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**Annual
Report**



**Town of
Bethlehem, New Hampshire**



**New Hampshire Municipal Association
“Volunteer of the Year” Award**

David Tellman
Planning Board Chairman

“His foresight and persistence
have placed Bethlehem in a
far better planning situation...
his record, his conduct, and his
dedication is an inspiration to everyone.”

Cover: Bathed in a shimmering autumnal light,
a young girl reads in Mrs. Miller’s garden.

Design: Lon Weston
Photos: George Manupelli

MAR 15 2004

**ANNUAL REPORT
BETHLEHEM, NH
BETHLEHEM VILLAGE DISTRICT CONCORD, NH
for the year ending DECEMBER 31, 2003**

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TOWN OFFICERS

BOARD OF SELECTMEN

Judy Wallace	(2004)
George Manupelli	(2004)
Steve Huntington	(2005)
Lon Weston	(2006)
Kristen Reinhold	(2006)

ADMINISTRATIVE ASSISTANT – BOARD OF SELECTMEN

Dee Vitkofsky

TOWN CLERK

Tandy Brown (2004)

TREASURER

Nora Clark (2004)

TAX COLLECTOR

Claudia Brown (2004)

MODERATOR

Alistair MacBain (2004)

POLICE CHIEF

Eric Lougee

ROAD AGENT

George Tucker, III (2004)

FIRE CHIEF AND FOREST FIRE WARDEN

Jack Anderson

HEALTH OFFICER

Stanley Borkowski 802-356-5064 (cell)

OVERSEER OF WELFARE

Dee Vitkofsky

TRUSTEES OF THE TRUST FUNDS

Donald Lavoie	(2003)
Alan Cummings	(2004)

SUPERVISORS OF THE CHECKLIST

Ann Sykes	(2004)
Philip Davis	(2006)
Deborah Fellows	(2009)

LIBRARIAN

Muriel Brown

LIBRARY TRUSTEES

Jean Wedick	(2004)
Patricia A. Bonardi	(2004)
Elizabeth Harrington	(2004)
Amy Paul	(2005)
Jannifer Kotok	(2005)
Alan Strell	(2005)
Rhonda Lyster	(2006)
Molly Noonan	(2006)
Florence Houghton	(2006)

CEMETERY COMMITTEE

Ernest Ferland
Richard Robie Sr.
Paul Hudson

REVOLVING LOAN COMMITTEE

Len Reed
Peter Thoma
Tom Hepner

RECREATION COMMITTEE

Ronnie Lyster
Mike Miscio
Len Reed

CONSERVATION COMMISSION

Brooke Bohannon
Sara Turtle
Marilyn Johnson
George Foss

BRETZFELDER PARK COMMITTEE

John Stevenson
Ann Gruczka
Alistair MacBain
Nigel Manley
Tanya Tellman
Kimberly Mackay-Pearson

ADMINISTRATIVE ASSISTANT – PLANNING / ZONING BOARDS

Dianne Lambert

PLANNING BOARD

David Tellman, Chair (6/04)
Roland Shick, Vice Chair (6/05)
Kristen Reinhold (3/04)
Alecia Loveless (6/04)
Harold Friedman (6/05)
Willard “Butch” Lucas (4/06)
John Seely (3/06)
Erin Woo, 1st Alternate (6/04)
Weston Griffith Sr., 2nd Alternate (6/04)

ZONING BOARD

Roland Shick, Swing Member from PB (3/04), Acting Chair
Andy Yale (11/04)
Douglas Paul (6/05)
Kurt Hohmeister (6/05)
Kevin Morse (6/05)
Mark Fishler (6/05)

WARRANT ARTICLES 2003

RESULTS OF THE 2003 TOWN MEETING WARRANT

To the inhabitants of the Town of Bethlehem, in the County of Grafton and the State of New Hampshire, qualified to vote in Town Affairs;

You are hereby notified to meet at the Fire Station in the said Bethlehem on Tuesday, the eleventh day of March 2003, at nine o'clock in the morning (the polls close at 6:00pm) to act upon the following:

ARTICLE 1. To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

Selectperson (3yr term) – Willard (Butch) Lucas – 332
Kristen L. Reinhold – 400

Selectperson (2yr term) – Weston (Wes) Harris Griffith, Sr. – 331
Lon Weston – 391

Road Agent (1 yr term) – George Tucker III – 633

Supervisor of the Checklist (5yr Term) – Deborah A Fellows – 639

Library Trustee (3yr term, vote 3) – Russell Bonnevie – 576
Florence Houghton – 546
Rhonda Lyster – 565

Library Trustee (2yr term) – Amy Paul – 650

Trustee of the Trust Fund (3yr term) – Donald Lavoie – 655

Moderator MacBain called the Deliberative Session to order on the third day of February, 2003 at 7:25pm.

David Wood would like a brief explanation of SB2 meetings for those that do not know how a Deliberative Session is held. Moderator MacBain explained that Warrant Articles would be discussed and amended only but not voted on. The votes would be ballot votes done on the eleventh day of March, 2003.

Patrick Doughty made a motion to skip over the Zoning Articles. Seconded by John Wedick, Jr.

Nancy Czarny thought the purpose of the meeting was to discuss all articles. Moderator MacBain explained that there were public hearings held on the Zoning Articles.

The motion to pass over the Zoning Articles passed. The meeting began with Article 11.

ARTICLE 2. Are you in favor of the adoption of Amendment No # 1 as proposed by the Planning Board amending the Sludge Provision of the Town's Zoning Ordinance with additions as underlined.

SLUDGE:

To protect public health and welfare, and to protect surface and ground water resources, the stockpiling and land spreading of municipal sewage sludge and industrial paper mill sludge is not allowed in the Town of Bethlehem.

This ordinance shall not apply to sewage/septage/sludge generated within the Town of Bethlehem, nor shall it apply to Class A sludge-derived products sold by the bag.

The revised Ordinance would read as follows:

SLUDGE:

To protect public health and welfare, and to protect surface and ground water resources, the land spreading, stockpiling, processing, mixing and/or any other treatment of municipal sewage sludge (“Biosolids”) and industrial paper mill sludge is not allowed in the Town of Bethlehem.

This ordinance shall not apply to sewage/septage/sludge generated within the Town of Bethlehem, nor shall it apply to Class A sludge-derived products sold by the bag.

BALLOT RESULT YES 562 NO 174

ARTICLE 3. Are you in favor of adoption of amendment # 2 as proposed by the Planning Board to change the wording of item #1 under enforcement of the Zoning Ordinance of the Bethlehem Zoning Ordinance as follows:

- 1. No building permit shall be required for repairs or maintenance necessitated by ordinary wear and tear or for remodeling where the total cost of such work, including materials will not exceed one thousand dollars (\$1,000.00), and providing the purpose for which the building is to be used is not changed.

The revised Ordinance would read as follows:

- 1. No building permit shall be required for repairs or maintenance necessitated by ordinary wear and tear or for remodeling where the total cost of such work, including materials will not exceed three thousand dollars (\$3,000.00), and providing the purpose for which the building is to be used is not changed.

BALLOT RESULT YES 668 NO 64

ARTICLE 4. Are you in favor of the adoption of Amendment No # 3 as proposed by the Planning Board amending the Penalty Section of the Enforcement of the Zoning Ordinance provision of the Town's Zoning Ordinance, which, as amended, currently reads:

PENALTY:

Every person, persons, firm or corporation violating any of the provisions of these Regulations shall be fined no more than ten dollars (\$ 10.00) upon conviction for each day such violation may exist.

The revised Ordinance would read as follows:

PENALTY:

Every person, persons, firm or corporation violating any of the provisions of these Regulations shall be fined in accordance with the provisions of N.H. Revised Statutes Annotated. 676:17.

BALLOT RESULT YES 537 NO 177

ARTICLE 5. Are you in favor of the adoption of Amendment No # 4 as proposed by the Planning Board, adding a definition to the town’s zoning ordinance defining structure to read:

- 1. Building Height: The vertical distance of the highest point of the roof beam in the case of a flat roof and of the top of the rafters at the ridge in the case of a sloping roof as measured from the average ground level along the front of the building.
- 1a. Structure Height: The distance measured from the natural and undisturbed contour of the land surrounding the area of the structure to the top of it. When referring to a structure, the height shall be measured to the highest point of it.

BALLOT RESULT YES 417 NO 321

ARTICLE 6. Are you in favor of adoption of Amendment # 5 as proposed by The Planning Board to change the wording of Item #13 Under the General Provisions of The Bethlehem Zoning Ordinance as follows:

- 13. No building shall be greater than forty (40) feet in height, unless a Special Exception is granted by the Zoning Board of Adjustment. However, under no circumstances shall any building or part thereof exceed sixty (60) feet in height. (Adopted 3/9/99)

The revised Ordinance section 13, would read as follows:

- 13. No building or structure shall be greater than forty (40) feet in height, unless a Special Exception is granted by the Zoning Board of Adjustment. However, under no circumstances shall any structure, or building, exceed sixty (60) feet in height. Appurtenances, such as antennae, will not exceed an additional ten (10) feet over the highest point of the building or structure. Personal wireless service facilities and amateur radio antennae are exempted from this provision.

BALLOT RESULT YES 432 NO 305

ARTICLE 7. Are you in favor of the adoption of Amendment # 6 as proposed by the Planning Board to add the following as Item # 1A under the General Provisions of the Bethlehem Zoning Ordinance:

- 1A. Any lawful non-conforming building or other Structure located in District #1 Main Street maybe be exempted by special exception granted by the Board of Adjustment from General Provisions # 2 (RE: increase of square footage), General Provisions # 8 (RE: set backs), General Provisions # 12 (RE: parking), General Provisions # 14 (RE: green areas), General Provisions # 15 (RE: building coverage)

BALLOT RESULT YES 378 NO 318

ARTICLE 8. To see if the town will vote to adopt amendment # 7, a provision that would control fences to the Bethlehem Zoning Ordinance to read as follows:

FENCES:

The finished side of a fence shall face outward from the property on which the fence is located. The side of a fence containing the posts or poles and other bracing appurtenances shall face inward to the property being fenced in or on which the fence is located.

When erected near a property or lot boundary line, all of the fence and any of its supporting structures or appurtenances shall be contained on the lot or property of the person erecting or having erected said fence.

A fence exceeding eight (8) feet in height shall require a Special Exception by the Zoning Board of Adjustment.

BALLOT RESULT YES 354 NO 370

ARTICLE 9. To see if the town will vote adopt amendment # 8, to amend General Provision 6 of the Bethlehem Zoning Ordinance by inserting the following: "This prohibition shall include, but not be limited to, any private solid waste disposal facility or site, sanitary landfill or incinerator." This amendment is intended to correct the possible unintended consequences of the inadvertent omission of the above quoted sentence from the Article 5 of the 1999 town warrant and the 1999 official ballot.

General Provision 6, as revised, would read as follows:

"No person, persons, partnership, or corporation shall transport garbage or rubbish in an unsanitary manner or without the same being thoroughly protected from exposure or leakage; nor dump or leave the same in any place other than provided for said purposes. Further, no solid waste disposal facility, site or expansion of any existing landfills shall be located in any district except a facility operated by the Town. "This prohibition shall include, but not be limited to, any private solid waste disposal facility or site, sanitary landfill or incinerator." Additionally, no solid waste disposal facility shall have a height exceeding 95 (ninety-five) feet above the natural and undisturbed contour of the land under any existing or future landfill.

BALLOT RESULT YES 549 NO 181

ARTICLE 10. Are you in favor of the adoption of Amendment No # 9 as proposed by the Planning Board amending the Lighting Ordinance of the Town's Zoning Ordinance with addition of the provisions underlined below.

LIGHTING:

In the interest of maintaining the historic character of the Town of Bethlehem, and preventing further reduction of visibility of the wonder of the night sky for us and our children, and minimizing energy wasted on lighting, the voters of Bethlehem agree to enact a lighting ordinance as follows:

Any new outside lighting whether for area illumination, sign illumination, building illumination, or other purpose, will project no light rays above the horizon from the lamp, its lens structure, or any associated reflector.

An exception is allowed for the up lighting of buildings, provided the lamps are so shielded that the illumination does not overshoot the building on the top and sides, the intent being to keep all the direct light on the premises, properly done, the bulk of the illuminated wall will appear well lit, but the edges of that wall and roof line will appear dark.

Seasonal/decorative lighting displays using multiple low wattage bulbs are exempted from this ordinance.

New signs or newly illuminated signs may be illuminated only by continuous indirect white light, with illumination from above, and with light sources shielded so that they will not constitute a nuisance or hazard caused by glare to neighbors, pedestrians, or drivers. An exception to overhead sign lighting can be made if the illumination is confined to the area of the sign as in the building up lighting above.

Any new outside lighting will be mounted at a height equal to or less than twenty-five feet. An exception to the height limit will be allowed for any lighting used to illuminate public roads.

All outside lighting shall not create a glare affecting the vision of pedestrians and vehicular operators.

Maximum total of combined outside illumination on any one lot or site shall not exceed 7,500 lumens (equivalent to 500 watt incandescent).

All efforts shall be made to insure that any new outside lighting is installed at the minimum illumination necessary for its intended purpose and to limit the amount of light trespassing on adjacent or nearby properties.

All temporary outdoor lighting required for construction or repair projects, related to road or public infrastructure; all temporary outdoor lighting required for Police, Fire and other emergency services, including vehicular lighting; and all outdoor lighting used for public hazard warning shall be exempted from this ordinance.

BALLOT RESULT YES 337 NO 389

ARTICLE 11. Shall the Town raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other appropriation voted separately, the amounts set forth on the Budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,892,724.00. Should this article be defeated, the Operating Budget shall be \$1,904,749.00 which is the same as last year, with certain adjustments required by previous action of the Town or by law or the local governing body may hold one Special Meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only.

NOTE: This Operating Budget does not include appropriations in any other Warrant Articles.

Selectman Steve Huntington opened the discussion of Article 11 by explaining the breakdown of the budget.

Patrick Doughty made a motion to dispense and go directly to the line budget. Motion seconded by Willard Lucas.

Alan Strell wondered when line by line would be discussed. Steve Huntington explained line by line is discussed at the budget hearing. Moderator MacBain agreed with Steve.

Moderator MacBain called for a vote on the motion to stop discussion and go straight to the line budget. Motion failed. Discussion continued on as it was.

Selectman Steve Huntington continued with line by line explanations.

Questions were asked and answered as the meeting went on. Some discussion on each line.

Ben Gumm made a motion to amend the assessment line and reduce it by \$30,000 to make a total of \$41,000.00. This would make a \$30,000.00 cut from the assessment line. Motion seconded by Patrick Doughty.

Selectmen Lon Weston explained why this would not be a good idea. He explained that the town has been working closely with DRA (Department of Revenue Administration) and with the town's assessors, Nyberg Purvis and Associates.

With much discussion Selectman Steve Huntington would like to move the question. Moderator MacBain stated to move the motion of the amendment made to reduce this article by \$30,000.00

Opposition won the vote of the amendment. Motion failed.

Some general comments were made.

Legal Budget:

Some discussion.

Ben Gumm made a motion to amend the legal budget to be reduced by \$50,000.00. Seconded by John Keller.

Discussion.

Richard Polonsky asked to move the motion.

Opposition was the result bote of this amendment. Motion failed.

Fire Department:

John Miller moved to increase the Fire Chief and Assistant Fire Chief's salary. Seconded by William Symonds.

Fire Chief Jack Anderson stated he appreciated this motion by stated they are not asking for a raise but to get paid for runs. He would like John Miller to remove the motion.

Much discussion about pay rates, what exactly "call/runs" were and what the procedure is in surrounding towns.

John Miller and William Symonds withdrew motion and second.

John Wedick, Jr. moved to raise the Fire Chief and Assistant's line \$4,000.00 (giving \$2,000.00 for each). Seconded by Rodney Haywood.

Motion passed.

Building Inspection:

Harvey Burlock made a motion to reduce this line by \$5,000.00. Seconded by Charles King Jr.

Much discussion.

Selectman Huntington explained the Building Inspector will not be inspecting one and two family homes but he will now be issuing Certificate of Occupancy notes.

More discussion.

Moderator MacBain restated the motion to decrease this line by \$5,000.00.

Motion failed.

Moderator MacBain stated with no further questions or discussion a vote would need to be taken to finalize the budget.

Patrick Doughty made a motion to subtract \$150,000.00 from the operating bottom line budget. Seconded by Ben Gumm. Ben Gumm requested a private vote to be taken on this motion.

Some discussion took place. It was questioned that a vote was needed to be taken to add \$4,000.00, voted on the Fire Line, to the final budget first before a vote could be taken to cut the bottom line.

Moderator MacBain agreed and stated that a vote must first be taken to increase the bottom line budget by \$4,000.00 for the Fire Chief and Assistant Fire Chief's increase. This would make the budget \$1,892,724.00.

Motion passed making the new budget total for 2003 \$1,892,724.00

Moderator MacBain stated that the motion to decrease the budget by \$150,000.00 could now be taken.

Many comments made with more discussion. A vote was taken on whether or not to have this be a secret vote.

Moderator MacBain stated there would be no secret vote on this motion as there needed to be at least a showing of 7 cards to agree to the secret vote. There were only two.

Moderator MacBain stated to vote on the motion to reduce the budget by \$150,000.00.

Opposition resulted on this vote, motion failed.

A vote was taken to have the operating budget for 2003, to appear on the ballot, be \$1,892,724.00.

Motion passed.

David Wood moved to restrict reconsideration of amendment under RSA 40-10. Seconded by Sue Schott.

Restriction of reconsideration passed by showing of cards.

BALLOT RESULT YES 662 NO 88

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be added to the Capital Reserve Fund – Police Cruiser, previously established. The Select Board recommends this Appropriation. (Majority vote required)

There being no discussion, Article 12 will appear on the ballot as written.

BALLOT RESULT YES 558 NO 185

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$30,000.00 to be added to the Capital Reserve Fund – Highway Dump Truck, previously established. The Select Board recommends this Appropriation. (Majority vote required)

There being no discussion, Article 13 will appear on the ballot as written.

BALLOT RESULT YES 553 NO 188

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$8,500.00 to be added to the Capital Reserve Fund – Maple Street Cemetery Addition, previously established. The Select Board recommends this appropriation. (Majority vote required.)

There being no discussion, Article 14 will appear on the ballot as written.

BALLOT RESULT YES 605 NO 138

At this moment Moderator MacBain took a break from the Articles to take a vote on whether or not to have the Deliberative Session go back to being held on Saturdays. The vote was taken to have the Deliberative Session back to being held on Saturdays. The vote passed. The meetings will be held on Saturdays in the future.

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$25,000.00 to be added to the Capital Reserve Fund – Town Highway Garage, previously established. The Select Board recommends this appropriation. (Majority vote required.)

There being no discussion, Article 15 will appear on the ballot as written.

BALLOT RESULT YES 416 NO 321

ARTICLE 16. To see if the Town will vote to discontinue the Town of Bethlehem Facility Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the General Fund. (The fund balance as of December 31, 2002, was \$5,003.00). The Select Board recommends this article. (Majority vote required.)

Nancy Czarny asked for an explanation of this Article. Selectman Steve Huntington explained.

With no further discussion, Article 16 will appear on the ballot as written.

BALLOT RESULT YES 563 NO 155

ARTICLE 17. To see if the Town will vote to discontinue the Town Renovations Capital Reserve Fund created in 1996. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the General Fund. (The fund balance a of December 31, 2002, was \$61.70.) The Select Board recommends this article. (Majority vote required.)

There being no discussion, Article 17 will appear on the ballot as written.

BALLOT RESULT YES 606 NO 111

ARTICLE 18. To see if the Town will vote to discontinue the Revaluation Capital Reserve Fund created 1995. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the General Fund. (The fund balance as of December 31, 2002, was \$5,065.00.) The Select Board recommends this article. (Majority vote required.)

There being no discussion, Article 18 will appear on the ballot as written.

BALLOT RESULT YES 577 NO 139

ARTICLE 19. To see if the Town will vote to establish (in accordance with RSA 35:1-c) a reserve fund not to exceed \$15,000.00 for maintenance and operation of Town Buildings to be named the Town of Bethlehem Building Maintenance Fund and to raise and appropriate \$10,000.00 from the unreserved fund balance to be added to this fund, and to designate the Board of Selectmen as agents to expend. The Select Board recommends this article. (Majority vote required.)

William Brown asked where the \$10,000.00 would come from. Selectman Steve Huntington replied, “Any unexpended money appropriated, surplus or unreserved fund balance.”

John Wedick, Jr. asked if this Article was approved by DRA. Selectman Steve Huntington replied, “Yes, absolutely.”

With no amendments made, Article 19 will appear on ballot as written.

BALLOT RESULT YES 437 NO 272

ARTICLE 20. To see if the Town will vote to discontinue the Highway Backhoe/Loader Capital Reserve Fund created 2000. The Fund balance as of December 31, 2002, was \$0.00. The Select Board recommends this change. (Majority vote required.)

There being no discussion, Article 20 will appear on ballot as written.

