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CITY OF DOVER New Hampshire



104th ANNUAL REPORT

1959

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104th ANNUAL REPORT
of the
CITY OF DOVER, N. H.



FOR THE YEAR
ENDING DECEMBER 31, 1959

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MAYOR MELVIN F. MORRISON

THE MAYOR'S REPORT

To the Citizens of Dover:

I have the honor of submitting herewith to the people of Dover my report for the year 1959.

The efficient operation of any community, like any business, requires first, a carefully developed budget. Likewise, at the conclusion of each term of administration, a careful inventory should be made to see just how much was accomplished and to indicate the direction to be taken in future years. With this in mind, I am pleased to report on some of the major accomplishments of the past year.

The sewage disposal problem in the City of Dover has been progressively becoming more serious. During the past year, we followed through with the program for clean up of the pollution in the Cochecho River, and the Sewage Disposal Plant should be in operation early in 1960.

Since it was my honest belief that the pollution clean up of any river is a problem far beyond the solution of any given community, I took the initiative and led the fight before the State Legislature which resulted in the passage of a Bill authorizing state aid in the amount of 20% of the cost of construction of Sewage Disposal plants. The City of Dover was the first community in the state to complete application for this aid, and the first to receive a payment of state aid, for the Back River Treatment plant.

An adequate supply of water is essential to the life of any community, and Dover is no exception. Over the years, we have had problems of supply as well as quality of our water. Dover has grown and will continue to grow, and this problem of an adequate supply will continue to be one of major importance for a number of years.

When it became evident that our underground water supply might be seriously jeopardized by the Air Force's development of wells in our water area, to supply Pease Air Base and the City of Portsmouth, we instituted proceedings to stop this unwarranted action, and through the close cooperation of Senator Bridges and Senator Cotton and the City of Dover, we were successful in bringing about the construction of the Bellamy Dam, by the Air Force, instead of tapping into Dover's underground water supplies in the Madbury area.

To meet the ever-increasing demand for additional water supplies, during this past year we started the installation of a new well at Pudding Hill, together with the installation of the necessary transmission lines. This new well will add 700,000 gallons of water per day to our supply. We also installed new water lines on Upper Sixth Street and the Old Rochester Road. A new sewer line was put in on the Durham Road, and the many new homes being built in that area will be able to enter this new sewer line.

In an effort to provide additional parking, a section of the lawn in the rear of the City Hall was made into a paved parking area which will accommodate 14 cars.

Our beautiful City Hall was given a bit of a face lifting as most of the office walls were painted, as well as the ceilings. In several of the offices the old fashioned grill work was removed and the Finance and Collection offices took on a "new look".

For the past few years, this area has seen serious damage to our beautiful elm trees, by the Dutch Elm disease. Through the cooperation of the University of New Hampshire, a complete survey was made of all the elm trees and all the diseased were tagged. Elm trees which have become infected must be cut down and burned. This program was carried out and a large number of trees were taken care of by tree experts. This required a large appropriation but the work was necessary in order to save the remaining trees which beautify our city streets.

When it was announced by Attorney Stanley M. Burns that funds had been made available by the Douglass estate, for the construction of a new wing to our hospital, I immediately offered my full cooperation in this project. This new wing will be a very valuable asset to our community and the citizens of Dover should be extremely grateful for making this new wing possible.

It has been my honest belief that to make certain that property taxes in any community are just and equal, there should be an honest revaluation periodically, and it was my feeling that a revaluation should be made in Dover. I fought for such a program, but I was not successful. I still feel that Dover has need of such a program.

Knowing the need for suitable housing units for elderly citizens, I had hoped that such a project would be undertaken this year, and that these units would replace sub-standard housing in certain sections of our city. However, the Dover Housing Authority changed the plans for the location of the units, and it appears that construction will be in a large field. In doing this, the Authority appears to be losing some of the benefits which might be derived, in or replacing the sub-standard housing.

As I stated at the beginning of this report, a carefully developed budget was necessary for efficient operation of any community. Every attempt was made to keep budgetary figures at a minimum, and yet continue the same high standards of departmental services to our citizens. In spite of our best effort to keep the budget down, the 1959 tax figure was set at \$57.

The following is a breakdown of how your 1959 dollar was spent:

Education	\$.425
Public Works Department	.121
General Government	.084
Protection of persons and property	.069
Interest and maturing debt	.066
County tax	.051
Fire Department	.046
Public welfare	.032
Recreation and parks	.025
Hospital	.019
Street lighting	.019
Public Library	.019
Capital improvements	.018
Public health	.004
Cemetery	.002
	<hr/>
	\$1.00

With the retirement of Police Chief John J. Murphy, and Cemetery Superintendent Francis Lennon, the City of Dover lost two long-time faithful employees. It is with a feeling of sadness that we mention the passing of Fire Chief Carroll Nash and Librarian Anne Elizabeth Leach, both capable, trustworthy, and well liked department heads, and both of whom passed away while serving the citizens of their community. These four department heads all served their city well, and I am happy to have had the opportunity of working with them.

In conducting the affairs of the City of Dover during the past year, my actions have been motivated only by the simple standard of what, in my honest opinion, was best for the community.

This standard was shared by all who served with me, and to all Department Heads, Board and Committee members, and to all the employees, I am extremely grateful for the interest and cooperation of each and every one.

I am also grateful to the voters of Dover for giving me the opportunity of serving as their Chief Executive for the past two years, and I have tried to conduct the affairs of the city in a just and honorable manner, based on the premise: Is this good for Dover? Dover has grown and will continue to grow and our good people working together will keep Dover in the right direction.

Respectfully submitted,

MELVIN F. MORRISON,

Mayor.

CITY CLERK AND PURCHASING AGENT

To His Honor the Mayor, and Members of the City Council:

Gentlemen:

Herewith is submitted the annual report of the City Clerk and Purchasing Agent for the year 1959, consisting of the following agencies embodied in this department: Council Activities, Elections, Vital Statistics, Administration and Revenues, and Purchasing.

COUNCIL ACTIVITIES

During the year 1959 the Mayor and Council were actively engaged in several legislative sessions numbering 18, 11 regular and 7 special meetings, in which there were adopted 6 ordinances, 50 resolutions, and approximately 96 petitions and communications accepted.

There were also 3 public hearings held during the year, one on the 1959 Appropriations Resolution, the 2nd being on a \$150,000. bond issue for the Pudding Hill Well and connecting water transmitting lines, and the 3rd, on a \$25,000. water bond issue for the residents of Upper Henry Law Avenue.

ELECTIONS

There was only one election held during 1959, known as the Municipal Election, the total number of votes cast was 5,023 and the total cost being \$2,745.00 and which resulted as follows:

For Mayor

Patrick J. Greene	2595	Melvin R. Morrison	2322
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For Councilmen at Large

John D. McCarthy	2601	Albert L. Nelson	2259
Andrew Courteau	2462	Joseph T. Jalbert	2089
Arthur J. Grimes	2442	Philip Calcutt	2049
Paul G. Karkavelas	2417	George J. O'Neil	1896

For Councilman Ward I

W. Raymond Stackpole	659	Raymond Guillemette	557
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For Councilman Ward II

Daniel F. Richard	611	Walter Cheney	303
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For Councilman Ward III

Irving T. Webb	376	John J. Redden	280
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For Councilman Ward IV

Robert W. Herlihy	788	Albert E. Taylor	588
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For Councilman Ward V

John Maglaras	397	Joseph Heeney	124
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For Members of the School Committee at Large

Maurice A. Blais	2504	Robert L. Canada	1331
Raymond Dunphy	1512	Charles R. Caswell	1121

For Members of the School Committee

From Ward I

Daniel R. Flynn	694
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From Ward II

Thomas R. Roux	505
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From Ward III

Beatrice C. Crosby	336	Leonidas Koulongis	204
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From Ward IV

John H. Topham	775	Hewitt G. Hehir	201
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From Ward V

Agnes McLaughlin	229	Andrew W. Minitier	44
Walter H. Keays	191		

VITAL STATISTICS

	1958	1959	
Births	574	523	-51
Marriages	185	200	+15
Deaths	237	237	

ADMINISTRATION AND REVENUES

In this agency there seems to be an increasing demand each year for certificates, licenses, documentary records, attested copies of various legal forms, and the recording of conditional sales, mortgages, writs, discharges, tax liens, etc., evidenced by the following summary of revenues received in this year as follows:

Summary of Income

Pool and bowling licenses	\$ 150.00
Taxi licenses	300.00
Plumbing permits	843.10
Auditorium rentals	795.00
Conditional sales	1217.00
Personal and chattel mortgages	1072.00
Marriage licenses	600.00
Discharges	136.00
Birth certificates	239.00
Marriage certificates	53.50
Death certificates	182.00
Voting certificates	13.50
Bellamy Park licenses	35.00
	<hr/>
	\$5636.10
Dog licenses	1756.94
	<hr/>
Total	\$7393.04

PURCHASING DEPARTMENT

The purchasing department continues to be a very active agency in this office, requiring an incessant and relentless vigilance in the study, scrutiny and analysis of all requisitions, specifications and bids brought to this office daily, for processing and purchasing in order to achieve great savings to the city, which of course is the primary function of centralized purchasing and competitive bidding.

These are but a few salient facts found in administering the functions of centralized purchasing as practiced in this office since 1950 to the betterment of all taxpayers of our steadily growing city.

Respectfully submitted,

ALFRED J. GUILMETTE,

*City Clerk, and
Purchasing Agent.*

TAX COLLECTOR

For the Year Ending December 31, 1959

To His Honor the Mayor, and Members of the City Council:

A total of \$172,087.41 was collected for the Water Department on meter rates, maintenance and new service bills.

A total of \$149,676.81 for meter rates was committed to the Collection Office for the January, February, July and August billings. This is an increase of \$43,006.95 over last year.

The Property Tax Warrant, committed to the Collector by the Assessors on September 3, 1959, was in the amount of \$1,616,580.37. This is an increase of \$168,654.37 over the previous year.

As of December 31, 1959, \$1,408,396.87 had been collected for 1959 property taxes.

TAX SALE

There were 123 parcels on the posting list with a value of \$30,758.77, but at the time of the Tax Sale, it was reduced to 60 parcels with a value of \$10,463.26.

The amount of property taxes to be redeemed for all previous years is now \$5,294.34.

On June 19, 1959, the Head Tax Warrant was submitted to the Collector by the Assessors in the amount of \$47,065.00. On December 31, 1959, a total of \$30,580.00 had been collected.

On June 18, 1959 the Poll Tax Warrant was submitted to the Collector by the Assessors in the amount of \$13,738.00. On December 31, 1959, a total of \$9,098.00 had been collected.

Many of these Head and Poll Taxes are paid at the time of Motor Vehicle registration so that the figure given at the first of the year is much higher by April first.

Other collection activities during the year of 1959, include the mailing out of 9,500 Head and Poll Tax bills, 4,548 Property Tax bills, 1,944 Head and Poll Tax delinquent notices, 1,465 reminders on Water bills, 62 shut-off notices and 270 Property Courtesy notices.

We wish to thank the general public for their promptness in paying various taxes and to assure them that we are here to help in any way possible.

We would also like to remind them that the Tax Office is open during the noon hour so that anyone wishing to make a payment on Water bills or Taxes may do so at this time.

We gladly accept partial payments on Property and Stock-in-Trade Taxes.

Respectfully submitted,

HAROLD E. CLARK,
Tax Collector.

