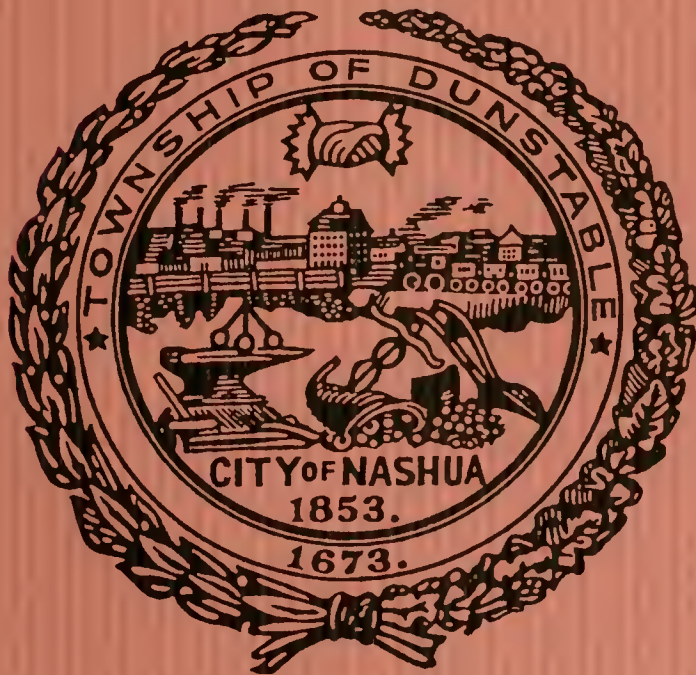


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ANNUAL REPORT
OF THE CITY OF

NASHUA NEW HAMPSHIRE



1991

ANNUAL REPORT
OF THE CITY OF

NASHUA NEW HAMPSHIRE

FOR THE FISCAL YEAR
JULY 1, 1990 - JUNE 30, 1991

FORMATTED & COMPILED BY: *JAMES MALONE III*
 RON MILLER

PRINTED BY: *RALPH JACKSON*

CITY HALL
NASHUA, NEW HAMPSHIRE

Printed on



Recycled Paper

INTRODUCTION

This 1991 Annual Report of the City of Nashua has been compiled through the efforts of local public officials, to serve as a permanent record of the past year. We hope that you will find it interesting and informative.

Your questions and comments regarding any of the information contained in this report are welcome. Feel free to call us at 594-3388.

Eleanor A. Benson
City Clerk
Patricia E. Lucier
Deputy City Clerk

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--- **STATISTICS OF NASHUA** ---

- October 26, 1673: The General Assembly of Massachusetts granted a Charter to the township of Dunstable
- April 4, 1746: The Province of New Hampshire granted a Charter to the township of Dunstable (in New Hampshire)
- December 15, 1836: Name of Dunstable changed to Nashua
- January 23, 1842: Nashua divided:
 Nashville: North Side of River
 Nashua: South Side of River
- 1843: Town Hall completed
- June 28, 1853: Nashville united with Nashua and received City Charter

| | |
|-----------------------------|-----------------|
| Area of City | 36 square miles |
| 4 Lane State Highway | 9 1/2 miles |
| Length of Streets and Roads | 235 miles |
| 2 Lane State Highway | 25 miles |
| For a Total of | 1,160 miles |

--- **GENERAL INFORMATION** ---

- 1885 April 14: Nashua Horse Railway started.
- 1886 Fall: Electric Lights installed in stores only.
- 1887 First Electric Street Railway Service Electrified.
- 1895 August 13: Street Railway Service Electrified.
- 1910 City Farm sold, became Nashua Country Club.
- 1913 Sept. 3: Nashua White Way Installed.
- 1917 Spring Street School destroyed by fire.
- 1919 Dedication of new High School on Spring Street.
- 1920 Playground opened on South Common.
- 1922 Daniel Webster Highway opened.
- 1924 Main Street widened from West Pearl to Hollis Street.
- 1924 Nashua Main Street Bridge destroyed by fire.
- 1925 New Main Street Bridge built.
- 1928 Nashua celebrated 75th Anniversary as a City.

GENERAL INFORMATION (CONT)

- 1930 May 4: Crown Hill fire.
- 1932 Nashua Street Railway Service discontinued.
- 1934 July 19: Police Radio installed.
- 1936 March 19: Flood.
- 1937 Holman Stadium dedicated.
- Nov. 19: Teletype System installed.
- 1938 Sept. 20: Hurricane and Flood.
- 1944 April 11: Main Street widened from Main Street Bridge to the Southerly line of Montcalm Building.
- 1945 Airport dedicated at Boire Field.
- 1946 Parking meters installed.
- 1946 Federal Public Housing for Veterans of World War II (80 units).
- 1947 Merrimack River flood control project completed.
- 1949 Dike-Pump House.
- 1949 South of Lake Street Pump House.
- 1950 Main Street widened on Westerly side, from West Hollis Street to Mulberry Street.
- 1953 Nashua Centennial Celebration.
- 1954 August 31: Hurricane "Carol".
- 1954 Sept. 11: Hurricane "Edna".
- 1954 Nov. 12: "Red Wing Express" (Montreal to Boston), wrecked at Bridge Street Crossing, near Union Street - one killed, twenty-one injured.
- 1956 March 16/19: "Twin Blizzards".
- 1956 April 8: "Blizzard" (one death).
- 1956 April 10: Fire Alarm Whistle silenced.
- 1957 February 4: N.H. National Guard Armory destroyed by fire.
- 1958 January 7: Twenty-one inch blizzard (one death).
- 1958 January 16: Sixteen inch blizzard.
- 1958 January: Widening of Main Street bottleneck started (West Side).
- 1959 Widening of Main street Bridge Southerly, completed.
- 1959 March 8: Dedication of New National Guard Armory.
- 1960 Sept. 1: Chandler Library opened; October 10, formally dedicated.
- 1960 December 7: B&M Budliner collided with gas truck - Hill Ferry Road (six killed).
- 1961 January 30: Twenty-five inch blizzard (one death).
- 1962 Federal Aviation Agency Center.
- 1962 Vagge Village, 50 unit Housing for Elderly.
- 1963 New Post Office completed.
- 1964 Nov. 16: New lights installed in business district.
- 1965 Memorial Monument to President Kennedy installed in front of City Hall.
- 1965 October 26: Lyons Field dedicated (Marshall Street).
- 1965 November 9: Gardner Field dedicated (Bowers Street).
- 1966 Low Rent Housing, Ledge Street, 30 units.

GENERAL INFORMATION (CONT)

- 1966 February 1: Ward boundaries changed.
- 1967 June 17: St. Joseph Hospital dedicated.
- 1967 June 30: B&M ends passenger train service to Nashua.
- 1968 March 13: Gift of \$800,000 by Eliot Carter for new library.
- 1968 June 9: Unveiling and dedication of Nashua Firemen's Relief Association Monument on Stark Square.
- 1969 Veteran's Memorial Field dedicated.
- 1969 Nov. 25: Second gift of \$300,000 by Eliot Carter for new Library.
- 1970 Old Post Office demolished.
- 1970 Sept. 15: Veterans Memorial Bridge dedicated (cost \$1.6 million).
- 1970 Sept. 15: Taylor Falls Bridge closed.
- 1971 June 28: Hunt Memorial Building listed in National Register of Historic Places.
- 1971 Sept. 26: Nashua Public Library dedicated.
- 1971 New Communications Center, Nashua Police Department (cost \$87,000).
- 1971 November 2: Voting machine used for first time in Municipal Election.
- 1972 Ward boundaries changed.
- 1972 May 21: Florence Speare Memorial Building dedicated.
- 1972 August 8: One-way traffic plan adopted.
- 1973 July 19: Sagamore Point Bridge opened.
- 1973 July 20: Hunt Building rededicated Hunt Memorial Building.
- 1973 Sept. 19: Roussell Memorial Field dedicated.
- 1974 December: New bridge opened to traffic (replacer for Taylor Falls Bridge).
- 1975 Nashua N.H. Foundation permanently displays historic Mill Bell.
- 1975 July 4: Cornerstone laying New High School.
- 1976 July 13: Dedication of Bicentennial Monument to Revolutionary War Soldiers in Bicentennial Park.
- 1977 City receives one million dollar grant from EDA to build new Police Station, Public Works Garage, Court House and Parking Garage.
- 1977 Sept. 7: Dedication of Richard Belanger Gymnasium (Nashua High School Gym).
- 1977 October 2: Dedication of Library Media Center at Bicentennial Elementary School to Assistant Superintendent Emma Nicol.
- 1977 November: Main Street Amenities (first phase).
- 1978 February 7: Record 27 inch snowfall paralyzes city.
- 1978 February 18: President Carter's visit to Nashua for Town Meeting with area High School students. President carter presented Key to the City in box specially made in Santa Rosa with inscription carved by laser beam.
- 1978 July: Second phase of Main Street Amenities Program.
- 1978 August: Statue of Major General John G. Foster relocated.

GENERAL INFORMATION (CONT)

- 1978 October 25: 1903 Time Capsule at Foster Square opened for the first time in 75 years, and a new capsuled sealed and placed next to the relocated statue of Major General John Gray Foster.
- 1978 Nov. 24: Municipal Parking Garage opened to the public.
- 1979 March 5: Nashua District Courthouse and Municipal Parking Garage dedicated.
- 1979 May: Mine Falls Park Project recipient of 1979 N.H. Outstanding Civil Engineering Achievement Award: pedestrian bridge selected by the American Society of Civil Engineers for an Award of Merit by the American Institute of Steel Construction.
- 1979 May 18: Police Station and BPW Garage dedicated.
- 1979 Sept. 30: Amherst Street School Gym dedicated to Tony Marandos.
- 1980 January 28: Passenger rail service between N.H. and Boston begun.
- 1980 April 17: Abbott-Spalding House listed in National Register of Historic Places.
- 1980 North Little League ball field near Amherst Street School named for the late Robert H. Murray, Sr., former major league baseball star.
- 1980 August 20: Demolition of Arlington Street School started; demolition completed September 17, 1980.
- 1980 August: Dedicated Xavier House, 34 unit Housing for the Elderly.
- 1980 October: Nashua Jewish Community marks 20th anniversary of opening of Raymond Street Temple.
- 1981 May 3: Dr. Norman Crisp School dedicated (Arlington Street).
- 1981 May 22: Arel Manor Dedicated, Housing for Elderly with 110 units.
- 1981 June: Temple Street School and James B. Crowley School closed.
- 1981 July 30: Laton House celebrates 100th Anniversary.
- 1981 Indian Head National Bank marks 130th Anniversary.
- 1981 Main Street United Methodist Church celebrates sesquicentennial Anniversary.
- 1981 September: Demolition of Public Works Garage on East Hollis Street begun.
- 1982 Nashua Telegraph celebrates its sesquicentennial.
- 1982 Goodwill Building, corner Main and E. Pearl Streets, renovated; Now known as City Plaza.
- 1982 Paper Box Co. Building, corner E. Hollis and Dearborn Streets; renovated for Matthew Thornton Health Clinic.
- 1983 Dec. 20: A three-year lease was signed bringing the Double AA Baseball League to Nashua, permitting the Holyoke Millers to become the Nashua Angels for the 1983 Eastern League Season.
- 1983 Senior Center, 70 Temple Street, dedicated.
- 1983 Youth benefactor Lawrence C. Elliott's statue dedicated at City Plaza, Main Street.
- 1983 April 7: Rededication of the newly renovated Nashua City Hall.
- 1983 April 7: Dedication by the Exchange Club of Nashua of the Freedom Shrine in the third floor auditorium.
- 1983 November 4: Temple Street Manor, former Temple Street Elementary School, now 43 units of Housing for the Elderly, dedicated.

GENERAL INFORMATION (CONT)

- 1984 Nashua Pirates replaced the Nashua Angels in becoming the Double AA Baseball team in the Eastern League.
- 1984 April: Street light conversion begun.
- 1984 July 15: Hellenic Circle dedicated (junction Walnut, Chestnut, and Central Streets).
- 1984 Sept. 15: CityBus, Nashua's new transit system, began operations.
- 1984 Sept. 25: Alan Soifert Playground at Mine Falls Park dedicated.
- 1985 April 1: City Hall Office hours changed to 9 a.m. to 5 p.m. daily, except Saturdays and Sundays.
- 1985 July 20: Dedication of maintenance and office building at Nashua Municipal Airport to Airport Manager Kenneth Howe.
- 1985 Sept. 25: Hurricane "Gloria".
- 1985 Sept. 26: Dedication of the Robie Park, Spit Brook Road.
- 1985 Nov. 29: Elm Street Garage dedication.
- 1985 December 1: Elm Street Garage officially opened.
- 1985 Dec. 11: Power began flowing from the new Mines Falls Hydro-Electric Plant.
- 1986 July: Nashua, the only city or town in New Hampshire to computerize the Vehicle Registration process.
- 1986 July: The Pheasant Lane Mall opened (150 stores).
- 1986 July 12: J.F. Kennedy statue returned to its original location in front of City Hall.
- 1986 August 21: Dedication of the Park Recreation Building on 100 Concord Street, Nashua, NH.
- 1986 September: Rededication of Deschenes Oval, Railroad Square.
- 1986 Sept. 28: Dedication of Playing Fields at Mine Falls Park to Marine Sgt. Allen H. Soifert.
- 1986 November: Rededication of Elm Street Junior High School Auditorium.
- 1987 January 18: Nashua Center for the Arts officially transferred to local developer John Stabile.
- 1987 February: New transit fleet for the CityBus Company arrives.
- 1987 March: Conveyance of the former James B. Crowley School to the Nashua Adult Learning Center, Inc.
- 1987 March: Arts & Science Center changes its name to the Nashua Center for the Arts.
- 1987 April: Lights installed at soccer and softball fields at Mine Falls Park.
- 1987 April 1: Residence Tax repealed.
- 1987 April 26: John P. Howe and Sally Howe Bixby gave a Gift of Land on Broad Street to be known as the "Howe Wildlife Sanctuary".
- 1987 May: Ground breaking ceremonies for the new Junior High School on Henri Burque Highway.
- 1987 July 19: **Money Magazine** designated Nashua and its surrounding communities as the most livable area in the United States. Nashua #1 City.
- 1987 Sept. 8: Sister City relationship established with An Sung, South Korea.
- 1987 Sept. 17: 200th Anniversary of the United States Constitution.

GENERAL INFORMATION (CONT)

- 1987 Sept. 17: Dedication of Veterans Memorial at Woodlawn Cemetery.
- 1987 Sept. 17: Dedication of Constitution Plaza and Constitution Garden at Main and Spring Streets.
- 1987 Sept. 19: Planting and dedication of Constitutional Tree at Greeley Park by the Girl and Boy Scouts of Nashua.
- 1987 October 27: Ground breaking for Secondary Sewerage Treatment Plant sewerage facility.
- 1987 October 28: Dedication and official opening of the play lot at Roby Park.
- 1987 October 29: Unveiling of painting by Nashua Artist James Aponovich in City Hall rotunda.
- 1988 July 7: Delegates from An Sun County, South Korea, Sister City to Nashua, visited Nashua.
- 1988 Sept. 18: Pennichuck Junior High School dedicated (208 Manchester Street).
- 1988 October 26: Unveiling of 2nd painting by Nashua artist John Aponovich in the City Hall rotunda.
- 1988 October 26: Volunteer Recycling Program started in the City of Nashua.
- 1988 Dec. 28: Relocation of the Central Bus Transfer Station to the area between City Hall and Garden Street.
- 1989 January 15: Clocktower Place opened.
- 1989 January: Demolition of Spring Street Junior High School completed. Work begun on the new Superior Court on Spring Street location.
- 1989 June: Renovation of City Hall Annex, 2nd Floor, completed.
- 1989 July 1: Korean War Veteran Memorial
- 1989 July 30: Rededication of Fields Grove Park
- 1990 April 22: 20th Anniversary Earth Day Celebration.
- 1990 June 12: Board of Aldermen authorized the sale of the Nashua District Court House to the State of New Hampshire.
- 1990 Nov. 27: Designated Martin Luther King Jr.'s Birthday as a Municipal Holiday to be observed on the third Monday in January each year.
- 1990 Dec. 1: The Nashua City Bus Contract was awarded to the Greater Nashua Transportation Services, Inc.
- 1991 January 15: Wetlands Legislation approved by Nashua Voters in Special Referendum Election.
- 1991 June 12: Mt. Auburn Associates prepared a strategic plan for the future for the City of Nashua and the Greater Nashua Chamber of Commerce.

Municipal Government Report

CITY CLERK'S DEPARTMENT VITAL STATISTICS

| YEAR | DEATHS | MARRIAGES | BIRTHS | CENSUS |
|------|--------|-----------|--------|--------|
| 1920 | 466 | 585 | 786 | 28,379 |
| 1921 | 426 | 464 | 853 | |
| 1922 | 434 | 393 | 814 | |
| 1923 | 485 | 410 | 789 | |
| 1924 | 418 | 435 | 870 | |
| 1925 | 426 | 485 | 800 | |
| 1926 | 408 | 462 | 812 | |
| 1927 | 447 | 426 | 749 | |
| 1928 | 418 | 498 | 757 | |
| 1929 | 417 | 518 | 708 | |
| 1930 | 410 | 485 | 699 | 31,463 |
| 1931 | 418 | 589 | 685 | |
| 1932 | 350 | 546 | 677 | |
| 1933 | 432 | 662 | 636 | |
| 1934 | 442 | 713 | 648 | |
| 1935 | 426 | 699 | 655 | |
| 1936 | 444 | 650 | 625 | |
| 1937 | 441 | 742 | 628 | |
| 1938 | 409 | 602 | 659 | |
| 1939 | 410 | 445 | 636 | |
| 1940 | 345 | 479 | 661 | 32,927 |
| 1941 | 410 | 532 | 755 | |
| 1942 | 399 | 586 | 874 | |
| 1943 | 413 | 447 | 876 | |
| 1944 | 411 | 441 | 793 | |
| 1945 | 375 | 564 | 789 | |
| 1946 | 414 | 951 | 1114 | |
| 1947 | 458 | 879 | 1347 | |
| 1948 | 464 | 795 | 1247 | |
| 1949 | 423 | 694 | 1192 | |
| 1950 | 470 | 665 | 1133 | 34,669 |
| 1951 | 448 | 692 | 1263 | |
| 1952 | 457 | 680 | 1179 | |
| 1953 | 418 | 649 | 1181 | |
| 1954 | 449 | 612 | 1232 | |
| 1955 | 484 | 616 | 1236 | |
| 1956 | 470 | 667 | 1318 | |
| 1957 | 492 | 624 | 1410 | |
| 1958 | 511 | 652 | 1447 | |
| 1959 | 494 | 649 | 1384 | |

City of Nashua

| YEAR | DEATHS | VITAL STATISTICS (CONT) | | CENSUS |
|------|--------|-------------------------|--------|--------|
| | | MARRIAGES | BIRTHS | |
| 1960 | 486 | 560 | 1437 | 39,096 |
| 1961 | 520 | 584 | 1500 | |
| 1962 | 481 | 567 | 1621 | |
| 1963 | 530 | 592 | 1577 | |
| 1964 | 554 | 670 | 1689 | |
| 1965 | 580 | 683 | 1627 | |
| 1966 | 569 | 709 | 1552 | |
| 1967 | 584 | 834 | 1706 | |
| 1968 | 627 | 876 | 1903 | |
| 1969 | 716 | 978 | 1911 | |
| 1970 | 671 | 911 | 2002 | 55,820 |
| 1971 | 677 | 960 | 2042 | |
| 1972 | 701 | 994 | 1864 | |
| 1973 | 622 | 858 | 1803 | |
| 1974 | 436 | 897 | 1857 | |
| 1975 | 474 | 873 | 1715 | |
| 1976 | 551 | 891 | 1737 | |
| 1977 | 600 | 848 | 1911 | |
| 1978 | 669 | 785 | 1871 | |
| 1979 | 716 | 805 | 1979 | |
| 1980 | 735 | 810 | 2105 | 67,817 |
| 1981 | 665 | 942 | 2167 | |
| 1982 | 665 | 1044 | 2227 | |
| 1983 | 753 | 923 | 2197 | |
| 1984 | 676 | 974 | 2308 | |
| 1985 | 720 | 1010 | 2595 | |
| 1986 | 665 | 916 | 2676 | |
| 1987 | 765 | 921 | 2874 | |
| 1988 | 690 | 900 | 3017 | |
| 1989 | 682 | 899 | 3059 | |
| 1990 | 684 | 827 | 2993 | 79,662 |



Mayor James W. Donchess

MAYORS OF NASHUA

| | | | |
|---------------------------|-----------|--------------------------|-----------|
| 1. Joseph Baldwin | 1853-1854 | 27. Thomas Sands | 1894 |
| 2. Freeman S. Rogers | 1855-1856 | 28. Joseph W. Howard | 1895-1896 |
| 3. Thomas W. Gillis | 1857 | 29. Jason E. Tolles | 1897-1900 |
| 4. Albin Beard | 1858-1859 | 30. Milton A. Taylor | 1901-1902 |
| 5. Aaron W. Sawyer | 1860 | 31. Jeremiah J. Doyle | 1903-1904 |
| 6. George Bowers | 1861 | 32. Andros B. Jones | 1905-1906 |
| 7. Hiram T. Morrill | 1862-1863 | 33. Albert Shedd | 1907-1910 |
| 8. Edward Spalding | 1864 | 34. William H. Barry | 1911-1914 |
| 9. Virgil C. Gilman | 1865 | 35. James B. Crowley | 1915-1919 |
| 10. Gilman Scripture | 1866-1867 | 36. Henri A. Burke | 1920-1923 |
| 11. George Bowers | 1868 | 37. Eaton D. Sargent | 1924-1927 |
| 12. Jotham D. Otterson | 1869-1870 | 38. William F. Sullivan | 1928-1933 |
| 13. Dana Sargent | 1871 | 39. Alvin A. Lucier | 1934-1937 |
| 14. Seth D. Chandler | 1872 | 40. Frank A. McMaster(2) | 1938-1939 |
| 15. Frank A. McKean | 1873-1874 | 41. Eugene A. Lemay | 1939-1945 |
| 16. George H. Whitney | 1875 | 42. Oswald S. Maynard | 1946-1949 |
| 17. Charles Williams | 1876-1877 | 43. Hugh Gregg | 1950 |
| 18. William H. Cook | 1878 | 44. Claude E. Nichols | 1951 |
| 19. Charles Holman | 1879-1880 | 45. Lester H. Burnham | 1952-1957 |
| 20. Benjamin Fletcher, Jr | 1881-1882 | 46. Mario J. Vagge | 1958-1965 |
| 21. Alfred M. Norton | 1883-1884 | 47. Dennis J. Sullivan | 1966-1977 |
| 22. John A. Spalding | 1885 | 48. Donald C. Davidson | 1977 |
| 23. James H. Tolles | 1886-1888 | 49. Maurice L. Arel | 1977-1984 |
| 24. Charles H. Burke | 1889-1890 | 50. Thomas J. Leonard | 1984 |
| 25. William H. Beasom | 1891-1892 | 51. James W. Donchess | 1984- |
| 26. Williams Hall | 1893 | | |



THOMAS B. KELLEY
PRESIDENT, BOARD OF ALDERMEN

PRESIDENTS, BOARD OF COMMON COUNCIL

| | | | |
|-----------|--------------------|-----------|----------------------|
| 1903-1904 | Warren H. Prichard | 1909-1910 | Harry A. Gregg |
| 1905-1906 | Moses L. Truel | 1911-1912 | John F. Shea |
| 1907-1908 | James H. Connor | 1913-1914 | Frederick A. Collins |

PRESIDENTS, BOARD OF ALDERMEN

| | | | |
|-----------|-------------------------|-----------|-----------------------|
| 1915-1919 | George H. Alley | 1948-1949 | Henry J. Ouellette |
| 1920-1921 | Fred E. Taggart | 1950-1953 | Conrad H. Bellavance |
| 1922-1925 | Edwin Morey | 1954-1955 | Michael J. Dell Isola |
| 1926-1927 | Wilbert Blanchard | 1956-1957 | Francis LaFlamme |
| 1928-1929 | Henry A. Lagasse | 1958-1959 | Wilfred Pelletier |
| 1930-1931 | Walter E. Grant | 1960-1961 | Thomas J. Leonard Jr. |
| 1932-1933 | Charles H. Parker | 1962-1963 | Henry J. Fortin |
| 1934-1935 | Walter E. Grant | 1964-1967 | Francis LaFlamme |
| 1936-1937 | Joseph A. Therriault | 1968-1971 | Maurice L. Arel |
| 1938-1939 | Eugene H. Lemay | 1972-1975 | Donald L. Ethier |
| | (Elected Mayor 2/14/39) | 1976-1977 | Alice L. Dube |
| 1938-1939 | Joseph E. Houde | 1978-1979 | Donald L. Ethier |
| | (Elected on 2/14/39) | 1980-1981 | Donald C. Davidson |
| 1940-1941 | Edward R. Benoit | 1982-1985 | Thomas B. Kelley |
| 1942-1943 | Walter B. Mason | 1986-1987 | Carl Andrade |
| 1944-1945 | Edward R. Benoit | 1988-1991 | Thomas B. Kelley |
| 1946-1947 | Lester H. Burnham | | |

**A MESSAGE FROM THE PRESIDENT OF
OF THE BOARD OF ALDERMEN**

The past year was one of belt-tightening and downsizing for City Government. The original budget passed by the Board of Aldermen was reduced by an additional two million dollars through a cooperative effort between Mayor and the Board of Aldermen.

Even with this action the City was able to proceed through bonding the engineering study (\$400,000) for the combined sewer overflow project, and extensive renovation to the Elm Street Junior High School. This \$6.5 million dollar plan will renovate the interior and add some exterior additions. The City's bond rating is still AA and AA+.

A twelve concert series was held at Holman Stadium with the proceeds going to the Nashua Center for the Arts. This series brought thousands of people to our city. A farmer's market was established in the city parking lot between Factory and High Streets. The City-owned Arlington Street Building was leased to the Granite State Ballet Company after having been used for many years by the Spartans Drum and Bugle Corps.

An initiative referendum regulating use of land in and adjacent to wetlands was passed. Nashua is one of the few cities that approved an ordinance regulating manufacture, distribution and sale of ozone depleting compounds. The ordinance also calls for the mandatory recycling of these same compounds.

The City's recycling effort was expanded to additional areas of the city and recycling was made mandatory in all City-owned buildings.

Although the economic downturn has hit our city hard, there were a few bright spots. Clocktower Place opened Phase Two and two commercial malls are being constructed on the Daniel Webster Highway South.

I would like to thank our Legislative Assistant, Bertha Landry who was able to perform her duties without the help of a part-time assistant and the quality of work was not compromised. City Clerk Elenaor Benson and her Deputy Pat Lucier and staff were always helpful and cooperative with all Members of the Board.

Finally, I would like to thank the Board Members for their dedication to the position to which the citizens of Nashua elected them.

Respectfully submitted,
Thomas B. Kelley, President
Nashua Board of Aldermen



**BOARD OF ALDERMEN
1990-1991**

First row, left to right:

Alderman-at-Large Joyce L. Arel; Alderman-at-Large Victor C. DuVarney, Jr.; Alderman-at-Large Carl Andrade; Alderman-at-Large Thomas P. Magee, Vice President; Alderman-at-Large Philip J. Grandmaison;

Second row, left to right:

City Corporation Counsel Mark Bennett; Ward One Alderman Ann T. Ackerman; Ward Seven Alderman Adam C. Gureckis, Sr.; Mayor James W. Donchess, Alderman-at-Large Thomas B. Kelley, President; Ward Six Alderman William C. Marcoux, Jr.; Ward Two Alderman Richard J. LaRose;

Third row, left to right;

Ward Three Alderman Rob Wagner; Legislative Assitant Bertha A. Landry; Ward Five Alderman Donald J. Dyer, Ward Nine Alderman Jerome S. Arcaro; Ward Eight Alderman Ramsay McLauchlan; Ward Four Alderman Steve Kuchinski.

Municipal Government Report

MUNICIPAL GOVERNMENT

1990-1991

MAYOR

Honorable James W. Donchess
Reelected at the November Municipal Election
for a Four Year Term Expiring December 31, 1991

PRESIDENT OF THE BOARD OF ALDERMEN

Alderman-at-Large Thomas B. Kelley
Elected by the Board of Aldermen for a
Two Year Term Expiring December 31, 1991

VICE PRESIDENT OF THE BOARD OF ALDERMEN

Alderman-at-Large Thomas P. Magee
Elected by the Board of Aldermen for a
Two Year Term Expiring December 31, 1991

ALDERMAN-AT-LARGE

Three members elected at the Municipal Election

| | | |
|-------------------------|--------------------------------|----------|
| Thomas B. Kelley | 21 Todd Road | 883-4566 |
| Carl Andrade | 10 Clydesdale Circle | 888-3995 |
| Victor C. DuVarney, Jr. | 13 Ritter Street | 883-5003 |
| | Term Expires December 31, 1991 | |
| Thomas P. Magee | 6 Mayfair Lane-#103 | 882-4994 |
| Philip J. Grandmaison | 15 Terry Street | 880-1944 |
| Joyce L. Arel | 10 Virginia Drive | 889-2901 |
| | Term Expires December 31, 1993 | |

WARD ALDERMEN

| | | |
|--------------------------------|-----------------------|----------|
| Ward 1 Ann T. Ackerman | 9 Sunshine Court | 889-1154 |
| Ward 2 Richard J. LaRose | 36 Charlotte Avenue | 889-6049 |
| Ward 3 Rob Wagner | 50 Wellington Street | 883-0148 |
| Ward 4 Steve Kuchinski | 124 Walnut Street | 880-7196 |
| Ward 5 Donald J. Dyer | 16 Radcliffe Drive | 882-2880 |
| Ward 6 William C. Marcoux, Jr. | 6 East Dunstable Rd. | 888-1899 |
| Ward 7 Adam C. Gureckis, Sr. | 54 Harbor Avenue | 882-2478 |
| Ward 8 Ramsay McLauchlan | 105 Spitbrook Rd. #9H | 888-0955 |
| Ward 9 Jerome S. Arcaro | 22 Shady Lane | 888-5087 |

CLERK OF THE BOARD

| | | |
|-------------------|----------------------|----------|
| Eleanor A. Benson | 23 Countryside Drive | 883-2687 |
|-------------------|----------------------|----------|

LEGISLATIVE ASSISTANT

| | | |
|-------------------|-------------------|----------|
| Bertha Ann Landry | 101 Tolles Street | 882-2589 |
|-------------------|-------------------|----------|

— CITY OF NASHUA —

**BOARD OF ALDERMEN
STANDING COMMITTEES**

FINANCE COMMITTEE ON CLAIMS

ALSO

PURCHASING AGENCY FOR DEPARTMENTAL PURCHASES

His Honor, Mayor James W. Donchess, Chairman
Alderman-at-Large Victor C. DuVarney, Jr. Vice Chairman
Alderman-at-Large Joyce L. Arel
Alderman-at-Large Philip J. Grandmaison
Ward Six Alderman William C. Marcoux, Jr.
Ward Eight Alderman Ramsay McLaughlan
Ward Three Alderman Rob Wagner

PLANNING & ECONOMIC DEVELOPMENT

Alderman-at-Large Philip J. Grandmaison
Ward Nine Alderman Jerome S. Arcaro, Vice Chairman
Ward Seven Alderman Adam C. Gureckis, Sr.
Ward Four Alderman Steve Kuchinski
Alderman-at-Large Thomas P. Magee

TRAFFIC COMMITTEE

Alderman-at-Large Victor C. DuVarney, Jr., Chairman
Ward Two Alderman Richard J. LaRose, Vice Chairman
Ward Seven Alderman Adam C. Gureckis, Sr.
Alderman-at-Large Thomas P. Magee
Ward Eight Alderman Ramsay McLaughlan

LANDS AND BUILDINGS

Ward Five Alderman Donald J. Dyer, Chairman
Ward Six Alderman William C. Marcoux, Jr., Vice Chairman
Ward One Alderman Ann T. Ackerman
Alderman-at-Large Carl Andrade
Ward Four Alderman Steve Kuchinski

Municipal Government Report

BUDGET COMMITTEE

Alderman-at-Large Thomas P. Magee, Chairman
Ward Two Alderman Richard J. LaRose, Vice Chairman
Alderman-at-Large Joyce L. Arel
Ward Seven Alderman Adam C. Gureckis, Sr.
Ward Four Alderman Steve Kuchinski
Ward Eight Alderman Ramsay McLaughlan
Ward Three Alderman Rob Wagner

PERSONNEL CLASSIFICATION, EMPLOYMENT, APPOINTMENTS AND POLICIES

Ward Four Alderman Steve Kuchinski, Chairman
Alderman-at-Large Victor C. DuVarney, Jr., Vice Chairman
Alderman-at-Large Carl Andrade
Ward Nine Alderman Jerome S. Arcaro
Alderman-at-Large Philip J. Grandmaison

ELECTIONS AND RETURNS

Ward Nine Alderman Jerome S. Arcaro, Chairman
Alderman-at-Large Carl Andrade, Vice Chairman
Alderman-at-Large Philip J. Grandmaison
Alderman-at-Large Thomas P. Magee
Ward Six Alderman William C. Marcoux, Jr.