BALLOT RESULT YES 610 NO 111

ARTICLE 21. To see if the Town will vote to adopt the provisions of RSA 41:14-a, to authorize the selectmen to acquire or sell land, buildings, or both. All sales and/or acquisitions will first be submitted to the planning board and to the conservation commission for review and recommendation by those bodies. After the selectmen receive the recommendation of the planning board and the conservation commission, they will hold 2 public hearings at least 10 but not more than 14 days apart on the proposed acquisition or sale. RSA 41:14-a also stipulates that if a written petition of 50 registered voters is present to the selectmen, prior to the selectmen's vote, the proposed acquisition or sale will be inserted as an article in the warrant for the next town meeting. The selectmen's vote will take place no sooner than 10 days but no later than 14 days after the second public hearing is held.

The provisions of RSA 41:14-a will not apply to the sale of and the selectmen will have no authority to sell; 1) town-owned conservation land which managed and controlled by the conservation commission, 2) any part of a town forest, and 3) any real estate that has been given, devised, or bequeathed to the town for charitable or community purposes. (The Select Board recommends this Article).

John Wedick Jr. asked what the advantage of this would be over the authority that the board had already. Selectman Steve Huntington stated he had nothing to do with this Article.

Selectwoman Kristen Reinhold stated this was recommended by DRA so the board acted on that. She did agree with John Wedick, Jr.'s point about already having this authority.

John Wedick Jr. thought this was a terrible recommendation by DRA.

More discussion.

David Wood asked if this article could be taken off the warrant to not appear on the ballot. Moderator MacBain stated it would be the Selectboard that would have to remove it.

Tanya Tellman wondered if the Selectboard wanted to make sure the board would have to bring it to the Planning Board and the Conservation Committee first. Selectwoman Kristen Reinhold replied, "Yes."

Margaret Gale – "A petition is allowed but not required, correct?" Kristen Reinhold, "Correct."

David Wood stated that with all the discussion and questions of the article, he made the motion for the Selectboard to look into having this Article removed from the Warrant. If it can be removed then remove it. Seconded by John Wedick, Jr.

The motion passed. The Selectboard are to find out if this article can be removed. Article 21 may or may not be on the ballot.

BALLOT RESULT YES 365 NO 368

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$33,000.00 to purchase Air Pack's and Protective Clothing for the Fire Department. (By Petition) (The Selectboard does not recommend this article)

The Fire Chief, Jack Anderson, explained this Article. He stated for the past few years he has been trying to upgrade equipment as it deteriorates over the years. He stated he had applied for a \$90,000.00 grant but was turned down on December 22, 2002. He stated this would be used for airparks and protective clothing.

Phil Davis wondered why the Selectboard did not recommend this Article.

Selectman George Manupelli asked how much gear this money would buy. Chief Anderson stated it would buy six airparks and a number of suits.

Selectman George Manupelli felt if this article were explained better to him he would have voted differently on the recommendation.

Phil Davis would like the board to reconsider to recommend this article.

Selectman Steve Huntington stated the bottom line is the bottom line and he will not change his recommendation. Selectwoman Kristen Reinhold will check into if it is even possible to change a recommendation at his point. The result will show on the ballot.

William Symonds moved to have a show of hands in the house to change the recommendation. Seconded by Patrick Doughty.

Unanimous vote in favor.

BALLOT RESULT YES 495 NO 238

ARTICLE 23. "Are you in favor of decreasing the Board of Selectman to three members." (By Petition)

Raymond Bushway wondered if the board could choose to recommend or not recommend certain articles (There was no recommendation from the Board on this Article)

Selectwoman Kristen Reinhold – “Yes, they can choose.”

With no further discussion, Article 23 will appear on the ballot as written.

BALLOT RESULT YES 315 NO 441

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of \$8,200.00 for the purpose of providing live musical entertainment, free to the public, to be held at the Bethlehem Gazebo in 2003. (By Petition) (The Selectboard recommends this article)

Small discussion on whether or not this amount was duplicated elsewhere. Kristen Reinhold stated that it had already been removed so no it would be duplicated.

With no amendments made Article 24 will appear on the ballot as written.

BALLOT RESULT YES 527 NO 220

ARTICLE 25. Are you in favor of retaining the current system of dispatching for the Bethlehem Police Department and Emergency Services and to raise and appropriate the amount of \$118,000.00 for the fiscal year 2003 for the purpose. (By Petition) (The Selectboard does not recommend this article)

There was much discussion on this Article. It was explained that there would be an informational meeting held on February 18, 2003 to further discuss the topic of Dispatch.

With no amendments made, Article 25 will appear on ballot as written.

BALLOT RESULT YES 302 NO 436

ARTICLE 26. To see if the Town will vote to raise and appropriate the sum of \$31,6000 for the operation of the Bethlehem Dispatch System for the Bethlehem Police Department and Emergency Services. Passage of the article is contingent upon passage of Warrant Article # 25. The sum of #31,600 represents the additional amount necessary to upgrade the Bethlehem Dispatch System to certifiable safe standards. (The Selectboard does not recommend this article)

There being no discussion, Article 26 will appear on the ballot as written.

BALLOT RESULTS YES 195 NO 547

ARTICLE 27. To see if the Town will vote to require the Select Board to take whatever action that may be necessary to: (1) settle any and all litigation pending between the Town and North Country Environmental Service (NCES); and, (2) identify and resolve any issues between the Town and NCES that remain after settlement action in (1) has been completed. Closure action on (1) and (2) above must be completed on or before August 30, 2003. This deadline may be extended for a maximum period of 60 days if absolutely necessary but only at a Special Town

Meeting held solely for the purpose of deciding whether or not to extend the August 30, 2003 deadline. Such Special Town Meeting must be held before August 30, 2003. (By Petition)

Selectman George Manupelli stated he has been in contact with Timothy Bates regarding this Petition Article. (Available at the Town Clerk Office)

More discussion.

Arthur Gigliello wondered if this could be amended. Moderator MacBain stated that it could not because it was a petitioned article.

More discussion and comments made.

With no amendments made, Article 27 will appear on the ballot as written.

BALLOT RESULT YES 299 NO 443

ARTICLE 28. To see if the Town will vote to approve the following non-binding resolution regarding the White Mountain National Forest (WMNF) and the forest management plans which are currently under review.

The Town of Bethlehem recognizes that the White Mountain National Forest (WMNF) borders many areas of the Town and accounts for approximately 50% of the land within the town borders. The Town of Bethlehem recognizes that the natural beauty of the WMNF attracts visitors, tourists, and residents to our town. Therefore, we, the residents of Bethlehem, have a vested interest in the future management of the WMNF. We recommend the US Forest Service revise the existing 1986 Forest management Plan 1. to permit continued timber harvesting at sustainable growth levels in timber management areas; 2. to incorporate in overall Forest management practices new scientific research on maintaining the health of the Forest and its ecosystems; 3. to accommodate the ever-increasing numbers of visitors and new forms of recreation use on Forest land.

Seconded by John Wedick, Jr.

Small discussion. A vote was taken with no opposition.

Article 28 will appear on the ballot as amended.

BALLOT RESULT YES 455 NO 246

ARTICLE 29. In the following article, the Select Board is seeking a non-binding recommendation from the voters of Bethlehem. This is only one of many proposals regarding the Bethlehem Country Club. Further public input will be solicited and additional information will be made available as the process of reviewing the Bethlehem Country Club continues. Are you in favor of the Select Board entering the Bethlehem Country Club into a lease agreement, for a period not to exceed ten (10) years, for the purpose of the town receives an annual income from the operation of the golf course.

John Wedick, Jr. thought the board should re-think this Article. He stated that the Bethlehem Country Club was leased years ago. He also stated that the Country Club has not taken any money from tax dollars.

David Wood felt this Article did not tell the voters anything. He made the motion to have this article be removed from the warrant and not appear on the ballot. Seconded by John Clancy.

Vote taken, motion passed.

BALLOT RESULT YES 337 NO 342

ARTICLE 30. See if the Town will vote to make the Bethlehem portion of the Old Franconia Road (Gilmanton Hill Road) a Scenic Road in accordance with the RSA statute 231:157. (By Petition)

John Wedick, Jr. asked Road Agent George Tucker III what position he held on this Article.

George Tucker III stated that is all in how the town votes but he does not recommend this Article.

David Bishop stated his interest was in maintaining the beauty of the road. He felt it is an asset to the town.

With no amendments made, Article 30 will appear on the ballot as written.

BALLOT RESULT YES 524 NO 162

With no further discussion, Moderator MacBain called the meeting to close at 11:20 p.m.

Above minutes were reviewed and approved by Moderator Alister MacBain.

Respectfully Submitted,
Tandy Girouard Brown

SCHEDULE OF TOWN PROPERTY

206-035	Town Hall, Land and Building	.59 AC	\$ 489,600.00
204-043-001	Strawberry Hill Reservoir	53.50 AC	29,300.00
204-043-002	Town Water Supply	5.34 AC	365,600.00
414-9-11-12	Village District	42.30 AC	1,163,200.00
203-001	Highway Garage – Building Only		65,600.00
414-005	Prospect Street Dump	24.00 AC	<u>26,500.00</u>
Total			\$ 2,139,800.00
COUNTRY CLUB			
203-001	Golf Maintenance Garage		\$ 38,400.00
203-001	Clubhouse		324,420.00
203-001	Land Route 302	102.00 AC	105,900.00
203-017	Land Prospect Street	33.00 AC	524,900.00
203-018	Land Prospect Street	4.70 AC	146,100.00
203-019	Land Prospect Street	1.00 AC	23,100.00
203-30	Land		
203-034	Land		
Total Country Club			\$ 1,162,820.00
PARKS AND RECREATION			
203-021	L/O N/S Main/Prospect/Log Cabin Lane	1.90 AC	\$ 221,400.00
203-025	L & Tennis Courts	1.20 AC	41,200.00
205-120	L & Playground Main/Agassiz	4.10 AC	50,900.00
205-122	L/B Info Booth	1.48 AC	128,000.00
206-027	L/O Elm Street (Little League)	7.80 AC	47,300.00
206-036	L/B Town Pool	1.50 AC	<u>143,300.00</u>
Total Parks and Recreation			\$ 432,100.00
CEMETERIES			
203-003	L/O N/S Main Street “Cemetery”	1.20 AC	\$ 15,400.00
206-051	L/O Off Cemetery Street (Gift)	.41 AC	8,900.00
206-056	L/O Maple & Austin Road (Gift)	2.60 AC	15,500.00
206-057	L/O Maple & Austin Road	6.50 AC	56,400.00
404-014	L/O Brook Road	2.90 AC	<u>10,500.00</u>
Total Cemeteries			\$ 106,700.00
SCHOOLS			
206-015	L/O BES	3.28 AC	\$ 1,527,800.00
402-025	L/O Profile	17.99 AC	2,194,800.00
402-021	L/O Profile	5.53 AC	<u>9,800.00</u>
Total Schools			\$ 3,732,400.00

**LAND AND BUILDINGS ACQUIRED THROUGH TAX
COLLECTOR'S DEED**

(Listed by Location and Map and Lot #)

203-032-013 through 203-032-036		122,400.00
205-037	L/O Agassiz Street .15 AC	2,000.00
205-037-001	L/O Harrigan Street .10 AC	100.00
206-018	L/B Main Street 3.20 AC	142,200.00
206-029	L/O W/S Elm Street 1.20 AC	3,100.00
206-029-001	L/O W/S Elm Street 3.10 AC	9,900.00
206-063-001	L/O Austin Road S/S 24.70 AC	20,500.00
210-013-220	L/O Lady Slipper Road/Jolee Lane 3.90 AC	N/V
403-020	L/O Caswell Heights Off 1-93 .04 AC	100.00
404-032-001	L/O Railroad Street .53 AC	5,000.00
405-081	L/B Cherry Valley Road 12.75 AC	39,250.00
413-041	L/O Access Lot 2.20 AC	4,500.00
414-008	L/O Off Austin Road N/S 38.00 AC	16,600.00
416-003	L/O Whitefield Road 64.52 AC	43,300.00
416-021	L/O Row 1.20 AC	10,700.00
416-028	L/O Row 1.70 AC	7,000.00
420-024	L/O Off Route 302 .11 AC	700.00
420-025	L/O Beech Hill .06 AC	<u>500.00</u>
Total Land and Buildings		\$ 426,850.00

OWNERS UNKNOWN

203-030	L/O Park Avenue/Pine Street	.41 AC	\$ 222,900.00
203-075	L/O N/S Reid Road	.38 AC	4,300.00
204-055-001	L/O Paper Road	.72 AC	5,150.00
205-048	L/O Doris Street	.13 AC	1,900.00
206-055	L/O S/S Austin Road	.67 AC	6,100.00
209-078	L/O River Road	3.90 AC	8,600.00
209-079	L/O S/S River Bend	.07 AC	600.00
209-080	L/O S/S River Bend	2.20 AC	4,500.00
414-007	L/O Prospect Street E/S Off	14.70 AC	3,700.00
416-042	L/O E/S Hazen Road		N/V
416-006	L/O Whitefield Town Line	2.70 AC	<u>700.00</u>

Total Unknown **\$ 38,450.00**

TAX EXEMPT ORGANIZATIONS**CHURCH**

203-051	All Saints Durell Methodist United Church		\$ 18,900.00
203-052	United Methodist Church		253,200.00
203-057	United Methodist Church		82,800.00
204-049	Congregation Machzikai Hadath		122,000.00
204-068	Bethlehem Hebrew Congregation		83,800.00
204-073	Bethlehem Hebrew Congregation		290,600.00
205-177	Christ the King Catholic Church		538,900.00
207-002	Episcopal Church		290,800.00
207-007	Our Lady of the Fairways		700.00
405-041	Assembly of God		<u>11,400.00</u>

Total Church **\$ 1,693,100.00**

NON-PROFIT ORGANIZATIONS

207-005	Tri County Community Action		\$ 432,700.00
403-012	Burch House		210,000.00
412-017	Copper Cannon (Building Only)		201,600.00
414-019	Northern Youth Services		<u>177,700.00</u>

Total Non-Profit Organizations **\$ 1,022,000.00**

FOREST

210-016	USA	109.00 AC	\$ 5,600.00
401-018	N.E. Forestry	80.00 AC	37,300.00
412-022-002	USA	210.36 AC	84,100.00
413-058	State of New Hampshire	26.00 AC	26,700.00
422-003	USA	50.00 AC	33,800.00
422-004	USA	342.00 AC	85,500.00
422-005	USA	31,119.20 AC	<u>21,930,000.00</u>

Total Forest **\$22,203,000.00**

**PILOT
PAYMENT IN LIEU OF TAXES**

Map – Lot			Assessed Value	Payment
414-019	NFI North, Inc.	1.90 AC	\$ 177,700.00	\$ 4,000.00
406-018	Pinetree Power	70.87 AC	2,420,500.00	210,492.02
201-067	North Country Council	1.91 AC	251,800.00	150 hrs of Service
Society for the Protection of New Hampshire Forest				
201-068		21.51 AC	208,700.00	
201-069		47.09 AC	2,730.00	
201-070		.23 AC	50.00	
201-071		20.86 AC	104,000.00	
407-023 & 407-024		77.47 AC	<u>49,450.00</u>	<u>8,000.00</u>
TOTAL			\$3,214,930.00	\$ 222,492.02 + 150 HRS OF SERVICE

SUMMARY – INVENTORY OF VALUATION

Current Use Land	\$ 1,345,475.00	
Residential Land	20,886,950.00	
Commercial/Industrial	<u>3,565,900.00</u>	
Total Taxable Land		\$ 25,798,325.00
Residential Building	64,597,750.00	
Manufactured Housing	1,742,400.00	
Commercial/Industrial Building	<u>22,661,800.00</u>	
Total Taxable Buildings		89,001,950.00
Public Utilities		3,587,400.00
Valuation Before Exemptions		118,387,675.00
Blind Exemptions	15,000.00	
Adjusted Elderly Exemptions	<u>255,500.00</u>	
Total Exemptions Off Valuation		(270,500.00.00)
Net Valuation On Which Tax Rate Is Computed		<u>\$114,701,675.00</u>
Veteran Exemptions	12,400.00	
Disabled Veterans	<u>16,800.00</u>	
Total Tax Credits		<u>29,200.00</u>
Non-Taxable Land and Buildings		<u>\$ 38,862,100.00</u>

TAX RATE ON \$1,000.00 VALUATION

Municipal	\$ 5.80
County	2.36
Schools	18.97
State	6.03
Total	\$33.16

Village District	3.27
Total	\$36.43

Net Assessed Valuation - \$114,706,675.00

Net Assessed Valuation – Village District - \$ 45,454,650.00

<u>Year</u>	<u>Municipal</u>	<u>Village</u>	<u>School</u>	<u>County</u>	<u>State</u>	<u>Total Town</u>	<u>Total Precinct</u>
1988	4.13	.63	11.23	.79		16.15	16.78
1989	2.79	2.03	10.72	1.24		14.75	16.78
1990	3.41	2.48	13.91	1.12		18.44	20.92
1991	2.87	2.45	15.28	1.01		19.16	21.61
1992	4.19	2.23	16.87	1.12		22.18	24.41
1993	4.16	2.15	17.04	1.06		22.26	24.41
1994	4.98	2.47	18.13	1.15		24.26	26.73
1995	4.71	2.74	19.64	1.24		25.59	28.33
1996	3.27	2.69	20.85	1.12		25.24	27.93
1997	3.46	2.69	20.74	1.25		25.45	28.14
1998	6.78	1.41	27.22	1.56		35.56	36.97
1999	8.62	1.32	12.64	1.67	7.25	30.18	31.50
2000	12.98	1.16	15.53	1.78	7.30	37.59	38.75
2001	5.21	1.15	15.21	1.96	7.71	30.09	31.24
2002	5.21	1.84	17.23	1.86	6.41	31.30	33.14
2003	5.80	3.27	18.97	2.36	6.03	33.16	36.43

TREASURER'S REPORT

LACONIA SAVINGS BANK

General Fund Checking Account Activity	
Beginning Balance on Hand January 1, 2003	1,700,915.08
Total Receipts	6,958,447.56
Total Expenditures	7,409,153.76
Ending Balance on Hand, December 31, 2003	1,250,208.88

BOND ACCOUNTS HELD

A.B. Logging, Inc.	8,544.56
D.M. Holden, Inc.	490.26
Northwood Land & Timber Corp.	13,750.68
Stoney's Masonry & Gravel	7,459.99

CONNECTICUT RIVER SAVINGS BANK

Adopt-A-Flag Account	545.42
BCC Savings	41,277.90
BCC Checking	13,546.54
Conservation Commission Account	6,728.68
K-9 Unit Account	784.23
Landfill Account	64,719.02
Ambulance	4,501.40
Open for the Season Account	240.90
Simard Loc 90 08	3,261.92

MBIA

Revolving Loan Fund	66,165.38
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Note: The reported dollar figures are previous to annual municipal audit and they may change following said annual audit as auditors make adjustments and error corrections.

