

**2022**

**Town of Franconia, NH**



**Financial Report**

[www.franconianh.org](http://www.franconianh.org)

*Dedicated  
With Sincere Gratitude  
to*



***Stanley Sherburn**  
Town of Franconia Firefighter for  
51 Years*

*Thank you for your dedication and commitment to the town and the  
decades of service you gave to your community!*

Annual Financial  
Report  
of the  
Town Officers  
of  
Franconia, NH

Year Ending December 31, 2022



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# TOWN OFFICERS

## Board of Selectmen

Jill Brewer – Chair (2023)

Eric Meth (2025)

Dan Walker (2024)

## Town Administrator

Kim Cowles (Appointed, Part-time)

## Road Agent

Jeremy Hall (Appointed)

## Fire Chief

Rick Gaudette (Appointed)

## Life Squad Chief

Paul Schmucker (Appointed)

## Police Chief

Martin Cashin (Appointed)

## Town Clerk/Tax Collector

Carol F. Wills (2024)

## Town Moderator

James Walker (2024)

## Treasurer

Steve Plant (2023)

## Town Auditor

Plodzik & Sanderson (Appointed)

## Trustees of the Trust Funds

Karen Foss (2022)

Janice L. Cole (2023)

Carol Walker (2024)

## Supervisors of the Checklist

James Forrest (2024)

Monica Laflamme (2026)

Susan Moore (2028)

## Cemetery Trustees

Robert (Chris) Collman (2025)

Jayne O'Connor (2023)

Mary Brubaker (2024)

## Building Inspector

Allan Clark (Appointed)

## Health Officer/Deputy

Dr. Edward Duffy (Appointed)

## Water Commissioners

Kevin Johnson (2023)

Jeff Bartlett (resigned)

Tom Allen (2024)

## TOWN COMMITTEES AND BOARDS

### Planning Board

Thad Presby, Chair (2025)  
Eric Meth, Selectmen (2025)  
Mark Hessler, Vice-Chair (2024)  
Mary Grote (2023)  
John Dimarzio (2023)  
Monica Laflamme (2024)  
Patricia Garvin (2025)

### Zoning Board of Adjustment

Susan Retz, Chair (2024)  
Phil Krill, Vice-Chair (2024)  
Brian Williams (2023)  
Peter Grote (2022)  
Mark Hessler, Planning Board (2024)  
Alex Peoples, alternate (2024)  
Dawn Steele, alternate (2025)

### Capital Improvements Plan Committee

Trevor Presby  
Dan Walker, Selectman  
Steve Plant, Chair  
Peter Grote  
Janet Cole

### Board of Education – Lafayette School

Christi Gignac, Chair (2023)  
Megan Detamore, Vice-Chair (2023)  
Amy Mullins (2025)  
Nicole Mackay (2025)  
Gail Clark (2024)

### Board of Education – Profile School

Kim Koprowski (2025)  
Alice Rocke, Vice-Chair (2024)  
Adam Boyer (2025)  
John Devlin (2025)  
Ruth Heintz (2024)  
Tim Burger (2023)  
Timothy Wennrich (2023)

### Recreation Committee

Adam Boyer (Franconia)  
Haley Ireland (Franconia)  
Michael Macconnell (Sugar Hill)  
Mike McKeever (Easton)  
Kent Butterfield (Easton)  
Nicole Mackay (Sugar Hill)

### Library Trustees

Bill Mellekas (2025)  
Melinda Richmond (2023)  
Sharon Penney (2023)  
Elizabeth Andrews (2025)  
Charles Lovett (2024)  
Sally Small (2024)  
Gwyn Grasset (2024)

### Scholarship Advisory Committee

Jane Brewer, Town Representative  
Ann Steuernagel, Library Representative  
Tom Eyman, Church Representative

### Energy Commission

Bob Tortorice (2025)  
Jim Fitzpatrick (2023)  
Charles Lukasik (2023)  
Eric Meth, Selectman (2025)  
David Strange (2024)  
Christopher Dube (2025)  
Daniel Zajic (2025)

### Conservation Commission

Mary Grote, Planning Board  
William McCarthy (2025)  
Virginia Jeffryes, Secretary (2024)  
Chris Nicodemus (2024)  
Mark Ober (2025)  
Jill Brewer, Selectman (2023)  
Daniel Zajic, alternate (2025)  
Arthur Daily (2025)

## SELECT BOARD REPORT

At the time of last year's annual report writing, the ICU at LRH was essentially full and our community continued to grapple with both the Delta and Omicron variants of COVID-19. At the start of 2023, we, while acknowledging that there is still plenty of spread of COVID (and seasonal influenza) in the community, are so grateful to be returning to more "normal" times. As COVID-19 transitions from pandemic to endemic, however, we are still dealing with the effects of the pandemic on our small town. Inflation and supply chain issues related to the global pandemic continue to present challenges with equipment planning and purchasing as well as general budgeting.

We have long been familiar with the challenge of balancing the small town living that drew so many of us to this town as full-time residents with the need to attract visitors and second homeowners who help make our local economy and Main Street strong and vibrant. The pandemic seems to have exacerbated the overall challenge of this delicate balance as we have had an influx of non-residents purchasing second homes to use for vacation and/or short-term rentals, contributing to our preexisting lack of affordable housing. To this end, and in response to results from the 2021 Master Plan Survey, the Selectboard, after much discussion, implemented updated Short Term (less than 30 consecutive days) Rental Regulations on October 3rd. We are very grateful to the working group of Pat Garvin, Monica LaFlamme, Mark Hesler, Larry Plate, Tina Betley, and Jayne O'Connor for all the research and work they put into the new regulations, as well as Dawn Steele and Virginia Mike who have helped gather data on short term rental properties in our town.

The board would like to thank our wonderful and dedicated town employees for all they do to keep our town, roads, and walkways safe and to keep our essential services going. In addition to employees, the town relies on many volunteers, some in an official capacity serving on committees and boards and some giving their time to help answer specific questions or tackle certain issues. We would also like to thank and acknowledge Kim Cowles for all her work as part time Town Administrator over the two and a half years she served in the position. All one has to do is look around town to see the many things that were accomplished under Kim's tenure as Town Administrator, from the Welcome Center to the resurfacing of a significant portion of Route 18/Main Street and the town hall/library/welcome center parking lot. Kim will be missed in both her role as part time Town Administrator and Recreation Director. We are excited and grateful to have Sharon Penney onboard as our temporary Town Administer as we navigate this time of transition and look forward to finding a good fit for a full time Town Administrator. As always, Jenny Monahan is our port in the storm and provides the institutional knowledge that has gotten us through transitions; we are so grateful to Jenny for being such an asset to our town.

We recognize that our town has many challenges ahead but we have faith that our community can effectively address these challenges while continuing to adapt and become an even more special and wonderful place to call home.

Respectfully Submitted,

Jill Brewer, Chairman  
Eric Meth  
Dan Walker



**MINUTES OF THE FRANCONIA TOWN MEETING  
TUESDAY, MARCH 8, 2022**

The Moderator called the meeting to order at 7:15p.m.

The meeting began with the Pledge of Allegiance. The Moderator reviewed the procedures for the meeting. He also noted the town report is dedicated to Tina Peabody for her 40 years as Town Treasurer.

There was a motion by Sally Small, second by Dinny Richmond to approve last year's minutes as written. There being no discussion, the motion passed unanimously by voice vote.

**ARTICLE I.** To choose all necessary Town Officers for the ensuing year. (By ballot)

|   |                       |            |
|---|-----------------------|------------|
| Selectman (3-year term)                 | <b>Eric Meth</b>      | <b>95</b>  |
| Write-ins:                              | Monica Laflamme       | 5          |
|   | Russ Cumbee           | 4          |
|   | Chuck Herbert         | 1          |
|   | Scott Knowlton        | 1          |
|   | Jayne O'Connor        | 1          |
|   | Joe O'Neil            | 1          |
|   | Dawn Steele           | 1          |
|   | Jim Walker            | 1          |
| <br>                                    |                       |            |
| Town Moderator (2-year term)            | <b>James Walker</b>   | <b>111</b> |
| Write-ins:                              | Pat Garvin            | 1          |
|   | Steve Heath           | 1          |
|   | Jayne O'Connor        | 1          |
| <br>                                    |                       |            |
| Treasurer (1-year term)                 | <b>Steve Plant</b>    | <b>115</b> |
| <br>                                    |                       |            |
| Trustee of the Trust Funds (3-yr term)  | <b>Karen Foss</b>     | <b>126</b> |
| Write-ins:                              | Elizabeth Andross     | 2          |
|   | Jayne O'Connor        | 1          |
|   | Sharon Penney         | 1          |
| <br>                                    |                       |            |
| Water Commissioner (3-year term)        |                       |            |
| Write-ins:                              | <b>Tom Allen</b>      | <b>6</b>   |
|   | Richard McLachlin     | 3          |
|   | Chris Collman         | 2          |
|   | Keith Batchelder      | 1          |
|   | William Cole          | 1          |
|   | Erin Heiskell         | 1          |
|   | Peter Gaudette        | 1          |
|   | Monica Laflamme       | 1          |
|   | Rich McLeod           | 1          |
|   | Bill Mellekas         | 1          |
|   | Bill O'Connor         | 1          |
|   | Jon Peabody           | 1          |
|   | Robert Peraino        | 1          |
|   | Harry Stewart         | 1          |
|   | Jim Walker            | 1          |
| <br>                                    |                       |            |
| Supervisor of the Checklist (6-yr term) | <b>Susan S. Moore</b> | <b>112</b> |

|                                |                                 |            |
|--------------------------------|---------------------------------|------------|
| Cemetery Trustee (3-year term) | <b>Robert “Chris” Collman</b>   | <b>120</b> |
| Library Trustee (3-year term)  |                                 |            |
| Two Vacancies                  | <b>William Mellekas</b>         | <b>118</b> |
|                                | <b>Elizabeth “Bess” Andrews</b> | <b>112</b> |
| Write-ins:                     | Sally Small                     | 1          |

**ARTICLE 2.** Are you in favor of the adoption of the zoning ordinance as proposed by the Planning Board? The proposed Solar Ordinance has had three public hearings and includes revisions made due to public input. (By Ballot)

**PASSED: YES – 97 NO – 25**

**ARTICLE 3.** Are you in favor of the amendment to the existing Sign Ordinance as proposed by the Planning Board? The proposed amended Sign Ordinance has had three public hearings and includes revisions made due to public input. (By Ballot)

**PASSED: YES – 96 NO – 27**

**ARTICLE 4.** To see if the Town will vote to raise and appropriate one million nine hundred forty-nine thousand three hundred twenty-two dollars (\$1,949,322.00) to defray town charges for the ensuing year. (Majority vote required) Tax Impact \$2.95 per thousand

|                              |                       |
|------------------------------|-----------------------|
| Executive                    | \$163,838.00          |
| Town Clerk                   | 44,470.00             |
| Tax Collector                | 17,715.00             |
| Revaluation of Property      | 24,372.00             |
| Legal Expenses               | 6,000.00              |
| Personnel Administration     | 181,312.00            |
| Planning & Zoning            | 5,895.00              |
| General Government Buildings | 149,601.00            |
| Cemeteries                   | 19,107.00             |
| Insurance                    | 54,838.00             |
| Police                       | 401,984.00            |
| Life Squad                   | 110,250.00            |
| Fire                         | 76,650.00             |
| Forest Fire                  | -0-                   |
| Building Inspection          | 10,000.00             |
| Emergency Management         | 3,500.00              |
| Other Communications         | 35,000.00             |
| Highways                     | 346,408.00            |
| Street Lights                | 7,500.00              |
| Health Officer               | 500.00                |
| Welfare                      | 13,340.00             |
| Recreation                   | 122,613.00            |
| Patriotic Purposes           | 1,000.00              |
| Conservation                 | 500.00                |
| Long Term Debt               | 152,929.00            |
| <b>TOTAL</b>                 | <b>\$1,949,322.00</b> |

The article was read, moved by Sally Small, second by Dinny Richmond. Jill Brewer spoke to the article.

Jill explained the revaluation process that took place in 2021 and the impact the revaluation had on the town assessed value (increase of approximately 42%) and the town tax rate (decrease of 30% from \$18.50 to \$12.95). A taxpayer whose

assessment increased from \$200,000.00 to \$260,000.00 saw a decrease in their yearly tax bill from \$3,700.00 to \$3,367.00. An increase in the assessed value does not necessarily translate into an increase in the tax bill.

Jill stated the Select Board established a policy in the fall of 2021 regarding the unassigned fund balance. The general purpose of this policy is to ensure a stable tax rate, an excellent credit rating and the financial stability of the Town of Franconia by protecting the Town against unexpected emergencies, economic downturns, pending litigation, fluctuating revenues, and unanticipated expenditures. It is the objective of the Board of Selectmen to maintain the target unassigned fund balance of 12% of the regular general fund operating expenditures. There will be an annual risk assessment done and if the unassigned fund balance is above the target, the Board will give careful consideration to identify trends that contribute to the large increases in the fund balance and get some recommendations and guidance from the Department of Revenue Administration about acceptable uses of excess funds such as offsetting warrant articles approved by the voters, emergency expenditures, or offsetting the tax rate.

Jill reviewed the 2021 budget which was underspent by approximately \$109,000.00. Some of the reasons for those unspent appropriations were in contracted services in the executive line; the Highway Department because there was no Director of Public Works for part of the year; and the town had to budget the salary for a police officer who was deployed for the entire year, which appropriation is required by law.

Jill reviewed the proposed 2022 budget. There is an increase in the budget of 9% or \$166,716.00. Those increases are as follows: 1) the Executive line is due to the 5.5% COLA raises and the \$5,000.00 increase for the Town Administrator position per the contract; 2) the Police is an increase in retirement as well as the wages for the fourth police officer coming on board; 3) in Personnel there are two employees who made changes to their health insurance plans which also impact retirement, unemployment and worker's comp; and 4) in Highway there is an increase because the entire salary for the new road agent is under that line where the Director of Public Works had 30% of their salary on "other budget".

Jill explained that the 5.5% COLA increase is more than what is usually given to town employees; however, the goal is employee retention. The Board feels it is important to keep the team of employees we have now because they care a lot about the town. The numbers the Board looked at as most relevant to this decision is the New England Consumer Price Index is at 6.3%, the inflation rate is 7%, social security benefits are up 5.9% and town employees in Sugar Hill are receiving a 5.9% increase and Bethlehem is receiving a 7% increase. The impact of those increases on the budget is \$0.09 and the effect of the COLA increases on the payroll would be \$0.05. So, what that means is for a house valued at \$300,000.00 it would add \$42.00 to the annual tax bill.

Janice Cole made a motion to reduce the budget by \$30,000.00 and to suggest the budget reduction come from the wage line item, second by Monica Laflamme. Janice stated the \$36,000.00 or 5.5% COLA increase is not representative of all the town employees and the wage line is actually up by 17%, not 5.5%. Janice noted that some town employees received pay increases in the last quarter of 2021 and now it is being proposed to increase those wages by 5.5% back to January 1st, which compounding effect gets us to 17%.

After a brief discussion, the article was called to a vote. The Moderator stated a request was submitted for a secret ballot. He also explained that a "yes" vote means you agree that the budget should be reduced by \$30,000.00 and a "no" vote means you are against the amendment.

The amendment to Article 4 failed by ballot vote:            Yes - 39            No - 60

There being no further discussion, Article 4 passed by voice vote.

**ARTICLE 5. Appropriate to Capital Reserve Funds**

To see if the Town will vote to raise and appropriate the sum of two hundred fourteen thousand eight hundred fifty dollars (\$215,150.00) to be added to the following Capital Reserve Funds previously established. The Selectmen recommend this appropriation. (Majority vote required) Tax impact \$0.52 per thousand.

Town Buildings Truck, \$7,100.00; Town Buildings and Grounds Equipment, \$5,700.00; Highway Truck, \$39,800.00; Highway Heavy Equipment, \$21,500.00; Police Cruiser, \$13,800.00; Life Squad Van, \$21,000.00; Life Squad Equipment,

\$9,100.00; Fire Heavy Equipment, \$44,300.00; Fire Fighting Equipment, \$12,000.00; Frost Place Maintenance, \$850.00; and Bridge Construction, \$40,000.00.

The article was read, moved by Bob Montagno, second by Mary Fowler.

It was noted the two dollar amounts in the article do not match. Kim Cowles made a motion to amend the article to correct the written amount to say two hundred fifteen thousand one hundred fifty dollars to match the number amount. Second by Linda Frank.

There being no discussion, the amendment to Article 5 passed unanimously by voice vote.

Article 5, as amended, passed unanimously by voice vote.

**ARTICLE 6. Appropriate to Expendable Trust Funds**

To see if the Town will vote to raise and appropriate the sum of one hundred thirty-two thousand, one hundred dollars (\$132,100.00) to be added to the following Expendable Trust Funds previously established. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.32 per thousand.

Highway Improvement Fund, \$75,000.00; Town Buildings, \$30,000.00; Sidewalk Improvement, \$21,000.00; Franconia Heritage Museum Funds, \$1,100.00; and Library Building Maintenance Fund, \$5,000.00.

The article was read, moved by Sally Small, second by Dinny Richmond. There being no discussion, Article 6 passed unanimously by voice vote.

**ARTICLE 7. Water Department Operating Budget**

To see if the Town will vote to raise and appropriate the sum of three hundred seventy-seven thousand seven hundred eight dollars (\$377,708.00) for the operation of the Water Department. This amount to be funded by water rents and revenues with no amount from taxation. Recommended by the Water Department Commissioners. (Majority vote required)

The article was read, moved by Sally Small, second by Dinny Richmond.

Karen Foss stated the annual report shows the 2022 budget, but does not show any actuals from 2021 to compare those numbers to. She recommended that next year the Water Department have three columns to let us know what's going on in the Water Department.

Jon Peabody once again expressed his frustration that the Water Department report does not show specifics of what is going on financially. He read an RSA that governs what is to be included in the report: "The commissioners shall annually make a report to the town or district at the time of the town or district offices reports of the condition of the waterworks financially and otherwise, showing funds belonging to their departments, the expenses and income therewith with such other facts and information that shall be published in the annual report of the town." Jon stated it is time we knew who was benefitting from \$95,000.00 of capital improvements at Mittersill.

There being no further discussion, Article 7 passed unanimously by voice vote.

**ARTICLE 8. Abbie Greenleaf Library**

To see if the Town will vote to raise and appropriate the sum of eighty-nine thousand dollars (\$89,000.00) for the purpose of operating the Abbie Greenleaf Library and to transfer this amount to the Library Trustees for their use as they see fit. The Selectmen recommend this appropriation. (Majority vote required) Tax impact \$0.21 per thousand.

The article was read, moved by Sally Small, second by Dinny Richmond. There being no discussion, Article 8 passed unanimously by voice vote.

**ARTICLE 9. Add to Dow Field Capital Reserve Fund**

To see if the Town will vote to transfer and appropriate the sum of one thousand five hundred dollars (\$1,500.00) from the Recreation Committee's line-item budget to the Dow Field Capital Reserve Fund previously established. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Sally Small, second by Dinny Richmond. There being no discussion, Article 9 passed unanimously by voice vote.

**ARTICLE 10. Add to Rink Surface Maintenance Expendable Trust Fund**

To see if the Town will vote to transfer and appropriate the sum of two thousand dollars (\$2,000.00) to be added to the Rink Surface Maintenance Expendable Trust Fund previously established with said funds to come from the Recreation Committee's line-item budget. The Selectmen recommend this article. (Majority vote required)

The article was read, moved by Sally Small, second by Dinny Richmond. There being no discussion, Article 10 passed unanimously by voice vote.

**ARTICLE 11. Add to Recreation Van Capital Reserve Fund**

To see if the Town will vote to transfer and appropriate the sum of five thousand dollars (\$5,000.00) to be added to the Recreation Van Capital Reserve Fund previously established for this purpose with said funds to come from the Recreation Committee's line-item budget. The Selectmen recommend this appropriation. (Majority vote required).

The article was read, moved by Sally Small, second by Dinny Richmond. There being no discussion, Article 11 passed unanimously by voice vote.

**ARTICLE 12. Discontinue the Northern Pass Defense Fund**

To see if the Town will vote to discontinue the Northern Pass Defense Fund Capital Reserve Fund created in 2016. Said funds totaling twenty-six thousand six hundred twenty-seven (\$26,627.00) as of January 1, 2022, with accumulated interest to date of withdrawal are to be transferred to the Town's General Fund. The Selectmen recommend this article (Majority vote required)

The article was read, moved by Sally Small, second by Dinny Richmond. There being no discussion, Article 12 passed unanimously by voice vote.

**ARTICLE 13. Transfer Northern Pass Defense Funds to the Legal Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of twenty-six thousand six hundred twenty-seven dollars (\$26,627.00) to be added to the Legal Capital Reserve Fund (CRF) previously established. This sum to come from the Unassigned Fund Balance. This represents the funds from the discontinuation of the Northern Pass Defense Fund Capital Reserve Fund listed in Article 12. No amount to be raised from taxation. The Selectmen recommend this article. This article is contingent on the passage of Article 12. (Majority vote required)

The article was read, moved by Sally Small, second by Dinny Richmond. There being no discussion, Article 13 passed unanimously by voice vote.

**ARTICLE 14. Tri-Town Transfer Station**

To see if the Town will vote to raise and appropriate the sum of three hundred seventy-six thousand six hundred fifty-seven dollars (\$376,657.00) for the purpose of solid waste disposal, with \$54,797.00 from the Town of Sugar Hill, \$25,572.00 from the Town of Easton, \$120,000.00 PAYT Fees, \$39,000.00 Special Handling Fees, \$35,000.00 in Recycled Material, and to raise \$102,288.00 from taxation. The Selectmen recommend this appropriation. (Majority vote required)  
Tax Impact \$0.25 per thousand.

The article was read, moved by Sally Small, second by Dinny Richmond.

Laurie Boswell asked if the Selectmen have considered what they are going to do once the landfill in Bethlehem closes and if they have explored the Mt. Carberry option in Berlin. Dan stated the Selectmen have discussed this with the other two towns as the Tri-Town Selectboards. Laurie urged the Selectmen to consider Mt. Carberry because other towns that have used it have actually saved money even though it is a longer distance because the fees are less.

There being no further discussion, Article 14 passed unanimously by voice vote.

**ARTICLE 15. Lafayette Recreation Fundraising Fund**

To see if the Town will vote to raise and appropriate the sum of eight thousand eight hundred fifteen dollars (\$8,815.00) to be added to the Lafayette Recreation Expendable Trust Fund previously established, with said funds to come from the Unassigned Fund Balance. This equals the amount collected from donations. The Selectmen recommend this appropriation. (Majority vote required).

The article was read, moved by Sally Small, second by Dinny Richmond. There being no discussion, Article 13 passed unanimously by voice vote.

**ARTICLE 16. Transfer Surplus Funds to Life Squad Van Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of forty-seven thousand one hundred fifty-six dollars (\$47,156.00) to be added to the Life Squad Van Capital Reserve Fund with said funds to come from the Unassigned Fund Balance, representing the unspent appropriations in 2021. If this article passes, it will replace the amounts noted in Article 5. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Sally Small, second by Dinny Richmond.

The Moderator requested someone make a motion to amend this article because it is vague. It needs to define what the actual amount is. Karen Foss made a motion to amend Article 16 to replace the words “the amounts” with \$21,000.00, second by Dan Walker.

Dan explained that the \$47,156.00 represents the unspent budgeted money and the excess revenue the Life Squad generated by doing transports. We are taking the taxation money of \$21,000.00 out of Article 5 and replacing it with the \$47,156.00. It will reduce the taxable amount in Article 5, and it comes out of the unassigned fund balance, which is where their monies are held from revenue.

There being no further discussion, the amendment to Article 16 passed unanimously by voice vote.

Article 16, as amended, passed unanimously by voice vote.

Ginny Jeffryes made a motion to reconsider Article 5 and to remove the \$21,000.00 for the Life Squad Van which will reduce the total article amount to \$194,150.00, second by Heidi Ballentine.

There being no discussion, the motion for reconsideration of Article 5 passed unanimously by voice vote.

**ARTICLE 17. Discontinue Fire Department Safety Equipment Capital Reserve Fund**

To see if the Town will vote to discontinue the Fire Department Safety Equipment Capital Reserve Fund created in 2010. Said funds totaling sixty-six thousand six hundred fifty-two dollars (\$66,652.00) as of January 31, 2022, with accumulated interest to date of withdrawal are to be transferred to the Town’s General Fund. The Selectmen recommend this article. (Majority vote required)

The article was read, moved by Sally Small, second by Dinny Richmond.

Janice Cole explained the reason for doing this is because every year there is unspent money from this Capital Reserve Fund that rolls over into the Unassigned Fund Balance. By discontinuing the Capital Reserve Fund and creating an Expendable Trust Fund, the Selectmen will be able to request those funds to replace any damaged equipment, and in future years, if additional funds are needed, they will be added in a warrant article.

There being no further discussion, Article 17 passed unanimously by voice vote.

**ARTICLE 18. Establish an Expendable Trust Fund for Fire Department Safety Equipment**

To see if the Town will vote to establish a Fire Department Safety Equipment Expendable Trust Fund (ETF) per RSA 31:19-a for the purpose of purchasing and replacing fire-fighting department equipment and to raise and appropriate the sum of sixty-six thousand six hundred fifty-two dollars (\$66,652.00) to place in the fund. Such funds to come from the Unassigned Fund Balance. This amount represents the funds from the discontinuation of the Fire Department Safety Equipment Capital Reserve Fund in Article 17. Further, to name the Board of Selectmen as agents to expend from said fund. The Selectmen recommend this article. (Majority vote required)

The article was read, moved by Sally Small, second by Dinny Richmond. After a brief discussion, Article 18 passed unanimously by voice vote.

**ARTICLE 19. Appropriate to the Fire Department Safety Equipment Expendable Trust Fund**

To see if the town will vote to raise and appropriate the sum of twelve thousand dollars (\$12,000.00) to the Fire Department Safety Equipment ETF established in Article 18. Such funds to come from the Unassigned Fund Balance. If this article passes, it will replace the amount noted in Article 5. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Sally Small, second by Dinny Richmond.

Dawn Steele made a motion to amend Article 19 to replace the word “amount” with \$12,000.00, second by Dinny Richmond.

There being no discussion, the amendment to Article 19 passed unanimously by voice vote.

Article 19, as amended, passed unanimously by voice vote.

Virginia Mike made a motion to reconsider Article 5 and to remove the \$12,000.00 for the Fire Fighting Equipment, which will reduce the total article amount to \$182,150.00, second by Heidi Ballentine.

There being no discussion, the motion for reconsideration of Article 5 passed unanimously by voice vote.

