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2012

# TOWN OF DERRY



**ANNUAL REPORT  
FISCAL YEAR ENDING  
JUNE 30, 2012**





# TOWN OFFICERS

## Town Council

Bradley N. Benson, Chair  
Councilor at Large  
(2014)

Michael D. Fairbanks  
District #1  
(2015)

David E. Milz  
District #2  
(2013)

Neil F. Wetherbee  
District #3  
(2014)

Brian K. Chirichiello  
District #4  
(2013)

Phyllis M. Katsakiores  
Councilor-at-Large  
(2015)

Joel C. Olbricht  
Councilor-at-Large  
(2013)

## Treasurer

Rita Correia  
(2013)

## Town Clerk

Denise E. Neale  
(2013)

## Moderator

Margaret Ives  
(2014)

## Supervisors of the Checklist

Renee Routhier, Chair  
(2014)

Roland Routhier  
(2018)

Judy Strakalaitis  
(2016)

## Derry Public Library Trustees

Joan Crimlisk  
(2013)

Elizabeth Ives  
(2013)

Dorothy Wiley  
(2014)

Phyllis Howard  
(2014)

Christine Wellington  
(2014)

Charles Zoeller  
(2015)

Jack Robillard  
(2015)

# TOWN OFFICERS

Town Engineer  
Richard J. [Name]  
1991

Town Clerk  
[Name]  
1991

Town Treasurer  
[Name]  
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Town Assessor  
[Name]  
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Town Administrator  
[Name]  
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Town Supervisor  
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Town Supervisor  
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Town Supervisor  
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Supervisor of the Police  
[Name]  
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Town Supervisor  
[Name]  
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Deputy Police Officer  
[Name]  
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Town Supervisor  
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[Name]  
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# TOWN OFFICERS

(Continued)

## Taylor Library Trustees

Candace Andrews  
(2013)

Ben Hamblett  
(2013)

Barbara Holmes  
(2014)

Amy Huntemann  
(2014)

Pamela Otis  
(2015)

## Trustees of Trust Funds

Michael Gill, Chair  
(2013)

Betsy Burtis  
(2014)

James C. Webb  
(2015)



# TOWN DEPARTMENTS AND OFFICES

## **EXECUTIVE DEPARTMENT**

John P. Anderson, Town Administrator  
Larry Budreau, Human Resources Director & Assistant Town Administrator

### **IT/GIS**

Douglas Rathburn  
Manager

### **Derry Cable Television**

Chris Martin  
Administrator

## **FINANCE DEPARTMENT**

Frank Childs, Chief Financial Officer  
Janice A. Mobsby, Controller  
David N. Gomez, Assessor  
Nancy H. Watson, Tax Collector / Municipal Agent  
Jill McLaughlin, Human Services Administrator

## **POLICE DEPARTMENT**

Edward B. Garone, Chief  
George Feole, Captain  
Vern Thomas, Captain  
Marlene Bishop, Animal Control Officer

## **FIRE DEPARTMENT & EMERGENCY MANAGEMENT**

George Klauber, Chief

## **PLANNING DEPARTMENT**

George Sioras, Director

## **PUBLIC WORKS DEPARTMENT**

Michael Fowler, Director  
Thomas Carrier, Water/Wastewater Superintendent & Deputy Director  
Eric Bodenrader, Parks and Recreation Director  
Alan Côté, Superintendent of Operations  
Robert Mackey, Code Enforcement



# TOWN DEPARTMENTS AND OFFICES

## EXECUTIVE DEPARTMENT

100 N. Main Street, Room 100  
Tel: 203-438-1234

Mayor: [Name]  
Town Clerk: [Name]  
Town Engineer: [Name]

Town Administrator: [Name]  
Town Manager: [Name]

## PLANNING DEPARTMENT

100 N. Main Street, Room 100  
Tel: 203-438-1234  
Planning Board: [Name]  
Planning Commission: [Name]

## FINANCE DEPARTMENT

100 N. Main Street, Room 100  
Tel: 203-438-1234  
Finance Officer: [Name]  
Treasurer: [Name]

## HEALTH DEPARTMENT & SANITATION

100 N. Main Street, Room 100

## PLANNING DEPARTMENT

100 N. Main Street, Room 100

## PUBLIC WORKS DEPARTMENT

100 N. Main Street, Room 100  
Tel: 203-438-1234  
Public Works Director: [Name]  
Street Department: [Name]  
Sanitation Department: [Name]

# TOWN BOARDS & COMMITTEES

## PLANNING BOARD

David Granese, Chair  
(2013)  
Jim MacEachern  
(2013)  
David Milz  
Council Representative

John O'Connor, Vice Chair  
(2015)  
Jan Choiniere  
(2014)  
John P. Anderson  
Town Administrator

Frank Bartkiewicz, Sec.  
(2015)  
Darrell Park  
(2014)  
Randy Chase  
Administrative Rep.

### *Alternates*

Lori Davidson  
(2013)

Ann Marie Alongi  
(2014)

Joseph Donohue  
(2015)

## ZONING BOARD OF ADJUSTMENT

Allan Virr, Chair  
(2014)  
Donald Burgess  
(2013)

Albert Dimmock, Vice Chair  
(2014)

Ernest Osborn, Sec.  
(2013)  
Lynn Perkins  
(2015)

### *Alternates*

Louis Serrecchia  
(2013)  
Teresa Hampton  
(2014)

Joseph Carnevale  
(2013)

Amy Colbert  
(2014)  
Frank Mazzuchelli  
(2015)

## HIGHWAY SAFETY COMMITTEE

Alan Cote, Public Works  
Chief Edward B. Garone, Police  
Chief George Klauber, Fire  
Jane Simard, School

Tom Caron, Chair,  
Grant Benson, Jr.  
Randall Chase  
Mike Houghton  
Albert Dimmock  
Vacant

## DERRY HOUSING AUTHORITY

Robert Fleig, Executive Director

### *Board of Commissioners*

J. Leonard Sweeney III, Chair  
(2016)

Sandra Amabello, Vice Chair  
(2013)

Frederick Tompkins  
(2014)

Thomas G. Hosey, Treasurer  
(2015)

Lt. Christopher Williams  
(2017)

David E. Milz  
Council Representative

# TOWN BOARDS & COMMITTEES

**PLANNING BOARD**  
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### CONSERVATION COMMISSION

Margaret Ives, Chair  
(2013)

Beverly Ferrante  
(2014)

Riccardo Buzzanga  
(2014)

Paul Dionne, Vice Chair  
(2015)

Dennis Wiley  
(2015)

Neil Wetherbee  
Council Representative

Jim Arruda  
(2015)

Paul Doolittle  
(2013)

#### *Alternates*

Richard Tripp  
(2013)

Margaret Kinsella  
(2015)

James Degnan  
(2013)

Marianne Page  
(2015)

### HERITAGE COMMISSION

Karen Blandford-Anderson, Chair  
(2014)

Elaine Connors, Secretary  
(2013)

Marion R. Pounder  
(2013)

Donald Kirkland, Vice Chair  
(2014)

Brenton Kearley  
(2013)

Phyllis Katsakiores  
Council Representative

#### *Alternates*

Roger Konstant  
(2014)

Rosemary Fesh  
(2015)

### SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

Frank Bartkiewicz  
(2016)

Joseph Donahue  
(2016)

Darrell Park  
(2016)

Vacant  
(2016)

*Alternate*  
Vacant  
(2016)

### ENERGY & ENVIRONMENTAL ADVISORY COMMITTEE

Tom Cardon, Chair  
(2013)

Marc Flattes  
(2015)

Chris Cox  
(2013)

Maureen Reno, Vice Chair  
(2014)

Tom Minnion  
(2013)

*Alternates*  
Jim Ricker  
(2015)

Jonathan Keaney, Secretary  
(2015)

David Milz  
Council Representative

Catherine Barlette  
(2014)



**DERRY REDC LOAN REVIEW COMMITTEE**

Carl Accardo  
(2013)

Robert Gorham  
(2013)

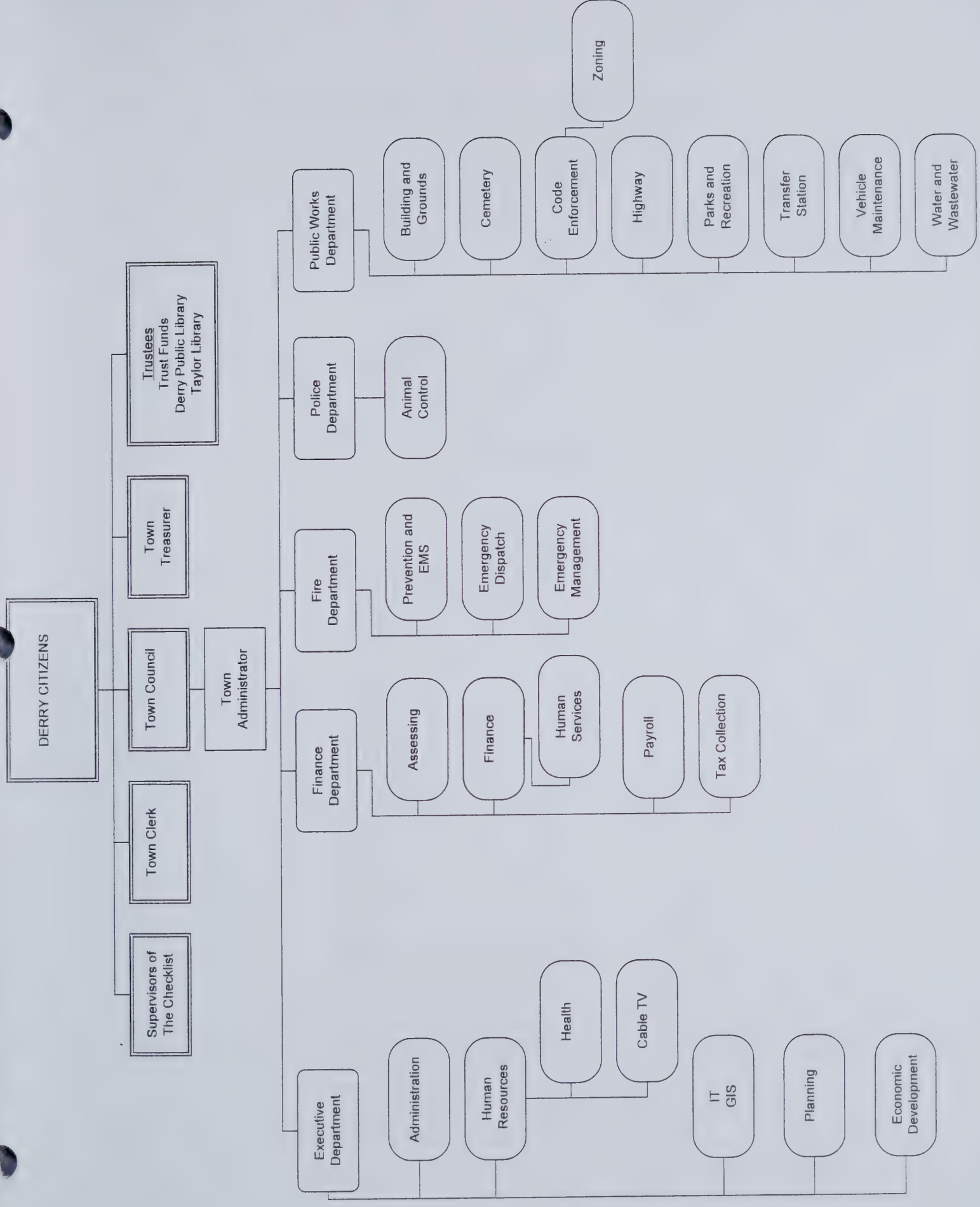
Lauren Neves  
(2013)

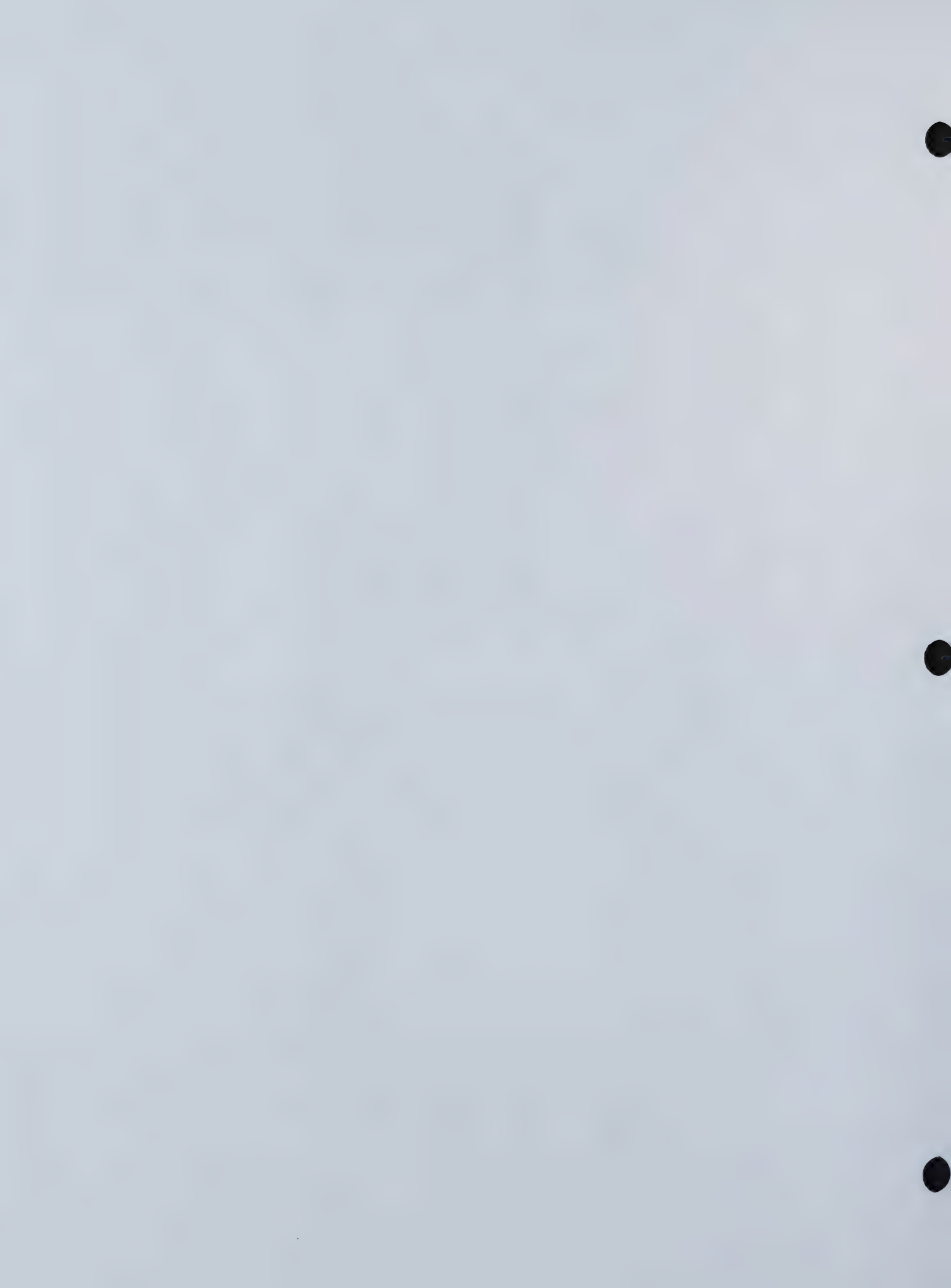
John Phelan  
(2013)

Vacant  
(2013)











## TOWN OF DERRY DEPARTMENTS & DIVISIONS

Town Council / Town Administrator

Information Technology / IT

Planning

### **Finance Department**

Assessing

Finance

Human Services

Tax Collector

### **Fire Department**

Ambulance Services

Dispatch Services

Emergency Management

### **Human Resources**

Derry Community Television

Public Health

### **Police Department**

Animal Control

Public Library

### **Public Works**

Buildings & Grounds

Cemetery

Code Enforcement/Building/Zoning

Engineering

Highway

Parks & Recreation

Transfer Station

Vehicle Maintenance

Water/Wastewater

Supervisors of the Checklist

Taylor Library

Town Clerk

Treasurer

Trust Funds

## BOARDS & COMMITTEES

Conservation Commission

Energy/Environmental Advisory Committee

Heritage Commission

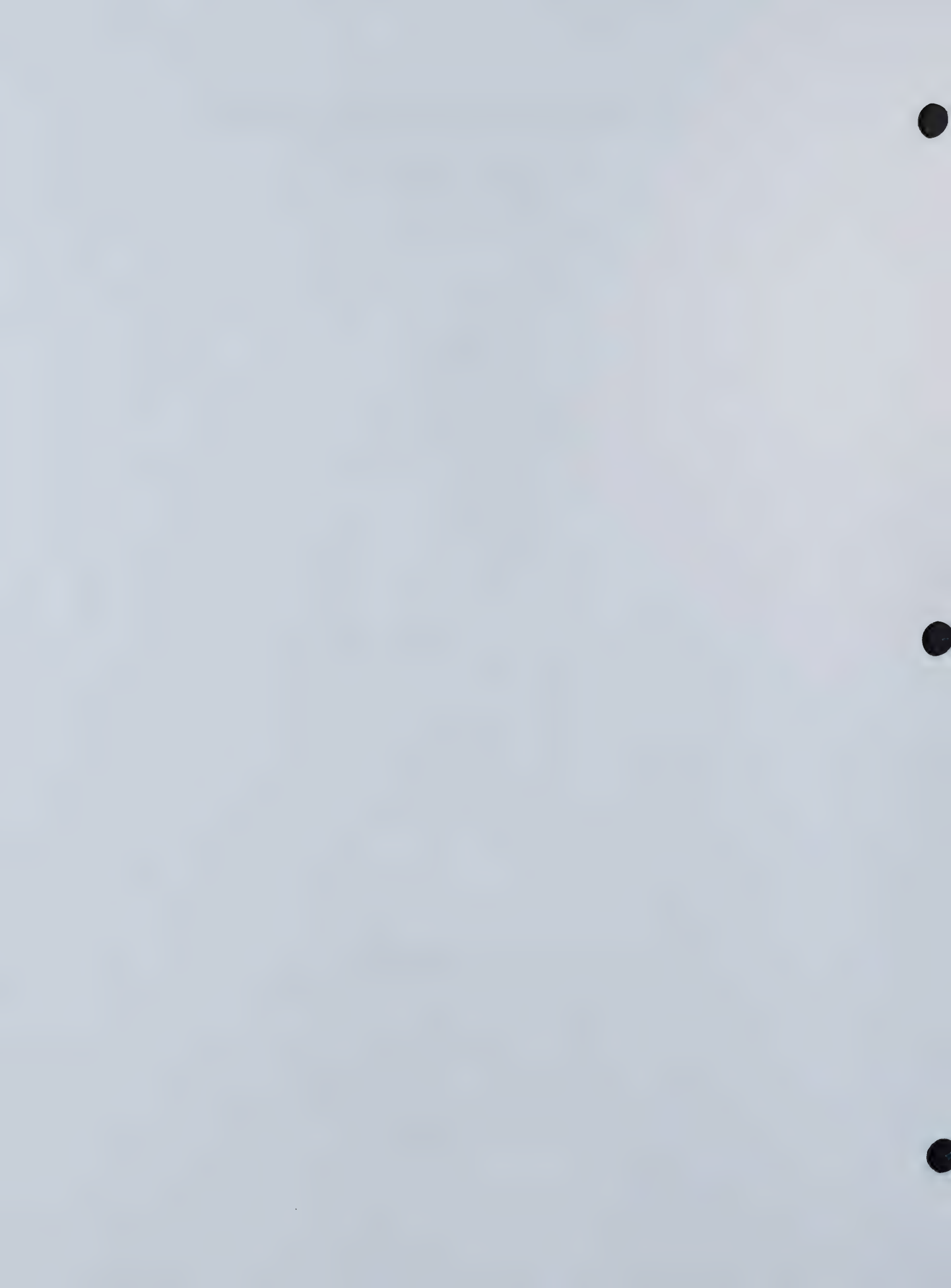
Highway Safety Committee

Housing & Redevelopment Authority

Planning Board

Southern New Hampshire Planning Commission

Zoning Board of Adjustment



## TOWN COUNCIL CHAIR & TOWN ADMINISTRATORS REPORT

On behalf of the Town Council, we want to thank you for your continued support of your local government. The Town of Derry had a very successful year, continuing to provide a high level of services to our citizens. As you will read in the rest of this annual report our individual departments; Public Works, Police, Fire, Finance and the Executive Department, led by the senior management team continued to provide our community first class service and support.

The Town Council worked with Town staff to bring in a responsible budget for fiscal year 2013. The council approved budget reduced the Town Administrators recommended budget to a 1.8% increase over the budget for fiscal year 2012. The council adopted budget is 1.4% below the tax cap of 3.2%.

The fiscal year concluded saw several projects completed or significantly moving in that direction. In our Public Works Department, the purchase of three advanced technology front line plow/salt vehicles will serve our community well in the ongoing efforts to reduce salt in the watershed. The work to upgrade Route 28/Manchester Road from the intersection with Tsienneto Road began and should serve us well for years to come. Working closely with the Derry Rail Trail Alliance, we were able to complete the Derry Rail Trail to the Windham line. This trail now connects Derry to Windham and Salem to the south. We will continue to work with partners to see that this trail continues to provide all a safe convenient place to recreate. Several major projects were undertaken in the last year with the approval of the Town Council – the town pre-bought salt for the winter of 2013 with monies unspent in 2012 for that purpose, reducing this budget for 2013. We were able to continue to work hard to keep costs down and you can read the individual efforts of the ten public works divisions in the report submitted by the Public Works Director.

The Finance Department continued the fine work they have been recognized for over the years, and the town was once again the proud recipients of the Certificate of Achievement for Excellence in Financial Reporting for our Comprehensive Annual Financial Report (CAFR). The ongoing daily finance operations along with the preparation for the annual audit along with the development of annual budgets and Capital Improvement Plans are the focus of much of the work of this department. Please see the individual department report for the finance Department division reports, from the Assessing Division, Human Services and Tax Collection divisions. We are very proud of the excellent work this Department provides to our community.

Our public safety officials continue to provide what we believe to be the best public safety operations in the State. Of particular note was the celebration this year of Police Chief Edward B. Garone's 40<sup>th</sup> year of service to our community - as our Chief. Our hats are off to him for this milestone, one that very few of his colleagues have ever achieved. We are very proud that he has chosen to make such an enduring mark on our community, and look forward to working with him for many years to come to continue to serve and protect the citizens of our community. The department report once again provides additional insight into the operations handled over the





past year. I could encourage you to review it. Thanks to all the members of our Police Department for the superb service they provide our community.

Our Fire Department and Emergency Management Bureau also continued the incredible service delivery to our citizens and guests that have earned them high marks over the years. Under the coordination of the Emergency Management staff we responded to several events over the last year, with the continued level of excellence that has been our custom. The various division reports follow for detail on individual operations. Our thanks to all our fire department personnel for all they do every day to keep us safe.

Of particular note in the Executive Department was the settlement with the Derry Police Patrolman's Association of a contract after four years of negotiations and the signing of a four month contract with our support staff AFSCME members. We will continue to work with all of our union partners to come to terms on agreements that will benefit the town and our employees.

Again, thank you for the opportunity to continue to serve this community as your Town Council Chair and Town Administrator.

Respectfully submitted,

*Bradley N. Benson, Chair*

Bradley N. Benson, Chair  
Derry Town Council

*John P. Anderson*

John P. Anderson  
Town Administrator



## INFORMATION TECHNOLOGY

2012 was business as usual for the IT Department staff. We continue to focus on virtualization with more than 85% of our server inventory now virtualized. We have started to virtualize the Derry Fire Department's physical server infrastructure.

We continued to upgrade and expand our current wide area capabilities (WAN). After reviewing the costs to run fiber to the Hampstead Rd. Station we researched alternate methods for providing network services to not one but all stations utilizing alternative technology. It was determined that we could provide network speeds (10mb+) to not only one, but all the stations using existing copper already running to each station. Using carrier grade ADSL technology we made this a reality. A great example of thinking "outside the box" we have managed to provide three times the service using the same amount of funding.

Wireless and fiber technology was also used in camera security implementation at our Transfer Lane facilities. We not how around the clock surveillance using a central feed back to the Police Department. Using our fiber network we've also provided the same services to the Derry Public Library.

Another major project that is currently entering its final stages is the implementation of new phones systems at both the Fire and Police Departments. These new systems using the latest VOIP (Voice over IP) technology are now coming online replacing analog systems that are well over fifteen years old. We expect to wrap up this project before the end of October.

In April of 2012 we finally went live with our online permitting application. This software has allowed both homeowners and contractors to apply for and submit permit information online. This has dramatically reduced foot traffic in the Code Enforcement Office as well as allowing staff to spend needed time on other issues.

## GIS

Our current online GIS system has been upgraded to allow the ability to edit feature sets in real time using a custom application written for the iPad. Utility workers in the field have the ability to edit asset features in real-time using this technology. As the information is updated it then displays on the map allowing the end users to constantly be looking at the latest data. We are also using GIS utilizing the same technology to update our current storm water inventory to comply with State of N.H. mandates.

As with any GIS system a majority of our time is spent editing and updating existing layers and feature sets.

Respectfully Submitted,  
*Douglas A. Rathburn*  
Douglas A. Rathburn, IT/GIS Manager





## PLANNING DEPARTMENT

Fiscal Year 2012 activity in the Planning Department continued at a steady pace as both new residential and commercial development plans were submitted to the office. As a result of the new commercial development in the TIF (Tax Increment Finance District) district including Pinkerton Place, the new super Wal-Mart store and Burlington Self-Storage, there has been a lot of interest in that part of town and Ashleigh Drive for future development. The department has met with interested developers and commercial real estate agents to discuss conceptual plans and potential future development. Hopefully more definitive plans will be submitted during fiscal year 2013.

This past year the planning staff worked with the Planning Board and Code Enforcement Department on some zoning amendments in the Industrial IV zoning district (Manchester Road area) which will now allow for more commercial and industrial uses as well as clean up the permitted uses and language to more accurately reflect what is actually in the zone of existing uses as well as to allow for future development. The last time this zoning district was amended was back in the 1970's. The department also began work with the Planning Board on the re-zoning of the Webster's Corner and Route 28 General Commercial zoning district. The Webster's Corner area and Route 28, down to the Robert Frost Farm area, will see an extension of municipal sewer and water to that area and the Town Council requested that the Planning Department and Planning Board look at the zoning for this area of town. Work has begun and will continue into 2013.

The department also worked with the Southern New Hampshire Planning Commission on a Regional Economic Development Plan as well as the Derry Source Water Protection Plan. Both plans were adopted by the Planning Board and made as references part of the town's Master Plan. Thank you to Liz Robidoux, Planning Department and Craig Durrett, Public Works Department, on their great effort working on the Water Resource Plan.

This past year the department worked with the Town Administrator's office on two initiatives with a hope that they both will be a great benefit to our downtown revitalization efforts. They included working on a Request For Proposal for the redevelopment of town-owned parcels at 1 & 3 Central Court in the Central Business District as well as assisting with the a program called the Downtown Revitalization Tax Relief Program. These initiatives, in conjunction with the activities and work of the Downtown Committee, hopefully will continue our long-term efforts of downtown redevelopment and revitalization. Also thanks to the Downtown Committee for their dedication and role in assisting the town in our efforts.

The department continues our work with the Southern New Hampshire Planning Commission, the Southern New Hampshire Regional Economic Development Corporation (REDC), CART (Greater Derry-Salem Cooperative Alliance for Regional Transportation) as well as the Greater Derry-Londonderry Chamber of Commerce on regional planning, business, and transportation issues. Additionally staff has continued to provide assistance on the Environmental Impact Study for the exit 4A project to the federal, state, and engineering consultants working on the report. The department also



assisted the Fire Department with the new E-911 house numbering requirements in the Land Development Control Regulations.

In closing I would like to once again thank the members of the Planning Board for their continued support and assistance with our department particularly with regard to the challenging zoning revisions. We also want to welcome aboard our new members and kudos to our chairman, David Granese for being an excellent chairman and his and the board's professionalism. They make our jobs easier!

I also want to once again thank and acknowledge the staff in the Code Enforcement, Police, Public Works, and Fire Departments for their cooperation and efforts on making the Technical Review Committee (TRC) process a success and our efforts to be business-friendly and our expedited review of development plans and permitting.

Finally, I would like to once again acknowledge and thank our Planning Assistant, Liz Robidoux, for her excellent staff assistance to both the Planning Director and Planning Board and keeping us on tract and organized as well as her hard work and professionalism. The Planning Department looks forward in continuing to provide professional and prompt service to the Town of Derry and its residents and business community.

Respectfully submitted,

*George H. Sioras*

George H. Sioras  
Planning Director





## FINANCE DEPARTMENT

A major function each year is the development and presentation of the next year's fiscal budget, in conjunction with the various Town departments. The consumer price index used to determine the tax cap each year did increase by 3.2% in 2011, the rate allowed for the development of the FY13 budget. The Town's management team developed a budget that fully utilized the increase allowed by the tax cap in order to offset a significant increase in its contribution to the NH Retirement System. The development of the FY2013 budget continued to be a challenge given inflationary and contractual increases in the Town's operating costs, while maintaining a delicate balance between delivering expected services and capital project investment. The Chief Financial Officer and Controller reviewed all budgets with Town departments before the draft budget was submitted to the Town Administrator for his consideration with department heads. Subsequent meetings with the Town Administrator and the department heads were held to reach consensus on the budget that was presented to the Town Council. The Town Council then held a series of public workshops with Town staff, as well as a public hearing, to review and discuss the budget, and make changes that they deemed appropriate. The final FY2013 budget approved by the Town Council on May 14, 2012 reflected an increase of 1.8% versus the 3.2% CPI increase that is allowed by the Town's Charter. The use of fund balance in the approved budget was primarily for infrastructure improvements.

As I stated last year and it is still the case, despite difficult economic times locally and nationally, the Town's finances remain in excellent shape, under girded by a healthy fund balance. Moody's Investor Service continues to rate the Town's bonds at Aa2.

A continued focus of the Department is to hire well-qualified staff and provide them training as we strive to continually improve the professionalism and customer-oriented service of our staff. I have a dedicated, competent, customer-oriented staff and thank them for their work effort and professionalism. I particularly want to recognize the continued strong contributions by the Department's Division Heads...Controller Janice Mobsby, Tax Collector Nancy Watson, Assessor David Gomez and Human Services Administrator Jill McLaughlin. As I write this report, Tax Collector Nancy Watson has announced her retirement and will be leaving the Town's employ on October 31, 2012. We extend thanks to her for her service to the Town and wish her the best in retirement. The process to select her successor is already well underway.

Separate reports follow for the Assessing, Finance, Human Services and Tax Collection Divisions, providing more details on division operations during FY2012.

Respectfully submitted,

*Frank L. Childs*

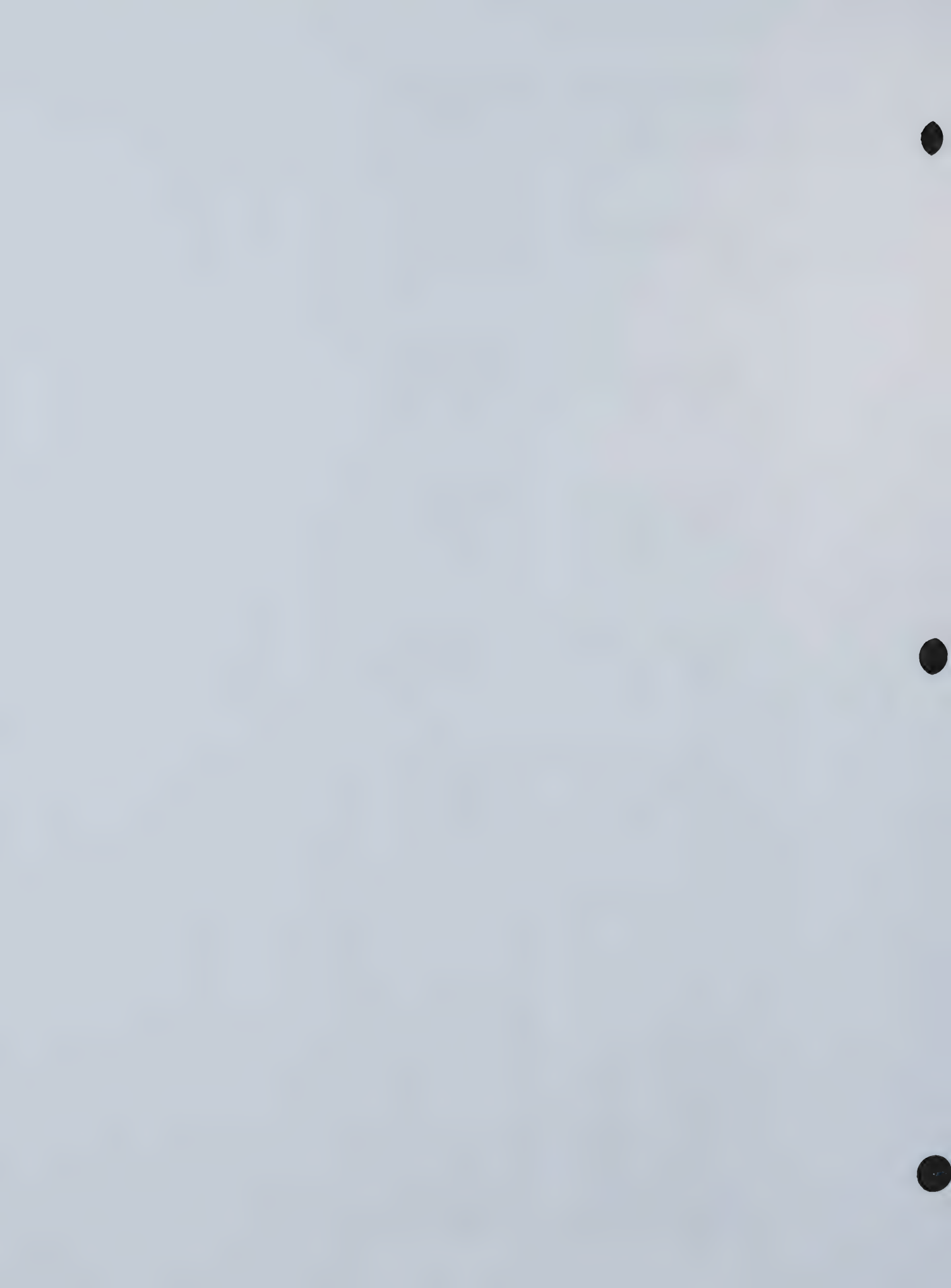
Chief Financial Officer



**TOWN OF DERRY, NH**  
 Town Council Six Year Capital Improvement Plan  
 FY 2012 - 2017

SUMMARY	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
FIRE (1)	\$166,665	\$470,051	\$656,000	\$645,000	\$967,000	\$970,001
EMERGENCY MANAGEMENT	\$0	\$16,750	\$18,000	\$48,500	\$75,000	\$94,000
EXECUTIVE / FINANCE	\$15,001	\$65,001	\$50,501	\$100,001	\$1	\$1
COMMUNITY DEVELOPMENT	\$0	\$0	\$0	\$0	\$0	\$0
POLICE	\$369,560	\$200,530	\$449,994	\$150,000	\$0	\$519,988
PUBLIC WORKS	\$383,501	\$2,190,001	\$1,381,001	\$1,555,001	\$671,001	\$465,001
DERRY PUBLIC LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0
TAYLOR LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOWN OF DERRY GOVERNMENT Sub Totals (excluding W, WW, Cable &amp; DCSD)</b>	<b>934,727</b>	<b>2,942,333</b>	<b>2,555,496</b>	<b>2,498,502</b>	<b>1,713,002</b>	<b>2,048,991</b>
WATER	1,262,000	290,000	4,870,000	270,000	645,000	695,000
WASTEWATER	1,364,000	240,000	7,085,000	1,145,000	200,000	4,800,000
CABLE	31,500	30,000	35,000	32,000	27,000	36,000
<b>TOWN OF DERRY TOTAL CIP</b>	<b>\$3,592,227</b>	<b>\$3,502,333</b>	<b>\$14,545,496</b>	<b>\$3,945,502</b>	<b>\$2,585,002</b>	<b>\$7,579,991</b>

(1) Includes \$826,000 for regional training simulators (FY13-FY17), that would only be funded if grants were received and accepted.





## Assessing Division

Fiscal Year 2012 was a very productive and busy year for Assessing. Our work plan included an:

- assessment update for 2012
- review of exemption and veteran credit files
- internal review of all Current Use files that reflected a change in the base assessed values per acre (effective April 1, 2012 per the New Hampshire Current Use Board effective for April 1, 2012)
- completion of annual cycled inspections of approximately one fifth of the Town's properties
- review of various Utility and Communication properties (telephone and cable, etc.)
- completion of a detailed "Assessing Division Report of Operations and Budget" for the Town Council

The real estate market continues to have value volatility. As a result, we continue to monitor the situation, to make appropriate recommendations to the Town Council (Board of Assessors) on how the Town needs to address those changes.

