportation in the Nashua region. A priority of the Nashua Metropolitan Planning Organization (MPO) is to encourage a shift from motorized to human-powered travel. This plan builds off goals from the previous regional Bicycle and Pedestrian plans and the 2021-2045 Nashua Metropolitan Transportation Plan (MTP).
- **Nashua MPO Transportation Project Planning Process:** As the transportation policy-making organization for the region, the MPO administers the federal transportation process to acquire and spend Federal money on transportation improvements. In 2021, the MPO prepared the FY 2021-2024 Transportation Improvement Program and three subsequent amendments, as well as a minor update of the Metropolitan Transportation Plan's (MTP) future recommended project lists and fiscal constraint. NRPC continued participation in the Ten-Year Plan (TYP) development process as it proceeded through the GACIT hearing phase. A major update of the Congestion Management Process is underway. In 2021, the Nashua MPO also developed and adopted performance targets for highway safety.
- **Nashua Regional Coordinating Council (RCC) for Community Transportation:** The Nashua RCC's member organizations coordinate strategies to improve transportation services for all residents in need of assistance. Committee activities in 2021 included collaboration with the Statewide Coordination Council (SCC) to create a blueprint for a Statewide Mobility Management Network, continued support of the Souhegan Valley Rides demand response bus service, and initial efforts to develop a regional Volunteer Driver Program feasibility study.
- **CommuteSmart:** As part of the CommuteSmart New Hampshire workgroup, NRPC participated in the statewide, October 2021, "Buses, Bikes & Brooms Challenge" which utilized new trip-planning software. NRPC is now surveying employers in the region about their employees' current commuting needs.
- **Nashua Complete Streets Advisory Committee:** NRPC collaborates with communities throughout the region who are working to develop local bicycle and pedestrian infrastructure, complete streets, and multi-use trail projects. Activities in 2021 include finalization of the Nashua Region Pedestrian & Bicycle plan, the NHDOT Statewide Pedestrian & Bicycle plan update, Souhegan Valley rail-with-trail advocacy and planning, Amherst Village – Milford Oval side path along Amherst St, and the regional bike/ped counting initiative.
- **Household Hazardous Waste (HHW) Collection:** On behalf of the Nashua Regional Solid Waste Management District (NRSWMD), NRPC held six HHW Collection events in 2021 for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. In 2021, the District collected 133,960 pounds of waste from participants.
- **Brownfields Assessment Program:** NRPC's Brownfields Assessment program provides funding to conduct environmental assessments on sites with known or suspected contamination to safeguard public health and encourage the redevelopment of sites into economically viable uses. Since 2019, assessments have been



conducted on five sites including a former junkyard, a vacant gas station, a hazardous materials disposal site, and two vacant industrial buildings.

- **COVID-19 Regional Economic Development Recovery Plan:** With support from the Economic Development Administration (EDA), NRPC has begun a comprehensive economic development recovery plan for the greater Nashua region which will address the impacts of COVID-19 on the region's economy including job losses, business closures, workforce challenges and the disparate impacts on traditionally disadvantaged or underserved businesses.
- **Regional Housing Needs Assessment:** Under a grant from the Coronavirus State and Local Fiscal Recovery Fund, NRPC has begun an assessment of the regional need for housing for persons and families at all levels of income. The assessment will include characterization of existing conditions, a Fair Housing and Equity Assessment, as well as strategies and future recommendations. The assessment will be based on a consistent data and analysis methodology developed in partnership with all New Hampshire regional planning commissions.
- **NH GeoData Portal:** In 2021, NRPC continued an initiative of UNH/Granit and the nine NH regional planning commissions to establish a new regional GIS Hub which will seamlessly integrate with a new and modern statewide GIS portal housed at UNH. In 2021, NRPC lead the development of a regional portfolio of showcase GIS applications that are available on the New Hampshire Association of Regional Planning Commissions website.
- **NH Lower Merrimack Valley Stormwater Coalition:** NRPC continues to serve as the fiscal agent of the Coalition's municipal pooled funds, as well as the physical and virtual meeting host for the Coalition's monthly meetings.

Nashua Regional Planning Commission 2021 Annual Report | Hollis, NH

NRPC provides comprehensive transportation, land use, environmental, and economic development planning services and delivers extensive mapping and data assistance. As an NRPC member, the Town of Hollis accessed a wide range of benefits in 2021, including:

Energy Supply Aggregation: nashuarpc.org/e-agg

NRPC facilitates a bid process among licensed electricity suppliers. By serving the aggregate electric demand across NRPC member towns and schools, suppliers can offer a better rate than the typical default rates offered to individual customers. Unfortunately, in this past year a savings wasn't realized, however, Hollis's **cumulative savings** since joining the aggregation is **\$74,470**.

Discounted New Hampshire Planning and Land Use Regulation Books

In conjunction with the NH Office of Strategic Initiatives, NRPC offers the annual New Hampshire Planning and Land Use Regulation Book to communities at a sizable discount over the retail price.

- Hollis's **Total Cost Savings** in 2021: **\$1,833**

Online GIS and Tax Mapping: nrpcnh.mapgeo.io, nashuarpc.org/TaxMapHol

MapGeo, NRPC's Live Maps App, is the Town's public GIS property viewer. NRPC also maintains Hollis's tax maps, which are legally-required under NH RSA 31:95-a.

- Estimated Annual Software **Cost Savings: \$3,000**

Household Hazardous Waste (HHW) Collection: nashuarpc.org/hhw

NRPC held six HHW Collection events in 2021 for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. **89 Hollis households** participated in these events.

Traffic Counting: arcg.is/Ovm8q

Under contract with the New Hampshire Department of Transportation or by local request, NRPC conducted **19 vehicular traffic volume counts** in Hollis to support travel demand modeling and prediction and to assist local and regional planning decision-making.

Local Technical Assistance:

Local technical assistance to Hollis included an exercise to map priority lands in support of HCC's conservation initiatives and general mapping support to the Planning Department. In addition, at the request of the Town, NRPC undertook a study of traffic circulation within Monument Square, which exhibits an unorthodox traffic pattern. Counts were conducted to identify weaving patterns and various levels of improvement considered. The findings are under review by the Town for further discussion and potential engineering analysis.

NRPC extends heartfelt thanks to citizens and staff who support regional planning, including:

Commissioners: Bob Larmouth, Venu Rao

Transportation Technical Advisory Committee: Joan Cudworth

Nashua Regional Solid Waste Management District rep: Joan Cudworth

Hollis FY22 Dues: \$7,331

Respectfully Submitted – Jay Minkarah, Executive Director

Nashua Regional Solid Waste Management District *Household Hazardous Waste*

This report highlights the benefits to the Town of Hollis from its participation in the Nashua Region Solid Waste Management District's (NRSWMD) 2021 Household Hazardous Waste Program.

This program was funded by municipal assessments, user fees, and a grant received by the Nashua Regional Planning Commission from the NH Dept. of Environmental Services. The following charts and figures reflect data from collection events held from spring to fall of 2021.

2021 Collection Overview

The Covid-19 Pandemic continued to impact operations at HHW collections this year. Despite continued impacts of the pandemic no events were cancelled in 2021. Six events were held in total with five held in Nashua and one satellite event in Pelham. Residents from any NRSWMD member municipality could participate in any event.

2021 Total Participation

In 2021, a total of 1,659 households participated in the HHW collections District-wide; of those, 89 households or 5.36% came from Hollis. According to the 2020 United States Census, the population of the NRSWMD region is approximately 226,314. The 2020 Census shows a population 8,342 for the Town of Hollis, which is 3.7% of the District's total population. Hollis residents utilize the collection events at a higher rate than expected based on its share of the regional population. 45.24% of the participants from Amherst indicate attending HHW collections every few years, 36.90% reported attending for their first time, while 17.86% reported attending an event every year.

Households	April 17	June 3	Aug 7	Aug 28 (Pelham)	Oct 2	Nov 6	Total	Percent Participation	Percent Population
NRSWMD	327	289	288	165	227	363	1659	100%	100%
Hollis	25	16	13	2	18	15	89	5.36%	3.7%

Historic Participation Trends

The Nashua Region Solid Waste Management District began charging a \$10 user fee per vehicle in 2008, which was raised for the first time to \$15 in the 2019 collection season. While participation rates have trended upward for the past they were down slightly District-wide in 2019 and 2020 from the 2017 highs. That said, it is important to note that the District went from holding seven to six events starting in 2018, and the Covid-19 Pandemic has had a major impact on participation in 2020. The 2021 season has shown rebounding participation numbers despite the ongoing pandemic.

Households	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Hollis	78	115	91	101	127	97	76	116	119	76	89
District	1032	1280	1532	1623	1696	1736	1808	1603	1734	1258	1659
Hollis % of Total	7.56%	8.98%	5.94%	6.22%	7.49%	5.59%	4.20%	7.24%	6.86%	6.04%	5.36%

Materials Collected

The Solid Waste District manifested a total of 134,244 pounds of waste during the 2021 collection season. Of this, 123,347 pounds were hazardous, and 10,897 pounds were universal wastes. This is an increase of 4,279 pounds from the 2020 total (129,965 total pounds of waste in 2020; 118,529 pounds hazardous and 11,436 pounds universal).

Conclusions

The 2021 has been another challenging year for the HHW Program. The ongoing Covid-19 Pandemic has continued to impact operations, while the volume of waste being handled through the collection program has continued to increase. The pandemic's impact on the supply chain has put pressure on our environmental contractor, already dealing with the uptick in waste. The proper disposal of household hazardous waste is enormously important as it lessens our impacts on the environment and the risks of accidental poisonings in the home. The success of the collections this season is a testament to the resilience and continued importance of the HHW Program. The dedication of our members and continued flexibility of our environmental contractor has been vital, thank you.

Hollis Representatives to the NRSWMD:
Joan Cudworth, Public Works Director

Notes

Hollis School District

Hollis School District Elections

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYM, 24 CAVALIER COURT, IN SAID DISTRICT ON THE EIGHTH OF MARCH 2022 AT SEVEN O’CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose one member of the School Board for the ensuing three years.

SCHOOL BOARD MEMBERS

Tammy Fareed, Chair

Amy Kellner, Vice Chair

Brooke Arthur

Carryl Roy

Robert Mann

2022 HOLLIS SCHOOL DISTRICT WARRANT
The State of New Hampshire

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

You are hereby notified to meet at the Hollis Brookline High School Gym in the town of Hollis on Wednesday, March 9, 2022 at 6:30 pm to act on the following subjects and, further, to meet at the Lawrence Barn Community Center on Tuesday, March 8, 2022 between the hours of 7:00 am and 7:00 pm, for the purpose of choosing district officers elected by an official ballot and other action required to be inserted on said official ballot.

Article 1. To see if the District will vote to raise and appropriate the sum of **\$3,116,000** (gross budget) for renovations/improvements at Hollis Primary and Hollis Upper Elementary Schools related to kitchen and bathroom renovations, roofing projects, air source heat pump installations, interior doors, etc. per the complete list approved by the Hollis School Board and to authorize the issuance of **\$3,116,000** of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to raise and appropriate the sum of **\$77,900** for the first year’s principal and interest payment on the bonds or notes issued. **The school board recommends this appropriation (4-0-0). The budget committee recommends this appropriation (8-0-0).**

Article 2. To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2022-23 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2022-23	\$87,661

and further to raise and appropriate the sum of **\$87,661** for the first year (2022-23 school year), such sum representing the negotiated increase over the 2021-22 salaries and fringe benefits. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 3. To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Association for the 2022-23, 2023-24 and 2024-25 school year, which calls for the following increases in professional staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>	<u>Fiscal Year</u>	<u>Estimated Increase</u>	<u>Fiscal Year</u>	<u>Estimated Increase</u>
2022-23	\$191,599	2023-24	\$267,436	2024-25	\$275,629

and further to raise and appropriate the sum of **\$191,599** for the fiscal year, such sum representing the negotiated increase over the 2021-22 salaries and fringe benefits. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 5-3-0.**

Article 4. Shall the School District vote to raise and appropriate the sum of \$625,021 as the Hollis School District's portion of the SAU budget of \$2,107,176 for the forthcoming fiscal year? This year's adjusted budget of \$2,018,210 with \$598,582 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 5. To see if the School District will vote to raise and appropriate up to the sum of \$23,970 to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 6. To see if the School District will vote to raise and appropriate up to the sum of \$150,000 to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2022 unassigned fund balance available for transfer on July 1, 2022. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 7. To see if the School District will vote to raise and appropriate up to the sum of \$25,000 to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2022 unassigned fund balance available for transfer on July 1, 2022. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 8. To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of \$95,000 to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 9. To see if the School District will vote to raise and appropriate a sum of \$14,297,406 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 10. To transact any other business which may legally come before said meeting.



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations as Approved by DRA for period ending 6/30/2022	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Instruction								
1100-1199	Regular Programs	09	\$3,799,463	\$4,321,379	\$4,317,835	\$0	\$4,317,835	\$0
1200-1299	Special Programs	09	\$1,428,263	\$1,517,667	\$1,667,064	\$0	\$1,667,064	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs		\$0	\$0	\$0	\$0	\$0	\$0
1500-1599	Non-Public Programs	09	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	09	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
	Instruction Subtotal		\$5,227,726	\$5,839,046	\$5,984,899	\$0	\$5,984,899	\$0
Support Services								
2000-2199	Student Support Services	09	\$847,842	\$929,677	\$963,651	\$0	\$963,651	\$0
2200-2299	Instructional Staff Services	09	\$468,435	\$490,964	\$476,004	\$0	\$476,004	\$0
	Support Services Subtotal		\$1,316,277	\$1,420,641	\$1,439,655	\$0	\$1,439,655	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$95,000	\$0	\$0	\$0	\$0
2310-2319	Other School Board	09	\$46,826	\$55,950	\$56,500	\$0	\$56,500	\$0
	General Administration Subtotal		\$46,826	\$150,950	\$56,500	\$0	\$56,500	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations as Approved by DRA for period ending 6/30/2022	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		\$553,385	\$594,122	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	09	\$627,794	\$691,173	\$710,172	\$0	\$710,172	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	09	\$783,874	\$993,169	\$997,903	\$0	\$997,903	\$0
2700-2799	Student Transportation	09	\$438,047	\$487,490	\$498,152	\$0	\$498,152	\$0
2800-2999	Support Service, Central and Other	09	\$2,879,260	\$3,297,731	\$3,519,576	\$0	\$3,519,576	\$0
	Executive Administration Subtotal		\$5,282,360	\$6,063,685	\$5,725,803	\$0	\$5,725,803	\$0
Non-Instructional Services								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	09	\$17,325	\$0	\$1	\$0	\$1	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services	09	\$22,204	\$0	\$4	\$0	\$4	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal		\$39,529	\$0	\$5	\$0	\$5	\$0
Other Outlays								
5110	Debt Service - Principal	09	\$576,888	\$586,244	\$593,869	\$0	\$593,869	\$0
5120	Debt Service - Interest	09	\$72,807	\$99,957	\$86,675	\$0	\$86,675	\$0
	Other Outlays Subtotal		\$649,695	\$686,201	\$680,544	\$0	\$680,544	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations as Approved by DRA for period ending 6/30/2022	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	09	\$251,494	\$220,000	\$220,000	\$0	\$220,000	\$0
5222-5229	To Other Special Revenue	09	\$250,096	\$190,000	\$190,000	\$0	\$190,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
	Fund Transfers Subtotal		\$501,590	\$410,000	\$410,000	\$0	\$410,000	\$0
	Total Operating Budget Appropriations				\$14,297,406	\$0	\$14,297,406	\$0



Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
4600	Building Improvement Services	01	\$3,116,000	\$0	\$3,116,000	\$0
		<i>Purpose: Bond for Renovations</i>				
5120	Debt Service - Interest	01	\$77,900	\$0	\$77,900	\$0
		<i>Purpose: Bond for Renovations</i>				
5252	To Expendable Trusts/Fiduciary Funds	05	\$23,970	\$0	\$23,970	\$0
		<i>Purpose: SAU Maintenance Fund</i>				
5252	To Expendable Trusts/Fiduciary Funds	06	\$150,000	\$0	\$150,000	\$0
		<i>Purpose: School Facilities Maintenance Trust</i>				
5252	To Expendable Trusts/Fiduciary Funds	07	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Special Education Expendable Trust</i>				
Total Proposed Special Articles			\$3,392,870	\$0	\$3,392,870	\$0



New Hampshire
 Department of
 Revenue Administration

2022
MS-27

Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)
1100-1199	Regular Programs	02	\$10,271	\$0	\$10,271	\$0
		<i>Purpose: Support Staff CBA</i>				
1100-1199	Regular Programs	03	\$59,989	\$0	\$59,989	\$0
		<i>Purpose: Professional Staff CBA</i>				
1200-1299	Special Programs	02	\$31,084	\$0	\$31,084	\$0
		<i>Purpose: Support Staff CBA</i>				
1200-1299	Special Programs	03	\$28,452	\$0	\$28,452	\$0
		<i>Purpose: Professional Staff CBA</i>				
2000-2199	Student Support Services	03	\$4,080	\$0	\$4,080	\$0
		<i>Purpose: Professional Staff CBA</i>				
2200-2299	Instructional Staff Services	02	\$1,057	\$0	\$1,057	\$0
		<i>Purpose: Support Staff CBA</i>				
2200-2299	Instructional Staff Services	03	\$2,480	\$0	\$2,480	\$0
		<i>Purpose: Professional Staff CBA</i>				
2310 (840)	School Board Contingency	08	\$95,000	\$0	\$95,000	\$0
		<i>Purpose: Contingency</i>				
2320 (310)	SAU Management Services	04	\$625,021	\$0	\$625,021	\$0
		<i>Purpose: SAU Budget</i>				
2400-2499	School Administration Service	02	\$9,842	\$0	\$9,842	\$0
		<i>Purpose: Support Staff CBA</i>				
2600-2699	Plant Operations and Maintenance	02	\$22,301	\$0	\$22,301	\$0
		<i>Purpose: Support Staff CBA</i>				
2800-2999	Support Service, Central and Other	02	\$13,106	\$0	\$13,106	\$0
		<i>Purpose: Support Staff CBA</i>				
2800-2999	Support Service, Central and Other	03	\$96,598	\$0	\$96,598	\$0
		<i>Purpose: Professional Staff CBA</i>				
Total Proposed Individual Articles			\$999,281	\$0	\$999,281	\$0



New Hampshire
Department of
Revenue Administration

2022
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2022	School Board's Estimated Revenues for period ending 6/30/2023	Budget Committee's Estimated Revenues for period ending 6/30/2023
Local Sources					
1300-1349	Tuition	09	\$28,000	\$28,000	\$28,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	09	\$5,000	\$5,000	\$5,000
1600-1699	Food Service Sales	09	\$186,000	\$186,000	\$186,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	09	\$25,000	\$25,000	\$25,000
Local Sources Subtotal			\$244,000	\$244,000	\$244,000
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	09	\$45,000	\$5,000	\$5,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	09	\$2,500	\$2,500	\$2,500
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$47,500	\$7,500	\$7,500



