

BEDFORD

NEW HAMPSHIRE



2013 ANNUAL REPORT



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IN MEMORIUM

It is with sadness that we note the passing of Doris Peck Spurway and Lieutenant James.B Clark. These individuals left an indelible mark on the history of Bedford through community involvement and civic pride. They will be forever remembered for all they have contributed to our community, and are sincerely missed.



DORIS PECK SPURWAY
1916-2013

Doris Peck Spurway was a long time resident and was considered Bedford's Historian. Her involvement with the town began in 1953 as a Red Phone Operator for the Bedford Fire Department. She served as a School District Clerk, Assistant Librarian, Supervisor of the Checklist and a Cemetery Trustee.

She founded the Bedford Historical Society in 1967 and served as editor and contributor to several "History of Bedford" publications and productions.

Doris' dedication of time and energy to her community should serve as an inspiration to us all.



LIEUTENANT
JAMES B. CLARK
1957-2013

Lieutenant James B. Clark was a 26 year member of the Bedford Fire Department. Lt. James Clark passed away after completing a very active 24 hour shift. This being the first Line of Duty Death in the history of the organization. Lt. James Clark was a dedicated fireman, father and friend.



TOWN DIRECTORY

TOWN OFFICES

24 North Amherst Road, Bedford, NH 03110
Hours: Monday – Friday 8:00 am – 4:30 pm
Tuesday – 7:00 am to 4:30 pm

Assessing, 472-8104
Planning and Zoning 472-5243
Auto/Dog/Voter Registration..... 472-3550
Birth, Marriage and Death Certificates472-3550
Finance and Personnel472-9869
Parks and Recreation.....472-5242
Public Works: Highway and Sewer472-3070
Tax Collector/Town Clerk472-3550
Town Manager’s Office472-5242

Website: www.bedfordnh.org

SAFETY COMPLEX

55 Constitution Drive, Bedford, NH 03110
Hours: Monday – Friday, 8:00 am – 4:30 pm

Building/Health Code Official/Inspector472-3838
Fire Department – Business Line472-3219
Police Department - Business Line472-5113
FIRE AND POLICE EMERGENCY LINE.....911

Website: www.bedfordnh.org

BEDFORD PUBLIC LIBRARY

3 Meetinghouse Road, Bedford, NH 03110
Hours: Monday-Thursday, 9:00 a.m.- 8:00 p.m.
Friday, 9:00 a.m. - 5:00 p.m.; Saturday, 10:00 a.m. - 3:00 p.m.
Sunday, 1:00 p.m. -5:00 p.m.

Summer Hours: Saturday, 10:00 a.m. - 1:00 p.m.
Closed Sundays.

Telephone472-3023

Website: www.bedford.lib.nh.us

OTHER TOWN DEPARTMENTS

Town Pool, 20 County Road (summer only)472-7331
Transfer Station/Dump, Chubbuck Road.....472-4563
Hours: Tuesday – 7:00 am - 5:00 pm Thursday 7:00 am - 7:00 pm
Wednesday through Saturday - 8:30 am – 5:00 pm
(Closed Sunday and Monday)
BCTV – Channels 16, 22 & 23, 10 Meetinghouse Road.....472-8288



ELECTED OFFICIALS

TOWN COUNCILORS

Chris Bandazian, Chairman2014
 Bill Jean, Vice Chairman2015
 Bill Dermody2014
 Normand Longval2015
 Mac McMahan2015
 Jim Scanlon2016
 Kelleigh Domaingue2016

TOWN CLERK

Lori Radke2014

MODERATOR

Brian Shaughnessy2014

SUPERVISORS OF THE CHECKLIST

Joan McMahan, Chairperson2014
 Ellen Bostwick2016
 Susan Fahey2018

TRUSTEES OF THE TRUST FUNDS

Ken Hawkins, Chairman2014
 Tom Sweeney2015
 Jay Cadorette2016

LIBRARY TRUSTEES

Edward Moran, Chairman2016
 Anthony Frederick2014
 Walter Gallo2015

STATE ELECTED OFFICIALS

Governor Maggie Hassan
 US Senators Kelly Ayotte
 Jeanne Shaheen
 US Representatives Ann Kuster
 Carol Shea-Porter
 Executive Councilor Christopher C. Pappas
 State Senator Andy Sanborn

**REPRESENTATIVES TO THE
 GENERAL COURT**

John Cebrowski
 John Graham
 Kelleigh Domaingue
 Dave Danielson
 Keith Murphy
 Maurice Villeneuve

APPOINTED OFFICIALS

Town Manager Jessie W. Levine
 Executive Assistant Dawn Boufford
 Assessor William Ingalls
 Building Code Official Wayne Richardson
 Environmental Coordinator Steve Crean
 Finance Director/Tax Collector Crystal Dionne
 Police Chief John Bryfonski
 Fire Chief Scott Wiggin
 Information Systems Brian Davis
 Library Director Mary Ann Senatro
 Planning Director Rick Sawyer
 Public Works Director Jim Stanford
 BCTV Station Manager Bill Jennings
 Town Treasurer Edith Schmidtchen
 Recreation Manager Jane O'Brien



APPOINTED BOARDS AND COMMISSIONS

PLANNING BOARD

Paul Goldberg, Chairman.....	2016
Jon Levenstein, Vice Chairman	2015
Harold Newberry, Secretary	2014
Debra Sklar	2014
Karen McGinley.....	2014
Christopher Riley	2015
Jim Stanford, Director of Public Works	
Jessie W. Levine, Town Manager	
Bill Dermody, Town Councilor	
Chris Bandazian, Town Councilor Alternate	
Rick Sawyer (Planning Director, Staff Liaison)	
Colleen Mailloux (Planner II, Staff Liaison)	
Philip Cote, Alternate.....	2014
David Wall, Alternate	2015
Lyn Healey, Alternate.....	2016

ZONING BOARD OF ADJUSTMENT

Eric Bernard, Chairman	2014
James O’Neil, Vice Chairman	2015
Jeffrey Ropes	2014
Sharon Stirling	2016
Karin Elmer (Planner I, Staff Liaison)	
Bill Jean, Town Councilor	
Kelleigh Domaingue , Town Council Alternate	
Adrian Thomas, Althenticate.....	2014
John Morin, Alternate	2015
Terry Radke, Alternate.....	2013

CONSERVATION COMMISSION

Michelle Salvatore, Vice Chairman.....	2015
Mervyn Taub, Vice Chairman.	2014
Glenn Boston	2015
James Drake.....	2015
Ken Peterson	2016
Karin Elmer (Planner I, Staff Liaison)	
Harold Newberry, (Planning Board Liaison)	
Jim Scanlon, Town Councilor	
Mac McMahan, Town Council Alternate	
Beth Evarts, Alternate.....	2014
Thomas Sauser, Alternate	2016

VACANT

TRUSTEES OF CEMETERIES

Lori Radke, Chairman.....	2014
Bernard Otterson.....	2015
Betty HoSang, Secretary	2016

HISTORIC DISTRICT COMMISSION

Andrew Noyes, Chairman.....	2015
Brian Driscoll, Vice Chairman	2014
Erin Fisher.....	2016
Richard Polonsky	2016
Colleen Mailloux (Planner II, Staff Liaison)	
Philip Cote (Planning Board Liaison).....	2014
Mac McMahan, Town Councilor	
Normand Longval, Town Councilor Alternate	
John Bostwick, Alternate	2015

PARKS AND RECREATION

Michelle Casale, Chairman	2016
Dennis Tokac, Vice Chairman.....	2014
Diane Phelps	2015
Dave Gilbert.....	2015
Normand Longval, Town Councilor	
Bill Jean, Town Councilor Alternate	
Shaun Oparowski, Alternate	2014
Michael Charney, Alternate	2015
Dianne Kashiwabara, Alternate	2016

BEDFORD COMMUNITY TELEVISION

Richard Rawlings, Chairman.....	2016
Mike Sills, Vice Chairman.....	2016
Bill Greiner	2014
David Watson.....	2014
Peter Macdonald	2015
Kathy Benuck.....	2016
Robert Thomas.....	2016
Bill Foote, School Board Liaison	
Bill Jennings, Station Manager	
Coleen Richardson, Assistant Station Manager	
Chris Bandazian, Town Councilor	
Norm Longval, Town Council Alternate	



HIGHWAY SAFETY COMMITTEE

Police Chief John Bryfonski, Chairman
 Fire Chief Scott Wiggin
 Madonna Lovett Repeta 2014
 Tony Grande 2015
 Gerry Gagne, Alternate 2015
 Paul Hannan, Alternate 2016
 Jim Stanford, Director of Public Works
 Anne Wiggin, School Department
 Bill Dermody, Town Councilor
 Kelleigh Domaingue, Town Councilor Alternate

WATER & SEWER ADVISORY COMMITTEE

Paul Arnold, Chairman2014
 Paul Goldberg2014
 Richard Moore2015
 Bruce Thomas2016
 Steve Crean, Environmental Coordinator
 Rick Sawyer, Planning Director
 Bill Jean, Town Councilor
 Kelleigh Domaingue, Town Councilor Alternate

ENERGY COMMISSION

Chris Bandazian, Chair 2014
 Philip Richard 2014
 Melinde Byrne 2015
 Brian Simler 2015
 Sanyukta Bansal..... 2016

BEDFORD VILLAGE COMMON COMMITTEE

Beverly Thomas, Chair
 Jeanene Procopis, Vice Chair
 Richard Poisson
 Debra Sklar
 Deninis Tokac, Parks and Recreation Liaison
 Mac McMahan, Town Councilor
 Bill Dermody, Town Council Alternate



TOWN OF BEDFORD
 BUDGETARY TOWN MEETING
 March 6, 2013

The Bedford Budgetary Town Meeting was held on Wednesday, March 6, 2013 at the Bedford High School auditorium. Moderator Brian Shaughnessy opened the meeting at 7:00pm and led the Pledge of Allegiance. He introduced those seated on the stage: Chris Bandazian (Vice Chairman), Bill Dermody (Chairman), Jessie Levine – Town Manager, Crystal Dionne – Finance Director, Lori Radke – Town Clerk, and Councilors Ken Peterson, Bill Jean, Norm Longval, Jim Scanlon, and Mac McMahan.

Moderator Shaughnessy read the rules for the meeting.

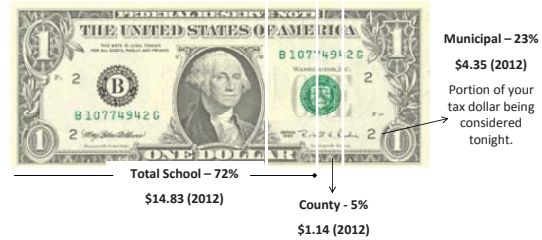
Moderator Shaughnessy introduced Town Manager Jessie Levine who had a Powerpoint presentation to give an overview of the budget and the consideration that went into developing the budget by the Town Manager and the Town Council. Ms. Levine explained that the presentation on the budget will let them know how they arrived at this point and to talk about part of their tax dollar they are discussing.

Town of Bedford – Your Tax Dollar

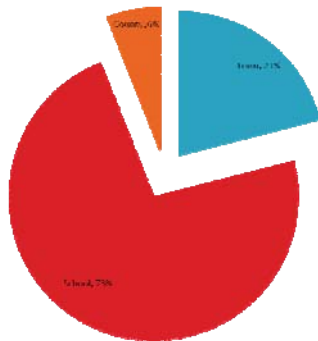


**TOWN OF BEDFORD
 2013 Municipal Budget
 Budgetary Town
 Meeting
 March 6, 2013**

BREAKDOWN OF YOUR TAX DOLLAR



Town of Bedford – 2013 Municipal Budget



Town of Bedford – 2013 Municipal Budget

Breakdown of Estimated Budget Increase of \$0.30

	\$ on tax rate	% on tax rate
Town Council Recommended:	\$ 0	0%
NHRS Costs from State	\$ 0.04	0.9%
1 st Pmt on 2011 Infr Bond	\$ 0.20	4.6%
Contractual/Personnel Obligations	\$ 0.06	1.2%
Estimated Tax Rate Increase:	\$0.30	6.9%

The annual added impact of this budget on a home worth \$400,000 = \$120.



Town of Bedford – 2013 Municipal Budget

Departments to Town Manager	Town Manager to Town Council	Town Council to Voters	
\$ 24,729,517	\$ 24,310,421	\$ 23,938,589	\$ (790,928)

- Reductions included:**
- Staff & equipment for South River Road fire substation;
 - Second full-time police officer;
 - Two full-time DPW staff (building maintenance and field maintenance);
 - Deposits for certain CIP projects;
 - Purchase of certain capital items using 2012 year-end surplus (6-wheel dump truck, fire utility pick-up, Library walkway)

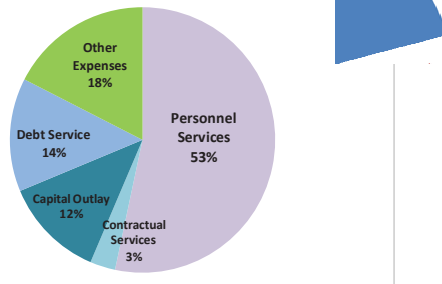
Town of Bedford – 2013 Municipal Budget

**2013 Gross Municipal Appropriations
Warrant Article 4**

General Fund	\$23,938,589	92.5%
Police Special Detail	510,183	2.0%
Recreation Day Camp	103,325	0.4%
Bedford Comm. TV	352,173	1.4%
Special Revenue Funds	48,000	0.2%
Sewer Fund	939,029	3.6%
Total Appropriation	\$25,891,299	100.0%

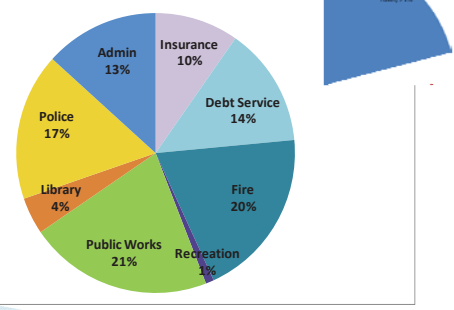
Town of Bedford – 2013 Municipal Budget

Expenditures by Budget Category
based on Manager Recommended 2013 Municipal Budget



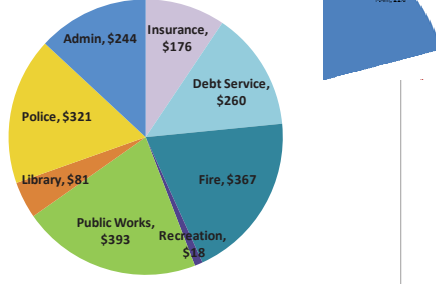
Town of Bedford – 2013 Municipal Budget

Municipal Services By Percentage (%)
based on Manager Recommended 2013 Municipal Budget



Town of Bedford – 2013 Municipal Budget

Tax Dollars By Municipal Services
\$1,860 on \$400k valuation
based on Manager Recommended 2013 Municipal Budget



Town of Bedford – 2013 Municipal Budget

What is included in the 2013 budget?

- \$98,000 to fund an additional full-time Police Officer and half-time administrative support position in the Police Dept, as well as a full-time Planning Assistant in the Planning Dept. The budget also contains an increase of \$31,000 to fund the full year of the DPW engineer approved in the 2012 budget;
- \$146,500 to fund merit increases for non-union employees;
- \$368,000 increase in capital outlay, most of which will be covered by existing capital reserve funds pursuant to the Town's ten-year Capital Improvements Plan; &
- \$750,000 in grant-related expenditures in the Fire Department that would be fully offset by grant revenue (if the grants are unsuccessful, then the projects will not go forward; in either case, grant appropriations do not affect the tax rate).

The Moderator read the budget line by line.



DEPARTMENT	2012 WORKING BUDGET	2012 * EXPENDED YTD <i>Preliminary</i>	2013 MANAGER RECOMMENDED	2013 COUNCIL RECOMMENDED
GENERAL GOVERNMENT				
TOWN COUNCIL	21,806	19,657	18,806	18,806
TOWN MANAGER	242,916	155,692	262,094	259,650
VOTER REGISTRATION	17,451	14,099	9,008	9,008
ELECTION	25,712	17,718	3,225	3,225
TOWN CLERK	97,467	96,349	88,291	92,030
INFORMATION SYSTEMS	420,000	420,681	393,652	393,652
TAX COLLECTOR	152,065	153,899	152,703	152,703
FINANCE/PERSONNEL	447,970	433,001	371,650	371,650
ASSESSING	203,434	200,089	246,736	246,736
LEGAL EXPENSE	120,000	125,587	104,000	104,000
PLANNING BOARD	20,395	16,586	49,595	49,595
ZONING BOARD	5,804	3,274	5,804	5,804
HISTORIC DISTRICT COMMISSION	1,994	326	1,994	1,994
PLANNING/ZONING	324,002	312,036	374,857	374,857
TOWN HALL	23,200	22,104	23,250	23,250
BUILDING MAINTENANCE	256,503	250,878	307,618	283,415
PUBLIC SAFETY COMPLEX	143,150	123,402	135,340	135,340
CEMETERIES	26,330	24,104	25,330	25,330
INSURANCE	2,293,934	2,110,957	2,363,982	2,259,982
NH MUNICIPAL ASSOCIATION	17,000	17,000	17,000	17,000
SOUTHERN NH PLANNING	14,419	13,162	13,365	13,365
FUND BALANCE RESERVE	100,000	100,000	100,000	100,000
UNALLOCATED RESERVE	50,000	44,378	25,000	25,000
POLICE				
Administration	647,129	757,884	575,958	575,958
Communications	632,522	622,261	620,491	620,491
Patrol	2,000,018	2,102,043	2,207,081	2,207,081
Detectives	669,618	623,214	686,704	686,704
Animal Control	43,760	43,398	45,973	45,973
Subtotal Police	\$ 3,993,047	\$ 4,148,801	\$ 4,136,207	\$ 4,136,207
FIRE				
Administration	421,746	231,473	1,014,443	1,014,443
Operations	2,636,588	2,606,636	3,282,371	3,233,066
Building Inspection	166,700	167,205	168,941	168,941
Health Department	24,584	24,224	24,664	24,664
Hydrant Rental	286,000	275,168	286,000	286,000
Subtotal Fire	\$ 3,535,618	\$ 3,304,706	\$ 4,776,419	\$ 4,727,114
PUBLIC WORKS				
Administration	332,979	289,471	404,908	404,908
Local Road Maintenance	1,000,000	1,018,728	1,000,000	1,000,000
Highway	1,933,816	2,129,645	2,161,046	2,029,046
Winter Maintenance	481,103	382,457	451,842	451,842
Traffic Control	96,000	95,807	100,500	100,500
Solid Waste	1,020,251	1,031,847	1,070,226	1,070,226
Subtotal Public Works	\$ 4,864,149	\$ 4,947,956	\$ 5,188,522	\$ 5,056,522



DEPARTMENT	2012 WORKING BUDGET	2012 * EXPENDED YTD <i>Preliminary</i>	2013 MANAGER RECOMMENDED	2013 COUNCIL RECOMMENDED
GENERAL GOVERNMENT				
GENERAL ASSISTANCE	15,000	3,897	15,000	15,000
SOCIAL SERVICE AGENCY	-	-	-	-
RECREATION				
Administration	94,645	93,345	96,829	96,829
Programs	44,949	33,404	44,636	44,636
Pool	97,060	75,023	85,365	85,365
Fields	212,400	224,717	223,900	198,900
Subtotal Recreation	\$ 449,054	\$ 426,488	\$ 450,730	\$ 425,730
LIBRARY	1,008,533	987,330	1,037,224	1,036,724
TOWN EVENTS	2,200	1,684	2,000	2,000
CONSERVATION COMMISSION	258,781	53,401	258,821	220,702
DEBT SERVICE	2,754,080	2,754,080	3,352,198	3,352,198
TOTAL GENERAL FUND APPROPRIATIONS	\$ 21,906,014	\$ 21,303,321	\$ 24,310,421	\$ 23,938,589
ENTERPRISE FUNDS				
Police Special Detail	502,158	297,917	510,183	510,183
Recreation Day Camp	105,825	81,423	103,325	103,325
Bedford Community Television	357,534	317,290	352,173	352,173
Sewer Fund	1,272,638	705,233	939,029	939,029
SPECIAL REVENUE FUNDS				
Other Special Revenue Funds	48,000	48,000	48,000	48,000
TOTAL MUNICIPAL BUDGET APPROPRIATIONS	\$ 24,192,169	\$ 22,753,184	\$ 26,263,131	\$ 25,891,299

* Preliminary/Unaudited

MOTION by Councilor Dermody to add forty thousand dollars to the Public Works Building Maintenance budget and withdraw the same amount from the Town Council's Land Reserve Fund. Seconded by Councilor Bandazian.

Chairman Dermody read the following statement:

At last night's Special Town Council meeting, the Council authorized the Town Manager to sign an Agreement between the Town and the Educational Farm at Joppa Hill, the "Farm", to enable the repair of the Farm's barn. The barn and thirty five acres of land are owned by the Town of Bedford and leased to the Farm. As you know, we have been gravely concerned about the safety of that barn, and this agreement brings us closer to having the safety issues addressed. However, in order to do so, the agreement requires

the Town to remove the barn's ceiling tiles, which contain asbestos, as a precursor to the Farm's inspection of the building and determination of whether to continue with building repairs at the Farm's expense. By the agreement, the Town has until the end of April to remove the contaminated tiles and some electrical equipment. The estimated cost of the Town's commitment is no more than forty thousand dollars.

There are a variety of funding mechanisms that the Town Council discussed and we want a sense from Town Meeting on the best choice. The four options we discussed are: 1) asking Town Meeting to appropriate an additional \$40,000, which would increase the tax rate by about a penny; 2) spend the money out of the \$13.2 million infrastructure bond, which we did not think followed voters' intentions in approving that bond; 3) spend the amount from the Town Council's land reserve fund; or 4) find the money within



the proposed 2013 operating budget, and the Council does not think that the proposed budget contains that cushion, especially at the beginning of the year when we already face significant overtime and maintenance costs due to winter storms.

We have a choice of funding mechanisms but we do have to proceed with removing the asbestos, so we are asking the voters here tonight to consider the choices available and we believe that the one proposed in my motion is the best option before us.

The money to fund the asbestos removal is proposed to come from the Council's Land Fund account if approved here tonight. The forty thousand dollar addition to the 2013 Budget will not impact the tax rate determined by this meeting's approval of the budget. The addition of the money to both the appropriation and revenue lines merely enables the Town to move the money and pay for the asbestos removal.

Mister Moderator, I encourage the residents here tonight to consider and approve the motion as the Council has proposed it. Should the motion fail the Town's only recourse will be to divert money from within the proposed budget without the additional funds which will impact an already tight fiscal plan for the coming year.

I thank the residents for their understanding, consideration and hopefully an affirmative vote.

Vote taken – Motion Passed.

Kathy Benuck, 7 Dunnington Way, thanked Town Manager Jessie Levine and the Town Council for holding down the tax rate as much as they could, however, sometimes trying to save money works against the best interest of the residents and businesses. The proposed budget only includes the hiring of one police officer. She gave examples of how the Town had changed, and explained the need for more police.

MOTION by Kathy Benuck that in addition to the one police officer that is already in the budget to be hired on July 1st that the hiring of a minimum of three additional police officers full-time be added to this year's budget.

The Moderator explained that they have to have a motion to add a certain amount; they have to increase the appropriation and whether the Town Council actually uses that additional money to actually hire that police officer is advisory. To appropriately put her motion before the body they would have to have a motion to add to the appropriation under the Patrol line item by a certain amount that would be sufficient to cover that.

Ms. Benuck wanted to know if somebody there would be able to indicate what that amount would be, because she doesn't know. Crystal Dionne stated that the officer they have in the budget was for six months, so one officer for six months is approximately \$46,000. To add three for six months would be \$138,000.

MOTION by Kathy Benuck that in addition to the one police officer that is already in the budget to be hired on July 1st that the hiring of a minimum of three additional full-time police officers be added to the budget at a cost of approximately \$140,000.

The Moderator asked to revise the motion and was granted to do so by Ms. Benuck. He revised the motion to read:

MOTION to amend the budget, the line item for patrol, by \$138,000, which will allow the Town Council to hire three additional police officers. The motion was seconded.

The Moderator explained that a vote of yes would add \$138,000 to the budget, which would allow the Town Council to add three additional officers.

Vote taken.

The Moderator couldn't call the voice vote, so he asked for a hand vote.

Vote taken.

The Moderator thought that the hand vote was too close so he called for another hand vote and the assistant moderators counted each individual vote.

Vote taken – 20-yes, 39-no – Motion failed.



MOTION by Kathy Benuck that in addition to the one police officer that is already in the budget to be hired on July 1st that the hiring of a minimum of two additional full-time police officers be added to the budget at a cost of approximately \$92,000. The motion was seconded.

The Moderator explained that a vote of yes would add \$92,000 to the budget, which would allow the Town Council to add two additional officers.

Vote taken.

The Moderator couldn't call the voice vote, so he asked for a hand vote.

Vote taken – Motion failed.

MOTION by Kathy Benuck that in addition to the one police officer that is already in the budget to be hired on July 1st that the hiring of one more additional full-time police officer be added to the budget at a cost of approximately \$46,000. The motion was seconded.

The Moderator explained that a vote of yes would add \$46,000 to the budget, which would allow the Town Council to add one additional officer.

Vote taken by hand vote.

The Moderator thought that the hand vote was too close so he called for another hand vote and the assistant moderators counted each individual vote.

Vote taken – 20-yes, 36-no – Motion failed.

The Moderator completed reading the line by line appropriations. The total municipal budget appropriations are \$25,931,299.

The Moderator neglected to do a motion to do Article IV so he asked for a motion.

MOTION by Chairman Dermody to open Article IV. Seconded by Councilor Bandazian. Vote taken – Motion Passed.

MOTION by Chairman Dermody to approve the 2013 budget with total appropriations of \$25,931,299. Seconded by Councilor Bandazian. Vote taken – Motion Passed.

Town Council Chairman Bill Dermody came forward to make some presentations.

Chairman Dermody mentioned that it was the 3rd Budgetary Town Meeting where they've thanked Ken Peterson for his years on the Council. He explained that Ken had served two consecutive years as an appointed Councilor and last year he was elected. He mentioned that the pie charts used in the budget presentations were Ken's idea. He mentioned that Ken also spent 13 years on the Highway Safety Committee and thought that they would see him back on that committee at some point or on some other committee.

Chairman Dermody thanked Ken for his service and presented him with a framed certificate.

Ken Peterson was thankful for the certificate and stated that it had been a privilege serving the Town as one of the Town Councilors. He thought it was a wonderful way to give back to the community. He mentioned that Bill Dermody had been the Town Council chairman for the past two years and mentioned the major events that had taken place in those past two years. He has been there every night and has taken on the good, the bad, and the ugly. Mr. Peterson didn't think that they gave enough recognition to those who put a huge amount of time into a volunteer job. He asked that the audience join him to give a round of applause to Chairman Dermody.

The Moderator thanked everyone for coming and looks forward to seeing everyone next Tuesday. He asked for a motion to adjourn.

MOTION by Ken Hawkins to adjourn at 7:53pm. Motion was seconded. Vote taken – Motion Passed.