Each year the DRA, as required by State Statute, performs an equalization study of all communities in the State. The DRA's study conducted for 2011 indicated that the Town's overall level of assessed value to market value was 105.9% (for 2010 it was 100.2). The acceptable range by State Standards is 90% to 110%.

The DRA's study also indicates the co-efficient of dispersion (C.O.D.) to be 11.9% for year 2011 (12.7% for 2010). This C.O.D. is considered to be in the 'good' range, for tax year 2011. Although the C.O.D. favorably decreased from the 2010 level, it still was an indication that work must be done to update assessments in the near future. It is the measure by which assessments can be compared within similar classes of property and different classes of property. Any decision to conduct assessment updates and revaluations must consider this number above all others.

As a result of these and previous reviews by DRA regarding assessment levels and the C.O.D., we had recommended to the Town Council, as the Board of Assessors, that we needed to proceed with a Town-wide assessments update for FY2012. Funding was provided in the FY2012 budget and the update was completed in August 2012. Our goal as a result of the assessment update is to achieve overall sales to assessment ratio of 99% when the DRA completes its review of 2012 assessments in March of 2013.

In response to Town Council inquiries during the FY2012 budget process, Assessing developed and presented a thorough and detailed "Assessing Division Report of Operations and Budget" at the Councils November 15, 2011 meeting. The Report - showed how and why the Assessing



Division continues to recommend assessment updates every two years and an annual cycled inspection program provided historical information on the cost of Assessing services, and the rationale for maintaining the Town's sales to assessment ratio as close to 100% as possible, within the State mandated range of 90%-110. The cycled inspection program assures that we meet the inspection requirements of State Statutes and DRA Rules. The Report also compared Derry's Operations and Budget to those of other similar New Hampshire communities. The Report set forth where services could be shifted and costs contained or reduced, resulting in a savings of approximately \$30,500.

The Town's 2012 net taxable valuation is \$2,331,939,161. This figure will be used by DRA to set the 2012 tax rate in October 2012. The decrease reflects the assessment update completed in July of 2012, which was partially offset by the cycled inspections completed this summer and the impact of building permits issued since April 1, 2011.

Within the Town of Derry is the Chase's Grove Village District that must be reported to DRA. The net assessed value of this district reported for 2012 is \$8,650,553. There was no appropriation for this district for tax purposes for 2011; therefore there was no tax rate to report.

The public can access much of our assessment data on-line. Assessment data is updated monthly and may be viewed at [www.visionappraisal.com](http://www.visionappraisal.com) for the Town of Derry. A link to this data can be found on the Town's website. We ask that if you use this tool, that you report any issues to the Assessing Division as soon as you can. We will address them immediately. We have found that the VISION system is very user friendly and has easy look up and reporting routines. Also, there is one workstation in the Public Research Area at the Municipal Center next to the Assessor's Office, which is available for the general public to access this data. Property record cards are printable from that workstation and on-line. The on-line feature of the new system has and will continue to save Assessing time as appraisers, realtors, attorneys, the general public, and the various Town departments can easily access the data on-line.

Other on-line features found at [www.derry-nh.org](http://www.derry-nh.org) that have been in place for a number of years are the Town's tax maps and 'Derry GIS' that has search fields that will locate owners, assessment information, abutters lists, the location of town water and sewer lines and many other features. All this information is available to print from your home or office. We also have links on the Assessing portion of the Town's website for all property tax exemptions and Veteran Credit qualifications and application procedures, as well as Current Use information.

We encourage taxpayers to review the reverse side of their tax bills for very important collection and assessment information, including assistance that is allowed by State Statute that may be available through this office. If you feel you may qualify or have questions, do not hesitate to contact Assessing at 603-432-6104. All applicants must meet various levels of criteria, and filing time lines (April 15, 2013) to qualify for any programs offered.



I thank my staff, especially Deputy Assessor Barbara Chapman, for a job well done, not only performing her duties but also those of mine that required immediate, and constant attention during my extended medical absence at the beginning of 2012. Barbara's, Sue Conroy's and Mark Jesionowski's efforts provided a high and seamless level of service to all our customers during that time. For that assistance I am truly grateful.

The Assessing staff and I wish to thank the public and our other Town Departments and Staff for their assistance, their cooperation, understanding and patience. We are looking forward to a very healthy and productive Fiscal Year 2013 (Tax Year 2012).

Respectfully Submitted,

*David N. Gomez*

David N. Gomez, CMA, CNHA  
Assessor





# NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*This notice must be:*

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

*Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots](#).*



## **Finance Division**

For the 14<sup>th</sup> year in a row, the Finance division has received the prestigious Certificate of Achievement for Excellence in Financial Reporting as a result of our Town's Comprehensive Annual Financial Report (CAFR) for the period ending June 30, 2011. The CAFR award is the highest form of recognition in governmental accounting and financial reporting. The receipt of this award is not only a tribute to the work of the Finance Department, but to the efforts of other departments throughout the Town. The CAFR provides financial and statistical information that is useful in analyzing the financial health and strength of the Town of Derry.

For the third year of a five year contract, Melanson Heath & Company, PC, is conducting the Town's annual audit. The FY2012 field audit was performed in early September, following preliminary field work performed in May. When the final audit and Comprehensive Annual Financial Report are completed in December the reports will be reviewed by the Audit Committee and the Finance Committee. Subsequently, the information will be available on the Town's website [www.derry-nh.org](http://www.derry-nh.org), and as a reference item at the Derry Public Library and Taylor Library.

Effective with the fiscal year ended June 30, 2011, the Town conformed with the requirements of Government Accounting Standards Board Statement 54 that redefined fund balance to provide more clarity to readers of the Town's financial statements. During FY2012, the Town modified the classification of the various fund balance categories to align with new State of New Hampshire reporting requirements.

In addition to the annual budget and financial reporting responsibilities, the Finance Division is responsible for general billing, vendor disbursements, payroll processing, grant administration, capital asset reporting, internal controls and risk management. Staff also plays an integral role in the collective bargaining process by providing cost projections for items that are being negotiated, giving the negotiating team critical factual data to assist them in their deliberations. In addition to these routine responsibilities, the staff assists with special projects and providing general financial advice and recommendations to the Town Administrator, the Town Council and Town departments.

Staff continued to assist the Treasurer regarding investment interest opportunities. The continuation of this effort, begun in FY2011, enabled the Treasurer to expand investments beyond the Town's normal banking relationship with Citizens Bank, achieving better yields, in fully collateralized/secure banking relationships, with Centrix Bank, Hampshire First Bank and Optima Bank & Trust.

In November 2011, the Town successfully sold a \$3,400,000 twenty year General Obligation Bond to finance infrastructure improvements in the Route 28 Corridor TIF (Tax Increment Financing) District. The bonds were rated "Aa2" by Moody's Investors Service and sold at a rate of 2.755%. It is anticipated the growth in this TIF District will result in the bond being repaid well before 2031 due to anticipated new or improved property within the TIF.





The division will continue to provide data for sound financial decisions, and review and monitor the effectiveness of Town's policies to safeguard the Town's financial condition and its assets.

Respectfully submitted,

*Janice A. Mobsby*

Janice A. Mobsby

Controller



## **Human Services Division**

In fiscal year 2012, Human Services provided emergency general assistance to 106 unduplicated households which is a 49% decrease over last year. Rent and utility assistance were the greatest area of need fulfilled for our clients. Some families and individuals received assistance more than once during the year depending on their level of need.

The U.S. Census Bureau reports an estimated 51 million Americans, or 16.7 percent of the population, resided in homes with at least two generations of adults in 2009, up from 42 million in 2000. The trend of multigenerational living is prevalent due to the number of households comprised of three generations rising to almost 5.1 million in 2010. Due to high fuel and rental costs, many college students have returned home, single parents are living with children's grandparents and other relatives, and aging parents are living with their adult children. This multigenerational living and doubling up is evident in Derry. With folks sharing shelter and utility costs, they are able to afford their basic needs for living expenses and are less reliant on local welfare and other programs to meet their needs. This trend has resulted in fewer people applying for local welfare across much of the state, including Derry.

The number of working clients served decreased slightly from 39% last year to 36% this year. Most working clients are the working poor that cannot afford to pay rent, utilities, food and other essentials while working part-time, minimum wage hours. The number of households with children served increased from 48% to 53% this year.

The Town workfare program continued for individuals who are able bodied, with no source of income, to perform duties at various job sites within the Town of Derry, while simultaneously searching for employment. We assigned two clients to the Town workfare program and they worked a total of 323 hours at the Transfer Station and in the Finance Department.

Agencies funded by the Town that provide valuable services to Derry residents are as follows: Community Alliance for Regional Transportation (CART) - \$42,000, Community Caregivers - \$17,000, Community Health Services (CHS) - \$50,000, Rockingham Nutrition and Meals on Wheels - \$11,615, Upper Room - \$39,700, and Vintage Grace - \$4,300.

We are pleased to report that in December 2011, Brenda Ash was hired as the permanent part time Human Services Secretary.

Our goal at Derry Human Services is to provide superior customer service and case management for applicants and clients. The Human Services Administrator attends monthly meetings to stay current on resources available to our community. Some of the topics covered this year include: Fuel Assistance, free income tax filing assistance, Employment Security, UNH Cooperative Extension programs, NH Housing emergency rental assistance and housing choice voucher programs, Social Security benefits, Veteran's benefits and programs, NH Food Bank programs,



NH Coalition Against Domestic and Sexual Violence programs, Center for Life Management's mental health programs, New Horizons Shelter in Manchester, New Generations Shelter in Greenland, Department of Health and Human Services' Family Assistance programs and Medicaid Care Management.

If you or someone you know needs direction on where to apply for services, please call 211 or visit their website at [www.211nh.org](http://www.211nh.org). "2-1-1 NH is a statewide initiative of the United Ways of New Hampshire and an easy-to-remember phone number that connects people in need with health and human services throughout New Hampshire. By dialing 2-1-1, callers are connected with a trained information and referral specialist, at no cost, who can provide them with the information they need to get help or give help".

For further questions regarding Human Services, please visit our website [www.derry-nh.org](http://www.derry-nh.org). Click on departments and then Human Services. Categories found there include: contact information, family assistance, food assistance, fuel assistance, housing and shelter, legal assistance, medical assistance, transportation, and resources for the elderly and disabled.

If you are interested in applying for Town Aid, please stop by the office. You will be asked to complete a contact sheet and the Human Services Secretary will make an initial assessment of your situation. You will receive information regarding state and local agencies that you can apply for benefits with and our office will provide you with an application and listing of required verifications. Once you have completed the application and returned with the required verifications that apply to your household, our office will set you up with an appointment time. At the appointment, you will meet with the Human Services Administration and a determination will be made regarding eligibility. If an applicant does not meet the eligibility criteria, our office will provide referrals to other area agencies that may be of assistance.

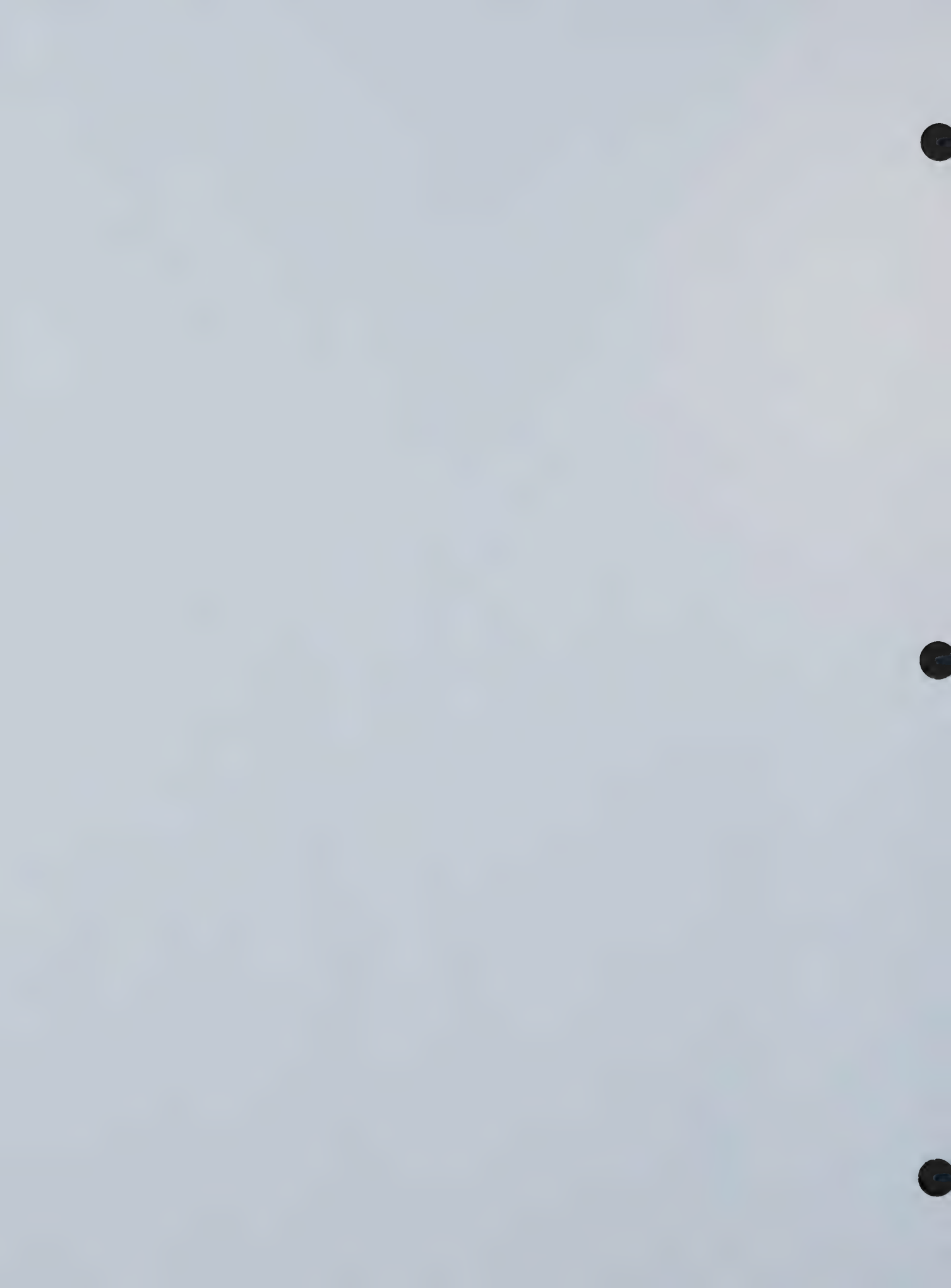
Respectfully submitted,

*Jill McLaughlin*

Jill McLaughlin

Human Services Administrator





## Tax Collection Division

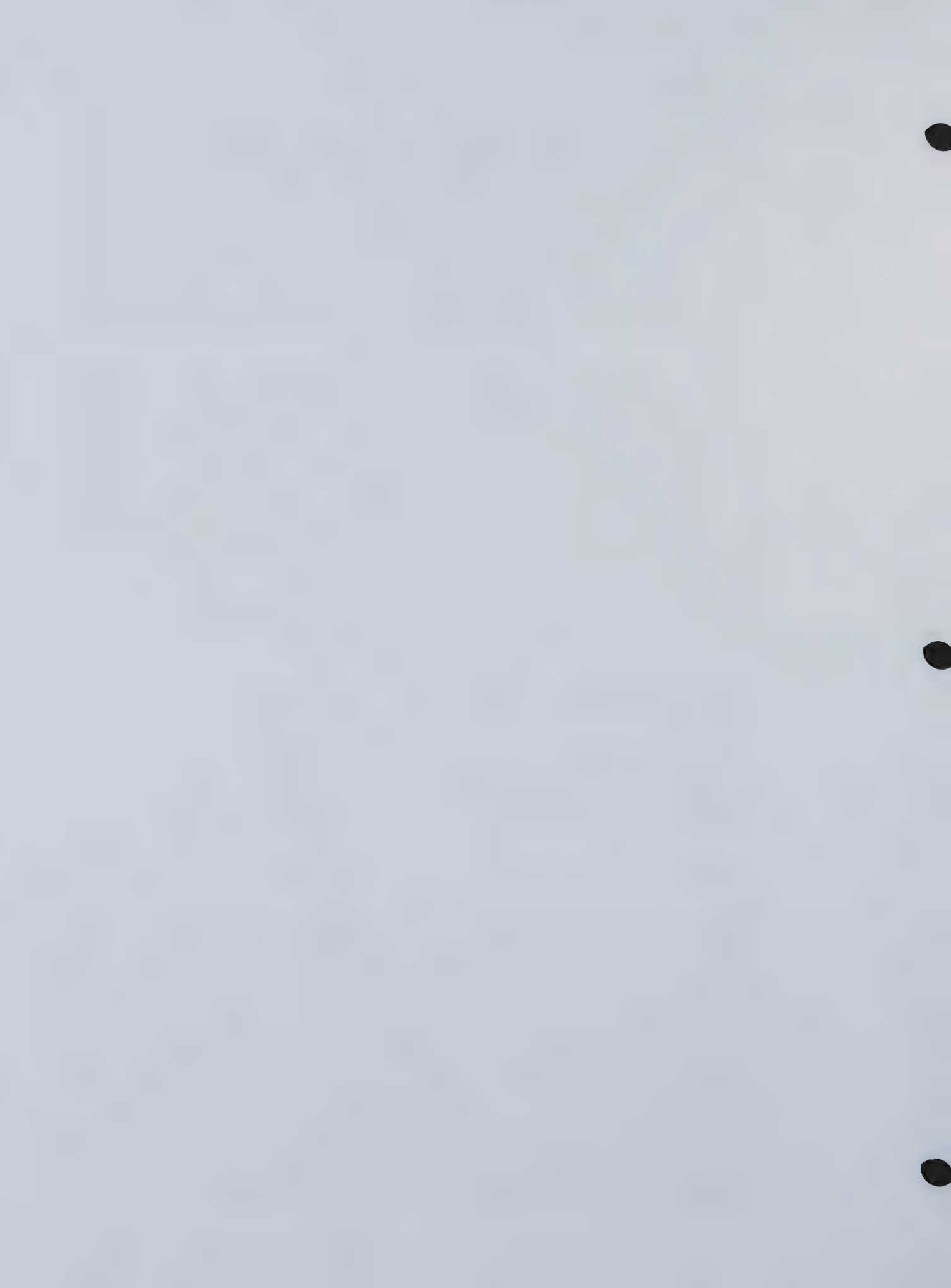
The Tax Collector's Office is an integral part of the Town's Finance Department as exhibited by the many residents we assist with a variety of transactions, including motor vehicle registrations and the collection of revenue for property tax, water and sewer service and general invoice billing. The office also records and deposits the revenues of all town Departments. Notary Public services are provided to Derry residents at no charge. Each spring the office begins the process of tax liening and deeding of property as required by state law. The staff works with property owners to educate them on the consequences of falling behind in their property tax payment; we work with them to make payment plans that are within their resources to complete.

Working as an agent for the State of New Hampshire Department of Safety, we strive to continually improve the services we provide as the state increases the types of transactions we are allowed to handle locally. Promotion of the ATM machine located in the lobby has been a benefit to those expecting to use credit or debit cards, allowing transactions to be completed without leaving the building to secure funds. The ongoing promotion of EREG (Electronic motor vehicle registration, available through the Town's webpage at [www.derry-nh.org](http://www.derry-nh.org)) transactions and the ability to complete address change forms on line through the Town's web page allows the office to insure correspondence reaches taxpayers in a timely manner.

Motor Vehicle permits issued in FY12 and the revenue from each of the related sources are set forth below:

Motor Vehicle Permits – 39,332	\$ 4,165,195
Title Fees	14,536
Municipal Agent Fees	114,678
Transportation Improvement Fees	179,145
Waste Tire Reclamation Fees	<u>109,074</u>
Total	<u>\$ 4,582,628</u>

We saw a slight improvement in the economy, as the Town experienced an increase of \$164,000 in motor vehicle permit revenue, a 4% increase over the prior year. The number of vehicle registrations processed increased by 9% from FY11. The differing increases in revenue and number of vehicles registered reflect the fact that residents continue to purchase less expensive and older model vehicles. Newer vehicles purchased pay the highest mil rate charged and, thus, a lower number of new vehicles being registered results in lower revenue as compared to previous years. Municipal Agent transaction fees increased only 3%, which suggests that some residents with multiple vehicles will proceed to a motor vehicle sub-station for completion of the state portion of their registration at no charge. The Town relies on the Municipal Agent fees collected to help cover the administrative costs of it providing residents with the state portion of the motor vehicle registration, as well as defray the cost of mailing out renewal notices and EREG



registrations. We have implemented "E Notice" for registration renewal notification, which allows us to send renewal notices via email. E Notice provides an eco-friendly method of delivery and reduces the Town's paper and postage expense. The additional fee for processing a renewal via EREG is paid to the Web site provider; it is not retained as a fee to the Town.

Property tax collection showed a decrease of 6.2% collected for the 2012 preliminary bill as of June 30, 2012, as compared to the same period for the 2011 preliminary bill last year. However, a portion of that decline was attributable to a 3.4 % decline in the amount billed compared to 2011. Residents continue to inquire about payment by credit and debit card. The Town continues to investigate the most economical and secure method of this technology for the benefit of citizens utilizing such a service in all departments. In looking to employ such a service, the Town looks not only at the additional costs to the Town to implement the service but also the additional fees charged by the credit card company that would be incurred by the citizen when utilizing this method of payment. In addition to the factors of cost and security, additional services the vendor will be capable of providing as technology moves forward in the coming years is being considered.

As the Town's fiscal year came to a close, the Tax Collector's staff handled a steady flow of activity as it collected the 2012 first half estimated property tax bill payments, quarterly utility bill payments and June motor vehicle registrations, as well as completion of the year- end state inventory of motor vehicle registration supplies. Despite this hectic year-end activity, the office had a smooth transition to begin business for FY13 on July 2<sup>nd</sup>. I express my thanks to the Tax Office staff, Deputy Dalia Ragas, Lorene Pirello, Norma Graceffa, Kerry Harrison and Kathi Malloy as well as all Town Departments for their assistance and support.

The MS-61 Tax Collector's Report for the fiscal year ended June 30, 2012 follows this report.

Respectfully submitted,

*Nancy H. Watson*

Nancy H. Watson

Tax Collector/Municipal Agent





NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

## TAX COLLECTOR'S REPORT

For the Municipality of Derry

Year Ending: June 30, 2012

### DEBITS

UNCOLLECTED TAXES BEG. OF YEAR*		Levy for Year of this Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
			2011	2010 & Previous	
Property Taxes	#3110		5,551,943.40		
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185		2.80	936.49	
Excavation Tax @ \$.02/yd	#3187				
Utility Charges	#3189		601,133.55	0.22	
Property Tax Credit Balance**	< >		(103,846.86)	(36.24)	
Other Tax or Charges Credit Balance**	< >		(5,095.59)		
<b>TAXES COMMITTED THIS YEAR</b>			<b>For DRA Use Only</b>		
Property Taxes	#3110	34,078,808.93			32,343,994.67
Resident Taxes	#3180				
Land Use Change	#3120	37,650.00			
Yield Taxes	#3185	10,293.41			1,786.68
Excavation Tax @ \$.02/yd	#3187				
Utility Charges	#3189	4,259,018.94			
Utility Transfer to Tax					29,233.95
VOIDED LIEN FOR ABATEMENT					5.58
Adjustment to Fees					17.25
<b>OVERPAYMENT REFUNDS</b>					
Property Taxes	#3110	3,065.13	143,406.25	277,864.10	
Resident Taxes	#3180				
Utilitiy		151.74	295.82		
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Interest - Late Tax	#3190		130,623.46	13.38	
Interest - Utilty	#3190	17,981.90	8724.84		
<b>TOTAL DEBITS</b>		<b>\$38,406,970.05</b>	<b>\$38,702,202.97</b>	<b>\$278,800.78</b>	<b>\$0.00</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

\*\*Enter as a negative. This is the amount of this year's amounts pre-paid last year as authorized by RSA 80:52-a.

\*\*The amount is already included in the warrant & therefore in line #3110 as positive amount for this year's levy.



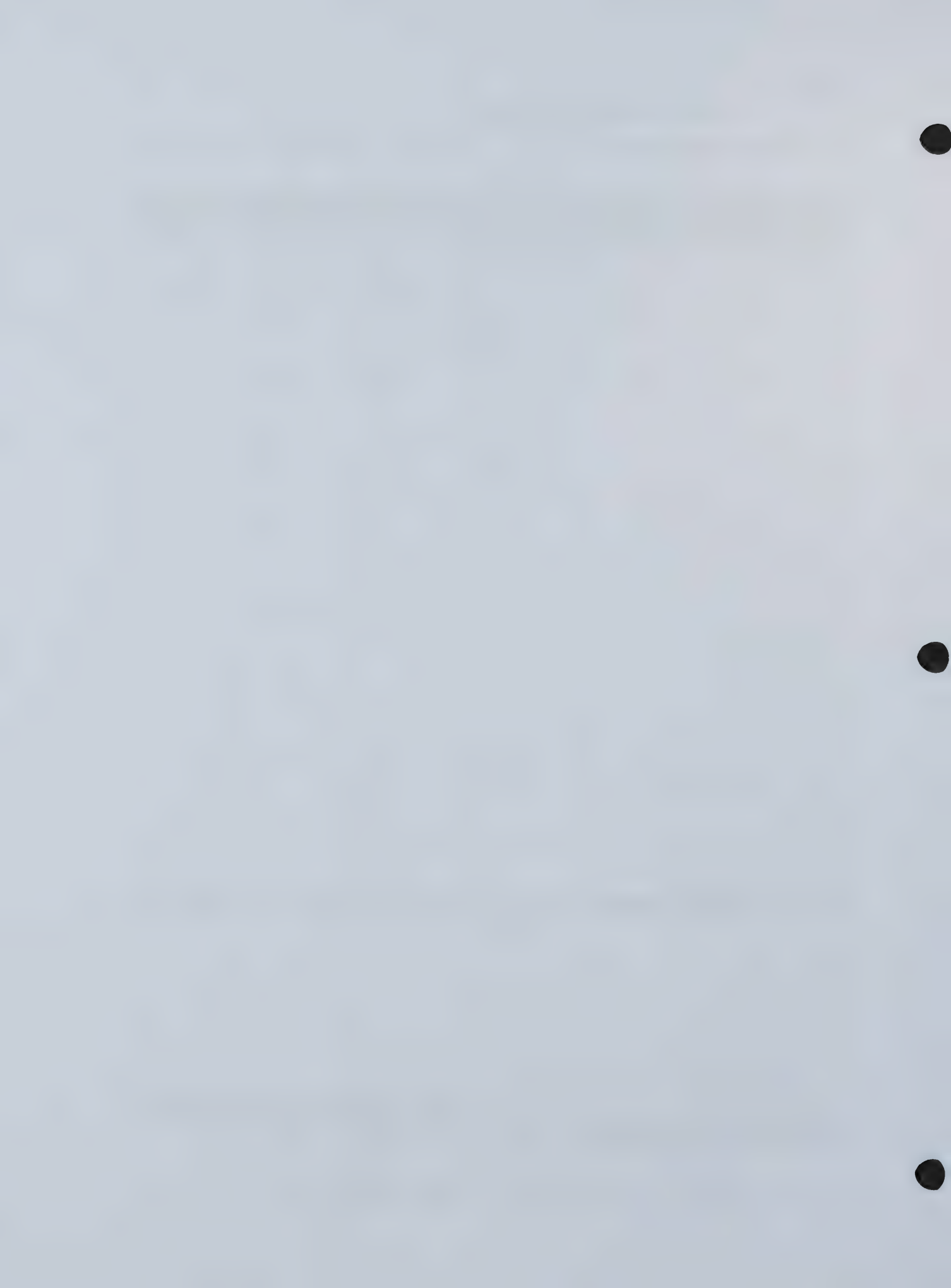
## TAX COLLECTOR'S REPORT

For the Municipality of Derry \_\_\_\_\_ Year Ending: June 30, 2012

## CREDITS

REMITTED TO TREASURER	Levy for Year of This Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)	
		2011	2010 & Previous
Property Taxes	27,972,328.88	36,376,477.88	7,666.85
Property Tax Interest		130,623.44	
Land Use Change	7,500.00		
Yield Taxes	9,591.71		
Interest (include lien conversion)		1,744.04	260.49
Penalties		0.02	13.10
Excavation Tax @ \$.02/yd			
Utility Charges	3,546,268.71	584,569.38	(1,715.55)
Utility Interest	17,981.90	8,724.84	0.28
Conversion to Lien (principal only)		1,382,383.07	
Conversion to Lien Yield Principal		45.44	676.00
<b>DISCOUNTS ALLOWED</b>			
<b>ABATEMENTS MADE</b>			
Property Taxes		162,032.31	270,166.59
Adjustments (1st Warrant) (2005 Fee)		10,660.50	17.25
Resident Taxes			
Land Use Change			
Yield Taxes			
Excavation Tax @ \$.02/yd			
Utility Charges	15,876.23	4,506.22	1,715.77
Transfer Utility to Tax to Lien	18,869.62	7,257.59	
Write off Utility		0.09	
Write Off		(55.24)	
Unreconcilable Difference Utilitiy		0.50	
<b>CURRENT LEVY DEEDED</b>		33,232.89	
<b>UNCOLLECTED TAXES - END OF YEAR #1080</b>			
Property Taxes	6,204,263.72		
Resident Taxes			
Land Use Change	30,150.00		
Yield Taxes	701.70		
Excavation Tax @ \$.02/yd			
Utility Charges	681,369.98		
Property Tax Credit Balance**	(\$94,718.54)		
Utility Credit Balance**	(\$3,213.86)		
<b>TOTAL CREDITS</b>	<b>\$38,406,970.05</b>	<b>\$38,702,202.97</b>	<b>\$278,800.78 \$</b>

\*\*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a  
(Be sure to include a positive amount in the appropriate taxes or charges actually remitted to the treasurer).



**TAX COLLECTOR'S REPORT**

For the Municipality of Derry \_\_\_\_\_ Year Ending: June 30, 2012

**DEBITS**

	Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
	2011	2010	2009	2008 & Previous
Unredeemed Liens Balance - Beg. Of Year		1,240,526.67	717,516.67	481,869.47
Liens Executed During Fiscal Year	1,486,270.64			
Interest & Costs Collected	8,102.59	73,256.18	145,578.08	74,603.28
Elderly Deferral Executed	9,011.60	13,721.66	6,345.48	17,181.37
Elderly Deferral Interest Collected		236.36		
Refunds				469.41
<b>TOTAL DEBITS</b>	<b>\$1,503,384.83</b>	<b>\$1,327,740.87</b>	<b>\$869,440.23</b>	<b>\$574,123.53</b>

**CREDITS**

REMITTED TO TREASURER		Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2011	2010	2009	2008 & Previous
Redemptions		239,726.64	523,728.06	447,861.64	156,338.98
Interest & Costs Collected	#3190	8,102.59	73,256.18	145,578.08	74,603.28
Elderly Deferral Remitted			3,750.82		
Elderly Deferral Interest Remitted			236.36		
Adjusted Interes and Fees		761.06	1,208.48	36.78	629.84
Abatements Reversed			(2,343.90)		(6,653.38)
Voided Liens		8,970.96	13,721.66	5.58	6,023.54
Abatements of Unredeemed Liens		1,049.23	851.55		2,047.14
Liens Deeded to Municipality			38,125.84	37,459.37	105,169.71
Unredeemed Elderly Derferrals		9,011.60	9,970.84	6,345.48	17,181.37
Unredemmed Liens	#1110	1235762.75	665234.98	232,153.30	218783.05
<b>TOTAL CREDITS</b>		<b>\$1,503,384.83</b>	<b>\$1,327,740.87</b>	<b>\$869,440.23</b>	<b>\$574,123.53</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) YES \_\_\_\_\_

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE DATE Nancy H. Watson

8/14/2012





## DERRY FIRE DEPARTMENT AND BUREAU OF EMERGENCY MANAGEMENT

The Derry Fire Department is a full service fire department that provides emergency services and protection from fire, natural and manmade disasters and medical emergencies. It provides these services through four integrated and related areas within the Department – Fire, EMS, Emergency Dispatch and Emergency Management.

The Derry Fire Department provides fire protection through education, enforcement and suppression activities. We respond from four fire stations located throughout the Town and from Administrative and Code Enforcement offices located in the Municipal Center.

The Derry Fire Department strives to provide a safe, healthy and pleasant environment in which to work in. We accomplish this with a systematic approach which includes programs of preventative maintenance, replacement of outdated inefficient equipment, new technologies and quality products. This report reflects changes made during FY 2012.

The Fire Department continues to review and modify our response zones as well as the numbers and types of resources that we send on all calls. Our goals are to maintain response times and maintain staffing and resources in all areas of the town and to have an operational plan that continues to maintain four stations throughout the town. We continue to address the problem that several areas of the town do not meet the nationally accepted response times for response to medical emergencies and fires. In order to remain within the budget that was adopted by the Town Council, the Department maintains a daily minimum staffing of 15 on-duty personnel.

### **BUREAU OF EMERGENCY MANAGEMENT**

The Town of Derry Bureau of Emergency Management engaged several incidents and two emergencies over the course of the year. Before and after each of these, a variety of planning, training, and acquisition endeavors made the Town of Derry more prepared for future events.

**Predicted Heat Wave:** In July the Bureau did prepare two cooling stations in anticipation of a heat wave – one at the Marion Gerrish Community Center and the other at the Derry Public Library. However, the days proved more uncomfortable than dangerous and visits and queries were few.

**Tropical Storm Irene:** In August Tropical Storm *Irene* reached New Hampshire, though its westerly swing spared New Hampshire and Derry its worst. Still, there was a 28 percent power outage at one juncture.

Fire Department, Police Department, and Public Works all ensured that thought processes were in place and necessary staffing was identified. The lessons of the Ice Storm of 2008 and the Wind Storm of 2009 gave recall to lessons learned and documented. Again power outages were anticipated. This time the threat would again be downed trees and power outages, but caused by trees in full leaf loom which would function as sails before the wind. Temporary shelters were identified at Marion-Gerrish and the Library. Shower facilities were made available at Planet Fitness and, for a modest fee, at Workout Club and Wellness Center. As the four designated Red Cross shelters were not local, overnight accommodations were shared in availability and staffing



with Londonderry at Londonderry High School. This is a partnership which has served both towns well.

Emergency Operations Center (EOC) stood up on the morning of Sunday, August 28. Staffing was made up of Emergency Management / Fire Department, Police Department, and Department of Public Works. These three entities were appropriate to the immediate potential for response requirements. The presence of all three was continuous.

Community Emergency Response Team (CERT) had two call-outs pursuant to *IRENE*. The first was on Saturday, August 27 to fill sandbags. Impressively, some 200 were filled in short order. The second call-out was on Sunday amid the downed trees and power lines. CERT members assisted in traffic control at closed or hindered traffic junctures.

Power outages were again a fact of life. Shallow rooted pine trees too close to wires ensure that this will be a continuing challenge during and after extreme weather. Some 15,000 Derry customers were without power.

Since the ice storm and the wind storm, many residents had purchased emergency generators. Power outages and surges result in an inordinate number of false alarms or related malfunctions. There were approximately eleven of these. Derry preparations were all timely and fully ready for more extreme weather conditions which did not materialize.

**Corps of Engineers Visit:** In late September the Town of Derry was visited by a representative of the U.S. Army Corps of Engineers (USACE) assessing critical power needs for the essential functions of government, medical needs, water, food, sanitation, and commerce. This was part of a larger statewide and regional study, and included power nodes and consumers in Derry critical to the wider region. A final report has not been received. No immediate concerns were noted.

**Halloween Nor'easter:** The **2011 Halloween Nor'easter** was a large low pressure area that produced unusually early snowfall across the northeastern United States and the Canadian Maritimes. It formed early on October 29<sup>th</sup> along a cold front to the southeast of the Carolinas. As it moved up the East Coast, its associated snowfall broke records in at least 20 cities for total accumulations, resulting in a rare "white Halloween" two days later. Snowfall in the Derry area was usually above two feet.

Snow fell on trees that were often still in leaf, adding extra weight. Trees and branches that collapsed under it caused considerable damage, particularly to power lines. Derry experienced a 93 percent power outage owing to the nor'easter. Full restoration took over seven days. Some 45 roads were closed or partially closed with wires down and/or trees and branches fallen in streets. Status reports from PSNH, the primary provider of electrical power for Derry, were generally slow, reactive, and inconclusive. Eventually, a reported 42 PSNH restoration teams were at work in Derry. A warming center and shelter were opened and used by distressed citizens. Water was made available for public distribution. However, power restoration issues required that supplies for relief needed to be carefully husbanded and monitored. The cumulative experience of an Ice Storm, a Wind Storm, and Tropical Storm Irene made for an experiential base of responders, governmental authorities, and the citizenry. There was a sense of having done all this before. However, transportation back to Derry for several principals over the weekend was delayed owing to snow accumulations, power outages, flight delays, and road closures. Moreover the





widespread nature of the storm, as is the way with nor'easters more than tropical storms, meant that many responders to the power outages had to come from far regions and had to be distributed over an extremely wide area.

The first concern was for the elderly and the disabled, though all seemed to have gone well on these fronts with respect to enough heat, shelter, wellness checks, transportation and good Samaritan efforts. The second concern was the safe and timely opening of schools and the postponement of traditional Halloween activities. Deliberations were thorough and proceedings were made known early to the public.

