

2023 Financial Report



Cover Art by Jeanpaul Ferro

Franconia, NH
www.franconianh.org

A Place in My Mind

There's a place in my mind,
Where I often go,
A place in my mind,
And I love it so.

The place of my birth,
Where I spent my youth,
Where I learn life lessons,
And the values of truth.

Where there are open, green fields
Where the woodlands abound.
My feelings for them,
Are deep and profound.

A place where the snow'
Drift into peaks,
A place of deep waters,
And trickling creeks.

A place where a man,
Spoke what he felt.
And knew how to deal,
With the cards, they were dealt.

A place where a child
Could grow without fear,
A place where there's black bear,
And white-tailed deer.

A place where hard work,
Wasn't something to dread.
Where folks kept their word,
And meant what they said.

This place in my mind,
To me's sacred ground.
When my memories fade
Back to my little hometown.

--Graydon Archer



Annual Financial
Report
of the
Town Officers
of
Franconia, NH

Year Ending December 31, 2023

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TOWN OFFICERS

Board of Selectmen

Jill Brewer – Chair (2026)
Eric Meth (2025)
Dan Walker (2024)

Town Administrator

Kim Cowles (Resigned)
Sharon Penney (Interim)
Libby Staples (Appointed)

Road Agent

Jeremy Hall (Appointed)

Fire Chief

Rick Gaudette (Appointed)

Police Chief

Martin Cashin (Appointed)

Town Clerk/Tax Collector

Carol F. Wills (2024)

Town Moderator

James Walker (2024)

Treasurer

Steve Plant (2024)

Town Auditor

Plodzik & Sanderson (Appointed)

Trustees of the Trust Funds

Karen Foss (2025)
Janice L. Cole (2026)
Carol Walker (2024)
Michael Betley (Alternate)

Supervisors of the Checklist

James Forrest (2024)
Monica Laflamme (2026)
Susan Moore (2028)

Cemetery Trustees

Robert (Chris) Collman (2025)
Jayne O'Connor (2026)
Mary Brubaker (2024)

Building Inspector

David Wiley (Appointed)

Health Officer/Deputy

Dr. Edward Duffy (Appointed)

Water Commissioners

Richard Andross (2026)
Tom Allen (2025)
Christopher Harris (2024)

TOWN COMMITTEES AND BOARDS

Planning Board

Mark Hessler, Chair (2024)
Thad Presby, Vice-Chair (2025)
Eric Meth, Selectman (2025)
Mary Grote (2023)
John Dimarzio (2023)
Monica Laflamme (2024)
Patricia Garvin (2025)
Stephen Schwartz (alt)
John Agostinelli (alt)

Zoning Board of Adjustment

Susan Retz, Chair (2024)
Phil Krill, Vice-Chair (2024)
Brian Williams (2026)
Peter Grote (2025)
Mark Hessler, Planning Board (2024)
Alex Peoples, (alt - resigned)
Dawn Steele (alt – resigned)

Capital Improvements Plan Committee

Steve Plant, Chair
Dan Walker, Selectman
Trevor Presby
Peter Grote
Monica Laflamme
Peter Grote
Danielle Dawson
Larry Plate

Board of Education – Lafayette School

Amy Mullins, Chair (2025)
Megan Detamore, Vice-Chair (2026)
Joseph Garrison (2026)
Nicole McKay (2025)
Gail Clark (2024)

Board of Education – Profile School

Kim Koprowski, Chair (2025)
Alice Rocke, Vice-Chair (2024)
Adam Boyer (2025)
John Devlin (2025)
Ruth Heintz (2024)
Tim Burger (2026)
Erin Talcot (2026)

Recreation Committee

Adam Boyer (Franconia) Co-Chair
Haley Ireland (Franconia)
Peter Gaudette (Franconia)
Matt Steele (Sugar Hill)
Ryan Carlaw (Sugar Hill)
Mike McKeever (Easton) Co-Chair
Kent Butterfield (Easton)
Amy Kopp – Lafayette School

Library Trustees

Bill Mellekas (2025)
Melinda Richmond (2026)
Sharon Penney (2026)
Elizabeth Andrews (2025)
Charles Lovett (2024)
Sally Small (2024)
Gwyn Grasset (2024)

Scholarship Advisory Committee

Jane Brewer, Town Representative
Ann Steuernagel, Library Representative
Tom Eyman, Church Representative

Energy Commission

Bob Tortorice (2025)
Charles Lukasik (2026)
Jim Fitzpatrick, Chair (2026)
Eric Meth, Selectman (2025)
David Strange (2024)
Christopher Dube (2025)
Daniel Zajic (2025)

Conservation Commission

Christopher Nicodemus, Chair (2024)
Mary Grote, Planning Board
William McCarthy (2025)
Jill Brewer, Selectman (2026)
Virginia Jeffryes, Secretary (2024)
Mark Ober (2025)
Arthur Daily (2025)
Daniel Zajic (alt)

SELECT BOARD REPORT

As we sit down to write this, Franconia is still recovering from its third major storm in a month. The strong winds, downed trees, flooding, and continuous freezing and thawing patterns from these storms have wreaked havoc on our roads and community and our Highway Department, Fire Department, Emergency Management Director Nate Hanson, Police Department, and others have been working around the clock to make sure people are safe and our roads are cleared and passable as quickly as possible. We fear these storms may be the “new normal” and we are very grateful to have such dedicated and hard working town employees and volunteers who keep our town functioning and our residents supported during these difficult times.

Like many of you, each of us saw an increase in our second tax bill of 2023 and we very much understand the challenges and frustrations the increase in financial obligation can cause. As with last year and the vote on the ambulance service contract with Littleton, residents must decide what kind of services they want and expect and how much they are willing to pay for those services. We as a board believe 24/7 ambulance coverage and a fully staffed police force are worth the cost but ultimately the decision is up to our residents.

2023 was a year of transition and we are forever indebted to Sharon Penney, our own Mary Poppins, who swooped in as short-term Town Administrator in January and worked tirelessly to get us to and through town meeting and into the beginning of summer when we were able to hire the wonderful Libby Staples as our new Town Administrator. Libby has done a tremendous job diving fully into this position and really getting to know and understand the employees, residents, and challenges of our small but complicated town. We were thrilled to welcome Jenny Monahan back to the town office as our Administrative Secretary; Jenny is an invaluable asset to Franconia with her wealth of institutional knowledge and ability to masterfully handle many challenging situations and problems.

The board would also like to express immense gratitude to Jan Cole who has given so much of her time and knowledge to support our town and explain the complexities of the financial side of municipal government. We would be lost without you Jan! As Town treasurer, Steve Plante has done so much to “balance the books” down to the last penny and we appreciate his patience in his efforts to inform the Select Board.

Some 2023 town highlights:

- Celebration of the 250th anniversary of the town’s founding
- Partnership with Littleton Ambulance Service approved by voters and signed by Select Board
- Signed an agreement with Mt. Carberry Landfill and Normandeau Trucking
- Implementation of Short-Term Rental Agreement and Safety Inspection Checklist
- Ground mount solar array went live generating power to offset usage at Town Hall, Welcome Center, and Abbie Greenleaf Library
- Purchase of Western Star 10-Wheeler truck for Highway Department as well as one-ton dump truck and Ventrac tractor/mower for Building and Grounds

Respectfully submitted,

Jill Brewer, Chairman
Eric Meth
Dan Walker

**MINUTES OF THE FRANCONIA TOWN MEETING
TUESDAY, MARCH 14, 2023**

The Moderator opened the meeting at 7:15PM

The meeting began with the Pledge of Allegiance led by the Littleton Boy Scout Troop 209 Color Guard. The Moderator stated that the town report is dedicated to Stanley Sherburn who served for 51 years on the Franconia Fire Department.

There was a motion by Cindy Burnell to accept the 2022 town meeting minutes as written, second by Tim Burnell. All were in favor and the motion passed unanimously.

There was a motion by Cindy Burnell to waive the reading of the warrant, second by Tim Burnell. All were in favor and the motion passed unanimously.

ARTICLE 1. To choose all necessary Town offices for the ensuing year. (By Ballot)

Selectman (3-year term):	Jill Brewer	138
Write-Ins:	Kim Cowles	42
	Karen Foss	1
	Trevor Presby	1
Treasurer (1-year term):	Steve Plant	174
Write-Ins:	Karen Foss	1
Trustee of the Trust Fund (3-year term)	Janice Cole	170
Write-Ins:	Karen Foss	1
	Jess Presby	1
Cemetery Trustee (3-year term):	Jayne O'Connor	161
Write-In:	Dawn Steele	6
	Bill Mellekas	3
	Mike Betley	1
	Donald Trump	1
Water Commissioner (1-year term):	Trevor Presby	11
Write-Ins:	Jayne O'Connor	4
	Richard McLachlin	3
	Tom Allen	2
	Kim Cowles	2
	Richard Andross	1
	Vince Bell	1
	Jill Brewer	1
	William Cole	1
	Peter Gignac	1
	Mark Hesler	1
	John Peabody	1
	Robert Peraino	1
	Jim Walker	1
Water Commissioner (3-year term):	Richard Andross	5
Write-Ins:	Kim Cowles	2
	Richard McLachlin	2

Thad Presby	2
Keith Batchelder	1
Lynn Beal	1
Russ Cumbee	1
Peter Gignac	1
Kevin Johnson	1
Bill Mellekas	1
Jayne O'Connor	1
Robert Peraino	1
Trevor Presby	1
Cory Rush	1
Bob Tortorice	1
Jim Walker	1

Library Trustee (3-year term):	Melinda Richmond	160
Two Vacancies	Sharon Penney	169
Write-Ins:	Colleen Foley	1

ARTICLE 2. Town Line-Item Budget. To see if the Town will vote to raise and appropriate two million, seventy-two thousand two hundred ten dollars (\$2,072,210.00) to defray town charges for the ensuing year. (Majority vote required) Tax Impact \$3.40 per thousand

4130	Executive	\$ 236,321.00
4140	Town Clerk	\$ 52,261.00
4150	Tax Collector	\$ 18,684.00
4152	Revaluation of Property	\$ 24,372.00
4153	Legal	\$ 6,000.00
4155	Personnel Administration	\$ 210,891.00
4191	Planning & Zoning	\$ 19,895.00
4194	Buildings & Grounds	\$ 172,967.00
4195	Cemetery	\$ 22,744.00
4196	Insurance	\$ 56,673.00
4210	Police	\$ 425,380.00
4220	Fire	\$ 81,350.00
4240	Building Inspection	\$ 12,000.00
4290	Emergency Management	\$ 4,000.00
4299	Other Communications	\$ 41,000.00
4312	Highway	\$ 397,709.00
4316	Street Lights	\$ 10,000.00
4411	Health Administration	\$ 1,045.00
4442	Welfare	\$ 6,140.00
4520	Recreation	\$ 116,278.00
4583	Patriotic Purposes	\$ 3,000.00
4619	Conservation	\$ 500.00
	Long Term Debt	<u>\$ 153,000.00</u>
	TOTAL	\$2,072,210.00

The article was read, moved by Cindy Burnell, second by Tim Burnell. Jill spoke to the article stating that even though the town-wide revaluation increased property assessments, the tax rate this year was lower than the previous year. She also stated the unassigned fund balance policy that was created in 2021 has helped the town reduce the amount in that fund; however, it is not yet in the target range of 12% of the general fund.

Jill stated the 2022 budget was underspent by \$66,480.00 or 3.5% which was due largely to the Highway budget,

the Welfare budget, and the Life Squad budget. In terms of overspent appropriations, Buildings and Grounds was overspent mainly due to fuel and building maintenance, Personnel had an error in the payroll tax calculation, and the Legal line was overspent due to some unforeseen issues the town had to deal with.

Jill reviewed several changes that were made to the budget since the budget hearing. In the Executive line, \$43,350.00 was added to cover an unpaid bill to the Town of Littleton for EMS and \$3,350.00 was added to cover the GASB (General Accounting Standards Board) audit; Planning and Zoning was increased by \$14,000.00 to cover services from North Country Council for the Master Plan; and the Cemetery line there was an error in the original input sheet that had to be corrected.

Jill reviewed the proposed 2023 budget. There is an increase in the budget of \$189,368.00. That increase is explained as follows: 1) the Executive line is due to the 3% COLA raises and the \$43,350.00 that was just discussed, and adding \$31,000.00 towards a full-time Town Administrator; 2) Highway has increased costs for sand, salt, gravel, and fuel; 3) the Police Department wage increases, which shows a very large discrepancy, is due to the fact that the special duty income of \$50,000.00 wasn't accounted for in the budget; 4) Buildings and Grounds is due to wages and increases in fuel; 5) EMS Ambulance, the agreement with Littleton ends on March 31st, and then we have a 90-day contract through June 30th, which is represented in Article 9, and then funding for a longer term contract that is represented in Article 10.

There being no further discussion, Article 2 passed unanimously by voice vote.

Article 3. Appropriate to Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of two hundred fifty-six thousand eight hundred ninety-two dollars (\$256,892.00) to be added to the following Capital Reserve Funds previously established. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.61 per thousand

Town Buildings and Grounds Equipment, \$10,634.00; Highway Truck, \$85,137.00; Highway Heavy Equipment, \$42,642.00; Police Cruiser, \$14,154.000; Fire Heavy Equipment, \$52,006.00; Frost Place Maintenance, \$867.00; Bridge Construction, \$40,000.00; and Town Building Vehicle, \$11,452.00

The article was read, moved by Cindy Burnell, second by Tim Burnell. Dan Walker spoke to the article stating the numbers are larger than what we have seen in the past; however, they are representative of the actual replacement costs of the equipment. The entire CIP plan was revamped to reflect the actual replacement monies needed in today's environment.

There being no further discussion, Article 3 passed unanimously by voice vote.

Article 4. Appropriate to Expendable Trust Funds

To see if the Town will vote to raise and appropriate the sum of one hundred sixty-five thousand seven hundred thirty-one dollars (\$165,731.00) to be added to the following Expendable Trust Funds previously established. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.39 per thousand

Highway Improvement Fund, \$75,000.00; Town Buildings, \$30,000.00; Sidewalk Improvement, \$21,000.00; Franconia Heritage Museum Fund, \$1,061.00; Library Building Maintenance Fund, \$5,520.00; and Fire Department Safety Equipment, \$33,150.00.

The article was read, moved by Cindy Burnell, second by Tim Burnell. Jill spoke to the article stating everything is the same as the article from last year except there is a small decrease in the Heritage Museum Fund and a small increase in the Library Building Maintenance Fund. The main difference is last year we discontinued the Fire Department Safety Equipment Capital Reserve Fund and established an expendable trust fund. This was done because previously the unspent monies from the CRF would roll over into the unassigned fund balance, which is what we are trying to avoid.

There being no further discussion, Article 4 passed unanimously by voice vote.

Article 5. Tri-Town Transfer Station

To see if the Town will vote to raise and appropriate the sum of four hundred twenty-three thousand five hundred ninety-four dollars (\$423,594.00) for the purpose of solid waste disposal, with (\$73,542.00) from the Town of Sugar Hill, (\$35,503.00) from the Town of Easton, (\$110,000.00) PAYT Fees, (\$38,000.00) Special Handling Fees, (\$22,000.00) in Recycled Material, and to raise (\$144,549.00) from taxation. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.34 per thousand

The article was read, moved by Cindy Burnell, second by Tim Burnell. Dan spoke to the article stating the biggest increase is coming from the tipping and hauling fees imposed on us by where our trash goes. The tri-town committee is actually looking into other places to transport our trash and will be discussing the rate of the pay as you throw bags to help offset these increases.

There being no further discussion, Article 5 passed unanimously by voice vote.

Article 6. Abbie Greenleaf Library

To see if the Town will vote to raise and appropriate the sum of ninety-five thousand dollars (\$95,000.00) for the purpose of operating the Abbie Greenleaf Library and to transfer this amount to the Library Trustees for their use as they see fit. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.23 per thousand

The article was read, moved by Cindy Burnell, second by Tim Burnell. There being no discussion, Article 6 passed unanimously by voice vote.

Article 7. Water Department Operating Budget

To see if the Town will vote to raise and appropriate the sum of three hundred sixty-five thousand eight hundred forty-eight dollars (\$365,848.00) for the operation of the Water Department. The amount to be funded by water rents and revenues with no amount from taxation. Recommended by the Water Department Commissioners. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Tim Burnell. There being no discussion, Article 7 passed unanimously by voice vote.

There was a motion by Dawn Steele to restrict reconsideration of Articles 2 through 7, second by Tim Burnell. All were in favor and the motion passed unanimously by voice vote.

Article 8. Revaluation

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be added to the Reassessment Capital Reserve Fund (CRF) previously established. This CRF is for the required five-year town-wide revaluation. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.02 per thousand.

The article was read, moved by Cindy Burnell, second by Tim Burnell. Jill stated the amount of this article is double this year because it was not put in the budget last year. The amount will be reduced for the next three years.

There being no further discussion, Article 8 passed unanimously by voice vote.

Article 9. Contract for Ambulance Service

To see if the Town will vote to raise and appropriate the sum of one hundred sixty thousand two hundred seventy-five dollars (\$160,275.00) to sign a contract with the Town of Littleton to provide ambulance service to the Town of Franconia for the period April 1, 2023, through June 30, 2023. The present ambulance contract with the Town of Littleton will expire on March 31, 2023. Continuation of this contract after June 30, 2023, is referenced below

in Warrant Article 10. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.38 per thousand

The article was read, moved by William Mead, second by Tim Burnell. Dan Walker made a motion to amend Article 9 to \$60,000.00 which is the actual cost of the contract. Second by Tim Burnell. Dan stated at last night's meeting with the Littleton Select Board and others, Chief Miller of the Littleton Fire Department presented a new budget which more accurately reflected what he feels it will cost to get through the next 90 days. We are going to revisit this in 60 days so we have some time if we can't come to an agreement with Littleton. Janice Cole stated the tax impact on the amendment amount is \$0.14 per thousand.

There being no further discussion, the amendment to Article 9 passed unanimously by voice vote.

The Moderator read Article 9 as amended. William Mead gave a brief history of the Franconia Life Squad and thanked all those who participated in this group over the last 50 years. He discussed the issues that have impacted EMS over the last several years including changes in demographics, the demands on our EMS system due to the fact that we are located in an area that includes a recreation area and a nursing home, and the only way to generate income is to actually transport someone in the back of an ambulance which hasn't occurred over the last several years.

There being no further discussion, Article 9, as amended, passed unanimously by voice vote.

Article 10. Contract for Ambulance Service – Continuation

To see if the Town will vote to raise and appropriate the sum of three hundred twenty-five thousand eight hundred ninety dollars (\$325,890.00) for the purpose of securing ambulance service for the Town of Franconia for the period of July 1, 2023, through December 31, 2023. This amount is reflective of the prospect for entering into a continuing contract with the Town of Littleton. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.78 per thousand.

The article was read, moved by Cindy Burnell, second by Tim Burnell. Dan spoke to the article stating this number is based on the yearly cost of \$650,000.00, and the final cost will be determined by the committee that is put together with Littleton in the next 60 days. Dan stated he wanted to make sure enough funds were voted on to cover the cost. If the full amount is not used, it will be returned to the General Fund.

Tina Peabody made a motion to amend Article 10 to state “spend up to” \$325,890.00, second by Tim Burnell. There being no discussion, the amendment to Article 10 passed unanimously by voice vote.

Jill stated that the Board originally had that wording “spend up to” in the warrant article, but the Department of Revenue Administration would not allow that to be included. After a brief discussion, Ginny Jeffryes made a motion to remove the wording “spend up to” and revert back to the original language of Warrant Article 10, second by Tim Burnell. There being no discussion, the second amendment to Article 10 passed unanimously by voice vote.

There being no further discussion, Article 10, as originally written, passed unanimously by voice vote.

Dawn Steele made a motion to restrict reconsideration of Articles 8 through 10, second by Tim Burnell. There being no discussion, the motion passed unanimously.

Article 11. Proceeds from Sale of Town Equipment

To see if the Town will vote to transfer and appropriate the sum of ninety-nine thousand three hundred ninety dollars (\$99,390.00) to the following three Capital Reserve Funds (CRFs) and one Expendable Trust Fund (ETF): Fire Department Safety Equipment EFT - \$40,000.00; Fire Heavy Equipment CRF - \$17,890.00; Highway Heavy Equipment CRF - \$38,000.00; Buildings & Grounds Equipment CRF - \$3,500.00. This amount represents the sale of the following three items of Town equipment in 2022: Sutphen Pumper, \$57,890.00; Highway Truck,

\$38,000.00; and Wright Mower, \$3,500.00. These funds shall come from the unassigned fund balance. No amount required to be raised by taxation. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Tim Burnell. There being no discussion, the article passed unanimously by voice vote.