CITY SOLICITOR

For the Year Ending December 31, 1959

To the Honorable Mayor and Members of the City Council:

I hereby submit my report on the activities of this Department for the year 1959.

The Solicitor was in attendance at City Council meetings and attended innumerable other meetings of Boards and Committees when requested.

Many ordinances, amendments to ordinances, resolutions, deeds, easements and other legal instruments were drafted for the various departments.

The petition for mandamus filed by Leonard Ferland against the Dover Plumbing Inspector was withdrawn by the petitioner.

An action was begun against the City of Dover by Virginia Hermer concerning a zoning problem. This matter will be heard by the Strafford County Superior Court at a later date.

Considerable investigation was completed relative to the statutory background of the rights of the City of Dover in and to water at Willand's Pond.

All criminal matters brought to the attention of the Solicitor were processed in the Municipal Court and reference is made to Police and Municipal Court Records for specific information.

I express my appreciation to the Mayor and all Departments and municipal personnel for outstanding cooperation and willing assistance given this office throughout the year.

Respectfully submitted,

T. CASEY MOHER,

City Solicitor.

PLANNING DIRECTOR

Honorable Mayor and Members of the City Council:

The Dover Planning Board held its organization meeting January 12, 1959. Elected officers for the ensuing year were Eugene S. Meserve, chairman and Arthur J. DuBois, secretary. Mr. DuBois was reappointed to the Board for another six-year term. Other members of the Planning Board were Walter W. Fischer, Robert Labrie, Laurence R. Nealley, E. Vincent McDonald, Charles Farrar, representative from the City Council, Gerard A. Crawford, representative of the Administration, and Mayor Melvin F. Morrison. The Planning Board met thirteen times during 1959.

Upon the resignation of Robert E. Skinner as planning director in January, the Planning Board appointed Miss Doris M. Desautel as director. She assumed her duties July 1, 1959.

During the course of the year the Planning Board granted final approval to five subdivisions which would authorize the establishment of some 186 lots for new single residences. Preliminary approval was granted to one subdivision for 23 residential lots. The Planning Board disapproved one application for sub-division. In compliance with the State Statutes, public hearings were held for each of the subdivisions.

1959 saw the re-establishment of the Student Assistant Program, a cooperative effort of the University of New Hampshire and the Dover Planning Board. Under the program, students receive on-the-job training, for which they are credited by the University of New Hampshire, and the Planning Board benefits by their employment. During the first semester of the 1959-1960 school year, one student, Allan Sawyer of Schenectady, New York, took part in the program.

During 1959, several important projects were completed. Three-year-old base maps were revised to include all accepted streets. This revision was completed through the cooperation of the New Hampshire State Planning and Development Commission. A Zoning Map was prepared. The map includes all amendments to the Zoning Ordinance since its adoption in 1948.

A comprehensive land use analysis was initiated. The first phase of the analysis—the field inspection of the property—was completed. Through the field inspection the actual use and intensity of use of each parcel of land in the City were determined.

A third basic project was initiated in 1959. A comprehensive revision of the Subdivision Regulations was prepared. The proposed revision, as prepared by the Planning Board Staff, was being reviewed by the Planning Board and due for public hearings at year's end.

In addition to the many administrative duties of the Planning Board Office, the long-range planning program is being continued. Long periods of time without a technical staff impede the progress of the comprehensive plan, however, during 1959, the objectives and policy were reaffirmed. The preparation of the Master Plan and the improvement of the tools of implementation: the Zoning Ordinance, a Housing Code and other basic codes and ordinances have become the major projects of the Planning Board.

Respectfully submitted,

DORIS M. DESAUTEL,

Planning Director.

FIRE DEPARTMENT

To the Honorable Mayor and Members of the City Council:

I herewith submit the report of the activities of the Fire Department for the year 1959.

PERSONNEL

The Fire Department was staffed by the Chief and 15 permanent firemen at the beginning of the year. Two men were added to cover for vacations and one of the men was added to the permanent force.

Fire Chief Carroll M. Nash died April 30, 1959 and Deputy Chief Frederick Gilpatrick was appointed Acting Chief.

EQUIPMENT

Central Fire Station housed all of the equipment of the Department, including 750 gpm pumping engine, 500 gpm combination pump and tank, 500 gpm pumping engine, 85-foot aerial ladder truck, 800 gallon tank truck, a panel truck, a trailer pump, and a boat and trailer.

A new motor was installed in Engine 4, the truck painted and a chief's car was acquired.

One thousand feet of fire hose was purchased. The sleeping quarters at the station were painted and electrical wiring was changed.

INSPECTIONS

All the City's schools were inspected and the fire drills were held. The hospital, nursing home, factories, apartments, the County Farm and mercantile establishments were inspected during the year.

PERMITS

Permits were issued for kindling outdoor fires and the installation of power oil-burning equipment.

ASSISTANCE

There were 542 calls for assistance which were handled as follows:

- 490 still alarms handled by permanent men
- 46 box alarms to which all personnel responded
- 6 engineer calls

The Department gave assistance to Somersworth, South Berwick, Madbury, Barrington and Rochester and received help from these departments and Portsmouth.

Respectfully submitted,

FREDERICK GILPATRICK,

Acting Chief.

POLICE DEPARTMENT

To the Honorable Board of Commissioners, Dover, N. H.

Gentlemen:

I have the honor of submitting the Annual Report of all transactions of the Dover Police Department for the year 1959.

The Department handled a total of 10,363 calls and complaints. A permanent record of these calls was logged on the Day and Night Reports. There was a total of 1189 doors and windows found unlocked by officers on the beats. These were locked and the owner notified, or called to lock up himself. Eighty-two animals were disposed of, most of which were dogs seriously injured by motor vehicles, or cats which were diseased. Two hundred thirty-four burned-out street lights were reported to the Public Service Company. The value of lost and stolen property recovered and returned to owners amounted to \$7,764.80.

Five hundred and five operators of motor vehicles were arrested and arraigned in court for speeding, careless operating, operating under the influence of liquor, operating without licenses, crossing yellow lines, failing to pay for parking tickets and other motor vehicle offenses. There were 770 arrests made for drunk, larceny, assault, robbery, suspicion, non-support, etc. Our investigations included 301 motor vehicle accidents in which 131 persons were injured, 24 of these being pedestrians. There were no fatalities in Dover in 1959.

There were several changes involving personnel of the Department during the past year. In April, 1959 Officers Arthur Thompson and Bertrand Turgeon were appointed. Officer Donald Blanchette resigned in June, 1959. The retirement of veteran Police Chief John J. Murphy, July 1, 1959 was a noteworthy event in that the Department, as well as police service, will feel the absence of this man who was an understanding, devoted Police Officer as well as a capable, untiring leader who guided this Department as Chief for 7 years, and as Deputy Chief for 20 years. Inspector Richard Flynn, veteran of 10 years on the force, became Acting Chief on July 1. He was named full-time Chief Oct. 7. Daniel Murray was promoted to the rank of sergeant July 1. In November, Daniel Martuscello was appointed to the force as patrolman.

Appreciation and thanks are extended to the Board of Commissioners, the Honorable Ovila J. Gregoire, Judge of Municipal Court, Associate Judge Walter A. Calderwood, and City Solicitor T. Casey Moher, the Mayor and members of the City Government, to Colonel Ralph Caswell and the State Police, Clerk of Court Vinton R. Yeaton, Chief Frederick Gilpatrick of the Fire Department, Commissioner Frederick N. Clarke and members of the Motor Vehicle Department for their assistance.

Respectfully submitted,

RICHARD FLYNN,
Chief of Police.

PUBLIC WORKS DEPARTMENT

To His Honor, the Mayor, and Members of the City Council:

During the winter months of 1959, 500 tons of salt and 2,000 cu. yards of sand were used on 16 storms.

STREETS AND ROADS PATCHING AND SURFACE TREATMENT

There were 1,224 tons of patch material used on streets and roads before surface treatment started.

The following roads and streets were surface treated with 110,000 gallons of asphalt:

Cote Drive, Spur Road, Industrial Park, Oak Street, Middle Road, Rochester Road, Canterbury Park, Stage Road, Richardson Drive, Mill Street, Charles Street, Hartswood Road, Fairfield Drive, Atlantic Avenue, Oak Street Extension, Country Club, Horne Street, Dover Street, Park Street, Water Street, Library Parking Lot, Morningside Drive, Cedarbrook Drive, Mast Road, Upper End of Mast Road, Lower End Hillerest Ave., Old Colony Road, Old Dover Point Road, Oxbow Lane, James Street, Lake Street, Willand Avenue, Morin Street, Shamrock Lane, South Pine Street, Highland Street, Water Ditch on Sixth Street, American House Parking Lot, Rutland Street, Westwood Circle.

TOWN ROAD AID PROGRAM

Under this program, the following work was accomplished:

Bellamy Road mix pavement, Oxbow Lane mix pavement, seal coat, Oak Street extension; seal coat, Spur Road; construction, part of Oak Street; construction, Columbus Avenue.

PAVING PROGRAM

The following streets were paved with bituminous concrete:

Parking lot City Hall, Central Ave. at St. Joseph Church, Hale St., Hospital Entrance, Central Ave. at Hospital, Chestnut St., Central Ave. to Sixth St.; Arcola St., Oak St., Central Ave. to Park St., corner Fourth St. and Washington St., Fourth St. from Chestnut St. to tracks, 800 feet on Fourth St. above the tracks.

GRAVELING AND GRADING STREETS

Approximately 18,006 yards of gravel was applied to the following roads which were then graded:

Parking lot, City Hall; Parking lot, American House; Dump Road; excavation and gravel, Oak Street, Stage Road.

BRIDGE REPAIRS

Extensive repairs were on lower and upper Washington St. bridge: Five concrete piles were constructed under the middle of the upper Washington St. Bridge and all deteriorated steel cut out and replaced.

The lower bridge was welded and reinforced at the joint of trusses. The Central Avenue Bridge was given a coat of priming paint and planks were replaced in the Whittier Falls Bridge and Central Avenue Bridge.

SEWER MAINTENANCE

Storm drains were constructed on Riverside Drive, Kelly Drive and Oxbow Lane.

New Sewers were constructed on Watson Street, Sherman Street and the Durham Road.

Existing sewers were repaired on:

School Street, Locke Street, Everett Street, Hanson Avenue, Waldron Street, First Street, Locust Street, Forest Street, Portland Street, Franklin Court, Sonnet Street, Hough Street and Union Street.

Six new catch basins were installed on Oxbow Road and one each on Stark Avenue and Fisher Street.

Four new manholes were constructed on Watson Street.

