

Annual Report for the Town of
Shelburne
New Hampshire



FOR THE YEAR ENDING DECEMBER 31, 2022

TOWN OF SHELBURNE OFFICERS 2022-2023

SELECT PERSONS

Stanley Judge	603-466-3986
Lucy Evans	603-466-5164
Heidi Behling (Mar-Oct)	
Ron Baillargeon (Oct-Mar)	603-991-6691

TOWN ADMINISTRATOR

Noelle Meer	603-466-2262
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ADMINISTRATIVE ASSISTANT

Jo Carpenter	603-466-2262
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CODE ENFORCEMENT OFFICER

Jeff Willey	603-466-2262
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TOWN CLERK/TAX COLLECTOR

Amy Kuzma	603-466-2262
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TREASURER

David M. Landry	603-466-2262
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PUBLIC WORKS DIRECTOR

Zack Losier Wight	Office	603-466-2957
	Cell	603-348-2871

ROAD AGENT

Ken Simonoko	Office	603-466-2957
	Cell	603-723-0865

FIRE CHIEF/FIRE WARDEN

Randy Davis	Cell	603-449-4148
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EMERGENCY MANAGEMENT

Stanley Judge	603-466-3986
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GRS COOP BOARD - SHELBURNE REPRESENTATIVES

Jo Carpenter	603-466-3840
David Backler, Superintendent	603-466-3632

TOWN OFFICE

	603-466-2262
	Fax 603-466-5271

Town E-mail - townofshelburnenh@gmail.com

Town Website - www.townofshelburnenh.com

FIRE STATION

603-466-3465

HIGHWAY OFFICE/TRANSFER STATION

603-466-2957

EMERGENCY - FIRE, POLICE, AMBULANCE

911

*Front Cover Photograph by Katie Stuart.
Rear Cover Photograph by Kiah Taylor.*

ANNUAL REPORT
OF THE

**TOWN OF SHELBURNE,
NEW HAMPSHIRE**

FOR THE YEAR ENDING
DECEMBER 31, 2022



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DEDICATION

This town report is dedicated to the memory of the following Shelburne citizens whom we lost in 2022.

(listed in alphabetical order)

Jennifer Cloutier



Jennifer A. Cloutier, 54, of Shelburne, NH, passed away on August 19, 2022, at her home. She was born in Berlin on July 3, 1968, the daughter of Paul N. Cloutier and Colleen Currier and was a lifelong resident of the area. She graduated from Berlin High School and Empire Beauty School. She had been a hairdresser for the past 32 years, doing hair at the St. Vincent de Paul Nursing and Rehab Center, as well as some customers in Shelburne. Jen enjoyed her animals, gardening, and her rescued cats. Family includes her husband Carl J. Lessard of Shelburne, NH; her dad and stepmother Paul N. Cloutier and his wife Joyce of Berlin, NH; siblings Paula Hinkley of Berlin, NH, Gayle Theberge of Milan, NH, Terri Gagne of Anchorage, AK and Elizabeth Cloutier of Berlin, NH; stepson Justin Lessard of Pittsfield, ME; sisters-in-law Diana, June, Carolene, Karen, and Lynne; close friend Anthony Banach IV; several nieces and nephews. She was predeceased by her mother Colleen Currier.

Therese Giguere

Therese S. Giguere, 60, of Shelburne, NH, passed away on January 3, 2023, at the Androscoggin Valley Hospital. She was born in Berlin on May 16, 1962, the daughter of Leo and Louise (Boucher) Giguere and was a lifelong resident of the area. She graduated from Gorham High School in 1980 and had been employed as a prep cook at the Yokohama for several years. Family includes her mother Louise (Boucher) Giguere of West Stewartstown, NH; her sister Paula Dube of Berlin, NH; her brother Albert Giguere of Berlin, NH; nephew Kyle and wife Samantha and daughter Katryna, and niece Lynne. She was predeceased by her father Leo Giguere, her brother Maurice Giguere and her partner Bill Daley.

Theodore "Teddy" Peabody Jr.



Theodore "Teddy" Peabody Jr, 83, died unexpectedly August 19, 2022, at St. Vincent de Paul Nursing Home. He was born on July 21, 1939, son of Theodore Peabody Sr. and Ruth M (Chambers) Peabody and raised in Stoneham, MA. Teddy graduated from Stoneham High School in 1958 and had 2 beautiful daughters, Cheryl and Jacqui. Teddy started camping, hunting, and fishing in Shelburne, NH in the 60's and decided to make Shelburne, NH his residence in the late 70's. Teddy enjoyed riding his motorcycle along with attending Laconia Bike Week and the Blessing of the Bikes in Colebrook. He enjoyed spending evenings

at McDonald's drinking coffee and chatting with the boys. In addition to his parents, he was predeceased by a sister Jeanne M. Murphy and daughter Jacqui Hill. Survivors include a daughter Cheryl A. Stone (husband Randall) of McHenry, IL, a sister Marjorie A Martin of Melrose, MA, five grandchildren Ryan (wife Amy), Aaron (wife Sarah), Davis Stone, Mark Hill Jr, Adrienne Hill and five great grandchildren.

George Rousseau



George R. Rousseau, 71, of Shelburne, NH, passed away on October 21, 2022, at the Androscoggin Valley Hospital. He was born in Kittery, ME on April 14, 1951, the son of the late Adelard E. and Claire (Corbeil) Rousseau and lived most of his life in Berlin area. He graduated from Gorham High School and the NH Vocational Technical College with a degree in Drafting. George had been employed at the local paper mill for many years and had also worked at the Androscoggin Valley Hospital as a security guard. He loved hunting and also owned a stained-glass store where he taught classes, sold supplies and gave talks. He was a warm

loving man who would help anyone he could. Nothing was as impressive as who he was. He will be forever missed by his family and friends. Family includes his wife Nancy J. (Couture) Rousseau of Shelburne, NH; his sons Jamison R. Rousseau of Rumford, ME and Brandon G. Rousseau of Berlin, NH; nieces, nephews, and cousins.

Steve Tasse



Steve J. Tasse of Shelburne, New Hampshire, passed away peacefully after a few months of declining health on January 26, 2023, at age 93. Steve (Stavros) was the eighth and last living child of Matthew and Athina Tasse, who came to Tilton, NH, from Albania in the early 1900s. He was devoted to his wife Kay Ramona Weeks Tasse for sixty-eight years, before her passing in 2018. Steve was always proud of his seven loving children, and his ever-expanding roster of super kinetic great-grandchildren. Steve was predeceased by his siblings and his son-in-law. Steve was a very active

member of the New England Sled Dog Racing association for thirty years, was a high school English teacher, and spent another thirty years with the Metropolitan Life Insurance Co. Steve served as the Shelburne Auditor and Moderator, and as a member of the Planning Board, ZBA, and the Landfill Committee. The Town will miss his tomatoes!

Leo Young



Leo W. Young, 77, of Shelburne, passed away on November 1, 2022, at the Androscoggin Valley Hospital, after a period of declining health. He was born in Berlin on April 30, 1945, the son of Gladys Mabel Young and was a lifelong resident of the area, residing in Milan in his younger years. He served in the Army National Guard and had been employed by Isaacson Structural Steel for many years as a truck driver. He had also previously worked at the Wildcat Ski Area. Leo loved his camp in Errol, enjoyed fishing, boating, ATVing and the outdoors. He enjoyed driving around with his companion, Donna, looking for wildlife. He had a great sense of humor.

Family includes his daughters Dawn Barnett and husband Jay of Silver Lake, NH, Michele Martin of Berlin, NH and Melissa Merchant and husband Jim of Loudon, NH; 5 grandchildren-Ryan, Kayla, Andre, Bryan and Destinye; one great grandchild- Adrian; his longtime companion Donna Wheelock of Berlin, NH and a special friend Ricky Wheelock of Berlin, NH. He was predeceased by his wife Suzanne (Melanson) Young and a sister.

TOWN OFFICERS 2022 - 2023

SELECTPERSONS

Heidi Behling/Ron Baillargeon
Stanley Judge
Lucy Evans

Term expires 2023
Term expires 2024
Term expires 2025

TREASURER

David M. Landry

Term expires 2024

DEPUTY TREASURER

Susan Labonville

Term expires 2023

TAX COLLECTOR

Amy Kuzma

Term expires 2024

DEPUTY TAX COLLECTOR

Kimberly Landry

Term expires 2024

TOWN CLERK

Amy Kuzma

Term expires 2024

DEPUTY TOWN CLERK

Jo Carpenter

Term expires 2023

AUDITOR

Joyce Carlisle

Term expires 2024

MODERATOR

John Henne

Term expires 2024

EMERGENCY MANAGEMENT

Stanley Judge

FIRE CHIEF

Randy Davis

FIRE WARDEN

Bob Langlands/Randy Davis

DIRECTOR OF PUBLIC WORKS / CEMETERY SEXTON

Zack Losier Wight

ROAD AGENT / ASST. DIRECTOR OF PUBLIC WORKS

Ken Simonoko

CODE ENFORCEMENT OFFICER

Jeff Willey

HEALTH OFFICER

Lucy Evans/Donald Kernan

WELFARE OFFICER

Lucy Evans

SUPERVISORS OF THE CHECKLIST (Elected)

Ann Judge	Term expires 2024
Constance Landry	Term expires 2026
Robin Henne	Term expires 2028

BALLOT CLERKS (Appointed)

Hildreth Danforth	Raymond Danforth
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BUDGET COMMITTEE (Elected)

Francis Chamberlain	Term expires 2023
Stanley Judge	Term expires 2023
David L. Landry	Term expires 2024
Michael Brosnan	Term expires 2024
Christopher Halle	Term expires 2025

PLANNING BOARD (Appointed)

George Brown (Alternate)	Term expires 2023
Ron Baillargeon	Term expires 2023
Timothy Buxton	Term expires 2024
Christopher Halle	Term expires 2025
John Carpenter	Term expires 2025
David L. Landry	Term expires 2025
Fran Chamberlain (Alternate)	Term expires 2025

BOARD OF ADJUSTMENT (Appointed)

VACANT (Alternate)	Term expires 2023
Raymond Danforth	Term expires 2023
Michael Prange	Term expires 2023
David M. Landry	Term expires 2024
VACANT (Alternate)	Term expires 2024
David L. Landry	Term expires 2025
Jennifer Corrigan	Term expires 2025

MEMORIAL FOREST (Elected)

Joselyn Labonville	Term expires 2023
Peter Behling/Ken Simonoko	Term expires 2024
VACANT	Term expires 2025

CEMETERY TRUSTEES (Elected)

William Healy	Term expires 2023
Ann Leger	Term expires 2024
Dan Levin/Christopher Halle	Term expires 2025

TRUSTEES OF TRUST FUNDS (Elected)

VACANT	Term expires 2023
Lucie Kinney	Term expires 2024
Lucinda Bragg	Term expires 2025

CONSERVATION COMMISSION (Appointed)

Katie Stuart	Term expires 2023
Joan Chamberlain	Term expires 2023
Cynthia Desmond	Term expires 2023
Stanley Judge	Term expires 2024
Larry Ely	Term expires 2025
Heidi Wight	Term expires 2025

PARK COMMISSION (Appointed)

VACANT	Term expires 2024
Marc Van Sant	Term expires 2024
Zack Losier Wight	Term expires 2024
Ernest Van Sant	Term expires 2024
Ken Simonoko	Term expires 2025

LANDFILL COMMITTEE (Appointed)

Heidi Behling/Ron Baillargeon	Term expires 2023
Zack Losier Wight	Term expires 2024
Raymond Danforth	Term expires 2024
Ken Simonoko	Term expires 2025

HERITAGE COMMISSION (Appointed)

Roger Morrisette	Term expires 2022
Dick Lussier	Term expires 2022
Heidi Wight	Term expires 2022
Ken Simonoko	Term expires 2022
VACANT	Term expires 2024

LIBRARY TRUSTEES (Elected)

Melanie Devoid	Term expires 2023
Briana Wood	Term expires 2024
Tatyana Vantrella/Jessica Galligan	Term expires 2025

ENERGY AND TECHNOLOGY COMMITTEE (Appointed)

Donald Kernan	Term expires 2024
Raymond Danforth	Term expires 2025
Michael Prange	Term expires 2025

NORTH COUNTRY COUNCIL

Stanley Judge	John Carpenter
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**Surveyors of Wood, Bark, and Lumber,
Fence Viewers
Sealers of Weights and Measures
THE SELECTPERSONS**

STATE AND FEDERAL OFFICIALS



PRESIDENT OF THE UNITED STATES
Joseph R. Biden, Jr.

VICE PRESIDENT OF THE UNITED STATES
Kamala Harris

U.S. SENATORS

Margaret W. Hassan

Jeanne Shaheen

U.S. CONGRESS

Ann McLane Kuster

Christopher Pappas

GOVERNOR OF NEW HAMPSHIRE
Christopher T. Sununu

EXECUTIVE COUNCIL
Joseph D. Kenney

STATE SENATOR (District 1)
Carrie L. Gendreau

STATE REPRESENTATIVE (District 6)
William A. Hatch

A SPECIAL THANK YOU

To Stan Judge, Lucy Evans, and Heidi Behling: Thank you for your continuing dedication to being Shelburne's governing body.

To Heidi Behling: Thank you for your 14 years of service to the Town as a selectperson, member of the planning board, landfill committee, and chairperson of the 250th Celebration. Best of luck in your new home!

To Paula Simonoko for making the town beautiful in each season by purchasing, planting, and maintaining all of the flowers, wreaths, and planters at the Memorial Forest, the town park, the highway garage, and the town office. And thank you for the drinking water dispenser!

To Zack Losier Wight and Ken Simonoko for always making sure our town building parking lots are safe and clear of ice and snow, and for taking special care of the flags outside of the town hall and in the Memorial Forest.

To Sarah Losier Wight, Luke Losier Wight, and Ken Simonoko for volunteering at the Transfer Station on Saturdays. Without your help the weekly trip to the "dump" would not be nearly as quick, efficient, or organized.

To Ray Danforth for volunteering his time and extensive knowledge to consult on almost anything.

To Larry Leger for volunteering his time each week to take care of recycling our plastic bags.

To the Library Trustees for helping to reinvigorate the love of reading in the town's children.

And finally, to everyone that volunteers to serve on committees or to hold town offices: Thank you for the gift of your time and for all you do. Without you, Shelburne would not be such a fantastic place to live and work.

Thank you

2022 TOWN MEETING MINUTES

The polls were open on Tuesday, March 8, 2022, from 11 AM to 7 PM, to choose all necessary Town Officers for the year ensuing, and to vote on the proposed amendments to the Zoning Ordinance (see below).

The Annual Town Meeting of the Town of Shelburne, New Hampshire was held in the Shelburne Town Hall. John Henne, called the meeting to order at 7:03 PM. Moderator Henne went over some basic meeting rules and best practices.

The first order of business was a brief presentation by Shelburne Fire Department members Assistant Chief William Davenport and Lieutenant Charles Nesbitt. A plaque in memory of Warren “Tommy” Hayes was unveiled and will be put on display in the Fire Station meeting room.

ARTICLE 1: To CHOOSE all necessary Town Officers for the year ensuing (printed ballot).

1 Select Person for 3 years	Lucy Evans	51
1 Moderator for 2 years	John Henne	70
1 Budget Committee for 3 years	Christopher Halle	34
1 Trustee of Trust Funds for 3 years	Lucinda Bragg	68
1 Trustee of Trust Funds for 2 years	Write-Ins	-
1 Cemetery Committee for 3 years	Christopher Halle	67
1 Library Trustee for 3 years	Tatyana Vantrella	60
1 Library Trustee for 2 years	Briana Wood	64
1 Supervisor of the Checklist for 6 years	Robin Henne	71
1 Memorial Forest Committee for 3 years	Write-Ins	-

1 Shelburne School Board At Large - 1 year	Timothy Buxton	71
1 School Board Member - 3 years	Jo Carpenter	60
1 School Moderator - 3 years	Paul Bosquet	287

ARTICLE 2: To see if the Town will VOTE TO APPROVE the proposed amendments to the Zoning Ordinance (printed ballot).

Results from Zoning Ordinance Ballot:

Are you in favor of making all of the following changes to the Shelburne Zoning Ordinances in regards to DUMPSTERS?	YES - 55	NO - 18
Are you in favor of changing the title of "Building Inspector" to "Code Enforcement Officer" each time it appears in Section 7?	YES - 55	NO - 18
Are you in favor of adding the proposed "APPENDIX F – SOLAR POWER ORDINANCE" to the Shelburne Zoning Ordinances?	YES- 54	NO – 17

ARTICLE 3: To HEAR such reports of Town Officers heretofore chosen and pass any vote relating thereto.

Stanley Judge made the motion to accept, and Katherine Stuart seconded. There was no discussion. The article passed unanimously.

ARTICLE 4: To see if the Town will VOTE TO RAISE AND APPROPRIATE the sum of \$547,933 for General Operation.

4130 Executive	\$42,382
4140 Election, Registration, & Vital Statistics	\$20,229
4150 Financial Administration	\$38,903
4152 Revaluation of Property	\$6,000
4153 Legal Expense	\$7,500
4155 Employee Benefits	\$66,738
4191 Planning and Zoning	\$5,050

4194 General Government Buildings	\$48,000
4195 Cemetery	\$2,000
4196 Insurance	\$17,244
4197 Regional Association	\$500
4215 Ambulance	\$49,397
4220 Fire Department	\$42,750
4221 Fire Warden	\$3,400
4240 Building Inspection	\$4,300
4250 Dispatch Agreement	\$0
4290 Emergency Management	\$900
4312 Highway	\$104,535
4324 Solid Waste Disposal	\$30,500
4414 Animal Control	\$200
4415 Health	\$429
4441 Welfare	\$4,875
4520 Parks & Recreation	\$4,000
4550 Library	\$0
4590 Memorial Forest	\$425
4611 Conservation Commission	\$775
4711 Principal Long-term Note	\$1,797
4721 Interest Long-term Note	\$674
4722 Lease Payment	\$44,430
4723 TAN Note	\$0

Lucy Evans made the motion to accept, and David L. Landry seconded. There was an amendment introduced by Jo Carpenter and seconded by Heidi Behling to increase the total amount of the Operating Budget to \$560,933. The reason for this change is for the increasing cost of fuels: diesel, oil, propane, and rising electricity costs. It was suggested that the appropriation to the Town Paving Capital Reserve Fund (Article 13) be reduced by \$10,000 and the appropriation to the Revaluation Capital Reserve Fund (Article 7) be reduced by \$3,000 to cover the changes without increasing the impact on taxes. The amendment was voted on and passed unanimously. A motion was made by Lucy Evans and seconded by David L. Landry to accept Article 4 as amended. There was no further discussion and the article passed unanimously.

ARTICLE 5: To see if the Town will VOTE TO AUTHORIZE THE ESTABLISHMENT of an Expendable Trust Fund pursuant to RSA 31:19a, to be known as the Safety and Security Expendable Trust Fund, for the purpose of covering costs associated with ensuring the safety and/or security of employees of the Town of Shelburne; and TO RAISE AND APPROPRIATE \$20,000 towards this purpose with said funds to come from the unassigned fund balance and no money will be raised by taxation; and to APPOINT the Selectmen as agents to expend from this fund.

Stanley Judge made the motion to accept, and John Carpenter seconded. There was discussion about the types of items this fund would cover. There would be some security upgrades, a new Town Clerk transaction window, additional outdoor lighting, and other like items. Article passed by majority vote with one opposition vote.

ARTICLE 6: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$2,000 for the maintenance of cemeteries with said funds to come from the Cemetery Maintenance Capital Reserve Fund for this purpose, and no money will be raised by taxation. (12/31/2021 Balance - \$11,769.94)

Elaine Wood moved to accept, and Kevin Daniels seconded. There was no discussion. Article passed unanimously.

ARTICLE 7: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$5,000 to be added to the existing Revaluation Capital Reserve Fund, previously established. (12/31/2021 Balance - \$4.87)

Raymond Danforth moved to accept, and John Carpenter seconded. In discussion, an amendment was made by Jo Carpenter and seconded by Raymond Danforth to change the amount to \$2,000 due to the now approved increase in the operating budget (Article 4). The town does not have a new contract with their assessing company yet and therefore does not have an exact cost yet. The amendment passed unanimously. The article then passed by majority vote with one opposed vote.

ARTICLE 8: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$12,000 for the purchase of a bailer, with \$8,300 to come from the Landfill Fees Special Revenue Fund and the remaining \$3,700 to be raised by taxation. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the purchase is complete or December 31, 2023, whichever is sooner. (12/31/2021 Balance - \$8,302.57)

Heidi Behling moved to accept, and Lucy Evans seconded. There was no discussion. Article passed unanimously.

ARTICLE 9: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$2,000 to the existing Town Building and Renovation Capital Reserve Fund, previously established. (12/31/2021 Balance - \$7,448.47)

David L. Landry moved to accept, and Robin Peters Henne seconded. There was no discussion. Article passed unanimously.

ARTICLE 10: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$50,000 to be added to the existing Heavy Highway Equipment Capital Reserve Fund, previously established. (12/31/2021 Balance - \$200,122.89)

Heidi Behling moved to accept, and Sean Reardon seconded. There was no discussion and the article passed unanimously.

ARTICLE 11: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$5,600 to be added to the existing Fire Truck Capital Reserve Fund, previously established. (12/31/2021 Balance - \$152,194.16)

Kevin Daniels moved to accept, and John Carpenter seconded. There was no discussion and the article passed unanimously.

ARTICLE 12: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$8,000 to be added to the existing Fire Department Equipment Capital Reserve Fund, previously established. (12/31/2021 Balance - \$3,258.89)

Elaine Wood moved to accept, and Kevin Daniels seconded. There was no discussion and the article passed unanimously.

ARTICLE 13: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$35,000 to be added to the existing Paving Capital Reserve Fund, previously established. (12/31/2021 Balance - \$49,843.37)

John Carpenter moved to accept and Peter Behling seconded. Jo Carpenter made a motion to amend the amount to \$25,000 due to the now approved increase in the operating budget (Article 4). Stanley Judge seconded. There was no further discussion and the amendment and the article both passed unanimously.

