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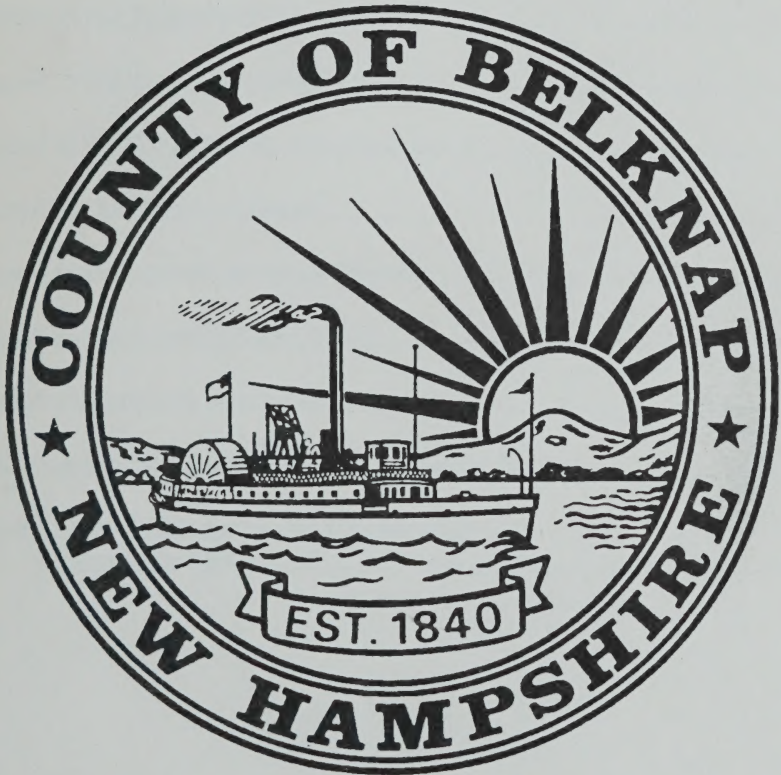
Annual Report

of the

COMMISSIONERS

of the

COUNTY OF BELKNAP



For the Year Ending
December 31, 1989

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1989

Slate of Belknap Officers

Commissioners

Bradbury E. Sprague, Chairman, Meredith
Edwin I. Chertok, Vice-Chairman, Laconia
Norman C. Marsh, Clerk, Gilford

County Treasurer

H. Max Wakeman, Laconia (*resigned 9/3/89*)
Robert E. Corbin, Belmont

County Attorney

Edward J. Fitzgerald III, Laconia

Sheriff

Robert F. Gilbert, Laconia

Clerk Of Superior Court

Dana W. Zucker, Gilford

Judge Of Probate

Christina M. O'Neil, Laconia

Register Of Probate

Estelle J. Dearborn, Laconia

Deputy Register Of Probate

Kathleen J. Hamel, Laconia

Register Of Deeds

Everett D. Wheeler, Laconia (*retired 12/31/89*)
Rachel M. Normandin, Commissioner
(*appointed 1/1/90*) Laconia

Deputy Register Of Deeds

Rachel M. Normandin, Laconia
Judith A. Livernois, Sanbornton

Superintendent Department Of Corrections

Walter R. Newcomb, Centre Harbor

Administrator of the Nursing Home

Donald D. Drouin, Sr., Gilford

County Medical Referee

Norman G. B. McLetchie, M.D., Laconia (*retired 5/89*)
Paul Appleton, M.D., Gilford

County Finance Director

Philip P. Daigneault, Laconia

Human Services Administrator

Carol N. Schonfeld, Concord

Superintendent of Buildings & Grounds

Peter Vangjel, Laconia

County Chaplains

Reverend Harry Woodley
Reverend Madelyn Klose
Father Gerard Boucher

1989

Belknap County Convention

(Legislative Delegation)

- District No. 1 Centre Harbor, New Hampton & Sanbornton**
Steven Maviglio
- District No. 2 Tilton**
Kenneth Randall
- District No. 3 Centre Harbor, New Hampton, Sanbornton & Tilton**
James White
- District No. 4 Meredith**
Charles Vogler
Earle Hardy
- District No. 5 Belmont & Gilford**
Richard Ballou Richard Campbell
Robert S. Hawkins Ralph Pearson
- District No. 6 Alton & Gilmanton**
Alice Ziegra
Matthew Locke
- District No. 7 Barnstead**
Paul Golden
- District No. 8 Laconia, Ward No. 4**
Thomas Rice, Jr.
- District No. 9 Laconia, Ward No. 1**
Ralph Rosen
- District No. 10 Laconia, Wards 2 & 5**
Dennis Bolduc
Lawrence Richardson
- District No. 11 Laconia, Ward No. 3**
Robert Turner
- District No. 12 Laconia, Ward No. 6**
Kenneth Peters
- District No. 13 Laconia, Wards 1, 2, 3, 5 & 6**
Robert Holbrook

EXECUTIVE COMMITTEE:

Kenneth Randall, *Chairman*
Dennis Bolduc, Charles Vogler, Robert Hawkins
Earle Hardy, Matthew Locke & Richard Campbell

Report of the Belknap County Commissioners

The Belknap County Commissioners report for the year 1989 reflects the changing role of County Government. The Fall of 1989 marked the completion of the Department of Corrections new facility and remodeling of the old. The project was completed on time and below budget. During the year the Belknap County Corrections Department was recognized by the National Institute of Corrections by being chosen for a pilot program in jail industries, the program is very successful. In October the New Hampshire Association of Counties named our Corrections Administrator, Walter Newcomb, as the Outstanding Corrections Administrator of the Year. We commend him for the honor he has brought to Belknap County.

The Nursing Home continues to explore innovative ways to meet the demands of the County and continue improvements in the delivery of services. Nursing Home Administrator, Don D. Drouin, received the Edna McKenna Public Service Award presented by the N.H. Association of Counties for his outstanding performance in managing the Belknap County Nursing Home. We commend him for this recognition.

The Commissioners commend all the Department Heads in their efforts to hold the line on continued escalating costs, while addressing the concerns of the communities. All department heads and their staff have managed to maintain and improve the quality of services delivered to the taxpayers. The climate for government is changing and the taxpayers are demanding accountability on all levels of government. In an effort to maximize services that are mandated, the Commissioners may have to consider cutting services that are not mandated.

We thank the citizens of Belknap County for their support. As your Commissioners we will continue to serve all of the residents of Belknap County.

Respectfully submitted,

Bradbury E. Sprague, *Chairman*
Edwin I. Chertok, *Vice-Chairman*
Norman C. Marsh, *Clerk*

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246

January 9, 1989

MINUTES OF MEETING

PRESENT: Reps. Ballou, Bolduc, Campbell, Golden, Hawkins, Holbrook, Maviglio, Pearson, Randall, Rice, Richardson, Rosen, Turner, Vogler and Ziegra.

ABSENT: Reps. Hardy, Locke, Peters and White.

Chairman Randall called the meeting to order at 7:32 p.m. The hearing on the Gunstock bonding request was opened and Gunstock Commissioner Normandin explained the need for additional funds. Gunstock is requesting up to \$300,000 borrowing authority for six months to be repaid from operating revenue.

In addition to Commissioner Normandin, the following additional attendees spoke on this issue.

- Mr. Tapley, Gunstock Manager, advised they are making every effort to make snow.
- Mr. Berwick, Gilford, Supports bonding request. He also suggested that the sewer be extended to the area with costs shared by homebuilders along the route.
- Mr. Seed, Gilford, supports loan.
- Commissioner Marsh was concerned about the present number of loans, future loans, and how the Gunstock Commissioners planned to do the additional work remaining including roads, water supply, and bridges.
- Mr. Allen, Gilford, satisfied with Gunstock and supports loan.
- Mr. Hayward, Gunstock Ski Club, supports Gunstock and loan.
- Mr. Perrin, Tilton, wants more emphasis on cross country.
- Mr. Sargent, Laconia, concerned Gunstock may become tax burden.
- Mr. Berillo, Gilford, satisfied with Gunstock and pointed out its positive economic impact on area.
- Mr. Gammon questioned if Gunstock would return profits to County. The answer was probably not but that they intend to repay all borrowings from operating revenues.
- Mr. Buckman, Gunstock Marketing Director, pointed out that patronage figures given out by Commissioner Normandin did not include season pass holders. Therefore, they were very conservative.

The hearing was closed at 8:42 p.m.

On a motion by Rep. Hawkins, Turner second, it was moved to approve the fund transfers requested by the County Commissioners by letter 9 Jan. 89 (atch). *Approved by voice vote.*

Chairman Randall read a letter from the Sanbornton Selectmen requesting an abatement of a penalty incurred because of late payment of their county assessment. On a motion by Rep. Hawkins, Turner second, it was moved to disallow the request from the Sanbornton Selectmen to abate an interest penalty resulting from the late payment of their County assessment. On a roll call vote, Representatives Ballou, Bolduc, Campbell, Golden, Hawkins, Holbrook, Pearson, Randall, Rice, Rosen, Turner, Vogler, and Ziegler voted *yes* while Representatives Maviglio and Richardson voted *no*. *Motion carried 13-2.*

Chairman Randall also noted a request from the Sanbornton Selectmen to have the Delegation hold regularly scheduled meetings in each of the three districts of the County. On a motion by Rep. Hawkins, Holbrook second, it was moved to continue to hold County Delegation meetings at the County Courthouse. On a roll call vote, Representatives Ballou, Bolduc, Campbell, Golden, Hawkins, Holbrook, Pearson, Rice, Richardson, Rosen, Turner, Vogler and Ziegler voted *yes*, while Representatives Maviglio and Randall voted *no*. *Motion carried 13-2.*

On a motion by Rep. Richardson, Ziegler second, it was voted to go into Executive Session to receive legal counsel from the County Attorney. Roll call vote was unanimous. *Carried.*

On a motion by Rep. Golden, Ziegler second, it was voted to go out of Executive Session. Roll call vote was unanimous. *Carried.*

No votes were taken during Executive Session.

The next meeting of the Delegation will be Monday, January 16th at 7:30 p.m. with an alternate date of Thursday, January 19th, if necessary.

Chairman Randall handed out Delegation Budget Subcommittee assignments and a tentative schedule of hearings of the 1989 Belknap County Budget (atch).

On a motion by Rep. Holbrook, Golden second, it was moved to adjourn. Passed by voice vote at 9:56 p.m.

Respectfully submitted,

Charles C. Vogler, *Clerk*
Belknap County Delegation

Atch.:

1. Letter, Transfer Funds
2. Committee Assignments
3. Tentative Schedule

January 9, 1989

TO: Belknap County Commissioners
FROM: Finance Director
SUBJECT: Transfers

The following transfers are requested to be submitted to the Belknap County Convention for their meeting on January 9, 1989 for their consideration and necessary action:

DEPARTMENT	FROM	TO	AMOUNT
Maintenance	9900-0001	4160-0721	7,400.00
Interest Expense	9900-0001	9100-0001	7,025.00
Nursing Home	5140-0140	5130-0461	10,000.00
Nursing Home	5140-0150	5130-0461	6,000.00
Nursing Home	5140-0189	5130-0462	6,500.00

In addition to the above transfers, it is requested that the sum of \$12,216.10 be transferred from 6100-0902 for purposes of setting up a consulting account, 6100-0343, in the operating budget. The funds expended for planning under 0902 are, for all intent and purposes, consulting fees that should be expensed and not capitalized.

Respectfully,

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246
January 16, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Campbell, Golden, Hardy, Hawkins, Locke, Maviglio, Pearson, Randall, Rice, Richardson, Rosen, Turner, Vogler, Ziegra.

ABSENT: Bolduc, Holbrook, Peters, White.

The meeting was called to order at 7:30 p.m. by Chairman Randall.

Finance Director Daigneault explained the need for transfers in 1988 budget accounts. Shortfalls in the Child Care and Nursing Care budgets necessitates the transfers indicated on the attached letter.

On a motion by Rep. Turner, Rep. Hawkins second, it was moved and passed to approve the transfers indicated on the Jan. 13, 1989 transfer request.

On a motion by Rep. Pearson, Rep. Hawkins second, it was moved to go into Executive Session. On a roll call vote, Rep. Ballou, Campbell, Golden, Hardy, Hawkins, Locke, Maviglio, Pearson, Randall, Rice, Richardson, Rosen, Turner and Ziegra voted *yes*. Rep. Vogler voted *no*. *Passed 14-1*.

No votes were taken during Executive Session.

On a motion by Rep. Pearson, Rep. Hawkins second, it was moved to go out of Executive Session. *Passed unanimously on roll call vote*.

The purpose of the Executive Session was to consider the legal requirements of long-term financing for the Gunstock Area and the ability to convert present short-term debt into long-term financing.

On a motion by Rep. Pearson, Rep. Hawkins second, it was moved to accept the draft report of audit on Gunstock as fulfilling the 45-day statutory requirement for an audit report. *Passed by voice vote*.

On a motion by Rep. Vogler, Rep. Pearson second, it was moved to direct the Gunstock Legislative Delegation Sub-Committee to report monthly on the Gunstock financial situation and their ability to meet long- and short-term debt service. *Passed by voice vote*.

On a motion by Rep. Hawkins, Rep. Pearson second, it was moved that the County Delegation would sponsor a Gunstock Ski Promotion on February 10, 1989. *Passed by voice vote*.

The next scheduled meeting of the Delegation will be 7:30 p.m. on 30 Jan. Meeting adjourned at 8:47 p.m.

Respectfully submitted,
Charles C. Vogler, *Clerk*
Belknap County Delegation

Atch: 1. Transfers
2. Schedule

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246

January 9, 1989

SUBCOMMITTEE ASSIGNMENTS:

- Outside Agencies Rep. Bolduc, Maviglio, Locks, Holbrook
- Wages Rep. Maviglio, Campbell, Vogler, Hawkins
- Courthouse Rep. Campbell, Holbrook, Ballou, White, Peters
- Gunstock Rep. Hawkins, Randall, Ziegra, Rosen
- Capitol Improvements Rep. Pearson, White, Peters, Bolduc
- Airport Rep. Rice, Hardy, Ballou
- Law Enforcement Rep. Richardson, Rice, Rosen, Locke
- County Home ... Rep. Hardy, Ziegra, Golden, Richardson, Turner
- Fire Dispatch Rep. Vogler, Randall, Turner, Golden
- County Delegation Rep. Randall, Bolduc, Vogler
- County Delegation Executive Committee Randall, Bolduc,
Vogler, Hawkins, Hardy, Locke, Campbell
- Personnel (Statutory) Randall, Bolduc, Vogler

SCHEDULE OF BUDGET ACTIVITIES:

- December 19 Public Hearing

- February 6 Court House and Fire Dispatch
- February 13 Outside Agencies and Law Enforcement
- February 20 Law Enforcement and County Home
- February 27 County Home and Other Agencies

- March 6 Open
- March 13 Second Public Hearing
- March 20 Work Session
- March 27 Final Action on Budget

January 13, 1989

TO: Belknap County Commissioners
 FROM: Finance Director
 SUBJECT: Transfers

The following requests for transfers are the result of shortfalls in appropriations for Acct. 4190-0374 (Care of Children) and Acct. 4190-0376 (Nursing Home Care). In order to accommodate the \$181,500.00 shortfall, it was necessary to reduce the Nursing Home appropriations by \$45,000.00, reduce revenue under Nursing Home transfers by \$45,000.00 and reduce appropriations under General Fund Nursing Home transfers by the same amount.

DEPARTMENT	FROM	TO	AMOUNT
Human Services	4190-0375	4190-0374	20,000.00
	9900-0001	4190-0374	11,500.00
	6100-0130	4190-0374	2,000.00
		4190-0376	90,000.00
	6100-0130	4190-0376	18,000.00
	6100-0453	4190-0376	15,000.00
	8310-0005	4190-0376	25,000.00
	5100-0581		5,000.00
	5140-0191		5,000.00
	5140-0210		5,000.00
	5140-0220		5,000.00
	5140-0232		20,000.00
	5140-0240		5,000.00
	5100-0582	5110-0721	4,500.00

Respectfully,

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246
January 30, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Bolduc, Campbell, Golden, Hardy, Hawkins, Holbrook, Locke, Pearson, Randall, Rice, Richardson, Rosen, Turner, Vogler, White and Ziegler.

ABSENT: Rep. Maviglio and Peters

The meeting was called to order at 7:37 p.m. by Chairman Randall.

On a motion by Rep. Vogler, Hardy second, it was moved to limit delegation member reimbursements to once per calendar day. The motion was amended by Rep. Hawkins, Turner second, to limit reimbursements to one subcommittee meeting and one delegation meeting per calendar day. This amendment *passed 9 to 5* on a show of hands. The amended motion was then considered and *defeated 9 to 8* on a show of hands.

The Chairman then indicated he would provide guidance to the Clerk on reimbursement policy. That policy will be to limit meeting payments (i.e. \$25) to no more than once each calendar day but to allow full mileage allowance for all mileage actually traveled.

On a motion by Rep. Hawkins, White second, it was moved as follows: "I move to authorize the County Treasurer to issue notes backed by the full faith and credit of the County of Belknap in a face amount not to exceed \$300,000.00 and at market interest rates for municipal securities for a period not to exceed nine months for such purposes as may be authorized by the Gunstock Area Commission upon an affirmative vote of at least four of their members, specifically including such purposes as operating expenses and payment of cost overruns associated with the Gunstock expansion project. Each such note issued shall bear the guarantee that fees now being charged by the Gunstock Commission shall not be reduced during the term of the notes."

On a roll call vote, Rep. Ballou, Campbell, Golden, Hardy, Hawkins, Holbrook, Pearson, Randall, Rice, Richardson, Rosen, Turner, Vogler, White and Ziegler voted *Yea*. Rep. Bolduc and Locke voted *Nay*. *Motion passed 17 to 2*.

Chairman Randall reminded the delegation that there will be a Lakes Region Planning Commission meeting with Governor Gregg at the Belknap Mill at 5:30 p.m. on February 9th. All are encouraged to attend.

On a motion by Rep. Hardy, Turner second, it was moved to adjourn. *Passed*. Meeting adjourned at 8:37 p.m.

Respectfully submitted,
Charles C. Vogler, *Clerk*
Belknap County Delegation

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246
February 6, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Hardy, Holbrook, Randall, Rice, Rosen, Turner, Vogler, White and Ziegra.

ABSENT: Rep. Bolduc, Campbell, Golden, Hawkins, Locke, Maviglio, Pearson, Peters, and Richardson.

Meeting called to order at 7:32 p.m. by Chairman Randall.

Representative Holbrook reviewed the Court House budget activities. Holbrook noted significant increases in mandated Human Services areas. Also noted was the need for a central postage meter for the Courthouse. Finally, it was the consensus of the delegation present that the line item calling for the replacement of frayed carpet be reinstated in the budget.

Next, Rep. Vogler reviewed the Fire Dispatch budget. Rep. Vogler noted that the overall budget has increased to nearly \$290,000.00 but the Belknap County share is only \$153,323.82. The remainder comes from non-Belknap County towns on an equalized valuation basis.

The next delegation meeting will be Monday, Feb. 13.

On a motion by Rep. Holbrook, Turner second, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Charles C. Vogler, *Clerk*
Belknap County Delegation

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246
February 13, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Bolduc, Campbell, Golden, Hardy, Hawkins, Locke, Pearson, Randall, Rice, Richardson, Rosen, Turner, Vogler, White.