MISCELLANEOUS PROJECTS

Sanding and cleaning of Bellamy Beach

Fences put up and taken down for the Derby Races

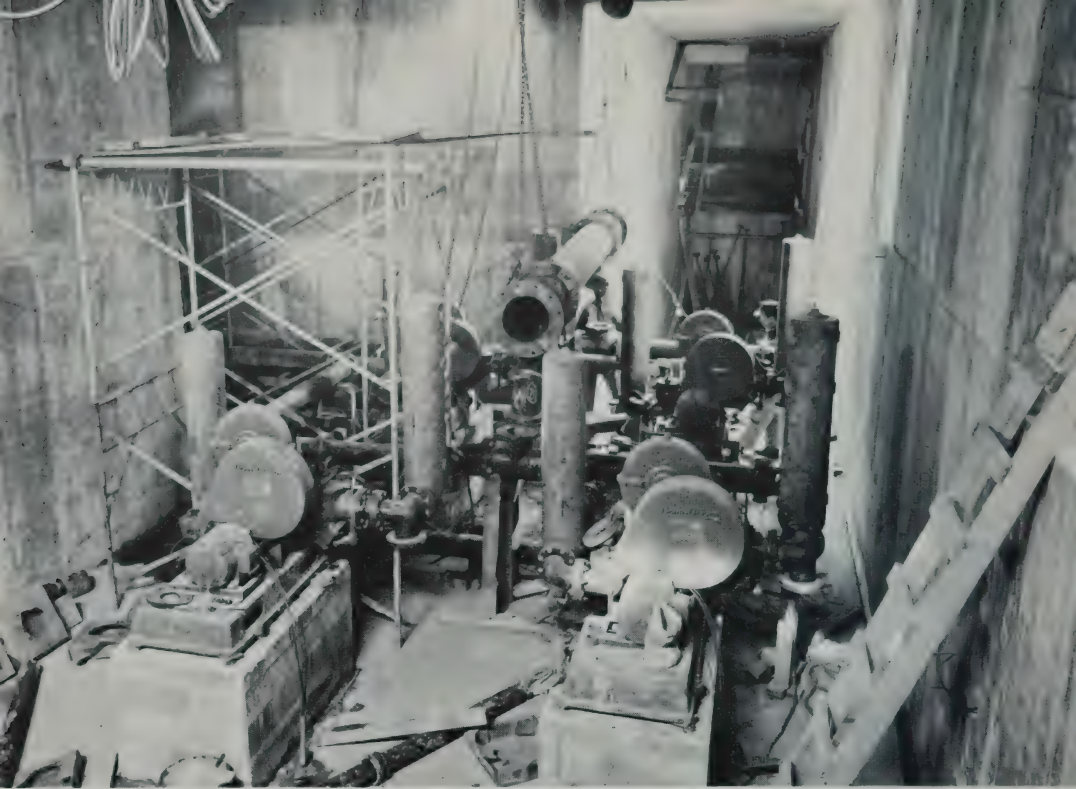
Trees and stumps from heavy storms

Pipes delivered to Roosevelt Avenue for Berry Brook crossing and fill started.

SIDEWALKS

Sewage Treatment Plant Under Construction





Sewage Treatment Plant. Installing Pumps and Piping in Sludge Pump Room.

New sidewalks were constructed on:

Central Avenue Bridge (two sides), Mount Vernon Street, Oak Street, curb set from Florence to Coolidge Avenue, Bridge to Waldron Street (one side), Belknap Street.

REFUSE DISPOSAL

The ever growing refuse collections added twelve more streets and developments to the routes.

STREET CLEANING

Sweeping is done eight hours a day, Monday through Friday and four hours each on Saturday and Sunday. Hand sweeping is required all year long as well.

The annual cleanup of leaves is taken care of by this department.

GARAGE

The garage crew rebuilt and repainted three pieces of equipment in addition to the maintenance of all City equipment.

NEW EQUIPMENT

During the past year, one Sand and Salt Spreader was purchased for the department.

Respectfully submitted,

EDWARD C. SMITH,

Director, Public Works.

WATER DEPARTMENT

To His Honor, the Mayor, and Members of the City Council:

Herewith submitted is a report of the activities of the Water Department for the year 1959.

NEW EQUIPMENT PURCHASED

A combination tractor loader and backhoe was purchased as was a 1959 station wagon. A new chlorinator for the Lowell Avenue Pumping Station was also purchased.

IMPROVEMENTS

The following mains were extended:

Sixth Street	5000 feet of 8 inch main
Tuttle Lane	1580 feet of 8 inch main
Morningside Drive	1455 feet of 6 inch main

To consolidate the maintenance of all repair work, the pipe shop was moved from Lower Washington Street to the old pumping station on Lowell Avenue. Extensive repairs were made to provide adequate facilities for storage and repair work to meters and equipment.

METER DEPARTMENT

Meters read semi-annually	4,781
Meters installed	264
Meters removed	160
Meters checked	4
Meters re-read	26
Meters removed for test	19
Meters re-installed	43
Leaky meters	59
Frozen meters	15
Noisy meters	3

SERVICE DEPARTMENT

Mains tapped (outside work)	5
Water turned on	225
Water shut off	93
New Services installed	58
Service leaks repaired	70
Services thawed	11
Services renewed	22
Final readings	140
Mains repaired	15
Hydrants repaired	5
Sidewalk boxes repaired	6
Low pressure	8
Use of compressor (outside work)	23
New hydrants	12

WATER CONSUMPTION

Cote Well	12,982,460 gallons
Barbadoes Well	271,755,710 gallons
Willand Pond	69,770,340 gallons
Smith Well	410,539,800 gallons

Total consumption, 1959 . 765,048,310 gallons

On June 24, 1959, Charles E. Prescott resigned as Superintendent of the Department. City Surveyor Gerard A. Crawford was appointed to the position for the remainder of the year, to be assisted by Public Works Director, Edward C. Smith.

Respectfully submitted,

ROY B. IRELAND,

Chairman, Water Board.

HEALTH DEPARTMENT

To His Honor, the Mayor, and Members of the City Council:

The Dover Health Department has been active in promoting sanitation in the best interest of the community. The most important activity was the inspection of the distribution of food in the restaurants, cafes and grocery stores. These establishments were inspected periodically and recommendations pertaining to sanitation and public health were made. Cleanliness of kitchens and equipment for the storage of food was emphasized.

At the beginning of the school year all schools were inspected for cleanliness of lavatories. Kitchen facilities were also inspected. Recommendations made were quickly implemented.

Emphasis was placed upon the distribution of dairy products. Farms within a radius of 20 miles that produce milk for distribution in Dover were inspected. Milk was tested by the Bureau of Food and Chemistry of the N. H. State Board of Health. Milk which did not meet the standards of the Board of Health was prevented from being sold in Dover. The State Board now requires testing four times a year to insure the health of the community.

The Federal Housing Administration and the Veterans Administration require that the installation of septic tanks and dry wells for new homes, the financing of which is to be insured by these agencies, be inspected by the Health Department. A fee of \$10.00 is made for each inspection. These fees are turned over to the City Treasurer.

All persons wishing to board foster children had their homes inspected for cleanliness, in conjunction with the requirements of the State Board of Health. Those homes which passed inspection were issued a license.

Fuel and range oil trucks were inspected by the Bureau of Weights and Measures with the City Sealer, insuring that the buyer gets the exact amount which he orders. Gasoline pumps were also inspected.

A total of 1,884 inspections were completed during 1959.

Respectfully submitted,

MAX WINER,
Health Officer.

WELFARE DEPARTMENT

To His Honor, the Mayor, and Members of the City Council:

I hereby submit the annual report of my office for the year ending December 31, 1959.

DIRECT RELIEF	\$29,315.31
OLD AGE ASSISTANCE	23,952.96
	\$53,268.27

EXPENDITURES:

Food	\$ 6,032.95
Fuel	727.58
Rent	3,921.54
Medical	2,039.62
Hospital	813.72
Ambulance	60.00
Burial	957.00
Office Expense	635.37
Board Adults	5,762.11
Board Minors	2,474.07
Electricity	187.82
Clothing	170.84
Salaries	5,532.69
	\$29,315.31

There were forty-five (45) families assisted by this department during the past year. These families represented one-hundred and seventy-eight persons. Single persons receiving assistance numbered twenty-six (26). There were eighteen (18) adults and six (6) minors who received board and care. Twelve (12) persons were assisted with medical only.

In granting welfare assistance the need of the applicant is the most important consideration, yet it is sometimes very difficult to determine that need and the case requires much investigation.

Pursuant to the fulfillment of the duties of this office it becomes necessary to request the aid of many other departments and to obtain information from outside sources as well and I would like to express my sincere thanks to all who have cooperated with me in this respect.

Respectfully submitted,

MARGARET E. SEYMOUR,
Director of Welfare.

CEMETERY DEPARTMENT

To His Honor the Mayor, Members of the City Council, and Board of Trustees:

GENTLEMEN:

Herewith is submitted the Annual Report of the Cemetery activities for the year 1959.

During the year 78 foundations for monuments, tablets, markers, and Government markers were poured.

There were 101 interments during 1959, 53 of these were from other communities of New Hampshire, Maine, Massachusetts and other states.

There were two single grave lots, nine 2-grave lots, one 3-grave lot, two 4-grave lots, and five 6-grave lots sold during the year. Money was left during the year for perpetual care on six lots in the old section of the Cemetery. A sum of money was also left as a flower fund for another party.

The mowing season began early this year and continued on until late September, because of so much rain and warm weather. The Major Waldron Cemetery beside St. John's Church was cleaned and mowed twice during the year. Dover Point Cemetery was cleaned up once and mowed several times.

During one of the bad wind storms in the Summer, several trees were wrecked. Sections of several trees that were not completely torn out by the roots will have to be removed later.

The graveled walks and avenues in both the old and new sections of the Cemetery were hoed and raked several times during the year. Some of the trees along South Avenue have been trimmed, and dead branches in others have been cut out.

At this time I would like to express my sincere thanks to all those from other City Departments and to the Cemetery employees for their cooperation in accomplishing the work that has been done during the year.

Respectfully submitted,

FRANCIS W. LENNON,

Superintendent of Cemeteries.

WENTWORTH - DOVER CITY HOSPITAL

To His Honor, the Mayor, and Members of the City Council:

In 1959 the Wentworth-Dover City Hospital experienced its biggest year since its founding in 1905. The dimensions of this operation may be partially realized by an explanation of some of the statistics accumulated and compared to the year 1958. It should be noted that this evidence of growth is not an isolated phenomenon, but is a trend reflecting the greater use of hospital facilities and the obvious increase in population, two concurrent factors which complicate the hospital's mission of providing care for all the sick and injured who are brought to its ever-open doors.

	1958	1959
Admissions	3,555	3,634
Patient Days	19,649	20,948
Average length of stay	5.54 days	5.78 days
Births	572	526
Percentage of occupancy	63.3%	67.5%
Emergency cases treated	543	961
Surgical procedures	1,565	1,571
Cost per patient day	\$25.78	\$26.19
Free work and Allow.	\$30,422.00	\$40,253.00
X-ray exam	4,650	5,258
Laboratory exam	43,228	50,723
Meals served	62,235	68,084
Average number of Employees	121	142
Average num. of Emp. per patient	2.3	2.4
Medical Staff membership	61	64

Of course, the trend indicated by the above-listed figures is obvious, but quantity is never a positive indication of quality, nor a sure indication of progress. More of the 1959 picture must be studied and analyzed to gain an impression as to the direction in which hospital affairs are moving. To progress at a rate comparable to the ever increasing needs of the community the institution must strive to improve its posture in a variety of areas. To indicate a few of the more vital of these areas which must be under constant surveillance for the development of higher standards the following must be named:

- Administration and Personnel
- Physical Facilities and Equipment
- Community Relations and Support
- Financial Structure
- Future Development

This report will indicate in what manner and to what extent progress was made in 1959.

ADMINISTRATION AND PERSONNEL covers a multitude of integrated factors which influence the quality of the product - patient care. It takes more than a building, equipment and an impressive list of supplies to make a hospital. It takes people; people who are interested in the comfort and welfare of the patient. The interest, cooperation and hard work of our devoted employees cannot be over emphasized. Because of the very nature of our business, the hospital employee is called upon to care for the sick 24 hours a day, 365 days a year. In many instances the only reward received is the inner satisfaction that can only be obtained by helping a fellow man.