**EOC Upgrade:** The Emergency Operations Center functions well, and its set-up has been admired as a model by a representative from the state Department of Safety. This year another work station was added, with some sound-proofing. This will provide, among other things, a more suitable 24-hour hotline during emergencies.

**Power Outages:** Power outages appear to be the Achilles' heel for the Bureau of Emergency Management, with no solution on the horizon. However, experience, anticipation, and an informed public (a number of whom have purchased emergency generators) have assisted in managing the risk, if not avoiding it. But we cannot fully manage the public inconvenience and irritation. A future plan is to better integrate the knowledge of PSNH with respect to outage locations with GIS. Their PSNH grid and specific Derry geographic locations and numbers of affected residents have no appreciable correlation at this time. May this become a work in progress

## COMMUNITY EMERGENCY RESPONSE TEAM (CERT)

**CERT Activities:** The Town of Derry CERT has concentrated efforts in shelter operations, wellness visits during emergencies, and traffic management. Indeed, six members underwent formal training in shelter operations funded by New Hampshire Department of Health and Human Services. CERT was called out for traffic management in the wake of Tropical Storm Irene and the Halloween Nor'easter. CERT also completed and had published a brochure on CERT opportunities, being distributed at various local events. CERT assisted at the August Rotary Club auto show, the October Fire Prevention Open House, and the January Police Department Blood Drive.

A challenge remains in recruiting sufficient numbers of people so that the team is capable of significant and reliable response at any time of day or night.

## FIRE DEPARTMENT

### PERSONNEL

Every year the local Veterans of Foreign Wars of the United States Post 1617 honors the Firefighter/Paramedic of the Year for their contribution to the community. This year the Derry Fire Department was honored to recognize Firefighter/EMT-Intermediate Ronald Sebastian as the 2012 Emergency Services Provider of the Year. Ron was a unanimous choice by the senior management team of the Derry Fire Department. Ron is truly an example for all members of the Department. The Derry Fire Department commends Firefighter/EMT-



Intermediate Ronald Sebastian for his commitment and dedication to our organization and the profession of firefighting. In his eight years at Derry Fire Ron has always exemplified what a true fire service professional is all about. Ron is an active member of the Regional Hazardous Material Response Team, Vice President of the United Professional Firefighters Local # 4392, and is currently mentoring one of our newest employees. Ron's organizational commitment is second to none. His dedication to this organization, profession, and most importantly the Citizens of Derry is inspiring. Ron approaches every shift in an upbeat and positive manner. Ron is always first to volunteer for assignments, and tasks that need completion.

This year also saw the retirement of two members of the Department, all these people brought unique skills and personalities that greatly added to the successes of the Derry Fire Department Congratulations also to the following:

- Lieutenant/Paramedic Ryan Ridley on his retirement. Lt. Ridley was a twenty-five year employee of the Derry Fire Department. As Lt. Ridley was one of the first paramedics in Derry. His dedication, compassion, attention to high quality is one of the reasons why the Derry Fire Department now has a reputation for the best EMS service in the State. All of us here at Derry Fire wish Lieutenant Ridley success in his new career as a fire equipment salesman.
- Lieutenant Charles Moorehead on his retirement. Lt. Moorehead had twenty-six years in the New Hampshire Fire Service, seventeen years with Derry Fire and nine years as the Deputy Fire Chief for the Gilmanton Fire Department. All of us here at Derry Fire wish Lieutenant Moorehead success in his new career in heavy construction.
- Firefighter/Paramedic Shawn Haggart on his promotion to Lieutenant. Lt. Haggart is an eleven year member of the Derry Fire Department and is the current chairman of the departments EMS Continuous Quality Improvement Committee. Over the past several years Lt. Haggart has coordinated the EMS reaccreditation for the Department. Also he has trained members of the Derry Fire Department, and departments throughout the region on the dangers and treatment of Cyanide poisoning from routine smoke exposure.
- Firefighter Ryan Bump on his promotion to Lieutenant. Lt. Bump is a nine year member of the department who developed a reputation as a go to guy around the department. One of those firefighters who excelled at coordinating the numerous projects that occur around a fire department including coordinating the annual fire department Bell Ringing for the Salvation Army at Wal-Mart. This was also a busy year for Lt. Bump as he and his wife celebrated the birth of their first child, a son, Mason.
- Probationary Firefighter/Paramedic Don Delude was hired this spring to replace department members who had retired. Paramedic Delude had extensive experience working as a paramedic for private ambulance companies before coming to Derry. His experience showed through on a recent shift where he successfully resuscitated two cardiac arrest victims, and extricated and treated a woman who was severely injured in a high speed car accident.
- Probationary Firefighter/Paramedic Tom Beaumont was hired this spring to replace department members who had retired. For the past seven years, Paramedic Beaumont worked as a career firefighter for the Plymouth Fire Department He is also an instructor at the New Hampshire Fire Academy.





## **TRAINING**

Between July 1, 2011 and June 30, 2012 members of the department participated in 5,254 staff/hours of fire, rescue, prevention, leadership, and emergency management training. This averages to 82 hours of training per department member. Included in this training were 892 staff/hours of leadership training, which averaged over 12 hours of leadership training for each firefighter. This Fire training was delivered using a variety of techniques, including the use of an EMS patient simulator, on-line training, traditional class room training, and hand's on training. Online training was through the Kaplan Fire & EMS Training and online training available for firefighters through the Federal Emergency Management Agency.

This year's training has been focused on the following: (a) agricultural, machinery, and heavy equipment rescue; (c) review and maintenance of basic firefighter skills; (c) command and control; (d) fire behavior; (e) firefighter safety training; and (f) technical rescue training. Tangible evidence of the success of the Department's training and safety programs has been the absence of serious injuries, despite crews dealing with several very hazardous fires, and difficult rescue calls.

In FY2012 the Department hosted an Agricultural Rescue Training Program. This class was presented by instructors from Penn State and is being done with the assistance of J & F Farms, UNH Cooperative Extension Service, and the Rockingham County Cooperative Extension Service. Seventeen members of the Derry Fire Department attended this program on their own time. Also members from six other area departments participated in this program. Many of the lessons learned in this program can be applied directly to heavy equipment and general machinery rescue.

During this fiscal year many members of the department were working on various college degrees. Congratulations to Lieutenant Shawn Haggart and Lieutenant Jim Richardson for completing their Bachelor's Degrees, both have since enrolled and started working on their Master's Degree. Lieutenant Derek Tunberg, Lieutenant Mike LaValley, Firefighter/Paramedic Josh Sturges, and Lieutenant Ryan Bump all attended Fire Command Programs at the National Fire Academy. Also attending the National Fire Academy was Lieutenant William Gillis who completed his third year of the prestigious four year Executive Fire Officer program.

## **FACILITIES**

In Fiscal Year 2012 the Derry Fire Department had minimal facility projects. Due to budgetary restraints all that was provided was maintenance to existing systems and facilities.

Central Station and is located at 131 East Broadway, just west of the Danforth Traffic Circle and was built in 1972. Central Station is also home to the Emergency Communications Center which dispatches emergency calls for the towns of Derry, Windham, Hampstead, Chester, Auburn and the South Eastern NH Regional Hazardous Materials Team. There were few station improvements due to budgetary constraints; however the following projects were completed: Emergency repairs to three garage doors, emergency repairs to the heating system on the apparatus floor, replacement of a an automatic faucet (Blood borne Pathogen Plan requirement), electrical hookups for two staff vehicles to allow for them to charge, automatic lighting for the cage area (part of our energy conservation plan and addressed a safety concern of poor lighting





in a cluttered area), emergency repairs to doors, and a new exhaust fan was installed in the men's bathroom.

Hampstead Road Station is located at 74 Hampstead Road and was built in 1974 as a 3 bay call fire station. An addition was added in 1994 to increase the apparatus bay area and to increase the size of the administrative, living quarters, and a training room. The station in the past year benefitted from an improvement to its annunciator system to better alert the crews of alarm needing response. For its age the station is in good shape.

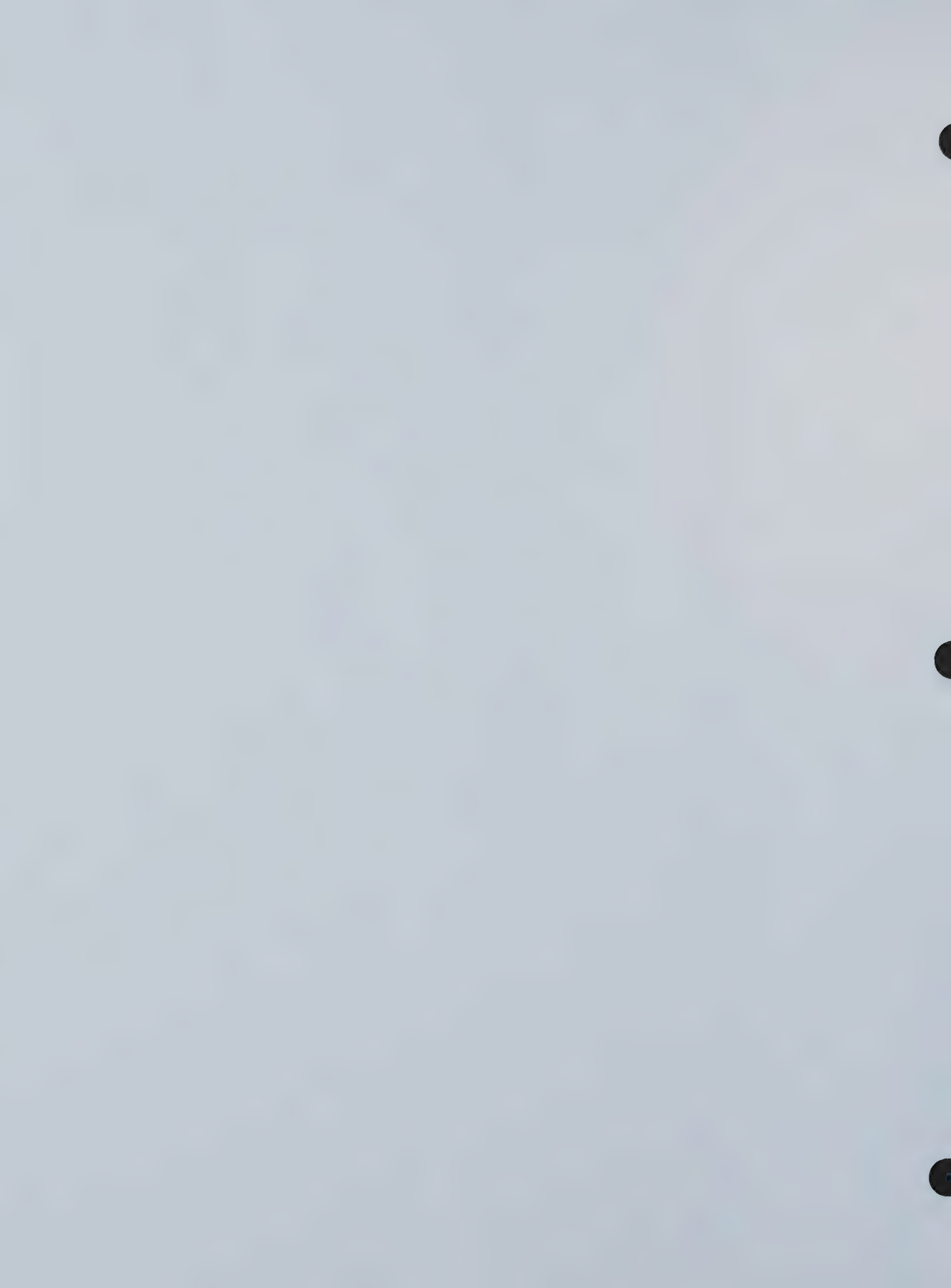
English Range Road Station is located at 1 English Range Road and was built in 2001. Energy conservation continues to be a priority at all fire stations in Derry and this station is keeping in line with that mission. Environmental factors are the biggest concern in maintaining the fuel consumption. In spite of higher heating degree days and lower cold degree days the energy consumption has remained consistent.

Island Pond Station is located at 190 Warner Hill Road and was built in 1978. During the past year the focus at the station was on maintaining the existing structures. Only the necessary upgrades or improvements needed to operate the facility were completed during the past year.. This included the installation of a water treatment system for the well at this location to remove bacteria and coliform, to include the extension of the well pipe above grade.

## **FIRE PREVENTION**

The Bureau of Fire Prevention is responsible for all fire code and gas piping inspections, plan reviews, and public safety and fire education. The Bureau completed a number of multi-family occupancy inspections during the year as the Department emphasized residential inspections. The Bureau has been working with local businesses and multi-family owners to bring their buildings into Fire Code compliance. With a sluggish economy the Department is working with a number of property owners to develop acceptable timelines to complete the improvements required to meet the fire code requirements. The Bureau continues to be a busy office. Although the economy remains slow the Bureau continues to be busy with occupancies throughout Derry requesting change of occupancy and usage, renovations, upgrades and additions. The Bureau has seen numerous requests from businesses and homes for inspections for gas and oiled fired heating upgrades and replacements. We issued 240 gas piping permits, 253 gas burner permits, and 69 oil burner permits this year.

Though staff reductions and budget constraints have reduced the amount and length of some of our safety programs the Department is continuing to emphasize fire safety and public education to be the primary means of keeping our community safe from the devastating effects of fire. This year we did 28 presentations for our middle and elementary classrooms. We were able to reach 942 students. Fire safety talks and fire extinguisher training was provided to 15 persons. Our open house was a great success which was attended by over 203 people.



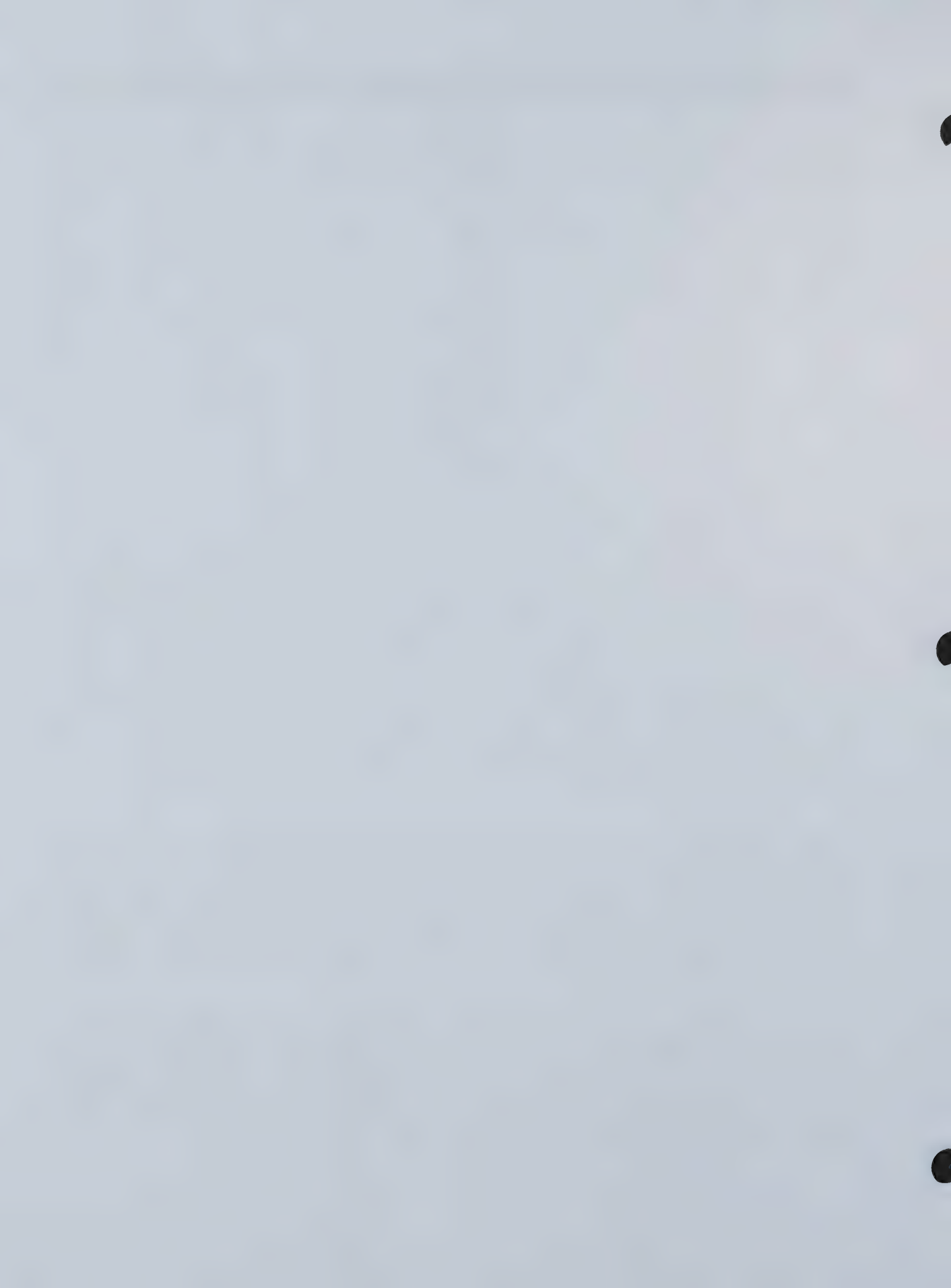
Prevention Activity			Inspections		Permits	
	Occurrences	Persons	Residential Occupancy	18	Burning permits (*Derry Only)	2495
Educational Facilities	22	1383	Commercial Occupancy	22	Assembly permits	59
Fire Station Tours	14	145	Educational	35	Blasting permits	3
Public Safety Programs	4	448	Assembly	55	Plans Reviewed	53
Fire Ext. Training	1	15	Day Care	11	Gas Piping Permits	240
Open House	1	203	Gas Pipe Residential	209	Gas Burner Permits	253
Total	42	2194	Gas Pipe Commercial	42	Oil Burner Permits	69
			Oil Burner	58		
			Gas Burner /Wood Stove/ Fireplace/	189		

#### COMMUNICATIONS CENTER/FIRE ALARM/INFORMATION TECHNOLOGY

The Derry Fire Department Communications Center is responsible for dispatching the fire and emergency medical services for the Towns of Derry, Auburn, Chester, Hampstead and Windham. Additionally, Derry Fire Alarm provides dispatching, record keeping and support for the Southeastern New Hampshire Hazardous Materials Mutual Aid District and is the Coordination Center for the Southern Tier of the NH Statewide Fire Mobilization plan. Derry Fire Alarm Communications Dispatchers dispatched a total of 7930 calls for service last year. This is a 2.5% increase in call volume over FY 2011. Derry Fire Alarm has consistently seen calls dispatched increase over the years. We currently staff one dispatcher on per shift and between overlap and second dispatcher coverage we have an additional 62 hours per week of "double coverage." As call volumes increase it would still be our goal to have double coverage 24/7.

Over the past year we have seen several new initiatives within the Communications Center and Bureau of Information Technology. We worked extensively at the beginning of the year to upgrade, and replace all of the station alerting/PA speaker systems. This included some rewiring, as well as replacement of all the speakers and amplifiers. Over the years as speaker wire, and older technology degrades, the sound, and clarity had become muffled to the point it was almost unable to be heard. After an RFP had been issued, the bid was awarded to Williams Communications from Portsmouth NH.

The Bureau of Communications/Fire Alarm/Information Technology worked hand in hand with the Department of Public Works, to move and rebuild a majority of the 100MA fire alarm circuit that runs down Crystal Ave, Manchester Rd., and Ashleigh Dr. to accommodate the Manchester Rd. widening project, and the building of the new super Wal-Mart. We continue to work with the Utility companies to move and identify our wiring throughout the town, as they build out their infrastructure with larger, more robust telephone poles.



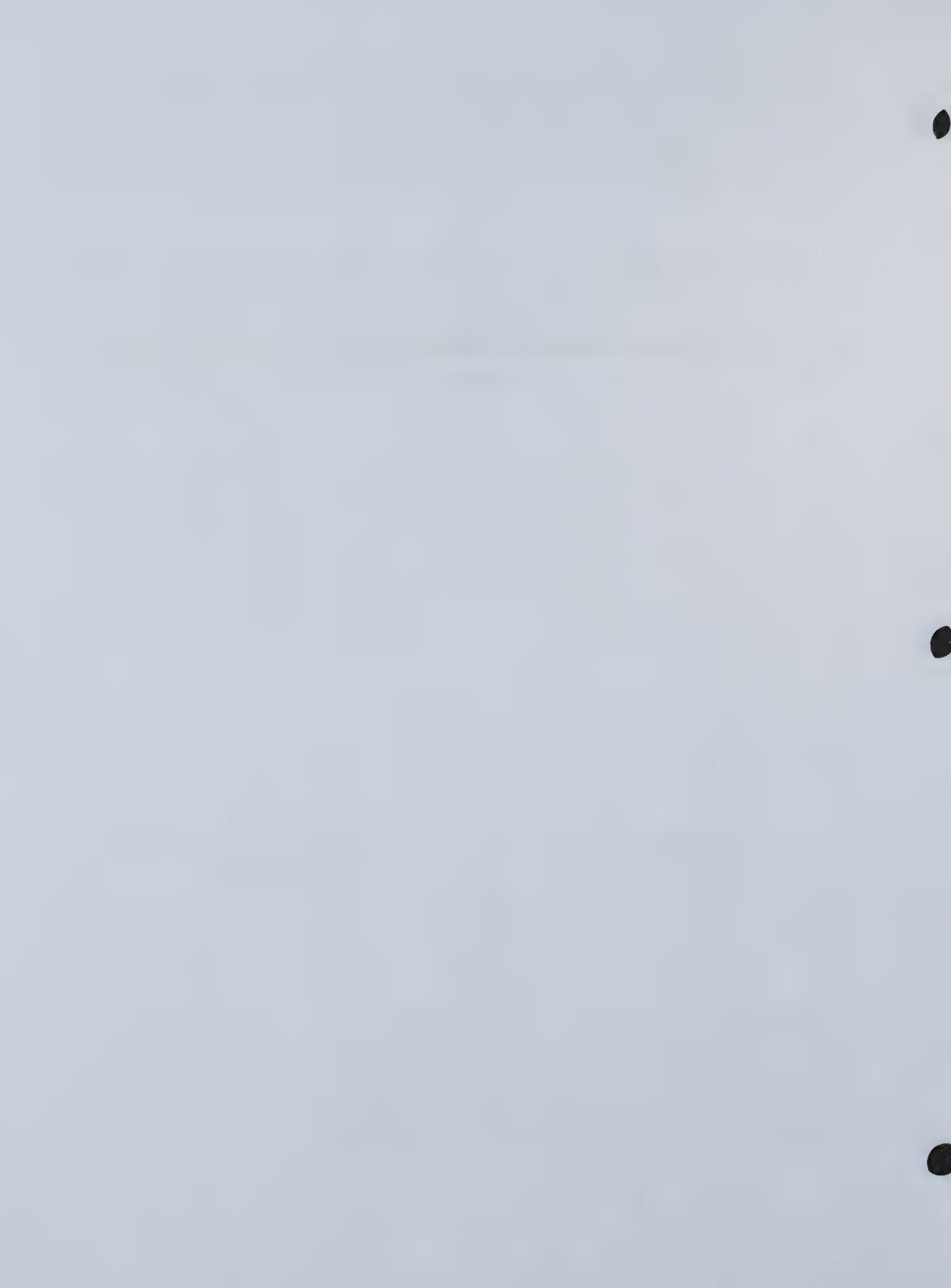


The Bureau of Communications/Fire Alarm/Information Technology conducted several ongoing training initiatives. By hosting an outside training company we were able to secure two free seats which allowed us to send two Dispatchers to classes saving valuable training dollars. We also were able to host and the Director of Communications instructed a basic Public Safety Dispatcher training class, which one of our new Per-diem Dispatchers had attended. This allows us to recruit from a pool of candidates whose basic training was conducted by us, but at no charge to us.

On February 6<sup>th</sup> Dispatcher Shaun Shattuck began working for the Derry Fire Department. Dispatcher Shattuck underwent a rigorous training program for 8 weeks before he was released to work on his own shift. We also began an effort to recruit several Per-diem Dispatchers.

Fire and Rescue Responses by Units										
STATION 1		STATION 2		STATION 3		STATION 4		ADMIN/STAFF		
Unit	Responses	Unit	Responses	Unit	Responses	Unit	Responses	Unit	Responses	
CAR 1	601	MEDIC 2	257	MEDIC 3	436	MEDIC 4	327	CHIEF	1	
CAR 2	11	E2	498	E3	819	E4	497	U 1	13	
MEDIC 1	2201	TANK 2	0	F3	18	TRUCK 4	328	K 1	10	
E1	2183	U2	19	TOTAL	1273	R4	6	K 2	28	
E6	4	TOTAL	774			Marine4	4	TOTAL	52	
TANK 1	43					TOTAL	1162			
F 1	3									
R 1	48									
RQTR	0									
U 3	12									
TOTAL	5106									

Fire and Rescue Responses by Type		Communications Center Calls Dispatched	
Structure	53	Derry	4282
Vehicle	12	Auburn	550
Brush	58	Chester	447
Fires, other types	30	Hampstead	1071
Alarm call no fire	393	Windham	1565
Hazardous Condition	158	SENH Haz-Mat	15
Good Intent	230	<b>Total Calls Dispatched</b>	<b>7930</b>



Service Call	462		
EMS /Rescue Responses(Does not include Pt's treated/transported in other call types)	2886		
<b>Total Responses</b>	<b>4282</b>		

## **TOOLS AND EQUIPMENT**

The Derry Fire Department has continued to maintain all essential equipment, personal protective equipment, and uniforms during these times of reduced budgets. This has been accomplished by careful management and planning. All members have worked diligently to maintain and improve the department inventory of equipment.

The Derry Fire Department has continued to maintain all essential Equipment, Personal Protective Equipment and Uniforms during these times of reduced budgets. This is the results of careful planning and management during prior years. The members have worked diligently to maintain the Departments inventory of hand tools and related equipment.

Personal Protective Equipment (PPE) was inspected and replaced as required by the Departments Safety Plan. The condition of the Departments PPE is very good and the replacement plan continues to meet our expectations.

The Quartermaster system has completed year 5 of a 5 year plan, unfortunately our specified uniform shirt are no longer manufactured. This will require a new phase in plan.

The major purchase for FY 12 was the 1<sup>st</sup> half of the Rope Rescue replacement. The second half is budgeted for and is on track to be completed this year.

## **EMERGENCY MEDICAL SERVICES AND AMBULANCE**

Derry Fire Department Emergency Medical Services is known across New England for its service excellence, its leadership, and most importantly, for its medical outcomes. For over 30 years, our EMS system has held steadfast to its core beliefs in how pre-hospital medical care should be delivered, a best practices approach. The fire based emergency response model enables the department to place a highly trained paramedic on scene of a medical emergency. Derry Fire engines and ambulances are both staffed with no less than one paramedic. Initial pre-hospital care could be provided by paramedic assigned to a fire engine prior to the arrival of the ambulance. Providing early advanced care clearly improves medical outcomes. Patients with severe bleeding, severe allergic reactions, serious breathing problems or cardiac arrest early advanced care is without question lifesaving.

Derry Fire EMT/Basics, Intermediates and Paramedics are required by law to maintain their National Registry of EMT certification and State of New Hampshire EMT Provider licensure. Certification and licensure must be renewed every 24 months. Training and retraining is ongoing throughout a Firefighters/EMS provider's career. Derry Fire EMS providers due to expired in 2012 each completed 72 hours of continuing education and successfully complete both written





and psychomotor skill testing. All Derry Fire EMS providers, whose expiration date was 2012 successfully, completed the recertification process. The Departments Director of EMS, a New Hampshire Bureau of EMS licensed EMS Instructor/Coordinator, provided State approved EMS training programs to on-duty companies. In-house, on-duty EMS training is accomplished while personnel are on shift without occurring overtime. Last year approximately 2400 EMS education hours were provided to on-duty companies. EMS training is scheduled for the first full week of each month. The Director of EMS also provides just in time training whenever the need arises such as, changes or updates that occur to NHEMS protocols, procedures or medications. Each Derry Fire Department EMS provider has available to them no less than 36 hours of EMS education each calendar year.

What separates Derry Fire EMS education from other departments in our region is our best practices approach to patient care and our in-house education. The EMS topic of the month may be determined by the departments Continuous Quality Improvement (CQI) committee. Our CQI committee retrospectively reviews our EMS providers Patient Care Reports and identifies areas in need of improvement. Training or remediation recommendations are made to the Director of EMS Director who develops a course outline and determines which skill competencies are to be reviewed. The Director of EMS utilizes a variety of educational delivery techniques available, including high fidelity patient simulation, online distributive education, traditional class room training and hand's on training validating essential EMS psychomotor skills

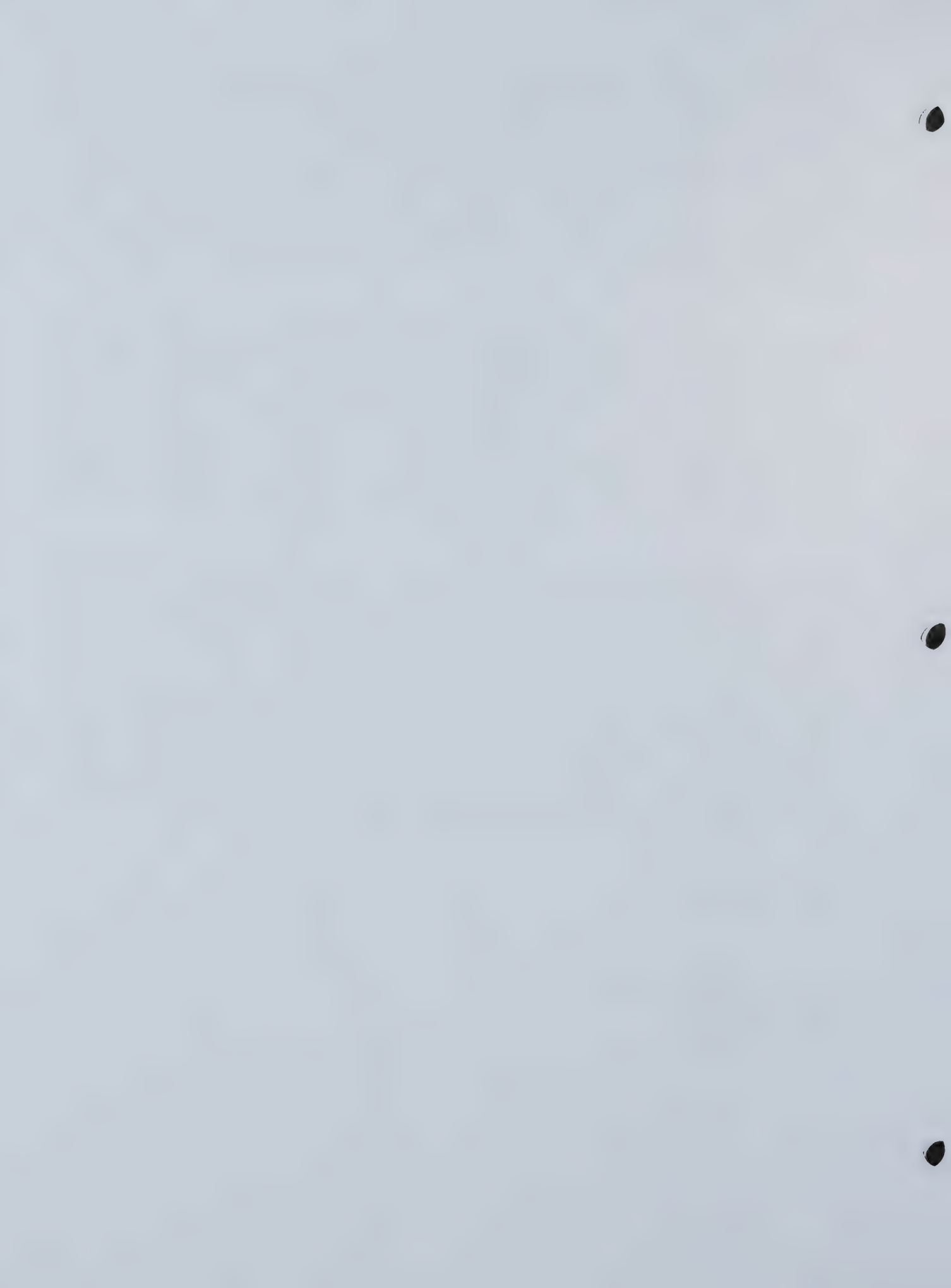
The Derry Fire Department continues to promote our 2007 HeartSafe Community Initiative. The Fire Department continues to offer American Heart Association CPR/AED training free of charge to the public on the third Wednesday of every month. This HeartSafe Initiative will allow anyone from Derry the opportunity to become CPR/AED trained and certified. To date over 1200 residents have been trained in American Heart Association CPR/AED, last year we certified another 131 CPR/AED providers. Studies have shown that victims of out of hospital cardiac arrest cannot rely on 911 or emergency medical services alone and the reason are quite evident, emergency personnel cannot access or initiate lifesaving treatment quick enough before irreversible injury or death occurs. As a direct result of HeartSafe Initiative and our ongoing CPR trainings 28% of the sudden cardiac arrest victims that received full resuscitative efforts last year arrived to the hospital with a spontaneous return of circulation. Derry Fire Department has one of the highest out of hospital survival rates in the state.

Respectfully submitted,

*George Klauber, Chief*

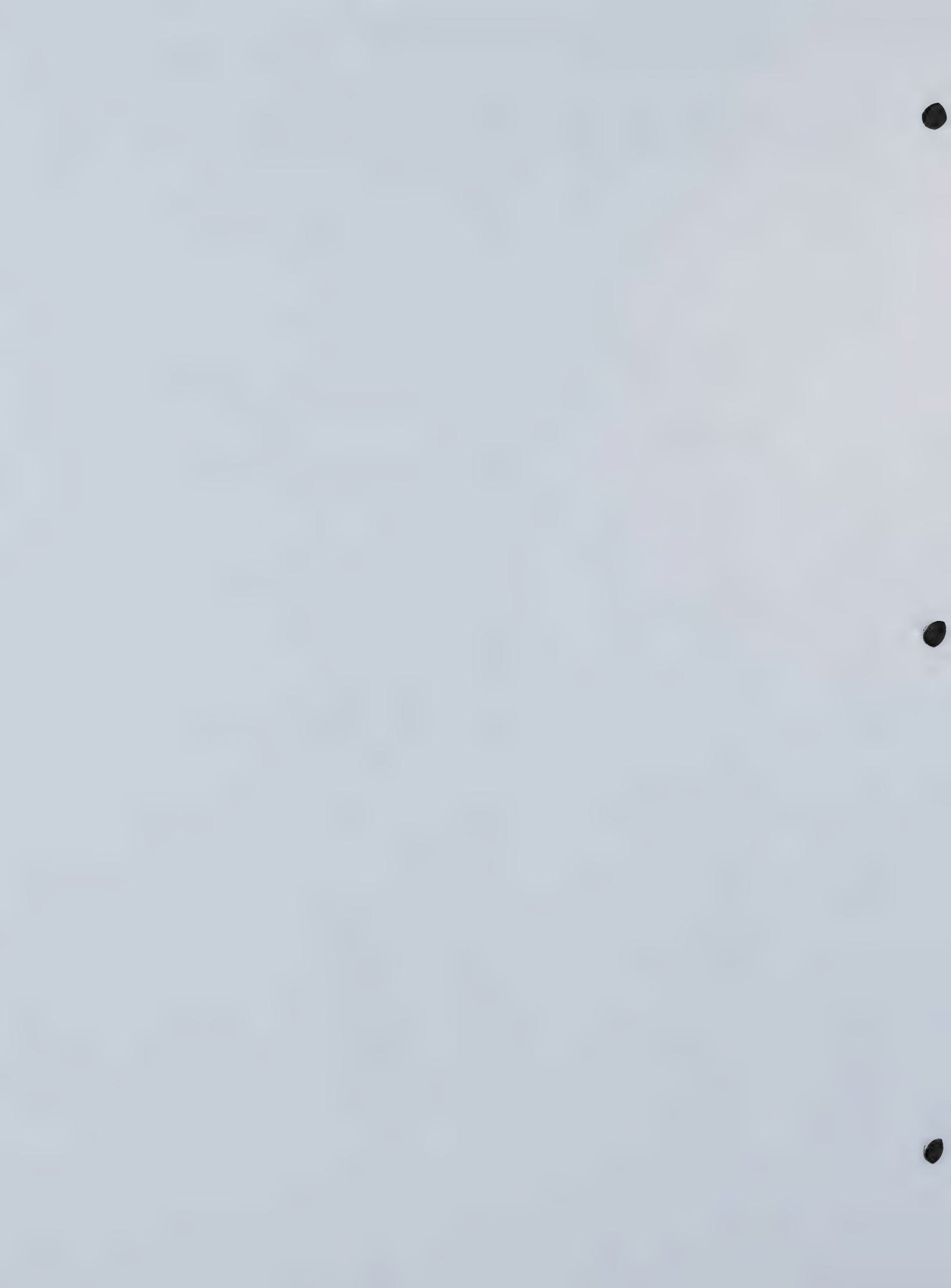
George Klauber, Chief  
Derry Fire Department





**Derry Fire Department EMS Patient Encounters**

<b>Total EMS by Community</b>		<b>EMS Response Breakdown</b>	
Atkinson	7	ALS 911 Response (Scene)	2526
Auburn (Contracted for EMS Transport Services)	200	ALS Intercepts other Towns	8
Chester (Contracted for EMS Transport Services)	148	Hospital to Hospital Emergency Transfers	5
Hampstead	4	Mutual Aid	433
Hooksett	1	<b>Total</b>	2972
Londonderry	44	<b>Response Disposition</b>	
Manchester	3	Cancelled Enroute	97
Salem	11	Dead on Scene	22
Sandown	2	No Patient Found	28
Windham	13	Patient Refuses Care	506
<b>Total EMS Other Communities</b>	433	Standby Only	24
Derry	2539	Treat and Release	22
<b>Total EMS Responses</b>		Treated, Transported by Law Enforcement	1
	2972	Treated, Transported BLS/ALS	2272
<b>Total Transports</b>		<b>Total</b>	2972
BLS	286	<b>Hospital Destinations</b>	
ALS1	1916	Brigham and Women's, MA	1
ALS2	65	Children's Hospital, MA	4
SCT	5	CMC, NH	115
Total	2272	Concord Hospital, NH	1
		Massachusetts General Hospital	2
<b>Derry Transports</b>		Elliot Hospital, NH	266
BLS	256	Exeter Hospital, NH	11
ALS 1	1647	Holy Family, MA	16
ALS2	51	Landing Zone	9
SCT	5	Parkland Medical, NH	1834
Total	1959	Southern NH Medical Center, NH	6
		St Joseph's, NH	3
<b>Chester Transports</b>		Lawrence General, MA	4
BLS	7	<b>Total</b>	2272
ALS1	105	<b>EMS Response by Location Type</b>	
ALS2	7	Airport	1
SCT	0	Farm	1
Total	119	Health Care Facility	522
		Home Residence	1775
<b>Auburn Transports</b>		Industrial Place	13
BLS	23	Jail/Sally Port	25
ALS1	121	Place of Recreation	39
ALS2	7	Public Building	101
SCT	0	Street/Highway	414
Total	151	Trade or Service	81
		<b>Total</b>	2972



## HUMAN RESOURCES DEPARTMENT

The Human Resources (HR) Department strives to ensure that Town jobs are staffed appropriately, that employees have meaningful, enjoyable and challenging career opportunities and that personnel and labor administration activities are timely and effective. The Department supports the negotiation and administration of seven union contracts, facilitates dispute resolution, provides recruiting assistance to Town departments, administers drug testing programs, maintains personnel and related records, advises managers regarding the employment relationship and assists employees however possible. The Department sponsors and facilitates employee safety, wellness and social activities – relying upon the support and participation of members of the Town Wide Joint Loss Management Committee (safety) and the Employee Activities Committee (wellness/social.)

