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# 2005 Annual Report



**Town of  
Bethlehem, New Hampshire**

## Front Cover Photo

After retiring from forty-seven years in the oil business, John and Nancy Stevenson enjoy some quality time sitting on a bench dedicated to John, for his contributions as a founding member of the Bretzfelder Park Board of Directors.

The Bethlehem community owes John Stevenson a debt of gratitude for his fifteen years of service on the School Board, and his role in helping many Profile students finance their higher education as a Trustee of the Jason Sommerville Scholarship Fund.

*(Photo by Ann Gruczka)*



## Back Cover Photos

The Pilot Mountain Range is visible from the Main Street side of the Mount Washington Cemetery. Part of the restoration project was to remove three old growth pine trees that would continue to do more headstone damage with shedding branches. The Bethlehem Heritage Society is helping the Town by maintaining the cemetery, and restoring all of the broken headstones. (Above)

The Bethlehem Country Club received a fresh coat of paint with the help of the Grafton County House of Corrections. It took the men three weeks in July to scrape and apply a two color finish. (Below)

*(Photos by Lon Weston)*

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N. H. STATE LIBRARY  
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 CONCORD, NH

# TOWN OFFICERS

## BOARD OF SELECTMEN

Lon Weston	(2008)
Cassandra Laleme	(2008)
Elizabeth Ward	(2006)
Weston H. Griffith Sr.	(2007)
Willard (Butch) Lucas	(2007)

## ADMINISTRATIVE ASSISTANT – BOARD OF SELECTMEN

Dee Vitkofsky

### TOWN CLERK

Tandy Brown (2007)

### TREASURER

Nora Clark (2007)

### TAX COLLECTOR

Claudia Brown (2007)

### MODERATOR

Alistair MacBain (2006)

### POLICE CHIEF

Eric Lougee

### OVERSEER OF WELFARE

Dee Vitkofsky

## FIRE CHIEF AND FOREST FIRE WARDEN

Jack Anderson

### ASST. CHIEF

Brian Charland

### 2<sup>ND</sup> ASST. CHIEF

Laura Lucas

## TRUSTEES OF THE TRUST FUNDS

Donald Lavoie	(2006)
John Miller	(2007)
Joel Goodell	(2008)

## SUPERVISORS OF THE CHECKLIST

Lana Tibbets	(2010)
Barbara Meaney	(2006)
Deborah Fellows	(2008)

## LIBRARIAN

Annette Marquis

## LIBRARY TRUSTEES

Jonathan Wright	(2008)
Jannifer Kotok	(2008)
Alan Strell	(2008)
Rhonda Lyster	(2006)
Florence Houghton	(2006)
Patricia Bonardi	(2007)
Elizabeth Harrington	(2007)
Jean Wedick	(2007)

**CEMETERY COMMITTEE**

Ernest Ferland  
 Richard Robie Sr.  
 Paul Hudson

**REVOLVING LOAN COMMITTEE**

Len Reed  
 Peter Thoma  
 Ronny Lyster

**RECREATION COMMITTEE**

Cheryl Kerr  
 Karen Roy  
 Patricia Baxter  
 Harry Newell  
 Steve Hoyt

**CONSERVATION COMMISSION**

Marilyn Johnson	Laura Morse
Kevin Morse	David Pelletier
Kenneth Rhodes	A. Michael Santos
Sara Turtle, Alternate	George Foss, III, Alternate

**BRETZELDER PARK COMMITTEE**

Nancy Czarney	Nigel Manley
Ann Gruczka	Tanya Tellman
Alistair MacBain	Kimberly Mackay-Pearson

**PLANNING / ZONING BOARD ASSISTANT**

Dianne Lambert

**PLANNING BOARD**

John Seely, Chair	(4/09)
Roland Shick, Vice Chair	(6/09)
Alecia Loveless	(6/09)
Harold Friedman	(6/08)
Matt MacKinnon	(6/09)
Steve Huntington	(5/08)
Erin Woo, 1 <sup>st</sup> Alternate	(6/08)
Amy Delvanthal, 2 <sup>nd</sup> Alternate	(5/08)
Charlie Smith, 3 <sup>rd</sup> Alternate	(5/08)
Dale Sollars, 4 <sup>th</sup> Alternate	(5/08)

**ZONING BOARD**

Kevin Morse, Chair	(6/09)
Roland Shick, Swing Member from PB, Vice Chair	(6/09)
Douglas Paul	(6/08)
Kurt Hohmeister	(6/07)
Andy Yale	(11/07)
George Foss, III	(11/08)

## AMENDMENT RESULTS OF 2005 DELIBERATIVE SESSION & RESULTS OF THE 2005 WARRANT

To the inhabitants of the Town of Bethlehem, in the County of Grafton and the State of New Hampshire, qualified to vote in Town Affairs:

Moderator, Alistair D. MacBain called the Deliberative Session to order at 6:35 p.m. Tuesday, February 8, 2005 at the Bethlehem Elementary School to discuss and make amendments to the 2005 Warrant, Articles 10-27. Moderator, Alistair D. MacBain adjourned the meeting at 9:50 p.m. (Amendments below in bold: Article 11 is the only amendment made that passed.)

Moderator, Alistair D. MacBain declared the polls open at 8:00 a.m. at the Bethlehem Town Building to vote by ballot Article 1 through 27. Moderator Alistair D. MacBain declared the polls closed at 7:00 p.m. (Results below)

**Article 1.** To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

<b>Selectmen</b> (three year term)	Amy Delventhal	-302
	Joel Goodell	- 61
	Cassandra "Sandy" Laleme	-321 elected
	John L. Wedick, Jr.	-243
	Lon Weston	-380 elected
<b>Selectman</b> (one year term)	Raymond Bushway	-240
	Elizabeth Ward	-463 elected
<b>Road Agent</b> (one year term)	Charlie Smith, Jr.	-507 elected
	George Tucker	-199
<b>Supervisor of the Checklist</b> (five year term)	Lana Tibbetts	-618 elected
<b>Library Trustees</b> (three year term)	Jannifer Kotok	-505 elected
	Alan Strell	-484 elected
	Jonathan Wright	-459 elected
<b>Trustee of the Trust Fund</b> (three year term)	Joel Goodell	-443 elected
<b>Trustee of the Trust Fund</b> (two year term)	Write In Vote-John Miller	- 86 elected

**Article: 2** Are you in favor of deleting from the Zoning Ordinance District #1 Main Street Section A. Permitted uses are follows: #5. Recreational grounds for games and sports, except those, a chief activity of which is customarily carried on primarily for gain and adding to District # 1 Main Street Section C the following use is permitted by special exception upon approval of the Zoning Board of Adjustment: #2 Recreational grounds for games and sports, except those, a chief activity of which is customarily carried on primarily for gain.

<b>BALLOT RESULT</b>	<b>YES 330</b>	<b>NO 299</b>
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**Article: 3** Are you in favor of deleting from the Zoning Ordinance District 1 Section A. Permitted uses are follows:#5. Recreational grounds for games and sports, except those, a chief activity of which is customarily carried on primarily for gain and adding to District 1 Section B The following use is permitted by special exception upon approval of the Zoning Board of Adjustment: #17 Recreational grounds for games and sports, except those, a chief activity of which is customarily carried on primarily for gain.

**BALLOT RESULT** YES 316 NO 306

**Article: 4** Zoning Ordinance General Provision:

To see if the Town will vote to adopt a Zoning Ordinance General Provision: 15 that would require that roadways meet town specification prior to becoming a Town Road.

The General Provision shall read as follows:

A vote at town meeting to accept a road, as a town road or to reclassify a Class VI town road as a Class V town road shall not become effective until the selectmen certify that the road meets the - applicable construction requirements for town roads.

**BALLOT RESULT** YES 516 NO 138

**Article: 5** Are you in favor of the adoption of amendment #1, as proposed by the Bethlehem Planning Board, to amend the Town Zoning Ordinance by substituting the language below for General Provision Six: The revised General Provision Six would read as follows [existing language of General Provision Six is displayed in regular type. Additional language being proposed is highlighted in bold]:

**Solid Waste Facilities: Landfills and Incinerators**

No person, persons, partnership, or corporation shall transport garbage or rubbish in an unsanitary manner or without the same being thoroughly protected from exposure or leakage; nor dump or leave the same in any place other than provided for said purposes. Further, no solid waste disposal facility, site or expansion of any existing **solid waste facility or landfills** shall be located in any district, **except District V** or except a facility operated by the Town for the purpose of providing a **solid waste disposal facility for solid waste generated in the Town. Such a Town owned facility shall be deemed to be a permitted use in Districts III or V provided that a site plan is submitted to the Planning Board for site plan review, the facility meets the Town’s site plan review regulations, and provided that the acreage to be used is shown on the site plan.**

This prohibition shall include, but not be limited to, any private solid waste disposal facility or site, sanitary landfill or incinerator. Additionally, no solid waste disposal facility shall have a height exceeding 95 (ninety-five) feet above the natural and undisturbed contour of the land under any existing or future landfill.

**Recycling Centers and Transfer Stations**

**Recycling centers and/or Transfer Stations shall be permitted uses in Districts III or V subject to meeting the Town’s site plan review regulations and shall be submitted to the Planning Board for site plan review; provided such facilities are owned or operated by the Town for the transfer and/or recycling of solid waste generated in the Town and provided further that the recycling center or transfer station is owned**

and operated by the Town or by a Regional Solid Waste District whose ownership or operation thereof is governed by an agreement entered into pursuant to RSA 149-M:24.

BALLOT RESULT YES 440 NO 213

Article: 6 Are you in favor of the adoption of amendment #2, as proposed by the Bethlehem Planning Board, to create a new district by adding the language below, as a new item to the Definitions of the Town Zoning Ordinance.

DISTRICT V: (Landfill District)

This district shall include the land lying within the boundaries of Map #419, Lots #22 and 23 as delineated on the Bethlehem Tax Maps as of April 1, 2005.

BALLOT RESULT YES 413 NO 230

Article: 7 Are you in favor of the adoption of amendment # 3, as proposed by the Bethlehem Planning Board, by adding the language below to the Regulations after District IV, Section B, of the Town Zoning Ordinances:

DISTRICT V: (Landfill District)

A building or structure may be erected, altered, or used and a lot may be used or occupied only for the following purposes and in accordance with the following provisions after site plan review by the Planning Board and a building permit is issued by the Board of Selectmen:

Permitted uses are as follows:

- 1. Landfilling shall be a permitted use in this district.
- 2. Any accessory building or structure erected, altered or used in the normal course of landfilling are permitted provided such use is not injurious, noxious or offensive to the neighborhood, and provided however that an incinerator within the definition of RSA 149-M:4(X)(a) (Supp. 2004) for the purposes of generating power and or solid waste combustion is not a permitted use and is expressly prohibited.

BALLOT RESULT YES 396 NO 264

Article: 8 Are you in favor of the adoption of amendment #4, as proposed by the Bethlehem Planning Board, to amend the Town Zoning Ordinances by changing the existing language of the definition of District II that currently reads "III and IV" with **III, IV and V**". The revised definition of District II would read as follows [language being proposed is highlighted in bold]:

District II: This district shall include all that area of said Town of Bethlehem lying outside of said Bethlehem Village District and exclusive of Districts **III, IV and V**.

BALLOT RESULT YES 401 NO 223

Article: 9 Are you in favor of the adoption of amendment #5, as proposed by the Bethlehem Planning Board, to amend the Town Zoning Ordinances by adding a new item



[highlighted in bold type below] to the list of permitted uses for new item will become # 11 permitted use will be renumbered as # 12, and the new item will become # 11. The revised list of permitted uses for District III would read as follows:

[Additional language being proposed is highlighted in bold. Exciting language of District III permitted uses displayed in regular type]

### **DISTRICT III**

A. Permitted uses are as follows:

1. Any permitted use in District II.
2. Any manufacturing, industrial, or commercial use, including processing, fabrication and assembly, provided that no such use shall be permitted that will be detrimental or offensive or tend to reduce property values.
3. Public utility buildings, structures and lines.
4. Planning mills, sawmills, lumber yards and wood treatment plants.
5. Storage and destruction facilities for petroleum, coal, lumber and wood products, sand and gravel.
6. Equipment sales and services.
7. Creameries and bottling plants.
8. Wholesale business and storage warehouses.
9. Wood fired power-generating plants.
10. Open storage of building materials.
- 11. A recycling center or a transfer station as defined in General Provision Six.**
12. Any use of the same general character or customarily accessory to any of the uses  
Herein before mentioned, which are in conformity with and not detrimental to the area and district.

**BALLOT RESULT**

**YES 366**

**NO 221**

### **DELIBRATIVE SESSION AMENDMENTS AND RESULTS**

**Article 10.** To see if the Town will vote to raise and appropriate the sum of **Five Hundred Seventy-Nine Thousand Five Hundred Dollars (\$579,500)** for the purpose of financing construction work on the Bethlehem Town Building including (i) all work necessary to bring the Town Building into compliance with the Americans with Disabilities Act requirements and the current life safety codes; and (ii) exterior repairs to the historic structure; **Five Hundred Thousand Dollars (\$500,000)** of which to come through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq.; **Forty-six Thousand Dollars (\$46,000)** of which shall be withdrawn from the Capital Reserve Fund established for such purpose; **Twenty-five**

**Thousand Dollars (\$25,000)** of which shall come from a USDA CF Grant; and **Eight Thousand Five Hundred Dollars (\$8,500)** of which shall come from the Cruft Building Trust Fund; provided, however, that if the referenced USDA Grant is not available, the Town shall be authorized to go forward with the project with such funds to come from general tax revenues of the Town; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action and to pass any other vote relative thereto. The Select Board recommends this appropriation. (3/5 vote required)

**Selectman Steve Huntington made the motion to open Article 10 for discussion. Seconded by Selectman Butch Lucas.**

Selectman Steve Huntington briefly explained the model built of a reconstructed Town Building. He explained the importance of the repairs needed to this building mentioning handicap accessibility, the front steps, leaks in the metal roof and others. He stated 20% of the project costs would be fire code/life saving requirements, (exit signs, emergency lighting, door hardware, etc.), and the other 80% would be for handicap accessibility. He stated almost all the plans are complete with exception to some plumbing.

After brief discussion and no amendments made, Article 10 will appear on the ballot as written.

(431 is 60%)

<b>BALLOT RESULT</b>	<b>YES 472</b>	<b>NO 247</b>
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**Article 11.** To see if the Town will vote to raise and appropriate the sum of **Six Hundred Ninety Six Thousand Dollars (\$696,000)** for the construction of new public swimming pool facilities and related and incidental costs and expenses; (To be located at Map-206, Lot 063-001, to the east of the Little League Fields and behind the Bethlehem Elementary School.) **Five Hundred Thousand Dollars (\$500,000)** of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; and **One Hundred Ninety Six Thousand Dollars (\$196,000)** of such amount to be raised through [a combination of private contributions and federal or state grants or aid], it being understood that the Town shall have no authority to issue the aforesaid bonds unless and until the additional **One Hundred Ninety Six Thousand Dollars (\$196,000)** has been raised or committed; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. The Select Board recommends this appropriation. (3/5 vote required)

**Selectman Steve Huntington made the motion to open Article 11 for discussion. Seconded by Selectman Weston Griffith.**

Recreation Director Steve Hoyt brought a diagram to the front of the meeting for view of the proposed pool project. He explained the diagram and took some questions.

Laura Morse questioned if the total amount was for the pool alone. Steve Hoyt stated it was for the pool alone. The road to the pool was not in the above figure but he stated much of the roadwork needed would be donated.

There were some questions about parking and there was much concern about the location of the pool for safety issues.

Steve Hoyt explained five different locations were looked at and investigated but this location was the one that was recommended. Steve believed this would be a great place for long term planning. Selectman Weston Griffith explained that he has been in the pool business for quite a few years and said it is a lot easier to start on undisturbed land rather than compacting an existing pool site.

More discussion took place from people stating they are pro-pool but are concerned about their taxes and even more concerned with the location of the pool for the safety of the children.

With the proposed location of the pool being a major concern, **Steve Hoyt made a motion to have the proposed pool location be kept at its present location. Seconded by Raymond Bushway.**

After more discussion and some questions on if the cost would change if the proposed motion to change the location. Passed. Steve Hoyt stated that had brought the architect to the location behind the town building and the architect assured him the cost would stay the same. Steve stated that this price did include a ten-foot fence, cameras and sensors that would call the police if needed.

With out any further discussion, Moderator MacBain stated to vote on the amendment. He read Article 11 with the new amendment stated that the new pool would be located in its location.

**A raised hand vote was taken 22 in favor of the amendment and 20 opposed. Article 11 will appear on the ballot as amended. Article 11 will read on the ballot as follows:**

**Article 11.** To see if the Town will vote to raise and appropriate the sum of **Six Hundred Ninety Six Thousand Dollars (\$696,000)]** for the construction of new public swimming pool facilities and related and incidental costs and expenses; (To be located at its present location). **Five Hundred Thousand Dollars (\$500,000)]** of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; and **One Hundred Ninety Six Thousand Dollars (\$196,000)]** of such amount to be raised through **[a combination of private contributions and federal or state grants or aid]**, it being understood that the Town shall have no authority to issue the aforesaid bonds unless and until the additional **One Hundred Ninety Six Thousand Dollars (\$196,000)]** has been raised or committed; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorized the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms

thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. The Select Board recommends this appropriation. (3/5 vote required)

<b>BALLOT RESULT</b>	<b>YES 277</b>	<b>NO 466</b>
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**Article 12.** Shall the Town raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other Appropriations voted separately, the amounts set forth therein, totaling \$2,006,361.00. Should this article be defeated, the Operating Budget shall be \$2,052,982.00 which is the same as last year, with certain adjustments required by previous action of the Town or by law or the local governing body may hold one Special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only.

**Note: This Operating Budget does not include appropriations in any other Warrant Articles.**

**Selectman Steve Huntington made the motion to open Article 12 for discussion. Seconded by Lon Weston.**

After some discussion and no amendments, Article 12 will appear on the ballot as written.

**Selectman Steve Huntington made a motion to restrict reconsideration of the article under RSA 40-10. Seconded by Selectman Weston Griffith.** A hand vote was taken, only two opposed. Motion passed to restrict reconsideration of Article 12.

Article 12 will appear on the ballot as written.

<b>BALLOT RESULT</b>	<b>YES 554</b>	<b>NO 150</b>
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**Article 13.** To see if the Town will vote to raise and appropriate the sum of \$8,700.00 for the purpose of providing live musical entertainment, free to the public, to be held at the Bethlehem Gazebo in 2005. The Select Board recommends this appropriation. (Majority vote required.)

**Selectman Steve Huntington made a motion to open Article 13 up for discussion. Seconded by Raymond Bushway.**

No discussion. Article 13 will appear on the ballot as written.

<b>BALLOT RESULT</b>	<b>YES 471</b>	<b>NO 271</b>
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**Article 14.** To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be added to the Capital Reserve Fund – Police Cruiser previously established. The Select Board recommends this appropriation. (Majority vote required.)

**Selectman Steve Huntington made a motion to open Article 14 for discussion. Seconded by Selectman Lon Weston.**

Joel Goodell stated he would like to see this article raised by \$15,000. He stated both cruisers are in bad shape. He stated this would make the total \$25,000.

**Joel Goodell made a motion to amend Article 14 to increase the dollar amount by \$15,000 to make a total of \$25,000. Seconded by Laura Morse.**

After some discussion, Moderator MacBain stated to vote on the amendment. Ten were in favor of the amendment and the rest of the quorums were opposed. **Motion to amend Article 14 failed by hand vote.**

Article 14 will appear on the ballot as written.

<b>BALLOT RESULT</b>	<b>YES</b>	<b>532</b>	<b>NO</b>	<b>206</b>
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**Article 15.** To see if the Town will vote to discontinue the Capital Reserve Fund – Highway Loader. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the General Fund. (The fund balance as of December 31, 2004, was \$33,745.05.) The Select Board recommends this article. (Majority vote required.)

**Selectman Steve Huntington made a motion to open Article 15 for discussion. Seconded by Selectman Lon Weston.**

After some discussion and no amendments made, Article 15 will appear on the ballot as written.

<b>BALLOT RESULT</b>	<b>YES</b>	<b>553</b>	<b>NO</b>	<b>157</b>
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**Article 16.** To see if the Town will vote to raise from the General Fund and appropriate \$33,745.00 from General Fund Revenues (from funds transferred to the General Fund from the proposed discontinued Highway Loader Capital Reserve Fund) for the purpose of paying down the principal balance on the Highway Loader lease/purchase. This Article will only be funded if (above) Article 15 passes. The Select Board recommends this article. (Majority vote required.)