Article 12. Western Star 10-Wheeler Purchase – Highway Department

To see if the Town will vote to raise and appropriate the sum of two hundred sixty thousand dollars (\$260,000.00) for the purpose of purchasing a Western Star 10-Wheeler truck for the Highway Department, and to authorize the withdrawal of an amount up to \$252,000.00 from the Highway Department Truck Capital Reserve Fund previously established for this purpose and \$8,000.00 from the unassigned fund balance. No amount to be raised by taxation. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Tim Burnell. There being no discussion, Article 12 passed unanimously by voice vote.

Article 13. One-Ton Dump Truck – Buildings & Grounds Purchase

To see if the Town will vote to raise and appropriate the sum of eighty thousand dollars (\$80,000.00) for the purpose of purchasing a one-ton dump truck for the Buildings & Grounds Department and to authorize the withdrawal of an amount up to \$45,000.00 from the Town Buildings Vehicle Capital Reserve Fund previously established for this purpose and \$35,000.00 from the unassigned fund balance. No amount to be raised by taxation. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Tim Burnell. There being no discussion, Article 13 passed unanimously by voice vote.

Article 14. Ventrac Tractor/Mower – Buildings & Grounds Purchase

To see if the Town will vote to raise and appropriate the sum of seventy-seven thousand dollars (\$77,000.00) for the purpose of purchasing a Ventrac tractor/mower to replace the New Holland tractor for the Buildings & Grounds Department and to authorize the withdrawal of an amount up to \$12,000.00 from the Town Buildings & Grounds Equipment Capital Reserve Fund previously established for this purpose and \$65,000.00 from the unassigned fund balance. No amount to be raised by taxation. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Tim Burnell. There being no discussion, Article 14 passed unanimously by voice vote.

Article 15. Gravely Mower – Buildings & Grounds Department Purchase

In the event Article 14 does not pass, this article is to see if the Town will vote to raise and appropriate the sum of seventeen thousand dollars (\$17,000.00) for the purpose of purchasing a Gravely mower to replace the existing mower and to authorize the withdrawal of an amount up to \$12,000.00 from the Town Buildings & Grounds Equipment Capital Reserve Fund and \$5,000.00 to come from the unassigned fund balance. No amount to be raised by taxation. Recommended by the Selectmen. (Majority vote required)

Dan Walker made a motion to pass over Article 15, second by Cindy Burnell. Dan stated this article was included in the warrant in case Article 14 did not pass. There being no discussion, the motion to pass over Article 15 passed unanimously by voice vote.

Article 16. Transfer Funds to Town Building Maintenance ETF

To see if the Town will vote to transfer and appropriate the sum of \$2,000.00 to be added to the Town Building Maintenance Expendable Trust Fund previously established. This sum to come from the unassigned fund balance. These funds represent rent received from the Chamber of Commerce in 2022. No amount to be raised from taxation. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Tim Burnell. There being no discussion, Article 16 passed unanimously by voice vote.

Article 17. Add to Dow Field Fund

To see if the Town will vote to transfer and appropriate the sum of one thousand five hundred thirty dollars (\$1,530.00) from the Recreation Committee line-item budget to the Dow Field Capital Reserve Fund previously established. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Tim Burnell. There being no discussion, Article 17 passed unanimously by voice vote.

Article 18. Add to Rink Surface Maintenance Fund

To see if the Town will vote to raise and appropriate the sum of two thousand forty dollars (\$2,040.00) to be added to the Rink Surface Maintenance Expendable Trust Fund previously established with said funds to come from the Recreation Committee line-item budget. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Tim Burnell. There being no discussion, Article 18 passed unanimously by voice vote.

Article 19. Add to the Recreation Van Fund

To see if the Town will vote to transfer and appropriate the sum of five thousand one hundred dollars (\$5,100.00) to be added to the Recreation Van Capital Reserve Fund previously established for this purpose with said funds to come from the Recreation Committee line-item budget. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Tim Burnell. Dan stated the van was down for quite a while, was repaired, but would not pass inspection because the frame was rotted. The Recreation Department is currently looking for a replacement. This fund has been well-funded for three years, but prices are up. Pete Gaudette stated they have a used 14-passenger van that they will bring forth to all three towns for approval.

There being no further discussion, Article 19 passed unanimously by voice vote.

Article 20. Donations Transferred to Expendable Trust Fund

To see if the Town will vote to raise and appropriate the sum of sixteen thousand three hundred thirty-four dollars (\$16,334.00) to be added to the Lafayette Recreation Expendable Trust Fund previously established, with said funds to come from the unassigned fund balance. This equals the amount collected from donations. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Tim Burnell. There being no discussion, Article 20 passed unanimously by voice vote.

Article 21. Non-Profits

To see if the Town will vote to raise and appropriate the amount of thirty-two thousand five hundred fifty-eight dollars (\$32,558.00) for the support of the following agencies. (Majority vote required) Tax Impact \$0.08 per thousand

American Red Cross	\$ 600.00
Ammonoosuc Community Services, Inc.	\$ 5,800.00
Boys & Girls Club of the North Country	\$ 2,500.00
Bridge House	\$ 2,000.00
Center for New Beginnings	\$ 1,000.00
CASA of NH	\$ 500.00

Franconia Chamber of Commerce	\$ 9,000.00
Franconia Children's Center	\$ 2,000.00
Grafton County Senior Citizens Council, Inc.	\$ 2,500.00
Northern Human Services	\$ 1,292.00
North Country Home Health & Hospice Agency	\$ 3,200.00
Tri-County Community Action Program (CAP)	<u>\$ 2,166.00</u>
Total	\$32,558.00

The article was read, moved by Cindy Burnell, second by Tim Burnell. There being no discussion, Article 21 passed unanimously by voice vote.

Article 22. Conservation Easement

To see if the Town will vote to authorize the Selectmen to convey a conservation easement on (A) property owned by the Town located at Route 18 a/k/a Profile Road, Franconia, NH (Tax Map 17, Lot 3) and (B) property owned by the Town located at Route 18 a/k/a Profile Road, Franconia, NH (Tax Map 17, Lot 2) with the grantee and the details of the easement to be negotiated by the Selectmen with the input of the Conservation Commission. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Tim Burnell. Chris Nicodemus, Chair of the Conservation Commission, stated these two properties are the town forest, which we have been in possession of since 1980, and the lot directly across the river from the town forest, near the little beaver ponds as you're heading on Profile Road. This is simply to formalize the stewardship and preservation of these two properties to establish easements and search for funds for long term preservation as a water resource for the municipal water department as well as protect the town from flooding hazards associated with the Meadow Brook and the Lafayette Brook that converge on this land. There will be no cost to the town or the taxpayers.

There being no further discussion, Article 22 passed unanimously by voice vote.

Article 23. Re-Adopt Optional Veterans' Credit

Shall the Town re-adopt the Optional Veterans' Tax Credit in accordance with RSA 72:28 II for an annual tax credit on residential property in the amount of \$500.00. This tax credit had been previously adopted by the Town. On July 26, 2022, the NH Legislature passed and Governor Sununu signed into law House Bill 1667 (Chapter 121 Laws of 2022) which amends eligibility criteria for certain veterans' property tax credits. In order for the Town's credit to remain in place, this RSA must be re-adopted. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Tim Burnell. Sharon Penney stated this is recent legislation from Concord and what these two articles are trying to do is protect the veterans' credits that we already have in place. There are a variety of veterans' credits but these are two that we have previously approved.

Janice Cole stated that the State of New Hampshire has multiple layers for veterans' credits, but they are the ones who have defined these two as "optional" and "all" and they have put different veterans and their families into different categories.

There being no further discussion, Article 23 passed unanimously by voice vote.

Article 24. Re-Adopt All Veterans' Credit

Shall the Town re-adopt the All Veterans' Tax Credit in accordance with RSA 72:28-b for an annual tax credit on residential property in the amount of \$500.00. This tax credit had been previously adopted by the Town. On July 26, 2022, the NH Legislature passed and Governor Sununu signed into law House Bill 1667 (Chapter 121 Laws of 2022) which amends eligibility criteria for certain veterans' property tax credits. In order for the Town's credit to remain in place, this RSA must be re-adopted. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Tim Burnell. There being no discussion, Article 24

passed unanimously by voice vote.

Dawn Steele made a motion to restrict reconsideration of Articles 11 through 24, second by Tim Burnell. There being no discussion, the motion passed unanimously by voice vote.

Article 25. Ambulance – Taxpayer Petitioned Warrant

Shall the Town vote to raise and appropriate the sum of three hundred seventy-five thousand (\$375,000.00) to hire full-time professional EMS and Fire coverage in a combined department. (Majority vote required). This is a petitioned article. The Selectmen do not recommend this appropriation.

The article was read. William Mead made a motion to table Article 25, second by Tim Burnell. There being no discussion, the motion to table Article 25 passed unanimously by voice vote.

Article 26. To Hear Reports

To hear the reports of agents, auditors, and committees, or other officers heretofore chosen and pass any vote relative thereto.

The Moderator stated those reports can be found in the Town Report

Article 27. Transact Any Other Business

To transact any other business that may legally come before the meeting.

There being no further business, after a motion by Sally Small, second by Dinny Richmond, the meeting adjourned at 8:40pm.

Respectfully submitted,

Carol F. Wills
Franconia Town Clerk

Town of Franconia
Balance Sheet
As of December 31, 2023

Accrual Basis

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1000-00 · CHECKING	2,881,511.13
1000-01 · Cash in Hand of Officials	118,244.00
1010-99 · Investments	
1020-00 · Town of Franconia	3,410.42
1040-00 · MacLachlin Memorial	3,767.68
1060-00 · Franconia Land Use Fund	-150.25
	7,027.85
Total 1010-99 · Investments	7,027.85
Total Checking/Savings	3,006,782.98
Other Current Assets	
1203-00 · Due from Trust Funds	3,556.82
1260 · Due from Other Governments	
1260-01 · NH DOJ Police Grant	7,073.24
1260-02 · HSEM Grant 2024-2025	3,500.00
	10,573.24
Total 1260 · Due from Other Governments	10,573.24
1300-00 · Taxes Receivable	258,856.72
1300-01 · Allowance for Abatements	-74,999.54
1300-02 · Tax Lien Receivable	72,898.60
1300-04 · Yield Tax Receivable	-6,570.24
1400-00 · Ambulance Receivable	297,614.87
1400-01 · Allowance for Ambulance Rec	-293,788.80
1400-02 · Prepaid Expenses	2,146.00
1800-00 · Tax Deeded Property Resale	107,694.22
	377,981.89
Total Other Current Assets	377,981.89
Total Current Assets	3,384,764.87
TOTAL ASSETS	3,384,764.87
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · Accounts Payable	249.46
	249.46
Total Accounts Payable	249.46
Other Current Liabilities	
2100-05 Deferred Inflows - ARPA	51,932.06
2100-00 · GF Due to other funds	1,499.95
2100-01 · GF Due to Other Governments	15,600.00
2100-04 · Due to/from Water Fund	31,371.62
2110 · Direct Deposit Liabilities	-2,166.22

Town of Franconia

Balance Sheet

As of December 31, 2023

Accrual Basis

	Dec 31, 23
2200-00 · Due to school district	1,295,157.00
2600-02 · Payroll Liabilities- Health Ins	12,350.89
2600-03 · AFLAC	-1,829.91
2600-04 · Payroll-FICA	-5.58
2600-09 · Retirement Liability	3,480.38
2600-11 · Payroll-FUTA	63.00
2600-12 · Payroll-NH Retirement	20,795.58
2600.09 · Payroll Liabilities	-426.92
2700-02 · Deferred Inflows of Resources	47,407.20
2700-03 · Property Tax Credits	16,853.55
2700-04 · Transfer & Rec Deferred Income	65,891.00
	<hr/>
Total Other Current Liabilities	1,557,973.60
	<hr/>
Total Current Liabilities	1,558,223.06
	<hr/>
Total Liabilities	1,558,223.06
	<hr/>
Equity	
2900-03 · Reserved for Dow & MacLachlin	8,580.32
2900-04 · Nonspendable Fund Balance	107,694.25
2900-06 · Retained Earnings	1,227,219.55
3000 · Opening Bal Equity	-0.15
99999 · IN/OUT SUSPENSE	597.12
Net Income	482,450.72
	<hr/>
Total Equity	1,826,541.81
	<hr/>
TOTAL LIABILITIES & EQUITY	3,384,764.87
	<hr/> <hr/>



October 20, 2023

James A. Sojka, CPA*

Sheryl A. Pratt, CPA**

Michael J. Campo, CPA, MACCY

To the Members of the Board of Selectmen
Town of Franconia
421 Main Street, P.O. Box 900
Franconia, NH 03580

Dear Members of the Board of Selectmen:

We have audited the financial statements of the governmental activities, business-type activities, each major governmental and proprietary fund, and aggregate remaining fund information of the Town of Franconia for the year ended December 31, 2022 and have issued our report thereon dated October 6, 2023. Professional standards require that we communicate to you the following information related to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated January 26, 2023, our responsibility, as described by professional standards, is to form and express an opinion(s) about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Town of Franconia solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our findings regarding significant control deficiencies over financial reporting and material weaknesses, and material noncompliance, and other matters noted during our audit in a separate letter to you dated

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you in our engagement letter dated January 26, 2023.

Compliance With All Ethics Requirements Regarding Independence

The engagement team, others in our Firm, as appropriate and our Firm, have complied with all relevant ethical requirements regarding independence.

PLODZIK & SANDERSON, P.A.
Certified Public Accountants

193 North Main Street, Concord, New Hampshire, 03301 • 603-225-6996
www.plodzik.com

We follow the AICPA Ethics Standard Rule 201 and in conjunction with the Firm's Quality Control Document, we annually review with all engagement staff potential conflicts and obtain an independence certification. In addition, we inquire on each engagement about potential conflicts with staff. We have not identified any relationships or other matters that in the auditor's judgment may be reasonably thought to bear on independence.

Significant Risks Identified

We have identified the following significant risks through our risk assessment procedures. These risks are identified universally in New Hampshire governmental entity audits performed by our firm. As a result of these risks the engagement team developed an audit approach that specifically addresses these significant risks:

- Management override of controls;
- Improper revenue recognition; and
- Impact of the COVID-19 pandemic.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Town of Franconia is included in Note 1 to the financial statements. As described in Note 2-D to the financial statements, the Town of Franconia changed accounting principles to change the way the Town reports leases, by adopting Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*, in the fiscal year 2022. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

Management's estimate of the capital asset useful lives is based on historical information and industry guidance. We evaluated the key factors and assumptions used to develop the capital asset useful lives in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the allowance for uncollectible property taxes are based on historical data and information known concerning the assessment appeals. We evaluated the key factors and assumptions used to develop the uncollectible property taxes in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the uncollectible ambulance receivables is based on knowledge of past collection rates. We evaluated the key factors and assumptions used to develop the uncollectible ambulance receivables in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the uncollectible water receivables is based on knowledge of past collection rates. We evaluated the key factors and assumptions used to develop the uncollectible water receivables in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the net pension liability, deferred outflows and inflows of resources related to pensions are based on assumptions of future events, such as employment, mortality and estimates of value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred outflows and inflows of resources related to pensions in determining that they are reasonable in relation to the financial statements taken as a whole.



Management's estimate of the other postemployment benefit liability, deferred outflows and inflows of resources are based on the assumption of future events, such as employment, mortality, and healthcare cost trend, as well as estimates of the value of reported amounts. We evaluated key factors and assumptions used to develop the other postemployment benefits liability, deferred outflows and inflows of resources related to the other postemployment benefits in determining that they are reasonable in relation to the financial statements taken as a whole.

Financial Statement Disclosures

The financial statement disclosures are neutral, consistent, and clear.

Significant Unusual Transactions

There are no significant or unusual transactions identified during our audit.

Significant Difficulties Encountered During the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Corrected and Uncorrected Misstatements

Adjustments proposed and approved were primarily of a routine nature which management expects the independent auditors to record as part of their year-end procedures. A list of these adjustments for all funds is attached to this letter.

Disagreements With Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 6, 2023.

Management Consultations With Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town of Franconia's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Key Audit Matters

We have determined that there are no key audit matters to communicate.

Other Audit Matters, Findings, or Issues

In the normal course of our professional association with the Town of Franconia, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the Town, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Town of Franconia's auditors.



Town Policies (repeat comment)

The Town's control policies require that management and employees establish and maintain an environment throughout the Town that sets a positive and supportive attitude toward internal control and conscientious management. The control environment established by the Board of Selectmen sets the tone for how Town employees and elected officials conduct the Town's business.

As the Board of Selectmen, Trustees of Trust Funds, Library Trustees, and department heads strive to achieve the goals of the Town and provide accountability for their operations, they need to continually examine internal controls to determine how well they are performing, how they may be improved, and the degree to which they help identify and address major risks for fraud, waste, abuse, and mismanagement.

We noted that while there is an effort to do so (and the Town has adopted many policies previously recommended), the Town has not yet established formal policies for risk management and disaster recovery related to information technology. These policies are essential tools to manage the Town's operations efficiently and effectively.

We recommend that the Board of Selectmen work to develop and formally adopt the risk management and information technology policies.

Management's Response: The Town of Franconia works with Certified Computer Solutions in Northfield NH. They manage all server updates, cybersecurity, daily server backups and maintenance. We have also reached out to Primex for their input on a cybersecurity and risk management policy. The Town Administrator will then review and present policies to the Select Board for adoption.

Payroll Liability Accounts (repeat comment)

We noted that not all of the Town's liability accounts for payroll related deductions and payments accurately clearing in each period. For example, the health insurance payable account is steadily increasing when it should net to zero each month. There is a lack of reconciliation of these accounts, which can cause them to be misstated and lead to inaccurate financial reports. We recommend that the mapping of all employees' withholdings and other payroll parameters be reviewed for accuracy. We also recommend these accounts be reconciled on a monthly basis to ensure their accuracy.

Management's Response: The Town Administrator, Bookkeeper and Treasurer will meet to formalize a procedure to make these adjustments monthly as part of our monthly reconciliation process.

General Ledger Budget (repeat comment)

In comparing the Town's general fund budget recorded in the general ledger, we identified several differences between the amounts in the general ledger and on the State's formal budget documents (MS-434R & MS-232R). To improve monitoring and budgetary control, we recommend that preliminary figures that are entered into the general ledger are updated with the final budget information processed with the State's Department of Revenue Administration.

Management's Response: The Town Administrator and Bookkeeper will work together to ensure that all documents filed with DRA match our Town's general fund budget.

Payroll Controls

We noted during review and walkthrough of payroll controls and procedures that some personnel files were not up-to-date or were missing required documentation such as Forms W-4 and I-9 and/or employment contracts. In addition, the hourly employee payroll transaction selected for walkthrough did not have their timesheet approved by the department head per stated controls. We recommend the Town review all personnel files to ensure they are up-to-date and contain all relevant information. In addition, timesheets should be reviewed and approved by department heads prior to processing payroll as per stated controls.

Management's Response: The Town Administrator and Executive Assistant will review all Town employee files to make sure they are up to date. All Department heads will be required to sign off on all time sheets before a check is issued.



Other Matters

Implementation of New GASB Pronouncements

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements.

GASB Statement No. 91, *Conduit Debt Obligations*, issued in May 2019, will be effective for the Town with its fiscal year ending December 31, 2023. This Statement will provide a single method of reporting conduit debt obligations and eliminate differences in practice.

GASB Statement No. 92, *Omnibus 2020*, issued in January 2020, will be effective for the Town with its fiscal year ended December 31, 2023. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements.

GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, issued in March 2020, will be effective for the Town with its fiscal year ended December 31, 2023. The objectives of this Statement are to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs).

GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*, issued in May 2020, will be effective for the Town with its fiscal year ended December 31, 2023. The objectives of this Statement are to provide guidance on accounting and financial reporting for subscription-based information technology arrangements for government end users.

GASB Statement No. 99, *Omnibus 2021*, issued in April 2022, will be effective for the Town with its fiscal year ended December 31, 2023. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees.

GASB Statement No. 100, *Accounting Changes and Error Corrections—an Amendment of GASB Statement No. 62*, issued in June 2022, will be effective for the Town with its fiscal year ended December 31, 2024. The primary objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability.

GASB Statement No. 101, *Compensated Absences*, issued in June 2022, will be effective for the Town with its fiscal year ended December 31, 2024. The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences.

We applied certain limited procedures to the following, which are required supplementary information (RSI) that supplements the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits,
- Schedule of Changes in the Town's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.