ARTICLE 14: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$500 to be added to the existing Peabody Farm Museum Capital Reserve Fund, previously established. (12/31/2021 Balance - \$10,191.62)

Katherine Stuart moved to accept, and Kevin Daniels seconded. There was no discussion. Article passed unanimously.

ARTICLE 15: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$1,000 to be added to the existing Cemetery Equipment Capital Reserve Fund, previously established. (12/31/2021 Balance - \$4,787.03)

Kevin Daniels moved to accept, and Matthew Hickey seconded. There was no discussion and the Article passed unanimously.

ARTICLE 16: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$2,200 to be added to the existing Cemetery Maintenance Capital Reserve Fund, previously established, with said funds to come from unassigned fund balance. This represents the sum of money received from the sale of three (3) cemetery lots in 2021. (12/31/2021 Balance - \$11,769.94)

Kevin Daniels moved to accept, and Matthew Hickey seconded. There was no discussion and the article passed unanimously.

ARTICLE 17: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$1,000 to be added to the existing Sand/Gravel Expendable Trust Fund, previously established. (12/31/2021 Balance - \$2,233.99)

David L. Landry moved to accept, and Lucy Evans seconded. There was no discussion and the article passed unanimously.

ARTICLE 18: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$3,000 to be added to the existing General Building Maintenance Expendable Trust Fund, previously established (12/31/2021 Balance - \$6,781.36)

Stanley Judge moved to accept, and Raymond Danforth seconded. There was brief discussion and the article passed unanimously.

ARTICLE 19: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$3,000 to be added to the existing Vehicle Maintenance Expendable Trust Fund, previously established (12/31/2021 Balance - \$17,344.71)

David L. Landry moved to accept, and Heidi Behling seconded. There was no discussion and the article passed unanimously.

ARTICLE 20: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$1,000 to be added to the existing Household Hazardous Waste Expendable Trust Fund, previously established. (12/31/2021 Balance - \$1,071.22)

Raymond Danforth moved to accept, and Kevin Daniels seconded. There was brief discussion for clarification on what the funds cover, and the article passed unanimously.

ARTICLE 21: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$25,000 to be added to the existing Police Services Expendable Trust Fund, previously established (12/31/2021 Balance - \$8,409.21).

John Carpenter moved to accept, and Heidi Behling seconded. There was discussion about what was covered by this fund in the previous year and clarification that the town does not cover the cost for emergency calls made to 911, nor when the State Police are patrolling Route 2 as part of their state duties. An amendment was made by Sean Reardon and seconded by Briana Wood to reduce the appropriation to \$15,000. Raymond Danforth suggested the time to cut or add monies to this fund was not last minute at Town Meeting but at the Budget Committee meeting(s) where more data is available to help guide decision making. There was a period of back-and-forth discussion surrounding what the State Police do while they are on a Town-paid detail which was redirected by Moderator Henne. The amendment failed by a majority vote. The article in its original form was passed by majority vote.

ARTICLE 22: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$300 to be added to the existing Planning and Zoning Expendable Trust Fund, previously established. (12/31/2021 Balance - \$1,006.72)

Heidi Behling moved to accept, and Jo Carpenter seconded. There was no discussion and the article passed unanimously.

ARTICLE 23: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$3,000 to be added to the existing Landfill/Transfer Station Expendable Trust Fund, previously established. (12/31/2021 Balance - \$6,602.01)

Elaine Wood moved to accept, and Stanley Judge seconded. There was no discussion and the article passed unanimously.

ARTICLE 24: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$1,000 to the existing Energy Expendable Trust Fund, previously established (12/31/2021 Balance - \$3,000.43)

Raymond Danforth moved to accept, and Michael Brosnan seconded. David M. Landry asked for clarification of what this fund covered. It covers electricity, propane, and heating oil, but does not cover diesel. The Board of Selectpersons did not believe there would be enough funds to cover current and future prices which is why the amendment was made to Article 4 (General Operating Budget). The article passed unanimously.

ARTICLE 25: To see if the Town will VOTE TO RAISE AND APPROPRIATE the sum of \$1,000 for the purpose of supporting the Family Resource Center in Gorham (*By petition*).

Robin Peters Henne moved to accept, and Briana Wood seconded. There was no discussion and the article passed unanimously.

ARTICLE 26: To see if the Town will VOTE TO RAISE AND APPROPRIATE the sum of \$2,500 for the purpose of supporting the Gorham Community Learning Center in Gorham (*By petition*).

Melanie Devoid moved to accept and Elaine Wood seconded. There was no discussion and the article passed unanimously.

ARTICLE 27: To see if the Town will VOTE TO AUTHORIZE the Selectmen to dispose of Municipal assets (vehicles, recyclables, etc.) under the authority of RSA 31:3.

Timothy Buxton moved to accept, and Heidi Behling seconded. There was no discussion and the article passed unanimously.

ARTICLE 28: To TRANSACT ANY OTHER BUSINESS that may legally come before said meeting.

Raymond Danforth and Michael Prange spoke and urged the Town residents to attend the School Board meeting later in the week to vote on the solar electric system for the Edward Fenn Elementary School. Jo Carpenter clarified that Shelburne residents can vote and be recognized at the meeting since Shelburne is a member of the cooperative school district.

The meeting was moved to recess to count the ballots from the Town Election and reconvened to announce the results.

Amy Kuzma moved to adjourn and there were many seconds.

Meeting was adjourned at 8:45 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Amy S. Kuzma". The signature is written in a cursive, flowing style.

Town Clerk

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FINANCIAL REPORTS



SUMMARY INVENTORY OF VALUATION MS-1 - SEPTEMBER 2022

VALUE OF LAND

Current Use - 13,260.40 acres (47 owners, 74 parcels)	581,532
Discretionary Preservation Easement – 0.4 acres	75
Residential - 1,190.44 acres	15,914,800
Commercial/Industrial Land -269.54 acres	1,724,700
Total of Taxable Land – 14,661.57 acres	\$ 18,221,107

Exempt/Non-Taxable Land – 15,642.76 ac. \$ 10,760,200

VALUE OF BUILDINGS ONLY

Residential	30,710,096
Manufactured Housing	668,400
Commercial/Industrial	9,405,600
Discretionary Preservation Easements (6)	13,104
Total	\$ 40,797,200

Exempt/Non-Taxable Buildings \$ 845,800

ELECTRIC/GENERATING COMPANIES (Utilities)

Great Lakes Hydro America, LLC	3,708,300
PSNH DBA Eversource Energy	1,221,800
CRP NH Gorham, LLC	14,400
Total	\$ 4,944,500

GAS, OIL & PIPELINE COMPANIES (Utilities)

Portland Pipeline	3,288,700
Portland Natural Gas	24,825,400
Total	\$ 28,114,100

TOTAL VALUATION (before exemptions) \$ 92,076,907

Elderly Exemptions (2)	-60,000
Solar Energy Exemptions (11)	-153,600

NET VALUATION \$ 91,863,307

LESS UTILITIES - \$ 33,058,600

NET VALUATION WITHOUT UTILITIES \$ 58,804,707

Shelburne has 23 Veteran tax Credits & 2 Service-Connected Total Disabilities.

We certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.

Selectpersons - Stanley Judge, Lucy Evans, Ron Baillargeon

STATEMENT OF APPROPRIATION AND TAXES ASSESSED - 2022

APPROPRIATIONS

GENERAL GOVERNMENT

Executive	42,382
Election, Reg. & Vital Statistics	20,229
Financial Administration	38,903
Revaluation of Property	6,000
Legal Expense	7,500
Personnel Admin.	66,738
Planning & Zoning	5,050
General Government Buildings	51,000
Cemeteries	4,000
Insurance	17,244
Regional Association	500

PUBLIC SAFETY

Police Dept.	0
Ambulance	49,397
Fire Dept.	42,750
Fire Warden	3,400
Building Inspection	4,300
Emergency Management	900
Dispatch Service	0

HIGHWAY & STREETS

Highways	114,535
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SANITATION

Solid Waste Disposal	30,500
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HEALTH

Pest Control	200
Health Agencies	429

WELFARE

Direct Assistance	4,875
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CULTURE & RECREATION

Parks & Recreation	4,000
Library	0
Memorial Forest	425

CONSERVATION

Conservation Commission	775
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DEBT SERVICE

Principal - L.T. Bonds & Notes	1,797
Interest - Long term Bonds & Notes	674
Interest on Tax Anticipation Note	0
Fire Truck Lease	44,430

CAPITAL OUTLAY - Equipment

Baler	12,000
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CAPITAL OUTLAY - Other

Family Resource Center	1,000
Gorham Community Learning Center	2,500

OPERATING TRANSFERS OUT

Cemetery Maintenance CR	2,200
Cemetery Equipment CR	1,000
Heavy Highway Equipment CR	50,000
Fire Truck CR	5,600
Fire Equipment CR	8,000
Paving CR	25,000
Revaluation CR	2,000
Town Building & Renovation CR	2,000
Peabody Farm CR	500

Expendable Trust

Forest Fire/Fire Dept. Mutual Aid Expendable Trust	0
Household Hazardous Waste	1,000
Town Vehicle Maintenance Expendable Trust	3,000
Police Services Expendable Trust	25,000
Sand/Gravel Expendable Trust	1,000
General Building Maintenance Expendable Trust	3,000
Library Technology Expendable Trust	0
New Employee Training Expendable Trust	0
Planning and Zoning expendable Trust	300
Landfill/Transfer Station Expendable Trust	3,000
Brook Maintenance Expendable Trust	0
Energy Expendable Trust	1,000
Safety and Security Expendable Trust	20,000

TOTAL	\$ 732,033
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SOURCES OF REVENUE

TAXES

Land Use Change Tax	0
Yield Taxes	14,548
Payment in Lieu of Taxes	50,655
Interest and Penalties on Taxes	3,000
Excavation Tax	0

LICENSES, PERMITS AND FEES

Business Licenses and Permits	150
Motor Vehicle Permit Fees	87,000
Building Permits	1,700
Other Permits, Licenses & Fees	850
From Federal Government	0

FROM STATE

Municipal Aid	0
Room & Meals	30,932
Highway Block Grant	13,222
Other - RR Tax	3,751

FROM FEDERAL GOVERNMENT

FEMA	0
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CHARGES FOR SERVICES

Landfill - PAYT Bags	8,500
Other Charges - Plowing, Burial Fees	1,250

MISCELLANEOUS REVENUES

Sale of Municipal Property	150
Interest on Investments	2,700
Other - Dividends, Insurance Reimb, grant, etc.	2,750

INTERFUND OPERATING TRANSFERS IN

Special Revenue Funds	8,300
Reserve Funds	2,000
Trust Funds	0

OTHER FINANCING SOURCES

Proceeds from Long-term note	0
Taken from surplus to reduce taxes	20,000
Voted from surplus	22,200

TOTAL **\$ 273,658**

TAX RATE COMPUTATION

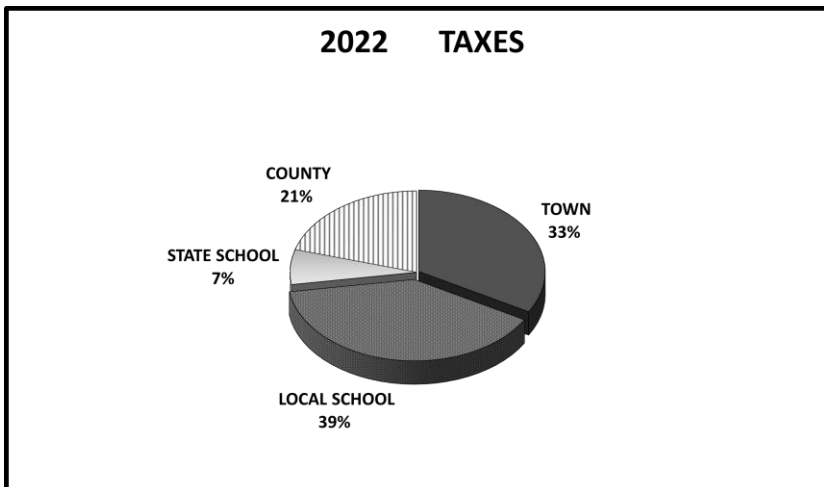
Total Town Appropriations	732,033
Less: Revenues	-273,658
Less: Shared Revenue	0
Add: Overlay	4,550
War Services Credits	3,700
Net Town Appropriation	466,625
Net Local Regional School Tax Assessment	552,290
State Education Tax Assessment	62,609
Net County Tax Assessment	287,105
Total of Town, School, & County	\$ 1,368,629
Less: War Service Credit	-3,700

Property Taxes to be raised	\$ 1,364,929
Net Assessed Valuation	\$ 91,863,307
Assessed Valuation - no utilities	\$ 58,804,707

The tax rate breaks down as follows:

Town:	\$ 5.08 per \$ 1,000
Local Education:	\$ 6.01 per \$ 1,000
State Education:	\$ 1.06 per \$ 1,000
County:	\$ 3.13 per \$ 1,000
Total	\$15.28 per \$ 1,000

**Shelburne’s equalized valuation ratio
for 2022 was 79.22%.**



COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Title of Appropriation	Amount of Appropriation	Expenditures	Unexpended Balances	Overdrafts
Executive	\$ 42,382.00	\$ 40,882.38	\$ 1,499.62	\$ 0.00
Elec. Reg. & V. Stat.	20,229.00	18,165.10	2,063.90	0.00
Financial Admin.	38,903.00	37,436.10	1,466.90	0.00
Legal Expense	7,500.00	4,418.00	3,082.00	0.00
Revaluation of Property	6,000.00	5,325.00	675.00	0.00
Employee Benefits	66,738.00	63,828.52	2,909.48	0.00
Planning & Zoning	5,050.00	3,036.51	2,013.49	0.00
General Government Buildings	51,000.00	66,247.76	0.00	15,247.76
Cemeteries	4,000.00	2,961.57	1,038.43	0.00
Insurance	17,244.00	16,340.39	903.61	0.00
Regional Association	500.00	500.00	0.00	0.00
Ambulance	49,397.00	49,397.00	0.00	0.00
Fire	42,750.00	38,366.72	4,383.28	0.00
Fire Warden	3,400.00	2,030.39	1,369.61	0.00
Building Inspection	4,300.00	3,842.71	457.29	0.00
Emergency Management	900.00	0.00	900.00	0.00
Highway	114,535.00	101,239.40	13,295.60	0.00
Solid Waste Disposal	30,500.00	26,823.90	3,676.10	0.00
Health Agencies	429.00	605.25	0.00	176.25
Animal Control	200.00	0.00	200.00	0.00
Welfare	4,875.00	875.00	4,000.00	0.00
Parks & Recreation	4,000.00	3,443.04	556.96	0.00
Library	0.00	0.00	0.00	0.00
Memorial Forest	425.00	267.70	157.30	0.00
Conservation Commission	775.00	775.00	0.00	0.00
Principal - Long Term Note	1,797.00	1,797.59	0.00	0.59
Interest - Long Term Note	674.00	672.56	1.44	0.00
Lease Payment	44,430.00	44,429.48	0.52	0.00
Baler	12,000.00	10,850.00	1,150.00	0.00
Family Resource Center	1,000.00	1,000.00	0.00	0.00
Gorham Community Learning Ctr.	2,500.00	2,500.00	0.00	0.00
To Capital Reserve Funds	96,300.00	96,300.00	0.00	0.00
To Expendable Trust Funds,	57,300.00	57,300.00	0.00	0.00
TOTAL	\$ 732,033.00	\$ 701,657.07	\$ 45,800.53	\$ 15,424.60

TOWN OFFICER SALARIES

<u>OFFICE</u>	<u>2022</u>	<u>2023</u>
Selectpersons (3)	\$2,000	\$2,000
Town Clerk	\$18.00/hr.	\$20.00/hr.
Deputy Town Clerk	\$100	\$125
Moderator	\$100/election	\$150/election
Supervisors of Checklist (3)	\$20/sitting \$80/election	\$20/sitting \$100/election
Ballot Clerks (2)	\$80/election	\$100/election
Treasurer	\$1,500	\$1,600
Deputy Treasurer	\$150	\$150
Tax Collector	\$3,800	\$4,500
Deputy Tax Coll.	\$100	\$125
Auditor	\$900	\$900
Trustees of Trust Funds (3)	\$200 (3)	\$200 (3)
Code Enforce. Officer	\$500 +fees	\$1,000 + fees

TOWN CLERK REPORT

Motor Vehicle Fees	81,597.00
Refund & Payment to Coos County	(491.35)
Auto Titles	162.00
Auto Transfers	100.00
Credit	5.00
Town Clerk Fees	1,204.00
Municipal Agent Fees	1,809.00
Boat agent Fees	5.00
Dog Licenses	488.00
Dog Late Fees	65.50
Vital Stats copies	60.00
Checklist copies	350.00
UCCs	<u>285.00</u>
Total	\$ 85,639.15

Amy Kuzma, Town Clerk

SCHEDULE OF TOWN PROPERTY

Town Hall, Land & Buildings	329,200.00
Contents	120,000.00
Library	10,000.00
Fire Dept. Land, Building	158,400.00
Equipment	440,000.00
Chester C. Hayes Memorial Park	144,500.00
Park Pavilion, etc.	9,100.00
Town Memorial Forest & Evans Cemetery	186,500.00
Property - 2 lots	60,700.00
Wheeler & Leadmine Cemeteries	114,200.00
Peabody House & Land	178,600.00
Contents	10,000.00
Transfer Station Building	40,000.00
Equipment	37,500.00
Contents	5,000.00
New Highway Garage	500,000.00
Equipment	440,000.00
Contents	200,000.00
Sand Shed	75,000.00
Materials	10,000.00
Town Landfill Site	135,800.00
Tax Deed House & Property	<u>143,400.00</u>
Total	\$ 3,347,900.00

TAX COLLECTOR REPORT

Summary of Tax Accounts

Fiscal Year Ended December 31, 2022

DEBITS

UNCOLLECTED AT THE BEGINNING OF THE YEAR

	2022	2021	2020
Property Taxes:	0.00	33,275.41	0.00
Excavation Tax:	0.00	0.00	0.00
Land Use Change	0.00	0.00	0.00
Yield	0.00	0.00	0.00
Prior Years' Credit	(500.06)	0.00	0.00

TAXES COMMITTED DURING THIS FISCAL YEAR

Property Taxes:	1,365,119.00	0.00	0.00
L U Change Tax	3,204.00	0.00	0.00
Yield Taxes:	14,548.30	0.00	0.00
Excavation Tax:	0.00	0.00	0.00

OVERPAYMENT REFUNDS

Property Taxes	18,498.28	0.00	0.00
Interest – Delinquent Tax	398.54	1,112.05	0.00

TOTAL DEBITS: \$ 1,401,268.06 \$ 34,387.46 \$ 0.00

CREDITS

REMITTED TO TREASURER DURING THIS FISCAL YEAR

	2022	2021	2020
Property Taxes	1,344,742.34	27,843.41	0.00
LU Change	3,204.00	0.00	0.00
Yield Taxes:	14,548.30	0.00	0.00
Interest	398.54	914.55	0.00
Penalties	0.00	197.50	0.00
Excavation Tax:	0.00	0.00	0.00
Conversion to Lien:	0.00	5,432.00	0.00

ABATEMENTS MADE DURING THIS FISCAL YEAR

Property Taxes:	18,774.28	0.00	0.00
Yield Tax	0.00	0.00	0.00
Current Levy Deeded	2,191.00	0.00	0.00

UNCOLLECTED AT THE END OF THE FISCAL YEAR

Property Taxes:	18,899.82	0.00	0.00
LU Change Taxes	0.00	0.00	0.00
Yield Taxes	0.00	0.00	0.00
P. Tax Credit Bal	(1,490.22)	0.00	0.00

TOTAL CREDITS: \$1,401,268.06 \$ 34,387.46 \$ 0.00

LIEN SUMMARY

SUMMARY OF DEBITS

UNREDEEMED & EXECUTED LIENS

	2022	2021	2020	2019
Unredeemed:	0.00	0.00	4,771.32	8,136.89
Liens Executed:	0.00	5,838.83	0.00	0.00
Interests & Costs Collected	0.00	38.97	601.65	749.77

TOTAL LIEN

DEBITS: \$0.00 \$5,877.80 \$5,372.97 \$8,886.66

SUMMARY OF CREDITS

REMITTED TO TREASURER DURING THIS FISCAL YEAR

	2022	2021	2020	2019
Redemptions:	0.00	1.11	1,449.62	3,198.96
Interest./Costs:	0.00	38.97	601.65	749.77
Abatements:	0.00	0.00	0.00	0.00
Liens Deeded:	0.00	2,492.80	2,010.92	4,937.93
Unredeemed Bal - Year End:	0.00	3,344.92	1,310.78	0.00

TOTAL LIEN

CREDITS: \$0.00 \$5,877.80 \$5,372.97 \$8,886.66

If anyone is having problems paying their taxes, please call for more information on exemptions and credits that may be available to qualified individuals.

It should be noted that the date to apply for any credit or exemption is April 15th.