**ARTICLE 20. Police Cruiser Purchase**

To see if the Town will vote to raise and appropriate the sum of forty-two thousand dollars (\$42,000.00) for the purpose of purchasing a police cruiser, and to authorize the withdrawal of an amount up to \$42,000.00 from the Police Cruiser Capital Reserve Fund previously established for this purpose. A trade-in or sale of the 2016 Dodge Charger may bring down the cost to \$37,000.00. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Sally Small, second by Dinny Richmond. There being no discussion, Article 20 passed unanimously by voice vote.

**ARTICLE 21. Transfer Station Skid Steer Loader Purchase**

To see if the Town will vote to raise and appropriate the amount of thirty-five thousand dollars (\$35,000.00) for the purpose of purchasing a Skid Steer Loader for the Transfer Station and to authorize the withdrawal of an amount up to \$35,000.00 from the Transfer Station Equipment Capital Reserve Fund previously established for this purpose. The price includes the trade-in of the old Skid Steer Loader. The final cost will be proportionately shared with the towns of Sugar Hill (30%) and Easton (14%). The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Sally Small, second by Dinny Richmond. There being no discussion, Article 21 passed unanimously by voice vote.

**ARTICLE 22. V-Plow for Town Building Truck Purchase**

To see if the Town will vote to raise and appropriate the sum of seventy-eight hundred dollars (\$7,800.00) for the purpose of purchasing a V-Plow for the Town Buildings Truck and to authorize the withdrawal of an amount up to \$7,800.00 from the Town Buildings Truck Capital Reserve Fund previously established for this purpose. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Sally Small, second by Dinny Richmond. There being no discussion, Article 22 passed unanimously by voice vote.

**ARTICLE 23. Non-Profits**

To see if the Town will vote to raise and appropriate the amount of nineteen thousand three hundred forty-two dollars (\$19,342.00) for the support of the following agencies. (Majority vote required) Tax impact \$0.05 per thousand.

|   | <u>Requested</u>   | <u>Recommended</u> |
|---|--------------------|--------------------|
| Above the Notch Humane Society                | \$ 750.00          | \$ 750.00          |
| Adaptive Sports Partners of the North Country | -0-                | -0-                |
| American Red Cross                            | \$ 4,600.00        | \$ 600.00          |
| Ammonoosuc Community Services, Inc.           | \$ 5,800.00        | \$ 5,800.00        |
| Bridge House Shelter & Veterans Advocacy      | -0-                | -0-                |
| Boys & Girls Club of the North Country        | \$ 2,500.00        | \$ 2,500.00        |
| Center for New Beginnings                     | \$ 1,000.00        | \$ 1,000.00        |
| Franconia Children’s Center                   | -0-                | -0-                |
| Gale River Cooperative                        | -0-                | -0-                |
| Grafton County Senior Citizens Council, Inc.  | \$ 2,000.00        | \$ 2,000.00        |
| Northern Human Services                       | \$ 1,292.00        | \$ 1,292.00        |
| North Country Home Health & Hospice Agency    | \$ 3,200.00        | \$ 3,200.00        |
| North Country Veterans                        | -0-                | -0-                |
| Pemi-Baker Community Health                   | \$ 2,640.00        | -0-                |
| Tri-County Community Action Program (CAP)     | <u>\$ 2,200.00</u> | <u>\$ 2,200.00</u> |
| Total   |                    | \$19,342.00        |

The article was read, moved by Sally Small, second by Dinny Richmond.

After a brief discussion, Article 23 passed unanimously by voice vote.

**ARTICLE 24. Franconia Notch Regional Chamber of Commerce**

To see if the Town will vote to raise and appropriate the amount of nine thousand dollars (\$9,000.00) for the support of the Franconia Notch Regional Chamber of Commerce. (Majority vote required) Tax impact \$0.02 per thousand.

The article was read, moved by Sally Small, second by Dinny Richmond. After a brief discussion, Article 24 passed unanimously by voice vote.

Sally Small made a motion to restrict reconsideration of Articles 4 through 24, second by Dinny Richmond. There being no discussion, the motion to restrict reconsideration passed unanimously by voice vote.

**ARTICLE 25. Energy Capital Reserve Fund.**

To see if the Town will vote to raise and appropriate the amount of three thousand dollars (\$3,000.00) to be added to the Energy Capital Reserve Fund previously established. (Majority vote required) Tax Impact \$0.007 per thousand.

The article was read, moved by Sally Small, second by Dinny Richmond. There being no discussion, Article 25 passed unanimously by voice vote.

**ARTICLE 26. Install a Solar Array on Town Property**

To see if the Town will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000.00) for the purpose of purchasing and installing a solar array behind the Town Hall, 421 Main Street, and to authorize the amount up to \$60,000.00 to come from the Unassigned Fund Balance. The Energy Committee will utilize grant opportunities which could lower this amount. The Selectmen recommend this article. (Majority vote required)

The article was read, moved by Sally Small, second by Dinny Richmond.



Chris Dube stated there is a 30-year lifetime on the system and the payback period is roughly 15 to 16 years. So, there is a period of 14 years that the system is generating revenue. The system will be providing electricity for the town buildings (Town Hall, Library and Welcome Center) and we have 14 years that we have defrayed the costs and we're generating revenues. There's also a possibility down the road to expand the array and include more town buildings.

There being no further discussion, Article 26 passed unanimously by voice vote.

#### **ARTICLE 27. Breach of Peace Ordinance Change**

To see if the Town wants the Selectmen to make changes to the existing Breach of Peace Ordinance as posted on the Town of Franconia website and available in the Town of Franconia Board of Selectmen office. Changes include but are not limited to definitions and fines.

The article was read, moved by Sally Small, second by Dinny Richmond. After a brief discussion, Article 27 passed unanimously by voice vote.

#### **ARTICLE 28. Petitioned Warrant Article**

Should the revised Noise/Nuisance ordinance pass, amend the section on noise disturbance to between 10:00pm and 7:00am Sunday – Thursday and between 11:00pm and 7:00am Friday and Saturday. Should the revised Noise/Nuisance fail, amend the current Breach of Peace Ordinance to the following: No person shall make loud or unreasonable noises in a Public Place, or make loud or unreasonable noises in a Private Place which can be heard in a Public Place or other Private Places between 10:00pm and 7:00am Sunday – Thursday and between 11:00pm and 7:00am Friday and Saturday which noises would disturb a person of average sensibilities within the Town of Franconia.

The article was read, moved by Mandy Young, second by Leigh Starer.

Several residents spoke against the warrant article urging residents to keep the quiet hours from 10:00pm to 7:00am. Gene Young stated he and his wife operate the wedding venue at Toad Hill Farm and he feels it is reasonable to extend the hours on a Friday and Saturday night to 11:00pm. Mandy Burwell stated the reason they brought this petition warrant article to town meeting is to have more people vote on it and have a better democracy. She also stated that if they are bothering their neighbors, she would hope they would come and let them know.

There being no further discussion, Article 28 failed by voice vote.

#### **ARTICLE 29. Adopt a Poultry Ordinance**

To see if the Town wants the Selectmen to adopt a Poultry Ordinance allowing for the keeping of domestic chickens on a property for the personal use of the residents or for local sale on the lot on which the chickens are kept while at the same time preserving the quality of life of the surrounding neighborhood by not allowing the chickens to be kept in a number or manner that could create a nuisance.

The article was read, moved by Sally Small, second by Dinny Richmond.

Meredith Pratt made a motion to amend Article 29 to add that it shall apply to agricultural operations meeting the definition of RSA 21:34a and RSA 432:32 to RSA 432:35. The purpose of this amendment is to exempt established farming operations in accordance with protected land use laws in New Hampshire. Second by Mandy Young.

Meredith stated she is a small chicken farmer and would like to keep that right to farm and not be constrained by this new poultry ordinance. Dawn Steele stated there were some issues with poultry operations on smaller acreages in town and that is the reason this ordinance was developed.

Jayne O'Connor stated that the amendment does not apply because the state statutes are not controlled by the town. The Moderator stated he is not a lawyer, but if the ordinance conflicts with the RSA, the RSA stands.

The amendment was called to a vote by a show of hands:            Yes – 26            No - 26

The Moderator stated he could break the tie or we can do the vote again. Carol Walker made a motion to table the motion to amend Article 29, second by Janice Cole. The motion to table the motion to amend passed unanimously by voice vote.

After a brief discussion, Victoria Cole made a motion to table Article 29, second by Heidi Ballentine. The motion passed by voice vote. Article 29 was tabled.

**ARTICLE 30. To Hear Reports**

To hear the reports of agents, auditors, and committees, or other officers heretofore chosen and pass any vote relative thereto.

The Moderator stated those reports can be found in the town report.

**ARTICLE 31. Transact any other business**

To transact any other business that may legally come before the meeting.

There being no further business, the meeting adjourned at 9:47 p.m.

Respectfully submitted,

Carol F. Wills  
Franconia Town Clerk

**Town of Franconia**  
**Balance Sheet**  
**As of December 31, 2022**

ASSETS

Current Assets

Checking/Savings

|                                   |                   |
|-----------------------------------|-------------------|
| 1000-00 · CHECKING                | 2,466,076.39      |
| 1010-99 · Investments             |                   |
| 1020-00 · Town of Franconia       | 3,240.82          |
| 1040-00 · MacLachlin Memorial     | 3,580.30          |
| 1060-00 · Franconia Land Use Fund | -21,365.13        |
| Total 1010-99 · Investments       | <u>-14,544.01</u> |

|                        |                     |
|------------------------|---------------------|
| Total Checking/Savings | <u>2,451,532.38</u> |
|------------------------|---------------------|

Other Current Assets

|                                       |             |
|---------------------------------------|-------------|
| 1203-00 · Due from Trust Funds        | 8,698.00    |
| 1300-00 · Taxes Receivable            | 239,249.08  |
| 1300-01 · Allowance for Abatements    | -74,999.54  |
| 1300-02 · Tax Lien Receivable         | 20,023.38   |
| 1400-00 · Ambulance Receivable        | 313,201.87  |
| 1400-01 · Allowance for Ambulance Rec | -281,543.80 |
| 1800-00 · Tax Deeded Property Resale  | 107,694.22  |

|                            |                   |
|----------------------------|-------------------|
| Total Other Current Assets | <u>332,323.21</u> |
|----------------------------|-------------------|

|                      |                     |
|----------------------|---------------------|
| Total Current Assets | <u>2,783,855.59</u> |
|----------------------|---------------------|

|              |                            |
|--------------|----------------------------|
| TOTAL ASSETS | <u><u>2,783,855.59</u></u> |
|--------------|----------------------------|

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

|                            |               |
|----------------------------|---------------|
| 2000-00 · Accounts Payable | <u>249.34</u> |
|----------------------------|---------------|

|                        |        |
|------------------------|--------|
| Total Accounts Payable | 249.34 |
|------------------------|--------|

Other Current Liabilities

|   |              |
|---|--------------|
| 2100-05 Deffered Inflows - ARPA           | 111,932.06   |
| 2100-00 · GF Due to other funds           | 4,249.95     |
| 2100-04 · Due to/from Water Fund          | 273.48       |
| 2110 · Direct Deposit Liabilities         | -2,166.22    |
| 2200-00 · Due to school district          | 1,616,876.00 |
| 2600-02 · Payroll Liabilities- Health Ins | 13,383.13    |
| 2600-03 · AFLAC                           | -1,808.04    |
| 2600-04 · Payroll-FICA                    | -5.58        |
| 2600-09 · Retirement Liability            | 1,911.54     |
| 2600-11 · Payroll-FUTA                    | 126.60       |
| 2600-12 · Payroll-NH Retirement           | 11,249.82    |
| 2600.09 · Payroll Liabilities             | -422.68      |
| 2700-02 · Deferred Inflows of Resources   | 10,616.70    |
| 2700-03 · Property Tax Credits            | 8,981.55     |

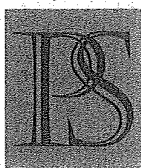
|                                 |                     |
|---------------------------------|---------------------|
| Total Other Current Liabilities | <u>1,775,198.31</u> |
|---------------------------------|---------------------|

|                           |                     |
|---------------------------|---------------------|
| Total Current Liabilities | <u>1,775,447.65</u> |
|---------------------------|---------------------|

|                   |                     |
|-------------------|---------------------|
| Total Liabilities | <u>1,775,447.65</u> |
|-------------------|---------------------|

**Town of Franconia**  
**Balance Sheet**  
**As of December 31, 2022**

|   |                            |
|---|----------------------------|
| Equity                                  |                            |
| 2900-03 · Reserved for Dow & MacLachlin | 3,522.32                   |
| 2900-04 · Nonspendable Fund Balance     | 107,694.25                 |
| 2900-06 · Retained Earnings             | 1,376,953.39               |
| 3000 · Opening Bal Equity               | 766.85                     |
| 99999 · IN/OUT SUSPENSE                 | 597.12                     |
| Net Income                              | -481,125.99                |
| Total Equity                            | <u>1,008,407.94</u>        |
| TOTAL LIABILITIES & EQUITY              | <u><u>2,783,855.59</u></u> |



June 27, 2022

James A. Sojka, CPA\*

Sheryl A. Pratt, CPA\*\*\*

Michael J. Campo, CPA, MACCY

Scott T. Eagen, CPA, CFE

Karen M. Lascelle, CPA, CVA, CFE

Christopher W. Johnson, CPA

Ashley Miller Klem, CPA, MSA

Tyler A. Paine, CPA\*\*

Kyle G. Gingras, CPA

Thomas C. Giffen, CPA

Ryan T. Gibbons, CPA, CFE

Brian P. McDermott, CPA\*\*

Justin Larsh, CPA

Patrick J. Mohan, CPA

\* Also licensed in Maine

\*\* Also licensed in Massachusetts

\*\*\* Also licensed in Vermont

To the Members of the Board of Selectmen  
Town of Franconia  
421 Main Street, P.O. Box 900  
Franconia, NH 03580

Dear Members of the Board:

We have audited the financial statements of the governmental activities, business-type activities, each major governmental and proprietary fund, and aggregate remaining fund information of the Town of Franconia for the year ended December 31, 2021 and have issued our report thereon dated June 20, 2022. Professional standards require that we communicate to you the following information related to our audit.

### ***Our Responsibility in Relation to the Financial Statement Audit***

As communicated in our engagement letter dated January 27, 2022, our responsibility, as described by professional standards, is to form and express an opinion(s) about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Town of Franconia solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our findings regarding significant control deficiencies over financial reporting and other matters noted during our audit in a separate letter to you dated June 20, 2022.

### ***Planned Scope and Timing of the Audit***

We conducted our audit consistent with the planned scope and timing we previously communicated to you in our engagement letter dated January 27, 2022.

### ***Compliance with All Ethics Requirements Regarding Independence***

The engagement team, other in our Firm, as appropriate and our Firm, has complied with all relevant ethical requirements regarding independence.

We follow the AICPA Ethics Standard Rule 201 and in conjunction with the Firm's Quality Control Document, we annually review with all engagement staff potential conflicts and obtain an independence certification. In addition, we inquire on each engagement about potential conflicts with staff. We have not identified any relationships or other matters that in the auditor's judgment may be reasonably thought to bear on independence.

**PLODZIK & SANDERSON, P.A.**  
*Certified Public Accountants*

193 North Main Street, Concord, New Hampshire, 03301 • 603-225-6996  
9 Cedarwood Drive, Suite 10, Bedford, New Hampshire, 03110 • 603-621-0661  
www.plodzik.com

***Significant Risks Identified***

We have identified the following significant risks:

- Management override of controls;
- Improper revenue recognition;
- Impact of the COVID-19 pandemic; and
- Use of QuickBooks as a general ledger.

***Qualitative Aspects of the Entity's Significant Accounting Practices***

*Significant Accounting Policies*

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Town of Franconia is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2021. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

*Significant Accounting Estimates*

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

Management's estimate of the capital asset useful lives is based on historical information and industry guidance. We evaluated the key factors and assumptions used to develop the capital asset useful lives in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the allowance for uncollectible property taxes are based on historical data and information known concerning the assessment appeals. We evaluated the key factors and assumptions used to develop the uncollectible property taxes in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the uncollectible ambulance receivables is based on knowledge of past collection rates. We evaluated the key factors and assumptions used to develop the uncollectible ambulance receivables in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the uncollectible water receivables is based on knowledge of past collection rates. We evaluated the key factors and assumptions used to develop the uncollectible water receivables in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the net pension liability, deferred outflows and inflows of resources related to pensions are based on assumptions of future events, such as employment, mortality and estimates of value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred outflows and inflows of resources related to pensions in determining that they are reasonable in relation to the financial statements taken as a whole.



Management's estimate of the other postemployment benefit liability, deferred outflows and inflows of resources are based on the assumption of future events, such as employment, mortality, and healthcare cost trend, as well as estimates of the value of reported amounts. We evaluated key factors and assumptions used to develop the other postemployment benefits liability, deferred outflows and inflows of resources related to the other postemployment benefits in determining that they are reasonable in relation to the financial statements taken as a whole.

***Financial Statement Disclosures***

The financial statement disclosures are neutral, consistent, and clear.

***Significant Unusual Transactions***

There are no significant or unusual transactions identified during our audit.

***Significant Difficulties Encountered during the Audit***

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

***Corrected and Uncorrected Misstatements***

Adjustments proposed and approved were primarily of a routine nature which management expects the independent auditors to record as part of their year-end procedures. A list of these adjustments for all funds are attached to this letter.

***Disagreements with Management***

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

***Management Representations***

We have requested certain representations from management that are included in the management representation letter dated June 20, 2022.

***Management Consultations with Other Independent Accountants***

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town of Franconia's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

***Key Audit Matters***

We have determined that there are no key audit matters to communicate.

***Other Audit Matters, Findings, or Issues***

In the normal course of our professional association with the Town of Franconia, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the Town, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Town of Franconia's auditors.



**Town Policies (repeat comment)**

The Town's control policies require that management and employees establish and maintain an environment throughout the Town that sets a positive and supportive attitude toward internal control and conscientious management. The control environment established by the Board of Selectmen sets the tone for how Town employees and elected officials conduct their business.

As the Board of Selectmen, Trustees of Trust Funds, Library Trustees, and department heads strive to achieve the goals of the Town and provide accountability for their operations, they need to continually examine internal controls to determine how well they are performing, how they may be improved, and the degree to which they help identify and address major risks for fraud, waste, abuse, and mismanagement.

We noted that while there is an effort to do so (and the Town has adopted many policies previously recommended), the Town has not yet established formal policies for risk management and disaster recovery related to information technology. These policies are essential tools to manage the Town's operations efficiently and effectively.

We recommend that the Board of Selectmen work to develop and formally adopt the information technology policies.

**Payroll Liability Accounts (repeat comment)**

We noted that not all of the Town's liability accounts for payroll related deductions and payments are accurately clearing in each period. For example, the health insurance payable account is steadily increasing when it should net to zero each month. There is a lack of reconciliation of these accounts, which can cause them to be misstated and lead to inaccurate financial reports. We recommend that the mapping of all employees' withholdings and other payroll parameters be reviewed for accuracy. We also recommend these accounts be reconciled on a monthly basis to ensure their accuracy.

**General Ledger Budget (repeat comment)**

In comparing the Town's general fund budget recorded in the general ledger, we identified several differences between the amounts in the general ledger and on the State's formal budget documents (MS-434R & MS-232R). To improve monitoring and budgetary controls, we recommend that preliminary figures that are entered into the general ledger are updated with the final budget information processed with the State Department of Revenue Administration.

**Land Use Change Interfund**

During our reconciliation of interfund balances between funds, we noted that the prior year interfund due to the Conservation Fund related to its portion of the 2020 land use change tax was not paid over. No land use change tax was committed in 2021, therefore, the interfund balance remains the same. Amounts due to the Conservation Fund (50% of land use change tax collected for the year) should be transferred on a yearly basis. We recommend that the Town transfer over the amounts due to the Conservation Fund for 50% of the land use change tax collected for the year on a yearly basis.

**Other Matters**

**Implementation of New GASB Pronouncements**

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements.

**GASB Statement No. 87, *Leases***, issued in June 2017, will be effective for the Town with its fiscal year ending December 31, 2022. This Statement will improve accounting and financial reporting for leases by governments by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases.

**GASB Statement No. 92, *Omnibus 2020***, issued in January 2020, will be effective for the Town with its fiscal year ended December 31, 2022. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements.





**GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements***, issued in March 2020, will be effective for the Town with its fiscal year ended December 31, 2023. The objectives of this Statement are to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements.

**GASB Statement No. 96, *Subscription-Based Information Technology Arrangements***, issued in May 2020, will be effective for the Town with its fiscal year ended December 31, 2023. The objectives of this Statement are to provide guidance on accounting and financial reporting for subscription-based information technology arrangements for government end users.

**GASB Statement No. 97, *Certain Component Unit Criteria and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – an amendment of GASB Statements No. 14 and No. 84 and Supersession of GASB Statement No. 32***, issued in June 2020, will be effective for the Town with its fiscal year ended December 31, 2022. The objectives of this Statement are to increase consistency and comparability related to reporting of fiduciary component units, mitigate costs associated with the reporting of certain defined contribution pension plans, and enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code Section 457 deferred compensation plans.

We applied certain limited procedures to the following, which is/are required supplementary information (RSI) that supplements the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits,
- Schedule of Changes in the Town's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

#### Restriction on Use

This information is intended solely for the information and use of the members of the Board of Selectmen and management of the Town of Franconia and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully,