New Hampshire
Department of
Revenue Administration

2022
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2022	School Board's Estimated Revenues for period ending 6/30/2023	Budget Committee's Estimated Revenues for period ending 6/30/2023
Federal Sources					
4100-4539	Federal Program Grants	09	\$70,000	\$70,000	\$70,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	09	\$31,500	\$31,500	\$31,500
4570	Disabilities Programs	09	\$120,000	\$120,000	\$120,000
4580	Medicaid Distribution		\$32,000	\$0	\$0
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
			\$253,500	\$221,500	\$221,500
Federal Sources Subtotal					
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds	01	\$0	\$3,116,000	\$3,116,000
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	06, 05, 07	\$0	\$198,970	\$198,970
9999	Fund Balance to Reduce Taxes	09	\$0	\$100,000	\$100,000
			\$0	\$3,414,970	\$3,414,970
Other Financing Sources Subtotal					
			\$545,000	\$3,887,970	\$3,887,970
Total Estimated Revenues and Credits					



Budget Summary

Item	School Board Period ending 6/30/2023 (Recommended)	Budget Committee Period ending 6/30/2023 (Recommended)
Operating Budget Appropriations	\$14,297,406	\$14,297,406
Special Warrant Articles	\$3,392,870	\$3,392,870
Individual Warrant Articles	\$999,281	\$999,281
Total Appropriations	\$18,689,557	\$18,689,557
Less Amount of Estimated Revenues & Credits	\$3,887,970	\$3,887,970
Less Amount of State Education Tax/Grant	\$2,532,665	\$2,532,665
Estimated Amount of Taxes to be Raised	\$12,268,922	\$12,268,922



Supplemental Schedule

1. Total Recommended by Budget Committee	\$18,689,557
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$77,900
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$77,900
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$18,611,657
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$1,861,166
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$279,260
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	
	\$20,550,723

HOLLIS SCHOOL DISTRICT
For the Year Ending June 30, 2021

Hollis School Board

Mrs. Tammy Fareed, Chair	Term Expires 2024
Ms. Brooke Arthur, Secretary	Term Expires 2023
Mrs. Amy Kellner, Vice Chair	Term Expires 2024
Mr. Robert Mann	Term Expires 2023
Ms. Carryl Roy	Term Expires 2022
Mrs. Diane Leavitt, Clerk	Term Expires 2022
Ms. Claudia Dufresne, Treasurer	Term Expires 2022
Mr. Drew Mason, Moderator	Term Expires 2022

SAU #41 Administration

Mr. Andrew F. Corey	Superintendent of Schools
Ms. Gina Bergskaug	Assistant Superintendent
Ms. Kelly Seeley	Business Administrator
Mr. Robert Thompson	Assistant Superintendent of Student Services
Ms. Amy Rowe	Assistant Director of Student Services
Mr. Richard Raymond	Network Administrator
Mrs. Linda Sherwood	Senior Assistant Business Administrator
Mrs. Donna Smith	Assistant Business Administrator

Hollis Elementary Schools

Mrs. Paula Izbicki, Principal – Hollis Primary School
Mrs. Candice Fowler, Principal – Hollis Upper Elementary School
Mrs. Anne Elser, Special Education Administrator
Mrs. Nicole Tomaselli, Curriculum Instruction and Assessment Administrator

HOLLIS SCHOOL DISTRICT ANNUAL MEETING
Hollis Brookline high school gymnasium, Hollis, NH
30 March 2021

Hollis School Board

Robert Mann, Chair
Tammy Fareed, Vice Chair
Brooke Arthur
Amy Kellner
Carryl Roy

Hollis School District Budget Committee

Tom Gehan, Chairman
Mike Harris, Vice Chairman
Mike Leavitt, Secretary
Christopher Hyde
Tom Jambard
Darlene Mann
Carrol Roy, Hollis School Board Representative

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator
Amy Rowe, Assistant Director of Student Services

Hollis Elementary Schools

Paula Izbicki, Principal Hollis Primary School
Candice Fowler, Hollis Upper Elementary School Principal

Meeting Officials

Drew Mason, Moderator
District Counsel, James O'Shaughnessy
Diane Leavitt, School District Clerk

The meeting was called to order at 6:30pm by the moderator, Drew Mason at the Hollis Brookline Cooperative High School and was started with the Pledge of Allegiance. The Star-Spangled Banner was sung by the Hollis Upper Elementary School (due to Covid 19 restrictions, it was previously recorded in 2019). Moderator recognized all veterans and serving members of our armed forces.

Robert Mann, School Board chairman introduced the School Board. Tom Gehan, Budget Committee chairman introduced the Budget Committee. Superintendent of Schools, Andy Corey introduced SAU #41 and the school staff. Moderator introduced School District clerk, Diane Leavitt and School District counsel, James O'Shaughnessy. Moderator recognized assistants and volunteer counters.

Moderator went over administrative announcements, voting machines vs hand counting, and the meeting calendar regarding upcoming meetings.

Superintendent, Andy Corey took a moment to thank Budget Committee and School Board, thanked volunteers and people in the room for coming to the meeting.

Moderator went over the rules of the meeting proposed by the Moderator. Moderator motioned to adopt the rules of the meeting. Seconded by Mike Harris. No discussion. **CARRIED** by a card vote.

Moderator gave an overview of the warrant articles and time schedule. Budget Committee chair, Tom Gehan gave a financial overview of the articles.

Article 1. To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2021-22 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2021-22	\$55,034

and further to raise and appropriate the sum of **\$55,034** for the fiscal year, such sum representing the negotiated increase over the 2020-21 salaries and fringe benefits. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Carryl Roy motioned to bring Article 1 to the floor. Seconded by Brook Arthur. Tammy Fareed, School Board gave a presentation. No discussion. Moderator brought Article 1 to a vote. **CARRIED** by a card vote.

Article 2. Shall the School District vote to raise and appropriate the sum of **\$594,122** as the Hollis School District's portion of the SAU budget of **\$1,953,257** for the forthcoming fiscal year? This year's adjusted budget of **\$1,922,864** with **\$584,877** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Rob Mann proposed moving Article 2 after Article 9 so ballot voting can be done with the best social distancing. Seconded by Brooke Arthur. Moderator brought motion to move the article to a vote. **CARRIED** by a card vote.

Article 3. To see if the School District will vote to raise and appropriate up to the sum of **\$23,970** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Carryl Roy motioned to bring Article 3 to the floor. Seconded by Brooke Arthur. Brooke Arthur, School Board gave a presentation. Discussion ensued. Superintendent, Andy Corey answered a question. Moderator brought Article 3 to a vote. **CARRIED** by a card vote.

Article 4. To see if the School District will vote to raise and appropriate up to the sum of **\$120,000** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2021 unassigned fund balance available for transfer on July 1, 2021. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Carryl Roy motioned to bring Article 4 to the floor. Seconded by Brooke Arthur. Carryl Roy, School Board gave a presentation. No discussion. Moderator brought Article 4 to a vote. **CARRIED** by a card vote.

Article 5. To see if the School District will vote to raise and appropriate up to the sum of **\$25,000** to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2021 unassigned fund balance available for transfer on July 1, 2021. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Carryl Roy motioned to bring Article 5 to the floor. Seconded by Brooke Arthur. Amy Kellner, School Board gave a presentation. No discussion. Moderator brought Article 5 to a vote. **CARRIED** by a card vote.

Article 6. To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of **\$95,000** to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Carryl Roy motioned to bring Article 6 to the floor. Seconded by Brooke Arthur. Brooke Arthur, School Board gave a presentation. Discussion ensued. Superintendent, Andy Corey answered a question. Moderator brought Article 6 to a vote. **CARRIED** by a card vote.

Article 7. Shall the school district accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year? **The school board recommends this article 5-0-0. The budget committee recommends this article 8-0-0.**

Carryl Roy motioned to bring Article 7 to the floor. Seconded by Brooke Arthur. Carryl Roy, School Board gave a presentation. Discussion ensued. Superintendent, Andy Corey answered a question. Attorney O'Shaughnessy answered a question. Carryl Roy, School Board answered a question. Brandon Buteau motioned to move the question. Seconded by David Sacks. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote. Moderator brought Article 7 to a vote. **CARRIED** by a card vote.

Article 8. (Contingent Article). If Article 7 passes, this article is unnecessary: to see if the School District voters will authorize the Hollis School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. **The school board recommends this article 5-0-0. The budget committee recommends this article 8-0-0.**

Carryl Roy motioned to pass over Article 8. Seconded by Brooke Arthur. No discussion. Moderator brought motion to pass over Article 8 to a vote. **CARRIED** by a card vote.

Article 9. To see if the School District will vote to raise and appropriate a sum of **\$13,826,368** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Mike Harris motioned to bring Article 9 to the floor. Seconded by Rob Mann. Tom Gehan, Budget Committee gave a presentation. No discussion. Moderator brought Article 9 to a vote. **CARRIED** by a card vote.

Brandon Buteau motioned to restrict reconsideration to Articles 1, 3, 4, 5, 6, 7, 8, and 9. Seconded by Mike Harris. Moderator brought motion to restrict reconsideration to a vote. **CARRIED** by a card vote.

Article 2. Shall the School District vote to raise and appropriate the sum of **\$594,122** as the Hollis School District's portion of the SAU budget of **\$1,953,257** for the forthcoming fiscal year? This year's adjusted budget of **\$1,922,864** with **\$584,877** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Carryl Roy motioned to bring Article 2 to the floor. Seconded by Brooke Arthur. Amy Kellner, School Board motioned to amend Article 2 as follows: **From:** This year's adjusted budget of **\$1,922,864** with **\$584,877**, **To:** This year's adjusted budget of **\$1,918,864** with **\$583,661**. Seconded by Carryl Roy. This motion was required to remedy a typographical defect in the article's language that occurred during warrant preparation. Discussion ensued. Moderator brought motioned to amend Article 2 to a vote. **CARRIED** by card vote.

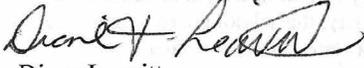
Amy Kellner, School Board gave a presentation. No discussion. Moderator brought amended Article 2 to a secret ballot vote. **YES 38 NO 7**
These numbers will be combined with the Brookline School and the Hollis Brookline Cooperative Schools to get a grand total.

Article 10. To transact any other business which may legally come before said meeting. **The school board recommends this article 5-0-0. The budget committee recommends this article 7-0-0.**

Discussion ensued. Superintendent, Andy Corey answered a question. Mike Harris motioned to end the meeting. Seconded by Chris Hyde. No discussion. Moderator brought Article 10 to a vote. **CARRIED** by a card vote.

We had 45 voters who attended the meeting, the meeting adjourned at 8:02pm.

Respectfully submitted,



Diane Leavitt
Hollis School District Clerk

Revenue, Expenditures and Changes

HOLLIS SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2021

	General	Grants	Other Governmental Funds	Total Governmental Funds
REVENUES				
School district assessment	\$ 10,995,202	\$ -	\$ -	\$ 10,995,202
Other local	104,182	310,224	117,888	532,294
State	2,578,635	48,316	2,952	2,629,903
Federal	37,279	59,625	241,975	338,879
Total revenues	<u>13,715,298</u>	<u>418,165</u>	<u>362,815</u>	<u>14,496,278</u>
EXPENDITURES				
Current:				
Instruction	5,094,570	21,235	11,527	5,127,332
Support services:				
Student	836,818	2,400	7	839,225
Instructional staff	370,382	56,404	-	426,786
General administration	600,212	578	-	600,790
School administration	627,795	-	-	627,795
Operation and maintenance of plant	1,224,117	337,548	271	1,561,936
Student transportation	438,047	-	-	438,047
Central	2,840,115	-	-	2,840,115
Non-instructional services	-	-	234,172	234,172
Debt service:				
Principal	576,888	-	-	576,888
Interest	72,807	-	-	72,807
Facilities acquisition and construction	718,930	-	-	718,930
Total expenditures	<u>13,400,681</u>	<u>418,165</u>	<u>245,977</u>	<u>14,064,823</u>
Excess (deficiency) of revenues over (under) expenditures	<u>314,617</u>	<u>-</u>	<u>116,838</u>	<u>431,455</u>
Other financing sources (uses):				
Transfers in	73	-	-	73
Transfers out	-	-	(73)	(73)
Capital lease inception	-	-	-	-
Total other financing sources and uses	<u>73</u>	<u>-</u>	<u>(73)</u>	<u>-</u>
Net change in fund balances	314,690	-	116,765	431,455
Fund balances, beginning	4,241,366	-	82,820	4,324,186
Fund balances, ending	<u>\$ 4,556,056</u>	<u>\$ -</u>	<u>\$ 199,585</u>	<u>\$ 4,755,641</u>

General Fund Revenue Comparison by Year

**Hollis School District
FY21 General Fund Revenue Comparison by Year**

	FY19	FY20	FY21
Revenue			
School District Assessment	9,079,409	9,920,433	10,995,202
Local Revenue			
Tuition	25,967	16,778	22,077
Investment Earnings	5,906	6,837	7,148
Rentals	18,970	23,970	23,970
Refund of Prior Year Expenditures			
Miscellaneous	15,513	13,745	3,755
Total Local Revenue	66,356	61,330	56,950
State Revenue			
Adequacy Aid (grant)	1,016,961	1,190,399	1,208,569
Adequacy Aid (tax)	1,416,379	1,452,273	1,370,066
School Building Aid			-
Kindergarten Aid	70,903	17,755	-
Special Educ Aid	2,775		-
Other State Aid	-		-
Total State Revenue	2,507,018	2,660,427	2,578,635
Federal Revenue			
Medicaid	31,578	14,147	37,279
Total Federal Revenue	31,578	14,147	37,279
Other Financing Sources			
Transfers in	94	198	73
Total Other Financing	94	198	73
Total Revenues and Other Financing	11,684,455	12,656,534	13,668,139

Balance Sheet

HOLLIS SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2021

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 4,524,588	\$ -	\$ 151,353	\$ 4,675,941
Receivables, net of allowance for uncollectibles:				
Accounts	283	-	-	283
Intergovernmental	348,688	131,929	68,022	548,639
Interfund receivable	130,593	-	-	130,593
Inventory	-	-	5,542	5,542
Prepaid items	3,125	-	-	3,125
Total assets	\$ 5,007,277	\$ 131,929	\$ 224,917	\$ 5,364,123
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 88,757	\$ 1,038	\$ 107	\$ 89,902
Accrued salaries and benefits	347,393	298	1,336	349,027
Intergovernmental payable	15,071	-	3,280	18,351
Interfund payable	-	130,593	-	130,593
Total liabilities	451,221	131,929	4,723	587,873
Deferred inflows of resources:				
Deferred revenue	-	-	20,609	20,609
Fund balances:				
Nonspendable	3,125	-	12,592	15,717
Restricted	2,414,155	-	4,238	2,418,393
Committed	488,568	-	182,755	671,323
Assigned	489,599	-	-	489,599
Unassigned	1,160,609	-	-	1,160,609
Total fund balances	4,556,056	-	199,585	4,755,641
Total liabilities, deferred inflows of resources, and fund balances	\$ 5,007,277	\$ 131,929	\$ 224,917	\$ 5,364,123

Special Education Expenditures
Debt Schedule

Hollis School District
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS & SERVICES
June 30, 2021

EXPENSES	FY 2019	FY 2020	FY 2021
Salaries	\$1,836,389	\$1,698,497	\$1,861,859
Benefits	\$750,074	\$713,149	\$788,273
Contracted Services	\$202,183	\$153,489	\$198,609
Transportation	\$58,764	\$108,497	\$107,367
Tuition	\$0	\$26,280	\$69,039
Supplies	\$38,474	\$36,935	\$25,582
Equipment	\$3,055	\$9,681	\$4,209
Other	\$1,840	\$880	\$2,615
SUB Total	\$2,890,778	\$2,747,408	\$3,057,554
REVENUE			
Special Education Aid	\$2,775	\$0	\$0
Medicaid Distribution	\$31,578	\$14,147	\$37,279
IDEA & PK IDEA	\$134,940	\$195,007	\$182,093
Preschool Tuition	\$18,240	\$12,830	\$11,694
SUB Total	\$187,533	\$221,983	\$231,066
NET COST FOR SPECIAL EDUCATION	\$2,703,245	\$2,525,425	\$2,826,488

Hollis School District
Debt Schedule
as of 6/30/2021

	<u>H-STEP Lease</u>	<u>H-Smart Lease</u>
Length of Debt (years)	10	10
Date of Issue	4/14/2017	6/30/2020
Date of Final Payment	6/8/2027	10/1/2029
Original Debt	\$ 2,800,000.00	\$ 3,108,900.00
Interest Rate	2.77%	1.82%
Principal at Beginning of Year	\$ 2,038,737.97	\$ 3,108,900.00
Retired Issues this Year	\$ 267,934.84	\$ 310,890.00
Remaining Principal Balance Due	\$ 1,770,803.13	\$ 2,798,010.00
Remaining Interest Balance Due	\$ 175,521.81	\$ 254,618.91
Remaining Debt	<u>\$ 1,946,324.94</u>	<u>\$ 3,052,628.91</u>
Amount of Principal to be paid in FY22	\$ 275,353.95	\$ 310,890.00
Amount of Interest to be paid in FY22	<u>\$ 49,033.54</u>	<u>\$ 50,923.78</u>
Total to be paid FY22	\$ 324,387.49	\$ 361,813.78

**HOLLIS SCHOOL DISTRICT
PROFESSIONAL STAFF ROSTER 2020-2021**

Name	Last Name	Assignment	College/University	Degree
Anne	Elser	Special Education Administrator	Rivier	M.Ed.
Candice	Fowler	Principal	Antioch Univ. of New England	M.Ed.
Paula	Izbicki	Principal	New England College	M.Ed.
Abby	Diaz	Curriculum Administrator	New England College	Ed.D.
Gregory	Ashley	Grade 2	Antioch Univ. of New England	M.Ed.
Pamela	Banks	Speech/Language Pathologist	U. Conn.	M.A.
Ellen	Banning	Board Certified Behavior Analyst	Keene State College	M.Ed.
Samantha	Boudreau	Computer Integration Specialist	Univ. of Phoenix	M.Ed.
Sadie	Bradshaw	Special Education	Granite State College	M.S.
Susan	Carlton-Giles	Mathematics Specialist	Rivier Univ.	M.Ed.
Susan	Caron	Grade 5	Fitchburg State Univ.	B.S.
Kimberly	Cayot	Kindergarten	Southern NH University	B.A.
Carrie	Cormier	Music	UNH	M.Ed.
Carol	Cornell-Smith	Grade 2	Castleton State College	B.A.
Alana	Cote	Preschool	Suffolk Univ.	M.A.
Jessica	Cue	Grade 1	Fairfield Univ.	M.A.
Elizabeth	Currier	Technology Integration Specialist	UNH	M.Ed.
Raymond	Daneau	Guidance	Boston Univ.	M.Ed.
Ashley	Delani	Kindergarten	Plymouth State Univ.	B.S.
Sarah	DeLisle	Grade 2	Western Governors University	M.Ed.
Brittany	Ducharme	Special Education	Boston Univ.	M.Ed.
Traci	Ekberg	Reading Specialist	Notre Dame College	M.Ed.
Kimberly	Frye	ELL	UNH	M.Ed.
Catherine	Gardner	Grade 3	Keene State College	B.S.-B.A.
Jennifer	Goldthwaite	Grade 1	Southern NH University	M.Ed.
Jamie	Gough	Grade 4	U. Maine, Fort Kent	B.S.
Paula	Grieb	Spanish	Rivier Univ.	M.A.
Tara	Happy	Environmental Science	Rivier Univ.	B.A.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Amanda	Inman	Grade 5	UNH	M.Ed.
Betsy	Keegan	Grade 4	UNH - Franklin Pierce	B.S.
Karen	Kelley	Math Support Specialist	Antioch Univ. of New England	M.Ed.
Linda	Lannin	Occupational Therapist	Florida International University	M.S.