**Selectmen Weston Griffith made a motion to open Article 16 for discussion. Seconded by Selectmen Steve Huntington.**

With no discussion, Article 16 will appear on the ballot as written.

<b>BALLOT RESULT</b>	<b>YES</b>	<b>565</b>	<b>NO</b>	<b>162</b>
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**Article 17.** To see if the Town will vote to discontinue the Highway Garage Addition Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the General Fund. (The fund balance as of December 31, 2004, was 0.00.) The Select Board recommends this article. (Majority vote required.)

**Selectman Steve Huntington made a motion to open Article 17 for discussion. Seconded by Selectman Lon Weston.**

With no discussion, Article 17 will appear on the ballot as written.

<b>BALLOT RESULT</b>	<b>YES</b>	<b>618</b>	<b>NO</b>	<b>122</b>
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**Article 18.** To see if the Town will vote to raise and appropriate the sum of \$40,000.00 to be added to the Capital Reserve Fund – Highway Dump Truck previously established. The Select Board recommends this appropriation. (Majority vote required.)

**Selectman Steve Huntington made a motion to open Article 18 for discussion. Seconded by Selectman Weston Griffith.**

With no discussion, Article 18 will appear on the ballot as written.

<b>BALLOT RESULT</b>	<b>YES 522</b>	<b>NO 201</b>
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**Article 19.** To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to be added to the Capital Reserve Fund – Town Building Maintenance previously established. The Select Board recommends this appropriation. (Majority vote required.)

**Selectman Lon Weston made a motion to open Article 19 for discussion. Selectman Liz Ward.**

Joel Goodell asked how much was in the fund at this time. Road Agent Charlie Smith answered \$30,000.00.

Without any further discussion, Article 19 will appear on the ballot as written.

<b>BALLOT RESULT</b>	<b>YES 554</b>	<b>NO 176</b>
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**Article 20.** To see if the Town will vote to raise and appropriate the sum of \$15,000.00 to be added to the Capital Reserve Fund – Prospect St. Bridge previously established. The Select Board recommends this appropriation. (Majority vote required.)

**Selectman Lon Weston made a motion to open Article 20 for discussion. Seconded by Selectman Weston Griffith.**

Bruce Brown questioned if this money would get matching funds from the state. Selectman Weston stated it would be Department of Transportation 80 and Town 20. This is scheduled for 2007. Selectman Steve Huntington stated that this is the only bridge that the Town owns and the Prospect Street bridges does need a lot of work.

Without any further discussion, Article 20 will appear on the ballot as written.

<b>BALLOT RESULT</b>	<b>YES 548</b>	<b>NO 180</b>
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**Article 21.** To see if the Town will vote to establish (in accordance with RSA 35:1) a capital reserve fund for the purpose of restoring the Mt. Washington Cemetery, otherwise known as the Main Street Cemetery, (the Mt. Washington Cemetery Restoration Capital Reserve Fund) and to raise and appropriate the sum of fifteen thousand dollars (\$15,000.00) to be placed in this fund, and to designate the Board of Selectmen as agents to expend. The Select Board recommends this appropriation. (Majority vote required.)

**Selectman Butch Lucas made a motion to open Article 21 for discussion. Seconded by Selectman Lon Weston.**

**After some discussion Don Lavoie made a motion. He proposed to make an amendment to use any unexpended interest from the Cemetery Trust Funds to offset the cost of the White Mountain Cemetery Restoration. Seconded by Laura Morse.**

Clare Brown believes that all trust funds are set up through Concord and they are very specific on what the money can be spent on. She stated that in the 1975 and farther back,

the Town Reports had all the Trust Funds listed separately. She also stated that there are not any trust funds for the Main Street Cemetery. They all go to the Maple Street Cemetery.

**At this point Don Lavoie withdrew his motion. Laura Morse withdrew her Second as well.**

After more discussion about how restoring this cemetery is preserving history and the longer we wait the more costly it will be.

Without any further amendments made, Article 21 will appear on the ballot as written.

<b>BALLOT RESULT</b>	<b>YES 454</b>	<b>NO 236</b>
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**Article 22.** To see if the Town will vote to establish (in accordance with RSA 35:1) a capital reserve fund for the purpose of funding the Town's share of constructing the Tri-Town Industrial Park and associated infrastructure (the Tri-Town Capital Reserve Fund) and to raise and appropriate the sum of twenty-six thousand dollars (\$26,000.00) to be placed in this fund, and to designate the Board of Selectmen as agents to expend. The Select Board recommends this appropriation. (Majority vote required.)

**Selectman Lon Weston made a motion to open Article 22 for discussion. Seconded by Selectman Steve Huntington.**

After much discussion, concerns and questions. No amendments were made. Article 22 will appear on the ballot as written.

<b>BALLOT RESULT</b>	<b>YES 371</b>	<b>NO 287</b>
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**Article 23.** To see if the Town will vote to change the Road Agent position from an elected to an appointed position. This change would be effective in 2006 and would provide the appointee with the salary adjustments and benefits as for all other Town Employees. The Select Board recommends this article. (Majority vote required.)

**Selectman Lon Weston made a motion to open Article 23 for discussion. Seconded by Selectman Steve Huntington.**

Annette Marquis questioned if there were any significant changes in salary or benefits. Selectman Steve Huntington replied, "No, the Road Agent already gets these benefits".

Without any further discussion, Article 23 will appear on the ballot as written.

<b>BALLOT RESULT</b>	<b>YES 343</b>	<b>NO 355</b>
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**Article 24.** To see if the Town will vote to adopt the provisions of RSA 72:29-a, II, for an optional tax credit of \$2,000 on the real and personal property of the surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States, or any of the armed force of any other government associated with United States in wars, conflicts, or combat zones set forth in RSA 72:28. (By petition) (Majority vote required.)

**Selectman Lon Weston made a motion to open Article 24 for discussion. Seconded by Selectman Steve Huntington.**

With much discussion about the impact this would have on the taxes and Selectman Lon Weston explaining that this is statewide but must be adopted by each town. No amendments were made and Article 24 will appear on the ballot as written.

**BALLOT RESULT                                    YES    475                                    NO    214**

**Article 25.** To see if the Town, will vote to adopt the provisions of RSA 72:35 I-a, for an optional veterans tax credit of \$2000 for service-connected total disability on residential property and replace the standard tax credit in it's entirety. (By petition) (Majority vote required.)

**Selectman Lon Weston made a motion to open Article 25 for discussion. Seconded by Selectman Steve Huntington.**

Without discussion, Article 25 will appear on the ballot as written.

**BALLOT RESULT                                    YES    444                                    NO    235**

**Article 26.** To see if the Town will vote to adopt the provisions of RSA 72:28, II and IV, for an optional veterans tax credit of \$500 on residential property and replace the standard tax credit in it's entirety. (By petition) (Majority vote required.)

**Selectman Lon Weston made a motion to open Article 26 for discussion. Seconded by Selectman Steve Huntington.**

**Annette Marquis made a motion to amend Article 26 to be lowered to two hundred fifty dollars (\$250.00). Without a second to the amendment. Amendment failed.**

Article 26 will appear on the ballot as written.

**BALLOT RESULT                                    YES    418                                    NO    261**

**Article 27.** To see if the Town will vote to designate the portion of Lewis Hill Road between Whitcomb Hill and South Road a Scenic Road in accordance with the RSA Statute 231:157-158. (By petition)(Majority vote required).

**Moderator MacBain read Article 27. Selectman Lon Weston made a motion to open Article 27 for discussion. Seconded by Selectman Steve Huntington.**

After small discussion, no amendments were made. Article 27 will appear on the ballot as written.

**BALLOT RESULT                                    YES    428                                    NO    223**

Respectfully Submitted,  
Tandy Girouard Brown



## SCHEDULE OF TOWN PROPERTY

205-122	L/B Info Booth	1.48 AC	\$ 176,300.00
206-035	L/B Town Hall, Land and Building	.59 AC	486,200.00
204-043-001	L/O Strawberry Hill Reservoir	53.50 AC	84,000.00
204-043-002	L/B Town Water Supply	5.34 AC	1,061,100.00
414-005	L/O Prospect St. Dump	24.00 AC	54,500.00
414-009	BVD	38.90 AC	1,145,700.00
414-011	BVD	.14 AC	17,600.00
414-012	BVD	3.22 AC	33,700.00
203-001	B/O Highway Garage		<u>110,800.00</u>
<b>Total</b>			<b>\$3,169,900.00</b>
 <b>COUNTRY CLUB</b>			
203-001	B/O Golf Maintenance		36,300.00
203-001	B/O BCC Country Club		143,800.00
203-001	L/O Prospect Street	102.00 AC	496,000.00
203-017	L/O Prospect Street	33.00 AC	382,000.00
203-018	L/O Prospect Street	4.70 AC	128,700.00
203-019	L/O Prospect Street	1.00 AC	80,000.00
203-034	L/O Pleasant Street	15.70 AC	<u>46,200.00</u>
<b>Total Country Club</b>			<b>\$1,313,000.00</b>
 <b>PARKS AND RECREATION</b>			
203-021	L/B Gazebo	1.94 AC	39,400.00
203-025	L/B Tennis Courts	1.20 AC	70,500.00
205-120	L/O Playground Main/Agassiz	4.16 AC	87,200.00
206-027	L/O Elm Street (Little League)	7.80 AC	47,900.00
206-036	L/B Town Pool	1.50 AC	<u>94,700.00</u>
<b>Total Parks and Recreation</b>			<b>\$339,700.00</b>
 <b>CEMETERIES</b>			
203-003	L/O N/S Main Street "Cemetery"	1.20 AC	0.00
206-051	L/O Off Cemetery Street (Gift)	.41 AC	8,500.00
206-056	L/O Maple Street(Gift)	2.60 AC	33,100.00
206-057	L/O Maple Street	6.50 AC	0.00
404-014	L/O Brook Road	2.90 AC	<u>0.00</u>
<b>Total Cemeteries</b>			<b>\$ 41,600.00</b>

**SCHOOLS**

206-015	L/B BES	3.28 AC	1,504,500.00
402-025	L/B Profile	17.99 AC	2,597,000.00
402-021	L/O Profile	5.53 AC	<u>36,000.00</u>

**Total Schools****\$4,137,500.00****RAILROADS – STATE OF NH**

209-026	L/O Trudeau Road	3.70 AC	3,700.00
209-058-001	L/O River Road	7.20 AC	7,200.00
416-008	L/O off Route 116	6.40 AC	6,400.00
419-015	L/O Trudeau Road	9.90 AC	9,900.00

**Total Railroads****\$ 27,200.00****MISCELLANEOUS – STATE OF NH**

209-066	L/O Main Street	.75 AC	26,000.00
209-067	L/O Main Street	.67 AC	24,600.00
209-071	L/O Main Street	.05 AC	100.00
420-032	L/O Main Street/Route 302	4.60 AC	35,100.00

**Total Misc. – State of NH****\$ 85,800.00****MISCELLANEOUS**

401-035	L/O Gilmanton Hill (Spring)	1.01 AC	31,600.00
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**Total Miscellaneous****31,600.00****DEEDED PROPERTIES**

205-037	L/O Harrigan Street	.15 AC	\$ 4,900.00
205-037-001	L/O Harrigan Street	.10 AC	100.00
206-018	L/B Main Street	3.20 AC	87,000.00
206-029	L/O W/S Elm Street	1.20 AC	31,700.00
206-029-001	L/O W/S Elm Street	3.10 AC	33,600.00
206-063-001	L/O behind BES	24.70 AC	55,200.00
403-020	L/O Caswell Heights Off I-93	0.04 AC	100.00
404-032-001	L/O Railroad Street	0.53 AC	24,100.00
405-081	L/B Cherry Valley Road	12.75 AC	47,700.00
413-041	L/O Mt. View Lane	2.20 AC	32,700.00
414-008	L/O Off Maple Street N/S	38.00 AC	68,500.00
416-003	L/O Whitefield Road	64.53 AC	95,000.00
416-028	L/O Maple Street	1.20 AC	1,200.00
420-024	L/O Main Street	.11 AC	1,900.00
420-025	L/O Main Street	.05 AC	<u>1,500.00</u>

**Total Land and Buildings****\$ 485,200.00**

**OWNERS UNKNOWN**

203-030	L/O Pine Street	.41 AC	\$ 22,000.00
203-075	L/O Evergreen Lane	.38 AC	21,600.00
204-055-001	L/O Arlington Street	.72 AC	0.00
205-048	L/O Doris Street	.13 AC	4,800.00
206-055	L/O Maple Street	.67 AC	0.00
207-020	L/O Other End Road	.58 AC	5,300.00
209-079	L/O River Road	.07 AC	1,600.00
209-080	L/O River Road	2.20 AC	46,700.00
414-007	L/O Prospect Street	14.70 AC	14,700.00
417-006	L/O Whitefield Town Line	2.70 AC	2,700.00
419-050	L/O Off Route 302	4.50 AC	4,500.00
419-051	L/O Off Route 302	.90 AC	900.00

**Total Unknown****\$ 124,800.00****TAX EXEMPT ORGANIZATIONS****RELIGIOUS**

203-051	All Souls Durell Methodist Church	.85 AC	\$ 28,200.00
203-052	United Methodist Church	.35 AC	275,800.00
204-049	Congregation Machzikai Hadath	.61 AC	163,100.00
204-073	Bethlehem Hebrew Congregation	.44 AC	354,200.00
205-177	Christ the King Catholic Church	2.20 AC	429,100.00
207-002	Episcopal Church	20.00 AC	359,200.00
207-007	Our Lady of the Fairways	.11 AC	100.00
405-042	Assembly of God	2.50 AC	766,000.00
415-017-002	Assembly of God	5.00 AC	99,500.00
416-051	Bethlehem Christian Center	91.50 AC	142,275.00

**Total Religious****\$2,617,475.00****NON-PROFIT ORGANIZATIONS**

203-047-1-11	B/O WREN		183,400.00
207-005	Friendship House	5.85 AC	495,800.00
403-012	Burch House	14.70 AC	334,100.00
412-017	B/O Copper Cannon		307,400.00

**Total Non-Profit Organizations****1,320,700.00****FOREST**

210-016	USA	109.00 AC	109,000.00
401-018	N.E. Forestry	80.00 AC	110,500.00
412-022-002	USA	210.36 AC	210,400.00
413-058	NH - Cushman	26.00 AC	26,000.00
422-003	USA-Gale River	50.38 AC	80,900.00
422-004	US Forest Service	342.00 AC	342,000.00

422-005	US Forest Service	31,125.00 AC	<u>25,038,000.00</u>
<b>Total Forest</b>			<b>\$25,916,800.00</b>
<b>FOR-PROFIT ORGANIZATIONS</b>		<b>ASSESSMENT</b>	<b>EXEMPTION</b>
	White Mountain School	\$ 3,366,983.00	\$ 2,591,225.00
	NCES Landfill	<u>25,699,300.00</u>	<u>19,000,000.00</u>
<b>Total For-Profit Organizations</b>		<b>\$29,066,283.00</b>	<b>\$21,591,225.00</b>

**PILOT  
PAYMENT IN LIEU OF TAXES**

		<b>Assessed Value</b>	<b>Payment</b>
NFI North, Inc.	1.90 AC	\$ 215,000.00	\$ 4,000.00
Pinetree Power	70.87 AC	2,838,100.00	220,070.72
SPNHF	1,326.50 AC	<u>695,170.00</u>	<u>8,000.00</u>
<b>Total</b>		<b>\$3,748,270.00</b>	<b>\$232,070.72</b>

## SUMMARY - INVENTORY OF VALUATION

Current Use Land	\$ 2,189,675.00	
Residential Land	59,427,072.00	
Commercial/Industrial	<u>6,708,600.00</u>	
Total Taxable Land		\$ 68,325,347.00
Residential Building	130,208,900.00	
Manufactured Housing	2,223,600.00	
Commercial/Industrial Building	<u>41,429,375.00</u>	
Total Taxable Buildings		173,861,875.00
Public Utilities		1,511,016.00
Valuation Before Exemptions		243,896,138.00
Blind Exemptions	15,000.00	
Adjusted Elderly Exemptions	<u>807,100.00</u>	
Total Exemptions Off Valuation		(822,100.00)
Net Valuation On Which Tax Rate Is Computed		\$223,924,038.00
Veteran Exemptions	70,000.00	
Disabled Veterans	<u>28,000.00</u>	
Total Tax Credits		98,000.00
Non-Taxable Land and Buildings		\$44,833,414.00

## TAX RATE ON \$1,000.00 VALUATION

Municipal.....	\$ 3.59
County .....	1.30
Schools.....	12.71
State .....	2.51
<b>Total.....</b>	<b>\$20.11</b>

Village District ..... 1.85

**TOTAL ..... \$21.96**

**Net Assessed Valuation - ..... \$223,924,038.00**

**Net Assessed Valuation - Village District ..... \$ 83,957,405.00**

<u>Year</u>	<u>Municipal</u>	<u>Village</u>	<u>School</u>	<u>County</u>	<u>State</u>	<u>Total Town</u>	<u>Total Precinct</u>
1988	4.13	.63	11.23	.79		16.15	16.78
1989	2.79	2.03	10.72	1.24		14.75	16.78
1990	3.41	2.48	13.91	1.12		18.44	20.92
1991	2.87	2.45	15.28	1.01		19.16	21.61
1992	4.19	2.23	16.87	1.12		22.18	24.41
1993	4.16	2.15	17.04	1.06		22.26	24.41
1994	4.98	2.47	18.13	1.15		24.26	26.73
1995	4.71	2.74	19.64	1.24		25.59	28.33
1996	3.27	2.69	20.85	1.12		25.24	27.93
1997	3.46	2.69	20.74	1.25		25.45	28.14
1998	6.78	1.41	27.22	1.56		25.45	28.14
1999	8.62	1.32	12.64	1.67	7.25	30.18	31.50
2000	12.98	1.16	15.53	1.78	7.30	37.59	38.75
2001	5.21	1.15	15.21	1.96	7.71	30.09	31.24
2002	5.21	1.84	17.23	1.86	6.41	31.30	33.14
2003	5.80	3.27	18.97	2.36	6.03	33.16	36.43
2004	3.60	2.10	12.58	1.28	2.84	20.10	22.40
2005	3.59	1.85	12.71	1.30	2.51	20.11	21.96

## TREASURER'S REPORT

### Woodsville Guaranty Savings Bank

#### **General Fund Checking Account Activity**

Beginning Balance on Hand as of January 1, 2005	\$1,796,807.50
Total Receipts	6,861,847.30
Total Expenditures	6,855,124.71
Ending Balance on Hand as of December 31, 2005	1,803,530.09

### OTHER ACCOUNTS HELD @ Woodsville Guaranty Savings Bank

Bethlehem Country Club – Savings	\$ 27,060.67
Bethlehem Country Club – Checking	10,072.82
Landfill (Solid Waste Disposal)	58,919.67
Ambulance	502.54
Conservation Commission	2,033.99

### BOND ACCOUNTS HELD @ Woodsville Guaranty Savings Bank

Ledgewood	\$ 5,538.54
Szackmary	5,043.57
Simard	3,291.01
Cersosimo	35,431.46
HHP, Inc.	10,933.98
Bear Paw	2,267.26
Stoney's Masonry & Gravel	7,531.26
A&B Logging	8,610.33
Timber Resource	5,615.23

### MBIA

Revolving Loan Fund	66,610.34
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The following inactive accounts were closed and the balances were transferred to the General Fund:

Northwood Land & Timber Corp.	13,883.35
DM Holden, Inc.	492.52

The following Bond Account was released and the account closed:  
Seedling Estate

Please note the above balances are reconciled through December 31, 2005 with the bank statements but are subject to change based on the annual municipal audit.