Submitted by:

Dawn Boufford, Executive Assistant
Lori Radke, Town Clerk



RESULTS

ABSENTEE OFFICIAL BALLOT ANNUAL TOWN ELECTION BEDFORD, NEW HAMPSHIRE MARCH 12, 2013

J. Radke
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

ARTICLE 1: ELECTION OF TOWN OFFICES

TOWN COUNCIL	LIBRARY TRUSTEE	TRUSTEE OF THE TRUST FUNDS
For Three Years Vote for not more than two (2) JIM SCANLON 1894 ●	For Three Years Vote for not more than one (1) EDWARD MORAN 1616 ●	For Three Years Vote for not more than one (1) JAY CADORETTE 2080 ●
KELLEIGH MURPHY 1718 ●	KARL BERARDI 179 ○	(Write-in) ○
(Write-in) ○	JOE O'ROURKE 457 ○	(Write-in) ○
(Write-in) ○	(Write-in) ○	(Write-in) ○

ARTICLE II- ZONING AMENDMENTS PROPOSED BY THE PLANNING BOARD

Amendment No. 1

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-6 Definitions, by adding the following words shown in bold as follows:

SIGN — Any object, device, display, or structure, or part thereof, situated outdoors or indoors **within 18 inches of a window plane and visible from the exterior of the building**, which is used to advertise, identify, display, direct, or attract attention to an object, person, institution, organization, business, product, service, event, or location by any means, including words, letters, figures, design, symbols, fixtures, colors, illumination, or projected images.

YES ● 2131
NO ○ 586

[This amendment is intended to allow signs near windows without restriction provided that they are more than 18 inches from the glass. Signs within 18 inches of a window would continue to need to meet the signage ordinances as they do today.]

Amendment No. 2

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-74 District Regulations for Signage, subsection C Commercial District by renaming it to be **Commercial and Office Districts** and to:

Add the following new subsection (5):
Structures with multiple tenants within the Office District shall have no more than four (4) wall signs. Multiple tenants may be located on the permitted wall signage provided no tenant is listed more than once.

YES ● 2249
NO ○

Delete 275-74 District Regulations for Signage, subsection D Office District in its entirety.

449

[This amendment is intended to allow the Office District located on Constitution Drive to have similar signage as to the Commercial District with the exception of no building having more than four wall signs.]

Amendment No. 3

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-73 Signs, General Provisions by adding the following new subsection P:

In the Commercial, Commercial-2, Office, Service Industrial, Highway Commercial, Neighborhood Commercial and Performance Zoning districts, vehicles, trailers or equipment with commercial signage that are routinely parked or stored on a property must be shown on a site plan and approved by the Planning Board and shall be located in a parking spot or approved area where its visual impacts to abutting property and rights of way are limited, or can be reduced or screened. These vehicles, trailers and equipment shall not be located within required parking spaces or travel ways unless approved by the Planning Board. This requirement shall not apply to uses allowed under Article 275-18 or to individuals who drive a company vehicle and park it at their place of residence while not at work.

YES ● 2104
NO ○ 585

[This amendment is intended to require business with vehicles, trailers or equipment that contain commercial signage to locate those items in places on their site that have been approved by the Planning Board.]

TURN BALLOT OVER AND CONTINUE VOTING



ARTICLE 2: ZONING AMENDMENTS CONTINUED

Amendment No. 4

Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-73 Signs, subsection F, by adding the following words shown in bold as follows:

Permanent and temporary off-premises signs shall not be allowed in any district, **except as noted in subsection N below.**

[This amendment is intended clarify that all forms of off-premises signs are not allowed unless a permit under the Town's Sign and Banner ordinance has been issued.]

2129
 YES
 NO
 521

Amendment No. 5

Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-34F(2) Cluster Residential Development, Buffer Zone to add the following new subsection (c):

The buffer shall be located and flagged by a surveyor licensed by the State of New Hampshire and permanent markers identifying the buffer and its no disturbance requirement shall be placed along the contour of the buffer, generally not more than seventy-five (75) feet apart. Where buffers intersect property lines the marker shall also be placed on the property line.

[This amendment is intended to require new residential cluster subdivisions to post markers identifying the location of currently required non-disturbance buffers.]

2181
 YES
 NO
 412

ZONING AMENDMENT SUBMITTED BY CITIZEN PETITION

Amendment No. 6

Are you in favor of the adoption of Amendment No. 6 as proposed by petition of Jon C. Carnevale and others to amend the Town of Bedford Code, Chapter 275, ZONING, Article II, ESTABLISHMENT OF DISTRICTS, Section 275-8, Location of Districts and the Zoning Map by:

Rezoning the northerly portion of **Tax Map #13, Lot #40** from the Commercial Zone (CO) to the General Residential Zone (GR), being described as follows:

Beginning at a point on the westerly side of Olde Bedford Way, Bedford, Hillsborough County, New Hampshire, being the southeast corner of lot 10-50-5 and the northeasterly corner of the herein described premises; thence in a generally southerly direction along the westerly sideline of Olde Bedford Way along a curve to the left with a radius of 1,575.00 feet a distance of 144.39 feet to a point; thence S06° 37' 58"W by the sideline of Olde Bedford Way a distance of 59.38 feet to a point; thence in a generally southerly direction along the westerly side line of Olde Bedford Way along a curve to the left with a radius of 2,725.00 feet a distance of 86.27 feet to a point; thence S04°49'52"W by the sideline of Olde Bedford Way a distance of 41.73 feet to a point; thence N83°04'50"E through Lot 13-40 a distance of 59.86 feet to a drill hole at a stone wall; thence N83°04'50"W through Lot 13-40, along a stone wall, a distance of 105.85 feet to a drill hole; thence N83°44'38"W through Lot 13-40, along a stone wall, a distance of 121.93 feet to a drill hole at the intersection of stone walls; thence N82° 58' 42"W by lot 13-43-5, along a stone wall, a distance of 202.81 feet to a drill hole; thence N85° 19' 42"W by lot 13-43-5, along a stone wall, a distance of 145.32 feet to a point; thence N83° 20' 17"W by lot 13-43-5, along a stone wall, a distance of 249.72 feet to a drill hole; thence N83° 04' 37"W by lot 13-43-5, along a stone wall, a distance of 169.68 feet to a point at the southeast corner of lot 10-49-9; thence N26° 47' 48"E by lot 10-49-9, a distance of 197.25 feet to a drill hole; thence N22° 45' 58"E by lot 10-49-9, a distance of 152.73 feet to a point at the southwest corner of lot 10-50-5; thence S83° 30' 12"E by lot 10-50-5, a distance of 948.57 feet to the point of beginning Containing 329,928 square feet or 7.5741 acres, more or less, and being 76.95% more or less of Tax Map#, Lot 40.

[The Planning Board does not support passage of this amendment.]

596
 YES
 NO
 1967

ARTICLE III-DOG PARK

On January 25, 2012, the Bedford Town Council approved the use of a Town-owned parcel of land on Nashua Road for the construction of a dog park. The Bedford Friends of Canine Corner (BFCC), a private non-profit organization, has committed to privately funding the entire construction of the dog park. On January 22, 2013, a citizen's petition was delivered to the Town Council asking to construct the dog park with privately raised funds, but failing to address the question of who will operate and maintain the dog park. Town maintenance of the dog park may require contract support due to Town employee workload providing core services. At the present time there is no organization willing to commit to a lease requirement, however, there may be an organization that would come forward to do so.

1. Are you in favor of the construction of a dog park on Nashua Road in Bedford, with the cost of construction fully-funded in advance by a private citizens group?

YES
 NO
 1068
2. If a dog park is constructed on Nashua Road using privately-raised funds (select one):
 - A. The Town of Bedford should operate and maintain the dog park with funds included in the annual Town operating budget (Taxpayer Funded). 252
 - B. The Town of Bedford should operate and maintain the dog park provided that funds are raised privately for all continuing and future costs (Privately Funded). 829
 - C. The dog park should only be privately funded, operated, and maintained subject to a lease with the Town. (Privately Funded, Operated, and Maintained) 1554

1710
 YES
 NO
 1068

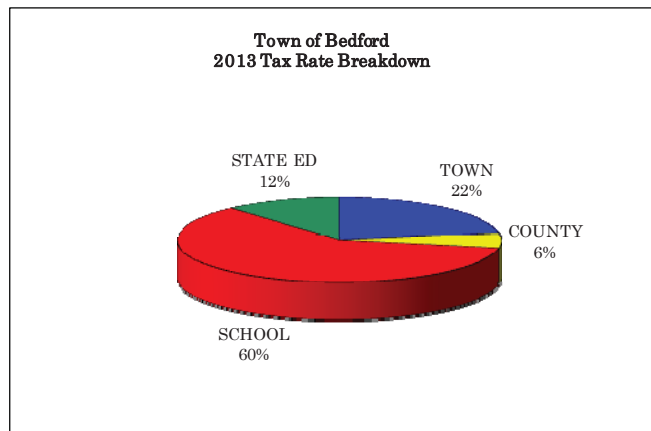
Total Number of Votes Cast-2,891 (19%)



2013 TOWN POPULATION AND TAX RATE INFORMATION

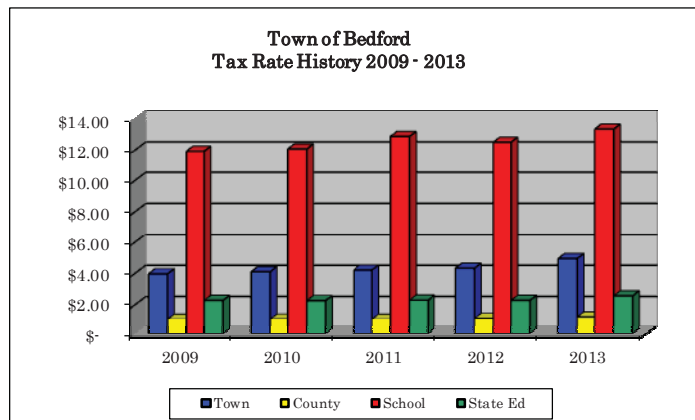
POPULATION – 21,496 (based on 2010 census)
2013 ASSESSED VALUATION: \$3,187,460,341

TOWN	\$4.97
COUNTY	\$1.24
LOCAL SCHOOL TAX	\$13.37
STATE EDUCATION TAX	\$2.59
COMBINED TOTAL TAX RATE	\$22.17



Percent Increase/(Decrease) Over 2012 Tax Rate

TOWN	14.25%
COUNTY	8.77%
LOCAL SCHOOL TAX	6.70%
STATE EDUCATION TAX	12.61%
COMBINED TOTAL TAX RATE	9.10%





TOWN COUNCIL

CHRISTOPHER BANDAIZIAN, CHAIRMAN

I begin this report by thanking Bedford's residents, community organizations and businesses for their sustained efforts and contributions to enhance the quality and success of our community. There is no example more emblematic of their collective community support than the opening of the Bedford Village Common this past June. It is an effort that spanned parts of three decades, and would not have been possible without their generosity, resourcefulness and dedication. Although there is work that remains to be done and enhancements to be completed, we have already seen the Village Common packed during several summer events. To all the volunteers who worked on the Village Common from the plans that were shelved to the plans that came to fruition, the countless donors, the major corporate sponsors, Town employees, and the members of the Bedford Village Common Development Committee, thank you.

In March, the Council welcomed newly elected Councilor Kelleigh Domaingue and re-elected Councilor Jim Scanlon to three year terms. My thanks to them and to Vice Chairman, Bill Jean and Councilors Norm Longval, Bill Dermody and Mac McMahan for their service in an eventful and productive year.

A hallmark of 2013 was another year of transition in the Town Manager's office, beginning with the integration of the then new Town Manager, Jessie Levine, and ending with her resignation and the entrenchment of the Council in the hiring process. Fortunately, it is a situation my colleagues on the Council have grown familiar with; and turnover in the Town Manager position did not stand in the way of the orderly pursuit of the Town's regular business and the accomplishment of substantial new initiatives. In addition to my colleagues on the Council and former Town Manager, Jessie Levine, I extend my

appreciation to our Town Department heads and employees for their continued professionalism and productivity during a year of change.

Soon after the March election and the Council's organizational meeting, the Council convened for its retreat in April. At the retreat, the Council reviewed and established goals and priorities for 2013, and assigned leadership responsibility for each objective to either Council members or the Town Manager. The development of the operating budget and Capital Improvement Plan are always important areas of focus and strategic planning. In 2013, development of a broader, more rigorous process for development of the Capital Improvement Plan was identified as a key objective. A committee was established that included Department Heads, the Town Manager, Planning Board members and Town Councilors Bill Dermody and Jim Scanlon. Informed by the results of the facilities study made possible by the infrastructure bond, their ground work has established a more through, concrete and objective capital planning process that will continue to pay dividends in future years.

Additional Town Council and Town Manager retreat objectives for 2013 included:

- Establishing 5 Economic Revitalization Zones (ERZ's) which provide businesses with an opportunity to receive N.H. Business Tax credits for investment in unutilized or underutilized properties;
- Maintaining Route 101 improvement as a State Highway Plan priority and on schedule;
- Studying and developing plans for the construction and staffing of a South River Road Emergency Substation;
- Developing a comprehensive strategy to address backlogged local road improvements; and
- Reviewing and updating the Route 3 Tax Increment Financing (TIF) strategy.

A number of other items are the subject of ongoing efforts or have been studied and not pursued which



include: increasing citizen recycling participation; charter review; “ReadySetGo!” development site certification; Town Council approval of zoning amendments; elderly tax exemptions; and fiscal year transition. These and a number of lower profile operational goals were the subject of considerable attention on the part of Councilors, the Town Manager and Department Heads over the course of 2013; and many projects in progress will be transitioned to the 2014 Town Council and Town Manager for completion.

Other noteworthy 2013 events include the establishment of regular meetings between Bedford’s Legislative delegation, the Town Council and the School Board. These meetings serve to establish a dialog and action plan relative to State legislation, and to provide a forum for input, discussion and an exchange of ideas. 2013 also saw the completion of the Everett Turnpike-South River Road Bridge and South River Road widening. The project includes a magnificent rose planted median that serves as a gateway to the southern half of Bedford’s Route 3 Performance Zone. Efforts to develop the Pedestrian & Bicycle Connectivity Master Plan were in full swing with a broad spectrum of participants providing input.

Although many municipalities, Bedford included, have struggled through the prolonged economic downturn, 2013 brought a number of new business openings that added high quality employment opportunities as well as highly visible, major commercial developments. Bedford continues to add impressively to its commercial tax base.

Finally, not to be overlooked are the day to day challenges and accomplishments of our Town employees, volunteers and community organizations. They provide a solid foundation for our community, and have a vital role in maintaining our quality of life in Bedford. Together, we look back at the accomplishments of 2013 and look forward to the challenges and successes to come.

Respectfully Submitted,

Christopher Bandazian, Chairman



FINANCE, PERSONNEL, TAX COLLECTION

CRYSTAL A. DIONNE,
CPA, DIRECTOR

During 2013, the Town portion of the tax rate increased \$0.62, or 14.25% from \$4.35 to \$4.97 per \$1,000 of assessed valuation. The increase in the tax rate is a result of budgetary increases to cover the costs of our contractual obligations as well as the first debt service payment for the 2011 infrastructure bond issuance. Furthermore, the bulk of the rate increase is directly attributable to the property revaluation conducted in 2013 which reduced the Town's overall taxable value by nearly \$200 million. The tax rate is calculated using the Town's taxable value. There is an inverse relationship between these factors such that as valuation decreases, the rate increases.

It is important to note that property taxes are due each July 1st and December 1st. Payments received subsequent to these dates are subject to statutory interest charges of 12% APR on delinquencies and 18% APR on liens. Properties which remain delinquent after two years from the lien execution date are eligible to be deeded to the Town.

The Tax Collector's office is also responsible for all motor vehicle registrations. We are continuing with our online renewal process as a convenience to our residents. Motor vehicle registrations can be renewed online by visiting the town's website and clicking the E-Reg license plate. Not only can residents complete straight renewals online, but they can also receive instant quotes for motor vehicle state and town fees.

In the upcoming year, we will be implementing one check processing for MV and also continue to explore more options for payment processing including the acceptance of debit and credit cards as forms of payment for various Town charges.

For further information regarding tax collections and/or motor vehicle registrations, including frequently asked questions, please visit the Tax Collector/MV Reg page, listed under Town Offices on our website, www.bedfordnh.org

FINANCE AND PERSONNEL

The Finance Department prepared its ninth Comprehensive Annual Financial Report (CAFR) during 2013 for the 2012 calendar year. This report continues to meet the strict reporting standards of the Government Finance Officers Association (GFOA) and as such has received a Certificate of Achievement for Excellence in Financial Reporting for each year of compilation, 2004 through 2012.

During 2013 the finance and personnel department was re-evaluated and subsequently re-organized internally to provide better service to other departments and the public. This combined department here in Bedford operates with significantly fewer staff than that of other communities. Because of this lean staffing we are in need to consistently evaluate how we deliver our services to ensure that expectations continue to be met. The department is fortunate to have a very capable staff that is dedicated to serving the Town of Bedford. I am incredibly proud of all we have accomplished and continue to explore ways to streamline our processes for more efficient operation.

To that end, in the coming year, the department will be participating in lean management training to help us become 'continuous improvement practitioners'. This management philosophy is becoming more common in a government environment as producing more with less or limited resources becomes our new normal.

Respectfully submitted,

Crystal Dionne, CPA, Director



The following schedules are preliminary based upon the information available at the time of report printing. Final schedules may be obtained in the Town's CAFR once our financial audit is complete in the spring of 2014.

2013 Appropriations Budgeted

Town General Fund	\$24,310,421
Other Governments:	
Direct – Local School	50,756,603
Overlapping – County	3,941,257

2013 Revenues Budgeted:

Town General Fund	\$24,310,421
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Escrow Accounts Various Depositors

Balance January 1, 2013	\$2,717,345
Receipts/Deposits	513,578
Disbursements/Withdrawals	(1,100,660)
Interest Earned	393

Balance December 31, 2013	\$2,130,656
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Tax Collector's Report - Unaudited
Fiscal Year Ended December 31, 2013

	<u>2013</u>	<u>2012</u>
Uncollected Taxes, January 1, 2013:		
Property Taxes	-	2,065,556
Current Use	-	-
Yield Taxes	-	-
Sewer Rents	-	275,663
Taxes Committed, Fiscal Year 2013:		
Property Taxes (net)	69,959,896	-
Current Use	45,670	-
Yield Taxes	2,119	-
Sewer Rents	1,161,790	-
Overpayments:	61,238	-
Interest/Penalties on Delinquent Taxes:	232,349	-
Totals:	\$71,463,062	\$2,341,219
Collections During Fiscal Year 2013:		
Property Taxes	67,879,968	1,348,124
Current Use	45,670	-
Yield Taxes	1,615	-
Sewer Rents	856,156	275,663
Interest/Penalties	232,349	-
Liens Executed	-	673,396
Abatements:		
Property Taxes	5,461	44,036
Sewer	-	-
Uncollected Taxes, December 31, 2013:		
Property Taxes	2,135,706	-
Current Use	-	-
Yield Taxes	504	-
Sewer Rents	305,633	-
Totals:	\$71,463,062	\$2,341,219

Summary of Tax Lien Accounts
Fiscal Year Ended December 31, 2013

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>Prior</u>
Unredeemed Liens				
January 1, 2013		511,305	218,966	0
Liens Executed				
In 2013	724,788			
Collections During				
Fiscal Year 2013	332,043	211,158	202,213	
Deeds Executed			12,174	0
Unredeemed Liens				
December 31, 2013	\$392,745	\$300,147	4,579	0



STATEMENT OF BONDED DEBT 12/31/13							
	Principal	Interest	Total		Principal	Interest	Total
1994 Public Safety Complex Bonds (2004 refinance)				2011 Infrastructure Bond (issued October 2011)			
2014	90,000	2,925	92,925	2014	670,000	102,393	772,393
Total	\$ 90,000	\$ 2,925	\$ 92,925	2015	670,000	88,994	758,994
				2016	665,000	75,644	740,644
1995 Library Bond (2004 refinance)				2017	665,000	62,344	727,344
2014	115,000	10,125	125,125	2018	665,000	49,043	714,043
2015	110,000	6,119	116,119	2019	665,000	35,744	700,744
2016	110,000	2,062	112,062	2020	665,000	22,028	687,028
Total	\$ 335,000	\$ 18,306	\$ 353,306	2021	665,000	7,481	672,481
				Total	\$ 5,330,000	\$ 443,671	\$ 5,773,671
1999 Landfill Closure Bond (2013 refinance)				2011 Infrastructure Bond (issued May 2013)			
2014	105,000	11,235	116,235	2014	720,000	144,000	864,000
2015	100,000	8,600	108,600	2015	720,000	122,400	842,400
2016	100,000	6,600	106,600	2016	720,000	108,000	828,000
2017	95,000	4,650	99,650	2017	720,000	93,600	813,600
2018	95,000	2,750	97,750	2018	720,000	79,200	799,200
2019	90,000	900	90,900	2019	720,000	64,800	784,800
Total	\$ 585,000	\$ 34,735	\$ 619,735	2020	720,000	50,400	770,400
				2021	720,000	36,000	756,000
2005 Road Reconstruction Bond (issued 2006)				2022	720,000	21,600	741,600
2014	1,200,000	144,000	1,344,000	2023	720,000	7,200	727,200
2015	1,200,000	96,000	1,296,000	Total	\$ 7,200,000	\$ 727,200	7,927,200
2016	1,200,000	48,000	1,248,000				
Total	\$ 3,600,000	\$ 288,000	\$ 3,888,000	Grand Total Bonded Debt:			
					\$ 17,140,000	\$ 1,514,837	\$ 18,654,837



MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

INDEPENDENT AUDITORS' REPORT

To the Town Council
Town of Bedford, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bedford, New Hampshire, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town, as of December 31, 2012, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and Schedule of Funding Progress be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying supplementary information appearing on pages 47 through 61 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The other information, such as the introductory and statistical sections, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Melanson, Heath + Company P.C.
June 18, 2013



TOWN OF BEDFORD, NEW HAMPSHIRE

Balance Sheet
Governmental Funds
December 31, 2012

	General	Road Reconstruction Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS				
Cash and short-term investments	\$ 37,323,883	\$ 2,687,857	\$ 1,115,542	\$ 41,127,282
Investments	-	-	87,004	87,004
Receivables:				
Property taxes, net	2,725,313	-	-	2,725,313
Departmental and other	439,634	-	107,832	547,466
Intergovernmental	234,143	-	-	234,143
Due from other funds	20,625	-	-	20,625
Prepaid items	156,405	-	-	156,405
TOTAL ASSETS	<u>\$ 40,900,003</u>	<u>\$ 2,687,857</u>	<u>\$ 1,310,378</u>	<u>\$ 44,898,238</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 638,656	\$ 12,148	\$ -	\$ 650,804
Retainage payable	16,874	-	-	16,874
Deferred revenues	-	-	-	-
Tax refunds liability	127,858	-	-	127,858
Due to other funds	(0)	-	20,625	20,625
Due to other governments	23,570,606	-	96,780	23,667,386
Other liabilities	300	-	-	300
TOTAL LIABILITIES	24,354,294	12,148	117,405	24,483,847
DEFERRED INFLOWS OF RESOURCES	1,733,205	-	-	1,733,205
Fund Balances:				
Nonspendable	156,343	-	25,255	181,598
Restricted	-	2,673,733	1,072,955	3,746,688
Committed	4,784,215	1,976	94,763	4,880,954
Assigned	1,602,982	-	-	1,602,982
Unassigned	8,268,964	-	-	8,268,964
TOTAL FUND BALANCES	<u>14,812,504</u>	<u>2,675,709</u>	<u>1,192,973</u>	<u>18,681,186</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	<u>\$ 40,900,003</u>	<u>\$ 2,687,857</u>	<u>\$ 1,310,378</u>	<u>\$ 44,898,238</u>



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Town of Bedford
New Hampshire**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

December 31, 2012

Executive Director/CEO



In accordance with RSA 674:21(1), the following report is being provided for both the Town’s recreation and school impact fees collected under the provisions of Town ordinance Section 275-20. A full detailed report of individual impact fees assessed and collected is available upon request.

School Impact Fees:

Balance as of January 1, 2013	\$560,951.58
2013 Fees Billed	186,660.95
2013 Interest Earned.....	63.91
2013 Transfers Out (1).....	(300,000.00)
Balance as of December 31, 2013	\$447,676.44
Accounts Uncollected at 12/31/13.....	(122,400.00)
Bank Balance at December 31, 2013.....	\$325,276.44

Recreation Impact Fees:

Balance as of January 1, 2013	\$167,086.54
2013 Fees Billed	45,281.05
2013 Interest Earned.....	23.58
Balance as of December 31, 2013	\$212,391.17
Accounts Uncollected at 12/31/13.....	(29,482.00)
Bank Balance at December 31, 2013.....	\$182,909.17

Notes: (1) Transfers of School Impact fees have been used for the purpose of paying the high/middle school bond principal according to the Bedford School District.



TAX INCREMENT FINANCE DISTRICT REPORT

Tax Increment Financing: Overview

Tax increment financing is sometimes referred to as a financing tool and sometimes as an economic development tool. It is both. Other types of financing are available to municipalities for infrastructure improvements, but cutbacks in federal and state infrastructure aid over the last two decades have increased the popularity of tax increment financing.

Tax increment financing has been around since the 1950s as an economic development tool. The theory and practice is, on its face, simple: an area that has been blighted or is otherwise in need of an economic boost is analyzed for its development potential and then designated by a municipality as a tax increment financing district, which is then targeted for publicly financed infrastructure investment. The infrastructure improvements stimulate development or redevelopment to occur in the district, generating incremental tax revenues. Some or all of the indebtedness incurred by the municipality for the infrastructure improvements is repaid by redirecting all or some of the incremental tax revenues to the infrastructure debt service.

The taxable value of the district is frozen at the time of its creation, referred to as the original taxable value (OTV) or simply “base.” Tax revenues from the base value continue to go to the general fund tax base. As the TIF district matures and private sector development and redevelopment occurs because of the improvements, the Town retains the incremental tax revenues generated above the base. The annual “tax increment” is used to pay the public expenditures on improvements in the district.

Typically, public infrastructure investments include water supply, sewer expansion and repair, storm water drainage, street and sidewalk construction, street

lighting, park improvements, and parking structures. These improvements are intended to encourage economic development by making the area more attractive for development and reducing infrastructure costs for private developers.

South River Road TIF District

In accordance with NH RSA 162-K, the Town of Bedford adopted the South River Road TIF District on 12/15/2010. The purpose of the District is to improve the safety, economic development, investment and revitalization rate, and public welfare for this area and for the community at large.

The associated objectives of the district include 1) widening Route 3 at certain key sections to allow safe transit, increased traffic and encourage increased investment into adjacent sites 2) public infrastructure improvements including repaving and sidewalk enhancements within the district and 3) other infrastructure improvements including lighting, landscaping, signage and transit stops.

