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TOWN OF WINDSOR

ESTABLISHED IN 1798



ANNUAL TOWN REPORT FISCAL YEAR JANUARY—DECEMBER 2019

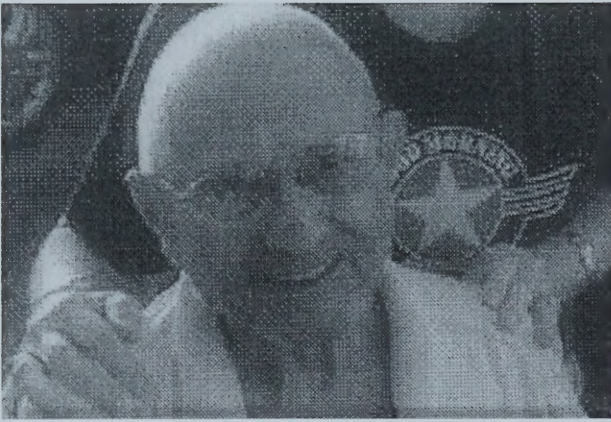
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NHSL - CONCORD

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In Memoriam of Benjamin F. Lewis

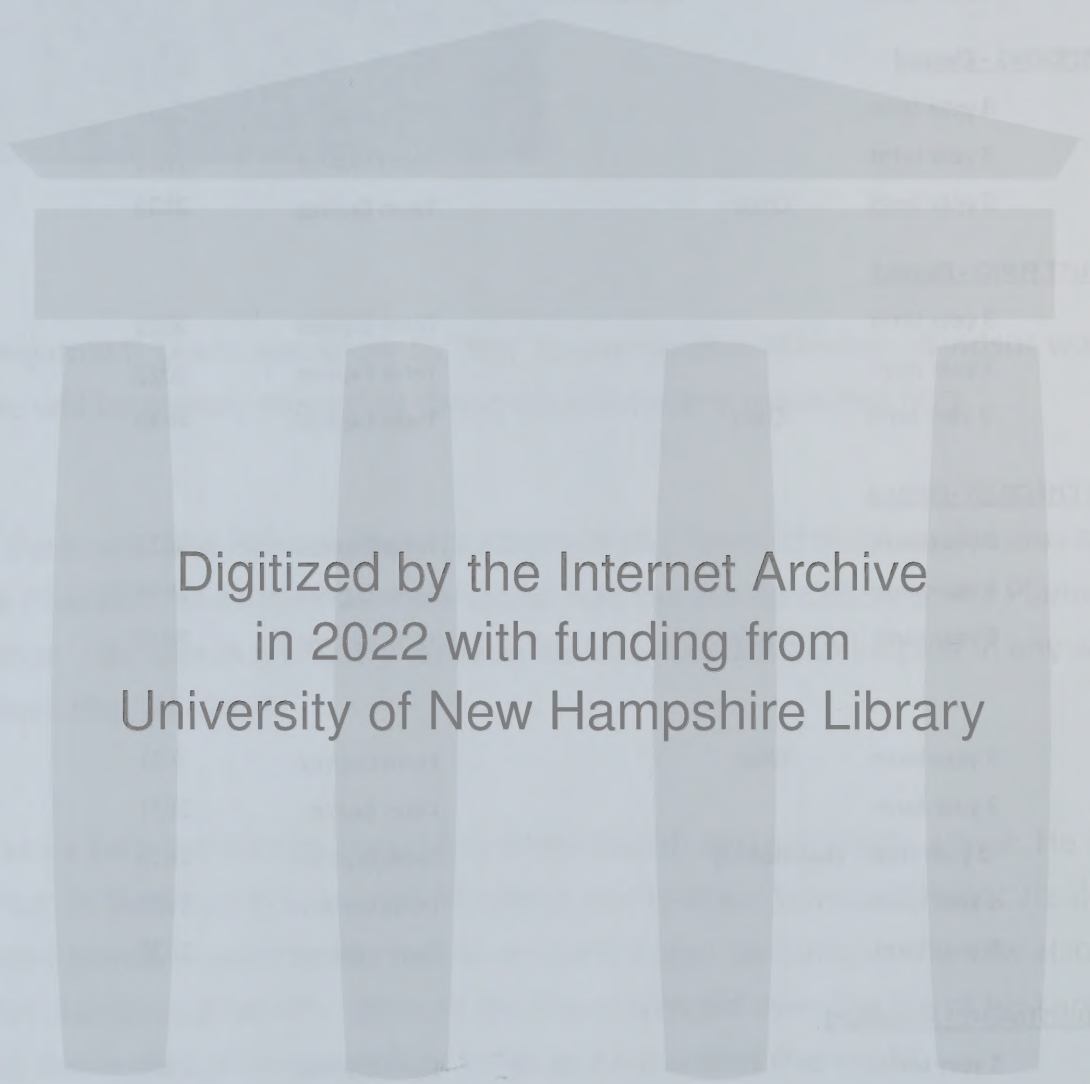
07/23/1941—01/29/2019

Dr. Benjamin F. Lewis was known as 'Ben' to everyone in Windsor. Windsor was home to Ben and he will be greatly missed by those who knew and respected him.

Over the years, Ben held multiple positions in the Town of Windsor. He was as a Supervisor of the Checklist, and when Ben passed he was the Health Officer and a Planning Board Member. This was in his 'spare' time as he was dedicated to helping in any way he could in the town that he loved.

Ben was a National Health Expert in mental health and substance abuse. He was a faculty member at Dartmouth School of Medicine and U-Mass School of Public Health. Ben was an international researcher as well as an author and consultant. He was also an expert in forensic behavioral health. With all the travel Ben did over the life of his career, he acquired thousands of frequent flyer miles as he traveled the world.

Karen Orsini stated that Ben's final destination was always Windsor, his happiest place.



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2020
WARRANT

Windsor

The inhabitants of the Town of Windsor in the County of Hillsborough in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the Annual Town Meeting will be held as follows:

Date: March 10th, 2020
Time: 6:30 PM
Location: Windsor Town Hall

GOVERNING BODY CERTIFICATION

We certify and attest that on or before February 18, 2020 a true and attested copy of this document was posted at the place of meeting.

Name	Position	Signature
Darlene Cuddy	Selectman	Darlene Cuddy
Gerald Needham	Selectman	Gerald Needham
Charlotte Hebert	Selectman	Charlotte Hebert



- Article 01 Elect Town Officers**
To Choose by ballot all necessary Town Officers for the ensuing year.
- Article 02 Financial Administration**
To see if the town will vote to raise and appropriate the sum of \$54,500 for the payment of Town charges including principal and interest on the Town's outstanding indebtedness, social security taxes, and any other legal obligations of the Town. Selectmen recommend approval. Majority vote required.
- Article 03 Accept Reports of Agents**
To accept reports of the Agents heretofore chosen and pass any vote in relation thereto.
- Article 04 Police and Fire**
To see if the town will vote to raise and appropriate the sum of \$43,955 for Police and Fire expenses, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.
- Article 05 General Government Building**
To see if the town will vote to raise and appropriate the sum of \$12,000 for the General Government Building operating expenses of the Town Hall, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.
- Article 06 Upkeep of Town Cemeteries and Town Hall grounds**
To see if the town will vote to raise and appropriate the sum of \$3,000 for the upkeep of the Town cemeteries, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.
- Article 07 Highways and Streets**
To see if the town will vote to raise and appropriate the sum of \$33,000 for highways and streets, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.
- Article 08 Donations**
To see if the town will vote to raise and appropriate the sum of \$100 for donations, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.
- Article 09 Town of Hillsborough Transfer Station**
To see if the town will vote to raise and appropriate the sum of \$9,066 to be paid to the Town of Hillsboro for the use of the Transfer Station, or to take any action relative thereto. Selectmen recommend approval. Majority vote required.
- Article 10 Advertising and Membership Dues**
To see if the town will vote to raise and appropriate the sum of \$3,000 for advertising and the annual membership dues in the NH Municipal Association, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.



Article 11 Legal Expense

To see if the town will vote to raise and appropriate the sum of \$2,000 for legal expenses, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.

Article 12 Donate to Fuller Library in Hillsborough, NH

To see if the town will vote to raise and appropriate the sum of \$1,000 to donate to the Fuller Library in Hillsboro, NH, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.

Article 13 Purchase Insurance

To see if the town will vote to raise and appropriate the sum of \$2,000 to purchase insurance for the Town, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.

Article 14 Welfare

To see if the town will vote to raise and appropriate the sum of \$1,000 for the Welfare budget, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.

Article 15 Planning and Zoning

To see if the town will vote to raise and appropriate the sum of \$100 for the Planning and Zoning Master Plan, or to take any action relative thereto.
Selectmen recommend approval. Majority vote required.

Article 16 Fire Equipment

To see if the Town will vote to raise and appropriate the sum of \$1,000 to purchase fire equipment, or to take any action relative thereto. Selectmen recommend approval. Majority vote required.

Article 17 Former Brooks' Property Cleanup

To see if the town will vote to raise and appropriate the sum \$1,000 for the costs associated with testing and solid waste cleanup of the former Brooks' property, Tax Map 1, Lot 22, as required by the N.H. Department of Environmental Services. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the cleanup is completed or by December 31, 2020, whichever is sooner. The Selectmen recommend approval. Majority vote required.

Article 18 Repairs of Town Roads

To see if the town will vote to raise and appropriate the sum of \$130,000 for road repairs, with \$100,000 to come from unassigned fund balance. Majority Vote Required.

Article 19 Transact any other legal business

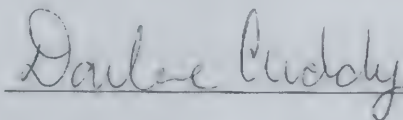
To transact any other business that may legally come before said meeting.

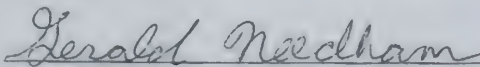
SELECTMEN'S LETTER

This past year has been a routine one for the Selectmen. Here is a summary:

- In the spring, we had an additional parking area put in at the town hall to accommodate more vehicles, which was voted on and approved at the last town meeting.
- Former Brooks' property on 2nd NH Turnpike: We have been working with the engineering firm on being in compliance with testing for PFOA's as well as the ongoing tests for MTBE's. In the fall, the property went through a soil excavation in which the soil in a specific area was removed and replaced with clean soil. The cost of this excavation was covered through grants.
- We were informed this year (from the town attorney) that Windsor is one of the few towns left that has not yet sent out or registered Waivers for Class VI or Private Road residents. This has been done by other towns years ago and Windsor needed to catch up. The purpose of the Waiver was to confirm that the resident knew, when purchasing the property, that living on either a Class VI or Private Road meant that they would have to maintain it themselves. Of all the Waivers that were sent out this year: those that were signed and returned have been registered and the fee's waived. Those who have not returned the Waivers by its' due date will now have to pay to register them when they fill out a Notice of Construction.
- The Town Clerk's office has seen changes this past year. With the resignation of town clerk Gloria Landry, the Selectmen appointed Patty Main as the town clerk (effective November 1st) until March town meeting. The town clerk printer had to be replaced as the State of NH DMV would no longer maintain the current one.
- The Tax Collector, Town Clerk and Assessing computers received upgrades so that they could continue to run smoothly.

Thank you for the opportunity to serve on the Select Board in 2019. Here's to another year!
Respectfully,

Darlene Cuddy, Chair 

Gerald Needham 

Charlotte Hebert 



New Hampshire
Department of
Revenue Administration

2020
MS-636

Proposed Budget
Windsor

For the period beginning January 1, 2020 and ending December 31, 2020
Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Darlene Cuddy	Selectman	Darlene Cuddy
Gerald Needham	Selectman	Gerald Needham
Charlotte Hebert	Selectman	Charlotte Hebert

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 12/31/2020	
			12/31/2019	12/31/2019	(Recommended)	(Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$29,028	\$30,600	\$32,000	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$0	\$300	\$500	\$0
4150-4151	Financial Administration	02	\$18,548	\$18,000	\$19,000	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0
4153	Legal Expense	11	\$918	\$1,000	\$2,000	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	15	\$0	\$50	\$100	\$0
4194	General Government Buildings	05	\$14,804	\$20,000	\$12,000	\$0
4195	Cemeteries	06	\$2,000	\$2,000	\$3,000	\$0
4196	Insurance	13	\$1,250	\$2,000	\$2,000	\$0
4197	Advertising and Regional Association	10	\$2,981	\$2,500	\$3,000	\$0
4199	Other General Government	02	\$2,199	\$8,000	\$3,000	\$0
	General Government Subtotal		\$71,728	\$84,450	\$76,600	\$0
Public Safety						
4210-4214	Police	04	\$4,830	\$4,830	\$3,000	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire	04	\$6,532	\$9,997	\$40,955	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
	Public Safety Subtotal		\$11,362	\$14,827	\$43,955	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	07	\$28,188	\$31,400	\$33,000	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$28,188	\$31,400	\$33,000	\$0



Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending 12/31/2019	for period ending 12/31/2019	ending 12/31/2020 (Recommended)	(Not Recommended)
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	09	\$16,928	\$15,451	\$9,066	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$16,928	\$15,451	\$9,066	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$3,359	\$3,500	\$0	\$0
	Health Subtotal		\$3,359	\$3,500	\$0	\$0
Welfare						
4441-4442	Administration and Direct Assistance	14	\$0	\$1,000	\$1,000	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
	Welfare Subtotal		\$0	\$1,000	\$1,000	\$0
Culture and Recreation						
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0
4550-4559	Library	12	\$1,000	\$1,000	\$1,000	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	08	\$0	\$100	\$100	\$0
	Culture and Recreation Subtotal		\$1,000	\$1,100	\$1,100	\$0



Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 12/31/2020	
			12/31/2019	12/31/2019	(Recommended)	(Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$0	\$0	\$0	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$0	\$0	\$0	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	16	\$0	\$1,000	\$1,000	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$0	\$1,000	\$1,000	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations				\$165,721	\$0



Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
			(Recommended)	(Not Recommended)
4415-4419	Health Agencies, Hospitals, and Other	17	\$1,000	\$0
		<i>Purpose: Former Brooks' Property Cleanup</i>		
4915	To Capital Reserve Fund		\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0
4917	To Health Maintenance Trust Fund		\$0	\$0
Total Proposed Special Articles			\$1,000	\$0



Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
			(Recommended)	(Not Recommended)
4319	Other	18	\$130,000	\$0
		<i>Purpose: Repairs of Town Roads</i>		
Total Proposed Individual Articles			\$130,000	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$0	\$0	\$500
3186	Payment in Lieu of Taxes	02	\$16,029	\$13,100	\$15,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$1,500	\$2,000	\$1,000
9991	Inventory Penalties	02	\$91	\$100	\$100
	Taxes Subtotal		\$17,620	\$15,200	\$16,600
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	02	\$42,857	\$35,000	\$36,000
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
	Licenses, Permits, and Fees Subtotal		\$42,857	\$35,000	\$36,000
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$11,058	\$11,000	\$10,000
3353	Highway Block Grant	02	\$4,398	\$4,000	\$4,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
	State Sources Subtotal		\$15,456	\$15,000	\$14,000
Charges for Services					
3401-3406	Income from Departments	02	\$155	\$50	\$25
3409	Other Charges		\$0	\$0	\$0
	Charges for Services Subtotal		\$155	\$50	\$25
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments		\$457	\$50	\$0
3503-3509	Other		\$0	\$0	\$0
	Miscellaneous Revenues Subtotal		\$457	\$50	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	18	\$0	\$0	\$100,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$0	\$0	\$100,000
	Total Estimated Revenues and Credits		\$76,545	\$65,300	\$166,625



