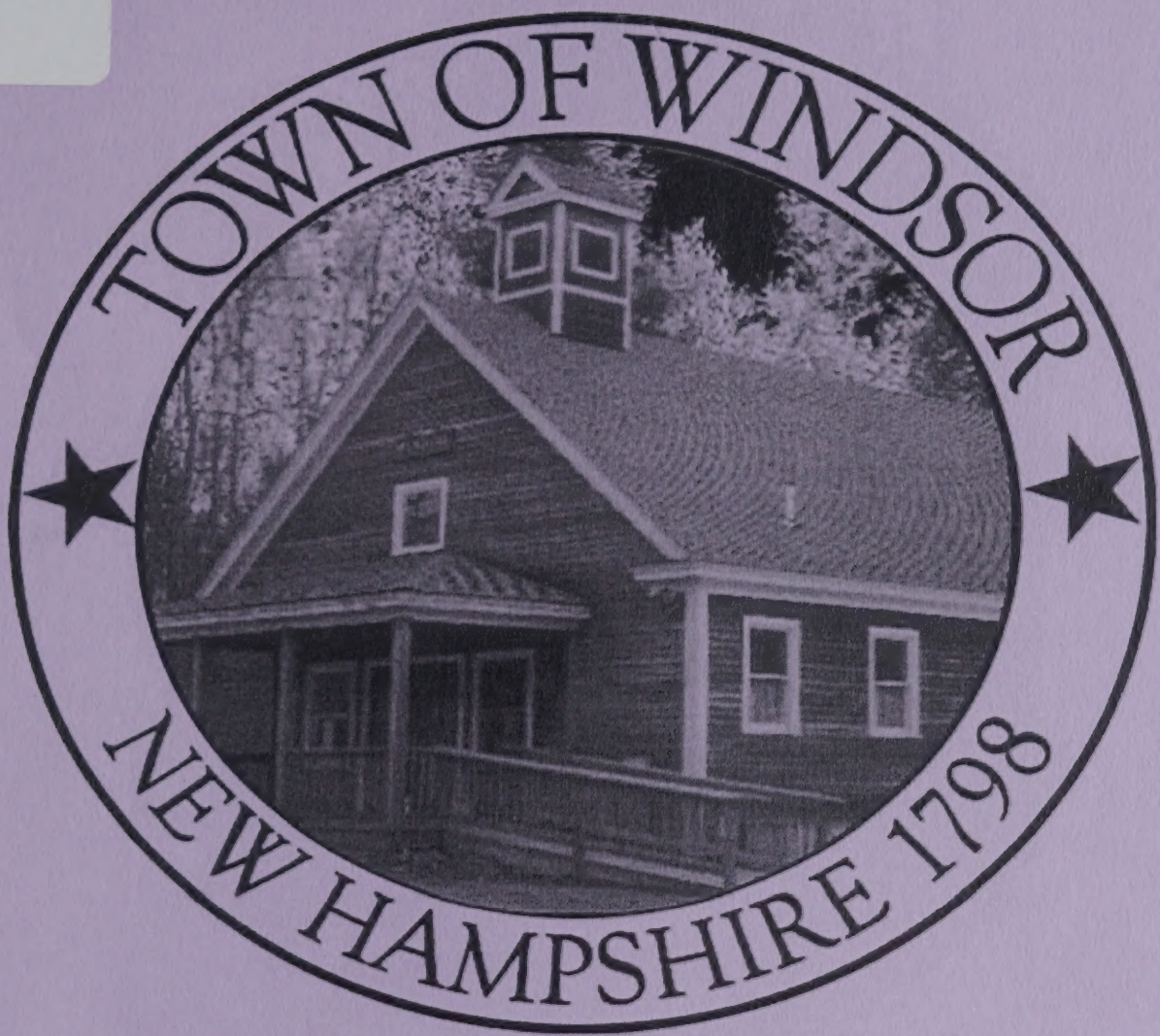


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ANNUAL TOWN REPORT

FISCAL YEAR

JANUARY – DECEMBER 2017

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NHSL - CONCORD

APR 17 2018





The 2017 Town Report is dedicated to PAULINE (IN MEMORIAM) AND TOM CARLSON.

Pauline Carlson, a Windsor resident for over 30 years, passed away on December 7th, 2017. Pauline served as the Treasurer for many years until her resignation in 2008. Pauline was also the housekeeper for the town hall for many years until 2008. And until her death, she served as a Trustee of the Trust Funds. Pauline will be remembered for always making sure the coffee was made at town meetings and bringing food. She will also be remembered for her laugh and her peanut butter balls at Christmas!

Thomas Carlson, after the death of Pauline and for health reasons, went into a nursing home on December 13th, 2017 Tom served as Chair Selectman for over a decade until his resignation in 2008. Tom then came back as a Selectmen in 2010 until his move in December 2017. Tom was a Deputy Fire Warden as well as a Planning Board member for as long as we can remember, until his move in December 2017. Tom maintained a contract with the Town of Windsor to plow and sand the town hall for many years until he asked to be relieved of those duties in the summer of 2017.

Tom and Pauline Carlson were both active community members in the Town of Windsor for over 30 years. Over that time, the residents had become their family and they had become ours. Tom (with Pauline as his "wing man") made sure the private roads up 'on the mountain', as well as around White Pond, were passable for residents in the winter, by plowing and sanding. Over the past 30 years Tom and Pauline were inseparable until the end. They were two special people in this town and will be greatly missed.

A Celebration of Life was held on February 17, 2018 at the Windsor town hall, and a prayer was given by Pastor Gaylord to a crowd of more than fifty people (friends, neighbors and immediate family).

TOWN OFFICERS - Elected

Auditor	1 year term	Cynthia Stosse	Term Expires	2018
Treasurer	1 year term	Ellen Blake	Term Expires	2018
Moderator	2 year term	Pat Hines	Term Expires	2018
Town Clerk	3 year term	Gloria Landry	Term Expires	2020
Deputy Town Clerk	3 year term	Patricia Main	Term Expires	2020
Tax Collector	3 year term	Ken Matthews	Term Expires	2020

SELECTMEN AND ASSESSORS - Elected

Vacant	3 year term		Term Expires	2018
Gerald Needham	3 year term		Term Expires	2019
Darlene Cuddy	3 year term	Chair	Term Expires	2020

TRUSTEES OF THE TRUST FUNDS - Elected

Patricia Main	3 year term		Term Expires	2018
Vacant	3 year term		Term Expires	2020
Charlotte Hebert	3 year term	Chair	Term Expires	2019

SUPERVISORS OF THE CHECKLIST - Elected

Robert Main	6 year term		Term Expires	2018
Jerry Cilley	6 year term		Term Expires	2020
Nicholas Buccarelli	6 year term	Chair	Term Expires	2022

PLANNING BOARD MEMBERS - Elected

Pat Hines	3 year term	Chair	Term Expires	2018
Michael Cuddy	3 year term		Term Expires	2018
Vacancy	3 year term		Term Expires	2020
Ben Lewis	3 year term		Term Expires	2020
Ted Timpson	3 year term		Term Expires	2019

ZONING BOARD OF ADJUSTMENT - Elected

Robert Main	3 year term		Term Expires	2018
Dale Havunen	3 year term		Term Expires	2018
Gerald Needham	3 year term		Term Expires	2019
Christopher Davies	3 year term		Term Expires	2020
Nicholas Buccarelli	3 year term		Term Expires	2020

COMMITTEES & OFFICERS- Appointed by Selectmen

Ben Lewis	Health Officer
Annette Poland	Deputy Tax Collector

EMERGENCY MANAGEMENT OFFICERS - Appointed by Selectmen

T. Patrick Hines	Director	Darlene Cuddy	Deputy
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LOCAL FIRE WARDENS

Pat Hines	Kevin Riley	Bob Crane
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****WINDSOR SCHOOL DISTRICT OFFICERS AND TERMS ARE IN THE SCHOOL SECTION****

Town of Windsor

New Hampshire

Warrant

2018

To the inhabitants of the town of Windsor in the County of Hillsborough in the state of New Hampshire qualified to vote in town affairs are hereby notified and warned of the Annual Town Meeting will be held as follows:

Date: March 13, 2018

Time: 6:30 PM

Location: Windsor Town Hall at 14 White Pond Road

Article 01: Elect Town Officers

To Choose by ballot all necessary Town Officers for the ensuing year.

Article 02: Financial Administration

To see if the town will vote to raise and appropriate the sum of \$53,250 for the payment of Town charges including principal and interest on the Town's outstanding indebtedness, social security taxes, and any other legal obligations of the Town. Selectmen recommend approval. Majority vote required.

Article 03: Accept Reports of Agents

To accept reports of the Agents heretofore chosen and pass any vote in relation thereto.

Article 04: Police and Fire

To see if the town will vote to raise and appropriate the sum of \$43,154 for Police and Fire expenses, or to take any action relative thereto.

Selectmen recommend approval. Majority vote required.

Article 05: General Government Building

To see if the town will vote to raise and appropriate the sum of \$12,000 for the General Government Building operating expenses of the Town Hall, or to take any action relative thereto. Selectmen recommend approval. Majority vote required.

Article 06: Upkeep of Town Cemeteries and Town Hall grounds

To see if the town will vote to raise and appropriate the sum of \$2,000 for the upkeep of the Town cemeteries, or to take any action relative thereto.

Selectmen recommend approval. Majority vote required.

Article 07: Highways and Streets

To see if the town will vote to raise and appropriate the sum of \$31,400 for highways and streets, or to take any action relative thereto.

Selectmen recommend approval. Majority vote required.

Article 08: Donations

To see if the town will vote to raise and appropriate the sum of \$100 for donations, or to take any action relative thereto.

Selectmen recommend approval. Majority vote required.

Article 09: Town of Hillsborough Transfer Station

To see if the town will vote to raise and appropriate the sum of \$10,689 to be paid to the Town of Hillsboro for the use of the Transfer Station, or to take any action relative thereto. Selectmen recommend approval. Majority vote required.

Article 10: Advertising and Membership Dues

To see if the town will vote to raise and appropriate the sum of \$2,500 for advertising and the annual membership dues in the NH Municipal Association, or to take any action relative thereto. Selectmen recommend approval.

Majority vote required.

Article 11: Legal Expense

To see if the town will vote to raise and appropriate the sum of \$1,000 for legal expenses, or to take any action relative thereto.

Selectmen recommend approval. Majority vote required.

Article 12: Donate to Fuller Library in Hillsborough, NH

To see if the town will vote to raise and appropriate the sum of \$1,000 to donate to the Fuller Library in Hillsboro, NH, or to take any action relative thereto.

Selectmen recommend approval. Majority vote required.

Article 13: Purchase Insurance

To see if the town will vote to raise and appropriate the sum of \$1,500 to purchase insurance for the Town, or to take any action relative thereto.

Selectmen recommend approval. Majority vote required.

Article 14: Welfare

To see if the town will vote to raise and appropriate the sum of \$1,000 for the Welfare budget, or to take any action relative thereto.

Selectmen recommend approval. Majority vote required.

Article 15: Planning and Zoning

To see if the town will vote to raise and appropriate the sum of \$50 for the Planning and Zoning Master Plan, or to take any action relative thereto.

Selectmen recommend approval. Majority vote required.

Article 16: Fire Equipment

To see if the Town will vote to raise and appropriate the sum of \$1500 to purchase fire equipment, or to take any action relative thereto. Selectmen recommend approval. Majority vote required.

Article 17: To reaffirm the surviving spouse credit

Shall the town reaffirm the Surviving Spouse Credit in accordance with RSA 72:29-a for a tax credit of \$1400 per year (Majority vote required)

SELECTMEN'S LETTER

Former Brooks property: The town portion and cost of the cleanup is complete! However, The Attorney General's office requests another year of well monitoring first. Throughout the 2017 year, the Selectmen have had multiple meetings with the engineering firm as well as DES during the final stages of the cleanup. Through grants, the monitoring of the wells will continue at no charge to the town. The Attorney General's office has agreed to remove the \$100k DES lien as the town has complied with the Covenant Not to Sue and completed the cleanup. That means the property should be ready to go on the market in 2020.

In May, the negotiations for a renewed PILOT Agreement with Windsor Hills Camp and Retreat began. After many meetings and minor changes, an agreement has been reached for a new 15-year PILOT Agreement.

For Windsor residents:

- The Selectmen have welcomed Mid State Regional Counseling for Community Transportation (MSRCCT). This program provides transportation, to and from appointments, for the elderly and disabled. More information has been provided at the Town Hall and on the website: www.windsornh.org
- Greater Hillsborough Senior Services has met with Selectmen to explain what they offer to residents. More information can be found at the Town Hall or here: <http://greaterhillsboroughseniors.blogspot.com>

In August, NH Department of Transportation distributed monies to each town as an additional appropriation of the Highway Block Grant. Windsor held a public hearing to accept the unanticipated funds of \$3,647.04. These funds are non-lapsing and may be used for highway construction, reconstruction or maintenance purposes.

The Town of Windsor now owns (2) Fire Danger signs that will be posted at both town lines (when the ground permits) and will inform everyone of the fire danger on any particular day.

On December 8th, we were saddened by the death of Pauline Carlson. Five days later, on December 13th, we were equally saddened that, for health reasons, Tom Carlson had moved out of town. We think of them daily and feel a heavy 'void' without their presence in this town.

We are also saddened by the loss of the historical Wilton House, which caught fire on January 5th.

