

TOWN OF DERRY



**ANNUAL REPORT
FISCAL YEAR ENDING
JUNE 30, 2021**

TOWN OFFICERS

July 1, 2020 – June 30, 2021

Town Council (3 Years)

Chair

James P. Morgan – 2021-2022

Councilors at Large

Joshua R. Bourdon (2020-2023)
Phyllis M. Katsakiores (2021-2024)
James P. Morgan (2019-2022)

Councilor District #1

Erin A. Spencer (2021-2024)

Councilor District #3

Neil F. Wetherbee - (2020-2023)

Councilor District #2

Charles H. Foote (2019-2022)

Councilor District #4

Brian K. Chirichiello (2019-2022)

Town Clerk (3 Years)

Daniel R. Healey (2019 -2022)

Town Moderator (2 Years)

Cristina Guilford (2020-2022)

Supervisors of the Checklist (6 Years)

Dina Bourassa (2026)
Patricia Dowling (2024)
Judy Strakalaitis (2022)

Trustees of Trust Funds (3 Years)

Craig Corbett (2023)
Joan Crimlisk (2022)
Jeffrey Moulton (2024)

TOWN OFFICERS
July 1, 2020 – June 30, 2021
(Continued)

Derry Public Library Trustees (3 Years)

Elizabeth Greenberg, Chair (2022)
Rachael Armstrong, Vice Chair (2023)
Caitlin Powers, Treasurer (2022)
Monica Cataldo, Secretary (2023)
Pete Marcotte (2024)

Margaret Ives (2023)
Lorraine Lindenberg (2024)
Erin Spencer, Council Liaison
Dr. Sara Taylor, SAU Liaison

Taylor Library Trustees

Donald Kirkland, (2022)
Candi Westgard (2023)
Kimberly Burke (2022)
Jillien Klok (2023)

Raymond Fontaine (2024)
Alternate - Vacant
Charles H. Foote, Council Liaison

TOWN DEPARTMENTS

July 1, 2020 – June 30, 2021

EXECUTIVE DEPARTMENT

TOWN ADMINISTRATOR

David R. Caron

ECONOMIC DEVELOPMENT

Beverly Donovan, Director

HUMAN RESOURCES

Catherine St. Ledger, Director

IT/GIS

Douglas Rathburn
Manager

DERRY CABLE TELEVISION

Owen Provencher
Administrator

PLANNING DEPARTMENT

George Sioras, Director

FINANCE DEPARTMENT

Mark Fleischer, Chief Financial Officer

Diane Mulholland, Tax Collector / Municipal Agent

Stephan Hamilton, Assessor

Allan Virr, Town Treasurer

POLICE DEPARTMENT

Edward B. Garone, Chief

George Feole, Captain

Vern Thomas, Captain

Robin Bordanaro, Animal Control Officer

FIRE DEPARTMENT & EMERGENCY MANAGEMENT

Michael J. Gagnon, Chief

James Richardson, Assistant Chief

PUBLIC WORKS DEPARTMENT

Michael A. Fowler, Director

Thomas Carrier, Water/Wastewater Superintendent & Deputy Director

Kim Walsh, Parks and Recreation Director

Alan Côté, Superintendent of Operations

Robert Mackey, Code Enforcement

Courtney Provencher, Public Health

TOWN BOARDS & COMMITTEES

July 1, 2020 – June 30, 2021

CONSERVATION COMMISSION

Town Council Representative, Neil F. Wetherbee (1 Year)

Members

2022 James Degnan, Chair
2023 Ric Buzzanga,
2023 Eileen Chabot
2022 Margie Ives
2024 William Lowenthal
2024 Grace Reisdorf
2024 Robert Spoerl

Alternates

2022 Vacant
2023 Bob Boonstra
2024 Justin Mitchell
2024 Maria Capulli

PLANNING BOARD

Town Council Representative, Brian Chirichiello (1 Year)

2022 Randy Chase, Town Administrator Representative (1 Year)

Members

2024 John O'Connor, Chair
2023 James MacEachern, Vice Chair
2022 James Hultgren
2024 Mark Connors
2023 David Nelson
2022 David Clapp
2022 Vacant

Alternates

2022 David Granese
2023 Vacant
2024 Vacant

ZONING BOARD OF ADJUSTMENT

Members

2024 Lynn Perkins, Chair
2022 Heather Evans, Vice Chair
2023 Allan Virr
2023 Crystal Morin
2023 Craig Corbett

Alternates

2022 Donald Burgess
2023 Gaspar Obimba
2023 Michael Donlon
2023 Vacant
2024 Richard Tripp

DERRY HOUSING AUTHORITY

Town Council Representative, James Morgan (1 Year)

Melody Ackerman, Executive Director

Members

2022 Tyler Adcox
2023 Kristy Baillargeon
2024 Patricia Dowling
2025 Carol Yanzo-Murphy
2026 Ernest St. Pierre

TOWN BOARDS & COMMITTEES

July 1, 2020 – June 30, 2021

(Continued)

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE – AD HOC

Town Council Representative, Joshua Bourdon (1 Year)

Permanent Members

George Sioras, Planning Director

Beverly Donovan, Economic Development Director

Members

Christina Gossell, Chair

Lauren Neves

Craig Cunningham, Secretary

Rick Metts

Gordon Graham

John Potucek

Vacant

Alternates

Timothy Peloquin

Vacant

Vacant

Vacant

HERITAGE COMMISSION

Town Council Representative, Phyllis Katsakiores (1 Year)

Members

2023 Karen Blandford-Anderson, Chair

2023 Mark Wiseman

2022 Thomas 'T.J.' Cullinane

2022 Paul Lindemann

Alternates

2023 Catherine Baumann

2022 Vacant

2024 Vacant

HIGHWAY SAFETY COMMITTEE

Permanent Members

Alan Cote, Public Works

Chief Edward B. Garone, Police

Chief Michael Gagnon, Fire

Jane Simard, School

Members

Scott Savard

Walter Deyo

Randall Chase

Ronald Goldthwaite

James Roddy

Daniel Healey

TOWN BOARDS & COMMITTEES

July 1, 2020 – June 30, 2021

(Continued)

NET ZERO TASK FORCE

Town Council Representative, Joshua Bourdon (1 Year)

Members

2024 Jeff Moulton, Chair
2023 Craig Lazinsky
2023 Michael Fodiman
2022 Tom Cardon
Mike Fowler, Director Public Works
John O'Connor, Planning Board
Jessica Ring, Derry School District
Brewster Bartlett, Pinkerton Academy
Mary Till, Conservation Commission/Go Green
Vacant, Economic Development Advisory Committee
Vacant, Derry Business

Alternates

2023 John Eckerson
Bob Mackey, Code Enforcement
Vacant, Derry/Londonderry Chamber

BUILDING & PROPERTY MAINTENCE COMMITTEE

Town Council Representative, James Morgan (1 Year)

Permanent Members

Robert Wentworth, Chair, Building Inspector
Michael Fowler, Director Public Works
Chief Edward Garone, Police Department
Lt. Michael Stanhope, Fire Department
Robert Mackey, Code Enforcement Director
Courtney Provencher, Health Inspector
Diane Mulholland, Tax Collector
George Sioras, Planning Director

Members

2022 Michael Welch
2022 Jonathan West
2022 Vacant

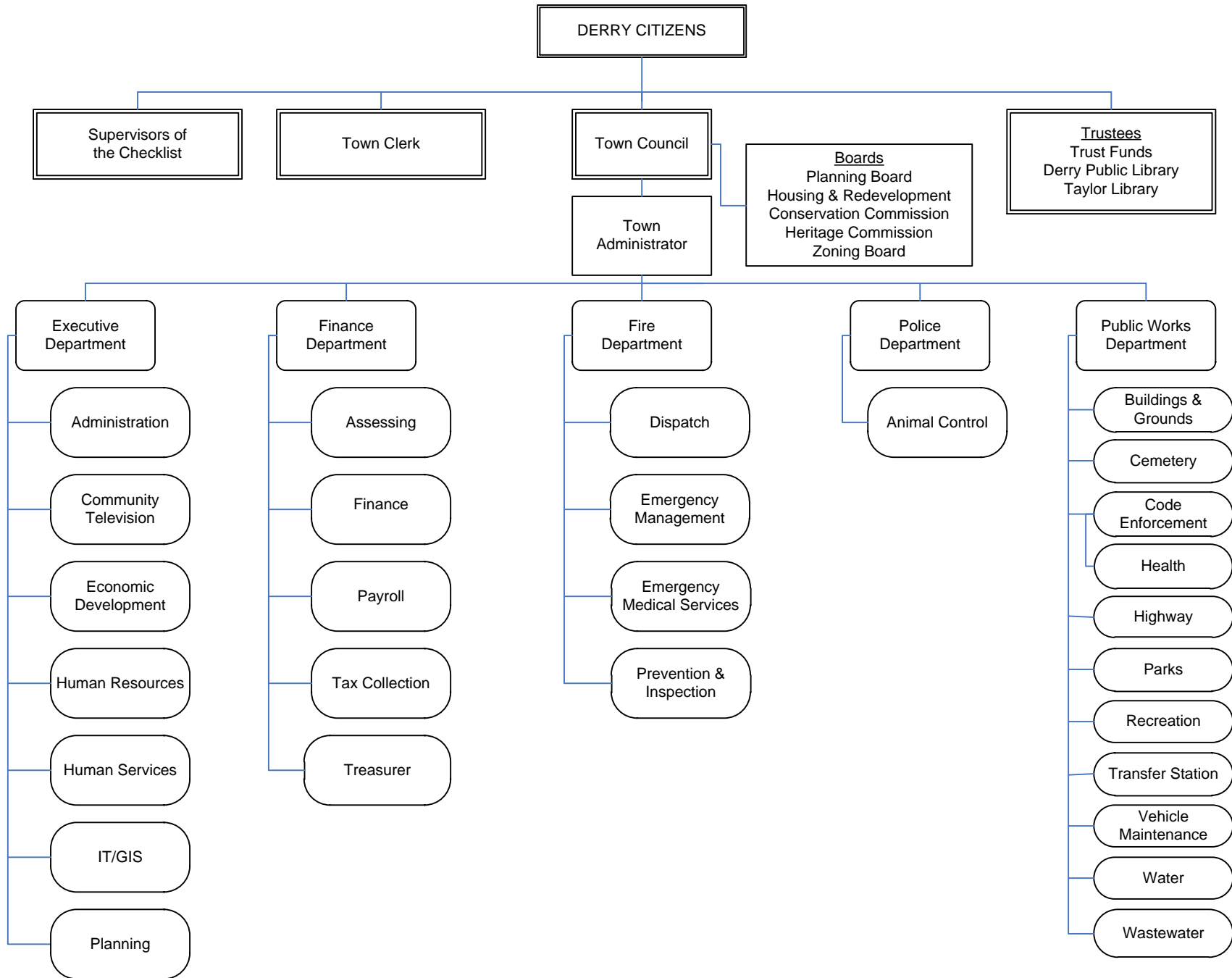
SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

Members

2024 Richard Tripp
2024 Jeff Moulton
2024 John O'Connor
2024 Vacant

Alternate

2024 Vacant



TOWN OF DERRY DEPARTMENTS & DIVISIONS

	<u>Page</u>
Executive Department	
Town Council Chair	1
Town Administrator	1
Derry Community Access Media	3
Economic Development	5
Human Services	7
Human Resources	9
Information Technology / GIS	11
Planning	12
Finance Department	
Assessing	14
Finance	22
Tax Increment Finance Districts	23
Tax Collection	26
Treasurer	34
Fire Department	
Emergency Management	35
Fire	36
Emergency Medical Services/Ambulance	43
Police Department	50
Animal Control	
Public Works	
Engineering	56
Buildings & Grounds	57
Cemetery	57
Code Enforcement/Building/Zoning	57
Highway	58
Public Health	59
Parks & Recreation	60
Transfer Station	61
Vehicle Maintenance	62
Water	62
Wastewater	63

	<u>Page</u>
Town Clerk	66
Supervisors of the Checklist	70
Trustees of the Trust Funds	72
Derry Public Library	84
Taylor Library	87

BOARDS & COMMITTEES

Building & Property Maintenance Committee	90
Conservation Commission	91
Heritage Commission	93
Highway Safety Committee	94
Housing & Redevelopment Authority	95
Net Zero Task Force	96
Planning Board	98
Southern New Hampshire Planning Commission	100
Zoning Board of Adjustment	103

DERRY TOWN CHARTER

TOWN COUNCIL CHAIR & TOWN ADMINISTRATOR

We are pleased to present the annual report from the Executive Department. The Town continued to be impacted to some degree by the continued presence of the COVID-19 Pandemic in the community and has strived to respond to any immediate and mid-term impacts upon our residents and the local economy. The Town successfully received a Community Development Block Grant to battle the impacts of the Pandemic upon our residents. Managed by Community Health Services, the Town's General Assistance Administrator, funds are available to assist residents who were adversely impacted by the Pandemic with back rent, mortgage payments, and utilities.

Economic Development continued to be a top priority for the Council in FY21. Despite the impacts of the Pandemic, project planning by the private sector continued uninterrupted as many realized the value of locating and doing business in the Derry community. Our efforts to stimulate this interest were focused in several areas:

The Downtown Façade Improvement program was continued by the Council to encourage businesses to invest in their properties.

Zoning and density requirements in the Traditional Business Overlay District (TBOD) were adjusted in recognition of the need to stimulate additional housing to the Downtown.

We continue to investigate opportunities to redevelop underutilized properties in the Downtown in support of our local merchants, including rehabilitation/additional infrastructure investments supported by the Derry Commerce Corridor Tax Increment Financing District.

We are pleased to see heightened redevelopment interest in the West Running Brook District along South Main Street; revised zoning flexibilities provided the catalyst for new developments in this area of Derry.

Caution was the word with Town Finances as we came to better understand the financial impacts of the Pandemic. The Town was notified by the US Department of Treasury of its allocation totaling \$3.5M to assist the Town in its recovery from the Pandemic. Although the Town has identified projected revenue losses over the next four years which exceed this amount, the Council has currently limited the use of these funds to backfill operating expenses in the amount of \$1.3M. The Council will review the Town's financial position as our recovery continues before making any determinations on investing the balance of these funds back into the community.

The Council has been pleased with the long-term positive impact of the Derry Commerce Corridor TIF District and was able to return an additional \$45M to the Town's general assessment base to the benefit of the Town's operating budget, the Derry Cooperative School District and Rockingham County.

We reported earlier on an initiative to participate with area communities to deliver municipal water from Manchester to communities south of Derry. That project is currently operating, and this past Legislative Session a bill was passed which allows the Town to reinvest a portion of its

earnings into local economic development initiatives. Many thanks to Senator Birdsell for her assistance shepherding this legislation through the process.

The Council continued its investment into Recreation Facilities to both provide our citizens with opportunities and to create additional economic development impacts. The Council approved the Hood Park Improvement Plan which was developed by a citizen's committee aided by our staff and supported by the UNH Cooperative Extension Service. The Plan envisions new active recreation opportunities at the Park in addition to renovated trails and other passive recreation amenities in the northern sections of the Park.

FY21 saw the completion of the rail trail adjacent to Hood Park proceeding northerly to North High Street. At this time, we are hopeful that the final phase of the trail to the Londonderry town line will receive funding through Congress' FY 22 Infrastructure Bill.

We are pleased to announce agreement with all seven of our employee groups through the collective bargaining process. In FY 16 the Town Council was able to reach agreement with our employee groups, many which were working without contracts for many years. We thank our employees for recognizing the financial constraints upon the Town and working within the Town's tax cap to reach multi-year agreements.

The Town was able to recognize its employees' hard work and risks during the Pandemic through the Employee Hazard Recognition Program. This program awarded grants to employees based upon their exposure to the virus at the height of the Pandemic. The program, funded through the CARES Act, resulted in the Town awarding gift cards to its employees from local businesses, which resulted in an added benefit of supporting our local merchants.

Exit 4-A has proceeded to the final design phase with construction anticipated to begin in Fall, 2022. Construction will start at the project's intersection with I-93; we anticipate construction to impact the Folsom Road area in about 24 months.

Again this year we can't thank our co-workers, board and commission members enough for their contributions and dedication. You make Derry thrive!

Respectfully submitted,

David R. Caron

James Morgan, Chair
Town Council

David R. Caron
Town Administrator

DERRY COMMUNITY ACCESS MEDIA

The Town of Derry's Cable Division is continuing development of its established strategy plan. Recent improvement projects and technology upgrades support our commitment to improving operations to respond to the evolving needs of the Town and our Community.

Funded by cable franchise fees, the mission of Derry Community Access Media is to position Derry as a leader in the PEG (Public, Educational, Government) Access Media space. With that aim in mind, we facilitate interactive programming that informs, educates, entertains, and inspires our community via cablecast, online, on air, and emerging media.

Notable developments in fiscal year 2021 include:

- Responded to the critical need for public and non-public meetings of town government officials and staff to continue by innovating. This transition was achieved seamlessly without interruption or negative impact on government meeting standards, operation.
- Increasing (by more than two-fold) our provided meeting services compared to pre-Covid era for official meetings to occur openly and provide every opportunity for full participation and engagement.
- Implementation of "hybrid" meeting model allowing full public participation both in person and remotely.
- Improved streaming and Video-on-Demand (VOD) capability. Now delivering full HD video, audio with additional resources such as meeting agendas available alongside our VOD offering.
- Implementation of project planning and initial development for WLWX LP-FM to serve the public safety, educational and cultural needs of Derry.
- Updated Media Lab facilities to respond to educational and workforce demands in future-forward broadcast and development in Derry. This technology will provide further opportunity for community engagement.
- Featured virtual programs to respond to the effects of COVID19 cancelling community events. Highlights include coverage of Virtual DerryFEST – a two-hour compilation of prior fests and new footage of musical offerings. This provided continuity and publicity opportunities for the Greater Derry Arts Council and its supporters.
- Create programming and solutions that support town departments' operations and goals – Economic Development, Derry Public Library, Police, Fire, Greater Derry Arts Council, Public Works, Parks and Recreation, And many more.
- Configuration of our production environment with ability to feature remote guests for government and community programs.

Throughout FY 2021, we continued our response to the effects of the Covid19 pandemic by pivoting to reconfiguring our systems, protocols, and procedures to ensure the due-process of Town Government meetings and information via cablecast, live-stream and video on demand could continue. We were able to achieve this without a pause in government meeting coverage and without a single security breach via remote access, making critical information accessible to people's homes and electronic devices by leveraging available technology.

Derry's Government Access (Comcast CH 17, online, on demand and streamed live) provides the community with an opportunity to stay informed by viewing unedited coverage of its governing boards and committees and airs regularly scheduled Town Council, Planning Board, Zoning Board, and Conservation Commission meetings. We also provide coverage of special workshops, public hearings, budget sessions, and pertinent informational programming.

Recorded government meetings are available through our Video on Demand (VOD) service which is accessible via our website www.DerryCAM.org. VOD provides access to local government meetings at a time that is convenient for viewers (internet access is required).

Our public access channel (Comcast Channel 23) increases community awareness, adds to the social, cultural, and creative development of the community while encouraging local pride. Programs produced by residents, organizations and staff members provide a glimpse of what is happening in our neighborhood. This includes presentations at the Derry Public Library, Derry Parks and Recreation, partnerships with residents, non-profits, and features special events around town. You are encouraged to submit ideas and create new shows. Just reach out to us on our website www.DerryCAM.org.

We partner with Town departments and community leaders to create programming that allow our audience to see the services that are available to them as members of the community.

Through continued community outreach efforts, we have established positive relationships with the local press, the Derry Public Library, Taylor Library, Derry Parks and Recreation, economic Development, the Greater Derry/Londonderry Chamber of Commerce, Pinkerton Academy, NEXT Charter School as well as area non-profits. We offer students the opportunity to intern at the station and produce broadcast quality shows that air on D23.

Volunteer members are vital to Derry Community Television. We welcome members of the community to learn more about our studio and how to get involved. We offer regular free training and information on how to learn and assist with media production and even produce a show.

The coming year continues a pivotal chapter for Derry Community Access Media. The completion of FY21 continues the transformation of Derry's own *Media Evolution* as we continue capital improvements and operation modifications to provide a Media Center that serves Derry.

Building on our strategic plan, we endeavor to seek even more ways to serve the community, add cultural value and have a positive impact as we explore more avenues to engage with community partners to highlight and enrich our lifestyle here in Derry.

Community Access funding is generated solely from franchise fees paid by Comcast subscribers, with no fiscal impact to taxpayers. Franchise fees support two channels that operate from the studio at the Municipal Center and the Educational Channel located at Gilbert H. Hood Middle School.

To learn more about Derry Community Access Media, go to our website at www.derrynh.org/cable, email at owenprovencher@derrynh.org, or call 845-5514.

Located in the lower level of the Derry Municipal Center.

Respectfully submitted,

Owen Provencher, Cable Coordinator

Owen Provencher, Cable Coordinator

Director, Derry Community Access Media

ECONOMIC DEVELOPMENT

The 2021 fiscal year saw Derry weathering a global pandemic with varying degrees of resiliency. While many businesses spent the year working on ways to pivot and stay afloat, others prospered because of unexpected new market opportunities and/or innovative and streamlined processes. The community came together to support, shop, and eat local, and ensure that Derry kept its small businesses alive. As a result, only a handful of businesses closed for good – and none for COVID reasons alone. Derry continues to be a success story!

The Economic Development department kept up with the flow of information from federal, state-wide, and local organizations on business resources, making sure that local business had the tools that everyone needed to weather the storm. In-person meetings turned to webinars and Zoom sessions; email contact databases were updated, processes were further streamlined and site visits to check in on local businesses were conducted, all to keep communication going. As the pandemic rolled past the one-year mark, we are all finding our “new normal”, which includes rising supply costs, low unemployment rate, lack of available employees and a boom in interest in commercial property development.

Highlights from FY21 include:

- **Retain & Grow Existing Business** – Businesses had to become a lot more tech savvy in FY21 in order to navigate the maze of EIDL, PPP, and myriad other paperwork required from the many federal, state, and local agencies and organizations helping to keep them afloat during the COVID-19 pandemic. We all became experts at ZOOM, virtual meetings and workshops, social media and creative marketing, and the department was no exception. We bolstered our in-house website presence, updated our internal business lists and Constant Contact groups, and helped others to share out important information. The end of FY21 saw an increase in in-person traffic to local restaurants (aided by temporary outdoor dining ordinances) and retail environments.
- **Attract New Business** – Although it seemed counter-intuitive that Derry would be able to attract new businesses in the midst of a pandemic, there was an out-migration from dense cities that has made southern NH a mecca for light industrial and service-related industries looking to accommodate both work-from-home employees as well as a workforce wary of public transportation. The fact that Derry is perfectly situated along Route 93 and has development opportunities that are less expensive has brought forward many investors and developers that are exploring options here. The new West Running Brook Zone is thriving, with 8 separate projects in some stage of concept, acquisition, or construction. Crystal Ave. will also see the redevelopment of the former Nestle – soon to be Bangor Savings Bank – as well as new development behind the Gibbs gas station. North Point Outdoors and the new rehab hospital project on Ashleigh Drive have also gained steam.

- **Plan for Smart Sustainable Growth** – FY21 saw the completion of a state waterline project that extended lines along Route 28 South from Ryan’s Hill to the Windham town line. The project resulted in the creation of the Derry Economic Development Expendable Trust to take advantage of wheeling revenues and leverage partnership. The water line will enhance the ability to develop properties located in the General Commercial zone. To the northwest, the Gateway TIF District was created to expand opportunities in the area of Ash Street through Folsom Road as exit 4-A inches closer to reality. The Derry Commerce Corridor TIF District was also expanded to include all of Manchester Road and Crystal Avenue. Interest in all areas of town has been high. In addition, downtown Traditional Business Overlay District (TBOD) was revised to allow for higher housing density and reduced parking requirements, which is attracting some redevelopment activity. Housing remains a perennial problem, as housing prices are at historic highs, both for buyers and renters.
- **Placemaking** – As the pandemic dragged on, indoor activities such as concerts, fundraising events, sports and recreation events and the like were cancelled, scaled back or completely redefined. Outdoor concerts, shopping events and other activities were done in “socially distant” ways – 6’ apart and masks on! The town’s Very Derry Holiday celebration was reimagined, sans parade; recitals and shows were held outdoors in parking lots and makeshift stages, and food trucks found that they were more popular than ever. All of these things were supported by town staff and the Derry Town Council and permitting was prioritized. Our trails and outdoor spaces became destinations for many out-of-towners alongside residents. A large community art project – the Derry Aviation & Alan Shepard Mural – was designed and completed with the help of several groups, organizations and individuals that were happy to be outside, meeting new friends and doing something fun. With all the recent public artwork, Derry’s downtown Walk Score has increased to 70 (very walkable), which is a key indicator that investors and developers consider when selecting a site.

Derry has weathered the COVID-19 pandemic better than expected, and we all have learned valuable resiliency skills that will strengthen the town going forward. The future is indeed bright! The cost of borrowing remains at an all-time low, the investment market is flush with cash, and new opportunities abound. We’re ready for it!