Respectfully submitted,  
Nora F. Clark, Treasurer

**BETHLEHEM COUNTRY CLUB**  
**2005 Fund Balance**

<b>Source of Funds</b>		
<b>Audited Balance January 1, 2005</b>		<b>\$ 56,540.00</b>
Memberships	\$ 74,429.00	
Green Fees	37,892.00	
Golf Carts	20,463.16	
Innkeepers	25,723.00	
Discount Cards and Coupons	33,950.25	
Siesta	21,940.00	
10 Ride	6,660.00	
Pro Shop	18,138.53	
Food/Beverage	28,206.05	
Miscellaneous Revenue	10,323.28	
Interest	486.17	
<b>Sub-Total</b>	<b><u>278,211.44</u></b>	
<b>Total</b>		<b>334,751.44</b>
<b>Use of Funds</b>		
Club House Expenses	144,144.34	
Course Expenses	123,578.86	
Food/Beverage	26,780.48	
Bank Charges	2,989.41	
Miscellaneous	124.86	
<b>Sub-Total</b>	<b><u>297,617.95</u></b>	
<b>Total</b>		<b>(297,617.95)</b>
<b>Fund Balance December 31, 2005</b>		<b>\$ 37,133.49</b>



**LANDFILL (SOLID WASTE DISPOSAL)  
2005 Fund Balance**

<b>Source of Funds</b>		
<b>Audited Balance January 1, 2005</b>		<b>\$ 53,436.00</b>
Bulky Waste	\$ 6,562.00	
Tires	581.00	
Construction Debris	9,053.50	
Waste not in Bags	63.00	
Bags Sold at Landfill	1,774.50	
Pay per Bag	45,586.00	
Interest Earned	<u>393.09</u>	
<b>Sub-Total</b>	<b><u>64,013.09</u></b>	
<b>Total</b>		<b>117,449.09</b>
 <b>Use of Funds</b>		
Gatekeeper Salary	13,677.62	
Payroll Taxes	1,046.30	
Health Insurance and Dental	791.52	
Services and Supplies	2,287.40	
Insurance	459.59	
Vehicle Mileage	471.04	
NCES Disposal Fees	39,785.95	
Service Charge	<u>10.00</u>	
<b>Sub-Total</b>	<b><u>58,529.42</u></b>	
<b>Total</b>		<b>(58,529.42)</b>
<b>Fund Balance December 31, 2005</b>		<b>\$ 58,919.67</b>

**AMBULANCE FUND**  
**2005 Fund Balance**

<b>Source of Funds</b>		
<b>Audited Balance January 1, 2005</b>		<b>\$ 8,060.37</b>
Ambulance Fees	\$35,554.41	
Overpayments	(442.59)	
Interest Earned	60.40	
2004 Fees outstanding as of January 1, 2005	<u>2,307.13</u>	
<b>Sub-Total</b>	<b><u>37,479.35</u></b>	
<b>Total</b>		<b>45,539.72</b>
 <b>Use of Funds</b>		
Attendants	13,798.83	
Billing Clerk	3,179.00	
Assistant Chief	2,979.13	
Payroll Taxes	1,526.80	
Training	5,019.08	
Services and Supplies	5,584.16	
Insurance	1,680.90	
2004 Expense outstanding as of January 1, 2005 and not reflected in the audited year end balance	<u>11,269.28</u>	
<b>Sub-Total</b>	<b><u>45,037.18</u></b>	
<b>Total</b>		<b>(45,037.18)</b>
<b>Fund Balance December 31, 2005</b>		<b>\$ 502.54</b>

## TOWN CLERK'S REPORT

To the Voters of the Town of Bethlehem:

I herewith submit my Annual Report of the financial doings of my office for the year 2005.

Motor Vehicle Registrations	\$369,844.66
Dog License Fees	2,609.50
Marriage Licenses and Vital Statistics	1,142.00
UCC Filing Fees	375.00
Business Licenses	115.00
Miscellaneous	<u>215.00</u>
Total	374,301.16
NSF	(29.50)
Total Receipts	\$374,271.66

## TAX COLLECTOR

For Year Ended December 31, 2005

### DEBITS

Levies of:	2005	2004	2003
Uncollected Taxes			
Beginning of Year:			
Property Taxes	\$ 0.00	\$517,518.81	\$ 0.00
Yield Taxes	0.00	1,311.75	2,442.54
Taxes Committed This Year:			
Property Taxes	4,573,455.92	0.00	0.00
Land Use Change	22,643.30	0.00	0.00
Yield Taxes	85,284.51	0.00	0.00
Excavation Tax	510.86	0.00	0.00
Check Fee	0.00	58.00	0.00
Overpayments:			
Property Taxes	13,277.28	2,545.61	0.00
Yield Taxes	2,646.00	0.00	0.00
Adjustment	0.00	403.15	0.00
Interest Collected	<u>4,904.02</u>	<u>11,891.00</u>	<u>819.65</u>
TOTAL DEBITS	\$4,702,721.89	\$533,728.32	\$3,262.19

### CREDITS

Remitted to Treasurer			
During Fiscal Year:			
Property Taxes	\$4,149,587.60	\$384,037.98	\$ 0.00
Land Use Change	25,289.30	0.00	0.00
Yield Taxes	83,451.02	0.00	2,442.54
Interest	4,904.02	11,891.20	819.65
Excavation Tax	510.86	0.00	0.00
Check Fee	0.00	58.00	0.00
Converted To Lien	0.00	132,064.48	0.00
Abatements Made:			
Property Taxes	12,027.66	1,867.60	0.00
Yield Taxes	1,605.00	0.00	0.00
Adjustment	0.00	2,497.31	0.00
Uncollected Taxes			
End of Year:			
Property Taxes	425,117.94	0.00	0.00
Yield Taxes	<u>228.49</u>	<u>1,311.75</u>	<u>0.00</u>
TOTAL CREDITS	\$4,702,721.89	\$533,728.32	\$3,262.19

**SUMMARY OF TAX LIEN ACCOUNTS**  
**For Year Ended December 31, 2005**

**DEBITS**

	<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>Prior</b>
Unredeemed Liens				
Beginning of Fiscal Year:	\$ .00	\$88,367.73	\$62,537.28	\$120,388.19
Liens Executed				
During Fiscal Year	144,885.98	0.00	0.00	0.00
Interest and Costs Collected				
After Lien Execution	3,563.82	7,566.03	10,687.63	47,500.92
Adjustment				(84.56)
<b>TOTAL DEBITS</b>	<b>\$148,449.80</b>	<b>\$95,933.76</b>	<b>\$73,224.91</b>	<b>\$167,804.55</b>

**CREDITS**

Remittance to Treasurer:				
Redemptions	\$32,337.79	\$33,620.66	\$24,568.93	\$72,525.75
Interest & Costs Collected				
After Lien Execution	3,563.82	7,566.03	10,687.63	47,500.92
Abatements of				
Unredeemed Taxes	6,357.75	815.44	777.10	0.00
Unredeemed Liens				
End of Year	<u>106,190.44</u>	<u>53,931.63</u>	<u>37,191.25</u>	<u>47,777.88</u>
<b>Total Credits</b>	<b>\$148,449.80</b>	<b>\$95,933.76</b>	<b>\$73,224.91</b>	<b>\$167,804.55</b>

## DETAILED STATEMENT OF RECEIPTS

<b>Property Taxes</b>	
Property Tax Revenue	\$4,533,456.26
Property Tax Lien	<u>163,987.69</u>
Total Property Taxes	4,697,443.95
<b>Land Use Change Taxes</b>	
Land Use Change Taxes	<u>24,157.30</u>
Total Land Use Changes Taxes	24,157.30
<b>Yield Taxes</b>	
Yield Taxes	85,718.51
Yield Tax Interest	1,219.05
Excavation Taxes	<u>510.86</u>
Total Yield Taxes	87,448.42
<b>Payment In Lieu Of Taxes</b>	
Payment In Lie Of Taxes	<u>232,070.72</u>
Total Payment In Lieu Of Taxes	232,070.72
<b>Interest, Penalties &amp; Costs</b>	
Property Tax Interest	81,415.47
Cost	3,500.50
Miscellaneous	<u>91.00</u>
Total Yield Taxes	85,006.97
<b>Business Licenses and Permits</b>	
Business Licenses & Permits	115.00
UCC Filings & Certificates	<u>375.00</u>
Total Business Licenses & Permits	490.00
<b>Motor Vehicle Permit Fees</b>	
Motor Vehicle Permits Fees	<u>369,585.66</u>
Total Motor Vehicle Permits Fees	369,585.66
<b>Building Permits</b>	
Building Permits	<u>5,333.80</u>
Total Building Permits	5,333.80
<b>Other Licenses, Permits &amp; Fees</b>	
Dog Licenses	2,669.50
Dog Fines	435.00
Marriage Licenses	675.00
Miscellaneous	467.00
Certificates – B. D & M	<u>155.00</u>
Total Other Licenses, Permits & Fees	4,401.50

<b>Shared Revenue</b>	
Shared Revenue	<u>32,748.00</u>
Total Shared Revenue	32,748.00
<b>Tax Distribution</b>	
Meals & Room Tax	<u>85,647.93</u>
Total Tax Distribution	85,647.93
<b>Highway Block Grant</b>	
Highway Block Grant	<u>93,449.44</u>
Total Highway Block Grant	93,449.44
<b>FEMA Grants</b>	
Storm Reimbursement Grant	<u>23,450.49</u>
Total State FD Grant	23,450.49
<b>State &amp; Federal Forest Land</b>	
Reimbursement State & Federal Forest	<u>43,693.00</u>
Total State & Federal	43,693.00
<b>Intergovernmental Revenues</b>	
Village District	<u>250.00</u>
Total Intergovernmental Revenues	250.00
<b>Income From Departments</b>	
Income From Copies	878.50
Income From Lists & Maps	35.00
Current Use Applications	15.26
Police Special Detail	945.00
Pistol Permits	290.00
Police Reports	704.02
Court Fines	2,000.00
Court Fees	210.00
Forest Fire Reimbursement	9,935.00
Planning Board Fees	4,198.34
Zoning Board Fees	500.10
Rec After School Program	13,561.55
Rec Weekly Campers	16,390.51
Cemetery Fees	<u>1,300.00</u>
Total Income from Departments	50,963.28
<b>Interest On Investments</b>	
Interest on Checking	15,179.41
Service/Bank Charges	(942.50)
Bounced Checks	(673.50)
Bank Errors/Corrections	<u>.11</u>
Total Interest On Investments	13,563.52

**Reimbursements**

Insurance Div. & Reimbursements 2,500.00

Total Reimbursements 2,500.00

**Donations**

Contributions & Donations 250.00

Total Donations 250.00

**Miscellaneous Revenues**

Other Revenues 8,985.44

Reimbursements-Others (623.98)

Total Other Miscellaneous Revenues 8,361.46

**Trustees Trust Funds**

Transfer from Trust Funds (35,036.24)

Total Transfers (35,036.24)

**Discount**

Vendor Discounts 338.18

Total Vendor Discounts 338.18



## DETAILED STATEMENT OF EXPENDITURES

### Executive

Administrative Assistant Salary	\$ 33,795.64
Selectmen's Salaries	8,000.00
Auditors	9,650.00
MTHP	9,351.24
Delta Dental	755.88
SS/MC	2,696.58
NHRE	2,687.84
Registry	17.37
Telephone	2,165.95
Video Taping	2,400.00
Computer Expenses	1,072.25
Software Support	2,002.60
Professional Consulting	36,038.50
NHMA Property Liability	1,433.34
WC/UC Insurance	285.29
Printing	2,740.00
Dues	2,452.21
NHMA Dues	1,461.54
Public Notices	659.55
Office Supplies	1,349.78
Postage	1,938.85
Loss Prevention Program	0.00
Books & Periodicals	569.24
Miscellaneous	362.31
Equipment Lease	3,344.76
Equipment Repair & Maintenance	395.00
Training & Conferences	0.00
	127,625.72
Total Executive	127,625.72

### Election/Registration/Vital Statistics

Town Clerk's Salary	3,750.00
Town Clerk's Fees	18,566.00
Deputy Town Clerk	1,678.67
Moderator	250.00
Supervisors of Checklist	1,100.00
Ballot Clerks	450.00
MTHP	831.72
Delta Dental	91.68
SS/MC	1,919.78
NHRE	139.00
Meals	111.08
Telephone	622.71
Services/Supplies	4,804.04
Payments To Government Agencies	1,986.00
	36,300.68
Total Election/Registration/Vital Stats	36,300.68

**Financial Administration**

Tax Collector's Salary	9,500.00
Tax Collector's Fees	5,186.00
Deputy Tax Collector	11,444.77
Treasurer's Salary	6,000.00
MTHP	4,277.40
Delta Dental	471.48
SS/MC	1,999.05
NHRE	715.00
Registry	1,269.36
Telephone	600.83
Information Systems	1,453.50
Services	2,596.55
Supplies	784.16
Postage	<u>2,000.00</u>

Total Financial Administration 48,298.10

**Assessing**

Assessing Services	7,175.00
Update Maps	2,575.00
Computer Software Maintenance	<u>2,800.00</u>

Total Assessing 12,550.00

**Legal Expense**

Municipal	22,811.51
Landfill	16,896.79
Assessment RSA 76:16	519.50
NCES Stage IV	0.00
2003 Abatement	22,324.75
NCES State III	50,835.67
2004 Abatement	<u>7,064.12</u>

Total Legal Expense 120,452.34

**Planning & Zoning**

Secretary's Salary	19,771.73
Consulting	0.00
MTHP	6,059.52
Delta Dental	668.04
SS/MC	1,497.29
NHRE	1,363.82
Legal Expense	1,860.93
Registry	555.23
Advertising	2,324.31
Telephone	664.45
Services	3,590.25
Insurance	725.15
Supplies	1,002.43
Postage	<u>1,000.00</u>

Total Planning & Zoning 41,083.15

**General Government Buildings**

Salaries	15,500.18
SS/MC	1,608.41
Custodial Service	5,522.50
Snow Removal	300.00
Trash Removal	1,942.75
Out-of-District Hydrants	3,795.73
Lights	4,672.83
Fuel	9,879.33
Building Maintenance	3,409.71
Insurance	1,975.61
Supplies	1,950.88
Equipment Repair	1,668.29
Vehicle Mileage	<u>544.00</u>
Total General Government Building	52,770.20

**Advertising/Regional Association**

Visitors' Center Salaries	5,199.88
Visitors' Center SS/MC	397.79
Visitors' Center Advertising	<u>0.00</u>
Total Advertising/Regional Association	5,597.67

**Other General Government**

TimTax Wood Assessor	2,682.00
Wood Assessor Mileage	<u>119.68</u>
Total Other General Government	2,801.68

**Police**

Police Chief Salary	51,246.27
Officer's Salaries	104,232.95
Special Detail	445.00
PT Admin Assistant	10,882.83
MTHP	21,782.76
Delta Dental	2,094.32
SS/MC	4,905.95
NHRTS	9,582.22
Telephone	4,143.79
Tower Maintenance	3,360.00
Services/Supplies	10,670.79
Insurance	10,325.40
Fuel/Gas	5,662.87
Dispatch	23,693.60
Cruiser Maintenance	4,071.92
Area Prosecutor	<u>3,666.67</u>
Total Police	270,767.34

**Fire**

Fire Chief's Salary	6,500.04
Volunteer Firemen	9,550.25
Assistant Fire Chief	4,250.04

SS/MC	1,967.29
Training	6,903.79
Services/Supplies	10,232.67
Insurance	6,751.62
Fuel/Gas	3,180.61
Equipment/Vehicle Repair	6,678.19
Equipment Purchase	9,891.55
Communication Maintenance	<u>1,781.72</u>
Total Fire	67,687.77
<b>Building Inspection</b>	
Salary	3,460.00
Supplies	<u>165.00</u>
Total Inspection	3,625.00
<b>Highways &amp; Streets</b>	
Road Agent's Salary	48,831.97
Salary	126,677.47
MTHP	35,158.81
Delta Dental	2,838.01
SS/MC	13,371.58
NHRE	7,621.80
Gravel	9,309.59
Salt	20,819.90
Sand	21,014.58
Stone	11,744.03
Telephone	3,224.02
Services	28,839.28
Lights	2,451.71
Heating Oil	1,115.47
DOT Testing	35.00
98 CAT Loader	2,683.79
99 CAT Excavator	2,354.46
85 Case Mower	1,529.45
86 Hyster Roller	957.33
01 Freightliner #3	5,260.01
99 Freightliner #5	6,557.86
98 Freightliner #4	9,289.78
90 Ford L-8000 #6	4,363.76
90 Ford L-8000 #7	2,608.83
96 Ford L-8000 #2	12,151.56
99 Ford Bucket #10	4,495.85
04 F550 Dump Truck #1	1,287.92
Public Notice	248.45
Sander Purchase	10,000.00
Equipment Lease	4,000.00
Insurance	11,253.74
Dues	150.00
Supplies	16,810.13
Office Supplies	495.96

Fuel	25,601.62
Grease & Oil	896.41
Uniforms/Boots	4,392.35
Asphalt	<u>21,256.61</u>
Total Highway & Street	481,699.09
<b>Street Lighting</b>	
Lights	<u>25,816.94</u>
Total Street Lighting	25,816.94
<b>Animal Control</b>	
Salary	3,886.52
SS/MC	297.33
Service/Supplies	<u>61.22</u>
Total Animal Control	4,245.07
<b>Health Agencies/Hospitals</b>	
Health Officer	2,400.00
Training & Dues	25.00
Grafton County Senior Citizen	3,500.00
North Country Home Health	5,462.00
White Mountain Mental Health	3,060.00
Hospice of Littleton	1,335.00
American Red Cross	860.00
North County YMCA	250.00
Tri-County CAP	<u>6,000.00</u>
Total Health Agencies/Hospital	22,892.00
<b>Direct Assistance</b>	
Rent	13,429.50
Miscellaneous	2,607.32
Lights	992.47
Fuel	424.55
Food Pantry	<u>0.00</u>
Total Direct Assistance	17,453.84
<b>Parks/Recreation</b>	
Rec Salaries	10,210.71
Rec SS/MC	781.11
Insurance	3,150.00
Little League Services/Supplies	3,612.19
Skating Rink Services/Supplies	2,771.42
Park Services/Supplies	3,035.96
Recreation Salaries	21,266.93
Recreation SS/MC	1,627.04
Telephone	717.19
Summer Recreation Service /Supplies	9,934.83
Recreation Director	13,156.25
Recreation Director SS/MC	<u>1,006.53</u>
Total Recreation	71,270.16

<b>Library</b>	
Library Services	<u>45,865.00</u>
Total Library	45,865.00
<b>Culture &amp; Recreation</b>	
Gazebo Entertainment	<u>8,373.75</u>
Total Culture & Recreation	8,373.75
<b>Conservation</b>	
Services	<u>8,017.96</u>
Total Conservation	8,017.96
<b>Interest – T.A.N.</b>	
Tax Anticipation Note	<u>1,476.38</u>
Total Interest – T.A.N.	1,476.38
<b>Debt Service</b>	
Cost for Town Building Construction	0.00
E-One Fire Truck	<u>10,076.84</u>
Total Debt Service	10,076.84
<b>Capital Reserve Fund</b>	
Police Cruiser	10,000.00
Highway Truck	40,000.00
TOB Bldg Maintenance Fund	5,000.00
Prospect Street Bridge	15,000.00
Mt. Wash Cemetery Restoration	15,000.00
Tri-Town Industrial Project	<u>26,000.00</u>
Total Capital Reserve Fund	\$111,000.00

## EMPLOYEE COMPENSATION & BENEFITS

For Year Ended December 31, 2005

	Salary	Dent/Med	Retirement	Total
<b>EXECUTIVE</b>				
Brown, Claudia	\$14,686.00	0.00	0.00	\$14,686.00
Brown, Tandy	28,398.00	0.00	0.00	28,398.00
Clark, Nora	6,000.00	0.00	0.00	6,000.00
Clark, Wendy	7,835.00	0.00	0.00	7,835.00
Fellows, Deborah	300.00	0.00	0.00	300.00
Griffith, Wes, Jr.	1,600.00	0.00	0.00	1,600.00
Hammarberg, Carol	2,886.00	0.00	0.00	2,886.00
Huntington, Steve	400.00	0.00	0.00	400.00
Kotok, Jan	61.88	0.00	0.00	61.88
Laleme, Sandy	1,200.00	0.00	0.00	1,200.00
Lambert, Dianne	34,783.21	14,107.32	2,217.82	51,108.35
Butch, Lucas	1,600.00	0.00	0.00	1,600.00
Lund, Joan	2,252.00	0.00	0.00	2,252.00
Meaney, Barbara	400.00	0.00	0.00	400.00
Tibbetts, Lana	400.00	0.00	0.00	400.00
Vitkofsky, Dee	33,595.64	10,816.56	2,137.22	46,549.42
Vitkofsky, Tom	5,597.50	0.00	0.00	5,597.50
Ward, Elizabeth	1,600.00	0.00	0.00	1,600.00
Weston, Lon	1,600.00	0.00	0.00	1,600.00
Whiting, Randy	2,275.00	0.00	0.00	2,275.00
Haines, Alan	13,444.00	0.00	0.00	13,444.00
Chandler, Rhonda	220.00	0.00	0.00	220.00

