

352.0742b  
F85  
2020  
c.2

2020

# Financial Report

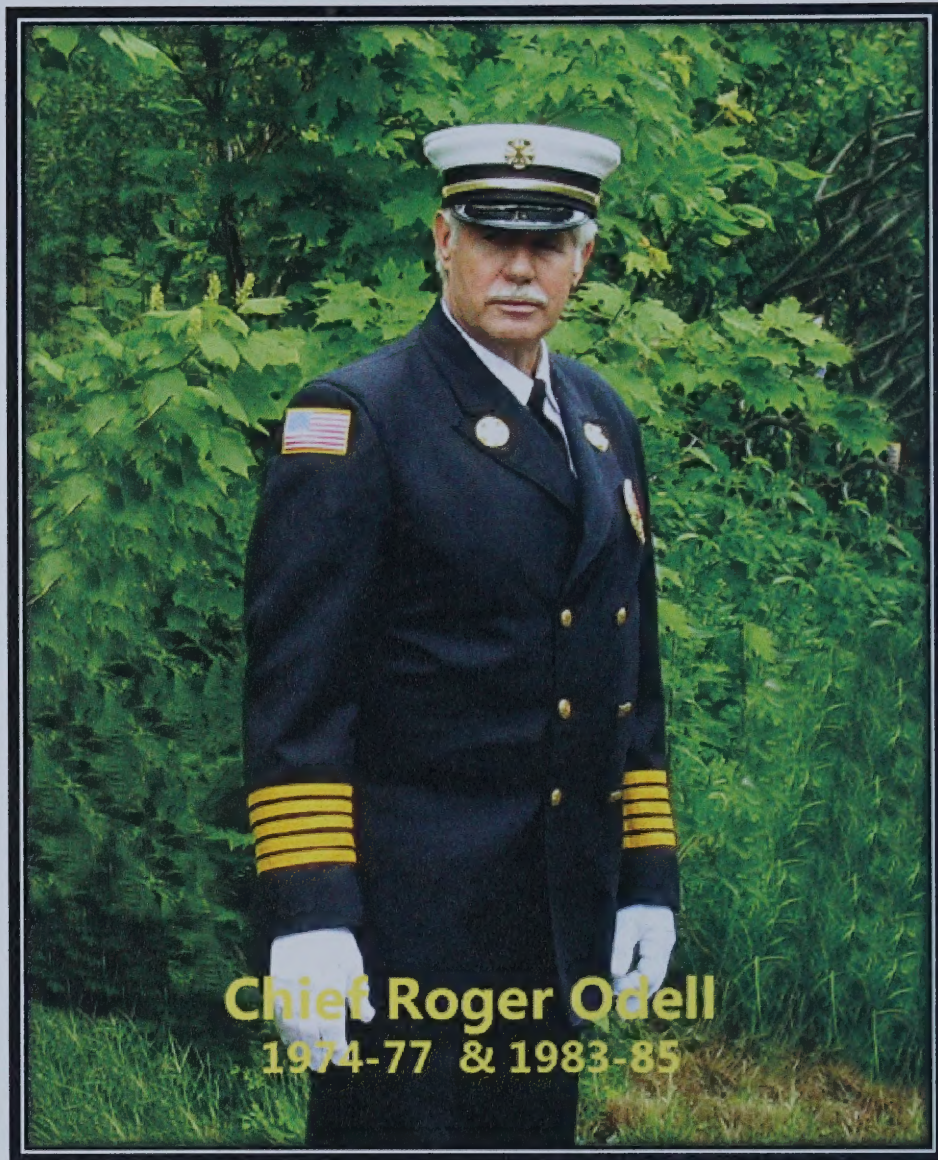


Cover Art by Chris Whiton

## Franconia, NH

[www.franconianh.org](http://www.franconianh.org)

## *With Sincere Gratitude*



*This report is dedicated to Assistant Fire Chief Roger Odell for over 50 years of fire service. Chief Odell has served in every capacity at the fire department including two terms as Fire Chief and has represented Franconia as an original member of the Twin State Mutual Aid Fire Association. It is rare to find an individual who has given more time and energy to his community than Chief Odell.*

*Thank you for your service. We are forever grateful for your dedication and commitment to Franconia.*

85207426  
F85  
2020  
C2

# Annual Financial Report of the Town Officers of Franconia, NH

NH STATE LIBRARY

APR 16 2021

DEPOSIT

Year Ending December 31, 2020



# TABLE OF CONTENTS

<u>Item</u>	<u>Page #</u>
<b><u>Officials, Committees and Boards</u></b>	
• Town Officers.....	1
• Committees and Boards.....	2
<b><u>Executive Summary</u></b>	
• Select Board Report.....	3
• 2020 Annual Town Meeting Minutes (with vote results).....	4
<b><u>Financial</u></b>	
• Balance Sheet.....	15
• Independent Auditors Report.....	17
• Statement of Bonded Debt .....	22
• Summary Inventory of Assessed Valuation/Statement of Appropriations and Taxes Assessed.....	23
• Town Clerk's/Tax Collector's Report.....	24
• Town Treasurer's Report.....	26
• Summary of Revenues and Expenditures.....	28
<b><u>2019 Warrant &amp; Budget</u></b>	
• 2021 Warrant Articles.....	<i>Center</i>
• 2021 Budget.....	<i>Center</i>
• 2021 Revenues.....	<i>Center</i>
<b><u>Reports of Departments, Boards and Committees</u></b>	
• Abbie Greenleaf Library.....	45
• Capital Improvement Plan Committee.....	50
• Cemetery Trustees.....	52
• Conservation Commission.....	53
• Emergency Management.....	54
• Energy Commission.....	55
• Fire Department.....	57
• Franconia Notch Regional Chamber of Commerce.....	58
• Frost Museum.....	59
• Heritage Council.....	62
• Lafayette Recreation Committee.....	64
• Life Squad.....	65
• Planning Board & Zoning Board.....	66
• Police Chief's Report and Department Statistics.....	68
• Public Works (Highway Dept., Transfer Station and Buildings & Grounds).....	71
• Trustees of the Trust Fund.....	72
• Water Department and Water Department Budget.....	74
<b><u>Vital Statistics</u></b>	
• Births, Marriages and Deaths.....	77

# TOWN OFFICERS

## Board of Selectmen

Jill Brewer – Chair (2023)  
Eric Meth (2022)  
Jeffrey Blodgett (2021)

## Town Administrator

Holly Burbank (Appointed) – Resigned  
Kim Cowles (Appointed, Part-time)

## Director of Public Works

Scott Leslie (Appointed)

## Fire Chief

Rick Gaudette (Appointed)

## Life Squad Chief

Paul Schmucker (Appointed)

## Police Chief

Martin Cashin (Appointed)

## Town Clerk/Tax Collector

Carol F. Wills (2021)

## Town Moderator

James Walker (2021)

## Treasurer

Tina D. Peabody (2021)

## Town Auditor

Plodzick & Sanderson (Appointed)

## Trustees of the Trust Funds

Karen Foss (2022)  
Janice L. Cole (2023)  
Carol Walker (2021)

## Supervisors of the Checklist

James Forrest (2025)  
Monica Laflamme (2026)  
Susan Moore (2021)

## Cemetery Trustees

Robert (Chris) Collman (2022)  
Jayne O'Connor (2023)  
Mary Brubaker (2021)

## Building Inspector

Allan Clark (Appointed)

## Health Officer/Deputy

Dr. Charles Wolcott (Appointed)  
Deputy (Vacant)

## Water Commissioners

Kevin Johnson (2023)  
Darrel Dietlein (2021)  
Dan Walker (2022)

## TOWN COMMITTEES AND BOARDS

### **Planning Board**

Thad Presby, Chair (2022)  
Eric Meth, Selectman (2022)  
Mark Hessler (2021)  
Keith Batchelder (2021) -Resigned  
Mary Grote (2023)  
John DiMarzio (2023)  
Cort Roussel (2020) - Resigned

### **Zoning Board of Adjustment**

Susan Retz - Chair (2021)  
Phil Krill - Vice-Chair (2021)  
Alicia Shambo (2023) - Alternate  
Brian Williams (2023)  
Peter Grote (2022)  
Alex Peoples (2021) - Alternate

### **Capital Improvements Plan Committee**

Karen Foss - Chair  
Trevor Presby  
Jeffrey Blodgett, Selectman  
Steve Plant  
Peter Grote

### **Board of Education – Lafayette School**

Luther Kinney, Chair (2021)  
Christi Gignac, Vice-Chair (2023)  
Amy Mullins (2022)  
Chris Thayer (2022)  
Megan Detamore (2023)

### **Board of Education – Profile School**

Kim Koprowski - Chair (2022)  
Ruth Heintz (2021)  
Adam Boyer (2022)  
John Devlin (2022)  
Alice Rocke (2021) – Vice-Chair  
Tim Wennrich (2023)  
Tim Burger (2023)

### **Conservation Commission**

Jill Brewer, Select Board (2023)  
Mary Grote, Planning Board (2023)  
Chris Nicodemus (2021)  
Mark Ober (2022)  
Virginia Jeffreys (2021)  
William McCarthy (2022)

### **Recreation Committee**

Adam Boyer (Franconia)  
Meghan McPhaul (Franconia)  
Cindy Berlack (Franconia)  
Haley Ireland (Sugar Hill)  
Launa Glover (Sugar Hill)  
Mike McKeever (Easton)  
Matt Koehler (Easton)

### **Library Trustees**

Bill Mellekas (2022)  
Melinda Richmond (2023)  
Sharon Penney (2023)  
Elizabeth Andrews (2022)  
Charles Lovett (2021)  
Sally Small (2021)

### **Scholarship Advisory Committee**

Josh Lawton, Town Representative  
Bess Andrews, Library Representative  
Tom Eyman, Church Representative

## SELECT BOARD REPORT

Last year's 2019 Select Board Report began: "We are hopeful and excited for what 2020 will bring for the town". From our vantage point today, we envy our hopeful and optimistic (if naive) 2019 selves. While 2020 has presented challenges we never could have imagined, let alone predicted, we are proud of our community's willingness to take actions to keep each other safe and healthy and we are especially grateful to our wonderful town employees for keeping the Town running during times that were uncertain and scary.

As the Town wrestled with how to deal with the impact of the pandemic we were without a Town Administrator. Holly Burbank, who competently led the Town for more than three years as our first Town Administrator, resigned effective the end of February. In February, the Board interviewed a number of highly qualified candidates and ended up offering the Town Administrator position to two candidates; however, both candidates turned the position down citing insufficient benefits, specifically lack of NHRS.

Due to the challenges of finding a full time Town Administrator, we advertised for a part-time Town Administrator position in April and hired Municipal Resources Inc. to take care of the Town's financial responsibilities. After interviewing a few wonderful candidates, we offered the part-time Town Administrator position to Kim Cowles and we were thrilled that she accepted the position! We would like to offer our utmost gratitude to Jenny Monahan for stepping up and taking on increased responsibilities as we navigated for months without a Town Administrator. We also owe a tremendous debt of gratitude to Sally Small for the massive amount of work she did for the town on a volunteer basis while we did not have a Town Administrator as well as helping to train and support Kim Cowles when she took on the position. We would also like to thank Dr Charles Wolcott for being an excellent town health officer during this difficult time; we would be lost without his expertise and guidance. We also want to express our immense gratitude and appreciation to our retiring treasurer, Tina Peabody. Tina has served the town in her position since 1981—an incredible 40 years.

During this challenging year the Board faced the additional challenge of trying to find the \$100,000 that was cut from the proposed budget during the March Town Meeting. The largest cuts came from:

- Executive, Wages - \$10,000 (Savings from months without a full-time Town Administrator, using less services from MRI, and using PT TA now)
- Personnel Administration - \$25,000 (\$18,000 from Health Insurance, \$7,000 from Retirement)
- Legal - \$6,000
- Buildings & Grounds - \$9,000 (Wages saved from having one employee for part of the year and porta potties not being rented due to Covid)
- Police - \$10,000
- Highway - \$40,000 (Mostly gravel, other items to be determined)

Despite a challenging year, we remain hopeful that 2021 will be a year of positive growth for the Town under Kim Cowles's leadership and a year when most of our residents will get vaccinated against Covid-19 and life can approach normal. Goodbye to 2020!

Respectfully Submitted,

Eric Meth (2022)

Jill Brewer (2023) - Chair

Jeffery Blodgett (2021)



**MINUTES OF THE FRANCONIA TOWN MEETING  
TUESDAY, MARCH 10, 2020**

Moderator James Walker declared the polls closed at 7:00 p.m. The Moderator then called the meeting to order at 7:15 p.m.

The meeting began with the Pledge of Allegiance. The Moderator noted this year's town report is dedicated to Barbara Holt who passed away last summer and over the years had generously donated her time to the town.

The Moderator noted a correction on page 55 of the town report. The third column titled "Unrealized Gain (Loss)" indicates that each line is a loss when in fact they were gains. The amounts should not be in parentheses.

The Moderator explained procedures for tonight's meeting. He stated if you wish an article to be voted by paper ballot, you must present a written request with the signatures of five voters at the time the article is presented. He also indicated that he was declaring Article 12, the addition of a fourth police officer, would be done by paper ballot.

There was a motion by Dan Walker, second by Tim Burnell to waive the reading of last year's minutes. There being no discussion, the motion passed unanimously by voice vote.

There was a motion by Dan Walker, second by Tim Burnell to approve last year's minutes as written. There being no discussion, the motion passed unanimously by voice vote.

There was a motion by Dan Walker, second by Tim Burnell to waive the reading of the warrant by the Moderator. There being no discussion, the motion passed unanimously by voice vote.

**ARTICLE I. To choose all necessary Town Officers for the ensuing year. (By ballot)**

Selectman (3-year term)	<b>Jill Brewer</b>	<b>143</b>
	Russ Cumbee	98
Treasurer (1-year term)	<b>Tina Peabody</b>	<b>218</b>
Write-ins:	Karen Foss	2
	Peter Gignac	1
Trustee of the Trust Funds (3-yr term)	<b>Janice Cole</b>	<b>212</b>
Water Commissioner (3-year term)		
Write-ins:	<b>Kevin Johnson</b>	<b>15</b>
	Jon Peabody	5
	Dennis Hartford	2
	Steve Plant	2
	Dan Walker	2
	Herbie Bartlett	1
	William Cole	1
	Chris Collman	1
	Peter Gignac	1
	Robert Peraino	1
	Robert Whitney III	1
Supervisor of the Checklist (6-yr term)	<b>L. Monica Laflamme</b>	<b>208</b>
Write-ins:	James Forrest	1
Cemetery Trustee (3-year term)	<b>Jayne O'Connor</b>	<b>209</b>

Library Trustee (3-year term)

Three Vacancies	<b>Sharon Penney</b>	<b>198</b>
	<b>Melinda Richmond</b>	<b>194</b>
Write-ins:	<b>Gwyn Grasset</b>	<b>41</b>
	Art Daily	1
	Peter Gignac	1
	Robert Peraino	1

Library Trustee (1-year term) **Charles Lovett 196**

**ARTICLE 2.** To see if the Town will vote to raise and appropriate one million nine hundred thirty-four thousand three hundred ninety-one dollars (\$1,934,391.00) to defray town charges for the ensuing year. (Majority vote required)

**GENERAL GOVERNMENT**

Executive	\$178,562.00
Town Clerk	42,636.00
Tax Collector	14,689.00
Revaluation of Property	20,922.00
Legal Expenses	12,000.00
Personnel Administration	287,938.00
Planning & Zoning	7,156.00
General Government Buildings	156,976.00
Cemeteries	18,894.00
Insurance	43,240.00
Police	267,875.00
Life Squad	84,950.00
Fire	94,600.00
Forest Fire	3,290.00
Building Inspection	4,000.00
Emergency Management	4,000.00
Other Communications (Dispatch Phones)	45,500.00
(Franconia's Share \$45,000)	
Highways	325,216.00
Street Lights	14,000.00
Health Officer	200.00
Welfare	8,140.00
Recreation Programs	141,157.00
(Franconia's Share 51,896.00)	
Patriotic Purposes	1,000.00
Other Conservation	1,000.00
Long Term Debt/Tan Interest	156,450.00
<b>TOTAL..... (Franconia's Share \$1,844,630.00)</b>	<b>\$1,934,391.00</b>

The article was read, moved by Tim Burnell, second by Jade Monahan. Jill spoke to the article stating that the Board meets with department heads individually and they review how the budget has been spent and what the needs are for the upcoming year and they develop the budget.

Karen stated it was discovered at the budget hearing that the 2019 budget was underspent by \$150,000.00. At last year's town meeting, there was a motion from the floor to reduce the budget by \$45,400.00, which passed. So, almost \$200,000.00 of the 2019 budget was underspent. The Board's recommendation for 2020, is \$230,000.00 more than the 2019 actual, a 12.3% increase, which is unreasonable in this economic environment. Karen understands the method the Board uses for budgeting, but we should be starting at zero and justifying every increase to get a final budget number instead of just adding on to the previous year's budget. Even with this \$100,000.00 decrease, it will still be \$130,000.00 over the 2019 actual figures, which is a 6.9% increase. Karen Foss made a motion to reduce the budget by \$100,000.00, second by Dawn Steele.

Bob Montagno asked if the Board could explain why the budget was underspent. Jill stated the individual departments did a great job this year in coming under budget by \$150,000.00, and the Board voted to use that \$150,000.00 to offset the tax rate. So, essentially it went back to the taxpayers. The Board meets with each department head and looks at each line item and we believe that every dollar in there needs to be in there. At the same time, we really don't want to set a precedent where our department heads are feeling if they get towards the end of the year that they need to spend every single dollar in their budget. Holly noted that the Highway Department was underspent by \$46,000.00 because the Bickford Hill bridge repair did not happen until 2020. Rick Gaudette stated the Fire Department was under budget because they did not have as many calls this year and several people have left the department, so that is mostly wages. He also stated they have a 23-year old truck that has had problems with one of the pumps and to replace the pump it would cost \$10,000.00. Rick has been carrying that amount in his budget for the last three years.

Jill stated reasons for the budget increases include the following: 1) there are 53 pay periods in 2020 because of leap year; 2) HealthTrust rate increased by 7.4% across the board (\$22,321.00); 3) the Town is offering a 5% match on retirement for employees (\$8,600.00); and 4) NHRS increased for the police by about \$15,000.00 to name a few. Jill stated there are smaller increases [i.e. Dow Field maintenance garage electric (\$2,000.00), fuel and oil (\$1,000.00), cemetery cornerstones (\$1,000.00)] and they all add up. The entire tax impact of Article 2 as proposed would be a \$.30 increase. To understand what that means, if your home and property is valued at \$300,000.00, a \$.30 tax impact would be \$7.50 more a month.

Marsha Luce discussed 2019 actuals to 2020 proposed and questioned why these increases are allowed when preparing a budget. She also stated that in previous years whenever there was an increase in the budget, the Selectmen would have a piece of paper explaining all the increases to hand out to residents prior to the beginning of the meeting. Jill acknowledged that the Selectmen could do that going forward.

Jon Peabody stated that we are voting on the bottom line, not on a budget. The Selectmen decide where the money goes and there hasn't been a year that they haven't been able to come up with the money. They can comfortably cut \$100,000.00 from the bottom line.

The Moderator stated he received a request signed by five people for a secret ballot.

Amendment to Article 2 passed (by ballot): Yes – 55 No – 47

The Moderator read Article 2, as amended - To see if the town will vote to raise and appropriate one million eight hundred thirty-four thousand three hundred ninety-one dollars (\$1,834,391.00) to defray town charges for the ensuing year.

There being no further discussion, Article 2, as amended, passed unanimously by voice vote.

Motion to Restrict Reconsideration of Article 2 was made by Dawn Steele, second by Paul Foss. There being no discussion, the motion passed unanimously by voice vote.

### **ARTICLE 3. Abbie Greenleaf Library**

To see if the Town will vote to raise and appropriate the sum of eighty-five thousand three hundred dollars (\$85,300.00) for the purpose of operating the Abbie Greenleaf Library. Pursuant to RSA 202-A:11, III, the Library Trustees have the authority to expend all monies raised and appropriated at town meeting for library purposes. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 3, passed unanimously by voice vote.

Motion to Restrict Reconsideration of Article 3 was made by Paul Foss, second by Tim Burnell. There being no discussion, the motion passed unanimously by voice vote.

### **ARTICLE 4. Tri-Town Transfer Station**

To see if the Town will vote to appropriate the sum of three hundred eighteen thousand six hundred fifty-six dollars (\$318,656.00) for the purpose of solid waste disposal, to be funded as follows: (\$55,624.00) from the Town of Sugar Hill, (\$27,812.00) from the Town of Easton, (\$85,000.00) PAYT fees, (\$20,000.00) special Handling Fees, (\$15,000.00) in

recycled material, with (\$115,220.00) from taxation. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 4, passed unanimously by voice vote.

#### **ARTICLE 5. Water Department Operating Budget**

To see if the Town will vote to raise and appropriate the sum of three hundred nine thousand three hundred forty-seven dollars (\$309,347.00) for the operation of the Water Department. This amount to be funded by water rents and revenues with no amount from taxation. Recommended by the Board of Water Commissioners. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell.

Jon Peabody questioned why the Water Department budget is once again listed as a warrant article. He stated the money is not being raised and appropriated by taxes, but by water fees. He questioned what would happen if the residents voted down this warrant article and then stated the water fees would still be collected, so he is not sure why it is listed as a warrant article. Holly stated as part of the budget, regardless of how the money is raised, it has to be voted on by the residents per DRA.

Jon also requested that a detailed report be included in the annual report showing what the Water Department did with the money they collected because no one knows how they are spending their money. Darrell Dietlein, one of the Water Commissioners, stated whatever the residents would like to see in the report, they will work to make sure it gets included.

Karen Foss pointed out on page 49 of the Town Report, under “Water Department Expenses to be Reimbursed”, there are a lot of negative numbers and wondered why. Holly stated the Water Department budget is not put in the General Fund; they have their own account. When the auditors made their adjustments recently, it created these negative numbers, which have since been corrected. Holly stated the Water Department budget is posted on the website with the other department budgets.

There being no further discussion, Article 5 passed unanimously by voice vote.

#### **ARTICLE 6. Appropriate to CRF**

To see if the Town will vote to raise and appropriate the sum of two hundred ten thousand, four hundred nineteen dollars (\$210,419.00) to be added to the following Capital Reserve Funds previously established. The Selectmen recommend this appropriation. (Majority vote required)

Town Buildings Truck, \$6,728.00; Town Buildings and Grounds Equipment, \$5,441.00; Highway Trucks, \$36,998.00; Highway Heavy Equipment, \$20,914.00; Police Cruisers, \$12,430.00; Life Squad Van, \$20,808.00; Life Squad Equipment, \$8,945.00; Frost Place Maintenance, \$832.00; Fire Heavy Equipment, \$44,873.00; Fire Fighting Equipment, \$8,000.00; Bridge Maintenance, \$5,000.00; Legal, \$30,000.00; Re-Assessment, \$9,450.00.