To better the morale and lot of the employees a salary increase was made in most cases. A maximum and minimum scale was begun and will be expanded to cover all positions in the near future. House-keeping personnel were placed under direct Housekeeping supervision. Plans were started to revise and reorganize the Business Office, Admitting Office and Store room. An accelerated maintenance, repair and refurbishment program began.

COMMUNITY RELATIONS AND SUPPORT is the foundation upon which the future of Wentworth-Dover City Hospital must be built. In the final analysis good relations between the public and the institution can only exist when good patient care is consistently given. Every act of clerk, nurse, director, physician, dietitian, to name only a few, has its effect upon how the community feels about the hospital. It is basic and vital that people of the hospital's service areas to be proud of their healing institution and are eager to support it completely. It is basic and vital that the hospital earn and deserve this support.

In 1959, the close friend of Wentworth-Dover City Hospital, the Women's Service Council carried on in its usual generous fashion. Faithful volunteer workers gave of their time and energies by coming into the hospital and working with the patients. Much was done to expand their membership; this expansion is imperative. Their contributions cannot be overestimated. Money was set aside to provide the furnishings and equipment for a new hospitality shop in the new memorial wing. A program of positive public relations is being developed in order that favorable information will be better disseminated.

To get more accurate insight in patients' opinions and attitudes a Patient Opinion Poll will be initiated shortly. Criticisms will be studied and utilized where possible to make improvements.

In all hospital affairs, detail by detail, effort was made to improve the care of the patient and to make the Hospital's service more complete and more acceptable. This striving toward excellence can never cease.

THE FINANCIAL STRUCTURE of the hospital is currently sound but must be improved. Endowment funds and other sources of contributed financial support are lacking. This is a real handicap because monies for capital development and expenditures cannot come from the payment by patients for service and care. This, again, must come from the community.

During 1959 the operating finances continued in a wholesome fashion. Equipment was bought, salaries were raised, and improvements made with only a very slight increase in a few rates. Purchasing was done carefully and much effort was placed on improving our accounts receivable picture. The scope of the financial operation reflected the expanded quantity and improved quality of care rendered.

In 1959 Wentworth-Dover City Hospital

Provided	20,948	Days of hospital care
for	3,634	in-patients
and care for	4,363	out-patient visits
and for	961	emergency treatments
and	1,571	surgical procedures
This cost	\$350,857.78	for salaries and wages
Plus	34,605.93	for professional fees
Plus	164,944.29	for supplies
	<hr/>	
Total Cost	\$550,408.00	
Received	\$499,815.00	net income from patients
Plus	55,464.00	of other income
Result, a gain of \$	4,871.00	

Wentworth-Dover City Hospital, more than most others, needs a healthy and stable Operating Fund. The Hospital should not continue to lean on the City Treasury to make up the deficit. Wentworth-Dover City Hospital is the only remaining general city hospital in the State of New Hampshire. At present we are faced with the accumulated obsolescence of many years. It will take much money to modernize. An operating fund is necessary so that cash payment benefits and the efficiencies resulting from planned purchasing may accrue.

The future development of the Wentworth-Dover City Hospital demands the help of everyone. Throughout 1959 patients occupied beds where adequate care is not only handicapped, it is impossible. Some "patient rooms" which are claimed in the total complement are sub-standard. Newer facilities and more hospital is needed. The tremendous task of treating all that come to our doors was accomplished in 1959 in spite of these handicaps.

The Board of Trustees cognizant of this, and in conjunction with the the Trustees of the Douglass Trust have now completed a master plan that will give the community a much needed modern and adequate hospital. We are indeed grateful and indebted to the late Mr. and Mrs. Francis S. Douglass for making this possible. Construction of the Memorial addition will begin in 1960.

Most of the important factors influencing Wentworth-Dover City Hospital in 1959 are reported here. Yet nothing has been said of the Medical Staff upon whose activities the works of the Hospital largely depend. Under the direction of their Chiefs of Service they not only cooperated

with administration but in many instances initiated advisable changes. Their cooperation and interest in the affairs of the hospital and understanding seemed to deepen as the size of the staff grew, and an interest in ever-higher standards was manifested. While the quality of medical care cannot be rightfully judged by laymen, the results shown in the rate of patient cure, improvement and satisfaction indicate that standards were generally maintained at a high level. The staff is actively interested in the further development of the Wentworth-Dover City Hospital.

The details of the 1959 report are easily stated but it must be remembered that the whole operation depends upon the loyalty, understanding, cooperation and hard work of many people. The Board of Trustees spend many hours of hard work and planning to make this a better hospital for all. Successes were realized, advancements made and qualities improved. Much was accomplished, and much more needs to be done by all to give the hospital care the growing community needs and deserves.

Respectfully submitted,

VINCENT J. DENOBILE, *Director*,

Wentworth-Dover City Hospital.

SCHOOL DEPARTMENT

The Honorable Mayor, Members of the City Council, Members of the School Committee, and Citizens of the City of Dover:

I respectfully submit my annual report of the activities in the public schools of the City of Dover.

The School Department was deeply grieved and shocked on receiving the news of Mrs. Dorothy DiCecco's death in Europe. Mrs. DiCecco served with the Department since 1956.

SCHOOL ENROLLMENT

The school enrollment figures were higher than those of 1958 by 202 students. The breakdown by schools was as follows:

Hanson	101
Pierce	131
Sawyer	205
Horne Street	622
Woodman Park	977
High School	1,084
	3,120

At Dover High School the facilities have been taxed to the point where (1) the two large study halls have been partitioned to form classrooms, (2) a former Home Economics room has been made into a study hall as has a former Chorus room, (3) the Audio-Visual room off the balcony area now houses the Chorus.

The aforementioned situation makes it imperative that before another school year begins, more space be found for the adequate housing of our high school pupils. It is expected that with the opening of the new St. Thomas Aquinas High School some relief will be experienced, but over a projected period of time this effect will be off-set by normal increased growth of enrollment.

The report of a survey of the school made by the Perley F. Gilbert Associates, has been accepted, and plans are being made to renovate the old structure.

This year all 19 rooms at the Horne Street School are housing students whereas a year ago 17 rooms were in operation.

At the Sawyer School all 8 rooms are now housing students whereas last year only 6 rooms were required.

Pierce and Ida B. Hanson Schools are being used to capacity.

At the Woodman Park School all classrooms are in use, as well as the special room.

PROFESSIONAL IMPROVEMENT

Significant professional study is undertaken from time to time by the members of the Dover teaching staff to improve themselves as professional people and to meet educational requirements toward an advanced degree. Six members of the Department were awarded degrees of Master of Education in 1959.

ADULT EDUCATION PROGRAM

The twelfth annual Adult Education Program sponsored by the Dover Board of Education has more than doubled its enrollment of that of 160 in 1958. This year 367 adults have enrolled in the 20 courses that are being offered.

In addition to the above program, 26 veterans are enrolled in the Veteran's Shop Course.

CURRICULUM COMMITTEE

During 1959 a series of meetings have been held by a Curriculum Study Committee to make a survey of the Dover High School Program of Studies. The Committee was composed of the following members: Mr. Maurice Blais, Chairman, Mrs. Beatrice Crosby representing the School Committee, Mr. Frederick Walker, Mr. Peltonen and Mr. Knepp of the Administration; Mrs. Margaret Greene of the Guidance Department; Miss Anna Buckley, Mrs. Catherine Minehan, Miss Mary Murphy and Miss Mary Reilly representing their respective departments; Mrs. Sylvia Allen, Mr. Robert Hinchey and Mrs. Richard Sedgwick representing the P. T. A.

TRANSPORTATION

Of the some 4,255 school children attending all Dover schools, 1,722 are transported daily to and from school in 14 City-owned and operated buses. Of this number 1,458 are elementary pupils and 264 are high school students. This means 3,444 pupil trips per day and 619,920 pupil trips per year.

During a school year of 180 days, the fleet of buses travels approximately 622 miles per day for a total of 111,960 miles per school year. There are three buses that because of ancient vintage, as the life expectancy of a bus goes, should be replaced: a 1944 Reo, a 1946 Ford and a 1950 International.

HEALTH SERVICES

A total of 4,137 students from all schools were given vision tests. 6,847 were weighed and measured at least once and children in grade 1-8 were measured twice and weighed three times. Reports were sent to parents indicating growth changes during the school year. Physical examinations were administered to 1,230 students in grades 1, 4, 7 and 10 in both public and parochial schools.

The nurses made 340 home visits during the school year.

In the testing program 1,340 hearing tests were administered, 1,241 T. B. tests were given, 5,815 students were given general health inspections and 2,101 cases of first aid were administered.

The School Department is appreciative of the services of the doctors and dentists of this city who have so generously given of their time for the benefit of the school children of Dover.

HOT LUNCH PROGRAM

The Dover School lunch program, under the able direction of Mr. James Appleby and his staff, continues to offer outstanding service to the children of our schools. Many donated products by the Federal Government enable this Department to operate as well as it does; the school lunch prices have not been raised in many years.

The following figures encompass the start of school, September 9, 1959, through April 22, 1960:

Total meals served in 135 days	127,332
Complete meals served free to needy children	4,898
Daily average meals served	943
Recess milk	69,372
Daily average, recess milk	513
Noon milk to cold lunch carrying students	67,000

CENSUS

Census enumerators called at the homes of all Dover residents to ascertain the number of children with ages ranging from 1 day to 18 years of age.

A school census serves three purposes:

- (1) It is an essential tool for the task of educational planning.
- (2) It is essential in determining whether children of compulsory school age are enrolled in school or legally excused.
- (3) It is the only means of determining the number of people under age 19 who live in a community regardless of type or level of school in which they are enrolled. This is essential for future projecting.

TABULATION:

Age—Sept. 1, 1959	Total	Boys	Girls
Under 1 year	503	281	222
1	465	237	228
2	427	237	190
3	455	231	224
4	381	203	178
5	410	208	202
Total birth - 5 years	2641	1397	1244



Dover High School

Age—Sept. 1, 1959	Total	Boys	Girls
6	372	181	191
7	385	190	195
8	318	168	150
9	322	162	160
10	343	184	159
11	325	167	158
12	398	208	190
13	261	121	140
14	259	134	125
15	292	153	139
16	289	137	152
17	186	84	102
18	109	66	43
Total 6 - 18	3859	1955	1904
Total birth - 18	6500	3352	3148

The School Department appreciates the cooperation shown by parents to the census enumerators in this important undertaking.

TEACHER RECOGNITION

Miss Mary E. Reilly Head of the Dover High School English Department was signally honored by her Alma Mater, the University of New Hampshire, when she was presented a Ben Thompson citation in recognition of a life and career marked by exceptionally meritorious

service. For over 35 years, Miss Reilly has reflected credit upon the University from which she graduated in 1923.

SPECIAL COMMENDATION

The Dover School Department was particularly proud to learn of the appointment of Mrs. Robert Crosby, Vice Chairman of the Dover Board of Education, to serve as a member of the State Board of Education.

Mrs. Crosby's honor was a well deserved one as she has faithfully served the Dover Schools for six years in various capacities. Her experience and background will make her a decided asset to the governing board in state education circles.

Mrs. Crosby exemplifies the dedicated type of personnel needed for educational leadership on both the local and state level.

APPRECIATION

I wish to take this opportunity to thank the members of the School Committee for their continuing efforts and energies put forth in the cause of good education in the City of Dover.

I also express my sincere appreciation to all the City Departments and to interested friends of the Dover Public School System who have cooperated with this Department during the past year.