Respectfully Submitted,
Nora Clark, Treasurer

TAX COLLECTOR'S REPORT SUMMARY OF WARRANTS

Levies of 2003 and Prior – Property, Resident and Yield Taxes

DEBITS

Levies of:	2003	2002
Uncollected Taxes		
- Beginning of Year:		
Property Taxes	0.00	\$473,983.94
Land Use Change	0.00	0.00
Yield Taxes	0.00	1,984.07
Adjustment		56.49
 Taxes Committed:		
Property Taxes	4,020,556.72	0.00
Land Use Change	0.00	0.00
Yield Taxes	17,436.32	0.00
Excavation Tax	826.80	0.00
Return Check		50.00
 Overpayment:		
Property Taxes	5,273.76	171.82
Yield Taxes	0.00	238.78
Interest (OP)	0.00	4.84
Resident Tax Penalty	0.00	1,070.00
Interest – Late Tax	<u>4,276.35</u>	<u>9,472.82</u>
 Total Debits	 \$4,048,369.95	 \$ 486,942.76

CREDITS

Remitted to Treasurer:		
Property Taxes	\$3,561,841.39	\$ 272,535.27
Land Use Change	0.00	0.00
Yield Taxes	11,397.36	2,047.80
Interest	4,276.35	9,477.66
Penalties	0.00	1,070.00
Excavation Tax @ \$.02/yd.	826.80	0.00
Conversion to Lien	0.00	194,414.83
Ret'd Ck fee	0.00	50.00
 Abatements Made:		
Property Taxes	866.97	7,172.15
Yield Taxes	2,002.89	0.00
Adjustment +	940.08	0.00
 Uncollected Taxes- End of Year:		
Property Taxes	462,182.04	0.00
Yield Taxes	<u>4,036.07</u>	<u>175.05</u>
 Total Credits	 \$4,048,369.95	 \$486,942.76

SUMMARY OF TAX LIEN ACCOUNTS
Year Ending December 31, 2003

DEBITS

Levies of:	2003	2002	2001	Prior
Unredeemed Liens Beginning of Fiscal Year	\$ 0.00	\$165,984.19	\$143,569.05	\$ 92,608.00
Liens Executed During Fiscal Year	212,219.22	0.00	0.00	0.00
Interest and Costs Collected (After Lien Execution) Interest & Cost	<u>4,206.44</u>	<u>18,475.71</u>	<u>29,285.51</u>	<u>19,474.25</u>
Total Debits	\$216,425.66	\$184,459.90	\$172,854.56	\$112,082.25

CREDITS

Remitted to Treasurer:				
Redemptions	\$ 60,026.28	\$ 95,657.96	\$ 97,986.14	\$ 29,985.17
Interest and Costs Collected (After Lien Execution) Interest & Cost	4,206.44	18,384.69	29,285.51	19,474.25
Abatements of Unredeemed Taxes	35.50	0.00	3,916.72	6,803.20
Unredeemed Liens Balance End of Year	<u>152,157.44</u>	<u>70,417.25</u>	<u>41,666.19</u>	<u>55,819.63</u>
Total Credits	\$216,425.66	\$184,459.90	\$172,854.56	\$112,082.25

GENERAL FUND REVENUES 2003

	2003 Budget	2003 Actual	2004 Requested
Land Use Change Taxes			
Land Use Change Taxes	\$ 2,100.00	\$ 0.00	\$ 70,000.00
Total Land Use Change Taxes	2,100.00	0.00	70,000.00
Yield Taxes			
Yield Taxes	7,000.00	13,206.38	13,300.00
Yield Tax Interest	0.00	177.67	200.00
Excavation Taxes	<u>200.00</u>	<u>826.80</u>	<u>500.00</u>
Total Yield Taxes	7,200.00	14,210.85	14,000.00
Payment In Lieu Of Taxes			
Payment In Lieu Of Taxes	<u>217,860.00</u>	<u>222,492.02</u>	<u>227,228.00</u>
Total Payment In Lieu Of Taxes	217,860.00	222,492.02	227,228.00
Interest, Penalties & Costs			
Property Tax Interest	49,000.00	13,388.99	11,500.00
Cost	<u>0.00</u>	<u>3,533.38</u>	<u>3,500.00</u>
Total Interest, Penalties & Costs	49,000.00	16,922.37	15,000.00
Business Licenses And Permits			
Business Licenses & Permits	0.00	286.00	250.00
UCC Filings & Certificates	<u>1,300.00</u>	<u>980.00</u>	<u>1,000.00</u>
Total Business Licenses & Permits	1,300.00	1,266.00	1,250.00
Motor Vehicle Permit Fees			
Motor Vehicle Permit Fees	<u>315,000.00</u>	<u>340,085.00</u>	<u>350,000.00</u>
Total Motor Vehicle Permit Fees	315,000.00	340,085.00	350,000.00
Building Permits			
Building Permits	<u>5,000.00</u>	<u>5,532.20</u>	<u>5,000.00</u>
Total Building Permits	5,000.00	5,532.20	5,000.00
Other Licenses, Permits & Fees			
Dog Licenses	3,800.00	2,912.00	2,900.00
Dog Fines	700.00	425.00	400.00
Marriage Licenses	300.00	945.00	800.00
Miscellaneous	0.00	65.42	50.00
Certificates – B, D & M	<u>200.00</u>	<u>400.00</u>	<u>350.00</u>
Total Other Licenses, Permits & Fees	5,000.00	4,747.42	4,500.00

	2003 Budget	2003 Actual	2004 Requested
Shared Revenue			
Shared Revenue	<u>96,000.00</u>	<u>99,892.52</u>	<u>32,750.00</u>
Total Shared Revenue	96,000.00	99,892.52	32,750.00
Tax Distribution			
Meals & Room Tax	<u>0.00</u>	<u>0.00</u>	<u>67,000.00</u>
Total Tax Distribution	0.00	0.00	67,000.00
Highway Block Grant			
Highway Block Grant	<u>87,106.00</u>	<u>87,116.94</u>	<u>87,894.00</u>
Total Highway Block Grant	87,106.00	87,116.94	87,894.00
State & Federal Forest Land			
Reimbursement State & Federal Forest	<u>60,679.00</u>	<u>45,658.67</u>	<u>41,600.00</u>
Total State & Federal	60,679.00	45,658.67	41,600.00
Intergovernmenta Revenues			
Village District	<u>150.00</u>	<u>150.00</u>	<u>150.00</u>
Total Intergovernmenta Revenues	150.00	150.00	150.00
Income From Departments			
Income From Copy Machine	600.00	339.50	300.00
Income From Lists & Maps	100.00	300.00	150.00
Current Use Applications	100.00	31.37	30.00
Pay Phone Commissions	60.00	10.08	0.00
Notary	75.00	2.00	20.00
Police Special Detail	5,000.00	402.50	400.00
Highway Department	0.00	2,500.00	1,000.00
Pistol Permits	360.00	110.00	100.00
Police Reports	900.00	1,225.31	1,200.00
Court Fines	3,000.00	100.00	100.00
Court Fees	150.00	350.00	100.00
Fire Reports	5.00	96.00	50.00
Forest Fire Reimbursement	0.00	3,814.50	0.00
Ambulance Reports	60.00	0.00	0.00
Planning Board Fees	3,500.00	4,999.87	4000.00
Zoning Board Fees	750.00	763.82	500.00
Pool Admissions	500.00	1,698.00	0.00
Pool Snack Bar	0.00	1,419.96	0.00
Pool Seasonal Passes	0.00	1,505.00	0.00
Pool Lessons	0.00	660.00	0.00
Rec Weekly Campers	2,980.00	20,301.20	11,500.00

	2003 Budget	2003 Actual	2004 Requested
Rec Tennis Lessons	0.00	640.00	550.00
Rec Swim Lessons	0.00	605.00	0.00
Cemetery Trust Fund Reimb	0.00	(1,126.22)	0.00
Cemetery Fees	<u>1,800.00</u>	<u>2,575.00</u>	<u>2,000.00</u>
Total Income From Departments	20,000.00	43,322.89	22,000.00
Sale Of Municipal Property			
Sale of Municipal Property	40,000.00	0.00	0.00
Sale Of Tax Deeded	<u>10,000.00</u>	<u>259,864.36</u>	<u>0.00</u>
Total Sale Of Municipal Property	50,000.00	259,864.36	0.00
Interest On Investments			
Interest on Checking	5,000.00	5,817.47	1,800.00
Service/Bank Charges	0.00	(1,632.64)	0.00
Bounced Checks	0.00	(2,115.11)	0.00
Bank Errors/Corrections	0.00	(7.68)	0.00
Miscellaneous	<u>0.00</u>	<u>23.94</u>	<u>0.00</u>
Total Interest On Investments	5,000.00	2,085.98	1,800.00
Reimbursements			
Insurance Div. & Reimbursements	2,500.00	3,785.29	2,500.00
Reimb Medical Ins.	<u>0.00</u>	<u>(686.67)</u>	<u>0.00</u>
Total Reimbursements	2,500.00	3,098.62	2,500.00
Donations			
Contributions & Donations	3,000.00	4,000.00	3,200.00
Playground Donations	<u>50.00</u>	<u>0.00</u>	<u>0.00</u>
Total Donations	3,050.00	4,000.00	3,200.00
Miscellaneous Revenues			
Other Revenues	0.00	7,827.95	0.00
Reimbursements-Other	500.00	617.06	500.00
Reimbursements Welfare	200.00	0.00	0.00
Other Miscellaneous Revenues	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>
Total Other Miscellaneous Revenues	1,450.00	8,445.01	500.00
Trustees Trust Funds			
Transfer from Trust Funds	<u>0.00</u>	<u>16,392.04</u>	<u>0.00</u>
Total Transfers	0.00	16,392.04	0.00
Discount			
Vendor Discounts	<u>0.00</u>	<u>302.62</u>	<u>0.00</u>
Total Vendor Discounts	0.00	302.62	0.00

BCC REVENUES 2003

	2003 Budget	2003 Actual	2004 Requested
Memberships	92,000.00	92,001.96	92,000.00
Greens Fees	62,000.00	57,009.00	55,000.00
Golf Carts	36,000.00	33,387.00	30,000.00
Innkeepers	16,000.00	22,640.00	20,000.00
Discount Cards	8,000.00	7,953.00	7,000.00
Siesta	8,000.00	20,808.00	15,000.00
10 Ride	10,000.00	8,312.00	8,000.00
Misc Revenue	6,082.00	11,439.69	11,157.00
Interest on Account	0.00	335.83	0.00
Reimbursement	0.00	(717.95)	0.00
Service/Bank Charges	<u>0.00</u>	<u>(1,780.12)</u>	<u>0.00</u>
Total Income from Department	238,082.00	251,373.91	238,157.00

LANDFILL REVENUES 2003

Pay Per Bag	50,500.00	42,657.00	47,554.00
Landfill Tipping Fees	15,329.00	19,453.40	22,000.00
Interest on Account	0.00	364.46	0.00
Service/Bank Charges	<u>0.00</u>	<u>(26.85)</u>	<u>0.00</u>
Total Income from Department	65,829.00	62448.01	69,554.00

AMBULANCE REVENUES 2003

Ambulance Fees	21,453.00	16,136.30	35,000.00
Interest on Account	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Income from Department	21,453.00	16,136.30	35,000.00

GENERAL FUND EXPENDITURES 2003

Executive

Administrative Assistant Salary	30,500.00	30,755.92	31,415.00
Selectmen's Salaries	8,000.00	8,000.00	8,000.00
Auditors	8,500.00	10,375.00	8,500.00
MTHP	8,529.12	8,529.12	7,095.00
Delta Dental	1,156.68	1,095.18	689.00
SS/MC	2,961.00	2,842.21	3,031.00
NHRE	1,265.00	1,547.93	1,822.00
Registry	100.00	16.37	100.00
Telephone	2,800.00	2,365.76	2,800.00
Video Taping	2,400.00	1,800.00	2,400.00
Computer Expenses	3,340.00	5,017.08	1,000.00
Software Support	1,827.00	2,422.41	2,500.00

	2003 Budget	2003 Actual	2004 Requested
Professional Consulting	5,000.00	13,806.75	38,000.00
NHMA Property Liability	1,500.00	1,927.11	2,000.00
WC/UC Insurance	600.00	981.80	1,100.00
Printing	3,000.00	3,657.12	4,000.00
Dues	152.00	70.00	152.00
NHMA Dues	1,330.00	1,328.31	1,468.00
Public Notices	2,200.00	729.20	2,200.00
Office Supplies	3,200.00	2,107.95	3,200.00
Postage	1,625.00	1,680.55	2,000.00
Loss Prevention Program	500.00	0.00	500.00
Equipment Repair	700.00	0.00	1,000.00
Training & Conferences	<u>500.00</u>	<u>541.00</u>	<u>500.00</u>
Total Executive	99,435.80	108,098.50	130,324.00
Election/Registration/Vital Statistics			
Town Clerk's Salary	3,750.00	3,7500.00	3,750.00
Town Clerk's Fees	18,700.00	17,903.00	19,557.00
Deputy Town Clerk	3,000.00	656.40	2,000.00
Moderator	600.00	200.00	600.00
Supervisors Of Checklist	2,000.00	1,200.00	2,000.00
Ballot Clerks	800.00	440.00	1,400.00
SS/MC	2,219.00	1,776.32	2,254.00
Meals	300.00	123.78	500.00
Telephone	700.00	708.20	700.00
Services/Supplies	4,925.00	8,571.71	4,600.00
Payments To Government Agencies	<u>2,500.00</u>	<u>3,211.00</u>	<u>2,500.00</u>
Election/Registration/Vital Statistics	39,194.00	38,540.41	39,861.00
Financial Administration			
Tax Collector's Salary	9,500.00	9,500.00	9,500.00
Tax Collector's Fees	8,000.00	4,400.00	8,000.00
Deputy Tax Collector	10,140.00	10,595.15	10,444.00
Treasurer's Salary	3,750.00	3,750.00	3,750.00
Deputy Treasurer's Salary	250.00	0.00	250.00
MTHP	2,985.19	2,985.89	3,262.00
Delta Dental	404.84	404.88	409.00
SS/MC	2,455.00	1,980.04	2,457.00
Registry	1,000.00	687.11	1,000.00
Telephone	700.00	627.04	700.00
Information Systems	3,100.00	3,277.98	2,200.00
Services	4,800.00	3,483.51	3,700.00
Supplies	2,500.00	1,195.57	2,000.00
Postage	<u>2,400.00</u>	<u>2,400.00</u>	<u>2,600.00</u>

	2003 Budget	2003 Actual	2004 Requested
Total Financial Administration	51,985.03	45,287.17	50,272.00
Assessing			
Assessing Services	6,000.00	20.00	6,000.00
Update Maps	2,500.00	2,500.00	2,500.00
Computer Software Maintenance	2,600.00	2,600.00	2,800.00
Revaluation	<u>60,000.00</u>	<u>60,000.00</u>	<u>30,000.00</u>
Total Assessing	71,100.00	65,120.00	41,300.00
Legal Expense			
Legal Expense	47,800.00	29,990.36	68,000.00
Legal Expense Landfill	<u>52,200.00</u>	<u>99,610.73</u>	<u>32,000.00</u>
Total Legal Expense	100,000.00	129,601.09	100,000.00
Planning & Zoning			
Secretary's Salary	18,898.00	17,893.08	19,465.00
Planner	0.00	0.00	23,000.00
MTHP	5,543.93	5,544.77	5,901.00
Delta Dental	751.84	751.80	740.00
SS/MC	1,454.00	1,344.77	1,497.00
NHRE	783.00	1,555.06	1,129.00
Legal Expense	11,500.00	5,803.12	11,500.00
Registry	300.00	171.47	300.00
Advertising	1,200.00	2,242.13	2,200.00
Telephone	700.00	902.41	950.00
Services	2,200.00	2,680.00	2,200.00
Insurance	670.00	772.13	800.00
Supplies	1,350.00	833.32	1,200.00
Postage	<u>900.00</u>	<u>899.78</u>	<u>1,000.00</u>
Total Planning & Zoning	46,250.77	41,393.84	71,882.00
General Government Buildings			
Salaries	10,800.00	10,390.12	14,000.00
SS/MC	862.00	800.78	1,077.00
Custodial Services	4,800.00	2,983.50	6,500.00
Mowing	4,200.00	0.00	1,500.00
Snow Removal	2,000.00	606.20	2,000.00
Trash Removal	2,000.00	1,895.67	2,200.00
Fuel	7,500.00	437.52	7,500.00
Building Maintenance	5,000.00	2,827.03	5,000.00
Professional Consulting	10,000.00	11,128.73	0.00
Insurance	1,500.00	1,939.99	2,500.00
Supplies	2,500.00	2,949.30	2,500.00
Lights	6,000.00	4,707.77	6,000.00
Equipment Repair	2,000.00	584.59	2,500.00
Oil Tank R & R	20,000.00	9,434.41	0.00

	2003 Budget	2003 Actual	2004 Requested
Out-of-District Hydrants	2,500.00	316.80	2,500.00
Vehicle Mileage	<u>700.00</u>	<u>288.00</u>	<u>700.00</u>
Total Government Building	82,362.00	51,290.41	56,477.00
Advertising/Regional Association			
Visitors' Center Salaries	6,984.00	5,432.09	6,366.00
Visitors' Center SS/MC	535.00	415.64	488.00
Visitors' Center Advertising	2,000.00	2,000.00	2,000.00
WREN-Street Banner	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>
Total Advertising/Regional Association	9,519.00	7,847.73	10,354.00
Other General Government			
Forester Salary	6,000.00	1,686.75	6,000.00
Forester Mileage/Supplies	<u>1,000.00</u>	<u>177.84</u>	<u>1,000.00</u>
Total Other General Government	7,000.00	1,864.59	7,000.00
Police			
Police Chief Salary	45,549.00	45,558.97	46,915.00
Officers' Salaries	114,731.00	103,475.92	128,000.00
Special Detail	2,000.00	547.50	500.00
MTHP	16,000.00	13,828.98	17,898.00
Delta Dental	0.00	0.00	1,606.00
SS/MC	3,500.00	2,239.99	2,235.00
NHRTS	8,867.00	8,811.50	13,945.00
Services/Supplies	10,000.00	10,981.11	12,000.00
Insurance	12,000.00	12,676.92	16,000.00
Fuel/Gas	4,000.00	3,081.97	3,500.00
Cruiser Maintenance	<u>2,500.00</u>	<u>4,163.23</u>	<u>3,500.00</u>
Total Police	219,147.00	205,366.09	246,099.00
Fire			
Fire Chief's Salary	6,500.00	6,499.92	6,500.00
Volunteer Firemen	9,250.00	11,174.87	9,250.00
Assistant Fire Chief	4,250.00	4,249.92	4,250.00
SS/MC	2,300.00	2,395.95	2,300.00
Training	10,000.00	10,364.74	10,000.00
Services/Supplies	8,000.00	9,963.77	8,000.00
Air Packs/Prot Clothing	33,000.00	33,000.00	0.00
Insurance	7,000.00	9,704.48	9,704.00
Fuel/Gas	2,100.00	2,250.29	1,700.00
Equipment/Vehicle Repair	8,000.00	7,836.20	8,000.00
Equipment Purchase	12,000.00	8,152.94	8,196.00
Communication Maintenance	<u>2,000.00</u>	<u>584.88</u>	<u>1,500.00</u>
Total Other Public Safety	104,400.00	106,177.96	69,400.00

	2003 Budget	2003 Actual	2004 Requested
Building Inspection			
Salary	10,000.00	2,313.75	10,000.00
Supplies	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>
Total Inspection	10,500.00	2,313.75	10,500.00
Other Public Safety			
Tower Rental & Maintenance	3,000.00	3,366.84	3,500.00
PD-FD Dispatch	38,500.00	42,878.59	23,500.00
PD-FD MTHP	6,000.00	10,285.77	3,494.00
Delta Dental	1,010.52	621.11	367.00
PD-FD SS/MC	3,000.00	3,252.16	1,807.00
PD-FD NHRE	1,000.00	1,693.78	1,363.00
911 PD-FD Telephone	5,500.00	4,450.68	3,800.00
Insurance	500.00	619.20	800.00
Dispatcher Grafton County	19,000.00	20,125.00	24,436.00
Communication Upgrade	<u>18,500.00</u>	<u>17,133.42</u>	<u>0.00</u>
Total Other Public Safety	96,010.52	104,426.55	63,067.00
Highways & Streets			
Road Agent's Salary	41,814.00	41,364.18	43,068.00
Salary	139,058.00	125,339.74	145,950.00
MTHP	27,369.00	28,059.96	32,408.00
Delta Dental	4,005.00	2,417.21	3,721.00
SS/MC	13,910.00	12,674.24	14,535.00
NHRE	7,438.00	7,275.03	10,963.00
Telephone	1,700.00	1,436.98	1,700.00
Services	5,000.00	4,879.63	17,000.00
Lights	2,000.00	1,649.66	1,700.00
DOT Testing	400.00	344.00	400.00
Public Notice	400.00	131.00	400.00
Sander Purchase	9,000.00	8,375.00	9,000.00
Insurance	16,000.00	16,114.14	17,000.00
Dues	120.00	0.00	120.00
Supplies	14,000.00	15,137.45	16,000.00
Fuel & Lubricants	24,000.00	23,148.11	24,000.00
Equipment Repair	48,000.00	53,160.51	48,000.00
Vehicle Mileage Reimbursement	400.00	200.00	400.00
Uniform/Boots	4,036.00	3,755.89	4,036.00
Sand, Gravel & Stone	35,000.00	44,373.57	35,000.00
Salt	20,000.00	18,905.57	22,000.00
Asphalt	<u>44,000.00</u>	<u>64,663.90</u>	<u>42,000.00</u>
Total Highways & Street	457,650.00	473,405.77	489,401.00
Street Lighting			
Lights	<u>24,000.00</u>	<u>23,252.89</u>	<u>26,000.00</u>
Total Lighting	24,000.00	23,252.89	26,000.00

	2003 Budget	2003 Actual	2004 Requested
Water Feasibility Study Grant			
Water Feasibility Study Grant	<u>0.00</u>	<u>159.64</u>	<u>0.00</u>
Total Water Feasibility Study Grant	0.00	159.64	0.00
Animal Control			
Salary	4,200.00	4,200.00	4,200.00
SS/MC	330.00	321.61	323.00
Service/Supplies	<u>1,000.00</u>	<u>904.69</u>	<u>1,277.00</u>
Total Animal Control	5,530.00	5,426.30	5,800.00
Health Agencies/Hospitals			
Health Officer	2,000.00	1,316.24	2,000.00
Training & Dues	350.00	135.00	350.00
Grafton Cnty Senior Citizen	3,500.00	3,500.00	3,500.00
North Country Home Health	5,462.00	5,462.00	5,462.00
White Mountain Mental Health	3,060.00	3,060.00	3,060.00
Hospice of Littleton	1,313.00	1,313.00	1,335.00
American Red Cross	861.00	861.00	860.00
Lancaster Humane Society	1,000.00	1,000.00	1,000.00
North County YMCA	250.00	250.00	250.00
Tri-County CAP	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,500.00</u>
Total Health Agencies/Hospital	22,796.00	21,897.24	23,317.00
Direct Assistance			
Rent	14,000.00	3,431.20	12,000.00
Miscellaneous	2,100.00	681.14	1,900.00
Lights	1,500.00	178.26	1,400.00
Fuel	700.00	162.04	700.00
Food Pantry	<u>1,000.00</u>	<u>192.01</u>	<u>1,000.00</u>
Total Direct Assistance	19,300.00	4,644.65	17,000.00
Parks/Recreation			
Pool Salaries	16,260.00	13,011.66	12,339.00
Pool SS/MC	1,244.00	995.45	944.00
Pool Telephone	300.00	320.35	0.00
Pool Services	9,550.00	9,415.47	0.00
Pool & Rink Lights	3,200.00	2,846.37	0.00
Pool Insurance	1,608.00	4,263.57	0.00
Little League Serv/Supplies	2,380.00	4,141.71	2,469.00
Park Service & Supplies	3,086.00	2,517.69	3,086.00
Summer Recreation Salaries	20,268.00	23,053.19	22,189.00
Summer Recreation SS/MC	1,550.00	1,739.14	1,550.00
Summer Recreation Telephone	410.00	535.02	410.00
Summer Recreation Serv/Supplies	4,400.00	4,065.78	4,400.00
Recreation Director	15,965.00	10,356.25	15,965.00
Recreation Director SS/MC	<u>1,222.00</u>	<u>792.31</u>	<u>1,222.00</u>
Total Park Recreation	81,443.00	78,053.96	64,574.00