We were engaged to report on the combining and individual fund schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

The Town of Franconia's responses to the findings identified in our audit are described above and the Town's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Restriction on Use

This information is intended solely for the information and use of the members of the Board of Selectmen and management of the Town of Franconia and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully,



PLODZIK & SANDERSON
Professional Association
Concord, New Hampshire

Attachment:

Copy of General Fund Journal Entry Report
Copy of Water Fund Journal Entry Report



Town of Franconia
 Revenue & Expenditures

January through December 2023

Jan - Dec 23

Ordinary Income/Expense

Income

9001 In & Out Income Accounts

Employee Aflac 0.00

Total 9001 In & Out Income Accounts 0.00

2270-09 · Property Tax Refunds -9,948.01

3110-00 · Property Taxes 6,075,865.75

3186-00 · Payment in Lieu of Taxes 82,257.00

3190-00 · Penalties & Interest Income 10,805.61

3220-00 · Motor Vehicle Fees 362,720.24

3230-00 · BUILDING PERMITS

3230-01 · Solar Permits 5,150.00

3230-02 · Building Permits 16,064.85

3230-03 · Driveway Permits 450.00

3230-04 · Septic Designs 1,025.00

3230-05 · Sign Permits 35.00

3230-07 · Current Use Application 24.87

3230-08 · Short-Term Rental Permit 9,850.00

Total 3230-00 · BUILDING PERMITS 32,599.72

3290-00 · OTHER LICENSES & FEES

3290-02 · Vital Statistics State 30.00

3290-03 · Vital Statistics Clerk 2.00

3290-07 · Dog Licenses 0.00

3290-14 · UCC Filings 465.00

3290-15 · Statewide Checklist 400.00

Total 3290-00 · OTHER LICENSES & FEES 897.00

3352-00 · Meal & Room Tax 105,834.37

3353-00 · Highway Block Grant 15,856.81

3359-01 · Other State Grant Revenues

DOJ 2023 Grants 7,073.24

DOS Safety Equip 0.00

3359-01 · Other State Grant Revenues - Other 13,418.57

Total 3359-01 · Other State Grant Revenues 20,491.81

3379-00 · FROM OTHER GOVERNMENTS

Grants

3379-12 · ARPA Funds 25,820.64

3379-13 · HSEM Grant 3,500.00

Total Grants 29,320.64

Town of Easton

3379-01 · Administration Fee 4,000.00

3379-02 · Recreation Programs 9,165.00

3379-03 · Transfer Station 16,528.00

Total Town of Easton 29,693.00

Town of Sugar Hill

3379-04 · Transfer Station 34,236.00

Town of Franconia
Revenue & Expenditures

January through December 2023

	<u>Jan - Dec 23</u>
3379-05 · Recreation Programs	18,330.00
3379-06 · Emergency Phone	500.00
3379-07 · Administration Fee	<u>4,000.00</u>
Total Town of Sugar Hill	<u>57,066.00</u>
Total 3379-00 · FROM OTHER GOVERNMENTS	116,079.64
3401-00 · INCOME FROM DEPARTMENTS	
Cemeteries	
3401-09 · Burials	750.00
3401-60 · Cornerstones	<u>1,050.00</u>
Total Cemeteries	1,800.00
Executive	
Birthday Plates	0.00
Coin sales	<u>670.00</u>
Total Executive	670.00
General Gov Buildings	
3401-08 · Use of Pavilion	<u>1,800.00</u>
Total General Gov Buildings	1,800.00
Life Squad	
3401-18 · Transport Payments	<u>3,911.84</u>
Total Life Squad	3,911.84
Planning & Zoning Boards	
3401-06 · Hearing Fees	<u>2,214.00</u>
Total Planning & Zoning Boards	2,214.00
Police	
3401-10 · Fines (Court & Town)	2,024.79
3401-12 · Pistol Permits	90.00
3401-13 · Special Duty	9,762.37
3401-14 · Police Report	583.56
3401-15 · Supplies Reimbursed	<u>84.36</u>
Total Police	12,545.08
Recreation	
3401-21 · Spring Sports Fees	1,080.00
3401-24 · Summer Recreation Fees	31,382.50
3401-26 · Fall Sports Fees	1,520.00
3401-58 · Field Trips	<u>3,600.00</u>
Total Recreation	<u>37,582.50</u>
Total 3401-00 · INCOME FROM DEPARTMENTS	60,523.42
3501-00 · SALE TOWN PROPERTY	34,260.00
3502-00 · Interest on Investments	19,214.30
3502-01 · Land Use Fund Interest	7,449.75
3503 · Rental of Town Buildings	4,801.00
3508-01 · Donations-Restricted	
Charles Greenleaf (BNY)	0.00
Frost Place	0.00
Handrail	0.00

Town of Franconia
Revenue & Expenditures

January through December 2023

	<u>Jan - Dec 23</u>
3508-01 · Donations-Restricted - Other	1,775.00
Total 3508-01 · Donations-Restricted	<u>1,775.00</u>
3509-01 · Other Income	-192.00
3915-00 · Income to Capital Reserve Funds	
Cemetery Maintenance Fund	0.00
Lafayette Recreation Fund	
3915-07 · Lafayette Recreation Events	<u>0.00</u>
Total Lafayette Recreation Fund	0.00
TB Truck Fund	34,423.10
3915-04 · Highway Truck Fund	252,000.00
3915-18 · Buidlings & Grounds Equipment	<u>11,325.00</u>
Total 3915-00 · Income to Capital Reserve Funds	<u>297,748.10</u>
3916 · Transfer In From Trust Funds	
3916-29 · School Building Maint. Fund	<u>0.00</u>
Total 3916 · Transfer In From Trust Funds	<u>0.00</u>
9312-00 · TRI-TOWN TRANSFER STATION	
Transfer Station/Recycling Fund	
9312-04 Other	243.00
9312-01 · Bags-PAYT	159,674.63
9312-02 · Special Handling Fees	46,591.66
9312-03 · Recycled Material	<u>15,605.40</u>
Total Transfer Station/Recycling Fund	<u>222,114.69</u>
Total 9312-00 · TRI-TOWN TRANSFER STATION	<u>222,114.69</u>
Total Income	<u>7,461,154.20</u>
Gross Profit	7,461,154.20
Expense	
CAPITAL OUTLAY	
4901 · Land	7,600.00
4902-00 · Machinery, Vehicles, Equipment	
WA#12 Western Star 10-Wheeler	259,451.84
WA#13 One-Ton Truck	73,223.10
WA#14 Ventrac Mower	<u>76,325.10</u>
Total 4902-00 · Machinery, Vehicles, Equipment	<u>409,000.04</u>
Total CAPITAL OUTLAY	<u>416,600.04</u>
4130 · EXECUTIVE	
4130-341 Telephone/Website	
Telephone	1,578.99
Website/Internet	<u>506.89</u>
Total 4130-341 Telephone/Website	2,085.88
4130-375 Dues & Training	
Assessing Officials (NHAAO)	20.00
Local Welfare Assoc. (NHLWAA)	30.00
NH Municipal Association (NHMA)	1,554.00
Trainings & Seminars	<u>311.52</u>
Total 4130-375 Dues & Training	<u>1,915.52</u>

Town of Franconia
Revenue & Expenditures

January through December 2023

	<u>Jan - Dec 23</u>
4130-390 Contracted Services	
Able Security	165.00
Accounting Services	5,960.00
Audit	17,000.00
Computer Services	28,009.28
Copier Lease	1,774.45
GASB	3,350.00
Littleton Ambulance Service	15,600.00
MRI	4,875.49
Newspaper Notices	665.25
Printing (Town Report)	1,192.00
Quickbooks (Payroll & Support)	2,131.75
Registry of Deeds	33.27
Total 4130-390 Contracted Services	<u>80,756.49</u>
4130-600 Materials & Supplies	
Contributions (Flowers/Cards)	245.54
New Equipment & Maintenance	79.12
Office Supplies	1,418.19
Postage & Registered Mail	790.11
Total 4130-600 Materials & Supplies	<u>2,532.96</u>
Wages	
4130-100 Wages	121,418.82
4130-110 Overtime Wages	2,852.52
4130-120 Treasurer Wages	2,100.00
4130-121 Deputy Treasurer	200.00
4130-122 Selectmen Stipend	6,000.00
Total Wages	<u>132,571.34</u>
4130-17 · Training/Meetings	23.66
Total 4130 · EXECUTIVE	<u>219,885.85</u>
4140 · TOWN CLERK	
4140-210 Telephone/Internet	
Telephone/Internet	1,152.40
Total 4140-210 Telephone/Internet	<u>1,152.40</u>
4140-375 Dues & Trainings	
Annual Conferences & Seminars	390.00
Total 4140-375 Dues & Trainings	<u>390.00</u>
4140-390 Contracted Services	
Computer Support (BMSI)	2,761.00
Newspaper Notices	120.00
Total 4140-390 Contracted Services	<u>2,881.00</u>
4140-600 Materials & Supplies	
Election Expenses	70.49
Office Equipment	311.24
Postage	494.46
Supplies	290.10

Town of Franconia
 Revenue & Expenditures

January through December 2023

	<u>Jan - Dec 23</u>
Total 4140-600 Materials & Supplies	1,166.29
Wages	
4140-100 Town Clerk	35,859.29
4140-130 Supervisor Checklist	3,000.00
Total Wages	<u>38,859.29</u>
Total 4140 · TOWN CLERK	44,448.98
4150 · TAX COLLECTOR	
4150-375 Dues & Trainings	
Annual Conferences & Seminars	60.00
Total 4150-375 Dues & Trainings	<u>60.00</u>
4150-390 Contracted Services	
Bank Charges	400.00
Lien/Mortgage Search	600.00
Recording Fees	214.39
Software Support (Avitar)	2,414.00
Total 4150-390 Contracted Services	<u>3,628.39</u>
4150-600 Materials & Supplies	
Postage/Envelopes	2,270.25
Supplies	114.98
Tax Bills/Warrants	477.43
Total 4150-600 Materials & Supplies	<u>2,862.66</u>
Wages	
4150-100 Tax Collector	11,932.91
Total Wages	<u>11,932.91</u>
Total 4150 · TAX COLLECTOR	18,483.96
4152 · REVALUATION OF PROPERTY	
4152-130 Reval.of Property	
Contract Assessing	31,806.50
Data Verification	452.00
Total 4152-130 Reval.of Property	<u>32,258.50</u>
Total 4152 · REVALUATION OF PROPERTY	32,258.50
4153 · LEGAL EXPENSE	
4153-320 General Legal	3,333.07
Total 4153 · LEGAL EXPENSE	<u>3,333.07</u>
4155 · PERSONNEL ADMINISTRATION	
4155-210 Health Insurance	114,325.90
4155-220 Payroll Tax	
Payroll Taxes	49,347.77
Total 4155-220 Payroll Tax	<u>49,347.77</u>
4155-231 Employee Retirement	13,099.38
4155-250 Unemployment	592.00
4155-260 Worker's Compensation	21,881.95
Total 4155 · PERSONNEL ADMINISTRATION	<u>199,247.00</u>
4191 · PLANNING & ZONING	
4191-375 Dues & Training	

Town of Franconia
 Revenue & Expenditures

January through December 2023

	<u>Jan - Dec 23</u>
North Country Council Dues	2,150.00
Total 4191-375 Dues & Training	<u>2,150.00</u>
4191-390 Contracted Services	
Legal	315.00
N. Country Master Plan Mapping	13,700.00
Newspaper Notices	144.00
Registry of Deeds	26.00
Total 4191-390 Contracted Services	<u>14,185.00</u>
4191-600 Materials & Supplies	
Postage	368.00
Reference Manuals/Materials	50.00
Supplies & Equipment	15.99
Total 4191-600 Materials & Supplies	<u>433.99</u>
Wages	
4191-100 Planning Secretary	925.00
4191-110 ZBA Secretary	304.89
Total Wages	<u>1,229.89</u>
Total 4191 · PLANNING & ZONING	17,998.88
4194 · BUILDINGS AND GROUNDS	
4194-410 Utilities (Elec./Wat.)	
Utilities (Elec./Wat.)	15,537.32
Total 4194-410 Utilities (Elec./Wat.)	<u>15,537.32</u>
4194-411 Heating Fuel	
Heating Fuel	20,791.56
Total 4194-411 Heating Fuel	<u>20,791.56</u>
4194-600 Materials & Supplies	
Dow Portable Toilets	2,900.00
Supplies	3,034.46
Uniforms	1,082.23
Total 4194-600 Materials & Supplies	<u>7,016.69</u>
4194-635 Vehicles & Equipment	
Equipment Repairs	3,861.45
Fuel & Oil	4,582.59
New Equipment	3,781.06
Total 4194-635 Vehicles & Equipment	<u>12,225.10</u>
4194-700 Building & Prop. Maint	
Dow Field Maintenance	371.67
Fire Alarm/Extinguisher Inspect	3,478.31
Gardens/Park Maintenance	281.20
Highway Garage Maintenance	280.42
Maintenance Garage Maintenance	40.96
Mittersill Garage	930.00
Safety Service Building Maint.	5,653.72
Town Hall Maintenance	3,584.02
4194-700 Building & Prop. Maint - Other	<u>3,550.00</u>

Town of Franconia
 Revenue & Expenditures

January through December 2023

	<u>Jan - Dec 23</u>
Total 4194-700 Building & Prop. Maint	18,170.30
Wages	
4194-100 Regular Time	66,695.67
4194-110 Overtime	2,008.60
4194-120 On-Call	1,995.00
4194-130 Town Building Cleaning	3,258.90
Total Wages	<u>73,958.17</u>
Total 4194 · BUILDINGS AND GROUNDS	<u>147,699.14</u>
4195 · CEMETERIES	
4195-390 Contracted Services	
Landscaping Services	5,313.66
Total 4195-390 Contracted Services	<u>5,313.66</u>
4195-410 Utilities	
Electricity	200.87
Water	460.68
Total 4195-410 Utilities	<u>661.55</u>
4195-600 Materials & Supplies	
Cornerstones	1,945.00
Education Seminars	70.00
Equipment	100.00
Supplies	994.05
Total 4195-600 Materials & Supplies	<u>3,109.05</u>
4195-635 Vehicle	
Fuel	38.65
Total 4195-635 Vehicle	<u>38.65</u>
Taxes & Benefits	
4195-220 Payroll Taxes	934.92
4195-260 Worker's Compensation	400.00
Total Taxes & Benefits	<u>1,334.92</u>
Wages	
4195-100 Regular Wages	8,364.00
Total Wages	<u>8,364.00</u>
Total 4195 · CEMETERIES	<u>18,821.83</u>
4196 · INSURANCE	
Property-Liability	54,147.17
Total 4196 · INSURANCE	<u>54,147.17</u>
4210 · POLICE DEPARTMENT	
4210-341 Telephone/Internet	
Telephone/Internet	4,399.32
Total 4210-341 Telephone/Internet	<u>4,399.32</u>
4210-375 Dues & Training	
Ammunition	2,009.71
Dues, Education & Training	6,123.21
Total 4210-375 Dues & Training	<u>8,132.92</u>
4210-390 Contracted Services	

Town of Franconia
 Revenue & Expenditures

January through December 2023

	<u>Jan - Dec 23</u>
Cleaning & Maintenance	1,334.64
Prosecuting	0.00
Radar Calibrations	135.00
Total 4210-390 Contracted Services	<u>1,469.64</u>
4210-600 Materials & Supplies	
Equipment (New, Maint.,Repairs)	15,654.67
Office Supplies	2,238.56
Total 4210-600 Materials & Supplies	<u>17,893.23</u>
4210-635 Vehicles, Fuel & Maint	
Fuel	6,285.96
Maintenance & Supplies	3,731.53
Total 4210-635 Vehicles, Fuel & Maint	<u>10,017.49</u>
4210-681 Uniforms	
Uniform Cleaning	115.30
Uniforms & Personal Equipment	5,610.72
Total 4210-681 Uniforms	<u>5,726.02</u>
4210-700 Equipment	
Firearms	2,079.53
General Equipment	166.72
Radios & Pagers	125.00
Total 4210-700 Equipment	<u>2,371.25</u>
Wages	
4210-100 Regular Time	225,430.90
4210-110 Overtime	9,635.02
4210-120 Part-Time	21,974.50
4210-130 Special Duty	6,105.00
4210-140 Administration	10,221.50
4210-150 Police Retirement	76,933.13
155 · Reimbursable Safety Grant	-689.35
Wages - Other	8,000.00
Total Wages	<u>357,610.70</u>
Total 4210 · POLICE DEPARTMENT	407,620.57
4215 · LIFE SQUAD	
4215-341 Telephone/Internet	
Telephone/Internet	2,379.45
Total 4215-341 Telephone/Internet	<u>2,379.45</u>
4215-390 Contracted Services	
Comstar Billing & Collection	429.32
Littleton EMS	361,700.00
Total 4215-390 Contracted Services	<u>362,129.32</u>
Wages	
4215-100 Regular Time	3,804.00
Total Wages	<u>3,804.00</u>
Total 4215 · LIFE SQUAD	<u>368,312.77</u>
4220 · FIRE DEPARTMENT	

Town of Franconia
Revenue & Expenditures

January through December 2023

	<u>Jan - Dec 23</u>
4220-341 Telephone/Internet	
Telephone/Internet	2,907.32
Total 4220-341 Telephone/Internet	<u>2,907.32</u>
4220-375 Dues & Training	
Dues	1,068.00
Fire Prevention	864.84
Training & Prevention	685.00
Total 4220-375 Dues & Training	<u>2,617.84</u>
4220-390 Contracted Services	
Radios & Pagers	1,332.00
Total 4220-390 Contracted Services	<u>1,332.00</u>
4220-600 Materials & Supplies	
Equipment & Supplies - Medical	550.23
Supplies	1,354.58
Total 4220-600 Materials & Supplies	<u>1,904.81</u>
4220-635 Vehicles & Equipment	
Gas & Diesel	1,679.82
Vehicles & Equipment	11,223.72
Total 4220-635 Vehicles & Equipment	<u>12,903.54</u>
4220-700 Equipment	
Rescue Equipment	375.00
Total 4220-700 Equipment	<u>375.00</u>
Wages	
4220-100 Fireman's Annual Pay	41,710.00
4220-110 Inspections	3,480.00
Total Wages	<u>45,190.00</u>
Total 4220 · FIRE DEPARTMENT	<u>67,230.51</u>
4221 · FOREST FIRE	
Wages	
4221-100 Annual Pay	0.00
4221-110 Firefighting Pay	0.00
Total Wages	<u>0.00</u>
Total 4221 · FOREST FIRE	<u>0.00</u>
4240 · BUILDING INSPECTION	
Wages	
4240-100 Building Inspector	33,433.50
Total Wages	<u>33,433.50</u>
Total 4240 · BUILDING INSPECTION	<u>33,433.50</u>
4290 · EMERGENCY MANAGEMENT	
4290-390 Contracted Services	
HSEM	3,500.00
Total 4290-390 Contracted Services	<u>3,500.00</u>
4290-600 Materials & Supplies	
Supplies	90.23
Total 4290-600 Materials & Supplies	<u>90.23</u>

Town of Franconia
 Revenue & Expenditures

January through December 2023

	<u>Jan - Dec 23</u>
Wages	
4290-100 Director	2,000.00
Total Wages	<u>2,000.00</u>
Total 4290 · EMERGENCY MANAGEMENT	5,590.23
4299 · OTHER COMMUNICATIONS	
Other Communications	
Dispatch Phone Lines	42,733.86
Total Other Communications	<u>42,733.86</u>
Total 4299 · OTHER COMMUNICATIONS	42,733.86
4312 · HIGHWAY DEPARTMENT	
4312-341 Telephone/Internet	
Telephone/Internet	2,357.49
Total 4312-341 Telephone/Internet	<u>2,357.49</u>
4312-375 Dues & Training	
Dues, Travel, Conferences	30.00
Total 4312-375 Dues & Training	<u>30.00</u>
4312-390 Contracted Services	
Drug & Alcohol Testing (DOT)	211.50
Highway Improvements	54,200.52
Radio Repairs	405.70
Storm Damage	0.00
Street Sweeping	4,790.75
Total 4312-390 Contracted Services	<u>59,608.47</u>
4312-600 Materials & Supplies	
Culverts	2,269.54
Equipment (New, Repair, Maint.)	3,705.50
Signage & Paint	1,947.00
Supplies	1,965.27
Total 4312-600 Materials & Supplies	<u>9,887.31</u>
4312-635 Vehicles & Equipment	
Fuel	25,485.31
Maintenance & Repairs	30,247.82
4312-635 Vehicles & Equipment - Other	-342.01
Total 4312-635 Vehicles & Equipment	<u>55,391.12</u>
4312-685 Sand, Salt & Gravel	
Calcium Chloride	4,200.00
Gravel	18,178.50
Salt	10,652.52
Sand	17,010.00
Total 4312-685 Sand, Salt & Gravel	<u>50,041.02</u>
4312-800 Uniforms	
Uniforms	3,619.69
Total 4312-800 Uniforms	<u>3,619.69</u>
Wages	
4312-100 Regular Time	171,456.25