The article was read, moved by Dan Walker, second by Tim Burnell. Karen Foss asked why an additional \$30,000.00 was being added to the legal line when there is \$67,000.00 in that account. Jill stated it was to protect the Town.

There being no further discussion, Article 6 passed unanimously by voice vote.

#### **ARTICLE 7. Appropriate to ETF**

To see if the Town will vote to raise and appropriate the sum of one hundred thirty-two thousand and sixty-one dollars (\$132,061.00) to be added to the following Expendable Trust Funds previously established. The Selectmen recommend this appropriation. (Majority vote required)

Highway Improvement, \$75,000.00; Town Buildings Maintenance, \$30,000.00; Sidewalk Improvement, \$21,000.00; Heritage Museum, \$1,061.00; and Library Maintenance, \$5,000.00.

The article was read, moved by Dan Walker, second by Tim Burnell. There was a brief discussion regarding the current balance in the Sidewalk Improvement Fund (approximately \$100,000.00), to which another \$21,000.00 is being added,

and when those improvements would start. Holly stated the engineering has already been done on the north end of Route 18, but it is an expensive proposition and only a portion of the sidewalks along Route 18 would be able to be replaced for \$100,000.00.

There being no further discussion, Article 7 passed unanimously by voice vote.

**ARTICLE 8. Add to Dow Field Maintenance Fund**

To see if the Town will vote to raise and appropriate the sum of one thousand five hundred dollars (\$1,500.00) from the Recreation Committee's line item budget to the Dow Field Maintenance Capital Reserve Fund previously established. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 8 passed unanimously by voice vote.

**ARTICLE 9. Add to Recreation Van Fund**

To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to be added to the Recreation Van Capital Reserve Fund previously established for this purpose with said funds to come from the Recreation Committee's line item budget. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 9 passed unanimously by voice vote.

**ARTICLE 10. Add to Rink Surface Maintenance Fund**

To see if the Town will vote to raise and appropriate the sum of two thousand dollars (\$2,000.00) to be added to the Rink Surface Maintenance Expendable Trust Fund previously established with said funds to come from the Recreation Committee's line item budget. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There was a brief discussion regarding the balance in the fund (\$18,000.00) and why the need to add another \$2,000.00. Kim Cowles stated \$2,000.00 has been added to the fund every year so when the time comes to resurface the rink, the funds will be there. The rink needs to be resurfaced every 10 to 15 years at a cost of approximately \$20,000.00.

There being no further discussion, Article 10 passed unanimously by voice vote.

**ARTICLE 11. Road Acceptance – Parkview Drive**

To see if the Town will vote to accept Parkview Drive as a Class V town road. The deed to this road would not be accepted until all required work to bring back to Town specifications have been completed at the cost of the road's residents.

The article was read, moved by Dan Walker, second by Tim Burnell. Darrell Dietlein spoke to the article. He stated the Homeowner's Association has done all the work necessary to bring the road up to town specifications. There are seven houses on the road, but there are 12 taxpayers who pay over \$50,000.00 in taxes annually.

There being no further discussion, Article 11 passed unanimously by voice vote.

**ARTICLE 12. Addition of a Full Time Police Officer**

To see if the Town will vote to raise and appropriate the sum of sixty-one thousand one hundred dollars (\$61,100.00) for the purpose of adding a full-time police officer. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. The Moderator stated this article will be voted on by secret ballot.

Chief Cashin spoke to the article stating that his goal is to provide the best services to the residents of Franconia. His desire is to be proactive rather than reactive to the types of situations that arise. Currently there are six part-time police officers that he utilizes; however, the goal is to phase out most of them and put on a full-time police officer. This will enable the department to increase their hours of service by coming on earlier and staying out later and adding another

shift. Chief Cashin also stated that community policing is important and he does not want to sacrifice the ability to be at the school, to be at a town or community event, or to be out in front of whatever trend he sees coming.

Trevor Presby asked how much savings there will be in losing the part-timers and paying less in overtime. Chief Cashin stated he doesn't have a hard number because he doesn't know if he will need to use two of them a lot this year or only once in a while. He will know that next year and can make a better estimate. However, there will be a cost savings in not having to outfit six more police officers with shirts, uniforms, guns and sending them for training.

Jon Peabody pointed out that last year the police department spent \$246,859.85 which included everything, covered all specials and overtime. This year you are asking for \$267,875.00, which is a \$21,000.00 increase, plus this new officer. Jon asked how much this new officer will cost for an entire year. Chief Cashin stated some of the increase is cost of living and some due to things they have no control over. The total yearly cost for the new police officer can range from a low of \$83,400.00 and a high of \$91,500.00.

Russ Cumbee stated he does not think a fourth police officer is warranted by the statistics. He also stated the police department has the assistance from the state police, the sheriff's department, and mutual aid agreements with neighboring towns. There was a brief discussion regarding coverage on I-93 in the Notch, for Cannon Mountain, and during peak tourist seasons.

There being no further discussion, Article 12 passed (by ballot): Yes – 64          No – 34

Motion to Restrict Reconsideration of Article 4 through Article 12 was made by Dan Walker, second by Tim Burnell. There being no discussion, the motion passed unanimously by voice vote.

**ARTICLE 13. Purchase Police Cruiser**

To see if the Town will vote to raise and appropriate the sum of forty-six thousand dollars (\$46,000.00) for the purpose of purchasing a police cruiser, and to authorize the withdrawal of forty thousand dollars (\$40,000.00) from the Police Cruiser Capital Reserve Fund, previously established, for this purpose with six thousand dollars (\$6,000.00) to come from trading in the 2015 Ford Explorer. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 13 passed unanimously by voice vote.

**ARTICLE 14. 2019 Fundraising & Donations**

To see if the Town will vote to raise and appropriate the sum of seventy-nine thousand six hundred ten dollars (\$79,610.00) to be added to the following Expendable Trust Funds previously established. Funds will come from the unassigned fund balance. (This amount is equivalent to the amount collected by fundraising and donations during 2019). The Selectmen recommend this appropriation. (Majority vote required)

Heritage Museum Fund, \$10,000.00; Cemetery Maintenance Fund, \$11,050.00; Lafayette Recreation Expendable Trust Fund, \$58,560.00.

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 14 passed unanimously by voice vote.

Motion to Restrict Reconsideration of Articles 13 and 14 was made by Tandy Brown, second by Tim Burnell. There being no discussion, the motion passed unanimously by voice vote.

**ARTICLE 15. Money in General Fund to Transfer Station Equipment Fund**

To see if the Town will vote to appropriate the sum of forty-four thousand six hundred twenty-five dollars (\$44,625.00) to be placed in the Transfer Station Equipment Capital Reserve Fund previously established with said funds to come from unassigned fund balance. This represents the remaining funds from the discontinuation of the Transfer Station Recycling Special Revenue Funds. No amount to be raised from taxation. The Selectmen recommend this article. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 15 passed unanimously by voice vote.

**ARTICLE 16. Dow Field Playground Equipment**

To see if the Town will vote to raise and appropriate the sum of twelve thousand dollars (\$12,000.00) for the purpose of purchasing playground equipment to replace the wooden airplane, and to authorize the withdrawal of said funds from the Dow Field Maintenance Capital Reserve Fund, previously established. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. Marsha Luce stated that her oldest son built that playground with \$500.00 from the Town. He raised the rest of the money. Kim Cowles and the Recreation Department gave him guidance and helped him get grants and donations. Volunteers built the playground and Marsha believes the playground equipment should come from fundraising through the Recreation Department. Jill stated this money is not coming from taxation, but from the Dow Field Maintenance Capital Reserve Fund.

Karen Foss stated her understanding of the Dow Field Maintenance Capital Reserve Fund is for the soccer field. Kim stated when the playground was built in 2006 through the Eagle Scout Program, they applied for a grant from the Land Water Conservation Fund. Part of the agreement for that grant is that 15% of the cost be put away every year for maintenance of the playground. This is what the money in that fund is for, the maintenance of the playground, and we're asking that money be available to replace the airplane.

Russ Cumbee stated it would be very helpful if an article does not require money from new taxes that that be stated in the article.

There being no further discussion, Article 16 passed unanimously by voice vote.

**ARTICLE 17. Board of Selectmen Agents to Expend Recreation Van**

To see if the Town will vote to appoint the Board of Selectmen as agents to expend from the Recreation Van Capital Reserve Fund previously established. The Selectmen recommend this article. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. Kim Cowles spoke to the article stating the recreation van is a valuable part of the recreation program and it will need to be replaced within the next two to three years. They are not looking to purchase a new vehicle, but would like to be able to expend the money when they find a good deal on another van.

There being no discussion, Article 17 passed unanimously by voice vote.

**ARTICLE 18. Establish Energy Capital Reserve Fund**

To see if the Town will vote to establish an Energy Capital Reserve Fund under the provisions of RSA 35:3 for the purpose of providing funds for alternative energy and energy efficiency projects in municipal buildings and properties and to raise and appropriate the sum of five hundred dollars (\$500.00) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. The Selectmen recommend this article. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 18 passed unanimously by voice vote.

**ARTICLE 19. Add to Buildings Maintenance Expendable Trust Fund**

To see if the Town will raise and appropriate the amount of one hundred thousand (\$100,000.00) to be added to the Town Buildings Maintenance Expendable Trust Fund, previously established, for the future replacement of the public restroom/warming hut. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. Kim stated in the early 70s, Franconia College built the rink and the warming hut, but there have been no improvements to it since that time. There are signs all through town for that building to be the public restroom and it is quite embarrassing because it is not a functioning public restroom. So, if that is going to be the public restroom in town, it is time to upgrade it, but the building is not appropriate for it to be upgraded in. The idea is the building will be a shared building between the Town, the Tri-Town Recreation Department,

and the Chamber of Commerce. The goal is that the Town will put up some money for a piece of it, the Recreation Department will fundraise to put up another chunk of money, and the Chamber of Commerce would put up another chunk of money. The total cost of this project is estimated at \$260,000.00.

A lengthy discussion ensued which included the following points: 1) Is this the best location for the public restrooms or should they be located on the Dow; 2) There are multiple town buildings that are in need of repair, including the Town Hall, which should take priority; 3) There should be a master plan developed for the maintenance and repair of all town buildings; 4) Should the Town Hall repairs and the repairs to this building be combined into one project; 5) Should the public restrooms be located in the Town Hall; 6) If this article is approved to raise the \$100,000.00, but it gets voted down next year the \$100,000.00 will go back into the fund.

It was pointed out that the public restroom is not handicapped accessible and with the number of visitors that come into town, this building and restroom do not represent the town very well. The improvements to the building and restroom should be looked at as an investment for something that has been neglected for many years.

Russ Cumbee stated since there have been many issues raised about this warrant article that it may need further study. Motion to table Article 19 was made by Russ Cumbee, second by Karen Foss. There being no discussion, the motion failed by hand count vote (Yes - 27, No – 32).

Jill stated that she agrees that the Town needs a better plan for buildings maintenance similar to what is done for town vehicles through the CIP; however, she views the Town Hall basement issue separately from this building. She also stated that the Dow Field is in the 100-year flood plain so there can't be a restroom there, but we can have the portable toilets. Jill also stated that having a nice warming hut near the rink with the welcome center and a nice public restroom would be great for the community.

The Moderator stated he received a request signed by five people for a secret ballot.

There being no further discussion, Article 19 passed (by ballot): Yes - 46            No - 29

**ARTICLE 20. Franconia Notch Regional Chamber of Commerce**

To see if the Town will vote to raise and appropriate the amount of nine thousand dollars (\$9,000.00) for the support of the Franconia Notch Regional Chamber of Commerce. (Majority vote required)

The article was read, moved by Dan Walker, second by Cindy Burnell. There being no discussion, Article 20 passed unanimously by voice vote.

**ARTICLE 21. Above the Notch Humane Society**

To see if the Town will vote to raise and appropriate the amount of five hundred dollars (\$500.00) for the support of the Above the Notch Humane Society. (Majority vote required)

The article was read, moved by Dan Walker, second by Cindy Burnell. There being no discussion, Article 21 passed unanimously by voice vote.

**ARTICLE 22. Adaptive Sports Partners of the North Country**

To see if the Town will vote to raise and appropriate the amount of two thousand five hundred dollars (\$2,500.00) for the support of Adaptive Sports Partners of the North Country. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 22 passed unanimously by voice vote.

**ARTICLE 23. American Red Cross**

To see if the Town will vote to raise and appropriate the amount of five hundred eighteen dollars (\$518.00) for the support of the American Red Cross. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 23 passed unanimously by voice vote.



**ARTICLE 24. Ammonoosuc Community Services, Inc.**

To see if the Town will vote to raise and appropriate the amount of five thousand eight hundred dollars (\$5,800.00) for the support of Ammonoosuc Community Services, Inc. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 24 passed unanimously by voice vote.

**ARTICLE 25. Boys & Girls Club of the North Country**

To see if the Town will vote to raise and appropriate the amount of two thousand five hundred dollars (\$2,500.00) for the support of the Boys & Girls Club of the North Country. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being a brief discussion about the number of Franconia students who attend (10 students). There being no further discussion, Article 25 passed unanimously by voice vote.

**ARTICLE 26. Bridge House Shelter & Veterans Advocacy**

To see if the Town will vote to raise and appropriate the amount of two hundred fifty dollars (\$250.00) for the support of the Bridge House Shelter & Veterans Advocacy. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 26 passed unanimously by voice vote.

**ARTICLE 27. Court Appointed Special Advocates (CASA) of NH**

To see if the Town will vote to raise and appropriate the amount of five hundred dollars (\$500.00) for the support of the Court Appointed Special Advocates (CASA) of NH. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 27 passed unanimously by voice vote.

**ARTICLE 28. Center for New Beginnings**

To see if the Town will vote to raise and appropriate the amount of one thousand dollars (\$1,000.00) for the support of the Center for New Beginnings. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 28 passed unanimously by voice vote.

**ARTICLE 29. Franconia Children's Center**

To see if the Town will vote to raise and appropriate the amount of two thousand dollars (\$2,000.00) for the support of the Franconia Children's Center. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 29 passed unanimously by voice vote.

**ARTICLE 30. Grafton County Senior Citizens Council, Inc.**

To see if the Town will vote to raise and appropriate the amount of two thousand dollars (\$2,000.00) for the support of Grafton County Senior Citizens Council, Inc. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 30 passed unanimously by voice vote.

**ARTICLE 31. North Country Home Health & Hospice Agency**

To see if the Town will vote to raise and appropriate the amount of three thousand two hundred dollars (\$3,200.00) for the support of North Country Home Health & Hospice Agency. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 31 passed unanimously by voice vote.

**ARTICLE 32. Northern Human Services – White Mountain Health**

To see if the Town will vote to raise and appropriate the amount of one thousand two hundred ninety-two dollars (\$1,292.00) for the support of Northern Human Services – White Mountain Health. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 32 passed unanimously by voice vote.

**ARTICLE 33. TC-CAP Support Center at Burch House**

To see if the Town will vote to raise and appropriate the amount of five hundred sixty dollars (\$560.00) for the support of TC-CAP Support Center at Burch House. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 33 passed unanimously by voice vote.

**ARTICLE 34. TC-CAP Homeless Intervention & Prevention**

To see if the Town will vote to raise and appropriate the amount of five hundred sixty dollars (\$560.00) for the support of TC-CAP Homeless Intervention & Prevention. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 34 passed unanimously by voice vote.

**ARTICLE 35. Tri-County Transit**

To see if the Town will vote to raise and appropriate the amount of two thousand dollars (\$2,000.00) for the support of Tri-County Transit. (Majority vote required)

The article was read, moved by Dan Walker, second by Tim Burnell. There being no discussion, Article 35 passed unanimously by voice vote.

Motion to Restrict Reconsideration of Article 15 through Article 35 made by Dan Walker, second by Tim Burnell. There being no discussion the motion passed unanimously by voice vote.

**ARTICLE 36. Petitioned Article**

We, the undersigned registered voters of the Town of Franconia, hereby present by petition the following resolution for inclusion on the 2020 Town Meeting Warrant.

To see if the Town of Franconia will vote to require the following resolution:

The annual budget and all special warrant articles having a tax impact shall contain a notation stating the estimated tax impact of the article. The Selectmen recommend this article.

The article was read, moved by Dawn Steele, second by Tim Burnell. There being no discussion, Article 36 passed by voice vote.

Motion to Restrict Reconsideration of Article 36 made by Dawn Steele, second by Tim Burnell. There being no discussion, the motion passed unanimously by voice vote.

**ARTICLE 37. To Hear Reports**

To hear the reports of agents, auditors, and committees, or other officers heretofore chosen and pass any vote relative thereto.

The Moderator stated those reports can be found in the town report.

**ARTICLE 38. Transact any other business**

To transact any other business that may legally come before the meeting.

There being no further business, motion to adjourn by Cindy Burnell, second by Tim Burnell. Meeting adjourned at 10:30 p.m.

Respectfully submitted,

Carol F. Wills  
Franconia Town Clerk

**TOWN OF FRANCONIA**  
**BALANCE SHEET**  
**As of December 31, 2020**

	<u>Dec 31, 2020</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000-00 · CHECKING	2,541,554.00
1000-01 - Cash in Hand of Officials	52,570.00
1000-02 · Sweep Account	0.00
1010-99 · Investments	
1020-00 · Town of Franconia	3,187.00
1040-00 · MacLachlin Memorial	3,521.00
Total 1010-99 · Investments	<u>6,708.00</u>
Total Checking/Savings	<u>2,600,832.00</u>
Accounts Receivable	
1100-01 · Accounts Receivable	0.00
Total Accounts Receivable	<u>0.00</u>
Other Current Assets	
1110-00 · Due from other gov'ts	24,706.00
1203-00 · GF Due from Trust funds	8,698.00
1300-00 · Taxes Receivable	241,988.00
1300-01 · Allowance for Abatements	-100,000.00
1300-02 · Tax Lien Receivable	60,946.00
1400-00 · Ambulance Receivable	271,552.00
1400-01 · Allowance for Ambulance Rec	-245,593.00
1800-00 · Tax Deeded Property Resale	112,372.00
2100-04 Due to/from Water Fund	-273.00
Total Other Current Assets	<u>374,396.00</u>
Total Current Assets	<u>2,975,228.00</u>
<b>TOTAL ASSETS</b>	<u><u>2,975,228.00</u></u>

**TOWN OF FRANCONIA**  
**BALANCE SHEET**  
**As of December 31, 2020**

	<u>Dec 31, 2020</u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100-00 · GF Due to other funds	4,250.00
2100-03 · Tax Anticipated Note	0.00
2200-00 · Due to school district	1,402,376.00
2600-02 · Payroll Liabilities- Health Ins	3,722.00
2600-03 · AFLAC	77.00
2600-04 · Payroll-FICA	1,639.00
2600-09 · Retirement Liability	1,484.00
2600-11 · Payroll-FUTA	-456.00
2600.09 · Payroll Liabilities	414.00
2700-02 · Deferred Inflows of Resources	0.00
2600-07 - Payroll-NH Retirement	8,910.00
2700-03 · Property Tax Credits	8,479.00
Total Other Current Liabilities	<u>1,430,895.00</u>
Total Current Liabilities	1,430,895.00
Equity	
2900-03 · Reserved for Dow & MacLachlin	3,521.00
2900-04 · Nonspendable Fund Balance	112,372.00
2900-06 · Retained Earnings	1,333,756.00
3000 · Opening Bal Equity	767.00
Net Income	93,917.00
Total Equity	<u>1,544,333.00</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>2,975,228.00</u></u>



June 25, 2020

James A. Sojka, CPA\*

Sheryl A. Pratt, CPA\*\*

Michael J. Campo, CPA, MACCY

To the Members of the Board of Selectmen  
Town of Franconia  
421 Main Street, P.O. Box 900  
Franconia, NH 03580

Scott T. Eagen, CPA, CFE

Donna M. LaClair, CPA\*\*

Ashley Miller Klem, CPA, MSA

Tyler A. Paine, CPA\*\*\*

Kyle G. Gingras, CPA

Ryan T. Gibbons, CPA, CFE

Derek M. Barton, CPA

Sylvia Y. Petro, MSA, CFE

Dear Members of the Board:

We have audited the financial statements of the governmental activities, business-type activities, each major governmental and proprietary fund, and aggregate remaining fund information of the Town of Franconia for the year ended December 31, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and, *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 13, 2019. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Findings

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Franconia are described in Note 1 to the financial statements. As described in Note 2-C to the financial statements, the Town of Franconia changed accounting policies to change the way the Town reports its fiduciary activities by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 84, *Fiduciary Activities* in fiscal year 2019. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in Note 17, Prior Period Adjustments.

We noted no transactions entered into by the Town of Franconia during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Town of Franconia's financial statements were:

Management's estimate of the capital asset useful lives is based on historical information and industry guidance. We evaluated the key factors and assumptions used to develop the capital asset useful lives in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the allowance for uncollectible property taxes is based on historical data and information known concerning the assessment appeals. We evaluated the key factors and assumptions used to develop the uncollectible property taxes in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the uncollectible ambulance receivables is based on knowledge of past collection rates. We evaluated the key factors and assumptions used to develop the uncollectible ambulance receivables in determining that it is reasonable in relation to the financial statements taken as a whole.

**PLODZIK & SANDERSON, P.A.**  
*Certified Public Accountants*

Management's estimate of the net pension liability, deferred outflows and inflows of resources related to pensions are based on assumptions of future events, such as employment, mortality and estimates of value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred outflows and inflows of resources related to pensions in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of the other postemployment benefit liability, deferred outflows and inflows of resources are based on the assumption of future events, such as employment, mortality and the healthcare cost trend, as well as estimates of the value of reported amounts. We evaluated key factors and assumptions used to develop the other postemployment benefits liability, deferred outflows and inflows of resources related to the other postemployment benefits in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Adjustments proposed and approved were primarily of a routine nature which management expects the independent auditors to record as part of their year-end procedures. A list of these adjustments for the general fund and water fund are attached to this letter.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated June 16, 2020.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town of Franconia's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town of Franconia's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### **Town Policies\***

The Town's control policies require that management and employees establish and maintain an environment throughout the Town that sets a positive and supportive attitude toward internal control and conscientious management. The control environment established by the Board of Selectmen sets the tone for how Town employees and elected officials conduct its business.



As the Board of Selectmen, Trustees of Trust Funds, Library Trustees and department heads strive to achieve the goals of the Town and provide accountability for their operations, they need to continually examine internal controls to determine how well they are performing, how they may be improved, and the degree to which they help identify and address major risks for fraud, waste, abuse and mismanagement.