RULES AND LICENSES

Ward Seven Alderman Adam C. Gureckis, Sr., Chairman
Ward One Alderman Ann T. Ackerman, Vice Chairman
Alderman-at-Large Carl Andrade
Ward Five Alderman Donald J. Dyer
Ward Two Alderman Richard J. LaRose

STREET ACCEPTANCE AND STREET LIGHTS

Alderman-at-Large Joyce L. Arel, Chairman
Ward Three Alderman Rob Wagner, Vice Chairman
Ward Nine Alderman Jerome S. Arcaro
Alderman-at-Large Victor C. DuVarney, Jr.
Ward Five Alderman Donald J. Dyer

PRINTING AND STATIONERY

Alderman-at-Large Carl Andrade, Chairman
Alderman-at-Large Philip J. Grandmaison, Vice Chairman
Ward One Alderman Ann T. Ackerman
Alderman-at-Large Joyce L. Arel
Ward Three Alderman Rob Wagner

JOINT SPECIAL SCHOOL BUILDING COMMITTEE

MEMBERS OF THE BOARD OF ALDERMEN

Ward One Alderman Ann T. Ackerman
Alderman-at-Large Joyce L. Arel
Alderman-at-Large Philip J. Grandmaison
Ward Seven Alderman Adam C. Gureckis, Sr.
Alderman-at-Large Thomas B. Kelley
Ward Two Alderman Richard J. LaRose
Alderman-at-Large Thomas P. Magee
Ward Eight Alderman Ramsay McLaughlan
Ward Three Alderman Rob Wagner

MEMBERS OF THE BOARD OF EDUCATION

Elizabeth Brackett
George E. Farrington
Suzan L. R. Franks
Ruth Ginsburg
Daniel C. Hansberry
Joseph J. MacIntyre
Sue A. Newman
Atlant G. Schmidt
Lyndsey Wormley

SPECIAL LIAISON COMMITTEES

Board of Health

Alderman-at-Large Joyce L. Arel
Ward Three Alderman Rob Wagner (Alt.)

BPW Pension

Ward Seven Alderman Adam C. Gureckis, Sr.
Ward Eight Alderman Ramsay McLaughlan (Alt.)

Capital Improvements

Ward Two Alderman Richard J. LaRose
Ward One Alderman Ann T. Ackerman (Alt.)

Library

Alderman-at-Large Thomas B. Kelley

Ira Harris Fund

Alderman-at-Large Thomas B. Kelley

Hunt Legacy

Alderman-at-Large Thomas B. Kelley

Nashua Housing Authority

Ward Four Alderman Steve Kuchinski
Ward Six Alderman William C. Marcoux, Jr. (Alt.)

Planning Board

Ward Five Alderman Donald J. Dyer

Cable TV Advisory Board

Ward Five Alderman Donald J. Dyer
Ward Six Alderman William C. Marcoux, Jr. (Alt.)

Municipal Channel Advisory Committee

Ward Six Alderman William C. Marcoux, Jr.

CITY OF NASHUA

ADMINISTRATIVE DIVISION

Chief administrative office of the City

Mayor James W. Donchess

The Mayor's staff shall consist of those individuals as he shall determine necessary to perform the following functions.

Assistants to the Mayor

Special Assistant
Special Assistant
Constituent Services

Joseph Freeman*
John Everett
Susan Prolman**

*Resigned January

**Resigned

Legal Department

City Corporation Counsel
Deputy Corporation Counsel
Assistant Corporation Counsel

Mark J. Bennett
Judith T. Constantian
Brian Archambault*

*Resigned

Replaced by David Rogers

Legislative Assistant to the Aldermen

Legislative Assistant
Assistant

Bertha A. Landry
Heather Tuckfield*

*Resigned December 31, 1990

ADMINISTRATIVE SERVICES DIVISION

Director

Russell R. Marcoux

Assessor's Department

Assessing Manager

Lucien G. Rousseau, Jr.

City Clerk's (Records and Statistics Department)

City Clerk
Deputy City Clerk

Eleanor A. Benson
Patricia E. Lucier

Financial Services (Revenue and Expenditures Department)

Treasurer and Chief Financial Officer
Associate Finance Officer

Paul A. Martel
Charles M. Keeler

| | |
|--|---------------------|
| Human Resources Manager | Marilyn Baron |
| Insurance/Risk Management Department Risk Manager | Peter P. Cyr |
| Management Information Services Department Manager | Louis Simmons |
| Purchasing Department Manager | William A. Thompson |
| Voter Registration Department Deputy Registrar | Ralene Rousseau |

———— **COMMUNITY DEVELOPMENT DIVISION** ————

| | |
|---|----------------------|
| Director | David S. Boesch, Jr. |
| Planning Department Director | Roger L. Houston |
| Code Department Director | William Walsh |
| Urban Programs Department Manager | Paul E. Newman |

———— **PUBLIC WORKS DIVISION** ————

| | |
|--|-----------------|
| Director | L. Peter Benet |
| Superintendent of Administration | Kenneth Sheehan |
| Engineering City Engineer | James F. Hogan |
| Deputy City Engineer | Jon Lebrun |
| Deputy City Engineer | Joseph Morrill |
| City Recycling Coordinator | Sally Hyland |
| Streets Superintendent | Donald Levesque |
| Assistant Superintendent (Refuse & Snow) | Dennis Aussant |
| Assistant Superintendent (Sewers) | Jim Hall |

Municipal Government Report

Landfill

Supervisor

Ron Jenkins

Parks & Recreation Department

Superintendent

Recreation Supervisor

Frank Dorsey

June Caron

Treatment Plant

Superintendent

Lorraine Sander

COMMUNITY SERVICES DIVISION

Director

Dolores A. Bellavance

Child Care Services

Coordinator

Christine Lister

Environmental Health Department

Health Officer

Martin Burke

Community Health Department

Chief Public Health Nurse

Joan Schulze

Welfare Department

Welfare Officer

Robert W. Tamposi

SAFETY AND ENFORCEMENT

Fire Department

Chief

Assistant Fire Chief

Deputy Chief

Deputy Chief

Deputy Chief

Deputy Chief

Fire Marshal

Richard Navaroli

William Lynch

John Chesnulevich

Robert Burnham

Michael Buxton

John Allison

Kenneth J. Renoux

Police Department

Chief

Deputy Chief of Police

Raymond J. Landry

Clifton D. Largy

City of Nashua

———— **PUBLIC LIBRARY** ————

Director
Assistant Director

Clarke Davis
Robert Frost

———— **CEMETERIES** ————

Superintendent, Edgewood & Suburban Cemeteries
Superintendent, Woodlawn Cemetery

Jeffrey Snow
Leigh Lancaster

———— **SCHOOL DEPARTMENT** ————

Superintendent
Assistant Superintendent-Elementary
Assistant Superintendent-Secondary
Business Administrator

Dr. Berard Masse
Joseph R. Giuliano
John Cepaitis
Richard C. McCann

CITY OF NASHUA
BOARDS AND COMMISSIONS

———— **AIRPORT AUTHORITY** ————

*Appointed by the Mayor, subject to confirmation by
the Board of Aldermen, for five year terms ending August 31*

| | | | |
|------|--------------------|-------------------|----------|
| 1991 | Barbara L. Cote | 11 Miami Street | 883-2806 |
| 1992 | Bonnie Lou McCann | 92 Peele Road | 888-3124 |
| 1993 | Richard A. Dowd | 7 Columbine Drive | 883-0835 |
| 1994 | John A. Potfora | 102 Conant Road | 888-0653 |
| 1995 | Randall E. Wilbert | 51 Concord Street | 883-5970 |

———— **BOARD OF ASSESSORS** ————

*Appointed by the Mayor subject to confirmation by
the Board of Aldermen for Indefinite Terms*

| | | |
|-----------------------|-------------------|----------|
| Stephen J. Densberger | 22 Nova Road | 882-8210 |
| Charles T. Dobens | 30 Bartemus Trail | 882-6970 |
| Richard G. Ethier | 5 Kingston Drive | 882-0229 |

Municipal Government Report

BOARD OF EDUCATION

*Four members elected at the Municipal Election of 1977 to maintain the nine member board as passed by referendum at the Municipal Election of 1971.
Four year terms ending December 31*

| | | | |
|------|---------------------------|---------------------|----------|
| 1991 | Elizabeth Brackett, Pres. | 15 Echo Avenue | 889-4685 |
| 1991 | Ruth Ginsburg, Clerk | 6 Dover Street | 882-8647 |
| 1991 | Daniel C. Hansberry | 20 Shelley Drive | 888-5634 |
| 1991 | Joseph J. MacIntyre | 6 Broadview Avenue | 886-5950 |
| 1991 | Sue Newman | 25 Charlotte Avenue | 880-8973 |
| 1993 | George Farrington | 24 Lutheran Drive | 889-2779 |
| 1993 | Suzan L.R. Franks | 42 Cathedral Circle | 886-1234 |
| 1993 | Atlant Schmidt | 33 Dublin Avenue | 886-7309 |
| 1993 | Mary Beth Sommers* | 7 McKenna Drive | 888-7197 |

***Resigned - replaced by Lindsey Wormley, 8 Margaret Circle, 888-7231**

BOARD OF HEALTH

Elected by the Board of Aldermen for two year terms ending December 31

| | | | |
|------|---|------------------------|----------|
| 1991 | Dr. David W. Brumley | 155 Main Dunstable Rd. | 883-7970 |
| 1991 | Dr. Donald Levi | 155 Kinsley Street | 889-6671 |
| 1991 | Dr. Anthony Storace | 5 Coliseum Avenue | 882-2921 |
| 1991 | Alderman-at-Large Joyce L. Arel, Liaison Member | | 889-2901 |
| 1991 | Alderman Rob Wagner, Alternate Liaison Member | | 883-0148 |

BOARD OF PUBLIC WORKS

*Elected at the Municipal Election
Four Year Terms ending December 31*

| | | | |
|------|-------------------------|-----------------------|----------|
| 1991 | Mayor James W. Donchess | Ex-Officio | 594-3341 |
| 1991 | Francis X. Donovan | 2 Glen Drive | 882-5963 |
| 1991 | Laurier E. Soucy | 33 Alder Drive | 882-1526 |
| 1993 | Robert A. Durant, Sr. | 83 Gilson Road | 883-0936 |
| 1993 | Ansel S. Grandmaison | 571 South Main Street | 891-0005 |

City of Nashua

BOARD OF PUBLIC WORKS RETIREMENT SYSTEM TRUSTEES

Four year terms ending December 31

| | | | |
|------|--|--------------------|----------|
| 1991 | Ronald Jenkins** | 75 Tenby Drive | 880-3348 |
| 1991 | Donald Levesque** | 15 Bevelee Drive | 880-3347 |
| 1992 | Francis X. Donovan* | 2 Glen Drive | 882-5963 |
| 1992 | Robert E. Hussey*** | 40 Burnside Street | 889-4414 |
| 1991 | Alderman Adam Gureckis, Sr., Liaison Member | | 882-2478 |
| 1991 | Alderman Ramsay McLauchlan, Alternate Liaison Member | | 888-0955 |

*Represents Commissioners of the B.P.W.

**Represents Employees of the P.W.D

***Represents the Financial and Investment Community

BOARD OF REGISTRARS

*Appointed by the Mayor subject to confirmation by the
Board of Aldermen for a three year term ending December 31*

| | | | |
|------|--------------------|------------------|----------|
| 1991 | Katherine K. Fogal | 38 Whitford Road | 882-5898 |
| 1992 | Theresa A. Marquis | 2 Miami Street | 882-3660 |
| 1993 | Maureen Irvine | 7 Birchbrow Road | 888-0605 |

BUILDING CODE/BOARD OF APPEALS

*Part of the Building Code Ordinance
Original ordinance passed May 12, 1953, Amended June 12 1973
Members appointed by the Mayor, confirmed by the
Board of Aldermen, for three year terms ending March 31*

| | | | |
|------|------------------------|----------------------|----------|
| 1992 | John A. Carter | 12 Bartlett Avenue | 882-0201 |
| 1992 | David Farr, P.E. | 100 Perimeter Road | 883-0463 |
| 1993 | Gerard Roberge | 23 Almont Street | 882-2319 |
| 1994 | Alvin Corzilius | 39 Stark Street | 889-4692 |
| 1994 | Joseph W. Hogan | 31 Williams Street | 882-9377 |
| 1992 | David W. Cheever (Alt) | 8 Spaulding Avenue | 889-4658 |
| 1993 | John W. Rudloph (Alt) | 6 Fowell Avenue | 883-5775 |
| 1994 | Richard Cane (Alt) | 78 Spindlewick Drive | 888-3136 |

Municipal Government Report

———— CABLE TELEVISION ADVISORY BOARD ————

Appointed by the Mayor subject to confirmation by the Board of Aldermen

| | | | |
|--------|--|-----------------------------|----------|
| 1992 | Gertrude Alcock | 324 Candlewood Park | 889-0963 |
| 1993 | Loretta Staples | 4 Madison Lane, Amherst, NH | 673-7407 |
| Indef. | Timothy S. Glenday | 16 Pine Hill Avenue | 886-4387 |
| Indef. | Ronald A. Poulin, Chrmn. | 26 Wheaton Drive | 883-2383 |
| Indef. | Richard Turgeon, Clerk | 19 Beaver Street | 594-3637 |
| Indef. | Ann Warren | 17½ Manchester Street | 889-5643 |
| 1991 | Alderman Donald J. Dyer, Liaison Member | | 882-2880 |
| 1991 | Alderman William C. Marcoux, Jr., Alternate Liaison Member | | 888-1899 |

———— CAPITAL EQUIPMENT RESERVE FUND TRUSTEES ————

Established by Ordinance passed August 12, 1969

Five trustees consisting of the Mayor,

President of the board of Aldermen, The Finance Officer

and two other members to be appointed by the Mayor

subject to the approval of the Board of Aldermen

for two year terms ending December 31

| | | | |
|--------|---|------------------|----------|
| 1991 | Honorable James W. Donchess, Mayor | | 594-3341 |
| 1991 | Alderman-at-Large Thomas Kelly, President Board of Aldermen | | 883-4566 |
| Indef. | Paul A. Martel, Treasurer & Chief Finance Officer | | 594-3315 |
| 1991 | Joseph Taranto | 5 Belgian Place | unlisted |
| 1991 | Roger Wallace | 31 Bowers Street | 889-4703 |

———— CAPITAL IMPROVEMENTS PROGRAM ————

Four citizens appointed by the Nashua City Planning Board

an Alderman appointed by the President of the Board of Aldermen

The Finance Officer, and the Planning Director

Citizen terms are two years

| | | | |
|--------|---|--------------------|----------|
| Indef. | Paul A. Martel, Treasurer and Chief Finance Officer | | 594-3315 |
| Indef. | Roger L. Houston, Planning Director | | 594-3360 |
| 1991 | Alderman Richard J. LaRose, Liaison Member | | 889-6049 |
| 1991 | Alderman Ann T. Ackerman, Alternate Liaison Member | | 889-1154 |
| 1991 | Jody Wilbert | 51 Concord Street | 883-5970 |
| 1991 | Charles Budris | 2 Shelley Drive | 888-2150 |
| 1992 | Hollis E. Harrington | 62 Farmington Road | 891-2100 |
| 1992 | Alfred F. Turner, Jr. | 15 Penobscot Road | 889-8868 |

City of Nashua

CEMETERY TRUSTEES

*Elected by the Trustees and Board of Aldermen
in Joint Convention
for five year terms ending March 31*

EDGEWOOD CEMETERY

| | | | |
|--------|--|-----------------------|----------|
| 1991 | Mayor James W. Donchess, Ex-Officio | | 594-3341 |
| Indef. | Paul A. Martel, Treasurer & Chief Finance Office | | 594-3315 |
| Indef. | Jeffrey Snow, Superintendent | | 594-3327 |
| 1992 | Alan M. Barker | 15 Bartlett Street | 882-1824 |
| 1992 | Norman E. Hall | 66 Manchester Street | 883-1810 |
| 1993 | Philip L. Hall | 8 Edson Street | 882-3740 |
| 1993 | John B. Stevens | 15 Swart Terrace | 883-8863 |
| 1994 | Alan Jeffery, President | 3 Deerhaven Drive | 883-4532 |
| 1994 | Rev. James S. Chaloner | 37 Orange Street | 880-4374 |
| 1995 | Frederick E. Shaw | 137 Manchester Street | 883-7039 |
| 1995 | Kenneth Spaulding | 7 Franconia Drive | 883-3697 |
| 1996 | George B. Law | 24 Pine Hill Avenue | 882-4265 |
| 1996 | Thomas Maffee, Secretary | 20 Beauview Avenue | 883-8128 |

SUBURBAN CEMETERIES

| | | | |
|--------|---|------------------------|----------|
| 1991 | Mayor James W. Donchess, Ex-Officio | | 594-3341 |
| Indef. | Paul A. Martel, Treasurer & Chief Finance Officer | | 594-3315 |
| Indef. | Jeffrey Snow, Superintendent | | 594-3327 |
| 1991 | Davis P. Thurber | 25 Swart Terrace | 883-5665 |
| 1992 | Daniel Murdock | 70 Berkeley Street | 882-1554 |
| 1993 | Richard I. Hall, President | PO Box 651, Hollis, NH | unlisted |
| 1994 | Jacob E. Crosby | 101 Robinson Road | 888-0684 |
| 1995 | Conrad E. Thibault, Sec./Treas. | 393 Main Street | 888-1333 |

WOODLAWN CEMETERY

| | | | |
|--------|---|-----------------------|----------|
| 1991 | Mayor James W. Donchess, Ex-Officio | | 594-3341 |
| Indef. | Paul A. Martel, Treasurer & Chief Finance Officer | | 594-3315 |
| Indef. | C. Leigh Lancaster, Superintendent | | 594-3354 |
| 1991 | Marvis Mellen | 10 Meade Street | 889-9326 |
| 1991 | Herbert William Snow | 4 Adelaide Avenue | 883-8084 |
| 1992 | Lester Gidge | 61 Linwood Street | 883-7862 |
| 1992 | Gordon Tyszko | 41 Meade Street | 883-2276 |
| 1993 | David Aponovich | 2 Indiana Drive | 883-2168 |
| 1993 | Niles F. Jensen, Jr. | 57 Watson Street | 889-0437 |
| 1994 | Charles H. Farwell, Jr., Sec. | 9 Todd Road | 882-3937 |
| 1994 | David L. Wells, President | 236 Manchester Street | 882-4564 |

Municipal Government Report

CHILD CARE ADVISORY COMMISSION

*Appointed by the Mayor subject to confirmation by the
Board of Aldermen for three year terms ending October 13*

| | | | |
|------|------------------|-----------------------------|----------|
| 1991 | Helen Honorow | One Indian Head Plaza | |
| 1991 | Cynthia Hoffman | 105 East Glenwood St. | 888-5676 |
| 1991 | Daniel Guerette | 220 D.W.Hwy., Merrimack, NH | 889-2500 |
| 1991 | Laurie Levesque | 2 Shattuck Street | 883-4431 |
| 1992 | Dawn Easton | 24 Chester Street | 883-6598 |
| 1992 | Mary Jordan | 4 Lake Street | 882-9080 |
| 1992 | Shaun Marquis | 23 Tenby Drive | 888-1677 |
| 1992 | Steve Schuster | 172 Kinsley Street | 882-3000 |
| 1992 | Joanne Sommers | 7 Summit Street | 889-6092 |
| 1992 | Steve Travaglini | 211 Main Street | 882-5133 |
| 1993 | Kathy Nelson | 230 Daniel Webster Hwy. | 888-1982 |
| 1993 | Don Rabun | 19 Chestnut Street | 883-7726 |
| 1993 | Paula Gregory | Rte.3 Chappell Prof. Center | 673-2510 |
| 1993 | Ken Renoux | 11 Broadcrest Lane | 594-3422 |
| 1993 | Kathy Richardson | 2 Court Street | 594-3412 |

CONSERVATION COMMISSION

*Appointed by the Mayor subject to confirmation by the
Board of Aldermen for three year terms ending December 31*

| | | | |
|--------|--|---------------------------|----------|
| 1991 | Peter Donahue | 10 Carmine Road | 880-9815 |
| 1991 | Nathan Ackerman | 8 Oldham Lane | 880-7173 |
| 1992 | Linda Ryan | 35 Vespa Lane | 886-6616 |
| 1992 | Dr. Edward A. Botan | 7 Cider Lane | 889-6212 |
| 1992 | Linda Courtney Bretz | 105 Spit Brook Road, A#8A | 888-4881 |
| 1992 | Benjamin Mikulis, Jr. | 8 Corona Avenue | 882-5529 |
| 1992 | Ryan Teeboom, Chairman | 6 Fox Street | 889-7091 |
| 1993 | Katherine Hersh | 28 Bicentennial Drive | 888-9686 |
| 1991 | Thomas Burke, Alternate | 15 Monica Drive | 888-4781 |
| 1991 | Ann Derosier, Alternate | 4 Millpond Drive | 888-5375 |
| Indef. | Robert Nerney, Liaison member from the Planning Department | | 594-3360 |

City of Nashua

———— COUNCIL ON ELDERLY AFFAIRS ————

*Established by Resolution on June 28, 1977 to exist until December 31, 1987;
amended February 23, 1982*

*Re-established by Resolution November 24, 1987
Two year terms ending December 31*

| | | | |
|------|---------------------------|--------------------------|----------|
| 1991 | Rev. Edward Koonz | Protestant Clergy | 889-0498 |
| 1991 | Jules Lelchuk | Jewish Community | 888-4646 |
| 1991 | Rev. Soterios Alexopoulos | Greek Community | 888-4336 |
| 1991 | Donald White | A.A.R.P | 883-3982 |
| 1991 | Patricia Francis | Seniors Place Management | 883-3111 |
| 1991 | Carmella Arciere | Senior Citizens Club | 882-8932 |
| 1991 | Vivian Slattery | Golden Age Club | 882-3545 |
| 1991 | Lawrence O'Mara | Educational Community | 882-4525 |
| 1991 | Luetta Kaminski | At-Large-Member | 883-4953 |
| 1991 | Tina Andrade | At-Large Member | 888-3995 |
| 1991 | Gerald Silver | At-Large Member | 891-0753 |
| 1991 | Ruby Plummer | At-Large Member | 889-3440 |
| 1991 | Richard Strand | At-Large Member | unlisted |

———— DEPARTMENTAL TRAFFIC COUNCIL ————

Indefinite Terms

| | | |
|-------------------|---------------------|----------|
| James F. Hogan | City Engineer | 594-3320 |
| Donald Levesque | Superintendent, PWD | 594-3347 |
| Raymond J. Landry | Chief of Police | 594-3632 |
| Richard Navaroli | Fire Chief | 594-3651 |
| Roger L. Houston | Planning Director | 594-3360 |

———— DIRECTOR OF EMERGENCY PREPAREDNESS ————

Indefinite Term

| | | |
|-------------------|---------------|----------|
| Richard A. McCann | 92 Peele Road | 888-3124 |
|-------------------|---------------|----------|

———— DOWNTOWN TRAFFIC LIAISON COMMITTEE ————

*Appointed by the Mayor subject to confirmation
by the Board of Aldermen for an indefinite term*

| | | |
|------------|----------------|----------|
| Dana Lewis | 5 Lewis Street | 883-8691 |
|------------|----------------|----------|

Municipal Government Report

ENERGY COMMISSION

*Appointed by the Mayor subject to confirmation
by the Board of Aldermen for an indefinite term*

| | | |
|-------------------------|---------------------|----------|
| Mayor James W. Donchess | Ex-Officio | 594-3341 |
| Maurice L. Arel | 10 Virginia Drive | 889-2901 |
| Charles E. Clough | 44 Franklin Street | 880-2323 |
| Ronald Moskowitz | 40 Simon Street | 882-8151 |
| Fred Yochum | 39 Cathedral Circle | 882-8151 |

FIRE COMMISSION

Four year terms ending December 31

| | | | |
|------|-----------------------|-------------------------|----------|
| 1991 | Mark Piekarski | 71 Middle Dunstable Rd. | 888-0606 |
| 1991 | Dolores Rose Price | 99 Elm Street | 881-8693 |
| 1991 | Maurice Trottier | 93 Fairview Avenue | 882-6809 |
| 1993 | F. K. Engelhart | 5 Edson Street | 882-3626 |
| 1993 | Richard D. Harrington | 4 Huron Drive | 889-0383 |

FIRE PREVENTION CODE OF APPEALS BOARD

Three Year Terms ending October 31

| | | | |
|------|-------------------------|----------------------|----------|
| 1991 | Alvin Corzilius | 39 Stark Street | 889-4692 |
| 1991 | John Rudolph | 6 Fowell Avenue | 883-5775 |
| 1991 | Richard A. Smith | 22 Royal Crest Drive | 888-4365 |
| 1991 | Richard Cane, Alternate | 78 Spindlewick Drive | 888-3136 |

HISTORIC DISTRICT COMMISSION

*Appointed by the Mayor subject to confirmation by the
Board of Aldermen for three year terms ending September 30*

| | | | |
|--------|---|----------------------|----------|
| 1991 | Mayor James W. Donchess, Ex-Officio | | 594-3341 |
| 1991 | Jeannine Levesque | 27 Williams Street | 889-0226 |
| 1992 | Francis Burnham | 5 Harris Street | 888-2541 |
| 1992 | Jayne Flythe | 1 Nashville Street | 886-3416 |
| 1992 | Frank Mellen | 10 Meade Street | 889-9326 |
| 1992 | John Rudolph | 6 Fowell Avenue | 883-5775 |
| 1993 | Patricia White | 47 Concord Street | 880-4894 |
| 1991 | David Pierce, Alternate | 13 Manchester Street | 882-9853 |
| 1993 | Scott McPhie, Alternate | 24 Granite Street | 882-3607 |
| 1993 | Warren Daansen, Alternate | 11 Shattuck Street | 882-8897 |
| Indef. | Roger Houston, Planning Director | | 594-3360 |
| Indef. | Rachel Webb, Advisor/Long Range Planner | | 594-3360 |

City of Nashua

HOUSING AUTHORITY

Appointed by the Mayor subject to confirmation by the Board of Aldermen for five year terms ending October 14

| | | | |
|--------|---|--------------------|----------|
| Indef. | George F. Robinson, Director | 101 Major Drive | 883-5661 |
| 1992 | Selma Pastor | 24 Stark Street | 882-3823 |
| 1993 | Florida C. Lovely | 165 Pine Street | 881-9476 |
| 1994 | Kris E. Durmer | 17 Berkeley Street | 880-8202 |
| 1995 | Thomas Monahan | 28 Swart Terrace | 882-1099 |
| 1991 | Alderman Steve Kuchinski, Liaison Member | | 880-7196 |
| 1991 | Alderman William Marcoux, Jr., Alternate Liaison Member | | 888-1899 |

LEGACY TRUSTEES

Appointed by the Board of Aldermen for two year terms ending December 31

IRA F. HARRIS LECTURE FUND

| | | | |
|------|--|---------------------|----------|
| 1991 | Honorable James W. Donchess, Mayor, Ex-Officio | | 594-3341 |
| 1991 | Alderman-at-Large Thomas B. Kelley President, Board of Aldermen, Ex-Officio | | 883-4566 |
| 1991 | Elizabeth Bracket President, Board of Education, Ex-Officio | | 889-2901 |
| 1991 | Donald Marquis | 23 Tenby Drive | 888-1677 |
| 1992 | Florence Shepard | 17 Courtland Street | 882-7019 |

MOSES HUNT LECTURE FUND

| | | | |
|------|--|------------------|----------|
| 1991 | Honorable James W. Donchess, Mayo, Ex-Officio | | 594-3341 |
| 1991 | Alderman-at-Large Thomas B. Kelley President, Board of Aldermen, Ex-Officio | | 883-4566 |
| 1991 | Elizabeth Bracket President, Board of Education | Ex-Officio | 889-2901 |
| 1991 | Arthur Olsson | 169 Coburn Woods | 889-1019 |
| 1992 | Ruth Gaukstern | 26 Adelaide Ave. | 882-2033 |

POLICE COMMISSION

Appointed by the Governor and Executive Council for three year terms ending September 1

| | | | |
|------|-----------------|--------------------|----------|
| 1991 | Thomas Maffee | 20 Beauview Avenue | 883-8128 |
| 1992 | Maurice L. Arel | 10 Virginia Drive | 889-2901 |
| 1993 | Alan Jeffery | 3 Deerhaven Drive | 883-4532 |

Municipal Government Report

MUNICIPAL CHANNEL ADVISORY BOARD

Appointed by the Mayor subject to confirmation by the Board of Aldermen for two year terms expiring November 1

| | | | |
|------|-------------------------|--------------------------------|----------|
| 1992 | Dolores Bellavance | Community Services Division | 594-3357 |
| 1992 | David S. Boesch | Community Development Director | 594-3360 |
| 1992 | Elizabeth Brackett | School Department | 889-4685 |
| 1992 | Frank Dorsey | Park & Recreation Department | 594-3346 |
| 1992 | John Everett | Mayor's Office | 594-3341 |
| 1992 | William C. Marcoux, Jr. | Board of Aldermen | 888-1899 |
| 1992 | Richard Strand | Fire Department | 594-3637 |
| 1992 | Ann Warren | Public Library | 889-5643 |

NASHUA INDUSTRIAL DEVELOPMENT AUTHORITY

Appointed by the Mayor subject to confirmation by the Board of Aldermen for three year terms ending September 13

| | | | |
|------|------------------------------------|--------------------|----------|
| 1991 | Honorable James W. Donchess, Mayor | Ex-Officio | 594-3341 |
| 1991 | Alderman-at-Large Thomas B. Kelley | | |
| | President, Board of Aldermen | Ex-Officio | 883-4566 |
| 1991 | Paul A. Martel | | |
| | Treasurer/Chief Finance Officer | Ex-Officio | 594-3315 |
| 1992 | Nancie Caron | 15 Pennichuck St. | 889-1677 |
| 1992 | Paul Houde | 27 Forest Park Dr. | 889-2293 |
| 1993 | Edward G. Bryer | 9 Beverlee Dr. | 882-8014 |
| 1993 | Richard E. West | 41 Berkeley St. | 882-1804 |

NASHUA PUBLIC BUS TRANSIT COMMISSION

Established by Ordinance June 12, 1990

| | | | |
|--------|--|-----------------------|----------|
| 1991 | Joseph Petrain | 57 Tyler Street | 883-4312 |
| 1992 | Harold Crapo | 134 Princeton Road | 881-9497 |
| 1993 | Janice Sylor | 168 Harris Road | 888-3998 |
| Indef. | Davis S. Boesch, Jr., Director | Community Development | 594-3360 |
| 1991 | Victor C. DuVarney, Jr., Alderman-at-Large | | 883-5003 |