Fiscal Year 2012 highlights:

- After nearly four years of negotiations, the Town reached an agreement with the Derry Police Patrolman's Association (NEPBA) and signed a three year contract on February 26, 2012. The Town also signed a four month contract with AFSCME Support Staff and will be back at the negotiating table in late 2012. Negotiations continue with the Derry Police Supervisors (SEA/SEIU) (expired 6/30/10), Professional, Administrative and Technical Employees (SEA/SEIU) (expired 6/30/11) and Firefighters/Fire Officers (IAFF) (expired 6/30/12). We will begin talks with the DPW (Teamsters) early in FY13, in anticipation of their 6/30/13 contract expiration.
- The Town eliminated four full-time positions in FY12 (from 236 to 232) and recruited twelve employees to fill vacant positions in Fire, Human Services, Police, and Public Works.
- Derry employees participated in the annual United Way Campaign and the United Way "Day of Caring," the Salvation Army Backpack Program, "Go Red for Women" (American Heart Association), the Governor's Council on Physical Activity and Health's Intergenerational Wellness 5k Walk, the 19<sup>th</sup> Annual CIGNA/Elliot 5k Road Race, "Zumba," and much more.
- Employees attended the 13<sup>th</sup> Annual Employee Recognition Luncheon, and a variety of training programs to upgrade job skills, improve safety on the job and ensure compliance with Federal and State employment discrimination laws.

Respectfully submitted,

*Larry Budreau*

Larry Budreau  
HR Director / Assistant Town Administrator





## DERRY COMMUNITY TELEVISION

Derry Community Television remains committed to improving our operations so we can meet the changing needs of our viewers. The mission of our government access and public access channels is to provide information and entertainment to the people in Derry while meeting our audience's needs and requests.

Our funding is generated solely from franchise fees paid by Comcast subscribers, with no fiscal impact to taxpayers. With the funding we receive, we are able to run two stations from our location at the Municipal Center.

Derry's Government Access Channel (C17) exists to provide the community with an opportunity to stay informed by viewing first-hand, unedited coverage of its governing boards and committees. C17 airs all scheduled Town Council, Planning Board, Zoning Board, and Conservation Commission meetings daily. We also provide coverage of special workshops and public hearings, as well as State of New Hampshire meetings that are of interest to the citizens of Derry.

Taped meetings are also available on demand through our website ([www.derryctv.com](http://www.derryctv.com)). VOD (video-on-demand) has proven to be very popular with the public and local press. It allows people who were not able to view the meetings live, and those outside of our viewing area, to watch our local government meetings.

Our staff members and volunteers provide professional live coverage for major Town events and elections so residents can get information about what is going on in their community as it happens. Events that we covered this year live include the Memorial Day parade and Derryfest. We will also cover the Holiday Parade live this November.

Our government access reporter, Kimberley Haas, partners with town departments and community leaders to create shows that allow taxpayers to see what services are available to them as members of our community. *Police Beat*, *Fire Department Forum*, *Sit Down With...*, *Health Beat*, and *Bettering Our Community* are just a few of the series which have become popular on this channel. At any given time eight to ten series produced by Kimberley run on C17.

Our public access channel (D23) is the way our department increases community awareness and encourages local pride. Daily programs of different interests produced by local residents and staff member Sean Zajac provide an entertaining local viewpoint on what is happening in our own backyards. *Business Connections*, *Fun For All*, *Wellness TV*, *Eye On Health*, *Be Fit Be You*, *Joan's Jazz Room Live*, and *Literary Corner* are proudly produced at our station.

Derry Community Television provides community members training, equipment, facilities and broadcast time. Open houses give members of the public an opportunity to learn about what is available to them here. This year we hosted two successful open houses.



Our community bulletin boards allow us to play slides in between our programming on both channels. Slides publicizing events and spreading emergency messages traditionally have been made here at the station. We hope to develop training programs so members of the community and town departments can create their own slides to be played on our channels.

In closing I would like to thank all the volunteers who have helped cover events throughout the year, Assistant Cable Coordinator Debbie Roy, Kimberley and Sean. Without their efforts our stations would not have been able to progress as they have during the course of the last year.

To learn more about C17 or D23, visit our website at [Derryctv.com](http://Derryctv.com), email us at [Derryctv@ci.derry.nh.us](mailto:Derryctv@ci.derry.nh.us) or call us at 845-5514. We are located in the lower level of the Derry Municipal Center.

Respectfully submitted,

*Chris Martin*

Chris Martin

Station Coordinator

Derry Community Television, D23

Derry Government Access, GOV-17



## PUBLIC HEALTH DEPARTMENT

The Derry Public Health Department has two main functions. Its primary role is to serve the residents of the Town of Derry with a part-time Health Department which focuses on inspections of local food service establishments, daycares, foster care homes, residential complaints, and is available on a part-time basis to answer residents' questions regarding personal and community health. Its secondary function is funded through State and Federal grants. These activities include demonstrating public health capabilities and public health emergency preparedness planning through a regional collaboration of ten towns. This planning collaborative includes the towns of Atkinson, Chester, Danville, Derry, Hampstead, Londonderry, Plaistow, Salem, Sandown, and Windham.

Activities performed by the Health Department for the Town of Derry:

- Food Service Inspections

The Town of Derry has approximately 159 Food Service Establishments, each of which requires a minimum of two inspections annually. The Department's Health Officer is responsible for inspections and enforcing the NH Rules for the Sanitary Production and Distribution of Food. Additionally, the Health Officer responded to approximately 15 reports/complaints of food service health violations. The Health Department works closely with the NH Food Protection Section to ensure all cases of potential food contamination or agro-terrorism are reported and investigated.

- Residents' Health Complaints

During FY12, the Health Department responded to over 225 phone calls, 15 emails and 12 walk-in customers. 80 of those contacts were related to residential health complaints. The Health Department responded to complaints regarding air and water quality, lack of heat and hot water, rodent and insect infestations, suspected lead and mold issues, trash and squalor conditions, and other of health related concerns. The Health Officer often coordinates inspections with the Derry Building Code Director, as well as the Derry Fire Inspector.

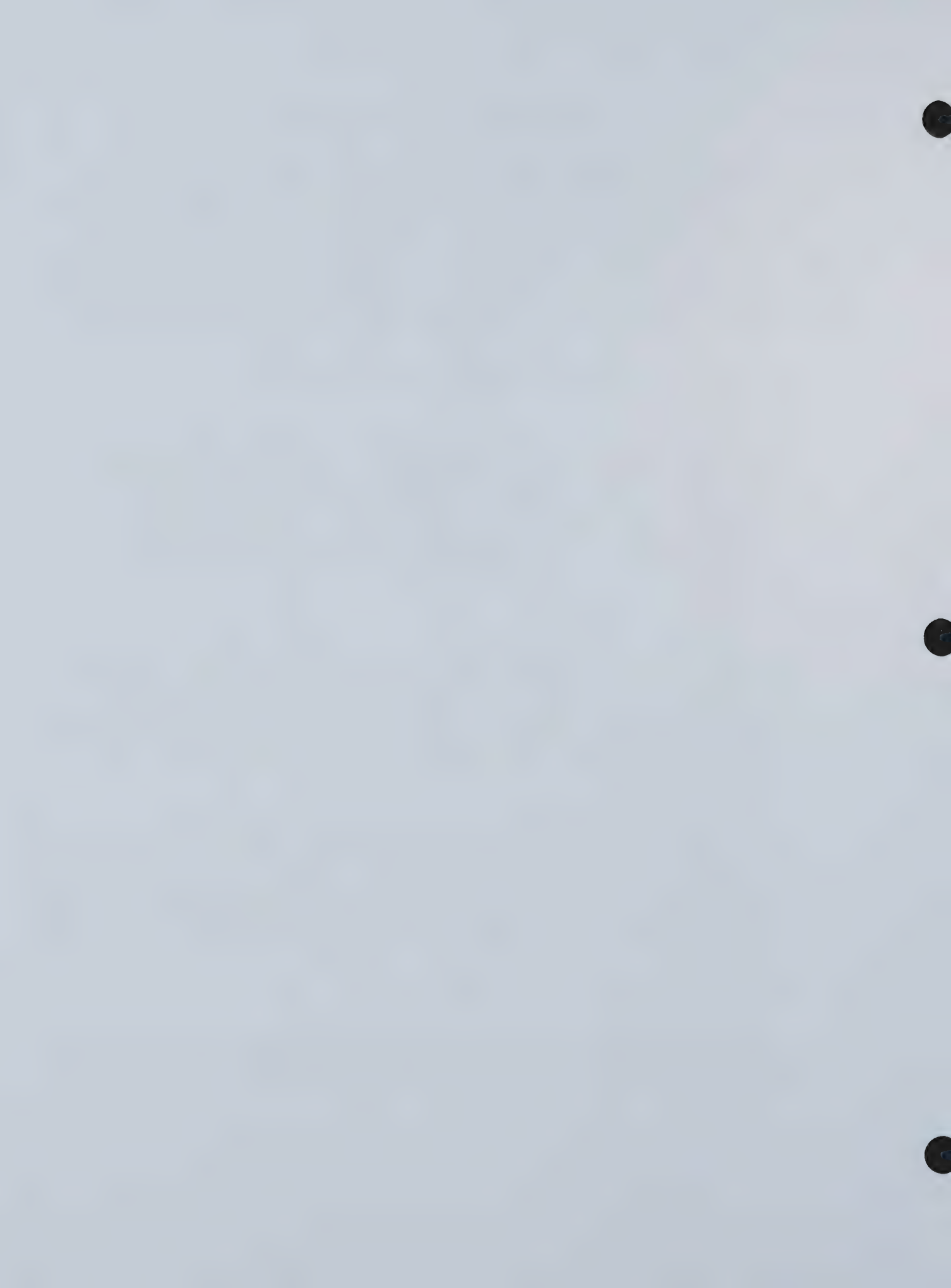
- Day Care and Foster Care Inspections

There are 14 licensed Day Care facilities that are inspected by the Health Department. There are currently 16 Foster Care homes that are inspected as well. During FY 12, the Health Department made 17 Foster Care or Day Care inspections. The State of NH requires that these facilities be inspected a minimum of once every three years. However, the Health Department will conduct an inspection and possible follow-up inspections if a complaint is filed against one of these types of facilities.

- Mosquito Surveillance and Control Program

The Department annually recommends the scope of the Town's mosquito control activities, manages the relationship with the vendor, monitors data and responds to mosquito-related public health threats.





Activities performed by the Derry Health Department under the Greater Derry Public Health Network grants:

- Regional Public Health Emergency Planning

The Greater Derry Public Health Network (PHN) facilitates regional public health emergency planning for 10 towns in the Greater Derry Public Health Region. A multi-jurisdiction, multi-discipline planning advisory group meets bi-monthly to collaborate in the development of a regional Public Health Emergency Response plan, to identify training needs, and to support drills and exercises that inform planning improvements. PHN activities are funded by grants from Centers for Disease Control and Prevention (CDC) and New Hampshire Department of Health and Human Services (NH DHHS).

The Greater Derry PHN engages broad based community sectors in public health preparedness and health and wellness activities, including seasonal influenza, bed bugs, and mosquito-borne illness education.

- Development of Volunteer Medical Reserve Corps

The Greater Derry Public Health Network Coordinator serves as the director of the Greater Derry Medical Reserve Corps (MRC). The Greater Derry MRC is a volunteer organization that supports clinical response during a public health emergency or disaster. Activities of the Greater Derry MRC are coordinated through grants from the NH DHHS and the National Association of County & City Health Officials (NACCHO). These funds support volunteer recruitment, outreach, and training in emergency response concepts and public health topics.

Respectfully submitted,

*Garrett Simonsen*

Garret Simonsen

Public Health Network Coordinator

*Paul Raiche*

Paul Raiche

Health Officer



## DERRY POLICE DEPARTMENT

Over the past year, we've seen several personnel changes. Lt. John Muise retired in May after 27 years of service. Det. Christine Muise left us in April after almost 17 years of service. Attorney Scott Jordan joined our ranks as a prosecutor in October 2011. Lt. Eric Kester and Sgt. David Michaud were promoted to their current ranks in May. Ptl. Patrick Dawson joined our department in April, and Ptl. Ryan Hardy joined us in May.

Most notably, Chief Garone celebrated 40 years as the Chief of Police in Derry, and June was named "Edward B. Garone Month" by the Town Council in his honor. Chief Garone received a Commendation from Governor John Lynch as well as congratulatory letters or proclamations from U.S. Senator Kelly Ayotte, U.S. Senator Jeanne Shaheen, and NH Senator Jim Rausch after attaining this remarkable achievement. Our research reveals that this feat has only been accomplished two other times in the entire country making Chief Garone a member of a very elite group of chiefs.

The Operations Division has investigated the growing crime involving the theft of copper plumbing from Derry homes. The targeted homes are either being marketed for sale or appear to be vacant for a period of time before they become victim to this crime. The copper is being sold as scrap metal. Our Town Code relating to secondhand dealers (pawns) does not address scrap metal, so this crime is difficult to solve. There is no paper trail for scrap transactions.

Another crime recently making its way through our area also relates to homes being marketed for sale. This scam, which is a fraud/theft by deception, involves the internet. The scammer attempts to take a deposit on property that is being legitimately offered for sale. He steals the legitimate real estate ad and puts it on Craig's List as his own. The scammer has a story that he is a missionary that has moved overseas, usually Africa, and needs to rent the home to a responsible person who will look after it while he is away.

Both of the noted crimes appear to be occurring elsewhere in New Hampshire as well. We have taken a leading role in regional information sharing meetings to look for common ground in trying to solve these crimes. We have used the Derry Municipal Center meeting room to facilitate some of these meetings.

The bicycle patrol unit has been re-energized and is back on patrol. The program was placed on hold for about two years after retirements and promotions depleted our previously trained officers. This year we trained five newer officers for this assignment. They have done a remarkable job patrolling the streets and paths in the greater downtown area. In addition to their high visibility in our parks and downtown, their efforts have led to several drug arrests. The team has been well received by our residents.

The police department has revitalized our domestic violence unit during the year. We have provided training to our officers who are focusing some of their effort each shift to following up with domestic violence victims and checking for bail violations on domestic violence offenders.

Our detective bureau has continued to develop our internet safety program that we present annually in conjunction with the Derry School District. Our detectives were called upon this year to present our program at the New Hampshire State PTA conference in North Conway. The presentation was well received at that venue. We have received several requests to present the program for other local school districts.

The attached crime statistics show that our activity level continues to remain high and, in fact, has increased 5% over the previous year.





During calendar year 2011, we received 27,365 requests for police service. This number represents a 4% increase from the previous year. The total number of crimes reported has risen 5.18% with a total of 4104 crime reports, up from 3902.

In June of 2011, the department converted to natural gas from propane. That conversion resulted in a substantial savings this fiscal year. Our expenses for natural gas were \$7,183, down from \$17,514 the previous year, a reduction of 59%.

During the past year, the Public Works department assisted the Department by clearing some land of trees and vegetation in our rear lot. We were able to subsequently pave that area to provide additional vehicle storage and parking.

In this fiscal year, the Department replaced its entire fleet of mobile and portable radios through a municipal lease program. We expect these radios to last approximately 10 years.

This past fiscal year we have continued the process of updating our policies and procedures with an eye toward national law enforcement accreditation. As we have previously stated, this is likely to be a multi-year process. Our goal is to prepare ourselves to apply for accreditation through the Commission on Accreditation for Law Enforcement Agencies once our policy review has been completed, should such accreditation be fiscally possible.

### ANIMAL CONTROL

The Animal Control Bureau responded to 1468 calls for service involving a variety of animals during the year. Barking dogs continue to be the predominant call for service.

In conjunction with police department staff, we produced an informational pamphlet that provides information to residents with respect to laws regulating dogs. The pamphlet includes phone numbers, state laws and local ordinance information relative to responsible dog ownership. The pamphlets are available at the Municipal Center and the police department. They are also issued by the Town Clerk to residents as they register their pets.

The Town has registered 4600 dogs as of August 24, 2012. The Animal Control Officer is now able to access the Town Clerk's current dog license list via the computer.

The Animal Control Officer acquired a new van this year. The vehicle replaces the Chevy van that had been in service since 1996. The new van has a lower step to help us more easily load and unload animals.

As always the men and women of the Derry Police Department remain committed to providing the highest level of service to the citizens of the community with the resources available to us. Given the fiscal realities of the day, the department will work to provide basic and core services to the community. However, programs that have been a staple in the community may look different in the future. Programs that are at risk include the bicycle patrols, OHRV patrols, School Resource Office program and the Community Relations Officers. Continued support from the citizens and local government keep these programs alive.

Respectfully submitted,

*Edward B. Garone*

Edward B. Garone

Chief of Police



**Derry Police Department  
Offenses Reported  
2001-2011**

<b>Group A Offenses Reported</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
Arson	36	46	27	11	33	32	17	26	21	24	27
Assaults	757	683	597	753	823	731	771	761	823	889	1012
Burglary	188	163	124	145	163	150	164	143	154	209	218
Drugs	127	140	133	166	170	161	154	128	142	133	137
Forgery	19	24	28	25	29	32	26	21	42	45	56
Fraud	57	120	115	171	158	173	173	160	155	156	183
Homicide	1	0	0	0	0	0	1	0	1	0	1
Kidnapping	12	12	12	22	19	13	5	9	12	3	13
Robbery	12	5	14	11	12	14	22	10	11	19	12
Sex Assaults	51	94	66	67	74	56	55	49	43	47	60
Stolen Property	27	32	40	55	39	34	26	51	44	94	69
Theft	697	531	596	536	591	574	541	620	635	676	725
Vandalism	535	682	813	825	662	583	519	496	537	497	470
Vehicle Theft	111	78	98	89	54	64	60	63	61	51	41
Weapons Violations	18	6	11	18	12	15	12	7	10	11	9
<b>Sub Total</b>	<b>2648</b>	<b>2616</b>	<b>2674</b>	<b>2894</b>	<b>2839</b>	<b>2632</b>	<b>2546</b>	<b>2544</b>	<b>2691</b>	<b>2854</b>	<b>3033</b>
<b>Group B Offenses Reported</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
All Other Offenses	791	702	528	694	683	627	630	657	660	621	603
Bad Checks	19	10	19	25	19	14	17	13	13	8	8
Disorderly Conduct	34	21	20	29	26	40	26	26	26	20	20
DWI	186	150	138	130	132	118	117	100	93	66	91
Family Offenses	41	40	31	21	26	10	27	27	30	32	15
Intoxication	117	131	95	122	178	107	80	89	86	113	112
Liquor Law Violations	75	95	186	200	194	161	128	125	108	55	80
Runaways	115	74	69	78	44	44	69	102	63	72	80
Trespassing	70	78	46	71	52	55	58	60	28	61	62
<b>Sub Total</b>	<b>1448</b>	<b>1301</b>	<b>1132</b>	<b>1370</b>	<b>1354</b>	<b>1176</b>	<b>1152</b>	<b>1199</b>	<b>1107</b>	<b>1048</b>	<b>1071</b>
<b>Total Group A and B Offenses</b>	<b>4096</b>	<b>3917</b>	<b>3806</b>	<b>4264</b>	<b>4193</b>	<b>3808</b>	<b>3698</b>	<b>3743</b>	<b>3798</b>	<b>3902</b>	<b>4104</b>





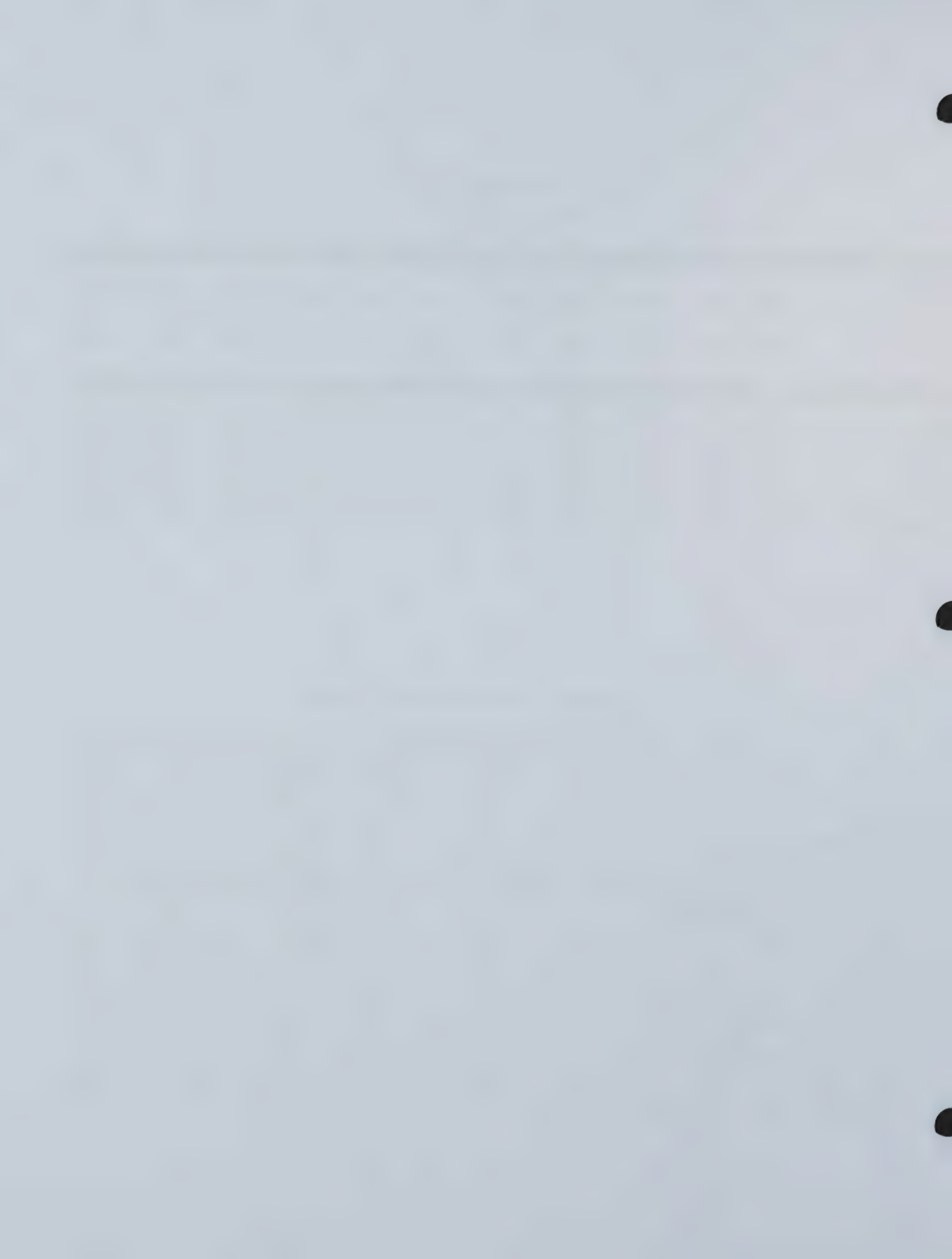
**Derry Police Department  
Other Activity Totals  
2001-2011**

<b>Activity</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
Incidents Logged	25804	26151	24546	28180	27214	24395	22411	22163	23438	26273	27365
Arrests & Summonses	1441	1465	1576	1906	1887	1535	1397	1302	1339	1311	1286
<b>Traffic</b>											
MV Accidents	976	876	842	895	857	730	846	763	723	708	686
Total MV Stops	8603	10465	9072	11375	9586	7621	6260	5942	6703	7253	7828
Summonses	1816	1623	1470	2002	1262	1189	885	744	831	1186	1054
Warnings	6787	8842	7933	8958	8324	6226	5220	4974	5491	5786	6489
Parking Tickets	1712	900	1329	737	1090	804	698	427	342	495	814

**Animal Control Activity Totals**

	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>
Calls received	1460	1980	2118	1597	1779	1468
Dogs picked up	129	137	119	93	110	115
Euthanized	1	4	1	3	9	7
Cruelty complaints	7	8	10	16	13	11
Fees Collected	\$4,025.00	\$4,648.00	\$4,455.00	\$3,355.00	\$3,370.00	\$3,119.00
Dogs transported to shelters	8	14	12	4	8	7
Livestock at large	20	37	22	9	19	11
Dog Bites	16	19	19	20	23	29
Summons to court	1	3	7	3	2	6
Nuisance abatements	8	6	11	11	10	18
Wildlife Pick up Live	21	11	8	15	9	9
Deceased	59	60	53	55	57	68
Verbal Warnings	260	400	675	690	132	895





## DERRY PUBLIC LIBRARY

### INTRODUCTION

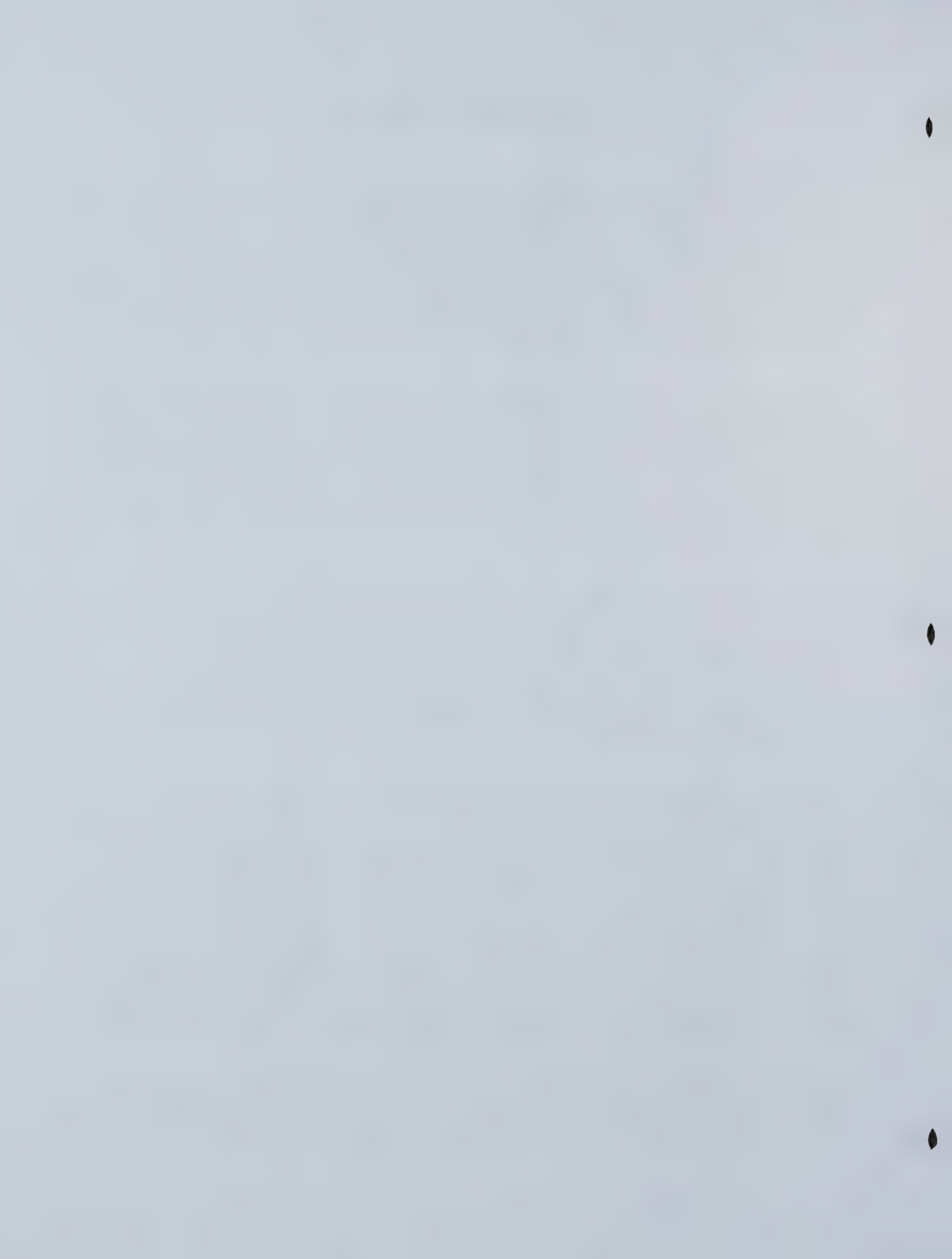
We dreamed, we imagined and we planned for over two years to repurpose the space on the main floor of the DPL. It has now been transformed and all of our changes are working exactly as we had envisioned. Under the direction of Reference Librarian Sherry Bailey, a building designed in the late 1980's has been transformed to provide space for activities and services relevant in the new century. When we moved in, we had one computer; now there are upwards of 46 for the use of staff and the public. Add to that all the portable electronic devices we all use. Can a space envisioned primarily for print and some (gasp) audiotapes still work with just an interior redesign? The answer is a resounding yes!

The summer of 2011 was the reinvention of the main floor of the library. Using savings gathered by the various Boards of Trustees over 22 years (since the original build) we painted, carpeted, repurposed shelving and rearranged book shelving units and materials collections to make the space workable for the 21<sup>st</sup> century. We moved no walls and added no floor space. The planning actually began in earnest over two years ago when we hired a young architect to give us a current, accurate floor plan of the main floor. We learned about how "as built" differs greatly from information on a preliminary blueprint.

Choosing color was a major issue. To solve that we hired a local colorist, Lisa Teague, who managed to please everyone. Another emotional decision was whether or not to paint the original woodwork for the replacement windows (installed two years earlier) in a coordinating color. In the end, the decision to cover the very dark wood with white trim paint was a wise one and created harmony among all on the building committee. Lisa Teague also provided us with two original birch tree themed murals. An extensive philosophical conversation regarding whether to have food in the library ultimately resulted in the compromise of a bright café area where covered beverages are allowed.

The overall flow is more streamlined, with a collection that stands at just around 125,000 materials in many formats. The sightlines are longer and the "pretty" spaces are on the perimeter near the windows (wonderful park view). Structurally, we removed broken storage lockers and replaced them with a user friendly Derry local information niche. The lovely oval spider-web windows in the old entrance area were repaired and an additional layer of Lexan was added for insulation value as well as protection for the windows themselves. We also added two counter tops in the original portion of the building, which include much more access to electrical hookups for PDAs of choice. During the latest widespread power outage patrons came to the library in droves to keep connected and used those counters exactly as we had envisioned. The original 1927 fireplace, previously incorrectly retrofitted for gas, is finally fixed and operating properly. We had the firebox resealed, chimney repaired and double-walled flue pipe installed and now all of our odor problems have finally been resolved.

At a cost of just around \$200,000, paid totally from library savings, the project was a complete success. To come in at that budget we repurposed all of our existing shelving. Little side tables near comfortable seating were purchased secondhand and brightened with copper leaf, hand



applied by staff. New fixture purchases consisted of special magazine shelving, ten upholstered side chairs, six counter stools, ten café chairs, three rehabilitated café tables, six special computer tables, five wall mounted computer racks, two laminate counters, laminate for the front desk and reference desk, and new end panels. The end result gives a fresh, new feeling to the space without actually replacing much.

So, how do you move a library anyway? Deliberately, carefully, and with lots of planning. Because we planned to be open during the renovation we had to move adult/main floor operations to the lower level meeting room and children's spaces. That meant decisions regarding what portions of the adult, young adult, fiction, nonfiction, audiobook, DVD and reference collections would be available to the public from the lower level, as well as relocating as many public access computers as possible to the meeting room. On August 9<sup>th</sup> we closed the main floor of the library to begin the transition to our temporary quarters in the meeting room, reopening for limited service two days later. By then most of the rest of the materials and shelving had been loaded by the crew from American Interfile and Library Services onto tractor trailers to be stored at the town's Transfer Station. Some of the smaller shelving units remaining on the main floor were hoisted onto specialized forklifts and moved around as the need arose to carpet and paint those spaces. We did everything in reverse, putting everything in order, for our reopening on September 17<sup>th</sup> (Derryfest Day).

#### BUILDING IMPROVEMENTS

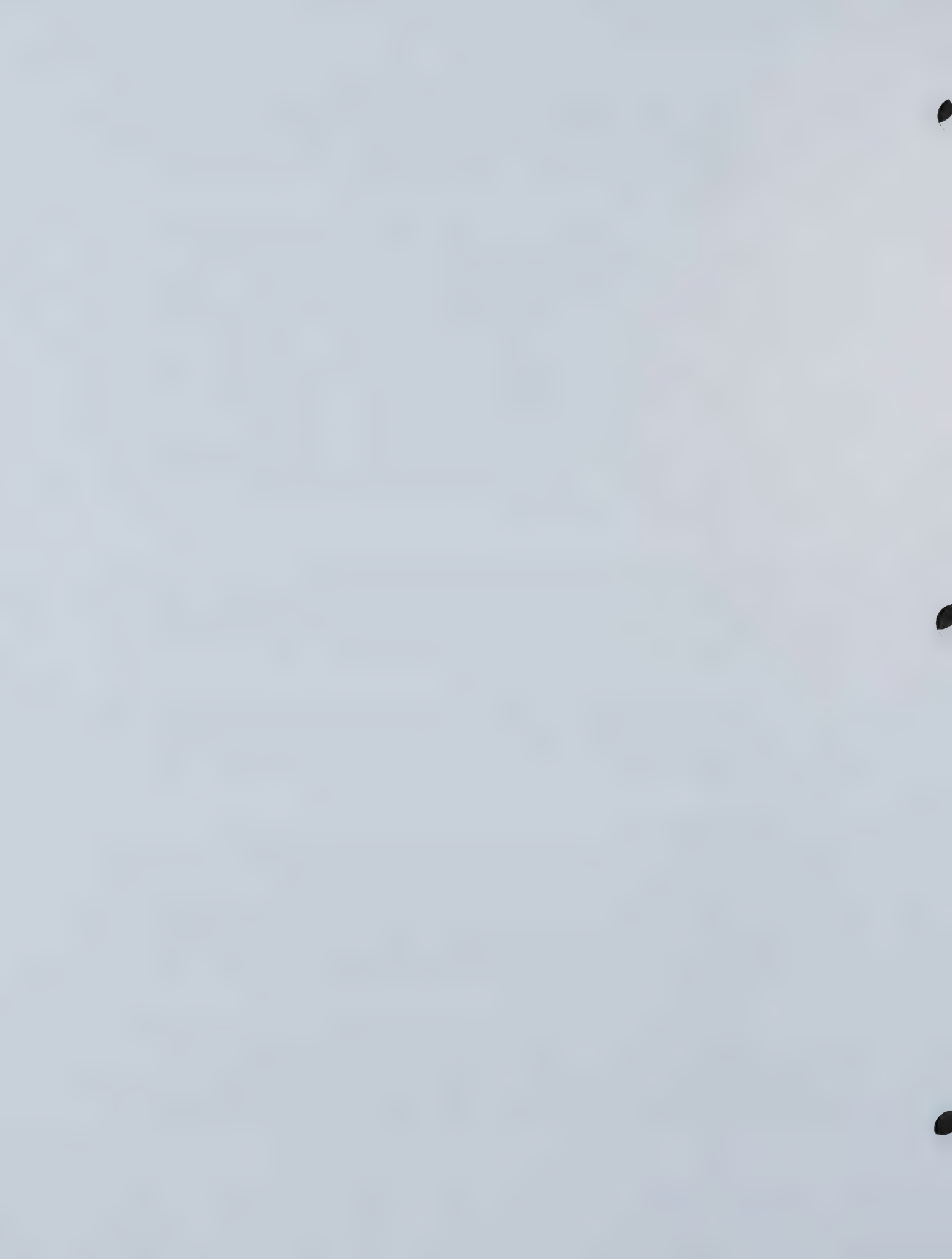
In February we received a grant through the PSNH Small Business Energy Savings Proposal to have an energy audit done. Our goal was to increase the overall brightness in the children's services area and to install more energy efficient lighting in the offices and meeting rooms throughout the rest of the building. The cost of the project will be recouped through an overall reduction of our energy bill in just under three years.