### POLICE

*Lougee, Eric (Chief)	6,536.48	0.00	635.67	7,172.15
Ball, Rick	45,859.43	14,107.32	3,986.09	63,952.84
Clark, Bing	7,316.75	0.00	0.00	7,316.75
Demoranville, Alan	6,550.50	0.00	0.00	6,550.50
Hall, Chris	32,080.90	5,714.04	2,838.59	40,633.53
Horton, Mike	31,340.92	0.00	0.00	31,340.92
Peters, Jared	20,796.68	5,714.04	1,906.97	28,417.69
Perkins, Darren	10,882.83	0.00	0.00	10,882.83

\*Chief Lougee was serving in the military in Iraq for most of 2005

### HIGHWAY

Smith, Charlie (Road Agent)	48,342.85	10,816.56	3,065.24	62,224.65
Boucher, Bruce	5,420.55	0.00	0.00	5,420.55
Brousseau, Chris	24,567.95	9,013.80	895.80	34,477.55
Brown, Derek	3,262.50	0.00	0.00	3,262.50
Crowell, Jim	400.00	0.00	0.00	400.00
Donovan, Brian	10,832.00	1,428.51	343.02	12,603.53
Ray, Ricky	32,197.65	10,816.56	1,982.11	44,996.32

Robie, Rick	1,742.44	0.00	0.00	1,742.44
Sanborn, Gus	12,988.50	0.00	0.00	12,988.50
Szczepanik, Ed	3,207.50	0.00	0.00	3,207.50
Walker, Scott	454.50	0.00	0.00	454.50
Wright, Jonathan	29,819.88	10,816.56	1,886.56	42,522.69
<b>RECREATION</b>				
Hoyt, Steve (Director)	13,156.25	0.00	0.00	13,156.25
Adamuska, Tiffany	2,671.89	0.00	0.00	2,671.89
Anderson, Erica	2,706.44	0.00	0.00	2,706.44
Burns, Nate	807.63	0.00	0.00	807.63
Burns, Ryan	2,457.26	0.00	0.00	2,457.26
Bruso, Abbie	2,357.88	0.00	0.00	2,357.88
Girard, Tanya	4,090.71	0.00	0.00	4,090.71
Harrison, Mae	7,852.83	0.00	0.00	7,852.83
Hoyt, Gina	2,537.68	0.00	0.00	2,537.68
Lambert, Amanda	17.50	0.00	0.00	17.50
Mulkigian, Lauran	175.01	0.00	0.00	175.01
Murphy, Lori	2,938.88	0.00	0.00	2,938.88
Newell, Allyson	2,427.90	0.00	0.00	2,427.90
Reardon, Ashley	56.00	0.00	0.00	56.00
Tague, Alicia	575.03	0.00	0.00	575.03
<b>FIRE &amp; AMBULANCE</b>				
Anderson, Jack (Chief)	6,500.04	0.00	0.00	6,500.04
Charland, Brian (Asst. Chief)	4,250.04	0.00	0.00	4,250.04
Lucas, Laura (2 <sup>nd</sup> Asst. Chief)	7,203.46	0.00	0.00	7,203.46
Czarnecki, Steve	603.00	0.00	0.00	603.00
Brown, Bruce	850.50	0.00	0.00	850.50
Cunningham, Blake	458.75	0.00	0.00	458.75
Dickerman, Garth	1,034.25	0.00	0.00	1,034.25
Doughty, Patrick	748.75	0.00	0.00	748.75
Ferland, Ernie	1,476.50	0.00	0.00	1,476.50
Goodell, Carol	2,885.00	0.00	0.00	2,885.00
Goodell, Crystal	2,008.25	0.00	0.00	2,008.25
Griffith, Wes	656.25	0.00	0.00	656.25
Jackson, Jonathan	6.00	0.00	0.00	6.00
King, Jackie	2,140.50	0.00	0.00	2,140.50
Lafayette, Dale	55.00	0.00	0.00	55.00
Lennon, David	76.25	0.00	0.00	76.25
Leslie, Mark	555.50	0.00	0.00	555.50
Leslie, Richard	788.75	0.00	0.00	788.75
Lucas, Butch	1,105.00	0.00	0.00	1,105.00
MacBain, Al	3,965.50	0.00	0.00	3,965.50
Mardin, Russell	716.25	0.00	0.00	716.25
Marquis, Carly	355.00	0.00	0.00	355.00
Marquis, Gerald	613.50	0.00	0.00	613.50
Miller, John	1,526.75	0.00	0.00	1,526.75
Pinard, Kregg	1,169.00	0.00	0.00	1,169.00



Randall, Bob	2,194.00	0.00	0.00	2,194.00
Randall, Ruth	419.00	0.00	0.00	419.00
Sherburn, Jodi	622.50	0.00	0.00	622.50
Sirois, Carl	141.50	0.00	0.00	141.50
Sollars, Dale	307.25	0.00	0.00	307.25
Symonds, Bill	386.75	0.00	0.00	386.75
Trombley, Dean	60.50	0.00	0.00	60.50
Vermeal, Mark	693.00	0.00	0.00	693.00
Waites, Doug	2,990.25	0.00	0.00	2990.25
Ward, Bob	1,262.75	0.00	0.00	1,262.75

**BCC-HOUSE**

Allen, Linda	5,305.50	0.00	0.00	5,305.50
Bresnahan, Donald	578.57	0.00	0.00	578.57
Budzinski, Michele	4,205.00	0.00	0.00	4,205.00
Clark, Briggs	8,041.05	0.00	0.00	8,041.05
Dyer, Jane	324.00	0.00	0.00	324.00
Fedele, Allison	112.00	0.00	0.00	112.00
Frank, Lori	885.50	0.00	0.00	885.50
Johnson, Ned	6,220.81	0.00	0.00	6,220.81
Perry, Heidi Jo	2,048.00	0.00	0.00	2,048.00
Pilotte, Kelley	444.00	0.00	0.00	444.00
Pilotte, Susan	3,400.00	0.00	0.00	3,400.00
Smith, Pauline	2,862.00	0.00	0.00	2,862.00
Tardelli, Rachel	80.00	0.00	0.00	80.00
Tetreault, Stacey	375.00	0.00	0.00	375.00
Thompson, Curtis	4,752.00	0.00	0.00	4,752.00
Wood, Jon	9,974.40	0.00	0.00	9,974.40

**BCC-COURSE**

Pilotte, Dave (Director)	29,955.59	0.00	0.00	29,955.59
Ainsworth, Peter	6,325.25	0.00	0.00	6,325.25
Allaire, Greg	1,297.20	0.00	0.00	1,297.20
Bresnahan, Barry	20,940.30	0.00	0.00	20,940.30
Byrnes, Michael	1,959.60	0.00	0.00	1,959.60
Mackay, Bill	11,602.20	0.00	0.00	11,602.20
Nelson, Donald	2,797.08	0.00	0.00	2,797.08
Page, Fred	6,564.20	0.00	0.00	6,564.20
Pilotte, Ralph	5,138.20	0.00	0.00	5,138.20
Ramsdell, Carl	1,342.42	0.00	0.00	1,342.42

# REPORT OF THE TRUSTEES OF THE TRUST FUNDS

## Trust Fund Accounts 2004 - 2005

Date/Account Name	Balance		Transactions 2005		Balances 12/31/2005			
	12/31/04		Contributions	Income	Withdrawals	Principal	Interest	Total
<b>Trust Fund Accounts</b>								
1 1929 - Cruft, Town Building	\$ 18,739.59	\$	\$ -	\$ 535.32	\$ -	\$ 10,000.00	\$ 9,274.91	\$ 19,274.91
2 1916 - Phillips/Cruft	28,640.60	-	-	818.21	-	6,500.00	22,958.81	29,458.81
3 1930 - Jeffries, Park Building	1,737.61	-	-	49.66	-	1,000.00	787.27	1,787.27
4 1942 - West, Library	719.47	-	-	20.80	-	700.00	40.27	740.27
5 Unkn - Cemetery	27,223.47	-	-	777.78	58.50	14,030.00	13,912.75	27,942.75
	<b>77,060.74</b>	-	-	<b>2,201.77</b>	<b>58.50</b>	<b>32,230.00</b>	<b>46,974.01</b>	<b>79,204.01</b>
<b>Capital Reserve Funds</b>								
6 1995 - Police Cruiser	20,096.44	10,000.00	-	579.59	-	30,000.00	676.03	30,676.03
7 1995 - V Dist P'UP Truck	16,277.72	5,000.00	-	538.50	-	21,081.09	735.13	21,816.22
8 1995 - H20 Maintenance	44,053.08	5,000.00	-	1,331.93	-	45,000.00	5,385.01	50,385.01
9 1995 - Town Properties/ADA	46,973.83	-	-	1,341.86	-	46,973.83	1,341.86	48,315.69
10 1995 - Prospect St Dump Closure	136,222.30	-	-	3,891.39	1,595.37	128,412.00	10,106.32	138,518.32
11 1996 - Wastewater Maintenance	27,483.57	5,000.00	-	802.16	3,800.00	29,485.73	-	29,485.73
12 1997 - Ambulance	0.41	-	-	-	0.41	(0.00)	-	(0.00)
13 1997 - Highway Loader	33,745.05	-	-	964.11	34,769.58	(60.42)	-	(60.42)
14 1999 - Cemetery Addition	43,772.37	-	-	1,250.47	26,137.50	18,885.34	-	18,885.34
15 2000 - Town Library	97,619.07	-	-	2,788.73	-	96,666.53	3,741.27	100,407.80
16 2000 - Highway Truck	57,842.10	40,000.00	-	1,678.52	-	97,842.10	1,678.52	99,520.62
17 2003 - Town Building Maintenance	3,436.52	5,000.00	-	103.02	-	8,436.52	103.02	8,539.54
18 2004 - Prospect St Bridge	5,000.00	15,000.00	-	155.32	-	18,436.52	1,718.80	20,155.32
19 2005 - Tri-Town Ind Park	-	26,000.00	-	25.54	-	26,000.00	25.54	26,025.54
20 2005 - Mt Wash Cemetery	-	15,000.00	-	14.75	7,230.40	7,784.35	-	7,784.35
21 2003 - BES Building and Improvements	7,525.70	-	-	215.03	-	7,434.78	305.95	7,740.73
22 2003 - BES Special Education	89,872.85	-	-	2,567.20	-	88,787.01	3,653.04	92,440.05
	<b>629,921.01</b>	<b>126,000.00</b>	<b>18,248.12</b>	<b>73,533.26</b>		<b>671,165.38</b>	<b>29,470.49</b>	<b>700,635.87</b>
Total Per Trustee Records	<b>\$706,981.75</b>	<b>\$126,000.00</b>	<b>\$20,449.89</b>	<b>\$73,591.76</b>		<b>\$703,395.38</b>	<b>\$76,444.50</b>	<b>\$779,839.88</b>

## 2005 AUDIT REPORT



### **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

#### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of Bethlehem  
Bethlehem, New Hampshire

We have audited the accompanying financial statements of the Town of Bethlehem, as of and for the year ended December 31, 2005 as shown on pages 2 through 6. These financial statements are the responsibility of the Town of Bethlehem's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management has not implemented Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*. Therefore these financial statements are presented following the principles that were in effect prior to GASB Statement No. 34. Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities. The financial statements presented do not contain separate statements for governmental, proprietary, if applicable and fiduciary fund types, nor are major and non-major funds separately identified and classified. The financial statements presented report expendable and nonexpendable trust funds, some of which should be reported as special revenue and permanent funds under the new reporting model. The financial statements also present a general long-term debt account group which should not be reported as such, but the information contained therein should be included in the government-wide financial statements were they presented. Also, the financial statements do not contain any information on capital assets because the government has not maintained historical cost records of such assets. Management has not presented a management's discussion and analysis as required. The amounts that would be reported

in the missing statements and required supplementary information, and the effects of reclassifying and properly reporting the information presented are not reasonably determined.

In our opinion, because of the effects of the matters discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Town of Bethlehem as of December 31, 2005, or the changes in its financial position or its cash flows, where applicable, for the year then ended.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bethlehem basic financial statements. The combining and individual fund statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. For reasons stated in the third paragraph of this report, we expressed an opinion that the financial statements of the Town of Bethlehem do not fairly present financial position, results of operations, and cash flows in conformity with accounting principles generally accepted in the United States of America. Therefore, we do not express an opinion on the accompanying combining and individual fund statements.

*Plodzik & Sanderson  
Professional Association*

February 21, 2006

## PUBLIC LIBRARY REPORT 2005

This year has brought some reorganization to the library. The entire collection is catalogued in the computer and we are fully automated to circulate any book, video and audio. Patrons can also look for our collection through the New Hampshire State Library website, [www.nhu-pac.library.state.nh.us](http://www.nhu-pac.library.state.nh.us).

We've had a wide variety of special programs this year including an Iraq Presentation by John Starr, author David Killam presented his book, Fussin's Cussin's and Chucklin's, a spinning and weaving demonstration by Anne Gruczka, and an art exhibit by wire tree sculptor, Victor Poulin. Children's programs such as the summer reading program continue to progress with a steady following. We now have two book discussion groups meeting monthly. Readers Between the Lines meet the first Wednesday of each month at noon and Café Expresso's meet the third Wednesday at 7:00 p.m.

The Friends of the Bethlehem Public Library, Inc. formed this past year. It is an established 501C-3, non-profit organization whose mission is to support the current and future library. The board of directors for this past year was Christina Bogat, Shirley Briggs, Steve Dignazio, Florence Houghton, Marilyn Johnson, Jan Kotok, Annette Marquis, Phyllis Oliveira, Doug and Barbara Waites. Special thanks go to John Wedick for helping us create the necessary corporation documents for the state and federal governments.

Besides the information listed below, data collected throughout the year showed an overall increase in circulation of 173%. Computer usage increased by 139% and the number patrons served rose 28%.

### STATISTICS

#### Circulation:

Adult Fiction:	8240	Video/Audio:	3541
Children:	4397	Magazines:	3591
ILL Loaned:	518	ILL Borrowed:	844

#### Other Statistics:

Memorial Books	41	Patrons Served:	11492
Computer Usage:	3777	Donations:	364
Purchased Books:	593	Uncollected Books	10
Magazines:	50	New Patrons:	121

Respectfully submitted,  
Annette Marquis,  
Director

## LIBRARY BUDGET

	Budget 2005	Actual 2005	Requested 2006
<b>Expenses</b>			
Books, Magazines, etc.	\$11,000.00	\$ 11,364.00	\$12,000.00
Equipment Expenses	150.00	1,251.00	500.00
Computer Expenses	400.00	1,294.00	1,000.00
Accounting	300.00	300.00	300.00
Library Expense & Travel	500.00	529.00	550.00
Supplies	1,200.00	1,204.00	1,200.00
Telephone	1,000.00	976.00	1,000.00
Postage	175.00	269.00	300.00
Miscellaneous	450.00	280.00	450.00
Children's Program	500.00	864.00	500.00
Adult's Program	500.00	8.00	500.00
Payroll Tax	2,200.00	2,285.00	2,600.00
Wages	27,500.00	25,227.00	29,000.00
Repair & Maintenance	100.00	13.00	100.00
Computer Replacement Fund	<u>1,650.00</u>	<u>1,650.00</u>	<u>2,000.00</u>
<b>Total</b>	<b>\$47,625.00</b>	<b>\$47,514.00</b>	<b>\$52,000.00</b>

<b>Income</b>			
Town Funds	\$45,865.00	\$45,865.00	\$50,200.00
Donations & Miscellaneous	260.00	1,865.00	300.00
Book Sales	<u>1,500.00</u>	<u>1,967.00</u>	<u>1,500.00</u>
<b>Total</b>	<b>\$47,625.00</b>	<b>\$49,697.00</b>	<b>\$52,000.00</b>

<b>Endowment/Trust Funds*</b>		<b>Computer Replacement Fund</b>	
Beginning Balance	\$107,183.00	Beginning Balance	\$ 1,952.00
Contributions	2,005.00	*** Donations & Int.	384.00
Interest Earned**	2,997.00	2005 Additions	1,650.00
Expenditures	<u>(5,081.00)</u>	Expenditures	<u>(879.00)</u>
Ending Balance	<u>\$107,104.00</u>	Ending Balance	<u>\$3,107.00</u>

\*\*The income from these funds is used to purchase books and conduct programs as indicated by the trust.

<b>Memorial Funds*</b>		<b>Fines and Lost Books</b>	
Beginning Balance	\$223.00	Beginning Balance	\$460.00
Donation	45.00	*** Fines & Interest	<u>417.00</u>
Books Purchased	<u>(130.00)</u>	Ending Balance	<u>\$877.00</u>
Ending Balance	<u>\$138.00</u>	*** These funds are not reflected in the above budget.	

A Memorial Fund has been established through donations in memory of specific individuals. The books purchased from these funds are in memory of these individuals.

\*The income and expenditures from these funds are not reflected in the above budget.

**Town of Bethlehem**  
**Town Meeting Warrant**

## TOWN OF BETHLEHEM TOWN MEETING WARRANT

**Article 1:** To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

**Article 2.** To see if the Town will vote to adopt Amendment No. 1, as proposed by the Bethlehem Planning Board, which amends the Zoning Ordinance in its entirety so as to reorganize its content in an effort to make the Zoning Ordinance more user-friendly, and to clarify existing inconsistencies that were identified. This amendment makes no substantive or policy changes from the existing ordinance.

**Article 3:** To see if the Town will vote to raise and appropriate the sum of **ONE HUNDRED SEVENTY FIVE THOUSAND DOLLARD (\$175,000)** for the purpose of financing construction work on the Bethlehem Town Building including (I) all work necessary to bring the Town Building into compliance with the Americans with Disabilities Act requirements and the current life safety codes; and (II) exterior repairs to the historic structure; **ONE HUNDRED SEVENTY FIVE THOUSAND DOLLARS (\$175,000)** of which to come through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. *The Select Board recommends this appropriation. (3/5 vote required)*

**Article 4:** To see if the Town will vote to raise and appropriate the sum of **SEVENTY THOUSAND DOLLARS (\$70,000)** for the construction of new gasoline and diesel storage tanks for use of town departments; **SEVENTY THOUSAND DOLLARS (\$70,000)** of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. *The Select Board recommends this appropriation. (3/5 vote required)*

**Article 5:** To see if the Town will vote to raise and appropriate the sum of **SIXTY THOUSAND DOLLARS (\$60,000)** for the purchase of .76 acres on Maple Street, Map 206 and Lot 058, to add to the Maple Street Cemetery property; **SIXTY THOUSAND DOLLARS (\$60,000)** of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms



thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. *The Select Board recommends this appropriation.* (3/5 vote required)

**Article 6:** Shall the Town raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other Appropriations voted separately, the amounts set forth therein, totaling **\$2,088,453**. Should this article be defeated, the Operating Budget shall be **\$2,261,253**; which is the same as last year, with certain adjustments required by previous action of the Town or by law or the local governing body may hold one Special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only.

**Note: This Operating Budget does not include appropriations in any other Warrant Articles.**

**Article 7:** To see if the Town will vote to raise and appropriate the sum of **\$9,000.00** for the purpose of providing live musical entertainment, free to the public, to be held at the Bethlehem Gazebo in 2006. *The Select Board recommends this appropriation.* (Majority vote required)

**Article 8:** To see if the Town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Capital Reserve Fund-Police Cruiser previously established. *The Select Board recommends this appropriation.* (Majority vote required)

**Article 9:** To see if the Town will vote to raise and appropriate the sum of **\$40,000.00** to be added to the Capital Reserve Fund-Highway Dump Truck previously established. *The Select Board recommends this appropriation.* (Majority vote required)

**Article 10:** To see if the Town will vote to raise and appropriate the sum of **\$6,564.00** to be added to the Capital Reserve Fund-Town Buildings Maintenance previously established. *The Select Board recommends this appropriation.* (Majority vote required.)

**Article 11:** To see if the Town will vote to raise and appropriate the sum of **\$15,000.00** to be added to the Capital Reserve Fund-Prospect Street Bridge, previously established. *The Select Board recommends this appropriation.* (Majority vote required.)

**Article 12:** To see if the Town will vote to raise and appropriate the sum of **\$26,000.00** to be added to the Capital Reserve Fund-Tri-Town Industrial Project, previously established, and to designate the Board of Selectmen as agents to expend. *The Select Board recommends this appropriation.* (Majority vote required.)

