

# ANNUAL REPORTS



## **Town of Marlow, N.H.**

For the year ending December 31, 2022

and

## **Marlow School District**

For the year ending June 30, 2022

## DEDICATION



We dedicate this report to Ed Thomas, who gave his time and talent to the town of Marlow as Selectman, Treasurer of the Odd Fellows Forest Lodge, member of the Marlow United Methodist Church, and board member of the Historical Society. A talented photographer, he captured the soul of Marlow in his pictures of events, landscape and townspeople. His art is a legacy that will enhance Marlow history and will live on for generations.

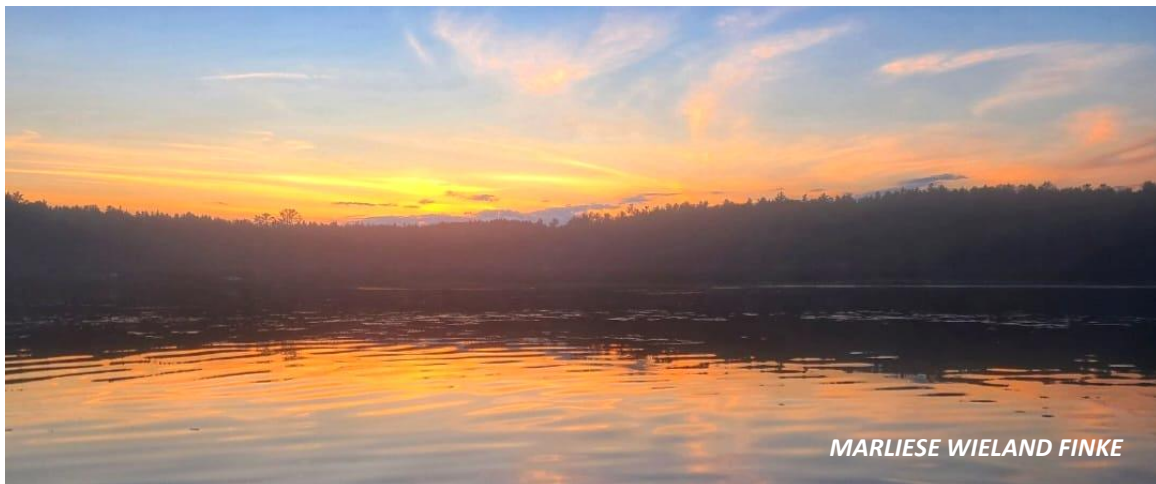


We would also like to dedicate this report to John Salo, who was known far and wide for his dedication to this town. He served on the Zoning Board, Ashuelot River Local Advisory Committee, Planning Board, Advisory Budget Committee, and Agricultural Committee, among others. His decades of service to Marlow and gentle spirit will always be remembered.



Robert Rhoades was another devoted resident of this town, serving over 25 years as Ballot Inspector. He was also a member of the Odd Fellows, the Marlow Fire Department, and the Marlow United Methodist Church. We will always remember his kindness and warm smile, and dedicate this report in his memory.

**ANNUAL REPORTS**  
of the  
**TOWN OFFICERS**  
of  
**MARLOW, NEW HAMPSHIRE**  
for the year ending  
**December 31, 2022**  
And  
**Marlow School District**  
for the year ending  
**June 30, 2022**





**PUBLIC NOTICES..... 1**

**SELECT BOARD REPORT ..... 4**

**EXECUTIVE ADMINISTRATOR..... 5**

**2023 TOWN WARRANT ..... 8**

**MODERATOR’S RULES OF PROCEDURE ..... 12**

**TOWN OFFICERS ..... 14**

**ABSTRACT OF MARLOW TOWN MEETING ..... 17**

**BUDGET OF THE TOWN OF MARLOW..... 20**

**2022 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENSES AS OF DECEMBER 31, 2022 ..... 22**

**SOURCES OF REVENUE ..... 24**

**MARLOW BROADBAND ADVISORY COMMITTEE ..... 25**

**AUDITOR’S REPORT..... 26**

**2022 TAX RATE ..... 33**

**SUMMARY INVENTORY OF VALUATION..... 35**

**SCHEDULE OF TOWN PROPERTY ..... 36**

**REPORT OF TOWN CLERK ..... 39**

**TAX COLLECTOR’S REPORT ..... 40**

**TOWN TREASURER..... 43**

**SOME IMPORTANT DATES FOR 2023..... 44**

**USEFUL INFORMATION ..... 45**

**MARLOW LIBRARY TRUSTEES REPORT ..... 46**

**EMERGENCY PREPAREDNESS..... 48**

**MARLOW FIRE & EMS ..... 50**

**FOREST FIRE WARDEN REPORT..... 52**

**FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT..... 53**

**MARLOW POLICE REPORT ..... 54**

**PUBLIC SAFETY BUILDING ADVISORY COMMITTEE ..... 55**

**MARLOW HIGHWAY DEPARTMENT ..... 56**

**PLANNING BOARD REPORT ..... 57**

**MARLOW TRANSFER STATION AND RECYCLING CENTER..... 58**

**JOINT LOSS MANAGEMENT COMMITTEE ..... 59**

**HEALTH OFFICER’S REPORT ..... 60**

**WELFARE ..... 61**

**HOME HEALTHCARE, HOSPICE, AND COMMUNITY SERVICES ..... 64**

**SOUTHWESTERN COMMUNITY SERVICES..... 65**

**MONADNOCK FAMILY SERVICES..... 67**

**COMMUNITY KITCHEN ..... 69**

**COMMUNITY VOLUNTEER TRANSPORTATION COMPANY..... 72**

**HUNDRED NIGHTS SHELTER..... 73**

**MONADNOCK REGION CHILD ADVOCACY CENTER..... 75**

**COURT APPOINTED SPECIAL ADVOCATES..... 77**

**MCVP CRISIS AND PREVENTION CENTER ..... 78**

**ASHUELOT RIVER LOCAL ADVISORY COMMITTEE ..... 80**

**MARLOW CONSERVATION COMMISSION ..... 82**

**TRUSTEES OF TRUST FUNDS ..... 83**

**MARLOW CEMETERY TRUSTEES..... 86**

**VITAL STATISTICS 2022 ..... 87**

**ECONOMIC AND LABOR MARKET ..... 88**

**MARLOW HISTORICAL SOCIETY ..... 91**

**IOOF MARLOW ODD FELLOWS FOREST LODGE #69 ..... 92**

**MARLOW UNITED METHODIST CHURCH ..... 93**

**SCHOOL DISTRICT OFFICERS, AGENTS, AND EMPLOYEES..... 95**

**COMPLIANCE STATEMENT..... 96**

**STATE OF NEW HAMPSHIRE SCHOOL WARRANT ..... 97**

**MARLOW SCHOOL DISTRICT SCHOOL WARRANT..... 98**

**MARLOW SCHOOL DISTRICT PROPOSED 2023 BUDGET ..... 99**

**SCHOOL TREASURER .....103**

**MARLOW SCHOOL DISTRICT MEETING MINUTES.....105**

**ADMINISTRATIVE REPORT.....109**

**NOTES .....117**

**MARLOW TOWN OFFICE HOURS.....118**

# PUBLIC NOTICES

## ATTENTION ALL MARLOW PROPERTY OWNERS INVENTORY FORMS DUE APRIL 15TH

You are required to file an Inventory of all Taxable Property owned by you as of April 1, 2023. The town will make all reasonable attempts to distribute the required forms. Should you not receive a form, they can be obtained at the Town Office. Please be advised that whether you receive your form(s), it is your responsibility to obtain them and file them in a timely fashion. Completed forms are due by April 15, 2023.

Any person who fails to file an Inventory of Taxable Property, under RSA 74:7-a, shall be assessed a penalty equal to 1% of the property tax, and no less than \$10 or more than \$50.

In addition to the above penalty, under RSA 74:12, any person who willfully fails to make and return their inventory form or make a full and correct statement of their property and is found to have made additions, alterations or improvements to their property will be charged dooamage, which will be four times as much as such property would be taxable if truly returned and inventoried.

We strongly advise all property owners to make sure they receive a dated receipt acknowledgment from the Town Office.

## ELECTED AND APPOINTED OFFICIALS MUST BE SWORN IN WITHIN 30 DAYS OF BEING ELECTED

If an elected officer does not appear before the Town Clerk or the Select Board within 30 days after the election to take the oath, the position is legally deemed to be vacant. RSA 42:6; RSA 652:12, IV. Please note that an officer not appearing within the 30 days is also guilty of a violation and is subject to fines. RSA 42:6.

## NOTIFICATION OF CHANGE IN ADDRESS

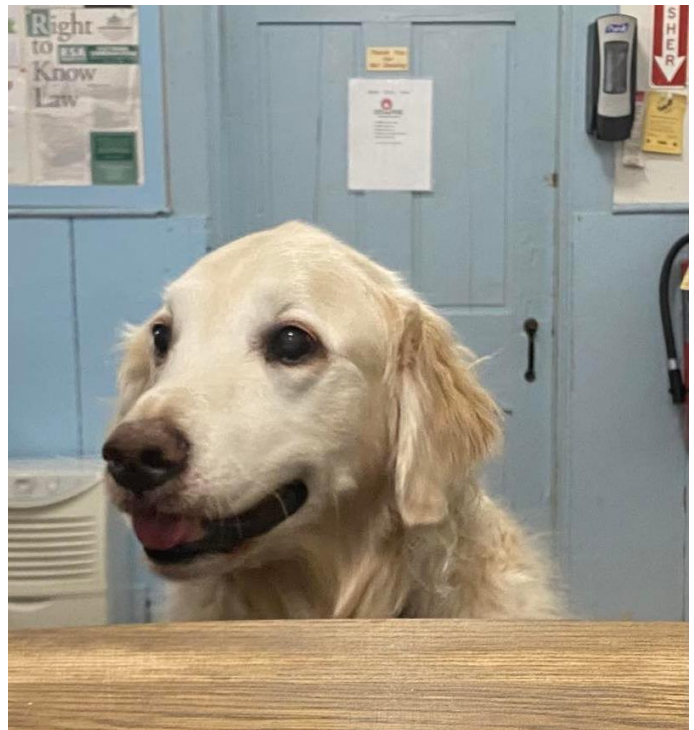
Please make sure you notify both the Town Clerk and Tax Collector of any change of address whether permanent or temporary to receive your tax bills, inventory forms, renewal notices, etc. in a timely fashion.

## ATTENTION ALL DOG OWNERS

New Hampshire Statutes require all dogs to be licensed with the Town Clerk every April. Proof of Rabies inoculation must be presented to obtain a license. Failure to license your dog(s) on time will result in a \$1 penalty per animal per month after May 31. In addition, if your dog is not licensed before July 31, 2023, a civil forfeiture fee of \$25.00 per dog will be issued. Your timely compliance is encouraged. Dogs can be licensed online; visit the town website [www.marlownh.gov](http://www.marlownh.gov) and click on Departments and then Town Clerk.

Dog License Fees Dogs \$9.00  
Puppies \$6.50  
Neutered/Spayed \$6.50  
Senior Rate (65 & over) \$2.00  
Group Rate (5 or more dogs/puppies) \$20

This year's rabies clinic will be April 15<sup>th</sup> 10:00 to 12:00, location to be announced.



## **E-REGISTRATION**

Marlow residents may now complete their motor vehicle registration renewals online through E-Reg. On the town website [www.marlownh.gov](http://www.marlownh.gov) click on Departments and then Town Clerk. Click on E-Registration and follow the step-by-step directions. Payment is by electronic check. The registration form and decals will be mailed to you. Registrations are processed during regular Town Clerk hours, so allow enough turnaround time as the registration isn't considered valid until it is received by the customer. E-Reg may also be used to get estimates for new motor vehicle registrations.

## **ACCEPTANCE OF TAX PAYMENTS**

Please note that in accordance with RSA 41:33-45, tax payments can only be accepted in person when the Tax Collector's Office is open, and the Tax Collector or deputy is there to accept and process such payments. Taxes may also be paid by mail or placed in the drop box under the mailbox. If mailing or drop box is used and a receipt is desired, please include a self-addressed, stamped envelope.

## **LOW- AND MODERATE-INCOME HOMEOWNERS PROPERTY TAX RELIEF**

The Low- and Moderate-Income Homeowner's Property Tax Relief Program runs annually between May 1st and June 30th. Form DP-8 will be available in April and can be obtained from the Town Office or online at: <https://www.revenue.nh.gov/forms/low-moderate.html>.

## **FIRE PERMIT**

Fire permits, either seasonal or one-time, can be obtained for a \$5.50 fee by going online to <http://nhdfweb.sovsportsnet.net> : fill out the required information and print the permit (must have access to a printer). Or you can obtain a permit free of charge by contacting our Forest Fire Warden Chad Guyette (603-313-5640) or Deputy Fire Wardens Sean Brewer (603-499-6062), Gene Rosa (845-423-3512), or Hayden Sarcione (603-398-7454).

## **FIREWORKS PERMITS**

Residents must obtain a permit from the Marlow Police Department. Requests can be made via email to [marlowpolice@marlownh.gov](mailto:marlowpolice@marlownh.gov) or by phone at (603-446-2245) option #6, then #2. Please give at least 48-72 hours' notice. In addition, residents must abide by the Marlow Noise Ordinance and must follow state law requirements. <https://www.nh.gov/safety/divisions/firesafety/special-operations/fireworks/documents/celebrate-safely-fireworks-brochure.pdf>. Permit applications can be obtained from the Town Office or Marlow Police.

## **CRIME STOPPERS**

Marlow is a member of 'Connecticut Valley Crime Stoppers'. This organization was created to assist law enforcement and help reduce crime throughout the Connecticut River Valley. 1-888-680-8477 is a number the public may use to report information anonymously that may assist law enforcement in solving a crime. You can also text "cvtips" to CRIMES (274637).

## **POSTING OF 911 NUMBERS**

By Town Ordinance all owners of houses or buildings to which a 911 number has been assigned are responsible for obtaining and adequately displaying their house number(s) so that they are readily visible from the road, day or night, in both directions of travel. Be sure they will not be blocked by snow, branches, leaves etc. Be sure to replace them as needed. Each individual number shall be at least 4" high by 2.5" wide. Numbers can be purchased at the Town Office for \$0.50 per number.

## **NON-EMERGENCY POLICE AND FIRE CALLS**

In cases of non-emergency police calls, please call (603-355-2000) to reach Cheshire County Dispatch, who will then contact Police Chief Fay. Alternatively, you may call (603-446-2245) option #6, then option #2; voicemail is available. For all non-emergency fire calls, please call (603-446-2245) option #6, then option #3; voicemail is available.

## **POSTING OF THE ROADS**

In the spring when the roads thaw out, town roads are closed to vehicles of six tons and over. RSA 231:191.

## **PARKING BAN**

For the duration of the snow removal season (Nov 1 – Apr 15), parking in the town right of way is strictly prohibited.

## **BRUSH PILE**

The town now offers this service by request. Please contact the Highway Department (446-3926) well in advance so arrangements can be made.

## **TRASH BAGS**

See-through bags are required for all household trash placed in the compactor at the Marlow Transfer and Recycling Center.

## **RECYCLING PERMITS**

You can obtain a permit from the Town Office upon proof of residency in Marlow or Washington/Ashuelot Pond Road in Washington. The decal must be placed on the lower left corner of the front windshield on your vehicle.

## **TRANSFER STATION PERMITS**

There is now a no-cash policy at the Transfer Station. Disposal fees are payable by check at the Transfer Station.

## **HAZARDOUS WASTE**

The town signs up and pays a fixed lump sum each year to allow residents of Marlow to participate in 24 household hazardous waste collections per year at the Keene Recycling Center (603-352-5739) on Route 12 North. Dates are posted in the newspaper and can be found at <https://ci.keene.nh.us/publicworks/household-hazardous-waste-schedule>.

The Marlow Transfer Station & Recycling Center does not accept electronic or hazardous waste if any kind. Electronic waste includes: TVs, VCRs, DVD players, stereos, computers, monitors, printers, videogame consoles, microwaves etc. These items can be disposed of for free at Staples Office Supply in Keene (603-355-1381) or the Keene Recycling Center for a fee. Please contact either location with questions. **COVID TESTS** Free COVID tests are available at the Town Office. If you need a test, please call the Town Office (603-446-2245). The tests will be placed on the table outside on the Town Office porch.

## **REGISTER TO VOTE**

New Hampshire inhabitants who will be 18 years of age or older on the day of the next election, and a United States citizen may register to vote in state and municipal elections. Register to vote with the Town Clerk, a Supervisors of the Checklist session, or at the polls on election day. Visit [www.sos.nh.gov](http://www.sos.nh.gov) for more info.

## **PUBLIC HEALTH**

For current updates on public health matters, visit [marlownh.gov](http://marlownh.gov).

Per order of the Marlow Select Board.

Robert Allen  
Sandra Pierre  
Tom Fuschetto





# SELECT BOARD REPORT

It has been another busy year for our beautiful and historic town. The white-hot New Hampshire real estate market has resulted in a lot of property turnover. We extend a warm welcome to our new town residents.

We also encourage ALL our residents, both old and new, to seriously consider offering a bit of their time and talents to our community by volunteering to fill a position on one of our numerous town committees. Wherever your interests lie (conservation? agriculture? patriotic activities? zoning? fire and EMS? parks and rec? budgeting? financial oversight?), we've probably got a vacancy for you! Please reach out to Executive Administrator Jacqui Fay for more information.

We're delighted to report that the Broadband initiative was successfully completed in the first half of 2022. High speed fiber internet is now available town-wide. Numerous residents who signed up report that they love it!

The time has come to seriously look into replacing our town Fire and EMS station. Our dedicated team of volunteer firefighters and EMS crew have been working with a facility that isn't big enough to hold all their vehicles, has a leaking roof, and pipes that freeze in the winter. A new volunteer committee, the Public Safety Building Advisory Committee (PSBAC), has been formed to investigate options for building a new facility that better serves the needs of our town's changing population. The PSBAC meets on the first and third Friday of each month at 7:00PM at the Fire Station. These meetings are open to the public.

The Baine Road Culvert project was closed out successfully. Jacqui Fay succeeded in getting approval for additional reimbursement from the State for the cost overrun, which saves town money.

The Select Board held several public work sessions this year to review and update town policies, and to implement a few new ones. We now have a town parking ordinance, which will enable Chief Fay to issue tickets to people who park on private property or block the Highway Department's snow plows. We also have new IT Security and Acceptable Use policies, to help protect our town's computers and funds from cybercrime.

We're fortunate to have a great group of employees who really care about our town. We took advantage of COVID-related ARPA funds to issue salary increases to all town employees, to help them keep up with the skyrocketing rate of inflation. Despite the cost of just about everything going up significantly over the last year, all town departments have worked hard to minimize expenses and to keep the proposed 2023 town budget as low as possible.

To make it easier for town residents to participate, the Select Board has been hosting our weekly meetings on Zoom. If you'd like to dial in, you can find the URL on our town webpage at <https://www.marlownh.gov/bc-bos>.

We want to thank outgoing Selectman Tom Fuschetto for over 13 years of service on the Select Board. Tom's encyclopedic knowledge of town properties and history has often come in handy during Select Board meetings. We wish him all the best and hope he enjoys spending his Monday nights doing... anything other than Select Board meetings!

Robert Allen  
Sandra Pierre  
Tom Fuschetto

# EXECUTIVE ADMINISTRATOR

What a year! I would like to thank all the departments and organizations who submitted reports, Maria Baril for proofreading and Anna Sventek for pulling it all together. Thanks to the help of our elite binding team of Roxanne MacConnell, Barbara Corriveau and Judi Boivin, all 350 town reports will be printed and bound in-house.

Inventory form/s have been tucked inside the reports for Marlow residents. Forms for all other property owners were mailed out several weeks ago.

As you will see, we have a town full of talented photographers. We were not able to include all the photos we received but are sure you will enjoy those selected. Special credit to Edie Allyn-Page for the photo of the albino porcupine, Wendy Elliot Durant for the photo of her delightful goats Reggie and Rondo, and Stephanie Tickner for the remaining photos of Marlow wildlife and scenery featured on the front cover.

Conserving beautiful Marlow is a priority of ours, so we would like to thank Carl MacConnell and Gus Merwin for their years of service on the Conservation Commission. We wish them a happy retirement. We are grateful to Pablo Fleischmann and Jaime McGuigan for coming forward as Marlow representatives on the Ashuelot River Local Advisory Committee and Dawn Hersey as Emergency Management Director.

Our town urgently needs more volunteers; since last year, we have been without a Budget Advisory Committee since we do not have enough members to form a quorum. The same is true for the Parks and Recreation Committee and now the Conservation Commission. After years of dedicated service, David Davis is also looking for someone to replace him as Patriotic Officer. This year, nine elected positions need to be filled, but only four positions have been filed for. Please contact the Town Office if you are interested in volunteering for the town.

This past year, the Town received a substantial amount of grant money and funds from the American Rescue Plan Act (ARPA) and Governor's Office for Emergency Relief and Recovery (GOFERR), along with reimbursements for two Presidential Disaster Declarations. Monitoring, recording and reporting this revenue is substantial work, but the gains are considerable. Grants helped fund Emergency Management, Fire, Police and Highway activities. GOFERR funds were used to purchase police equipment, such as two solar speed signs, a dash cam, handheld radar and a pet chip scanner; two ice rescue suits and an ice sled for the Fire/EMS Department; and automated, external defibrillators for the town's buildings and police cruiser. Senate Bill 401 also gave the town a one-time payment of \$37,724.02 to be used for the same purpose as the Highway Block Grant Aid and a one-time payment of \$26,115.55 to be used on bridges. We have decided to earmark the County ARPA supplement of \$9,288.27 that the Town was given last year towards the needed repair and replacement of dry fire hydrants.

The New Hampshire Department of Environmental Services is now requesting a semi-annual inspection of the closed Marlow Town Landfill for compliance. The first inspection will be conducted concurrently with the annual ground water monitoring event and the second with the November sampling at the Fire Station. This will help reduce costs but will still add \$2,000 to the annual cost of monitoring.

The proposed operating budget is a 5.12% increase from last year due partly to the rising costs of fuel, electricity, and health insurance. Government Buildings show an overspend because we absorbed the cost of several projects that we would normally fund through the Government Building Capital Reserve Fund. We used the operating budget since we had an overall underspend. These projects included replacing the aging alarm system in Jones Hall, part of the roof at the Fire Station, and decking at the Transfer Station. It was also used for the installation of a winterproof eye wash station at the Transfer Station and a major rehaul of fire extinguishers. The Legal portion of the budget is up as we may need a bond attorney to apply for a bond for a Public Safety Building next year. Patriotic is up slightly since we need to purchase higher-quality grave marker flags as the current ones are not durable. Some budget lines are allocated just \$1.00 to keep

them open just in case there are unanticipated expenditures, which is particularly important if we needed a Tax Anticipation note. Our budget also has an appropriation for the principal and interest on the Broadband Bond; however, this is fully reimbursed to the Town each year by Fidium Fiber and is not raised through taxation.

We have warrant articles that propose putting \$25,000 in the Road Improvement Expendable Trust Fund, \$10,000 in the Heavy Highway Equipment Capital Reserve Fund, \$5,000 in the Transfer Station Expendable Trust Fund and \$5,000 in the Police Cruiser Capital Reserve Fund. For all these trust funds, the money comes from the unassigned fund balance representing the 2022 underspend in the respective budgets; therefore, it will not be raised through taxation.

Article 11 establishes a Police Recruitment Expendable Trust Fund (ETF) requesting \$7,600 from the unassigned fund balance. Marlow budgets for two part-time officers, but it has been a while since the Town was fortunate enough to have two. To avoid raising money for the second officer each year through taxation, we decided to create an ETF to put the money aside for training, uniforms, equipment and mileage reimbursement to and from the police academy.

Article 15 is a housekeeping article to create a fund for a sizeable donation that was received last year from the Robert C Nichols trust/estate. We thank them for their generosity. Article 18 is for a Hazard Mitigation Plan update which is due in 2023 and does not result in any money being raised through taxation given that it is 75% grant funded with a 25% match in kind.

Articles 19, 20 and 21 are all related to establishing a Public Safety Building Project Capital Reserve Fund in order to do a feasibility study for the construction of a Public Safety Building. Article 19 asks to change the purpose of the Community Development Project Capital Reserve Fund to a Public Safety Building Project Capital Reserve Fund and Article 20 to add \$45,000 to the \$ 12,243.19 that is currently in it. If Article 19 passes, Article 21 will be passed over, but if Article 19 fails, Article 21 is asking to establish a separate Public Safety Building Project Capital Reserve Fund with a request for \$45,000 to be put in it. In either case, only \$45,000, not \$90,000, will be raised through taxation.

Article 22 is a result of House Bill 1667, which expands the eligibility requirements of the veterans' tax credit to include individuals who have not yet been discharged from service in the armed forces. This article readopts the Optional Veterans' \$200 annual tax credit for those who qualify. Failure by the Town to readopt the Optional Credit will result in the credit being reduced to the standard amount of \$50.

Article 23 readopts the All Veterans' \$ 200 annual tax credit for those who qualify. House Bill 1667 expanded the credit to active-duty personnel and qualified National Guard and Reservists. Failure by the Town to readopt the All-Veterans' Credit will result in the credit being reduced to the standard amount of \$50. In 2022, the Town had 45 veterans receiving either the Optional (Article 22) or All Veteran's tax credit (Article 23).

Last year, the overall equalization ratio (weighted mean) for real property in Marlow was **85.3%**. This is the ratio that was used to equalize the modified, local assessed valuation for all real property and utilities in Marlow. It signifies that properties are generally selling for more than they are currently valued at, following a similar trend as the rest of Cheshire County.

We have changed the start time of Select Board meetings from 6 to 6:30 to accommodate our members coming directly from work. If you would like to meet with the Select Board during this time or put an item on their weekly agenda, please call the Town Office with your request no later than 5pm on the Friday preceding the meeting.

One thing that has not changed is our abundance of forms. If you need a particular form, look no further than the large form holder we have attached to the wall in the Town Office entrance corridor. Most of these forms are available online as well.

The Select Board's office was without an Administrative Assistant for a good part of this year, so we were thrilled when Roxanne MacConnell joined us at the end of last year. I worked with Roxanne when I first joined this office nearly 19 years ago and it is so good to have her back. I could not have gotten to this point of the 2023 Town Meeting process

without her. Roxanne has committed to one year in this position, and we are still looking for the person to replace me full time when I retire in just over 3 years' time. Anyone interested in my position should let us know! You can learn more about the office and stay up to date by visiting our website [www.marlownh.gov](http://www.marlownh.gov) and Facebook page [www.facebook.com/marlownh](http://www.facebook.com/marlownh).

Finally, I would like to thank April Gaberseck for helping us out whenever we were short staffed and Olivia Gaberseck for trying to organize my perpetually disorganized desk drawers. I would also like to thank the Select Board, my great colleagues who are such fun to work with and, as always, the support of this community. 2022 was the year my daughter got married here in Marlow at the Church, followed by a reception at Odd Fellows. It was your typical Marlow/Slovak wedding! So many members of the community contributed to make this a truly memorable event and I was so proud to share my hometown with all our guests.

If you have any questions, do not hesitate to call or email the Town Office.

Jacqui Fay, Executive Administrator

[marlowtownoffice@marlownh.gov](mailto:marlowtownoffice@marlownh.gov)

(603) 446-2245 Ext 1.



# 2023 TOWN WARRANT

Town of Marlow, New Hampshire

2023 Warrant

POLLS WILL BE OPEN FROM 11 AM TO 7 PM

The inhabitants of the Town of Marlow in the County of Cheshire in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the Annual Town Meeting will be held as follows:

## **First Session of Annual Meeting (Official Ballot Voting)**

**Date:** Tuesday, the 14<sup>th</sup> day of March 2023

**Time:** 11:00AM to 7:00PM

**Location:** John D. Perkins Sr. Academy of Marlow, 919 Route 10

**Details:** To act upon Articles 1 to 3.

## **Second Session of Annual Meeting (Transaction of All Other Business)**

**Date:** Saturday, the 18<sup>th</sup> day of March 2023

**Time:** 10:00AM

**Location:** John D. Perkins Sr. Academy of Marlow, 919 Route 10

**Details:** To act upon Articles 4 to 24.

## **Article 01: To Choose All Necessary Town Officers**

To choose all necessary Town Officers for the year ensuing.

## **Article 02: Section 401/Zoning Districts**

To see if the Town will vote to replace the existing Map of the Town of Marlow and legend with an updated color-coded District Map and amend the Legend and Map to comply with the text under Article IV. / Designation of Zoning Districts, District Boundaries, Village District (R-1), to reflect the 2014 Town Meeting approved changes to the Village District. See Accompanying proposed map.

Section 401 / Zoning Districts To see if the Town will vote to amend Section 401 / Zoning Districts to reflect new Town Meeting date of March 18, 2023 if above is passed replacing "dated March 12,1986."

Land Use Regulations, Ordinances, & Procedures of the Town of Marlow, NH, updated 2019, p.9, Village District, p.11 Zoning Districts.

## **Article 03: Section 403.2 Historic Area**

To see if the Town will vote to replace the existing wording under Village District Section 403.2 with the following: The center of Marlow is termed an Historic Area. It reaches out in a radius of half mile, the center being Jones Hall. This area is not to be confused with an Historic District (NHRSA 674:45) which regulates by law the compliance of certain architecture with the historic significance of a particular period in buildings. The Historic Area is written into the Marlow Land Use Regulations to bring attention to historic buildings and places in hopes of retaining their physical appearance and highlighting their historical significance.

This will replace the original article.

Land Use Regulations, Ordinances, & Procedures of the Town of Marlow, NH, updated 2019, p.12, Section 403.2.

After the votes are counted and the results are announced, the meeting will recess until Saturday, March 18, 2023 when it will reconvene at 10:00am in John D. Perkins, Sr. Academy to act upon the following subjects:

**Article 04: Operating Budget**

To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

Executive	\$105,787
Elections, Registrations & Vital Statistics	\$24,475
Financial Administration	\$43,900
Revaluation of Property	\$14,700
Legal Expense	\$10,000
Personnel Administration	\$125,621
Planning and Zoning	\$1,882
General Government Building	\$51,350
Cemeteries	\$5,600
Insurance	\$18,042

PUBLIC SAFETY

Police Department	\$48,541
Fire & EMS Department	\$53,900
Emergency Department	\$1,000
Mutual Aid	\$12,576
Building Inspection	\$500
Joint Loss Management Committee	\$100

HIGHWAYS, STREETS AND BRIDGES

General Highway Department Expenses	\$230,100
Street Lighting	\$4,000

SANITATION

Solid Waste Disposal	\$51,884
----------------------	----------

HEALTH DEPARTMENT

Health Department	\$1,000
-------------------	---------

WELFARE

General Assistance	\$6,000
--------------------	---------

CULTURAL & RECREATION

Parks & Recreation	\$80
Library	\$19,221
Patriotic Purposes	\$1,100
Conservation Commission	\$2,000
Agricultural Commission	\$1

DEBT SERVICE

Tax Anticipation Notes Interest	\$1
Principal Broadband Bond	\$40,000
Interest Broadband Bond	\$22,829

**TOTAL APPROPRIATIONS**

**\$896,190**

**Article 05: Two Percent Discount**

To see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid IN FULL within ten (10) business days after issue.

**Article 06: RSA 31:19**

To see if the Town will vote to authorize the Select Board to accept on behalf of the Town, gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19. This authorization is indefinite until rescinded.

**Article 07: Road Improvement Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Road Improvement Expendable Trust Fund previously created. The sum to come from the unassigned fund balance. No amount to be raised from taxation. The Select Board recommend this appropriation. (Majority vote required).