City of Nashua

NASHUA REGIONAL PLANNING COMMISSION

Nashua Representatives nominated by the City Planning Board and confirmed by the Board of Aldermen for four year terms

| | | | |
|------|-----------------------------|-------------------------|----------|
| 1994 | Arnold Boucher | 71 Forest Park Drive | 882-7473 |
| 1994 | Joseph Goodman | 13 Fountain Lane | 889-8140 |
| 1994 | Arthur McKew | 9 Birchwood Drive | 889-5821 |
| 1994 | Walter Warren | 17½ Manchester Street | 889-5643 |
| 1993 | Charles Ritch, Alternate | Citizen Representative | 882-2415 |
| 1994 | Audrey Carragher, Alternate | Citizen Representative | 882-6638 |
| 1991 | Alderman Donald Dyer, Alt. | NCPB Representative | 882-2880 |
| | Donald Zizzi | Executive Director NRPC | 883-0366 |
| | Robert Wolf | Chairman NRPC | 883-0366 |
| | Ann Caldwell | Treasurer NRPC | 883-0366 |

PARK AND RECREATION ADVISORY COMMISSION

*Appointed by the Mayor with the consent of the Board of Aldermen with a term of office identical with the term of office of the Mayor making the appointments or any remainder thereof
Term ending December 31*

| | | | |
|--------|--|---------------------|----------|
| 1991 | Edward Lecius, Chairman | 26 Watersedge Drive | 880-4623 |
| 1991 | Alfred Lajoie, Jr., V.C. | 19 Twelfth Street | 883-7088 |
| 1991 | Prudy P. Hodsdon, Clerk | 30 Charlotte Avenue | 889-7028 |
| 1991 | Greg Andruskevich | 41 Edmond Drive | 883-4396 |
| 1991 | Emil Bozek | 15 Bramble Drive | 883-5373 |
| Indef. | Frank Dorsey, Superintendent Park & Recreation Department | | 594-3346 |
| Indef. | June Caron, Recreation Supervisor Park & Recreation Department | | 594-3367 |

PERSONNEL ADVISORY BOARD

Appointed by the Mayor subject to confirmation by the Board of Aldermen for three year terms ending June 30

| | | | |
|------|----------------------|--------------------|----------|
| 1991 | Barbara Foran | 88 Bluestone Drive | 888-0235 |
| 1992 | Clifford D. Colquitt | 73 Concord Street | 882-0007 |
| 1993 | Elizabeth T. Cooper | 21 Shelburne Road | 883-0210 |

Municipal Government Report

PLANNING BOARD

Appointed by the Mayor subject to confirmation by the Board of Aldermen for three year terms ending March 31

| | | | |
|--------|-----------------------------|----------------------|----------|
| 1991 | Honorable James W. Donchess | Mayor, Ex-Officio | 594-3341 |
| Indef. | James F. Hogan | Engineer, Ex-Officio | 594-3320 |
| Indef. | Roger Houston | Planning Director | 594-3360 |
| 1991 | Alderman Donald J. Dyer | Liaison Member | 882-2880 |
| 1992 | Francis Burnham | 5 Harris Street | 888-2541 |
| 1992 | Kathleen Veracco | 5 Tomolonis Drive | 888-3440 |
| 1993 | Jody Wilbert | 51 Concord Street | 883-5970 |
| 1993 | Frederick Yochum | 39 Cathedral Circle | 882-8151 |
| 1994 | Arnold Boucher, V.C. | 71 Forest Park Drive | 882-7473 |
| 1994 | James F. Cody, Chairman | 33 Taylor Street | 882-0123 |
| 1992 | Betty Lasky, Alternate | 15 Masefield Road | 888-5557 |

PUBLIC LIBRARY TRUSTEES

His Honor the Mayor, and the President of the Board of Aldermen are Trustees ex-officio, one trustee is elected annually for a seven year term ending March 31 by the Board of Aldermen and Trustees in Joint Convention

| | | | |
|------|------------------------------------|--------------------|----------|
| 1991 | Honorable James W. Donchess, Mayor | Ex-Officio | 594-3341 |
| 1991 | Alderman-at-Large Thomas B. Kelley | | |
| | President Board of Aldermen | Ex-Officio | 883-4566 |
| 1992 | Roger Osgood | Osgood Road | 883-7039 |
| 1993 | S. Robert Winer | 56 Wood Street | 883-3104 |
| 1994 | Dr. Arthur E. Comolli | 16 Browning Avenue | 888-2064 |
| 1995 | Maurice L. Arel | 10 Virginia Drive | 889-2901 |
| 1996 | Frank Clancy | 16 Berkeley Street | 889-9498 |
| 1997 | Arthur L. Barrett | 24 Deerhaven Drive | 882-6796 |
| 1998 | Caroline Mason | 70 Concord Street | 889-7714 |

City of Nashua

REVIEW AND COMMENT COMMISSION

*Appointed by the Mayor subject to confirmation by
the Board of Aldermen for a three year term*

| | | | |
|------|-----------------|-------------------|----------|
| 1991 | Fred Mesenbrink | 16 Todd Road | 883-8217 |
| 1992 | Robert Keating | 111 Coburn Avenue | 883-6903 |
| 1993 | Yvette Martin | 22 Salisbury Road | |

TRAFFIC COMMISSION

*Appointed by the Mayor
subject to confirmation by the Board of Aldermen
for three year terms ending December 31*

| | | | |
|------|--------------|--------------------|----------|
| 1993 | Harold Crapo | 134 Princeton Road | 881-9497 |
|------|--------------|--------------------|----------|

VOTING MACHINE PROGRAMMERS

*Appointed by the Mayor
subject to confirmation by the Board of Aldermen
for four year terms ending September 11*

| | | | |
|------|-----------------------------|------------------|----------|
| 1991 | Barbara Cote, Chief | 11 Miami Street | 594-3312 |
| 1991 | Nicholas Darchik, Assistant | 43 Bowery Street | 594-3349 |
| 1991 | Lucien Roy, Assistant | 9 Oakdale Avenue | 594-3349 |

ZONING BOARD OF ADJUSTMENT

*Appointed by the Mayor
subject to confirmation by the Board of Aldermen
for three year terms ending September 11*

| | | | |
|--------|-----------------------------|-------------------------|----------|
| 1990 | June Adams | 11 Gettysburg Dr. | 889-5461 |
| 1991 | Patricia Goodman, Secretary | 13 Fountain Lane | 889-8140 |
| 1992 | E. Gwen Krailo | 20 Sargent Avenue | 889-8090 |
| 1992 | Russell Verney | 4 Nutt Street | 881-8785 |
| 1993 | Chris McGrath | 56 Pioneer Drive | 880-8782 |
| 1994 | Susan Douglas | 210-4 Brook Village Rd. | 888-8113 |
| 1991 | Dennis Drake, Alternate | 5 Grace Drive | 888-2437 |
| 1992 | Kathy Balsa, Alternate | 2 Van Buren St. | 886-0412 |
| 1992 | Kevin P. McAfee, Alternate | 17 Cassandra Lane | 880-6048 |
| Indef. | Robert J. Nerney | Zoning Administrator | 594-3360 |

Municipal Government Report

1991 - 1992

REPRESENTATIVES TO THE GENERAL COURT

Ward 1

| | | | |
|--------------------|-----|----|-----------------------|
| Philip M. Ackerman | (D) | 22 | 9 Sunshine Court |
| Barbara Baldizar | (D) | 22 | 16 Parrish Hill Drive |
| Alan B. Greenglass | (R) | 22 | 10 Parrish Hill Drive |

Ward 2

| | | | |
|-----------------------|-----|----|--------------------|
| Robert Mercer | (R) | 23 | 11 Dinsmore Street |
| Alice Record | (R) | 23 | 76 Beauview Avenue |
| Stanley R. Vanderlosk | (R) | 23 | 2 Charlotte Street |

Ward 3

| | | | |
|---------------------|-----|----|-------------------|
| Robert A. Daigle | (D) | 24 | 133 Colgate Road |
| Arthur "Art" Ferlan | (R) | 24 | 6 Glendale Drive |
| Nancy M. Ford | (R) | 24 | 56 Raymond Street |

Ward 4

| | | | |
|---------------------|-----|----|---------------------|
| A. Haettenschwiller | (D) | 28 | 24 Mulberry St. A#2 |
| Romeo W. Jean | (D) | 28 | 16 Beacon Street |
| Steve Kuchinski | (D) | 28 | 124 Walnut Street |

Ward 5

| | | | |
|-----------------|-----|----|-----------------------|
| Jane Clemons | (D) | 25 | 177 Kinsley Street |
| David Cote | (D) | 25 | 96 West Hollis Street |
| Donnalee Lozeau | (R) | 25 | 125 Shore Drive |

Ward 6

| | | | |
|---------------------|-------|----|-------------------|
| Gabrielle V. Gagnon | (D) | 29 | 22 Maurice Street |
| Roland J. Lefebvre | (D) | 29 | 19 Dane Street |
| James E. McDowell | (D-R) | 29 | 227 Pine Street |

Ward 7

| | | | |
|-----------------------|-------|----|-------------------|
| Adam C. Gureckis, Sr. | (D-R) | 30 | 54 Harbor Avenue |
| Janet E. Hickey | (R) | 30 | 109 Pine Street |
| Mary Jordan | (D) | 30 | 24 Fairhaven Road |

Ward 8

| | | | |
|----------------------|-------|----|-----------------------|
| Stephen Burke | (D) | 31 | 313 Brook Village Rd. |
| Bonnie Lou McCann | (D-R) | 31 | 92 Peele Road |
| Debora B. Pignatelli | (D) | 31 | 24 Decatur Drive |

Ward 9

| | | | |
|--------------------|-----|----|-------------------|
| Frederick Andrews | (R) | 26 | 41 Monica Drive |
| Francis X. Donovan | (D) | 26 | 2 Glen Drive |
| Mary Ellen Martin | (D) | 26 | 5 Lone Star Drive |

Wards 1, 2, 3 5 & 9

| | | | |
|-------------------|-----|----|-------------------|
| Richard D. Chasse | (D) | 27 | 72 Concord Street |
|-------------------|-----|----|-------------------|

Wards 4, 6, 7 & 8

| | | | |
|------------------------|-----|----|------------------|
| A. Theresa Drabinowicz | (D) | 32 | 56 Temple Street |
|------------------------|-----|----|------------------|

CITY ELECTION OFFICIALS**1990-1991****Moderators:**

| | | | |
|--------|-------------------------|----------------------|----------|
| Ward 1 | Lawrence E. Glennon | 10 Luke Street | 883-3925 |
| Ward 2 | Alice B. Record | 76 Beauview Avenue | 882-2403 |
| Ward 3 | Roger E. Fortier | 163 Tolles Street | 882-3465 |
| Ward 4 | Alfred A. Arel | 14 Buck Street | 883-8589 |
| Ward 5 | Steven M. Benson | 23 Countryside Drive | 883-2687 |
| Ward 6 | David G. Fredette | 17 Hassel Brook Rd. | 880-9024 |
| Ward 7 | Adams C. Gureckis, Sr. | 1 Cherry Street | 882-9107 |
| Ward 8 | Dennis M. Drake | 3 Lansing Drive | 888-2437 |
| Ward 9 | Lucien G. Rousseau, Jr. | 8 Marian Lane | 880-3662 |

Ward Clerks:

| | | | |
|--------|---------------------|---------------------|----------|
| Ward 1 | Thomas J. Cibotti | 46 Marie Avenue | 883-4981 |
| Ward 2 | William A. Marshall | 15 Watson Street | 882-5211 |
| Ward 3 | Pauline Lucier | 22 Webster Street | 889-2342 |
| Ward 4 | Genevieve Pietuch | 10 Quincy Street | 883-5844 |
| Ward 5 | Muriel C. Mazeika | 9 North Seventh St. | 882-2326 |
| Ward 6 | Denise Grant | 67B Caldwell Road | 880-4133 |
| Ward 7 | Darryl Courtenay | 8 Cherry Street | 881-9360 |
| Ward 8 | Bonnie Lou McCann | 92 Peele Road | 888-3124 |
| Ward 9 | Jeanne Marcoux | 7 Marian Lane | 883-7626 |

Municipal Government Report

Selectmen:

Ward 1

| | | |
|-------------------|---------------------|----------|
| Patricia Chadwick | 43 Indian Rock Road | 880-8759 |
| Laura E. Myles | 4 Sanborn Drive | 889-6777 |
| Brooks Thompson | 36 Lutheran Drive | 886-1476 |

Ward 2

| | | |
|-----------------------|----------------------|----------|
| V. Mary Hall | 66 Manchester Street | 883-8958 |
| Robert Mercer | 11 Dinsmore Street | 883-8958 |
| Stanley R. Vanderlosk | 2 Charlotte Street | 883-8958 |

Ward 3

| | | |
|---------------------|-------------------|----------|
| Raymond E. Belanger | 4 Lessard Street | 883-3117 |
| Laure M. Fortier | 163 Tolles Street | 882-3465 |
| Selma Pastor | 24 Stark Street | 882-3823 |

Ward 4

| | | |
|---------------------|-------------------|----------|
| Maurice H. Bouchard | 98 Elm Street | 883-7002 |
| J. Alec Gendron | 80 Palm Street | 889-2108 |
| Charles Soroko | 9 Mitchell Street | 883-3124 |

Ward 5

| | | |
|-----------------|-----------------------|----------|
| Susan Dobens | 1077 W. Hollis Street | ----- |
| Jean E. Fortier | 1070 W. Hollis Street | 883-9130 |
| Evelyn Loulakis | 105 Ledge Street | 883-8522 |

Ward 6

| | | |
|---------------|-------------------|----------|
| Eileen Carter | 5 Forge Drive | 882-1906 |
| Doris Maynard | 3 Lakeside Avenue | 882-3710 |
| Earl Maynard | 5 Lakeside Avenue | 883-5268 |

Ward 7

| | | |
|-----------------------|---------------------|----------|
| Valerie A. Denault | 48 Burke Street A#4 | 882-6523 |
| Lawrence F. MacIntyre | 5 Arlington Street | 883-9631 |
| Anne M. Sirois | 57 Newbury Street | 882-9505 |

Ward 8

| | | |
|---------------------|-----------------|----------|
| Eileen Dawe | 9 Chaucer Road | 888-5147 |
| Harold F. Hellinger | 5 Lansing Drive | 888-2254 |
| John C. Nelson | 18 Stanley Lane | 888-5384 |

Ward 9

| | | |
|----------------|--------------------|----------|
| Ann A. Corbett | 168 Searles Road | 888-6088 |
| Rita M. Parker | 10 Friar Tuck Lane | 880-4853 |
| Paul Taylor | 214 Harris Road | 888-0190 |

RESOLUTIONS

Passed by the

BOARD OF ALDERMEN

July 1, 1990

through

June 30, 1991

Municipal Government Report

R-90-46

AUTHORIZING THE LEASE OF CITY HALL TO THE
STATE OF NEW HAMPSHIRE - DEPARTMENT OF SAFETY

R-90-55

AUTHORIZING THE CONVEYANCE OF A SEWER EASEMENT ON
LOTS 19 AND 127, SHEET A, TO RDG INC.

R-90-62

RELATIVE TO THE TRANSFER OF \$5,799 FROM ACCOUNT
591-86532 - CONTINGENCY FIRE RETIREMENTS TO
ACCOUNT 575-11624 FULL-TIME PAYROLL EXECUTIVE SECRETARY

*THE PRECEDING RESOLUTIONS WERE
PASSED JULY 10, 1990
THOMAS B. KELLEY, PRESIDENT
APPROVED JULY 11, 1990
JAMES W. DONCHESS, MAYOR*

R-90-27

CREATING A MUNICIPAL CHANNEL ADVISORY COMMITTEE

R-90-34

AUTHORIZING HIS HONOR, THE MAYOR, AND THE CITY TREASURER
TO ISSUE BONDS IN AN AMOUNT NOT TO EXCEED
\$300,000 BONDING FOR ARCHITECTURAL AND ENGINEERING SERVICES
FOR THE ELM STREET JUNIOR HIGH SCHOOL

R-90-57

AUTHORIZING HIS HONOR, THE MAYOR, AND THE CITY TREASURER
TO ISSUE BONDS NOT TO EXCEED THE AMOUNT OF
\$343,000 BONDING FOR ARCHITECTURAL AND ENGINEERING
FOR BIRCH HILL ADDITIONS AND RENOVATIONS (\$172,000)
AND FOR ARCHITECTURAL AND ENGINEERING FOR MAIN DUNSTABLE
ADDITIONS AND RENOVATIONS (\$170,000)

R-90-58

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS

R-90-59

GRANTING AN ABATEMENT OF THE SEWER FEES FOR
427 BROAD STREET

R-90-60

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS

R-90-65

AUTHORIZING HIS HONOR, THE MAYOR, AND THE CITY TREASURER
TO ISSUE BONDS IN AN AMOUNT NOT TO EXCEED
\$4,185,000 BONDING FOR CONSTRUCTION OF
ADDITION AND RENOVATIONS TO POLICE STATION

R-90-74

SETTING SEPTEMBER 11, 1990 AS THE DATE FOR
HOLDING THE 1990 STATE PRIMARY ELECTION

R-90-77

COMMENDING CONGRESS SUPPLY INCORPORATED

*THE PRECEDING RESOLUTIONS WERE
PASSED AUGUST 14, 1990
THOMAS B. KELLEY, PRESIDENT
APPROVED AUGUST 15, 1990
JAMES W. DONCHESS, MAYOR*

R-90-04

ESTABLISHING A BLUE RIBBON COMMISSION ON
THE MUNICIPAL BUDGET

R-90-50

RELATIVE TO EXTENDING THE DEADLINE FOR
ECONOMIC DEVELOPMENT PROPOSALS FROM THE
NASHUA DOWNTOWN DEVELOPMENT CORPORATION

R-90-53

INCREASING EXEMPTIONS FROM REAL ESTATE TAXES
FOR THE ELDERLY

R-90-63

PROVIDING FOR THE ANALYSIS AND PLANNING
OF THE CITY'S LEGAL SERVICE NEEDS

R-90-75

RELATIVE TO THE CITY OF NASHUA'S SUPPORT
OF THE CITY OF FRANKLIN'S PURSUIT OF
NON-COMPLIANCE OF ARTICLE 28-A

R-90-76

RELATIVE TO THE TRANSFER OF \$116,000 FROM
ACCOUNT 591-86005 CONTINGENCY-GENERAL
TO ACCOUNT 651-05 GILSON ROAD WATER EXTENSION

R-90-78

AUTHORIZING THE MAYOR TO APPLY FOR A RECYCLING GRANT

*THE PRECEDING RESOLUTIONS WERE
PASSED SEPTEMBER 12, 1990
THOMAS B. KELLEY, PRESIDENT
APPROVED SEPTEMBER 12, 1990
JAMES W. DONCHESS, MAYOR*

R-90-72

MAKING AN ASSESSMENT TO DEFRAY THE COST OF
CONSTRUCTION OF MISCELLANEOUS SEWERAGE &
DRAINAGE IMPROVEMENTS 1990

R-90-73

AMENDING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

R-90-79

RELATIVE TO RESCINDING THE AUTHORIZATION
OF THE MAYOR AND CITY TREASURER TO ISSUE
BOND AMOUNTS SET FORTH IN RESOLUTION R-89-203
COURTHOUSE SITE ACQUISITION (\$120,000),
R-89-224 GATEWAY PARKING GARAGE (\$4,500,000)
AND THE BALANCE OF R-87-215 WASTEWATER
TREATMENT PLANT (\$2,450,000), BOND AND THE BANS
OF \$5,000,000 FOR A TOTAL OF \$12,070,000

*THE PRECEDING RESOLUTIONS
PASSED SEPTEMBER 25, 1990
THOMAS B. KELLEY, PRESIDENT
APPROVED SEPTEMBER 25, 1990
JAMES W. DONCHESS, MAYOR*

R-90-87

RELATIVE TO AMENDING R-90-35, FISCAL YEAR
'91 BUDGET

*THE PRECEDING RESOLUTION WAS
PASSED OCTOBER 1, 1990
THOMAS B. KELLEY, PRESIDENT
APPROVED OCTOBER 1, 1990
JAMES W. DONCHESS, MAYOR*

R-90-80

GRANTING AN ABATEMENT OF THE SEWER FEES FOR
56 ABBOTT STREET

R-90-81

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS

R-90-83

REQUESTING THE INSTALLATION OF A GUARD RAIL FENCE
AT KINSLEY AND PERSHING STREET

R-90-85

RELATIVE TO THE TRANSFER OF \$6,268.00 FROM ACCOUNT
\$591-86532 CONTINGENCY - FIRE DEPARTMENT
TO ACCOUNT 532-11300 FIRE LIEUTENANT

R-90-86

RELATIVE TO THE TRANSFER OF \$19,550 FROM
ACCOUNT 591-86531 CONTINGENCY-POLICE DEPARTMENT
TO ACCOUNT 531-11537 POLICE LIEUTENANT, GRADE I

R-90-88

ENCOURAGING THE DEVELOPMENT AND IMPLEMENTATION
OF A FUEL CONSERVATION PLAN

R-90-93

SETTING THE TIME FOR THE OPENING AND CLOSING OF
THE POLLS FOR THE NOVEMBER 6, 1990
GENERAL ELECTION

*THE PRECEDING RESOLUTIONS WERE
PASSED OCTOBER 9, 1990
THOMAS B. KELLEY, PRESIDENT
APPROVED OCTOBER 9, 1990
JAMES W. DONCHESS, MAYOR*

R-90-92

AUTHORIZING A COST-ANALYSIS OF THE EPA'S COMBINED
SEWER OVERFLOW (CSO) MANDATES TO NASHUA

*THE PRECEDING RESOLUTION WAS
PASSED OCTOBER 23, 1990
THOMAS B. KELLEY, PRESIDENT
APPROVED OCTOBER 23, 1990
JAMES W. DONCHESS, MAYOR*

R-90-91

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS

*THE PRECEDING RESOLUTION WAS
PASSED NOVEMBER 13, 1990
THOMAS B. KELLEY, PRESIDENT
APPROVED NOVEMBER 14, 1990
JAMES W. DONCHESS, MAYOR*

R-90-82

DESIGNATING MARTIN LUTHER KING, JR'S BIRTHDAY
AS A MUNICIPAL HOLIDAY

*THE PRECEDING RESOLUTION WAS
PASSED NOVEMBER 27, 1990
PASSED NOVEMBER 27, 1990
THOMAS B. KELLEY, PRESIDENT
APPROVED NOVEMBER 27, 1990
JAMES W. DONCHESS, MAYOR*

R-90-94

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS

R-90-95

RELATIVE TO THE ACCEPTANCE OF FUNDS FOR NASHUA
HERITAGE TRAIL

R-90-101

RELATIVE TO THE ACCEPTANCE OF FUNDS FROM
ANHEUSER BUSCH FOR THE CHILDREN'S CHRISTMAS
PARTY ORGANIZED BY THE COMMUNITY HEALTH DEPARTMENT

R-90-103

SETTING THE DATE FOR HOLDING A SPECIAL ELECTION

*THE PRECEDING RESOLUTIONS WERE
PASSED DECEMBER 11, 1990
THOMAS B. KELLEY, PRESIDENT
APPROVED DECEMBER 12, 1990
JAMES W. DONCHESS, MAYOR*

R-90-100

RELATIVE TO THE ACCEPTANCE OF \$4,941 CRUDE OIL
REFUND PAYABLE TO THE CITY OF NASHUA FROM
THE UNITED STATES DEPARTMENT OF ENERGY

R-90-102

RELATIVE TO THE ASSIGNMENT OF USEFUL LIFE YEARS
TO CONSTRUCTION PROJECTS IN VARYING STAGES
OF COMPLETION OR YET TO BE BEGUN.
THIS ACTION IS REQUIRED IN ORDER TO SECURE BOND
COUNSEL AUTHORIZATION FOR BONDING PURPOSES

*THE PRECEDING RESOLUTIONS WERE
PASSED DECEMBER 26, 1990
THOMAS B. KELLEY, PRESIDENT
APPROVED DECEMBER 26, 1990
JAMES W. DONCHESS, MAYOR*

R-90-99

RELATIVE TO THE ACCEPTANCE OF FUNDS INTO
SPECIAL REVENUE FUND ACCOUNT #308 "FIRE
TRAINING AND EDUCATIONAL ENHANCEMENT"

*THE PRECEDING RESOLUTION WAS
PASSED JANUARY 8, 1991
THOMAS B. KELLEY, PRESIDENT
APPROVED JANUARY 8, 1991
JAMES W. DONCHESS, MAYOR*

R-91-105

RELATIVE TO CORRECTING RESOLUTION R-90-71
WHICH ESTABLISHES A SEWER ASSESSMENT ON
LOT 994 OF ASSESSORS SHEET "F" - DUCAS AVENUE

R-91-107

RELATIVE TO SUPPORT FOR THE UNITED STATES'
INITIATIVE IN THE PERSIAN GULF

*THE PRECEDING RESOLUTIONS WERE
PASSED JANUARY 22, 1991
THOMAS B. KELLEY, PRESIDENT
APPROVED JANUARY 23, 1991
JAMES W. DONCHESS, MAYOR*

R-91-106

AUTHORIZING HIS HONOR, THE MAYOR, AND THE CITY
TREASURER TO ISSUE BONDS IN AN AMOUNT NOT
TO EXCEED \$6,500,000 BONDING FOR THE
RENOVATIONS AND REFURBISHING OF ELM STREET
JUNIOR HIGH SCHOOL

*THE PRECEDING RESOLUTION WAS
PASSED FEBRUARY 26, 1991
THOMAS B. KELLEY, PRESIDENT
APPROVED FEBRUARY 26, 1991
JAMES W. DONCHESS, MAYOR
RECONSIDERED MARCH 12, 1991
PASSED AFTER RECONSIDERATION
MARCH 12, 1991*

R-90-104

AUTHORIZING HIS HONOR, THE MAYOR, AND THE CITY
TREASURER TO ISSUE BONDS IN AN AMOUNT NOT TO
EXCEED \$400,000 BONDING FOR COMBINED SEWER
OVERFLOW PROJECT, PHASE I (ENGINEERING STUDY)
AND PERMIT REQUIREMENTS

R-91-110

AUTHORIZING THE TRANSFER OF \$56,500 FROM ACCOUNT
664-09 AIRPORT PERIMETER ROAD TO ACCOUNT
664-10 AIRPORT TAXIWAY PROJECT, AND FUNDING
OF THE LOCAL MATCHING SHARE NASHUA AIRPORT
AUTHORITY BORROWING

R-91-112

RELATIVE TO THE TRANSFER OF \$8,500 FROM ACCOUNT
759 - SCHOOL ADMINISTRATION BUILDING AND
\$4,000 FROM ACCOUNT 591-86005 - GENERAL
CONTINGENCY FOR A TOTAL OF \$12,500 TO ACCOUNT
765 - LIBRARY-EXPANSION TO SECOND LEVEL

Municipal Government Report

*THE PRECEDING RESOLUTIONS WERE
PASSED MARCH 12, 1991
THOMAS B. KELLEY, PRESIDENT
APPROVED MARCH 13, 1991
JAMES W. DONCHESS, MAYOR*

R-91-108

**AUTHORIZING LAND ACQUISITION AND LAYOUT OF
THE DANIEL WEBSTER HIGHWAY IMPROVEMENTS PROJECT**

R-91-113

**RELATIVE TO THE TRANSFER OF \$43,732 FROM ACCOUNT
591-86532-CONTINGENCY TO ACCOUNT 532-11 FIRE PAYROLL
TO COVER A PORTION OF THE REQUIREMENTS OF AN
ASSISTANT FIRE CHIEF, SENIOR FIREFIGHTER AND
A DEPUTY FIRE CHIEF**

R-91-115

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS

*THE PRECEDING RESOLUTIONS WERE
PASSED MARCH 26, 1991
THOMAS B. KELLEY, PRESIDENT
APPROVED MARCH 26, 1991
JAMES W. DONCHESS, MAYOR*

R-91-117

**EXTENDING CONGRATULATIONS TO THE NASHUA HIGH SCHOOL
BASKETBALL TEAM ON WINNING THE CLASS L CHAMPIONSHIPS**

R-91-120

**RELATIVE TO THE TRANSFER OF \$50,000 FROM ACCOUNT
FROM ACCOUNT 591-86507 - CONTINGENCY TO
ACCOUNT 544-97015 - WELFARE COSTS GENERAL
ASSISTANCE TO COVER DEFICIT IN
CITY WELFARE BUDGET**

*THE PRECEDING RESOLUTIONS WERE
PASSED APRIL 9, 1991
THOMAS B. KELLEY, PRESIDENT
APPROVED APRIL 15, 1991
JAMES W. DONCHESS, MAYOR*

R-91-119

AUTHORIZING THE LEASING OF THE FORMER CIVIL
DEFENSE BUILDING ON ARLINGTON STREET
TO THE GRANITE STATE BALLET COMPANY

R-91-124

RELATIVE TO EXTENDING THE DEADLINE FOR ECONOMIC
DEVELOPMENT PROPOSALS FROM THE NASHUA
DOWNTOWN DEVELOPMENT CORPORATION

*THE PRECEDING RESOLUTIONS WERE
PASSED APRIL 23, 1991
THOMAS B. KELLEY, PRESIDENT
APPROVED APRIL 29, 1991
JAMES W. DONCHESS, MAYOR*

R-91-118

RELATIVE TO THE ACCEPTANCE OF DRUG FORFEITURE
FUNDS FROM THE U.S. DEPARTMENT OF JUSTICE

R-91-122

AUTHORIZING THE MAYOR TO APPLY FOR THE ANNUAL
COMMUNITY DEVELOPMENT BLOCK GRANT AND A
SECTION 108 GUARANTEED LOAN

R-91-123

RELATIVE TO THE CONCERT FOR THE HOMELESS

R-91-126

AUTHORIZING THE ACCEPTANCE OF FUNDS FROM A
MOTHER & INFANT CHEMICAL DEPENDENCY PROGRAM
AND CHILD HEALTH SERVICES AND AUTHORIZING THE
CITY TO ENTER INTO CONTRACTS THEREFORE WITH
N.H. DEPARTMENT OF HEALTH AND HUMAN SERVICES

*THE PRECEDING RESOLUTIONS WERE
PASSED MAY 14, 1991
THOMAS P. MAGEE, PRES. PRO-TEM
APPROVED MAY 14, 1991
JAMES W. DONCHESS, MAYOR*

Municipal Government Report

R-90-84

DESIGNATING CERTAIN WETLANDS WITHIN THE
CITY OF NASHUA AS PRIME WETLANDS

R-91-109

AMENDING A GRANT AGREEMENT WITH THE
PLUS CO., INC. DATED AUGUST 26, 1980

R-91-127

RELATIVE TO THE TRANSFER OF \$130,000 FROM
RETAINED EARNINGS TO ACCOUNT 96003
"MISCELLANEOUS SEWER PROJECT" WITHIN THE
WASTEWATER USER ENTERPRISE FUND (802-1)

R-91-128

RELATIVE TO THE TRANSFER OF \$1,000 FROM
ACCOUNT 590-23505 - PRIOR YEAR OBLIGATION
TO A SPECIAL REVENUE ACCOUNT 344-00
FARMERS MARKET FOR THE PURPOSE OF
PROVIDING FUNDS NEEDED AS START-UP COSTS

R-91-129

AUTHORIZING THE CITY OF NASHUA TO ACT AS SPONSOR
TO THE NASHUA BOYS CLUB IN THE ADMINISTRATION
OF THE SUMMER FOOD SERVICE PROGRAM

R-91-130

RELATIVE TO THE ACCEPTANCE OF CERTAIN FUNDS
FROM THE DIVISION OF PUBLIC HEALTH SERVICES
OF THE NEW HAMPSHIRE DEPARTMENT OF HEALTH
& HUMAN SERVICES FOR TUBERCULOSIS CONTROL

R-91-131

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS

R-91-132

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS

R-91-133

RELATIVE TO THE ACCEPTANCE OF CERTAIN FUNDS FROM
THE DIVISION OF PUBLIC HEALTH SERVICES OF THE
NEW HAMPSHIRE DEPARTMENT OF HEALTH AND WELFARE
FOR THE SEXUALLY TRANSMITTED DISEASE PROGRAM

R-91-134

RELATIVE TO THE ACCEPTANCE OF CERTAIN FUNDS FROM
THE DIVISION OF PUBLIC HEALTH SERVICES OF THE
NEW HAMPSHIRE DEPARTMENT OF HEALTH AND WELFARE
FOR THE TESTING OF THE PRESENCE OF ANTIBODIES
TO THE AIDS VIRUS AND EDUCATION/PUBLIC AWARENESS
OF AIDS THOROUGH COMMUNITY OUTREACH PROGRAMS

R-91-135

RELATIVE TO THE TRANSFER OF \$5,100 FROM ACCOUNT
503-12129 - BOARD OF ALDERMEN, SECRETARY
PART-TIME TO ACCOUNT 521-12 - WARDS AND
ELECTIONS - PAYROLL, PART-TIME TO COVER THE
COSTS OF A SPECIAL ELECTION HELD ON 1/15/91

*THE PRECEDING RESOLUTIONS WERE
PASSED MAY 28, 1991
THOMAS B. KELLEY, PRESIDENT
APPROVED MAY 29, 1991
JAMES W. DONCHESS, MAYOR*

R-91-136

ESTABLISHING A SPECIAL REVENUE ACCOUNT FOR
THE FARMER'S MARKET

R-91-138

RELATIVE TO THE ESTABLISHMENT OF SEWER ASSESSMENTS

Municipal Government Report

R-91-139

GRANTING AN ABATEMENT OF SEWER FEES ASSESSED
AGAINST NORMAN AND THERESA CONSTANT
BY RESOLUTION R-90-72

R-91-140

EXTENDING CONGRATULATIONS TO THE NASHUA HIGH
VARSITY BASEBALL TEAM ON WINNING
THE CLASS L STATE CHAMPIONSHIP

*THE PRECEDING RESOLUTIONS WERE
PASSED JUNE 11, 1991
THOMAS B. KELLEY, PRESIDENT
APPROVED JUNE 11, 1991
JAMES W. DONCHESS, MAYOR*

R-91-137

AUTHORIZING THE CONVEYANCE OF 6 ROSE STREET
TO THOMAS AND PAULA MORAN

*THE PRECEDING RESOLUTION WAS
PASSED JUNE 25, 1991
THOMAS B. KELLEY, PRESIDENT
APPROVED JUNE 25, 1991
JAMES W. DONCHESS, MAYOR*

R-91-121

RELATIVE TO THE ADOPTION OF FISCAL YEAR
'92 PROPOSED BUDGET

*THE PRECEDING RESOLUTION WAS
PASSED JUNE 25, 1991
THOMAS B. KELLEY, PRESIDENT
LINE ITEM VETO - JUNE 28, 1991
JAMES W. DONCHESS, MAYOR
RECONSIDERED JULY 9, 1991
VETO OVERRIDDEN JULY 9, 1991*

CITY ELECTION

&

**FINANCIAL STATEMENT
REPORTS**

July 1, 1990

through

June 30, 1991

Municipal Government Report

CITY OF NASHUA POLLING AREAS

| | |
|--------|---|
| Ward 1 | BROAD STREET ELEMENTARY SCHOOL (Gym) 390 BROAD STREET |
| Ward 2 | CHARLOTTE AVENUE ELEMENTARY SCHOOL (Gym) 48 CHARLOTTE AVENUE |
| Ward 3 | AMHERST STREET ELEMENTARY SCHOOL 71 AMHERST STREET |
| Ward 4 | ST. PATRICK'S YOUTH CENTER 220 MAIN STREET |
| Ward 5 | LEDGE STREET ELEMENTARY SCHOOL 139 LEDGE STREET |
| Ward 6 | FAIRGROUNDS JUNIOR HIGH SCHOOL 27 CLEVELAND STREET |
| Ward 7 | DR. NORMAN CRISP ELEMENTARY SCHOOL 50 ARLINGTON STREET |
| Ward 8 | BICENTENNIAL ELEMENTARY SCHOOL 296 EAST DUNSTABLE ROAD |
| Ward 9 | NEW SEARLES ELEMENTARY SCHOOL 39 SHADY LANE |

VOTER INITIATIVE REFERENDUM ELECTION

JANUARY 15, 1991

QUESTION #1:

Do you favor passage of the following measure in accordance with §98-110 of the Charter of the City?