PLODZIK & SANDERSON  
Professional Association

#### Attachments:

*Copy of General Fund AJE's*  
*Copy of Water Fund AJE's:*



**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

Jan - Dec 22

Ordinary Income/Expense

|                                       |              |
|---------------------------------------|--------------|
| 9001 In & Out Income Accounts         |              |
| Birthday Plates                       | 5,315.00     |
| Lafayette Rec. Exp. Trust Fund        |              |
| Lafayette Rec. Events                 | 35,761.56    |
| Lafayette Rec. Halloween Cup          | 10,752.34    |
| Total Lafayette Rec. Exp. Trust Fund  | 46,513.90    |
| Scholarship Trust Funds               | 750.00       |
| 9001 In & Out Income Accounts - Other | 236.47       |
| Total 9001 In & Out Income Accounts   | 52,815.37    |
| 2270-09 · Property Tax Refunds        | -26,796.03   |
| 3110-00 · Property Taxes              | 5,106,267.00 |
| 3120-00 · Land Use Change Tax         | 24,800.00    |
| 3186-00 · Payment in Lieu of Taxes    | 76,770.00    |
| 3190-00 · Penalties & Interest Income | 11,247.21    |
| 3210 · Business Licenses & Permits    | 2,525.00     |
| 3220-00 · Motor Vehicle Fees          | 327,085.23   |
| 3230-00 · BUILDING PERMITS            |              |
| 3230-01 · Solar Permits               | 1,100.00     |
| 3230-02 · Building Permits            | 8,414.75     |
| 3230-03 · Driveway Permits            | 300.00       |
| 3230-04 · Septic Designs              | 3,175.00     |
| 3230-05 · Sign Permits                | 70.00        |
| 3230-07 · Current Use Application     | 70.00        |
| Total 3230-00 · BUILDING PERMITS      | 13,129.75    |
| 3290-00 · OTHER LICENSES & FEES       |              |
| 3290-01 · Misc Permits/Fees           | 59.00        |
| 3290-02 · Vital Statistics State      | 203.00       |
| 3290-03 · Vital Statistics Clerk      | 192.00       |
| 3290-07 · Dog Licenses                | 606.50       |
| 3290-10 · Marriage License State      | 43.00        |
| 3290-11 · Marriage Licenses Clerk     | 7.00         |
| 3290-12 · Municipal Agent Fee         | 3,131.00     |
| 3290-14 · UCC Filings                 | 376.00       |
| Total 3290-00 · OTHER LICENSES & FEES | 4,617.50     |
| 3352-00 · Meal & Room Tax             | 95,757.50    |
| 3353-00 · Highway Block Grant         | 98,704.73    |
| 3359-01 · Other State Grant Revenues  | 94,331.05    |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|   |            |  |
|---|------------|--|
| 3379-00 · FROM OTHER GOVERNMENTS        |            |  |
| Grants                                  |            |  |
| 3379-12 · ARPA Funds                    | 3,750.00   |  |
| Total Grants                            | 3,750.00   |  |
| Town of Sugar Hill                      |            |  |
| 3379-04 · Transfer Station              | 27,398.50  |  |
| 3379-05 · Recreation Programs           | 14,012.00  |  |
| 3379-06 · Emergency Phone               | 250.00     |  |
| 3379-07 · Administration Fee            | 1,150.00   |  |
| Total Town of Sugar Hill                | 42,810.50  |  |
| Total 3379-00 · FROM OTHER GOVERNMENTS  | 46,560.50  |  |
| 3401-00 · INCOME FROM DEPARTMENTS       |            |  |
| Cemeteries                              |            |  |
| 3401-09 · Burials                       | 1,450.00   |  |
| 3401-60 · Cornerstones                  | 960.00     |  |
| Total Cemeteries                        | 2,410.00   |  |
| Elec Reg/ Vital Stats                   |            |  |
| 3401-04 · Voter Checklist               | 350.00     |  |
| Total Elec Reg/ Vital Stats             | 350.00     |  |
| Executive                               |            |  |
| Misc. Permits, Fees & Donations         | 6.00       |  |
| Total Executive                         | 6.00       |  |
| Life Squad                              |            |  |
| 3401-18 · Transport Payments            | 35,726.94  |  |
| Total Life Squad                        | 35,726.94  |  |
| Planning & Zoning Boards                |            |  |
| Recording Fees                          | 295.00     |  |
| 3401-06 · Hearing Fees                  | 1,281.00   |  |
| Total Planning & Zoning Boards          | 1,576.00   |  |
| Police                                  |            |  |
| 3401-10 · Fines (Court & Town)          | 908.18     |  |
| 3401-12 · Pistol Permits                | 20.00      |  |
| 3401-13 · Special Duty                  | 50,625.00  |  |
| 3401-14 · Police Report                 | 336.00     |  |
| Total Police                            | 51,889.18  |  |
| Recreation                              |            |  |
| 3401-21 · Spring Sports Fees            | 670.00     |  |
| 3401-24 · Summer Recreation Fees        | 28,451.00  |  |
| 3401-26 · Fall Sports Fees              | 1,755.00   |  |
| 3401-58 · Field Trips                   | 3,593.00   |  |
| Total Recreation                        | 34,469.00  |  |
| Total 3401-00 · INCOME FROM DEPARTMENTS | 126,427.12 |  |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|   |              |
|---|--------------|
| 3501-00 · SALE TOWN PROPERTY                    | 99,390.00    |
| 3502-00 · Interest on Investments               | 5,568.91     |
| 3502-01 · Land Use Fund Interest                | 2,327.25     |
| 3503 · Rent                                     | 2,000.00     |
| 3509-01 · Other Income                          | 442.44       |
| 3509-03 · Welcome Center Project                | 640,558.85   |
| 3915-00 · Income to Capital Reserve Funds       |              |
| Cemetery Maintenance Fund                       | 1,375.00     |
| Transfer Station Equipment                      | 18,085.33    |
| 3915-16 · Forst Place                           | 5,000.00     |
| Total 3915-00 · Income to Capital Reserve Funds | 24,460.33    |
| 3916 · Transfer In From Trust Funds             |              |
| 3916-04 · Cemetery Maintenance Fund             | 800.00       |
| 3916-05 · Firefighting Equipment                | 64,863.77    |
| 3916-06 · Fire Heavy Equipment                  | 400,000.00   |
| 3916-13 · Highway Truck                         | 95,000.00    |
| 3916-18 · Northern Pass Defense Fund            | 25,912.68    |
| 3916-19 · Police Cruiser                        | 31,188.16    |
| 3916-22 · Scholarship Trust Fund                | 4,400.00     |
| 3916-25 · TB Truck                              | 7,775.00     |
| 3916-28 · Cemetery Perpetual Care Fund          | 3,104.32     |
| Total 3916 · Transfer In From Trust Funds       | 633,043.93   |
| 3917-00 · Expendable Trust                      |              |
| Library Building Maintenance                    | 62,076.80    |
| Rink Surface Maintenance                        | 10,985.00    |
| 3917-02 · Town Buildings Maintenance            | 100,000.00   |
| 3917-04 · Sidewalk Improvement Fund             | 15,000.00    |
| Total 3917-00 · Expendable Trust                | 188,061.80   |
| 9312-00 · TRI-TOWN TRANSFER STATION             |              |
| Transfer Station/Recycling Fund                 |              |
| 9312-04 Other                                   | 15.00        |
| 9312-01 · Bags-PAYT                             | 115,455.84   |
| 9312-02 · Special Handling Fees                 | 40,294.59    |
| 9312-03 · Recycled Material                     | 19,773.99    |
| Total Transfer Station/Recycling Fund           | 175,539.42   |
| 9312-00 · TRI-TOWN TRANSFER STATION - Other     | 811.20       |
| Total 9312-00 · TRI-TOWN TRANSFER STATION       | 176,350.62   |
|   | 7,826,446.06 |
|   | 7,826,446.06 |
| 3110.1 Property Taxes Abatement                 | 1,821.10     |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|  |            |
|--|------------|
| 9000 In & Out Expense Accounts                   |            |
| Lafayette Recreation Events                      | 24,623.38  |
| Police Coverage                                  | 33,925.30  |
| 9000 In & Out Expense Accounts - Other           | 6,065.00   |
| Total 9000 In & Out Expense Accounts             | 64,613.68  |
| CAPITAL OUTLAY                                   |            |
| 4901 · Land                                      | 40,342.38  |
| 4902-00 · Machinery, Vehicles, Equipment         |            |
| Streetlights/Solar Panels                        | 55,000.00  |
| 4902-00 · Machinery, Vehicles, Equipment - Other | 728,202.51 |
| Total 4902-00 · Machinery, Vehicles, Equipment   | 783,202.51 |
| 4909 · Improv. Other Than Buildings              | 25,985.00  |
| Total CAPITAL OUTLAY                             | 849,529.89 |
| GRANTS   |            |
| 4900 · Grants                                    |            |
| ARPA - Broadband                                 | 3,750.00   |
| Total 4900 · Grants                              | 3,750.00   |
| Total GRANTS                                     | 3,750.00   |
| 4130 · EXECUTIVE                                 |            |
| 4130-341 Telephone/Website                       |            |
| Telephone  | 1,000.10   |
| Website/Internet                                 | 743.35     |
| Total 4130-341 Telephone/Website                 | 1,743.45   |
| 4130-375 Dues & Training                         |            |
| Assessing Officials (NHAAO)                      | 20.00      |
| Govt. Finance Assoc. (NHGFOA)                    | 35.00      |
| Local Welfare Assoc. (NHLWAA)                    | 30.00      |
| Municipal Managers (MMANH)                       | 110.00     |
| NH Municipal Association (NHMA)                  | 1,526.00   |
| Trainings & Seminars                             | 796.94     |
| Total 4130-375 Dues & Training                   | 2,517.94   |
| 4130-390 Contracted Services                     |            |
| Able Security                                    | 165.00     |
| Audit  | 16,200.00  |
| Avitar (Kiosk, Map, Contract)                    | 1,225.00   |
| Computer Services                                | 28,575.14  |
| Copier Lease                                     | 1,531.30   |
| MRI  | 6,482.70   |
| Newspaper Notices                                | 886.00     |
| Printing (Town Report)                           | 1,068.00   |
| Quickbooks (Payroll & Support)                   | 670.00     |
| Volunteer/Employee Appreciation                  | 1,315.88   |
| Total 4130-390 Contracted Services               | 58,119.02  |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|                                     |            |
|-------------------------------------|------------|
| 4130-600 Materials & Supplies       |            |
| New Equipment & Maintenance         | 75.00      |
| Office Supplies                     | 1,185.51   |
| Postage & Registered Mail           | 936.19     |
| Total 4130-600 Materials & Supplies | 2,196.70   |
| Wages                               |            |
| 4130-100 Wages                      | 84,882.65  |
| 4130-110 Overtime Wages             | 23.27      |
| 4130-120 Treasurer Wages            | 2,110.00   |
| 4130-121 Deputy Treasurer           | 200.00     |
| 4130-122 Selectmen Stipend          | 6,000.00   |
| Total Wages                         | 93,215.92  |
| 4130-17 · Training/Meetings         | 471.09     |
| Total 4130 · EXECUTIVE              | 158,264.12 |
| 4140 · TOWN CLERK                   |            |
| 4140-210 Telephone/Internet         |            |
| Telephone/Internet                  | 962.28     |
| Total 4140-210 Telephone/Internet   | 962.28     |
| 4140-375 Dues & Trainings           |            |
| Annual Conferences & Seminars       | 839.88     |
| Town & City Clerk Dues              | 40.00      |
| Total 4140-375 Dues & Trainings     | 879.88     |
| 4140-390 Contracted Services        |            |
| Computer Support (BMSI)             | 2,723.00   |
| Total 4140-390 Contracted Services  | 2,723.00   |
| 4140-600 Materials & Supplies       |            |
| Dog Tags                            | 107.18     |
| Election Expenses                   | 143.42     |
| Office Equipment                    | 178.30     |
| Postage                             | 361.80     |
| Supplies                            | 161.94     |
| Total 4140-600 Materials & Supplies | 952.64     |
| Wages                               |            |
| 4140-100 Town Clerk                 | 34,626.61  |
| 4140-130 Supervisor Checklist       | 3,000.00   |
| Total Wages                         | 37,626.61  |
| Total 4140 · TOWN CLERK             | 43,144.41  |
| 4150 · TAX COLLECTOR                |            |
| 4150-375 Dues & Trainings           |            |
| Annual Conferences & Seminars       | 240.00     |
| Total 4150-375 Dues & Trainings     | 240.00     |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|                                       |            |
|---------------------------------------|------------|
| 4150-390 Contracted Services          |            |
| Bank Charges                          | 462.42     |
| Lien/Mortgage Search                  | 388.44     |
| Recording Fees                        | 69.86      |
| Total 4150-390 Contracted Services    | 920.72     |
| 4150-600 Materials & Supplies         |            |
| Equipment                             | 57.75      |
| Postage/Envelopes                     | 1,875.27   |
| Supplies                              | 136.97     |
| Tax Bills/Warrants                    | 358.86     |
| Total 4150-600 Materials & Supplies   | 2,428.85   |
| Wages                                 |            |
| 4150-100 Tax Collector                | 10,873.65  |
| Total Wages                           | 10,873.65  |
| Total 4150 · TAX COLLECTOR            | 14,463.22  |
| 4152 · REVALUATION OF PROPERTY        |            |
| 4152-130 Reval.of Property            |            |
| Contract Assessing                    | 24,684.50  |
| Total 4152-130 Reval.of Property      | 24,684.50  |
| Total 4152 · REVALUATION OF PROPERTY  | 24,684.50  |
| 4153 · LEGAL EXPENSE                  |            |
| 4153-320 General Legal                | 13,702.60  |
| Total 4153 · LEGAL EXPENSE            | 13,702.60  |
| 4155 · PERSONNEL ADMINISTRATION       |            |
| 4155-210 Health Insurance             | 130,140.37 |
| 4155-220 Payroll Tax                  |            |
| Payroll Taxes                         | 39,225.32  |
| Total 4155-220 Payroll Tax            | 39,225.32  |
| 4155-231 Employee Retirement          | 14,035.80  |
| 4155-250 Unemployment                 | 550.00     |
| 4155-260 Worker's Compensation        | 18,747.21  |
| Total 4155 · PERSONNEL ADMINISTRATION | 202,698.70 |
| 4191 · PLANNING & ZONING              |            |
| 4191-375 Dues & Training              |            |
| North Country Council Dues            | 2,150.00   |
| Trainings & Seminars                  | 140.00     |
| Total 4191-375 Dues & Training        | 2,290.00   |
| 4191-390 Contracted Services          |            |
| Registry of Deeds                     | 50.00      |
| Total 4191-390 Contracted Services    | 50.00      |
| 4191-600 Materials & Supplies         |            |
| Postage                               | 307.95     |
| Reference Manuals/Materials           | 50.00      |
| Total 4191-600 Materials & Supplies   | 357.95     |
| Wages                                 |            |
| 4191-100 Planning Secretary           | 0.00       |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|   |            |
|---|------------|
| 4191-110 ZBA Secretary                  | 216.38     |
| Total Wages                             | 216.38     |
| Total 4191 · PLANNING & ZONING          | 2,914.33   |
| 4194 · BUILDINGS AND GROUNDS            |            |
| 4194-410 Utilities (Elec./Wat.)         |            |
| Utilities (Elec./Wat.)                  | 14,845.17  |
| Total 4194-410 Utilities (Elec./Wat.)   | 14,845.17  |
| 4194-411 Heating Fuel                   |            |
| Heating Fuel                            | 21,332.52  |
| Total 4194-411 Heating Fuel             | 21,332.52  |
| 4194-600 Materials & Supplies           |            |
| Dow Portable Toilets                    | 1,780.00   |
| Supplies                                | 2,895.88   |
| Uniforms                                | 942.76     |
| Total 4194-600 Materials & Supplies     | 5,618.64   |
| 4194-635 Vehicles & Equipment           |            |
| Equipment Repairs                       | 6,146.23   |
| Fuel & Oil                              | 4,776.28   |
| New Equipment                           | 1,691.87   |
| Total 4194-635 Vehicles & Equipment     | 12,614.38  |
| 4194-700 Building & Prop. Maint         |            |
| Dow Field Maintenance                   | 3,159.08   |
| Fire Alarm/Extinguisher Inspect         | 3,626.84   |
| Gardens/Park Maintenance                | 946.32     |
| Highway Garage Maintenance              | 1,529.44   |
| Maintenance Garage Maintenance          | 394.49     |
| Mittersill Garage                       | 466.75     |
| Safety Service Building Maint.          | 4,196.18   |
| Town Hall Maintenance                   | 6,182.34   |
| 4194-700 Building & Prop. Maint - Other | -3,550.00  |
| Total 4194-700 Building & Prop. Maint   | 16,951.44  |
| Wages                                   |            |
| 4194-100 Regular Time                   | 78,721.87  |
| 4194-110 Overtime                       | 3,767.42   |
| 4194-120 On-Call                        | 2,380.00   |
| 4194-130 Town Building Cleaning         | 2,040.00   |
| Total Wages                             | 86,909.29  |
| Total 4194 · BUILDINGS AND GROUNDS      | 158,271.44 |



**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|                                      |  |           |
|--------------------------------------|--|-----------|
| 4195 · CEMETERIES                    |  |           |
| 4195-390 Contracted Services         |  |           |
| Landscaping Services                 |  | 7,300.00  |
| Tree Removal                         |  | 5,925.00  |
| Total 4195-390 Contracted Services   |  | 13,225.00 |
| 4195-410 Utilities                   |  |           |
| Electricity                          |  | 116.60    |
| Water                                |  | 476.15    |
| Total 4195-410 Utilities             |  | 592.75    |
| 4195-600 Materials & Supplies        |  |           |
| Cornerstones                         |  | 956.68    |
| Supplies                             |  | 1,248.74  |
| Total 4195-600 Materials & Supplies  |  | 2,205.42  |
| 4195-635 Vehicle                     |  |           |
| Fuel                                 |  | 34.54     |
| Maintenance                          |  | 183.58    |
| Total 4195-635 Vehicle               |  | 218.12    |
| Taxes & Benefits                     |  |           |
| 4195-260 Worker's Compensation       |  | 376.00    |
| Total Taxes & Benefits               |  | 376.00    |
| Wages                                |  |           |
| 4195-100 Regular Wages               |  | 6,712.20  |
| Total Wages                          |  | 6,712.20  |
| Total 4195 · CEMETERIES              |  | 23,329.49 |
| 4196 · INSURANCE                     |  |           |
| Property-Liability                   |  | 37,879.56 |
| Total 4196 · INSURANCE               |  | 37,879.56 |
| 4197 · ADVERTISING & REGIONAL ASSOC. |  | 9,000.00  |
| 4210 · POLICE DEPARTMENT             |  |           |
| 4210-341 Telephone/Internet          |  |           |
| Telephone/Internet                   |  | 3,497.08  |
| Total 4210-341 Telephone/Internet    |  | 3,497.08  |
| 4210-375 Dues & Training             |  |           |
| Ammunition                           |  | 1,789.49  |
| Dues, Education & Training           |  | 3,300.94  |
| Total 4210-375 Dues & Training       |  | 5,090.43  |
| 4210-390 Contracted Services         |  |           |
| Prosecuting                          |  | 6,000.00  |
| Radar Calibrations                   |  | 135.00    |
| Total 4210-390 Contracted Services   |  | 6,135.00  |
| 4210-600 Materials & Supplies        |  |           |
| Equipment (New, Maint.,Repairs)      |  | 1,086.30  |
| Office Supplies                      |  | 2,695.40  |
|                                      |  | 2,695.40  |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|                                       |            |
|---------------------------------------|------------|
| Total 4210-600 Materials & Supplies   | 3,781.70   |
| 4210-635 Vehicles, Fuel & Maint       |            |
| Fuel                                  | 11,273.61  |
| Maintenance & Supplies                | 4,602.36   |
| Total 4210-635 Vehicles, Fuel & Maint | 15,875.97  |
| 4210-681 Uniforms                     |            |
| Uniforms & Personal Equipment         | 4,086.76   |
| 4210-681 Uniforms - Other             | 206.90     |
| Total 4210-681 Uniforms               | 4,293.66   |
| 4210-700 Equipment                    |            |
| Firearms                              | 2,080.94   |
| Promotions/Community                  | 139.17     |
| Radios & Pagers                       | 225.00     |
| Total 4210-700 Equipment              | 2,445.11   |
| Wages                                 |            |
| 4210-100 Regular Time                 | 249,693.55 |
| 4210-110 Overtime                     | 8,110.81   |
| 4210-120 Part-Time                    | 7,714.75   |
| 4210-130 Special Duty                 | -884.76    |
| 4210-140 Administration               | 9,079.69   |
| 4210-150 Police Retirement            | 87,372.32  |
| 4210-150 Training                     | 0.00       |
| Total Wages                           | 361,086.36 |
| Total 4210 · POLICE DEPARTMENT        | 402,205.31 |
| 4215 · LIFE SQUAD                     |            |
| 4215-341 Telephone/Internet           |            |
| Telephone/Internet                    | 2,710.80   |
| Total 4215-341 Telephone/Internet     | 2,710.80   |
| 4215-390 Contracted Services          |            |
| Comstar Billing & Collection          | 4,975.01   |
| Total 4215-390 Contracted Services    | 4,975.01   |
| 4215-600 Materials & Supplies         |            |
| Equipment (New, Maint., Repair)       | 4,047.52   |
| Medical Supplies                      | 6,429.52   |
| Miscellaneous                         | 473.91     |
| Total 4215-600 Materials & Supplies   | 10,950.95  |
| 4215-635 Vehicles, Fuel & Maint       |            |
| Fuel                                  | 1,242.30   |
| Maintenance & Supplies                | 345.71     |
| Total 4215-635 Vehicles, Fuel & Maint | 1,588.01   |
| 4215 Dues & Training                  |            |
| Dues, Education & Training            | 180.00     |
| Total 4215 Dues & Training            | 180.00     |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|                                     |                  |  |
|-------------------------------------|------------------|--|
| Wages                               |                  |  |
| 4215-100 Regular Time               | 54,572.31        |  |
| Total Wages                         | <u>54,572.31</u> |  |
| 4215 · LIFE SQUAD - Other           | 0.68             |  |
| Total 4215 · LIFE SQUAD             | <u>74,977.76</u> |  |
| 4220 · FIRE DEPARTMENT              |                  |  |
| 4220-341 Telephone/Internet         |                  |  |
| Telephone/Internet                  | 2,154.43         |  |
| Total 4220-341 Telephone/Internet   | <u>2,154.43</u>  |  |
| 4220-375 Dues & Training            |                  |  |
| Dues                                | 963.00           |  |
| Fire Prevention                     | 214.98           |  |
| Training & Prevention               | 583.08           |  |
| Total 4220-375 Dues & Training      | <u>1,761.06</u>  |  |
| 4220-390 Contracted Services        |                  |  |
| Radios & Pagers                     | 2,752.27         |  |
| Total 4220-390 Contracted Services  | <u>2,752.27</u>  |  |
| 4220-600 Materials & Supplies       |                  |  |
| Supplies                            | 2,813.50         |  |
| Total 4220-600 Materials & Supplies | <u>2,813.50</u>  |  |
| 4220-635 Vehicles & Equipment       |                  |  |
| Gas & Diesel                        | 1,326.42         |  |
| Vehicles & Equipment                | 25,298.01        |  |
| Total 4220-635 Vehicles & Equipment | <u>26,624.43</u> |  |
| 4220-700 Equipment                  |                  |  |
| SCBA - Bottle Replacement           | 1,455.00         |  |
| Total 4220-700 Equipment            | <u>1,455.00</u>  |  |
| Wages                               |                  |  |
| 4220-100 Fireman's Annual Pay       | 22,341.00        |  |
| 4220-110 Inspections                | 2,060.00         |  |
| Total Wages                         | <u>24,401.00</u> |  |
| Total 4220 · FIRE DEPARTMENT        | <u>61,961.69</u> |  |
| 4221 · FOREST FIRE                  |                  |  |
| Wages                               |                  |  |
| 4221-100 Annual Pay                 | 5,705.80         |  |
| 4221-110 Firefighting Pay           | 0.00             |  |
| Total Wages                         | <u>5,705.80</u>  |  |
| Total 4221 · FOREST FIRE            | <u>5,705.80</u>  |  |
| 4240 · BUILDING INSPECTION          |                  |  |
| Wages                               |                  |  |
| 4240-100 Building Inspector         | 76.92            |  |
| Total Wages                         | <u>76.92</u>     |  |
| Total 4240 · BUILDING INSPECTION    | <u>76.92</u>     |  |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|                                       |           |
|---------------------------------------|-----------|
| 4290 · EMERGENCY MANAGEMENT           |           |
| Wages                                 |           |
| 4290-100 Director                     | 2,067.34  |
| 4290-110 Deputy Director              | 0.00      |
| Total Wages                           | 2,067.34  |
| Total 4290 · EMERGENCY MANAGEMENT     | 2,067.34  |
| 4299 · OTHER COMMUNICATIONS           |           |
| Other Communications                  |           |
| Dispatch Phone Lines                  | 40,285.91 |
| Total Other Communications            | 40,285.91 |
| Total 4299 · OTHER COMMUNICATIONS     | 40,285.91 |
| 4312 · HIGHWAY DEPARTMENT             |           |
| 4312-341 Telephone/Internet           |           |
| Telephone/Internet                    | 1,711.76  |
| Total 4312-341 Telephone/Internet     | 1,711.76  |
| 4312-375 Dues & Training              |           |
| Dues, Travel, Conferences             | 255.00    |
| Total 4312-375 Dues & Training        | 255.00    |
| 4312-390 Contracted Services          |           |
| Drug & Alcohol Testing (DOT)          | 499.00    |
| Highway Improvements                  | 40,283.69 |
| Radio Repairs                         | 102.95    |
| Storm Damage                          | 0.00      |
| Street Sweeping                       | 4,748.20  |
| Total 4312-390 Contracted Services    | 45,633.84 |
| 4312-600 Materials & Supplies         |           |
| Culverts                              | 2,275.27  |
| Equipment (New, Repair, Maint.)       | 7,070.56  |
| Signage & Paint                       | 1,243.95  |
| Supplies                              | 3,821.05  |
| Total 4312-600 Materials & Supplies   | 14,410.83 |
| 4312-635 Vehicles & Equipment         |           |
| Fuel                                  | 16,446.33 |
| Maintenance & Repairs                 |           |
| 4312-24 · Maintenance                 | 225.00    |
| Maintenance & Repairs - Other         | 24,045.21 |
| Total Maintenance & Repairs           | 24,270.21 |
| 4312-635 Vehicles & Equipment - Other | 10.99     |
| Total 4312-635 Vehicles & Equipment   | 40,727.53 |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|  |            |
|--|------------|
| 4312-685 Sand, Salt & Gravel             |            |
| Calcium Chloride                         | 2,500.00   |
| Gravel                                   | 13,050.00  |
| Salt                                     | 12,165.74  |
| Sand                                     | 14,269.00  |
| Total 4312-685 Sand, Salt & Gravel       | 41,984.74  |
| 4312-800 Uniforms                        |            |
| Uniforms                                 | 3,431.75   |
| Total 4312-800 Uniforms                  | 3,431.75   |
| Wages                                    |            |
| 4312-100 Regular Time                    | 173,059.68 |
| 4312-110 Overtime                        | 10,824.24  |
| 4312-120 On-Call                         | 2,240.00   |
| Total Wages                              | 186,123.92 |
| Total 4312 · HIGHWAY DEPARTMENT          | 334,279.37 |
| 4316 · STREET LIGHTING/UTILITIES         |            |
| 4316-410 Street Lighting                 | 5,089.10   |
| 4316 · STREET LIGHTING/UTILITIES - Other | 3,620.57   |
| Total 4316 · STREET LIGHTING/UTILITIES   | 8,709.67   |
| 4411 · HEALTH ADMINISTRATION             |            |
| 4411-390 Health Officer                  |            |
| Membership & dues                        | 45.00      |
| Total 4411-390 Health Officer            | 45.00      |
| Total 4411 · HEALTH ADMINISTRATION       | 45.00      |
| 4415 · HEALTH AGENCIES                   | 19,342.00  |
| 4442 · WELFARE                           |            |
| 4442-001 General Assistance              |            |
| General Assistance                       | 2,328.77   |
| Total 4442-001 General Assistance        | 2,328.77   |
| Total 4442 · WELFARE                     | 2,328.77   |
| 4520 · RECREATION                        |            |
| 4520-210 Health Insurance                |            |
| Health Insurance                         | 9,126.75   |
| Total 4520-210 Health Insurance          | 9,126.75   |
| 4520-220 Payroll Taxes                   |            |
| Payroll Taxes                            | 6,092.48   |
| Total 4520-220 Payroll Taxes             | 6,092.48   |
| 4520-230 Retirement                      |            |
| Retirement                               | 1,406.64   |
| Total 4520-230 Retirement                | 1,406.64   |
| 4520-260 Worker's Compensation           |            |
| Workers Compensation                     | 2,877.00   |
| Total 4520-260 Worker's Compensation     | 2,877.00   |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|                                    |           |
|------------------------------------|-----------|
| 4520-341 Telephone                 |           |
| Telephone                          | 556.30    |
| Total 4520-341 Telephone           | 556.30    |
| 4520-375 Dues & Training           |           |
| Trainings, Memberships & Dues      | 438.91    |
| Total 4520-375 Dues & Training     | 438.91    |
| 4520-390 Contracted Services       |           |
| Computer Services                  | 582.22    |
| Total 4520-390 Contracted Services | 582.22    |
| 4520-600 Spring Programs           |           |
| League Fees                        | 500.00    |
| Uniforms                           | 1,416.75  |
| Total 4520-600 Spring Programs     | 1,916.75  |
| 4520-610 Summer Programs           |           |
| Background Checks                  | 143.50    |
| Field Trips                        | 3,412.00  |
| Pool & Facilities                  | 1,934.80  |
| Staff/Camper Uniforms              | 1,023.00  |
| Supplies                           | 1,114.80  |
| Transportation                     | 500.00    |
| Total 4520-610 Summer Programs     | 8,128.10  |
| 4520-615 Soccer                    |           |
| Supplies                           | 804.76    |
| Tournaments                        | 617.49    |
| Uniforms                           | 887.00    |
| Total 4520-615 Soccer              | 2,309.25  |
| 4520-620 Rink & Ice Skating        |           |
| Rink Maintenance                   | 85.96     |
| Utilities                          | 3,230.31  |
| Total 4520-620 Rink & Ice Skating  | 3,316.27  |
| 4520-635 Vehicle Expense           |           |
| Fuel                               | 831.93    |
| Insurance                          | 569.00    |
| Vehicle Repairs                    | 950.76    |
| Total 4520-635 Vehicle Expense     | 2,351.69  |
| 4520-640 Recreation Funds          |           |
| Dow Field Playground Fund          | 1,500.00  |
| Recreation Van Fund                | 5,000.00  |
| Rink Maintenance Fund              | 2,000.00  |
| Total 4520-640 Recreation Funds    | 8,500.00  |
| Wages                              |           |
| 4520-100 Regular Time              | 32,293.36 |
| 4520-110 Summer Rec Counselors     | 47,346.95 |
| Total Wages                        | 79,640.31 |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|   |            |
|---|------------|
| Total 4520 · RECREATION                           | 127,242.67 |
| 4550 · 4550 LIBRARY EXP. TO BE REIMB.             |            |
| Miscellaneous Expense                             | 50.00      |
| Salaries & Wages                                  | 16,285.00  |
| Taxes & Benefits                                  |            |
| Health Insurance                                  | 2,897.36   |
| Payroll Taxes                                     | 1,245.80   |
| Workers Compensation                              | 0.00       |
| Total Taxes & Benefits                            | 4,143.16   |
| Total 4550 · 4550 LIBRARY EXP. TO BE REIMB.       | 20,478.16  |
| 4583 · PATRIOTIC PURPOSES                         |            |
| 4583-600 Patriotic Purposes                       |            |
| Old Home Day Events                               | 600.00     |
| Total 4583-600 Patriotic Purposes                 | 600.00     |
| Total 4583 · PATRIOTIC PURPOSES                   | 600.00     |
| 4619 · OTHER CONSERVATION                         |            |
| Other Conservation                                |            |
| Conservation Commission                           | 250.00     |
| Total Other Conservation                          | 250.00     |
| Total 4619 · OTHER CONSERVATION                   | 250.00     |
| 4620-00 · WATER DEPT EXPENSES TO BE REIMB         |            |
| Buildings & Grounds                               | 187.33     |
| Computer Support                                  | 2,265.03   |
| Insurance-Buildings                               | 0.00       |
| Legal Expense                                     | 225.00     |
| Payroll Taxes                                     | 629.98     |
| Supplies  | 261.84     |
| USDA Rural Development Loan                       | 35,744.00  |
| Wages   | 8,235.00   |
| 4620-00 · WATER DEPT EXPENSES TO BE REIMB - Other | 265.50     |
| Total 4620-00 · WATER DEPT EXPENSES TO BE REIMB   | 47,813.68  |
| 4711 · LONG TERM BOND                             |            |
| 4711-01 · Safety Services Building                | 110,711.52 |
| 4711-02 · Water Project                           | 38,100.00  |
| 4711-03 · CDFA Loan Principle                     | 4,056.35   |
| Total 4711 · LONG TERM BOND                       | 152,867.87 |
| 4724-01 · Loan Interest CDFA                      | 81.61      |
| 4912 · TO SPECIAL REVENUE FUNDS                   |            |
| 4912-01 · Library Appropriation                   | 89,000.00  |
| 4912-03 · Welcome Center Project                  | 566,986.94 |
| 4912-04 · Library Lift & Utilities                | 167,570.22 |
| Total 4912 · TO SPECIAL REVENUE FUNDS             | 823,557.16 |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|   |              |
|---|--------------|
| 4915-00 · Expenses Reimb FROM CRF's             |              |
| 4915-12 · Highway Truck                         | 91.20        |
| 4915-14 · Life Squad Van                        | 0.00         |
| 4915-17 · Fire Fighting Equipment               | 0.00         |
| 4915-22 · Lafayette Recreation                  | 0.00         |
| 4915-23 · Cemetery Maintenance Fund             | 1,886.00     |
| 4915-24 · Scholarship Trust Fund                | 900.00       |
| 4915-28 · Heritage Museum                       | 6,616.18     |
| 4915-29 · Library Building Maint                | 62,076.80    |
| Total 4915-00 · Expenses Reimb FROM CRF's       | 71,570.18    |
| 4916-00 · TRANSFERS Capital Reserve Funds       |              |
| 4916-28 Energy                                  | 3,000.00     |
| 4916-01 · Highway Improvement                   | 75,000.00    |
| 4916-02 · Sidewalk Improvement                  | 21,000.00    |
| 4916-03 · Town Buildings Improvements           | 30,000.00    |
| 4916-04 · Heritage Museum Maintenance           | 1,100.00     |
| 4916-05 · Lafayette Recreation                  | 8,815.00     |
| 4916-08 · Life Squad Equipment                  | 9,100.00     |
| 4916-09 · TB & Grounds Equipment                | 5,700.00     |
| 4916-10 · TB Truck                              | 7,100.00     |
| 4916-11 · Bridge Construction/Maintenance       | 40,000.00    |
| 4916-12 · Highway Heavy Equipment               | 21,500.00    |
| 4916-13 · Highway Truck                         | 39,800.00    |
| 4916-14 · Legal                                 | 25,912.68    |
| 4916-15 · Life Squad Van                        | 47,156.00    |
| 4916-16 · Police Cruiser                        | 13,800.00    |
| 4916-17 · Fire Heavy Equipment                  | 44,300.00    |
| 4916-18 · Fire Dept Safety Equip ETF            | 76,863.77    |
| 4916-20 · Frost Place Maintenance               | 850.00       |
| 4916-23 · Rink Surface Maintenance              | 4,360.00     |
| 4916-24 · Library Maintenance                   | 5,165.57     |
| 4916-25 · Cemetery Maintenance Fund             | 1,105.00     |
| Total 4916-00 · TRANSFERS Capital Reserve Funds | 481,628.02   |
| 4931-01 · 4931 Taxes Paid-County                | 562,505.00   |
| 4933-00 · TAXES PAID SCHOOL DISTRICT            |              |
| 4933-01 · Lafayette                             | 1,482,756.00 |
| 4933-02 · Profile                               | 1,608,075.00 |
| Total 4933-00 · TAXES PAID SCHOOL DISTRICT      | 3,090,831.00 |
| 4939-00 · PAYMENTS STATE OF NH                  |              |
| 4939-01 · Animal Population Control             | 162.00       |
| 4939-02 · Dog License Fees                      | 59.00        |
| 4939-04 · Vital Records                         | 598.00       |
| Total 4939-00 · PAYMENTS STATE OF NH            | 819.00       |



