

**Bedford, New Hampshire
1991 School District Annual Report**



Applaud Education ... Support Your Bedford Schools

SCHOOL DISTRICT REPORTS

for the Year Ending June 30, 1991

DISTRICT OFFICERS

MODERATOR

Eugene H. Van Loan, III 1992

CLERK

Martha P. Harris 1992

TREASURER

H. Richard Spurway 1992

SCHOOL BOARD

Mary Louise Wilson, Chairman 1993

Margaret Comiskey, Vice Chairman 1993

Maureen Kelley 1992

Kathleen Cassano 1994

David Barnes 1994

SCHOOL ADMINISTRATION

Dennis J. Pope Superintendent of Schools

Ross Lurgio Assistant Superintendent of Schools

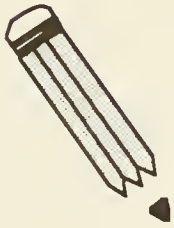
Pauline Armstrong Business Administrator

Kenneth Williams Principal, Peter Woodbury School

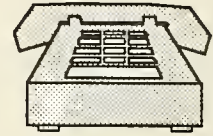
Maynard Contois Principal, Memorial School

Arnold MacDonald Principal, McKelvie School

Charlene Carper Assistant Principal, McKelvie School



NEED TO WRITE OR CALL US?



Superintendent's Office
School Administrative Unit #25
103 County Road
Bedford, New Hampshire 03110
472-3755

Peter Woodbury School
180 County Road
Bedford, New Hampshire 03110
622-0476

Memorial School
55 Old Bedford Road
Bedford, New Hampshire 03110
627-1776

McKelvie School
108 Liberty Hill Road
Bedford, New Hampshire 03110
472-3122

Thanks to:

- Alphagraphics, Inc. for their production of this report, using a desktop publishing system, at a special Bedford Schools reduced rate.
- Sue and Walt Staples of Visual Impressions, Inc. for their rendering and donation of the front cover design.
- Min-A-Print, Inc., for their production of the cover at a reduced rate.
- The many Bedford students who submitted artwork for this report.

Editor and Photographer: Ann Remus.

Report Committee: Maureen Kelley, Dennis Pope and Polly Armstrong.

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REPORT OF THE BEDFORD SCHOOL BOARD

Mary Lou Wilson, Chairman

The last two years have seen many changes in our schools: the additions to both Peter Woodbury and Memorial Schools; the SAU office; the start of an exciting kindergarten program; bringing back many special education students into district; and the mainstreaming of special needs students; just to name a few. Our school system has grown; we are no longer small. We have over 2600 students we are responsible for educating.

This year our emphases have been on working to improve our programs, maintaining our high quality of education and keeping costs under control. These are not easy and I must commend our staff for its creativity and ingenuity in finding ways to accomplish these goals.

We are currently working on implementing a technology program in our schools. The approach is different from the past because we are no longer looking at teaching computers, but at using the computer as a tool in the classroom to assist in the educational process. We are teaching *with* the computer, not *about* the computer. UNH and the Bedford Schools will work collaboratively in implementing this program.

The school board has met with a Business and Industry Association (BIA) representative and looks forward to working together toward



Bedford School Board. Left to right: Kathy Cassano, Maureen Kelley, David Barnes, Margaret Comiskey, Mary Lou Wilson.

a mutually beneficial partnership. This is an opportunity for business and schools to have a clear line of communication with one another and to be sensitive to one another's needs.

Committees have been formed to review the Social Studies and Physical Education curricula, work on creating a health curriculum, evaluate the Science program and look at the testing/assessment programs. In conjunction with these committees, a skills assessment approach is being examined. Transportation contracts must be re-negotiated this year and our policy manual is being revised.

These are just some of the many ongoing projects that the staff and the board are working on together. A review of the year's highlights would not be complete if we didn't thank our staff and volunteers who give so much of themselves to our children, and to the citizens of Bedford, for the support you have shown us in these difficult times.