"BE IT RESOLVED BY THE PEOPLE OF THE CITY OF NASHUA THAT RESOLUTION R-90-45, REGARDING THE IMPLEMENTATION OF THE SO-CALLED HALL'S CORNER DEVELOPMENT, IS HEREBY REPEALED SO THAT NO EXEMPTIONS FROM FUTURE LAWS, OR ORDINANCES, INCLUDING ANY CHANGES TO WETLANDS PROTECTION ORDINANCES, WILL BE GIVEN TO THE PROJECT, EXCEPT AS PROVIDED BY LAW, SO THAT CONFUSION WILL BE REDUCED AS THE PROJECT IS IMPLEMENTED IN ACCORDANCE WITH THE APPROVALS PREVIOUSLY GIVEN FOR IT IN ORDINANCE 0-88-05."

| | W1 | W2 | W3 | W4 | W5 | W6 | W7 | W8 | W9 | Total | % |
|-----|------|-----|-----|-----|------|-----|-----|-----|-----|-------|-----|
| YES | 1006 | 730 | 746 | 195 | 1128 | 774 | 516 | 707 | 809 | 6611 | 78% |
| NO | 316 | 240 | 173 | 54 | 203 | 206 | 190 | 145 | 309 | 1836 | 22% |

QUESTION #2:

Are you in favor of adopting the amendment to the City of Nashua Zoning Ordinance entitled, "AN ORDINANCE RELATIVE TO REGULATING THE USE OF LAND IN AND ADJACENT TO WETLANDS?"

| | W1 | W2 | W3 | W4 | W5 | W6 | W7 | W8 | W9 | Total | % |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|-----|
| YES | 822 | 646 | 638 | 179 | 994 | 660 | 457 | 641 | 678 | 5715 | 67% |
| NO | 504 | 325 | 275 | 71 | 335 | 316 | 251 | 208 | 439 | 1724 | 32% |

Municipal Government Report

| | |
|--|---------------|
| TOTAL NUMBER OF REGISTERED REPUBLICANS ON CHECKLIST | 15,106 |
| TOTAL NUMBER OF REGISTERED DEMOCRATS ON CHECKLIST | 16,276 |
| TOTAL NUMBER OF REGISTERED LIBERTARIANS ON CHECKLIST | 7 |
| TOTAL NUMBER OF UNDECLARED ON CHECKLIST | <u>15,277</u> |
| TOAL NUMBER OF NAMES ON CHECKLIST | <u>46,666</u> |
| TOTAL NUMBER OF REGULAR BALLOTS CAST | 8,358 |
| TOTAL NUMBER OF ABSENTEE BALLOTS CAST | <u>138</u> |
| TOTAL NUMBER OF BALLOTS CAST | <u>8,496</u> |

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Vachon, Clukay & Co., PC

Certified Public Accountants

131 Middle Street
Manchester, New Hampshire 03101
(603) 622 7070

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Board of Aldermen
City of Nashua, New Hampshire

We have audited the accompanying general purpose financial statements of the City of Nashua, New Hampshire as of June 30, 1991 and for the year then ended. These general purpose financial statements are the responsibility of the City of Nashua, New Hampshire's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, issued by the comptroller General of the United States, and the provisions of the Office of Management and Budget Circular A-128, "Audits of State and Local Governments". Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group which should be included to conform with generally accepted accounting principles. The amount that should be included in the General Fixed Asset Account Group is not known.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the City of Nashua, New Hampshire as of June 30, 1991, and the results of its operations and the cash flows of its proprietary and similar trust fund types for the year then ended in conformity with generally accepted accounting principles.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining financial statements listed as supplemental schedules in the table of contents are presented for the purposes of additional analysis and are not a required part of the general purpose financial statements of the City of Nashua, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Vachon, Clukay & Co., PC

September 5, 1991

EXHIBIT A
CITY OF NASHUA, NEW HAMPSHIRE
 Combined Balance Sheet - All Fund Types and Account Groups
 June 30, 1991

| | Governmental Fund Types | | | Proprietary Fund Types | Fiduciary Fund Types | Account Group | Totals |
|---|-------------------------|---------------------|--------------------|------------------------|----------------------|---------------------|----------------------|
| | General | Special Revenue | Capital Projects | | | | |
| ASSETS | | | | | | | |
| Cash and cash equivalents (Note 4) | \$25,753,052 | | | \$262,156 | \$845,012 | | \$26,860,220 |
| Investments - at cost (Note 4) | 11,471,000 | | | | 15,944,799 | | 27,415,799 |
| Taxes receivable - (Note 5) | 10,596,793 | | | | | | 10,596,793 |
| Accounts receivable - Net (Note 5) | 218,231 | \$12,799 | | | 56 | | 1,610,834 |
| Due from other governments | 2,821,774 | \$505,183 | | 1,379,748 | | | 5,030,043 |
| Due from other funds (Note 7) | 2,163,244 | 714,044 | | 1,703,086 | | | 4,539,711 |
| Loans receivable (Note 6) | | 14,697,844 | | 520,470 | | | 14,697,844 |
| Other assets | 95,396 | | | | | | 95,396 |
| Prepaid expenses | 115,037 | 896 | | | | | 115,933 |
| Unbilled user fees | | | | | | | 689,615 |
| Sewerage treatment plant - net (Notes 1 & 8) | | | | 689,615 | | | 689,615 |
| Machinery and equipment - net (Notes 1 & 8) | | | | 21,586,431 | | | 21,586,431 |
| Sewer lines and interceptors - net (Notes 1 & 8) | | | | 16,247,446 | | | 16,247,446 |
| Construction in progress | | | | 26,493,225 | | | 26,493,225 |
| Amount to be provided for retirement of general long-term obligations | | | | 1,306,948 | | | 1,306,948 |
| Total Assets | \$53,234,527 | \$15,917,967 | \$235,731 | \$70,189,125 | \$17,708,888 | \$37,261,807 | \$194,548,045 |
| LIABILITIES AND FUND EQUITY | | | | | | | |
| Liabilities: | | | | | | | |
| Accounts payable | \$1,223,561 | \$74,814 | | \$223,344 | \$15,185 | | \$1,679,203 |
| Salaries payable | 2,238,596 | 31,870 | | 38,807 | | | 2,309,273 |
| Accrued liabilities | 855,056 | | | | 2,525,584 | | 3,380,640 |
| Due to other funds (Note 7) | 2,376,467 | 427,903 | | 1,163,821 | 17,908 | | 4,539,711 |
| Other liabilities | 38,803 | | | 11,607 | 432,330 | | 482,740 |
| Retainage payable | | | | | | | 206,333 |
| Deferred revenue (Note 13) | | | | | | | 62,690,766 |
| Accrued sick and vacation leave (Note 1) | 47,906,519 | 14,784,247 | | 296,998 | | | 9,912,867 |
| Capital leases payable (Note 12) | 287,592 | | | | | | 395,230 |
| Bond anticipation notes (Note 10) | | | | | | | 5,745,000 |
| General obligation bonds payable (Note 9) | | | | | | | 38,165,000 |
| Total Liabilities | \$54,926,594 | \$15,318,834 | \$5,600,096 | \$3,408,325 | \$2,991,007 | \$27,538,300 | \$129,506,761 |
| Fund Equity: | | | | | | | |
| Contributed Capital (Note 14) | | | | | | | 55,998,726 |
| Retained Earnings | | | | | | | 781,974 |
| Fund balance: | | | | | | | |
| Reserved for encumbrances | 240,250 | | | | | | 240,250 |
| Reserved for non-expendable trust funds | | | | | | | 5,076,483 |
| Reserved for employees' retirement (Note 18) | | | | | | | 6,894,480 |
| Unreserved: | | | | | | | |
| Designated for subsequent years' expenditures (Note 15) | 679,343 | | | | | | 3,426,261 |
| Designated for capital projects (Note 16) | | | | | | | (5,364,365) |
| Undesignated (Deficit) (Note 17) | (2,631,660) | 599,133 | (5,364,365) | 56,780,700 | 14,717,881 | | (2,032,527) |
| Total Fund Equity (Deficit) | (1,692,067) | \$99,133 | (5,364,365) | \$6,780,700 | \$14,717,881 | \$37,261,807 | \$5,041,282 |
| Total Liabilities and Fund Equity | \$53,234,527 | \$15,917,967 | \$235,731 | \$70,189,125 | \$17,708,888 | \$37,261,807 | \$194,548,045 |

See notes to financial statements

EXHIBIT B

CITY OF NASHUA, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and Changes in Fund Balances

All Governmental and Fiduciary Fund Types

For the Year Ended June 30, 1991

| | Governmental Fund Types | | | Fiduciary | Totals (Memorandum Only) |
|---|-------------------------|--------------------|----------------------|---------------------------|--------------------------------|
| | General | Special Revenue | Capital Projects | Fund Types | |
| | | | | Expendable Trust Funds | |
| Revenues: | | | | | |
| Taxes | \$86,792,046 | | | | \$86,792,046 |
| Licenses and permits | 5,342,446 | | | | 5,342,446 |
| Intergovernmental revenues | 6,836,077 | \$3,454,901 | | | 10,290,978 |
| Charges for service | 3,538,830 | 1,422,796 | | | 4,961,626 |
| Interest on deposits | 1,977,624 | | | \$190,950 | 2,168,574 |
| Miscellaneous revenues | 2,327,104 | 636,743 | | | 2,963,847 |
| Total Revenues | <u>106,814,127</u> | <u>5,514,440</u> | | <u>190,950</u> | <u>112,519,517</u> |
| Expenditures: | | | | | |
| Current: | | | | | |
| General government | 4,877,792 | 1,652,756 | | | 6,530,548 |
| Public safety | 18,057,586 | 760,360 | | | 18,817,946 |
| Highways and streets | 6,304,219 | 1,032,152 | | | 7,336,371 |
| Health and welfare | 865,035 | 96,195 | | | 961,230 |
| Culture and recreation | 2,764,493 | 71,136 | | | 2,835,629 |
| Education | 46,309,514 | 1,638,271 | | | 47,947,785 |
| Miscellaneous | 15,095,286 | | | 90 | 15,095,376 |
| County tax | 8,215,032 | | | | 8,215,032 |
| Capital outlay | 650,480 | 683,658 | \$5,704,623 | | 7,038,761 |
| Debt service: | | | | | |
| Principal retirement | 2,688,189 | | | | 2,688,189 |
| Interest and fiscal charges | 1,879,265 | | | | 1,879,265 |
| Total Expenditures | <u>107,706,891</u> | <u>5,934,528</u> | <u>5,704,623</u> | <u>90</u> | <u>119,346,132</u> |
| Excess of Revenues Over (Under) Expenditures | <u>(892,764)</u> | <u>(420,088)</u> | <u>(5,704,623)</u> | <u>190,860</u> | <u>(6,826,615)</u> |
| Other Financing Sources (Uses): | | | | | |
| Proceeds from debt financing | | | 9,475,000 | | 9,475,000 |
| Operating transfers in | 875,081 | 292,546 | 159,600 | 239,925 | 1,567,152 |
| Operating transfers out | (692,071) | (801) | (9,339) | (718,496) | (1,420,707) |
| Total Other Financing Sources (Uses) | <u>183,010</u> | <u>291,745</u> | <u>9,625,261</u> | <u>(478,571)</u> | <u>9,621,445</u> |
| Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses | <u>(709,754)</u> | <u>(128,343)</u> | <u>3,920,638</u> | <u>(287,711)</u> | <u>2,794,830</u> |
| Fund Balances (Deficit) July 1, 1990 as restated (Note 19) | <u>(982,313)</u> | <u>727,476</u> | <u>(9,285,003)</u> | <u>3,034,629</u> | <u>(6,505,211)</u> |
| Fund Balances (Deficit) June 30, 1991 | <u>(\$1,692,067)</u> | <u>\$599,133</u> | <u>(\$5,364,365)</u> | <u>\$2,746,918</u> | <u>(\$3,710,381)</u> |

See notes to financial statements

Municipal Government Report

EXHIBIT C
CITY OF NASHUA, NEW HAMPSHIRE
 Statement of Revenues, Expenditures and Changes in Fund Balances - Budgetary Basis
 Budget and Actual - General and Special Revenue Funds
 For the Year Ended June 30, 1991

| | General Fund | | Special Revenue Funds | | Totals (Memorandum Only) | | Variance Favorable (Unfavorable) |
|--|--------------------|--------------------|-----------------------|------------------|--------------------------|--------------------|----------------------------------|
| | Budget | Actual | Budget | Actual | Budget | Actual | |
| Revenues: | | | | | | | |
| Taxes | \$88,115,262 | \$88,412,960 | | | \$88,115,262 | \$88,412,960 | \$297,698 |
| Licenses and permits | 6,000,000 | 5,342,446 | | | 6,000,000 | 5,342,446 | (657,554) |
| Intergovernmental revenues | 6,823,238 | 6,836,077 | | | 9,593,238 | 10,290,978 | 697,740 |
| Charges for service | 4,094,591 | 3,538,830 | \$2,770,000 | \$3,454,901 | 5,337,591 | 4,961,626 | (375,965) |
| Interest on deposits | 2,219,800 | 1,977,624 | 1,243,000 | 1,422,796 | 2,219,800 | 1,977,624 | (242,176) |
| Miscellaneous revenues | 2,185,042 | 2,327,104 | 220,000 | 636,743 | 2,405,042 | 2,963,847 | 558,805 |
| Total Revenues | 109,437,933 | 108,435,041 | 4,233,000 | 5,514,440 | 113,670,933 | 113,949,481 | 278,548 |
| Expenditures (Note 3): | | | | | | | |
| Current: | | | | | | | |
| General government | 5,066,223 | 4,884,355 | 170,000 | 1,652,756 | 5,236,223 | 6,537,111 | (1,300,888) |
| Public safety | 18,570,280 | 17,901,627 | 200,000 | 760,360 | 18,770,280 | 18,661,987 | 108,293 |
| Highways and streets | 6,823,893 | 6,316,239 | 825,000 | 1,032,152 | 7,648,893 | 7,348,391 | 300,502 |
| Health and welfare | 866,045 | 865,035 | 260,000 | 96,195 | 1,126,045 | 961,230 | 164,815 |
| Culture and recreation | 2,670,153 | 2,662,634 | 30,000 | 71,136 | 2,700,153 | 2,733,770 | (33,617) |
| Education | 46,877,615 | 46,450,299 | 2,610,000 | 1,638,271 | 49,487,615 | 48,088,570 | 1,399,045 |
| Miscellaneous | 15,196,431 | 15,095,285 | | | 15,196,431 | 15,095,285 | 101,146 |
| County tax | 8,215,032 | 8,215,032 | | | 8,215,032 | 8,215,032 | |
| Capital outlay | 549,404 | 503,936 | 395,000 | 683,658 | 944,404 | 1,187,594 | (243,190) |
| Debt service: | | | | | | | |
| Principal | 2,688,189 | 2,688,189 | | | 2,688,189 | 2,688,189 | |
| Interest and fiscal charges | 1,957,547 | 1,879,266 | | | 1,957,547 | 1,879,266 | 78,281 |
| Total Expenditures | 109,480,812 | 107,461,897 | 4,490,000 | 5,934,528 | 113,970,812 | 113,396,425 | 574,387 |
| Excess of Revenues Over (Under) Expenditures | (42,879) | 973,144 | (257,000) | (420,088) | (299,879) | 553,056 | 852,935 |
| Other Financing Sources (Uses): | | | | | | | |
| Operating transfers in | 859,604 | 875,081 | 257,000 | 292,546 | 1,116,604 | 1,167,627 | 51,023 |
| Operating transfers out | (683,741) | (692,071) | (801) | (801) | (683,741) | (692,872) | (9,131) |
| Total Other Sources (Uses) | 175,863 | 183,010 | 257,000 | 291,745 | 432,863 | 474,755 | 41,892 |
| Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses | 132,984 | 1,156,154 | (128,343) | (128,343) | 132,984 | 1,027,811 | 894,827 |
| Fund Balance, July 1, 1990 | 1,351,519 | 1,351,519 | 727,476 | 727,476 | 2,078,995 | 2,078,995 | |
| Fund Balance, June 30, 1991 | \$1,484,503 | \$2,507,673 | \$727,476 | \$599,133 | \$2,211,979 | \$3,106,806 | \$894,827 |

See notes to financial statements

City of Nashua

EXHIBIT D

CITY OF NASHUA, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and Changes in Retained Earnings/Fund Balances

All Proprietary and Fiduciary Fund Types

For the Year Ended June 30, 1991

| | Proprietary Fund Types | | Fiduciary Fund Types | | Totals (Memorandum Only) |
|---|-------------------------|-------------------------|----------------------|--------------------|--------------------------------|
| | Enterprise Funds | | Non-Expendable | Pension | |
| | Solid Waste Disposal | Wastewater Treatment | Trust | Trust Funds | |
| Operating Revenues: | | | | | |
| Interest and dividend income | | | \$379,610 | \$558,218 | \$937,828 |
| Charges for service | \$3,362,762 | \$5,542,973 | 34,100 | | 8,939,835 |
| Contributions and gifts | | | 15,671 | 872,146 | 887,817 |
| Total Operating Revenues | <u>3,362,762</u> | <u>5,542,973</u> | <u>429,381</u> | <u>1,430,364</u> | <u>10,765,480</u> |
| Operating Expenses: | | | | | |
| Benefit payments | | | | 426,614 | 426,614 |
| Culture and recreation | | | 56,298 | | 56,298 |
| Personnel Services | 1,545,212 | 1,111,726 | | | 2,656,938 |
| Operating and maintenance | 10,716 | 1,554,672 | | | 1,565,388 |
| Materials and supplies | 55,393 | 710,080 | | | 765,473 |
| Contractual services | 1,119,051 | 186,684 | | | 1,305,735 |
| Utilities | 183,374 | 531,713 | | | 715,087 |
| Depreciation (Note 1) | | 2,238,494 | | | 2,238,494 |
| Miscellaneous equipment | 3,386 | | | | 3,386 |
| Provision for uncollectible accounts | | 55,378 | | | 55,378 |
| Miscellaneous | | | 141,380 | | 141,380 |
| Total Operating Expenses | <u>2,917,132</u> | <u>6,388,747</u> | <u>197,678</u> | <u>426,614</u> | <u>9,930,171</u> |
| Operating Income (Loss) | <u>445,630</u> | <u>(845,774)</u> | <u>231,703</u> | <u>1,003,750</u> | <u>835,309</u> |
| Nonoperating Revenues (Expenses) | | | | | |
| Gain (Loss) on sale of securities | | | 34,128 | (33,144) | 984 |
| Interest (Net) | | (220,415) | | | (220,415) |
| Operating transfers out | | | (146,445) | | (146,445) |
| Total Non-Operating Revenues (Expenses) - Net | | <u>(220,415)</u> | <u>(112,317)</u> | <u>(33,144)</u> | <u>(365,876)</u> |
| Net Income (Loss) | <u>445,630</u> | <u>(1,066,189)</u> | <u>119,386</u> | <u>970,606</u> | <u>469,433</u> |
| Add depreciation on plant assets acquired by grants externally restricted for capital acquisitions that reduces contributed capital | | 1,248,735 | | | 1,248,735 |
| Increase in Retained Earnings/Fund Balance | <u>445,630</u> | <u>182,546</u> | <u>119,386</u> | <u>970,606</u> | <u>1,718,168</u> |
| Retained Earnings/Fund Balances - July 1, 1990 | <u>147,167</u> | <u>6,631</u> | <u>4,957,097</u> | <u>5,923,874</u> | <u>11,034,769</u> |
| Retained Earnings/Fund Balances - June 30, 1991 | <u>\$592,797</u> | <u>\$189,177</u> | <u>\$5,076,483</u> | <u>\$6,894,480</u> | <u>\$12,752,937</u> |

See notes to financial statements

Municipal Government Report

EXHIBIT E
CITY OF NASHUA, NEW HAMPSHIRE
 Combined Statement of Cash Flows
 All Proprietary Fund Types and Fiduciary Fund Types
 For the Year Ended June 30, 1991

| | Proprietary Fund Types | | Fiduciary Fund Types | | Totals (Memorandum Only) |
|--|-------------------------|-------------------------|-------------------------|------------------------|--------------------------------|
| | Solid Waste Disposal | Wastewater Treatment | Non-Expendable Trust | Pension Trust Funds | |
| Cash Flows from Operating Activities: | | | | | |
| Cash received from customers | \$3,417,374 | \$4,327,739 | \$610 | \$872,146 | \$8,617,869 |
| Cash received from trust investments | | | 381,803 | 558,218 | 940,021 |
| Cash received from bequests to trusts | | | 49,162 | | 49,162 |
| Cash paid to suppliers and employees | (2,903,119) | (4,530,031) | (195,931) | (426,614) | (8,055,695) |
| Net Cash Provided (Used) by Operating Activities | 514,255 | (202,292) | 235,644 | 1,003,750 | 1,551,357 |
| Cash Flows from Noncapital Financing Activities: | | | | | |
| Operating transfers out | | | (116,274) | | (116,274) |
| Net Cash Used by Noncapital Financing Activities | | | (116,274) | | (116,274) |
| Cash Flows from Capital and Related Financing Activities: | | | | | |
| Proceeds from long-term debt issued | | 225,000 | | | 225,000 |
| Proceeds from bond anticipation notes issued | | 940,000 | | | 940,000 |
| Principal paid on long-term debt | | (1,313,300) | | | (1,313,300) |
| Interest paid on long-term debt | | (260,117) | | | (260,117) |
| Acquisition and construction of capital assets | | (1,163,001) | | | (1,163,001) |
| Capital contributions | | 1,999,763 | | | 1,999,763 |
| Net Cash Provided by Capital and Related Financing Activities | | 428,345 | | | 428,345 |
| Cash Flows from Investing Activities: | | | | | |
| Net (increase) in investment securities | | | (225,356) | (968,458) | (1,193,814) |
| Interest income | | 39,701 | | | 39,701 |
| Gain on sale of investments | | | 34,128 | (33,144) | 984 |
| Net Cash Provided (Used) by Investing Activities | | | (191,228) | (1,001,602) | (1,153,129) |
| Net Increase (Decrease) in Cash and Cash Equivalents | 514,255 | 265,754 | (71,858) | 2,148 | 710,299 |
| Cash and Cash Equivalents, July 1, 1990 | 6,215 | (1,167,419) | 359,634 | 10,899 | (790,671) |
| Cash and Cash Equivalents, June 30, 1991 (Notes 1 & 4) | \$520,470 | (\$901,665) | \$287,776 | \$13,047 | (\$80,372) |
| Reconciliation of Net Operating Income (Loss) to Net Cash Provided by Operating Activities | | | | | |
| Net Operating Income (Loss) | \$445,630 | (\$845,774) | \$231,703 | \$1,003,750 | \$835,309 |
| Adjustments to Reconcile Net Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities: | | | | | |
| Depreciation and amortization | | 2,238,494 | | | 2,238,494 |
| Provision for uncollectible accounts | | 55,378 | | | 55,378 |
| Change in assets and liabilities: | | | | | |
| (Increase) decrease in accounts receivables | 54,613 | (125,523) | 2,194 | | (68,716) |
| (Increase) in due from other governments | | (973,496) | | | (973,496) |
| Decrease in other assets | | 2,871 | | | 2,871 |
| (Increase) in unbilled service fees | | (116,215) | | | (116,215) |
| Increase in accounts payable | 7,257 | 110,252 | 1,747 | | 119,256 |
| Increase (decrease) in salaries payable | (1,229) | 454 | | | (775) |
| Increase in accrued interest | | 11,607 | | | 11,607 |
| Increase in accrued sick and vacation leave | 7,984 | 11,345 | | | 19,329 |
| (Decrease) in retainage payable | | (571,685) | | | (571,685) |
| Net Cash Provided (Used) By Operating Activities | 514,255 | (202,292) | 235,644 | 1,003,750 | 1,551,357 |
| Noncash Transactions Affecting Financial Position | | | | | |
| Amortization of contributed capital | | \$1,248,735 | | | \$1,248,735 |

See notes to financial statements

AUTOMOBILES

1954 MANNING'S NASHUA DIRECTORY—1954

33

Packard

NASHUA MOTOR SALES INC.

Vacant Pres.
Paul L. Mercer, Treas.



Robert S. Mercer, Vice-Pres.
Ross Mercer, Service Mgr.

39-41 LOWELL ST.

Tel. 17

NASHUA, N. H.

SALES AND SERVICE



"Ask the Man Who Owns One"

ULTRAMATIC DRIVE, Exclusively Yours from Packard
Packard Blue Ribbon Used Cars



Authorized Direct Factory Dealer

SALES SERVICE

Genuine Factory G. M. C. Parts

USED TRUCKS

NASHUA MOTOR SALES INC.

39-41 LOWELL ST.

Tel. 17

NASHUA, N. H.

DEPARTMENTAL

REPORTS

JULY 1, 1990

through

JUNE 30, 1991



Paul "Skip" Hardiman (L), New England Telephone Public Relations Manager and Russ Marcoux (R), City Director of Administrative Services, look on as Mayor Donchess places a call using the new digital Centrex system.

ADMINISTRATIVE SERVICES DIVISION

Director

Russell R. Marcoux

The Administrative Services Division encompasses several departments involved in diverse, yet related, administrative functions. Division Director Russell R. Marcoux coordinates the efforts of these departments: Assessor, City Clerk, Financial Services, Human Resources, Insurance - Risk Management, Management Information Services, Purchasing and Voter Registration.

In addition to its operating departments, the Director also acts as liaison for other autonomous and semi-autonomous departments in the areas of budget preparation, personnel administration and financial/payroll procedures. This year the Director was also actively involved in the N.H. legislative process, testifying and lobbying on behalf of the city. This year saw the approval at the local, state and federal level for the sale of the Nashua District Courthouse to the State of New Hampshire.

Fortunately for Nashua's city government, this year saw a relatively small employee turnover. Norman Lepage, an employee of the division of Public Works, retired in September, 1990 after 22 years of service with the city, as the Mail/Receiving Clerk for our purchasing warehouse. Although the total number of city employees (excluding school) decreased from 772 in fiscal '90 to 733 in fiscal '91, we experienced a significant increase in the number of applicants, especially in the part-time/temporary positions. This is obviously attributable to the area's economic condition.

In addition to these changes, again this year we experienced a decrease of 1.5 full-time equivalent personnel in this division. This is in conjunction with our continued effort to streamline the effectiveness and operation of city government in this division. At the same time, the total operating budget for this division decreased by \$73,500, in order to meet the Mayor's amended budget guideline of a 2% reduction in operating costs.

However, many new programs were completed and began in this fiscal year, again in an effort to modernize and streamline city government:

We completed the renovation and modernization of the Financial Services area. It provides a more ergonomically sound work environment for our employees, enhances the space within the department and will allow us to add the function of becoming a Municipal agent in the Motor Vehicle registration area for the State of New Hampshire. This project addition will increase revenues generated in this area. Part two of the project will be completed during fiscal '92. Incidentally, motor vehicle registrations hit an all time high this year: 80,000, with 85% of renewals done by mail - a real customer convenience!

This year we introduced the services of a collection agency for the collection of out-of-town

traffic violations and have experienced great results. The hand-held computers introduced last year for traffic violations has enhanced our collection and reporting. We have expanded our Municipal Automated Payment System to this year include two mortgage companies and two tax servicing companies. We expect more to come on-line this year, thus enhancing and simplifying our tax collection system.

We have been very fortunate in Nashua this year. Our tax collections before property was lienied this year was 96%, and our June collections closed the fiscal year with 92% collected. A remarkable collection trend, in light of the economy in this region. As a result of our strong financial picture, we were successful in selling a \$10 million dollar bond issue at 6.63%, were reconfirmed by Moody's Investment Service with a AA rate, and **upgraded** to a **AA+** rating with Fitch Investment Service.

Our senior citizen volunteers continued to provide service to the city in the microfilming area. Our annual city auction was held in June and realized \$5,900. This annual project is successful each year due to the many dedicated and enthusiastic volunteers. We continued our efforts to maintain our City Hall building with various renovation projects completed by staff. In addition, our maintenance department acquired the responsibility for the former Hunt Library building, vacated by the School department and the former Civil Defense building, which has since been leased.