Respectfully submitted,

Beverly Donovan

Beverly Donovan
Economic Development Director

HUMAN RESOURCES

The Human Resources (HR) Department strives to ensure that Town jobs are staffed appropriately, employees have meaningful and challenging career opportunities, and our personnel and labor administration activities are timely and effective. The Department supports the negotiation and administration of seven union contracts, facilitates dispute resolution, provides recruiting assistance to Town departments, maintains personnel and related records, advises managers regarding employment relationships, and assists employees however appropriate. We continuously review current processes, including those in HRIS, to identify areas for improvement, create efficiencies, and ensure compliance with Federal, State, and local laws and regulations.

- Among the many challenges presented by the COVID-19 pandemic, Human Resources was tasked with navigating the new Families First Coronavirus Response Act, staying informed of the ever-changing CDC and State guidelines, and revising and communicating internal policies to all staff. While several employees were impacted by COVID, requiring days of isolation and quarantine, we were fortunate to have our facilities open for employees to report to work every day, and kept the remote work occurrences to a minimum.
- Out of 260 regular budgeted positions, 226 are union positions represented across seven collective bargaining units. All seven of those unions operated under contracts that were set to expire on June 30, 2021. In the Fall of 2020, we began preparing to negotiate seven new contracts. By mid-January, we had our first official negotiation sessions with union representatives. Thanks to a streamlined process led by our labor attorneys, and clear goals established by our Town Council, by the end of June we had new contracts with three of the unions, had ratified contracts from three others, and were well on our way to a tentative agreement with the last union. Five of the seven unions have agreed to 5-year contracts, while two signed on to 3-year contracts.
- Another busy year for recruiting, we assisted departments in filling 29 full-time vacancies (7 Fire, 8 Police, and 14 Public Works) and 6 part-time vacancies. We transitioned in to FY22 with 8 full-time and 2 part-time positions yet to fill. It's been a challenge for several years finding qualified candidates for our firefighter and police officer positions – one faced by municipalities across the country – and this year we faced similar hurdles filling administrative and public works positions. We were fortunate to bring in some top notch candidates, but recruitment efforts are constantly being evaluated and tweaked to remain competitive in the employment market.
- FY21 training sessions were impacted by the pandemic, as they were in the previous fiscal year. However, training opportunities continued to be provided virtually, and in smaller groups or larger spaces that would allow for proper social distancing. Town-wide essential training programs covered harassment prevention, safety and wellness, and computers/cyber-security.
- The HR Department sponsors and coordinates employee activities, relying upon the support and participation of members of the Town Wide Joint Loss Management Committee and the Employee Engagement Committee. One of our largest activities for many years has been the employee appreciation luncheon. This event provides a unique opportunity for employees from all departments to gather in celebration of the

HUMAN RESOURCES

accomplishments of various individuals and the Town as a whole. As with so many things, the pandemic was instrumental in postponing that event into the next fiscal year, but the contributions of our employees do not go unnoticed and are always appreciated.

The Human Resources Department staff is grateful for the guidance, support, and assistance of the Town Administrator, Town Council, Town employees and residents. Without them we would not be able to successfully carry out our duties. We look forward with excitement to another year and the challenges ahead.

Respectfully submitted,

Catherine St. Ledger

Catherine St. Ledger
Human Resources Director

HUMAN SERVICES DIVISION

Assistance to our residents most in need continues to be managed by Community Health Services (CHS) on behalf of the Town.

In fiscal year 2021, the Town granted general assistance in the amount of \$19,807 which represents 22 case decisions. Additionally, Community Health Services successfully leveraged an additional \$36,618 in assistance to our citizens from other social service partners. Activity did increase as some of the safety net programs in place during the Pandemic did expire.

One of the Town's goals of its partnership with CHS is to provide comprehensive case management services with our clients as we strive towards a common goal of financial sustainability for all our residents. CHS conducted 120 case management meetings throughout FY 21.

The Town applied for and did receive a COVID-related Community Development Block Grant to provide temporary and transitional housing for residents adversely impacted by the Pandemic. This \$370,000 grant also aided with heat and utilities and provided \$60,000 to Sonshine Soup Kitchen for equipment and staff.

The Town of Derry funded the following agencies that provide valuable services to Derry residents: Community Caregivers - \$19,000, Rockingham Community Action - \$10,000, Rockingham Nutrition and Meals on Wheels - \$14,000, Sonshine Soup Kitchen - \$10,000, and Upper Room - \$35,900.

If you or someone you know needs direction on where to apply for services, please call 211 or visit their website at www.211nh.org. 2-1-1 NH is a statewide initiative of the United Ways of New Hampshire and an easy-to-remember phone number that connects callers, at no cost, to information about critical health and human services available in their community.

Citizens seeking assistance should contact CHS:

Location:

Greater Derry Community Health Services (CHS)
14A Tsienneto Road
3rd Floor - suite 301
603-425-2545

Hours of Operation: Monday through Friday: 8:30am — 4:00pm

Any person in town and in need has the right to apply for general assistance from the Town. The right to apply does not guarantee assistance.

Process:

- 1) Please call (425-2545) or stop by the CHS office and complete a contact sheet, which includes information on your current need.
- 2) A staff person will go over the application with you and schedule an appointment for an in depth interview and review of submitted materials. Applications must be complete at the time of the interview.
- 3) At your scheduled appointment with a CHS Case Manager, an assessment is made —based on approved Town guidelines — of your ability to meet some or all your stated need.
- 4) In addition, the CHS Case Manager will speak with you about possible other needs you may have.
- 5) If the review is completed during the first visit, a Notice of Decision is provided detailing whether the request is Granted, Denied or Withdrawn from consideration.
- 6) If your application requires further information or outreach to property owners, utility, fuel companies or others, the Case Manager will schedule a follow up appointment. Decisions will be placed on hold pending conclusion of the evaluation.

Respectfully submitted,

David R. Caron

David R. Caron

Town Administrator

INFORMATION TECHNOLOGY

COVID continues to present challenges for the IT team. We are seeing greater instances of equipment failure due to the need to keep equipment sanitized in order to maintain operations. We continue to provide remote services as needed and are utilizing remote applications to service our end users. Ensuring the safety of both the IT staff and town employees.

We are using cloud services to streamline and offer greater accessibility for our workforce. The flexibility this offers to our users is unparalleled and could never be realized using on premise services. We are currently evaluating document management offerings and hope to have a solution in place in 2022. We are also exploring a hyper converged infrastructure to replace our current systems in 2022 in order to reduce future capital costs. 2022 should prove to be a very challenging but interesting year in the IT department.

We continue to update all facets of our GIS system. All 2020 planimetric data has now been updated from our 2020 flyover. We are in the process of working on a better solution for cemetery management and hope to have an updated application available in the upcoming fiscal year.

All parcel layers are now updated in real time and available immediately online. This has been a goal since the inception of our online GIS offerings and has been finally realized.

<https://derrynh.maps.arcgis.com/home/index.html>

As always majority of our work still involves helpdesk ticketing, supporting existing applications and maintaining physical infrastructure. For the current calendar year IT has taken 770 tickets with a 99% current closure rate.

Respectfully Submitted,

Douglas A. Rathburn

Douglas A. Rathburn
IT/GIS Manager

PLANNING DEPARTMENT

Fiscal Year 2021 activity in the Planning Department continued at a steady pace for most of the year, post COVID, with both new development proposals as well as projects that had begun prior to COVID and obtained town approvals this past year.

Highlights of development activity in Fiscal Year 2021 included a second warehouse building for Paul the Plumber, a new 18,000 s.f. commercial unit bays building, a new 6,000 s.f. building for a local tree-cutting business, conceptual discussions for several mixed-use developments of housing/commercial/ and office space and approval of several small single-family housing subdivisions.

Zoning amendments this past year included amending our sign ordinance relating to the Downtown/Central Business District and message boards throughout town, increasing the housing density in the Downtown/Central Business District, revising and adding additional permitted uses in both the General Commercial District and Industrial IV District and expanding the boundary of the Traditional Business Overlay District in the Downtown/Central Business District. We also amended the zoning ordinance to allow for solar energy systems for both residential and business uses.

The most significant work for the department in both 2020 and continuing in 2021 has been our work on the new 2020 Master Plan Update and moving forward with long-term Goals and Implementation Strategies in conjunction with the Planning Board and town departments. Planning staff also participated in the Hood Park Revitalization Plan and committee.

The department put together and submitted an application to the New Hampshire Department of Transportation (NHDOT) to seek funding under the NHDOT Transportation Alternatives Program (TAP) to complete the existing Derry Rail Trail to the Londonderry town line. We are happy to announce that the NHDOT reviewed our application and recommend funding and have the project included in the state's Ten-Year Highway Plan. Final approval is anticipated by the Governor and Legislature in June 2022. The project was also included in the Federal Transportation infrastructure plan/bill by Congressman Chris Pappas for full funding with potential approval (subject to Congress) by the end of 2021. I would like to thank all the town departments, staff, individuals, and organizations that assisted in putting the application together and providing letters of support for the project. Additionally, I would also like to acknowledge and thank the Southern New Hampshire Planning Commission for their assistance with our application.

The department continues our work with the Southern New Hampshire Planning Commission (SNHPC), the Southern New Hampshire Regional Economic Development Corporation (REDC), Greater Derry-Salem Cooperative Alliance for Regional Transportation (CART) as well as the Greater Derry-Londonderry Chamber of Commerce on regional planning, business, and transportation issues. Staff is also

working with the SNHPC, the New Hampshire Department of Transportation, and members of the Derry Heritage Commission on the Robert Frost/Old Stage Coach Scenic Byway. The Scenic Byway celebrates and helps protect the historical features, rural character, and the natural and scenic qualities of the five corridor communities (Derry, Atkinson, Hampstead, Chester, Auburn) through which it passes.

This past year staff continued working with three excellent committees that will have a significant impact on future town policies and projects that will benefit the town. Staff has enjoyed and continues to enjoy being a part of these groups which includes the Building & Property Maintenance Committee, the Economic Development Advisory Committee, and the Derry Cooperative School District Facilities Study Committee. The Planning Department also closely interacts with the Economic Development Director and Office on economic development initiatives.

In closing I would like to once again thank the members of the Planning Board for their continued support and assistance with our department particularly with regard to the challenging zoning revisions and Master Plan Update. Also kudos to our chairman, John O'Connor, for being an excellent chairman and his and the board's professionalism; it makes our job easier!

I also want to once again thank and acknowledge the staff in the Code Enforcement, Police, Public Works, Health, and Fire Departments for their cooperation and efforts in making the Technical Review Committee (TRC) process a success and our efforts to be business-friendly and our expedited review of development plans and permitting.

Finally, I would like to once again acknowledge and thank our Planning & Economic Development Assistant, Liz Robidoux, for her excellent staff assistance to both the Planning Director and Planning Board and keeping us on track and organized as well as her hard work and professionalism. Her efforts are greatly appreciated! The Planning Department looks forward to continuing to provide professional and prompt service to the Town of Derry and its residents and business community.

Respectfully submitted,

George H. Sioras
George H. Sioras
Planning Director

ASSESSING DEPARTMENT

The real estate market in New Hampshire has been consistently increasing over the last several years and is continuing through the end of fiscal year 2021. Between July 1, 2020 and June 30, 2021 Derry had 700 qualified sales, with a median selling price of \$325,000. That compares to the 560 qualified sales in Fiscal Year 2020 that had a median selling price of \$300,000 and remains very strong. This 8.3% increase in the median selling price is consistent with annual increases over the last few years.

As required by State Statute, each year the NH Department of Revenue Administration (DRA) performs an equalization study of all communities in the State. The DRA's study conducted for 2020 indicated that the Town's overall level of assessed value to market value was 94.4% (for 2019 it was 89.6%). We are projecting the equalization ratio to be below 90% for 2021 due to the continued increase in property valuation. The results of the study for 2021 will not be known until early 2022.

Also, the 2020 DRA study indicated the coefficient of dispersion (C.O.D.) to be 7.9%. The prior year (2019) was 9.6%. This standard measurement of performance is expected to be less than 20, and a measurement below 10 indicates good proportionality. The last several tax years have been in that range, and we will remain diligent to keep assessments within the State's mandated standards. The C.O.D. measures uniformity and is independent of the level of appraisal (ratio) that permits direct comparisons between various properties (comparable and other properties). Decisions on the needed assessment updates and revaluations consider these statistics.

The cycled inspection program when we inspect approximately 20% of the properties every year continues to keep our assessment inventory up to date. These are scheduled to continue into future tax years. As part of that annual cycled inspection process, this year we completed cycled inspections of all residential properties within assessing neighborhood #102.

The New Hampshire Department of Revenue requires municipalities to perform revaluations (values anew) at least once every five years. Last year the Town undertook such a revaluation as a full statistical update. Prior to that, the last full statistical update had been completed in 2018. The next full statistical update is scheduled to be completed in 2022. After analyzing the performance of the recent statistical update it was determined that there were no recommend changes to any specific class of property in 2021.

The Town of Derry has contracted completion of valuation work, including the revaluation by statistical update in 2022 with Whitney Consulting Group, LLC. Whitney Consulting Group also manages the assessing functions of the town. Stephan Hamilton and Emily Goldstein from Whitney Consulting serve as Assessors for the office. The processes, workflows and coverage is much the same as in the last few years.

The Town's 2021 net taxable valuation *as of this report* is \$3,621,120,920. When finalized, this figure will be used by DRA to set the 2021 tax rate in October/November 2021. This year's increase reflects the results of construction from new building permits issued since April 1, 2020, the annual cycled inspection program.

The Town's net taxable valuation, upon which the 2020 tax rate was set, was \$3,555,437,130 with a resulting tax rate of \$24.34/\$1,000 of valuation.

The public can access much of our assessment data on-line. Assessment data is updated monthly and may be viewed at <https://gis.vgsi.com/derrynh/> for the Town of Derry. If you encounter any issues when using this tool, please report them to the Assessing Division as soon as you can. We will address them immediately. We have found that the VISION system is user-friendly, and it has easy look up and reporting routines. Also feel free to visit the Assessor's Office where we would be happy to help you find whatever assessment information that is available. Property record cards are printable on-line, a feature of the system that has and will continue to save Assessing time as appraisers, realtors, attorneys, the public, and the various Town departments can easily access the data on-line.

Other on-line features found at www.derrynh.org are the Town's tax maps and 'Derry GIS' that has search fields that will locate owners, assessment information, abutters lists, the location of town water and sewer lines and many other features. All this information is available to print from your home or office. We also have links on the Assessing portion of the Town's website for all property tax exemptions and Veteran Credit qualifications and application procedures, as well as Current Use and other information.

We encourage taxpayers to review the reverse side of their tax bills for important collection and assessment information, including assistance that is allowed by State Statute that may be available through this office. All applicants must meet various levels of criteria and filing timelines (April 15th) to qualify for many programs offered. If you feel you may qualify or have questions, do not hesitate to contact the Assessing Department at 603-432-6104.

I want to thank the Assessing Staff, Mark Jesionowski and Sue Conroy for their dedication to this office and going out of their way to help taxpayers. You are both truly invaluable to this office.

The Assessing staff and I wish to thank the public and our other Town departments and staff for their continued assistance and cooperation.

Respectfully Submitted,

Stephan W. Hamilton, CNHA

Stephan W. Hamilton, CNHA
Assessor
Town of Derry
Whitney Consulting Group, LLC



Derry Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
 NH DRA Municipal and Property Division
 (603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor
STEPHAN HAMILTON (WHITNEY CONSULTING GROUP)

Municipal Officials		
Name	Position	Signature
James Morgan	Chair	
Brian Chirichiello	Chair Pro-Tem	
Erin Spencer	Councilor	
Charles Foote	Councilor	
Neil Wetherbee	Councilor	
Phyllis Katsakiores	Councilor	
Joshua Bourdon	Councilor	

Preparers		
Name	Phone	Email
Stephan Hamilton	603-560-0629	stevehamilton.wcg@gmail.com
Stephan Hamilton	603-560-0629	stevehamilton.wcg@gmail.com

Preparer's Signature



Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	5,360.37	\$841,345	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	132.00	\$36,100	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	10,521.44	\$1,045,366,300	
1G	Commercial/Industrial Land	1,371.92	\$208,388,450	
1H	Total of Taxable Land	17,385.73	\$1,254,632,195	
1I	Tax Exempt and Non-Taxable Land	2,842.89	\$62,860,645	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$1,904,852,180	
2B	Manufactured Housing RSA 674:31	0	\$26,385,600	
2C	Commercial/Industrial	0	\$461,283,155	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	Total of Taxable Buildings	0	\$2,392,520,935	
2G	Tax Exempt and Non-Taxable Buildings	0	\$224,841,845	
Utilities & Timber			Valuation	
3A	Utilities		\$53,952,125	
3B	Other Utilities		\$66,200	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$3,701,171,455	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	2	\$1,080,479	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	5	\$252,000	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12-	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$3,699,838,976	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$40,000	12	\$460,000
13	Elderly Exemption RSA 72:39-a,b	\$0	217	\$26,426,500
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	0	\$0
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
20	Total Dollar Amount of Exemptions			\$26,886,500
21A	Net Valuation			\$3,672,952,476
21B	Less TIF Retained Value			\$51,778,010
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$3,621,174,466
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction			\$3,621,174,466
22	Less Utilities			\$53,952,125
23A	Net Valuation without Utilities			\$3,619,000,351
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$3,567,222,341



Utility Value Appraiser

WCG using RSA 72:8-d Formula/DRA Dist Value

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
LIBERTY UTILITIES (GRANITE STATE ELECTRIC) CORP	\$238,268				\$238,268
NEW HAMPSHIRE ELECTRIC COOP	\$1,226,910				\$1,226,910
PSNH DBA EVERSOURCE ENERGY	\$30,076,379	\$158,437		\$13,234,892	\$43,469,708
	\$31,541,557	\$158,437		\$13,234,892	\$44,934,886

Gas Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
LIBERTY UTILITIES (ENERGYNORTH NATURAL GAS) CORP	\$4,739,161				\$4,739,161
	\$4,739,161				\$4,739,161

Water Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
PENNICHUCK EAST UTILITY INC	\$1,015,606				\$1,015,606
PENNICHUCK WATER WORKS INC	\$3,262,472				\$3,262,472
	\$4,278,078				\$4,278,078

Other Utility Company Name	Valuation
B A ASSOCIATION	\$66,200
	\$66,200



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	781	\$390,167
Surviving Spouse RSA 72:29-a	\$2,000		
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	68	\$136,000
All Veterans Tax Credit RSA 72:28-b			
Combat Service Tax Credit RSA 72:28-c			
		849	\$526,167

Deaf & Disabled Exemption Report

Deaf Income Limits		Deaf Asset Limits	
Single		Single	
Married		Married	
Disabled Income Limits		Disabled Asset Limits	
Single		Single	
Married		Married	

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	5
75-79	2
80+	0

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	63	\$85,000	\$5,355,000	\$5,185,000
75-79	52	\$125,000	\$6,500,000	\$6,037,400
80+	102	\$165,000	\$16,830,000	\$15,204,100
	217		\$28,685,000	\$26,426,500

Income Limits

Single	\$35,000
Married	\$45,000

Asset Limits

Single	\$150,000
Married	\$150,000

Has the municipality adopted an exemption for Electric Energy Systems? (RSA 72:85)
 Granted/Adopted? No Properties:

Has the municipality adopted an exemption for Renewable Gen. Facility & Electric Energy Storage? (RSA 72:87)
 Granted/Adopted? No Properties:

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)
 Granted/Adopted? Yes Structures: 1

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)
 Granted/Adopted? No Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)
 Granted/Adopted? No Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)
 Granted/Adopted? No Properties:
 Percent of assessed value attributable to new construction to be exempted:
 Total Exemption Granted:

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)
 Granted/Adopted? No Properties:
 Assessed value prior to effective date of RSA 75:1-a:
 Current Assessed Value:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	1,040.91	\$504,478
Forest Land	3,205.71	\$300,864
Forest Land with Documented Stewardship	29.65	\$1,530
Unproductive Land	722.05	\$26,526
Wet Land	362.05	\$7,947
	5,360.37	\$841,345

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	382.20
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	33.89
Total Number of Owners in Current Use	Owners:	216
Total Number of Parcels in Current Use	Parcels:	275

Land Use Change Tax

Gross Monies Received for Calendar Year		\$134,300
Conservation Allocation	Percentage: 0.00%	Dollar Amount:
Monies to Conservation Fund		\$0
Monies to General Fund		\$134,300

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land		
Forest Land		
Forest Land with Documented Stewardship		
Unproductive Land		
Wet Land		

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	
Owners in Conservation Restriction	Owners:	
Parcels in Conservation Restriction	Parcels:	



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
HOODKROFT GOLF COURSE	132.00	1	\$36,100

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation

Map	Lot	Block	%	Description
<i>This municipality has no Discretionary Preservation Easements.</i>				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
DERRY COMMERCE CORRIDOR	6/16/2020	\$175,085,996	\$15,000,000	\$30,861,800	\$220,947,796
<i>Note: Resolution #2021-023 Reduced Retained Value by \$45,000,000 to Return to Tax Base.</i>					
GATEWAY	5/19/2020	\$54,683,518		\$20,916,210	\$75,599,728

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$4,612.00	68.30
White Mountain National Forest only, account 3186		

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
MASONIC BUSINESS GROUP	\$1,000
NUTFIELDHEIGHTS, INC	\$81,840
	\$82,840

Notes

FINANCE DIVISION

In addition to the annual budget and financial reporting responsibilities, the Finance Division is responsible for general billing, vendor disbursements, payroll processing, grant administration, capital asset reporting, internal controls, and risk management.

For the 23rd year in a row, the Finance Division has received the prestigious Certificate of Achievement for Excellence in Financial Reporting for our Town's Comprehensive Annual Financial Report for the period ending June 30, 2020. This award is the highest form of recognition in governmental accounting and financial reporting. The receipt of this award is not only a tribute to the work of the Finance Department, but to the efforts of other departments throughout the Town. The Comprehensive Annual Financial Report provides financial and statistical information that is useful in analyzing the financial health and strength of the Town of Derry.

Melanson, formerly, Melanson Heath & Company, PC, was again retained for auditing services. This year, the auditors will complete their fieldwork in September, following preliminary work performed in June. When the final audit and Comprehensive Annual Financial Report are completed this fall, the Fiscal Committee will review the results. Subsequently, the information will be available on the Town's website www.derrynh.org, and as a reference item at the Derry Public Library and Taylor Library.

The Town did not acquire bond debt in FY2021. We did however, secure \$1.1M in lease proceeds used to replace a non-repairable ascendant platform vehicle for Fire.

The division will continue to provide data for sound financial decisions, and review and monitor the effectiveness of the Town's policies to safeguard the Town's financial condition and its assets.

I would like to acknowledge the effective performance of each of the employees of the Finance Division who all continue to perform a crucial fiduciary role for the Town: Treasurer Allan Virr, Payroll and Benefits Administrator Robert McCarthy, Staff Accountant and Internal Auditor Kerry Harrison and Bookkeepers Joanne Valdinocci and Lisa Gazzara. I appreciate their dedication as well as their support of my role as Chief Financial Officer.

Separate reports follow for the Assessing and Tax Collection Divisions, providing more details on division operations during the fiscal year. I do, however, wish to commend the work of Tax Collector Diane Mulholland and Deputy Tax Collector Stacey Beliveau and their staff as well as the Assessing Staff: Whitney Consulting, Mark Jesionowski and Sue Conroy. Despite that the COVID-19 virus is still presenting challenges to all of us, these divisions continue to serve the residents of Derry in a timely and professional manner.

Respectfully submitted,

Mark A. Fleischer

Mark A. Fleischer
Chief Financial Officer

TAX INCREMENT FINANCE DISTRICTS

The Town Council has established two separate Tax Increment Finance Districts to encourage economic development in Derry. When a District is established, the property taxes generated within the District at the time of creation continue to fund school, county and town services. Any new tax dollars resulting from development are maintained in a separate fund to pay for infrastructure improvements and municipal operating expenses required to sustain the new development.

The Ash Street District was created in March 2004 to fund public improvements and infrastructure necessary to attract private investment to the Ash Street Corporate Park. The Town Council later expanded the District into the Gateway District, which encompasses the Exit 4A Corridor and surrounding properties; Districts goals include maintaining the new corridor, providing additional opportunities for economic development, and recognizing the importance of intermodal transportation options including completion of the final section of the Derry Rail Trail.

The Rte. 28 North TIF District was created in August 2006 primarily to fund infrastructure improvements along Manchester Road which facilitated the development of several commercial properties. The District's Development Plan was revised in FY 20 which expanded the District to the Downtown Area, returned \$15M in Captured Assessed Valuation to the property assessment tax base to be shared with the School District, and renamed the Derry Commerce Corridor TIF District. One of the goals of TIF Districts, in addition to supporting activities within the districts, is to generate additional tax revenues to further support our schools and general town operations. Based upon the District's revenues and budget, an additional \$45M in Captured Assessed Valuation was released to the property assessment base in FY21.