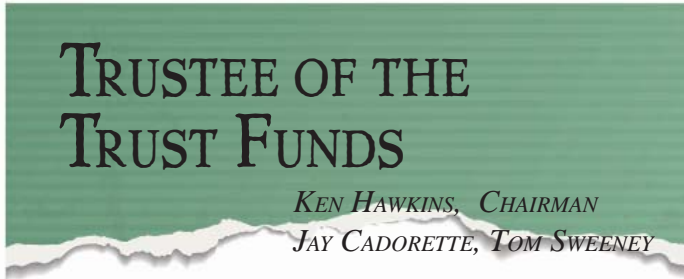
Current Year District Activity

During 2013 the South River Road TIF District saw the completion of the 33,000 square foot, Phase II medical office building at Bedford Medical Center (Washington Place). Additionally the Planning Board reviewed a conceptual plan for the redevelopment of the former Wayfarer Hotel and Conference Center to include approximately 55,000 square feet of retail, two restaurants, and a 72 unit multifamily apartment building which is expected to seek final approval in early 2014.

Also, during 2013, we continued with contracted survey of the proposed TIF improvement area. The Town Engineer developed a proposed roadway alignment and the consultants worked on traffic and drainage design. In addition to engineering design, landscaping options were reviewed for the project limits. Final design and bid documents are expected to be completed by March 2014 with construction to begin by late summer.



South River Road TIF District			
General Information:			
Date of Declaration:	12/15/2010		
Base (OTV) Year:	2010		
Duration:	Until Debt Paid (<i>maximum 30 years or 2/1/2041</i>)		
Date of Initial Indebtedness:	n/a		
First Year of Increment Retained:	2012		
	TIF	Town	% of Town
Acres	183	19,174	0.96%
Parcels	99	8,161	1.21%
Base Taxable Value (OTV)	112,500,800	3,355,937,627	3.352%
Value, Revenue Generation and Distribution:			
	2012	2013	2014
TIF District Taxable Value:	\$ 118,179,300	123,856,200	
Total Incremental Valuation Generated:	5,678,500	11,355,400	
Tax Rate for Ensuing Year:	\$ 20.32	\$ 22.17	
Total Incremental Tax Revenue:	\$ 115,387	\$ 251,749	
	Principal	Interest	Total to Date
Debt Service: <i>None issued as of 12/31/2013</i>	<i>n/a</i>	<i>n/a</i>	-
Balance of Available Funds:			
	2012	2013	2014
Revenues			
Existing Developer Fair Share Funds	\$ 96,781	\$ -	
Fair Share Collections During FY	-	63,125	
Developer TIF Payments		112,000	
Incremental Tax Revenue (from above)	115,387	251,749	
Interest Earnings	-	39	
<i>Subtotal District Revenues</i>	\$ 212,168	\$ 426,874	
Expenses			
Surveying/Inspection/Engineering	20,625	182,510	
Construction	-	-	
Other District Expenses	-	-	
Debt Service Principal	-	-	
Debt Service Interest	-	-	
<i>Subtotal District Expenses</i>	\$ 20,625	\$ 182,510	
Balance of Funds as of 12/31:	\$ 191,543	\$ 435,908	



We, the Trustees of Trust Funds, offer these brief comments on the 2013 annual report.

The Trustees are responsible for two types of funds: (1) Capital Reserve Funds, which have been established by the Town or School District in anticipation of specific capital projects, and (2) Trust Funds, which have been set up to support on-going projects, such as scholarships, the library or cemeteries. The Capital Reserve Funds make up the majority, 99%, of the trust fund balances at \$5.16m leaving \$66k or 1% attributable to the remaining Private Purpose Trust Funds.

During 2013, the majority of the Capital Reserve Funds were held in an interest bearing single unified account at Centrix Bank called Insured Cash Sweep (ICS), yielding 0.20% at year end. The remaining funds were held in interest bearing money market accounts, also yielding 0.20% at year end.

Respectfully submitted,

Ken Hawkins, Chairman

**Trust and Capital Reserve Fund Totals for Year
Ending December 31, 2013**

<i>Capital Reserve Funds (Principal and Accrued Interest)</i>	
<i>School Building Fund</i>	\$ 9,487.11
<i>School Building Maintenance</i>	50,469.83
<i>School Tuition</i>	154,220.77
<i>School District Land Fund</i>	315,150.20
<i>Rte. 3 Improvements</i>	10,623.85
<i>Transfer Station Equipment</i>	7,083.01
<i>Transfer Station Improvements</i>	435,951.30
<i>Conservation Commission</i>	231,977.55
<i>Town Office Building</i>	69,971.29
<i>Safety Complex</i>	31,421.58
<i>Sidewalk Reserve</i>	13,892.49
<i>Compressor Replacement</i>	52,041.00
<i>Land Reserve</i>	489,039.21
<i>Fire Engine Replacement</i>	412,712.88
<i>Loader/Backhoe</i>	25,079.50
<i>Building Addition</i>	29,086.74
<i>Fire Equipment Reserve</i>	100,278.64
<i>Sewer Enterprise Wastewater</i>	639,168.28
<i>Master Plan</i>	88,384.40
<i>Traffic Signal Improvements</i>	96,340.07
<i>Sweeper Replacement</i>	191,918.94
<i>Grader</i>	243,983.42
<i>Chipper</i>	27,879.29
<i>Roadside Mower</i>	87,822.68
<i>Library Septic System</i>	22,539.45
<i>Library Carpet Replacement</i>	38,814.56
<i>Library Boiler</i>	12,597.95
<i>One Ton Trucks</i>	91,484.50
<i>Solid Waste Backhoe</i>	20,487.80
<i>Pool Building/Equipment</i>	36,368.80
<i>Field Development/Repairs</i>	118,933.92
<i>Parks Equipment</i>	15,106.80
<i>Sewer Systems Improvement</i>	220,848.64
<i>IT Software Licensing</i>	12,024.18
<i>Ambulance Replacment</i>	205,952.23
<i>Bulldozer</i>	59,217.41
<i>Jacobsen Mower Replacement</i>	53,323.04
<i>Kubota Tractor Replacement</i>	35,508.20
<i>Library Parking Lot</i>	64,349.40
<i>BCTV Digital to HD</i>	47,991.94
<i>Ladder Truck Replacement</i>	125,818.41
<i>Pick Up Truck Reserve</i>	25,271.51
<i>Front End Load Replacement</i>	121,003.95
<i>Document Imaging</i>	20,069.42
Total Capital Reserves	<u>\$ 5,161,696.14</u>



PLANNING AND ZONING

RICHARD SAWYER, AICP, DIRECTOR

2013 proved to be a very busy year for the Department despite seeing a decline in the amount of new commercial projects moving forward this year. The Planning Staff worked with the developers of the Dunkin Donuts, State Liquor Store, Washington Place Phase II medical office building, and two office building projects on South River Road to see those projects through to completion. Several other projects were able to receive final approval and or start construction which are outlined the Planning Board report. In addition to managing the development process the Planning Staff spent much of the year developing the 2013 update to The Hazard Mitigation Plan which is required to be done every five years, and the development of Bedford's first Pedestrian and Bicycle Connectivity Master Plan that will hopefully be adopted in early 2014.

For a second year in a row the Department spent a significant amount of time addressing various legal actions including: defending a variance issued by the Zoning Board of Adjustment for the construction of the Market Basket for which was upheld by the NH Supreme Court; a variance issued for a home to be constructed partially within the wetland setback; enforcement in court to against a company using a truck as a sign; and several challenging and technical applications appearing before the Zoning Board.

2013 proved to be an important year in transportation planning for the community and the region as a whole with the opening of the South River Road Bridge over the Turnpike which widened that section of roadway from two lanes to four and eliminating the PM congestion previously seen around the Hawthorne Drive intersection. Unfortunately the State has determined that the Route 101 improvements previously scheduled for construction in 2015 must be pushed back two years with a majority of the work likely taking place in 2018 and 2019.

2013 brought significant physical and personnel changes to the Department with the addition of our first ever dedicated full time Land Use Executive Assistant and the construction of a public counter which provides a professional and welcoming area to service the public. Christine Szostak started as our Assistant in July and brings to us her decade of experience in similar positions with the towns of Exeter and Chester. The Department is greatly appreciative of the Town Council's and public's support for both of these improvements. Additionally, we are very grateful for the years of support from Johnnie Pastore (Assessing) and Dawn Boufford (Town Manager's office) for their years of part time administrative support to the Department.

I would like to take this opportunity to thank the members of the Boards and Commissions who dedicate their time to making Bedford a great place to live and work. I would also like to thank the planning staff for their dedication and support; together the staff was responsible for assisting our land use boards and committees with approximately 50 public meetings and 100 applications this year.

Respectfully submitted,

Richard Sawyer, AICP, Director



PLANNING BOARD

PAUL GOLDBERG, CHAIRMAN

2013 continued the recent trend of limited residential growth and for the first time in recent years applications for major commercial development also declined in Bedford. During the 2013, many sites previously approved for development were under construction, and amendments to those sites constituted a large portion of the commercial development applications reviewed by the Planning Board this year.

2013 was a busy year for construction throughout Town. At the Bedford Hills mixed use site at the intersection of Route 101 and Route 114, construction of Dunkin Donuts and a State Liquor Store were completed. A site plan amendment was reviewed and approved for the Primrose School on the property, which is expected to be completed in 2014. At Bedford Medical Center (Washington Place), construction continued on Phase II of the approved medical office site plan. A redevelopment site plan was approved for 288 South River Road, the Daniel Webster Office Park, which was damaged by fire and at the end of 2013, construction was underway on a new 7,200 square foot office building with associated site improvements.

The Planning Board heard a total of 40 applications in 2013, many of which were site plan amendments, sign waivers, lot line adjustments, or residential subdivisions of one lot into two. A residential cluster subdivision of one lot into 7 was approved on Charles Place, off Old Bedford Road, which resulted in 6 new building lots and one open space lot. A site plan was reviewed and approved for St. Elizabeth Seton Church on Meetinghouse Road for a 2,800 square foot addition on the activity center, and a 1,200 square foot vestibule addition. The Board reviewed conceptual site plans for the redevelopment of the Wayfarer property with proposed retail, apartment and restaurant uses, construction of a 57 room hotel at

the Bedford Village Inn property, and a convenience store and fueling facility at the intersection of Route 101 and Hardy Road, which are expected to provide a very busy 2014 for the Board.

The Town was awarded a \$30,000 Community Planning Grant from the New Hampshire Housing Finance Authority (NHHFA) to complete a Pedestrian and Bicycle Connectivity Master Plan. During the 2010 Master Plan process, the Town conducted a series of public outreach sessions and a town wide telephone survey and the most often stated item that residents felt would improve their environment would be the development of sidewalks, trails and bicycle ways. A Committee made up of representatives from the Planning Board, Town Council, Conservation Commission, Town Citizens and Town Staff was charged with guiding this project by conducting community outreach, overseeing the development of a prioritized sidewalk and trail development plan, and providing input into the proposal of regulation changes. Committee members reached out to members of the community through tables at Olde Towne Day and the Bedford Farmers Market; meetings with stakeholder groups, local students, cyclists, and the development community; and through an online survey and map tool which received a total of over 500 responses from members of the Bedford Community. The Pedestrian and Bicycle Connectivity Master Plan will be presented to the Board and Town Council in 2014 for adoption. Thank you to the members of the Committee who dedicated their time and expertise to the development of this plan: Councilor Bill Dermody, Deb Sklar (Planning Board), Glenn Boston (Conservation Commission), and especially citizen members, Linda Gould, Amy Huelle and Kathy Shartzer.

In 2013, the Board recommended several changes to the Zoning Ordinance which were all approved by the voters at the March town meeting. The definition of signage was amended to allow signs near windows without restriction provided they are set back more than 18 inches from the window. The district regulations for signage were amended allowing the Office District to have similar signage as the Commercial District and to require businesses with vehicles, trailers or



equipment that contain commercial signage to locate those items in places on the site that have been approved by the Planning Board. The signage section of the Zoning Ordinance was also amended to clarify that all forms of off-premises signs are not allowed unless a permit has been issued under the Town's Special Event Sign and Banner ordinance. Finally, an amendment was approved to the Cluster Residential Development ordinance requiring that new residential cluster subdivisions post markers on site identifying the location of required non-disturbance buffers.

At the close of 2013, Jessie Levine, Town Manager (ex-officio) participated in her last meeting as a member of the Planning Board, and we look forward to the addition of a new Town Manager to the Board in 2014. In May, the Planning Board re-elected Paul Goldberg as Chairman, Jon Levenstein as Vice-Chairman and Hal Newbury as Secretary.

Statistics for 2013: (40 applications):

- 7 Site Plan for a total approximately 60,000 square feet of commercial space
- 10 Site Plan Amendments (including modification of conditions of approval, minor site plan amendments)
- 7 residential subdivisions creating 12 new building lots and 2 open space lots
- 6 Lot Line Adjustments (5 residential, 1 performance zone)
- 5 Conceptual Reviews (1 residential subdivision, 4 site plans)
- 3 Performance Zone Sign Waiver Requests
- 2 Site Plan Applications for Town and School projects for review and comment

Major Developments reviewed or approved included:

- Office Building – Final site plan approved to redevelop the properties at 35 and 43 Constitution Drive and construct a 2-story, 44,000 square foot office building addition.

- Residential Subdivision – Final subdivision approval of a residential cluster subdivision of one lot into 6 building lots and 1 open space lot on Charles Place.
- St. Elizabeth Seton Church – Final site plan approval to construct a 2,800 square foot activity center addition and a 1,200 square foot church vestibule addition.
- Bedford Hills – Site plan amendment to increase the site of the Primrose School by 2,395 square feet to a total size of 12,700 square feet.
- Office Building - Final site plan approval to construct a new 7,200 square foot office, to convert 2,200 square feet of storage to office, and to construct a 1,320 square foot garage at 288 South River Road, the Daniel Webster Office Park.

Respectfully submitted,

Paul Goldberg, Chairman



The Zoning Board of Adjustment conducts hearings on applications for relief from land use regulations. The most common applications for relief are:

1. Variances from use or dimensional requirements;
2. Special Exceptions;
3. Equitable Waivers from dimensional requirements; and
4. Appeals from decisions of Administrative Officials.

Where there are unique or extenuating circumstances, the Board of Adjustment provides an avenue for relief from restrictions and for local resolution of land use issues. The Board of Adjustment can grant an application if the legal requirements for relief are met. However, the Board of Adjustment cannot grant relief if it would be the equivalent of re-zoning or amending a zoning ordinance. After hearing evidence for and against an application, the Board of Adjustment deliberates and votes on all requests in public session.

In 2013, the Board of Adjustment heard 40 applications for variances, no applications for a special exception, 3 requests for Equitable Waivers, 4 appeals of administrative decisions, and 5 requests for rehearing. The majority of the applications filed in 2013 were for variances seeking relief from building and wetland setbacks, lot size and frontage requirements. The distribution of applications is reflective of the maturing status of development in Bedford. The number of applications and requests presented to the ZBA in 2013 increased by 80% compared to 2012. This may reflect a rebounding housing market and economy.

Of the applications decided in 2013, 31 were approved in whole, or in part, 10 were denied or denied in part, 1 was ruled not required and 7 were withdrawn. Of the 5 requests for rehearing, 4 were denied and 1 was declared moot.

Members of the Board of Adjustment are appointed by the Town Council. The Board of Adjustment is comprised of 5 regular members, one of whom also is a member of the Town Council, and 3 alternate members, one member of the Town Council serving as an alternate. Karin Elmer, Planner I, of the Planning Department, attends all ZBA meetings and provides information to the Board.

Applications to request a hearing and the meeting schedule of the Board of Adjustment (usually the 3rd Tuesday of each month) are available at the Town Offices and also are available online at the Town website, www.bedfordnh.org. Completed applications are due no later than 18 days prior to the desired hearing date. The Zoning Administrator handles all public inquiries regarding zoning questions and assists individuals with application procedures.

I would like to thank all of the members of the Town Council, my fellow Zoning Board members and members of the other boards that serve the Town of Bedford for volunteering their time and talent to improve our community.

Respectfully submitted,

Eric Bernard, Chairman



2013 certainly has been an active year for the Conservation Commission. Starting with the Pulpit Rock Conservation Area activities, submittal of grant applications, adding additional conservation land to the town inventory and evaluating the initial plans for the redevelopment of the former Wayfarer Inn property on South River Road.

Dredge And Fill Applications

In 2013 we had minimal Dredge and Fill applications. The Conservation Commission approved six (6) applications, which accounted for less than 1 acre of land. The majority of the applications were received from the Town of Bedford for culvert replacements related to road improvements.

The commission has been actively involved with the review of wetland impact project proposed at the intersection of Back River Road and South River Road, in addition to making modifications to the proposal to ensure minimal impact we have been active in requiring a compensatory in lieu mitigation project that occurs within the Town.

At the end of the year, the commission was involved in preliminary review of the proposed redevelopment of the former Wayfarer Inn property on South River Road. Many of the commission's recommendations to ensure this exceptional piece of land that intersects Bowman Brook, abuts the Merrimack and has historical significance due to the John Goffe Mill site have been incorporated into the revised plans.

Existing Town Conservation Lands

The Pulpit Rock Conservation Area continues to be one of the town's most prized pieces of conservation land and we were able to successfully secure a conservation easement through the Bedford Land

Trust (BLT) in 2013. This easement will ensure this land will be here for generations to come. The Pulpit Rock Subcommittee continued to do an exceptional job of monitoring the land and maintaining the trails for public access throughout the year and we anticipate the continued cooperation between the subcommittee and the BLT in monitoring, improving and protecting the land.

In the spring of 2013 the Conservation Commission submitted a grant application to the Land and Water Conservation Fund for trail enhancements at the Pulpit Rock Conservation Area. Although we were unsuccessful in securing the funding I would like to acknowledge the tremendous amount of time and effort by Ruth Ansel and Richard Moore in assisting the Conservation Commission preparing the application.

The Conservation Commission also approved an Eagle Scout project proposed by Matthew Moore which involved the creation of posting which highlighted the many volunteer hours and efforts that have gone into making the Pulpit Rock the gem it is today. Matthew's final product can be seen at the kiosk at the entrance to the Pulpit Rock Conservation Area.

Lastly, in 2013 one of the trails in the Pulpit Rock Conservation area was named after Ray Landry, to celebrate and memorialize his contributions to Pulpit Rock and the Town of Bedford.

New Acquisitions

In 2013 the Town purchased 22 acres of land off Scott Road, which connects with another piece of conservation land, the Ash Bog property. The commission is anticipating the construction of a pedestrian bridge in 2014 which will allow the public access to this newly acquired property. Some of the purchase price in addition to the pedestrian bridge construction will be offset by a grant awarded to the Conservation Commission by the State of NH Recreational Trails program. We look forward to unveiling this property and the trail in 2014.

As always we continue to encourage the public's



assistance with acquiring additional lands to support the goal of protecting open spaces within the town.

Conservation Commission

The commission is comprised of a unique group of citizens diverse enough to provide the historical perspective regarding town lands to those that can move the commission forward towards reaching a new mission of not only protecting the town land but making these lands more accessible and promoting conservation education and land usage. I am honored to be working with such a dedicated group of volunteers.

The Conservation Commission wishes to especially thank one of the newest members to the Commission, Mr. James Drake. Mr. Drake, through a time consuming effort, coordinated the submittal of two grant applications, the first ever grant by the Conservation Commission. The submittal process was a learning experience for the entire group and we were successful in securing one of the grants. We anticipate future grant submittals with the focus on improving the quality and quantity of conservation land within the town.

I also want to thank one of our former commission members, Kevin Gagne, for volunteering to be a subject matter expert for a conservation related project with a senior at the Bedford High School. As one of the commission goals to provide outreach to the local schools this is an important step towards fostering interest in conservation efforts with future generations.

Finally, I would like to thank the Town Council for their support of the Conservation Commission in 2013.

Pulpit Rock Subcommittee Report

The Pulpit Rock Subcommittee of the Conservation Commission invites you to visit your conservation area. It is a great choice when you are looking for a hike that is close to home, with over 4 miles of moderate to difficult trails. The Pulpit Rock Subcommittee is charged with overseeing and

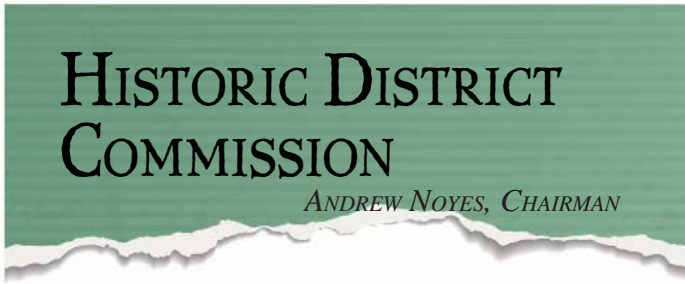
managing Bedford's Pulpit Rock Conservation Area. Subcommittee members include Richard Moore, Bill Ewing, Peter Delano, Clark Gott, Ray Landry, Doug Pryce, Eric Soederberg, and Anthony Clark. In 2013, activities at the Pulpit Rock Conservation Area included an Eagle Scout project, an educational walk (held by the Bedford Land Trust), and our annual workday. Additionally members of the Conservation Commission and representatives from the Pulpit subcommittee and Bedford Land Trust worked on a Land and Water Conservation Fund Grant proposal for a foot bridge across Pulpit Brook, just downstream of Gage's Mill.

For his Eagle Scout project, Matthew Tufts Moore, of Troop 414, researched and produced an educational display recognizing and acknowledging volunteer efforts at the Pulpit Rock Conservation Area. The volunteer efforts depicted in the display span more than 30 years, ever since the establishment of the Pulpit Rock Conservation Area. The display has been shown prominently at the entrance to the Bedford Town Library (Dec. 2013 and Jan. 2014) and can be viewed at the kiosk at the entrance to the conservation area off New Boston Road. Thank you so much, Matthew!

Plans for the upcoming year include a spring work day in late April or early May. Please check the Bedford newspapers in April for the date. Our thanks are extended to those who have helped out at the Pulpit in past years on our annual workdays. We always welcome your help.

Respectfully submitted,

Michelle Salvatore, Chairman



The Historic District administers Article VII of the Bedford Zoning Ordinance, and adopts and amends regulations for the administration of the Historic District. The Historic District Commission regularly reviews applications for property owners who want to make improvements within the Historic District, which includes Bedford Center Road, Church Road, Bell Hill Road, Chandler Road, and portions of North Amherst Road, Ministerial Road, Liberty Hill Road and Meetinghouse Road. Residential properties along Route 101 between Bedford Center Road and Wallace Road are also part of the Historic District.

The purpose of the Historic District is to ensure that new construction and significant building and property renovations are in keeping with the character of the District and preserve the Town's cultural, economic and architectural history. At the same time, the Historic District Commission strives to balance residents' concerns and protect the historic character of the Town center, keeping in mind that Commission decisions have an impact on property owners in the District. Throughout 2013, the Historic District Commission worked to ensure that the district is not only a nice place to drive through, but is also a pleasant place to live.

The Historic District Commission met 6 times during 2013 for regularly scheduled meetings to review applications. A total of 7 applications were filed in 2013, including one commercial request, one institutional application by the Bedford Presbyterian Church, and five residential applications.

The Historic District Commission approved one application for the replacement of a residential window; one application to screen in an existing deck; one application to install solar panels on the roof of

a residence; one application for removal of trees, extension of a fieldstone wall and construction of a picket fence; and one application for the installation of a foundation drain which required removing landscaping around the house. The Historic District Commission also reviewed and approved one commercial project to replace windows, remove a tree and install two building signs at 15 North Amherst Road, which is presently the only commercial property located within the Historic District. Finally, the Commission approved a request for an Eagle Scout project to construct a storage shed at the Bedford Presbyterian Church.

At the May 6 meeting, Andrew Noyes was elected Chairman and Brian Driscoll was elected Vice Chairman of the Historic District Commission. In April, Norm Longval and Ken Peterson ended their terms as the Town Council Representative and Town Council Alternate, and Mac McMahan was appointed as Town Council Representative and Norm Longval appointed Town Council Alternate. In May, Erin Fisher and Richard Polonsky joined the Historic District Commission as regular members. Phil Cote was re-appointed as the Planning Board Liaison in May. After his term as a member on the Commission expired in March, Bernie Ruchin stepped down from the Commission. The Town is grateful for Mr. Ruchin's contributions to the Historic District Commission.

Respectfully submitted,

Andrew Noyes Historic District Commission Chairman




SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION



The Southern New Hampshire Planning Commission has a wide range of services and resources available to help dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants selected for their specialized skills or services. Each year, with the approval of appointed representatives, the Commission’s staff designs and carries out programs of area-wide significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.

Technical assistance is provided in a professional and timely manner by staff at the request of the Planning Board and/or Board of Selectmen. The Commission conducts planning studies and carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulation; and in conjunction with the New Hampshire Municipal Association, offers annual training workshops for Planning Board and Zoning Board members.



Services performed for the Town of Bedford during the past year are as follows. Hours listed represent work for the Town only; in projects involving multiple municipalities the total hours spent by SNHPC staff is higher. For example, 2,364 hours were spent by SNHPC staff working on the Granite State Future project for the 14 municipalities in the region; equally dividing the total hours results in 169 hours of benefits that can be attributed to the Town.