We noted that while there is an effort to do so, the Town has not yet established formal policies for fraud, conflict of interest, risk management, disaster recovery, cash receipts, purchasing, credit cards and any other policies necessary to protect the operations of the Town. These policies are essential tools to manage the Town's operations efficiently and effectively. The absence of these policies does not mean that the Board of Selectmen does not have a strong commitment to an environment that stresses integrity in the conduct of the Town's operations, nor does it suggest that the Board of Selectmen have little disregard for the internal control procedures.

We strongly recommend that the Board of Selectmen develop and formally adopt the above noted policies in order to clearly communicate the Town's position on the various issues.

#### **Capital Asset Policy\***

At present, no formal capital asset policy exists. We suggest a policy be implemented to more effectively control and account for the Town's capital assets. We suggest the present capital asset process be reviewed and documented to more effectively control the Town's practice in this area. To accomplish this goal, we suggest the following:

- Establish a minimum dollar amount for capitalization.
- Prepare written guidelines for proper account classification of all capital asset additions.
- Prepare written guidelines to ensure the reporting and approval of capital asset dispositions.

Implementation of the above recommended policy will create more accurate and consistent accounting treatment for the purchase and disposal of capital assets.

#### **Fund Balance Policy\***

In June 1999, the Governmental Accounting Standards Board issued Statement No. 34, *Basic Financial Statements - And Management's Discussion and Analysis - For State and local Governments* which required that all governmental entities develop and adopt a fund balance policy. In March 2009, Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, was issued and required the amendment of existing fund balance policies to incorporate the language of this new statement. As of December 31, 2019, the Town had not yet established a fund balance policy. We recommend that the Board of Selectmen develop and formally approve such a policy that includes the necessary language from Statement No. 54.

#### **Investment Policy\***

RSA 41:9 - VII *Financial Duties*, states that the Board of Selectmen shall annually review and adopt an investment policy for the investment of public funds in conformance with applicable statutes and shall advise the treasurer of such policies. This policy should also include the necessary language from Governmental Accounting Standards Board Statement No. 40, *Deposit and Investment Risk Disclosures*. As of December 31, 2019, the Town had not yet established an investment policy for the Town. We recommend that the Board of Selectmen develop and annually approve such a policy.

\*It was noted that as of the date of the audit several of the above noted policies have been reviewed by the Board of Selectmen in draft form. Although they have not been formally adopted.

#### **Library**

During our review of the internal controls at the Library we noted the following conditions:

- Lack of timeliness of cash receipts being deposited to the bank.
- Library cash receipts must be kept in a secure location at the Library until they can be deposited.

To strengthen the internal controls over receipt transactions we recommend the following:

- Cash receipts should be deposited to the bank within one week of receipt.
- All cash receipts, until deposited, should be kept in a safe and secure location in the Library until deposit.





#### **Ambulance Write Offs**

During 2019, approximately \$55,000 of ambulance receivables were written off without any evidence of review of approval from the Board of Selectmen. In order to ensure the accuracy and completeness of reported amounts the Board of Selectmen should be reviewing and formally approving all accounts that are written off. We recommend that the Town develop policies and procedures over the ambulance revenues, which include formal approval of write offs going forward.

#### **Purchasing Procedures**

Our review of invoices processed revealed that a majority of the invoices paid were lacking indication of the appropriate account number they are to be charged to. The Town's internal controls over purchasing indicate that all invoices are to be stamped and coded with the appropriate account number prior to payment. This lack of proper coding can lead to inaccurate posting of payments and increase the risk of misstatement of amounts. We recommend that the Town ensure that this practice is applied to all invoices.

#### **Payroll Liability Accounts**

We noted that not all of the Town's liability accounts for payroll related deductions and payments are accurately clearing in each period. For example, the health insurance payable account is steadily increasing when it should net to zero each month. There is a lack of reconciliation of these accounts, which can cause them to be misstated and lead to inaccurate financial reports. We recommend that these accounts be reconciled monthly and appropriate adjustments be made when differences are noted.

#### **Stale Dated Checks**

Review of the Town's outstanding check listing for the general fund revealed several stale dated checks, some of which date back to 2017. Outstanding items on cash reconciliations should be reviewed on a regular basis and items that are over one year old should be investigated and removed if necessary. We recommend that the Town establish procedures for the formal review of bank reconciliations. Further this review should include follow up on older items and eventual removal of stale date items.

#### Other Matters

##### **Implementation of New GASB Pronouncements**

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements.

**GASB Statement No. 87, *Leases***, issued in June 2017, will be effective for the Town with its fiscal year ending December 31, 2020. This Statement will improve accounting and financial reporting for leases by governments by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases.

**GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period***, issued June 2018, will be effective for the Town with its fiscal year ending December 31, 2020. This Statement will enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and to simplify accounting for interest cost incurred before the end of a construction period.

**GASB Statement No. 91, *Conduit Debt Obligations***, issued June 2019, will be effective for the Town with its fiscal year ending December 31, 2021. This Statement provides for a single method of reporting conduit debt obligations and clarifies the existing definition of a conduit debt obligation and improves note disclosures.

**GASB Statement No. 92, *Omnibus 2020***, issued in January 2020, will be effective for the Town with its fiscal year ended December 31, 2021. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements.



We applied certain limited procedures to the following, which are required supplementary information (RSI) that supplements the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits
- Schedule of Changes in the Town's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the members of the Board of Selectmen and management of the Town of Franconia and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully,



PLODZIK & SANDERSON  
Professional Association

*Attachments:*

- Copy of General Fund AJE's*
- Copy of Water Fund Adjustments*



**STATEMENT OF BONDED DEBT  
DECEMBER 31, 2020**

Village Water Project – 30 Year Bond – 2.25% Interest

Beginning Loan Balance		\$1, 688,369
Principal	\$72,054	(\$72,054)
Interest	\$37,534	
<b>Balance of Loan</b>		<b>\$1,616,315</b>

Total Payments for Year = \$109,588. Water Users Paid \$71, 488 and Residents Paid \$38,100

Safety Services Building Project – 20 Year Bond – 2.84% Interest

Beginning Loan Balance		\$1,270,950
Principal	\$75,044	(\$75,044)
Interest	\$35,666	
<b>Balance of Loan</b>		<b>\$1,195,906</b>

LED Streetlight Project – 5 Year Loan – 2.5% Interest

	Town's Payment	
Beginning Loan Balance		\$12,904
Principal	\$3,860	(\$3,860)
Interest	\$259	
<b>Balance of Loan</b>		<b>\$9,044</b>

## SUMMARY INVENTORY OF ASSESSED VALUATION

Land	\$102,123,149
Tax Exempt and Non-Taxable Land	\$41,360,700
Residential Buildings	\$157,872,200
Manufactured Housing	\$1,111,600
Commercial/Industrial Buildings	\$24,457,300
Electric Utilities	\$5,949,800
Tax Exempt & Non-Taxable Buildings	\$14,402,600
<b>Gross Valuation</b>	<b>\$291,613,149</b>
Wood Heating Energy Systems Exemption	(\$89,356)
Solar Energy Systems Exemption	(\$315,800)
War Service Credits	(\$19,700)
<b>Net Valuation</b>	<b>\$291,207,993</b>

## STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED

Total Town Appropriations	\$3,468,620
Revenues	(\$1,310,708)
Fund Balance Voted Surplus	(\$124,235)
Fund Balance to Reduce Taxes	(\$150,000)
<b>Net Town Appropriations</b>	<b>\$1,883,677</b>
Actual Overlay Used	(\$945)
Net School Appropriations	\$2,366,785
Net State Education Appropriations	\$575,452
Net County Appropriations	\$548,471
<b>Total School &amp; County</b>	<b>\$3,490,708</b>
<b>Total Town, School &amp; County</b>	<b>\$5,375,330</b>

### TAX RATES (Per \$1000 of Valuation)

<u>YEAR</u>	<u>MUNICIPAL</u>	<u>COUNTY</u>	<u>LOCAL EDUCATION</u>	<u>STATE EDUCATION</u>	<u>TOTAL TAX RATE</u>
2020	\$6.47	\$1.88	\$8.13	\$2.02	<b>\$18.50</b>
2019	\$6.01	\$1.87	\$8.83	\$2.27	<b>\$18.98</b>
2018	\$6.00	\$1.98	\$8.74	\$2.20	<b>\$18.92</b>
2017	\$6.00	\$1.80	\$7.57	\$2.38	<b>\$17.75</b>
2016	\$6.00	\$1.84	\$6.85	\$2.37	<b>\$17.06</b>
2015	\$5.23	\$1.66	\$7.16	\$2.31	<b>\$16.36</b>
2014	\$5.24	\$1.58	\$7.05	\$2.48	<b>\$16.35</b>
2013	\$4.93	\$1.64	\$6.87	\$2.44	<b>\$15.88</b>
2012	\$4.66	\$1.61	\$7.24	\$2.41	<b>\$15.92</b>
2011	\$4.28	\$1.50	\$8.00	\$2.51	<b>\$16.29</b>
2010	\$4.08	\$1.34	\$6.42	\$2.16	<b>\$14.00</b>

**TOWN CLERK'S REPORT**  
**For the Year Ending December 31, 2020**  
**Cash Basis**

Motor Vehicle/Boat Registrations	\$296,952.32
Motor Vehicle Title/Transfer Fees	1,048.00
Municipal Agent Fees	5,111.00
Town Clerk Fees	3,715.00
Dog Licenses	625.00
Vital Statistics	620.00
Marriage Licenses	700.00
Miscellaneous	171.10
<b>TOTAL</b>	<b>\$308,942.42</b>

**TAX COLLECTOR'S REPORT**  
**SUMMARY OF WARRANTS**  
**Levy of 2020**  
**For Year Ending December 31, 2020**

**DEBITS**

Taxes Committed to Collector		
Property Taxes	\$5,363,665.27	
Land Use Change Taxes	8,500.00	
Yield Taxes	2,268.16	
Utility – Water	<u>325,024.51</u>	<u>\$5,699,457.94</u>
Overpayment of Property Taxes	10,267.50	
Interest Collected	<u>2,727.70</u>	<u>12,995.20</u>
Prepayment of Property Taxes		( <u>5,796.02</u> )
<b>TOTAL DEBITS</b>		<b><u>\$5,706,657.12</u></b>

**CREDITS**

Remittances to Treasurer		
Property Taxes	\$5,121,254.99	
Land Use Change Taxes	8,500.00	
Yield Taxes	2,268.16	
Utility – Water	311,616.48	
Property Tax Abatement	13,441.75	
Utility Charge Abatement	1,676.80	
Interest Collected	<u>2,727.70</u>	<u>\$5,461,485.88</u>
Uncollected Taxes (per Collector's List)		
Property Taxes	241,918.65	
Utility – Water	<u>11,731.23</u>	<u>\$253,649.88</u>
Property Tax Credit Balance		(\$8,478.64)
<b>TOTAL CREDITS</b>		<b><u>\$5,706,657.12</u></b>

**SUMMARY OF WARRANTS  
Levy of 2019**

**DEBITS**

Uncollected Taxes – January 1, 2019		
Property Taxes	\$212,552.13	
Yield Taxes	17.64	
Utility – Water	12,567.64	
Taxes Committed to Collector – Property	69.00	
Interest & Penalties Collected	<u>9,366.59</u>	
<b>TOTAL DEBITS</b>		<b>\$234,573.00</b>

**CREDITS**

Remittances to Treasurer		
Property Taxes	\$147,697.30	
Yield Taxes	17.64	
Utility – Water	9,581.74	
Interest Collected	<u>9,366.59</u>	
Abatements		
Property Taxes	6,135.83	
Uncollected Property Taxes	69.00	
Conversion to Lien	<u>61,704.90</u>	
<b>TOTAL CREDITS</b>		<b>\$234,573.00</b>

**SUMMARY OF TAX LIEN ACCOUNTS  
Fiscal Year Ended December 31, 2020**

**DEBITS**

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Balance of Unredeemed Taxes			
January 1, 2020		54,413.30	36,193.78
Taxes to Lien, Current FY	66,343.57		
Interest & Costs Collected	<u>1,314.63</u>	<u>5,073.11</u>	<u>16,225.83</u>
<b>TOTAL DEBITS</b>	<b>\$67,658.20</b>	<b>\$59,486.41</b>	<b>\$52,419.61</b>

**CREDITS**

Remittance to Treasurer			
Redemption	29,333.26	27,892.67	30,961.91
Interest & Costs Collected	1,314.63	5,073.11	16,225.83
Abatements	1,593.61	991.49	
Unredeemed Taxes	<u>35,416.70</u>	<u>25,529.14</u>	<u>5,231.87</u>
<b>TOTAL CREDITS</b>	<b>\$67,658.20</b>	<b>\$59,486.41</b>	<b>\$52,419.61</b>

**UNREDEEMED TAXES FROM TAX LIEN  
Fiscal Year Ending December 31, 2020**

**PROPERTY TAXES**

Tax Lien Levy of 2018	24,519.92
Tax Lien Levy of 2019	<u>35,416.70</u>
<b>TOTAL</b>	<b>\$59,936.62</b>

**WATER FEES**

Tax Lien Levy of 2018	1,009.22
<b>TOTAL</b>	<u><b>\$1,009.22</b></u>

## 2020 TREASURER'S REPORT

### GENERAL FUND

Beginning Cash Balance \$ 2,741,341.18

#### Checking Accounts

Beginning Balance \$ 2,738,174.00

Selectmen \$ 843,587.20

Town Clerk \$ 386,576.15

Tax Collector \$ 5,477,319.36

Interest \$ 3,474.77

Unclassified \$ 54,650.99

Total Deposits \$ 6,765,608.47

Withdrawals \$ (6,811,130.62)

Fees \$ (240.00)

ACH \$ (150,857.82)

Total Withdrawals \$ (6,962,228.44)

End Balance \$ 2,541,554.03

#### NH-PDIP

Beginning Balance \$ 3,167.18

Deposits \$ -

Interest \$ 19.85

W/Ds \$ -

End Balance \$ 3,187.03

TOTAL ENDING CASH BALANCE \$ 2,544,741.06

## 2020 TREASURER'S REPORT

### LAND USE FUNDS

Beginning Balance	\$	163,039.79
Deposits from GF	\$	8,240.00
interest Earned	\$	1,052.82
Land Use Transfer	\$	-
Ending Balance	\$	172,332.64

### MCLACHLIN MEMORIAL TRUST FUND

Beginning Balance	\$	3,498.96
Interest Earned	\$	21.92
Ending Balance	\$	3,520.82

### FRANCONIA WATER DEPARTMENT

BEGINNING CASH BALANCE \$ 179,503.12

Beginning Balance	\$	94,113.82
Deposits	\$	333,896.48
From NHPDIP	\$	-
To NHPDIP	\$	(20,738.12)
Interest	\$	336.41
Unknown	\$	-
Checks	\$	(313,675.84)
Fees	\$	(15.00)
Ending Balance	\$	93,917.75

NHPDIP		
Beginning Balance	\$	85,389.30
Deposits	\$	20,738.12
Interest	\$	535.22
Withdrawals	\$	-
Ending Balance	\$	106,662.64

TOTAL ENDING CASH BALANCE \$ 200,580.39



# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
Revenue	
3110-00 · Property Taxes	1,810,462.00
3120-00 · Land Use Change Tax	4,250.00
3185-00 - Yield Tax	2,268.00
3186-00 · Payment in Lieu of Taxes	73,894.00
3190-00 · Penalties & Interest Income	26,392.00
3220-00 · Motor Vehicle Fees	297,068.00
3230-00 · BUILDING PERMITS	
3230-01 · Solar Permits	300.00
3230-02 · Building Permits	9,110.00
3230-03 · Driveway Permits	315.00
3230-04 · Septic Designs	825.00
3230-05 · Sign Permits	70.00
Total 3230-00 · BUILDING PERMITS	<u>10,620.00</u>
3290-00 · OTHER LICENSES & FEES	
3290-01 · Misc Permits/Fees	53.00
3290-02 · Vital Statistics State	243.00
3290-03 · Vital Statistics Clerk	236.00
3290-07 · Dog Licenses	627.00
3290-10 · Marriage License State	460.00
3290-11 · Marriage Licenses Clerk	87.00
3290-12 · Municipal Agent Fee	5,107.00
3290-14 · UCC Filings	375.00
3290-00 · OTHER LICENSES & FEES - Other	515.00
4939-01 - Animal Control	-142.00
4939-02 - Dog License Fee	-49.00
4939-04 - Vital Records	-805.00
Total 3290-00 · OTHER LICENSES & FEES	<u>6,707.00</u>
3351-00 - Shared Revenues	11,535.00
3352-00 · Meal & Room Tax	57,282.00
3353-00 · Highway Block Grant	53,780.00
3379-00 · FROM OTHER GOVERNMENTS	
CARES	72,383.00
Grants	
3379-10 · Hazard Mitigation Grant	<u>10,500.00</u>
Total Grants	205,480.00

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
Town of Easton	
3379-01 · Administration Fee	2,000.00
3379-02 · Recreation Programs	16,983.00
3379-03 · Transfer Station	20,501.00
	<hr/>
Total Town of Easton	39,484.00
Town of Sugar Hill	
3379-04 · Transfer Station	41,003.00
3379-05 · Recreation Programs	26,816.00
3379-06 · Emergency Phone	500.00
3379-07 · Administration Fee	2,300.00
	<hr/>
Total Town of Sugar Hill	70,619.00
3379-00 · FROM OTHER GOVERNMENTS - Other	0.00
	<hr/>
Total 3379-00 · FROM OTHER GOVERNMENTS	315,583.00
3401-00 · INCOME FROM DEPARTMENTS	
Cemeteries	
3401-61 - Perpetual Care	1,084.00
3401-09 · Burials	1,920.00
	<hr/>
Total Cemeteries	3,004.00
Life Squad	
3401-18 · Transport Payments	82,279.00
3401-59 · Easton, Town of	500.00
3401-17 - Town of Sugar Hill	2,000.00
	<hr/>
Total Life Squad	84,779.00
Planning & Zoning Boards	
3401-06 · Hearing Fees	668.00
	<hr/>
Total Planning & Zoning Boards	668.00
Police	
3401-64 - Evidence Disposal	250.00
3401-10 · Fines (Court & Town)	515.00
3401-12 · Pistol Permits	80.00
3401-14 · Police Report	484.00
3401-13 · Special Duty	358.00
	<hr/>
Total Police	1,687.00
Recreation	
3401-24 · Summer Recreation Fees	15,268.00
3401-22 · Winter Sports Fees	20.00
	<hr/>
Total Recreation	15,288.00
Total 3401-00 · INCOME FROM DEPARTMENTS	105,426.00

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	Jan - Dec 20
3501-00 - Sale Town Property	1,100.00
3502-00 · Interest on Investments	2,933.00
3509-01 - Other Income	3,732.00
9001-56 - In & Out Accounts	-2,055.00
<b>Total</b>	<b>5,710.00</b>
3915-00 · Income to Capital Reserve Funds	
Library Building Maint. Fund	25,000.00
Heritage Museum Fund	2,385.00
Scholarship Fund	5,000.00
Lafayette Recreation Fund	14,308.00
<b>Total 3915-00 · Income to Capital Reserve Funds</b>	<b>46,693.00</b>
3916 - Transfer In From Trust Funds	
3916-03 - Bridge Construction/Maintenance	25,989.00
3916-04 - Cemetery Maintenance Fund	6,590.00
3916-11 - Highway Heavy Equipment	15,095.00
3916-12 - Highway Improvement Fund	134,517.00
3916-19 - Police Cruiser	40,000.00
3916-23 - Sidewalk Improvement	34,800.00
9001-58-In & Out Cemetery Trust Fund	6,320.00
<b>Total 3916 - Transfer In From Trust Funds</b>	<b>263,311.00</b>
9312-00 · TRI-TOWN TRANSFER STATION	
Transfer Station/Recycling Fund	
9312-01 · Bags-PAYT	120,917.00
9312-02 · Special Handling Fees	29,892.00
9312-03 · Recycled Material	16,717.00
<b>Total 9312-00 · TRI-TOWN TRANSFER STATION</b>	<b>167,526.00</b>
<b>Total Income</b>	<b>3,039,784.00</b>
<b>Gross Profit</b>	<b>3,039,784.00</b>
 Expense	
4130 · EXECUTIVE	
Wages	
4130-100 Wages	83,005.00
4130-110 Overtime Wages	0.00
4130-120 Treasurer Wages	2,260.00
4130-30 · Employee Incentive	0.00
<b>Total Wages</b>	<b>85,265.00</b>
4130-341 Telephone/Website	

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
Telephone	1,557.00
Website/Internet	2,906.00
Total 4130-341 Telephone/Website	<u>4,463.00</u>
4130-375 Dues & Training	
Assessing Officials (NHAAO)	20.00
Govt. Finance Assoc. (NHGFOA)	35.00
Local Welfare Assoc. (NHLWAA)	0.00
Municipal Managers (MMANH)	200.00
NH Municipal Association (NHMA)	2,953.00
Plymouth Village Water & Sewer	0.00
Trainings & Seminars	483.00
Total 4130-375 Dues & Training	<u>3,691.00</u>
4130-390 Contracted Services	
Able Security	165.00
Audit	15,900.00
Avitar (Kiosk, Map, Contract)	8,789.00
Computer Services	20,829.00
Computer Services (New Equip.)	370.00
Copier Lease	1,621.00
Forester (Timber Tax)	0.00
Newspaper Notices	1,004.00
Printing (Town Report)	1,017.00
Quickbooks (Payroll & Support)	1,330.00
Registry of Deeds	0.00
Volunteer/Employee Appreciation	2,756.00
Total 4130-390 Contracted Services	<u>53,781.00</u>
4130-600 Materials & Supplies	
Contributions (Flowers/Cards)	123.00
Office Supplies	1,128.00
New Equipment & Maintenance	0.00
Postage & Registered Mail	977.00
Total 4130-600 Materials & Supplies	<u>2,228.00</u>
6560 - Payroll Expenses	-3,540.00
9000 - In & Out Suspense	669.00
Total 4130 · EXECUTIVE	146,557.00
4140 · TOWN CLERK	
Wages	
4140-100 Town Clerk	31,593.00
4140-130 Supervisor Checklist	2,775.00
4140-120 - Ballot Clerks	1,832.00
Total Wages	<u>36,200.00</u>