**Article 13:** To see if the Town will vote to raise and appropriate the flat sum of **\$3,600** for the purpose of videotaping the Select Board's meetings, SB2 hearings, and several other Town events. This sum is to cover all labor and materials. The contract is to be awarded as the result of a selection process determined by the Selectmen. **(By petition)** *The Select Board recommends this appropriation.* (Majority vote required)

**Article 14:** Are you in favor of creating a new position to hire and employ a Town Administrator, and vote to raise and appropriate the sum of **\$25,000.00** for this purpose. **(By petition)** *The Select Board recommends this appropriation.* (Majority vote required,

The duties of the Town Administrator may include the following:

1. Oversight of town personnel, the development of job descriptions and an evaluation system; liaison between personnel and the Board of Selectmen.
2. Oversight of the budget, bookkeeping, and audit. Work with town treasurer, department heads, and elected officials to monitor revenues and expenses.
3. Research best practices for town administration; present to selectmen. Work with town employees, town clerk, treasurer and tax collector to develop and implement procedures and policies.
4. Research and write grants.
5. Standardize purchasing practices, obtain bids, and negotiate contracts on behalf of the town.
6. Supervise major projects in liaison capacity to the board.
7. Represent town interests with state and local agencies and governments.
8. Drafting and research of the town warrant for review and approval by selectmen. Oversee production of town report. Coordinate hearings, meetings.
9. Coordinate various town projects and initiatives as they arise.

**Article 15:** To see if the Town will raise and appropriate the sum of **\$3,500.00** for the purpose of contributing to the Ammonoosuc Health Service. *The Select Board recommends this article.* (Majority vote required)

**Article 16:** To see if the Town will vote to transfer ownership of 13,490 square feet, or .310 acre, from Town owned land known as Map 206 Lot 63.1 to the Bethlehem School District, with a lot line adjustment to land known as Map 206 lot 15 for the purpose of extending the Bethlehem Elementary School athletic fields and trails. *The Select Board recommends this article.* (Majority vote required)

**Article 17:** To see if the Town will vote to allow the Bethlehem Public Library (in accordance with RSA 202-A:11) to use all monies received from fines and payments for lost or damaged books and all income-generating equipment to be used for general repairs and upgrading and for the purchase of books and supplies, monies will be held in a nonlapsing separate fund and shall be in addition to the Library appropriation. *The Select Board recommends this article.* (Majority vote required)

## BUDGET OF THE TOWN OF BETHLEHEM – REVENUE

SOURCES OF REVENUE	Estimated 2005	Actual 2005	Estimated 2006
Taxes:			
Land Use Change Tax	\$27,000.00	\$24,157.30	\$20,000.00
Timber Taxes	15,100.00	86,937.56	30,500.00
Payment in Lieu of Taxes	232,070.00	232,070.72	237,023.00
Interest & Penalties on Delinquent Taxes	13,000.00	85,006.97	27,500.00
Excavation Tax @ \$.02/cu. yd.	300.00	510.86	300.00
Licenses, Permits & Fees:			
Business Licenses and Permits	1,100.00	490.00	400.00
Motor Vehicles Permit Fees	350,000.00	369,585.66	340,000.00
Building Permits	5,000.00	5,333.80	5,000.00
Other Licenses, Permits & Fees	4,300.00	4,401.50	3,650.00
From State:			
Shared Revenues	32,750.00	32,748.00	32,700.00
Meals & Room Tax Distribution	72,000.00	85,647.93	72,000.00
Highway Block Grant	93,449.00	93,449.44	90,342.00
FEMA Storm Reimbursement Grant	0.00	23,450.49	0.00
State & Federal Forest Land Reimb.	42,751.00	43,693.00	43,000.00
From Other Gov't	150.00	250.00	250.00
Charges for Services:			
Income from Departments	35,330.00	50,963.28	35,765.00
Miscellaneous Revenues:			
Interest on Investments	2,000.00	13,563.52	5,000.00
Other	6,700.00	11,111.46	3,200.00
Interfund Operating Transfers In:			
Special Revenue Funds	373,233.00	374,395.72	391,677.00
From Capital Reserve Funds	33,745.00	34,769.58	0.00
Proceeds from Long Term Bonds & Notes	<u>1,000,000.00</u>	<u>0.00</u>	<u>805,000.00</u>
<b>Total Revenue</b>	<b>\$2,339,978.00</b>	<b>\$1,572,536.79</b>	<b>\$2,143,307.00</b>

## BUDGET OF THE TOWN OF BETHLEHEM – EXPENDITURES

Details of Expenditures	Approp. 2005	Actual 2005	Estimated 2006
<b>General Government:</b>			
Executive	\$ 132,464.00	\$ 127,625.72	\$ 142,012.00
Election, Registration & Vital Statistics	42,004.00	36,300.68	43,290.00
Financial Administration	54,931.00	48,298.10	49,190.00
Revaluation of Property	17,975.00	12,550.00	56,510.00
Legal Expenses	155,000.00	120,452.34	140,000.00
Planning & Zoning	68,457.00	41,083.15	61,603.00
General Government Buildings	54,063.00	52,770.22	58,370.00
Advertising and Regional Associations	9,054.00	5,597.67	9,054.00
Other General Government	4,200.00	2,801.68	3,300.00
<b>Public Safety:</b>			
Police	310,337.00	270,767.34	310,337.00
Fire	70,600.00	67,687.77	79,515.00
Building Inspection	5,200.00	3,625.00	5,200.00
<b>Highways and Streets:</b>			
Highway and Streets	480,697.00	481,699.09	482,986.00
Street Lighting	25,000.00	25,816.94	27,500.00
<b>Health:</b>			
Animal Control	7,023.00	4,245.07	5,523.00
Health Agencies & Hospitals & Other	23,817.00	22,892.00	23,012.00
<b>Welfare:</b>			
Administration and Direct Assistance	17,000.00	17,453.84	18,000.00
<b>Culture and Recreation:</b>			
Parks and Recreation	74,314.00	71,270.16	74,331.00
Library	45,865.00	45,865.00	50,200.00
Other (Gazebo)	8,700.00	8,373.75	0.00
<b>Conservation:</b>			
Other Conservation	2,050.00	8,017.96	2,050.00
<b>Debt Service:</b>			
Interest – Tax Anticipation Notes	8,000.00	1,476.38	4,000.00
Cost for Town Building Construction	15,000.00	0.00	10,000.00
E-One Fire Truck	10,077.00	10,076.84	10,077.00
CAT Loader	0.00	0.00	14,941.00
Gas Tank Loan	0.00	0.00	10,986.00
Land Purchase Loan (Cemetery)	0.00	0.00	5,727.00
<b>Operating Transfers Out:</b>			
To Special Revenue Funds	373,233.00	386,791.00	390,739.00
To Capital Reserve Fund	<u>111,000.00</u>	<u>111,000.00</u>	<u>0.00</u>
<b>TOTAL APPROPRIATION</b>	<b>\$2,117,361.00</b>	<b>\$1,984,537.70</b>	<b>\$2,088,453.00</b>

## BUDGET SUMMARY

Subtotal 1 Appropriations Recommended	\$2,088,453.00
Subtotal 2 Special Warrant Articles Recommended	<u>943,664.00*</u>
Total Appropriation Recommended	\$3,032,117.00
Less Amount of Estimated Revenues & Credits	<u>2,143,307.00</u>
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$ 888,810.00</b>

### \*Special Warrant Articles

Town Building Construction	\$175,000.00
Gasoline/Diesel Tank	70,000.00
Land Purchase (Cemetery)	60,000.00
Gazebo Entertainment	9,000.00
Police Cruiser	10,000.00
Highway Dump Truck	40,000.00
Building Maintenance	6,564.00
Prospect Street Bridge	15,000.00
Tri-Town Industrial Park	26,000.00
Ammonoosuc Health Services	3,500.00
Videotaping of Meetings (Petitioned)	3,600.00
P/T Town Administrator (Petitioned)	<u>25,000.00</u>
Subtotal 2	\$943,664.00

## NOTES

## SELECTBOARD REPORT 2005

Two new members took the oath of office for the select board in 2005. Liz Ward and Sandy Laleme were elected for one and three year terms respectively.

In 2005, Bethlehem saw many projects start which will enhance the aesthetics and functions of the town. The Bethlehem Heritage Society with voter approval of \$15,000 started the Mt. Washington Cemetery Restoration Project. The Maple Street Cemetery also received some expansion and repair work. New management and renovations to the Bethlehem Country Club, under the direction of David Pilotte, have brought a new look and a long range business plan for this town owned facility.

The ADA project for the town building was put on hold due to legalities concerning the architectural plans. Costs have risen and we are asking for an additional \$175,000 to complete the project this coming year. We are looking for strong community support to restore this historic building to a community town business center.

The total value of taxable property in Bethlehem went from \$118,000,000 in 1998 to \$223,000,000 in 2004, almost doubling in value in six years. Sixty per cent of the sixty abatement applications received from the revaluation year were satisfactorily resolved by the July 1, 2005 deadline. Following the advice of the Board of Land and Tax Appeals (BTLA) the Select Board invited the two dozen property owner with pending disputes to a meeting in August so they could personally explain their position. The subsequent adjustment made for the property owners by the assessors based on the information presented to the Select Board were not conclusive, and the two dozen abatements applications were submitted for appeal to the BTLA.

Tri-Town Industrial Park, a cooperative effort between Littleton, Lisbon, and Bethlehem to share revenues from developing a new infrastructure park facility for light industry on Brook Road in Bethlehem, received a two million dollar (\$2,000,000) grant approval from the US Economic Development Agency (EDA). The first five hundred thousand dollars (\$500,000) for the engineering of the Redington Street Bridge, underground utilities, road work, and park development needs to be submitted for reimbursement by the EDA within eighteen months of the September 29, 2005 award date. Ground breaking of the Industrial Park is planned for 2007 with completion scheduled for 2009.

We welcomed back Chief Eric Lougee from his military service in Iraq and said goodbye to our interim chief, Rick Ball who has left to pursue other endeavors. We thank Rick for his service to our community and wish him luck and success.

Our town's biggest assets continue to be its employees and volunteers. They are the people who keep the town beautiful and functioning. We encourage you to meet and get to know the people serving our community in the many aspects of making this a vibrant place to live.

Respectfully submitted,  
Sandy Laleme, Chairperson  
Lon Weston  
Willard "Butch" Lucas  
Wes Griffith

## BETHLEHEM POLICE REPORT

The Police Department experienced increased calls for service from 2500 in 2004 to 3350 in 2005. Burglaries increased from 8 to 15, DWI related incidents increased from 11 to 20, and total arrests increased from 77 to 122. Traffic accidents decreased from 98 to 90 in 2005.

Officers conducted Child Safety Awareness Training and fingerprinted over 200 children in coordination with The Kids and Company program to aid in the identification and location of missing and exploited children. Halloween Safety, Bicycle Safety, and Drug and Alcohol awareness training programs were also conducted.

Officer Jared Peters took advantage of training programs offered thru the United States Army Reserve and successfully attended the Military Police Investigator School, the Traffic Accident Investigator School, and the Crisis Hostage Negotiator Course. This training was at no expense to the Town of Bethlehem and benefits the department. Officer Chris Hall completed the Firearms Instructor Course, the Rifle Instructor Course, and the Intoxilyzer Breath Test Operator course.

Officer Allan Demoranville attended the Part-time Officer course in March and began full-time patrol duties in December. Alan is a five year veteran of the New Hampshire State Prison system and a former Profile School employee. Part-time Officer Bing Clark returned to the Police Department in 2005 and brings a wealth of experience with him.

The Police Department bid farewell to Sergeant Rick Ball, who resigned in December after serving as Interim Chief of Police while I was deployed to Iraq. Officer Michael Horton also transferred out of the department, after working both part-time and full-time, to pursue a Law Enforcement career in his home state of Michigan.

The on-going Grafton County communication upgrade continued this year with the installation of Mobile Data Terminals in emergency vehicles. These MDT's allow officers to access integrated Law Enforcement data-bases, including NCIC and SPOTS. The data network provides excellent coverage in Bethlehem and reduces dependence on voice radio communications.

The Police Department thanks the residents and property owners of Bethlehem for your continued support to make Bethlehem a better and safer place to live.

Respectfully submitted,

Eric E. Lougee  
Chief of Police



## **FIRE CHIEFS REPORT 2005**

Another busy year has passed for the Bethlehem Fire Department and its members. 2005 was the busiest year this department has ever experienced with over 170 calls of all types. I am very happy to report there were no major structure fires in our town. We did respond to several major fires within our Mutual Aid during this past year. Automobile accidents, chimney fires, severe storms and other service calls kept us on our toes throughout the year. Our members are very dedicated people and put in a tremendous amount of time to insure an appropriate response to any call.

Our new Engine with its special design and equipment is proving to be extremely valuable to our efficiency when responding to almost all calls. The Bethlehem Emergency Services bought and donated an updated rescue vehicle to serve us for a few years until we are able to afford a new one. This truck was purchased for \$6,000 by funds raised at our annual events; no taxpayer money was used in this purchase. Our next purchase will be a Thermal Imaging Camera and we are about half way there in our fund raising efforts.

Recently about 15 of our members completed a 60 hour plus First Responder course. This certification will provide us with an increase in our Ambulance attendants and with so many firemen trained in basic medical, auto accident patients will be given a far superior level of on scene care. Also, many of these people want to go on to be EMT's. I have already seen a dramatic increase in the level of care at accident scenes. My hat is off to all of these people as they gave up a lot of personal time during the holidays to complete this course. We have recently received (at no cost to the town) two Mobile Data Terminals which enables us to contact dispatch with no radio transmissions right from the Engine or Ambulance. These terminals ere purchase, at about \$8,000 each, with a large grant received through the Grafton County Sheriffs Department. This is the first grant of its type in the country and puts us on the cutting edge of fire fighting technology. All sorts of information will be stored on this terminal including hazmat, water supply, preplans and much more. We have attended training to use this equipment and hope that it proves to be a big asset to us.

As always we thank all taxpayers for your continued support.

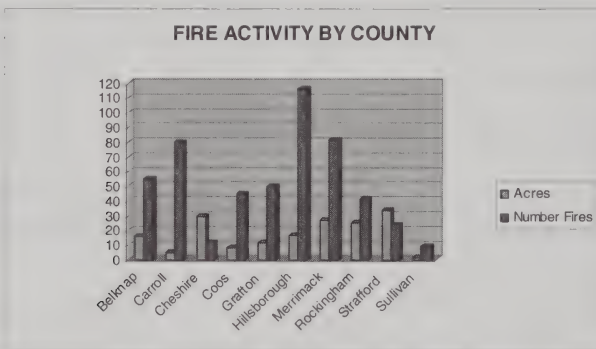
Respectfully submitted,  
Chief Jack Anderson

# FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. A fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local Fire Department or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2217, or online at [www.nhdf.org](http://www.nhdf.org).

Fire activity was high during the first several weeks of the 2005 fire season, with red-flag conditions issued by the National Weather Service and extreme fire danger in the southern and central portions of the state. This period of increased initial attack activity prompted a 5-day ban on open burning, the first such ban in several years. Despite the dry conditions, the state's largest wildland fire was contained at 29 acres. Our statewide system of fire lookout towers is credited with keeping the fires small and saving several structures this season due to their quick and accurate spotting capabilities. Fires in the wildland urban interface damaged 10 structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local Fire Department and the state's Forest Rangers by being fire wise and fire safe!

## 2005 FIRE STATISTICS (All Fires Reported thru November 4, 2005)



### CAUSES OF FIRES REPORTED

Year	Total Fires	Total Acres
2005	513	174
2004	482	147
2003	374	100
2002	540	187

Cause	Number of Fires	Acres
Arson	2	284
Debris	1	
Campfire	34	1
Railroad	7	
Children	29	7
Equipment	5	
Smoking	40	5
Lightning	111	
Miscellaneous*		

(\*Miscellaneous: powerlines, fireworks, electric fences, etc)

### ONLY YOU CAN PREVENT WILDLAND FIRES

## BETHLEHEM BUILDING DEPARTMENT

For the year 2005 building activity continued strongly. Once again, new single family home construction matched the previous year. New commercial work was down slightly, but renovations and alterations in both residential and commercial kept pace.

Following is a breakdown of the permit activity.

New Single Family Permits	-	31
Residential Alterations	-	16
New Commercial	-	5
Commercial Alterations	-	4
Demolition Permits	-	2
Miscellaneous/Garage, Sheds, Decks, etc.	-	22
Total value of all construction	-	\$5,464,400.00
Total Permits Issued	-	80

Respectfully submitted,  
Stan Borkowski  
Code Enforcement Officer  
Cell Phone: 1-802-356-5064

## BETHLEHEM PLANNING BOARD REPORT

The work for the Planning Board in 2005 remained busy between the site plans, gravel pits, and subdivisions proposed throughout the year. The volunteer board met nearly every Wednesday and held a number of site visits, many times prior to the public hearings. The rate in which the town is expanding remains high. There have been a number of large cluster development proposals for District 1 that could potentially create over 200 residential lots in 2006.

In an effort to create a more user friendly zoning booklet the board has spent many hours reviewing formats, lay-outs, and rough drafts. This effort will hopefully aide the public and future Planning Boards with a clearer look at the ordinances adopted by the town, and eliminating some of the redundant or conflicting elements that are currently in place. The ordinances are the guidelines of the decisions made by the Planning Board and are what the citizens of Bethlehem have said they want their town to be.

Another noticeable increase in 2005 was the need for legal counsel in Planning Board Business. Much of these discussions were done through the “New Hampshire Local Government Center” a service provided to municipalities at minimal cost. I believe this trend will only get worse as landowner/developers try to maximize their land potential. The State and Town rules need to be understood and upheld. The planning Board does not have the authority to change these ordinances it is only the citizens of Bethlehem through a town vote that a change can take place.

I would like to thank John and Liz Clifford, Peter and Jennifer Stackpole, and Marilyn Johnson for their work in land conservation. Their efforts on 2 large parcels of land have preserved well over 200 acres, and helped shape the town in a direction not normally seen by the Planning Board. I believe the benefit of this open space will be greatly valued by the citizens of Bethlehem and the general public as this resource continues to be depleted through time.

Respectfully submitted,  
John D. Seely  
Chairman

## AMBULANCE REPORT 2005

2005 was a very busy year for the Bethlehem Ambulance. The ambulance crew has responded to 238 calls, the highest call volume on record. We have transported 140 patients to the hospital for care and we have also cared for 127 patients who were not transported. In 2005 the crew of the Bethlehem Ambulance Department has treated 267 patients in all. Over this past year we have had several new members join the department. One of the new members comes to us at the Paramedic level and is also a state certified instructor coordinator.

Recently, a First Responder class was given to the fire department which will bring the number of members up and the level of care provided to the residents of Bethlehem. We are always looking for new members to join our squad and welcome anyone who may be interested. This is a real commitment on the part of the applicant not only in training time but in response time after the required courses are completed. Our members are a dedicated group and should be commended for all their efforts. All who participate will experience interrupted birthday parties, Christmas dinners and calls at the worst possible times.

Due to new billing software and changes in billing procedures we have been able to achieve a greater return in income making the ambulance a self sustaining department.

Looking ahead we are focusing on upcoming requirements by the State for equipment we will need, one of these items will be a new Zoll Cardiac monitor/defibrillator which will be required by 2008. Our intention is to look into some possible grants and do some fundraisers to help defer some of the cost of this unit. The Bethlehem Emergency Services has already raised approximately \$4,000 towards this project and hope to do more by years end. These fundraisers will take some of the sting out of the \$20,000 price tag we are faced with.

We thank all of our dedicated attendants and a special thanks to the taxpayers of this town for all their support.

### 2005 Ambulance Report

- ✚ Responded to 236 Calls
- ✚ Transported 140 Patients
- ✚ Obtained 107 Patient Sign Offs

Respectfully submitted,

Laura Lucas, NREMT-I, BLS-I  
Fire Dept. 2<sup>nd</sup> Asst. Chief

## HIGHWAY DEPARTMENT 2005

2005 has seen a great deal of work being performed by the Highway Department along with on going changes. My name is Charlie Smith, Jr. and I have been your Road Agent for a year and eight months. During this time we have instituted a maintenance program for all our equipment, as well as getting a schedule together to start the cycle of painting equipment. We have brought all our equipment up to a safe standard for operation. We have also purchased a Kabota Side Boom Mower to be used to mow the road-sides and also a street sweeper.

We have completed the following:

1. Completed Cherry Valley intersection
2. Trimmed and trenched Swazey and Peppersass in their entirety, trenched South Road as well and many other locations throughout the town
3. Done extensive trenching throughout the town
4. Graded the front of the Highway Garage and put in another entrance
5. We were able to get all our manholes cleaned and vacuumed
6. Replaced numerous culverts where needed
7. Tree trimming throughout the town
8. Paved Corey Road
9. With the help of the water district, we repaired the water line on Rocks Edge and Millers Run
10. Put in a new ball field and running track at the elementary school
11. Repaired four corners at Lehan and Gilmanton Hill
12. Painted signs on Main Street intersections
13. Five year plan for roads to be paved and culverts and equipment to be replaced

In the month of May, 2005, we lost five roads due to extensive damage from flooding. We needed to have stone and gravel brought in and put in place. Also, we had some significant wind storms; one in particular was the tornado down in the Junction. The residents on Belabachi Road were hit the absolute worst. The Highway Department worked diligently and had the area cleaned up in a very short time period.