New Hampshire
*Department of
Revenue Administration*

**2020
MS-636**

Budget Summary

Item	Period ending 12/31/2020
Operating Budget Appropriations	\$165,721
Special Warrant Articles	\$1,000
Individual Warrant Articles	\$130,000
Total Appropriations	\$296,721
Less Amount of Estimated Revenues & Credits	\$166,625
Estimated Amount of Taxes to be Raised	\$130,096



Windsor
Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Mark Stetson (Avitar)

Name	Position	Signature
Darlene Cuddy	Chair	<i>Darlene Cuddy</i>
Gerald Needham	Selectman	<i>Gerald Needham</i>
Charlotte Hebert	Selectman	<i>Charlotte Hebert</i>

Name	Phone	Email
Annette Poland	603-478-3292	windsor.nh@gsinet.net
<i>Annette Poland</i> Preparer's Signature		



New Hampshire
 Department of
 Revenue Administration

2019
MS-1

Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	3,490.40	\$249,139	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	1,148.21	\$11,104,200	
1G	Commercial/Industrial Land	0.00	\$0	
1H	Total of Taxable Land	4,638.61	\$11,353,339	
1I	Tax Exempt and Non-Taxable Land	521.34	\$1,397,700	
Buildings Value Only		Structures	Valuation	
2A	Residential		\$15,237,400	
2B	Manufactured Housing RSA 674:31		\$740,700	
2C	Commercial/Industrial		\$490,600	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	Total of Taxable Buildings		\$16,468,700	
2G	Tax Exempt and Non-Taxable Buildings		\$3,024,500	
Utilities & Timber			Valuation	
3A	Utilities		\$753,900	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$28,575,939	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	1	\$150,000	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$28,425,939	
Optional Exemptions		Amount Per	Total Grant	Valuation
12	Blind Exemption RSA 72:37	\$15,000	0	\$0
13	Elderly Exemption RSA 72:39-a,b		0	\$0
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$15,000	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70		0	\$0
17	Solar Energy Systems Exemption RSA 72:62		0	\$0
18	Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23		0	\$0
20	Total Dollar Amount of Exemptions			\$0
21A	Net Valuation			\$28,425,939
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$28,425,939
21D	Less Commercial/Industrial Construction Exemption			
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction Exem			\$28,425,939
22	Less Utilities			\$753,900
23A	Net Valuation without Utilities			\$27,672,039
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$27,672,039



New Hampshire
Department of
Revenue Administration

2019
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Utility Value Appraisers

New Hampshire Department of Revenue Administration
Avitar

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Valuation
PSNH DBA EVERSOURCE ENERGY	\$753,900
	\$753,900



New Hampshire
 Department of
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Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$250	10	\$2,500
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	1	\$1,400
All Veterans Tax Credit RSA 72:28-b	\$250	3	\$750
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		14	\$4,650

Deaf & Disabled Exemption Report

Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0
Disabled Income Limits		Disabled Asset Limits	
Single	\$20,100	Single	\$52,500
Married	\$30,600	Married	\$52,500

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Age	Number	Amount	Maximum	Total
65-74	0	65-74	0	\$5,000	\$0	\$0
75-79	0	75-79	0	\$5,000	\$0	\$0
80+	0	80+	0	\$5,000	\$0	\$0
			0		\$0	\$0

Income Limits		Asset Limits	
Single	\$13,400	Single	\$35,000
Married	\$20,400	Married	\$35,000

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No

Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No

Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No

Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? No

Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No

Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	45.10	\$18,391
Forest Land	2,837.32	\$210,186
Forest Land with Documented Stewardship	236.42	\$12,819
Unproductive Land	115.54	\$2,561
Wet Land	256.02	\$5,182
	3,490.40	\$249,139

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	1,508.65
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	
Total Number of Owners in Current Use	Owners:	34
Total Number of Parcels in Current Use	Parcels:	84

Land Use Change Tax

Gross Monies Received for Calendar Year			\$0
Conservation Allocation	Percentage: 0.00%	Dollar Amount:	\$0
Monies to Conservation Fund			\$0
Monies to General Fund			\$0

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Map Lot Block % Description
This municipality has no Discretionary Preservation Easements.

Tax Increment Financing District Date Original Unretained Retained Current
This municipality has no TIF districts.

Revenues Received from Payments in Lieu of Tax		Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357		\$0.00	0.00
White Mountain National Forest only, account 3186			0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74) **Amount**
This municipality has not adopted RSA 72:74 or has no applicable PILT sources.

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
WINDSOR HILLS CAMP	\$13,100
	\$13,100

Notes



Tax Rate Breakdown Windsor

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$72,413	\$28,425,939	\$2.55
County	\$32,201	\$28,425,939	\$1.13
Local Education	\$171,225	\$28,425,939	\$6.02
State Education	\$58,280	\$27,672,039	\$2.11
Total	\$334,119		\$11.81

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$334,119
War Service Credits	(\$4,650)
Village District Tax Effort	
Total Property Tax Commitment	\$329,469

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$152,728	
Net Revenues (Not Including Fund Balance)		(\$65,762)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		(\$20,000)
War Service Credits	\$4,650	
Special Adjustment	\$0	
Actual Overlay Used	\$797	
Net Required Local Tax Effort	\$72,413	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$32,201	
Net Required County Tax Effort	\$32,201	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$304,225	
Net Cooperative School Appropriations		
Net Education Grant		(\$74,720)
Locally Retained State Education Tax		(\$58,280)
Net Required Local Education Tax Effort	\$171,225	
State Education Tax	\$58,280	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$58,280	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$28,425,939	\$28,017,752
Total Assessment Valuation without Utilities	\$27,672,039	\$27,263,852
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$28,425,939	\$28,017,752

Village (MS-1V)

Description	Current Year
-------------	--------------

Windsor

Tax Commitment Verification

2019 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$329,469
1/2% Amount	\$1,647
Acceptable High	\$331,116
Acceptable Low	\$327,822

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	330,731
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2019 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:  Date: 11-8-2019

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Windsor	Total Tax Rate	Semi-Annual Tax Rate
Total 2019 Tax Rate	\$11.81	\$5.91

Associated Villages
No associated Villages to report

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$414,434
Final Overlay	\$797

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2019 Fund Balance Retention Guidelines: Windsor	
Description	Amount
Current Amount Retained (63.34%)	\$262,510
17% Retained (<i>Maximum Recommended</i>)	\$70,454
10% Retained	\$41,443
8% Retained	\$33,155
5% Retained (<i>Minimum Recommended</i>)	\$20,722

NOTICE: The current fund balance retained amount is above the maximum recommended threshold.

**Town of Windsor
Financial Report
As of December 31, 2019**

	Dec 31, 19	
	Debit	Credit
1000 · Cash - Operating Checking	202,842.50	
1000 · Cash - Operating Checking:1000.01 · Checking Account Interest		202,842.50
1010 · Bar Harbor	421,084.74	
1100 · Taxes Receivable - Current Year:1105 · Property Taxes		1,032,999.26
1100 · Taxes Receivable - Current Year:1115 · Timber Tax		4,968.85
1100 · Taxes Receivable - Current Year:1125 · Taxes Abated	88.07	
1200 · Tax Liens Receivable:1205 · Tax Lien - 2013	325.31	
1200 · Tax Liens Receivable:1210 · Tax Lien - 2012	139.14	
1200 · Tax Liens Receivable:1216 · Tax Lien - 2014		1,127.45
1200 · Tax Liens Receivable:1217 · Tax Lien 2014 Interest	828.83	
1200 · Tax Liens Receivable:1218 · Tax Lien - 2015		12,194.51
1200 · Tax Liens Receivable:1219 · Tax Lien - 2016		9,150.02
1200 · Tax Liens Receivable:1220 · Tax Lien - 2017		4,805.31
1200 · Tax Liens Receivable:1221 · Tax Lien - 2018		1,411.10
1200 · Tax Liens Receivable:1250 · 2014 Land Use Tax Lien	3,168.09	
1200 · Tax Liens Receivable:1251 · 2014 Land Use Tax Lien Interest	80.88	
1300 · DSL Refund due from state		222.29
12000 · Undeposited Funds	0.00	
1600 · Tax Deeded Property	4,517.00	
2000 · Accounts Payable	0.00	
2000 · Accounts Payable:2000.01 · Over Payment of Taxes	54.00	
2100 · Fees owed to Town Clerk		319.96
2100 · Fees owed to Town Clerk:2100.01 · Local Fees		352.00
2100 · Fees owed to Town Clerk:2100.02 · Municipal Agent Fees		726.00
2100 · Fees owed to Town Clerk:2100.03 · DPF Fee		191.00
2100 · Fees owed to Town Clerk:2100.04 · State OHRV Agent Fees		33.00
2100 · Fees owed to Town Clerk:2100.05 · State Agent Fee - Hunt & Fish		2.00
2100 · Fees owed to Town Clerk:2100.06 · Town Dog fees - \$1 each		53.00
2100 · Fees owed to Town Clerk:2100.07 · State License Fee - Fish & Game	1.00	
2100 · Fees owed to Town Clerk:2100.08 · Transfer Fees		100.00
2100 · Fees owed to Town Clerk:2100.09 · Title Application Fees		63.00
2100 · Fees owed to Town Clerk:2100.10 · Boat Agent fee		35.00
2100 · Fees owed to Town Clerk:2100.12 · Town - Vital Statistics		14.00
2100 · Fees owed to Town Clerk:2100.13 · DMV Mail-in fee	0.00	
2120 · Clerk Overcharge	0.00	
2130 · Town Clerk Credit to be applied		20.00
2140 · Misc. Fees Owed to State:2140.10 · State Filing Fee		2.00
2150 · Reg. Fees Owed to State of NH:2150.01 · State Dog License Fees		57.00
2150 · Reg. Fees Owed to State of NH:2150.03 · State OHRV Registration Fees		54.00
2150 · Reg. Fees Owed to State of NH:2150.04 · State Fee - Hunt & Fish		1.50
2150 · Reg. Fees Owed to State of NH:2150.05 · State Boat Fees		24.80
2150 · Reg. Fees Owed to State of NH:2150.06 · Vital Statistics		135.00
2250 · Timber Tax Bond	0.00	
2300 · Due to Other Governments:2310 · Due to School District	681,658.97	
2400 · Tax Credits to be applied		30.92
5100 · Tax Abatements - Past Tax Year:5100.01 · Taxes Abated	814.71	
5100 · Tax Abatements - Past Tax Year:5100.02 · Interest on Taxes Paid	15.30	
2500 · Opening Balance Equity		88,550.88
2600 · Retained Earnings		190,066.85
3110 · Property Taxes:3119 · Overlay	6,450.99	
3186 · Payment in Lieu of Taxes		16,029.00
3190 · Interest and Penalties on Taxes		3,132.79
3220 · Motor Vehicle Permits:3220.01 · Town Motor Vehicle Fees		41,540.80
3220 · Motor Vehicle Permits:3220.02 · Misc Fees		2,714.30
3352 · Rooms and Meals Distribution		11,057.84
3353 · Highway Block Grant		4,398.28
3354 · Cable Franchise Agreement		3.21
3379 · Statewide Checklist		250.00
3380 · UCC Township Allocation		60.00
3401 · Income from Departments:3402 · Selectmen:3402.01 · Copies		18.00
3401 · Income from Departments:3402 · Selectmen:3402.02 · Current Use Filing Fee		25.00
3401 · Income from Departments:3402 · Selectmen:3402.03 · Inventory Penalty		91.08
3401 · Income from Departments:3402 · Selectmen:3402.04 · Pistol Permit Fees		30.00
3401 · Income from Departments:3402 · Selectmen:3402.05 · Registry Fee - Class ...		125.00

**Town of Windsor
Financial Report
As of December 31, 2019**

	Dec 31, 19	
	Debit	Credit
3502 · Interest on Investments:3502.02 · Checking Account Interest		613.49
3925 · Municipal Aid		2,736.43
Emergency Funds	0.00	
Returned Check & Fees	10.00	
4130 · Executive:4130.01 · Executive Salaries	29,027.92	
4150 · Financial Administration	0.00	
4150 · Financial Administration:1450.61 · Notary Renewals	54.00	
4150 · Financial Administration:4150.02 · Office Supplies	1,330.47	
4150 · Financial Administration:4150.03 · Postage	659.60	
4150 · Financial Administration:4150.04 · Printing	436.80	
4150 · Financial Administration:4150.06 · Mileage Reimbursement	374.51	
4150 · Financial Administration:4150.07 · Office Equipment	139.99	
4150 · Financial Administration:4150.08 · Website/Software Support	2,531.99	
4150 · Financial Administration:4150.11 · Recording Fees	771.47	
4150 · Financial Administration:4150.12 · MS535 Prep	600.00	
4150 · Financial Administration:4150.13 · Petty Cash	80.00	
4150 · Financial Administration:4150.50 · Avitar:4150.51 · Assessing:4150.52 · Ge...	5,527.53	
4150 · Financial Administration:4150.50 · Avitar:4150.51 · Assessing:4150.53 · Tax...	1,125.00	
4150 · Financial Administration:4150.50 · Avitar:4150.51 · Assessing:4150.54 · Sof...	4,822.00	
4150 · Financial Administration:4150.75 · 1st Aid and AED training	95.00	
4153 · Legal Expense:4153.01 · General Counsel	918.40	
4194 · General Government Buildings:4194.01 · Telephone	1,247.43	
4194 · General Government Buildings:4194.03 · Town Hall Repairs/Maintenance	4,340.00	
4194 · General Government Buildings:4194.06 · Janitorial Expenses	840.64	
4194 · General Government Buildings:4194.08 · Fire Extinguisher	232.38	
4194 · General Government Buildings:4194.09 · Propane	1,445.00	
4194 · General Government Buildings:4194.11 · Electric	1,179.29	
4194 · General Government Buildings:4194.14 · Fixtures/Furniture	286.69	
4194 · General Government Buildings:4194.15 · Office Supplies	70.85	
4194 · General Government Buildings:4194.17 · Town Hall Winter Maintenance	315.00	
4194 · General Government Buildings:4194.20 · Landscaping	1,200.00	
4195 · Cemeteries	2,000.00	
4196 · Insurance not Allocated	1,250.20	
4197 · Advertising and Regional Assoc.:4197.01 · Workshops	1,312.81	
4197 · Advertising and Regional Assoc.:4197.03 · Membership Dues	1,557.00	
4197 · Advertising and Regional Assoc.:4197.04 · Advertising	110.55	
4210 · Police	11,362.13	
4220 · Fire:4220.1 · Fire Equipment		175.21
4312 · Highways and Streets:4312.01 · Road Maintenance	24,150.00	
4312 · Highways and Streets:4312.02 · Salt	3,770.44	
4312 · Highways and Streets:4312.03 · Street Signs	58.36	
4312 · Highways and Streets:4312.05 · Smart Board	59.46	
4312 · Highways and Streets:4312.4 · Beach and Road Maintenance	150.00	
4324 · Solid Waste Disposal	16,927.70	
4415 · Brooks Property Cleanup	3,358.55	
4550 · Public Library	1,000.00	
4931 · Taxes Assessed for County	32,201.00	
4933 · Taxes Assessed Local Education	150,000.00	
66000 · Payroll Expenses:66000.1 · Social Security Tax - Employee		1,758.75
66000 · Payroll Expenses:66000.2 · Social Security Tax - Employer	6,714.08	
66000 · Payroll Expenses:66000.3 · Federal Income Tax		2,373.47
66000 · Payroll Expenses:66000.4 · Medicare		411.38
66000 · Payroll Expenses:66000.5 · State of NH - UC	28.37	
66900 · Reconciliation Discrepancies	176.09	
6701 · Class 5&6 road fee refund	25.00	
7000 · Tax Collector Expenses	154.00	
TOTAL	1,638,097.23	1,638,097.23