Respectfully submitted,


Darlene Cuddy, Chair Selectman


Gerald Needham, Selectmen





Proposed Budget

Windsor

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: February 23, 2018

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Gerald Needham	Selectman	Gerald Needham
Darlene Cuddy	Selectman	Darlene Cuddy

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$30,000	\$28,129	\$30,000	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$100	\$0	\$250	\$0
4150-4151	Financial Administration	02	\$20,000	\$12,947	\$16,000	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0
4153	Legal Expense	11	\$2,000	\$798	\$1,000	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	15	\$50	\$0	\$50	\$0
4194	General Government Buildings	05	\$18,000	\$14,372	\$12,000	\$0
4195	Cemeteries	06	\$2,000	\$2,000	\$2,000	\$0
4196	Insurance	13	\$3,000	\$1,132	\$1,500	\$0
4197	Advertising and Regional Association	10	\$3,000	\$1,960	\$2,500	\$0
4199	Other General Government	02	\$7,000	\$6,493	\$7,000	\$0
	General Government Subtotal		\$85,150	\$67,831	\$72,300	\$0
Public Safety						
4210-4214	Police	04	\$3,000	\$3,000	\$3,000	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire	04	\$17,463	\$9,455	\$40,154	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
	Public Safety Subtotal		\$20,463	\$12,455	\$43,154	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	07	\$31,400	\$27,284	\$31,400	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$31,400	\$27,284	\$31,400	\$0



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	09	\$11,342	\$4,635	\$10,689	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$11,342	\$4,635	\$10,689	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$27,000	\$24,779	\$0	\$0
	Health Subtotal		\$27,000	\$24,779	\$0	\$0
Welfare						
4441-4442	Administration and Direct Assistance	14	\$1,000	\$0	\$1,000	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
	Welfare Subtotal		\$1,000	\$0	\$1,000	\$0
Culture and Recreation						
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0
4550-4559	Library	12	\$1,000	\$1,000	\$1,000	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	08	\$100	\$0	\$100	\$0
	Culture and Recreation Subtotal		\$1,100	\$1,000	\$1,100	\$0



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$0	\$0	\$0	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$0	\$0	\$0	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	16	\$1,000	\$1,695	\$1,500	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$1,000	\$1,695	\$1,500	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations			\$178,455	\$139,679	\$161,143	\$0



Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Fund		\$0	\$0	\$0	\$0
Total Proposed Special Articles						



Individual Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
Total Proposed Individual Articles						



Revenues

Account	Source	Article	Estimated Revenues Prior Year	Actual Revenues	Estimated Revenues Ensuing Year
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$4,100	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$4,000	\$245	500
3186	Payment in Lieu of Taxes		\$20,576	\$15,108	15,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$1,000	\$2,030	1,000
9991	Inventory Penalties		\$0	\$365	100
	Taxes Subtotal		\$25,576	\$21,848	16,600
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$34,000	\$37,665	35,000
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
	Licenses, Permits, and Fees Subtotal		\$34,000	\$37,665	35,000
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$11,686	\$11,186	10,000
3353	Highway Block Grant		\$4,439	\$4,317	4,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$3,647	\$3,647	\$0
3379	From Other Governments		\$0	\$0	\$0
	State Sources Subtotal		\$19,772	\$19,150	14,000
Charges for Services					
3401-3406	Income from Departments		\$100	\$123	50
3409	Other Charges		\$0	\$0	\$0
	Charges for Services Subtotal		\$100	\$123	50
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments		\$0	\$0	\$0
3503-3509	Other		\$0	\$0	\$0
	Miscellaneous Revenues Subtotal		\$0	\$0	\$0
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0



Revenues

Account	Source	Article	Estimated Revenues Prior Year	Actual Revenues	Estimated Revenues Ensuing Year
Interfund Operating Transfers In					
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$0	\$0	\$0
	Total Estimated Revenues and Credits		\$79,448	\$78,786	\$0



Budget Summary

Item	Prior Year	Ensuing FY (Recommended)
Operating Budget Appropriations	\$152,455	\$161,143
Special Warrant Articles	\$27,000	\$0
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$179,455	\$161,143
Less Amount of Estimated Revenues & Credits	\$70,850	\$65,650
Estimated Amount of Taxes to be Raised	\$108,605	\$95,493



Windsor
Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Mark Stetson (Avitar)

Name	Position	Signature
Darlene Cuddy	Selectman	<i>Darlene Cuddy</i>
Gerald Needham	Selectman	<i>Gerald Needham</i>
Thomas Carlson	Selectman	<i>Thomas J. Carlson</i>

Name	Phone	Email
Mark Stetson	798-4419	mark@avitarassociates.com

Preparer's Signature



Land Value Only		Acres	Valuation
1A	Current Use RSA 79-A	3,444.83	\$223,117
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C	Discretionary Easements RSA 79-C	0.00	\$0
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F	Residential Land	1,193.17	\$11,116,400
1G	Commercial/Industrial Land	0.00	\$0
1H	Total of Taxable Land	4,638.00	\$11,339,517
1I	Tax Exempt and Non-Taxable Land	521.34	\$1,397,700
Buildings Value Only		Structures	Valuation
2A	Residential		\$14,856,100
2B	Manufactured Housing RSA 674:31		\$729,300
2C	Commercial/Industrial		\$463,800
2D	Discretionary Preservation Easements RSA 79-D	0	\$0
2E	Taxation of Farm Structures RSA 79-F	0	\$0
2F	Total of Taxable Buildings		\$16,049,200
2G	Tax Exempt and Non-Taxable Buildings		\$3,002,700
Utilities & Timber			Valuation
3A	Utilities		\$753,900
3B	Other Utilities		\$0
4	Mature Wood and Timber RSA 79:5		\$0
5	Valuation before Exemption		\$28,142,617
Exemptions		Total Granted	Valuation
6	Certain Disabled Veterans RSA 72:36-a	0	\$0
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	1	\$150,000
10	Non-Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0
10	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0
11	Modified Assessed Value of All Properties		\$27,992,617
Optional Exemptions		Amount Per	Total Granted
12	Blind Exemption RSA 72:37	\$15,000	0
13	Elderly Exemption RSA 72:39-a,b		0
14	Deaf Exemption RSA 72:38-b	\$0	0
15	Disabled Exemption RSA 72:37-b	\$15,000	0
16	Wood Heating Energy Systems Exemption RSA 72:70		0
17	Solar Energy Systems Exemption RSA 72:62		0
18	Wind Powered Energy Systems Exemption RSA 72:66		0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23 IV		0
20	Total Dollar Amount of Exemptions		\$0
21	Net Valuation		\$27,992,617
22	Less Utilities		\$753,900
23	Net Valuation without Utilities		\$27,238,717



Utility Value Appraisers

Avitar Associates

Avitar

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Valuation
PSNH DBA EVERSOURCE ENERGY	\$753,900
	\$753,900



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$250	11	\$2,750
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	1	\$1,400
All Veterans Tax Credit RSA 72:28-b	\$250	1	\$250
		13	\$4,400

Deaf & Disabled Exemption Report

Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Disabled Income Limits		Disabled Asset Limits	
Single	\$20,100	Single	\$52,500
Married	\$30,600	Married	\$52,500

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Age	Number	Amount	Maximum	Total
65-74	0	65-74	0	\$5,000	\$0	\$0
75-79	0	75-79	0	\$5,000	\$0	\$0
80+	0	80+	0	\$5,000	\$0	\$0
			0		\$0	\$0

Income Limits		Asset Limits	
Single	\$13,400	Single	\$35,000
Married	\$20,400	Married	\$35,000

Has the municipality adopted Community Tax Relief Incentive? RSA 79-E

Adopted? No

Number of Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H

Adopted? No

Number of Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G

Adopted? No

Number of Properties:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	45.10	\$18,336
Forest Land	2,816.21	\$187,523
Forest Land with Documented Stewardship	211.96	\$10,546
Unproductive Land	115.54	\$2,221
Wet Land	256.02	\$4,491
	3,444.83	\$223,117

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	1,484.19
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	0.00
Total Number of Owners in Current Use	Owners:	31
Total Number of Parcels in Current Use	Parcels:	79

Land Use Change Tax

Gross Monies Received for Calendar Year		\$4,100
Conservation Allocation	Percentage: 0.00%	Dollar Amount: \$0
Monies to Conservation Fund		\$0
Monies to General Fund		\$4,100

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F					
Number Granted	Structures	Acres	Land Valuation	Structure Valuation	
0	0	0.00	\$0	\$0	

Discretionary Preservation Easements RSA 79-D					
Owners	Structures	Acres	Land Valuation	Structure Valuation	
0	0	0.00	\$0	\$0	

Map Lot Block % Description

This municipality has no Discretionary Preservation Easements.

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$0.00	0.00
White Mountain National Forest only, account 3186		0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
WINDSOR HILLS CAMP	\$16,500
	\$16,500



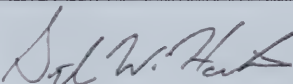
2017
\$11.86

Tax Rate Breakdown Windsor

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$111,237	\$27,992,617	\$3.97
County	\$35,185	\$27,992,617	\$1.26
Local Education	\$126,248	\$27,992,617	\$4.51
State Education	\$57,725	\$27,238,717	\$2.12
Total	\$330,395		\$11.86

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$330,395
War Service Credits	(\$4,400)
Village District Tax Effort	
Total Property Tax Commitment	\$325,995

 Stephan Hamilton Director of Municipal and Property Division New Hampshire Department of Revenue Administration	11/14/2017
--	------------

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$179,455	
Net Revenues (Not Including Fund Balance)		(\$73,214)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$4,400	
Special Adjustment	\$0	
Actual Overlay Used	\$596	
Net Required Local Tax Effort	\$111,237	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$35,185	
Net Required County Tax Effort	\$35,185	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$248,381	
Net Cooperative School Appropriations		
Net Education Grant		(\$64,408)
Locally Retained State Education Tax		(\$57,725)
Net Required Local Education Tax Effort	\$126,248	
State Education Tax	\$57,725	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$57,725	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$27,992,617	\$27,571,407
Total Assessment Valuation without Utilities	\$27,238,717	\$26,817,507

Village (MS-1V)

Description	Current Year
-------------	--------------

Windsor

Tax Commitment Verification

2017 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$325,995
1/2% Amount	\$1,630
Acceptable High	\$327,625
Acceptable Low	\$324,365

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2017 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:

Date:

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Windsor	Total Tax Rate	Semi-Annual Tax Rate
Total 2017 Tax Rate	\$11.86	\$5.93

Associated Villages

No associated Villages to report

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$398,613
Final Overlay	\$596

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2017 Fund Balance Retention Guidelines: Windsor

Description	Amount
Current Amount Retained (48.64%)	\$193,870
17% Retained (<i>Maximum Recommended</i>)	\$67,764
10% Retained	\$39,861
8% Retained	\$31,889
5% Retained (<i>Minimum Recommended</i>)	\$19,931

NOTICE: The current fund balance retained amount is above the maximum recommended threshold.

2017 RSA 198:4-b II School Fund Balance Retention Guidelines: Windsor

If a school district has adopted RSA 198:4-b II by a vote of the legislative body, the school district may retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment pursuant to RSA 198:5, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and overexpenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate. This retained fund balance is not cumulative. The maximum allowed fund balance retention has been calculated as:

	Net Assessment	2.5% of Net Assessment
Local School	\$183,973	\$4,599

**Town of Windsor
Financial Report
As of December 31, 2017**

	Dec 31, 17	
	Debit	Credit
1000 · Cash - Operating Checking	259,338.33	
1000 · Cash - Operating Checking:1000.01 · Checking Account Interest		549.10
1100 · Taxes Receivable - Current Year:1105 · Property Taxes		461,619.36
1100 · Taxes Receivable - Current Year:1115 · Timber Tax		2,652.25
1100 · Taxes Receivable - Current Year:1125 · Taxes Abated	33.04	
1200 · Tax Liens Receivable:1205 · Tax Lien - 2013	325.31	
1200 · Tax Liens Receivable:1210 · Tax Lien - 2012	139.14	
1200 · Tax Liens Receivable:1216 · Tax Lien - 2014		1,127.45
1200 · Tax Liens Receivable:1217 · Tax Lien 2014 Interest	828.83	
1200 · Tax Liens Receivable:1218 · Tax Lien - 2015		7,445.50
1200 · Tax Liens Receivable:1219 · Tax Lien - 2016		2,695.10
1200 · Tax Liens Receivable:1250 · 2014 Land Use Tax Lien	1,739.70	
1200 · Tax Liens Receivable:1251 · 2014 Land Use Tax Lien Interest	80.88	
1300 · DSL Refund due from state		113.30
12000 · Undeposited Funds	0.00	
1600 · Tax Deeded Property	4,517.00	
2000 · Accounts Payable	0.00	
2000 · Accounts Payable:2000.01 · Over Payment of Taxes	54.00	
2100 · Fees owed to Town Clerk		319.96
2100 · Fees owed to Town Clerk:2100.01 · Local Fees		352.00
2100 · Fees owed to Town Clerk:2100.02 · Municipal Agent Fees		726.00
2100 · Fees owed to Town Clerk:2100.03 · DPF Fee		191.00
2100 · Fees owed to Town Clerk:2100.04 · State OHRV Agent Fees		33.00
2100 · Fees owed to Town Clerk:2100.05 · State Agent Fee - Hunt & Fish		2.00
2100 · Fees owed to Town Clerk:2100.06 · Town Dog fees - \$1 each		53.00
2100 · Fees owed to Town Clerk:2100.07 · State License Fee - Fish & Game	1.00	
2100 · Fees owed to Town Clerk:2100.08 · Transfer Fees		100.00
2100 · Fees owed to Town Clerk:2100.09 · Title Application Fees		63.00
2100 · Fees owed to Town Clerk:2100.10 · Boat Agent fee		35.00
2100 · Fees owed to Town Clerk:2100.12 · Town - Vital Statistics		14.00
2100 · Fees owed to Town Clerk:2100.13 · DMV Mail-in fee	0.00	
2120 · Clerk Overcharge	0.00	
2130 · Town Clerk Credit to be applied		20.00
2140 · Misc. Fees Owed to State:2140.10 · State Filing Fee		2.00
2150 · Reg. Fees Owed to State of NH:2150.01 · State Dog License Fees		75.00
2150 · Reg. Fees Owed to State of NH:2150.03 · State OHRV Registration Fees		54.00
2150 · Reg. Fees Owed to State of NH:2150.04 · State Fee - Hunt & Fish		1.50
2150 · Reg. Fees Owed to State of NH:2150.05 · State Boat Fees		24.80
2150 · Reg. Fees Owed to State of NH:2150.06 · Vital Statistics	1.00	
2250 · Timber Tax Bond	0.00	
2300 · Due to Other Governments:2310 · Due to School District	587,449.00	
2400 · Tax Credits to be applied		377.39
5100 · Tax Abatements - Past Tax Year:5100.01 · Taxes Abated	445.61	
5100 · Tax Abatements - Past Tax Year:5100.02 · Interest on Taxes Paid	7.40	
2500 · Opening Balance Equity		88,550.88
2600 · Retained Earnings		386,234.20
3110 · Property Taxes:3119 · Overlay	8,955.01	
3120 · Land Use Change Taxes		4,100.00
3186 · Payment in Lieu of Taxes		15,108.45
3190 · Interest and Penalties on Taxes		4,159.29
3220 · Motor Vehicle Permits:3220.01 · Town Motor Vehicle Fees		34,063.00
3220 · Motor Vehicle Permits:3220.02 · Misc Fees		3,052.30
3220 · Motor Vehicle Permits:3220.07 · Boat Tax Collector Fee		1.00
3290 · Other Licenses and Permits:3290.01 · Town Dog License Fees		304.50
3290 · Other Licenses and Permits:3290.03 · Town Dog Late Fees		95.00
3352 · Rooms and Meals Distribution		11,185.76
3353 · Highway Block Grant		7,963.73
3379 · Statewide Checklist		300.00
3380 · UCC Township Allocation		135.00
3401 · Income from Departments:3402 · Selectmen:3402.01 · Copies		27.50
3401 · Income from Departments:3402 · Selectmen:3402.02 · Current Use Filing Fee		75.00
3401 · Income from Departments:3402 · Selectmen:3402.03 · Inventory Penalty		365.02
3401 · Income from Departments:3402 · Selectmen:3402.04 · Pistol Permit Fees		20.00
3502 · Interest on Investments:3502.02 · Checking Account Interest		21.06