In the coming year we hope to do the following:

1. Paint the Highway Garage
2. Pave a variety of streets where needed
3. Replace more culverts
4. Trench more roads throughout the Town of Bethlehem erect a salt shed
5. Erect a salt shed
6. Provide a sander shed to keep our sanders under cover
7. Continue our painting program for the equipment
8. Replace one of our dump/plow trucks
9. New sign for the Highway Department
10. Start replacing steel sanders with stainless steel

I would like to thank our team for all their hard work:

- Full-Timers - Ricky Ray, Chris Brousseau, Jonathan Wright and Gus Sanborn
- Part-Timers - Ricky Robie, Derek Brown, Bruce Boucher and Doug Waites

Respectfully submitted,  
Charlie Smith, Jr., Road Agent

## BETHLEHEM RECREATION DEPARTMENT

We start the New Year with the Basketball season in full swing. The Bethlehem and Franconia teams are preparing to join to become the White Mountain Wildcats. We provide basketball training and games for boys and girls in grades 2 through 6.

With the spring on its way comes our annual Easter egg hunt at the Rocks Estate. Mr. and Mrs. Rabbit arrived on the Bethlehem fire truck and led everyone in the Easter Bonnet Parade and gave out awards and treats. Hundreds of kids gathered eggs and searched for the special eggs that would get them the special prizes. The hall was filled with games and balloons and even a live rabbit to pet.

Our next season is baseball and softball where we had a huge turnout in all age divisions. Softball is back in swing with about 20 girls playing on our 10 and under team. The T-Ball program was strong as usual with another large showing of players and parents to assist in the instruction. We even played a game with Franconia. We had two teams in the 7-8 division, one in the 9-10 and one in the 11-12 division.

The after school program saw a marked increase in the amount of children attending. We serve 25% of the BES population on a daily basis. The children take part in chess club, study hall, sports and computer learning. Combined with crafts and games on a daily basis the after school program is enjoyed by all.

The summer of 2005 we transitioned to a younger group of campers under 7 years of age. We had swimming at the Four Seasons and due to numbers and pool availability were forced to reduce each campers swim lesson to once a week. The campers enjoyed tennis lessons, golf lessons, and weekly field trips to places such as Santa's Village, Whales Tale and Wellington State Park. We made weekly visits to Echo Lake (if it wasn't raining) and the Colonial Theater for shows and movies. The summer was also packed full of sports, crafts, water fun (on our home made slides donated by the water department) and many other activities.

Soccer season was another big success with our older group going coed and ending up with numbers in the twenties and our K-2 team showed there dedication by showing up every Saturday to learn the basics on a usually very wet field.

**I want to end by thanking all the volunteers and parents. Without the volunteers we would not be able to offer all the sports programs that we do. Bethlehem is the only town in the north country that provides all its sports programs free to its participants. Thank you for the financial and volunteer support.**

Respectfully submitted,  
Steve Hoyt  
Recreation Director

## BETHLEHEM COUNTRY CLUB REPORT 2005

In April of 2005 the Bethlehem Country Club was put under new management in the hopes of revitalizing the club and the restaurant for the benefit of the town. This was met with some opposition due to the loss of the pro and approximately 40 members left our club. At the end of May, with the loss of members, and plus all the rain during May, we were \$35,000 behind 2004's revenue. To overcome this, management and the Advisory Board for the club decided to do a membership drive to help obtain more members and businesses. With the additional advertising, calling past members and doing much needed repairs and painting to the building, we were able to raise our memberships over 2004's by 11. We also increased our revenues by more than \$40,000 from 2004, even though the month of October saw rain and/or snow for the entire month except for six days.

We also opened the restaurant for the first time under the management of the Bethlehem Country Club instead of leasing, which in the past has never been successful. The restaurant was bare of all equipment. We had to purchase everything, including utensils, dishes, cooking supplies, as well as repair dilapidated equipment. As the restaurant was under new management, we had to obtain all new licenses to serve food and operate the bar. All of this was timelier than we had hoped and we were not able to open the restaurant until the third week of June. Due to the hard work of our employees doing double duty, we were able to make the restaurant a success. We had many dinner functions that were extremely successful and we received many positive responses from members and the general public.

Our course, as usual, was in excellent condition, again with some of the best greens in New Hampshire. The maintenance crew worked hard to continue to make our golfers happy. We continue to look for ways to improve play at the Bethlehem Country Club and we had many positive comments on the course. The flowers that were done by some of our lady members and purchased through funds from the 300 Club and our new flag pole added additional beauty to our grounds.

Thanks to all of our volunteers, our Junior Program was again a success, with more than 100 local youths learning the game of golf. I also want to thank Bernie and Carol Kohn for their continued work and support of the Junior Program. They have supported and helped run this program for more than 30 years.

We are the most affordable golf course in the North Country and we will continue to try to keep it that way. Even if you don't play golf, we invite all members of the community to come and enjoy the great food in our restaurant, as well as enjoy the beautiful scenery from the veranda. You might even decide to learn the great game of golf!

In closing, I want to thank the townspeople who really wanted to see this club succeed for the benefit of their town, our members and employees, as well as our Select Board Liaison, Sandy Laleme, because with all of their diligence, none of this would have been possible.

Respectfully submitted,  
David A. Pilotte  
Business Manager, BCC



## **BETHLEHEM CONSERVATION COMMISSION 2005 ANNUAL REPORT**

The BCC coordinated with the Bethlehem Redevelopment Association and the Heritage Society to conduct a spring cleanup of Bethlehem's major and scenic roads. On April 8, 2005 members picked up trash on Route 142 from Main Street to Whitcomb Hill Road, Route 302 from Lewis Hill Road to Guider Lane, Cherry Valley Road and the three scenic roads. The Road Agent, Charlie Smith, was very helpful in supplying orange vests and blue bags and then, that Saturday afternoon, picking up the filled bags left along Route 302.

At the end of April the lawyer completed title searches on the three properties designated as the Bethlehem Town Forest, negotiated transfer of one with its inheritors and obtained title insurance on the properties. Members had previously followed John Keller's survey plat along most of the boundaries. This summer one of the commission members, Ken Rhodes, designed an attractive boundary sign which was made up by the company offering the lowest price. When spring weather allows, members will attach these signs along the outer boundaries of the Town Forest.

In June of 2004 members accompanied Nory Parr, the County Forester, and Dick Mallion, an environmentalist and trail expert, on a walk through the two lower lots. Following up on their advice for the first steps to take in developing the area as a recreational and educational asset for the town, we have purchased two benches to place in the old landfill lot for watching birds in an adjoining wetland. We have also acquired designs and checked prices of tamarack lumber for constructing walkways in a trail through a boggy scrub area leading to the next lot. After checking prices for mill tamarack we have identified blow-downs in the Town Forest and at the Rocks which we plan to cut and use in the spring. Charlie Smith helped us by picking up the benches at the Town Hall and storing them until spring. Help from volunteers will be welcome when we begin our work building trails.

Bethlehem's scenic roads now have identifying signs, thanks again to Charlie Smith for providing the contact for ordering them and them attaching them above the matching road signs.

With permission from the Selectboard, we contracted to have a Bethlehem firm prepare a Natural Resource Inventory as recommended in the revised Master Plan for Bethlehem. Watershed to Wildlife has submitted a draft to the Commission for review and suggestions. When the final report is issued this spring Elise Lawson and John Severance will make a visual and oral presentation to the Commission, Selectboard and interested Bethlehem residents.

The commission submitted a proposal to have UNH seniors in the Department of Natural Resources to undertake a project for the fall semester designed to help us in planning the development of the Town Forest and outline priorities for a forest stewardship plan. The proposal was accepted and five seniors visited the three lots and consulted with local environmental experts. They then compiled their observations and reference materials in a report and DVD. The visual presentation of their work was scheduled for a public

meeting on December 16, 2005, but had to be postponed because of a severe sleet and snow storm.

Throughout the year members continued to conduct site visits to wetlands identified in applications to the Wetlands Bureau of DES. They also responded to questions about environmental concerns raised by prospective and new landowners.

Respectfully submitted,  
Marilyn Johnson, Chairman

Members:

Ken Rhodes  
Laura Morse

Kevin Morse  
David Pelletier

Mike Santos

Sara Turtle, 1<sup>ST</sup> Alternate  
George Foss, III, 2<sup>ND</sup> Alternate



## **BRETZFELDER MEMORIAL PARK COMMITTEE TOWN OF BETHLEHEM – 2005 REPORT**

The Town's Bretzfelder Memorial Park Committee was created in 1982 after the passage of Warrant Article 30 at Town Meeting. It was established "to represent the conservation, recreation and nature education interests of the Town in the planning, development, management and use of the Bretzfelder Memorial Park in cooperation with the Society for the Protection of New Hampshire Forests, the owners of the property."

This past year the last charter member of the Committee resigned after serving continuously for twenty-two years. To honor John Stevenson, a bench was placed by the Memorial Tree with an appropriate plaque attached to it. A bench was also placed to honor Ellie Stephenson, now of Concord, who served on the Committee from 1982 until 2003.

Currently Al MacBain is the Park's resident and caretaker, living in the apartment over the classroom. He oversees the everyday needs of the Park for Nigel Manley, Rocks Estate manager.

The Park is used on a daily basis by residents of and visitors to Bethlehem. Children searching the pond for aquatic wildlife, people walking dogs, people walking, snow-shoeing, cross-country skiing and people having picnics at one of the three picnic areas are common sights. Some people drive in simply to view with awe the Memorial Tree - a large white pine - which stands today as a memorial to Charles B. Bretzfelder, the father of the Park's donor, Helen B. Bretzfelder.

The Park hosts free Wednesday evening programs at 7 p.m. in February and August. Look for information on these programs - suitable for the whole family and often selected with children in mind. Winter programs are presented in the classroom and summer programs are in the pavilion. Come join us for a program or just your own exploration of the Park - a very special place on Prospect Street in Bethlehem.

Respectfully submitted,  
Tanya Tellman, Chair

Members: Nancy Czarney  
Ann Gruczka  
Alistair MacBain  
Nigel Manley  
Kimberly Mackay-Pearson

## BETHLEHEM HERITAGE SOCIETY (BHS) 2005 REVIEW

- Participated in (and won 1<sup>st</sup> prize most humorous float) the Littleton Frostbite Follies Parade
- Purchased a new fireproof vault and a used fireproof filing cabinet to house town history records
- Wrote grant for building addition (though not awarded)
- Hosted the annual 3<sup>rd</sup> graders visit to the BHS museum
- Held a spring “Open For Business” reception (with the COC) at the Visitor’s Center/Museum
- Mt. Washington Cemetery restoration project
  - \* Researched and contacted Veteran organizations (local, State and Federal) for donations to restore flag holders
  - \* Oldest headstone (Lydia Whipple) preserved and reset into a granite stone (Littleton Monument) - Dedication ceremony 07/05
  - \* Researched fence and contacted Canton, OH Historical Society, regarding Champion Iron Company (manufacturer of the fence).
  - \* Tree removal BID – on going discussions with tree removal companies to remove 3 large trees, no final decisions to date
  - \* Stone repair and cleaning BID prepared, posted and accepted (Arthur’s Memorials, N. Conway, NH)
  - \* Approximately 2/3 of the stones have been cleaned & reset/repaired
  - \* Bi monthly cemetery research meetings
  - \* Trip to the State Archives in Concord for research
  - \* Presented 3 cemetery history programs to the public (by Joyce Tucker)
  - \* Held 1<sup>st</sup> annual Spring Golf Tournament as a fund raiser
- Held annual yard sale/flea market fund raiser
- Hosted 1 of The NH Old Graveyard Association’s bi monthly meetings
- Presented “On The Porch Chats” summer series
  - \* Tour of Bethlehem around The Heritage Museum/Visitor Center
  - \* “Who Lies There – Mt. Washington Cemetery”
  - \* The Rocks Estate, Big House and Ledges
- Co-sponsored with The Rocks, Alton Mosher (at the Rocks with) Corinne Botz, author of The Nutshell Studies of Unexplained Deaths - Nutshell Studies program
- Completed entering Heritage Society inventory into our computer
- Memory and Veteran’s Tree (over 200 names)
- Winter Open House with Santa at the Visitor’s Center/Museum
- Continuing genealogical/town history research as requested
- Bricks – continued selling memorial bricks for our memorial walk
  - \* Completed laying 2005 bricks (12) ongoing project
- Held 10 meetings throughout the year
- Publish and distribute monthly newsletter (circulation approx. 225)

Respectfully submitted,  
Clare Brown, Heritage Society

## **BETHLEHEM CEMETERY COMMITTEE 2005 ANNUAL REPORT**

The Cemetery Committee met on a regular basis throughout 2005. Committee Members Ernie Ferland, Dick Robie and Chairman Paul Hudson were joined at every meeting by John Keller, who has been the guiding light for the Maple Street Cemetery expansion and also Dave Pilotte who, in his capacity at Town Groundskeeper, attends and keeps us up to date on the property.

The second stage of the expansion is now completed and ready to be used as it becomes needed. The great part of the new addition is that it is all mapped and future residents will not have to suffer some of the problems that our generation inherited with the old part. The second stage also has plans for a storage type shed that should be in place by summer 2006.

Bethlehem residents can be proud of their cemeteries and the work being done by Dave Pilotte and his crew. Wendy Clark does all the mowing and trimming and should be commended for all the great work. Barry Bresnahan is also a big part of this team, when graves need to be dug he is more than capable.

A joint venture between the Town of Bethlehem and the Bethlehem Heritage Society has resulted in fixing and cleaning the old stones in the Mount Washington Cemetery on Main Street, for the first time in many years. Tree removal is an ongoing project. Take time to check this out, as it's finally getting the attention it deserves.

Lastly, you will see on your voting ballot this year an article to purchase a parcel of land adjoining the Maple Street Cemetery. It is located on the north side and borders Route 142. The Cemetery Committee feels this would be a good addition to your cemetery and also protect us from something that might destroy some of the beauty of our cemetery.

Respectfully submitted,  
Richard Robie, Sr.  
Bethlehem Cemetery Committee

## **BETHLEHEM REVOLVING LOAN FUND 2005**

The BRLF, established in 1985 by the Town of Bethlehem, is operated by an Advisory Committee which oversees the administration of the portfolio by the North Country Investment Corporation (NCIC). The \$224,204 seed money for this fund came from a CDBG sought to aid in the revitalization of the Main Street businesses by providing loans of “last resort” for businesses starting or expanding in town. \$47,000 worth of Façade Improvement Grants was also made by the Fund. Since it’s founding to BRLF has received two additional infusions of cash totaling \$65,000.

As of December 31, 2005 the Revolving Loan Fund had approximately \$ 66,600 available to loan. During the year of 2005, while no new loans were approved; one loan was paid off early leaving the Fund with a portfolio of nine loans with a total outstanding principal balance of approximately \$183,600.

Those considering the operation of a business in Bethlehem who may need “last resort” financing should contact a member of the Advisory Committee or the North Country Investment Corporation to determine eligibility for a low interest loan for amounts up to \$40,000.

Respectfully submitted,  
Revolving Loan Fund Advisory  
Board Members  
Ronnie Lyster  
Len Reed  
Peter Thoma

## NH EXECUTIVE COUNCIL DISTRICT ONE REPORT 2005

As one of your elected public servants, I am honored to report to you in my role as Executive Councilor for District One.

My Constitutional and legal responsibilities while serving in this position parallel those of a Board of Directors. We administer state law and budgets passed by the NH House and Senate. We also must comply with federal laws and regulations when we accept federal programs, projects and grants.

One responsibility of the Governor and Council is to seek citizens willing to serve on the state volunteer boards and commissions. It is important that your region be well represented. If you are interested in serving on a board or commission, please send your letter of interest and resume to my office or directly to Kathy Goode, Director of Appointments/Liaison to the Council, Governor's Office, State House, 107 North Main Street, Concord, NH 03301, Telephone (603) 271-2121. Visit the Secretary of State's website to see what is available/open at: [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm)

Sources of information from my office to you include:

- The New Hampshire Constitution
- Official NH Highway Map
- Organizational Chart of NH State Government
- NH Political Calendar 2006-07
- NH executive council brochure
- Listing of toll-free phone numbers for resources and information

Effective email/website source includes:

- [www.nh.gov](http://www.nh.gov) for all state agencies; executive, legislative, state personnel, licensing boards and much more.
- [www.nh.gov/council](http://www.nh.gov/council) includes duties, minutes of meetings, agendas for upcoming meetings and the history of the Executive Council.
- [bcheney@nheom.state.nh.us](mailto:bcheney@nheom.state.nh.us) Bruce Cheney, Bureau Chief all emergency management matters.
- [www.gencourt.state.nh.us/house/members](http://www.gencourt.state.nh.us/house/members) all NH house members email addresses.
- [www.gencourt.state.nh.us/senate/members](http://www.gencourt.state.nh.us/senate/members) all NH state senate members email addresses.

I am always available to assist you and your region in solving issues and concerns of importance to you.

It is a pleasure to serve District One.

Raymond S. Burton.  
Executive Councilor, District One

## GRAFTON COUNTY COMMISSIONERS 2005

2005 is a year of accomplishment for Grafton County Government. It has been a year of action and progress for the people of this county and all who are served by County Government.

In January, Commissioners and County Department heads worked together through the budget preparation process to bring to the Executive Committee of the Legislative Delegation, the proposed operating budget of \$26M, which after consideration passed and became effective July 1, 2005. The budget showed an increase in County taxes of 2.03%.

The third and final phase of the \$14.5M Capital Project, consisting of extensive renovations to existing buildings, was completed during 2005. This brought closure to our monumental capital project and ended in a day of celebration which was held on September 10, 2005. The newly renovated Administration Building now houses the Register of Deeds, UNH Cooperative Extension, Commissioners Office, Human Resources, Human Services and Maintenance.

Accomplishments noted by various administrators were as follows: A complete structural re-organization of the Maintenance Department, Correctional Community Work Programs (over 4000 hours of town/city community improvement projects were logged as requested by town/city officials), the Nursing Home was approved as a primary clinical site for a Licensed Practical Nursing Program and 21,081 Grafton County Citizens have been assisted in Social Service programs. In addition it was noted by all administrators that these accomplishments would not have been possible without the very capable employees of the Grafton County Complex.

Your County Commissioners have taken the leadership in initiating a Drug Court and a Master Plan for the entire county complex, while also making sure that there is above average courtroom and Courthouse security.

These are all a part of your Grafton County Government's year of accomplishment. It is a pleasure to serve you.

Respectfully submitted,  
Ray Burton,  
District Commissioner



## 2005 REPORT OF UNH COOPERATIVE EXTENSION GRAFTON COUNTY OFFICE

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources and improve the economy.

Funded through the federal, state and county governments, and competitive grants, educational programs are designed to respond to the local needs of citizens through direction and support of an elected volunteer advisory council.

Education programs and assistance are objective, informal and practical in nature; most are at no direct cost for participants. Clients' needs are met through phone calls, letters and printed materials, hand-on workshops, on-site visits, seminars and conferences, and **up-to-date web sites**. **Our staff is able to respond quickly with needed information via** electronic mail, keeps up-to-date on the latest research and information, and works collaboratively with many agencies and organizations.

A professional staff of five educators and one specialist work out of the Extension Office located in the Grafton County Administrative Offices in North Haverhill. Two additional staff members work in Plymouth and Littleton to provide educational programs for limited-resource families. Additional support is provided through trained volunteers who assist with Extension programs and increase our outreach capabilities.

### **Educational Programs in Grafton County, FY05:**

- ❖ **To Strengthen NH's Communities:** Community Conservation Assistance program; Preserving Rural Character through Agriculture; Urban and Community Forestry; Community Youth Development; Volunteer Training (Master Gardeners, Coverts Cooperators, Community Tree Stewards, 4-H Leaders); Community Profiles.
- ❖ **To Strengthen NH's Family and Youth:** After-School Programs; Family Resource Management; 4-H/Youth Development: Family Lifeskills Program; Nutrition and Food Safety Education; Parenting Education; Cradle Crier/Toddler Tale Newsletters; Volunteer Leader Training Programs.
- ❖ **To Sustain NH's Natural Resources:** Dairy Management; Agroecology; Forest Resources Stewardship Program; Fruit Production and Management; GIS Training; Lakes Lay Monitoring Program; Integrated Pest Management; Ornamental Horticulture; Insect and Disease Control; Vegetable Crop Production; Wildlife Habitat Improvement; Water Quality/Nutrient Management Programs; Estate Planning and Conservation Easement Education Programs.
- ❖ **To Improve the Economy:** Small Business Assistance (Forest Industry, Loggers, and Foresters; Farms and Nurseries); Farm and Forest Product Marketing; Agricultural Business Management; Family Financial Management; Employment Sills Training Program.