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name
Street No. Street Name Phone Number
Email (optional)



New Hampshire
Department of
Revenue Administration

MS-61

Debits						
		Prior Levies (Please Specify Years)				
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year: 2018	Year: 2017	Year: 2016	
Property Taxes	3110		\$23,406.51			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance		(\$367.62)				
Other Tax or Charges Credit Balance						

		Levy for Year of this Report		Prior Levies	
Taxes Committed This Year	Account	2018			
Property Taxes	3110	\$331,077.00			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185	\$1,313.58			
Excavation Tax	3187				
Other Taxes	3189				

		Levy for Year of this Report		Prior Levies		
Overpayment Refunds	Account	2018		2017	2016	
Property Taxes	3110					
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Interest and Penalties on Delinquent Taxes	3190	\$242.17	\$1,257.47			
Interest and Penalties on Resident Taxes	3190					
Total Debits		\$332,265.13	\$24,663.98	\$0.00	\$0.00	



Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$288,035.78	\$17,546.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$955.02			
Interest (Include Lien Conversion)	\$207.17	\$826.47		
Penalties	\$35.00	\$431.00		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$5,860.51		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$195.26			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$358.56			
Excavation Tax				
Other Taxes				
Current Levy Deeded				



New Hampshire
 Department of
 Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$42,504.84			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$26.50)			
Other Tax or Charges Credit Balance				
Total Credits	\$332,265.13	\$24,663.98	\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$42,478.34
Total Unredeemed Liens (Account #1110 - All Years)	\$9,229.89



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2018	Year: 2017	Year: 2016
Unredeemed Liens Balance - Beginning of Year			\$6,867.09	\$5,001.70
Liens Executed During Fiscal Year		\$6,450.99		
Interest & Costs Collected (After Lien Execution)		\$25.27	\$1,001.61	\$1,196.75
Total Debits	\$0.00	\$6,476.26	\$7,868.70	\$6,198.45

Summary of Credits

	Last Year's Levy	Prior Levies		
		2018	2017	2016
Redemptions		\$1,411.10	\$2,674.30	\$5,001.70
Interest & Costs Collected (After Lien Execution) #3190		\$25.27	\$1,001.61	\$1,196.75
Abatements of Unredeemed Liens		\$2.79		
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$5,037.10	\$4,192.79	
Total Credits	\$0.00	\$6,476.26	\$7,868.70	\$6,198.45

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$42,478.34
Total Unredeemed Liens (Account #1110 - All Years)	\$9,229.89



WINDSOR (491)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Kenneth

Matthews

01-07-2020

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Kenneth Matthews - Tax Collector
Preparer's Signature and Title

Windsor Town Clerk

Deposit Journal

Deposit Dates from : 1/1/2019 to 12/25/2019

Tender Summary

Windsor Drawer	Amount
Tender	
CASH	\$5,586.50
CHECKS (209)	\$37,250.30
TRAVELER'S CHECKS	\$0.00
Deposit Total:	\$42,836.80

SHORT SLIP ISSUED	\$20.00
DEPOSIT TOTAL	\$42,836.80
Grand Total:	\$42,856.80

State of NH Drawer	Amount
Tender	
CASH	\$2,889.30
CHECKS (189)	\$16,504.70
TRAVELER'S CHECKS	\$0.00
Deposit Total:	\$19,394.00

SHORT SLIP PAYMENT	\$-73.60
DEPOSIT TOTAL	\$19,394.00
Grand Total:	\$19,320.40

Activity Summary

BOAT	Count	State Amt	Municipal Amt
NEW	2	\$79.00	\$21.00
RENEWAL	6	\$267.00	\$78.80
Sub Total:	8	\$346.00	\$99.80
MOTOR VEHICLE	Count	State Amt	Municipal Amt
CERT-COPY LOST	4	\$60.00	\$6.00
DECAL-REPL DAMAGED	1	\$1.00	\$3.00
NEW	77	\$3,871.41	\$9,344.00
PLATE-REPL LOST	1	\$4.00	\$0.00
PLATE-REPL REORDER-2	1	\$8.00	\$3.00
REGISTRATION MAINTENAN	3	\$0.00	\$0.00
RENEWAL	265	\$13,921.12	\$30,772.00
TITLE - AP	22	\$0.00	\$0.00
TITLE - EXPS	1	\$25.00	\$2.00
TITLE - PS	32	\$775.00	\$62.00
TITLE ONLY	2	\$50.00	\$4.00
TRANSFER	15	\$258.87	\$2,035.00
Sub Total:	424	\$18,974.40	\$42,231.00
DOG LICENSES	Count	State Amt	Municipal Amt
LICENSE NEW	7	\$0.00	\$68.50
LICENSE RENEWAL	53	\$0.00	\$408.00
LICENSE TRANSFER	1	\$0.00	\$1.50
Sub Total:	61	\$0.00	\$478.00
TOWN CLERK SERVICES	Count	State Amt	Municipal Amt
2018 UNALTERED I.C.	2	\$0.00	\$18.00
VITAL STATISTICS	2	\$0.00	\$30.00
Sub Total:	4	\$0.00	\$48.00
Total:	497	\$19,320.40	\$42,856.80
Grand Total:			\$62,177.20

Fees Summary

Fee	Count	Amount
AGENT FEE	352	\$1,056.00
APPLICATION FEE	62	\$124.00
BOAT AGENT FEE	8	\$40.00
BOAT FEE	5	\$54.80
BOAT TAX COLL FEE	5	\$5.00
CLERK FEE	357	\$714.00
DMV MAILING FEE	261	\$261.00
DOG LATE FEE	6	\$31.00
DOG LICENSE FEE GROUP	1	\$18.00
DOG LICENSE FEE PUPPY	1	\$5.00
DOG LICENSE FEE SENIOR	5	\$7.50
DOG LICENSE FEE SPAYED/NEUTERE	46	\$230.00
DOG LICENSE FEE UNALTERED	9	\$58.50
DOG OVERPOPULATION FEE	57	\$114.00
DOG STATE LICENSE FEE	61	\$30.50
DOG TRANSFER FEE	1	\$1.50
PERMIT FEE	352	\$40,001.00
TRANSFER FEE	15	\$75.00
VITAL STATISTICS - STATE - FIRST COF	2	\$16.00
VITAL STATISTICS - STATE GF - FIRST C	2	\$6.00
VITAL STATISTICS - TOWN - FIRST COP	2	\$8.00
Grand Total:	1,610	\$42,856.80

Windsor Town Clerk

Account Summary for Fee Transactions

Deposit Dates from : 1/1/2019 to 12/25/2019

Account Name	Account Number	Fees Summary	Count	Amount	Debit Amt	Credit Amt
BOAT FEES	3	BOAT FEE	5	\$54.80	\$0.00	\$54.80
		Account Total:	5	\$54.80		
DOG FEES - STATE	1	DOG OVERPOPULATION FEE DOG STATE LICENSE FEE	57 61	\$114.00 \$30.50		
		Account Total:	118	\$144.50	\$0.00	\$144.50
DOG FEES - TOWN	5	DOG LATE FEE DOG LICENSE FEE GROUP DOG LICENSE FEE PUPPY DOG LICENSE FEE SENIOR DOG LICENSE FEE SPAYED/NEUTERED DOG LICENSE FEE UNALTERED DOG TRANSFER FEE	6 1 1 5 46 9 1	\$31.00 \$18.00 \$5.00 \$7.50 \$230.00 \$58.50 \$1.50		
		Account Total:	69	\$351.50	\$0.00	\$351.50
MA FEES	4	AGENT FEE BOAT AGENT FEE	352 8	\$1,056.00 \$40.00		
		Account Total:	360	\$1,096.00	\$0.00	\$1,096.00
MV FEES	2	BOAT TAX COLL FEE CLERK FEE DMV MAILING FEE PERMIT FEE TRANSFER FEE	5 357 261 352 15	\$5.00 \$714.00 \$261.00 \$40,001.00 \$75.00		
		Account Total:	990	\$41,056.00	\$0.00	\$41,056.00
TITLE APP FEES	6	APPLICATION FEE	62	\$124.00		
		Account Total:	62	\$124.00	\$0.00	\$124.00
VITAL RECORD - STATE	11	VITAL STATISTICS - STATE - FIRST COPY VITAL STATISTICS - STATE GF - FIRST COPY	2 2	\$16.00 \$6.00		
		Account Total:	4	\$22.00	\$0.00	\$22.00
VITAL RECORD - TOWN	10	VITAL STATISTICS - TOWN - FIRST COPY	2	\$8.00		
		Account Total:	2	\$8.00	\$0.00	\$8.00
		Grand Total:	1,610	\$42,856.80	\$0.00	\$42,856.80

Account Summary for Miscellaneous Transactions

Deposit Dates from : 1/1/2019 to 12/25/2019

Account Name	Account Number	Transaction Type	Count	Amount	Debit Amt	Credit Amt
		SHORT SLIP	1	\$-20.00		
		Account Total:	1	\$-20.00	\$20.00	\$0.00
		Grand Total:	1	\$-20.00	\$20.00	\$0.00
		Fee / Miscellaneous Transaction Total:	1,611	\$42,836.80		

Submitted by: _____

Date: _____

Treasurer: _____

Date: _____

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2019-12/31/2019

--WINDSOR--

Child's Name
ARSENEAU, CLOVER ELIZABETH

Birth Date
03/31/2019

Birth Place
KEENE, NH

Father's/Partner's Name
ARSENEAU III, ANDREW

Mother's Name
ARSENEAU, TYLYN

Total number of records 1

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

-- WINDSOR --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage	Total number of records
					0

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--WINDSOR, NH --



Decedent's Name
LEWIS, BENJAMIN

Death Date
01/29/2019

Death Place
CONCORD

Father's/Parent's Name
LEWIS, LEO

Mother's/Parent's Name Prior to
First Marriage/Civil Union
STARR, ANNE

Military
N

Total number of records 1

Town of Windsor
Income & Expense YTD 2019
 January through December 2019

	Jan - Dec 19
Income	
3110 · Property Taxes	
3119 · Overlay	-6,450.99
Total 3110 · Property Taxes	-6,450.99
3186 · Payment in Lieu of Taxes	16,029.00
3190 · Interest and Penalties on Taxes	3,132.79
3220 · Motor Vehicle Permits	
3220.01 · Town Motor Vehicle Fees	41,540.80
3220.02 · Misc Fees	2,714.30
Total 3220 · Motor Vehicle Permits	44,255.10
3352 · Rooms and Meals Distribution	11,057.84
3353 · Highway Block Grant	4,398.28
3354 · Cable Franchise Agreement	3.21
3379 · Statewide Checklist	250.00
3380 · UCC Township Allocation	60.00
3401 · Income from Departments	
3402 · Selectmen	
3402.01 · Copies	18.00
3402.02 · Current Use Filing Fee	25.00
3402.03 · Inventory Penalty	91.08
3402.04 · Pistol Permit Fees	30.00
3402.05 · Registry Fee - Class 5 & 6 road	125.00
Total 3402 · Selectmen	289.08
Total 3401 · Income from Departments	289.08
3502 · Interest on Investments	
3502.02 · Checking Account Interest	613.49
Total 3502 · Interest on Investments	613.49
3925 · Municipal Aid	2,736.43
Total Income	76,374.23
Gross Profit	76,374.23
Expense	
Emergency Funds	0.00
Returned Check & Fees	10.00
4130 · Executive	
4130.01 · Executive Salaries	29,027.92
Total 4130 · Executive	29,027.92
4150 · Financial Administration	
1450.61 · Notary Renewals	54.00
4150.02 · Office Supplies	1,330.47
4150.03 · Postage	659.60
4150.04 · Printing	436.80
4150.06 · Mileage Reimbursement	374.51
4150.07 · Office Equipment	139.99
4150.08 · Website/Software Support	2,531.99
4150.11 · Recording Fees	771.47
4150.12 · MS535 Prep	600.00
4150.13 · Petty Cash	80.00
4150.50 · Avitar	
4150.51 · Assessing	
4150.52 · General	5,527.53
4150.53 · Tax Kiosk	1,125.00
4150.54 · Software Support	4,822.00
Total 4150.51 · Assessing	11,474.53
Total 4150.50 · Avitar	11,474.53
4150.75 · 1st Aid and AED training	95.00
4150 · Financial Administration - Other	0.00
	0.00

Town of Windsor
Income & Expense YTD 2019
 January through December 2019

	Jan - Dec 19
Total 4150 · Financial Administration	18,548.36
4153 · Legal Expense	
4153.01 · General Counsel	918.40
Total 4153 · Legal Expense	918.40
4194 · General Government Buildings	
4194.01 · Telephone	1,247.43
4194.03 · Town Hall Repairs/Maintenance	4,340.00
4194.06 · Janitorial Expenses	840.64
4194.08 · Fire Extinguisher	232.38
4194.09 · Propane	1,445.00
4194.11 · Electric	1,179.29
4194.14 · Fixtures/Furniture	286.69
4194.15 · Office Supplies	70.85
4194.17 · Town Hall Winter Maintenance	315.00
4194.20 · Landscaping	1,200.00
Total 4194 · General Government Buildings	11,157.28
4195 · Cemeteries	2,000.00
4196 · Insurance not Allocated	1,250.20
4197 · Advertising and Regional Assoc.	
4197.01 · Workshops	1,312.81
4197.03 · Membership Dues	1,557.00
4197.04 · Advertising	110.55
Total 4197 · Advertising and Regional Assoc.	2,980.36
4210 · Police	11,362.13
4220 · Fire	
4220.1 · Fire Equipment	-175.21
Total 4220 · Fire	-175.21
4312 · Highways and Streets	
4312.01 · Road Maintenance	24,150.00
4312.02 · Salt	3,770.44
4312.03 · Street Signs	58.36
4312.05 · Smart Board	59.46
4312.4 · Beach and Road Maintenance	150.00
Total 4312 · Highways and Streets	28,188.26
4324 · Solid Waste Disposal	16,927.70
4415 · Brooks Property Cleanup	3,358.55
4550 · Public Library	1,000.00
4931 · Taxes Assessed for County	32,201.00
4933 · Taxes Assessed Local Education	150,000.00
66000 · Payroll Expenses	
66000.1 · Social Security Tax - Employee	-1,758.75
66000.2 · Social Security Tax - Employer	6,714.08
66000.3 · Federal Income Tax	-2,373.47
66000.4 · Medicare	-411.38
66000.5 · State of NH - UC	28.37
Total 66000 · Payroll Expenses	2,198.85
66900 · Reconciliation Discrepancies	176.09
6701 · Class 5&6 road fee refund	25.00
7000 · Tax Collector Expenses	154.00
Total Expense	311,308.89
Net Income	-234,934.66

Detailed Statement of Payments
For Tax Year 2019

	<u>Appropriated amount</u>	<u>Expended</u>
Town Officer Salaries	30,600	29,028
Election and Registration	300	0
Financial Administration	18,000	18,548
Legal Expense	1,000	918
Planning & Zoning	50	0
General Gov. Building	20,000	14,804
Cemeteries	2,000	2,000
Insurance	2,000	1,250
Advertising & Regional Assoc. Dues	2,500	2,981
Social Security, IRS Tax	8,000	2,199
Fire	14,827	11,362
Highway & Streets	31,400	28,188
Solid Waste Disposal	15,451	16,928
Library	1,000	1,000
Welfare	1,000	0
Donations	100	0
Fire Equipment	1,000	0
Brooks' property clean up	3,500	3,359
Total of Appropriations	152,728	132,565