Meeting was called to order at 7:32 p.m. by Chairman Randall.

Finance Director Daigneault, reviewed the currently available surplus carryover and the increases in mandated Human Services costs. He indicated the budget is \$500,000. over the amount needed to achieve the Commissioners recommended 8% growth rate in the amount to be raised through taxes.

Chairman Randall, with the concurrence of the Delegation, asked Daigneault to come back to the Delegation with a "minimum" budget pared off all unnecessary expenditures (including any capitol expenditures which can be delayed another year). The Delegation also requested the income statement be amplified to reflect prior history and budgetary action in the same manner as the expenditure worksheets.

Representative Bolduc then reviewed the recommendations of the Outside Agency subcommittee. His recommendations included reducing the Coop/Extension Service to \$124,802; Soil Conservation to \$31,500; L. R. Mental Health to \$0; L. R. Family Services to \$0; CAP Transportation to \$0, and CAP Family Planning to \$0. Discussion followed.

Representative Richardson then reviewed the Law Enforcement subcommittee efforts:

No changes in the Commissioners budget were made except in Food where an increase in food cost and an increase in the estimated number of prisoners resulted in an increase to \$183,960. There followed discussion about the income side of the budget in the Jail area.

A number of changes were proposed in the Sheriff's budget. Proposed increases included the addition of 2 cruisers, a tape recorder system, 2 portable radios, and dispatch room improvements. If all are approved, the proposed increases would be 11% + over last year's budget. Because of this, a lively discussion followed.

New budget sheets, an index of the budget, and an income statement were handed out to the members of the delegation.

Respectfully submitted,
Charles C. Vogler, *Clerk*
Belknap County Delegation

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246

February 20, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Campbell, Golden, Hardy, Hawkins, Locke, Randall, Rice, Richardson, Rosen, Turner, Vogler, White and Ziegra.

ABSENT: Rep. Bolduc, Holbrook, Maviglio, Pearson, and Peters.

Meeting was called to order at 7:31 p.m. by Chairman Randall.

Financial Director Daigneault reported back to the Delegation with a revised budget trimmed to "bare bones". Included with the new printout budget was a Revenue proposal which included the data requested by the Delegation at the prior meeting.

The "bottom line" of the revised budget is an 18% increase in the amount to be raised through taxes over last year. 12% of that increase is directly attributable to the 41% increase in Nursing Care (Acct. 4190-0376) and a 39% increase in Care of Children (Acct. 4190-0374). Some modest reductions were achieved in other accounts, but the bottom line is a half million increase in the bottom line.

Nursing Home Administrator Drouin was present to answer questions concerning the Nursing Home Budget. Representative Vogler expressed concern of the cost-per-patient in the Belknap Home.

Representative Locke expressed concern over the ability of Gunstock to meet the scheduled payments on its short-term debt. It was agreed to invite Gunstock representatives to brief the delegation on this subject next Monday.

Representative Rice briefed the delegation on the Airport Authority budget. The subcommittee recommends no change in the submitted budget line item. He commented that he expected a smaller (if any) budget request from the Airport Authority next year.

The next meeting of the Delegation will be at 7:30 p.m. on Monday, February 27th at the County Courthouse.

On a motion by Rep. Turner, Hawkins second, it was moved to adjourn at 9:08 p.m. *Passed.*

Respectfully submitted,
Charles C. Vogler, *Clerk*
Belknap County Delegation

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246

February 27, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Campbell, Hardy, Hawkins, Holbrook, Locke, Pearson, Randall, Richardson, Rosen, Turner, Vogler, White and Ziegler.

ABSENT: Rep. Bolduc, Golden, Maviglio, Peters and Rice.

Meeting was called to order at 7:36 p.m. by Chairman Randall.

Chairman Randall introduced Commissioner Parisi from Gunstock to discuss their current fiscal position. He provided a handout showing the current position, the originally forecast position, and last year's position at this date. Gunstock currently estimates a \$1.3 to \$1.7M deficit at the end of the fiscal year. They plan to pay off a \$400,000 short-term borrowing tomorrow. They have another short-term note for \$100,000 due in June. They also expect to convert \$300,000 in current short-term debt to long-term debt since this amount represents the final capital improvements made to the Gunstock facility.

Mr. Parisi suggested the alternatives are few. They recommend borrowing about \$1.3 to \$1.7M about May 1 to be repaid from '89-90 receipts. A second alternative would be to pay the deficit from tax revenues—but the Commission does not recommend this alternative.

When asked how Gunstock was doing relative to other areas, the answer was "better than some in the lower tier" but "not as well as some of the more northern areas". Gunstock is down 30% while Sunapee is down 40%. Some of the northern areas are down only 10% or so.

Chairman Randall requested the Gunstock Delegation subcommittee meet with the Gunstock Commissioners, County Attorney, County Treasurer, and the financial community to determine the best approach. Chairman Parisi was designated to be responsible for bringing to the delegation a properly worded legal proposal on borrowing and with arranging for the proper legal notice. This proposal will be given a public hearing on March 20 with a tentative plan to vote on the proposal on April 10.

Representative Locke has had Legislative Services investigate the possibilities regarding Gunstock including the restrictions on the sale of assets. He will investigate the legality of lease arrangements. No one in the delegation proposes such measures, but all possibilities are being investigated.

The next meeting of the Delegation will be next Monday, March 6 at 7:30 p.m.

On a motion by Rep. Richardson, Hardy second, it was moved to adjourn at 8:50 p.m. *Passed.*

Respectfully submitted,
Charles C. Vogler, *Clerk*
Belknap County Delegation

February 27, 1989

TO: Belknap County Delegation
FROM: Gunstock Area Commission
SUBJECT: Critical Dates

We respectfully request the following schedule of meetings to discuss, review, and approve a short-term operating loan for Gunstock Area.

- March 20 - presentation to the Belknap County Delegation regarding Gunstock FY1989 financial forecast.
- A public hearing on a short-term note for operations.
- April 10 - meeting of the Belknap County Delegation to discuss and vote upon the Gunstock Area short-term note request.

The Gunstock Commission and staff will be making every attempt in the months ahead to learn more about what Gunstock Area means to Belknap County residents and taxpayers. On March 18, we have scheduled a 3:00 to 5:00 p.m. meeting at Gunstock inviting passholders and residents to comment on the Area.

This is a sincere effort on our part to receive constructive criticism about Area operations. We would appreciate your attendance.

As previously mentioned, we also will be scheduling, with your assistance, a series of meetings in your districts to learn more about how Gunstock influences the people in our community. These meetings will be scheduled through late March and the month of April.

GUNSTOCK AREA COMMISSION

STATEMENT OF FINANCIAL POSITION
February 25, 1989

	ACTUAL THROUGH FEB. 25	LAST YEAR THROUGH FEB. 28	FORECAST THROUGH FEB. 28
Gross Revenues:	\$3,095,691	\$3,515,676	\$4,792,139
Cost of Sales:	1,128,709	1,206,710	1,285,066
Gross Margin:	1,966,982	2,308,966	3,507,073
Overhead:			
Facility/Equipment R&M	369,286	362,215	412,155
General/Administrative	1,363,798	1,241,719	1,450,853
Interest	758,660	408,318	802,264
NET INCOME:	(\$ 542,762)	\$ 281,284	\$ 841,800
Skier Visits	70,622	110,622	126,456
Skiers Since January 20	41,733		
Cash In Bank	\$ 284,727	\$1,338,781	\$1,212,442
Accounts Payable	415,956	250,239	94,000
Short-term Borrowing (OPS)	100,000	-	-
NET (Cash less Obligations)	\$ (231,229)	\$1,088,542	\$1,118,442

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246
March 6, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Campbell, Golden, Hardy, Hawkins, Holbrook, Locke, Randall, Rice, Richardson, Rose, Turner, Vogler, White and Ziegra.

ABSENT: Rep. Bolduc, Maviglio, Pearson, and Peters.

Meeting was called to order at 7:32 p.m. by Chairman Randall.

Representative White circulated a letter from Legislative Services outlining Per Diem costs in various nursing homes. Rep. Vogler commented that dividing the 1989 Nursing Home budget request (less jail meal funds) by 85 patients and 365 days per year resulted in \$93.87 per day rather than the \$75 per day cost quoted by Legislative Services.

Representative Rosen questioned hair grooming budget item in the Nursing Home. The formulation of that budget item was explained.

Representative Campbell suggested eliminating the \$80,000 contingency fund in the budget. It was generally agreed to reduce that figure to zero.

The next meeting will be the public hearing on the budget at 7:30 p.m. on Monday, March 13. It was recommended that Finance Director Daigneault have copies of the budget available for the public at that meeting.

On a motion by Rep. Locke, Rep. Richardson second, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Charles C. Vogler, *Clerk*
Belknap County Delegation

**STATE OF NEW HAMPSHIRE
OFFICE OF LEGISLATIVE SERVICES**

March 2, 1989

Honorable James White
Bay Road, P.O. Box 250
Winnisquam, NH 03289

Dear Representative White,

You requested that our office research cost per resident for several different county nursing homes and cost per resident for two private nursing homes in Belknap County.

The County nursing homes have two prices: the Medicaid price and "the usual and customary charge to the general public," also called the private price. The prices listed below include the following services: room, food, special diets, medication, physical and occupational therapy, laundry, on-site recreational activities, and barber and beauty services. Barber and beauty services are inclusive for Medicaid patients only. Additionally, if residents want their own personal wheelchairs, they must pay for them, but the nursing home does have wheelchairs available.

If you have any questions about the County nursing home prices, you may call Paul Casey at the Division of Human Services, Office of Medical Services, in Concord at 271-4382.

COUNTY	PER DIEM COST	
	MEDICAID	PRIVATE
Belknap	\$64.20	\$75.00
Carroll	\$71.88	\$71.88
Hillsborough	\$72.63	\$75.00
Merrimack	\$72.25	\$90.00
Rockingham	\$74.39	\$92.58

I contacted McKerley Health Care in Laconia and Golden View Health Care in Meredith, both private nursing homes in Belknap County. McKerley Health Care charges \$88 per day for a semi-private room and \$102 for a private room. Those charges do not include doctor's charges, physical or occupational therapy, medications, or personal hygiene products such as shampoo and toothpaste. Golden View Health Care charges \$88.50 per day for a semi-private room and \$103.50 for a private room.

If we can provide you with additional information, please do not hesitate to contact our office.

Sincerely,
Veronica Kenary
Legislative Researcher

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246
March 13, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Bolduc, Campbell, Golden, Hardy, Hawkins, Locke, Maviglio, Pearson, Randall, Rice, Richardson, Rosen, Turner, Vogler, White and Ziegara.

ABSENT: Rep. Holbrook and Peters.

Meeting was called to order at 7:38 p.m. by Chairman Randall.

Chairman Randall opened the public hearing on the 1989 budget with a discussion of the budget process. The budget, so far, is at \$8,872,196 with \$5,420,000 to be raised from taxes. The following members of the public spoke:

- Rochelle Ferber, Family Planning Program volunteer - indicated that cuts will drastically affect low income people.
- Leslie Witkin, United Way, wants restoration of Human Service items. Members of United Way cannot go out and solicit funds separately. Requests for support already are \$100,000 over anticipated revenues. She specifically supported Information and Referral (I&R).
- Phillip Davis, Laconia taxpayer, asked for restraint. Taxes are going "out of sight".
- Douglas Riddle, L. R. Mental Health Center president, stated early treatment enables patients to carry on. This saves money in long run.
- Marge Lydon, Extension Service, supports present level for Extension Service budget.
- Betty Shurbert, Extension Service, ditto.
- Daryl Woods, Selectman Sanbornton, questioned retirement buy-back line item. Also suggested moving to another health carrier. Further questioned wage increases. All were explained by Commissioners.
- John McCarthy, Selectman Tilton, concerned about fringe benefits increasing, sick pay bonus payments, longevity pay, travel pay and contingency items.
- Barbara Zeckhausen, I&R Laconia, urges restraint in budget cuts. Stated we need new sources of State revenue.
- Evelyn Deschene, Meredith, supports CAP Transportation needs.
- Tom Salatiello, Selectman Sanbornton, had many concerns including:
 - Commissioners and Delegation do not serve public
 - Salary increases for Commissioners
 - BC/BS for Commissioners

- Travel for Commissioners
 - Limit increases for Debt heads
 - Contingency line item
 - Budget does not show prior year budget
 - Computer purchase not in budget
 - Escalation in debt liability
 - Need advance planning for capitol budget
 - Supports I&R, Family Planning, Mental Health
 - Wants refund of late penalty + 6%.
 - Helen Guilliano and Dom Giuliano, CAP Transportation, urged no cut.
 - George Deschene, CAP Transportation, ditto.
 - Jim Dodge, Selectman Tilton, concerned about tax impact. We should seek other sources of revenue. Also concerned about reductions in Human Services.
 - Marilyn Crane, CAP Family Planning, feels it will be more economical to continue to fund Mental Health now.
 - Brian Hoffman, CAP, supporter.
 - Sumner Dole, Extension Service, available for questions. Supports currently proposed budget.
 - Albert Hart, CAP, supporter.
 - Ann Swett, CAP, supporter.
 - Albert Hart, CAP Transportation, supporter.
 - Alida Millham, L. R. Community Health Center. They receive no Belknap funds, but believe support to I&R and Mental Health essential.
 - Bernard Blukm and Gail Malone left card only.
 - Molly Holman, I&R volunteer, supports human "contact" services.
 - Robert Snarr, Laconia volunteer, supports I&R.
 - Tom Grogan, I&R employee, supports I&R. Average 10 calls/day.
 - Red Dunn, Laconia, urges taxpayer relief.
 - Wes Colby, Laconia mayor, concerned about state and county pass-downs. Property tax is "maxed out".
 - Esther Nighswander, we need a broad based tax for state.
 - John Kimball, L. R. Mental Health, stated they treat all their many out-patients for 2/3 cost of one patient in state hospital.
 - Ted Capron, Belmont, L. R. Mental Health, supports, at least in part.
 - Commissioner Chertok then stated that budget proposed was already insufficient to meet kown needs. Expect supplemental request.
- The hearing was closed at 10:51 p.m. On a motion by Rep. Hardy, Hawkins second, the meeting was adjourned at 10:52 p.m.

The next Delegation meeting will be Monday, March 20 at 7:30 p.m. at the County Court House. Budget and borrowing request from Gunstock will be considered.

Respectfully submitted,
Charles C. Vogler, *Clerk*
Belknap County Delegation

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246

March 20, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Bolduc, Campbell, Hardy, Hawkins, Locke, Maviglio, Pearson, Randall, Rice, Richardson, Rosen, Turner, Vogler, White and Ziegra.

ABSENT: Rep. Golden, Holbrook and Peters.

Meeting was called to order at 7:40 p.m. by Chairman Randall.

The hearing on a \$1.7M borrowing request from the Gunstock Commissioners was opened.

Gunstock Chairman Parisi and Manager Tapley discussed the \$1.7M borrowing request. Gunstock anticipates 90,000 vs. the originally planned 135,000 skier visits this year. Next year they anticipate 90,000, 135,000 and 200,000 skier visits in the worst, most probable and most optimistic scenarios. The financial impact of each of these scenarios were distributed to the delegation. Other facts brought forward were:

- a. NH is off 35% this year due to weather.
- b. Gunstock gives out 200 free passes plus 4,000 season passes at reduced rates for Belknap County residents.

Ed Kenney, Gilford, asked if Gunstock could possibly pay off the requested loan. The answer was 'yes' under most optimistic scenario. He suggested we face payoff problem now rather than postponing action.

Bill Seed, Gilford, stressed this was a unique winter and all businesses are 'hurting'. We should look at long haul. The State is conducting a study of tourism in NH that might be of assistance in planning.

Robert St. Louis, Laconia, a season pass holder, commented on the questionnaire Gunstock has been circulating. He specifically asked if Gunstock could be sold, and was given the answer, probably not. When asked if deficit could be put on the tax roll, the answer was probably yes.

Another citizen stated Gunstock is a tradition and should not be sold. Beware of developers.

Al Hayward, Gilford, urged Gunstock not be developed but be left as is.

Don Wright of Laconia questioned the possible requirement to tie sewer into the interceptor. Woody Fogg, Commissioner, stated other alternatives are available and Gunstock has already requested a delay in complying with EPA discharge requirements.

The hearing was closed at 9:00 p.m.

After a fifteen minute recess, on a motion by Representative Hawkins, Rosen second, it was moved to go into Executive Session for legal counsel. Unanimously approved on a roll call vote.

On a motion by Representative Pearson, Turner second, it was moved to come out of Executive Session.

It was a consensus of the delegation that legislation should be prepared for immediate action by the House to enable long-term borrowing by Gunstock, should need become evident. Hawkins and Randall will pursue this matter tomorrow.

The next meeting of the delegation will be Monday, March 27 at 7:30 p.m. at the Belknap County Courthouse. If necessary, another meeting may be called latter that week to complete action on the budget.

On a motion by representative Richardson, Maviglio second, it was moved to adjourn at 10:26 p.m. *Passed.*

Respectfully submitted,

Charles C. Vogler, *Clerk*
Belknap County Delegation

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246

March 27, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Bolduc, Campbell, Hardy, Hawkins, Holbrook, Locke, Maviglio, Pearson, Randall, Rice, Richardson, Rosen, Turner, Vogler, White and Ziegler.

ABSENT: Rep. Golden and Peters.

Meeting was called to order at 7:38 p.m. by Chairman Randall.

Chairman Randall announced that HB765, the Belknap County/Gunstock borrowing bill, was up for possible reconsideration by the Senate.

Representative Maviglio presented the Wage Subcommittee report which included \$39,500 for the Fin. Dir., \$41,200 for the Home Admin., \$36,000 for Dir. Nurses, \$29,000 for the Welfare Dir., \$35,310 for the Jail Super, and \$25,000 for the Assist Attorney. Then in separate motions:

- A motion by Rep. Campbell, Rep. Locke second, to accept committee report was *defeated 8-9*.
- A motion by Rep. Maviglio, Rep. Vogler second, to make Fin. Dir. salary \$39,590 was *passed*.
- A motion by Rep. Hawkins, Rep. Turner second, to make Home Dir. salary \$41,200 was *passed*.
- A motion by Rep. Ziegler, Rep. Maviglio second, to make Dir. Nurses salary \$36,000 was *passed*.
- A motion by Rep. Bolduc, Rep. Locke second, to make Welfare Dir. salary \$28,355 was *defeated*.
- A motion by Rep. Hawkins, Rep. Rice second, to make Welfare Dir. salary \$29,000 was *passed*.
- A motion by Rep. Richardson, Rep. Hardy second, to make Jail Super. salary \$35,310 was *passed*.
- A motion by Rep. Vogler, Rep. Hardy second to make Asst. Attorney salary \$25,000 was *passed*.

Rep Pearson presented the Capitol Equipment Subcommittee report which was to eliminate all capitol purchases with the exception of \$15,600 for the Reg. Deeds copier. Motion was *defeated 6-10*.

On a motion by Rep. Bolduc, Rep. Maviglio second, it was moved to allocate \$0 to Acct. 1-4100-0233 (BC/BS). Motion *failed*. On a motion by Rep. Bolduc, Rep. Maviglio second, it was moved to reduce line item by 50%. Motion *failed*. Line item remains unchanged.