**Extension Staff:** Tom Buob, Agricultural Resources; Ginny DiFrancesco, Water Quality; Kathleen Jablonski, 4-H/Youth Development; Michal Lunak, Dairy; Deborah Maes, Family & Consumer Resources; Northam Parr, Forestry & Wildlife Resources; Robin Peters, Nutrition Connections; Jacqueline Poulton, LEAP (Lifeskills for Employment, Achievement and Purpose). Educators are supported by Anita Hollenhorst, Donna Mitton and Kristina Vaughan at the Extension Office.

**Extension Advisory Council:** Mike Dannehy, Woodsville; Sheila Fabrizio, North Haverhill; James Kinder, North Haverhill; David Keith, North Haverhill; Shaun Lagueux, Bristol; Jane O'Donnell, Littleton; Cindy Putnam, Piermont; Debby Robie, Bath; Carol Ronci, Franconia; Denis Ward (Chair), Monroe. Teen Members include: Molly Roy, Bath and Justine Morris, Haverhill.

Extension Office hours are Monday Through Friday from 8AM to 4PM.

**Phone:** 603-787-6944

**Fax:** 603-747-2009

**Email:** [grafton@ceunh.unh.edu](mailto:grafton@ceunh.unh.edu)

**Mailing Address:** 3855 DCH, Box 5, North Haverhill, NH 03774-4909

**Web Site:** [www.ceinfo.unh.edu](http://www.ceinfo.unh.edu)

*Extension programs and policies are nondiscriminatory with regard to age, color, handicap, national origin, race, religion, sex, sexual orientation and veterans' status.*

Respectfully submitted,  
Northam D. Parr  
County Office Administrator

## **NORTH COUNTRY COUNCIL REGIONAL COMMISSION & ECONOMIC DEVELOPMENT DISTRICT**

I would like to thank all of you for your support of the council this past year. We have made a number of positive changes and completed a number of projects throughout the region. Once again we reaffirmed the Council's commitment to serve community and regional needs.

Over the past year we have continued to deliver planning services throughout the region as you will see in this report. We have and we will continue to adjust our capacities to respond to the needs of the communities and I think you will see this in the programs that we will be introducing in the coming years. We continued our strong relationship with the Department of Commerce and the Economic Development Administration (EDA) in bringing funding and project development to the region. The Mount Washington Valley Technology Village and the Dartmouth Region Technology Center are two projects that are being implemented with funding provided by EDA. We have begun a Community Outreach program targeted at helping our planning boards with the difficult tasks of managing the planning activities in their communities. We have entered into an agreement with the Environmental Protection Agency (EPA) to do site assessments in our communities under the National Brownfields program. We are also very hopeful that the region will receive a Heritage Grant from the National Preservation Alliance to promote Heritage Tourism in our region. These programs as well as all the traditional programs in master planning, solid waste management, grant writing, natural resource planning and transportation planning will continue to be the focus of North Country Council. Please take the time to look over this annual report and give us some feedback as to where you think the council could improve and how we might better serve our communities.

Again, thank you for all of your support for the council. I hope that my staff and I can continue to be of service to your community. The Council is here to serve you. It is your organization. Our staff and Board are committed to responding to community need. If there is a project or a need in your town, please call us. We are dedicated to both supporting our individual towns and promoting regional unity in the North Country.

Respectfully submitted;

Michael King  
Executive Director

# WHITE MOUNTAIN MENTAL HEALTH AND COMMON GROUND 2005 DIRECTOR'S REPORT

This has been an active and exciting year for our agency. New programs have been established and existing services have been improved. Some changes have been visible to the public and others have involved strengthening our infrastructure "behind the scenes" to allow us to serve you better.

Perhaps the most important change during 2005 has been the change in name of our parent organization. Previously Northern New Hampshire Mental Health and Development Services, we are now **Northern Human Services**. This decision was made after years of consideration by our board of directors, local advisory councils and management. This change reflects the fact that we are a major provider of human services in seventy-two towns in northern New Hampshire. The new name is also much shorter and will, hopefully, be easier to identify and remember! You will notice from the title of this report that our local program names have remained the same. We are the same agency, with the same staff, providing the same quality mental health, substance abuse and developmental services that have been essential parts of your community for the past 35 years. We have always been part of a larger entity, but, as always, your support will go to residents of your town.

Our services continue to expand as residents of the towns we serve are increasingly in need of supports. Services that were once provided by families and neighbors are now often unavailable from these over-burdened sources. This means that people in need turn to us for help. Families with children who are struggling to function in their schools and communities are especially grateful that our staff are able to go into schools and homes to provide "on the spot" assistance when needed. Some of the other services available to residents of your community include:

- 24 hour crisis intervention and assessment service for mental health emergencies
- Individual, marriage and family counseling, offered by highly trained mental health professionals with a variety of specialties
- Medication consultations to local physicians by Board certified psychiatrists
- "Full-Life" supports for persons with serious and persistent mental illness, including housing, vocational and case management services
- Individualized home placements for fifty persons with developmental disabilities
- Life-enriching jobs and social connections for people with mental illness and developmental disabilities
- Substance abuse prevention and treatment by our staff of licensed alcohol and drug abuse counselors

This year **91 Bethlehem residents received 1,822.50 hours of service** as a discounted rate or at no cost. This was made possible by town contributions. Thank you for your generous support.

Respectfully submitted,  
Jane C. MacKay, LICSW  
Area Director

# NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY, INC.

Home care is critical to serving the growing health care need of this country. North Country Home Health and Hospice Agency makes it possible for hundreds of people a year to continue their lives at home. Recognizing that clients and their families have special requests and routines, we coordinate all aspects of our clients' care with a keen respect for individual needs. In working with families we discover what is important to the client - their independence, their ability to determine their own future, their right to say, "thanks, but no thanks." It is in the respect of our clients' values and expectations that have earned us a reputation for providing exceptional health care services.

North Country Home Health and Hospice Agency relies on Town support and individual donations to help underwrite the cost of providing home care services to people with limited or no health benefits. Because of your generosity and support, North Country Health and Hospice continues its 34-year tradition of responding to the home health and hospice needs of North Country residents.

As we struggle to deal with the difficult and time consuming issues facing home care today, the staff of North Country Health and Hospice Agency wants to thank you for your continued support so vital to helping people in your town be assured of continuing quality medical care at home.

## Explanation of Services:

*Skilled Services* – shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

*Supportive Care Services* – home health aides, homemakers, and companions ensure ill and disabled persons can live in healthy households, have clean clothes, nutritious meals, and help with their activities of daily living.

*Hospice Care* – a holistic, family supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

Services provided to the Town of Bethlehem in FY2005 include:

<u>Type of Care</u>	<u># of Visits</u>
Nursing	423
Physical/Occupational/Speech Therapy	199
Medical Social Service	36
Home Health Aid/Homemaker/Companion	<u>741</u>
Total	1399

Respectfully submitted,  
Gail Jurasek, Executive Director

## HOSPICE OF THE LITTLETON AREA 2005 ANNUAL REPORT

Hospice of the Littleton Area (HLA) is a non-profit community-based volunteer program offering supportive care to terminally ill individuals and their families wherever they reside – in their homes, assisted living facilities, nursing homes or hospitals. HLA trained volunteers provide emotional support and companionship, help with routine chores and errands, meal preparation, assistance with transportation needs, and respite time for family members. HLA also maintains a free lending library of books, pamphlets and tapes; facilitates a walk-in bereavement support group, and provides bereavement support to family members for one year following the death of a loved one. Additionally, HLA conducts community outreach services through its hospice volunteer training program, special events and meetings with various organizations and schools.

In 2005, Hospice of the Littleton Area (HLA) provided services to a total of **124** patients and family members in its service area, which includes the towns of: Bath, Bethlehem, Carroll (Twin Mountain), Dalton, Easton, Franconia, Haverhill, Landaff, Lincoln, Lisbon, Littleton, Lyman, Monroe, Sugar Hill, Whitefield, Woodstock and Woodsville.

The director, volunteer coordinator and hospice volunteers provided supportive care to **68** individuals and their families coping with the advanced and final stages of illness. Additionally, our bereavement programs supported **56** grieving clients through special mailings, phone contact, one-on-one counseling and bereavement support group meetings at All Saints Parish in Littleton. Overall, HLA staff and volunteers gave over **3000 hours** in direct care services.

Hospice of the Littleton Area continues its partnership with two area healthcare providers. HLA provides volunteer and bereavement services to the North Country Home Health & Hospice Agency's Medicare Hospice Program and offers supportive care to patients and family members in the Hospice Room at Littleton Regional Hospital.

To meet the rising need for hospice services, Hospice of the Littleton Area conducted a six-week (18-hour) hospice volunteer training program in Littleton in 2005. Nineteen (19) people completed the training. Since 1983, HLA has trained 323 people and currently has 104 volunteers serving 17 communities in the North Country.

There is ***no charge*** to patients or families for HLA services. HLA does not receive any federal, state or county funding and is not reimbursed by private insurers. HLA relies primarily upon the generosity and good will of the communities it serves to support its programs. Without financial help from the towns, HLA would not be able to serve the many patients and families it does.

Your much needed support for Hospice of the Littleton Area is greatly appreciated as we continue to provide compassionate care to terminally ill residents and their families.

Respectfully submitted,

Michael A. Neil  
Executive Director

**BIRTHS REGISTERED  
IN THE TOWN OF BETHLEHEM  
For the Year Ending December 31, 2005**

Date & Place of Birth	Name of Child	Name of Father & Name of Mother
Jan 4, 2005 Littleton, NH	Myles William MacKinnon	Eric MacKinnon Melinda Boudreau- MacKinnon
Jan 8, 2005 Lebanon	Angelena Avis Leno	John Leno Jessica Lewis
Jan 14, 2005 Littleton	Kiersten Gabriella Maria Doughty	Patrick Doughty Tina Doughty
Feb 6, 2005 Littleton	Emerson Maeve Jette	Dale Jette Brenda Ross Jette
Feb 16, 2005 Littleton	Emma Rose Machanic	Robert Machanic Amelia Fischer
Feb 26, 2005 Littleton	Karter Olen Deming	David Deming Rebekah Deming
March 5, 2005 Littleton	Alexis Elizabeth Pecze	Steven Pecze Tianne Raymond
March 30, 2005 Lebanon	Mitchell Quinn McGarry	Kris Wright Rachel McGarry
April 3, 2005 Littleton	Joanna Lynn VanGelder	Scott VanGelder Jennifer VanGelder
May 6, 2005 Concord	Justin Brackley Shaw	Brackley Emmons- Shaw Rebecca Beno
May 23, 2005 Littleton	Kameron Olivia Payette	Mathew Payette Brittany Doner
June 7, 2005 Littleton	Nicholas Gerald Francois	Christopher Francois Andrea Francios
June 19, 2005 Littleton	Emily Wambui Njoroge	Henry Njoroge Kelley Njoroge
Aug 3, 2005 Bethlehem	Jessica Rachel Gall	Brian Gall Amy Gall
Sept 7, 2005 Lebanon	Leiyah Grace Fisher	Timothy Fisher Melissa Fisher
Sept 8, 2005 Littleton	Nolan Gage Lafayette	Dale Lafayette Faith Lafayette

Sept 11, 2005 Littleton	Theo Elizabeth Turtle Church	William Church Sarah Turtle
Oct 3, 2005 Littleton	Christian Glenn Park	Brian Park Charlene Jackman
Oct 27, 2005 Littleton	Jaylin Marie Leslie Wakeham	Michael Leslie Brittany Wakeham
Nov 24, 2005 Nov 24, 2005 Littleton	Karsen Thomas Robie Joshua Luke Robie	John Robie Janice Robie
Nov 29, 2005 Littleton	Julianna Dina Spiotti	Vincent Spiotti Maria Spiotti
Dec 11, 2005 Cruz Littleton	Jayda Hart Cruz-Wakeham	Pedro Caraballo-  Amanda Wakeham
Dec 26, 2006 Littleton	Wyatt Andrew Wood	David Wood Teresa Tupaj

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Tandy Brown, Town Clerk

**MARRIAGES REGISTERED  
IN THE TOWN OF BETHLEHEM  
For the Year Ending December 31, 2005**

<b>Date &amp; Place Of Marriage</b>	<b>Name and Surname Of Groom &amp; Bride</b>	<b>Residence of Each At Time Of Marriage</b>
Jan 15, 2005 Twin Mountain	Brandon M. Hobbs Amanda L. Crapo	Bethlehem Bethlehem
Feb 13, 2005 Lisbon	Curtis E. Thompson Diana D. Hastings	Bethlehem Bethlehem
March 18, 2005 Littleton	Ronald C. Fedele Linda J. Mulkigian	Bethlehem Bethlehem
March 26, 2005 Bethlehem	Timothy M. Blake June M. Snow	Bethlehem Bethlehem
April 23, 2005 Franconia	Christopher Matthews Rebecca L. McMahon	Whitefield Bethlehem
May 14, 2005 Twin Mountain	Stephen P. Small Meredith A. Marie	Georgetown, ME Bethlehem



June 11, 2005 Bethlehem	David E. Ovens Jodi L. Goodnow	Bethlehem Bethlehem
June 28, 2006 Sugar Hill	Gary W. Tague Maureen P. Conway	Bethlehem Bethlehem
July 16, 2005 Bethlehem	Brian A. Moodie Kristy M. Merrill	Bethlehem Bethlehem
Aug 06, 2005 Bethlehem	Arthur J. Larrivee Karen J. Kinley	Bethlehem Bethlehem
Aug 06, 2005 Bethlehem	Jerry M. Archibald Doreen A. Cregg	Bethlehem Bethlehem
Aug 06, 2005 Bethlehem	Michael S. Nadeau Leanne K. Dec	Bethlehem Bethlehem
Aug 06, 2005 Dalton	Jason P. Blakslee Amanda D. Fisher	Bethlehem Bethlehem
Oct 21, 2005 Bethlehem	Richard F. Leslie Shannon L. Elliott	Bethlehem Bethlehem
Nov 04, 2005 Twin Mountain	Shane M. Champney Natanya Werner	Bethlehem Bethlehem
Nov 05, 2005 Bethlehem	Jeffrey W. Bratz Margaret J. Reber	Littleton Bethlehem
Nov 19, 2005 Whitefield	Joseph B. Pappa Angela A. Samson	Bethlehem Bethlehem
Dec 05, 2005 Woodstock	Jeffrey A. Maxfield Bianca Marincas	Bethlehem Lincoln
Dec 31, 2005 Bethlehem	Kevin D. Grant Micheline C. Schultz	Bethlehem Bethlehem

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Tandy Brown, Town Clerk

**DEATHS REGISTERED  
IN THE TOWN OF BETHLEHEM  
For the Year Ending December 31, 2005**

<b>Date &amp; Place Of Death</b>	<b>Name &amp; Surname Of Deceased</b>	<b>Name &amp; Surname Of Father</b>	<b>Maiden Name Of Mother</b>
Feb 22, 2005 Littleton	Henry Drapeau	Peter Drapeau	Clara Desy
June 5, 2005 Bethlehem	Margaret Rousseau	Lester Clinch	Leona Willet
June 8, 2005 Littleton	Harold Brown	Charles Brown	Jessie Moore
July 4, 2005 Bethlehem	Flora Witham	Harry Clark	Rose Morrill
July 19m 2995 Concord	Myrtle Corliss	Hamel Moore	Etta Ellis
Sept 24, 2005 Littleton	Serry Hayward	Robert Hayward	Lorie Zwaagstra
Oct 11, 2005 Littleton	Georgia Gadwah	Chester Martin	Eliza Hutchinson
Nov 8, 2005 Franconia	Diana Walker	Joseph Materazzo	Pauline Unknown
Nov 28, 2005 Lebanon	James Colligan	James Colligan	Catherine Gilmartin
Dec 8, 2005 Littleton	Laura Coffran	Warren Miller	Yvonne Delage

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Tandy Brown, Town Clerk

**ANNUAL REPORT FOR  
BETHLEHEM VILLAGE DISTRICT**

**FINANCIAL REPORT**  
**for the**  
**BETHLEHEM VILLAGE DISTRICT**

**Annual Meeting Minutes for March 25, 2005**

**OFFICERS**

**BOARD OF COMMISSIONERS:**

Term Expires 2006  
Term Expires 2007  
Term Expires 2008

Russell P. Mardin, Jr.  
Bruce S. Brown  
Richard E. Robie, Sr.

**MODERATOR:**

Term Expires 2006

John Robie

**PRECINCT CLERK:**

Term Expires 2006

Lana J. Tibbetts

**TREASURER:**

Term Expires 2006

Karleen J. Sanborn

**ADMINISTRATIVE ASSISTANT**

Karleen J. Sanborn

Moderator John Robie called the Annual Meeting of the Bethlehem Village District to order at 8:00 PM on Friday, March 25, 2005 at the Bethlehem Elementary School. Present were Commissioners Bruce Brown, Russell Mardin, Jr. and Richard Robie, Sr.

**ARTICLE 1.** Commissioner Brown moved to nominate John Robie as Moderator for the ensuing year. Seconded by Floyd Brown. The motion carried and Commissioner Brown moved to have the Clerk cast one ballot for John Robie for Moderator and this was done.

**ARTICLE 2.** Karleen Sanborn moved to nominate Lana Tibbetts as District Clerk for the ensuing year. Seconded by Paul Hudson. The motion carried and Commissioner Brown moved to have the Moderator cast one ballot for Lana Tibbetts for District Clerk and this was done.

**ARTICLE 3.** Floyd Brown moved to nominate Richard Robie as Commissioner for a three-year term. Seconded by Karleen Sanborn. The motion carried and Commissioner Brown moved to have the Moderator cast one ballot for Richard Robie for Commissioner and this was done.

**ARTICLE 4.** Commissioner Brown moved to nominate Karleen Sanborn as District Treasurer for the ensuing year. Seconded by Paul Hudson. The motion carried and Commissioner Brown moved to have the District Clerk cast one ballot for Karleen Sanborn for District Treasurer and this was done.

**ARTICLE 5.** Commissioner Brown moved to accept the report of the Village District, which amounts to the audit. Seconded by Commissioner Robie. There being no discussion, the motion carried.

**ARTICLE 6.** Moderator John Robie read the Article: To see if the District will vote to raise and appropriate such sums of money as may be necessary to satisfy the purposes specified in the budget posted. The sum of Six Hundred Seventy-Seven Thousand Four Hundred Twenty-Seven Dollars (\$677,427.00) the budget as posted exclusive of Warrant Articles. Motion made by Commissioner Brown and seconded by Commissioner Robie.

Article 6 passed unanimously by voice vote.

**ARTICLE 7.** Commissioner Brown made the motion to see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pick-Up Fund.

Patsy Bonardi asked what this was for, Commissioner Robie explained it was a Capital Reserve Fund for the purchase of a new pickup truck when it's necessary.

Article 7 passed by voice vote.

**ARTICLE 8.** Commissioner Brown made the motion to see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to add to the Expendable Trust Fund created under the provisions of RSA 35:19-a, known as the Wastewater Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this fund. Commissioners recommend this. Seconded by Commissioner Robie.

Karleen Sanborn explained that \$23,000.00 was used from this fund last year to replace a blower at the treatment plant.

After small discussion, Article 8 passed by voice vote.

**ARTICLE 9.** Commissioner Brown made the motion to see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1997 Annual Meeting under the provisions of RSA 13:19-a, known as the Water Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this fund. The Commissioners recommend this.

This fund has not been used, balance as of 12/31/04; \$42,054.88

Article 9 passed by voice vote.

**ARTICLE 10.** Moderator Robie asked for any other business that may legally come before this Meeting.

Patsy Bonardi asked how to make a motion to change the procedure to run for any Village District position to be similar to that of running for a Town position. The job would need to be posted, applied for before the Annual Meeting, and voted on at the Annual Meeting. Commissioner Robie explained there would need to be a motion made and passed, then the Commissioners would work with the Attorney on the exact wording.

Moderator Robie read the question: Any person seeking any Village District position must sign up prior to the meeting in accordance to NH Town requirements.

Ms. Bonardi made the motion to accept the above. Seconded by Ruth Plate.

The Motion passed by voice vote.