Statement of Appropriation
For tax year 2019

Purposes of Appropriation

Executive	\$ 30,000
Election & Registration	\$ 250
Financial Administration	\$ 16,000
Legal Expense	\$ 1,000
Planning & Zoning	\$ 50
General Government Building	\$ 12,000
Cemeteries / Town Hall	\$ 2,000
Insurance	\$ 1,500
Advertising & Regional Association	\$ 2,500
Donations	\$ 100
Social Security, IRS	\$ 7,000
Public Safety (Fire)	\$ 43,154
Highways & Streets	\$ 31,400
Hillsboro Transfer	\$ 10,689
Library	\$ 1,000
Welfare	\$ 1,000
Fire equipment	\$ 1,500
Total Appropriations	\$ 161,143

SOURCES OF REVENUE

Timber Tax	\$ 244
Payment in Lieu of Taxes	\$ 16,500
Interest & Penalties on Delinquent Taxes	\$ 2,000
Motor Vehicle Permit Fees	\$ 35,000
Inventory Penalties	\$ 320
FROM STATE	
Shared Revenues	\$ 0
Meals & Room Tax Distribution	\$ 11,186
Highway Block Grant	\$ 4,317
<u>CHARGES FOR SERVICES</u>	
Income from Departments	\$ 0

TOTAL ESTIMATED REVENUES AND CREDITS **\$ 69,567**

COMPARATIVE STATEMENT OF APPROPRIATIONS AND ESTIMATES

Article #

Purpose of Appropriations	Appropriations 2019	Actual 2019	breakdown	difference +/-	2020 Appropriations
Executive	\$30,600	\$29,028		\$1,572	\$32,000
Secretary/Assessing			\$10,584		
Town Clerk & Deputy wages			\$4,250		
(3) Selectmen @ 2812 each full year			\$8,436		
Treasurer wages			\$2,250		
Tax Collector wages			\$2,250		
Health Officer (owed prev. year also)			\$150		
Auditor			\$600		
Moderator			\$150		
Emergency Management Director			\$200		
(3) Supervisors of Checklist @ 7.25/hour			\$158		
Election and Registrations	\$300	\$0		\$300	\$500
Financial Administration	\$18,000	\$18,548		-\$548	\$19,000
Office Supplies			\$1,330		
Postage			\$660		
Printing			\$437		
Office equipment			\$140		
Mileage Reimbursement			\$375		
Website/software Support			\$2,532		
Recording Fees			\$771		
MSS Prep			\$600		
Petty Cash			\$80		
Avatar			\$11,475		
Notary renewals			\$54		
First Aid Training			\$95		
Legal	\$1,000	\$918		\$82	\$2,000
General Government Buildings	\$20,000	\$14,804		\$5,196	\$12,000
Telephone			\$2,109		
Town Hall Winter Maintenance			\$4,340		
Town Hall Repairs			\$0		
Janitorial			\$841		
Fire Extinguisher			\$232		
Propane			\$1,445		
General Building Supplies			\$71		
Electric			\$1,179		
Furniture and Fixtures			\$287		
Town Hall Groundskeeping			\$300		
Parking lot expansion at town hall (3670)			\$4,270		
Planning and Zoning	\$50	\$0		\$50	\$100
Cemeteries (Added 4 stones @ \$250 each)	\$2,000	\$2,000		\$0	\$3,000
Insurance	\$2,000	\$1,250		\$750	\$2,000
Advertising/Regional Ass. Dues	\$2,500	\$2,981		-\$481	\$3,000
Workshops			\$1,313		
Advertising/other			\$111		
Dues			\$1,557		
Fire/Police/Dispatch	\$14,827	\$11,362		\$3,465	\$43,955
Fire			\$6,532		
Police/Dispatch			\$4,830		
Highways and Streets	\$31,400	\$28,188		\$3,212	\$33,000
Road Maintance			\$24,150		
Salt			\$3,770		
Beach Road Maintenance			\$150		
Street Signs			\$118		

2

2

2

11

5

15

6

13

10

4

7

Solid Waste Disposal	\$15,451	\$16,928		-\$1,477	\$9,066	9
Library	\$1,000	\$1,000		\$0	\$1,000	12
SocialSecurity/Medicare Taxes	\$8,000	\$2,199		\$5,801	\$3,000	2
Donations	\$100	\$0		\$100	\$100	8
Welfare	\$1,000	\$0		\$1,000	\$1,000	14
Fire Equipment	\$1,000	\$0		\$1,000	\$1,000	16
Brooks property clean up	\$3,500	\$3,359		\$141	\$1,000	17
Town Road Repair/Paving- **See below	\$0	\$0		\$0	\$30,000	18
TOTALS	\$152,728	\$132,565		\$20,163	\$196,721	

Town Road Repair: White Pond	\$0	0	0	\$0	\$100,000
Town Road Repair: Dodge Hill	\$0	0	0	\$0	\$20,000
Town Road Repair: Town Hall Park lot	\$0	0	0	\$0	\$10,000



REPORT OF TRUST AND CAPITAL RESERVE FUNDS

Form Due Date: **March 1st (Calendar Year), or September 1st (Fiscal Year)**

Instructions

A hard copy of this form, as well as the signature page, must be sent to:

Department of Justice
Office of the Attorney General
33 Capitol Street
Concord, NH 03301-6397

Cover Page

- Select the Municipality name from the pull down menu
- Enter the preparer's information

Reporting:

- Complete all fields as necessary for the *Report of Trust Funds and Principal Only* sections.
- INVESTMENT POLICY - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34, 35:9).
- PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- WEB SITE - A trustee handbook can be downloaded from the website for the Attorney General's Charitable Trust Division at www.doj.nh.gov/charitable
- FAIR VALUE - Use this section to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- CAPITAL RESERVE FUND - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- WHEN and WHERE TO FILE - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See instructions and address on the last page of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Total of All Funds:

PREPARER'S INFORMATION

First Name Last Name

Street No. Street Name Phone Number

Email (optional)



Report of The Trust Funds

	Trust Fund 1	Trust Fund 2	Trust Fund 3	Trust Fund 4	Trust Fund 5
Date of Creation	Oct. 1889	Oct. 1889	Oct. 1889	August 1975	July 1993
Name of Trust Fund	Abney Symond	Abney Symond	Abney Symond	Mary Chapman	School Reserve
Type of Fund	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Other (Enter Below)	Expendable Trust (RSA 31:19-a)
	CD	CD	CD	CD	
Purpose of Trust	Cemetery Trust - Other	Cemetery Trust - Other	Cemetery Trust - Other	Cemetery Trust - Other	Schools
How Invested	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year	\$206	\$516	\$2,125	\$516	\$50,378
New Funds Created					
Cash Gains or Losses on Securities					
Withdrawals					
Balance End of Year	\$206	\$516	\$2,125	\$516	\$50,378
Balance Beginning of Year					
Income During Year (Amount)	\$1	\$3	\$11	\$3	\$253
Expended During Year					
Balance at End of Year	\$1	\$3	\$11	\$3	\$253
Grand Total Principal & Income End of Year	\$207	\$519	\$2,136	\$519	\$50,631
Add New Page	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund	Remove Trust Fund

PRINCIPAL

INCOME



New Hampshire
Department of
Revenue Administration

2019
MS-9

Principal Only ⁷

Fund No.	Beginning of Year Fair Value	Unrealized Annual Gains	End of Year Fair Value
1	\$206	\$1	\$207
2	\$516	\$3	\$519
3	\$2,125	\$11	\$2,136
4	\$516	\$3	\$519
5	\$50,378	\$253	\$50,631



1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Melissa

Merrill

2/18/2020

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Services Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

TRUSTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Victoria Hunt

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Melanie J. Neenan

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Helen M. Treloyn

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

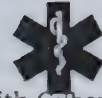
Trustee of Trust Funds Signature

Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:

Department of Justice
Office of the Attorney General
33 Capitol Street
Concord, NH 03301-6397



CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Jonathan Wiggin

Chief Coordinator: Keith Gilbert

P.O. Box 3962
Concord, NH 03302-3962

Email:
capareac1@comcast.net

Telephone 603-225-8988
Fax: 603-228-0983

2019 ANNUAL REPORT TO BOARD OF DIRECTORS

The 2019 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2019. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact serves 23 communities in 4 counties. The Compact's operational area is 817 square miles with a resident population of 135,796. The Equalized Property Valuation in the area we protect is over 15.1 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Elisa Folsom. A detailed activity report by town/agency is attached.

The 2019 Compact operating budget was \$ 1,279,005. Expenditures were \$37,299.57 under budget. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Compact received a 2016 Homeland Security Grant to provide training on the Statewide Mobilization Plan for agencies throughout the State. Work on that grant was completed during 2019. During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2019 and will be completed during 2020.

The Compact and Hazmat Team have received over 3.4 million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch software. We worked on this throughout 2018 and 2019. The vendor missed two scheduled implementation dates. We have turned this matter over to an attorney for resolution.

Some of the simulcast system equipment purchased with a 2015 grant failed and the vendor was out of business. During 2019 we replaced two microwave links; from Gould Hill to Craney Hill and from South Bow Road to Dispatch to correct these failures. The cost for these replacements was \$49,691.00.

25 HALL STREET SUITE 1H, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON
EPSOM · HENNIKER · HILLSBOROUGH · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE ·
PITTSFIELD · SALISBURY · WARNER · WASHINGTON · WEBSTER · WINDSOR

As Chief Coordinator, I responded to 537 incidents, a significant increase over 2018. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2019 were:

President, Chief Jon Wiggin, Dunbarton
Vice President, Chief Ed Raymond, Warner
Secretary, Chief Guy Newbery, Chichester/Concord
Treasurer Chief Jeff Yale, Hopkinton

The Training Committee, chaired by Concord Captain Mick Costello; with members Concord Paramedic/FF Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Chief Anthony Manning has revitalized the team and has been moving the REPC forward. The team added a second Hazmat response truck during 2019 and now has one truck housed in Concord and one housed in Campton.

Gary Sleeper has volunteered his services to create and maintain a web site for the Compact at <https://www.capareafire.org/>. Please visit the site for incident photos, news, scheduled events, training info, SOGs and department profiles.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator
CAPITAL AREA FIRE COMPACT

1/13/2020

Capital Area Mutual Aid Fire Compact

2018 Incidents vs. 2019 Incidents

ID #	Town	2018 Incidents	2019 Incidents	% Change
50	Allenstown	688	746	8.4%
51	Boscawen	197	186	-5.6%
52	Bow	1,100	1,196	8.7%
53	Canterbury	337	328	-2.7%
54	Chichester	515	549	6.6%
55	Concord	8,987	8,885	-1.1%
56	Epsom	984	1,012	2.8%
57	Dunbarton	242	221	-8.7%
58	Henniker	970	1,009	4.0%
59	Hillsboro (includes Windsor)	1,193	1,061	-11.1%
60	Hopkinton	1,144	1,173	2.5%
61	Loudon	940	918	-2.3%
62	Pembroke	352	372	5.7%
63	Hooksett	2,390	2,425	1.5%
64	Penacook RSQ	862	927	7.5%
65	Webster	184	181	-1.6%
66	CNH Haz Mat	8	7	-12.5%
71	Northwood	666	608	-8.7%
72	Pittsfield	876	900	2.7%
74	Salisbury	171	131	-23.4%
79	Tri-Town Ambulance	1,305	1,219	-6.6%
80	Warner	413	407	-1.5%
82	Bradford	178	171	-3.9%
84	Deering	276	240	-13.0%
86	Washington	108	152	40.7%
	WINDSOR	49	30	-38.8%
		24,201	25,024	3.4%

Fire Alarm Systems placed Out of, or In Service for maintenance in 2019: 2997

2019 Incidents that Mutual Aid Coordinator Responded to: 547

Inbound Telephone Calls Received on Emergency Lines: 43,645

Outbound Telephone Calls Made: 7,480



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Windsor #14 White Pond Road Windsor, NH 03244	Member Number: 323	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624
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X	Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not:	
<input checked="" type="checkbox"/>	General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	1/1/2020	1/1/2021	Each Occurrence	\$ 5,000,000
				General Aggregate	\$ 5,000,000
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
<input checked="" type="checkbox"/>	Automobile Liability Deductible Comp and Coll: \$1,000 <input type="checkbox"/> Any auto	1/1/2020	1/1/2021	Combined Single Limit (Each Accident)	\$5,000,000
				Aggregate	\$5,000,000
<input checked="" type="checkbox"/>	Workers' Compensation & Employers' Liability	1/1/2020	1/1/2021	<input checked="" type="checkbox"/> Statutory	
				Each Accident	\$2,000,000
				Disease - Each Employee	\$2,000,000
				Disease - Policy Limit	
<input checked="" type="checkbox"/>	Property (Special Risk includes Fire and Theft)	1/1/2020	1/1/2021	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ - NH Public Risk Management Exchange
Town of Windsor #14 White Pond Road RR 2, Box 145 Windsor, NH 03244			By: <i>Mary Beth Purcell</i>
			Date: 2/28/2020 mpurcell@nhprimex.org
			Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax

Hillsboro Solid Waste Advisory Board Annual Report 2019

2019 was our first full year back in action in over two decades. It turned out to be good timing, with big shifts taking place in the recycling market we were poised to be responsive with more conversation, research and perspectives taken into consideration.

We spent the first part of the year taking stock in the many issues of solid waste stream and discussing how to organize our priorities into action. Our first action was to be present at the Hillsboro Fest and Fair in July. The purpose was to raise awareness about current trash and recycling issues and what we can do about it. We gave people literature and engaged in many good discussions. We offered free water to the public to encourage refilling containers versus using single-use plastic water bottles. We had aluminum can recycling set up around Grimes Field. Our presence was met with positive response and we look forward to making the July Fest an annual event for SWAB to represent at.

Our local State Representative Marjorie Porter attended a meeting this fall and alerted us to the work being done on the state level at this time. At her urging we submitted testimonial to be considered for the new state report in response to HB 617 on Recycling Streams and Solid Waste Management in New Hampshire.

As a board, we learned details from Transfer Station manager Luke Levesque and other facility staff about their operations. As we became aware of the financial picture for plastic recycling we pursued ideas for new vendors to take our plastics. When no viable alternative plastic recycling vendor could be identified, we supported the proposal put forth by Luke to the Hillsboro Selectman to stop recycling plastics as of January 1, 2020, even though we hope to identify another option in the future. To support the change, the SWAB members spent time at the Transfer Station talking with residents and encouraging people to continue recycling the products we do still separate and sell.

We maintain our monthly meetings with the same consistent members 2 from Windsor, 2 from Hillsboro, and 1 from Deering. If anyone is interested in the vacant seat please contact us at: SWAB@hillsboroughnh.net

Report Respectfully Submitted by,

Audrey Bethel – Hillsboro
Adam VonDette- Hillsboro
Charlotte Hebert- Windsor
Kim Drake- Windsor
Phil Griffin- Deering

THE STATE OF NEW HAMPSHIRE
EXECUTIVE COUNCIL



DEBORA B. PIGNATELLI
EXECUTIVE COUNCILOR
DISTRICT FIVE

STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

End of the Year Report 2019 from Councilor Debora Pignatelli

It is an honor for me to represent District Five on the Executive Council. I would like to take this opportunity to highlight some of the important work we have achieved this past year. The Governor and Executive Council had 23 meetings in 2019. Most meetings were held at the State House but six were hosted in communities around the state. I was pleased to bring the Governor and Council to District Five on September 18th when Peterborough hosted our meeting at the Peterborough Town House.