**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|                                      |            |
|--------------------------------------|------------|
| 6560 · Payroll Expenses              | 7,948.12   |
| 9412 · TRI TOWN TRANSFER STATION     |            |
| 9412-210 Health Insurance            |            |
| Health Insurance                     | 39,114.12  |
| Total 9412-210 Health Insurance      | 39,114.12  |
| 9412-220 Payroll Taxes               |            |
| Payroll Taxes                        | 10,176.80  |
| Total 9412-220 Payroll Taxes         | 10,176.80  |
| 9412-230 Retirement                  |            |
| Retirement                           | 3,199.28   |
| Total 9412-230 Retirement            | 3,199.28   |
| 9412-260 Worker's Compensation       |            |
| Workers' Compensation                | 4,288.00   |
| Total 9412-260 Worker's Compensation | 4,288.00   |
| 9412-341 Telephone                   |            |
| Telephone                            | 1,367.01   |
| Total 9412-341 Telephone             | 1,367.01   |
| 9412-375 Dues & Training             |            |
| Dues, Travel & Certifications        | 2,905.26   |
| Total 9412-375 Dues & Training       | 2,905.26   |
| 9412-390 Contracted Services         |            |
| C & D/Bulky Disposal                 |            |
| C & D Electronics                    | 4,729.06   |
| C & D Glass & Plastic                | 15,953.95  |
| C & D Roll Off Hauling Fee           | 16,548.01  |
| C & D Roll Off Tipping Fee           | 19,401.45  |
| C & D Tires                          | 2,567.46   |
| C&D Glass                            | 3,102.06   |
| Total C & D/Bulky Disposal           | 62,301.99  |
| Solid Waste Disposal                 |            |
| Solid Waste Hauling Fee              | 10,890.45  |
| Solid Waste Tipping Fee              | 35,197.86  |
| Total Solid Waste Disposal           | 46,088.31  |
| Total 9412-390 Contracted Services   | 108,390.30 |
| 9412-410 Electricity                 |            |
| Electricity                          | 1,695.86   |
| Total 9412-410 Electricity           | 1,695.86   |
| 9412-411 Heating - Propane           |            |
| Heating - Propane                    | 3,859.03   |
| Total 9412-411 Heating - Propane     | 3,859.03   |
| 9412-528 Property Liab. Insur.       |            |
| Property Liability Insurance         | 1,225.00   |
| Total 9412-528 Property Liab. Insur. | 1,225.00   |

**TOWN OF FRANCONIA  
REVENUES AND EXPENDITURES**

|  |  |              |
|--|--|--------------|
| 9412-600 Materials & Supplies          |  |              |
| Materials & Supplies                   |  | 5,705.64     |
| PAYT Bags                              |  | 22,235.00    |
| Total 9412-600 Materials & Supplies    |  | 27,940.64    |
| 9412-635 Vehicles & Equipment          |  |              |
| Equipment                              |  | 5,780.00     |
| Equipment Repairs                      |  | 11,307.02    |
| Fuel & Oil                             |  | 686.99       |
| Total 9412-635 Vehicles & Equipment    |  | 17,774.01    |
| 9412-800 Uniforms                      |  |              |
| Uniforms                               |  | 1,503.13     |
| Total 9412-800 Uniforms                |  | 1,503.13     |
| 9412-900 Building Maintenance          |  |              |
| Building Maintenance                   |  | 2,858.56     |
| Total 9412-900 Building Maintenance    |  | 2,858.56     |
| Wages                                  |  |              |
| 9412-100 Regular Time                  |  | 132,287.87   |
| 9412-110 Overtime                      |  | 742.13       |
| Total Wages                            |  | 133,030.00   |
| Total 9412 · TRI TOWN TRANSFER STATION |  | 359,327.00   |
|  |  | 8,307,572.05 |
| Net Ordinary Income                    |  | -481,125.99  |
|  |  | -481,125.99  |

**TOWN CLERK'S REPORT**  
**For the Year Ending December 31, 2022**  
**Cash Basis**

|                                  |                            |
|----------------------------------|----------------------------|
| Motor Vehicle/Boat Registrations | \$319,795.12               |
| Motor Vehicle Title Fees         | 558.00                     |
| Municipal Agent Fees             | 5,075.00                   |
| Dog Licenses                     | 697.50                     |
| Vital Statistics                 | 820.00                     |
| Marriage Licenses                | 200.00                     |
| Miscellaneous Permit Fees        | 50.80                      |
| UCC Filing Fees                  | 120.00                     |
| E-Reg Log Fees                   | <u>317.50</u>              |
| <b>TOTAL</b>                     | <b><u>\$327,633.92</u></b> |

**TAX COLLECTOR'S REPORT**  
**SUMMARY OF WARRANTS**  
**Levy of 2022**  
**For Year Ending December 31, 2022**

**DEBITS**

|                               |                   |                              |
|-------------------------------|-------------------|------------------------------|
| Taxes Committed to Collector  |                   |                              |
| Property Taxes                | \$5,106,906.00    |                              |
| Land Use Change Taxes         | 24,800.00         |                              |
| Utility – Water               | <u>325,653.01</u> | <u>\$5,457,359.01</u>        |
| Overpayment of Property Taxes | 3,040.00          |                              |
| Interest Collected            | <u>2,751.49</u>   | <u>5,791.49</u>              |
| Prepayment of Property Taxes  |                   | <u>(8,985.81)</u>            |
| <b>TOTAL DEBITS</b>           |                   | <b><u>\$5,454,164.69</u></b> |

**CREDITS**

|  |                 |                              |
|--|-----------------|------------------------------|
| Remittances to Treasurer                 |                 |                              |
| Property Taxes                           | \$4,920,879.92  |                              |
| Land Use Change Taxes                    | 24,800.00       |                              |
| Utility – Water                          | 323,618.08      |                              |
| Property Tax Abatement                   | 7,987.83        |                              |
| Utility Charge Abatement                 | 127.30          |                              |
| Interest & Penalties Collected           | <u>2,751.49</u> | <u>\$5,280,164.62</u>        |
| Uncollected Taxes (per Collector's List) |                 |                              |
| Property Taxes                           | 188,946.07      |                              |
| Utility – Water                          | <u>1,907.63</u> | <u>\$190,853.70</u>          |
| Property Tax Credit Balance              |                 | <u>(\$16,853.63)</u>         |
| <b>TOTAL CREDITS</b>                     |                 | <b><u>\$5,454,164.69</u></b> |

**SUMMARY OF WARRANTS**  
**Levy of 2022**

**DEBITS**

|                                     |                 |                     |
|-------------------------------------|-----------------|---------------------|
| Uncollected Taxes – January 1, 2021 |                 |                     |
| Property Taxes                      | \$276,096.23    |                     |
| Utility – Water                     | 9,793.89        |                     |
| Interest & Penalties Collected      | <u>5,893.62</u> |                     |
| <b>TOTAL DEBITS</b>                 |                 | <b>\$291,783.74</b> |

**CREDITS**

|                                |                  |                     |
|--------------------------------|------------------|---------------------|
| Remittances to Treasurer       |                  |                     |
| Property Taxes                 | \$254,099.24     |                     |
| Utility – Water                | 9,793.89         |                     |
| Interest & Penalties Collected | <u>5,893.62</u>  |                     |
| <br>Abatements                 |                  |                     |
| Property Taxes                 | 972.00           |                     |
| Conversion to Lien             | <u>21,024.99</u> |                     |
| <b>TOTAL CREDITS</b>           |                  | <b>\$291,783.74</b> |

**SUMMARY OF TAX LIEN ACCOUNTS**  
**Fiscal Year Ended December 31, 2022**

**DEBITS**

|                             | <b><u>2021</u></b> | <b><u>2020</u></b> | <b><u>2019</u></b> |
|-----------------------------|--------------------|--------------------|--------------------|
| Balance of Unredeemed Taxes |                    |                    |                    |
| January 1, 2022             |                    | 16,087.21          | 5,487.52           |
| Taxes to Lien, Current FY   | 22,477.75          |                    |                    |
| Interest & Costs Collected  | <u>439.33</u>      | <u>1,295.13</u>    | <u>1,424.90</u>    |
| <b>TOTAL DEBITIS</b>        | <b>\$22,917.08</b> | <b>\$17,382.34</b> | <b>\$6,912.42</b>  |

**CREDITS**

|                            |                    |                    |                   |
|----------------------------|--------------------|--------------------|-------------------|
| Remittance to Treasurer    |                    |                    |                   |
| Redemption                 | 11,054.68          | 8,016.15           | 4,958.71          |
| Interest & Costs Collected | 439.33             | 1,295.13           | 1,424.90          |
| Abatements                 | 111.21             | 995.75             | 528.81            |
| Unredeemed Taxes           | <u>11,311.86</u>   | <u>7,075.31</u>    |                   |
| <b>TOTAL CREDITS</b>       | <b>\$22,917.08</b> | <b>\$17,382.34</b> | <b>\$6,912.42</b> |

**UNREDEEMED TAXES FROM TAX LIEN**

Fiscal Year Ending December 31, 2022

|                                | <b>2021</b>        | <b>2020</b>       |
|--------------------------------|--------------------|-------------------|
| Forest Hills Associates (Foss) | 6,311.23           | 5,841.73          |
| Little, Edward W.              | 2,641.00           | 2,891.01          |
| McKeeman, James J.             | 66.16              |                   |
| Mortimer, Kerrie               | 186.26             |                   |
| Parcell, Michael P.            | 326.80             |                   |
| Stephenson, Sam P.             | 2,872.19           |                   |
| Whipple, Bradford              | <u>4.34</u>        |                   |
| <b>Totals</b>                  | <b>\$12,407.98</b> | <b>\$8,732.74</b> |

## 2022 TREASURER'S REPORT 12.31.22

|                               |  |  |                   |                 |  |
|-------------------------------|--|--|-------------------|-----------------|--|
| GENERAL FUND                  |  |  |                   |                 |  |
| Beginning Cash Balance        |  |  |                   | \$ 2,170,150.19 |  |
| CHECKING ACCOUNTS             |  |  |                   |                 |  |
| Beginning Balance             |  |  | \$ 2,824,054.80   |                 |  |
| Adjustment                    |  |  | \$ -              |                 |  |
| Selectmen                     |  |  | \$ 2,656,318.65   |                 |  |
| Town Clerk                    |  |  | \$ 417,027.60     |                 |  |
| Tax Collector                 |  |  | \$ 5,184,503.39   |                 |  |
| Unclassified Deposits         |  |  | \$ -              |                 |  |
| Interest                      |  |  | \$ 5,457.08       |                 |  |
| Total Deposits                |  |  | \$ 8,263,306.72   |                 |  |
| Withdrawals                   |  |  | \$ (8,355,486.26) |                 |  |
| Fees                          |  |  | \$ (474.00)       |                 |  |
| State of NHMV                 |  |  | \$ (85,324.87)    |                 |  |
|                               |  |  | .                 |                 |  |
| Total Withdrawals             |  |  | \$ (8,441,285.13) |                 |  |
| End Balance                   |  |  | \$ 2,646,076.39   |                 |  |
| POLICE SPECIAL FUND           |  |  |                   |                 |  |
| Beginning Balance             |  |  | \$ 442.44         |                 |  |
| Withdrawals                   |  |  | \$ (442.44)       |                 |  |
| Interest                      |  |  | \$ -              |                 |  |
| Ending Balance                |  |  | \$ -              |                 |  |
| Sub-Total                     |  |  | \$ 2,646,076.39   |                 |  |
| NH-PDIP                       |  |  |                   |                 |  |
| Beginning Balance             |  |  | \$ 3,187.70       |                 |  |
| Deposits                      |  |  | \$ -              |                 |  |
| Interest                      |  |  | \$ 53.12          |                 |  |
| W/Ds                          |  |  | \$ -              |                 |  |
| End Balance                   |  |  | \$ 3,240.82       |                 |  |
| MCLACHLIN MEMORIAL TRUST FUND |  |  |                   |                 |  |
| Beginning Balance             |  |  | \$ 3,521.59       |                 |  |
| Interest Earned               |  |  | \$ 58.71          |                 |  |
| Ending Balance                |  |  | \$ 3,580.30       |                 |  |
| TOTAL ENDING CASH BALANCE     |  |  |                   | \$ 2,652,897.51 |  |

**2022 TREASURER'S REPORT 12.31.22**

|                            |  |    |              |  |  |
|----------------------------|--|----|--------------|--|--|
| LAND USE FUNDS             |  |    |              |  |  |
| Beginning Balance          |  | \$ | 167,368.33   |  |  |
| Deposits from GF           |  | \$ | 16,650.00    |  |  |
| Interest Earned            |  | \$ | 2,327.25     |  |  |
| Land Use Transfer          |  | \$ | (40,342.38)  |  |  |
| Ending Balance             |  | \$ | 146,003.20   |  |  |
| FRANCONIA WATER DEPARTMENT |  |    |              |  |  |
| Beginning Cash Balance     |  | \$ | 122,129.97   |  |  |
| Checking Account           |  |    |              |  |  |
| Beginning Balance          |  | \$ | 15,445.17    |  |  |
| Deposits                   |  | \$ | 351,927.20   |  |  |
| From NHPDIP                |  | \$ | -            |  |  |
| To NHPDIP                  |  | \$ | -            |  |  |
| Interest                   |  | \$ | 241.83       |  |  |
| Withdrawals                |  | \$ | (307,718.97) |  |  |
| Fees                       |  | \$ | -            |  |  |
| Ending Balance             |  | \$ | 59,895.23    |  |  |
| NHPDIP                     |  |    |              |  |  |
| Beginning Balance          |  | \$ | 106,684.80   |  |  |
| Deposits                   |  | \$ | -            |  |  |
| Interest                   |  | \$ | 1,778.11     |  |  |
| Withdrawals                |  | \$ | -            |  |  |
| Ending Balance             |  | \$ | 108,462.91   |  |  |
| TOTAL ENDING CASH BALANCE  |  | \$ | 168,358.14   |  |  |





**Article 01 Choose Town Officers**

To Choose all necessary Town Officers for the ensuing year. (By Ballot)

**Article 02 Town Line Item Budget**

To see if the Town will vote to raise and appropriate two million, seventy-two thousand two hundred ten dollars (\$2,072,210) to defray town charges for the ensuing year. (Majority vote required) Tax Impact \$3.40 per thousand

4130 Exe  
\$236,321  
4140 Tov  
\$52,261  
4150 Tax  
\$18,684  
4152 Rev  
\$24,372  
4153 Leg  
\$6,000

|                           |             |
|---------------------------|-------------|
| 4155 Personnel Admin      | \$210,891   |
| 4191 Planning & Zoning    | \$19,895    |
| 4194 Buildings & Grounds  | \$172,967   |
| 4195 Cemetery             | \$22,744    |
| 4196 Insurance            | \$56,673    |
| 4210 Police               | \$425,380   |
| 4220 Fire                 | \$81,350    |
| 4240 Building Inspection  | \$12,000    |
| 4290 Emergency management | \$4,000     |
| 4299 Other Communications | \$41,000    |
| 4312 Highway              | \$397,709   |
| 4316 Street lights        | \$10,000    |
| 4411 Health Admin         | \$1045      |
| 4442 Welfare              | \$6,140     |
| 4520 Recreation           | \$116,278   |
| 4583 Patriotic Purposes   | \$3,000     |
| 4619 Conservation         | \$500       |
| Long Term Debt            | \$153,000   |
| TOTAL                     | \$2,072,210 |

**Article 03 Appropriate to Capital Reserve Funds**

To see if the Town will vote to raise and appropriate the sum of two hundred fifty-six thousand eight hundred ninety-two dollars (\$256,892.00) to be added to the following Capital Reserve Funds previously established. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.61 per thousand

Town Buildings and Grounds Equipment, \$10,634; Highway Truck, \$85,137; Highway Heavy Equipment, \$42,642; Police Cruiser, \$14,154; Fire Heavy Equipment, \$52,006; Frost Place Maintenance \$867 and Bridge Construction, \$40,000, Town Building Vehicle \$11,452





**Article 04 Appropriate to Expendable Trust Funds**

To see if the Town will vote to raise and appropriate the sum of one hundred sixty-five thousand seven hundred thirty-one dollars (\$165,731.00) to be added to the following Expendable Trust Funds previously established. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.39 per thousand

Highway Improvement Fund, \$75,000; Town Buildings, \$30,000; Sidewalk Improvement, \$21,000; Franconia Heritage Museum Fund, \$1,061; and Library Building Maintenance Fund, \$5,520; Fire Department Safety Equipment, \$33,150

**Article 05 Tri-Town Transfer Station**

To see if the Town will vote to raise and appropriate the sum of four hundred twenty-three thousand five hundred ninety-four dollars (\$423,594) for the purpose of solid waste disposal, with (\$73,542) from the Town of Sugar Hill, (\$35,503) from the Town of Easton, (\$110,000) PAYT Fees, (\$38,000) Special Handling Fees, (\$22,000) in Recycled Material, and to raise (\$144,549) from taxation. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.34 per thousand

**Article 06 Abbie Greenleaf Library**

To see if the Town will vote to raise and appropriate the sum of ninety-five thousand dollars (\$95,000) for the purpose of operating the Abbie Greenleaf Library and to transfer this amount to the Library Trustees for their use as they see fit. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.23

**Article 07 Water Department Operating Budget**

To see if the Town will vote to raise and appropriate the sum of three hundred sixty-five thousand eight hundred forty-eight dollars (\$365,848) for the operation of the Water Department. This amount to be funded by water rents and revenues with no amount from taxation. Recommended by the Water Department Commissioners (Majority vote required)

**Article 08 Revaluation**

To see if the Town will vote to raise and appropriate the sum of ten thousand dollar (\$10,000) to be added to the Reassessment Capital Reserve Fund (CRF) previously established. This CRF is for the required five-year town-wide revaluation. The Selectmen recommend this appropriation. (Majority vote required). Tax Impact of \$0.02 per thousand.

**Article 09 Contract for Ambulance Service**

To see if the town will vote to raise and appropriate the sum of one hundred sixty thousand two hundred seventy-five dollars (\$160,275) to sign a contract with the Town of Littleton to provide ambulance service to the Town of Franconia for the period of April 1, 2023 thru June 30, 2023. The present ambulance contract with the Town of Littleton will expire on March 31, 2023. Continuation of this contract after June 30, 2023 is referenced below in warrant article 10. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.38 per thousand.



**Article 10 Contract for Ambulance Service - Continuation**

To see if the town will vote to raise and appropriate the sum of three hundred twenty-five thousand eight hundred ninety dollars (\$325,890) for the purpose of securing ambulance service for the Town of Franconia for the period of July 1, 2023 thru December 31, 2023. This amount is reflective of the prospect for entering into a continuing contract with the Town of Littleton. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.78 per thousand.

**Article 11 Proceeds From Sale of Town Equipment**

To see if the Town will vote to transfer and appropriate the sum of ninety-nine thousand three hundred ninety dollars (\$99,390) to the following three Capital Reserve Funds (CRFs) and one Expendable Trust Fund (ETF): Fire Department Safety Equipment ETF - \$40,000; Fire Heavy Equipment CRF - \$17,890; Highway Heavy Equipment CRF - \$38,000; Buildings & Grounds Equipment CRF - \$3,500. This amount represents the sale of the following three items of Town equipment in 2022: Sutphen Pumper \$57,890; Highway Truck \$38,000 and Wright Mower \$3,500. These funds shall come from the unassigned fund balance. No amount required to be raised by taxation. The Selectmen recommend this appropriation. (Majority vote required)

**Article 12 Western Star 10-Wheeler purchase - Highway Dept**

To see if the Town will vote to raise and appropriate the sum of two hundred sixty thousand dollars (\$260,000) for the purpose of purchasing a Western Star 10-Wheeler truck for the Highway Department, and to authorize the withdrawal of an amount up to \$252,000 from the Highway Department Truck Capital Reserve Fund previously established for this purpose and \$8,000 from the unassigned fund balance. No amount to be raised by taxation. The Selectmen recommend this appropriation. (Majority Vote Required.)

**Article 13 One-ton dump truck - Bldgs&Grnds purchase**

To see if the Town will vote to raise and appropriate the sum of eighty thousand dollars (\$80,000) for the purpose of purchasing a one-ton dump truck for the Buildings & Grounds Department, and to authorize the withdrawal of an amount up to \$45,000 from the Town Buildings Vehicle Capital Reserve Fund previously established for this purpose and \$35,000 from the unassigned fund balance. No amount to be raised by taxation. The Selectmen recommend this appropriation. (Majority Vote Required.)

**Article 14 Ventrac Tractor/mower - Bldgs & Grounds purchase**

To see if the town will vote to raise and appropriate the sum of seventy-seven thousand dollars (\$77,000) for the purpose of purchasing a Ventrac tractor/mower to replace the New Holland tractor for the Buildings & Grounds Department and to authorize the withdrawal of an amount up to \$12,000 from the Town Buildings & Grounds Equipment Capital Reserve Fund previously established for this purpose and \$65,000 from the unassigned fund balance. No amount to be raised by taxation. The Selectmen recommend this appropriation. (Majority vote required).