Madeline Caswell made a motion to have the Village District Annual Meeting held on the Friday following the Bethlehem Town Voting day.

Karleen Sanborn is against this as it would be a lot of work.

Commissioner Robie will vote against it as last year a fortune was spent at the end of the year due to frozen pipes, etc.

Moderator Robie read the question: To move the Bethlehem Village District Meeting to the Friday following the Bethlehem Town Voting Day.

By show of hands	11	yea
	10	nay

Charlie Smith thanked the Commissioners, Derek and Dennis for the great job keeping up the condition of the sidewalks and the snow removal of them. Also, for working together.

Moderator Robie asked for any other business. There being no further discussion, Commissioner Robie moved to adjourn the meeting. Seconded by Commissioner Mardin. Motion to adjourn passed by voice vote.

Meeting adjourned at 8:32 PM.

Respectfully submitted,  
Lana J. Tibbetts  
District Clerk

**BETHLEHEM VILLAGE DISTRICT  
PROPOSED ANNUAL MEETING WARRANT**

To the inhabitants of the Bethlehem Village District, in the Town of Bethlehem, County of Grafton, and the State of New Hampshire, qualified to vote in the District affairs:

You are hereby notified to meet at the Bethlehem Elementary School in said Bethlehem on Friday, the Twenty-fourth day of March, in the year Two Thousand and Six, next at 8:00 o'clock in the evening to act upon the following subjects:

**ARTICLE 1.** To choose a Moderator for the ensuing year.

**ARTICLE 2.** To choose a Clerk for the ensuing year.

**ARTICLE 3.** To choose a Commissioner for the ensuing year.

**ARTICLE 4.** To choose a Treasurer for the ensuing year.

**ARTICLE 5.** To hear reports of Officers and take any action relating thereto.

**ARTICLE 6.** To see if the District will vote to raise and appropriate such sums of money as may be necessary to satisfy the purposes specified in the budget posted. The sum of Seven Hundred Three Thousand Four Hundred Seventy-Two Dollars (\$703,472.00) the budget as posted exclusive of Warrant Articles.

**ARTICLE 7.** To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pick-Up Fund. The Commissioners recommend the Appropriation.

**ARTICLE 8.** To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1996 Annual Meeting under the provisions of RSA 31:19-a, known as the Wastewater Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this Fund. The Commissioners recommend this Appropriation.

**ARTICLE 9.** To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1997 Annual Meeting under the provisions of RSA 31:19-a, known as the Water Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this Fund. The Commissioners recommend this Appropriation.

**ARTICLE 10.** To transact any other business that may legally come before this Meeting.

Commissioners:  
Russell P. Mardin, Jr.  
Bruce S. Brown  
Richard E. Robie, Sr.

## BUDGET OF THE BETHLEHEM VILLAGE DISTRICT REVENUE

SOURCES OF REVENUE	Estimated 2005	Actual 2005	Estimated 2006
From State:			
Shared Revenue	\$ 473.00	\$ 472.54	\$ 473.00
Water Pollution Grants	42,563.00	42,563.00	19,416.00
Gas Tax Rebate	300.00	0.00	590.00
Charges For Services:			
Income from Departments	475,500.00	476,155.40	480,000.00
Miscellaneous Revenues:			
Interest on Accounts	1,000.00	276.51	300.00
Insurance Claims, Refunds & Overpayments	2,500.00	155.31	2,000.00
Phase III Sewer	<u>2,487.00</u>	<u>0.00</u>	<u>0.00</u>
Total Revenues	\$524,823.00	\$519,622.76	\$502,779.00



**BUDGET OF THE BETHLEHEM VILLAGE DISTRICT  
EXPENDITURES**

Purposes Of Expenditures	Warrant Article Number	Appro. 2005	Expend. 2005	Appro. 2006
General Government:				
Executive	6	\$ 7,512.00	\$ 7,511.83	\$ 7,512.00
Financial Administration	6	44,750.00	45,540.99	50,000.00
Legal Expenses	6	1,500.00	306.00	1,500.00
Insurance	6	2,600.00	2,649.98	2,700.00
Audit	6	4,850.00	2,500.00	4,800.00
Highways and Streets:				
Streets & Sidewalks	6	20,000.00	12,640.96	20,000.00
Street Lighting	6	100.00	100.00	100.00
Sanitation:				
Solid Waste Collection	6	56,180.00	55,445.92	56,180.00
Sewerage Treatment	6	81,500.00	94,752.32	96,600.00
Sewerage Collection & Disposal	6	37,000.00	44,684.80	46,085.00
Sewer New Construction	6	50,000.00	5,423.50	50,000.00
Water Distribution & Treatment:				
Water Services	6	158,000.00	162,863.61	166,680.00
Water Treatment	6	46,000.00	42,244.41	46,000.00
Water New Construction	6	50,000.00	19,132.32	50,000.00
Debt Service:				
Principal Long-Term				
Bonds & Notes	6	75,658.00	75,658.30	51,958.00
Interest Long-Term				
Bonds & Notes	6	41,777.00	41,777.30	38,357.00
Operating Transfers Out:				
To Capital Reserve Fund				
- Pick-Up	7	5,000.00	5,000.00	5,000.00
To Expendable Trust Fund				
- Sewer Plant	8	5,000.00	5,000.00	5,000.00
To Expendable Trust Fund				
- Water Plant	9	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>
Total Appropriations Recommended		\$692,427.00	\$628,232.24	\$703,472.00

## APPROPRIATIONS AND EXPENDITURES

	Approp.	Expend.	Balance & Overdraft*
<b>General Fund:</b>			
Executive	\$ 7,512.00	\$ 7,511.83	\$ .17
Financial Administration	44,750.00	45,540.99	790.99*
Legal Expenses	1,500.00	306.00	1,194.00
Insurance	2,600.00	2,649.98	49.98*
Audit	4,850.00	2,500.00	2,350.00
Streets & Sidewalks	20,000.00	12,640.96	7,359.04
Street Lighting	100.00	100.00	0.00
Solid Waste Collection & Recycling	<u>56,180.00</u>	<u>55,445.92</u>	<u>734.08</u>
<b>Total General Fund</b>	<b>137,492.00</b>	<b>126,695.68</b>	<b>10,796.32</b>
<b>Sewer Fund:</b>			
Sewerage Treatment Plant	81,500.00	94,752.32	13,252.32*
Sewerage Department Expenses	37,000.00	44,684.80	7,684.80*
New Construction	50,000.00	5,423.50	44,576.50
Principal-Long Term Debt	25,000.00	25,000.00	0.00
Interest-Long Term Debt	1,782.00	1,781.60	.40
Expendable Trust Fund	5,000.00	5,000.00	0.00
Capital Reserve Fund (Pick-Up)	<u>2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>
<b>Total Sewer Fund</b>	<b>202,782.00</b>	<b>179,142.22</b>	<b>23,639.78</b>
<b>Water Fund:</b>			
Water Treatment Plant	46,000.00	42,244.41	3,755.59
Water Department Expenses	158,000.00	162,863.61	4,863.61*
New Construction	50,000.00	19,132.32	30,867.68
Principal-Long Term Debt	25,658.00	25,658.30	.30*
Interest-Long Term Debt	39,061.00	39,061.70	.70*
Expendable Trust Fund	5,000.00	5,000.00	0.00
Capital Reserve Fund (Pick-Up)	<u>2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>
<b>Total Water Fund</b>	<b>326,219.00</b>	<b>296,460.34</b>	<b>29,758.66</b>
<b>Phase III Sewer:</b>			
<b>(State Guaranteed Loan)</b>			
Principal-Long Term Debt	25,000.00	25,000.00	0.00
Interest-Long Term Debt	<u>934.00</u>	<u>934.60</u>	<u>.60*</u>
<b>Total Phase III Sewer</b>	<u><b>25,934.00</b></u>	<u><b>25,934.60</b></u>	<u><b>.60*</b></u>
<b>Total All Funds</b>	<b>\$692,427.00</b>	<b>\$628,232.84</b>	<b>\$64,194.16</b>

## STATEMENT OF RECEIPTS

Current Revenue:	
Property Taxes	\$155,321.00
Shared Revenue	472.54
Interest on Accounts (less bank charges & fees)	276.51
Insurance Claims and Refunds	155.31
Recycling Refund (North Country Environmental Services)	769.50
State of NH Filtration Grant	19,416.00
Water Supply System Charges	292,147.05
Water Charges Interest and Fees	65.00
Water Connect Fees	8,000.00
Water Meters and Accessories	2,403.50
Income from Department	150.00
Sewer Users Charges	166,620.35
Sewer Connect Fees	6,000.00
State Guaranteed Loan (Phase III)	23,147.00
Total Current Revenue	674,943.76
Balance January 1, 2005	<u>158,584.37</u>
Total	833,528.13
Total Expenditures	<u>628,232.24</u>
Balance December 31, 2005	\$205,295.89

## DETAILED STATEMENT OF PAYMENTS

### GENERAL FUND

1.	Executive		
	Appropriations		\$ 7,512.00
	Expenditures		
	Salaries	\$ 6,978.00	
	FICA/MEDI	<u>533.83</u>	7,511.83
	Balance		.17
2.	Financial Administration		
	Appropriations		44,750.00
	Expenditures		
	Salaries	24,871.78	
	FICA/MEDI	1,890.94	
	Workers Compensation	60.00	
	Health Insurance	12,779.28	
	Officers' Expenses	4,518.90	
	Office Supplies	578.73	
	Telephone	23.50	
	Dues, Subscriptions, Ads and Notices	781.25	
	Petty Cash	<u>36.61</u>	45,540.99
	Overdraft		790.99*
3.	Legal Expenses		
	Appropriations		1,500.00
	Expenditures		<u>306.00</u>
	Balance		1,194.00
4.	Insurance		
	Appropriation		2,600.00
	Expenditures		<u>2,649.98</u>
	Overdraft		49.98*
5.	CPA Audit		
	Appropriations		4,850.00
	Expenditures		<u>2,500.00</u>
	Balance		2,350.00
6.	Streets & Sidewalks		
	Appropriations		20,000.00
	Expenditures		
	Sidewalk Maintenance	12,490.96	
	Streets (Town of Bethlehem)	<u>150.00</u>	<u>12,640.96</u>
	Balance		7,359.04

7. Street Lighting		
Appropriations		100.00
Expenditures		<u>100.00</u>
No Balance		0.00
8. Solid Waste Collection		
Appropriations		56,180.00
Expenditures		
Curbside Collection	47,645.92	
Recycling	<u>7,800.00</u>	<u>55,445.92</u>
Balance		734.08
Total General Fund		
Appropriations		\$137,492.00
Expenditures		<u>126,695.68</u>
Balance		\$ 10,796.32

#### **SEWER FUND**

1. Wastewater Treatment Plant		
Appropriations		\$81,500.00
Expenditures		
Operational Contract	\$33,000.00	
Lab Supplies	2,593.49	
Waste Management	676.84	
Electricity	27,131.84	
Fuel Oil & Maintenance	6,407.51	
Cleaning Supplies	59.92	
Scott Air/Fire Extinguishers	203.57	
Lagoon System Upgrade	5,190.00	
General Maintenance	13,818.40	
HCI Gas & Rental	945.00	
Chlorine	4,125.75	
Dam Registration	<u>600.00</u>	<u>94,752.32</u>
Overdraft		13,252.32*
2. Sewer Department Expenses		
Appropriations		37,000.00
Expenditures		
Salaries	23,524.19	
FICA/MEDI	1,700.19	
Workers Compensation	320.09	
Health Insurance	8,625.98	
Unemployment Compensation	9.00	
Sewer Line Install, Maintenance & Repair	1,430.45	
Vehicle Maintenance & Repair	816.13	
Gasoline	1,053.58	

Supplies	276.10	
Refunds & Reimbursements	33.25	
General Maintenance	5,025.43	
Safety Clothing & Equipment	627.31	
Communications Expense	1,228.56	
Miscellaneous Expenses	<u>14.54</u>	<u>44,684.80</u>
Overdraft		7,684.80*
3. New Construction		
Appropriations		50,000.00
Expenditures		<u>5,423.50</u>
Balance		44,576.50
4. Principal - Long Term Debt		
Appropriations		25,000.00
Expenditures		<u>25,000.00</u>
No Balance		0.00
5. Interest - Long Term Debt		
Appropriations		1,782.00
Expenditures		<u>1,781.60</u>
Balance		.40
6. Capital Reserve Fund - Pick-Up		
Appropriations		2,500.00
Expenditures		<u>2,500.00</u>
No Balance		0.00
7. Expendable Trust Fund		
Appropriations		5,000.00
Expenditures		<u>5,000.00</u>
No Balance		0.00
Total Sewer Fund		
Appropriations		\$202,782.00
Expenditures		<u>179,142.22</u>
Balance		\$ 23,639.78
<b>WATER FUND</b>		
1. Water Department Expenses		
Appropriations		\$158,000.00
Expenditures		
Salaries	\$57,329.89	
FICA/MEDI	4,401.78	
Workers Compensation	960.28	
Unemployment Compensation	27.00	

Health Insurance	25,878.10	
Engineering Services	3,014.16	
Waterline Install, Maintenance & Repair	9,249.93	
Vehicle Maintenance & Repair	940.98	
Gasoline	3,160.71	
Communications Expense	2,910.59	
Supplies	420.54	
Water Testing	538.89	
Meters Install, Maintenance & Repair	1,751.76	
Refunds & Reimbursements	1,812.00	
General Maintenance	42,335.75	
Education & Travel	2,486.25	
Safety Clothing & Equipment	1,881.76	
Miller's Run Problem (to be reimbursed)	3,532.30	
Miscellaneous Expense	<u>230.94</u>	<u>162,863.61</u>
Overdraft		4,863.61*
2. Water Treatment Plant		
Appropriations		46,000.00
Expenditures		
Operator	10,000.00	
Electricity	2,434.86	
Fuel (Propane)	5,236.25	
Chemicals	6,003.94	
Water Testing	360.00	
Telephone	702.92	
Professional Services	234.60	
General Maintenance	<u>17,271.84</u>	<u>42,244.41</u>
Balance		3,755.59
3. New Construction		
Appropriations		50,000.00
Expenditures		<u>19,132.32</u>
Balance		30,867.68
4. Principal - Long Term Debt		
Appropriations		25,658.00
Expenditures		<u>25,658.30</u>
Overdraft		.30*
5. Interest - Long Term Debt		
Appropriations		39,061.00
Expenditures		<u>39,061.70</u>
Overdraft		.70*
6. Capital Reserve Fund - Pick-Up		
Appropriations		2,500.00

Expenditures	<u>2,500.00</u>
No Balance	0.00
7. Expendable Trust Fund	
Appropriations	5,000.00
Expenditures	<u>5,000.00</u>
No Balance	0.00
Total Water Fund	
Appropriations	\$326,219.00
Expenditures	<u>296,460.34</u>
Balance	\$ 29,758.66
 <b>PHASE III SEWER (STATE GUARANTEED LOAN)</b>	
1. Principal - Long Term Debt	
Appropriations	\$25,000.00
Expenditures	<u>25,000.00</u>
No Balance	0.00
2. Interest – Long Term Debt	
Appropriations	934.00
Expenditures	<u>934.60</u>
Overdraft	.60*
Total Phase III Sewer	
Appropriations	\$25,934.00
Expenditures	<u>25,934.60</u>
Overdraft	\$ .60*
 <b>GRAND TOTAL ALL FUNDS</b>	
Appropriations	\$692,427.00
Expenditures	<u>628,232.84</u>
Balance	\$ 64,194.16



## SEWER PROJECT – STATEMENT OF INDEBTEDNESS

Debt Year	Principal Outstanding	Principal Payment	Interest Payment	Total Payment
5	\$25,000.00	<u>\$25,000.00</u>	<u>\$593.75</u>	<u>\$25,593.75</u>
Totals		\$25,000.00	\$593.75	\$25,593.75

Interest Rate: 4.7500%  
 Loan Amount: \$130,675.00  
 Pay-Off: January 15, 2006

## WATER PROJECT – STATEMENT OF INDEBTEDNESS

### Rural Development

Payment Date	Loan Balance	Principal Payment	Interest Payment	Total Payment
05/03/06	\$761,911.08	\$13,312.22	\$19,047.78	\$32,360.00
11/03/06	748,598.86	<u>13,645.03</u>	<u>18,714.97</u>	<u>32,360.00</u>
Totals		\$26,957.25	\$37,762.75	\$64,720.00

## SEWER PROJECT – PHASE III

### \*NHPDIP

January 1, 2005 Balance	\$75,918.93
Income Earned and Reinvested	<u>2,168.65</u>
December 31, 2005 Balance	\$78,087.58

\*New Hampshire Public Investment Pool

**NOTES**

**SEWER PROJECT - PHASE II**

Year	Estimated	Actual	Balance
2017	1,200,000	1,200,000	0
2018	1,200,000	1,200,000	0
2019	1,200,000	1,200,000	0
2020	1,200,000	1,200,000	0
2021	1,200,000	1,200,000	0
2022	1,200,000	1,200,000	0
2023	1,200,000	1,200,000	0
2024	1,200,000	1,200,000	0
2025	1,200,000	1,200,000	0
2026	1,200,000	1,200,000	0
2027	1,200,000	1,200,000	0
2028	1,200,000	1,200,000	0
2029	1,200,000	1,200,000	0
2030	1,200,000	1,200,000	0
<b>Total</b>	<b>12,000,000</b>	<b>12,000,000</b>	<b>0</b>

**WATER PROJECT - STATE MILEAGE**

Year	Estimated	Actual	Balance
2017	1,000,000	1,000,000	0
2018	1,000,000	1,000,000	0
2019	1,000,000	1,000,000	0
2020	1,000,000	1,000,000	0
2021	1,000,000	1,000,000	0
2022	1,000,000	1,000,000	0
2023	1,000,000	1,000,000	0
2024	1,000,000	1,000,000	0
2025	1,000,000	1,000,000	0
2026	1,000,000	1,000,000	0
2027	1,000,000	1,000,000	0
2028	1,000,000	1,000,000	0
2029	1,000,000	1,000,000	0
2030	1,000,000	1,000,000	0
<b>Total</b>	<b>10,000,000</b>	<b>10,000,000</b>	<b>0</b>

**SEWER PROJECT - PHASE III**

Year	Estimated	Actual	Balance
2017	1,500,000	1,500,000	0
2018	1,500,000	1,500,000	0
2019	1,500,000	1,500,000	0
2020	1,500,000	1,500,000	0
2021	1,500,000	1,500,000	0
2022	1,500,000	1,500,000	0
2023	1,500,000	1,500,000	0
2024	1,500,000	1,500,000	0
2025	1,500,000	1,500,000	0
2026	1,500,000	1,500,000	0
2027	1,500,000	1,500,000	0
2028	1,500,000	1,500,000	0
2029	1,500,000	1,500,000	0
2030	1,500,000	1,500,000	0
<b>Total</b>	<b>15,000,000</b>	<b>15,000,000</b>	<b>0</b>

**BETHLEHEM TOWN DIRECTORY**

**Government - Telephone Numbers**

Selectmen’s Office .....	869-3351
Planning & Zoning Office .....	869-2042
Tax Collector’s Office .....	869-3133
Town Clerk’s Office .....	869-2293
Police Department (Business Phone Only) .....	869-5811
Fire Department (Business Phone Only).....	869-3342
Highway Department .....	869-2212
Library.....	869-2409
Animal Control Officer .....	444-2088
Bethlehem Village District.....	869-3440
Health & Code Enforcement Officer .....	802-356-5064 (cell)
Email.....	tobeth@adelphia.net

**Government - Business Hours**

Selectmen’s Office	
Monday .....	11:00 am to 3:30 pm
Tuesday through Thursday.....	8:30 am to 3:30 pm
BOS Meeting every Monday @ 7:00 pm	

Planning & Zoning Office	
Monday through Thursday .....	8:00 am to Noon
P&Z Meetings (when needed)	

Tax Collector’s Office	
Monday .....	4:30 pm to 7:00 pm
Wednesday .....	1:00 pm to 3:30 pm
1 <sup>st</sup> Saturday of each month.....	9:00 am to 11:00 am

Town Clerk’s Office	
Monday through Wednesday .....	4:30 pm to 7:00 pm
Saturday .....	9:00 am to 11:30 am

Library	
Monday through Friday .....	1:00 pm to 4:30 pm
Monday & Thursday .....	6:30 pm to 8:00 pm
Saturday .....	11:00 am to 1:00 pm

Bethlehem Village District	
Tuesday & Thursday (Office).....	8:00 am to 2:00 pm
Monday through Friday (Maintenance).....	7:00 am to 3:30 pm

New Hampshire State Library



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