Respectfully submitted,

David R. Caron

David R. Caron
Town Administrator

Gateway Tax Increment Financing District
FY21 Financials
Formally Ash Street TIF Amended and Expanded -5/19/20

TIF District Revenues and Expenditures

Property Tax Increments Generated Within the District:	\$	432,712.00
Maintenance and Improvement Expenses Allocated to the District:	\$	(65,520.60)
Transfer to the Gateway Expendable Trust:	\$	(152,000.00)
TIF District contribution to Economic Development Office:	\$	<u>(4,844.00)</u>

Year - End Balance:	\$	210,347.40
---------------------	----	------------

Outstanding Bond Indebtedness

Principal:	\$	-
Interest:	\$	-
Maturity:		Apr. 15, 2020
Interest Rate:		1.63%

TIF District Assessment Information

Valuation of District as of April 1, 2021:	\$	72,461,320.00
Original Base Valuation of District:	\$	<u>54,683,518.00</u>
Captured Assessment Valuation:	\$	17,777,802.00

Derry Commerce Corridor Tax Increment Financing District
FY21 Financials
Formally Route 28 TIF-Amended and expanded 5/21/19

TIF District Revenues and Expenditures

Property Tax Increments Generated Within the District:	\$	1,803,694.00
Debt Service Payments on Rte. 28N Improvements:	\$	(288,950.00)
Maintenance and Improvement Expenses Allocated to the District:	\$	(163,546.82)
Transfer to the Derry Commerce Corridor Expendable Trust	\$	(119,000.00)
TIF District contribution to Hood Pond Dam Refurbishment	\$	(180,000.00)
TIF District contribution to Economic Development Office:	\$	<u>(13,046.00)</u>

Year - End Balance:	\$	1,039,151.18
---------------------	----	--------------

Outstanding Bond Indebtedness

Principal:	\$	2,325,000.00
Interest:	\$	415,606.25
Maturity:		Nov. 15, 2031
Interest Rate:		2.0 - 3.5%

TIF District Assessment Information

Valuation of District as of April 1, 2021:	\$	249,190,096.00
Original Base Valuation of District:	\$	<u>175,085,996.00</u>
Captured Assessment Valuation:	\$	74,104,100.00

Gateway Tax Increment Financing District
FY21 Financials
Formally Ash Street TIF Amended and Expanded -5/19/20

TIF District Revenues and Expenditures

Property Tax Increments Generated Within the District:	\$	432,712.00
Maintenance and Improvement Expenses Allocated to the District:	\$	(65,520.60)
Transfer to the Gateway Expendable Trust:	\$	(152,000.00)
TIF District contribution to Economic Development Office:	\$	<u>(4,844.00)</u>

Year - End Balance:	\$	210,347.40
---------------------	----	------------

Outstanding Bond Indebtedness

Principal:	\$	-
Interest:	\$	-
Maturity:		Apr. 15, 2020
Interest Rate:		1.63%

TIF District Assessment Information

Valuation of District as of April 1, 2021:	\$	72,461,320.00
Original Base Valuation of District:	\$	<u>54,683,518.00</u>
Captured Assessment Valuation:	\$	17,777,802.00

Derry Commerce Corridor Tax Increment Financing District
FY21 Financials
Formally Route 28 TIF-Amended and expanded 5/21/19

TIF District Revenues and Expenditures

Property Tax Increments Generated Within the District:	\$	1,803,694.00
Debt Service Payments on Rte. 28N Improvements:	\$	(288,950.00)
Maintenance and Improvement Expenses Allocated to the District:	\$	(163,546.82)
Transfer to the Derry Commerce Corridor Expendable Trust	\$	(119,000.00)
TIF District contribution to Hood Pond Dam Refurbishment	\$	(180,000.00)
TIF District contribution to Economic Development Office:	\$	<u>(13,046.00)</u>

Year - End Balance:	\$	1,039,151.18
---------------------	----	--------------

Outstanding Bond Indebtedness

Principal:	\$	2,325,000.00
Interest:	\$	415,606.25
Maturity:		Nov. 15, 2031
Interest Rate:		2.0 - 3.5%

TIF District Assessment Information

Valuation of District as of April 1, 2021:	\$	249,190,096.00
Original Base Valuation of District:	\$	<u>175,085,996.00</u>
Captured Assessment Valuation:	\$	74,104,100.00

TAX COLLECTION DIVISION

The Tax Collector's Office is an integral part of the Town's Finance Department as exhibited by the many transactions processed for the Town residents, including motor vehicle registrations and the collection of revenue for property tax, water and sewer services, and general invoice billings. The office also records and deposits the revenues of all town departments. Notary Public services are provided to Derry residents at no charge. Each spring the office begins the process of tax liening and deeding of property, as required by state law. The staff works with property owners to educate them on the consequences of falling behind in their property tax payment as well as educating them on available tax credits and exemptions.

Working as an agent for the State of New Hampshire Department of Safety, we strive to continually improve the services we provide, as the state increases the types of transactions we are allowed to handle locally. The registering of boats for both Derry residents and non-Derry residents allows Derry to obtain the revenues from transactions which once were processed elsewhere.

The acceptance of the credit cards for all transactions at the Tax Collector's windows has provided the ability to accommodate all payment method requests and more fully satisfying the customer's experience. The ATM machine located in the lobby continues to benefit those desiring to pay with cash to complete their transactions without leaving the building to secure funds. Online processing of motor vehicle registration renewals, as well as payment of tax, water and sewer services, and general invoice transactions allow the customer to use credit cards and electronic fund transfer to complete their transactions from the comfort of their homes. This has been increasingly popular during the COVID-19 pandemic. The ability to complete address change forms online through the town's web page helps ensure correspondence reaches taxpayers in a timely manner.

Motor Vehicle permits issued in FY21 and the revenue from each of the related sources are set forth below:

Motor Vehicle Permits	\$6,616,832
Title Fees	17,602
Municipal Agent Fees	127,242
Boat Registrations	19,650
Transportation Improvement Fees	192,975
Waste Tire Reclamation Fees	<u>110,863</u>
Total	\$7,085,164

We still had an increase in revenues even with COVID-19, as the Town experienced an increase of \$326,685 in motor vehicle permit revenue, a 5% increase over the prior year. New

registrations have increased over the previous year. We had an increase in boat registrations revenue of \$3,735 during the COVID-19 pandemic due to increase of sales. We saw an increase in non-resident boat registrations. Municipal Agent transaction fees increased by 3% in FY21 supporting an increase in the number of new registrations. The Town relies on Municipal Agent fees they collect to help cover the administrative costs of providing residents with the state portion of the motor vehicle registration, as well as defraying the cost of mailing out courtesy renewal notices and completing online registration renewals. The utilization of the email notification for registration renewal notices has increased, allowing us to send renewal notices to more residents via email. This eco-friendly method of delivering renewal notices reduces the Town's paper and postage expense.

Property tax collection showed a slight increase in collection in 2021 as of June 30, 2021, as compared to the same period for the 2020 fiscal year. Residents now have the option to pay property taxes with credit cards both at the tax collector's office and online through the town's web site. The additional fees for processing online payments are paid to the web payment processing provider; it is not retained as a fee to the Town. Electronic check payment online can be done for a flat fee of \$1.95.

During the past year the Tax Collection Office, had to make adjustments to conform to Covid 19 procedures. We are currently open 7-5 pm, Monday-Friday, with certain changes to our services windows. We appreciate the unvaccinated residents that wear masks to protect our staff while we complete your transactions. Our seasoned Customer Service Assistants: Kathi Malloy, Norma Graceffa, Scout Emrick and Lynn Trahan continue to provide our residents with great service and are always willing to help you. This full tax office team works steadily greeting each customer with full attentiveness in addition to accomplishing the workload of the department in a timely manner. We will miss Lori Holmes who has decided to retire this year. We wish her well and hope she enjoys her retirement and spending time with her family. The office oversight is headed by myself, Diane Mulholland, as the Tax Collector/ Municipal Agent and Stacey Beliveau as the Deputy Tax Collector. We look forward to serving the citizens of Derry in FY22.

The MS-61 Tax Collector's Report for the fiscal year ended June 30, 2021, follows this report.

Respectfully Submitted,

Diane M. Mulholland
Diane M. Mulholland
Tax Collector/Municipal Agent



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

Instructions

Cover Page

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name

Street No. Street Name Phone Number

Email (optional)



Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2020	Year: 2019	Year: PRIOR
Property Taxes	3110		\$5,226,266.13	(\$4,952.36)	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$154.26		
Excavation Tax	3187				
Other Taxes	3189		\$446,223.22	\$25.00	
Property Tax Credit Balance					
Other Tax or Charges Credit Balance			(\$13,401.30)		

Taxes Committed This Year	Account	Levy for Year of this Report	2020	Prior Levies	
Property Taxes	3110	\$44,381,976.47	\$45,600,031.77		
Resident Taxes	3180				
Land Use Change Taxes	3120	\$134,300.00			
Yield Taxes	3185	\$9,167.88			
Excavation Tax	3187				
Other Taxes	3189	\$5,012,473.20			
UTILITIES CONVERSION TO TAX	3190		\$16,461.90		

Overpayment Refunds	Account	Levy for Year of this Report	2020	2019	PRIOR
Property Taxes	3110	\$13,911.52	\$230,855.82	\$79,512.73	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
UTILITIES REFUNDS		\$1,659.40			
Interest and Penalties on Delinquent Taxes	3190	\$13,189.10	\$203,851.17	\$3.99	
Interest and Penalties on Resident Taxes	3190				

Total Debits	\$49,566,677.57	\$51,710,442.97	\$74,589.36	\$0.00
---------------------	------------------------	------------------------	--------------------	---------------



Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2020	2019	PRIOR
Property Taxes	\$40,096,546.06	\$50,143,439.75	(\$724.08)	
Resident Taxes				
Land Use Change Taxes	\$107,500.00			
Yield Taxes	\$9,167.88	\$154.26		
Interest (Include Lien Conversion)	\$13,189.10	\$203,851.17	\$3.99	
Penalties				
Excavation Tax				
Other Taxes	\$4,595,031.13	\$425,413.01	\$25.24	
Conversion to Lien (Principal Only)		\$872,889.41		
UTILITY CONVERTED TO TAX	\$8,078.34	\$7,445.53		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2020	2019	PRIOR
Property Taxes		\$53,564.41	\$75,347.59	
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$6,164.23	\$122.90	(\$0.59)	
UNRECONCILABLE DIFFERENCE	\$29.29	(\$36.72)		
Current Levy Deeded		\$3,599.88		



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2020	2019	PRIOR
Property Taxes	\$4,486,963.16			
Resident Taxes				
Land Use Change Taxes	\$26,800.00			
Yield Taxes				
Excavation Tax				
Other Taxes	\$447,316.03	\$0.01	\$0.35	
Property Tax Credit Balance	(\$187,621.23)	(\$0.64)	(\$63.14)	
Other Tax or Charges Credit Balance	(\$42,486.42)			
Total Credits	\$49,566,677.57	\$51,710,442.97	\$74,589.36	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$4,730,908.12
Total Unredeemed Liens (Account #1110 - All Years)	\$0.00



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2019	Year: 2018	Year: PRIOR
Unredeemed Liens Balance - Beginning of Year		\$760,269.87	\$428,145.56	\$362,280.88
Liens Executed During Fiscal Year	\$912,984.05			
Interest & Costs Collected (After Lien Execution)	\$3,636.73	\$41,641.38	\$87,376.37	\$47,140.22
ELDERLY DEFERRALS	\$6,461.25	\$2,972.46	\$6,590.80	\$88,887.28
Total Debits	\$923,082.03	\$804,883.71	\$522,112.73	\$498,308.38

Summary of Credits

	Last Year's Levy	Prior Levies		
		2019	2018	PRIOR
Redemptions	\$156,437.19	\$370,834.58	\$264,460.98	\$129,378.79
CREDITS	(\$4,042.38)	(\$13.66)	(\$47.40)	\$1.02
Interest & Costs Collected (After Lien Execution) #3190	\$3,636.73	\$41,641.38	\$87,376.37	\$47,140.22
ELDERLY DEFERRALS	\$6,399.54	\$2,972.46	\$2,056.37	\$26,968.99
Abatements of Unredeemed Liens	\$7,622.61	\$963.93	\$11,874.46	\$66,807.78
Liens Deeded to Municipality		\$3,359.54	\$3,418.43	\$2,886.05
Unredeemed Liens Balance - End of Year #1110	\$753,028.34	\$385,125.48	\$152,973.52	\$225,125.53
Total Credits	\$923,082.03	\$804,883.71	\$522,112.73	\$498,308.38

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$0.00
Total Unredeemed Liens (Account #1110 -All Years)	\$1,516,252.87



DERRY (119)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Siane

Mulholland

8/18/2021

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Diene Mulholland

Preparer's Signature and Title

TOWN OF DERRY

Treasurer's Report June 30, 2016

Citizens Bank

Beginning Balance, July 1, 2015 \$ 18,875,571.82

Revenue Receipts:

Received from Tax Collector	\$ 91,446,035.54	
Received from Town Clerk	\$ 109,575.79	
Received from Libraries	\$ 41,922.36	
Interest Earned on Investments	\$ 3,142.03	
Received from State/County	\$2,451,617.52	
Received from Federal Funds		
Total Revenue Receipts		\$ 94,052,293.24

Other Revenues:

Investment Transfers	\$ (12,568,350.96)	
Trust Funds	\$ 2,213,936.47	
Bonds/Bond Anticipation Notes	\$ 49,624.04	
ATM Income	\$ 731.25	
Total Other Revenues		\$ (10,304,059.20)

Disbursements

Council Orders to Pay	\$ 97,163,081.18	
Transfer of State Motor Vehicle Fees	\$ 1,944,088.66	
Transfer to Trust Funds (net)	\$ 2,690,550.00	
Lockbox Fees/invoice cloud	\$ 8,480.61	
Voided Checks	\$ (3,739,533.01)	
NSF Checks & Fees	\$ 157,864.72	
Total Disbursements		\$ 98,224,532.16

Ending Balance, June 30, 2016 \$ 4,399,273.70

Other Accounts

NBT Bank	CD	\$ 243,393.89
Century Bank	Money Market	\$ 10,640,004.94
Citizens Bank	Target Account	\$ 3,500,000.00
Optima Bank & Trust	Sweep	\$ 20,433,434.87
Optima Bank & Trust	CD	\$ 249,626.41
Optima Bank & Trust	ICS	\$ 1,000,049.29
Optima Bank & Trust	Target	\$ 40,001.00
Optima Bank & Trust	CDARS	\$ 15,304,891.47

Total Cash Balance, June 30, 2016 \$ 55,810,675.57

Allan D. Virr

Allan D. Virr
Treasurer

TOWN OF DERRY

Treasurer's Report June 30, 2017

Citizens Bank

Beginning Balance, July 1, 2016 \$ 4,399,273.70

Revenue Receipts:

Received from all sources \$ 98,229,591.57
Interest Earned on Investments \$ 13,643.71

Total Revenue Receipts

\$ 98,243,235.28

Other Revenues:

Investment Transfers \$ 65,811,074.74
Trust Funds \$ 1,447,436.10
ATM Income \$ 389.75

Total Other Revenues

\$ 67,258,900.59

Disbursements

Council Orders to Pay \$ 47,399,731.81
Transfer of State Motor Vehicle Fees \$ 1,954,627.68
Transfer to Trust Funds (net) \$ 279,306.70
Lockbox Fees/invoice cloud \$ 9,909.89
Investment Transfers Out \$ 63,150,000.00
School Payment from Taxes \$ 49,117,114.00
Voided Checks \$ (218,999.88)
Electronic Lease and Bond Payments \$ 478,882.13
NSF Checks & Fees \$ 99,341.94

Total Disbursements

\$ 162,269,914.27

Ending Balance, June 30, 2016 \$ 7,631,495.30

Other Accounts

Century Bank Money Market \$ 2,609,067.51
Citizens Bank Target Account \$ 3,500,000.00
Optima Bank & Trust Sweep \$ 10,132,582.65
Citizens Bank Sweep \$ 23,974,791.54
Optima Bank & Trust ICS \$ 3,582,514.93
Optima Bank & Trust Target \$ 40,011.00
Optima Bank & Trust CDARS \$ 5,163,041.13

Total Cash Balance, June 30, 2017

\$ 56,633,504.06

Allan D. Virr

Allan D. Virr
Treasurer

			In	Out	
Century	8,067,000.00	8,067,000.00		17717000	9650000
NBT	244,074.84	244,074.74		244074.74	
Optima Sweep	18,300,000.00	18,300,000.00		30300000	12000000
Citizens Sweep	(23,950,000.00)	(23,950,000.00)		17550000	41500000
	2,661,074.84	2,661,074.74	65,811,074.74		63,150,000.00

TOWN OF DERRY

Treasurer's Report June 30, 2017

Citizens Bank

Beginning Balance, July 1, 2016

Revenue Receipts:

Received from all sources	\$	98,229,591.57
Interest Earned on Investments	\$	13,643.71

Total Revenue Receipts

Other Revenues:

Investment Transfers	\$	65,811,074.74
Trust Funds	\$	1,447,436.10
ATM Income	\$	389.75

Total Other Revenues

Disbursements

Council Orders to Pay	\$	47,399,731.81
Transfer of State Motor Vehicle Fees	\$	1,954,627.68
Transfer to Trust Funds (net)	\$	279,306.70
Lockbox Fees/invoice cloud	\$	9,909.89
Investment Transfers Out	\$	63,150,000.00
School Payment from Taxes	\$	49,117,114.00
Voided Checks	\$	(218,999.88)
Electronic Lease and Bond Payments	\$	478,882.13
NSF Checks & Fees	\$	99,341.94

Total Disbursements

Ending Balance, June 30, 2016

Other Accounts

Century Bank	Money Market
Citizens Bank	Target Account
Optima Bank & Trust	Sweep
Citizens Bank	Sweep
Optima Bank & Trust	ICS
Optima Bank & Trust	Target

Optima Bank & Trust

CDARS

Total Cash Balance, June 30, 2017

Allan D. Virr

Allan D. Virr

Treasurer

\$ 4,399,273.70

\$ 98,243,235.28

\$ 67,258,900.59

\$ 162,269,914.27

\$ 7,631,495.30

\$ 2,609,067.51

\$ 3,500,000.00

\$ 10,132,582.65

\$ 23,974,791.54

\$ 3,582,514.93

\$ 40,011.00

\$ 5,163,041.13

\$ 56,633,504.06

TOWN OF DERRY

Treasurer's Report June 30, 2018

Citizens Bank

Beginning Balance, July 1, 2017 \$ **56,633,504.06**

Revenue Receipts:

Received from all sources \$ 174,445,975.06
Interest Earned on Investments \$ 202,787.98

Total Revenue Receipts

 \$ 174,648,763.04

Other Revenues:

Investment Transfers \$ 65,811,074.74
Trust Funds \$ 1,964,560.15
ATM Income \$ 344.85
Total Other Revenues

 \$ 67,775,979.74

Disbursements

Council Orders to Pay \$ 48,911,248.60
Transfer of State Motor Vehicle Fees \$ 8,456,592.84
Transfer to Trust Funds (net) \$ 3,553,242.89
Lockbox Fees/invoice cloud \$ 10,774.00
Investment Transfers Out \$ 12,500,000.00
School Payment from Taxes \$ 54,352,428.00
Voided Checks \$ 218,999.88
Electronic Lease and Bond Payments \$ 318,254.66
NSF Checks & Fees \$ 124,490.80
Total Disbursements

 \$ 128,446,031.67

Ending Balance, June 30, 2018 \$ **170,612,215.17**

Other Accounts

Century Bank Money Market \$ 126,374.57
Citizens Bank Target Account \$ 3,500,000.00

Citizens Bank Sweep \$ 63,270.55
Optima Bank & Trust ICS \$ 11,085,012.69
Optima Bank & Trust Target \$ 40,011.00

Total Cash Balance, June 30, 2018

 \$ **14,814,668.81**

Allan D. Virr

Allan D. Virr
Treasurer

TOWN OF DERRY

Treasurer's Report June 30, 2019

Citizens Bank

Beginning Balance, July 1, 2018 \$ **32,405,226.51**

Revenue Receipts:

Received from all sources	\$	131,243,581.83	
Interest Earned on Investments	\$	496,949.73	
Total Revenue Receipts			\$ 131,740,531.56

Other Revenues:

Investment Transfers	\$	65,811,074.74	
Trust Funds	\$	1,447,436.10	
Total Other Revenues			\$ 67,258,510.84

Disbursements

Council Orders to Pay	\$	48,781,550.04	
Transfer of State Motor Vehicle Fees	\$	1,999,194.43	
Transfer to Trust Funds (net)	\$	1,922,655.92	
Lockbox Fees/invoice cloud	\$	10,632.51	
Investment Transfers Out	\$	80,765,470.88	
School Payment from Taxes	\$	55,369,995.00	
Voided Checks	\$	127,998.47	
Electronic Lease and Bond Payments	\$	805,044.79	
NSF Checks & Fees	\$	127,998.47	
Total Disbursements			\$ <u>189,910,540.51</u>

Ending Balance, June 30, 2019 \$ **41,493,728.40**

Other Accounts

Century Bank	Money Market	\$	2,197,720.90
Citizens Bank	Target Account	\$	3,500,000.00
Optima Bank & Trust	ICS	\$	16,360,153.20
Optima Bank & Trust	Target	\$	40,011.00
Citizens Bank	sweep	\$	1,873.62

Total Cash Balance, June 30, 2019 \$ **63,593,487.12**

Allan D. Virr

Allan D. Virr
Treasurer

TOWN OF DERRY

**Treasurer's Report
June 30, 2021**

Citizens Bank

Beginning Balance, July 1, 2020 \$ 65,608,060.81

Revenue Receipts:

Received from all sources	\$	155,380,508.32	
Interest Earned on Investments	\$	104,965.95	
Total Revenue Receipts	\$		155,485,474.27

Other Revenues:

Investment Transfers	\$	58,762,000.00	
Trust Funds	\$	2,576,479.00	
Bonds/Bond Anticipation Notes			
Total Other Revenues	\$		61,338,479.00

Disbursements

Council Orders to Pay	\$	56,349,340.50	
Transfer of State Motor Vehicle Fees	\$	2,179,143.15	
Transfer to Trust Funds (net)	\$	3,270,034.28	
Lockbox Fees/invoice cloud	\$	3,430.90	
Investment Transfers Out	\$	116,569,000.67	
School Payment from Taxes	\$	57,962,563.00	
Voided Checks	\$	(252,954.90)	
Electronic Lease and Bond Payments	\$	3,188,309.79	
NSF Checks & Fees	\$	103,376.45	
Total Disbursements			<u>\$ 239,372,243.84</u>

Ending Balance, June 30, 2021 \$ **6,905,791.68**

Other Accounts

Citizen Bank Inv. Sweep	Money Market	\$	3,437.40
Century Bank	Money Market	\$	782,631.76
Citizens Bank	Target Account	\$	9,000,000.00
Cambridge Trust Co	ICS	\$	43,868.96
Cambridge Trust Co	Target	\$	40,011.00
TD Bank	Money Market	\$	53,204,037.80

Total Cash Balance, June 30, 2021 \$ 69,979,778.60

Allan D. Virr

Allan D. Virr
Treasurer

TOWN OF DERRY
Treasurer's Report
June 30, 2021

Citizens Bank

Beginning Balance, July 1, 2020 \$ 8,728,098.95

Revenue Receipts:

Received from all sources	\$	155,380,508.32	
Interest Earned on Investments	\$	104,965.95	
Total Revenue Receipts	\$		175,691,272.86

Other Revenues:

Investment Transfers	\$	58,762,000.00	
Trust Funds	\$	2,576,479.00	
Bonds/Bond Anticipation Notes			
Total Other Revenues	\$		61,338,479.00

Disbursements

Council Orders to Pay	\$	56,349,340.50	
Transfer of State Motor Vehicle Fees	\$	2,179,143.15	
Transfer to Trust Funds (net)	\$	3,270,034.28	
Lockbox Fees/invoice cloud	\$	3,430.90	
Investment Transfers Out	\$	116,569,000.67	
School Payment from Taxes	\$	57,962,563.00	
Voided Checks	\$	(252,954.90)	
Electronic Lease and Bond Payments	\$	3,188,309.79	
NSF Checks & Fees	\$	103,376.45	
Total Disbursements	\$	239,372,243.84	\$ 239,372,243.84

Ending Balance, June 30, 2021 \$ **6,385,606.97**

Other Accounts

Citizen Bank Inv. Sweep	Money Market	\$	3,437.40
Century Bank	Money Market	\$	782,631.76
Citizens Bank	Target Account	\$	9,000,000.00
Cambridge Trust Co	ICS	\$	43,868.96
Cambridge Trust Co	Target	\$	40,011.00
TD Bank	Money Market	\$	53,204,037.80
Total Cash Balance, June 30, 2021		\$	69,459,593.89

Allan D. Virr

Allan D. Virr
Treasurer

DERRY BUREAU OF EMERGENCY MANAGEMENT

The Derry Bureau of Emergency Management (Derry BEM) leads the community effort to prepare the Town of Derry (the Town) to effectively mitigate, prepare for, respond to, and recover from any natural or human-made disaster. Emergency Management assists other town departments in developing contingency emergency plans and maintains a comprehensive all hazards Emergency Operations Plan. This is an on-going activity which involves bolstering of the Emergency Operations Plan (EOP) and developing policies and procedures to support it. The Derry BEM serves as the coordinating agency among town departments and the conduit for communication with the NH Department of Homeland Security/Emergency Management.