**Town of Windsor
Financial Report
As of December 31, 2017**

	Dec 31, 17	
	Debit	Credit
4130 · Executive:4130.01 · Executive Salaries	28,129.45	
4150 · Financial Administration:4150.02 · Office Supplies	592.35	
4150 · Financial Administration:4150.03 · Postage	582.26	
4150 · Financial Administration:4150.04 · Printing	415.40	
4150 · Financial Administration:4150.06 · Mileage Reimbursement	200.09	
4150 · Financial Administration:4150.07 · Office Equipment	229.90	
4150 · Financial Administration:4150.08 · Website/Software Support	1,999.99	
4150 · Financial Administration:4150.11 · Recording Fees	80.76	
4150 · Financial Administration:4150.12 · MS5 Prep	300.00	
4150 · Financial Administration:4150.13 · Petty Cash	37.75	
4150 · Financial Administration:4150.50 · Avitar:4150.51 · Assessing:4150.52 · Ge...	1,991.43	
4150 · Financial Administration:4150.50 · Avitar:4150.51 · Assessing:4150.53 · Tax...	775.00	
4150 · Financial Administration:4150.50 · Avitar:4150.51 · Assessing:4150.54 · Sof...	4,549.00	
4150 · Financial Administration:4150.50 · Avitar:4150.60 · Tax Collections	172.80	
4150 · Financial Administration:4150.75 · 1st Aid and AED training	1,020.00	
4153 · Legal Expense:4153.01 · General Counsel	798.26	
4194 · General Government Buildings:4194.01 · Telephone	1,255.98	
4194 · General Government Buildings:4194.02 · Town Hall Plowing	1,210.00	
4194 · General Government Buildings:4194.03 · Town Hall Repairs/Maintenance	420.00	
4194 · General Government Buildings:4194.04 · Town Beach Clean-up and Maint.	300.00	
4194 · General Government Buildings:4194.06 · Janitorial Expenses	817.03	
4194 · General Government Buildings:4194.08 · Fire Extinguisher	86.00	
4194 · General Government Buildings:4194.09 · Propane	1,066.93	
4194 · General Government Buildings:4194.10 · General Building Supplies	112.60	
4194 · General Government Buildings:4194.11 · Electric	647.62	
4194 · General Government Buildings:4194.12 · Tree Removal and Maintenance	1,200.00	
4194 · General Government Buildings:4194.14 · Fixtures/Furniture	455.56	
4194 · General Government Buildings:4194.16 · Town Hall Staining	6,800.00	
4195 · Cemeteries	2,000.00	
4196 · Insurance not Allocated	1,132.00	
4197 · Advertising and Regional Assoc.:4197.01 · Workshops	510.00	
4197 · Advertising and Regional Assoc.:4197.03 · Membership Dues	1,450.00	
4210 · Police	12,455.26	
4220 · Fire:4220.1 · Fire Equipment	1,695.00	
4312 · Highways and Streets:4312.01 · Road Maintenance	22,700.00	
4312 · Highways and Streets:4312.02 · Salt	4,027.76	
4312 · Highways and Streets:4312.03 · Street Signs	556.63	
4324 · Solid Waste Disposal	4,634.71	
4415 · Brooks Property Cleanup	24,778.53	
4441 · Welfare Administration	0.00	
4550 · Public Library	1,000.00	
4931 · Taxes Assessed for County	35,185.00	
66000 · Payroll Expenses:66000.1 · Social Security Tax - Employee		1,756.50
66000 · Payroll Expenses:66000.2 · Social Security Tax - Employer	6,464.58	
66000 · Payroll Expenses:66000.3 · Federal Income Tax		2,214.87
66000 · Payroll Expenses:66000.4 · Medicare		410.82
66000 · Payroll Expenses:66000.5 · State of NH - UC	28.34	
66800 · Bank Service Fees	10.15	
66900 · Reconciliation Discrepancies	0.22	
TOTAL	<u>1,038,789.59</u>	<u>1,038,789.59</u>



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name

Street No. Street Name Phone Number

Email (optional)



Debits		Prior Levies (Please Specify Years)			
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year: 2016	Year: 2015	Year: 2014
Property Taxes	3110		\$28,602.74		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$4,100.00		
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$105.45)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2016	Prior Levies
Property Taxes	3110	\$326,349.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$244.53		
Excavation Tax	3187			
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	2016	2015	2014
Property Taxes	3110				
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$435.27	\$1,594.70		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$326,923.35	\$34,297.44	\$0.00	\$0.00



Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$306,341.67	\$20,388.61		
Resident Taxes				
Land Use Change Taxes		\$4,100.00		
Yield Taxes	\$244.53			
Interest (Include Lien Conversion)	\$435.27	\$1,209.70		
Penalties		\$385.00		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$8,214.13		
<input type="text"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes				
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<input type="text"/>				
Current Levy Deeded				



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$19,939.28			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$37.40)			
Other Tax or Charges Credit Balance				
Total Credits	\$326,923.35	\$34,297.44	\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$19,901.88
Total Unredeemed Liens (Account #1110 - All Years)	\$11,008.92



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2016	Year: 2015	Year: 2014
Unredeemed Liens Balance - Beginning of Year			\$5,901.23	\$4,766.95
Liens Executed During Fiscal Year		\$8,955.01		
Interest & Costs Collected (After Lien Execution)		\$155.16	\$836.98	\$1,878.06
Total Debits	\$0.00	\$9,110.17	\$6,738.21	\$6,645.01

Summary of Credits

	Last Year's Levy	Prior Levies		
		2016	2015	2014
Redemptions		\$2,695.10	\$1,152.22	\$4,766.95
Interest & Costs Collected (After Lien Execution) #3190		\$155.16	\$836.98	\$1,878.06
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$6,259.91	\$4,749.01	
Total Credits	\$0.00	\$9,110.17	\$6,738.21	\$6,645.01

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$19,901.88
Total Unredeemed Liens (Account #1110 - All Years)	\$11,008.92



WINDSOR (491)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Kenneth

Matthews

Jan 12, 2018

2. SAVE AND EMAIL THIS FORM

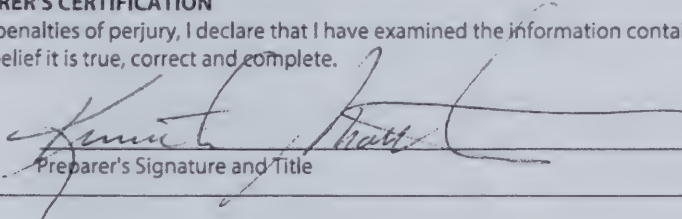
Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.


Preparer's Signature and Title

Windsor Town Clerk

Deposit Journal

Deposit Dates from : 1/1/2017 to 12/30/2017

Tender Summary

Windsor Drawer	Amount
CASH	\$4,281.50
CHECKS (198)	\$33,383.30
TRAVELER'S CHECKS	\$0.00
Deposit Total:	\$37,664.80

State of NH Drawer

Tender	Amount
CASH	\$3,184.72
CHECKS (186)	\$14,828.78
TRAVELER'S CHECKS	\$0.00
Deposit Total:	\$18,013.50

CREDIT ISSUED	\$-4.00
DEPOSIT TOTAL	\$18,013.50
Grand Total:	\$18,009.50

Activity Summary

BOAT	Count	State Amt	Municipal Amt
NEW RENEWAL	3	\$118.50	\$26.00
	6	\$257.00	\$89.80
Sub Total:	9	\$375.50	\$115.80
MOTOR VEHICLE	Count	State Amt	Municipal Amt
CERT-COPY DESTROYED	2	\$30.00	\$0.00
CERT-COPY LOST	1	\$15.00	\$0.00
DECAL-REPL DAMAGED	1	\$1.00	\$0.00
DECAL-REPL LOST	2	\$2.00	\$6.00
NEW	56	\$2,035.12	\$5,835.00
REGISTRATION MAINTENAN	4	\$0.00	\$0.00
RENEWAL	290	\$14,776.64	\$29,172.00
TITLE - AP	20	\$0.00	\$0.00
TITLE - PS	21	\$500.00	\$42.00
TITLE ONLY	2	\$25.00	\$4.00
TRANSFER	24	\$320.44	\$1,986.00
VOID - SAME DAY/TELLER	1	\$-71.20	\$-74.00
Sub Total:	424	\$17,634.00	\$36,971.00
DOG LICENSES	Count	State Amt	Municipal Amt
LICENSE LEGACY	1	\$0.00	\$0.00
LICENSE NEW	11	\$0.00	\$84.50
LICENSE RENEWAL	44	\$0.00	\$433.50
Sub Total:	56	\$0.00	\$518.00
TOWN CLERK SERVICES	Count	State Amt	Municipal Amt
2015 SPAYED/NEUTERED LI	1	\$0.00	\$7.50
2016 SPAYED/NEUTERED LI	7	\$0.00	\$52.50
Sub Total:	8	\$0.00	\$60.00
Total:	497	\$18,009.50	\$37,664.80
Grand Total:			\$55,674.30

Fees Summary

Fee	Count	Amount
AGENT FEE	355	\$1,065.00
APPLICATION FEE	50	\$100.00
BOAT AGENT FEE	9	\$45.00
BOAT FEE	6	\$64.80
BOAT TAX COLL FEE	6	\$6.00
CLERK FEE	363	\$726.00
DMV MAILING FEE	256	\$256.00
DOG LATE FEE	7	\$97.00
DOG LEGACY LICENSE FEE	0	\$0.00
DOG LICENSE FEE GROUP	1	\$18.00
DOG LICENSE FEE SENIOR	4	\$6.00
DOG LICENSE FEE SPAYED/NEUTERE	46	\$230.00
DOG LICENSE FEE UNALTERED	12	\$78.00
DOG OVERPOPULATION FEE	59	\$118.00
DOG STATE LICENSE FEE	62	\$31.00
DPF	22	\$22.00
PERMIT FEE	358	\$34,687.00
TRANSFER FEE	23	\$115.00
Grand Total:	1,639	\$37,664.80

Account Summary for Fee Transactions
 Deposit Dates from : 1/1/2017 to 12/30/2017

Account Name	Account Number	Fees Summary	Count	Amount	Debit Amt	Credit Amt
BOAT FEES	3	BOAT FEE	6	\$64.80	\$0.00	\$64.80
		Account Total:	6	\$64.80		
DOG FEES - STATE	1	DOG OVERPOPULATION FEE	59	\$118.00		
		DOG STATE LICENSE FEE	62	\$31.00		
		Account Total:	121	\$149.00	\$0.00	\$149.00
DOG FEES - TOWN	5	DOG LATE FEE	7	\$97.00		
		DOG LEGACY LICENSE FEE	0	\$0.00		
		DOG LICENSE FEE GROUP	1	\$18.00		
		DOG LICENSE FEE SENIOR	4	\$6.00		
		DOG LICENSE FEE SPAYED/NEUTERED	46	\$230.00		
		DOG LICENSE FEE UNALTERED	12	\$78.00		
		Account Total:	70	\$429.00	\$0.00	\$429.00
MIA FEES	4	AGENT FEE	355	\$1,065.00		
		BOAT AGENT FEE	9	\$45.00		
		Account Total:	364	\$1,110.00	\$3.00	\$1,113.00
MV FEES	2	BOAT TAX COLL FEE	6	\$6.00		
		CLERK FEE	363	\$726.00		
		DMV MAILING FEE	256	\$256.00		
		DPE	22	\$22.00		
		PERMIT FEE	358	\$34,687.00		
		TRANSFER FEE	23	\$115.00		
		Account Total:	1,028	\$35,812.00	\$71.00	\$35,883.00
TITLE APP FEES	6	APPLICATION FEE	50	\$100.00		
		Account Total:	50	\$100.00	\$0.00	\$100.00
		Grand Total:	1,639	\$37,664.80	\$74.00	\$37,738.80

Submitted by: _____ Date: _____
 Treasurer: _____ Date: _____
 Deposit Journal

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2017-12/31/2017

--WINDSOR--

Child's Name
CUNNINGHAM, ELLIETTA JUNE
ARSENEAU, IVY SOUSA

Birth Date
06/06/2017
07/28/2017

Birth Place
LEBANON, NH
KEENE, NH

Father's/Partner's Name
CUNNINGHAM JR, AUBREY
ARSENEAU, ANDREW

Mother's Name
RUFF, KELSEY
ARSENEAU, TYLYN

Total number of records 2

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2017 - 12/31/2017

--WINDSOR, NH --

Decedent's Name CARLSON, PAULINE	Death Date 12/07/2017	Death Place WINDSOR	Father's/Parent's Name CHARRON, HERVE	Mother's/Parent's Name Prior to First Marriage/Civil Union PAQUIN, IRENE	Military N
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Total number of records 1

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2017 - 12/31/2017

-- WINDSOR --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
Total number of records 0				

Town of Windsor
Income & Expense YTD 2017
 January through December 2017

	Jan - Dec 17
Income	
3110 · Property Taxes	
3119 · Overlay	-8,955.01
Total 3110 · Property Taxes	-8,955.01
3120 · Land Use Change Taxes	4,100.00
3186 · Payment in Lieu of Taxes	15,108.45
3190 · Interest and Penalties on Taxes	4,159.29
3220 · Motor Vehicle Permits	
3220.01 · Town Motor Vehicle Fees	34,063.00
3220.02 · Misc Fees	3,052.30
3220.07 · Boat Tax Collector Fee	1.00
Total 3220 · Motor Vehicle Permits	37,116.30
3290 · Other Licenses and Permits	
3290.01 · Town Dog License Fees	304.50
3290.03 · Town Dog Late Fees	95.00
Total 3290 · Other Licenses and Permits	399.50
3352 · Rooms and Meals Distribution	11,185.76
3353 · Highway Block Grant	7,963.73
3379 · Statewide Checklist	300.00
3380 · UCC Township Allocation	135.00
3401 · Income from Departments	
3402 · Selectmen	
3402.01 · Copies	27.50
3402.02 · Current Use Filing Fee	75.00
3402.03 · Inventory Penalty	365.02
3402.04 · Pistol Permit Fees	20.00
Total 3402 · Selectmen	487.52
Total 3401 · Income from Departments	487.52
3502 · Interest on Investments	
3502.02 · Checking Account Interest	21.06
Total 3502 · Interest on Investments	21.06
Total Income	72,021.60
Gross Profit	72,021.60
Expense	
4130 · Executive	
4130.01 · Executive Salaries	28,129.45
Total 4130 · Executive	28,129.45
4150 · Financial Administration	
4150.02 · Office Supplies	592.35
4150.03 · Postage	582.26
4150.04 · Printing	415.40
4150.06 · Mileage Reimbursement	200.09
4150.07 · Office Equipment	229.90
4150.08 · Website/Software Support	1,999.99
4150.11 · Recording Fees	80.76
4150.12 · MS5 Prep	300.00
4150.13 · Petty Cash	37.75
4150.50 · Avitar	
4150.51 · Assessing	
4150.52 · General	1,991.43
4150.53 · Tax Kiosk	775.00
4150.54 · Software Support	4,549.00
Total 4150.51 · Assessing	7,315.43
4150.60 · Tax Collections	172.80
Total 4150.50 · Avitar	7,488.23

Town of Windsor
Income & Expense YTD 2017
 January through December 2017

	Jan - Dec 17
4150.75 · 1st Aid and AED training	1,020.00
Total 4150 · Financial Administration	12,946.73
4153 · Legal Expense	
4153.01 · General Counsel	798.26
Total 4153 · Legal Expense	798.26
4194 · General Government Buildings	
4194.01 · Telephone	1,255.98
4194.02 · Town Hall Plowing	1,210.00
4194.03 · Town Hall Repairs/Maintenance	420.00
4194.04 · Town Beach Clean-up and Maint.	300.00
4194.06 · Janitorial Expenses	817.03
4194.08 · Fire Extinguisher	86.00
4194.09 · Propane	1,066.93
4194.10 · General Building Supplies	112.60
4194.11 · Electric	647.62
4194.12 · Tree Removal and Maintenance	1,200.00
4194.14 · Fixtures/Furniture	455.56
4194.16 · Town Hall Staining	6,800.00
Total 4194 · General Government Buildings	14,371.72
4195 · Cemeteries	2,000.00
4196 · Insurance not Allocated	1,132.00
4197 · Advertising and Regional Assoc.	
4197.01 · Workshops	510.00
4197.03 · Membership Dues	1,450.00
Total 4197 · Advertising and Regional Assoc.	1,960.00
4210 · Police	12,455.26
4220 · Fire	
4220.1 · Fire Equipment	1,695.00
Total 4220 · Fire	1,695.00
4312 · Highways and Streets	
4312.01 · Road Maintenance	22,700.00
4312.02 · Salt	4,027.76
4312.03 · Street Signs	556.63
Total 4312 · Highways and Streets	27,284.39
4324 · Solid Waste Disposal	4,634.71
4415 · Brooks Property Cleanup	24,778.53
4441 · Welfare Administration	0.00
4550 · Public Library	1,000.00
4931 · Taxes Assessed for County	35,185.00
66000 · Payroll Expenses	
66000.1 · Social Security Tax - Employee	-1,756.50
66000.2 · Social Security Tax - Employer	6,464.58
66000.3 · Federal Income Tax	-2,214.87
66000.4 · Medicare	-410.82
66000.5 · State of NH - UC	28.34
Total 66000 · Payroll Expenses	2,110.73
66800 · Bank Service Fees	10.15
66900 · Reconciliation Discrepancies	0.22
Total Expense	170,492.15
Net Income	-98,470.55