Amy Kuzma, Tax Collector

TREASURER'S REPORT

Checking Account

Opening Balance 1/1/22	\$ 273,370.23
Voided Checks	47.75
Revenues	1,697,336.47
Transfers from Other Accounts	213,300.00
Expenditures	(1,486,945.18)
Transfers to Other Accounts	(399,905.39)
Balance 12/31/22	\$ 297,203.88

NH Public Deposit Investment Pool

Opening Balance 1/1/22	\$ 185,967.64
Interest Earned	4,106.09
Transfer from Other Accounts	400,148.42
Transfer to CRF/ETF	(153,600.00)
Transfer to Checking Account	(205,000.00)
Balance 12/31/22	\$ 231,622.15

Conservation Commission Savings Account

Opening Balance 1/1/22	\$ 8,170.67
Interest Earned	1.64
Transfer from Other Accounts	525.00
Balance 12/31/22	\$ 8,697.31

Land Use Change Account

Opening Balance 1/1/22	\$ 180.07
Revenues	3,204.00
Interest Earned	0.08
Transfers to Other Accounts	(0.00)
Balance 12/31/22	\$ 3,384.15

Landfill Special Revenue Fund

Opening Balance 1/1/22	\$ 8,302.57
Revenues	0.00
Transfer from Other Accounts	3,117.42
Interest Earned	1.59
Transfer to Other Accounts	(8,300.00)
Balance 12/31/22	\$ 3,121.58

Town Forest Account

Opening Balance 1/1/22	\$ 2,197.82
Interest Earned	0.44
Balance 12/31/22	\$ 2,198.26

ARPA Funds

Opening Balance 1/1/22	\$ 18,060.12
Transfer from Other Accounts	18,058.97
Interest Earned	534.60
Balance 12/31/22	\$ 36,653.69

**Total of all funds on-hand on
December 31, 2022** **\$ 582,881.02**

David M. Landry, Treasurer



BALANCE SHEET - DECEMBER 31, 2022

ASSETS

CASH

General Fund	297,203.88
NH Public Invest Pool	231,622.15
ARRPA Funds	36,653.69

CAPITAL RESERVE FUNDS

H Highway	254,140.29
Paving	75,745.01
Revaluation	2,010.62
Cemetery Maint.	12,201.92
Peabody Museum	10,265.06
Cemetery Equip	5,880.46
Town Building & Renov.	9,578.30
Fire Equip	4,163.13
Fire Truck	<u>160,346.64</u>
	534,331.43

TRUST FUNDS

Cemetery	19,971.23
Library	2,804.56
Wheeler Cemetery	1,587.61
Forest Fire/Fire Mutual Aid	8,566.43
HH Hazardous Waste	1,530.79
Vehicle Maintenance	20,674.74
Sand/Gravel	3,284.89
Buildings Maint.	9,902.91
Police Services	20,781.62
New Employee	7.15
Brook Maintenance	6,180.06
Landfill/Transfer Station	9,720.55
Planning & Zoning	1,327.60
Energy	4,064.09
Library Tech	<u>973.00</u>
	111,520.01

OTHER ACCOUNTS

Library	
Checking	621.47
Savings	2,0458.33
Cons. Commission	8,697.31
Land Use Change	3,384.15
Town Forest	2,198.26
Landfill Fees	<u>3,121.58</u>
	20,068.10

ACCOUNTS RECEIVABLE

Cem. Perpet. Care	290.35
Haz Mit. Plan Grant	7,000.00
Steve Andrews	25.00
Tax Collector	
Uncollected taxes	
Property - 2021	17,409.60
Tax Liens	<u>4,655.70</u>
	29,380.65

TOWN PROPERTY

Land & Buildings	2,075,000.00
Equipment	1,262,500.00
Inv. & Supplies	<u>10,000.00</u>
	3,347,900.00

TOTAL ASSETS

\$4,608,679.91

BALANCE SHEET - DECEMBER 31, 2022

LIABILITIES & NET WORTH

ACCOUNTS PAYABLE

School District	224,899.00
AVRRDD Mt. Carberry Ldfill	483.12
Eversource	26.90
Eversource	461,75
Conway Daily Sun	156.00
Sevee & Maher Engineers	1,300.00
North Country Incinerator	285.00
Waystack Frizzell	510.00
SouthWorth Milton CAT	7,611.13
HE Bergeron Engineers	<u>8,900.00</u>

244,682.90

38,691.58

OVERLAY**MONIES ENCUMBERED FOR DEPARTMENTS**

Motor Vehicle Credits	5.00
Micucci Money	161.73
Hus-skiers Recording Fee	20.55
ARPA Funds	36,653.69
Additional Highway Block Grant	11,269.39
Bridge Aid Grant	14,435.74
Mapping & Planning Solutions	3,500.00

CAPITAL RESERVE FUNDS

H Highway	254,140.29
Paving	75,745.01
Revaluation	2,010.62
Cem. Maint.	12,201.92
Peabody Farm	10,265.06
Cem. Equip.	5,880.46
Town Bldg & Renov	9,578.30
Fire Equip	4,163.13
Fire Truck	<u>160,346.64</u>

534,331.43

TRUST FUNDS

Cemetery	19,971.23
Wheeler Cemetery	1,587.61
Library	2,804.56
Forest Fire/Fire Mutual Aid	8,709.21
HH Waste	1,530.79
Vehicle Maint.	20,674.74
Sand/Gravel	3,284.89
Bldg Maint.	9,902.91
Polices Services	20,781.62
New Employee	7.15
Brook Maintenance	6,180.06
Landfill/Transfer Station	9,720.55
Planning & Zoning	1,327.60
Energy	4,064.09
Library Tech	<u>973.00</u>

111,520.01

REVOLVING FUNDS

Library	2,666.80
Conservation Comm.	8,697.31
Land Use Change	3,384.15
Town Forest	2,198.26
Landfill Fees	<u>3,121.58</u>

20,068.10

3,347,900.00

NET WORTH**SURPLUS**

245,489.79

TOTAL LIABILITIES & NET WORTH

\$4,608,679.91

SUMMARY OF REVENUE

Revenue from Tax Collector	1,403,820.78
Revenue from Town Clerk	85,639.15
From State and Federal Government	185,338.25
From Local Sources	20,206.04
Miscellaneous	7,485.75
From CR & Trusts	25,148.42
TOTAL REVENUES	\$ 1,727,638.39

SUMMARY OF EXPENDITURES

General Government	247,787.08
Public Safety	93,636.82
Highway Department	93,628.27
Solid Waste Disposal	26,055.78
Health/Welfare	1,480.25
Culture & Recreation	3,710.74
Conservation Commission	250.00
Payment to Capital Reserve	96,300.00
Payment to Expendable Trust	57,300.00
County Budget	287,105.00
School District	574,664.00
Tax Lien	5,838.83
Encumbered Money	6,964.17
Baler	10,850.00
Family Resource Center	1,000.00
Gorham Community Learning Center	2,500.00
Principle – Solar Note	1,797.59
Interest – Solar Note	672.56
Fire Truck Lease	44,429.48
Miscellaneous	84,574.61
TOTAL	\$ 1,640,545.18

DETAILED STATEMENT OF REVENUES

TAX COLLECTOR

Property Taxes	1,371,595.59
Property Taxes – Overpayments	557.16
Property Taxes – Pre-payments	933.06
Interest - Property taxes	1,510.30
Yield Taxes	14,548.30
Land Use Change Tax	3,204.00
Interest – Land Use Change	0.29
Tax Sale Redemption	4,649.69
Conversion to Lien	5,432.00
Interest – Tax Lien	1,390.39
	<u>\$ 1,403,820.78</u>

TOWN CLERK

Motor Vehicle Registration	81,597.00
Owed Coos County & Refund	(491.35)
Credit	5.00
Motor Vehicle Titles	162.00
Motor Vehicle Transfers	100.00
Motor Vehicle – Clerk Fees	1,204.00
Motor Vehicle – Agent Fees	1,809.00
Motor Vehicle – Boat Agent Fee	5.00
Checklist copies	350.00
Dog Licenses	488.00
Dog Fines	65.50
Vital Statistics	60.00
UCC's	285.00
	<u>\$ 85,639.15</u>

STATE OF NH & FEDERAL GOVERNMENT

NH Highway Block Grant	13,171.14
Additional Block Grant	11,269.39
Bridge Aid Grant	14,435.74
Meals & Room Tax	30,931.68
Railroad Tax	3,751.33
SCBA Grant	43,065.00
ARPA Funds	18,058.97
Fed Forest	50,655.00
	<u>\$ 185,338.25</u>
<i>Accounts Receivable of \$7,000</i>	

FEES AND PERMITS

Building Permits	2,758.12
Pistol Permits	0.00
Driveway Permits	50.00
Planning Board	100.00
	<u>100.00</u>
	\$ 2,908.12

CHARGE FOR SERVICES

Snow Plowing & Sanding	600.00
Burial Fees	650.00
	<u>650.00</u>
<i>Accts Receivable of \$25.00</i>	\$ 1,250.00

INCOME FROM DEPARTMENTS

Garbage Bags	8,788.50
Sale of Recyclables (transfer to Landfill Fees Acct)	270.00
Transfer Station Fees (transfer to Landfill Fees Acct)	2,847.42
	<u>2,847.42</u>
	\$ 11,905.92

INTEREST

All Accounts	\$ 4,661.57
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MISCELLANEOUS

Copy Fees	27.00
Sale of Cemetery Lots	3,800.00
205 th Celebration	15.00
PB/ZBA Costs - Reimbursed	192.50
Library Carpet Cleaning - Reimbursed	141.96
Owner List	25.00
Town Hall Use Fees	150.00
Solar Reimbursements	1,658.10
Sale of Chimney	150.00
Refunds	806.62
	<u>806.62</u>
	\$ 6,966.18

INTERFUND OPERATING TRANSFERS IN

Withdrawn from Trust funds*	15,288.84
Withdraw from Capital Reserve Funds*	9,859.58
	<u>9,859.58</u>
<i>Accts Receivable \$290.35</i>	\$ 25,148.42

**This was done as a transfer between accounts in the Investment pool and does not show in the checkbook income.*

TOTAL RECEIPTS ALL SOURCES	<u><u>\$ 1,727,638.39</u></u>
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DETAILED SCHEDULE OF EXPENDITURES

GENERAL GOVERNMENT

EXECUTIVE – 4130

Ads

The Conway Daily Sun 188.50

Dues & Publications

NH Municipal Association 1,104.00

NH Association of Assessing Officials 20.00

Clean Energy Association 250.00

Lexis Nexus Matthew Bender Co., Inc. 821.27

2,195.27

Mileage

50.78

Postage

325.79

Repairs

W.B. Mason - copier contract 325.00

Salaries

Selectmen, Moderator, Adm. Assistants 34,379.42

Supplies

Staples - various supplies 195.33

WIX.com - website host 228.85

HP Ink 69.88

Go To Meeting 97.40

Secured Network Services 617.94

Gorham House Florist 50.90

Northway Bank - safety deposit box rental 70.00

Walmart - various supplies 40.18

Amazon - meeting microphone 31.78

Berlin Reporter - virtual subscription 39.99

1,442.25

Miscellaneous

Avitar Associates - tax maps 1,268.00

Minuteman Press - town report 682.37

State of NH - Criminal Records - background check 25.00

1,975.37

TOTAL EXECUTIVE

\$ 40,882.38

ELECTION, REGISTRATION & VITAL STATS - 4140

Ads

The Daily Sun 767.00

Conferences & Meetings

125.00

Dues & Publications

NH City & Town Clerks' Association 20.00

Remit Dog License Fees to State

Treasurer, State of NH 151.50

Mileage

Amy Kuzma 199.00

Noelle Meer 35.72

234.72

376.60

Postage

Salaries

Wages - town clerk/dep., election officials 13,234.39

Supplies

Jericho Deli - election meals x 2 424.74

The Butcher's Daughter - election meal x 1 190.84

Staples 429.21

McAfee 109.99

Treasurer, State of NH - motor vehicle & boat law book 10.00

VistaPrint 20.49

Amazon - postage scale 11.02

Secured Network Services 542.94

Amy Kuzma - petty cash 100.00

IDS - dog tags 93.06

1,932.29

Vital Records Fees

State of NH 34.60

Other

Avitar, software support 1,289.00

TOTAL ELECTIONS

\$ 18,165.10

FINANCIAL ADMINISTRATION - 4150

Ads

The Conway Daily Sun 39.00

Conferences & Meetings

Tax Collector's Conferences - Amy (2) 110.00

Deeds

Registry of Deeds, record liens, tax deed & redemp 134.76

Dues & Publications

NH Tax Collector's Association, Amy & Kim 40.00

NH GFOA - Jo, David, & Noelle 105.00

	145.00
<u>Forester</u>	
Haven Neal Forestry Services	270.00
<u>Postage</u>	623.35
<u>Mileage</u>	90.00
<u>Salaries</u>	
Wages - Tax Coll/Dep, Adm Assts. Treas/Dep,	30,783.79
Auditors, Trustees of Trust Funds	
<u>Software Support</u>	
Avitar Associates, Assessing & Tax Collect	2,678.00
<u>Supplies</u>	
Intuit - payroll service	650.00
Quicken - software update	25.99
Intuit - update Quickbooks	349.99
Intuit - envelopes	116.98
Staples - various supplies	437.76
HR Direct - labor posters	169.98
NH Poster Compliance - labor posters	79.95
Secured Network Services	542.94
Northway Bank - deposit slips	111.75
Avitar - tax bills	76.86
	2,562.20
TOTAL FINANCIAL	\$ 37,436.10
REVALUATION OF PROPERTY - 4152	
Avitar - contract	5,325.00
TOTAL REVALUATION	\$ 5,325.00
LEGAL EXPENSES - 4153	
Waystack Frizzell	3,908.40
TOTAL LEGAL	\$ 3,908.40
<i>Accts Payable - \$510.00</i>	
PERSONNEL ADMINISTRATION - 4155	
Social Security & Medicare - town's share	15,594.72
NH Unemployment Comp.	465.74
HealthTrust - Dental	1,870.02
HealthTrust - Health	30,791.99
HealthTrust - S.T. Disability	378.04
HealthTrust - L.T. Disability	621.84
NH Retirement System	13,818.67
AVH - Drug Testing & Consortium Fees	287.50
TOTAL PERSONNEL	\$ 63,828.52

PLANNING & ZONING - 4191

Ads

The Conway Daily Sun 793.00

Postage

Postmaster, Gorham, NH 42.01

Salaries

Wages – Admin. Assists 1,928.31

Supplies

Staples - map bins & paper 72.58

Treas. State of NH – shipping on signs 44.61

117.19

TOTAL PLANNING

\$ 2,880.51

Accts Payable - \$156.00

GENERAL GOVERNMENT BUILDINGS - 4194

Salaries

Wages – Janitor & Public Works 25,573.07

Supplies

Jo Carpenter - reimb. wreath 50.00

Impact Fire - test & replace fire extinguishers 431.00

Ken Simonoko - reimb. expense - supplies 111.64

Gorham Hardware - keys & various supplies 172.88

Sherwin Williams - paint & painting supplies 163.28

Zack Losier Wight- reimb supplies 88.97

White Mountain Lumber 672.30

Flag Store 75.03

Stan Judge - reimb. programable thermostats 54.99

Staples - cleaning supplies 454.79

Duraclean – carpet cleaning 409.92

Lowe's - refrigerator for FD kitchen 699.00

Top Furniture - replace two town hall kitchen stoves 1,277.95

The Granite Group - boiler control 248.58

Sanel NAPA 52.28

H2O Distributors- UV light bulb 138.00

5,100.61

Repairs

Irving Energy - 3 service contracts 980.80

Carpentry by Dave - repair facia on Town Hall 375.00

Peppy's Electric 450.00

Zack Losier Wight – reimburse supplies 17.48

Flanders Electric - install block heater on generator 898.40

White's Septic Service - pump septic 355.00

Elite Door of New England - repair highway garage door 605.25

3,681.93

Utilities & Fuel

Eversource - electric bills	3,315.61
Irving Energy – propane	5,750.97
Irving Energy – heating oil	5,650.08
Time Warner Cable - internet & TV	3,813.24
Time Warner Cable - telephone	<u>2,673.60</u>
	21,203.50

TOTAL BUILDINGS **\$ 55,559.11**

Accts payable of \$10,688.65

CEMETERIES - 4195

Fuel

NH DOT	221.18
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Repairs

61.51

Salaries

2,559.38

Supplies

Labonville - ½ cost of new trimmer	100.00
Labonville - oil	<u>19.50</u>
	119.50

TOTAL CEMETERIES **\$ 2,961.57**

INSURANCE - 4196

Primex Workers Compensation	3,095.09
Primex Property and Liability	<u>13,245.30</u>

TOTAL INSURANCE **\$ 16,340.39**

REGIONAL ASSOCIATION - 4197

North Country Council - dues	500.00
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TOTAL REGIONAL **\$ 500.00**

TOTAL GENERAL GOVERNMENT **\$ 247,787.08**

PUBLIC SAFETY

POLICE – 4210 *See Police Service Exp. TR* **\$ 0.00**

AMBULANCE - 4215

Town of Gorham- 4/1/21 to 3/31/22 **\$ 49,397.00**

FIRE DEPARTMENT - 4220

Dues & Publications

NH State Firemen's Assn. - dues 598.00

Equipment Test

Fire Tech & Safety 1,624.77

Fuel

Irving Energy - diesel 822.65

Treasurer, State of NH – gas 48.75

871.40

Mutual Aid

Northern NH Mutual Aid - Dues 250.00

Salaries

Fires 239.30

Training - Local 7,436.27

Certified Training 110.00

Accidents 761.20

Ambulance Calls 0.00

Inspections 48.00

Power Lines/Power Outages 0.00

Repair 103.50

Clerical 1,116.77

Officers' Meetings 2,400.16

Mutual Aid 1,367.26

Rescues 165.00

Stipends - Chief & Asst. Chief 3,500.00

Other 442.92

17,690.38

Physicals

105.00

Repair

O'Reilly Auto Parts 216.93

Lakes Region Fire Apparatus 2,106.96

TMS Diesel North, LLC 882.66

3,206.55

Supplies

Bergeron Protective gloves, helmets, vests, etc. 1,362.89

Labonville- saw, blades, etc. 1,145.20

Randy Davis - reimb. expense 68.99

Industrial Protection Services - struts, flashlights, etc. 3,922.00

Ossipee Mountain Electronics – batteries	387.60
Penguin Management, Inc., pager program	787.00
Creative Threads, t-shirts	260.00
Casie Davis, computer, tarps, bolt cutter	594.55
Fire Tech & Safety	317.50
Defender, new inflatable boat	3,795.00
Impact Fire Service, inspect & service fire extinguishers	316.60
Caron Building Center	484.98
Ben's Uniforms	173.56
O'Reilly Auto Parts	404.75
	<u>14,020.62</u>

TOTAL \$ 38,366.72

FIRE WARDEN

<u>Payroll</u>	1,870.54
<u>Supplies</u>	
Robert Langlands, reimb. expense	117.86
Staples	<u>41.99</u>
	159.85

TOTAL \$ 2,030.39

BUILDING INSPECTION – 4240

<u>Dues & Publications</u>	
International Code Council	145.00
<u>Salaries</u>	
Building Inspector - stipend	500.00
Building Inspector - salary from fees	<u>2,758.12</u>
	3,258.12
<u>Supplies</u>	
Staples - paper, etc.	26.61
HP.com - computer	<u>412.98</u>
	439.59

TOTAL \$ 3,842.71

EMERGENCY MANAGEMENT – 4290

TOTAL \$ 0.00
Accts Payable \$3,500.00

TOTAL PUBLIC SAFETY \$ 93,636.82

HIGHWAYS & STREETS

HIGHWAY DEPARTMENT - 4312

Cell phone

U.S. Cellular & Reimb. Zack Wight 1,076.88

Dues & Publications

30.00

Fuel

Treasurer, State of NH - gasoline 33.92

Irving Energy - diesel 12,275.84

12,309.76

Repairs

Howard P. Fairfield, Inc 2,619.10

Advantage Truck Group 781.04

VIP Tires & Service - switch to winter tires 261.00

Southworth-Milton - parts for backhoe 2,968.71

O'Reilly Auto Parts 239.41

Leon Costello - put on winter tires 3,156.00

10,025.26

60,310.69

Salaries

Supplies

Sanel NAPA 793.70

US Cellular - installment payment & insurance 167.88

Lawson Products - nuts/bolt pins 708.12

Cargill, Inc 5,659.95

Labonville 76.45

Zack Losier Wight - reimb. expense 16.14

AirGas USA 136.68

Treas., State of NH - street sign shipping 100.00

Sherwin Williams - paint 101.56

Burke Quarry, LLC 131.30

Gorham Water & Sewer - water for highway garage 21.66

Amazon 109.50

O'Reilly Auto Parts - various parts & supplies 1,736.75

Ken Simonoko - reimb. expense 115.99

9,875.68

TOTAL HIGHWAY & STREETS

\$ 93,628.27

Accts Payable of \$7,611.13

SANITATION

SOLID WASTE DISPOSAL – 4324

Mt. Carberry Fees

AVRRDD Mount Carberry Landfill (124.54 tons) 8,477.17

Salaries

10,086.00

Septage Fee

Town of Gorham 500.00

Disposal Fees

Chapman Scrap Metal - haul bulky waste (43.29 tons) 1,950.00

Cory Roberge - dispose of refrigerant 380.00

North Conway Incinerator - municipal waste (82.28 tons) 2,850.00

5,180.00

Mileage

Zack Losier Wight - haul recyclables to AVRRDD 368.82

Supplies

Boxes & Bags - clear recycling bags 110.18

Amazon - baling ties 118.48

Ken Simonoko - reimb. expense. plastic wrap 28.99

Zack Losier Wight - garbage bags 9.00

Staples - receipt books 16.58

Lawson Products 254.06

North Country Hydraulics - piston repair 299.39

Sanel NAPA - hydraulic hoses 407.11

1,243.79

Other

Treasurer, State of NH - licenses 100.00

NE Resource Recycling- dues 100.00

200.00

TOTAL SANITATION

\$ 26,055.78

Accts Payable of \$768.12

HEALTH/WELFARE

PEST CONTROL – 4414

\$ 0.00

HEALTH AGENCIES – 4415

Northern Human Services 379.00

NH Health Officers Association - conference & dues 70.00

Donald Kernan - mileage 146.25

TOTAL HEALTH AGENCIES

\$ 605.25

WELFARE – 4442

\$ 875.00

TOTAL HEALTH /WELFARE

\$ 1,480.25

CULTURE & RECREATION

PARKS & RECREATION - 4520

Gasoline

NHDOT 221.18

Salaries

1,942.51

Repairs

O'Reilly Auto Parts 87.01

Supplies

Ken Simonoko - reimb. supplies 41.93

O'Reilly Auto Parts 31.47

Labonville - ½ trimmer 99.99

Zack Losier Wight - garbage bags 8.99

Gorham Hardware - hornet spray 9.96

192.34

Other

Town of Gorham - recreation fee 1,000.00

TOTAL PARKS & REC

\$ 3,443.04

LIBRARY – 4550

\$ 0.00

MEMORIAL FOREST - 4590

Salaries

236.25

Supplies

The Flag store 32.45

TOTAL MEMORIAL FOREST

\$ 267.70

TOTAL CULTURE & RECREATION

\$ 3,710.74

CONSERVATION

CONSERVATION COMMISSION - 4611

Dues & Publication

NH Assoc. of Cons. Comm. - dues 250.00

\$525.00 transferred to CC Savings Acct

TOTAL CONSERVATION COMMISSION

\$ 250.00

DEBT SERVICE

PRINCIPAL LONG TERM NOTE – 4711	1,797.59
INTEREST LONG TERM NOTE – 4721	672.56
FIRE TRUCK LEASE	44,429.48
INTEREST - TAN	0.00
TOTAL DEBT SERVICE	\$ 46,899.63