No.	Hours	Project Description
	169	 <p>Currently updating the SNHPC Regional Comprehensive Plan as part of a Statewide initiative to develop a vision and determine how SNHPC should plan for the future. The SNHPC Granite State Future program is referred to as <i>Moving Southern New Hampshire Forward</i> and involved facilitation of both statewide and regional public visioning workshops and public outreach events to obtain public input and participation to shape the vision and plan that is developed for the region and the State. A regional Advisory Committee is leading the <i>Moving Southern New Hampshire Forward</i> program and consists of local community organizations and private institutions, as well as municipal representatives to guide the development and drafting of the regional plan;</p>
71		Facilitated and drafted the updated Hazard Mitigation Plan per FEMA plan update requirements;



	54	Performed a signal warrant study the intersection of New Boston Road and McAllister Road. The study includes traffic data collection, analysis, and report preparation;
	53	 <p>Conducted surveys and prepared broadband maps showing available broadband technologies and services existing in the region and within each municipality, including facilitating Advisory Committee meetings made up of representatives and Information Technology staff from each of the 14 municipalities in the region to identify goals, objectives and recommendations for inclusion in a broadband plan for the region. This project was funded through a grant awarded to the University of New Hampshire. GIS staff worked with a contact in each town to verify broadband service availability data, as well as continuously made updates to the Regional Community Anchor Institutions maps;</p>
	40	Conducted traffic counts at 43 locations, including 11 locations requested by the Town, and forwarded the data to the town;
	29	Updated the regional ITS Architecture to fulfill Federal requirements. The update included refinements to the ITS needs and associated services, ITS inventory, functional requirements of the ITS subsystems, interface requirements and information exchanges, interagency agreements, ITS standards, and project sequence;
	27	Updated the land use data using 2010 aerial imagery;
	17	Created specialty maps of Economic Revitalization Zones for the Town of Bedford;
	16	Reviewed and updated New Hampshire’s federal functional classification and National Highway System (NHS), and adjusted or “smoothed” the Census 2010-established urban area boundaries;
	14	Facilitated Advisory Committee meetings made up of representatives from each of the 14 municipalities in the region to identify and develop mutually beneficial service models to share municipal resources and pursue group purchasing to save costs. This project was funded through a grant awarded by the NH Charitable Foundation;
	13	Coordinated and facilitated a region wide Comprehensive Economic Development Strategy (CEDS) Advisory Committee consisting of economic development representatives from the municipalities of Bedford, Goffstown, Hooksett, New Boston and Weare with similar representatives from all the communities located within the Central Regional Planning Commission area to develop a joint strategy and economic development plan for the region;
	10	Provided assistance to the Town on issues related to the development of the FY 2015 – FY 2024 Ten Year Highway Plan including attending a meeting of the Planning Board;
	10	 <p>Provided staff support to the Regional Trails Coordinating Council; provided meeting notes, finalized strategic plan, assisted with continued logo development/marketing;</p>



9	Compiled building permit data and certificate of occupancy permit records to record dwelling unit totals from all municipalities in the region and prepared a summary Land Use Report;
8	Analyzed NHDOT’s crash database to identify high accident locations. A list of high accident locations for the community was prepared;
8	Continued coordination on NHDOT Project Wilton-Bedford-Amherst-Milford 13692;
8	Assisted the New Hampshire Society for Protection of New Hampshire Forests in developing an interconnecting greenways and trails plan for the towns of Auburn, Bedford, Goffstown, Hooksett, Londonderry and the City of Manchester, NH;
7	Revised Developments of Regional Impact Review Guidelines for use by all communities in the region;
6	Represented the interests of the Town on the Region 8 Regional Coordinating Council for the Statewide Coordination of Community Transportation Services Project;
6	Created interactive maps displaying traffic count locations and traffic volumes for the Town of Bedford. Maps are now available on the SNHPC.org website;
5	 <p>Facilitated the Southern New Hampshire Region Community Preparedness Program and provided plan updates and public service announcements for member communities;</p>
4	Provided staff assistance to Statewide Coordinating Council for Community Transportation (SCC);
4	Researched, provided education, and promoted the viability of a food hub in the greater Manchester area. Conducted this Foodshed Mapping Project with funding from the Hillsborough County Conservation District and supported with grant funds provided by Stoneyfield Farm. Mapping was completed on this project by GIS staff;
3	 <p>Reached out and extended assistance to the community in promoting regional economic development, including developing and presenting the new “ReadySetGo!” certified site program to the Planning Board to promote economic growth and development within the community;</p>
3	Participated on two subcommittees of the NH BPTAC (Bike-Ped Transportation Advisory Committee) – Outreach/Marketing and Counting, formed in October;
3	Updated base maps for the Town of Bedford. Updates included using GPS for any new roads to add them to the base maps;



	2	Attended a public hearing on the Bedford 13953 project to widen NH 101 between NH 114 and Wallace Road;
	2	Attended a NHDOT traffic impact study scoping session for a commercial development on NH 101;
	2	Organized and facilitated several Municipal Planners' Roundtable and Natural Resource Advisory Committee meetings for Planning Department staff and planning board members on a variety of planning topics both local and regional. These meetings were held on March 21, July 18, September 19 and December 19, 2013.

Town of Bedford Representatives to the Commission



Karen McGinley, Vice Chair
 David J. Danielson
 William Duschatko
 Gregory A. Camann, Alt.
 Paul Goldberg, Alt.
 David Wall, Alt.

**Karen McGinley, Executive Committee Member,
 Vice Chair**

TITLE LXIV
 PLANNING AND ZONING - CHAPTER 674
 LOCAL LAND USE PLANNING AND
 REGULATORY POWERS
 Regulation of Subdivision of Land
 Section 674:39-aa

674:39-aa Restoration of Involuntarily Merged Lots. I. In this section:

- (a) "Involuntary merger" and "involuntarily merged" mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner.
 - (b) "Owner" means the person or entity that holds legal title to the lots in question, even if such person or entity did not hold legal title at the time of the involuntary merger.
 - (c) "Voluntary merger" and "voluntarily merged" mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line.
- II. Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:
- (a) The request is submitted to the governing body prior to December 31, 2016.
 - (b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.
- III. All decisions of the governing body may be appealed in accordance with the provisions of RSA 676.
- IV. Any municipality may adopt local ordinances, including ordinances enacted prior to the effective date of this section, to restore previously merged properties that are less restrictive than the provisions in paragraph I and II.
- V. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances.
- VI. Municipalities shall post a notice informing residents that any involuntarily merged lots may be restored to premerger status upon the owner's request. Such notice shall be posted in a public place no later than January 1, 2012 and shall remain posted through December 31, 2016. Each municipality shall also publish the same or similar notice in its 2011 through 2015 annual reports.

Source. 2011, 206:4, eff. July 24, 2011.



BEDFORD VILLAGE COMMON DEVELOPMENT COMMITTEE

*BEVERLY THOMAS, CHAIRMAN
JEANENE PROCOPIIS, VICE-CHAIR*

On June 9, 2013, Bedford's newest community park opened to the public with fanfare! The long-range goal of creating a centrally-located park in the town's historic center became a reality. The Bedford Village Common (BVC), located at Bell Hill Road and Route 101, has improved the aesthetics along Route 101 by adding protected green space and enhanced Bedford's quality of life as a community gathering place available to people of all ages and abilities. It offers pathways, park benches, an entrance garden with pergola, bandstand, skating pond, and Veterans Memorial.

During the spring construction season, the committee focused on installing key elements that would allow the park to be opened to the public in June. Among these elements were: the pedestrian handrail at the ramp connecting the park to the library; emergency entrance gate at Bell Hill Road; the seven remaining park benches, bike rack and trash receptacles; major donor plaque; main entrance sign at Bell Hill road; bandstand sponsor plaque; the signature medallion at the pergola entrance; and the completion of the Veterans Memorial. On May 31, a flag-raising ceremony, with participation from the Bedford Fire Department Color Guard, took place at the Veterans Memorial marking its opening to the public.

Generous donations from the community supported continued progress in 2013. In February, the committee received a \$25,000 sponsorship donation from Market Basket for 5 year naming rights to the park's bandstand. A 20 year naming rights agreement was reached with the donor of the skating pond, Dick Anagnost, to honor the family's extensive contribution of site work at the park. In July, a garden was designed and installed by the Bedford Garden Club to enhance the club's pergola entrance to the

park. The garden was a joint contribution from the Bedford Garden Club and Bedford Women's Club, and features perennials, shrubs, memorial trees, and sponsor plaque. Girl Scout Troops provided additional contributions to the park: Troop 21981 donated a Liberty Tree; Troop 10488 donated a lilac bush; and Troop 22493 painted fencing at the bridge near the Market Basket Bandstand. Norman Roux Landscaping donated the signature medallion at the pergola entrance to the pathways. Throughout the year, the committee continued to receive donations through the Buy a Brick campaign for the bandstand area and Veterans Memorial.

After years of effort, the Bedford Village Common formally opened in June with a grand celebration complete with a ribbon-cutting ceremony, speeches, music, and light refreshments. The BVCDC wishes to thank Town Council Chair Chris Bandazian, Town Manager Jessie Levine, and Town Councilor Bill Dermody for their celebratory remarks; Recreation Manager Jane O'Brien and Parks & Recreation Commission Chair Michelle Casale for their efforts in organizing the event; the Department of Public Works for grand opening preparations; the Police Department and CERT (Community Emergency Response Team) for traffic control; the Bedford High School Jazz Band, Lurgio Middle School Jazz Band, Paul Bordeleau, Lisa Hayes, and members of the Bedford Youth Performing Company for music and entertainment; and the Coalition for Bedford Youth and Paul & Julie Feheley for help with refreshments.

While the majority of park elements have been installed, the committee continues to work on the final punch list that will signal the completion of the park. Until further notice, the BVCDC will continue to accept donations for commemorative bricks for both the bandstand and Veterans Memorial areas.

The BVCDC is a Town Council appointed committee consisting of Beverly Thomas, Chair; Jeanene Procopis, Vice-Chr; Deb Sklar; and Dennis Tokac, Parks & Recreation Commission Representative. Former member Richard Poisson moved out of state in June, 2013. Town representatives are: Mac McMahan, Town Council; and Bill Dermody,



Town Council Alternate. Staff representative is Jeff Foote, Town Engineer. Anne Cruess of TF Moran, Inc. donates her consulting services to the committee. The BVCDC provides volunteer assistance to the Town Council with the goal of creating a community park for the benefit of the citizens of Bedford.

Respectfully submitted,

Beverly Thomas, Chairman

Jeanene Procopis, Vice Chairman



**BEDFORD VILLAGE COMMON
GRAND OPENING
JUNE 9, 2013**



ASSESSING

WILLIAM H. INGALLS, ASSESSOR

Bedford experienced a town wide valuation update, effective April 1, 2013 with the results as follows:

Residential.....	\$2,517,184,734
Comm/Ind	\$639,415,100
Utilities.....	\$44,015,100
Exempt.....	\$141,686,701
Total	\$3,342,301,635

The result of the update, that used the 2011 and 2012 real estate market leading up to April 1, 2013, was an overall reduction in value of \$208,266,806.00 or **6%** when compared to 2012. Bedford is fortunate in that several projects were completed or nearly completed as of April 1, 2013 including Market Basket, the Bedford Falls assisted living facility, the Optics office building at 101 and 114, the Bedford Green apartment building on Hawthorne Drive, the new office condominiums at 124 Bedford Center Road, and lastly Chipotle, Starbucks, and Jos. A. Bank over at the Bedford Mall site. Values that contributed toward the total valuation of Bedford include the following: construction finished in 2013 that began in 2012 or before, projects begun in 2013 partially completed as of April 1, 2013, physical changes to properties noted during the 2013 data collection efforts, and any other changes to value determined during the update process. Projects approved during 2013 but not started until after April 1, 2013 are not included in any calculations, as they will be included in the numbers for 2014. Total assessed values reflect the state of completion and physical condition of all property as of April 1, 2013.

Property tax exemptions totaled \$13,154,593 while property tax credits of all kinds totaled \$531,500 for a grand total of \$13,686,093 in tax exemptions and credits. In Bedford the tax credits include the Standard Veteran’s Tax Credit at \$500, the Surviving

Spouse Tax Credit (surviving spouse of anyone who was killed or died while on active duty in the armed forces) at \$2000, and the Service Connected Total and Permanent Disability Credit at \$2000; it can be noted that Bedford provides the highest veteran’s credit amounts allowed by law in New Hampshire. Property tax exemptions include the 65-74 Senior Property Tax Exemption at \$76,350, the 75-79 Senior Property Tax Exemption at \$81,350, and the 80+ Senior Property Tax Exemption at \$120,000. Bedford also provides a Blind Property Tax Exemption of \$35,000, a Deaf Property Tax Exemption of \$35,000, a Disabled Property Tax Exemption of \$52,000, and exemptions for Wind Powered, Solar Powered, and Wood Heated Energy Systems.

Information about the qualifications for property tax credits and exemptions can be found at the Assessing Department area of the town website at www.bedfordnh.org.

The economy at this time is a real mixed bag so to speak; depending on who and/or what media outlet you listen to, and what statistics you see these days things are either going really well or not good at all. What we do know here in Bedford is yes the overall value of the town declined since the 2008 update however, we really are fortunate to live in New Hampshire; a state that has maintained lower unemployment rates than most of the country throughout this entire situation the last several years. It is also important to note that Bedford continues to out perform neighboring communities; for example there were only 24 deeded foreclosures or .3% of the total number of properties in town over the past year. In addition almost right after the update was completed as of April 1, 2013 the market in town climbed substantially the next few months. It is true that in Bedford as anywhere else things are not perfect, but we have not suffered as much as many communities elsewhere in New Hampshire.

Moving forward as of April 1, 2014 we will see the completion or at least near completion of several new



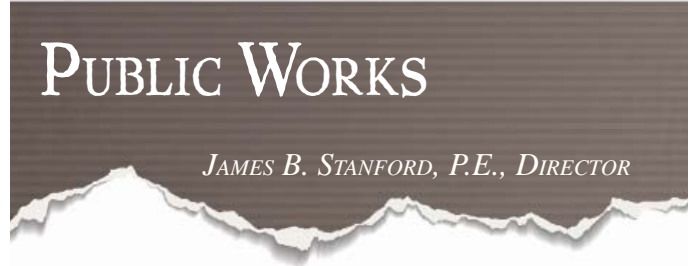
construction projects that will add to the Bedford tax base. These projects include the Phase II medical office building at 5 Washington Place, the completion of the Manchester Country Club renovation, the new Dunkin Donuts and NH State Liquor Store over at Bedford Hills at 101 and 114, the new Famous Footwear and Sally Beauty Supply at the Bedford Mall, and the rebuilt properties at both 265 and 288 South River Road,

As of December 31, 2013, the classifications of specific property types in town are as follows:

Single Family Residence.....	6280
Residential Multi Family	39
Residential Vacant Lots.....	448
Residential Mobile Home	3
Residential Condominiums.....	619
Commercial/Industrial Improved.....	544
Commercial/Industrial Vacant Lots	47
Utilities.....	28
Exempt	261
Total.....	8269

Respectfully submitted,

William H. Ingalls, Assessor



Bedford Public Works has six divisions: Administrative, Highway, Solid Waste, Field Maintenance, Wastewater and Building Maintenance. There are 28 Full Time and 4 seasonal employees. The department is responsible for maintaining a large segment of the Town’s physical infrastructure as well as delivering important services including solid waste disposal; sewer service; snow/ice removal and treatment; Town events assistance; and new subdivision construction oversight.

The comprehensive roads program continued this year, in part, with funding from the \$13.2 million dollar Infrastructure bond appropriation approved in 2011. We continued use of the pavement management system to evaluate and recommend cost effective alternatives for improving the condition of Town roads. In total, just less than four (4) miles of Town roads were improved with rehabilitation or bituminous asphalt treatment. We replaced several culverts and rehabilitated a portion of Joppa Hill and Constitution Drive including construction of new sidewalks. Other infrastructure projects included completion of a comprehensive facility needs assessment of town owned buildings and replacement of the underground fuel storage tanks at the maintenance garage on Chubbuck Road.

Public Works continued field and pool maintenance responsibilities for the Recreation Department. We completed several projects including contracted turf maintenance and fertilization on all of the playing fields.

Respectfully submitted,

James B. Stanford, P.E. Director



HIGHWAY DIVISION

PAUL BELANGER
SUPERINTENDENT
ASSISTANT DIRECTOR

During the 2013 winter seasons there were 26 snow and/or ice events. The early winter months did not yield significant snowfall totals but the late year events covered the larger snowfall totals. Overall for the year the amount of storms/snowfall totals were about average.

Highway crews continued to play a key role in our long-range road improvement plan by spending the non-winter months on general road maintenance, brush clearing and drainage system construction. As part of the roads program, crews made numerous drainage system improvements to several areas throughout town. To aid in the maintenance responsibilities, the Department purchased one (1) 6-wheel dump trucks and also an all-purpose tractor.

WASTEWATER, SOLID WASTE AND BUILDING MAINTENANCE DIVISIONS

STEPHEN R. CREAN
ENVIRONMENTAL COORDINATOR

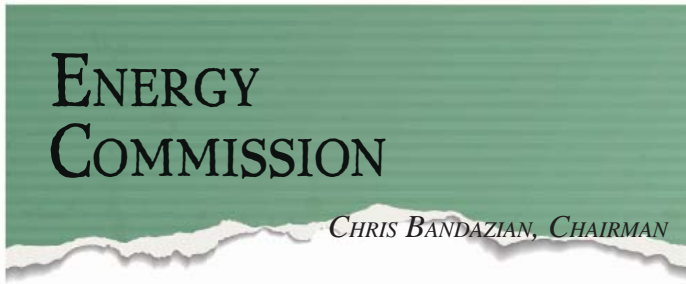
In 2013 we completed purchase of additional sewer capacity with a long-term agreement with the City of Manchester. We also completed the annual update of the Capacity Management Operation Maintenance (CMOM) project as part of our EPA permit obligations and satisfied NHDES requirements for the Nashua Road sewer main. There were several new sewer connections on Hawthorne Drive and to the Mixed Use Site on Route 101.

We continued to offer single stream recycling at the transfer station. The recycling program enables residents to combine all recyclables and dispose of them in the same container. The value of recyclables increased during the year but the overall cost is still substantially less than disposal of ordinary municipal solid waste.

Building Maintenance projects included; Remodeling of the Town Office Planning Department; major asbestos remediation of the Joppa Hill Farm Barn; and annual cleaning maintenance of Town owned buildings.

2013 ROADS PROGRAM

TREATMENT	ROAD NAME	FROM	TO
Rehabilitation	Joppa Hill Road Constitution Drive (includes new sidewalk construction)	North Amherst Road Route 101	New Boston Road Route 101
Reclaim/Overlay	Chubbuck Road Fox Run Road	Wallace Road Joppa Hill Road	Transfer Station End
Bridge/Culvert Projects	Chubbuck Road and Magazine Street		



The Bedford Energy Commission (BEC) was created in 2009. BEC appointees were in place to begin their official activities on the effective date of the enabling legislation, making Bedford's Energy Commission the first in the State. BEC's mission is to facilitate energy efficiency, conservation, sustainability, reliability and affordability within the community, and to advance the achievement of these objectives for the benefit of the Town, School District, residents, local businesses, and civic institutions. The BEC has 7 regular members and 3 alternates, although there have been vacancies since its inception. The BEC meets on the 4th Thursday of each month at the BCTV Meeting Room.

2013 marked the end of the terms of Scott Albert, Gary Gilbert and Tom Sullivan on the BEC. Scott, Gary and Tom were members of the BEC since its inception and were key participants in developing the Commission's visions, goals and achievements. Hallmarks of their tenure include the securing of multiple energy grants, rebates and energy audits as well as the development of the Town's first Master Plan Energy Chapter. Their efforts are deeply appreciated.

Capably stepping in and joining the BEC in 2013 are regular members San Bansal, Melinde Byrne, Rob Grogan and Town Council Alternate, Bill Jean, with diverse backgrounds and interests that helped the Commission move forward in 2013 with several long term efforts.

An engineering study of Town facilities was completed in 2013. The report identified a number of necessary building envelope and HVAC projects. Design and implementation is anticipated to begin in 2014, presenting an opportunity for improving the energy performance of the Town's most heavily utilized buildings.

Increasing the percentage of single stream recycling at the Town Transfer Station has been a long term BEC goal. The Town Council joined in making increased recycling a 2013 goal. Over the course of the year, various efforts were undertaken to increase public awareness of the cost and environmental benefits of increased recycling participation. Transfer Station users now drive past a row of "Burma-Shave" style signs created by the Public Works Department that encourage recycling. The Energy Commission has carefully monitored monthly recycling statistics. 2013 did not see a statistically significant improvement; and a lot of work remains to be done, including making performance results and cost information more accessible to the public.

Collaboration with the School District has been a key objective of the Energy Commission since its inception. In 2013, the BEC began working in partnership with members of the Bedford Parent Teachers Group members to involve Bedford Public School students in energy conservation efforts. Building on the 2013 recycling goal, the groups co-sponsored the "Energy-Smart Contest." Students submitted energy smart "Burma-Shave" style jingles, with the first contest winner coming from McKelvie Intermediate School. More BEC-PTG co-sponsored programs are in the planning stages.

Founded by BEC members with Express Gant funding from the NH Charitable Foundation, the Hillsborough County Renewable Energy Initiative (HAREI) helps fulfill BEC's public outreach objectives. HAREI is modeled after the New England "barn-raising" tradition of neighbor helping neighbor to facilitate energy improvements by bringing down installation costs and providing expertise. HAREI projects encompass home weatherization, solar hot water (thermal solar), solar photovoltaic, and wind turbines. 2013 saw HAREI's continued growth, with steadily increasing membership from a growing number of surrounding towns. The Powder Hill Road residence of BEC member Rob Grogan was the site of HAREI's first energy raiser. Rob's rooftop was retrofitted with photovoltaic panels that were installed with the help of HAREI members. Completed in December, the panels are now generating household



current and cutting Rob’s electricity bills. Additional projects are in the planning stages, including one in Litchfield. Hopefully, more Bedford residence will take advantage of the opportunity for free or low cost energy improvements through HAREI.

With my thanks to BEC members, through their efforts 2013 was a year of steady progress in which a number of long term objectives have started to come to fruition.

Respectfully submitted,

Christopher Bandazian, Chairman



Rob Grogan’s residence located on Powder Hill Road was the site of HAREI’s first energy raiser.



Rob’s rooftop was retrofitted with photovoltaic panels.



Then the photovoltaic panels were installed on top of the roof.



BEDFORD POLICE

JOHN BRYFONSKI, POLICE CHIEF

The Bedford Police Department faced many challenges in 2013, from increased demand for police services to more intensive and complex investigations while at the same time working hard to raise the bar for organizational and personal performance from top to bottom. Your Department was successful in not only meeting these challenges in 2013, by providing the highest quality law enforcement public safety services each day, but it also attained substantial organizational improvements and enhancements that significantly advanced agency capabilities, readiness, response and expertise across the spectrum of police services it provides.

Our challenges were manifold in many respects, where every day calls from those we proudly serve continued to increase (+5%) to the extensive investigative activity devoted to solving the home invasion case and the spike in summertime residential burglaries while simultaneously increasing both community policing and tactical training operations. Your Police Department continued to meet the expectations and demand for service each day while investing in community based policing and crime prevention strategies and programs designed to improve the safety and security of our residents and visitors. All of the enhancements and improvements to our operations, programs and infrastructure were done in a manner to ensure the most beneficial affect was realized with the least amount of tax dollars expended while ensuring critical citizen and officer safety requirements for staffing and training.

Patrol Division:

In 2013, the Bedford Police Department Patrol Division, the largest component of the agency and the primary operational focus for the delivery of

police services, assumed additional investigative responsibilities at the same time calls for service from the public continued to increase. While charged with immediate response to all public safety related requests for service from the public, the Patrol Division also investigated a number of criminal cases that otherwise may have been referred to the Detective Division. This operational change was necessitated by the dedication of virtually all investigative resources of the Detective Division to solving the home invasion case during the first two quarters of 2013.

A spike in residential burglaries that occurred throughout the region beginning in July affected Bedford proving we are not immune to crime that is highly mobile in today's society. As soon as this trend was detected, a concerted and coordinated effort by the Patrol and Detective Divisions was deployed to prevent additional residential burglaries; detect suspicious activity related to residential burglaries; increase citizen awareness; solve those crimes that had occurred and bring the subjects responsible before the bar of justice.

A full court press was initiated that involved all personnel from the Chief of Police on down. A special patrol initiative (SPI) was developed and implemented that fused information and intelligence developed by our detectives with special directed patrols in key locations at specific times. These "hot-spot" patrols were conducted by Patrol Division officers during their regular tours of duty augmented by command staff including the Chief, Captain, Lieutenants and Detectives. High visibility "hot-spot" patrols resulted in fewer burglaries than other communities suffered as well as a higher rate of clearance by arrest. As a result, while other communities suffered a significant increase in residential and commercial burglaries in 2013, in Bedford, commercial burglaries declined by 60% (-6) while residential burglaries increased by seven when compared to 2012.

The Patrol Division also achieved significant success in driving down thefts from motor vehicles through pro-active patrols resulting in a 17% decline while shoplifting cases were reduced by 34%. However, domestic related assaults increased by more than 18%



last year (+21), resulting in fewer officers available for pro-active patrol since these calls are resource intensive to ensure citizen and officer safety. Criminal mischief cases declined by 18% while fraud cases continued to increase and were up by 12%.

The Patrol Division investigated four robberies during 2013 as compared to the singular robbery in 2012, and solved all four matters.

In addition, calls for service to assist the Bedford Fire Department (FD) on rescue related matters increased by 10% (+58) while fire related calls also increased by 16% (+15).

The increase in more complex and resource intensive criminal investigations handled by the Patrol Division diminished the amount of time officers were available to conduct pro-active highway safety patrols. As a result, motor vehicle summons declined by 18% and warnings by 14% when compared to 2012, while motor vehicle complaints increased by 7%. To reduce the effect of diminished capacity for pro-active highway safety patrols, the Department instituted special directed highway safety patrols to surgically address specific intersections, roads and violations. Utilizing data extracted from our internal management information system, the Patrol Division deployed a strategic plan to improve highway safety with diminished patrol resources. As a result, despite a harsh driving season in the early months of 2013, the number of motor vehicle accidents, a key metric for the Department, declined by 3% and personal injury accidents were reduced by 7% when compared to 2012.

Arrests for driving while intoxicated or impaired remained stable with 63 arrests this; however, three of those all occurred within approximately one-hour in August that virtually stripped patrol coverage throughout Bedford for a considerable time. The Department's Patrol Division began measuring the amount of time no Bedford Patrol Division Officers were available to respond due to other priority calls for service and determined an average void of approximately 4-hours per month.

In addition, during 2013, the Department's Technical Accident Reconstruction (TAR) Team was called out to investigate a record number of motor vehicle accidents that involved serious bodily injury. Our TAR-Team is comprised of a select group of Patrol Division officers who received and must continue to receive special and intensive training to enable them to forensically determine the cause and or factors leading up to severe motor vehicle accidents.

Community Policing:

From crime prevention seminars and our "Are You OK?" program designed for seniors to after-school sports, our annual bicycle rodeo and story time activities for youth and young adults to additional neighborhoods coming on-board the Department's Neighborhood Watch Program to workplace violence and loss prevention seminars for our business and retail community; the Department's Community Policing Program continued to deliver a balanced suite of the very best in crime prevention and safety programs to all segments of Bedford's population (Senior Citizens; Children and Young Adult; Neighborhoods and Business/Retail).

In addition to our regular programs, community policing officers also held a special community meeting for residents to make them aware of the increase in residential burglaries as well as assist in preventing them or their neighbors from becoming a victim. It takes a community to be safe and our community policing officers worked hard in 2013 to increase public safety, awareness and improve communication and interaction with those we serve in order to improve the quality of our service, prevent crime, reduce harm and increase the safety and security of all.

We continued to expand the use of social media through the use of Nixle to alert residents to special conditions, accidents, weather and storm related conditions as well as provide safety tips and advise residents of important public safety community meetings. In 2013 the Chief of Police instituted "Meet the Chief" Program where residents are invited to the Bedford Public Safety Complex every second Tuesday of each month between 6PM and 8PM to discuss any topic of



interest or concern regarding the Department or public safety. This program will be expanded in 2014 to include “Coffee with a Cop” from 7AM to 9AM every second Tuesday of the month. We also revamped our public website to further improve communication, which includes an easy way for residents to provide information and comment on our service.

Our Civilian Emergency Response Team (CERT) volunteers became the number one CERT in NH in 2013. Last year our CERT was activated on more occasions to assist police and fire at serious motor vehicle accidents, fire and community events than any other CERT in NH.

The Department’s Community Policing watch words, “*See Something – Say Something*” produced greater community involvement and awareness that contributed to more than 1,300 suspicious person/vehicle complaints investigated by Patrol in 2013.

Detective Division:

The Detective Division was entirely dedicated to solving the November 2012 home invasion case that left two of our residents seriously injured. Working closely with the New Hampshire State Police and other Federal and state agencies, our detectives, who retained the lead in this case, worked tirelessly for months in search of information and evidence. The hard work paid off in April when arrests were announced in the case.

The home invasion case of 2012, a brutal and horrific event, reintroduced violent crime to Bedford in the most personal manner, shaking the foundations of safety and security for our residents. As a result, your Department substantially increased high visibility patrols in residential neighborhoods; instituted a strategic patrol operational planning process as part of the Department’s internal performance measurement program and increased tactical training.