**Article 15 Gravely Mower - Bldgs & Grounds Dept purchase**

In the event Article 13 does not pass, this Article is to see if the town will vote to raise and appropriate the sum of seventeen thousand dollars \$17,000 for the purpose of purchasing a Gravely mower to replace the existing mower and to authorize the withdrawal of an amount up to



\$12,000 from the Town Buildings & Grounds Equipment Capital Reserve Fund and \$5,000 to come from the unassigned fund balance. No amount to be raised by taxation. Recommended by the Selectmen. (Majority vote required)

**Article 16 Transfer Funds to Town Building Maintenance ETF**

To see if the town will vote to transfer and appropriate the sum of \$2,000 to be added to the Town Building Maintenance Expendable Trust Fund previously established. This sum to come from the unassigned fund balance. These funds represent rent received from the Chamber of Commerce in 2022. No amount to be raised from taxation. Recommended by the Selectmen. (Majority vote required)

**Article 17 Add to the Dow Field Fund**

To see if the Town will vote to transfer and appropriate the sum of one thousand five hundred thirty dollars (\$1,530.00) from the Recreation Committee's line item budget to the Dow Field Capital Reserve Fund previously established. The Selectmen recommend this appropriation. (Majority vote required)

**Article 18 Add to Rink Surface Maintenance Fund**

To see if the Town will vote to raise and appropriate the sum of two thousand forty dollars (\$2,040) to be added to the Rink Surface Maintenance Expendable Trust Fund previously established with said funds to come from the Recreation Committee's line item budget. The Selectmen recommend this appropriation. (Majority vote required)

**Article 19 Add to the Recreation Van Fund**

To see if the Town will vote to transfer and appropriate the sum of five thousand one hundred dollars (\$5,100.00) to be added to the Recreation Van Capital Reserve Fund previously established for this purpose with said funds to come from the Recreation Committee's line item budget. The Selectmen recommend this appropriation. (Majority Vote required)

**Article 20 Donations Transferred to Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of sixteen thousand three hundred thirty-four dollars (\$16,334) to be added to the Lafayette Recreation Expendable Trust Fund previously established, with said funds to come from the unassigned fund balance. This equals the amount collected from donations. The Selectmen recommend this appropriation. (Majority vote required)

**Article 21 Non-Profits**

To see if the Town will vote to raise and appropriate the amount of thirty-two thousand five hundred fifty-eight dollars (\$32,558) for the support of the following agencies. (Majority vote required.) Tax Impact \$0.08 per thousand

American Red Cross

\$600



|                               |
|-------------------------------|
| <b>2023</b><br><b>WARRANT</b> |
|-------------------------------|

|  |                 |
|--|-----------------|
| Ammonoosuc Community Services, Inc.            | \$5,800         |
| Boys & Girls Club of the North Country         | \$2,500         |
| Bridge House                                   | \$2,000         |
| Center for New Beginnings                      | \$1,000         |
| Court Appointed Special Advocates (CASA) of NH | \$500           |
| Franconia Chamber of Commerce                  | \$9,000         |
| Franconia Children's Center                    | \$2,000         |
| Grafton County Senior Citizens Council, Inc    | \$2,500         |
| Northern Human Services                        | \$1,292         |
| North Country Home Health & Hospice Agency     | \$3,200         |
| Tri-County Community Action Program (CAP)      | \$2,166         |
| <b>Total</b>                                   | <b>\$32,558</b> |

**Article 22 Conservation Easement**

To see if the Town will vote to authorize the Selectmen to convey a conservation easement on (A) property owned by the Town located at Rt. 18 aka Profile Road Franconia NH (tax map 17, lot 3) and (B) property owned by the Town located at Rt 18 aka Profile Road Franconia NH (tax map 17, lot 2) with the grantee and the details of the easement to be negotiated by the Selectmen with the input of the Conservation Commission. (Majority vote required).

**Article 23 Re-Adopt Optional Veterans Credit**

Shall the Town re-adopt the Optional Veterans' Tax Credit in accordance with RSA 72:28 II for an annual tax credit on residential property in the amount of \$500 This tax credit had been previously adopted by the Town. On July 26, 2022 the NH Legislature passed and Governor Sununu signed into law House Bill 1667 (Chapter 121 laws of 2022) which amends eligibility criteria for certain veterans' property tax credits. In order for the Town's credit to remain in place, this RSA must be re-adopted. (Majority vote required)

**Article 24 Re-adopt All Veterans Tax Credit**

Shall the Town re-adopt the All Veterans Tax Credit in accordance with RSA 72:28-b for an annual tax credit on residential property in the amount of \$500. This tax credit had been previously adopted by the Town. On July 26, 2022 the NH Legislature passed and Governor Sununu signed into law House Bill 1667 (Chapter 121 laws of 2022) which amends eligibility criteria for certain veterans' property tax credits. In order for the Town's credit to remain in place, this RSA must be re-adopted. (Majority vote required)

**Article 25 Ambulance - Taxpayer petitioned warrant**

Shall the Town vote to raise and appropriate the sum of three hundred seventy-five thousand (\$375,000) to hire full-time professional EMS and Fire coverage in a combined department. (Majority vote required). This is a petitioned article. The Selectmen do not recommend this appropriation.



**New Hampshire**  
*Department of*  
*Revenue Administration*

**2023**  
**WARRANT**

**Article 26 To Hear reports**

To hear the reports of agents, auditors, and committees, or other officers heretofore chosen and pass any vote relative thereto.

**Article 27 Transact any other business**

To transact any other business that may legally come before the meeting.





**Proposed Budget  
Franconia**

For the period beginning January 1, 2023 and ending December 31, 2023

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: February 27, 2023

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name          | Position              | Signature |
|---------------|-----------------------|-----------|
| Jill Brewer   | Chairman, Selectboard |           |
| Eric Meth     | Selectboard           |           |
| Daniel Walker | Selectboard           |           |
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This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Proposed Budget

| Account                        | Purpose                                      | Article | Expenditures for | Appropriations    | Proposed Appropriations for period |                   |
|--------------------------------|--|---------|------------------|-------------------|------------------------------------|-------------------|
|                                |  |         | period ending    | for period ending | ending 12/31/2023                  |                   |
|                                |  |         | 12/31/2022       | 12/31/2022        | (Recommended)                      | (Not Recommended) |
| <b>General Government</b>      |  |         |                  |                   |                                    |                   |
| 4130-4139                      | Executive                                    | 02      | \$158,264        | \$163,838         | \$236,321                          | \$0               |
| 4140-4149                      | Election, Registration, and Vital Statistics | 02      | \$43,144         | \$44,470          | \$52,261                           | \$0               |
| 4150-4151                      | Financial Administration                     | 02      | \$14,463         | \$17,715          | \$18,684                           | \$0               |
| 4152                           | Revaluation of Property                      | 02      | \$24,685         | \$24,372          | \$24,372                           | \$0               |
| 4153                           | Legal Expense                                | 02      | \$13,703         | \$6,000           | \$6,000                            | \$0               |
| 4155-4159                      | Personnel Administration                     | 02      | \$202,699        | \$181,312         | \$210,891                          | \$0               |
| 4191-4193                      | Planning and Zoning                          | 02      | \$2,914          | \$5,895           | \$19,895                           | \$0               |
| 4194                           | General Government Buildings                 | 02      | \$161,821        | \$149,601         | \$172,967                          | \$0               |
| 4195                           | Cemeteries                                   | 02      | \$15,910         | \$19,107          | \$22,744                           | \$0               |
| 4196                           | Insurance                                    | 02      | \$37,880         | \$54,838          | \$56,673                           | \$0               |
| 4197                           | Advertising and Regional Association         |         | \$9,000          | \$9,000           | \$0                                | \$0               |
| 4199                           | Other General Government                     |         | \$0              | \$0               | \$0                                | \$0               |
|                                | <b>General Government Subtotal</b>           |         | <b>\$684,483</b> | <b>\$676,148</b>  | <b>\$820,808</b>                   | <b>\$0</b>        |
| <b>Public Safety</b>           |  |         |                  |                   |                                    |                   |
| 4210-4214                      | Police                                       | 02      | \$385,126        | \$401,984         | \$425,380                          | \$0               |
| 4215-4219                      | Ambulance                                    |         | \$74,978         | \$110,250         | \$0                                | \$0               |
| 4220-4229                      | Fire   | 02      | \$67,667         | \$76,650          | \$81,350                           | \$0               |
| 4240-4249                      | Building Inspection                          | 02      | \$10,910         | \$10,000          | \$12,000                           | \$0               |
| 4290-4298                      | Emergency Management                         | 02      | \$2,067          | \$3,500           | \$4,000                            | \$0               |
| 4299                           | Other (Including Communications)             | 02      | \$40,286         | \$35,000          | \$41,000                           | \$0               |
|                                | <b>Public Safety Subtotal</b>                |         | <b>\$581,034</b> | <b>\$637,384</b>  | <b>\$563,730</b>                   | <b>\$0</b>        |
| <b>Airport/Aviation Center</b> |  |         |                  |                   |                                    |                   |
| 4301-4309                      | Airport Operations                           |         | \$0              | \$0               | \$0                                | \$0               |
|                                | <b>Airport/Aviation Center Subtotal</b>      |         | <b>\$0</b>       | <b>\$0</b>        | <b>\$0</b>                         | <b>\$0</b>        |
| <b>Highways and Streets</b>    |  |         |                  |                   |                                    |                   |
| 4311                           | Administration                               |         | \$0              | \$0               | \$0                                | \$0               |
| 4312                           | Highways and Streets                         | 02      | \$334,279        | \$346,408         | \$397,709                          | \$0               |
| 4313                           | Bridges                                      |         | \$0              | \$0               | \$0                                | \$0               |
| 4316                           | Street Lighting                              | 02      | \$8,710          | \$7,500           | \$10,000                           | \$0               |
| 4319                           | Other  |         | \$0              | \$0               | \$0                                | \$0               |
|                                | <b>Highways and Streets Subtotal</b>         |         | <b>\$342,989</b> | <b>\$353,908</b>  | <b>\$407,709</b>                   | <b>\$0</b>        |
| <b>Sanitation</b>              |  |         |                  |                   |                                    |                   |
| 4321                           | Administration                               |         | \$0              | \$0               | \$0                                | \$0               |
| 4323                           | Solid Waste Collection                       |         | \$359,327        | \$376,657         | \$0                                | \$0               |





**Proposed Budget**

|           |                                |  |                  |                  |            |            |
|-----------|--------------------------------|--|------------------|------------------|------------|------------|
| 4324      | Solid Waste Disposal           |  | \$0              | \$0              | \$0        | \$0        |
| 4325      | Solid Waste Cleanup            |  | \$0              | \$0              | \$0        | \$0        |
| 4326-4328 | Sewage Collection and Disposal |  | \$0              | \$0              | \$0        | \$0        |
| 4329      | Other Sanitation               |  | \$0              | \$0              | \$0        | \$0        |
|           | <b>Sanitation Subtotal</b>     |  | <b>\$359,327</b> | <b>\$376,657</b> | <b>\$0</b> | <b>\$0</b> |

**Water Distribution and Treatment**

|           |  |  |            |            |            |            |
|-----------|--|--|------------|------------|------------|------------|
| 4331      | Administration                                   |  | \$0        | \$0        | \$0        | \$0        |
| 4332      | Water Services                                   |  | \$0        | \$0        | \$0        | \$0        |
| 4335      | Water Treatment                                  |  | \$0        | \$0        | \$0        | \$0        |
| 4338-4339 | Water Conservation and Other                     |  | \$0        | \$0        | \$0        | \$0        |
|           | <b>Water Distribution and Treatment Subtotal</b> |  | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

**Electric**

|           |                                |  |            |            |            |            |
|-----------|--------------------------------|--|------------|------------|------------|------------|
| 4351-4352 | Administration and Generation  |  | \$0        | \$0        | \$0        | \$0        |
| 4353      | Purchase Costs                 |  | \$0        | \$0        | \$0        | \$0        |
| 4354      | Electric Equipment Maintenance |  | \$0        | \$0        | \$0        | \$0        |
| 4359      | Other Electric Costs           |  | \$0        | \$0        | \$0        | \$0        |
|           | <b>Electric Subtotal</b>       |  | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

**Health**

|           |                                       |    |                 |                 |                |            |
|-----------|---------------------------------------|----|-----------------|-----------------|----------------|------------|
| 4411      | Administration                        | 02 | \$45            | \$500           | \$1,045        | \$0        |
| 4414      | Pest Control                          |    | \$0             | \$0             | \$0            | \$0        |
| 4415-4419 | Health Agencies, Hospitals, and Other |    | \$19,342        | \$19,342        | \$0            | \$0        |
|           | <b>Health Subtotal</b>                |    | <b>\$19,387</b> | <b>\$19,842</b> | <b>\$1,045</b> | <b>\$0</b> |

**Welfare**

|           |                                      |    |                |                 |                |            |
|-----------|--------------------------------------|----|----------------|-----------------|----------------|------------|
| 4441-4442 | Administration and Direct Assistance | 02 | \$2,329        | \$13,340        | \$6,140        | \$0        |
| 4444      | Intergovernmental Welfare Payments   |    | \$0            | \$0             | \$0            | \$0        |
| 4445-4449 | Vendor Payments and Other            |    | \$0            | \$0             | \$0            | \$0        |
|           | <b>Welfare Subtotal</b>              |    | <b>\$2,329</b> | <b>\$13,340</b> | <b>\$6,140</b> | <b>\$0</b> |

**Culture and Recreation**

|           |  |    |                  |                  |                  |            |
|-----------|--|----|------------------|------------------|------------------|------------|
| 4520-4529 | Parks and Recreation                   | 02 | \$127,243        | \$122,613        | \$116,278        | \$0        |
| 4550-4559 | Library                                |    | \$0              | \$0              | \$0              | \$0        |
| 4583      | Patriotic Purposes                     | 02 | \$600            | \$1,000          | \$3,000          | \$0        |
| 4589      | Other Culture and Recreation           |    | \$0              | \$0              | \$0              | \$0        |
|           | <b>Culture and Recreation Subtotal</b> |    | <b>\$127,843</b> | <b>\$123,613</b> | <b>\$119,278</b> | <b>\$0</b> |

**Conservation and Development**

Administration and Purchasing of Natural



**Proposed Budget**

|  |                                       |    |                  |                  |                    |            |
|--|---------------------------------------|----|------------------|------------------|--------------------|------------|
| 4611-4612                                    | Resources                             |    | \$0              | \$0              | \$0                | \$0        |
| 4619   | Other Conservation                    | 02 | \$250            | \$500            | \$500              | \$0        |
| 4631-4632                                    | Redevelopment and Housing             |    | \$0              | \$0              | \$0                | \$0        |
| 4651-4659                                    | Economic Development                  |    | \$0              | \$0              | \$0                | \$0        |
| <b>Conservation and Development Subtotal</b> |                                       |    | <b>\$250</b>     | <b>\$500</b>     | <b>\$500</b>       | <b>\$0</b> |
| <b>Debt Service</b>                          |                                       |    |                  |                  |                    |            |
| 4711   | Long Term Bonds and Notes - Principal | 02 | \$83,428         | \$83,428         | \$83,499           | \$0        |
| 4721   | Long Term Bonds and Notes - Interest  | 02 | \$69,440         | \$69,501         | \$69,501           | \$0        |
| 4723   | Tax Anticipation Notes - Interest     |    | \$0              | \$0              | \$0                | \$0        |
| 4790-4799                                    | Other Debt Service                    |    | \$0              | \$0              | \$0                | \$0        |
| <b>Debt Service Subtotal</b>                 |                                       |    | <b>\$152,868</b> | <b>\$152,929</b> | <b>\$153,000</b>   | <b>\$0</b> |
| <b>Capital Outlay</b>                        |                                       |    |                  |                  |                    |            |
| 4901   | Land                                  |    | \$0              | \$0              | \$0                | \$0        |
| 4902   | Machinery, Vehicles, and Equipment    |    | \$783,203        | \$754,800        | \$0                | \$0        |
| 4903   | Buildings                             |    | \$0              | \$0              | \$0                | \$0        |
| 4909   | Improvements Other than Buildings     |    | \$0              | \$0              | \$0                | \$0        |
| <b>Capital Outlay Subtotal</b>               |                                       |    | <b>\$783,203</b> | <b>\$754,800</b> | <b>\$0</b>         | <b>\$0</b> |
| <b>Operating Transfers Out</b>               |                                       |    |                  |                  |                    |            |
| 4912   | To Special Revenue Fund               |    | \$0              | \$0              | \$0                | \$0        |
| 4913   | To Capital Projects Fund              |    | \$0              | \$0              | \$0                | \$0        |
| 4914A  | To Proprietary Fund - Airport         |    | \$0              | \$0              | \$0                | \$0        |
| 4914E  | To Proprietary Fund - Electric        |    | \$0              | \$0              | \$0                | \$0        |
| 4914O  | To Proprietary Fund - Other           |    | \$89,000         | \$89,000         | \$0                | \$0        |
| 4914S  | To Proprietary Fund - Sewer           |    | \$0              | \$0              | \$0                | \$0        |
| 4914W  | To Proprietary Fund - Water           | 07 | \$377,708        | \$377,708        | \$365,848          | \$0        |
| 4918   | To Non-Expendable Trust Funds         |    | \$0              | \$0              | \$0                | \$0        |
| 4919   | To Fiduciary Funds                    |    | \$0              | \$0              | \$0                | \$0        |
| <b>Operating Transfers Out Subtotal</b>      |                                       |    | <b>\$466,708</b> | <b>\$466,708</b> | <b>\$365,848</b>   | <b>\$0</b> |
| <b>Total Operating Budget Appropriations</b> |                                       |    |                  |                  | <b>\$2,438,058</b> | <b>\$0</b> |



**Proposed Budget**

| Account                                | Purpose                              | Article   | Proposed Appropriations for period<br>ending 12/31/2023 |                   |
|--|--------------------------------------|---|---|-------------------|
|  |                                      |   | (Recommended)   | (Not Recommended) |
| 4220-4229                              | Fire                                 | 25  | \$0   | \$375,000         |
|  |                                      | <i>Purpose: Ambulance - Taxpayer petitioned warrant</i>         |   |                   |
| 4550-4559                              | Library                              | 06  | \$95,000  | \$0               |
|  |                                      | <i>Purpose: Abbie Greenleaf Library</i>                         |   |                   |
| 4915                                   | To Capital Reserve Fund              | 03  | \$256,892   | \$0               |
|  |                                      | <i>Purpose: Appropriate to Capital Reserve Funds</i>            |   |                   |
| 4915                                   | To Capital Reserve Fund              | 08  | \$10,000  | \$0               |
|  |                                      | <i>Purpose: Revaluation</i>                                     |   |                   |
| 4915                                   | To Capital Reserve Fund              | 11  | \$59,390  | \$0               |
|  |                                      | <i>Purpose: Proceeds From Sale of Town Equipment</i>            |   |                   |
| 4915                                   | To Capital Reserve Fund              | 16  | \$2,000   | \$0               |
|  |                                      | <i>Purpose: Transfer Funds to Town Building Maintenance ETF</i> |   |                   |
| 4915                                   | To Capital Reserve Fund              | 17  | \$1,530   | \$0               |
|  |                                      | <i>Purpose: Add to the Dow Field Fund</i>                       |   |                   |
| 4915                                   | To Capital Reserve Fund              | 19  | \$5,100   | \$0               |
|  |                                      | <i>Purpose: Add to the Recreation Van Fund</i>                  |   |                   |
| 4916                                   | To Expendable Trusts/Fiduciary Funds | 04  | \$165,731   | \$0               |
|  |                                      | <i>Purpose: Appropriate to Expendable Trust Funds</i>           |   |                   |
| 4916                                   | To Expendable Trusts/Fiduciary Funds | 11  | \$40,000  | \$0               |
|  |                                      | <i>Purpose: Proceeds From Sale of Town Equipment</i>            |   |                   |
| 4916                                   | To Expendable Trusts/Fiduciary Funds | 18  | \$2,040   | \$0               |
|  |                                      | <i>Purpose: Add to Rink Surface Maintenance Fund</i>            |   |                   |
| 4916                                   | To Expendable Trusts/Fiduciary Funds | 20  | \$16,334  | \$0               |
|  |                                      | <i>Purpose: Donations Transferred to Expendable Trust Fund</i>  |   |                   |
| <b>Total Proposed Special Articles</b> |                                      |   | <b>\$654,017</b>  | <b>\$375,000</b>  |



**Proposed Budget**

| Account                                   | Purpose  | Article | Proposed Appropriations for period<br>ending 12/31/2023 |                   |
|---|--|---------|---|-------------------|
|   |  |         | (Recommended)   | (Not Recommended) |
| 4215-4219                                 | Ambulance  | 09      | \$160,275   | \$0               |
|   | <i>Purpose: Contract for Ambulance Service</i>                       |         |   |                   |
| 4215-4219                                 | Ambulance  | 10      | \$325,890   | \$0               |
|   | <i>Purpose: Contract for Ambulance Service - Continuation</i>        |         |   |                   |
| 4323                                      | Solid Waste Collection   | 05      | \$423,594   | \$0               |
|   | <i>Purpose: Tri-Town Transfer Station</i>                            |         |   |                   |
| 4415-4419                                 | Health Agencies, Hospitals, and Other                                | 21      | \$32,558  | \$0               |
|   | <i>Purpose: Non-Profits</i>  |         |   |                   |
| 4902                                      | Machinery, Vehicles, and Equipment                                   | 13      | \$80,000  | \$0               |
|   | <i>Purpose: One-ton dump truck - Bldgs&amp;Grnds purchase</i>        |         |   |                   |
| 4902                                      | Machinery, Vehicles, and Equipment                                   | 15      | \$17,000  | \$0               |
|   | <i>Purpose: Gravely Mower - Bldgs &amp; Grounds Dept purchase</i>    |         |   |                   |
| 4902                                      | Machinery, Vehicles, and Equipment                                   | 12      | \$260,000   | \$0               |
|   | <i>Purpose: Western Star 10-Wheeler purchase - Highway Dept</i>      |         |   |                   |
| 4902                                      | Machinery, Vehicles, and Equipment                                   | 14      | \$77,000  | \$0               |
|   | <i>Purpose: Ventrac Tractor/mower - Bldgs &amp; Grounds purchase</i> |         |   |                   |
| <b>Total Proposed Individual Articles</b> |  |         | <b>\$1,376,317</b>                                      | <b>\$0</b>        |



**Proposed Budget**

| Account                            | Source                                      | Article               | Actual Revenues for<br>period ending<br>12/31/2022 | Estimated Revenues for<br>period ending<br>12/31/2022 | Estimated Revenues for<br>period ending<br>12/31/2023 |
|------------------------------------|---|-----------------------|--|---|---|
| <b>Taxes</b>                       |   |                       |  |   |   |
| 3120                               | Land Use Change Tax - General Fund          |                       | \$24,800   | \$24,800  | \$0   |
| 3180                               | Resident Tax                                |                       | \$0  | \$0   | \$0   |
| 3185                               | Yield Tax                                   |                       | \$0  | \$500   | \$0   |
| 3186                               | Payment in Lieu of Taxes                    | 02                    | \$76,770   | \$76,770  | \$75,000  |
| 3187                               | Excavation Tax                              |                       | \$0  | \$0   | \$0   |
| 3189                               | Other Taxes                                 |                       | \$0  | \$0   | \$0   |
| 3190                               | Interest and Penalties on Delinquent Taxes  | 02                    | \$11,247   | \$8,750   | \$10,000  |
| 9991                               | Inventory Penalties                         |                       | \$0  | \$0   | \$0   |
|                                    | <b>Taxes Subtotal</b>                       |                       | <b>\$112,817</b>                                   | <b>\$110,820</b>                                      | <b>\$85,000</b>                                       |
| <b>Licenses, Permits, and Fees</b> |   |                       |  |   |   |
| 3210                               | Business Licenses and Permits               | 02                    | \$2,525  | \$700   | \$500   |
| 3220                               | Motor Vehicle Permit Fees                   | 02                    | \$327,085  | \$300,000   | \$310,000   |
| 3230                               | Building Permits                            | 02                    | \$13,130   | \$10,000  | \$10,000  |
| 3290                               | Other Licenses, Permits, and Fees           | 02                    | \$4,618  | \$6,000   | \$5,000   |
| 3311-3319                          | From Federal Government                     |                       | \$0  | \$0   | \$0   |
|                                    | <b>Licenses, Permits, and Fees Subtotal</b> |                       | <b>\$347,358</b>                                   | <b>\$316,700</b>                                      | <b>\$325,500</b>                                      |
| <b>State Sources</b>               |   |                       |  |   |   |
| 3351                               | Municipal Aid/Shared Revenues               |                       | \$0  | \$0   | \$0   |
| 3352                               | Meals and Rooms Tax Distribution            | 02                    | \$95,758   | \$80,000  | \$83,400  |
| 3353                               | Highway Block Grant                         | 02                    | \$98,705   | \$82,493  | \$52,000  |
| 3354                               | Water Pollution Grant                       |                       | \$0  | \$0   | \$0   |
| 3355                               | Housing and Community Development           |                       | \$0  | \$0   | \$0   |
| 3356                               | State and Federal Forest Land Reimbursement |                       | \$0  | \$0   | \$0   |
| 3357                               | Flood Control Reimbursement                 |                       | \$0  | \$0   | \$0   |
| 3359                               | Other (Including Railroad Tax)              | 02                    | \$94,331   | \$0   | \$11,000  |
| 3379                               | From Other Governments                      | 02, 05                | \$46,561   | \$135,000   | \$153,000   |
|                                    | <b>State Sources Subtotal</b>               |                       | <b>\$335,355</b>                                   | <b>\$297,493</b>                                      | <b>\$299,400</b>                                      |
| <b>Charges for Services</b>        |   |                       |  |   |   |
| 3401-3406                          | Income from Departments                     | 02, 05, 18,<br>17, 19 | \$126,427  | \$260,000   | \$220,370   |
| 3409                               | Other Charges                               |                       | \$0  | \$0   | \$0   |
|                                    | <b>Charges for Services Subtotal</b>        |                       | <b>\$126,427</b>                                   | <b>\$260,000</b>                                      | <b>\$220,370</b>                                      |
| <b>Miscellaneous Revenues</b>      |   |                       |  |   |   |
| 3501                               | Sale of Municipal Property                  |                       | \$99,390   | \$61,390  | \$0   |
| 3502                               | Interest on Investments                     | 02                    | \$5,569  | \$2,755   | \$2,000   |



**Proposed Budget**

|   |  |                                  |                    |                    |                    |
|---|--|----------------------------------|--------------------|--------------------|--------------------|
| 3503-3509                                   | Other  |                                  | \$2,327            | \$2,000            | \$0                |
|   | <b>Miscellaneous Revenues Subtotal</b>           |                                  | <b>\$107,286</b>   | <b>\$66,145</b>    | <b>\$2,000</b>     |
| <br><b>Interfund Operating Transfers In</b> |  |                                  |                    |                    |                    |
| 3912  | From Special Revenue Funds                       |                                  | \$0                | \$0                | \$0                |
| 3913  | From Capital Projects Funds                      |                                  | \$0                | \$0                | \$0                |
| 3914A                                       | From Enterprise Funds: Airport (Offset)          |                                  | \$0                | \$0                | \$0                |
| 3914E                                       | From Enterprise Funds: Electric (Offset)         |                                  | \$0                | \$0                | \$0                |
| 3914O                                       | From Enterprise Funds: Other (Offset)            |                                  | \$0                | \$0                | \$0                |
| 3914S                                       | From Enterprise Funds: Sewer (Offset)            |                                  | \$0                | \$0                | \$0                |
| 3914W                                       | From Enterprise Funds: Water (Offset)            | 07                               | \$0                | \$377,708          | \$365,848          |
| 3915  | From Capital Reserve Funds                       | 13, 15,<br>12, 14                | \$0                | \$579,800          | \$321,000          |
| 3916  | From Trust and Fiduciary Funds                   |                                  | \$0                | \$5,658            | \$0                |
| 3917  | From Conservation Funds                          |                                  | \$0                | \$0                | \$0                |
|   | <b>Interfund Operating Transfers In Subtotal</b> |                                  | <b>\$0</b>         | <b>\$963,166</b>   | <b>\$686,848</b>   |
| <br><b>Other Financing Sources</b>          |  |                                  |                    |                    |                    |
| 3934  | Proceeds from Long Term Bonds and Notes          |                                  | \$0                | \$0                | \$0                |
| 9998  | Amount Voted from Fund Balance                   | 13, 16,<br>15, 12, 14,<br>20, 11 | \$0                | \$0                | \$230,724          |
| 9999  | Fund Balance to Reduce Taxes                     |                                  | \$0                | \$0                | \$0                |
|   | <b>Other Financing Sources Subtotal</b>          |                                  | <b>\$0</b>         | <b>\$0</b>         | <b>\$230,724</b>   |
|   | <b>Total Estimated Revenues and Credits</b>      |                                  | <b>\$1,029,243</b> | <b>\$2,014,324</b> | <b>\$1,849,842</b> |



Proposed Budget

| Item  | Period ending<br>12/31/2023 |
|---|-----------------------------|
| Operating Budget Appropriations               | \$2,438,058                 |
| Special Warrant Articles                      | \$654,017                   |
| Individual Warrant Articles                   | \$1,376,317                 |
| Total Appropriations                          | \$4,468,392                 |
| Less Amount of Estimated Revenues & Credits   | \$1,849,842                 |
| <b>Estimated Amount of Taxes to be Raised</b> | <b>\$2,618,550</b>          |





## **ABBIE GREENLEAF LIBRARY ANNUAL REPORT 2022**

Library operations normalized after two years of responding to and coping with the COVID pandemic. Masks were optional and the staff took bouts of COVID in stride. The number of visitors to the library increased as did the number of new members, the summer programs were very well attended, and the average circulation of materials was at a high point.