As part of our overall effort to keep the building and grounds looking attractive and functioning well we re-poured the chipped and cracked concrete pad at the main entrance. In addition, we have instituted a plan to replace broken and cracked areas in the concrete sidewalks and steps around the building.

#### MATERIALS COLLECTION

Given another year of level funding of the Library budget, coupled with rising personnel and overhead costs (heating and cooling, cost of supplies, etc.), this year's emphasis for collection development was "doing more with less" and expanding holdings in diverse formats. Most recently, the prevalence of Kindles, Nooks, and other eReaders among our patrons has increased the demand for eBooks (downloadable digital formats.) Audiobooks (sound recordings of books being read aloud) have for some time been in demand, particularly by commuters. And of course, the interest in books, magazines, music CDs, and DVDs continues to be strong.

One of the ways Derry Public Library has managed the constantly expanding needs of our patrons has been through resource sharing with other GMILCS and NH libraries through interlibrary loan. This was made possible by a relatively robust van delivery service provided by the New Hampshire State Library, subsidized by that library's budget and federal grants. In 2012, the van service was severely curtailed in cost savings measures put into place by State





Librarian, Michael York. Our van delivery service was decreased from five stops per week to three, with additional limitations on amount of materials permitted per delivery. This radically undermined the utility of interlibrary loan services to NH Libraries, and petition drives throughout the state were unsuccessful in reversing the situation. Ultimately the GMILCS consortium implemented a supplementary van service of its own to help compensate, but with new costs attached.

Another resource historically provided by the State Library has been a selection of subscriptions to commercial databases. These databases contain a variety of extremely useful information which library patrons throughout the state could access 24/7. Also due to budget issues, the NH State Library has stopped funding some of these databases, meaning that individual libraries relying on them as essential tools for helping their patrons have had to fund access themselves, often at high cost.

One successful example of Library staff stretching the budget on behalf of our patrons was effected by Susan Brown, Head of Reference/Assistant Director. Susan attended a special focus group for one of our important database providers (Credo Reference) to help them develop a new interface designed specifically for public libraries. To thank her for her participation, Credo expanded the library's limited subscription to a full subscription, at no extra cost. This makes hundreds of additional reference eBooks available to our patrons at any time, giving us greater access to literally thousands of dollars worth of material.

Did you know you can "borrow" an eBook from the library? The NH State Library has created a consortium for public libraries to pool their resources to provide access to Overdrive, a service for checking out downloadable eBooks and audiobooks to cardholders in participating libraries, including Derry. This service is very popular with a small but active percentage of Derry patrons. Yet it also presents challenges to Library staff trying to provide tech support for so many different electronic devices. While we are interested in expanding our library holdings into downloadables, the market is currently very much in flux. There are not yet many competing borrowing platforms, which increases the cost and decreases the usability. In addition, book publishers are not all participating; pricing of books from those who are is not consistent. This is an interesting service to which we are paying attention, so stay tuned for updates next year.

But Nooks and Kindles are not just for eBooks. The Library owns two Nooks, one a free "prize" for subscribing to the New York Times electronic edition, and one purchased by the Library. We switched our NY Times subscription from paper to electronic format for significant savings. Now the NY Times, The NH Union Leader, and the Boston Globe electronic editions are all automatically loaded via wifi to our Nook which is tethered to a table near the Reference Desk. Now these publications are easily accessible to patrons and staff at a great savings while also giving everyone the opportunity to "test drive" an electronic device.

## PERSONNEL

There were many staff changes at the beginning of the Fall season. We hired Evan Michael Bush as our new Children's Librarian and Erin Robinson as part-time Young Adult and Reference librarian. We also hired Brenda Lockwood as Administrative Assistant. Several months later we also hired Courtney Wason for the children's department. Our Children's Librarian comes to us from Athens, Georgia with an MLIS. He is also a certified elementary/kindergarten teacher,



storyteller, musician, puppeteer and all around talented artist. Erin Robinson has a Master's degree in creative writing as well as extensive experience with youth programming. She previously worked at a private school and ran an afterschool program for them. She is very knowledgeable about young adult and children's literature and, on top of that, is a published author! Her novels are "Flutter: The Story of Four Sisters and an Incredible Journey" and "Tracing Stars". Our new Administrative Assistant, Brenda Lockwood, comes to us from the health care field, and has lots of experience with accounts payable and personnel. It did not take long for her to plumb the depths of our MUNIS system and to bring all our statistical spreadsheets up to date. Courtney Wason was hired in December as a Library Assistant in the Children's Department. While she has no prior library experience she is enthusiastic and creative, and has a deep knowledge of children's literature.

#### NETWORK AND COMMUNICATIONS PROJECTS

In March we installed our first electronic message board, using a donated HDTV, a retired PC, a scavenged VGA cable and ingenious in-house talent. Staff have contributed beautiful photos as well as "LOL Cats" slides to spice up our promotions for services provided and up-coming programs. This installation was meant to be a step in reducing the clutter of posters and signs around the library, and it engages the interest of patrons waiting to sign out books. The television can also be used to view important news events over cable, when something especially noteworthy is happening.

In December, we had a crisis of sorts when we suddenly heard our static IP addresses, technically owned by MV Communications, were going to be seized by the Court as part of a bankruptcy settlement. This meant that all staff PCs, online catalogs, and database URL's would no longer function. We had very little time in which to react, finding a new vendor to assign new IP addresses, and change everything over. The GMILCS Consortium turned to G-4, a local internet and telephone service provider. Dick Lambert, our Technology Support Consultant, saved the day for us by re-configuring our Atrion router (for GMILCS traffic) as well as all our printers and other peripherals. In addition, our reference department contacted all of our remote access databases to give them our new IP ranges. The final repair for this mess finally ended months later when we were able to migrate all our email accounts over to G-4 as well. There is usually great complexity behind electronic connections that appear seamless, and which we now all take for granted.

We made a great deal of progress with technology this year by consolidating the equipment and removing excess, obsolete wiring in our electrical room. Previously, our server, switches, back up batteries, and various hubs and routers were connected together around a large square table which took up much of the electrical room floor space. In March we purchased a new rackmount system and organized all our equipment into one space that takes up only a small vertical footprint in the room. Now the equipment is clearly marked, neatly cabled, and easily accessible.

We gratefully received a \$500 Local Community Contribution grant from the Walmart Foundation via our local Walmart store. With this we were able to purchase two netbooks for staff use and experimentation. Since they are primarily battery operated, this has allowed staff much greater flexibility for working in the book stacks, taking notes at meetings, and holding programs outside the meeting room.





In April, we purchased a new server, a necessity since our previous server had become obsolete and no longer had software support from Microsoft. This new PC runs Windows Server 2008 and has much more capability and storage to keep our complex library operation humming along.

Also in April, we were pleased to be able to offer wireless printing for patrons using laptops through our Envisionware pc management software. Formerly, patrons had to use "sneaker net," sending themselves an email with the attachment they wanted to print, logging on to one of the public internet terminals, signing in to their email account, downloading the document, sending it to the printer, then finally signing in again to pay for and print their document. Whew! Now patrons simply access a link which allows them to send a print job to one of our public printers. Then they log in once and pay at the coin box just as if they were printing from one of the wired public PCs. This is a great service for the many laptop and mobile device users who enjoy the benefits of our free wifi.

Beginning in FY12 we began a lease partnership program with the town that will essentially keep our electronic equipment current with a three year turnover. We first ordered three PCs to replace the obsolete Circulation computers purchased in 2001. In the next fiscal year we will lease 15 more computers and will continue this rotation on a yearly basis. Our plan will ultimately incorporate all of our staff and public computers into this rotation, which is very cost effective for us. We are so pleased we can cooperate with the town and participate at the same negotiated rates since technology is so expensive, and yet so essential to our core services.

#### FRIENDS OF THE DERRY PUBLIC LIBRARIES

Once again, we thank the Friends of the Derry Public Libraries for all of their support. This year they again supplied us with seven museum passes which were used by our patrons 650 times. Since most of these passes admit a minimum of four people at a time, this amounts to a considerable number of uses as well as significant savings for our patrons. Through their fundraising efforts the "Friends" also supported our summer reading programs for children and adults, as well as many programs and events throughout the year.

#### BOARD OF TRUSTEES

The March election reinstated Trustee Jack Robillard and elected appointee Charlie Zoeller (who was filling an unexpired term). The officers voted in at the previous July meeting were reelected to their same positions. They are, once again, Chairman, Elizabeth Ives; Vice Chairman, Charlie Zoeller; Treasurer, Jack Robillard; Secretary, Dot Wiley.

The board has been reviewing our policies, revamping many and totally rewriting others. The pace of change in municipal government and the intrusion of technology have become so rapid that waiting even three years to change a policy seems too long. We try to stay abreast of changes in patron needs and expectations, as well as in technological capabilities, in order to stay relevant to our community.





Thanks to the citizens of Derry for their loyalty and support. They extend kindnesses to the staff beyond measure from comments like "you are the best" to boxes of candy and cookies on holidays, large and small. Valentine's Day has become quite a favorite here because of this.

Respectfully submitted

*Cheryl Lynch, Director*  
Cheryl Lynch, Director  
Derry Public Library



USE OF LIBRARY YEAR END REPORT 2012

	Total FY12	Total FY11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12
<b>TOTAL YEAR END STATISTICS</b>														
ALL INTERNET AREAS (ADULT, CHILDREN, 15 MINUTE, WP)	19989	19902	1370	1469	1459	1854	1817	1781	1699	1649	1767	1723	1779	1622
WEBSITE HITS (ADULT, TEEN, AND CHILDREN'S)	142127	130936	10555	10852	9783	11005	10329	10457	12917	13143	12608	13099	14165	13214
PROGRAMS - NUMBER HELD	482	348	25	1	12	42	30	20	55	67	65	67	57	41
PROGRAMS - NUMBER ATTEND	7832	7645	409	12	267	868	325	406	659	1214	742	1049	1599	2393
NUMBER OF VOLUNTEERS	69	104	9	1	2	2	2	2	12	6	12	11	3	7
VOLUNTEER HOURS	194	502.25	40	4	4	11	4	6	23.5	16	20.25	26.5	11	27.75
CIRCULATION	212186	231948	19668	16650	14298	17825	16473	15380	17095	18174	19319	18053	18357	20894
REFERENCE QUESTIONS	19038	17517	1341	1351	1697	1760	1812	1255	1500	1582	1780	1388	1632	1940
BOOK REPAIRS	1086	343	161	147	80	80	80	80	80	53	87	45	58	135
				reno										
				reno										

ADULT DEPARTMENT STATISTICS

TYPE OF USE:	Total FY12	Total FY11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12
CIRCULATION	118691	137511	10576	8609	7597	10054	9461	9363	10145	10290	10733	10054	10857	10952
PATRON VISITS	143973	155489	12669	10712	9470	12762	11624	10822	11507	12233	13333	12697	12958	13186
CIRCULATION TELEPHONE CALLS PLACED	5955	10797	626	634	439	475	459	398	493	459	524	452	522	474
CIRCULATION TELEPHONE CALLS RECEIVED	12697	14027	1078	1070	969	1110	1100	969	932	1187	1220	1035	1009	1018
STUDY ROOM USAGE	2031	2090	165	0	66	176	174	174	170	220	214	233	236	203
MEETING ROOM USAGE FOR NON-LIBRARY PROGRAMS	115	149	5	3	1	18	16	12	10	7	13	13	10	7
MUSEUM PASS USAGE	658	486	63	49	34	52	46	52	61	71	71	75	34	50
REFERENCE QUESTIONS (in-person, telephone, electronic)	13555	12001	980	1023	1189	1211	1000	885	1132	1209	1384	1055	1173	1314
NUMBER OF VOLUNTEERS	43	37	1	1	0	0	0	0	10	4	11	9	1	6
VOLUNTEER HOURS	114.25	234.75	16.75	4	0	0	0	0	17	10.75	18.75	21.5	2.75	22.75
OVERDUE NOTICES SENT	1662	2141	100	212	148	88	98	208	136	99	123	124	203	123

YOUNG ADULT DEPARTMENT STATISTICS

TYPE OF USE:	Total FY12	Total FY11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12
CIRCULATION (fiction & non fiction)	12963	14655	1396	1004	900	1079	1040	890	952	868	1069	1158	1177	1430

CHILDREN'S DEPARTMENT STATISTICS

TYPE OF USE:	Total FY12	Total FY11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12
CIRCULATION	80532	79782	7696	7037	5801	6692	5972	5127	5998	7016	7517	6841	6323	8512
REFERENCE QUESTIONS	5483	5516	361	328	508	549	812	370	368	373	396	333	459	626
PC GAME USAGE	2077	2717	241	181	90	154	228	205	136	192	173	162	142	173
NUMBER OF VOLUNTEERS	26	67	8	0	2	2	2	2	2	2	1	2	2	1
VOLUNTEER HOURS	79.75	267.5	23.25	0	4	11	4	6	6.5	5.25	1.5	5	8.25	5

GMILCS

TYPE OF USE:	Total FY12	Total FY11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12
ILLS REQUESTED	280	450	29	40	25	31	18	18	12	26	18	16	32	15
ILLS RECEIVED	264	438	18	38	22	25	24	19	13	25	19	17	30	14
ILLS OTHERS REQUESTED	2231	3604	196	147	111	246	134	146	168	197	250	212	250	174
ILLS OTHERS RECEIVED	1541	2684	73	75	69	195	104	106	138	155	197	153	137	139
DERRY BORROWED CBC - GMILCS	8203	10099	1296	936	638	450	607	690	641	579	719	719	481	447
DERRY LOANED CBC - GMILCS	10472	10345	797	898	694	769	825	822	815	1157	935	935	970	855
OUR PATRON REQUESTS FOR OUR MATERIAL	3369	3827	255	221	243	319	293	304	340	247	297	263	319	268
OTHER LIBRARY PATRON REQUESTS FOR OUR MATERIAL	14875	14217	1407	1047	1294	1314	1214	1131	1209	1316	1394	1178	1197	1174
OUR PATRON REQUESTS FOR OTHER LIBRARY'S MATERIAL	15006	15593	1210	1249	923	1323	968	1171	1255	1131	1588	1307	1501	1380





ELECTRONIC USAGE

TYPE OF USE:	Total FY12	Total FY11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12
CATALOG SEARCHES	340467	260317	33562	25711	18785	25056	27532	23292	25515	28059	34827	39762	25189	33177
PATRON ACCOUNT LOGONS (KEPT AS OF 11/10)	40035	27753	3606	3385	3039	3189	3084	2973	3121	3314	3716	3526	3663	3419
PATRON DATABASE LOGONS	4992	6497	357	251	403	441	322	587	440	362	481	438	412	498
OVERDRIVE CIRCULATION - AUDIO AND EBOOKS	7456	4334	563	593	574	556	569	569	698	697	626	686	680	645
ADULT INTERNET AREA USAGE	14878	16152	1163	1075	1150	1359	1275	1293	1247	1148	1300	1282	1367	1219
15 MINUTE INTERNET USAGE	1905	1977	114	168	148	202	191	159	173	169	183	145	147	106
WORD PROCESSOR AREA USAGE	1209	1327	72	27	45	124	107	119	134	130	105	122	113	111
CHILDREN'S INTERNET AREA USAGE	161	446	21	18	26	15	16	5	9	10	6	12	10	13
WEBSITE HITS TO HOME PAGE	137245	126075	10071	10358	9338	10654	10066	10184	12533	12733	12283	12685	13705	12635
WEBSITE HITS TO CHILDREN'S	3880	4005	328	413	358	271	226	225	315	335	244	360	371	434
WEBSITE HITS TO TEEN	1002	856	156	81	87	80	37	48	69	75	81	54	89	145

PROGRAMMING

TYPE OF USE:	Total FY12	Total FY11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12
ADULT PROGRAMS - NUMBER HELD	46	20	4	0	1	6	4	2	6	5	6	6	5	1
ADULT PROGRAMS - NUMBER ATTENDED	904	689	97	0	18	62	38	107	89	48	55	237	150	3
YA PROGRAMS - NUMBER HELD	77	77	5	1	2	8	7	8	6	11	10	7	5	7
YA PROGRAMS - NUMBER ATTENDED	331	847	28	12	12	47	10	26	39	35	50	16	13	43
CHILDREN'S PROGRAMS - NUMBER HELD	359	251	16	0	9	28	19	10	43	51	49	54	47	33
CHILDREN'S PROGRAMS - CHILDREN ATTENDED	6597	6109	284	0	131	438	174	155	350	711	405	528	1074	2347
- ADULTS ATTENDED	2464				106	321	103	118	181	420	232	268	362	353

MISCELLANEOUS

TYPE OF USE:	Total FY12	Total FY11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12
NEW REGISTRATIONS (Resident & nonresident adult, child, teacher)	2070	2001	172	129	201	202	139	113	167	210	177	163	148	249
ITEMS ADDED	5425	6221	305	489	181	420	382	451	376	447	478	677	616	603
ITEMS WITHDRAWN	5839	7240	408	831	385	281	296	166	268	118	320	195	2180	391



## PUBLIC WORKS DEPARTMENT

The Public Works Department provides a wide range of services to the residents we serve. The Department is tasked with providing vital community services such as maintaining the roads during winter, processing solid waste, delivering safe drinking water, treating wastewater, parks and recreation management, engineering and code enforcement. The employees of the Public Works Department are a skilled and professional group who stand ready to provide these services on a daily basis.

The highlights of the Department's ten (10) divisions are noted below:

### BUILDINGS & GROUNDS DIVISION

The Building and Grounds Division continued to provide excellent service to the facilities it maintains throughout town. In addition to providing regular custodial and maintenance at the Municipal Center, Veteran's Hall, Adams Memorial Building, and the Police Station, the division also assists with some repairs at other municipal facilities.

Improvements were completed at the Municipal Center, relocating the Supervisors of the Checklist, to a more spacious office and converting the former Supervisors of the Checklist office to a waiting area for Human Services. In addition, a new entrance and configuration in the Human Services area has improved security and privacy in this area. This work was completed by a combination of contractors and in house craftsmen making the project more economical to complete.

The Department of Public Works was able to solicit a bid for heating oil for a fixed price of \$3.05 per gallon. This was a collaborative effort of the Town of Derry and the Derry School District. Given the volatility of oil prices, and an annual combined oil consumption of approximately 173,000 gallons, securing a competitive fixed price for the year is very beneficial.

The Town is in its second year of a two year contract to purchase electricity for its 16 buildings and 930 street lights. At a rate of 6.98 cents per kWh versus the PSNH default rate of 8.89 cents per kWh, the Town is saving around \$72,500.00 annually.

### CEMETERY DIVISION

The Forest Hill Cemetery remains very well groomed and beautiful as ever. Many residents take advantage of its park like setting as a nice place to walk. Residents are reminded to please leave their dogs at home while walking in the cemetery as dogs are prohibited from the cemetery with the exception of service dogs.

There were a total of 72 burials over the past year at Forest Hill Cemetery. The new section of the cemetery has been opened, both traditional full lots as well as cremation lots are available for sale. Plot owners are reminded to please follow the regulations for the Forest Hill Cemetery regarding the installation of planters, shrubs, and other items in the cemetery. Any questions can be directed to the Public Works Department at 432-6144.





CODE ENFORCEMENT DIVISION

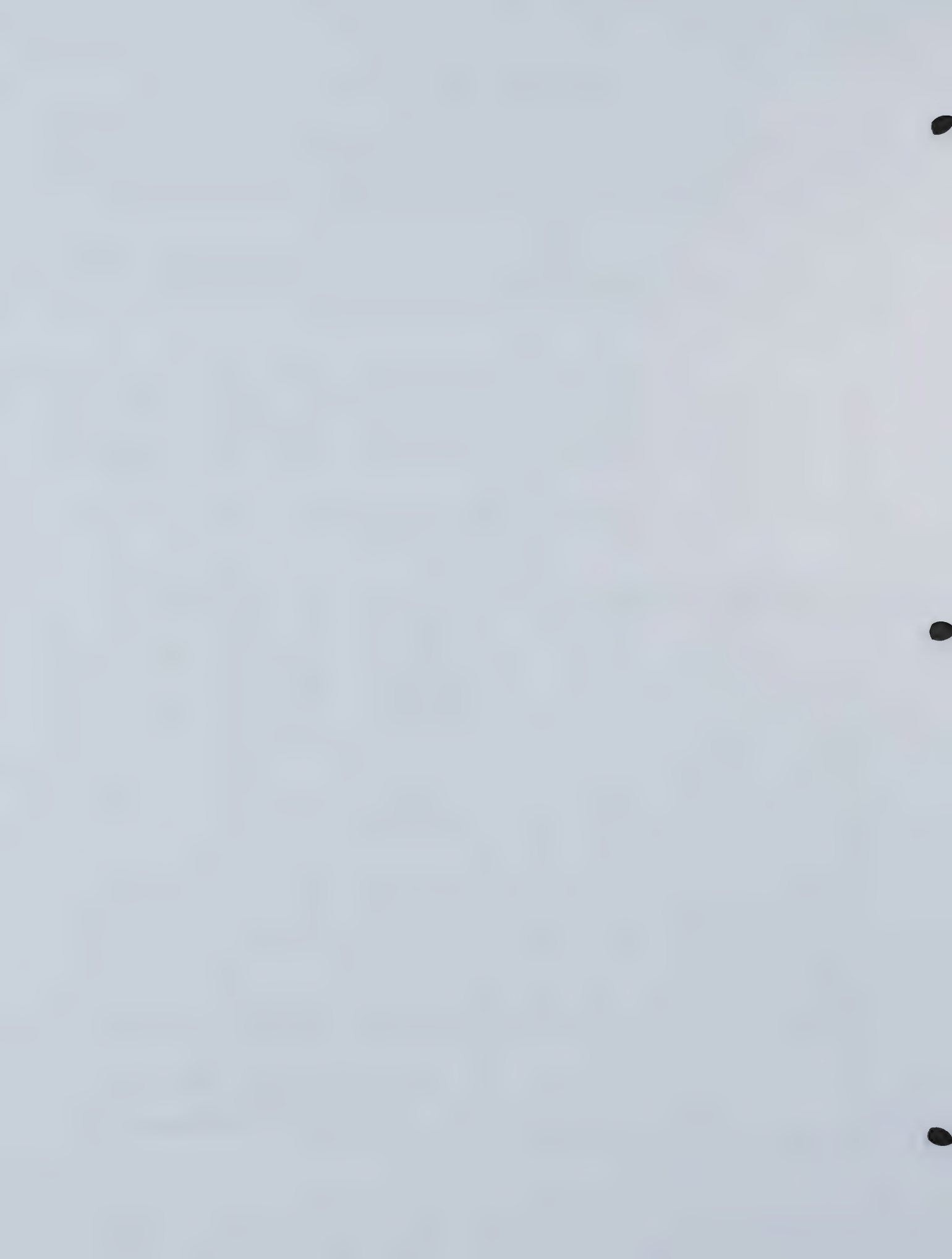
Building permit revenues collected this fiscal year were significantly less than projected in the FY2012 budget. However, this was the result of receiving the building permit fee for the new Wal-Mart Superstore in June 2011, accounted for in FY2011 rather than FY2012. Commercial activity remains strong as several projects received permits this year and we anticipate this trend to continue given the improvements taking place along the Route 28-Manchester Road corridor.

Single family housing starts were down this past year as the residential real estate market continues to struggle. Permit revenue for residential additions and renovations exceeded permit revenue for new residential construction. The total number of all types of permits issued for the year was 920, in line with the average 900-1000 range.

Code Enforcement is responsible for plan review and inspection of residential construction as well as all types of commercial and industrial projects. The Division also handles zoning administration, code compliance and response to resident complaints. The Division works in conjunction with the Health Department in dealing with landlord/tenant issues. These aspects of Code Enforcement consume a large portion of our time and resources as they typically require inspections, notification, re-inspections and possibly court action.

OFFICE OF THE BUILDING INSPECTOR TOWN OF DERRY, 14 MANNING ST. PERMITS				
Date from 7/01/2011 to 6/30/2012				
TYPE OF PERMIT	NUMBER ISSUED	CONSTRUCTION COSTS	PERMIT FEES	REINSPECTION FEES
Commercial	43	6,609,092.00	44,578.81	35.00
Demolition	11	76,000.00	500.00	
Electrical	345	2,270,944.24	16,533.25	35.00
Failed & New Septics	54		2,700.00	
Industrial				
Masonry/Chimneys	9	210.00	280.00	
New Residential	19	2,702,455.00	30,154.45	
Other				
Plumbing	93	1,752,440.00	3,294.00	
Residential Additions & Renovations	305	3,674,563.24	33,859.09	
Signs	38		2,469.73	
Utility Shed				
Wells	12		400.00	
<b>TOTALS</b>	<b>920</b>	<b>17,085,704.48</b>	<b>134,769.33</b>	<b>70.00</b>
			Respectfully Submitted, <i>Robert S. Mackey</i> Robert S. Mackey Code Enforcement Director	





## ENGINEERING

The Engineering Division provides technical support to a number of DPW divisions. The division reviews and inspects subdivision/site plans, designs sewer and water system improvements and implements the Pavement Management Program. Our role is critical in insuring proper design methods are followed and constructed according to plan.

Division staff monitored construction of several approved site plans including the Super Wal-Mart, Woof Meow, and Goodwill Industries, while coordinating with the Route 28/Manchester Road widening project.

The residential subdivision known as Harvest Estates off Hampstead Road was completed to base course pavement along with completion of Middleridge Road. Division staff diligently monitors these projects as the Town will ultimately inherit these roads upon acceptance by Town Council.

## HIGHWAY DIVISION

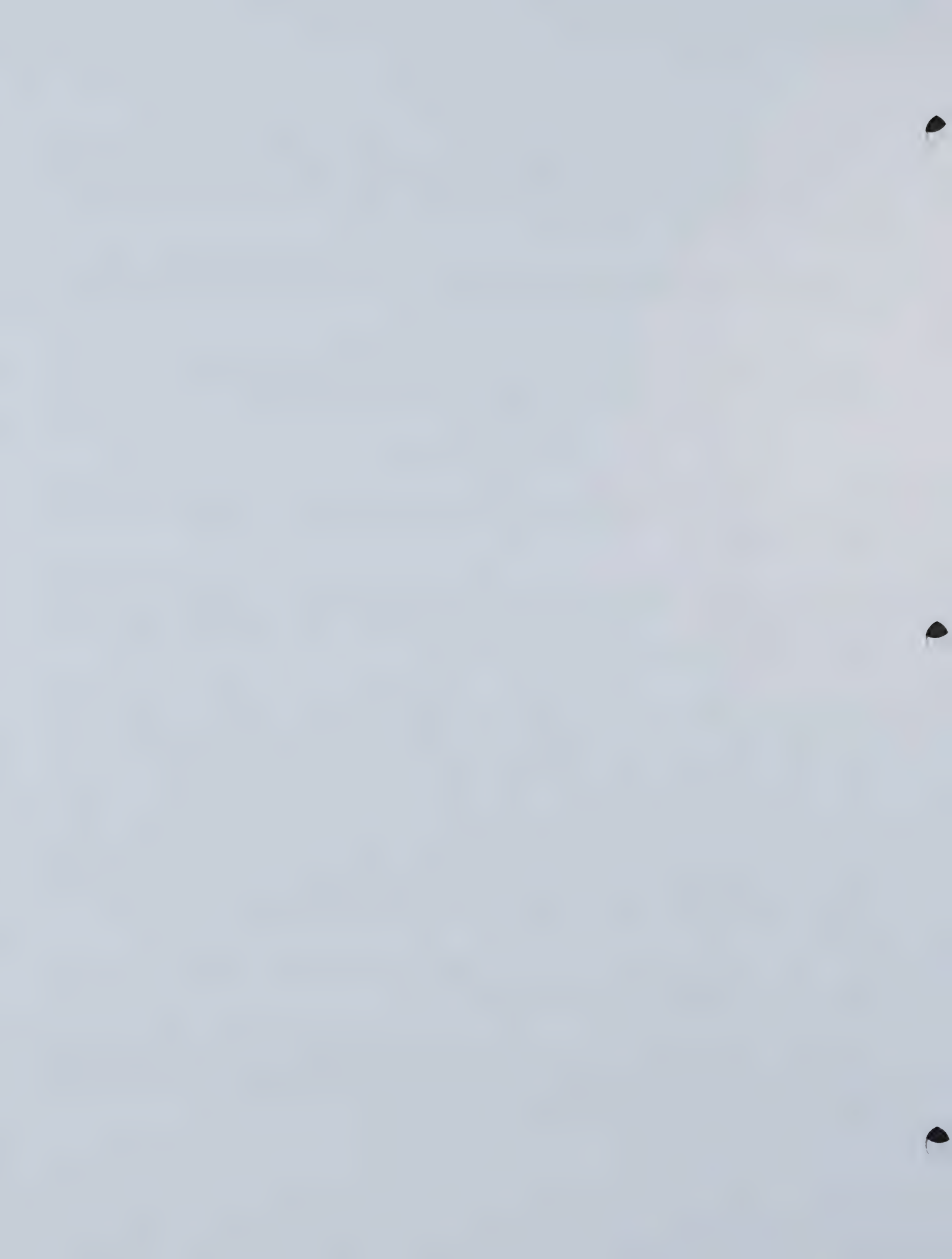
The past year was quite busy with the reconstruction of Manchester Road which started in March 2012. Preliminary design work has also commenced for improvements to the North High Street and the Rockingham Road bridges.

The winter of 2011/2012 started off with a record breaking October snow storm that left much of the northeast without power for several days. Fortunately, weather trends did not remain the same and the winter was uneventful. As a result, the salt shed was left with a surplus of salt which allowed for a reduction in the budget for salt for the present fiscal year.

We have received grants from the State of New Hampshire Department of Transportation (NHDOT) to update equipment to help in efforts to reduce salt. This winter, we will replace three 10-wheel trucks in the fleet with new trucks that are equipped with ground speed controllers, stainless steel four season dump bodies, pre-wetting systems, temperature sensors, and underbody scrapers. The reduction of salt to the watershed is a collaborative effort of the Towns of Derry, Londonderry, Windham, and Salem along with the NHDOT, New Hampshire Department of Environmental Services, EPA, and Federal Highway Administration. The Public Works Department is committed to reducing its salt usage without impacting the level of service the residents of Derry have become accustomed to during the winter months. The Town of Derry continues to work in cooperation with the NHDOT, Dept. of Environmental Services, and UNH Technology Transfer Center to educate those private contractors who are salt applicators on private lots and the general public about responsible salt application.

Many roads were reclaimed (ground up) and resurfaced in the past year continuing our proactive approach to pavement management. Streets last year included:

Beaver Lake Avenue, Bellebrook Lane, Coles Grove Road, Colony Brook Lane, D'Amore Lane Gates Drive, Happy Avenue, Kelley Drive, Lester Lane, Linlew Drive (Portion), Long Avenue Malo Street, Nesmith Street, Maxwell Drive, Modean Drive, Old Chester Road, Partridge Lane, Pinkerton Street (Portion), Rivera Circle, Village Brook Lane, and Zames Street.



## PARKS & RECREATION DIVISION

During fiscal year 2012, the Parks & Recreation division continued to see increases in participation in all of its programs, activities, special events, and at park areas. Ball field and park maintenance, landscaping, and meeting the multitude of needs of our community has been the Division's primary focus. The tennis courts located at the Alexander-Carr Park have been refurbished, along with numerous interior repairs to the lodge facility. We also began offering online registrations for Recreation programs via the internet. It is our hope that this new option makes the registration process more convenient for our residents.

As a result of numerous public meetings, a survey, and citizen input, additional senior citizen programs and services have been implemented. Foremost, a reference book exclusively on senior citizen services has been completed. This new booklet has proven to be an extremely valuable resource for many of our senior citizens. Collaborations with Parkland Medical Center, Marion Gerrish Community Center, and the Meals on Wheels program have allowed us to offer additional outings and activities, such as a cribbage group and monthly afternoon movies. Along with Parkland Medical Center we have begun a monthly health lecture series for seniors at the Alexander-Carr Lodge. This new collaboration has seen positive results and generated discussion for future expansion.

We would like to further thank and recognize the countless citizens who volunteer and continue to support our programs. We would not be able to offer all the programs and services without the constant communication, collaboration and support that we receive. We look forward to further interaction and partnerships with citizens, organizations and businesses, so we can collectively reach our goals and provide exceptional services for all citizens.

## TRANSFER STATION DIVISION

Transfer Station revenues were once again strong due to steady commodity prices. Demand for metals: copper, brass and stainless steel benefited revenues as prices were high for these specific metals.

Revenues from Commodity Recycling for the last four fiscal years:

	FY 2009	FY 2010	FY 2011	FY2012
Cardboard	\$ 71,457	\$ 59,290	\$ 68,841	\$ 71,683
Newspaper	\$ 57,463	\$ 70,414	\$ 57,653	\$ 49,608
Scrap Metal	<u>\$ 97,714</u>	<u>\$110,463</u>	<u>\$166,472</u>	<u>\$178,579</u>
Totals	\$226,634	\$240,167	\$292,966	\$299,870

We have had two pilot programs in FY2012. A market was found to remove hard plastic items from the waste stream. The Town now recycles approximately 75 tons annually of plastics at no cost, saving the disposal cost normally charged if processed as trash.

The second new program promotes segregation of aluminum cans from the commingled material. Aluminum cans bring a higher price (\$1,000 per ton) than the former method of recycling as commingled material.





The other major goal achieved in FY2012 is the Town Council approval to begin the design and build a new Transfer Station. A \$3.0 million bond was approved in as part of the 2013 budget. Design work will begin shortly after July 1, 2012.

### VEHICLE MAINTENANCE DIVISION

The Vehicle Maintenance division is responsible for management of the DPW vehicle fleet. We work proactively to perform preventative maintenance on the fleet in an effort to lengthen the useable service life of each vehicle. The full service garage performs a myriad of services ranging from oil changes, safety inspections, to heavy equipment repair/replacement.

Division expenditures were significantly lower in FY2012 (FY2012 - \$405,571 – FY2011 - \$495,291 a decrease of just over \$90k). This positive outcome was attributable in part to a mild winter and less damage sustained by plow equipment. Our Crew Chief has adopted a proactive approach to preventative maintenance. The philosophy of scheduling periodic maintenance at regular intervals is yielding dividends in the form of reduced costs and down time for major repairs.