In conjunction with the students at Pennichuck Junior High, a 12 foot evergreen tree was placed in the rotunda and decorated with yellow ribbons and pictures of area service men serving in Operation Desert Storm. It was not removed until the July 4th celebration of their return this year.

While experiencing major increases in health and liability insurance, our Insurance-Risk Management department continues to aggressively monitor and safeguard our rising insurance costs. Our effective Workers' Compensation self-insurance program continues to thrive, where our \$750,000 annual cost has saved well over one million dollars of cost annually, were we to continue with a commercial carrier. At the same time, our Insurance Department received their **tenth** consecutive award from the New Hampshire Department of Labor for their excellent Workers Compensation program. We continue to maintain the best average of any municipality in the state. We participate in the state's Department of Labor PILOT program, which insures quality care for injured employees while helping to reduce costs.

Our citywide revaluation project began this year with the data collection phase which will be completed in late summer, 1991. At the same time, ward meetings were held to educate the public on the process, as well as many service club presentations. We have thus far achieved 92% entry in the 29,000 parcels of property in the city and have photographed all parcels which will be used in the video presentation of property files. MMC, Inc. of Chelmsford, MA was engaged to conduct the revaluation, and they are currently involved in the analysis phase. Value notification will take place in the spring of 1992, followed by the individual hearing process until early fall, with delivery of the revaluation to the city by September, 1992. New values will be used on the tax bills issued in November, 1992. This

computer assisted process will enable us to attain fair and equitable values for all property owners. The last citywide revaluation was completed in 1980.

In the employee area, our fourth annual health screening clinic was conducted for employees in cooperation with the Community Health Department, and was again well received. Several employee training workshops were conducted. A number of employees are enrolled in outside graduate and undergraduate programs, with four completing their studies and graduating. In addition, three of our staff assessors were certified by the state, with one attaining national accreditation. A Leadership Development program was conducted in conjunction with Dr. Michael Quigley, Dean of the Graduate School at Rivier College. Our third Annual Employee Awards Luncheon was held, which recognized several employees for service and accomplishments. Ms. LuAnn Moore was named the Employee of the Year in our division for her outstanding service to the city. She is a systems analyst in the Management Information Services department and has been with the City since 1988.

In the MIS area, emphasis was placed this year on system and application documentation and conversions to menu driven operations, which are easier to use and ensure a higher level of security. The major project completed this year was the "in house" development and implementation of the state-of-the-art integrated Personnel and Payroll system. Our aggressive approach to increased automation continues to enjoy the support of the Mayor and Board of Aldermen. This department supports all departments of city government and represents .3% of the total city budget!

In conclusion, the fiscal year was completed with our annual audit by the firm of Vachon and Clukay. The audit, which is included elsewhere in this annual report, clearly makes note of these and other accomplishments, both financial and administrative.

Our division's employees are again to be commended for their continued support and assistance during this year of continued transition and improvement in personnel services, processes and equipment enhancement.

————— **OFFICE OF THE BOARD OF ASSESSORS** —————

Board of Assessors

Richard Ethier, Chair
Charles Dobens
Stephen Densberger

The duty of the Board of Assessors is to see that department policies are in compliance with State Laws and regulations of the State Department of Revenue Administration. The Board is ultimately responsible for all assessments and must review all applications for abatement. Regularly scheduled meetings of the Board are held the second Wednesday of each month from 8:30 AM to 10:30 AM. The meetings are open and public, but appointments are required for appearance before the Board and may easily be made by calling the Department staff at 594-3301. Accommodating appointments at times other than Wednesdays will be made if and when necessary.

The value of taxable real estate for the city for 1990 is \$2,236,325,000.

————— **ASSESSORS OFFICE** —————

Assessing Manager
Administrative Assistant
Secretary/Receptionist
First Assessor
Second Assessor
Third Assessor
Deeds Transfer
Mapping

Lucien G. Rousseau, Jr.
Elizabeth A. Rivers
Jeannine Zins
Michael J. Fedele
Andrea S. Heyn
Stephen Tellier
Carol Savage
Sandra Bastien

Nashua, the second largest city in the state, covering 36 square miles, has been one of New Hampshire's fastest growing municipalities in the last decade although the current regional slump has taken its toll here. Those of us who believe that the local spirit of enterprise will turn the soft economy into a healthy growth situation again, still find Nashua our most desired living spot.

Being within one hour of Boston's cultural influence and the New Hampshire/Maine coastline and only two hours from the White Mountains, a good highway system, and proximity to some of the most highly respected industrial, educational and medical facilities in the world, have all contributed to our growth.

The one million square foot Pheasant Lane Mall with 150 retail shops, innumerable shopping strips, plazas, fine restaurants, and excellent schools make Nashua an extremely attractive place to live or visit.

In the early 1980s, 100,000 new jobs were created, many in the Nashua area, and with this the population explosion began. Housing availability lagged behind demand, thereby pushing the price of housing and land to higher levels. By the mid 1980s, new construction for housing literally exploded to meet demands.

Presently, Nashua has entered another cycle. Over building, especially condominiums, has occurred. Interest rates are up, real estate has leveled and market value has declined. With the effort put forth by the Mayor and Board of Aldermen, affordable housing is growing.

Nashua's business base and the financial security of our community still makes us an attraction for new business and this should diminish the impact of a housing backlog.

Known for her thriving mills a century ago, the Nashua of today is home to computer and defense industries. A basis for optimism in the region is the highest diversified industrial mix which suggests long-term stability and that a gradual turn around probably will start in 1992. This somewhat optimistic approach is further emphasized with the latest bond rating increased to AA+ by Moody's Investors Service and Fitch Investment Service.

Nashua is not known for complacency. A new courthouse, an 850,000 acre corporate park with a new Marriott Hotel, Webster Square, a 248,000 square foot shopping center, Willow Springs Plaza, a 210,000 square foot shopping center, Levitz Plaza, have all been constructed this year. Nashua Memorial Hospital, St. Joseph's Hospital and Mary Hitchcock Memorial Hospital, recently broke ground for construction of a regional cancer treatment center in Nashua. The 6,400 square foot facility will be constructed at a cost of 3.5 million dollars. This consortium approach will benefit close to 8,000 patients a year.

The Assessors Office has had many challenges this past year. We began a city-wide revaluation in May of 1990 that is scheduled for completion in the fall of 1992. Computer automation will enable us to attain our goal of fair and equitable taxation for all property owners.

We in the Assessors Office strive for accuracy, professionalism and integrity. For all of us, the everyday challenges make every day an adventure and our efforts most rewarding.

DEPARTMENT STORE

1948 NASHUA DIRECTORY 1948



**THE STORE WITH
100,000 ITEMS**



SHOP AT SEARS AND SAVE
Complete Lines of all Available Merchandise including

CRAFTSMAN TOOLS Carpenters, Mechanics, Woodsman
FARM MASTER Poultry and Dairy Supplies
ALLSTATE Tires, Tubes and Auto Supplies
COLDSPOT Electric Refrigerators and Freezers
KENMORE Washing Machines and Ironers
SILVERTONE Radios and Accessories

USE SEARS EASY PAY PLAN
FOR ALL PURCHASES OF \$10 OR MORE



186 Main St. Nashua
Tel. 4910

Municipal Government Report

CITY CLERK'S OFFICE

City Clerk
Deputy City Clerk
Vital Statistic Clerks

Eleanor A. Benson
Patricia E. Lucier
Mary E. Cutter
Rina D. Rousseau
Grace E. Thompson
Colette Y. Trempe

The City Clerk's Office has the title of "OFFICIAL KEEPER OF THE RECORDS." We record Birth, Marriage and Death Certificates for the City. We recently began an automated death registration system which allows us to transmit the information on death certificates directly to the State Bureau of Vital Records. There are only four municipalities in New Hampshire who are engaged in this pilot program, and we were fortunate to be included.

The price of certified birth, marriage and death certificates was raised from \$3.00 to \$10.00 per copy by the State of New Hampshire. This increase sends \$6.00 to the State for a special computer fund for vital statistic improvements. The City retains the remaining \$4.00.

This office is also responsible for maintaining the minutes of the Board of Aldermen on file as well as for all other boards and commissions. All legislation introduced and passed by the Board of Aldermen is disseminated to all departments affected by any changes and the originals are kept as part of the official records of the city.

We conducted three elections during this fiscal year. The State Primary and the State General Election as well as a special Referendum Question Election on January 15, 1991 concerning Wetlands Legislation. The election results for the Special Referendum Election are listed elsewhere in this report.

The Voter Registration Department moved into our office because of renovations being carried out for Financial Services. Although working room was at a premium, everything and everyone worked together. This resulted in cross-training which benefitted the staff as well as the public.

BOARD OF REGISTRARS

Board of Registrars

Theresa A. Marquis, Chairman
Maureen R. Irvine, Clerk
Kathryn K. Fogal

Deputy Voter Registrar

Ralene L. Rousseau

The Board of Registrars is responsible for registering all eligible voters, revising and correcting the checklist, in accordance with City and State Laws.

Nashua Senior High School and Mt. St. Mary's High School welcomed the Board in May to register students and staff to vote.

Fiscal year '90 - '91 was very busy for the voter registration office.

The City held three Elections this year - State Primary September 11, 1990, State General Election November 6, 1990 and a Special Voter Referendum Election January 15, 1991.

The members of the Board assist the City Clerk on election nights with the tallying of votes from all wards. This enables the City Clerk to better serve the community with faster Election results.

In accordance with State Statutes the Board conquered the task of the purging of the checklist. In May 12,900 voters were removed from the checklist. These voters did not vote in one of the three following elections - Nov. 1988, Nov. 1989 or Nov. 1990.

The Voter Registration office began offering the list of voters on floppy disk. The requests for the list in this form were many and MIS was able to arrange for it's availability. The price for the list on floppy is the same as on magnetic tape.

Municipal Government Report

The Summary of Totals of Registered Voters, as of June 30, 1991, is as follows:

| | 1990 | *1991 |
|--------|--------|--------|
| Ward 1 | 5,694 | 4,692 |
| Ward 2 | 6,395 | 4,557 |
| Ward 3 | 4,470 | 3,363 |
| Ward 4 | 2,640 | 1,738 |
| Ward 5 | 6,211 | 4,820 |
| Ward 6 | 4,783 | 3,488 |
| Ward 7 | 4,155 | 3,074 |
| Ward 8 | 6,619 | 4,265 |
| Ward 9 | 5,361 | 4,024 |
| Totals | 46,328 | 34,021 |

We would like to thank the Telegraph, the Broadcaster and the Union Leader for printing information in a timely manner. Also, thanks to WSMN, WHOB, WZID and TV 13/33 for a great job informing the community of dates for Voter Registration sessions in the City of Nashua.

* Reflects post purge totals

FINANCIAL SERVICES DEPARTMENT

| | |
|---------------------------------|--------------------------|
| Treasurer and CFO | Paul A. Martel |
| Associate Finance Officer | Charles M. Keeler |
| Assistant Deputy Treasurer | Fernande C. Lavoie |
| Asst. Deputy Tax Collector | Ruth E. Raswyck |
| Secretary | Katherine R. Guillemette |
| Lead Tax Clerk | Ann Georgopoulos |
| Tax Clerk | Freida Billings |
| Trust Fund Clerk | Susan M. Martinelli |
| Supervisor, Financial Reporting | Cindy J. Bielawski |
| Accountant, Financial Reporting | Dawn Enwright |
| Administrative Assistant | Jean E. Roth |
| Account Clerk | Virginia K. Patrician |
| Accounts Receivable Clerk | Sharon Cote |
| Traffic Violations Supervisor | Judith A. Miele |
| Motor Vehicle Supervisor | Pauline M. Lucier |
| Assistant Supervisor | Elizabeth Scanlon |
| Motor Vehicle Clerk | Maurice N. Chamberland |
| Motor Vehicle Clerk | Anita Slusarczyk |
| Motor Vehicle Clerk | Janet L. Durand |
| Motor Vehicle Clerk | Sylvie D. Corriveau |
| Motor Vehicle Clerk | Dawn M. Roy |
| Motor Vehicle Clerk | Fleurette Rioux |
| Motor Vehicle Clerk | Suzanne R. Thibault |
| Summer MVR Clerk | Alice Othot |

The Financial Services Department is divided into four units: Treasurer and Tax Collection, where all of the city's property taxes are collected and the funds invested and disbursed. The Motor Vehicle unit registers all of the motor vehicles in the City of Nashua. The Financial Reporting unit is responsible for the accounting function for the entire city, producing monthly financial reports for city department heads, assists in the budget preparation process. The Traffic Violation Bureau collects the parking violation tickets issued by the Police Department.

The Financial Reporting Unit revised the Nashua Transit System financial statements to accommodate the Department of Transportation's Uniform System of accounts and segregated expenditures by type of service. In addition, the Trust Funds were automated, and plans are underway to produce trial balances for the auditors which will subsequently reduce the "audit hours" spent on the Trust Funds subsequently saving the city money.

The accounting system, although adequately serving our needs, is being rewritten and upgraded.

The Treasurer/Tax Collector/Motor Vehicle Registration Unit office space was completely renovated this year. The renovation resulted not only in a more pleasant and ergonomically sound work environment for our employees, it also was planned to allow the city to better serve the tax payers of Nashua. The ultimate goal of the renovation was to allow the motor vehicle registration unit to become a municipal agent for the State of New Hampshire.

Motor Vehicle Registration hit an all time high of 80,000 this year with titles numbering 26,500, an increase of over 8,000. The traffic violations increased from around 21,000 to over 23,000.

This year we continued to accept the Nashua Wastewater user fee payments. The software for the billing and collecting of the fees was upgraded and improved.

Our mail-in motor vehicle registration has continued to be a success, and we are making plans to add motor cycles and trailers which until now have not been included.

The Traffic Violation Bureau has taken an aggressive approach to collections and we have been very successful in collecting out of town and out of state violations. In addition we have hired the services of a collection agency for the out of town and state past due accounts with positive results. We recently have introduced hand held computers to issue traffic violation tickets. In concert with hand held computers is a complete tracking, recording, and reporting software system.

The automation in our property tax collections has continued to grow again this year. In addition to the lock box agreement with the First NH Bank, we have expanded our Municipal Automated Payment System (electronic tape to tape) to include two mortgage companies and two tax servicing companies. We expect several more to come on line with us this coming year.

Our property tax collections continue to be strong in the current slow economy, however we expect collections to improve with the upcoming bank mergers and consolidations.

In July of this year we continued with our long range bonded debt program and issued a \$10,000,000 20 year bond at 6.63% which is an excellent rate. In June, representatives of the city made a presentation to two Bond Rating Agencies in New York City, the result was a confirmation of our existing AA rating with Moody's Investor Service and an upgrade to AA+ from Fitch Investors Service. The City of Nashua has been rated an AA community since 1955.

INSURANCE AND SAFETY DEPARTMENT

Risk Manager
Insurance Benefits Manager
Technician/Secretary
Benefits Technician

Peter P. Cyr
Susan A. Jeffery
Sherry L. Warburton
Kathleen E. Donovan

This Department is responsible for providing insurance protection for all City/School assets, personal liability coverage, special insurance unique to a municipality, and for providing an array of employee benefits. A basic challenge is to prevent or minimize the chance of financial loss to the City and taxpayers. This is accomplished through a combination of risk management, safety awareness and a comprehensive insurance program of self-funded plans and commercial policies and a safety awareness program. Risk Management, in itself, is the art of identifying risks (the cause of or the potential for financial loss) and then devising and managing ways to avoid, reduce, retain, or transfer the risk to someone else. Liability insurance protects all employees, boards, and commissions, and all officials, elected or appointed and in certain situations, volunteers. This office also sets standards and requirements for types and levels of insurance and maintains certificates of insurance from all contractors doing work for the City so as to minimize liability and to ensure contract performance.

All employee and retiree benefits are obtained and managed by this department. Benefits include four health plans, two life insurance plans, workers compensation and unemployment compensation, deferred compensation, a modified long term disability program, (active employees only) and dental coverage.

Numerous other policies provide professional liability coverage for Police, Firefighters, Teachers, Nurses, Lawyers, and Engineers. Special bonds are maintained to protect the City and employees who collect and handle funds.

Our most significant self-insured program is for Workers' Compensation to care for employees injured on the job. The annual cost of this program is about \$750,000 which is about one million dollars less per year than what a commercial policy would cost.

A vital element of our risk management program is a safety awareness program. All on the job and motor vehicle accidents and injuries are analyzed with a view of preventing reoccurrence. Motor vehicle accidents are determined to be either preventable or non-preventable and the determinations are forwarded to the appropriate department for action. All major departments have safety committees. Work areas and public buildings are inspected on a regular basis for safety deficiencies.

Municipal Government Report

We manage four health insurance programs, Blue Cross/Blue Shield, Matthew Thornton Health Plan, Healthsource, and Harvard Community Health Plan. Employees pay from 5% to 15% of their health plan depending on the plan they select and the Department or Union to which they belong. Retired former employees who have joined our health plans pay 100% of the cost at group rates. They now number over 300.

This year we self-insured our Blue Cross/Blue Shield coverage to gain more direct control over events and to hopefully save taxpayer dollars.

A recent study of the cost of treating injured workers showed that the medical costs in New Hampshire were seventeen percent higher than in New York City. Significant changes to the Workers' Compensation Statutes became effective January 1, 1991. One new provision created a two year Pilot Program throughout the State with two major goals, to insure quality care to injured workers while exploring ways to reduce soaring costs. We are an active participant in this program.

Another program, the State Employee Retirement System, is currently being studied with a view toward balancing benefits and limiting the soaring costs which every Municipality is facing. This office is tracking events and represents the City at hearings. The City is backing a comprehensive seven point program designed to effect the balance previously mentioned.

The biggest challenge facing this office, as has been in recent years, is in keeping the rate of increase in the cost of health benefit plans as low as possible while complying with our numerous Union contracts.

PURCHASING DEPARTMENT

Purchasing Manager
Assistant Purchasing Manager
Supervisor, Accounts Payable
Inventory and Supply Clerk
Accounts Payable Clerk
Accounts Payable Clerk
Accounts Payable Clerk
Accounts Payable Clerk
Accounts Payable Clerk
Clerk/Typist
Printing Technician

William A. Thompson
Shirley C. Bonenfant
Naomi J. Patch
Carol A. Silva
Clarisse Arnold
Mary V. Brazas
Patricia A. Deforte
Bernice N. Diggins
Georgette A. LeBlanc
Mildred S. Maverick
Ralph B. Jackson

The Purchasing Department continues to provide effective support to acquire goods and services for City departments. During FY91 14,983 purchase order documents with a total value of \$21,385,357 were processed. A total of 37 formal invitations for bids/requests for proposals with a total value of \$1,979,607 were processed this fiscal year. Over 24,200 vouchers for payment were processed by the Accounts Payable section. The average number of vouchers processed per warrant increased from approximately 950 in FY90 to over 1,000 in FY91. Bernice Diggins has been officially designated as the acting supervisor in Naomi Patch's absence. This designation recognizes the contribution being made by Bernice and has allowed Naomi to comfortably take some well deserved time off. The Accounts Payable section is to be commended for their dedication and diligence in the timely payment of bills for goods and services required by the City. Despite the added number of transactions to an already challenging workload, the City continues to pride itself for the prompt payment of bills. This promptness has been critical to many vendors challenged by the sluggish New England economy.

A stockless office supply system was implemented in July 1990. Award was made after evaluation of proposals from five office supply vendors. Shirley Bonenfant worked diligently with the selected vendor to set up the new system which provides streamlined ordering, prompt delivery to nine locations, and administrative and cost savings.

Municipal Government Report

In August 1990 a new digital centrex telephone system was put into place to serve all City departments. The new system not only provides additional telephone service and capacity at a lower cost, but postures the City for future telecommunications technology. The new system allows all City departments to dial direct with only four digits and created one common prefix for all City departments instead of the previous mix of seven prefixes. A feature which could be added in the future is caller identification which would greatly assist the Police and Fire departments in responding to emergency calls. Although there was some temporary confusion during the cut over, it was far out weighed by the cost savings, additional service and added benefits. A separate, but related task was the printing of new letterhead for all City departments. The new phone numbers for all departments made new letterhead a necessity. The type setting and printing was accomplished by this department at a significant savings in cost.

In September 1990 Mr. Norman LePage retired after 22 years of service with the Public Works Division. For several years prior to his retirement he directly supported the Purchasing Department and served all City departments as warehouse supervisor. In this capacity he was responsible for control of the warehouse inventory. His service, friendly manner and kind words are missed and we have been forced to significantly reduce the warehouse hours of operation and shift the warehouse responsibilities to the Mail/Receiving Clerk.

The Purchasing Department hosted another successful City Auction. The auction was held June 1, 1991, had 270 registered bidders and brought in over \$5,900. In addition to the work of City employees, a number of dedicated and enthusiastic volunteers helped make the auction a success. The auction offered bargains and enjoyment to the bidders. This event would not be possible without the combined effort of many individuals. The effort of all, and most especially the volunteers, is very much appreciated.

————— City Hall Maintenance and Custodial Staff —————

| | |
|----------------------------------|---------------------|
| Building Manager | "James" R. Duchesne |
| Custodian II | Roger J. Bertrand |
| Mail/Receiving Clerk | Philip D. Hagen |
| Custodian | Robert C. Fernandes |
| Custodian | Marcel J. Beaudoin |
| Custodian | Henry A. Lavoie |
| Matron | Anna J. Sweklo |
| Building Manager, District Court | Lewis Couronis |
| Custodian, District Court | Roland A. Simoneau |



The Building Maintenance and Custodial Staff of City Hall and the District Court building continue to keep both buildings in excellent condition. The conscientious care and effort these personnel put into the buildings is evident and the buildings continue to be a source of pride for employees, city officials and citizens of the community.

The renovation of the City Treasurer's office area was completed in October 1990. This project required the City Hall maintenance department to relocate office furniture and equipment before the work could be started by contractors. The increased efficiency and improved appearance of the office area made the temporary disruption worthwhile to the individuals who work in that area. Projects completed by the building maintenance department include a new break room for smokers, relocation of the break room for nonsmokers, set up of a new City Hall stockroom and expansion of the Purchasing Department office space. These projects were completed at minor expense and significantly improved the efficiency and morale of City Hall personnel.

In anticipation of the return of the service men and women serving in Operation Desert Storm an artificial evergreen tree with yellow ribbons and pictures of the service personnel was displayed in the City Hall rotunda from February 1991 until the 4th of July. Additionally, City Hall was the location of a number of events recognizing the contributions made by and celebrating the return of military personnel.

Major projects completed outside the building included the removal of the two 5,000 gallon underground storage tanks at the rear of City Hall. Originally these tanks were used for refueling Police vehicles when that department was located at City Hall and in recent years were used for the refueling of fire fighting vehicles. Another project was the removal of a portion of the loading dock and construction of a bay for a dumpster. The assistance of the Parks Department is appreciated in helping to keep the grounds of City Hall a source of pride for the community.

The City Hall building maintenance department has also been responsible for two other buildings in the City real property inventory. The building at 6 Main Street, known as the Hunt Library Building, remains empty and awaits a new occupant after the building was vacated in September 1990 by the school administrative offices. The former Civil Defense building at 36 Arlington Street was vacant, but is now occupied by a ballet school through lease arrangements which were orchestrated by the City Hall building manager.

HUMAN RESOURCE DEPARTMENT

| | |
|--------------------------|-----------------|
| Human Resource Manager | Marilyn Baron |
| Compensation Coordinator | Leslie Laquerre |
| Human Resource Assistant | Barbara Cote |
| Payroll Supervisor | Sue Hill |
| Payroll Assistant | Barbara Anctil |
| Clerk-Typist | Diane Denning |

The primary purpose of the Human Resource Department is to provide extensive support to all City departments, excluding the Board of Education, in their employee-related functions, including but not limited to the following: recruiting, advertising, testing, interviewing and enrolling employees; negotiation of labor-management agreements; employee training; equal employment/ affirmative action administration; record keeping and management reporting; employee relations; policy development and implementation; implementation and administration of the City's Merit System; and the administration of the payroll for all City employees.

Fiscal Year 1991 was one of advancement, marked by a sense of accomplishment. The staff has continued its commendable service to all employees in the areas of employment and payroll. This is due, in large part, to the cohesiveness of the staff and managerial support.

The lack of change in the area's economic condition has resulted in continued increase in the number of job applicants, as reflected in the statistics listed below. Employment activity during the fiscal year included:

| | FY 91 | FY 90 | FY 89 |
|--|-------|-------|-------|
| Full time/permanent positions posted | 24 | 24 | 22 |
| Applicants | 1,211 | 1,158 | 831 |
| Applicants per job (approx) | 50 | 48 | 67 |
| Summer/temporary positions posted | 78 | 70 | 68 |
| Applicants | 1,516 | 446 | 430 |
| Applicants per job (approx) | 20 | 6 | 6 |
| Total applicants for employment (other than Police Uniformed and Library positions) | 2,727 | 1,604 | 1,221 |
| New Hires | | | |
| Regular FT/PT | 24/04 | 24/06 | 22/03 |
| Summer/Temporary | 78 | 70 | 68 |
| Employed as of June 30 | 974 | 976 | 983 |
| Full-time | 733 | 772 | 784 |
| Part-time (inc. summer/temporary) | 241 | 204 | 199 |
| Total Employment (excludes summer/temporary) | 733 | 772 | 784 |

A new payroll/personnel information system was put into place in January. Many hours were logged by the Human Resources staff to ensure the success of the system. Through much interdepartmental interaction that continues to this day, efforts are continuing to expand and improve the system. All reports indicate that the system is meeting the needs of its many users.

The department now has two members who have completed post-graduate work. Ms. Baron and Ms. Laquerre completed their Master's degrees in business (MBA's). They both concentrated their studies in the Human Resources field. Ms. Baron has commenced her studies in American Sign Language in order to better serve the deaf community. Ms. Laquerre is looking to continue studies in Spanish to provide translating services in City Hall to this ever-growing community.

Efforts were continued to assure that all position description questionnaires were accurate and current. The Hay Classification Evaluation team met several times during the year to assess values of new and/or revised questionnaires.

The department provided training workshops to employees in several areas including "Diffusing Aggressive Behavior" and "Lady Beware", presented by Officer Donald Campbell from the Services Bureau of the Nashua Police Department. Both of these programs were very informative, timely and very well received. We anticipate offering these classes again in the future. Additionally, training was held in the area of stress management. Paul Caldwell, a counselor from the Employee Assistance Program, conducted the classes which received very good reviews.

In an effort to include more division directors and department managers in the training process, we were pleased to offer a leadership development course presented by Dr. Michael Quigley of Rivier College's Graduate School. This course was also well received and it is our intent to provide it to those who were not able to participate during the first offering.

A Health Screening was held for the benefit of all City employees. The Community Health Department of the Community Services Division and the deNicola Center were most cooperative and helpful. Two additional informational services were offered at the screening that was held in May: representatives from the Oncology Department at Nashua's Memorial Hospital, along with the American Cancer Society, were present to provide vital information on cancer; and the American Red Cross provided valuable information about the services they offer as well as various health-related information, such as First Aid, CPR, and AIDS, among others.

The third Annual Employee Awards Luncheon was held to honor employees for perfect attendance and length of service. Other awards included Division Employee of the Year, and the Community Volunteer Award. The committee was made up of representatives from each division. This year's recipients of the Division Employee Award included LuAnn Moore, Administrative Services Division; Sandy Weymouth, Community Services Division; **Jim Malone**, Community Development Division; Cindy Beaulieu, Public Works Division;

Dave Duprat, Nashua Fire Department; Jeanne Lavoie, Nashua Police Department; and Joan O'Brien, Library. The Community Volunteer Award was presented to Mary Jo Cody of the Nashua Police Department.

Open enrollment was held in May. With many changes in several of our health plans, it was a busy month. Staff members assisted many employees with questions and concerns about health, life, and dental insurance.

At this writing the City and representatives of Local 365, of AFSCME have reached a tentative agreement. An agreement was reached between the City and the Teamsters Local 633 (Civilian Police Personnel). We anticipate starting negotiations with the International Association of Firefighters (IAFF), Local 789 in the near future. A contract proposal has been submitted by United Auto Workers (UAW) Local 2232 in preparation for negotiations. This new union represents clerical, technical and professional personnel in various City departments.

The department continued to produce a bi-monthly newsletter which provides employees with information about various activities being offered by different departments.

The Human Resource department continues to be a reliable source of information for people, whether an employee or a citizen. Very often, an equal number of both will come into or call our offices during the course of the day. The traffic in the office continues to rise, with more and more people, including employees, looking for assistance, whether it be employment, financial help, or help with personal problems. The staff has done their best to refer these individuals to appropriate agencies and will continue to do so as we fulfill our purpose as a resource for employees and citizens alike.

Municipal Government Report

**DIVISION OF PUBLIC WORKS
ENGINEERING DEPARTMENT**

A. STREET ACCEPTANCE

Streets or portions thereof, totaling 0.85 miles were accepted as follows:

| | |
|------------------------|--------|
| Robert Drive | 730' |
| North Southwood Drive | 1,120' |
| Bennington Road | 1,692' |
| Ducas Avenue (Portion) | 140' |
| Cotton Road (Portion) | 270' |
| Lisbon Lane | 550' |

TOTAL 4,502 FEET OR .85 MILES

B. SEWERAGE CONSTRUCTION BY CITY

During this period a total of 1,838 feet (0.35 miles) of Sanitary Sewer was installed as follows:

| LOCATION | FROM | TO | LENGTH |
|------------------------------------|------------------------|-------------------|---------------|
| Shawnee Drive | Cherokee Avenue | Conant Road | 308' |
| Conant Road | Shawnee Drive | Southerly | 148' |
| Mill Pond Drive | Margate Road | Searles Road | 163' |
| Ducas Avenue | Broad Street | Abbe Lane | 539' |
| Abbe Lane | Ducas Avenue | Hollis Town Line | 225' |
| Leslie Lane | Extension on Leslie Ln | | 67' |
| West Pearl Street (Replacement) | Main Street | Modern Restaurant | 388' |
| | TOTAL | | 1838' |

C. STORM DRAINAGE CONSTRUCTION BY CITY

During this period a total of 3,545 feet (0.67 miles) of storm drain was installed as follows:

| LOCATION | FROM | TO | LENGTH |
|-------------------|---------------------------------------|-------------------|---------------|
| Elmer Drive | Ridge Road | State Line | 1,870' |
| Massasoit Drive | Massasoit Drive | Deerwood Drive | 753' |
| Shawnee Drive | Cherokee Avenue | Conant Road | 392' |
| Conant Road | Shawnee Drive | Southerly | 265' |
| West Pearl Street | Garden Street | Modern Restaurant | 71' |
| Sawmill Road | Added Catch Basin | | 25' |
| Depot Road | Catch Basin & Outfall Pipe off R.O.W. | | 138' |
| | TOTAL | | 3,545' |

D. PUBLIC SEWERAGE AND DRAINAGE BY DEVELOPER'S

SEWERAGE

| LOCATION | FROM | TO | LENGTH |
|------------------|------------------------------|------------|--------|
| Bechmann Lane | East Dunstable Road | Cul-de-Sac | 494' |
| Queensway Circle | Sewer Extension on Queensway | | 41' |
| Ferry Road | Hideaway Road | Easterly | 119' |
| Arthur's Lane | Edmaterric Drive | Cul-de-Sac | 847' |
| TOTAL | | | 1,501' |

DRAINAGE

| LOCATION | FROM | TO | LENGTH |
|---------------|---------------------|------------|--------|
| Bechmann Lane | East Dunstable Road | Cul-de-Sac | 238' |
| DW Hwy | Spit Brook Road | State Line | 570' |
| Ferry Road | Hideaway Road | Easterly | 71' |
| Simon Street | West Hollis Street | Northerly | 30' |
| Spar Avenue | Broad Street | Northerly | 10' |
| Arthur's Lane | Edmaterric Drive | Cul-de-Sac | 886' |
| TOTAL | | | 1,905' |

SEWER PERMITS

A total of 336 sewer permits were issued by the City Engineer's Office as follows:

1. Residential/Commercial Sewer Permits 197
2. New and/or Renewed Industrial Sewer Permits As Follows:

| CATEGORY | INDUSTRIAL DESCRIPTION | ISSUED | RENEWED |
|---------------------------------|--|----------|------------|
| I | Toxic Discharges that required pretreatment | 1 | 20 |
| II | Limited Toxic Discharges that did not require pretreatment | 0 | 3 |
| III | Non-Toxic Discharges | 0 | 25 |
| IV | Sanitary Discharges Only | 4 | 86 |
| TOTAL INDUSTRIAL PERMITS | | 5 | 134 |

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Wholesale and Retail Bottler

King's Bohemian Lager a Specialty

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SECURITIES

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COMMUNITY SERVICES DIVISION

Division Director
Coordinator, Child Care Services
Coordinator, Nashua Mediation Program
Coordinator, Nashua Alcohol & Drug Counseling Svc.
Building Manager
Administrative Secretary

Dolores Bellavance
Christina Lister
Candace Dochstader
Cynthia Budish
Gerard Deschamps
Sandra Weymouth

Members Board of Health

David Brumley, MD
Joyce Arel
Rob Wagner
Donald Levi, MD
Anthony Storace, DMD
Edward Holland, MD

Chair
Aldermanic Liaison
Aldermanic Liaison
Member
Member
Alternate Member

The impact of the economy has greatly affected the **Community Services Division** by the increased number of clients served in our division. The department of Welfare saw unprecedented numbers of people; the Well-Child Clinic is seeing many new families; also an increasing Spanish speaking clientele.