On a motion by Rep. Hawkins, Rep. Vogler second, it was moved to increase Acct. 1-4100-0310 (legal expenses) to \$11,000. *Motion failed.* On a motion by Rep. Bolduc, Rep. Richardson second, it was moved to limit increase to \$8,500. *Motion passed.*

On a motion by Rep. Maviglio, Rep. Vogler second, it was moved to decrease Acct. 1-4100-0550 (vehicle expenses) to \$1,000. *Motion carried 9-8.*

On a motion by Rep. Vogler, Rep. Pearson second, it was moved to delete all capitol budget items on page 4 of budget. An amendment to restore \$3,000 *passed* but original motion *failed.*

On a motion by Rep. Vogler, Rep. Bolduc second, it was moved to delete line items 1-4120-0903 (air conditioner) and 1-4120-0905 (typewriter). *Motion passed.*

On a motion by Rep. Vogler, Rep. Bolduc second, it was moved to delete line items 1-4140-0904 and 1-4140-0906 (cruiser and equipment). *Motion failed.*

On a motion by Rep. Locke, Rep. Turner second, it was moved to reduce line item 1-4190-0374 (care of children) to \$550,000. *Motion failed.*

On a motion by Rep. Bolduc, Rep. Locke second, it was moved to reduce line item 1-8390-0001 (co-op extension service) to \$121,743. *Motion passed.*

On a motion by Rep. Bolduc, Rep. Locke second, it was moved to reduce line item 1-8310-0004 (soil conservation) to \$31,500. *Motion carried.*

On a motion by Rep. Bolduc, Rep. Hawkins second, it was moved to increase line item 1-8310-0009 (cap meals) to \$18,495. *Motion carried.*

On a motion by Rep. Ballou, Rep. Hardy second, it was moved to increase line item 1-8310-0006 (L. R. Mental Health) to \$50,000. On a roll call, Rep. Ballou, Campbell, Hawkins, Maviglio, Pearson, Randall, Rice, Turner, White, and Ziegler voted *yes*. Rep. Bolduc, Hardy, Holbrook, Locke, Richardson, Rosen and Vogler voted *no*. *Passed 10-7.*

On a motion by Rep. Hardy, Rep. Maviglio second, it was moved to increase line item 1-8310-0010 (CAP transportation) to \$7,800. On a roll call vote, Rep. Ballou, Campbell, Hardy, Maviglio, Pearson, Rice, Rosen, Turner, Vogler, White and Ziegler voted *yes*. Rep. Bolduc, Hawkins, Holbrook, Locke, Randall and Richardson voted *no*. *Motion passed 11-6.*

On a motion by Rep. Maviglio, Rep. Ballou second, it was moved to increase line item 1-8310-0011 (CAP family planning) to \$8,000. On a roll call vote, Rep. Ballou, Campbell, Maviglio, Pearson, Randall, Rice, Turner, White and Ziegler voted *yes*. Rep. Bolduc, Hardy, Hawkins, Holbrook, Locke, Richardson, Rosen and Vogler voted *no*. *Motion carried 9-8.*

On a motion by Rep. Ballou, Rep. Turner second, it was moved to increase line item 1-8310-0008 (I&R) to \$7,600. On a roll call vote Rep. Ballou, Maviglio, Turner, and White voted *yes*. Rep. Bolduc, Campbell, Hardy, Hawkins, Holbrook, Pearson, Randall, Rice, Richardson, Rosen, Vogler and Ziegler voted *no*. *Motion failed 4-13.*

On a motion by Rep. Campbell, Rep. Turner second, it was moved to increase line item 1-9100-0001 (Revenue Anticipation Note) to \$327,000. *Passed.*

On a motion by Rep. White, Rep. Turner second, it was moved to adjourn at 11:08 p.m. *Passed.*

The next meeting will be Wednesday, March 29 at 7:30 p.m. at the County Court House. On Monday, April 3rd, Gunstock will be invited to a work session on their borrowing request.

Respectfully submitted,

Charles C. Vogler, *Clerk*
Belknap County Delegation

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246
March 29, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Campbell, Golden, Hardy, Hawkins, Holbrook, Locke, Maviglio, Pearson, Randall, Rice, Richardson, Rosen, Turner, Vogler, White and Ziegra.

ABSENT: Rep. Peters and Bolduc.

Meeting was called to order at 7:32 by Chairman Randall.

Rep. Ziegra, Rep. Rice second, moved to reconsider line item 1-8310-0008 (I&R). *Passed*. Rep. Turner, Rep. Richardson second, moved to make said line item \$3,000. On a roll call vote, Rep. Ballou, Campbell, Golden, Hardy, Maviglio, Pearson, Randall, Rice, Richardson, Turner, Vogler, White and Ziegra voted *yes*. Rep. Holbrook, Locke and Rosen voted *no*. *Passed 13-3*.

Rep. Vogler, Rep. Maviglio second, moved to reconsider line item 1-8310-0004 (Soil Conservation). *Passed*. Rep. Vogler, Rep. Hawkins second, moved to increase this line item to \$33,540. *Passed*.

Rep. Pearson, Rep. White second, moved to delete line items 1-4140-0907 and 1-4140-0903 from budget. *Motion failed*.

Rep. Rice, Rep. Locke second, moved to correct 3/28/89 budget printout to make line item 1-4140-0907 \$1,000 and line item 1-4140-0903 \$1,500. *Passed*.

Rep. Locke, Rep. Richardson second, moved to increase account 1-4140-0595 by \$15,000 to apply for a Federal grant of \$63,000. Expenditure of said funds to be contingent upon receipt of the Federal grant. *Passed*.

Rep. Hawkins, Rep. Vogler second, moved to delete line item 1-4160-0901 (carpet). *Passed*.

Rep. White, Rep. Hawkins second, moved to establish new line item 1-4160-0904 for repair of courthouse roof in the amount of \$33,000. Rep. Pearson, Rep. Hawkins second, amended the motion to require bidders provided 15-year bond/guarantee on work. Amendment *passed*. Motion *passed*.

Rep. Ballou, Rep. Hawkins second, moved to put \$500 in account 1-4160-0903 (vacuum cleaner). Rep. Pearson, Rep. Hawkins second, amended the motion to require the vacuum to be a wet/dry variety. Amendment *failed*. Motion *passed*.

Rep. Rosen, Rep. Vogler second, moved to reduce Nursing Home wages/benefits by \$36,300. On a roll call vote Rep. Rosen, Locke and Vogler

voted *yes*. Rep. Ballou, Campbell, Golden, Hardy, Hawkins, Holbrook, Maviglio, Pearson, Randall, Rice, Richardson, Turner, White and Ziegra voted *no*. *Motion failed 3-14*.

Rep. Ziegra, Rep. Richardson second, voted to reduce line item 2-5100-0520 by \$300. *Passed*.

Rep. Ziegra, Rep. Richardson second, moved to decrease account 2-5140-0339 by \$20,000 to \$10,000. *Passed*.

Rep. Hawkins, Rep. Pearson second, moved that the 1989 Belknap Operating Budget as presented under the final budget column in the 3/28/89 computer printout, as amended this date, be adopted and that the Commissioners be authorized to raise by taxation the amount of \$5,525,000. On a roll call vote Rep. Ballou, Golden, Hardy, Hawkins, Maviglio, Pearson, Randall, Rice, Turner and Ziegra voted *yes*. Rep. Campbell, Holbrook, Locke, Richardson, Rosen, and Vogler voted *no*. *Motion carried 10-6*.

On a motion by Rep. Pearson, Rep. Hawkins second, it was moved that all monies appropriated for all line items of the 1989 Belknap County budget, as approved this date, shall be non-transferable without the expressed approval of the Executive Committee or the full delegation, in accordance with RSA 24:14. *Passed*.

On a motion by Rep. Pearson, Rep. Hawkins second, it was moved that notwithstanding any other policy to the contrary so adopted, the Commissioners are hereby authorized to transfer funds within each department from line item to line item, without prior Executive Committee or delegation approval, not to exceed the sum of \$2,000 on any given instance. A report of such transfers will be submitted monthly to the delegation. *Passed*.

On a motion by Rep. Pearson, Rep. Hawkins second, it was moved that the Clerk or Chairman of the delegation be hereby authorized to take any purely technical and/or administrative changes in the 1989 Belknap County budget, as approved this date, in order to finalize the finished draft and prepare the document for transmission to the State Department of Revenue Administration. *Passed*.

Rep. Hawkins, Rep. Pearson second, moved to have Chairman set up a special committee to look at County Personnel and Outside Agencies prior to next year's budget cycle. *Passed*.

Rep. Hardy asked minutes be corrected for 3/27/89 to reflect that Rep. Hawkins rather than he seconded the motion to increase the Mental Health line item to \$50,000.

On a motion by Rep. Hawkins, Rep. Pearson second, it was moved to adjourn at 9:57 p.m.

Next meeting will be Monday, April 3rd at 7:30 p.m. at which time Gunstock representatives will be present to discuss the requested loan.

Respectfully submitted,
Charles C. Vogler, *Clerk*
Belknap County Delegation

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246

April 3, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Bolduc, Campbell, Hardy, Locke, Randall, Rice, Richardson, Rosen, Turner, Vogler, White and Ziegler.

ABSENT: Rep. Golden, Hawkins, Holbrook, Maviglio, Pearson and Peters.

Meeting was called to order at 7:35 p.m. by Chairman Randall.

Chairman Randall announced that HB765 went to Governor Thursday, however, bond counsel still will not accept multi-year loans for operational expenses. Randall will pursue getting an amendment on another bill this session to provide the additional words required by bond counsel. In the meantime, it is believed that one year borrowing for operational expenses could be approved.

Commissioners Parisi and Normandin plus Manager Tapley discussed the Gunstock financial position and future plan. Two borrowing schemes were presented to the delegation (atch). The cutbacks necessary to reach 'only' a \$1.7M borrowing request were detailed by Manager Tapley. Numerous questions followed which centered on two areas. First, concerns surround the validity of the 135,000 skier visit scenario. Second, concerns were raised that the proposed cutbacks in maintenance and supplies were too great a risk.

It was agreed that a subcommittee consisting of Rep. Campbell, Ballou, White, Bolduc and Rosen will review financial plans and bring recommendations to the meeting on April 19.

Rep. Bolduc asked that his letter of March 29 be made a permanent part of minutes. So order by Chairman. (atch)

The meeting adjourned at approximately 9:45 p.m.

The next delegation meeting will be at 7:30 p.m. on April 19 at the County Courthouse.

Respectfully submitted,
Charles C. Vogler, *Clerk*
Belknap County Delegation

Atch.

**STATE OF NEW HAMPSHIRE
House of Representatives
Concord**

March 29, 1989

Kenneth Randall, Chairman
Belknap County Delegation
Laconia, New Hampshire

Dear Chairman Randall:

I am extremely sorry that I am unable to attend the meeting tonight on the Belknap County budget.

I am very much concerned with the overall increase in the budget at this time and therefor can in no way support its passage. I would hope that every attempt is made during the final deliberations on the budget to decrease the overall budget.

Based on our meeting on March 27th, I cannot and will not support the 1989 Belknap County budget. I know that my opposition cannot officially be recorded when the vote is taken, but I would appreciate it if you would read this letter into the official minutes so that my opposition becomes part of the permanent record.

Sincerely,

Rep. Dennis R. Bolduc

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246
April 17, 1989

MINUTES OF MEETING

- PRESENT: Rep. Ballou, Bolduc, Campbell, Hardy, Hawkins, Locke, Pearson, Randall, Rice, Richardson, Rosen, Turner, Vogler, and Ziegra
- ABSENT: Golden, Holbrook, Maviglio, Peters and White.

Meeting was called to order by Chairman Randall at 7:33 p.m.

On a motion by Rep. Turner, Rep. Richardson second, it was moved to authorize the County Treasurer to borrow an additional \$525,000 in anticipation of taxes bringing the total for this year to \$5,525,000. *Passed.*

Gunstock Commissioner Parisi distributed copies of a Gunstock Cash Projection for FY89/90 through FY92/93 (attach). Commissioner Normandin then indicated that his discussions with the local banking community indicate that a one-year \$1.7M loan could be raised.

On a motion by Rep. Turner, Rep. Hawkins second, it was moved "to authorize the County Treasurer to issue notes in a face value not to exceed \$1,700,000 in the name of Gunstock Area in anticipation of revenues, said bonds to be issued for a period not to exceed one year at the prevailing market interest rate for government securities. Before issuance of said notes, the County Attorney shall ascertain that said notes have been voted for by not less than four members of the Gunstock Area Commission. Said notes shall contain the provision that the tolls, tariffs and revenues of Gunstock Ski Area shall not be reduced during the term of the notes, and said notes shall be backed by the full faith and credit of the County of Belknap". On a roll call vote Rep. Ballou, Bolduc, Campbell, Hardy, Hawkins, Pearson, Randall, Rice, Richardson, Rosen, Turner and Ziegra voted *yes*. Rep. Locke and Vogler voted *no*. *Motion passed 12-2* (by the necessary two thirds).

Representative Richardson raised his concerns over the purchase of the Lakes Region Mental Health Assn. of property above the assessed value (and presumably above the market value). It was the consensus of the delegation that the attached letter(s) from the Opechee Park Neighborhood Assn. be made a part of these minutes and that these facts be considered at the time of next year's budget hearings.

On a motion by Rep. Bolduc, Richardson second, it was moved to adjourn at 9:18 p.m. *Passed.* No further Delegation meetings are currently scheduled.

Respectfully submitted,
Charles C. Vogler, *Clerk*
Belknap County Delegation.

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246
June 12, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Bolduc, Campbell, Hardy, Hawkins, Holbrook, Maviglio, Pearson, Randall, Rice, Richardson, Rosen, Turner, Vogler and White.

ABSENT: Rep. Golden, Locke, Peters and Ziegra.

Meeting was called to order by Chairman Randall at 7:34 p.m.

Leslie Witkin, Chairman of the United Way, spoke to the Delegation. Their budget is \$486K+ this year. She discussed the national, state and local trends in population by age groups. It was also pointed out that United Way services areas well outside of Belknap County. It was suggested that Chairman Randall appoint a delegation member to work with the United Way board to get a better insight into the needs of the various "outside agencies".

Rep. Richardson introduced guest Dr. Richard McMannus who is an optometrist in Laconia and Meredith.

On a motion by Rep. Turner, Rep. Holbrook second, it was moved to approve the transfers proposed by letter May 23, 1989 by Finance Director Daigneault. *Approved.* (See atch).

Chairman Randall introduced a letter from the Sheriff requesting authority to grant step salary increases to two employees. During discussion it was revealed that this request had not gone through the County Commissioners. On a motion by Rep. Vogler, Rep. White second, it was moved to refer this request to the County Commissioners for action and/or recommendation. *Passed.*

On a motion by Rep. Rice, Rep. Hawkins second, it was moved to request that an outside agency investigate and make suggestions on management of the Gunstock Area.

- Subsequent discussion revealed the intent was to have SCORE do the work. A meeting had been set up for June 21 to discuss the matter.
- Further discussion concerned the authority of the County Delegation to conduct such a study without the approval of the Gunstock Commission.
- An amendment was moved by Rep. Vogler, Rep. Hawkins second, to recommend to the Gunstock Commission that they contact SCORE and arrange a management review of the Gunstock Area operations.
- There was a call for the question which passed. The amendment was passed and after another call for the question, the revised motion passed by voice vote.

- Chairman Randall will contact Chairman Parisi tomorrow and work out the details. It is hoped that the initial meeting between SCORE, the County Delegation and the Gunstock Delegation selected members will be held on June 21.

Chairman Randall requested that the Outside Agency committee meet over the summer to look at alternate funding for these agencies.

Rep. White provided data on Laconia State School lands to be distributed to the delegation (atch).

The next delegation meeting will be in September or October to consider an appointment to the Gunstock Commission.

On a motion by Rep Turner, Rep. White second, it was moved that the meeting be adjourned. *Passed.*

Meeting adjourned at 9:39 p.m.

Respectfully submitted,

Charles C. Vogler, *Clerk*
Belknap County Delegation

May 23, 1989

TO: Belknap County Commissioners
 FROM: Finance Director
 SUBJECT: Transfers

The following transfers are the result of shortfalls in the Retirement Buy-Back Account and liability insurance for both the Sheriff's Department and Department of Corrections. The funds by which these transfers are made possible are the result of a decrease in anticipated insurance in the Commissioner's Budget. A change in carrier resulted in a savings of approximately \$11,000.00.

DEPARTMENT	FROM	TO	AMOUNT
Commissioners	4100-0581	4100-0590	\$6,000.00
	4100-0581	4101-0232	500.00
	4100-0581	4140-0581	2,300.00
	4100-0581	6100-0581	2,200.00

Although there has been a softening in the marketplace with respect to most liability insurances, there are a very limited amount of carriers who write law enforcement liability and as a result we are relegated to just one company nationally and their prices increased by the amounts reflected.

Respectfully,

Philip P. Daigneault

**NEW HAMPSHIRE DEPARTMENT OF RESOURCES
AND ECONOMIC DEVELOPMENT**

March 5, 1981

Representative James White
House Appropriations Committee
State House
Concord, New Hampshire

Dear Jim:

At our appearance before the House Appropriations Committee, you asked about certain properties which the Department manages for the State, and I had a review done by our Lands Office as to present situation.

The information is enclosed; and if you have further questions, please contact me.

Sincerely,

George Gilman
Commissioner

GG:C
Enclosure

STATE OF NEW HAMPSHIRE

February 25, 1981

AT: Forests and Lands
 FROM: Clayton N. Heath, Jr., Chief
 Land Management Section
 SUBJECT: Laconia Lands
 TO: George Gilman, *Commissioner*

In 1972, we received from the Laconia State School approximately 1,275 acres in nine different parcels.

The woodlands are under forest management and considerable work has been done such as timber sales, timber stand improvement, road improvement and complete forest inventory.

Lands suitable for agriculture have been leased for five-year period. We are on the second five-year lease period which will end December 30, 1984.

Leases in effect are:

NAME	ACRES		FEE / YEAR
Harold Murray	32	Hay and Silage	\$960.00
Aaron C. Smith	49	Pasture and Hay	216.00
Ernest Morin	15	Hay and Silage	505.00
Belknap County Soil	26	Demonstration	1.00

This last lease is for Agricultural Demonstration and also a community garden plot program.

We helped the Laconia State School in the transfer of some land to the City of Laconia for an incinerator site but this was before the land transfer to DRED.

Clayton N. Heath, Jr., *Chief*
 Land Management Section

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246

September 25, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Hawkins, Holbrook, Locke, Randall, Rice, Rosen, Turner and Vogler.

ABSENT: Rep. Bolduc, Campbell, Golden, Hardy, Maviglio, Pearson, Peters, Richardson and Ziegra.

Meeting was called to order by Chairman Randall at 7:38 p.m.

Chairman Randall announced the resignation of Rep. White.

Chairman Randall opened the public hearing on a request by the Gunstock Commissioners to roll-over \$400,000 in short-term debt into long-term notes.

John Parisi, Chairman of the Gunstock Commission, explained the \$400,000 requested was used for final completion of the capitol improvement program at Gunstock. He furnished a packet of background material including the operating budget, a summary of the expenditure of capitol funds, and a consolidated income statement. Mr. Parisi stated that Gunstock will have sufficient funds to get started in the new ski season if this bonding request is approved. The budget plans furnished are based upon 135,000 skier visits in the 1989-90 season.