	2003 Budget	2003 Actual	2004 Requested
Culture & Recreation			
Gazebo Entertainment	<u>8,200.00</u>	<u>8,150.00</u>	<u>0.00</u>
Total Culture & Recreation	8,200.00	8,150.00	0.00
Library			
Library Services	<u>39,862.00</u>	<u>39,862.00</u>	<u>42,906.00</u>
Total Library	39,862.00	39,862.00	42,906.00
Other Conservation			
Services	<u>2,875.00</u>	<u>2,875.00</u>	<u>2,050.00</u>
Total Other Conservation	2,875.00	2,875.00	2,050.00
Interest TAN			
TAN Tax Anticipation Note	<u>10,000.00</u>	<u>14,149.30</u>	<u>14,000.00</u>
Interest TAN	10,000.00	14,149.30	14,000.00
Debt Service			
DS Cost for Town BLDG Construction	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>
Debt Service	0.00	0.00	25,000.00
Capital Reserve Fund			
Cemetery Addition	8,500.00	8,500.00	0.00
Police Cruiser	10,000.00	10,000.00	10,000.00
Highway Truck	30,000.00	30,000.00	30,000.00
Highway Garage Addition	25,000.00	50,000.00	0.00
TOB Building Maint Fund	10,000.00	11,080.00	0.00
Prospect St. Bridge (Proposed)	0.00	0.00	5,000.00
Closure Prospect St. Dump	0.00	1,595.10	0.00
NLCR Town Facilities Study 02	11,311.47	11,311.47	0.00
NLCR Reval Town Properties 02	<u>30,000.00</u>	<u>30,000.00</u>	<u>0.00</u>
Total Capital Reserve Fund	124,811.47	152,486.57	45,000.00
Total Budget Total	1,733,371.59	1,731,691.41	1,651,584.00

BETHLEHEM COUNTRY CLUB EXPENDITURES

Special Revenue Fund			
House Salary	58,000.00	53,773.28	58,000.00
SS/MC	4,437.00	4,111.16	4,437.00
Advertising	6,000.00	5,733.11	7,000.00
Telephone	2,100.00	2,282.26	2,100.00
Services/Supplies	7,000.00	8,345.10	8,000.00
Ghin-Handicap	2,700.00	1,848.00	2,000.00
Lights	1,200.00	833.71	1,000.00
Heat	1,200.00	1,908.29	1,350.00
Building Maintenance	1,500.00	1,305.81	1,500.00
Improvements	2,000.00	500.00	2,000.00

	2003 Budget	2003 Actual	2004 Requested
Equipment Purchase	2,500.00	1,722.53	2,000.00
Insurance	2,500.00	2,639.96	2,600.00
Dues/Prof Meeting	1,100.00	990.70	1,100.00
Bank Service Fees	1,400.00	0.00	1,400.00
Golf Car Rental	25,000.00	22,586.56	23,520.00
Course Salary	80,745.00	80,880.73	82,900.00
SS/MC	6,100.00	6,065.17	6,250.00
Telephone	600.00	681.14	600.00
Lights	600.00	506.11	600.00
Improvements	4,000.00	3,803.38	4,000.00
Equipment Rental	500.00	372.00	900.00
Insurance	2,000.00	1,996.84	2,000.00
Dues/Prof Meetings	700.00	585.00	700.00
Supplies	4,500.00	4,812.88	4,000.00
Chemicals	10,000.00	9,698.69	9,000.00
Fuels/Lubricant	4,500.00	4,497.45	4,500.00
Equipment Repair	4,000.00	3,884.48	3,500.00
Vehicle Mileage	<u>1,200.00</u>	<u>1,201.92</u>	<u>1,200.00</u>
Total Special Revenue Fund	238,082.00	227,566.26	238,157.00

LANDFILL EXPENDITURES 2003

Special Revenue Fund

Salary	13,679.00	13,012.97	3,143.00
SS/MC	930.00	991.19	1,011.00
Services/Supplies	10,000.00	8,425.00	10,000.00
Vehicle Mileage	500.00	524.80	500.00
Waste Management P/U	500.00	0.00	
0.00			
NCES Disposal Fees	<u>40,000.00</u>	<u>41,360.45</u>	<u>44,000.00</u>
Special Revenue Total	65,829.00	65,213.78	69,554.00

AMBULANCE EXPENDITURES 2003

Special Revenue Fund

Attendants	7,500.00	6,353.79	11,500.00
SS/MC	956.00	693.64	1,400.00
Training	5,000.00	5,364.50	5,000.00
Radio/Communications	0.00	0.00	2,500.00
Services/Supplies	6,000.00	8,310.81	9,700.00
Insurance	1,700.00	1,976.40	1,900.00
Equipment Purchase	<u>297.00</u>	<u>326.22</u>	<u>3,000.00</u>
Special Revenue Total	21,453.00	23,025.36	35,000.00

**REPORT OF THE TRUSTEES OF THE TRUST FUNDS
Trust Fund Accounts 2002-2003**

Date /Account Name	Balance	Transactions 2003			Balances 12/31/2003		
	12/31/2002	Contributions	Income	Withdrawals	Principal	Interest	Total
TRUST ACCOUNTS							
1 1929 - Cruft, Town Building	18,407.43	-	148.78	-	10,000.00	8,556.21	18,556.21
2 1916 - Phillips/Cruft	28,132.74	-	227.45	-	6,500.00	21,860.19	28,360.19
3 1930 - Jeffries, Park Building	1,707.54	-	13.39	-	1,000.00	720.93	1,720.93
4 1942 - West, Library	707.39	-	5.54	-	700.00	12.93	712.93
5 Unkn - Cemetery	30,166.55	-	237.96	3,146.22	14,030.00	13,228.29	27,258.29
	79,121.65	-	633.12	3,146.22	32,230.00	44,378.55	76,608.55
CAPITAL RESERVE FUNDS							
6 1995 - Police Cruiser	(0.00)	10,000.00	-	-	10,000.00	-	10,000.00
7 1995 - V Dist PUP Truck	6,081.09	5,000.00	61.33	-	11,081.09	61.33	11,142.42
8 1995 - H2O Maintenance	33,364.08	5,000.00	281.87	-	35,000.00	3,645.95	38,645.95
9 1997 - Revaluation	5,065.01	-	25.03	5,090.04	-	-	-
10 1995 - Town Properties/ADA	93,688.47	-	755.31	11,364.41	83,079.37	-	83,079.37
11 1995 - Prospect St Dump Closure	135,748.35	-	1,096.73	1,595.10	128,412.00	6,837.98	135,249.98
12 1996 - Wastewater Maint	39,915.03	5,000.00	334.68	-	40,000.00	5,249.71	45,249.71
13 1996 - Town Bid Renovations	61.70	-	0.01	61.71	-	0.00	0.00
14 1997 - Ambulance	4,492.33	-	36.20	-	4,426.22	102.31	4,528.53
15 1997 - Highway Loader	33,146.99	-	267.79	-	31,458.05	1,956.73	33,414.78
16 1998 - Transfer Station	-	-	-	-	-	-	-
17 1999 - Cemetery Addition	34,571.08	8,500.00	274.86	-	41,996.95	1,348.99	43,345.94
18 2000 - Fire Truck	86,758.56	-	680.85	-	85,020.94	2,418.47	87,439.41
19 2000 - Town Pool Rehab	2,586.11	-	21.03	-	2,447.69	159.45	2,607.14
20 2000 - Town Library	125,726.23	5,000.00	940.30	35,000.00	96,666.53	-	96,666.53
21 2000 - Highway Garage Addition	52,727.70	25,000.00	327.80	76,996.45	1,059.05	0.00	1,059.05
22 2000 - Highway Truck	52,610.27	30,000.00	410.59	-	82,094.89	925.97	83,020.86
23 2001 - Town Facilities	5,078.92	-	25.15	5,104.07	-	-	-
24 2001 - Backhoe/Excavator	-	-	-	-	-	-	-
25 2003 - Town Building Maint	-	10,000.00	-	1,080.00	8,920.00	-	8,920.00
26 2003 - BES Building & Improvements	-	7,434.78	17.24	-	7,434.78	17.24	7,452.02
27 2003 - BES Special Education	-	88,787.01	206.27	-	88,787.01	206.27	88,993.28
	711,621.92	199,721.79	5,763.04	136,291.78	757,884.57	22,930.40	780,814.97
	790,743.57	199,721.79	6,396.16	139,438.00	790,114.57	67,308.95	857,423.52
Totals Per Trustee Records							

BETHLEHEM LIBRARY BUILDING COMMITTEE

Founded by the Library Trustee in April of 2001, the Building Committee has made great progress after the initial several months were spent in getting organized, doing research and settling upon the general parameters of a new facility appropriate to the Town of Bethlehem. A mail survey was sent to every resident in town. There was overwhelming agreement that the library facilities in the Town Building were unsatisfactory in all regards. A professional library consultant was engaged to survey our library and make recommendations. Her findings were professional reinforcement to the views expressed by the citizens who responded to the survey. A new free standing library was required. It was suggested that the size be 7,500 square feet of usable space on one level. A search process for an architect was concluded in March 2002 with the selection of Dennis Mires PA as our architect. A series of meetings were held by the Building Committee to develop an architectural concept for the site of town owned property north and west of the intersection of Log Cabin Lane and Main Street. The process of developing the new library took committee members far and wide in their consultations with other librarians.

Preliminary cost estimates caused the committee to reduce their plans to 6,000 square feet rather than the 7,500 sf recommended by the consultant. Schematic plans were drawn, discussed, modified and redrawn until an agreement emerged on the facility now envisioned unanimously by the committee and by the Trustees. A construction management firm, Bonnett, Page & Stone, was selected for the project. Preliminary cost estimates were developed and, after consulting with the Board of Selectmen, a bond of \$1,500,000 was prepared for the Town Warrant. Because the Town had previously appropriated \$125,000 to fund the planning for the new library, and the committee had held their expenditures to less than \$25,000, the bond could be reduced by the \$100,000 remaining in the account. The Warrant article is #9 on the 2004 Warrant and the building committee and the Library Trustees recommend that voters approve the article.



LIBRARIAN'S REPORT 2003

Great things happened in the library this year. Annette Marquis, our assistant librarian, is a wonderful asset to the library. Her expertise with the computers enables us to reach so much information. She continues the adult book discussion group on the first Wednesday of each month. The pre-school story hour on Wednesdays is well attended. On Thursdays there is a library program for grades one through six, "The Children's Choice Hour". There was a summer reading program, "Reading Rocks the Granite State" offered twice a week for six weeks. Tuesdays were for preschool through third grade and Wednesdays were for 4th through sixth. We celebrated their reading accomplishments of over 500 books with a special presentation, "Leslie Smith and Her Theater Puppets". Over 125 children and adults attended.

In June, the Bill and Melinda Gates Foundation gave the library two computers and a laser printer. They are in use most of the time. Since the installation, over 800 people have used them during standard library hours from June through December. We received two grants for children's books from The Libri Foundation and the Children's Literacy Foundation (CLiF) which added over 120 new books to the children's room.

Adult programs this summer included "Marty on the Mountain and His 38 Years on Mount Washington". Marty Engstrom was very entertaining and everyone enjoyed his slide show. Our summer residents, Seymour and Ethel Goldstein produced a wonderful program called "American Heroes" in which we all took playing and guessing each other's historical figure.

The building committee has put in many hours working on plans for the future and new library.

Overall, it has been a very busy and successful year. We thank all who donated books for our book sales and for our collection.

PUBLIC LIBRARY REPORT

Circulation:

Adult Fiction:	3810	Adult Non-fiction:	1017
Children:	2362	Magazines:	1888
Video/Audio:	1395		
ILL Loaned:	395	ILL Borrowed:	826

Other Statistics:

Memorial Books:	55	Attendances:	5858
Computer Usage	826	Donations:	150
Purchased Books:	802		

Respectfully Submitted,
Murial Brown, Librarian

LIBRARY BUDGET

	<u>2003</u> <u>Budget</u>	<u>2003</u> <u>Actual</u>	<u>2004</u> <u>Budget</u>
<u>Expenses</u>			
Books, Mag., Etc.	1,000.00	9,677.00	10,000.00
Equipment Exp.	100.00	120.00	120.00
Computer Exp.	150.00	108.00	125.00
Accounting	300.00	300.00	300.00
Library Exp. & Travel	300.00	535.00	485.00
Health Insurance	3,362.00	3,362.00	3,882.00
Supplies	900.00	838.00	850.00
Telephone	950.00	913.00	920.00
Postage	200.00	140.00	150.00
Miscellaneous	300.00	40.00	100.00
Children's Program	500.00	367.00	450.00
Adult's Program	500.00	294.00	450.00
Payroll Tax	2,000.00	1,907.00	2,100.00
Wages	22,000.00	22,663.00	23,920.00
Repair & Maint.	<u>100.00</u>	<u>109.00</u>	<u>100.00</u>
Total	<u>41,662.00</u>	<u>41,373.00</u>	<u>45,322.00</u>

Income

Town Funds	39,862.00	39,862.00	42,906.00
Donations & Misc.	400.00	730.00	483.00
Book Sales	1,100.00	1,880.00	1,643.00
Fines	<u>300.00</u>	<u>222.00</u>	<u>290.00</u>
Total	<u>41,662.00</u>	<u>42,694.00</u>	<u>45,322.00</u>

Endowment/Trust Funds*

Beginning Balance	106,134.00
Contributions	1,000.00
<u>Interest Earned**</u>	<u>865.00</u>
Expenditures	<u>0.00</u>
Ending Balance	<u>106,134.00</u>

Computer Replacement Fund

Donations 2003	209.00
2004 Addition to fund	<u>1,730.00</u>
Ending Balance	\$ 1,939.00

These donations are not reflected in the above budget.

**The income from these funds is used to purchase books and conduct programs as dictated by the trust.

Memorial Funds*

Beginning Balance	671.00
Donations	285.00
Books Purchased	<u>(715.00)</u>
Ending Balance	<u>241.00</u>

A Memorial Fund have been established through donations in memory of specific individuals. The books purchased from these funds are in memory of these individuals.

* The income and expenditures from these funds are not reflected in the above budget.

The Echo

"Do but start on Echo!"
King Joba.

"We will, for queen, up to the mountain's top
And mark the musical confusion
Of sounds, and Echo in conjunction"
Midsummer Night's Dream.

AND TOURISTS' REGISTER.

New Happenings Revitalize Main Street:
A Sampling



"Friends of the Colonial" plan
year-round films and performances.



Archie Steenburgh raises \$260,000 in bids
for the Town's land tax auction at the BCC.



Bruce Cunningham (l) with
Summit Building clients Cindy Chen &
Theo Lagoudakis owner of the Greek Restaurant.



Tim & Lora Abraham's
The Inn at Mt. Agassiz.

TOWN OF BETHLEHEM TOWN MEETING WARRANT

ARTICLE 1. To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

ARTICLE 2. Are you in favor of repealing General Provision #9 of the Bethlehem Zoning Ordinances, as proposed by the Bethlehem Planning Board, which reads as follows:

“In District I — Main Street, items for sale may be displayed outside except between the hours of 10:00 p.m. and 7:00 a.m.”

Provisions 10 through 15 will be renumbered.

ARTICLE 3. Are you in favor of repealing General Provision #10 of the Bethlehem Zoning Ordinances, as proposed by the Bethlehem Planning Board, which reads as follows:

“In District I — Main Street, items left for repair at a business must be covered and not visible from the street.”

ARTICLE 4. Are you in favor of adopting a General Provision to the Bethlehem Zoning Ordinances, as proposed by the Bethlehem Planning Board, to read: “All buildings, structures and uses in the districts herein set forth shall comply in all respects with State law including the regulations of the New Hampshire Departments of Safety, Health and Human Services, and Environmental Services”.

ARTICLE 5. Are you in favor of adopting a new Zoning Ordinance, as proposed by the Bethlehem Planning Board, to be entitled: “Multifamily Dwelling Unit Development.” to read as follows:

MULTI-FAMILY DWELLING UNIT DEVELOPMENT ORDINANCE

A. STATEMENT OF PURPOSE:

The purpose of this ordinance is to provide for higher density residential dwellings than are currently available, while promoting the most appropriate use of the land, facilitating the economical and efficient provision of public services, and maintaining the scenic and historic qualities of the Town.

B. GENERAL REQUIREMENTS

1. Public Services:

All multifamily dwelling developments must be on public water and sewerage, except as may be allowed as a special exception. Any such development on private services must satisfy all WSPCC requirements for water supply and sewage disposal.

2. Minimum Parcel Size:

The minimum size of a parcel of land to be developed under this provision is that which is allowed in each district.

3. Density:

A multifamily development which is primarily residential shall maintain an overall density of 5 units per required minimum lot size as stated for each district (five units per 20,000 square feet in District I — Main Street, five units per 40,000 square feet in District 1, and 5 units per 80,000 square feet in Districts II, and III).

Setbacks:

The minimum setbacks are those, which are allowed in each district.

4. Parking:

The provisions of General Provision #12 shall be met, including but not limited to Paragraph B regarding “additional parking requirements” for employees of the multifamily dwelling unit.

5. Building Height:

The building height shall comply with that allowed in the General Provisions.

6. Distance Between Buildings:

Buildings, to include any portion of the structure extending beyond the foundation footprint, shall be no closer than 15 feet.

7. Maximum Number of Attached Units:

There shall be no more than eight units per building.

8. Compliance With Other Regulations:

The proposed multifamily dwelling project must comply with all other required local, state and federal regulations, including the Subdivision Regulations of the Town.

9. Determination of Special Exception:

The final determination of the appropriateness of a parcel to be developed for multifamily dwellings shall be determined by the Zoning Board of Adjustment after a thorough evaluation of the proposal, the parcel and neighborhood characteristics, the ability of the site to adequately provide for the building, parking, amenities such as landscaping, recreation areas, walkways, etc., required utilities and services, impact upon Town services and streets, and the impact upon abutting properties and neighborhood.

10. Residential Conversions:

Existing structures may be converted to apartments if private parking can be provided as required under General Provision #12. These properties do not have to meet the minimum parcel size or setbacks. However in no case shall the density exceed that allowed under paragraph 3. of this ordinance.

The adoption of the Multifamily Dwelling Ordinance will require the following additions and changes to existing Bethlehem Zoning Ordinances:

DEFINITIONS

11. Dwelling, Multifamily:

A residential building designed for and occupied by three or more families, with the number of families in residence not exceeding the number of dwelling units provided.

REGULATIONS

DISTRICT I — MAIN STREET

A. Permitted uses are as follows:

Omit Item #10, "Apartment houses" and renumber remaining permitted uses. Insert a new Section C:

C. The following use is permitted by special exception upon approval of the Zoning Board of Adjustment:

Multifamily Dwelling Units

DISTRICT I

A. Permitted uses are as follows:

Omit Item #10, "Apartment Houses" and renumber remaining permitted uses.

Add to Section B. The following exceptions are permitted upon approval of the Zoning Board of Adjustment:

16. Multifamily Dwelling Units

DISTRICT II

Change Item #A1 to read any permitted or excepted use in District No. 1 except that multifamily dwelling units shall require a Special Exception approved by the ZBA.

Add to Section B. the following:

5. Multifamily Dwelling Units.

DISTRICT III

Add to Section B. the following:

5. Multifamily Dwelling Units.

ARTICLE 6. Are you in favor of the adoption of an amendment to Item #4 under the Definitions of the Bethlehem Zoning Ordinances, adding the following language: “and provided that no such use shall generate hazardous waste.”

Item #4 as revised, would read as follows:

“Light Industry: Any manufacturing or industrial use including processing, fabrication and assembly provided that no such use shall create smoke, odors, sound or other hazards beyond the premises, and provided that no such use shall generate hazardous waste.” (By Petition) *(The Bethlehem Planning Board recommends the adoption of this Amendment. Results of vote taken 4-1 with 1 abstention.)*

ARTICLE 7. Are you in favor of changing the Bethlehem Zoning Ordinance entitled SINGLE, TWO-FAMILY AND CLUSTER DEVELOPMENTS, Parts I, and II as proposed by the Bethlehem Planning Board. The revised ordinance will be entitled “Cluster Developments” and will read as follows:

I. STATEMENT OF PURPOSE:

This ordinance is an innovative land use control to provide some flexibility in overall subdivision design, lot layout, and shape for single and two family dwellings. The purposes to which any such proposed development must adhere are:

- A. To promote the conservation of the natural and scenic environment, and the development of community uses in harmony with the natural features of the land;
- B. To establish living areas within Bethlehem that provide for a balance of community needs, such as a diversity of housing opportunities, adequate recreation and open space areas, easy accessibility to these and other community facilities, and pedestrian and vehicular safety.
- C. To provide for the efficient use of land, streets and utility systems;
- D. To stimulate imaginative and economical approaches to land use and community development.