Respectfully submitted,
FREDERICK C. WALKER,
Superintendent of Schools.

Mechanical Drawing Class at Davis Vocational School



DOVER PUBLIC LIBRARY

To the Mayor, the Board of Library Trustees, Members of the City Council, and the Citizens of Dover:

The seventy-seventh annual report of the Dover Public Library is presented herewith:

The basic functions of a public library in its community are to acquire the best possible books and other sources of information and recreation for all segments of the public to be served; to project these media to the people of the community by a dedicated and efficient staff; to provide an attractive and well-planned library; and to maintain an active and wise public relations program. The 1959 Report shows how far we have progressed toward these goals.

STAFF

The Library and the community suffered a grave loss when the librarian, Miss Anne Elizabeth Leach, died suddenly September 9. Her unselfish devotion to her chosen work and her dedication to making a better library will be greatly missed.

A plaque has been donated and a contribution made to the Mabel Winchell Scholarship fund in her memory.

Miss Jean Risley, a part-time assistant who was appointed in September, resigned.

Mrs. Dorothy M. Bassinor, Mrs. Doris McKenney, and Miss Margaret Lawless began in October to be trained as substitutes and part-time assistants.

PUBLIC RELATIONS

On May 27 a meeting was held to consider organizing "Friends of the Library". Those present agreed that it was a worthwhile venture, but that final organization should be deferred until Fall. It is hoped that with a new Librarian plans for this project will mature.

The Dover Woman's Club honored the librarians at a reception in the First Parish Church on November 17. Four staff members were able to attend.

During the year many articles have been written for Foster's Daily Democrat and for the radio stations. Miss Leach and Mrs. Weeks gave book reviews to several local organizations bringing the many available library services to the attention of the public.

BOOKS

Books	Adult	Juvenile	Total
Number of books in Library Jan. 1, 1959	66,566	5,311	71,877
Number of books purchased in 1959	911	675	1,586
Number of books received as gifts	214		214
	<hr/>	<hr/>	
Number of books discarded in 1959	67,691	5,986	73,677
	3,228	58	3,286
	<hr/>	<hr/>	<hr/>
Number of books in Library Dec. 31, 1959	64,463	5,928	70,391

CIRCULATION

Adult non-fiction	21,648	
Adult fiction	23,242	
	<hr/>	44,890
Juvenile non-fiction	13,921	
Juvenile fiction	39,263	
	<hr/>	53,184
		<hr/>
Total circulation		98,074

There was a noticeable increase (902) in non-fiction reading in 1959.

HISTORICAL ROOM

Mr. Samuel Shackford left the Library many rare historical and genealogical books and a generous trust fund, the interest from which is to be used to buy books about local history and genealogy.

The Historical Room is reputed to be the finest north of Boston. Several interesting books have been added this year, including "The Daniels-Daniells Family" and "Transcript of Revolutionary Pensioners 1813". This year there were 181 visitors to this room, including some from each of the New England States and from West Virginia, Michigan, Florida, Pennsylvania, and North Carolina.

FINE ARTS ROOM

Among the books added to our excellent collection about artists and the graphic arts are "Art Through the Ages" and "The Family of Man."

The Lothrop Trust Fund for Music has made it possible for the Library to have a really outstanding collection for the use of all music lovers. This year we have added many books, among them are: "Grove's Dictionary of Music and Musicians", 9 volumes, and "Jerome Kern's Song Book".

WORK WITH YOUNG PEOPLE

Work with both elementary and high school pupils has increased.

CHILDREN'S ROOM

19,270 books have been counted as circulating in classroom collections. More than 1,000 books are selected and sent to the grade schools three times a year.

During the year, ten teachers brought their classes to the library to find out how to use the facilities and to hear one of Mrs. Weeks' famous stories.

Every Saturday morning during the winter Miss Pike or Mrs. Weeks has told stories or shown pictures to children of all ages in the Lecture Hall.

During Book Week more than one hundred books were on display.

HIGH SCHOOL

Classes from the local high school were given instruction in the use of the library.

As Dover High School has no library, an increasing number of students come to the public library during school hours.

In October the High School teachers were invited to the library to discuss ways for increased cooperation between the school and the library.

BUILDING AND GROUNDS

Work has continued on the preparation of the rooms to be used in the future for the children. In April, Mr. Crawford surveyed the corner of the building where the entrance will be built.

GIFTS

A great many books were given to the library during the year. Space does not permit individual mention of the donors but the library greatly appreciates their generosity.

The most valuable gift this year was \$500 from Miss Martha Hale Shackford. This generous sum is to be used for reference books that could not otherwise be purchased. The books bought to date are "New Century Cyclopedia of Names" with supplement, 26 volumes of the Dictionary of National Biography" and "Burke's Peerage".

Thanks are extended to the Mayor, the Board of Trustees, Foster's Daily Democrat, radio stations WTSN, WHEB, and WWNH, and public and parochial school teachers, all of whom have contributed toward better library service.

Acknowledgment is given to all the staff for their assistance, without which the acting librarian would not have been able to function.

Respectfully submitted,

MILDRED E. MORRISON,
Acting Librarian.

RECREATION DEPARTMENT

To the Honorable Mayor and Members of the Council:

STAFF

Early in 1959 Ralph Grasso resigned his position as Recreation Director. In March, Neal McLaughlin assumed duties as director.

The Parks and Recreation Commission appointed William Mitchell of Brunswick, Maine to replace Neal McLaughlin as Dover Recreation Director. He was Assistant Director in Brunswick, Maine for three years and is a graduate of Colby College. The Director took over his duties in November of 1959.

The City of Dover's year round recreation program was highly successful during the 1959 season. 69,018 participants took part in the various activities conducted by the Parks and Recreation Department.

The summer program was the highlight of the entire season with a total of more than 40,000 visits recorded at the various activities afforded by the department. Programs conducted during June, July and August that proved most popular were the playgrounds, swimming at Bellamy Pool, Men's Slow Pitch Softball, Youth Baseball programs, overnight campfire trips and tennis instruction for boys and girls.

PLAYGROUNDS

The Park and Recreation Department conducted supervised playgrounds at five different areas throughout the city. These five areas were Henry Law Park, Horne Street Park, Hancock Street Park, Woodman Park and Mount Pleasant Park. The youngsters appreciated the playground leaders as is evidenced by the attendance figures. More than 150,000 visits were made to the Dover playgrounds in 1959.

BELLAMY POOL

A staff of seven life guards supervised swimming classes and activities at Bellamy Pool this summer. The staff did an outstanding job in making Bellamy Pool a safe place to swim. There were no serious accidents at Bellamy with over 10,000 visits made in 1959.

A total of more than 300 children were enrolled in the eight week swim class program. At the conclusion of each four week session all children were given the Red Cross Water Safety Test with those passing awarded their certificates.

SPORTS

The Men's Slow Pitch Softball League was a very popular program in 1959. The number of teams entered increased from six in 1958 to 14 in 1959. These teams played four nights a week at Guppy's Park. The Pease Medics won the Slow Pitch City championship this year.

The State Slow Pitch championship was held in Dover and a local club, Kidder Press won the title.

The Minor League Baseball Program was run for boys between the ages of eight and twelve. The eight and nine year olds had an eight team league, and the ten, eleven and twelve year olds formed an eight team league. All games were played at Bellamy Field where four fields were available. Thanks go to the fifty fathers who volunteered their services as coaches and umpires to make this league a success.

The Babe Ruth League was comprised of six teams of boys between the ages of 13 and 15. Games were played four nights a week at Woodman Park and Mt. Pleasant fields. An All Star team was picked during the year and they played teams from other communities. A tournament was held at the end of the season with Clarostat taking the championship.

An outdoor Basketball League was formed with all boys of high school age eligible. Four teams played at Horne St. Playground twice a week under the lights.

Classes in tennis instruction proved very popular. Instruction was given to both boys and girls at the Woodman courts. A city wide tournament was conducted at the end of the season for junior and senior boys and girls. Trophies were awarded to the winners.

The Recreation Department ran a complete basketball program for boys from the third grade through high school, and a City League for adults. One league consisted of boys in the third, fourth and fifth grades. Another league included sixth, seventh and eighth grades, and a league for high school boys was formed. The games were played Saturday mornings throughout the winter at Woodman Park gym and the High School gym.

The Men's City Basketball League consisted of six teams made up of men from the city of Dover. The teams played doubleheaders twice weekly at the High School gym. The Montgomery Ward's team won the League Championship, and Lacy's copped the tournament to become the City Champs.

Ice skating was conducted at four different areas throughout the city. The High School rink, Henry Law Park, Hancock St., and Horne Street conducted ice skating programs during the winter months. Over 6,000 visits were made to these areas during January and February, 1959.

Four bowling leagues were run by the Recreation Department and the Bowling Center for boys and girls from the third grade through the eighth grade. Over 200 bowlers registered for this activity.

A Junior Ski School was run at Garrison Hill for all boys and girls interested in learning how to ski.

SPECIAL EVENTS

Special events conducted during the summer months were the weekly band concert at Henry Law Park, a city wide championship swim meet and a Fourth of July celebration.

The playground season was climaxed by the Playground Junior Olympics with all five playgrounds competing in the field and running events. Woodman Park won the Olympic title for the second straight year and ribbons were awarded to the first three finishers in each event.

A Women's Slynmastics Program was held one night a week at Woodman Park gym. The men did calesthenics and played volleyball, basketball and badminton. There were 52 men registered for this program.

Other activities conducted by the department during 1959 included boys' boxing, touch football, a city wide Halloween program, and Santa's visit to City Hall. A father and son, mother and daughter bowling tournament was held in April with over fifty teams competing.

APPRECIATION

The Park Commission and the City Recreation Director would like to take this opportunity to extend thanks to the many volunteer workers who helped make 1959 a fine year for recreation in Dover. Also special thanks to the Public Works Department and the Dover School Department for their cooperation during the year.

Respectfully submitted,
WILLIAM L. MITCHELL,
Director of Parks and Recreation.

Neighborhood Skating



PEAT, MARWICK, MITCHELL & CO.

Accountants and Auditors

John Hancock Building

Boston 16, Mass.

ACCOUNTANTS' REPORT

The Mayor and City Council
Dover, New Hampshire

Gentlemen:

We have examined the combined balance sheet of the City of Dover as of December 31, 1959 and the related statements of appropriations and expenditures, miscellaneous revenues—city activities and unappropriated surplus (deficit) for the year then ended. The accounts of the Wentworth-Dover City Hospital are not included in the combined balance sheet of the City of Dover but are reported on separately, pages 55 to 58, inclusive. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

No provision has been made for possible losses in the collection of current year's taxes or abatement thereof.

In our opinion, subject to the qualification regarding provision for possible losses in the collection of current year's taxes, the accompanying combined balance sheet and statements of appropriations and expenditures, miscellaneous revenues—city activities and unappropriated surplus (deficit) present fairly the financial position of the City of Dover at December 31, 1959 and the results of its operations for the year then ended, in conformity with generally accepted municipal accounting principles applied on a basis consistent with that of the preceding year.

The accompanying schedules, though not considered necessary for a fair presentation of the financial position and results of operations, are presented mainly for supplementary analysis purposes. While our examination was made primarily for the purpose of formulating our opinion on the current year's basic financial statements, the additional data have been subjected to the same audit procedures and, in our opinion, are stated fairly in all material respects when considered in conjunction with the financial statements taken as a whole.

PEAT, MARWICK MITCHELL & Co.