Detailed Statement of Payments
For Tax Year 2017

	<u>Appropriated amount</u>	<u>Expended</u>
Town Officer Salaries	30,000	28,129
Election and Registration	100	0
Financial Administration	20,000	12,947
Legal Expense	2,000	798
Planning & Zoning	50	0
General Gov. Building	18,000	14,372
Cemeteries	2,000	2,000
Insurance	3,000	1,132
Advertising & Regional Assoc. Dues	3,000	1,960
Social Security, IRS Tax	7,000	6,493
Fire	20,463	12,455
Highway & Streets	31,400	27,284
Solid Waste Disposal	11,342	4,635
Library	1,000	1,000
Welfare	1,000	0
Donations	100	0
Fire Equipment	1,000	1,695
Brooks Property Clean Up	<u>27,000</u>	<u>24,779</u>
Total of Appropriations	178,455	139,679

Statement of Appropriation
For tax year 2017

Purposes of Appropriation

Executive	\$ 30,000
Election & Registration	\$ 100
Financial Administration	\$ 20,000
Legal Expense	\$ 2,000
Planning & Zoning	\$ 50
General Government Building	\$ 18,000
Cemeteries / Town Hall	\$ 2,000
Insurance	\$ 3,000
Advertising & Regional Association	\$ 3,000
Donations	\$ 100
Social Security, IRS	\$ 7,000
Public Safety (Fire)	\$ 20,463
Highways & Streets	\$ 31,400
Hillsboro Transfer	\$ 11,342
Library	\$ 1,000
Welfare	\$ 1,000
Fire equipment	\$ 1,000
Brooks property clean up	\$ 27,000
Total Appropriations	\$ 178,455

SOURCES OF REVENUE

Land Use Change Tax	\$ 4,100
Timber Tax	\$ 245
Payment in Lieu of Taxes	\$ 15,108
Interest & Penalties on Delinquent Taxes	\$ 2,030
Motor Vehicle Permit Fees	\$ 37,665
Inventory Penalties	\$ 365
FROM STATE	
Shared Revenues	\$ 0
Meals & Room Tax Distribution	\$ 11,186
Highway Block Grant	\$ 4,317
Other: Highway Block Grant	\$ 3,647
<u>CHARGES FOR SERVICES</u>	
Income from Departments	\$ 123

TOTAL ESTIMATED REVENUES AND CREDITS **\$ 78,786**

COMPARATIVE STATEMENT OF APPROPRIATIONS AND ESTIMATES

Purpose of Appropriations	Appropriations 2017	Actual 2017	breakdown	difference +/-	2018 Appropriations
Executive	\$30,000	-\$28,129		\$1,871	\$30,000
Election and Registrations	\$100	\$0		\$100	\$250
Financial Administration	\$20,000	-\$12,947		\$7,053	\$16,000
Office Supplies			\$592		
Postage			\$582		
Printing			\$416		
Office Equipment			\$230		
Mileage Reimbursement			\$200		
Website/software Support			\$2,000		
Recording Fees			\$81		
MS5 Prep			\$300		
Petty Cash			\$38		
Avitar			\$7,315		
First Aid Training			\$1,020		
Tax Collections/Total Notice			\$173		
Legal	\$2,000	-\$798		\$1,202	\$1,000
General Government Buildings	\$18,000	-\$14,372		\$3,628	\$12,000
Telephone			\$1,256		
Town Hall Plowing			\$1,210		
Town Hall Repairs			\$420		
Janitorial			\$817		
Fire Extinguisher			\$86		
Propane			\$1,067		
General Building Supplies			\$113		
Electric			\$648		
Tree Removal/Maintenance			\$1,200		
Town Hall Staining			\$6,800		
Town Beach cleaning/Maintenance			\$300		
Fixtures/Furniture			\$455		
Planning and Zoning	\$50	\$0		\$50	\$50
Cemeteries	\$2,000	-\$2,000		\$0	\$2,000
Insurance	\$3,000	-\$1,132		\$1,868	\$1,500
Advertising/Regional Ass. Dues	\$3,000	-\$1,960		\$1,040	\$2,500
Workshops			\$510		
Website Dues			\$1,332		
Advertising/other			\$118		
Fire/Police/Dispatch	\$20,463	-\$12,455		\$8,008	\$43,154
Highways and Streets	\$31,400	-\$27,284		\$4,116	\$31,400
Road Maintenance			\$22,700		
Salt			\$4,028		
Street Signs			\$556		
Solid Waste Disposal	\$11,342	-\$4,635		\$6,707	\$10,689
Library	\$1,000	-\$1,000		\$0	\$1,000
Social Security/Medicare Taxes	\$7,000	-\$6,493		\$507	\$7,000
Donations	\$100	\$0		\$100	\$100
Welfare	\$1,000	\$0		\$1,000	\$1,000
Fire Equipment	\$1,000	-\$1,695		-\$695	\$1,500
Brooks Property Cleanup	\$27,000	-\$24,779		\$2,221	\$0
TOTALS	\$178,455	-\$139,679		\$38,776	\$161,143



REPORT OF TRUST AND CAPITAL RESERVE FUNDS

For the period ending: Dec 31, 2017

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Select the Municipality name from the pull down menu
- Enter the preparer's information

Reporting:

- Complete all fields as necessary for the *Report of Trust Funds and Principal Only* sections.
- INVESTMENT POLICY - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34, 35:9).
- PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- WEB SITE - A trustee handbook can be downloaded from the website for the Attorney General's Charitable Trust Division at www.doj.nh.gov/charitable
- FAIR VALUE - Use this section to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- CAPITAL RESERVE FUND - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- WHEN and WHERE TO FILE - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See instructions and address on the last page of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

A hard copy of this form, as well as the signature page, must be sent to:

Department of Justice
Office of the Attorney General
33 Capitol Street
Concord, NH 03301-6397

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: WINDSOR County: HILLSBOROUGH Total of All Funds: **\$53,448.67**

PREPARER'S INFORMATION

First Name: Charlotte Last Name: Hebert

Street No.: 478 Street Name: Windsor Rd Phone Number: (603) 478-0026

Email (optional): billcharl@gsinet.net



Report of The Trust Funds for the Period Ending

	Trust Fund 1	Trust Fund 2	Trust Fund 3	Trust Fund 4	Trust Fund 5
Date of Creation	Oct 1889	Oct 1889	Oct 1889	Aug 1975	July 1993
Name of Trust Fund	Abney	Abney	Abney	Chapman	School Resever
Type of Fund	Trust Fund	Trust Fund	Trust Fund	Trust Fund	Expendable Trust (RSA 31:19-a)
Purpose of Trust	Cemetery Trust - Other	Cemetery Trust - Other	Cemetery Trust - Other	Cemetery Trust - Other	Scholarship
How Invested	Common Fund	Common Fund	Common Fund	Common Fund	Common Fund
Balance Beginning of Year	\$204.62	\$511.56	\$2,107.30	\$511.56	\$49,905.85
New Funds Created					
Cash Gains or Losses on Securities					
Withdrawals					
Balance End of Year	\$204.62	\$511.56	\$2,107.30	\$511.56	\$49,905.85
Income					
Income During Year (Amount)	\$0.51	\$1.27	\$5.40	\$1.27	\$199.33
Expended During Year					
Balance at End of Year	\$0.51	\$1.27	\$5.40	\$1.27	\$199.33
Grand Total Principal & Income End of Year	\$205.13	\$512.83	\$2,112.70	\$512.83	\$50,105.18



Principal Only for the Period Ending

Fund No.	Beginning of Year Fair Value	Unrealized Annual Gains	End of Year Fair Value
1	<input type="text"/>	<input type="text"/>	
2	<input type="text"/>	<input type="text"/>	
3	<input type="text"/>	<input type="text"/>	
4	<input type="text"/>	<input type="text"/>	
5	<input type="text"/>	<input type="text"/>	



WINDSOR (491)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Charlotte

Hebert

Jan 27, 2018

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Services Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

TRUSTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:

Department of Justice
Office of the Attorney General
33 Capitol Street
Concord, NH 03301-6397

Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Local Fire Departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, the Fremont Fire Rescue Department, and the State's Forest Rangers by being fire wise and fire safe!

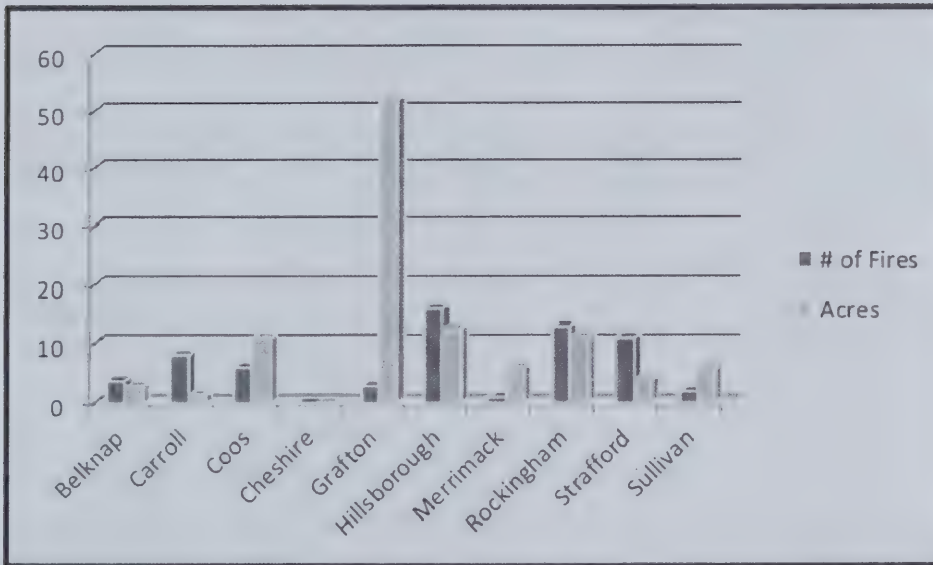
As we prepare for the 2018 fire season, please remember to contact the Fremont Forest Fire Warden through the Fire Rescue Department (895 4222) to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the Fremont Fire Rescue Department or DES at 603 271 3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.



2017 Wildland Fire Statistics

All fires reported as of December 2017

HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2017	64	107
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206



CAUSES OF FIRES REPORTED								
<small>(These numbers do not include the WMNF)</small>								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
0	7	11	1	4	0	4	0	37

REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!

Capital Area Mutual Aid Fire Compact

<i>2016 Incidents vs. 2017 Incidents</i>				
ID #	Town	2016 Incidents	2017 Incidents	% Change
50	Allenstown	645	716	11.0%
51	Boscawen	194	181	-6.7%
52	Bow	1037	1048	1.1%
53	Canterbury	312	372	19.2%
54	Chichester	440	504	14.5%
55	Concord	8303	8246	-0.7%
56	Epsom	842	936	11.2%
57	Dunbarton	207	215	3.9%
58	Henniker	904	928	2.7%
59	Hillsboro	1027	1102	7.3%
60	Hopkinton	1119	1192	6.5%
61	Loudon	1083	1116	3.0%
62	Pembroke	296	351	18.6%
63	Hooksett	2281	2350	3.0%
64	Penacook RSQ	840	887	5.6%
65	Webster	185	200	8.1%
66	CNH Haz Mat	6	7	16.7%
71	Northwood	647	755	16.7%
72	Pittsfield	822	947	15.2%
74	Salisbury	152	166	9.2%
79	Tri-Town Ambulance	1046	1254	19.9%
80	Warner	397	438	10.3%
82	Bradford	161	180	11.8%
84	Deering	200	236	18.0%
	Windsor	30	26	-13.3%
		23146	24327	5.1%

Total Amount of Fire Alarm Systems placed Out of Service / In Service for maintenance in 2017: 2888

Mutual Aid Coordinator Responded to 140 incidents in 2017

Concord Hospital's Medical Director Responded to 61 incidents in 2017

Inbound Telephone Calls Received on Emergency Lines:	50154
Outbound Telephone Calls Made:	11384
% of Inbound Telephone Calls Answered Under 10 Seconds:	95.35%
% of Inbound Telephone Calls Answered Under 15 Seconds:	99.31%

CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated Chapter 5-B: Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may however be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<i>Participating Member</i>	<i>Member Number:</i>	<i>Company Affording Coverage:</i>
Town of Windsor #14 White Pond Road RR 2, Box 145 Windsor, NH 03244	323	NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624

<i>Type of Coverage</i>	<i>Effective Date (mm/dd/yyyy)</i>	<i>Expiration Date (mm/dd/yyyy)</i>	<i>Limits - NH Statutory Limits May Apply</i>
Public Official Schedule Bond	1/1/2017	1/1/2018	As required by the Department of Revenue Administration or other Obligee.

CERTIFICATE HOLDER:	<input checked="" type="checkbox"/>	Obligee	Primex³ – NH Public Risk Management Exchange
			By: <i>Tammy Denver</i>
State of New Hampshire Department of Safety DMV – Bureau of Registration 23 Hazen Drive Concord, NH 03305			Date: 2/1/2017 tdenver@nhprimex.org
Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax			

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 16, 2017**

The event of a weather emergency rescheduled the deliberative session and voting day of the meeting for the second session of the annual meeting process as described in RSA 40:4, II; RSA 40:13 VII. Meeting held in the Windsor Town Hall at 14 White Pond Road, Windsor. Twenty-nine residents and seven town employees were in attendance.

Moderator Patrick Hines opened the Town Meeting at 7:00 p.m.

Article 1) Elect Town Officers

Motioned by Robert Crane, Seconded by Thomas Carlson

“Move to suspend the standing rules and move Article 1 to position 19: To choose by ballot all necessary Town Officers for the ensuing year.”

Vote Taken on Motion, Passed Unanimously

Article 2) Financial Administration

Motioned by Kenneth Matthews, Seconded by Gerald Needham

“To see what sum of money the Town will vote to raise and appropriate for the payment of Town charges including principal and interest on the Town’s outstanding indebtedness, social security taxes, and any other legal obligations of the Town, being a total of \$58,100 or to take any other action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 3) Accept Reports of Agents

Motioned by Charlotte Hebert, Seconded by Darlene Cuddy

“To accept reports of the Agents heretofore chosen and pass any vote in relation thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 4) Police and Fire

Motioned by Gerald Needham, Seconded by Thomas Carlson

“To see if the Town will vote to raise and appropriate the sum of \$20,463 for Police and Fire expenses, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place, Kevin Riley and Nicholas Buccarelli requesting additional information on how these line items are separated from other expenses. Darlene Cuddy explains the Articles and Appropriation Categories are defined by the Department of Revenue Administration [and relate directly to the line items on the proposed budget (MS-636).]

Vote Taken, Passed Unanimously

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 16, 2017**

2

Article 5) General Government Building

Motioned by Gerald Needham, Seconded by Thomas Carlson

“To see if the Town will vote to raise and appropriate the sum of \$12,000 for the General Government Building operating expenses of the Town Hall, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place, Kevin Riley requesting confirmation on the total for the line item as the appropriation on the MS-636 indicates \$18,000. Darlene Cuddy explains the Appropriation total is the sum of Articles 5 & 18 and should either Article fail the proposed budget would be adjusted.