A smoke free environment was instituted in this public health building to be consistent with the public health policy effective January 1, 1990.

A new building manager was hired, Gerard Deschamps, he replaced Fariborz Soheili who transferred to the Department of Public Works.

Operation Brightside's project for the year was the linear park located at Ledge Street. The Anheuser Busch relationship with the City continues to prove beneficial in beautifying blighted areas. The cooperation of the various city departments to fulfill this opportunity is impressive.

This year's **Employee of the Year** for the Division was Sandra Weymouth. She was chosen for her willingness and capabilities in working with all employees who seek her assistance.

The Nashua Task Force on Alcohol and Drugs had its sixth annual mall show with many agencies represented. The Task Force continues to provide services to our community including an anabolic steroid workshop offered to coaches and athletes and employees in health associated fields.

The Board of Health continues to meet every third Tuesday of the month and reviews the month's activities with the Division Director and department heads from Environmental Health, Community Health and Child Care Services.

Christmas Party: Anheuser Busch also made a substantial donation to our Well Child Clinic Children's Christmas Party, where over ninety children and adults were treated to Santa Claus, pizza and gifts such as hand-knitted hats and mittens, and books.

The Mayor's Committee on Volunteerism heralded the week of volunteer recognition by attaching balloons to parking meters on Main Street from Library Hill to Hollis Street. A very colorful display to thank the hundreds of volunteers who donate many hours in community service.

The Nashua Municipal Advisory Channel Committee has begun its role by reviewing other community's municipal channel by-laws and policies. The Community Services Division Director is serving on this committee, employees from each division will be encouraged to take advantage of the training in all phases of video taping, audio, lighting and editing.

The Nashua Alcohol and Drug Counseling Service with Cynthia Budish, ACSW, effective December 31, 1990, was transferred to Keystone Hall as designated by the State Office of Alcohol and Drug Counseling Service (OADAP). Cynthia Budish has chosen to retire from State employment and seek other opportunities.

ENVIRONMENTAL HEALTH DEPARTMENT

Departmental programs and activities

Major departmental activities and responsibilities encompass a broad range of environmental programs and services to include both indoor and outdoor air quality, toxic waste and hazardous materials, illegal waste sites, asbestos removal, building demolition, underground storage tanks and pesticide control. Environmental plan reviews are also conducted for septic systems, subdivisions, food service establishments and swimming pools and spas.

Our major emphasis is the food service program which incorporates mandatory semi yearly inspections, re-inspections, food and drug recalls, food borne illness investigations and the licensing of fifteen various categories of over five hundred food service establishments.

Building inspections are conducted for approval of family day cares, foster homes, group day care, housing complaints dealing with waste disposal, insects/rodents, lead paint, living conditions, court ordered inspections. Both public and private water suppliers are sampled and tested on a routine schedule. Ground water and surface contamination studies are conducted when necessary to assess both raw and finished water.

Laboratory support is given in all water programs, bioallergen collection and evaluation, indoor air studies. Other activities within the lab include environmental instrument calibration and operation, lead paint analysis, X-Ray Fluorescence, Phase Contrast Microscopy, insect identification and other directed research.

Additional duties include the commercial solid waste licensing and management program; control, collection, recovery and recycling of Ozone Depleting Chemicals. Rabies testing, animal bites, complaint site safety and site assessment and evaluation are also addressed. A summer rodent control program is also conducted by the department.

Environmental Management

The number of inquiries from Environmental Engineering Consultants has increased as more loan organizations require a detailed environmental review of commercial sites and, increasingly, for private homes. Specific concerns include the history of hazardous or toxic waste dumps or accidental spills. Asbestos and leaking underground tanks were also a matter of concern. Control and abatement programs for both indoor and outdoor asbestos materials continue to rise as a direct result of this emphasis. Thomas Livingston, the Environmental Technologist, has the major role in overseeing local abatement activities. He works closely with Waste Management Division and Air

Resources at the State. He is also charged with monitoring the general condition at outdoor sites that have been controlled in the past to insure that adequate cover and slope stability are maintained. He also provided a review of the proposed Nashua River crossing in the vicinity of the Millyard where soil analyses found HC, asbestos, TCE and lead in the vicinity of the Bronstein Apartments.

The Rodent Control team of Barry Arseneau, Michael Murray, Kristin Kotopoulos and Leyli Soheili all passed the mandatory state licensing examination and each was awarded a supervisory license which authorized them to distribute EPA regulated pesticide chemicals. The team placed >600 pounds of a wax impregnated rodenticide in selected catch basins and sewers during a special winter baiting season. The success of the program was immediately evident at the start of the annual 1991 summer Rodent Control Program when population studies showed a major reduction in the Norway rat population in areas tested with the bait blocks.

The staff completed many indoor air quality studies in public and private buildings, carried out an extensive radon survey of school buildings and inspected several major asbestos abatement programs throughout the year.

The number of feral pigeons in the city has a major impact on the health and safety of building occupants. Specific problems include aerosolized droppings entering homes and commercial buildings to include food establishments and ectoparasites from diseased or dead birds migrating into buildings in search of alternate hosts. There was a major incident with a Northern Fowl Mite infestation in a large apartment complex. A pigeon nest found to be the source of the infestation was removed but normal treatment with contact pesticides and fumigation did not correct the situation. Ultimately it was necessary to remove and destroy the occupant's furniture which had become infested before the apartment could be made habitable.

There were several sanitation problems with pigeon waste, litter and dead birds at food service establishments. There is no doubt that a city wide control program is needed to control this particular infestation which presents the potential for serious health problems as well as having a very serious economic impact on property owners.

There were special problems with asbestos in the old Temple Street YMCA building and at the John Mansville/BNZ building on Bridge Street. The owner of the BNZ building was fined by OSHA which found construction workers had been placed at risk from airborne asbestos. The case is recorded as the Moorehead file #100 8556OO at the Federal OSHA office in Concord.

Michael Tremblay and Thomas Livingston attended a special seminar on PCB's at state where the new federally funded program will be administered.

The department also established standards for the use of a former John Mansville/BNZ warehouse structure that included air testing, asbestos abatement and containment to provide a safe commercial storage area. The owner met the established standards and the

structure is now used as a storage/warehouse transfer station.

Jane Ouellette has completed extensive work in developing background information on freons and other Chlorofluorocarbons in response to the passage of 0-90-60. "Relative to the Manufacture, Sale or Distribution of Products Which Utilize Ozone Depleting Compounds."

The department has the lead role in enforcing most of this ordinance with the exception of the sections on halons used in fire extinguishers and the control of building materials that contain ozone depleting compounds. Jane, assisted by Jeannette Kotopoulis, also presented two seminars in the safe, sanitary operation of public swimming pool and spas as part of her major responsibility in the department program for public swimming pools and spas.

Staff members also participated in a nationwide FDA directed recall of a non-prescription medication.

Professional Development

Senior Sanitarian Michael Tremblay serves as President of the New Hampshire Vermont Environmental Health Association and is an officer in the Yankee conference - a professional organization that includes all New England States. Jeannette Kotopoulis participated in AIHA program on OSHA Standard 29 "Occupational Exposure to Hazardous Chemicals in the Work Place." Michael Tremblay attended a special food service regulatory course in Boston. Tom attended a state sponsored field day on hydric soils which was useful to him in passing his state examination for licensed designer. Jane Ouellette attended a state seminar in childhood lead poisoning. She will be assigned the major departmental role in any lead testing mandated by RON Chapter 11, Article X Lead Paint Poisoning Protection and Control. Jane is also working closely with Jeannette Kotopoulis to enhance her considerable chemistry laboratory skills with the necessary training to complete routine microbiological analyses carried out in the laboratory. Jeannette attended the first of several seminars on the collection, counting and identification of bioaerosols. The seminars sponsored by the American Academy of Allergists and Immunologists were held at University of Michigan. When her training and testing are completed, Jeannette will operate within the specialized national AAAI network.

The Health Officer attended the New England Food and Drug Association annual meeting held in Portland Maine. Mike participated in the twice monthly city Technical Review Committee program that addresses development and subdivision issues. The Health Officer attended the 65th Annual Educational Conference sponsored by the National Environmental Health Association's as well as a special pre-conference seminar in "Food Service and Sanitation" and a post conference seminar in "Principles of Risk Assessment, Management and Communication" sponsored by the US EPA Human Risk Assessment Branch of the Office of Science and Technology.

Food Service

The total number of food service establishments operating in Nashua has remained quite close to the normal number in spite of the regional economic downturn with every closure being matched by plans being submitted for a new or replacement establishment. Each plan requires a detailed examination and revision(s) to conform with standards, multiple construction site checks to insure full compliance and a final pre-opening inspection. Reinspections and/or closures as a result of failing to meet minimum standards of the Food Sanitation Code, average four to five a month. There were several alleged food related illnesses reported that could not be verified because of late reporting and/or failure to provide biological specimens or food samples for laboratory analyses. Without this evidence, it is impossible to confirm the source of the alleged illness. The usual emergency room procedure, to draw blood for routine analyses, contributes nothing to the investigation mandated by each complaint.

Thomas Livingston initiated a detailed review of past Food Service Inspection Reports to determine the extent of any repeat violations and/or uncorrected violations that may affect the health and safety of the public. Letters were sent to each establishment at fault outlining the nature of the problem(s) listing appropriate corrective measures and establishing a specific time frame the establishment to correct the violations. The letters have had the desired effect and have lead to many long term problems being corrected. This particular action will continue on a routine basis. The department has received several inquiries about licensing the commercial manufacture, packaging, sale and distribution of prepared foods. To date, each has been denied because of our concerns about the inexperience of the license applicants and the lack of both proper plant facilities and commercial packaging equipment. Product source, complete and adequate commercial facilities and good manufacturing practices as outlined in Title 21 CFR 100-199 are the basic guidelines for consideration of any commercial preparation, packaging and distribution of prepared foods.

Michael Tremblay is chairing an ongoing working group of health officials for all self inspecting and self licensing towns in the state that is reviewing the Food Sanitation Code to insure a uniform application of rules and standards in all the represented towns. A by-product of this entire study will be draft revision of the state Food Service Code which will be completed by the end of December 1991. Mr. Tremblay also set up a food sanitation seminar conducted by RJH Associates that was specifically designed for food service managers and selected employees. Over 185 people attended the seminar which was held at the Sheraton Tara Hotel which donated the use of their facilities. We are hopeful that attendance at this seminar will improve food service, storage and handling procedures in restaurants and markets. There are some potentially serious problems with the proper temperature control of potentially hazardous foods eg. whole shell eggs, tofu and dairy or moist protein products. Packaged meats such as hams and poultry and some baked goods also require constant attention particularly at holidays when stores overstock and allow these potentially hazardous foods to reach unsafe temperatures.

The department also expressed its concern about the potential for mishandling potential hazardous foods at the proposed Farmers Market. We specifically prohibited the sale of

PHF's and packaged foods not prepared in an approved commercial establishment. Home cooked foods are the primary concern in this case. There were several FDA directed food recalls and three valid complaints on commercially packaged foods were forwarded to FDA for action.

Miscellaneous

The need for qualitative testing of suspected lead paint continues to rise as more of the public becomes aware of the potential problems associated with lead based paint. Our laboratory does provide a qualitative screening of paint samples but does not analyze soil samples for lead leached from exterior paints. Any request for quantitative samples are referred to the state. A major difficulty in our lead control program is the fact that the state has only one XRF instrument for the entire state. Scheduling the instrument delays detailed testing required for any home where a child exhibits an elevated lead level.

The department now routinely inspects any proposed demolition site for the presence of asbestos. Proper abatement and control are required when it is detected. Dog bites still remain at an unacceptable level. There was one skunk bite with the victim receiving the recommended treatment. It is important to note that the state does not do Fluorescent Antibody testing except in cases of actual bites. In the case of the skunk bite, the animal was not captured and the state Epidemiologist recommend routine post bite treatment.

The department is required to measure the lead content in any home when a child exhibits an elevated blood lead level. The procedure involves the use of an XRF lead detecting equipment borrowed from the state and requires about four hours time for each of two sanitarians to complete and record test results. We anticipate an increased demand on an already limited personnel resource when the action level for blood lead is reduced to 10 micrograms per deciliter (ug/dl). There was long term situation involving the improper storage of chemicals at a former industrial site from Northeastern Blvd. The tenant had abandoned the structure and the landlord was left with a large amount of hazardous or toxic chemicals in his building. A plot of marijuana was found during the course of an investigation of an asbestos dump site off Northeastern Blvd. The police were notified of the findings.

Animal waste complaints continue at a very high level particularly during warm weather. The commercial solid waste licensing ordinance is useful in addressing the number of complaints about commercial dumpsters particularly at grocery stores, restaurants and apartment buildings.

Michael Tremblay spoke on the field of Environmental Health to the students of Elm Street Jr. High. He was also interviewed by a consultant hired by the city of Portsmouth to develop prevention and control laws and rules relative to Environmental Health. He provided copies of all our relevant ordinances for review. We will be provided a copy of the consultant's final report.

Laboratory Services

Laboratory activities continue to increase in all areas of service. Jeannette Kotopoulis, our Laboratory Director, completed a lead testing on each drinking fountain in all schools using the current established standard of 50 ug/liter. The test program will have to be repeated during the coming year because we anticipate the standard level being readjusted to 15 ug/liter. She also provided considerable support to the radon screening program that was conducted out in all schools. She is expanding her activities in the collection, counting and identifying aeroallergens and bioaerosols collected on a Model #85 rotorod mounted at city hall. She attended a special seminar at University of Michigan School of Medicine to further develop her skills and has enrolled the laboratory in the American Academy of Allergists and Immunologists aeroallergen network system. Certification in the Network will require attendance at several additional seminars at University of Michigan and successfully passing examinations in counting identification and speciation of aeroallergens and bioaerosols on three separate samples. The lead paint program is limited in scope but she does complete qualitative testing of paint samples submitted to the laboratory and works with other staff members on RON mandated XRay Fluorescence testing of homes occupied by children who demonstrate elevated blood lead levels.

Support for the public swimming pool and spa program is a major laboratory activity especially during summer months. There are now 103 public swimming pools and spas licensed and operating in the city. Her test protocols call for testing pool samples for Fecal Coliform, Staph aureus and Pseudomonas aeruginosa. The laboratory also monitors the public drinking water supply on a year round basis. Special studies are carried out as necessary e.g. finding non coliform bacteria in three school buildings after construction. The situation was corrected in two of the schools and one is still in the process of correction.

The work load is such that it has been necessary to employ a temporary laboratory aide during the spring and summer months when the number of analyses increase tremendously. A total of over 18,000 discrete analyses were completed in the laboratory during the year including > 13,000 in support of the public swimming pool and spa program.

Ms. Kotopoulis has successfully completed a detailed certification inspection resulting in laboratory again being certified by the State of New Hampshire. She is increasing her activities in indoor air quality studies in public buildings and in selected private buildings if warranted. Her skills in identification and speciation form the basis for most of the studies and determine appropriate corrective measures.

NASHUA COMMUNITY HEALTH DEPARTMENT

Chief Public Health Nurse
Medical Director
Nurse Practitioner
Assistant Chief Public Health Nurse
Community Health Nurse
Community Health Nurse
Community Health Nurse
Community Health Nurse
Secretary
Secretary
Clinic Assistant

Joan W. Schulze
Richard M. Slosberg, M.D.
Claire C. Macy
Joan Cote
Cathy Hatfield
Cynthia Langevin
Sally Lydon
Lynne Weihrauch
Karen Gaudet
Annette Rowman
Elaine Drouin

For fiscal year 1990-1991, the Nashua Community Health Department (NCHD) team developed a mission statement:

"The Nashua Community Health Department is dedicated to the promotion and preservation of public health through the utilization of a holistic approach to the individual, family and community."

The Nashua Community Health Department is funded by the City of Nashua with additional financial support from grants secured through the New Hampshire Bureau of Disease Control, the New Hampshire Bureau of Maternal and Child Health, the New Hampshire Bureau of Special Medical Services and 5% Incentive Funds from Hillsborough County. The grants are written by team members who also speak to philanthropic and professional organizations seeking financial assistance.

The department team and Board of Directors are committed to developing programs to meet the health needs of the City. The ethnicity of Nashua is changing and each group brings particular concerns. This year the hard work of team members and cooperation of the Board members has helped us to meet the challenge of the health related needs of the Community.

The services which are offered by the NCHD team demand professionalism and knowledge of global and local health risks and how to combat them. The team must continually update their knowledge base by attending seminars and reading appropriate literature.

In June 1991, Richard M. Slosberg, MD agreed to be the Medical Director for the Nashua Community Health Department. A contract was signed and became effective July 1, 1991 and will terminate on June 30, 1992.

Dr. Slosberg's responsibilities will be to act as a consultant to the Nashua Community Health Department team regarding ongoing and/or future programs; Pediatric Medical Director for the Mother and Infant Chemical Dependency Program; Pediatrician in the Child Health Program and a clinician in the Nashua Sexually Transmitted Disease Program.

Hospital coordination

A Community Health Nurse (CHN) visits area hospitals weekly to arrange for discharge planning to coordinate services for mothers and newborns between hospitals and the community.

Well Child Clinic

The full time Well Child Clinic is staffed by a nurse practitioner and an assistant. 2,432 visits among 500 infants and children were accomplished by June 30, 1991. The youngsters (and their parents) have very limited access to other medical care. The client census consistently rises; the increase in numbers of unemployed parents with its concomitant loss of health insurance has prompted many admissions to clinic of persons who might not usually be enrolled. The client population is ethnically diverse, a veritable microcosm of the City's inhabitants.

Elaine Drouin commenced employment as the Clinic Assistant in November. At about the same time, a computer arrived. These two assets have professionalized our data to a great extent!

The loss of the State funded dental program initiated grant writing efforts to achieve both private funding and Nashua area dentists contributions of services. The nurse practitioner will address the dental society's October meeting. Ms. Jennifer Docherty, a summer intern for the City, accomplished much of the preliminary efforts.

The presence, part-time, of pediatrician Richard Slosberg, M.D. will provide expeditious consultation for clients referred by the nurse practitioner. Moreover, this will allow for collegial discussion of medical aspects of children's conditions.

The Children's Christmas Party was held at City Hall to accommodate the large number of participants. The party was a huge success.

Home Visits

Home visiting is an integral part in the overall strategy for promoting the health of children and families in our community. Many families are unable to support their child's optimal development. This may be due to living in a stressful environment, having limited support systems and receiving inadequate nurturing themselves. Home visits are also made to involve the families in special programs available through the Health Department and cooperating agencies.

Visiting families in their homes provides the nurse with first hand information and often allows the client to feel more at ease in familiar surroundings. These are essential factors in planning interventions for families.

Though progress is often slow, home visiting is a vital component for preventive programs targeted at high risk families. The number of home visits this year has increased significantly.

Play Learning/Parent Support/Home Visitor Program

This program addresses the problems of families struggling to overcome the negative effects of poverty, its related stresses, and ignorance of health issues and development of children. These conditions often place the family in isolation and results in abuse and/or neglect of a child.

Home visits to high risk families continues to be an important part of the program. It was anticipated 125 home visits would be made during the grant period. This number was tripled. Home visits is an effective method of preventing abuse and neglect in stressed and dysfunctional families. It is desirable to keep children with their families and prevent out of home placement.

This year, the Play Learning/Parent Support Group/Home Visitor program has ended with the department team offering a fifth six-week group session. The proposal states four groups of sessions would be offered, but the program has been so successful and in demand the extra group of sessions was offered.

The parents invited to participate were those having difficulty parenting because of various stress factors such as financial, chemical abuse, lacking in parenting knowledge, poor emotional support, health and emotional problems.

The children invited to participate in the Play Learning group were youngsters who were members of families with stresses as described and who would not otherwise had have the experiences offered in a preschool environment. Activities are planned so that gross and fine motor, language, and personal/social development of the children is enhanced. Parents are given feedback and their input is encouraged.

Over the course of six weeks, the children may paint for the first time, learn hygiene practices and adhere to a routine. Songs are sung, colors and numbers are learned, sharing is stressed while individuality is respected and friends are made. The emotional and intellectual development of children is enhanced by participation in the peer activities.

Written comments made by the mothers at the end of the six week sessions are always positive and requests for a longer program are always made.

The components of the Play Learning/Parent Support Home Visitor Program are designed to educate and support potentially abusive families, to keep the family together and to help

the members become productive citizens.

The team is planning to continue this program with new funding and new program ideas.

School Health Program

The Nashua School Health Program is provided by the Nashua Community Health Department to the following schools:

St. Christopher's School
Holy Infant Jesus School
Nashua Catholic Junior High School

The Nashua Community Health Department nurses provide the following services for grades kindergarten through ninth:

1. Maintenance of Health Records
2. Review of Immunization History
3. Yearly Screenings: **Audio, Scoliosis, Vision & TB Skin Testing**
4. Classroom Teaching (per school staff request)
5. Resource for Staff, Students, and Families on Community Health Issues (per school staff request)

The Community Health Nurses were requested by Caroline Mason, Director of Mount Saint Mary's High School to assist in reviewing medical records, immunizations and health problems. The Community Health Nurses also provide health education to staff and students.

Community Health Nurses offer health education to students and parents when requested by other area school personnel.

Preschool Vision and Hearing Screening Program

This program continues to be popular with area day care and preschool programs. In addition to vision and hearing screenings, a developmental screening is offered for a small fee. The total number of daycares visited was 18. The total number of children screened was 751. The number of children failing the screenings was 103. Vision failures are TNO (amblyopia) 21 and HOTV (acuity) 41. Forty-one children failed the hearing screening. This program will continue to be offered to the community. Early detection and treatment for these problems will enhance the children's development. This will save health and social service costs in the future.

Greater Nashua Child Development Program

The Greater Nashua Child Development Program (GNCDP) provides comprehensive assessment of infants and children up to age seven when there are concerns about the child's physical, intellectual, speech, language or social emotional development.

The comprehensive assessment usually includes a home visit, parent or guardian interview, a review of medical records, educational records, school visit when appropriate, a comprehensive assessment of the child's current health, growth, neuro-motor and developmental status by a developmental pediatrician and other staff professionals at a clinic setting.

This past year the program physician resigned and for several months the clinic component of the program was not conducted.

In July, GNCDP clinics resumed with W. Carl Cooley, M.D., Developmental Pediatrician and F. Delia Kostner, PhD as Developmental Psychologist.

Forty-five children were referred to the GNCDP for assessment services for the fiscal year 1990-91. Six children referred, but not evaluated the previous year, were added to this year's number of children to receive Child Development Program services. The total number of children was 51.

Twelve GNCDP clinics were held. Thirty-nine children received comprehensive GNCDP assessments at the clinic. Some children were referred to other community services while they were waiting for the assessment process.

The clinic team has planned a inter-agency meeting to discuss services to children 0-7 years and how community agencies can work together to accomplish this.

The administration of this program will be assumed by Clinical Genetics/Child Development Center at Dartmouth with W. Carl Cooley, M.D. as administrator. The New Hampshire Bureau of Special Medical services will retain needs assessment, planning and system developmental function.

The GNCDP will continue to offer services at the Nashua Community Health Department.

Genetics Clinic

This year an amendment was made to the Child Development Program Contract to provide a Nashua Genetic Services Program. The coordinator's responsibilities included scheduling and conducting patient intake, arranging appointments, attending the clinic sessions, contacting families after clinic visits to assess the families comprehension of information and participates in Genetic Services Program staff meetings.

The program offers diagnostic evaluation and genetic counseling to people of New Hampshire.

The clinic services include:

1. A complete diagnostic evaluation. This includes obtaining a detailed family and medical history, physical examination, appropriate diagnostic tests and follow up.
2. Supportive and informational counseling regarding the etiology of the defect and its recurrence risk. Family planning options and community services are also offered.
3. Information regarding identification of carriers of recessive genetic disorders and certain chromosome abnormalities.

Three clinics were held and many families visited for assessment and support. The plan is for local growth of the program.

Sudden Infant Death Syndrome (SIDS)

The Community Health Nurses (CHN) are responsible for coordinating services to SIDS affected families in the Nashua area.

A CHN contacts the family to provide follow-up care in the home. The nurse presents accurate information about SIDS; provide anticipatory guidance regarding the growing process; evaluates each family member's response to the child's death; assesses social support systems; informs the family of available resources; obtains medical information for statistical purposes; reviews autopsy reports and provides continued care through home visits and telephone contact as needed.

Support groups are emphasized to the family because they provide a nurturing environment in which parents can express their feelings, meet other grieving parents, receive reliable information, and ultimately help others.

The overall goal is to mobilize the strength of the family and to deal with the sudden infant's death.

Mother and Infant Chemical Dependency Program

This program is a cooperative effort between New Hampshire Bureau of Maternal and Child Health, Gateway Family Health Center and the Nashua Community Health Department.

The goal of the program is to improve the health of pregnant women and their infants by implementing an effective treatment intervention which decreases the incidence of perinatal postpartal chemical dependency.

The program will offer comprehensive services (chemical dependency treatment in addition to prenatal, postpartal and pediatric care) to pregnant women and their children in the Nashua area where no maternal infant chemical dependency project exists. It will serve as a model for a state with few services for women who cannot pay and even fewer services specifically aimed at drug addicted women.

The contracts for this program have been signed and personnel must be hired and trained to work with this population.

Disease Control Programs

The Nashua Community Health Department team follows the New Communicable Disease Rules (He-P301) for mandatory investigating, reporting, monitoring and screening of specific diseases.

This list names forty-six diseases which include, but are not limited to, tuberculosis, hepatitis, diarrheal illnesses, childhood illnesses (i.e. pertussis, measles), AIDS and sexually transmitted diseases.

Investigation and follow-up may included AIDS counseling and testing, collaboration with physician/agencies, diagnostic tests, health education, home visits, prescription supervision and documentation.

Immunizations

Immunizations are made available to improve health standards and to prevent disease for the individual, the family and the community.

Protocol recommendations are from the Advisory Committee on Immunization (ACIP) of the U.S. Public Health Service. These recommendations are also policies of the New Hampshire Division of Public Health Services.

The Nashua Community Health Department offers immunization clinics to the public twice a month. The second Tuesday from 2:00 to 4:00 p.m. and the third Tuesday from 4:00 to 6:00 p.m. Additional clinics are held as needed, for example: when school opens, to administer influenza vaccine to senior citizens (over 1300 this year) and certain persons at risk of serious illness, or in the event of a communicable disease outbreak, such as measles. Any resident greater than two months of age may receive available vaccines as needed.

The Tuberculosis Control Program

Tuberculosis continues to be a public health problem in the United States with over 20,000 cases reported annually. Cases are increasing as a result of the HIV epidemic. Other populations known to be at risk for developing TB in the Nashua area are immigrants from high prevalence countries, i.e. Asia, Africa and Latin America, high risk minorities, i.e. blacks and hispanics, the homeless, alcoholics and drug users, low income people without medical care and residents of long term care facilities such as nursing homes.

The Nashua Community Health Department offers TB screenings to all residents and is intensifying this service to persons at risk particularly persons with HIV infection, the homeless and the immigrant population.

It is essential that the persons be referred for appropriate medical intervention, therapy be administered and that the patient is monitored for symptoms of toxicity, as well as to ensure compliance.

All new tuberculosis cases and suspect cases were reported to the New Hampshire Bureau of Disease Control. TB Program Reporting is essential for evaluation of contacts to the source case. Contact investigation starts with close contacts. The Nashua Community Health Department is responsible for ensuring that TB patients do not transmit infection to others. It is essential that medical services are available, accessible and acceptable for TB patient, suspected contacts and others at high risk.

This program has been very active with William Stephan, M.D. as the pulmonary consultant for the Nashua TB Program.

Sexually Transmitted Disease Program

The Nashua sexually transmitted disease program consists of a weekly evening clinic providing direct patient services through low cost, quality examinations, testing, treatment, and education. The program includes disease intervention and investigations of all Nashua, Hollis, Hudson, Amherst, Milford, and Merrimack cases. STD health education and risk reduction information is also provided in this catchment area to any group or school upon request.

The Nashua STD clinic provided service to 608 persons during this fiscal year through 46 clinic evenings. Approximately 65% of the persons serviced are Nashua residents, with another 33% being residents of surrounding New Hampshire towns.

The ratio of male to female clients serviced at the clinic is 2:1, compared to the previous fiscal year's ratio of 3:1. It appears more females are seeking clinic services due to a change in the economy and ability for many young women to afford even sliding scale fees. Also many women do not seek treatment for prevention but wait until symptoms have been experienced for one week to one month, at which time do not want to wait any longer for an appointment at family planning clinics or private providers, which can sometimes be weeks in advance. 20% of the females seen at this site were 18 years of age and under. In contrast, only 6% of male clients were in this age group. The numbers of male clients, ages 18-29, increased significantly in this same period.

Outreach efforts in the inner city streets of Nashua, the shelter and soup kitchen, and to Hispanics had direct impact on the increase in persons seeking services for prevention. The outreach activities were carried out by the clinic coordinator/public health nurse, Hispanic outreach worker, and AIDS Risk Reduction Outreach Worker. Condoms and bilingual written and verbal information is distributed during the evening hours once each month to

groups of youth over 14 years of age and adults generally under 45 years of age, who have gathered on corners, in the housing project grounds, outside of the bars, in the shelter, and other hang outs. During this fiscal year, 6% of the clinic population was Hispanic and 4% were Black.

Keystone Hall, a drug and alcohol treatment facility, opened in November 1990, and refers many clients who have engaged in unprotected sex, with and without symptoms to the clinic. Gateway Family Health Center refers male partners of their infected female clients to our facility. Both hospital emergency rooms, and Healthstop also refer clients who have no insurance and/or limited funds to this clinic. In addition, many private providers will refer clients to the Nashua STD clinic for syphilis and gonorrhea infections, in part, due to the availability of proper medications and ability to provide follow up education and care.

The STD clinic staff is specially trained and updated about all sexually transmitted diseases. All clients are assessed for HIV risk and referred for further counseling and testing if appropriate. The staff has noted not only an increase in clinic population over the past fiscal year, but an increase in the amount of disease, and the decrease in age in the female clients. All these trends have contributed to a large increase in both the duration of the clinics (more hours), and an increase in time spent per client on education, treatment, and referrals.

This clinic will be applying for an increase in State funding to add a Monday afternoon clinic to this site with the purpose of decreasing each clinics duration, maintaining quality of care, and becoming more accessible for youth and persons working second shift jobs.

HIV/AIDS Program

The Nashua HIV/AIDS Program consists of counseling and testing, education and outreach to Hispanics.

The counseling and testing component consists of weekly pre- and post- counseling informational sessions, transporting blood samples to the State Public Health Laboratory, and sex and needle sharing partner notification in Nashua, Hollis, Hudson, Amherst, Milford, and Merrimack. The counseling sessions are offered at the Health Department and on site to Gateway Family Planning clients. 688 clients were counseled during this fiscal year. 57% of persons serviced were Nashua residents, with another 38% being residents of surrounding New Hampshire towns.