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
4140-210 Telephone/Internet	
Telephone/Internet	992.00
Total 4140-210 Telephone/Internet	<u>992.00</u>
4140-375 Dues & Trainings	
Annual Conferences & Seminars	0.00
Town & City Clerk Dues	20.00
Total 4140-375 Dues & Trainings	<u>20.00</u>
4140-390 Contracted Services	
Computer Support (BMSI)	2,587.00
Newspaper Notices	240.00
Total 4140-390 Contracted Services	<u>2,827.00</u>
4140-600 Materials & Supplies	
Dog Tags	176.00
Election Expenses	1,993.00
Office Equipment	94.00
Postage	587.00
Supplies	428.00
Total 4140-600 Materials & Supplies	<u>3,278.00</u>
Total 4140 · TOWN CLERK	<u>43,317.00</u>
4150 · TAX COLLECTOR	
Wages	
4150-100 Tax Collector	7,899.00
Total Wages	<u>7,899.00</u>
4150-375 Dues & Trainings	
Annual Conferences & Seminars	0.00
Tax Collector's Association	40.00
Total 4150-375 Dues & Trainings	<u>40.00</u>
4150-390 Contracted Services	
Bank Charges	75.00
Lien/Mortgage Search	440.00
Recording Fees	221.00
Software Support (Avitar)	2,554.00
Total 4150-390 Contracted Services	<u>3,290.00</u>
4150-600 Materials & Supplies	
Postage/Envelopes	1,751.00
Supplies	351.00
Tax Bills/Warrants	241.00
Total 4150-600 Materials & Supplies	<u>2,343.00</u>
Total 4150 · TAX COLLECTOR	<u>13,572.00</u>
4152 · REVALUATION OF PROPERTY	

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
4152-130 Reval.of Property	
Contract Assessing	9,450.00
Data Verification	11,472.00
Total 4152-130 Reval.of Property	<u>20,922.00</u>
Total 4152 · REVALUATION OF PROPERTY	<u>20,922.00</u>
4153 · LEGAL EXPENSE	
4153-320 General Legal	12,075.00
Total 4153 · LEGAL EXPENSE	<u>12,075.00</u>
4155 · PERSONNEL ADMINISTRATION	
4155-210 Health Insurance	110,408.00
4155-220 Payroll Tax	
Payroll Taxes	56,347.00
4155-231 Employee Retirement	6,672.00
4155-230 Police Retirement	66,166.00
4155-260 Worker's Compensation	21,268.00
Total 4155 · PERSONNEL ADMINISTRATION	<u>260,861.00</u>
4191 · PLANNING & ZONING	
Wages	
4191-100 Planning Secretary	271.00
Total Wages	<u>271.00</u>
4191-375 Dues & Training	
North Country Council Dues	2,416.00
Total 4191-375 Dues & Training	<u>2,416.00</u>
4191-390 Contracted Services	
Legal	653.00
Newspaper Notices	361.00
Total 4191-390 Contracted Services	<u>1,014.00</u>
4191-600 Materials & Supplies	
Postage	177.00
Supplies & Equipment	49.00
Total 4191-600 Materials & Supplies	<u>226.00</u>
Total 4191 · PLANNING & ZONING	<u>3,927.00</u>
4194 · BUILDINGS AND GROUNDS	
Wages	
4194-100 Regular Time	64,642.00
4194-110 Overtime	2,318.00
4194-120 On-Call	1,597.00
4194-130 Town Building Cleaning	2,392.00

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
Total Wages	70,949.00
4194-410 Utilities (Elec./Wat.)	
Utilities (Elec./Wat.)	
Total Utilities (Elec./Wat.)	13,526.00
Total 4194-410 Utilities (Elec./Wat.)	13,526.00
4194-411 Heating Fuel	
Heating Fuel	9,226.00
Total 4194-411 Heating Fuel	<u>9,226.00</u>
4194-600 Materials & Supplies	
Dow Portable Toilets	0.00
Newspaper Ads	0.00
Supplies	1,790.00
Uniforms	503.00
Total 4194-600 Materials & Supplies	<u>2,293.00</u>
4194-635 Vehicles & Equipment	
Equipment Repairs	2,836.00
Fuel & Oil	2,985.00
New Equipment	6,515.00
Total 4194-635 Vehicles & Equipment	<u>12,336.00</u>
4194-700 Building & Prop. Maint	
Dow Field Maintenance	861.00
Fire Alarm/Extinguisher Inspect	2,224.00
Gardens/Park Maintenance	3,016.00
Highway Garage Maintenance	1,692.00
Maintenance Garage Maintenance	818.00
Safety Service Building Maint.	2,204.00
Town Hall Maintenance	2,581.00
Total 4194-700 Building & Prop. Maint	<u>13,396.00</u>
Total 4194 · BUILDINGS AND GROUNDS	<u>121,726.00</u>
4195 · CEMETERIES	
Wages	
4195-100 Regular Wages	9,275.00
Total Wages	<u>9,275.00</u>
Taxes & Benefits	
4195-260 Worker's Compensation	354.00
Total Taxes & Benefits	<u>354.00</u>
4195-390 - Lanscaping	5,050.00
4195-410 Utilities	
Electricity	183.00
Water	496.00
Total 4195-410 Utilities	<u>679.00</u>

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
4195-600 Materials & Supplies	
Cornerstones	270.00
Supplies/Newspaper Ads	1,017.00
Total 4195-600 Materials & Supplies	<u>1,287.00</u>
4195-635 Fuel	
Fuel	5.00
Total 4195-635 Fuel	<u>5.00</u>
Total 4195 · CEMETERIES	<u>16,650.00</u>
4196 · INSURANCE	
Property-Liability	41,667.00
Total 4196 · INSURANCE	<u>41,667.00</u>
4197 · ADVERTISING & REGIONAL ASSOC.	
Fraconia Notch Chamber of Comm.	9,000.00
Total 4197 · ADVERTISING & REGIONAL ASSOC.	<u>9,000.00</u>
4210 · POLICE DEPARTMENT	
Wages	
4210-140 Administration	7,128.00
4210-100 Regular Time	228,443.00
4210-120 Part-Time	18,594.00
4210-110 Overtime	10,226.00
Total Wages	<u>264,391.00</u>
4210-341 Telephone/Internet	
Telephone/Internet	3,443.00
Total 4210-341 Telephone/Internet	<u>3,443.00</u>
4210-375 Dues & Training	
Ammunition	1,717.00
Dues, Education & Training	1,353.00
Total 4210-375 Dues & Training	<u>3,070.00</u>
4210-390 Contracted Services	
Prosecuting	6,000.00
Radar Calibrations	120.00
Total 4210-390 Contracted Services	<u>6,120.00</u>
4210-600 Materials & Supplies	
Equipment (New, Maint.,Repairs)	740.00
Misc. (Supplies, Postage, Ads)	2,713.00
Total 4210-600 Materials & Supplies	<u>3,453.00</u>
4210-635 Vehicles, Fuel & Maint	
Fuel	5,306.00
Maintenance & Supplies	7,739.00



# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
Total 4210-635 Vehicles, Fuel & Maint	13,045.00
4210-681 Uniforms	
Uniforms & Personal Equipment	3,920.00
Uniform Cleaning	25.00
Total 4210-681 Uniforms	<u>3,945.00</u>
4210-700 Equipment	
Firearms	1,523.00
Misc. - General Equipment	198.00
9000-08 -In & Out Expense	303.00
Total 4210-700 Equipment	<u>2,024.00</u>
Total General Expenses	<u>299,491.00</u>
Total 4210 · POLICE DEPARTMENT	299,491.00
4215 · LIFE SQUAD	
Wages	
4215-100 Regular Time	45,778.00
Total Wages	<u>45,778.00</u>
4215-341 Telephone/Internet	
Telephone/Internet	2,319.00
Total 4215-341 Telephone/Internet	<u>2,319.00</u>
4215 Dues & Training	
Dues, Education & Training	1,607.00
Total 4215 Dues & Training	<u>1,607.00</u>
4215-390 Contracted Services	
Comstar Billing & Collection	10,315.00
Radio Repairs & Maintenance	1,958.00
Total 4215-390 Contracted Services	<u>12,273.00</u>
4215-600 Materials & Supplies	
Equipment (New, Maint., Repair)	2,604.00
Medical Supplies	16,277.00
Miscellaneous	683.00
4215-600 Materials & Supplies - Other	0.00
Total 4215-600 Materials & Supplies	<u>19,564.00</u>
4215-635 Vehicles, Fuel & Maint	
Fuel	1,985.00
Maintenance & Supplies	2,655.00
Total 4215-635 Vehicles, Fuel & Maint	<u>4,640.00</u>
4215-681 Uniforms & Pers. Equip	
Uniforms & Personal Equipment	1,537.00
Total 4215-681 Uniforms & Pers. Equip	<u>1,537.00</u>
Total 4215 · LIFE SQUAD	<u>87,718.00</u>

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
4220 · FIRE DEPARTMENT	
Wages	
4220-100 Fireman's Annual Pay	42,150.00
4220-110 Inspections	0.00
Total Wages	<u>42,150.00</u>
4220-341 Telephone/Internet	
Telephone/Internet	1,635.00
Total 4220-341 Telephone/Internet	<u>1,635.00</u>
4220-375 Dues & Training	
Dues	1,207.00
Training & Prevention	264.00
Total 4220-375 Dues & Training	<u>1,471.00</u>
4220-390 Contracted Services	
Cleaning	0.00
Radios & Pagers	1,158.00
Total 4220-390 Contracted Services	<u>1,158.00</u>
4220-600 Materials & Supplies	
Supplies	285.00
Total 4220-600 Materials & Supplies	<u>285.00</u>
4220-635 Vehicles & Equipment	
Gas & Diesel	1,325.00
Vehicles & Equipment	19,257.00
Total 4220-635 Vehicles & Equipment	<u>20,582.00</u>
4220-700 Equipment	
Fire Hose	0.00
Rescue Equipment	0.00
SCBA - Bottle Replacement	0.00
Turnout Gear	993.00
Total 4220-700 Equipment	<u>993.00</u>
Total 4220 · FIRE DEPARTMENT	<u>68,274.00</u>
4221 · FOREST FIRE	
Wages	
4221-100 Annual Pay	0.00
4221-110 Firefighting Pay	0.00
4221-120 Training	0.00
Total Wages	<u>0.00</u>
4221-600 Materials & Supplies	
Equipment Maintenance	0.00
Supplies	105.00
Total 4221-600 Materials & Supplies	<u>105.00</u>

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
Total 4221 · FOREST FIRE	105.00
4240 · BUILDING INSPECTION	
Wages	
4240-100 Building Inspector	14,359.00
Total Wages	<u>14,359.00</u>
Total 4240 · BUILDING INSPECTION	14,359.00
4290 · EMERGENCY MANAGEMENT	
Wages	
4290-100 Director	2,029.00
4290-110 Deputy Director	1,000.00
Total Wages	<u>3,029.00</u>
4290-375 Dues & Training	
Training	0.00
Total 4290-375 Dues & Training	<u>87.00</u>
4290-600 Materials & Supplies	
Supplies	0.00
Total 4290-600 Materials & Supplies	<u>0.00</u>
Total 4290 · EMERGENCY MANAGEMENT	<u>3,116.00</u>
4299 · OTHER COMMUNICATIONS	
Other Communications	
Dispatch Phone Lines	38,805.00
Total Other Communications	<u>38,805.00</u>
Total 4299 · OTHER COMMUNICATIONS	<u>38,805.00</u>
4312 · HIGHWAY DEPARTMENT	
Wages	
4312-100 Regular Time	135,016.00
4312-110 Overtime	4,042.00
4312-120 On-Call	1,469.00
Total Wages	<u>140,527.00</u>
4312-341 Telephone/Internet	
Telephone/Internet	2,120.00
Total 4312-341 Telephone/Internet	<u>2,120.00</u>
4312-375 Dues & Training	
Dues, Travel, Conferences	30.00
Total 4312-375 Dues & Training	<u>30.00</u>
4312-390 Contracted Services	
Drug & Alcohol Testing (DOT)	320.00
Highway Improvements	47,346.00

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
Street Sweeping	2,600.00
Storm Damage	0.00
Total 4312-390 Contracted Services	<u>50,266.00</u>
4312-600 Materials & Supplies	
Culverts	1,303.00
Equipment (New, Repair, Maint.)	
4312-05 · Repair	6,341.00
Equipment (New, Repair, Maint.) - Other	0.00
Total Equipment (New, Repair, Maint.)	<u>6,341.00</u>
Supplies	4,222.00
Total 4312-600 Materials & Supplies	<u>11,866.00</u>
4312-635 Vehicles & Equipment	
Fuel	12,560.00
Maintenance & Repairs	
4312-24 · Maintenance	225.00
4312-25 · Repairs	0.00
Maintenance & Repairs - Other	21,371.00
Total Maintenance & Repairs	<u>21,596.00</u>
Total 4312-635 Vehicles & Equipment	<u>34,156.00</u>
4312-685 Sand, Salt & Gravel	
Calcium Chloride	2,940.00
Gravel	16,741.00
Salt	15,298.00
Sand	12,625.00
Total 4312-685 Sand, Salt & Gravel	<u>47,604.00</u>
4312-800 Uniforms	
Uniforms	2,000.00
Total 4312-800 Uniforms	<u>2,000.00</u>
Total 4312 · HIGHWAY DEPARTMENT	<u>288,569.00</u>
4316 · STREET LIGHTING/UTILITIES	
4316-410 Street Lighting	11,505.00
4316-420 Cable Consortium	112.00
Total 4316 · STREET LIGHTING/UTILITIES	<u>11,617.00</u>
4415 · HEALTH AGENCIES	25,180.00
4442 · WELFARE	
4442-001 General Assistance	
General Assistance	1,720.00
Total 4442-001 General Assistance	<u>1,720.00</u>

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
4520 · RECREATION	
Wages	
4520-100 Regular Time	40,947.00
4520-110 Summer Rec Counselors	34,404.00
Total Wages	<u>75,351.00</u>
4520-210 Health Insurance	
Health Insurance	10,999.00
Total 4520-210 Health Insurance	<u>10,999.00</u>
4520-230 Retirement	
Retirement	1,973.00
Total 4520-230 Retirement	<u>1,973.00</u>
4520-260 Worker's Compensation	
Workers Compensation	1,427.00
Total 4520-260 Worker's Compensation	<u>1,427.00</u>
4520-341 Telephone	
Telephone	572.00
Total 4520-341 Telephone	<u>572.00</u>
4520-375 Dues & Training	
Trainings, Memberships & Dues	315.00
Total 4520-375 Dues & Training	<u>315.00</u>
4520-390 Contracted Services	
Computer Services	472.00
Total 4520-390 Contracted Services	<u>472.00</u>
4520-600 Spring Programs	
Supplies & Equipment	112.00
Umpire Fees/Clinics	0.00
Uniforms	469.00
Total 4520-600 Spring Programs	<u>581.00</u>
4520-610 Summer Programs	
Background Checks	82.00
Field Trips	0.00
Pool & Facilities	3,000.00
Staff/Camper Uniforms	699.00
Supplies	5,897.00
Transportation	0.00
Total 4520-610 Summer Programs	<u>9,678.00</u>
4520-615 Soccer	
NC Camp Soccer Staff	0.00
NC Camp Soccer Uniforms	43.00
NC Camp Soccer Supplies	601.00

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
Referee Fees	0.00
Supplies	0.00
Tournaments	0.00
Uniforms	0.00
Total 4520-615 Soccer	<u>644.00</u>
4520-620 Rink & Ice Skating	
Rink Maintenance	228.00
Utilities	2,828.00
Total 4520-620 Rink & Ice Skating	<u>3,056.00</u>
4520-625 Winter Programs	
Referees - Winter	0.00
Supplies/Equipment	0.00
Tournament Fees	100.00
Total 4520-625 Winter Programs	<u>100.00</u>
4520-635 Vehicle Expense	
Fuel	446.00
Insurance	527.00
Vehicle Repairs	989.00
Total 4520-635 Vehicle Expense	<u>1,962.00</u>
Total 4520 · RECREATION	107,130.00
4550-01 - Library Exp to be Reimb	-3,151.00
4912-01 - Library Appropriation	85,300.00
Total Library	82,149.00
4583 · PATRIOTIC PURPOSES	
4583-600 Patriotic Purposes	1,391.00
Old Home Day Events	0.00
Total 4583-600 Patriotic Purposes	<u>1,391.00</u>
Total 4583 · PATRIOTIC PURPOSES	<u>1,391.00</u>
4619 · OTHER CONSERVATION	
Other Conservation	
4619-01 · Dues	250.00
Total Other Conservation	<u>250.00</u>
Total 4619 · OTHER CONSERVATION	<u>250.00</u>
9412 · TRI TOWN TRANSFER STATION	
Wages	
9412-100 Regular Time	112,822.00
9412-110 Overtime	669.00
Total Wages	<u>113,491.00</u>

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
9412-210 Health Insurance	
Health Insurance	27,819.00
Total 9412-210 Health Insurance	<u>27,819.00</u>
9412-230 Retirement	
Retirement	1,801.00
Total 9412-230 Retirement	<u>1,801.00</u>
9412-260 Worker's Compensation	
Workers' Compensation	4,088.00
Total 9412-260 Worker's Compensation	<u>4,088.00</u>
9412-341 Telephone	
Telephone	1,099.00
Total 9412-341 Telephone	<u>1,099.00</u>
9412-375 Dues & Training	
Dues, Travel & Certifications	2,739.00
Total 9412-375 Dues & Training	<u>2,739.00</u>
9412-390 Contracted Services	
C & D/Bulky Disposal	
C&D Other	1,919.00
C & D Glass & Plastic	14,154.00
C & D Roll Off Hauling Fee	14,213.00
C & D Roll Off Tipping Fee	15,492.00
C & D Tires	628.00
C & D Electronics	3,231.00
Total C & D/Bulky Disposal	<u>49,637.00</u>
Solid Waste Disposal	
Solid Waste Hauling Fee	10,598.00
Solid Waste Tipping Fee	35,978.00
Total Solid Waste Disposal	<u>46,576.00</u>
Total 9412-390 Contracted Services	<u>96,213.00</u>
9412-410 Electricity	
Electricity	1,585.00
Total 9412-410 Electricity	<u>1,585.00</u>
9412-411 Heating - Propane	
Heating - Propane	3,003.00
Total 9412-411 Heating - Propane	<u>3,003.00</u>
9412-528 Property Liab. Insur.	
Property Liability Insurance	1,134.00
Total 9412-528 Property Liab. Insur.	<u>1,134.00</u>
9412-600 Materials & Supplies	
Materials & Supplies	4,609.00

# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
PAYT Bags	<u>10,170.00</u>
Total 9412-600 Materials & Supplies	<u>14,779.00</u>
9412-635 Vehicles & Equipment	
Bobcat	153.00
Equipment Repairs	886.00
Fuel & Oil	<u>45.00</u>
Total 9412-635 Vehicles & Equipment	1,084.00
9412-22 - Genral Expenses	2,292.00
9412-800 Uniforms	
Uniforms	<u>1,396.00</u>
Total 9412-800 Uniforms	1,396.00
Total 9412 · TRI TOWN TRANSFER STATION	272,523.00
4711 · LONG TERM BOND	
4711-01 · Safety Services Building	75,044.00
4711-02 -Water Project	38,100.00
4711-03 - CDFA Loan	<u>3,859.00</u>
Total 4711 · LONG TERM BOND	117,003.00
4721-01 - Loan Interest Bond Safety Service Bldg	35,668.00
4724-01 · Loan Interest CDFA	279.00
CAPITAL OUTLAY	
4902-00 · Machinery, Vehicles, Equipment	
4902-00 · Machinery, Vehicles, Equipment - Other	<u>55,170.00</u>
Total 4902-00 · Machinery, Vehicles, Equipment	55,170.00
4903-00 · Other than Buildings	<u>195,306.00</u>
Total CAPITAL OUTLAY	250,476.00
4912 · TO SPECIAL REVENUE FUNDS	
4912-01 · Library Appropriation	<u>85,300.00</u>
Total 4912 · TO SPECIAL REVENUE FUNDS	85,300.00
4915-00 · Expenses Reimb FROM CRF's	
4915-24 - Scholarship Fund	5,000.00
4915-23 · Cemetery Maintenance Fund	<u>13,759.00</u>
Total 4915-00 · Expenses Reimb FROM CRF's	18,759.00
4916-00 · TRANSFERS Capital Reserve Funds	
4916-23 · Rink Surface Maintenance	2,000.00
4916-22 · Recreation Van Fund	5,000.00



# SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis

January through December 2020

	<u>Jan - Dec 20</u>
4916-21 · Dow Field Maintenance	1,500.00
4916-20 · Frost Place Maintenance	832.00
4916-01 · Highway Improvement	75,000.00
4916-02 · Sidewalk Improvement	21,000.00
4916-03 · Town Buildings Improvements	130,000.00
4916-04 · Heritage Museum Maintenance	11,061.00
4916-05 · Lafayette Recreation	58,560.00
4916-28 · Energy Fund	500.00
4916-08 · Life Squad Equipment	8,945.00
4916-09 · TB & Grounds Equipment	5,441.00
4916-10 · TB Truck	6,728.00
4916-11 · Bridge Construction/Maintenance	5,000.00
4916-12 · Highway Heavy Equipment	20,914.00
4916-13 · Highway Truck	36,998.00
4916-14 · Legal	30,000.00
4916-15 · Life Squad Van	20,808.00
4916-16 · Police Cruiser	12,505.00
4916-17 · Fire Heavy Equipment	44,873.00
4916-18 · Fire Fighting Equipment	8,000.00
4916-19 · Reassessment	9,450.00
4916-24 - Library Maintenance	5,000.00
4916-25 -Cemetery Maintenance Fund	11,050.00
Total 4916-00 · TRANSFERS Capital Reserve Funds	<u>531,165.00</u>
Total Expense	<u>2,945,867.00</u>
Net Ordinary Income	<u>93,917.00</u>
Net Income	<u><u>93,917.00</u></u>







---

**Article 01 Choose Town Officers**

To Choose all necessary Town Officers for the ensuing year. (By Ballot)

---

**Article 02 Town Line Item Budget**

To see if the Town will vote to raise and appropriate one million eight hundred ninety two thousand three hundred fifty five dollars (\$1,892,355.00) to defray town charges for the ensuing year.

(Majority vote required)

Tax Impact \$3.75 per thousand

4130 Executive	163,670
4140 Town Clerk	42,383
4150 Tax Collector	14,611
4152 Revaluation of Property	22,494
4153 Legal	6,000
4155 Personnel Admin	215,549
4191 Planning & Zoning	7,390
4194 Buildings & Grounds	142,278
4195 Cemetery	21,425
4196 Insurance	50,310
4210 Police	373,669
4215 Life Squad	82,450
4220 Fire	84,600
4221 Forest Fire	3,290
4240 Building Inspection	10,000
4290 Emergency management	3,500
4299 Other Communications	40,000
4312 Highway	307,693
4316 Street lights	12,000
4411 Health Admin	500
4442 Welfare	8,000
4520 Recreation	126,093
4583 Patriotic Purposes	1,000
4619 Conservation	500
Long Term Debt	152,950
<b>TOTAL</b>	<b>1,892,355</b>

---

**Article 03 Petition Warrant Article**

By petition of 25 or more eligible voters of the town of Franconia to see if the town will vote, due to the impact of the COVID virus to many of the residents and taxpayers, wage increases and/or stipends for all employees and the Selectboard will be effective on April 1, 2021 and not retroactive to January 1, 2021. Total to be saved \$1,369.67 (Majority vote required) Tax Impact \$0.004 per thousand



---

**Article 04 Appropriate to Capital Reserve Funds**

To see if the Town will vote to raise and appropriate the sum of one hundred eighty nine thousand seven hundred dollars (\$189,700.00) to be added to the following Capital Reserve Funds previously established. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.65 per thousand

Town Buildings Truck, \$6,900; Town Buildings and Grounds Equipment, \$5,600; Highway Trucks, \$38,800; Highway Heavy Equipment, \$21,200; Police Cruisers, \$13,500; Life Squad Van, \$21,200; Life Squad Equipment, \$9,100; Fire Heavy Equipment, \$43,400; Fire Fighting Equipment \$8,000; Legal \$10,000; Re-Assessment \$7,000 and Library \$5,000.