Vote Taken, Passed Unanimously

Article 6) Upkeep of Town Cemeteries and Town Hall grounds

Motioned by Gerald Needham, Seconded by Thomas Carlson

“To see if the Town will vote to raise and appropriate the sum of \$2,000 for the upkeep of the Town cemeteries, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 7) Highways and Streets

Motioned by Darlene Cuddy, Seconded by Thomas Carlson

“To see if the Town will vote to raise and appropriate the sum of \$ 31,400 for highways and bridges, or to take any action relative thereto”

The Selectmen recommend approval. Majority vote required

Some discussion takes place, Kevin Riley leads with questions on roadside maintenance. Darlene Cuddy and Thomas Carlson explain the bulk of the roadside maintenance is performed by the state DOT and third-party contractors; Ken Matthews, as a private contractor has also won the bid for maintenance in areas not serviced by the county. His contract is for \$200.

Vote Taken, Passed Unanimously

Article 8) Donations

Motioned by Darlene Cuddy, Seconded by Gloria Landry

“To see if the Town will vote to raise and appropriate the sum of \$100 for donations, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 16, 2017**

Article 9) Town of Hillsborough Transfer Station

Motioned by Gerald Needham, Seconded by Thomas Carlson

“To see if the Town will vote to raise and appropriate the sum of \$11, 342 to be paid to the Town of Hillsborough for the use of the Transfer Station, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place, Nicholas Buccarelli and Charlotte Hebert lead with questions related to private collection and Transfer Station use. Darlene Cuddy confirms the total is the billed amount from an equation used by the Town of Hillsborough and it is based on the number of residents and evaluation of property in Windsor regardless of households that have private pickup [dumpsters].

Vote Taken, Passed Unanimously

Article 10) Advertising and Membership Dues

Motioned by Darlene Cuddy, Seconded by Gerald Needham

“To see if the Town will vote to raise and appropriate the sum of \$3,000 for advertising and the annual membership dues in the N.H. Municipal Association, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

Article 11) Legal Expense

Motioned by Gerald Needham, Seconded by Charlotte Hebert

“To see if the Town will vote to raise and appropriate the sum of \$2,000 for legal expenses, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place, Nicholas Buccarelli leads and Darlene Cuddy confirms any appropriated funds not spent are returned to the General Funds account.

Vote Taken, Passed Unanimously

Article 12) Donate to Fuller Public Library in Hillsborough, NH

Motioned by Gerald Needham, Seconded by Kenneth Matthews

“To see if the Town will vote to raise and appropriate the sum of \$1,000 to donate to the Fuller Public Library in Hillsboro, NH, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Vote Taken, Passed Unanimously

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 16, 2017**

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Article 13) Purchase Insurance

Motioned by Darlene Cuddy, Seconded by Thomas Carlson

“To see if the Town will vote to raise and appropriate the sum of \$3,000 to purchase insurance for the Town, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place, participants include Linnea Steeves, Kevin Riley, Bruce Grendell, and Jerry Cilley. Darlene Cuddy explains the key factor for this year’s increase is because the Local Government Center, Inc. (LGC) no longer offers insurance coverage. The policy in 2016 was based on a six-month-term policy and the 2017 budget is based on a twelve-month-term policy.

Vote Taken, Passed Unanimously

Article 14) Welfare

Motioned by Gerald Needham, Seconded by Thomas Carlson

“To see if the Town will vote to raise and appropriate the sum of \$1,000 for the Welfare budget, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place, Charlotte Hebert asked if the funds were used last year; Darlene Cuddy confirms the funds were not used in 2016.

Vote Taken, Passed Unanimously

Article 15) Planning and Zoning

Motioned by Gerald Needham, Seconded by Thomas Carlson

“To see if the Town will vote to raise and appropriate the sum of \$50 for Planning and Zoning Master Plan, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place, Nicholas Buccarelli asked if the funds were used last year; Gerald Needham confirms the funds were not used in 2016.

Vote Taken, Passed Unanimously

Article 16) Fire Equipment

Motioned by Darlene Cuddy, Seconded by Gloria Landry

“To see if the Town will vote to raise and appropriate the sum of \$1,000 to purchase fire equipment, or to take any action relative thereto.”

The Selectmen recommend approval. Majority vote required

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 16, 2017**

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Some discussion takes place, participants include Christopher Davies and Charlotte Hebert; topics include possibility of grants to offset expense and fines imposed for residents using burn permits during weather advisories. Darlene Cuddy confirms each year various organizations that offer grants to municipalities are reviewed for new possibilities; however, this allocation does not meet any grant guidelines. The funds are earmarked for signage posting the Wildfire Danger Notice, there are several styles available, the more familiar being a “Smokey the Bear” sign or a “Standard Color-Coded” sign [for more information, sign examples can be viewed at the Forest Service US Dept. of Agriculture’s website, SmokeyZone.com].

Vote Taken, Passed Unanimously

Article 17) All Veterans’ Tax Credit

Motioned by Darlene Cuddy, Seconded by Gerald Needham

“Shall the Town of Windsor vote to adopt the provisions of RSA 72:28-B, All Veterans’ Tax Credit” if adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA72:35. If adopted, the credit granted will be \$250, the same amount as the standard or optional veterans’ tax credit voted by the Town of Windsor under RSA 72:28.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place, participants include Christopher Davies, Nicholas Buccarelli, and others. Darlene Cuddy confirms RSA 72:28 limits the qualified veterans.

Vote Taken, Passed Unanimously

Article 18) Town Hall Staining

Motioned by Gerald Needham, Seconded by Darlene Cuddy

“To see if the Town will vote to raise and appropriate the sum of \$6,000 for the staining of the Town Hall.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place, Kevin Riley asks if bids were taken and if the selectmen would take any more bids. Charlotte Hebert asks if the cost could be further reduced if volunteers help. Darlene Cuddy confirms there was a bid received and the selectmen are still accepting bids. Gerald Needham confirms volunteers offering help are accepted; however, the pitch of the roof and the hill present safety issues that only an insured contractor with proper equipment can give.

Vote Taken, Passed Unanimously

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 16, 2017**

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Article 19) Former Brooks' Property Cleanup

Motioned by Darlene Cuddy, Seconded by Thomas Carlson

“To see if the Town of Windsor will vote to raise and appropriate the sum of \$27,000 to underwrite the costs of remediating the former Brooks' property, Tax Map 1, Lot 22, as required by the N.H. Department of Environmental Services. Said amount to be recovered from the proceeds of the sale of the property when the project is completed. This special warrant article will be a non-lapsing appropriation per RSA 32:7-IV and will not lapse until the cleanup is completed or by December 31, 2020, whichever is sooner.”

The Selectmen recommend approval. Majority vote required

Some discussion takes place led in part by Christopher Davies, Bruce Grendell, Charlotte Hebert, and Kenneth Matthews. Darlene Cuddy and Gerald Needham confirm that all avenues of additional grant monies from the State and Federal agents have been pursued, the Registry of Deed date is November 4, 2011, and there is an active review of the property on a schedule set by the State, one building has asbestos contamination, another has hazardous chemicals.

Vote Taken, Passed Unanimously

Article 1) Elect Town Officers

Motioned by Kenneth Matthews, Seconded by Gerald Needham

Charlotte Hebert nominates Pauline Carlson as Trustee of the Trust Fund, Seconded by Gail Needham. Pauline Carlson accepts.

“There being no additional nominations for the floor, to choose by acclamation all necessary Town Officers for the ensuing year.”

Vote Taken on Article 1, Passed Unanimously

The following officers and officials were elected:

Election of Town Officers and Officials:

Auditor for 1 year	Cynthia Stosse
Treasurer for 1 year	Ellen Blake
Tax Collector for 3 years	Kenneth Matthews
Town Clerk for 3 years	Gloria Landry
Deputy Town Clerk for 3 years	Patricia Main
Selectman for 3 years	Darlene Cuddy
Trustee of the Trust Fund for 3 years	Pauline Carlson

The following committee officers were appointed:

Zoning Board of Adjustment, member	Nicholas Buccarelli
Zoning Board of Adjustment, member	Christopher Davies

**WINDSOR, NEW HAMPSHIRE TOWN MEETING
MINUTES – MARCH 16, 2017**

7

Article 20) Transact Any Other Legal Business

Motioned by Gerald Needham, Seconded by Thomas Carlson

“To transact any other business that may legally come before said meeting.”

No business was brought forward.

Motion to Close Town Meeting

Motioned by Gerald Needham, Seconded by Thomas Carlson

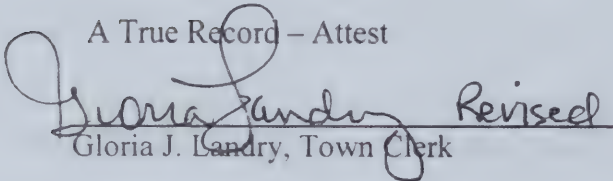
Vote Taken on Motion, Passed Unanimously

Moderator Patrick Hines closed the Meeting at 8:50 p.m. and the Meeting was adjourned.

Respectfully Submitted,

Gloria J. Landry
Windsor Town Clerk

A True Record – Attest

 Revised 4-19-17
Gloria J. Landry, Town Clerk

Presidential Advisory Commission on Election Integrity

Agenda

Second Meeting of the Presidential Advisory Commission on Election Integrity

Tuesday, September 12, 2017, 10:00 a.m. EST

New Hampshire Institute of Politics, Saint Anselm College

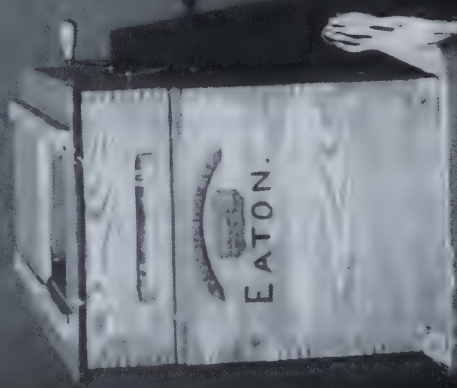
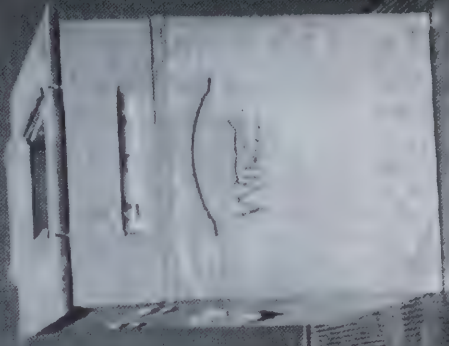
1. Welcome Remarks – Vice Chairman Kris Kobach; Secretary Bill Gardner; Former New Hampshire Governor and Chief of Staff to Former President George H.W. Bush, John H. Sununu
2. Panel One: Historical Election Turnout Statistics and the Effects of Election Integrity Issues on Voter Confidence
 - Dr. Andrew Smith, Associate Professor of Political Science, University of New Hampshire
 - Kimball Brace, President, Election Data Services, Inc.
 - Dr. John Lott, President, Crime Prevention Research Center and Author, *Evidence of Voter Fraud and the Impact that Regulations to Reduce Fraud Have on Voter Participation Rates* (2006)
 - Q&A and Discussion – All Members
3. Panel Two: Current Election Integrity Issues Affecting Public Confidence
 - Donald Palmer, Fellow, Bipartisan Policy Center
 - Robert Popper, Director, Election Integrity Project, Judicial Watch
 - Ken Block, President, Simpatico Software Systems
 - Hans von Spakovsky, Senior Legal Fellow, Heritage Foundation and Member, PACEI
 - Q&A and Discussion – All Members
4. Demonstration of Historic New Hampshire Voting Machines Still in Use Since 1892
 - Thaire Bryant, Polling Place Moderator for Town of Eaton, New Hampshire
 - T. Patrick Hines, Polling Place Moderator for Town of Windsor, New Hampshire
5. Panel Three: Electronic Voting Systems and Election Integrity – A Primer
 - Dr. Andrew Appel, Professor of Computer Science, Princeton University
 - Dr. Ronald Rivest, Professor of Computer Science, Massachusetts Institute of Technology
 - Harr Hursti, Co-Founder of Nordic Innovation Labs
 - Q&A and Discussion – All Members
6. Discussion and Other Business - All Members
7. Closing Remarks – Vice Chairman Kobach and Secretary Gardner
8. Adjourn

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**Windsor School District
Annual Report
2017**

WINDSOR SCHOOL BOARD ORGANIZATION

Members of the School Board

Darlene Cuddy, Chair	Term Expires 2019
Gloria Landry	Term Expires 2020
Cindy Stosse	Term Expires 2018

Officers of the School District

Treasurer	Kenneth Mathews
Moderator	Diane Hines
Auditor	Melissa Merrill
Clerk	Nicholas Buccarelli

Administration

Robert A. Hassett, M.Ed	Superintendent
Patricia M. Parenteau, MS, CAGS	Assistant Superintendent
Loreal R. Schmidt, M.S.T.	Business Administrator
Kevin L. Johnson, Ed.D.	Director of Curriculum, Instruction & Assessment

Town of Windsor

14 White Pond Road	Phone (603) 478-3292
Windsor, NH 03244	Fax (603) 478-3293

SAU #34

Mailing Address:	P.O. Box 2190, Hillsboro, NH 03244
Phone	(603) 464-4466
Fax	(603) 464-4053
Email:	rhassett@hdsd.k12.nh.us
Website:	www.hdsd.org

Hillsboro-Deering 2017 Annual Report

Annual Report Superintendent of Schools 2016-2017

It hardly seems possible that I am writing this sixth Annual Report for our School District. I am extremely proud of what a great job our students, teachers and administrators do on a daily basis. The students arrive every day excited about learning and the teachers work diligently to inspire them to become our future leaders and responsible, hardworking citizens.

One of the major challenges we have faced has been the turnover in leadership which has a significant role in advancing a consistent mission, curriculum and learning environment. I am pleased to say that we have a very strong and talented administrative team currently in place. This team has identified the areas we excel in and the areas we need to prioritize and direct change.

Over the past several years we have experienced mandated assessments that have also been inconsistent: NECAP, Smarter Balance and now a new version NHSAS. Fortunately, all state-wide assessments are based on the Common Core State Standards and we have been providing teachers with substantial professional development and aligning our curriculum to those standards.

An area where we have also expended a lot our human capital and financial support has been the use of technology in the classroom. We have continued to provide technology that is cutting edge and are using Google classroom at almost every level. Cloud-based classroom and storage has created a very different way of teaching and learning. Our students and teachers continue to amaze me with the ease and confidence in taking these very big steps into the 21st century.

As always, the parents and community support the learning community, not only financially but in spirit and camaraderie. It is said that a school is a building with four walls and the future inside! Our schools are structures that always need updates, roofs, and windows, heating systems, elevators and the taxpayers always support their schools being a source of pride. This past year we made a substantial investment in energy updates that will reap long term savings and provide a healthy and safe learning environment. Our maintenance team of three keeps all of the buildings up and running seamlessly!

In the next several pages, our administrators will provide an overview of the state of our schools and the vision we all share of continuous improvement. I would like to thank all of our community members for their continued support in providing a strong educational experience for all of our children.

It is an honor and a privilege to serve as your Superintendent!

Respectfully submitted,

Robert A. Hassett, M.Ed.
Superintendent of Schools

Hillsboro-Deering 2017 Annual Report

Annual Report Business Administrator

The operational functions of budget, finance, risk management, building maintenance, food service and transportation are overseen by the Business Administrator. Our mission is:

- to keep the school facilities running efficiently and comfortably,
- feed the students a nutritious meal,
- safely transport them from home to school and back again
- maintain budget integrity
- do everything possible so staff and children can concentrate on teaching and learning goals.