### WATER DIVISION

Average annual water usage in FY2012 for all of Derry's 6 municipal water systems increased for the third year in a row from 1.30 to 1.36 million gallons per day. The core water system supply capacity from Manchester Water Works remains at 2.9 million gallons per day which has been purchased under Derry's wholesale water agreement with Manchester Water Works. Total billed water usage from FY2011 to FY2012 increased an average of 5 %. The individual water system usage totals are:

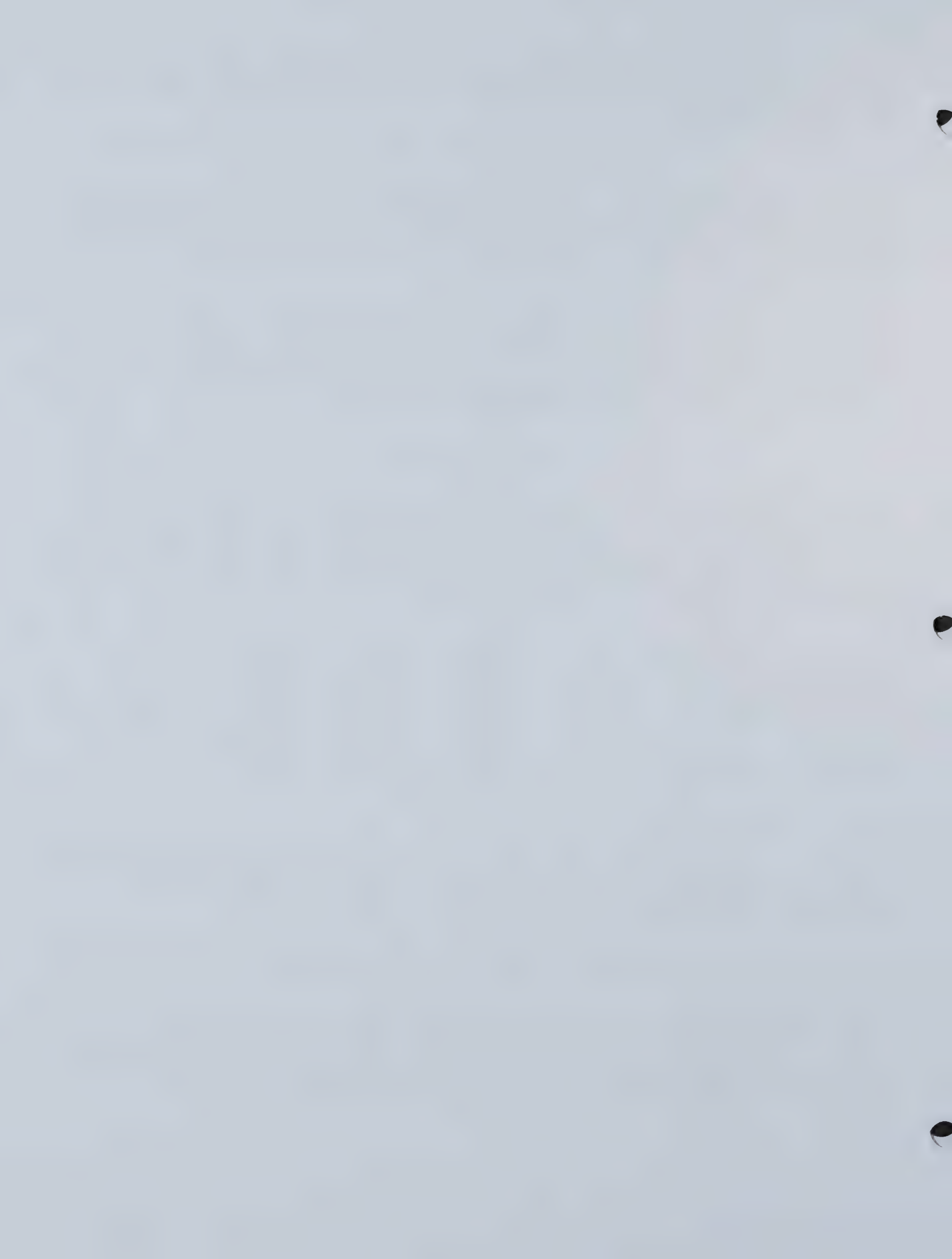
<u>Water System</u>	<u># of Service Connections</u>	<u>FY08 Usage</u>	<u>FY09 Usage</u>	<u>FY10 Usage</u>	<u>FY11 Usage</u>	<u>FY12 Usage</u>
Autumn Woods	29	416,455	342,200	349,250	377,060	369,746
Rand-Shepherd Hill	60	881,021	746,437	711,597	747,001	793,296
Willow Bend	23	388,378	298,970	320,775	281,736	259,559
Woodlands	60	526,050	456,824	476,597	515,439	479,159
Core Derry System	3,869	55,777,000	55,303,000	58,181,000	61,455,000	64,397,000

*Usage in cubic feet (1 cubic foot = 7.48 gals);*

Purchased water from Manchester Water Works for FY2012 was 1.39 MGD. This results in a total system non-revenue water usage of 5%, which is well below the industry standard of 10-15%. Total metered service accounts increased from 4,033 to 4,041 from FY2011 to FY2012.

Municipal water rates were unchanged in FY2012 at \$22.88 per quarter per living unit as the minimum base charge and the consumption rate is \$2.47 per 100 cubic feet (748 gallons).

In our ongoing effort to improve meter reading efficiency and accuracy the Division added 687 remote radio Orion transponders and replaced 755 existing meters on existing accounts. This project is expected to be completed in the fall of 2013 at which time meter reading time will have been reduced from 10 days to just 1 day. This program has also greatly improved billing accuracy.



In FY2012 the Town added 1,400 feet of new 12 inch ductile iron water mains along By-Pass 28 from Old Coach Road to Linlew Drive completing a major hydraulic loop in the Scobie Pond pressure zone. This work allowed us to retire the Old Coach booster station and the (privately owned) Linlew Drive booster station.

In October 2011 the Derry Town Council approved an extension of 5,800 feet of new water main along Rockingham Road/Route 28 and Route 28 By-Pass in the area of Island Pond Road. This work is in the design phase and scheduled to begin in the spring of FY2013.

Ongoing maintenance activities included flushing of the distribution system, service and gate valve maintenance, hydrant inspections, cross connection control surveys and inspections and booster station repairs.

The Derry Water Systems continue to comply with all EPA primary drinking water quality standards. Copies of the Town's annual Water Quality reports were mailed to all our customers in June and are available on the Town's website and at the Department of Public Works office.

### WASTEWATER DIVISION

The average annual wastewater discharge flows from the Derry Wastewater Treatment Plant to the Merrimack River in FY2012 averaged 1.72 million gallons per day, an 8.2% increase over last year. Billable sewer usage increased 12.5% from 348 million gallons in FY2011 to 392 Million gallons in FY2012.

Our sewer treatment plant capacity remains at 3 million gallons per day. Municipal sewer accounts increased from 3,064 in FY2011 to 3,082 in FY2012.

Municipal sewer rates were unchanged in FY2012. Minimum sewer base charges are \$35.66 per quarter per living unit and usage rates are \$2.98 per 100 cubic feet (748 gallons) of usage.

In October 2011 the Derry Town Council approved an extension of 8,450 feet of new sewer mains along Rockingham Road/Route 28 and Route 28 By-Pass in the area of Island Pond Road. This work is in the also design phase and scheduled to begin in the spring of FY2013.

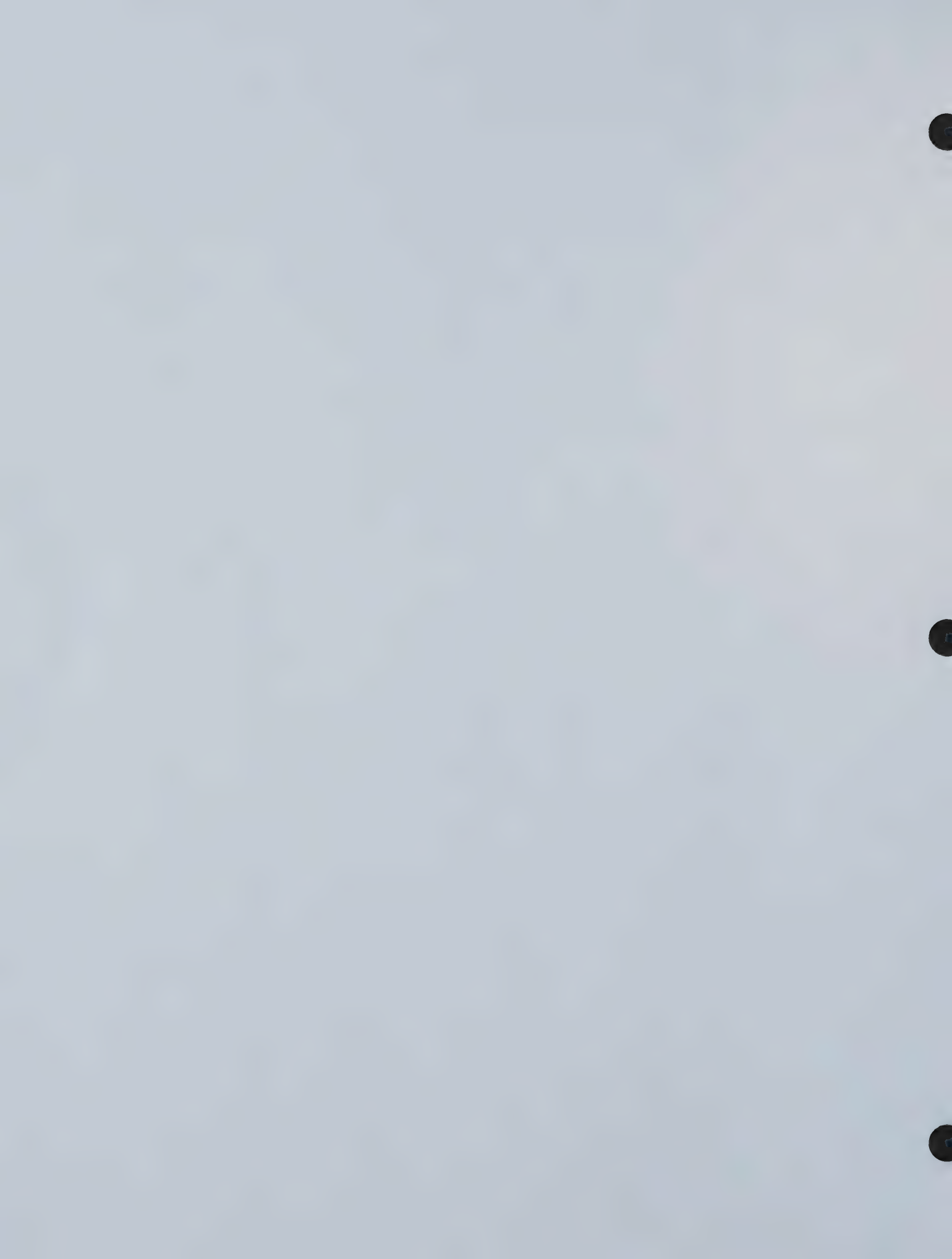
Maintenance activities included cleaning 1/3 of the sewer collection system mains, manhole inspections and repairs, and pump station and Wastewater Treatment Plant repairs, inspection and repairs of sewer cleanouts and air releases. Significant work continued in FY2012 in clearing the Wastewater Treatment Plant lagoon embankments in accordance with directives from the NH Dam Bureau.

The Wastewater Division continues to comply with all EPA wastewater discharge permit requirements.

Respectfully,

*Michael A. Fowler*

Michael A. Fowler, P.E.  
Director of Public Works





## SUPERVISORS OF THE CHECKLIST

In the fiscal year of July 2011 through June 2012, was a year of preparation for the busy voting calendar year 2012. We processed our new registrations along with changes to names, addresses and parties. Correspondence was sent to new voters to tell them that they were accepted and where they would be voting. Correspondence was also sent for the changes so that they would know their change was made and told their district in case it changed. Keeping the voters informed is an important part of what we do. Also we've worked hard at keeping the state database system (Electionet) updated and "clean".

To this end, the purge which started in fiscal year 2010-2011 was completed in this fiscal year. As it was a new fiscal year and budget, we were able to mail the 4,476 letters out to the purged voters. Only three voters came in to say that they wanted to stay active and they were handled accordingly. The rest were returned letters that we need to keep on file as proof of our attempt to reach them. This was finalized with a session on July 7, 2011. Prior to the purge, we had over 21,000 registered voters and after the purge, we had over 17,000.

The School Deliberative Special Session was August 23, 2011 at which we, the Supervisors, must check in the registered voters. A total of 419 registered voters attended.

We had a session and plenty of notice to voters for October 14, 2011 as this was the last day that voters could change their party before the January 10, 2012 Presidential Primary. Closing the party change so early does cause some confusion with voters and is believed to be done just for the party affiliations so that they can know how many people are registered as which party or undeclared.

Next we had to prepare for the January 10, 2012 Presidential Primary. On December 20, 2011 we went to sign up the eighteen year olds at Pinkerton. There were approximately 45 new voters from this. On December 21, 2011 we went to Pleasant Valley Nursing Center to register new arrivals and supply absentee ballot requests for those who would like them. We had our session on Tuesday January 3, 2012 to close the checklist and get it printed for the Presidential Primary January 10, 2012. The Primary itself went smoothly and we had no difficulty handling our part of registering new voters at the three polls. In total, 6,725 registered voters came out to vote, 351 of which were newly registered voters that day.

We had two more sessions in January 2012 to allow people to register prior to the candidate filing period and prior to another School Deliberative which was held on February 4, 2012.

In March, the town election came along on March 13, 2012. Only 1,699 out of the over 17,000 voters came out to vote. During the year we publish letters to the editor urging voters to exercise their right to vote and remind them that other people are fighting to get this right.





Once a year Chase's Grove Association has a meeting of their members to discuss and vote on issues. We, the supervisor's, must attend and check in the members as they must be Derry registered voters to attend.

Rounding out the year was a session on June 5, 2012 which was the last day that voters could change their party before the primary September 11, 2012. Again we post notices around town and on the TV so that people will know that this is happening.

With the primary only a few months away, recruiting for the September State Primary and the November General Election has started. Every four years we need twice as many workers as we have!

Last but definitely not least, we were moved into a new office. The office is very nice with lots of space for the three of us to work in. The move went very smoothly and, as we packed our desks, the set up went just as smoothly. We want to thank all involved for this lovely workspace you've given us.

Respectively submitted,

*Renee Routhier, Chair*

Renee Routhier, Chair

*Roland Routhier*

Roland Routhier

*Judy Strakalaitis*

Judy Strakalaitis



## TAYLOR LIBRARY

### PROGRAMMING:

Once again we have completed another successful year of programming for children and adults. Our Adult Book Group continues to hold steady with over twenty members. On any given month, we have at least fifteen members show up. We are running out of space for this group to meet around our two round tables. If we grow anymore, we will have to meet someplace else. The group meets on the second Monday of each month from September through May. We take the month of December off as well as the summer months too. Any adult who would like to have a night out is encouraged to join us. Members of the group pick the book they want to read for the following month. Also, refreshments are served. Where else can you get a free night out with good food and good company? Call the library for more information and to register.

Our preschool hours continue to be very popular with the Tiny Tot Group leading the way. We offer five story hours per week for children ages six months through 5 years old. Our Tiny Tot Program continues to be very popular. During the summer months we can take more than the twelve little ones we take during the school year as we can have these programs outside, weather permitting. During these story hours we offer stories, rhymes, music, instruments and dancing for the little ones. These activities are repeated each week as this is how the children learn. After four or so weeks, they know what rhyme or song is coming next. If we mix it up, they let us know about it!

The other three story hours are for children ages two through five. We offer two stories and a theme based craft each week for these classes.

We continued to offer evening story hours for children who have gone off to kindergarten and first grade. These included Halloween and Valentine's Day. The children came dressed in their costumes, heard various stories, did a craft and had refreshments. The Valentine's Day story hour was similar, but without costumes.

At Christmas time, we once again offered our Polar Express story hour on three consecutive evenings in December. This past year was our eleventh consecutive year we have offered the program. All three evenings were filled with a long waiting list of children hoping to get in. The library was transformed into a train and the children came dressed in their pajamas to enjoy the trip to the North Pole with hopes of seeing Santa Claus when we arrived. The children got to meet Santa who presented each child with the first gift of Christmas. After greeting Santa, the children enjoyed hot chocolate and Christmas cookies. The small intimate setting that the Taylor Library lends is a perfect backdrop for our annual trip to the North Pole. A big thank you to the Derry Friends of the Libraries for donating the three Polar Express Gift Packs we gave away to a lucky child each night.

Marge Palmer once again offered her Adult Holiday Readings in December. I was great to have Serena Levine back with Marge for the readings. We had a full house for this program also. The fireplace was lit and the lights were dimmed. Everyone enjoyed the stories which got us into the mood for the holiday season. Staff and Trustees baked goodies for refreshments.





We continue to offer our popular Summer Reading Program to the children of Derry. We offered 32 programs this past year. We received donations from Canobie Lake Park, Victorian Mini Golf Park, Shaw's Supermarket and Clam Haven. The Derry Friends of the Libraries once again offered their support with the refreshments for our Carnival Night and the Closing Party.

## **BUILDING**

We continue to accept donations to our building fund in hopes of future expansion. With all of our programming for children and adults, our space is getting smaller. We can only accommodate twelve children per story hour. At the moment we have fifteen children in one tiny tot class and 13 in the other. They don't require table space, just floor space. We are now out of table space for our adult book group. We have fifteen ladies registered that come all the time.

We are finding we are much warmer now that the storm windows were installed. Plus we are noticing the savings on our oil bills, even though the price of oil has gone up.

The cemetery crew continues to do a wonderful job with our gardens, lawns and picnic grove. Our parking lot and walkways are always ice free in the winter. Thanks to you all.

## **OTHER**

Adam Burke from Troop 405 in East Derry completed his Eagle Project this past spring. He designed and built storage shelves for our basement. The project was completed in late April. We have filled them with our holiday bins with decorations and various craft supplies. The basement is beginning to look almost organized. In the next year or so, we will be looking for another Eagle Scout to build some more storage shelves on the other side of the basement. Our space upstairs and down is very limited so we have to make the best of it. Thank you Adam for a job well done. We really appreciated your project.

We continue to offer Interlibrary Loan service to the citizens of Derry. If you are looking for a book, movie, CD or any format that a library will loan in the state, we can attempt to get those materials for you. This is a free service provided by NHSL in Concord which covers all the libraries in the state. Our van stop is at Derry Public library as they get the van to stop three days per week. If we were to have the van stop at our library, we would only get books once a week. We decided to pickup our books three days a week at Derry Public Library. Only rarely are we unable to borrow a book for a patron. Most of the time it is either too new and the lending library will not send or it doesn't exist in the database. We have borrowed from UNH, St. Anselm, Dartmouth and Southern New Hampshire University. The smaller the library, we have better luck at them sending the book to us.

Our three laptop computers continue to get use as patrons come in to check their email, job hunting or just surf the web. We have started to replace and update them as funds allow. We are trying to purchase a new one each year. This past year we had a couple stop by the library from Ireland. They were traveling around New England and needed to check their email. It was fun



to meet and talk to them about their travels. Thank you to Comcast for providing the free internet hookup for the library. In the summertime, patrons bring their own laptops and sit out in our picnic grove and hook into our system. Also, during storms, patrons come by the library and sit in their cars with their laptops and hook into our system. If they have no power at home, our library serves as their hookup to the internet. Many times this service has helped patrons who needed to send a file to work as they couldn't make their way to work on the snow clogged highways.

We continue to offer passes to our patrons for free or for a reduced rate to visit various museums in New Hampshire and Massachusetts.

Our website continues to be updated. Please check it out and browse our card catalog for all of the books we have to offer. You can request books online also.

On behalf of the Trustees and the Staff at the Taylor Library, I would personally like to thank you for all your support and invite you to stop and visit "The Little Library on the Hill". You will certainly be surprised at what we have to offer here.

Respectfully submitted,

*Linda Merrill, Director*

Linda Merrill, Director  
Taylor Library



## Derry Town Clerk

This fiscal year proved to be a bit surprising. We have processed 676 on-line dog registrations this year which is a substantial increase over prior years. This added convenience has been a benefit to our residents. Dog licensing also increased via the window. We entered into the system 512 new dogs. Please remember to license your dog April 30<sup>th</sup> every year to avoid paying fines. The Town Clerk's office worked in conjunction with Animal Control Officer, Marlene Bishop, who was instrumental in contacting these dog owners and having them register their dogs and pay fines. The Police Department has been accommodating to let her work with us to enforce this law.

There was a slight increase in the amount of marriage licenses issued for this fiscal year. Requests for research of vital records, genealogy, and 91-A requests increased and took up much of our daily activities with research. Also as a result of a new requirement of many insurance companies Vital Birth Record requests increased.

The March Town election brought out only 9% of the voters even though there were 3 Town Charter questions raised on the ballot. The Town Council will continue to review the suggestions of the prior Charter Commission and Charter Questions on the ballot at Town Elections and State Primary Election in the future. Some of these changes are either housekeeping or required by law.

The Record Retention Committee has worked diligently to create a town wide Municipal Records Retention policy to assist departments in the retention and destruction of town records. It will be initiation in the next fiscal year.

In August, the Town Clerk's window moved to the last two windows next to Assessing. It gave our office more work area with two windows and puts us in direct view of the public. The office is always very busy as we are the HUB for questions and direction to anyone who enters the Municipal Center.

As your Town Clerk, I have always looked for more convenient ways to assist our citizens and make the process easier and pleasurable.

I would like to take this opportunity to acknowledge and thank the Town Departments, Election Officials, Sheila Bodenrader, the Derry Town Council, and Town Administrator John Anderson for supporting our office. Also a special thanks always to Ruth Robinson, Deputy Town Clerk, for making our team of two work to benefit those who we serve.

Respectfully Submitted,

*Denise E. Neale*

Denise E Neale

Town Clerk





## Town Clerk's Revenue Report

July 1, 2011 – Jun 30, 2012

Description	Processed	Town	Paid to State of NH
DOGS REGISTERED ONLINE	676	*****	*****
DOG LICENSE (Dog Calendar: 5/1-4/30 annually these figures reflect the fiscal year)	4932	\$25,023.00	State \$11,450.00
DOG LICENSE LATE FEES REPLACEMENT TAGS		\$3663.65	*****
CIVIL FORFEITURES	609	\$15,225.00	Issued by State Statue
UCC	Issued from State of NH	\$6420.00	*****
Marriages/Civil Unions	196	\$1351.00	\$7,334.00
VITAL RECORDS (Birth, Death, Marriage, Divorce)	3236	\$11,322.00	\$29153.00
MISC FEES	Late fees, other fees & reimbursements	\$707.52	*****

TOWN OF DERRY RESIDENT VITALS RECORDED

July 1, 2011 – June 30, 2012

Birth 187    Marriage 206    Death 172

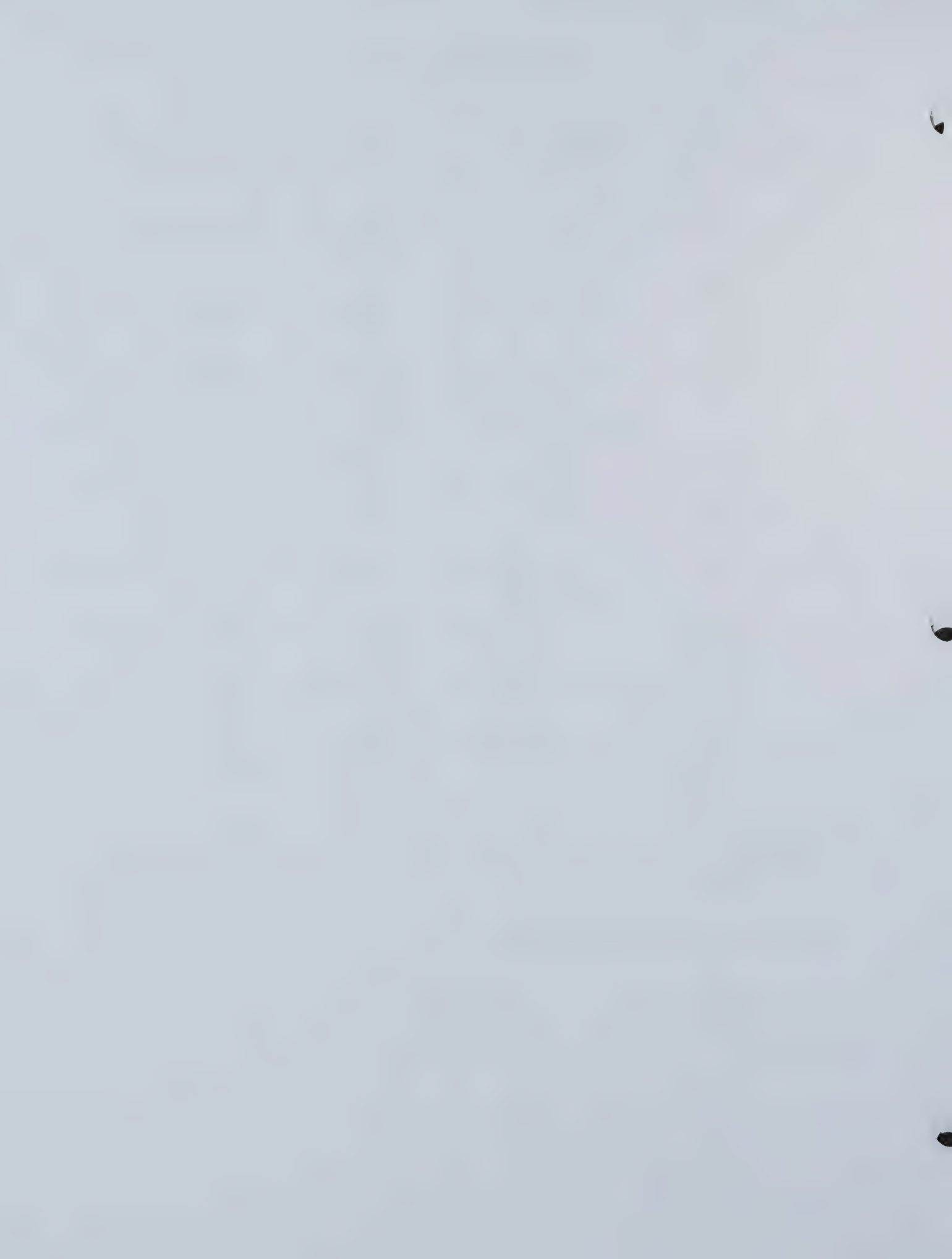
Increase in Dogs Licensing by year	FY 2009 – 3,854	FY 2010 – 4,980	FY 2011 - 4767	FY 2012 - 4932
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Collected on behalf of: Animal Control Department

Nuisance Abatements	\$ 1925.00
Boarding Fees	\$ 1614.00

Collected on behalf of the: Supervisors of the Checklist

Sales of Checklist & Misc.	\$35.85
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# SAMPLE BALLOT



OFFICIAL BALLOT  
 ANNUAL TOWN ELECTION  
 DERRY, NEW HAMPSHIRE  
 MARCH 13, 2012  
 DISTRICT 1-2-3-4

*Denise C. Yeale*  
 TOWN CLERK

## INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this:
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p><b>COUNCILOR AT LARGE</b></p> <p>Three Years <span style="float: right;">Vote for not more than ONE</span></p> <p>DAVID THOMPSON <u>147</u> <input type="radio"/></p> <p>PHYLLIS KATSAKIORES <u>831</u> <input type="radio"/></p> <p>JOHN T. O'CONNOR <u>340</u> <input type="radio"/></p> <p>Kevin Coyle <u>290</u> <input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p><b>TRUSTEE OF THE TRUST FUNDS</b></p> <p>Three Years <span style="float: right;">Vote for not more than ONE</span></p> <p>JAMES C. WEBB <u>1227</u> <input type="radio"/></p> <p><input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p><b>DISTRICT #1 COUNCILOR</b></p> <p>Three Years <span style="float: right;">Vote for not more than ONE</span></p> <p>RICHARD TRIPP <u>206</u> <input type="radio"/></p> <p>MICHAEL D. FAIRBANKS <u>207</u> <input type="radio"/></p> <p><input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>
<p><b>SUPERVISOR OF THE CHECKLIST</b></p> <p>Six Years <span style="float: right;">Vote for not more than ONE</span></p> <p>MARY "MALIA" TILL <u>601</u> <input type="radio"/></p> <p>ROLAND "ROOT" ROUTHIER <u>740</u> <input type="radio"/></p> <p><input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p><b>TAYLOR LIBRARY TRUSTEE</b></p> <p>Three Years <span style="float: right;">Vote for not more than ONE</span></p> <p>PAMELA J. OTIS <u>1226</u> <input type="radio"/></p> <p><input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>	<p><b>TOWN MODERATOR</b></p> <p>Two Years <span style="float: right;">Vote for not more than ONE</span></p> <p>MARGARET IVES <u>939</u> <input type="radio"/></p> <p>KEVIN COYLE <u>673</u> <input type="radio"/></p> <p><input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>
		<p><b>DERRY PUBLIC LIBRARY TRUSTEES</b></p> <p>Three Years <span style="float: right;">Vote for not more than TWO</span></p> <p>CHARLES A. ZOELLER <u>1007</u> <input type="radio"/></p> <p>JACK ROBILLARD <u>1050</u> <input type="radio"/></p> <p><input type="radio"/></p> <p style="text-align: center;">(Write-in)</p>

## ARTICLES

1. "Shall the municipality approve the Charter Amendment, effective July 1, 2012, reprinted and summarized below" under the provisions of RSA 49-B:5 and 6?

Amendment to Section 9.18 - Independent Audit by removing language, shown as crossed through, and adding language, shown as underlined, so it reads as follows:

**Section 9.18 Independent Audit**

Independent compliance and financial audits shall be made of all accounts of the Town at least annually and more frequently if deemed necessary by the Town Council. Such audits shall be conducted according to auditing procedures of the American Institute of Certified Public Accountants, the National Committee on Government Accounting, and other such procedures which may be necessary under the circumstances, by certified public accountants experienced in municipal accounting. Summaries of the results of such audits, including findings and recommendations and any management letters, shall be made public. At least once every 5 years the Town Administrator, on behalf of the Town Council shall ~~change auditors~~ issue a Request for Proposal for the provision of independent audit services.

*Summary Explanation: The change removes the requirement for the Town to change auditors every 5 years, even if the current auditor is the most qualified and/or most cost-efficient. The change also requires that the Town Administrator issue a Request for Proposal (RFP) for an independent auditor, but does not require a change in auditors.*

YES 1164  
 NO 346

TURN BALLOT OVER AND CONTINUE VOTING





# SAMPLE BALLOT

## ARTICLES CONTINUED

2. "Shall the municipality approve the Charter Amendment, effective July 1, 2012, reprinted and summarized below" under the provisions of RSA 49-B:5 and 6?

Amendment to Section 9.5 (D) – Quarterly Budget Reports by removing language, shown as crossed through, and adding language, shown as underlined, so it reads as follows:

### SECTION 9.5 - Quarterly Budget Reports

At the beginning of each quarterly period during the fiscal year, and more often if required by the Town Council, the Administrator or designee shall submit to the Town Council data showing the state of the Town's financial affairs. The Administrator shall, at the Town Council's first regular meeting in the quarterly period, using the same data furnished to the Town Council, provide a report to the public that shows the relation between the estimated and actual income and expenses to date, together with outstanding indebtedness and estimated future expenses. The Town Administrator, with simple majority approval of the Town Council, may reduce appropriations for any item or items, except amounts required for debt and interest charges or other legally-required expenditures, to such a degree as may be necessary to keep total expenditures within total anticipated revenues.

*Summary Explanation: State statute requires RSA 49-D towns to adopt procedures using the guidelines established in RSA 49-C. RSA 49-C:23, VIII, requires town charters to contain a provision for reducing appropriations. Derry's current charter fails to provide for such a provision; adoption of this amendment would bring us in compliance with State Statute and allow for a provision to reduce appropriations.*

YES 1310  
NO 299

3. "Shall the municipality approve the Charter Amendment, effective July 1, 2012, reprinted and summarized below" under the provisions of RSA 49-B:5 and 6?

Amendment to Section 9.16 – Town Treasurer by adding language, shown as underlined, so it reads as follows:

### Title of Section 9.16 – Town Treasurer; Deputy Treasurer

"There shall be a Treasurer of the Town, elected for a term of 3 years. The Treasurer shall have custody of all monies belonging to the Town and shall pay out the same only upon orders of the Administrator and the Chairman of the Town Council or as otherwise authorized by State law. The Administrator shall initiate and sign a document, to be co-signed by the Chairman of the Council or designee, listing payments to be made. The Administrator shall attach to the document all supporting papers, as specified by the Administrative Code, authorizing the Treasurer to make payment.

The Treasurer shall deposit all monies, invest excess funds and account for same as directed by this Charter, the Administrative Code, and State law. A vacancy in the office of the Town Treasurer shall be filled by appointment by the Town Council for the unexpired term.

A Deputy Treasurer shall be appointed by the Treasurer with the approval of the Town Council. The Deputy Treasurer shall be qualified in the same manner as the Treasurer and shall perform all the duties of the Treasurer in the event of the Treasurer's absence by sickness, resignation, or otherwise."

*Summary Explanation: The change includes in the Town's Charter the position of Deputy Treasurer. The position already currently exists but is not formally recognized in the Charter. The proposed language follows the statutory language regarding the role of the Deputy Treasurer (RSA 41:29-a).*

YES 1213  
NO 395

4. "Shall the municipality approve the Charter Amendment, effective July 1, 2012, reprinted and summarized below" under the provisions of RSA 49-B:5 and 6?

Amendment to Section 9.10 – Purchasing Procedure by removing language, shown as crossed through, and adding language, shown as underlined, so it reads as follows:

"The Administrative Code as approved by the Town Council shall establish a purchasing and contract procedure, as well as a non-competitive bid procedure, including the assignment of all responsibility for purchasing to the Town Administrator or designee, and the combination purchasing of similar articles by separate departments. The Town Council Administrator, through a written procedure and notification of the Town Council, shall establish dollar limits for purchases and contracts which must be by competitive bid and shall establish bidding procedures. No competitive bids shall be required when purchasing through the State of New Hampshire or at State of New Hampshire bid prices. Requirements for bids may be waived in specific instances by a two-thirds vote of the Town Council Administrator; however, the Town Administrator must have the approval of the Council Chair to waive bidding requirements on his/her purchases. The Council shall establish dollar amounts for purchases and contracts, over which no purchases shall be made or contracts entered into without the affirmative vote of a majority of the Town Council. If the Town Council has voted to make a purchase or enter into a contract, the Administrator shall carry out the vote of the Council and enter into such transaction on behalf of the Town."