---

**Article 05 Appropriate to Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of forty thousand dollars (\$40,000) to be added to the Bridge Capital Reserve Fund previously established. The Selectmen recommend this appropriation. (Majority vote required.) Tax Impact \$0.14 per thousand

---

**Article 06 Appropriate to Expendable Trust Funds**

To see if the Town will vote to raise and appropriate the sum of one hundred twenty-seven thousand nine hundred fifty dollars (\$127,950.00) to be added to the following Expendable Trust Funds previously established. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.44 per thousand

Highway Improvement, \$75,000; Town Buildings, \$30,000; Sidewalk Improvement, \$21,000; Heritage Museum, \$1,100; and Frost Place, \$850.

---

**Article 07 Water Department Operating Budget**

To see if the Town will vote to raise and appropriate the sum of four hundred thousand five hundred sixty-eight dollars (\$400,568) for the operation of the Water Department. This amount to be funded by water rents and revenues with no amount from taxation. Recommended by the Water Department Commissioners (Majority vote required)

---

**Article 08 Replace the Sidewalk along Main Street**

To see if the Town will vote to raise and appropriate the sum of two hundred forty seven thousand dollars (\$247,000) to replace the sidewalk from NH Rt. 142 north to the parking lot entrance to the Catholic Church and to fund this appropriation by authorizing the withdrawal of eighty five thousand dollars (\$85,000) from the Sidewalk Capital Reserve Fund previously established, with the balance, one hundred sixty-two thousand dollars (\$162,000) to come from the unassigned fund balance. The Selectmen recommend this article. (Majority vote required)



---

**Article 09 Build a New Welcome Center**

To see if the Town will vote to raise and appropriate the amount of two hundred seventy five thousand dollars(\$275,000) for the construction of a new Welcome Center and to fund this appropriation by authorizing the withdrawal of one hundred thousand dollars (\$100,000) from the Buildings Maintenance Capital Reserve Fund previously established, the withdrawal of twenty five thousand dollars (\$25,000) from the Lafayette Recreation Capital Reserve Fund previously established and one hundred fifty thousand dollars (\$150,000) to come from taxation. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.52 per thousand

---

**Article 10 Add to Rink Surface Maintenance Fund.**

To see if the Town will vote to raise and appropriate the sum of two thousand dollars (\$2,000) to be added to the Rink Surface Maintenance Expendable Trust Fund previously established with said funds to come from the Recreation Committee's line item budget . The Selectmen recommend this appropriation. (Majority vote required)

---

**Article 11 Add to the Recreation Van Fund**

To see if the Town will vote to transfer and appropriate the sum of five thousand dollars (\$5,000.00) to be added to the Recreation Van Capital Reserve Fund previously established for this purpose with said funds to come from the Recreation Committee's line item budget. The Selectmen recommend this appropriation. (Majority Vote required)

---

**Article 12 Add to the Dow Field Maintenance fund**

To see if the Town will vote to transfer and appropriate the sum of one thousand five hundred dollars (\$1,500.00) from the Recreation Committee's line item budget to the Dow Field Maintenance Capital Reserve Fund previously established. The Selectmen recommend this appropriation. (Majority vote required)

---

**Article 13 Abbie Greenleaf Library**

To see if the Town will vote to raise and appropriate the sum of eighty two thousand dollars (\$82,000) for the purpose of operating the Abbie Greenleaf Library and to transfer this amount to the Library Trustees for their use as they see fit. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.28

---

**Article 14 Revaluation**

To see if the Town will vote to raise and appropriate the sum of fifty two thousand four hundred ninety four dollars (\$52,494) for the revaluation of the Town, with twenty two thousand four hundred ninety four dollars (\$22,494) to come from the Revaluation operating budget and thirty thousand dollars (\$30,000) from the Reassessment Capital Reserve Fund to pay for the fifth year of the reassessment contract with Avitar Associates of New England. The Selectmen recommend this appropriation. (Majority vote required)

---

**Article 15 Tri-Town Transfer Station**

To see if the Town will vote to raise and appropriate the sum of three hundred forty-five thousand six hundred twenty-six dollars (\$345,626) for the purpose of solid waste disposal, with (\$57,575) from the Town of Sugar Hill, (\$28,788) from the Town of Easton, (\$100,000) PAYT Fees, (\$25,000) Special Handling Fees, (\$15,000) in Recycled Material, and to raise (\$119,263) from taxation. The Selectmen recommend this appropriation. (Majority vote required) Tax Impact \$0.41 per thousand



---

**Article 16 Donations Transferred to Expendable Trust Funds**

To see if the Town will vote to transfer from the Unassigned Fund Balance and appropriate to the following Expendable Trust Funds previously established, the sum of forty one thousand six hundred ninety three dollars (\$41,693) to be added . This equals the amount collected from donations. The Selectmen recommend this appropriation. (Majority vote required)  
\$14,308 to the Lafayette Recreation fund,  
\$25,000 to the Library Building Maintenance Fund  
\$2,385 to the Heritage Museum Fund

---

**Article 17 Transfer Surplus Funds to Life Squad CRF**

To see if the Town will vote to transfer and appropriate the sum of thirty nine thousand six hundred thirteen dollars (\$39,613) to be added to the Life Squad Van Capital Reserve Fund. Funds will come from the unassigned fund balance, representing the surplus from unused appropriations in 2020. If this article passes, it will replace the amounts noted in Article 4. The Selectmen recommend this appropriation. (Majority vote required)

---

**Article 18 Transfer Funds to the Fire Department Heavy Equipm**

To see if the Town will vote to appropriate the sum of twenty five thousand dollars (\$25,000) to be added to the Fire Department Heavy Equipment Capital Reserve Fund with said funds will come from the unassigned fund balance, representing the surplus from unused appropriations in 2020. The Selectmen recommend this appropriation. (Majority vote required)

---

**Article 19 Fire Department Air Tanks**

To see if the Town will vote to raise and appropriate the amount one hundred four thousand dollars (\$104,000) for the purchase of 10 SCBA air tanks, packs and masks, with Fifty thousand dollars (\$50,000) to come from the Fire Fighting Equipment Capital Reserve fund, previously established and fifty four thousand (\$54,000) to come from taxation. (Majority vote required.) Tax Impact \$0.19 per thousand. The Selectmen recommend this appropriation.

---

**Article 20 Cemetery Maintenance Expendable Trust Fund**

To see if the Town will vote to establish a Cemetery Maintenance Expendable Trust Fund, under the provisions of RSA 31:19-a, for the purpose of maintenance and care of Franconia's cemeteries. This article amends Warrant Article 9 from Town Meeting 1985, which established the Cemetery Maintenance Fund before the state created a statute for that purpose. (Warrant Article 17 of Town Meeting 2019 authorized the right of expenditure of this fund to the Cemetery Trustees.) Majority vote required

---

**Article 21 Cemetery - Deposits of Funds**

To see if the Town will vote to deposit proceeds received from the sale of cemetery lots (RSA 289:2-a) into the Cemetery Maintenance Expendable Trust Fund. (Majority vote required)



**2021**  
**WARRANT**

**Article 22 Non-Profits**

To see if the Town will vote to raise and appropriate the amount of twenty six thousand seven hundred sixty dollars (\$26,760) for the support of the following agencies. (Majority vote required.) Tax Impact \$0.09 per thousand

Above the Notch Humane Society	\$750
Adaptive Sports of the North Country	\$2,500
American Red Cross	\$518
Ammonoosuc Community Services, Inc	\$5,800
Bridge House Shelter & Veterans Advocacy	\$250
Boys & Girls Club of the North Country	\$2,500
Center for New Beginnings	\$1,000
Franconia Children's Center	\$2,000
Gale River Coop NEW	\$500
Grafton County Senior Citizens Council, Inc	\$2,000
Northern Humane Services	\$1,292
North Country Home Health & Hospice Agency	\$3,200
North Country Veterans NEW	\$500
Tri-County Community Action Program (CAP)	\$2,200
<b>Total</b>	<b>\$25,010</b>

**Article 23 Franconia Notch Chamber of Commerce**

To see if the Town will vote to raise and appropriate the amount of nine thousand dollars (\$9000) for the support of Franconia Notch Regional Chamber of Commerce. (Majority vote required.) Tax Impact \$0.03 per thousand

**Article 24 Energy Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the amount of three thousand dollars (\$3,000) to be added to the Energy Capital Reserve Fund Capital Reserve Fund previously established. (Majority vote required.) The Selectmen recommend this appropriation. Tax Impact \$0.01 per thousand

**Article 25 Board of Selectman Compensation**

To see if the Town will vote to raise and appropriate the amount of six thousand dollars (\$6,000) for the compensation of the Selectmen to perform their duties throughout the year (Majority vote required.) Tax Impact \$0.02 per thousand

**Article 26 Regional Communications District Planning**

To see if the Town wants the Selectmen to participate in a regional communications district planning committee. That planning committee would explore working with a supplier to provide fiber optic internet service to residents and businesses. Such high-speed service is seen as important to the Town's growth. The committee would include at least two members from each participating town. The planning committee would not have the authority to enter into any agreement with a supplier. (Majority vote required)





---

**Article 27    Petitioned Article**

We, the undersigned registered voters of the Town of Franconia, hereby present by petition the following resolution for inclusion on the 2021 Town Meeting Warrant.

By petition of 25 or more eligible voters of the town of Franconia to see if the town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering. Additionally, these voters ask the town of Franconia to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts. (Majority vote required)

---

**Article 28    To Hear reports**

To hear the reports of agents, auditors, and committees, or other officers heretofore chosen and pass any vote relative thereto.

---

**Article 29    Transact any other business**

To transact any other business that may legally come before the meeting.



New Hampshire  
Department of  
Revenue Administration

2021  
MS-636

Proposed Budget

Franconia

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: \_\_\_\_\_

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Eric L. Meth	Selectboard	
DANIEL WALKER	SELECTBOARD	
JILL BREWER	SELECTBOARD	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Proposed Appropriations for period ending 12/31/2021	
					(Recommended)	(Not Recommended)
<b>Sanitation</b>						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$276,994	\$318,656	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
	<b>Sanitation Subtotal</b>		<b>\$276,994</b>	<b>\$318,656</b>	<b>\$0</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
	<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
	<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	02	\$25,380	\$25,380	\$500	\$0
	<b>Health Subtotal</b>		<b>\$25,380</b>	<b>\$25,380</b>	<b>\$500</b>	<b>\$0</b>
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	02	\$1,721	\$8,140	\$8,000	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$1,721</b>	<b>\$8,140</b>	<b>\$8,000</b>	<b>\$0</b>
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	02	\$121,458	\$141,157	\$126,093	\$0
4550-4559	Library		\$85,300	\$85,300	\$0	\$0
4583	Patriotic Purposes	02	\$1,391	\$1,000	\$1,000	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$208,149</b>	<b>\$227,457</b>	<b>\$127,093</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2021  
MS-636

Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Proposed Appropriations for period ending 12/31/2021	
					(Recommended)	(Not Recommended)
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	02	\$250	\$1,000	\$500	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$250</b>	<b>\$1,000</b>	<b>\$500</b>	<b>\$0</b>
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal	02	\$93,050	\$93,051	\$93,051	\$0
4721	Long Term Bonds and Notes - Interest	02	\$59,899	\$59,899	\$59,899	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$3,500	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$152,949</b>	<b>\$156,450</b>	<b>\$152,950</b>	<b>\$0</b>
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$55,095	\$46,000	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$195,306	\$12,000	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$250,401</b>	<b>\$58,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	07	\$313,690	\$309,347	\$400,568	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$313,690</b>	<b>\$309,347</b>	<b>\$400,568</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$2,292,923</b>	<b>\$0</b>



Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2021	
			(Recommended)	(Not Recommended)
4152	Revaluation of Property	14 <i>Purpose: Revaluation</i>	\$52,494	\$0
4220-4229	Fire	19 <i>Purpose: Fire Department Air Tanks</i>	\$104,000	\$0
4312	Highways and Streets	08 <i>Purpose: Replace the Sidewalk along Main Street</i>	\$247,000	\$0
4903	Buildings	09 <i>Purpose: Build a New Welcome Center</i>	\$275,000	\$0
49140	To Proprietary Fund - Other	13 <i>Purpose: Abbie Greenleaf Library</i>	\$82,000	\$0
4915	To Capital Reserve Fund	04 <i>Purpose: Appropriate to Capital Reserve Funds</i>	\$189,700	\$0
4915	To Capital Reserve Fund	05 <i>Purpose: Appropriate to Capital Reserve Fund</i>	\$40,000	\$0
4915	To Capital Reserve Fund	11 <i>Purpose: Add to the Recreation Van Fund</i>	\$5,000	\$0
4915	To Capital Reserve Fund	12 <i>Purpose: Add to the Dow Field Maintenance fund</i>	\$1,500	\$0
4915	To Capital Reserve Fund	17 <i>Purpose: Transfer Surplus Funds to Life Squad CRF</i>	\$39,613	\$0
4915	To Capital Reserve Fund	18 <i>Purpose: Transfer Funds to the Fire Department Heavy Equipm</i>	\$25,000	\$0
4915	To Capital Reserve Fund	24 <i>Purpose: Energy Capital Reserve Fund</i>	\$3,000	\$0
4916	To Expendable Trusts/Fiduciary Funds	06 <i>Purpose: Appropriate to Expendable Trust Funds</i>	\$127,950	\$0
4916	To Expendable Trusts/Fiduciary Funds	10 <i>Purpose: Add to Rink Surface Maintenance Fund</i>	\$2,000	\$0
4916	To Expendable Trusts/Fiduciary Funds	16 <i>Purpose: Donations Transferred to Expendable Trust Funds</i>	\$41,693	\$0
<b>Total Proposed Special Articles</b>			<b>\$1,235,950</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2021  
MS-636

Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2021	
			(Recommended)	(Not Recommended)
4130-4139	Executive	25 <i>Purpose: Board of Selectman Compensation</i>	\$6,000	\$0
4197	Advertising and Regional Association	23 <i>Purpose: Franconia Notch Chamber of Commerce</i>	\$9,000	\$0
4323	Solid Waste Collection	15 <i>Purpose: Tri-Town Transfer Station</i>	\$345,626	\$0
4415-4419	Health Agencies, Hospitals, and Other	22 <i>Purpose: Non-Profits</i>	\$25,010	\$0
<b>Total Proposed Individual Articles</b>			<b>\$385,636</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2021  
MS-636

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2021
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	02	\$4,250	\$250	\$250
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$2,268	\$2,247	\$500
3186	Payment in Lieu of Taxes	02	\$73,894	\$73,894	\$70,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$26,392	\$20,000	\$20,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$106,804</b>	<b>\$96,391</b>	<b>\$90,750</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	02	\$0	\$1,500	\$1,500
3220	Motor Vehicle Permit Fees	02	\$297,068	\$285,000	\$275,000
3230	Building Permits	02	\$10,620	\$6,500	\$9,000
3290	Other Licenses, Permits, and Fees	02, 15	\$6,707	\$6,000	\$146,000
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$314,395</b>	<b>\$299,000</b>	<b>\$431,500</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$22,035	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$57,282	\$57,000	\$57,000
3353	Highway Block Grant	02	\$53,780	\$53,786	\$50,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments	02, 15	\$182,486	\$133,436	\$136,363
<b>State Sources Subtotal</b>			<b>\$315,583</b>	<b>\$244,222</b>	<b>\$243,363</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	02, 10, 14, 11, 12	\$104,342	\$110,000	\$105,994
3409	Other Charges		\$167,526	\$120,000	\$0
<b>Charges for Services Subtotal</b>			<b>\$271,868</b>	<b>\$230,000</b>	<b>\$105,994</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$1,100	\$6,000	\$0
3502	Interest on Investments	02	\$2,933	\$1,500	\$1,500
3503-3509	Other	02	\$3,732	\$37,800	\$37,800
<b>Miscellaneous Revenues Subtotal</b>			<b>\$7,765</b>	<b>\$45,300</b>	<b>\$39,300</b>



New Hampshire  
Department of  
Revenue Administration

2021  
MS-636

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2021
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	07	\$309,347	\$309,347	\$400,568
3915	From Capital Reserve Funds	14, 19, 09, 08	\$43,483	\$13,000	\$290,000
3916	From Trust and Fiduciary Funds		\$262,778	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$615,608</b>	<b>\$322,347</b>	<b>\$690,568</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	16, 18, 08, 17	\$124,235	\$0	\$268,306
9999	Fund Balance to Reduce Taxes		\$150,000	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$274,235</b>	<b>\$0</b>	<b>\$268,306</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$1,906,258</b>	<b>\$1,237,260</b>	<b>\$1,869,781</b>





**New Hampshire**  
Department of  
Revenue Administration

2021  
**MS-636**

**Budget Summary**

<b>Item</b>	<b>Period ending 12/31/2021</b>
Operating Budget Appropriations	\$2,292,923
Special Warrant Articles	\$1,235,950
Individual Warrant Articles	\$385,636
Total Appropriations	\$3,914,509
Less Amount of Estimated Revenues & Credits	\$1,869,781
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,044,728</b>



## **ABBIE GREENLEAF LIBRARY**

What to say about 2020 – unbelievable, unprecedented, frightening, challenging, historic. In addition to the political tumult and social upheaval, the pandemic posed unprecedented challenges for the library. Throughout, the library remained open, if not always physically, then via the internet. Ultimately, and with invaluable support and advice from the NH State Library, Abbie Greenleaf Library was able to regroup and safely provide services that met the needs of our patrons.

### **BUILDING**

After five years of attempting to retrofit an early 20<sup>th</sup> century building to accommodate a state of the art pellet furnace, we stopped swimming against the current. The pellet furnace was replaced by an economical propane boiler system. An air circulator was added to the system in April, making the building a much healthier small space.

### **TECHNOLOGY**

The “digital” proved to be our saving grace during the spring when the pandemic was little understood and the library was closed to the public. During this period we resorted to the internet in order to connect patrons of all ages to activities and sites that provided comfort, entertainment and educational opportunities.

### **GRANTS**

In late 2019 the library received a grant from the Children’s Literacy Foundation in the form of over \$2,000 in new children’s books and a presentation by two guest storytellers. Because of COVID restrictions CLiF was not able to send the storytellers to the library in 2020. Instead, the CLiF books were distributed throughout 2020 to children in the community.

### **THE LIBRARY COLLECTION**

Because our programming was curtailed more emphasis was placed on developing the collection and more than 400 volumes were added. Emphasis was placed on developing our nonfiction collection with a focus on materials exploring issues of race and racism in response to the cultural upheaval and Black Lives Matter movement. In addition, we added nonfiction volumes to the children’s collection in order to provide a better resource for families who are home schooling.

### **LIBRARY OPENING AND CLOSING, PROGRAMMING AND SPECIAL EVENTS**

2020 programming began on a very promising note with the ever-popular Chair Yoga and Intentional Stitching being offered weekly. Abbie Book group kicked off the new year with a discussion of *Lost Children Archive* by Valeria Luiselli. In February, a performance of the Modern Times Puppet Theater attracted a capacity audience who delighted in the antics of Punch and Judy. However, by March, as the number of cases of COVID began to mount, programming in a tight and airless space became an impossibility.

Following the advice of the NH State Library, Abbie Greenleaf closed to visitors from March 16 – May. At the same time the State interlibrary loan system was shut down and remained so until September. During this closure we developed best practices for interacting with the community during a pandemic that included adopting a mask policy, rules and regulations for sanitizing hands, surfaces, materials and the building. We also enhanced our knowledge of internet resources and shared with patrons programming, recipes, music, a photo gallery and new booklists, and electronic reading material. In June, the library opened for walk up service with new policies in place to insure the health of the employees and patrons. In September, we were able to completely reopen but, by Thanksgiving, due to another wave of the virus, the library reverted to walk up service again.

One of the high notes of the year came during the summer when we were able to squeeze in a few masked, socially distanced events. These outdoor events for children included a wildly fun, interactive musical performance by Mr. Aaron, a Squam Lake Science Center live animal presentation, and a performance by members of the North Country Chamber Players.

Regular programming was reduced to outdoor Story Time for kids and outdoor meetings of the Abbie Book Group where we discussed the *Loving vs Virginia* by Patricia Powell and the *Vanishing Half* by Brett Bennet. As the weather turned colder, Story Time was suspended and the Abbie Book Group met via Zoom to discuss *Vesper Flights* by Helen MacDonald.

Finally, through the efforts of the Franconia Art Walk, the library was again host to a colorful, abstract sculpture by artist Douglas R. Rice.

### IN CONCLUSION

The library would not have prevailed this year without the tremendous support and flexibility of the hard working library staff—Joanne Carey, Priscilla Hindley, Loriann Jesseman, Natalie Kerkis, the Friends of the Library, the Board of Trustees, and the Town employees including Kim Cowles and Cory Rush.

I would like to extend a special thank you to the community for being understanding, patient, and compassionate and for maintaining a sense of humor, during a trying time.

Respectfully reported by  
Ann Steuernagel  
Library Director  
1/14/21

## ABBIE GREENLEAF LIBRARY 2020 STATISTICS

Books with the highest circulation in 2020:

Fiction - *Dutch House* by Ann Patchett

Mystery - *A Better Man* by Louise Penny

Non-fiction - *The Splendid and the Vile* by Erik Larsson

Bio - *Too Much and Never Enough* by Mary Trump

Junior - *Dog Man: Fetch 22* by Pilkey

Early Reader - *Baby Monkey, Private Eye* by Brian Selznick

### MATERIALS CIRCULATED

Adult Fiction	1,897
Adult Non-Fiction	768
Easy Readers	720
Juvenile	617
Young Adult	58
Audio Books	74
DVD's	233
Magazines	483
Objects	214
(toys, puzzles, telescope, CDs)	
Computer usage	207
Inter-library loans	214
Digital material downloaded	
eBooks	1055
eAudio	1433
eMag	63

**TOTAL**                    **8,036**

The above figure includes 173 books loaned to NH libraries via inter-library loan.

In 2020, 45 new patrons joined the library. There are approximately 1,000 individual library cardholders with close to 300 patrons using their cards regularly.