- II. The maximum number of single family or duplex lots permitted in any cluster development shall be determined by dividing the net tract area of the parcel by the minimum lot size for the particular zoning district. The net tract area of a parcel of land shall be defined as the total area of the parcel less all non-buildable land, including all area within the mapped, flood hazard areas, all area with poorly or very poorly drained soils, and all area with a slope of 25 percent or greater. The net tract area concept may be waived with a special exception to be requested from and granted by the Zoning Board of Adjustment when a parcel is to be serviced by town water and sewer, in which case, the number of units shall be based on the gross land area.

- III. The minimum size of a parcel of land to be developed under this section shall be 8 acres of gross land area. The Planning Board shall evaluate the natural features of the land, the suitability of proposed lots, and overall layout requirements of the development and may permit the reduction of road frontage on individual lots to not less than 75 feet in width.
- IV. Each individual lot shall have a minimum area accounted for in the development as determined by the regulations governing the District of its location. The building lot size may be reduced in the cluster development so long as the remaining balance of square footage is accounted for in open space or recreational space.
- V. Long, narrow lots or lots with very irregular shapes shall not generally be accepted by the Board, especially if, in the opinion of the Board, these lots will create unusable or inaccessible areas of land.
- VI. All permanent open and recreational space areas shall be protected by legal arrangements, satisfactory to the Planning Board, sufficient to insure its maintenance and preservation for the designated purpose. Open space land cannot be further subdivided.
- VII. The developer (original or subsequent) or the homeowners association of any cluster development shall have the responsibility to repair, maintain and develop all roads and streets.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of nine hundred and sixty thousand dollars (\$960,000.00) for the purpose of construction work on and around the Bethlehem Town Building including: (1) all work necessary to bring the Town Building into total compliance with the Americans with Disabilities Act requirements and current Life/Safety Codes; (2) additional space for the Police and Fire Departments; (3) exterior repairs to the historic structure; (4) and the separation of the Post Office parking area from the Town property; eight hundred and twenty thousand dollars (\$820,000.00) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, and one hundred and forty thousand dollars (\$140,000.00) to be raised from the unreserved fund balance; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action to pass any other vote relative thereto. *The Selectboard recommends this article. (3/5 vote required.)*

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of one million, four hundred thousand dollars (\$1,400,000.00) for the purpose of constructing a new Library on Town-owned property at the northwest corner of the intersection of Main Street and Log Cabin Lane; one million, four hundred thousand dollars (\$1,400,000.00) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action to pass any other vote relative thereto. *The Selectboard does not recommend this article. (3/5 vote required.)*

ARTICLE 10. Shall the Town raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other Appropriations voted separately, the amounts set forth therein, totaling \$1,949,295.00. Should this article be defeated, the Operating Budget shall be \$1,947,090.00 which is the same as last year, with certain adjustments required by previous action of the Town or by law or the local governing body may hold one Special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only.

Note: This Operating Budget does not include appropriations in any other Warrant Articles.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be added to the Capital Reserve Fund - Police Cruiser, previously established. *The Selectboard recommends this article. (Majority vote required.)*

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$30,000.00 to be added to the Capital Reserve Fund - Highway Dump Truck, previously established. *The Selectboard recommends this article. (Majority vote required.)*

ARTICLE 13. To see if the Town will vote to establish (in accordance with RSA 35:1) a capital reserve fund for the purpose of reconstructing the Prospect Street Bridge and to raise and appropriate the sum of five thousand dollars (\$5,000.00) to be placed in this fund, and to designate the Board of Selectmen as agents to expend. *The Selectboard recommends this article. (Majority vote required.)*

ARTICLE 14. To see if the Town will vote to discontinue the Ambulance Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the General Fund. (The fund balance as of December 31, 2003, was \$4,528.53.) *The Selectboard recommends this article. (Majority vote required.)*

ARTICLE 15. To see if the Town will vote to discontinue the Town Pool Rehab Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the General Fund. (The fund balance as of December 31, 2003, was \$2,607.14.) *The Selectboard recommends this article. (Majority vote required.)*

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$8,500.00 for the purpose of providing live musical entertainment, free to the public, to be held at the Bethlehem Gazebo in 2004. *The Selectboard recommends this article. (Majority vote required.)*

ARTICLE 17. To see if the Town will vote to appropriate \$25,000 from the Bethlehem Country Club Special Revenue Fund to purchase machinery necessary to maintain the grounds of the golf course. *The Selectboard recommends this article. (Majority vote required.)*

ARTICLE 18. To see if the Town will vote to modify the elderly exemptions from property tax in the Town of Bethlehem based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years, \$20,000; for a person 75 years of age up to 79 years, \$30,000; for a person 80 years of age or older, \$40,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$22,000 or, if married, a combined net income of less than \$35,000; and own net assets not in excess of \$75,000. *The Selectboard recommends this article. (Majority vote required.)*

ARTICLE 19. To see if the Town will vote to deposit 5% of the revenues collected pursuant to RSA 79-A (the land use change tax) in the conservation fund in accordance with RSA 36-A:5 III as authorized by RSA 79-A:25 II, said funds to be used for conservation land and easement acquisition and costs associated therewith. *The Selectboard recommends this article. (Majority vote required.)*

ARTICLE 20. To see if the Town will vote to discontinue the Pumper Fire Truck Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the General Fund. (The fund balance as of December 31, 2003, was \$87,439.41.) *The Selectboard recommends this article. (Majority vote required.)*

ARTICLE 21. To see if the Town will vote to raise from the General Fund and appropriate \$87,440.00 from General Fund revenues (from funds transferred to the General Fund from the proposed discontinued Pumper Fire Truck Capital Reserve Fund) for the down payment and first year payment on a lease/purchase for the purpose of a new or refurbished pumper fire truck. The maximum amount to be paid is \$165,000.00.

The lease agreement contains an escape clause and the lease payments will not be more than \$10,700.00 per year for ten (10) years. This article will only be funded if Article 20 passes. *The Selectboard recommends this article. (Majority vote required.)*

ARTICLE 22. Are you in favor of providing a Severance Package to the two full time dispatchers who were terminated when the local Bethlehem Dispatch Center was closed. Each former dispatcher would be awarded \$1,000.00 for each full year of service to the Town of Bethlehem. The total amount would be \$17,000.00. This Article is supported by Fire Chief Jack Anderson. (By petition). *The Selectboard does not recommend this article. (Majority vote required.)*

ARTICLE 23. To see if the Town will vote to change both the Planning and Zoning Board Members to elected positions rather than appointed positions to which they currently are. (By petition) *The Selectboard does not recommend this article. (Majority vote required.)*

ARTICLE 24. To see if the Town will vote pursuant to RSA 154:1 that the Bethlehem Firefighters will elect the Fire Chief. Furthermore the Fire Chief will establish all formal policies and guidelines. In regards to Bethlehem Ambulance it will be a division of the Fire Department and the Fire Chief will be the governing authority there of. The Board of Selectmen will have no governing authority over the appointment or operation of the Bethlehem Fire Department. (By petition) *The Selectboard does not recommend this article. (Majority vote required.)*

ARTICLE 25. In the following article, the Selectboard is seeking a non-binding recommendation from the voters of Bethlehem. Are you in favor of the Selectboard selling the property on Tax Map 206 Lot 018, formerly known as the Chase Camp property, at a public auction?

“SPECIAL WARRANT ARTICLES”

Purposed of Appropriations	Warrant Number	Appropriations Ensuring FY (Recommended)
Town Building Construction	8	960,000.00
Police Cruiser	11	10,000.00
Highway Dump Truck	12	30,000.00
Prospect Street Bridge	13	5,000.00
Gazebo Entertainment	16	8,500.00

BUDGET OF THE TOWN OF BETHLEHEM - REVENUE

SOURCES OF REVENUE	Estimated 2003	Actual 2003	Estimated 2004
Taxes:			
Land Use Change Tax	\$ 2,100.00	\$.00	\$ 70,000.00
Timber Taxes	7,000.00	13,384.05	13,500.00
Payment in Lieu of Taxes	217,860.00	222,492.02	227,228.00
Interest & Penalties on Delinquent Taxes	49,000.00	15,182.89	15,000.00
Excavation Tax @ \$.02/cu. yd.	200.00	822.32	500.00
Licenses, Permits and Fees:			
Business Licenses and Permits	1,300.00	1,266.00	1,250.00
Motor Vehicles Permit Fees	315,000.00	340,085.00	350,000.00
Building Permits	5,000.00	5,532.20	5,000.00
Other Licenses, Permits & Fees	5,000.00	4,747.42	4,500.00
From State:			
Shared Revenues	32,700.00	32,748.00	32,750.00
Meals & Rooms Tax Distribution	63,300.00	67,144.52	67,000.00
Highway Block Grant	87,106.00	87,116.94	87,894.00
State & Federal Forest Land Reimb.	60,679.00	45,658.67	41,600.00
Other (Including Railroad Tax)	1,700.00	0.00	0.00
From Other Governments	150.00	150.00	150.00
Changes For Services:			
Income From Departments	20,000.00	43,322.89	22,000.00
Miscellaneous Revenues:			
Sale of Municipal Property	50,000.00	259,864.36	0.00
Interest on Investments	5,000.00	1,807.08	1,800.00
Other	7,000.00	15,543.63	6,200.00
Interfund Operating Transfers In:			
Special Revenue Funds	325,364.00	337,211.22	367,711.00
From Capital Reserve Funds	10,129.00	10,255.82	94,574.00
Other Financing Sources:			
Proc. From Long Term Bonds & Notes	0.00	0.00	820,000.00
F/B ("Surplus") to Reduce Taxes	<u>0.00</u>	<u>0.00</u>	<u>140,000.00</u>
Total Revenues	\$1,265,588.00	\$1,504,335.03	\$2,368,657.00

BUDGET SUMMARY

Subtotal 1	Appropriations Recommended	\$1,949,295.00
Subtotal 2	Special Warrant Articles Recommended	1,013,500.00
Subtotal 3	"Individual" Warrant Articles Recommended	112,440.00
Total Appropriations Recommended		3,075,235.00
Less: Amount of Estimated Revenues & Credits		<u>(2,368,657.00)</u>
Estimated Amount of Taxes to be Raised		\$ 706,578.00

BUDGET OF THE TOWN OF BETHLEHEM - EXPENDITURES

PURPOSES OF EXPENDITURES	Estimated 2003	Actual 2003	Estimated 2004
General Government:			
Executive	\$ 99,436.00	\$ 108,098.50	\$ 130,324.00
Election, Registration & Vital Statistics	39,194.00	38,540.41	39,861.00
Financial Administration	51,985.00	45,287.17	50,272.00
Revaluation of Property	71,100.00	65,120.00	41,300.00
Legal Expenses	100,000.00	129,601.09	100,000.00
Planning & Zoning	46,251.00	41,393.84	71,882.00
General Government Buildings	82,362.00	51,290.41	56,477.00
Advertising and Regional Associations	9,519.00	7,847.73	10,354.00
Other General Government	7,000.00	1,864.59	7,000.00
Public Safety:			
Police	219,147.00	205,366.09	246,099.00
Fire	104,400.00	106,177.96	69,400.00
Building Inspection	10,500.00	2,313.75	10,500.00
Other Public Safety (Including Communications)	96,010.00	104,426.55	63,067.00
Highways and Streets:			
Highways and Streets	457,650.00	473,405.77	489,401.00
Street Lighting	24,000.00	23,252.89	26,000.00
Health:			
Pest Control	5,530.00	5,426.30	5,800.00
Health Agencies & Hospitals & Other	22,796.00	21,897.24	23,317.00
Welfare:			
Direct Assistance	19,300.00	4,644.65	17,000.00
Culture and Recreation:			
Parks and Recreation	81,443.00	78,053.96	64,574.00
Library	39,862.00	39,862.00	42,906.00
Other Culture & Recreation	8,200.00	8,150.00	
Conservation:			
Other Conservation	2,875.00	2,875.00	2,050.00
Debt Service:			
Interest - Tax Anticipation Notes	10,000.00	14,149.30	14,000.00
Other Debt Service			25,000.00
Operating Transfers Out:			
To Special Revenue Fund	325,364.00	315,805.40	342,711.00
To Capital Reserve Fund	<u>83,500.00</u>	<u>83,500.00</u>	<u>0.00</u>
Total Expenditures	\$ 2,017,424.00	\$ 1,978,350.60	\$ 1,949,295.00



Dale & Brenda Jette's
Hundred Acre Wood new antique barn.



David Pickman (r) & crew restore
facade of a planned antique complex.



John Fitzgerald, Bethlehem's own barber outside his shop.



Barbara Thompson's Ragamuffins "a store of 1000 coincidences".

SELECTMEN'S REPORT – 2003

2003 mirrored 2002 as a busy and productive year. Unlike 2002, however, the faces on the Board at the end of 2003 were the same as those at the start. 2002 appointees Lon Weston and Kristen Reinhold were elected, Lon to a two year term and Kristen to a three year term. Board stability allowed for progress on many fronts. The Board of Selectmen is pleased to report some of 2003's accomplishments:

- Sale of tax-deeded properties netting \$260,400 – with special thanks to Claudia Brown and Dianne Lambert in the Tax Collector's Office.
- Continued stabilization of the municipal tax rate.
- Near-completion of the Highway Department Garage addition.
- Development of plans and costs for extensive construction on the Town Building to meet ADA, life/safety and Police and Fire Department needs. Work to be funded by proposed bond on 2004 warrant.
- Successful defense of the Town's landfill related zoning ordinance at Grafton County Superior Court.
- Bringing the Town Building in 6000 gallon underground oil tank into compliance with Department of Environment regulations.
- Implementation of municipal consultant and auditor recommendations for increased financial controls.
- Completion of improvements to bookkeeping and accounting processes.
- Appointment of new Treasurer
- Approval of code enforcement policy and hiring of code enforcement officer.
- Proposal for a permanent plan to fund conservation projects with land use change taxes.
- Proposal to reduce the property tax burden for qualifying senior residents of Bethlehem.

As we move into 2004, the Board of Selectmen looks forward to the completion of the Town Garage addition and the Town-wide revaluation. The revaluation process should be finished by the end of the summer. The Department of Revenue Administration will then calculate the Town's new fair market valuation in time for tax rate setting in October.

The Selectmen, working with legislative consultants, hope this year to eliminate loopholes in New Hampshire laws which have enabled expansion of a private landfill and allowed the landfill owner to successfully claim exemption from property tax. The Board is also firmly committed to reversing the pollution control facility exemption through the judicial process.

Should voters approve the bond to fund the Town Building construction, the Board anticipates that the nine month long project would begin during the summer of 2004. The Town faces decisions on one more major facility need – a Town swimming pool. The Selectmen plan to revive the Swimming Pool Advisory Committee to review recommendations and to develop a comprehensive recreation facilities Master Plan in 2004.

2003 was a successful year for Bethlehem. We would like to take this opportunity to express our appreciation to all the Town employees and volunteers who work so hard to make Bethlehem a better place to live and visit. Your efforts are paying off. 2003 saw record levels of building activity, including the construction of 34 new homes. New businesses and improvements on Main Street continue to revitalize our downtown, all in keeping with your vision of Bethlehem's future. The Board anticipates a continuation of this trend in 2004.

The Selectmen owe special congratulations and thanks to the following individuals and groups:

To the Library Board of Trustees and the Library Building Committee for their efforts in completing plans for a new Library to be located at the corner of Main Street and Log Cabin Lane. Voters will be asked to fund construction through a bond article on the 2004 warrant.

To John Miller, for his eighteen years of service as an EMT with the Bethlehem Ambulance.

To the Bethlehem Country Club's Citizens Advisory Group, who oversaw the Club's best financial year in several years.

To Judy Gagne, who served as a Supervisor of the Checklist for thirteen years until her move to Littleton, and who has recently been helping the Supervisors update their systems.

To former Conservation Commission Chair Tanya Tellman, for 12 years of devoted service on the Commission, and to her husband, Dave. Dave's hard work and contributions to the Town and the Planning Board were recognized in 2003 when he was selected as one of six statewide "Volunteers of the Year" by the New Hampshire Municipal Association. Dave is planning to step down in 2004. He will join his wife, Tanya, in blissful retirement from Town Boards. In 2003, Tanya stepped off the Conservation Commission after twelve years of dedicated service, most as Chairman.

Finally, we congratulate the citizens of Bethlehem for your interest and participation in local affairs. The March 2003 local election saw a record turnout at the polls. Unfortunately, the large numbers of voters and a complicated SB-2 ballot led to unanticipated long lines and waits in the cold to enter the polls. The Town Moderator and the Selectmen have worked together to relieve this situation. The number of voting booths has been doubled to the maximum allowed under state law. Lines will be rerouted so that any wait will be inside. In advance of the March 9th election, the Selectmen will again mail to all postal customers a sample ballot with explanations of each warrant article. The Board believes this will further minimize voting lines as individuals may review and familiarize themselves with the ballot prior to voting.

Respectfully Submitted,
Steve Huntington, Chairman
Judy Wallace
George Manupelli
Lon Weston
Kristen Reinhold

TOWN CLERK REPORT 2003

In July of 2002 our Motor Vehicle Department went on-line with the State of NH Motor Vehicle Department. As many of you have already noticed, this on-line connection gives us the ability to issue passenger, vanity, moose, trailer and motorcycle plates from our office. This is a time saver for those that do not wish to travel to a sub station. This not only benefits Bethlehem residents but other towns as well, as they can complete the State portion of their registration at our office.

Being a Municipal on-line Agent also allows us to issue plates and decals for registrations that are over six months expired and for vehicles that weigh up to 26,000 lbs. We can issue duplicate registration and replacements for lost, stolen or damaged decals and plates. We feel this has been a beneficial upgrade to our system. I thank you all for your patience through our transition to the new program.

Another exciting change you will see this is at the polls. After such a terrific turn out for the 2003 Town Elections, with lines out the door and calculating results until 3:00 a.m., we ordered fifteen new polling booths. Along with extending the polling hours from 8:00 a.m. to 7:00 p.m., this should eliminate such a long wait when coming in to vote. A big thank you to Selectman Steve Huntington and Al MacBain for taking part in ordering those booths. These new booths will be shared with the Schools for their elections as well.

We were able to test out the new booths at the Presidential Primary's this past January and they were a welcomed addition. On voting day our booths and polls were inspected by three different officers working for the State of NH and agencies dealing with handicapped accessibility. We are delighted to say we passed our inspections and were in compliance with all that is required.

In closing, I would like to give a HUGE THANK YOU to Fire Chief Jack Anderson and the Bethlehem Fire Department for their year after year, election after election, assembling and dismantling of our Polling Booths so we are able to vote. All the moving around of the Fire Trucks and the cleaning that gets done so we can vote in the fire bay is truly appreciated.

Respectfully Submitted,
Tandy Girouard Brown
Town Clerk

2003 POLICE REPORT

The year of 2003 was one which presented many challenges to the PD in the form of increased serious criminal investigations. The area north of the notches is no longer insulated from drug related incidents, burglary sprees, and even murder. Calls for assistance for burglaries, shots fired, fugitive searches, and domestics continue to inundate the blotter report. Serious traffic accidents continued to take lives and result in many man-hours of investigation.

The Bethlehem Dispatching duties were re-assigned to Grafton County on April 1, 2003. The transition from local dispatch to Grafton was very smooth with no interruption in services. The services provided by Grafton County far exceed the capabilities of the old Bethlehem dispatch and have saved the Town of Bethlehem thousands of dollars. The switch in communications from analog to digital also went well. The next step in this area will be the installation of Mobile Data Terminals in all cruisers. This enhancement will reduce voice communications and enhance officer safety.

Officer Justin Ferland, a Bethlehem local, was hired after graduating from Unity College in Maine. Ferland then graduated from the New Hampshire Police Academy in March. Officer Jared Peters was ordered to active military duty and assigned to Military Police duties in Uzbekistan. We hope Officer Peters returns safely in July of this year. Officer Hall came on board when Officer Peters was deployed and is awaiting an opening at the full-time academy. Sergeant Richard Ball continues to perform the duties of department prosecutor. Officer Shawn White continues to serve as a part-time officer when his responsibilities with the Whitefield PD allow.

The Police Department was pleased to participate in the annual Special Olympics fundraiser in coordination with the Bethlehem Irving Mainway.