**Article 08: Heavy Highway Equipment Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Heavy Highway Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. No amount to be raised from taxation. The Select Board recommend this appropriation. (Majority vote required)

**Article 09: Transfer Station Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Transfer Station Expendable Trust Fund previously established. This sum to come from the unassigned fund balance. No amount to be raised from taxation. The Select Board recommend this appropriation. (Majority vote required)

**Article 10: Police Cruiser Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Police Cruiser Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. No amount to be raised from taxation. The Select Board recommend this appropriation. (Majority vote required)

**Article 11: Establish Police Recruitment Expendable Trust Fund**

To see if the Town will vote to establish a Police Recruitment Expendable Trust Fund per RSA 31:19-a, for the purpose of covering all costs associated with police recruitment and to raise and appropriate seven thousand six hundred dollars (\$7,600) to put in the fund, with this amount to come from the unassigned fund balance. No amount to be raised from taxation; further to name the Police Chief and Marlow Select Board as agents to expend from said fund. The Select Board recommend this appropriation. (Majority vote required).

**Article 12: Fire Truck and Ambulance Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Fire Truck and Ambulance Capital Reserve Fund previously created. The Selectmen recommend this appropriation. (Majority vote required).

**Article 13: Fire and Ambulance Repair Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000) to be added to the Fire and Ambulance Repair Expendable Trust Fund previously established. The Select Board recommend this appropriation. (Majority vote required.)

**Article 14: Fire Uniform and Protective Equipment Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Fire Uniform and Protective Equipment Expendable Trust Fund previously established. The Select Board recommend this appropriation. (Majority vote required).

**Article 15: Robert Nichols Ambulance Expendable Trust Fund**

To see if the Town will vote to establish the Robert C. Nichols Ambulance Expendable Trust Fund per RSA 31:19-a, for the purpose of Ambulance expenditure and to raise and appropriate Thirty-One Thousand Seven Hundred Twenty-Five Dollars (\$31,725) with this amount having been bequeathed as a percentage from the Robert C. Nichols trust/estate and

currently being held by the Trustees of the Trust Funds. No amount to be raised from taxation. Furthermore, to name the Ambulance Captain and Select Board as agents to expend from said fund. The Select Board recommend this article. (Majority vote required).

**Article 16: Information Technology Equipment Replacement Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be added to the Information Technology Equipment Replacement Expendable Trust Fund previously created. The Select Board recommend this appropriation. (Majority vote required).

**Article 17: Cyclical Revaluation**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Five Hundred Dollars (\$10,500) for the annual and third year payment of the Town's current five-year revaluation. The Select Board recommend this appropriation. (Majority vote required).

**Article 18: Hazard Mitigation Grant Update**

To see if the Town will vote to raise and appropriate the sum of \$10,500 for the purpose of updating the Town's Hazard Mitigation Plan. Said appropriation contingent upon and will be offset seventy-five (75) percent by a Hazard Mitigation Assistance Program Grant. The other twenty-five (25) will be a match in kind. The Select Board recommend this article. (Majority vote required).

**Article 19: Change of Community Development Project Capital Reserve Fund**

To see if the Town will vote to change the purpose of the existing Community Development Project Capital Reserve Fund to Public Safety Building Project Capital Reserve Fund for the purpose of a feasibility study for the construction of a Public Safety Building. Further to name the Select Board as agents to expend from said fund. This article is recommended by the Select Board (2/3 vote required).

**Article 20: Public Safety Building Project Capital Reserve Fund**

If Article 19 passes, to see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand Dollars (\$45,000) to be added to the Public Safety Building Project Capital Reserve Fund. The Select Board recommend this appropriation. Majority vote required.

**Article 21: Establish Public Safety Building Project Capital Reserve Fund**

If Article 19 is defeated, to see if the Town will vote to establish a Public Safety Building Project Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of a feasibility study for the construction of a Public Safety Building, and to raise and appropriate the sum of Forty-Five Thousand Dollars (\$45,000) to be placed in this fund. Further, to name the Select Board as agents to expend from said fund. The Select Board recommend this appropriation. (Majority Vote Required).

**Article 22: Optional Veterans (72:28, II)**

Shall the town readopt the optional veterans tax credit in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$200? The Select Board recommend this article. (Majority vote required)

**Article 23: All Veterans'(72:28-b)**

Shall the Town readopt the All-Veteran's Tax Credit in accordance with RSA 72:28-b for an annual tax credit on residential property which shall be equal to the same amount as the standard veterans' tax credit voted by the Town under RSA 72:28? The Select Board recommend this article. (Majority vote required).

**Article 24: Any other business**

To act upon any other business that may legally come before the meeting.



# MODERATOR'S RULES OF PROCEDURE

*Revised January 2020*

- The Meeting is a legislative assembly where voters gather to conduct business. The Moderator is elected to preside over the meeting to bring order to the process. The laws of the State of New Hampshire will govern. RSA 40:4 requires the Moderator to “preside at town meetings, regulate the business thereof, decide questions of order, and make a declaration of every vote passed.” P. 21 TMASM Handbook 2005.
- No person may speak during the meeting without permission of the Moderator, nor may anyone speak when any person is already speaking. Everyone must be silent at the desire of the moderator, or he or she will be guilty of a violation. RSA 40:7. *In State v. Dominic, 117 N.H. 573 (1977), the New Hampshire Supreme Court upheld the disorderly conduct conviction of a selectman who, at a meeting of the Select Board, refused to follow the orders of the chair. The Court said the First Amendment right to free speech was not violated by an order to leave the room for failing to follow the procedural orders of the chair. The same legal principle applies to support the authority of the moderator to have disorderly persons removed from the meeting.*
- All questions and comments will be addressed to the Moderator. The Moderator will decide who is to respond to the questions.
- The moderator may command any constable, police officer, or legal voter - to remove from the meeting and detain any person conducting him or herself in a disorderly manner. RSA 40:8.
- Police and constables are guilty of a violation for not obeying the commands and orders of the moderator for the preservation of order. RSA 40:9.
- Procedurally the Moderator will first read the article from the posted warrant in full.
- The Moderator will then ask for an affirmative motion and a second on the article.
- By current NH laws the district clerk is required to list the name of the person moving the motion and the second. The clerk and Moderator will be coordinating to ensure the accurate recording of persons moving the article.
- The Moderator will then recognize the board member or person responsible - and give them the opportunity to give the necessary background information on the article under consideration.
- The Moderator will then open the article for general discussion by recognizing members from the floor. All persons wishing to address the meeting will approach the microphone to be recognized by the Moderator. When doing so please begin your remarks by stating your name for the record.
- No person may speak during the meeting without permission of the moderator, nor may anyone speak when any person is already speaking. RSA 40:7.

- Only registered voters may speak - unless given permission by the Moderator or the assembled body.
  - Generally - no member of the meeting will be allowed to speak more than once on the subject until all members wishing to speak have done so. Please keep your remarks brief and directed to the article being discussed.
  - All amendments to an Article will be in writing (legibly please) and given to the moderator for accurate re-reading and recording in the minutes of the meeting.
  - At the conclusion of discussion, the Moderator will restate - or move the motion as written and call for a voice vote.
1. SECRET BALLOT: Any five (5) voters may require that the vote on any Article or question be by secret ballot. To do so:
- a. All five (5) voters must be present and identified, and
  - b. The request must be presented in writing to the Moderator prior to the end of debate on the Article or question.
- The vote will be taken and the outcome announced. If the Moderator's declaration on the outcome of the vote is to be challenged - this is the appropriate time to let The Moderator know. The law "vests the meeting attendees with the power to overrule the moderator's rulings. In the event I receive a challenge, upon hearing a second, I will ask "Shall the decision of the chair be sustained?" - and you will decide by vote to resolve the challenge.
  - This is a business meeting. Here in Marlow, the Moderator's expectation is that, common courtesy, civility and respect for each other will be **the** rule. All speakers will be courteous and speak to the issues, and not the individuals raising them. The Moderator will not allow personal attacks, inappropriate language, rudeness or name-calling. If any person violates any rule of proceeding, at the discretion of the Moderator, the offending resident will be removed from the meeting. RSA 40:8.
  - At the conclusion of the meeting, after all articles have been addressed, the Moderator will ask for a motion to adjourn. With a favorable vote on the motion to adjourn the business meeting is finished.

Kenneth R. Dassau



# TOWN OFFICERS

<u>ELECTED POSITIONS</u>		<u>TERM EXPIRES</u>
<b>Select Board</b>	Robert E. Allen (Chair)	2025
	Sandra Pierre	2024
	Thomas Fuschetto	2023
<b>Moderator</b>	Kenneth Dassau	2024
<b>Town Clerk</b>	Mary Avery	2025
<b>Treasurer</b>	April Gaberseck	2025
<b>Supervisors of the Checklist</b>	Eleanor Reed	2028
	Donna Chase (Chair)	2026
	Linda Breault	2024
<b>Sexton</b>	Anthony Davis	2023
<b>Trustees of Trust Funds</b>	Richard Lammers	2025
	Elizabeth Davis	2024
	Eric Parenti (Appointed)	2023
<b>Advisory Budget Committee</b>	Robert E. Allen (Sel. Rep.)	2025
	Open for Appointment	2025
	Lyle A. Handy Sr. (Resigned)	2024
	Anthony Davis	2023
	Open for Appointment	2023
<b>Trustees of Library</b>	Jill Sanders	2025
	Open for Appointment	2025
	Marcia Levesque	2024
	Linda Fuerderer	2023
	Jeanne Kennedy	2023
<b>Road Committee</b>	Daniel Reed	2025
	Lyle A. Handy Sr. (Resigned)	2024
	Anthony Davis	2023
<b>Trustees of Cemetery</b>	Daniel Reed (Chair)	2025
	Edward White, Jr.	2024
	Wendy Durant	2023
	Scott Chase (Alternate)	2023

<b><u>APPOINTED POSITIONS</u></b>		<b><u>TERM EXPIRES</u></b>
<b>Agricultural Commission</b>	Open for Appointment	2025
	Edith Allyn-Page	2024
	Thomas Fuschetto (Sel. Rep.)	2023
<b>Animal Control Officer</b>	Kevin Fay	2023
<b>Ashuelot River Committee</b>	Pablo Fleischmann	2025
	Jaime McGuigan	2025
<b>Assistant Health Officer</b>	Joanne Kelly	Appointed by State
<b>Ballot Inspectors</b>	Rose Elliot – Republican	2023
	Judith Ryner – Democrat	2023
<b>Building Inspector</b>	Robert E. Allen	2023
<b>Conservation Commission</b>	Kenneth Dooley	2023
	Carl MacConnell	2023
	Augustus Merwin	2023
<b>Deputy Tax Collector</b>	Beth Willey	2023
<b>Deputy Town Clerk</b>	Jeanne Kennedy	2023
<b>Deputy Treasurer</b>	Rosemarie Nelson	2023
<b>Emergency Management</b>	David C. Smith	2025
<b>Fire Chief</b>	Sean Brewer	2023
<b>Forest Fire Warden</b>	Chad Guyette	Appointed by State
<b>Health Officer</b>	Kathleen McNally	Appointed by State
<b>Joint Loss Management Committee</b>	Samantha Brewer	2025
	Jennifer Brown	2024
	Anthony Davis	2024
	Sandra Pierre (Sel. Rep.)	2024
	April Gaberseck	2023
<b>Overseer of Welfare</b>	Barry Corriveau	2023
<b>Parks &amp; Recreation Committee</b>	Open for Appointment	2025
	Open for Appointment	2025
	Beth Willey	2025

	Kayla Dooley	2024
	Jessica Mack	2024
	Open for Appointment	2024
	Open for Appointment	2023
<b>Patriotic Officer</b>	David Davis	2023
<b>Planning Board</b>	Robert E. Allen (Sel. Rep.)	2025
	Judith Ryner	2025
	Barry Corriveau	2025
	Thomas Willey	2024
	Deborah Monte (acting chair)	2023
<b>Police Chief</b>	Kevin Fay	2023
<b>Road Agent</b>	Anthony Davis	2023
<b>Tax Collector</b>	Samantha Brewer	2023
<b>Zoning Board of Adjustment</b>	Robert Boivin (Chair)	2025
	Edward White, Jr.	2024
	Thomas Fuschetto (Sel. Rep.)	2023



# ABSTRACT OF MARLOW TOWN MEETING

March 12, 2022

The Town Meeting was called to order by the moderator, Kenneth R. Dassau, at 10:00 AM at the John D. Perkins, Sr. Academy of Marlow with 22 people in attendance. The flag was saluted. Veterans and people currently serving in the military were recognized.

The results of the election held on Tuesday, March 8, 2022 were read by the moderator.

Selectmen – 3 years	Robert E. Allen
Moderator – 2 years	Kenneth R. Dassau
Town Clerk – 3 years	Mary Avery
Treasurer – 3 years	April Gaberseck
Supervisor of Checklist – 6 years	Eleanor Reed
Sexton – 1 year	Anthony Davis
Trustees of Trust Funds – 3 years	Richard H. Lammers
Trustees of Trust Funds – 1 year	Tie between Anthony Davis, Judy McCartney, and Patricia Strickland
Advisory Budget Committee – 3 years	Tie between Anthony Davis and Beth Lafreniere
Library Trustee – 2 years	Tie between Karen Asseng, Jeanne Kennedy, Marica Levesque and Patricia Strickland
Library Trustee (2) – 3 years	Jill Sanders Elizabeth Zielaznicki
Road Committee – 3 years	Anthony Davis
Cemetery Trustees – 3 years	Daniel Reed

Article 1 – Article 1 was read by Moderator Kenneth Dassau. A motion was made by Robert Allen and seconded by Tom Fuschetto to choose all necessary Town Officers for the year ensuing. Article 1 **passed** by voice vote.

Article 2 – Article 2 was read by the moderator. A motion was made Robert Allen and seconded by Tom Fuschetto to see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

## PURPOSE OF APPROPRIATION

### GENERAL GOVERNMENT

Executive	\$99,654
Elections, Registration & Vital Statistics	\$34,000
Financial Administration	\$38,890
Revaluation Property	\$14,700
Legal Expense	\$6,000
Personnel Administration	\$116,916
Planning and Zoning	\$2,124
General Government Building	\$40,752
Cemeteries	\$5,045
Insurance	\$16,225

### PUBLIC SAFETY

Police Department	\$47,550
Fire Department	\$47,650
Emergency Department	\$900
Mutual Aid	\$12,330

Building Inspection	\$500
Joint Loss Management Committee	\$100
HIGHWAYS, STREETS AND BRIDGES	
General Highway Department Expenses	\$227,450
Street Lighting	\$4,000
SANITATION	
Solid Waste Disposal	\$47,435
HEALTH DEPARTMENT	
Health Department	\$1,000
WELFARE	
General Assistance	\$6,500
CULTURAL & RECREATION	
Parks & Recreation	\$250
Library	\$18,401
Patriotic Purposes	\$892
Conservation Commission	\$2,000
Agricultural Commission	\$1
DEBT SERVICE	
Tax Anticipation Notes Interest	\$1
Principal Broadband Bond	\$57,000
Interest Broadband Bond	\$38,138
<b>TOTAL APPROPRIATIONS</b>	<b>\$886,404</b>

The floor was opened for discussion. Selectman Robert Allen gave a brief overview of the budget explaining that some warrants were trimmed this year to help keep the budget down, but stated that the budget does include increases for health insurance costs, and NH Retirement contributions. The Police Department budget includes money for training and uniforms for a new hire. Money is also included for expansion of the Administrative Assistant position.

A motion was made by Donna Chase and seconded by James Strickland to amend Article 2 to increase the library budget by \$1,500 bringing the total appropriations to \$887,904. The amendment passed by voice vote. Amended Article 2 **passed** by voice vote.

Article 3 – Article 3 was read by Moderator Kenneth Dassau. A motion was made by Robert Allen and seconded by Tom Fuschetto to see if the Town will authorize the Tax Collector to give two percent (2%) cash discount on all property taxes that are paid IN FULL within the (10) business days after issue. Article 3 **passed** by voice vote.

Article 4 – Article 4 was read by the moderator. A motion was made by Robert Allen and seconded by Tom Fuschetto to see if the Town will vote to authorize the Select Board to accept on behalf of the Town, gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19. Article 4 **passed** by voice vote.

Article 5 – Article 5 was read by the moderator. A motion was made by Sandra Pierre and seconded by Tom Fuschetto to see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25, 000) to be added to the Road Improvement Expendable Trust Fund previously created. The Select Board recommend this appropriation. Article 5 **passed** by voice vote.

Article 6 – Article 6 was read by the moderator. A motion was made by Robert Allen and seconded by Tom Fuschetto to see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Fire Truck and Ambulance Capital Reserve Fund previously created. The Selectmen recommend this appropriation. Article 6 **passed** by voice vote.

Article 7 – Article 7 was read by the moderator. A motion was made by Sandra Pierre and seconded by Tom Fuschetto to see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be added to the Information Technology Equipment Replacement Expendable Trust Fund previously created. The Select Board recommend this appropriation. Article 7 **passed** by voice vote.

Article 8 – Article 8 was read by the moderator. A motion was made by Sandra Pierre and seconded by Tom Fuschetto to see if the Town will vote to raise and appropriate the sum of Ten Thousand Five Hundred Dollars (\$10,500) for the annual and second year payment of the Town’s current five-year revaluation. The Select Board recommend this appropriation. Article 8 **passed** by voice vote.

Article 9 – Article 9 was read by the moderator. A motion was made by Sandra Pierre and seconded by James Strickland to see if the Town will vote to change the purpose of the existing Police Equipment Expendable Trust Fund to the Police Equipment and Uniform Expendable Trust Fund and name the Police Chief and Select Board as agents to expend. The Select Board recommend this article (2/3 vote required). Article 9 **passed** by voice vote with the required 2/3 vote.


Article 10 – Article 10 was read by the moderator. A motion was made by James Strickland and seconded by Sandra Pierre to see if the Town will vote to decrease the number of Conservation Commission members from five (5) to three under the provisions of RSA 36-A:3 effective at the close of Annual Meeting for 2022. New members will be appointed, if required, when existing terms complete or vacancies exist. Article 10 **passed** by voice vote.

Article 11 – Article 11 was read by the moderator. A motion was made by James Strickland and seconded by Tom Willey to see if the Town will change the compensation structure for the Town Treasurer from salary to hourly. Article 11 **passed** by voice vote.

Article 12 – Article 12 was read by the moderator. A motion was made by Tom Fuschetto and seconded by Sandra Pierre to see if the Town will vote to change the appointed term for the Emergency Management Director from indefinite to three years. Article 12 **passed** by voice vote.

Article 13 – Article 13 was read by the moderator to act upon any other business that may legally come before the meeting. A motion was made by Marcia Levesque and seconded by Sean Brewer to adjourn the meeting at 10:51 AM.

Respectfully submitted,

  
Mary Avery  
Marlow Town Clerk





# BUDGET OF THE TOWN OF MARLOW

January 1, 2022 to December 31, 2022 and 2023 Recommended

	2022 Appropriations	2022 Expenditures	2023 Recommended Appropriations
<b>GENERAL GOVERNMENT</b>			
EXECUTIVE	\$99,654.00	\$89,294.00	\$105,787.00
ELEC. REGIST & VITAL STATUS	\$34,000.00	\$23,664.00	\$24,475.00
FINANCIAL ADMINISTRATION	\$38,890.00	\$36,417.00	\$43,900.00
REVALUATION OF PROPERTY	\$14,700.00	\$12,946.00	\$14,700.00
LEGAL	\$6,000.00	\$463.00	\$10,000.00
PERSONNEL ADMINISTRATION	\$116,916.00	\$107,419.00	\$125,621.00
PLANNING & ZONING	\$2,124.00	\$908.00	\$1,882.00
GOVERNMENT BUILDING	\$40,752.00	\$60,256.00	\$51,350.00
CEMETERIES	\$5,045.00	\$4,612.00	\$5,600.00
INSURANCE	\$16,225.00	\$16,225.00	\$18,042.00
<b>PUBLIC SAFETY</b>			
POLICE DEPARTMENT	\$47,550.00	\$35,522.00	\$48,541.00
FIRE/EMS DEPARTMENT	\$47,650.00	\$48,966.00	\$53,900.00
BUILDING INSPECTION	\$500.00	\$30.00	\$500.00
EMERGENCY MANAGEMENT	\$900.00	\$722.00	\$1,000.00
MUTUAL AID	\$12,330.00	\$12,330.00	\$12,576.00
JOINT LOSS MANAGEMENT	\$100.00	\$68.00	\$100.00
<b>HIGHWAYS &amp; STREETS</b>			
GENERAL LIGHTING	\$227,450.00	\$191,942.00	\$230,100.00
STREET LIGHTS	\$4,000.00	\$3,856.00	\$4,000.00
<b>SANITATION</b>			
SOLID WASTE DISPOSAL	\$47,435.00	\$37,728.00	\$51,884.00
<b>HEALTH</b>			
HEALTH	\$1,000.00	\$827.00	\$1,000.00
<b>WELFARE</b>			
WELFARE	\$6,500.00	\$5,260.00	\$6,000.00
<b>CULTURE &amp; RECREATION</b>			
PARKS & RECREATION	\$250.00	\$66.00	\$80.00
LIBRARY	\$19,901.00	\$19,148.00	\$19,221.00
PATRIOTIC	\$892.00	\$1,035.00	\$1,100.00
<b>CONSERVATION</b>			
CONSERVATION	\$2,000.00	\$1,650.00	\$2,000.00
AGRICULTURAL COMMISSION	\$1.00	\$0.00	\$1.00

	<b>2022 Appropriations</b>	<b>2022 Expenditures</b>	<b>2023 Recommended Appropriations</b>
<b>LONG TERM DEBT</b>			
TAX ANTICIPATION NOTES	\$1.00	\$0.00	\$1.00
PRINCIPAL BROADBAND BOND <sup>1</sup>	\$57,000.00	\$37,200.00	\$40,000.00
INTEREST BROADBAND BOND <sup>1</sup>	\$38,138.00	\$23,872.00	\$22,829.00
<b>TOTAL OPERATING BUDGET</b>	<b>\$887,904.00 (\$792,766.00) <sup>1</sup>not including</b>	<b>\$772,426.00 (\$711,354.00) <sup>1</sup>not including</b>	<b>\$896,190.00 (\$833,361.00) <sup>1</sup>not including</b>
TRANSFERS TO CAPITAL RESERVE FUNDS (WA'22 # 5)	\$25,000.00	\$25,000.00	
TRANSFERS TO EXPENDABLE TRUST FUNDS (WA'22 # 6 & 7)	\$12,000.00	\$12,000.00	
WA'22 # 8 CYCLICAL REVALUATION	\$10,500.00	\$10,500.00	

<sup>1</sup> Fully reimbursed by Fidium Fiber

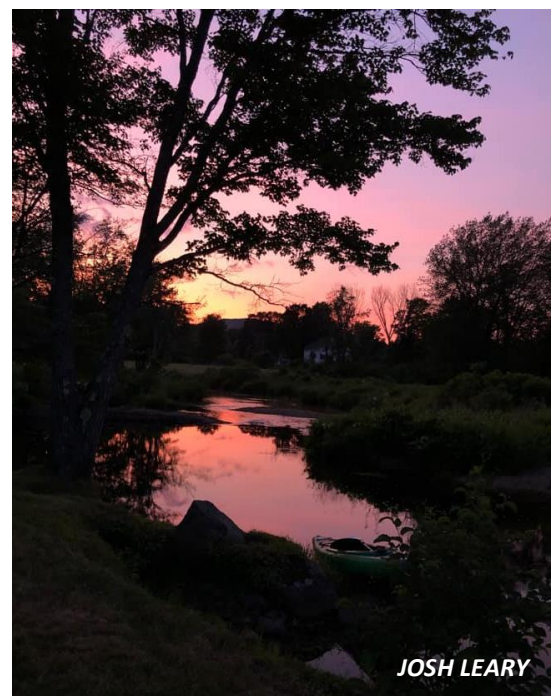
TRANSFERS TO CAPITAL RESERVE FUNDS (WA'23 # 8 <sup>5</sup> , 10 <sup>5</sup> , 12, 20 <sup>2</sup> & 21 <sup>2</sup> )			\$115,000.00
TRANSFERS TO EXPENDABLE TRUST FUNDS (WA'23 # 7 <sup>5</sup> , 9 <sup>5</sup> , 11 <sup>5</sup> , 13, 14, 15 <sup>3</sup> & 16)			\$80,325.00
WA'23 # 17 CYCLICAL REVALUATION			\$10,500.00
WA'23 # 18 HAZARD MITIGATION GRANT UPDATE <sup>4</sup>			\$10,500.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$840,266.00 (\$935,404.00) <sup>1</sup>not including</b>	<b>\$758,854.00 (\$819,926.00) <sup>1</sup>not including</b>	<b>\$908,861.00 (\$972,690.00) <sup>1 2 3 4 5</sup> not including</b>

<sup>2</sup> Either or warrant articles

<sup>3</sup> Money has already been bequeathed to the Town

<sup>4</sup> Will be reimbursed fully by a grant and matched in kind.

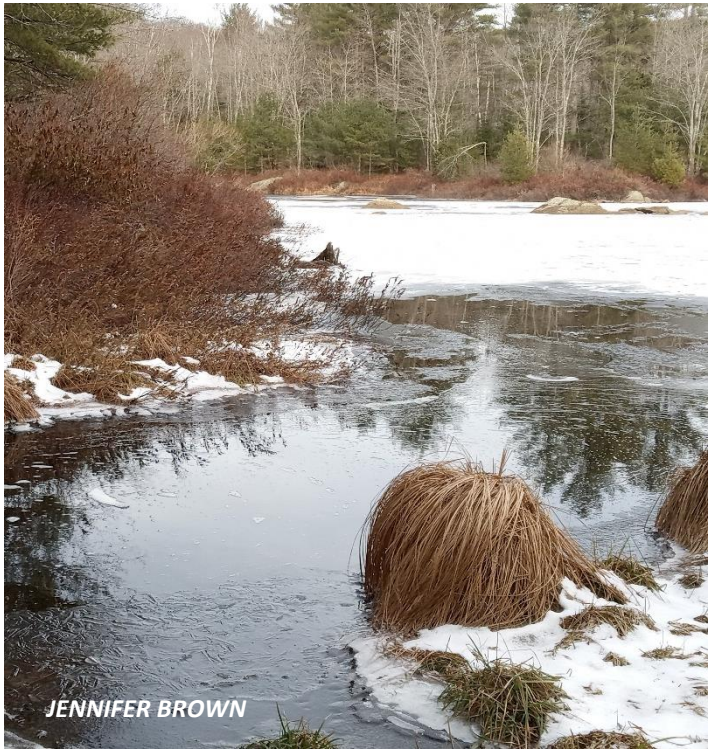
<sup>5</sup> Unassigned Fund Balance



## 2022 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENSES AS OF DECEMBER 31, 2022

	2022 Appropriations	2022 Expenditures	(-) Over/Under
<b>GENERAL GOVERNMENT</b>			
EXECUTIVE	\$99,654.00	\$89,294.00	\$10,360.00
ELEC. REGIST & VITAL STATUS	\$34,000.00	\$23,664.00	\$10,336.00
FINANCIAL ADMINISTRATION	\$38,890.00	\$36,417.00	\$2,473.00
REVALUATION OF PROPERTY	\$14,700.00	\$12,946.00	\$1,754.00
LEGAL	\$6,000.00	\$463.00	\$5,537.00
PERSONNEL ADMINISTRATION	\$116,916.00	\$107,419.00	\$9,497.00
PLANNING & ZONING	\$2,124.00	\$908.00	\$1,216.00
GOVERNMENT BUILDING	\$40,752.00	\$60,256.00	-\$19,504.00
CEMETERIES	\$5,045.00	\$4,612.00	\$433.00
INSURANCE	\$16,225.00	\$16,225.00	\$0.00
<b>PUBLIC SAFETY</b>			
POLICE DEPARTMENT	\$47,550.00	\$35,522.00	\$12,028.00
FIRE/EMS DEPARTMENT	\$47,650.00	\$48,966.00	-\$1,316.00
BUILDING INSPECTION	\$500.00	\$30.00	\$470.00
EMERGENCY MANAGEMENT	\$900.00	\$722.00	\$178.00
MUTUAL AID	\$12,330.00	\$12,330.00	\$0.00
JOINT LOSS MANAGEMENT	\$100.00	\$68.00	\$32.00
<b>HIGHWAYS &amp; STREETS</b>			
GENERAL LIGHTING	\$227,450.00	\$191,942.00	\$35,508.00
STREET LIGHTS	\$4,000.00	\$3,856.00	\$144.00
<b>SANITATION</b>			
SOLID WASTE DISPOSAL	\$47,435.00	\$37,728.00	\$9,707.00
<b>HEALTH</b>			
HEALTH	\$1,000.00	\$827.00	\$173.00
<b>WELFARE</b>			
WELFARE	\$6,500.00	\$5,260.00	\$1,240.00
<b>CULTURE &amp; RECREATION</b>			
PARKS & RECREATION	\$250.00	\$66.00	\$184.00
LIBRARY	\$19,901.00	\$19,148.00	\$753.00
PATRIOTIC	\$892.00	\$1,035.00	-\$143.00
<b>CONSERVATION</b>			
CONSERVATION	\$2,000.00	\$1,650.00	\$350.00
AGRICULTURAL COMMISSION	\$1.00	\$0.00	\$1.00

<b>LONG TERM DEBT</b>			
TAX ANTICIPATION NOTES	\$1.00	\$0.00	\$1.00
PRINCIPAL BROADBAND BOND	\$57,000.00	\$37,200.00	\$19,800.00
INTEREST BROADBAND BOND	\$38,138.00	\$23,872.00	\$14,266.00
TRANSFERS TO CAPITAL RESERVE FUNDS (WA'22 # 5)	\$25,000.00	\$25,000.00	\$0.00
TRANSFERS TO EXPENDABLE TRUST FUNDS (WA'22 # 6 & 7)	\$12,000.00	\$12,000.00	\$0.00
WA'22 # 8 CYCLICAL REVALUATION	\$10,500.00	\$10,500.00	\$0.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$935,404.00</b>	<b>\$819,926.00</b>	<b>\$115,478.00</b>



# SOURCES OF REVENUE

	Estimated 2022	Actual 2022	Estimated 2023
<b>TAXES</b>			
Land Use Change Taxes	\$0.00	\$0.00	\$0.00
Timber Taxes	\$6,112.00	\$8,627.00	\$8,000.00
Payment in Lieu of Taxes	\$2,789.00	\$2,789.00	\$0.00
Interest & Penalties on Delinquent Taxes	\$20,173.00	\$18,580.00	\$17,000.00
Excavation Tax (\$.02 cents per cu yd.)	\$3,453.00	\$1,434.00	\$100.00
<b>LICENSES, PERMITS &amp; FEES</b>			
Business Licenses and Permits	\$80.00	\$20.00	20.00
Motor Vehicle Permit Fees	\$156,000.00	\$148,005.00	\$145,000.00
Building Permits	\$400.00	\$250.00	\$250.00
Other Licenses, Permits & Fees	\$3,138.00	\$3,112.00	\$2,000.00
FROM FEDERAL GOVERNMENT	\$0.00	\$936.00	\$0.00
FROM STATE			
Shared Revenues	\$0.00	\$0.00	\$0.00
Meals & Rooms Tax Distribution	\$65,871.00	\$65,871.00	\$50,000.00
Highway Block Grant	\$61,180.00	\$61,180.00	\$60,000.00
State & Federal Forest Land Reimbursement	\$502.00	\$502.00	\$500.00
Other	\$250.00	\$0.00	\$7,000.00
<b>CHARGES FOR SERVICES</b>			
Income from Departments	\$8,423.00	\$12,428.00	\$12,415.00
Other Charges	\$4000.00	\$0.00	\$0.00
<b>MISCELLANEOUS REVENUES</b>			
Sale of Municipal Property	\$0.00	\$0.00	\$0.00
Interest on Investments	\$1,429.00	\$3,406.00	\$3,000.00
Other	\$117,427.00	\$85,203.00	\$66,329.00
From Capital Reserve Funds	\$0.00	\$0.00	\$0.00
From Trust Funds	\$0.00	\$0.00	\$31,275.00
<b>OTHER FINANCING SOURCES</b>			
Proceeds from Long term Bonds and Notes	\$0.00	\$0.00	\$0.00
Amount VOTED From F/B ("Surplus")	\$0.00	\$0.00	\$52,600.00
Fund Balance ("Surplus") to Reduce Taxes	\$0.00	\$130,000.00	\$0.00
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>	<b>\$451,227.00</b>	<b>\$542,343.00</b>	<b>\$455,489.00</b>

# MARLOW BROADBAND ADVISORY COMMITTEE

Shortly after the March 2022 Town Meeting, Fidium completed the last Fiber Distribution Hub (FDH) and began connecting customers on Sand Pond Road and surrounding areas. Every address in Marlow now has access to some of the fastest, most reliable residential internet access in the world.