### **BUILDING AND GROUNDS**

Beginning in the spring, the new lift became functional, the terracotta roof was replaced, and the eyebrow windows and front door were restored. Also, a bike rack was donated by a generous patron. Again, the sculpture on the front lawn and the building itself were listed in the 2022 Art Walk brochure which attracted many visitors who marveled at the stained glass, wooden pillars, and mosaic floor.

### **TECHNOLOGY**

The Library internet was updated with a new more robust router and modem.

### **GRANTS and GIFTS**

We would like to express our gratitude to the organizations and individuals who supported the library with grants, cash and in-kind donations. These include: the Small Acts organization, the Tillotson Fund, Little City Thrift Store and the Littleton Toy and Book Store. NH State University gifted seed packets to be included in the Library's Seed Catalog. The NH State Library once again granted AGL a Summer Learning Grant for the creation of Aquatic Critter Backpacks in collaboration with ACT (Ammonoosuc Conservation Trust). The NH Humanities Council supported the Abbie Book Group with free copies of the book *Braiding Sweetgrass* and an honorarium for a scholar to facilitate a special meeting of the group. In addition, several generous patrons made gifts of cash and/or books to help grow the collection.

### **THE LIBRARY COLLECTION**

The library collection grew by over 419 new volumes, eight new children's adventure backpacks, five new dolls and many jigsaw puzzles.

### **PROGRAMMING AND SPECIAL EVENTS**

Abbie Book Group has really taken off with a core group of dedicated participants who meet on a monthly basis to discuss all manner of books. Much to our delight the Seed Catalog was completely cleaned out this spring which prompted another round of seed saving this fall. You know it is Wednesday at the library when you hear the chatter of Mah Jong tiles. Story Time ebbs and flows throughout the year. After-school meet ups have become a weekly occurrence with MineCraft Monday attracting a few avid computer gamers.

Summer activity was at an all-time high and once again was kicked off with the Read Aloud of the Declaration of Independence and Constitution. Over 30 children participated in the Summer Reading Incentive program. Special thanks to Gillian Cahill and the Recreation Department for their support of weekly summer events including music with Mr. Aaron, a visit from the naturalists of the Squam Lake Science Center, performances by the North Country Chamber Players, Modern Time Puppet Theater and an experimental music performance by Jason Tors, Ben Solomon and Pierre St. Negritude that included participation from our youngest patrons.

### **IN CONCLUSION**

Thank you to the indefatigable library staff —Joanne Carey, Priscilla Hindley, Sara Daley, Ruth Houtte, Sophie Eddy, and Mya Walker, the Board of Trustees, and all of the Town employees including Kim Cowles, Cory Rush, and Jenny Monahan. And, thank you to members of the community for your continued, enthusiastic participation and support.

Respectfully reported by  
Ann Steuernagel, Library Director  
1/25/23

## ABBIE GREENLEAF LIBRARY ANNUAL REPORT 2022

### STATISTICS

#### **MOST CIRCULATED BOOKS**

Fiction – *Wish You Were Here* by Jodi Picoult and *The Lioness* by Chris Bohjalian

Mystery – *Judge's List* by John Grisham

Non-fiction – *There is Nothing Here for You* by Fiona Hill and *Freezing Order* by Bill Browder

Junior – *Girl from the Sea* by Molly Ostertag

Early Reader – *Dragon Kingdom of Wrenly* by Jordan Quinn

#### **MATERIALS CIRCULATED**

Adult Fiction 2,778

Adult Non-Fiction 747

Young Adult 73

Juvenile 731

Easy Readers 1,120

Audio Books 65

DVD's 223

Magazines 527

Objects (toys, puzzles) 102

Computer usage 1,500

Inter-library loans 369

Digital material downloaded

eBooks 1,037

eAudio 1,772

eMag 122

#### **TOTAL CIRCULATION 11,166**

The above figure includes 361 books loaned to NH libraries via inter-library loan.

Total Accessions 419

Total Deaccessions 295

**TOTAL VOLUMES** approximately **10,200**

#### **Subscriptions**

Periodicals 25

Newspapers 3

In addition, the library subscribed to Explora and OverDrive/Libby (an eBook/eAudio database).

There are 786 library cardholders with approximately 300 patrons currently using their cards. 76 new patrons joined the library in 2022.

**ABBIE GREENLEAF LIBRARY**  
**STATEMENT OF REVENUES & EXPENDITURES**  
**DECEMBER 31, 2022**

**REVENUES**

|                            |                   |
|----------------------------|-------------------|
| Donations                  | \$ 11,510.06      |
| Grants                     | 16,300.74         |
| Miscellaneous Income       | 20,071.00         |
| Non-Resident Card Fees     | 1040.00           |
| Town Appropriation         | 89,000.00         |
| Income from Trust Accounts | <u>107,594.12</u> |
| Total Revenues             | <u>245,515.92</u> |

**EXPENDITURES**

|  |                      |
|--|----------------------|
| Books, Audio, DVD's, Newspapers, and Periodicals | 6,484.78             |
| Computer and Internet Expenses                   | 2,577.03             |
| Custodial Services and Supplies                  | 2,550.00             |
| Dues and Fees                                    | 190.00               |
| Grant Payments                                   | 500.00               |
| Insurance – Treasurer’s Bond                     | 120.00               |
| Legal and Professional Fees - Bookkeeping        | 2,009.00             |
| Office and Library Expenses                      | 1,483.10             |
| Postage and Post Office Box Fees                 | 140.00               |
| Director’s Salary                                | 50,804.00            |
| Other Wages                                      | 15,747.29            |
| Payroll Expenses                                 | 13,930.25            |
| Professional Development                         | 185.00               |
| Programs   | 2,958.04             |
| Repairs and Maintenance                          | 138,635.76           |
| Utilities and Telecommunications                 | <u>8,538.40</u>      |
| Total Expenditures                               | <u>246,852.65</u>    |
| Net Income                                       | <u>\$ (1,336.73)</u> |

**BALANCE SHEET**  
**AS OF DECEMBER 31, 2022**

**ASSETS**

|                            |                     |
|----------------------------|---------------------|
| Cash in Banks and on Hand  | \$ 26,736.29        |
| Income from Trust Accounts | <u>462,317.88</u>   |
| Total Assets               | <u>\$489,054.17</u> |

**LIABILITIES AND FUND EQUITY**

|                                     |                     |
|-------------------------------------|---------------------|
| Permanently Restricted              | \$123,377.13        |
| Reserved for Special Purposes       | 338,940.75          |
| Unreserved Designated Fund Balances | <u>26,736.29</u>    |
| Total Liabilities and Fund Equity   | <u>\$489,054.17</u> |

**ABBIE GREENLEAF LIBRARY**  
**Report of Endowment Funds**  
**For the Year Ended December 31, 2022**

| FUND                     | PRINCIPAL            |                           |                     | INCOME               |                      |                     | 12/31/22<br>Balance |
|--------------------------|----------------------|---------------------------|---------------------|----------------------|----------------------|---------------------|---------------------|
|                          | Beginning<br>Balance | Unrealized<br>Gain (Loss) | Ending<br>Balance   | Beginning<br>Balance | Investment<br>Income | Expenses            |                     |
| Harry & Mary Priest Fund | \$200,499.02         | \$(46,244.91)             | \$154,254.11        | \$35,471.62          | \$5,571.31           | \$(2,323.64)        | \$38,719.29         |
| Jarvis D. Blair Fund     | 73,581.33            | (17,017.97)               | 56,563.36           | 13,255.04            | 2,050.24             | (855.10)            | 14,450.18           |
| 51 Phillips Fund         | 9,859.06             | (2,224.13)                | 7,634.93            | 1,489.76             | 267.95               | (111.75)            | 1,645.96            |
| J.C. Blair Fund          | 47,770.13            | (9,603.01)                | 38,167.12           | 1,230.56             | 1,156.89             | (482.51)            | 1,904.94            |
| Karl Schaffer Fund       | 19,638.24            | (4,457.00)                | 15,181.24           | 3,104.20             | 536.96               | (223.95)            | 3,417.21            |
| Lovett Fund              | 7,280.51             | (1,678.08)                | 5,602.43            | 1,282.12             | 202.17               | (84.31)             | 1,399.98            |
| <b>TOTALS</b>            | <b>\$358,628.29</b>  | <b>\$(81,225.10)</b>      | <b>\$277,403.19</b> | <b>\$55,833.30</b>   | <b>\$9,785.52</b>    | <b>\$(4,081.26)</b> | <b>\$61,537.56</b>  |
|                          |                      |                           |                     |                      |                      |                     | <b>\$338,940.75</b> |

## 2023-2027 CAPITAL IMPROVEMENT PLAN

The 2023-2027 Capital Improvement Plan was completed over a series of meetings starting in August 2022. The nine member committee consisted of the Town Administrator, a Select Board representative, a Planning Board representative and 6 citizen appointees. The plan's objective is to outline capital requests over a five year period including estimates for future year expenditures and submit a recommendation to the Select Board.

Preparation of this report included meeting with all the Town Operational Department Heads and reviewing their capital requests for equipment and projects. The Committee also worked on updating the core spreadsheet to assist in future planning. There is a new section to the report which recommends how proceeds from the sale of vehicles and equipment should be used. This was added as the Town Department Heads found that auction opportunities for used vehicles and equipment often were much more lucrative than the trade-in values. The Committee felt it is important to reinvest these proceeds into the program.

This year presented some challenges including the soaring prices of capital equipment and projects, supply chain issues and the future of town provided services.

The following recommendations are for the upcoming calendar year of 2023. The estimates seen in the following years will be updated as equipment sales are completed and cost estimates are updated.

### FUNDING RECOMMENDATIONS

1. **Transfer Station** – similar to the last several years, the Committee is recommending not requesting any capital funding for this department. The current Transfer Station Capital Reserve Fund (CRF) has more than enough money to cover the town's obligations for 2023.
2. **Police Department** – the recommendation is to fund the CRF with \$14,154 for 2023. This is consistent with past years.
3. **Highway Trucks & Heavy Equipment** – the recommendation is to fund the truck CRF with \$85,137 and the heavy equipment CRF with \$42,642. Both recommendations are an increase from past years due to changes in fleet changes and rising costs.
4. **Highway Department Infrastructure** – the recommendation is to fund the CRF with \$40,000 for Bridge Construction and fund the Expendable Trust Funds (ETF) with \$21,000 for Sidewalk Improvements and \$75,000 for Highway Improvements. These requests are consistent with past years.
5. **Town Buildings and Grounds** – the recommendation is to fund the Equipment CRF with \$10,634. The Committee also recommends funding the Vehicle CRF in the amount of \$11,452. This is an increase due to the rising costs of equipment and some underfunding. Lastly, the Committee recommends funding the Town Building ETF at \$30,000 for 2023, consistent with prior years.
6. **EMS Ambulance & Equipment** – the recommendation is not to fund these CRFs in 2023. This is due to the uncertainty of the town continuing to provide this service versus contracting with the Town of Littleton.
7. **EMS Fire** – the recommendation is to fund the Heavy Equipment CRF in 2023 with \$52,006. This is an increase from past years, due to rising costs of equipment replacement. It is also recommended to fund the Fire Safety Equipment ETF with \$33,150 in 2023. This is a significant increase from the prior year. After careful review of replacement costs, and the fact certain safety equipment has expiration dates which require replacement at a specific time, the Committee felt it was necessary to support this increase.
8. **Miscellaneous Departments** – the recommendation is to fund the various CRFs and ETFs at nearly the same rate as last year, for a total of \$16,118. A list of the funds covered in this section is attached.

The total recommendations for CRF and ETF funding are \$431,293 for 2023. While it is an increase over 2022, the Committee did reduce some requests to lower the overall impact of the increase.

## PURCHASE RECOMMENDATIONS

1. **Buildings & Grounds** – Ventrac Tractor: \$71,483
  - a. This would take the place of the New Holland Tractor. The tractor would be kept to use for summer work only in the Highway Department. This purchase would also eliminate the need to replace the Gravely Mower in 2023 (a savings of \$16,487).
  - b. Funding sources - \$12,000 from CRF \$60,000 from Unassigned Fund Balance
2. **Buildings & Grounds** – Ford 350 Truck: \$72,129
  - a. Funding Sources - \$45,000 CRF; \$28,000 Unassigned Fund Balance
  - b. There will be proceeds on the sale of the current vehicle in 2023, the recommendation is to deposit proceeds in Buildings & Grounds CRF.
3. **Highway Department** – Western Star 10 Wheeler - \$247,300
  - a. Funding Sources - \$247,300 from CRF.

## RECOMMENDATIONS FOR PROCEEDS FROM VEHICLE/EQUIPMENT SALES

1. **Sutphen Pumper** - \$57,890
  - a. \$40,000 to the Fire Department Safety Equipment ETF designated for electric tools for the new Rescue Truck.
  - b. \$17,890 to the Fire Heavy Equipment CRF.
2. **Highway Truck** - \$38,000
  - a. \$38,000 to the Highway Heavy Equipment CRF.
3. **Wright Mower** - \$3,500
  - a. \$3,500 in Buildings & Grounds Equipment CRF.

In closing, the Capital Improvements Committee would like to thank all the Town Employees for their contributions to this process. Without their input and expertise the Committee would not have been able to deliver this Recommendation Report.

Respectfully Submitted,

The Capital Improvements Committee

Town Administrator, Kim Cowles; Select Board Representative, Dan Walker; Planning Board Representative, Monica LaFlamme; Jan Cole, Peter Grote, Larry Plate, Trevor Presby, Steve Plant

## CEMETERIES

The cemetery trustees strive to keep the town's two public cemeteries, Elmwood and Willow, in the best possible condition at all times with the resources available. In 2022 both cemeteries remained well cared for. Both also maintained their tranquility as places of rest, remembrance and reflection, and in the case of Elmwood: as a place of daily exercise for many visitors and passersby.

2022 saw a slight increase of both lot sales and burials. Accordingly, the Barbara Holt memorial golf cart and trailer, in their third year of use, were often seen all over the grounds of Elmwood. Sunken areas received loam and grass seed, and heaved monuments were reset or put on a list to be professionally repaired. From Memorial Day through Veterans Day, flags adorned the graves of every veteran.

Besides the regular upkeep of mowing and trimming the grass, there was work done on brush and trees at both cemeteries. The interior perimeter of Willow Cemetery was cleared of small trees and brush, and the long entranceway at Elmwood Cemetery was cleared of all trees and many overhanging branches. Two hydrangea were then planted just inside the Elmwood gates. Further beautification could be found in the large iron pot on the corner of the main road in Elmwood which was overflowing all season with a delightful assortment of flowers and greenery.

The cemetery trustees attended an online seminar in spring put on by the NH Municipal Association, and subscribed to the NH Old Graveyard News, a publication of the NH Old Graveyard Association. We learn new laws, procedures, trends and graveyard humor from these resources. In addition to the town's cemeteries, the cemetery trustees (in compliance with NH RSA 289:5) maintain municipal records of burials on private land in Franconia.

Interestingly, each of the two cemeteries has new neighbors. Elmwood Cemetery's new abutters are from the Fox Hill Cooperative Homeowners Association, as it has been making significant upgrades and has many new residents. Also, one of the two abutting properties of the Willow Cemetery was purchased in 2022 by Linda and Thomas Ricciardelli who now run the Franconia Inn and Outdoor Center.

Looking ahead, projects in Elmwood for 2023 include signage for sections and rows, refurbishing the large map case for the shed, and initiating the second phase of picket fence replacement. Further clearing of brush is also planned at Willow. We also will continue to research individuals, circumstances and various items of interest that come to our attention regarding Franconia's cemeteries. One such item is the possibility that there was a cemetery near the area of present-day Fransted Campground and Stonybrook motel, as the 1892 New Hampshire State Atlas appears to show. Anyone with knowledge of historic burial grounds or private burials within Franconia, or other cemetery-related information, is encouraged to share it with us.

There is information and extensive resource documents on the cemetery page of the town website, [www.franconianh.org](http://www.franconianh.org). Hint: it is located under Public Works.

On that note, we extend heartfelt thanks to department of public works employees Corey Rush, Sam Johnk, Jeremy Hall and Jim Cyr; mowing contractee George Dimick; Cemetery Sexton Penny Keeler; (now former) Town Administrator Kim Cowles; and Administrative Assistant Jenny Monahan.

Thank you for reading this. It is our honor to serve this community through stewarding its cemeteries.

Respectfully submitted,

Franconia Cemetery Trustees  
Mary Brubaker, chair  
Jayne O'Connor  
Robert "Chris" Collman

2022 Elmwood Interments

|            |                         |
|------------|-------------------------|
| April 18   | Camilla Palladino       |
| June 17    | Ramona Marjorie Wessels |
| July 10    | Kenneth Ford            |
| July 16    | Priscilla Shufelt       |
| July 23    | Barbara Holt            |
| August 2   | Rita Fenoff             |
| August 17  | Ruth Kelley             |
| August 25  | Stacey Ainsworth        |
| August 29  | Robert C Martin         |
| October 15 | Michael Conforti        |
| October 29 | Jane Ferrelli           |

2022 Lot Sales (Right-To-Inter)

Beverly Hunt  
Christine Conforti  
Tom and Louise Allen



## **FRANCONIA CONSERVATION COMMISSION**

### **2022 Annual Report**

The Conservation commission held 8 meetings in 2022 and is laying the foundations for more proactive engagement with the other conservation commissions in our valley in 2023. We added one alternate member and continued our efforts in stewardship and oversight of easement and town held conservation lands and community education.

- Members of the commission monitored various community trails and conserved lands and participated in their stewardship as part of a broad collaborative effort across the greater valley. The goal remains to improve awareness and appreciation of our community's natural resources and recreational assets by residents and visitors. Both ACT staff and the FA-NEMBA stewardship team have been community partners and their help is very much appreciated.
- A small number of wetland related applications processed through the Department of Environmental Services during the calendar year were reviewed and commented on for the DES as we serve as their local community interface.
- The commission sponsored a community meeting in March to review acquisition of a four-acre parcel on Cannon Mountain Road (route 18) that is directly across Lafayette Brook from the Town Forest and contiguous through the forest to the Lawrence Family Forest. With community support and the generous participation of a community philanthropist, the commission leveraged conservation fund dollars and completed this purchase in June.
- Several members of the commission participated in programs sponsored by the NHACC, which is the umbrella resource for conservation commissions throughout New Hampshire.
- In December we met with representatives of the Easton and Sugar Hill Conservation commissions and Environmental Science Faculty from Plymouth State University to explore possible participation with faculty and students at PSU related to various technical and scientific initiatives associated with our valley's natural environment and also the potential to develop educational materials on various media to help inform our community residents and support our school faculty in addressing the range of issues associated with the overall mission of preserving natural resources and nurturing a vibrant sustainable environment.
- The group welcomes participation by towns residents at our meetings and as volunteers and collaborators.

Respectfully submitted,

Chris Nicodemus, Chairman  
Ginny Jeffryes, Secretary  
Jill Brewer, Selectman  
Red McCarthy  
Mary Grote  
Mark Ober  
Art Daily  
Dan Zajic (alternate)

## EMERGENCY MANAGEMENT

It's been another busy year with the Pandemic continuing and a large winter storm causing issues during the Christmas holidays. Thankfully, the COVID-19 pandemic has slowed down and things are starting to feel a bit more normal. Despite this new normal, the pandemic continues to affect people throughout our community. Getting vaccinated continues to help minimize the effects of COVID-19 and I encourage everyone to continue to get the updated booster shots. This continues to be our best way to protect everyone and lessen the severity of this disease.

We did have one significant weather event just prior to Christmas with a storm bringing in a large amount of rain and wind. The high winds brought down multiple trees and power lines. A large amount of the town was without power for 12-36 hours. In response to this, the Emergency Operation Center was opened to monitor the situation. A warming shelter was opened to all who needed a safe place to stay while awaiting restoration of power. Four residents of the town were assisted at the warming shelter during the event.

Your first responders handled many calls and did a fantastic job keeping everyone safe though the duration of the event. The highway department also spent many long, hard hours re-opening roadways and repairing damage to the roads. Large weather events continue to be one of the biggest issues we face every year in town. Being prepared continues to be the best way to mitigate these storms.

Taking care of each other can be critical during these emergencies. I would like to build a list of residents that would benefit from a call or a visit during these emergencies to make sure they are doing ok. This list is intended for:

- any elderly residents
- residents who live alone and don't have anyone to check on them
- those with medical conditions that may need assistance
- those without access to mobile devices that would have easy access to electronic updates
- anyone who wishes to be updated on the opening of such warming shelters in the future

If you know someone that would benefit from being on this list, please email their name, address, and phone number to [emd@franconianh.org](mailto:emd@franconianh.org).

Nate Hanson  
Emergency Management Director  
[emd@franconianh.org](mailto:emd@franconianh.org)

## FRANCONIA ENERGY COMMISSION

The big achievement this year was the town's first solar installation, located right behind town hall. Approved by residents at the 2022 town meeting, it should offset 100% of the electricity costs for the Town Hall, the Library and the new welcome center. A potential bonus: the commission is working to get (up to) 30% of the cost back from the federal government.

Additional town solar installations are under consideration

Multiple opportunities to install EV charging stations are being actively pursued even though the previous effort (state funding from the VW settlement) did not bear fruit.

The commission's first-ever (?) booth at Old Home Day was a big success. It highlighted energy savings programs, introduced community aggregated power, and provided education about electric mobility. It spawned many productive conversations between the commission members and local residents, something we look to continue this year.

Several commission members attended sessions on community aggregated power, as that will be a focus for the commission in 2023 and beyond. One of the main potential benefits would be reducing electric rates for town residents.

Respectfully submitted,

Jim Fitzpatrick, Chair

Bob Tortorice

Charles Lukasik

Eric Meth, Selectman

David Strange

Christopher Dube

Daniel Zajic

## TOWN OF FRANCONIA ENERGY CONSUMPTION YEAR ENDED JUNE 30, 2022

*(Some data points were estimated based on 2021 data.)*

|   | Electricity |            | Other    |            | Total Cost | Notes            |
|---|-------------|------------|----------|------------|------------|------------------|
|   | kWh         | Cost       | Quantity | Cost       |            |                  |
| <b><u>Buildings and Street Lights</u></b> |             |            |          |            |            |                  |
| Town Hall                                 | 7,432       | \$ 1,286   | 2,153.6  | \$ 4,674   | \$ 5,960   | Oil              |
| Public Safety                             | 32,453      | \$ 5,568   | 1,936.9  | \$ 3,741   | \$ 9,309   | LP               |
| Highway Garage                            | 7,632       | \$ 1,452   | 1,744.3  | \$ 3,905   | \$ 5,357   | LP               |
| Abbie Greenleaf Library                   | 7,032       | \$ 1,327   | 2,124.1  | \$ 5,547   | \$ 6,875   | LP               |
| Transfer Station (58% Franconia)          | 7,751       | \$ 1,543   | 1,279.0  | \$ 2,472   | \$ 4,014   | LP               |
| Maintenance Garage                        | 2,928       | \$ 631     | 1,999.7  | \$ 4,687   | \$ 5,318   | LP               |
| Skating Rink                              | 1,865       | \$ 413     | 198.6    | \$ 441     | \$ 854     | LP               |
| Water System                              | 76,474      | \$ 15,360  | 350.2    | \$ 633     | \$ 15,993  | LP               |
| Heritage Museum                           | 3,675       | \$ 802     | 879.7    | \$ 2,633   | \$ 3,435   | Oil              |
| Dow Clock                                 | 265         | \$ 235     | N/A      | N/A        | \$ 235     | Electricity only |
| Dow Field                                 | 410         | \$ 257     | N/A      | N/A        | \$ 257     | Electricity only |
| Cemetery Utility Shed                     | 96          | \$ 209     | N/A      | N/A        | \$ 209     | Electricity only |
| Street Lights                             | 22,699      | \$ 9,317   | N/A      | N/A        | \$ 9,317   | Electricity only |
|   | 170,712     | \$ 38,398  | N/A      | \$ 28,734  | \$ 67,133  |                  |
| <b><u>Vehicles and Machinery</u></b>      |             |            |          |            |            |                  |
| Buildings and Grounds                     | N/A         | N/A        | 1,108.2  | \$ 3,013   | \$ 3,013   | Dsl              |
| Police                                    | N/A         | N/A        | 2,007.9  | \$ 4,775   | \$ 4,775   | UL               |
| Fire                                      | N/A         | N/A        | 322.6    | \$ 918     | \$ 918     | Dsl              |
| Life Squad                                | N/A         | N/A        | 933.7    | \$ 2,694   | \$ 2,694   | Dsl              |
| Highway                                   | N/A         | N/A        | 4,539.2  | \$ 12,078  | \$ 12,078  | Dsl/UL           |
| Transfer Station                          | N/A         | N/A        | 623.3    | \$ 1,751   | \$ 1,751   | Dsl              |
| Recreation (48% Franconia)                | N/A         | N/A        | 52.1     | \$ 115     | \$ 115     | UL               |
|   | N/A         | N/A        | N/A      | \$ 25,344  | \$ 25,344  |                  |
| <b><u>Schools</u></b>                     |             |            |          |            |            |                  |
| Lafayette (54% Franconia)                 | 124,476     | \$ 25,428  | 90.3     | \$ 21,231  | \$ 46,659  | Pellets, Tns     |
| Profile (27% Franconia)                   | 278,519     | \$ 51,083  | 21,407.6 | \$ 34,161  | \$ 85,244  | Oil              |
| Buses                                     | N/A         | N/A        | 4,935.5  | \$ 17,540  | \$ 17,540  | Dsl              |
|   | 402,995     | \$ 76,511  | N/A      | \$ 72,933  | \$ 149,444 |                  |
| <b>Grand Total</b>                        | 573,707     | \$ 114,909 | N/A      | \$ 127,011 | \$ 241,920 |                  |

## **FIRE DEPARTMENT**

The Franconia Fire Department once again had a busy year serving the residents and guests of our community. The members of the department answered 102 emergency calls throughout the year on top of countless hours of continued training and maintaining equipment.