Rep. Turner questioned whether it would be better to borrow short-term rather than long-term. Mr. Parisi stated it might possibly save a little, but would be involved administratively.

The issue of ski passes for the Delegation was discussed, but no resolution was reached.

Representative Randall indicated he would sponsor legislation to grant authority for Gunstock to draw water from Lake Winnepesaukee for snow-making. The Attorney General has indicated this may be a problem in the future. Mr. Tapley, Gunstock Manager, concurred.

The public hearing was closed at 8:02 p.m.

Chairman Randall announced the final vote on the bonding request will be Oct. 9 at 7:30 p.m. A meeting will also be held on Oct. 16 to select a new Gunstock Commissioner to replace Mr. Parisi.

On a motion by Rep. Holbrook, Rep. Ballou second, it was moved to go into Executive Session to discuss labor negotiations. Unanimously approved on a roll call vote.

On a motion by Rep. Holbrook, Rep. Ballou second, it was moved to come out of Executive Session. Unanimously approved on a roll call vote.

On a motion by Rep. Holbrook, Rep. Ballou second, it was moved to adjourn. *Passed.*

The next meeting of the Delegation will be on Monday, Oct. 9 at 7:30 p.m. at the Belknap County Courthouse. At this meeting the bonding request by Gunstock for \$400,000 in long-term bonding will be considered. *Attendance by all members is requested..*

The following meeting will be on Oct. 16 to consider candidates for the Gunstock Commission.

Respectfully submitted,

Charles C. Vogler, *Clerk*
Belknap County Delegation

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246
October 9, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Campbell, Golden, Hawkins, Holbrook, Locke, Pearson, Randall, Rice, Richardson, Rosen, Turner, Vogler and Ziegra.

ABSENT: Rep. Bolduc, Hardy, Maviglio and Peters.

Meeting was called to order at 7:33 p.m. by Chairman Randall.

Rep. Rosen moved and Rep. Ziegra seconded the following motion:

Resolved that three hundred ninety five thousand dollars (\$395,000) of serial notes or bonds are hereby authorized and approved for planning, acquisition and construction of improvements to snowmaking, lifts, trails, buildings, and building renovations and equipment, completed or to be completed as originally set forth in the Gunstock Area Capital Improvement Plan. Said borrowing shall mature twenty (20) years from date of issue. Any notes or bonds issued pursuant thereto shall be in accord with New Hampshire laws (1959) Chapter 399:15, as amended and the form, details and particulars of such notes or bonds other than maturity thereof shall be determined by the Gunstock Area Commission. The full faith and credit of the County of Belknap, New Hampshire shall be pledged to the payment of the obligations issued pursuant hereto. Said bonds shall contain and express that fees, fares, and tolls will be collected until the maturity thereof in acceptance with the provisions of Chapter 399 of the laws of 1959 as amended.

Discussion followed during which Rep. Campbell expressed concern that the motion did not explicitly state that the purpose was the "roll over" of current notes. Rep. Ballou inquired about the amounts currently being withheld pending satisfactory completion of projects. Rep. Holbrook inquired where current construction funds were being kept. Rep. Pearson inquired about the possible effect on Gunstock of the present economic downturn in the state. Commissioner Normandin answered these questions and provided each member of the Delegation with a detailed management report on Gunstock.

Following discussion, a roll call vote of the Delegation was held. The motion *passed* unanimously 14-0.

Commissioner Normandin then amplified his comments on the future of Gunstock. Gunstock has been kept off the tax roles for 53 years, and he

hoped to continue that tradition. However, Gunstock needs 135,000 skier visits this winter to "break even". He advised all Delegation members to read thoroughly the management document furnished. It was noted by several members that their copy of the Gunstock Management Report did not include the signatures of the Gunstock Commission. It was agreed that the Clerk will send out replacement P. 21 with the signatures with these minutes.

Rep. Turner requested and received assurance that the \$395,000 bonding authority would be used only for the purpose of "rolling over" the currently maturing notes.

Rep. Randall advised that he is sponsoring legislation specifically authorizing Gunstock to draw water from Lake Winnepesaukee. This was one of the recommendations in the Gunstock management report.

Rep. Randall announced that the *next meeting of the Delegation will be at 7:00 p.m. on October 23* to interview potential candidates for the Gunstock Commission.

On a motion by Rep. Ziegra, Rep. Golden second, the meeting adjourned at 8:13 p.m.

Respectfully submitted,
Charles C. Vogler, *Clerk*
Belknap County Delegation

The following is correction of P. 21 of Gunstock Management Report:

Gunstock to the Winnepesaukee River Basin Project Interceptor at Ellacoya State Park.

- F. Take such action as may be necessary to cause future shortfalls in operating income of Gunstock be funded by temporary tax assessment until other permanent sources of revenue are available to avoid future long-term borrowings for operational purposes.

Members of the Commission will make themselves available at the convenience of the Delegation to discuss this Report and work with the Delegation in any manner it deems appropriate.

Respectfully submitted,
GUNSTOCK AREA COMMISSION

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246
October 23, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Campbell, Hardy, Hawkins, Holbrook, Locke, Maviglio, Pearson, Randall, Rice, Richardson, Rose, Turner, Vogler and White.

ABSENT: Rep. Bolduc, Golden and Peters.

Meeting was called to order at 7:00 p.m. by Rep. Hawkins.

Eleven potential candidates for the position of Gunstock Commissioner were interviewed by the Delegation. Those candidates included Dennis A. White, Donald P. Foudrait, Keith M. Hall, Charles L. Alward, Richard Chesebrough, Andrew W. Hamlin, Richard R. DeMark, Paul H. Kelley, Alan F. Beane, David Gammon and James M. Carroll. Candidates John B. Harvery and John S. Adams did not appear for interviews.

Two votes were taken to select a candidate. The first vote reduced the candidates to Mr. Foudrait and Mr. Beane. After further discussion, Mr. Foudrait was unanimously selected for Gunstock Commissioner.

The next meeting of the Delegation will be on December 11 at 7:30 p.m. at the Belknap County Courthouse.

On a motion by Rep. Turner, Rep. Richardson second, the meeting adjourned at 10:00 p.m.

Respectfully submitted,

Charles C. Vogler, *Clerk*
Belknap County Delegation

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246

November 13, 1989

MINUTES OF MEETING

PRESENT: Rep. Ballou, Bolduc, Campbell, Golden, Hardy, Holbrook, Locke, Pearson, Randall, Rice, Rosen, Turner, Vogler and Ziegler.

ABSENT: Rep. Hawkins, Peters and Richardson.

Meeting was called to order at 7:30 p.m. by Chairman Randall.

Chairman Randall opened the public hearing on a proposal to spend \$110,000 in grant funds to build a 30' x 80' workshop/garage area adjacent to the County Jail. In return for the \$110,000 in Federal funds, the County would agree to make 3 jail cells available to Federal prisoners over the next 10 years. In addition to the lump sum, the Federal Government would pay the usual \$50/day/cell when this space was used. Jail Superintendent Newcomb spoke supporting this proposal. It was agreed that a vote would be taken at the December 11th meeting of the Delegation.

The Public hearing was closed at 7:50 p.m.

County Finance Director Daigneault discussed proposed fund transfers (atrch). On a motion by Rep. Hardy, Rep. Turner seconded, it was unanimously voted to approve the \$245,300.00 in transfers in accordance with the attached letter, "Transfers", dated November 6, 1989.

County Commissioner Marsh then addressed the Delegation concerning a bill received for overruns on a 1988 air conditioning contract. Funds in the amount of \$15,200 were authorized in 1988 to install air conditioning in some Court space in the County Courthouse. The installation was unsatisfactory and the contractor was told to correct the problem. The contractor did correct the problem, but submitted a bill for an overrun. The initial overrun request was for nearly \$12,000 but the bill was reduced to \$7,949.53.

After discussion, Rep. Turner moved and Rep. Golden seconded a motion to table this request. The County Finance Officer will look into possible ways of funding this overrun before the next Delegation meeting.

Next County Commissioner Marsh discussed a proposal for repaving at the County Nursing Home/Jail complex. In a letter to the Delegation (atrch.), the Commissioners point out the very low bid received for this work. However, no detailed plan of how to pay for this work was available. Therefore Rep. Ballou moved, and Rep. Turner seconded, a motion to delay action on this proposal until the next Delegation meeting.

On a motion by Rep. Golden, Rep. Ziegler second, it was moved to adjourn at 8:30 p.m. *Passed.*

The next meeting for the Delegation will be at 7:30 p.m. on December 11. This meeting will be the public hearing on the 1990 County budget.

Respectfully submitted,
Charles C. Vogler, Clerk
Belknap County Delegation

November 6, 1989

TO: County Commissioners
 FROM: Finance Director
 SUBJECT: Transfers

It is requested that transfers be accommodated in the following accounts totaling \$245,300.00.

It is anticipated that appropriations in the Human Services budget will exceed actual expenses by approximately \$100,000.00. A transfer to interest expense in the amount of \$80,000.00 will provide for the remainder of the interest on the bond anticipation note for the jail construction.

The other primary transfer is that of \$50,000.00 to the food account at Corrections. This is the result of increased inmate population. There are further transfers associated with overhead such as heat, lights, water and sewage that are necessary due to the disassociation of the jail with the nursing home where expenses were formerly accounted for on a prorata share based upon area square footage and the increase in area, the result of new construction.

	FROM	TO	AMOUNT
Sheriff's Department	4140-0195	4140-0192	\$ 4,000.00
	4140-0195	4140-0193	1,000.00
	4140-0195	4140-0196	3,000.00
	4140-0232	4140-0347	4,000.00
	4140-0584	4140-0595	2,000.00
Human Services	4190-0374	4190-0379	12,500.00
	4190-0376	9100-0001	70,000.00
	4190-0375	9100-0001	10,000.00
Corrections	6100-0130	6100-0192	2,800.00
	6100-0220	6100-0452	1,500.00
	6100-0191	6100-0343	3,000.00
	6100-0240	6100-0451	4,500.00
	6100-0130	6100-0710	6,000.00
	6100-0232	6100-0731	500.00
	6100-0232	6100-0732	500.00
	6100-0220	6100-0721	1,500.00
	6100-0130	6100-0721	1,500.00
	6100-0454	8310-0003	2,000.00
	8310-0005	6100-0453	50,000.00
	Nursing Home	5140-0140	5140-0130
5140-0140		5140-0192	10,000.00
5140-0232		5130-0462	12,000.00
5140-0232		5110-0710	3,000.00
5140-0220		5110-0732	4,000.00
5140-0220		5110-0731	1,000.00

NOTICE

The Belknap County Delegation will hold a public hearing on Monday, November 13, 1989 at 7:30 p.m. at the Belknap County Courthouse located at 64 Court Street, Laconia for the purpose of discussion of the receipt of grant funds in the amount of \$110,000.00 from the U.S. Marshall's Office and the appropriation for expenditure of those funds.

AGENDA

1. Grand Funds from U.S. Marshall's Office
 - a. Acceptance of \$110,000.00
 - b. Reservation of 3 cells for Federal prisoners
 - c. Appropriation of like amount for garage and work area
 2. Transfers
 - a. Discussion
-

**Office of the COUNTY COMMISSIONERS
Laconia, N.H. 03246**

November 8, 1989

To: Chairman Kenneth Randall and
Members of the Delegation

Two years ago, the County Commissioners had an item in their budget for paving the new parking lot at the Nursing Home, removing all the broken and pitted asphalt from the driveway in from North Main St., preparing the surface and putting down new asphalt. This item was removed from the budget as there were more important priorities.

With the recent turn down in the construction business there are many contractors in desperate need for work, resulting in lowest prices in years. We commissioners asked Donald Drouin, Sr. to obtain quotes on doing the above work. He received quotes to repave the main entrance to the Nursing Home, the old parking lot, the road leading from North Main St., and the rear loading dock with the road leading to it behind the nursing home. These quotes are so low it would be in the best interests of the County Taxpayers to do the work - a real savings and an important improvement.

It appears we may have some surplus in our accounts, therefore we suggest your approval for an amount be incumbered (1989 funds) in the amount of \$30,000.00 for the paving with the job bid out and awarded to the best bidder to be done as soon as reasonable at the start of the season in 1990.

It makes good business sense.

Sincerely,
Bradbury Sprague
Edwin Chertok
Norman Marsh

Belknap County Convention

(Legislative Delegation)

County Courthouse, Laconia, NH 03246

December 12, 1989

MINUTES OF MEETING

PRESENT: Rep. Bolduc, Campbell, Hardy, Hawkins, Holbrook, Locke, Maviglio, Pearson, Randall, Rice, Richardson, Rosen, Turner, and Vogler.

ABSENT: Rep. Ballou, Golden, Peters and Ziegra.

Meeting called to order at 7:38 p.m. by Chairman Randall.

On a motion by Rep. Turner, Rep. Rice second, it was moved to authorize the County Treasurer to borrow \$6.6 million in anticipation of 1990 taxes. *Passed unanimously.*

On a motion by Rep. Hardy, Rep. Turner second, it was moved to authorize the receipt of \$110,000 from the U.S. Marshall's Office and authorize the expenditure of same for the purpose of constructing a garage/shop area adjacent to the County Jail. *Passed unanimously.*

At 7:43 p.m., Chairman Randall opened the public hearing on the County Commissioners proposed 1990 budget.

- Chairman Randall established committees to examine portions of the 1990 budget. See Atch. for assignments.
- There was considerable discussion concerning the scheduling of County Delegation meetings to consider the budget. By informal vote of 9-4 it was decided to have the following schedule:

March 10, 1990 0900 hrs.	Budget Session
March 17, 1990 1930 hrs.	Second Public Hearing
March 19, 1990	Open Date
March 26, 1990 1930 hrs.	Vote on Final Budget
- All subcommittees are requested to get any proposed changes to the Finance Director NLT March 1st so they may be incorporated in the budget in time for the March 10th session.
- Commissioner Sprague gave a brief overview of the proposed budget. Commissioner Marsh followed stating that the 19% increase was necessary to maintain current level of services. Reductions will require commensurate cuts in personnel and services.
- Chairman Randall then noted the percentage increases in each of the operational areas of the County.
- Bob Calbert, Alton Selectman, said Alton was trying to maintain an 8% growth in the budget. He urged the Delegation to "be realistic".

- Barbara Zachhausen spoke in support of Information and Referral. \$3,750 has been requested from the County and the remainder will come from United Way.
- Red Dunn, Laconia, said the cost of living has risen only 4%—therefore why is budget up 19%.
- Tom Salatiello, Selectman Sanbornton, questioned BC/BS for the County Commissioners. He urged a study commission be established to look at County Government.
- John McCarthy, Tilton Selectman, stated wages and fringes going up too fast.
- Tom Tardiff, Mayor Elect for Laconia, questioned increases. He said any growth in County levy would just reduce Laconia services since they are committed to a level budget overall.
- Russell Dumais, Gilford Selectman, questioned growth rate. At the current rate, the budget will double every 6 years.
- Richard Sargent, Laconia Council, stated a tax revolt is in progress. Hold the budget.
- Don Ames, Budget Committee Gilford, stated Gilford intends to hold increases to 2% this year.
- Arnold Clairmont thinks broad based tax is needed, but feels the proposed 19% increase is unreasonable.
- Pat Seward, Youth Services Bureau, spoke and gave out a handout on an new court diversion program. He stated this program will save because of the high costs of juvenile placements.
- Daniel Woods, Sanbornton Budget Committee, said they intend to hold to a 5% increase this year.
- Tom Tardiff was informed that the tax anticipation note rate for last year was 6.4%.
- Phil Davis, Laconia, said that the "status-quo" mentality in Concord and Washington must be changed.
- Pat Cramer, Laconia Council, questioned why we pay 100% BC/BS for employees and dependents.
- Ed Fitzgerald, County Attorney, stated that the proposed budget includes the new 3-year labor contract. Two of the three bargaining units have already reached agreement.
- Chairman Randall then brought up the long-term borrowing of Gunstock for which the County has contingency liability. He suggested adding line items in the County budget for payments and receipts from Gunstock profits. Rep. Vogler and others brought up the recent \$1.7M deficit from 1988-1989 season and the potential cost of sewer hookup/refurbishing.
- Russ Dumais, Selectman Gilford, said a 'pledge' had been made to 'never put Gunstock on the tax roles'.
- Phillip Daigneault, speaking as a private citizen, spoke against putting a 'line item' in for Gunstock.

- Others in the Delegation spoke with the general consensus that a new 'line item' for Gunstock should not be put in at this time. The feeling was that a Supplemental Budget for Gunstock was the preferable approach if funding became necessary.
- Rep. Bolduc proposed that Department Heads be directed to submit 85%, 90% and 95% budgets with associated impact statements to assist the subcommittees with their work. Chairman Randall so directed.

The public hearing on the budget was closed at 9:58 p.m.

The meeting resumed at 10:15 p.m.

On a motion by Rep. Hawkins, Rep. Hardy second, it was moved to authorize the payment of \$8,000 for overruns on the County Courthouse air conditioning contract. *Pass. 7-6.*

On a motion by Rep. Turner, Rep. Richardson second, it was moved to approve the fund transfers requested by letter dated December 11, 1989. *Passed.*

Clerk Vogler requested all members to get any expense vouchers to him ASAP so he may close books for 1989.

On a motion by Rep. Rice, Rep. Turner second, it was moved to adjourn at 10:59 p.m. *Passed.*

Respectfully submitted,

Charles C. Vogler, *Clerk*
Belknap County Delegation

December 11, 1989

TO: Belknap County Commissioners
 FROM: Finance Director
 SUBJECT: Transfers

The following request for transfers is submitted to the County Delegation for their consideration and necessary action:

	FROM	TO	AMOUNT
Commissioners	4100-0310	4100-0320	\$ 200.00
Finance	4101-0584	4100-0320	800.00
Cty. Attorney	4110-0584	4100-0320	400.00
Reg. of Deeds	4120-0584	4100-0320	400.00
Reg. of Deeds	4120-0140	4100-0320	2,500.00
Reg. of Deeds	4120-0907	4100-0320	700.00

The above total of \$5,000.00 is a request for audit fees for Gunstock Area. As per authority of the delegation, the finance director solicited bids for a consolidated audit with the understanding that the cost of same would be apportioned to those agencies; however, Gunstock has refused to pay the bill. Their position is that County wants the audit, let them pay for it.

Sheriff	4140-0130	4160-0902	\$2,500.00
Sheriff	4140-0140	4160-0902	2,500.00
Maintenance	4160-0592	4160-0902	600.00
Maintenance	4160-0904	4160-0902	2,400.00

The above \$8,000 is contingent upon the approval by the Delegation of the request by Caswell & Son for the additional cost of installing air conditioning for the Courts and County Attorney Office.

Sheriff	4140-0140	4140-0192	\$4,000.00
Sheriff	4140-0130	4140-0210	2,300.00

Transfers from within the Sheriff's Dept. to accommodate excesses in deputies overtime and social security accounts.

Delegation	6100-0260	8310-0003	\$ 700.00
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Transfer from Corrections to Delegation expense.