Derry BEM maintains an Emergency Operations Center (EOC) which can be opened any day of the week, at any given time. The EOC is equipped with back-up power, computers, state of the art communication equipment and meeting space for emergency management personnel. The EOC has the ability to monitor weather conditions, communicate with the State of New Hampshire EOC, all town departments and area amateur radio operators. The EOC is also capable of broadcasting emergency information to the public through the internet, local cable television, Low Band AM Radio Station 1610, Twitter (@DerryNHBEM) and an interactive automated telephone communication system (Code Red™). Finally, the EOC coordinates resources, monitors conditions, deliver risk communications, provide coordination among Town departments and emergency services, and coordinate emergency shelter openings as required.

During the period of this report, July 1st, 2020 through June 30th, 2021, the Town continued to experience the effects of the Coronavirus Disease 2019 (COVID-19). To date - 2,946 residents of Derry have been infected with COVID-19. A total of 102,901 NH residents have been infected resulting in 1,395 deaths. After a second surge last winter, COVID case numbers dropped and are now beginning to rise again with COVID-19 Delta variant rapidly spreading among the unvaccinated. Vaccine rollout began in December 2020 and fire department personnel supported state vaccination sites in Londonderry and Salem from February to July when they ceased operating. Fire personnel also supported local vaccination clinics in conjunction with the local public health network. To date a total of 15,210 Derry residents have been vaccinated. The vaccine is not yet available to children under 12.

In Conclusion, COVID-19 continues to spread in Derry and throughout communities across New Hampshire. Although the infection rate is low in New Hampshire now, a third surge of cases is expected this fall/winter with the Delta variant becoming more prevalent within the state. The Derry Bureau of Emergency Management continues to monitor the spread of COVID-19 and remains agile in its response. It is recommended that citizens get vaccinated and follow current guidance from the state and CDC. More information can be found here: www.cdc.gov and www.covid19.nh.gov .

DERRY FIRE DEPARTMENT

The Derry Fire Department is a full-service fire department that provides emergency services and protection from fire, natural and manmade disasters, and medical emergencies. It provides these services through four integrated and related areas within the Department – Fire, EMS, Emergency Communications, and Emergency Management.

The Derry Fire Department provides fire protection through education, enforcement and suppression activities. We respond from four fire stations located throughout the Town, and from Administrative and Code Enforcement offices located in the Municipal Center.

The Derry Fire Department strives to provide a safe, healthy and pleasant environment in which to work in. We accomplish this with a systematic approach which includes programs of preventative maintenance, replacement of outdated inefficient equipment, new technologies and quality products. This report reflects activities and changes made during FY 2021.

TRAINING

Between July 1, 2020, and June 30, 2021, members of the department participated in 11,480 staff/hours of fire, rescue, prevention, and emergency management training. This does not include the additional numerous hours our staff is required to complete each year to meet State and National emergency medical training requirements.

This Fire/Rescue training was delivered using a variety of techniques including on-line training, traditional classroom training, and hands on practical training including live fire evolutions. Online training was done through Fire Rescue 1 Academy, FEMA, National Fire Academy, and the New Hampshire Fire Academy.

These training hours also include the hours that many members of the department participated in Fire/Rescue and staff development training on their own time and without pay through organizations such as the New Hampshire Fire Academy, National Fire Academy, and other regionally sponsored seminars.

Over the last year our Battalion Chiefs who function as Incident Commanders have started and all but completed the Blue Card Program. The Blue Card program is an approximately 45 hour course and certification process centered on local hazard zone command training. Blue Card embeds safety, incident command, management, strategy, and tactics into a single command system which ensures the highest level of safety for fire department members operating at emergency incidents.

This year's training continued to focus on fundamental and advance skills and equipment reviews on subjects including ice rescue, heavy content fires, low angle rescue, forcible entry,

hose line management, ventilation, IAFF Firefighter Survival evolutions, fire investigation, leadership, human resources, and new thermal imaging cameras. Many of the hands-on training modules were presented by the department's own certified state instructors at a significant cost savings.

Numerous members have committed to enhancing their own professional development. Eleven members are currently enrolled in an Associates Program, four in a Bachelor's Program and one in a Master's Program.

The Department has continued its commitment to providing ongoing training regarding active shooter incidents. This was achieved through online and traditional classes, combined with patient care simulators and extensive practical drills.

During the upcoming fiscal year, the training priorities continue to focus on in-house state certification process for Driver/Operator Training of All Vehicles, Pumps, and Aerial Apparatus. Other significant areas include strategy and tactics with use of developing pre-fire plans of structures in Derry. Continuous refresher training focused on basic and advanced firefighting fundamentals will be instructed by qualified in-house instructors on department developed and owned props. Leadership training will also occur to provide professional development and succession planning. Finally - the Health and Safety Committee will continue to provide cancer awareness and prevention education.

PERSONNEL

During FY21 – members retired or left the Derry Fire Department:

- Lieutenant Michael Stanhope retired after 21 years of service with the Derry Fire Department and 29 years of service to the NH Fire Service in total. He started his career with the Litchfield Fire Department and then came to Derry in 1999. His career was first marked by helping the department make significant strides in Technical Rescue and HazMat. He then moved into Fire Prevention where he left an indelible mark as the Director of that division.
- Firefighter Jim Moran retired after 21 years of service to the Town of Derry. He began his career with the East Derry Fire Department, then joining Derry Fire when the departments merged in 2005. Jim was an invaluable trainer for our Ice and Water Rescue Program.
- Firefighter Skip Wedge retired after 20 years of service to the Town of Derry. Like FF Moran, he was a member of the East Derry Fire Department, and then joined Derry Fire with the merger in 2005. Skip was known for his creativity in making our annual Christmas Floats and his calm demeanor as a firefighter/EMT.

The Derry Fire Department Promotions:

- Lt. Rob Atwater was promoted to Battalion Chief on July 1, 2020. BC Atwater has been with the Department since 2005. He was promoted to Lieutenant in 2014. He is now the shift commander on Battalion 2.
- Inspector Dave Eastman was assigned as Director of Fire Prevention on January 3rd, 2021. He joined the department in 2018.
- Firefighter Todd Donovan was promoted to Lieutenant on July 1, 2020. He is assigned to Battalion 4 at the English Range Station.
- Firefighter James Kersten was promoted to Lieutenant on July 1, 2020. He is assigned to Battalion 2 at the Island Pond Station.

The Derry Fire Department Welcomes the Following New Members:

- Firefighter Pat Glennon. Pat comes to Derry after several years of working for the Auburn Fire Department. He lives in Auburn with his wife and is assigned to Battalion 4.
- Firefighter Brandon Wright. Brandon comes to Derry by way of the Laconia Fire Department. He has a love of food that he shares with his crew on Battalion 2. He lives with his wife in Meredith, NH.
- Firefighter Joe Parisi. Joe comes to Derry from Fremont, NH. Prior to becoming a Full Time Firefighter with us, Joe worked in Real Estate and was a call firefighter. He is assigned to Battalion 3.
- Firefighter Andrew Reale. Andrew comes to Derry from the Hopkinton, NH Fire Department, where he was a Full-Time firefighter since 2017. He lives in Hopkinton and is assigned to Battalion 1.
- Firefighter/Paramedic Ethan Major. Ethan's arrival in Derry was delayed by a year, as he was serving our country in the National Guard and deployed to the Middle East. Ethan lives in Gilmanston with his wife. He is assigned to Battalion 3.

The Derry Fire Department Recognizes the Following Members for Outstanding Achievements over the course of the year:

- Assistant Chief James Richardson received the prestigious Chief Fire Officer Designation from the Center for Public Safety Excellence – Commission on Professional Credentialing.
- Battalion Chief Scott Haggart completed the Executive Fire Officer program through the National Fire Academy. EFO is the Flagship program of the National Fire Academy.
- Lieutenants Thomas Beaumont and Todd Donovan both received the Fire Officer Designation from the Center for Public Safety Excellence – Commission on Professional Credentialing. 10 of 14 Fire Officer Designees in NH are members of the Derry Fire Department!
- Dispatcher Jacob Pelletier received the VFW Derry Memorial Fire Department Servant of the Year.

FACILITIES

In Fiscal Year 2021 - the Derry Fire Department completed several facility projects. These projects were considered based on the following criteria: Code Compliance, Health and Safety, Energy Conservation and Life Cycle.

The Central Station is located at 131 East Broadway, just west of the Danforth Traffic Circle. The station is a 10,000 square foot facility, of which 3,000 square feet is living area. It was built and became operational in 1973. The apparatus floor at Central Station is 5900 square feet of un-insulated space. The Station contains living quarters for up to eight crossed trained Firefighter/EMS personnel that are assigned to the station for 24-hour shifts. Daily staffing includes a three to four-member Advanced Life Support (ALS) Engine Company, who are responsible for cross staffing a Rescue Unit/Heavy Rescue Trailers and a Structural Tanker (when staffing allows), a two-member ALS Medic Unit (ambulance) and the Battalion Chief who oversees daily operations and responds in a command vehicle to provide oversight of emergency operations. Members also ensure the operational readiness of an additional ALS Medic Unit. Central Station also houses the Emergency Communications Center which is staffed 24/7 dispatching emergency calls for the Towns of Derry, Windham, Chester, Auburn, Southeastern NH Regional Hazardous Materials Team, and coordinate emergency response of the Border Area Mutual Aid District when the Statewide Mobilization Plan is initiated for large scale emergencies.

Central Station had many facility enhancements that were focused on Health & Safety and functionality completed during FY21. The largest project was a significant renovation to the station's living Quarters including demolition of an existing stationary trailer and replacement with a permanent addition. FY 22's projects for Central Station, are geared towards improving safety, ergonomics, energy conservation, and fiscal responsibility include replacing several garage doors and their operators, re-wiring all of the garage doors to comply with electrical codes and re-vamping the EMS disposable supply storage area.

Challenges for this station include it is not possible to insulate the ceiling because the flat roof is not engineered to hold snow loads. The equipment and apparatus must be maintained at constant temperatures to maintain readiness and meet NH Bureau of EMS regulations and State RSA. The call volume, as well as the usual operations, requires the apparatus doors to be opened and closed often. Furthermore, the station is challenged by a lack of functional storage space for equipment and apparatus. While the station is not ideal - we continue to maintain a strong focus on energy conservation and innovated solutions.

Island Pond Station is located at 190 Warner Hill Road. The station is a 5000 square foot facility which was built in 1978. The Station contains living quarters for up to four crossed trained Firefighter/EMS personnel that are assigned to the station for 24-hour shifts. Daily staffing includes a three-person Advanced Life Support (ALS) Engine Company that cross staff

an ALS Medic Unit (ambulance), Forestry Tanker, Forestry Unit, and a Marine Unit. Personnel assigned to this station are responsible for in-house small engine repair on equipment such as chainsaws and forest firefighting pumps.

Facility projects this year were largely for replacement of end of useful life items and upkeep of the station. An ice machine was purchased and awaiting installation by Public Works. Having ice machines in the stations allows us to assure cold water is available to firefighters for rehabilitation purposes on prolonged incidents.

English Range Road Station is located at 1 English Range Road. The station is a 4401 square foot facility which was built in 2001. The Station is staffed full time by 4 shifts of 3 personnel cross-staffing Engine 3, Medic 3, and Forestry 3. All personnel are cross trained for fire and medical response. Recent Station inspections and evaluation showed the station was in good working order and appearance.

Station improvements included the installation of two new canvas awnings over the exterior doorways that are used to protect members from falling rain, snow, and ice. In addition to the new awnings, members completed several small pride-of-ownership projects to enhance the stations appearance. With the Covid-19 pandemic, crews were mostly concentrating on enhanced decontamination and cleaning procedures throughout the year.

Our partnership with the Buildings and Grounds Department has continued to benefit this station. Over this past year, they have completed several projects at the station, including the complete replacement of an exterior door and doorframe, in a timely and cost-effective manner.

Hampstead Road Station is located at 74 Hampstead Road. The station was built in 1974 as a 3-bay fire station. An addition to the building was added in 1994 to increase the apparatus bay area, the size of the administrative, living quarters, and a training room total 6800 square feet. The station is staffed full time by 4 shifts of 3 personnel cross-staffing Ladder 4, Engine 6, Medic 4, Utility 4, and Marine 4. All personnel are cross trained for fire and medical response.

The Hampstead Road Station hosts most of the Department training due to its central location and spacious training room. This training room is also used to host a multitude of public education classes such as First Aid, Automated Defibrillation, and CPR. The departments self-contained breathing apparatus are also maintained at the Hampstead Road Station.

During FY 21 – The decontamination room used to clean contaminated equipment was completely renovated. This consisted of a new sink for cleaning equipment, a washing machine relocated to be used for contaminated uniforms and removal of an older ice machine that was not serviceable. A new ice machine was purchased and installed in the kitchen area. Having ice machines in the stations allows us to assure cold water is available to firefighters for rehabilitation purposes on prolonged incidents. A Hampstead Rd. Station pride project was completed in remembrance of Firefighter/Paramedic Kyle Jameson who died due to

occupationally acquired cancer. A duty board was made and mounted in the apparatus bay used to designate riding positions and a gear locker was made to hold Kyle's turnout gear. Additionally, a variety of small projects were completed by the buildings and ground department, which focused on the upkeep of the station.

FIRE PREVENTION

The primary mission of the Fire Prevention Bureau is to help prevent fires and injuries from occurring whenever possible. This is accomplished by providing education to residents, businesses, and visitors to our community. Our Prevention Bureau delivers prevention education in many ways throughout the year such as during inspections, visiting schools and daycares, attending, and organizing various events & community outreach programs. If a fire does occur our staff will work to investigate the origin and cause and help prevent future fires from occurring. This past year was incredibly important for our staff to educate the community and adapt our practices during the COVID -19 pandemic in a way that still maintained code compliance.

The Derry Fire Prevention Bureau works daily to help our citizens Plan, Prepare & Prevent a tragedy from occurring. Each year - the National Fire Protection Association (NFPA) announces a theme to partner with local fire departments in delivering their safety message. The 2020-2021 message was to "Serve Up Fire Safety in the Kitchen". Due to the COVID-19 pandemic we delivered this message to Derry via recorded video presentations the Bureau staff created and edited in-house. The important take away is that working smoke detectors are one of the most important ways to be notified of a fire in the early stages to afford the occupants a chance to escape quickly. We encourage all to practice fire drills at home and to develop an escape plan with your loved ones.

Fiscal year 2021 has been unique for our Fire Prevention Bureau as Director Lt. Michael Stanhope officially retired at the end of 2020. Fire Inspector David Eastman was then appointed as the Director effective January 4th, 2021, and a process was started to fill the Fire Inspector vacancy. During this time of transition our staff conducted 1524 inspections. These inspections include routine life safety inspections in businesses, apartments, schools, and homes. The Bureau also performs many other types of inspections related to new businesses, places of assembly, gas piping and oil heating devices to name a few. Our primary mission during inspections is to ensure life safety of occupants using the State of NH adopted fire and life safety codes as referenced to educate the public and to aide in correction if necessary. We work very closely with other town departments to review new developments that come to town and maintain a cohesive relationship with all parties through the process. We have heard from many that our town process and friendly atmosphere is one of the key reasons they chose Derry to open a business. Last year our bureau reviewed several plans for new businesses, maybe you have noticed some of the new businesses as you drive around town.

Please like and follow us on the Derry Fire Department Facebook page for some great life saving tips, public service announcements and videos. Let us help you PLAN, PREPARE & PREVENT

a tragedy from happening. Thank you for your continued support as we work to fulfill our mission to keep our citizens safe.

EQUIPMENT AND VEHICLE MAINTENANCE

The firefighting tools and equipment program is managed by Lt. Greg Laro. Fire hose and ladders are tested on an annual basis to ensure NFPA compliance and operational readiness. This fiscal year the department replaced aging thermal imaging cameras for the fire officers (6-Bullard QXT) and added smaller thermal cameras (10-Seek Reveal Pro) to each firefighter riding position. Also purchased this year were 32 firefighter personal escape harness systems. An additional 32 are to be purchased in FY2022 so that all line firefighters will have this critical safety equipment. These equipment purchases were funded through the capital improvement fund.

The Self-Contained Breathing Apparatus (SCBA) program is managed by Lt. Ron Sebastian and Firefighter Scott Bahan. The SCBA is a critical piece of firefighting equipment allowing firefighters to enter dangerous atmospheres which are encountered during building fires, hazardous materials incidents, etc. The SCBA units are approaching end of their service life. The existing SCBA are not compliant with current National Fire Protection Association (NFPA) standards. The SCBA units are inspected, repaired, and tested by one department members who has been trained and certified as an SCBA service technician. Having a certified service technician reduces unit downtime and helps reduce overall maintenance expenses. The department has submitted for funding through the federal "Assistance to Firefighters Grant" to replace these units.

Lt. Anthony Rossignol manages the Personnel Protective Equipment (PPE) program. This includes structural firefighting ensembles, brush gear, and all allied equipment. Structural firefighting ensembles are replaced every 10 years and each firefighter has two sets. This allows the clothing/equipment to be decontaminated between use in hazardous environments. This helps reduce firefighter exposure to carcinogens. This year - 6 sets of structural firefighting ensembles were purchased for newly hired personnel.

The Vehicle Maintenance Division maintains and repairs all fire department vehicles with intent of providing safe and mission ready emergency response vehicles. The Department employs one full time mechanic, Firefighter/ Mechanic Bob Marini, who serves as the Director of Fleet Maintenance and maintains a fleet of 26 vehicles. During this fiscal year - 277 vehicle repairs/preventative maintenance items were performed.

This fiscal year the department purchased a 107' Peirce Ascendant platform aerial which is currently in production. Expected delivery of this new apparatus is October of 2021. This replaces the 1995 100' Pierce Lance Aerial Platform which was no longer serviceable.

EMERGENCY MEDICAL SERVICES AND AMBULANCE

The Derry Fire Department EMS Providers weathered the storm over the last sixteen months dealing with the Covid-19 Pandemic. The greater Derry area was a hotbed of Covid activity, Parkland Medical Center had one of the highest percentages of Covid hospital admissions in the state. Our continued goal has been to provide the highest level of customer service to the residents, businesses, and visitors of Derry regardless of the ongoing pandemic. We strived to ensure our staff had the training, guidance, and Personal Protective Equipment to perform their jobs safely while providing the gold standard in patient care.

The Derry Fire Department is accredited through the Commission on Accreditation of Ambulance Services (CAAS) and is known across the state for emergency medical service excellence. The Derry Fire Department is 1 of only 27 municipal fire departments across the country to successfully complete the accreditation process. For over 33 years, our EMS system has been committed to its core beliefs for how pre-hospital medical care should be provided. Our firefighter/EMS professionals engage in a continuous quality review of their performance in an effort to improve their medical skills the next time out the door; to be better prepared to address the emergency medical needs of the residents, businesses, and visitors of Derry.

The Derry Fire Department successfully completed the process of recertifying and re-licensing all EMTs, Advanced EMTs, and Paramedics whose National Registry EMT certifications were due to expire in March 2021. The Director of EMS provided National Continued Competency Programs, Local Option and Individual Continuing Education to on-duty personnel. Each Derry Fire Department EMS provider completes no less than 42 hours of National, Local and Individual Continuing Education each calendar year. EMS education is delivered in the formal classroom setting, interactive remote utilizing Zoom, high fidelity simulation labs, direct interaction with our EMS Medical Director and on-line distributive education. During FY21 - 2,814 hours of EMS education was provided.

As a result of the pandemic our stations have been closed since March 2020 forcing the department to postpone its HeartSafe Community initiative, CPR/AED training and Narcan training. We look forward to returning to monthly trainings once it is safe to do so.

As a direct result of the ongoing local and state opioid crisis - the Derry Fire Department routinely collaborates with local Public Health Partner's such as: The Doorway of Greater Manchester, Center for Life Management, Community Alliance for Teen Safety, Greater Derry Community Health Services, Parkland Medical Center, Derry Police Department, and Professional Firefighters of Derry - Local 4392. The Derry Fire Department and our public health partners have made Naloxone overdose kits available to anyone desiring one. The Naloxone kits are made available by the New Hampshire Department of Health and Human Services (DHHS) - to date over 800 people have attended both community Naloxone trainings and department sponsored Naloxone trainings and have received DHHS Naloxone overdose kits. Several residents presented to one of

our Fire Stations requesting a Naloxone overdose kit, they were provided the Naloxone kit and just in time training.

The professional men and women of the Derry Fire Department are tasked with an incredible responsibility, responding to the emergency medical needs of areas residents, businesses, and visitors. We assume this responsibility by upholding standards of professional practice, conduct and education. We pledge to maintain professional competence, striving always for clinical excellence in the delivery of patient care. We are proud to have the opportunity to serve our community and look forward to another year of dedicated and committed service.

COMMUNICATIONS /FIRE ALARM DIVISION

The Derry Fire Department Communications Division is responsible for dispatching fire and emergency medical services for the Towns of Derry, Auburn, Chester, and Windham. Additionally – the Communications Division provides dispatching, record keeping and support for the Southeastern New Hampshire Hazardous Materials Mutual Aid District and is the Coordination Center for the Southern Tier of the NH Statewide Fire Mobilization Plan. Fire Communications Personnel dispatched a total of 7,641 calls for service during fiscal year 2021. We currently staff a minimum of one dispatcher on duty per shift and have a second dispatcher scheduled during our peak times.

The Communications Division continues to conduct several training initiatives. Each month - Dispatchers participate in several in-service training programs to maintain their skills and proficiency in different areas of responsibility. Further - Dispatchers participate in bi-monthly training meetings where they are required to present training to the other Dispatchers in an educational, didactic, or hands on format. These training initiatives are not only important to the success of the individual dispatchers but are proven and validated by our successful Quality Assurance/Quality Improvement program and its results.

The Derry Fire Communications Center is one of four Communications Centers in New England to have obtained APCO Agency Training Program Certification for our training program. We are now the only Communications Center in NH to maintain an ongoing Quality Assurance/Quality Improvement program that is modeled after and meets or exceeds nationally recognized QA/QI standards.

During FY 21- The Communications Division recertified the APCO Agency Training Program Certification.

The Communications Division is active on social media maintaining Facebook, Twitter, and Instagram accounts as a means to better communicate information to the public and citizens we serve. We also maintain a Twitter account for the Derry Bureau of Emergency Management. We continue to urge citizens to sign up for the Code Red Emergency Notification System to be notified by phone, text, or email in the event of an emergency.

The Derry Fire Department is fortunate to have such a dedicated, talented, and well-trained staff. We look forward to FY 22 and beyond.

**Derry Fire Department
Fiscal Year 2021 Statistics**

Fire and Rescue Responses by Type	
Building Fire	22
Vehicle/Heavy Equipment Fire	11
Brush	19
Fires - Other	38
Alarm Activation - No Fire	330
Hazardous Condition	164
Good Intent	380
Service Call	680
Emergency Medical Services	3091
Total Responses	4735

Contracted Ambulance	Responses
EMS Calls for Auburn	275
EMS Calls for Chester	184

Simultaneous Incidents	Occurrences	Total	Simultaneous Incidents
Single Call	2252	2252	N/A
Two Calls Simultaneously	526	1052	1052
Three Calls Simultaneously	168	504	504
Four Calls Simultaneously	75	300	300
Five or More Calls Simultaneously	89	558	627
Totals		4735	2483
			52%

Calls by Day of the Week	
Monday	716
Tuesday	677
Wednesday	652
Thursday	707
Friday	644
Saturday	703
Sunday	624
Total	4735

Mutual/Automatic Aid Given	Incidents
Auburn- Mutual Aid	6
Candia	2
Chester- Mutual Aid	1
Hampstead	17
Hooksett	1
Hudson	7
Londonderry	88
Manchester	5
Other	8
Pelham	6
Plaistow	0
Salem	12
Sandown	11
Windham	44
Total	208

Mutual/Automatic Aid Received	Incidents
Auburn	14
Chester	13
Hampstead	21
Hudson	19
Londonderry	50
Manchester	9
Salem	22
Windham	39
Other	40
Total	227

Emergency Calls Dispatched	
Derry	4735
Auburn	623
Chester	472
Windham	1781
Hazmat Team Requests	29
Total	7641

Community Risk Reduction - Public Education		
	Occurrences	Attendees
Educational Facilities	4	120
Fire Station Tours	4	50
Public Safety Programs	COVID - 19	0
Fire Extinguisher Training	1	20
Fire Station Open House	COVID - 19	0
Community Outreach	7	400
Events	COVID - 19	0
Sparky Visits	4	30
Other	10	150
Totals	30	770

Permits Issued – Plans Review	Occurrences
Outside Burning Permits – In Person	1277
Assembly Permits	111
Blasting Permits	1
Gas Piping Permits	174
Gas Burner Permits	218
Oil Burner Permits	96
Building Plans Reviewed	85
Site Plan Review	8
Change of Use Reviews	57
Fire Alarm Plan Review	38
Sprinkler Plan Review	32
Technical Review Meetings	22
Total Permits and Plans Reviewed	1929

Fire Prevention Inspections	Occurrences
Certificate of Occupancy	112
Existing Occupancy	41
Places of Assembly	111
Daycare/Foster Care Facilities	27
Gas Piping – Residential/Commercial	409
Oil Burner	96
Gas Burner	218
Complaint	30
Courtesy	11
Demolition/Abatement	16
Fire Drill	7
Fire Alarm Final Inspection	23
Sprinkler System Final	20
Sprinkler System Rough	12
Suppression System Inspection	7
Response Follow-up	52
Fire Investigations	37
Add/Remove Knox Box	15
Pre-Event	1
Pre-Plan	54
Re-Inspection	30
Rough	25
Service Call	54
Meeting/Site Meeting	97
Other	10
Total Inspections	1524

DERRY POLICE DEPARTMENT

Over the past year, the Police Department has continued its recruiting efforts. As of June 30, 2021, we have 55 of our 59 positions filled, and we are pushing forward with our testing/hiring process to fill the remaining vacancies early in FY 22. New recruiting techniques allow us to expand our reach for qualified candidates.