CAPITAL OUTLAY**CAPITAL OUTLAY – MACH., VEHIC. & EQUIP. – 4902**

Baler	10,850.00
TOTAL OUTLAY – MACH., VEHIC. & EQUIP.	\$ 10,850.00

CAPITAL OUTLAY – BUILDINGS – 4903	\$ 0.00
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CAPITAL OUTLAY – OTHER IMPROVEMENTS - 4909

Family Resource Center	1,000.00
Gorham Community Learning Center	2,500.00
TOTAL OUTLAY OTHER	\$ 3,500.00

OPERATING TRANSFERS OUT**TRANSFER TO CAPITAL RESERVE FUND - 4915**

Cemetery Equipment CR	1,000.00
Fire Equipment CR	8,000.00
Heavy Highway CR	50,000.00
Town Building & Renovation CR	2,000.00
Paving CR	25,000.00
Peabody Farm CR	500.00
Revaluation CR	2,000.00
Cemetery Maintenance CR	2,200.00
Fire Truck CR	<u>5,600.00</u>
TOTAL CRF	\$ 96,300.00

** These were done as transfers between accounts in the Investment Pool and do not show in the checkbook expenditures.*

TRANSFER TO EXPENDABLE TRUST

Forest Fire/Fire Mutual Aid Expendable Trust	0.00
Town Vehicle Maintenance Expendable Trust	3,000.00
Sand/Gravel Expendable Trust	1,000.00
Household Hazardous Waste Expendable Trust	1,000.00
Buildings Maintenance Expendable Trust	3,000.00
Library Technology Expendable Trust	0.00
Police Services Expendable Trust	25,000.00
Planning/Zoning Expendable Trust	300.00
Brook Maintenance Expendable Trust	0.00
Landfill/Transfer Station	3,000.00
Energy Expendable Trust	1,000.00
Safety & Security Expendable Trust	20,000.00
New Employee Training Expendable Trust	<u>0.00</u>

TOTAL ETF **\$ 57,300.00**

** These were done as transfers between accounts in the Investment Pool and do not show in the checkbook expenditures.*

TAX LIEN

Amy Kuzma, Tax Collector **\$ 5,838.83**

COUNTY TAX - 4931

Treasurer Coos County **\$ 287,105.00**

SCHOOL DISTRICT - 4933

GRS Co-op School District **\$ 574,664.00**
Accts Payable of \$160,104.00

ENCUMBERED MONEY

AVRRDD Mt. Carberry Landfill	834.15
Eversource	264.23
Treasurer, State of NH - signs	2,300.00
Mapping & Planning Solutions	3,500.00
Ken Simonoko - from Micucci money	<u>65.79</u>

TOTAL ENCUMBERED **\$ 6,964.17**

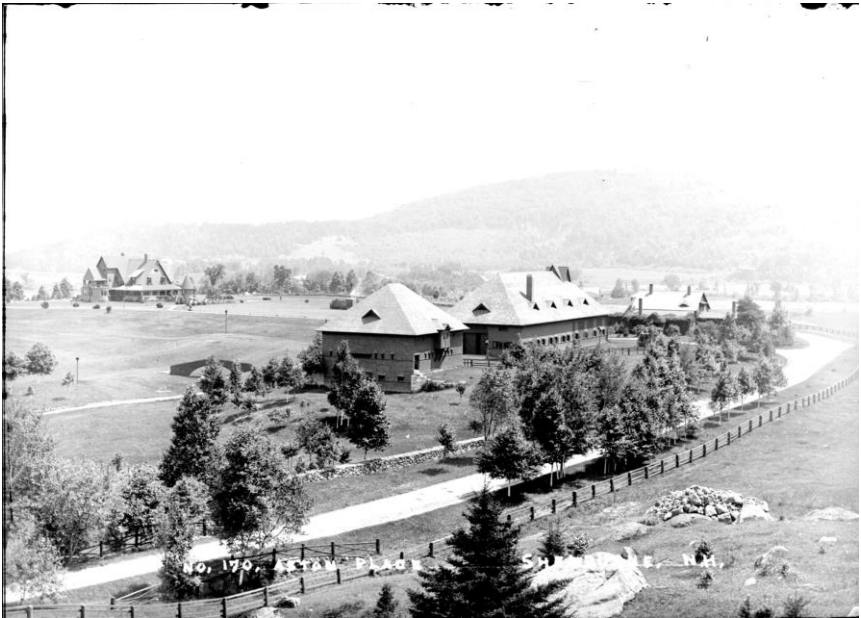
MISCELLANEOUS - 4960

ST Dis, LT Dis, Dental & Health Acct.	5.91
Bergeron Protective Clothing - equipment	993.58
Fire Tech & Safety - SCBA town share & masks	5,760.00
Fire Tech & Safety - SCBA's from grant	43,065.00
Amazon - One 4-gas meter	503.00
Tax abatements & overpayment refunds	18,546.28
AVRRDD - Household Hazardous Waste Day	571.93
Patrick Monaghan - Peabody Farm repairs	603.00

Treasurer, State of NH – State Police Details	13,104.04
Walmart - office cellphone	107.20
Amazon - security equipment	914.02
Ring.com	100.00
Straight talk wireless - cell phone plan	300.65

TOTAL MISCELLANEOUS **\$ 84,574.61**

TOTAL ALL EXPENDITURES **\$ 1,640,545.18**



DEPARTMENTAL REVENUES

Under the Municipal Budgeting System, each municipality must budget using gross expenses by department. The associated revenues are not permitted to be deducted to reflect the net operating expenses. In order to clarify the interrelationship of the departments' revenues and expenses, the following information is being offered:

1. **Executive** – This budget includes all of the town's copier expenses. When used for non-town business, the town receives compensation. The town also receives reimbursements for certain other expenses such as public hearing costs. For 2022, this totaled **\$27.00**.
2. **Elections, Registration, etc.** – The associated revenues include fees from motor vehicle registrations, dog registrations and UCC's. For 2022, motor vehicle fees totaled **\$84,390.65**. Fees for checklists totaled **\$350.00**. Fees for dog licenses & fines totaled **\$553.50**. Vital Statics and UCC's totaled **\$345.00**.
3. **Financial** – Costs of registering liens are recovered in the liening process. In 2022, **\$2,900.98** was received in interest on taxes & liens. The Town also collected **\$14,548.30** in yield taxes.
4. **Revaluation of Property** – No associated revenues.
5. **Legal** – No associated revenues.
6. **Personnel Adm.** – For 2022, **\$68.43** was received from Primex as a premium holiday for Unemployment Compensation insurance.
7. **Planning** – The associated revenues include fees from the applications for site plan reviews, subdivisions, ZBA hearings and any associated expenses. For 2022, these fees totaled **\$292.50**.
8. **Buildings** – In 2022, various energy credits were received for the solar array. No electric bills were paid for the town hall and offices, and a refund of **\$1,047.60** was received from Eversource. **\$430.50** was received in energy credits from Knollwood Energy. Town Hall use fees of **\$150.00** were received. A chimney removed from the Fire Station was sold for **\$150.00**.
9. **Cemeteries** – This budget is partially offset by the interest received on Cemetery Perpetual Care Trust Funds, burial fees, and money withdrawn from the Cemetery Maintenance CRF. In 2022, the interest

received was **\$290.35**. Burial fees in the amount of **\$650.00** were received. **\$2,000.00** was withdrawn from the Cemetery Maintenance CR to offset maintenance costs. Six cemetery lots were sold for **\$3,800.00**.

10. **Insurance** – In 2022, Workers’ Comp insurance received a credit of **\$290.42**.
11. **Regional Assoc.** – No associated revenues.
12. **Ambulance** – No associated revenues.
13. **Fire & Fire Warden** – In 2022, a grant of **\$43,065.00** was received to help purchase new SCBAs.
14. **Building Insp.** – The Code Enforcement Officer’s salary is made up of a stipend and of the collected building permit fees. In 2022, the permit fees totaled **\$2,758.12**.
15. **Emergency Management** – No associated revenues.
16. **Highway** – This department does receive occasional income from sanding private driveways, from the highway block grant from the state, and some other smaller misc. items. In 2022, revenues for sanding totaled **\$600.00**. The Highway Block Grant totaled **\$13,171.14**. Driveway Permit Fees totaled **\$50.00**. An Additional Highway Block Grant of **\$11,269.39** and a Bridge Aid Grant of **\$14,435.74** were received from the State of NH. Miscellaneous reimbursements of **\$129.00** were also received.
17. **Solid Waste** – This department receives revenues from disposal fees of various items, and from the sale of PAYT bags. In 2022, **\$3,117.42** was received in disposal fees and sale of recyclables. **\$8,788.50** was received from the sale of bags.
18. **Health & Animal Control** – No associated revenues.
19. **Parks** – The cost of a **portable toilet** placed in the park was covered by a The Cross NH Adventure Trail,
20. **Library** – The library received gifts of books and had a successful Paint-N’-Sip fundraiser.
21. **Memorial Forest** – In 2022, **\$65.79** was used from the gift received in memory of Lorraine Micucci to purchase flowers and a wreath for the memorial in the Shelburne Birches Memorial Forest.
22. **Conservation** – No associated revenues.
23. **Welfare** – No associated revenues.
24. **Principal-Long-term Note** – No associated revenues.
25. **Interest-Long-term Note** – No associated revenues.
26. **TAN Interest** – No associated revenues.
27. **Baler Purchase** – No associated revenues.

SHELBURNE TRUST FUNDS

Cemetery Perpetual Care - There are 47 individual funds managed as one common trust fund.

Library Trust Fund and Library Technology Expendable Trust Fund – The Trustees of Trust Funds hold the trust fund for the Library.

Capital Reserve Funds - There are nine active capital reserve funds: Cemetery Maintenance, Cemetery Equipment, Heavy Highway Equipment, Fire Truck, Town Road Paving, Town Building, Revaluation, Peabody Farm Museum, and Fire Department Equipment.

Expendable Trust Funds - There are twelve expendable trust funds: Forest Fire/Fire Mutual Aid, Household Hazardous Waste, Town Vehicle Maintenance, Sand/Gravel, Building Maintenance, Police Services, New Employee Training, Brook Maintenance, Planning and Zoning, Landfill/Transfer Station, Energy, and Safety and Security.

Special Trust Fund - There is one special Trust Fund: the Wheeler Cemetery Fund established by a gift to the Town from the estate of Joanne B. Harriman.

GRS Cooperative School District Funds – The Shelburne Trustees of Trust Funds were chosen at the 2005 School District Meeting to manage the four capital reserve funds, three expendable trust funds, two scholarship funds, and three trust funds for the GRS Cooperative School District.

Detailed accounts have been delivered to the Selectmen, Auditor, Attorney General, and the NH Department of Revenue Administration. A summary of all accounts appears on the following pages.

SHELburnE TRUST FUNDS - DETAIL

	PRINCIPAL	INCOME	TOTAL
Library Trust Fund			
Balance 12/31/21	1,368.76	1,389.83	2,758.59
Income - 2022	<u>0.00</u>	<u>45.97</u>	<u>45.97</u>
Balance 12/31/22	1,368.76	1,435.80	2,804.56
Town Cemeteries Perpetual Care Trust Funds			
Balance 12/31/21	10,055.00	9,779.81	19,834.81
Income - 2022	0.00	327.42	327.42
Withdrawn - 2022	<u>(0.00)</u>	<u>(191.00)</u>	<u>(191.00)</u>
Balance 12/31/22	10,055.00	9,916.23	19,971.23
Wheeler Cemetery Trust Fund			
Balance 12/31/21	1,490.89	70.69	1,561.58
Income - 2022	<u>0.00</u>	<u>26.03</u>	<u>26.03</u>
Balance 12/31/22	1,490.89	96.72	1,587.61
Cemetery Maintenance CR			
Balance 12/31/21	11,769.94	0.00	11,769.94
Income - 2022	2,200.00	231.98	2,431.98
Withdrawn - 2022	<u>(1,768.02)</u>	<u>(231.98)</u>	<u>(2,000.00)</u>
Balance 12/31/22	12,201.92	0.00	12,201.92
Cemetery Equipment CR			
Balance 12/31/21	4,640.02	147.01	4,787.03
Income - 2022	<u>1,000.00</u>	<u>93.43</u>	<u>1,093.43</u>
Balance 12/31/22	5,640.02	240.44	5,880.46
Heavy Highway CR			
Balance 12/31/21	200,087.26	35.63	200,122.89
Income - 2022	50,000.00	4,017.40	54,017.40
Withdrawn - 2022	<u>0.00</u>	<u>(571.95)</u>	<u>(571.95)</u>
Balance 12/31/22	250,087.26	3,445.45	253,568.34
Fire Truck CR			
Balance 12/31/21	148,270.71	3,923.45	152,194.16
Income - 2022	<u>5,600.00</u>	<u>2,552.48</u>	<u>8,152.48</u>
Balance 12/31/22	153,870.71	6,475.93	160,346.64

Peabody Farm Museum CR

Balance 12/31/21	10,189.58	2.04	10,191.62
Income – 2022	500.00	176.44	676.44
Withdrawn – 2022	<u>(424.56)</u>	<u>(178.48)</u>	<u>(603.00)</u>
Balance 12/31/22	10,265.06	0.00	10,265.06

Town Building CR

Balance 12/31/21	7,381.80	66.67	7,448.47
Income – 2022	<u>2,000.00</u>	<u>129.83</u>	<u>2,129.83</u>
Balance 12/31/22	9,381.80	196.50	9,578.30

Town Road Paving CR

Balance 12/31/21	49,843.37	0.00	49,843.37
Income – 2022	<u>25,000.00</u>	<u>901.64</u>	<u>25,901.64</u>
Balance 12/31/22	74,843.37	901.64	75,745.01

Revaluation CR

Balance 12/31/21	4.87	0.00	4.87
Income – 2022	<u>2,000.00</u>	<u>5.75</u>	<u>2,005.75</u>
Balance 12/31/22	2,004.87	5.75	2,010.62

Fire Equipment CR

Balance 12/31/21	3,258.89	0.00	3,258.89
Income – 2022	8,000.00	160.92	8,160.92
Withdrawn – 2022	<u>(7,095.76)</u>	<u>(160.92)</u>	<u>(7,256.68)</u>
Balance 12/31/22	4,163.13	0.00	4,163.13

Forest Fire/Fire Dept. Mutual Aid ETF

Balance 12/31/21	8,564.84	1.59	8,566.89
Income – 2022	<u>0.00</u>	<u>142.78</u>	<u>142.78</u>
Balance 12/31/22	8,564.84	144.37	8,709.21

Household Hazardous Waste ETF

Balance 12/31/21	1,071.22	0.00	1,071.22
Income – 2022	<u>1,000.00</u>	<u>31.50</u>	<u>1,031.50</u>
Balance 12/31/22	2,071.22	31.50	2,102.72

Vehicle Maintenance ETF

Balance 12/31/21	17,342.11	2.60	17,344.71
Income – 2022	<u>3,000.00</u>	<u>330.03</u>	<u>3,330.03</u>
Balance 12/31/22	20,342.11	332.63	20,674.74

Sand/Gravel ETF

Balance 12/31/21	2,233.74	0.25	2,233.99
Income – 2022	<u>1,000.00</u>	<u>50.90</u>	<u>1,050.90</u>
Balance 12/31/22	3,233.74	51.15	3,284.89

General Buildings Maintenance ETF

Balance 12/31/21	6,781.36	0.00	6,781.36
Income – 2022	<u>3,000.00</u>	<u>121.55</u>	<u>3,121.55</u>
Balance 12/31/22	9,781.36	121.55	9,902.91

Police Services ETF

Balance 12/31/21	8,409.21	0.00	8,409.21
Income – 2022	25,00.00	476.45	25,476.45
Withdrawn – 2022	<u>(12,627.59)</u>	<u>(476.45)</u>	<u>(13,104.04)</u>
Balance 12/31/22	20,781.62	0.00	20,781.62

Library Technology ETF

Balance 12/31/21	900.00	57.05	957.05
Income – 2022	<u>0.00</u>	<u>15.95</u>	<u>15.95</u>
Balance 12/31/22	900.00	73.00	973.00

New Employee Training ETF

Balance 12/31/21	7.04	0.00	7.04
Income – 2022	<u>0.00</u>	<u>0.11</u>	<u>0.11</u>
Balance 12/31/22	7.04	0.11	7.15

Brook Maintenance ETF

Balance 12/31/21	6,000.00	78.75	6,078.75
Income – 2022	<u>0.00</u>	<u>101.31</u>	<u>101.31</u>
Balance 12/31/22	6,000.00	180.06	6,180.06

Planning/Zoning ETF

Balance 12/31/21	1,006.72	0.00	1,006.72
Income – 2022	<u>300.00</u>	<u>20.88</u>	<u>320.88</u>
Balance 12/31/22	1,306.72	20.88	1,327.60

Landfill /Transfer Station ETF

Balance 12/31/21	6,602.01	0.00	6,602.01
Income – 2022	<u>3,000.00</u>	<u>118.54</u>	<u>3,118.54</u>
Balance 12/31/22	9,602.01	118.51	9,720.55

Energy ETF

Balance 12/31/21	3,000.00	0.43	3,000.43
Income – 2022	<u>1,000.00</u>	<u>63.66</u>	<u>1,063.66</u>
Balance 12/31/22	4,000.00	64.09	4,064.09

Safety and Security ETF

Balance 12/31/21	0.00	0.00	0.00
Income – 2022	20,000.00	331.09	20,331.09
Withdrawn – 2022	<u>(1,090.78)</u>	<u>(331.09)</u>	<u>(1,421.87)</u>
Balance 12/31/22	18,909.22	0.00	18,909.22

SHELBURNE FUNDS

TOTAL \$525,835.14 \$138,925.50 \$664,760.64

GRS Cooperative Funds (Breakdown in GRS Report)

Balance 12/31/21	1,073,830.34	(8,314.76)	1,065,515.58
Income -2022	69,171.00	17,994.86	87,165.86
Withdrawn - 2022	<u>(51,232.45)</u>	<u>(3,980.55)</u>	<u>(55,213.00)</u>
Balance 12/31/22	1,091,768.89	5,699.55	1,097,468.44

ALL FUNDS HELD BY SHELBURNE TRUSTEES

AS OF DEC. 31, 2022 \$1,762,229.08

Lucinda Bragg, Lucie Kinney - Trustees of Trust Funds

LIBRARY FINANCIAL REPORT

CHECKING ACCOUNT

Balance – 01/01/22	173.17
Balance as of 12/31/22	\$ 621.47

SAVINGS ACCOUNT

Balance – 01/01/22	2,554.89
Balance as of 12/31/22	\$ 2,045.33

LIBRARY TRUST FUND

Balance as of 12/31/22	\$ 2,804.56
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LIBRARY TECHNOLOGY EXPENDABLE TRUST FUND

Balance as of 12/31/22	\$ 973.00
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RECONCILIATION OF OUTSTANDING LONG-TERM INDEBTEDNESS

Outstanding Long-Term Debt

As of January 1, 2022:	\$ 373,503.63
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Debt Retirement Fiscal Year 2022:

Long-term Note Principal Payment	\$ 1,797.59
Outstanding Principal – Long-term note	\$ 27,486.84

Fire Truck Lease Principal Payment	\$ 33,621.19
Outstanding Principal – Fire Truck Lease	\$ 310,597.01

Total Outstanding Long-Term Debt

December 31, 2022:	\$ 338,083.85
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AUDITOR'S REPORT

The Annual Audit for 2022 will be available for review at the Town Office after its completion in March.

Joyce Carlisle, Auditor

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WARRANT AND BUDGET



TOWN OF SHELBURNE TOWN MEETING WARRANT

To the inhabitants of the Town of Shelburne, in the County of Coos, and the State of New Hampshire, qualified to vote in Town affairs; you are hereby notified that:

The polls will open on **Tuesday, March 14, 2023**, beginning at **11 AM** and will not close before **7 PM**. The Annual Town Meeting of the Town of Shelburne, New Hampshire, will be held at the **Shelburne Town Hall** on **Tuesday, March 14, 2023, at 7 PM**, to act upon the following subjects:

1. To **CHOOSE** all necessary Town Officers for the year ensuing (printed ballot).
2. To see if the Town will **VOTE TO APPROVE** the proposed amendments to the Zoning Ordinance (printed ballot).
3. To **HEAR** such reports of Town Officers heretofore chosen and pass any vote relating thereto.
4. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** the sum of \$607,765 for **General Operation**.

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

4130 Executive	\$47,057
4140 Election, Registration, & Vital Statistics	\$21,463
4150 Financial Administration	\$42,684
4152 Revaluation of Property	\$6,100
4153 Legal Expense	\$15,000
4155 Employee Benefits	\$68,685
4191 Planning and Zoning	\$5,500
4194 General Government Buildings	\$68,350
4195 Cemetery	\$2,000

4196 Insurance	\$19,879
4197 Regional Association	\$500
4215 Ambulance	\$49,397
4220 Fire Department	\$44,450
4221 Fire Warden	\$3,500
4240 Building Inspection	\$6,270
4250 Dispatch Agreement	\$0
4290 Emergency Management	\$900
4312 Highway	\$112,000
4324 Solid Waste Disposal	\$31,300
4414 Animal Control	\$200
4415 Health	\$829
4444 Welfare	\$8,500
4520 Parks & Recreation	\$4,000
4550 Library	\$1,000
4590 Memorial Forest	\$500
4611 Conservation Commission	\$800
4711 Principal Long-term Note	\$1,838
4721 Interest Long-term Note	\$633
4722 Lease Payment	\$44,430
4723 TAN Note	\$0

5. To see if the Town will **VOTE TO READOPT** the **Optional Veterans' Tax Credit** in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$100.