Dietary	5120-0339	5130-0150	\$2,500.00
	5120-0232	5130-0429	2,000.00
	5140-0260	5130-0429	1,000.00
	5140-0140	5130-0461	17,000.00
	5140-0150	5130-0462	5,000.00

Nursing	5140-0232	5140-0130	5,000.00
	5140-0335	5140-0210	4,000.00
	5140-0339	5140-0464	2,500.00
	5140-0339	5140-0540	1,000.00

Administration	5110-0339	5100-0581	1,750.00
	5110-0150	5100-0150	1,100.00

TOTAL REQUESTED TRANSFERS			62,850.00
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Report of Finance Director

The year 1989 was truly a year in which public sector budgets fell under close scrutiny and the watchful eye of the general public and taxpayer associations. Property tax relief and level funded budgets became the topic of discussion as the effects of the trickle down economy impacted the citizenry of New Hampshire.

While taxpayer associations are calling for level funded budgets, special interest groups are demanding that services be continued and in some cases upgraded. The sum and substance of it all is that we, as taxpayers, cannot have it both ways and somewhere there has to be a happy medium. I feel it is unrealistic to level fund as annual inflation alone dictates moderate increases in the cost of doing business. When one is relegated to increases in the cost of living passed on to us through private enterprise it is unreasonable to think that government will not experience those same increases. However, government can best evaluate its worth in terms of its effective use of dollars appropriated and those persons benefited from the services being offered.

The concerns of the taxpayer were very carefully considered throughout the budget process by department heads, commissioners and county convention. The end result provided a budget with a 6.47% increase in revenue to be raised through taxation. That increase, or \$357,900.00, represents \$150,000.00 in additional bonded indebtedness, the result of the first year payment on the renovations and new construction of our jail, and \$200,000.00 in increased mandated welfare costs. In order to accommodate increases in employee-provided health care and a negotiated, moderate wage increase, operating costs and overtime line item accounts were closely scrutinized and cut accordingly.

The 1990 budget, as approved by the County Convention on March 26, 1990, is as follows:

REVENUES

General Government:

Taxes	\$5,882,900.00
Commissioners	200,947.00
Register of Deeds	400,000.00
Sheriff's Department	160,500.00
Department of Corrections	199,629.00
Human Services	69,949.00
Lakes Region Mutual Fire Aid	148,448.00
Nursing Home	2,488,958.00
Interest	172,500.00
Surplus	175,000.00
Total	<u>\$9,898,831.00</u>

EXPENDITURES

Administration	\$121,864.00
Finance	96,483.00
County Attorney	141,558.00
Register of Deeds	242,886.00
Sheriff's Department	713,371.00
Medical Referee	15,000.00
Maintenance	143,513.00
Human Services	2,520,641.00
Department of Corrections	1,216,223.00
Outside Agencies	503,553.00
Debt Reduction	200,000.00
Interest	497,475.00
Nursing Home	3,291,114.00
Capital Outlay	195,150.00
Total	<u>\$9,898,831.00</u>

Respectfully,

Philip P. Daigneault
Finance Director

BELKNAP COUNTY

Audit Report

Year 1989

COUNTY OF BELKNAP, NEW HAMPSHIRE
FINANCIAL STATEMENTS
DECEMBER 31, 1989
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INDEPENDENT AUDITOR'S REPORT

To the County Commissioners
County of Belknap, New Hampshire

We have audited the general purpose financial statements of the County of Belknap, New Hampshire as of December 31, 1989, and for the year ended, as listed in the table of contents. These general purpose financial statements are the responsibility of the County of Belknap, New Hampshire management. Our responsibility is to express an opinion based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presented. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the County does not record the long-term portion of accrued sick leave of \$237,116 in the Nursing Home Enterprise Fund as required by generally accepted accounting principles. This departure from generally accepted accounting principles results in an overstatement of retained earnings in the Nursing Home Enterprise Fund of \$237,116.

In our opinion, except for the effects on the financial statements of the departure from generally accepted accounting principles described in paragraph three above, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the County of Belknap, New Hampshire, as of December 31, 1989, and the results of its operations and changes in financial position of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental schedules listed in the table of contents are presented for the purpose of additional analysis and are not a required part of the general purpose financial statements of the County of Belknap, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

VACHON, CLUKEY & CO., PC
Certified Public Accountants

February 12, 1990

EXHIBIT A
COUNTY OF BELKNAP, NEW HAMPSHIRE
 Combined Balance Sheet - All Fund Types and Account Groups
 December 31, 1989

	Governmental Fund Types		
	General	Capital Projects	Enterprise
ASSETS:			
Cash in Banks (Note 2)	\$344,304	\$20,848	\$1,759,542
Investments (Note 2)			
Receivables - trade	329,908		210,363
Due from other funds (Note 6)	1,792		15,628
Inventories			63,869
Prepaid Expenses	14,886		230,440
Restricted assets	16,348		51,583
Land & Improvements-net (Note 8)			1,648,303
Roads & Parking areas-net (Note 8)			431,980
Buildings & Improvements-net (Note 8)			3,432,215
Machinery & Equipment-net (Note 8)			7,291,122
Construction in progress (Note 8)			26,198
Amount to be provided for general Long-term obligations			
	<u>\$707,238</u>	<u>\$20,848</u>	<u>\$15,161,243</u>
LIABILITIES AND FUND EQUITY			
Liabilities:			
Accounts payable	\$368,562	\$21,115	\$432,653
Retainage payable			
Accrued Liabilities	104,265		99,521
Due to other funds (Note 6)	15,628		1,792
Accrued expenses			351,517
Deferred revenues			36,662
Payable from restricted assets	16,348		51,583
Short-term notes payable (Note 4)			2,100,000
Compensated absences payable (Note 5)			
General obligation bonds and notes payable (Note 5)			10,049,574
Total Liabilities	<u>504,803</u>	<u>21,115</u>	<u>13,123,302</u>
Fund Equity:			
Investment in general fixed assets (Note 1)			
Investment in enterprise fund			269,838
Contributed capital (Note 9)			1,947,601
Retained earnings (deficit)			(179,498)
Fund Balances:			
Unreserved			
Designed for subsequent year's expenditures (Note 7)	18,216		
Undersigned (Deficit)	184,219	(267)	
Total Fund Equity	<u>202,435</u>	<u>(267)</u>	<u>2,037,941</u>
	<u>\$707,238</u>	<u>\$20,848</u>	<u>\$15,161,243</u>

See notes to financial statements

Account Groups		Totals	
General Fixed Asset	General Long-Term Debt	(Memorandum Only)	
		1989	1988
		\$ 2,124,694	\$ 1,057,182
			2,008,191
		540,271	315,525
		17,420	36,125
		63,869	72,803
		245,326	234,594
		67,931	110,925
\$ 144,829		1,793,132	1,692,994
		431,980	423,374
4,309,397		7,741,612	2,381,740
381,592		7,672,714	7,065,679
		26,198	3,544,473
	\$3,791,400	3,791,400	589,588
<u>\$4,835,818</u>	<u>\$3,791,400</u>	<u>\$24,516,547</u>	<u>\$19,533,193</u>
		\$ 822,330	\$ 737,446
			131,687
		203,786	195,070
		17,420	36,125
		351,517	367,938
		36,662	16,577
		67,931	110,925
		2,100,000	
	\$ 495,400	495,400	239,588
	3,296,000	13,345,574	12,628,033
	3,791,400	17,440,620	14,463,389
\$ 4,835,818		4,835,818	3,315,251
		269,838	269,838
		1,947,601	1,995,829
		(179,498)	1,076,413
		18,216	24,676
		183,952	(1,612,203)
4,835,818		7,075,927	5,069,804
<u>\$ 4,835,818</u>	<u>\$ 3,791,400</u>	<u>\$24,516,547</u>	<u>\$19,533,193</u>

See notes to financial statements

EXHIBIT B

COUNTY OF BELKNAP, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and Changes
in Fund Balances - All Governmental Fund Types
For the year ended December 31, 1989

	Governmental Fund Types		Totals (Memorandum Only)	
	General	Capital Projects	Year Ended December 31,	
			1989	1988
Revenues:				
Taxes	\$5,525,000		\$5,525,000	\$4,625,000
Charges for services	640,357		640,357	634,850
Intergovernmental revenues	40,741		40,741	29,190
Interest	270,442		270,442	418,984
Miscellaneous	427,562	\$62,920	490,482	315,810
Total Revenues	6,904,102	62,920	6,967,022	6,023,834
Expenditures (Note 3):				
Current				
General Government	729,429		729,429	698,444
Public Safety	2,153,838		2,153,838	2,015,481
Health and Welfare	2,201,709		2,201,709	1,888,062
Education	193,520		193,520	142,946
Capital Outlay	90,378	1,613,961	1,704,339	1,826,217
Debt Service:				
Principal retirement	50,000		50,000	50,000
Interest	350,492		350,492	249,823
Total expenditures	5,769,366	1,613,961	7,383,327	6,870,973
Excess of Revenues Over (Under)				
Expenditures	1,134,736	(1,551,041)	(416,305)	(847,139)
Other Financing Sources (Uses):				
Proceeds of Long-Term Debt		2,996,000	2,996,000	
Operating transfers in		99,029	99,029	
Operating transfers out	(889,029)		(889,029)	(930,000)
Total other financing sources (uses)	(889,029)	3,095,029	2,206,000	(930,000)
Excess of Revenues Over (Under)				
Expenditures and other Financing Sources (Uses)	245,707	1,543,988	1,789,695	(1,777,139)
Fund Balances, (Deficit)				
beginning of year	(43,272)	(1,544,255)	(1,587,527)	189,612
Fund Balances, (Deficit)				
end of year	\$202,435	(\$267)	\$202,168	(\$1,587,527)

See notes to financial statements

EXHIBIT C

COUNTY OF BELKNAP, NEW HAMPSHIRE

Statement of Revenues, Expenditures and Changes
in Fund Balances - General Fund - Budget and Actual
For the Year Ended December 31, 1989

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Taxes	\$5,525,000	\$5,525,000	
Charges for services	671,000	640,357	(\$30,643)
Intergovernmental revenues	21,000	40,741	19,741
Interest	240,000	270,442	30,442
Miscellaneous	312,438	427,562	115,124
Total Revenues	<u>6,769,438</u>	<u>6,904,102</u>	<u>134,664</u>
Expenditures (Note 3):			
Current:			
General Government	741,809	728,779	13,030
Public Safety	2,186,754	2,146,532	40,222
Health and Welfare	2,265,010	2,202,066	62,944
Education	193,520	193,520	
Capital Outlay	91,080	90,378	702
Debt Service:			
Principal retirement	50,000	50,000	
Interest	350,496	350,492	4
Total expenditures	<u>5,878,669</u>	<u>5,761,767</u>	<u>116,902</u>
Excess of Revenues Over (Under) Expenditures	<u>890,769</u>	<u>1,142,335</u>	<u>251,566</u>
Other Financing (Uses):			
Operating transfers out	(897,229)	(889,029)	8,200
Excess of Revenues Over (Under) Expenditures and Other Uses	<u>(6,460)</u>	<u>253,306</u>	<u>259,766</u>
Fund Balances, beginning of year	<u>53,391</u>	<u>53,391</u>	
Fund Balances, end of year	<u>\$46,931</u>	<u>\$306,697</u>	<u>\$259,766</u>

See notes to financial statements

EXHIBIT D
COUNTY OF BELKNAP, NEW HAMPSHIRE
 Combined Statement of Revenues, Expenses and Charges
 in Retained Earnings - All Proprietary Fund Types
 For the Year Ended December 31, 1989

			Gunstock	Totals	
	Nursing	Correc- tional	Area	(Memorandum only)	
	Home	Industries	Comm. (Note 1)	Year Ended 1989	Dec. 31, 1988
Operating Revenues:					
Charges for services	\$2,024,409	\$26,327	\$3,719,821	\$5,770,557	\$5,754,075
Other	17,216			17,216	8,111
Total Operating Revenues	<u>2,041,625</u>	<u>26,327</u>	<u>3,719,821</u>	<u>5,787,773</u>	<u>5,762,186</u>
Cost of Operations			2,556,999	2,556,999	2,088,240
Gross Profit from Operations	<u>2,041,625</u>	<u>26,327</u>	<u>1,162,822</u>	<u>3,230,774</u>	<u>3,673,946</u>
Operating Expenses:					
Personal services	1,890,832	22,337		1,913,169	1,740,441
Contractual services	27,038	1,004		28,042	21,713
Payroll taxes	246,551	1,677		248,228	212,928
Employee Benefits	278,372			278,372	223,555
Dietary	63,985			63,985	71,959
Medical	145,704			145,704	171,176
Laundry	14,129			14,129	12,598
Housekeeping	13,577			13,577	13,751
Heat, Light and Power	93,061			93,061	107,905
Maintenance & Operating	17,186			17,186	19,283
Insurance	16,603			16,603	17,590
General	25,550		919,271	944,821	623,924
Administrative			728,820	728,820	544,019
Total Expenditures	<u>2,832,588</u>	<u>25,018</u>	<u>1,648,091</u>	<u>4,505,697</u>	<u>3,780,842</u>
Operating income (Loss)	<u>(790,963)</u>	<u>1,309</u>	<u>(485,269)</u>	<u>(1,274,923)</u>	<u>(106,896)</u>
Non-operating Revenues (expn.)					
Interest income	7,173		30,418	37,591	71,082
Interest expense			(800,552)	(800,552)	(416,707)
Discounts earned			1,363	1,363	3,648
Gain (Loss) on disposition of fixed assets - net			2,817	2,817	(10,740)
Miscellaneous			17,581	17,581	(1,723)
Total Non-operating Revenues (Expenses) - Net	<u>7,173</u>		<u>(748,373)</u>	<u>(741,200)</u>	<u>(354,440)</u>
Income before operating transfers	<u>(783,790)</u>	<u>1,309</u>	<u>(1,233,642)</u>	<u>(2,016,123)</u>	<u>(461,336)</u>
Operating transfer in (Note 1)	760,212			760,212	899,019
Net income	<u>(23,578)</u>	<u>1,309</u>	<u>(1,233,642)</u>	<u>(1,255,911)</u>	<u>437,683</u>
Retained earnings, beginning of year	95,744	1,317	979,352	1,076,413	638,730
Retained earnings (deficit), end of year	<u>\$72,166</u>	<u>\$2,626</u>	<u>(\$254,290)</u>	<u>(\$179,498)</u>	<u>\$1,076,413</u>

See notes to financial statements

EXHIBIT E
COUNTY OF BELKNAP, NEW HAMPSHIRE
 Combined Statement of Changes in Financial Position -
 All Proprietary Fund Types
 For the Year Ended December 31, 1989

	Nursing Home	Correc- tional Industries	Gunstock Area Comm. (Note 1)	Totals (Memorandum only) Year Ended Dec. 31, 1989 1988	
Sources of working capital					
From operations:					
Net income (Loss)	(\$23,578)	\$ 1,309	(\$1,233,642)	(\$1,255,911)	\$437,683
Charges to operations not using working capital (Depreciation (Notes 1 & 8))			673,749	673,749	344,991
Working capital provided from operations	(23,578)	1,309	(559,893)	(582,162)	782,674
Net book value of assets disposed			10,480	10,480	53,967
Increase in Long-term Liabilities			1,199,752	1,199,752	
Increase in contributed capital	29,788		(1,094)	28,694	65,880
Total working capital provided	<u>6,210</u>	<u>1,309</u>	<u>649,245</u>	<u>656,764</u>	<u>902,521</u>
Appreciation in Working Capital:					
Increase in Property & Equip.:					
Acquisition of fixed assets	29,787		418,970	448,757	225,364
Reclassified from construction in progress			3,041,993	3,041,993	414,085
Increase (decrease) in const. in progress			(1,692,790)	(1,692,790)	870,839
Decrease in funds held for capital outlay					(601,977)
Decrease in Long-term oblig.			545,244	545,244	125,225
Total working capital applied	<u>29,787</u>		<u>2,313,417</u>	<u>2,343,204</u>	<u>1,033,536</u>
Increase (decrease) in Working Capital:	<u>(\$23,577)</u>	<u>\$ 1,309</u>	<u>(\$1,664,172)</u>	<u>(\$1,686,440)</u>	<u>(\$131,015)</u>
Changes in Components of Working Capital: Incr. (decr.)					
Cash in banks	\$136,487	(\$486)	\$1,121,415	\$1,257,416	(\$236,214)
Investments			(705,330)	(705,330)	355,330
Receivables	20,208	36	(7,002)	13,242	75,405
Due from other funds	(1,066)			(1,066)	1,018
Inventories	(6,103)		(2,831)	(8,934)	4,375
Restricted assets	8,684			8,684	3,259
Repaid expenses			(3,854)	(3,854)	99,176
Assets held for cap. outlay					(794,440)
Accounts payable	(176,762)		154,127	(22,635)	479,305
Accrued liabilities	(1,117)		16,421	15,304	(95,739)
Due to other funds	4,776	1,759		6,535	(8,327)
Accrued expenses					(121,469)
Deferred revenues			(20,085)	(20,085)	179,823
Short-term notes payable	(8,684)		(2,100,000)	(2,108,684)	
Payable from rest. assets					(3,259)
General Long-term obligations			(117,033)	(117,033)	(69,258)
Incr. (decr) in Working Capital	<u>(\$23,577)</u>	<u>\$ 1,309</u>	<u>(\$1,664,172)</u>	<u>(\$1,686,440)</u>	<u>(\$131,015)</u>

See notes to financial statements

COUNTY OF BELKNAP, NEW HAMPSHIRE

Notes to Financial Statements December 31, 1989

Note 1—Summary of Significant Accounting Policies

The County of Belknap, New Hampshire was established in 1840 under the laws of the State of New Hampshire. The County boundaries include eleven New Hampshire municipalities located in central New Hampshire. The County operates under the Commissioner/Delegation form of government and provides services as authorized by state statutes.

The accounting policies of the County of Belknap, New Hampshire conform to generally accepted accounting principles for governmental units except as indicated hereinafter. The following is a summary of significant accounting policies.

A. BASIS OF REPORTING

The County, for financial reporting purposes, includes all of the funds and account groups relevant to the operations of the County of Belknap, New Hampshire. The financial statements presented herein do not include the Co-operative Extension Service and Soil Conservation District which have been formed under applicable state laws apart from the County.

The financial statements include the operations of the Gunstock Area Commission which is incorporated as a body politic and an agency of the County by the State of New Hampshire in 1959. The Commission is responsible for the operation of the former Belknap County Recreational Area. The Gunstock Area Commission is reported as of its latest fiscal operating year, April 30, 1989, which differs from the County's fiscal operating period.

B. BASIS OF PRESENTATION - FUND ACCOUNTING

The accounts of the County are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operation of each fund is accounted for with a separate set of self-balancing/retained earnings, revenues, and expenditures/expenses. The various funds are summarized by type in the financial statements. The following fund types and account groups are used by the County:

GOVERNMENTAL FUND TYPES

Governmental Funds are those through which most governmental functions of the County are financed. The acquisition, use and balances of the County's expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position rather than upon net income determination. The following are the County's governmental fund types:

GENERAL FUND - The General Fund is the general operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund.

CAPITAL PROJECT FUND - Capital Project Fund is used to account for the financial resources used for the construction of a new correctional facilities.

PROPRIETARY FUND TYPES

Proprietary Funds are used to account for the County's ongoing activities which are similar to those often found in the private sector. The measurement focus is upon determination of net income, financial position, and changes in financial position.