The Detective Division’s work in solving what appears to have been a random crime of opportunity makes their success even more noteworthy. Members of the Division also responded to the uptick in residential burglaries in July, working closely with our own Patrol

Division as well as investigators from neighboring communities to put the pieces of many different puzzles together resulting in a number of arrests that stemmed the tide. In fact, the rate of clearance or solving residential burglaries by your Bedford Police Department Detective Division significantly exceeded the national rate in 2013.

To improve the Department’s response to major events, crimes and accidents, the Detective Division brought the Department’s first Incident Command Vehicle (ICV) on-line in 2013. This self-contained mobile office allows both detectives and officer’s extraordinary capabilities by bringing evidence collection, forensic equipment as well as information technology and the ability to conduct interviews right to the scene. Moreover, the cost of the new ICV to the taxpayer was “\$0” all monies used to build and deploy the ICV were derived from funds shared with the Bedford Police Department from the United States Department of Justice Asset Forfeiture Sharing Program resulting from the work of a Bedford Detective.

Communications and Records Division:

Beginning in January 2013, after months of planning, the Communications and Records Division launched a top-to-bottom overhaul of the Police Department’s Communication’s Center and network. Using funds set aside as well as matching grant funds, the Department was able to completely overhaul its Communications Center that serves as the information hub of all public safety services (Police, Fire and EMS).

As calls for service handled by our officers continually increase, so too are the calls and activity processed by our Communications Specialists (+5.5% or 1,558 calls). As Bedford has grown into a complex residential and commercial area hard by a major city, the burden on public safety services has dramatically increased for Police, Fire and EMS, all requiring processing by Bedford Police Communications. As a result, the need to substantially alter the work flow and processes in the Department’s Communication’s Center to become more efficient and effective with a static number of employees was critical.



The new equipment incorporated many changes and technological improvements and advancements enabling our Communications Specialist Call-Taker and Communications Specialist Dispatcher to finally work together as a team. The new equipment is both ergonomically designed as well as efficiently compact to provide the best possible work atmosphere to improve performance, efficiency and effectiveness.

The grant funds combined with appropriated Bedford funds enabled the Department to upgrade its land mobile radio (LMR) network to improve connectivity with first responders throughout the 32 square miles we serve. Additional tower sites and relocation of existing transmitters will substantially reduce the amount of area in Bedford where no first responder can contact the Communications Center by LMR.

Administration:

The Department began its rebuilding process in 2013, with one additional police officer position funded as of July 1, 2013. This new addition will bring full-time sworn staffing of the Department to 34 members (4-fewer than the average for New England (38) and 5-less than the national average for communities the size of Bedford (39) as per the Federal Bureau of Investigation's most recent data). Additional staffing up to the national average will positively affect the Department's capacity to meet the increased demand for public safety services while continuing to provide high quality community policing, crime prevention and other law enforcement services to our residents.

2013 was also a year of transition as the Department promoted its first female sergeant who joined the Patrol Division in supervising officers in the field. It also brought a new Lieutenant in charge of Communications and Records who shepherded the manifold changes and transition in the Communications and Records Division; both promotions coming from retirement. In addition, the Department brought two new officers on board to fill existing vacancies.

During 2013, in response to increased requirements established by the Chief of Police to improve the Department's tactical operational readiness and response capabilities, the Department increased the

number of tactical instructors that enabled us to build our own internal tactical training program using state-of-the-art scenario based training simulations that place all our officers in reality based situations to enhance their tactical and life-saving skill sets. We also completed Phase II of the Department's Active Shooter Training Program in November hosting a regional table top exercise that evaluated the Department's plans and procedures to handle what has become a more prevalent crime in the US. These programs will improve the Department's capacity to immediately respond to and mitigate those situations that imperil our resident's life safety.

We also increased our support staff by adding two new part-time positions in 2013, to further reduce the administrative burden on sworn members allowing them to focus on the more technical law enforcement duties and responsibilities for which they were trained.

To ensure the Department is continually advancing toward total quality and organizational improvement, we instituted various enhancements to our data systems and the manner and methods by which we accumulate and extract data. These enhancements helped the Department track the expenditure of critical sworn staff resources as well as measure the effectiveness of our programs. Moreover, using performance metrics for each division tied to strategic goals the Department continues to reach to higher levels of performance, efficiency and effectiveness.

And finally, in Bedford we enjoy the services of one of the best and most highly trained Animal Control Officers in NH who diligently protects our pets and wildlife throughout the 32 square miles of Bedford every day.

We are proud to serve our residents in keeping with our tradition of BPD-

Bravery **P**rofessionalism **D**edication

Respectfully submitted,

John Bryfonski, Police Chief



Bedford Police Department
2013 Annual Statistics

Note: Values in RED Indicates a Reduction in any Category

Note: Some categories reflecting increases or reductions are immune to influence by law enforcement activity.

Note: Calls-For-Service represent requests for police service/resources from external entities wherein Bedford Police Department resources were expended in response to said request(s).

Category:	2012 YTD	2013 YTD	+/-	% +/-
Calls for Service	8300	8715	415	5%
Self-Initiated Calls	16746	17899	1153	6.9%
Total Incident Reports	25046	26612	1566	6.3%
Total Calls handled by CC	28333	29891	1558	5.5%
Crime Statistics				
Arrests:	2012 YTD	2013 YTD	+/-	% +/-
Adult	600	540	-60	-10
Juvenile	93	64	-29	-31
Assaults:	2012 YTD	2013 YTD	+/-	% +/-
Simple	52	59	7	13.4
Domestic Calls	114	135	21	18.4
Sexual Assaults	9	9	0	0
Other Assault	5	3	-2	-40
Burglaries:	2012 YTD	2013 YTD	+/-	% +/-
Residential	27	34	7	26
Commercial	10	4	-6	-60
Attempted	4	6	2	50
Thefts:	2012 YTD	2013 YTD	+/-	% +/-
Willful concealment	123	81	-42	-34
Theft from a motor vehicle	75	62	-13	-17.3
Theft all other	166	131	-35	-21
Misc. Crimes:	2012 YTD	2013 YTD	+/-	% +/-
Criminal Mischief	148	121	-27	-18.2
Disorderly Conduct	320	251	-69	-21.5
Drug Violations	65	57	-8	-12.3
Fraud/Counterfeit	76	85	9	11.8
Harassment	64	59	-5	-7.8
Internet Crime	5	10	5	100
Sex Offender Registration	21	19	-2	-9.5

Robberies	1	4	3	300
Homicide	0	0	0	0
Highway Safety:	2012 YTD	2013 YTD	+/-	% +/-
Accidents	631	611	-20	-3.2
Fatal	0	0	0	0
Property				
Damage	518	503	-15	-2.9
Injury	113	105	-8	-7.1
Pedestrian	5	5	0	0
MV Summons Issued	1782	1455	-327	-18.3
MV Warnings Issued	5666	4880	-786	-14
Parking Tickets Issued	40	81	41	102
MV Complaints	665	713	48	7.2
DWT's	66	63	-3	-4.5
Community Policing:	2012 YTD	2013 YTD	+/-	% +/-
Business	62	79	17	27.4
Senior Citizens	32	6	-26	-81
Juvenile	59	61	2	3.4
Neighborhood	27	14	-13	-48
Other	15	13	-2	-13.3
Misc. Calls for Service:	2012 YTD	2013 YTD	+/-	% +/-
Civil/Civil Stand-by	101	81	-20	-19.8
Death Investigation	3	16	13	433
Found Property	92	99	7	7.6
Highway Conditions	470	377	-93	-19.7
Juvenile Complaints	24	19	-5	-20.8
Littering Complaints	10	21	11	110
Lost Property	28	55	27	96
Suspicious Person/Vehicle	1299	1316	17	1.3
Assists:	2012 YTD	2013 YTD	+/-	% +/-
Assist Rescue	591	649	58	9.8
Assist Fire	93	108	15	16.1
Assist Citizen	535	580	45	8.4
Assist Other PD	457	492	35	7.6
Assist Utilities	50	37	-13	-26
Alarms:	1848	1957	109	5.9

Animal Control:	2012 YTD	2013 YTD	+/-	% +/-
Animal Complaints	372	368	-4	-1.1
Dog Complaints	510	393	-117	-22
Dog Summonses	32	22	-10	-31
Dog Warnings	20	19	-1	-5

REMEMBER – SEE SOMETHING – SAY SOMETHING



Bedford PD Animal Control Officer Steven Paul with rescued Foxes



Communications Center “before” (L) and “after” photos.

(Note: 3-position center vs. old configuration of 2 in same space)



BPD Mountain Bike Officer Norris showing how it's done “safely”

(Photograph courtesy of Madonna Lovett Repeta)





BEDFORD FIRE

SCOTT A. WIGGIN, FIRE CHIEF



2013 was a very traumatic year for the Bedford Fire Department. The department experienced its first Line of Duty Death in the history of the organization. Lieutenant James Clark, a 26 year member of the Bedford Fire Department, passed away after completing a very active 24 hour shift. Lt. James Clark was 56 years old and leaves behind two daughters that he thought the world of.

As traumatic and devastating as this event was for the organization, every department member, including family members, neighboring communities and the Town went above and beyond expectations in providing Lt. James Clark with a well deserved service to memorialize a well respected individual.

We were very fortunate in acquiring several Homeland Security Grants this past year. The largest was a \$300,753 which was a Swiftwater Equipment Grant. Through the efforts of FF/Paramedic Benjamin Sellack we acquired a substantial amount of equipment and training not only to enhance the Town of Bedford's needs but to assist in regional responses to swiftwater emergencies. Another grant was awarded for radio equipment and communication enhancements for both Bedford Fire and Police Departments. This was obtained to improve regional communications and interoperability. These radio grants were in the amount of \$500,000 collectively. FF/Paramedic Stephen Brady was very instrumental in the success of these grants.

The Bedford Fire department has applied for two Federal Grants in 2013 that would be awarded in 2014. The first, if awarded, would upgrade our self

contained breathing apparatus. The second would be used to replace our Engine #3 which is a 31 year old vehicle.

Fire activity has shown to be very consistent with 2012 but we still had several major events. The largest fire was a 3-Alarm Fire at a commercial office building at 288 South River Road involving the loss of several tenants. Other notable fires were 10 Danforth Drive, 360 Route 101, and 21 Reed Drive.

Emergency Medical calls were up from the previous year by 11.6%. This increase is due to higher demand for services and newer medical care facilities that have been built in the community in the last couple of years. We maintain a Full-Time Paramedic Service 24/7, which provides the community with the highest level of pre-hospital care available. We also support some of our neighboring communities in their time of need with a Paramedic Intercept Service for Advance Life Support. Our current shift staffing remains at six personnel on duty 24/7 when we are at full staff. We also have one daytime person four days a week. All four shifts have been actively performing public and life safety inspections of all businesses and public places of assembly.

Bedford Fire Department was awarded the Heart Safe Community Award for 2013. I would like to thank FF/EMT-P Jonathan Snow on his effort for obtaining this award for the community.

Bedford Fire Department also received the NH Emergency Medical Services Unit of the year award. This was for its quality management program.

First and foremost I would like to pass on good wishes to Captain Kevin Murray on his retirement as he dedicated 24 years of service to The Bedford Fire Department. Captain Kevin Murray retired in December from the Bedford Fire Department.

I would like to acknowledge many members of the fire department.

Deputy Chief Mark Klose

obtained his Executive Fire Officer Certification through the National Fire Academy.



FF/EMT-P Stephen Brady
received his Masters Degree in Emergency Management.

LT/EMT-I Keith Folsom
received his Associates Degree in Fire Science.

FF/EMT-P Jonathan Snow
obtained Company Officer Level I & II Certifications.

FF/EMT-P Stephen Brady
received Company Officer II Certification.

FF/A-EMT Scott Hunter
received Fire Inspector II and A-EMT Certifications.

FF/A-EMT Joshua Cresswell
obtained his A-EMT certification.

FF/EMT-I Eric Carrier
received Level III Ice Rescue Technician Certification.

FF/ EMT-P Ben Selleck
FF/EMT-P Joseph Curtin
both received Fire Inspector I Certifications.

FF/EMT- I Jonathan Strong
FF/EMT-A Eric Dubowik
FF/EMT-P Corey Fecteau
all completed Rope Rescue Operations Certifications,

FF/EMT- I Jonathan Strong
FF/EMT-A Eric Dubowik,
completed FF III Rope Rescue Technician Certifications.

LT/EMT-I Keith Folsom
FF/EMT-I Susan Marden
both received Pump Operator Certification.

LT/A-EMT Aaron Lambert
FF/EMT-P David Sherwood
both received Fire Instructor I Certifications.

FF/EMT-P Mark Roarick
graduated from the Certified Public Supervisors Program.

Ryan O'Hara who joined our organization this past year.

Many members obtained multiple certifications in Swiftwater Rescue Training.

We had four members complete the first ever Fire-fighter Swiftwater Rescue Training in Helicopter Rescue Training with the NH Army National Guard Med-Evac Unit.

A reminder to all citizens that the law requires a written fire permit anytime the ground is not covered with snow. Also, any portable fireplaces, such as chimineas, steel fire pits, and any devices designed to burn permissible combustible materials other than gas or charcoal are required to have a written permit. The fire department will conduct a site visit and assess the installation and use, and if deemed appropriate a seasonal permit may be issued.

Homeowners need to maintain annual inspections on heating appliance and maintain adequate clearances to all combustible materials; along with having all smoke and carbon monoxide detectors checked for proper operation. Homeowners need to properly discard ashes in metal covered containers outside and away from any combustible materials. If any citizen has a question or concern regarding the installation and or operation of Smoke or CO detectors, heating appliance, or portable fireplace, please contact the Bedford Fire Department's Fire Prevention Bureau.

I would like to thank the general public for all of their support through donations and letters of appreciation that we have received over the past year.

Respectfully submitted,

Scott A. Wiggin, Fire Chief

I would like to recognize LT/A-EMT Aaron Lambert for his promotion from Firefighter to Lieutenant. This is the first Lieutenant's promotion in over 12 years within the Bedford Fire Department. I would like to recognize FF/EMT-I Nate Ducharme and FF/ EMT-P



	December 2012	December 2013	YTD 2012	YTD 2013
FIRE CALLS	55	59	629	630
AMBULANCE	157	149	1528	1706
MISCELLANEOUS				
Service Calls	11	10	133	104
Field Inspections	23	53	411	528
Plan Review	4	1	72	54
Burning Permits	30	5	912	796
Blasting Permits	0	0	20	6
SUB TOTAL MISCELLANEOUS	68	69	1548	1488
TOTAL SERVICE PROVIDED	280	277	3705	3824

REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

This past fire season started in late March with the first reported fire on March 26th 2013. April, which is the traditional start to our spring fire season, started very dry with little measurable precipitation until the middle of the month. Approximately 70% of our reportable fires oc-

curred during the months' of April and May. The largest fire was 51 acres on April 29th. 81% of our fires occurred on class 3 or 4 fire danger days. By mid May, extensive rains began which provided us with a very wet summer overall. We had a longer fall fire season due to drier than normal conditions following leaf fall. Fortunately most of these fires were small and quickly extinguished. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2013 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!



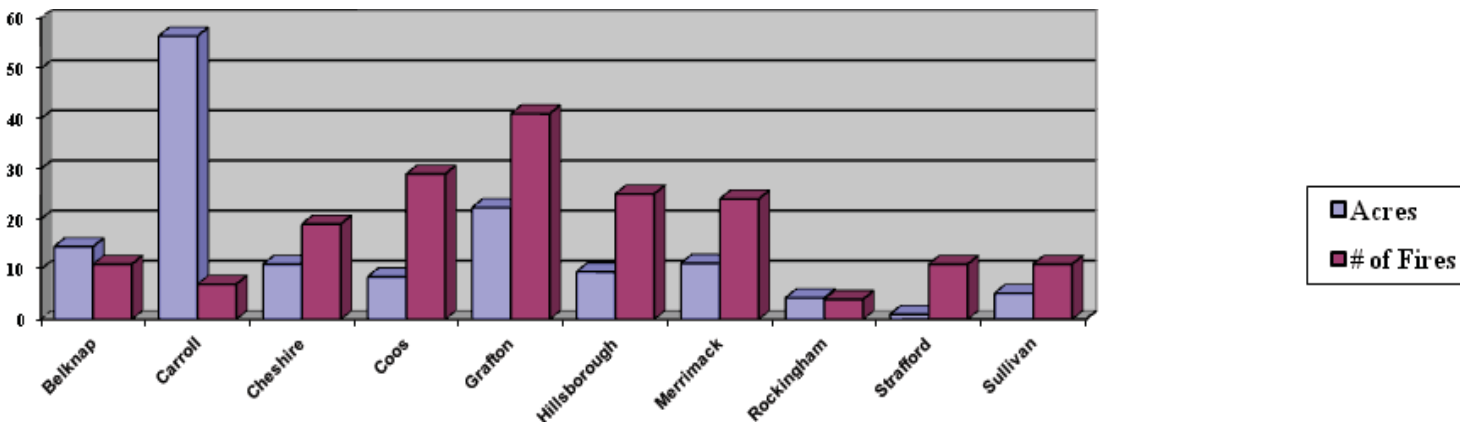
2013 FIRE STATISTICS

(All fires reported as of November 2013)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS

County	Acres	# of Fires
Belknap	14.5	11
Carroll	56.5	7
Cheshire	11	19
Coos	8.5	29
Grafton	22.3	41
Hillsborough	9.5	25
Merrimack	11.2	24
Rockingham	4.3	4
Strafford	1	11
Sullivan	5.2	11



CAUSES OF FIRES REPORTED	Total	Fires	Total Acres
Arson	1	2013	182
Debris	69	2012	318
Campfire	1	22011	125
Children	1	2010	360
Smoking	10	2009	334
Railroad	0		
Equipment	4		
Lightning	0		

Misc.*85 (*Misc.: power lines, fireworks, electric fences, etc.)

ONLY YOU CAN PREVENT WILDLAND FIRE



In 2013 the health department performed 72 septic plan reviews, 146 food service inspections, 30 public pool & spa inspections, and issued 107 food service licenses. New food service licenses issued for the first time to: Triolo's Bakery – on Kilton Road, TCBY Yogurt in the Stop & Shop Plaza, Subway shop in the Route 101 Plaza, and Dunkin Donuts on Levy Drive.

The town food licensing & public pool programs continue to operate utilizing best management practices. All of the public bathing facilities have met the “certified pool operator” requirement of the public health ordinance. The benefits of having a Certified Pool Operator maintaining the public pools and spas include: understanding water chemistry and how to keep the water chemistry balanced according to the town rules. Ensure that the filter equipment is working correctly, and when the facilities need to close due to a deficiency. In 2014 the Bedford Health Department will continue initial opening inspections for outside facilities and compliance inspections for inside and outside facilities throughout the pool season. Food service compliance program continues to improve and attendance of town sponsored education programs for food service establishments remains excellent. The focus of the 2013 Food Service Establishment training was geared towards Emergency Preparedness and food handler personal hygiene.

Mosquito borne illnesses continue to be a concern for residents of the state. Our research has led us to conclude the most effective type of protection is the use of individual insect repellent wipes for a specific time and location. The Health Department continues to advise all residents your best defense against contracting these diseases is by self-protection and

following guidelines to help reduce mosquito breeding areas around your home. These guidelines can be found by following the links on the Health Department page on the Town of Bedford web site. We are planning on installing permanent advisory signage at town recreation fields and parks this coming year.

BUILDING DEPARTMENT

2013 activity continued the trend from 2012 with regards to an expanding commercial base. The Building Department issued Certificate of Occupancies for the new medical office building at Washington Place, new office/research building at 2 Cooper Lane, new grocery store on Donald Street, NH State Liquor store on Leavy Drive, new golf cart barn at MCC, an addition to 8 Technology Drive, and 3 Leavy Drive donut shop. There was completion on several commercial remodels this past year. Some of those were the remaining vacant spaces in the Staples building at the Bedford Mall, complete renovation/remodel of the MCC facility, a new Subway sandwich shop at the Route 101 Plaza, the remodeled bakery on Kilton Road, and several major tenant remodels in the Bedford Farms complex. Site work continues for the remaining portion of the mixed use site. The permit for the Primrose School at this site has been approved but has not been picked up as of January 1, 2014. Site work has begun for the project next to Bedford Mini on south River Road and on the Corner of Route 101 and Nashua Road.

The MUNIS Permit & Code Enforcement software continues to provide excellent year end information for both the Building & Health Departments. Given the software's ability to be continually refined to meet the department's needs only re-enforces the appropriate choice of product for the town. We still are hoping the citizens' access will be brought online in the coming year. This will enable everyone to view the current status of all applications, permits, detailed inspection results for active permits, and the results of our food service and public pool inspections programs. Internet users would be able to perform permit research without having to come to the town offices or when our office is closed.



The Building Department continues to encourage residents, contractors, and developers to visit our web pages for the information contained there. We continually make improvements and add new items of interest for everyone. The single most important page on our web site is the web link to view the current building codes online, located on the additional links of interest page. This link allows everyone to view the building codes at no charge and you may do so anonymously if you wish thereby reducing the risk of being inundated by advertisements from ICC. If you haven't been to the new website please visit it. Take a tour and let us know what you like or don't like. If you know of other links with information that may be helpful to others please let us know. There are direct email links to the staff so you are able contact us directly.

ments please visit the department web pages on the town web site or give us a call at 472-3838 with your questions or e-mail them directly to the person you wish to contact:

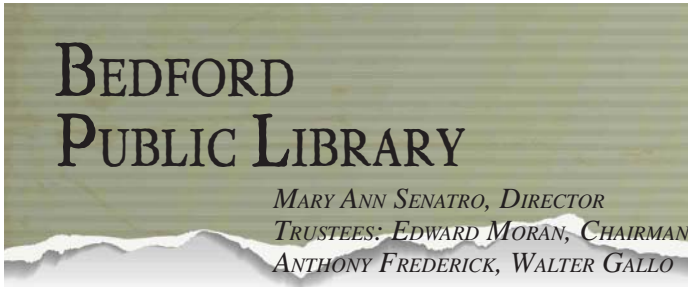
- wrichardson@bedfordnh.org
- wmoore@bedfordnh.org
- gpariseau@bedfordnh.org

Respectfully submitted,

Wayne Richardson, CBO Code Health Official

If you have questions about permits, when and if they are required or questions about food service establish-

COMPARISON OF VALUE* OF WORK BEING DONE BY YEAR									
	2010		2011		2012		2013		
COMMERCIAL ADDITION	\$1,000,000	1	\$0	0	\$130,000	1	\$1,150,000	2	
COMMERCIAL REMODEL	\$3,383,717	60	\$5,738,231	51	\$11,143,383	60	\$3,836,141	56	
NEW COMMERCIAL	\$12,769,000	8	\$36,251,370	11	\$16,642,029	11	\$2,418,132	8	
NEW DWELLING	\$9,544,200	33	\$4,804,800	18	\$8,294,900	25	\$13,898,484	40	
NEW RESIDENTIAL	\$279,200	11	\$1,643,100	14	\$306,779	9	\$321,500	10	
RESIDENTIAL ADDITION	\$3,359,305	120	\$2,396,233	89	\$2,949,110	83	\$3,842,849	110	
RESIDENTIAL REMODEL	\$1,318,690	52	\$1,890,687	48	\$2,276,727	63	\$2,189,492	88	
SEPTIC	\$461,850	60	\$320,750	34	\$415,300	47	\$419,400	51	
SIGNS	\$155,274	23	\$203,340	37	\$166,820	30	\$88,056	29	
SHEDS	\$132,151	36	\$205,383	47	\$151,498	41	\$87,476	21	
SWIMMING POOLS	\$611,230	28	\$713,445	28	\$985,856	41	\$625,650	27	
	\$33,014,617	432	\$54,167,339	377	\$43,462,402	410	\$28,877,180	442	
Additions = where finished square footage was added to existing structure									
Remodel = where no new space was added only reconfiguring and updating									
New = entirely new structures (in residential this excludes dwellings)									
Figures in italics are the number of projects permitted to generate the values in the table.									
* = VALUES ARE BASED UPON FIGURES GIVEN ON PERMIT APPLICATIONS									



The Bedford Public Library is an anchor institution in the community. We offer opportunities for lifelong learning for all ages, public computers, Wi-Fi, programs for children, teens and adults, meeting rooms for local groups to meet as well as serve as a warming and cooling place. This year we conducted a survey of library services to get feedback on how we are doing. We began the strategic planning process with a committee of community members, library staff and Library Trustee, Walter Gallo. Throughout the process we discovered that the library is viewed positively by the community as a welcoming place that makes a positive contribution in their lives. We also discovered opportunities for improving library services in the future.

The Children's Summer Reading Program, "Dig into Reading", attracted 1,007 children from age 3-12 to participate. They reported each week to the junior librarians and logged in 19,299 books read! Performances by musicians, jugglers and artists kept the children entertained and coming back all summer. Attendance at these special events totaled 2,395. This year we held performances at two new venues. In July, the "Tardy Brothers" performed their juggling act at the Bedford High School and the Summer Reading Program finale with "Wayne from Maine" was held at the new Market Basket Gazebo at the Bedford Village Common. Throughout the year we offer Story times for children to engage kids early in a love of reading. Starting with the Mother Goose story time program for infants to two years old, Toddler 2's story time and drop in story times for ages three and up.

The Summer Reading Club for Adults and Teens engaged readers to share book reviews all summer long. Our NHHC finale program with J. Dennis

Robinson presenting, "Archaeology on the Isles of Shoals", was a great success. To commemorate the anniversary of the Civil War we offered the five part reading and book discussion series, "Making Sense of the Civil War", facilitated by St. Anselm College Professor, Keith Williams. The program was co-sponsored by the National Endowment for the Arts and the NH Humanities Council as part of "We the People" initiative to promote American history and culture. The library staff visited the Bedford Rotary Club and presented, "Rapid Reviews- 20 Books in 20 Minutes". Emily Weiss, Head of Reference, visited local assisted living facilities as part of an outreach program.

The Sunday Concert Series hosted by the Friends of the Bedford Library and funded by the Library Foundation is held the first Sunday of the month in the McAllaster Room. Gen Mackenzie, the concert coordinator, once again booked a select group of professional musicians who played to a capacity crowd each month.

The Library Foundation's Fall Gala was a great success with a production of A.R. Gurney's play, "Love Letters". New Hampshire actors, Richard Backus and Sam Gorton put on a fabulous performance to a full house.

Many survey respondents had high praise for the friendly and helpful library staff. They are the heart of the library. This year we bid a fond farewell to Donna Dion who worked in the children's room for many years and was our children's book repair expert. We welcomed Lauren Henderson to our staff as a Circulation Clerk in November.

We are very grateful to the volunteers that assist the library staff behind the scenes. Many thanks go to our helpers this year: Christina Campbell, Laurie Heinz, Gene Holley, Jean McGiffin, Barbara Potter and Fran Wiggin.

Every year we receive support from the Bedford residents, local businesses and organizations. The Library Foundation raises funds each year to purchase items that are outside of our town operating budget to enhance the library. Their support strengthens



services ensuring the library's vitality and excellence. The Rotary Club of Bedford, Bedford PTG, Bedford Garden Club along with the continued support of the Friends of the Library fund popular programs such as the museum pass program, special children's performers, teen and adult summer reading program and additional magazine subscriptions. The Bedford Garden Club adds to the beauty of our building with flowers in planters and wreaths on our doors each year. We now have four telescopes to check out thanks to donations by the Library Foundation and the Rotary Club of Bedford. We are grateful to all of the local groups that donate to the library and appreciate their continued support.