[The Board of Selectmen recommend this appropriation.]
(Majority vote required.)

6. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$2,000 for the maintenance of cemeteries with said funds to come from the **Cemetery Maintenance Capital Reserve Fund** for this purpose, and no money will be raised by taxation. (12/31/2022 Balance - \$12,201.92)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

7. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$5,000 to be added to the existing **Revaluation Capital Reserve Fund**, previously established. (12/31/2022 Balance - \$2,010.62)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

8. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$50,000 to be added to the existing **Heavy Highway Equipment Capital Reserve Fund**, previously established. (12/31/2022 Balance - \$254,140.29)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

9. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$5,600 to be added to the existing **Fire Truck Capital Reserve Fund**, previously established. (12/31/2022 Balance - \$160,346.64)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

10. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$8,000 to be added to the existing **Fire Department Equipment Capital Reserve Fund**, previously established. (12/31/2022 Balance - \$4,163.13)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

11. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$50,000 to be added to the existing **Paving Capital Reserve Fund**, previously established. (12/31/2022 Balance - \$75,745.01)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
12. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$500 to be added to the existing **Peabody Farm Museum Capital Reserve Fund**, previously established. (12/31/2022 Balance - \$10,265.06)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
13. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$1,000 to be added to the existing **Cemetery Equipment Capital Reserve Fund**, previously established. (12/31/2022 Balance - \$5,880.46)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
14. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$3,800 to be added to the existing **Cemetery Maintenance Capital Reserve Fund**, previously established, with said funds to come from unassigned fund balance. This represents the sum of money received from the sale of six (6) cemetery lots in 2022. (12/31/2022 Balance - \$12,201.92)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
15. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$1,000 to be added to the existing **Sand/Gravel Expendable Trust Fund**, previously established. (12/31/2022 Balance - \$3,284.89)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

16. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$11,204 to be added to the existing **General Building Maintenance Expendable Trust Fund**, previously established (12/31/2022 Balance - \$9,902.91) with \$3,204 to come from the Land Use Change Fund account, and the remaining \$8,000 to be raised by taxation.
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
17. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$5,000 to be added to the existing **Safety and Security Expendable Trust Fund**, previously established (12/31/2022 Balance - \$18,909.22)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
18. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$1,000 to be added to the existing **Household Hazardous Waste Expendable Trust Fund**, previously established. (12/31/2022 Balance - \$1,530.79)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
19. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$13,000 to be added to the existing **Police Services Expendable Trust Fund**, previously established (12/31/2022 Balance - \$20,781.62).
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
20. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$300 to be added to the existing **Planning and Zoning Expendable Trust Fund**, previously established. (12/31/2022 Balance - \$1,327.60)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

21. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$3,000 to be added to the existing **Landfill/Transfer Station Expendable Trust Fund**, previously established. (12/31/2022 Balance - \$9,720.55)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
22. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** the sum of \$1,000 for the purpose of **supporting the Family Resource Center** in Gorham.
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
23. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** the sum of \$4,000 for the purpose of **supporting the Gorham Community Learning Center** in Gorham (*by petition*).
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
24. To see if the Town will **VOTE TO AUTHORIZE** the Selectmen to dispose of Municipal assets (vehicles, recyclables, etc.) under the authority of RSA 31:3.
(Majority vote required.)
25. To **TRANSACTION ANY OTHER BUSINESS** that may legally come before said meeting.



New Hampshire
Department of
Revenue Administration

2023
MS-737

Proposed Budget
Shelburne

For the period beginning January 1, 2023 and ending December 31, 2023

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: FEBRUARY 17, 2023

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
STANLEY FLUGE	BOS - Budget Com	<i>Stanley Fluge</i>
Michael Bowman	Budget Com	<i>Michael Bowman</i>
Christopher Hatle	Budget Com	<i>Christopher Hatle</i>
DAVID LLAURTY	Budget Com	<i>David Laurty</i>
Francis Chamberlain	Budget Com	<i>Francis Chamberlain</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-propl>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
General Government								
4130	Executive	04	\$40,882	\$42,382	\$47,057	\$0	\$47,057	\$0
4140	Election, Registration, and Vital Statistics	04	\$18,165	\$20,229	\$21,463	\$0	\$21,463	\$0
4150	Financial Administration	04	\$37,436	\$38,903	\$42,684	\$0	\$42,684	\$0
4152	Revaluation of Property	04	\$5,325	\$6,000	\$6,100	\$0	\$6,100	\$0
4153	Legal Expense	04	\$4,418	\$7,500	\$15,000	\$0	\$15,000	\$0
4155	Personnel Administration	04	\$63,829	\$66,738	\$68,685	\$0	\$68,685	\$0
4191	Planning and Zoning	04	\$3,037	\$5,050	\$5,500	\$0	\$5,500	\$0
4194	General Government Buildings	04	\$66,249	\$51,000	\$68,350	\$0	\$68,350	\$0
4195	Cemeteries	04	\$2,962	\$4,000	\$2,000	\$0	\$2,000	\$0
4196	Insurance	04	\$16,340	\$17,244	\$19,879	\$0	\$19,879	\$0
4197	Advertising and Regional Association	04	\$500	\$500	\$500	\$0	\$500	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$259,143	\$259,546	\$297,218	\$0	\$297,218	\$0
Public Safety								
4210	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215	Ambulance	04	\$49,397	\$49,397	\$49,397	\$0	\$49,397	\$0
4220	Fire	04	\$40,397	\$46,150	\$47,950	\$0	\$47,950	\$0
4240	Building Inspection	04	\$3,843	\$4,300	\$6,270	\$0	\$6,270	\$0
4290	Emergency Management	04	\$0	\$900	\$900	\$0	\$900	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$93,637	\$100,747	\$104,517	\$0	\$104,517	\$0



Appropriations

Airport/Aviation Center			
4301	Airport Operations	\$0	\$0
	Airport/Aviation Center Subtotal	\$0	\$0
Highways and Streets			
4311	Administration	\$0	\$0
4312	Highways and Streets	04 \$101,240	\$114,535 \$112,000
4313	Bridges	\$0	\$0
4316	Street Lighting	\$0	\$0
4319	Other	\$0	\$0
	Highways and Streets Subtotal	\$101,240	\$114,535 \$112,000
Sanitation			
4321	Administration	\$0	\$0
4323	Solid Waste Collection	\$0	\$0
4324	Solid Waste Disposal	04 \$26,824	\$30,500 \$31,300
4325	Solid Waste Cleanup	\$0	\$0
4326	Sewage Collection and Disposal	\$0	\$0
4329	Other Sanitation	\$0	\$0
	Sanitation Subtotal	\$26,824	\$30,500 \$31,300
Water Distribution and Treatment			
4331	Administration	\$0	\$0
4332	Water Services	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0
	Water Distribution and Treatment	\$0	\$0
Electric			
4351	Administration and Generation	\$0	\$0
4353	Purchase Costs	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0
4359	Other Electric Costs	\$0	\$0
	Electric Subtotal	\$0	\$0



Appropriations

Health									
4411	Administration	04	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	04	\$0	\$200	\$200	\$0	\$200	\$0	\$0
4415	Health Agencies, Hospitals, and Other	04	\$605	\$429	\$829	\$0	\$829	\$0	\$0
	Health Subtotal		\$605	\$629	\$1,029	\$0	\$1,029	\$0	\$0
Welfare									
4441	Administration/Direct Assistance	04	\$875	\$4,875	\$8,500	\$0	\$8,500	\$0	\$0
4444	Intergov't Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$875	\$4,875	\$8,500	\$0	\$8,500	\$0	\$0
Culture and Recreation									
4520	Parks and Recreation	04	\$3,443	\$4,000	\$4,000	\$0	\$4,000	\$0	\$0
4550	Library	04	\$0	\$0	\$1,000	\$0	\$1,000	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	04	\$268	\$425	\$500	\$0	\$500	\$0	\$0
	Culture and Recreation Subtotal		\$3,711	\$4,425	\$5,500	\$0	\$5,500	\$0	\$0
Conservation and Development									
4611	Administration and Purchasing of Natural Resources	04	\$775	\$775	\$800	\$0	\$800	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$775	\$775	\$800	\$0	\$800	\$0	\$0



Appropriations

Debt Service								
4711	Long Term Bonds and Notes - Principal	04	\$1,798	\$1,797	\$1,838	\$0	\$1,838	\$0
4721	Long Term Bonds and Notes - Interest	04	\$673	\$674	\$633	\$0	\$633	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790	Other Debt Service	04	\$44,430	\$44,430	\$44,430	\$0	\$44,430	\$0
	Debt Service Subtotal		\$46,901	\$46,901	\$46,901	\$0	\$46,901	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$10,850	\$12,000	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$3,500	\$3,500	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$14,350	\$15,500	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations								
				\$607,765	\$0	\$0	\$607,765	\$0



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2023		Budget Committee's Appropriations for period ending 12/31/2023	
			(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4195	Cemeteries	06	\$2,000	\$0	\$2,000	\$0
			<i>Purpose: Appropriate and Use CRF</i>			
4909	Improvements Other than Buildings	22	\$1,000	\$0	\$1,000	\$0
			<i>Purpose: By Petition</i>			
4909	Improvements Other than Buildings	23	\$4,000	\$0	\$4,000	\$0
			<i>Purpose: By Petition</i>			
4915	To Capital Reserve Fund	07	\$5,000	\$0	\$5,000	\$0
			<i>Purpose: Appropriate to CRF</i>			
4915	To Capital Reserve Fund	08	\$50,000	\$0	\$50,000	\$0
			<i>Purpose: Appropriate to CRF</i>			
4915	To Capital Reserve Fund	09	\$5,600	\$0	\$5,600	\$0
			<i>Purpose: Appropriate to CRF</i>			
4915	To Capital Reserve Fund	10	\$8,000	\$0	\$8,000	\$0
			<i>Purpose: Appropriate to CRF</i>			
4915	To Capital Reserve Fund	11	\$50,000	\$0	\$50,000	\$0
			<i>Purpose: Appropriate to CRF</i>			
4915	To Capital Reserve Fund	12	\$500	\$0	\$500	\$0
			<i>Purpose: Appropriate to CRF</i>			
4915	To Capital Reserve Fund	13	\$1,000	\$0	\$1,000	\$0
			<i>Purpose: Appropriate to CRF</i>			



New Hampshire
Department of
Revenue Administration

2023
MS-737

		Special Warrant Articles		
4915	To Capital Reserve Fund	14		
		<i>Purpose: Appropriate</i>	\$3,800	\$0
4916	To Expendable Trusts/Fiduciary	15	\$1,000	\$0
		<i>Purpose: Appropriate to ETF</i>		\$1,000
4916	To Expendable Trusts/Fiduciary	16	\$11,204	\$0
		<i>Purpose: Appropriate to ETF</i>		\$11,204
4916	To Expendable Trusts/Fiduciary	17	\$5,000	\$0
		<i>Purpose: Appropriate to ETF</i>		\$5,000
4916	To Expendable Trusts/Fiduciary	18	\$1,000	\$0
		<i>Purpose: Appropriate to ETF</i>		\$1,000
4916	To Expendable Trusts/Fiduciary	19	\$13,000	\$0
		<i>Purpose: Appropriate to ETF</i>		\$13,000
4916	To Expendable Trusts/Fiduciary	20	\$300	\$0
		<i>Purpose: Appropriate to ETF</i>		\$300
4916	To Expendable Trusts/Fiduciary	21	\$3,000	\$0
		<i>Purpose: Appropriate to ETF</i>		\$3,000
Total Proposed Special Articles			\$165,404	\$0
			\$165,404	\$0



Revenues

Account Source	Article	Actual Revenues for period ending 12/31/2022	Selection's Estimated Revenues for period ending 12/31/2023	Budget Committee's Estimated Revenues for period ending 12/31/2023
Taxes				
3120 Land Use Change Tax - General Fund	16	\$0	\$3,204	\$3,204
3180 Resident Tax		\$0	\$0	\$0
3185 Yield Tax	04	\$14,548	\$5,000	\$5,000
3186 Payment in Lieu of Taxes	04	\$50,655	\$50,000	\$50,000
3187 Excavation Tax		\$0	\$0	\$0
3189 Other Taxes		\$0	\$0	\$0
3190 Interest and Penalties on Delinquent	04	\$2,900	\$1,500	\$1,500
9991 Inventory Penalties		\$0	\$0	\$0
	Taxes Subtotal	\$68,103	\$59,704	\$59,704

Licenses, Permits, and Fees

3210 Business Licenses and Permits	04	\$285	\$150	\$150
3220 Motor Vehicle Permit Fees	04	\$84,391	\$87,000	\$87,000
3230 Building Permits	04	\$2,758	\$1,700	\$1,700
3290 Other Licenses, Permits, and Fees	04	\$764	\$800	\$800
3311- From Federal Government		\$0	\$0	\$0
3319		\$0	\$0	\$0
	Licenses, Permits, and Fees Subtotal	\$88,198	\$89,650	\$89,650

State Sources

3351 Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352 Meals and Rooms Tax Distribution	04	\$30,932	\$25,000	\$25,000
3353 Highway Block Grant	04	\$13,171	\$13,000	\$13,000
3354 Water Pollution Grant		\$0	\$0	\$0
3355 Housing and Community Development		\$0	\$0	\$0
3356 State and Federal Forest Land		\$0	\$0	\$0
3357 Flood Control Reimbursement		\$0	\$0	\$0
3359 Other (Including Railroad Tax)	04	\$3,751	\$3,500	\$3,500
3379 From Other Governments		\$0	\$0	\$0
	State Sources Subtotal	\$47,854	\$41,500	\$41,500



Revenues

Charges for Services					
3401-	Income from Departments	04	\$8,789	\$8,500	\$8,500
3409	Other Charges	04	\$1,275	\$1,250	\$1,250
	Charges for Services Subtotal		\$10,064	\$9,750	\$9,750
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$150	\$0	\$0
3502	Interest on Investments	04	\$4,662	\$2,500	\$2,500
3503-	Other	04	\$3,366	\$27,500	\$27,500
3509					
	Miscellaneous Revenues Subtotal		\$8,178	\$30,000	\$30,000
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	06	\$2,000	\$2,000	\$2,000
3916	From Trust and Fiduciary Funds	04	\$290	\$100	\$100
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$2,290	\$2,100	\$2,100
Other Financing Sources					
3934	Proceeds from Long Term Bonds and		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	14	\$22,200	\$3,800	\$3,800
9999	Fund Balance to Reduce Taxes	04	\$20,000	\$20,000	\$20,000
	Other Financing Sources Subtotal		\$42,200	\$23,800	\$23,800
	Total Estimated Revenues and Credits		\$266,887	\$256,504	\$256,504



Budget Summary		Budget
Item	Selectmen's Period ending 12/31/2023 (Recommended)	Committee's Period ending 12/31/2023 (Recommended)
Operating Budget Appropriations	\$607,765	\$607,765
Special Warrant Articles Individual Warrant Articles	\$165,404	\$165,404
Total Appropriations	\$773,169	\$773,169
Less Amount of Estimated Revenues & Credits	\$256,504	\$256,504
Estimated Amount of Taxes to be Raised	\$516,665	\$516,665

Supplemental Schedule

1. Total Recommended by Budget Committee	\$773,169
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$1,838
3. Interest: Long-Term Bonds & Notes	\$633
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$2,471
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$770,698
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$77,070
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0

Maximum Allowable Appropriations Voted at Meeting: \$850,239
(Line 1 + Line 8 + Line 11 + Line 12)

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REPORTS OF OFFICERS AND COMMITTEES



SELECT PERSONS REPORT

As always, the year began with the challenge of putting together the budget. The Board worked closely with the Budget Committee to assure that the town budget adequately reflected the financial needs of the town while keeping in mind each decision's impact on residents. The Town rate and local school rate increased by \$0.04 and \$0.13, respectively. While the state education rate and county rate saw decreases of \$0.41 and \$0.73. Due to legislative changes that set a method of how utilities are valued, the valuation of utilities increased by approximately \$4 million dollars. This coming year will be the final year of the implemented changes. The above items combined resulted in a tax rate decrease from \$16.25 to \$15.28 per thousand.

Real estate sales from the end of 2021 through all of 2022 were unprecedented, with the majority of properties selling significantly above assessed value. The Board would like to welcome the many new residents to Shelburne and remind everyone that openings remain on many committees and boards. Please help keep Shelburne great by participating.

The Board thanks Town Clerk, Amy Kuzma, for her hard work and dedication for completing the long process of becoming a State of NH DMV Agent. Residents are pleased to be able to complete the registration process without having to travel to Gorham.

The Board continued their contract with the NH State Police. Patrols are randomly scheduled based on officer availability or special request. The total spent on 2022 patrols was \$13,104.04. Both the Board and the State Police agree that this liaison continues to be successful, and a summary of police activity is included in this year's report.

The security of the town office and the safety of the people who work and meet there, remains an ongoing venture. Some improvement projects have been completed, and some remodeling plans are still in progress with the hope of completion in the spring/summer of 2023.

The Board would also like to recognize Noelle Meer on her new title of Town Administrator. Due to the ever-increasing amounts of state and federally mandated submissions, as well as more overall administrative responsibilities, we felt like this was an appropriate change. Noelle is truly an asset to the town and well-suited to carry out the duties of the job. We congratulate her on her promotion.

The Board wishes Heidi Behling the best in her future endeavors as she resigned from the Board in October. Mrs. Behling devoted 14 years on the Board of Selectpersons, the Planning Board, and the Landfill Committee and we thank her for her service to Shelburne. Ron Baillargeon volunteered to finish out the term until Town Meeting, and we are appreciative of his time.

Stanley Judge, Lucy Evans, Heidi Behling, Ron Baillargeon
Selectpersons

TAX COLLECTOR

The Town of Shelburne has adopted the bi-annual tax billing process per NH RSA 76:15-a. The first bill is mailed at the end of May and is typically due on or around **July 1st**. The final bill is mailed at the end of October/early November and is typically due on or around **December 1st**.

It is the sole responsibility of the property owner to contact the Tax Collector's office for a duplicate property tax bill. *Not receiving a tax bill will not preclude the owner's responsibility for payment of the tax and/or interest and penalties incurred.*

State law mandates that bills be sent to the address of the last known owner. Our Assessing Office updates its records according to information received from the Coos County Registry of Deeds after documents have been recorded.

Tip: If you are paying for more than one parcel, you may total the amounts of all parcels and write one check.

Unfortunately, debit/credit cards are not accepted at this time. Tax bill payments must be made in the form of cash or check and can be made in person, by mail or drop box.

There may be tax exemptions and credits available to taxpayers if certain criteria are met. Tax exemptions and credits exist for the Elderly, Veterans, and certain types of Disabled individuals. The deadline to apply for any exemption is April 15th for that tax year. If granted, tax exemptions and credits can only be applied towards future tax bills and not for previous years.

Are you having difficulty with tax bill payments? Help may be available! There are tax exemptions and credits that may be available to you based on meeting criteria for the Elderly, Veterans, and certain types of Disabilities.

The deadline to apply for any exemption is **April 15th** for that tax year. If granted based on qualifications, tax exemptions and credits can only be applied going forward and not for previous years. Assistance is also available for

those who qualify for Low to Moderate Income Relief. 2022 claims must be filed with the NH Department of Revenue Administration between May 1, 2023, and June 30, 2023. Please see the Tax Collector for information on how to apply.

New Hampshire Homeowner Assistance Fund – The NH Homeowner Assistance Fund provides financial assistance to eligible NH residents who have been affected in any way by an increase in expenses or reduction in income as a result of the COVID-19 public health crisis. Apply online at **HomeHelpNH.org**.

Tax Collector Hours:

Tuesdays - 12 PM to 6 PM

Wednesdays - 10 AM to 2 PM

Amy Kuzma, Tax Collector



TOWN CLERK

2022 was our first full year of processing both town and state portions of motor vehicle registrations, and it seems that Shelburne residents are very happy to have this process in place! A reminder that we accept **cash or check only**. If payment is by check you will need two checks: one made out to the Town of Shelburne and one to the State of NH-DMV.

Tip: Always feel rushed and under pressure when your vehicle registration is due for renewal? You don't have to! You can renew your registration up to four (4) months early. There are no additional costs, and gives you a head start to then get your vehicle inspected with plenty of time to spare! Inspections can also be done up to four (4) months early for up to a total of 16 months.

The Town Clerk's office also covers the following areas:

Elections – You can register to vote and/or request an Absentee Ballot at the Town Clerk's office.

Vital Records – You can request certified copies of birth, death, and marriage certificates, as well as apply for a New Hampshire marriage license.

Dog Registrations – Reminder that it is New Hampshire law to register your dog(s) every year by April 30th for a small fee (\$2 - \$9 per dog). These tags are also helpful in identifying your pup if they get away from you and your household for whatever reason, hopefully assisting in getting them back home - safe and sound. A current rabies certificate is required for registration.

Town Clerk Hours:

Tuesdays - 12 PM to 6 PM

Wednesdays - 10 AM to 2 PM

Amy Kuzma, Town Clerk

DEPARTMENT OF PUBLIC WORKS

Every season in New Hampshire brings its own set of challenges. Once Mother Nature makes up her mind, she's set. Until she's not. The winter of 2022 was "warm" in comparison to years prior. However, twenty inches of snow fell on December 16th which was followed by 4.5 inches of rain on the 24th. Some state and town culverts just couldn't handle that amount of water at one time. There were even some road shoulders that were eroded or washed away completely.

Shelburne has 58 culverts that we have to maintain. We work together with NH DOT District 1 Shed 109 to keep things open. It's great to have teamwork in keeping the roads passible and culverts clear.

Shoulder work and brush trimming was completed on R-F Drive and Winthrop Drive. Several town paving projects were put on hold due to the astronomical unforeseen increase in petroleum products used to make asphalt.