During FY 21, four of our long-serving employees retired. Officer Dan Komenda retired after 33 years of service. Sgt. Kevin Jackson retired after 22 years of service to the Town of Derry and 27 total years in Law Enforcement. Detective Brian French and Detective Steve Clark both retired after 20 years of service to the Town of Derry.

Following those retirements, we were pleased to promote Officer Jeffrey Dawe to the rank of Sergeant. Officer Tyler Daniel transitioned to a new assignment in Administrative Services. Both Officer's Borgatti and Kidd were re-assigned to Detectives.

Since July of 2020, the Police Department has hired five new officers. Officer Joshua Martin was hired on July 13, 2020. He graduated the 183rd NH Police Academy, completed his FTO program, and is currently working as a patrol officer. Officer Awess Abdulkadir was hired on August 21, 2020. Officer Abdulkadir came to Derry PD as a certified police officer and has been working as a patrol officer since finishing his FTO period. Officer Michael Carnazzo was hired on November 2, 2020. He graduated from the 184th NH Police Academy, completed his FTO program, and is currently working as a patrol officer. Officers Andrew Kennedy and Sara Joyce were hired on March 1, 2021 and April 12, 2021, respectively. Both officers are attending the 185th NH Police Academy, with an anticipated graduation date of August 20, 2021. These officers will then be assigned to Field Training, prior to working as patrol officers. Recruitment/hiring efforts continue with the goal of filling all vacancies and establishing an eligibility list.

This year the department researched and signed on with a new program for recruitment and management of our entire hiring process. PoliceApp.com is an online means of recruitment, which allows a candidate to apply with us from anywhere in the country. This program has significantly decreased the amount of time that is spent processing paperwork for candidates, as all documents are completed online, to include scheduling of all exams and portions of the hiring process. This program is free for the department, with the only charge, a processing fee (\$20) being passed on to the candidate.

We also researched and signed on with a new program called Detail Tracking System, which has allowed us to fully automate our filling of overtime and details. This task was formerly completed by a uniformed police officer and is now done by this computer program, which allows us to use this police officer for other functions within the department. As we move forward with this program, it has the capacity to be utilized as a complete personnel management system, to include payroll completion and processing.

We are continuing the process of policy review and updates with an eye toward compliance with the Commission for Accreditation of Law Enforcement Agencies' nationally recognized accreditation standards. As we move through the next fiscal year, we hope to be able to dedicate additional time to that very important project.

In FY 21 our prescription drug collection efforts resulted in the collection of 336.2 pounds of prescription drugs at the National Drug Take Back events. These events are typically held in April and October of each year. The police department has continued with our collection efforts via our regular drug drop box located in our lobby as well. During the past fiscal year, we have collected 888 pounds of drugs in our lobby drug collection box. Since the commencement of this program in 2013, more than 8,541 pounds of unwanted prescription drugs have been collected.

During FY 21 our newly updated radio system continued to function at full capacity. Our staff worked closely with Motorola on an issue with over the air programming of our mobile radios. The engineers were able to develop a solution for this issue, which will change how they program mobile radios for other agencies as well moving forward. Along with the completed project, the Derry Police and Fire Departments signed on to a service contract with Motorola, which will allow us to keep our new system functioning at the highest level possible for years to come.

In FY 21 the department continued with our drone program. The drones continue to be deployed for search and rescue missions, motor vehicle accident scenes, and Southern New Hampshire Special Operations Unit call outs. These drones will continue to assist with crime scene mapping and reconstruction as well as other community relations events. Some of our drone operators have had the opportunity to train with other agencies at a regional training session, which has led to further discussions on how we can better our drone program moving forward.

Typically, our Community Relations staff would team up with the Derry Fire Department, DPW, and many other businesses in the area for our annual Touch A Truck event. Due to Covid-19, our event was not scheduled for FY 21. We look forward to working towards a plan to continue this event in the future once it is safe to do so.

Community Relations staff again applied for a grant through CHAD to obtain bicycle helmets for children in the community. Due to the Touch A Truck event being canceled, staff came up with other ways to distribute these helmets. Community relations staff teamed up with Derry Fire and conducted an event on the Derry Rail Trail. A total of 170 helmets were distributed to children in the community.

As in many years past, our Community Relations staff coordinated, in conjunction with the American Red Cross, two very successful blood drives. In January of 2021, the Derry Police Department blood drive logged 215 pints of donated blood. In June of 2021, the Derry Police blood drive logged 206 pints of donated blood. Our staff continues to promote these drives and is actively working to plan more in the future.

The Derry Police Department continues to utilize our social media accounts (Facebook and Twitter). These accounts are used as a tool to communicate with the public. Staff keep up with posts to ensure the community is aware of upcoming events, and patrol staff uses the tools to notify the public of emergency issues, such as road closures due to accidents and press releases.

Per Governor Sununu's Executive Order 2020-19, all officers in New Hampshire are required to take part in three, two-hour blocks of instruction on De-Escalation, Ethics, and Implicit Bias. The academy has rolled out a new (online) platform, which will assist with these trainings and our officers have started to work on the blocks of instruction.

During calendar year 2020, we received 20,567 requests for police service. This number represents a decrease from 26,792 the previous year. The total number of crimes reported decreased slightly from 3,311 crime reports to 2,978. This may be attributed to the COVID-19 pandemic.

The Department is seeking to staff a second school resource officer at Pinkerton Academy. While we were unable to achieve that goal during the fiscal year, we were able to assign a second officer a few days per week. This was well received by the school and allowed us to provide some diversity in assignments for our officers that had been assigned.

We continue to train our officers in the use of NARCAN. Our officers have administered the drug 6 times to overdose victims during the past fiscal year. This number is down from the 10 administrations of Narcan the previous fiscal year.

Staffing has been a challenge throughout the year. Two of our officers are members of the National Guard and report to their regular monthly and annual duties. The COVID pandemic impacted them during their Guard assignments leading to one officer being quarantined for several weeks after a deployment to the nation's Capital. The deployments led to staffing vacancies at the PD. Our remaining staff worked hard to fill these vacancies and minimize the impact on patrols.

The Operations Division has been aggressively seeking training for supervisors, line officers and detectives. Staffing turnover has created openings for movement within the ranks leading to new opportunities for members. Two senior detectives retired during the year. The vast experience and knowledge they each took with them created a void that will take time to rebuild.

In February, Officer Kevin Davies was conducting a crash investigation during a snowstorm when he was struck by a car. He sustained a serious injury that kept him out of work until the end of July. While he is showing strong recovery his absence had a significant impact on staffing.

Prior to the COVID pandemic Derry Police and Derry Fire Departments were conducting joint training on responses to Active Shooter incidents and Rescue Task Force. The pandemic caused us to pause this training because of social distancing requirements. In the last eighteen months both departments have seen significant staffing changes with new members added. We look forward to resuming our training to get these members up to speed.

We are diligent in our patrolling of the Town's parks. Our bicycle patrol was limited during the year, but we were able to increase cruiser patrols. There has been a noticeable reduction in issues at the parks as a result. We experienced a brief rash of graffiti damage in the spring especially in the area of Humphrey Park and the cemetery. Through investigation were able to identify and apprehend a juvenile suspect who is being held accountable for the crimes.

The COVID pandemic caused most people to modify their social behaviors. Masking up before going out or just not going out are just some of the modifications we've seen. We have seen a significant number of incidents involving despondent/suicidal persons in the last year. Isolation can contribute to this and likely affects many of these people. Over a year ago we trained our officers in Mental Health First Aid. This training gives structured guidance to those who encounter a person who is experiencing a mental health crisis so that we may best assist them. Nationally, there has been discussion about the level and type of training that law enforcement officers should have to deal with people experiencing a mental health crisis. Others have challenged the notion that police should be the ones tasked with this responsibility. Derry police have been ahead of the curve in this training. Our success has been noted by

our local mental health center staff who commend our response when dealing with the emergent needs of their clients.

In March of 2021 our Animal Control Officer went out on disability leave. She has yet to return to work from that leave. We are handling ACO calls as best we can by assigning police officers or making referrals to NH Fish and Game on these calls.

Respectfully submitted,

Edward B. Garone

Edward B. Garone

Chief of Police

**Derry Police Department
Offenses Reported
2010-2020**

Group A Offenses Reported	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Arson	24	27	19	14	15	8	5	7	4	5	10
Assaults	889	1012	936	825	885	777	718	704	829	951	789
Burglary	209	218	190	139	109	109	60	45	42	29	24
Drugs	133	137	180	183	302	334	335	346	256	258	219
Forgery	45	56	63	55	56	30	19	28	53	26	27
Fraud	156	183	191	186	264	179	236	225	203	179	188
Homicide	0	1	0	0	0	0	1	0	1	1	2
Kidnapping	3	13	5	12	6	6	4	2	4	3	3
Robbery	19	12	5	5	8	10	8	6	13	3	9
Sex Assaults	47	60	57	55	57	51	44	38	63	71	61
Stolen Property	94	69	103	60	70	60	63	46	19	14	21
Theft	676	725	714	616	630	556	522	380	311	295	278
Vandalism	497	470	365	326	331	230	247	297	255	228	183
Vehicle Theft	51	41	40	34	21	39	37	25	30	14	27
Weapons Violations	11	9	12	10	4	7	8	8	4	10	6
Sub Total	2854	3033	2880	2520	2758	2396	2307	2157	2087	2087	1847
Group B Offenses Reported	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
All Other Offenses	621	603	642	536	583	512	576	794	692	846	811
Bad Checks	8		12	21	23	22	10	7	6	8	4
Disorderly Conduct	20	20	29	43	33	33	22	52	43	41	48
DWI	66	91	108	114	120	96	97	80	119	105	75
Family Offenses	32	15	29	30	36	32	32	38	19	35	34
Intoxication	113	112	69	52	60	57	72	79	62	68	63
Liquor Law Violations	55	80	59	44	48	33	37	46	63	57	33
Runaways	72	80	55	34	12	10	50	56	51	27	25
Trespassing	61	62	48	45	56	32	41	30	37	37	38
Sub Total	1048	1063	1051	919	971	827	937	1182	1092	1224	1131
Total Group A and B Offenses	3902	4096	3931	3439	3729	3223	3244	3339	3179	3311	2978

**Derry Police Department
Other Activity Totals
2010-2020**

Activity	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Incidents Logged	26273	27365	26264	26490	25207	22042	24316	29854	29933	26792	20567
Arrests & Summonses	1311	1286	1411	1374	1409	1072	1248	1206	1167	1299	1063

Traffic	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
MV Accidents	708	686	707	741	804	870	892	841	748	786	569
Total MV Stops	7253	7828	7251	7635	6104	4170	5982	8942	9175	7435	4521
Summonses	1186	1054	962	1056	904	505	772	1013	751	580	439
Warnings	5786	6489	6119	6445	5118	3648	5134	7856	8130	6523	3942
Parking Tickets	495	814	836	873	778	392	675	922	736	517	427

PUBLIC WORKS DEPARTMENT

The Public Works Department provides a wide range of services to the residents we serve. The Department is tasked with providing vital community services such as maintaining the roads during winter, processing solid waste, delivering safe drinking water, treating wastewater, parks and recreation management, engineering, and code enforcement. The employees of the Public Works Department are a skilled and professional group who stand ready to provide these services on a daily basis.

The Department of Public Works continued to serve the public throughout the COVID-19 pandemic. The Department was able to keep all operations moving forward including snow plowing and Transfer Station. Our dedicated employees were able to meet the challenges of navigating their daily work while minimizing their health risk presented by contact with our residents, contractors, and other partners.

FY 2021 presented additional issues with escalating prices for construction items and many bids were 10% - 30% higher than original estimates. Where feasible, DPW staff used their expertise to perform the construction or repair to save money and better control the schedule.

The highlights of the Department's divisions are noted below:

ENGINEERING

The Engineering Division provides technical support to several DPW divisions. The division reviews and inspects subdivision/site plans, and designs sewer and water system improvements. Division personnel also coordinate with outside agencies including NHDOT and NHDES on various projects.

The Engineering Division designed and bid the Rail Trail Extension from Hood Park to North High Street. The Town and contractor worked through some intricate details on the armoring of the slopes for the Hood Pond dam. The trail was opened to traffic in early June 2021.

Division staff assisted the Planning Board through participation in weekly Technical Review Committee (TRC) meetings to review plans in advance of Planning Board hearings. The division also reviewed several conceptual plans in the West Running Brook Zoning District and provided feedback to the potential developers.

A new bridge was installed at North Shore Road – Island Pond and it was opened to traffic in late August 2020. Another two culverts on Sunset Avenue were under design and permitting in FY 21, with targeted installation in the next 1-3 years.

The Engineering Division worked with NHDOT and NHDES officials to close out Phase I of the Southern NH Regional Water Project, which included final pavement and clean-up of Route 28, which is State maintained.

BUILDINGS & GROUNDS DIVISION

The Building and Grounds Division continued to provide excellent service to the facilities it maintains throughout town. In addition to providing regular custodial and maintenance at the Municipal Center, Veteran's Hall, Adams Memorial Building, and the Police Station, the division also assists with some repairs at 20 other municipal facilities.

Several major projects were completed this year. New RTU's were installed at the Veterans Memorial Hall and Police Station and a new Chiller was installed at Adams Memorial Building. The replacement of these units was necessary because of age and because the refrigerant R-22 better known as Freon has been discontinued from production as it is an ozone depleting gas. The Public Works Department assisted the Derry Public Library with installing drainage to allow for the construction of a new patio.

The trailer at Central Fire Station was replaced with a new 12' x 46' addition to the building. The addition houses sleeping quarters for the Lieutenant, a locker room, and EMS office space.

The Scale house at the Transfer Station was completely renovated with a new heating system, new windows and door, insulation, roofing, and paint.

The Covid 19 pandemic placed additional strain on the Buildings and Grounds Division as additional sanitizing protocols were put in place and modifications to workstations and office areas were installed.

CEMETERY DIVISION

The Forest Hill Cemetery remains very well groomed and beautiful as ever. Many residents take advantage of its park like setting as a nice place to walk. Residents are reminded to please leave their dogs at home while walking in the cemetery as dogs are prohibited from the cemetery, with the exception of service dogs.

There was a total of 68 burials over the past year at Forest Hill Cemetery, 27 full burials and 41 urn burials.

Plot owners are reminded to please follow the regulations for the Forest Hill Cemetery regarding the installation of planters, shrubs, and other items in the cemetery. Any questions can be directed to the Public Works Department at 432-6144.

CODE ENFORCEMENT

Despite the ongoing pandemic, permit activity has remained strong and as a result, revenues have remained above the typical yearly average. New home construction was similar to last year and there was an increase in the number of permits for residential additions and renovations. The number of permits issued for commercial projects was down slightly. Overall, the total number of permits increased from 1237 to 1382.

The Code Enforcement Division is responsible for plan review and inspection of all types of construction, both residential and commercial. This includes minor projects such as residential decks up to major commercial and industrial buildings and multi-family structures. The Division also handles zoning administration, code compliance and response to resident's complaints. We also handle property maintenance issues and are members of the Property Maintenance Committee.

In addition, the Division oversees the Health Department and works closely with the Health Officer in addressing health related issues that may affect the community.

OFFICE OF THE BUILDING INSPECTOR TOWN OF DERRY, 14 MANNING ST PERMITS				
TYPE OF PERMIT	# ISSUED	COSTS	PERMIT FEE	REINSPECTION
COMMERCIAL	60	9,405,566.00	73,559.86	
DEMOLITION	17	125,600.00	850.00	
ELECTRICAL	522	3,411,741.55	26,063.25	
FAILED & NEW SEPTICS	69		3,450.00	
INDUSTRIAL	0			
MASONRY/CHIMNEYS	3	0.00	35.00	
NEW RESIDENTIAL	51	13,021,603.00	107,286.24	
PLUMBING	173	1,443,070.00	7,066.80	
ADDITIONS/RENOVATIONS	429	10,263,153.23	63,894.97	
SIGNS	34		2,103.75	
UTILITY SHED	0			
WELLS	27		945.00	
TOTALS	1382	37,670,733.78	285,254.87	
Total fees for Fiscal Year - \$ 285,254.87				

HIGHWAY DIVISION

Winter came in a bit early this year with the first plowable snow event on October 30th. Fortunately, this did not lead to a trend of heavy snowfall for the entire winter season. While the winter seemed to be fairly mild, the Town of Derry actually had an average winter with a total snowfall of 60 inches. There were two events with heavy wet snow, one in December and one in March that resulted in trees coming down in the road and extensive power outages.

The Covid 19 pandemic brought added challenges to the Highway Division as well. Crews were separated during break times during snow events at five different locations to minimize the risk of needing to quarantine the entire snow fighting workforce in the event of a worker contracting the virus. Fortunately, we did not have anyone contract the virus until early April when the winter plow season had virtually passed.

As part of the vehicle replacement program, a six-wheel dump truck with spreader, front plow and wing was replaced with a new six-wheeler with similar equipment.

Multiple roads were reclaimed, milled, and resurfaced in the past year continuing the town's proactive approach to pavement management. The following roads or portions thereof were rehabilitated this year:

Alyssa Dr, Ash St, Ash St Ext, Beacon St, Beaver Rd, Blackberry Rd, Blueberry Rd, Cole Rd, Eastman Dr, Elm St, Jefferson St, Maryjo Ln, Old Auburn Rd, Spollette Dr, and Strawberry Hill Rd.

In addition to the regular duties that the Highway division is tasked with, the Highway division also completed special projects for other divisions within the town including installing drainage at the Derry Public Library as part of the patio construction project, installation of barriers for parklets for downtown businesses and completing the sitework for the addition at the Central Fire Station.

PUBLIC HEALTH

The Town of Derry Health Division executes food safety management systems, applicable New Hampshire laws and administrative rules (regulations), as well as local ordinances and regulations enacted by community and serves as liaison between state officials, local elected officials, and residents for local public health issues. The Public Health division employs a full-time Health Officer and a part-time Program Assistant as of 7/1/21.

Food Safety and Defense

The Town of Derry administers approximately 175 annual and 75 temporary food-service establishment licenses. Plan review approvals for new construction, remodeling, and/or change of ownership prior to Final Occupancy and Place of Assembly is an integral piece for success of local businesses. While implementing Town of Derry Chapter 55: Food Service Establishments, NH Chapter He-P 2300 Sanitary Production and Distribution of Food and the FDA Food Code 2017, the program embodies a preventive rather than reactive approach to food safety.

During Fiscal Year 2021, the Derry Health Officer:

- Responsible for the Retail Food Safety program, promoting and strengthening active managerial controls of foodborne illness risk factors and control measures for consumer protection
- Conducted field work including pre-opening and risk-based inspections, Covid-19 complaints, and compliance follow-up
- Provided educational materials for food safety management systems including Standard Operating Procedures (SOP) for operations, HACCP and FDA Bad Bug Book
- Evaluated process reviews, HACCP plans, floor plan reviews, incubator kitchen reviews, operator process flows and FDA labeling compliance including allergen and consumer advisories
- Attended quarterly NH DHHS Food Protection Self-Inspecting meetings

- FDA Food Code 2017 and National Environmental Health Association-continuous training

Environmental Hazards

During Fiscal Year 2021, the Derry Health Officer:

- Responded to complaints regarding Covid-19 regulations, air and water quality, lack of heat and hot water, rodent and insect infestations, mold issues, trash and squalor conditions, and other health related concerns.

Public and Private School, Day Care and Home Foster Care/Adoptive Inspections

The Derry Health Officer, as required by the State of New Hampshire, conducts health inspections of all Town of Derry schools, licensed day care facilities and foster care homes, each approximately once every three years. However, an inspection and possible follow-up inspections are required if a complaint is filed against one of these types of facilities.

Mosquito Surveillance and Control Program

The Derry Town Council annually budgets for activities conducted under the Town's Mosquito Control Program and is conducted in coordination with the Derry Cooperative School District, Pinkerton Academy, Derry Parks & Recreation, as well as local churches and beekeepers.

PARKS & RECREATION DIVISION

During fiscal year 2021, the Parks & Recreation Division offered numerous programs, activities, and services for the residents of the greater Derry area. Many of the programs were modified or deferred during the height of COVID pandemic. The division took the opening of services in phases to assure that all participants, families, instructors, and coaches were presented with a safe environment.

While Derryfest was cancelled in the fall of 2020, other community events in the fall of 2020 were modified to accommodate the residents of Derry and to bring uplifting activities during a difficult time. Downtown Trick or Treat was replaced with a Trunk or Treat event held at Don Ball Park. Decorated trunks and free treats brought families together for a fun day filled with Halloween enjoyment. The division was also able to pull off A Very Derry Holiday safely within the confines of Vets Hall Gym. Arts & crafts and cookie making kits were distributed while families were also afforded the opportunity to take pictures with Santa.

Winter 2021 looked slightly different from 2020. Travel basketball and recreation basketball were both cancelled due to lack of gym space. Schools were using these areas for cafeterias and additional classrooms for social distancing guidelines. This did not stop the division, from being creative however, and utilizing Vets Hall Gym for PeeWee basketball. Once this program was announced, it filled up quickly. Winter 2021 also started out conservatively with indoor walking in Vets Hall Gym. Soon thereafter, the division started to ramp up with additional programming in the gym with line dancing, Bone Builders and Zumba Gold. The senior citizens came out in full force and took advantage of all the programs that returned.

The Parks crew remained busy seasonally with lawn maintenance, park maintenance, the lining and maintenance of sports fields, leaf/fall cleanup, plowing in snowstorms, miscellaneous projects, and their yearly creation of Pond Hockey rinks on Hood Pond. The crew also did an overhaul of the Central Fire Station living quarters with the patching and painting of all rooms. The basketball, tennis and street hockey courts at Hood Park were all patched, resurfaced and painted.

Recreation T-BALL returned in the spring and a brand-new PeeWee Soccer Program was also introduced. Both programs were filled. All athletes returned to the fields as Derry Soccer Club, Boys Lacrosse, Girls Lacrosse, Little League Baseball and Softball all came out for a full spring season.

The 2021 Concert Series opened in June and is still holding strong as a community favorite. The American Legion – Derry Baseball - returned for their summer league holding games in between the rainy days of summer 2021. Gallien's Town Beach, Don Ball Playground and Splashpad along with the Derry Dog Park are seeing a strong number of visitors. Bus trips were also re-introduced and the June trip to Maine was a sellout.

The Division remains committed to incorporating new programming and services whenever possible. The Division also remains dedicated to all parks and fields under its jurisdiction. The goal will be to continue creating and maintaining beautiful and safe facilities along with fun and diversified programming for the residents of Derry.

TRANSFER STATION DIVISION

The Town of Derry offers a full-service drop-off center for trash and several recyclable commodities. Transfer Station staff markets these materials for revenues to offset the tax rate. In addition, fees are charged for several items such as construction and demolition debris, refrigerators, mattresses, and computer monitors. The Transfer Station is open 6am to 330pm, Tuesdays through Saturdays.

Trash from the Transfer Station is brought to the Covanta incinerator in Haverhill, MA at a cost of \$72 per ton for calendar year 2020 and \$74 per ton for calendar year 2021. The Town will be bidding a new five-year contract for calendar years 2022-2026.

Quantities received for trash and construction and demolition debris continued to remain at historical highs during the period of July 2020 – June 2021. Residents started work on overdue remodeling and/or cleaning projects. This led to an increase in revenue from construction and demolition debris. Scale receipts for construction and demolition debris were \$527,000 in FY 21 as compared to \$425,000 in FY 20.

Commodity recycling unit prices were the strongest they have been in the last five years. Demand for aluminum, cardboard and light iron was strong throughout the year. Total revenues for all commodities and fee-based products totaled \$303,000 in FY 21. The division will continue to seek out the best pricing for products separated for market at the Transfer Station. It was evident that recyclers will continue to enforce higher standards for accepting products.