**Total Accessions 409**

**Materials Accessioned**

Books	400
DVDs	9
BCDs	0

**Total Withdrawn 246**

**Subscriptions**

Periodicals purchased	28
Newspapers purchased	3

In addition, the library subscribed to two genealogy databases, Explora and OverDrive (an eBook/eAudio database).

**TOTAL VOLUMES 10,521** (10,121 in catalog + approx. 400 not cataloged)

## ABBIE GREENLEAF LIBRARY

### Balance Sheet

As of December 31, 2020

Assets	
Cash in banks and on hand	\$23,517.32
Income from Trust Accounts	\$506,970.09
<b>Total Assets:</b>	<b>\$530,487.41</b>
Liabilities and Fund Equity	
Permanently Restricted	\$142,870.48
Reserved for Special Purposes	\$364,099.61
Unreserved Designated Fund Balances	\$23,517.32
<b>Total Liabilities and Fund Equity:</b>	<b>\$530,487.41</b>

## ABBIE GREENLEAF LIBRARY

### Statement of Revenue & Expenditures

As of December 31, 2020

Revenues	
Town Appropriation	\$85,300.00
Non-Resident Card Fees	\$785.00
Donations and Grants	\$17,363.46
Miscellaneous Income	\$334.25
Income From Trust Accounts	\$6,439.99
<b>Total Revenues:</b>	<b>\$110,222.70</b>
Expenditures	
Director's Salary	\$43,200.00
Other Wages	\$8,517.00
Bank Service Charges	\$30.00
Donations	\$103.95
Custodial Services and Supplies	\$391.63
Payroll Expenses	\$13,643.48
Books, Audio, DVD's, Newspapers and Periodicals	\$6,794.43
Insurance – Treasurer's Bond	\$100.00
Utilities and Telecommunications	\$5,274.04
Office and Library Expenses	\$1,309.60
Computer and Web Hosting	\$1,116.00
Dues and Fees	\$293.93
Programs	\$1,415.46
Legal and Professional Fees: Bookkeeping	\$1,644.50
Repairs and Maintenance	\$18,068.63
Postage and Post Office Box Fees	\$182.05
<b>Total Expenditures:</b>	<b>\$102,084.70</b>
<b>Net Income:</b>	<b>(\$8,138.00)</b>

**ABBIE GREENLEAF LIBRARY**  
**Report of Endowment Funds**  
**For the Year Ended December 31, 2020**

Fund	Principal				Income			
	Beginning Balance	Unrealized Gain (Loss)	Ending Balance	Beginning Balance	Investment Income	Expenses	Ending Balance	12/31/20 Balance
Harry and Mary Priest Fund	\$156,583.24	\$18,261.32	\$174,844.56	\$27,863.46	\$4,789.91	(\$1,781.75)	\$30,871.62	\$205,716.18
Jarvis D. Blair Fund	\$57,420.49	\$6,720.10	\$64,140.59	\$10,455.27	\$1,762.67	(\$655.68)	\$11,562.26	\$75,702.85
Phillips Fund	\$7,746.96	\$878.25	\$8,625.21	\$1,123.89	\$230.36	(\$85.70)	\$1,268.55	\$9,893.76
J.C. Blair Fund	\$38,044.73	\$4,038.60	\$42,083.33	\$2,746.85	\$1,059.31	(\$394.05)	\$3,412.11	\$45,495.44
Karl Schaffer Fund	\$15,405.68	\$1,760.03	\$17,165.71	\$2,370.96	\$461.64	(\$171.73)	\$2,660.87	\$19,826.58
R.N. Labonte Fund	\$10,542.02	-	\$10,542.02	(\$3,479.78)	-	(\$7,062.24)	(\$10,542.02)	-
Lovett Fund	\$5,686.96	\$662.63	\$6,349.59	\$1,006.03	\$173.83	(\$64.65)	\$1,115.21	\$7,464.80
<b>TOTALS</b>	<b>\$291,430.08</b>	<b>\$32,320.93</b>	<b>\$323,751.01</b>	<b>\$42,086.68</b>	<b>\$8,477.72</b>	<b>(\$10,215.80)</b>	<b>\$40,348.60</b>	<b>\$364,099.61</b>

## 2021-2025 CAPITAL IMPROVEMENTS PLAN

The 2021-2025 Capital Improvement Plan was completed by a group of five citizens, appointed by the Planning Board. The Committee worked from October through December, 2020 on this year's plan.

Preparation of the plan involved the Committee interviewing and interacting with the Town Operational Department Heads, the Fire and Life Squad Chiefs, and the Town's Select Board and Administration to collect their anticipated capital needs and priorities for the time frame 2021-2025. These individual requests were then laid out in an annualized schedule and analyzed relative to the Town's duty to maintain critical assets and the need to raise monies to fund the projects in the future.

These activities resulted in the CIP Committee updating the long range capital plan for 2021 with a total funding of \$314,115,\* which is a 2.9% increase over 2020. The following are the significant elements of the 2021 Plan:

### 1. Highway Department

- a. Highway Heavy Equipment- \$15,095 was expended in 2020 for grader repairs; continue 2021 funding according to schedule.
- b. Sidewalk - \$34,800 was expended on sidewalk renewal in 2020; continue funding at \$21,000, although estimated costs for 2021 work will exceed available the CR funds due to DOT requirements to widen the travel way to accommodate bike lane, plow requirements and traffic speed. The balance of funding will have to come through taxation and/or grants.
- c. Road Improvement - \$134,517 was expended in 2020 including \$88,957 on Mittersill Roads and \$45,000 toward the Bickford Hill Bridge refurbishment. Funding in 2021 will continue at \$75,000, which will be supplemented with the State Block Grant (approximately \$50,000).
- d. Bridge Maintenance - \$25,989 was expended to refurbish Bickford Hill Bridge. Total cost of the bridge for 2019 and 2020 amounted to \$183,373. Funding will continue at \$5,000 although this is clearly insufficient. (See recommendations.)
- e. Road Improvement is again funded at \$75,000, supplemented with the State Block Grant (approximately \$50,000). The balance of the Mittersill road paving is contingent on Water Dept projects which are not scheduled for completion in 2021.

### 2. Buildings & Grounds

- a. No purchases of equipment are planned.
- b. Regular funding for other vehicles and equipment amounts to \$12,413.
- c. Town Buildings Maintenance will continue to be funded at \$30,000.
- d. A comprehensive schedule of all Town buildings and their capital components has been created. Work continues on the estimates for replacement costs and dates.

### 3. Police

- a. A Chevy Tahoe was purchased in 2020 costing \$46,225. \$40,000 of CR funds were used. Its replacement cost increases the yearly funding by \$1,104.

### 4. Life Squad

- a. Ambulance and equipment are in good condition although they are aging. The estimate to replace the ambulance is \$225,000 and the Power Cot is \$50,000. Regular funding toward replacement of the ambulance, cardiac monitor, Stryker Power Cot, and Mobile Radio amounts to \$30,321.

### 5. Fire Department

- a. Regular funding toward replacement of the four trucks (Rescue, Pumper, Tanker, Ladder) and the Turnout Gear and Breathing Equipment amount to \$51,396. The Sutphen Pumper has high maintenance costs and is under consideration for replacement. No further details are available at this time.
- b. With \$11,929 in reserves for Rural Water Supply, there will be no additional funding this year.



## 6. Miscellaneous

- a. Franconia's share of the rink resurfacing amounts to \$2,122 and Dow Field of \$1,500.

Replacement funding for the Recreation Van at \$5,000 was added to the schedule this year. The total funding comes from the Recreation Program's budget. Resurfacing the rink has been postponed to 2022.

- b. The Heritage Museum's roof future replacement is being funded at \$1,040.
- c. The Frost Place's roof future replacement is being funded at \$849.
- d. The Library tiled roof replacement continues to be funded at \$5,000. Estimates for the work are being gathered.

## 7. Transfer Station

- a. All equipment has been added to the CIP schedule with estimated replacement costs and dates. No funding is being done at this time because of the \$86,084 balance already in the account.

## RECOMMENDATIONS

- a. Highway Department – a 5 year plan is needed to inform the need for \$75,000 funding.
- b. At present \$30,000 is being set aside for town buildings. As the comprehensive inventory of buildings and components becomes more complete, the Town should consider adjusting the level of funding to meet priorities for projected replacements.
- c. The Life Squad is a department with revenues and expenses; that is, it operates as a business. The CIP recommends that all the costs of running the department should be reflected in its budget and be transparent to the taxpayers, including adding a reserve for the replacement of its capital equipment, when a surplus arises from its operations.
- d. Bridge Maintenance – A survey of bridges and their condition with a timeline and estimate of refurbishment is needed. At that point a warrant article will establish a reasonable funding schedule.
- e. The Water Department infrastructure is not on the CIP schedule. Future replacement should be taken into account by either the WD or the CIP.
- f. Transfer Station – There is continued discussion regarding the purchase of a scale. A comprehensive cost/benefit analysis should be done to come to a conclusion.

Finally, the CIP Committee would like to thank all Town employees, administrators, board members, and citizens for their generous contributions of time and consideration in establishing and delivering Franconia's 2021-2025 CIP. We are hopeful that the plan and process will be an important aid to the Select Board in their annual budgeting and result in improved capital planning and investment for the Town of Franconia.

Respectfully submitted,

Jeffrey Blodgett (Select Board's Representative), Karen Foss, Peter Grote, Trevor Presby, Steve Plant-The CIP Committee

\* The \$314,115 includes the added funding for the replacement of the Recreation Van at \$5,000, but excludes debt service payments on the Safety Services Building and the Water System Project. Without the Van, the increase would have been 1.3%

## 2020 REPORT OF THE CEMETERY TRUSTEES

The early melting of snow in spring 2020 revealed that the new road surfaces at Elmwood Cemetery weathered their first winter beautifully. Once they dried out, they welcomed vehicles again –without scraping any undercarriages, as the previous asphalt surface had done. Walkers and runners, frequenting the cemetery year-round, and in increasing numbers since the onset of the pandemic, continue to appreciate these smooth roadways and remark favorably on the improvement. Another major improvement, noticeable from vehicles travelling on Route 116 and even when the ground is blanketed in snow, is the stately presence of the Elmwood cemetery archway, iron fence and gates. Like the gateway to Willow Cemetery, just down the same road, Elmwood’s ironwork was refurbished at StandFast Works Forge in Maine. Originally from 1914, it was reinstalled in June 2020 at a distance further set back from the road, so as to accommodate the larger sizes of today’s modern vehicles.

Travelling through Elmwood Cemetery, visitors may see the current “cemetery wheelbarrow”: the Barbara Holt memorial golf cart. Also purchased through the generous bequest of Barbara, are over 100 flag holders which fly the flags at the graves of veterans in both Elmwood and Willow. Another welcome improvement is the fixing-up of the picket fence at Elmwood. During this process, the property line between the cemetery and abutter Fox Hill Cooperative was rediscovered. Additional volunteer work included split-rail fencepost placement, tree work, brush work, stone cleaning, and stone resetting. Historic stone repair was done by a local monument company, and may continue yearly as needed.

Though the spring was wet, the summer brought severe drought, and the water at Elmwood cemetery was turned off to comply with the town water ban. The high winds of a major fall storm brought down a massive pine tree at Willow Cemetery. Neither situation was catastrophic, and both cemeteries now look better than ever.

We thank the sexton, Penny Keeler, for her dedication, conscientiousness and hard work. We recognize the frequent assistance of other town employees: Corey Rush, Jeremy Hall, Scott Leslie, Jim Cyr and Kim Cowles, and thank them heartily for all they do. In addition, we note enthusiastic volunteers: Bill O’Connor, Eric Meth, Tucker Scheffer and Chris Collman, who have generously given their time and expertise. The cemeteries look beautiful as a result.

Minutes from cemetery trustee meetings are available at the Town Hall and on the town website. Other cemetery-related online resources include a detailed accounting of Willow Cemetery gravestones and burials from a 2002 survey by Christopher Brooks found at [www.tributaries.info/ui490.htm](http://www.tributaries.info/ui490.htm), and photos of nearly all gravestones in both Willow and Elmwood Cemeteries viewable at [www.findagrave.com](http://www.findagrave.com).

Respectfully submitted,  
Franconia Cemetery Trustees  
Mary Brubaker, chair  
Jayne O’Connor  
Robert “Chris” Collman

### 2020 Elmwood Interments:

May 29	Artek Langworthy	September 18	Helen Dexter
June 6	Perry Moulton	September 20	George Mitton
June 22	Susan Kyler	October 15	Elizabeth Dexter

2020 Lot Sales (Right-To-Inter):  
Phyllis & Parker Towle

## FRANCONIA CONSERVATION COMMISSION

The pandemic substantially altered the function of the FCC in 2019. Open meetings were minimized and held outdoors when possible but the group actively collaborated with neighbors, fellow committees and town employees in the spirit of supporting community vitality while protecting natural resources on behalf of our fellow residents.

- Members of the commission monitored various community trails and conserved lands and participated in their stewardship as part of a broad collaborative effort across the greater valley. The goal remains to improve awareness and appreciation of our community's natural resources and recreational assets by residents and visitors.
- The commission supported the acquisition of a 10.8-acre parcel on Wells Road by the Ammonoosuc Conservation Trust and directed financial support for the acquisition and stewardship of the property that is integral to the community trail network in vicinity of Franconia Inn. Collaboration with ACT on this new project will be an activity in 2021.
- Several members of the commission participated in this year's virtual annual meeting of the NHACC with special attention placed on Natural Resource Inventory and resources that are available to local conservation commissions through the New Hampshire Coalition of Conservation Commissions, and various state agencies.
- The commission reviewed storm water runoff management procedures with local officials.
- The group welcomes participation by town's residents and has an opening on the commission for an alternate member.

Respectfully submitted,

Chris Nicodemus, Chairman

Ginny Jeffreys, Secretary

Jill Brewer, Selectman

Red McCarthy

Mary Grote

Mark Ober

Art Daily

## EMERGENCY MANAGEMENT

2020 has been an interesting year for emergency management to say the least.

Aside from working through our usual storms and power outages we dealt with the Covid-19 pandemic. Over ten years ago we planned for a pandemic event, so much of our preparedness was in place, but we had no idea if it would actually work. Despite our best efforts we have lost family and friends to the disease and I am sorry for those of you who lost loved ones.

We have, however, had better survival numbers than other states and countries. I believe that is due to the cooperation and respect our community has put forth to combat the disease and look out for each other. Thank you to all for following recommendations and doing your best to protect your community. Vaccines are on the way, but it will take a while. Please be patient and maintain your protective measures.

After 20 over years of working as your Emergency Management Director I will be stepping down from the position. Your select board is working hard to make sure the position is filled. The lines of communication will stay open between the town, state and federal agencies. I wish to thank the community for your cooperation and assistance over the years.

Emergency Management works best when the community pulls together and supports the work the EMD does. You all have been exceptional partners working to protect the community. I thank you for all your help. Stay safe and healthy.

Respectfully,

Mark Taylor      Emergency Management Director

Pam Oakman      Deputy Emergency Management Director

## FRANCONIA ENERGY COMMISSION

It is the mission of the Franconia Energy Commission to both reduce the carbon footprint of the Town of Franconia and save tax payer dollars by analyzing the town's energy use and recommend energy solutions.

Throughout 2020 the energy Commission explored many new ideas, which did not advance to the execution stage.

- Design a new building that would replace the existing public bathroom/warming hut/storage building behind the town hall. This building would house public bathrooms, storage for recreation equipment, have a warming hut area for skaters, have a meeting room/office for the chamber of commerce as well as a side porch for bike repairs. The building design would have a roof large enough to fit a solar array that could provide electricity for the new building, the town hall and the library. There would also be a new parking lot and potential electric vehicle charging stations.
- Looking into potential funding for any potential renewable energy project that comes along.
- A renewable energy fund has been started with a vote at the town meeting. The purpose of this fund is to help proceed with any renewable energy project that is proposed and approved.
- Look to increase the renewable energy fund at the town meeting.

If anyone has an interest in joining the commission or has some town energy saving ideas, please contact us through the town's website.

Respectfully submitted,

Franconia Energy Commission

Kim Cowles, JS Fitzpatrick, Eric Meth (Select board liaison), Chip Stowell, Dave Strange, Bob Tortorice, Chuck Lukasic

## FRANCONIA TOWN ENERGY

1 July 2019 to 30 June 2020

	kWh	Electricity \$	Fuel \$	Total \$	Gallons/Tns	Fuel Type
<b>Key Buildings</b>						
Town Hall	6,889	\$ 1,487	\$ 3,278	\$ 4,765	1,360	#2
Safety Services Bldg	33,425	5,809	3,141	\$ 8,950	2,351	LP
Highway Garage	7,431	\$ 1,612	\$ 2,494	\$ 4,106	1,776	LP
Mittersill Firehouse	10,472	\$ 2,747		\$ 2,747		
<b>Town Vehicles &amp; Machines</b>						
Buildings & Grounds			\$ 2,754	\$ 2,754	1,000	Unld & Dsl
Police			\$ 3,816	\$ 3,816	670	
Fire Department			\$ 1,525	\$ 1,525	568	Dsl
Life Squad			\$ 2,129	\$ 2,129	741	Dsl
Highway			\$ 12,484	\$ 12,484	5,207	Dsl
Transfer Station				\$ -		
Recreation			\$ 776	\$ 776	312	Unld
Abbie Greenleaf Library	5,738	\$ 1,425	\$ 2,370	\$ 3,795	8.4	tns pellets
Transfer station	7,453	\$ 1,810	\$ 837	\$ 2,648	631	LP
Maintenance Garage	3,582	\$ 928	\$ 377	\$ 1,305	287	LP
Skating Rink	2,306	\$ 644	\$ 443	\$ 1,087	294	LP
Dow Clock	287	\$ 270		\$ 270		
Dow Field	733	\$ 337		\$ 337		
Cemetery Utility Shed	10	\$ 195		\$ 195		
Water System	61,313	\$ 17,614	\$ 1,240	\$ 18,854	884	LP
Streetlights	23,510	\$ 12,556		\$ 12,556		
<b>Municipal Bottom Line</b>	<b>163,149</b>	<b>\$ 47,434</b>	<b>\$ 37,663</b>	<b>85,097</b>	<b>16,085</b>	
Franconia's portion of:						
Lafayette School - 55.7%	72,371	\$ 13,257	\$ 12,836	\$ 26,093	53.8	tns pellets
Profile School - 25.1%	85,383	\$ 13,931	\$ 11,881	\$ 25,812	5,219	#2
School Buses				\$ -		
<b>Total Schools</b>	<b>157,754</b>	<b>\$ 27,188</b>	<b>\$ 24,717</b>	<b>\$ 51,905</b>	<b>5,273</b>	
<b>Total Franconia</b>	<b>320,903</b>	<b>\$ 74,622</b>	<b>\$ 62,380</b>	<b>\$ 137,002</b>	<b>21,358</b>	

## **FIRE DEPARTMENT**

2020 proved to be a test in many ways for rural fire departments. COVID 19 presented challenges for incident responses and training. Your department was still able to answer all fire calls, motor vehicle accidents and service calls. Meetings were cancelled but members -+put protocols in place to respond safely to all calls. Once again the calls for home alarms presents the need for homes with dial out alarm systems to be equipped with a Knox Box key holder for fire department access.

The average response time to an incident is a little over five minutes which shows the commitment our present members are making to the fire department.

As I write this report, Assistant Chief Roger Odell has announced his retirement from the department due to relocating out of the area. Chief Odell has held every position in the department over 50 years including Chief for two different periods of time and was a member of the original Twin State Mutual Aid Fire Coordinating Committee and continued to be a member throughout his fire career including as President of the Association. Chief Odell was always first to share his fire knowledge with new members and help acclimate them to fire service. Chief Odell's wealth of history and knowledge are irreplaceable and he will be deeply missed by his fellow fire fighters. We all wish Roger and Jenifer a smooth transition to their new home and look forward to their visits back to Franconia.

Thanks to a building being donated by Trevor and Thad Presby, the department had a good fire training opportunity with the Easton and Sugar Hill Fire Departments.

The annual department fundraiser during the Franconia Old Home Day celebration was not held due to COVID. The members enjoy meeting and chatting with our residents and hopefully we will see you this coming summer on the 3rd of July.

We want to thank Cray Ball and Mark Taylor for completing Fire Inspections and the Franconia Life Squad, Franconia Police Department and the Franconia Highway Department for their ongoing cooperation and assistance during emergency situations.

If you have ever had interest in serving your community as a volunteer firefighter, now would be a good time to step forward. Meetings and trainings are held on the first and third Wednesdays of the month at 6:30PM.

Most importantly, we would like to thank the community and the Select Board for their continued support of the Fire Department.

Respectfully Submitted,

Chief Rick Gaudette

### **Franconia's Firefighters**

Chief Rick Gaudette	Asst. Chief Tyler Gaudette	Asst. Chief Roger Odell
Cray Ball	Peter Gaudette	Walter Palmer
Shaw Brown	Andrew Husson	Steve Schmucker
Kim Cowles	Bill McCarthy	Stanley Sherburn
Tim Cowles	Tom Palmer	

# FRANCONIA NOTCH REGIONAL CHAMBER OF COMMERCE

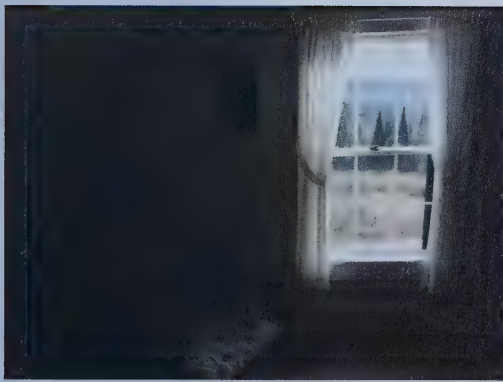
## Profit and Loss

October 2019 - September 2020

	<u>Total</u>
<b>Income</b>	
<b>4100 Membership Dues</b>	
<b>Total 4100 Membership Dues</b>	<b>\$18,161.95</b>
<b>4200 Town Appropriations</b>	<b>15,000.00</b>
<b>4400 Community &amp; Vol Support</b>	
Total 4420 Lupine Celebration Income	\$ 250.00
<b>Total 4400 Community &amp; Vol Support</b>	<b>\$ 250.00</b>
<b>4500 Fundraising Income from Special Events</b>	
Total 4510 Annual Meeting & Dinner Income	\$ 3,427.00
<b>Total 4700 Other Income</b>	<b>\$ 124.00</b>
<b>Total 4800 Investments</b>	<b>\$ 37.85</b>
<b>Total Income</b>	<b>\$37,000.80</b>
<b>Gross Profit</b>	<b>\$37,000.80</b>
<b>Expenses</b>	
<b>5000 Personnel Expenses</b>	
Total 5010 Salaries & Wages	\$25,366.02
5025 SUTA Payable	2,036.13
5030 Workman Compensation Insurance	323.00
<b>Total 5000 Personnel Expenses</b>	<b>\$27,725.15</b>
<b>5300 Professional Fees</b>	
Total 5310 Accounting Fees	\$ 1,676.00
5360 Web Hosting	576.00
<b>Total 5300 Professional Fees</b>	<b>\$ 2,252.00</b>
<b>Total 5400 Insurance</b>	<b>\$ 1,387.00</b>
<b>5700 Community &amp; Volunteer Relations</b>	
Total 5720 Lupine Expenses	\$ 181.90
<b>5800 Fundraising Expense</b>	
Total 5800 Annual Meeting & Dinner Expense	\$ 1,210.45
<b>Total 5900 Advertisements &amp; Promotion</b>	<b>\$ 389.10</b>
<b>6000 Occupancy</b>	
Total 6020 Building Maintenance & Repair	\$ 41.99
Total 6100 Utilities	\$ 332.95
<b>Total 6000 Occupancy</b>	<b>\$ 374.94</b>
<b>6200 Operations</b>	
6220 Membership Dues & Subscriptions	\$ 75.00
Total 6500 Supplies	\$ 262.91
Total 6600 Telecommunications	\$ 1,531.48
<b>Total 6200 Operations</b>	<b>\$ 1,869.39</b>
<b>Total 6250 Postage, Mailing Service</b>	<b>\$ 377.00</b>
<b>6900 Other Expenses</b>	
Total 6910 Bank Fees	\$ 113.63
<b>Total Expenses</b>	<b>\$35,880.56</b>
<b>Net Income</b>	<b>\$ 1,120.24</b>



## 2020 Town Report



2020, as all community organizations can attest to, was a deeply challenging yet revelatory year for The Frost Place. For the first time in its forty-four years of operation, The Frost Place made the difficult but necessary decision to remain closed for the 2020 season due to health concerns in light of the COVID-19 pandemic. While we were unable to open our doors to guests for the 2020 season due to health precautions and safety, we still executed a remarkably successful virtual conference season, and were able to welcome new members to our community. Below are program descriptions as well as examples of our challenges and successes.