*Summary Explanation: The amendment changes purchasing procedures to include a non-competitive bid procedure. It also authorizes the Town Administrator to waive bidding requirements, except that waiving bidding requirements for Town Administrator originated purchases require the approval of the Council Chair.*

YES 814  
NO 717

YOU HAVE NOW COMPLETED VOTING



TOWN OF DERRY  
GENERAL FUND  
TREASURER'S REPORT  
JUNE 30, 2012

Beginning Balance, July 1, 2011 \$ 31,336,813.22

**Revenue Receipts:**

Received from Tax Collector	\$ 79,257,380.51
Received from Town Clerk	\$ 116,455.24
Received from Libraries	\$ 37,644.75
Interest Earned on Investments	\$ 3,208.30
Received from State/County	\$ 3,161,905.34
Received from Federal Funds	\$ 96,160.91

**Total Revenue Receipts** \$ 82,672,755.05

**Other Revenues:**

Investment Transfers	\$ 26,000,000.00
Grants	\$ -
Trust Funds	\$ 748,277.38
BAN/BOND	\$ 3,461,978.77
Capital Lease	\$ -

**Total Other Revenue** \$ 30,210,256.15

**Disbursements:**

Council Orders to Pay	\$ 129,244,158.68
Voided Checks	\$ (54,733.39)
NSF Checks	\$ (4,579.37)

**Total Disbursements** \$ 129,184,845.92

**Ending Balance June 30, 2011** \$ 15,034,978.50

**OTHER ACCOUNTS**

OPTIMA	SAVINGS	\$ 40,000.00
OPTIMA	ICS	\$ 2,007,099.46
OPTIMA	REPURCHASE	\$ 2,479,936.17
OPTIMA	CD	\$ 245,000.00
HAMPSHIRE FIRST/NBT	CDARS	\$ 5,040,936.57
CENTRIX BANK	CDARS	\$ 5,039,890.15
CENTRIX BANK	ICS	\$ 19,600,509.81
CENTRIX BANK	TARGET ACCOUNT	\$ 96,356.78
CENTRIX BANK	SAVINGS	\$ 503,819.06

**TOTAL CASH BALANCE** \$ 50,088,526.50

*Rita M Correia*

Rita M. Correia  
Treasurer

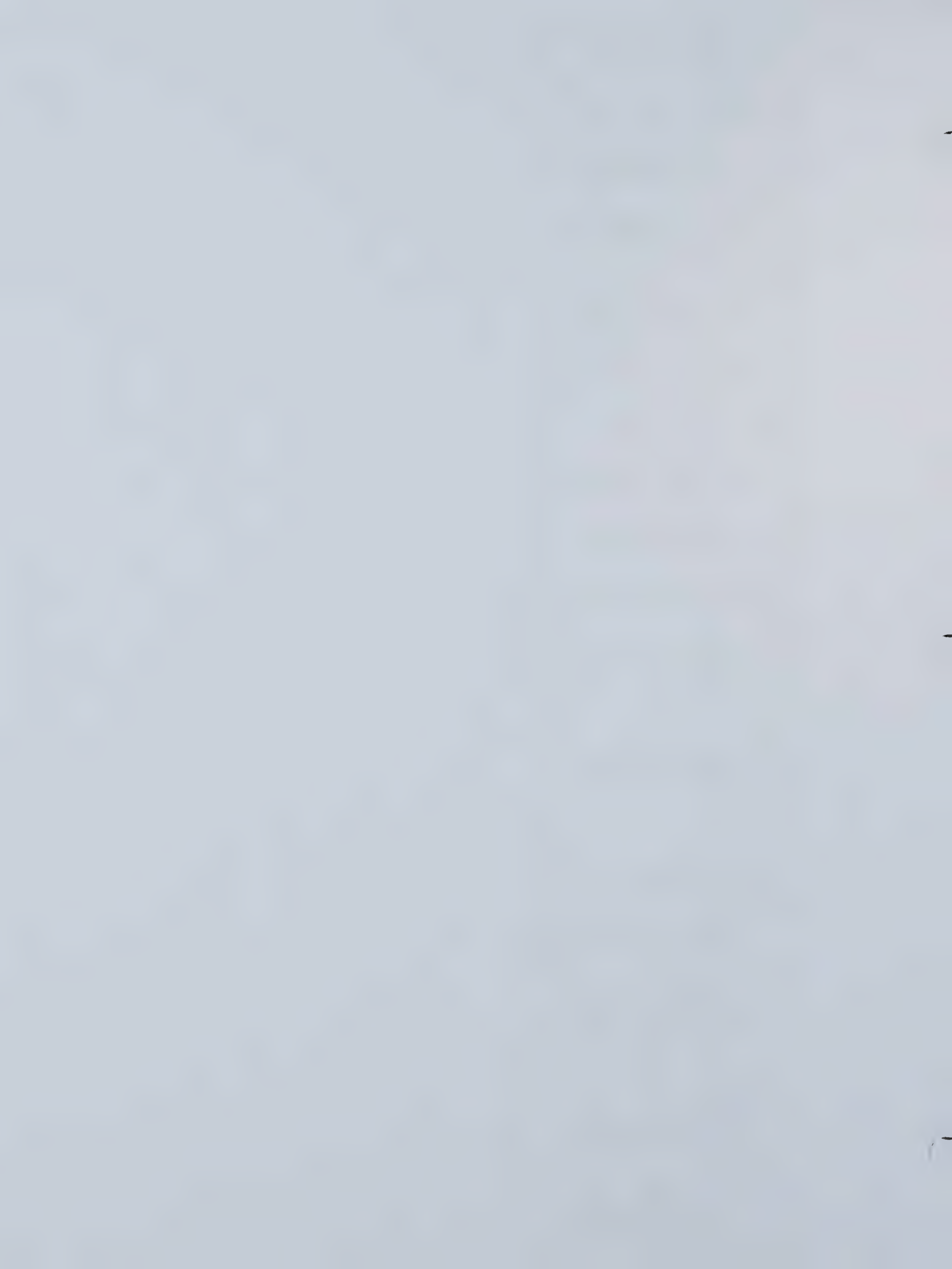


REPORT OF THE TRUST FUNDS OF THE TOWN OF DERRY, NH ON JUNE 30, 2012  
MS-9

NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL			INCOME			EXPENDED DURING YEAR	FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL ONLY	
				BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR					INCOME PERCENT	DURING YEAR AMOUNT
Total General Funds	Perpetual Care	Stocks & Bonds	35.63%	1,900,558.27	13,350.00	36,645.24		1,950,553.51	41,007.88	34.15%	68,655.61	1,976,678.29	2,099,882.37	27,537.82	2,127,420.19
East Derry Cemetery	Cemetery Care	Stocks & Bonds	2.40%	127,794.55		2,464.05		130,258.60	74,015.37	3.55%	7,136.19	210,522.63	141,197.21	872.60	142,069.81
Hopkins Home	Derry Visiting Nurses	Stocks & Bonds	5.37%	286,316.96		5,520.56		291,837.52	2,499.30	5.08%	10,212.81	283,884.94	316,344.91	1,955.01	318,299.92
Carr Fund	Playground	Stocks & Bonds	48.56%	2,589,682.90		49,932.48		2,639,615.38	190,479.86	48.91%	98,309.17	2,811,782.67	2,861,280.05	17,882.78	2,879,882.83
MacGregor, Pioneer Park	Park Upkeep	Stocks & Bonds	4.72%	251,654.90		4,852.23		256,507.13	9,948.35	4.60%	9,250.54	270,555.53	278,047.51	1,716.34	279,765.95
Taylor Library	Library	Stocks & Bonds	1.18%	62,860.22		1,212.03		64,072.25	548.70	1.12%	2,242.20	64,521.76	69,452.79	429.22	69,882.01
James Alexander	School	Stocks & Bonds	0.22%	11,889.33		229.24		12,118.57	1,971.27	0.24%	490.12	14,519.00	13,136.24	81.18	13,217.42
Sylvanus Brown	Human Services	Stocks & Bonds	0.74%	39,693.53		765.34		40,458.87	13,206.18	0.93%	1,870.58	51,302.99	43,856.45	271.03	44,127.48
Edward T. Parker	East Derry Improvements	Stocks & Bonds	0.20%	10,639.95		205.15		10,845.10	553.34	0.20%	395.51	11,745.02	11,755.83	72.65	11,828.48
Sarah MacMurphy	Library	Stocks & Bonds	0.04%	1,981.28		38.20		2,019.48	17.29	0.04%	70.67	2,033.64	2,189.07	13.53	2,202.60
Helen Hood	Library	Stocks & Bonds	0.22%	11,936.84		230.16		12,167.00	104.19	0.21%	425.78	12,252.37	13,188.74	81.50	13,270.24
Arts & Crafts	Library	Stocks & Bonds	0.02%	1,194.47		23.03		1,217.50	10.42	0.02%	42.61	1,226.04	1,319.74	8.16	1,327.90
Helen Noyes	Memorial Day Flowers	Stocks & Bonds	0.02%	1,194.47		23.03		1,217.50	579.57	0.03%	62.73	1,843.52	1,319.74	8.16	1,327.90
Charles Adams	Street Repairs	Stocks & Bonds	0.48%	25,787.50		487.22		26,274.72	11,928.39	0.66%	1,333.60	39,378.85	28,492.01	176.08	28,668.09
Frank Adams	Scholarship	Stocks & Bonds	0.19%	10,275.37		188.12		10,473.49	613.84	0.19%	385.05	11,224.49	11,353.02	70.15	11,423.17
Harold V. Abbott	Civic Education	Stocks & Bonds	0.00%	0.00		0.00		0.00	3,646.40	0.06%	128.94	3,759.30	0.00	0.00	0.00
Total			100.00%	5,333,460.54	13,350.00	102,836.08	0.00	5,449,646.62	351,128.35	100.00%	201,012.41	5,777,231.04	5,892,815.78	50,978.21	5,943,793.99

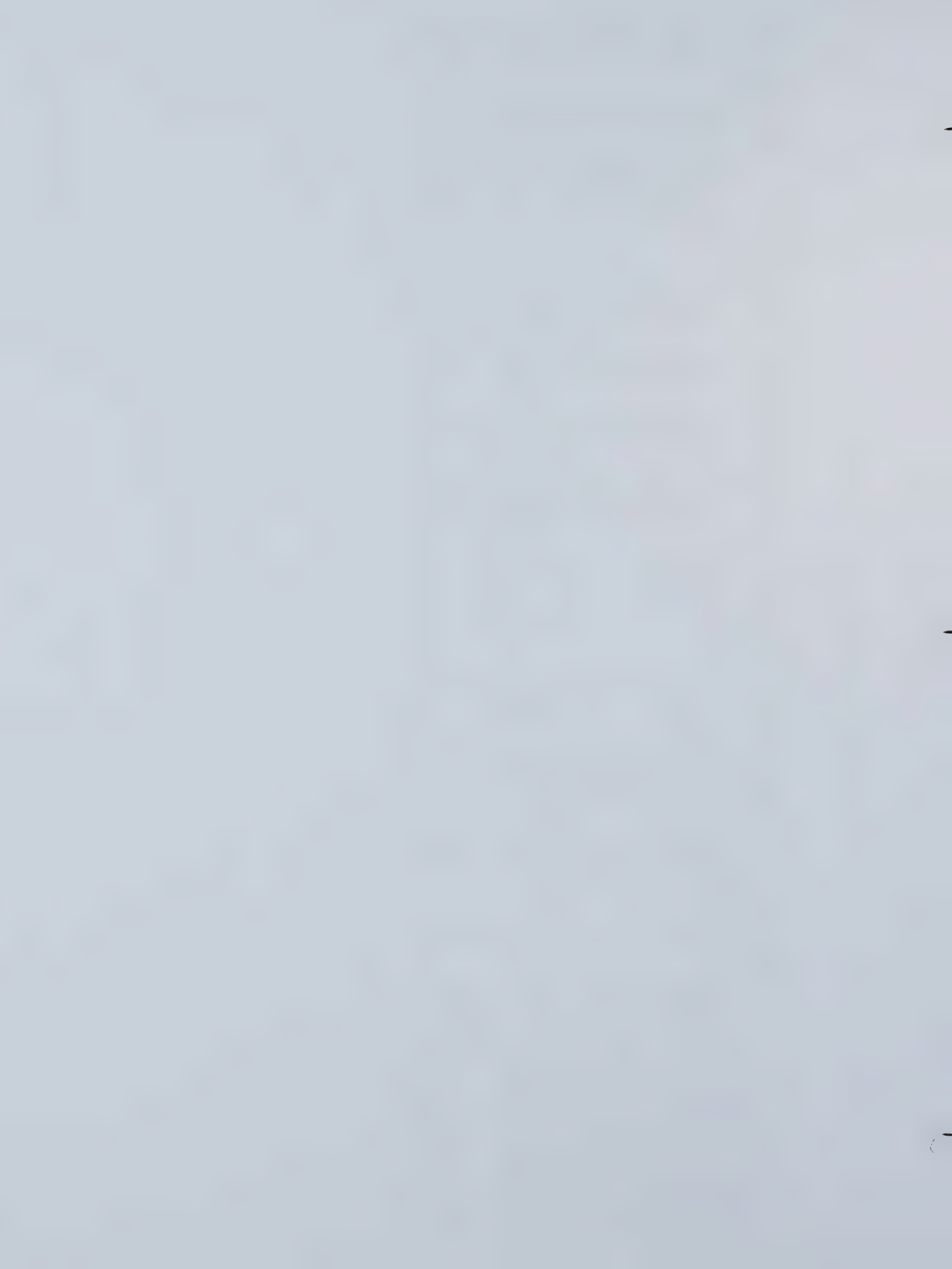
\* Reflects the increase or decrease of the fair value





REPORT OF THE TRUST FUNDS OF THE TOWN OF DERRY, NH ON JUNE 30, 2012  
CAPITAL RESERVE FUNDS MS-9

NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	
				BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITH-DRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT									
<b>TOWN OF DERRY DESIGNATED FUNDS</b>																				
WASTE TIRE RECLAMATION EXPENDABLE TRUST			7.49%	427,912.47	105,190.00	(56,500.00)		476,602.47	5,053.69	7.49%	3,369.65	(216.37)	8,206.97	484,809.44						
LAND & BUILDINGS FUND			1.34%	76,666.58	272,091.72	(43,075.00)		348,758.30	4,521.06	1.34%	1,079.27	(50.49)	5,549.84	354,308.14						
WASTE WATER CAPITAL IMPROVEMENTS FUNDS			7.86%	449,373.91	51,231.58	(138,585.00)		457,530.49	5,546.33	7.86%	3,451.52	(224.61)	8,773.24	466,303.73						
COMPENSATED ABSENCES EXPENDABLE TRUST			56.38%	3,222,111.88	344,851.00	(76,720.00)		3,428,377.88	41,398.66	56.38%	25,013.56	(1,616.98)	64,795.24	3,493,173.12						
FIRE APPARATUS FUND			1.53%	87,722.90				11,002.90	1,766.89	1.53%	544.88	(41.17)	2,270.60	13,273.50						
TAYLOR LIBRARY			3.57%	203,766.91	3,348.94			207,115.85	2,649.38	3.57%	1,585.04	(103.26)	4,131.16	211,247.01						
ASSESSOR DATA COLLECTION RESERVE			1.09%	62,396.97		(45,000.00)		17,396.97	1,456.36	1.09%	405.45	(29.76)	1,832.05	19,229.02						
DERRY LIBRARY CAPITAL IMPROVEMENT FUND			0.23%	13,153.28				13,153.28	265.76	0.23%	101.39	(6.57)	360.58	13,513.86						
POLICE VEHICLE REPLACEMENT FUND			0.01%	702.47				702.47	9.14	0.01%	5.37	(0.36)	14.15	716.62						
E-GOVT TECHNOLOGY DEVELOPMENT FUND			2.11%	120,723.19	3,402.00			124,125.19	1,851.03	2.11%	932.05	(60.55)	2,722.53	126,847.72						
WINTER SNOWICE CONTROL FUND			1.81%	103,568.59		(160,000.00)		103,568.59	1,347.75	1.81%	792.78	(51.72)	2,088.81	105,657.40						
MUNICIPAL TRANSPORTATION IMPR FUND			0.17%	9,443.72	155,515.50			4,959.22	323.17	0.17%	87.60	(6.19)	404.58	5,363.80						
PARKS FACILITY FUND			1.83%	104,468.46				104,468.46	1,359.43	1.83%	799.69	(52.18)	2,106.94	106,575.40						
WATER COMPENSATED ABSENCES FUND			0.27%	15,161.25	2,500.00			17,661.25	161.65	0.27%	120.06	(7.62)	274.09	17,935.34						
WASTEWATER COMPENSATED ABSENCES FUND			0.27%	15,161.25	2,500.00			17,661.25	161.65	0.27%	120.06	(7.62)	274.09	17,935.34						
FIRE FACILITIES & EQUIPMENT FUND			7.77%	443,990.91	5,000.00	(38,444.00)		410,546.91	5,902.68	7.77%	3,342.31	(220.50)	9,024.49	419,571.40						
EMERGENCY MANAGEMENT EQUIPMENT FUND			0.08%	4,302.21				4,302.21	55.98	0.08%	32.93	(2.15)	86.76	4,388.97						
<b>SUBTOTAL</b>				<b>5,360,626.95</b>	<b>945,630.74</b>	<b>(558,324.00)</b>	<b>0.00</b>	<b>5,747,933.69</b>	<b>73,830.61</b>		<b>41,783.61</b>	<b>(2,698.10)</b>	<b>112,916.12</b>	<b>5,860,849.81</b>						
DCSD-BUILDING/GROUNDS IMPROVEMENT FUND			2.37%	135,531.03				135,531.03	1,893.76	2.37%	1,038.44	(67.76)	2,864.44	138,395.47						
DCSD-BUILDING/GROUNDS MAINTENANCE FUND			3.83%	219,073.12				219,073.12	2,850.80	3.83%	1,676.96	(109.42)	4,418.34	223,491.46						
<b>TOTAL CAPITAL RESERVE FUNDS</b>			<b>100.00%</b>	<b>5,715,231.10</b>	<b>945,630.74</b>	<b>(558,324.00)</b>	<b>0.00</b>	<b>6,102,537.84</b>	<b>78,575.17</b>	<b>100%</b>	<b>44,499.01</b>	<b>(2,875.28)</b>	<b>120,198.90</b>	<b>6,222,736.74</b>						



REPORT OF THE TRUST FUNDS OF THE TOWN OF DERRY N.H. FOR YEAR ENDING ON JUNE 30, 2012  
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NUMBER OF SHARES	DESCRIPTION OF INVESTMENT NAME OF BANKS, STOCKS, BONDS	***PRINCIPAL***										INCOME		GRAND TOTAL		PRINCIPAL ONLY		END OF YEAR FAIR MARKET VALUE
		BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS*	PRINCIPAL ONLY UNREALIZED GAIN/LOSS*			
150,000.00	CASH AND CASH EQUIVALENTS	162,168.50	(384,325.38)				(202,156.88)	199,440.85	302.89	127,840.68	327,564.42	125,427.54	339,912.79	(222,010.90)	117,901.89			
	INCOME PORTFOLIO																	
	FHLMC DEB 5.75% 1/15/12	0.00					0.00	151,687.50	6,837.50	(158,925.00)	0.00	0.00	145,228.59	(145,228.59)	0.00			
	NOTES & BONDS																	
100,000.00	BANK OF AMERICA 3.625% 3/17/16	100,991.00					100,991.00	0.00	3,625.00	(3,625.00)	0.00	100,991.00	94,270.72	159.80	94,430.52			
200,000.00	BECTON DICKINSON 3.125% 11/8/21	0.00	205,520.00				205,520.00	0.00	381.95	(381.95)	0.00	205,520.00	0.00	195,659.12	195,598.12			
100,000.00	BELLSOUTH TELECOM 6.375% 08/01/28	99,048.00					99,048.00	0.00	6,375.00	(6,375.00)	0.00	99,048.00	100,724.76	9,873.76	110,598.52			
150,000.00	BOEING CO 3.5% 2/15/15	149,563.50					149,563.50	0.00	5,250.00	(5,250.00)	0.00	149,563.50	149,563.34	1,428.92	150,991.26			
100,000.00	CREDIT SUISSE SR NT 5.375% 03/02/16	101,140.00					101,140.00	0.00	5,375.00	(5,375.00)	0.00	101,140.00	104,418.96	184.50	104,254.46			
0.00	FED HOME LOAN MTG CORP 4.45% 6/30/25	150,000.00		150,000.00			0.00	0.00	1,668.75	(1,668.75)	0.00	0.00	149,439.00	(140,764.53)	0.00			
150,000.00	GENERAL ELECTRIC 5.00% 02/01/13	149,439.00					149,439.00	0.00	7,500.00	(7,500.00)	0.00	149,439.00	149,657.40	(5,952.03)	144,605.37			
100,000.00	GOLDMAN SACHS GROUP 5.25% 04/01/13	102,014.00					102,014.00	0.00	5,250.00	(5,250.00)	0.00	102,014.00	101,350.12	(7,259.84)	96,831.28			
100,000.00	HONEYWELL INTL SR NT 5.00% 02/15/19	101,350.00					101,350.00	0.00	5,000.00	(5,000.00)	0.00	101,350.00	101,350.18	8,478.80	111,828.98			
100,000.00	JP MORGAN CHASE SR NT 4.75% 05/01/13	101,736.00					101,736.00	0.00	4,750.00	(4,750.00)	0.00	101,736.00	100,095.82	(1,285.56)	96,914.94			
100,000.00	MERCK & CO 4.375% 2/15/13	92,502.00					92,502.00	0.00	4,375.00	(4,375.00)	0.00	92,502.00	99,543.18	(3,265.56)	96,277.62			
150,000.00	METRO MINN BAB 4.5% 2/01/21	150,205.50					150,205.50	0.00	7,350.00	(7,350.00)	0.00	150,205.50	148,608.64	13,331.55	162,938.19			
150,000.00	MONTGOMERY MN GO 4.9% 2/1/22	150,205.50					150,205.50	0.00	7,350.00	(7,350.00)	0.00	150,205.50	148,608.64	13,331.55	162,938.19			
100,000.00	OHIO ST 4.78% 10/01/20	150,750.00					150,750.00	0.00	7,170.00	(7,170.00)	0.00	150,750.00	147,409.86	14,545.56	161,955.42			
100,000.00	PROCTOR & GAMBLE NT 3.50% 02/15/15	101,098.00					101,098.00	0.00	3,500.00	(3,500.00)	0.00	101,098.00	100,319.62	417.36	100,736.98			
200,000.00	TEXAS INSTRS INC 2.375% 5/16/16	106,265.63	203,764.00				203,764.00	0.00	3,905.55	(3,905.55)	0.00	203,764.00	197,691.40	0.00	197,691.40			
100,000.00	US TREAS BOND 7.25% 5/16/16	198,851.58					198,851.58	0.00	9,009.00	(9,009.00)	0.00	198,851.58	118,675.00	(793.38)	117,881.64			
0.00	US TREAS NOTE 4.50% 3/31/12	199,460.94					199,460.94	0.00	8,250.00	(8,250.00)	0.00	199,460.94	214,511.76	(194,086.78)	117,881.64			
200,000.00	US TREAS NOTE 4.625% 2/15/17	199,460.94					199,460.94	0.00	8,250.00	(8,250.00)	0.00	199,460.94	214,511.76	(194,086.78)	117,881.64			
	COMMON STOCKS																	
200,000.00	3M COMPANY	6,407.00	8,760.95				17,167.95	0.00	346.00	(346.00)	0.00	17,167.95	8,915.90	7,928.90	16,844.80			
385,000.00	ABBOTT LABORATORIES	17,264.12	1,642.45				19,106.57	0.00	733.95	(733.95)	0.00	19,106.57	17,311.96	6,019.71	23,331.69			
445,000.00	ACTUANT CORP	0.00	13,064.78				13,064.78	0.00	0.00	0.00	0.00	13,064.78	0.00	11,361.03	11,361.03			
0.00	AETNA INC NEW	13,371.67					0.00	0.00	263.26	(263.26)	0.00	0.00	16,785.06	(16,785.06)	0.00			
160,000.00	AFFILIATED MANAGERS GROUP INC.	9,593.17	5,710.42				15,303.59	0.00	46.08	(46.08)	0.00	15,303.59	11,920.38	6,998.58	18,518.94			
0.00	ALLEGHERY TECHNOLOGIES INC.	11,712.33					0.00	0.00	0.00	0.00	0.00	0.00	15,273.42	(15,273.42)	0.00			
0.00	ALTERRA CORP	8,790.04					0.00	0.00	0.00	0.00	0.00	0.00	16,338.38	(16,338.38)	0.00			
0.00	AMAZON COM	6,188.76					0.00	0.00	0.00	0.00	0.00	0.00	19,222.06	(19,222.06)	0.00			
305,000.00	AMETEK INC.	0.00	13,173.04				13,173.04	0.00	64.05	(64.05)	0.00	13,173.04	0.00	14,309.20	14,309.20			
220,000.00	ANGEN INC.	0.00	15,730.92				15,730.92	0.00	79.20	(79.20)	0.00	15,730.92	15,077.79	15,077.79	15,077.79			
135,000.00	ANADARKO PETE CORP	11,079.81					11,079.81	0.00	48.60	(48.60)	0.00	11,079.81	8,400.78	8,400.78	8,400.78			
0.00	APACHE CORP	14,232.53					0.00	0.00	20.25	(20.25)	0.00	0.00	15,658.19	(15,658.19)	0.00			
385,000.00	APARTMENT INVT & MGMT CO.	23,694.28	9,475.74				9,732.10	0.00	175.20	(175.20)	0.00	9,732.10	0.00	9,273.99	9,273.99			
77,000.00	APPLE COMPUTER INC.	20,075.39	11,597.47				18,056.12	0.00	27.00	(27.00)	0.00	18,056.12	29,344.27	12,925.85	42,269.92			
505,000.00	AT&T INC	2,862.80	6,307.64				13,756.91	0.00	0.00	0.00	0.00	13,756.91	20,667.78	(3,739.98)	16,927.80			
0.00	BAKER HUGHES INC.	0.00	13,715.73				13,715.73	0.00	212.40	(212.40)	0.00	13,715.73	4,092.38	(4,092.38)	0.00			
590,000.00	B&T Corp	7,924.00					0.00	0.00	86.00	(86.00)	0.00	0.00	8,099.98	(8,099.98)	0.00			
0.00	BECTON DICKINSON & CO.	21,662.46					21,662.46	0.00	516.00	(516.00)	0.00	21,662.46	20,848.26	104.34	20,952.60			
300,000.00	BEING CO.	20,075.39					13,192.58	0.00	69.00	(69.00)	0.00	13,192.58	10,007.24	(10,007.24)	0.00			
305,000.00	CAPITAL ONE FINANCIAL CORP	8,291.73					0.00	0.00	46.00	(46.00)	0.00	0.00	22,584.96	(6,913.64)	15,671.02			
0.00	CATERPILLAR INC.	9,577.04					0.00	0.00	0.00	0.00	0.00	0.00	10,007.24	(10,007.24)	0.00			
0.00	CB RICHARD ELLIS GROUP INC A	10,176.24					0.00	0.00	0.00	0.00	0.00	0.00	12,037.73	(12,037.73)	0.00			
0.00	CBS CORP NEW CL B	8,311.98					0.00	0.00	0.00	0.00	0.00	0.00	18,746.42	(18,746.42)	0.00			
0.00	CELGENE CORP	19,057.86					37,587.21	0.00	120.00	(120.00)	0.00	37,587.21	19,343.92	19,343.92	38,676.30			
390,000.00	CHEVRON 35	18,918.30					12,204.82	0.00	339.15	(339.15)	0.00	12,204.82	19,508.48	19,508.48	19,508.48			
285,000.00	CHUBB CORP	2,770.62					0.00	0.00	126.70	(126.70)	0.00	0.00	21,513.17	(8,898.37)	12,614.80			
305,000.00	CIGNA	11,578.50					25,483.68	0.00	21.61	(21.61)	0.00	25,483.68	9,748.28	8,907.89	18,654.15			
204,000.00	CITIGROUP INC.	10,513.46					21,976.67	0.00	166.00	(166.00)	0.00	21,976.67	15,813.15	15,433.76	31,238.91			
425,000.00	COCA COLA CO.	23,754.92					11,737.25	0.00	546.50	(546.50)	0.00	11,737.25	14,378.95	(6,739.36)	13,099.56			
140,000.00	COLGATE-PALMOLIVE CO.	9,846.98					6,657.50	0.00	411.60	(411.60)	0.00	6,657.50	16,642.51	4,329.92	16,172.43			
385,000.00	CONGOPHILLIPS	10,863.30					18,114.00	0.00	656.70	(656.70)	0.00	18,114.00	11,127.44	2,709.31	13,836.75			
315,000.00	CONSUMERMARK CORPORATION	11,397.60					88.15	0.00	88.15	(88.15)	0.00	88.15	16,663.15	(16,663.15)	0.00			
0.00	DEERE & CO.	12,316.66					0.00	0.00	0.00	0.00	0.00	0.00	15,557.09	(15,557.09)	0.00			
500,000.00	DEVON ENERGY CORP NEW	13,506.27					17,234.89	0.00	195.00	(195.00)	0.00	17,234.89	10,348.60	4,446.20	22,795.00			
290,000.00	DISNEY, WALT	15,324.07					10,866.15	0.00	374.10	(374.10)	0.00	10,866.15	10,563.25	2,030.87	12,594.12			
500,000.00	EDISON INTERNATIONAL	10,860.15					9,639.43	0.00	0.00	0.00	0.00	9,639.43	22,012.45	(1,534.08)	20,478.37			
650,000.00	EMC	9,639.43					15,933.73	0.00	194.25	(194.25)	0.00	15,933.73	0.00	15,203.42	15,203.42			
385,000.00	Emay Inc.	15,933.73					0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
0.00	EXELON CORP	6,472.20					6,472.20	0.00	0.00	0.00	0.00	6,472.20	15,222.36	(15,222.36)	0.00			
300,000.00	EXPRESS SCRIPTS CL A	6,472.20					6,472.20	0.00	0.00	0.00	0.00	6,472.20	6,472.20	6,472.20	15,744.06			
300,000.00	EXPRESS SCRIPTS INC.	6,472.20					6,472.20	0.00	0.00	0.00	0.00	6,472.20	6,472.20					





REPORT OF THE TRUST FUNDS OF THE TOWN OF DERRY N.H. FOR YEAR ENDING ON JUNE 30, 2012  
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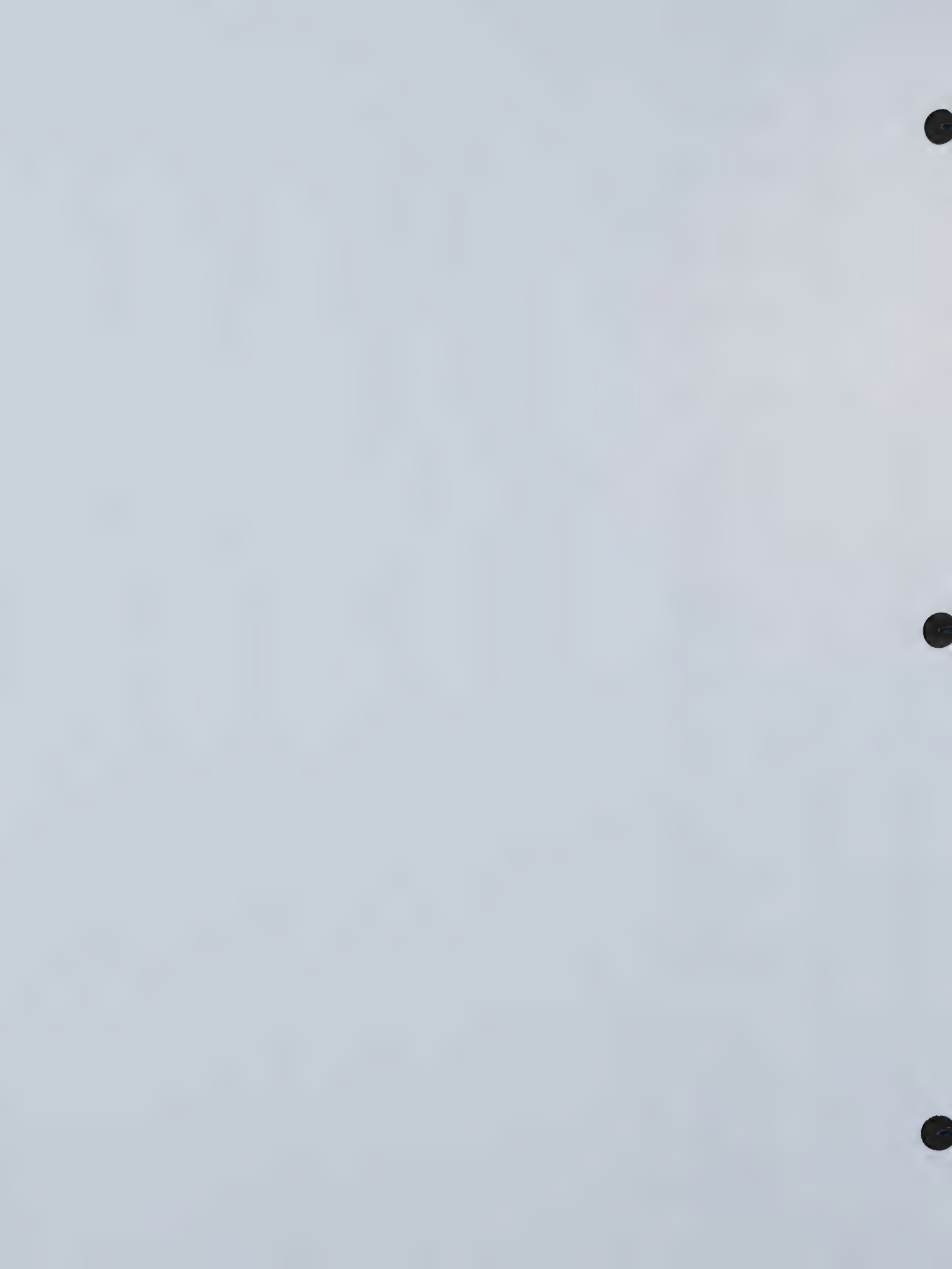
NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	***PRINCIPAL***										GRAND TOTAL PRINCIPAL & INCOME END OF YEAR	PRINCIPAL ONLY UNREALIZED GAIN/LOSS*	END OF YEAR FAIR MARKET VALUE	
		BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAIN/LOSSES FROM SALES	BALANCE END YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR				
1,530.00	GENERAL ELECTRIC	24,649.76	3,867.84		13,646.67	(684.11)	28,517.60	910.20	(910.20)	0.00	28,517.60	6,825.17	29,972.09		29,972.09
0.00	GOLDMAN SACHS	14,330.78	8,023.97		16,227.42	(15,262.25)	21,533.47	31.50	(31.50)	0.00	21,533.47	(15,012.55)	0.00		0.00
33.00	GOOGLE INC	31,489.67			3,184.64	815.79	8,399.65	72.00	(72.00)	0.00	8,399.65	(17,847.22)	0.00		0.00
0.00	HARTFORD FINANCIAL SERVICES GROUP	10,767.50			10,947.14	(3,016.44)	15,052.50	166.00	(166.00)	0.00	15,052.50	(12,744.14)	0.00		0.00
0.00	HERSHEY TOOL WORKS	13,983.58			15,052.50		13,799.25	630.00	(630.00)	0.00	13,799.25	3,165.45	18,788.25		18,788.25
750.00	INTEL CORP	15,052.50			14,982.31		23,161.42	218.55	(218.55)	0.00	23,161.42	3,065.88	33,092.14		33,092.14
0.00	INTERNATIONAL BUSINESS MACHINES	18,962.31			17,888.79		17,888.79	433.00	(433.00)	0.00	17,888.79	(6,311.11)	12,930.69		12,930.69
375.00	JOHNSON & JOHNSON	23,297.04			4,594.40	(813.85)	15,296.17	350.00	(350.00)	0.00	15,296.17	3,013.87	16,708.50		16,708.50
385.00	JPMORGAN CHASE	15,296.17			12,404.42	(1,810.30)	15,296.17	350.00	(350.00)	0.00	15,296.17	(9,834.05)	0.00		0.00
0.00	KOHL'S CORP (WISC)	13,472.78			8,051.99	(5,420.77)	12,254.04	78.20	(78.20)	0.00	12,254.04	12,528.32	12,528.32		12,528.32
0.00	MANPOWER INC. COM	13,127.07			13,127.07		13,127.07	807.40	(807.40)	0.00	13,127.07	11,844.00	11,844.00		11,844.00
340.00	MARRIOTT INTL. INC. NEW CLASS A	13,135.61			19,341.51		19,341.51	807.40	(807.40)	0.00	19,341.51	8,948.80	21,388.53		21,388.53
280.00	MCGRAW-HILL, INC.	6,205.90			34,847.79		34,847.79	782.80	(782.80)	0.00	34,847.79	17,719.00	36,949.66		36,949.66
545.00	MERCK & CO. INC. NEW	16,100.28			18,004.68		18,004.68	194.70	(194.70)	0.00	18,004.68	8,202.35	19,453.30		19,453.30
1,285.00	MICROSOFT CORP	11,485.29			14,943.75		14,943.75	300.00	(300.00)	0.00	14,943.75	16,170.35	16,170.35		16,170.35
250.00	MONSANTO CO. NEW	0.00			11,729.97		11,729.97	300.00	(300.00)	0.00	11,729.97	788.42	14,246.12		14,246.12
305.00	NEXTERA ENERGY INC. COM	8,400.29			2,791.57		8,400.29	270.00	(270.00)	0.00	8,400.29	(645.56)	10,119.57		10,119.57
150.00	NORFOLK SOUTHERN CORP	12,915.00			7,714.00		12,915.00	120.00	(120.00)	0.00	12,915.00	(2,638.89)	13,107.36		13,107.36
500.00	ORACLE SYSTEMS CORP	4,448.91			5,491.47		4,448.91	16.15	(16.15)	0.00	4,448.91	(10,521.33)	0.00		0.00
100.00	PANERA BREAD CO. CL A	19,346.25			7,054.64		19,346.25	624.75	(624.75)	0.00	19,346.25	64.66	19,926.12		19,926.12
300.00	PEPSICO	10,576.80			3,276.38	674.15	10,576.80	737.50	(737.50)	0.00	10,576.80	4,815.15	20,506.10		20,506.10
1,005.00	PELZER INC	2,604.23			13,377.03		2,604.23	416.25	(416.25)	0.00	2,604.23	0.00	0.00		0.00
250.00	PHILIP MORRIS INTL	6,349.74			3,059.65		6,349.74	190.00	(190.00)	0.00	6,349.74	(11,959.06)	18,817.97		18,817.97
0.00	PHILIPS 66	0.00			0.00		0.00	16.15	(16.15)	0.00	0.00	7,210.45	7,210.45		7,210.45
345.00	PNC FINANCIAL SERVICES GROUP	10,317.18			2,804.23		10,317.18	624.75	(624.75)	0.00	10,317.18	(1,959.06)	18,964.63		18,964.63
0.00	PRIMEFLEX INC.	18,464.02			674.15		18,464.02	844.20	(844.20)	0.00	18,464.02	2,267.28	20,506.10		20,506.10
285.00	PROCTER & GAMBLE CO.	0.00			13,377.03		0.00	737.50	(737.50)	0.00	0.00	0.00	0.00		0.00
185.00	QUALCOMM CORP	0.00			0.00		0.00	416.25	(416.25)	0.00	0.00	20,231.13	20,231.13		20,231.13
235.00	SCHLUMBERGER LTD.	0.00			3,059.65		0.00	190.00	(190.00)	0.00	0.00	11,959.06	11,959.06		11,959.06
0.00	STARBUCKS CORP	9,298.60			0.00		9,298.60	630.43	(630.43)	0.00	9,298.60	17,427.96	17,427.96		17,427.96
270.00	STRYKER CORP	16,151.07			20,928.67		16,151.07	86.03	(86.03)	0.00	16,151.07	0.00	0.00		0.00
0.00	SUNTRUST BANKS INC.	19,046.13			11,630.27		19,046.13	153.13	(153.13)	0.00	19,046.13	(14,105.63)	13,984.38		13,984.38
500.00	TEXAS INSTRUMENTS	12,370.00			9,638.45		12,370.00	320.00	(320.00)	0.00	12,370.00	(14,105.63)	0.00		0.00
390.00	TJX COMPANIES NEW	5,009.80			12,022.28		5,009.80	118.95	(118.95)	0.00	5,009.80	(15,738.14)	13,484.30		13,484.30
205.00	UNITED TECHNOLOGIES CORP	10,631.92			7,484.79		10,631.92	168.00	(168.00)	0.00	10,631.92	(12,368.52)	0.00		0.00
0.00	UNIMPROVIDENT CORP	8,995.30			0.00		8,995.30	532.50	(532.50)	0.00	8,995.30	(9,580.48)	0.00		0.00
185.00	VISA INC.	11,224.61			8,095.68		11,224.61	320.00	(320.00)	0.00	11,224.61	(15,430.10)	13,484.30		13,484.30
330.00	WAL-MART STORES	6,014.06			12,022.28		6,014.06	118.95	(118.95)	0.00	6,014.06	(837.26)	14,554.63		14,554.63
300.00	WASTE MANAGEMENT	9,504.00			7,484.79		9,504.00	168.00	(168.00)	0.00	9,504.00	(9,580.48)	0.00		0.00
784.00	WELLS FARGO & COMPANY	8,195.28			0.00		8,195.28	461.29	(461.29)	0.00	8,195.28	(15,738.14)	14,554.63		14,554.63
200.00	YUM BRANDS INC.	10,466.00			8,978.48		10,466.00	446.72	(446.72)	0.00	10,466.00	(12,110.96)	12,110.96		12,110.96
0.00	ZIMMER HLDGS INC.	11,102.27			0.00		11,102.27	171.00	(171.00)	0.00	11,102.27	(9,802.32)	0.00		0.00
MUTUAL FUNDS															
420.00	ISHARES DJ US OIL EQUIP & SVCS	0.00			23,736.30		0.00	59.82	(59.82)	0.00	23,736.30	18,255.55	18,255.55		18,255.55
1,000.00	ISHARES DJ US REAL ESTATE INDEX FD	0.00			60,768.20		0.00	1,083.68	(1,083.68)	0.00	60,768.20	60,095.80	60,095.80		60,095.80
100.00	ISHARES FTSE/CHINA CHINA 25 INDEX	4,055.00			4,055.00		4,055.00	393.05	(393.05)	0.00	4,055.00	(6,727.79)	3,164.51		3,164.51
185.00	ISHARES INCMSCI BRAZIL FREE INDEX	13,564.50			13,564.50		13,564.50	288.45	(288.45)	0.00	13,564.50	(3,969.36)	9,475.70		9,475.70
565.00	ISHARES INCMSCI EMERGING MKTS	14,405.65			43,239.50		14,405.65	321.58	(321.58)	0.00	14,405.65	(3,096.32)	13,723.62		13,723.62
1,000.00	ISHARES MSCI EMU INDEX FD	0.00			44,149.66		0.00	445.00	(445.00)	0.00	44,149.66	36,786.90	36,786.90		36,786.90
0.00	ISHARES MSCI GERMANY INDEX FD	51,334.45			3,525.53		51,334.45	445.00	(445.00)	0.00	51,334.45	(52,742.79)	0.00		0.00
3,200.00	ISHARES MSCI JAPAN	3,896.66			44,149.66		3,896.66	445.00	(445.00)	0.00	3,896.66	(4,044.26)	0.00		0.00
900.00	ISHARES MSCI PACIFIC EX-JAPAN	35,629.00			3,525.53		35,629.00	620.30	(620.30)	0.00	35,629.00	(4,066.16)	28,305.28		28,305.28
315.00	ISHARES MSCI SOUTH KOREA INDEX FUND	14,818.55			14,818.55		14,818.55	117.50	(117.50)	0.00	14,818.55	(3,017.26)	34,474.50		34,474.50
0.00	ISHARES MSCI SWEDEN INDEX FUND	6,274.70			0.00		6,274.70	0.00	0.00	0.00	6,274.70	(7,916.40)	0.00		0.00
0.00	ISHARES MSCI SWITZERLAND INDEX FUND	20,049.40			2,141.58		20,049.40	15.98	(15.98)	0.00	20,049.40	(22,512.06)	0.00		0.00
1,875.00	ISHARES MSCI UNITED KINGDOM INDEX FUND	34,359.53			7,484.79		34,359.53	461.53	(461.53)	0.00	34,359.53	(33,482.80)	0.00		0.00
4,900.00	ISHARES S&P SMALL CAP INDEX FUND	184,218.34			110,094.69		184,218.34	5,686.48	(5,686.48)	0.00	184,218.34	(106,907.26)	108,476.24		108,476.24
0.00	ISHARES S&P GROWTH INDEX FD	0.00			341,175.24		0.00	0.00	0.00	0.00	341,175.24	338,587.06	338,587.06		338,587.06
120.00	ISHARES TR NASDAQ BIO INDEX	20,081.38			15,411.14		20,081.38	588.57	(588.57)	0.00	20,081.38	(14,858.92)	14,858.92		14,858.92
225.00	SPDR INDEX SHARES FUND ASIA PACIF ETF	15,838.50			7,541.83		15,838.50	384.37	(384.37)	0.00	15,838.50	(3,316.43)	14,570.24		14,570.24
825.00	SPDR S&P 500 ETF TRUST	60,934.28			50,542.46		60,934.28	1,416.88	(1,416.88)	0.00	60,934.28	(49,726.11)	105,549.42		105,549.42