The majority of the persons who sought service at this site were heterosexuals at risk for HIV infection through sexual exposure. However, 13% of clients were gay or bisexual. 19% of clients admitted to sharing needles or having sex with a partner who shared needles. Clients who were currently chemically dependent were referred to drug and alcohol treatment facilities.

The end of this fiscal year saw the development of a community crisis. A health care worker from Hitchcock Clinic tested positive for HIV and over 1500 patients could have been placed at risk through invasive procedures. The staff of the Nashua Health Department responded to the crisis. It is planned that the staff will be utilized to handle telephone calls, provide counseling sessions, and act as a resource to the Hitchcock staff.

The educational component includes daily telephone inquiries, AIDS in the Workplace sessions, community presentations, and AIDS health education to the schools in the catchment areas. Outreach efforts in the inner city streets of Nashua, the shelter, and soup kitchen provided the opportunity to reach those persons who were at risk but did not perceive a risk and not reached by other methods. The outreach activities were carried out by the program coordinator, the AIDS Risk Reduction Outreach Worker, and the Hispanic worker. Condoms and bilingual written information were distributed during the evening hours once each month to groups of youth over 14 years of age and adults generally under 45 years of age.

The staff acted as a resource to both the Nashua Fire and Police Departments, both hospitals, many corporations, and to all the agencies in this area who service high risk individuals.

An important function under this component has been the offering of a Communicable Disease Control approved counseling and testing course to key personnel from agencies that consistently provide service to high risk clients. Two staff nurses conduct four courses per year in Nashua. Physicians, nurses, teachers, psychologists, counselors, social workers, and personnel managers have attended.

Two staff nurses have been involved in the Southern NH HIV/AIDS Task Force. The responsibilities during this fiscal year included acting as a resource to the entire group, being both committee chairpersons and board members, and initiating and facilitating the Nashua AIDS Support Group.

Outreach to Hispanics has been accelerated this year with the assistance of a staff member who is fluent in Spanish. This nurse has been able to recruit key Hispanic community members to discuss HIV/AIDS information and risk reduction methods. The Hispanic worker has continued to be a member of the street outreach team. The increased availability of written Hispanic materials and videotapes assisted all outreach efforts. 6% of the clients who were motivated to seek counseling and testing services at the Nashua site were Hispanic. In addition the program coordinator, fluent staff nurse, Hispanic worker, and the worker from the Latin American Center have initiated planning for Hispanic Safety Net sessions. Four sessions will occur during the next fiscal year with the anticipation of providing AIDS education and risk reduction information to a challenging population.

Nashua AIDS Self Help (NASH) - Nashua Area Support

Involvement of two Community Health Nurses with the Southern New Hampshire HIV/AIDS Task Force was the catalyst for the formation of NASH. Sponsored by the Nashua Community Health Department, NASH is a support group for people infected with or affected by HIV or AIDS. The first session of NASH convened on September 5, 1990 and has met weekly since then. An average of eight members consistently participate. Many group members have developed support systems with each other outside the group setting. A goal of future sessions is to have guest speakers in areas of meditation, acupuncture, nutrition, legal issues and massage therapy.

Infectious Disease Recommendations for Fire and Police Departments

Fire and Police personnel are at risk for exposure to infectious diseases. The Nashua Community Health Department team has written protocols which include the use of universal precautions and general recommendations to decrease the potential for disease.

Three Nashua Community Health Department Nurses volunteered to act as medical referral consultants. When a fire or police person has an unprotected exposure, a medical referral consultant is notified and instructions given.

Hepatitis B vaccine has been administered to some Fire Department personnel.

The Nashua Community Health Department offered screenings at the City Health Day Program with Community Health Nurses participating in the Red Cross Blood Drive.

The Chief Public Health Nurse serves on the Board of Directors of Greater Nashua Child Care Center and Gateway Family Health Center. She attends NIAC, Child Health Director, Disease Control Director, HIV/AIDS quarterly, Office of Substance Prevention Program and Special Medical Services meetings.

The Nashua Community Health Department team is using their mission statement to develop goals for fiscal year 1991-92 and we will be working to offer programs which will provide a continuum of quality health related services.

Coordinator

Christina Lister

The Child Care Services Office of the City of Nashua was established in October 1987. The role of the Coordinator in the Child Care Office is to act as a liaison between the private and public sector in order to increase the accessibility of quality, affordable child care. The Office also seeks to encourage employer-supported child care benefits throughout the City.

Specific coordinating functions:

- * Implement a City-wide Survey of Child Care Issues.
- * Assist in the planning of a Community Early Childhood Fair.
- * Continue support for Nashua Child Care Directors Network Organization.
- * Provide technical assistance and information to those interested in becoming licensed.
- * Provide Resource and Referral information for the Community.
- * Collaborate on the development of employer-supported child care proposals.

Participate on New Hampshire Vocational Educational Advisory Committee; N.H. Child Care Advisory Committee; Nashua Child Care Commission; N.H. Resource and Referral Network; and, NHAEYC.

Coordinate the City Dependent Care Assistance Plan with the City Human Resources Department.

Collaborate with local educational institutions on Grant Proposals.

WELFARE DEPARTMENT

Welfare Officer
Case Technician
Account Clerk
Administrative Secretary

Robert Tamposi
Sharon Brody
Therese Charest
Marie Savage

City Welfare provides general maintenance level assistance by voucher to anyone who is income eligible, without regard to category.

The downturn in the region's economy continued, resulting in increased requests for local Welfare assistance. Although many unemployed were able to seek relief through unemployment compensation as well as either State and Federal assistance programs such as food stamps, Aid to Families with Dependent Children (AFDC) and Fuel Assistance, the city also saw an onslaught of persons whose unemployment benefits had been exhausted and did not qualify under the regulations of other assistance programs. As a result, the case load and costs escalated.

The Welfare Department continued to supervise a work program for able bodied recipients and for alternative sentencing by the courts. The number of individuals performing community service work in exchange for Welfare benefits grew significantly from past years.

The Welfare Officer, by ordinance, serves as Chairman of the Board of Housing Appeals. Other memberships include the Executive Committee of the New Hampshire Local Welfare Administrators Association; Board of Directors of the Nashua Association for the Elderly; and Advisory Board for Employment Development Services, a subdivision of Easter Seals and the Adult Learning Center.

The Case Technician serves on the Southern New Hampshire AIDS/HIV Task Force and on the Board of Directors for Gateway Family Health Center.

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COMMUNITY DEVELOPMENT DIVISION

Director
Secretary

David S. Boesch, AICP
Lorania Graves

The Community Development Division is comprised of 27 people staffing three Departments (Urban Programs, Code, and Planning), with tenures ranging between 2 and 17 years and an average of over 6 years. In addition, this year we were greatly assisted by summer interns, temporary aides, and volunteers provided through the local Senior Center.

The year was a lean one, however, in terms of total overall staffing and resources. A Planner II position was left vacant in order to meet the Mayor's budget adjustment targets (a 2% reduction implemented in the Fall of 1990, with a further 6% "cut" in early 1991, for a total savings of over \$75,000). And, while the total number of residential units built and commercial/industrial permits were fewer, the type of development permitted actually required increased staff involvement on a per application basis.

The year, in retrospect, was a watershed in other respects; punctuated by a number of key events and new initiatives. Because of the regional economic downturn, the Division took strides toward preparing the City for future prosperity. Economic development became a top priority initiative, binding together the City with the business community in a cooperative effort and improved relationship. A comprehensive economic assessment of the region was prepared under contract for the City by Mount Auburn Associates. The plan entitled **Nashua at the Crossroads: A Strategic Plan for the Future** contains numerous recommendations, providing the framework for an aggressive economic development effort to be implemented over the course of years to come. The **Strategic Plan** signals a clarified focus and direction for the Community Development Division and the City.

The Division was also involved in several environmental issues. A Wetlands Study Committee was appointed by the Board of Aldermen to evaluate what sort of local regulation would be appropriate. Prior to concluding its work, a referendum vote occurred which enacted a wetland protection ordinance. This Division was then required to interpret, administer, and enforce the new regulations. We also were called upon to input on the ozone ordinance passed, and are now involved in its application.

Finally, in recognition of his outstanding contribution to the Division, Jim Malone of the Urban Programs Department was voted the Employee of the Year by his peers.

With the above as a backdrop, the following sections summarize the highlights of the Planning, Code, and Urban Program Departments' work, and the appointed Boards we staff.

———— PLANNING DEPARTMENT ————

Manager
Deputy Manager/Zoning Administrator
Planner II
Planner II
Planner II
Planner I
Zoning Clerk

Roger L. Houston, AICP
Robert J. Nerney
Jeffrey A. Chelgren, AICP
Rachel Webb
Patti McGuire-Kellogg*
Paul W. Mann
Linda Taylor

* resigned 7/90 - Position not filled

The City of Nashua Planning Department is comprised of six (one Planner II position is currently not filled) professional planners and a clerical staff of one. Responsibilities and functions of the department are broad, encompassing a wide spectrum of topics and issues ranging from review of current development plans, to conducting long range comprehensive planning aimed at guiding future development and promoting responsible managed, quality growth within the community.

As Nashua enters the 1990's, continued scrutiny must be placed on promoting quality and sound land use planning with the objective of protecting valuable natural resources, planning for necessary future public infrastructure improvements, and working toward achieving a proper balance of safe, attractive and fiscally sound development.

The Planning Department provides technical expertise and serves in an advisory capacity to the Nashua City Planning Board, the Zoning Board of Adjustment, and the Board of Aldermen and its various Committees through the development and execution of land use policies, resolutions, and ordinances. In addition, the Department provides, when possible, professional support services to the Nashua Historic District Commission, the Nashua Conservation Commission, Nashua Heritage Trail Committee, Facilities Committee, and others as requested.

In addition to its regular daily functions and responsibilities, the Planning Department provided assistance to and initiated the following special processes, projects, reports, analyses, and studies during Fiscal Year 1990-1991:

Staff Reports: Over Fiscal Year 1990-1991, the Planning Department completed 83 detailed reports, or reviews on site and subdivision plans for the Nashua City Planning Board. These reports are delivered to the Planning Board several days prior to the meeting date. This process gives the Board better information to assist them in their decision process. Also, the Department provided the Zoning Board of Adjustment reports on use variances to aid in their decision process. For significant use variances, the Department continues to utilize a process to receive the Planning Board's opinions, advice and comments, which are in turn given to the Zoning Board.

Automation of Records: The Planning Department is completing the task of computerizing its record system. Three senior volunteers from the community have graciously given their time and expertise in helping to achieve this objective. When completed this process will be a useful tool to quickly retrieve information on past development applications for the City's use as well as enable the Planners to provide more timely information when requested by citizens, landowners, developers, and others.

Capital Improvements Program: The Planning Department is the primary agency responsible for coordinating and preparing the Capital Improvements Budget and Six-Year Plan. The CIP Committee, a subcommittee of the Planning Board established by City Charter, annually recommends a fiscal year capital improvements budget allocation/appropriation and a six-year capital improvements program outlining long range needs and anticipated expenditures. The Fiscal Year 1992 Capital Improvements Budget, completed and adopted in June 1991 allocates \$650,320 to be utilized to expand and upgrade municipal facilities and infrastructure.

1990 Census: The Department has been coordinating with the U.S. Census Bureau on information regarding the city. This information will be used in any future update of the City Master Plan and the City's Demographic Profile.

Facilities Planning Committee: The Department provided this Committee with professional staff assistance in conducting a thorough inventory of city-owned properties. This ongoing information is being assembled and will provide a convenient reference source in future decisions on city facilities.

Planning Application Process: The Department developed a review and application process for the recently adopted wetlands ordinance. The flow chart and process will make the wetlands law easier to understand for all those involved.

Demographic Profile: A compilation of data was updated in response to the most frequently asked questions regarding socioeconomic data on the City of Nashua, (ie: population, income, housing, etc.) that is invaluable to appraisers, developers, and new businesses and industry thinking of relocating or expanding in Nashua.

Bond Rating Preparation: The most current statistics available were obtained for preparation of Nashua's Official Statement; including, history, population, economy, planning and development, housing costs, employment base, largest employers, retail sales, unemployment, building permits, and state tax receipts. This information and that provided in the Capital Improvements Plan greatly contributed to the City receiving an exceptional interest rate on its bond issues. The City's bond rating agencies made several positive references to the City's Capital Improvement Plan.

Downtown 2000 Plan: The Department completed the plan and will have it printed and distributed early next fiscal year.

Municipal Government Report

Ledge Street Linear Park: The Planning Department provided the professional expertise to design and coordinate, with the Parks Department and others, the inner-city Ledge Street Linear Park which is used by residents for sitting, picnicking, and enjoying the view of the Millyard Canal.

Downtown Nashua Farmers' Market: The Planning Department was instrumental in establishing a first-ever Farmers' Market. The staff coordinated all aspects of its promotion and operation.

Development: The Planning Department reviewed and inspected the construction of three large shopping centers located in the D. W. Highway corridor for completion to the approved site plan: Webster Square (48,000 s.f., Toys R Us, Kids R Us, Service Merchandise, Filene's Basement, and Barns & Noble); Willow Springs (220,000 s.f., Home Depot, F & M Drugs, and Barmakian Brothers, and office Max); and Levitz Shopping Center (90,000 s.f., Levitz Furniture and Paperama). In addition the Department reviewed the substantial completion of Phase II of the Clock Tower Place renovation project in the Historic Millyard area which contains 326 apartments.

Transportation: The Planning Department continues to be an active member of the Nashua Area Transportation Study (NATS) Technical Advisory Committee. This Committee membership consists of representatives from the municipalities, and the state/federal transportation departments. This involvement is critical in the development of the regional transportation plan.

We in the Planning Department are pleased with our progress over the last year in helping Nashua become a better place in which to live, work and play.

— BUILDING/CODE DEPARTMENT —

| | |
|-------------------------|--------------------|
| Director | William P. Walsh |
| Plans Examiner | Michael Santa |
| Building Inspector II | Peter F. Perri |
| Electrical Inspector II | Francis Leahy |
| Building Inspector I | Albert J. Finethy |
| Plumbing Inspector | Tedd P. Evans |
| Mechanical Inspector | Robert E. Fontaine |
| Housing Inspector II | Robert W. Hatch |
| Housing Inspector I | William S. Kimball |
| Housing Inspector I | R. E. Miller |
| Housing Inspector I | Thomas J. Malley |
| Building Clerk | Blanche O'Rourke |
| Clerk Typist III | June M. Miner |
| Secretary IV | Jean M. Lyons |

Fiscal year 1991 was a busy year for the Code Department. In spite of the national economic recession and the particular plight of the northeast, Nashua saw 41.8 million dollars worth of construction.

Our office reviewed plans and applications for 1,073 building permits. We issued electrical, plumbing, and mechanical permits in most of these instances. During the course of these projects, we performed 2,372 building inspections, 1,564 plumbing inspections, 1,069 mechanical inspections, 2,419 electrical inspections, and responded to nearly 200 requests to inspect so-called "other" things.

In order to help maintain safe and decent living conditions in the approximately 15,000 multiple family dwelling units in our city, our housing inspectors performed 7,347 inspections, issued 415 citations, 2,614 warnings, and investigated 294 complaints.

Over the year, we continued efforts to increase the level of training and technical proficiency. The inspection staff has become certified in the individual's disciplines, with several receiving appointments by the Governor to State of New Hampshire Boards. Additionally, considerable progress was made in ongoing computerization of new and old records, and in a cooperative effort with the Assessor's Office to identify and assign addresses to properties lacking proper/sufficient identification.

Municipal Government Report

SUMMARY OF CONSTRUCTION ACTIVITY

| New Residential Housing: | # of Buildings | # of Units/Rooms | Valuation of Construction |
|---------------------------------|-----------------------|-------------------------|----------------------------------|
| Construction | 96 | 96 | \$6,463,200 |
| Single family detached | 12 | 12 | \$240,000 |
| Single family attached | 1 | 2 | \$50,000 |
| Two family buildings | 109 | 110 | \$6,753,200 |
| Total | | | |

| New Nonresidential Buildings: | # of Buildings | Valuation of Construction |
|--------------------------------------|-----------------------|----------------------------------|
| Industrial | 1 | \$3,304,000 |
| Service stations, repair garages | 2 | \$445,000 |
| Stores, customer services | 13 | \$10,461,653 |
| Other nonresidential buildings | 50 | \$189,354 |
| Structures other than buildings | 46 | \$216,426 |
| Total | 112 | \$14,616,433 |

| Additions/Alterations/Conversions: | Private Buildings | Public Buildings | Valuation of Construction |
|---|--------------------------|-------------------------|----------------------------------|
| Residential | 437 | 0 | \$3,214,583 |
| Nonresidential, nonhousekeeping | 158 | 4 | \$14,143,129 |
| Additions of residential garages/carports | 25 | 0 | \$287,200 |
| Total | 620 | 4 | \$17,644,912 |

City of Nashua

| Demolition/Razing of Buildings: | # of Units/Rooms | # of Buildings |
|--------------------------------------|---------------------|-------------------|
| Single family houses | 1 | 1 |
| Two family buildings | 2 | 1 |
| All other bldgs/structures - private | 0 | 12 |
| - public | 0 | 0 |
| Total | 3 | 14 |

Total construction value for permits: \$41,814,195

Total permits issued: 1,073 (731 Residential and 342 Commercial)

Includes:

109 - SIGNS

128 - MISCELLANEOUS/OUT OF SCOPE **\$2,799,650**

(Figure includes:

3 MOBILE HOME Replacements - \$85,000

Completion of condominiums - \$501,000)

8 - CONVERSIONS **\$144,700**

(Information incorporated in Additions/Alterations/Conversions)

Increase of 5 more dwelling units - \$75,500

Decrease of 5 dwelling units - \$69,200

(Includes decrease of single family residence to an office - \$63,400)

Permits of \$500,000 or more:

| | |
|---|-------------|
| RETAIL (SALES) - 258, 262, 266, 268 Daniel Webster Highway | \$3,700,000 |
| RETAIL (SALES) - 270 Daniel Webster Highway | 900,000 |
| RETAIL (SALES) - 288 Daniel Webster Highway | 2,280,181 |
| RETAIL (SALES) - 290-292 Daniel Webster Highway | 1,407,160 |
| RETAIL (SALES) - 300 Daniel Webster Highway | 1,000,000 |
| RETAIL (SALES) - 2 Northwest Boulevard | 656,912 |
| RENOVATION - CLINIC - 591 West Hollis Street | 675,000 |
| RENOVATION - HOSPITAL - 8 Prospect Street | 771,414 |
| RENOVATION - RETAIL - 268 Daniel Webster Highway | 531,000 |
| RENOVATION - RETAIL - 327 Daniel Webster Highway | 500,000 |
| RENOVATION - SCHOOL - 117 Elm Street (Elm St. Junior High School) | 6,500,000 |
| RENOVATION/COMPLETION - 3 Mayfair Lane | 501,000 |
| WASTE WATER TREATMENT PLANT - 600 Amherst Street | 3,304,000 |

Manager
Transit Coordinator
Housing Rehabilitation Administrator
Asst. Housing Rehabilitation Coordinator
Clerk-Typist II

Paul Newman
Arnold Alves
Sarah Hinsley
James E Malone, III
Carmen Bergeron

The activities of the Urban Programs Department are principally targeted to the housing needs of lower-income households and those with special needs in the City of Nashua. This reflects the mandate of the Federally-funded programs for which the Department is responsible. These needs are summarized as follow:

- affordable and decent housing
- emergency shelter for the homeless
- transit services for the mobility-impaired
- services, and facilities to provide services, such as education and job training, health, nutrition, and recreation

The Department focuses its efforts on inner-city neighborhoods to revitalize them and eliminate substandard housing. It assists non-profits with carrying out renovation projects.

Many of these activities are accomplished with the cooperation and participation of other City agencies, such as the Public Works Department, Building and Planning Departments, and the Nashua Housing Authority.

Statistical Highlights of Fiscal Year 1991

The Department oversaw expenditures totaling \$6,549,129 in Fiscal Year 1991. Community Development Block Grant funds in the amount of \$538,787 were expended in Fiscal Year 1990, a decrease of 47% from Fiscal Year 1989, when several large construction projects were underway, and virtually the same as Fiscal Year 1989. Housing Development Grant funds totaling \$4,418,969 were advanced to the construction of the second phase of Clocktower Place, compared to \$4,921,773 in Fiscal Year 1990 and \$2,763,979 the previous year. The transit program was operated at a cost of \$1,018,375. The cost to administer all programs in Fiscal Year 1991 was \$166,987 or 2.5% of the total funds expended.

Achievements

Neighborhood Housing Services

In the fall of 1990, the City was invited to participate in the Neighborhood Housing Services (NHS) program of the Neighborhood Reinvestment Corporation. Nashua had the distinction of being the first New Hampshire community to receive this invitation, based on the commitment the City has made to revitalization of the French Hill neighborhood, through CDBG funding, and the active involvement of neighborhood residents. The NHS program will seek to build a public/private partnership, bringing financial and professional resources to the effort. The principal goal is improvement of housing conditions. By the summer of 1991, over 300 residents had demonstrated a commitment to the effort. The Corporation staff had begun to establish working relationships with the private sector upon which the partnership will be based.

National Affordable Housing Act of 1990

In the fall of 1990, Congress enacted the National Affordable Housing Act (NAHA). While funding of new housing programs created by the Act was deferred until the next Federal fiscal year, the legislation does hold the promise for new resources for affordable housing in Nashua. The Urban Programs Department staff monitored the progress of the legislation as it made its way through Congress, and met with Congressional delegation staff to advocate for funding in the next year.

Multi-Year Plan

With strong support evident in Washington for the Community Development Block Grant Program, the staff developed a long-range plan for the local use of these funds. This Multi-Year Plan provides a framework within which to establish priorities and make funding decisions. The plan is expected to be particularly useful in the phasing of capital improvement projects.

Clocktower Place

Clocktower Place is the name given to the 326 apartments that are being created by the adaptation of historic cotton mill buildings, part of the former Nashua Manufacturing Company complex. The project is being developed in two phases, the first of which was fully occupied in 1990. The second, larger phase of 183 apartments and underground parking garage commenced construction in the fall of 1989, and some apartments were already occupied by February of 1991. Total project investment is \$41.2M with \$15.9M HoDAG funds.

Housing Improvement Program

In FY 1991, six (6) projects were set up with five (5) completions. These included a two-family property and three-family property, making a total of ten (10) units of housing. Five (5) households, or fifty percent (50%), are occupied by elderly very low income persons. One (1) head of household is disabled. There are six (6) female heads of household which represents sixty percent (60%) of the total number of completed units.

The total rehabilitation dollar value is \$91,460.75 which represents an average of \$9,146.07 per unit of housing. The improvements carried out pertained mostly to major system replacement such as electrical, heating, roofing, windows and structural repairs.

Rental Rehabilitation Program

The City made grants amounting to \$250,700.00 in FY91. Ninety thousand seven hundred (\$90,700.00) was received from HUD as a *bonus* in recognition of expeditious use of previous allocations of funds. Further, the City negotiated with the New Hampshire Housing Finance Authority for additional funds amounting to \$160,000.00 with which to make grants to owner investors to rehabilitate their rental property. These funds match those of the investor to certain limits to ensure safe, decent and affordable housing for lower income households.

Fourteen (14) projects, providing 47 units of housing, were completed this fiscal year. The total Rental Rehabilitation funds committed to completed projects was \$259,991.34. The leveraged funds of \$313,006.83 from owner investors, for a total cost of \$572,998.17. The average unit expenditure was \$12,191.45 with the City's funds providing \$5,531.73, or forty-five percent (45%), towards the overall cost.

Section 312 Rehabilitation Loan Program

Because of the economic downturn in real estate, no loans were made to owner occupiers or owner investors.

Transit

FY91 was a year of transition for the Nashua Transit System. First, integration of fixed-route and paratransit service became a reality. Consolidation had been approved in May 1990, however, a protest lodged by one proposer delayed action for several months. On December 1, 1990, Greater Nashua Transportation Services, Inc. assumed management of both operations as a single entity. The contract extends through October 30, 1993.

A second, notable event occurred with passage of O-90-32 by the Board of Aldermen. Ordinance O-90-32 establishes a forum devoted, exclusively, to transit policy issues. Potential nominees were evaluated throughout the ensuing five months and on November 7, 1990 the Nashua Public Bus Transit Commission held its first meeting. Since that time, the Commission has been kept busy establishing operating procedures and a uniform charter bus policy; streamlining procurement and reporting procedures; and preparing the FY92 operating and capital budget.

Throughout the year, properties were evaluated for purchase as a bus maintenance facility. Total cost was projected at \$800,000. Federal aid was sought through two separate programs; \$430,000 in Section 3 capital funds and \$120,000 in Section 9 capital funds. The balance, \$250,000, would be provided through the Community Development Block Grant program for use as local match. To date, UMTA has not submitted approval of either grant application.

From inception and up until mid-1989, fixed-route service was able to operate without raising its rates. In August 1990, fares were increased for the second consecutive year in order to distribute costs to transit users more equitably.

Following several years of steady increases, ridership for joint fixed-route/paratransit systems declined in FY91. Average daily riders totaled 1,474; a loss of 8% when compared to 1,600 in FY90.

Expenditures exceeded \$1M for the first time ever. \$1,018,375 was spent in FY91 offset by a similar amount of revenue. In addition to \$509,000 in Federal grants and \$272,000 in City funds, revenue was received from the following sources: farebox - \$142,000; human service agencies - \$73,000; on-board advertising - \$22,000.

Participation in Earth Day 1991 activities afforded an opportunity to demonstrate the environmental benefits of mass transit. In addition to shuttlebus service to and from Greeley Park, transit employees volunteered to answer questions and pass out literature to the public.

Concluding what could only be characterized as a difficult year was the budget process for FY92. Confronted by economic recession and escalating property taxes, City officials proposed funding equal to FY90 levels. \$275,000 was appropriated with expectations that cost-cutting and revenue-generating measures previously initiated would continue to compensate for any reductions.

Assistance to Non-Profit Organizations

Community Development Block Grant funds were used to assist the following capital projects:

- The second of three grants to assist in the construction of a twelve-bed residential addition to the Nashua Children's Association at 125 Amherst Street (\$60,000).
- A grant to the Greater Nashua Council on Alcoholism to assist in the renovation of a building in the Millyard, which will provide temporary housing and support services for substance abusers (\$30,250).
- The Area Agency for Developmental Services received a grant to renovate two group homes for their clients (\$11,855).

Operating assistance was provided to the following agencies:

- Gateway Family Health Center (formerly Nashua Family Planning Group) for the Pre-Natal Program (\$47,289).
- Nashua Area Shelter Committee/Nashua Soup Kitchen, for operation of the emergency shelter (\$29,961).
- Boys Club, for the food service program (\$6,000).

FIRE DEPARTMENT

Fire Chief

Richard J. Navaroli

TO NASHUA RESIDENTS:

Our lifestyle may change during slower economic times. To insure fire safe living when changes involve a source of heat, we must keep in mind and in actions the importance of separating heat producing units from anything that will burn. An example is placing furnishings a safe distance from a wood stove or other heating unit. If the furnishing is **too hot** to hold your hand on from the radiant heat during use of the heating unit, the furnishing is **too close**. The same principal applies with most combustibles near heat producing appliances.

Consult the Fire Department staff for specific recommendations in this and any fire safety concerns.

Your efforts may be just what is needed to assist the Fire Department in providing adequate fire protection with minimum resources during a reduced municipal revenue economy.

P.S. We recommend that you select a regular schedule to check your smoke detectors.

Types of Incidents for Fiscal Year 1990

| | |
|---|------------|
| Fire Explosion | |
| Structure Fires: | 177 |
| Outside Structure Fires: | 24 |
| Vehicle Fires: | 85 |
| Trees, Brush, Grass Fires: | 118 |
| Refuse Fires: | 60 |
| Explosion, No After - Fires: | 3 |
| Outside Spill, Leak With Ensuring Fire: | 6 |
| Fire, Explosion Not Classification Above: | 3 |
| Sub Total | 476 |
| Overpressure Rupture [no combustion] | |
| Steam Rupture: | 4 |
| Air, Gas Rupture: | 2 |
| Overpressure Rupture Not Classified Above: | 3 |
| Overpressure Rupture, Insufficient Information: | 1 |
| Sub Total | 10 |
| Rescue Call | |
| Inhalator Call: | 18 |
| Emergency Medical Call: | 753 |
| Lock - in: | 13 |
| Search: | 0 |
| Extrication: | 52 |
| Rescue Call not Classified Above: | 35 |
| Rescue Call; Insufficient Information: | 7 |
| Sub Total | 878 |
| Hazardous Condition, Standby | |
| Spill, Leak with No Ignition: | 136 |
| Explosive, Bomb Removal: | 2 |
| Excessive Heat: | 21 |
| Power Line Down: | 13 |
| Arcing, Shorted Electrical Equipment: | 116 |
| Aircraft Standby: | 13 |
| Chemical Emergency: | 3 |
| Hazardous Condition, Standby; not Classified Above: | 33 |
| Hazardous Condition, Standby; Insufficient Information: | 0 |
| Sub Total | 337 |

Municipal Government Report

| | |
|---|--------------|
| Service Call | |
| Lock - Out: | 21 |
| Water Evacuation: | 52 |
| Smoke, Odor Removal: | 17 |
| Animal Rescue: | 2 |
| Assist Police: | 20 |
| Unauthorized Burning: | 9 |
| Cover Assignment: | 52 |
| Service Call Not Classified Above: | 54 |
| Service Call; Insufficient: | 1 |
| Sub Total | 228 |
| | |
| Good Intent Call | |
| Smoke Scare: | 252 |
| Wrong Location: | 4 |
| Controlled Burning: | 13 |
| Vicinity Alarm: | 4 |
| Steam, Other Gas Mistaken for Smoke: | 18 |
| Good Intent Call; Not Classified Above: | 91 |
| Good Intent Call; Insufficient Information: | 6 |
| Sub Total | 388 |
| | |
| False Call | |
| Malicious, Mischievous False Call: | 154 |
| Bomb Scare, No Bomb: | 10 |
| System Malfunction: | 712 |
| Unintentional: | 321 |
| False Call; Not Classified Above: | 15 |
| False Call Insufficient Information: | 1 |
| Sub Total | 1,213 |
| | |
| Other Situation Found | |
| Type of Situation Found Not Classified Above: | 31 |
| Sub Total | 31 |
| | |
| TOTAL | 3,561 |

— FIRE MARSHAL'S OFFICE —

Fire Marshal
Inspector
Inspector
Inspector/Public Education
Secretary

Kenneth Renoux
Michael Vaccaro
Brian Donaldson
Richard Strand
Pat Gerren

The Fire Marshal's Office is dedicated to the prevention of fires and the life safety of Nashua's citizens. This is accomplished through three major areas: Code enforcement, fire investigation, and public education.

Code enforcement ranges from the inspection of existing occupancies to the plan review of new construction projects. Nearly 458 new projects were either reviewed or inspected this year and 1,906 other inspections were conducted, ranging from simple fire hazards to complex analysis of existing buildings.

Changes in the local economy have prompted more aggressive and effective enforcement of the City's vacant building ordinance, along with monitoring required fire protection systems in vacant buildings.

The City's sprinkler ordinance continues to be an effective tool in reducing fire and life loss in the City, particularly in such areas as elderly housing projects.

On a statewide basis, Nashua was a leader in the passage of legislation which will eliminate loop holes in the State's fireworks law.

120 fires were investigated by the Fire Marshal's Office. Joint investigations with the Nashua Police Dept. resulted in arrests of several individuals and a resultant decrease in incendiary activity in several areas of the City. We are grateful for the assistance provided by the Nashua Police.

Nashua continues to be a leader in public fire education. A wide variety of programs for all age groups are available through this Office. Most notable of all is the "Learn Not To Burn" Program in the public schools, which continues to show positive and rewarding results. In addition, different age groups in the school are targeted for public education efforts which will yield the results of a lessened fire loss in the City. Nashua continues to enjoy the benefits of one of the most comprehensive fire safety programs in New England.