### **Conference on Poetry and Teaching & Writing Intensive | June 27-July 2, 2020**

The annual Conference on Poetry and Teaching focuses on training educators to effectively integrate poetry into their curricula. This year's conference was the first to be held entirely online. The Conference on Poetry and Teaching is a unique opportunity for teachers to work closely with both their peers and a team of illustrious poets who have particular expertise in working with teachers at all levels. Over the course of 4½ days, faculty poets share specific, hands-on techniques for teaching poetry. This year's faculty included Dawn Potter, Kerrin McCadden, Cleopatra Mathis, Teaching Fellow Jaime Allesandrine, Angela Narciso Torres, and Didi Jackson. More than 15 educators from around North America participated during the week-long conference, which featured an add-on weekend in December for continuing credit. The conference was an overwhelming success and served as a roadmap for several other programs that were planned online.

### **Conference on Poetry | July 5 – 10, 2020**

With the Coronavirus still posing as an obstacle to our regular, in-person programming, we offered the 2020 Conference on Poetry to over 40 participants completely on the Zoom platform. The Conference on Poetry is an intense “poetry camp” that includes workshops, readings, and discussions. This program brings renowned poets from across the United States to The Frost Place to teach poetry workshops and give public readings at the conference. This year we awarded fellowships to four Latinx poets who have demonstrated talent and promise in the art of poetry. Our faculty included conference director Gabrielle Calvocoressi, Ross White, Frost Place board member Afaa M. Weaver, Deborah Paradez, and Rajiv Mohabir. Despite the intricacy of a full-fledged, online poetry conference, The Frost Place gave poets a chance to receive instruction from world-class faculty as well as focused attention to their work. The Frost Place received overwhelmingly positive feedback about the conference and the use of the online format.



### Poetry Seminar | August 2- August 8, 2020

The Frost Place Poetry Seminar is an in-depth, specialized program. Instructors this summer included director Patrick Donnelly and faculty Rebecca Foust, Patricia Smith, and Diane Seuss. Among the awards and honors of the faculty this year were a finalist for the Lambda Literary Award, a Pulitzer Prize finalist, a Japan-U.S. Friendship Commission Prize for the Translation of Japanese Literature, a U.S./Japan Creative Artists Program Award, the current poet laureate of North Hampton, Massachusetts, and the Florence J. Lucasse Award for Excellence in Teaching and Scholarship. This year, for the first

time ever in its history, the Poetry Seminar offered a “formalist track” workshop to over 25 participants lead by Rebecca Foust and Diane Seuss. Form is enjoying a robust comeback, with poets writing now not just in received forms like sonnets, villanelles, sestinas, ghazals, haiku, tanka (as well as free verse, itself a form), but also in a broad array of exciting new forms including golden shovels, bops, duplexes, syncopated sonnets, and more. The online format for the Poetry Seminar also received overwhelmingly positive feedback and was even requested by some to continue as an online workshop into the future.

### 2020 Chapbook Competition

Our annual chapbook competition, despite the physical challenges of the pandemic, was able to offer a full and robust chapbook competition to the greater poetry community. Our competition received over 400 entries from poets all around the globe writing in English. Our judge, poet Patrick Donnelly, selected PhD candidate Armen Davoudian’s manuscript, *Swan Song*, as the 2020 winner. Armen Davoudian’s poems and translations from Persian appear in *AGNI*, *Narrative*, *The Sewanee Review*, and elsewhere. His work has been supported by scholarships from Bread Loaf and the Sewanee Writers’ Conference. He grew up in Isfahan, Iran and is currently a PhD candidate in English at Stanford University. As the winner of the competition, Armen received a full scholarship package to attend the 2020 Poetry Seminar and gave a featured reading. While he is unable to enjoy a week-long residency this year at The Frost Place as part of his award, he is looking to the fall of 2021 to visit the grounds. Here’s what judge Patrick Donnelly said about the manuscript:

“What beautiful poems! Armen Davoudian’s superb *Swan Song* speaks with a lushly sensuous music. It’s full of a longing that is both sweet and harsh, as when he describes the blackness at the center of a red tulip ‘as though / a cigarette had been put out in it.’ The poems’ protagonist is the poignant recorder of the ‘patchouli funk,’ saffron, and rosewater of a coddled Iranian childhood. And his is a princely sensibility—but adaptable, happily unperturbed in a ‘one-bath four-person household.’ Formally virtuosic, sometimes passionately, comically opinionated—‘Everyone in my all-boys school is dumber than me’—Davoudian can also describe the trauma



caused by the president and his travel bans with devastating precision and understatement. That he loves men is a mostly undramatic matter, and he observes the antics of straight attempts at coupling with sympathy. This marvelous book casts a spell, the reservoirs of desire filling and emptying in rhythmic cycles, and reading it is a visit with a charmed voice. Long may it sing.”

### **2020 Dartmouth Poet in Residence**

Along with the museum’s closure was our decision to not host a Dartmouth Poet in Residence at The Frost Place; this is a tradition cherished by not only The Frost Place but also by Dartmouth College and the local community. This annual artist residency is an institutional stalwart for our community and for the poetry community at large. Many of our resident poets have gone on to lead successful careers in publishing, teaching, and serving public positions such as state Poets Laureate. For the 2020 application season, we received over sixty applications from the most diverse applicant pool to date. Some of these poets hold academic positions, while others serve as New York taxi drivers and bartenders. It became clear to us in early spring after our competition window was closed that safely hosting a poet in the museum was not an option, and the 2020 season would not have offered the same opportunities promised in our call for submissions, such as giving readings at Dartmouth College and in our local community.

Though we were unable to offer residency at The Frost Place to the 2020 applicant pool, we have decided to carry their applications over for the 2021 program season. While we understand that the COVID-19 situation is fluid, we remain optimistic that we can again offer this historic residency in July of 2021.

Respectfully submitted,

Maudelle Driskell  
Executive Director

## FRANCONIA AREA HERITAGE COUNCIL

### 2020 President's Report

**Note:** This has been a quiet year for the Franconia Area Heritage Council.

**Accessions:** Donations to the collection have continued. If you have not received an acknowledgment of your donation, please rest assured that we "Thank You"! Written acknowledgments will be sent as we are able. The Heritage Council appreciates the continuing interest of those who add to our collection, allowing us to interpret Franconia history.

**Visitors:** In March, we welcomed the White Mountain Garden Club as our last Museum visitors. The Franconia Heritage Museum was then closed. When the State of New Hampshire allowed museums to open, it was decided that it would be impossible follow the stringent requirements, and we closed for the remainder of the 2020 season. The Iron Furnace Interpretive Center welcomed more than 800 visitors. People, mostly from NH, were impressed by the interesting history and excellent preservation of the Iron Furnace.

**Memberships:** FAHC belongs to the following organizations: Franconia Area Chamber of Commerce, NH Historical Society, Lisbon Area Historical Society, NH Humanities Council, NH Preservation Alliance, Sugar Hill Museum, Bethlehem Historical Society.

**Events:** The annual skating party in February was very successful with numerous families attending. Sadly, this was our last event for 2020.

**Maintenance:** Museum porch and steps were painted. The Interpretive Center was painted. Local Board members visit the Museum, at least weekly, to keep an eye on things. Our gardener has maintained the grounds. The White Mountain Garden Club is maintaining the Whitney Garden.

**Business:** The Franconia Area Heritage Council did not have its Annual meeting this year. The Board decided officers will remain in place for 2021. We agreed to upgrade the World War II memorial plaque on the exterior of Franconia Town Hall. Eileen Ball scoured local and NH records to make sure all eligible veterans are included. Phil Krill arranged the casting of the plaque in bronze. The new plaque will be installed in 2021.

**History Project:** We are working on updating Franconia history from the 1970s to the present. Volunteers for a supervising committee to facilitate the project are needed. We also would appreciate community input including submitting information and participating in interviews when approached.

**General:** One newsletter was published this year. The Board is hoping to open the Franconia Heritage Museum in 2021 as safety conditions permit. We continue to use email to answer history and genealogy questions about Franconia and its inhabitants.

FAHC contributing members now number over 129. We are grateful for their support and interest.

We thank the citizens of Franconia for their support. Please consider volunteering at this important Franconia resource. The number of volunteers is very low.

Respectfully submitted,  
Nancy Heinemann, President  
Franconia Area Heritage Council

# FRANCONIA AREA HERITAGE COUNCIL

## Treasurer's Report 10/1/19 through 9/30/20

Checking Account Balance Oct. 1, 2019 \$ 4,967.11

### Income

Membership \$ 3,020.00

Museum Donations \$ 598.53

Interpretive Center Donations \$ 121.60

Edward Jones Dividends (reinvested) \$ -

GE Dividends \$ 7.96

Annual Dinner \$ 600.00

Gift Shop \$ 640.00

Memorials \$ 300.00

Transfer from Mascoma Bank to Woodsville Guaranty \$ 1,000.00

Program Speaker Reimburse \$ -

Totals \$ 6,288.09

### Expenditures

State of NH Filing Fees \$ 75.00

Electric \$ 531.42

Internet \$ 426.72

Telephone \$ 587.23

Heating Oil \$ 1,622.87

Water \$ 372.67

Office Expense/Supplies \$ 103.99

Stamps \$ 78.40

Newsletter Printing /Mailing \$ 251.77

Mailbox Rental \$ 56.00

Building & Grounds \$ 682.44

Program Expenses \$ -

Community Support \$ 7.49

Memorials \$ -

Memberships \$ 285.00

Annual Dinner \$ 570.00

Preservation \$ -

Transfer from Mascokma Bank to Woodsville Guaranty \$ 1,000.00

Totals \$ 6,651.00

Ending Balance \$ 4,604.20

## LAFAYETTE RECREATION

Like everyone else, the Lafayette Recreation Department faced several curveballs in 2020. Our normally full slate of annual events and fundraisers was largely postponed until 2021, although throughout the warmer months we were able to host some safe and socially distanced events at the Dow. Likewise, our youth programs looked different in 2020.

The pandemic hit just as we were planning spring events and youth baseball season. Although spring events and sports were a wash, summer was a successful season! Under the leadership of Recreation Director Kim Cowles and Summer Program Director Gillian Cahill, we were able to offer two Summer Rec sessions, with 32 children from our towns participating in the first, and 40 children participating in the second. Thanks to partnerships with Copper Cannon Camp and Tamarack Tennis Camp (both closed for the year), along with the Dow and other local outdoor venues, our Summer Rec kids had a fun, safe, and engaging season.

One new favorite activity last summer was paddling around Coffin Pond, close enough to town that the kids could bike there. Canoeing was such a big hit that the department has added six canoes – all donated – to its fleet. Because we had to cap Summer Rec enrollment for safety reasons, we applied for and received a Cares Act grant of \$18,000 helped to offset the decrease in revenue.

Although we cancelled the Top Notch Triathlon and other fundraising events in 2020, the Dow was hopping with activity, from disc golf players on the course to the North Country Chamber Players making music in the pavilion. We also hosted movie nights and an evening of dancing to the Wicked Smart Horn Band. We're all looking forward to returning to our familiar slate of activities in 2021!

During the fall we were able to offer a soccer season for children from kindergarten through sixth grade. Although we didn't compete against teams from other towns, our Lafayette kids worked on their skills and had a chance to play together throughout the fall.

Trunk or Treat was a huge hit! So much so, we will add it to our normal Halloween celebration every year. Thank you to the Safety Service peeps and everyone else who participated.

Just before Christmas, Santa rode through town on a fire engine, waving to kids along the way. Since then, the weather has proved tricky for maintaining the ice at the rink, but we continue to make ice whenever the weather allows, and skating continues to be a popular activity. We're also looking ahead to planning for a warming hut at the rink, which would be part of the welcome center and public restrooms in town.

As a Department, we continue our efforts to enhance the recreational opportunities for residents of various ages and interests and strive to enhance the positive relationships formed with other community groups. The Lafayette Recreation Committee meets the first Thursday of each month – remotely, for now – and residents are welcome to attend.

Respectfully submitted,

Lafayette Committee Members

**Franconia:** Adam Boyer, Meghan McPhaul, and Cindy Berlack

**Sugar Hill:** Launa Glover and Nicole McKay

**Easton:** Michael McKeever and Kent Butterfield

**Lafayette Regional School:** Gordie Johnk

**Recreation Director:** Kim Cowles

## LIFE SQUAD

The Ambulance Service continues to seek its membership from the surrounding area by recruiting from the towns of Franconia, Sugar Hill and Easton, the same communities it provides service to. Anyone willing to volunteer is welcome to apply for membership. Each member is dedicated to providing the highest quality emergency care to the communities we serve.

The Franconia Ambulance currently has seven members who are certified to provide Advanced Life Support, four of whom are nationally registered paramedics. The Franconia Ambulance at year's end has 13 active members; a membership well prepared to assist our citizens and visitors to our area with quality emergency medical care.

All members are Nationally Registered Emergency Medical Technicians. They are continually training and improving their skills. Each member must have a minimum of 20 hours of continuing education each year for a total of 40 hours after two years, at which time they must reapply for their national certification and state license.

Many of the members have other specialized training including ice rescue, swift water rescue, high angle rescue and motor vehicle extrication certifications. All of our members are certified in advanced CPR and in the use of the heart monitor and defibrillator. Most importantly, all of our members are dedicated to providing compassionate emergency medical care from the scene to the hospital.

The current list of active members of the Franconia Ambulance are:

Chief Paul Schmucker EMT	
Asst. Chief Mark Taylor EMT	Capt. Pam Oakman Paramedic
William Mead Paramedic	Allan Clark EMT
Bill McCarthy AEMT	Ned Wilson EMT
Jeffrey Collins AEMT	Nate Hanson Paramedic
Evelyn Collins Paramedic	Patrick Griffin EMT
Stephen Schmucker EMT	Colleen Steele AEMT

The Franconia Ambulance responded to 280 calls for assistance during 2020, of those 147 required transport.

In 2020, total operating expenses for the Franconia Ambulance were \$87,233.15. Income obtained from patient billing and subsidies from Sugar Hill and Easton totaled \$126,846.05, providing a return of \$39,612.90 to the Town of Franconia.

Your Ambulance is currently operating at the Advanced Life Support- paramedic level.

I sincerely thank the townspeople for their continued support and the privilege of serving them. And I especially thank the men and women of the Franconia Ambulance for their countless hours of dedication and sacrifice, serving others in their community in their time of need.

Respectfully submitted,

Paul Schmucker-Chief

Franconia Life Squad

## **PLANNING BOARD & ZONING BOARD OF ADJUSTMENT**

### **Planning Board**

There were no new subdivisions, lot line adjustments, or site plan reviews to come before the Planning Board this year. A small telecommunications tower for the Iron Furnace Brewery was presented to the Planning Board which required variances from the Zoning Board of Adjustment.

The Board had several discussions regarding short term rentals and how to deal with them in the future. The Board, together with the Town Administrator, worked on a potential revision to the sign ordinance, which will likely come before the town for a vote at next year's town meeting.

The Planning Board is currently working to update the Master Plan.

Respectfully submitted,

Thaddeus D. Presby, Chairman

### **Zoning Board of Adjustment**

In February the Board continued the review of the Dean Cibotti application from 2019 for a parking easement providing parking for 2 cars from lot 14 on the drive way of lot 13. The Applicant provided a permanent easement that was reviewed by Town Counsel and the application approved by the Board in June.

At the June meeting of the BZA, the Board accepted the resignation of Bess Andrews and thanked her for her service. During the Public hearing in June the Board considered and approved applications for a variance and a special exception. For an Accessory Dwelling Unit (ADU) at 2203 Easton Road owned by Joel McKenzie and presented by his agent Tim Klotz. Both the zoning variance and the special exception passed.

At the July meeting of the ZBA the Board welcomed Alex Peoples as an alternate and Keith Batchelder (Planning Board Representative).

On August 20th the ZBA heard an application by Corey McPhee for a zoning variance for a reduced side yard setback from 20' to 15' which would allow the construction of a hot tub at 36 Woodchuck Trail Tax Map 28 Lot 73 in Mittersill, N.H. Motion passed.

The application heard during the August meeting was submitted by Tim Clough, agent for Wolfpack- Iron Furnace Brewery for a 35' wireless internet tower installed with the 20' side yard setback. The application as presented for the tower was found to be a little sparse and the applicant said that to be effective the tower needed to be 44 feet tall. The discussion was continued on August 28<sup>th</sup>. Brian Williams found the Wireless Telecommunication Facilities Ordinance written for the Town on March 2001. The hearing was continued at the September meeting.

At the September 17<sup>th</sup> meeting of the ZBA two applications were made by Dave Ovens, Mt Cleveland Construction for Alpine Apartments for variances from the 50' setback from the center line of the road. The first variance was to enclose an existing entry staircase and provide safe access to the home during winter months. A second variance was for the placement of a 24' x 24' garage at 34' from the center line of the road. Both variances passed.

Tim Clough's hearing continued and the recently revised New Hampshire law – RSA 12 K 10 concerning Personal Wireless Service Facility (PWSF) was brought to the discussion of the Board.



During the October 15<sup>th</sup> meeting there was continued discussion of the code to be followed for the review of the Clough application, PWSF or Town Ordinance from March 2001. Because there were only 3 members of the ZBA which gave a quorum and allowed a meeting, consensus was not established so no motion could be passed. The hearing was carried over to the November 19<sup>th</sup> meeting.

At the November 19<sup>th</sup> meeting an application for Fox Hill Cooperative, Inc. (Fox Hill) was presented by the Office of Robert M. Shepard. Fox Hill is a community of 39 sites for manufactured homes, five of these sites are vacant. Fox Hill was established in August of 1970 set back requirements at that time are unknown. The current setback is 20' from the side yard. The site which is proposed for occupancy is in line with existing homes all at 12' from the side yard. Motion Passed.

During the November meeting it was concluded that the Wireless Telecommunication Facilities Ordinance, March 2001 would take precedence and this required Tim Clough to go before the Planning Commission before it came to the ZBA. The Planning Commission has heard the application and it can now return to the ZBA.

At the November meeting an election of officers was held: Susan Retz was elected Chair and Phil Krill was elected Vice-chair. We wish to thank Peter Grote for his service as Chair and continued membership on the ZBA.

Respectfully Submitted,

Franconia Zoning Board of Adjustment

Susan Retz – Chair, Phil Krill – Vice-Chair, Peter Grote, Brian Williams, Alicia Shambo, Keith Batchelder & Alex Peoples.

## POLICE DEPARTMENT

Hello Franconia! I hope that by the time you read this we have successfully and smoothly pulled farther and farther away from 2020. While it was definitely a year we will not soon forget, I hope that we have all moved on to a happier safer place so far in 2021. Franconia Police Department has had an equally unique year as well. There were new challenges in unprecedented situations that revealed some of the best our town has to offer.

If you remember from last year the town graciously voted to add a 4<sup>th</sup> full time police officer, a decision that I feel has already proven to be critical to this department's continued success. Officer Barnum signed on in July 2020 and was able to focus efforts into evidence disposal, case activity and solved a few cases while on light duty. The Barnum's introduced the newest member of their family in November, a healthy, beautiful baby girl. Barnum is back to full duty and we are grateful to have her 5 years of experience added to our team. I hope you all get a chance to meet Officer Barnum, introduce yourself and welcome her to the Franconia community. She is kind of a Rock Star. Just in time, too, because as predicted, Sgt Ryan Jarvis has been called up by the National Guard for a one-year deployment to other parts of this world. We miss him greatly and thank him for his sacrifice as he serves our country. We wish him a quick and safe deployment so he can get back to his family, to include their baby girl born in January. Congratulations to both families on their new additions.

Another positive change has been the ability to have Jamie Allaire, our administrative assistant, offer steady office hours on Tuesdays and Thursdays from 8am-1pm. This has proven to be hugely helpful as there is not much she does not know about all the peripheral administrative needs that often overwhelm police departments. We are blessed to have her. I also want to extend a word of gratitude to Officer Gary Pilotte whose positive personality is here, day in and day out, ready to serve this community.

2020 Pandemic: This was FPD's first pandemic and I must say I think we as a town have navigated it quite well thus far. I feel it is safe to say that none of us fully predicted how this virus would impact our lives. However, with each everchanging update we adapted and overcame time and time again. I am happy to report that FPD did not miss any shift coverage due to the Covid-19 virus, none of our officers contracted the virus (though we had a scare). Our officers and emergency workers went above and beyond to meet the challenge, to include a Mr. Rogers Covid-19 skit that seemed to help. A big thank you to all the emergency service providers, town employees and support staff for all their extra efforts that kept us safe. Let's hope Covid -19 will soon be a thing of the past.