The Executive Council has been an important part of the Executive Branch of NH State Government since colonial times as a check on executive powers. In this capacity we reviewed over two thousand items that covered expenditures, appointments and contracts. Those items totaled over 6 billion dollars.

The responsibilities of the Council are very wide-ranging. In addition to approving all state contracts, as I mentioned, the Council also approves all judicial appointments, approves all people to lead our important agencies and commissions, grants or denies all pardons, protects our lakefronts and shorelines, sets the tolls on all New Hampshire Turnpikes, makes important recommendations on the Ten Year highway plan, oversees the operations of state agencies, addresses a wide variety of constituent concerns, and, of course, acts as a important check on gubernatorial exercise of power.

Another important responsibility is our position on the Governor's Advisory Commission on Intermodal Transportation, otherwise known as (GACIT.) We reviewed needed transportation improvements and created a ten-year plan that is submitted to the Governor and then is forwarded to the legislature. I held meetings in District Five to gather input from local leaders and citizens on what projects were important to be included and ranked in the Ten Year Highway plan. Additional information can be found at:
<https://www.nh.gov/dot/org/projectdevelopment/planning/typ/index.htm>

In November, the Council passed our recommendations on to the Governor. After 17 years of advocating for the removal of the Merrimack tolls, I was pleased that the Council recommended the toll for Exit 11, in Merrimack, be reduced to zero!

Sincerely,
Debora B. Pignatelli
Executive Councilor

Amherst, Antrim, Bennington, Brookline, Deering, Dunbarton, Fitzwilliam, Frankestown, Greenfield, Greenville, Hillsborough, Hollis, Hudson, Jaffrey, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, New Boston, New Ipswich, Peterborough, Richmond, Rindge, Sharon, Swanzey, Temple, Troy, Wear, Wilton, Windsor and the City of Nashua

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 12, 2019**

Meeting held in the Windsor Town Hall at 14 White Pond Road, Windsor. Thirty-seven residents and eight town employees were in attendance.

Moderator Patrick Hines opened the Town Meeting at 6:48 p.m.

Article 1) Elect Town Officers

Motioned by Darlene Cuddy, Seconded by Michael Cuddy

“To choose by ballot all necessary Town Officers for the ensuing year.”

There being no additional nominations for the floor, the following officers were elected by acclamation.

Election of Town Officers and Officials:

WINDSOR TOWN OFFICERS

Cynthia Stosse	1-year term	AUDITOR	Term Expires	2020
Ellen Blake	1-year term	TREASURER	Term Expires	2020

WINDSOR SELECTMEN

Gerald Needham	3-year term		Term Expires	2022
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TRUSTEES OF THE TRUST FUND

Victoria Hebert	3-year term	(remainder of)	Term Expires	2021
Karen Turbyne	3-year term		Term Expires	2022

PLANNING BOARD MEMBERS

Nicholas Buccarelli	3-year term	(remainder of)	Term Expires	2020
Edward Timpson	3-year term		Term Expires	2022

ZONING BOARD OF ADJUSTMENT

Patricia Gregg	3-year term	(remainder of)	Term Expires	2021
Charlotte Hebert	3-year term		Term Expires	2022

Vote Taken on Motion, Passed Unanimously

Article 2) Financial Administration

Motioned by Darlene Cuddy, Seconded by Diane Hines

“To see if the town will vote to raise and appropriate the sum of \$56,900 for the payment of Town charges including principal and interest on the Town's outstanding indebtedness, social security taxes, and any other legal obligations of the Town. Selectmen recommend approval. Majority vote required.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed by Majority

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 12, 2019**

Article 3) Accept Reports of Agents

Motioned by Darlene Cuddy, Seconded by Gerald Needham

“To accept reports of the Agents heretofore chosen and pass any vote in relation thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 4) Police and Fire

Motioned by Gerald Needham, Seconded by Diane Hines

“To see if the town will vote to raise and appropriate the sum of \$14,827 for Police and Fire expenses, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place led in part by Patty Gregg, the selectmen explain the invoice submitted by the Town of Hillsborough for those residents not in attendance during the Budget Hearing on February 16, 2019.

Vote Taken, Passed Unanimously

Article 5) General Government Building

Motioned by Gerald Needham, Seconded by Patty Gregg

“To see if the town will vote to raise and appropriate the sum of \$20,000 for the General Government Building operating expenses of the Town Hall, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place led in part by Nick Buccarelli and Patty Gregg, the selectmen explain this Article does not include the funds requested for the expansion of the town hall parking lot.

Vote Taken, Passed by Majority

Article 6) Upkeep of Town Cemeteries and Town Hall grounds

Motioned by Darlene Cuddy, Seconded by Gerald Needham

“To see if the town will vote to raise and appropriate the sum of \$2,000 for the upkeep of the Town cemeteries, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 12, 2019**

Article 7) Highways and Streets

Motioned by Patricia Gregg, Seconded by Gerald Needham

“To see if the town will vote to raise and appropriate the sum of \$31,400 for highways and streets, or to take any action relative thereto”

The Selectmen recommend approval. Majority vote required

Some discussion takes place led in part by Nick Buccarelli, the selectmen explain for those residents not in attendance during the Budget Hearing on February 16, 2019 the funds requested in this Article include the estimated cost to expand the town hall parking lot. The contract with Eugene Edwards and Son Excavation Sand & Gravel does not cover salt-sand mixture; when a salt-sand mixture needs to be used there is an additional cost as outlined in the Comparative State of Appropriations and Estimations Report on page 44 of the 2018 Annual Town Report.

Vote Taken, Passed Unanimously

Article 8) Donations

Motioned by Diane Hines, Seconded by William Hebert

“To see if the town will vote to raise and appropriate the sum of \$100 for donations, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place led in part by Bill Hebert and Patty Gregg, the selectmen explain the bereavement funds allocated as outlined in the Comparative State of Appropriations and Estimations Report on page 44 of the 2018 Annual Town Report.

Vote Taken, Passed Unanimously

Article 9) Town of Hillsborough Transfer Station

Motioned by Darlene Cuddy, Seconded by Gerald Needham

“To see if the town will vote to raise and appropriate the sum of \$15,451 to be paid to the Town of Hillsboro for the use of the Transfer Station, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place led in part by Patty Gregg, the selectmen explain the invoice submitted by the Town of Hillsborough for those residents not in attendance during the Budget Hearing. The Solid Waste Committee is a joint relationship with the towns using the Hillsborough Transfer Station: Deering, Hillsborough and Windsor. Kim Drake and Charlotte Hebert, appointed members of the Solid Waste Committee, submit a presentation on better solid waste recycling; advantages and tips to reduce expenditures include crushing aluminum.

Vote Taken, Passed Unanimously

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 12, 2019**

Article 10) Advertising and Membership Dues

Motioned by Darlene Cuddy, Seconded by Gerald Needham

“To see if the town will vote to raise and appropriate the sum of \$2,500 for advertising and the annual membership dues in the NH Municipal Association, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 11) Legal Expense

Motioned by Gerald Needham, Seconded by Diane Hines

“To see if the town will vote to raise and appropriate the sum of \$1,000 for legal expenses, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 12) Donate to Fuller Library in Hillsborough, NH

Motioned by Darlene Cuddy, Seconded by Patricia Gregg

“To see if the Town will vote to raise and appropriate the sum of \$1,000 to donate to the Fuller Public Library in Hillsboro, NH, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 13) Purchase Insurance

Motioned by Gerald Needham, Seconded by William Hebert

“To see if the town will vote to raise and appropriate the sum of \$2,000 to purchase insurance for the Town, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 12, 2019**

Article 14) Welfare

Motioned by Darlene Cuddy, Seconded by Kenneth Matthews

“To see if the town will vote to raise and appropriate the sum of \$1,000 for the Welfare budget, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place led in part by Bill Hebert, the selectmen explain for those residents not in attendance during the Budget Hearing these funds are zero-base budget yearly from the Department of Revenue Administration guidelines and per RSA 165:1 allocated as outlined in the Detailed Statement of Payments Report on page 41 of the 2018 Annual Town Report.

Vote Taken, Passed by Majority

Article 15) Planning and Zoning

Motioned by Gerald Needham, Seconded by Darlene Cuddy

“To see if the town will vote to raise and appropriate the sum of \$50 for the Planning and Zoning Master Plan, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place led in part by Nick Buccarelli and Pat Hines, the selectmen confirm these funds are zero-base budget yearly; any fee expenditures are paid by the applicants/concerned parties during their hearing process.

Vote Taken, Passed Unanimously

Article 16) Fire Equipment

Motioned by Darlene Cuddy, Seconded by Patricia Gregg

“To see if the Town will vote to raise and appropriate the sum of \$1,000 to purchase fire equipment, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place led in part by Christopher Davies, who asks for more information on the town’s emergency response plan and disaster management workflow. Pat Hines and Darlene Cuddy as members of the Emergency Management Committee discuss inefficiencies and recommending improvements.

Vote Taken, Passed Unanimously

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 12, 2019**

Article 17) Former Brooks' Property Cleanup

Motioned by Darlene Cuddy, Seconded by Gerald Needham

“To see if the town will vote to raise and appropriate the sum of \$3,500 for the costs associated with testing and solid waste cleanup of the former Brooks' property, Tax Map 1, Lot 22, as required by the N.H. Department of Environmental Services. Said amount to be recovered from the proceeds of the sale of the property when the project is completed. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the cleanup is completed or by December 31, 2020, whichever is sooner.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place led in part by Gerry Needham. He explained the NH DES notified the town screening for additional clean is scheduled. The EPA has defined the Brooks' property as a Superfund site. Superfund is a United States federal government program designed to fund the cleanup of sites contaminated with hazardous substances and pollutants. A case in Merrimack, New Hampshire revealed additional levels of contaminants which were not initially investigated in other EPA cases. Upon review of these reports, the EPA re-opened analysis of the property at 1377 Second NH Turnpike to test for possible contaminants not previously screened.

Clerk notes: Former Brooks' Property, Windsor Tax Map 1, Lot 22 under EPA ID: NHN000103221 - At the time of the town meeting the former Brooks' property is classified as No Further Remedial Action Planned (NFRAP) Site - does not qualify for the National Priorities List (NPL) based on existing information. Sites with Hazard Ranking System (HRS) scores of 28.5 or greater are eligible for placement on the NPL. Only sites on the NPL are eligible for Superfund Trust Fund-financed remedial actions. For additional information on the EPA Superfund site assessment process please review the Agency's website at <https://www.epa.gov/superfund/superfund-site-assessment-process>.

Vote Taken on Motion, Passed Unanimously

Article 18) Exemption for Prisoners of Wars

Motioned by Gloria Landry, Seconded by William Hebert

SUBMITTED BY PETITION: “Shall the Town vote, as authorized by RSA 261:157-a, to adopt an ordinance waiving the fee to be charged for a permit to register one motor vehicle owned by any person who was captured and incarcerated for 30 days or more while serving in a qualifying war or armed conflict as defined in RSA 72:28, V, and who was honorably discharged, provided the person has provided the city or town clerk with satisfactory proof of these circumstances.”

Not a Board recommendation. Majority vote required

Some discussion takes place led in part by Gloria Landry, relative to the registration of motor vehicles owned by veterans: a customer who qualifies for a Purple Heart plate, a Prisoner of War plate or Pearl Harbor plate will be issued one registration without any plate fee or

WINDSOR, NEW HAMPSHIRE TOWN MEETING MINUTES – MARCH 12, 2019

registration fee and if a customer qualifies for a Disabled Veteran plate they may also be issued an additional plate for a motorcycle.

The law which went into effective January 1, 2018, has been interpreted several different ways at the town and state levels. The intent of the law is to grant customers who qualify for Purple Heart plates and Pearl Harbor plates be issued one registration without any plate fee or registration fee for the State fees only and a similar bi-law would have to be adopted at the local level to waive the local fees.

If the customer also has a Disabled Veteran Plate then you cannot waive the State Fees for Purple Heart or Pearl Harbor, the intent of the law is for one waiver, the veteran's primary vehicle. All the above plate types can also be issued an additional plate for a motorcycle, but those fees are not waived for both the State and the Town. The customer can only have one waiver of fees and just to make it a bit trickier the customer can choose which plate they want to have free, some may choose the Pearl Harbor plate; some may choose the Disabled Veteran motorcycle plate.

To further the confusion the software that the Department of Motor Vehicles uses and which our Point of Sale software from Avitar Associates uses allow some of the plates to zero on the state and town fees and others do not. So, discussions with town clerks and state representatives have resulted in a new draft of the law which will be under review when the State Legislature reconvenes after our annual meeting.

I have submitted this Warrant Article to ask that a similar bi-law be adopted by our town, to waive the local-level registration fees of the customer's primary vehicle choice to veterans who qualify for a Purple Heart plate, a Prisoner of War plate or Pearl Harbor plate or a Disabled Veteran plate as we have veterans who qualify for the state fee waiver. From January 1, 2018 Patty Main and I have been waiving the town fees because the town agents were not properly advised a similar b-law needed to be adopted at the local level. Currently the town fees we have been waiving have been less than \$1,000 in revenue.

Clerk notes: NH Senate Bill (SB238) was Introduced 03/20/2019 and referred to Transportation, Status: Engrossed on March 21, 2019 - 50% progression, and the public can monitor SB238 as it passes through Committee review from the State Offices websites or at <https://legiscan.com/NH/bill/SB238/2019>.

Vote Taken on Motion, Passed Unanimously

Article 19) Transact Any Other Legal Business

Motioned by Nicholas Buccarelli, Seconded by Ellen Blake

“To transact any other business that may legally come before said meeting.”

Nick Buccarelli asked the board of selectmen to open a Request for Proposals and Quotes to private contractors so that the town can make an informed decision on spending money on a portion of Class VI road, Miller Road beginning at the intersection of Black Pond Road to the split at Class VI road, Rocky Ledge Road. The emergency lane statute, RSA 231:59-a

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 12, 2019**

authorizes municipalities to raise and appropriate money for the maintenance of any Class VI road (or private road) that is declared an emergency lane by the governing body.

Clerk notes: The kind of maintenance or repair of Class VI roads which is authorized by the emergency lane statute RSA 231:59-a, I: provides that such repairs may include "removal of brush, repair of washouts or culverts, or any other work deemed necessary to render such way passable by firefighting equipment and rescue or other emergency vehicles." The municipality can establish a capital reserve or trust fund for this purpose. Maintenance or repair of Class VI roads undertaken in accordance with the emergency lane statute does not create any duty or liability for the municipality. See RSA 231:59-a, IV. The procedures required for making this declaration include a public hearing and written findings "that the public need for keeping such lane passable by emergency vehicles is supported by an identified public welfare or safety interest which surpasses or differs from any private benefits to landowners abutting such lane."

Ellen Blake asked the board of selectmen to open a Request to Review the town's dog control law and what steps are needed to Adopt the provisions of Dog Control within the town.

Clerk notes: The Dog Control Law, RSA 466:30-a (defined), and 466:30-b (Referendum, defined).

I. Any city or town desiring to adopt the provisions of RSA 466:30-a may do so by approving as described in paragraph II ... the following question: "Shall we adopt the provisions of RSA 466:30-a which make it unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such?"

II. (a) In a town, the question shall be included in the annual meeting warrant upon a vote of the selectmen or upon application of voters according to the provisions of RSA 39:3 for annual meetings.