Boston, Mass.

April 29, 1960

Financial Statements

1959

CITY OF DOVER, N. H.

COMBINED BALANCE SHEET

December 31, 1959 with Comparative Figures for 1958

GENERAL FUND ASSETS

	1959	1958 (note)
Cash on hand and in banks:		
Petty cash	\$ 380.00	380.00
General fund	110,319.27	36,531.15
Subject to transfer from (to) Earmarked Funds	459.91	(39,734.40)
Payroll account	223.21	223.21
School account	1,937.61	181.05
Bond account	1,107.50	1,390.00
Returned checks		33.20
	114,427.50	(995.79)
Accounts receivable:		
City	13,657.80	14,487.04
School	32,485.85	31,564.15
Hospital		5,452.08
	46,143.65	51,503.27
Taxes receivable:		
Current year	209,272.83	196,658.10
Prior years	39,304.48	34,971.52
	248,577.31	231,629.62
Less:		
Overlay balance - current year	347.65	2,623.88
Reserve for uncollected prior years' taxes	39,304.48	34,971.52
	39,652.13	37,595.40
	208,925.18	194,034.22
Working capital advances		19,584.76
Unredeemed taxes	5,250.52	4,376.85
Less reserve for unredeemed taxes	5,250.52	4,376.85
Uncollected state head taxes	16,430.00	18,400.00
Less equity of State of New Hampshire	16,430.00	18,400.00
Total General Fund Assets	\$ 369,496.33	\$ 264,126.46

EARMARKED FUND ASSETS

Cash in banks	117,058.81	139,330.88
Cash subject to transfer (to) from General Fund	(459.91)	39,734.40
Due from General Fund	300,000.00	
	\$ 416,598.90	179,065.28

TRUST FUND ASSETS

Uninvested cash	4,343.67	3,420.22
Investments	527,264.82	524,180.04
	\$ 531,608.49	527,600.26

CAPITAL FUND ASSETS

Amount to be provided for retirement of bonds in future years	\$3,324,000.00	2,254,000.00
Combined assets	\$4,641,703.72	\$3,224,792.00

Note: 1958 figures which are included for comparative purposes were examined by the Division of Municipal Accounting, State Tax Commission of the State of New Hampshire.

COMBINED BALANCE SHEET

December 31, 1959 with Comparative Figures for 1958

GENERAL FUND LIABILITIES AND SURPLUS

	1959	1958 (note)
Accounts payable and encumbrances:		
City activities	\$ 32,712.76	44,510.32
School	64,028.04	42,800.77
Hospital	27,058.16	11,676.71
Water	12,372.10	
Pacific Mills	5,248.85	
Cemetery	414.17	
	141,834.08	98,987.80
Amounts withheld from employees	39,933.29	32,782.51
Matured bonds and coupons not yet presented	13,797.50	13,565.00
Due to State of New Hampshire:		
Head taxes collected	1,908.40	2,683.00
Yield taxes	183.79	169.69
	2,092.19	2,852.69
Tax anticipation notes outstanding		100,000.00
Due to Earmarked Funds	300,000.00	
	497,657.06	248,188.00
<i>Surplus (deficit):</i>		
Unappropriated	(128,160.73)	12,736.27
Appropriated:		
Working capital advances		1,200.00
Unclaimed checks, suspense		2,002.19
		3,202.19
	(128,160.73)	15,938.46
General Fund Liabilities	369,496.33	264,126.46
EARMARKED FUNDS		
Fund balances	416,598.90	179,065.28
	\$ 416,598.90	179,065.28
TRUST FUNDS		
Fund principal balances	503,905.59	497,515.59
Unexpended income	27,702.90	30,084.67
	\$ 531,608.49	527,600.26
CAPITAL FUND LIABILITIES		
Bonded indebtedness	\$3,324,000.00	\$2,254,000.00
Combined liabilities and surplus	\$4,641,703.72	\$3,224,792.00

STATEMENT OF UNAPPROPRIATED SURPLUS (Deficit)

YEAR ENDED DECEMBER 31, 1959

Balance at beginning of year		\$ 12,736.27
Add (Deduct):		
Net operations for the year:		
City activities:		
Excess of estimated revenues over actual	\$ (2,383.34)	
Excess of expenditures over appropriations	(41,609.22)	
	(43,992.56)	
Excess of hospital accounts paid or accrued over cash received from hospital	(44,289.86)	
Water fund	(30,562.30)	
Pacific Mills fund	1,623.85	
Cemetery fund	8.61	
	(117,212.26)	
Amount used to reduce 1959 tax rate	(28,000.00)	
Provision for uncollected prior years' taxes and unredeemed taxes	(8,797.66)	
	(154,009.92)	
		(141,273.65)
Prior years' adjustments (net)		13,112.92
		\$ (128,160.73)

BONDED INDEBTEDNESS

The bonded indebtedness of the city was increased during 1959 through the following issues:

<i>Description</i>	<i>Date of Issue</i>	<i>Amount</i>
Sewer extension bonds 3.20% due 1960-74	February 1, 1959	\$ 75,000
Water extension bonds 3.20% due 1960-66	February 1, 1959	35,000
Sewage treatment plant bonds 2.90% due 1960-79	March 1, 1959	1,000,000
Water bonds 3.75% due 1960-74	October 15, 1959	150,000

BONDED INDEBTEDNESS

DECEMBER 31, 1959

ASSETS

Bond requirements:

Municipal	\$1,735,000.00
Water	434,000.00
School	1,155,000.00
	\$3,324,000.00
Total assets	\$3,324,000.00

LIABILITIES

Municipal bonds outstanding:

Improvements - 1948	\$ 3,000.00
Improvements and equipment - 1949	20,000.00
Fire equipment and sewer construction - 1951	12,000.00
Street, sewer and departmental equipment - 1952	24,000.00
City hospital - 1953	140,000.00
Sewer - 1953	51,000.00
Public improvement - 1955	40,000.00
Sewer - 1957	180,000.00
Sewer extension and treatment plant - 1958	90,000.00
Industrial park sewer extension - 1958	65,000.00
Capital outlay - city - 1958	35,000.00
Sewer extension - 1959	75,000.00
Sewage treatment plant - 1959	1,000,000.00
	\$1,735,000.00

Water bonds outstanding:

Water improvement - 1950	67,000.00
Water extension - 1952	6,000.00
Water treatment plant and improvement - 1954	140,000.00
Water extension - 1956	36,000.00
Water extension - 1959	35,000.00
Water improvement - 1959	150,000.00
	434,000.00

School bonds outstanding:

School - 1950	505,000.00
School equipment - 1953	70,000.00
North Side school - 1957	580,000.00
	1,155,000.00

Total liabilities	\$3,324,000.00
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STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Year Ended December 31, 1959

	\$	Appropriations	Transfers Add (Deduct)	Total	Net Expenditures and Encumbrances	Over-expenditures	Overlay Forwarded to 1960
General government:							
City council		2,035.00	(206.17)	1,828.83	1,828.83		
Annual audit		1,050.00	(20.87)	1,029.13	1,029.13		
City clerk's office		9,391.50	227.16	9,618.66	9,618.66		
Election and registration		2,745.00	(57.74)	2,687.26	2,687.26		
Vital statistics		85.00	(55.00)	30.00	30.00		
Purchasing		1,963.50	(39.82)	1,923.68	1,923.68		
Executive department administration		18,140.00	1,694.61	19,834.61	19,834.61		
Operation of buildings		23,450.00		23,450.00	26,643.95	3,193.95	
Civic promotions		8,495.00		8,495.00	9,489.09	994.09	
Civil defense		400.00	34.15	434.15	434.15		
Finance department		9,897.00		9,897.00	10,495.39	598.39	
Insurance and retirement		33,680.00		33,680.00	45,837.71	12,157.71	
Treasurer's office		8,022.00	(229.67)	7,792.33	7,792.33		
Assessors' office		13,238.00	97.88	13,335.88	13,335.88		
Tax collector's office		9,179.00	46.01	9,225.01	9,225.01		
Law department		14,770.00	(14.89)	14,755.11	14,755.11		
Planning board		5,627.00	11.09	5,638.09	5,768.69	130.60	
Public safety:							
Municipal court		4,100.00		4,100.00	4,100.00		
Fire department		85,594.00	6,032.42	91,626.42	91,626.42		
Street lighting		35,500.00	1,069.35	36,569.35	36,569.35		
Police department		125,558.00	1,216.98	126,774.98	126,774.98		
Public works:							
General administration		10,357.00		10,357.00	12,109.20	1,752.20	
Streets and bridges		97,191.00		97,191.00	99,055.80	1,864.80	

Street cleaning	11,910.00	11,910.00	14,632.93	2,722.93
Snow removal	40,675.00	40,675.00	46,489.80	5,814.80
Refuse disposal	38,279.00	38,279.00	47,212.99	8,933.99
Sewer maintenance	13,382.00	13,382.00	16,118.48	2,736.48
Garage mechanics	15,000.00	(245.74)	14,754.26	
Public health and welfare:				
Health department	4,655.00	(123.90)	4,531.10	
District nursing	2,000.00		2,000.00	
Overseer of the poor	32,885.09	(3,419.78)	29,465.31	409.28
Old age assistance	20,000.00	3,543.68	23,952.96	
Parks and recreation:				
Recreation program	25,420.00	138.77	25,558.77	300.00
Maintenance of parks	21,100.00	2,950.58	24,050.58	
Public library	35,227.00	(2,775.67)	32,451.33	
School department	698,265.06	5,996.44	704,261.50	
School pensions	2,634.00	(.24)	2,633.76	
Hospital	36,000.00		36,000.00	
Cemetery	4,500.00		4,500.00	
Capital outlay:				
Town road aid	1,696.50	.06	1,696.56	
Packer chassis	6,000.00		6,000.00	
Land for dump	3,500.00		3,500.00	
Sidewalk tractor	5,000.00	(5,000.00)		
Pickup truck	2,000.00		2,000.00	
Filing cabinet	100.00	(100.00)		
Bookkeeping machine	3,500.00	(3,500.00)		
Bookkeeping machine forms	1,100.00	521.24	1,621.24	
Typewriters (2)	268.50		268.50	
City report	300.00	(110.15)	189.85	
Tree removal	10,000.00	(6,205.96)	3,794.04	
Auditorium curtains	500.00	(15.00)	485.00	
Interest:				
Temporary loans	6,500.00	(1,496.50)	5,003.50	
Bonded debt	48,607.50	36.68	48,644.18	
Collection costs	122.50		122.50	
Payments on bonded debt	190,000.00		190,000.00	
County tax	95,948.87		95,948.87	
Overlay	7,022.88		7,022.88	347.65
	\$1,904,566.90	\$1,904,566.90	\$1,945,828.47	\$ 41,609.22
				\$ 347.65