Nancy	Lemay	Kindergarten	Grand Valley State Univ.	B.S.
Ellen	Lencsak	School Nurse	Rivier Univ.	BSN
Susan	Lewis	Grade 3	Millersville Univ.	M.Ed.
Karen	Marinaccio	Special Education	U. Mass., Lowell	M.Ed.
Mary	Martin	Special Education	Simmons/Rivier Univ.	M.A.T./LD
Colleen	McBride	Grade 6	Boston College	M.Ed.
Lindsay	McCool	Grade 2	Plymouth State Univ.	B.S.
Gregory	McHale	Grade 4	Southern NH University	M.Ed.
Erin	McMullen	Grade 1	Eastern Nazarene College	B.S.
Jared	McMullen	Grade 5	Southern NH University	M.Ed.
Sophie	Merrill	Speech Assistant	Rhode Island College	B.S.
Caryn	Miller	Grade 6	Anna Maria College	M.Ed.
Heidi	Moore	Special Education	Rivier Univ.	B.A.
Nicolasa	Moreau	Grade 4	Antioch Univ. of New England	M.Ed.
Susan	Morelli	Speech/Language Pathologist	Northeastern Univ.	M.S.
Mary Jo	Naber	Grade 2	New England College	M.S.
Heather	Nelson	Reading Specialist	UNH	M.Ed.
Russell	Neumann-Nickey	Special Education	Providence College	B.S.
Brenda	Nickerson	Library Media	Lesley Univ.	M.Ed.
Michelle	O'Brien	Grade 3	UNH	M.Ed.
Lindsey	O'Brien	Art	Southern NH University	M.Ed.
David	Olszewski	Physical Education	Rivier Univ.	M.Ed.
Matthew	Ostrowski	Grade 3	Rivier Univ.	M.Ed.
Jesse	Parent	Music	UNH	B.Music
Robert	Pooler	Grade 6	UNH	M.Ed.
Alexander	Pope	Art	UNH	M.A.T.
Lisa	Porter	Speech/Language Pathologist	Emerson College	M.S.
Lindy	Prewitt	ELL	Texas State University	B.S.
Sarah	Proulx	Library Media Specialist	UNH	M.Ed.
Kari	Raiano	Reading Specialist	Simmons College	M.SEEd.
Kristine	Reilly	Special Ed Reading	Univ. of New England	Ed.D.
Christina	Remick	Kindergarten	University of San Diego	B.A.
Amye	Renaud	Grade 4	Rivier Univ.	B.A.
Ellen	Roos-Unger	Grade 1	Hunter College	M.Ed.
Christine	Roy	Grade 1	Xavier	M.A.
Jonathan	Rubin	Grade 5	Antioch Univ. of New England	M.Ed.
Baily	Ryan	Grade 6	Plymouth State Univ.	M.Ed.
Stacie	Sanborn	Nurse	Quinnipiac University	B.S.
Julie	Somorostro	Grade 3	New England College	M.A.
Amy	St. Hilaire	School Psychologist	Rivier Univ.	M.Ed./CAGS
Ashley	Starkey	Kindergarten	Keene State College	M.Ed.
Lisa	Stone	Grade 5	UNH	M.Ed.
Jill	Tacy	Preschool	Univ. of NY - Potsdam College	M.S.

Melanie	Tafe White	Math Support Specialist	UNH	M.Ed.
Sandra	VanSciver	Reading Specialist	San Diego State Univ.	M.A.
Michael	Vetack	Grade 6	Keene State College	B.S.
Adam	Wallis	Music/Band	Syracuse Univ.	M. Music
Mary Lee	Walsh	Guidance	Rivier Univ.	M.Ed.
Thomas	Williamson	Physical Education	Springfield College	B.S.
Margo	Wood	Reading Specialist	Rivier	M.Ed.
Amy	Young	Kindergarten	Boston Univ.	M.Ed.
Diana	Zoltko	SAU-wide Nurse	Rivier	MSN

Hollis Elementary School Community Administrative Team Report

Hollis Primary School
36 Silver Lake Road

Hollis Upper Elementary School
12 Drury Lane

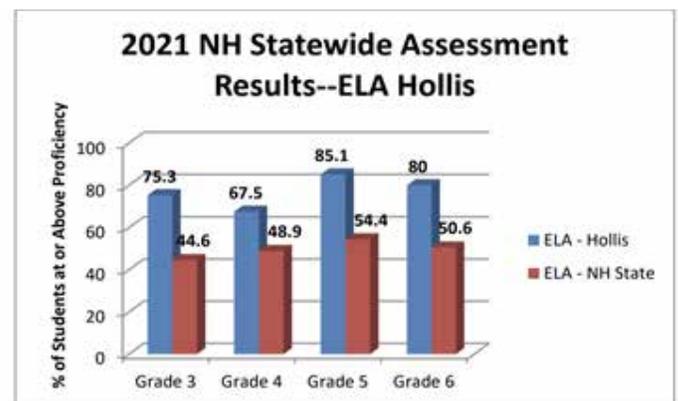
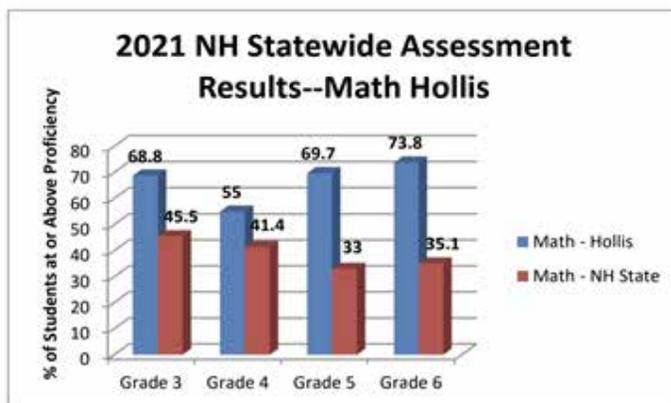
Respectfully submitted by

Candice Fowler, Paula Izbicki, Anne Elser, and Abby Diaz

THE MISSION OF SAU 41 IS TO ENSURE A STRONG, SUPPORTIVE LEARNING ENVIRONMENT FOCUSED ON ACADEMIC EXCELLENCE.

The Hollis Administrative Team, along with our faculty and staff, are committed to serving our students, our families, and the Hollis Community. We continue to focus on the academic needs of all students, as well as their social emotional needs. Our building schedules reflect the time needed to support the well-being of our students, while remaining focused on all academic subjects. As you can imagine, parts of our school day have remained the same while some have been very challenging. Teams have worked together, between grade levels and buildings, to ensure that transitions were smooth, and students experienced minimal learning loss from the impacts of the COVID 19 Pandemic.

We are proud to report that the Hollis Schools continue to be flexible so that we can provide high quality instruction. Our faculty uses a variety of tools and techniques to monitor the progress of students on an on-going basis. We utilize this data to drive instruction, to evaluate the effectiveness of programs, and to assist in decision-making related to student needs. Some of these tools include: Aimsweb, DRA's (Developmental Reading Assessments), PLC (Professional Learning Communities) discussions, and RTI (Response to Intervention). These educational best practices, in combination with these diagnostic tools, produce scores that make it possible to monitor student growth and set academic goals. Monitoring these data points and reflecting on our instructional practice helps to ensure our students become responsible learners. Despite the worldwide pandemic, our students are learning and growing as evidenced in our NHSAS test scores.



Instructional leadership is provided by our four person administrative team, which consists of two principals, one special education administrator, and one curriculum administrator. The Hollis Primary School serves students in preschool through third grade, and the Hollis Upper Elementary School serves students in fourth grade through sixth grade. The goal of our four person administrative team is to ensure collaboration and consistency between the buildings, and amongst the staff, to ensure a smooth transition for parents and students, while also providing an outstanding educational experience for all learners.

The Hollis Schools are proud to showcase our accomplishments, programs, and data via our schools' websites and Twitter accounts - @HollisPrimary @HollisUpperELEM. The administrative team and each teacher maintains an up to date web presence via their weekly announcements, blogs, or websites. Please visit <http://www.sau41.org> to access the School Board's work. You can access the updates and tweets about our schools using the following links: HPS: <https://www.sau41.org/4/home> and HUES: <https://www.sau41.org/5/home>

While COVID 19 has presented some obstacles for collaboration with our community, we have creatively sought out ways to continue our partnerships such as: an in-person Veterans Day ceremony, field trips (onsite and virtual), trail maintenance with the Girl Scouts of Hollis, gardening with bulbs donated by the Hollis Conservation Commission, fire prevention activities with members of the Hollis Fire Department. We will continue to promote collaborative learning opportunities within the SAU.

We work collaboratively with our PTA to foster strong home/school connections for the success of all learners. A strong core of volunteers and committed PTA members have allowed us to provide many opportunities for student learning beyond the classroom. Our PTA is a great resource for all community members - please consider joining! Information can be found at: <https://hollispta.membershiptoolkit.com/>

Our new School Resource Officer - Officer Kushmerek - has provided additional community connections for students. He can be found teaching in classrooms, helping with recess, and you've probably seen him directing traffic. Some classes he has taught include: Halloween safety, stranger danger, and bullying prevention strategies. He also led our Red Ribbon Week activities. 6th grade students will complete a 10-week DARE program with him this spring. Officer Kushmerek has been an important addition to our school, and we appreciate the community's support of our full-time School Resource Officer.

Our students participate in a variety of activities to build upon their interests. We offer activities such as: Band, Camp Invention, Hour of Code, Math Week, Read Across America Week, STEM Week, Yearbook Committee, Spelling Bee, Geography Bee, Chess in Schools and Chess Club along with hosting in person Book Fairs. It is our goal that students will develop not only their academic skills, but their social and emotional skills to become well-rounded responsible citizens. The SOAR program at HUES (Service Oriented Activity Reflections) honors 6th grade students at their promotion ceremony with special recognition for having at least 30 hours of service during their time at the Upper Elementary School.

We appreciate the supportive culture that the community has shown us. We will continue to work hard to make the Hollis School District a source of pride for our community.

I join with the administrators in the SAU Office and across the schools in celebrating the hard work and much success of our students, families, staff, Boards and extended communities. Over the last two years, the majority of our time has been devoted to the pandemic and the development of protocols and procedures that have allowed us to maintain an in-person learning environment. The SAU administration has also prioritized the development of the SAU and individual school district budgets. We have participated in and supported the collective bargaining agreements being negotiated. Our Leadership Team has also coordinated professional development opportunities for staff, analyzed student performance data, and prepared for school board meetings, while ensuring that all schools have the appropriate level of qualified staff to deliver the high level of instruction expected by our communities. I want to recognize and thank our students, staff and families whose support is to be commended as we continue to overcome the “virus” together while placing the needs of our students first and foremost.

The SAU41 Strategic Plan is in the process of being reviewed and updated as we enter this spring. Historically, our plan has served as a guide in the planning, implementation, and evaluation of the Mission, Goals, and Objectives approved by the SAU Governing Board. Articulation of curriculum, instruction, assessment strategies, and actions related to each of these areas have been discussed and the Leadership Team is responsible for providing the “deliverables” outlined as a means of informing the boards of progress in each area. In addition, the Strategic Plan provides direction to the Leadership Team as it relates to evaluation of technology and infrastructure, building maintenance and future planning. The Strategic Plan is therefore used as the starting point for our annual budget discussions.

The construction of the fiscal year 2022- 2023 budgets has not been an easy task. Each budget has encountered a number of stressors including increased health care costs, an influx of new special education students, a new transportation agreement, voter approved increases to staff salaries and benefits, New Hampshire retirement rate increases as well as costs needed to maintain our physical plants. That stated, I asked the administration to construct budgets that allowed us to continue to meet our strategic goals and objectives in a financially responsible manner. Our audits over the last two years have shown the SAU returning 1.9 million to the taxpayers in fiscal year 2020 and 3.2 million in fiscal year 2021 to offset the tax rate in both towns. One area of continued focus for the administration and our Boards is to review our operational procedures to determine how best to deliver services to all students. We have examined our staffing levels in regard to enrollment trends provided to us by NESDEC and made appropriate increases and reductions to best serve our students. We focused our efforts on a review of our special education mandates while using our established curriculum review procedures to examine our standards and curriculum. In each area we have aligned our budget priorities to meet the goals and objectives outlined in our Strategic Plan. The fiscal year 2023 budget sees us proposing an increase in staffing at the Coop level in order to maintain our current class sizes. To this end, we will be increasing two part-time staff members to full-time while adding a social worker to enhance our guidance department’s supports for students. At the elementary level we will have proposed budgets that allow us to meet the class sizes recommended by both our Hollis and Brookline School Boards. Many of our schools continue to move forward with security upgrades for their buildings. Over the last few years we have increased our security cameras, reconfigured our entry ways, installed new doors and addressed a number of other items identified in our security plans. Our fiscal year 2022 budget(s) contained the funding for two roofing projects as well as technology items outlined in our on-going replacement cycle. In Hollis, this summer we installed new boilers, classroom heating units, and provided Hollis Primary School with a fire suppression system. In Brookline, we completed several flooring upgrades and are currently recommending a major renovations project to address our aging infrastructure while enhancing our current educational spaces. I want to thank Lance Finamore, our Facilities Director, and everyone else who was involved in making these projects a reality.

While challenged by the pandemic, we continued to build and upgrade our technology infrastructure, to support and extend learning, to create efficiencies in our work, and enhance communication with parents and the communities. We are continually looking to upgrade and expand our student informational system. As our administrators often point out, it is essential for us to utilize and gather data to support required state filings, analyze demographics and most importantly provide our families and staff with current assessment data which also drives our instructional practices.

On a regular basis Assistant Superintendent Gina Bergskaug and I have made time to visit our buildings and teachers' classrooms. We find this to be the most rewarding part of our positions. On these numerous occasions we have been impressed with the instructional practices of our staff. The children are engaged in their education while having positive experiences with their peers. Gina and I have also attended a wide variety of school events such as plays, whole-school gatherings, robotics events, athletic contests, induction ceremonies, and a host of other activities which have allowed us the opportunity to get to know our staff, our students, their parents, as well as many members of our community.

The support that the individual school boards have provided has been greatly appreciated. The frequent communication that Administrators across the SAU have shared with community members, school board members, budget committee representatives, students, families and our professional staff has allowed us to focus our efforts on our on-going response to the pandemic and the impacts it has had on student learning. During the upcoming months we will continue to provide the Boards and our communities with data presentations to ensure our students are making the appropriate educational progress. Together, the SAU administration and the committed and dedicated individuals that serve on our Boards, will take the necessary steps to ensure that SAU 41 continues to be one of the premier school districts in New Hampshire.

Respectfully submitted,

Andrew Corey
Superintendent

Director of Student Services Report

The SAU41 Student Services Department works to ensure equity, access, and opportunity for all students in Hollis, Brookline, and Hollis Brookline Cooperative Schools.

SAU 41 Student Services encompasses students eligible for Special Education programs under the Individuals with Disabilities Educational Act (IDEA), students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, families in transition (homeless), and students with Limited English proficiency. Additionally, SAU41 Student Services supports children and families that are involved with the Division for Children Youth and Families (DCYF) and the Department of Juvenile Justice. SAU41 Students Services also provides supports to families whose students may attend charter schools, private schools and home education programs, as appropriate.

The success of the SAU41 Student Services Department is the direct result of the dedicated and caring educators that work with the students of SAU41. Our staff consists of a talented group of special educators, occupational therapists, physical therapists, reading specialists, speech language pathologists, counselors, psychologists, school nurses, social workers, teachers of the visually impaired and hard of hearing. The level and type of supports provided are determined through a clearly defined process and team participation. We have a dedicated support staff team of paraprofessionals who provide individual and group support as needed. We have supplemented our program needs with Board Certified Behavior Specialists and have provided national certification for many of our support staff to become Registered Behavior Technicians. Our responsibility to support all students in their access to a high quality education is individualized at a student level and is unique to each child's diverse learning profile.

It is both the legal and ethical obligation of the SAU41 Student Services Department to find and identify any child within the towns of Hollis and Brookline who are suspected of having an educational disability. This obligation, known as Child Find, ensures that all students with disabilities are given access to a free appropriate public education (FAPE). This education may consist of special education services, related services, specialized transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU. Referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the building Special Education Administrator.

SAU 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended for the delivery of specialized programming. The office of student services has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. SAU 41 continually seeks the maximum amount of available aid through extensive checks and balances within the financial management of student service resources.

One of the cornerstones of SAU41 Student Services is the specialized programming that has been developed to meet the unique needs of our diverse student population. At the elementary level, our intensive needs preschool and elementary programs provide resources and support to students with disabilities. At the high school level, the CHOICE program continues to provide alternative pathways to learning through Extended Learning Opportunities (ELO), online learning and community-based internships.

Specialized programming within the district continues to grow and thrive. Students are provided the programs and support they need while maintaining access to their friends and community as much as appropriate. Each program created is in response to student need but in doing so, the SAU has expanded its ability to meet a larger group of student need through increased programming.

On behalf of all the educators of SAU41 Student Services we are honored to support the children of Hollis and Brookline.