Town of Franconia
 Revenue & Expenditures

January through December 2023

	<u>Jan - Dec 23</u>
4312-110 Overtime	6,556.02
4312-120 On-Call	2,240.00
Total Wages	<u>180,252.27</u>
Total 4312 · HIGHWAY DEPARTMENT	361,187.37
4316 · STREET LIGHTING/UTILITIES	
4316-410 Street Lighting	9,217.59
Total 4316 · STREET LIGHTING/UTILITIES	<u>9,217.59</u>
4411 · HEALTH ADMINISTRATION	
4411-390 Health Officer	1,000.00
Total 4411 · HEALTH ADMINISTRATION	<u>1,000.00</u>
4415 · HEALTH AGENCIES	32,558.00
4442 · WELFARE	
4442-001 General Assistance	
General Assistance	6,000.00
Total 4442-001 General Assistance	<u>6,000.00</u>
Total 4442 · WELFARE	<u>6,000.00</u>
4520 · RECREATION	
4520-210 Health Insurance	
Health Insurance	1,618.17
Total 4520-210 Health Insurance	<u>1,618.17</u>
4520-220 Payroll Taxes	
Payroll Taxes	4,934.49
Total 4520-220 Payroll Taxes	<u>4,934.49</u>
4520-230 Retirement	
Retirement	124.16
Total 4520-230 Retirement	<u>124.16</u>
4520-260 Worker's Compensation	
Workers Compensation	2,068.00
Total 4520-260 Worker's Compensation	<u>2,068.00</u>
4520-341 Telephone	
Telephone	562.41
Total 4520-341 Telephone	<u>562.41</u>
4520-375 Dues & Training	
Trainings, Memberships & Dues	129.95
Total 4520-375 Dues & Training	<u>129.95</u>
4520-390 Contracted Services	
Computer Services	500.04
Total 4520-390 Contracted Services	<u>500.04</u>
4520-600 Spring Programs	
League Fees	500.00
Supplies & Equipment	462.96
Umpire Fees/Clinics	100.00
Total 4520-600 Spring Programs	<u>1,062.96</u>
4520-610 Summer Programs	
Advertising/Postage	212.10

Town of Franconia
 Revenue & Expenditures

January through December 2023

	<u>Jan - Dec 23</u>
Background Checks	102.50
Field Trips	4,612.90
Pool & Facilities	1,560.00
Staff/Camper Uniforms	389.82
Supplies	1,626.94
Transportation	<u>1,000.00</u>
Total 4520-610 Summer Programs	9,504.26
4520-615 Soccer	
Supplies	659.61
Tournaments	475.00
Uniforms	<u>244.29</u>
Total 4520-615 Soccer	1,378.90
4520-620 Rink & Ice Skating	
Rink Maintenance	84.18
Utilities	<u>3,210.52</u>
Total 4520-620 Rink & Ice Skating	3,294.70
4520-625 Winter Programs	
Supplies/Equipment	101.70
Tournament Fees	<u>80.00</u>
Total 4520-625 Winter Programs	181.70
4520-635 Vehicle Expense	
Fuel	482.63
Insurance	0.00
Vehicle Repairs	<u>1,237.46</u>
Total 4520-635 Vehicle Expense	1,720.09
4520-640 Recreation Funds	
Dow Field Playground Fund	1,530.00
Recreation Vehicle Fund	5,100.00
Rink Maintenance Fund	<u>2,040.00</u>
Total 4520-640 Recreation Funds	8,670.00
Wages	
4520-100 Regular Time	29,065.46
4520-110 Summer Rec Counselors	<u>38,230.76</u>
Total Wages	67,296.22
Total 4520 · RECREATION	<u>103,046.05</u>
4550 · 4550 LIBRARY EXP. TO BE REIMB.	
Miscellaneous Expense	161.19
Salaries & Wages	-632.49
Taxes & Benefits	
Health Insurance	-470.09
Payroll Taxes	-4,955.26
Workers Compensation	<u>0.00</u>
Total Taxes & Benefits	-5,425.35
Total 4550 · 4550 LIBRARY EXP. TO BE REIMB.	<u>-5,896.65</u>
4583 · PATRIOTIC PURPOSES	

Town of Franconia
Revenue & Expenditures

January through December 2023

	<u>Jan - Dec 23</u>
4583-600 Patriotic Purposes	
250th Anniversary	1,260.00
Old Home Day Events	1,475.71
Total 4583-600 Patriotic Purposes	<u>2,735.71</u>
Total 4583 · PATRIOTIC PURPOSES	2,735.71
4619 · OTHER CONSERVATION	
Other Conservation	
Conservation Commission	1,417.11
Total Other Conservation	<u>1,417.11</u>
Total 4619 · OTHER CONSERVATION	1,417.11
4620-00 · WATER DEPT EXPENSES TO BE REIMB	
Buildings & Grounds	485.50
Computer Support	755.01
Insurance-Buildings	1,300.00
Legal Expense	-90.00
Payroll Taxes	-629.98
Supplies	-344.67
USDA Rural Development Loan	35,744.00
Wages	8,100.00
4620-00 · WATER DEPT EXPENSES TO BE REIMB - Other	<u>-46,870.78</u>
Total 4620-00 · WATER DEPT EXPENSES TO BE REIMB	-1,550.92
4711 · LONG TERM BOND	
4711-01 · Safety Services Building	110,711.52
4711-02 · Water Project	38,100.00
4711-03 · CDFA Loan Principle	1,028.10
Total 4711 · LONG TERM BOND	<u>149,839.62</u>
4724-01 · Loan Interest CDFA	6.44
4912 · TO SPECIAL REVENUE FUNDS	
4912-01 · Library Appropriation	95,000.00
Total 4912 · TO SPECIAL REVENUE FUNDS	<u>95,000.00</u>
4915-00 · Expenses Reimb FROM CRF's	
4915-20 · Town Buildings	0.00
4915-22 · Lafayette Recreation	0.00
4915-23 · Cemetery Maintenance Fund	0.20
4915-24 · Scholarship Trust Fund	0.00
Total 4915-00 · Expenses Reimb FROM CRF's	<u>0.20</u>
4916-00 · TRANSFERS Capital Reserve Funds	
4916-01 · Highway Improvement	75,000.00
4916-02 · Sidewalk Improvement	21,000.00
4916-03 · Town Buildings Improvements	32,000.00
4916-04 · Heritage Museum Maintenance	1,061.00
4916-05 · Lafayette Recreation	16,334.00
4916-09 · TB & Grounds Equipment	14,134.00
4916-10 · TB Truck	11,452.00
4916-11 · Bridge Construction/Maintenance	40,000.00

Town of Franconia
Revenue & Expenditures

January through December 2023

	Jan - Dec 23
4916-12 · Highway Heavy Equipment	80,642.00
4916-13 · Highway Truck	85,137.00
4916-16 · Police Cruiser	14,154.00
4916-17 · Fire Heavy Equipment	69,896.00
4916-18 · Fire Dept Safety Equip ETF	73,150.00
4916-19 · Reassessment	10,000.00
4916-20 · Frost Place Maintenance	867.00
4916-24 · Library Maintenance	5,520.00
Total 4916-00 · TRANSFERS Capital Reserve Funds	550,347.00
4931-01 · 4931 Taxes Paid-County	596,109.00
4933-00 · TAXES PAID SCHOOL DISTRICT	
4933-01 · Lafayette	1,329,272.00
4933-02 · Profile	1,300,113.00
Total 4933-00 · TAXES PAID SCHOOL DISTRICT	2,629,385.00
4939-00 · PAYMENTS STATE OF NH	
4939-01 · Animal Population Control	174.00
4939-02 · Dog License Fees	69.00
4939-04 · Vital Records	1,115.00
Total 4939-00 · PAYMENTS STATE OF NH	1,358.00
6560 · Payroll Expenses	6,718.32
66900 · Reconciliation Discrepancies	2,210.49
9412 · TRI TOWN TRANSFER STATION	
9412-210 Health Insurance	
Health Insurance	29,527.06
9412-210 Health Insurance - Other	6,472.68
Total 9412-210 Health Insurance	35,999.74
9412-220 Payroll Taxes	
Payroll Taxes	8,972.25
Total 9412-220 Payroll Taxes	8,972.25
9412-230 Retirement	
Retirement	3,204.56
Total 9412-230 Retirement	3,204.56
9412-260 Worker's Compensation	
Workers' Compensation	4,200.00
Total 9412-260 Worker's Compensation	4,200.00
9412-341 Telephone + Internet	
Telephone	1,353.92
Total 9412-341 Telephone + Internet	1,353.92
9412-375 Dues & Training	
Dues, Travel & Certifications	3,436.54
Total 9412-375 Dues & Training	3,436.54
9412-390 Contracted Services	
C & D/Bulky Disposal	
C & D Electronics	815.59
C & D Glass & Plastic	13,794.24

Town of Franconia
Revenue & Expenditures

January through December 2023

	<u>Jan - Dec 23</u>
C & D Roll Off Hauling Fee	30,547.10
C & D Roll Off Tipping Fee	18,040.07
C & D Tires	603.00
C&D Glass	8,979.63
C & D/Bulky Disposal - Other	836.75
Total C & D/Bulky Disposal	<u>73,616.38</u>
Solid Waste Disposal	
Solid Waste Hauling Fee	27,469.90
Solid Waste Tipping Fee	37,938.12
Total Solid Waste Disposal	<u>65,408.02</u>
Total 9412-390 Contracted Services	139,024.40
9412-410 Electricity	
Electricity	1,690.46
Total 9412-410 Electricity	<u>1,690.46</u>
9412-411 Heating - Propane	
Heating - Propane	2,258.22
Total 9412-411 Heating - Propane	<u>2,258.22</u>
9412-528 Property Liab. Insur.	
Property Liability Insurance	1,225.00
Total 9412-528 Property Liab. Insur.	<u>1,225.00</u>
9412-600 Materials & Supplies	
Materials & Supplies	6,330.66
PAYT Bags	0.00
Total 9412-600 Materials & Supplies	<u>6,330.66</u>
9412-635 Vehicles & Equipment	
Equipment	633.97
Equipment Repairs	1,378.92
Skidsteer Repairs	2,527.71
Total 9412-635 Vehicles & Equipment	<u>4,540.60</u>
9412-800 Uniforms	
Uniforms	1,349.17
Total 9412-800 Uniforms	<u>1,349.17</u>
9412-900 Building Maintenance	
Building Maintenance	1,765.46
Grounds Maintenance	1,746.00
9412-900 Building Maintenance - Other	11.99
Total 9412-900 Building Maintenance	<u>3,523.45</u>
Wages	
9412-100 Regular Time	121,294.40
9412-110 Overtime	1,765.92
Total Wages	<u>123,060.32</u>
Total 9412 · TRI TOWN TRANSFER STATION	<u>340,169.29</u>
Total Expense	<u>6,978,703.48</u>
Net Ordinary Income	482,450.72
Net Income	<u>482,450.72</u>

TOWN CLERK'S REPORT
For the Year Ending December 31, 2023
Cash Basis

Motor Vehicle/Boat Registrations	\$325,507.12
Motor Vehicle Title Fees	522.00
Municipal Agent Fees	5,016.00
Dog Licenses	727.50
Vital Statistics	1,115.00
Marriage Licenses	810.00
Miscellaneous Permit Fees	1,800.00
UCC Filing Fees	370.00
Pole License	10.00
E-Reg Log Fees	<u>278.50</u>
TOTAL	\$336,156.12

TAX COLLECTOR'S REPORT
SUMMARY OF WARRANTS
Levy of 2023
For Year Ending December 31, 2023

DEBITS

Taxes Committed to Collector		
Property Taxes	\$6,077,644.95	
Land Use Change Taxes	22,680.00	
Yield Taxes	6,570.24	
Utility – Water	<u>322,405.73</u>	<u>\$6,429,300.92</u>
Overpayment of Property Taxes	7,256.07	
Interest Collected	<u>2,554.36</u>	<u>\$9,810.43</u>
Prepayment of Property Taxes		(<u>16,853.63</u>)
TOTAL DEBITS		<u>\$6,422,257.72</u>

CREDITS

Remittances to Treasurer		
Property Taxes	\$5,703,379.06	
Land Use Change Taxes	22,680.00	
Yield Taxes	6,570.24	
Utility – Water	304,882.88	
Property Tax Abatement	942.53	
Utility Charge Abatement	10,748.50	
Interest & Penalties Collected	<u>2,554.36</u>	<u>\$6,051,757.57</u>
Uncollected Taxes (per Collector's List)		
Property Taxes	375,300.96	
Utility – Water	<u>6,774.35</u>	<u>\$382,075.31</u>
Property Tax Credit Balance		(<u>\$11,575.16</u>)
TOTAL CREDITS		<u>\$6,422,257.72</u>

SUMMARY OF WARRANTS
Levy of 2023

DEBITS		
Uncollected Taxes – January 1, 2023		
Property Taxes	\$188,946.07	
Utility – Water	1,907.63	
Interest & Penalties Collected	<u>5,638.20</u>	
TOTAL DEBITS		\$196,491.90

CREDITS		
Remittances to Treasurer		
Property Taxes	\$143,826.87	
Utility – Water	1,474.87	
Interest & Penalties Collected	<u>5,638.20</u>	
Abatements		
Property Taxes	24.00	
Water Taxes	432.76	
Conversion to Lien	<u>45,095.20</u>	
TOTAL CREDITS		\$196,491.90

SUMMARY OF TAX LIEN ACCOUNTS
Fiscal Year Ended December 31, 2023

	<u>DEBITS</u>		
	<u>2022</u>	<u>2021</u>	<u>2020</u>
Balance of Unredeemed Taxes			
January 1, 2022		11,311.86	7,075.31
Taxes to Lien, Current FY	47,558.66		
Interest & Costs Collected	<u>1,578.24</u>	<u>515.58</u>	<u>2,029.70</u>
TOTAL DEBITIS	\$49,136.90	\$11,827.44	\$9,105.01

	<u>CREDITS</u>		
Remittance to Treasurer			
Redemption	30,469.50	2,954.62	7,075.31
Interest & Costs Collected	1,578.24	515.58	2,029.70
Unredeemed Taxes	<u>17,089.16</u>	<u>8,357.24</u>	<u> </u>
TOTAL CREDITS	\$49,136.90	\$11,827.44	\$9,105.01

UNREDEEMED TAXES FROM TAX LIEN
Fiscal Year Ending December 31, 2022

	2022	2021
135 Balancing Rock Road	2,965.43	
Briggs, Lucy	6,630.83	
Janice Chernicki	147.41	
Forest Hills Associates		7,122.03
Garnet Hill Inc.	69.95	

Gurney, Don	190.95	
Little, Edward W.	1,196.05	2,976.99
Mortimer, Kerrie	186.34	207.69
Robillard, Stephen	2,318.80	
Stephenson, Sam P.	<u>5,332.30</u>	
Totals	\$19,038.06	\$10,306.71

2023 TREASURER'S REPORT

12.31.23

GENERAL FUND					
Beginning Cash Balance				\$ 2,472,897.51	
CHECKING ACCOUNTS					
Beginning Balance		\$	2,466,076.39		
Adjustment		\$	75.96		
Selectmen		\$	1,671,592.37		
Town Clerk		\$	442,294.18		
Tax Collector		\$	5,984,396.61		
Unclassified Deposits		\$	-		
Interest		\$	18,857.32		
Total Deposits		\$	8,117,216.44		
Withdrawals		\$	(7,613,959.93)		
Fees		\$	(385.00)		
State of NHMV		\$	(87,436.77)		
		\$	-		
Total Withdrawals		\$	(7,701,781.70)		
End Balance		\$	2,881,511.13		
NH-PDIP					
Beginning Balance		\$	3,240.82		
Deposits		\$	-		
Interest		\$	169.60		
W/Ds		\$	-		
End Balance		\$	3,410.42		
MCLACHLIN MEMORIAL TRUST FUND					
Beginning Balance		\$	3,580.30		
Interest Earned		\$	187.38		
Ending Balance		\$	3,767.68		
TOTAL ENDING CASH BALANCE		\$	2,888,689.23		

2023 TREASURER'S REPORT

12.31.23

LAND USE FUNDS					
Beginning Balance		\$	146,003.20		
Deposits from GF		\$	-		
Interest Earned		\$	7,449.75		
Land Use Transfer		\$	(7,600.00)		
Ending Balance		\$	145,852.95		
FRANCONIA WATER DEPARTMENT					
Beginning Cash Balance		\$	168,358.14		
Checking Account					
Beginning Balance		\$	59,895.23		
Deposits		\$	371,911.41		
From NHPDIP		\$	-		
To NHPDIP		\$	-		
Interest		\$	1,865.68		
Withdrawals		\$	(254,969.21)		
Fees		\$	-		
Ending Balance		\$	178,703.11		
NHPDIP					
Beginning Balance		\$	108,462.91		
Deposits		\$	-		
Interest		\$	5,676.32		
Withdrawals		\$	-		
Ending Balance		\$	114,139.23		
TOTAL ENDING CASH BALANCE		\$	292,842.34		



Article 01 Choose Town Officers

To Choose all necessary Town Officers for the ensuing year. (By Ballot)

Article 02 Zoning Ordinance Amendment- ADU

Are you in favor of the adoption of an Amendment to the Franconia Zoning Ordinance as proposed by the Planning Board as follows: To add the option of also allowing detached accessory dwelling units for family related use or long-term rental purposes (minimum 12 months), provided they receive Special Exception approval from the Zoning Board of Adjustment and meet the necessary conditions, as required. The Planning Board unanimously recommends this amendment. (By Ballot)

Article 03 Zoning Ordinance- Gambling Facilities

Are you in favor of the adoption of an amendment to the Franconia Zoning Ordinance as proposed by the planning board as follows: To prohibit gambling and gaming facilities in the town, but allow charitable organizations to host gambling or gaming activities to raise money for their own purposes. The Planning Board unanimously recommends this amendment. (By Ballot)

Article 04 Zoning Ordinance-Gambling Definitions

Are you in favor of the adoption of an amendment to the Franconia Zoning Ordinance as proposed by the planning board as follows: Add definitions of "gambling and gaming" and "gambling and gaming facilities". The Planning Board unanimously recommends this amendment. (By Ballot)

Article 05 Zoning Ordinance Amendment-Flood

Are you in favor of the adoption of an Amendment to the Franconia Zoning Ordinance as proposed by the Planning Board as follows:



to replace Article V Additional Provisions, Section 1 Flood Hazard Conservation District with the updated language provided by the State of NH in order for the Town of Franconia to be in compliance with National Flood Insurance Program requirements.
 The Planning Board unanimously recommends this amendment. (By Ballot)

Article 06 Town Line Item Budget

To see if the Town will vote to raise and appropriate two million two hundred ninety eight thousand seven hundred thirty dollars (\$2,298,730) to defray town charges for the ensuing year. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact of \$3.79 per thousand.

4130 Executive	\$212,255
4140 Town Clerk	\$51,634
4150 Tax Collector	\$19,491
4152 Revaluation of Property	\$29,372
4153 Legal	\$6,000
4155 Personnel Administration	\$305,455
4191 Planning & Zoning	\$6,900
4194 Buildings & Grounds	\$185,429
4195 Cemetery	\$22,200
4196 Insurance	\$67,800
4210 Police	\$474,680
4220 Fire	\$132,670
4240 Building Inspection	\$26,000
4290 Emergency Management	\$4,000
4299 Other Communications	\$46,000
4312 Highway	\$411,893
4316 Street lights	\$10,000
4411 Health Administration	\$1,045
4442 Welfare	\$8,140
4520 Recreation	\$124,267
4583 Patriotic Purposes	\$1,000
4619 Conservation	\$1,500
Long Term Debt	\$150,999
Total	\$2,298,730

Article 07 Appropriate to Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of three hundred two thousand four hundred thirteen dollars (\$302,413.00) to be added to the following Capital Reserve Funds previously established. The Selectmen recommend this appropriation.



(Majority vote required). Tax impact of \$0.71 per thousand

Police Cruiser, \$14,437; Highway Department Trucks, \$150,248; Highway Heavy Equipment, \$7,000; Bridge Construction, \$40,000; Town Buildings & Grounds Equipment, \$13,038; Town Building Vehicle, \$18,760; Fire Heavy Equipment \$53,046; Transfer Station, \$5,000; Frost Place, \$884.

Article 08 Appropriate to Expendable Trust Funds

To see if the Town will vote to raise and appropriate the sum of one hundred seventy thousand two hundred two dollars. (\$170,202.00) to be added to the following Expendable Trust Funds previously established. The Selectmen recommend this appropriation. (Majority vote required). Tax Impact of \$0.40 per thousand.