Derry's products are generally very clean, which allows the Town to better market them for maximum revenue.

VEHICLE MAINTENANCE DIVISION

The Vehicle Maintenance division is responsible for management of the DPW vehicle fleet. The division works proactively to perform preventative maintenance on the fleet to lengthen the useable service life of each vehicle. There is a full-service garage where oil changes, safety inspections, and heavy equipment repair are completed.

The Vehicle Maintenance division was impacted with slowdowns in parts availability. There were instances where specific parts were unavailable for several weeks or months. Division personnel resorted to creative ways to find or fabricate certain parts during the pandemic period. New orders for trucks and equipment were delayed as well.

The Department of Public Works welcomed several pieces of equipment/vehicles in FY 21 including a 6-wheel dump truck for the Highway division. The capital improvements serve to keep the fleet in good working order by replacing older equipment while minimizing down time due to excessive mechanical failures. Corrosive action from salt exposure continues to negatively impact the fleet.

WATER DIVISION

The drought of the summer of 2020 continued into the late spring of 2021. The dry and hot weather coupled with a 2% growth in Derry's customer base resulted in a 7.8% increase in water usage in FY2021. Purchased water from Manchester Water Works (MWW) and well production for our community water systems saw an average increase of 5.3%. Derry's unaccounted-for water (water purchased from MWW or pumped from our community wells but was not metered or billed) decreased from 10.3% in FY20 to 8.3% in FY21. This is well below the industry average and reflects well on the structural integrity of Derry's water system infrastructure.

Derry's purchased water from MWW, our wholesale water supplier, averaged 1.56 million gallons per day (MGD) in FY21. Derry's peak bimonthly summer water demand increased in FY21 from 1.86 MGD to 1.9 MGD. Derry still maintains 1.04 MGD of additional available purchased capacity from MWW for Derry's future growth.

FY2021 MUNICIPAL WATER STATISTICS

WATER SYSTEM	No. Service Connections		PURCHASED WATER (CORE)/WELL PRODUCTION (CWS) units in gallons		CHANGE FROM PRIOR AGO	WATER SALES units in gallons		CHANGE FROM PRIOR YEAR	UNBILLED WATER units in gallons	
	FY2020	FY2021	FY2020	FY2021		FY2020	FY2021		FY2020	FY2021
AUTUMN WOODS CWS	29	29	2,382,846	2,729,251	13%	2,228,232	2,863,673	30%	6.5%	-4.9%
RAND-SHEPARD HILL CWS	60	60	4,759,202	4,622,977	-2.9%	4,499,070	4,951,094	10.3%	5.5%	-7.1%
WILLOW BEND CWS	22	22	2,310,041	1,711,338	-35.0%	2,080,577	1,840,147	-12.7%	9.9%	-7.5%
DERRY CORE WATER SYSTEM	4109	4196	540,132,984	571,327,985	5.5%	484,486,504	522,355,231	7.7%	10.3%	8.6%
TOTALS ALL SYSTEMS	4,220	4,307	549,585,073	580,391,551	5.3%	493,294,384	532,010,145	7.8%	10.2%	8.3%

All Units in Gallons

Effective September 2020, Derry's MWW wholesale water rate increased by 3% to \$1.206 per 100 cubic feet. MWW's rates have increased 10.5% since Derry's last rate adjustment in 2017. Further, MWW completed \$3.79M in capital improvements to its Cohas Pumping Station which serves, in part, the Derry Water System. Per our Agreement with MWW, Derry's cost share of that project is \$1.53M.

As a result of Derry's financial obligations to MWW and the need to increase funding of Derry's own water system capital improvements, the FY21 Water fund budget included an approved rate increase implemented over 3 years. The average residential Derry water bill will increase from \$287.53 per year in FY20 to \$328.33 per year in FY23. Derry's FY21 water rates are 26% below those of other comparable NH public water systems.

With the completion of the Southern NH Regional Water Project in FY21, Derry now provides up to 1 million gallons a day of drinking water from MWW to the towns of Salem, Windham, Atkinson, Hampstead, and Plaistow. Derry's FY21 Regional System water revenues totaled \$200,000.

In FY21, the NH Department of Environmental Services (NHDES) notified the Town that the EPA revised the drinking water limit for arsenic from 10 parts per billion to 5 parts per billion which will impact our Autumn Woods Community Water system located off English Range Road. The drought of FY21 also resulted in water supply shortages from our wells at our Rand-Shepard Hill community water system. Derry will be assessing these issues as part of its Water System Master Plan update which was funded and began in FY21.

Annual maintenance activities included flushing of the distribution system, service and gate valve maintenance, hydrant inspections, cross connection control inspections and booster station repairs.

At the closing of FY21, Derry's Water Systems remained in compliance with all EPA primary drinking water quality standards. The Town's annual Water Quality reports are available to all our customers on the web at <https://www.derrynh.org/waterqualityreports>. Customers may also request a mailed copy at any time by calling the Department of Public Works (DPW).

WASTEWATER DIVISION

The Derry Wastewater Treatment Plant (DWWTP) accepted an average of 1.46 million gallons of raw sewage per day (MGD) from Derry public sewer customers in FY 2021. This included an average of 132,000 gallons per day from public sewer users in Londonderry. Derry's Wastewater Treatment Plant capacity remains at 3.0 MGD with the third wastewater treatment lagoon remaining out of service. Treated wastewater discharged from the DWWTP to the Merrimack River in Litchfield averaged 1.51 MGD. Another 51 new sewer customers were added to the Derry public sewer system from new residential development. This is an increase of 5.5% in the last 5 years. As a result, billable sewer usage increased by 3.8% in FY21.

FY2021 MUNICIPAL SEWER STATISTICS

SEWER STATISTICS	FY2017	FY2018	FY2019	FY2020	FY2021	CHANGE FROM PRIOR YEAR
Average Sewer Influent (MGD)	1.53	1.6	1.8	1.62	1.46	-9.9%
Total Sewer Influent (MG)	557.4	581.3	653.7	593	535.3	-9.7%
Average Sewer Effluent (MGD)	1.6	1.64	1.86	1.66	1.51	-9.0%
Total Sewer Effluent (MG)	576.6	598.1	678.2	608	550.1	-9.5%
Number of Sewer Connections	3,130	3,144	3,209	3,252	3,303	1.6%
Billed Sewer Usage (MG)	355.3	345.9	358.4	356.7	370.3	3.8%
Billed Sewer Usage (MIL \$)	\$ 1.21	\$ 1.22	\$ 1.27	\$ 1.26	\$ 1.40	11.5%
Total Septage/Holding Tanks Wastes Received		167,100	135,500	203,900	89,350	-56%

MGD = Million Gallons per day

MG = Million Gallons

Derry last increased sewer user rates in 2017 primarily to fund new residential sewer extensions. The FY21 Sewer fund budget included a rate increase implemented over 3 years. The average residential Derry sewer bill will increase from \$388.90 per year in FY20 to \$446.09 per year in FY23. Derry's FY21 water rates were 17% below those of other comparable NH public sewer systems. The additional revenues will be used to rehabilitate and replace older sewer mains and manholes and replace aging pump station and treatment plant facilities.

Derry's WWTP accepted 89,350 gallons of holding tank septic wastes from the approximate 7,200 Derry residents on private septic systems which is over a 50% decrease from FY20. Most of the estimated 2.4 million gallons of raw septage generated in Derry each year continues to be disposed of by private haulers to the Allenstown WWTF or the Greater Lawrence Sanitary District WWTP.

In FY21, Derry renewed its Intermunicipal Agreement for sewer service with Londonderry. The new agreement, which the DWWTP reserves a total of 500,000 gallons per day of treatment capacity for Londonderry, will generate an annual wastewater accessibility fee revenue of \$85,000 for the next 12 years. The FY21 usage revenue from Londonderry was \$220,000. Overall, the new agreement may generate an estimated \$6M in total revenue for Derry over the next 12 years.

Maintenance activities continued in FY21 included cleaning and CCTV inspections of sewer pipelines and manholes, cleanouts, and air release valves, as well as pump station maintenance NHDES and is available at the DPW offices.

The Wastewater Division continues to comply with all EPA wastewater discharge permit requirements. The Town received initial comments from US EPA and NH DES on its NPDES renewal application. We do not anticipate any significant changes to our permit, our self-monitoring requirements, or discharge limits. We do not anticipate any significant changes or upgrades to our treatment plant or its operations. We expect a draft of our new permit in FY22.

Respectfully submitted,

Michael A. Fowler

Michael A. Fowler, PE
Public Works Director

TOWN CLERK

Being the HUB for questions and directions to anyone who enters or contacts the Municipal Center, the Town Clerk's office is always very busy. Our office provides marriage licenses, vital records, election/voter information, and dog licenses. This past year, Cassandra Guilford joined our office as a Customer Service Clerk.

Dog renewals are due every year by April 30th, please remember to license your dog by this date to avoid paying fees and fines. The Town Clerk's office licensed 6,928 dogs this past year which is just over 2,000 more dogs licensed than last year. Robin Bordonaro, our Animal Control Officer along with member of the Derry Police Department have been a great help in contacting dog owners with late fees and having them license their dogs. We would like to thank the Police Department for their continued support in working with us to enforce this law.

The Town Election this year showed a turnout of 1,400, or 5.49% of registered voters. This turnout represents a decrease from the previous year where we saw 1,795 voters. Phyllis Katsakiores was re-elected Councilor at Large, Erin Spencer was elected District #1 Councilor, and Jeffrey Moulton was elected Trustee of the Trust Funds. It is just as important to vote in your Town's election as it is to vote in State and Presidential elections.

For every election we have absentee ballots for anyone that cannot make it the polls on the day of the election. The absentee ballots are readily available and easy to obtain from the clerk.

In closing I want to thank Sheila Bodenrader for the support to our office with her role as Clerk Designee to the Derry Town Council.

Respectfully Submitted,

Daniel R. Healey

Daniel R. Healey
Derry Town Clerk



Town Clerk's Revenue Report

July 1, 2020 - June 30, 2021

DESCRIPTION	PROCESSED	TOWN	STATE
DOGS REGISTERED ONLINE	2,843		
DOG LICENSE <i>(Dog Calender: 5/1-4/30 annually these figures reflect fiscal year)</i>	6,928	\$35,846	\$16,148
DOG LICENSE LATE FEES/ REPLACEMENT TAGS		\$10,679.10	
CIVIL FORFEITURES		\$19,600.00	ISSUED BY STATE STATUE
UCC	FROM STATE OF NH	\$8,040.00	
Marriages/Civil Unions	201	\$1,407.00	\$8,643.00
VITAL RECORDS	4,056	\$23,556.00	\$25,194.00

TOWN OF DERRY RESIDENT VITALS RECORDED

BIRTH	MARRIAGE	DEATH
143	73	221

COLLECTED ON BEHALF OF: ANIMAL CONTROL DEPARTMENT

NUISANCE ABATEMENTS	PICKUP FEES
\$950.00	\$180.00

COLLECTED ON BEHALF OF: SUPERVISORS OF THE CHECKLIST

SALES OF CHECKLIST	
	\$1,115.50

2021
TOWN OF DERRY
ELECTION WARRANT



CLOSE

Voters in Districts 1, 2, 3, & 4 are hereby notified to meet at the West Running Brook Middle School, in said Town on Tuesday, the Ninth (9th) day of March, 2021 at seven o'clock in the forenoon (the polls will be open between the hours of seven a.m. and eight p.m.) to act upon the following matters:

To cast your votes for Councilor at Large (3 year term), District #1 Councilor (3 year term), Derry Public Library Trustee (3 year terms, 2 open positions), Taylor Library Trustee (3 year term, 1 open position), Trustee of the Trust Funds (3 year term).

Given under our hands and seal this 22nd day of February 2021

DocuSigned by:

Charles Foote, Chair
Councilor District #2

DocuSigned by:

Brian Chirichiello
Councilor District #4

DocuSigned by:

Joshua Bourdon
Councilor-at-Large

Phyllis Katsakiores
Councilor-at-Large

DocuSigned by:

James Morgan
Councilor-at-Large

DocuSigned by:

Neil Wetherbee
Councilor District #3

Richard Tripp
Councilor District #1



**OFFICIAL RESULTS
ANNUAL TOWN ELECTION
DERRY, NEW HAMPSHIRE
MARCH 9, 2021**

Dan Kelly
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

DISTRICT #1 COUNCILOR <small>Three Years</small> <small>Vote for not more than ONE</small>	TRUSTEE OF DERRY PUBLIC LIBRARY <small>Three Years</small> <small>Vote for not more than TWO</small>	TRUSTEE OF TAYLOR LIBRARY <small>Three Years</small> <small>Vote for not more than ONE</small>
ERIN SPENCER 165 RICHARD TRIPP 158	MERYLE ZUSMAN 424 VICTORIA AUSTIN 428 LORRAINE LINDENBERG 434 ARMAND "PETE" MARCOTTE 542	LORRAINE LINDENBERG 364 DANIELLE RIEGER 326 RAYMOND FONTAINE 346
COUNCILOR AT LARGE <small>Three Years</small> <small>Vote for not more than ONE</small>		TRUSTEE OF THE TRUST FUNDS <small>Three Years</small> <small>Vote for not more than ONE</small>
PHYLLIS KATSAKIORES 1050		JEFFREY MOULTON 950

TOWN AND SCHOOL ELECTION 2021	D1	D 2,3,4	TOTAL
TOTAL REGISTERED VOTERS	6,315	19,159	25,474
SAME DAY REGISTRATIONS	1	5	6
TOTAL VOTERS ON ELECTION DAY	314	982	1,296
TOTAL ABSENTEE	38	66	104
TOTAL VOTES	352	1048	1,400
VOTER TURNOUT %	5.57%	5.47%	5.49%

Supervisors of the Checklist

Supervisors of the Checklist are the election officers who register voters and maintain the voter checklist. We are elected for 6-year terms. Derry's supervisors and the dates our terms expire are:

Judy Strakalaitis (term expires March 2022)
Pat Dowling (term expires March 2024)
Dina Bourassa (term expires March 2026)

Registered Voters

Derry has 19,270 voters on our voter checklist as of the end of FY2021.

Distribution of Voters by District and Party Affiliation

District	Voters	Democratic	Republican	Undeclared
1	4875	1350	1722	1803
2	5361	1402	1916	2043
3	4746	1264	1686	1796
4	4288	1281	1402	1605
Total	19270	5297	6726	7247

Elections in FY2021

The Supervisors of the Checklist provided official voter checklists on 4 elections in FY2021:

- State Primary election on September 8th, 2020
- State General election on November 3rd, 2020
- Derry Cooperative School District deliberative session on February 6th, 2021
- Town of Derry and Derry Cooperative School District elections on March 9th, 2021

Registration by Source in FY2021

Election-Day Registration 1,997
In-Person Registration 1,517
Absentee Registration 134
Total 3,648

State of New Hampshire - Secretary of State 2021 Verification of Checklist

RSA 654:39 requires the supervisors of the checklist to review their voter list for any voter that did not vote in any election in the past four (4) years and has a registration date that is on or before November 3, 2020 (the last state general election). Voters that meet these criteria will be sent notices stating they will be removed from the checklist and are required to re-register.

Supervisors follow this process every 10 years to send letters to those who meet the above criteria. 2 Supervisor of the Checklist sessions were held to approve the voters needing letters and then again to approve those who were nonresponsive following the RSA.

Total of 6,684 voters were identified in which 6,675 voters were removed as they had not voted in Derry in the last 4 years

Supervisors of the Checklist Sessions

Supervisors accept and approve applications for registration and changes to the checklist by majority vote when we meet in session. A majority vote of the Supervisors meeting in session is required to add or remove names and to update the voter checklist. Sessions are held as required by law and as necessary. Public notice is posted in advance in Town Hall and on the town website (derrynh.org).

Voter Checklist

The voter checklist contains information that is public record: the names, addresses, and party affiliations of registered voters in Derry. Nonpublic information, such as date of birth, does not appear on the voter checklist. Voter records do not include phone numbers.

Where and When to Register

New Hampshire requires in-person voter registration except in limited circumstances. Residents can register at the polls at every election. Registration applications are accepted by the Town Clerk during regular business hours and at sessions of the Supervisors of the Checklist throughout the year, except for the 7-10 days before an election when the checklist is closed.

Availability of the Checklist

The voter checklist is public record. The Supervisors post the voter checklist with the Town Clerk. It is available to view in the lobby of the Municipal Center. The Supervisors also post the voter checklist at the reference desk of the Derry Public Library for public viewing.

Voters can check their own voter registrations online through the Secretary of State website: <http://sos.nh.gov/VoteInforLook.aspx> The Voter Information Lookup tool allows voters to check the status of their own voter registration, check their party affiliation, track their absentee ballots. It also allows voters to find the location and hours of their polling place and the contact information for their city/town clerk.

The voter checklist is available for purchase per RSA 654:31. The fee schedule is based on the number of names. The price begins at \$25 and the Derry checklist is generally under \$40.

Assistance

The Supervisors of the Checklist are always willing to assist voters with questions or concerns. Our phone number is (603) 845-5490. Our e-mail address is checklist@derrynh.org. For immediate assistance, residents can call the Town Clerk at (603)432-6105.

Respectfully submitted,

Dina L Bourassa

Dina Bourassa, Chair
Supervisors of the Checklist



For reporting year Jul 1, 2020 through Jun 30, 2021.

Trustees

Name	Position	Term Expires
Joan Crimlisk	Chairperson	4/1/2022
Jeff Moulton	Trustee	4/1/2024
Craig Corbett	Trustee	4/1/2023

Ledger Summary

Number of Fund Records	48
Ledger End of Year Balance	\$22,506,404.32

This ledger was reviewed for accuracy and submitted electronically under penalty of perjury on August 18, 2021 by Joan Crimlisk on behalf of the Trustees of Trust Funds of Derry.



Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation				Fund EOY Balance	
Arts & Crafts		1/1/1971				\$2,231.13	
Type: Trust		Purpose: Library		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$1,903.87	\$0.00	\$248.16	\$72.64	\$0.00	\$0.00	\$2,224.67
Income	BOY Balance	Income	Expended	EOY Balance			
	\$9.54	\$37.65	\$40.73	\$6.46			

Fund Name		Date Of Creation				Fund EOY Balance	
ASSESSOR DATA COLLECTION RESERVE		4/12/2001				\$0.00	
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income	BOY Balance	Income	Expended	EOY Balance			
	\$0.00	\$0.00	\$0.00	\$0.00			

Fund Name		Date Of Creation				Fund EOY Balance	
Carr Fund		2/6/1962				\$5,235,995.11	
Type: Trust		Purpose: Parks/Recreation		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$4,128,010.33	\$0.00	\$538,079.06	\$157,479.51	\$7.14	\$0.00	\$4,823,576.04
Income	BOY Balance	Income	Expended	EOY Balance			
	\$376,486.50	\$81,593.49	\$45,660.92	\$412,419.07			

Fund Name		Date Of Creation				Fund EOY Balance	
CBA Implementation Expendable Trust		8/31/2017				\$267,538.82	
Type: Expendable Trust (RSA 31:19-a)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$237,102.82	\$145,584.79	(\$1,802.15)	\$0.00	\$0.06	\$125,000.00	\$255,885.52
Income	BOY Balance	Income	Expended	EOY Balance			
	\$9,899.80	\$2,054.74	\$301.24	\$11,653.30			

Fund Name		Date Of Creation				Fund EOY Balance	
Charles Adams		1/1/1979				\$50,403.78	
Type: Trust		Purpose: Maintenance and Repair		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$41,105.81	\$0.00	\$5,358.08	\$1,568.16	\$0.07	\$0.00	\$48,032.12
Income	BOY Balance	Income	Expended	EOY Balance			
	\$1,844.52	\$812.48	\$285.34	\$2,371.66			



Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation		Fund EOY Balance			
COMPENSATED ABSENCES EXPENDABLE TRUST		6/17/1997		\$3,097,736.86			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$3,543,400.56	\$41,021.52	(\$38,847.23)	\$0.00	\$0.41	\$447,838.40	\$3,097,736.86
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$41,021.52	\$41,021.52				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
COVID-19 MITIGATION, RESPONSE AND RECOVERY EXPENDABLE FUND		4/21/2020		\$1,415,670.86			
Type: Capital Reserve (RSA 34/35)		Purpose: Discretionary/Benefit of the Town		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$523,066.58	\$1,150,360.73	\$182.97	\$0.00	\$0.21	\$257,939.63	\$1,415,670.86
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$13,804.73	\$13,804.73				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
DCSD-BUILDING/GROUNDS IMPROVEMENT FUND		2/2/2002		\$0.00			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$0.00	\$0.00				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
DCSD-BUILDING/GROUNDS MAINTENANCE FUND		3/31/2004		\$197,850.37			
Type: Capital Reserve (RSA 34/35)		Purpose: Maintenance and Repair		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$197,569.23	\$2,529.02	(\$2,010.84)	\$0.00	\$0.03	\$237.07	\$197,850.37
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$2,529.02	\$2,529.02				\$0.00



Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation		Fund EOY Balance			
DERRY COMMERCE CORRIDOR REDEVELOPMENT & INFRASTRUCTURE FUND		5/21/2019		\$362,881.19			
Type: Capital Reserve (RSA 34/35)		Purpose: Economic Development		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$242,031.21	\$122,943.42	(\$1,719.32)	\$0.00	\$0.05	\$374.17	\$362,881.19
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$3,943.42	\$3,943.42				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
DERRY LIBRARY CAPITAL IMPROVEMENT FUND		5/6/2003		\$74,577.71			
Type: Capital Reserve (RSA 34/35)		Purpose: Library		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$10,697.45	\$63,671.37	\$285.45	\$0.00	\$0.01	\$76.57	\$74,577.71
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$751.37	\$751.37				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
Derry Public Library - Donation Fund		8/31/2017		\$3,770.02			
Type: Expendable Trust (RSA 31:19-a)		Purpose: Library		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$3,628.88	\$0.00	(\$27.95)	\$0.00	\$0.00	\$0.00	\$3,600.93
Income	BOY Balance	Income	Expended				EOY Balance
	\$142.16	\$31.44	\$4.51				\$169.09

Fund Name		Date Of Creation		Fund EOY Balance			
East Derry Cemetery		1/1/1876		\$245,155.14			
Type: Trust		Purpose: Cemetery Trust (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$203,707.20	\$0.00	\$26,552.89	\$7,771.24	\$0.35	\$0.00	\$238,031.68
Income	BOY Balance	Income	Expended				EOY Balance
	\$4,511.12	\$4,026.44	\$1,414.10				\$7,123.46

Fund Name		Date Of Creation		Fund EOY Balance			
Edward T. Parker		1/1/1907		\$23,437.07			
Type: Trust		Purpose: Discretionary/Benefit of the Town		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$16,960.31	\$0.00	\$2,210.75	\$647.02	\$0.03	\$0.00	\$19,818.11
Income	BOY Balance	Income	Expended				EOY Balance
	\$3,401.46	\$335.23	\$117.73				\$3,618.96



Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation						Fund EOY Balance
E-GOVT TECHNOLOGY DEVELOPMENT FUND		4/8/2003						\$57,590.09
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment				
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value	
	\$33,248.25	\$24,587.00	(\$188.40)	\$0.00	\$0.01	\$56.77	\$57,590.09	
Income	BOY Balance	Income	Expended				EOY Balance	
	\$0.00	\$596.00	\$596.00				\$0.00	

Fund Name		Date Of Creation						Fund EOY Balance
EMERGENCY MANAGEMENT EQUIPMENT FUND		5/16/2006						\$11.17
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment				
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value	
	\$11.13	\$0.15	(\$0.11)	\$0.00	\$0.00	\$0.00	\$11.17	
Income	BOY Balance	Income	Expended				EOY Balance	
	\$0.00	\$0.15	\$0.15				\$0.00	

Fund Name		Date Of Creation						Fund EOY Balance
EXPENDABLE MAINTENANCE TRUST FOR BUILDING & GROUNDS		5/16/2017						\$348,647.82
Type: Capital Reserve (RSA 34/35)		Purpose: Maintenance and Repair		How Invested: Common Investment				
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value	
	\$384,214.53	\$199,579.52	(\$4,133.47)	\$0.00	\$0.06	\$231,012.82	\$348,647.82	
Income	BOY Balance	Income	Expended				EOY Balance	
	\$0.00	\$4,579.52	\$4,579.52				\$0.00	

Fund Name		Date Of Creation						Fund EOY Balance
FIRE APPARATUS FUND		5/19/1994						\$0.00
Type: Capital Reserve (RSA 34/35)		Purpose: Police/Fire		How Invested: Common Investment				
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Income	BOY Balance	Income	Expended				EOY Balance	
	\$0.00	\$0.00	\$0.00				\$0.00	



Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation		Fund EOY Balance			
FIRE CAPITAL PLAN RESERVE		6/18/2013		\$1,549,920.82			
Type: Capital Reserve (RSA 34/35)		Purpose: Police/Fire		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$1,604,118.90	\$485,410.18	(\$16,675.31)	\$0.00	\$0.27	\$522,933.22	\$1,549,920.82
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$21,496.18	\$21,496.18				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
FIRE FACILITIES & EQUIPMENT FUND		5/16/2006		\$27,793.25			
Type: Capital Reserve (RSA 34/35)		Purpose: Police/Fire		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$27,753.76	\$355.25	(\$282.47)	\$0.00	\$0.00	\$33.29	\$27,793.25
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$355.25	\$355.25				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
Frank Adams		7/23/2004		\$20,575.23			
Type: Trust		Purpose: Scholarship		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$16,379.24	\$0.00	\$2,135.01	\$624.85	\$0.03	\$0.00	\$19,139.13
Income	BOY Balance	Income	Expended				EOY Balance
	\$1,826.06	\$323.75	\$713.71				\$1,436.10

Fund Name		Date Of Creation		Fund EOY Balance			
GATEWAY TIF DISTRICT REDEVELOPMENT EXPENDABLE TRUST		5/3/2020		\$153,923.08			
Type: Capital Reserve (RSA 34/35)		Purpose: Economic Development		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$0.00	\$153,079.66	\$950.38	\$0.00	\$0.02	\$106.98	\$153,923.08
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$1,079.66	\$1,079.66				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
Harold V. Abbott		1/1/1971		\$47,418.44			
Type: Trust		Purpose: Discretionary/Benefit of the Town		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$34,359.34	\$0.00	\$4,478.69	\$1,310.78	\$0.06	\$0.00	\$40,148.87
Income	BOY Balance	Income	Expended				EOY Balance
	\$6,828.92	\$679.16	\$238.51				\$7,269.57



Report of Trust and Capital Reserve Funds

Fund Name	Date Of Creation	Fund EOY Balance
HAZARDOUS & DILAPIDATED BLDG FUND	10/26/2018	\$63,917.02

Type: Capital Reserve (RSA 34/35) Purpose: Capital Reserve (Other) How Invested: Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$38,545.90	\$25,670.98	(\$236.00)	\$0.00	\$0.01	\$63.87	\$63,917.02
Income	BOY Balance	Income	Expended	EOY Balance			
	\$0.00	\$670.98	\$670.98	\$0.00			

Fund Name	Date Of Creation	Fund EOY Balance
Helen Hood	1/1/1959	\$22,298.11

Type: Trust Purpose: Library How Invested: Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$19,027.49	\$0.00	\$2,480.19	\$725.87	\$0.03	\$0.00	\$22,233.58
Income	BOY Balance	Income	Expended	EOY Balance			
	\$95.06	\$376.10	\$406.63	\$64.53			

Fund Name	Date Of Creation	Fund EOY Balance
Helen Noyes	1/1/1975	\$3,123.77

Type: Trust Purpose: Flower/Flag How Invested: Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$1,903.87	\$0.00	\$248.16	\$72.64	\$0.00	\$0.00	\$2,224.67
Income	BOY Balance	Income	Expended	EOY Balance			
	\$893.61	\$37.65	\$32.16	\$899.10			

Fund Name	Date Of Creation	Fund EOY Balance
Hopkins Home	8/10/1909	\$534,845.27

Type: Trust Purpose: Hospital/Health Donation How Invested: Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$456,395.35	\$0.00	\$59,490.36	\$17,411.04	\$0.78	\$0.00	\$533,297.53
Income	BOY Balance	Income	Expended	EOY Balance			
	\$2,280.10	\$9,021.04	\$9,753.40	\$1,547.74			

Fund Name	Date Of Creation	Fund EOY Balance
James Alexander	1/1/1898	\$27,735.34

Type: Trust Purpose: Discretionary/Benefit of the Town How Invested: Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$18,952.04	\$0.00	\$2,470.37	\$723.01	\$0.03	\$0.00	\$22,145.45
Income	BOY Balance	Income	Expended	EOY Balance			
	\$5,346.83	\$374.62	\$131.56	\$5,589.89			



Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation		Fund EOY Balance			
LAND & BUILDINGS FUND		5/20/1999		\$0.00			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$0.00	\$0.00				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
MacGregor Pioneer Park		4/19/1928		\$477,333.55			
Type: Trust		Purpose: Parks/Recreation		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$401,143.15	\$0.00	\$52,288.32	\$15,303.22	\$0.69	\$0.00	\$468,735.38
Income	BOY Balance	Income	Expended				EOY Balance
	\$9,928.88	\$7,928.96	\$9,259.67				\$8,598.17

Fund Name		Date Of Creation		Fund EOY Balance			
MUNICIPAL TRANSPORTATION IMPR FUND		7/1/2004		\$210,510.88			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$77,483.02	\$133,160.82	\$32.07	\$0.00	\$0.02	\$165.05	\$210,510.88
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$1,693.32	\$1,693.32				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
PARKS FACILITY FUND		5/25/2004		\$87,824.38			
Type: Capital Reserve (RSA 34/35)		Purpose: Parks/Recreation		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$115,933.83	\$1,212.00	(\$1,354.54)	\$0.00	\$0.01	\$27,966.92	\$87,824.38
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$1,212.00	\$1,212.00				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
POLICE CAPITAL PLAN RESERVE		6/18/2013		\$902,444.38			
Type: Capital Reserve (RSA 34/35)		Purpose: Police/Fire		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$1,036,482.29	\$131,358.80	(\$11,385.93)	\$0.00	\$0.15	\$254,010.93	\$902,444.38
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$13,093.80	\$13,093.80				\$0.00



Report of Trust and Capital Reserve Funds

Fund Name	Date Of Creation	Fund EOY Balance
POLICE VEHICLE REPLACEMENT FUND	5/6/2003	\$0.00

Type: Capital Reserve (RSA 34/35) Purpose: Police/Fire How Invested: Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income	BOY Balance	Income	Expended	EOY Balance			
	\$0.00	\$0.00	\$0.00	\$0.00			

Fund Name	Date Of Creation	Fund EOY Balance
PUBLIC WORKS CAPITAL PLAN RESERVE	6/18/2013	\$1,058,146.76

Type: Capital Reserve (RSA 34/35) Purpose: Capital Reserve (Other) How Invested: Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$1,090,979.46	\$540,601.70	(\$11,316.19)	\$0.00	\$0.21	\$562,118.42	\$1,058,146.76
Income	BOY Balance	Income	Expended	EOY Balance			
	\$0.00	\$15,249.47	\$15,249.47	\$0.00			

Fund Name	Date Of Creation	Fund EOY Balance
Sarah MacMurphy	1/1/1923	\$3,701.14

Type: Trust Purpose: Library How Invested: Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$3,158.26	\$0.00	\$411.68	\$120.48	\$0.01	\$0.00	\$3,690.43
Income	BOY Balance	Income	Expended	EOY Balance			
	\$15.78	\$62.43	\$67.50	\$10.71			

Fund Name	Date Of Creation	Fund EOY Balance
Sylvanus Brown	1/1/1872	\$80,515.03

Type: Trust Purpose: Poor/Indigent How Invested: Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$63,272.26	\$0.00	\$8,247.43	\$2,413.77	\$0.11	\$0.00	\$73,933.57
Income	BOY Balance	Income	Expended	EOY Balance			
	\$7,270.07	\$1,250.63	\$1,939.24	\$6,581.46			

Fund Name	Date Of Creation	Fund EOY Balance
Taylor Library	3/24/1981	\$117,424.09

Type: Trust Purpose: Library How Invested: Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$100,200.59	\$0.00	\$13,060.97	\$3,822.56	\$0.17	\$0.00	\$117,084.29
Income	BOY Balance	Income	Expended	EOY Balance			
	\$500.58	\$1,980.55	\$2,141.33	\$339.80			



Report of Trust and Capital Reserve Funds

Fund Name	Date Of Creation	Fund EOY Balance
TAYLOR LIBRARY	4/12/2001	\$342,722.39

Type: Capital Reserve (RSA 34/35) **Purpose:** Library **How Invested:** Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$339,023.36	\$7,539.41	(\$3,430.69)	\$0.00	\$0.05	\$409.74	\$342,722.39
Income	BOY Balance	Income	Expended	EOY Balance			
	\$0.00	\$4,368.65	\$4,368.65	\$0.00			

Fund Name	Date Of Creation	Fund EOY Balance
Taylor Library - Altadena Spofford Bequest	8/31/2017	\$44,201.37

Type: Expendable Trust (RSA 31:19-a) **Purpose:** Library **How Invested:** Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$42,457.39	\$0.00	(\$327.04)	\$0.00	\$0.01	\$0.00	\$42,130.36
Income	BOY Balance	Income	Expended	EOY Balance			
	\$1,755.90	\$367.90	\$52.79	\$2,071.01			

Fund Name	Date Of Creation	Fund EOY Balance
Taylor Library - Florence Weston Estate Bequest	8/31/2017	\$32,614.32

Type: Expendable Trust (RSA 31:19-a) **Purpose:** Library **How Invested:** Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$31,327.53	\$0.00	(\$241.31)	\$0.00	\$0.01	\$0.00	\$31,086.23
Income	BOY Balance	Income	Expended	EOY Balance			
	\$1,295.57	\$271.47	\$38.95	\$1,528.09			

Fund Name	Date Of Creation	Fund EOY Balance
Taylor Library - Peter C. Moore Estate Bequest	8/31/2017	\$12,576.09

Type: Expendable Trust (RSA 31:19-a) **Purpose:** Library **How Invested:** Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$12,079.90	\$0.00	(\$93.05)	\$0.00	\$0.00	\$0.00	\$11,986.85
Income	BOY Balance	Income	Expended	EOY Balance			
	\$499.56	\$104.69	\$15.01	\$589.24			

Fund Name	Date Of Creation	Fund EOY Balance
Total General Funds	1/1/1900	\$3,788,938.32

Type: Trust **Purpose:** Cemetery Perpetual Care **How Invested:** Common Investment

Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$3,195,046.39	\$9,650.00	\$419,768.96	\$122,143.87	\$5.51	\$0.00	\$3,746,614.73
Income	BOY Balance	Income	Expended	EOY Balance			
	\$66,262.30	\$63,284.41	\$87,223.12	\$42,323.59			



Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation		Fund EOY Balance			
WASTE TIRE RECLAMATION EXPENDABLE TRUST		10/2/1990		\$672,770.42			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$655,294.66	\$92,819.93	(\$6,567.38)	\$0.00	\$0.09	\$68,776.88	\$672,770.42
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$8,494.93	\$8,494.93				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
WASTE WATER CAPITAL IMPROVEMENTS FUNDS		11/19/1996		\$682,144.98			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$615,251.30	\$73,525.62	(\$5,854.35)	\$0.00	\$0.08	\$777.67	\$682,144.98
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$8,241.86	\$8,241.86				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
WASTEWATER COMPENSATED ABSENCES FUND		5/17/2005		\$56,512.42			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$51,376.07	\$5,693.18	(\$491.64)	\$0.00	\$0.01	\$65.20	\$56,512.42
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$693.18	\$693.18				\$0.00

Fund Name		Date Of Creation		Fund EOY Balance			
WATER COMPENSATED ABSENCES FUND		5/17/2005		\$56,512.42			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$51,376.07	\$5,693.18	(\$491.64)	\$0.00	\$0.01	\$65.20	\$56,512.42
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$693.18	\$693.18				\$0.00



Report of Trust and Capital Reserve Funds

Fund Name	Date Of Creation							Fund EOY Balance
WINTER SNOW/ICE CONTROL FUND	6/15/2004							\$44,463.91
Type: Capital Reserve (RSA 34/35)			Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value	
	\$44,400.74	\$568.34	(\$451.90)	\$0.00	\$0.01	\$53.28	\$44,463.91	
Income	BOY Balance	Income	Expended					EOY Balance
	\$0.00	\$568.34	\$568.34					\$0.00

DERRY PUBLIC LIBRARY

Board of Trustees

In March 2021, the Derry Public Library (“DPL”) saw the election of two trustees to the Board: Pete Marcotte and Lorraine Lindenberg (each a 3-year term). After the election, Victoria Austin and Meryle Zusman were appointed as alternates.

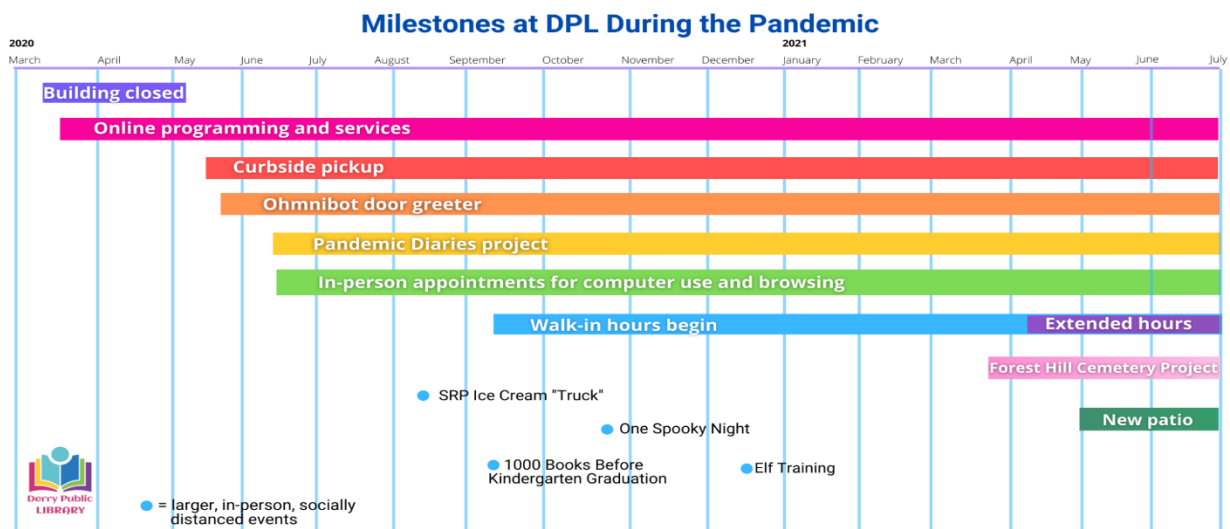
The Fiscal Year 2021 (“FY21”) officers for the Library Board of Trustees were Kristen Mari as Chair; Elizabeth Greenberg as Vice-Chair; Caitlin Powers as Treasurer; and Monica Cataldo as Secretary. Town Councilor Richard Tripp served as the liaison to the DPL Board of Trustees, and the Board’s recording secretary was Danielle Mullins.

3 “C’s” for a Covid Year: Community, Collaboration and Creativity!

The DPL has a flexible staff who has worked tirelessly throughout the pandemic to live up to the library’s mission to serve the community. Over the past year, the staff kept their community in-focus as their top priority, worked with town departments and local institutions on multiple projects and created captivating content. Community, collaboration and creativity were the focus of DPL throughout FY21.

Community

The primary focus at the DPL is, of course, the Derry community. In FY21, as was the case at the end of FY20, the pandemic made serving the community challenging, but not impossible. The staff was able to pivot from in-person service to other avenues. Specifically, the phones were forwarded to reference staff cell phones. Email inboxes and social media messengers became a virtual reference desk. And the circulation department quickly provided the means for patrons to access books by outlining parameters for curbside pick-up. When I came aboard at the end of FY20, a tiered approach to re-opening took shape and the library was able to open doors to patrons, by appointment, as of June 15th, 2020.



Throughout the pandemic, the staff have striven to make it possible for patrons to access reference, materials and computers. With safety precautions in place, the library can proudly say it remained open from those first stages to present day without an outbreak of any kind. Due largely to a middle-ground approach--and a focus on safety—patrons were able to enter the building and engage.

Collaboration

One surprising highlight of the pandemic has been an increase in community collaborations. DPL staff worked with the Derry Museum of History and Derry Community Access Media to launch the Pandemic Diaries, which is an ongoing Public History Project. The project has thus far received letters, art and oral histories from area children, adults, pediatricians, paramedics, clergy and town councilors. This project will be archived in the local history room for generations to come. Another highlight, this year, was running the annual MacGregor Poetry Contest in conjunction with the Robert Frost Farm. For two years in a row, judges were relegated to Zoom to deliberate and decide on winners. The Children's Department collaborated with the Upper Room to bring virtual Storytime's to underserved children. The Teen Department obtained a grant from CATSNH to create an Art and Writing Magazine which launched in July.

The most visual collaboration of all in FY21 was clearly the installation of our new patio. The patio was financed by an extremely generous donation from a former Derry resident, and the majority of its furnishings were paid for by a bequest from a regular DPL patron. The patio was done in partnership with Derry Public Works and Derry Parks and Recreation, and features a beautiful piano painted by Angela Gagne, of the Greater Derry Arts Council.

The library staff also makes an effort to cooperate with other libraries. For this reason, they take part in many groups and task forces. Jen Khoury is part of the TechNet group which explores library technology, computer management and software. Susan Brown is chair of the GMILCS Digital Library group in charge of CloudLibrary. Ray Fontaine attends YouthNet while Yahira Vallario attends TeenNet. Liz Ryan attends GMILCS UXG (which shares insights on user experience) and a regional Library Program Planners Group. Erin Robinson is chair of the DPLA Task Force. Julie Brown was on the NH Libraries Re-Opening Task Force before her retirement in the spring. Jessica Drouin attends MIG-Metadata Integrity Group (cataloging) and I attend Merri-Hill Rock and I chair ULAC (Urban Libraries Administrators Consortium). These groups are invaluable resources in helping DPL to stay up-to-date and ready to serve Derry's patrons with cutting edge information and technology.

Creativity

FY21 brought out the very best of DPL's creativity, and this creativity has especially shined in piloting new programs and technologies. The library has consistently held programs throughout the pandemic via Zoom. Some of the favorite Zoom programs of the last fiscal year were Book Groups (The History Book Group, Feel Good Book Group), the Genealogy Series (The Early Days of Alan Shepard and Derry History and Mystery), Creepy Christmas with Jeff Belanger and Open World Explorers with Steve Hail, which each brought in more than 50 attendees. As a point of comparison to in-person attendance prior to Covid: In February, of 2020 the library held

7 adult programs with 84 patrons attending. In February of 2021 the library offered 14 adult programs (virtually) with 177 patrons attending. That's an increase of 110%.

Zoom wasn't the only programming the library offered over the past year. In the fall, the annual One Spooky Night had to pivot to become a socially distanced haunted house with the shadow puppet show in the MacGregor Park bandstand. To everyone's delight, the staff found some of the innovations worthy of keeping for the next year! And what is Christmas without Elf Training? Elf Training became a socially distanced event that still brought in happy elves in the midst of a strange and "unprecedented" winter for area children.

Across departments the library offered a variety of take-n-make bags and programs. Manga and Anime Take N Make was one of the most successful teen bags of the year, which regularly brought in 15 teens every two weeks. And the adult craft nights became so popular registration had to increase to keep up with the demand. In addition, the library began a subscription box service across departments. After filling out a short form, the lucky registrants received a box, each month (for three months), filled with prizes and books curated to their own tastes.

More passive programs and technologies were piloted and found to be successful. The desire to reach the masses via social media became a primary concern and the library was not short on creativity and levity in promotional videos such as "Maintenance Man Story Hour," "Tablet on Wheels," "Grab It and Go," and many, many more.

At the beginning of the pandemic, the library acquired two telepresence robots – Ohmni-bots –to aid in socially distanced patron interactions and connect with patrons who utilize Curbside Pick-Up. They have since taken part in a library music video, and been featured in a "Drive the Ohmni-Bot" children's program. Moving forward, they will be used in a more traditional way – to allow patrons to attend "in-person" meetings remotely, enhancing the ability for those who are in-person to interact with the remote attendee.

Also looking to the future, a Meeting Owl Pro has been acquired to facilitate hybrid programming, and library staff have begun working with Derry Community Access Media to build a remote studio in the meeting room which will help produce quality programming for an even broader audience.

As I wrote last year, and I am so proud to be a part of this library and community. Continued thanks go out to all of our patrons, staff, and trustees for remaining flexible during these trying times. During Covid-19 and beyond, DPL strives to continue serving the community's evolving informational and cultural needs, supporting residents' efforts to connect, explore and grow.

Respectfully submitted,

Eric Stern

Eric Stern, Director
Derry Public Library

TAYLOR LIBRARY

PROGRAMMING:

Despite concerns for Covid-19, the library has adapted to provide the same or similar services to its patrons as it always has. We have seen increases in all of our program attendance, both virtually and in person.

This past year, we hosted 3 programs for adults with 48 people in attendance. We started an adult non-fiction book group that read books about the space race in honor of the 60th anniversary of Alan Shepard's historic first flight into space. Members met virtually for the first 2 meetings but would like to move to fiction and a virtual, in person hybrid group this fall. Books are interlibrary loaned from other libraries within the state so patrons do not need to purchase the book. We also offered an adult bullet journaling lesson for the first time. A great time was had by all. More offerings like this are planned for the future.

Our children's programming continues to be very popular. We offered two story hours per week, one for Tiny Tots (ages 6 months-two years old) and one group for ages two through five years old. Tiny Tots enjoy stories, rhymes, music, instruments and dancing virtually until May. These activities are repeated each week for a ten week block of time. The repetition helps with retention and learning and by the end of the block, children are joining in. We change the rhymes and stories according to the seasons. The other story hour for ages two through five are theme based stories with an accompanying craft which helps to tie together literacy and tactile play. Guardians could pick up packets with everything needed to complete the craft. Each week, a video was posted with step by step instructions so that children could complete the activity at home.

This last summer, we transitioned back to in person story hour offering stories three days a week in person, and one digitally each week. The in person story hours were consistently full with 15 children at the library each week to engage in stories, songs, and crafts. Each story time, children were offered juice and a snack and would stay afterwards to pick out books and play with LEGOs.

We were unable to hold our annual Polar Express night in person but with a little bit of movie magic, we were able to recreate the night for families to enjoy at home. Jen, Deb, Linda and special guest, Fran, each read a story. Then in came Santa Claus who read T'was the Night Before Christmas to the children and disappeared in a puff a smoke. Small presents and bells were distributed beforehand.

We continued to provide StoryWalk books every two weeks. We have observed a total of 129 individuals visiting the StoryWalk during library hours in the months of June and July and have been informed of many more visitors throughout the last 2 months that were not directly observed. The StoryWalk consists of posts around the back field. Each posts holds a different page of story. Families can read together as they take a nice walk around the field. We are looking into quotes to install a permanent StoryWalk that can stay up year round. Our picnic grove has gotten great use as well with 44 picnickers. We used the picnic tables for our story

hour and craft every Sunday this last Summer and whenever weather permitted on Fridays. This allowed us to do some very fun outdoor activities, including a bubble party where children could stand inside of a giant bubble.

We added another passive program at the library to great success. Miss Beth created a new display out of an old aquarium in which she creates a new I-Spy scene every two weeks. There is a search key with 5 items people need to find. Search keys come in easy, medium, hard, and expert level that will even stump adults. Upon finding all 5 objects, we have prizes people can choose from. Each display is themed and has been a lot of fun for all.

The Library hosted 3 movie nights for families in the library field. Ahren Thielker volunteered his time and equipment to show the films and both times were a great success. We showed the movies *Raya and the Last Dragon*, *Over the Hedge*, and *Rio*. One more outdoor movie night is planned for September if weather permits. All movie nights provided beautiful weather and a fun reason to get out of the house and do something fun.

Mr. Ray from the Derry Public Library partnered with us to host our annual campfire stories. We had 53 people in attendance. Everyone got to roast marshmallows and make s'mores after listening to Mr. Ray's wonderful stories. Thank you, Mr. Ray, for keeping the tradition going.

Our closing party celebrating the end of summer was a great success. 48 people attended, enjoying our reading certificate ceremony, cake, and a piñata. The children read an astonishing 2010 books this summer, more than doubling our pre-Covid number of books read. Readers were rewarded with a slice of pizza from Sal's in Derry, a scoop of ice cream from Lobster Claw II in Derry, an hour of jump time at Altitude Trampoline park in Pelham and grand prizes for our top readers and random drawing provided by Altitude Trampoline Park and Chunkie's Movie Theater. Thank you to our generous sponsors.

BUILDING

The basement was cleaned out and organized to make room for new oil tanks. The existing oil tank was in ground and getting to an age where it was prudent to replace it. In order to save on replacement costs in the future, the decision was made to move the tanks indoors where it would be less susceptible to erosion. Two smaller tanks were installed.

New shelves were installed in the basement to organize storage.

OTHER

Once again I would like to thank the Town Council for voting in our favor to fund us for another year. We celebrated our 143nd year of existence on February 23rd.

At the end of May, Ms. Linda, the Library's Director, retired after 30 years of loyal service to the Library. Linda has moved to Florida where she is enjoying the sun and activities of her new home. We are sad to see her go but wish her nothing but happiness in her retirement.

In May, Jennifer Thielker was appointed as interim Director and then Director as of July 1st.

Sandra Kirkland assumed the role of Assistant Director.

Beth Welch was hired as Library Assistant at the end of June.

We are offering Interlibrary Loan service to the citizens of Derry. If you are looking for a book, CD, DVD or any format that a library will loan in the state of New Hampshire, we can attempt to borrow it for you. We have van service three days a week. We pick up our loans at the Derry Public Library and you pick up your loan at the Taylor Library.