Sincerely,

Lauren DiGennaro
Director of Student Services

Reorganization of Technology Department

In order to provide a more cohesive and proactive approach to our District’s Technology infrastructure, the department roles were reorganized as follows: Director of Technology, Network Manager and school-level Technical Specialists working in each District. We believe the new structure will allow us to plan and prepare for the continuous growth of the digital landscape.

Website Redesign

In January, we relaunched sau41.org using hosted content management software to enhance our website and give the District and schools a unified, clean design. New features were added including ADA compliance, waterfall menus, alerts for school closings/delays and interactive calendars.

Physical Inventory of Equipment and Device Manager Software

Over the summer, the SAU41 Technology Department conducted a comprehensive device inventory of all district-owned devices including desktops, laptops, Chromebooks, tablets, projectors, RedCat and Frontrow systems. All devices were cataloged and imported into a Device Manager software program. Utilization of this inventory tool will allow us to adhere to a retention and recycle plan which will improve budget projections and fiscal responsibility.

1:1 Chromebook Distribution

Grant funds were used to purchase more than 500 Chromebooks, which allowed the District to move to the 1:1 model (1 dedicated device assigned to all student students in grades 1-6, as well as a device for any student in grades 7-12 who indicated a need). SAU41 is dedicated to meeting the needs of all students to work toward closing the digital divide.

2021 Chromebook Deployment	
HBHS	571
HBMS	251
CSDA	269
RMMS	251
HUES	385
HPS	266
Total	1993

Cyber-Security Initiatives

Security Audits

As part of our Data Governance Plan, we began monitoring and reviewing monthly security audits, including penetration tests to ensure the integrity of our firewall.

Web Filtering Software

All district-owned devices are running robust, antivirus software including web filtering that continuously monitors the device inside or outside of our District’s network to ensure ongoing CIPA compliance.

GoGuardian Software

SAU41 is committed to ensuring all of our students are working in a safe online environment. To that end, we purchased GoGuardian to assist us in monitoring student accounts, including enabling safe search on all student Google accounts.

Finance Software

The District’s finance software was migrated to the cloud. Hosting with the vendor greatly improves disaster recovery and enhanced cyber-security for this mission critical database.

Infrastructure Upgrades

Wifi Guest Access

The Barracuda F400 firewall's configuration has been expanded to accommodate the increase in Chromebooks and personal devices on the non-production VLANs.

Firewall

The firewall was upgraded as a routine deployment in February. During the pandemic the Barracuda F400 firewall allowed for continuous monitoring of bandwidth use and traffic shaping, as well as securing remote access for the SAU41 staff to complete payroll and other accounting functions on the finance server.

Core Switch

The core switch which handles all internal connectivity was upgraded with an HPE-Aruba 3810M. The previous HP switch will remain in service as a disaster recovery backup to the new core switch.

HPS PA System

The aging intercom equipment at Hollis Primary School was updated to a new system that integrates with our VOIP phone systems. This upgrade now ensures that all phones in the building can make an "all call" if an emergency situation should arise.

Respectfully submitted,

Carol Tyler

Director of Technology



*Hollis-Brookline
Cooperative School District*

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)

Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYM (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE EIGHTH DAY OF MARCH 2022, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing three years.
2. To choose two members of the School Board from Hollis for the ensuing three years.
3. To choose one member of the School Board from Brookline for the ensuing three years.
4. To choose one member of the Budget Committee from Hollis for the ensuing two years.
5. To choose two members of the Budget Committee from Hollis for the ensuing three years.
6. To choose one member of the Budget Committee from Brookline for the ensuing three years.

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT
WARRANT
The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **FIFTEENTH DAY OF MARCH, 2022** AT SIX THIRTY IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the School District will vote to authorize the School Board to enter into a 15-year lease purchase agreement for **\$2,886,491** to finance the acquisition and installation of energy efficient heating and cooling equipment at Hollis Brookline High School to replace aging equipment, bring comfort to staff and students and to improve energy efficiency; and to raise and appropriate the sum of **\$235,471** for payments due under the lease purchase agreement during the 2022-2023 fiscal year. This lease purchase agreement will contain an escape (non-appropriation) clause. (Majority vote required.) **The school board recommends the appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**
Lease?

Article 2. To see if the school district will vote to approve the cost items for the second year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2021-22, 2022-23 and 2023-24 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2022-23	\$88,523

and further to raise and appropriate a sum of **\$88,523** for the second fiscal year (2022-23 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (7-0-1).**

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$25,278,502** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (8-0-0).**

Article 4. Shall the District vote to raise and appropriate the sum of **\$1,070,947** as the Hollis Brookline Cooperative School District's portion of the SAU budget of **\$2,107,176** for the forthcoming fiscal year? This year's adjusted budget of **\$2,018,210** with **\$1,025,645** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (8-0-0).**

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$200,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2022 unassigned fund balance, available on July 1, 2022. **The school board recommends this appropriation (5-0-1). The budget committee recommends this appropriation (8-0-0).**

Article 6. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to the sum of **\$25,000** to come from the June 30, 2022 unassigned fund balance available for transfer on July 1, 2022 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. **The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (8-0-0).**

Article 7. Petitioned Warrant Article. Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? **The school board recommends this article (0-6-0).**

Article 8. Petitioned Warrant Article. Shall the Hollis Brookline Cooperative School District rescind authorization under RSA 198:4-b II so that the Hollis Brookline Cooperative School District returns 100% of year-end unassigned general funds to the taxpayers? **The school board recommends this article (0-6-0). The budget committee recommends this appropriation (0-8-0).**

Article 9. Petitioned Warrant Article. Shall the Hollis Brookline Cooperative School District direct the Hollis Brookline Cooperative School Board to adopt and implement a policy to ensure that each textbook or other assigned book used in the Hollis Brookline Cooperative School District as well as a copy of all professional training materials provided to teachers, administrators, and staff of the district paid with school district funds be made available to the public at the Hollis Social Library and at the Brookline Public Library in hardcopy or electronic form, organized by grade or teacher? **The school board recommends this article (0-6-0).**

Article 10. Petitioned Warrant Article. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. **The school board recommends this article (0-6-0). The budget committee recommends this article (0-8-0).**

Article 11. To transact any other business which may legally come before said meeting.

The purpose of the Town or School District meeting is to discuss and act on the subjects brought forward by your Governing Body (Select Board for the town, School Board for the school). To do so effectively, rules are needed that provide order and structure to the meeting. Voters should be aware that the public hearings and informational sessions are the best opportunities to learn about the issues and ask detailed questions before the district meeting.

State law describes the duties of the Moderator as to preside at the meetings, regulate the business thereof, and decide questions of order. RSA 40:4

In addition, state law also requires the following of all persons attending the meeting: No person shall speak in any meeting without leave of the moderator, nor when any person speaking is in order; and all persons shall be silent at the desire of the moderator. RSA 40:7

In order to save time and confusion at the meeting, the Moderator proposes the following rules be adopted to govern the meeting.

1. The meeting is not conducted under Robert's Rules of Order, although those rules may be considered as guidelines. Rather, the Moderator will use the following general rules of procedure. RSA 40:4
2. Once the meeting rules are adopted, the voters can change any rules by a two-thirds vote, unless the rule is required by state law. RSA 40:4
3. By majority vote, the voters can overrule any decision that the Moderator makes unless the decision is required by state law. A voter can request an appeal of a ruling by raising a Point of Order. RSA 40:4
4. Speakers are generally limited to registered voters in the towns of Hollis and Brookline. The SAU Superintendent, Town or District Counsel, and members of the town or school administration may speak for invited presentations or to answer questions. Others may speak if permitted by a majority of voters present.
5. To speak at the meeting, you must have the floor. Come up to the microphone and wait to be recognized by the Moderator. Show your voting card. Announce your name and address clearly so the Clerk can hear it. Address the Moderator not the audience. Speak only once to a motion or amendment until all others get a chance to speak. RSA 40:7
6. Time is generally limited to 2 minutes per speaker. You will see a signal if your time is running out. Extra time will be allowed for questions and answers. Sponsors of petitioned warrant articles are allowed 10 minutes to present their case, and voters proposing an amendment are allowed up to 5 minutes.
7. Be germane and, if possible, brief. Avoid repeating points that have already been made.
8. Be courteous. Disruptive behavior or personal attacks will be ruled out of order and, if necessary, disruptive individuals will be removed from the meeting. RSA 40:8
9. Where possible, we vote by raising voting cards. If a vote looks close, counters will be asked to count the raised cards.
10. Voting on all questions will occur during the meeting or subsequent recessed sessions. No all-day voting will be allowed.
11. A motion or amendment can only be made when a member has been granted the floor by the Moderator.
12. Only one amendment can be discussed at a time. If the amendment is longer than 10 words, it must be made in writing.
13. Amendments to dollar figures must be made in final amounts, not in percentages nor amounts to be increased or decreased.
14. Negative motions are not allowed.
15. No means no. If an article is defeated, the same purpose cannot be accomplished a different way. RSA 32:10, I(e)
16. The 10% Rule limits the ability of the district meeting to spend more than 10% above the amount recommended by the Budget Committee. RSA 32:18
17. Votes on bond issues over \$100,000 are conducted by secret ballot, and the polls must remain open for at least an hour. The article must receive at least 3/5 of the yes and no votes to pass. If a motion is passed to reconsider a bond vote, actual reconsideration cannot occur until at least 7 days later. RSA 33:8, RSA 33:8-a
18. The vote on the SAU Budget is conducted by secret ballot. It cannot be amended. RSA 194-C:9-b
19. Votes on collective bargaining agreements require a simple majority to pass. Contract terms cannot be amended. Estimated increase amounts for salaries and benefits are only estimates, not specified contract terms. The dollar amount is not subject to the 10% rule. RSA 32:19, RSA 273-A:3

20. The operating budget (DRA form MS-727 for a town, MS-27 for a school) shows how the Governing Body plans to spend the money, but actual expenditures are at the discretion of the Governing Body. With one exception, amendments to the operating budget only affect the bottom line, not individual items. The exception is that if a line item in the budget is zeroed, the Governing Body may not spend any funds on that item. RSA 32:10, I(e)
21. The purpose of a Point of Order is to bring to the Moderator's attention that the rules of the meeting are not being followed. A Point of Order cannot be used to preempt another speaker nor to make a motion.
22. A motion to End Debate is not debatable and requires a 2/3 vote to pass. To be fair to all voters, the motion may not be made after a speech. The motion may be made after standing in line or from the floor after a speaker has finished. If the motion passes, all speakers already in line will be allowed to speak, but no one else may join the line.
23. A motion to Reconsider allows voters to discuss a matter further and vote again. It requires only a simple majority. The motion is in order only if made by a member who voted on the prevailing side of the question to be reconsidered.
24. A motion to Restrict Reconsideration does not forbid reconsideration. If passed, it requires that any subsequent reconsideration cannot occur for at least 7 days. The motion is in order at any time that a voter has the floor. RSA 40:10
25. Privileged motions include: Final Adjournment; Adjourn to Time and Place Certain; Recess; Restrict Reconsideration; and Parliamentary Inquiry.
26. Subsidiary motions include: Amend; Table; End, Limit, or Extend Debate; Postpone; and Pass Over.
27. Incidental motions include: Point of Order; Appeal of Moderator's Ruling; Division of the Question; Fix Time and Place of Voting; and Suspend the Rules.
28. Main motions include: Warrant Article; Reconsider; Take from the Table; and Change the Rules.
29. Non-Debatable Motions include: Adjourn or Recess; Table or Take from the Table; End, Limit, or Extend Debate; Reconsider or Restrict Reconsideration; and Suspend the Rules.
30. Motions requiring 2/3 to pass include: End, Limit, or Extend Debate; Fix Time and Place of Voting; and Change or Suspend the Rules.
31. A request for a secret ballot vote must be made in writing by 5 voters present immediately prior to the vote. RSA 40:4-a, I(a)
32. A request to recount a secret ballot vote may be made by 5 voters present at the time of the vote. The request must be made immediately after the result is announced and applies only if the result margin is less than 10 percent of the total vote. The request need not be in writing. RSA 40:4-a, I(b)
33. A request to recount any non-ballot vote may be made by at least 7 voters present at the time of the vote and must be made immediately after the result is announced. RSA 40:4-b
34. Warrant articles will be taken up in order. Voters may change the order by majority vote. Final adjournment of the meeting may only occur after all articles have been acted upon. RSA 40:11



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations as Approved by DRA for period ending 6/30/2022	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Instruction								
1100-1199	Regular Programs	03	\$5,972,526	\$6,305,318	\$6,556,074	\$0	\$6,556,074	\$0
1200-1299	Special Programs	03	\$3,178,074	\$3,767,310	\$4,068,750	\$0	\$4,068,750	\$0
1300-1399	Vocational Programs	03	\$24,112	\$28,000	\$53,000	\$0	\$53,000	\$0
1400-1499	Other Programs	03	\$654,442	\$899,273	\$887,477	\$0	\$887,477	\$0
1500-1599	Non-Public Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
	Instruction Subtotal		\$9,829,154	\$10,999,901	\$11,565,301	\$0	\$11,565,301	\$0
Support Services								
2000-2199	Student Support Services	03	\$1,284,765	\$1,641,428	\$1,719,797	\$0	\$1,719,797	\$0
2200-2299	Instructional Staff Services	03	\$625,290	\$763,996	\$631,804	\$0	\$631,804	\$0
	Support Services Subtotal		\$1,910,055	\$2,405,424	\$2,351,601	\$0	\$2,351,601	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	03	\$84,368	\$85,250	\$88,800	\$0	\$88,800	\$0
	General Administration Subtotal		\$84,368	\$85,250	\$88,800	\$0	\$88,800	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations as Approved by DRA for period ending 6/30/2022	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		\$910,255	\$997,899	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	03	\$1,014,270	\$1,100,773	\$1,101,014	\$0	\$1,101,014	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	03	\$1,437,754	\$1,475,326	\$1,692,729	\$0	\$1,692,729	\$0
2700-2799	Student Transportation	03	\$797,723	\$1,290,161	\$1,120,020	\$0	\$1,120,020	\$0
2800-2999	Support Service, Central and Other	03	\$5,004,040	\$5,691,623	\$5,902,860	\$0	\$5,902,860	\$0
	Executive Administration Subtotal		\$9,164,042	\$10,555,782	\$9,816,623	\$0	\$9,816,623	\$0
Non-Instructional Services								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement	03	\$0	\$0	\$1	\$0	\$1	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal		\$0	\$0	\$1	\$0	\$1	\$0
Other Outlays								
5110	Debt Service - Principal	03	\$681,218	\$682,770	\$711,662	\$0	\$711,662	\$0
5120	Debt Service - Interest	03	\$115,351	\$114,530	\$84,514	\$0	\$84,514	\$0
	Other Outlays Subtotal		\$796,569	\$797,300	\$796,176	\$0	\$796,176	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations as Approved by DRA for period ending 6/30/2022	School Board's Appropriations for period ending 6/30/2023 (Recommended)	School Board's Appropriations for period ending 6/30/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	03	\$332,045	\$400,000	\$400,000	\$0	\$400,000	\$0
5222-5229	To Other Special Revenue	03	\$387,154	\$310,000	\$260,000	\$0	\$260,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
	Fund Transfers Subtotal		\$719,199	\$710,000	\$660,000	\$0	\$660,000	\$0
Total Operating Budget Appropriations					\$25,278,502	\$0	\$25,278,502	\$0



Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	05	\$200,000	\$0	\$200,000	\$0
			<i>Purpose: Maintenance ETF</i>			
5252	To Expendable Trusts/Fiduciary Funds	06	\$25,000	\$0	\$25,000	\$0
			<i>Purpose: Spec Ed Trust</i>			
Total Proposed Special Articles			\$225,000	\$0	\$225,000	\$0



Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2023 (Recommended) (Not Recommended)
1200-1299	Special Programs	02	\$33,758	\$0	\$33,758	\$0
		<i>Purpose: Support Staff CBA</i>				
2000-2199	Student Support Services	02	\$1,284	\$0	\$1,284	\$0
		<i>Purpose: Support Staff CBA</i>				
2200-2299	Instructional Staff Services	02	\$1,400	\$0	\$1,400	\$0
		<i>Purpose: Support Staff CBA</i>				
2320 (310)	SAU Management Services	04	\$1,070,947	\$0	\$1,070,947	\$0
		<i>Purpose: SAU</i>				
2400-2499	School Administration Service	02	\$6,814	\$0	\$6,814	\$0
		<i>Purpose: Support Staff CBA</i>				
2600-2699	Plant Operations and Maintenance	02	\$18,726	\$0	\$18,726	\$0
		<i>Purpose: Support Staff CBA</i>				
2800-2999	Support Service, Central and Other	02	\$26,541	\$0	\$26,541	\$0
		<i>Purpose: Support Staff CBA</i>				
4600	Building Improvement Services	01	\$235,471	\$0	\$235,471	\$0
		<i>Purpose: Municipal Lease for HVAC Equipment</i>				
Total Proposed Individual Articles			\$1,394,941	\$0	\$1,394,941	\$0



Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2022	School Board's Estimated Revenues for period ending 6/30/2023	Budget Committee's Estimated Revenues for period ending 6/30/2023
Local Sources					
1300-1349	Tuition	03	\$25,000	\$25,000	\$25,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	03	\$4,500	\$4,500	\$4,500
1600-1699	Food Service Sales	03	\$359,000	\$359,000	\$359,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	03	\$75,000	\$75,000	\$75,000
			\$463,500	\$463,500	\$463,500
Local Sources Subtotal					
State Sources					
3210	School Building Aid	03	\$209,362	\$219,362	\$219,362
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	03	\$440,000	\$480,000	\$480,000
3240-3249	Vocational Aid	03	\$5,000	\$5,000	\$5,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	03	\$3,000	\$3,000	\$3,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
			\$657,362	\$707,362	\$707,362
State Sources Subtotal					



Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2022	School Board's Estimated Revenues for period ending 6/30/2023	Budget Committee's Estimated Revenues for period ending 6/30/2023
Federal Sources					
4100-4539	Federal Program Grants	03	\$25,000	\$25,000	\$25,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	03	\$38,000	\$38,000	\$38,000
4570	Disabilities Programs	03	\$235,000	\$235,000	\$235,000
4580	Medicaid Distribution	03	\$31,500	\$65,000	\$65,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
	Federal Sources Subtotal		\$329,500	\$363,000	\$363,000
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	06, 05	\$0	\$225,000	\$225,000
9999	Fund Balance to Reduce Taxes	03	\$0	\$200,000	\$200,000
	Other Financing Sources Subtotal		\$0	\$425,000	\$425,000
	Total Estimated Revenues and Credits		\$1,450,362	\$1,958,862	\$1,958,862