The Maintenance group led by our Facilities Director, James Bailey VI, had many accomplishments in the District. During FY 2017, the completed major projects were:

- Conversion from oil to propane heat
- Installation of LED outdoor lighting
- Replacement of elevator between second and third floors in the Elementary School
- Installation of irrigation in two athletic fields
- Asbestos abatement in the Elementary School and installation of new floor tiles

The Food Service program, directed by Michele Dupont, provides our students with breakfast, lunch, and snacks daily throughout the school year. A big challenge for the program is to continue to fine tune menus to meet the stringent demands of the Healthy Hunger-Free Kids Act while appealing to the students' taste buds. Approximately forty-seven percent of the school district's students qualify for and participate in the Free or Reduced Lunch Program. This is a Federal program which reimburses the school district a percentage of the cost of meals, thus lowering the cost of a meal to the student. The percent of participation in this program is also used as a determination for other State and Federal Aid programs, such as Adequacy Aid, Title I, and the Fresh Fruit & Vegetable grant. Over the year, there were 104,779 lunches and 54,621 breakfasts served by the very capable Food Service staff in our three schools.

Transportation to and from school, to athletic events and on field trips is provided by our partner, First Student under the able management of Alison Jones. Daily, close to 550 students travel on buses to school and back home again safely. FY 2017 was another year with no time loss accidents. We thank all the First Student bus drivers for their continued dedication to our kids. Likewise, it requires a trusted group of drivers and management for the transportation of our students with more support needs. We'd like to thank our partner, Safeway Training and Transportation Services.

In the Business Office, one of our prime values is customer service. We are here to serve the students, our staff and our community. I'm proud to say our operational group has a goal of making the District better each year in our functional areas.

Respectfully submitted,

Loreal R. Schmidt, M.S.T.
Business Administrator

Hillsboro-Deering 2017 Annual Report

Annual Report Assistant Superintendent 2016-2017

Support Services collaborate with students, staff and families to provide education, prevention and intervention services in an attempt to eliminate barriers and service the needs of our students. The following are a number of important programs providing a range of opportunities to serve these needs.

English for Speakers of Other Languages, (ESOL): As stated on the New Hampshire Department of Education's website, "The mission of the ESOL Program is to ensure that all English Learners in New Hampshire are given an equitable, appropriate, and academically challenging education." The Hillsboro-Deering School District began the year with two students at the high school who met the eligibility criteria to receive ESOL support however, three additional students enrolled throughout the year. Students receiving ESOL support services spoke Tagalog and Spanish.

Section 504: The Rehabilitation Act of 1973, Section 504, is a civil rights law that prohibits discrimination against individuals with disabilities. As of October 1, 2016, 7.4% of SAU #34's student population were identified under Section 504 and received accommodations to meet their individual needs to the same extent as the needs of students without disabilities: 1 student at WES (2%), 29 students at HDES (5.5%), 27 students at HDMS (9%) and 33 students at HDHS (9.6%).

Nursing: The nursing team actively participated and developed programs that promoted health and safety of students, school personnel and families. The nursing team worked with educators and community organizations to identify and address known health related variables that impact academic success as follows:

- Granite United Way and Maxim to provide students and faculty with an on campus flu vaccine clinic. Access to the flu vaccine increases the overall health and welfare of our students and faculty by decreasing the incidence of absences due to flu during the flu season.
- Saving People's Smiles Mobile Dental Van which provided free dental care to students in the District who did not have an established dentist. Students who participated in the program had access to comprehensive exams, cleanings, x-rays, fillings and extractions.
- Hillsboro Chapter of Lions Club to provide Spot Vision Scanner to the Districts; families had access to a free initial screen identifying the potential need for glasses. The Lions Club also generously provided students who were in need of services, free professional exams and glasses.
- School Nurse Partnership Program through ConvenientMD to provide free school/sport physicals, free medical care to students in need, free Epi pens for the health offices, physician consultation and free continuing education for our nurses.
- Community outreach to support the families in need by working with charitable programs such as Lions Club and Knight of Columbus to provide coats, hats and other essentials to students in need.

Counseling and Therapeutic Support: During the 16-17 school year, the District continued to see an increase in demand for services especially the need for mental health assistance. Hillsboro-Deering continued their partnership with Brookside Counseling and Riverbend Community Mental Health in an effort to improve the availability of mental health therapeutic supports to children and families residing within the District. Licensed mental health providers offered individual therapy to students during the school day, as well as consultation with teachers regarding emotional and behavioral needs. This school-

Hillsboro-Deering 2017 Annual Report

based mental health program supported students who demonstrated significant emotional, social and/or behavioral challenges at home, in school and in the community.

This year, HDHS was awarded a grant from the State of NH Health and Human Services to assist in funding a contracted service provider from Second Start trained in Project SUCCESS (Schools Using Coordinated Community Efforts to Strengthen Students). The Student Assistance Program (SAP) attempted to identify students who carry risk factors, such as poor attachment to school, that make it more likely that they may engage in substance misuse, and provide them with support services to boost protective factors that will help these students to adopt healthy coping strategies. During the 2016-2017 school year, approximately 15 students benefitted from these support services in the form of weekly individual consultations and a group designed to target their specific risk factors. SAP provided school-wide prevention messaging to increase students' perception of harm in regard to substance misuse. Twelve environmental initiatives were implemented during the school year aimed at the dangers of alcohol and other drug involvement, taking a stand against bullying and adopting healthy ways of coping with stress. SAP collaborated with the health teacher to expand students' understanding of substance misuse through classroom instruction.

Special Education: A total of 269 students were identified with educational disabilities which represents 22% of the SAU's school-aged population: 8.5% at WES (4 students), 22.6% at HDES (120 students), 22.6% at HDMS (68 students) and 19.2% at HDHS (66 students). As of October 1, 2016, 7 students with educational disabilities were placed in out-of-district programs.

In an effort to address the increasing academic needs of our special education population, the sixth grade team participated in a yearlong training on Universal Design for Learning (UDL) sponsored by NHDOE Bureau of Special Education and the Center for Applied Special Technology (CAST). UDL is a framework for designing learning environments that provides access for all. The sixth grade team participated in off-site workshops, a book study, on-site visits and bi-weekly meetings focused on UDL activities. The culminating activity involved the use of surveys and data, looking for patterns and or improvements while introducing the Grit Curriculum (a component of character education). Difficulty securing substitutes for staff to participate in off-site workshops impacted the whole teams' ability to consistently participate.

Every three years the NHDOE conducts onsite visitations to high schools throughout the state regarding Indicator 13 that monitors Secondary Transition Planning. The high school special education department participated in multiple trainings conducted by the building coordinator and worked diligently to ensure the standards were met as set by the NHDOE for Indicator 13. Results stated that HDHS is in 100% compliance with Indicator 13 and no further action is required.

The McKinney-Vento Homeless Assistance Act provides certain rights and protections for families experiencing homelessness. Public school districts must ensure that students who are homeless have equal access to the same free, appropriate public education as their non-homeless peers. Through the combination of Title I and District funds, students who were homeless received access to tutoring, counseling, enrichment activities, transportation, home visits, and school and hygiene supplies. Support was provided to connect families with local, state and community associations to assist with needs related to housing, utilities, food, and medical and mental health care. Local community organizations partnered with the District in sending home weekend food bags, school supplies, backpacks, health supplies and articles of clothing when needed. As part of their National program

Hillsboro-Deering 2017 Annual Report

“Coats for Kids”, the local Knights of Columbus Council generously donated over 50 new winter coats to students in need in the Hillsboro-Deering and Washington School Districts. The number of students residing in homeless environments in the Hillsboro-Deering School District during the 2016-2017 school year was as follows: 21 students at HDES, 7 students at HDMS and 10 students at HDHS for a total of 38 students from 24 families. While there was a decrease this year in the number of students and families who accessed the District’s Families in Transition Program, there was an increase in the number of homeless families living temporarily outside of their district that required assistance with transportation. HDSB partnered with 8 other districts to provide the transportation needed for 21 students from 14 families to access their education in their schools of origin.

Title I: Hillsboro-Deering Elementary School is a School-Wide Title I School this federally funded program’s intent is to provide students at risk of failure additional time with research-based targeted instruction in the areas of math and reading to increase their opportunity to become successful learners at their grade level. Title I programs do not supplant regular classroom instruction; they supplement the instruction.

As a Title I School, federal funds were received for students at risk of failure. This designation was determined by the free and reduced lunch count which was approximately 41% at HDES. These funds supported instructional salaries and supplies, school-wide professional development, parent education and involvement activities and project management.

In an effort to continue preparing the District’s early learners for social-emotional and academic success, HDES allocated a portion of the Title I funds toward a preschool teacher’s salary and benefits. These funds, in conjunction with IDEA federal funds, allowed the District’s two preschool teachers to offer several preschool sessions in order to promote social-emotional development and school readiness with the hopes of preventing and or closing educational gaps for our early learners.

In addition, one full-time and four part-time staff members were funded by the Title I grant to provide academic intervention for students in grades K-5. Students were selected based upon data from multiple assessments and parent and teacher recommendation and both extended day and extended year programs were offered in reading and math. Seventy-one students received supplemental instruction by Title I staff; 22 students made up to 6-months growth; 29 made 6-months to 1-year’s growth; and 20 made over a year’s growth.

With parental support and participation, Title I programs successfully accelerated student learning for many HDES students, contributing to the ongoing change in the culture and a climate of learning for students at-risk of academic failure and their families. HDES continued its partnership with families with a shared goal of improving math and reading by holding monthly Family Education and Activity Nights (FEAN) to provide an opportunity to present topics important to students and parents. Topics covered throughout the 2016-2017 school year were: Back to School, Fire Safety Tips, Anxiety and School, Family Literacy, Game Night (to promote math and reading skills through parent and child involvement), and Family Math Night. FEAN also provided an opportunity for Title I staff, teachers, volunteers and administrators to discuss topics important to individual families in a small group setting.

Each year, HDES invites local businesses, organizations, and community members to participate in the Title I Annual Meeting and Community Counts Night as a means of increasing an awareness for our families of the many resources available within their community, and, in turn, informing the community

Hillsboro-Deering 2017 Annual Report

of the programs available to our students through the support of the Title I federal grant.

Kid Adventures Before/Afterschool Programs (KA) – Elementary School Grades K-5 and HDMS Afterschool Clubs – Middle School Grades 6-8:

Kid Adventures (KA) and HDMS Clubs offered programs that kept students safe, provided academic and social supports, inspired them to learn, and assisted working families. A strong school-family-community partnership allowed both programs to capitalize on resources and opportunities for educational learning experiences through extended learning time before and after school, as well as summer programming.

The majority of funding for KA came from the 21st Century Community Learning Center (21st CCLC) Grant. Additional revenue sources in place for the program to operate were parent fees and fundraising. The University of New Hampshire Cooperative Extension, Hillsboro Parks and Recreation, Hillsboro Police Department, Osram Sylvania, Fuller Library, SAU 34, Hillsboro-Deering Elementary School and Food Service Department, HDES Parent-Teacher Organization, Caroline A. Fox State Forest and New England College were KA Community Partners which supported the programs through volunteer hours, donation of supplies and In-Kind services. During the 2016-2017 school year, 162 students participated in Kid Adventures Before/Afterschool Programs and 74 students participated in Kid Adventures Discovery Camps during the summer.

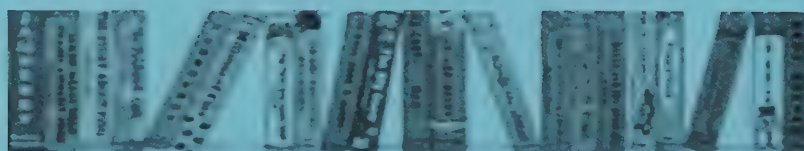
HDMS Clubs funding was derived from parent fees, Duncan-Jenkins Trust and the Hillsboro-Deering School District. The community partners were shared between both levels of programming thereby allowing students at HDES and HDMS to participate in and benefit from experiential learning opportunities. Homework Club was offered Monday-Thursday for an hour each day staffed by HDMS teachers. Two new opportunities for students this year were Hillcat Running Club and Girls on the Run. During 2016-2017, 77 students participated in the HDMS Clubs.

Federal Grants: Over nine hundred thousand dollars in federal grant funding was awarded to the Hillsboro-Deering School District. Each grant had very specific criteria regarding allocation of funds and required an approval process from the Superintendent to the New Hampshire Department of Education. Funds were used to hire staff, provide professional development opportunities and purchase books, materials, supplies, technology and equipment.

For additional information regarding the above material, please visit the Hillsboro-Deering School District website at www.hdsd.org.

Respectfully submitted,

Patricia Parenteau
Assistant Superintendent



Hillsboro-Deering 2017 Annual Report

Annual Report Director of Curriculum, Instruction, and Assessment 2016-2017

Curriculum and Instruction

SAU 34 continued to make progress during the 2016-17 school year with curriculum development and implementation. Curriculum alignment continued in all content areas through the use of K-12 vertical curriculum teams, with an emphasis on math. All work developed by each team is shared with staff in google classroom so all can be involved in the process. Further work to align our science curriculum with the NextGen Science Standards (NGSS) was also completed. These standards allow students to think critically about and analyze problems in order to find solutions to complex tasks. In all grades, science practices are used to learn new content and apply common themes. These standards will be assessed statewide through the NH Statewide Assessment System.

Our Professional Development Committee takes feedback from staff to bring topics of need and interest to our teachers and staff. This collaborative effort helps us to differentiate workshops based on feedback and need. Teachers and staff have time to choose offerings in which all staff, grade levels, or content areas may have to participate. Professional development is provided by outside and in-house experts. Implementation is followed-up with support provided through professional team collaboration and administration.

Assessment

As 2016-17 was the last year for the Smarter Balanced testing, I would like to share information about the new state testing starting this school year.

This is the first year of the new state tests in math, ELA, and science. The new test is referred to as the Statewide Assessment System, or SAS. Grades 3-8 will take the new NH Statewide Assessment System (NH SAS) for English language arts (ELA)/writing and mathematics. Grade 11 students will continue to take the College Board School Day SAT. All students in grades 5, 8 and 11 will also take the common statewide assessment for science. This is now the NH SAS for Science. Science will now be administered in grade 5, not grade 4. This does mean that grade 4 students who took the assessment in the spring of 2017 will take the statewide assessment again in grade 5. The change is based on the alignment to the science standards adopted in 2016.

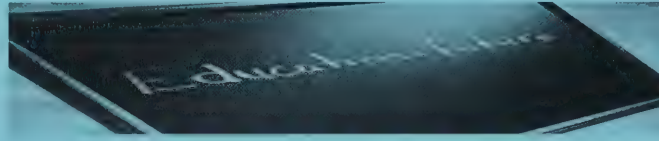
The NH DOE also offers the Dynamic Learning Maps Assessment (DLM) for ELA, Math and Science as the alternate assessment for the 1% of students who are not able to participate in the regular Statewide Assessment.