We ordered a new plow truck in October of 2021 to replace our old and deteriorating 1993 Ford. The chassis of the truck has been finished and it's now being fitted with a dump body and plow hook-ups. She should be in service in early Spring 2023.

We would like to thank the people of Shelburne for having patience with us. This is a very small, two-man department, responsible for every inch of every town road, and all of the maintenance. We check for snow, ice, and trees on every road, every day prior to the morning commute. If we have to salt, we use our carefully crafted mix of 1 part salt to 6 parts sand. We do our best to clear all hazards in as short a time as possible.

In closing, we also remind you that it is important that you watch for the plow. After a lot of snow, the roads get more narrow. State and Town law states that TOWN VEHICLES HAVE THE RIGHT OF WAY; so slow down, give way, and be safe.

Zack Losier Wight, Director
Ken Simonoko, Road Agent

SHELBURNE WASTE DISTRICT

In 2022, we continued our cost reduction efforts started in previous years. The biggest change this year was the purchase of an additional baler. This was prompted by a failure of the original baler which forced us to store cardboard in many places until it could be fixed. Although the second baler is a backup, it is also used to reduce handling of aluminum cans most of the time. This has increased both the flexibility and reliability of operations at the transfer station. In addition, we have started a project to insulate the recycling building to make it more comfortable in the winter. This will be ongoing this coming year.

Pay-As-You-Throw bags are available at both the Town Office and the transfer station, and the cost is still \$7.50 for a roll of 5 bags. In 2022, the sale of collected recyclables brought in \$270. The town received \$2,847.42 in landfill fees, and \$8,788.50 from the sale of green bags. The income from the sale of bags offset roughly 33% of the solid waste budget for the year. We deposited the \$3,117.42 into the Landfill Special Revenue Fund against future purchases.

The transfer station charges a small amount for items which are neither recyclable nor in green bags. Thus, for example, demolition debris will be charged based on the amount of material brought to the transfer station. For large jobs, such as redoing a room, it is recommended that one hire a roll-off dumpster which can take the material directly to the landfill thus avoiding the need for double handling.

The annual Household Hazardous Waste Collection Day will be held on a Saturday sometime in June 2023 at the AVRRDD Transfer Station. Details will be available at the Transfer Station as the date approaches. All costs for taking hazardous waste to the collection come from state grants and from the Household Hazardous Waste Expendable Trust Fund. There is no individual cost on the day of collection for Shelburne residents, however, proof of residency is required.

There have been several volunteers that have come to help on Saturdays to make the operation run more smoothly: Thank You! We also wish to thank all who help to make our

new way of operating go smoothly, and for helping to reduce the waste.

In addition, State officials continue to compliment our transfer station operators letting us know that we have one of the cleanest facilities in the state – Congratulations!

The Transfer Station Crew



STATE POLICE REPORT

I would like to take this opportunity to provide a report to the residents of Shelburne regarding the calls for service that the State Police have responded to in your community during the last year. This will hopefully provide you with a good baseline and understanding of the present law enforcement needs that currently exist within the community, as well as serving as a guide to determine what level of law enforcement resources the community desires, based upon the current trends and expectations of the residents as they look forward to the future.

The State Police responded to calls for service as part of our regular patrol duties. Troopers also conduct specific law enforcement directed patrols specifically dedicated to your community as requested by the Shelburne Board of Selectmen. Troopers conducted 39, 4-hour directed patrols during the course of the year.

During calendar year 2022, the State Police responded to and investigated the following calls for service in the town of Shelburne:

911 HANGUP / CHECK THE WELFARE	2
ABANDONED VEHICLE	2
RESIDENTIAL OR COMMERCIAL ALARM	4
ANIMAL BITES	2
ANIMAL COMPLAINTS	2
ASSAULT	2
ASSIST CITIZEN	2
ASSISTING OTHER AGENCY	1
BOMB SQUAD REQUEST	1
CHECKUP	6
CIVIL MATTER	2
COMPUTER CRIMES	2
CRIMINAL MISCHIEF	1
DISPOSAL OF INJURED ANIMAL	1
DISPUTE	1
DISTURBANCE	3
DOWN WIRES / TREES/ POLES/ LIMBS	1
EMOTIONALLY DISTURBED PERSON	1

FAMILY OFFENSE – DOMESTIC VIOLENCE	1
FIRES	1
FLOODING	1
FOUND ARTICLES	1
FRAUD ALL OTHERS	2
HARASSMENT	2
HAZARDOUS OPERATOR	7
INDECENT EXPOSURE	1
JUVENILE MATTER	1
MEDICAL ASSISTANCE	1
MOTOR CARRIER INSPECTION	49
MOTORIST ASSIST	5
MV CRASH NO INJURY	10
MV CRASH WITH INJURIES	5
OHRV CRASH WITH INJURY	1
WELFARE CHECK	12
PEDESTRIAN CONTACT	1
POLICE INFORMATION	3
PUBLIC INTOXICATION / DRUNKENNESS	2
PUBLIC RELATIONS REQUEST	1
RESTRAINING ORDER SERVICE	1
SHOTS FIRED	1
STALKING	1
SUSPICIOUS AUTO	2
SUSPICIOUS PERSON	4
THEFT ALL OTHERS	7
CRIMINAL THREATENING	1
TRAFFIC STOPS	46
TRAFFIC HAZARDS	4
TRESPASSING	3
VIN VERIFICATION	6

Grand Total: 223 incidents

In closing, it has been our pleasure to serve the residents of Shelburne during the past year and we look forward to assisting you with your law enforcement requests in 2023.



Respectfully,
 Staff Sergeant Christopher Ladd
 Assistant Troop Commander
 Troop F



EMERGENCY MANAGEMENT

The general quiet of 2022 (from a weather standpoint) was marred by the heavy, wet snowfall of 19 to 24 inches which fell on December 17, 2022. Following by the torrential rain of December 22 and 23.

This combination of weather events resulted in the many road and traveling issues which were thankfully limited to the degree they were. Dropping temperatures at the higher elevations of the Whites and Ammonoosucs had the effect of changing rain to snow and reducing “flashing” flows in the river and brooks flowing to the valley. This is not to belittle the event of 12/22-12/23.

Many culverts on State and Town roads were partially plugged and a few were fully plugged. North Road at Gates Brook sustained damage which caused the road to be closed. At the time of this writing, the road is open to one lane at this site. In addition, “spill over” was reported on Clement Brook.

Much credit and thanks must go to our Public Works employees, Zack and Ken, for the long hours and efforts in keeping culverts open and the roads as passable as possible.

At this time, we are in the final stages of updating our Hazard Mitigation Plan. This plan is mandated to be updated every five years. Completion date will be sometime in Spring 2023. Shelburne’s Hazard Mitigation Plan lists flooding, high winds, power outages, and travel limitations as the major natural hazards. These hazards should be very important considerations in your planning for emergencies.

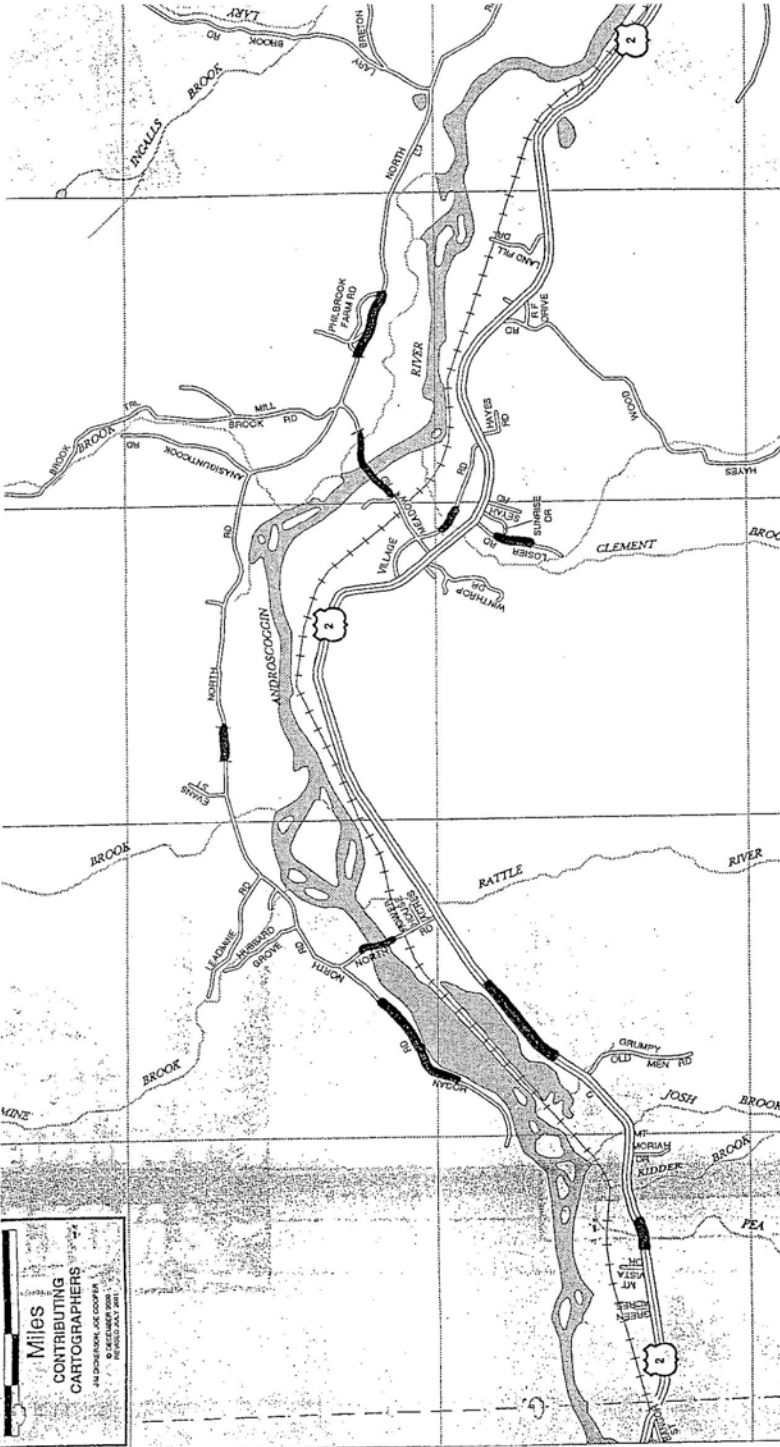
Residents should be prepared for the occurrence of lost power, high water events limiting travel, heavy snow/icing, falling limbs. Valuable resources are available online to help in planning and provide current and forecasted weather conditions as well as potential hazard information:

www.readynh.gov
www.forecast.weather.gov
www.redcross.org

A reminder that in an emergency, seconds count. For 911 to be effective, the address of each home should be visible from the road. We request that each property owner in town make sure their driveway entrance is clearly marked at the road. For residents looking for guidance, the town recommends red reflective signs with 5" high white numbers, vertically oriented, 6" x 18" in size. These can be found at a variety of online retailers. Please call the Town Office if you have questions.

Stanley Judge, Director





AREAS OF SHELBURNE THAT FLOODED

October 2017

FIRE DEPARTMENT

In 2022, our department responded to 14 calls for service in Shelburne and our surrounding mutual aid communities. The majority of our calls have been motor vehicle accidents. We are pleased to report there were no injuries to any of our crew this year. Safety remains our priority.

Motor Vehicle Accident	10
Mutual Aid to Gorham	2
Mutual Aid to Gilead	2

We have begun to implement a system to replace our aging equipment. We applied for a GOFERR grant from the State of NH and we were awarded approximately \$43,000 towards the purchase of five SCBA units, masks, and tanks.

With the growth of the department, our training program is also changing. We have hosted some really diverse in-house training to include: ropes and knots, ice rescue, engine pump operations, search and rescue, fire suppression techniques, ventilation, and a four-hour traffic incident management responder training.

We hold our monthly meetings on the second and fourth Tuesday of every month, and welcome members of our community to attend. We're always recruiting new members who have the time and dedication to give to this small-town department. We are proud to represent our town and help the residents as well as the ones who are just passing through.

We would like to thank the town for their continued support.

Chief Randy Davis

CODE ENFORCEMENT OFFICER

In 2022, seventeen (17) building permits for various projects were issued:

New House	1
Pergola	1
Out Building / Shed	5
Carport	1
Cell Tower Upgrades	3
Remodel of Existing Structure	3
Install Solar Array	1
Oversize Fence	1
Upgrade Electrical Service	1

If you are planning any kind of building project, including purchasing a pre-built structure, you must obtain a building permit. Please refer to the **Shelburne Zoning Ordinance** prior to completing the application. The Zoning Ordinance and building permit application(s) are available at the Town Office, as well as on the town website

www.townofshelburneh.com/permits-and-applications

There are also quite a few state laws concerning both building and demolishing structures that must be complied with. The Code Enforcement Officer has the necessary information to help you comply with these laws. In particular, as the NH Energy Code was revised on April 1, 2010; many more projects now require approval under that code. Please check with the Code Enforcement Officer before replacing doors, windows, or re-roofing.

If anyone has questions about whether or not a project requires a building or demolition permit, please contact the Code Enforcement Officer **BEFORE** the project is started, as an **“after the fact” permit will incur additional fees.** While we do our best to move through submitted applications quickly, incomplete applications will delay the process.

Jeff Willey, Code Enforcement Officer

PLANNING BOARD

During 2022, the Planning Board completed its work on updating the town road section of the Shelburne Master Plan. The document now shows the classification of each road and street within the Town. New “private road” and “warning” signs were installed where required. The updated Master Plan is available on the Town’s website.

Other completed business included developing an updated fee schedule for the various applications that require action of the Planning Board. This schedule is also posted on the website and is updated annually to reflect changes in costs for the required advertising, mailings, and other fees associated with the application.

The Board held two public hearings in 2022 to consider changes to the Shelburne Zoning Ordinance.

- May 10, 2022 – Changed the existing language in Section 4 – Definition – #13 to remove the word “Landfill” from it.
 - The word was a carry-over from ordinances done prior to the 2002 major revision and was intended to mean the leveling of property after an excavation. The Board believes this process is adequately covered in the revised language.
- December 13, 2022 – Updated the first page of the Zoning adding three paragraphs.
 - An update list of adoption dates going back to the original date in 1964.
 - A paragraph concerning the application of the ordinance. Similar paragraphs have been added to most New Hampshire zoning ordinances and each describes the adoption process.
 - A paragraph that specifies where a person can look to determine if a potential use is permitted or allowed by special exception. At present, this information is only in a footer at the bottom of Section 2.

None of the proposed changes have any impact to the current permitted uses in the Shelburne Zoning Ordinance. They are for clarification purposes only.

These items will be on the ballot for Town Meeting in March and the Planning Board urge their approval.

The Planning Board

PARK COMMISSION

This year, our park continued to be enjoyed by numerous residents, visitors, children, and pets.

Several events and parties were also held under the pavilion. If you're looking for a place to hold a bigger outdoor event, consider the pavilion. There's no cost to hold an event, but we do recommend calling the office to schedule your event to prevent more than one at a time.

As always, maintenance and clean-up of the trees, tables, and equipment was done, as well as the mowing of the perpetually growing grass.

The Commission would like to thank Marianne Borowski of the Cross New Hampshire Adventure Trail for her generous donation of the portable toilet in the park for yet another summer.

The Commission would also like to thank Paula Simonoko for purchasing, planting, and maintaining all of the flowers and plants around town. This includes the planter under the park sign, the flowers at the base of the Chester Hayes Memorial Monument, the flowers around the well cap, on either side of "Granny Starbird's Seat", the Memorial Forest garden, and all of the flowers and planters at the town hall – Shelburne is more beautiful because of you!

Park Commission

CEMETERY COMMITTEE

The Town of Shelburne is responsible for eight (8) cemeteries: Wheeler, Hazleton, Evans, Leadmine, Burbank, Lary, Gates, and Austin.

The care of these cemeteries is not just mowing the grass. All monuments are constructed of limestone and granite and are in constant need of repair due to age and vandalism; even the gates and fences are damaged or stolen. Seeding and loaming the cemeteries is constantly done and mapping and laying out new lots is always on the “to-do” list.

There were six (6) cemetery lots sold in Shelburne in 2022, and there was one cremation burial and one casket burial performed.

Prices for cemetery lots remain at \$800 for a four-grave lot, \$600 for a two-grave lot, and \$400 for a single grave lot. The cost of burial is \$600 for a coffin and \$50 for a cremation urn. To purchase a plot or to schedule a burial, please contact cemetery sextant, Zack Losier Wight, at 603-348-2871. Please remember that winter burials are not permitted. Copies of the Cemetery Regulations are available at the Town Office and at the Transfer Station.

Cemetery Trustees

MEMORIAL FOREST

The Memorial Forest and its iconic birches continue to be a cornerstone of the Town. The Town Office received several phone calls from different photographers from around the country, asking the best time of year to make a trip to photograph the Shelburne Birches.

Much of the beauty of this special spot is also due to our “Official” Town Gardener, Paula Simonoko. Mrs. Simonoko outdid herself again this year with her stunning seasonal plantings and wreaths.

The plans to remove the unused fire hydrant and some stumps and replace the picnic table are still on the “to-do” list.

Memorial Forest Committee

ENERGY & TECHNOLOGY COMMITTEE

Our committee has focused on reducing the energy expenses and carbon footprint of Shelburne's town buildings, and on bringing high-speed internet to all of Shelburne. In 2022, we have added a third undertaking: to reduce electricity costs for all of Shelburne's residents. More on this later.

We are continuing to examine the energy usage of town buildings, and in 2021 purchased three Kill A Watt energy sensors. These easy-to-use devices simply plug into an outlet and monitor the energy use of any appliance that is plugged into them. We made use of these sensors to reduce high electric bills at the firehouse in 2022. Two old refrigerator/freezers there were replaced by a single modern, energy-efficient model, with savings in electricity use paying off the new appliance in about two years. These Kill A Watt sensors can be made available to residents who may be trying to identify the energy hog in their home. If you are interested, just ask one of our committee members for more information. Because of a failure of the aging propane connections, two new gas ranges were purchased for the Town Hall kitchen in December.

In late summer of 2020, a 16.8 kW solar array was installed on our town hall roof. For the first 1.5 years, this array was breaking even, meaning that the energy savings from solar generation was about equal to paying off the bank loan used to finance the project. Then in fall of 2022, Eversource greatly increased their electricity rates. The result is that our town hall solar array savings has added about \$1000 to the town coffers in just the last few months. The solar array provides the town with predictable electricity costs, insulating us from spiraling oil and gas prices.

On the internet front, we have been working with Consolidated Communications (fidium) to secure a \$40 million federal grant to bring fiber-based, high-speed internet (2 Gb/s) to Shelburne and many other towns in Coös County. At the time of this writing, the winning proposal has been selected and will be announced following the next Executive Council meeting in February. By the time of the town meeting, we hope to be able to

announce that Consolidated has received the funding and we are beginning the design phase with Consolidated to provide fiber-based internet to every home in Shelburne.

Everyone is struggling with the high cost of energy these days. In November 2022, with Selectboard approval, we joined the Community Power Coalition of NH (www.cpcnh.org) with the goal of joining forces with neighboring towns through the Androscoggin Valley Energy Collaborative (AVEC) to contract for the best possible electricity prices with energy providers. A clear overview of community power issues is available in the NH Business Review (tiny.cc/twt3vz). Coös County produces so much renewable energy that we are a net energy exporter. We hope to take advantage of this resource to lower electricity costs for all of our residents. This is a long-term process, but we hope to have a proposal in place for voter consideration at the 2024 town meeting.

Energy & Technology Committee



SHELBURNE PUBLIC LIBRARY

The library had a great year. Our summer reading program was Oceans of Possibilities. The children were busy with story time, crafts, games and free play throughout the summer and fall. During the winter, we have continued to offer Saturday morning story and craft time. We also have once a month theme night with a movie or craft.

We had a very successful Sip N' Paint fundraiser that was attended by over 25 people. Our annual Christmas Party had music performances by students from the Gorham Middle School Band, Ugly Sweater Contest, craft making, hot cocoa and snacks, reading of *The Night Before Christmas* and a visit from Santa.

The commitment of the library is:

- To focus on literacy and lifelong learning by engaging children and adults in activities that inspire the love of reading and learning.
- To be a gathering place where people can come together and share a book, hobby or expertise with others while having fun.

The library continues to be blessed by the generosity of our residents who continue to donate books to our library. We are still in need of more elementary and middle school level books.

We would like to thank Tatyana Ventrella for serving as a trustee. Thank you for all you have done. We welcomed Jessica Galligan as our newest trustee.

If you are interested in becoming involved with the library or visiting the library at a time when it is not open, please feel free to contact Melanie at 603-252-1851.

It has been our pleasure serving our community!

Library Trustees



Santa came to Shelburne!



Holiday Crafts!

CONSERVATION COMMISSION

The purpose of the Shelburne Conservation Commission (SCC) is two-fold: 1) to promote wise use of Shelburne's natural resources, and 2) to identify and conserve wetlands, forests, rivers, open spaces, watershed areas, unique areas, flood zones, fisheries, wildlife habitats, and scenic vistas. Conservation commissions consist of local volunteers who study and protect natural resources. The commission interacts with the town through the Selectboard, and may be requested to provide input into land use decisions by the town planning board or other public agencies such as the zoning board, fire department, or road agent. The commission also has a role in providing input into the permitting processes required through the N.H. Department of Environmental Services.

The commission worked on initiatives and projects in 2022, including these major ones:

Last year and continuing in 2022, SCC has been partnering with the Society for the Protection of NH Forests and The Conservation Fund on a potential conservation acquisition in the



Hogan Road, Lead Mine, and Bald Cap Peak areas. SPNHF owns and manages over 57,000 acres of forestland in our state and holds conservation easements on another 145,000 acres of privately owned land. SPNHF manages its forests to the highest standards and expects to manage the proposed Shelburne acquisitions with local community input and will continue paying local real estate taxes. After a mailing to Shelburne residents, we hosted a public informational meeting in October and fielded many questions. Work is continuing on the project and SPNHF plans to include community input in future stewardship and management planning once the parcels are acquired.