This was achieved thanks to the work of dozens of people including the Marlow Broadband Advisory Committee, over \$1.5 million dollars in infrastructure built in our town, and the support of the Board of Selectmen and Marlow voters. The process, while certainly not perfect, worked as it was supposed to. The \$1,000,000 bond that the town took out has not added a single penny to residents' tax bills, and town buildings now have modern free internet access.

The Board of Selectmen will have annual meetings with Fidium to verify that the sum of all fees added to Fidium bills (currently \$13/month per line) is equal to or less than the amount that Fidium pays to the town to cover the cost of the bond. If the sum of all fees ever exceeds the bond payment the fee will be lowered.

With our work complete, the Marlow Broadband Advisory Committee has disbanded. Thank you for your support over the last three years!

Tom Willey  
Chair, Marlow Broadband Advisory Committee



# AUDITOR'S REPORT



James A. Sojka, CPA\*

Sheryl A. Pratt, CPA\*\*

Michael J. Campo, CPA, MACCY

Karen M. Lascelle, CPA, CVA, CFE

March 2, 2023

\* Also licensed in Maine  
\*\* Also licensed in Vermont

Members of the Board of Selectmen  
Town of Marlow  
167 NH Route 123  
Marlow, NH 03456

To the Members of the Board of Selectmen:

This is to advise you that as of March 2, 2023, the audit of the financial statements for the year ending December 31, 2022, has been substantially completed and we are in the process of finalizing the audit. A completed audit report should be sent to you by the end of April 2023.

Sincerely,

Sheryl A. Pratt, CPA  
Director



**TOWN OF MARLOW, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**December 31, 2022**

	General	Capital Projects		Other Governmental Funds	Total Governmental Funds
		Baine Road	Broadband		
<b>ASSETS</b>					
Cash and cash equivalents	\$ 1,170,798	\$ -	\$ -	\$ 51,432	\$ 1,222,230
Investments	-	-	-	182,795	182,795
Receivables, net of allowance for uncollectible:					
Taxes	135,954	-	-	-	135,954
Accounts	2,742	-	-	9,738	12,480
Intergovernmental receivable	52,478	37,786	-	-	90,264
Interfund receivable	37,786	-	-	11,932	49,718
Prepaid items	23,152	-	-	-	23,152
Restricted assets:					
Cash and cash equivalents	12,472	-	-	-	12,472
Investments	564,595	-	-	-	564,595
<b>Total assets</b>	<b>\$ 1,999,977</b>	<b>\$ 37,786</b>	<b>\$ -</b>	<b>\$ 255,897</b>	<b>\$ 2,293,660</b>
<b>LIABILITIES</b>					
Accounts payable	\$ 5,933	\$ -	\$ -	\$ -	\$ 5,933
Accrued salaries and benefits	3,948	-	-	-	3,948
Intergovernmental payable	628,140	-	-	-	628,140
Interfund payable	11,932	37,786	-	-	49,718
<b>Total liabilities</b>	<b>649,953</b>	<b>37,786</b>	<b>-</b>	<b>-</b>	<b>687,739</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Unavailable revenue - grants	52,895	-	-	-	52,895
Unavailable revenue - taxes	3,778	-	-	-	3,778
<b>Total deferred inflows of resources</b>	<b>56,673</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>56,673</b>
<b>FUND BALANCES</b>					
Nonspendable	23,152	-	-	146,505	169,657
Restricted	9,717	-	-	42,828	52,545
Committed	567,712	-	-	66,564	634,276
Assigned	118,961	-	-	-	118,961
Unassigned	573,809	-	-	-	573,809
<b>Total fund balances</b>	<b>1,293,351</b>	<b>-</b>	<b>-</b>	<b>255,897</b>	<b>1,549,248</b>
<b>Total liabilities, deferred inflows of resources, and fund balances</b>	<b>\$ 1,999,977</b>	<b>\$ 37,786</b>	<b>\$ -</b>	<b>\$ 255,897</b>	<b>\$ 2,293,660</b>



*Statement of Revenues, Expenditures, and Changes in Fund Balances  
For the Fiscal Year Ended December 31, 2022*

	General	Capital Projects		Other Governmental Funds	Total Governmental Funds
		Baine Road	Broadband		
<b>REVENUES</b>					
Taxes	\$ 425,830	\$ -	\$ -	\$ -	\$ 425,830
Licenses and permits	151,346	-	-	-	151,346
Intergovernmental	270,293	-	-	-	270,293
Charges for services	11,528	-	-	6,675	18,203
Miscellaneous	106,094	-	-	13,801	119,895
Total revenues	<u>965,091</u>	<u>-</u>	<u>-</u>	<u>20,476</u>	<u>985,567</u>
<b>EXPENDITURES</b>					
Current:					
General government	435,604	-	-	491	436,095
Public safety	240,419	-	-	1,386	241,805
Highways and streets	340,636	-	-	-	340,636
Sanitation	36,803	-	-	-	36,803
Health	827	-	-	-	827
Welfare	5,260	-	-	-	5,260
Culture and recreation	27,100	-	-	-	27,100
Conservation	1,650	-	-	-	1,650
Debt service:					
Principal	37,200	-	-	-	37,200
Interest	23,872	-	-	-	23,872
Capital outlay	-	2,057	508,600	-	510,657
Total expenditures	<u>1,149,371</u>	<u>2,057</u>	<u>508,600</u>	<u>1,877</u>	<u>1,661,905</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(184,280)</u>	<u>(2,057)</u>	<u>(508,600)</u>	<u>18,599</u>	<u>(676,338)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	64,591	2,057	-	-	66,648
Transfers out	(2,057)	-	(63,256)	(1,335)	(66,648)
Total other financing sources (uses)	<u>62,534</u>	<u>2,057</u>	<u>(63,256)</u>	<u>(1,335)</u>	<u>-</u>
Net change in fund balances	(121,746)	-	(571,856)	17,264	(676,338)
Fund balances, beginning, as restated	1,415,097	-	571,856	238,633	2,225,586
Fund balances, ending	<u>\$ 1,293,351</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 255,897</u>	<u>\$ 1,549,248</u>

**Budget and Actual (Non-GAAP Budgetary Basis)**  
**General Fund**  
**For the Fiscal Year Ended December 31, 2022**

	Budgeted Amounts		Actual	Variance Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 386,704	\$ 386,704	\$ 425,830	\$ 39,126
Licenses and permits	159,618	159,618	151,346	(8,272)
Intergovernmental	127,803	204,050	270,293	66,243
Charges for services	12,423	12,423	11,528	(895)
Miscellaneous	118,856	118,856	89,773	(29,083)
Total revenues	<u>805,404</u>	<u>881,651</u>	<u>948,770</u>	<u>67,119</u>
<b>EXPENDITURES</b>				
Current:				
General government	384,806	385,839	360,485	25,354
Public safety	109,030	246,872	229,011	17,861
Highways and streets	231,450	231,450	194,636	36,814
Sanitation	47,435	47,435	36,803	10,632
Health	1,000	1,000	827	173
Welfare	6,500	6,500	5,260	1,240
Culture and recreation	21,043	21,043	20,249	794
Conservation	2,001	2,001	1,650	351
Debt service:				
Principal	57,000	57,000	37,200	19,800
Interest	38,139	38,139	23,872	14,267
Total expenditures	<u>898,404</u>	<u>1,037,279</u>	<u>909,993</u>	<u>127,286</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(93,000)</u>	<u>(155,628)</u>	<u>38,777</u>	<u>194,405</u>
<b>OTHER FINANCING USES</b>				
Transfers in	-	62,628	127,219	64,591
Transfers out	(37,000)	(37,000)	(39,057)	(2,057)
Total other financing sources (uses)	<u>(37,000)</u>	<u>25,628</u>	<u>88,162</u>	<u>62,534</u>
Net change in fund balances	<u>\$ (130,000)</u>	<u>\$ (130,000)</u>	126,939	<u>\$ 256,939</u>
Increase in nonspendable fund balance			(2,411)	
Increase in restricted fund balance			(175)	
Increase in assigned fund balance for contingencies			(6,734)	
Unassigned fund balance, beginning, as restated			456,190	
Unassigned fund balance, ending			<u>\$ 573,809</u>	

**Major General Fund**  
**Schedule of Estimated and Actual Revenues (Non-GAAP Basis)**  
**For the Fiscal Year Ended December 31, 2022**

	Estimated	Actual	Variance Positive (Negative)
<b>Taxes:</b>			
Property	\$ 354,177	\$ 391,702	\$ 37,525
Yield	6,112	8,627	2,515
Excavation	3,453	1,434	(2,019)
Payment in lieu of taxes	2,789	2,789	-
Interest and penalties on taxes	20,173	21,278	1,105
Total from taxes	<u>386,704</u>	<u>425,830</u>	<u>39,126</u>
<b>Licenses, permits and fees:</b>			
Business licenses, permits, and fees	80	-	(80)
Motor vehicle permit fees	156,000	148,566	(7,434)
Building permits	400	250	(150)
Other	3,138	2,530	(608)
Total from licenses, permits, and fees	<u>159,618</u>	<u>151,346</u>	<u>(8,272)</u>
<b>Intergovernmental:</b>			
State:			
Meals and rooms distribution	65,871	65,871	-
Highway block grant	61,180	126,487	65,307
State and federal forest land reimbursement	502	502	-
Other	47,071	47,071	-
Federal:			
Other	29,426	30,362	936
Total from intergovernmental	<u>204,050</u>	<u>270,293</u>	<u>66,243</u>
<b>Charges for services:</b>			
Income from departments	12,423	11,528	(895)
<b>Miscellaneous:</b>			
Interest on investments	1,429	3,381	1,952
Other	117,427	86,392	(31,035)
Total from miscellaneous	<u>118,856</u>	<u>89,773</u>	<u>(29,083)</u>
<b>Other financing sources:</b>			
Transfers in	62,628	127,219	64,591
Total revenues	944,279	<u>\$ 1,075,989</u>	<u>\$ 131,710</u>
Unassigned fund balance used to reduce tax rate	130,000		
Total revenues and use of fund balance	<u>\$ 1,074,279</u>		

**Major General Fund**  
**Schedule of Appropriations, and Expenditures (Non-GAAP Budgetary Basis)**  
**For the Fiscal Year Ended December 31, 2022**

	Appropriations	Expenditures	Variance Positive (Negative)
<b>Current:</b>			
<b>General government:</b>			
Executive	\$ 99,654	\$ 89,153	\$ 10,501
Election and registration	34,000	21,239	12,761
Financial administration	38,890	36,415	2,475
Revaluation of property	25,200	23,447	1,753
Legal	6,000	463	5,537
Personnel administration	116,916	107,424	9,492
Planning and zoning	2,124	913	1,211
General government buildings	41,785	60,594	(18,809)
Cemeteries	5,045	4,612	433
Insurance, not otherwise allocated	16,225	16,225	-
Total general government	<u>385,839</u>	<u>360,485</u>	<u>25,354</u>
<b>Public safety:</b>			
Police	171,802	149,492	22,310
Ambulance	17,100	16,329	771
Fire	44,140	50,142	(6,002)
Building inspection	500	30	470
Emergency management	900	620	280
Other	12,430	12,398	32
Total public safety	<u>246,872</u>	<u>229,011</u>	<u>17,861</u>
<b>Highways and streets:</b>			
Highways and streets	227,450	191,150	36,300
Street lighting	4,000	3,486	514
Total highways and streets	<u>231,450</u>	<u>194,636</u>	<u>36,814</u>
<b>Sanitation:</b>			
Solid waste disposal	40,335	31,970	8,365
Solid waste clean-up	7,100	4,833	2,267
Total sanitation	<u>47,435</u>	<u>36,803</u>	<u>10,632</u>
<b>Health:</b>			
Administration	253	-	253
Health agencies	747	827	(80)
Total health	<u>1,000</u>	<u>827</u>	<u>173</u>
<b>Welfare:</b>			
Administration and direct assistance	6,500	5,260	1,240
<b>Culture and recreation:</b>			
Parks and recreation	250	66	184
Library	19,901	19,148	753
Patriotic purposes	892	1,035	(143)
Total culture and recreation	<u>21,043</u>	<u>20,249</u>	<u>794</u>
Conservation	2,001	1,650	351
<b>Debt service:</b>			
Principal of long-term debt	57,000	37,200	19,800
Interest on long-term debt	38,138	23,872	14,266
Interest on tax anticipation notes	1	-	1
Total debt service	<u>95,139</u>	<u>61,072</u>	<u>34,067</u>
<b>Other financing uses:</b>			
Transfers out	37,000	39,057	(2,057)
<b>Total appropriations, expenditures, and other financing uses</b>	<u>\$ 1,074,279</u>	<u>\$ 949,050</u>	<u>\$ 125,229</u>

**Major General Fund**  
**Schedule of Changes in Unassigned Fund Balance**  
**For the Fiscal Year Ended December 31, 2022**

Unassigned fund balance, beginning, as restated (Non-GAAP Budgetary Basis)	\$ 456,190
Changes:	
Unassigned fund balance used to reduce 2022 tax rate	(130,000)
2022 Budget summary:	
Revenue surplus	\$ 131,710
Unexpended balance of appropriations	<u>125,229</u>
2022 Budget surplus	256,939
Increase in nonspendable fund balance	(2,411)
Increase in restricted fund balance	(175)
Increase in assigned fund balance for contingencies	<u>(6,734)</u>
Unassigned fund balance, ending (Non-GAAP Budgetary Basis)	<u>\$ 573,809</u>

**Nonmajor Governmental Funds**  
**Combining Balance Sheet**  
**December 31, 2022**

	Special Revenue Funds			Total
	Ambulance Revolving	Recreation Revolving	Permanent Fund	
<b>ASSETS</b>				
Cash and cash equivalents	\$ 44,337	\$ 557	\$ 6,538	\$ 51,432
Investments	-	-	182,795	182,795
Accounts receivable (net of allowance)	9,738	-	-	9,738
Interfund receivable	9,382	2,550	-	11,932
Total assets	<u>\$ 63,457</u>	<u>\$ 3,107</u>	<u>\$ 189,333</u>	<u>\$ 255,897</u>
<b>FUND BALANCES</b>				
Nonspendable	-	-	146,505	146,505
Restricted	-	-	42,828	42,828
Committed	63,457	3,107	-	66,564
Total fund balances	<u>63,457</u>	<u>3,107</u>	<u>189,333</u>	<u>255,897</u>
Total liabilities and fund balances	<u>\$ 63,457</u>	<u>\$ 3,107</u>	<u>\$ 189,333</u>	<u>\$ 255,897</u>

	Special Revenue Funds			Total
	Ambulance Revolving	Recreation Revolving	Permanent Fund	
<b>Revenues:</b>				
Charges for services	\$ 6,575	\$ 100	\$ -	\$ 6,675
Miscellaneous	-	-	13,801	13,801
Total revenues	<u>6,575</u>	<u>100</u>	<u>13,801</u>	<u>20,476</u>
<b>Expenditures:</b>				
Current:				
General government	-	-	491	491
Public safety	1,386	-	-	1,386
Total expenditures	<u>1,386</u>	<u>-</u>	<u>491</u>	<u>1,877</u>
Excess of revenues over expenditures	<u>5,189</u>	<u>100</u>	<u>13,310</u>	<u>18,599</u>
<b>Other financing uses:</b>				
Transfers out	-	-	(1,335)	(1,335)
Net change in fund balances	5,189	100	11,975	17,264
Fund balances, beginning	58,268	3,007	177,358	238,633
Fund balances, ending	<u>\$ 63,457</u>	<u>\$ 3,107</u>	<u>\$ 189,333</u>	<u>\$ 255,897</u>

# 2022 TAX RATE



New Hampshire  
Department of  
Revenue  
Administration

**2022**  
**\$25.83**

## Tax Rate Breakdown Marlow

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$407,813	\$75,088,192	<b>\$5.43</b>
County	\$249,284	\$75,088,192	<b>\$3.32</b>
Local Education	\$1,187,863	\$75,088,192	<b>\$15.82</b>
State Education	\$92,219	\$73,223,692	<b>\$1.26</b>
<b>Total</b>	<b>\$1,937,179</b>		<b>\$25.83</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$1,937,179
War Service Credits	(\$13,700)
Village District Tax Effort	
<b>Total Property Tax Commitment</b>	<b>\$1,923,479</b>

*Sam Greene*
11/7/2022

Sam Greene  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration

**Under penalties of perjury, I verify the amount above was the 2022 commitment amount on the property tax warrant.**

Tax Collector/Deputy Signature: <i>Jennifer Brewer</i>	Date: <i>11/8/2022</i>
<b>Requirements for Semi-Annual Billing</b>	

## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$935,404	
Net Revenues (Not Including Fund Balance)		(\$451,227)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		(\$130,000)
War Service Credits	\$13,700	
Special Adjustment	\$0	
Actual Overlay Used	\$39,936	
<b>Net Required Local Tax Effort</b>	<b>\$407,813</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$249,284	
<b>Net Required County Tax Effort</b>	<b>\$249,284</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$1,966,106	
Net Cooperative School Appropriations		
Net Education Grant		(\$686,024)
Locally Retained State Education Tax		(\$92,219)
<b>Net Required Local Education Tax Effort</b>	<b>\$1,187,863</b>	
State Education Tax	\$92,219	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$92,219</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$75,088,192	\$74,319,260
Total Assessment Valuation without Utilities	\$73,223,692	\$72,425,560
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$75,088,192	\$74,319,260

### Village (MS-1V)

Description	Current Year
-------------	--------------

*\*To provide a ballpark estimate of how much a certain item will add to the tax rate, the NH Department of Revenue came up with its "three-finger rule". However, this does not take offsetting revenue into account. Taking the local assessed property value and covering the last three digits with three fingers provides an estimate of the amount of appropriations that represent \$1:00 on the tax rate, covering the next digit would represent 10 cents on the tax rate, and covering one more digit would be a penny on the tax rate.*

# SUMMARY INVENTORY OF VALUATION



New Hampshire  
Department of  
Revenue Administration

2022  
MS-1

Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	12,854.50	\$1,035,262	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	2,514.59	\$28,151,000	
1G	Commercial/Industrial Land	52.86	\$682,000	
1H	<b>Total of Taxable Land</b>	<b>15,421.95</b>	<b>\$29,868,262</b>	
1I	Tax Exempt and Non-Taxable Land	852.85	\$1,753,000	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$40,007,850	
2B	Manufactured Housing RSA 674:31	0	\$1,335,920	
2C	Commercial/Industrial	0	\$2,167,800	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	<b>Total of Taxable Buildings</b>	<b>0</b>	<b>\$43,511,570</b>	
2G	Tax Exempt and Non-Taxable Buildings	0	\$1,355,160	
Utilities & Timber			Valuation	
3A	Utilities		\$1,864,500	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	<b>Valuation before Exemption</b>		<b>\$75,244,332</b>	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	<b>Modified Assessed Value of All Properties</b>		<b>\$75,244,332</b>	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$0	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	3	\$142,640
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	6	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	2	\$13,500
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
20	<b>Total Dollar Amount of Exemptions</b>			<b>\$156,140</b>
21A	<b>Net Valuation</b>			<b>\$75,088,192</b>
21B	<b>Less TIF Retained Value</b>			<b>\$0</b>
21C	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$75,088,192</b>
21D	<b>Less Commercial/Industrial Construction Exemption</b>			<b>\$0</b>
21E	<b>Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction</b>			<b>\$75,088,192</b>
22	<b>Less Utilities</b>			<b>\$1,864,500</b>
23A	<b>Net Valuation without Utilities</b>			<b>\$73,223,692</b>
23B	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>			<b>\$73,223,692</b>



# SCHEDULE OF TOWN PROPERTY

<u>Land &amp; Buildings</u>	<u>ACREAGE</u>	<u>VALUE</u>
Jones Hall	0.61	\$229,660.00
Police Garage		
War Memorial	0.06	\$500.00
Fire Station	0.18	\$72,100.00
Highway Department	5.03	\$164,930.00
Town Common - Marlow Hill	3.1	\$29,300.00
Town Pound - Route 123	0.03	\$200.00
Town Office	0.15	\$108,700.00
Gravel Pit - Washington Road	4.5	\$30,400.00
Village Cemetery	5.6	\$18,650.00
Early Settlers Cemetery off Sargent Road	0.16	\$400.00
West Yard Cemetery	0.84	\$2,100.00
Transfer Station - Route 10 North	8.27	\$113,420.00
	<b><u>TOTAL</u></b>	<b>\$770,360.00</b>

<u>Properties</u>		
Off Route 10 North	0.2	\$1,600.00
Sand Pond Road	2.3	\$5,800.00
Whittemore Road	75	\$62,500.00
Off Baine Rd	1.9	\$2,400.00
Off Baine Rd	3.8	\$4,700.00
Route 10 South	6.7	\$16,100.00
Route 10 South	6.3	\$15,100.00
Route 10 South	6.8	\$16,300.00
	<b><u>TOTAL</u></b>	<b>\$124,500.00</b>

## Vehicles (Purchased for over \$5,000)

## VALUE AFTER DEPRECIATION

### Highway Department

Caterpillar Model 120H Motor Grader	\$0.00
1994 Int. Model 4900 Dump Truck	\$0.00
1997 International Truck w/ Plow	\$0.00
2000 International 4900 Truck	\$3,735.00

1991 Bucket Truck	\$2,925.00
1995 International 4900 Truck w/Plow	\$973.00
1991 540 International Loader	\$4,500.00
1997 International Dump Truck 2674	\$9,625.00
Kobelco Excavator SK100	\$9,500.00
2023 John Deere Backhoe	\$158,000.00
2021 Dump Truck Body	\$27,990.66

**Fire Department**

Kenworth Pumper Truck	\$9,850.00
International Fire Truck Tanker	\$21,375.92
2009 Freightliner Pumper/Tanker	\$195,000.00
2001 GMC 3500 Dump Truck	\$4,250.00
2022 FeldFire Suppression Skid	\$13,590.00

**Ambulance Department**

2009 Chevy Ambulance	\$9,750.00
----------------------	------------

**Police Department**

2021 Ford Interceptor Utility	\$48,005.00
-------------------------------	-------------

**TOTAL** **\$519,069.58**

**Equipment (Purchased for over \$5,000)**

**Fire Department**

Bullard Thermal Imaging Camera	\$0.00
Artic Breathing Air Compressor Cascade	\$32,066.67
MSA Self Contained Breathing Apparatus	\$65,880.55
Express Gear Dryer	\$8,875.80

**Ambulance**

Stryker Power Stretcher	\$8,333.33
Zoll Defibrillator	\$24,083.33

**Police**

2022 Speed Alert 24 Radar Message Sign	\$18,000.00
2022 Speed Alert 24 Radar Message Sign	\$18,000.00

**Transfer Station**

Closed Top Roll-Off Container	\$2,366.75
1988 Peterbilt Roll-Off Container	\$4,650.00
<b><u>Emergency Management</u></b>	
Generator - School	\$5,200.00
Generator – Town Office	\$4,494.00
<b><u>Town-wide</u></b>	
Fiber Network Construction	\$1,495,100.00
<b><u>TOTAL</u></b>	<b>\$1,687,050.43</b>
<b><u>GRAND TOTAL</u></b>	<b>\$3,100,979.93</b>



# REPORT OF TOWN CLERK

January 1, 2022, to December 31, 2022

Motor Vehicle	\$148,452.00
Motor Vehicle - Title	\$326.00
Motor Vehicle - Transfer	\$235.00
Dog Licenses & Penalties	\$1,512.00
Marriage Licenses	\$150.00
Certified Copies – Vital Records	\$165.00
UCCs	\$240.00
Returned Check	\$1,249.00
Checklist	\$350.00
Miscellaneous	\$28.00
<b>Total Remitted to Treasurer</b>	<b>\$152,707.00</b>



# TAX COLLECTOR'S REPORT



*New Hampshire*  
Department of  
Revenue Administration

## MS-61

Debits							
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year:	Prior Levies (Please Specify Years)			
			2021	Year:	2020	Year:	2019
Property Taxes	3110		\$106,339.27		\$26.46		\$10.03
Resident Taxes	3180						
Land Use Change Taxes	3120						
Yield Taxes	3185						
Excavation Tax	3187						
Other Taxes	3189						
Property Tax Credit Balance-			(\$9,457.01)				
Other Tax or Charges Credit Balance							

Taxes Committed This Year	Account	Levy for Year of this Report	2021	Prior Levies	
Property Taxes	3110	\$1,928,257.87			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185	\$6,112.25			
Excavation Tax	3187	\$615.00			
Other Taxes	3189				

Overpayment Refunds	Account	Levy for Year of this Report	2021	Prior Levies	
			2020	2019	
Property Taxes	3110				
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185	\$61.88			
Excavation Tax	3187				
Prepayment		\$394.76			
Interest and Penalties on Delinquent Taxes	3190	\$479.72	\$5,798.63	\$2.09	
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$1,935,921.48</b>	<b>\$102,680.89</b>	<b>\$28.55</b>	<b>\$10.03</b>

<b>Credits</b>				
<b>Remitted to Treasurer</b>	<b>Levy for Year of this Report</b>	<b>Prior Levies</b>		
		<b>2021</b>	<b>2020</b>	<b>2019</b>
Property Taxes	\$1,766,301.48	\$95,332.87	\$26.46	
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$6,174.13			
Interest (Include Lien Conversion)	\$479.72	\$5,798.63	\$2.09	
Penalties				
Excavation Tax	\$615.00		\$2,255.80	\$2,016.00
Other Taxes				
Conversion to Lien (Principal Only)				
Prepayment	\$17,463.92	(\$283.70)		
Discounts Allowed				
<b>Abatements Made</b>				
<b>Abatements Made</b>	<b>Levy for Year of this Report</b>	<b>Prior Levies</b>		
		<b>2021</b>	<b>2020</b>	<b>2019</b>
Property Taxes	\$30,874.22	\$1,804.44		\$10.00
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Prepayment	(\$13,375.48)			
Current Levy Deeded				
<b>Uncollected Taxes - End of Year # 1080</b>				
<b>Uncollected Taxes - End of Year # 1080</b>	<b>Levy for Year of this Report</b>	<b>Prior Levies</b>		
		<b>2021</b>	<b>2020</b>	<b>2019</b>
Property Taxes	\$131,166.81	\$28.65		\$0.03
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$3,778.32)		(\$1.25)	(\$2.78)
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$1,935,921.48</b>	<b>\$102,680.89</b>	<b>\$2,283.10</b>	<b>\$2,023.25</b>

## Lien Summary

### Summary of Debits

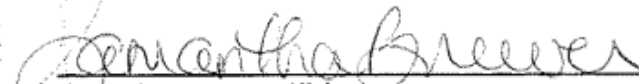
	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2021	Year: 2020	Year: 2019
Unredeemed Liens Balance - Beginning of Year			\$34,497.87	\$36,822.60
Liens Executed During Fiscal Year		\$29,599.62		
Interest & Costs Collected (After Lien Execution)		\$463.85	\$3,038.93	\$11,106.73
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$30,063.47</b>	<b>\$37,536.80</b>	<b>\$47,929.33</b>

### Summary of Credits

	Last Year's Levy	Prior Levies		
		2021	2020	2019
Redemptions		\$9,744.70	\$17,506.64	\$12,680.13
Interest & Costs Collected (After Lien Execution) #3190		\$463.85	\$3,038.93	\$11,106.73
Credit Balances				(\$35.00)
Abatements of Unredeemed Liens			\$1,071.62	\$194.14
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$19,854.92	\$15,919.61	\$23,983.33
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$30,063.47</b>	<b>\$37,536.80</b>	<b>\$47,929.33</b>

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
 \_\_\_\_\_  
 Preparer's Signature and Title

# TOWN TREASURER

BANKING SUMMARY - 2022  
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022

## **INCOME**

PROPERTY TAX:	\$1,920,949.38
TOWN FEES:	\$152,707.00
OTHER/MISC:	\$494,058.64
BANK INTEREST:	\$3,722.28
<b>TOTAL REVENUE:</b>	<b>\$2,571,437.30</b>

## **EXPENSES**

EFT PAYMENTS	\$62,039.40
INSUFFICIENT FUNDS:	\$1,611.74
SELECT BOARD'S ORDERS PAID:	\$2,971,388.27
BANK CHARGES:	\$90.00
<b>TOTAL EXPENSES:</b>	<b>\$3,035,129.41</b>

## **OPERATING ACCOUNT**

ENDING BALANCE:	<b>\$364,427.06</b>
-----------------	---------------------

## **INVESTMENT ACCOUNT**

ENDING BALANCE:	<b>\$683,973.96</b>
-----------------	---------------------

## **AMBULANCE ACCOUNT**

ENDING BALANCE:	<b>\$44,336.79</b>
-----------------	--------------------

## **PARKS & REC ACCOUNT**

ENDING BALANCE:	<b>\$557.00</b>
-----------------	-----------------

## **COVID MEMORIAL BRIDGE ACCOUNT**

ENDING BALANCE:	<b>\$1.49</b>
-----------------	---------------

## **BROADBAND ACCOUNT**

ENDING BALANCE:	<b>\$50,891.71</b>
-----------------	--------------------



# SOME IMPORTANT DATES FOR 2023

**March 31** – Last day for timber owners to notify Select Board of desire to extend intent to cut beyond April 1, but not beyond June 30. [RSA 79:10, II].

**April 1** – Owner of land under excavation or to be excavated must file notice of intent to excavate. [RSA 72 – B: 8].

**April 15** – Last day to apply for current use land assessment or conservation restriction assessment. [RSA 79– A: 5, II].

**April 15**—Last day for religious, educational and charitable organizations to file annual list of all exempt property with assessing officials. Failure to file on time may be grounds for denial. [RSA 72:23-c, I].

**April 15** – Last day for taxpayers to mail or deliver inventories of taxable property to Select Board, and for Select Board to hear parties regarding their liability to be taxed. [RSA 74:7, 74:10].

**April 15** – Last day to apply for current use land assessment or conservation restriction assessment. [RSA 79-A:5, II].

**April 30** – All dog licenses expire, regardless of date issued. [RSA 466:1]

**May 15** –Last day for every owner with timber cutting operations still in progress through March 31 to file report for all timber cut, up to and including March 31. [RSA 79:11, I].

**May 31**— Last day for charitable organizations to file annual statement of financial condition with municipality. [RSA 72:23, VI].

**June 30** – Last day to determine whether current use lands have undergone a change in use so that land use change tax should be levied. (See also RSA 79- A: 7.) [RSA 79–A: 5, IV prior to July 1].

**August 15** – Last day to file report of cut for timber cutting operations extended to June 30. [RSA 79:11, II].

**September 1** – Last day for taxpayer to appeal denial of request for tax exemption, credit deferral or abatement to the Board of Tax and Land Appeals or Superior Court. [RSA 72:34 a; 76:16–a; 76:16-d; 76:17].

**December 1** – Last day to file amended permanent application for tax exemption or credit if person has changed residence. [RSA 72:33, II].

**March 1, 2024** – Last day to file permanent application for property tax deferral for 2023 tax year. [RSA 72:38- a, II-a; 76:16-d].

**March 1, 2024** – Last day to file application for property tax abatement for the 2023 tax year. [RSA 76:16, 76:16- d].