Sidewalk Improvement Fund, \$21,000; Highway Improvement Fund, \$75,000; Town Building Maintenance Fund, \$30,000; Fire Department Safety Equipment, \$37,490; Library Building Maintenance Fund, \$5,630; Franconia Heritage Museum Maintenance Fund, \$1,082.

Article 09 Tri-Town Transfer Station

To see if the Town will vote to raise and appropriate the sum of three hundred ninety-five thousand five hundred eleven dollars (\$395,511) for the purpose of solid waste disposal, with \$53,218 from the Town of Sugar Hill, \$25,692 from the Town of Easton, \$160,000 PAYT Fees, \$40,000 Special Handling Fees, \$12,000 Recycled Material and to raise \$104,601 from taxation. The Selectmen recommend this appropriation. (Majority vote required). Tax impact \$0.25 per thousand.

Article 10 Abbie Greenleaf Library

To see if the Town will vote to raise and appropriate the sum of ninety-five thousand dollars (\$95,000) for the purpose of operating the Abbie Greenleaf Library and to transfer this amount to the Library Trustees for their use as they see fit. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.22



Article 11 Water Department Operating Budget

To see if the Town will vote to raise and appropriate the sum of four hundred sixty-three thousand six hundred eight dollars (\$463,608) for the operation of the Water Department. This amount to be funded by water rents and revenues with no amount from taxation. Recommended by the Water Department Commissioners (Majority vote required)

Article 12 Contract for Ambulance Service

To see if the Town will vote to raise and appropriate the sum of six hundred forty-eight thousand six hundred ninety-nine dollars (\$648,699) for the purpose of securing ambulance service for the town of Franconia through Dec 31, 2024. This amount is reflective of continuing the contract in place with the Town of Littleton. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$1.53 per thousand.

Article 13 Heavy Duty Truck – Highway Department purchase

To see if the Town will vote to raise and appropriate the sum of one hundred forty-nine thousand four hundred ten dollars (\$149,410) for the purpose of purchasing a heavy-duty truck for the Highway Department and to authorize the withdrawal of an amount up to \$149,410 from the Highway Department Truck Capital Reserve. No amount to be raised by taxation. The Selectmen recommend this appropriation. (Majority vote required).

Article 14 Titan 6-CV Manual Tie Baler – Transfer Station

To see if the Town will vote to raise and appropriate the sum of one hundred thirty-four thousand eight hundred seventy-five dollars (\$134,875) for the purpose of purchasing a Titan 6-CV Manual Tie Baler for the Transfer Station and to authorize the withdrawal of \$58,000 from the Transfer Station Equipment Capital Reserve and \$18,878 from the unassigned fund balance. The final cost will be proportionately shared with the towns of Sugar Hill \$39,114 (29%) and Easton \$18,883 (14%) The Selectmen



recommend this appropriation. (Majority vote required).

Article 15 Closed-Top Roll off Containers -Transfer Station

To see if the Town will vote to raise and appropriate the sum of nineteen thousand sixty-two dollars (\$19,062) for the purpose of purchasing two (2) closed-top roll off containers for the Transfer Station and to authorize the withdrawal of \$10,865 from the Transfer Station Equipment Capital Reserve. The final cost will be proportionately shared with the towns of Sugar Hill \$5,528 (29%) and Easton \$2,669 (14%) The Selectmen recommend this appropriation. (Majority vote required).

Article 16 Recreation Department purchase of a bus for transp

To see if the Town will vote to raise and appropriate the sum of sixty-nine thousand nine hundred seventy-seven dollars (\$69,977) for the purpose of purchasing a used bus for the Recreation Department and to authorize the withdrawal of \$25,000 from the Recreation Van Capital Reserve and \$21,139 from the unassigned fund balance. The final cost will be proportionately shared with the towns of Sugar Hill \$15,742 (35%) and Easton \$8,096 (18%) The Selectmen recommend this appropriation. (Majority vote required).

Article 17 Revaluation

To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the Reassessment Capital Reserve Fund (CRF) previously established. This CRF is for the required five-year town-wide revaluation. The Selectmen recommend this appropriation. (Majority vote required). Tax impact \$0.01 per thousand.

Article 18 Proceeds From Sale of Town Equipment

To see if the Town will vote to raise and appropriate the sum of thirty-four thousand two hundred and sixty dollars (\$34,260) to be added to the following Capital Reserve Funds (CRF) with said funds shall come from the unassigned fund balance. Highway Heavy Equipment CRF -



\$260 -from the sale of tailgate spreader;
Highway Department Truck CRF- \$34,000 from
the sale of a 10-wheeler truck. No amount to be
raised by taxation. The Selectmen recommend
this appropriation. (Majority vote required).

**Article 19 Transfer Funds to Town Building
Maintenance ETF**

To see if the town will vote to raise and
appropriate the sum of \$2,000 to be added to
the Town Building Maintenance Expendable
Trust Fund previously established. This sum to
come from the unassigned fund balance. These
funds represent rent received from the Chamber
of Commerce in 2023. No amount to be raised
from taxation. Recommended by the Selectmen.
(Majority vote required)

Article 20 Add to the Dow Field Fund

To see if the Town will vote to raise and
appropriate the sum of one thousand five
hundred sixty-one dollars (\$1,561) from the
Recreation Department line-item budget to the
Dow Field Capital Reserve Fund previously
established. The Selectmen recommend this
appropriation (Majority vote required)

Article 21 Add to Rink Surface Maintenance Fund

To see if the Town will vote to raise and
appropriate the sum of two thousand, eighty-one
dollars (\$2,081) from the Recreation Department
line-item budget to the Rink Surface
Maintenance Expendable Trust Fund previously
established. The Selectmen recommend this
appropriation (Majority vote required)

Article 22 Add to the Recreation Van Fund

To see if the Town will vote to raise and
appropriate the sum of five thousand two
hundred two dollars (\$5,202) from the
Recreation Department line-item budget to the
Recreation Van Capital Reserve Fund previously
established. The Selectmen recommend this
appropriation (Majority vote required)

Article 23 Non-Profits



To see if the Town will vote to raise and appropriate the amount of Thirty-five thousand five hundred fifty-eight dollars (\$35,558) for the support of the following agencies. (Majority vote required). Tax impact \$0.08 per thousand.

- American Red Cross
\$600
- Ammonoosuc Community Services, Inc.
\$5,800
- Boys & Girls Club of the North Country
\$2,500
- Bridge House
\$2,000
- Center for New Beginnings
\$1,000
- Court Appointed Special Advocates (CASA) of NH
\$500
- Franconia Chamber of Commerce
\$12,000
- Franconia Children's Center
\$2,000
- Grafton County Senior Citizens Council, Inc
\$2,500
- Northern Human Services
\$1,292
- North Country Home Health & Hospice Agency
\$3,200
- Tri-County Community Action Program (CAP)
\$2,166

- Total
\$35,558

Article 24 Franconia Community Power Warrant Article

To see if the Town will vote to adopt the Franconia Community Power Plan, to authorize the Select Board to implement the plan, and to take all action in furtherance thereof, pursuant to RSA 53-E. The Franconia Community Power Plan is an opt-out program that offers more flexible electricity procurement. The plan will initially provide lower electricity rates for residents, or it will not launch. Initial participation in the plan can be declined, after which enrollment becomes voluntary. Tax Impact: None (Majority vote required)

Article 25 To Hear reports

To hear the reports of agents, auditors, and



new hampshire
Department of
Revenue Administration

2024
WARRANT

committees, or other officers heretofore chosen
and pass any vote relative thereto.

Article 26 Transact any other business

To transact any other business that may legally
come before the meeting.



Proposed Budget

Account	Purpose	Article	Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Proposed Appropriations for period ending 12/31/2024	
					(Recommended)	(Not Recommended)
General Government						
4130	Executive	06	\$218,944	\$236,321	\$212,255	\$0
4140	Election, Registration, and Vital Statistics	06	\$44,449	\$52,261	\$51,634	\$0
4150	Financial Administration	06	\$18,367	\$18,684	\$19,491	\$0
4152	Property Assessment	06	\$32,259	\$24,372	\$29,372	\$0
4153	Legal Expense	06	\$3,108	\$6,000	\$6,000	\$0
4155	Personnel Administration	06	\$214,089	\$210,891	\$305,455	\$0
4191	Planning and Zoning	06	\$17,999	\$19,895	\$6,900	\$0
4194	General Government Buildings	06	\$145,915	\$172,967	\$185,429	\$0
4195	Cemeteries	06	\$17,870	\$22,744	\$22,200	\$0
4196	Insurance Not Otherwise Allocated	06	\$54,147	\$56,673	\$67,800	\$0
4197	Advertising and Regional Associations		\$0	\$0	\$0	\$0
4198	Contingency		\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
General Government Subtotal			\$767,147	\$820,808	\$906,536	\$0
Public Safety						
4210	Police	06	\$394,062	\$425,380	\$474,680	\$0
4215	Ambulances		\$368,313	\$385,890	\$0	\$0
4220	Fire	06	\$67,087	\$81,350	\$132,670	\$0
4240	Building Inspection	06	\$33,434	\$12,000	\$26,000	\$0
4290	Emergency Management	06	\$5,590	\$4,000	\$4,000	\$0
4299	Other Public Safety	06	\$42,734	\$41,000	\$46,000	\$0
Public Safety Subtotal			\$911,220	\$949,620	\$683,350	\$0
Airport/Aviation Center						
4301	Airport Administration		\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Highway Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	06	\$360,794	\$397,709	\$411,893	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	06	\$9,218	\$10,000	\$10,000	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$370,012	\$407,709	\$421,893	\$0
Sanitation						
4321	Sanitation Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$325,100	\$423,594	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0



Proposed Budget

4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$325,100	\$423,594	\$0	\$0

Water Distribution and Treatment

4331	Water Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0

Electric

4351	Electric Administration		\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0

Health

4411	Health Administration	06	\$1,000	\$1,045	\$1,045	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals		\$32,558	\$32,558	\$0	\$0
4419	Other Health		\$0	\$0	\$0	\$0
Health Subtotal			\$33,558	\$33,603	\$1,045	\$0

Welfare

4441	Welfare Administration	06	\$13,508	\$6,140	\$8,140	\$0
4442	Direct Assistance		\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0
4449	Other Welfare		\$0	\$0	\$0	\$0
Welfare Subtotal			\$13,508	\$6,140	\$8,140	\$0

Culture and Recreation

4520	Parks and Recreation	06	\$98,112	\$116,278	\$124,267	\$0
4550	Library		\$95,000	\$95,000	\$0	\$0
4583	Patriotic Purposes	06	\$2,736	\$3,000	\$1,000	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$195,848	\$214,278	\$125,267	\$0

Conservation and Development

4611	Conservation Administration		\$0	\$0	\$0	\$0
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Proposed Budget

4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	06	\$1,417	\$500	\$1,500	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$1,417	\$500	\$1,500	\$0

Debt Service

4711	Principal - Long Term Bonds, Notes, and Other Debt	06	\$83,439	\$83,499	\$83,499	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	06	\$66,341	\$69,501	\$67,500	\$0
4723	Interest on Tax and Revenue Anticipation Notes		\$0	\$0	\$0	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$149,780	\$153,000	\$150,999	\$0

Capital Outlay

4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$409,000	\$417,000	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$409,000	\$417,000	\$0	\$0

Operating Transfers Out

4911	To Revolving Funds		\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund		\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund	11	\$0	\$365,848	\$463,608	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$365,848	\$463,608	\$0

Total Operating Budget Appropriations					\$2,762,338	\$0
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Proposed Budget

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2024	
			(Recommended)	(Not Recommended)
4550	Library	10	\$95,000	\$0
	<i>Purpose: Abbie Greenleaf Library</i>			
4902	Machinery, Vehicles, and Equipment	14	\$134,875	\$0
	<i>Purpose: Titan 6-CV Manual Tie Baler – Transfer Station</i>			
4902	Machinery, Vehicles, and Equipment	15	\$19,062	\$0
	<i>Purpose: Closed-Top Roll off Containers -Transfer Station</i>			
4902	Machinery, Vehicles, and Equipment	16	\$69,977	\$0
	<i>Purpose: Recreation Department purchase of a bus for transp</i>			
4915	To Capital Reserve Funds	07	\$302,413	\$0
	<i>Purpose: Appropriate to Capital Reserve Funds</i>			
4915	To Capital Reserve Funds	17	\$5,000	\$0
	<i>Purpose: Revaluation</i>			
4915	To Capital Reserve Funds	18	\$34,260	\$0
	<i>Purpose: Proceeds From Sale of Town Equipment</i>			
4915	To Capital Reserve Funds	19	\$2,000	\$0
	<i>Purpose: Transfer Funds to Town Building Maintenance ETF</i>			
4915	To Capital Reserve Funds	20	\$1,561	\$0
	<i>Purpose: Add to the Dow Field Fund</i>			
4915	To Capital Reserve Funds	22	\$5,202	\$0
	<i>Purpose: Add to the Recreation Van Fund</i>			
4916	To Expendable Trusts	08	\$170,202	\$0
	<i>Purpose: Appropriate to Expendable Trust Funds</i>			
4916	To Expendable Trusts	21	\$2,081	\$0
	<i>Purpose: Add to Rink Surface Maintenance Fund</i>			
Total Proposed Special Articles			\$841,633	\$0



Proposed Budget

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2024	
			(Recommended)	(Not Recommended)
4215	Ambulances	12	\$648,699	\$0
	<i>Purpose: Contract for Ambulance Service</i>			
4323	Solid Waste Collection	09	\$395,511	\$0
	<i>Purpose: Tri-Town Transfer Station</i>			
4415	Health Agencies and Hospitals	23	\$35,558	\$0
	<i>Purpose: Non-Profits</i>			
4902	Machinery, Vehicles, and Equipment	13	\$149,410	\$0
	<i>Purpose: Heavy Duty Truck – Highway Department purchase</i>			
Total Proposed Individual Articles			\$1,229,178	\$0



Proposed Budget

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2024
Taxes					
3120	Land Use Change Taxes for General Fund		\$0	\$0	\$0
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes		\$0	\$0	\$0
3186	Payment in Lieu of Taxes	06	\$82,257	\$75,000	\$75,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	06	\$10,806	\$10,000	\$9,000
Taxes Subtotal			\$93,063	\$85,000	\$84,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$500	\$0
3220	Motor Vehicle Permit Fees	06	\$362,825	\$310,000	\$350,000
3230	Building Permits	06	\$16,065	\$10,000	\$20,000
3290	Other Licenses, Permits, and Fees	06	\$16,535	\$5,000	\$500
Licenses, Permits, and Fees Subtotal			\$395,425	\$325,500	\$370,500
From Federal Government					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
From Federal Government Subtotal			\$0	\$0	\$0
State Sources					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	06	\$105,834	\$83,400	\$82,000
3353	Highway Block Grant	06	\$53,323	\$52,000	\$52,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Railroad Tax Distribution		\$0	\$11,000	\$0
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH		\$14,921	\$0	\$0
3379	Intergovernmental Revenues - Other	06, 14, 16, 15, 09	\$116,080	\$153,000	\$216,518
State Sources Subtotal			\$290,158	\$299,400	\$350,518
Charges for Services					
3401	Income from Departments	06, 20, 22, 09, 21	\$284,060	\$220,370	\$264,344



Proposed Budget

3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$284,060	\$220,370	\$264,344

Miscellaneous Revenues

3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	06	\$17,790	\$2,000	\$10,000
3503	Other		\$0	\$0	\$0
3504	Fines and Forfeits		\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements		\$0	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified		\$0	\$0	\$0
Miscellaneous Revenues Subtotal			\$17,790	\$2,000	\$10,000

Interfund Operating Transfers In

3911	From Revolving Funds		\$0	\$0	\$0
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0
3914O	From Other Proprietary Fund		\$0	\$0	\$0
3914S	From Sewer Proprietary Fund		\$0	\$0	\$0
3914W	From Water Proprietary Fund	11	\$0	\$365,848	\$463,608
3915	From Capital Reserve Funds	13, 14, 16, 15	\$297,748	\$321,000	\$243,275
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$297,748	\$686,848	\$706,883

Other Financing Sources

3934	Proceeds from Long-Term Notes/Bonds/Other Sources		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	19, 18, 14, 16	\$0	\$0	\$76,277
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$0	\$76,277

Total Estimated Revenues and Credits			\$1,378,244	\$1,619,118	\$1,862,522
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Proposed Budget

Item	Period ending 12/31/2024
Operating Budget Appropriations	\$2,762,338
Special Warrant Articles	\$841,633
Individual Warrant Articles	\$1,229,178
Total Appropriations	\$4,833,149
Less Amount of Estimated Revenues & Credits	\$1,862,522
Estimated Amount of Taxes to be Raised	\$2,970,627

ABBIE GREENLEAF LIBRARY

Abbie Greenleaf Library has hit its stride with a steady stream of patrons visiting throughout the year. Various programs and collaborations offered an assortment of diversions and educational opportunities. New books and program materials circulated particularly well.

TECHNOLOGY

Abbie Greenleaf Library was the proud recipient of a New Hampshire Charitable Foundation Technology grant. This grant was applied to the purchase of a new printer, scanner, Owl remote communication device, iPads and several tech toys including the very popular Tonie Boxes (audio toys) and Indi Robots (programmable toy cars).

In addition, the NH State Library granted AGL a Summer Learning Grant for the creation of Folding Microscope Backpacks and a presentation in collaboration with ACT (Ammonoosuc Conservation Trust). In addition, several generous patrons made gifts of cash and/or books to help grow our collection.

THE LIBRARY COLLECTION

Over 469 new volumes were added to the library collection plus several new adventure backpacks, toys and many jigsaw puzzles. In addition, the Seed Catalog continued to be popular with patrons.

PROGRAMMING AND SPECIAL EVENTS

The Abbie Book Group, a core group of dedicated readers, met on a semi-monthly basis to discuss all manner of books. Wednesdays was the Library's most sonorous day of the week as we simultaneously hosted the spirited Mah-Jong players and ebullient after-school gang. Story Time ebbs and flows with children enrolling throughout the year in 1000 Books Before Kindergarten. And, Andaman Salomon was our first wee patron to officially read 1000 Books Before Kindergarten and received a gift certificate awarded to him by the Fire Department!

In addition, the Library hosted guest artists who presented special art classes: Collage for Adults and a class for children with Keith Maddy and two sections of Printmaking with Kathie Lovett.

Summer activities were initiated on July 4 when over 25 people participated in the Read Aloud of the Declaration of Independence and Constitution. We once again sponsored a Summer Reading program for children: 29 children read 189 books and received free incentive books. We also offered a Summer Reading program and Raffle for Adults: 43 adults read 238 books and the winner of the raffle was Peggy Branch. Special thanks to Katie Raymond and the Recreation Department for their support of weekly summer events including music with Mr. Aaron, the North Country Chamber Players, Modern Times Puppet Theater (over 90 people attended), a microbiology collaboration with ACT, a NH Children's Museum workshop and Ice Cream for Lunch!

IN CONCLUSION

Thank you to the tireless library staff—Joanne Carey, Priscilla Hindley, Sara Daley, Ruth Houtte, Sophie Eddy, and Mya Walker, the Board of Trustees, and all of the Town employees including Jenny Monahan, Katie Raymond, Cory Rush, and Libby Staples. As always, thank you to members of the community for your eager participation, support and good humor.

Respectfully reported by
Ann Steuernagel, Library Director

LIBRARY STATISTICS

MOST CIRCULATED BOOKS

Fiction – *Mad Honey* by Jodi Picoult

Mystery – *Desert Star* by Michael Connelly

Non-fiction – *Wager* by David Grann

Junior – *Dog Man: For Whom the Ball Rolls* by Dave Pilkey

Early Reader – *George Goes to the Potty* by David Gomez

MATERIALS CIRCULATED

Adult Fiction	2,801
Adult Non-Fiction	709
Young Adult	90
Juvenile	720
Easy Readers	1,263
Audio Books	39
DVD's	235
Magazines	443
Objects (toys, puzzles)	94
Computer usage	1500
Inter-library loans	388

Digital material downloaded

eBooks	1002
eAudio	1910
eMag	256

TOTAL CIRCULATION 11,450

The above figure includes 536 books loaned to NH libraries via inter-library loan.

Total Accessions 469

Total Deaccessions 376

TOTAL VOLUMES approximately **10,350**

Subscriptions

Periodicals 18

Newspapers 3

In addition, the library subscribed to Libby (an eBook/eAudio database).

There are over 700 library cardholders with approximately 300 patrons currently using their cards. 62 new patrons joined the library in 2023.