In April all members attended a CPR/AED refresher course to maintain this life saving certification. Members of the department complete this refresher course once every two years in order to be able to perform cardiopulmonary resuscitation in the event of a cardiac arrest at an incident.

In March the during scheduled pump maintenance of our fleet, Engine 2 was noted to have significant rust and corrosion throughout the frame of the apparatus as well as the pump housing. The recommendation was made by W.D. Perkins Fire Pump Specialists to remove the truck from service immediately. With the support of the selectboard and CIP committee an expedited bidding process was completed to purchase a replacement. The taxpayers supported this at a special town meeting held in May and we are excited to receive the new fire engine sometime in late 2023.

As always, we would also like to remind residents and business owners who have a monitored fire alarm system to install a Knox Box key system that allows the fire department to have access to the property during an emergency or alarm. If you already have a Knox Box, please take a moment to ensure your locks and keys have not changed. Please contact the fire chief if you would like to purchase a Knox Box or if you need to update keys in an existing box.

After 51 years of service, Captain Stanley Sherburn has decided to retire from the department. We cannot thank him enough for his dedication to the department and our community over the past five decades.

If you or someone you know has ever been interested in serving the community as a volunteer firefighter, please have them contact the Chief or come to one of our meetings or trainings, held on the first and third Wednesday of each month at 6:30PM.

We would like to thank the Franconia Police Department, Franconia Highway Department, Littleton Fire Department, and the Board of Selectman for their assistance throughout the year.

We continue to stand ready to serve our community and we cannot thank the residents enough for their support.

Respectfully Submitted,

Chief Rick Gaudette

### **Franconia's Firefighters**

*Chief Rick Gaudette*

FF. Cray Ball  
FF. Danny Ballentine  
FF. Shaw Brown  
FF. Kim Cowles  
FF. Tim Cowles  
Capt. Peter Gaudette

FF. Will Grote  
Capt/AEMT Andrew Husson  
FF/AEMT Jordan Lippmeier  
FF. Bill McCarthy  
FF / Paramedic Ryan O'Hara  
FF/ Paramedic Nathan Landry

*Asst. Chief / AEMT Tyler Gaudette*

FF. Walter Palmer  
FF. Alex Peoples  
FF/AEMT Steve Schmucker  
Capt. Stanley Sherburn  
FF/ AEMT Kevin VanNorden  
FF. Greg Weisman

## FRANCONIA AREA HERITAGE COUNCIL

**Summary:** The Franconia Area Heritage Council/Franconia Heritage Museum had another successful year in 2022. The Council's Officers, Board of Directors, and numerous volunteers are a collection of like-minded individuals who share a passion for the history and heritage of Franconia and our surrounding towns.

**Accessions:** The Heritage Museum received donations of 20 unique items from 5 individual donors. Highlights included several antique Windsor chairs from the mid 1800's. The Heritage Council appreciates the continuing interest of those who add to our collection, allowing us to interpret and present Franconia area history.

**Visitors:** The Franconia Heritage Museum welcomed 133 visitors from 12 states throughout the season. Santa and Mrs. Claus made an appearance in December which attracted approximately 75 families with young children who were also warmed with holiday punch and home-made cookies. Amy Kelly's third grade students from Lafayette Regional School made their annual visit in June. The Iron Furnace Interpretive Center welcomed 207 visitors from 34 states, and foreign countries including Brazil, 3 Canadian Provinces, Australia, France, and Scotland. 38 of New Hampshire's cities and towns were also represented. Many comments reflected appreciation for the improvements Jean Goehlen has continued to make to the Stone Stack, which is on her property. We thank her for preserving this important part of Franconia History.

**Memberships:** FAHC belongs to the following organizations: Franconia Area Chamber of Commerce, NH Historical Society, Lisbon Area Historical Society, NH Humanities Council, NH Preservation Alliance, Sugar Hill Museum, Bethlehem Historical Society, and the Arts Alliance of NH.

**Events:** The FAHC Annual Meeting was held in November at Lovett's Inn, with approximately 40 people in attendance. Attendees were treated to a special presentation by Alan R. Hoffman, in conjunction with NH Humanities, on The Marquis de Lafayette and Human Rights, a subject that continues to be relevant 250 years later. This was the first event of our new Speaker Series, which will present speakers on various historical and cultural topics in 2023. The Heritage Council published a Cookbook in 2022, which included 361 recipes from 97 unique contributors. The Council has received \$2,838 in cookbook revenues from retail outlets including Franconia Market, Polly's Pancake Parlor and Harman's Country Store.

**Exhibit:** A new exhibit for 2022-23 was unveiled on Memorial Day weekend. The exhibit is titled, "C.T. Bodwell - Father of the Flume - His Photographic Legacy". This exhibit, which is located in the museum barn, showcases the photography and postcards of Clare Thomas Bodwell. As the initial Superintendent of the Lost River and Franconia Notch Reservations, he was responsible for developing many of the natural attractions in our area.

**Social Media:** A Facebook page ([www.facebook.com/franconiaheritagemuseum](http://www.facebook.com/franconiaheritagemuseum)) was launched and has been very successful. The Living History posts focused on interviews with community elders, and reached over 90,000 people. Our website ([www.franconiaareaheritage.org](http://www.franconiaareaheritage.org)) was also launched in 2022, and as of November, had over 200 unique visitors from 22 U.S. States. Please note our new email address: [info@franconiaareaheritage.org](mailto:info@franconiaareaheritage.org)

**Maintenance:** A new shed was added to the existing building at the Besaw Interpretive Center. This shed was made possible through a private donation and houses an original iron ore cart. Work will begin in the spring on ceiling repairs in the Museum and exterior doors and walls on the back shed.

**Business:** The Council's Archive Committee, whose mission is to preserve the collection of the Franconia Area Heritage Council, is prioritizing content and exploring digitization options with consideration to possible expanded public accessibility. The Council has also been busy planning for various events surrounding the town's 250<sup>th</sup> anniversary celebration in 2023.

Museum hours are 1:00 to 4:00 pm on Saturday from Memorial Day Weekend to Mid-October and by appointment. We continue to answer history and genealogy questions about Franconia and its inhabitants.

We thank the citizens of Franconia for their continued support, including our new volunteers.  
Respectfully submitted,

Jeffrey Bartlett, President  
Franconia Area Heritage Council

**FRANCONIA HERITAGE COUNCIL**  
**Treasurer's Report**  
**10/1/21 through 9/30/22**

|                                       |    |           |
|---------------------------------------|----|-----------|
| Checking Account Balance Oct. 1, 2021 | \$ | 13,341.79 |
| <b>Income</b>                         |    |           |
| Membership                            | \$ | 6,100.00  |
| Museum Donations                      | \$ | 958.13    |
| Interpretive Center Donations         | \$ | 6,664.18  |
| Edward Jones Dividends (reinvested)   | \$ | -         |
| GE Dividends                          | \$ | 8.82      |
| Annual Dinner                         | \$ | 1,056.00  |
| Cookbook Sales                        | \$ | 2,001.00  |
| Gift Shop                             | \$ | 23.00     |
| Memorials                             | \$ | -         |
| Checking Account Interest             | \$ | 5.19      |
| Program Speaker Reimburse             | \$ | -         |
| GE Stock Cashout                      | \$ | 134.55    |
| Totals                                | \$ | 16,950.87 |
| <b>Expenditures</b>                   |    |           |
| State of NH Filing Fees               | \$ | 75.00     |
| Electric                              | \$ | 914.55    |
| Internet                              | \$ | 435.12    |
| Telephone                             | \$ | 703.11    |
| Heating Oil                           | \$ | 2,939.07  |
| Water                                 | \$ | 375.45    |
| Office Expense/Supplies               | \$ | 1,278.60  |
| Stamps                                | \$ | 210.80    |
| Newsletter Printing /Mailing          | \$ | 1,020.87  |
| Mailbox Rental                        |    |           |
| Building & Grounds                    | \$ | 8,635.65  |
| Stock Split Registration              | \$ | 75.00     |
| Program/Event Expenses                | \$ | 1,408.53  |
| Cookbooks                             | \$ | 2,352.05  |
| Community Support                     | \$ | 935.00    |
| Memberships                           | \$ | 150.00    |
| Annual Dinner                         | \$ | 1,053.00  |
| Totals                                | \$ | 22,561.80 |
| Ending Balance                        | \$ | 7,730.86  |

## **HIGHWAY DEPARTMENT**

In addition to the highway department's regular duties of grading, roadside cutting, ditching, flushing culverts and maintaining equipment, 2022 was extremely busy with several capital projects in which the department was heavily involved. In preparation for the construction of the new welcome center, as soon as weather allowed and mud season was manageable, we began the work of stump removal and clean up at the ice rink, followed by the deconstruction and removal of the former warming hut. As part of the welcome center project, we also installed new waterline services to the town hall and library. Upon completion of the welcome center building we reclaimed and repaved the town hall parking lot, adding additional parking in the process.

Later in the summer we paved Mittersill Road and Woodchuck Trail, including replacing culverts as necessary on both roads.

Sidewalk work continued this year with approximately 2,000 linear feet of sidewalks being repaved in the village area.

The slate walkway in front of town hall was also removed and reinstalled, elevating it to be more level with the sidewalk.

We enjoyed having our own mechanic on the crew this year, Bruce Russell. He has been able to do a great deal of work in house that we have historically had to use outside vendors for. This has helped save money for the town and is more efficient for the department.

In 2023, we plan to reclaim and repave Deer Pass Road and work extensively on ditching and roadside cutting.

Respectfully Submitted,

Jeremy Hall, Road Agent  
Jim Cyrs  
Bruce Russell

## **BUILDING AND GROUNDS**

This year the Building and Grounds department, with much help from the Highway Department, had an extremely busy summer. As I am sure everyone has already noticed the new Welcome Center project was started and completed in a very timely manner. We now have up to date public bathrooms and a much more energy efficient warming hut for the skating rink. Going along with that project the town hall parking lot was re paved and the skating rink was resurfaced. Drainage at the town hall was also updated to help with a flooding problem, during heavy rain events, in the basement. The roof over the garage doors of the town hall was rebuilt and gutters were installed to help with deterring water from the basement. Other happening in 2022 have been the general upkeep of the town properties and general maintenance of the town's buildings.

For 2023 we plan to replace the buildings and grounds truck, 2015 Ford F350, with a comparable truck. We will be trying to replace one of our current mowers with a more versatile piece of equipment made by Ventrac. The Ventrac will be used for mowing and leaf clean up in the summer time and during winter months it will be used to clear sidewalks, walkways, and the skating rink.

Respectfully,

Corey Rush  
Jack Tyrell  
Sam Johnk



## LAFAYETTE RECREATION

Lafayette Recreation had another successful year of providing a variety of community events for our three towns and the surrounding area. Everything from youth sports to 5k fun runs to breezy summer evening concerts were enjoyed by hundreds of our friends and neighbors.

Youth activities had full participation in all three sports seasons and over the summer. Our spring once again included a full slate of baseball. The older players joined forces with neighboring Bethlehem once again in grades 5 & 6. We were also able to offer Spring sessions of flag football and track and field to children that were interested in exploring different options. The fall yielded another full slate of soccer as well as a successful Halloween cup. And, over the winter all levels of basketball were available.

Our largest and most successful youth event as always is the summer rec program. This past summer was no exception with enrollment at full capacity and children getting a variety of activities from bike riding to swim lessons to canoeing and hiking in our local lakes and trails.

Other events that Lafayette Recreation took part in organizing included the construction of the new Welcome Center and a total resurfacing of the ice rink and parking area to create a much more welcoming space for locals and visitors alike. We once again hosted the North Country Chamber Players concerts as well as other local musical groups at the Dow Park, outdoor movie nights, and Old Home Day with fireworks. The Top Notch triathlon and Wobble ‘n Gobble were again hugely successful and well attended.

As always, we continue our efforts to enhance the recreational opportunities for residents of various ages and interests and strive to enhance the positive relationships formed with other community groups. The Lafayette Recreation Committee meets the first Thursday of each month and residents are welcome to attend.

Finally, we, the members of the Lafayette Recreation Committee, would like to take a moment to recognize and thank Kim Cowles for her more than 28 years of service to the tri-town community. Throughout her years of service, Kim has been instrumental in

- the creation and continued development of the Dow fields and park;
- the construction/purchase of the gazebo, new pavilion, and the welcome center;
- the creation and continuous improvement of the Dow playground;
- the formation of the North Country soccer and baseball leagues;
- the Top Notch “Race to the Face” triathlon;
- the many 5k fun runs thought the years including the Triple Corwn (Wobble ‘n Gobble, The Fire Cracker, and the Dow Derby) and the Color run etc.;
- the building and maintenance of the Fox Hill trail network;
- creation of the Touch a Truck event for youngsters;

And many more things that are just too numerous to list. It is with heavy hearts that we wish Kim the best as she ends this stage in her career and ventures forward into a new chapter of her life. She will be missed by us all in Recreation Committee.

Respectfully submitted,  
Lafayette Committee Members  
Franconia: Adam Boyer, Haley Ireland, and  
Peter Gaudette  
Sugar Hill: Felicia Hamilton & Matthew Steele

Easton: Michael McKeever & Kent Butterfield  
Lafayette Regional School: Gordie Johnk  
Recreation Director: Kim Cowles; Retired

## **FRANCONIA LIFE SQUAD**

We, the members of the Franconia Life Squad, thank our community for the privilege of having served you in your moments of vulnerability and need. Each member was dedicated to providing you with the highest quality, compassionate emergency care possible from the scene to the hospital.

Recently, due to attrition and a changing societal focus we will no longer be able to provide that care.

Provided is the current list of Franconia Life Squad members:

Chief Paul Schmucker, EMT  
Asst. Chief Nathan Hanson, Paramedic  
William Mead, Paramedic  
Evelyn Collins, Paramedic  
Stephen Schmucker, AEMT  
Jeffrey Collins, AEMT  
Capt. Mark Taylor, EMT  
Ned Wilson, EMT  
Patrick Griffin, EMT  
Allan Clark, EMT

As always, we sincerely thank the townspeople and the selectmen for their continued support and the privilege to serve. I especially want to thank the men and women of the Franconia Life Squad for their countless hours of dedication and sacrifice, serving others in their community in their time of need.

Respectfully submitted,

Chief Paul Schmucker

## **PLANNING BOARD**

In addition to the normal business of minor subdivisions and lot line adjustments the Planning Board worked with the selectboard to draft short term rental rules. Work also continues on the master plan update. The Board reviewed and approved two site plans permitting 4 apartments at both 793 Main Street and 33 Dow Avenue.

Respectfully submitted,

Thaddeus D. Presby, Chairman

## **ZONING BOARD OF ADJUSTMENT**

MEMBERS OF THE BOARD: Susan Retz, Chair  
Phil Krill, Vice Chair  
Peter Grote  
Brian Williams  
Alex Peoples  
Dawn Steele, Alternate  
Mark Hessler, Planning Board Representative

There has been a lot of construction in the town of Franconia during 2022. Only four of these projects have required a Variance or Special Exception to the Zoning Ordinance. Without cases to be heard the ZBA has only met twice in 2022. On May 26<sup>th</sup> the ZBA heard two cases. The first case was 2022-1 Map 28 Lot 161. The applicant was renovating a vacation home in Mittersill and needed a variance of 9 feet from the required setback from the middle of Pioneer Road. This application was not contrary to public interest and it was granted because it provided the property with a kitchen and safe egress to the building. The second case was 2022-2 an administrative appeal of a building permit issued for Fransted Campground to replace an old steel framed year-round tent with an open-air pavilion. The new pavilion was smaller than the tent and is used for the same purpose as the tent, so the appeal was denied.

The ZBA met again on August 17<sup>th</sup> to hear two cases, a variance for 793 Main Street for the construction of two duplexes on a 1.72-acre lot. Each unit will have one 3-bedroom unit and one 2-bedroom unit. The previous use of the site was a motel with 6 units and a 3-bedroom house on a 0.72-acre lot. The new construction will have an additional bedroom, on a lot which is one acre larger. This case took over an hour to be heard because there were over 50 residents of Franconia attending the meeting, and was eventually approved. The second case at 33 Dow Avenue (Hillwinds Inn) owned by the applicant of the first case was withdrawn after the first case was approved.

We had no further applicants in 2022, the ZBA took some time in the early Fall to review "Procedures for Public Hearings" & "Roberts Rules of Order".

Respectfully submitted,

Susan Retz, Chair

## **POLICE DEPARTMENT**

Residents of Franconia, hello again. I am happy to be able to write to you today about the year of 2022 in review and let you all know how your Police Department is doing. It is my privilege to come to you in my 10<sup>th</sup> year of service to the community, five years now as your Chief of Police. I am pleased to report that even in this ever-changing world, we stand ready to serve day in and day out fully staffed and outfitted to protect our community.

Sgt. Jarvis finished his 2021 deployment and has been back to work since January 2022. We have been able to operate to our fullest capacity this year and we are grateful for that. This year we have seen our small town grow even more with the influx of new homes and Air B&Bs. Our population base and seasonal populations have both risen and we feel confident we have the staffing to address the increased volume. Our administrative assistant Jamie Allaire chose to scale back her side jobs and as a result we were able to ask Lori Aldrich step into the roll. We are very grateful to add Lori to the team and we thank Jamie for all her help through the years. It has been my duty to run this Police Department as smoothly as possible while attempting to not raise the budget or ask for any more money than we need to do this job safely and effectively. While we added the 4<sup>th</sup> officer in 2020, I have worked hard in not raising any line item in the 5 years of being Chief of Police, and have often cut lines where I could. However, this year we are seeing an increase in costs that we have no control over. Everything from fuel, to body cameras, prosecution fees, mandated training requirements, is costing more and so this year you will see a slight increase in a few lines. We have, however, taken advantage of grants this year to offset equipment costs, and have meticulously planned equipment replacement needs on a cycle so not to request any more than is necessary. We have also applied for and received directed patrol grants to further increase visibility and enforcement with no cost to the taxpayers. It is our hope that the town will continue to support us and know that we understand the economic strain on the taxpayers. Please trust that we do all that we can to operate within a responsible budget.

Our activity this year has been on a steady-to average rise. We have had more calls for service with an average number of arrests. However, there has also been a noticeable difference in the effectiveness of our criminal justice system as a whole due to changes in the courts. We continue to catch and prosecute those who choose to victimize or endanger our community with illegal actions. However, it is getting harder and harder to correct illegal behavior and hold those charged accountable. While this pose, what I believe to be the greatest challenge in Law Enforcement today, FPD stands firm and will continue to protect our citizens and hold folks accountable to the best of our ability.

We have had a few cases of mention in 2022, first of which was the 22 cars broken into in July where Franconia's own home town hero Danny Ballantine interrupted a crime spree and held the suspect until police arrived. (He's going to hate that I put that in here, but we love him!!) FPD has also had a run in with members of "Felony Lane Gang" out of Florida who victimized some folks hiking in the Notch with more car break-ins.

While no suspects have been arrested yet we were able to return the stolen belongings to the owners. This is a small part of a large case that has been plaguing North Country communities in 3 states. Franconia has had several motor vehicle related offences one being a pursuit with an individual who was speeding, without a license, who disobeyed an officer and drove recklessly. This case resulted in successful prosecution, certifying the individual as a habitual offender.

Oh, and if you're wondering, we did not have one reported motor vehicle collision at the "new" four way stop in the middle of town in 2022. So, Kudos to you all, especially Kim Cowles for seeing that project through. All our local events went well this year, from the Fourth of July, to Old Home Day, Soccer tournament, Wobble n Gobble and several triathlons, and so much more. Thanks to all the people who work so hard to make these events happen and this town a fun place to live and recreate.

In closing, I want to assure you that the Franconia Police Department is here for you, whatever your policing needs, whether it is a friendly face at school in the morning, investigative work, routine requests, accidents, or serious emergency situations. We want you to rest easy knowing that your town is under the protection of a professional department that brings everything it has to the table every day.

"Be kind to your neighbors and proud of your town. We think you're awesome." - Chief Monaghan -Retired

Thank you very much for your support.

*Respectfully submitted,*  
*Chief Martin A. Cashin*

## POLICE DEPARTMENT STATISTICS

| <b>CRIMINAL OFFENSES</b>                    | <b>2022</b> | <b>CRIMINAL CHARGES</b>       | <b>2022</b> |
|---|-------------|-------------------------------|-------------|
| BURGLARY                                    | 1           | UNINSPECTED VEHICLE           | 1           |
| THEFT                                       | 20          | ASSEST ON A WARRANT           | 3           |
| ASSAULT                                     | 8           | UNREGISTERED VEHICLE          | 1           |
| FRAUD                                       | 3           | DISOBEYING AN OFFICER         | 1           |
| CRIMINAL MISCHIEF                           | 5           | THEFT/FRAUD                   | 7           |
| SEX OFFENSES/REGISTRATIONS                  | 3           | DUI/OPEN CONTAINER            | 4           |
| NARCOTIC OFFENSES                           | 2           | CONDUCT AFTER ACCIDENT        | 2           |
| FAMILY OFFENESE                             | 16          | DOMESTIC VIOLENCE             | 1           |
| DWI   | 3           | HARASSMENT/STALKING           | 1           |
| PUBLIC INTOXICATION/PROTECTIVE CUSTODY      | 5           | CRIMINAL MISCHIEF             | 1           |
| DISORDERLY                                  | 1           | CRIMINAL THREATING            | 9           |
| NOISE COMPLAINT                             | 13          | BURGLARY                      | 2           |
| COURT ORDER VIOLATION                       | 2           | PROTECTIVE CUSTODY            | 3           |
| LITTERING                                   | 3           | TRESSPASS LOTIERING           | 1           |
| DISTURBANCE                                 | 38          | OP AFTER                      | 9           |
| THREATS/HARRASSMENT                         | 6           | NARCOTICS                     | 1           |
| TRESSPASSING                                | 13          | RECKLESS OP                   | 5           |
| ILLEGAL DUMPING                             | 3           | MISUSE OF PLATES              | 2           |
| SUSPICIOUS/AUTO/ACTIVITY/PERSON             | 73          | <b>TOTAL CRIMINAL CHARGES</b> | <b>42</b>   |
| REPORT OF SHOTS FIRED                       | 4           | <b>TOTAL ARRESTS</b>          | <b>27</b>   |
| REPORT OF WIRES/TREES/POLES<br>DOWN/CLOSURE | 34          |                               |             |
| NEIGHBOR DISPUTE                            | 1           |                               |             |
| ALARM ACTIVATION/OUT OF<br>SERVICE/TROUBLE  | 50          |                               |             |
| FIRES                                       | 32          |                               |             |
| SUICIDES/UNATTENDED DEATH                   | 3           |                               |             |
| PUBLIC ASSISTANCE/CONTACT                   | 4           |                               |             |
| FOUND PROPERTY                              | 17          |                               |             |
| LOST PROPERTY                               | 15          |                               |             |
| MISSING PERSON                              | 5           |                               |             |
| ANIMAL COMPLAINTS                           | 43          |                               |             |
| FISH AND GAME NOTIFICATIONS                 | 22          |                               |             |
| MOTOR VEHICLE CRASH NO INJURY               | 50          |                               |             |
| MOTOR VEHICLE COMPLAINT/STOP/HAZARD         | 803         |                               |             |
| PARKING ENFORCEMENT/ COMPLAINT              | 24          |                               |             |
| MOTORIST ASSIST                             | 57          |                               |             |
| BUILDING CHECK/FOOT PATROL                  | 42          |                               |             |
| MOTOR VEHICLE LOCKOUT                       | 26          |                               |             |
| 911 HANG UP/WELFARE CHECK/CITIZEN ASSIST    | 223         |                               |             |
| ASSISTING OTHER AGENCIES                    | 21          |                               |             |
| CONTRACTED PATROL/ASSIGNMENT                | 316         |                               |             |
| SCHOOL RESOURCE ACTIVITY                    | 6           |                               |             |
| WARRANT                                     | 4           |                               |             |
| ADMINISTRATIVE DUTIES                       | 155         |                               |             |
| DELIVERY OF PAPERWORK SERVICE               | 37          |                               |             |
| RECORDS CHECK                               | 49          |                               |             |

## TRI-TOWN TRANSFER STATION

We'd like to thank our customers for another great and productive year with consistent participation in our recycling program. We did experience some service interruptions due to mechanical failures and appreciated the patience and understanding shown by our patrons during those times. We were also able to make a number of improvements around the facility; the building was painted this year and LED lighting added. We put in a C&D service ramp, improved the front garden area and installed new gutters on the building. We were fortunate to be awarded grant funds in the amount of \$1,056 through the state's NH the Beautiful program towards the tri-town purchase of a new storage container that was installed in late summer. We are excited that the compactor was also rebuilt this year and we replaced the Bobcat skid steer with a new Kubota skid steer.

Below please find information on the positive impact your recycling has had on our environment. The materials listed below were sent to market to be remanufactured into new products through our non-profit recycling organization, the Northeast Resource Recovery Association.

| <b>Recyclable Material</b> | <b>2022 Recycled Amounts</b> | <b>Environmental Impact</b>   |
|----------------------------|------------------------------|---|
| <b>Glass</b>               | <b>126,700 LBS</b>           | <b>Conserved the equivalent of about 5,715.38 gallons of diesel being consumed!</b>     |
| <b>Scrap Metal</b>         | <b>107,610 LBS</b>           | <b>You conserved enough energy to drive a car about 121,160.57 miles!</b>               |
| <b>Paper</b>               | <b>175,660 LBS</b>           | <b>You conserved enough energy to charge about 9,692,261.85 cell phones!</b>            |
| <b>Tires</b>               | <b>11,020 LBS</b>            | <b>You conserved the equivalent of about 5,581.15 pounds of coal from being burned!</b> |

We also processed 513 fluorescent lamps of various sizes, 573 computers and laptops, 460 flat screen monitors, 794 flat screen televisions, 2,403 microwaves, 1,770 printers, 7,050 televisions and 1,239 miscellaneous electronics for recycling!