ENTERPRISE FUNDS - Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public or clients on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The County accounts for the Correctional Industries and the Gunstock Area Commission as self supporting enterprise funds. The Nursing Home Fund is also accounted for as a self-supporting enterprise fund. However, the Fund receives a substantial operating subsidy from the General Fund on an annual basis to support current operations and fund capital purchases.

ACCOUNT GROUPS

GENERAL FIXED ASSET ACCOUNT GROUP - Property, plant and equipment used in governmental fund type operations are accounted for in the General Fixed Asset Account Group. Assets are capitalized at cost or estimated cost and are depreciated over the useful life of the asset. Depreciation is computed over the estimated useful life of the asset on the straight line method. Accumulated depreciation is reported as a reduction of investments in general fixed assets.

GENERAL LONG-TERM OBLIGATIONS ACCOUNT GROUP - This group of accounts is established to account for all unmatured general obligation bonds and notes payable and accrued compensated absences of the County, except debt which is accounted for in Proprietary Type Funds.

C. BASIS OF ACCOUNTING

The modified accrual basis of accounting is followed by the governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e. both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term obligations, are recorded when the liability is incurred, if measurable.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of revenues. In one, monies must be expended on the specific purpose or project before any amount will be paid to the County; therefore, revenues are recognized based upon expenditures recorded. In the other, monies are virtually unrestricted as to purpose of the expenditure and are usually revocable only for failure to comply with the prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

The accrual method of accounting is used by the proprietary fund types.

During the course of normal operations, the County has numerous transactions between funds, including expenditure and transfers of resources to provide services, construct assets and service debt. The accompanying governmental and proprietary funds statements reflect such transactions as transfers.

D. INVENTORIES

Inventories in the Proprietary Fund Types are valued at the lower of cost (first-in, first-out basis) or market.

E. PROPRIETARY TYPE FUNDS - PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment are valued at cost. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

	YEARS
Land and improvements	5-25
Roads and parking areas	5-25
Buildings and improvements	3-33
Machinery and equipment	2-33

The County has adopted the policy of charging depreciation expense against contributed capital in the Nursing Home Fund since all capital assets were purchased with contributed capital.

F. ACCRUED VACATION AND SICK LEAVE

Employees earn vacation time based on the following service schedule:

	DAYS EARNED PER MONTH
Less than ten years	1.25
More than ten years	1.67

Employees with less than ten years of service may accumulate up to a maximum of thirty days of unused vacation. Employees with more than ten years of service may accumulate up to forty days of unused vacation.

Employees earn sick leave benefits at the rate of one and one-quarter days per month of service. Employees may accumulate up to a maximum of 110 days of unused sick leave. Upon normal retirement, employees may receive 25% of accumulated sick leave benefits up to a maximum of twenty days at current salary rates at the time of retirement.

The County has not recorded the vested portion of accrued long-term sick leave, as required by Financial Accounting Standards Board Statement Number 43, in the Nursing Home Enterprise Fund. The Nursing Home Enterprise Fund portion of the accrued long-term sick leave of \$237,166 is included in the General Long-Term Obligation Account group total of \$495,400. The County accounts for the current portion of this liability on a "pay as you go" basis.

G. TOTAL COLUMNS ON COMBINED FINANCIAL STATEMENTS

Total columns on the combined financial statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in accordance with generally accepted accounting principles.

Note 2—Cash and Investments

The County's investment policy for Governmental and Proprietary Fund Types require that deposits and investments be made in New Hampshire based institutions that are insured by the Federal Deposit Insurance Corporation and Federal Savings and Loan Insurance Corporation. The County limits its investments to money market accounts and certificates of deposit in accordance with New Hampshire state law.

At year end, the carrying amount of the County's deposits was \$2,192,625 and the bank balance was \$2,445,802. Of the bank balance \$408,598 was covered by federal depository insurance and \$2,037,204 was uninsured and uncollateralized. The County had no investments at December 31, 1989.

Note 3—Budgetary Accounting

The County delegation is responsible for the adoption of budgets for all Governmental Fund Types and Nursing Home Enterprise Fund. Subsequent

to the adoption of the budgets, the Commissioners may apply to the County Delegation for approval to make supplemental appropriations. Budget transfers between departments within any fund must be approved by the County Delegation. The budget reported in Exhibit C represent revised departmental appropriations as authorized by the County Delegation after effect of the following timing adjustments:

Total approved General Fund budget	\$6,769,438
Adjustments:	
Continuing Appropriations:	
December 31, 1988	24,676
December 31, 1989	(18,216)
	<hr/>
Total Budget — GAAP Basis	<u>\$6,775,898</u>

Expenditures, as reported on Exhibit C, are reported on the same basis of budgetary appropriations. Certain expenditures which are required to be accrued, under generally accepted accounting principles, are not included on Exhibit C to enable proper comparison to budgetary appropriations as follows:

Exhibit C Expenditures	\$5,761,767
Accrued payroll - 1988	(31,886)
Accrued vacation costs - 1988	(64,780)
Accrued payroll - 1989	31,448
Accrued vacation costs - 1989	72,817
	<hr/>
Exhibit B Expenditures	<u>\$5,769,366</u>

Note 4—Short-Term Notes Payable

Short-Term notes payable related to the Gunstock Area Commission consist of the following as of April 30, 1989:

One-year note payable, to seven (7) N.H. Banks, Interest at 7.75%, dated April 27, 1989. Used for current operations.	\$1,700,000
One-year note payable to bank, Interest at 6.66%, dated November 22, 1988. Used for capital improvement projects.	300,000
Six-month note payable to bank, Interest at 6.66%, dated December 23, 1988. Used for capital improvement projects.	100,000
	<hr/>
	<u>\$2,100,000</u>

The \$400,000 related to the capital improvement projects are expected to be converted into long-term financing during the next fiscal year.

Note 5—Change in Long-Term Obligations

The following is a summary of debt transactions of the County for the year ended December 31, 1989 and April 30, 1989:

	General Long-Term Obligations December 31, 1989	Gunstock Area Commission April 30, 1989
Long-Term Obligations-		
Beginning of period	\$ 793,871	\$ 9,278,033
New Debt Issued	2,996,000	1,199,752
Debt Retired	(50,000)	(428,211)
Change in accrued sick leave	51,529	
	\$3,791,400	\$10,049,574

General obligation bonds payable at December 31, 1989 consist of the following individual issues:

\$1,000,000 Courthouse Improvement Bonds of August 1, 1975, due in annual installments of \$50,000 through August 1, 1995; interest at 6.95%	\$ 300,000
\$2,996,000 Correctional Facility Notes of December 21, 1989, due in annual installments of \$150,000 through December 2, 2009; interest at 6.00%	2,996,000
	\$3,296,000

General obligation bonds and notes payable relating to the Gunstock Area Commission at April 30, 1989 are comprised of the following individual issues:

	Interest Rate	Final Maturity Date	Annual Payment	Amount Issued	Balance at April 30, 1989
15-year Serial Notes	6.49%	10/07/93	\$15,000	\$240,000	\$90,000
10-year Serial Notes	7.00%	01/01/90	30,000	300,000	30,000
10-year Municipal Bonds	11.60%	03/10/93	Variable	760,000	270,000
5-year Note	Variable	07/03/90	Variable	85,980	17,180
20-year Notes	Variable	07/03/04	Variable	426,000	265,086
20-year Bonds	8.44%	09/01/07	Variable	8,500,000	8,115,000
3-Year Note	2.9 %	09/17/89	3,928	11,784	1,540
4-Year Note	8.0 %	09/09/90	4,300	17,200	8,591
6-year Note	8.0 %	06/26/93	10,300	61,800	35,915
5-year Notes	13.0 %	12/15/92	6,432	44,265	37,833
3-year Note	13.0 %	01/02/91	2,068	6,204	4,283
5-year Note	18.49%	10/26/93	9,954	67,750	60,044
5-year Note	14.97%	08/20/03	5,261	31,260	28,163
4-year Note	11.89%	07/19/92	3,229	14,242	12,059
20-year Notes	7.47%	07/15/08	50,000	1,000,000	1,000,000
3-year Note	11.89%	11/22/91	11,627	37,000	24,380
5-year Note	10.00%	01/25/94	9,900	49,500	49,500
					\$10,049,574

Interest and bond costs for the year ended December 31, 1989 were \$24,325 for the General Fund and \$200,750 (capitalized) for the Capital Projects Fund.

Interest and bond costs for the year ended April 30, 1989 for the Gunstock Area Commission were \$800,552.

The annual requirements to amortize the debt outstanding as of December 31, 1989, excluding the Gunstock Area Commission, (including interest of \$1,958,175) is as follows:

1990	\$ 400,610
1991	388,135
1992	375,660
1993	363,185
1994	350,710
1995-1999	1,387,275
2000-2004	1,108,800
2005-2009	879,800
	\$5,254,175

The annual requirements to amortize the debt outstanding of the Gunstock Area Commission as of April 30, 1989 (excluding interest expense) is as follows:

1990	\$ 520,291
1991	501,531
1992	522,459
1993	439,466
1994	435,742
1995 & thereafter	7,630,085
	<u>\$10,049,574</u>

Note 6—Interfund Balances

Individual interfund receivable and payable balances at December 31, 1989:

Fund	Interfund Receivables	Interfund Payables
GENERAL FUND:		
Correctional Industries Fund	\$ 1,792	
ENTERPRISE FUND:		
Due from General Fund	15,628	
GENERAL FUND:		
Due to Nursing Home Fund		\$15,628
ENTERPRISE FUND:		
Correctional Industries Fund		
Due to General Fund		1,792
	<u>\$17,420</u>	<u>\$17,420</u>

Note 7—Designated for Future Year's Expenditures

Appropriations for certain projects and specific budget items not fully expended at year end are carried forward as continuing appropriations to the next year, in which they supplement that year's appropriations. At year-end, continuing appropriations are reported as components of fund balance and are detailed as follows:

Laconia Airport Authority	\$6,933
Meals on Wheels Program	6,015
Community Action Transportation Program	2,600
Community Action Family Planning Program	2,668
	<u>\$18,216</u>

Following is a summary of Enterprise Fund property plant and equipment at year end:

	Nursing Home Fund December 31,	Gunstock Area Commission Fund April 30,	Total
Land & Improvements	\$ 23,504	\$ 1,632,688	\$ 1,656,192
Roads & Parking Areas		573,332	573,332
Buildings & Improvements	1,372,403	3,061,185	4,433,588
Machinery & Equipment	386,644	9,825,085	10,211,729
Construction in Progress		26,198	26,198
	1,782,551	15,118,488	16,901,039
Less accumulated depreciation	865,494	3,205,727	4,071,221
	<u>\$ 917,057</u>	<u>\$11,912,761</u>	<u>\$12,829,818</u>

Note 9—Changes in Contributed / Donated Capital

Changes in contributed capital / donated capital are as follows:

	Nursing Home Fund December 31,	Gunstock Area Commission Fund April 30,
Assets Contributed	\$29,788	(\$1,094)
Depreciation Applied to Contributed Capital	76,922	
Net Change	(47,134)	(1,094)
Contributed Capital - Beginning of Period	964,179	1,031,650
Contributed Capital - End of Period	<u>\$919,045</u>	<u>\$1,030,556</u>

Note 10—Pension Plans

The County participates in the New Hampshire Retirement System, which is a multi-employer defined benefit pension plan. The system covers substantially all full-time, permanent employees except employees of the Gunstock Area Commission. It requires that both the County and employees contribute to the plan and provide retirement, disability and death benefits.

Employees are eligible for normal retirement upon attaining age sixty and early retirement after reaching fifty-five, provided they have accumulated ten years of creditable service. For the year ended December 31, 1989,

covered wages were \$2,878,810, 84% of total wages of \$3,440,796. Employee contributions were \$154,301, 4.5% of covered wages.

As of December 31, 1989, the unfunded accrued liability is not available. Cost of living increases to retirees is being funded by the County on a percentage reimbursement basis to the New Hampshire Retirement System. Actuarially determined vested and non-vested benefits have not been calculated for the County's portion of the plan. Additional disclosures required by generally accepted accounting principles have not been made available by the New Hampshire Retirement System. In addition, \$41,956 was contributed in 1989 as the County's share for employees who elected to "buy-back" years of prior creditable service under a decree from New Hampshire Superior Court (See Note 12).

Effective April 1, 1973, the Gunstock Area Commission entered into a comprehensive prototype of insured pension trust agreement (money purchase plan). The plan provides for participation by employees who have 1,000 hours of service in a twelve consecutive month period, and have completed three years of service and have attained the age of 21.

Prior to April 1, 1988, contributions were set at 10% of salary. Contributions were made at a rate of 7% by the employer and 3% by the employee. A plan amendment as of April 1, 1989 set the maximum employer contribution at 7% of annual salary. Employee contributions are no longer made to the plan. Prior service is not funded. The normal retirement benefit can begin upon attaining age sixty-five and be made under various payout options. Employer contributions are vested immediately upon entering the plan.

Covered wages paid under this plan during the fiscal year ended April 30, 1989 were \$270,443. Total wages paid to all employees were \$1,399,224. Employee contributions to the plan were \$7,592, or 2.9% of covered wages. The Commission's contributions to the plan during the year were \$18,058, or 6.7% of covered wages.

Note 11—Commitments and Contingencies

A. LITIGATION

The County Attorney's Office and outside legal counsel estimate that any potential claims against the County which are not covered by insurance, except as discussed in Note 12, are immaterial and would not affect the financial position of the County.

B. GUNSTOCK AREA COMMISSION

Under the act providing for the creation of the Gunstock Area Commission to manage and operate the County owned recreational area, serial notes or bonds of such Commission are considered to be the pledge of the full faith and credit of the County of Belknap, New Hampshire. The principal and interest on such obligations have been paid by the Commission since its inception in 1959.

C. OTHER CONTINGENCIES

The County participates in the federally assisted Medicaid program at the County Nursing Home. This program is subject to financial and compliance audits by the grantors or their representatives. The amount, if any, of expenditures which may be disallowed by the granting agency cannot be determined at this time, although the County expects such amounts, if any, to be immaterial. The County received \$1,592,658 during the year ended December 31, 1989 in Medicaid funding through the State of New Hampshire.

Note 12—New Hampshire Retirement System Court Decree

In a prior year, the New Hampshire Superior Court issued a court decree against the County of Belknap for failure to properly enroll new employees in the New Hampshire Retirement System. After appeal to the New Hampshire Supreme Court, the stipulation of the decree was amended to provide that employees whose service was terminated prior to 1974 may fund their prior service costs in the retirement system. The County is responsible for its pro-rata share of prior service costs. It is probably that additional employees may elect to buy back such past service costs in the future. It is the policy of the County to appropriate an annual estimate to cover such contingencies.

Note 13—Disputed Liabilities

In accordance with state law, the County is responsible for a portion of welfare costs paid by the State of New Hampshire for clients which the County is legally liable. On a monthly basis, the County reviews monthly billing submitted by the State of New Hampshire and defers payments for disputed charges to the County. Disputed reimbursement claims amount to \$20,144 as of December 31, 1989. No provision has been made in these financial statements for this contingent liability.

Note 14—Subsequent Events

On January 25, 1990, the County issued \$4,000,000 of tax anticipation notes to fund 1990 operations until December, 1990. The notes were issued in \$100,000 increments with interest rates at 6.06% and 6.10% per annum.

COUNTY OF BELKNAP, NEW HAMPSHIRE
Schedule 1
 Combining Balance Sheet - all Enterprise Funds
 December 31, 1989 and April 30, 1989

	Nursing Home Dec. 31,	Correctional Industries Dec. 31,	Gunstock Area Comm. April 30,	Combining Total	
				1989	1988
ASSETS					
Cash	\$180,655	\$3,458	\$1,575,429	\$1,759,542	\$502,126
Temporary investments					705,330
Accounts receivable	155,121	960	54,282	210,363	196,821
Due from other funds	15,628			15,628	16,694
Inventories	33,199		30,670	63,869	72,803
Prepaid expenses			230,440	230,440	234,594
Restricted cash	51,583			51,583	42,899
Land and improvements - net	15,615		1,632,688	1,648,303	1,548,165
Roads and parking areas - net			431,980	431,980	423,374
Buildings and improvements - net	747,988		2,684,227	3,432,215	1,313,472
Machinery and equipment - net	153,454		7,137,668	7,291,122	6,789,010
Construction in progress			26,198	26,198	1,718,988
Total Assets	<u>\$1,353,243</u>	<u>\$4,418</u>	<u>\$13,803,582</u>	<u>\$15,161,243</u>	<u>\$13,564,276</u>
LIABILITIES & FUND EQUITY					
Liabilities:					
Accounts payable	\$212,928		\$219,725	\$432,653	\$410,018
Accrued liabilities	99,521			99,521	98,404
Due to other funds		\$1,792		1,792	8,327
Accrued expenses			351,517	351,517	367,938
Deferred income			36,662	36,662	16,577
Payable from restricted assets	51,583			51,583	42,899
Short-term notes payable			2,100,000	2,100,000	
General obligation bonds and notes			10,049,574	10,049,574	9,278,033
Total Liabilities	<u>364,032</u>	<u>1,792</u>	<u>12,757,478</u>	<u>13,123,302</u>	<u>10,222,196</u>
Fund Equity:					
Investment			269,838	269,838	269,838
Contributed capital	917,045		1,030,556	1,947,601	1,995,829
Retained earnings (Deficit)	72,166	2,626	(254,290)	(179,498)	1,076,413
Total Fund Equity	<u>989,211</u>	<u>2,626</u>	<u>1,046,104</u>	<u>2,037,941</u>	<u>3,342,080</u>
Total Liabilities and Fund Equity	<u>\$1,353,243</u>	<u>\$4,418</u>	<u>\$13,803,582</u>	<u>\$15,161,243</u>	<u>\$13,564,276</u>

COUNTY OF BELKNAP, NEW HAMPSHIRE

Schedule 2

Schedule of General Fund Revenues - Budget and Actual -
For the Year Ended December 31, 1989

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:			
County Taxes	\$5,525,000	\$5,525,000	
Charges for Services:			
Registry of Deeds	400,000	360,422	(\$39,578)
Sheriff's Department	141,000	143,607	2,607
Fire Dispatch	130,000	136,328	6,328
	<u>671,000</u>	<u>640,357</u>	<u>(30,643)</u>
Intergovernmental Revenues	21,000	40,741	19,741
Interest:			
Investment Income	225,000	270,442	45,442
Other	15,000		(15,000)
	<u>240,000</u>	<u>270,442</u>	<u>30,442</u>
Miscellaneous:			
Jail revenues	62,000	73,532	11,532
Rent	162,000	161,847	(153)
Welfare Recoveries	35,000	37,471	2,471
Other	53,438	154,712	101,274
	<u>312,438</u>	<u>427,562</u>	<u>115,124</u>
Total Revenues	<u>\$6,769,438</u>	<u>\$6,904,102</u>	<u>\$134,664</u>

COUNTY OF BELKNAP, NEW HAMPSHIRE

Schedule 3

Schedule of General Fund Expenditures and Other Financing Uses -
Budget and Actual