**ABBIE GREENLEAF LIBRARY
STATEMENT OF REVENUES & EXPENDITURES
DECEMBER 31, 2023**

REVENUES

Donations	\$ 2,958.00
Grants	36,500.00
Miscellaneous Income	2,185.75
Non-Resident Card Fees	1,255.00
Town Appropriation	95,000.00
Income from Trust Accounts	<u>8,764.12</u>
 Total Revenues	 <u>146,662.87</u>

EXPENDITURES

Books, Audio, DVD's, Newspapers, and Periodicals	6,683.81
Computer and Internet Expenses	1,232.33
Custodial Services and Supplies	793.75
Dues and Fees	371.46
Grant Expenses	5,707.81
Insurance – Treasurer's Bond	146.00
Legal and Professional Fees - Bookkeeping	1,974.00
Office and Library Expenses	2,518.38
Postage and Post Office Box Fees	222.10
Director's Salary	46,900.53
Other Wages	17,241.50
Payroll Expenses	13,962.87
Programs	2,895.97
Repairs and Maintenance	13,374.78
Utilities and Telecommunications	<u>8,131.02</u>
 Total Expenditures	 <u>122,156.31</u>
 Net Income	 <u>\$ 24,506.56</u>

ABBIE GREENLEAF LIBRARY
Report of Endowment Funds
For the Year Ended December 31, 2023

FUND	PRINCIPAL			INCOME				
	Beginning Balance	Unrealized Gain (Loss)	Ending Balance	Beginning Balance	Investment Income	Expenses	Ending Balance	12/31/23 Balance
Harry & Mary Priest Fund	\$154,254.11	\$26,622.47	\$180,876.58	\$38,719.29	\$6,041.75	\$(2,028.54)	\$42,732.50	\$223,609.08
Jarvis D. Blair Fund	56,563.36	9,796.98	66,360.34	14,450.18	2,2223.36	(746.50)	15,927.04	82,287.38
Phillips Fund	7,634.93	1,280.37	8,915.30	1,645.96	320.58	(97.56)	1,868.98	10,754.28
J.C. Blair Fund	38,167.12	5,380.90	43,548.02	1,904.94	1,201.16	(2,274.16)	831.94	44,379.96
Karl Schaffer Fund	15,181.24	2,565.85	17,747.09	3,417.21	582.26	(195.51)	3,803.96	21,551.05
Lovett Fund	5,602.43	944.61	6,547.04	1,399.98	213.01	(321.71)	1,291.28	7,838.32
TOTALS	\$277,403.19	\$46,591.18	\$323,994.37	\$61,537.56	\$10,582.12	\$(5,663.98)	\$66,455.70	\$390,450.07

2024-2028 CAPITAL IMPROVEMENT PLAN

The Capital Improvements Committee completed a review of the 2024-2028 Capital Improvement Plan over a series of meetings starting in July 2023. The nine-member committee consists of the Town Administrator, a Select Board representative, a Planning Board representative and six citizen appointees. The plan's objective is to outline capital requests over a five-year period including estimates for future year expenditures and submit a recommendation to the Select Board.

Preparation of this report included meetings with all the Town Operational Department Heads and reviewing their capital requests for equipment and projects. The Committee also worked on updates to the core spreadsheet to assist in future planning.

As with last year the Committee faced challenges including the soaring prices of capital equipment and projects, supply chain issues and the future of town provided services.

The following recommendations are for the upcoming calendar year of 2024. The Committee will review the estimates used in the subsequent years as equipment sales/trade-ins occur, and department heads will update cost estimates.

FUNDING RECOMMENDATIONS

1. **Transfer Station** – the recommendation is to fund the Capital Reserve Fund (CRF) at \$5,000 for 2024. This is a change from previous years and is subject to approved purchases listed below.
2. **Police Department** – the recommendation is to fund the Capital Reserve Fund (CRF) with \$14,437 for 2024. This is consistent with past years.
3. **Highway Trucks & Heavy Equipment** – the recommendation for 2024 is to fund the truck CRF with \$150,248 and the heavy equipment CRF with \$7,000. The total funding for these accounts is an increase over prior years due to the previously approved changes in the fleet and increased costs for replacement.
4. **Highway Department Infrastructure** – the recommendation for 2024 is to fund the CRF with \$40,000 for Bridge Construction and fund the Expendable Trust Funds with \$21,000 for Sidewalks and \$75,000 for Highway Improvements.
5. **Town Buildings and Grounds** – the recommendation for 2024 is to fund the Equipment CRF \$13,038. The Committee also recommends funding the Vehicle CRF in the amount of \$18,760. This is an increase over 2023 due to projected equipment price increases. In addition, the Committee recommends funding the Town Building(s) ETF at \$30,000 which is consistent with prior years.
6. **EMS Ambulance & Equipment** – the recommendation is not to fund these CRFs in 2024. The Select Board will review the contract with Littleton Fire and Rescue to provide ambulance services in 2024.
7. **EMS Fire - Heavy Equipment** – the recommendation for 2024 is fund the Heavy Equipment CRF with \$53,046. This is an increase over 2023 again due to rising equipment costs.
8. **EMS Fire – Safety Equipment** – the recommendation for 2024 is to fund the ETF at \$37,490. This is a slight increase over 2023.
9. **Recreation** – the Committee recommends funding the ETF for Rink Surface Maintenance with \$2,081; and the CRFs as follows: Recreation Bus \$5,202; Dow Field \$1,561. This is consistent with prior years.
10. **Miscellaneous Departments** –The committee recommends funding the Library ETF at \$5,630; the Heritage Museum ETF at \$1,082; the Frost Place CRF at \$884.

The total recommendation from the Committee for 2024 is \$481,459. This is an increase of \$50,166 over the 2023 funding requests.

PURCHASE RECOMMENDATIONS

1. Transfer Station
 - a. Two Closed Top Roll off Containers at \$9,531 each, for a total of \$19,062.
 - i. Funding Sources – Funds for Franconia’s portion of the cost of the containers, \$10,865, will come from the Transfer Station Equipment CRF.
 - b. Titan 6-CV Manual Tie Baler for \$134,875
 - i. **1/31/24 Update** - Refurbished baler no longer available. A new baler is being proposed on the town warrant. Franconia’s portion is \$76,879 with \$58,000 to come from the Transfer Station CRF and \$18,879 from the unassigned fund balance.
2. Highway Department
 - a. Six Wheel Heavy Duty Truck for \$149,410.
 - i. Funding Sources – Funds for the cost of this truck will come from the Highway Department Truck CRF.
3. EMS Fire
 - a. Mobile Radio for new Rescue Truck for \$8,759.
 - i. Funding Sources – Funds for this purchase will come from the EMS Fire Department Safety Equipment ETF.
 - b. Electric Tools for new Rescue Truck for \$40,425.
 - i. Funding Sources – Funds for the cost of this new equipment will come from the EMS Fire Safety Equipment ETF.
4. Recreation Department
 - a. Purchase a used bus for \$69,977.
 - i. **1/31/24 Update** - Funds for Franconia’s portion of \$46,139 will come from the Recreation Van CRF, \$25,000 and \$21,139 from the unassigned fund balance.

RECOMMENDATIONS FOR PROCEEDS FROM VEHICLE/EQUIPMENT SALES

1. Ten-Wheel Heavy Duty Truck from Highway Department. Total proceeds to be determined. The Committee recommends the proceeds are placed in the Highway Truck CRF.

In closing, the Capital Improvements Committee would like to thank all the Town Employees and Departments Head for their patience with changes the Committee made to CIP process. Without their input and expertise, the Committee would not have been able to deliver this Recommendation Report.

Respectfully Submitted,

The Capital Improvements Committee

Town Administrator, Libby Staples; Select Board Representative, Dan Walker; Monica LaFlamme, Planning Board Representative; Danielle Dawson, Jan Cole, Peter Grote, Larry Plate, Trevor Presby, Steve Plant

CEMETERIES

It started as a reasonably quiet year in the town's two public cemeteries, Elmwood and Willow, as the cemetery trustees continued our work to maintain them. With an early and dry Spring, Elmwood was partially open by Easter and fully open to vehicles soon after. Observant visitors may have noticed that the large glass-fronted map case on the front of the shed in Elmwood received refurbishment, to not only protect the enclosed map (hung seasonally) but also help preserve the case itself. The only employee, Cemetery Sexton, Penny Keeler, could often be seen tending the grounds, washing monuments and stones, and straightening fallen memorials. She was assisted by George Dimmick, who helped to upright the larger stones, and did some tree work along with his usual, extensive mowing and trimming of grass. Tucker Scheffer helped with the small motors, Eric Meth was a welcome volunteer, and Sue and John Hanks worked to repair broken memorials in both Elmwood and Willow. We are so grateful for their careful efforts.

During the Town of Franconia's 2023 celebration of its semiquincentennial, (also called sestercentennial, quarter millennial, and 250th), there were two historic walking tours of Willow Cemetery. Jayne led these evening outings by highlighting a handful of notable monuments and people of Franconia's distant past. While contemplating the memorial stones, tourgoers were treated to stories, facts, maps, photographs and mysteries of our town's first public cemetery.

Careful review of old town reports, census data, military and other records continues to yield information that helps update the cemetery lot cards, annual interment lists and veterans list. Interestingly, our number of veterans is increasing: not because more veterans are being buried but because more of the interred have been discovered to have been veterans. Accordingly, from late spring through fall, a small American flag marks the memorial stone of each veteran in both cemeteries.

At least twice last year we were surprised and delighted by descendants' interest in their ancestors' monuments and records. One penned a recent article in the Littleton Courier which detailed some information about the large Bean monument and sculpture in Elmwood. Another presented to us an original (124 year old!) receipt for a plot sold in Elmwood in 1899. Anyone with knowledge of historic burial grounds or private burials within Franconia, or other cemetery-related information, is encouraged to share it with us. For information and extensive resource documents, see the cemetery pages of the town website, www.franconianh.org.

We had been planning for fence replacement in Elmwood Cemetery but that project was delayed. The year ended (and 2024 began) with intense wind storms which brought down numerous large pines in the historic Willow Cemetery. It is a mess and many stones have been dislodged and damaged. Of high importance now is the cleanup and restoration there. We are actively seeking funding and resources for this multi-faceted project. It is our hope that we can remove the remaining large hazardous trees to prevent another devastating event and preserve the stones and memorials of the early settlers of town.

We extend heartfelt thanks to those noted above for their hard work and excellent care of our cemeteries. We also thank our department of public works employees Corey Rush and Jack Tyrrell; Interim Town Administrator Sharon Penney; Town Administrator Elizabeth Staples; Administrative Assistant Jenny Monaghan; and our volunteers. We appreciate the ongoing collaboration with the Trustees of Trust Funds too.

Thank you for reading this. It is our honor to serve this community through stewarding its cemeteries.

Respectfully submitted,

Franconia Cemetery Trustees
Mary Brubaker, chair
Jayne O'Connor
Robert "Chris" Collman

(CEMETERIES -CONTINUED)

2023 Elmwood Interments

April 28	Kristin Soderstrom
May 20	Robert Peraino
July 9	Barbara Ford
July 22	Donald Clark
August 2	Patty Schaffer
September 23	Kurt Lucas

2023 Lot Sales (Right-To-Inter)

Robert Peraino
Edward Rolfe
Robert DeSimone
Michael Ford

FRANCONIA CONSERVATION COMMISSION

2023 Annual Report

The Conservation commission had an active year in 2023 increasing collaboration with our neighboring commissions from Sugar Hill and Easton with whom we share our unique headwaters valley. Our collaboration with Plymouth State University environmental science faculty has sharpened our focus on issues and vulnerabilities of the greater valleys natural resources which is also informing our agenda for 2024. Our membership structures is defined by state regulation and provides for volunteer participation and a formalized alternate roster to assure quorums are achieved for our regular meetings. We have settled on the first Tuesday of each month at 3 PM as our regular meeting time and aim to meet 8-10 times per year as well as informally associated with various activities and events. We are collaborating with our sister commissions and with Ammonoosuc Conservation Trust to combine resources increase our educational programming of interest for the regional community. In 2023 accomplishments included:

- Monitoring of our town held conservation easement and collaboration with land trusts and community volunteers in the stewardship of conservation land and community trails.
- Engagement with the Department of Environmental Services and the State Bureau of Forestry and Lands on questions related to Forestry and wetlands matters that arose during the year. We remain the community interface for these state-level environmental resource focused agencies.
- Several members of the commission participated in programs sponsored by the NHACC, which is the umbrella resource for conservation commissions throughout New Hampshire.
- Drafting and submitting to the Planning Board of an updated Natural Resource Chapter for the pending update to the Town Masterplan currently in progress.
- Contracting Headwaters to Wildlife to work with the commission in 2023 and 2024 to produce an updated Natural resource Inventory for the town that will reflect interval changes in the town's natural resources since the previous edition from 2007.
- Establishment of a Hydrology/Water Resource subcommittee to further explore and understand the threats and resilience of our valleys drinking water resources with the goal of informing future policy decisions to best protect this most critical local resource of our community.
- Addressing a number of trail and property issues impacting local residents
- Renewal of our collaboration with PSU for the 2024 academic year.

We welcome community engagement, and all our meetings are open to public participation.

Respectfully submitted,

Chris Nicodemus, Chairman
Ginny Jeffryes, Secretary
Jill Brewer, Selectman
Red McCarthy
Mary Grote
Mark Ober
Art Daily
Dan Zajic (alternate2023)
Julie Weisman (alternate 2024)
Michelle Sauque (alternate 2024)

COOLEY-JERICHO COMMUNITY FOREST REPORT

The Cooley-Jericho Community Forest was created in 2013 and is a collaborative effort of the Ammonoosuc Conservation Trust (ACT) and the towns of Easton, Franconia, Landaff, and Sugar Hill. ACT owns the 840-acre property on behalf of these communities.

CJCF offers a plethora of wonderful outdoor recreation opportunities including hiking, mountain biking, bird watching, hunting, snowmobiling, and glade skiing. In conjunction with ACT, the Granite Backcountry Alliance (GBA) and many enthusiastic volunteers worked hard over the years to create challenging and inspiring glades and associated trails which are attracting back-country skiing enthusiasts from across the region. In addition to the glades, the forest hosts 6 miles of trails to enjoy including a connection that links ACT's trail system to the WMNF Jericho trail.

In 2023, the draft Memorandum of Understanding that had been in the works for a few years was finalized and signed by the Selectboards of all four towns. Many thanks are due to each town for their diligence and willingness to be a part of the process. This document formalizes the roles and responsibilities of the four towns and ACT in managing the Community Forest.

In late 2022 ACT was awarded cost share funding for a non-commercial forestry project to improve long-term wildlife habitat, climate resiliency, and timber value. We will likely start laying this project out in 2024 in hopes of implementing the practice in 2025 or 2026. It should be noted that over the last couple of years, there has been extensive logging on some of the abutting properties, including WMNF. There has been no logging on the CJCF since it became a community forest. There are no plans for a commercial timber harvest in the current 10-year management planning cycle. The windstorm in 2023 impacted surrounding properties, but damage on the community forest was minimal.

The existing parking lot on Trumpet Round Road accommodates 10 vehicles and is well maintained by the town of Sugar Hill. Plans have been prepared by a local civil engineer to build a new parking lot below the old log landing to replace the existing lot to better serve the community and be respectful of the neighbors. This design work was paid for by a grant from the Davis Foundation with support from GBA. ACT is now soliciting bids from site contractors and will be applying for grant funds for the parking lot construction. ACT also has a small grant to update the information kiosk which provides maps and other information for those coming to explore the community forest. ACT continues working with GBA to have a parking host on busy ski weekends to manage the parking lot, and ACT volunteers and staff are checking the site after weekends for trash and any other parking issues.

The Stewardship Plan was updated in 2020 and is now available online at www.act-nh.org/stewardship-plan. Hard copies can also be made available to the four towns. The Stewardship Team met this year in Easton with representatives from all four towns to review the goals in the updated Stewardship Plan and discussed any steps that need to be taken in the next few years such as the improvements of the parking at Trumpet Round Road, refreshing the marking on some of the boundary lines, combatting erosion and poor drainage on trails, and expanding our volunteer trails management crew. The latter was headed up by our Trails Program Manager who led several trail workdays and organized our wonderful team of volunteers. The two bridges across Salmon Brook were dedicated to Rebecca Brown, ACT's founding Executive Director, who was instrumental in the creation of the Community Forest. A new ski glade was cut in collaboration with volunteers from Granite Backcountry Alliance during the Graniteer Festival this fall.

ACT is honored to be involved with this wonderful example of people working together for a common long-term community benefit and is grateful to all four towns for sharing the vision of a community forest that is open to all. If anyone is interested in helping out with volunteer workdays, please send an email to us at volunteer@act-nh.org. Please feel free to contact ACT's Outreach & Member Services Director, Katrina Meserve at 603-823-7777 or outreach@act-nh.org for information on other programs or check the website at www.act-nh.org.

Respectfully submitted,

Kimberly Cartwright
Executive Director
Ammonoosuc Conservation Trust

EMERGENCY MANAGEMENT

Emergency Management for the town of Franconia continues to be a busy and challenging role. 2023 brought in several storms causing issues in town. Most notably was the December wind and flooding event. This caused a large amount of damage to many of our town roadways. I want to say a huge thank you to all of our first responders and to our highway garage for all of their hard work keeping the citizens of Franconia safe and for quickly working to fix all of the damage. We are currently working with FEMA to see what we can recoup for town funds used.

During this storm we also opened the town hall as an emergency shelter. During major storm events with long power outages a shelter is opened up to all town residents to offer a warm safe place to weather the storm. I would encourage all residents to take advantage of this opportunity if needed.

We have also started work on the town's Hazard Mitigation plan. This is a required plan that needs to be updated every 5 years. This plan helps identify and prepare the town to deal with any of the potential hazards we are likely to face. I would like to thank everyone who has been involved so far with this update. We are about halfway through the update and will continue working on this in 2024.

While reviewing the Hazard Mitigation plan, one of the big issues that has been identified is that our shelter doesn't have a generator back up. The town hall and Lafayette Regional School are our two primary shelters. Having generator power is critical to operating the shelter in an emergency. I have been working with the school to explore getting a generator. This would benefit both the town and the school ensuring that our kids always have power when at school. I am looking into grants to help with the cost and appreciate your future support to help make this happen.

The town received a grant to help cover the cost of the Hazard Mitigation update. To fully utilize the grant the town is responsible for matching half of the money. The way this match is realized is through participation in the meetings. Each hour that someone is working on the plan earns the town a monetary match towards the grant. I would like to encourage any interested town residents to join our meetings. If interested, please send me an email me at emd@franconianh.org so you can receive the zoom link.

Respectfully Submitted,

Nate Hanson
Emergency Management Director
emd@franconianh.org

FRANCONIA ENERGY COMMISSION

Community Aggregated Power

The Franconia Energy Commission made strides in advancing the community power initiative throughout the year. In August, the commission actively pursued discussions and sought input from the Community Power Coalition of NH. By November, the Franconia Community Power Plan was approved, highlighting the commission's commitment to saving residents money and fostering sustainable energy practices

Solar Projects

Several solar projects were a focus of the commission's efforts. In August, the town's solar array behind the town hall began producing surplus energy. The commission is also working to recover up to 30% of the total system cost through the IRA's (Inflation Reduction Act) elective pay program, as well as annually recurring RECs (Renewable Energy Certificates) through the installer. The commission also pursued solar energy initiatives elsewhere, including for Lafayette School. Discussions were ongoing, with updates provided in various meetings throughout the year.



EV Charging

The commission played a pivotal role in advancing electric vehicle (EV) charging infrastructure. Notably, in March, the commission supported the installation of the first publicly accessible charging station in town at Basecamp, a local gear exchange business. Ongoing discussions and advocacy for EV charging stations were prevalent throughout the year.



Ice Rink Project

In December, the commission started collaborating on the ice rink project to promote a sustainable and green energy design.

Summary

To see detailed meeting minutes, visit the town website, attend one of our monthly meetings, or come and see us at Old Home Day.



Franconia Electricity Consumption Year Ending June 30, 2023

	kWh	Cost
<u>Buildings and Street Lights</u>		
Town Hall & Welcome Center	9,034	\$ 1,487
Public Safety	34,019	\$ 5,979
Highway Garage	6,280	\$ 1,250
Abbie Greenleaf Library	6,357	\$ 1,925
Transfer Station (58% Franconia)	9,182	\$ 1,741
Maintenance Garage	2,200	\$ 535
Water System	74,299	\$ 15,117
Heritage Museum	3,179	\$ 801
Dow Clock	256	\$ 233
Dow Field	404	\$ 255
Cemetery Utility Shed	27	\$ 199
Street Lights	22,699	\$ 9,317
	167,936	\$ 38,840
<u>Schools</u>		
Lafayette (54% Franconia)	127,198	\$ 20,588
Profile (27% Franconia)	239,968	\$ 41,015
	367,166	\$ 61,603
<u>Grand Total</u>	535,102	\$ 100,444

Note: Town Hall & Welcome Center cost data is presented at full cost; it does not include the savings being realized from the solar array project. The savings data is currently being analyzed to determine total annual savings. These two buildings are now on a single meter to take full advantage of net-metering payment provisions.