(b) The selectmen shall hold a public hearing on the question at least 15 days but not more than 30 days before the annual meeting. Notice of the hearing shall be posted in 2 public places in the town and published in a newspaper of general circulation in the town at least 7 days in advance.

(c) Voting shall be by official ballot if that system has been adopted by the town. In other towns, voting shall be by a special ballot prepared by the clerk.

... IV. Any town or city which has adopted RSA 466:30-a may rescind its adoption by majority vote of those voting on the question submitted to the voters in the same manner as provided for adoption under paragraph II or III. The question on rescission shall read: "Shall we rescind our adoption of RSA 466:30-a concerning dog control so that it will no longer be unlawful for a dog to run at large in this town (or city)?"

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 12, 2019**

V. A town or city which either does not adopt, or rescinds its adoption of, RSA 466:30-a, may adopt other ordinances pertaining to dogs running at large under RSA 31:39 or RSA 47:17, XI.

Clerk notes: The Dog Control Law RSA 466:31(defined), Dogs a Menace, a Nuisance or Vicious.

... II. Under this section, a dog is considered to be a nuisance, a menace, or vicious to persons or to property under any or all but not limited to the following conditions:

- 1) If a dog is "at large," which means it is off the premises of the owner or keeper and not under the control of any person by means of personal presence and attention as will reasonably control the conduct of such dog, unless accompanied by the owner or custodian. This subparagraph shall not include a dog which is being used for hunting, supervised competition, exhibition, or training for such activities if accompanied by the owner or custodian, or a dog which is guarding, working, or herding livestock, as defined in RSA 21:34-a, II(a)(4), meaning that the owner or custodian must be able to see or hear the dog, or have reasonable knowledge of where the dog is hunting or herding, or where training is being conducted or where trials are being held, provided that such dog does not have to be within sight at all time;*
- 2) If it barks for sustained periods of more than 1/2 hour, or during the night hours so as to disturb the peace and quiet of a neighborhood or area, not including a dog which is guarding, working, or herding livestock, as defined in RSA 21:34-a, II(a)(4);*
- 3) If it digs, scratches, or excretes, or causes waste or garbage to be scattered on property other than its owner's;*
- 4) If any female dog in season (heat) is permitted to run at large or be off the premises of the owner or keeper during this period except when being exercised on a leash by a responsible adult. At all other times such dog shall be confined within a building or enclosure in such manner that she will not come in contact (except for intentional breeding purposes) with a male dog. A female dog in heat shall not be used for hunting;*
- 5) If it growls, snaps at, runs after, or chases any person or persons not on the premises of the owner or keeper;*
- 6) If it runs after, or chases bicycles, motor vehicles, motorcycles, or other vehicles being driven, pulled or pushed on the streets, highways, or public ways;*
- 7) If, whether alone or in a pack with other dogs, it bites, attacks, or preys on game animals, domestic animals, fowl or human beings.*

II-a. If the skin of a person has been punctured by a dog and the incident was reported, including the identity of the dog and its owner, to the animal officer, if any, or to the town clerk, such officer or clerk shall, within 24 hours, notify the injured person, or, in the case of a minor, the minor's parent or guardian, whether, according to town records, the dog has been appropriately immunized against rabies.

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 12, 2019**

III. (a) Any person who fails, by appropriate action including but not limited to restraining an animal from running at large, or otherwise effectively abating a nuisance found such under the provisions of this section, or who fails to comply with any other provisions of this section after being so ordered, shall have the person's dog taken into custody by the police of the city, constable of the town, or other person authorized by the town and such disposition made of the dog as the court may order.

Notwithstanding RSA 466:31-a, if a law enforcement officer does not witness the nuisance behavior, the name of the complainant shall be released as public information before any fine under RSA 466:31-a shall be levied.

Motion to Close Town Meeting

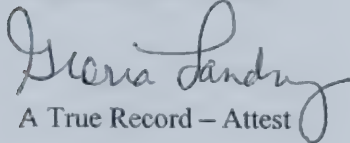
Motioned by Jack (John) Steeves, Seconded by Darlene Cuddy

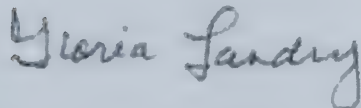
Vote Taken on Motion, Passed Unanimously

Moderator Patrick Hines closed the Meeting at 7:47 p.m. and the Meeting was adjourned.

Respectfully Submitted,

Gloria J. Landry
Windsor Town Clerk


A True Record – Attest



Gloria J. Landry, Town Clerk

**Windsor School District
Annual Report
2019**

WINDSOR SCHOOL BOARD ORGANIZATION

Members of the School Board

Darlene Cuddy, Chair	Term Expires 2022
Gloria Landry	Term Expires 2020
Cindy Stosse	Term Expires 2021

Officers of the School District

Treasurer	Kenneth Mathews
Moderator	Diane Hines
Auditor	Melissa Merrill
Clerk	Charlotte Hebert

Administration

Robert A. Hassett, M.Ed	Superintendent
Patricia M. Parenteau, MS, CAGS	Assistant Superintendent
Jean E. Mogan, M.B.A.	Business Manager
Jennifer L. Crawford, Ed.D.	Director of Curriculum, Instruction & Assessment

Town of Windsor

14 White Pond Road	Phone (603) 478-3292
Windsor, NH 03244	Fax (603) 478-3293

School Administrative Unit #34

P.O. Box 2190	Phone (603) 464-4466
78 School Street, third floor	Fax (603) 464-4053
Hillsboro, NH 03244	Email rhassett@hdsd.org
	Website www.hdsd.org

**Windsor School District
WARRANT
2020**

The inhabitants of the School District of Windsor in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the Annual School District Meeting will be held as follows:

Date: Tuesday, March 10, 2020

Time: 6:30pm

Location: Windsor Town Hall

Details: To act upon the following articles;

GOVERNING BODY CERTIFICATION

We certify and attest that on or before February 25, 2020, a true and attested copy of this document was posted at the place of meeting and on the SAU #34 website (www.hdsd.org) and that an original was delivered to the Town Clerk.

DARLENE CUDDY	Chair, Windsor School Board
CINDY STOSSE	Member, Windsor School Board
GLORIA LANDRY	Member, Windsor School Board

ARTICLE 1. Election of Officers

To choose by non-partisan ballot the following School District officials:

One School Board Member for a 3-year term

Moderator for a one-year term

Clerk for a one-year term

Treasurer for a one-year term

Auditor for a one-year term

ARTICLE 2. Set Salaries of School Board, Agents, Officers

To determine and appoint the salaries of the School Board and fix the compensation of any other officers or agents of the District.

ARTICLE 3. Accept Annual Reports

To hear the reports of agents, auditors, committees or officers chosen and pass any vote relating thereto.

ARTICLE 4. Operating Budget

To see if the School District will vote to raise and appropriate for the support of schools, the payment of salaries of School District officials and agents, and for the payment of statutory obligations of the District, the sum of \$340,180 (three hundred forty thousand, one hundred eighty dollars) or take any other action in relation thereto.

ARTICLE 5. Appropriation for SAU Budget

Shall the voters of the Windsor School District adopt a school administrative unit budget of \$1,172,200 for the forthcoming fiscal year in which \$16,968 is assigned to the school budget of this school district? This year's adjusted budget of \$1,158,304 with \$16,761 assigned to the school budget of this school district, will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

ARTICLE 6.

To transact any other business that may legally come before said meeting.

Annual Report
Superintendent of Schools
2018-2019

It is really exciting to write my eighth Annual Report for our School District. I am extremely proud of what a great job our students, teachers and administrators do on a daily basis. The students arrive every day excited about learning and the teachers work diligently to inspire them to become our future leaders and responsible, hardworking citizens.

Last year, a committee comprised of multiple stakeholders was charged with creating SAU #34's Strategic Plan, which would shape the vision for SAU #34's School Districts for the next five years and guide decisions regarding allocation of resources. As a first step in this process, the committee created a Portrait of a Graduate, a vision that articulated the aspirations for all students. Reviewing how society has changed over the last generation and looking forward to the future, the committee identified the following competencies to be desirable in all SAU #34 graduates as we strive for all students to succeed in today's ever changing world: adaptive perseverance, learner's mindset, communication, responsibility, global citizenship, critical thinking and collaboration. A graphic illustration of this vision is on the cover and on the following page of this Annual Report. The Strategic Plan Committee will continue working on creating the Strategic Plan incorporating the competencies identified in the Portrait of a SAU #34 Graduate.

The use of technology in the classroom continues to be a major focus. We have continued to provide technology that is cutting edge and are using Google classroom at every level. Cloud-based classroom and storage has created a very different way of teaching and learning. We need to prepare our young people for the world that they are going to live in, not the world we grew up in. Our students and teachers continue to amaze me with the ease and confidence in taking these very big steps into the 21st century.

As always, the parents and community support the learning community, not only financially, but in spirit and camaraderie. Our schools are structures that always need updates, roofs, and windows, heating systems, elevators and the taxpayers always support their schools as a source of great pride. Our maintenance team of three keeps all of the buildings up and running seamlessly.

In the next several pages, our administrators will provide an overview of the state of our schools and the vision we all share of continuous improvement on the building level. I would like to thank all of our community members for their continued support in providing a strong educational experience for all of our children.

It is an honor and a privilege to serve as your Superintendent!

Respectfully submitted,

Robert A. Hassett, M.Ed.
Superintendent of Schools



ADAPTIVE PERSEVERANCE

Continue an effort through task completion despite challenges. Understand there are often multiple ways to achieve an outcome. Respond productively to feedback and setbacks.

RESPONSIBILITY

Honor obligations and the outcomes to the same. Act with integrity and yield personal interests in the context of the greater good.

LEARNER'S MINDSET

Demonstrate positive attitudes and beliefs about life-long quest for knowledge and skills. Seek novel experiences and an openness to change. Regularly set goals to monitor and direct for self-improvement.

GLOBAL CITIZENSHIP

Embrace personal, civic, local, and global responsibilities for making the world a better place. Understand that addressing societal challenges often requires comprehending complex issues, varying perspectives, and compromise.

COMMUNICATION

Articulate and understand thoughts and ideas effectively by oral, written, and nonverbal means. Convey thoughts and ideas for a variety of purposes.

CRITICAL THINKING

View problems, looking for both "bigger picture" connections and more detailed distinctions, to gain insights that will inform solutions. Regularly pursue additional information and evidence to refine understandings.

COLLABORATION

Understand that broader and, ultimately, personal interests are often better served by addressing challenges as a team. In pursuit of solutions, leverage the strengths and perspectives of others.

Annual Report Business Manager

The operational functions of budget, finance, risk management, building maintenance, food service and transportation are overseen by the Business Administrator. Our mission is:

- to keep the school facilities running efficiently and comfortably,
- feed the students a nutritious meal,
- safely transport them from home to school and back again
- maintain budget integrity
- do everything possible so staff and children can concentrate on teaching and learning goals.

The Maintenance group led by our Facilities Director, James Bailey VI, had many accomplishments in the District. During FY 2019, the major accomplishments were:

- In the Trapper Brown wing of the Elementary School, HVAC improvements for climate control for interior rooms
- Replaced lead water pipes for all cold water lines in the Elementary School – 50% of project paid by a state trust
- The energy project begun in 2016 continues to gain savings in fuel costs – over the period total realized savings are \$219,000

The Food Service program, directed by Michele Dupont, provides our students with breakfast, lunch, and snacks daily throughout the school year. In spite of the continued tightened restrictions of the Healthy Hunger-Free Kids Act, a program for Fresh Fruit & Vegetables is introducing students to new and interesting fruit and veggies. Every day close to 500 servings are made. Over forty percent of the school district's students qualify for and participate in the Free or Reduced Lunch Program. This is a Federal program which reimburses the school district a percentage of the cost of meals, thus lowering the cost of a meal to the student. The percent of participation in this program is also used as a determination for other State and Federal Aid programs, such as Adequacy Aid, Title I, and the Fresh Fruit & Vegetable grant. Over the year, there were 104,168 lunches and 48,369 breakfasts served by the very capable Food Service staff in our three schools

Transportation to and from school, to athletic events and field trips is provided by our partner, First Student under the management of Herbert Bonk. Close to 550 students use the buses daily to get safely to school and back home again. We thank the First Student bus drivers for their continued dedication to our kids.

In the Business Office, one of our prime values is customer service. We are here to serve the students, our staff and our community. I'm proud to say our operational group has a goal of making the District better each year in our functional areas.

Respectfully submitted,

Jean E Mogan, M.B.A.
Business Manager

**Annual Report
Assistant Superintendent
2018-2019**

The Department of Student Support Services provides programs and supports in an effort to enable all students to participate and make meaningful progress in their learning and academic experiences. The following are a number of important programs providing a range of opportunities to serve these needs.

Home School: Parents have the right to choose home education as an alternative to having their children attend a public or private school in accordance with RSA 193-A. As of October 1, 2018, 103 students were reported to the SAU as being home schooled. Ninety-two of these students resided in Hillsboro-Deering, 10 in Washington and 1 in Windsor. These numbers reflect a decrease of 4 students being home educated over the previous school year.

Section 504: The Rehabilitation Act of 1973, Section 504, is a civil rights law that prohibits discrimination against individuals with disabilities. As of October 1, 2018, 8% of SAU #34's student population were identified under Section 504 and received accommodations to meet their individual needs to the same extent as the needs of students without disabilities: 1 student at WES; 24 students at HDES (5%); 31 students at HDMS (10.5%); and 38 students at HDHS (10.5%).

Nursing: The nursing team focused on emergency readiness addressing medical, environmental and catastrophic event planning. The school nurses are certified instructors through American Safety and Health Institute (ASHI). This allowed the nurses to actively promote the health and safety of students and staff by offering fiscally responsible training programs such as CPR/AED and first aid to staff.

The school nurses participated in community outreach to support families in need by working with charitable programs such as the Lions Club, Moose Club and Knights of Columbus. These organizations provided services such as Coats for Kids, vision screens and free professional eye exams and glasses to those who are in need. The nursing team also collaborated with Hillsboro Family Health Clinic to provide a free, on-site sport physical clinic to middle and high school athletes.

The school nurses served as Health Coordinators for the school personnel. This program supported the health and wellness of the faculty and staff with a goal of promoting an optimal state of health, minimizing staff absences, and keeping health care costs contained. The nursing team collaborated with educators in developing health related classroom programs and integrating health and wellness into the school culture.

SAU #34 was grateful for the funding donations provided by the American Legion, Davis & Towle and the Concord Hospital Trust which supplied all the classrooms within the districts of SAU #34 with Stop the Bleed Kits. Stop the Bleed is a national campaign created by the White House and the Department of Homeland Security to help improve survival from life-threatening bleeding. All the Hillsboro-Deering nurses are trained instructors and are proud to offer this lifesaving program to our schools.

Counseling and Therapeutic Support: As the needs for services in the area of mental health increase across the country, so too do they in the District. Hillsboro-Deering continued their partnership with Brookside Counseling and Riverbend Community Mental Health in an effort to improve the availability of mental health therapeutic supports to children and families residing within the District. Licensed mental health providers offered individual therapy to students during the school day, as well as consultation with teachers regarding emotional and behavioral needs. This school-based mental health program supported students who demonstrated significant emotional, social and/or behavioral challenges at home, in school and in the community.

The Student Assistance Program (SAP) at the Hillsboro-Deering Middle School was financed through the combined funds from the State of NH Health and Human Services Grant (\$14,000) and H-D funds (\$7,000). The SAP aimed to identify students who carry risk factors, such as poor attachment to school and difficulty managing emotions, which can contribute to the likelihood that they may engage in risky behaviors, and provided them with support services to boost protective factors that will help these students to adopt healthy coping strategies.