We have one laptop for public use. Many patrons either bring in their laptops or use ours to hook into our free Wi-Fi.

We continue to offer passes for our patrons to visit various museums in New Hampshire and Massachusetts. We offer the following passes:

SEE Science Museum-Manchester
Children's Museum of NH-Dover
Museum of Fine Arts-Boston
Strawberry Banke- Portsmouth
Seacoast Science Center- Rye

Our website continues to be updated. Please check it and browse our card catalog for all the books we have to offer. (www.taylorlibrary.org)

On behalf of the Trustees and the Staff at the Taylor Library, I would like to personally thank you all for the support and invite you to stop in and visit the "Little Library on the Hill". You will certainly be surprised at what we have to offer here.

Respectfully submitted,

Jennifer Thielker

Jennifer Thielker, Director
Taylor Library

BUILDING & PROPERTY MAINTENANCE COMMITTEE

The Building & Property Maintenance Committee meet quarterly to coordinate efforts to address distressed properties and seek opportunities for revitalization of specific properties. The Committee is comprised of representatives from Code Enforcement, DPW, Police, Planning, Fire, Tax, Town Council, and members from the community. The Committee meets in January, April, July, and October on the 3rd Tuesday of the month at the Derry Municipal Center.

This Committee works with Town officials to identify distressed properties and encourage progress in taking the necessary actions to bring them back into compliance with Town standards.

At the beginning of FY 2021, there were 8 distressed properties on the list and through the efforts of the Code Enforcement Officers and committee members this number was reduced to 7.

Respectfully submitted,

Robert Wentworth

Robert Wentworth
Chairperson Building & Property Maintenance Committee

DERRY CONSERVATION COMMISSION

As stewards of the Town's conservation lands, we maintain the extensive trail systems, and monitor each parcel annually. Many of the properties are under conservation easement with the Southeast Land Trust of New Hampshire, and they provide us with annual detailed reports following their inspections of the various parcels.

As part of the Town's Technical Review Committee, we review all subdivision plans and continue to perform site walks for all development plans that come before us. The DCC also reviews all wetlands permits issued through the New Hampshire Department of Environmental Services.

In 2021 the Derry Conservation Commission returned to in person meetings; utilizing best practices learned during the ongoing Covid 19 Pandemic. The Commission had seen a decline in proposals during 2020; believed to be a ripple effect of the pandemic. 2021 has been a return to normal volume; with multiple major projects under review as we enter the last quarter of 2021.

This year the Commission is involved in multiple networking projects.

Our Invasive Species control project at the Transfer Station was extended for a third round. This project is grant funded and supported by the Rockingham County Conservation District (RCCD). This project is focused on eradicating Japanese Knotweed infestations around the property. Invested areas included the landscape waste stockpile; along the entrance road, and others. RCCD reps Tracy Degan and Ariana Spear applied for the grant funding, acquire the pesticide application permit, and perform the spraying. The RCCD has engaged with the commission about hosting future education events in town regarding invasive species. Our commission is focused on continuing education in this space. Will Lowenthal and I gave a presentation to the Derry Garden Club regarding invasive species and passed out identification posters and pamphlets. The commission will be present at Derry Fest and have materials available for residents.

The Commission has agreed to work with UNH Masters student Andrew Butler. Mr. Butler is conducting a study regarding furbearer monitoring methods. The study is supported by NH Fish and Game and is under the advisement of UNH professors. The Commission has granted access for Mr. Butler to place cameras off trail on conservation lands to track animal population and movement patterns. Ecologically, furbearers contribute directly to processes such as prey population regulation and seed dispersal, which in turn influence floral and faunal biodiversity, ecosystem stability. Mr. Butler will return to the commission and share his findings.

The town wide clean up returned in 2021. The cleanup days are now being coordinated with support from Parks and Recreation. The spring clean up was a success and the commission looks forward to continuing to push this initiative.

The Commission will be represented at an upcoming summit of local conservation commissions. Our attendance will increase our awareness of local issues as well as collaborate on best practices.

The Broadview Farm Conservation Area Community Garden plots continue to be extremely popular. Plots are reserved by Derry citizens which enable them to grow healthy, fresh produce during the summer months. Will Lowenthal again has taken on the role of Garden Manager for the 2021 season. This year the Commission voted to hire an independent contractor to till the garden. The feedback from the gardeners was outstanding and the commission will look to repeat this practice again in 2022. Thanks to Will Lowenthal for his stewardship.

Neil Wetherbee was our Council Representative and I want to thank him for his continued guidance as a key member our Commission.

I am honored to be the Chair of the Conservation Commission. Our elected officers are Rick Buzzanga, Vice-Chair, Will Lowenthal, Treasurer and Grace Reisdorf, Secretary. The other regular members are Margaret Ives, Robert Spoerl, and Eileen Chabot, with alternate members Mariel Capulli, Justin Mitchell, and Robert Boonstra.

Ruth Robinson our recording clerk chose to fully retire in 2021. We thank her for her years of service to the commission.

As we continue through the last months of 2021 and into the 2022 season the Commission is planning to work on increasing and rebranding signage, expand trail systems and maintenance on all properties; and assessing our Timber inventory and planning for future harvests.

The Derry Conservation Commission meets the second and fourth Mondays each month, at 7:00 PM at the Derry Municipal Center, in third floor meeting room.

Respectfully submitted,

James Degnan, Chair

James Degnan, Chair
Derry Conservation Commission

HERITAGE COMMISSION

The Heritage Commission continued with remote meetings until the spring when we convened in the Municipal Center to start working on three long overdue projects described below. The current members include Karen Blandford-Anderson, Chairperson, Paul Lindemann, Vice Chairperson, Thomas J. Cullinane, Mark Wiseman, and Catherine Baumann (alternate). We currently have an opening for an alternate on the commission. Mark Mastromarino has stayed with us as Museum Curator and participate in a reporting function for the Museum.

Museum acquisitions continue to flow from all sources including people who discover things in their homes. Artifact that are relevant to the town we are happy to accept which lead to our new project of acquiring a license for Omeka. This is software tool for museum inventory and online search capability. We have a group of student volunteers that have been working to photograph and catalog the new acquisitions and begin the process of digitizing the Museum items. The goal is to have the museum inventory available to the entire town via this web-based product and offer more visibility into these items.

Our second project was the identification and celebration of the new Boston Post Cane Holder, Irene Blanchard. With the help of Phyllis Katsakiores, the Commission presented Irene the cane on her 105th Birthday. Irene is a lifelong resident of Derry and currently resides at the Nutfield Senior Center.

Finally, the completion of two books from commission members, TJ Cullinane on Civil War Heros from Derry, which is available now, and the Derry ABC Coloring Books, the brainchild of Mark Mastromarino to help kids become aware of the great things Derry History has through creative coloring pages. We introduced these pages at the summer Farmer's Market in our community tent and it was very well received by all.

As we head into the fall our top priority is the reopening of the museum and the creation of some new programs to continue to bring the history of Derry out to the public.

Respectfully submitted;

Karen Blandford-Anderson

Karen Blandford-Anderson
Chairperson

DERRY HIGHWAY SAFETY COMMITTEE REPORT

July 1, 2020 – June 30, 2021

The Derry Highway Safety Committee was originally conceived to provide a means to access State and Federal funds for safety needs of the Town. The Committee started in the late 1960's and received funds for ambulances, police vehicles, radar units and many more worthwhile projects that have funneled into the Town of Derry by the Committee.

The committee normally meets every third Thursday of the month at 9:00 am at the Derry Municipal Center on the 3rd floor, Town Council Meeting Room. The public is welcome to attend any meeting and may now participate via Zoom due to Covid 19. All safety requests must be submitted in writing and forms are available online at <https://www.derrynh.org/highway-safety-committee>.

The Committee is comprised of citizens and department staff. The members include Derry Police Chief, Edward Garone; Derry Fire Chief, Mike Gagnon; Department of Public Works, Alan Cote, Supt. of Operations; and School Department, Jane Simard. Appointees are Scott Savard, Chairperson, Daniel Healey, Co-Chair, Randall Chase, Walter Deyo, Ronald Goldthwaite, Jim Roddy, and Jill Jamro as our Recording Clerk.

This past year, we reviewed 10 cases having to do with safety concerns. These issues ranged from the requests for: banning on street parking, children at play signs, equestrian signage, lowering street speeds, stop signs, and traffic studies to determine average speed of traffic. The Committee also conducted one site improvement plan and one new site review plan of a proposed building project to ensure public safety for motorists and pedestrians coming/going for these sites.

Citizens frequently attend meetings to voice their concerns regarding motorists speeding, street lighting request and signage that they felt the Town should consider.

I would like to thank all the Departments for their assistance this past year.

Respectfully submitted,

Scott Savard

Scott Savard, Chairman

**DERRY HOUSING AND REDEVELOPMENT AUTHORITY
2021 ANNUAL REPORT**

I am pleased to submit the 2021 Annual Report for the Derry Housing and Redevelopment Authority (DHRA).

The DHRA currently administers 107 Section 8 Housing Choice Vouchers and owns 12 units of housing for low-income, elderly and disabled residents in Derry. Presently, the DHRA's waiting list for housing assistance contains 264 applicants. A person applying today for a Housing Choice Voucher can expect to wait approximately four years for assistance. The DHRA is governed by a five member Board of Commissioners. Led by Chairperson, Kristy Baillargeon, the Board is comprised of Carol Yanzo-Murphy, Tyler Adcox, Patricia Dowling and Ernest St.Pierre.

The 2020 fiscal year audit was conducted and the final report indicated no valid findings or compliance issues. HUD has designated the DHRA as a "High Performer"; the fourteenth consecutive year that the Agency has been awarded HUD's highest designation.

It is important to note that in addition to the services provided to low-income residents of Derry, the DHRA plays a role in the economics of the town as well. In 2020, the DHRA made a total of \$822,481 in rental assistance payments to local landlords. Over the past four years, the DHRA has paid almost five million dollars in rental assistance to Derry landlords.

The DHRA partnered with the Town of Derry in successfully submitting and receiving a grant for CDBG funds to be used to upgrade our VCK Apartment Complex properties. Upgrades are currently underway. These funds will allow us to continue to rent the property to very low income elderly and disabled residents of Derry.

We look forward to working in the coming year with the Town and other local agencies to continue to provide decent, safe and sanitary housing for low-income residents of the Town of Derry.

Respectfully submitted,



Melody Ackerman
Executive Director

NET ZERO TASK FORCE

The Net Zero Task Force was formed in March of 2016 by the Derry Town Council to investigate, explore and achieve cost effective solutions for reduced energy use and sustainable energy development on town controlled property, municipal buildings, vehicles and schools, while developing a comprehensive plan to achieve the goal of “Net Zero” compliance by all key stakeholders by 2025.

The Task Force membership was modified by the Town Council in 2019 and now consists of the following: Mary Till from the Conservation Committee/Go Green, vacant from the Economic Development Advisory Committee, John O’Connor from the Planning Board, Jessica Ring representing the Derry Cooperative School District, Brewster Bartlett from Pinkerton Academy, Mike Fowler, PE from the Derry Public Works Department, Josh Bourdon as the Derry Town Council Liaisons, and Jeff Moulton, PE (Chair), Craig Lazinsky (Vice Chair), Tom Cardon (Secretary) and Mike Fodiman, PE from the public. Alternate members are vacant from the Greater Derry Londonderry Chamber of Commerce, Bob Mackey from Code Enforcement and Jon Eckerson from the public.

The Task Force meets on a monthly basis on the third Thursday at 6:00pm in room 207 of the Derry Municipal Building.

Since 2010, the Town and various committees have implemented energy conservation projects that have saved the Town & Schools over \$900,000/year. Most of these projects were energy conservation improvements and a single solar installation at the Transfer Station.

For 2021, the following has been achieved:

- a. Municipal Building – Assessment for solar was completed. Roof was not suitable (too old, not enough room) and there was no land available for ground mounts. Not an option.
- b. RFP for a 2.2 Mw Solar project at the landfill was written and issued, with 7 vendors responding. Prices range from \$4.3 to \$7.5M, with potential savings to the town of \$3-6M. Vendor evaluations and contract recommendation to Town Council is expected in 4Q2021.
- c. Engaged Derry schools for participation in the solar landfill project. Recommendation to schools was to consider separate(s) solar installs at their sites. Initial evaluations of schools were completed for roof or ground mounts. Schools are currently going through an infrastructure evaluation to determine suitability for solar. Schools electricity needs (2.7 M kwh/yr) were included in the landfill solar RFP as an option.
- d. Energy Star program (EPA tool) continues to be utilized for modeling all town and school buildings, enabling us to track results of energy conservation projects.

- e. Participated with NH Clean Energy organization to promote renewable energy projects across NH municipalities and give Derry a bigger voice on key legislative issues.
- f. Actively lobbied for key legislation to enable larger solar projects for the town (up to 5Mw) with state representatives and senators. After 3 years of lobbying, legislation was passed to expand the net metering cap to 5 Mw, enabling Derry to proceed with its landfill solar project. Governor Sununu signed the bills at the Derry Recycling Center solar installation.
- g. Recommended to Town Council to de-activate the 4 electric vehicle charging stations at the Municipal Building, after Eversource instituted demand charges that caused the electricity rate to increase by 4-5 times vs previous bills. As a result, the Net Zero Task Force petitioned and were accepted by the PUC to participate in two dockets that the PUC is mediating to determine future EVCS rates. Derry's example of recent rate changes was instrumental in the PUC's need for intervention.
- h. Our subcommittee for Community Choice Aggregation, continued to monitor this initiative started by 11 NH towns and cities to lower their supply charges for electricity. At this point, no community has completed a transition and our subcommittee will continue to evaluate for potential energy savings for residents and businesses.

Total power consumption for the Town (and schools) has been reduced to 6.4M kwh/year (from 8 M kwh/yr in 2010). The most viable solution to achieving the Town Council's goal of Net Zero by 2025 continues to be the development of the landfill for a large scale solar field that would cover the energy needs of the Town and potentially the school buildings. The goal of achieving net zero for electricity usage is within reach, pending resolution of the landfill solar RFP.

The Net Zero Task Force continues to reduce the Town's energy consumption through energy conservation initiatives and to introduce renewable energy sources in place of carbon sources, helping to reduce the tax burden on our citizens, attract new businesses with a "green" vision, and provide a healthy environment to live in.

Respectfully submitted,

Jeff Moulton, PE

Jeff Moulton, PE
Chairman

DERRY PLANNING BOARD

The general role of the Board for the Town of Derry is to provide for the orderly growth and development of the municipality. The Board reviews commercial and residential applications, approving them if they meet the regulations of the Town of Derry. The Board is also responsible for the creation and update of the Master Plan which documents the vision of the town for a period of about 10-15 years into the future. Derry's Planning Board is comprised of 7 full members, 3 alternates, and two ex-officio members.

During Fiscal 2021 [July 2020 – June 2021] the Planning Board reviewed eight applications. The Board spent the majority of its meetings reviewing proposed amendments to the Zoning Ordinance, working to position the town for redevelopment and development opportunities. During this period, the Board approved 35,921 square feet of new commercial space. The Board approved 14 new single-family house lots. These approvals resulted in a year to date (August 2021) net gain of \$465,700.00 in appraised value for the Town of Derry. This figure does not include the building permits which have not yet been applied for or issued for a majority of the projects. Notable approvals this fiscal year include an expansion on the newly constructed Paul the Plumber site, a new 11 bay commercial building and redevelopment of the Tree Line Property Services property.

The Board has held 23 meetings since July 1, 2020, which is five more meetings than Fiscal 2020. The Board continued to adapt its meeting protocol as per the Governor's Executive Orders, holding virtual and in person meetings via the Zoom platform. The Board's continued ability and willingness to be flexible during the pandemic allowed applicants the opportunity to move smoothly through the approval process. In addition to the work mentioned above, the Board accomplished the following:

- Recommended acceptance of one new town road
- Approved a lot line adjustment
- Extended the approval for two commercial projects
- Reviewed and approved a new sign for Destination India
- Reviewed and approved the second mural at Cask & Vine

The Planning Board spent a good portion of its time discussing amendments to the Zoning Ordinance and the Land Development Control Regulations. There were 19 separate workshops held to discuss changes to the Zoning Ordinance, and one workshop to discuss changes to the Land Development Control Regulations. The Board held 9 public hearings to discuss the proposed regulatory changes. Over the course of the fiscal year, the following changes were made to the Zoning Ordinance. The Traditional Business Overlay District was expanded to include more properties. During those public hearings, abutters provided comment and insight, which led the Board to expand the zone even further. The Board revised the list of permitted uses in the Industrial IV, General Commercial, and Traditional Business Overlay Districts. A Small Business and Residential Solar Energy Ordinance was created in partnership with the Net Zero Committee. Regulations for the Traditional Business Overlay District were revised to relax some of the parking calculations for multifamily and to refine the regulations for residential mixed-use

developments. The intent of the changes is to encourage housing in the downtown to help alleviate the lack of housing in the southern New Hampshire region. The Board also approved amendments to the stormwater regulations in compliance with new EPA requirements.

In the previous fiscal year, the Board created a new zoning district and accompanying architectural design regulations for the West Running Brook District. The new district encourages a mix of land uses, including residential, small-scale retail/commercial, recreation and conservation in close proximity to one another. Since the creation of the district, the Board has had multiple conceptual discussions with developers for projects in this district and will look forward to the submission of three projects in the upcoming year.

The Planning Board is very proud to announce the town's 2020 Master Plan was selected as the NH Planners 2021 Plan of the Year. The Master Plan provides a basis for decision making about land use, redevelopment areas, and the allocation of Town resources. There was extensive public input on the Plan, and the result will guide Derry for the next ten or so years.

The Board would like to recognize and remember its long time Member, Frank Bartkiewicz who served on the Board for over ten years- the majority of which as the Board's Secretary. Frank's insight, willingness to volunteer, and his sense of humor are greatly missed.

I would like to take this opportunity to thank the Planning, Code Enforcement, Public Works, Fire, Police, and IT Departments for their valued support and assistance. A sincere thank you goes to the Board members for volunteering their free time in service to the Town and to DerryCAM for keeping our meetings on track. Thanks as well go to the Town Administrator; Economic Development Director; Town Boards/Commissions, and to the Town staff for behind the scenes assistance.

Respectfully submitted,

John O'Connor

John O'Connor

Chair, Derry Planning Board



2020 Town of Derry Report

by Southern New Hampshire Planning Commission

The Southern New Hampshire Planning Commission (SNHPC) has a wide range of services and resources available to help member communities with a variety of land use planning and transportation challenges and concerns. Each year, with the approval of appointed representatives, the Commission's skilled staff designs and carries out programs of regional significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.

Often, Community Planning Boards, Conservation Commissions, and Governing Boards request assistance from SNHPC for traffic, pedestrian, and bicycle counts, grant assistance, specific studies, mapping, and facilitation services. Technical assistance is provided in a professional and timely manner as SNHPC carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulations; and in conjunction with the New Hampshire Municipal Association, offers annual training workshops for Planning Board and Zoning Board members.

In 2020, some of the highlighted projects the Commission assisted Derry with included:

- Conducting traffic counts and providing pedestrian counts
- Completing a roadway "bike level of stress" analysis and mapping
- Providing culvert field assessments and analysis for the regional Vulnerability Assessment
- Providing outreach and education on Census programs, including the New Construction program (2020 response rate: 73.6% compared to 2010: 68.4%)
- Completing strategies for congestion management on roadway segments
- Providing staff support for the Robert Frost/Old Stagecoach Scenic Byway and hosting an educational forum for Scenic Byway volunteer members and municipal staff
- Coordinating update and providing technical assistance on Community Hazard Mitigation Plans

The following outlined table details services performed for the Town of Derry during the past year and includes both hours worked specifically for the Town and for projects involving multiple municipalities. In the latter case, the total hours spent by SNHPC staff are divided equally by the number of communities, resulting in time allotment attributed to each of the communities. Examples of a regional project are the development of the New Hampshire Department of Transportation (NHDOT) Ten- Year Transportation Improvement Plan and a regional Congestion Management Plan update.

Hours	Description
248.75	Updated the Town's Hazard Mitigation Plan as required by the Federal Emergency Management Agency.
108.2	Performed traffic counts at 26 sites in town.
89.9	Analyzed transportation needs of each municipality for inclusion in the SNHPC Metropolitan Transportation Plan. Added significant projects beyond the current Ten-Year Plan period with projected available funding to 2045.
27.8	Conducted 2 bicycle/pedestrian counts on the Derry Rail Trail.
27	Continued updating the regional travel demand model, which is used to forecast traffic volumes on roads in throughout the region.

25.7	Conducted 3 culvert field assessments in the Town of Derry for ongoing development of the Regional Vulnerability Assessment; this work identifies climate related risk to culverts and small bridges.
24.1	Coordinated with regional municipalities and the NHDOT to develop the 2023-2032 Ten-Year Transportation Improvement Plan.
24	Provided staff support to Robert Frost/Old Stagecoach Scenic Byway, including meeting preparation, communication, and follow-up activities.
22.3	Completed the congestion management process, which included working with municipal and state transportation officials in conducting assessments and identifying strategies for congestion management on federal and state route segments and intersections throughout the region.
15.8	Implemented the Becoming Age-Friendly Pilot Program Phase IV: Continued outreach efforts with community representatives and staff, created outreach materials from phases I-III including PowerPoint presentations and a new webpage.
15	Provided monthly information to the Planning Board regarding upcoming SNHPC meetings, project and grant updates, webinars and other training opportunities through the SNHPC's quarterly Newsletters, monthly Media Blasts and periodic E-Bulletins.
14.1	Completed a major update to the SNHPC regional Public Participation Plan including expanded regional planning outreach efforts to engage people and increase participation within underserved populations.
12.6	Represented the interests of the town on the Region 8 Regional Coordinating Council, coordinating community transportation, maintaining a directory of regional providers, and soliciting projects for Federal Transit Administration's (FTA) 5310 program.
11.2	Conducted a statewide volunteer driver program (VDP) survey to understand the impacts of COVID-19, created a forum for VDPs to review survey results and discuss needs and resources and continued outreach efforts to share VDP mapping tool with service agencies across the state.
7.8	Completed amendments and minor revisions to the FY 2019-2022 Transportation Improvement Program.
7.3	Participated in the NHDOT Complete Streets Advisory Committee. Provided feedback especially on mapping resources to be utilized in the NHDOT State Bicycle/Pedestrian Plan.
6.8	Assisted the Statewide Coordinating Council for Community Transportation in developing state-level coordination systems, working toward improved transportation options for communities statewide, and working with regional groups to establish regional councils.
6.3	Continued work with the Environmental Protection Agency (EPA) Brownfields Region-wide Assessment Grant for environmental studies and investigations to help move contaminated sites to clean up, redevelopment and reuse.
4.8	Updated and maintained the Commission's GIS transportation database for project evaluation. Updates included FEMA flood zones, NHDES dams, culverts, land use changes, and political boundaries among many others. The database was also successfully migrated to a new server.
3.4	Conducted outreach to towns for the development of Road Safety Audit (RSA) and Highway Safety Improvement Program (HSIP) funding applications to the NHDOT.
3.2	Assisted the town in preparing for the 2020 Census by partaking in the Participant Statistical Area program, New Construction program, and statewide Complete Count Committee. Assisted in outreach, encouraging residents to participate in the Census to ensure a successful self-response rate.
2.9	Implemented a Bicycle Level of Traffic Stress (LTS) analysis in which a rating was given to a road segment indicating the traffic stress it imposes on bicyclists. Staff completed LTS analysis on public roads within the SNHPC region through coordination with other regional planning commissions and Plymouth State University.

2.5	Developed regional transportation and safety benchmarks and performance targets in performance measurement categories such as Safety, Bridge and Roadway Condition, and overall System Performance (for transportation) to measure improvement over time.
2.2	Collaborated with Executive Director of the New Hampshire Land and Community Heritage Investment Program (LCHIP) to provide a virtual workshop about LCHIP-supported projects and funding in the SNHPC region.
2.0	Represented the Commission on the MS4 Stormwater Coalition and helped with regional coordination of MS4 efforts.
1	Provided technical assistance with implementation of seasonal Pop-up Parklet installations on West Broadway Street.

Derry's Representatives to the Commission

John O'Connor
 Jeffrey Moulton, Chair
 Richard Tripp

Executive Committee Member: Jeffrey Moulton, Chair



ZONING BOARD OF ADJUSTMENT

For the fiscal year July 1st 2020 to June 30th 2021, the Zoning Board of Adjustment heard 36 variance requests with one request for a rehearing.

One granted approval was amended after the fact which the board brought forward to stay with in the context of our ordinances. Of the 36 requests, 3 were multiple requests for one parcel.

The board also heard 2 cases for special exceptions and 2 cases for equitable waivers.

The board currently carries 9 board members. 5 primary members and 4 alternates which leaves one vacant seat.

Among the other duties within the prevue of the board are administrative appeals and lot line adjustments to which none were filed.

Respectfully submitted,

Lynn Perkins

Lynn Perkins, Chair

Zoning Board of Adjustment