FIRE DEPARTMENT

2023 proved to be another challenging and busy year for your fire department. The members answered over one hundred calls for service on top of monthly training and life safety inspections throughout the town. We saw numerous significant weather events in town this year which led to long term power outages and flooded roads. As these types of events continue to be more common, we would like to remind residents to call 911 if you encounter any hazard and avoid driving over downed power lines or through flooded roadways.

After numerous manufacturing delays we anticipate taking delivery of our new fire engine in June. The new Engine 2 will be a combined rescue and pumper that will allow our members to respond to both fire and rescue calls without having to split manpower to respond with multiple apparatus. We are excited to see the new apparatus and again thank the town for their support in this acquisition.

In December we took delivery of our new Amkus battery powered hydraulic rescue tools. These tools were purchased using the new Fire Department expendable trust fund and replace the departments traditional hydraulic rescue tools which were nearly 30 years old. Members will spend the next few months familiarizing themselves and training with the new tools which will be placed on Rescue 2 until the arrival of our new apparatus this summer.

The start of 2024 marks one year of Littleton Fire Rescue being the primary ambulance service for the town. We would like to thank Chief Miller and his staff for their professionalism and dedication to serving the EMS needs of our town. We look forward to continued teamwork in the year to come.

As always, we would also like to remind residents and business owners who have a monitored fire alarm system to install a Knox Box key system that allows the fire department to have access to the property during an emergency or alarm. If you already have a Knox Box, please take a moment to ensure your locks and keys have not changed. Please contact the fire chief if you would like to purchase a Knox Box or if you need to update keys in an existing box.

We are always looking for new members. If you have ever thought about volunteering with the fire department, please reach out to the chief or stop by one of our meetings or trainings, held on the first and third Wednesday of every month at the fire station starting at 6:30pm

We would like to thank the Franconia Police Department, Franconia Highway Department, the Board of Selectmen and the taxpayers of Franconia for their continued support throughout the year.

We stand ready to assist the residents and guests of our community again in 2024.

Respectfully submitted,

Assistant Chief Tyler Gaudette
Chief Rick Gaudette

Franconia's Firefighters

Fire Chief Rick Gaudette

Assistant Chief/AEMT Tyler Gaudette

FF Cray Ball
FF Shaw Brown
FF Kim Cowles
FF Tim Cowles
Capt. Peter Gaudette

FF Will Grote
Capt/AEMT Andrew Husson
FF/Paramedic Nathan Landry
FF/AEMT Jordan Lippmeier
FF Bill McCarthy
FF/Greg Weisman

FF/Paramedic Ryan O'Hara
FF Walt Palmer
FF Alex Peoples
FF Cody Roy
FF/AEMT Kevin VanNorden

FRANCONIA HERITAGE COUNCIL

Treasurer's Report
10/1/22 through 9/30/23

Checking Account Balance Oct. 1, 2021	\$	7,730.86
Income		
Membership	\$	6,554.37
Museum Donations	\$	723.79
Interpretive Center Donations	\$	4.00
Edward Jones Dividends (reinvested)	\$	-
GE Dividends	\$	10.25
Annual Dinner	\$	1,344.00
Cookbook Sales	\$	1,479.34
Gift Shop	\$	462.97
Memorials	\$	-
Checking Account Interest	\$	3.90
Program Speaker Reimburse	\$	900.00
Transfer from Edward Jones Investment Acct.	\$	3,000.00
Event Income - Swing Band	\$	95.00
GE Stock Cashout	\$	2,398.91
Totals	\$	16,976.53
Expenditures		
State of NH Filing Fees	\$	125.00
Electric	\$	656.77
Internet	\$	393.36
Telephone	\$	696.34
Heating Oil	\$	3,915.19
Water	\$	516.76
Office Expense/Supplies	\$	2,024.73
Stamps	\$	154.44
Newsletter Printing /Mailing	\$	187.95
Mailbox Rental	\$	66.00
Building & Grounds	\$	4,103.38
Program/Event Expenses	\$	4,661.68
Cookbooks	\$	-
Community Support	\$	-
Memberships	\$	442.00
Annual Dinner	\$	1,440.00
Totals	\$	19,383.60
Ending Balance	\$	5,323.79

HIGHWAY DEPARTMENT

2023 was a challenging year due to the intense windstorms the town experienced that caused many washouts and downed trees on our roads. Please know that your road crew worked very hard to repair damages and remove debris to make roads passable for residents in a timely fashion. We appreciated your patience.

Early in the summer we experienced a problem with our grader that put us behind schedule for a time; we would like to apologize for any inconvenience our residents experienced while the grader was out of service. The grader was successfully repaired and received a face-lift at the same time and is currently in good working order for the 2024 grading season.

Over the course of the season we were able to do overlays on Old County Road, Sunset Ridge Road, Wallace Hill Road and Wells Road and continued ditching work and roadside mowing.

Our goal this year is to continue ditching and mowing to help open up our roads and to clean up from the windstorms the town has been experiencing. We are currently working with FEMA but do not yet know if the storm events will be deemed eligible for funding.

We would like to thank our residents for the support we have received as we strive to provide the best possible service we can.

Respectfully,

Jeremy Hall – Road Agent
Jim Cyrs
Bruce Russell

BUILDINGS & GROUNDS

In 2023 the building and grounds department made some large purchases. We replaced our 2015 Ford F-350 with a new 2022 Ram 3500 fully set up with a dump body as well as outfitted with a plow and spreader for winter months. Our other purchase was a Ventrac which is being utilized year-round. The Ventrac does everything from mowing lawns, picking up leaves, and sweeping sidewalks during the warmer months. For the winter the Ventrac is equipped with a v plow or snowblower for clearing sidewalks, walkways, and the skating rink as well as a sweeper for the finishing touches on the rink.

Other happenings of this past year included the basics of mowing and general maintenance of the town's buildings and recreation areas. We had new stainless-steel railing built for the walkways at the town hall and library that will be installed as soon as we see some warmer weather. The new equipment has helped substantially with saving time on the day-to-day tasks.

Coming into 2024 we are planning to replace the outdated boilers at the town hall with new, more efficient and reliable units. We will also be busy with the general upkeep of the towns buildings as well as the added cleanup after the substantial windstorms we have had throughout this winter.

Respectfully,

Corey Rush
Jack Tyrell
Penny Keeler

LAFAYETTE RECREATION

Lafayette Recreation had a fantastic year, thanks to the great efforts and dedication of our team. We were thrilled to welcome our new Recreation Director, Katherine Raymond, who brought fresh ideas and energy to the organization. Our youth programs and community events were particularly successful, and we can't wait to continue building on this momentum in the year ahead.

The youth sports programming organized this year was an absolute blast! We had a fantastic turnout with enthusiastic participation across all sports. The baseball season was exciting, with the 5th and 6th grade teams joining forces with the Bethlehem team to form a full team. The younger grades also showcased great enthusiasm and spirit. To further spice things up, we added Track and Field and flag football to the spring program and introduced a Pre-K and Kindergarten Saturday program that garnered great interest and appreciation from both young athletes and their parents.

Soccer season was a sensational success, with a considerable number of athletes participating. The 5th and 6th grade teams had exceptional players, and went on to win the Valley Cup. The 3rd and 4th grade team was highly competitive with around 20 athletes, while the 1st and 2nd grade team remained undefeated throughout the season.

Our Pre-K and Kindergarten program continued to run on Saturday mornings and received immense love and support from the community. Even the young athletes got to play a few games, and both parents and athletes had a great time.

Despite lower enrollment numbers compared to other sports, the basketball teams still managed to gather skilled and dedicated athletes to participate and compete in tournaments and games. The basketball teams put up a fantastic show, delivering some excellent performances in their league. However, we need more community members to fill the paid positions of referring and umpiring for all three sports seasons.

We had the privilege of being supported by our local community businesses in sponsoring our young athletes and teams. Thanks to their support, we were able to purchase new jerseys for our athletes, which they could keep. The businesses were enthusiastic about being a part of the local sports scene. The coaches, athletes, and parents were all delighted with the fresh new jerseys. Further, we were able to replace aging equipment with new ones, which is a significant boost to our teams. By providing new equipment for each sport, our coaches can now supply the entire team with proper equipment for practicing without relying on the athletes to bring their own.

The yearly events organized by the Lafayette Recreation Department were a great success this year, drawing in a large number of participants and receiving positive feedback from the community. The town's 250th anniversary Old Homes Day event was a highlight, featuring a parade, music, food trucks, and fireworks. Due to inclement weather, the fireworks display was postponed but still drew crowds on the rescheduled date.

The Top Notch Triathlon, organized by Matthew and Elizabeth Steele, continued to be a popular event, with a dedicated team ensuring its success. The Wobble 'n' Gobble Thanksgiving tradition was well-received, with over 400 participants, and was held in collaboration with Adaptive Sports for a good cause. Despite the rainy weather, the Halloween Cup was also a hit with a competitive tournament and teams from all over the north country. The event was a great fundraiser for the Lafayette Recreation Department, with food trucks and a local concession stand, brought to you by Lafayette Regionals PTO, bringing in a significant amount of revenue. The sweatshirts sold out within the first hour, making it a highly successful fundraiser.

We want to give a big shout out to all the amazing folks in our community who have made Lafayette Recreation such a fantastic place to be! From coaches to business owners to recreation committee members, you've all volunteered your time and resources to help us succeed. We're excited for another year of fun and growth in 2024, and we're so grateful to have such a fantastic community behind us. Thanks for being a part of our journey!

Respectfully submitted,

Lafayette Committee Members

Franconia: Adam Boyer, Haley Ireland and Peter Gaudette Easton: Michael McKeever and Kent Butterfield

Sugar Hill: Ryan Carlaw and Matthew Steele, Lafayette Regional School: Amy Kopp

Recreation Director: Katherine Raymond

PLANNING BOARD

The past year (2023) has been a very busy one for the Planning Board (PB), with regular business consisting of several lot line adjustment reviews/hearings, several site plan reviews/hearings and a number of informal advisements relating to subdivision applications, site plans, lot line adjustments and commercial use expansion.

In addition to so-called regular business, there were many incremental activities & projects the PB was also involved in:

- Participated in three municipal training sessions provided by the NCC (North Country Council).
- Throughout the year, and into 2024, the PB has been working on updating the Franconia Master Plan (MP) - last updated in 2008 – target completion is in the first half of 2024.
- In conjunction with the MP effort, the PB conducted a Town wide survey in late 2021 (with results in available in 2022) and held a public input/listening session coordinated by NCC in 2023 – also held meetings with the Franconia Conservation and Recreation Boards. Contracted with NCC to assist in gathering & updating all new MP related census data including housing, population, land use and transportation trends – also multiple work sessions with NCC to help review/revise the MP.
- Worked with the Town to help facilitate the launch of the new Short-Term Rental (STR) registration process and guidelines.
- In an effort to create more long-term housing & rental opportunities for both elderly, as well as younger residents, developed a new zoning amendment to allow for ‘*detached*’ Auxiliary Dwelling Units (ADUs) in Franconia, with the goal to have two public hearings in early 2024 and have it ready for vote at the March Town Meeting.
- Additionally, created two other zoning amendments, one, commercial gambling restrictions, and the second, that continues the ability for Town residents to qualify for Federal/State flood insurance – these are also part of the early 2024 public hearings and will be up for vote at the March Town Meeting.
- Applied and approved for an InvestNH \$40,000 grant as part of the State-wide InvestNH housing program.
- Finally, hired a consultant to review the Town’s current zoning regulations and she identified numerous areas that needed revision or updating to be consistent with current NH State laws – submitted budget request to complete with PB in 2024.

Respectfully,

Mark Hessler - Chair

ZONING BOARD OF ADJUSTMENT

MEMBERS OF THE BOARD: Susan Retz, Chair

Phil Krill, Vice Chair

Peter Grote

Brian Williams

Mark Hessler, Planning Board Representative

There has been a great deal of building in Franconia during 2023. Only four of these projects have required a Variance or Special Exception to the Zoning Ordinance. We have lost two members of the ZBA this year, Dawn Steele and Alex Peoples and we wish to thank them for their service to the ZBA and the Town of Franconia.

On March 15th the ZBA heard one case. The case was for a Variance for Timber Lane Tax Map 24 Lot 66. The applicant was requesting a variance from Article 3 section 14 asking for a building height of 45 feet rather than the maximum 35 feet allowed. During deliberation and questioning it became apparent that the applicant could not show proof of hardship and the appeal was denied.

The ZBA met again on October 11th to hear a request for a Variance/Special Exception for 716 Wells Road, Tax Map 26 Lot 5 for the construction of an Accessory Dwelling Unit which is not attached to the existing dwelling. The Chair of the ZBA recused herself because of potential issues which could have occurred based upon the outcome of the hearing. The case was heard and approved by the four sitting members of the ZBA. Conditions were placed upon the applicant's approval which stipulated that the unit be rented for a minimum of one year to residents of Franconia and rented at a reasonable cost.

The ZBA met on November 11th to hear its second request for an unattached ADU at 145 Toad Hill Road Tax Map 24, Lot 41. The owner of the property bought it with an unfinished ADU in the attic space above the garage. He is planning to retire to Franconia and would like the space finished for visiting family. The case was approved after the owner declared he considered the existing house as his residence in New Hampshire. As a long-term provision concerning this property the ZBA placed the same conditions on this property as were placed upon the case heard in October. There was a third application for an unattached ADU in December, but a change to the Zoning Code has been prepared by the Planning Board and will be voted upon at the Annual Town Meeting in March, which could make a Variance/Special Exception unnecessary.

Respectfully submitted,

Susan Retz, Chair

POLICE DEPARTMENT

2023 was a unique and challenging year for us at FPD. We have been very busy and doing our best to keep up the level of service we strive to provide for this wonderful community. FPD was lucky enough to be recipient of about \$20,000 worth of state and federal grants in 2023. This supplied us with some much-needed new equipment from ballistic vests, hazmat suits, speed signs, radios, training, and much more. These grants were a huge savings to the tax payers and I appreciate all the work that went into getting them completed.

One of the major challenges this year was staffing, or lack thereof, and the struggles it created. Officer Gary Pilotte retired in January 2023, and we thank him for his service and wish him the best. However, this left us short-staffed and we tried to fill the spot for several months with no luck. There is a national shortage of Law Enforcement Officers and Northern NH is not immune to this issue. Try as we may to find qualified, certified candidates, we have been unsuccessful, causing additional strain on the remaining three of us. Then, in July 2023, Officer First Class Barnum decided to make a change for the betterment of her family and return to Haverhill PD. Officer Barnum, now Cpl. Barnum, is one of the best I have ever worked with. We thank her for all she did while with FPD and appreciate her continued service as a part-time officer. Since then Sgt. Jarvis and I have been trying to “keep the wheels on” for the last 7 months. Sgt. Jarvis has been steadfast with his loyalty and has stepped up by handling an increased workload, for which I am grateful. Being at ½ staff has had a significant effect on the level of service and hours of coverage we have been able to provide.

Now, if you haven’t noticed this and this is the first you have heard of our current struggles, that may be because of our exceptional part-time officer roster. Their help is invaluable and I thank them sincerely for being there when times get challenging.

We have had an above-average call volume as our small town continues to grow. If you haven’t been seeing the local papers, some of the more mentionable cases are the lewd and lascivious conduct on the Dow, where a man was charged and convicted for exposing himself at the playground. We had a felony level criminal mischief vandalism and criminal threatening case where a local man was convicted. There was a violent domestic assault that ended up involving DCYF and other state resources. And of course, there are “the signs” that have been posted at 729 Main street that have upset much of our community. This issue is still being pursued, investigated and prosecuted at the time of this writing.

We anticipate 2024 to be a banner year for criminal activity in the North Country so I am pleased to report that as I write this, we have one new officer attending the 196th Police Academy. Hopefully, with the support of this year’s budget we will be able to hire a rock star that has applied and accepted a conditional offer. These additions would mean that Franconia PD would be finally back up to full staff and able to resume the level of service that we strive to provide. We are very optimistic that with your support, this team of outstanding officers is going to demonstrate just how effective we can be as a community Police Department. We hope to regain our swift responses, limit on-call hours and hold the line when it comes to protecting our residents from the ever-growing crime rate in this country.

I thank you all very much for your continued confidence in our PD and support of our goals as we enter this new year. We are proud to serve this community and as always, we are here if you need us. In fact, if you’re reading this at town meeting I’m probably standing in the back with Boomer. We look forward to saying hi and answering any questions.

In gratitude and service,

Chief Cashin
Sgt. Jarvis
Officer Clark

Part time Officers
Officer Dube
Officer Bushway
Officer Hamilton
Officer Pomeroy
Officer K. Barnum

POLICE DEPARTMENT STATISTICS







CRIMINAL OFFENSES	2022	2023	CRIMINAL CHARGES	2022
BURGLARY	1	2	UNINSPECTED VEHICLE	1
THEFT	20	11	ASSEST ON A WARRANT	3
ASSAULT	8	2	UNREGISTERED VEHICLE	1
FRAUD	3	1	DISOBEYING AN OFFICER	1
CRIMINAL MISCHIEF	5	5	THEFT/FRAUD	7
SEX OFFENSES/REGISTRATIONS	3	5	DUI/OPEN CONTAINER	4
NARCOTIC OFFENSES	2	2	CONDUCT AFTER ACCIDENT	2
FAMILY OFFENESE	16	18	DOMESTIC VIOLENCE	1
DWI	3	1	HARASSMENT/STALKING	1
PUBLIC INTOXICATION/PROTECTIVE CUSTODY	5	7	CRIMINAL MISCHIEF	1
DISORDERLY	1	2	CRIMINAL THREATING	9
NOISE COMPLAINT	13	10	BURGLARY	2
COURT ORDER VIOLATION	2	2	PROTECTIVE CUSTODY	3
LITTERING	3	3	TRESSPASS LOTIERING	1
DISTURBANCE	38	23	OP AFTER	9
THREATS/HARRASSMENT	6	12	NARCOTICS	1
TRESSPASSING	13	7	RECKLESS OP	5
ILLEGAL DUMPING	3	1	MISUSE OF PLATES	2
SUSPICIOUS/AUTO/ACTIVITY/PERSON	73	56	TOTAL CRIMINAL CHARGES	42
REPORT OF SHOTS FIRED	4	7	TOTAL ARRESTS	27
REPORT OF WIRES/TREES/POLES DOWN/CLOSURE	34	27		
NEIGHBOR DISPUTE	1	3	CRIMINAL CHARGES	2023
ALARM ACTIVATION/SERVICE/TROUBLE	50	64	Theft / shoplifting	1
FIRES	32	26	Domestic Assault	4
SUICIDES/UNATTENDED DEATH	3	2	EBW (Electronic Bench Warrant)	7
PUBLIC ASSISTANCE/CONTACT	4	2	Disorderly Conduct	2
FOUND PROPERTY	17	12	Receiving stolen property	1
LOST PROPERTY	15	5	Allowing improper person to drive	1
MISSING PERSON	5	4	False Report	1
ANIMAL COMPLAINTS	43	34	Lewd and Lascivious conduct	1
FISH AND GAME NOTIFICATIONS	22	10	MIP	6
MOTOR VEHICLE CRASH NO INJURY	50	74	Criminal mischief / vandalism	1
MOTOR VEHI COMPLAINT/STOP/HAZARD	803	283	Criminal threatening with a weapon	1
PARKING ENFORCEMENT/ COMPLAINT	24	46	Criminal Trespass	1
MOTORIST ASSIST	57	59	Speed	1
BUILDING CHECK/FOOT PATROL	42*	3	Negligent operation	1
MOTOR VEHICLE LOCKOUT	26	34	Harassment	1
911 HANG UP/WELFARE CHEK/CITIZEN ASSIST	223	89	IEA (involuntary emergency admit)	1
ASSISTING OTHER AGENCIES	21	9	Operating after Suspension	1
CONTRACTED PATROL/ASSIGNMENT	316*	3	Simple Assault	1
SCHOOL RESOURCE ACTIVITY	6	3	DWI	1
WARRANT	4	10	Violation of order	1
ADMINISTRATIVE DUTIES	155	3*	Criminal Deformation	2
DELIVERY OF PAPERWORK SERVICE	37	-*		
RECORDS CHECK	49	1*	Total Criminal Charges	37
			Total Arrests	26
*= not accurate due to how logged by dispatch			Total calls to FPD	1408

TRI-TOWN TRANSFER STATION

We would like to thank all our customers for another great year recycling. After the notice of the large hike in rates from Casella, the tri-towns made the decision to contract with Normandeau Trucking for our hauling needs and change landfills from North Country Environmental Services (NCES) to Mt. Carberry Landfill, which secured us a position at Mt. Carberry prior to the pending closure of the NCES landfill. We also changed our plastic program from accepting all plastic containers to only accepting #1 and #2 plastics, which allowed us to begin baling and selling the recycled plastic. Thank you for all your efforts with the plastic program.