Respectfully Submitted,

Tim Blake – Manager

Kevin Dauphine

Laurie Matthews

| <b>Town of Franconia</b>                              |                           |                                  |                     |                           |            |                      |                     |                      |                     |  |
|---|---------------------------|----------------------------------|---------------------|---------------------------|------------|----------------------|---------------------|----------------------|---------------------|--|
| <b>Report of the Trustees of Trust Funds</b>          |                           |                                  |                     |                           |            |                      |                     |                      |                     |  |
| <b>For the Calendar Year Ending December 31, 2022</b> |                           |                                  |                     |                           |            |                      |                     |                      |                     |  |
|   | <b>PRINCIPAL:</b>         |                                  |                     |                           |            | <b>INCOME:</b>       |                     |                      |                     |  |
|   | Balance Beginning of Year | Additions- Withdrawal Gain(Loss) | Balance End of Year | Balance Beginning of Year | Net Income | Expended During Year | Balance End of Year | Principal and Income | Ending Market Value |  |
| <b>Expendable/Maintenance Funds:</b>                  |                           |                                  |                     |                           |            |                      |                     |                      |                     |  |
| Sidewalk Improvement                                  | 94,638.51                 | 11,603.36                        | 106,241.87          | 1,411.83                  | 1,133.38   | -                    | 2,545.21            | 108,787.08           | 101,458.23          |  |
| Highway Improvement                                   | 86,455.98                 | 80,074.11                        | 166,530.09          | 1,050.28                  | 1,364.19   | -                    | 2,414.47            | 168,944.56           | 157,562.98          |  |
| Town Buildings Maintenance                            | 220,363.96                | (56,882.29)                      | 163,481.67          | 3,857.77                  | 2,423.60   | -                    | 6,281.37            | 169,763.04           | 158,326.32          |  |
| Library Building Maintenance Fund                     | 60,697.20                 | (53,428.97)                      | 7,268.23            | 1,370.63                  | 590.46     | -                    | 1,961.09            | 9,229.32             | 8,607.55            |  |
| Fire/Police Station Improvement                       | 11.85                     | (11.85)                          | -                   | 4.21                      | 0.03       | 4.24                 | -                   | -                    | -                   |  |
| Rink Surface Maintenance Fund                         | 20,797.55                 | (7,686.22)                       | 13,111.33           | 1,387.11                  | 232.51     | -                    | 1,619.62            | 14,730.95            | 13,738.54           |  |
| Heritage Museum Maintenance                           | 16,264.58                 | 2,065.72                         | 18,330.30           | 289.90                    | 186.19     | -                    | 476.09              | 18,806.39            | 17,539.43           |  |
| Dow Clock   | 6,034.65                  | 362.41                           | 6,397.06            | 174.71                    | 67.55      | -                    | 242.26              | 6,639.32             | 6,192.04            |  |
| Emergency Management                                  | 7,017.46                  | 451.70                           | 7,469.16            | 721.59                    | 84.21      | -                    | 805.80              | 8,274.96             | 7,717.49            |  |
| Welfare   | 2,039.25                  | 123.34                           | 2,162.59            | 74.04                     | 22.98      | -                    | 97.02               | 2,259.61             | 2,107.38            |  |
| Northern Pass Defense Fund                            | 23,531.11                 | (23,531.11)                      | -                   | 1,520.51                  | 41.53      | 1,562.04             | -                   | -                    | -                   |  |
| Lafayette Recreation                                  | 76,731.86                 | 13,253.48                        | 89,985.34           | 1,182.55                  | 916.25     | -                    | 2,098.80            | 92,084.14            | 85,880.55           |  |
| Cemetery Maintenance Fund                             | 42,959.99                 | 3,628.89                         | 46,588.88           | 1,083.25                  | 471.46     | 800.00               | 754.71              | 47,343.59            | 44,154.11           |  |
| Lafayette School Building Maint                       | 189,222.74                | 11,544.52                        | 200,767.26          | 8,573.89                  | 2,152.40   | -                    | 10,726.29           | 211,493.55           | 197,245.49          |  |
| Fire Dept Safety Equipment                            | -                         | 76,676.62                        | 76,676.62           | -                         | 614.20     | -                    | 614.20              | 77,290.82            | 72,083.83           |  |
| Subtotal  | 846,766.69                | 58,243.71                        | 905,010.40          | 22,702.27                 | 10,300.94  | 2,366.28             | 30,636.93           | 935,647.33           | 872,613.94          |  |
| <b>Capital Reserve Funds:</b>                         |                           |                                  |                     |                           |            |                      |                     |                      |                     |  |
| Remedial Education                                    | 136,417.92                | 8,781.62                         | 145,199.54          | 14,040.91                 | 1,637.27   | -                    | 15,678.18           | 160,877.72           | 150,039.59          |  |
| Bridge Construction                                   | 54,959.56                 | 43,262.75                        | 98,222.31           | 1,246.18                  | 831.32     | -                    | 2,077.50            | 100,299.81           | 93,542.74           |  |
| Reassessment  | 45,572.23                 | 2,677.64                         | 48,249.87           | 304.82                    | 499.23     | -                    | 804.05              | 49,053.92            | 45,749.22           |  |
| Legal   | 103,514.97                | 32,187.23                        | 135,702.20          | 4,254.25                  | 1,380.89   | -                    | 5,635.14            | 141,337.34           | 131,815.62          |  |
| Police Cruiser  | 32,634.55                 | (15,414.99)                      | 17,219.56           | 1,041.37                  | 385.79     | -                    | 1,427.16            | 18,646.72            | 17,390.51           |  |
| Handicap Access                                       | 80.50                     | 5.18                             | 85.68               | 8.23                      | 0.99       | -                    | 9.22                | 94.90                | 88.51               |  |
| Dow Field   | 16,476.08                 | 2,515.61                         | 18,991.69           | 936.16                    | 197.71     | -                    | 1,133.87            | 20,125.56            | 18,769.73           |  |
| Highway Trucks  | 238,138.93                | (39,685.65)                      | 198,453.28          | 7,820.93                  | 2,108.55   | -                    | 9,929.48            | 208,382.76           | 194,344.27          |  |
| Highway Heavy Equipment                               | 85,118.69                 | 26,560.23                        | 111,678.92          | 1,743.48                  | 1,063.32   | -                    | 2,806.80            | 114,485.72           | 106,772.96          |  |
| Life Squad Van  | 189,163.37                | 58,227.60                        | 247,390.97          | 10,524.49                 | 2,538.96   | -                    | 13,063.45           | 260,454.42           | 242,907.92          |  |
| Town Buildings Truck                                  | 41,668.03                 | 1,869.79                         | 43,537.82           | 1,927.91                  | 499.33     | -                    | 2,427.24            | 45,965.06            | 42,868.45           |  |
| Transfer Station Equipment                            | 83,784.51                 | (12,085.97)                      | 71,698.54           | 1,831.84                  | 919.90     | 1,000.00             | 1,751.74            | 73,450.28            | 68,502.03           |  |



|                                | <b>PRINCIPAL:</b>    |                        |                | <b>INCOME:</b> |            |           | Expended<br>During<br>Year | Balance<br>End of<br>Year | Principal<br>and<br>Income | Ending<br>Market<br>Value |
|--------------------------------|----------------------|------------------------|----------------|----------------|------------|-----------|----------------------------|---------------------------|----------------------------|---------------------------|
|                                | Balance              | Additions-<br>Withdraw | Balance        | Balance        | Beginning  | Net       |                            |                           |                            |                           |
|                                | Beginning<br>of Year | Gain(Loss)             | End of<br>Year | Year           | of Year    | Income    |                            |                           |                            |                           |
| Town Buildings & Grounds Equip | 19,879.20            | 6,900.36               | 26,779.56      | 985.93         | 730.36     | 255.57    | -                          | 27,765.49                 | 25,894.96                  |                           |
| Fire Dept Safety Equipment     | 59,399.53            | (59,399.53)            | -              | -              | 3,308.87   | 103.95    | 3,412.82                   | -                         | -                          |                           |
| School District Technology     | 25,545.60            | 1,644.45               | 27,190.05      | 2,936.15       | 2,629.55   | 306.60    | -                          | 30,126.20                 | 28,096.64                  |                           |
| Energy                         | 3,520.22             | 3,205.43               | 6,725.65       | 77.27          | 22.25      | 55.02     | -                          | 6,802.92                  | 6,344.62                   |                           |
| Transfer Station Improvements  | 572.16               | 36.89                  | 609.05         | 66.96          | 60.08      | 6.88      | -                          | 676.01                    | 630.47                     |                           |
| Life Squad Equipment           | 46,613.53            | 11,943.52              | 58,557.05      | 2,755.61       | 2,174.72   | 580.89    | -                          | 61,312.66                 | 57,182.10                  |                           |
| Frost Place Maintenance        | 3,364.93             | 1,081.31               | 4,446.24       | 652.50         | 604.65     | 47.85     | -                          | 5,098.74                  | 4,755.24                   |                           |
| Rural Water Supply             | 10,996.25            | 681.68                 | 11,677.93      | 810.31         | 683.20     | 127.11    | -                          | 12,488.24                 | 11,646.92                  |                           |
| Recreation Van                 | 16,193.72            | 5,970.23               | 22,163.95      | 676.32         | 467.54     | 208.78    | -                          | 22,840.27                 | 21,301.55                  |                           |
| Fire Heavy Equipment           | 540,374.21           | (317,554.61)           | 222,819.60     | 31,778.95      | 28,655.46  | 3,123.49  | -                          | 254,598.55                | 237,446.56                 |                           |
| Subtotal                       | 1,753,988.69         | (236,589.23)           | 1,517,399.46   | 97,483.83      | 85,017.25  | 16,879.40 | 4,412.82                   | 1,614,883.29              | 1,506,090.61               |                           |
|                                |                      |                        |                |                |            |           |                            |                           |                            |                           |
|                                |                      |                        |                |                |            |           |                            |                           |                            |                           |
| Cemetery Perpetual Care        | 100,556.34           | 694.26                 | 101,250.60     | 46,848.27      | 45,416.25  | 4,536.34  | 3,104.32                   | 148,098.87                | 142,771.55                 |                           |
| Franconia Scholarship Fund     | 141,216.43           | 690.01                 | 141,906.44     | 4,570.24       | 3,680.97   | 4,489.27  | 3,600.00                   | 146,476.68                | 141,207.88                 |                           |
| Lucy Pfosi Memorial Fund       | 19,334.53            | 111.04                 | 19,445.57      | 4,510.22       | 4,579.79   | 730.43    | 800.00                     | 23,955.79                 | 23,094.08                  |                           |
| Subtotal                       | 261,107.30           | 1,495.31               | 262,602.61     | 55,928.73      | 53,677.01  | 9,756.04  | 7,504.32                   | 318,531.34                | 307,073.51                 |                           |
|                                |                      |                        |                |                |            |           |                            |                           |                            |                           |
| GRAND TOTALS (calculated)      | 2,861,862.68         | (176,850.21)           | 2,685,012.47   | 184,049.49     | 161,396.53 | 36,936.38 | 14,283.42                  | 2,869,061.96              | 2,685,778.06               |                           |
| GRAND TOTALS (PER STATE)       | 2,861,862.68         | (176,850.21)           | 2,685,012.47   | 184,049.49     | 161,396.53 | 36,936.38 | 14,283.42                  | 2,869,061.96              | 2,685,778.06               |                           |
|                                |                      |                        |                |                |            |           |                            |                           |                            |                           |
|                                |                      |                        |                |                |            |           |                            |                           |                            |                           |
|                                |                      |                        |                |                |            |           |                            |                           |                            |                           |

## FRANCONIA WATER DEPARTMENT

The Water Department's primary focus of water main upgrades was on the Village water system undergoing replacement associated with the removal and replacement of the town's warming huts and public restroom. The water line was re-routed around the hockey rink to a point just short of Wallace Hill Road as part of the Franconia Welcome Center / Warming Hut reconstruction project.

As of the end of the year, the Water Department has submitted a grant application for the development of an Asset Management Plan and is moving forward in 2023 with the digital mapping of the water system.

The Water Department continues to remain diligent on insuring that past due water accounts are not allowed to enter an extended period of delinquency.

Upgrades to the Department's chemical feeders, pumps, and monitoring software have been accomplished this year. Upgrades to the Badger Meters has begun as of the end of the calendar year with completion of these improvements anticipated to be completed by the end of 2023.

Annual reports from the New Hampshire Department of Environmental Services indicate that water provided by the Franconia Water Department exceeds the standards for water quality in all areas evaluated by the state.

The Franconia Water Department encourages all customers to sign up to access their Badger meters to aide in the detection of leaks and patterns of water consumption that might be modified to better conserve the consumption of water by contacting the department at [waterdepartment@franconianh.org](mailto:waterdepartment@franconianh.org)

Respectfully Submitted,

Kevin Johnson, Water Commission Chair  
Thomas Allen, Water Commissioner  
Rachel Pluchino, Water Department Administrator

## WATER DEPARTMENT 2022 BUDGET ACTUALS & 2023 PROPOSED BUDGET

|  | <u>2022 Budget</u> | <u>2022 Actuals</u> | <u>2023 Budget</u> |
|--|--------------------|---------------------|--------------------|
| <b>Income</b>                                |                    |                     |                    |
| 2000-00 FROM NHPDIP                          | 95,000.00          | 108,073.40          | 0                  |
| 3003-00 · WATER RENTS                        |                    |                     |                    |
| 3003-01 · Principal                          | 315,000.00         | 334,723.79          | 335,000.00         |
| 3003-02 · Interest                           | 1,700.00           | 461.09              | 1,700.00           |
| 3003-03 · Penalties                          | 300.00             | 15                  | 300                |
| <b>Total 3003-00 · WATER RENTS</b>           | <u>317,000.00</u>  | <u>355,199.88</u>   | <u>337,000.00</u>  |
| 3004-00 · FEES                               |                    |                     |                    |
| 3004-01 · Final Read                         | 250.00             | 310.31              | 400.00             |
| 3004-02 · New Customer Appl                  | 200.00             | 600                 | 300                |
| 3004-03 · Turn On                            | 150.00             | 100                 | 300.00             |
| 3004-04 · Shut Off                           | 150.00             | 1,974.51            | 300                |
| 3004-05 · Backflow Testing                   | 0.00               | 0                   | 1,500.00           |
| <b>Total 3004-00 · FEES</b>                  | <u>750.00</u>      | <u>2,984.82</u>     | <u>2800</u>        |
| 3005-00 · SERVICES                           |                    |                     |                    |
| 3005-01 New Water Line                       | 0.00               | 13,500.00           | 0                  |
| 3005-03 · New Meter Install                  | 425.00             | 0                   | 425                |
| 3005-04 · Repairs                            | 0.00               | 0                   | 1,375.00           |
| 3005-05 · Other                              | 0.00               | 58.29               | 1,200.00           |
| <b>Total 3005-00 · SERVICES</b>              | <u>425.00</u>      | <u>13,558.29</u>    | <u>300</u>         |
| 3006-00 ARPA FUNDS                           | 0.00               | 0                   | 30,000.00          |
| 8000-00 · INTEREST INCOME                    | <u>273.00</u>      | <u>273</u>          | <u>400</u>         |
| <b>Total Income</b>                          | <u>413,873.00</u>  | <u>416,023.00</u>   | <u>376200</u>      |
| <b>Expense</b>                               |                    |                     |                    |
| 5000-00 · CONTRACTS                          |                    |                     |                    |
| 5000-01 · Water Operator                     | 57,600.00          | 57,600.00           | 57,600.00          |
| 5000-02 · SCADA Reporting Software           | 2,130.00           | 7,457.44            | 3,000.00           |
| 5000-03 · Software & Computer Contracts      | 4,000.00           | 6,335.04            | 4,000.00           |
| 5000-04 Backflow Testing                     | 0.00               | 0                   | 1,500.00           |
| <b>Total 5000-00 · CONTRACTS</b>             | <u>63,730.00</u>   | <u>71,412.48</u>    | <u>66,100.00</u>   |
| 5100-00 · PAYROLL                            |                    |                     |                    |
| 5100-01 · Wages                              | 20,800.00          | 17,844.50           | 20,800.00          |
| 5100-02 · Payroll Taxes                      | 1,600.00           | 1,365.11            | 1,600.00           |
| <b>Total 5100-00 · PAYROLL</b>               | <u>22,400.00</u>   | <u>19,209.61</u>    | <u>22,400.00</u>   |
| 5200-00 · PROFESSIONAL SERVICES              |                    |                     |                    |
| 5200-01 · Legal                              | 2,500.00           | 214.5               | 250.00             |
| 5200-02 · Engineering                        | 1,000.00           | 0                   | 100.00             |
| 5200-03 · Water                              | 450.00             | 0                   | 200.00             |
| <b>Total 5200-00 · PROFESSIONAL SERVICES</b> | <u>3,950.00</u>    | <u>214.5</u>        | <u>550.00</u>      |

**WATER DEPARTMENT  
2022 BUDGET ACTUALS & 2023 PROPOSED BUDGET**

|  |                   |                  |                   |
|--|-------------------|------------------|-------------------|
| <b>5300-00 · CAP IMP</b>                         |                   |                  |                   |
| 5300-01 · Franconia Village                      | 13,000.00         | 92,191.97        | 13,000.00         |
| 5300-02 · Mittersill                             | 95,000.00         | 0                | 95,000.00         |
| <b>Total 5300-00 · CAP IMP</b>                   | <b>108,000.00</b> | <b>92,191.97</b> | <b>108,000.00</b> |
| <b>5301-00 · METERS</b>                          |                   |                  |                   |
| 5301-01 · Meters                                 | 3,500.00          | 574.96           | 1,000.00          |
| 5301-02 · Endpoint Fees                          | 2,800.00          | 3,942.70         | 2,800.00          |
| 5301-03 · Meter Readings                         | 0.00              | 0                | 0.00              |
| <b>Total 5301-00 · METERS</b>                    | <b>6,300.00</b>   | <b>4,517.66</b>  | <b>3,800.00</b>   |
| <b>5302-00 · SYSTEM MAINTENANCE</b>              |                   |                  |                   |
| 5302-01 · Franconia Maintenance                  | 15,000.00         | 505              | 5,000.00          |
| 5302-02 · Franconia Flushing                     | 3,600.00          | 2,210.00         | 2,210.00          |
| 5302-03 · Franconia Repairs                      | 12,500.00         | 1,187.50         | 800.00            |
| 5302-06 · Mittersill Maintenance                 | 7,500.00          | 0                | 5,000.00          |
| 5302-07 · Mittersill Flushing                    | 1,800.00          | 2,210.00         | 2,210.00          |
| 5302-08 · Mittersill Repairs                     | 6,000.00          | 0                | 3,000.00          |
| 5302-10 · Tank Cleanings                         | 4,000.00          | 0                | 4,000.00          |
| <b>Total 5302-00 · SYSTEM MAINTENANCE</b>        | <b>50,400.00</b>  | <b>6,112.50</b>  | <b>22,220.00</b>  |
| <b>5303-00 · PARTS &amp; MATERIALS</b>           |                   |                  |                   |
| 5303-01 · Franconia                              | 3,000.00          | 6,290.15         | 3,000.00          |
| 5303-02 · Mittersill                             | 4,000.00          | 47.3             | 2,000.00          |
| 5303-03 · Reserves                               | 2,000.00          | 0                | 1,000.00          |
| <b>Total 5303-00 · PARTS &amp; MATERIALS</b>     | <b>9,000.00</b>   | <b>6,337.45</b>  | <b>6,000.00</b>   |
| <b>5304-00 · BUILDING MAINTENANCE</b>            |                   |                  |                   |
| 5304-01 · Franconia Buildings                    | 1,000.00          | 300              | 500.00            |
| 5304-02 · Mittersill Buildings                   | 1,000.00          | 300              | 500.00            |
| <b>Total 5304-00 · BUILDING MAINTENANCE</b>      | <b>2,000.00</b>   | <b>600</b>       | <b>1,000.00</b>   |
| <b>5305-00 · MANDATED WATER TESTING</b>          | <b>7,500.00</b>   | <b>3,070.00</b>  | <b>5,000.00</b>   |
| <b>5306-00 · CHEMICALS</b>                       | <b>2,000.00</b>   | <b>2,094.24</b>  | <b>2,200.00</b>   |
| <b>5400-00 · OFFICE OPS &amp; SUPPLIES</b>       |                   |                  |                   |
| 5400-01 · Main Office                            | 850.00            | 1,324.89         | 850.00            |
| 5400-02 · Pump House                             | 250.00            | 42.5             | 250.00            |
| 5400-03 · Postage                                | 750.00            | 1,189.98         | 1,300.00          |
| <b>Total 5400-00 · OFFICE OPS &amp; SUPPLIES</b> | <b>1,850.00</b>   | <b>2,557.37</b>  | <b>2,400.00</b>   |
| <b>5401-00 · MEMBERSHIPS &amp; SUBSCRIPTIONS</b> | <b>550.00</b>     | <b>436.88</b>    | <b>550.00</b>     |
| <b>5402-00 · EDUCATION / TRAINING</b>            | <b>650.00</b>     | <b>245</b>       | <b>300.00</b>     |

**WATER DEPARTMENT  
2022 BUDGET ACTUALS & 2023 PROPOSED BUDGET**

|                                     |                   |                   |                   |
|-------------------------------------|-------------------|-------------------|-------------------|
| <b>5500-00 MAGOWAN COMPUTER</b>     | 0.00              | 0                 | 6,000.00          |
| <b>5700-00 · UTILITIES</b>          |                   |                   |                   |
| <b>5700-01 · Electricity</b>        | 18,000.00         | 15,257.67         | 16,000.00         |
| <b>5700-02 · Telecomm / Network</b> | 6,240.00          | 5,172.23          | 6,240.00          |
| <b>5700-03 · Propane</b>            | 1,500.00          | 2,358.88          | 2,500.00          |
| <b>Total 5700-00 · UTILITIES</b>    | 25,740.00         | 22,788.78         | 24,740.00         |
| <b>5800-00 · MISC EXPENSE</b>       |                   |                   |                   |
| <b>5800-01 · Public Notices</b>     | 200.00            | 865               | 200.00            |
| <b>5800-02 · Insurance</b>          | 1,300.00          | 1,355             | 1,300.00          |
| <b>5800-03 · Lien Fees</b>          | 350.00            | 0                 | 100.00            |
| <b>5800-05 · Other</b>              | 300.00            | 506.99            | 300.00            |
| <b>Total 5800-00 · MISC EXPENSE</b> | 2,150.00          | 2,726.99          | 1,900.00          |
| <b>6000-00 · USDA Loan Payment</b>  | 71,488.00         | 71,488            | 71,488.00         |
| <b>6120-00 · BANK FEES</b>          | 0.00              | 0                 | 0.00              |
| <b>Total Expense</b>                | <u>377,708.00</u> | <u>306,003.43</u> | <u>340,648.00</u> |
| <b>Net Income</b>                   | 36,165.00         | 143,527.67        | 35,552.00         |

**DEATHS REGISTERED IN THE TOWN OF FRANCONIA  
For the Year Ending December 31, 2022**

| Date & Place of Death                    | Name & Surname of Deceased | Name & Surname of Father | Maiden Name of Mother |
|--|----------------------------|--------------------------|-----------------------|
| February 1, 2022<br>Boscawen, NH         | Ramona Margorie Wessels    | Richard Knapp            | Ruth Selby            |
| February 3, 2022<br>Lebanon, NH          | Gilbert A. Yule            | Howard Yule              | Andree Costet         |
| March 5, 2022<br>Franconia, NH           | Harry W. Briggs, Jr.       | Harry W. Briggs, Sr.     | Elvira Sayers         |
| April 25, 2022<br>Lebanon, NH            | Kenneth P. Ford            | Hamilton Ford            | Rachel Gutenkauf      |
| May 6, 2022<br>Franconia, NH             | Gertrude Lucy King         | Donald Parker            | Wildie Stillings      |
| June 21, 2022<br>Franconia, NH           | Gerald P. Grasset          | George Grasset           | Arline Perham         |
| June 25, 2022<br>Franconia, NH           | Alicia M. Shambo           | Philip Moreau            | Evangeline Groves     |
| June 30, 2022<br>Littleton, NH           | William D. Bedor           | Joel Bedor               | Catherine Corey       |
| July 30, 2022<br>Littleton, NH           | John Neil Serino           | John Serino              | Betty Schroer         |
| August 3, 2022<br>Franconia, NH          | Bruce P. Bunker            | Kenneth Bunker           | Suzanne Belmont       |
| August 8, 2022<br>Whitefield, NH         | Ruth C. Kelley             | Oswald Carbonneau        | Mildred Miller        |
| August 20, 2022<br>Franconia, NH         | Ernest C. Gilman           | Ernest Gilman            | June Paquette         |
| August 22, 2022<br>Littleton, NH         | Allan E. Rowe              | Ivan Rowe                | Barbara Schoolcraft   |
| August 31, 2022<br>Franconia, NH         | Anne Derham                | Horace McKnight          | Jean Robinson         |
| September 4, 2022<br>North Haverhill, NH | Gretchen Nellson-Bunker    | Richard Nellson          | Virginia Percy        |
| September 15, 2022<br>Littleton, NH      | Charles H. Bellerose       | George Bellerose         | Alice Pandini         |

September 20, 2022  
Franconia, NH

Jane K. Ferrelli

Lawrence Knight

Rachel Bettez

October 23, 2022  
Franconia, NH

George Stevens, III

George Stevens, II

Elizabeth Wallace

November 9, 2022  
Lebanon, NH

Shirley A. Chamberlain

Roland Smith

Bernadeen Tobin

November 14, 2022  
Franconia, NH

Christine M. Modie

John Schumacher

Terese Windhausen

## NOTES



## **Town Hours and Contact Information**

### **Selectmen's Office**

(603)823-7752

[townadmin@franconianh.org](mailto:townadmin@franconianh.org)

Monday: Closed

Tues. – Thurs.: 8am to 4:30pm

Friday: 8am to 1:30pm

Meetings: Mondays at 6pm, Town Hall

### **Town Clerk/Tax Collector's Office**

(603)823-5237

[townclerk@franconianh.org](mailto:townclerk@franconianh.org)

Monday: Closed

Tues and Wed: 8am to 4:00pm

Thursday: 8am to 6pm

Friday: 8am to 1:30pm

### **Water Department**

(603)823-7752

[waterdept@franconianh.org](mailto:waterdept@franconianh.org)

By Appointment Only

Meetings: 2<sup>nd</sup> Thursday of the month at 5:00pm, Town Hall

### **Planning Board**

(603)823-7752

Meetings: 2<sup>nd</sup> and last Tuesdays of the month at 7pm

### **Tri-Town Transfer Station**

(603)823-5311

Monday: 9am to 5pm

Tues. – Thurs.: Closed

Friday: 9am to 5pm

Sat. and Sun.: 9am to 5pm

### **Abbie Greenleaf Library**

[library@franconianh.org](mailto:library@franconianh.org)

Monday & Wednesday: 1pm to 5:30pm

Tuesday & Thursday: 10am to 1pm

Friday: 12pm to 3pm

Saturday: 10am to 1pm

### **Fire, Police, Life Squad**

Emergency: 911

Non-Emergency: (603)823-8123