For the Year Ended December 31, 1989

	Budget	Actual	Variance Favorable (Unfavorable)
Expenditures:			
Current:			
General Government:			
General Administration	\$139,460	\$132,818	\$6,642
Finance	91,455	89,546	1,909
County Attorney	127,342	125,908	1,434
Registry of Deeds	228,893	226,279	2,614
Property Maintenance	132,053	131,622	431
Airport Authority	9,696	9,696	
County Delegation	12,910	12,910	
	741,809	728,779	13,030
Public Safety:			
Sheriff's Department	699,813	684,225	15,588
House of Corrections	1,198,151	1,173,575	24,576
Lakes Region Fire Dispatch Center	288,790	288,732	58
	2,186,754	2,146,532	40,222
Health and Welfare:			
Welfare Assistance	2,201,180	2,138,251	62,929
L. R. Mental Health Center	50,000	50,000	
Medical Referee	13,830	13,815	15
	2,265,010	2,202,066	62,944
Education:			
County Cooperative Extension Service	121,743	121,743	
Soil Conservation Service	33,540	33,540	
Community Action Program	38,237	38,237	
	193,520	193,520	
Capital Outlay:			
County Attorney	4,470	4,463	7
Registry of Deeds	17,060	16,793	267
Courthouse	51,900	51,700	200
Sheriff's Department	17,650	17,422	228
	91,080	90,378	702

COUNTY OF BELKNAP, NEW HAMPSHIRE

Schedule 3

Schedule of General Fund Expenditures and Other Financing Uses -
Budget and Actual (Continued)
For the Year Ended December 31, 1989

	Budget	Actual	Variance Favorable (Unfavorable)
Debt Service:			
Principal retirement	50,000	50,000	
Interest on Long-Term debt	24,325	24,325	
Interest on tax anticipation notes	326,171	326,167	4
	<u>400,496</u>	<u>400,492</u>	<u>4</u>
Total Expenditures	<u>5,878,669</u>	<u>5,761,767</u>	<u>116,902</u>
Other Financing Uses:			
Operating Transfer to:			
Nursing Home Fund	798,200	790,000	8,200
Capital Projects Fund	99,029	99,029	
	<u>897,229</u>	<u>889,029</u>	<u>8,200</u>
Total Expenditures and Other Financing Uses	<u>\$6,775,898</u>	<u>\$6,650,796</u>	<u>\$125,102</u>

COUNTY OF BELKNAP, NEW HAMPSHIRE

Schedule 4

Schedule of Changes in General Fixed Assets - By Category
For the Year Ended December 31, 1989

Department	Balance Jan. 1, 1989	Current Activity	Balance Dec. 31, 1989
Land and Improvements	\$144,829		\$144,829
Buildings and Improvements	1,811,296	\$3,331,780	5,143,076
Machinery and Equipment:			
Equipment	625,167	183,845	809,012
Vehicles	138,338	5,043	143,381
Construction in Progress:			
New Correctional Facility	1,825,485	(1,825,485)	
	<u>4,545,115</u>	<u>1,695,183</u>	<u>6,240,298</u>
Less accumulated depreciation	1,229,864	174,616	1,404,480
	<u>\$3,315,251</u>	<u>\$1,520,567</u>	<u>\$4,835,818</u>

Report of the Registry of Deeds

TO: The Honorable Commissioners of Belknap County:

The past year proved to be a very busy and profitable one. Copy requests have been on the increase once again. Our income derived from copies alone from September to December was \$15,831.00, which reflects better than 8,000 copies made in a four-month period. Needless to say, it keeps the staff very busy.

The number of documents recorded in 1989 decreased somewhat due to the economy. A total of 15,653 documents were recorded, which reflects a decrease of 7 documents per day less than in 1988. There were 492 plans recorded and we utilized another 5 drawers of our 15-drawer cabinet. We anticipate filling the cabinet in 1990.

Our revenue for 1989 was \$364,612.99, showing a decrease of \$24,612.86 over that of 1988. We collected \$1,460,215.88 for the State of New Hampshire in Tax Stamp revenue. Of that amount, we received our 4% commission equalling \$60,842.37.

The year ended with the retirement of Everett D. Wheeler, Register of Deeds for the past 23 years. On December 28, 1989 he was honored at a large retirement party at the Pheasant Ridge County Club. There were over 250 people in attendance.

The Belknap County Commissioners presented Mr. Wheeler with the lovely black chair which had been in his office. From the proceeds of the ticket sales, Mr. Wheeler received a first-class round trip ticket to Phoenix, Arizona.

Rachel M. Normandin, Deputy Register since 1984, was appointed Commissioner to Perform the Duties of the Belknap County Register of Deeds for the balance of the 1989-1990 term. Judith Livernois, employee of the Registry for the past 5 years was appointed Deputy Register by Mrs. Normandin.

As Commissioner Register, I look forward to working with the Belknap County Commissioners and members of the delegation in the coming year.

A special "Thank You" to Mr. Wheeler for the past 21 years of guidance and encouragement. Without his blessings and full cooperation, the transition could not have been accomplished so easily.

My sincere appreciation to the staff for their continued loyalty, dedication and support.

Respectfully submitted,
Rachel M. Normandin
Commissioner , Register of Deeds

Report of Belknap County Nursing Home

To the Honorable Commissioners of Belknap County:

We look upon the year 1989 as a memorable one.

Our efforts to enhance the quality of life among our elderly residents have been well rewarded. During National Nursing Home Week in May, we formally dedicated the new Outdoor Recreational Area with many of the individuals and businesses involved attending. In late September, we were honored to host the 1st Annual Belknap County Special Seniors Olympics. With the support of the Laconia Kiwanis Club and cooperation of three other area nursing homes, we were able to involve almost 100 participants in this special event.

Early in January, our Director of Nurses, Kathleen M. Lord, RN, became certified as a Gerontological Nurse. This was a first for the Belknap County Nursing Home and we were very proud of her accomplishment. As the year came to a close, two of our Unit Coordinators, Catherine Coyne, RN, and Darlene Fitts, RN, also became certified as Gerontological Nurses. Their efforts certainly reflect upon the facility.

The nursing home is extremely proud of the fact that educational assistance has made it possible for one Licensed Practical Nurse to become a Registered Nurse while five Certified Nursing Assistants will soon become Licensed Practical Nurses. This program is a giant step in meeting the nursing shortage experienced over the past several years.

In every annual report, complimentary remarks are made regarding the employees of this facility as a result of their outstanding efforts to provide quality care to our residents. Once again, I extend appreciation for their dedication and professionalism as they perform their duties.

During 1989, twenty-seven residents expires, four were discharged, and thirty-two were admitted. Through the years, we have been fortunate to have great support from the medical profession, the clergy, many organizations, agencies, and of course, individuals. Their contributions to the well-being of our residents have not gone unnoticed. Our accomplishments would not be possible without the understanding, the encouragement, and the support of the Belknap County Commissioners and the Belknap County Delegation.

As we enter the new year and another decade, our actions will be influenced by the Omnibus Budget Reconciliation Act of 1987 (OBRA '87).

National standards will have to be met regarding level of care given, as well as the training and evaluation of personnel. OBRA '87 will require nursing homes to maintain a physical environment in a manner adequate to protect the health and well-being of residents. The ramifications of OBRA '87 are just beginning to impact nursing home operations and more can be expected. We look upon compliance with OBRA '87 as a challenge for the decade ahead. The future requirements for long-term care will be demanding yet obtainable.

The employees of the Belknap County Nursing Home have been entrusted with the responsibility to provide quality care to the elderly. As they have risen to the challenge in the past, they will again do so to accomplish the goals set before them.

Respectfully submitted,

Donald D. Drouin Sr., NHA
Administrator

Department of Corrections

To the Honorable Commissioners of Belknap County:

The year 1989 closed the decade and gave life to a new Correction Facility replacing the antiquated "BLOCK" erected in the late 1800's. The new facility was completed in October of 1989 on schedule and under budget.

The overall activity for the year increased considerably over that of 1988. A total of 1272 detainees' were received in 1989 reflecting a 14% increase over 1988. The Average Daily Population in 1989 was 52.2 or a 24% increase over 1988. The overall average age (25.8 years) of the population was slightly older than that of 1988.

We are in the third year of our "Inmate Drug Testing Program", which is not only a mechanism to detect substance abuse by work release inmates, but acts as a deterrent for those would-be users. During 1989 the program produced seven positive test results in which inmates lost their work release and/or early release under RSA 651:18. The low numbers of positive tests speaks for itself as for its effectiveness.

The "Jail Industries Program", which employs inmates in a private sector job within the security perimeter and teaches "work habits" has been a great success. Over the past twelve months a total of 26 inmates in groups of three to six worked in various capacities assembling crutches and plastic dividers. As a result, \$21,645.46 was paid in gross wages, \$1,979.60 Federal Income Tax, \$1,553.46 Social Security Tax and \$7,623.81 went to Belknap County as room and board to off-set the cost of incarceration. These were inmates who would otherwise be idle and nonproductive during their sentence.

Belknap County has been recognized by the National Institute of Corrections as a *model* "Jail Industry Program". NIC has scheduled and funded tours nation-wide for counties to visit Belknap County and observe, first-hand, our Industry Program. Recognition by an agency such as NIC is a credit to the employees of the Belknap County Department of Corrections.

Belknap County's 1989 income from N.H. Department of Transportation, per-diem revenue for federal inmates and work release room and board is up 16% over what was projected for 1989.

The "Roadside Litter Cleanup Program", which uses minimum security inmates to pick up litter along the sides of town roads, cleaned 195 miles of town roads in Belknap County. The cleaning crews worked in each and every town in Belknap County with no expense to the towns. The program is fully funded by the State of New Hampshire.

Finally, after almost three years of negotiations with the United States Marshal's Service and with the cooperation of Marshal Donald Waite, Belknap County received a *Grant* for \$110,000.00 to build a garage/workshop. The garage/workshop will replace the one which was torn down during the construction phase for the new building. Construction, approved by both the Belknap County Commissioners and the Legislative Delegation, began in January of 1990 and is scheduled for completion April 1.

I wish to thank you as Commissioners and the Belknap County Legislative Delegation for your assistance, support and cooperation during 1989.

Respectfully submitted,

Walter R. Newcomb,
Superintendent

Report of the County Attorney

To the Honorable Commissioners of Belknap County:

I hereby submit my report as Belknap County Attorney for the year ending December 31, 1989.

There were a total of 474 cases processed through this office in 1989. This represents a fifteen percent increase in cases processed over the previous year. The breakdown of the cases is as follows:

A total of 267 indictments were returned by the 9 Grand Juries for the commission of the following felonies:

Accomplice to Burglary	13
Accomplice to Theft by Unauthorized Taking	1
Aggravated Felonious Sexual Assault	9
Assault by Prisoner	1
Attempted Escape	2
Bribery	5
Burglary	63
Conduct After Accident	1
Conspiracy	1
Conspiracy - Burglary	1
Conspiracy - Criminal Mischief	2
Criminal Mischief	15
Criminal Restraint	2
Disobeying Officer	1
Escape	6
Falsifying Physical Evidence	1
Felon in Possession of Firearm	2
Felonious Sexual Assault	12
First Degree Assault	1
Forgery	9
Issuing Bad Checks	6
Kidnapping	2
Manufacture of Controlled Drug	4
Obtaining Drugs by False Means	16
Obtaining Drugs by Forged Prescription	3
Operating While Habitual Offender	21
Perjury	4
Possession Controlled Drug / 2nd Offense	2
Possession Controlled Drug / Intent Sell	2
Possession Narcotic Drug	8
Possession Narcotic Drug / Intent to Sell	3

Possession Stolen Property	2
Receiving Stolen Property	10
Robbery	5
Sale Controlled Drug	2
Second Degree Assault	9
Theft by Deception	1
Theft by Unauthorized Taking	10
Unlawful Possession Gravestone	3
Welfare Fraud	5
Witness Tampering	1
 TOTAL	 267

The office also processed 41 misdemeanor Informations initiating misdemeanor complaints in the Superior Court. In addition, a total of 95 misdemeanor appeals and 14 violation appeals from the Laconia District Court were taken to the Superior Court.

Additionally, the office filed 19 Petitions under the Uniform Reciprocal Enforcement of Support Act for the benefit of petitioners within the County, as well as bringing actions in 29 Petitions received from other states under URESA.

One of the main objectives of the office has been to obtain restitution for victims of crimes. This has been achieved in a large number of cases.

The advisory capacity of the office has increased substantially as well. As legal issues become more complex, the various police departments within the county have expanded their reliance on the County Attorney's Office to provide advice on search warrants and trial issues.

Respectfully submitted,

Edward J. Fitzgerald, III
Belknap County Attorney

Report of the Human Services Department

To the Honorable Belknap County Commissioners:

The following reports are submitted for the Belknap County Human Services Department for the year 1989, detailing by Town/City the number of clients served and the dollars expended in state mandated programs serving our youth, disabled and elderly residents.

OLD AGE ASSISTANCE

Alton	3	2,070.00
Barnstead	6	4,075.00
Belmont	9	6,146.00
Centre Harbor	0	- 0 -
Gilford	3	2,070.00
Gilmanton	2	1,359.00
Laconia	53	36,053.00
Meredith	5	3,429.00
New Hampton	0	- 0 -
Sanbornton	0	- 0 -
Tilton	14	9,510.00
TOTAL	95	64,712.00

AID TO THE PERMANENTLY & TOTALLY DISABLED

Alton	20	19,356.00
Barnstead	2	1,884.00
Belmont	11	10,620.00
Centre Harbor	1	1,028.00
Gilford	8	7,708.00
Gilmanton	2	1,884.00
Laconia	100	96,760.00
Meredith	13	12,504.00
New Hampton	3	2,912.00
Sanbornton	4	3,940.00
Tilton	13	12,504.00
TOTAL	177	171,100.00

INTERMEDIATE NURSING CARE

Alton	20	93,150.00
Barnstead	8	36,735.00
Belmont	24	112,830.00
Centre Harbor	8	36,735.00
Gilford	27	125,950.00

Gilmanton	7	32,799.00
Laconia	127	593,013.00
Meredith	25	116,766.00
New Hampton	3	14,432.00
Sanbornton	14	65,599.00
Tilton	18	83,967.00
TOTAL	281	1,311,976.00

In November of 1989, after several months of negotiation, the county's offer of \$30,000.00 to resolve disputed claims of approximately \$80,000.00 for the period 1975-1986, was accepted by the State of New Hampshire. The State also agreed at that time to no longer claim other disputed amounts of \$49,000.00 plus interest.

CARE OF CHILDREN

Alton	7	2,006.00
Barnstead	8	16,683.00
Belmont	16	28,677.00
Centre Harbor	3	16,084.00
Gilford	11	12,687.00
Gilmanton	13	10,604.00
Laconia	185	407,434.00
Meredith	17	66,460.00
New Hampton	5	8,054.00
Sanbornton	5	11,144.00
Tilton	19	37,531.00
TOTAL	289	617,364.00

The county is authorized to collect, on behalf of the Division for Children & Youth Services, reimbursements from parents or others chargeable by law for a child's support and necessities. The County collected \$42,590.00 in parental reimbursements during 1989 which was forwarded to the Division and the State in turn will credit the county for 40%.

Incentive Funds received this year from the Division of Children and Youth Services to maintain local programs serving our youth were awarded to the Appalachian Mountain Teen Project, the Junior Companion Program and Belknap County Mediation.

Respectfully submitted,

Carol N. Schonfeld
Human Services Administrator

Report of Belknap County Sheriff's Dept.

As I began my third term as High Sheriff of Belknap County, I found my department supplying even more vital and specialized services to Belknap County than ever before. My criminal investigators specialized in drug, child abuse, fraud and juvenile investigations, to name a few. Court Security, police dispatching and the serving of civil process are also major functions of my department.

Adult criminal investigations more than doubled from the previous year, with a total of 450 investigations being conducted. Lt. Stephen Hodges continued to be involved in a lengthy, complex investigation within the city of Laconia, which was completed mid-year. Although we spent more than half the year without a polygraph examiner, we still managed to conduct 44 polygraph tests after Cpl. Richard Batstone and later, Deputy Daniel Collis received the specialized training needed to conduct such examinations. The department handled 202 bad check cases and returned \$12,000 in restitution to businesses and/or individuals within Belknap County.

Our Juvenile Officer, Corporal Richard Batstone, conducted 198 juvenile investigations in 1989, thus continuing to provide valuable services in this field. Corporal Batstone's knowledge of the juvenile justice system, his professionalism and his sincerity in attempting to help the youth of our county, has brought him state-wide recognition. His services are in high demand from not only the police agencies, but by individuals needing assistance with court procedures, the school authorities, and the juvenile court personnel.

Because more and more people are becoming aware of child abuse, the number of sexual and physical abuse cases more than doubled in 1989. Again, Sgt. Linda Hickey, has assisted police agencies, schools, and the NH Division of Children and Youth Services with their abuse cases. Stg. Hickey continued her education in this field during 1989 by attending seminars on Ritualistic Crime, Rape Protocol, Interviews and Interrogation, and completing a two-month correspondence course on Sexual Assault Investigations.

Because of matching funds appropriated by the Belknap County Delegation, my department was able to obtain a grant to be used specifically for drug investigations. With the monies from this grant we were able to purchase sophisticated equipment that has been invaluable in the fight against drug traffickers. With the expertise of Deputy Robert Dupuis, a former Northern Commander of the NH Attorney General's Drug Task Force, my investigators have seized quantities of marijuana, cocaine, LSD, and heroine. There were a total of 44 investigations resulting in numerous arrests. \$2,350.00 spent on overtime, was returned to the county by the NH Attorney General's Office, which they took from the NH Drug Forfeiture Fund. One vehicle taken during a drug arrest, has been forfeited, and there are two pieces of

real estate within the county which are in the process of being forfeited. The monies from these forfeitures will be returned to the towns and the county for use to further combat the drug problem in our communities, through education and enforcement. Deputy Dupuis has also continued gaining expertise by attending two separate advanced seminars on the subject of drug enforcement.

Deputy Daniel Collis, attended the D.A.R.E. instructors seminar this year, and is currently instructing in two area schools. D.A.R.E. is a nationwide program designed to educate our youth on the subject of substance abuse. It means Drug Abuse Resistance Education, and is a program that is offered, not only by our department, but by police agencies across the state and the country, to students just before they enter the middle school. The program has proven to be a great success, and I am pleased that we can offer such a worthwhile educational series to teach our children all about drugs and how to say no.

Court Security is still a number one concern of my department, and our court security personnel continue to lead the state in professionalism. All court security personnel have received extensive training in their field, which enables them to implement new security procedures. Deputy Alfred Noviello, Senior Court Officer, provides the courts with his expertise and knowledge of security measures. The walk-through metal detector, which was provided by the Uniform Court System, continues to be instrumental in maintaining secure courtrooms.

The Civil Department, consisting of a clerk and two deputies serving civil process, showed an enormous increase in services, which is indicative of our slowing economy. The number of real estate attachments made in 1989 nearly doubled from the previous year. The deputies served approximately 5,000 writs, which resulted in \$95,000 in revenues to Belknap County.

In addition to the duties of my court security officers, investigators, and civil deputies, they all shared the necessary service of prisoner transportation and warrant arrests. The department made 1,020 prisoner transports in 1989, doubling the number made in 1988. Prisoner transportation is a service offered that is ever increasing, but is vital to the support of our police agencies and court facilities. We also processed more than 500 civil and criminal warrants resulting in approximately 250 arrests.

The Belknap County Dispatch, which serves our department plus ten towns and Marine Patrol, has again far exceeded the previous year's radio and telephone calls. The use of our new computer system enables the dispatchers to have access to a great deal of information in a very short time, and this information can quickly be passed on to the police officers on the road. As an added feature this year, our back-up transmitter was moved from the courthouse to the top of Liberty Hill, enabling us to maintain our dispatching service even if our main transmitter fails to operate.