STATEMENT OF MISCELLANEOUS REVENUES CITY ACTIVITIES

Year Ended December 31, 1959

	Revenues received	Budget estimates	Revenues over or (under) estimates
Assessor:			
Building permits	\$ 3,215.00	2,250.00	965.00
Reimbursements	226.76	175.00	51.76
City clerk:			
Dog licenses	1,723.66	1,700.00	23.66
Other licenses	1,412.40	1,050.00	362.40
Registration and recording fees	3,512.50	3,000.00	512.50
Rentals	1,120.00	1,200.00	(80.00)
Treasurer:			
Interest and dividends tax	28,707.21	28,707.21	
N. H. railroad stock tax	7,028.25	11,000.00	(3,971.75)
N. H. savings bank tax	598.88	598.88	
Municipal court receipts	5,014.70	2,900.00	2,114.70
Miscellaneous revenue	12.00	500.00	(488.00)
Sale of city properties	1.36		1.36
Tax collector:			
Yield taxes	509.25		509.25
Interest, cost and fees	5,575.28	5,000.00	575.28
Motor vehicle permits	94,054.42	82,000.00	12,054.42
Added taxes	3,090.14		3,090.14
State head tax collection charge	2,846.60	3,700.00	(853.40)
Payment in lieu of taxes	4,884.44	4,500.00	384.44
Miscellaneous income	(225.82)		(225.82)
Parking meter collections	14,800.27	15,000.00	(199.73)
N. H. School bonds reimbursement	25,500.00	25,500.00	
Parking lot bond reimbursement	5,850.00	5,850.00	
Other bond reimbursement	18,672.00	18,672.00	
Police department:			
Licenses	465.75	445.00	20.75
Fines	5,531.00	3,700.00	1,831.00
Damage to parking meters	305.00		305.00
Public works:			
Service charges, rentals of equipment and sale of material	1,425.16	1,950.00	(524.84)
Petitioner's share of sidewalk	2,534.43	500.00	2,034.43
Health department:			
Licenses and fees	554.50	500.00	54.50
Sealing fees	236.28	150.00	86.28
Welfare department:			
Reimbursements	1,412.54	2,700.00	(1,287.46)
Public library:			
Fines and collections	1,449.22	1,200.00	249.22
Totals for the year	\$ 242,043.18	\$ 224,448.09	\$ 17,595.09
Surplus used to reduce tax rate	28,000.00	28,000.00	
Taxes committed under budgetary requirements		19,978.43	(19,978.43)
	\$ 270,043.18	\$ 272,426.52	\$ (2,383.34)

EARMARKED FUNDS

Year Ended December 31, 1959

FUNDS FROM BOND ISSUES	Balance Dec. 31, 1958	Receipts	Payments	Balance Dec. 31, 1959
Fire department aerial ladder	\$ 142.44		142.44	
North Side sewer extension	5,047.53		3,384.81	1,662.72
Industrial park sewer extension	2,891.24		10,200.65	(7,309.41)
1952 improvement and construction bonds	2,531.89			2,531.89
New sewers - 1951	530.33		304.76	225.57
1955 public improvements	264.06			264.06
Eliot Road bridge	1,911.49			1,911.49
Back River Road sewer	(9,514.14)	8,419.40	2.25	(1,096.99)
Sewer construction - 1954	386.86			386.86
Central Avenue construction	16,416.95	6,320.00	18,672.00	4,064.95
Joint building committee—				
North Side School	59,211.99	5,194.00	64,471.69	(65.70)
New elementary school	.10			.10
Water extension - Bellamy Road	(6,750.77)			(6,750.77)
Water bonds - 1951	(1,078.61)			(1,078.61)
Water bonds - 1954	(399.65)			(399.65)
Water extension - Sixth Street		80,098.54	79,857.11	241.43
Water department - filter beds	481.08			481.08
Dover Hospital construction	.32			.32
Durham Road sewer project	(29.25)	175,212.58	155,737.77	19,445.56
Coeheco River sewerage treatment plant	8,995.91	1,856,411.67	1,674,923.43	190,484.15
North Side School furniture and equipment	3,568.53	6,602.14	9,954.51	216.16
Capital improvement - city	16,840.49		16,558.03	282.46
Capital improvement - school	2,967.68		1,164.14	1,803.54
Capital improvement - Fourth Street sidewalks		5,302.53	3,214.20	2,088.33
Pudding Hill well		150,510.12	18,086.78	132,423.34
Water extension - Rochester Road		10,000.00	10,094.25	(94.25)
	\$ 104,416.67	\$2,304,070.98	\$2,066,768.82	\$ 341,718.63
SPECIAL FUNDS				
Varney School sale	3,222.18		3,222.18	
Garrison Road rent account	669.40		669.40	
Dog licenses		1,799.50	1,799.50	
Sawyer Fire Station	21,817.68	770.28		22,587.96
Water rent revenue	247.31	10,280.05	6,174.48	4,352.88
Vending machines	69.71	28.51	18.28	79.94
Parking meters		14,800.27	14,800.27	
New parking lots	8,504.49	14,800.15	12,734.39	10,570.25
First Street parking lot	5,332.39	2,304.64	5,913.50	1,723.53
Zoning board of adjustment	18.00	204.45	248.71	(26.26)
Sale of city maps	165.27	60.00	60.00	165.27
Planning board	71.00	5.00		76.00
Municipal court	27.74	14,285.32	14,313.06	
Guppy Farm fire loss	6,988.52		6,988.52	
Court House parking lot	(27.33)			(27.33)
Health department - sealing fees	90.47	329.55	420.02	
School gymnasium rentals	114.64	801.50	442.00	474.14
Library - miscellaneous	84.74	48.73		133.47
School music fund	68.64			68.64
School lunch program	5,158.98	60,610.97	58,551.25	7,218.70
Hospital X-ray equipment	(417.75)			(417.75)
Mill steam plant	11,974.13	3,783.24	9,635.03	6,122.34
Coke receipts	5.60	71.24		76.84
North Side sewer - payment by abutters	1,855.25	3,231.84	20.10	5,066.99
Back River Road sewer - payment by abutters	4,594.41	4,372.84	33.05	8,934.20
Bellamy Road, etc. - payment by abutters	4,013.34	3,701.92	26.20	7,689.06
Durham Road sewer - payment by abutters		11.40		11.40
Total Special Funds	74,648.81	136,301.40	136,069.94	74,880.27
	\$ 179,065.28	\$2,440,372.38	\$2,202,838.76	\$ 416,598.90

TAXES RECEIVABLE

Year Ended December 31, 1959

	1959 taxes		Uncollected taxes prior years	
	<u>Property</u>	<u>Poll</u>	<u>Property</u>	<u>Poll</u>
Amount at December 31, 1958			\$ 215,550.22	16,079.40
Total assessed valuation	\$28,318,944.00			
Tax rate	57.00			
<hr/>				
Committed to tax collector	1,616,580.58	13,740.00		
Timber and bank stock taxes	2,430.90			
Taxes added to list	2,485.54	308.00	10.60	286.00
Overpayments and refunds	247.43	4.00		16.00
	<u>\$1,621,744.45</u>	<u>\$ 14,052.00</u>	<u>\$ 215,560.82</u>	<u>\$ 16,381.40</u>

Accounted for as follows:

Collections turned over				
to city treasurer	1,410,750.39	9,098.00	183,697.32	2,928.00
Authorized abatements	6,399.23	276.00	4,962.42	1,050.00
Uncollected, Dec. 31, 1959	204,594.83	4,678.00	26,901.08	12,403.40
	<u>\$1,621,744.45</u>	<u>\$ 14,052.00</u>	<u>\$ 215,560.82</u>	<u>\$ 16,381.40</u>

ANALYSIS OF UNCOLLECTED TAXES, PRIOR YEARS

Year Assessed	Property (note)	Poll
1958	\$ 11,697.02	1,764.00
1957	8,158.19	1,704.00
1956	4,564.62	2,102.00
1955	728.54	1,516.00
1954	1,684.79	1,340.00
1953	67.92	1,236.00
1952		1,142.00
1951		1,599.40
	<u>\$ 26,901.08</u>	<u>12,403.40</u>

Note: Uncollected yield taxes are included as follows:

Year	Amount
1957	\$198.16
1956	273.52
1955	74.97
	<u>\$546.65</u>

TRUST FUND PRINCIPAL AND INCOME

Year Ended December 31, 1959

FUNDS	PRINCIPAL			INCOME			Total Principal and Income Dec. 31, 1959
	Balance at beginning of year	New funds	Balance at end of year	Balance at beginning of year	Received	Expended	
Cemetery:							
Perpetual care funds and special funds for other cemetery purposes	\$ 240,375.10	3,840.00	244,215.10	6,578.98	8,327.18	8,251.02	6,655.14
Dover Public Library:							
Funds for the purchase of books, general maintenance and other library purposes	28,532.51		28,532.51	7,272.57	1,402.63	3,256.31	5,418.89
Dover School District:							
Funds for sundry school purposes	4,255.00		4,255.00	4,455.37	306.71	14.84	4,747.24
Park Department:							
Funds for care of parks	14,700.00	100.00	14,800.00	6,017.64	663.79	1,383.01	5,298.42
Welfare:							
Funds for poor relief	8,000.00		8,000.00	1,621.18	334.21	328.55	1,626.84
Wentworth-Dover City Hospital:							
Free bed funds, general maintenance funds and special purpose funds	201,652.98	2,450.00	204,102.98	4,138.93	10,879.91	11,062.47	3,956.37
	\$ 497,515.59	6,390.00	503,905.59	30,084.67	\$ 21,914.43	\$ 24,296.20	\$ 27,702.90
							\$ 531,608.49

WATER DEPARTMENT

Statement of Operations and Fund Balance (Deficit)

Year Ended December 31, 1959

Revenues:			
Metered sales		\$ 138,831.27	
Miscellaneous sales		15,552.87	
Penalties and fines		1,223.49	
Service piping and sale of meters		297.00	
		155,904.63	
Operating expenses:			
Water supply expenses:			
Superintendence	\$ 1,693.08		
Source of supply labor	9,842.28		
Pumping station labor	5,655.28		
Purification labor	1,791.83		
Gravity system labor and supplies	52.29		
Pumping station supplies and expenses	1,956.37		
Power purchased	23,149.77		
Purification supplies and expenses	6,435.45		
	\$ 50,576.35		
Maintenance expenses:			
Repairs to water supply structures and equipment	5,710.21		
Repairs to pumping station structures and equipment	217.69		
Repairs to purification structures and equipment	67.30		
	5,995.20		
Distribution supply expenses:			
Superintendence	1,693.32		
Repairs to mains	4,678.92		
Repairs to services	9,071.75		
Repairs to hydrants	2,718.24		
Miscellaneous labor	7,953.55		
Cleaning mains	151.68		
Meter department labor	4,815.15		
Meter reading labor	1,733.26		
Meter department supplies and expenses	136.52		
Pipe shop expenses	1,541.43		
Small tool expenses	1,531.27		
	36,025.09		
Supplies:			
Repairs to mains	3,392.21		
Repairs to services and equipment	2,379.73		
Repairs to hydrants	869.79		
Repairs to meters	805.52		
	7,447.25		
Total operating expenses		100,043.89	
Net operating profit		\$ 55,860.74	
Other general expenses:			
Salaries of general officers	2,318.58		
Salaries of general office clerks	3,039.26		
General office expense	1,413.85		
	6,771.69		
Other miscellaneous expenses:			
Insurance	3,175.82		
Retirement contribution	608.72		
Motor vehicle expenses	4,840.33		
Mileage	617.31		
Taxes	132.68		
Bond interest	6,190.75		
Stationery	15.65		
Stores account overhead and materials	58.65		
Social security taxes	1,670.70		
	17,310.61		
		24,082.30	
Net profit before capital expenditures and bond principal payments		31,778.44	
Capital expenditures		40,340.74	
Bond principal payments		22,000.00	
		62,340.74	
Net profit (deficit)		(30,562.30)	
Fund balance (deficit) at December 31, 1958		(63,094.82)	
Fund balance (deficit) at December 31, 1959		\$ (93,657.12)	

CEMETERY DEPARTMENT

Statement of Operations and Fund Balance

Year Ended December 31, 1959

Receipts:

Care and maintenance	\$	1,369.00
Interment		3,678.00
Rental of tomb and house		300.00
Sale of material and stores		2,181.83
Sale of lots		2,206.00
Income from trust funds		7,895.67
City appropriation		4,500.00
		22,130.50

Expenditures:

Salaries	\$	17,934.49
Outside services		1,253.16
Telephone, telegraph and postage		256.79
Supplies		713.88
Fuel and utilities		320.59
Insurance and retirement		1,085.10
Capital outlay		557.88
		22,121.89

Net profit 8.61

Fund balance at December 31, 1958 4,064.92

Fund balance at December 31, 1959 \$ 4,073.53

PACIFIC MILLS

Statement of Operations and Fund Balance (Deficit)

Year Ended December 31, 1959

Receipts:

Rent of space	\$	245.00
Sale of steam (note)		49,833.40
		50,078.40

Expenditures:

Salaries	\$	12,809.58
Outside services		541.71
Telephone, telegraph and postage		162.10
Supplies		728.69
Fuel and utilities		32,605.95
Insurance and retirement		1,606.52
		48,454.55

Net profit 1,623.85

Fund balance (deficit) at December 31, 1958 (22,626.59)

Fund balance (deficit) at December 31, 1959 \$ (21,002.74)

Note: Sale of steam includes 1958 sales not accrued at Dec. 31, 1958. At Dec. 31, 1959 accounts receivable from sale of steam accrued in the amount of \$6,629. This statement should be read in conjunction with the accompanying comments.