*These dates are for informational purposes only and represent only a selection from the official calendar that can be found in the Town Office. For a complete set of dates please refer to the official calendar in the Town Office. In the event of any discrepancies the official calendar will govern.*

# USEFUL INFORMATION

**STATE OF NEW HAMPSHIRE – REVISED STATUTES ONLINE** <http://www.gencourt.state.nh.us/rsa/search>. This website allows you to search the full text of the Revised Statutes by keyword(s) or phrase. You can also search the index of titles when you know the number of the RSA that you are looking for.

**CHESHIRE COUNTY REGISTRY OF DEEDS** <http://www.nhdeeds.org>

You can search by grantor or grantee, also by book and page. Grantor index records are available from 1975 onwards, grantee from 1980 onwards. Book and page records start from Book 0867 onwards.

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION** <http://www.revenue.nh.gov>

From this website, you can download the latest Current Use Booklet. Through 'Property Tax' you can find information on Timber and Excavation Tax. Included among the many forms that you can download are ones for Current Use, Conservation Restriction, Land Use, Easement and various ones relating to Property Tax.

**BOARD OF TAX AND LAND APPEALS (BTLA)** <http://www.nh.gov/btla/>

Among the responsibilities that the BTLA has is the hearing of appeals of individual assessments, exemptions or refunds levied by municipalities. Forms can be downloaded including "Taxpayer's RSA 76:16 Abatement Application to Municipality".

**EMERGENCY PREPAREDNESS** [www.ready.gov](http://www.ready.gov)

[www.fema.gov](http://www.fema.gov) [www.cdc.gov](http://www.cdc.gov)

[www.redcross.org](http://www.redcross.org)

[www.nh.gov/safety/divisions/hsem](http://www.nh.gov/safety/divisions/hsem) [www.dhhs.nh.gov](http://www.dhhs.nh.gov)

All of these websites contain a large amount of information on emergency preparedness and related topics.

## SEASONAL FLU

Information, treatment resources, and upcoming clinics can be found on the following website: [www.cdc.gov/flu](http://www.cdc.gov/flu)

## BUILDING PERMITS

Applications and instructions can be obtained from the Town Office. However, you are advised to contact the Building and Code officer in the first instance to see whether you need a building permit, or if you have a question on code compliance. Bob Allen is currently filling in as Building and Code Officer. You can contact him via the Town Office (446-2245 Ext 1).

## NOTARY PUBLIC

Jacqui Fay - available after hours by appointment.

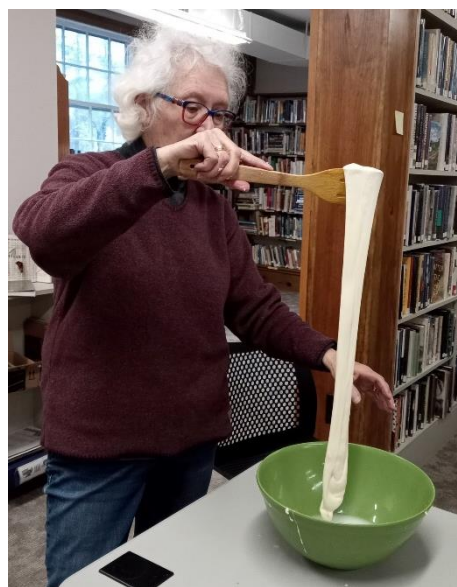


# MARLOW LIBRARY TRUSTEES REPORT

Libraries have never been just about books. They embody the ideals of the First Amendment by curating a wide range of opinions and points of view, available to everyone, fostering a free exchange of ideas.

According to the American Library Association, 2022 saw a record number of attempts to ban or restrict library resources. Libraries defend intellectual freedom, promote free speech, and stand up to censorship. With our mission in mind, the Library Board of Trustees updated our policies last year, including new photography and programming policies. These updates are a road map for the changing landscape of libraries today. Ready for final approval, they will be posted to our web page, and a hard copy will be available in the library.

The NH Downloadable Books circulation numbers continued to soar last year. At less than \$.35 per checkout, this progression to digital materials has allowed us to allot part of our book budget to other resources. We now also loan out fun, educational toys for all ages, in addition to our popular, invasive plant pulling, weed wrenches. There is a sewing machine available for use at the library. We hope to add some sporting equipment and a storage area soon.



Our budget was also reconfigured due to the donation of WIFI from Consolidated Communications. We now have twice the bandwidth, free of charge. We used the savings from this windfall to upgrade our network, which is now open, and available 24/7 outside our building.



The biggest recipient of the budget reallocation has been programming. With the goal of engaging as many of you as possible, 2022 was the first year since our renovation, and the pandemic, that we have been able to implement some of our ideas. Last year we offered everything from a collaborative art project to mozzarella stretching, fly tying, Icelandic knitting and click and treat dog training. We hosted a popular sample tasting from some of our cookbooks, from our tent. And you came. Some of you were old friends of the library, and some of you newcomers. The programming numbers show that you were looking for something to learn, something to do. This year, look for even more varied offerings: basket making, coding for young kids, holiday workshops, another scavenger hunt, and more! Check out our front door, web page or Facebook for upcoming

programs, workshops and other resources. Those of you who want to try audio and eBooks, or online magazines, check out the link to NH Downloadable Books on our web page: [www.marlownh.gov/library](http://www.marlownh.gov/library). It's free.

Our 2022 Summer Reading Program offered Toadstool Books gift cards and Aaron's Specialty vouchers for the top three readers in each of four age groups, including, for the first time, adults. In fact, more adults participated than any other age-group! In honor of the theme "Oceans of Possibilities," we donated \$.10 to the Ocean Conservancy for every ten picture books or pages read. Thanks to your reading logs, we contributed \$93.67 of a possible \$100. We hope for even greater participation this year.

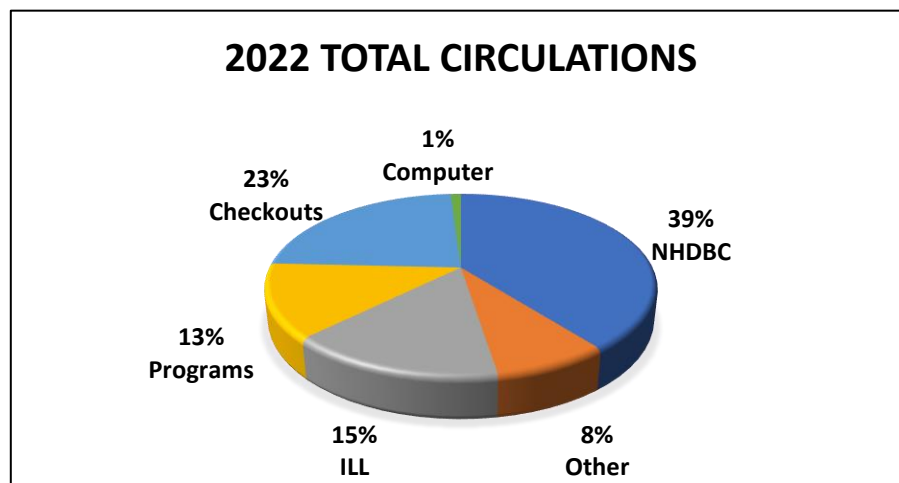
We gratefully accepted the gift of a watercolor painting of “Grantwood Cabins” and a wooden milk bottle crate stamped “Made in Marlow, NH,” from Ms. Shelby Puckett of Hillsville VA. Ms. Puckett is the niece of former Marlow resident and mill owner, Gloria Poole. It was Ms. Poole’s wish these items be returned to town. We are honored to be their stewards.

We are always grateful to those who donate their time. Many thanks to resident beautifier, Jeannie Merwin, for creating the library’s festive atmosphere. The Christmas tree last year was exceptional! Special thanks to Gus Merwin, Barbara Corriveau, Marcia and Gary Levesque for leading programs; and to Donna Chase, who welcomes everyone to the 2nd Friday sewing group. If you’re interested in quilting, this is the group for you! We encourage those of you with special skills to talk to us about hosting a library workshop, and sharing your expertise.

The Library Board of Trustees and staff encourage you to stop in and let us know how we can serve you. Libraries are community hubs, connecting people to information, and to each other. They are neighborhood spaces promoting social engagement. They are safe places where everyone is welcome, and everyone belongs. We hope to see you soon!

Line Items	Budget	Expended (Year to date)	Expended (This period)	Balance Available
Books & Periodicals	\$3,500	\$3,339.36		\$160.64
Phone & Internet	\$720	\$239.51	\$65.52	\$414.97
Technology	\$1,000	\$470.00	\$812.48	-\$282.48
Postage & Supplies	\$400	\$140.27		\$259.73
Programming	\$1,200	\$1,035.85	\$376.56	\$212.01
Maintenance	\$0	\$65.83		-\$65.83
Petty Cash	\$30	\$0.00		\$30.00
Miscellaneous		\$285.23		-\$285.23
<b>TOTAL</b>	<b>\$6,850</b>			<b>\$19.79</b>

### 2022 Appropriations



	Patrons	Checkouts	Computer	NHDBC	ILL	Programs	Other
<b>Totals</b>	832	848	53	1,398	555	470	287

ILL – Inter Library Loan

NHDBC - New Hampshire Downloadable Books Consortium

# EMERGENCY PREPAREDNESS

In the past year, most emergencies have been multi-day power outages. We would like to thank all of those who opened up their homes to those without power and to the Marlow United Methodist Church which on each occasion left the church open and heated 24/7 for residents and pets to take shelter.

David Smith who has been Emergency Management Director (EMD) is retiring. We would like to thank David for his 30 years of service and welcome Dawn Hersey as the new Emergency Management Director in training. Dawn Hersey brings a wealth of experience from her time as an active member of the National Guard.

## Emergency Shelter

John D. Perkins, Sr. Academy of Marlow on Route 10 is the town's designated shelter. In the event of an emergency, the shelter will be opened when there is a need for it. While the designated emergency shelter is the school, there could be certain circumstances where the location may have to be changed; **therefore, you should not proceed to the shelter without having first received information that it is open and confirmation of its location.** Communication to the public can be hard at the beginning of an emergency, but every effort will be made to put the information out on the town website on the urgent news banner, the town's Facebook page, local radio and TV stations and in the Keene Sentinel. During a sustained emergency, daily updates will be posted on the notice board situated on the Town Office porch and on Facebook.

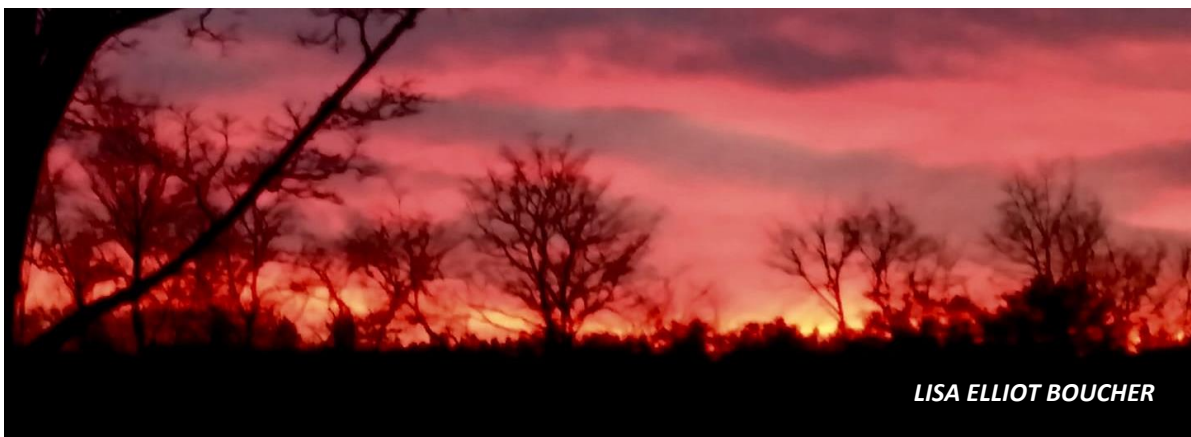
If you need shelter, whether it is for the night or just during the day, as a warming center and you have not heard that it is open you should initially call the Town Office (603-446-2245) ext. 1, which, all going well, would be the Emergency Operations Center. If no one is there, you can try the Fire Station at (603-446-2245) option 6, then option 3, and the school 446-3307. If no response is received then you should call 9-1-1. You would also call these numbers if you have been informed that the shelter is open but you need assistance in getting to it. In the event of evacuating to the shelter, families should prepare to take care of themselves without help for three days. The following is a list of suggested supplies:



- ✓ Sleeping bags or inflatable mattresses, bedding and pillows. While we aim to have limited supplies, you and your family will be much more comfortable with your own supplies. Pillows will not be provided.
- ✓ Board games for entertainment
- ✓ Special items for infants
- ✓ Personal hygiene items
- ✓ Prescription medications
- ✓ Non-perishable canned or packaged food and drinks as it may take a day or more to set up a regular meal schedule at a shelter.
- ✓ Reading and writing materials
- ✓ Battery powered flashlight in case of power loss
- ✓ Glasses, contact lens case and solution
- ✓ Special items for elderly or disabled family members
- ✓ Credit cards and cash
- ✓ Change of clothes



The New Hampshire Department of Safety has launched a NH Alerts mobile app, a free tool that notifies users of hazard in the area based upon cellphone location. You can download the app by visiting [www.readynh.gov](http://www.readynh.gov).



# MARLOW FIRE & EMS

Although 2022 has come and gone, all emergency COVID protocols remain in place and have become the norm. We had 85 emergency calls throughout the year, sixty-two percent of which were medical in nature. We are fortunate to have a good working relationship with the Marlow Police, NH State Police and Mutual Aid towns, which enables us so to provide the best service possible to Marlow residents.

We are grateful to the Marlow community for the support you give the department. Whether it be food or coffee during a long duration call, or manpower for a difficult extrication or flooding, community members always step up to help.

The department welcomed four new members: Gayle Rosa, Paige Mentuck, Austin Castagno, and Jeff Tickner. Junior firefighter, Quentin Lyons, turned eighteen and became a full member. We have two new junior firefighters: Sam Davidson and Ivan Kilchewski. Sam has now left the department and enlisted in the US Army. Quentin joined the US Air Force but will continue to be a member and help when he is home on leave. Coincidentally, Sam & Quentin will be stationed near each other in Alaska. We thank them for their service to our country.

Five of our members spent many volunteer hours taking certification courses. Fire Captain, Chad Guyette, became a certified fire/EMS instructor; Gayle Rosa became a certified EMT; Hayden Sarcione became certified firefighter I; Quentin Lyons became a certified EMR and Firefighter I through the Air Force; and EMS Lieutenant, Lindsey Guyette, is finishing her course to become an advanced EMT. These individuals put in class time, study time and travel time on top of helping the department with work details, trainings, fundraising, and responding to calls. We admire their dedication.

We were fortunate to qualify for the GOFERR Emergency Equipment Funds, which allowed us to purchase two complete ice rescue suits and an ice rescue sled, as well as three fixed and one portable AED (Automated External Defibrillator). The fixed AEDs will be placed at the Town Office, Library and Transfer Station. The portable AED will be in the police cruiser. All town employees will be trained on how to use the AEDs. If there is interest, we will offer training to community members as well.



Stay tuned for CPR and first-aid courses being offered to town employees and community members by summer 2023. EMS Captain Samantha Brewer and EMS Lieutenant Lindsey Guyette are in the process of becoming certified instructors. This is something the department has wanted to do for some time, and we are excited that it will come to fruition.

Please be sure your house is properly numbered, so that we can find you in an emergency. Some house numbers are missing or faded; some only show in one travel direction, or are shielded from sight by snow, leaves or branches. Your house number needs to be at a proper height so it is clearly visible from the roadway in both directions of travel, day or night, throughout the year. Time spent looking for an address can be crucial.

The department always welcomes volunteers, with or without experience. Some Fire Department roles require certification and some do not. If you are interested, stop by the station on Wednesday evenings, talk to a member, or contact us on Facebook (Marlow Fire & EMS).

You might be aware that the Fire Station and police station are in dire need of repairs and upgrades. A Marlow Public Safety Building Advisory Committee has been formed to research various options. Meetings are the first and third Friday of each month at 7pm at the Fire Station. We encourage townspeople to attend, ask questions, and see for yourselves the issues we are facing.

THE MARLOW FIRE STATION HAS A NEW PHONE NUMBER FOR ALL NON-EMERGENCY CALLS 603-446-2245 OPTION #6 THEN OPTION #3. The old number 603-446-7511 is no longer in service.

Thank you to all Marlow Fire & EMS members for your commitment & dedication.

Regards,  
Sean Brewer  
Fire Chief

### **Breakdown of Calls for 2022**

111 Building Fire – 3	114 Chimney Fire – 3
141 Wildland Fire – 1	160 Special Outside Fire – 3
311 Medical Assist – 1	321 EMS Call excl. MVA – 47
322 EMS, MVA w/ injuries – 2	324 MVA w/o injuries – 4
412 Propane Odor – 1	424 Carbon Monoxide Incident – 1
444 Power Lines Down – 4	462 Aircraft Standby – 2
500 Service Call – 2	571 Cover Assignment – 4
600 Good Intent Call – 1	611 Cancelled En Route – 4
No Incident Found – 1	743 Smoke Detector/No Fire - 1



# FOREST FIRE WARDEN REPORT

May I introduce myself: my name is Chad Guyette and I am the new Forest Fire Warden for the Town of Marlow. I have lived in Marlow for ten years and have proudly served on the Marlow Fire & EMS Department since 2017. I was asked to take over the position and it has been a most rewarding experience. A Fire Warden is required to learn and enforce the laws and regulations set by the State of New Hampshire Forest Protection Bureau. This allows me to educate residents on outdoor burning procedures, and all the vital safety measures.



This past year we had a pump failure on our brush truck (21B1) which required the replacement of the 20-year-old skid tank unit. Training will be conducted on the new pump prior to the next fire season.

I will keep the fire-danger update posted when applicable at the Fire Station, on the town website, and on Facebook. Please use caution on "high" fire danger days if/when burning is necessary. No burning will be allowed on "extreme" fire danger days.

## Helpful reminders:

- Permits are required year-round, unless there is sufficient snow cover.
- If you don't own the property on which you are burning, written consent from the property owner must be obtained and submitted prior to burning.
- Burning of illegal items (construction & demolition debris, tires, household trash, plastics, hazardous waste, etc.) is forbidden.
- See the full list of fire permit requirements at: <https://www.nh.gov/nhdfi/documents/fire-law-brouchure.pdf> ; a quick guide to open burning can be found at <https://www.nh.gov/nhdfi/documents/des-quick-guide-to-outdoor-burning.pdf>

Permits can be obtained by contacting me or a deputy warden for the Town of Marlow. Permits can also be obtained online at <https://nh.burnsafeamerica.com/>

-2022 Fire Warden dispatched call outs –

Non - permitted burns: 3 / Wild fires in town: 0 / Mutual Aid: 1

Respectfully,

Chad Guyette  
Marlow Forest Fire Warden  
603-313-5640  
[Cg4x4toy@hotmail.com](mailto:Cg4x4toy@hotmail.com)



# FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

This year was another year where we observed wet weather in early spring followed by rapid drying and drought conditions which extended through the summer for much of the state. Drying conditions in early May led to large fire growth on numerous fires which required multiple days to extinguish and firefighter response from local, state, and federal agencies. Wildfire activity continued through the summer months where dry conditions led to more multi-day fires. Fires burned deep into the ground, requiring firefighters to establish water supplies and to spend days digging out all the hot spots.

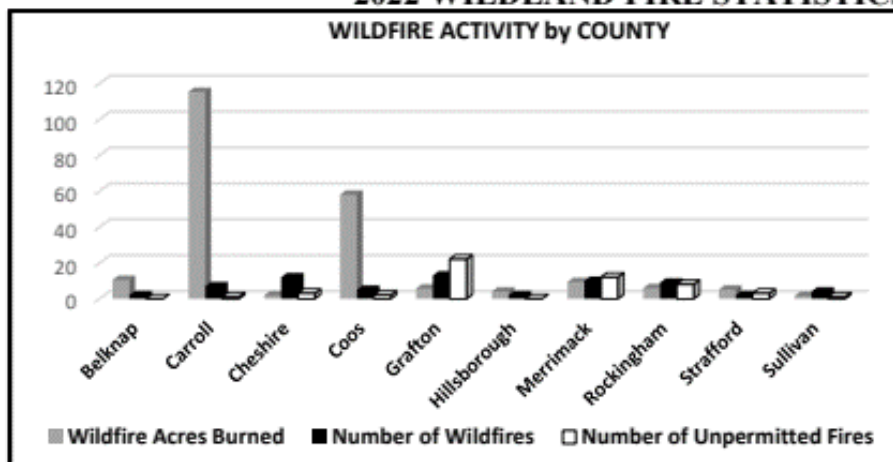
This fall we had multiple fires started by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The long-lasting drought effects in Rockingham County are showing some minor signs of improvement but a good portion of Rockingham County remains in moderate drought and much of the state is still in the abnormally dry category. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2023 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdf/](http://www.nh.gov/nhdf/). For up-to-date information, follow us on Twitter and Instagram: @NHForestRangers



## 2022 WILDLAND FIRE STATISTICS



(All fires reported as of December 01, 2022)

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2022	66	217	52
2021	66	86	96
2020	113	89	165
2019	15	23.5	92
2018	53	46	91

\*Unpermitted fires which escape control are considered Wildfires.

## CAUSES of FIRES REPORTED

Railroad operations & maintenance	Firearm & explosives use	Undetermined	Recreation & ceremony	Debris & open burning	Natural	Other causes	Power generation, transmission, distribution	Smoking	Arson	Misuse of fire by a minor	Equipment & vehicle use
1	3	21	4	60	7	5	7	1	2	1	3

# MARLOW POLICE REPORT

Although COVID-19 posed some challenges for the police department, money from the Governor's Office for Emergency Relief & Recovery (GOFERR) Equipment fund enabled the town to purchase two electronic speed-control signs. Once deployed, these had a noticeable effect on speeding on RT-10 and RT-123. The signs prevented accidents, and fewer speeding tickets were issued in 2022 than in previous years.



The GOFERR fund also allowed us to purchase additional equipment; the cruiser is now equipped with a defibrillator for faster and more effective intervention in medical emergencies. We were able to purchase paint and flooring in order to make the office behind the garage more livable. Our thanks to Samantha Brewer for doing the painting.

The Town has passed a new parking ordinance and printed tickets to enforce it. In the past, some visitors have parked on private property, or have blocked access to roads. Now, the ordinance will

ensure emergency vehicles can access narrow roads and prevent people from parking their vehicles on public ways for extended periods. During the winter, the Highway Department must be able to keep the roads clear.

The Police Department is looking to fill an existing position for a second part-time police officer, which would allow for longer coverage and better assistance during events. This will save the town the cost of hiring an outside officer. The candidate will undergo a stringent background check and will be required to attend and pass the police academy. They will need to be approved by the Select Board and serve a probationary period. The ideal candidate is someone who understands community policing and is a good fit for Marlow.

We have access to the Monadnock Humane Society for lost and/or injured cats and dogs, and to a wildlife rehabilitator who helped rescue a racoon and an injured goose. My thanks to New Hampshire Fish and Game for their help with ice racing, snowmobiling, ATV driving, and all the recreational activities that we enjoy in Marlow. Marlow has had its share of accidents involving animals and recreational vehicles; we urge everyone to exercise caution.

Finally, we thank residents for keeping our town safe and reporting incidents. Marlow has a very low crime rate and people take an active interest in making our town a great place to live in. Our thanks to Tony Davis and Samantha Brewer for their help, Jacqui Fay for writing the grants which have saved the town money, and the Select Board for their support. We are grateful to Troop C for their support and back-up, Charlestown Police for training and range qualification, and the men and women of Cheshire County 911 for being my lifeline. A special thank you to Jeannie Merwin for planting flowers outside the building!

Kevin Fay  
Police Chief

Calls for Service: 46  
Accidents: 10  
Motor Vehicle Stops: 51  
Felony: 1

Misdemeanors: 5  
Violations: 2  
Bench Warrants: 2  
Service on Behalf of Other Agencies: 2

# PUBLIC SAFETY BUILDING ADVISORY COMMITTEE

The current Marlow Fire Station has served the town of Marlow well. It was built in 1950 and has housed the Fire Department since the 1970s. However, the building has deteriorated and now faces serious structural issues. It is also filled to capacity. The space also requires complex logistics to access the right vehicle needed at any given time, with fire/EMS staff having to move vehicles around before responding to a call.

The current police station also lacks adequate storage and security, and does not have a bathroom.

In November of 2022, a committee was formed to investigate options to solve the Fire Department and Police Department's problems, and possibly other community needs. Composed of both Fire/EMS, Police, and non-first responder residents, the Marlow Public Safety Building Advisory Committee is currently documenting all the issues with the existing buildings, and investigating options for the town to consider at the 2024 Town Meeting. The goal is to provide adequate facilities so that our local volunteer Fire Department can continue to function efficiently.

The Marlow Public Safety Building Advisory Committee meets every first and third Friday of the month, at 7:00 P.M., at the Fire Station. We encourage Marlow residents to attend, ask questions, provide input and help us to find the best solution, so that Marlow can continue providing these crucial services for the next 100 years and beyond.



# MARLOW HIGHWAY DEPARTMENT

After twenty-one years of service, our backhoe showed its age; its engine problems were definite warning signs. After performing repairs, we decided to purchase a new backhoe, but the old one still had trade value.



The backhoe is one of the pieces of equipment that we rely on the most; thus, we needed the upgrade. To be honest, I had mixed emotions saying goodbye to the old machine; we had many hours together. I hope the new backhoe does just as well.

Because we continue to operate with a reduced staff, any improvements have been put on hold. We are currently trying to perform regular maintenance as required. The need for additional manpower is even more crucial as the current staff retires. I cannot overstate the challenges and stress that this problem puts on the department.

We thank Rick Davis for helping during winter storms, often on short notice.

If you have any concerns, please contact me at 603-446-3926.

Respectfully,

Tony Davis  
Marlow Road Agent



**TONY DAVIS**

# PLANNING BOARD REPORT

**“Our dilemma is that we hate change and love it at the same time. What we really want is for things to remain the same but get better.” Sydney J. Harris**

Change certainly played a large part in Planning Board business during 2022. Now with a full complement of five regular members, with the welcome addition of Barry Corriveau and Tom Willey, the quorum concerns, especially during COVID, seem mostly resolved.

By mid-year, the members were settling into a routine of fairly busy agendas and a committed push to address the incongruities and contradictions within the Town’s land use regulations.

Written in the mid 80’s, some of the text, definitions and emphasis needed to be updated for clarity. The task isn’t just changing a word, or a definition, but making sure that all related references and material reflect that change appropriately. As we moved through the text, we realized that old inconsistencies, new legislation passed by the State, and growing pressures from the Covid-spurred influx of new residents with new demands, would necessitate that we take more time to digest, research and refine any proposed changes. We have now come up with an agenda to accomplish prioritized changes and are committed to a schedule and additional work sessions to accomplish this task.

All Planning Board meetings are open to the public: regular monthly meetings, now held on the first Thursday of the month, as well as work sessions and public hearings.

The Board has found this year that preliminary discussion of proposed subdivisions, lot line adjustments, and non-conforming lots and uses, can be very useful to applicants and the Board before a plan might be presented. The year’s work included one subdivision which required a variance, fencing considerations, review of possible lot line adjustment, discussion of two possible lot subdivisions, review of a town-owned lot prior to public sale, review of Village District and allowable permitted uses, review of District Zoning Map and text with changes made for submission to warrant, review of the Historic Area and clarification of its designation to be submitted in article to Town Warrant, review and research of non-conforming lots and uses.

We wish to thank Lyle Handy for serving on the Board as member and chairman. We thank him for his dedication, his historical perspective and for sharing his love for Marlow.

## **Zoning Board of Adjustment**

The Town of Marlow ZBA, whose job it is to hear and decide appeals, special exceptions and variances, held a public hearing on a request for a variance for the failure of one lot in a two-lot subdivision to have the total required frontage on a Class V Road.

Both the Planning Board and the ZBA have vacancies and would eagerly welcome new members.

Planning Board members: Deb Monte, Acting Chair; Bob Allen, Barry Corriveau, Tom Willey; Judi Ryner, Secretary. Openings: two alternates.

ZBA Members: Bob Boivin, Chair; Tom Fuschetto and Ed (Bucky) White; Judi Ryner, Acting Secretary (non-member). Openings: two regular members and two alternates.

# MARLOW TRANSFER STATION AND RECYCLING CENTER

The Transfer Station had another successful year, thanks to the work and experience of David Robar and the welcome help of Charles “Chucky” Elliott. We are also grateful to all the good folk of Marlow who are key to our success, and to the ladies who take care of the swap shop.

I assure the residents of Marlow that, except for the household trash and the demolition debris, everything that gets recycled correctly here does end up being repurposed, which is cheaper than just throwing it away. We wish everything could be recycled/reused but the Transfer Station can only do what the market dictates. Tony Davis, with the NRRRA, does a great job finding vendors for our recyclables.

There will be changes because of the marketplace - the price of tires will be going up, for example - but we will do our best to save the town money. You will notice some small changes as we try to improve our operations.

Please take note of the following:

- \* Pizza boxes, soda and beer cartons cannot be recycled; they go in the trash
- \* Corrugated cardboard goes in the blue trailer
- \* Chipboard (cereal boxes) goes in the trash.
- \* Only #1 and #2 plastics are recycled
- \* Yogurt, sour cream and cottage cheese containers are #5 and go in the trash

There are some things we do not handle, but the Keene Recycling Center does: televisions, monitors, computers, stereos, laptops, tablets, microwaves, fluorescent lights and other electronics. Keene will also accept hazardous materials for free on specific days that are advertised.

Remember, we are here to help...just ask!

Respectfully,  
Matthew Kamarck, Transfer Station Supervisor

### Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about 215,147.76 lbs. of carbon dioxide emissions. This is the equivalent of removing about 21.22 passenger cars from the road for an entire year.

RECYCLABLE MATERIAL	2022 RECYCLED AMOUNTS	ENVIRONMENTAL IMPACT!
<b>PAPER</b>	<b>54,980.00 LBS</b>	Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources.   <b>You conserved enough energy to charge about 11,202,257.47 cell phones!</b>

Commodity	Lbs.	Net Tons	Dollar Amount	Program
Construction & Demolition	106,220	53.11	\$4,620.57	Expenses
Comingle w/out glass	25,060	12.53	\$689.15	Expenses
Fibers-Mixed Loose	25,240	12.62	\$53.10	Expenses
Fibers-OCC Loose	29,740	14.87	(\$540.76)	Revenue
Freon Units	104 (Units)	832	\$20,207.59	Expenses
Glass-Clean	25,520	12.76	\$586.11	Expenses
Mainstream Waste	306,660	153.33	\$13,967.42	Expenses
<b>GRAND TOTALS</b>	<b>518,440</b>	<b>259.22</b>	<b>\$20,207.59</b>	<b>Expenses</b>

# JOINT LOSS MANAGEMENT COMMITTEE

Marlow has had an active Joint Loss Management Committee (JLMC) in place for many years. The JLMC serves a very important function. Its formation and duties are mandated by state law.

The JLMC's primary responsibility is to minimize the likelihood of injuries or accidents involving town employees or equipment. Comprised of an equal number of management and employee representatives, the committee members are always on the lookout for potential hazards or unsafe conditions in their respective workstations. Through inspections, training, awareness, and attention to detail, the committee members learn to recognize employee work habits or workplace situations or procedures which, if not removed, repaired, or eliminated, pose possible physical risks to our employees and/or damage to property and equipment and, by extension, to the public. In the event of an accident or injury, the attending circumstances and actions taken are critically and thoroughly reviewed by the committee to hopefully prevent reoccurrence.