Once again, I would like to express my sincere thanks to the Belknap County Commissioners, the Delegation members, and each and every police department in the county, for their continued cooperation and support.

Respectfully yours,
Robert F. Gilbert, *Sheriff*

Gunstock Report

The past year at Gunstock has been one of significant contrasts. With the completion of the resorts ten million dollar expansion and a steady market share growth the previous two years, expectations were high for a very good ski season. As with any industry that depends on favorable weather patterns for a large part of its success, there are a wide range of variables and the 1988/89 season proved to be a classic example of that volatility.

With the least amount of natural snowfall in 110 years and a surplus of rain and warm weather in Gunstock's major markets, the results were a season that was off 30,000 skier visits from the previous year. The Cross Country Center, which relies upon natural snow, had an even larger shortfall though the Gunstock Snowmakers saved the day when they made snow in the base complex and trucked it out onto the trail network so that cross country skiers could enjoy their sport too.

In spite of the weather-related downside, the season proved the value of Gunstock's new snowmaking system. An experienced and hard working snowmaking crew was able to provide a high level of skiing quality and recover from the downturns in a timely fashion. Local skiers gave those efforts high marks but the crowd draw was negatively impacted by a lack of skier motivation in the major markets where no snow and plenty of rain (it rained every week in Boston for twelve weeks and sometimes twice per week) was the rule all season long.

Gunstock conducted a variety of surveys and user input meetings during the season to help gain a clear understanding of consumer perceptions, needs and wants. A Season Pass Holder Town Meeting conducted in March sought feedback from one of Gunstock's largest user groups, its 4000+ in-county pass holders. The response to that meeting resulted in a variety of operational modifications to meet user demands and of those surveyed, 90% approved of Gunstock general operational policies/performance. The Gunstock Commission also conducted a series of District User Meetings in Sanbornton, Meredith, Gilmanston, Alton and Laconia to gain further insight into the Belknap County residents perceptions, needs and wants.

Continuing a long tradition of serving the youth of Belknap County, Gunstock's Ski School and Cross Country Center gave more than 10,000 ski lessons to school children across the county.

Gunstock's summer operations, a 300-site campground and special events program, had a good year. Our events attracted good crowds and the Crafts Festival in July brought over 12,000 visitors to the mountain while the Oktoberfest enjoyed sell-out status in most of its performances. The campground reversed local summer visitor trends and posted a modest increase in camper visits.

Report of Conservation District

COMMUNITY PLANNING: Our environmental consultant has worked with several towns to provide assistance with environmentally-sensible planning of housing developments. To further assist towns in this process, we now have a consulting engineer. Workshops were given on High Intensity Soil Mapping (HIS), warm season grasses for gravel pit reclamation, sediment and erosion control, and using wetland studies and the variety of other resources that towns have available (Sanbornton-Belmont). The District has promoted Land Conservation Investment Program (LCIP) by sending out a mailing about local workshops covering the process, and by providing towns with the Soil Potential Index (SPI) information free of charge for their applications. Ralph and Olive Meader, were selected as the Conservation Districts' State Cooperators of the Year in recognition of their on-going effort to place conservation easements to land in Sanbornton.

AGRICULTURE: The results of the Hay/Pasture Demonstration Project will be tabulated and the report written this winter. We are in the process of renewing the lease on DRED's Opechee property where the project has been conducted, and the community gardens are located. A no-till workshop was given at Steve Suroweic's farm in Sanbornton.

CONSERVATION EDUCATION: The program coordinator (PC) and Lee Faucher, a 6th grade science teacher from Laconia's Memorial Middle School, attended "Cultivating Science in the Classroom" at Shelburne Farms. The District's first Conservation Field Day was held for 250 eighth graders this fall at the District's leased field. A project WILD workshop was held at Elm St. School in Laconia. The PC has been trained to facilitate future Project WILD workshops. Currently, we're working with the Gilmanton School on developing a nature trail. Information was distributed at the Gunstock Forest Festival, the Farm/Forest Expo, and the County Fair.

DISTRICT OPERATIONS: The PC represented BCCD at the Northeast Regional meeting where the themes were cooperation and water quality. The PC attended the Municipal Law Lecture Series, the Extension Water Quality Workshop at the Science Center of N.H., Franklin Pierce Law Center's Environmental Enforcement Symposium, wetlands workshops in Rockingham Cty. C.D., Soil Conservation Serv. (SCS), State Wetland Board, and workshops on managing growth at UNH and Lakes Region Planning Commis. We now have volunteers: most have helped with gardening techniques in the community gardens and maintenance of the area, the other is a high school student developing her office skills while she helps us.

WATER QUALITY: The District is working with North County Resource Conserv. Development Area, Inc. (RC&D) in several areas. The data for Meredith's Critical Watershed Evaluation Program developed through RC&D will be put into our computer soon. Currently, the District, RC&D, the Meredith Conservation Commission and Meredith's Tom Selling, an environmental engineer for Dunn Geoscience, are planning a watershed awareness and cleanup project.

The BCCD Board of Supervisors feel that the accomplishments of this past year were made possible through the generous support of many individuals.

Report of Belknap County Cooperative Extension

The University of New Hampshire Cooperative Extension's mission is to disseminate and encourage the application of research-generated knowledge and leadership techniques to individuals, families and communities.

The UNH Cooperative Extension:

- Provides informal, noncredit education for individuals of all ages.
- Focuses on issues relevant to New Hampshire families, individuals, and communities.
- Is educational in program content and methods.
- Works with an extensive system of volunteers, including the New Hampshire Extension Homemakers and 4-H Volunteer Leaders.
- Is an integrated partnership with federal/state/county levels of government, research and the private sector.
- Features the objective presentation and analysis of factual information so that people can make decisions themselves. Cooperative Extension is researched based with communication along with research, extension, and teaching at the University of New Hampshire, U.S. Department of Agriculture, and Extension Services nationwide.
- The Belknap Office is located in the Belknap Mill, Beacon Street East, Laconia. Office hours are from 8:00 - 4:30.
- Involves cooperation, but not necessarily equal sharing of financial support by the U.S. Department of Agriculture, State of New Hampshire through the University and each county within the state.
- Is staffed by educational professionals.

Ginny Clifford, County Coordinator

1989 ANNUAL REPORT FOR HOME ECONOMICS

Barbara J. Hunter, C.H.E., Extension Educator

The home economics program reaches individuals and families with information/education delivered through group meetings, newsletters, fact sheets, individual contact, and networking with agencies and organizations. Over 3,200 people were impacted through these programs. Our reach expanded to over 15,000 with the Monthly Consumer radio program on WEMJ. Topics covered during the last 12 months were:

- Children and Discipline
- Pesticides and Our Food
- Food Irradiation
- Children and Play
- Cholesterol, Fat and Fiber
- Healthier Eating During the Holidays
- Dieter's Dilemma
- Household Hazardous Waste
- Family Wellness
- Summertime food safety
- Today's Stepfamilies

The major focus of these efforts is to help people to help themselves by providing the information that allows them to define, prevent, and solve problems in the areas of nutrition and health, parenting, resource management, and water quality.

During this past year, our primary concentration has been:

- family and economic well-being
- water quality
- nutrition, diet and health
- household hazardous waste

Summary of UNH Cooperative Extension

Home Economics Program initiatives:

- Three household hazardous collection days were held at Gilford, Laconia, Meredith, Bristol, and Wolfeboro. These were joint efforts of UNH Cooperative Extension, Lakes Region Planning Commission, and the town of: Gilford, Laconia, Alton, Belmont, Bristol, Center Harbor, Hill, New Hampton, Meredith, Sanbornton, Sandwich, Tamworth, Tuftonboro and Wolfeboro. 7,035 gallons of household hazardous waste were collected along with 442 used car batteries and over 1,250 gallons of used motor oil.
- 73 child care providers attended a series of programs that assisted them in upgrading the quality of child care in the Lakes Region.
- **Child Care New Hampshire**, a newsletter published jointly by UNH Cooperative Extension and the N.H. Bureau of Child Care Standards and Licensing, was sent to over 75 child care providers. Providing information on child management, resources and techniques, this newsletter is a valuable education tool that assists in enhancing the quality of child care.
- **UPSTREAM**, a community-wide partnership aimed at strengthening family life through a primary prevention network of support and education, has been established in the Lakes Region. A result of efforts initiated by the UNH Cooperative Extension and the NH Family Resource Coalition, it represents an affiliation of UNH Cooperative Extension and 26 people from human service agencies and individuals from the private sector who work to prevent family problems before they occur. See attached release for more information.

The impact of this partnership should result in a more cost-effective county program for youth and families. For example, Upstream was awarded a \$6,500 grant by the Office of Alcohol and Drug Abuse Prevention to initiate and implement an intensive parenting education program in the Lakes Region during January-June 1990.

This past year we worked to establish the network; our major objective for 1990 is to reach over 150 families with training to increase their parenting skills.

- 345 families received a series of age-paced newsletters designed to enhance their parenting abilities. This series consists of: Cradle Crier, Toddler Tales, 2-Year-Old and 3, 4, 5 Year Olds.

- 554 people were educated in nutrition, diet and health information. The programs included consumer information on food safety and food selection; a 10-week series on behavior modification, exercise and nutrition; programs and learn-at-home kits to lower cholesterol and fats; and programs and fact sheets promoting better health through adopting the USDA dietary guidelines.
- **Extension Echoes**, a bi-monthly newsletter was sent to over 1,300 families furnishing information on consumer issues, nutrition guidelines, parenting skills, financial and household management basics, and Extension programs.
- Extension offered a public program for parents and stepparents in combined families on the impact on children of blending families. We also presented a 4-week workshop series designed to assist in the blending of stepfamilies.
- Pesticides in our food is an increasing concern, resulting in an accelerated need for non-biased, research based information. Extension addressed this issue by programs broadcast over WEMJ, a special public meeting which specifically dealt with the subject, and numerous fact sheets sent in response to consumer requests.
- "The Great American Eat To Beat Cancer Day" continues to be a success in the Lakes Region. Area youth and adults attended seven schools and one restaurant to learn how diet can reduce cancer risk. The Lakes Region Nutrition Coalition, consisting of the UNH Cooperative Extension, Lakes Region General Hospital, and Laconia Women's Health Clinic coordinated this popular annual event.
- 128 households requested and received information on domestic water testing through an educational network administered by seven Belknap County Extension Homemaker groups. The leaders of these groups were trained by UNH Cooperative Extension.

ACCOMPLISHMENTS FOR FISCAL YEAR 1989

EXTENSION EDUCATOR, AGRICULTURE, BELKNAP COUNTY

- Conducted Belknap/Merrimack swine meeting for 25 producers.
- Helped conduct full day lamb grading workshop at UNH for 18 lamb producers. Conducted half day workshop on lamb grading at Dick Person's farm for 8 lamb producers.
- Conducted beef performance testing at 2 county beef farms.
- Conducted apple pruning workshop at Rockledge Orchard for 25 apple growers.
- Individual visits to all Belknap County farms.
- Held joint Belknap/Carroll meeting with 6 selected producers explore potential alternative agricultural opportunities.
- Worked intensively with one horse breeder to develop an alternative involving hayrides with pancake breakfast.

- Incorporated a discussion on pesticides and water quality into the pesticide applicator training course.
- Worked with 7 individual growers to customize fertilizer applications for optimal growth without excessive fertilizer.
- Leadership development education:
 - Member, State teaching team for New England Regional Leadership Program, Cycle 3.
 - Member of Family Community Leadership Program Board of Directors responsible for \$50,000 Kellogg Grant
 - Helped develop NH/VT FCL Training Institute
 - Co-authored a Cooperative Extension position paper titled *Leadership Development Education*.
- Held a public meeting on Current-Use Assessment, attended by approximately 75 people, with County Forester.
- Cooperated with Home Economist and UNH Specialists on public meeting to address pesticides and food safety.
- SOLID WASTE. Appointed issue team leader July 1, 1989.

COOPERATIVE EXTENSION'S AREAS OF FOCUS IN SOLID WASTE

- #Family and Household Decision-making Re: Solid Waste and Recycling
Paula Gregory, John Damon, Bruce Marriott, Debbie Maes
 - #Solid Waste and Recycling Activities for Youth (4-H and Schools)
Cal Schroeder, Dick Bonnevill, Dottie Burrows, Gary Kalajian
 - Composting - Individual and Municipal
Bruce Marriott, Nancy Adams
 - * Manure Management for Livestock and Horses
Francis Gilman, Jim Mitchell, Nancy Deuel, Tom Buob, Dairy Staff
 - * Shredded Newspaper as Substitute Livestock Bedding
John Porter, Jean Conklin, Bruce Clement
 - * Household Hazardous Waste
Barbara Hunter, Nancy Adams, Faye Plowman
 - * Agricultural Pesticides (Collection of outdated)
David Sorensen
 - Community Decision-making
John Damon, Bruce Marriott
 - Septic Disposal Alternatives
 - * Wood Ash Application
Ag and Forestry Staff
 - * Coast Clean-up and Trashmaster Programs
Sea Grant Staff
 - #Staff Training
John Damon, Bruce Marriott
- # = Being Developed * = Current Programs

4-H IN BELKNAP COUNTY 1988-1989

Ginny Clifford, Extension Educator, 4-H & Youth Development

4-H provides educational opportunities to youth in Laconia and each town in Belknap County. Youth participate in 4-H by joining organized clubs, special interest courses, school enrichment programs and as individuals. 224 youth participated in clubs, 73 in special interest courses, 2,210 in school enrichment programs and 16 in individual study. 110 adults volunteered as club leaders, project leaders, or served on advisory boards. 45 older youth served as junior or teen leaders and assisted others with project work. There are 30 4-H clubs and family clubs organized in Belknap County.

4-H youth enroll in one or more projects each year and carry out these projects under supervision of 4-H leaders/parents. 289 projects were reported in the Animal Science area which includes Veterinary Science, beef, dairy, swine, poultry, dogs, horses, rabbits, goats, sheep, small animals and embryology. 146 youth were involved in plant science projects. Special projects in small fruits, tree fruits, flowers and vegetables were carried out. 131 members worked in the Mechanical Science projects. 50 youth worked on Natural Resource projects, 168 youth were involved in Citizenship projects. 2 youth attended a week-long Citizenship Conference in Washington, D.C., 6 youth participated in a 4-day, 4-H Teen Conference at the University of N.H. 276 youth learned life skills by participating in communications, cultural heritage, expressive arts and hobby and collection projects. 136 youth were involved in health, safety and physical fitness activities. Youth are interested in good nutrition and in food preparation. 119 members worked on all aspects of this project. Home and Family Living is an important part of 4-H project work. 141 youth completed projects in management, home environment, clothing, child care and personal development.

The Belknap County 4-H Leaders group has been reactivated and meets on a regular basis for educational purposes. From 8-12 leaders attend regularly. Leader training is conducted on a one-to-one basis for those leaders who are employed outside the home and are not available for organized meetings.

School programs and short-term special interest courses that involve a different type of volunteer leader are organized in order to reach more youth in the county.

County-wide events held include Favorite Foods Day, County Fashion Day, County Presentation Day, County Horse Judging and State 4-H Horse Show Qualifying Field Day, County 4-H Auction, County 4-H Fair, County 4-H Fair Jubilee, County Honors Night. Participation in these remains high.

49 youth attended 4-H Camps. \$1,400 was awarded by the Belknap County 4-H Foundation for camperships. Funds of \$11,000 for running the County 4-H Center and Fairgrounds were raised by leaders and members through donations, 4-H Auction and boat storage. Youth learn valuable skills by helping to raise funds and assisting in upkeep of building and grounds at

the 4-H Fairgrounds. Over 250 youth participated in the Fair, and over 100 helped in preparing the facilities for the Fair. Two youths, planning to attend college, were recommended for and received scholarship help.

Belknap County 4-H cooperated with the NH Dept. of Safety to provide information on conducting school bicycle safety programs. Gilmanton, Gilford, an elementary school in Laconia, and a Tilton group utilized the materials and reached over 900 youth. Alton plans to use the program in the Spring.

The Lang St. School in Meredith conducted week-long sessions using the Kids On The Block Puppets to acquaint youth with hearing, speech, and other disabilities that make it difficult for some children to communicate.

145 Tilton and Alton youth participated in 4-H Embryology projects.

Belmont, Gilford, Laconia, Gilmanton schools held International Exchange programs to acquaint 1,500 students with life style, culture of people from two foreign countries participating in the IFYE program.

32 youth and their parent(s) participated in a 6-weeks "Let's Go Fishing" course that emphasized safety, ecology and Fish and Game Rules and Regulations. Youth came from many different towns in the County.

Special programs for youth are being developed in Water Quality, Solid Waste Management, Gro Lab and other agricultural interests.

In addition to 4-H work, I took on the responsibility for client requests in the horticulture and animal science areas while Bruce Marriott is on the Solid Waste Issue Team assignment. During the Summer and Fall seasons an average of 5 to 10 calls per day were received. Clients from every community in the County requested and received information to assist them with their problems.

BELKNAP COUNTY EFNEP REPORT

Frances Johnson (Expanded Food & Nutrition Education Program)

The Expanded Food and Nutrition Education Program presents nutrition education to low-income families and youth through a unique one-to-one teaching situation and group programs. Families with young children and those receiving food stamps are targeted for educational impact.

At the present time I am working with 26 clients in Laconia, Lakeport, Weirs and Belmont. Fourteen clients have completed and graduated from the program.

Several youth programs were conducted with one hundred forty-seven receiving Youth Participation Awards.

In addition, I work with other local groups to present nutrition information programs:

- Women, Infants & Children (WIC) - Group Lessons = 126 women, 10 men
- Family Independence Program (FIP) with the NH Job Training Program; 2 sessions, 4 group lessons = 18 women

- Parents Without Partners (Catholic Charities) = 12 women, 2 men, 8 children
- Take Off Pounds Sensibly (TOPS) = 33 women, 1 man

I assisted in presenting EFNEP nutrition information at the 75th anniversary of the Extension System Celebration at the State House in Concord and at the Belknap County 4-H Fair.

Some other groups I have worked with in presenting nutrition information are the Salvation Army Home League and the Woodland Heights Elementary School, and 4-H Clubs.

Many of my clients know basic food groups, but not the servings needed, sizes or vitamin content. One young lady ate very little fruit and no vegetables. After working with her, she now has been eating both a little at a time. Many never realized the danger of leaving frozen foods out on a counter to thaw. Most now put them in the refrigerator. Very few knew how to "unit price", or how to value shop. They have learned to stretch their food dollars by looking for needed sale items and shopping store brands. With cereals, they have learned to shop for lower sugars and now look for "hidden sugars" as well as vitamin content. Most now use low-sugar and/or nutritious snacks for themselves and their children and also use several EFNEP recipes to make nutritious snacks with their children, strengthening the family bond. When my clients can do something good for their families, plus save money, they really feel good about themselves and increase their self-esteem. The Graduation Certificate is usually framed and they are so proud! When I see a family in need, I try to get them help and/or to the correct Agency. Sometimes all they need is a temporary hand and do not realize that help is available to them.

I have seen small, but important changes in some families and major changes in others. EFNEP **DOES** make a difference! EFNEP gives much needed knowledge and you can't put a price tag on that.