The following offenses were investigated:

Forcible Fondling	4	Simple Assault	24
Intimidation	1	Burglary	12
Theft from a Building	6	Theft from a Motor Vehicle	3
All Other Larceny	11	Motor Vehicle Theft	2
False Pretences/Swindling	4	All Other Offenses	23
Traffic/Town Bylaw Offenses	29	Involving Domestic Violence	24
Embezzlement	2	Vandalism	26
Drug/Narcotic Violations	5	Pornography/Obscene Material	3
Bad Checks	6	Disorderly Conduct	5
DWI	12	Drunkenness	1
Family Offenses, Non-violent	6	Liquor Law Violations	6
Runaways	4	Trespass of Real Property	16
Incest	1	Murder & Non-negligent Manslaughter	1

Offenses by Month:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
9	13	11	38	30	14	39	7	12	11	27	14	225

Total Arrests	64
Domestic Related Arrests	5
Restraining Orders Served	23
Motor Vehicle Accidents	111
With Injury	29
Over \$1,000 Damage	85
With: Moose 15, Deer 1, Bear 1, Dog 1	
Main Street	31
Route 116	11
Route 3	19
Interstate 93	12
Route 142	9
Town Roads	23
Parking Lots	6
Summons Issued	121
Warnings Issued	516

Summonses/Warnings were issued for speeding, non-inspection, non-registered, operating without a valid license, crossing median, yellow line violation, child restraint, unlawful passing, failure to yield, and following too close.

The Police Department appreciates the valuable assistance and support of the citizens of Bethlehem.

Respectfully Submitted,
Chief Eric E. Lougee



Officer Jared Peters serving our Country in Ubeckastan.

FIRE CHIEF'S REPORT

2003 was a very busy year for the Bethlehem Fire Department with approximately 140 calls. Included in these calls were six structure fires which is way above normal but, in this business, we never know what is going to happen next. Also included was a call to aid our neighbors in Twin Mountain at a very dangerous and lengthy operation involving a fully loaded 9,500 gallon propane tanker. We were able to bill for our services as it was considered a hazmat incident, bringing the town \$3,415.00 from the insurance companies involved.

Also completed in the past year was the transfer of our dispatching services from within the town to the Grafton County Dispatch Center in North Haverhill. This transition was done with only a few minor glitches but is working smoothly now. I would like to thank the Grafton Dispatchers for their understanding and cooperation during transfer. This change was due to the high costs of running our own dispatch. We should also thank our former dispatchers for the tremendous job they did while on the job. A special thanks to Donna Symonds and Cathy Trombley for their many years of service and dedication to the Bethlehem Dispatch system.

I am please to announce that, thanks to your positive vote on Article 22, (raising \$33,000 to replace Air Pacs and Protective Clothing), we have updated all our Air Pacs and upgraded 12 sets of Protective Clothing. Although we are well on the way to completing the task of the upgrades, I am hoping to complete the job over the next couple of years within my operating budget. This is an ongoing project as this "Gear" is used on all calls as well as training and is subject to extreme conditions and subsequent wear and damage.

We have recently received word that our department will be receiving all new mobile radios for our trucks within the next year or so. These radios were obtained through the State of NH's Homeland Security and a Federal Grant to upgrade ability to have interoperable communication with all facets of Federal, State and Local agencies in the event of a major incident in our area or if we were called to assist in another area. These radios are being supplied and installed with no charge to the Town. We are told that portable radios will soon follow.

I am also hoping to receive approximately \$10,500.00 in other Homeland Security Grants to upgrade our Rescue capabilities. These grants are very specific and the money must be spent within certain guidelines but we have the need and will be filling these needs with little or no costs to our taxpayers.

Thank you for your support,
Chief Jack Anderson

AMBULANCE REPORT

In the past year, Bethlehem Ambulance has undergone a lot of changes. The ambulance service is growing and changing to meet the needs of the community as well as enhancing the service that is provided to the residents of Bethlehem.

In 2003 we've been fortunate to recruit some very energetic, positive and experienced people that are willing to dedicate a significant amount of time to the ambulance. Several people participated in advanced level training that adds to our skills and knowledge base. We've established several community CPR programs, a local EMT course, local disaster drills at our schools, and community outreach programs for children and seniors.

In 2004, we're planning on opening our doors to the community. We want the citizens of Bethlehem to get to know their Emergency Medical Services System. We want them to get to know what people, capabilities and equipment are available. We're also planning on becoming more visible in the community, participating at more public events and gatherings. Also in 2004, we're embracing a new and more reliable call coverage system, ensuring a qualified and ready crew available to respond to any emergency, night or day. We're engaging in ongoing training with area departments such as Whitefield, Franconia & Twin Mountain to be sure our EMS and their EMS systems are able to easily work together to cover calls at some of our overlapping territories.

As Director, I've been granted the privilege of heading this fine group of qualified Emergency Medical Personnel. I'm proud of our accomplishments in the last year and I know we're all proud to be serving the community of Bethlehem, New Hampshire.

It's a pleasure serving you.

Phil Davis, NREMT-I I/C BLS-I
Director
Bethlehem Ambulance

BETHLEHEM PLANNING BOARD REPORT

Bethlehem has been discovered! The year saw 1608 acres subdivided in 61 lots including the 1314-acre Beech Hill property, an area that has historically been timber company land. From January 2000 through 2003, 104 new lots were approved nearly equaling the number approved in the decade of the 1990's. With ongoing commercial development in Littleton and increasing growth south of the notches, interest in Bethlehem for a primary residence or second home is likely to continue at an increasing pace.

Subdivision and site plan (commercial development or expansion) applications necessitated meeting almost every week and occasionally twice a week during 2003. Work on revising the 1993 Town Master Plan came to a halt after the April public hearing on the draft plan. The deadline for completion of the Plan, originally set for January 2003 and slipped to July, came and went with frequent public hearings taking precedence over Master Plan work. When a new Plan was most needed to address future development, the time and resources to complete the Plan were not available.

In November, a \$5,000 anonymous donation was made to the Town toward completion of the Master Plan. A company has been retained to complete the Plan. A public hearing on a completed draft is anticipated for April or May that should lead to adoption of the new Plan by July. In their proposal the company extended their praise and appreciation for what had been accomplished on the Plan. This is a tribute not only to Planning Board members, but also to all the boards, commissions, committees, societies and individuals who worked on getting the Plan to where it is. Once the new Master Plan is adopted ordinances and regulations will require revision and updating. Citizen input will be important in this process.

Serving the Town as a volunteer on the Planning Board requires a substantial commitment of time not only for meetings, but also for research and study as well. There are rewards in helping people whether it is an applicant or a resident concerned with what might happen on a neighboring property or down the street. Members must be familiar with state and local land use laws, ordinances and regulations. There is no better way to learn about the Town than by serving on the Planning Board. There are few other positions in Town government or in private organizations where a person can help shape the future of our Town. Consider serving as a member or at least come and attend a meeting or public hearing.

Respectfully Submitted,
David W. Tellman, Chairman

BETHLEHEM COUNTRY CLUB REPORT 2003

The 2003 golf season was again plagued by cold weather at the beginning and the end of the season. The bad weather affected all of New England, where rounds played were down 7%. BCC managed to hold its own and was down only 3%. The club cut its expenditures down considerably and came through the year with a nice profit, some of which we hope will be allocated toward the purchase of badly needed new maintenance equipment.

Anyone who played the course this summer was quick to recognize the superb putting surfaces we had all season long. The greens were as good as any in the state. Dave Pilotte and his crew are to be commended on the great playing conditions that our patrons experienced. The maintenance crew was busy improving the course throughout the season, the including completion of phase one of the conversion of the course irrigation system to untreated ("raw") water. We can now put untreated water on all greens except #15, and we will be able to water several tees for the first time next year as we start to expand the system. Several new teeing areas were completed in 2003 and there are plans for a couple more to come on line in 2004. The long range plan for the committee is to add some length to the course and attract better players as we continue to offer the average player a fun and safe environment to learn and enjoy the game.

I would like to thank the Bethlehem Village District and the Town Highway Department for their assistance in the water project.

BCC prides itself on meeting the needs of all levels of golfers. Our junior program continues to attract local children in large numbers. Many thanks to all the Northern Region Special Olympics tournament. Close to 100 athletes and partners enjoyed a great day at BCC in 2003. Special thanks to Chuck and Pat Derby, Bob Blechl and his daughter, Carol Littlefield, for all the work involved in our first annual yard sale to benefit Special Olympics. The sale raised over \$750 this year.

Many thanks to all the staff this past summer for another job well done. Thanks also to the BCC advisory board members, who donate their time to assure that the Club operates successfully year after year. Thanks again to Bob Blechl for the work with the flowers this summer. Many thanks to the Bethlehem Selectboard for its support in our efforts, and special thanks to retiring advisory board chair Rob Pearson.

We look forward to 2004 at BCC. We will again offer an affordable, quality golfing experience to local and visiting golfers of all levels and ages. For more information, check out our website: www.bethlehemccnhgolf.com

Respectfully submitted,
Jon R. Wood PGA
Director of Golf Operations
Bethlehem Country Club

RECREATION PROGRAM 2003

Youth softball and baseball gets bigger and bigger. There was over a hundred kids in the program and at least fifty in T-Ball. Thanks to all the coaches for the tremendous time and effort they put into making these programs a success. Mae Harrison and Sue Greenlaw had their hands full with the T-ball. Many thanks to all the parents who helped this group. Pete Rivers with the Farm League, Paul Greenlaw and Brad Weeks worked with the Minor League. Mark Corliss, Toby Compo and Jim Payette with Red Sox. Mark will be moving on and Toby will become the head coach this coming season. Shelly McKay came back as the Red Ladies coach and had another great season with the girls. The Babe Ruth was coached by Chris Lavoie and Harry Newell who were honing the skills of many future players at Profile.

The people behind the scenes, in the snack shack and the plate were Jon Stevenson, Ben Gumm, Paul & Jon Lister, Alan Pihl, Debbie Bushway, Gina Hoyt, Dorothy Champagne and myself. A special thanks goes out to all those who helped put on the flea market in town and donated the proceeds to the Little League.

The highlight of the summer was hosting the 11 year old state championships at our fields in Bethlehem. People from around the state were very impressed with the field set up and condition of the playing fields. We are looking to host more tournaments at this facility.

The senior softball moved its games to our humble community and the Bethlehem team led by the Listers extraordinaire won the league championship. This coming year we will be working on the BES field to put in a new infield and foul poles.

The Easter egg hunt was a huge success with hundreds of children looking for hidden eggs at the Rocks Estate. The weather was beautiful, and thanks to the many volunteers who helped fill eggs, run games, dress up in costume and ensure the Easter Bunny arrived via Bethlehem Fire Truck. No one could have asked for a better day. There was a smile on every face and I look forward to another great time this year.

The summer program was another big success. We averaged 42 kids per day. They enjoyed games, water activities, arts and crafts and a weekly field trip. Each afternoon when the weather allowed, we would go down to the town pool. On Tuesdays and Thursdays, the kids had swimming lessons, tennis lessons and /or golf lessons.

We traveled to Littleton this year and came in second place in the annual jamboree. It was a hard fought battle by our troops and we promise to bring back the trophy next summer.

The pool was a big hit this summer as always with public swimming lessons on Monday and Wednesdays. Recreation Program swimming lessons were on Tuesdays and Thursdays and open swim from 1:00 p.m. to 6:00 p.m.

The POOL: As many of you have heard, the pool will not be open this year. We had to close the pool early after the following major nonconformances were detected during a state inspection:

1. The high diving board needed 12' of water below it and our pool is only 10' 6".

2. The circulation system is not to current code and needs to be totally redone to meet specifications.
3. The filtration system needs to be upgraded with the proper intake area for both surface and underwater filtering.
4. We then found a crack which was 18” deep, and found that the under wash had caused the dirt under the concrete to wash away for an extended area.
5. The pool needs to be hooked up to the local sewer system.

Because of these deficiencies, the pool was closed and quotes were sought to totally overhaul this pool to meet all codes and safety concerns. The price was such that it was felt we should look long range and decide the best place for the pool, and whatever we should look at a new pool, or if we should fix the old one.

There will be a group to restudy this question and make a recommendation to the Selectmen. This summer, the swimming lessons will be given at Four Seasons with bus transportation on Tuesday and Thursday mornings to and from lessons.

Fall soccer was a big success with Paul Greenlaw again stepping up to coach the Bethlehem Team.

We also started an after school recreation program which 10 – 13 kids from BES attend on a daily basis.

I want to end by thanking the town people for all their generous support for the children of this community. This is just one of the many things that makes the quality of life so good and why this is an outstanding place to raise a family. I also want to give my heartfelt appreciation to all the volunteers that make all of our programs so successful.

Respectfully Submitted,
Steve Hoyt, Recreation Director
Cell phone: 616-5701

BETHLEHEM TOWN REPORT 2003 REVOLVING LOAN FUND (BRLF)

As of December 31, 2003, the Revolving Loan Fund had approximately \$63,900 available for loans. During the preceding twelve months, the BRLF made one new loan and committed to a second one to be drawn down in the Spring of 2004. There is a portfolio of seven active loans with a face amount of \$224,000 and a total balance due of \$151,730.

Since it was founded in 1985, by a CDBG block grant of \$225,000, the Revolving Loan Fund has loaned more than \$6,000,000 and made grants of \$67,000 to Bethlehem business thus creating or maintaining some 200 individual jobs in the community. The BRLF received an infusion of capital of \$35,000 in 1999 and is currently seeking a like sum in 2004.

The BRLF has, as its mission, the provision of "last resort" loans to Bethlehem based businesses so that employment opportunities expand in town. The Fund generally only provides a portion of the capital required. The North Country Investment Corporation (NCIC) receives and processes applications for the fund. Completed applications are then reviewed by the BRLF Advisory Board. Loans are generally for less than \$40,000 and require a match by borrower equity. Interest on loans is less than available commercially.

Any individual who has an established business in Bethlehem or is planning to establish such a business is eligible to seek information regarding BRLF loans. Call NCIC at (802) 745-5101.

Revolving Loan Advisory Board Members:

Ronnie Lyster
Len Reed
Peter Thoma

THE BETHLEHEM REDEVELOPMENT ASSOCIATION (BRA) FRIENDS OF THE COLONIAL

The principal efforts by the BRA in 2003 were undertaken by the Friends of the Colonial. Each action has at its root the interest of “making Bethlehem a better place in which to live, work and recreate.” The Colonial enjoyed a very successful season of nightly movies, support of school programs and the presentation of professional live entertainment. More than 3,500 residents, visitors and students attended a variety of events including movies scheduled 6 nights per week during the summer season (May-Oct). School programs were scheduled during the daytime or on selected weekend evenings.

Working with architect Michael Gohl, The Friends have developed a schedule of renovation and rebuilding of the Colonial which will take three years to complete and will cost approximately 1.5 million dollars. Grants from a variety of sources are being sought for the majority of this total. To date, grants received/committed from charitable and business sources amount to some \$500,000 (LCIP plus CDEA \$447,500). A solicitation of gifts from individuals and businesses in the region began in January 2004. The goal of this campaign is \$450,000. About 10% of the objective has already been received. Renovation work on the theatre should begin in mid-April.

Other activities undertaken by BRA members included the annual “Adopt a highway” clean-up and support of the WREN project to design, fabricate and mount street banners in the business district of town. The project adds a welcoming feel to those passing through town. BRA encourages a continuation of this work.

The BRA is always open to requests for information and expressions of interest in joining. Please write BRA, PO Box 74, Bethlehem, NH 03574.

BETHLEHEM HERITAGE SOCIETY NEWS LOOKING BACK AT 2003

The Bethlehem Heritage Society was established in 1997 and the museum is located in the Ranlet Cafe' building which is now the Visitor's Center in Bethlehem. This past year has been a busy and productive year for the society. Our summer lecture series was instituted and included the following programs: Wilbur Willey discussed local history and the Old Man of the Mountains, Bud Newell talked about hiking the Appalachian Trail, Wilman Gadwah gave a talk on stonewalls, Floyd Ramsey wrote "Shrouded Memories" and talked about the stories in his book, Bud Jobin presented a program on his experiences as a POW in WWII, and Howard Lyons provided his audience with Iroquois History and song.

We have worked with the town on the Historical Resources portion of the Master Plan. The society developed and designed a brochure for the promotion of the society. The Brick Patio, Phase I, was completed in September and dedicated as were the Barrett Bridge and Bonardi Bridge located in our gardens. Our garden was refurbished and part of the White Mountain Garden Club Tour in July.

There is a working cemetery committee which will be mapping out the Main Street Cemetery and taking charge of restoring the stones.

Last February, we participated in the Frostbite Follies parade and the snow sculpture contest. We have had food sales on Election Day and Columbus Day as well as participating with the Heritage Day at the Rocks Estate in September. We were at the Rock's in November serving lunch to those who were getting their trees and crafts.

The society sponsors the Memory Tree of Bethlehem. We have a permanent tree in our town center and an active/veterans tree in our garden at the center. These were lit on Saturday, December 20th at 6:30 p.m.

Our latest project is our first commemorative medallion. The Ranlet Cafe is depicted on the medallion. There were only 200 minted and they are numbered. We expect to do a medallion of historic significance each year. The proceeds from this project will go toward our building addition fund.

Our mission is to educate, educate, educate! We do this by promoting the public's interest in the society and generating pride in Bethlehem's past, confidence in the present and hope for our future. The society would like to thank all who have participated in our events. Many thanks to our volunteers who spend untold hours gathering and maintaining information, working on our projects and promoting the society and the town.

Respectfully Submitted,
Clare Brown, President
Bethlehem Heritage Society

CONSERVATION COMMISSION 2003 Annual Report

The Bethlehem Conservation Commission (BCC) meets monthly, usually on the fourth Tuesday of the month, in the second floor meeting room of the Town Building. The Commission reviews wetlands permits, is developing the town forest and discusses matters relating to the Town's natural resources. The BCC is a member of the New Hampshire Association of Conservation Commissions.

Commission members, although not professionals, are able to offer advice to residents on the Wetlands Bureau's permitting process. Contact a member if you have a question.

This past year two Bethlehem Elementary students, Amber Davis and Zachary Bushway, attended the Barry 4-H Conservation Camp in Berlin on Camperships provided by the BCC.

The first State approved segment of the New Hampshire Heritage Trail lies in Bethlehem. From the Skookumchuk Trail Head (in Franconia) across Bretzfelder Memorial Park, with one break, the brown signs and yellow blazes mark the trail. The BCC helps maintain the trail by annual inspections of signs and blazes.

The BCC anticipates developing a master plan for the town forest this year as work on boundary lines and deed research is nearly complete. The town forest consists of the three lots (Tax Map 414 Lots 5, 7 and (8) that the citizens of Bethlehem voted in 1998 to be used to create a Town Forest. Once this legal process is finished, the BCC will be writing some grants for trail work, and along with the Department of Forest and Lands, will be asking for your help on trail work.

The BCC has a separate checking account into which the entire approved budget is deposited each year. Money not spent accumulates in a conservation fund. Expenditure this year were as follows:

NH Association of Conservation Dues	\$ 200.00
Camperships	\$ 500.00
Lawyer Fees	<u>\$1,200.00</u>
Total	<u>\$1,900.00</u>

The BCC said thank you to Tanya Tellman for serving on the commission. Tanya dedicated twelve years and countless hours to the BCC. Her knowledge, devotion and resource will be greatly missed.

At this time there are four commissioners. We urge residents to become active with the Conservation Commission to help keep us active in the community. All of our meetings are open to the public. Look for workdays and a chance to help with trails and Town Forest planning.

Respectfully Submitted
Brooke Bohannon, Chair

NH EXECUTIVE COUNCIL – DISTRICT ONE REPORT

It is a pleasure to report to you now in my 25th year of serving the 98 towns, 4 cities and Coos, Carroll, Grafton, Sullivan and Belknap counties of New Hampshire. All together there are 249,000 people who I consider my customers, clients and constituents. It has always been a pleasure to respond, as my duties within the Executive Branch of your government mandate, to inquire for information, relief and assistance as provided in NH state law and budget. It is an honor to serve you as a public servant.

Below are listed several documents that are available to citizens and I find them to be a valuable NH resource.

The 2003-2004 state telephone directory of state departments and personnel. This 180 page directory includes TDD access numbers, office information, coordinators, map of location of state buildings legislative listings, judicial branch listings, department listings, personnel listing and a topical listing. This is available for a cost of \$6.00 plus \$2.50 postage. Make checks payable to State of NH, or order on line at www.gencourt.state.nh.us/visitorcenter. The entire directory is available at <http://www.state.nh.us/government/agencies.html>

The 2003-04 NH County Directory of all NH County officials is free and available by calling (603) 224-9222. This is also on the web at www.nhcounties.org

Also available at no cost from the Secretary of State Office at 271-3242 or at elections@sos.state.nh.us, or mail at Secretary of State, State House Room 204, Concord NH 03301 are the following publications:

The NH Election Procedural Manual for 2004-2005

The NH Election Laws for 2004-2005

The NH Political calendar for 2004-2005

The duties of the NH Executive Council, The NH Tour Guide book, the official tourist map and the NH Constitution are always available from my office at 271-3632 or ray.burton4@gte.net

As long as I'm around as one of your elected officials never ever feel you are alone in your hour of need. Contact me anytime!!

Raymond S. Burton

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Bath, NH 03740
Tel. 747-3662
E-mail: ray.burton4@gte.net

State House – Room 207
107 N. Main Street
Concord, NH 03301
Tel. 271-3632
E-mail: rburton@gov.state.nh.us

GRAFTON COUNTY SENIOR CITIZENS COUNCIL 2003 Annual Report

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Oxford, Haverhill and Lincoln and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2003, 86 older residents of Bethlehem were served by one or more of the Council's programs offered through the Littleton Area Senior Center:

- Older adults from Bethlehem enjoyed 860 balanced meals in the company of friends in the Littleton Center's dining room.
- They received 4,560 hot, nourishing meals delivered to their homes by caring volunteers.
- Bethlehem residents were transported to health care providers or other community resources on 266 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 116 visits by a trained social worker.
- Bethlehem's citizens also volunteered to put their talents and skills to work for a better community through 1,506 hours of volunteer service.