The Shelburne Riverlands project, protecting extensive wetlands, floodplains, islands, and forests along the Androscoggin River in Shelburne, became a reality in 2021. In 2022, members of the SCC continue to monitor activities on the 880 acres of islands and other undeveloped mostly shoreline parcels now owned by the Mahoosuc Land Trust, including several miles of Androscoggin River and inland channels. Over half of the acquisition is in wetlands and overflow channels. Now that MLT is the conservation owner, members of the Conservation Commission are part of the MLT stewardship sub-committee and worked with residents and landowners to draft a long-term forest and general management plan and provide annual monitoring of these lands. Similar to other town forest landowners such as Bayroot, MLT pays property taxes at current use rates. Many thanks go out to the supporting individuals and monitors that are assuring these lands adjacent to the Androscoggin River in Shelburne retain their current natural character into the future.

SCC is monitoring the ongoing progress by the Federal Energy Regulatory Commission (FERC) and the landowner Great Lakes Hydro America/Brookfield Renewable Power for the Lead Mine Dam in Shelburne (and seven other dams in the Berlin-Gorham-Shelburne river section). FERC has a required public involvement process for a new 30-40-year permit. The Select Board and SCC have been commenting on the draft environmental reports issued through the Draft License Application and Final License Application, have participated in a Teams video conference call, and have met onsite with FERC and Brookfield to discuss recreation and Route 2 flooding concerns. The recreation study report for the Androscoggin River is expected to be issued in January 2023.

The commission generally meets on the second Wednesday of each month, usually at 6:30 p.m. Meeting agendas and minutes are available through the town office. SCC members encourage anyone with an interest in conservation issues, or who wishes to present information to the commission, to attend our meetings. Current membership of the commission includes Larry Ely, Stan Judge, Heidi Wight, Cindy Desmond, Joan Chamberlain, and Katie Stuart.

Shelburne Conservation Commission

HERITAGE COMMISSION



The Historic Peabody Homestead: This cape with dormers was built in 1826 by Stephan Peabody and lived in by 4 generations of his descendants. The Ell part of the house was once the "Bean Hill School", now the kitchen and pantry area.

The Heritage Commission members currently are: Dick Lussier, Roger Morrissette, Ken Simonoko, and Heidi Wight. We are very enthusiastic about working together as a team. Anyone interesting in joining our team, please let us know, leave a message at the Town Hall for Heidi Wight, contact information below.

The Heritage Commission accomplishments this past year:

- We had a successful "Open House" at our Historic Peabody Homestead. Many interested visitors sharing history, inquiries, and enjoying visiting the homestead and learning about the Peabody family.
- Historic Panels from our previous "250-year celebration" were on display.
- Also on display was a wheel from the and other debris from the Northeast Airlines Flight 792 Crash on Mt. Success, This was a Douglas DC-3 Plane, which crashed on November 30, 1954. donated from Kevin Daniels. The crash was salvaged by a New Yorker by the name of Lloyd Webb who is the uncle of current Shelburne resident Chris Halle. The wheel was discovered by the Shelburne Trail Club in 2013, "on the way up we found a plane wheel and other debris that must have fallen off while being salvaged as it was quite a ways away from the crash site". Years later Kevin Daniels located and recovered the wheel and debris, later donating it to the Shelburne Heritage Commission. Thank you for your donation, Kevin, we greatly appreciated your rescuing part of our history.
- Visitors received a free mug, with a photograph of our historic church in the village.
- There are always "Post Cards" of the Historic Peabody Homestead as a memory of the day!

- Thank you to Heidi Behling for her donation of a vintage couch to complete the living room.
- We are still in the process of restoring the “Peabody Farmhouse” back to the year that it was built 1829 thru to the early 1900’s.
- The Bunkhouse attached to the left side of the Peabody House, is needing to be jacked up and the sills replaced. We are looking for volunteers to assist with this project.

Special Appreciation for support of our Historic Peabody Homestead:

- Appreciation for Francis and Florence Peabody for the donation of their Peabody Homestead, home to 4 generations of the Peabody family. Francis and Florence appreciated the rich family history, as well as maintaining notebooks and clippings preserved as historic records. As well as Mrs. R. P. Peabody’s book of the “History of Shelburne”, 1882.
- Always a big “thank you” to Dick and Pat Lussier for teaming up as our treasurers.
- Thank you to Zack Losier Wight and Ken Simonoko for caring for the property.
- Our “Wildlife Habitat Forest”, including native wildflowers in our garden to attract butterflies and bees continues to be a work in progress. Thank you to the Will O’Brien for the ongoing coordination of this project, as well as the ongoing work of our “nature trail”, led by Biologist Bill O’Neill. We have added more birdhouses to our nature trail. Will O’Brien plans to record the bird species on our own data base and send the numbers to E-Bird for the Audubon Society.
- Thank you to Mitch Weathers for donation of time and materials building Birdhouses for the Nature Trail.
- Our heartfelt thanks for the many generous donations of personal time, historic items, and monetary from our many supporters, they are greatly appreciated, and needed for success.

Mission Statement

The Heritage Commission is dedicated to the preservation and interpretation of the Historic Peabody House, and the history and heritage of the Town of Shelburne NH. The Heritage Commission seeks to accomplish its mission by preserving, interpreting, collecting, and researching historic material relating to the Historic Peabody House, and the Town of Shelburne; by providing educational services to diverse audiences of all ages and interests, through interactive events , tours, programs , and outreach publications; while working closely, in cooperation with the community and the public, to promote an awareness of and interest in the Historic Peabody House's history and heritage, also the history and heritage of the Town of Shelburne.

All those interested in volunteering their time, and sharing ideas and new concepts, please contact us. We welcome all volunteers or "Friends of the Historic Peabody House"! Our mailing address: Shelburne Heritage Commission, 74 Village Rd., Shelburne, NH 03581, or email Heidi at backcountry_photography@yahoo.com. Volunteers are needed for many projects including creating displays, historic research, gardening (planning, and preparation), programs, maps, and docents. We also are welcoming volunteers experienced in: the State Register of Historic Places, painting, restoration, carpentry, thru group participation and/or adopting those types of projects, website hosting/manager, many different opportunities.

Heritage Commission

SHELBURNE TRAILS CLUB

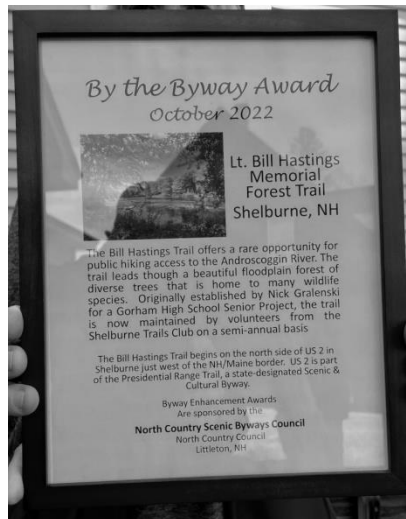


The Shelburne Trails Club (STC) continued its volunteer efforts in 2022 to maintain Shelburne's "lost trails" and to improving the existing system of local hiking trails primarily in the Mahoosuc Mountain Range. The USFS maintains hiking trails in the White Mountain National Forest in

Shelburne and the Appalachian Mountain Club maintains the Appalachian Trail and the "blue blaze" trails connecting to the AT in town. Club activities were slightly impacted for a third year by the COVID-19 Pandemic and a Spring Volunteer Trails Day was missed this year, though trail maintenance was still ongoing, by individual volunteers throughout the summer. Those who would like to be a part of the club and receive notifications should contact Larry Ely, Club Secretary, by e-mail at shelburnetrails@gmail.com.

The Club Accomplishments for 2022:

- No official Speaker Series events were held in 2022, but STC participated in a public presentation of the Society for the Protection of NH Forests' plans to acquire 3,747-acres of forestland surrounding the AT in the Mahoosuc Mountains. The club is planning a resumption of the Speaker Series events in 2023.
- STC was nominated for and received a "By the Byway Award" from the North Country Scenic Byways Council in October for its work on the trail system in the town's Bill Hastings Memorial Forest. The award included a \$1,000 grant to the club for trail improvements and trail maintenance.
- The club held its Annual Meeting at town hall on October 11 and club business was conducted after a detailed presentation highlighting



Mahoosuc Land Trust's (MLT) Shelburne Riverlands parcels consisting of 880-acres of mainland parcels and more than 40 islands along a seven-mile stretch of the Androscoggin River. Members in attendance reviewed the annual financial statement and discussed ongoing trail needs and work to be conducted at the Fall Volunteer Trails Day that coming weekend.

- Our Fall Volunteer Trail Day was held on October 16 and a dozen volunteers spent the morning and afternoon maintaining trails before enjoying a chili luncheon at town hall later that afternoon.

- Logging along the Blue Trail on the Philbrook Farm trail network began during the winter of 2021-2022 and continued into Spring. The logger completed the cleanup of slash in June and the club used temporary flagging to replace missing trail signs and blazes. The logger returned to begin harvesting along the Red Trail in December 2022 and the club decided to defer routine maintenance work on the Philbrook trails until an assessment of trail needs after all logging is done. The forester indicated that there may also be a third harvest in Winter 2023-2024. Logging also began along the Middle Mountain Trail's east side and the upper Gates Brook Trail in November.

- The club created a new Facebook page in 2022 after Facebook changed its original requirements for "group pages". We were able to collect nine years of original Facebook postings in an archive for our historical records. The Facebook page continues to serve as the club's social media site and can now be accessed directly at: facebook.com/ShelburneTrails.

- The club worked with MLT on design and construction of a 3.5-mile trail network on the Riverlands State Line Forest off North Road. Trail construction was done by STC and MLT volunteers on a number of workdays during late Summer and Fall and approximately 2/3 of the trail network was made accessible for snowshoeing and back-country skiing for the coming winter season.



A small parking lot with kiosk and signage was installed in August and visitors quickly began visiting the 216-acre forest as the trail network was being constructed. While the trails were

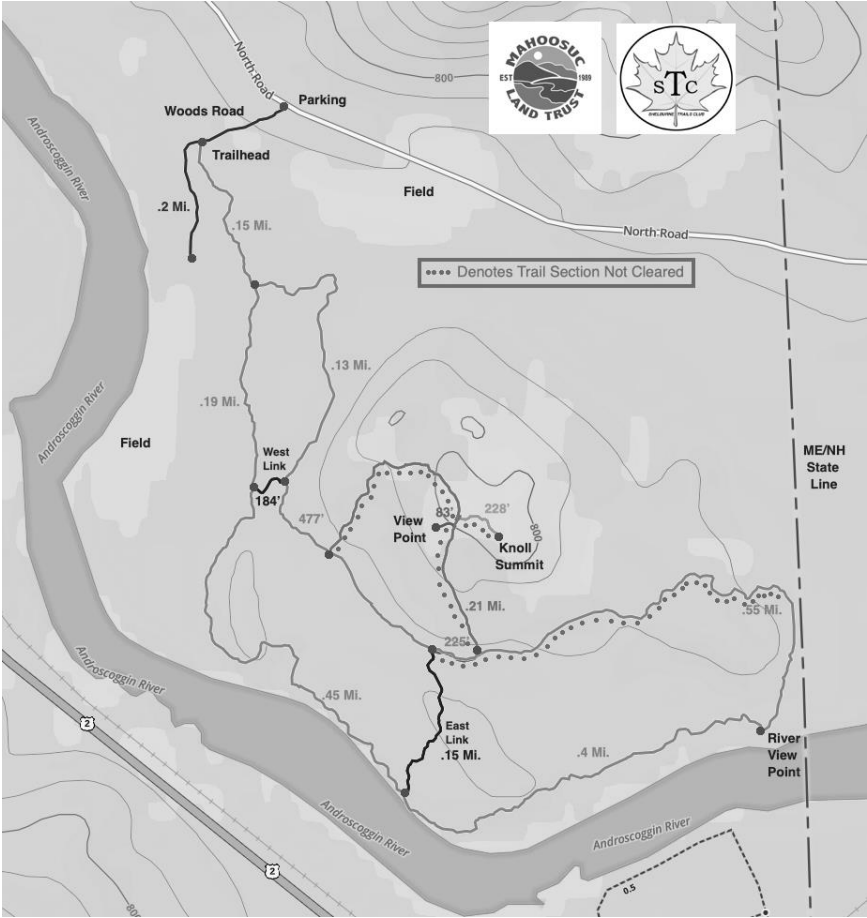
not blazed or signed, the full network was flagged, and a temporary winter season map was posted showing the completed trails and sections to be completed in 2023. MLT and STC will complete construction of the network and blaze trails and install trail signs in 2023.

- The Fall Annual Meeting included the election of Nancy Eaton to her second three-year term on the Board of Directors and Ginger Lawson to a three-year term on the board. Club officers for 2023 will be President Dick Lussier, Treasurer Pat Lus-

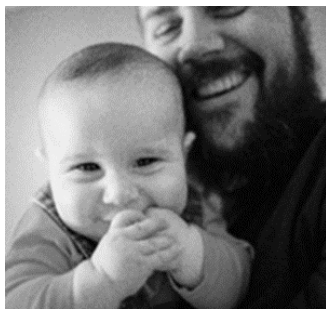


sier, and Secretary Larry Ely, with a Vice President still to be determined. Board of Directors for 2023 are Dick Lussier, Julie Reiff, Katie Stuart, Nancy Eaton, and Ginger Lawson. The board thanked departing board member Michael Prange for his past service as club president and board member.

- Our STC maintained trails are made possible by the many private Shelburne land-owners who allow access to their land and we thank them and the Town of Shelburne for its support.



“Building healthier families & stronger communities through positive relationships, programs, and collaborations in the North Country of NH”



“They are an important resource for supports & services for families covering the North Country which really connects us in our region. We depend on the Family Resource Center as a valued partner and collaborator!”

Coos Coalition for Young Children & Families

The Family Resource Center delivers quality evidence-based programs for family success and provides resources and concrete supports assisting all generations in the community. Our services are voluntary and preventive working to reduce the potential of abuse and neglect in families, reunify families effected by substance misuse, domestic violence and support all walks of life.

Opportunities for learning enrichment, peer support, early childhood development, social-emotional learning, financial literacy, and community engagement are available through the Resource Center.

In this past year, we served over 455 individuals and their families in the Gorham, Randolph, and Shelburne area. The Board of Directors & the staff members thank the Town of Shelburne for their past and continuing support. It is a privilege to serve the region improving outcomes for local families.

**the family
resource center**

123 Main Street Gorham NH 03581 603-466-5190

GORHAM COMMUNITY LEARNING CENTER

The Gorham Community Learning Center is dedicated to caring for and educating our students in a safe, comforting environment. A robust, play based programs are essential for educational success in young children as well as optimal social and emotional development. In addition, we use research-based curriculum to ensure that our children are receiving age appropriate and stimulating learning opportunities. We serve children from ages 6 weeks to 12 years old from Gorham, Randolph, Shelburne and surrounding communities.

Highlights from 2022:

- We sadly said our goodbyes to Carol Gagnon our bookkeeper of many years as she begins her retirement. We want to thank her for all of her years of service and dedication to our program, staff and children.
- Mariah Middleton became the Assistant Director of the GCLC to provide administrative support to Melinda Fauteux as she takes on new responsibilities that were previously completed by the Bookkeeper.
- We received a grant through CEDC to provide us with updated childcare and accounting software. This allows families to stay more connected in their child's education as well as be able to access and pay their invoices online.
- Four staff members have been working on completing The Child Development Associate (CDA) Credential. This is a widely recognized credential in early childhood education administered by the Council for Professional Development. The CDA Credential guides early child care professionals as they work toward becoming qualified teachers of young children. The Neil and Louise Tillotson Foundation made this opportunity possible.
 - We had one staff member Samantha Newton complete her CDA. This required her to complete over 100 hours of trainings, create a portfolio, pass a standardized test and be observed in her classroom by a validator.



(Photographs provided by GCLC)



North Country Council Regional Planning Commission and Economic Development District is one of nine regional planning commissions in New Hampshire established by RSA 36:46. The Commission's region consists of serving 50 communities and 25 unincorporated places in the northern third of New Hampshire. The Council serves in an advisory role to local governments in order to promote coordinated planning, orderly growth, efficient land use, transportation access, and environmental protection. The Council's professional staff provides transportation, land use, economic development, community, and environmental planning services; geographic information services (GIS); data collection and analysis; grant writing; grant administration; facilitation; and project management.

In 2022 North Country Council undertook the following activities in the region:

- Coordinated the regional Transportation Advisory Committee (TAC) and held five (5) meetings to discuss regional transportation issues and identify priority projects for funding opportunities.
- Represented the region's transportation needs in the Ten-Year Plan process, including managing the project solicitation process, providing technical assistance to applicants, scoring and prioritizing projects, and promoting public input opportunities to the region's communities.
- Secured an on-call engineering firm to support submitting projects for the Ten-Year Plan process and for other regional projects needing conceptual design.
- Continued efforts to update the Regional Transportation Plan, which identifies the important transportation corridors in the region and presents the needs, opportunities, and recommendations to improve the region's system.
- Supported the work of two (2) Regional Coordinating Councils (Carroll County and Grafton-Coos) to promote the coordination of transportation services for the region's residents and institutions, including facilitating fourteen (14) meetings, updated bylaws, assisted with the submittal of applications to the CDC COVID Disparity grant program, and worked closely with the new regional mobility managers to improve coordination and services.

- Supported the work of the North Country Scenic Byways Council (NCSBC) to steward and promote the region's scenic and cultural byways, including facilitation NCSBC meetings and submitted an application for Federal funding of a regional byways project.
- Participated in statewide efforts such as the Statewide Bicycle and Pedestrian Plan, Alternative Transportation Planning, and the Complete Streets Advisory Committee and provided input about major statewide processes that benefit our regional communities.
- Conducted over 150 traffic counts throughout the region for the New Hampshire DOT and local communities through the regional Transportation Data Collection Program.
- Worked to develop the Surface Management System (RSMS) data collection and forecasting program to inventory the condition of local roadways and forecast infrastructure budgeting needs for municipalities over the medium and long term.
- Community Profile Map Viewer was created to explore the region through demographic data. Each community profile provides information on population, housing, income, workforce, transportation, and more for every municipality in the region.
- Coordinated six (6) North Country Comprehensive Economic Development Strategy Committee meetings (CEDS) for the Economic Development District. The meetings focused on connecting resources in the region, learning about innovative strategies for improved economic prosperity, and sharing regional information. The Committee reviewed and placed 3 projects on the CEDS Project Priority List.
- Completed the North Country Rising Plan and Business Resource Roadmap with feedback from businesses and employers throughout the region, which provides goals, strategies, and solutions for a collaborative approach to economic and community resilience.
- Facilitated collaborative sessions with the food and agriculture industry in an effort to host the first North Country Food and Agriculture Summit, bringing together industry leaders from around the region to discuss food equity, access, training for the next generation of farmers,

and the opportunity to develop a North Country Food Council.

- Continued to implement the Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA).
- Continued to assist the Northern Border Regional Commission (NBRC) & State of NH Bureau of Economic Affairs (BEA) in providing development assistance to potential and awarded grantees. In 2022 the Council provided pre-project development coaching to over 45 NBRC grantees and potential grantees.
- Provided mapping and data services to communities throughout the region in support of project development and funding opportunities.
- Responded to multiple requests for reviews of Development of Regional Impact, prepared comments corresponded with state and local officials.
- Provided technical support to communities relating to municipal land use regulations, best practices, planning opportunities, and changes to state land use statutes.
- Supported four (4) small working groups of employers and housing professionals in identifying and exploring opportunities for employer-assisted housing solutions in the region.
- Partnered with NH Office of Planning and Development and all NH Regional Planning Commissions to complete simultaneous Regional Housing Needs Assessments, which document current conditions and forecast housing needs across communities and the region over the coming 20 years.
- Continued to assist Coos County with the Coos County Broadband Committee, as well as providing technical support to the Carroll County Broadband Committee.
- Collaborated with other Regional Planning Commissions through the NH Association of Regional Planning Commissions and Director meetings in Concord.
- Supported efforts and attended the NH Planners Conference and NH Municipal Association Conference.
- Bulk ordered and distributed New Hampshire Planning and Land Use Regulation books to local land use boards (estimated savings of \$75.00 per book).



DISTRICT ONE EXECUTIVE COUNCILOR JOSEPH D. KENNEY

The year of 2022 brought forward a strong economy and a transition back to normalcy from the previous COVID-19 years. State government, as in the private sector, has noticed a strong demand for workforce, housing, and childcare. Additionally, there have been strong trends in the state with the growth of Airbnb to support a growing travel and tourism industry. Furthermore, the state has witnessed a growing homelessness population.

During and after the pandemic, the state of New Hampshire received millions of dollars from the federal government in the form of CARES Act and ARPA funding. In response to this, the State of New Hampshire Governor's Office for Emergency Relief and Recovery (GOFERR) was created to distribute funds under various programs: Local Restaurant Infrastructure Investment Program; County Emergency Equipment Program; NH Emergency Rental Assistance Program; Local Fiscal Recovery Fund Program; County Nursing Home Infrastructure Program; and the NH Homeowners Assistance Fund.

Other initiatives included federal and state funding for broadband in underserved or not served areas of the state. The initial award of \$50 million went to NH Electric Cooperative to build out broadband in the rural areas of NH. A second round will be awarded in 2023. The Governor's office put forward a \$20 million initiative to create grants for community center projects around the state which will be administered through the Community Development Finance Authority. The Department of Environmental Services received over \$200 million in ARPA funding to support water and sewage projects around the state in the form of grants and low interest loans.

Additionally, the GOFERR team put forward a \$100 million InvestNH Capital Grant Program to assist in gap funding for workforce and affordable housing projects and to assist local municipalities with local grants to support zoning and planning board technical assistance. Through the efforts of GOFERR and federal funding, the state was able to purchase the Hampstead

Hospital as a children's inpatient psychiatric facility, a critical need in our state. Lastly, through GOFFER, the state was able to negotiate a contract with Easterseals NH for \$23 million to build a veteran's campus in Franklin to support veterans with mental health, substance misuse treatment and respite beds for short term stays.