SCHOOL DEPARTMENT

Statement of Receipts and Expenditures

Year Ended December 31, 1959

Receipts:

City appropriation	\$ 676,489.00
Federal aid	39,849.00
State aid	32,392.42
Tuition	34,831.52
Miscellaneous income	842.39
Special appropriation—deficiency (note)	27,772.50
	812,176.83
Accounts receivable	32,485.85
	\$ 844,662.68

Expenditures:

Administration:	
Salaries of district officers	\$ 399.92
Superintendent's salary (Local share)	6,250.00
Salaries of other administrative personnel	12,758.08
Supplies and expenses	2,605.38
Per capita tax	5,474.00
	27,487.38
Instruction:	
Teachers' salaries	542,145.48
Books and other instructional aids	15,090.20
Scholars' supplies	9,657.26
Salaries of clerical assistants	6,987.89
Supplies and other expenses	12,932.11
	586,812.94
Operation of school plant:	
Salaries of custodian	51,993.69
Fuel	22,921.12
Water, light, supplies and expenses	25,843.58
	100,758.39
Maintenance of school plant:	
Repairs and replacements	9,289.95
Auxiliary activities:	
Health supervision	806.29
Transportation	42,487.57
Tuition	6,731.16
Special activities and special funds	4,994.05
	55,019.07
Fixed charges:	
Retirement	35,135.93
Insurance, treasurer's bond and expenses	6,858.21
	41,994.14
Capital outlay:	
Additions and improvements to buildings	1,757.25
New equipment	9,039.14
	10,796.39
Total expenditures	832,158.26
Encumbrances at December 31, 1959	64,028.04
Less accounts payable distributed above	51,523.62
	12,504.42
	\$ 844,662.68

PEAT, MARWICK, MITCHELL & CO.*Accountants and Auditors*

John Hancock Building

Boston 16, Mass.

ACCOUNTANTS' REPORT

The Mayor and City Council
Dover, New Hampshire

The Board of Trustees of the
Wentworth-Dover City Hospital

Gentlemen:

We have examined the balance sheet of the Wentworth-Dover City Hospital at December 31, 1959 and the related statements of income and expenses for the year then ended.

In accordance with the terms of our engagement we did not verify by direct communication with debtors the balances of accounts receivable nor did we observe the procedures used to determine the quantities of inventories on hand at December 31, 1959. With these exceptions our examination was made in accordance with generally accepted auditing standards and included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The hospital has made no provision in its accounts for the amounts due to the hospital trust funds as more fully described in the note to the balance sheet.

Because of the above limitations on the scope of our examination and the materiality of the accounts receivable and inventories and the qualification noted in the preceding paragraph regarding amounts due to hospital trust funds, we are unable to express an opinion on the overall financial position of Wentworth-Dover City Hospital as of December 31, 1959 and the results of its operations for the year then ended.

PEAT, MARWICK MITCHELL & Co.

Boston, Mass.

April 29, 1960

WENTWORTH - DOVER CITY HOSPITAL
BALANCE SHEET

December 31, 1959

ASSETS

Current assets:

Cash	\$	300.00
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Accounts receivable:

Patients		\$ 151,072.58	
Employees		268.05	
Accounts in hands of collection agencies		42,430.92	
		193,771.55	

Less:

Allowance for doubtful accounts		\$ 84,000.00	
Unused free bed allowance		9,438.17	
		93,438.17	

100,333.38

Inventories, at cost (first-in, first-out):

Medical and surgical supplies		14,785.67	
Canned and packaged foods		2,096.36	
Linen supplies		2,636.65	
Returnable containers		31.50	
		19,550.18	

19,550.18

Prepaid expenses

4,075.69

\$ 124,259.25

WENTWORTH - DOVER CITY HOSPITAL

BALANCE SHEET

December 31, 1959

LIABILITIES AND FUND BALANCE

Current liabilities:

Accounts payable	\$	2,479.38
Accrued expenses		1,941.20
Amounts due the City of Dover representing excess of vouchers presented to city for payment over cash remitted to the city		44,121.16
		48,541.74

Fund balance:

Balance at beginning of year	\$	143,754.55
Net earnings for the year		1,322.10
		145,076.65

Add (deduct) prior years' adjustments:

Provision for uncollectable accounts	\$(72,207.58)		
Other, principally adjustment of accounts receivable, net	2,848.44		
		(69,359.14)	
			75,717.51
			\$124,259.25

Note: Amounts voted by the trustees of the hospital and expended from hospital trust funds for renovation of the Nurses' Home Annex are being repaid by the hospital to the trust funds over a period of twenty years at 5% interest. Payments of \$198.30 per month, since May 31, 1949, have been charged to "Payment on Loan" in the income statement. At December 31, 1959, the principal amount outstanding (\$18,579.94 per the trust funds records) was not recorded in the accounts of the hospital.

WENTWORTH - DOVER CITY HOSPITAL

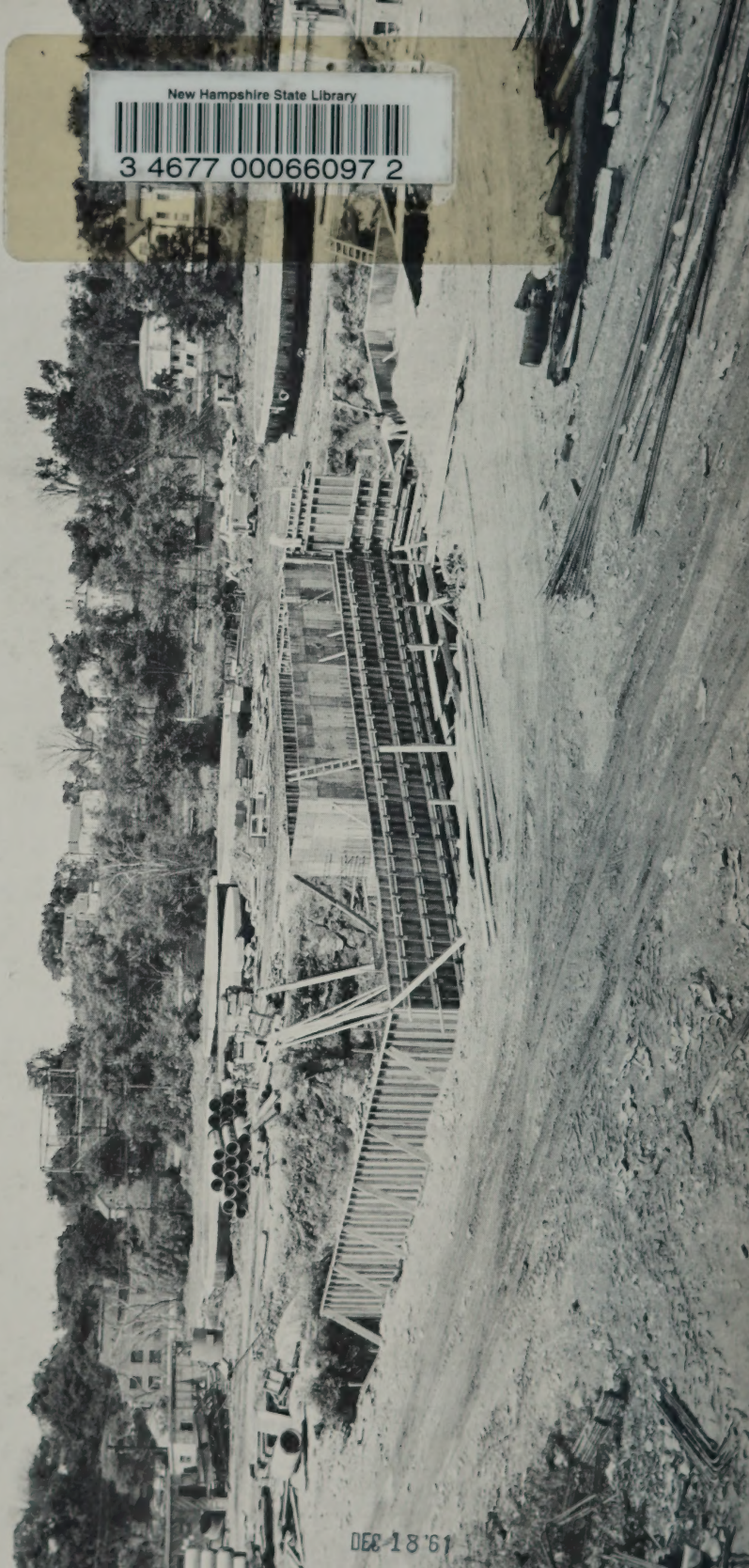
CONDENSED STATEMENT OF INCOME AND EXPENSE

Year Ended December 31, 1959 with Comparative Figures for 1958

	Year ended December 31	
	1959	1958 (note)
Income:		
Net operating revenues from patients	\$ 499,843.00	471,565.60
Appropriation - City of Dover	36,000.00	38,000.00
Staff meals, room and laundry	7,615.41	7,034.67
All other income	6,213.76	4,916.60
	549,672.17	521,516.87
Expenses:		
Administration	69,205.89	57,999.18
Dietary	54,566.43	49,865.38
Housekeeping	26,602.40	28,299.79
Laundry and linen	17,910.76	17,972.70
Director's residence (former Nurses' Home Annex)	2,865.60	2,674.72
Plant operation	51,165.54	49,473.22
Nursing service	164,106.73	161,560.52
Medical and surgical	48,646.13	41,068.27
Medical records	6,681.20	6,080.46
Operating and delivery rooms	37,934.39	30,861.71
X-ray	30,530.08	26,046.76
Laboratory	36,526.76	28,784.20
	546,741.91	500,686.91
Capital improvements charged to income	1,608.16	6,115.26
	548,350.07	506,802.17
Net income	\$ 1,322.10	14,714.70

Note: Prior year's figures, which are included for comparative purposes only, were examined by The Division of Municipal Accounting, State Tax Commission of the State of New Hampshire.

Panoramic View of Sewage Treatment Plant



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