Special Education: The District continued to monitor and respond to the various needs of students through services rendered and programming offered. A total of 232 students were identified with educational disabilities which represents 19.5% of the SAU's school-aged population: 10% at WES (4 students); 20% at HDES (99 students); 19% at HDMS (55 students); and 18% at HDHS (64 students). As of October 1, 2018, 6 students with educational disabilities were placed in out-of-district programs: 2 placed by the court/DCYF and 4 students placed by the District.

Hillsboro-Deering's Assistive Technology Department continued to promote equal learning opportunities for students with disabilities by removing classroom barriers through the use of assistive technology. This is possible through various services including but not limited to: providing assessments for personalized software and hardware; offering professional development training to educators and students, in and outside of the classroom; providing technical assistance; and guiding the decision making process required in choosing the most fitting assistive technology according to each student's needs.

Safety-Care: This program provided staff with the skills and competencies necessary to successfully avoid, minimize, and manage behavioral challenges with dignity, safety, and with the possibility of sustainable change. During this school year, the Hillsboro-Deering School District made a decision to adopt Safety Care as its primary training program for verbal de-escalation, physical safety and physical management skills for staff members. Three staff members have been trained as Safety Care Instructors and provide ongoing training and consultation at all building levels. Forty staff members were certified or recertified in the Safety Care program this school year. Certifications must be renewed on an annual basis to ensure that staff members are maintaining and updating their crisis intervention skills.

Title I: Hillsboro-Deering Elementary School is a School-Wide Title I School. This federally funded program's intent "is to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging State academic achievement standards and state academic assessments" (NHDOE website). Title I programs do not supplant regular classroom instruction; they supplement the CORE instruction.

As a Title I School, federal funds were received for students at risk of failure. This designation was determined by the free and reduced lunch count which was approximately 40% at HDES. These funds supported instructional salaries and supplies, school-wide professional development, parent education

and involvement activities and project management.

In an effort to continue preparing the District's early learners for social-emotional and academic success, HDES allocated a portion of the Title I funds toward preschool teachers' salaries and benefits. These funds, in conjunction with IDEA federal funds, allowed the District's two preschool teachers to offer several preschool sessions in order to promote social-emotional development and school readiness with the hopes of preventing and or closing educational gaps for our early learners.

In addition, academic intervention in reading and math was provided for students in grades K-5. Student selection was based upon data from multiple assessments and parent and teacher recommendation. One-hundred two students received supplemental instruction by Title I staff; all students demonstrated growth across the areas to which they received additional support as measured by the District's progress monitoring tools.

To extend services from the 2018-2019 school year, a total of 152 students participated in the STEAM Adventures Camp funded by Title I over a period of three weeks during the summer. Children entering grades 1-5 were able to participate, free of charge, in hands-on fun activities while developing their math and reading skills.

HDES continued its partnership with families with a shared goal of improving math and reading by holding monthly Family Education and Activity Nights (FEAN) to provide an opportunity to present topics important to students and parents. The range of family members that attended was 19-72. Topics covered throughout the school year were: Back to School, Meet Our Community Workers, Measure, Mix and Pour, Lead in Drinking Water, Valentine's Day Bingo, Family Fun Math Activities, and Hammer Time (Build a Planter.) FEAN also provided an opportunity for Title I staff, teachers, volunteers and administrators to discuss topics important to individual families in a small group setting.

With parental support and participation, Title I programs successfully accelerated student learning for many HDES students, contributing to the ongoing change in the culture and a climate of learning for students at-risk of academic failure and their families.

Kid Adventures Before/Afterschool Programs (KA) – Elementary School Grades K-5
HDMS Afterschool Clubs (Clubs) – Middle School Grades 6-8: Kid Adventures and HDMS Clubs offered programs that provided a safe, nurturing environment that supported academic and social development and inspired learning utilizing a collaborative approach with parents. A strong school-family-community partnership allowed both programs to capitalize on resources as well as provide opportunities for educational experiences through expanded learning occurring before and after school and during summer programming.

The majority of the funding for the KA Program originated from the 21st Century Community Learning Center (21st CCLC) Grant. Additional revenue sources for the program were received through parent/guardian fees, scholarships and fundraising. The following KA Community Partners supported the program through volunteer efforts, donations of materials and supplies and In-Kind services: The University of New Hampshire Cooperative Extension; Hillsboro Parks and Recreation; Hillsboro Police Department; Osram Sylvania; Fuller Library; SAU 34; Hillsboro-Deering Elementary School and Food Service Department; HDES Parent-Teacher Organization; Caroline A. Fox State Forest; Hillsborough Office of Youth Services; and New England College. During the school year, 230 students participated in Kid Adventures Before/Afterschool Programs.

HDMS Clubs' funding was derived from parent fees, Duncan-Jenkins Trust and Hillsboro-Deering School District. The community partners mentioned above were shared between both levels of programming, thereby allowing students at HDES and HDMS to participate in and benefit from experiential learning opportunities. During the school year, 95 students participated in the HDMS Clubs.

Kid Adventures worked in collaboration with the Title I STEAM Adventures Camp during the summer and offered before and after mini camps as well as Field Trip Fridays.

McKinney-Vento Act: The McKinney-Vento Homeless Assistance Act provides certain rights and protections for families experiencing homelessness. Public school districts must ensure that students who are homeless have equal access to the same free, appropriate public education as their non-homeless peers. Through the combination of Title I and District funds, students who were homeless received access to obtaining documents related to enrollment, tutoring, counseling, enrichment activities, transportation, home visits, and school and hygiene supplies. Assistance was provided to connect families with local, state and community associations to assist with needs related to housing, utilities, food, and medical and mental health care. Local community organizations partnered with the District in sending home weekend food bags, school supplies, backpacks, health supplies and articles of clothing when needed. As part of the National program Coats for Kids, the Knights of Columbus Saint Mary Council donated approximately 50 new winter coats to students in need in the Hillsboro-Deering and Washington School Districts. The Hillsboro Lion's Club and members of the community donated more than 50 backpacks filled with school supplies for the students of our District. The number of students residing in homeless environments in the Hillsboro-Deering School District during the school year was as follows: 27 students at HDES, 4 students at HDMS and 10 students at HDHS for a total of 41 students from 30 families. HDSID partnered with 5 other school districts to support families who were in transition by providing the transportation needed for 7 students from 6 families to access their education in their schools of origin.

Federal Grants: Approximately \$1,046,417 in federal grant funding was awarded to the Hillsboro-Deering School District. Each grant had very specific criteria regarding allocation of funds and required an approval process from the Superintendent to the New Hampshire Department of Education. Funds were used to hire staff and purchase books, materials, supplies, technology and equipment. Professional development opportunities were also funded in order to support programming and services at HDSD.

Respectfully submitted,

Patricia Parenteau
Assistant Superintendent



Annual Report
Director of Curriculum, Instruction, and Assessment
2018-2019

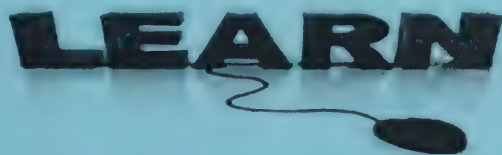
During the 2018-2019 school year, SAU 34 continued to use both grade level and vertical teams to strengthen curriculum alignment and articulation. Full K-12 vertical teams met twice, with smaller teams meeting more frequently to identify specific areas for improvement. The math team finalized the selection of materials for grades K-8, and professional development for implementation began in the spring of 2019.

2018-2019 was the second year of the New Hampshire Statewide Assessment System (NH SAS) in math, ELA, and science. Students in grades 3-8 take the NH SAS for reading, writing and mathematics. All students in grades 5, 8 and 11 take the NH SAS in science. These assessments are standards-based, computer-adaptive tests that show student achievement and growth. They are used to inform instruction and to evaluate curriculum. Grade 11 students continue to take the College Board School Day SAT. The NH SAS and SAT are not appropriate assessment tools for approximately 1% of students, these students use the Dynamic Learning Maps Assessment (DLM), the alternative assessment provided by the NH DOE.

SAU 34 remains committed to providing high quality professional development that has a positive impact on students. The Professional Development Committee began the process of reviewing and revising the SAU 34 Professional Development Master Plan (PDMP). The New Hampshire Department of Education requires each SAU submit their PDMP for approval every five years. SAU 34 is conducting a comprehensive review to ensure that the final plan meets all NHDOE guidelines and that all stakeholders have an opportunity to provide input. The final plan will be submitted to the NHDOE in the spring of 2020. SAU 34 provided a range of professional development for all faculty and staff targeting assessed areas of need and aligning with district and school goals. Through grant funding the district was able to bring several well respected experts to campus to support professional growth, both as workshop presenters and for job embedded support.

Respectfully Submitted,

Jennifer L. Crawford, Ed. D.
Director of Curriculum, Instruction, and Assessment for SAU 34



Annual Report
Hillsboro-Deering Elementary School
Enrollment (Preschool through 5th grade): 490 students

2018 – 2019 Highlights

- The improvement of school climate, culture, and student behavior has been an area of top concern at HDES over the past few years. This past year several faculty changes have been made to address the concerns. Cara Juliano was hired as the 3rd-5th grade guidance counselor. Ms. Juliano provides classroom lessons and support for individual and small groups of students in the 3rd-5th grades while Shannon Rockwell works with PreK-2nd grade students individually, in small groups, and whole class lessons. Our school counselors are also tasked with the important work of creating 504 plans for students with specialized needs. Elizabeth Licht was hired as the building behavior interventionist. Ms. Licht has an extensive background working with children as a licensed family therapist and trauma specialist. Ms. Licht has been working with students one on one and small groups along with providing teachers with behavioral management support in their classrooms.
- Changes were made to the administrative structure creating a PreK-2 and 3-5 principal. Donna Furlong moved from the assistant principal position to the 3rd-5th grade principal and Jeni Laliberte joined HDES as the PreK-2nd grade principal. Mrs. Laliberte comes to us with an extensive background in teaching the early grades as well as being a literacy specialist. Mrs. Furlong has a mathematics background. The two are pairing up to increase the effectiveness of curriculum, instruction, and assessment across the board in the elementary school.
- We were pleased that we were able to hire a full-time mathematics specialist for the 2018 - 2019 school year. Kate Griffin moved from a special educator position to the mathematics specialist position. Mrs. Griffin has been instrumental in helping teachers implement the new math curriculum, Ready Math. She also works with Title I interventionists to coordinate and provide small-group math interventions for students.
- Assessments are a way to determine how students are learning the curriculum and to determine what other supports students may need in order to achieve the core academics. Through a combination of daily formative assessments, end of unit summative assessments, and standardized testing, teachers are able to adjust and modify their instruction to meet the needs of all students. Other diagnostic screenings are used to gauge student academic ability, progress monitor students in need of intervention, and to track student progress. STAR 360 was used in grades 1-5 as the universal screener. AIMSweb testing was conducted in Early Literacy and Numeracy in Grades K and 1 and in Fluency in Grades 1 and 2. Kindergarten literacy skills were also measured using PALS Literacy Screening. Students in Grades 3 – 5 also participated in the state-mandated NH Statewide Assessment System (SAS) in both reading and mathematics in the Spring of 2019. Fifth grade students also took the statewide assessment for science.
- The HDES Newsletters are emailed to families monthly to inform families of upcoming events and share information, articles and news from the school. A link to these newsletters can also be found on the school web page <https://www.hdsd.org/Domain/49>. Also check out the Hillsboro-Deering Elementary School Facebook page.

Enrichment and Activities

- After school clubs continued to flourish through the generosity of the Duncan-Jenkins Trust. Clubs

included: Paper Crafts Club, Educational Computer Games, STEM Club, Legos, and Drama Club, among others. Almost 200 of our students participated in either the Fall or Winter club sessions (or both) representing 41% of our students participating.

- Arts in education continued to be an important part of the HDES community, including the artist-in-residence program for 5th Grade with the No Strings Marionette Company as well several other visiting artists and performers throughout the school year. Lizz Van Saun led our 3rd & 4th Grade students in creating an exterior mosaic mural consisting of four 60 x 30-inch panels, now installed on the exterior (brick) outside the HDES cafeteria. The mosaic was designed using students' artwork inspired by the question, 'What makes Hillsborough special to you?' These efforts were supported by the Duncan Jenkins Trust and through the work of the HDES Cultural Art Committee.
- Among a variety of other activities throughout the year, the HDES PTO continued a fundraising effort to support the development of a new school and community playground. The Playground Committee was formed in conjunction with the HDES PTO with the goal to raise \$75,000 through donations, with hopes that the school district would be able to match that amount in order to reach the necessary total of \$150,000 to complete the project. As of the Fall of 2019 HDES PTO has raised more than \$75,000 towards a new playground. A School Board warrant article was passed in March of 2019 pledging to match up to \$75,000 towards the project. Planning is currently taking place in hopes that the old playground will be removed and the new playground installed during the summer of 2020.
- Title I Family Education Activity Nights were held monthly and proved popular with students and families alike. Each month families were invited to spend an evening sharing our school community by doing arts and crafts, playing bingo, learning new math games, meeting other families, meeting our community helpers (police, fire, town employees, etc.). The evenings include a light dinner and dessert.
- Summer of 2019 there was a joint endeavor between Title 1 and the Kid Adventures Before/After School Program to conduct a four-week S.T.E.A.M. (Science, Technology, Engineering, Art, and Mathematics) Summer Adventure Camp available to all students entering Grades 1 - 5. The camp was free for all participants, with camp staff made up of classroom teachers, a music teacher, special education teachers, Para educators and Kid Adventures. Sessions included "Wand"erful Bubbles, Marvelous Math, Blow Off Some STEAM, The "Sound" of Music, Rolling in the Dough, Stepping up with Pedometers, Magnet Mania, Superhero Headquarters and Bubble Bonanza. The camp had 151 HDES students participating (40% of the student population entering grades 1-5) in at least one of the weekly sessions. It is hoped that a similar camp will be able to be offered in future years, depending upon funding.

Respectfully submitted,

Donna Furlong
Upper Elementary Principal, Hillsboro-Deering Elementary School

Jeni Laliberte
Lower Elementary Principal, Hillsboro-Deering Elementary School

Hillsboro-Deering Middle School

Annual Report 2018-2019

HDMS started the school year with an enrollment of 292 students and ended the year with 285 students. The 6th grade class averaged 90 students for the school year. The 7th grade class averaged 102 students and the 8th grade class averaged 96 for the school year. Students are enrolled in five core courses every day: ELA reading, ELA writing, math, social studies and science. The middle school follows a five-day rotating schedule with the core courses. Students rotate every seven weeks between five UA classes: STEM, general music, art, health and physical education. A FLEX period, which is the time scheduled for RTI work, was utilized again during the 2018-2019 school year. Flex is a time for students to receive extra support in math and reading. Students that are proficient in these two subjects based on their state SAS assessment are enrolled in an enrichment class during this time. HDMS starts every day with a 20-minute advisory period. The middle school believes this is a great way to start the day, by helping students with organization and building connections with students.

The students and staff were provided many great experiences thanks to grants provided by the Duncan-Jenkins Trust. The 6th grade class spent a week working with the Sticks and Stones staff with the students performing two concerts on bullying prevention as a final project. Animal Adventures brought rescue animals or injured animals from the Family Zoo Rescue Center to meet with the 6th grade class. The lynx and kangaroo were big hits along with the great horned owl, lemur and 8 foot python. The Boston Aquarium also made a visit to the 6th grade class. Students learned about the erosion of beaches, how to dissect a squid and observe and touch tidal pool animals. The 6th grade class visited the Boston Art Museum, which houses one of the finest collections of Egyptian art and artifacts.