The committee's attention is not limited to town employee work environments but extends to all public buildings and environments where unsafe conditions, which could pose a health or safety risk, might exist. The committee is acutely aware that in such scenarios, the town could be considered legally liable. In today's litigious society, injury or loss of any sort involving a municipality represents the greatest window of litigation and possible disastrous financial risk to the municipality, regardless of outcome. Consequently, an active JLMC plays a critical role not only in helping to avoid bad situations, but also in obtaining favorable liability insurance rates for the town.

The Town was subject to its first ever Department of Labor safety inspection in 2021 and upon receipt of the Department of Labor Inspection Report in February made a Corrective Action Plan to correct all the findings. The main findings consisted of missing signage, regularity of JLMC meetings, inspection of fire extinguishers and emergency lights, securing of ladders, the need for a winterproof eyewash station to be installed at the Transfer Station, railing installed on the mezzanine floor of the Fire Station and the railing repaired on the rear exterior staircase at the Town office. The plan was acknowledged in June by the Department of Labor to have been completed.

Compliant Stop/Slow signs were purchased for the Police, Fire and Highway Departments. Work is ongoing to clear cluttered areas in the Town Office. Through a grant, defibrillators were purchased for the Town Office, Library, Transfer Station & Police Cruiser and training will soon be scheduled for employees and any interested members of the community. Samantha Brewer and Lindsay Guyette will soon be certified to provide CPR training and this will also be provided to town employees.

In the coming year the JLMC will be working on updating the written safety plan to incorporate LAB 600 Rules.

At the last meeting a decision was made to hold meetings on the last Wednesday of March, June, September and December at 11:00am at the Town Office. All are welcome to attend.

As always, we hope we can ensure 2023 is incident and accident free.

Tony Davis, Sandra Pierre, Jacqui Fay, Jennifer Brown, Samantha Brewer, April Gaberseck





# HEALTH OFFICER'S REPORT

In the past year, the country began its recovery from a long arduous battle with Covid -19. While the Public Health Emergency has been downgraded, there are still an estimated 500 people dying of Covid every day in the country. As of this writing there have been 0 cases in Marlow recently, but 89 new cases of Covid have been reported in Cheshire County, indicating it has not disappeared yet.

Two school inspections were carried out during 2022. One inspection was routine and the other, for Kroka, was for a special permit.

The Fall Health Officer's Workshop, which I attended, focused on measures regarding the Health Officer's role, and procedures for inspections of properties deemed potentially unsafe.

Another national health issue that took a back seat during Covid is substance misuse. There have been many overdose deaths in New Hampshire. There are treatment options available for any NH resident seeking help. Anyone struggling with alcoholism or drug addiction should call 211 to be directed to the available resources.

Please call 603-209-5033 with any questions.

Kate McNally  
Health Officer



# WELFARE

To request assistance please contact Overseer of Welfare Barry Corriveau 603-313-2760 email [townliner748@gmail.com](mailto:townliner748@gmail.com).

We are members of and support several organizations that aid those in need. These groups include the Community Kitchen, Southwestern Community Services, and Monadnock Family Services. We are also proposing in this year's budget to contribute to the Fall Mountain Food Shelf.

The following are some of the many resources in the area that are available to you.

## New Hampshire 2-1-1

Dialing 211 provides information on New Hampshire's statewide Homeless Hotline, Public Inquiry Line, central intake and referral management for the statewide Home Help NH program, system support, and database administration. It also provides up-to-date info on the COVID-19 Vaccine. Just call 211 and choose prompt 1.

## Affordable Connectivity Program

A Federally-funded program that supports low-income households by providing a financial discount on broadband services and a one-time discount on a phone or internet-capable device. Call 1-800-430-0443.

## Child Abuse & Neglect

To report child abuse or neglect, please call (800) 894-5533 (in-state) or (603) 271-6562. For more information, visit <http://www.dhhs.nh.gov/dcyf/>

## Community Kitchen, Inc.

The Community Kitchen serves hot meals Monday through Friday from 5-6:20pm and brunch on Sunday from 11-12:00pm. Take home boxes of food are available on Wednesdays from 12:30-5:30pm and Thursdays from 11:30-4:00pm. Delivery can be arranged. The Community Kitchen is located at 37 Mechanic St, Keene. Call 352-3200 or visit [www.thecommunitykitchen.org](http://www.thecommunitykitchen.org).

## Community Volunteer Transportation Company

CVTC's Volunteer Drivers provide "no-fee" transportation for people who do not have access to transportation because of age, ability, economic situation or other limiting circumstances. Our trip purposes include nonemergency medical & social service appointments, as well as trips to the grocery store, the pharmacy, Covid-19 vaccine clinics, the bank, the post office, food bank, farmers market, and dentist's. Call toll free 1-877-428-2882, ext. 5 to register for rides. Visit their website at <http://www.cvtcnh.org/>

## Facing Foreclosure

The State has set up a new website to help residents address potential mortgage problems. The website will help connect families with resources if they are concerned about losing their homes and includes contact information for housing counsellors and other options to help people try to avoid foreclosure. [www.homehelpnh.org](http://www.homehelpnh.org)

## Fall Mountain Food Shelf

The food shelf pantry is open Wednesday, Friday, and Saturday from 10am - 4pm. You can also call to make an appointment. Fall Mountain Food Shelf is in the Baker Building on 122 NH-12A, Alstead. Their phone number is (603) 835-2283.

## Feeding Tiny Tummys Resource Center

A nonprofit program in Keene fighting childhood hunger by providing meals to children on weekends, breaks, and summers away from school and offers open community hours twice weekly, including other area towns for distribution. Contact by phone at 603-762-5890.

### Home Healthcare Hospice and Community Services (HCS)

HCS provides comprehensive home health care and helping services to income eligible families. Telephone 352- 2253 or 1-800-541-4145. Their website is [www.hcsservices.org](http://www.hcsservices.org)

### Hundred Nights

An emergency shelter (603-352-5197) that provides clean beds in a safe and warm space from 6:30pm – 7am year-round to neighbors in need. The Open Doors Resource center nearby also provides meals, employment assistance, workshops, referrals and other services.

### Lifeline

Lifeline is a federal program dedicated to making phone and internet service more affordable for low-income households. This benefit provides eligible consumers with a monthly discount of up to \$9.25.

### Monadnock Center for Violence Prevention

Provides support to survivors of domestic violence, rape, sexual assault, and stalking, and works to break the cycle of violence through school, community and business prevention education programs. Services include 24hour crisis line (1-888-511- 6287), emergency shelter, support groups, court advocacy, hospital advocacy and information and referral. All crisis services are free and confidential. For more information visit <http://www.mcvprevention.org> or call (603-352-3782). Their office is located on 12 Court Street Suite 103, Keene.

### Monadnock Family Services

The Monadnock Region’s only provider of 24/7 emergency health crisis services. Assists those in need of quality mental health counseling and rehabilitation services. During the pandemic, clients can receive mental health care through Telehealth or continue to meet in staff in person, following State and CDC safety guidelines. Call (603) 357-4400 or visit <https://www.mfs.org/> for more info.

### National Suicide Prevention Lifeline

9-8-8 has been designated as the new three-digit dialing code that will route callers to the National Suicide Prevention Lifeline.

### Neighbors-In-Deed

A program of Monadnock RSVP Volunteer Center that matches volunteers one-on-one to provide ongoing companionship and support. For more information visit <https://monadnockvolunteercenter.org>.



### New Hampshire Prescription Assistance Program

The NH Insurance Department has compiled a quick overview of various types of assistance available when purchasing prescription drugs. Eligibility to participate is typically based on financial need. Call 1-800-852- 3416 or download [nh.gov/insurance/consumers/documents/rx\\_asst\\_overview.pdf](http://nh.gov/insurance/consumers/documents/rx_asst_overview.pdf) for more information.

### New Hampshire Rapid Response Access Point

A 24/7/365 resource for mental health services statewide including substance abuse crises. Call (833) 710- 6477.

### Newport Food Pantry

The Executive Committee of the Newport Area Association of Churches approved a request by the director of the Food pantry to expand coverage to include Marlow. The hours are by appointment on Monday, Wednesday and Thursday mornings 8:30-11:00a.m. The shopping cart is then put out front for curbside service. Call (603) 863-3411.

### Pro Bono Referral

The Pro Bono - Low Income Taxpayer Project is a pathway to qualify and match low-income members of the public to a variety of free legal services. Contact the Low-Income Taxpayer Project Coordinator at (603) 715-3290 or 229-0002. Visit <https://www.nhbar.org/legal-services-programs> for more information.

### Rise...For Baby and Family

Supports and services for infants and toddlers with special needs and their families. Rise also provides an onsite childcare program, which integrates children of different abilities. They are located on 147 Washington Street Keene and can be reached by phone at (603)-357-1395. More information can be found on their website <http://www.riseforbabyandfamily.org>.

### Safetank Program

Available to income-qualified homeowners in New Hampshire to upgrade or replace their fuel storage tank system. [www.des.mh.gov](http://www.des.mh.gov) or 603-271-3577.

### The Samaritans Inc.

24/hr. suicide prevention hotline and resource guide. Call 603-357-5505 or toll-free at 877-870-4673. Additional resources can be found on their website <http://samaritansnh.org>. All calls are confidential and anonymous.

### SAMHSA National Helpline

Confidential free help, from public health agencies, to find substance use treatment and Covid-19-related resources. Call 1-800-662-4357. Visit [www.samhsa.gov](http://www.samhsa.gov) for more information.

### Southwestern Community Services

A community action agency that provides fuel and utility/energy assistance, along with an energy conservation program.

### Telephone Bill Assistance

New Hampshire residents can receive help in paying for their telephone service under two assistance programs offered by the Federal Government to low-income households. Lifeline Service offers qualified customers a monthly discount on their telephone bill. Lifeline savings could amount to as much as \$9.25/month. For more information, visit [www.lifelinesupport.org](http://www.lifelinesupport.org)

### United Methodist Church Food Pantry

The United Methodist Church delivers food boxes the third Sunday of each month. If you or someone you know is in need, please contact Marcia Levesque at 446- 4383. Collection boxes for food donations can be found at the Marlow Methodist Church.

### Weatherization and Heating Assistance Programs - NH Office of Strategic Initiatives

Stay Warm NH is a public/private partnership focused on expanding weatherization and heating assistance programs. The NH Office of Energy and Planning, NH Department of Health and Human Services and NH Charitable Foundation are coordinating this effort with the help of dozens of non-profit organizations and private businesses. Call (603) 271-3670 or 271-6359 or visit <https://www.nh.gov/osi/energy/programs/> for more info.



# HOME HEALTHCARE, HOSPICE, AND COMMUNITY SERVICES



**Home Healthcare, Hospice & Community Services**  
 Report to the Town of  
**MARLOW**  
 2022  
 Annual Report

In 2022, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Marlow. The following information represents HCS's activities in Marlow during the past twelve months.

### Service Report

Services Offered	Services Provided
Nursing .....	203 Visits
Physical Therapy .....	118 Visits
Occupational Therapy .....	46 Visits
Medical Social Work .....	12 Visits
Home Health Aide .....	21 Visits
Chronic Care .....	53 Hours
Healthy Starts Well Child Services .....	10 Hours
Meals on Wheels.....	255 Meals

Other services available to Marlow residents are:

- Hospice end of life care at home, and bereavement support for family members.
- Castle Center Adult Medical Day Care for those who need assistance during the day and respite for family caregivers.
- Family Resource Center for additional resource information and support for pregnant women and young families.
- Kinship Navigator for grandparents who are custodial parents for grandchildren.
- Foot Care Clinics

For information about services, residents may call (603) 352-2253, or visit [www.HCSservices.org](http://www.HCSservices.org), or drop in to Walk In Wednesday on the first Wednesday of every month between 1:00PM and 3:00PM at our office at 312 Marlboro Street in Keene.

### Financial Report

The actual cost of all services provided in 2022 with all funding sources is \$102,658.00. These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants, and patient fees. Services that were not covered by other funding have been supported by your town.

For 2023 we request an appropriation of \$750.00 to continue home care services in Marlow.

Thank you for your support of home care services.

# SOUTHWESTERN COMMUNITY SERVICES



Southwestern Community Services

People helping people in Cheshire and Sullivan Counties since 1965

## TOWN OF MARLOW

Outside Agency Request for Funding 2022-2023

Southwestern Community Services (SCS) provides assistance to local communities and its citizens through its' LIHEAP Fuel Assistance program, Housing Stabilization programs, Senior & Workforce rental housing developments, Head Start education & childcare, WIC nutrition & health, the Electricity Assistance Program (EAP), DOE Weatherization programs, Employment and Day Services for developmentally disabled adults as well as several Workforce Development & Training programs.

Southwestern Community Services (SCS) is requesting \$675.00 in Town Funding from the Town of Marlow. In Fiscal Year 2022, SCS provided **156** units of service to the citizens of Marlow totaling **\$67,533** in direct assistance. SCS is requesting 1% of the amount of that direct support.

SCS requests support from each city and town in our two-county service area. SCS requests 1% of the amount of direct support that SCS invested into that community during the previous program year. This means that from year-to-year the amount of the town funding requests will change. For example, if Marlow sees an increase or decrease in the amount of direct support that SCS provides next year, Marlow will also see a corresponding increase or decrease in the amount of town funding that SCS requests from the community.

There are two supporting documents that are included with this request. The first is SCS' Economic Impact Report (EIR) for Marlow. The EIR breaks down the amount of direct assistance, by program, provided to the citizens of Marlow. The second document is an overview of SCS' Town Funding request by town. This includes all communities in Cheshire and Sullivan counties.

Please do not hesitate to contact me by phone at (603)719-4208 or by e-mail at [kthibault@scshelps.org](mailto:kthibault@scshelps.org) if you would like additional information regarding the agency in general or if there are additional questions about SCS' town funding request. SCS encourages open communication between the agency and the communities that it serves. We would be happy to conduct office tours in Keene or Claremont. Agency staff is also available to present information to town officials focusing on the agency as a whole or on specific programs.

SCS is grateful to have the Town of Marlow's support and we look forward to working with you in the future. Thank you for your consideration of this request.

Keith F. Thibault, chief development officer

**Southwestern Community Services**

[603-719-4208/kthibault@scshelps.org](mailto:603-719-4208/kthibault@scshelps.org)

63 Community Way  
PO Box 603  
Keene, NH 03431  
Phone: (603) 352-7512  
Fax: (603) 352-3618



Call Toll Free: (800) 529-0005  
TTY-NH: (800) 735-2964

96-102 Main Street  
PO Box 1338  
Claremont, NH 03743  
Phone: (603) 542-9528  
Fax: (603) 542-3140



2022 City / Town Report

---

* Direct Assistance to Residents:	\$67,532.54
** Economic Impact:	\$168,831.35
1.0% of Direct Assistance:	\$675.33

---

---

*** Total Number of Households Served:	69
*** Total Number of Units of Service:	156
Average Benefit Per Household:	\$978.73
Average Benefit per Unit of Service:	\$433.51

---

\* Property Taxes and Administrative Payroll are NOT included in the direct assistance or economic impact totals.

\*\* Economic Impact is calculated by multiplying the direct assistance by a factor of 2.5

\*\*\* Some Households receive benefits from more than one program and may therefore be duplicated. However, the amount shown as Direct Assistance to Residents is the actual expenditures to the residents of this town.

# MONADNOCK FAMILY SERVICES



November 2<sup>nd</sup>, 2022

Your community mental health center

Board of Selectmen  
Town of Marlow  
P.O. Box 184  
Marlow, NH 03456

Dear Selectmen,

The need for mental health services continues to increase in large part to the pandemic as well as other stressors. This coincides with a staffing crisis facing not only the Monadnock region but indeed the country, especially in the healthcare profession. We continue to provide hope and healing to children, adults, and seniors in your community.

In FY'22, Monadnock Family Services provided a wide range of quality services to Marlow residents such as;

- Case Management
- Parent Aide/Family Support
- Therapy
- Assertive Community Treatment (ACT)
- Nutrition Services and InShape
- Nursing
- Psychiatry
- Supported Employment
- Mobile Crisis Program

As in years past, MFS relies on the funding from the Town of Marlow in order to provide these essential services to the community. In addition, the organization, under the leadership of the Board of Directors, actively seeks support from foundations, donors, and other sources.

Thank you for your steadfast financial support as we ask for your continued allocation to help underwrite the cost of services we provide to the uninsured and the underinsured in your community. In FY'22, MFS provided \$33,209.43 in discounts to Marlow residents receiving MFS services. We anticipate an additional \$102,557.70 will be written off as uncollectible by the end of the year.

To help close this gap, we are once again asking for \$1.25 for each Marlow resident based on the 2020 Census, which amounts to \$936. Please refer to the enclosed report for details regarding the services provided during FY'22. I can be reached at [kwaters@mfs.org](mailto:kwaters@mfs.org) or 603-209-5947 if you need any additional information.

With your continued support, MFS will provide healing and hope to those facing mental health challenges in your community. Thank you for your consideration.

Sincerely,

Kathy Waters  
Director of Development

Encl.

64 Main Street, Keene, NH 03431 • (603) 357-4400 • [www.mfs.org](http://www.mfs.org)



**Monadnock Family Services  
Annual Report to the Towns  
For the year ended June 30th, 2022**

**Town of:     MARLOW**

**Monadnock Family Services provided the following services to your town's residents this last year:**

<b>Number of residents treated:</b>	<b>13</b>
<b>Children:</b>	<b>8</b>
<b>Adults:</b>	<b>4</b>
<b>Seniors:</b>	<b>1</b>

<b>Total number of appointments provided for the above residents:</b>	<b>722</b>
---	------------

<b>Percentage of payments received for services:</b>	<b>58 %</b>
--	-------------

<b>Discounts based on a resident's ability to pay and other discounts:</b>	<b>\$33,209</b>
--	-----------------

<b>In addition to the above discounts, current outstanding and uncollectible resident balances:</b>	<b>\$102,558</b>
---	------------------



# COMMUNITY KITCHEN



October 7, 2022

Office of the Selectmen  
Town of Marlow  
167 NH Route 123  
Marlow, NH 03456

## COMMUNITY KITCHEN COVID-19 RESPONSE

*We have continued most of our Covid-19 service modifications in 2022. Hot meals continue to be served "take-out" style and pantry services were all pre-packed and loaded into guest's cars. Starting in June, we continued the pre-packed pantry pattern on Wednesdays and re-opened our indoor free-choice pantry pattern on Thursdays. This allows guests to choose which pick-up style they prefer by choosing which day to attend the pantry. Staff continues to assess whether to re-open our hot meals program to indoor service, but volunteer levels have delayed our ability to commit to indoor dinners as of this writing. Meanwhile, we have begun to experiment with mobile food pantry events in communities around the Monadnock region. At these events, we set up farmer's market-style food pantry and resource fairs to test a model that we plan to develop into a regular program. We look forward to talking with community leaders around the region about this service and how it might support your community's needs.*

Dear Selectmen:

I am writing to request that The Community Kitchen, Inc. (TCK) be placed either on your 2023 Town Meeting warrant or in your town budget for an operating budget request in the amount of **\$1,400.00**. We try to balance the amount of use the residents of a town have made of The Community Kitchen in the last year with the town's ability to pay.

So far this year **5** unduplicated Marlow residents have registered at TCK and received food equivalent to **612** meals at a cost of **\$2,142.00** with a projected cost of **\$3,192.00**. We calculate the cost of meals by taking the cost of operating the Kitchen which gave us an approximate cost per meal of \$3.50. We verify our clients carefully for eligibility. Each registered client has provided proof of address, date of birth and income. We also re-verify each year.

37 Mechanic Street • P.O. Box 1315  
Keene, NH 03431 • (603) 352-3200 • Fax (603) 355-0179  
[www.thecommunitykitchen.org](http://www.thecommunitykitchen.org)  
Tax ID# 22.2473346

We send a similar letter to all the municipalities in Cheshire County and hope the services we provide for the residents of your town is appreciated. A typical Pantry box would contain fresh fruits and vegetables, canned soup and vegetables, pasta or rice, pasta sauce, meat, dessert items, bread, bagels, dairy and personal care items when we have them. We continue to source fresh local produce whenever possible through our Gleaning Program, NH Feeding NH, local giving gardens, and targeted grant funding. Thousands of pounds of this produce are fresh-frozen in our Harvest Bridge program and distributed to guests during the winter. Fresh fruits and vegetables are an important, but expensive, part of a family's shopping bill and we are committed to guiding our clients to making good food choices wherever possible. On average, 250-300 families come to our Pantry for food assistance every week.

Traditionally, The Community Kitchen experiences a significant increase in both the numbers of families served and the number of meals distributed in the winter, due to costs associated with cold weather, heating bills and it being the Holiday season. This year, we are also seeing our numbers begin to climb as families are impacted by the sunsetting of Covid-19 relief programs (such as child tax credits, universal free school meals, and extra SNAP [food stamp] allotments), while also navigating the impact of inflation. The census bureau has been measuring household "food insufficiency" since the beginning of the pandemic. After having dipped to under 5% of households experiencing food insufficiency in NH in the summer of 2021 (when relief programs were in full effect), these numbers reached 11.9% in the summer of 2022.

The money we are requesting would be applied to our overall operating budget to cover our costs including salaries, property and liability insurance, running and maintenance costs of our vehicles, utilities and food purchases. Inflation has impacted our organizational expenses, leaving us \$59,300 over our budget for food, supplies, building occupancy, and transportation alone in the first 9 months of 2022. This is why we have seen an unprecedented increase in our per-meal costs in meeting our mission.

If you are interested, I would be happy to set up a time for a meeting with the Board of Selectmen or the Welfare Officer of Marlow in order to answer any further questions that may arise. Please let me know if that would be convenient.

Respectfully submitted by,



Sarah Harpster  
Executive Director

REQUEST FOR FUNDING PROPOSAL  
TO THE  
TOWN OF MARLOW, NEW HAMPSHIRE

Mission Statement

*The Community Kitchen, Inc. strives to provide nutritious meals and groceries; to educate and empower our guests, community, and partners; and to be a leading advocate to strengthen food security in the Monadnock region.*

SERVICES PROVIDED TO RESIDENTS OF MARLOW

The Community Kitchen primarily offers two Programs:

Our Pantry Program distributes take home supplemental food boxes on Wednesdays from 12:30pm-5:30pm and Thursdays from 11:30am-4:00pm, as well as emergency food boxes to walk-ins and referrals from Town and City Welfare offices and other agencies. Each box provides approximately three meals per day for three days for each family member. We also offer extra food to families with children.

Our Hot Meals Program offers a free, freshly prepared meal Monday-Friday from 5:00-6:20pm and Sundays from 11am-12:00 noon. No funding is sought for this program.

2022\* Marlow residents served: 5      Meals: 612      Cost: \$ 1,400.00

(\*numbers are from 1/1/22-8/31/2022)



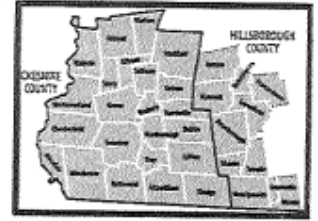
# COMMUNITY VOLUNTEER TRANSPORTATION COMPANY



Community Volunteer Transportation Company

— Transportation Options for Everyone —

To optimize health, well-being and independence,  
we coordinate transportation options for people  
throughout the Monadnock Region.



September 15, 2022

Dear Jacqui ~

CVTC extends our appreciation for Marlow's continued support in 2022.

CVTC Volunteer Drivers and Staff remain ready to serve your residents who don't drive or have a car with needed rides to important healthcare services, food resources, and humans service appointments. We do not just give a ride. CVTC improves health outcomes and well-being of Marlow residents by providing access to healthcare, healthy foods, and companionship.

## Service Data from July 2021 through June 2022

Categories	Marlow	All 34 Towns	All Towns Prev. Year
Residents requesting rides	1	325	267
Number of rides requested	22	3253	2516
Town Ranking by number of rides requested	19		
Miles driven by Volunteer Drivers	1199	96,491	82,920
Volunteer donated hours of service	46	4669	4110
CVTC Volunteer Driver(s) from the Town	0		59
Medical appointment rides	22	2036	1,591
Food shopping rides	0	908	667
Social services, pharmacy, post office, bank	0	309	258
Value of miles reimbursed = \$0.585 per mile (Federal Rate)	\$701	\$60,307	\$46,334*
Value of Volunteer hrs. at \$18.00/hour (NHDOT)	\$828	\$84,042	\$73,980

**CVTC requests \$500 in support for the Volunteer Driver Program in 2023.**

CVTC remains grateful for your faith and trust in our service to the residents of Marlow. Please contact me with any questions you may have at 603-821-4081 or [ellen@cvtc-nh.org](mailto:ellen@cvtc-nh.org).

Sincerely,

Ellen A. Avery  
Executive Director

# HUNDRED NIGHTS SHELTER

## Town of Marlow

### **Request for Funding for Hundred Nights, Inc. at the 2023 Town Meeting**

Name of Organization

Requesting Funding: Hundred Nights, Inc.

Organization's Fiscal Year (for example: Jan 1 – Dec 31 or Jul 1 – June 30): Jan 1 – Dec 31

Key Contact Person: Mindy Cambiar

Mailing Address: 17 Lamson St, PO Box 833, Keene, NH 03431

Telephone Number: 603-352-5197

Email address: [hundrednightsinc@gmail.com](mailto:hundrednightsinc@gmail.com)

I prefer that you use the following methods to contact me:      E-Mail     Phone     U.S. Mail

---

**1. Provide a description of the organization outlining its mission, the specific programs provided, and who is served.**

The Mission of Hundred Nights, Inc. is to provide shelter and crisis-related services to those at risk of or experiencing homelessness. Our goal is to collaborate with and educate the community to see, hear and support those among us who are equally deserving of dignity but who currently lack the means to live independently. Our vision is a community whose members, regardless of means, are equally valued and supported.

**The Hundred Nights Shelter** provides emergency overnight shelter to people experiencing homelessness on a year-round basis. In the summer, when we are using only our own facility on Lamson St., there are 24 beds available to those in need of shelter. From November 1, 2021 to May 1, 2022, there were an additional 24 - 48 beds available, 12 in our converted Van Hool bus and the rest in 13 rooms at the Best Western Keene. We made the decision to put all the families needing shelter into the hotel. At our peak, we were sheltering 10 families with 22 children in 12 hotel rooms, and had a staff person in a 13<sup>th</sup> room at the hotel to supervise. For many weeks during the winter 2021 – 2022, we sheltered as many as 72 people per night.

Covid 19 has made the provision of shelter and crisis-related services particularly challenging. Fire-retardant curtains were installed between each set of bunks and people sleep in a head-to-toe pattern to be as separate from one another as possible. Cleaning and sanitizing have always been a priority of Hundred Nights staff, but it has become almost an obsession these days. WE are responsible for keeping people as safe as possible during these surreal times.

Every night people are welcomed in at 6:30 pm. A brief one-on-one intake interview is conducted, as well as a Covid risk assessment, forms are completed and copies are made of ID's, if available. Information is distributed about local services available such as meals and food boxes, laundry, counseling, showers, clothing and other resources. People are asked if they need assistance in applying for or setting up an appointment for Medicaid, Food Stamps, Keene Human Services, SCS Programs like WIC or Fuel Assistance, housing, Safe-Link phones, eye exams and eyeglasses. There are 32 lockers that are assigned to people if they would like to store some of their belongings. If a family with children is in need of shelter the Hundred Nights staff will make every attempt to find them open beds in a Family Shelter; in the event that all Family Shelters are full, Hundred Nights will provide the family with a more private space until (if) a room opens up in a Family Shelter.

Guests are allowed into the dormitory-style shelter with bunks for the night at 6:30 pm and must leave at 7 am, except for the families with children who have been able to stay inside the shelter or the hotel. There are staff people who are

awake all night at all shelter locations.

**Between January 1 and December 31, 2021 there were 233 unique individuals who received a total of 12,104 bed nights at the shelter. Services were provided to a diverse group that included 156 males, 77 females, 13 veterans (up from 6 in 2020), 26 adults over the age of 55, and 26 children under the age of 18 in 15 families.**

**The Open Doors Resource Center (RC)** exists to connect people to one another and to the resources available in our community which they may need. It is also a safe and dry place to be for those at risk of or experiencing homelessness. While our services are essentially open 24/7, our Resource Center is open between 7 am and 6:30 pm, between May 1 and Oct 31, and between 7 am and 8:30 pm between Nov 1 and April 30.

Covid proved to be the ultimate challenge for our former Resource Center on the first-floor of 17 Lamson St. Fortunately, in November, 2020 St. James Episcopal Church decided to close the St. James Thrift Store and asked if we would like to use their space at 25 Lamson St. We quickly moved our Resource Center into that new, much larger space next door and we could not have been more thrilled! At this location we have 2 additional bathrooms, 2 offices, more storage space, room for our donations closet, more food prep space, and a large common area for our guests to gather during the day. We are so pleased to be in this space and will be there for another year, with a new landlord now that the building has been sold.

While the RC is open, there is access to hot and cold beverages, breakfast food, lunch, dinners on weekends, laundry facilities with advance sign-ups, a phone, fax or computer to use, a job board, a mailing address to pick up mail and use to procure an ID if needed, companionship, newspapers and books. Previous to Covid 19 volunteers came in to help write resumes, provide free haircuts, and hold a dental health clinic once a month. Personal care items such as toothbrushes & toothpaste, shampoo & conditioner, feminine hygiene products, deodorant & soap and clothing such as coats, hats, gloves, shoes, backpacks, pants and shirts are donated and available to guests in need. Referrals are made to other agencies and programs such as The Community Kitchen, Monadnock Family Services, Cheshire and/or Keene Housing, Southwestern Community Services, Veterans Services, federal, city and town welfare officers, the Saturday lunch program and showers at the Salvation Army, etc. Assistance is provided to any RC guest to get and help fill in applications for services such as housing, security deposits and subsidies, eye exams and glasses through the Lion's Club, Food Stamps, Medicaid, Safe-Link phones and ID's. To obtain an ID, guests will often first need assistance getting a birth certificate and/or social security card, which sometimes requires financial help from Hundred Nights. There is also a small fund available to help with prescriptions for antibiotics.

**Between January 1 and December 31, 2021 there were 435 unique individuals who visited the Resource Center a total of 15,981 times. This diverse group was made up of 301 males, 135 females, 22 veterans (up from 17 in 2020), 28 children under the age of 18 in 17 families, and 60 adults over the age of 55.**

2. **Attach a copy of the most recent reviewed financial statements of the organization. If audited financial statements are not available, attach unaudited financial statements with an explanation of why audited statements are not available.** Attached
3. **The specific amount of funding requested from the Town of Marlow is: \$1,000.00**
4. **Describe how these funds will be used (attach statement if additional space is required):**

Funds received from the **Town of Marlow** will be used towards the operating cost of the Shelter and Resource Center programs going forward.

5. **Does the organization receive funding from other municipalities?** YES  NO   
*If yes, list the other Towns or Cities providing funding and the amount of funding provided:*

# MONADNOCK REGION CHILD ADVOCACY CENTER



*Please Note:  
We would like to congratulate  
Director of Resource Development Phil Hueber  
on his retirement as of June 30, 2022.  
Moving forward, Chief Executive Officer Joy Barrett  
will be the primary point of contact.  
Thank you!*

July 8, 2022

Board of Selectmen  
Town of Marlow  
167 NH Route 123  
Marlow, NH 03456

Dear Board members:

## **Re: FY2023 Municipal Funding Request**

We are so appreciative of the Town of Marlow's contribution of \$250 to support the important services provided at the Monadnock Region Child Advocacy Center (CAC) in Keene, last received in May 2021.

Prior to the development of the CAC model in New Hampshire, a child disclosing abuse would be subjected to numerous interviews. The social service and the criminal justice systems at that time were not working together in an effective manner, compounded by a lack of communication between the professional disciplines involved. This segmented, repetitious, and often frightening experience added to children's emotional distress. Additionally, the number of interviews and subsequent traumatization led to inconsistencies in the investigation, which in turn resulted in cases that met challenges through the judicial system – resulting in offenders not being held accountable for their crimes, leaving children and our community at serious risk.