One of the added 2020 challenges were some of the imposed budget cuts requested of the PD to fulfill our portion of the 100K cut from the operating budget last town meeting. Although we had previously trimmed every ounce of perceived excess out of our budget when asking for the fourth officer, we complied with the cut request. However, we now find ourselves in a predicament having not purchased any of the yearly safety items that we regularly need to replace on a revolving cycle such as boots, uniforms, Taser cartridges, radio batteries, body cameras, ballistic vests, officer training and more. In lieu of this, I again only requested the same police department operating budget requested for 2020 in 2021. No further or additional funds are being requested to fulfill the two years of equipment we now need. The department did not go up on a single line item and, in fact, came down approximately \$15,000, due to hiring a fourth officer, which allowed us to cut some line items like overtime and part time. I hope you will see my requests as responsible and prudent so we can continue to keep our officers safe with the gear they need to protect and serve you, the community.

Finally, I would like to point out a few of the more notable cases that we have worked on in 2020. FPD responded to a missing juvenile case. With the help of Bethlehem PD and NH State Police the child was recovered safely. The joint investigation led to pending indictments for felonious sexual assault and temporary custody of a runaway, with the Grafton County Attorney's Office. FPD was inundated this year with 91a (right to know requests) for old reports. I thank Kim, Jenny, Jamie and our town attorney for assisting in our compliance to those requests. FPD was able to assist in interrupting a scam of a resident. Our efforts working with law enforcement in California saved a victimized resident \$5,000. The case is still under investigation by the Attorney General's Office. At the time of this report FPD is investigating a burglary into the Cannon Mtn. Tram Building where suspects destroyed an ATM trying to get into it, stole merchandise, damaged property and stole a truck. FPD has one suspect in custody on a \$30K cash bail and indictments pending for the other. FPD, while investigating this, discovered and solved an aggravated assault (stabbing).

At the time of this report the case is still under investigation with indictments pending. Our overall calls for service have been up as well. (please see attached statistics sheet.)

We want to assure you that the Franconia Police Department is here for you, whatever your policing needs. Whether it is a friendly face at school in the morning, investigative work, routine requests, accidents, or serious emergency situations, we want you to rest easy knowing that your town is under the protection of a professional department that brings everything it has to the table every day.

“Be kind to your neighbors and proud of your town. We think you’re awesome.” - Chief Monaghan -Retired

Thank you very much for your support.

Respectfully submitted,

Chief Martin A. Cashin

## POLICE DEPARTMENT STATISTICS

<b>CRIMINAL OFFENSES</b>	<b>2019</b>	<b>2020</b>	<b>CRIMINAL CHARGES</b>	<b>2019</b>	<b>2020</b>
Assaults	2	1	Theft	0	20
Sexual Assault	1	0	Driving While Intoxicated	5	2
Bad Checks	0	0	Kidnapping/Abduction	0	0
Burglary/Trespass/Car breaks	4	5	Arson/Explosive Device	3	1
Viol. of Restrain/Court Order	6	5	Hindering Apprehension	0	0
Computer Crime	1	0	Endanger Welfare of Child	0	0
Criminal Mischief	3	13	Simple Assault	2	0
Disorderly Conduct	2	0	Resisting Arrest	1	3
Domestic Disturbance	5	6	Conduct After Accident	0	0
Criminal Trespass	14	18	Domestic Violence	1	2
Drug Investigation/Issues	7	3	Harassment	0	3
Fraud/Theft/Robbery	9	24	Criminal Mischief	1	15
Harassment	2	8	Criminal Threatening	2	5
Criminal Threatening	3	0	Burglary	0	4
Illegal Dumping	4	1	Shoplifting	0	0
Juvenile Offenses	8	7	Protective Custody/IEA	3	2
Attempted Suicide	6	7	Criminal Trespass	1	10
Poss. of Alcohol/Intoxicated	5	4	Disorderly Conduct	2	3
Wanted Persons	13	8	Invalid License/OAS/HO	7	9
Child Abuse	3	0	EBW/Breach of Bail	5	2
Missing Persons	0	5	First/Second Degree Assault	0	1
Stalking	1	4	Possession of Drugs	1	2
<b>TOTAL CRIMINAL</b>	<b>99</b>	<b>119</b>	Reckless Operation	2	0
			Interference w/Child Custody	0	1
<b>CALLS FOR SERVICE</b>			Sexual Assault/Obsc. Matter	0	3
Alarms	122	117	Protective Order Violation	2	4
Lost/Found Property	24	29	Ordinance Violations	0	2
Animal Complaints	42	46	Carrying of Weapons	1	1
911 Hang Ups	41	50		<b>39</b>	<b>95</b>
Disturbance/Fight/Brawl	18	18	<b>TOTAL ARRESTS</b>	<b>32</b>	<b>29</b>
F&G/Missing Lost Persons	65	72			
Noise Complaints	8	12	<b>MOTOR VEHICLE</b>		
Assist Other Agency	17	14	Accidents	69	44
Foot Patrol/Building Checks	40	39	Summons & Warnings	626	475
Follow Up Investigation	126	137	Citizen/Motorist Assists	40	40
Civil Stand By	9	11	Suspicious Vehicles/Persons	51	43
Admin Calls/Paperwork Svcs	120	260	Disabled Vehicles	139	103
Road Hazard	49	58	MV Complaints/BOLO/REDI	68	37
Special Events/Traffic Detail	38	50	VIN Verification	9	10
Welfare Checks	36	22	MISC SPOTS Inquiries	73	69
Misc/Did Not Advise	12	118	<b>TOTAL MV</b>	<b>1075</b>	<b>821</b>
Shots Fired	8	11			
Sex Offender Registration	5	7	<b>TOTAL INCIDENTS</b>	<b>2002</b>	<b>2120</b>
Bomb Threat	5	7			
Unattended Death	4	7			
<b>TOTAL SERVICE CALLS</b>	<b>789</b>	<b>1085</b>			

## **PUBLIC WORKS**

### **Highway Department**

The majority of the summer was spent ditching to maintain and improve drainage. We also graded the town's dirt roads and added gravel as needed.

There were significant projects at Mittersill this year. We replaced several culvert pipes and ditched all of Mittersill in preparation for the roads there being reclaimed and paved. This project included the entrance to Mittersill, Hubertus Ring, Ridgecut Road, Pioneer Road and Sunset Ridge Road. Next year we will add a top coat of pavement on the same roads.

It is also planned to chip seal Lafayette Road in 2021 and continue ditching to ensure adequate drainage as well as supplementing the town's dirt roads with additional gravel.

Respectfully Submitted,

Scott Leslie, Public Works Director  
Jim Cyrs  
Jeremy Hall

### **Tri-Town Transfer Station**

The beginning of the year was tumultuous due to the pandemic. For a short time, we were unable to accept recycled materials but did our best to rectify the situation as soon as possible. The pandemic posed other challenges as well: slowed traffic, PPE requirements and less contact with the residents we serve. We would like to thank everyone for their patience with the lines, traffic, and wearing your masks this year. We also welcomed a new full-time employee this year, Alyssa Murphy, and are grateful to have her on board.

Respectfully,

Tim Blake - Supervisor  
Kevin Dauphine  
Alyssa Murphy

### **Buildings & Grounds**

Although 2020 was a very difficult year, the Buildings & Grounds department made the best of it. With Kim Cowles moving on to the town administration position, it made for a busy summer. Fortunately we have now hired new part-time employee who has been doing a great job. There were not really any big purchases this year other than a new spreader for sand and salt to be used in the winter months. For 2021 we don't have any big purchases planned and will plan to continue working on our never ending list of projects.

Respectfully Submitted,

Corey Rush, Supervisor

TOWN OF FRANCONIA											
REPORT OF THE TRUSTEES OF THE TRUST FUNDS											
For the Calendar Year Ending December 31, 2020											
	PRINCIPAL:			INCOME:							
	Balance Beginning of Year	Additions- Withdrawal Gain(Loss)	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal and Income	Ending Market Value		
<b>Expendable/Maintenance Funds:</b>											
Sidewalk Improvement	94,369.26	(9,291.42)	85,077.84	2,155.86	1,536.55	3,200.00	492.41	85,570.25	92,782.60		
Highway Improvement	78,007.53	(56,318.87)	21,688.66	1,070.14	1,385.36	2,000.00	455.50	22,144.16	24,010.60		
Town Buildings Maintenance	57,726.21	131,360.94	189,087.15	532.62	1,334.35	-	1,866.97	190,954.12	207,048.82		
Library Building Maintenance Fund	25,007.75	5,355.55	30,363.30	502.99	410.11	-	913.10	31,276.40	33,912.55		
Safety Services Facilities Imp	1,660.94	33.26	1,694.20	891.66	39.35	-	931.01	2,625.21	2,846.48		
Rink Surface Maintenance Fund	16,435.06	2,235.29	18,670.35	911.82	274.15	-	1,185.97	19,856.32	21,529.92		
Heritage Museum	1,552.90	11,133.56	12,686.46	86.01	62.37	-	148.38	12,834.84	13,916.63		
Dow Clock	5,921.07	77.47	5,998.54	24.31	91.69	-	116.00	6,114.54	6,629.91		
Emergency Management	6,875.91	96.55	6,972.46	534.19	114.23	-	648.42	7,620.88	8,263.21		
Welfare	2,000.60	26.37	2,026.97	22.86	31.20	-	54.06	2,081.03	2,256.43		
Subtotal	289,557.23	84,708.70	374,265.93	6,732.46	5,279.36	5,200.00	6,811.82	381,077.75	413,197.15		
<b>Capital Reserve Funds:</b>											
Remedial Education	133,665.85	1,877.16	135,543.01	10,397.10	2,221.15	-	12,618.25	148,161.26	160,649.14		
Lafayette School Fund	96,900.19	1,338.82	98,239.01	5,847.34	1,584.17	-	7,431.51	105,670.52	114,577.03		
Bridge Construction	35,205.97	(20,537.21)	14,668.76	338.66	548.53	-	887.19	15,555.95	16,867.09		
Reassessment	28,419.61	9,885.47	38,305.08	1,642.41	495.68	-	2,138.09	40,443.17	43,851.95		
Legal	61,923.04	30,974.27	92,897.31	2,187.77	1,090.58	-	3,278.35	96,175.66	104,281.89		
Northern Pass Defense Fund	23,072.87	312.56	23,385.43	913.82	369.83	-	1,283.65	24,669.08	26,748.33		
Police Cruiser	43,417.62	(24,466.74)	18,950.88	2,555.44	725.72	2,500.00	781.16	19,732.04	21,395.17		
Handicap Access	78.88	1.10	79.98	6.09	1.31	-	7.40	87.38	94.74		
Dow Field	11,217.06	1,660.92	12,877.98	599.28	187.31	-	786.59	13,664.57	14,816.30		
Highway Trucks	158,667.22	39,276.42	197,943.64	3,043.32	2,619.21	-	5,662.53	203,606.17	220,767.26		
Highway Heavy Equipment	60,295.85	8,706.41	69,002.26	1,945.03	1,021.21	2,000.00	966.24	69,968.50	75,865.84		
Life Squad Van	125,794.20	22,630.68	148,424.88	6,693.60	2,113.52	-	8,807.12	157,232.00	170,484.41		
Town Buildings Truck	27,390.58	7,130.16	34,520.74	1,083.54	461.91	-	1,545.45	36,066.19	39,106.05		
Transfer Station Equipment	37,956.83	45,329.83	83,286.66	280.83	741.47	-	1,022.30	84,308.96	91,415.00		
Town Buildings & Grounds Equip	8,581.15	5,583.25	14,164.40	402.61	157.03	-	559.64	14,724.04	15,965.07		
Fire Dept Safety Equipment	91,651.44	9,242.66	100,894.10	873.14	1,453.77	-	2,326.91	103,221.01	111,921.06		

	PRINCIPAL:			INCOME:			Expended During Year	Balance End of Year	Principal and Income	Ending Market Value
	Balance Beginning of Year	Additions-Withdraw Gain(Loss)	Balance End of Year	Balance Beginning of Year	Net Income	Balance End of Year				
School Technology Fund	25,030.23	351.53	25,381.76	1,947.20	415.95	-	2,363.15	27,744.91	30,083.41	
Energy Initiatives	-	502.32	502.32		1.70		1.70	504.02	546.50	
Cemetery Maintenance Fund	36,678.63	5,260.58	41,939.21	5,534.01	643.47	5,500.00	677.48	42,616.69	46,208.67	
Transfer Station Improvements	560.60	7.89	568.49	44.78	9.33	-	54.11	622.60	675.08	
Life Squad Equipment	27,871.86	9,366.17	37,238.03	1,272.82	479.80	-	1,752.62	38,990.65	42,277.00	
Frost Place Maintenance	1,628.58	864.04	2,492.62	534.60	36.18	-	570.78	3,063.40	3,321.60	
Rural Water Supply	10,782.62	145.72	10,928.34	400.36	172.42	-	572.78	11,501.12	12,470.50	
Recreation Van	5,997.19	5,104.15	11,101.34	218.70	112.86	-	331.56	11,432.90	12,396.53	
Lafayette Recreation	6,172.73	57,809.15	63,981.88	207.75	291.13	-	498.88	64,480.76	69,915.57	
Fire Heavy Equipment	417,982.04	50,744.92	468,726.96	16,714.84	6,854.89	-	23,569.73	492,296.69	533,790.27	
Subtotal	1,476,942.84	269,102.23	1,746,045.07	65,685.04	24,810.13	10,000.00	80,495.17	1,826,540.24	1,980,491.46	
Cemetery Perpetual Care	99,291.42	(2,196.57)	97,094.85	38,655.14	4,338.71	1,083.21	41,910.64	139,005.49	150,371.58	
Franconia Scholarship Fund	140,005.91	(2,287.45)	137,718.46	3,812.47	4,435.20	5,000.00	3,247.67	140,966.13	152,492.68	
Lucy Pfoosi Memorial Fund	19,124.22	(356.78)	18,767.44	3,299.77	705.70	-	4,005.47	22,772.91	24,635.00	
Subtotal	258,421.55	(4,840.80)	253,580.75	45,767.38	9,479.61	6,083.21	49,163.78	302,744.53	327,499.26	
GRAND TOTALS (calculated)	2,024,921.62	348,970.13	2,373,891.75	118,184.88	39,569.10	21,283.21	136,470.77	2,510,362.52	2,721,187.87	
GRAND TOTALS (PER STATE)	2,024,921.62	348,970.13	2,373,891.75	118,184.88	39,569.10	21,283.21	136,470.77	2,510,362.52	2,721,187.87	

## FRANCONIA WATER DEPARTMENT

In 2020 the Water Department continued its quest to provide high quality, affordable drinking water. The continuing demands of state-mandated requirements and new updates to the Department's Rules and Regulations have been a large part of this year's work.

Various water reporting system upgrades were accomplished in 2020 that made water system operations more efficient and improved its automation.

Throughout 2020 the Franconia Water Department has been engaged in the discussion of the future of the fire hydrants in the village. While there are differing opinions on their future, one thing was clear; they require regular maintenance and upkeep. Considerations for assessing hydrant functionality, insurance premium benefit impact, town liability, continued maintenance costs as well as decommissioning costs were discussed. A preliminary fire hydrant viability study was conducted by GSRWA and determined that at present, the fire hydrants in service at this time lack the needed water pressures to perform under load. Additionally, discussions of installing dry hydrants to suction out of the Gale River were explored with the assistance of the fire chief. While much was learned through the discovery process, a decision was not made as to their disposition. It is the intent of the Franconia Water Department to present details of findings in a public meeting to solicit input from residents to make a better, more informed decision.

Franconia Ski Club (FSC) met with the Franconia Water Department throughout the year to make plans to connect water to their proposed Ski Lodge near the Mittersill community. Through a series of meetings, various challenges and solutions were explored to provide the public water to their new facility while protecting the sustainability of the water system. In the process (and with the consultation of the Franconia Fire Department and a Mittersill representative) a dry hydrant was installed at the Mittersill pond to provide a stable (non-potable) water source for fire suppression. This installation has made dramatic improvement to the entire Mittersill community fire suppression infrastructure.

The Main Street/Garnet Hill project to finish the incomplete work from the 2009 water project seemed to be a perfect candidate for grant application to the Northern Border Regional Commission (NBRC) & Community Development Block Grant (CDBG). Applications for both grants were submitted, but unfortunately were not awarded. We believe we have a strong case for future grant consideration and will likely pursue such a grant in the future. The engineering design by Horizons Engineering Services is complete and waits funding to complete the work.

We were very sad to lose our office administrator Meaghan Caron to new challenges at a new position, but were very fortunate to find a highly qualified candidate to fill the empty position. Sandy Kellogg is no stranger to our close-knit community and has brought a new perspective to our system administration...many thanks to Meaghan for taking additional time in July to bring Sandy up to speed.

Among other 2020 challenges was the persistent drought throughout New Hampshire. While Franconia dodged the brunt of the drought, a water use restriction was issued based upon the recommendation of the Department of Environmental Services, State of NH. We would like to express our appreciation to all water system users as well as non-water system users for their water conservation efforts. It is by collective cooperation like this that major water shortage crises are averted.

Digitization of water system drawings was implemented to preserve and protect these critical records from loss or damage.

During the month of August, water main and valve replacements were accomplished on Hubertus Ring, Pioneer Rd, Mittersill Rd and Sunset Ridge Rd when it was learned that Mittersill Road was scheduled to be repaved. While this was not the planned focus for the water department on Mittersill, it seemed prudent to avoid digging up newly laid pavement by facilitating the underground water work prior to the start of paving.

An agreement with Stiles Company to monitor the meter system has proven to provide timely identification of potential system issues.



Since the Mittersill water holding tank comes due for cleaning and inspection in 2021, funds were added to the 2021 operating budget to make this possible in 2021.

The water department has been engaged in the implementation of energy conservation measures and met with a representative of the energy committee to discuss potential steps that might be pursued to reduce energy costs for the water system.

The water department continues to make long term fiscal plans for system projects and utilizes the NHPDIP account to sustain and hold funds allocated for future water system projects requiring multi-year financial investments.

In 2021 we shall continue outlining budgetary needs, and creating clear distinctions for future projects.

Respectfully submitted,

Franconia Water Department Commissioners:

Darrel Dietlein, Chairman

Dan Walker

Kevin Johnson

**FRANCONIA WATER DEPARTMENT  
2021 BUDGET**

Ordinary Income/Expense

Income

Transfer from NHPID Acct 82,120.00  
3003-00 · WATER RENTS 317,000.00  
3004-00 · FEES 750.00  
3005-00 · SERVICES 425.00  
3000-00 · INTEREST INCOME 273.00

Total Income 400,568.00

Expense

5000-00 · CONTRACTS 60,010.00  
5100-00 · PAYROLL 22,400.00  
5200-00 · PROFESSIONAL SERVICES 3,950.00  
5300-00 · CAPITAL IMPROVEMENTS 130,120.00  
5301-00 · METERS 8,615.00  
5302-00 · SYSTEM MAINTENANCE 49,400.00  
5303-00 · PARTS & MATERIALS 9,000.00  
5304-00 · BUILDING MAINTENANCE 2,000.00  
5305-00 · MANDATED WATER TESTING 7,500.00  
5306-00 · CHEMICALS 2,000.00  
5400-00 · OFFICE OPS & SUPPLIES 1,850.00  
5401-00 · MEMBERSHIPS & SUBSCRIPTIONS 445.00  
5402-00 · EDUCATION / TRAINING 500.00  
5700-00 · UTILITIES 28,790.00  
5800-00 · MISC EXPENSE 2,500.00  
6000-00 · USDA Loan Payment 71,488.00

Total Expense 400,568.00

Net Ordinary Income 0.00

Net Income 0.00

**BIRTHS REGISTERED IN THE TOWN OF FRANCONIA  
For the Year Ending December 31, 2020**

Date & Place of Birth	Name of Child	Name of Mother & Father
April 4, 2020	Finley Dash Dow	Thea Dow Jason Dow
April 29, 2020	Meadow Alice Boone	Robin Boone Philip Boone

**MARRIAGES REGISTERED IN THE TOWN OF FRANCONIA  
For the Year Ending December 31, 2020**

Date & Place of Marriage	Name and Surname of Groom & Bride	Residence at Time of Marriage
June 4, 2020 Franconia, NH	Leilani M. Otto Eli H. Greenlaw	Franconia, NH Franconia, NH
July 25, 2020 Franconia, NH	Michael C. Guay Emma M. Stone	Franconia, NH Franconia, NH
August 13, 2020 Lancaster, NH	Zebulon D. Eaton Kylie R. Potter	Center Ossipee, NH Franconia, NH

**DEATHS REGISTERED IN THE TOWN OF FRANCONIA  
For the Year Ending December 31, 2020**

Date & Place of Death	Name & Surname of Deceased	Name & Surname of Father	Maiden Name of Mother
February 6, 2020 Franconia, NH	Jeanette F. Trahan	Joseph Longchamps	Mary Belanger
February 17, 2020 Franconia, NH	Gwendolyn Wilder	Louis Wheeler	Ruth Hill
March 27, 2020 Franconia, NH	Dennis Ellis Mann	Ellis Mann	Etta Cronin
April 19, 2020 Franconia, NH	Thomas E. Norcott	William Norcott	Kathleen Farrar
April 26, 2020 Franconia, NH	Daniel Cabrera	Ramon Cabrera	Silvana Nunez
July 6, 2020 Franconia, NH	Stephen J. Hacquebord	Charles Hacquebord	Jean Anderson



## **Town Hours and Contact Information**

### **Selectmen's Office**

(603)823-7752

[townadmin@franconianh.org](mailto:townadmin@franconianh.org)

Monday: Closed

Tues. – Thurs.: 8am to 4:30pm

Friday: 8am to 1:30pm

Meetings: Mondays at 3pm, Town Hall

### **Town Clerk/Tax Collector's Office**

(603)823-5237

[townclerk@franconianh.org](mailto:townclerk@franconianh.org)

Monday: Closed

Tues, Wed and Fri: 8am to 3pm

Thursday: 10am to 6pm

### **Water Department**

(603)823-7752

[waterdept@franconianh.org](mailto:waterdept@franconianh.org)

Monday: Closed

Tues, Wed, Thurs: 8am to 12pm

Fri: Closed

Meetings: 2<sup>nd</sup> Thursday of the month at 4:30PM, Town Hall

### **Planning Board**

(603)823-7752

Wednesday (office hours): 4pm – 6pm

Meetings: 2<sup>nd</sup> and last Tuesdays of the month at 7pm

### **Tri-Town Transfer Station**

(603)823-5311

Monday: 12pm to 5pm

Tues. – Thurs.: Closed

Friday: 12pm to 5pm

Sat. and Sun.: 9am to 5pm

### **Abbie Greenleaf Library**

[library@franconianh.org](mailto:library@franconianh.org)

Monday: 2pm to 6pm

Tuesday: 2pm to 6pm

Wednesday: 10am to noon; 2pm to 6pm

Thurs. and Fri.: 2pm to 5pm

Saturday: 10am to 1pm

### **Fire, Police, Life Squad**

Emergency: 911

Non-Emergency: (603)823-8123

New Hampshire State Library



3 4677 00216196 1