Budget Summary

Item	School Board Period ending 6/30/2023 (Recommended)	Budget Committee Period ending 6/30/2023 (Recommended)
Operating Budget Appropriations	\$25,278,502	\$25,278,502
Special Warrant Articles	\$225,000	\$225,000
Individual Warrant Articles	\$1,394,941	\$1,394,941
Total Appropriations	\$26,898,443	\$26,898,443
Less Amount of Estimated Revenues & Credits	\$1,958,862	\$1,958,862
Less Amount of State Education Tax/Grant	\$5,166,721	\$5,166,721
Estimated Amount of Taxes to be Raised	\$19,772,860	\$19,772,860



Supplemental Schedule

1. Total Recommended by Budget Committee	\$26,898,443
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$26,898,443
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$2,689,844
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$88,523
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	
	\$29,588,287

Hollis Brookline Cooperative School Board

Mrs. Holly Deurloo Babcock, Chair	Term Expires 2022
Mr. Thomas Solon, Vice Chair	Term Expires 2024
Mrs. Beth Williams, Secretary	Term Expires 2022
Mrs. Cindy VanCoughnett	Term Expires 2023
Mrs. Elizabeth Brown	Term Expires 2024
Mrs. Krista Whalen	Term Expires 2022
Ms. Kate Stoll	Term Expires 2023
Mr. Drew Mason, Moderator	Term Expires 2022
Mr. Robert Rochford, Treasurer	Appointed 2016
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Ms. Darlene Mann, Chair	Term Expires 2022
Mr. Raul Blanche, Vice Chair	Term Expires 2023
Mr. Brian Rater	Term Expires 2024
Mr. Matt Maguire	Term Expires 2022
Mr. David Blinn	Term Expires 2023
Mr. Anthony Stanizzi	Term Expires 2024
Mr. Tom Whalen	Term Expires 2022

SAU #41 Administration

Mr. Andrew F. Corey	Superintendent of Schools
Ms. Gina Bergskaug	Assistant Superintendent
Mr. Robert Thompson	Assistant Superintendent of Student Services
Ms. Kelly Seeley	Business Administrator
Ms. Amy Rowe	Assistant Director of Student Services
Mr. Richard Raymond	Network Administrator
Mrs. Linda Sherwood	Senior Assistant Business Administrator
Mrs. Donna Smith	Assistant Business Administrator

Hollis Brookline Middle School

Mr. Timothy Girzone	Principal
Ms. Yolanda Flamino	Assistant Principal
Mrs. Jennifer Campbell	Special Education Coordinator

Hollis Brookline High School

Mr. Richard Barnes	Principal
Mr. Robert Ouellette	Assistant Principal
Ms. Amanda Zeller	Assistant Principal
Ms. Lauren DiGennaro	Assistant Principal

*2021 Hollis/Brookline Cooperative School District
Special Meeting Minutes*

Hollis Brookline Coop School Board

Holly Deurloo Babcock, Chair
Tom Solon, Vice Chair
Beth Williams, Secretary
Elizabeth Brown
Kate Stoll
Krista Whalen
Cindy VanCoughnett

Hollis Brookline High School

Timothy Girzone, Principal
Robert Ouellette, Assistant Principal
Amanda Zeller, Assistant Principal
Kimberly Meyer, Assistant Principal

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator

Hollis Brookline Middle School

Patrick West, Principal
Jennifer Campbell, Assistant Principal
Yolanda Flamino, Assistant Principal

Meeting Officials

Drew Mason, Moderator
James O'Shaughnessy, District Counsel
Diane Leavitt, District Clerk

The meeting was called to order at 7:00pm by the Moderator, Drew Mason at the Hollis Brookline Cooperative High School gymnasium. The meeting was started with the Pledge of Allegiance. Moderator recognized all veterans and serving members of our armed forces.

Holly Deurloo Babcock, School Board chair introduced the School Board. Andy Corey, SAU 41 Superintendent introduced the SAU and the school staff. Moderator introduced School District Clerk, Diane Leavitt and School District Council, James O'Shaughnessy. Moderator recognized the Supervisors of the Checklist, Ballot Clerks, and Assistant Moderators.

Moderator gave a few administrative announcements and went over the rules of the meeting proposed by the Moderator. Moderator motioned to adopt the rules of the meeting. Seconded by Tom Solon. No discussion. Moderator brought adopting rules of the meeting to a vote. **CARRIED** by a card vote.

Article 01: Editorial/Non-substantive changes to Articles of Agreement:

To see if the school district will vote to amend the Articles of Agreement of the Hollis-Brookline Cooperative School District as follows:

Article 1:

The school districts of Brookline and Hollis shall combine to form a cooperative ~~junior-middle~~ and senior high school district which shall be named the Hollis/Brookline Cooperative School District, pursuant to RSA 195.

Article 2:

The School Board of the Hollis/Brookline Cooperative School District shall consist of seven members. Effective with the election of ~~2003-2021~~, the Board will be organized in the following manner:

Brookline	1 member	3 years	2004-2022
	1 member	3 years	2005-2023
	1 member	3 years	2006-2024
Hollis	2 members	3 years	2004-2022
	1 member	3 years	2005-2023
	1 member	3 years	2006-2024

Members of the Cooperative School Board shall be elected by the voters of the pre-existing districts they represent and must be residents of those pre-existing districts. All members elected shall be elected to three year terms unless that member is filling out the unexpired term of a member who has left the board, in which case the term shall be the unexpired term.

Reapportionment of the school board may be proposed at any time in accordance with RSA's 195:22 and 671:9, but in any case the apportionment as specified above would be subject to review for possible amendment at least in March, ~~2005-2023~~ and every three (3) years thereafter under the provisions of Article 11 of this agreement and RSA 195:18, III(i).

Tom Solon motioned to bring Article 01 to the floor. Seconded by Holly Deurloo Babcock. Tom Solon gave a presentation. Discussion ensued.

Kat McGee motioned to amend the Articles of Agreement Article 1 as follows, to strike the word senior so it reads, middle and high school district. Seconded by Erika McDonald. No discussion. Moderator brought motion to amend AoA Article 1 to a vote. **CARRIED** by a card vote. Moderator brought amended AoA Article 1 to a vote. **CARRIED** by a card vote.

Article 02: Substantive changes to Articles of Agreement:

To see if the school district will vote to amend the Articles of Agreement of the Hollis-Brookline Cooperative School District as follows:

Article 4:

~~The Hollis/Brookline Cooperative School District shall lease the Hollis High School "White Building" and the Hollis Junior High School from the Hollis School District upon such terms and conditions as the Cooperative School Board negotiates and determines to be in the best interests of the Cooperative School District. The Hollis/Brookline Cooperative School District shall acquire, at no further cost, the existing land, building and contents comprising that portion of the Hollis AREA High School initially constructed in 1962, including subsequent additions.~~

Article 8:

~~All trust funds held or enjoyed by any pre-existing district shall be held and applied as the terms of the trust indicate, in accordance with RSA 195:11.~~

The Hollis/Brookline Cooperative School District shall provide transportation for students, as required by RSA, under terms decided by the Hollis/Brookline Cooperative Board.

Article 13:

~~It will be the responsibility of the Cooperative School Board to plan a minimum of two joint meetings per year with the Hollis and Brookline School Boards for the purpose of discussing issues of mutual interest.~~

Tom Solon motioned to bring Article 02 to the floor. Seconded by Holly Deurloo Babcock.

Tom Solon gave a presentation. No discussion.

Moderator brought Article 02 to a vote. **CARRIED** by a card vote.

Holly Deurloo Babcock motioned to dissolve the meeting. Seconded by Tom Solon.

Moderator brought motion to dissolve a vote. **CARRIED** by 2/3 card vote.

Meeting ended at 7:24pm.

Voters through the checklist: Brookline – 9, Hollis – 25, total registered voters attending 34.

Respectfully submitted,



Diane Leavitt,

Hollis Brookline Cooperative School District Clerk

2021 Hollis Brookline Cooperative School District Annual Meeting Minutes

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT MEETING Hollis Brookline High School Lacrosse Field, Hollis, NH 10 April 2021

Hollis Brookline Coop School Board

Holly Deurloo Babcock, Chairman
Tom Solon, Vice Chairman
Kate Stoll, Secretary
Elizabeth Brown
Cindy VanCoughnett
Krista Whalen
Beth Williams

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Bob Thompson, Assistant Superintendent
Kelly Seeley, Business Administrator

Hollis Brookline Middle School

Timothy Girzone, Principal
Jennifer Campbell, Assistant Principal
Yolanda Flamino, Assistant Principal

Hollis Brookline Coop Budget Committee

Darlene Mann, Chairman
Raul Blanche, Vice Chairman
Matt Maguire, Secretary
Brian Rater
David Blinn
Tom Enright
Lorin Rydstrom

Hollis Brookline High School

Richard Barnes, Principal
Robert Ouellette, Assistant Principal
Amanda Zeller, Assistant Principal
Lauren DiGennaro, Assistant Principal

Meeting Officials

Drew Mason, Moderator
James O'Shaughnessy, School District Counsel
Diane Leavitt, School District Clerk

Due to the Covid 19 protocol for large gatherings, the meeting was held outside at the Hollis Brookline Cooperative High School Lacrosse Field. The School District meeting was called to order at 10:00am by the Moderator, Drew Mason and started with the Pledge of Allegiance. The Star-Spangled Banner was sung by an audio recording of the COOP Honors Choir directed by Matthew Barbosa, the full video could be found on the SAU website. Moderator Mason recognized all Veterans and serving members of our Armed Forces.

Holly Deurloo Babcock (School Board) gave a speech explaining how the school has remained open through Covid 19. Holly Deurloo Babcock thanked the Superintendent Andy Cory and his team for crafting a plan to keep schools open during this pandemic. Holly Deurloo Babcock thanked everyone for stepping up in keeping students safe, fed and educated during this pandemic. Holly Deurloo Babcock thanked everyone for making this outdoor meeting such a success. Holly Deurloo Babcock introduced the School Board and explained their roles. Darlene Mann (Budget Committee Chair) thanked everyone for attending and introduced the Budget Committee. SAU Superintendent, Andy Corey introduced the school staff. Moderator, Drew Mason introduced School District Clerk, Diane Leavitt and School District Counsel, James O'Shaughnessy. Moderator recognized Supervisors of the Checklist, Ballot Clerks and assistants.

Moderator, Drew Mason thanked everyone for following the CDC guidelines while we are outside and 6 feet apart. Moderator explained how everyone can view the live stream from the SAU website. Superintendent, Andrew Corey thanked the schools, school board and teachers for all the help over the school year, and how we stayed open despite Covid 19, also thanked everyone for their commitment and dedication to the children.

Moderator, Mason went over the rules of the meeting proposed by the Moderator. Discussion ensued. David Sacks motioned to amend the rules to restrict moving any article to all day voting. Seconded by Mike Harris. Not voted on because this is already in the rules.

David Sacks motioned to amend the rules to allow debate to continue after a motion to move the question. Seconded by Joe Garuba. Discussion ensued. Moderator brought motion to amend the rules to a vote. **CARRIED** by a card vote.

David Sacks motioned to amend the rules to restrict prepared presentations to 3 minutes this would not include the School Board or Budget Committee presentations. Seconded by Raul Blanchette. Discussion ensued. Moderator brought motion to amend the rules to a vote. **NOT CARRIED** by a card vote.

Eric Pauer motioned to amend the rules to require a 2/3 vote to table an article. Seconded by Joe Garuba. Discussion ensued. Moderator brought motion to amend the rules to a vote. **NOT CARRIED** by a majority card vote.

Moderator motioned to adopt the rules of the meeting as amended to a vote. **CARRIED** by a card vote.

Robert Fader had a point of order regarding the papers taped on the chairs. Moderator stated that Electioneering is allowed. Moderator gave a brief overview of the warrant articles and a time schedule.

Fred Hubert motioned to amend the rules to change the order and move Article 15 before Article 1.

Seconded by Denise Tatio. Discussion ensued. Brandon Buteau motioned to table the motion to move Article 15 to go before Article 1. Seconded by Max Porter.

Moderator brought motion to table to a vote. **YES - 257 NO - 107 CARRIED** by a card vote.

Darlene Mann (Budget Committee Chair) gave the Financial Overview of Articles.

Article 1. To see if the school district will vote to approve the cost items for the first year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2021-22, 2022-23 and 2023-24 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2021-22	\$117,065

and further to raise and appropriate a sum of **\$117,065** for the first fiscal year (2021-22 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-0-1).**

Holly Deurloo Babcock motioned to bring Article 1 to the floor. Seconded by Elizabeth Brown.

Krista Whalen (School Board) gave a presentation. Discussions ensued. Eric Pauer submitted a petition containing at least five registered voters to have a secret ballot vote on Article 1.

Moderator brought Article 1 to a secret ballot vote. **YES - 356 No - 112 CARRIED** by a secret ballot vote.

Eric Pauer motioned to move Article 13 before Article 2. Seconded by Fred Hubert. Discussion ensued.

Moderator brought motion to move Article 13 to a vote. Due to the previous card vote, counters were busy at the time of this motion, Moderator determined that this motion was **NOT CARRIED** by a card vote.

Five people stood up and wanted a card recount. Moderator waited for counters to be available.

Moderator brought motion to recount the card vote to move Article 13 before Article 2.

YES - 177 NO - 192 NOT CARRIED by a card vote.

Article 2. To see if the school district will vote to approve the cost items for the first year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Association for the 2021-22, 2022-23 and 2023-24 school years, which calls for the following increases in professional staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2021-22	\$228,316	2022-23	\$294,057	2023-24	\$330,369

and further to raise and appropriate a sum of \$228,316 for the first fiscal year (2021-22 school year), such sum representing the additional costs attributable to the increase in professional staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-1-0).**

Holly Deurloo Babcock motioned to bring Article 2 to the floor. Seconded by Elizabeth Brown.
Tom Solon (School Board) gave a presentation. Discussion ensued. Eric Pauer submitted a petition containing at least five registered voters to have a secret ballot vote on Article 2. Moderator acknowledged the five people to have a secret ballot vote. Discussion ensued. Maureen Maisttison motioned to move the question. Seconded by Max Porter.
Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.
Discussion ensued. Superintendent, Andy Cory answered a question.
Moderator brought Article 2 to a secret ballot vote. **YES – 309 No – 144 CARRIED** by a secret ballot vote.

Tammy Fareed motioned to restrict reconsideration to Article 1. Seconded by Mike Harris.
Moderator brought motion to restrict Article 1 to a vote. **CARRIED** by a card vote.

John Liska motioned to move Article 12 before Article 3. Seconded by Eric Pauer.
Discussion ensued. Brandon Buteau motioned to table moving Article 12 before Article 3. Seconded by Mike Harris.
Moderator brought motion to table moving Article 12 to a vote. **CARRIED** by a card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of \$24,160,377 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-1-0).**

Darlene Mann brought Article 3 to the floor. Seconded by Holly Deurloo Babcock.
Darlene Mann (Budget Committee) gave a presentation.

Tammy Fareed motioned to restrict reconsideration of Article 2. Seconded by Mike Harris.
Moderator brought motion to restrict Article 2 to a vote. **CARRIED** by card vote.

Discussion on Article 3 ensued. Tom Solon (School Board) answered a question.
Eric Pauer motioned to amend the operating budget from \$24,160,377 to \$23,314,764. Seconded by Diane Pauer.
Discussion ensued. Superintendent, Andy Corey spoke to a question. Darlene Mann (Budget Committee) answered a question. Moderator brought motion to amend the operating budget to a vote. **NOT CARRIED** by a card vote.

Discussion ensued. Darlene Mann (Budget Committee) answered a question. Brandon Buteau motioned to end debate. Seconded by Mike Harris. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.
Moderator brought Article 3 to a vote. **CARRIED** by a card vote.

David Sacks motioned to restrict reconsideration to Article 3. Seconded by Mike Harris.
Moderator brought motion to restrict Article 3 to a vote. **CARRIED** by a card vote.

Article 4. Shall the District vote to raise and appropriate the sum of \$997,899 as the Hollis Brookline Cooperative School District's portion of the SAU budget of \$1,953,257 for the forthcoming fiscal year? This year's adjusted budget of \$1,918,864 with \$980,328 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-1-0).**

Holly Deurloo Babcock motioned to bring Article 4 to the floor. Seconded by Elizabeth Brown.
Beth Williams (School Board) gave a presentation. Discussion ensued. Eric Pauer asked for the voting tallies for the Brookline and Hollis Schools. Moderator said for Brookline, YES - 597 NO - 360, for Hollis Schools, YES - 38 NO - 7.

Total: YES - 635 NO - 367. Discussion ensued. Brandon Buteau motioned to end debate. Seconded by Mike Harris. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought Article 4 to a secret ballot vote. **YES - 267 NO – 124 CARRIED** by a secret ballot vote.
Total group votes with Brookline School District, Hollis School District and Hollis Brookline Coop School District
YES – 902 NO – 491 CARRIED by secret ballot votes.

Article 5. Discontinue Athletic Expendable Trust. Shall the school district vote to discontinue the Athletic Expendable Trust fund? Said funds and accumulated interest to date of withdrawal, are to be transferred to the school district's general fund. (Majority vote required). **The school board recommends this article (7-0-0). The budget committee recommends this article (7-0-0).**

Holly Deurloo Babcock motioned to bring Article 5 to the floor. Seconded by Elizabeth Brown.
Holly Deurloo Babcock (School Board) gave a presentation. District Attorney, James O'Shaughnessy gave a presentation explaining difference between Article 5 trust fund and Article 6 revolving fund.

Fred Hubert motioned to bring Article 13 in front of Article 6. Seconded by John Mark Ledoux. Tammy Fareed motioned to amend the motion to bring Article 13 in front of Article 7. Fred Hubert and John Mark Ledoux agreed with the revised motion to bring Article 13 before Article 7. Brandon Buteau motioned to table the motion to move Article 13 in front of Article 7. Seconded by Mike Harris.

Moderator brought motion to table the motion to move Article 13 to a vote. **CARRIED** by card vote.

Moderator brought Article 5 to a vote. **CARRIED** by a card vote.

Article 6. Establish Athletics Revolving Fund. Shall the school district establish a non-lapsing Athletics Revolving Fund in accordance with RSA 194:3-c, to be funded by receipts from athletic participation fees and charges? Further, to raise and appropriate up to **\$50,000** to put into that fund for the purpose of supporting athletic programs in the district, with said amount to come from unassigned general fund balance (resulting from the previously discontinued Athletic Expendable Trust and participation fees collected in 2020-21). The money received from athletic fees and charges shall be allowed to accumulate from year to year in this revolving fund, and shall not be considered part of the general fund unassigned fund balance. Expenditures may be made from this revolving fund only for the purposes stated herein at monthly intervals or as needed without further approval of the legislative body. (Majority vote required). **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (7-0-0).**

Holly Deurloo Babcock motioned to bring Article 6 to the floor. Seconded by Elizabeth Brown.