Respectfully,

Tim Blake
Kevin Dauphine
Laurie Matthews

RECYCLABLE MATERIAL	2023 RECYCLED AMOUNTS	ENVIRONMENTAL IMPACT! Here is just one benefit of recycling materials, rather than manufacturing new products from virgin resources.
PLASTICS	2,760 LBS	 You saved 145 gallons of gasoline!
GLASS	126,700 LBS	 You saved about 759 trash bags from ending up in a landfill!
SCRAP METAL	129,046 LBS	 You saved 192,279 pounds of iron ore!
PAPER &/OR CARDBOARD	172,960 LBS	 You saved 1,470 trees!
STEEL CANS	11,632 LBS	 You saved enough energy to swap 403 incandescent lightbulbs for LEDs!
TIRES	7,295 LBS	 You saved 174 gallons of oil!

AVOIDED EMISSIONS



Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you avoided about **1,331,106 lbs. of carbon dioxide emissions**. This is equivalent to removing **135** passenger cars from the road for an entire year!

Town of Franconia

Report of the Trustees of Trust Funds

For the Calendar Year Ending December 31, 2023

	PRINCIPAL:			INCOME:			Expended During Year	Balance End of Year	Principal and Income	Ending Market Value
	Balance Beginning of Year	Additions-Withdraw Gain(Loss)	Balance End of Year	Balance Beginning of Year	Net Income					
Expendable/Maintenance Funds:										
Cemetery Maintenance Fund	46,588.88	(1,168.21)	45,420.67	754.71	913.38	1,000.00	668.09	46,088.76		45,628.76
Dow Clock	6,397.06	(1.35)	6,395.71	242.26	134.77	-	377.03	6,772.74		6,705.14
Emergency Management	7,469.16	(1.67)	7,467.49	805.80	167.96	-	973.76	8,441.25		8,357.00
Fire Department Safety Equipment	76,676.62	73,119.70	149,796.32	614.20	2,296.21	-	2,910.41	152,706.73		151,182.60
Lafayette Recreation	89,985.34	26,813.76	116,799.10	2,098.80	1,987.40	3,500.00	586.20	117,385.30		116,213.71
Heritage Museum Maintenance	18,330.30	(5,057.87)	13,272.43	476.09	330.70	500.00	306.79	13,579.22		13,443.69
Highway Improvement	166,530.09	74,950.78	241,480.87	2,414.47	4,175.06	-	6,589.53	248,070.40		245,594.47
Library Building Maintenance	7,268.23	5,517.03	12,785.26	1,961.09	242.22	-	2,203.31	14,988.57		14,838.97
Rink Surface Maintenance	13,111.33	2,036.61	15,147.94	1,619.62	319.26	-	1,938.88	17,086.82		16,916.28
School Building & Grounds Maint	200,767.26	51,229.45	251,996.71	10,726.29	5,307.41	12,000.00	4,033.70	256,030.41		253,475.03
Sidewalk Improvement	106,241.87	20,973.77	127,215.64	2,545.21	2,417.04	-	4,962.25	132,177.89		130,858.66
Town Building Maintenance	163,481.67	26,624.02	190,105.69	6,281.37	3,670.40	7,500.00	2,451.77	192,557.46		190,635.59
Welfare	2,162.59	(0.46)	2,162.13	97.02	45.87	-	142.89	2,305.02		2,282.01
Subtotal	905,010.40	275,035.56	1,180,045.96	30,636.93	22,007.68	24,500.00	28,144.61	1,208,190.57		1,196,131.91
			-				-	-		-
Capital Reserve Funds:										
Bridge Construction	98,222.31	39,971.69	138,194.00	2,077.50	2,433.67	-	4,511.17	142,705.17		141,280.86
Dow Field	18,991.69	1,525.62	20,517.31	1,133.87	423.73	-	1,557.60	22,074.91		21,854.59
Energy	6,725.65	(1.37)	6,724.28	77.27	138.08	-	215.35	6,939.63		6,870.37
Fire Heavy Equipment	222,819.60	69,830.43	292,650.03	31,778.95	5,862.98	-	37,641.93	330,291.96		326,995.39
Frost Place Maintenance	4,446.24	865.80	5,312.04	652.50	112.11	-	764.61	6,076.65		6,016.00
Handicap Access	85.68	(0.02)	85.66	9.22	1.93	-	11.15	96.81		95.84
Highway Department Truck	198,453.28	(155,904.55)	42,548.73	9,929.48	4,466.00	11,000.00	3,395.48	45,944.21		45,485.65
Highway Heavy Equipment	111,678.92	80,602.67	192,281.59	2,806.80	3,125.70	-	5,932.50	198,214.09		196,235.76
Legal	135,702.20	(28.60)	135,673.60	5,635.14	2,868.99	-	8,504.13	144,177.73		142,738.73
Life Squad Equipment	58,557.05	(12.41)	58,544.64	2,755.61	1,244.55	-	4,000.16	62,544.80		61,920.56
Life Squad Van	247,390.97	(52.71)	247,338.26	13,063.45	5,286.96	-	18,350.41	265,688.67		263,036.90
Police Cruiser	17,219.56	14,147.39	31,366.95	1,427.16	519.25	-	1,946.41	33,313.36		32,980.87
Reassessment	48,249.87	9,988.07	58,237.94	804.05	1,095.17	-	1,899.22	60,137.16		59,536.95

	PRINCIPAL:				INCOME:				Expended During Year	Balance End of Year	Principal and Income	Ending Market Value
	Balance Beginning of Year	Additions- Withdraw Gain(Loss)	Balance End of Year	Balance Beginning of Year	Net Income	Balance End of Year						
Recreation Van	22,163.95	5,094.36	27,258.31	676.32	514.33	1,190.65	28,448.96		28,165.02			
Rural Water Supply	11,677.93	(2.53)	11,675.40	810.31	253.48	1,063.79	12,739.19		12,612.04			
School District Technology Fund	27,190.05	(6.10)	27,183.95	2,936.15	611.53	3,547.68	30,731.63		30,424.91			
SPED CRF Special Education	145,199.54	(32.56)	145,166.98	15,678.18	3,265.62	18,943.80	164,110.78		162,472.83			
Town Buildings & Grounds Equip	26,779.56	3,802.82	30,582.38	985.93	598.74	1,000.00	31,167.05		30,855.98			
Town Building Vehicle	43,537.82	(20,476.58)	23,061.24	2,427.24	752.21	2,500.00	23,740.69		23,503.74			
Transfer Station Equipment	71,698.54	(14.87)	71,683.67	1,751.74	1,490.95	3,242.69	74,926.36		74,178.54			
Transfer Station Improvements	609.05	(0.13)	608.92	66.96	13.74	80.70	689.62		682.74			
Subtotal	1,517,399.46	49,296.42	1,566,695.88	97,483.83	35,079.72	118,063.55	1,684,759.43		1,667,944.27			
Cemetery Perpetual Care	101,250.60	-	101,250.60	46,848.27	5,457.22	50,786.85	152,037.45		151,952.42			
Franconia Scholarship Fund	141,906.44		141,906.44	4,570.24	5,337.43	5,907.67	147,814.11		147,731.29			
Lucy Pfoosi Memorial Fund	19,445.57	-	19,445.57	4,510.22	880.87	200.00	24,636.66		24,622.87			
Subtotal	262,602.61	-	262,602.61	55,928.73	11,675.52	61,885.61	324,488.22		324,306.58			
GRAND TOTALS (calculated)	2,685,012.47	324,331.98	3,009,344.45	184,049.49	68,762.92	208,093.77	3,217,438.22		3,188,382.76			
GRAND TOTALS (PER STATE)	2,685,012.47	324,331.98	3,009,344.45	184,049.49	68,762.92	208,093.77	3,217,438.22		3,188,382.76			

FRANCONIA WATER DEPARTMENT

The Franconia Water Department grant application for the development of an Asset Management Plan has been approved. We have already begun the process of digitalizing the mapping of the water system. The Asset Management Plan will be complete by the end of 2025.

The Water Department continues to remain diligent on insuring that past due water accounts are not allowed to enter an extended period of delinquency.

Upgrades to the Badger Meters continues and is currently 50% complete. We are anticipating these improvements to be completed by the end of 2024.

Annual reports from the New Hampshire Department of Environmental Services indicate that water provided by the Franconia Water Department exceeds the standards for water quality in all areas evaluated by the state.

Franconia Water Department holds a public meeting the 2nd Thursday of each month.

The Franconia Water Department encourages all customers to sign up for Eye on Water, to access their Badger meters. This allows the customer to self-monitor and aid in the detection of leaks and patterns of water consumption that might be modified to better conserve the consumption of water by contacting the department at waterdepartment@franconianh.org or 603-823-7752 X102

We encourage all customers to visit www.franconianh.org to view rates, regulations and information regarding Eye on Water as well as general activities.

Respectfully submitted,

Rachel Pluchino – Water Department Administrator
Tom Allen - Commissioner
Christopher Harris - Commissioner
Richard Andross - Commissioner

FRANCONIA WATER DEPARTMENT

	<u>2023 Budget</u>	<u>2023 Actuals</u>	<u>2024 Budget</u>
Income			
MITTERSILL PROJECT	0.00	0.00	125,000.00
ASSET MANAGEMENT GRANT	0.00	0.00	100,000.00
3003-00 · WATER RENTS			
3003-01 · Principal	335,000.00	313,302.11	335,000.00
3003-02 · Interest	1,700.00	307.54	1,700.00
3003-03 · Penalties	300.00	15.00	300.00
Total 3003-00 · WATER RENTS	<u>337,000.00</u>	<u>313,624.65</u>	<u>337,000.00</u>
3004-00 · FEES			
3004-01 · Final Read	400.00	250.00	250.00
3004-02 · New Customer Appl	300.00	300.00	3,000.00
3004-03 · Turn On	300.00	0.00	300.00
3004-04 · Shut Off	300.00	200.00	300.00
3004-05 · Backflow Testing	1,500.00	591.00	1,500.00
Total 3004-00 · FEES	<u>2,800.00</u>	<u>1,341.00</u>	<u>5,350.00</u>
3005-00 · SERVICES			
3005-01 New Water Line	0.00	0.00	0.00
3005-03 · New Meter Install	425.00	0.00	425.00
3005-04 · Repairs	1,375.00	0.00	1,375.00
3005-05 · Other	1,200.00	14,391.87	1,200.00
Total 3005-00 · SERVICES	<u>3,000.00</u>	<u>14,391.87</u>	<u>3,000.00</u>
3006-00 ARPA FUNDS	30,000.00	30,000.00	0.00
8000-00 · INTEREST INCOME	400.00	273.00	400.00
Total Income	373,200.00	329,630.52	570,750.00
Expense			
5000-00 · CONTRACTS			
5000-01 · Water Operator	57,600.00	36,000.00	57,600.00
5000-02 · SCADA Reporting Software	3,000.00	0.00	5,000.00
5000-03 · Software & Computer Contracts	4,000.00	2,901.25	4,000.00
5000-04 Backflow Testing	1,500.00	875.00	1,500.00
Total 5000-00 · CONTRACTS	<u>66,100.00</u>	<u>39,776.25</u>	<u>68,100.00</u>
5100-00 · PAYROLL			
5100-01 · Wages	20,800.00	14,435.00	22,880.00
5100-02 · Payroll Taxes	1,600.00	1,400.60	1,800.00
Total 5100-00 · PAYROLL	<u>22,400.00</u>	<u>15,835.60</u>	<u>24,680.00</u>
5200-00 · PROFESSIONAL SERVICES			
5200-01 · Legal	250.00	0.00	1,000.00
5200-02 · Engineering	100.00	1,320.00	500.00

FRANCONIA WATER DEPARTMENT

5200-03 · Water	200.00	0.00	450.00
Total 5200-00 · PROFESSIONAL SERVICES	550.00	1,320.00	1,950.00
5300-00 · CAP IMP			
5300-01 · Franconia Village	13,000.00	4,372.00	13,000.00
5300-02 · Mittersill	95,000.00	26,400.00	15,000.00
Total 5300-00 · CAP IMP	108,000.00	30,772.00	28,000.00
5301-00 · METERS			
5301-01 · Meters	1,000.00	690.97	1,000.00
5301-02 · Endpoint Fees	15,000.00	2,282.85	2,800.00
5301-03 · Meter Readings	0.00	0.00	0.00
5301-06 Other	0.00	12,778.23	0.00
Total 5301-00 · METERS	16,000.00	15,752.05	3,800.00
5302-00 · SYSTEM MAINTENANCE			
5302-01 · Franconia Maintenance	5,000.00	3780.2	10,000.00
5302-02 · Franconia Flushing	2,210.00	0.00	1,300.00
5302-03 · Franconia Repairs	800.00	17,810.09	800.00
5302-06 · Mittersill Maintenance	5,000.00	0.00	55,000.00
5302-07 · Mittersill Flushing	2,210.00	0.00	1,300.00
5302-08 · Mittersill Repairs	3,000.00	0.00	3,000.00
5302-10 · Tank Cleanings	4,000.00	0.00	0.00
Total 5301-00 · SYSTEM MAINTENANCE	22,220.00	21,590.29	71,400.00
5303-00 · PARTS & MATERIALS			
5303-01 · Franconia	12,000.00	32,529.42	12,000.00
5303-02 · Mittersill	2,000.00	0.00	8,000.00
5303-03 · Reserves	1,000.00	0.00	3,000.00
Total 5303-00 · PARTS & MATERIALS	15,000.00	32,529.42	23,000.00
5304-00 · BUILDING MAINTENANCE			
5304-01 · Franconia Buildings	500.00	0.00	500.00
5304-02 · Mittersill Buildings	500.00	0.00	500.00
Total 5304-00 · BUILDING MAINTENANCE	1,000.00	0.00	1,000.00
5305-00 · MANDATED WATER TESTING	5,000.00	5,565.00	5,000.00
5306-00 · CHEMICALS	2,200.00	1,689.25	2,200.00
5400-00 · OFFICE OPS & SUPPLIES			
5400-01 · Main Office	850.00	1,138.60	850.00
5400-02 · Pump House	250.00	0.00	250.00
5400-03 · Postage	1,300.00	428.70	1,300.00
Total 5400-00 · OFFICE OPS & SUPPLIES	2,400.00	1,567.30	2,400.00
MITTERSILL PROJECT EXPENSES	0.00	0.00	125,000.00
ASSET MANAGEMENT GRANT EXPENSES	0.00	0.00	100,000.00

FRANCONIA WATER DEPARTMENT

5401-00 · MEMBERSHIPS & SUBSCRIPTIONS	550.00	270.00	550.00
5402-00 · EDUCATION / TRAINING	300.00	57.28	400.00
5500-00 MAGOWAN COMPUTER	6,000.00	0.00	6,000.00
5700-00 · UTILITIES			
5700-01 · Electricity	16,000.00	15,533.75	18,000.00
5700-02 · Telecomm / Network	6,240.00	5,609.59	6,240.00
5700-03 · Propane	2,500.00	1,989.29	2,500.00
Total 5700-00 · UTILITIES	24,740.00	23,132.63	26,740.00
5800-00 · MISC EXPENSE			
5800-01 · Public Notices	200.00	60.00	200.00
5800-02 · Insurance	1,300.00	0.00	1,300.00
5800-03 · Lien Fees	100.00	0.00	100.00
5800-05 · Other	300.00	0.00	300.00
Total 5800-00 · MISC EXPENSE	1,900.00	60.00	1,900.00
6000-00 · USDA Loan Payment	71,488.00	71,488.00	71,488.00
6120-00 · BANK FEES	0.00	16,815.61	0.00
Total Expense	365,848.00	262,385.08	563,608.00
Net Income	7,352.00	51,409.84	7,142.00

**BIRTHS REGISTERED IN THE TOWN OF FRANCONIA
For the Year Ending December 31, 2023**

Date & Place of Birth	Name of Child	Name of Mother & Father
March 22, 2023 Lebanon, NH	Atreus Eli Connell	Precious Star Schulze Michael Lee Connell
October 2, 2023 Littleton, NH	Peyton Elizabeth Baraby	Elizabeth Monique Baraby

**MARRIAGES REGISTERED IN THE TOWN OF FRANCONIA
For the Year Ending December 31, 2023**

Date & Place of Marriage	Name and Surname of Bride & Groom	Residence at Time of Marriage
June 5, 2023 Franconia, NH	Michelle Noelani Sauque Gregory Harrison Weisman	Franconia, NH Franconia, NH

**DEATHS REGISTERED IN THE TOWN OF FRANCONIA
For the Year Ending December 31, 2023**

Date & Place of Death	Name & Surname of Deceased	Name & Surname of Father	Maiden Name of Mother
January 1, 20203 Franconia, NH	Elvina Gray	Unknown	Unknown
January 18, 2023 Franconia, NH	Mary J. Bonta	Henry Risley	Mabel Campbell
January 28, 2023 Franconia, NH	Nancy Elliott	Harold Harrison	Unknown
February 6, 2023 Franconia, NH	Margaret E. Hain	George Thibault	Mary Donahue
February 6, 2023 Whitefield, NH	Mary F. Batchelder	James Foster	Mimi Dozier
March 21, 2023 Manchester, NH	Ann Catherine Menninger	Kent Colwell	Catherine Law
March 25, 2023 Littleton, NH	Virginia A. Skillin	Raymond Whitney	Rosella Abbe
March 26, 2023 Franconia, NH	Deborah E. Reiners	Edward Cornwell	Eleanor Brown
May 9, 2023 Lebanon, NH	Karen L. Perkins	Norman Pierce	Margaret Wright

May 11, 2023 Concord, NH	Robert A. Peraino	Joseph Peraino	Rose Syracuse
May 16, 2023 Franconia, NH	Jean B. Colquhoun	William Johnstone	Eleanor Marena
May 17, 2023 Franconia, NH	Barbara M. Ford	Kenneth MacGregor	Edna Thomas
May 21, 2023 Franconia, NH	Cherri Mamigonian	Richard Robertson	Kathleen Spaulding
June 21, 2023 Franconia, NH	William T. Adam	Lincoln Adam	Mary Wiley
June 25, 2023 Littleton, NH	Patricia O. Schaffer	Lester Forsyth	Elizabeth Gilbert
June 29, 2023 Lebanon, NH	Bridget Robinson	Joseph Wood	Shirley Vavra
July 18, 2023 Franconia, NH	Joseph N. Germano	Nicholas Germano	Alice Sabetto
August 9, 2023 Littleton, NH	Kenneth E. Richey	Carol Wiles	Mildred Burgess
August 29, 2023 Franconia, NH	Irene M. Bouchard	Adelard Singster	Irene Roberts
September 2, 2023 Franconia, NH	Pauline H. Rivers	Ernest Gauvin	Unknown
September 29, 2023 Littleton, NH	Joseph B. Howe	Bernard Howe	Lillian Pilotte
October 21, 2023 Littleton, NH	Edward A. Wornica	Unknown	Unknown
October 28, 2023 Franconia, NH	David S. Dane, Sr.	Frank Dane, Sr.	Christine Sheppard
November 1, 2023 Franconia, NH	David J. Starr	John Starr	Unknown
November 11, 2023 Franconia, NH	Pauline T. Cole	John Tillotson	Hazel Kinne
November 25, 2023 Franconia, NH	Robin Lee	Unknown	Unknown
December 16, 2023 North Haverhill, NH	Todd K. Adams	Raymond Adams	Beverly Ladeau

Town Hours and Contact Information

Selectmen's Office

(603)823-7752

townadmin@franconianh.org

Monday: Closed

Tues. – Thurs.: 8am to 4:30pm

Friday: 8am to 1:30pm

Meetings: Mondays at 6pm, Town Hall

Town Clerk/Tax Collector's Office

(603)823-5237

townclerk@franconianh.org

Monday: Closed

Tues and Wed: 8am to 4:00pm

Thursday: 8am to 6pm

Friday: 8am to 1:00pm

Water Department

(603)823-7752 Ext 102

waterdept@franconianh.org

By Appointment Only

Meetings: 2nd Thursday of the month at 5:00pm, Town Hall

Planning Board

(603)823-7752

Meetings: 2nd and last Tuesdays of the month at 7pm

Tri-Town Transfer Station

(603)823-5311

Monday: 9am to 5pm

Tues. – Thurs.: Closed

Friday: 9am to 5pm

Sat. and Sun.: 9am to 5pm

Abbie Greenleaf Library

library@franconianh.org

Monday & Wednesday: 1pm to 5:30pm

Tuesday & Thursday: 10am to 1pm

Friday: 12pm to 3pm

Saturday: 10am to 1pm

Fire, Police, Life Squad

Emergency: 911

Non-Emergency: (603)823-8123