Each year our circulation grows. One popular feature we added this year is eBooks that can be downloaded directly from our catalog through 3M. We added Transparent Languages to our database selections and computer training courses through Atomic Training. These are learning programs that are available through our website that allow patrons to learn outside the library. The library staff continues to be trained to help patrons use new technology so that we may serve the community better.

The Bedford Public Library strives to be the center of community learning for all ages, a community gathering place and a venue for civic engagement. I believe that reading and learning can transform individuals and communities for the better. I invite you all to stop in and see what we have to offer or visit our website: www.bedford.lib.nh.us.

Respectfully submitted,

Mary Ann Senatio, Director



Summer reading program at the Gazebo.



Bedford Boomers Train Show in November.





Library Statistics 2013

Books on accession (12/31/2012)	69,548
Books purchased:	4,644
Books donated:.....	284
Sub-total:.....	74,476
Books withdrawn:	4,871
Books on accession (12/31/2013)	69,605
Number of registered borrowers	9,299

Library holdings (12/31/2013)

Books	69,605
Magazines	3,345
Audio books	2,590
Videos/DVDs	4,505
Compact discs	2,472
Total	82,517

Subscriptions

Magazines (titles).....	123
Newspapers (titles).....	14
Microfiche (titles).....	29
Microfilm (1 title)	39 rolls

2013 Circulation Statistics

Books	196,759
Ebooks.....	9,317
Magazines	9,069
Compact Discs	11,792
Videos/DVDs	57,769
Audio Books	15,457
Museum Passes	1,101
Subtotal	301,264
Electronic Resources.....	183,380
Total	484,644

**Bedford Public Library
Special Account**

Cash on hand 1/1/12.....	44,893.44
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Income:

Book Sale	3,627.89
Copies/Fax/Printing	3,261.79
Gifts.....	2,063.83
Fines.....	14,483.70
Non-Resident Fees	500.00
Replacements	2,290.64
Interest.....	51.22

Total Income:	26,529.07
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Disbursements:

Books and Media	4,443.20
Copiers/printers.....	5,508.70
Library Enhancements	25,357.10
Miscellaneous	1,238.98
Programs	1,335.00

Total disbursements:	37,882.98
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Cash on hand 12/31/12.....	33,539.53
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Osberg Bequest Balance	66,637.12
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CHANNELS 16, 22 AND 23

Bedford Community Television (BCTV) is the Town's local Public, Education and Government access community television station. BCTV has three channels. Channel 16 is for public programming; Channel 22 is for government programming and Channel 23 is for school education and information programming. Community television stations are referred to as "PEG Access" stations, which is an acronym for *Public, Education, Government* programming

BCTV is a department of the town of Bedford and is also governed by a Board of Overseers which is made up of town residents and one representative from the town council and school board. The board is responsible for establishing policies and procedures for the station. The station's mission is to provide a forum for access to, and awareness of, public, education, and government community information.

As stated, BCTV has three non-commercial broadcast channels. In addition the station also has video on demand and live streaming programming capability which can be accessed through the BCTV website at www.bedfordtv.com

Channel 16, the public channel is for general programs that entertain, inform and cover topics of interest that are produced by residents and non-profit organizations in the community. Programs produced by other communities in the state as well as throughout the country are also incorporated into the schedule.

Channel 22 is dedicated to government programming. All town government meetings are broadcast live on

Channel 22. All government meetings are rebroadcast on an average of twice a day. The live meetings are streamed simultaneously on the station website and are also available for later viewing through the station's video on demand feature.

Channel 23, the education channel, broadcasts all Bedford school district related programming. School Board meetings are broadcast live on the channel and then scheduled for rebroadcast on Channel 23. School sports, concerts, non copyright plays, talent shows, classroom activities, graduations as well as educational lectures are broadcast on the channel. Live broadcasting capability exists at the high school field press box, theater, and gym.

All government and school board meetings are rebroadcast through BCTV's video on demand feature. The meetings are also indexed so viewers can go to an agenda item for quick video access. This chapter marking feature has become very popular with town and school board video on demand viewers.

BCTV also runs a community bulletin board for public service announcements. Any non-profit organization can have their notices posted. BCTV is a non-commercial station.

To submit a PSA go to the BCTV website and click on "Submit a PSA". PSA's can be both graphic slides and video public service announcements. The station's expanded capability to quickly produce video PSA's with the station's teleprompter and green screen setting makes it much more comfortable for non-profit organizations and government personnel to get their video messages out to the community quickly. In 2013, the station vastly increased the number of non-profit groups that used the facility for video PSA's. The station's digital signage system remains very popular for those wishing to use the traditional graphic bulletin board to announce upcoming events or provide safety information.

In 2013 BCTV programming continued to expand as new local shows made their way on to the BCTV channels. Programming was also expanded to include shows from other New Hampshire community television stations using the New Hampshire Coalition



for Community Media video file sharing system. This also allows us to upload our volunteer producer's shows so that their program can be watched in other cities and towns as well. Over 1000 new shows made their way on to BCTV's three channels in 2013 and we see that expanding in future years. Check the BCTV weekly schedule in the Bedford Bulletin and Bedford Journal as well as the BCTV website. The variety of programming is extensive.

In 2013 BCTV continued to work closely with the town's safety services; police and fire. Video PSA's as well as regular half hour programs were produced to help educate residents on fire safety and criminal protection. Services available to residents from both police and fire were also highlighted in the shows. Tours of the new police communication center along with coverage of the Police Open House and later the Fire Station Open House helped further to promote the service offerings from both departments.

Completion of the Emergency Management Operations Center which will allow for live broadcasts during times of emergency is near completion and should be operational in early 2014. Currently all departments have the capability to run informational or emergency crawl information across all live programming on any BCTV channel. In 2014, the EMO will have the capability to override all three channels in time of emergencies providing the community with live broadcast updates.

BCTV continues to upgrade its equipment to improve broadcast quality. HD production equipment has been added for higher quality field productions. The station also added a new studio production system that will vastly improve studio quality productions. The station also contracted in 2013 for a network attached storage system that will create a redundant backup system. The system will store and protect the vast number of our current video files. It will also provide the station with a backup system that will automatically be activate if the main system goes down.

In 2013, after almost ten years, the FCC opened up applications for Low Power FM radio stations for municipalities and non-profit organizations. BCTV

and the town's public safety services proposed to the town council that the town should file for an application under the category, "Public Safety Radio Services". The radio station would fall under the operation of BCTV with all costs for building and operation coming from BCTV franchise fees. No tax dollars would be used. The town council was very supportive of the proposal and an application was filed. Currently, approval from the FCC is pending.

How is BCTV Funded? Cable franchise fees collected from cable subscribers by Comcast, fund the operation of the station. Equipment purchases and all operational costs are paid for with franchise fees. Franchise fees are also used to cover all costs for the town meeting room where all government meetings are held. This includes computers, video/audio equipment, lighting and room maintenance. Fees are also used to cover all building costs to include general repair maintenance both inside and outside of the building; heating and electrical costs, and all property repairs. Any major repairs or additions to the building are covered by these fees as well. No tax dollars are used to support the station or the town meeting room facility.

The agreement between Comcast and the town of Bedford does not preclude other cable providers from offering their services to the town and competing for the business. In fact it is encouraged. However, no other cable provider has shown interest. The current cable franchise agreement with Comcast was recently extended. The new extension expires December 1st, 2018.

The station offers a wide variety of programming and encourages residents to volunteer to help cover events in town or simply to be a host or to learn how use the television equipment to produce your own show. Training is free and the staff is always here to help you get started quickly.

To learn more about BCTV and how you can get involved, contact either Bill Jennings or Coleen Richardson by calling 472-8288 or emailing us at bctv@bedfordtv.com

**BCTV**

10 Meetinghouse Road
Bedford, New Hampshire 03110
603-472-8288

www.bedfordtv.com facebook.com/bedfordtv.com

Respectfully submitted,

Bill Jennings, Station Manager



BCTV Volunteers Mike Robinson and Patrick Watson provide live broadcast football coverage this past fall at Bedford High School”.

BEDFORD PARKS AND RECREATION COMMISSION

MICHELLE CASALE, CHAIRMAN

JANE O'BRIEN, PARKS AND RECREATION MANAGER

The Bedford Parks & Recreation Department and Commission had another busy year for 2013, as we continue to annually make improvements in our Parks and Recreation facilities. This year after many years of work and leadership, we were able to share in a moment of Town’s history with the “Grand Opening” of the Bedford Village Common Park on June 9th. A spectacular sunny day and blue skies surrounded the Bedford community as we enjoyed a variety of musical entertainment with performances by Bedford resident Lisa Haynes with her rendition of the National Anthem, the Bedford High School Jazz Band, the Ross-Lurgio Middle School Jazz Band, the Bedford Youth Performing Company dancers along with Bedford residents Jan and Paul Bordeleau singing an original song named “Bedford, Bedford”. All these performers entertained the large crowd who joined us on this occasion to share in this historic moment of officially opening the park to the public. With the addition of the Bedford Village Common Park this recreational facility creates a space for public celebrations, musical concerts, holiday festivities and many other uses for community enjoyment all in the center of Town.

The Recreation Department continues to strive to meet the needs of the community with a combination of programs that includes creative, innovative and managing a fiscally responsible budget. We feel the residents deserve nothing but the best and we strive to carry out the department’s motto, “Creating Community through People, Parks and Programs.”

Creating Community through People means that the Recreation Department collaborates with multiple organizations throughout the year including our Parks & Recreation Commission, our local youth and adult sports leagues, numerous community organizations



like the Coalition for Bedford Youth, and Bedford Off Broadway, as well as Town Departments like the Police Department and Fire Department along with the Bedford School District as well as working with many local businesses and residents of all ages.

Creating Community through Parks means that the Recreation Department continues to accommodate the scheduling requests for all our recreational facilities whether it is an organizational meeting at Town Hall or reservations for tennis courts or field accommodations.

Creating Community through Programs means that the Recreation Department successfully coordinated the offering of programs/classes including our annual special event like "National Night Out". We also continue to coordinate several traditional community events like Bedford Olde Towne Day and the Pre-Memorial Day Parade throughout the year as well as professionally managing seasonal staff who worked at our Summer Day Camp and Town pool.

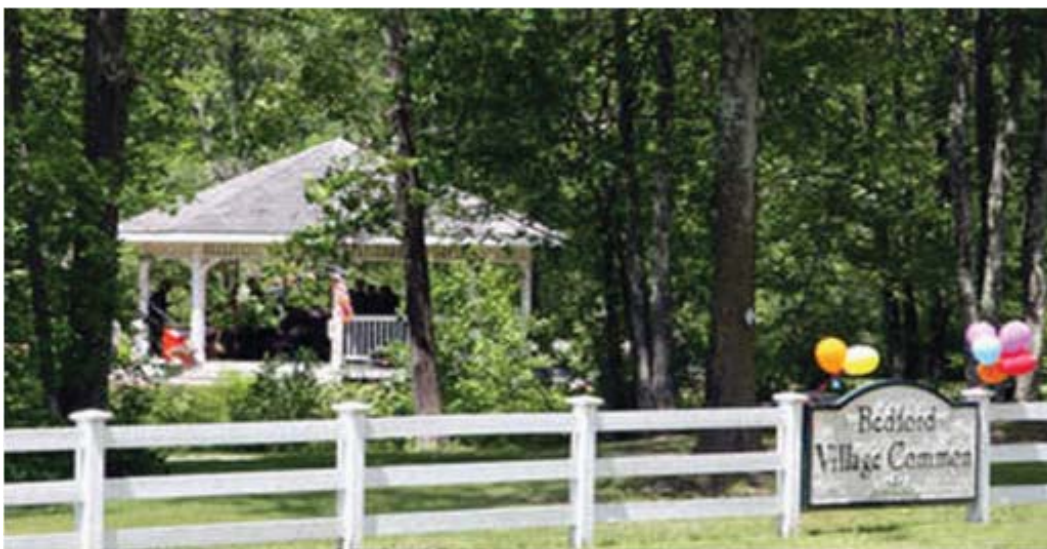
The Recreation Department and Recreation Commission strives to enhance the quality of life for all Bedford citizens regardless of age by creating strong partnerships and providing a variety of recreational activities and services that encourage life-long learning and FUN in recreational facilities that are safe, enjoyable and beneficial to our community.

In closing, as always, this has been a great year to live in Bedford, New Hampshire. I would like to thank our wonderful Recreation Commission volunteers: Chairman Michelle Casale, Dennis Tokac, Diane Phelps, Dave Gilbert, Shaun Oparowski, Michael Charney, Dianne Kashiwabara, Councilors Norm Longval and Bill Jean who play a big part of making Bedford a vibrant and livable community.

I would like to thank our Bedford residents and our staff including Recreation Secretary, Paula Talmanson, our Parks Division Foreman Kevin Hodgdon and Parks Maintenance staff employees Michael Fortier and Nicholas Moss for their commitment in making possible our highest level of recreational service to the residents of Bedford.

Respectfully submitted,

Jane O'Brien, Parks and Recreation Manager





BEDFORD CEMETERY

TRUSTEES: LORI RADKE, CHAIRMAN
BERNARD OTTERSON, BETTY HO SANG, SECRETARY

The Board of Trustees, Lori Radke, Chairman, Elizabeth Ho Sang and Bernard Otterson, held one Public Hearing, nine Special Meetings, and ten regularly scheduled meetings during 2013.

There were six lots sold in total for 2013, one 4-grave lots, four 2-grave lots and one single lots, and the sales of lots totaled \$9,750.

There were thirteen burials for 2013, five cremation burials and eight full burials.

We pay our respects to the family of Doris Baird Peck Spurway, a long time Cemetery Trustee, who died in 2013. We honor the contributions that Doris made in our community at the Bedford cemeteries.

Two trustees attended the 2013 Municipal Trustees Seminar for Cemetery Trustees by the Charitable Trusts Unit of the New Hampshire Attorney General, and all three trustees attended the October meeting of the New Hampshire Cemetery Association

Some of the accomplishments throughout the year include:

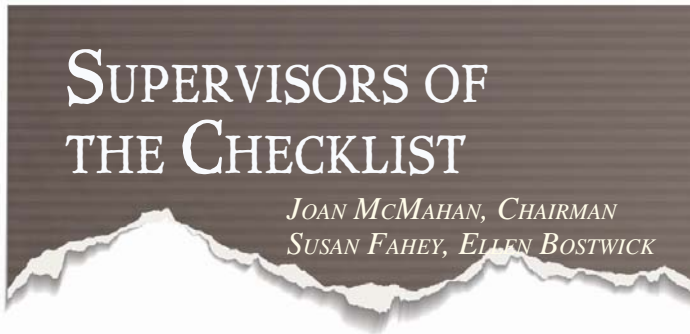
- Continuation of tree and brush removal from the cemetery borders as part of our maintenance plan;
- Continuation of maintenance to irrigation including installation of new tank and pump;
- Reseeding of lower cemetery damaged turf; and
- Revision to monument rules.

Already proposed for next year will be continued reseeded of damaged turf. The trustees would like to thank the Bedford Garden Club, Friends of the Bedford Cemeteries, Jim Stanford, Paul Belanger and the Department of Public Works for all the assistance they have provided to the town cemeteries.

Respectfully submitted,

Betty Ho Sang, Secretary





As of December, 2013, the Checklist recorded the following:

3,050 Democrats
7,125 Republicans
4,762 Undeclared

For a total of 14,937 Registered Voters

Current checklists are available at the Library and in the lobby of the Town Offices.

Supervisors of the Checklist hold evening and Saturday sessions for voter registration applications and corrections to the checklist prior to each election. These sessions are posted in the Town Office, the Library, on the Town website (www.bedfordnh.org), on BCTV, the Bedford Patch and in compliance with state law, advertised in a local newspaper. Residents are welcome to apply for voter registration and make name, address and party changes at the Town Offices during regular business hours.

For further information regarding the duties of the Supervisors of the Checklist please visit the Town website, contact the Supervisors through e-mail at checklist@bedfordnh.org or call 603 792-1329.

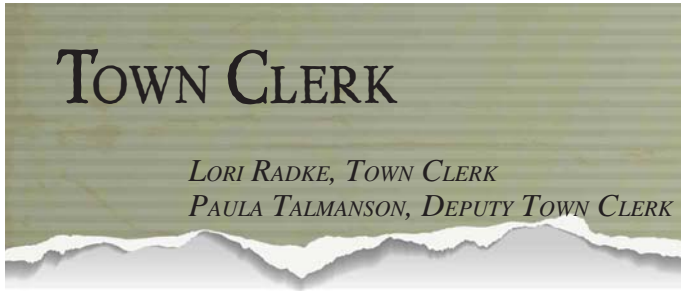
The Supervisors would like to thank the Town Clerk, Deputy Town Clerk and Clerks for their assistance in the registration application process throughout the year.

Respectfully submitted,

Joan Mc Mahan, Chairman
Susan Fahey
Ellen Bostwick



Town Meeting Day, March 12, 2103



In 2013 we licensed 3,715 dogs and conducted one town/school election. The office administered 414 vital records and 63 marriage licenses.

We continued our efforts to educate residents about the importance of licensing their dog before the April 30th deadline in order to avoid fines and fees is making progress. Hershey was voted in as TOP DOG for 2013. He did a great job representing the town. On April 13th we held our 4th Annual Bow Wow Bedford Rabies Clinic at the Animal Rescue League. It was a huge success. I would like to thank Steve Paul, Animal Control Officer, Karen Fischer, Debra Zemaitis and Melanie Wallace, window clerks, for all their help in licensing dogs and educating the public.

I would like to thank Brian Shaughnessy, Town Moderator, all the Assistant Moderators, Ballot Clerks, Supervisors of the Checklist, Bedford Police and Public Works Departments, and School Custodians for all their hard work in making our town and school elections run smoothly and without incident.

Finally, I would to thank Paula Talmanson, Deputy Town Clerk, Jessie Levine, Town Manager and Dawn Boufford, Executive Assistant, for their assistance throughout the year.

It has been my pleasure serving as your Town Clerk and I thank you for your continued support.

Respectfully submitted,
Lori Radke, Town Clerk



“HERSHEY”
2013 Top Dog

TOWN CLERK ACCOUNTS

Debits:

UCC Filings.....	5,385.00
Certified Copies.....	5,410.00
Marriage Licenses.....	2,835.00
Dredge & Fill/Pole Licenses	40.00
Articles of Agreement	5.00
Miscellaneous.....	10,437.03
Total Debits.....	\$24,112.03

Credits Remitted to Treasurer\$24,112.03

DOG LICENSE ACCOUNT

Debits:

Licenses Issued.....	23,367.00
License Penalties.....	795.00
Dog Violations.....	3,780.00
Total Debits	\$27,942.00

Credits Remitted to Treasurer\$27,942.00

Grand Total Remitted to Treasurer\$52,054.03

ELECTION RESULTS

Annual Town Meeting-March 12, 2013

Registered Voters	15,172
Total Ballots Cast.....	4,891
Absentee Voters	126
New Registrants.....	46

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
MARKIEWICZ, SOPHIA SHEA	01/01/2013	MANCHESTER,NH	MARKIEWICZ, TODD	MARKIEWICZ, HEATHER
SILVA, CARTER ANTHONY	01/09/2013	NASHUA,NH	SILVA, MICHAEL	DEYO, AUTUMN
DAGOSTINO, MASON ROBERT	01/13/2013	MANCHESTER,NH	DAGOSTINO, CHRISTOPHER	DAGOSTINO, KIMBERLY
MOONE, CASSANDRA ROSE	01/26/2013	MANCHESTER,NH	MOONE, RYAN	MOONE, KRISTEN
WRIGHT, MELODY MAY	02/13/2013	NASHUA,NH	WRIGHT, JOHN	WRIGHT, SHANNON
KRONES, GEORGIA ANN	02/19/2013	MANCHESTER,NH	KRONES, MATTHEW	KRONES, ALLISON
GLINES, EMERSON BELL	02/25/2013	MANCHESTER,NH	GLINES, JEREMY	GLINES, CAREY
PHILLIPS, THOMAS ALAN	03/06/2013	MANCHESTER,NH	PHILLIPS, ALAN	PHILLIPS, AMYBETH
ELACQUA, JILLIAN FRANCES	03/08/2013	MANCHESTER,NH	ELACQUA, MARK	ELACQUA, AMELIA
REAGAN, BRYCE ALLEN	03/09/2013	MILFORD,NH	REAGAN, BRIAN	REAGAN, SARAH
HORION, CADEN JAMES	03/15/2013	MANCHESTER,NH	HORION, JESSE	SOUCY, MANDY
GRANTZ, COLM MICHAEL	03/23/2013	NASHUA,NH	GRANTZ JR, MICHAEL	GRANTZ, REBEKAH
ROSEN, ADRIANA THERESA	03/24/2013	MANCHESTER,NH	ROSEN, ANDREW	ROSEN, ASHLEY
PARADIS, PRUDENCE SPARROW	03/26/2013	CONCORD,NH	PARADIS, TIMOTHY	CAROLE PARADIS, EMMA
COLBY, RYAN ANTHONY	04/13/2013	NASHUA,NH	COLBY, DAVID	COLBY, LAUREN
URIE, MACKENZIE LYNN	04/13/2013	NASHUA,NH	URIE, MATTHEW	URIE, KERRY
URIE, EVELYN ROSE	04/14/2013	NASHUA,NH	URIE, MATTHEW	URIE, KERRY
REICH, DUNCAN JAMES	04/19/2013	MANCHESTER,NH	REICH, MICHAEL	REICH, KIMBERLEE
MCLAUGHLIN, MAEVE LUCILLE	04/19/2013	NASHUA,NH	MCLAUGHLIN, CONOR	MCLAUGHLIN, KATHERINE
REEKIE, EMMA JEAN	04/22/2013	MANCHESTER,NH	REEKIE, CHRISTOPHER	REEKIE, JESSIE
RACZKA, ALEXIS MARY	05/01/2013	MANCHESTER,NH	RACZKA, JOSEPH	RACZKA, CHRISTINA
PITTS, LUCAS MICHAEL CRAIG	05/09/2013	NASHUA,NH	PITTS, RYAN	PITTS, AMY
LEAUSA, KAIDEN ASA	05/20/2013	MANCHESTER,NH	LEAUSA, MATAPELU	LEAUSA, TIFFANY
OUELLETTE, OLIVIA ROSE	05/21/2013	MANCHESTER,NH	OUELLETTE, MICHAEL	STONE, KELSEY
BAKER, BRAYDEN KENNETH	05/26/2013	MANCHESTER,NH	BAKER, NICHOLAS	BAKER, KRISTIN
LANDIES, MARGARET JULIETE WARREN	05/26/2013	MANCHESTER,NH	LANDIES, SCOT	WARREN, KIMBERLY
HOWLEY, GRETA FAITH	05/28/2013	MANCHESTER,NH	HOWLEY, DANIEL	HOWLEY, HEATHER
FOURNIER, MIRANDA KATHERINE	06/10/2013	CONCORD,NH	FOURNIER, MATTHEW	FOURNIER, STEFANIE
HENRICHON, GRANT DAVID	06/15/2013	MANCHESTER,NH	HENRICHON, GREGORY	HENRICHON, ASHLEY
TRZECIESKI, CHARLEE JEANETTE	06/15/2013	MANCHESTER,NH	TRZECIESKI, ALLEN	TRZECIESKI, MARYELLEN
DAYNO, ALEXA ROSE PORTER	06/16/2013	MANCHESTER,NH	DAYNO, MATTHEW	PORTER, CANDICE
AMROCK, KATHERINE ELIZABETH	06/25/2013	MANCHESTER,NH	AMROCK, JASON	AMROCK, AMY
ROCKWELL, BROOKLYN SUE	06/26/2013	MANCHESTER,NH	ROCKWELL, TODD	ROCKWELL, AMY
GAGNON, BRIAN ANN	07/03/2013	MANCHESTER,NH	GAGNON, DEREK	HUOT, ERIN
HARE, EVAN JACOB	07/19/2013	NASHUA,NH	HARE, CRAIG	HARE, KIMBERLY

--BEDFORD--





DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2013-12/31/2013

--BEDFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
GREENWOOD, CARSON MARCEL	07/19/2013	CONCORD,NH	GREENWOOD, BRETT	GREENWOOD, MARISSA
AMIRAULT, EMMA SOPHIA	07/22/2013	MANCHESTER,NH	AMIRAULT, STEVEN	AMIRAULT, TRACY
HUNT, CONNOR TIMOTHY	07/23/2013	MANCHESTER,NH	HUNT, TIMOTHY	BURLEY, ANGELA
GAUDREAU, LEO STEVEN	07/24/2013	NASHUA,NH	GAUDREAU, STEVEN	GAUDREAU, KATHRYN
ENRIGHT, ANNA MARIE	07/29/2013	MANCHESTER,NH	ENRIGHT, KYLE	ENRIGHT, LAURA
KHAN, ABDULLAH	08/06/2013	MANCHESTER,NH	UD DIN, FAKHAR	ASHRAF, SADIA
KHAN, ALI	08/06/2013	MANCHESTER,NH	UD DIN, FAKHAR	ASHRAF, SADIA
BUCK, KEEGAN PAUL	08/14/2013	NASHUA,NH	BUCK, ERIC	BUCK, BROOKE
GAMBACCINI, KAYLA MARIE	08/16/2013	MANCHESTER,NH	GAMBACCINI, DAVID	GAMBACCINI, MAUREEN
PAVOLL, ARI ZIBEL	08/24/2013	MANCHESTER,NH	PAVOLL, LELAND	ZIBEL, CINDY
LOUIS, DANIELLE HALLE	08/24/2013	MANCHESTER,NH	LOUIS, XAVIER	HALLE, ALEXANDRA
JOHNSON, LUCY GRACE	08/29/2013	MANCHESTER,NH	JOHNSON, CHRISTOPHER	JOHNSON, BRITNEY
BLAHNIK, JOSEPH MICHAEL	09/06/2013	MANCHESTER,NH	BLAHNIK, CRAIG	BLAHNIK, EMILY
HERSEY, BENJAMIN TIMOTHY	09/07/2013	MANCHESTER,NH	HERSEY, TIMOTHY	PETERSEN, HEATHER
BUCIAK, KAILANI ERIC	09/13/2013	MILFORD,NH		BUCIAK, ERICA
MERRY-RODRIGUE, AIDEN LUKE	09/16/2013	MANCHESTER,NH	RODRIGUE, KEITH	MERRY, AURORA
LAPLANTE, ZACHARY ROBERT	09/18/2013	CONCORD,NH	LAPLANTE, SCOTT	LAPLANTE, GABRIELLE
PIGGOTT, XANTHE PARIS	09/19/2013	MANCHESTER,NH	PIGGOTT, ANDREW	HORTON-PIGGOTT, JODIE
MEDARIS, ASHER RAE	10/09/2013	MANCHESTER,NH	MEDARIS, AARON	MEDARIS, MELANIE
FUDALA, LOGAN COLE	10/09/2013	MANCHESTER,NH	FUDALA, NICHOLAS	FUDALA, KRISTIN
DEML, ANNA FAITH	10/27/2013	MILFORD,NH	DEML JR, ROBERT	DEML, JENNIFER
SHABLYGIN, MARIA EUGENIA NICOLE	10/30/2013	MANCHESTER,NH	SHABLYGIN, EUGENE	SHABLYGIN, INNA
BRADY, MATTHEW JAMES	11/01/2013	MANCHESTER,NH	BRADY, STEPHEN	BRADY, KIM
DONEGAN, MACKENZIE GRACE	11/03/2013	NASHUA,NH	DONEGAN, PATRICK	DONEGAN, TIFFANY
HARDING, JACE DEAN	11/26/2013	MANCHESTER,NH	HARDING II, RUSSELL	HARDING, JANE
RICHARDSON, COLTON TIMOTHY	12/05/2013	NASHUA,NH	RICHARDSON, KYLE	RICHARDSON, CATHERINE
VACHON, JOANNA PAIGE	12/14/2013	NASHUA,NH	VACHON, JEFFREY	VACHON, DIANA