Our district moved to the STAR assessment in both math and reading. The information STAR gives us is directly aligned to the Common Core Standards. This information can be tied directly to instruction for each student and/or groups of students. This allows us to monitor the progress of student growth multiple times during the school year. Professional development in STAR is ongoing, and we have a STAR coach who provides guidance as we grow our expertise with these instruments. More information regarding the statewide assessment system can be found at:

Hillsboro-Deering 2017 Annual Report

https://www.education.nh.gov/instruction/assessment/documents/assessment_faqs2017.pdf

Respectfully Submitted,
Kevin L. Johnson, Ed.D.
Director of Curriculum, Instruction, and Assessment



Annual Report
Hillsboro-Deering Elementary School
Enrollment (Preschool through 5th grade): 549 students

2016 – 2017 Highlights

- In 2016 – 2017 a new administration team took over the Principal and Assistant Principal roles at HDES. Among the top priorities was to begin to understand the areas of strength and areas of challenge faced in the school and community. Meetings with faculty and parent groups highlighted a need and interest in a focus on student behavior and expectations and school climate and culture.
- In order to address areas of need, HDES embarked on the first steps of a multi-year initiative to bring a program called Responsive Classroom to the school. From www.responsiveclassroom.org: “*Responsive Classroom* is an evidence-based approach to education that focuses on the strong relationship between academic success and social-emotional learning (SEL). The Responsive Classroom approach empowers educators to create safe, joyful, and engaging learning communities where all students have a sense of belonging and feel significant.” In year one, HDES administration provided in-house professional development using Responsive Classroom teaching materials. The first unit presented was “Teaching Discipline in the Classroom,” with plans to provide additional professional development in core Responsive Classroom elements including “Teacher Language” and “Morning Meeting” in coming years. Several staff members and school administration also had the opportunity to take part in formal Responsive Classroom training off-site.
- In 2016 – 2017 HDES joined the rest of the district in expanding STAR 360 testing fully into all grades K - 5. This program is designed to measure early literacy, reading and mathematics skills and includes the math intervention program, Accelerated Math. Time was spent reviewing the data gathered from these assessments and learning about how the information could help drive instruction. In particular, math data was used in conjunction with Accelerated Math to develop small groups of students that could benefit from additional mathematics instruction and intervention. Pre- and post-test data indicated some success with this model and further math intervention strategies will be explored in 2017 – 2018.
- Our lower elementary phonics and writing instruction program “Foundations” was reviewed and plans were made for an expansion for adoption in Grade 3 in 2017 – 2018. The HDES Reading Specialist worked with teachers to develop a comprehensive scope and sequence of lessons for Spring 2017 designed to continue throughout 2017 – 2018. Test data indicates that the program has

Hillsboro-Deering 2017 Annual Report

improved the targeted academic skills for students.

- In addition to STAR 360, other diagnostic screenings were used to gauge student academic ability, progress monitor students in need of intervention, and to track student progress. AIMSweb testing was conducted in Early Literacy and Numeracy in Grades K and 1 and in Fluency in Grades 1 and 2. Kindergarten literacy skills were also measured using PALS Literacy Screening. Students in Grades 3 – 5 also participated in the state-mandated Smarter Balanced Assessment (SBAC) in both reading and mathematics in the Spring of 2017.
- One key focus of the HDES Instructional Leadership Team was to revise and develop the daily academic schedule for 2017 – 2018. The goal was to maximize academic learning time while also creating an opportunity for every classroom to have built in classroom community time that would allow Responsive Classroom activities, primarily Morning Meeting, to be conducted daily.
- A new HDES News and Information Blog called “Just for the Record” was developed to enhance school-home-community communication. The site may be reached through the school website at hdes.hdsd.org or at recordathdes.blogspot.com.

Enrichment and Activities

- After school clubs continued to flourish through the generosity of the Duncan-Jenkins Trust. Clubs included: Puzzles, Educational Computer Games, Pirate Club, Doodle Club, Legos, and Online Poster Club, among others. In the fall, 150 students (30% of HDES students) participated in clubs with 179 participating in the winter session (representing 36% of our students).
- Arts in education continued to be an important part of the HDES community, including the artist-in-residence program for 5th Grade with the No Strings Marionette Company as well several other visiting artists and performers throughout the school year. These efforts were supported by the Duncan Jenkins Trust and through the work of the HDES Cultural Art Committee.
- Among a variety of other activities throughout the year, the HDES PTO continued a fundraising effort to support the development of a new school playground. They hope to be able to one day replace the existing aging play structure. As of the end of the school year the fund contained approximately \$9000.
- Title I Family Education Activity nights were held most months and proved popular with students and families alike. Title I also provided educational opportunities for students during before and after school programming as well as through summer programming.
- Student Showcase, the annual HDES celebration of student work, was again a success in April.

Respectfully submitted,

Daniel Record
Principal

Hillsboro-Deering 2017 Annual Report

Hillsboro-Deering Middle School Annual Report 2016-2017

The enrollment for the 2016-2017 school year averaged 301 students. This was an increase of 21 students from the 2015-16 school year. The grade level enrollment averages were as follows: 8th grade – 102, 7th grade 97 and 6th grade 102. Grade level teams consisted of math, ELA (English Language Arts), writing, social studies and science. 6th and 7th grade students were scheduled into one semester of writing and one semester of STEM (Science Technology Engineering Math). Students were enrolled in two Unified Arts (UA) classes during the school day. The four UA classes, art, health, music and physical education rotated quarterly during the school year.

The students at HDMS participated in several building wide assessments to measure math and ELA skills during the school year. STAR 360 is a district level assessment that is given to students three times during the school year. The state wide SBAC assessment is given to all students in the spring. 2016-2017 was the second year that 8th grade students participated in the PSAT assessment. The PSAT is given to students to better prepare them for the SAT assessment that they will take in their junior year of high school.

Enrollment in Hillsboro-Deering Middle School's music program continued to increase. Over 100 students participated in chorus and or band. The winter and spring concerts provided the students the opportunity to perform in front of a large audience. This outstanding support is greatly appreciated! Several band and chorus students qualified for the Southwest District Music Festival this year. One 8th grade trumpet musician, qualified for the middle school state honor band.

Hillsboro-Deering Middle School students were able to take several class trips during the school year. The 6th grade class made the trip to Mt. Washington and were able to reach the summit of the mountain via the Cog Railway. The class also visited The American Stonehenge site which is located in Salem, NH. The 7th grade class took a trip to Lowell, MA to visit the Boot Cotton Mills Museum. The 8th grade class attended a play at the Capitol Center for the Arts in Concord, NH. Over 60 students in the 8th grade class participated in the annual class trip to Washington D.C. The students had a wonderful trip and they were excellent representatives of their school and communities.

This year, the National Geography Bee competition was held as an all school assembly in the gymnasium. Qualifying students from each grade competed in front of the entire student body and staff. The support they received was very impressive. 7th grader, David Denslow, was the overall building winner, which qualified him for the state competition.

Many after school opportunities are available for students at Hillsboro-Deering Middle School. Dance Committee, Student Council, DECA, Yearbook and Destination Imagination are all very active committees/clubs for students to join. The after school program started a new club model this year. Based on enrollment and feedback from students, it was a very successful first year. Over 20 clubs were offered for students to join. Some of the more popular clubs were, mountain biking, woodworking, cooking, drama, chess, digital photography, holiday crafts and art.

Student Council had another busy year sponsoring several school wide events. The Veteran's Day

Hillsboro-Deering 2017 Annual Report

breakfast saw over 30 veterans attend along with their middle school student. Caroling took place in December at a nearby nursing home. Student Council helped organize the Winter Carnival week in February. This group of students organized and hosted the Talent Show in April, which is always a student and family favorite.

Over 40 staff enjoyed working with our middle school students and their families to provide outstanding learning opportunities both in and out of the classroom during the past school year. We look forward to new opportunities that the next school year will bring.

Respectfully submitted,

Marc Peterson
Hillsboro-Deering Middle School Principal

Annual Report Hillsboro-Deering High School 2016-2017

During the 2016-2017 school year, the Extended Learning Opportunities (ELO) program provided a means for students to earn credit for learning experiences outside the traditional classroom. Students completed a total of 15 ELOs on various topics ranging from Women in Government, Hunter Safety, Firefighting, Intensive Reading, and Early Childhood Education. The School-to-Career Internship class provided additional career development opportunities for students to learn how to sell themselves in a competitive job market and explore careers in marketing, law enforcement, education, plumbing, dentistry, and culinary arts."

Thanks to the generosity of the Duncan-Jenkins Grant Committee, the National Honor Society was able to send four students to MIT Splash! Weekend in November of 2016. These students took classes ranging from salsa dancing to debate over the two day event.

The HDHS Music Dept. had another busy year! Once again, we had several students participate in All New England Choral and Band Festivals, Monadnock Valley District Music Festival, and NH All-State Auditions. In May, the 3rd HillStark Festival combined the talents of the HDHS and John Stark High School music departments for rehearsals and a trip to Boston where students performed in Faneuil Hall, toured Fenway Park and attended a Red Sox game and a Blue Man Group performance. We also had several guest conductors in the band room from UNH, Plymouth State, and Keene State College to spend time working with the small but mighty HDHS Concert Band.

The Costa Rican Exploration Trip offered a variety of cultural experiences and amazing natural wonders to its participants. During the spring vacation in April 2017 our group of teachers, students, and community members spent 9 days touring some of Costa Rica's most famous natural phenomena and unique cultural traditions. The group treated their senses to rich aromas at a coffee roastery in San José and sweet delights at a pineapple plantation in Sarapiquí. In Monteverde, they felt the thrill of a canopy adventure before visiting a local exchange to soak up indigenous customs and traditions. At Braulio Carrillo National Park, they soaked in the breathtaking biodiversity and geological wonders.

Hillsboro-Deering 2017 Annual Report

During the Fall sport season Hillcat Athletics and the entire school community witnessed the breaking of a long-time soccer scoring record set by Steve Parenteau in 1979 scoring 82 goals in his high school career. In the Fall of 2016, Bridgette Winters broke the 37 year record, scoring 83 goals in her high school career.

The Hillsboro-Deering/Hopkinton Redhawks kicked off their inaugural varsity football season in Division II after spending two years as a junior varsity program. The cooperative program has been a huge success and has made a positive impact on both school communities.

The New Hampshire Interscholastic Athletic Association honored seven H-DHS Senior Scholar Athletes: Kierston Clough, Meredith Denu, Nicole Mooney, Shannon Thomes, Melissa Veitch, Reed Cullen and William Dubuque. The NHIAA recognizes students who earned a minimum of a 3.5 GPA and participate in at least two varsity sports during their senior year.

Hillsboro-Deering High School DECA traveled to the international competition in Anaheim, California and won several accolades. The group attended the conference from April 25 – April 30, 2017 and during this event two teams made their way into the finals of their respective competitions and finished in the top 5 out of over 3000 teams in each competitive event.

This year H-D had two Virtual Business Sports Management teams qualify for the finals. The team of Nicholas Lester, Thomas Ferguson, and Ryan Gillett finished in 5th place internationally in an event that saw them do well through several rounds of competition. The team of Gunner Hagstrom, Nate McGillicuddy, and Max Costello (all freshmen) competed hard and finished just outside of medal contention in 9th place.

Similarly, H-D's Virtual Business Restaurant Management team of Matt Otten and Sam Audette finished in 5th place internationally in their event. The Restaurant competition was also heavily competed in this season with over 3000 teams from around the globe participating.

H-D also qualified a Virtual Business Retail Management team. The team of Sam Taylor, Dustin Vancleave, and Quinn Erickson made their way to the semi-finals and finished in 12th place.

It was announced that the combined competitors in all of the DECA Virtual Business events was 41,000 students this season with only the top 200 students making the finals. This means that HD students were in the top 0.5%.

Hillsboro-Deering DECA's School Based Enterprise was awarded the Gold Re-certified School Based Enterprise Award for "The Hillcat Corner", the chapter's school based enterprise. This is the tenth consecutive year that the chapter has received this award.

Additionally, sophomore Kimberly Rodier, who were elected to serve as New Hampshire DECA State Officers at the NH State Conference in February attended the EMPOWER Academy for State Officers.

Rounding out the team of twenty-three qualified students from Hillsboro-Deering were: seniors Meredith Denu, Allie Lester, and Shannon Thomes (Franchising Business Plan); senior Mason Connor (Accounting), juniors Colby Wilkens and Kianna Carter (Travel and Tourism Marketing), sophomore Josh Marshall (Human Resources Management), and freshmen Emma Breed (Thrive Academy) and

Hillsboro-Deering 2017 Annual Report

Miranda Feighery (Principles of Marketing).

We are excited to continue our work together improving and refining Hillsboro-Deering High School into a twenty-first century teaching and learning community that provides high quality, personalized education for every student.

H-DHS commits to building community,
providing a personalized education,
encouraging continual progress,
and inspiring purposeful lives.

Educationally Yours,

James O'Rourke, M.Ed.
Hillsboro-Deering High School Principal



**Windsor School District
New Hampshire
WARRANT
2018**

To the inhabitants of the town of Windsor School District in the County of Hillsborough in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: Tuesday, March 13, 2018

Time: 6:30pm

Location: Windsor Town Hall

Details: To act upon the following articles;

ARTICLE 1.

To choose by non-partisan ballot the following School District officials:

One School Board Member for a 3-year term

Moderator for a one-year term

Clerk for a one-year term

Treasurer for a one-year term

Auditor for a one-year term

ARTICLE 2.

To determine and appoint the salaries of the School Board and fix the compensation of any other officers or agents of the District.

ARTICLE 3.

To hear the reports of agents, auditors, committees or officers chosen and pass any vote relating thereto.

ARTICLE 4.

To see if the School District will vote to raise and appropriate for the support of schools, the payment of salaries of School District officials and agents, and for the payment of statutory obligations of the District, the sum of \$307,616 (three hundred and seven thousand, six hundred sixteen dollars) or take any other action in relation thereto.

ARTICLE 5.

Shall the voters of the Windsor School District adopt a school administrative unit budget of \$1,106,837 for the forthcoming fiscal year in which \$15,820 is assigned to the school budget of this school district? This year's adjusted budget of \$1,082,809 with \$15,605 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

ARTICLE 6.

To see if the school district will vote to authorize, indefinitely until rescinded, to retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II. Such fund balance retained may only be used to reduce the tax rate or for emergencies to be approved by the Department of Education under RSA 32:11. (Majority vote required)

ARTICLE 7.

To transact any other business that may legally come before said meeting.

Given under our hands, February 13, 2018.