**Our role and services provided:** Today in Marlow, the Monadnock Region CAC supports an evidenced-based approach by providing a safe and effective place for child victims to help law enforcement hold perpetrators accountable for their actions. The CAC team is responsible for the coordination of the multidisciplinary team (MDT), providing the forensic interview and coordinating referrals to ensure that children in these cases receive timely access to specialized medical attention and additional appropriate wrap-around services such as evidence-based, trauma-focused mental/behavioral health assessment and treatment.

**Estimated cost per client served:** The CAC model not only reduces trauma for child victims by allowing them to only tell their story once in a supportive and child-friendly environment, but also saves the community money. A recent national cost-benefit analysis of the CAC model shows on a per-case basis, traditional investigations are 36% more expensive than a CAC investigation. Nationally, the cost of a CAC investigation averages \$2,902 compared to \$3,949 for a traditional abuse investigation.

### **On a local level, in Keene for FY2021:**

- 136 forensic interviews completed – two of which were completed for child victims in the Town of Marlow
- \$316,465 – total operating budget for the Monadnock Region CAC
- \$2,327 – average cost per client, \$4,654 total cost for Town of Marlow for FY 2021

**We are respectfully requesting a \$275 contribution for FY2023 to support continued CAC services in the Town of Marlow and Cheshire County.**

72 South River Road, Suite 202, Bedford, NH 03110 • (603) 864-0215 • [jbarrett@cac-nh.org](mailto:jbarrett@cac-nh.org)



The CAC provides services at no cost to victims of abuse ages 3-17 in Cheshire County, as well as support to the non-offending caregivers and empowers them to protect and support their children. We are also committed to educating local organizations, professionals, parents, and caregivers about the signs and symptoms of child abuse through our KNOW & TELL program, because that education is an important step in *preventing* abuse.

Thank you for your consideration of our request. I have attached our 2021 Annual Impact Report for your review as well. If you need additional information, please do not hesitate to contact me. We are happy to make a formal presentation to your board if you would like to learn more.

Sincerely,



Joy Barrett  
Chief Executive Officer

cc: Kevin Fay, Chief of Police



# COURT APPOINTED SPECIAL ADVOCATES

December 2022

Court Appointed Special Advocates (CASA) of New Hampshire  
2023 Town Report  
Town of Marlow

**Mission: Court Appointed Special Advocates (CASA) of New Hampshire provides a voice for abused and neglected children and youth so they can thrive in safe, permanent homes. It is our goal to have a trained advocate available for 100 percent of NH's children in need.**



Our trained volunteer advocates speak for abused and neglected children's best interests in New Hampshire's family court system- including the Keene Family Court, the court that serves children from the Town of Marlow.

	<b>Statewide</b>	<b>Keene Family Court</b>
Children served in 2022	1,552 children	112 children

**Since 1989, CASA of New Hampshire has served over 10,000 victimized children in our state.**

Although the goal of a CASA advocate is to ensure that victimized children are placed in stable and permanent homes, there is still a constant flux of children in and out of the child protective system. These children are often relocated multiple times throughout the course of an abuse/neglect case- moving from one foster or relative home to another and transferring schools multiple times a year. Your support also helps children who are in a relative placement or foster home in the Town of Marlow, children who use the Marlow school system, or children with relatives/caretakers in Marlow.



# MCVP CRISIS AND PREVENTION CENTER



**MCVP**  
CRISIS & PREVENTION CENTER

[mcvprevention.org](http://mcvprevention.org)

**Keene Office**  
12 Court Street  
Suite 103  
Keene, NH 03431  
24-hour crisis line:  
603-352-3782  
Business Office:  
603-352-3844

## Satellite Offices

**Peterborough**  
The River Center  
9 Vose Farm Road  
#115  
Peterborough, NH  
03458

**Jaffrey**  
Monadnock Unity  
Building  
45 Knight Street  
Suite 21  
Jaffrey, NH 03452

Town of Marlow  
ATTN: Ms. Jacqui Fay  
Executive Administrator  
167 NH Route 123  
Marlow, NH 03456

August 25, 2022

Dear Marlow Board of Selectmen,

It is my privilege to write to you on behalf of survivors at a time when it seems we've finally turned the corner with the pandemic. When I last wrote to you, I shared that MCVP was likely going to experience an increase in survivors seeking services when life started to return to normal. That surge is here and continues to rise. As the only non-profit organization in the Monadnock Region serving survivors of domestic and sexual violence, stalking, and human sex trafficking, MCVP remains the leading resource for survivors. With this increase in demand for services, we are again asking you to take action in support of survivors in your community. MCVP's mission and services are two-pronged, focusing on crisis intervention and prevention education. We offer our services and programs for free to the 23 towns of Cheshire county and the 14 towns of western Hillsborough county.

### **Our crisis intervention services include:**

- 24-hour crisis hotline
- Walk-in services at three office locations (Keene, Peterborough, and Jaffrey)
- Confidential emergency shelter and permanent safe housing support
- Court, hospital, police station, and social services advocacy
- Crisis counseling, including safety planning

Since mid-2021, we have proudly been serving survivors in person. Advocates and survivors have adapted to our new normal - temperature checks and wearing masks. Yet, one thing has never changed - survivors' determination and strength in the face of continued challenges.

In addition to providing life-saving services, MCVP provides prevention education to area schools. As you know, prevention education is essential to ending the cycle of violence we see in our communities. Our education team offers nationally recognized research and evidence-based programming to students from pre-k through college. Here are just some of the programs we offer.

- **The Healthy Relationship Project (HRP)** – The Healthy Relationships Project is the centerpiece of our education programming. It is a comprehensive child sexual abuse prevention program that uses social-emotional learning to reduce the likelihood of victimization and perpetration of such abuse. The program is designed in developmentally appropriate stages for children aged three through 14, in addition to a caregiver and youth-serving professional's program. You can now learn more about the HRP program by watching our short eight-minute film. Watch at this link: <https://vimeo.com/694960172>

- Sexual Violence Prevention – 41% of reported sexual assault cases in NH are made by those 18 years old and younger\*\*. Our programming helps combat the normalization of sexual violence by teaching active consent and healthy sexuality. Additionally, students learn to recognize sexual harassment, sexual coercion, and victim-blaming.
- Relationship Violence Prevention – 1 in 3 American teens experience abuse from a dating partner\*\*\*. Our programming guides students in recognizing abusive behaviors before they can form and, for older students, learning the warning signs of unhealthy relationships and how to get help.

In 2021, our advocates assisted 857\* survivors with nearly 10,000 crisis intervention services. In addition, our educators delivered prevention education to over 3,000 students, teachers, and community members in 13 towns and over 30 schools and organizations throughout the Monadnock Region.

With this continued surge in demand, MCVP must remain a resource in the Region. We are on track to work with over 900 survivors this year -- a number we haven't seen since before the pandemic.

That is why we are again asking you to partner with us. Together, we can see these forms of violence in our community's end. In 2021 we provided a total of 58 services to 3 survivors from Marlow, at the cost of \$1,185.00 to our agency. Every year, we request a 10% reimbursement from each town we serve to help offset these costs, ensuring these critical services continue. Your contribution of \$119.00 is an investment in victim and community services designed to prevent and break the cycle of violence and build safe communities for children and families.

Thank you for your consideration. If you have any questions or want to set up a meeting, please do not hesitate to contact me.

All my thanks,

Megan Fulton  
Development Director  
development@mcvprevention.org  
(603) 352-3844 x 216

\*Number slightly varies from impact report

References:

\*CDC Trends in U.S. Emergency Department Visits Related to Suspected or Confirmed Child Abuse and Neglect Among Children and Adolescents Aged <18 Years Before and During the COVID-19 Pandemic — United States, January 2019–September 2020

\*\*NHCADSV <https://www.nhcadsv.org/statistics-and-research.html>

\*\*\*Love Is Respect [https://www.loveisrespect.org/pdf/Dating\\_Abuse\\_Statistics.pdf](https://www.loveisrespect.org/pdf/Dating_Abuse_Statistics.pdf)

**Empower survivors. Break the cycle.**

# ASHUELOT RIVER LOCAL ADVISORY COMMITTEE

---

Washington Lempster Marlow Gilsum Sullivan Surry Keene Swanzey Winchester Hinsdale

## 2022 Annual Report

ARLAC members met monthly to discuss permits, projects and concerns along the river corridor. ARLAC involved the community with our water quality monitoring program and river cleanup. The group continues to work with Southwest Regional Planning Commission to formulate an updated Corridor Management Plan.

PERMITS: ARLAC members carefully reviewed plans for Shoreland, Wetland and Alteration of Terrain (AOT) applications. We made comments to the appropriate state agencies.

- Culvert replacements in Gilsum (3 sites) and Winchester (1 site). Recommend shading outflow areas with native plants.
- Eversource pole replacements on the A152 line and N186 line. No comment.
- Washington: Ashuelot Pond, 2 Shoreland permits, 1 Wetland permit. Recommend more stormwater infiltration; no pressure treated lumber.
- Winchester: Mitchell Sand & Gravel. Recommend containment surrounding asphalt tank.
- Swanzey: River Access Park. Both Shoreland and Wetland permits. Recommend bank stabilization with native plants; control sheet flow off impermeable surfaces; no use of pressure treated lumber.
- Swanzey: Frogg Brewery Shoreland permit. Recommend maintain forested banks and swales to catch run-off and prevent erosion.
- Keene: AOT permit for Keene State College, Bushnell Apartment demolition. No comments.
- Swanzey: AOT permit for NH Solar Gardens LLC to install solar array. Recommend work on steep slopes in small areas at a time; reseed disturbed areas with native plants.

## PROJECTS OR ISSUES:

- Surry: Asphalt recycling plant: letter of concern to Planning Board regarding nesting Bank Swallows.
- Winchester: Wastewater Treatment Plant production of Class A Biosolids for agricultural use. Recommend no increase in impermeable surface at plant; concern for strong odors.
- Winchester: Forest Lake Association, advocated for installation of fish passage for eel and herring. Funding not available at this time.
- Winchester: Lost Road off Route 119, former Ashuelot Paper lagoons. Complaints of leachate from lagoons, contact with DES.
- Hinsdale: Fiske Mill Dam removal. Letter of support to DES for Aquatic Resource Mitigation (ARM) Fund application by The Nature Conservancy.
- Winchester: Brownfield cleanup. Letter of support to the EPA for funding.
- Marlow: Marlow Hydro license expired Nov. 30, 2022; annual license issued effective Dec. 1, 2022. No comments.
- Small wastewater treatment plants (Swanzey, Winchester, Hinsdale) to be covered under a General Permit in 2023.
- Instream Flow Program: Members attend demonstration of data instruments installation May 17, 18.
- Corridor Management Plan: Members have identified areas of concern including increased stream flow leading to bank erosion, non-point source pollution affecting water quality, fish passage and dam removal, the increased presence of invasive plant species in the corridor. Creation of the document and funding for specific action plans is ongoing.

## COMMUNITY INVOLVEMENT

- Front Porch Project, Hinsdale: Barbara Skuly gave a presentation about ARLAC to the Hinsdale Historical society, August 5th.
- Source to the Sea River Cleanup, September 23 & 24: 121 volunteers collected 1,285 pounds of refuse from Beaver Brook and the Ashuelot River in Keene, Swanzey and Winchester.
- River Monitoring: Monthly river water quality monitoring was conducted by 18 volunteers May through September, finding once again that large storm events result in elevated E.coli levels found even 48 hours after the rainfall. The characterization of the River differs overall with the upper reaches above Surry Dam having lower, more acidic pH but lower E.coli and Specific Conductance (measures ions in the water). Keene and downstream exhibit slightly better pH levels, but more frequent elevations of E.coli and Specific Conductance. Non-point source pollution along with low pH remain the areas of concern for our river. Total Phosphorus levels remained mostly at acceptable levels with the exception of a slight elevation in Marlow in August, perhaps related to beaver activity, and in Washington in July. Readings of Dissolved Oxygen and Chloride remain better than Class B standards. Complete data can be viewed under annual reports at <https://www.des.nh.gov/water/rivers-and-lakes/river-and-lake-monitoring>.

Submitted by  
Eloise Clark, Clerk



# MARLOW CONSERVATION COMMISSION

The Conservation Commission did not get back to having our regular meetings this past year but continued on the phone and via email. This should change.

Kroka still has some interest in a conservation easement and is working on one through the Monadnock Conservancy. We have not heard from either of them since last year and are waiting for more information to see if that is going forward or not.

Regards,

Gus Merwin

Chair, Marlow Conservation Commission



Woodpeckers line up at 28 below 0

# TRUSTEES OF TRUST FUNDS

The Trustees of Trust Funds oversee Capital Reserve Funds, Library Trust Funds, Common Funds, Cemetery Funds and the School and Scholarship Trust Funds.

The Market Value of all these funds on 12/31/22 was \$1,021,433.34.

Three Bearing Fiduciary Advisors, our investment management firm continues to charge a low .50% Annual fee to manage and invest our funds as well as provide an array of services to assist the trustees in their duties. TBFA handles the bookkeeping, prepares the MS 9 and MS 10 reports, provides real time & monthly reports in addition to quarterly performance reports and is proactive in assisting the Trust Fund Trustees and Cemetery Trustees in staying up to date and in conformance with any new or changing guidelines set by the State DOJ. Having access to a professional investment management firm and their experience with the market and the greater returns on investment this brings, continues to be an asset well worth the fees charged.

The Francis Strickland Scholarship Fund was founded to encourage deserving persons to continue their formal education at either an accredited college, technical school, or community college. Any person who has been a resident of Marlow for at least 5 consecutive years and who has graduated high school or received their GED is eligible to apply. The scholarship is also available for residents who are already enrolled in a program of study.

The 2022 scholarship was awarded to William Levesque. We would like to congratulate him and wish him all the best in his academic endeavors at St Joseph's college of Maine.

Applications for the 2023 calendar year may be obtained at the town office, the library or by contacting the Trustees at [marlownhttf@gmail.com](mailto:marlownhttf@gmail.com). Please note the deadline to apply for 2023 was March 1, 2023. If you wish to donate to the FS Scholarship Fund, or have any questions, please feel free to reach out to the trustees via email.

The Trustees of Trust Funds meet the second Monday of each month at 5:45pm at the library.

Respectfully,

Liz Davis (Chair)  
Trustees of Trust Funds





**MS-9 REPORT OF THE TRUST FUNDS OF THE TOWN OF MARLOW FOR THE CALENDAR YEAR ENDING 12/31/2022**

TRUST FUNDS				PRINCIPAL				INCOME				TOTAL		MARKET VALUE		
Date Cre-ated	Name of Trust Fund	Purpose of Fund	How Invested	%	Beginning Balance	Additions	Capital Gains/-Losses	With-drawals	Ending Balance	Beginning Balance	Amount	Expended During Year	Ending Balance	Principal & Income	Unrealized Gain/Loss	Ending Market Value

**Cemetery Trusts**

<b>Other Trusts</b>																
2006	Emerson & Ruth McCourt Charitable Trust	Cemetery Maintenance	Common TF	88.88	53,913.87	189.94	300.46	0.00	54,404.27	10,063.75	1,899.37	189.94	11,773.18	66,177.45	-1,561.36	64,616.09
1998	Sargent Road Cemetery Trust	Cemetery Maintenance	Common TF	7.30	2,238.87	0.00	24.67	0.00	2,263.54	3,015.81	156.02	0.00	3,171.83	5,435.37	-128.23	5,307.14
1998	West Cemetery Trust	Cemetery Maintenance	Common TF	3.70	2,325.85	0.00	12.51	0.00	2,338.36	339.10	79.12	0.00	418.22	2,756.58	-65.03	2,691.55
<b>Total Other Trusts</b>				100	58,507.94	189.94	338.05	0.00	59,035.93	13,474.27	2,137.04	189.94	15,421.37	74,457.30	-1,756.69	72,700.61
<b>Total Cemetery Trusts</b>				100	116,402.51	989.94	741.82	300.00	117,834.27	40,854.06	4,682.82	1,525.93	44,010.95	161,845.22	-3,818.16	158,027.06

**Fire Department**

2013	Gertrude & Richard Rock Trust	Equipment Replacement	Common TF	0.94	6.20	0.00	1.36	0.00	7.56	285.53	8.65	0.00	294.18	301.74	-7.12	294.62
2022	Town of Marlow Ambulance Trust Fund	Ambulance	Common TF	99.06	0.00	31,725.00	1.68	0.00	31,726.68	0.00	33.79	0.00	33.79	31,760.47	-749.27	31,011.20
<b>Total Fire Department</b>				100	6.20	31,725.00	3.04	0.00	31,734.24	285.53	42.44	0.00	327.97	32,062.21	-756.39	31,305.82

**Library**

2000	C. B. Howard Trust	Library	Common TF	0.58	54.83	0.00	0.63	0.00	55.46	77.95	3.93	0.00	81.88	137.44	-3.24	134.20
2013	Russell Perkins - New Library	New Library	Common TF	99.42	21,344.20	0.00	106.14	0.00	21,450.34	1,260.12	671.14	0.00	1,931.26	23,381.60	-551.60	22,830.00
<b>Total Library</b>				100	21,399.13	0.00	106.77	0.00	21,505.90	1,338.07	675.07	0.00	2,013.14	23,519.04	-554.84	22,964.20

**Scholarship**

1999	Frances Strickland Scholarship	Scholarships	Common TF	100.00	9,889.35	25.00	46.82	150.00	9,811.17	554.69	448.61	500.00	503.30	10,314.47	-243.33	10,071.14
<b>Total Scholarship</b>				100	9,889.35	25.00	46.82	150.00	9,811.17	554.69	448.61	500.00	503.30	10,314.47	-243.33	10,071.14

**School Funds**

1884	ASA Way	Scholarships	Common TF	14.58	542.17	0.00	6.34	0.00	548.51	808.46	40.09	0.00	848.55	1,397.06	-32.96	1,364.10
1842	School Fund	Scholarships	Common TF	32.55	1,217.90	0.00	14.16	0.00	1,232.06	1,797.62	89.55	0.00	1,887.17	3,119.23	-73.59	3,045.64
1933	Fred P. Whittemore	Scholarships	Common TF	52.87	1,944.78	0.00	23.00	0.00	1,967.78	2,953.55	145.44	0.00	3,098.99	5,066.77	-119.53	4,947.24
<b>Total School Funds</b>				100	3,704.85	0.00	43.50	0.00	3,748.35	5,559.63	275.08	0.00	5,834.71	9,583.06	-226.08	9,356.98
<b>GRAND TOTAL: TRUST FUNDS</b>					151,402.04	32,739.94	941.95	450.00	184,633.93	48,591.98	6,124.02	2,025.93	52,690.07	237,324.00	-5,598.80	231,725.20

CAPITAL RESERVE FUNDS					PRINCIPAL				INCOME			TOTAL		MARKET VALUE		
Date Created	Name of Trust Fund	Purpose of Fund	How Invested	%	Beginning Balance	Additions	Capital Gains/-Losses	Withdrawals	Ending Balance	Beginning Balance	Amount	Expended During Year	Ending Balance	Principal & Income	Unrealized Gain/Loss	Ending Market Value

**School**

1993	School Expendable Overbudget Tuition	Over Budget Tuition	Common CRF	77.24	182,184.03	0.00	-2,073.63	0.00	180,110.40	5,809.52	2,123.97	0.00	7,933.49	188,043.89	1,153.34	189,197.23
2020	School John D. Perkins, Sr. Academy Construction	Renovation & Reconstruction	Common CRF	22.76	55,221.92	0.00	-611.17	0.00	54,610.75	186.67	626.02	0.00	812.69	55,423.44	339.93	55,763.37
<b>Total School</b>				100	237,405.95	0.00	-2,684.80	0.00	234,721.15	5,996.19	2,749.99	0.00	8,746.18	243,467.33	1,493.27	244,960.60

**Fire Dept.**

2019	Fire & Ambulance Repair ETF	Fire Truck/Ambulance	Common CRF	9.23	13,688.98	0.00	-146.58	3,159.77	10,382.63	509.07	158.05	0.00	667.12	11,049.75	67.77	11,117.52
2019	Fire Truck and Ambulance Capital Reserve Fund	Fire Truck/Ambulance	Common CRF	73.07	85,339.78	10,000.00	-1,070.48	10,590.00	83,679.30	5,713.59	1,037.70	3,000.00	3,751.29	87,430.59	536.24	87,966.83
2014	Fire Equipment Acquisition and Replacement Expendable Trust Fund	Equipment Replacement	Common CRF	9.10	10,438.26	0.00	-120.05	0.00	10,318.21	445.36	122.96	0.00	568.32	10,886.53	66.77	10,953.30
2014	Fire Uniform & Protective Equipment	Uniform & Protective Equipment	Common CRF	8.60	17,941.81	0.00	-113.44	8,248.00	9,580.37	563.50	142.87	0.00	706.37	10,286.74	63.09	10,349.83
<b>Total Fire Dept.</b>				100	127,408.83	10,000.00	-1,450.55	21,997.77	113,960.51	7,231.52	1,461.58	3,000.00	5,693.10	119,653.61	733.87	120,387.48

**Town**

2019	Information Technology Equipment Replacement ETF	Equipment	Common CRF	0.74	2,078.13	2,000.00	-42.34	1,033.00	3,002.79	76.56	27.43	0.00	103.99	3,106.78	19.06	3,125.84
2018	Jones Hall CRF	Rehabilitation	Common CRF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1968	Heavy Highway Equipment	Capital Reserve	Common CRF	17.37	208,302.13	0.00	-1,950.45	146,000.00	60,351.68	10,546.62	2,362.19	0.00	12,908.81	73,260.49	449.33	73,709.82
2006	Police Cruiser	Police Cruiser	Common CRF	-0.12	44,302.94	0.00	-369.89	44,302.94	-369.89	3,047.77	498.68	3,702.06	-155.61	-525.50	-3.22	-528.72
2008	Conservation Commission Cap Reserves	Conservation Commission	Common CRF	1.67	6,325.10	0.00	-77.70	0.00	6,247.40	719.40	79.59	0.00	799.99	7,046.39	43.22	7,089.61
2008	Transfer Station Expendable Trust	Transfer Station	Common CRF	7.51	21,446.88	0.00	-349.34	0.00	21,097.54	10,223.83	357.82	0.00	10,581.65	31,679.19	194.30	31,873.49
2009	Road Improvement Expendable Trust	Road Improvements	Common CRF	64.02	227,990.60	25,000.00	-2,977.54	0.00	250,013.06	17,183.88	2,818.01	0.00	20,001.89	270,014.95	1,656.12	271,671.07
2012	Government Buildings	Government Buildings	Common CRF	3.70	12,800.53	0.00	-172.23	0.00	12,628.30	2,813.40	176.42	0.00	2,989.82	15,618.12	95.79	15,713.91
2017	Community Development Project	Community Development Project	Common CRF	2.90	11,501.87	0.00	-135.01	0.00	11,366.86	738.04	138.29	0.00	876.33	12,243.19	75.09	12,318.28
2017	Police Equipment	Police Equipment	Common CRF	1.33	5,236.91	0.00	-61.85	0.00	5,175.06	370.65	63.37	0.00	434.02	5,609.08	34.40	5,643.48
2017	Master Plan ETF	Master Plan	Common CRF	0.53	2,091.63	0.00	-24.60	0.00	2,067.03	138.58	25.21	0.00	163.79	2,230.82	13.68	2,244.50
2018	Cemetery Development Fund	Capital Improvement or Expansion	Common CRF	0.35	1,141.78	300.00	-16.43	0.00	1,425.35	49.99	14.30	0.00	64.29	1,489.64	9.14	1,498.78
<b>Total Town</b>				100	543,218.50	27,300.00	-6,177.38	191,335.94	373,005.18	45,908.72	6,561.31	3,702.06	48,767.97	421,773.15	2,586.91	424,360.06

**GRAND TOTAL: CAPITAL RESERVE FUNDS**

<b>Total</b>					908,033.28	37,300.00	-10,312.73	213,333.71	721,686.84	59,136.43	10,772.88	6,702.06	63,207.25	784,894.09	4,814.05	789,708.14
<b>GRAND TOTAL: MARLOW</b>					1,059,435.32	70,039.94	-9,370.78	213,783.71	906,320.77	107,728.41	16,896.90	8,727.99	115,897.32	1,022,218.09	-784.75	1,021,433.34

# MARLOW CEMETERY TRUSTEES

The Cemeteries Trustees are responsible for the operation and maintenance of three cemeteries in the Town of Marlow. The Marlow Village Cemetery on Church Street is the site for current burials and requires the most care and maintenance. Burials no longer take place in the West Yard Cemetery on Jay Allen Road, or in the Early Settler's Cemetery off Sargent Road. Wendy Durant, Edward White Jr, and Dan Reed served as Cemetery Trustees in 2022.

The Marlow Cemetery Trustees once again extend thanks to David Davis with the Patriotic Committee for markers, flags, and wreaths honoring our veterans; to our long-time dedicated and resourceful sexton Tony Davis who quietly does what is needed for the cemeteries; and to all of you who help maintain the burial plots of family and friends as well as help with other details. What you do makes a difference. This year once again the John D. Perkins, Sr. Academy students and staff members assisted with Veterans flag setting for Memorial Day, which was greatly appreciated.



## Cemetery Link

The Marlow Cemetery Trustees has a link on the [www.marlownh.gov](http://www.marlownh.gov) website under the menu "Boards and Commissions". Information on the website includes the Cemetery Trustees meeting minutes, cemetery rules, cemetery history, cost of services, and other pertinent information. Our email is: [MarlowCemeteryTrustees@gmail.com](mailto:MarlowCemeteryTrustees@gmail.com), and the Marlow Town Office can give you our phone numbers.

## Visiting the Cemeteries

The Cemetery Trustees encourage Marlow residents to visit the cemeteries. There is an updated map on the Village Cemetery Garden shed to help find the graves. While at the cemeteries please be respectful, and help maintain the sites in good condition. There is a trash barrel and water barrel to water plants available behind the shed. Report to us any needed maintenance issues that you cannot remedy yourself, and give us your suggestions for improvements. This is your cemetery and volunteers are always welcome.

## Mowing and Maintenance

The Cemetery Trustees have contracted mowing of the cemeteries with C & C Maintenance of Gilsum, NH from 2017 through the 2022 season. Their rates have proven very reasonable, they are flexible and responsive to mowing as needed, and they have proven to genuinely care about our cemeteries. Perpetual Care Trust funds are used to refund the Town proportionally for the mowing of the plots that have Perpetual Care. In 2022 we needed one less mowing than in most years and the annual stone cleaning was canceled. Instead, we hired C & C Maintenance to reset 14 dangerously leaning stones on the western side of the village cemetery. We still ended the year below budget. One fallen and broken stone monument was also repaired by the Trustees in 2022, righting and epoxying it back together.

## Plot Sales

Full size plot and cremation plot are currently available for sale in the 400 section of the Village Cemetery west of the shed and in the northeast corner. There was one plot sale in 2022.

## Burials

In 2022, there were seven burials in the Village Cemetery.

The Cemetery Trustees strive to maintain the cemeteries in the Town of Marlow at minimal cost to the taxpayers, to honor those who have gone on before us, and to make the sites a place that residents can be proud of. If you have any suggestions, questions or comments please do not hesitate to contact us.

Respectfully,  
Dan Reed (Chairman), Wendy Durant, Ed (Bucky) White

# VITAL STATISTICS 2022

## BIRTHS

<u>Name</u>	<u>Date</u>	<u>Parents</u>	<u>Place of Birth</u>
Postrech, Weston Lee Allen	03/18/2022	Postrech, Gunnar L. Moses, Elizabeth Rose	Keene, NH
Sherwood, Aronia Joy	05/14/2022	Sherwood, Jacob Holubeck Sherwood, Emily Turner	Marlow, NH
Hendrickson-Bourgea, Beckett Tyler	12/23/2022	Bourgea, Christian Gerolamo Hendrickson, Yanna Lynn	Keene, NH

## MARRIAGES

<u>Name</u>	<u>Date</u>	<u>Residence</u>
Munson, James C. Trudelle Alyse L.	07/30/2022	Weare, NH Marlow, NH
Chase, Thomas B. Laperriere, Courtney J.	08/06/2022	Marlow, NH Keene, NH

## DEATHS

<u>Name</u>	<u>Date</u>	<u>Place</u>
Younie, Karen	01/18/2022	Keene, NH
Gallagher, Craig John	02/26/2022	Marlow, NH
Duquette, James Edwin	03/03/2022	Marlow, NH
MacKenzie, Dennis Lee	03/24/2022	Marlow, NH
Handy, Dorothy Judith	04/28/2022	Marlow, NH
Salo, John Sargeant	07/02/2022	Keene, NH
Rhodes, Robert Floyd	07/28/2022	Marlow, NH

# ECONOMIC AND LABOR MARKET

## Marlow, NH



### Community Contact

### Town of Marlow

Jacqui Fay, Executive Administrator  
167 NH Route 123, Town Office  
Marlow, NH 03456-0184

### Telephone

(603) 446-2245 x1

### Fax

(603) 446-3806

### E-mail

marlowtownoffice@marlownh.gov

### Web Site

www.marlownh.gov

### Municipal Office Hours

Selectmen: Monday, 7 pm - 10 pm; Town Office: Tuesday, Thursday, Friday, 10 am - 1 pm, 2 pm - 3:30 pm; Town Clerk: Wednesday, 4:30 pm - 7 pm, Thursday, 10 am - 12:30 pm; Tax Collector: Tuesday, 5 pm - 7 pm

### County

### Cheshire

### Labor Market Area

Keene, NH Micropolitan NECTA

### Tourism Region

Monadnock

### Planning Commission

Southwest Region

### Regional Development

Monadnock Economic Development Corp.

### Election Districts

#### US Congress

District 2

#### Executive Council

District 2

#### State Senate

District 8

#### State Representative

Cheshire County Districts 9, 16

**Incorporated:** 1761

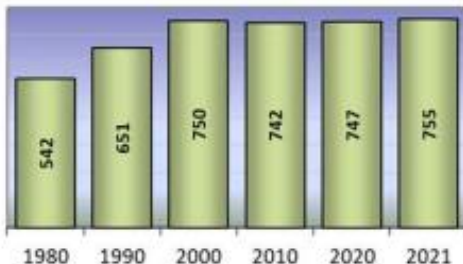
**Origin:** This territory was first chartered in 1753 as Addison, after Joseph Addison, Secretary of State for England, who signed the appointment papers making John Wentworth Lieutenant Governor of New Hampshire under the jurisdiction of Massachusetts in 1717. As a result of the French and Indian War, few original grantees settled there under the terms of the charter. The town was regranted in 1761 as Marlow, and the charter renewed in 1772. In some references, the name was in honor of Christopher Marlowe, the famed author and playwright; others indicate it was taken from the English town of the same name. Marlow was one of the towns that joined Vermont during the boundary dispute, but returned to New Hampshire in 1781.

**Villages and Place Names:** unknown

**Population, Year of the First Census Taken:** 313 residents in 1790



Cheshire County



### Population Trends:

Population change for Marlow totaled 213 over 41 years, from 542 in 1980 to 755 in 2021. The largest decennial percent change was a 20 percent increase between 1980 and 1990. The 2021 Census estimate for Marlow was 755 residents, which ranked 206th among New Hampshire's incorporated cities and towns.

**Population Density and Land Area, 2021 (US Census Bureau):** 29.0 persons per square mile of land area. Marlow contains 26.0 square miles of land area and 0.4 square miles of inland water area.

Economic & Labor Market Information Bureau, NH Employment Security, October 2022. Community Response Received 5/12/2022

All information regarding the communities is from sources deemed reliable and is submitted subject to errors, omissions, modifications, and withdrawals without notice. No warranty or representation is made as to the accuracy of the information contained herein. Specific questions regarding individual cities and towns should be directed to the community contact.