The 7th grade class was able to visit the Mills at Lowell, MA as part of a grant provided by the Duncan-Jenkins Trust. The class was also able to work with Marek Bennett, a local artist and writer, who teaches civil war history through drawing comics. Mr. Bennett and his band the Hardtacks spent one day playing civil war era music for the students on civil war era instruments. Many students were able to choose an instrument and play along with the band!

The 8th grade class trip to Washington DC and Gettysburg was a wonderful experience for the 50 students who participated. Fourteen students received scholarships from the Duncan-Jenkins Trust. These students would not have been able to participate in the trip without this support.

2018 - 2019 was the first year for organized sports at HDMS. Boy's and girl's soccer, boy's and girl's basketball along with baseball and softball were offered for students. All teams were part of the Tri-County League. Pep rallies were held for each sport season and the school spirit exhibited by the staff and students was outstanding. Student Council students provided a concession stand for home basketball games.

The chorus and band programs continued to grow during the 2018 – 2019 school year. Well over 100 students, one third of the student population participated in one or both of these programs. Students are scheduled for chorus two times a week and band three times a week during their grade level Flex period. The winter and spring concerts were both well attended by family, friends and community members.

This was the third year for the after school clubs program. Four quarterly sessions were offered for students. Student participation in these clubs was outstanding. Over 80 students participated in at least one club for the school year. Students were able to choose from instrumental lessons, mountain biking,

wood working, drama, cooking, digital photography, art, basketball and volleyball.

The HDMS student government had another busy year. The Veteran’s Day breakfast is an annual event. Over 50 veterans attended the breakfast with a host HDMS student. This group went to the Hillsboro House Nursing Home during the holidays for caroling. The student council did an outstanding job organizing the Winter Carnival in February.

2018 – 2019 was a great year at HDMS! The staff and students greatly appreciated the support from the school district and community. We are all looking forward to the 2019-2020 school year!

Respectfully submitted,

Marc Peterson
Hillsboro-Deering Middle School Principal



**Annual Report
Hillsboro-Deering High School
2018-2019**

Hillsboro-Deering High School is committed to building and maintaining positive relationships. We are capable of maximizing the learning potential of every student. We believe that the key to unlocking student potential is by developing positive, respectful relationships with every student. Building trusting relationships can be challenging and time-consuming but we are committed to becoming masters at it because we know that developing long-lasting, solid relationships is paramount in fostering academic success.

H-DHS also understands that it is just as important to develop school-wide systems of support, as it is to build relationships. During the 2018-2019 school year we began exploring restorative practices, an emerging area of social science focused on relationships and community. It is not a program so much as it is a mindset from which members of a community establish—and when necessary restore—a healthy culture. Effective restorative practices rest on the assumption that a quality bond between students and adults is key to learning, and that communities thrive when each member feels a sense of belonging and significance. Systems guided by restorative practices foster social learning, developing skills such as patience, empathy, and emotional self-regulation. By extension, disciplinary processes move beyond exclusion to a focus on repairing harm and restoring relationships—and ultimately support prevention and positive school climate. As a result of this focus we launched our Advisory program this fall, changed our In-School Suspension (ISS) structure to In-School *Intervention* (ISI), and formed a faculty Student Support Task Force to support further efforts.

During the 2018-2019 school year, the National Honor Society continued to be actively involved in community service and outreach. They completed both paper and co-mingled recycling each week during the year as their continual service activity. The membership also organized and hosted two hugely

successful community events, the Halloween Carnival and Breakfast with Santa; both were well-attended by elementary aged children and their families. In support of Liberty House, a homeless shelter for veterans in Manchester, the NHS organized a “food drive” and donated a car load of nonperishable goods. The annual Penny War, taking place during Winter Carnival, yielded over \$600 that was donated to a local charity. The yearly blood drive was a continued success, as the membership partnered with the Red Cross to host the event in the school gymnasium, and the society also honored its faculty and staff by hosting a week of festivities and gifts for Teacher Appreciation Week.

Hillsboro-Deering High School DECA recently returned from the international competition in Orlando, Florida with several winners. The group attended the conference from April 26 – May 1, 2019 and during this event three teams made their way into the finals of their respective competitions and finished in the top eight of their competitive event.

This year H-D had two Virtual Business Retail Management teams qualify for the finals. The team of Chloe Braun, Emma Curley, and Cassidy Marshall finished in 8th place internationally in an event that saw them have the faceoff against another H-D team. That team, composed of Austin Gallagher, Zachary Urban, and Jacob Bachand, made their way to the semi-finals and finished in 9th place.

H-D had two Virtual Business Sports Management teams qualify for the finals. The team of Gunner Hagstrom, Nate McGillicuddy, and Julian Howell finished in 4th place internationally in an event that saw them do well through several rounds of competition. A team of freshmen - Emily Ferguson, Irena Rose, and Kelsey Powell competed hard and finished just outside of medal contention in 11th place. Similarly, H-D's Virtual Business Restaurant Management team of Zoe Galatas and Miranda Feighery finished in 4th place internationally in their event. The Restaurant competition was also heavily competed in this season with over 3000 teams from around the globe participating.

Additionally, Senior Kimberly Rodier was recognized on stage as a J. Willard & Alice S. Marriott Foundation Scholarship winner. It was announced that the combined competitors in all of the DECA Virtual Business events was 60,000 students this season with only the top 200 students making the finals. This means that HD students were in the top one-third of 1%.

During the School Based Enterprise Academy, sophomores Alexis McClure and Kaylea Davison, were awarded the Gold Certified School Based Enterprise Award on behalf of the Hillcat Corner, the chapter's school-based enterprise. This is the twelfth consecutive year that the chapter has received this award.

Rounding out the team of twenty-eight qualified students from Hillsboro-Deering were seniors Joshua Marshall (Human Resources Management), Louis Nordlund (Accounting Applications) and Kimberly Rodier (Quick-serve Restaurant Management); juniors Emma Breed (Restaurant and Food Service Marketing) and Max Costello (Business Finance); sophomores Rachel VanOlmen, Serena Havunen, and freshman Haley Berry (Entrepreneurship Promotion Project), and freshmen Alycia Keane and Emily Wilkens (Entrepreneurship Team Decision Making), Jaedin Chacos (Principles of Marketing), and Kimberly Nadeau (Ignite Academy) When the team had time – they visited the Magic Kingdom at Walt Disney World, attended DECA Night at Universal Studios, and went to Wonder Works.

During the 2018-2019 school year, 50 students pursued school-approved learning experiences outside of the traditional classroom setting via Extended Learning Opportunities (ELO) and over 20 credits were awarded at the end of the year. There were 25 different ELOs created during this time with a total of 16 different ELOs completed on various topics such as Intensive Reading, Ceramics, 2D Art, Graphic Design

and Photography, World Languages, Building and Construction, Bicycle Repair, and Elementary Education.

The School-to-Career Internship class provided career development opportunities for students to learn how to secure employment in a competitive job market. Guest speakers and real-world simulations provided students with a realistic understanding of the world of work. Throughout this course, students participated in hands-on experiences throughout our community in veterinary science, health and human services, marketing, and education.

The New Hampshire Interscholastic Athletic Association honored eight H-DHS Senior Scholar Athletes: Ryan Gillett, Jacob Bachand, Kyle Bergstresser, Elijah Winters, Zach Camp, Madison O'Brian, Jordan Berrocales, and Kimberly Rodier. The NHIAA recognizes students who earned a minimum of a 3.5 GPA and participate in at least two varsity sports during their senior year.

The Hillsboro-Deering scoring record for soccer held by Bridgett Winters with 83 goals, which she set during the 2017-2018 season was broken a year later during the 2018-2019 season by Izabella Warren with 88 goals. The scoring record was previously held by Steve Parenteau in 1979 with 82 goals.

We are excited to continue our work together improving and refining Hillsboro-Deering High School into a twenty-first century teaching and learning community that provides high quality, personalized education for every student.

Beginning in May of 2019, Hillsboro-Deering High School was featured as the focus of the first season of the CelebratED podcast. Hosted by Jim O'Rourke and produced locally by a small team of H-D teachers, the podcast used interviews with teachers, students, alumni, leadership, and visiting consultants to tell the story of the school's transformation. Beginning with the changes made in 2011 through to the most recent faculty reflections, Mr. O'Rourke detailed a prescriptive transformational path, not only for the H-D school district, but one that is also globally applicable.

The podcast, and thus the H-DHS story, has garnered international attention and allowed the team to plan future partnerships with our own community, international agencies, various types of schools, and renowned education consultants.

H-DHS commits to building community,
providing a personalized education,
encouraging continual progress,
and inspiring purposeful lives.

Educationally Yours,
James O'Rourke, M.Ed.
Hillsboro-Deering High School Principal

Table 1

**WINDSOR SCHOOL DISTRICT
FY 2021 Proposed Budget**

Description	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 PROPOSED
Students	16	15	16
REVENUES			
Unreserved Fund Balance	\$0	\$0	\$3,515
Local Property Tax	\$79,383	\$257,491	\$197,307
State Property Tax	\$61,231	\$61,231	\$56,901
Earnings on Investments/ Misc Revenue	\$211	\$0	\$0
State Adequacy Grant & Kindergarten Aid	\$62,605	\$0	\$99,425
TOTAL REVENUES	\$ 203,430	\$ 318,722	\$ 357,148
EXPENSES			
1100 Tuition	\$253,518	\$300,287	\$328,116
1200 Special Education	\$0	\$0	\$0
2310 Insurance	\$828	\$1,100	\$991
2320 School Board Salaries	\$900	\$900	\$900
2320 School Board Expenses	\$580	\$600	\$600
2320 School Board Clerk	\$15	\$15	\$15
2320 Treasurer	\$100	\$100	\$100
2320 Treasurer's Supplies	\$0	\$25	\$25
2320 Checklist & Ballot Clerks	\$0	\$30	\$30
2320 Moderator	\$5	\$5	\$5
2320 Auditor	\$10	\$10	\$10
2310 District Share - SAU #34	\$15,820	\$15,649	\$0
2721 Transportation	\$8,892	\$9,137	\$9,388
TOTAL EXPENDITURES	\$ 280,668	\$ 327,858	\$ 340,180
OTHER EXPENSES			
Transfer to Tuition Expendable Trust	\$ 0	\$ 0	\$ 0
TOTAL EXPENSES	\$ 280,668	\$ 327,858	
Proposed SAU Budget			\$ 16,968
Total Expenses with SAU Budget			\$ 357,148

Table 2

**WINDSOR SCHOOL DISTRICT
FY 2021 Proposed Budget**

Regular Education Tuition			
	Students	Rate	Cost
Elementary School	8	\$ 19,956	\$ 159,650
Middle School	3	\$ 19,058	\$ 57,173
High School	5	\$ 22,259	\$ 111,293
TOTAL TUITION	16		\$ 328,116
Special Education Tuition			
	Students	Rate	Cost
High School	0	\$ 35,600	\$ -
TOTAL TUITION	0		\$ -
			\$ 328,116

Table 3

WINDSOR SCHOOL DISTRICT		
Special Education Programs & Services Pursuant to RSA 32:11-a		
	<i>2017-2018</i>	<i>2018-2019</i>
Expenditures		
Special Education General	\$0	\$0
Revenues		
State of NH Catastrophic Aid	\$0	\$0
Medicaid Reimbursement	\$0	\$0
Net Cost of Special Education:	\$0	\$0

Table 4

SAU #34 PROPOSED BUDGET FY2020-2021

EXPENDITURES	FY2019 Actual	FY2020 Approved Budget	FY2021 Proposed Budget
100 SUPERINTENDENT SALARY	\$ 149,448	\$ 152,400	\$ 157,010
100 SUPERINTENDENT SALARY (SALE OF VACATION DAYS)	5,748	5,500	5,500
101 ASSISTANT SUPERINTENDENT	110,800	113,000	116,400
102 BUSINESS ADMINISTRATOR	89,148	90,900	93,659
103 ADMINISTRATIVE STAFF	153,151	153,300	156,051
104 DIRECTOR OF CURRICULUM, INSTRUCTION & ASSESSMENT	88,825	91,800	94,554
106 BOOKKEEPERS	99,463	99,500	102,492
108 FINANCIAL CLERK	16,440	22,700	23,355
200 INSURANCE BENEFITS	148,670	150,900	165,200
220 FICA & MEDICARE	52,840	57,800	59,400
230 NH RETIREMENT	77,569	84,300	86,700
240 COURSE REIMBURSEMENT	-	5,000	5,000
250 UNEMPLOYMENT COMPENSATION	500	1,300	750
260 WORKER COMP & LIABILITY INSURANCE	3,699	5,500	5,000
290 TRAINING	5,638	8,400	8,400
330 CONTRACTED PROFESSIONAL SERVICES	40,340	30,000	30,500
380 AUDIT & LEGAL FEES	7,062	9,000	9,000
430 EQUIPMENT REPAIRS & MAINT	-	2,500	2,500
442 COPIER & EQUIPMENT LEASES	6,726	10,000	12,000
450 OFFICE RENTAL	40,000	40,000	40,000
500 POSTAGE, TELEPHONE & OTHER SERVICES	27,714	32,500	29,000
600 SUPPLIES & BOOKS	8,368	10,200	9,750
700 REPLACEMENT EQUIPMENT	3,257	3,500	2,500
810 DUES & FEES	7,861	7,000	7,700
840 BOARD CONTINGENCY	45	200	200
890 ACADEMIC RECOGNITION	4,112	5,000	5,000
TOTAL	\$ 1,147,423	\$ 1,192,200	\$ 1,227,621

Table 5

WINDSOR SCHOOL DISTRICT REPORT OF SCHOOL DISTRICT TREASURER Fiscal Year July 1, 2018 to June 30, 2019		
Balance on Hand - July 1, 2018		<u>\$ 10,178.97</u>
Prior Year Appropriation	\$ 94,209.97	
Current Year Appropriation	<u>\$140,614.00</u>	
Tuition Refund from HSD	<u>\$ 9,386.00</u>	
Revenue from State Sources	<u>\$ 62,604.67</u>	
Interest & Misc Income	<u>\$ 453.13</u>	
TOTAL RECEIPTS		<u>\$ 307,267.77</u>
TOTAL FUNDS AVAILABLE FOR FISCAL YEAR 2018 - 2019		<u>\$ 317,446.74</u>
LESS SCHOOL BOARD ORDERS PAID: Fiscal Year 2018-2019		
Manifest # 1	1 st Qtr Apportionment	\$3,955.00
Manifest # 2	Property & Liability Coverage	\$553.00
Manifest # 3	Worker's Comp Coverage	\$518.00
Manifest # 4	School Board Stipends	\$1,000.00
Manifest # 5	Transportation & 1st Sem Tuition	\$149,679.16
Manifest # 6	3 rd Qtr Apportionment	\$3,955.00
Manifest #7	Municipal Notices	\$438.23
Manifest #8	2 nd Quarter Alloc	\$3,955.00
Manifest #9	Municipal Notices	\$96.50
Manifest #10	Moderator	\$30.00
Manifest #11	Municipal Notices	\$31.00
Manifest #12	Municipal Notices	\$14.50
TOTAL SCHOOL BOARD ORDERS PAID		<u>\$ 164,225.39</u>
Balance on Hand - June 30, 2019		<u>\$ 153,221.35</u>
<u>11/26/2019</u>		<u>Kenneth Matthews</u>
Date		District Treasurer

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