**REPORT OF THE TRUST FUNDS OF THE TOWN OF DERRY N.H. FOR YEAR ENDING ON JUNE 30, 2012  
MS-10**

NUMBER OF SHARES	***HOW INVESTED*** DESCRIPTION OF INVESTMENT NAME OF BANKS, STOCKS, BONDS	***PRINCIPAL*** ADDITIONS				INCOME		EXPENDED DURING YEAR	BALANCE END YEAR	GRAND TOTAL PRINCIPAL & INCOME END OF YEAR	PRINCIPAL ONLY		
		BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR				BALANCE BEGINNING YEAR	INCOME DURING YEAR	BEGINNING YEAR FAIR MARKET VALUE
1,300.00	SFDR S&P MIDCAP 400 EFT TR	365,910.00			223,598.74	37,283.74	0.00	2,758.49	179,577.00	179,577.00	433,697.80	(224,359.20)	209,328.60
14,031.09	TEMPLETON GLOBAL BOND ADVISOR #616	298,575.00			120,486.00	7,465.37	0.00	12,055.42	185,554.37	185,554.37	283,888.42	(124,834.42)	168,954.00
4,477.77	THORNBURG INTERNATIONAL VALUE I	45,975.00	80,000.00				0.00	1,352.53	125,975.00	125,975.00	42,108.03	84,003.48	108,111.51
28,997.45	VANGUARD ADMIRAL GNMA FUND #536	309,516.48				4,468.77	0.00	10,183.12	313,986.25	313,986.25	293,501.21	7,695.30	301,196.51
15,062.81	VANGUARD ADMIRAL FIXED ST CORP #539	181,175.32					0.00	4,310.2	181,175.32	181,175.32	182,209.72	0.00	152,209.72
38,437.39	VANGUARD INTER TERM BD INDX SS #1350	192,282.57	220,645.00			6,262.29	0.00	12,763.61	419,199.86	419,199.86	154,538.72	228,546.46	411,013.80
16,853.68	VANGUARD INTERMEDIATE TERM CORP #71	187,439.95				2,974.39	0.00	6,659.00	170,414.34	170,414.34	154,538.72	7,211.64	161,750.56
176.00	WISDOMTREE TRUST	4,056.35					0.00	(26.98)	4,056.35	4,056.35	3,960.83	(1,110.10)	2,850.53
	TOTAL	5,333,480.54	1,343,010.00	0.00	1,329,452.73	102,628.81	351,128.35	201,012.41	5,449,646.62	5,777,231.04	5,892,815.78	50,978.21	5,943,793.99

\* Reflects the increase or decrease of the fair value





## DERRY CONSERVATION COMMISSION

The Derry Conservation Commission conducted 12 site reviews: Bartlett Road, Brook Street, 2 on Crystal Ave., Island Pond, Hillside Ave., Lawrence Road, 2 on Old Chester Road, Pinkerton Academy and 2 on Rockingham Road. There were 6 dredge and fills.

The DCC presented zoning amendments to the Planning Board on parking lot setbacks and vernal pools. The PB recommended returning at a later date with a modified parking lot setback that reflects the development areas especially in downtown Derry. This is a goal for next year.

The Conservation Commission welcomes Ruthie Robinson as our recording clerk this year.

We had a summer intern, Ian Gaudreau, a junior from UNH majoring in Environmental Studies who undertook several projects including the inspection of several conservation properties: Corneliusen, Doolittle, Grinnell, Cole Marsh, Weber/Arnold George/Lewis and Low. Ian presented a power point of his observations.

At Broadview Farm there were 44 gardens and 30 gardeners. Peg Kinsella, Dennis Wiley and Jim Arruda organize the startup, care of the paths through the Recreation Department and seasonal close up. The gardens attract first timers and old hands.

The Go Green Committee chaired by Judy Follo continued with programs throughout the year. It launched a litter pick up throughout Derry, sponsored a snowshoeing day at Broadview Farm in February even without snow, and organized an evening watching a documentary on bottled water titled "Tapped" at the Coffee House. Judy and Paula Frank conducted an outdoor workshop with Project Learning Tree and one for the Boys and Girls Club in the summer. Paula Frank attended a Coverts workshop sponsored by the UNH Co-Op Ext. Service and presented an overview of it for the Commission. Nature walks were conducted at Doolittle, Cole Marsh, Broadview Farm, Quail Hill and an exploration at J&F Farm. These were very well attended by the public as part of an effort to get folks out of doors.

Conservation property upkeep occurred at the following places:

Broadview Farm: the fence was repaired and painted and boulders placed along the parking lot entrance.

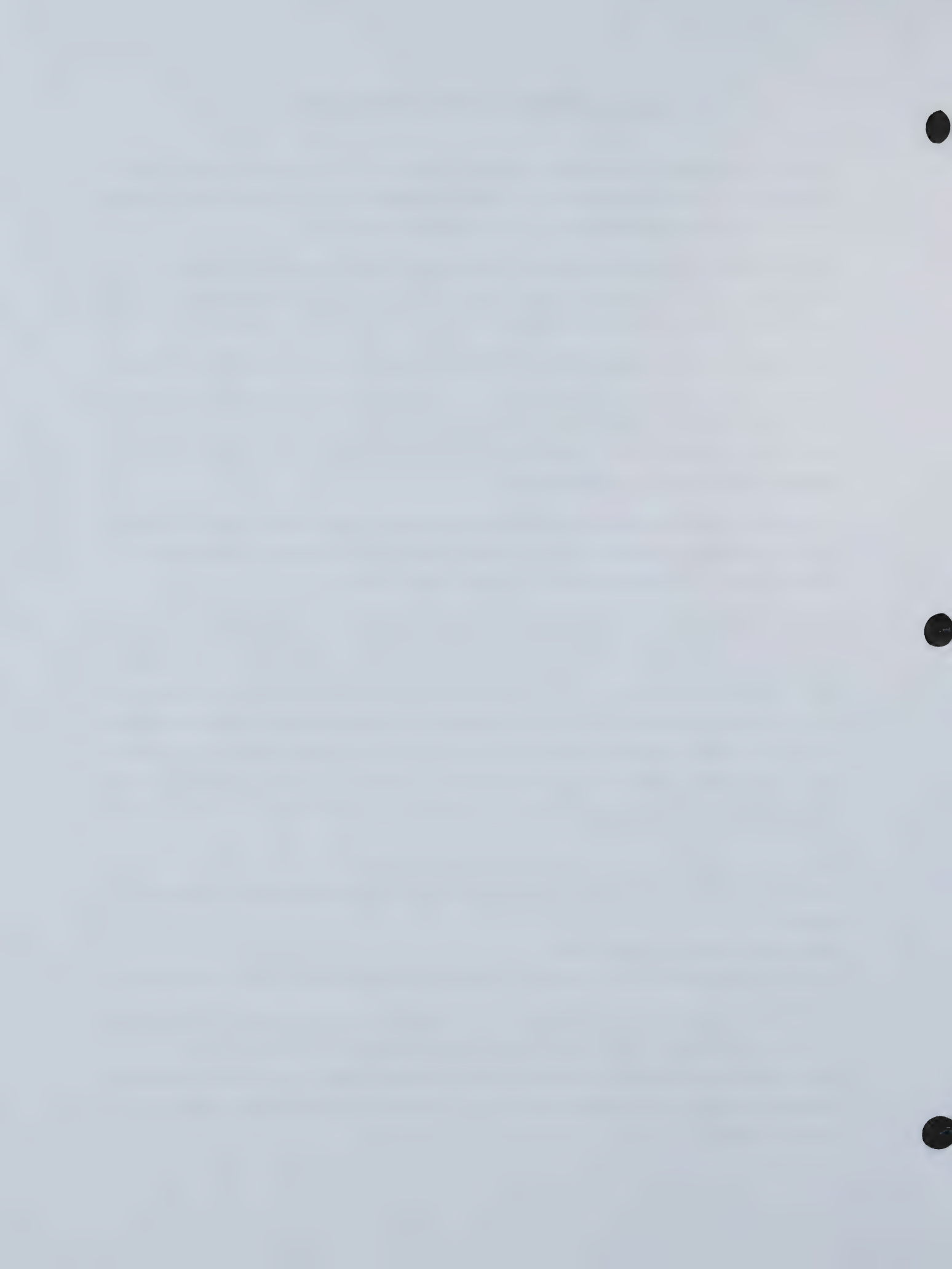
Cole Marsh: Troop 405 restored a trail.

Low: Fred Borman from UNH Cooperative Extension Service walked the site in preparation for mitigation.

Shepard Park: Under the guidance of Lennie Lord from the Rockingham County Conservation District, over 24 people cut and pulled invasives and planted native shrubs and plants.

Weber: Neil Bilodeau, forester from NH Forestry Resources, walked part of the site vandalized by shooters damaging over a dozen trees. The DCC and the Derry Pathfinders conducted a cleanup of the site.





Letters were sent to Derry ATV owners encouraging courtesy and cooperation to remain on the recreation trail and off the bordering conservation properties.

The Commission again participated in Derryfest, an excellent way to hand out maps of the walking places and explain where the conservation areas are. Go Green organized a booth next to the DCC.

The Commission thanks the volunteer Land Stewards, members of the Go Green Committee and scouts who work to maintain our conservation areas, sponsor activities in the out of doors and care about keeping our Derry litter free!

Members of the Commission: Jim Arruda

Ric Buzzanga

Paul Dionne, Vice Chair

Paul Doolittle

Margaret Ives, Chair

Beverly Ferrante, Treasurer

Dennis Wiley

James Degnan

Peg Kinsella

Marianne Page

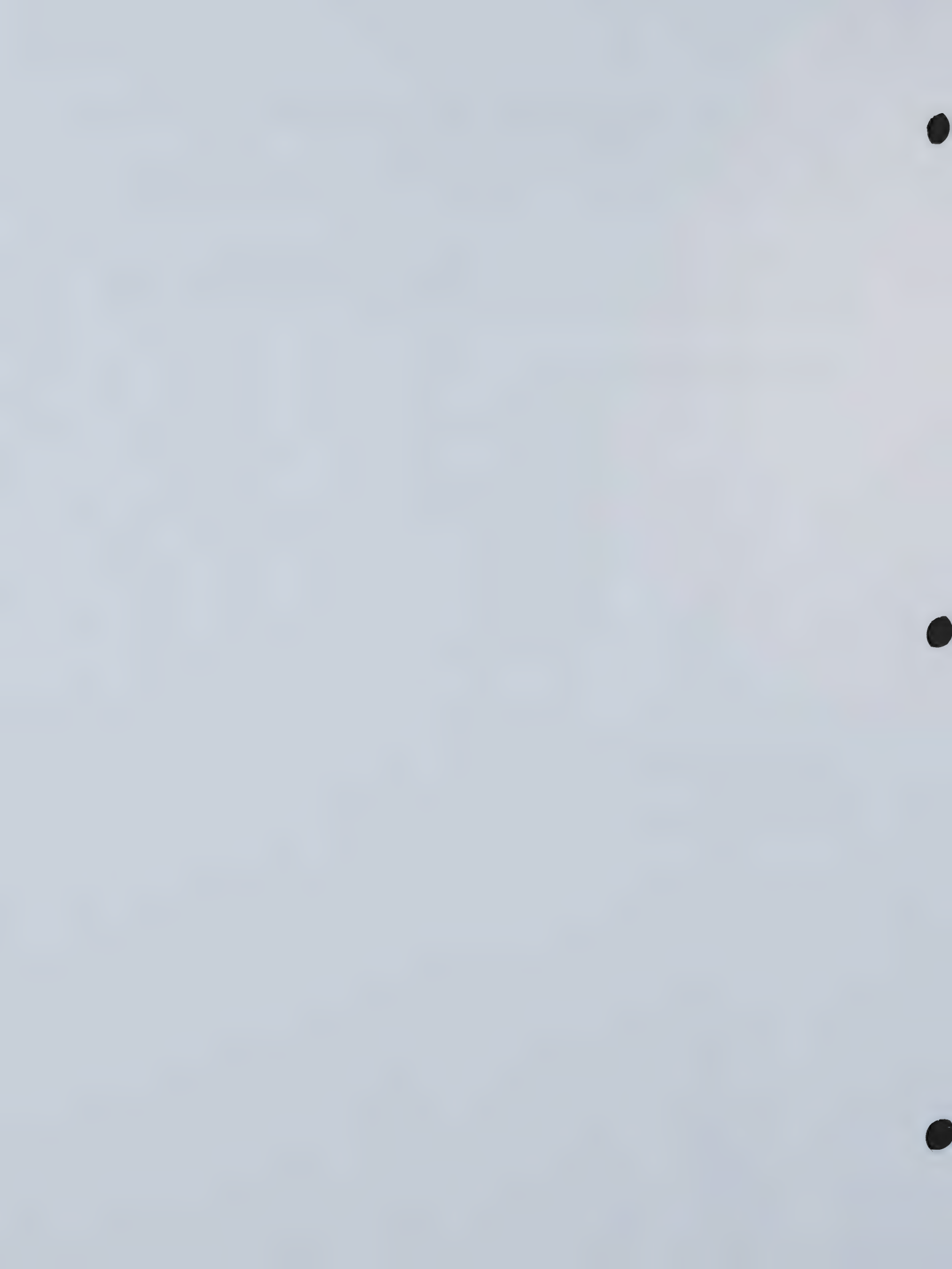
Richard Tripp

Respectfully submitted,

*Margaret Ives, Chair*

Margaret Ives, Chair

Conservation Commission



## Derry Energy & Environmental Advisory Committee

### **Background:**

Committee was established by Town Council on October 27, 2009

First organizational meeting was held November 12<sup>th</sup>, 2009

First official meeting held December 7<sup>th</sup>, 2009

Meetings are held on the third Monday of the month.

### **Members:**

Tom Cardon, Chair

Maureen Reno, Vice Chair

Jonathan Keaney, Secretary

Tom Minnon, Member

David Milz, Town Council liaison

Chris Cox, Alternate

Marc Flattes, Member

Jim Ricker, Alternate

Cathy Barlette, Alternate



### **Accomplishments:**

- Produced Brochure for EEAC to help inform residents about energy efficiency programs and resources
- Produced a series of TV shows focusing on energy efficiency for the home and small business which are being shared with other towns
- Sign placed on Forway for adopting the road for clean-up
- Participated in clean-up of Fordway in October 2011 and April 2012
- Chairman and Vice Chairman attended Local Energy Solutions conference March 31, 2012
- Voted twice to not become members of Conservation Commission and continue to be EEAC
- Continued to look for and promote grants for energy savings
- Had presentation by Johnsons Control and Halifax America on energy efficiency products
- Changed meeting format to one meeting a month

Respectfully submitted,

*Tom Cardon, Chair*

Tom Cardon, Chair

Energy and Environmental Advisory Committee

# THE HISTORY OF THE UNITED STATES



The history of the United States is a complex and multifaceted story. It begins with the early colonial period, when European settlers arrived on the eastern coast of North America. These settlers brought with them a rich cultural heritage and a desire for freedom and self-governance. Over time, the colonies grew and developed, and the people began to demand more rights and representation. This led to the American Revolution, a struggle for independence from British rule. The revolution was a turning point in the nation's history, as it established the United States as a sovereign nation. The new nation was founded on the principles of liberty, justice, and equality. The Constitution was drafted and signed, providing a framework for the government. The United States has since grown into a powerful and influential nation, with a rich cultural and economic heritage. It has played a significant role in the world, and its history continues to shape the present and future of the nation.

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## HERITAGE COMMISSION

The Heritage Commission was established to oversee the preservation of historical features and aspects of the town of Derry. Whether that is physical buildings artifacts, or locations, or the memory of people who have made Derry what it is today, the Heritage Commission takes great pride in being the stewards of this past. Our goal this year was to continue to bring new features and artifact of Derry's past to its Citizens.

The Heritage Commission has been busy with a number of significant projects to accomplish this goal. This year we had the excitement of finding a portrait of Elizabeth Reid McGregor in an estate of the late Elizabeth Tucker Faithfull Phelps, her great-great granddaughter. The portrait came to us from Chicago where it had been in storage for a number of years after Mrs. Phelps' passing. The portrait was painted in 1835 by famed landscape artist Alvan Fisher. While it is in need of some TLC, it is a significant find for the History Museum and the town. Elizabeth Reid McGregor was the daughter of General and Molly Reid.

While we worked hard to try and save it, the town lost the Pinkerton Tavern this year to the widening of Route 28. The building had changed over the years but was still a landmark in many ways. The Heritage Commission took photos and video of the building prior to its dismantling and these can be found at the History Museum for safe keeping.

As the keepers of Derry's history we have made it our goal to get the word out to the residents of Derry that we exist, we have a museum, and that the history the museum contains is so rich and interesting, it must be seen to be appreciated. The website for the Derry History Museum is [www.DerryMuseum.org](http://www.DerryMuseum.org) and both the museum and the Heritage Commission can be reached via e-mail at [DerryMuseum@gmail.com](mailto:DerryMuseum@gmail.com). We would love to hear from you.

In closing, the Heritage Commission wishes to thank the residents of Derry for their generous donations of personal items that help us to preserve the history of our Town. We also wish to thank the Town Council, Town Administrator and support staff for their help and support throughout the year.

Respectfully submitted

*Karen Blandford-Anderson*

Karen Blandford-Anderson

Chairperson, Derry Heritage Commission



## DERRY HIGHWAY SAFETY COMMITTEE

July 1, 2011 – June 30, 2012

The Derry Highway Safety Committee was originally conceived to provide a means to access State and Federal funds for safety needs of the Town. The Committee started in the late 1960's and received funds for ambulances, police vehicles, radar units and many more worthwhile projects that have funneled into the Town of Derry by the Committee.

The Committee meets every third Thursday of the month at 9:00 am at the Derry Municipal Center on the 2<sup>nd</sup> floor, Room 207. The public is welcome to attend any meeting. All safety requests must be submitted in writing and forms may be obtained at the Derry Municipal Center.

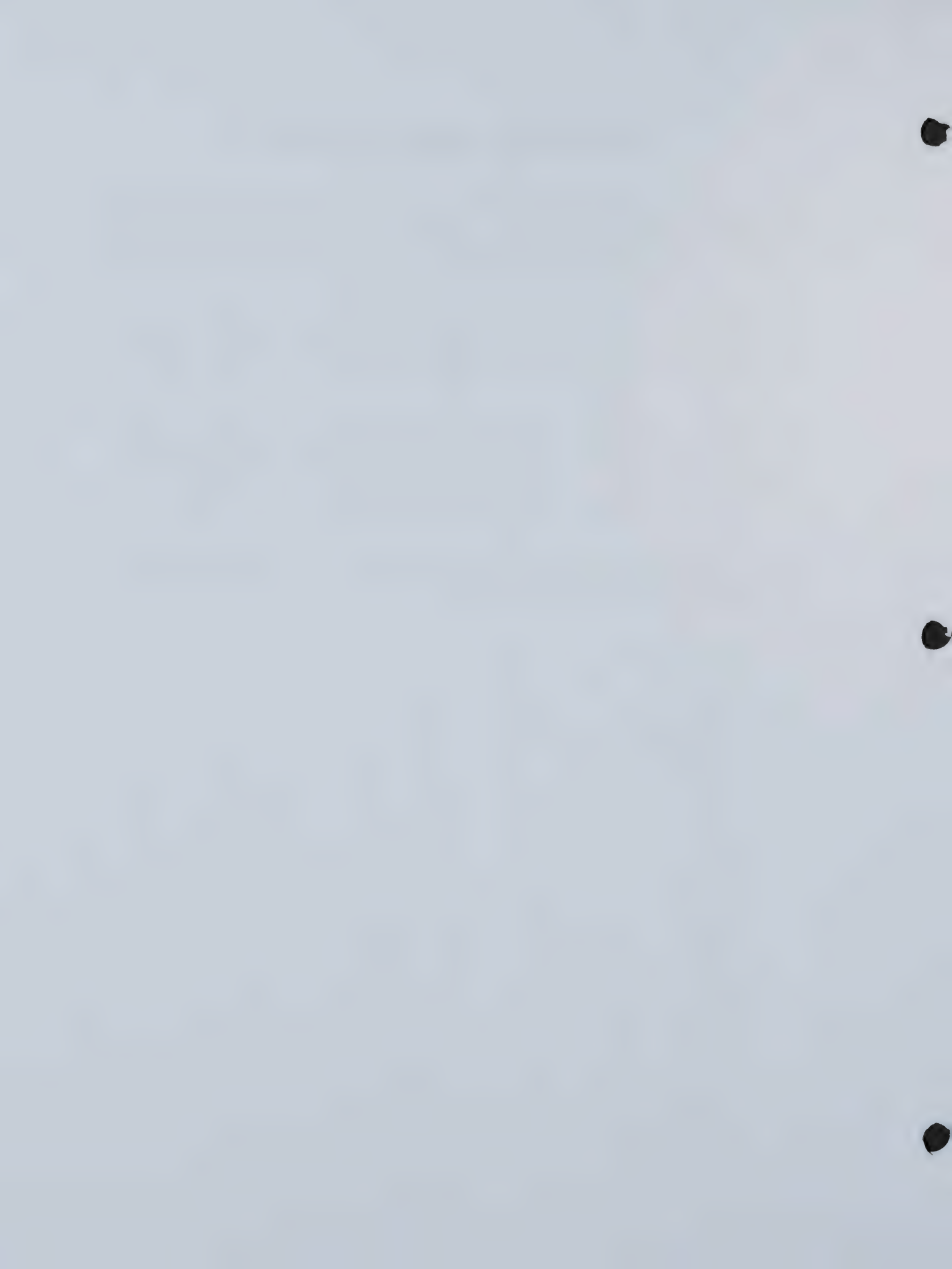
The Committee is comprised of Citizens and Department Heads. The members are Derry Police Chief, Edward Garone; Derry Fire Chief, George Klauber; Department of Public Works, Alan Cote, Supt. of Operations; and School Department, Jane Simard. Appointees are: Tom Caron, Chairperson; Grant Benson, Jr., Randall Chase, Kathy Garafalo, Al Dimmock, Mike Houghton and Sharon Jensen as our Recording Clerk.

This year the Committee reviewed 25 cases through the Town. I wish to thank all the departments for their assistance this past year. We are looking forward to working with you again next year.

Respectfully submitted,

*Tom Caron*

Tom Caron, Chairman  
Highway Safety Committee



## DERRY HOUSING AND REDEVELOPMENT AUTHORITY

I am pleased to submit the 2012 Annual Report for the Derry Housing and Redevelopment Authority (DHRA). The DHRA administers 100 Section 8 Housing Choice Vouchers in Derry, and owns 27 units of housing for low-income elderly and disabled residents of Derry. Currently, the DHRA's waiting list contains 255 applicants which is an increase of fourteen percent over the previous year. An applicant can now expect to wait approximately three to three and one half years for assistance. Through the first eight months of 2012, the DHRA has received 81 applications and turned over only 5 units.

The DHRA is governed by a five member Board of Commissioners. Led by Chairman J.L. Sweeney, the Board is currently comprised of Fred Tompkins, Tom Hosey, Sandra Amabello and Christopher Williams.

The 2011 fiscal year audit was conducted and the final report indicated no findings or compliance issues. Overall, the DHRA experienced a loss of \$1,491 (before depreciation) for the 2011 fiscal year.

It is important to note that in addition to the services provided to the low-income residents of Derry, the DHRA plays a role in the economics of the Town. In 2011, the DHRA paid \$748,070 to local landlords for rental assistance to its clients. Over the past three years, the DHRA has paid over two million dollars to local landlords for rental assistance.

In the coming year we will be making some important fire code upgrades to our Vintage Grace facility. We look forward to working in the coming year with the Town and other local agencies to provide decent, safe and sanitary housing for the low-income residents of Derry.

Respectfully submitted,

*Robert G. Fleig, PHM*  
Robert G. Fleig, PHM  
Executive Director





## DERRY PLANNING BOARD

Fiscal Year 2012 was another active year for the Derry Planning Board. The number of applications reviewed by the Board increased this year. The Planning Board reviewed eight subdivision applications resulting in the creation of 29 new residential lots, three site plan applications, five lot line adjustments, seven Site Plan Determinations, two voluntary mergers, several conditional use permits, three architectural reviews, and an easement modification plan. In addition, the Board recommended acceptance for four town roads, held a conditional compliance hearing, and extended four conditional approvals. For the calendar year 2012, the Board has been informed of 28 Change in Use applications, which are businesses moving into existing storefronts in Derry. Fiscal 2011 saw a total of 33 Changes in Use. As of the writing of this report at the end of September, the Planning Board has held 25 meetings since the last report. Please refer to the report of the Planning Department for additional details.

Notable this year was the approval of Panera Bread, Goodwill, and the Pinkerton Academy Career and Technical Education Buildings. Construction was completed for Woof Meow, Panera Bread, Goodwill and the new Walmart located on Ashleigh Drive. This resulted in an addition of approximately 176,000 square feet of new commercial retail space in Derry. Additionally, the redevelopment of a vacant industrial building and the approval of a new commercial plan will result in an additional 123,000 square feet of commercial space. The Board also adopted the Source Water Protection Plan and a Regional Comprehensive Plan.

The Planning Board also held nine workshops this year. Topics of discussion included the revision of the Planning Board waiver provisions, consideration of the addition of impact fees, permitted use changes in the Industrial IV zone, Floodplain regulation amendments, E-911 addressing requirements, permitted use and zoning designation changes in the area of Webster's Corner (Route 28/Rockingham Road/Island Pond Road/South Main Street) and revisions to the sign regulations. The Board recently approved a recommendation to update the Floodplain Regulations, the waiver provisions, the uses in the Industrial IV zone, and the E-911 house numbering requirements. Continuing its tradition of transparency and reflective consideration, the Board listened to concerned residents and taxpayers and is continuing to discuss changes to the permitted uses in the area of Webster's Corner. Noting the future expansion of water and sewer to this area, the Board wants to ensure it is zoning the area appropriately for expansion and development that will benefit the landowners and the town. Future workshop topics include updates to the existing sign regulations and a continued look at potential changes to zoning definitions, zone designations and citizen rezoning requests.

In closing, I would like to thank the board members who volunteer their time in service to the Town, the Town Administrator, other Town Boards and Commissions, and Town department staff, particularly in the Planning, Public Works and GIS Departments, who provide the board with valued support and technical assistance.

Respectfully submitted,  
*David Granese, Chair*  
David Granese, Chair  
Derry Planning Board



## Southern New Hampshire Planning Commission

The Southern New Hampshire Planning Commission has a wide range of services and resources available to help dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants selected for their specialized skills or services. Each year, with the approval of appointed representatives, the Commission staff designs and carries out programs of area-wide significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.

Technical assistance is provided in a professional and timely manner by staff at the request of the Planning Board and/or Board of Selectmen. The Commission conducts planning studies and carries out projects that are of common interest and benefit to all member communities, keeps officials apprised of changes in planning and land use regulation, and, in conjunction with the New Hampshire Municipal Association, offers training workshops for Planning and Zoning Board members on an annual basis.

### **Services that were performed for the Town of Derry during the past year are as follows:**

- 1) Hosted a Legislative Open House in Concord for Derry legislators and other legislators from the region on February 10, 2011;
- 2) Obtained grant funding to complete a Source Water Protection Plan for the Town of Derry;
- 3) Provided GIS-based maps and support services when requested by the town;
- 4) Conducted a Broadband Survey of the Community Anchor Institutions within the Town as part of the New Hampshire Broadband Mapping Program to help identify un-served and under-served areas within the town;
- 5) Participated in several discussions regarding Rockingham County Economic Development held in Exeter, which was attended by Derry officials;
- 6) Completed for the first time an Economic Development Plan for the region which included the development of an economic assets profile, SWOT analysis and target industry analysis for the Town of Derry;
- 7) Participated in updating Rockingham Economic Development Center's Comprehensive Economic Development Strategy for Rockingham County, which was attended by Town officials;
- 8) Participated in "Moving Derry Forward" local economic development campaign;
- 9) Presented information on the importance of economic development to Derry officials;
- 10) Conducted traffic counts at forty-one (41) locations in the Town of Derry and forwarded data to the Planning and Economic Development Director;
- 11) Represented the interests of the Town on the CART Board of Directors and the CART Executive Committee, including attendance at a Town Budget Committee hearing;
- 12) Represented the interests of the Town on the Region 9 Regional Coordination Council for the Statewide Coordination of Community Transportation Services Project;
- 13) Continued to provide brownfields program assistance to all municipalities in the region to fund environmental assessment studies and to encourage the clean up and redevelopment of contaminated sites, including facilitating several Brownfields Advisory Committee meetings which were attended by Derry officials;
- 14) Hosted four joint Planners' Roundtable and Natural Resources Advisory Committee meetings throughout the year for Planning Board and Conservation Commission members focusing on a variety of topics including: sustainability of Farmers Markets, regional farmers market coordination, Manchester Greenway Project, the





Piscataquog Watershed Land Conservation Plan, white nose bat syndrome, PLAN NH sustainability planning, and the proposed Woodmont Commons development of regional impact;

- 15) Encouraged and facilitated energy planning to communities within the region by offering energy audits on municipal buildings through the Energy Technical Assistance Program (ETAP);
- 16) Administered ETAP project for the Town, including assistance in enrolling in the Energy Inventory Tool;
- 17) Completed the 2010 Regional Comprehensive Master Plan Update, including a public input survey;
- 18) Provided continued assistance and guidance regarding the NH Workforce Housing Law;
- 19) Continued to work with Emergency Management Directors from all the municipalities in the region to develop a region-wide Community Preparedness Program;
- 20) Compiled building permit and certificate of occupancy permit records to record dwelling unit totals in all communities and prepared a summary report.
- 21) Held meetings with Rockingham Regional Planning Commission and the towns of Auburn, Chester and Derry in proposing a new Scenic Byway for the area.
- 22) Facilitated the Regional Trails Coordinating Council meetings which were attended by trail organizations representing Derry.
- 23) Provided technical assistance to CART for the Sun Shuttle and CART Connector services.

Derry's Representatives to the Commission

Frank Bartkiewicz  
Brian Chirichiello, Alt.  
Darrell Park

**Executive Committee Member:** Brian Chirichiello





## ZONING BOARD OF ADJUSTMENT

The Derry Zoning Board of Adjustment (ZBA) is a quasi-judicial board made up of members and alternates who serve with a sense of commitment to the Town and its residents. Zoning laws do not always permit property owners to enjoy their property to its fullest extent. The ZBA hears and reviews requests from the public and decides whether the tests required have been met, that granting the petition from the applicant is just and fair.

The ZBA hears petitions from property owners for variances, exceptions, special exceptions, administrative appeals and requests for re-hearings that arise out of a use or area restrictions do not allow the petitioners their desired use of their property that is not permitted by the zoning ordinances. The petitioners must demonstrate that their intents meet the requirements set by law. The petitions brought forth by property owners are heard on the first and third Thursday of each month at 7:00 pm. You can observe the working of the ZBA either in person or live on the Cable Network. The public is always welcome.

In the year 2011, the ZBA heard 22 cases brought before the board with the greater majority granted by the ZBA.

The current members as of September 1, 2011 are: Allan Virr, Chairman; Albert Dimmock, Vice Chairman; Ernest Osborn, Secretary; Lynn Perkins, Member; Donald Burgess, Member; Alternates; Louis Serrechia, David Thompson, Teresa Hampton, Frank Mazzachelli, Joseph Carnevale.

As board chairman, I would on behalf of myself, members, and alternates would like to thank the staff of the Code Enforcement Office, our Recording Secretary, Ginny Rioux and Code Enforcement Officer, Bob Mackey for their past and present support and assistance in the conduct of our meetings.

Respectfully Submitted,

*Allan D. Virr, Chair*  
Allan D. Virr, Chair  
Zoning Board of Adjustment

MEMORANDUM FOR THE BOARD OF ADJUSTMENT

The Board of Adjustment (BOA) is a quasi-judicial body made up of members and advisory members with a duty to render decisions on the Board and its members. BOA has the authority to grant or deny permits, licenses, and other requests. The BOA hears and renders decisions from the public and designating the appropriate use for the property. The BOA also has the authority to grant or deny requests for conditional use permits, and the BOA also has the authority to grant or deny requests for special use permits.

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In the year 2011, the BOA granted a conditional use permit for the property located at 1234 Main Street, City of Chicago, Illinois.

The current applicant is [Name], [Address], [City, State, Zip]. The BOA has received a request for a conditional use permit for the property located at 1234 Main Street, City of Chicago, Illinois.

The BOA has reviewed the application and has determined that the property is suitable for the proposed use. The BOA has also reviewed the application and has determined that the property is suitable for the proposed use.

Respectfully,  
[Signature]

John J. [Name]  
[Title]  
[Address]