<b>MUNICIPAL SERVICES</b>	
Type of Government	<b>Selectmen</b>
Budget: Municipal Appropriations, 2021	<b>\$2,299,494</b>
Budget: School Appropriations, 2021-2022	<b>\$2,334,561</b>
Zoning Ordinance	<b>1986/18</b>
Master Plan	<b>2003</b>
Capital Improvement Plan	<b>No</b>
Industrial Plans Reviewed By	<b>Planning Board</b>

<b>Boards and Commissions</b>	
Elected:	<b>Selectboard; Library; Cemetery; Budget; Checklist; Trust Funds; Road</b>
Appointed:	<b>Planning; Zoning; Conservation; Agricultural; Parks &amp; Recreation; Joint Loss Mngmnt.</b>

Public Library **Marlow Town**

<b>EMERGENCY SERVICES</b>	
Police Department	<b>Part-time</b>
Fire Department	<b>Volunteer</b>
Emergency Medical Service	<b>Volunteer</b>

Nearest Hospital(s)	Distance	Staffed Beds
<b>Cheshire Medical Center, Keene</b>	<b>17 miles</b>	<b>94</b>

<b>UTILITIES</b>	
Electric Supplier	<b>Liberty Utilities; Eversource; NH Electric</b>
Natural Gas Supplier	<b>None</b>
Water Supplier	<b>Private wells</b>
Sanitation	<b>Private septic</b>
Municipal Wastewater Treatment Plant	<b>No</b>
Solid Waste Disposal	<b>None</b>
Curbside Trash Pickup	<b>None</b>
Pay-As-You-Throw Program	<b>No</b>
Recycling Program	<b>Mandatory</b>
Telephone Company	<b>Consolidated Communications</b>
Cellular Telephone Access	<b>Yes</b>
Cable Television Access	<b>Limited</b>
Public Access Television Station	<b>No</b>
High Speed Internet Service:	
Business	<b>Yes</b>
Residential	<b>Yes</b>

<b>PROPERTY TAXES</b> (NH Dept. of Revenue Administration)	
2021 Total Tax Rate (per \$1000 of value)	<b>\$24.71</b>
2021 Equalization Ratio	<b>85.3</b>
2021 Full Value Tax Rate (per \$1000 of value)	<b>\$21.01</b>
<b>2021 Percent of Local Assessed Valuation by Property Type</b>	
Residential Land and Buildings	<b>92.2%</b>
Commercial Land and Buildings	<b>3.8%</b>
Public Utilities, Current Use, and Other	<b>4.0%</b>

<b>HOUSING</b> (ACS 2016-2020)	
Total Housing Units	<b>429</b>
Single-Family Units, Detached or Attached	<b>403</b>
Units in Multiple-Family Structures:	
Two to Four Units in Structure	<b>2</b>
Five or More Units in Structure	<b>0</b>
Mobile Homes and Other Housing Units	<b>24</b>

<b>POPULATION (1-YEAR ESTIMATES/DECENNIAL)</b> (US Census Bureau)		
Total Population	Community	County
2021	<b>755</b>	<b>77,329</b>
2020	<b>747</b>	<b>76,501</b>
2010	<b>742</b>	<b>77,117</b>
2000	<b>750</b>	<b>73,993</b>
1990	<b>651</b>	<b>70,223</b>
1980	<b>542</b>	<b>62,116</b>

<b>DEMOGRAPHICS</b> AMERICAN COMMUNITY SURVEY (ACS) 2016-2020			
<b>Population by Gender</b>			
Male	<b>380</b>	Female	<b>408</b>
<b>Population by Age Group</b>			
Under age 5			<b>56</b>
Age 5 to 19			<b>123</b>
Age 20 to 34			<b>122</b>
Age 35 to 54			<b>154</b>
Age 55 to 64			<b>123</b>
Age 65 and over			<b>210</b>
Median Age			<b>50.3 years</b>

<b>Educational Attainment, population 25 years and over</b>	
High school graduate or higher	<b>97.3%</b>
Bachelor's degree or higher	<b>26.5%</b>

<b>INCOME, INFLATION ADJUSTED \$</b> (ACS 2016-2020)	
Per capita income	<b>\$35,550</b>
Median family income	<b>\$101,439</b>
Median household income	<b>\$87,000</b>
<b>Median Earnings, full-time, year-round workers</b>	
Male	<b>\$68,750</b>
Female	<b>\$34,792</b>
Individuals below the poverty level	<b>13.3%</b>

<b>LABOR FORCE</b> (NHES – ELM1)		
Annual Average	2011	2021
Civilian labor force	<b>399</b>	<b>350</b>
Employed	<b>368</b>	<b>338</b>
Unemployed	<b>31</b>	<b>12</b>
Unemployment rate	<b>7.8%</b>	<b>3.4%</b>

<b>EMPLOYMENT &amp; WAGES</b> (NHES – ELM1)		
Annual Average Covered Employment	2011	2021
<b>Goods Producing Industries</b>		
Average Employment	<b>n</b>	<b>n</b>
Average Weekly Wage	<b>n</b>	<b>n</b>
<b>Service Providing Industries</b>		
Average Employment	<b>n</b>	<b>n</b>
Average Weekly Wage	<b>n</b>	<b>n</b>
<b>Total Private Industry</b>		
Average Employment	<b>46</b>	<b>53</b>
Average Weekly Wage	<b>\$ 745</b>	<b>\$ 658</b>
<b>Government (Federal, State, and Local)</b>		
Average Employment	<b>40</b>	<b>40</b>
Average Weekly Wage	<b>\$ 423</b>	<b>\$ 573</b>
<b>Total, Private Industry plus Government</b>		
Average Employment	<b>86</b>	<b>92</b>
Average Weekly Wage	<b>\$ 596</b>	<b>\$ 622</b>

If "n" appears, data do not meet disclosure standards.

**EDUCATION AND CHILD CARE**

Schools students attend: **Marlow operates grades K-6; grades 7-12 are tuitioned to Keene** District: **SAU 29**  
 Career Technology Center(s): **Cheshire Career Center (Keene); Fall Mountain RHS - CTE**

Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	1			
Grade Levels	P K 1-6			
Total Enrollment	51			

Nearest Community College: **River Valley**  
 Nearest Colleges or Universities: **Keene State; New England; Antioch New England**

2021 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing) Total Facilities: Total Capacity:

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
Kroka Expeditions	Wilderness expedition school	72	2008
Town of Marlow	Municipal services	50	1761
Audio Accessories, Inc.	Audio cables, patch cords, & patch boards	30	1966
Ironwood Restoration	Small building restoration	13	2001
John D Perkins Elementary School	Education	12	1973
Aaron's Specialty Shop	Seasonal ice cream & cafe	9	2018

*Employer Information Supplied by Municipality*

TRANSPORTATION (distances estimated from city/town hall)			
Road Access	US Routes		
	State Routes	10, 123, 123A	
Nearest Interstate, Exit		I-91 (VT), Exit 5	
	Distance	20 miles	
Railroad		No	
Public Transportation		No	
Nearest Public Use Airport, General Aviation			
<b>Dillant-Hopkins, Swanzey</b>	Runway	6,201 ft. asphalt	
Lighted? <b>Yes</b>	Navigation Aids?	<b>Yes</b>	
Nearest Airport with Scheduled Service			
<b>Lebanon Municipal</b>	Distance	49 miles	
Number of Passenger Airlines Serving Airport		1	
Driving distance to select cities:			
Manchester, NH		58 miles	
Portland, Maine		150 miles	
Boston, Mass.		108 miles	
New York City, NY		237 miles	
Montreal, Quebec		231 miles	
COMMUTING TO WORK (ACS 2016-2020)			
Workers 16 years and over			
Drove alone, car/truck/van		85.7%	
Carpooled, car/truck/van		7.3%	
Public transportation		0.0%	
Walked		0.6%	
Other means		0.6%	
Worked at home		5.8%	
Mean Travel Time to Work		37.2 minutes	
<b>Percent of Working Residents: ACS 2016-2020</b>			
Working in community of residence		72.0%	
Commuting to another NH community		21.0%	
Commuting out-of-state		7.0%	

RECREATION, ATTRACTIONS, AND EVENTS	
	Municipal Parks
	YMCA/YWCA
	Boys Club/Girls Club
	Golf Courses
	Swimming: Indoor Facility
	Swimming: Outdoor Facility
	Tennis Courts: Indoor Facility
	Tennis Courts: Outdoor Facility
	Ice Skating Rink: Indoor Facility
	Bowling Facilities
X	Museums
	Cinemas
X	Performing Arts Facilities
X	Tourist Attractions
X	Youth Organizations (i.e., Scouts, 4-H)
	Youth Sports: Baseball
	Youth Sports: Soccer
	Youth Sports: Football
	Youth Sports: Basketball
	Youth Sports: Hockey
	Campgrounds
X	Fishing/Hunting
X	Boating/Marinas
X	Snowmobile Trails
X	Bicycle Trails
X	Cross Country Skiing
	Beach or Waterfront Recreation Area
	Overnight or Day Camps
	Nearest Ski Area(s): <b>Mount Sunapee</b>
	Other: <b>Rock Climbing</b>

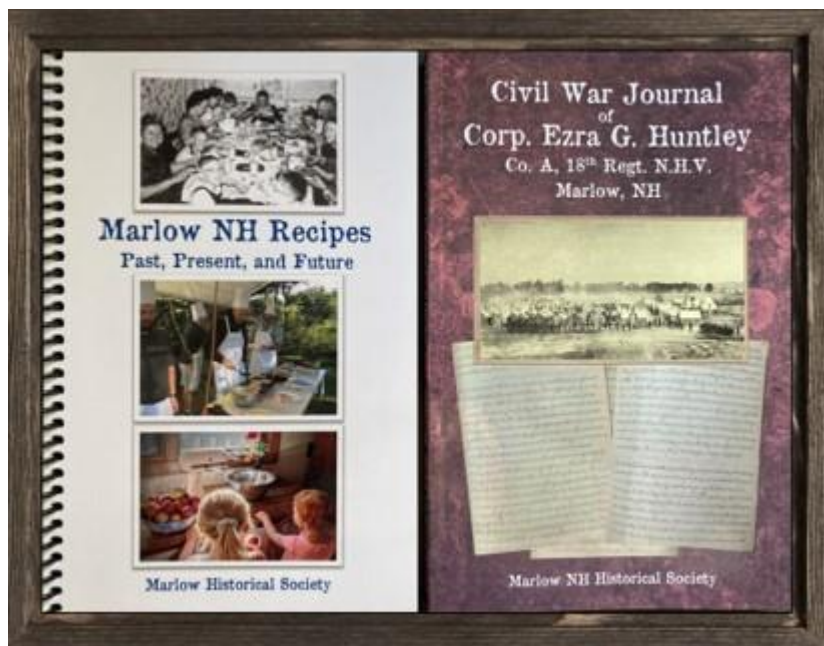
# MARLOW HISTORICAL SOCIETY

Our mission is to preserve and illuminate Marlow's history. Everything that we do during the year is relevant to that mission.

We have begun to index and catalog all objects, books, photos and archives in a software database - a long and complex project that, when completed, will greatly enhance the prospects for educational programming and genealogical research.

To address maintenance of our facilities, the back door and front entrance in Murray Hall were refurbished and secured. Our thanks to Scott Chase and Gary Levesque, who keep an eye on Murray Hall and the Hearse House, and report to the board if something is amiss; and to Betty Misiaszek and Jean McDonald, who decorate our window boxes for the seasons, adding beauty to the Murray Hall façade.

We continued our participation in the N.H. Charitable Gaming Program which donates a percentage of casino earnings to qualifying non-profits - a boon to societies such as ours, which depend on adequate funds to survive and thrive.



We published two books. The Society's 2021/2022 project for outreach and fundraising was a cookbook, "Marlow NH Recipes Past, Present and Future". Two printings quickly sold out. The transcription of Corporal Ezra George Huntley's Civil War Journal is a scholarly achievement of incalculable historic value. The NH State Library, the NH Historical Society, the Keene Public Library, and the Keene State College Library, have added the journal to their collection. We sold copies to many members of the Huntley National Association, as well as to members of Civil War societies. The book will soon be available at The Toadstool Bookshops. A second printing has been necessary to satisfy many requests.

And then there is our triannual newsletter, which cannot in all fairness be called work, since it is so much fun to research and put together.

Unfortunately, we will start 2023 with an abbreviated Board of Directors. We thank Chuck Mosher and Ed Reardon for their invaluable contributions to the Society as President and Vice-President, and regret that they had to step down due to personal circumstances. The Board will temporarily consist of a Secretary (Patty Little), Treasurer (Pat Strickland) and Directors (Gary Levesque, Sharon Spalluto and Sharon Davis). These board members are committed to continuing the Society's work, and will hold meetings in the Marlow Library during the winter months.

Maybe these circumstances will inspire others to assume positions of leadership. If you are interested in joining the Board to support our mission, please contact the Historical Society at [mhsnewhampshire@gmail.com](mailto:mhsnewhampshire@gmail.com), or get in touch with one of the board members. We look forward to hearing from you.



# IOOF MARLOW ODD FELLOWS FOREST LODGE #69

Officers October 2022 – September 2023

Noble Grand: Tom Cassar  
Vice Grand : Sandy Pierre  
Past Grand: John Luke

Secretary: Ken Dassau  
Treasurer: Rik Lammers

Regular Lodge meetings for members are held on the first and third Tuesday of each month, at 6:30pm. Members are encouraged to attend.

Recent news and current Lodge activities:

After more than a year of take-out breakfast sandwiches, we were pleased to return to the dine-in breakfast buffet last May, with attendance slowly returning to pre-Covid levels. We encourage you to attend this great community event from 8 am to 11am on the third Sunday of the month.

In response to the sudden passing of Lodge member and dedicated volunteer Alicia Lawlor in July, we quickly pulled together to assist her family, contributing to funeral expenses, creating a fund that raised over \$20,000.00 to support the educational needs of her children through high school, and donating the proceeds of multiple events. We are grateful to live in such a generous and caring community.

Our monthly Bingo continues to be a popular and fun event and is typically scheduled on the Saturday before the monthly breakfast. It is open to the public.

We hold an annual Route 10 Spring clean-up from the border with Lempster, to the Gilsum border. The community is encouraged to join us. Notice will be posted ahead of time.

The Odd Fellows hosted Feeding Tiny Tummies' Christmas toy drive. Our members also helped to transport the toys from the Toys for Tots warehouse in Manchester to our lodge in Marlow.

We hosted a Trunk or Treat Halloween with pizza, coffee, punch and treats available for all in the Lodge.

Each year, we award two annual \$500 scholarships: to a graduating high school senior from Marlow, and one from Marlborough.

Neighbors Helping Neighbors Program is our community outreach for neighbors who might need assistance.

Use of Lodge – The Lodge is available for use by the public. There is a Use of Lodge form.

Forest Lodge is always looking for new people to join us in our mission to “visit the sick, relieve the distressed, bury the dead and educate the orphan”. Membership is open to men and women over 18. We also have opportunities from non-member community volunteers. It is a great and fun way to meet and help the people in your community. Feel free to inquire at one of our events or reach out to us at [marlowoddfellows@gmail.com](mailto:marlowoddfellows@gmail.com) for more information.

We appreciate the continuing support from our friends, neighbors and surrounding communities.



Tom Cassar, Noble Grand

# MARLOW UNITED METHODIST CHURCH



As COVID restrictions began to wane, the Marlow United Methodist Church looked for new ways to further our mission. We focused on the war in Ukraine, with a campaign to raise funds to help refugees.

At the beginning of the war Anna Sventek was living in Bratislava, Slovakia, and witnessed firsthand the influx of refugees across the border. The church gave a month's worth of collections, and donations came in from the community, from other churches, and many others. We raised over \$8,000, and the money was sent to Samaritans Purse, an organization that was setting up field hospitals, to International Partnerships, as well as to Anna Sventek, our contact in Bratislava. Funds have continued to come in, which have enabled Michal, Anna's husband, to buy and distribute goods to the refugee centers, which he has documented with videos. If you want to help, just mark your contribution, "Ukraine". We will continue our support as the war

continues.

Our streaming ministry is a success. Our services have many viewers, and people can leave prayer requests and comments; links are provided for videos and music. Visit our Facebook page, Marlow United Methodist Church, to access past messages and learn of up-coming events.

We have started a new program, Children's Church. On the second Sunday of the month the children meet at 9:30 at the chapel for breakfast, Bible stories, and crafts. Other on-going programs are Operation Christmas Child in November each year, Men's Breakfast the last Sunday of the month, Women's Fellowship, Bible Studies, and Food Pantry.

On the third Sunday of the month, we provide meat, vegetables, dairy products, bread and non-perishable items to 8-10 families. The Town's Covid Relief Funds are used to purchase the perishable items, which Jen Dassau gets for us through her providers. If you would like to contribute to the Food Pantry, we can always use non-perishable items, (canned protein, soups, sauces, pasta, cereal.) Items can be left on the back counter at the church, which is always open.

If you are new to Marlow and would like to meet people, the church is a great way to do that. Sunday worship is at 9:30. Our pastor's message is encouraging, comforting, and challenging. Coffee is on every Sunday, and the atmosphere is relaxed and friendly. We would love to meet you.



# SCHOOL REPORTS



# SCHOOL DISTRICT OFFICERS, AGENTS, AND EMPLOYEES

## SCHOOL BOARD

Christie Smith, Chair	Term Expires 2023
Kayla Dooley	Term Expires 2025
Jessica Mack	Term Expires 2024

## NH SCHOOL ADMINISTRATIVE UNIT 29 ADMINISTRATION

Robert H. Malay, Superintendent of Schools  
Dr. Benjamin White, Assistant Superintendent  
Brian Campbell, Assistant Superintendent  
Timothy L. Ruehr, Chief Financial Officer  
Scott Lazzaro, Business Manager  
Nancy Deutsch, Director of Human Resources  
Dr. Richard Matte, Director of Student Services  
Robert Milliken, Director of Technology

## OFFICERS

Kenneth R. Dassau	Moderator
Vacant Clerk	
Donna L. Chase	Treasurer
Plodzic & Sanderson	Auditor



# COMPLIANCE STATEMENT

The Marlow School District does not discriminate in its educational programs, activities or employment practices on the basis of race, color, national origin, sex, sexual orientation, gender identity, disability, or age, and provides equal access to the Boy Scouts and other designated youth groups.

The following person has been designated to handle inquiries regarding non-discrimination policies: Nancy Deutsch, Title IX Coordinator for School Administrative Unit 29, and Director of Human Resources, 193 Maple Avenue, Keene, New Hampshire 03431, telephone number (603) 357-9002 ext. 213.

Complaints regarding compliance with Rehabilitation Act of 1973 - Section 504 should be submitted in writing to Dr. Rick Matte, Director of Student Services, 193 Maple Avenue, Keene, New Hampshire 03431, telephone number (603) 357-9001 ext. 230.

For further information on notice of non-discrimination, visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481.

Robert H. Malay  
Superintendent of Schools

*[Source: Notice of Non-Discrimination, U.S. Department of Education, Office of Civil Rights (August 2010); Title IX Resource Guide, U.S. Department of Education, Office for Civil Rights, at 6-7 (April 2015).]*



# STATE OF NEW HAMPSHIRE SCHOOL WARRANT

To the inhabitants of the school district in the Town of Marlow qualified to vote in District affairs:

You are hereby notified to meet at the John D. Perkins, Sr. Academy in the Town of Marlow on the 14<sup>th</sup> day of March, 2023, between the hours of 11:00 am and 7:00 pm to act upon the following article:

ARTICLE 1: To choose all necessary school district officers:

One School Board Member for three-year term  
Moderator for two-year term  
Clerk for two-year term  
Treasurer for two-year term beginning on July 1, 2023

Given under our hands at said Marlow, this 27<sup>th</sup> day of February, 2023.

Christa Smith  
Jessica Mack  
Hayla & Dorsey

A True Copy Attest:

Christa Smith  
Jessica Mack  
Hayla & Dorsey

# MARLOW SCHOOL DISTRICT SCHOOL WARRANT

## GOVERNING BODY CERTIFICATION

We certify and attest that on or before 3/1/2023, a true and attested copy of this document was posted at the place of meeting, the Post Office, the Town Hall and that an original was delivered to the Superintendent.

Name	Position	Signature
Christie Smith	Chair	Christie Smith
Jessie Mack	Board member	Jessica Mack
Kayla Derry	Board member	Kayla Derry

---

### Article 01 Reports

To hear the reports of agents, auditors, committees or officers chosen, and to pass any vote relating thereto.

---

### Article 02 Operating Budget

To see if the district will vote to raise and appropriate the amount of \$2,342,931 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

---

### Article 03 Capital Reserve Fund

To see if the Marlow School District will vote to raise and appropriate \$25,000 be deposited in the Capital Reserve Fund previously established at the March 12th, 2020 District Meeting for the purpose of financing construction or reconstruction of the buildings and grounds at John D. Perkins Sr. Academy, or to take any other action in relation thereto and authorize the transfer up to \$25,000 of its unassigned fund balance, if any, remaining on hand at the end of the fiscal year June 30th 2023. (the Board recommends this article) (Majority vote required.)

---

### Article 04 Tuition Expendable Trust Fund

To see if the school district will vote to raise and appropriate the sum of \$10,000 to be added to the Over-budget Tuition Expendable Trust Fund established by the voters at the 1993 District Meeting for the purpose of paying future year regular/special education tuition, or to take any other action in relation thereto and authorize the transfer of such sum from the unassigned fund balance. If there is an insufficient undesignated fund balance as of June 30, 2023 to fund this appropriation and the appropriation in Article 3 (Capital Reserve Fund), Article 3 will be funded first, with any additional surplus to be applied to this warrant article. No amount to be raised from taxation. Recommendations Required. (The Marlow School Board recommends this warrant article) (Majority vote required)

---

### Article 05 Other Business

To transact any other business that may legally come before this meeting.

# MARLOW SCHOOL DISTRICT PROPOSED 2023 BUDGET



New Hampshire  
Department of  
Revenue Administration

2023  
MS-26

## Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	02	\$721,637	\$807,195	\$934,704	\$0
1200-1299	Special Programs	02	\$729,056	\$872,576	\$687,070	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	02	\$1,430	\$2,581	\$3,832	\$0
1500-1599	Non-Public Programs	02	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs		\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>			<b>\$1,452,123</b>	<b>\$1,682,352</b>	<b>\$1,625,606</b>	<b>\$0</b>
<b>Support Services</b>						
2000-2199	Student Support Services	02	\$58,597	\$88,536	\$83,411	\$0
2200-2299	Instructional Staff Services	02	\$28,329	\$39,289	\$23,083	\$0
<b>Support Services Subtotal</b>			<b>\$86,926</b>	<b>\$127,825</b>	<b>\$106,494</b>	<b>\$0</b>
<b>General Administration</b>						
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	02	\$13,850	\$16,641	\$18,692	\$0
<b>General Administration Subtotal</b>			<b>\$13,850</b>	<b>\$16,641</b>	<b>\$18,692</b>	<b>\$0</b>
<b>Executive Administration</b>						
2320 (310)	SAU Management Services	02	\$69,652	\$73,898	\$72,433	\$0
2320-2399	All Other Administration	02	\$3,000	\$6,000	\$6,000	\$0
2400-2499	School Administration Service	02	\$154,421	\$161,920	\$174,549	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	02	\$86,132	\$69,718	\$83,635	\$0
2700-2799	Student Transportation	02	\$128,028	\$121,667	\$180,780	\$0
2800-2999	Support Service, Central and Other	02	\$275	\$3,750	\$5,750	\$0
<b>Executive Administration Subtotal</b>			<b>\$441,508</b>	<b>\$436,953</b>	<b>\$523,147</b>	<b>\$0</b>
<b>Non-Instructional Services</b>						
3100	Food Service Operations		\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
<b>Non-Instructional Services Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>						
5110	Debt Service - Principal		\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0
<b>Other Outlays Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Fund Transfers</b>						
5220-5221	To Food Service	02	\$18,506	\$13,992	\$13,992	\$0
5222-5229	To Other Special Revenue	02	\$0	\$55,000	\$55,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>			<b>\$18,506</b>	<b>\$68,992</b>	<b>\$68,992</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$2,342,931</b>	<b>\$0</b>

## Special Warrant Articles

Account	Purpose	Article	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
5251	To Capital Reserve Fund	03	\$25,000	\$0
<i>Purpose: Capital Reserve Fund</i>				
5252	To Expendable Trusts/Fiduciary Funds	04	\$10,000	\$0
<i>Purpose: Tuition Expendable Trust Fund</i>				
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
<b>Total Proposed Special Articles</b>			<b>\$35,000</b>	<b>\$0</b>

## Individual Warrant Articles

Account	Purpose	Article	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
<b>Total Proposed Individual Articles</b>			<b>\$0</b>	<b>\$0</b>

## Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2022	Revised Estimated Revenues for Period ending 6/30/2023	Estimated Revenues for Period ending 6/30/2024
<b>Local Sources</b>					
1300-1349	Tuition	02	\$20,636	\$27,000	\$26,601
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	02	\$428	\$1,000	\$1,000
1600-1699	Food Service Sales		\$0	\$0	\$0
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	02	\$14,956	\$4,988	\$4,988
<b>Local Sources Subtotal</b>			<b>\$36,020</b>	<b>\$32,988</b>	<b>\$32,589</b>
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	02	\$184,404	\$91,050	\$114,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition		\$0	\$0	\$0
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$1,071	\$4,871	\$0
<b>State Sources Subtotal</b>			<b>\$185,475</b>	<b>\$95,921</b>	<b>\$114,000</b>
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	02	\$0	\$55,000	\$55,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition		\$0	\$0	\$0
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	02	\$2,050	\$1,500	\$1,500
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Federal Sources Subtotal</b>			<b>\$2,050</b>	<b>\$56,500</b>	<b>\$56,500</b>



Account	Source	Article	Actual Revenues for Period ending 6/30/2022	Revised Estimated Revenues for Period ending 6/30/2023	Estimated Revenues for Period ending 6/30/2024
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	04, 03	\$0	\$15,000	\$35,000
9999	Fund Balance to Reduce Taxes	02	\$171,367	\$181,248	\$100,000
<b>Other Financing Sources Subtotal</b>			<b>\$171,367</b>	<b>\$196,248</b>	<b>\$135,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$394,912</b>	<b>\$381,657</b>	<b>\$338,089</b>

## Budget Summary

Item	Period ending 6/30/2024
Operating Budget Appropriations	\$2,342,931
Special Warrant Articles	\$35,000
Individual Warrant Articles	\$0
<b>Total Appropriations</b>	<b>\$2,377,931</b>
Less Amount of Estimated Revenues & Credits	\$338,089
Less Amount of State Education Tax/Grant	\$795,944
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$1,243,898</b>



# SCHOOL TREASURER

<b>Cash on Hand July 1, 2021</b>		\$275,603.39
<b>Fiscal Year Receipts:</b>		
Received from Selectmen	\$1,219,737.00	
Revenue From State Sources	\$889,070.91	
Revenue from Federal Sources		
Received from Tuitions	\$20,636.00	
Received as Income from Trust Funds		
Received from Sale of Notes and Bonds		
Received from Cap Res Funds		
Received from All Other Sources	\$16,867.21	
Received from Interest	\$427.68	
<b>Total Receipts</b>		<b>\$2,146,738.80</b>
<b>Total amount avail. for Fiscal Year</b>		<b>\$2,422,342.19</b>
<b>Less School Board Orders Paid</b>		<b>\$2,120,039.11</b>
<b>Balance on Hand June 30, 2022 (Treasurer's Bank Balance)</b>		<b>\$302,303.08</b>
<hr/>		
Donna L. Chase, Marlow School District Treasurer		
<p><i>Auditor's Certificate: This is to certify that we have examined the books, vouchers, bank statements, and other financial records of the treasurer of the School District of Marlow of which the above is a true summary for the fiscal year ending June 30, 2022 and find them correct in all respects.</i></p>		



2020/21	Town Approp by month July - June	Tuition	Interest by Month	Explanation State/Fed Funds	Govt Sources annual	Explanation Other	Other
2021 July	\$ 95,000.00	\$20,636.00	\$ 33.09	Medicaid	\$ 1,039.36	SAU Health Trust	\$ 12,339.72
2021 August	\$ 95,000.00		\$ 29.09	Adequate Aid	\$670,123.48	SAU Medicare D	\$0.00
2021 Sept	\$ 95,000.00		\$ 38.45	All Title Grants	\$ 8,583.63	NH Charitable	\$ 500.00
2021 Oct	\$ 95,000.00		\$ 29.39	Cat Aid	\$184,404.07	Vendor Reimbursement	\$ 1,168.37
2021 Nov	\$ 95,000.00		\$ 40.05	IDEA	\$11,150.05	Hannaford Helps	\$243.00
2021 Dec	\$ 180,000.00		\$ 41.65	IDEA PK	306.34	E-Rate	\$2,616.12
2022 Jan	\$ 95,000.00		\$ 65.30	Charter School (SPED)	\$1,071		
2022 Feb	\$ 59,000.00		\$ 36.29	Remote Learning	\$1,827.34		
2022 March	\$ 77,000.00		\$ 22.92	REAP	\$ 6,650.00		
2022 April	\$ 77,000.00		\$ 29.22	CARES (covid related)	\$3,915.81		
2022 May	\$ 180,000.00		\$ 32.23				
2022 June	\$ 76,737.00		\$ 30.00				
	<b>\$ 1,219,737.00</b>	<b>\$20,636.00</b>	<b>\$ 427.68</b>		<b>\$ 889,070.91</b>	<b>\$ -</b>	<b>\$ 16,867.21</b>
Total Revenue:	\$ 2,146,738.80						



# MARLOW SCHOOL DISTRICT MEETING MINUTES

## STATE OF NEW HAMPSHIRE SCHOOL WARRANT

### MARLOW SCHOOL DISTRICT MINUTES

MARCH 10, 2022

The Annual School District Meeting was called to order at 7:00pm on Thursday, March 10, 2022 by the School Moderator, Kenneth Dassau, in the John D. Perkins Sr. Academy in Marlow School District.

#### In Attendance:

School Board Members: Christie Smith, Chair, Kayla Dooley and Jessica Mack.

Moderator: Kenneth Dassau

Supervisors of the Checklist: Donna Chase, Linda Breault, and Eleanor Reed.

Clerk: Dawn Elliott

Administration: Dan Cherry, Principal, Robert Malay, Superintendent of Schools, Ben White, Assistant Superintendent, Scott Lazzaro, Business Manager,

There were 11 registered voters (including the 3 supervisors of the checklist)

The Pledge of Allegiance was recited.

The Moderator indicated to the audience the exits and AED.

Moderator made introductions of the Marlow Officials and SAU representatives.

The Moderator reviewed the Rules of Moderation.

The results of the election held on Tuesday, March 8, 2022 were as follows:

School Board Member-----	Kayla Dooley	with 50 out of 54 votes.
Clerk-----	Dawn Elliott	with 9 out of 54 votes Declined

The Moderator read the Articles.

#### Article 01 Reports

To hear the reports of agents, auditors, committees or officers chosen, and to pass any vote relating thereto.

Motion was made by Kayla Dooley and seconded by Christie Smith.

No discussion by the audience.

Motion passed by voice vote.

#### Article 02 Operating Budget

To see if the district will vote to raise and appropriate the amount of \$2,319,306 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Motion was made by Kayla Dooley and seconded by Jessica Mack.

Board Chair, Christie Smith, reviewed the proposed budget to all in attendance.

Question asked by Marcia Levesque regarding Reserve fund balance carryover. Chair, Christie Smith answered no with explanation.

Article 2 passed by voice vote.

Kayla Dooley made a motion to move Article 02 from reconsideration. Motion was seconded by Eleanor Reed.

Motion to move Article 02 from reconsideration passed by voice vote.

### **Article 03 Capital Reserve Fund**

To see if the Marlow School District will vote to raise and appropriate \$10,000 to be deposited in the Capital Reserve Fund previously established at the March 12, 2020 District Meeting for the purpose of financing construction or reconstruction of the buildings and grounds at John D. Perkins Sr. Academy, or to take any other action in relation thereto and authorize the transfer up to \$10,000 of its unassigned fund balance, if any, remaining on hand at the end of the fiscal year June 30, 2022.