Holly Deurloo Babcock (School Board) gave a brief explanation. One comment.

Moderator motioned to bring Article 6 to a vote. **CARRIED** by a card vote.

Brandon Buteau motioned to restrict reconsideration to Articles 4, 5 and 6. Seconded by Mike Harris.

Moderator brought motion to restrict Articles 4, 5, and 6 to a vote. **CARRIED** by a card vote.

Article 7. To see if the school district will vote to raise and appropriate up to the sum of **\$115,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2021 unassigned fund balance, available on July 1, 2021. **The school board recommends this appropriation (6-1-0). The budget committee recommends this appropriation (6-1-0).**

Holly Deurloo Babcock motioned to bring Article 7 to the floor. Seconded by Elizabeth Brown.

Holly Deurloo Babcock (School Board) gave a presentation. No discussion.

Moderator brought Article 7 to a vote. **CARRIED** by a card vote.

Drew Kellner motioned to take up Article 13 before Article 8. Seconded by Eric Pauer. Discussion ensued. Moderator brought motion to take Article 13 before Article 8 to a vote. **CARRIED** by a card vote.

Article 13. Petition Warrant Article. Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? **The school board does not recommend this article (1-6-0). The budget committee does not recommend this article (0-7-0).**

Eric Pauer motioned to bring Article 13 to the floor. Seconded by John Lister. Eric Pauer spoke to the warrant article. Jim Belanger motioned to table Article 13. Seconded by Mike Harris. Moderator brought motion to table Article 13 to a vote. **NOT CARRIED** by a card vote. Discussion ensued. Brandon Buteau motioned to move the question. Seconded by Mike Harris. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote. Moderator brought Article 13 to a secret ballot vote, polls to remain open for at least an hour. Final result: **YES - 173 NO - 291 NOT CARRIED** by 3/5 super majority secret ballot vote.

Eric Pauer motioned to take up Article 12 before Article 8. Seconded by Fred Hubert. Discussion ensued. Moderator brought motion to move Article 12 before Article 8 to a vote. **CARRIED** by a card vote.

Article 12. Petition Warrant Article. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 4%? **The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-7-0).**

Eric Pauer motioned to bring Article 12 to the floor. Seconded by Diane Pauer. Eric Pauer spoke to the warrant article. Darlene Mann (Budget Committee) gave a presentation. Discussion ensued. Brandon Buteau motioned to end debate. Seconded by Mike Harris. Moderator brought motion to end debate to a vote. **CARRIED** by 2/3 vote. Moderator motioned to bring Article 12 to a secret ballot vote, polls remained open for at least an hour. Final result: **YES - 119 NO - 278 NOT CARRIED** by a secret ballot vote.

Article 8. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$100,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2021, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. **The school board recommends this appropriation (5-2-0). The budget committee does not recommend this appropriation (3-4-0).**

Holly Deurloo Babcock motioned to bring Article 8 to the floor. Seconded by Elizabeth Brown. Holly Deurloo Babcock (School Board) gave a presentation. Discussion ensued. Darlene Mann (Budget Committee) answered a question. Moderator brought Article 8 to a vote. **YES - 159 NO - 172 NOT CARRIED** by a card vote.

Eric Pauer motioned to restrict reconsideration of Article 8. Seconded by Mike Harris. Moderator brought motion to restrict Article 8 to a vote. **CARRIED** by a card vote.

Brandon Buteau motioned to restrict reconsideration to Article 7. Seconded by David Sacks. Moderator brought motion to restrict Article 7 to a vote. **CARRIED** by a card vote.

Article 9. Shall the school district accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year? **The school board recommends this article 7-0-0.**

Holly Deurloo Babcock motioned to bring Article 9 to the floor. Seconded by Elizabeth Brown.
Holly Deurloo Babcock (School Board) gave a presentation. Discussion ensued.
David Sacks motioned to end debate. Seconded by Mike Harris.
Moderator brought motion to end debate to a vote. **CARRIED** by a card vote.
Moderator brought Article 9 to a vote. **CARRIED** by a card vote.

Article 10. (Contingent Article). If Article 9 passes, this article is unnecessary: to see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. **The school board recommends this article (7-0-0).**

Darlene Mann motioned to pass over Article 10. Seconded by Mike Harris.
Moderator brought motion to pass over Article 10 to a vote. **CARRIED** by a card vote.

Article 11. Petition Warrant Article. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. **The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-7-0).**

Eric Pauer motioned to bring Article 11 to the floor. Seconded by Diane Pauer. Eric Pauer spoke to the warrant article.

Brandon Buteau motioned to restrict reconsideration of Article 9 and Article 13. Seconded by Mike Harris.
Moderator brought motion to restrict Articles 9 and 13 to a vote. **CARRIED** by a card vote.

Discussion ensued on Article 11. Moderator brought Article 11 to a vote. **NOT CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration to Article 11. Seconded by Mike Harris.
Moderator brought motion to restrict Article 11 to a vote. **CARRIED** by a card vote.

Article 14. Petition Warrant Article. To see if the Hollis Brookline Cooperative District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 3 as currently written and substituting a new Article 3 as follows: Article 3: The Hollis Brookline Cooperative School District shall be responsible for grades nine (9) through twelve (12). **The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-7-0).**

Eric Pauer motioned to bring Article 14 to the floor. Seconded by Diane Pauer. Eric Pauer spoke to the warrant article.
David Sacks motioned to postpone Article 14 indefinitely. Seconded by Max Porter.
Discussion ensued. Moderator brought motion to postpone to a vote. **NOT CARRIED** by a card vote.
Discussion ensued. Tom Solon (School Board) answered a question. Discussion ensued. Darlene Mann (Budget Committee) answered a question. Discussion ensued. Holly Deurloo Babcock (School Board) answered a question.
Darlene Mann (Budget Committee) answered a question. Brandon Buteau motioned to end debate. Seconded by Mike Harris. Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.
Moderator brought Article 14 to a vote. **NOT CARRIED** by a card vote.

David Sacks motioned to restrict reconsideration of Article 14. Seconded by Mike Harris.
Moderator brought motion to restrict Article 14 a vote. **CARRIED** by card vote.

David Sacks motioned to restrict reconsideration of Article 12. Seconded by Mike Harris.
Moderator brought motion to restrict Article 12 to a vote. **CARRIED** by card vote.

Article 15. Petition Warrant Article. Shall SAU 41 and the Hollis Brookline Cooperative Schools hereby affirm our general support for each student's growth and enrichment, in support thereof, We, the Legislative Body, hereby state the following as a matter of general policy:

- (a) The family unit is ideally at the core of each individual's social, educational, intellectual, and emotional well being,
- (b) Our schools are a critical element that shall foster an environment where our goal is that all students are enabled to thrive and positively achieve their potential and develop the content of their character accordingly,
- (c) It shall be the primary goal of all teachers and administrators to support these efforts,
- (d) Any divisive policy that fosters prejudicial discrimination, segregation, stereotyping, intimidation, censorship, harassment or retribution based on race or sex is, by its nature, a threat to our social fabric, morally wrong and generally unlawful,
- (e) Further, educational techniques that hinder or prevent: fairness, impartiality, equality of opportunity OR, conversely, support outcomes of "equity redesign", "equity based outcomes", "redistribution", "retribution", "unlearning" or "Critical Race Theory" are, by their nature, detrimentally counterproductive to healthy education and the unifying ideals of our greater American Society,
- (f) Any parties so wronged may seek court relief under applicable federal and state laws, through and with RSA 354-A (Anti-Discrimination), RSA 91-A, (The Right to Know), et al., noting the enforcement and penalty provisions provided therein. **The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-7-0).**

Doug Davidson motioned to bring Article 15 to the floor. Seconded by Eric Pauer.

District Attorney, James O'Shaughnessy, spoke to the warrant article explaining the difference between a governing body and legislative body. District Attorney, James O' Shaughnessy said this is not the setting in which to change policy, and is advisory only. The legislative body, the Hollis Brookline Coop School District has no legal authority to impose school policies on the governing body which is the School Board. This article is advisory. Doug Davidson spoke to Article 15.

Joe Garuba motioned to amend Article 15 in its entirety as follows:

Shall the Hollis Brookline Cooperative Schools hereby affirm our support for each student's growth and enrichment? In doing so, we, the Legislative Body, hereby state the following as general principles.

- (a) The Hollis Brookline School District values all students as individuals and welcomes students of all races.
- (b) We affirm that no race or sex is inherently superior or inferior to another race or sex.
- (c) No individual or group, by virtue of race or sex in inherently racist, sexist, or oppressive consciously or unconsciously.
- (d) No individual or group should be discriminated against or receive preferential treatment based on race or sex.
- (e) Each person should be treated and respected as a unique individual, without respect to race, sex, political or religious affiliation.
- (f) An individual's moral character shall not be assumed because of race or sex.
- (g) Each individual is responsible for his or her own actions. Assignment of fault, blame, bias or accusations of oppression, upon individuals, races, or sexes due to actions of others in the present or in the past is unjust.
- (h) Virtues such as punctuality, accountability and hard work are not racist nor were they created by a particular race or sex to oppress another race or sex.
- (i) The Hollis Brookline Cooperative Schools shall provide equality of opportunity, not equality of outcome, to each of our students regardless of race, sex, national origin, religion or disability.

Therefore, WE, the legislative body of the Hollis Brookline Cooperative Schools, with our vote, hereby recommend that these principles be incorporated into the relevant policies, resolutions and curricula of our cooperative school district.

Seconded by Eric Pauer. Joe Garuba spoke to the motion. Discussion ensued.

Carryl Roy motioned to moved the question. Seconded by Uri Peer.

Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.

Joe Garuba submitted a petition containing at least five registered voters to have a secret ballot vote on the amendment to Article 15. Moderator acknowledged five people to have a secret ballot vote. Moderator brought motion to amend Article 15 to a secret ballot vote. **YES - 178 NO - 238 NOT CARRIED** by a secret ballot vote.

Tammy Fareed motioned to move the question. Seconded by Carryl Roy.

Moderator brought motion to end debate to a vote. **CARRIED** by a 2/3 card vote.

Doug Davidson submitted a petition containing at least five registered voters to have a secret ballot vote on Article 15.

Moderator acknowledged five people to have a secret ballot vote.

Moderator brought Article 15 to a secret ballot vote. **YES - 158 NO - 252 NOT CARRIED** by a secret ballot vote.

Article 16. To transact any other business which may legally come before said meeting. **The school board recommends this article 5-0-0.**

Seeing no further business, Cordelia Scales motioned to dissolve the meeting. Seconded by Carryl Roy.

No discussion. Meeting dissolved at 7:00pm.

Total voters for the Hollis Brookline Cooperative School District meeting 670.

Brookline - 179, Hollis - 491

Respectfully submitted,



Diane Leavitt

Hollis Brookline Cooperative School District Clerk

Revenues, Expenditures and Changes

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2021

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
REVENUES					
School district assessment	\$ 16,027,029	\$ -	\$ -	\$ -	\$ 16,027,029
Other local	240,303	-	64,592	634,845	939,740
State	6,668,939	71,284	-	4,281	6,744,504
Federal	107,059	626,410	-	291,874	1,025,343
Total revenues	<u>23,043,330</u>	<u>697,694</u>	<u>64,592</u>	<u>931,000</u>	<u>24,736,616</u>
EXPENDITURES					
Current:					
Instruction	9,899,482	370,397	-	641,309	10,911,188
Support services:					
Student	1,319,686	3,840	-	267	1,323,793
Instructional staff	598,731	93,777	-	-	692,508
General administration	84,493	-	-	-	84,493
Executive administration	910,255	-	-	-	910,255
School administration	1,019,573	-	-	-	1,019,573
Operation and maintenance of plant	1,588,414	229,680	-	-	1,818,094
Student transportation	797,723	-	-	-	797,723
Other	5,004,040	-	-	-	5,004,040
Non-instructional services	-	-	-	332,045	332,045
Debt service:					
Principal	681,217	-	-	-	681,217
Interest	115,351	-	-	-	115,351
Facilities acquisition and construction	598	-	-	70,079	70,677
Total expenditures	<u>22,019,563</u>	<u>697,694</u>	<u>-</u>	<u>1,043,700</u>	<u>23,760,957</u>
Excess (deficiency) of revenues over (under) expenditures	<u>1,023,767</u>	<u>-</u>	<u>64,592</u>	<u>(112,700)</u>	<u>975,659</u>
Other financing sources (uses):					
Transfers in	4,599	-	-	524	5,123
Transfers out	-	-	(5,123)	-	(5,123)
Total other financing sources and uses	<u>4,599</u>	<u>-</u>	<u>(5,123)</u>	<u>524</u>	<u>-</u>
Net change in fund balances	1,028,366	-	59,469	(112,176)	975,659
Fund balances, beginning	2,307,069	-	467,419	638,889	3,413,377
Fund balances, ending	<u>\$ 3,335,435</u>	<u>\$ -</u>	<u>\$ 526,888</u>	<u>\$ 526,713</u>	<u>\$ 4,389,036</u>

General Fund Revenue Comparison by Year

Hollis Brookline Cooperative
General Fund Revenue Comparison by Year
For Fiscal Years Ending June 30

	FY 2019	FY 2020	FY 2021
School District Assessment			
Current Appropriation	15,295,661	16,833,675	16,027,029
Other Local Sources			
Tuition	33,319	24,941	40,391
Investment Earnings	16,415	15,884	8,933
Impact Fees	20,374	24,131	47,927
Rentals	2,018	650	0
Athletics	64,036	40,390	35,806
Miscellaneous	52,056	23,376	107,244
Total Other Local Sources	188,218	129,373	240,302
State Sources			
Adequacy Aid (grant)	3,017,046	3,313,868	3,941,647
Adequacy Aid (tax)	2,140,655	2,078,673	2,048,927
School Building Aid	181,362	191,362	199,362
Special Education Aid	586,177	587,202	476,185
Vocational Tuition	5,364	5,253	2,818
Other			
Total State Sources	5,930,604	6,176,358	6,668,940
Federal Sources			
Medicaid	78,123	22,849	107,059
Other Financing Sources			
Transfers in	5,858	7,486	4,599
Total Revenues and Other Financing	21,498,464	23,169,741	23,047,929

Balance Sheet

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT

Balance Sheet

Governmental Funds

June 30, 2021

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 2,303,439	\$ -	\$ -	\$ 487,200	\$ 2,790,639
Receivables, net of allowance for uncollectibles:					
Accounts	861	-	-	-	861
Intergovernmental	1,064,738	178,513	526,888	70,561	1,840,700
Interfund receivable	173,513	-	-	-	173,513
Inventory	-	-	-	9,597	9,597
Prepaid items	50,289	-	-	-	50,289
Total assets	<u>\$ 3,592,840</u>	<u>\$ 178,513</u>	<u>\$ 526,888</u>	<u>\$ 567,358</u>	<u>\$ 4,865,599</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 187,155	\$ -	\$ -	\$ 256	\$ 187,411
Accrued salaries and benefits	57,730	-	-	1,282	59,012
Intergovernmental payable	12,520	5,000	-	2,663	20,183
Interfund payable	-	173,513	-	-	173,513
Total liabilities	<u>257,405</u>	<u>178,513</u>	<u>-</u>	<u>4,201</u>	<u>440,119</u>
Deferred inflows of resources:					
Deferred revenue	-	-	-	36,444	36,444
Fund balances:					
Nonspendable	50,289	-	329,027	9,597	388,913
Restricted	-	-	197,861	32,148	230,009
Committed	568,113	-	-	484,968	1,053,081
Assigned	626,393	-	-	-	626,393
Unassigned	2,090,640	-	-	-	2,090,640
Total fund balances	<u>3,335,435</u>	<u>-</u>	<u>526,888</u>	<u>526,713</u>	<u>4,389,036</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 3,592,840</u>	<u>\$ 178,513</u>	<u>\$ 526,888</u>	<u>\$ 567,358</u>	<u>\$ 4,865,599</u>

*Special Education Expenditures
Debt Schedule*

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS AND SERVICES
PER RSA 32:11a**

EXPENSES:	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>
SALARIES	2,302,725	2,302,457	2,359,579
BENEFITS	1,003,567	1,044,530	1,051,030
CONTRACTED SERVICES	343,339	1,105,164	467,517
TRANSPORTATION	349,219	232,382	161,793
TUITION	1,200,949	845,945	748,106
SUPPLIES	48,992	72,531	89,215
EQUIPMENT	11,551	27,402	15,439
OTHER	3,375	4,734	8,944
SUBTOTAL	<u>5,263,717</u>	<u>5,635,145</u>	<u>4,901,623</u>
REVENUE:			
SPECIAL EDUCATION AID	586,177	587,202	476,185
MEDICAID DISTRIBUTION	78,123	22,849	107,059
IDEA	207,124	257,707	268,964
SUBTOTAL	<u>871,424</u>	<u>867,758</u>	<u>852,209</u>
NET COST FOR SPECIAL EDUCATION	<u><u>4,392,293</u></u>	<u><u>4,767,387</u></u>	<u><u>4,049,414</u></u>

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
AMORTIZATION SCHEDULE OF LONG TERM DEBT**

For the Fiscal Year Ending on June 30, 2021

	<u>HBMS Renovations</u>	<u>HBHS Turf Field</u>	<u>TOTAL</u>
Length of Debt (yrs)	20	10	
Date of Issue	8/2004	7/2020	
Date of Final Payment	8/2024	8/2028	
Original Debt Amount	7,703,400	1,553,374	
Interest Rate	4.54	2.00	
Principal at Beginning of Year	2,685,000	1,369,679	4,054,679
New Issues This Year			0
Retired Issues This Year	485,000	183,695	668,695
<hr/>			
Remaining Principal Balance Due	2,200,000	1,185,984	3,385,984
Remaining Interest Balance Due	185,124	126,118	311,242
<hr/>			
Remaining Debt(P&I)	2,385,124	1,312,102	3,697,226
<hr/>			
Amount of Principal to be Paid Next Fiscal Year	510,000	159,581	669,581
Amount of Interest to be Paid Next Fiscal Year	85,697	27,394	113,091
<hr/>			
Total Debt Next Fiscal Year	595,697	186,975	782,672

**HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
PROFESSIONAL STAFF ROSTER 2020-2021**

First Name	Last Name	Assignment	College/University	Degree
Brian	Bumpus	Assistant Athletic Director, HBHS	UMASS Lowell	B.A.
Jennifer	Campbell	Special Ed. Administrator, HBMS	New England College	C.A.G.S.
Yolanda	Flamino	Assistant Principal, HBMS	Smith/Rivier	M.S./ M.A.
Timothy	Girzone	Principal, HBHS	Rivier	C.A.G.S.
Kimberly	Meyer	Assistant Principal, HBHS	Plymouth State Univ.	M.Ed.
Robert	Ouellette	Assistant Principal, HBHS	NH College	M.B.A.
Rhon	Rupp	Athletic Director, HBHS	Univ. North Carolina	B.A.
Patrick	West	Principal, HBMS	SNHU	M.S.
Amanda	Zeller	Assistant Principal, HBHS	UNH	M.A.
Summer	Anderson	Science	Univeristy of North Florida	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	C.A.G.S.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Justin	Ballou	Social Studies	Plymouth State Univ.	B.S.
Ellen	Banning	Board Certified Behavior Analyst	Keene State	M.edu
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider U.	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Bethany	Beck	Special Education	Grand Canyon University	M.Ed.
Jessica	Belch	Spanish	Lesley College	M.Ed.
Danielle	Berube	School Nurse	Fitchburg State	BSN
Dawn	Breault	Guidance/Transition Specialist	Assumption/Plymouth State Univ.	M.A/EdD
Christina	Brown	Mathematics	Rivier	M.Ed.
Jordan	Brown	English	UNH	M.A.
Daniel	Bumbarger	Guidance	Assumption College	M.A.
Allison	Buschmann	Physical Education	Springfield College	M.A.
Cole	Buschmann	Physical Education	Keene State	B.S
Cristin	Cahill	Program Clinician	Rivier	M.A.
Danielle	Cambray	Science	University of Delaware	B.S.
Stephen	Capraro	Social Studies	St. Anselm College	M.S.Ed.
Camille	Carson	Science	Rivier	M.S.
Amy	Chase	English	UNH	M.A.T.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
Rodney	Clark	Science	Fitchburg State	M.Ed.
Megan	Cleary	Science	Keene State	B.S.
Susan	Connelly	Social Studies	NYU	M.A.
Nancy	Cook	Psychologist	Notre Dame College	M.Ed.