Total number of records 62

Resident Marriage Report

Town of Bedford, NH



2013 Annual Report

01/01/2013-12/31/2013

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

-- BEDFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
KOLEHMAINEN, DENIS H BEDFORD, NH	ONDZES, NATASHA M BEDFORD, NH	BEDFORD	BEDFORD	02/08/2013
KLING, TIMOTHY P BEDFORD, NH	VILLANI, JANICE M BEDFORD, NH	BEDFORD	BEDFORD	03/14/2013
MCLOUGHLIN, JAMES J BEDFORD, NH	O'BRIEN, COLLEEN BEDFORD, NH	BEDFORD	BEDFORD	03/17/2013
HARRINGTON, TAYLOR M BEDFORD, NH	CUMMINGS, GREGORY A BEDFORD, NH	BEDFORD	BEDFORD	04/12/2013
DEMERRIT, COURTNEY A BEDFORD, NH	SMITH JR, ROBERT F BEDFORD, NH	BEDFORD	GILFORD	04/13/2013
DUVAL, JASON G BEDFORD, NH	REAGAN, REBECCA M BEDFORD, NH	BEDFORD	MANCHESTER	04/25/2013
EL-SHERIF, MOSTAFA H BEDFORD, NH	MOHAMED, HALA BEDFORD, NH	BEDFORD	BEDFORD	05/15/2013
COSTELLO, JAMES M BEDFORD, NH	KNIGHT, ADRIENNE M BEDFORD, NH	BEDFORD	HENNIKER	05/26/2013
MARMA, DARYL J BEDFORD, NH	PARK, JONG JIN SEOUL, SOUTH KOREA	BEDFORD	BEDFORD	06/03/2013
SCHLIEFKE, KAREN A BEDFORD, NH	FACQUES, STEPHEN BEDFORD, NH	BEDFORD	LACONIA	06/29/2013
MURPHY, HUGH J BEDFORD, NH	MORRIS, MARY ELLEN BEDFORD, NH	BEDFORD	MEREDITH	06/29/2013



Resident Marriage Report

01/01/2013-12/31/2013

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

-- BEDFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
NEVEU, NEIL N BEDFORD, NH	OLSEN, ERIKA L MANCHESTER, NH	BEDFORD	BRETTON WOODS	07/28/2013
BRONSON, WILLIAM R BEDFORD, NH	PASS, KERRY A BEDFORD, NH	BEDFORD	BEDFORD	07/31/2013
STONE, AARON C BEDFORD, NH	ROBATOR, SARAH A BEDFORD, NH	BEDFORD	BEDFORD	08/03/2013
WILLIAMS, MICHELE A BEDFORD, NH	SCOTT, BRENNAN T ATKINSON, NH	BEDFORD	BEDFORD	08/17/2013
MARTINEZ, MANDEE L BEDFORD, NH	MOCCIA, SCOTT M BEDFORD, NH	BEDFORD	BEDFORD	08/22/2013
MICHELON, DANIEL R BEDFORD, NH	BELLISLE, ANDREA BEDFORD, NH	CONCORD	LACONIA	08/24/2013
MACHOS, STACIA L BEDFORD, NH	BACON, JOSEPH M WEARE, NH	BEDFORD	STRAFFORD	08/24/2013
SMITH, ZACHARY M BEDFORD, NH	SCALA, COURTNEY C BEDFORD, NH	BEDFORD	JACKSON	09/07/2013
TOLI, NICOLE A BEDFORD, NH	SURETTE, JEFFREY A BEDFORD, NH	BEDFORD	BEDFORD	09/13/2013
BAUSHA, STEPHEN A BEDFORD, NH	HOAG, VIVIANNE S BEDFORD, NH	BEDFORD	BEDFORD	09/14/2013
HALL, KENNETH I BEDFORD, NH	JACOBS, KATHY A LONDONDERRY, NH	BEDFORD	NASHUA	09/15/2013

Resident Marriage Report

Town of Bedford, NH



2013 Annual Report

01/01/2013-12/31/2013

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

-- BEDFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
WIGGIN, CHRISTOPHER J BEDFORD, NH	DONNELLY, JOELLE C MANCHESTER, NH	BEDFORD	NEWINGTON	09/28/2013
SWIADAS, STEFAN J BEDFORD, NH	LAMONTAGNE, JACQUELINE C MANCHESTER, NH	BEDFORD	MANCHESTER	10/05/2013
ROY, AARON E BEDFORD, NH	METHOT, ERIN M BEDFORD, NH	GOFFSTOWN	GOFFSTOWN	10/12/2013
LAMPER, STEVEN R BEDFORD, NH	HOWE, KIMBERLY A BEDFORD, NH	BEDFORD	BEDFORD	10/18/2013
ZERR, KERMIT J BEDFORD, NH	ZERR, LISA L BEDFORD, NH	BEDFORD	MANCHESTER	10/25/2013
COTREAU JR, LEONARD W BEDFORD, NH	GABRIEL, BRENDA L BEDFORD, NH	BEDFORD	MONT VERNON	10/26/2013
TOMOLONIS, RICHARD J BEDFORD, NH	ABBENE, MARIALAINA BEDFORD, NH	BEDFORD	MANCHESTER	11/09/2013
CLEARY, AMI M BEDFORD, NH	TROMBLY, BRYANT J BEDFORD, NH	BEDFORD	JACKSON	11/09/2013
AMBAIT, EVELYN C BEDFORD, NH	CORCORAN, JOHN J BEDFORD, NH	BEDFORD	BEDFORD	12/07/2013
LINEHAN, TIMOTHY F BEDFORD, NH	KAZANOWSKI, SARAH A BEDFORD, NH	BEDFORD	BEDFORD	12/13/2013

Total number of records 32

Resident Death Report



01/01/2013-12/31/2013

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2013 - 12/31/2013

--BEDFORD, NH --

02/10/2014



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
GRIFFIN, DANIEL	01/05/2013	MANCHESTER	GRIFFIN, HENRY	O'NEAL, ELIZABETH	Y
ESIELIONIS, VICTOR	01/07/2013	MANCHESTER	ESIELIONIS, MACEY	BUTTAKOSKA, MARY	Y
PIEHL, EMILY	01/08/2013	BEDFORD	CLEBOWICZ, ANTHONY	BURRA, MARY	N
DOWNES, NELSON	01/12/2013	CONCORD	DOWNES, CARROLL	SAVAGE, FLORENCE	Y
HUMMELL, PRISCILLA	01/17/2013	BEDFORD	LABRECQUE, OMER	DUSSEAULT, ANTONIA	N
BOURGEOIS, BRENDA	01/19/2013	BEDFORD	LYMAN, WALTER	HARVEY, HELEN	N
CURRIER, CHRISTINE	01/22/2013	BEDFORD	DURKEE, ROY	DOBLE, DOROTHEA	N
EMMONS, THERESA	01/23/2013	BEDFORD	LEMAY, EDWARD	CORMIER, ROSEANNA	N
MITCHELL, ELLEN	01/23/2013	MANCHESTER	SHORT, WILLIAM	CLOPPER, RHODA	N
PSALEDAS, CHARLOTTE	01/23/2013	MANCHESTER	DECATO, CHARLES	BERTHA, IRENE	N
O'REILLY, ARLENE	01/24/2013	BEDFORD	ASHBURNER, HENRY	UNKNOWN, HELEN	N
PICARD, PAUL	01/26/2013	BEDFORD	PICARD, ROGER	UNKNOWN, UNKNOWN	N
SWANSON, WILLIAM	01/27/2013	BEDFORD	SWANSON, AXEL	MAHONEY, BLANCHE	Y
TALBOT, CONRAD	01/28/2013	BEDFORD	TALBOT, JOSEPH	REMILLARD, LYDIA	Y
JENKINS, DOROTHY	01/29/2013	BEDFORD	MACDONALD, FRANK	BROWN, LILLIAN	N
SMITH, LOREN	02/02/2013	BEDFORD	SMITH, LOREN	RAY, HAZEL	N
SOUTER, CLAIRE	02/09/2013	MANCHESTER	LEONARD, IRA	SALMON, LYDIA	N
DEMANCHE, RUTH	02/14/2013	BEDFORD	CLARK, OSCAR	WENTWORTH, CLAIRE	N



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2013 - 12/31/2013

--BEDFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
FRENCH, KATHERINE	02/15/2013	MANCHESTER	SEFTON, RICHARD	BOASA, CATHERINE	N
BOISVERT, DONALD	03/03/2013	BEDFORD	BOISVERT, LOUIS	LIZOTTE, JEANNE	N
BARRETT JR, HOWARD	03/06/2013	BEDFORD	BARRETT SR, HOWARD	SMITH, DOROTHY	Y
FOURNIER, JOHN	03/13/2013	GOFFSTOWN	FOURNIER, ADELARD	THERRIEN, SADIE	Y
LATOURE, EDWARD	03/14/2013	BEDFORD	LATOURE, JOSEPH	GRIMARD, FLORIDA	N
HARRISON, CATHERINE	03/18/2013	BEDFORD	LESSARD, A WILLIAM	COLBURN, NELLIE	N
REXFORD, VIRGINIA	03/18/2013	MANCHESTER	TALLARICO, PASQUALE	BATCHELDER, ANNA	N
PERRY, MARGARET	03/19/2013	BEDFORD	PERRY, KENNETH	CLOUGH, CARMENCITA	N
LECLAIR, JANE	03/23/2013	BEDFORD	LECLAIR, CHARLES	DESMARIS, OLIVE	N
PODBIELSKI, THERESA	03/27/2013	MERRIMACK	SPILLANE, MICHAEL	COUGHLIN, MARGARET	N
HEBERT, DANIEL	03/28/2013	BEDFORD	HEBERT, GERARD	BELISLE, LUCILLE	N
PLANTIER, DICK	03/28/2013	BEDFORD	PLANTIER, RICHARD	LAROCHE, CONNIE	N
BESNOFF, BERNICE	03/29/2013	BEDFORD	GOLDEN, CHARLES	GOLDSTEIN, JEANETTE	N
WALKER, VERNA	04/02/2013	BEDFORD	RIGGAN, THOMAS	BOBBITT, SUE	N
DIONNE, ARMAND	04/10/2013	MANCHESTER	DIONNE, PAUL	MINOR, CLAUDIA	Y
BISSONNETTE, JENNIE	04/16/2013	BEDFORD	BORODAWKA, LUKA	PRONKO, ULIANA	N
KING, WALLACE	04/17/2013	BEDFORD	KING, CHARLES	CURRIER, EVA	Y
BOUTIN, LAURETTE	04/25/2013	BEDFORD	PLOUFFE, JOSEPH	LAPIERRE, MARIE-ANGE	N



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Town of Bedford, NH



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--BEDFORD, NH --

02/10/2014



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
POLLOCK, FRANCES	04/27/2013	BEDFORD	IRWIN, JAMES	MCMILLAN, LOLA	N
BREED, YVONNE	05/03/2013	MERRIMACK	MAURICE, UNKNOWN	BERGERON, GERTRUDE	N
CARROZZA, JAMES	05/07/2013	MANCHESTER	CARROZZA, JAMES	CHAMP, DOROTHY	N
PEDERZANI, NATALIE	05/07/2013	BEDFORD	PEDERZANI, GUY	PHELAN, ELIZABETH	N
JACKSON, DOROTHY	05/10/2013	BEDFORD	BREMER, JOHN	GEGG, ROSE	N
CARRIER, RHEA	05/12/2013	BEDFORD	TOPLIFF, CARL	WALTON, ENDA	N
ANDERSON, CHARLES	05/14/2013	BEDFORD	ANDERSON, CHARLES	BREWER, PEARL	Y
HILL, WILLIAM	05/15/2013	MANCHESTER	HILL, WILLIAM	GARRIS, GRACE	Y
LARRIVEE, CATHERINE	05/15/2013	MANCHESTER	FOLEY, MICHAEL	CURRAN, DELIA	N
PERRY, CATHERINE	05/16/2013	BEDFORD	WELCH, WALTER	DEVENGER, LILLIAN	N
DAVIS, CHESTER	05/16/2013	BEDFORD	DAVIS, CHESTER	GRANT, ESTHER	Y
PETTIGREW, CARMEN	05/18/2013	BEDFORD	PETTIGREW, JOSEPH	COMEAU, ALICE	Y
MURAUCKAS, RUTH	05/20/2013	BEDFORD	DUGAN, JOHN	CANAVAN, ESTHER	N
WHEELER, HAROLD	05/24/2013	MERRIMACK	WHEELER, ERNEST	MAHONEY, AGNES	Y
HEALY, FRANCIS	06/01/2013	BEDFORD	HEALY, JOSEPH	FLANAGAN, MARY	Y
CALARCO, ANN	06/01/2013	BEDFORD	CALARCO, DOMINIC	ROMEO, PAULINE	N
GREGORY, PATRICIA	06/03/2013	BEDFORD	MADDEN, JOSEPH	CURRIER, MARY	N
FOX, JOYCE	06/04/2013	BEDFORD	FILES, SIDNEY	COFFIN, JENNIE	N



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01/01/2013 - 12/31/2013

--BEDFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MORRIS, YVONNE	06/06/2013	BEDFORD	MORRIS, CLOYD	KEEFER, LOUISE	N
HOLLINGSWORTH, YVONNE	06/12/2013	BEDFORD	KEOHE, UNKNOWN	UNKNOWN, UNKNOWN	N
CAMMISA, HELEN	06/14/2013	BEDFORD	PAOLETTI, ANTONIA	DELPUMO, ADELINA	N
LOVE, ALMA	06/15/2013	MANCHESTER	VOSE, CHARLES	GOGUEN, ALMA	N
THORNTON JR, JOHN	06/16/2013	MANCHESTER	THORNTON SR, JOHN	GILDEA, MARY	N
SMITH, ANNE	06/22/2013	BEDFORD	LAIRD, HAROLD	KOENECKE, ELSA	N
WISEMAN, EVELYN	06/28/2013	BEDFORD	FISHER, CLARENCE	STRAWSER, IVA	N
THAYER, MILDRED	07/02/2013	BEDFORD	ERICKSON, OSCAR	CEDERLUND, CELIA	N
MEYER, GEORGE	07/07/2013	BEDFORD	MEYER, MAXIMILIAN	VITKIN, MARY	Y
BUTLER, CATHERINE	07/12/2013	BEDFORD	MOORE, PAUL	HOBLITZELL, CATHERINE	N
MCKINNEY, BASIL	07/16/2013	MANCHESTER	MCKINNEY, CHARLES	GRANT, LOUISE	N
LEVESQUE, MAURICE	07/23/2013	BEDFORD	LEVESQUE, ALBERT	CARLE, MARIE	Y
EISENSTADT, SALLY	07/25/2013	BEDFORD	HEPNER, JACOB	JAFFE, BECKY	N
SPURWAY, DORIS	07/30/2013	BEDFORD	BAIRD, ANDREW	COLE, MABEL	N
DOHERTY, JEAN	08/06/2013	MANCHESTER	FULLER, LOUIS	BULLOCK, RUTH	N
LANGER, JASON	08/15/2013	BEDFORD	LANGER, JAMES	CHINN, DEBRA	N
TASSIE, FLORELIZA	08/18/2013	BEDFORD	VIEIRA, ANTHONY	CORONEL, CORINA	N
JANTAUSCH, FLORENCE	08/19/2013	BEDFORD	BATAILLE, FRANK	HANSON, MAE	N



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DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2013 - 12/31/2013

--BEDFORD, NH --

02/10/2014



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
FRIZZLE, JUDY	08/21/2013	BEDFORD	FRIZZLE, GLENN	BROWN, MURIEL	N
GAUMOND, ROBERT	08/22/2013	BEDFORD	GAUMOND, ALBERT	HUEBNER, MARILYN	Y
DUTILE, JEANNINE	08/27/2013	BEDFORD	DUTIL, EMILE	GILBERT, GENERIA	N
CONNELLY, MARY	08/31/2013	MANCHESTER	GILLERAN, JOHN	DADAY, HELEN	N
HALLEY, BRYAN	09/07/2013	BEDFORD	HALLEY, WILLIAM	CAVELIUS, CLAIRE	N
MOY, MARGUERITE	09/19/2013	BEDFORD	GEDDES, LELAND	PICKARD, EDNA	N
VALLIERE, CLAIRE	09/19/2013	BEDFORD	VALLIERE, ARTHUR	ROY, GERMAINE	N
BUSH, AUSTIN	09/19/2013	MANCHESTER	BUSH, LAURENCE	RUNDLE, BLANCHE	Y
KIDD, WILLIAM	09/20/2013	BEDFORD	KIDD, ELBERT	DOBSON, ETHEL	Y
BLACK, ROSALIE	09/24/2013	BEDFORD	KOLK, FREDERICK	LIKSHULTZ, MILDRED	N
CORBMAN, HARRIET	09/30/2013	BEDFORD	PEITZMAN, JOSIAH	COHEN, BLANCH	N
PUTT, RAYMOND	10/08/2013	BEDFORD	GRAMM, CARL	ADSIT, LAURA	N
MALMGREN, RICHARD	10/09/2013	BEDFORD	MALMGREN, OSCAR	RICHER, HENRIETTA	N
WOLFE, ALLAN	10/10/2013	MERRIMACK	WOLFE, EDWARD	RUTBERG, RUTH	N
MALASKIEWICZ, SCOTT	10/10/2013	BEDFORD	MALASKIEWICZ, JOHN	WENTLAND, HELEN	N
WYMAN, BRUCE	10/11/2013	MANCHESTER	WYMAN, ARTHUR	CLAYTON, DOROTHY	N
SHUTT, WILLIAM	10/14/2013	BEDFORD	SHUTT, CHARLES	MCDONOUGH, BARBARA	Y
PEZONE, EDNA	10/16/2013	MANCHESTER	BIANCHI, DECIO	BELLI, MARIANNA	N

Resident Death Report

Town of Bedford, NH



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01/01/2013 - 12/31/2013

--BEDFORD, NH --



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BOULEY, RITA	10/16/2013	JAFFREY	BOULEY, NAPOLEON	NORMAND, OLIVIA	N
BELANGER, JOHN	10/17/2013	MANCHESTER	BELANGER, ROGER	NORTON, ELIZABETH	Y
HOUSER, NANCY	10/18/2013	BEDFORD	HOLMES, LESTER	NEWTON, VERA	N
BAUSEWEIN, MARION	10/19/2013	BEDFORD	BLAICH, JOHN	BOAD, ELISE	N
MELCHER, JOAN	10/19/2013	BEDFORD	DECKER SR, T FRANK	MALONE, HELEN	N
MURPHY, ELAINE	10/20/2013	BEDFORD	POEHLMAN, EDWARD	GEMEINHARDT, MILDRED	N
WILLIAMS, JAMES	10/23/2013	MERRIMACK	WILLIAMS, BURTON	COPELAND, EILEEN	Y
LEBLANC, MAURICE	10/25/2013	MANCHESTER	LEBLANC, ANTONIN	BERUBE, RACHEL	Y
BURGESS, DORIS	10/27/2013	MANCHESTER	CHAGNON, GEORGE	BACON, ANNA	N
GRABER, JAMES	10/28/2013	BEDFORD	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	Y
ABEL, JUDITH	10/28/2013	BEDFORD	STANELLE, HERBERT	GEYSO, MABEL	N
SORTEVIK, HARDING	10/30/2013	BEDFORD	SORTEVIK, MARINIUS	MOORE, THERESA	Y
COLON, GEORGE	11/01/2013	BEDFORD	COLON, DIONISIO	COLON, MARIANA	Y
FORTIER, ANDRE	11/10/2013	BEDFORD	FORTIER, OLIVA	BOUTIN, MARION	Y
VITAGLIANO, MARK	11/20/2013	BEDFORD	VITAGLIANO, ROBERT	GEORGE, CAROL	N
OSBORNE, PHILLIP	11/22/2013	MERRIMACK	OSBORNE, JOHN	HARTMAN, GRACE	Y
BRALEY SR, HAROLD	11/25/2013	MANCHESTER	BRALEY, GEORGE	MURRAY, BERTHA	Y
GUSTAFSON, ROY	11/25/2013	MANCHESTER	GUSTAFSON, EDVIN	ANDERSON, ANNA	Y

Resident Death Report



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DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT
01/01/2013 - 12/31/2013
--BEDFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
ARMSTRONG, ANN	11/28/2013	BEDFORD	BETLEY, IGNACY	DULAK, MARYANNA	N
WOITKOWSKI, ROBERT	11/29/2013	MERRIMACK	WOITKOWSKI, KONSTANTY	ZAHABA, BLANCHE	Y
LOURDE, RITA	12/02/2013	BEDFORD	DENAUW, OSCAR	HERREGODTS, AUGUSTA	N
TEICHMANN, FREDERIC	12/10/2013	BEDFORD	TEICHMANN, FREDERICK	KARWEICK, RUTH	N
MOORE, BETTY	12/11/2013	BEDFORD	MEERSE, WILLARD	TINGLEY, GLADYS	N
SMITH, NEIL	12/11/2013	BEDFORD	SMITH, LOUIE	LAMB, LOIS	N
MARTIN, MARILYN	12/15/2013	MANCHESTER	WASHBURN, CALVIN	MILLS, DORIS	N
RAND, GEORGE	12/17/2013	MERRIMACK	RAND, GEORGE	BEST, KATHLEEN	Y
SANFASON, CLAIRE	12/18/2013	BEDFORD	FIOLA, OVIDE	MARTIN, IDA	N
WILLIAMS, CONSTANCE	12/20/2013	BEDFORD	KANTERES, VIAOS	KACOU, MEROPE	N
FLEGAL, NANCY	12/21/2013	MERRIMACK	TISDALE, HAROLD	COLBY, MILDRED	N
GARRY, MICHAEL	12/25/2013	BEDFORD	GARRY, MATTHEW	SMITH, WINIFRED	N

Total number of records 120



TOWN OF BEDFORD 2014 MUNICIPAL WARRANT

To the inhabitants of the Town of Bedford in the County of Hillsborough in the State of New Hampshire qualified to vote on Town Affairs:

You are hereby notified to meet at the Bedford Middle/High School on Tuesday, March 11, 2014 at 7 o'clock in the forenoon to act on the following Articles 1 through 4. Polls are to close no later than 7:00 p.m. Action on Articles 5 and 6 will be held at the Budgetary Town Meeting on Wednesday, March 12, 2014 at 7:00 p.m. at the Bedford Middle/High School (47 Nashua Road).

Article 1. Election of Town Officers

To elect 2 Town Councilors for three-year terms, 1 Town Clerk for a three-year term, 1 Library Trustee for a three-year term, 1 Trustee of the Trust Funds for a three-year term, 1 Supervisor of the Checklist for a six-year term and 1 Town Moderator for a two-year term.

Article 2. Zoning Amendments Proposed by the Planning Board

Amendment No. 1

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-92 Time limits on approvals by deleting the words shown in strike through and adding the words in bold:

Any variance, special exception, or administrative appeal granted by the Zoning Board of Adjustment shall be rendered null and void one (1) two (2) years from the date of approval unless the applicant files a complete application for a building permit, site plan, or subdivision plan for the subject parcel at which point the Zoning Board of Adjustment approval will run with the administrative timeline of the building permit or Planning Board decision.

[This amendment is intended to make Bedford's

ordinance compliant with a 2013 state law change that requires Zoning Board approvals to last for at least two years before expiration.]

Amendment No. 2

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-32E Water and Sewerage Service, Subsection (1) by deleting the words shown in strike through and adding the words in bold:

Water system. All dwelling units shall be served by the Manchester Water Works or similar a municipal water system if access to such system is available within 1,000 feet of the tract, except where preempted by State law; otherwise, all units shall be served by a single or community water system or individual wells.

[This amendment is intended to have Bedford's ordinance acknowledge RSA 362:4, V which preempts the local requirement for new cluster subdivisions to connect to municipal water if certain conditions are met.]

Amendment No. 3

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-73 Signs, General Provisions by adding the following new subsection Q:

In the Commercial, Commercial-2, Office, Service Industrial, Highway Commercial, Neighborhood Commercial and Performance zoning districts, in addition to other signage allowed by this ordinance or otherwise, businesses are permitted to display signage and flags signifying that a business is "Open" in the following manner:

- 1) One (1) "Open" sign on or within the building,



not to exceed two and one half (2.5) square feet. This sign may be illuminated but must not be animated or flashing in any manner and must be turned off when the business is closed.

2) One (1) “Open” flag not to exceed fifteen (15) square feet. This flag may be displayed on or within the building, or on the site provided that it meets all the signage height and setback requirements for the zoning district. This flag must be removed when the business is closed.

Open signs and flags are limited to identifying that the business is “Open” and shall not display the business name, hours of operation, or any other information. This section shall not apply to uses allowed under Article 275-21F(1) Home Occupations.

[This amendment is intended to allow businesses to display signs and flags to indicate that they are open.]

Amendment No. 4

Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bedford Zoning Ordinance to delete Article 275-66 Minimum landscape requirements for signage in its entirety as shown in strikethrough bellow:

The required landscape area associated with any freestanding sign shall be equal to three times the actual measured sign area and shall be located immediately adjacent to the sign and/or sign base. This required landscaped area shall be planted with shrubs and/or ground cover which will enhance but not block the view of any sign or part thereof.

[This amendment is intended as housekeeping as Article 275-63E(7) also governs landscaping around the base of signage.]

Amendment No. 5

Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the

Bedford Zoning Ordinance to amend Article 275-22 Dimensional Regulations by adding new Subsection C Corner Sight Area as follows:

(1) For the purposes of this subsection, Corner Sight Area means the portion of a corner lot lying within a triangle area formed by measuring twenty (20) feet from the corner of the lot along each property line adjacent to the intersecting street, and then connecting the two points.

(2) No planting, wall, fence, sign, or other object that creates an obstruction to motorists’ vision shall be planted, erected or maintained higher than one and one-half (1½) feet above the adjoining street grade within the Corner Sight Area. This does not apply to naturally accumulating snow or snow plowing activities conducted by a town or state agency.

[This amendment is intended to restrict the placement of fences, plantings, structures, and alike within a 20 foot area adjacent to the intersection of two streets.]

Amendment No. 6

Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-21B(4)(a)[1] Workforce housing, development criteria by deleting the words shown in strike through and adding the words in bold:

At least 1/3 1/4 of the units in the development meet the affordability requirements for workforce housing in 275-6 of this chapter.

[This amendment is intended to reduce the number of required workforce housing units from 1/3 to 1/4 of the total number of units within a project.]