Division members attended professional development courses and seminars at the National Fire Academy, St. Anselms College, New York State Fire Academy, National Fire Protection Association, New England Association of Fire Marshals, N.H. Police Academy, and the Mass. Association of Arson Investigators.

Municipal Government Report

All members are also certified as Fire Service Citation Officers in the State of New Hampshire.

The following is a list of itemized activities during the last fiscal year:

NEW CONSTRUCTION:

- 238 Building permit applications were reviewed
- 220 New building inspections were made

MEETINGS:

- 1,530 Meetings

INSPECTIONS:

- 164 Places of Assembly
- 92 Schools
- 53 Day Cares
- 47 Foster Homes
- 17 Health Cares
- 283 Residential
- 36 Business Occupancies
- 58 Mercantiles
- 34 Industrial Plants
- 3 Storage Occupancies
- 467 Vacant Buildings
- 459 Fire Hazards
- 127 Night Checks
- 66 Other Inspections

FIRE INVESTIGATIONS:

| | |
|-----|----------------------------------|
| 120 | Fires |
| 4 | False Alarms |
| 59 | Juvenile Firesetter Conferences |
| 48 | Other Investigations |
| 12 | Other Investigations - Juveniles |

PERMITS & FIRE REPORTS:

| | |
|-------------|--|
| 27 | Kerosene Heater Permits |
| 135 | Places of Assembly |
| 26 | Storage of Hazardous Materials |
| 10 | Blasting |
| 20 | Abandon/Removal of U.G. Tanks |
| 1 | Fireworks |
| 5 | Carnivals & Circuses |
| 60 | Halon Extinguisher Permits |
| 88 | Fire Reports to Insurance Companies |
| 47 | Other - Searches |
| 1 | Other - Appeals |
| 4 | Other - Copies Only |
| 1 | Other - Fireguard Duty |
| \$12,934.77 | Income received from Permits, Reports, etc. (Including Kerosene Permit Money) |

FIRE PREVENTION SERVICES FOR THE PUBLIC:

| | |
|-------|---|
| 42 | School Smoke Drills |
| 159 | Talks Given |
| 127 | Press Releases for Fires |
| 264 | Press Releases Other |
| 3,236 | Monthly Public Service Announcements |
| 6 | Videos |
| 315 | Public Education Meetings |
| 55 | Evacuation Planning |
| 19 | Other - UFIRS Retrieval from Archives |
| 2,000 | Other - PSA's |
| 2,000 | Other - Child Playing/Family Firesafety |
| 2 | Other - TV Interviews |
| 8 | Other - Evacuation Drills |
| 5 | Other - Fire Extinguisher Training Sessions |
| 62 | Other - Smoke Drill Packages |
| 8,955 | Other - Fire Prevention Info |
| 295 | Other - Misc. |

ENGINE COMPANY ACTIVITIES:

| | |
|----------|---|
| 61 | Wood Stove Inspections |
| 1 | Coal Stove Inspections |
| 6 | Fireplace/Chimney Inspections |
| 68 | Smoke Detectors |
| 2,390 | Single Family Dwelling Units Inspected |
| 844 | 1 & 2 Family Dwelling Units Inspected |
| 2,144 | Multi-Family Dwelling Units Inspected |
| 277 | Reinspections |
| 261 | Tours of Fire Stations by Groups |
| 2 | Other - Evacuation Drills |
| 18 | Other - Vacants |
| 5 | Other - Burning Permits |
| 32 | Other - Misc. |
| 1,224.90 | Total Time Spent on Prevention Activities |

City of Nashua

————— **FIRE COMMISSIONERS** —————

| | |
|----------------------------------|-----------------------|
| Mark Piekarski/Chairman | Term Expires 12/31/91 |
| Richard Harrington/Vice Chairman | Term Expires 12/31/93 |
| F. (Skip) Engelhart/Clerk | Term Expires 12/31/93 |
| Dolores Price | Term Expires 12/31/91 |
| Maurice Trottier | Term Expires 12/31/91 |

————— **FIRE DEPARTMENT STAFF** —————

| | | |
|---------------------|-----------|--------------|
| Richard J. Navaroli | | Fire Chief |
| John Chesnulevich | (Group 1) | Deputy Chief |
| Robert Burnham | (Group 2) | Deputy Chief |
| Michael Buxton | (Group 3) | Deputy Chief |
| John Allison | (Group 4) | Deputy Chief |

————— **DEPARTMENT PERSONNEL** —————

ADMINISTRATIVE OFFICE

| | |
|-------------------|-----------|
| Richard Navaroli | Chief |
| Sandra Faucher | Secretary |
| Mary Jane Cormier | Secretary |

FIRE MARSHAL'S

| | |
|-----------------|------------------|
| Kenneth Renoux | Fire Marshall |
| Michael Vaccaro | Inspector |
| Brian Donaldson | Inspector |
| Richard Strand | Inspector |
| | Public Education |
| Pat Gerren | Secretary |

MECHANICS

| | |
|---------------|----------------|
| John Marcum | Superintendent |
| Frank Kenez | Asst.Supt. |
| Ray Labrecque | Mechanic |

TRAINING

| | |
|----------------|----------------|
| Michael Howard | Superintendent |
| Roger Hatfield | Asst.Supt. |
| Mary Pitarys | Secretary |

FIRE ALARM

| | |
|-----------------|----------------|
| Richard Turgeon | Superintendent |
| John Hanna | Asst.Supt. |
| Kevin Corbit | Lineman |

DISPATCHERS

Fernande Bouley
Marc Bouley
Robert Descoteau
John DuVarney
John Rafferty
Raymond Seymour
Gail Tronkowski
Charlene Wolfe

Municipal Government Report

DEPARTMENT ROSTER

GROUP 1

Chesnulevich, John
Breda, Byron
Hargreaves, Gary
Ricard, Ronald
Kempton, John
Blundon, Leslie
Cyr, Stephen
O'Brien, Michael
Conway, Richard

GROUP 2

Burnham, Robert
Anderson, Keith
Leuci, Robert Sr.
Moreau, Daniel
Gamester, Frederick
Evans, Robert
Migneault, Michael
Martinage, Scott
Sage, Ronald

GROUP 3

Lamb, James
Rhodes, Brian
Cote, Douglas
Duquette, Robert
Scire, Robert
Wilkins, Richard
Kerrigan, Kevin
Duclose, Michael

GROUP 4

Allison, John
Araujo, John
Mitchell, James
Michaud, Leroy
Deboisbriand, Donald
Pelletier, David
Letendre, Michael
Andrews, Wayne
Weigand, George

----- AMHERST STREET -----

----- LAKE STREET -----

McAllister, Donald
Moore, Kenneth
Kelloway, Ralph Jr.
McGilvary, Robert
Carney, Vincent
Walker, George

Petrain, Sylvio
Heale, Mark
Smart, John
Finnerty, Thomas
Chacos, Thomas Jr.
Henry, Steven Sr.

Farnum, Eugene
Waller, Elliott
Beaudoin, Joseph
Kobzik, Jeffrey
Patti, Anthony
Worcester, Jerry

Nye, Jerry
Fitz, Robert
Hurley, Thomas
Richard, Ronald
Sullivan, Michael
Freire, Joseph Jr.

----- SPIT BROOK -----

Rafferty, Gary
Tyler, Larry
McMahon, John
Smith, David
Lingley, Thomas
Bornemun, Alan

Rapsis, James
Jenkins, Robert
VonHandorf, James
O'Brien, Cornelius
Varney, Jason
Crowell, Richard

Laughton, Bruce
Vasiliou, Charles
Courtemanche, Roland
Vermette, Mark
Couturier, Bruce
Adams, Craig

McNamara, Robert
Morin, Joseph
Duval, Keith
Cote, Ralph
Parlon, Lawrence

----- CROWN HILL -----

Cronin, Daniel
Gray, Peter
Cote, John
Spofford, Donald

Morrissey, Brian
Theriault, Roland
Brodeur, Mark
Wyatt, Richard

DesLauriers, Donald
Vaillancourt, Dennis
Maynard, Timothy
Hall, Roger

Surprenant, Arthur
Edwards, Robert
Leuci, Robert Jr.
Doherty, Daniel

City of Nashua

GROUP 1

GROUP 2

GROUP 3

GROUP 4

----- AIRPORT STATION -----

Chacos, Thomas Sr.
Varney, Steven
Paine, Arthur
Gagnon, George

Dolan, Michael
Brickey, Ronald
Lacombe, Michael
Bartlett, Russell

Cote, Michael
Defina, Bartholomew
Conti, Fred

Chouinard, Philip
Marquis, Brian
Kass, Kenneth
Soucy, Timothy

----- CONANT ROAD -----

Buxton, Michael
Galipeau, Steven
Murphy, Michael
Proulx, Mark
Bernier, Richard

Huntley, Douglas
Morse, David
Lamb, Gary
Lajoie, Peter
MacDonald, Glen

Miller, David
Letendre, Richard
Dobens, Peter
Mansfield, Michael
Murtagh, Gary

McHard, Frank
Fauvel, Roland
Duprat David
Farrar, Lee
Simard, Matthew

BOARD OF EDUCATION

President
Clerk
Members

Elizabeth Brackett
Ruth Ginsburg
George Farrington
Suzan Franks
Daniel Hansberry
Joe MacIntyre
Sue Newman
Atlant Schmidt
Lindsey Wormley

Superintendent
Assistant Superintendents

Berard Masse, Ph.D.
Joseph Giuliano
John Cepaitis
Richard McCann

If you would like more information about the
Nashua School District call or write:

Nashua School District
141 Ledge Street
Nashua, NH 03061
(603) 594-4300

School Improvement Program

The New Hampshire School Improvement Program (SIP) is a project to help local school teams work collaboratively to develop plans for improving their schools and ensuring success for all students. Nashua High and Pennichuck Junior High schools have become part of this program. SIP is based upon a practical application of twenty years of research nationally that identified the characteristics of an effective school. It also applies research in how to make lasting change to improve student learning, behavior, attitude and success in general. The local teams involve parents, volunteers, students, community and business people as well as school practitioners. These people, who must "deliver" the school improvements, are a part of designing and planning the changes.

The program goals for each school are:

- Having high expectations of every student and adult
- Involving parents and community
- Establishing a clear set of goals and strategies shared by all
- Creating dynamic, effective leadership
- Reflecting the school's goals with a cohesive curriculum
- Utilizing a collaborative method of working
- Assuring a school "climate" that is both orderly and caring

School Volunteers

The Nashua School Volunteer Program enjoyed expanded and continued success as, once again, all sixteen of Nashua's schools earned the Governor's Blue Ribbon Achievement Award for schools with outstanding school volunteer programs. There were 6,277 volunteers comprised of business leaders, parents, senior citizens, and students who contributed 132,116 hours of their time to our schools.

Some of the major areas where volunteers devoted their efforts included tutoring, as library assistants, English-as-a-Second Language tutors, classroom assistants, and as speakers. Volunteers ventured into a new service this past year by rendering assistance to school nurses in performing eye screening for all elementary students.

We are proud of how our school volunteers have had a significant impact on the educational opportunities available to our children.

District Goals 1990 - 91

1. To achieve, district-wide and at each school, obtained scores (Median National Percentile) at least equal to anticipated scores (Median Anticipated National Percentile) on the California Achievement Tests; also, to improve test results when compared to prior years.
2. To continue to address the issue of at-risk students with particular emphasis placed on lowering annual drop-out rates and improving high school graduation rates.
3. To improve services to students enrolled in English-as-a-Second Language Programs
4. To improve attendance rates for both students and staff.
5. To complete by June 30, 1991 a study of vocational education which assesses current programs and practices and which provides direction for future changes and improvements.
6. To use recommendations from the New England Association of Schools and Colleges visiting team evaluations and from other studies and projects as a basis for school improvement efforts; to support the efforts of Nashua High School and Pennichuck Junior High School as they become involved with the New Hampshire School Improvement Program.
7. To place added emphasis on AIDS education as part of efforts to continue to expand and to improve the health education program.
8. To provide support to Nashua's involvement as a model site for the special education system's change/integration project.
9. To continue implementing the multi-year capital improvements program which addresses issues of added space and needed renovations.
10. To plan for changes in elementary school attendance areas resulting from added capacity at Broad Street and Sunset Heights Schools.

Athletic Prowess

For the fourth consecutive year, Nashua High School won the Class L Granite State All Sport trophy. This award goes to the Class L School state-wide that accumulates the most points annually through athletic competition.

Participation in athletics in the District has increased and now exceeds the 1,300 level, while nationally, participation in athletics has declined. This year state championships were won in Boys Basketball and Baseball. The basketball team won a Christmas Tournament held in Brockton, Massachusetts.

The new weight room at Nashua High has been completed. The facility was constructed with the assistance of the Friends of Nashua High School Football.

Special Education Integration Project

For the past two years, the Nashua School District has been designated as a model demonstration site under the auspices of the State wide Systems Change Project. The goal of the project is to integrate significantly handicapped students into the public school system. Youngsters formerly assigned to out-of-district day and residential placements now have the opportunity to attend their neighborhood schools and are integrated into regular education classes and programs, with proper support.

The research and best practices literature compiled over the past fifteen years overwhelmingly supports including handicapped children in programs with their non-handicapped, age-appropriate peers. Regular and special education teachers in the Nashua schools are co-planning and co-teaching in the regular classroom setting, bringing a diversity of ideas and teaching strategies to the fore, setting positive examples of team work, and underlining the importance of a strong, positive, values system. In the process, the student-staff ratio is improved, and most importantly, the district demonstrates its commitment to each student's needs and civil rights.

Bus Transportation

Each school day, forty-six regular school buses and twenty-three mini-buses transport 7,200 students to and from school. In addition to providing daily transportation services for students attending school within the City of Nashua, a few students are also transported to schools in Massachusetts and Connecticut where their specific special education programs are met.

The School District and Ryder Student Transportation Services joined together to develop and implement a school bus safety awareness program for the elementary school level. "Buster the Talking School Bus Safety Program" introduced school bus safety to students through the use of a talking robotic school bus. By blinking his eyes, flashing his lights, and talking to students, Buster was able to entertain and reinforce school bus safety messages to a young captive audience.

The Nashua School District entered into a three year extension of its current School Bus Transportation Contract with Ryder Student Transportation Services to provide school bus transportation services for students and personnel of the Nashua School District through the 1993-1994 school year.

Student Assistance Program

One of the first elementary school Student Assistance Programs (SAP) in the nation was established at the Broad Street Elementary School during the 1990-91 school year. Faculty members, the school nurse, the principal and two parent representatives were trained during the summer of 1990 in the procedures and purposes of the SAP program, and in using effective techniques for running student support groups.

The support groups were instituted at Broad Street School with sixty-seven students participating. The purpose of the groups is to help students cope with anxieties and pressures in their daily environments. Groups range from "new student" support groups to support groups for students coping with significantly dysfunctional life experiences such as divorce, alcohol dependency of a family member, serious illness, etc.

Junior and senior high school groups have been in place in the nation for several years and have proved to be very valuable for students. Broad Street's elementary program has demonstrated the value of providing this type of support during the early school years.

Student and Faculty Honors

Nashua School District students and staff throughout 1990-91 have received numerous honors and awards for individual and group achievement. Among these are:

Liesl Hasenfuss, Nashua Senior High School, 1991 Valedictorian - **Steve Norris**, Nashua Senior High music teacher, named New Hampshire Outstanding Music Educator of the Year - **Curt True**, Bicentennial fifth grade student, national winner in the international invention convention sponsored by Silver Burdett and Ginn and first place winner for his grade level in the New Hampshire Young Inventor's Program - **Berard Masse**, Superintendent of Schools, named New Hampshire Superintendent of the Year - **Janet Eanes**, **Abigail Karin**, and **Jason Kittredge**, Nashua Senior High School, National Merit Finalists - **Joseph Thirault**, Fairgrounds Elementary School student, winner of the Marriott Menu Contest - **Kelly Fox**, Mt. Pleasant fifth grader, one of fourteen girls chosen to represent New Hampshire at the AAU Associate Girls' Basketball Tournament in New Platz, NY - **Joanna Holland**, Pennichuck Jr. High student, 2nd in state and 4th in New England in the National French exam - **Alvaro Guillen**, Sunset Heights sixth grader, state-wide winner of the Clean Water Week Poster contest - **Erin Ackerman**, Nashua Senior High, Hugh O'Brien Youth Foundation winner.

Curriculum and Program Planning

The Program Planning and Evaluation Committee serves as the system wide coordinating group for purposes of program evaluation and development. It is comprised of administrators, teachers, a parent, and a school board member. The Program Planning and Evaluation Committee is charged with the following responsibilities; (1) to review, normally prior to December 1 of each year, requests for new programs or courses and recommendations for course consolidations and eliminations; (2) to coordinate the school district's long-range curriculum planning efforts; (3) to keep informed about technological and methodological developments affecting education in an effort to find more efficient and effective ways to achieve educational outcomes; (4) to establish a method for review of all program areas over a five to seven-year period; and (5) to assist in monitoring the curriculum-related recommendations from major studies which, of necessity, extend beyond the time limits of those studies.

Test Scores**California Achievement Tests**

(October 1990 Testing for Grade 6 and April, 1991 Testing for Grades 2, 4, 8, and 10)
(Median Score = 50)

| | Reading | Language | Math | Science | Social Studies |
|----------|----------------|-----------------|-------------|----------------|-----------------------|
| Grade 2 | 59 | 58 | 56 | 79 | 67 |
| Grade 4 | 64 | 60 | 68 | 60 | 56 |
| Grade 6 | 69 | 67 | 76 | 64 | 74 |
| Grade 8 | 61 | 57 | 69 | 67 | 70 |
| Grade 10 | 54 | 51 | 59 | 63 | 56 |

Scholastic Aptitude Test (SAT Scores)

(Average -- Classes of 1986, 1987, 1988, 1989, and 1990)

| | Verbal | Math | Composite |
|--------------------------------------|---------------|-------------|------------------|
| Nashua High School | 440 | 480 | 920 |
| United States | 428 | 476 | 904 |
| New Hampshire (Public and Parochial) | 440 | 478 | 918 |

Advanced Placement Examination Results

Nashua High School continues to be the most active participant among New Hampshire public and parochial high schools in the Advanced Placement Program. During the past five years, NHS students have taken nearly 600 AP Examinations, with over 82 percent of the scores being "3" or higher. Nationally, fewer than 70% of AP examinees earn scores of "3" or higher.

Capital Projects

Renovations and additions to Broad Street and Sunset Heights Elementary Schools were completed during the spring of 1991. This combined project added 12 regular classrooms plus numerous specialized facilities

A new administration office building was occupied during the fall of 1990. Built next to the Ledge Street Elementary School, this 9,900 square foot office building was completed at a total cost of less than \$600,000.

During the last five years, Nashua has built one new school -- Pennichuck Junior High School -- and has expanded and renovated six existing schools. These projects were completed at a combined investment of about \$22 million.

Work has begun on the Elm Street Junior High School project. The project involves significant renovations and small additions to Nashua's largest junior high school and should be completed by August, 1992.

Regional Accreditation

All 16 Nashua schools are accredited by the New England Association of Schools and Colleges.

Nashua High School was first accredited by NEAS&C in 1938. Nashua's three junior high schools were initially accredited during the 1970's when regional accreditation was open to junior and middle schools.

The opportunity for accreditation by the NEAS&C was extended to elementary schools during the mid-1980's. Nashua's 12 elementary schools were among the first in New England to seek and be awarded regional accreditation.

Once accredited, a school must continue to meet accreditation standards and must submit periodic reports. Also, the school needs to engage in formal self-study and host a visiting committee evaluation every 10 years.

BOARDS, COMMISSIONS, TRUSTEES

ZONING BOARD OF ADJUSTMENT (ZBA)

| | |
|-----------------------------|------------------|
| Chairman | Russell Verney |
| Vice Chairman | Patricia Goodman |
| Secretary | Susan Douglas |
| Member | Gwen Krailo |
| Member (As of 5/28/90) | Chris McGrath |
| Alternate | Kathryn Balsa |
| Alternate | Dennis Drake |
| Alternate | Kevin McAfee |
| Member (Term Ended 9/11/90) | June Adams |

The Zoning Board of Adjustment is a citizen board appointed by the City to hear and decide on requests for special exception land uses and variances to the Nashua Zoning Ordinances. The Board provides a channel for appeals to decisions of the Zoning Administrator and has the power to grant relief to properties having a proven hardship which is not addressed in the ordinances. It is the duty of the Zoning Administrator to officially interpret, administer, and enforce the Nashua Zoning Ordinances, as prepared by the Planning Board and enacted by the Board of Aldermen.

The Zoning Board of Adjustment conducts its meetings twice a month in two or more sessions. In FY 1990/1991, the Zoning Board heard 30 requests for special exceptions. The Board granted 29 and denied 1. In this same period, 91 variances were requested of which 80 cases were granted and 11 denied.

The revenues received for ZBA applications are incorporated into the budget of the Community Development Division. In fiscal year 1990/1991, the City received approximately \$16,843 in application fees. Expenditures during the year were for advertising, educational services, postage, stenographic services, and travel allowances.

Municipal Government Report

NASHUA CITY PLANNING BOARD (NCPB)

| | |
|-------------------|------------------------------|
| Chairman | James F Cody |
| Vice Chairman | Arnold Boucher |
| Secretary | Kathy Verracco |
| Ex-Officio Member | Mayor James W Donchess |
| Ex-Officio Member | Donald J Dyer, Alderman |
| Ex-Officio Member | James F Hogan, City Engineer |
| Member | Francis Burnham |
| Member | Jody Wilbert |
| Member | Fred Yochum |
| Alternate | Bette Lasky |

OVERVIEW

The Nashua City Planning Board is comprised of appointed members charged with assessing The Board formulates recommendations on and directing the future growth of the City. various city policies and programs, and advises different agencies regarding public facilities and capital projects or improvements. Implementation of the City Master Plan is a primary responsibility of the Planning Board and forwarded as proposed standards or ordinances to the Board of Aldermen. The Planning Board also has legal responsibility for the review and approval of all plans for the subdivision of land into lots, and all site plans for any new or expanded multi-family, commercial or industrial facilities.

PROJECT REVIEW SUMMARY

During Fiscal Year 1990-1991, the Nashua City Planning Board, with technical assistance provided by the Planning Staff, reviewed and approved 33 subdivisions creating 69 new lots in Nashua. These totals decreased from Fiscal Year 89/90 when 46 subdivisions were approved creating 258 new lots. The Planning Board also approved 7 lot line relocations and 5 consolidation plans.

During Fiscal Year 1990-1991, the Planning Board and Staff reviewed 50 site plans. This was a decrease from Fiscal Year 89/90 when 83 site plans were approved. This total is made up of the following: Industrial, 2 plans; commercial, 6 plans; community facilities, 2 plans; and, revisions, 40 plans.

Notable site plans approved during Fiscal Year 1990 included: Coca Cola Waste Water Treatment Facility, Amherst Street (101A); TGI Fridays, Amherst Street (101A), 6,000 s.f. There were 6 gasoline station renovations and addition projects in the City. The Planning Board also approved a 6,000 s.f. medical office building for the Nashua Regional Cancer Center. Initial discussions were held with BJ's Wholesale Club proposed 107,000 s.f. retail and Costco Wholesale Club proposed 118,000 s.f. retail. The Costco Wholesale Club rezoning (0-91-87) was introduced and referred to the Planning Board under the innovative concurrent rezoning/site plan ordinance.

During Fiscal Year 1990-1991, Planning Board application fees collected totaled approximately \$28,002. Additional items the Planning Board considered and sent recommendations to the Board of Aldermen and its applicable Committee in Fiscal Year 1990-1991 included:

a. Ordinance Changes

0-90-59 Relative to the Regulation of Uses and Activities in and adjacent to Wetlands (Board of Aldermen Decision - Indefinite Postponement)

0-90-60 Regulating the Manufacture, Distribution, Sale, and Recycling of Products which utilize Ozone Depleting Compounds (Approved 3/26/91)

0-91-86 Amending the City Ordinances pertaining to Buildings and Building Regulations (Pending)

0-91-87 (Costco Wholesale Club) Relative to the Changing of the Zoning of Land Located on Daniel Webster Highway from a PI to an HB Zone (Approved 9/10/91)

b. Resolutions

R-90-84 Designating Certain Wetlands within the City of Nashua as Prime Wetland (Approved 5/28/91)

R-91-111 Relative to the Deletion of Wards 5, 8, and 9 from the Southwest Parkway (Indefinite Postponement)

———— NASHUA HISTORIC DISTRICT COMMISSION (NHDC) ————

| | |
|---|------------------------|
| Chairman | Patricia White |
| Representative of Nashua Historical Society | Frank Mellen |
| Registered Architect | John Rudolph |
| Ex-Officio Member | Mayor James W Donchess |
| Member of the Nashua City Planning Board | Francis Burnham |
| Resident of the Nashville Historic District | Scott McPhie |
| Citizen | Jeannine T Levesque |
| Alternate | Jane Flyth |
| Alternate | David Pierc |
| Alternaten | Warren Daanse |

OVERVIEW

The Nashua Historic District Commission (NHDC) was established by the Board of Aldermen and Mayor on July 9, 1980 to enhance, recognize and strengthen the City's heritage. The City realized the value that historic or architecturally significant structures contribute to the unique character of the City. As a result, it was declared a public purpose to preserve structures and places of historic and architectural value.

The NHDC is responsible for the review and approval of all building permit applications located within the Nashville Historic District. In making its determination, the NHDC examines proposals utilizing the following considerations:

- a) relationship of the applicant's proposal to its surroundings;
- b) location and arrangement of structures;
- c) architectural treatment of the exterior features/finish of structures; and,
- d) compatibility of land uses within the district as they may be deemed to affect the character and integrity of the district.

On occasion, the NHDC is also asked to write letters regarding applications scheduled before various city boards in reference to the historic significance of properties both within and outside of the Nashville Historic District.

PROJECT REVIEW SUMMARY

During Fiscal Year 90/91, the Nashua Historic District Commission, with technical assistance from the Long-Range Planner as staff to the NHDC, reviewed the following business:

Formal Application Reviews:

Building permits....11 total = 10 approved, 1 denied

Sign permits..... 5 total = 5 approved, 0 denied

16 TOTAL = 15 APPROVED, 1 DENIED

Concept Application Reviews:

Building permits....6 total
Sign permits.....2 total
8 TOTAL

Enforcement Referrals

Signage.....3 total
Building Code.....2 total
5 TOTAL

WORK PLAN FOR THE NHDC

During FY 90/91 the NHDC undertook projects to continue to identify historic resources within the Nashville Historic District, to improve public relations, and to establish new ordinances.

Historic District Date Plaques for the Nashville Historic District were made available to Historic Building owners and also Bronze Historic District Marker Plaques were installed for the six (6) key entry points to the District.

The NHDC participated, in conjunction with the Nashua Public Library, in the annual May "History Month" programs. Included in History Month was the scheduling of tours to one private residence and a church, both undergoing extensive renovation/restorations.

Municipal Government Report

———— NASHUA CONSERVATION COMMISSION ————

| | |
|------------|--|
| Chair | Kathy Hersh |
| Vice Chair | Peter Donahue |
| Treasurer | Linda Bretz |
| Member | Ryan Teeboom (Resigned as Chair in 1990) |
| Member | Nathan Ackerman (Resigned, May 1991) |
| Member | Edward Botan (Resigned Sep. 1991) |
| Member | Ben Mikulis (Resigned January 1991) |
| Member | Linda Ryan |
| Alternate | Tom Burke |
| Alternate | Anne Derosier |

The Nashua Conservation Commission (NCC) is responsible for reviewing wetlands fill and dredge permits and land development plans for recommendation to the State of New Hampshire Wetlands Board. Additionally, NCC works on protecting the City's natural resources and educating the public about environmental issues and preservation.

Every local conservation commission is allowed seven (7) full members and three (3) alternates. The 1991 Nashua Conservation Commission had 9 members. The position of Chair changed in 1990 when Kathy Hersh was elected after Ryan Teeboom resigned the position.

The year was a productive one for the Commission. Two important ordinances were passed, partially as a result of Commissioners' efforts. In the Spring of 1990 the Board of Aldermen formed a Wetlands Legislation Study Committee that developed an ordinance to protect Nashua's wetlands from development and degradation. Peter Donahue, Kathy Hersh and Ryan Teeboom represented the Commission on this committee. On January 15, 1991, a protective ordinance was passed by citizen referendum. Increased buffer zones are now required when building near wetlands and developers must come before the Commission for site review if wetlands are involved in the project.

Commissioner Linda Bretz initiated legislation protecting the stratospheric ozone layer. The Board of Aldermen passed this ordinance, which eliminates avoidable release of chlorofluorocarbons and halons, on March 26, 1991. The Commission also continued participation in the "Tree City, USA" program for a second consecutive year. Commission members, city residents and Parks and Recreation Department employees planted trees at the new Greeley Park Nursery in May, 1991. These trees will be available for sale to Nashua residents next year.

Education efforts included participation in Earth Day activities. Earth Matters with the Girl Scouts, the "Trash Bash", tree distribution on Arbor Day, information booths at the Pheasant Lane Mall, litter cleanups and sponsorship of nine (9) junior high school students at local conservation camps.

Looking to fiscal year 1992, the Conservation Commission plans to expand public awareness and action to protect environmental resources through expanded public involvement in Commission activities such as: The Sunday series outings, speaking to students in the Nashua schools, production of a newsletter, and cleanup projects.

———— NASHUA PUBLIC BUS TRANSIT COMMISSION ————

| | |
|-----------------|---|
| Chairman | Victor C. DuVarney, Alderman |
| Vice Chairman | Harold Crapo |
| Commissioner | Janice Sylor |
| Commissioner | Joseph "Pete" Petrain |
| Commissioner | David Boesch, Director of Community Development |
| General Manager | Francis McGivern, GNTS |

Fiscal Year 1990-1991 marked the first year of existence of the Nashua Public Bus Transit Commission. Established by the Mayor and Board of Aldermen with the enactment of Ordinance 0-90-32, the Commission is responsible for overseeing the operation of the City's transit system. In support of its work, the Community Development Division provides staff assistance.

During its inaugural year, the Commission undertook a number of important and timely initiatives. As of December 1, 1990, the fixed-route operation and paratransit service were consolidated and combined under a single contract. Greater Nashua Transportation Services (GNTS), Francis McGivern, General Manager, operates the transit service for the City. Other Commission activities included; operating procedures and protocols, capital and operating budget review, facility evaluation, and transit system performance monitoring.

———— **BOARD OF HOUSING APPEALS** ————

Robert Tamposi, Welfare Officer, Chairman
Martin Burke, Health Officer
Chief Richard Navaroli, Fire Department

———— **BUILDING CODE BOARD OF APPEALS** ————

John A. Carter, Chairman
Gerard Roberge, Vice-Chairman
Alvin B. Corzilius
David Farr

Joseph W. Hogan
Richard Cane, Alternate
David W. Cheever, Alternate
John W. Rudolph, Alternate

HARRIS/HUNT LECTURE FUNDS

The combined Ira Harris and Moses Hunt Lecture Funds regularly present lectures and musical programs which have been well received by the public. The "Bach Lunch" summer noontime concerts have been held in the theater of the Court Street Library for three years. Performers for these popular concerts are obtained through the cooperation of the Nashua Symphony Association. An ongoing program is "Music in the Schools" in which members of the Nashua Symphony Orchestra demonstrate various instruments to students in the elementary schools. This program has stimulated interest in the musical instruction offered in the schools. In the Spring of 1990 the Funds supported two programs at the Senior High School on African dance and folk tales.

Lectures offered to the public have been on a variety of topics, including archeology, sports, Middle East problems, daily life in the Soviet Union and China. From time to time poetry readings have been sponsored such as the appearance in June, 1991, of Donald Hall, former Poet Laureate of New Hampshire.

The Moses Hunt Fund was left to the City of Nashua over a hundred years ago; the Ira F. Harris Fund was left as a bequest in the will of Mrs. Harris in 1936. The income generated by the two funds provides cultural and educational programs free of charge to the people of Nashua. Combining the two trusts into a single operating body has worked out well.

TRUSTEES - HARRIS FUND

Donald Marquis
Florence Shepard

TRUSTEES - HUNT FUND

Arthur Olsson