Karen	Coutu	Reading Specialist	Rivier	M.Ed.
Lisa	Danis	English	UNH	M.A.T.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Laura	DeRosa	Social Studies	Southern NH University	EdD
Lynn	DiZazzo	English	Fairfield Univ.	B.A.
Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Susan	Doyle	Special Education	Rivier	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Janice	Ellerin	Science	Montclair State Univ./Rutgers Univ.	M.A.
Christina	Ellis	Social Studies	UNH	M.A.
Cole	Etten	Environmental Science/Math	Southern NH University	M.Ed.
Devin	Fauteux	Technology Education	Boston College	M.Ed.
Victoria	Flaherty	English	UNH	M.A.T.
Lance	Flamino	Mathematics	Keene State	M.Ed.
Nicole	Fortuna	Physical Education	Manhattanville college	M.S.
Michael	Fox	English	Middlebury	M.A.
Amber	Fox McNeil	School Nurse	UNH	BSN
Kimberly	Frye	ELL	UNH	M.Ed.
Leonid	Gershgorin	Reading	Rivier	M.A.T.
Jennifer	Given	Social Studies	Antioch New England	M.Ed.
Pamela	Griffith	Special Education	SUNY, Potsdam	B.A.
Lauren	Grosse	English	UNH	M.A.T.
Christine	Haight	Reading	Rivier	M.A.T. & Ed.D.
Katrina	Hall	Mathematics	Univ. of New England	Ph.D.
Heather	Hamilton	English	UNH	M.Ed.
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Shaun	Hastings	Mathematics	Keene State	B.S.-B.A.
Christine	Heaton	Library-Media	Antioch New England	M.A.
Katherine	Henderson	Social Studies	Southern NH University	M.Ed.
David	Hersey	Guidance	Rivier	M.Ed.
Nicholas	Houseman	Science	University of Rhode Island	B.S.
Susan	Joyce	Guidance	Georgian Court University	M.A.
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.
Chantel	Klardie	Guidance	UNH	M.Ed.
Jennifer	Klauber MacLeod	English	St. Michael's College	B.A.
Elizabeth	Kolb	Mathematics	UMASS Lowell	M.S.
Janet	Lash	Spanish	Regis College	B.A.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.
Kirsten	Leroij	Science	University of Waterloo	B.S.
Matthew	MacFarline	Latin	Brandeis University	M.A.

Elissa	McCormick	French	Plymouth State Univ.	M.Ed.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
Ann	Melim	English	UNH	M.A.
Jessica	Minott	French	UNH	M.Ed.
George	Minott	Science	UNH	B.A.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Melissa	Moyer	Guidance	UNH	M.S.
Elisabeth	Nault	Music	Southern NH University	M.Ed.
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Melissa	Palmer	School Psychologist	Rivier	M.Ed./ CAGS
Claire	Pare	English	UNH	M.Ed.
Tyler	Pare	Social Studies	Rivier	M.A.
Crystal	Paul	Special Education	Keene State	B.A.
Lina	Pepper	Art	Plymouth State Univ.	B.S.
Nicole	Perry	English/Special Education	Plymouth State Univ.	M.A.
Eric	Perry	Science	Rensselaer Polytechnic University	M.S.
Alison	Piec	Mathematics	Rivier	M.A.T.
Stacey	Plummer	Mathematics	UNH	M.S.
Kerbert	Porter-Elliott	English	Harvard Univ.	M.A.
Matthew	Portu	Social Studies	Providence College	M.Ed.
Abigail	Portu	Social Studies	Boston College	M.Ed.
Lindy	Prewitt	ELL	Texas State University	B.S.
Jason	Richard	Mathematics	Southern NH University	M.B.A.
Erin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier	M.Ed.
Charles	Rogers	Music	UNH	B.Music
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Mariealana	Salamone	English	Rivier	M.A.
Audra	Saunders	Art	Rivier	M.Ed.
Michael	Scaramellino	Technology Education	Southern NH University	M.Ed.
Jennifer	Shreves	Science	UNH	M.PH
Alexander	Simo	Physical Education	Plymouth State Univ.	M.Ed.
Lorna	Spargo	Mathematics	University of Phoenix	M.S.
Nancy	Spencer	Music	U. Conn	M.Music
Maria	St. Pierre	Health/Science	UMASS Lowell	B.S.
Domenic	St.Laurent	Special Education	Franklin Pierce University	M.Ed.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Carol	Swanson	Mathematics	Rivier	M.Ed.
Trudi	Thompson	Science	Clemson	M.S.
Emily	Thompson	Guidance	Rivier	M.Ed.

Francis	Tkaczyk	Special Education	Notre Dame College	M.Ed.
Scott	Turcotte	Computer	SNHU	B.A.
Kristine	Turcotte	Guidance	UNH	M.Ed.
Brian	Varnell	Science	Relay Graduate School of Education	M.A.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Erin	White	Health-Wellness	UNH	B.S.
Adam	Wilcox	Science	Columbia Univ.	M.A.
Katherine	Williamson	Science	UNH	M.Ed.
Suzanne	Wright	Special Education	UMASS Boston	M.Ed.
Diana	Zoltko	SAU-wide Nurse	Rivier	MSN
Ceara	Yourell	Science	UNH	M.S.
Diana	Zoltko	SAU-wide Nurse	Rivier	MSN

Hollis Brookline Middle School Administrative Report

Hollis Brookline Middle School is a grade 7 and grade 8 building that serves 367 students. HBMS strives to create a safe and welcoming learning environment that supports and educates all students socially, emotionally, physically, and intellectually. The school is divided into two teams at each grade level, each with four core teachers and a case-manager assigned to a team. The teams consist of a full time English, Social Studies, Science, Mathematics, and Case-Manager teacher. Teachers plan and set goals vertically, horizontally, and as interdisciplinary teams with common planning time. This team approach is designed specifically to offer a comprehensive and well supported education that assists students in their transition from elementary to high school. Teachers and teams coordinate lessons, meet with parents, and work collaboratively to determine best paths for students.

Academic rigor and achievement remain top priorities at HBMS, however there has never been a more important time to focus on the overall well-being of our students. The middle school years offer opportunities for students to explore their interests and grow as individual learners. Outside of the four core classes, other classes that are offered to students are: Reading, French, Spanish, Health, Physical Education, Art, Technical Education, Computer Education, General Music, Band, and Chorus.

The foundation of HBMS is built on positive relationships and building a sense of “One Community” between our students who come from two different elementary schools. The goal of ROCK is for students and staff to build relationships and to ensure that every student has a connection with at least one staff member in the building. Our student support services team have worked closely with the Community Action for Safe Teens (CAST) for Red Ribbon week and prevention to promote healthy choices among our students. Health and Wellness are two areas of focus while we revise our ROCK curriculum. HBMS hosted it’s first Turkey Trot Race for students and staff which promoted healthy habits and encouraged students to walk or run the mile-long course on campus.

Almost all extracurricular activities have returned this school year. Our athletics teams are back to full capacity and have already seen a lot of success. Our Boys Cross Country Team and Girls’ Soccer Team both won championships in their respective leagues this past fall. Our HBMS FIRST Robotics Team is back up and running thanks to a handful of high school robotics team members offering their time to support the middle school team. There are two robotics teams of thirteen that meet every Monday and Thursday after school. The teams are working towards the two-day First Technology Challenge (FTC) competition in March at the University of New Hampshire. In addition to our Robotics Club, our students have access to several other traditional extracurricular offerings. Other clubs that are being offered again this year are Student Council, Climbing Club, Mountain Biking Club, Debate Club, Game Club, Video Game Club, Jazz Band, Drama Club, Math Counts, Woodworking Club, Greenhouse Club, Gay-Straight Alliance, Ski and Snowboard Club, and National History Day Club.

The band and chorus programs are also back to their in-person concerts this school year. The chorus is led by Ms. Spencer and the band is led by Ms. Nault. Our band and chorus winter concerts returned to in-person performances this year and were highlights for the community. The Hollis Brookline Middle School Drama Club virtually performed *The Virtual Family* last spring under the direction of Mrs. Spencer, Ms. Nault and Ms. Kinney. This year, the plan is for the Drama Club to perform *Moana Jr.* in-person during the 2022 spring season. The collective talent of our performing arts student body is amazing and an absolute delight.

Our curricula are continually reviewed and revised to improve student achievement. We proudly report that the students at HBMS continue to score above the state averages in multiple assessments. This fall, our 8th grade

students participated in the PSAT 8/9, which is the first in the College Board’s SAT Suite of Assessments. The purpose of the PSAT 8/9 is to establish a starting point in terms of college and career readiness as our student’s transition to high school. HBMS uses the data received from the assessment, along with other pieces of student achievement data, to continuously revise and improve our academic programming.

Our school nurse and administrative team continues to communicate with our students, staff and families regarding important COVID-19 information and protocols. Our nurse has taken on the Gardening Club advisor role which includes reopening our Hollis Brookline Middle School Community Greenhouse. The Greenhouse is a collaboration between multiple community groups that we look forward to working with again in the hopes that we will get the greenhouse back to where it was a few years ago.

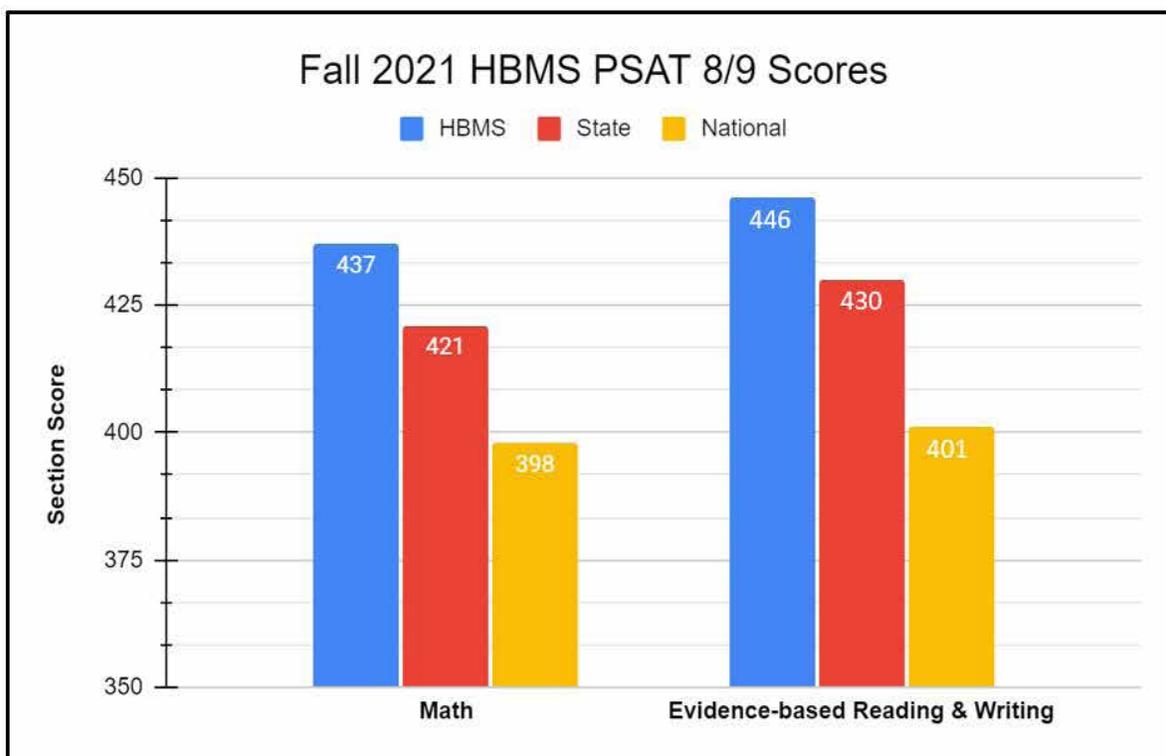
We are very fortunate to be generously supported by the Parent Teacher Student Association (PTSA) and Rotary Club. Our PTSA volunteers have provided countless hours of support for our school. The HBMS staff recognizes and appreciates the PTSA volunteers’ time, dedication, and commitment to providing resources and events for students and staff. We are also extremely appreciative of our connection with The Veterans of Foreign Wars (VFW) who we once again partnered with for a Veterans Day celebration that was moving and impactful for our students and staff. We truly value the partnerships we have with all involved local organizations and we look forward to continuing to strengthen the community-school relationship with all stakeholders.

Respectfully submitted,

Patrick West
Principal

Yolanda Flamino
Assistant Principal
Hollis Brookline Middle School

Jennifer Campbell
Assistant Principal
Student Services



Hollis Brookline High School Administrative Report

In 2021, the U.S News and World Report America's Best High School ratings ranked Hollis-Brookline High School as the 6th overall best high school in New Hampshire. HBHS has been listed on Newsweek's rankings for over eleven consecutive years. The standard coursework at HBHS contains a rigorous college preparatory curriculum; the mean and median GPA are greater than 3.0. HBHS has an enrollment of 833 students, a current senior class of 229, 67 professional staff and a support staff of 50.

In addition to our school annually being ranked among the State's top schools, we continuously have students excel individually across all disciplines and co-curricular activities. Just a few of the many individual student recognitions from this past year include junior Isabelle Colantuonio '22, for being awarded both Gold and Silver Keys for her work in the Scholastic Art Awards for the State of New Hampshire. Ahlesha Sanjay Bhojane, had her research nominated for publication in the 2021 Pioneer Research Journal, which is an international publication featuring original undergraduate-level research from secondary students around the globe. Morgan Hudon placed 5th in the entire county at the FFA (Future Farmers of America) Veterinary Science CDE (Career Development Event) at the 2021 National FFA Convention in Indianapolis.

Every year, high school juniors enter the National Merit Scholarship Program by taking the PSAT/NMSQT test. HBHS is very proud to announce that we have three (3) National Merit Semifinalists this year along with two (2) students receiving Commendation status. Congratulations to our three (3) semifinalists Ashlesha Bhojane, Mia Karlsson and Emily Turnbull as they are among the top 16,000 students nationwide that are now eligible to advance to the Finalist level of competition which includes potential National Merit Scholarships. In addition, congratulations to Michael Bauer and John Wertz for being recognized as Commended students for their exceptional academic promise demonstrated by their outstanding performance on the qualifying test.

Our Athletics Department once again excelled on many fronts including the leadership of our program. Congratulations to Brian Bumpus for being named the Division II Athletic Director for the 2020-2021 school year. This award is voted on by the athletic directors in each division and is awarded at the NHIAA annual meeting. HBHS continues to produce highly competitive athletic programs when compared to the rest of the State of New Hampshire. Throughout the course of an abnormal year in interscholastic sports, the Cavaliers earned a Golf State Championship, along with several well-deserved state runner-up finishes. Finishing their respective seasons in second place were: Girls Volleyball, Wrestling, Girls Swimming, Boys Skiing, Bowling, Girls Lacrosse, and Girls Tennis. HBHS also saw several individuals earn state championship honors throughout the course of the year as well.

Our student athletes also excel in the classroom. Hollis Brookline High School is also proud to announce that we are home to 28 NHIAA Scholar Athletes, who have participated and lettered in two or more sports, while maintaining a B+ average or better, and participating in community service. Our student athletes' performance in the athletic arena and focus in the classroom is truly amazing.

Although our Science Department was unable to host the annual Trebuchet Day, the physics teachers developed an alternative "Physics Day" which included several outdoor activities, games and displays of physics knowledge. A variety of individual student projects were on display for demonstrations and sharing. Project examples included the traditional trebuchet, as well as various devices that demonstrated physics concepts covered throughout the year in class, such as a model space station and a tensegrity structure. The day also included student participation in various yard games involving the application of various physics principles while also taking part in some much needed light-hearted fun. Students applied various physics principles and were required to write a reflection paper on their experiences, including curricular ties to physics principles. Overall the day was considered a huge success, that included many components which will be brought back to "Physics Day's" moving forward. Although we were unable to invite the 3rd grade students from Hollis Primary School and Richard Maghakian Memorial School in Brookline as we have done in the past, the plan will be to bring back the element of visiting elementary students to take part in the day this coming spring.

As was the case with many facets of school this past year, this was not a “normal” Math Team season for the HBHS competitive Math Team. In a typical year the team will travel monthly to different schools across the state to compete against 20 - 25 other teams, however this was not possible or safe this past school year. With those restrictions in place our team decided to hold our own in-house, in-person competitions here at HBHS.

To help the season feel competitive even though we were here at HB by ourselves, the team decided to break our team into three smaller groups and compete against one another throughout the season. We ‘hosted’ five internal competitions and identified the following award winners:

Team Champions: the team of Zach Sommer, Emma Elkin, William Longtin, Ashlesha Bhojane, Hallie Bardani, Emily Sartell & Riley Callahan. Gr. 9 Champion: Katya Checkina. Gr. 10 Champion: William Longtin. Gr. 11 Champion: Mia Karlsson. Gr. 12 Champion: Matthew Longtin. Congratulations to all our Mathletes!