Motion was made by Kayla Dooley and seconded by Jim Strickland.

Board Chair, Christie Smith reviewed the article.

Superintendent Robb Malay gave an explanation of the unassigned fund balance for future projects.

Question from Marcia Levesque regarding what is the anticipated fund balance.

Business Manager, Scott Lazzaro explained anticipated fund balance.

Donna Chase asked if there was a current balance.

Business Manager, Scott Lazzaro answered that as well.

Article 03 passed by voice vote.

Kayla Dooley made a motion to move Article 03 from reconsideration. Linda Breault seconded the motion.

Motion was passed to move Article 03 from reconsideration by voice vote.

#### **Article 04 Tuition Expendable Trust Fund**

To see if the school district will vote to raise and appropriate the sum of \$5,000 to be added to the Over-budget Tuition Expendable Trust Fund established by the voters at the 1993 District Meeting for the purpose of paying future year regular/special education tuition, or to take any other action in relation thereto and authorize the transfer of such sum from the unassigned fund balance. If there is an insufficient undesignated fund balance as of June 30, 2022 to fund this appropriation and the appropriation in Article 3 ( Capital Reserve Fund), Article 03 will be funded first, with any additional surplus to be applied to this warrant article. No amount to be raised from taxation. Recommendations Required. (The Marlow School Board recommends this warrant article) (Majority vote required)

Motion was made by Kayla Dooley and seconded by Pat Strickland.

Chair, Christie Smith reviewed the article.

Superintendent Robert Malay contributed to the explanation of how the article works.

Article 04 passed by voice vote.

Kayla Dooley made a motion to move Article 04 from reconsideration, seconded by Tom Willey.

Motion was passed to move Article 04 from reconsideration by voice vote.

Jim Strickland asked for what reason do we move each article from reconsideration after we vote on the article.

Superintendent Robert Malay gave a brief explanation followed by further explanation by Moderator Kenneth Dassau.

#### **Article 05 Collective Bargaining Agreement**

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Marlow School District and the Marlow Education Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2022-23	\$13,457
2023-24	\$10,290
2024-25	\$11,977

and further to raise and appropriate \$13,457 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Recommendations required. (Majority vote required)

Motion made by Kayla Dooley and seconded by Karin Asseng.

Chair, Christie Smith spoke to the article.

Pat Strickland asked if all specialist positions were filled currently.



Principal Dan Cherry answered that all specialist positions are currently filled.

Superintendent Robert Malay asked that the date at the top of the public handout for this evening of the proposed 3 year Marlow Education Association Contract be changed from February corrected to March. Duly noted by all.

Article 05 passed by voice vote.

Motion made by Kayla Dooley to move Article 05 from reconsideration, seconded by Christie Smith.

Motion to move Article 05 from reconsideration passed by voice vote.

**Article 06 Special Meeting**

Shall the school district, if Warrant Article #05 is defeated, authorize the governing body to call one special meeting, at its option, to address Warrant Article #05 cost item only? (Majority vote)

Motion made by Jessica Mack to pass over Article 06, seconded by Kayla Dooley.

Superintendent Robert Malay explains why we are passing over Article 06. Due to the fact that Article 05 was passed.

Article 06 passes by voice vote.

**Article 07 Other Business**

To transact any other business that may legally come before this meeting.

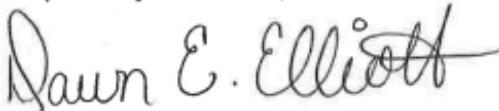
No other business was brought forth.

Moderator Kenneth Dassau made a motion to adjourn the meeting, seconded by Gary Levesque.

Motion passed by voice vote.

Meeting was adjourned at 7:47PM.

Respectfully submitted,



Dawn E. Elliott  
Marlow School Clerk  
A true copy attest  
Dawn E. Elliott

# ADMINISTRATIVE REPORT

## DISTRICT REPORT

### MISSION

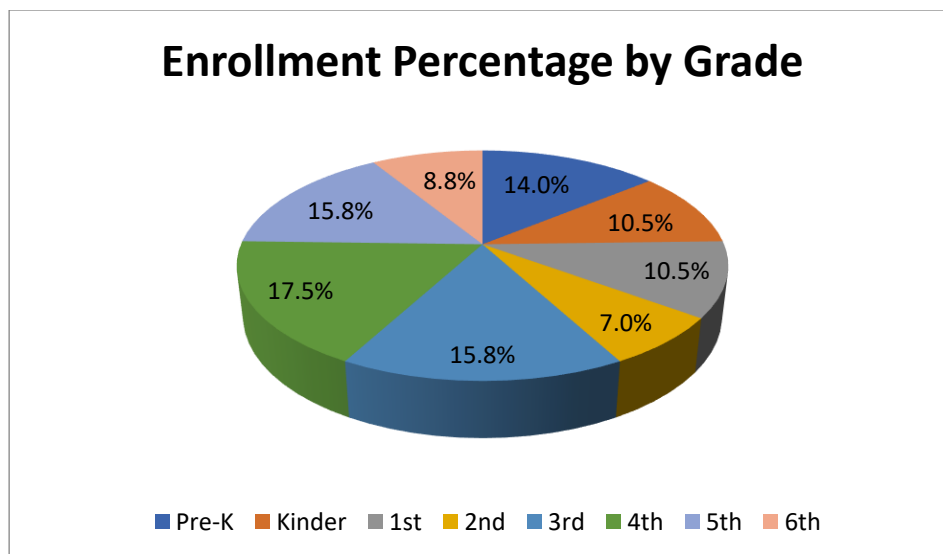
The Mission of John D. Perkins Academy is to be a community of lifelong learners in which all members **care** about one another, **engage** in challenging academic pursuits and **interact** with the resources within our community at large in order to become active, productive citizens of the 21<sup>st</sup> century and responsible environmental stewards of our world.

### GENERAL OVERVIEW

It is an honor and privilege to serve the Perkins Academy Team and Marlow Community. As a first year Principal, there couldn't possibly be a more welcoming and caring place to work! The students, staff, and families of Perkins Academy bring great joy to all that we do, and I foresee the strength of our school community growing stronger each day as our relationships continue to develop. While the safety and well-being for all is most important, we strive to create a place where ALL students know that they are valued and where ALL students are inspired to learn.

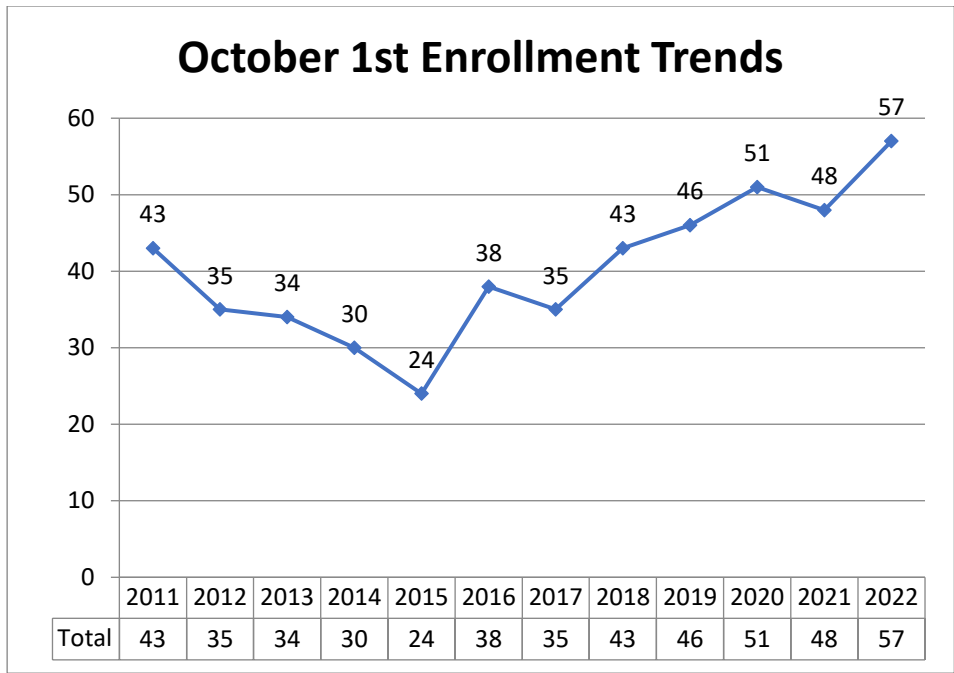
### ENROLLMENT

Here's a look at the percentage breakdown by grade using the October 1, 2022 enrollment:



Source: Power School Student Management System

Finally, a look at the October 1<sup>st</sup> enrollment trend from 2011-2022:



**Source: Power School Student Management System**

**FACILITY/MAINTENANCE**

- All annual maintenance and inspection requirements are up to date.
- The exterior metal wall on the south side of the building was sanded and repainted over the summer.
- Due to rot, the wooden shed was resided and painted in the fall.
- Last summer, the asphalt areas were repaved and lined.
- During the initial stages of COVID, the school rented a large metal storage container to store furniture and supplies in order to create more space in the classrooms. The storage container was emptied and removed from the school grounds shortly after the opening of school in September.
- New playground equipment was purchased through a grant. To prepare for the installation, volunteers moved the existing playground chips to the side and removed the underground concrete footings from the previous structure. The playground structure was installed in the fall and the playground chips have been spread in and around the new structure. To comply with regulations, additional chips have been delivered and will be spread this spring. We are all looking forward to a Ribbon Cutting Ceremony to celebrate the opening of our new playground this spring!
- The state of New Hampshire has new regulations pertaining to use of the Marlow Town Recycling Center, and in order to dispose of our garbage on a daily basis, a small dumpster is now on site. We will continue to bring our paper, cardboard, plastic, and glass recycling to the Marlow Town Recycling Center.
- A new projector and screen were purchased with grant funds, and we are in the midst of completing the project with a grant funded sound system. The projection and sound system will be used by our art, music, and PE teachers and will enhance our All-School Assemblies. We are excited to be able to share this system with Marlow residents, as well. Look for the up-and-coming Marlow Movie Nights!

## COMMUNITY SUPPORT

- **Friends of Perkins Academy (FOPA)** - We are grateful for the many ways FOPA supports our school community, making Perkins Academy a wonderful place to work, learn, and play!
  - Following an Open House for students and their families, the school held its traditional bonfire on September 16th. Families enjoyed refreshments.
  - Every year FOPA hosts several Perkins Kids' Days... afternoons filled with fun for our students. The first Perkins Kids' Day was on October 17th, and students gathered after school to create scarecrows and paint gourds.
  - On November 3rd, FOPA treated the students and staff to Ashuelot Concerts. A pianist, violinist, and cellist filled our multipurpose room with beautiful music. One student explained it like this: "It was so amazing I thought my head was going to explode!"
  - Thank you to FOPA for organizing and helping with our annual Thanksgiving Feast. The cafeteria was decorated beautifully, and students and staff enjoyed a delicious meal, served by our parents.
  - During the month of November, we held a food drive to benefit the Marlow Food Pantry. Our collection of food items far exceeded our expectations!
  - Each year FOPA organizes a Holiday Craft Day for the students. Each student spends time at two stations, creating two crafts of their choosing, which are later wrapped and brought home to give as gifts. Crafts this year included fresh wreaths, sewn ornaments, button wreaths on canvas, snowflake ornaments, cinnamon ornaments, hand painted mugs, and snow globes. The building was buzzing with excitement as students created their masterpieces!
  - On February 10th, students enjoyed a Valentine's celebration filled with food, song, and dance.
  - To assist with our Valentine's Day celebrations, FOPA donated a bag of treats and a craft project for each student.
  - "Share the Love" Raffle was organized to raise funds. Tickets were sold for \$10 each, and the winner received a \$250 gift card to go toward either gas or groceries.
  - FOPA holds monthly, virtual meetings, at which all families are invited to attend.
- **Community Organizations** - Thank you to our community organizations for helping to keep us safe and healthy. Your love shines through in all that you do, and we appreciate you!
  - Cheshire Smiles visited Perkins Academy on September 26th and 27th and provided screenings, cleaning, fluoride varnishes, sealants, decay stopping fluoride treatments, and temporary fillings for a total monetary value of \$5,315 at no cost to our school or families.
  - On October 24th flu shots were available to students and staff through Cheshire Medical Center Nursing Staff.
  - The Lion's Club provided eye screenings for our students on November 14th and winter coats for students in need.
  - Marlow Fire and EMT hosted the annual Craft Fair on November 19th.
  - Tiny Tummies provided food boxes for our families during the holiday breaks.
  - Members of a Keene church donated handmade gloves, mittens, and hats to Perkins Academy students.
  - Keene Elm City Rotary Club and Kids DeMar™ provided each 2nd grade student with a new pair of sneakers.

## VOLUNTEERS

Because of **YOU**, we are in a much better place, and we are grateful for the many ways you have given of your time.

- On September 29th the Jarrell family provided the opportunity to the staff and students of Perkins Academy to make homemade apple cider! Using their apple press and hundreds of apples donated by the Jarrell's, every student and staff member went home with a one-quart jug of fresh apple cider.
- On October 15th, Perkins Academy had a Playground Prep and Clean-Up Day, and we began by enjoying a delicious breakfast together. Thank you to the students, families, community members, and staff members who

lent a helping hand. On this day we used shovels and tractors to move the playground chips, relocated the pile of lumber to underneath the lookout tower, cleaned up the debris behind the outdoor classroom, removed nails from the bonfire area, and cleaned up existing garden areas. Many hands make light work, and we appreciate each and every person who joined us on October 15th!

- Thank you to one of our parents, Erin Carr, who winterized our raised garden beds.
- Without Thomas Elliott, we would not have had a bonfire. He graciously gave of his time and energy to gather the pallets and build the bonfire structure.
- Rick Davis, Tony Davis, Mike Elliott, and Thomas Elliott volunteered many hours of hard work to prepare the playground area for the new structure. Additionally, they removed the dirt and rock pile which was left behind from the major septic project. We cannot begin to thank you enough!

### **COMMUNITY SERVICE**

Giving back is important to Perkins Academy, and we look forward to growing in the ways we serve the Marlow community.

- During the month of November, Perkins Academy held a Winter Clothing Drive and collected lightly worn winter clothing in all sizes. The event was advertised to the greater Marlow Community, and we were delighted to see shoppers visit Perkins Academy on December 3rd and walk away with bags of clothing.
- Donations of food items were collected in December to benefit the Marlow Food Pantry.
- During the week of February 6th, Perkins Academy classes engaged in a "Penny War" to benefit the Monadnock Humane Society.

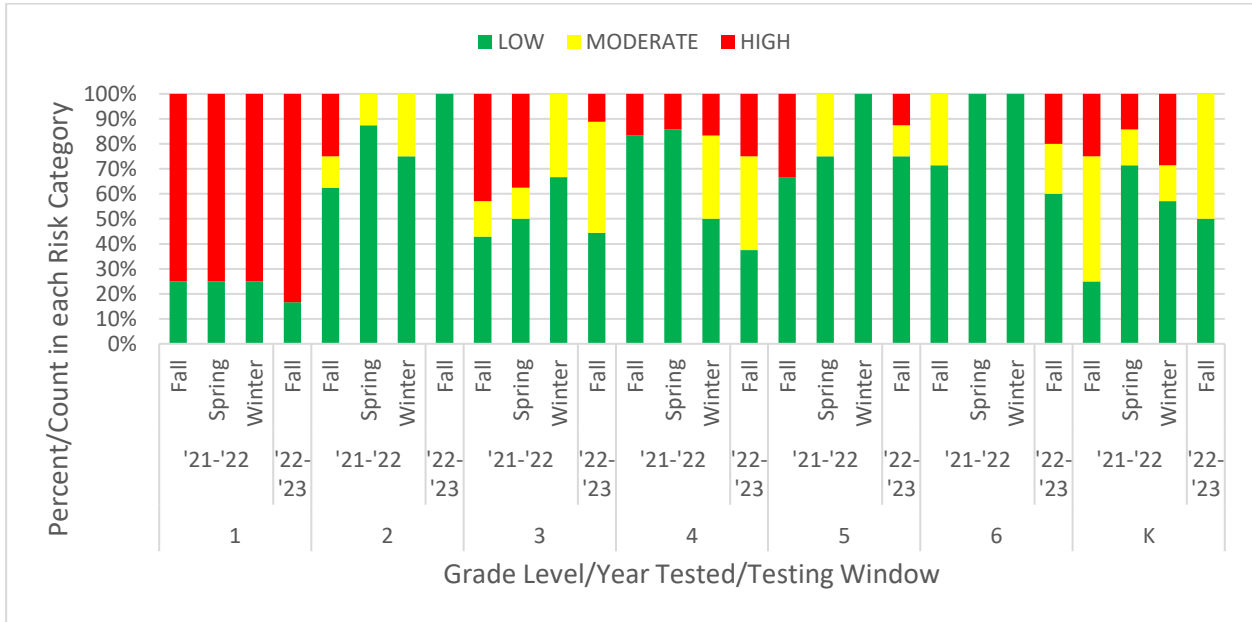
### **FACULTY/STAFF**

The dedication and commitment with which our staff performs is incredible. Their hard work and effort do not go unnoticed. We are all fortunate to work alongside such an amazing team! Classroom teachers include Julie Woodbury (Pre-K/K), Kelly Snair (1st/2nd), Leah Giles (3rd/4th), and Stephanie Fullmer-Smith (5th/6th). Our special educator is Michelle Jewett and our paraprofessional support team is April Gaberseck and Stephanie Mickelson. Dawn Elliott, our Administrative Assistant, and Mike Elliott, our Custodian, keep the ship sailing, no matter what comes their way. Other members of our team include Kelly Canfield (Nurse), Justin Jarvis (PE), Yumiko Sandoe, (Art), Emily Primrose (Library Media Specialist), Madison Gubata (Music), Zach Dube (Guidance), Jill Lewis (OT), Caroline Renauld (Speech), and Lynn Hume (Food Service). Providing support and guidance to the Perkins Team are Superintendent Robb Malay, Assistant Superintendent Ben White, Business Manager Scott Lazzaro, and the many other members of SAU 29. Lighting the way for us all is our Board: Christie Smith (Chair), Kayla Dooley, and Jessica Mack. We are grateful for their guidance and depth of love, care, and compassion that they give to Perkins Academy.

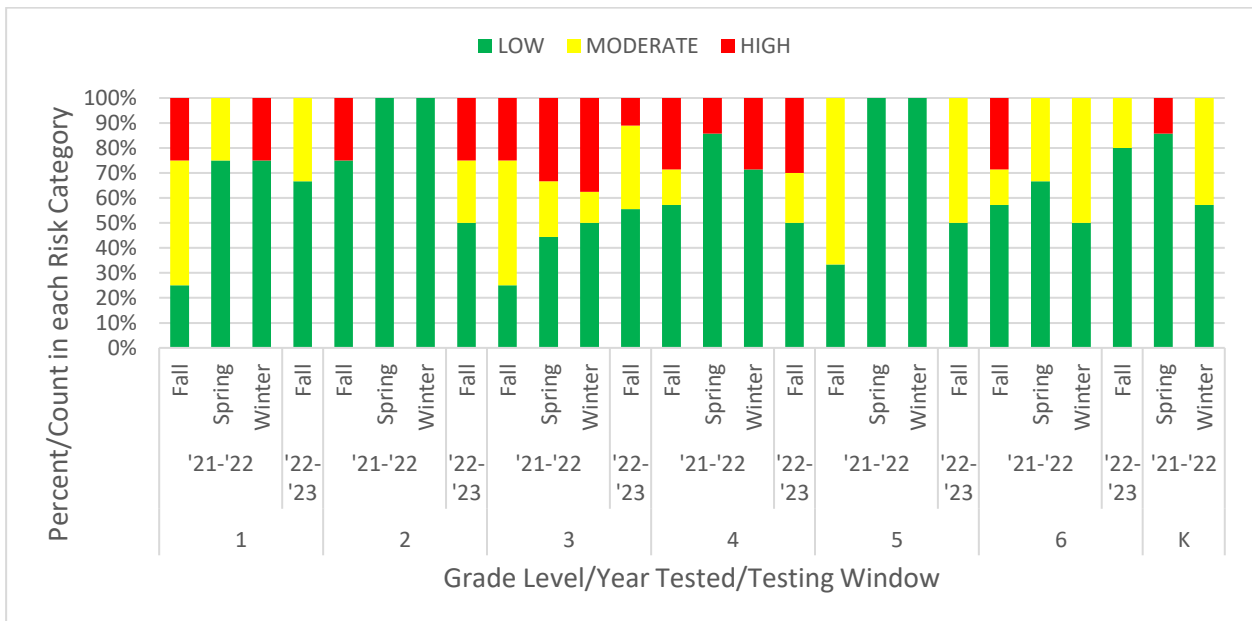
## AIMS WEB TESTING

\*\*Results for all students who were at the school at the end of the assessment administration\*\*

### ELA

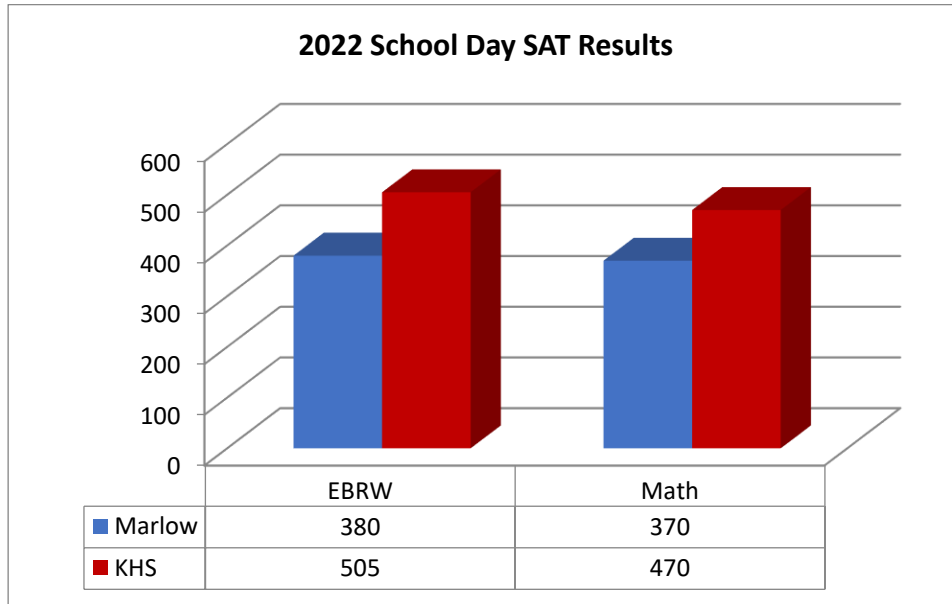


### MATH



Source: AIMS Web

Below is a look at how Marlow students at Keene High School performed in comparison to all students at Keene High School that took the SAT.



Source: College Board

### CO-CURRICULAR

At Perkins Academy, we believe in providing enriching experiences for all of our students. In the years to come, we aim to increase the number and variety of opportunities we offer to our students.

- On August 30th, the day before the first day of school, students and their families were welcomed into the building for an Open House Meet and Greet to kick off the new year.
- Each Tuesday morning, we kick off our day with an All-School Assembly. The highlight of each assembly is the presentations and performances by the students.
- Perkins Kids' Days are offered after school several times throughout the year. In the fall students created scarecrows and painted gourds, and in February students celebrated Valentine's Day.
- A group of 4th, 5th, and 6th grade students are members of the Handbell Choir, led by Mrs. Nancy Newton and Mrs. Leah Giles. We plan to take the show on the road near the end of the school year!
- On Wednesday mornings during the month of February all students and staff take part in B.E.A.R. Club (Begin Everyday and Read) for ten minutes. We settle down with our stuffed bears or other animals, and enjoy a good book!
- On November 9th, Perkins Academy hosted a Kroka Open Forum, at which time Nathan and Lindsay spoke about the many wonderful opportunities and ways in which Kroka can support and enrich the education of our students. They answered questions and provided a menu of activities related to our curriculum that we can choose from. We are looking forward to continuing our partnership with Kroka.
- Our 3rd, 4th, 5th, and 6th grade students are in the process of meeting with a group of Kroka students who are about to embark on a several month-long journey. Our students and the Kroka students will be pen pals for the next several months.
- On November 21st students and staff gathered outside for a Turkey Trot. We walked, ran, trotted, danced, hopped... you name it... around the ball field as we listened to some lively music. Although a frigid, blustery day, we were able to keep warm enough, then topped the trot off with some hot cocoa.

- We are excited to reignite a working relationship with Jaime McGuigan, a Marlow resident, as she is placing wildlife cameras among the conservation land behind the school. In our discussions, we concluded that the footage that is captured will have endless possibilities for our students.

### **SPECIAL RECOGNITIONS**

- **Aubuchon Hardware of Walpole, NH** We are very thankful to Mike Elliott Jr., manager of Aubuchon Hardware in Walpole, NH, for choosing Perkins Academy of Marlow/ Friends of Perkins Academy as recipients of their fall Round Up Program. Customers that shopped at Aubuchon Hardware in Walpole for the month of November were given the opportunity to “Round Up” their purchase amount and that amount would go to benefit the students of Perkins Academy. The amount raised was matched dollar for dollar by the Aubuchon Company, and the grand donated total was over \$4000. Thank you, Mike and Aubuchon Hardware!
- A special thank you to **everyone** in the Marlow community for the many ways you support Perkins Academy. We appreciate you!

### **Keene High School Update**

Improving student behavior at KHS has been a primary focus since the community meetings last year. A safe school environment is paramount to the social-emotional and academic development of our students. The KHS school community strives to be a vibrant learning community, but breaches to the “code of conduct” have at times created discomfort for both students and adults. Some areas of concern since the community meetings have improved. There is less wandering in the halls and less vandalism. Other areas of concern still exist. The school administration in collaboration with the Building Leadership Council are employing different systems to stem some of the remaining issues. While this will take time and continue to be a focus, it is achievable through the concerted efforts of everyone—educators, students, and parents.

### **Curriculum, Instruction, and Assessment Update**

As a SAU, it is integral that curriculum is cohesively aligned through rigorous competency-based expectations so our students are fully prepared to enter high school with the requisite knowledge and skills for success in all content areas. Over the past eighteen months, building administrators and teachers at the K-8 level across the SAU have collaborated to create a paradigm for teaching and learning that is transparent, rigorous, and student-centered. The comprehensive competency-based framework is being piloted at certain levels and will be entirely implemented at the start of the 2023-2024 school year. Any shifts in instructional practices are intended to personalize learning to enable all students to concretize essential knowledge and skills in a transferable manner. Assessments provide an opportunity for students to showcase their learning through a variety of modalities. The reporting of learning will enable teachers to provide immediate intervention to close learning gaps; parents and students will have clarity around areas of strength and concern.

### **Learn From Home Days**

Throughout the COVID-19 pandemic, we have needed to respond to a number of logistical issues that have arisen along the way. One of these practices was utilizing *Learn from Home Days* during inclement weather when school would typically be canceled. These *Learn from Home Days* allowed for school to still be held and counted. Learn from Home Days were approved by the school boards of Keene, Chesterfield, Westmoreland, Harrisville, Marlow, and Nelson. Schools utilize a variety of ways to engage with students in their learning both synchronous and asynchronous. We continue to gather feedback on *Learn from Home Days* to meet the needs of all our students whenever there is inclement weather that makes it unsafe for students to come to school.



## Workforce Shortage

SAU 29, like most employers in New Hampshire and across the country, is experiencing operational challenges due to labor shortages. Over the last several years we have seen higher turnover and smaller applicant pools for open positions. Areas of critical shortage are entry-level positions, specialized teaching positions, particularly at the high school level, and related service providers such as Speech Language Pathologists and School Psychologists. To help reduce the impact of existing market conditions on the organization, Human Resources has devoted more resources to expand recruiting activities to include on-site job fairs, radio advertising, and an increased presence on social media, while continuing to explore new recruiting outlets.

In addition to labor shortages, SAU 29 is also grappling with a steady increase in staff absences over the last several years. This challenges the administrative team on a daily basis to cover absences while maintaining building services. Increased absences inevitably put additional strain on those who cover for absent colleagues. To help mitigate these conditions, Human Resources is working closely with our insurance vendors to provide programs geared toward enhancing employee overall wellness. This includes a recently released and expanded Employee Assistance Program (EAP) which provides cutting-edge benefits that comprehensively provide support across a broad spectrum of life's challenges. The Human Resources department continues to provide individualized support to employees and their supervisors as they navigate work/life balance issues.

Despite these continued, challenging times, the administrative team and our dedicated staff have demonstrated resilience, patience and perseverance and rise up to meet these daily challenges for the benefit of our students.

Susan Grover  
Principal/Educator

Christie Smith  
School Board Chair

Robert H. Malay  
Superintendent of Schools



# NOTES

# MARLOW TOWN OFFICE HOURS

167 NH RT 123 – Marlow, NH 03456  
(603) 446 – 2245 Fax (603) 446 – 3806  
Email: [marlowtownoffice@marlownh.gov](mailto:marlowtownoffice@marlownh.gov)  
Website: [www.marlownh.gov](http://www.marlownh.gov)

Select Board: Monday 6:30 pm until business is finished. If Monday is a holiday, meeting will take place on Tuesday.

Town Office: Tuesday, Thursday, and Friday 10:00 am – 1:00 pm, 2:00 pm – 3:30 pm

Planning Board: 1st Thursday Monthly 7:00 pm; Work sessions 2<sup>nd</sup> Thursday Monthly 7:00 pm (starting April 2023)

Town Clerk: Wednesday 4:30 – 7:00 pm, Thursday 10:00 am – 12:30 pm

Zoning Board of Adjustment: As needed

Tax Collector: Tuesday 5:00 – 7:00 pm

Overseer of Welfare: As needed

Cemetery Trustees: 1st Tuesday Monthly 7:00pm

Trustees of the Trust Funds: 3<sup>rd</sup> Monday Monthly 5:45 pm

Library Trustees: 3<sup>rd</sup> Monday Monthly 7:00 pm

Conservation Commission: 3<sup>rd</sup> Thursday Monthly 7:00 pm

Joint Loss Management Committee: Last Wednesday 11:00 am (March, June, September & December only)

## **TRANSFER STATION/RECYCLING CENTER 446 – 7973**

Wednesday 4:00 – 7:00 pm Saturday 8:00 am – 4:00 pm

## **LIBRARY 446 – 3466**

Monday 12:00 pm– 5:00 pm; 6:00 – 8:00 pm

Wednesday 4:00 – 8:00 pm; Saturday 9:00 am – 12:00 noon

## **POST OFFICE 446-3489**

Lobby: Monday – Friday 7:00 am – 4:45 pm; Saturday 7:00 am – 12:00 noon

Window Service: Monday – Friday 7:45 am – 1:15 pm; 2:30 pm – 4:15 pm; Saturday 8:00 am – 11:30 am

## **EMERGENCY SERVICES – MUTUAL AID**

FIRE – AMBULANCE (352 – 1100) OR 911

POLICE – NON-EMERGENCY (355 – 2000) OR 911

STATE POLICE (TROOP C, KEENE, NH) (358 – 3333) OR 911

## **NH HOUSE OF REPRESENTATIVES, CHESHIRE CO., DISTRICT 2**

Daniel Eaton (D) Stoddard (603) 338-8595, [Daniel.Eaton@leg.state.nh.us](mailto:Daniel.Eaton@leg.state.nh.us)

Joe Schapiro (D) Keene (603) 852-5038, [Joe.Schapiro@leg.state.nh.us](mailto:Joe.Schapiro@leg.state.nh.us)

## **NH STATE SENATE, DISTRICT 8**

Ruth Ward (R) Stoddard (603) 271-2609, [Ruth.Ward@leg.state.nh.us](mailto:Ruth.Ward@leg.state.nh.us)