DARLENE CUDDY, School Board Chair
CINDY STOSSE, School Board Member
GLORIA LANDRY, School Board Member

Table 1

**WINDSOR SCHOOL DISTRICT
FY 2019 Proposed Budget**

Description	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 PROPOSED
Students	15	23	16
REVENUES			
Unreserved Fund Balance	\$0	\$0	\$0
Local Property Tax	\$160,118	\$317,493	\$236,140
State Property Tax	\$59,468	\$57,725	\$61,231
Earnings on Investments/ Misc Revenue		\$0	\$0
State Adequacy Grant	\$75,179	\$0	\$0
TOTAL REVENUES	\$ 294,765	\$ 375,218	\$ 297,371
EXPENSES			
1100 Tuition	\$233,930	\$348,768	\$269,903
1200 Special Education	\$0	\$0	\$0
2310 Insurance	\$1,000	\$1,850	\$1,071
2320 School Board Salaries	\$900	\$900	\$900
2320 School Board Expenses	\$504	\$600	\$600
2320 School Board Clerk	\$15	\$15	\$15
2320 Treasurer	\$100	\$100	\$100
2320 Treasurer's Supplies	\$25	\$25	\$25
2320 Checklist & Ballot Clerks	\$30	\$30	\$30
2320 Moderator	\$5	\$5	\$5
2320 Auditor	\$10	\$10	\$10
2310 District Share - SAU #34	\$13,070	\$14,260	\$0
2721 Transportation	\$8,422	\$8,654	\$8,892
TOTAL EXPENDITURES	\$ 258,011	\$ 375,218	\$ 281,551
OTHER EXPENSES			
Transfer to Tuition Expendable Trust	\$ 0	\$ 0	\$ 0
Deficit Appropriation	\$ 0	\$ 0	\$ 0
TOTAL EXPENSES	\$ 258,011	\$ 375,218	\$ 281,551
Proposed SAU Budget			\$ 15,820
Total Expenses with SAU Budget			\$ 297,371

Table 2

**WINDSOR SCHOOL DISTRICT
FY 2019 Proposed Budget**

Regular Education Tuition				
	Students	Rate		Cost
Elementary School	7	\$ 16,605	\$	116,237
Middle School	5	\$ 14,972	\$	74,860
High School	4	\$ 19,702	\$	78,806
TOTAL TUITION	16		\$	269,903
Special Education Tuition				
	Students	Rate		Cost
High School	0	\$ 35,600	\$	-
TOTAL TUITION	0		\$	-
			\$	269,903

Table 3

SAU #34 PROPOSED BUDGET FY2018-2019				
EXPENDITURES		2017 Actual	2018 Budget	2019 Proposed Budget
100	SUPERINTENDENT SALARY	142,944	146,500	149,448
100	SUPERINTENDENT SALARY (SALE OF VACATION DAYS)	2,749	5,600	5,713
101	ASSISTANT SUPERINTENDENT	105,463	108,600	110,780
102	BUSINESS ADMINISTRATOR	85,193	87,500	89,148
103	ADMINISTRATIVE STAFF	139,560	149,600	150,300
104	DIRECTOR OF CURRICULUM, INSTRUCTION & ASSESSMENT	45,584	52,500	50,000
106	BOOKKEEPERS	111,175	95,600	97,600
	BUSINESS OFFICE ASSISTANT			22,464
110	HEALTH INS BUY OUT	19,979.41	36,000	27,000
211	HEALTH INSURANCE	68,913	73,300	91,585
212	DENTAL INSURANCE	10,248	10,000	11,000
213	LIFE INSURANCE	1,496	2,000	2,000
214	LONG TERM DISABILITY INSURANCE	1,751	2,500	2,500
220	FICA & MEDICARE	47,177	52,200	53,700
230	NH RETIREMENT	63,897	72,900	68,000
240	COURSE REIMBURSEMENT	960	5,000	5,000
250	UNEMPLOYMENT COMPENSATION	1,134	1,300	1,300
260	WORKER COMP INSURANCE	4,908	2,300	5,500
290	TRAINING	8,235	10,200	8,400
330	CONTRACTED PROFESSIONAL SERVICES	15,445	39,600	37,000
380	AUDIT & LEGAL FEES	5,889	9,000	9,000
430	EQUIPMENT REPAIRS & MAINT	-	5,000	2,500
442	COPIER & EQUIPMENT LEASES	7,709	12,000	10,000
450	OFFICE RENTAL	35,000	40,000	40,000
531	TELEPHONE SERVICES	15,063	8,500	17,500
534	POSTAGE	3,817	4,000	4,000
540	ADVERTISING	850	1,100	1,100
550	PRINTING EXPENSE	-	400	400
580	TRAVEL	5,896	10,200	8,000
610	SUPPLIES	8,927	10,000	10,000
640	BOOKS & PERIODICALS	199	200	200
730	COMPUTER EQUIPMENT	2,728	1,500	1,500
733	FURNITURE & FIXTURES	522	2,000	2,000
810	DUES & FEES	7,926	7,700	7,000
840	BOARD CONTINGENCY	36	200	200
890	ACADEMIC RECOGNITION	4,486	5,000	5,000
TOTAL		975,860	1,070,000	1,106,837

Table 4

**WINDSOR SCHOOL DISTRICT
Report of the School District Treasurer
Fiscal Year July 1, 2016 to June 30, 2017**

Balance on Hand - July 1, 2016		\$107,718.42
Received from Selectmen:		
Current Year Appropriation	\$ 207,436.00	
Revenue from State Sources	\$75,178.77	
Interest Income	\$258.39	
TOTAL RECEIPTS		\$ 282,873.16
TOTAL FUNDS AVAILABLE FOR FISCAL YEAR 2016-17		\$ 390,591.58
LESS SCHOOL BOARD ORDERS PAID:		
Fiscal Year 2016-2017		
Manifest #1 SAU Allocation – 1 st Qtr	\$ 3,267.50	
Manifest #2 Insurance	\$1,000.00	
Manifest #3 SAU Allocation – 2 nd Qtr	\$ 3,267.50	
Manifest #4 School Board Stipends	\$1,000.00	
Manifest #5 Transportation & 1 st Sem. Tuition	\$ 156,170.93	
Manifest #6 Villager & Granite Quill Publisher	\$ 290.00	
Manifest #7 Granite Quill Publishers	\$90.00	
Manifest #8 SAU Allocation – 3 rd Qtr	\$ 3,267.50	
Manifest #9 Auditor, Clerk & Moderator	\$30.00	
Manifest #10 The Villager	\$ 56.00	
Manifest #11 Villager & Granite Quill Publisher	\$ 68.00	
Manifest #12 SAU Allocation – 4 th Qtr	\$ 3,267.50	
Manifest #13 2 nd Semester Tuition	\$91,979.52	
TOTAL SCHOOL BOARD ORDERS PAID		\$ 263,754.45
Balance on Hand - June 30, 2017		\$ 126,837.13

Date: February 9, 2018

Kenneth Mathews,
Treasurer

AUDITOR'S CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of Windsor of which the above is a true summary for the fiscal year ending June 30, 2017 and find them correct in all respects.

2/9/18

Auditors Melissa Merrill

Date

Table 5

**WINDSOR SCHOOL DISTRICT
Detailed Statement of Receipts 2016-2017**

DATE	FROM WHOM	DESCRIPTION	AMOUNT
9/01/16	State of New Hampshire	Equitable Education Aid	\$ 15,827.00
11/02/16	State of New Hampshire	Equitable Education Aid	\$ 15,036.00
01/03/17	State of New Hampshire	Equitable Education Aid	\$ 22,554.00
03/31/17	State of New Hampshire	Equitable Education Aid	\$ 21,761.77
2/22/17	Town of Windsor	16-17 Appropriation	\$ 200,000.00
6/21/17	Town of Windsor	16-17 Appropriation	\$ 7,436.00
Various	Santander	Interest Income	\$ 258.36
TOTAL RECEIPTS DURING YEAR			\$282,873.16

Table 6

WINDSOR SCHOOL DISTRICT Balance Sheet Fiscal Year Ending June 30, 2017	
Assets:	
Cash - Checking	126,837.00
Liabilities & Fund Balance:	
Unassigned Fund Balance	126,837.00

Table 7

WINDSOR SCHOOL DISTRICT Special Education Programs & Services Pursuant to RSA 32:11-a		
	<i>2015-2016</i>	<i>2016-2017</i>
Expenditures		
Special Education General	\$0	\$0
Revenues		
State of NH Catastrophic Aid	\$0	\$0
Medicaid Reimbursement	\$0	\$0
Net Cost of Special Education:	\$0	\$0

**Windsor School District
New Hampshire
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To see if the School District will vote to raise and appropriate for the support of schools, the payment of salaries of School District officials and agents, and for the payment of statutory obligations of the District, the sum of \$307,616 (three hundred and seven thousand, six hundred sixteen dollars) or take any other action in relation thereto.

ARTICLE 5.

Shall the voters of the Windsor School District adopt a school administrative unit budget of \$1,106,837 for the forthcoming fiscal year in which \$15,820 is assigned to the school budget of this school district? This year's adjusted budget of \$1,082,809 with \$15,605 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

ARTICLE 6.

To see if the school district will vote to authorize, indefinitely until rescinded, to retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II. Such fund balance retained may only be used to reduce the tax rate or for emergencies to be approved by the Department of Education under RSA 32:11. (Majority vote required)

ARTICLE 7.

To transact any other business that may legally come before said meeting.

Given under our hands, February 13, 2018.

DARLENE CUDDY, School Board Chair
CINDY STOSSE, School Board Member
GLORIA LANDRY, School Board Member

Table 1

**WINDSOR SCHOOL DISTRICT
FY 2019 Proposed Budget**

Description	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2019 PROPOSED
Students	15	23	16
REVENUES			
Unreserved Fund Balance	\$0	\$0	\$0
Local Property Tax	\$160,118	\$317,493	\$236,140
State Property Tax	\$59,468	\$57,725	\$61,231
Earnings on Investments/ Misc Revenue		\$0	\$0
State Adequacy Grant	\$75,179	\$0	\$0
TOTAL REVENUES	\$ 294,765	\$ 375,218	\$ 297,371
EXPENSES			
1100 Tuition	\$233,930	\$348,768	\$269,903
1200 Special Education	\$0	\$0	\$0
2310 Insurance	\$1,000	\$1,850	\$1,071
2320 School Board Salaries	\$900	\$900	\$900
2320 School Board Expenses	\$504	\$600	\$600
2320 School Board Clerk	\$15	\$15	\$15
2320 Treasurer	\$100	\$100	\$100
2320 Treasurer's Supplies	\$25	\$25	\$25
2320 Checklist & Ballot Clerks	\$30	\$30	\$30
2320 Moderator	\$5	\$5	\$5
2320 Auditor	\$10	\$10	\$10
2310 District Share - SAU #34	\$13,070	\$14,260	\$0
2721 Transportation	\$8,422	\$8,654	\$8,892
TOTAL EXPENDITURES	\$ 258,011	\$ 375,218	\$ 281,551
OTHER EXPENSES			
Transfer to Tuition Expendable Trust	\$ 0	\$ 0	\$ 0
Deficit Appropriation	\$ 0	\$ 0	\$ 0
TOTAL EXPENSES	\$ 258,011	\$ 375,218	\$ 281,551
Proposed SAU Budget			\$ 15,820
Total Expenses with SAU Budget			\$ 297,371

Table 2

**WINDSOR SCHOOL DISTRICT
FY 2019 Proposed Budget**

Regular Education Tuition					
	Students		Rate		Cost
Elementary School	7	\$	16,605	\$	116,237
Middle School	5	\$	14,972	\$	74,860
High School	4	\$	19,702	\$	78,806
TOTAL TUITION	16			\$	269,903
Special Education Tuition					
	Students		Rate		Cost
High School	0	\$	35,600	\$	-
TOTAL TUITION	0			\$	-
				\$	269,903

Table 3

SAU #34 PROPOSED BUDGET FY2018-2019

EXPENDITURES		2017 Actual	2018 Budget	2019 Proposed Budget
100	SUPERINTENDENT SALARY	142,944	146,500	149,448
100	SUPERINTENDENT SALARY (SALE OF VACATION DAYS)	2,749	5,600	5,713
101	ASSISTANT SUPERINTENDENT	105,463	108,600	110,780
102	BUSINESS ADMINISTRATOR	85,193	87,500	89,148
103	ADMINISTRATIVE STAFF	139,560	149,600	150,300
104	DIRECTOR OF CURRICULUM, INSTRUCTION & ASSESSMENT	45,584	52,500	50,000
106	BOOKKEEPERS	111,175	95,600	97,600
	BUSINESS OFFICE ASSISTANT			22,464
110	HEALTH INS BUY OUT	19,979.41	36,000	27,000
211	HEALTH INSURANCE	68,913	73,300	91,585
212	DENTAL INSURANCE	10,248	10,000	11,000
213	LIFE INSURANCE	1,496	2,000	2,000
214	LONG TERM DISABILITY INSURANCE	1,751	2,500	2,500
220	FICA & MEDICARE	47,177	52,200	53,700
230	NH RETIREMENT	63,897	72,900	68,000
240	COURSE REIMBURSEMENT	960	5,000	5,000
250	UNEMPLOYMENT COMPENSATION	1,134	1,300	1,300
260	WORKER COMP INSURANCE	4,908	2,300	5,500
290	TRAINING	8,235	10,200	8,400
330	CONTRACTED PROFESSIONAL SERVICES	15,445	39,600	37,000
380	AUDIT & LEGAL FEES	5,889	9,000	9,000
430	EQUIPMENT REPAIRS & MAINT	-	5,000	2,500
442	COPIER & EQUIPMENT LEASES	7,709	12,000	10,000
450	OFFICE RENTAL	35,000	40,000	40,000
531	TELEPHONE SERVICES	15,063	8,500	17,500
534	POSTAGE	3,817	4,000	4,000
540	ADVERTISING	850	1,100	1,100
550	PRINTING EXPENSE	-	400	400
580	TRAVEL	5,896	10,200	8,000
610	SUPPLIES	8,927	10,000	10,000
640	BOOKS & PERIODICALS	199	200	200
730	COMPUTER EQUIPMENT	2,728	1,500	1,500
733	FURNITURE & FIXTURES	522	2,000	2,000
810	DUES & FEES	7,926	7,700	7,000
840	BOARD CONTINGENCY	36	200	200
890	ACADEMIC RECOGNITION	4,486	5,000	5,000
TOTAL		975,860	1,070,000	1,106,837

Table 4

**WINDSOR SCHOOL DISTRICT
Report of the School District Treasurer
Fiscal Year July 1, 2016 to June 30, 2017**

Balance on Hand - July 1, 2016	\$107,718.42
Received from Selectmen:	
Current Year Appropriation	\$ 207,436.00
Revenue from State Sources	\$75,178.77
Interest Income	\$258.39
TOTAL RECEIPTS	\$ 282,873.16
TOTAL FUNDS AVAILABLE FOR FISCAL YEAR 2016-17	\$ 390,591.58
LESS SCHOOL BOARD ORDERS PAID: Fiscal Year 2016-2017	
Manifest #1 SAU Allocation – 1 st Qtr	\$ 3,267.50
Manifest #2 Insurance	\$1,000.00
Manifest #3 SAU Allocation – 2nd Qtr	\$ 3,267.50
Manifest #4 School Board Stipends	\$1,000.00
Manifest #5 Transportation & 1 st Sem. Tuition	\$ 156,170.93
Manifest #6 Villager & Granite Quill Publisher	\$ 290.00
Manifest #7 Granite Quill Publishers	\$90.00
Manifest #8 SAU Allocation – 3rd Qtr	\$ 3,267.50
Manifest #9 Auditor, Clerk & Moderator	\$30.00
Manifest #10 The Villager	\$ 56.00
Manifest #11 Villager & Granite Quill Publisher	\$ 68.00
Manifest #12 SAU Allocation – 4th Qtr	\$ 3,267.50
Manifest #13 2 nd Semester Tuition	\$91,979.52
TOTAL SCHOOL BOARD ORDERS PAID	\$ 263,754.45
Balance on Hand - June 30, 2017	\$ 126,837.13

Date: February 9, 2018

Kenneth Mathews,
Treasurer

AUDITOR'S CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of Windsor of which the above is a true summary for the fiscal year ending June 30, 2017 and find them correct in all respects.

2/9/18

Auditors Melissa Merrill

Date

Table 5

WINDSOR SCHOOL DISTRICT
Detailed Statement of Receipts 2016-2017

DATE	FROM WHOM	DESCRIPTION	AMOUNT
9/01/16	State of New Hampshire	Equitable Education Aid	\$ 15,827.00
11/02/16	State of New Hampshire	Equitable Education Aid	\$ 15,036.00
01/03/17	State of New Hampshire	Equitable Education Aid	\$ 22,554.00
03/31/17	State of New Hampshire	Equitable Education Aid	\$ 21,761.77
2/22/17	Town of Windsor	16-17 Appropriation	\$ 200,000.00
6/21/17	Town of Windsor	16-17 Appropriation	\$ 7,436.00
Various	Santander	Interest Income	\$ 258.36
TOTAL RECEIPTS DURING YEAR			\$282,873.16

Table 6

WINDSOR SCHOOL DISTRICT	
Balance Sheet	
Fiscal Year Ending June 30, 2017	
Assets:	
Cash - Checking	126,837.00
Liabilities & Fund Balance:	
Unassigned Fund Balance	126,837.00

Table 7

WINDSOR SCHOOL DISTRICT		
Special Education Programs & Services Pursuant to RSA 32:11-a		
	<i>2015-2016</i>	<i>2016-2017</i>
Expenditures		
Special Education General	\$0	\$0
Revenues		
State of NH Catastrophic Aid	\$0	\$0
Medicaid Reimbursement	\$0	\$0
Net Cost of Special Education:	\$0	\$0

New Hampshire State Library



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