Our theater students, under the direction of Matt Barbosa and Tech Club Advisor Dylan Silcox, produced 3 full length virtual productions, *It’s A Wonderful Life*, *Theory of Relativity*, and *Shrewed Up*. These herculean efforts included the state’s only public high school production of a full length virtual musical (including student pit band musicians) and was used as an exemplar by the New Hampshire Educator Theater Group. Our students flipped the literal script in both our extra curricular and curricular contexts and contended not only with the shift to film acting from the stage, but also with the responsibility of becoming their own cinematographers and stage managers as they recorded their respective performances remotely.

Our more individual based performing arts classes such as Acting, Dance, Improv, and Guitar, were largely unaffected by the various modes of instruction and remediations throughout the year. These students enjoyed the same quality of instruction of the past years, with the addition of a higher rate of accessibility to guest clinicians in the field, including HBHS alumni and working television writer Matt Brown, HBHS alumni and working choreographer Alex Davis, and more.

Our performing ensembles contended with a number of obstacles between the various limitations on singing and playing, delayed instrumental PPE deliveries, inherent audio lag and technical issues, canceled festivals and trips, an incredulous amount of copyright legalities, and a transition between three separate band directors in a span of a few months. Regardless of these obstacles, our ensembles did perform daily when possible, a status that only a small handful of schools in the state were able to accomplish safely. With the support of new district technology such as the online collaborative digital audio workstation SoundTrap and other production software, our performing ensembles focused on the preparation, recording, and production of virtual performances. These included our two virtual Guitar Nights, produced by Eric and Nicole Perry, and several district and community virtual performances. HBHS continued our streak of success within the NHMEA Jazz All State and All State programs, with 6 HBHS students participating in the 2021 virtual NHMEA All State Festival, and 3 HBHS students participating in the 2021 virtual Jazz All State Festival. In addition, our students continued to work collaboratively with professionals in the business, including multiple Grammy winning composer Eric Whitacre. As restrictions began to relax in the Spring of 2021, the bands and choirs, under the direction of Matt Barbosa and Peter Hazzard, performed for all performing arts students as part of Performing Arts Day as well as during the in person HBHS Graduation ceremony.

HBHS was fortunate to have hosted the Portsmouth Naval Shipyard on May 25th 2021. They brought a tour of the shipyard to the campus. In addition to talking to students about registered apprenticeships, they had many live demonstrations students engaged with in order to learn about a variety of careers. The outdoor demonstrations included such things as: machinists, mechanics, scientists, engineers, non-destructive testers, welders, shipwrights, shipfitters, HVAC, electricians and iron workers. In addition to high school students, the event was open to 8th graders. The event was an overwhelming success and we are looking forward to hosting them again in the spring of 2022.

Like many other groups in the HBHS community, 2021 was a challenging year for the robotics team (FIRST Team 1073). In spite of these challenges, the team was able to achieve very important successes over the course of the year. First, working with mentors, student leadership developed an operating plan that allowed the team to safely meet during the pandemic. The team maximized this opportunity and achieved amazing results. Competitively, the team won their competition group in the Infinite Recharge at Home competition. In doing so, students developed some of the most sophisticated robotics control and autonomous capabilities ever delivered by the team. More importantly in many ways, the team achieved something that it has been pursuing since its founding in 2003, the FIRST District Chairman’s award. The chairman’s award is the most prestigious award given by FIRST and it is given to teams that most embody FIRST values.

Once again, with every challenge and obstacle we encounter, the HBHS staff and community continue to demonstrate a relentless commitment to an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted,

Timothy E. Girzone
Principal

Hollis Brookline Cooperative School District Budget Committee

Introduction

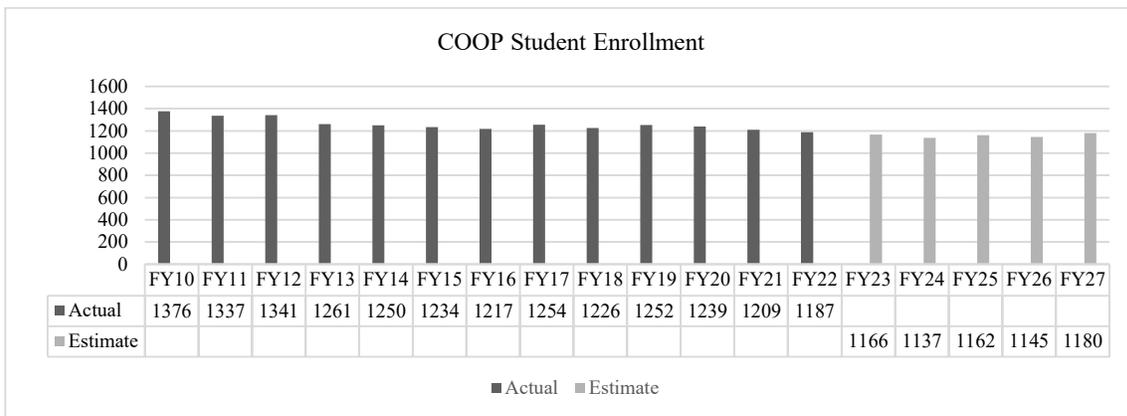
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development that is presented at the annual district meeting for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

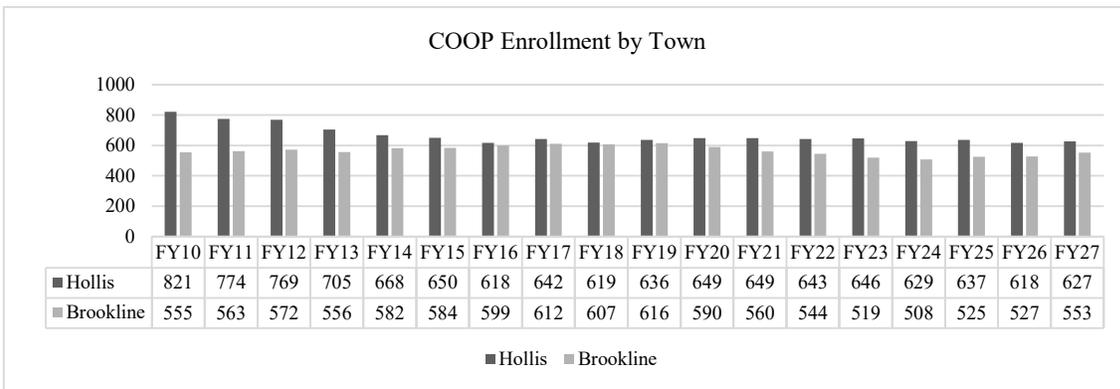
Student Enrollment Trends

Since FY10, HBCSD has managed its programs, resources, and facilities while experiencing a net decline in enrollment from 1376 to 1187. Reported district enrollment for FY22 of 1187 represents a 1.8% decrease from the prior year.



Student enrollment data based on NESDEC reports of historic and future enrollment.

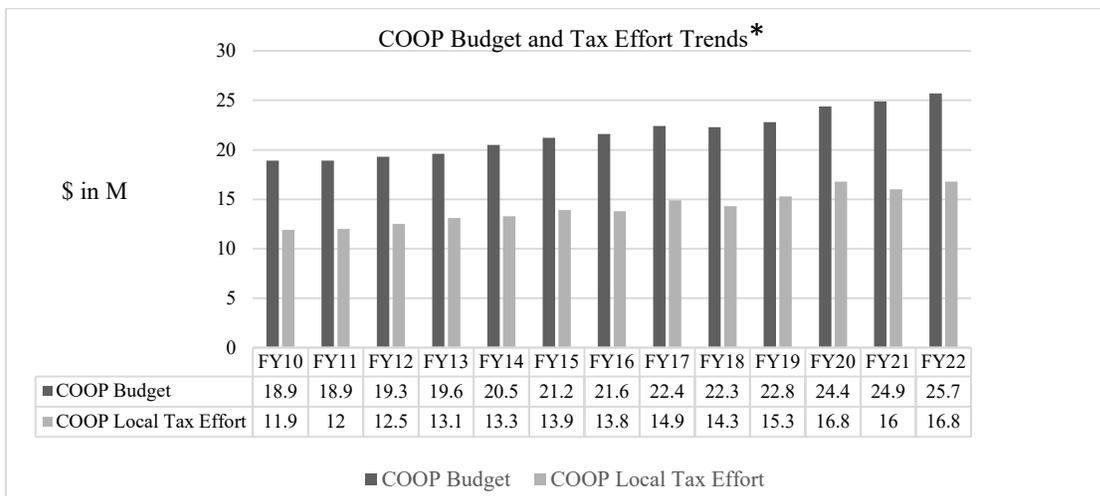
For several years from FY16 through FY19, the student population reflected a relatively even distribution of students between Hollis and Brookline. For the FY22 school year (July 2021 through June 2022), the enrollment distribution is 54.2% of students from Hollis and 46.8% of students from Brookline. Projections through FY27 indicate a diverging student population between Hollis and Brookline.



Student enrollment data based on NESDEC reporting of historic and future enrollment.

FY22 Budget Highlights

Budget Summary: As approved by the legislative body in April 2021, the \$25.7M HBCSD budget represents a 3.2% increase from the prior year with the approval of articles for the Operating and SAU budgets, the HEA contract for professional staff, the HESSA contract for support staff, and expendable trusts. Once district revenue and state aid by town have been considered, the resulting tax effort was 65% of the approved FY22 COOP budget which is raised through the local tax rate. Netting for the impacts of district revenue and state aid for each town resulted in a net local tax assessment of \$9.2M for Hollis and \$7.6M for Brookline.



*Nominal \$ terms not adjusted for inflation. Source: NH DRA

After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis' total COOP tax commitment increased by \$1.4M to \$10.6M and Brookline's total COOP tax commitment increased by \$.6M to \$8.2M.

Staff Salaries and Benefits: The HEA agreement for the professional staff was approved in the FY22 budget as a "sanbornized" (approved for the full contract period FY22 through FY24) agreement. For the upcoming budgets for FY23 and FY24, HEA contract costs will be included as part of the operating budget. The first year of the contract for support staff (HESSA) was approved in April 2021 and addressed elements for salaries and benefits, as well as other non-financial contract items.

New Hampshire Retirement System (NHRS): Rates for NHRS contributions are mandated by the state and set in two year increments. NHRS rate changes went into effect with the FY22 budget and will remain at the same levels for FY23. For the FY21-FY23 period, employer contribution rates increased by 18.1% to 21.02% for professional staff and increased by 25.9% to 14.06% for support staff. In total, NHRS expenses represent 8.5%, or \$2.2M, of the total budget.

Student Services: These costs comprise 19.5% of the HBCSD budget. The current programs in Student Services continue to require careful fiscal management as student needs evolve. While some costs are reimbursed through Special Education Aid, the aid does not meet 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which increases costs to the district through limits on the amount which may be considered for reimbursement.

Debt Service: Current annual debt service for HBCSD stands at 3% of the budget or approximately \$800K annually for the HBMS renovation (payments continue through FY25) and the HBHS turf field (payments continue through FY29).

Other Budget Items: While the aforementioned items comprise approximately 80% of the HBCSD budget, the remaining 20% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget.

Apportionment Formula: The approved budget less COOP revenue and credits is apportioned between Hollis and Brookline and reduced by each town’s state aid to determine the amount to be assessed in taxes as a portion of each town’s local tax rate. The current apportionment formula on expenses to be apportioned is 95% ADM/5% Equalized Value (EV) for non-capital expenses, 100% EV for capital expenses, with an additional dollar paid by Hollis as a result of a formula approved in January 2020. Capital expenses represented 2.7% of apportioned expenses.

FY22 Apportionment Distribution	FY21 ADM	2020 EV	Net Apportionment*	Final Distribution**
Hollis	52.2%	67.9%	53.4%	54.9%
Brookline	47.8%	32.1%	46.6%	45.1%

Source: NH DOE FY22 Cooperative District Apportionment Summary (November, 2021)

*Net Apportionment calculated before application of state aid

**Calculated after state aid

For the FY23 budget cycle, the legislative body will be asked to vote on the COOP Operating and SAU budgets, the contract for support staff, funding of trusts, and a lease purchase agreement to fund a project to improve energy efficiency across the district.

Respectfully Submitted,

Darlene Mann

Chair, HBCSD Budget Committee

School Awards

Amherst Orthodontic Scientific Woman's Scholarship Award

Stephanie Hallerman

Athlete Citizen Scholar Award

Samantha Atlas

Rory Klauber

Brookline Historical Society Book Award

Michael McLaughlin

Brookline Women's Club Scholarship

Adam Razzaboni

Cavalier Leadership for Athletics Award

Meghan Flannery

Cavalier Sportsmanship for Athletics Award

Delaney Weimer

Cavalier of the Year Award

Ethan Smith

Charles Zylonis Memorial Scholarship

Kimberly Souza

Coach Korcoulis Scholarship

Kail Arthur

Community of Caring Scholarship

Gage McElroy

Megan McLaughlin

Director's Award for Band

Daniel Aulbach

Dollars for Scholars

Oliver Hugh

Rory Klauber

Cayden Plummer

Ed Berna Memorial Award for Track

Nathan Maloney

Fred Waring Director's Award

Darcy Hinkle

Hollis Agricultural Scholarship

Abigail Brown

HBHS Jazz Band Award

Justin Surette

Hollis Brookline Rotary

Oliver Hugh

Cayden Plummer

Hollis Historical Society Book Award

Lia Eisenberg

Hollis Republican Town Committee Scholarship

Oliver Hugh

Hollis Veterinary Hospital Scholarship

Hanae Witkum

Hollis Women's Club Scholarship

Stephanie Hallerman

National Merit Scholarship Finalist

Kai Jimeno

National School Choral Award

Lia Eisenberg

Devon Kuchta

National Thespian Society

Clara Bronfine

Lia Eisenberg

Caylin Grove

Darcy Hinkle

Jessica Hu

Liliana Kelly

Emma Latanision

Sofie Stoll

Caitlin Treacy

Hayden Wink

NH Coaches Association (3 sports for 4 years)

Matthew Kelley

Rory Klauber

Maxwell Marshall

Michael McLaughlin

Nathan Maloney

Nicholas Jennings Memorial Scholarship

Kimberly Souza

Liam Troddyn

Richard Maghakian Memorial Award

Adam Razzaboni

Richard Nagy Memorial Scholarship

Oliver Hugh

Robotics Boosters Scholarship

Oliver Hugh

Robotics 1073 Mentors Scholarship

Colin Strecker

Ruth Wheeler Scholarship

Megan McLaughlin

Sgt. Barry Davis Palmeri Scholarship

Oliver Hugh

Team Player of the Year

Brooke Allanach

Matthew Kelley

Tri-M Music Honor Society

Daniel Aulbach

Clara Bronfine

Jack Duval

Lia Eisenberg

Darcy Hinkle

Jessica Hu

Devon Kuchta

Hannah LaPointe

Cayden Plummer

Sofie Stoll

Justin Surette

Hayden Wink

US Marine Corps Distinguished Athlete Award

Kail Arthur
Quinn Connors

US Marine Corps Scholastic Excellence Award

Oliver Hugh
Valerie Labak

US Marine Corps Semper Fidelis Award for Musical Excellence

Jack Duval
Hannah LaPointe

Warren Towne Memorial Scholarship

Kail Arthur

William & Lorraine Dubben Scholarship

Hannah Brown
Tyler Trombley

Top Ten Seniors Class of 2021

Kail Arthur
Diana Atlas
Samantha Atlas
Emma Elkin
Jessica Hu
Matthew Longtin
Cayden Plummer
Delaney Weimer

Class of 2021 Salutatorian

Valerie Labak

Class of 2021 Valedictorian

Oliver Hugh

Student Council 2021

Jessica Hu - Student Body President
Joseph Oetjens - Senior Class President
Meghan Flannery - Vice President
Cassandra Shoots - Treasurer
Caitlin Treacy - Secretary
Daniel Aulbach - Representative
Lia Eisenberg - Representative
Ann Hazelton - Representative

Kail Arthur
Diana Atlas
Samantha Atlas
Daniel Aulbach
John Bergin
Grace Blaisdell
Marisa Brickner
Clara Bronfine
Amanda Brown
Kylie Callahan
Emily Casey
Caroline Clark
Jessica Cooper
Matthew Dias
Emily Dreyer
Sarah Dreyer
Lia Eisenberg
Emma Elkin
Natasha Ferro
Meghan Flannery
Olivia Frederickson
Joshua Gilbert
Joel Goodman
Stephanie Hallerman
Ann Hazelton
Joshua Hill
Jessica Hu
Oliver Hugh
Katherine Jesse

Kai Jimeno
Lilianna Kelly
Rory Klauber
Devon Kuchta
Valerie Labak
Hannah LaPointe
Isabelle LeBlanc
Matthew Longtin
Jackson Malone
Kyle Manley
Rianna Mann
William Marinaccio
Maxwell Marshall
Megan McLaughlin
Michael McLaughlin
Samantha Morse
Cayden Plummer
Alexandra Putney
Sydney Reichard
Jack Robinson
Cassandra Shoots
Zachary Sommer
Kimberly Souza
Justin Surette
Alexander Tisa
Sean Tisa
Caitlin Treacy
Annmarie Tremblay
Delaney Weimer
Samantha Winters

Frequently Called Numbers

EMERGENCY (POLICE, FIRE, AMBULANCE)..... .911

TOWN HALL MAIN NUMBER 465-2209

TOWN HALL FAX NUMBER 465-3701

VISIT THE TOWN'S WEB SITE AT WWW.HOLLISNH.ORG

Assessing Departmentext. 105

Building Departmentext. 501

Facility Scheduling (Lawrence Barn, Town Hall) ext. 111

Finance Department..... ext. 110

Planning Departmentext. 108

Recreation Department ext 115

Select Board's Office.....ext. 101

Tax Collector.....ext. 104

Welfare Assistance.....ext. 103

TOWN CLERK 465-2064

ANIMAL CONTROL OFFICER..... 465-2303

COMMUNICATION CENTER..... 465-2303

POLICE (NON EMERGENCY)..... 465-7637

DEPARTMENT OF PUBLIC WORKS 465-2246

Stump Dump..... 465-2143

Transfer Station..... 465-3299

FIRE DEPARTMENT (NON EMERGENCY)..... 465-6001

Health Officer 465-6001

HOLLIS POST OFFICE 465-9030

HOLLIS SOCIAL LIBRARY 465-7721

SPECTRUM COMMUNICATIONS 1-855-707-7328

TDS TELECOM..... 1-888-233-0001

EVERSOURCE 1-800-662-7764

SCHOOLS

Hollis Primary School 324-5995

Hollis Upper Elementary School 1-877-465-5474

Hollis Brookline Middle School 324-5997

Hollis Brookline High School 821-4477

Hollis Brookline Superintendent's Office 324-5999

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