Article 3. Issuance of Long Term Debt for Roads & Related Infrastructure

To see if the Town will vote to raise and appropriate a sum not to exceed thirty million, fifty thousand



dollars (\$30,050,000) for the purpose of the reconstruction and rehabilitation of town roads and other related infrastructure, such amount to come from the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33 in the amount of thirty million dollars (\$30,000,000) and fifty thousand dollars (\$50,000) to come from interest earnings on the bond proceeds. In addition, authorize the Town Council to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and take such other action as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Bedford, and pass any vote relating thereto.

(This article requires a two-thirds ballot vote)

Explanation: The issuance of this long-term debt will address continuance of the Town road reconstruction and rehabilitation program, including engineering, inspection and repair of other Town infrastructure which includes bridges, culverts and drainage. (this long term debt does not include funding for construction of new sidewalks or bike and pedestrian path construction). Several factors are considered in regards to how to best structure the issuance(s) to maximize the benefit of bonding for these projects. Factors include bond issue costs, market interest rates, construction timetables and economies of scale, which could be realized from combining projects. It is the intent of the Town Council to consider these and other factors as well as assessing the impact on the tax rate to yield the greatest benefit to the community as the Town continues to address the infrastructure needs of Bedford.

THE TOWN COUNCIL RECOMMENDS
PASSAGE OF THIS ARTICLE.

Article 4. Issuance of Long Term Debt for
Construction of South River Road Safety Substation

To see if the Town will vote to raise and appropriate a sum not to exceed three million eight-hundred thousand dollars (\$3,800,000) for the purpose of constructing a safety substation along the South River Road Corridor, such amount to come from the

issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33. In addition, authorize the Town Council to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and take such other action as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Bedford, and pass any vote relating thereto. (This article requires a two-thirds ballot vote)

Explanation: The issuance of this long-term debt will provide funding to be used to construct a safety substation along the South River Road corridor including but not limited to, site selection, engineering, design, construction and initial equipment. Based on the parcel of land currently identified for location of this substation, the Town is requesting the authority to bond up to \$3,800,000. In the event that completion of this project is less than the requested amount, it is the Town's intent to issue only what is necessary. Any remaining funds from this authorization will be brought back to the voters to rescind ensuring that they cannot be used for any other purpose.

The need for this substation was identified more than 20 years ago. Since that time, the Town's population has continued to grow more than 69% and calls for service has increased more than 227%. Continued operation from a single station has compromised the ability to provide the expected level of service. The placement of this substation is intended to address the Town's highest call volume area (41% of total calls) thus allowing remaining resources to adequately respond to the rest of the community.

THE TOWN COUNCIL RECOMMENDS
PASSAGE OF THIS ARTICLE.



2014 Town Council - Proposed Budget Summary

TOWN ARTICLE 5 WILL BE VOTED ON AT THE BUDGETARY TOWN MEETING ON MARCH 12, 2014 AT THE BEDFORD MIDDLE/HIGH SCHOOL (47 Nashua Road).

Article 5. – Collective Bargaining Agreement – Police Department

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Council and the Bedford Police Union, SEIU Local 1984 which calls for the following increases in salaries and benefits at the current staffing level:

Year	Estimated Increase
2014	\$194,921

Year	Estimated Increase
2015	\$143,668

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.

Article 6. - Town Operating Budget

To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray the Town charges for the ensuing year.

General Fund	\$24,111,350
Special Revenue Funds.....	48,000
Police Special Detail.....	434,587
Recreation Day Camp.....	99,025
Bedford Comm. TV	407,659
Sewer Fund.....	920,054

Total Appropriation..... \$26,020,675

Given under our hands and seal this 12th day of February 2014.

Chris Bandazian, Chairman
Bill Jean, Vice Chairman

There is an estimated tax increase in the Town portion of property taxes of \$0.02 to support the 2014 budget. The estimated Town portion of the tax rate is \$4.99 per \$1,000 of assessed valuation. The increase of \$0.02 is made up of contractual obligations for three collective bargaining agreements.

Highlighted below are the projects and/or equipment included within departmental budgets that differ from the prior year budget:

- The Information Technology budget includes funding for the replacement of the town-wide phone system hardware as part of the capital improvements plan as well as various computers and equipment for the police department. This budget also includes \$22k for capital reserve deposits for Microsoft licensing and document imaging.
- The Assessing budget includes \$57k for the Executive Assistant position which was previously budgeted for in the Planning Department as the position was shared however is not dedicated to the Assessing Department. The budget also includes \$45k deposit to the capital reserve for revaluation work to begin in 2016.
- The Legal budget includes an additional \$25k for labor negotiations with the Fire and Public Works Unions which expire at the end of 2014.
- The Fund Balance Reserve budget was established in 2005 to address the long-term financial stability of the town. An appropriation for 2014 is not necessary at this time due to the revenue surpluses realized in 2012 and 2013 that have funded the reserve.
- The Planning Board budget included a one-time appropriation of \$37,500 for sidewalk connectivity study in 2013.
- The Planning Department budget includes full year funding to the new Executive Assistant position (\$36k additional) however removes \$57k for a position moved to the Assessing Department. This budget also includes \$23,500 deposit to the capital reserve for a Town-wide master plan next scheduled for 2020 (work begins in 2018) and an impact fee study for 2018.



- The Building Maintenance budget includes \$50k for the addition of a building superintendent for 6 months. Funding for this position for a full year in future budgets will add an estimated \$50k of additional costs. Also included is \$30k for repairs to the library parking lot (offset with reserves of \$29k); \$44k for carpet replacement at the library (offset with reserves of \$39k); and \$23,500 deposit to the capital reserve for the library septic system and parking lot construction.
- The Police Administration budget includes \$10k for expenses relative to CALEA accreditation. This budget also includes an increase of \$90k in grant expenses for Highway Safety grants and the HSE Active Shooter Training grant.
- The Police Communications budget includes \$45k for re-establishment of the capital reserve accounts for the dispatch radio console and communications network as well as \$4k for a Smartshot camera system.
- The Police Patrol budget includes \$107,684 for a two new Patrol positions for 6 months. Funding for this position for a full year in future budgets will be at an additional cost of \$112k. This budget also includes an additional \$41k for the leasing of 6 cruisers (bringing the total of leased cruisers to 9 - 3 from each of 2012, 2013 & 2014)
- The Fire Administration budget includes a reduction of \$750,000 for anticipated grants.

2014 Town Council - Proposed Budget Summary – continued

- The Fire Operations budget includes a reduction of \$71k for 3 anticipated retirements in the department from 2013. This budget also includes \$354k for the replacement of Engine #3 (offset with reserves of \$180k) as well as \$215k for the replacement of Ambulance #2 (offset with reserves of \$160k). The budget includes \$100k deposit to the capital reserve for a Ladder Truck.
- The Public Works Local Road Maintenance budget includes \$1,000,000 for local road maintenance. With the remaining issuance of the infrastructure bond in 2013, the Town's road rehabilitation program will be supplemented by approximately \$3m of bond proceeds during 2014.

- The Public Works Highway budget includes \$300k for the replacement of (1) pick-up truck and (2) 6-wheel dump trucks. Also included is \$372k for the replacement of the sweeper (offset with reserves of \$192k) and a roadside mower (offset with reserves of \$88k). The budget also includes \$100,500 for deposits into various Capital Reserve accounts. (capital reserve details on page 12)
 - The Traffic Control budget included \$100k for signal improvements with the South River Road TIF District in accordance with the capital improvements plan, however that appropriation and offsetting reserve revenue has been re-assigned to the TIF Fund.
 - The Transfer Station budget includes a \$27k for capital reserve deposit for replacement of the solid waste backhoe.
 - The Recreation Field budget includes an additional \$15k for maintenance of the village common (BVC) as well as \$40k for paving at the BVC.
 - The Library budget includes an additional \$10k for increased part-time hours. Deposits to the capital reserve accounts of \$23.5k have been moved to the Building Maintenance.
 - The Conservation Commission budget includes \$231,977 towards the purchase of conservation land if any becomes available and \$32.5k for a NHDRED grant (\$65k project – town matching required) for Pulpit Rock.
 - The Debt Service budget includes all debt service principal and interest payments of the general fund including Safety Complex, Local Road Maintenance, Infrastructure, Landfill Closure and the Library. A portion (\$900,000) of the 2013 issued infrastructure bond was allocated to improvements with the South River Road TIF District, therefore the debt service payments relative to that portion has been re-assigned to be paid from the TIF Fund, \$108,000. (details on the bottom of page 9).
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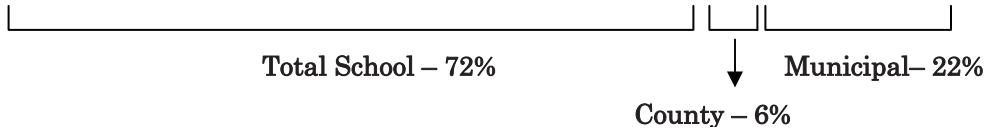
2014 Town Council - Proposed Budget Summary – continued

Tax Effect of Budget Increases/(Decreases):				
\$ Change to Budget	\$ Tax Impact	Additional \$ Cost to Taxpayer with:		
		\$300k	\$400k	\$500k
25,000	0.008	2.34	3.12	3.90
50,000	0.016	4.68	6.24	7.79
75,000	0.023	7.01	9.35	11.69
100,000	0.031	9.35	12.47	15.59
250,000	0.078	23.38	31.18	38.97
500,000	0.156	46.77	62.35	77.94
750,000	0.234	70.15	93.53	116.91
1,000,000	0.312	93.53	124.71	155.89

BREAKDOWN OF YOUR TAX DOLLAR



Municipal – 22%
 Portion of your tax dollar being decided upon at Town Meeting.





Town of Bedford, New Hampshire
2014 Municipal Budget

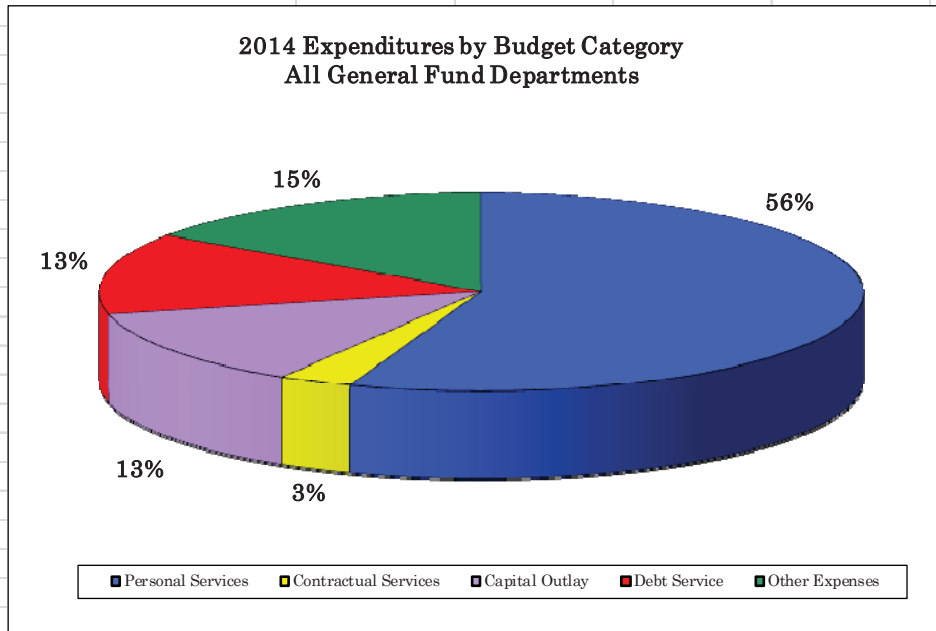
ALL GENERAL FUND DEPARTMENTS

Appropriations by Function

Description	2012 Actual	2013 Budget	2014 Recommended	Dollar Change	% Change
General Fund					
Administration	738,616	793,108	911,023	117,915	14.87%
Town Clerk & Elections	128,167	104,263	115,611	11,348	10.88%
Financial Administration	3,046,220	3,171,071	3,345,870	174,799	5.51%
Buildings & Grounds	645,205	706,235	832,791	126,556	17.92%
Planning & Zoning	398,786	666,317	635,036	(31,281)	-4.69%
Police	4,148,801	4,136,207	4,540,325	404,118	9.77%
Fire	3,304,706	4,727,114	4,059,202	(667,912)	-14.13%
Public Works	4,947,956	5,056,522	5,221,248	164,726	3.26%
Recreation	203,455	228,830	204,946	(23,884)	-10.44%
Library	987,330	1,036,724	1,038,620	1,896	0.18%
Debt Service	2,754,080	3,352,198	3,206,678	(145,520)	-4.34%
Total for Division	\$ 21,303,321	\$ 23,978,589	\$ 24,111,350	\$ 132,761	0.55%

Appropriations by Budget Category

Description	Prior Year Actual	Current Year Budget	Recommended	Dollar Change	% Change
Personal Services	11,829,380	12,821,204	13,400,488	579,284	4.52%
Contractual Services	846,248	791,812	751,416	(40,396)	-5.10%
Capital Outlay	2,364,757	2,732,959	3,040,167	307,208	11.24%
Debt Service	2,754,080	3,352,198	3,206,678	(145,520)	-4.34%
Other Expenses	3,508,857	4,280,416	3,712,601	(567,815)	-13.27%
Total Department - All GF	\$ 21,303,321	\$ 23,978,589	\$ 24,111,350	\$ 132,761	0.55%





**TOWN OF BEDFORD
2014 PROPOSED APPROPRIATIONS**

DEPARTMENT	2013 WORKING BUDGET	2014 MANAGER RECOMMENDED	2014 COUNCIL RECOMMENDED
GENERAL GOVERNMENT			
TOWN COUNCIL	18,806	15,851	15,851
TOWN MANAGER	223,540	251,232	274,375
VOTER REGISTRATION	9,008	13,553	13,553
ELECTION	3,225	6,823	6,823
TOWN CLERK	92,030	95,235	95,235
INFORMATION SYSTEMS	396,510	492,637	464,637
TAX COLLECTOR	157,237	157,902	157,902
FINANCE/PERSONNEL	372,226	386,574	386,574
ASSESSING	250,776	311,241	311,241
LEGAL EXPENSE	104,000	135,000	135,000
PLANNING BOARD	49,595	19,000	19,000
ZONING BOARD	5,804	5,557	5,557
HISTORIC DISTRICT COMMISSION	1,994	1,240	1,240
PLANNING/ZONING	379,715	328,354	328,354
TOWN HALL	23,250	25,411	25,411
BUILDING MAINTENANCE	324,802	350,737	400,737
PUBLIC SAFETY COMPLEX	135,934	132,443	132,443
CEMETERIES	25,330	28,200	28,200
INSURANCE	2,259,982	2,549,055	2,450,153
NH MUNICIPAL ASSOCIATION	17,000	19,160	21,160
SOUTHERN NH PLANNING	13,365	13,676	13,654
TOWN PUBLICATIONS	-	-	-
PAYROLL ADJUSTMENTS	-	-	-
FUND BALANCE RESERVE	100,000	-	-
UNALLOCATED RESERVE	25,000	25,000	25,000
POLICE			
Administration	486,228	675,138	675,138
Communications	637,099	700,262	700,262
Patrol	2,262,394	2,339,091	2,392,933
Detectives	707,108	723,334	723,334
Animal Control	47,417	48,658	48,658
Subtotal Police	\$ 4,140,246	\$ 4,486,483	\$ 4,540,325
FIRE			
Administration	981,220	277,660	277,660
Operations	3,266,987	3,297,282	3,297,282
Building Inspection	172,882	174,663	174,663
Health Department	25,531	25,597	25,597
Hydrant Rental	286,000	284,000	284,000
Subtotal Fire	\$ 4,732,620	\$ 4,059,202	\$ 4,059,202
PUBLIC WORKS			
Administration	381,939	411,436	411,436
Local Road Maintenance	1,000,000	1,000,000	1,000,000
Highway	2,050,180	2,310,021	2,238,021
Winter Maintenance	451,842	468,808	468,808
Traffic Control	100,500	189,500	89,500
Solid Waste	1,074,341	1,013,483	1,013,483
Subtotal Public Works	\$ 5,058,802	\$ 5,393,248	\$ 5,221,248



**TOWN OF BEDFORD
2014 PROPOSED APPROPRIATIONS**

DEPARTMENT	2013 WORKING BUDGET	2014 MANAGER RECOMMENDED	2014 COUNCIL RECOMMENDED
GENERAL GOVERNMENT			
GENERAL ASSISTANCE	15,000	15,000	15,000
SOCIAL SERVICE AGENCY	-	-	-
RECREATION			
Administration	99,331	99,601	99,601
Programs	44,636	33,783	33,783
Pool	85,365	69,562	69,562
Fields	198,900	246,000	246,000
Subtotal Recreation	\$ 428,232	\$ 448,946	\$ 448,946
LIBRARY	1,039,658	1,038,620	1,038,620
TOWN EVENTS	2,000	2,000	2,000
CONSERVATION COMMISSION	220,702	252,797	267,231
DEBT SERVICE	3,352,198	3,314,678	3,206,678
TOTAL GENERAL FUND APPROPRIATIONS	\$ 23,978,589	\$ 24,374,855	\$ 24,111,350
ENTERPRISE FUNDS			
Police Special Detail	510,183	434,587	434,587
Recreation Day Camp	103,325	99,025	99,025
Bedford Community Television	352,173	407,659	407,659
Sewer Fund	939,029	920,054	920,054
SPECIAL REVENUE FUNDS			
Other Special Revenue Funds	48,000	48,000	48,000
TOTAL MUNICIPAL BUDGET APPROPRIATIONS	\$ 25,931,299	\$ 26,284,180	\$ 26,020,675

Debt Service Payments (*principal and interest*) are included in the above proposed budget in the following departments:

Public Safety Complex: \$92,925	Landfill Closure: \$116,235	Infrastructure: \$1,528,393 **
Road Resurfacing: \$1,344,000	Library: \$125,125	Total GF: \$3,206,678

** Proceeds of \$900,000 allocated to the TIF project, therefore \$108,000 of debt service payments have been re-assigned to the TIF Fund. Total debt service payments are \$3,314,678.



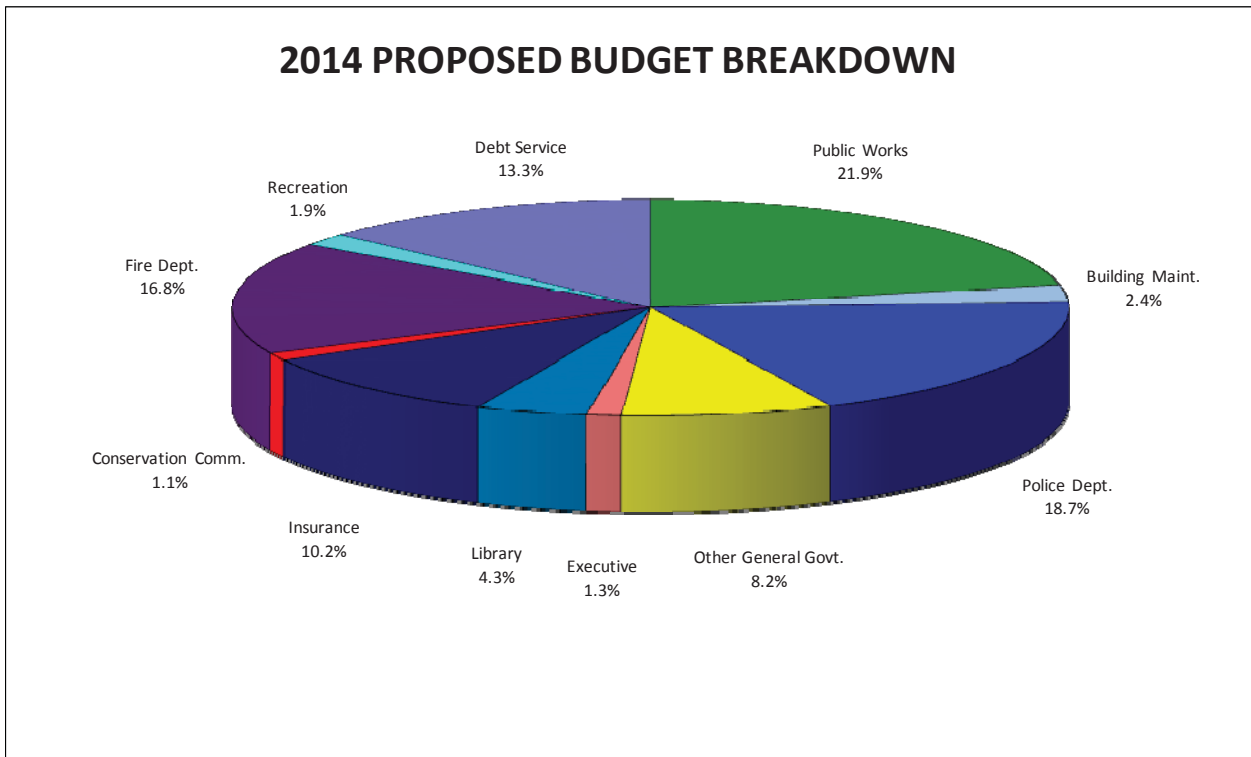
**TOWN OF BEDFORD
2014 PROPOSED REVENUES**

DEPARTMENT		2013	2014	2014
		APPROVED BUDGET	MANAGER RECOMMENDED	COUNCIL RECOMMENDED
GENERAL GOVERNMENT				
TOWN COUNCIL		40,000	-	-
TOWN MANAGER		18,000	19,500	1,500
ELECTIONS AND REGISTRATION		-	-	-
TAX COLLECTOR		19,366,176	20,146,002	19,925,186
TOWN CLERK		40,000	40,000	40,000
FINANCE/PERSONNEL		1,001,705	976,705	1,063,582
INFORMATION SYSTEMS		-	-	-
ASSESSING		45,000	-	-
PLANNING BOARD		40,000	40,000	40,000
ZONING BOARD		7,000	7,000	7,000
HISTORIC DISTRICT COMMISSION		1,000	1,000	1,000
PLANNING		30,000	-	-
TOWN HALL		2,000	2,000	2,000
BUILDING MAINTENANCE		-	80,006	80,006
PUBLIC SAFETY COMPLEX		142,764	110,000	110,000
CEMETERIES		19,000	5,000	5,000
POLICE				
Administration		90,000	185,000	185,000
Patrol		87,182	89,092	89,092
Subtotal Police		\$ 177,182	\$ 274,092	\$ 274,092
FIRE				
Administration		1,658,335	993,885	993,885
Operations		-	-	-
Building/Health Inspection		190,000	191,000	191,000
Subtotal Fire		\$ 1,848,335	\$ 1,184,885	\$ 1,184,885
PUBLIC WORKS				
Administration		526,814	537,754	537,754
Highway		247,498	476,492	350,492
Transfer Station		110,072	134,676	134,676
Subtotal Public Works		\$ 884,384	\$ 1,148,922	\$ 1,022,922
GENERAL ASSISTANCE				
-		-	-	-
RECREATION				
Administration		15,000	15,000	15,000
Programs		25,000	25,000	25,000
Fields		-	1,500	1,500
Pool		58,500	48,200	48,200
Subtotal Recreation		\$ 98,500	\$ 89,700	\$ 89,700
LIBRARY				
-		-	-	-
CONSERVATION COMMISSION				
217,543		217,543	250,043	264,477
TOTAL 2014 GENERAL FUND REVENUES		\$ 23,978,589	\$ 24,374,855	\$ 24,111,350



**TOWN OF BEDFORD
2014 PROPOSED REVENUES**

DEPARTMENT	2013 APPROVED BUDGET	2014 MANAGER RECOMMENDED	2014 COUNCIL RECOMMENDED
ENTERPRISE FUNDS			
Police Special Detail	510,183	434,587	434,587
Recreation Day Camp	103,325	99,025	99,025
Bedford Community Television	352,173	407,659	407,659
Sewer Fund	939,029	920,054	920,054
SPECIAL REVENUE FUND			
Other Special Revenue Funds	48,000	48,000	48,000
TOTAL 2014 MUNICIPAL BUDGET REVENUES	\$ 25,931,299	\$ 26,284,180	\$ 26,020,675





TOWN OF BEDFORD				
CAPITAL RESERVE FUNDS				
ANTICIPATED ACTIVITY FOR 2014 - COUNCIL RECOMMENDED				
	12/31/2013	2014	2014	Est. 2014
Reserve Account	Balance	Deposits	Withdrawals	Balance
Conservation Commission	231,978		(32,500)	199,478
Town Office Restoration	69,971			69,971
Land Reserve	489,039		(451,000)	38,039
Town-wide Revaluation	-	45,000		45,000
MS Open Licensing	12,024	12,000		24,024
Document Imaging	20,069	10,000		30,069
Safety Complex	31,422			31,422
Police - Disptach Console	-	15,000		15,000
Police - Communications Network	-	30,000		30,000
Police - Mobile Radios	-	15,000		15,000
Police - Weapon Replacements	-	7,500		7,500
Fire - Ambulance Replacement	205,952		(160,000)	45,952
Fire - SCBA/Equipment Rplc	100,279		(40,000)	60,279
Fire Engine Replacement	412,713		(180,000)	232,713
Fire - Ladder Truck Replacement	125,818	100,000		225,818
Rec - Vehicles/Equipment	15,107			15,107
Rec - Field Development & Repairs	118,934			118,934
Rec - Pool Building/Equip	36,369			36,369
Rec - Kubota Tractor	30,508			30,508
Rec- Jacobsen Mower	53,323			53,323
Rec- Kubota (heavy duty)	5,000	12,000		17,000
Library Parking Lot Repair/Construct	64,349	14,500	(28,696)	50,153
Library Septic System	22,539	9,000		31,539
Library Carpet Replacement	38,815		(38,737)	78
Library Boiler Replacement	12,598		(12,573)	25
Planning - Master Plan	88,384	17,500		105,884
Planning - Route 3 Improvements	10,624			10,624
Planning - Impact Fee Study	-	6,000		6,000
PW - Solid Waste Backhoe	20,488	27,000		47,488
PW - Transfer Station Improvements	435,951			435,951
PW - Transfer Station Equipment	7,083		(7,083)	-
PW - Traffic Signal Improvements	96,340		(96,340)	-
PW - Pick Up Truck Reserve	25,272		(5,000)	20,272
PW - One-Ton Trucks	91,485			91,485
PW - Ten Wheel Dump Truck	-	30,000		30,000
PW - All Purpose Tractor	-	17,500		17,500
PW - Front End Loader Replacement	121,004	25,000		146,004
PW - Loader/Backhoe Replacement	25,080	25,000		50,080
PW - Sweeper Replacement	191,919		(191,919)	-
PW - Roadside Mower	87,823		(87,823)	-
PW - Bulldozer	59,217		(59,217)	-
PW - Compressor Replacement	52,041	3,000		55,041
PW - Chipper	27,879			27,879
PW - Grader	243,983			243,983
Sidewalk Reserve	13,892			13,892
Building Addition	29,087			29,087
System Improvements - Sewer	220,849			220,849
Wastewater Capacity Reserve - Sewer	639,168			639,168
BCTV Reserves	47,992	25,000	(47,895)	25,096
Total Town Capital Reserves	\$ 4,632,368	\$ 446,000	\$ (1,438,783)	\$ 3,639,586

Withdrawals from the Land Reserve were authorized by the Council as agents to expend - separate from the budgetary process.





ANNUAL TOWN REPORT 2013

Town of Bedford
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Bedford, New Hampshire
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