Between January to December 2022, the Executive Council conducted 10 separate public hearings concerning the nominations of five Circuit Court judges, one Superior Court judge and four state Commissioners. The Council approved a new Banking Commissioner; new Commissioner of Transportation; new Acting Commissioner of Health and Human Services; and a previous Commissioner of Agriculture. The Council approved the confirmation of a new Director of Motor Vehicle for the Department of Safety; new Director of the Division of Aeronautics under the Department of Transportation; new Director of Homeland Security and Emergency Management under the Department of Safety; and new Director of the Child Advocate Office. Three other state Commissioners were reappointed and confirmed at the Departments of Labor, Environmental Services and Natural and Cultural Resources.

The total contract items approved were approximately 2,669 to include late items during 23 meetings. Of the 322 confirmations to serve on board and commissions, 62 were from District 1. On September 7th, the District 1 on the road meeting was held on top of Mount Washington inside the Sherman Adams building.

The Governor's Advisory Commission on Intermodal Transportation (GACIT) had completed its work in 2021, and the NH Legislature and Governor approved of its findings in 2022. GACIT directed \$242 million in additional new federal funds for bridges (\$22 million total/\$45 million per year) and electric vehicles charging (\$17 million) as part of the IIJA. Fifteen percent (\$6.75 million annually) of the bridge funds will be allocated to the municipal bridge program, and the remainder, to existing bridge projects to free up funds that have greater spending flexibility. Contact William Watson at NHDOT for any additional details at (603)-271-3344.

As stated in the past, I have made economic development my top priority along with mental health and drug prevention, treatment, and recovery programs. In 2022, the state sold the Route 25 Rest Stop to the Town of Rumney, it continues to work on the transfer of 7 acres to the City Lebanon at Westboro Yard for recreational purposes, it acquired \$55 million of federal funding to upgrade the

state's fish hatcheries, and as always, the state continues work on retention and recruitment of old and new businesses.

The Governor and Council are always looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Deanna Juris, Director of Appointments/Liaison or call at (603) 271-2121. A complete list of all state boards and commissions are available at the NH Secretary of State website: www.sos.nh.gov/redbook/index.htm

My office is open to receive state constitutions, council maps, etc. I periodically email my weekly schedule and Wrap Up Newsletter. If you would like to be included on this list, contact me at joseph.d.kenney@nh.gov. I also have an internship program for college students. My office number is (603) 271-3632. As a reminder, due to redistricting my District has taken me out of Sullivan County and most of Grafton County and pushed me to northern Strafford County. Nonetheless, I am always available to old friends. Please stay in touch.

Serving you,

Executive Councilor
Joe Kenney
District 1



Report of Forest Fire Warden and State Forest Ranger

This year was another year where we observed wet weather in early spring followed by rapid drying and drought conditions which extended through the summer for much of the state. Drying conditions in early May led to large fire growth on numerous fires which required multiple days to extinguish and firefighter response from local, state, and federal agencies. Wildfire activity continued through the summer months where dry conditions led to more multi-day fires. Fires burned deep into the ground, requiring firefighters to establish water supplies and to spend days digging out all the hot spots.

This fall we had multiple fires started by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

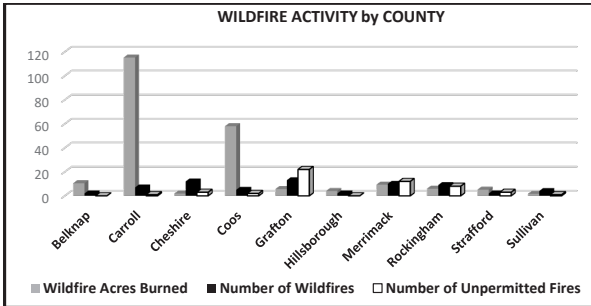
The long-lasting drought effects in Rockingham County are showing some minor signs of improvement but a good portion of Rockingham County remains in moderate drought and much of the state is still in the abnormally dry category. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2023 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up-to-date information, follow us on Twitter and Instagram: @NHForestRangers



2022 WILDLAND FIRE STATISTICS

WILDLAND FIRE ACTIVITY by COUNTY



(All fires reported as of December 01, 2022)

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2022	66	217	52
2021	66	86	96
2020	113	89	165
2019	15	23.5	92
2018	53	46	91

*Unpermitted fires which escape control are considered Wildfires.

CAUSES of FIRES REPORTED

Railroad operations & maintenance	Firearm & explosives use	Undetermined	Recreation & ceremony	Debris & open burning	Natural	Other causes	Power generation, transmission, distribution	Smoking	Arson	Misuse of fire by a minor	Equipment & vehicle use
1	3	21	4	60	7	5	7	1	2	1	3

RULES, REGULATIONS, AND INFORMATIONAL MATERIAL



DOG LICENSES

It's the Law

1. EVERY DOG, four months old or older, **MUST HAVE A LICENSE**. These are obtained from the Town Clerk. This must be done **EVERY YEAR BEFORE APRIL 30th**. Penalties will be imposed on any dog that is not registered as of June 1st.

2. EVERY DOG must have a certificate showing that it has been **VACCINATED FOR RABIES**. **This certificate must be presented at the time of registration.**

3. EVERY DOG must wear its license tag. (RSA 466:1)

4. License Fees: (RSA 466:4)

\$ 6.50 - all neutered/spayed dogs

\$ 6.50 - puppies (4 - 7 months)

\$ 9.00 - all unaltered male dogs

\$ 9.00 - all unaltered female dogs

\$ 2.00 - owners over 65 (one dog only)

****Failure to comply will make you liable for a penalty of \$25.00 per dog. (RSA 466:13)***

5. SHELburnE HAS A LEASH LAW

No dog may be allowed to run at large unless it is accompanied by the owner or custodian. (RSA 466:30a)
(Voted: November 4, 1980)

REMINDER: It is now **State law** to have **all cats** (three months of age and over) **vaccinated against rabies**.



SNOW REMOVAL ORDINANCE

Passed: 8/14/94

No person shall remove snow from his/her premises and deposit it on any street, highway, or cul-de-sac.

Any person who violates this ordinance shall be fined not more than \$1,000, and not less than \$50 for each separate and distinct violation.

PARKING BAN

It was voted at the 1990 Town Meeting to mandate a parking ban within the boundaries of Shelburne on town roads and rights-of-way during, and 24 hours after, a snowstorm.

Vehicles in violation will be towed at owner's expense.

SPEED LIMITS IN SHELBURNE

The Board of Selectpersons has set speed limits for the following town roads:

- East end of North Road - from intersection with Meadow Road to the Maine Line - **35 miles per hour.**
- Village Road and all other town roads - **25 miles per hour.**

ORDINANCE REGULATING USE OF ALCOHOL ON TOWN PROPERTY

Section 1: Consumption of Alcohol Restricted

Except as otherwise provided by this Ordinance, it shall be unlawful to drink or otherwise consume any alcoholic beverage or alcoholic liquor as defined in RSA: 175, in the Chester C. Hayes Memorial Park, any Town buildings or associated parking lots in the Town of Shelburne.

Section 2: Possession of Open Containers

Possession of open containers which contain alcoholic beverages or alcoholic liquor as defined in RSA: 175 in any public place shall be considered "prima facie" evidence of consumption.

Section 3: Penalty

Whoever shall fail to comply with the provisions of this ordinance shall be guilty of a violation and subject to a fine as specified in Criminal Code 651:2, not less than \$50.00 per violation.

Truck Travel Restricted Ordinance Adopted 9/15/2008

When signs are erected giving notice thereof, including any applicable vehicle weight limitations and/or restrictions upon any classification of vehicles recognized by the State and/or Federal Department of Transportation or Interstate Commerce Commission, streets or parts of streets shall be restricted to vehicles complying with such vehicular weight limitations and/or restrictions, provided, however, that if signs are erected restricting a street , or part thereof, with a sign stating merely “No Through Truck Traffic” or similar designation, without further elaboration, then such street or part of such street shall be restricted to vehicles that meet all of the following requirements: (1) a gross vehicle weight of 12,000 pounds or under; (2) no more than two (2) axles; (3) no more than six (6) tires; and (4) operates as a single unit. All trucks failing to comply with such limitations are expressly prohibited unless they have applied for and received a permit for an exemption from this ordinance. These restrictions shall not apply to vehicles making deliveries or pick ups to residences, businesses, or properties on said streets, to Town owned vehicles or drivers traveling to their own residences on said street. Drivers traveling to their own residences shall not park said vehicle on any portion of the Town street or right of way.

This ordinance was applied to North Road from the intersection of Meadow Road by voted of the Board of Selectpersons on September 30, 2008.

WEIGHT LIMITS ON ALL TOWN ROADS

After holding a Public Hearing during the August 27, 1996, Selectmen's Meeting, the Board of Selectmen voted to set the following weight limits under the authority granted them by RSA 231:191 at their Selectmen's Meeting on September 5, 1996.

The weight limit on any town road within the Town of Shelburne shall be set at 60,000 lbs.

Per RSA 231:191, applications may be made to the Board of Selectmen to exceed this weight limit. The Board may grant permission in writing, may impose reasonable conditions, and may establish reasonable regulations for bonding and restoring the highway.

The roads to which this shall apply are as follows:

- North Road (intersection of Meadow Road to Maine)
- Conner Road
- Hayes Road
- Hubbard Grove
- Landfill Drive
- Losier Road
- Mt. Moriah Drive
- Power House Acres
- R-F Drive
- Seyah Road
- Sunrise Drive
- Village Road
- Winthrop Drive

LANDFILL REGULATIONS

Hours: Saturdays - 6 AM to 12 PM – All Year
Wednesdays - June 14th - August 30th 2023
3 PM to 4:30 PM

Shelburne has adopted Pay-As-You-Throw. This means that garbage must be disposed of in special bags which may be purchased at the Transfer Station or the Town Office. The cost of a package of 5 bags is \$7.50.

Recycling is mandated by the Town of Shelburne. A list of recyclable materials is included below.

Any items containing mercury are collected separately. Please see Zack or Ken for more information.

There are charges to dispose of many different items. These fees reflect the cost to the Town for disposal and are subject to change. People wanting to dispose of items that have a fee associated with their disposal should see the landfill attendant and submit payment prior to disposing the item. People disposing of items not paid for will be billed via town invoice. The fee schedule is included below.

The Transfer Station **does not accept** any hazardous waste including hazardous household waste(s). A Hazardous Household Waste Collection Day will be held this year with the Androscoggin Valley Regional Refuse Disposal District Transfer Station in Berlin, on **Saturday, June 11th, 2022**. Details will be posted at the Transfer Station.

Reminder: Outdoor burning of garbage is illegal (RSA 125-N)

RECYCLABLES LIST

ALUMINUM CANS – Please place in recycling container.

PLASTIC CONTAINERS - #1 and #2. Place in recycling container.

TIN CANS – Place in metal container. Empty and rinse out. Labels OK.

GLASS – (*Except fluorescent lights*) All glass, any color goes into the glass barrel. Empty and rinse.

FLUORESCENT LIGHTS - **See attendant.**

METALS – Small metal waste (Coat hangers, bolts, nails)
Large metal items go on “Metal” pile.

CARDBOARD – Corrugated boxes, empty and dry. Please break down and place in recycling container.

PAPER – Newspaper & magazines. Please place in recycling container.

PAINT CANS – Paint cans are considered **hazardous waste if there is liquid paint in them.** We can only accept them if they are **empty or dry.** Cover off.

WASTE OIL – Place in the drum inside the building.

VEHICLE BATTERIES – Place on the pallet inside.

TIRES – Place on pile outside.

BRUSH AND YARD WASTE – Place on the piles in the yard (Clean wood – 5 in. diameter max.)

Note: Yard wastes do not go in any container.

CONSTRUCTION / DEMOLITION DEBRIS – Painted wood or treated wood, sheet rock, furniture, etc.

See attendant.

STYROFOAM – Styrofoam can be placed in Waste Container without being placed in a green bag.

SHINGLES – Shingles must be uncontaminated with other waste.

See attendant.

APPLIANCES – Sinks, stoves, refrigerator, freezers, etc.

See attendant.

LARGE METAL WASTE –

See attendant.

TREE STUMPS – Not allowed under our permit.

WASTE CONTAINING MERCURY –

See attendant.

TELEVISIONS / COMPUTERS –

See attendant.

MISCELLANEOUS WASTES –

See attendant.

FEES SCHEDULE FOR DISPOSAL OF SOLID WASTES

1. RECYCLABLES – NO CHARGE
 - a. Beverage bottles (PETE Plastics)
 - b. Milk Bottles (HDPE)
 - c. Colored Opaque containers (HDPE)
(Detergent Bottles for example)
 - d. Tin Cans
 - e. Aluminum Cans
 - f. Newspaper
 - g. Corrugated cardboard
 - h. Clean Wood (Up to 5 in, in diameter)
 - i. Batteries (All types)
 - j. Used motor oil
 - k. Scrap Metal
 - l. Paint Cans
 - m. Anything containing mercury (i.e.,
fluorescent lights, thermostats,
thermometers, etc.)

2. TIRES (Removed from rim)
 - a. Bikes, motorbikes, ATV's - \$1.00
 - b. 13 to 16 inch - \$2.00
 - c. 17 to 24 inch - \$8.00
 - d. 25 inch & up - \$25.00

3. CONSTRUCTION DEBRIS
 - a. \$20/yard - \$2.00 minimum
 - b. Clean shingles or sheet rock - \$30.00/yard
 - c. Shingles/sheetrock mixed with other
material - \$40.00/yard

4. APPLIANCES
 - a. Large - \$10.00 (Stove refrigerator, furnace,
water heater, etc.)
 - b. Small - \$5.00 (microwave, vacuum, etc.)
 - c. Computer monitors or any size TV - \$5.00

5. FURNITURE

- a. Wood furniture - \$5.00 per item (see attendant for odd material)
- b. Stuffed furniture - \$10.00 per item (Sofa, Sofa bed, Chair, etc.)
- c. Large rugs (10x12 & up) - \$10.00
- d. Small rugs - \$5.00
- e. Mattress/Springs - \$10.00

6. MISCELLANEOUS BULKY ITEMS

- a. Plastic furniture, pools, toys, etc. – same as construction debris.
- b. Baby strollers, carriages, bicycles, etc. – same as construction debris.
- c. Odd items (Fencing, metal mixed with wood or plastic) - same as construction debris.
- d. Styrofoam - place in garbage truck not bagged – no charge.

WINTER MAINTENANCE POLICIES

The Town of Shelburne **does not** maintain a “Black Road” or “Ice Free” Policy. Every effort will be made to remove as much snow and ice as Mother Nature allows.

The Town of Shelburne has a “No Parking” ordinance within the boundaries of the Town rights-of-way during, and 24 hours after, a snowstorm.

SNOW PLOWING SCHEDULE:

Snow plowing will begin when there is one to three (1” – 3”) inches of snow accumulation on the road. Plowing will continue for duration of the storm. However, if the storm is of extended duration, some hours off will be required for Driver’s rest.

Main lines and school bus routes will take priority during work weekdays. School bus routes will be checked daily not less than two (2) hours before the bus runs begin. Town Hall parking lot, Transfer Station and Fire Department will be plowed also.

All hills and turns will be sanded during the storm. The day after a snowstorm road widening, turn-arounds, cul-de-sacs, and hydrant clearing will be addressed.

All culverts will be kept open and free of debris (i.e., leaves, snow, and ice) during the year.

ICE STORMS:

All ice storms will be dealt with before, during, and after the storm in order to keep roads open and safe.

DAMAGE TO MAILBOXES/PRIVATE PROPERTY:

Mailboxes or other devices may be damaged by snowplowing operation due to poor visibility, the mailbox being buried in a snowbank, or the weight/volume of the snow being plowed. This damage is not deliberate and, in most cases, unavoidable.

The Town of Shelburne is not responsible for damage and does not repair, replace, or re-erect mailboxes that are located within the highway right-of-way. These devices are located within the highway limits and are the responsibility of the property owner.

The Town of Shelburne Highway Department will work with the mailbox owners to locate the box in the safest possible location and offer advice on its design to minimize potential damage.

PRODUCT TYPES AND APPLICATIONS:

The salt/sand mixture is one (1) part salt and six (6) parts sand which is screened to 3/8 of an inch.

ClearLane is used only on walkways and parking lots of the Town Hall, Transfer Station, and Fire Department. It may be used on roadways as deemed necessary.

All hills and turns will be treated with the sand/salt mixture. Every effort will be made to do this in a timely manner to provide safe travel.

All Town dooryards will be treated with ClearLane enhanced de-icer with magnesium chloride. This is environmentally friendly in order to protect water wells.

Bridge decks normally freeze or glaze sooner than adjacent pavement sections especially in late fall and early winter. Special care and good judgment are required in the use of de-icing chemicals on all bridge decks.



BURNING AND PERMITS

It's The Law - RSA 227-L:17(II)

Anyone who wishes to burn clean, ordinary combustibles such as leaves, brush, or untreated lumber, or to have a camp or cooking fire, must have written permission from the landowner and a **FIRE PERMIT** from the town forest fire warden, issuing agent, or online through the State at www.nhfirepermit.com. You must be at least 18 years of age to obtain a written fire permit.

Gas grills or charcoal fires in a container up and off the ground on your own property do not require a fire permit.

Public or privately-owned campgrounds or picnic grounds must obtain an annual written fire permit from the town forest fire warden for use of outside fireplaces, campfires, or cooking fires used in the operation of the camp or picnic grounds. Such camp or cooking fires should:

1. be in an area cleaned to mineral soil at least 8 feet across;
2. have at least 6 inches of sand or gravel under the fire for any fire built on the ground;
3. have no limbs or other burnable material to a height of 10 feet above the fireplace area; and
4. be constructed so they cannot be moved from their mineral soil area.

What You Can Burn and When

Only leaves, woody debris, brush less than 5 inches in diameter, untreated wood and dimension lumber may be burned. For any open burning, a written fire permit is required. Even with the permit, no open burning between the hours of 9:00 AM and 5:00 PM, unless it is raining.

When the ground where you are burning is completely covered with snow, no fire permit is required. However, be sure to check local ordinances that might restrict wintertime burning.

Air quality regulations restrict the type of material burned in the open. Stumps, painted or treated lumber, tires, tubes, plastics, foam rubber, and shingles are some of the prohibited materials (see Department of Environmental Services, Air Resources Division’s Open Burning Rules).

A buried fire is NOT an extinguished fire!

What You Need to Know

When you request a written fire permit you will need to know the following:

<p>What are you going to burn?</p> <p><i>Material must be clean, ordinary combustibles. Brush cannot exceed 5 inches in diameter.</i></p>	<p>How much help will you have during the burn?</p> <p><i>Your fire must be attended at all times, or completely extinguished.</i></p>
<p>Where are you going to burn?</p> <p>How far from the nearest structure, trees and dead vegetation or overhead phone or power lines?</p> <p><i>Fires must be no closer than 50 feet from a structure, or 25 feet if in an approved incinerator.</i></p>	<p>Do you own the land where you plan to burn?</p> <p><i>If not, you MUST have written permission from the landowner.</i></p>
<p>When do you want to burn?</p> <p><i>Date, time of day, NO BURNING 9:00 AM to 5:00 PM unless it is raining (permit still needed even when raining).</i></p>	<p>Will you be able to extinguish your fire if someone complains?</p> <p><i>Officials may require a fire be extinguished if there are complaints.</i></p>

<p>What do you have for fire protection?</p> <p><i>A hose, shovel or rake, and a bucket of water should always be available at the burn site. You are liable for the costs of extinguishing escaped fires.</i></p>	<p>Are there any tires or tubes in the material to be burned?</p> <p><i>Tires, tubes, plastics, shingles, and foam rubber are just <u>some</u> of the prohibited materials.</i></p>
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Commercial Permits

The Forest Ranger for your town/city and local Warden are needed to issue a commercial permit to burn when no other means of disposal of material is available, such as chipping, hauling to a landfill, or other methods of legal disposal.

The commercial permit is for contractors who use hired help for the burning of material between the hours of 9:00 AM and 5:00 PM and only needed when the ground is not covered with snow.

The permit will be required to have suppression equipment on site while the burning is being done and the fires will have to be totally extinguished or be constantly attended.



RESTRICTED USE OF FIREWORKS

Permissible (consumer) fireworks shall only be used, possessed, and discharged during the following times without a permit:

Memorial Day - from 5 PM to 10 PM

July 3rd, 4th, & 5th - from 5 PM to 10 PM

Labor Day - from 5 PM to 10 PM

Christmas Eve - from 5 PM to 10 PM

Christmas Day - from 5 PM to 10 PM

New Year's Eve – from 5 PM to 12:30 AM



Fireworks may be allowed for special occasions if a permit is applied for and issued by the fire chief or his designee.

Any person who violates this ordinance, in addition to any penalties prescribed in NH RSA 160-B and NH RSA 160-C, shall be subject to a fine of \$50.00 for the first offense and \$100.00 for each subsequent offense, and confiscation of any fireworks in the person's possession.

Any sworn law enforcement officer of the town, county, or state, as well as the fire chief and their designee, shall be empowered to enforce this ordinance. All fines shall be paid to the Town of Shelburne and deposited into the Town's general fund.

NOTES

IN CASE OF
EMERGENCY

BE
PREPARED

Note: Do you or someone you know require special assistance during an emergency or disaster? If so, please contact the Town Office for a Functional Needs Assessment form; complete and return it to the Town Office. All information received will remain confidential.

SHELBURNE TOWN MEETING

TUESDAY, MARCH 14th -- 7:00 PM
SHELBURNE TOWN HALL

**GRS
COOPERATIVE SCHOOL DISTRICT
MEETING**

THURSDAY, MARCH 9th – 7:00 PM
GORHAM ALUMNI GYMNASIUM

DIAL 911 FOR ALL EMERGENCIES

**FOR 911 TO BE EFFECTIVE, EVERYONE
NEEDS TO MAKE SURE THEIR ADDRESS IS
VISIBLE.**

*For residents looking for guidance, the town
recommends red reflective signs with 5"-high
white numbers, vertically oriented, 6" x 18" in
size. These can be found at a variety of online
retailers.*

**REMEMBER, IN AN EMERGENCY
MINUTES COUNT!!**