The cost to provide Council services for Bethlehem residents in 2003 was \$38,400.76.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizen Council very much appreciates Bethlehem's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner
Executive Director

WHITE MOUNTAIN MENTAL HEALTH AND DEVELOPMENTAL SERVICES DIRECTOR'S REPORT

Each year the writing of this report provides an opportunity to reflect on the year's challenges and accomplishments. This year, my 10th as Director, I would like to reflect on the changes in mental health and developmental services during the past decade.

- 1993**
- All clients, including children and elders, were required to come into the office for appointments, and missed appointments were common.
 - Medications were difficult to regulate, had many side effects and were often not effective. Medications for serious mental illness were generally very sedating and management of severe symptoms was often difficult.
 - Many people with developmental disabilities were put on "behavior plans" to manage regressive or inappropriate behavior.
 - Our most mentally ill adults attended a "day program" in our building; almost none were viewed as being capable of holding a job.
 - All of our developmental services were provided in our building in a "sheltered workshop". Recreation outside of the building involved several clients going together in a van. "Real" jobs were rare.
 - The concept of outpatient mental health short-term therapy was new and regarded as a poor substitute to longer term treatment.
 - Most mental health clients were insured, and most insurance covered an unlimited number of visits.
- 2003**
- Most children, elders and seriously ill adults needing mental health treatment are seen at home, school or in their community. Multiple services assist people where they live.
 - A new generation of medications, combined with new understanding of brain chemistry has provided effective treatment for many forms of mental illness. "Self management" and "recovery" are now restrict goals.
 - We no longer utilize "Behavior plans" for people with developmental disabilities. Instead, we view behavior as communication and we try hard to respond to the needs expressed.
 - Mentally ill adults receive support to live and work in the community. "Clean and Green Enterprises" is an active client-run business.
 - People with developmental disabilities are working in a variety of jobs and are reliable and loyal employees. Some people with disabilities have their own businesses. Our staff work to connect people with disabilities to their community instead of "sheltering" them.
 - Our mental health clinicians are trained to provide short-term therapy, which research has shown to be as effective as longer-term treatment.
 - A high percentage of our mental health clients are uninsured due to the high cost of health insurance, and all insurance companies limit the number of visits they will cover. We continue to be the "safety net" for the people.

It is clear that much has changed in the past decade. Some changes, like the skyrocketing cost of health insurance, are cause for concern. Other changes, like the availability of in-home supports, improved medications and community integration of people with disabilities, are cause for celebration. In both cases, we need the support of our towns to assure that we continue to move forward in the next decade.

During 2003, 101 uninsured or under-insured people in the town of Bethlehem received 1,403 hrs of service. Town contribution allows us to continue to offer discounted service. Thank you for the past decade of support.

Jane C. MacKay, Area Director

**NORTH COUNTRY HOME HEALTH AND HOSPICE AGENCY, INC.
TOWN OF BETHLEHEM 2003**

Home care is critical to serving the growing health care need of this country. North Country Home Health and Hospice Agency makes it possible for hundreds of people a year to continue their lives at home. Recognizing that clients and their families have special requests and routines, we coordinate all aspects of our clients' care with a keen respect for individual needs. In working with families we discover what is important to the client – their independence, their ability to determine their own future, their right to say, ‘thanks, but no thanks.’ It is in the respect of our clients' values and expectations that have earned us a reputation for providing expectation that have earned us a reputation for providing exceptional health care services.

North Country Home Health and Hospice Agency relies on Town support and individual donations to help underwrite the cost of providing home care series to people with limited or no health benefits. Because of your generosity and support, North Country Health and Hospice continues its 32-year tradition of responding to the home health and hospice needs of North Country residents.

As we struggle to deal with the difficult and time consuming issues facing home care today, the staff of North Country Health and Hospice Agency want to thank you for your continued support so vital to helping people in your town be assured of continuing quality medical care at home.

Explanation of Services:

Skilled Services – shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

Supportive Care Services – home health aides, homemakers, and companions ensure ill and disabled persons can live in healthy households, have clean clothes, nutritious meals, and help with their activities of daily living.

Hospice Care – a holistic, family supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

Services provided to the Town of Bethlehem in FY2003 include:

<u>Type of Care</u>	<u>#of Visits</u>
Nursing	361
Physical/Occupational/Speech Therapy	206
Medical Social Service	56
Home Health Aid/Homemaker/Companion	<u>950</u>
Total	1,573

Respectfully Submitted,
Gail Jurasek, Executive Director

HOSPICE OF THE LITTLETON AREA 2003 ANNUAL REPORT

In this, our 14th year of town funding, Hospice of the Littleton Area provided services to a total of 209 patients and families members. Our service area includes the towns of Littleton, Bath, Bethlehem, Carroll (Twin Mountain), Dalton, Easton, Franconia, Haverhill, Landaff, Lincoln, Lisbon, Lyman, Monroe, Sugar Hill, Whitefield, Woodstock and Woodsville.

The director, volunteer coordinator and hospice volunteers provided special care to 89 individuals and their families coping with the advanced and final stages of illness. These services took place in patient's homes, at Littleton Regional Hospital, or in nursing homes. Additionally our bereavement care program supported a total of 120 grieving clients through mailings, phone contact, one-on-one counseling sessions and bimonthly grief support group meetings at both the Littleton Community House and the Haverhill Senior Center.

Hospice of the Littleton Area continues its partnership with two area programs. HLA provides volunteer and bereavement services to the North Country Home Health & Hospice Agency's Medicare Hospice Program and offers supportive care to patients and family members in the hospice room at the Littleton Regional Hospital. In all our efforts this year, the Hospice of the Littleton Area staff and volunteers gave over 5,130 volunteer hours in services.

Our Volunteer Coordinator conducted the annual six-week (18) Hospice Volunteer Training Program. Those attending included individuals interested in becoming volunteers or increasing their awareness of hospice care. Eleven (11) people completed our 2003 Spring Training Program. Since 1983, we have trained 277 people and currently have 72 active volunteers available to support area residents.

Hospice of the Littleton Area conducts outreach services through public information seminars and meetings with civic organizations and schools. It also offers a lending library (in the hospice office) with resources (books/videos) for patients, family members, primary care givers and hospice volunteers.

There is no charge to patients or families for the services of Hospice of the Littleton Area. This service is made possible only through the generous support provided by the towns that we serve. Without financial help from the towns, we would not be able to provide supportive care to the many patients and families we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we continue to provide special care to the residents of our communities.

Respectfully Submitted,
Michael A. Neil
Executive Director

**BIRTHS REGISTERED
IN THE TOWN OF BETHLEHEM, NH
for the Year Ending December 31, 2003**

DATE OF BIRTH	PLACE OF BIRTH	NAME OF CHILD	SEX	NAME OF FATHER NAME OF MOTHER
Jan. 06, 2003	Lancaster	Andrew Donald Noel Baxter	M	Brian Baxter Danielle Baxter
Jan. 19, 2003	Littleton	Camron Paul Raichle	M	Eric Raichle Lori Raichle
Feb. 23, 2003	Littleton	Laura Jessie Oliver	F	William Oliver Jennifer Granducci
Feb. 25, 2003	Littleton	Riley Woods Hayes	M	Jeffrey Hayes Ishi Hayes
Mar. 29, 2003	Concord	Colby Miller White	M	Andrew White Shari White
Apr. 28, 2003	Littleton	Aiden Shayne Walker	M	Scott Walker Jennifer Walker
Apr. 28, 2003	Littleton	Jordan Scott Walker	M	Scott Walker Jennifer Walker
May 5, 2003	Littleton	Kody Thomas Buczala	M	Lindwood Buczala Annmarie Bloggett
June 2, 2003	Littleton	Elizabeth Durnin Lawton	M	Shad Lawton Janel Lawton
June 9, 2003	Bethlehem	Vivienne Eve Pinkham	F	Paul Pinham Tonya Pinkham
June 18, 2003	Littleton	Jessie Rose Turtle Church	F	William Church Sarah Turtle
July 25, 2003	Concord	Mackenzie Anne Norman	F	Edward Norman Laura Norman
Aug. 25, 2003	Littleton	Catherine Rose Bregou	F	Louis Bregou Jill Blumberg
Sept. 10, 2003	Littleton	Annabel Powell Street	F	Gordon Street Lee Street
Sept. 15, 2003	Littleton	Aurora Lynn Ward	F	Robert Ward Nancy Ward
Oct. 15, 2003	Lancaster	Jillian Rose Child	F	Glenn Child Melanie Child
Nov. 25, 2003	Littleton	Andrew Lawrence Francois	M	Christopher Francois Andrea Francois

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Tandy Girouard Brown
Town Clerk

**MARRIAGES REGISTERED
IN THE TOWN OF BETHLEHEM, NH
FOR THE YEAR ENDING DECEMBER 31, 2003**

DATE & PLACE OF MARRIAGE	NAME AND SURNAME OF GROOM & BRIDE	RESIDENCE AT TIME OF MARRIAGE	TOWN OF ISSUANCE
February 2, 2003 Bethlehem	Wayne R. Little Eleanor B. Stevens	Bethlehem Bethlehem	Bethlehem
March 22, 2003 Bethlehem	Kevin P. Morse Laura Wenz	Bethlehem Bethlehem	Bethlehem
March 29, 2003 Bethlehem	Russell W. Friedman Lynne A. Krapf	Bethlehem Twin Mountain	Bethlehem
May 17, 2003 Bethlehem	Kevin H. Teehan D'Anne A. Olgianti	Bethlehem Bethlehem	Bethlehem
June 8, 2003 Bethlehem	George L. Beardsley Marilyn Pappalardo	Bethlehem Bethlehem	Derby
June 21, 2003 Bethlehem	Joseph Cushing Louisa K. Bliss	Bethlehem Bethlehem	Bethlehem
June 28, 2003 Lincoln	David Gabriel Elaine E. Huppe	Bethlehem Bethlehem	Bethlehem
Aug. 2, 2003 Littleton	Barry E. Benson Nicole J. Sanborn	Bethlehem Bethlehem	Littleton
Aug. 8, 2003 Benton	Sean D. Leahy Kristen L. Reinhold	Bethlehem Bethlehem	Bethlehem
Aug. 9, 2003 Bethlehem	Christopher M. Pulse Teal M. Corliss	Bethlehem Bethlehem	Bethlehem
Aug. 18, 2003 Bethlehem	Aaron L. Packard Patricia D. Foster	Bethlehem Bethlehem	Lancaster
Sept. 13, 2003 Bethlehem	Edward W. Osta Autumn L. Meyerhofer	Bethlehem Bethlehem	Bethlehem
Sept. 18, 2003 Littleton	John W. Martignetti Mary G. Lucas	Bethlehem Bethlehem	Bethlehem
Oct. 5, 2003 Lancaster	Bernard E. Kinne Crystal L. Laflamme	Bethlehem Bethlehem	Littleton
October 11, 2003 Lancaster	Derek A. Limoges Daniela L. Riley	Bethlehem Bethlehem	Bethlehem
Oct. 11, 2003 Lincoln	Jodi T. Sherburn Holly M. Gordon	Bethlehem Bethlehem	Sugar Hill
Oct. 18, 2003 Bethlehem	Bryan A. Turner Lorna J. Colquhoun	Bethlehem Bethlehem	Bethlehem
Nov. 1, 2003 Bethlehem	James H. Mason Paula M. Colby	Bethlehem Bethlehem	Bethlehem
Dec. 21, 2003 Bretton Woods	Matthew W. Vahlberg Rebecca L. Waites	Severna Park, MD Bethlehem	Bethlehem

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Tandy Girouard Brown
Town Clerk

**DEATHS REGISTERED
IN THE TOWN OF BETHLEHEM, NH
FOR THE YEAR ENDING DECEMBER 31, 2003**

DATE	PLACE	NAME	SEX	FATHER MOTHER
January 1, 2003	Littleton	Virginia T. Davis	F	Harvey Tookey Madle Davies
January 26, 2003	Bethlehem	Roland M. Plante	M	Victorin Plante Irene Beaudoin
Feb. 18, 2003	Littleton	Edward A. Lemay	M	Roger Lemay Lucielle Mourar
Feb. 22, 2003	Littleton	Stephen E. Corson	M	Charles Corson Rosilda Bates
March 13, 2003	Bethlehem	Wallace N. Jensen	M	Edward Jensen Agnethe Christensen
May 26, 2003	Littleton	Myrtle A. Hill	F	George Phillips Myrtle Diver
May 28, 2003	Woodsville	Mary A. Champagne	F	James Slavin Marcella Mickey
August 14, 2003	Littleton	Charles W. Champagne	M	Charles Champagne Mary Wiggett
Sept. 1, 2003	Littleton	Christopher D. Ness	M	Loxley Ness Priscilla Lawrence
October 4, 2003	Lebanon	William J. Daugherty	M	Reed Daugherty Virginia Rogers
Dec. 14, 2003	Bethlehem	John M. Considine	M	Philip Considine Mary Smith
Dec. 19, 2003	Bethlehem	Robert S. Pridham	M	Robert Pridham Roberta Manning
Dec. 30, 2003	Concord	Sandra A. Poling	F	Frank Drouse Mary Reynolds

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Tandy Brown
Town Clerk

NOTES

FINANCIAL REPORT
for the
BETHLEHEM VILLAGE DISTRICT
OFFICERS

BOARD OF COMMISSIONERS:

Term Expires 2004	Bruce S. Brown
Term Expires 2005	Richard E. Robie, Sr.
Term Expires 2006	Russell P. Mardin, Jr.

MODERATOR:	
Term Expires 2004	Mark Corliss

PRECINCT CLERK:	
Term Expires 2004	Lana Tibbetts

TREASURER:	
Term Expires 2004	Karleen J. Sanborn

ADMINISTRATIVE ASSISTANT	Karleen J. Sanborn
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BETHLEHEM VILLAGE DISTRICT
RESULTS OF THE 2003 WARRANT

In the absence of Moderator Mark Corliss, Acting Moderator John Robie called the Annual Meeting of the Bethlehem Village District to order at 8:05 p.m. on Friday, March 28, 2003 at the Bethlehem Elementary School. Present were Commissioners Bruce Brown, Russell Mardin, Jr. and Richard Robie, Sr.

ARTICLE 1. Commissioner Brown moved to nominate Mark Corliss as Moderator for the ensuing year. Seconded by Karleen Sanborn. The motion carried and Commissioner Brown moved to have the Clerk cast one ballot for Mark Corliss for Moderator and this was done.

ARTICLE 2. Commissioner Brown moved to nominate Lana Tibbetts as District Clerk for the ensuing year. Seconded by Karleen Sanborn. The motion carried and Commissioner Brown moved to have the Moderator cast one ballot for Lana Tibbetts for District Clerk and this was done.

ARTICLE 3. Commissioner Robie moved to nominate Russell P. Mardin, Jr. as Commissioner for a three-year term. Seconded by Dennis Moodie. The motion carried and Commissioner Robie moved to have the Moderator cast one ballot for Russell P. Mardin, Jr. for Commissioner and this was done.

ARTICLE 4. Commissioner Mardin moved to nominate Karleen Sanborn as District Treasurer for the ensuing year. Seconded by Dennis Moodie. The motion carried and Commissioner Mardin moved to have the Moderator cast one ballot for Karleen Sanborn for District Treasurer and this was done.

ARTICLE 5. Commissioner Brown moved to accept the reports of the Village District. Seconded by Karleen Sanborn. Commissioner Brown stated that the auditors checked the books and everything balanced. There being no discussion, the motion carried.

ARTICLE 6. Acting Moderator John Robie read the Article. To see if the District will vote to raise and appropriate such sums of money as may be necessary to satisfy the purposes specified in the budget posted. The sum of five hundred eighty-one thousand, seven hundred thirty-one dollars (\$581,731.00) the budget exclusive of Warrant Articles. Motion made by Karleen Sanborn and seconded by Commissioner Brown. Commissioner Mardin would like to increase the budget for a couple of reasons. He explained that due to the extreme excess of harsh weather this winter the District experienced a few freeze ups. It cost the District twenty-one thousand, five hundred, ninety-four dollars (\$21,594.00) in supplies alone to supply homes that had frozen lines with water and put in some temporary lines for these homes. He explained that in the spring to fix these lines he had an estimated figure of one hundred six thousand, two hundred twenty-five dollars (\$106,225.00) the cost of digging and covering of the pipes. He also explained that residential garbage pick-up would be increasing this year. So under the Solid Waste Collection part of the budget it would need to be increased by fourteen thousand, ninety-eight dollars (\$14,098.00). He stated the complete total increase in this part of the budget would be one hundred thirty-eight thousand, one hundred thirty-seven dollars and twenty-two cents (\$138,137.22).

Acting Moderator Robie asked for a new budget total. Commissioner Brown replied, "Seven hundred fifty-eight thousand, six hundred forty-eight dollars and twenty-two cents (\$758,648.22).

Commissioner Mardin made the motion to increase the budget. Seconded by Commissioner Brown.

There were questions on where the water lines would be replaced. Commissioner Robie explained which water lines would be replaced and how long they would be done.

Lon Weston questioned the frozen water line problems from this past winter. Commissioner Robie, Commissioner Brown and Dennis Moodie answered all the questions regarding the problems that arose over the winter.

Danny Tucker raised some questions about the increase in the trash pickup. Karleen Sanborn explained the increase. Commissioner Brown stated they would put a bid out for trash pickup again. Danny Tucker wondered if this included recycling. Commissioner Brown stated it was strictly trash. Commissioner Robie stated this increase could be reduced if the trash pickup was cut to one day a week during the summer.

Danny Tucker felt the second day pickup should be done away with and wondered how much it would save. Commissioner Brown stated that by cutting back to one day a week pickup it would save three thousand, seven hundred eighty dollars (\$3,780.00). After some discussion, Danny Tucker made a motion to reduce trash pickup to once a week during the summer. Seconded by Lon Weston. A voice vote was taken. The motion to reduce trash pickup from two days to one day passed, motion carried.

Commissioner Brown stated the new bottom line would be seven hundred, fifty-four thousand, nine hundred twenty-eight dollars and twenty-two cents (\$754,928.22).

Commissioner Robie asked if Monday would be a good day. Ricky Robie stated that he thought Thursday would be a better day.

Commissioner Brown gave a new figure of seven hundred nineteen thousand, nine hundred twenty-eight dollars and twenty-two cents (\$719,928.22). He stated the first figure he gave included capital outlay and was the bottom line budget but not the bottom line of this Article. With no other discussion, Article 6 passed by voice vote.

ARTICLE 7. Commissioner Brown made the motion to see if the District will vote to purchase a tractor and to raise and appropriate the sum of twenty thousand dollars (\$20,000.00) for this purpose. The Commissioners recommended the Appropriation. Seconded by Karleen Sanborn. There was some discussion about what brand of tractor would be purchased. The Commissioners explained and stated they had to get some trade-in figures. With no further discussion, Article 7 passed by voice vote.

ARTICLE 8. Karleen Sanborn made a motion to see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pick-Up Fund. The Commissioners recommended this appropriation. Seconded by Commissioner Robie.

Lon Weston asked what was the balance of this fund. Karleen explained it was shown on Page 34 under pick-up truck, six thousand, eighty-one dollars and nine cents (\$6,081.09). After short discussion, Acting Moderator Robie called the Article. Article 8 passed by voice vote.

ARTICLE 9. Commissioner Brown made a motion to see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1996 Annual Meeting under the provisions of RSA 31:19-a, known as the Wastewater Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this fund. The Commissioners recommended this. Seconded by Karleen Sanborn. After small discussion Article 9 passed by voice vote.

ARTICLE 10. Commissioner Brown made a motion to see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the expendable Trust Fund created at the 1997 Annual Meeting under the provisions of RSA 31:19-a, known as the Water Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this Fund. The Commissioners recommended this. Seconded by Karleen Sanborn. With no discussion, Article 10 passed by voice vote.

ARTICLE 11. Karleen Sanborn made a motion to use one hundred fifty thousand dollars (\$150,000.00) out of surplus to reduce taxes in the District. Seconded by Commissioner Mardin.

Lon Weston asked for further explanation. Karleen explained how this would work. Muriel Brown questioned if there would be enough money left in surplus in the event of an emergency. Karleen stated that roughly one hundred thousand (\$100,000.00) should be enough. She also stated in the event of a major emergency it would have to come back to the District to appropriate. With no further discussion the motion passed by voice vote.

In other business: Commissioner Brown stated he had two items he would like to address. The first item was a survey that was going on. He explained how important it was to have the District residents fill these surveys out and return them. At this point only 28% have done this. Out of 682 only 180 have been completed and more need to come in to make a valid survey. He wanted the word spread to get these surveys filled out and returned. The point of this survey is to get money from grants. Joel Goodell thought the whole trailer park was counted as a whole due to it being a co-op. Madeline Caswell stated this survey is based on water users so each would be counted separately. Commissioner Brown stated some of this money would be used to get some water lines buried but it is based on income level so the survey results are very important.

The second item Commissioner Brown wanted to address was an ordinance that the Commissioners proposed regarding the sale of District water. Commissioner Brown read the ordinance. Commissioner Robie added that the lawyers have already reviewed this ordinance.

Danny Tucker wondered if this had already been adopted. Commissioner Robie replied, "Yes". He explained that it was in the newspapers and it was voted in at a meeting.

More discussion took place about the surveys.

Ricky Robie asked about the ordinance regarding snowmobiles riding on the sidewalks. He wanted to know if there was such an ordinance in place. Commissioner Robie stated that yes there was one and the snowmobile club came to a meeting and they all discussed it together.

Ricky Robie also asked if there was scheduled work for the sidewalks this year. Commissioner Robie replied, "Yes".

Acting Moderator Robie asked for any other business.

Lon Weston asked if there was a plan to use meters. Commissioner Mardin explained that it would have to be up to the voters. Danny Tucker asked if everybody that draws water had a meter. Commissioner Brown replied, "Yes". Commissioner Robie explained that a lot of people run their water throughout the winter and that is why many do not want to switch to using meters. Lon Weston stated that using meters would help conserve on water use. He stated that when Littleton started using meters the usage went down 25%. He asked if the Commissioners had a figure of the amount of water used. Commissioner Robie stated that the plant had all those figures. Joel Goodell asked if there was a possibility that the District would lose money if it went to using meters due to all the summer residents. Commissioner Mardin explained that adjustments would have to be made. Commissioner Robie stated the District worked with Northeast Rural Water. Ricky Robie asked if the Country Club was on a meter. Commissioner Brown replied, "No".

After more small discussion, Commissioner Brown moved to adjourn the meeting. Seconded by Karleen Sanborn. Motion to adjourn passed by voice vote.

Meeting adjourned at 9:50pm.

Respectfully submitted,
Tandy Girouard Brown
Village District Clerk

BETHLEHEM VILLAGE DISTRICT PROPOSED ANNUAL MEETING WARRANT

To the inhabitants of the Bethlehem Village District, in the Town of Bethlehem, County of Grafton, and the State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Bethlehem Elementary School in said Bethlehem on Friday, the twenty-sixth day of March, in the year Two Thousand and Four, next at 8:00 o'clock in the evening to act upon the following subjects:

ARTICLE 1. To choose a Moderator for the ensuing year.

ARTICLE 2. To choose a Clerk for the ensuing year.

ARTICLE 3. To choose a Commissioner for a term of three years.

ARTICLE 4. To choose a Treasurer for the ensuing year.

ARTICLE 5. To hear reports of Officers and take any action relating thereto.

ARTICLE 6. To see if the District will vote to raise and appropriate such sums of money as may be necessary to satisfy the purposes specified in the budget posted. The sum of six hundred thirty-two thousand six hundred sixty dollars (\$632,660.00) the budget exclusive of Warrant Articles.

ARTICLE 7. To see if the District will vote to purchase an ATV and to raise and appropriate the sum of six thousand five hundred dollars (\$6,500.00) for this purpose. The Commissioners recommend this Appropriation. (Majority vote required.)

ARTICLE 8. To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pick-Up Fund. The Commissioners recommend this Appropriation.

ARTICLE 9. To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1996 Annual Meeting under the provisions of RSA 31:19-a, known as the Wastewater Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this Fund. The Commissioners recommend this Appropriation.

ARTICLE 10. To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1997 Annual Meeting under the provisions of RSA 31:19-a, known as the Water Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this Fund. The Commissioners recommend this Appropriation.

ARTICLE 11. To transact any other business that may legally come before this Meeting.

Bruce S. Brown
Richard E. Robie, Sr.
Russell P. Mardin, Jr.
Commissioners

BUDGET OF THE BETHLEHEM VILLAGE DISTRICT REVENUE

SOURCES OF REVENUE	Estimated 2003	Actual 2003	Estimated 2004
From State:			
Shared Revenue	\$ 473.00	\$ 472.54	\$ 473.00
Water Pollution Grants	51,049.00	51,049.00	44,517.00
Gas Tax Rebate	300.00	507.60	300.00
Charges For Services:			
Income from Departments	390,000.00	408,569.69	410,000.00
Miscellaneous Revenues:			
Interest on Investments	1,600.00	836.04	850.00
Refunds and Overpayments	2,500.00	2,163.01	2,800.00
Interfund Operating Transfers In:			
Phase III (Sewer)	<u>3,577.00</u>	<u>3,577.30</u>	<u>25,101.00</u>
Total Revenues	\$449,499.00	\$467,175.18	\$484,041.00

BUDGET OF THE BETHLEHEM VILLAGE DISTRICT EXPENDITURES

PURPOSE OF EXPENDITURES	Warrant Article Number	Approp. 2003	Expend. 2003	Approp. 2004
General Government:				
Executive	6	\$ 7,512.00	\$ 7,511.83	\$ 7,512.00
Financial Administration	6	40,000.00	39,273.95	42,000.00
Legal Expenses	6	4,000.00	115.00	2,000.00
Insurance	6	3,200.00	2,404.66	2,800.00
Audit	6	3,100.00	3,100.00	3,200.00
Highways and Streets:				
Streets & Sidewalks	6	20,000.00	10,321.86	20,000.00
Street Lighting	6	100.00	100.00	100.00
Sanitation:				
Solid Waste Collection	6	41,640.00	48,585.92	50,000.00
Sewerage Treatment	6	79,320.00	77,869.80	79,000.00
Sewerage Collection & Disposal	6	31,500.00	25,796.48	31,500.00
Sewer New Construction	6	40,000.00	0.00	40,000.00
Water Distribution & Treatment:				
Water Services	6	139,594.22	128,837.57	139,000.00
Water Treatment	6	34,650.00	30,151.22	35,000.00
Water New Construction	6	146,225.00	144,314.78	60,000.00
Debt Service:				
Principal Long-Term Bonds & Notes	6	78,245.00	77,996.40	74,422.00
Interest Long-Term Bonds & Notes	6	50,842.00	51,090.15	46,126.00
Capital Outlay:				
Machinery, Vehicles & Equipment	7	20,000.00	13,485.00	6,500.00
Operating Transfers Out:				
To Capital Reserve Fund – Pick-Up	8	5,000.00	5,000.00	5,000.00
To Expendable Trust Fund – Sewer Plant	9	5,000.00	5,000.00	5,000.00
To Expendable Trust Fund – Water Plant	10	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>
Total Appropriations Recommended		\$754,928.22	\$675,954.62	\$654,160.00

APPROPRIATIONS AND EXPENDITURES

	Approp.	Expend.	Balance & Overdraft*
General Fund			
Executive	\$ 7,512.00	\$ 7,511.83	\$.17
Financial Administration	40,000.00	39,273.95	726.05
Legal Expenses	4,000.00	115.00	3,885.00
Insurance	3,200.00	2,404.66	795.34
Audit	3,100.00	3,100.00	0.00
Streets & Sidewalks	20,000.00	10,321.86	9,678.14
Street Lighting	100.00	100.00	0.00
Solid Waste Collection & Recycling	41,640.00	48,585.92	6,945.92*
Machinery, Vehicles, & Equip.	<u>20,000.00</u>	<u>13,485.00</u>	<u>6,515.00</u>
Total General Fund	139,552.00	124,898.22	14,653.78
Sewer Fund			
Sewerage Treatment Plant	79,320.00	77,869.80	1,450.20
Sewer Department Expenses	31,500.00	25,796.48	5,703.52
New Construction	40,000.00	0.00	40,000.00
Principal – Long Term Debt	25,000.00	25,000.00	0.00
Interest – Long Term Debt	4,156.00	4,156.25	.25*
Expendable Trust Fund	5,000.00	5,000.00	0.00
Capital Reserve Fund (Pick-Up)	<u>2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>
Total Sewer Fund	187,476.00	140,322.53	47,153.47
Water Fund			
Water Treatment Plant	34,650.00	30,151.22	4,498.78
Water Department Expenses	139,594.22	128,837.57	10,756.65
New Construction	146,225.00	144,314.78	1,910.22
Principal – Long Term Debt	23,245.00	22,996.40	248.60
Interest – Long Term Debt	41,475.00	41,723.60	248.60*
Expendable Trust Fund	5,000.00	5,000.00	0.00
Capital Reserve Fund (Pick-up)	<u>2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>
Total Water Fund	392,689.22	375,523.57	17,165.65
Phase III Sewer (State Guaranteed Loan)			
Principal – Long Term Debt	30,000.00	30,000.00	0.00
Interest – Long Term Debt	<u>5,211.00</u>	<u>5,210.30</u>	<u>.70</u>
Total Phase III Sewer	<u>35,211.00</u>	<u>35,210.30</u>	<u>.70</u>
Total All Funds	\$754,928.22	\$675,954.62	\$ 78,973.60

STATEMENT OF RECEIPTS

Current Revenue	
Property Taxes	\$148,637.00
Shared Revenue	472.54
Interest on Accounts	836.04
Insurance Claims and Refunds	6.52
Gas Tax Rebate	507.60
State of NH Filtration Grant	19,416.00
Water Supply System Charges	246,870.99
Water Charges Interest and Fees	55.00
Water Connect Fees	5,000.00
Water Miscellaneous	2,156.49
Sewer Users Charges	151,618.70
Sewer Charges Interest & Fees	25.00
Sewer Connect Fees	5,000.00
State Guaranteed Loan (Phase III)	<u>31,633.00</u>
Total Current Revenue	612,234.88
Balance January 1, 2003 – Checking and Savings Accounts WGS	<u>180,157.97</u>
Total	792,392.85
Total Expenditures	<u>675,954.62</u>
Balance December 31, 2003 – Checking and Savings Accounts WGS	\$116,438.23

DETAILED STATEMENT OF PAYMENTS

GENERAL FUND

1.	Executive		
	Appropriations		\$ 7,512.00
	Expenditures		
	Salaries	\$ 6,978.00	
	FICA/MEDI	<u>533.83</u>	<u>7,511.83</u>
	Balance		.17
2.	Financial Administration		
	Appropriations		40,000.00
	Expenditures		
	Salaries	22,949.00	
	FICA/MEDI	1,676.57	
	Unemployment Compensation	27.00	
	BC/BS Health Insurance	10,179.84	
	Officers' Expenses	1,824.61	
	Office Supplies	1,462.35	
	Telephone	71.30	
	Dues, Subscriptions, Ads & Notices	1,040.08	
	Education & Travel	<u>43.20</u>	<u>39,273.95</u>
	Balance		726.05
3.	Legal Expenses		
	Appropriations		4,000.00
	Expenditures		<u>115.00</u>
	Balance		3,885.00
4.	Insurance		
	Appropriations		3,200.00
	Expenditures		<u>2,404.66</u>
	Balance		795.34
5.	CPA Audit		
	Appropriations		3,100.00
	Expenditures		<u>3,100.00</u>
	No Balance		0.00
6.	Streets & Sidewalks		
	Appropriations		20,000.00
	Expenditures		<u>10,321.86</u>
	Balance		9,678.14
7.	Street Lighting		
	Appropriations		100.00
	Expenditures (Paid to Town of Bethlehem)		<u>100.00</u>
	No Balance		0.00

8. Solid Waste Collection		
Appropriations		\$ 41,640.00
Expenditures		
Curbside Collection	40,785.92	
Recycling	<u>7,800.00</u>	<u>48,585.92</u>
Overdraft		6,945.92*
9. Machinery, Vehicles, & Equipment		
Appropriations		20,000.00
Expenditures (Tractor)		<u>13,485.00</u>
Balance		6,515.00
Total General Fund		
Appropriations		\$ 139,552.00
Expenditures		<u>124,898.22</u>
Balance		\$ 14,653.78

SEWER FUND

1. Sewerage Treatment Plant		
Appropriations		79,320.00
Expenditures		
Operational Contract	33,000.00	
Lab Supplies	3,616.80	
Waste Management of NH	515.71	
Electricity	23,993.77	
Fuel Oil & Maintenance	4,046.34	
Cleaning Supplies	113.78	
Lagoon System Upgrade	779.86	
General Maintenance	6,434.20	
HCI Gas & Rental	1,325.34	
Chlorine	3,744.00	
Dam Registration	<u>300.00</u>	<u>77,869.80</u>
Balance		1,450.20
2. Sewer Department Expense		
Appropriations		31,500.00
Expenditures		
Salaries (Collector)	3,207.42	
FICA/MEDI (Collector)	241.71	
Workers Compensation	4.50	
Computer Upgrade	378.72	
Salaries (Other)	10,433.58	
FICA/MEDI	797.93	
Workers Compensation	281.88	
Health Insurance	3,837.29	
Sewer Line Install, Maintain & Repair	689.34	

Vehicle Maintenance & Repair	314.83	
Gas (Vehicles)	646.82	
Supplies	807.94	
General Maintenance	3,060.32	
Safety Clothing & Equipment	227.77	
Communication Expense	863.06	
Miscellaneous Expenses (Tax Lien Recording)	<u>3.37</u>	<u>25,796.48</u>
Balance		5,703.52
3. New Construction		
Appropriations		40,000.00
Expenditures		<u>0.00</u>
Balance		40,000.00
4. Principal – Long Term Debt		
Appropriations		25,000.00
Expenditures		<u>25,000.00</u>
No Balance		0.00
5. Interest – Long Term Debt		
Appropriations		4,156.00
Expenditures		<u>4,156.25</u>
Overdraft		.25*
6. Capital Reserve Fund – Pick-Up		
Appropriations		2,500.00
Expenditures		<u>2,500.00</u>
No Balance		0.00
7. Expendable Trust Fund		
Appropriations		5,000.00
Expenditures		<u>5,000.00</u>
No Balance		0.00
Total Sewer Fund		
Appropriations		\$187,476.00
Expenditures		<u>140,322.53</u>
Balance		\$ 47,153.47

WATER FUND

1. Water Department Expenses		
Appropriations		\$ 139,594.22
Expenditures		
Water Rent Collector Salary	3,311.93	
FICA/MEDI (Collector)	257.06	
Workers Compensation (Collector)	4.50	
Computer Upgrade	378.73	
Salaries (Other)	38,351.49	
FICA/MEDI	2,934.06	
Workers Compensation	845.64	
Health Insurance	11,511.87	
Freeze Up 2003	29,465.47	
Waterline Install, Maintenance & Repair	17,416.56	
Vehicle Maintenance & Repair	1,457.24	
Equipment Rental	25.00	
Gas (Vehicles)	1,940.55	
Communications Expense	2,451.78	
Supplies	1,471.10	
Water Testing	939.20	
Meter Install, Maintenance & Repair	2,399.69	
General Maintenance	12,856.75	
Safety Clothing & Equipment	683.39	
Miscellaneous (Tax Lien Recordings)	10.11	
Education & Travel	<u>125.45</u>	<u>128,837.57</u>
Balance		10,756.65
2. Water Treatment Plant		
Appropriations		34,650.00
Expenditures		
Operator	10,000.00	
Equipment Repair (P&L)	214.30	
Electricity	1,740.52	
Fuel (Propane)	7,270.11	
Chemicals	5,775.90	
Testing	807.00	
Telephone	629.28	
Maintenance	<u>3,714.11</u>	<u>30,151.22</u>
Balance		4,498.78
3. New Construction		
Appropriations		146,225.00
Expenditures		<u>144,314.78</u>
Balance		1,910.22
4. Principal – Long Term Debt		
Appropriations		23,245.00
Expenditures		<u>22,165.56</u>
Balance		1,079.44

5. Interest – Long Term Debt	
Appropriations	41,475.00
Expenditures	<u>42,554.44</u>
Overdraft	1,079.44*
6. Capital Reserve Fund (Pick-Up)	
Appropriations	2,500.00
Expenditures	<u>2,500.00</u>
No Balance	0.00
7. Expendable Trust Fund	
Appropriations	5,000.00
Expenditures	<u>5,000.00</u>
No Balance	0.00
Total Water Fund	
Appropriations	\$392,689.22
Expenditures	<u>375,523.57</u>
Balance	\$ 17,165.65

PHASE III SEWER (STATE GUARANTEED LOAN)

1. Principal – Long Term Debt	
Appropriations	30,000.00
Expenditures	<u>30,000.00</u>
No Balance	0.00
2. Interest – Long Term Debt	
Appropriations	5,211.00
Expenditures	<u>5,210.30</u>
Balance	.70
Total State Guaranteed Loan	
Appropriations	35,211.00
Expenditures	<u>35,210.30</u>
Balance	.70

GRAND TOTAL ALL FUNDS

Appropriations	\$754,928.22
Expenditures	<u>675,954.62</u>
Balance	\$ 78,973.60

SEWER PROJECT - STATEMENT OF INDEBTEDNESS

NHMBB

<u>Debt Year</u>	<u>Period Ending</u>	<u>Principal Outstanding</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>	<u>Calendar Year Total Payment</u>
3	01/15/04 07/15/04	\$ 75,000.00	\$ 25,000.00	\$ 1,781.25 1,187.50	\$ 26,781.25 1,187.50	\$ 27,968.75
4	01/15/05 07/15/05	50,000.00	25,000.00	1,187.50 593.75	26,187.50 593.75	26,781.25
5	01/15/06	25,000.00	<u>25,000.00</u>	<u>593.75</u>	<u>25,593.75</u>	<u>25,593.75</u>
Totals			\$ 75,000.00	\$ 5,343.75	\$ 80,343.75	\$ 80,343.75

Interest Rate: 4.7500%
 Loan Amount: \$130,675.00
 Pay-Off: January 15, 2006

SEWER PROJECT - STATEMENT OF INDEBTEDNESS

* 1985 Series C (State Guaranteed)

<u>Debt Year</u>	<u>Period Ending</u>	<u>Principal Outstanding</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>	<u>Calendar Year Total Payment</u>
19	02/15/04 08/15/04	\$ 50,000.00	\$ 25,000.00	\$ 2,250.00 610.22	\$ 27,250.00 610.22	\$ 27,860.22
20		25,000.00	<u>25,000.00</u>	<u>934.35</u>	<u>25,934.35</u>	<u>25,934.35</u>
Totals			\$ 50,000.00	\$ 3,794.57	\$ 53,794.57	\$ 53,794.57

* Annual Reimbursement by State of New Hampshire.

WATER PROJECT - STATEMENT OF INDEBTEDNESS

Rural Development

Payment Date	Loan Balance	Principal Payment	Interest Payment	Total Payment
05/03/04	\$811,991.32	\$ 12,060.22	\$ 20,299.78	\$ 32,360.00
11/03/04	799,931.10	<u>12,361.72</u>	<u>19,998.28</u>	<u>32,360.00</u>
Totals		\$ 24,421.94	\$ 40,298.06	\$ 64,720.00

Interest Rate: 5.00%
Pay-Off: November 3, 2023
Total of Original Loan 05/03/94 – \$1,000,000.00

SEWER PROJECT - PHASE III

*NHPDIP

January 1, 2003 Balance	\$ 74,573.31
Income Earned and Reinvested	<u>602.60</u>
December 31, 2003 Balance	\$ 75,175.91

* New Hampshire Public Deposit Investment Pool



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TOWN CLERK'S OFFICE – 869-2293

Monday	4:30 PM - 7:00 PM
Tuesday	9:00 AM - 1:00 PM
Wednesday	4:30 PM - 7:00 PM
Thursday	9:00 AM - 1:00 PM
First Saturday of each month	9:00 AM - 11:00 AM

SELECTMEN'S OFFICE & PLANNING & ZONING BOARDS

869-3351 869-2042

Monday thru Friday	8:00 AM - 4:00 PM
Closed Wednesday	Afternoon

SELECTMEN'S MEETINGS

Every Other Monday Night	7:00 PM - 9:00 PM
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Make an appointment to be on the Agenda by
12:00 noon Friday of the previous week.

PLANNING BOARD MEETING – 869-2042

Fourth Wednesday of each month	Opens at 7:30 PM
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Work Sessions 1st & 3rd Wednesday

ZONING BOARD MEETING – 869-2042

As needed	Opens at 7:30 PM
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TAX COLLECTOR'S OFFICE – 869-3133

Monday	4:30 PM - 7:00 PM
Wednesday	1:00 PM - 3:30 PM
First Saturday of each month	9:00 AM - 11:00 AM

LIBRARY – 869-2409

Monday thru Friday	1:00 PM - 4:30 PM
Monday & Thursday evenings	6:30 PM - 8:00 PM
Saturday	11:00 AM - 1:00 PM

CONSERVATION COMMISSION

Fourth Thursday of each month	Opens at 7:30 PM
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BETHLEHEM VILLAGE DISTRICT MEETING – 869-3440

Second Tuesday of each month	Opens at 7:00 PM
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BETHLEHEM WATER DEPARTMENT – 869-3440

Maintenance – Monday thru Friday	7:00 AM - 3:30 PM
Office – Tuesday and Thursday	8:00 AM - 2:30 PM

ANIMAL CONTROL OFFICER

Alan Haines – 869-3963

OVERSEER OF WELFARE

Dee Vitkofsky – 869-2042

ROAD AGENT

George Tucker – 869-2212

HEALTH & CODE

**ENFORCEMENT OFFICER
Stanley Borkowski – 802-356-5064 (cell)**

FIRE DEPARTMENT

869-3342

POLICE DEPARTMENT

869-5811