REPORT OF THE SUPERINTENDENT OF SCHOOLS

Dennis J. Pope

Many of the citizens of this community and state have heard or read about *America 2000 – An Education Strategy* (see page 7) and the President's Goals for Education. The President's six goals require that communities be willing to change and adopt new ideas and strategies for educating youngsters. The Bedford School District's staff, along with the school board, has been and continues to be committed to change and improvement. We, the board and staff, recognize the need to be ever more accountable and committed to high standards for student performance. Further, we will continue to work diligently to make the accomplishments of our staff and students known to the community.

Our performance to date reflects very good attendance and graduation rates along with high student achievement. During the 1990-91 school year, our drop-out rate was approximately 1.2%. The President's goals call for a 90% graduation rate. Given our one year drop-out rate, we are performing well above the President's goals.

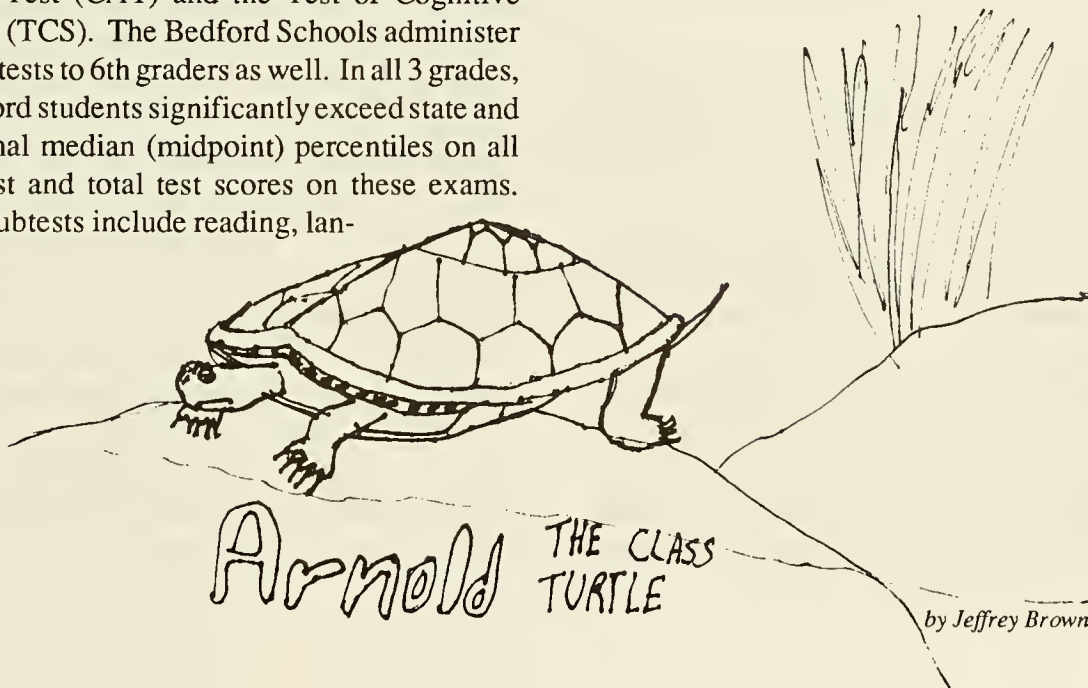
All N.H. public school students in grades 4 and 8 currently take the California Achievement Test (CAT) and the Test of Cognitive Skills (TCS). The Bedford Schools administer these tests to 6th graders as well. In all 3 grades, Bedford students significantly exceed state and national median (midpoint) percentiles on all subtest and total test scores on these exams. The subtests include reading, lan-



guage, math, word analysis, spelling, study skills, science and social studies. In each area, our students as a group in grade 4 exceeded the national median score by 4 to 25 percentage points; in grade 6 by 15 to 26 percentage points; and in grade 8 by 11 to 35 percentage points.

For grades 4 and 6, our students scores exceeded anticipated scores (as judged by the Test of Cognitive Skills) in 14 to 15 areas. The scores for students in grade 8 exceeded predicted scores in all 15 areas.

The Bedford School District Test Utilization Committee is continuing to develop a comprehensive district assessment program which will include not only an achievement test component but also a variety of other measurement



by Jeffrey Brown, Grade 4

instruments. The goal is to provide "quality control" by holding ourselves and students accountable to a high level of performance.

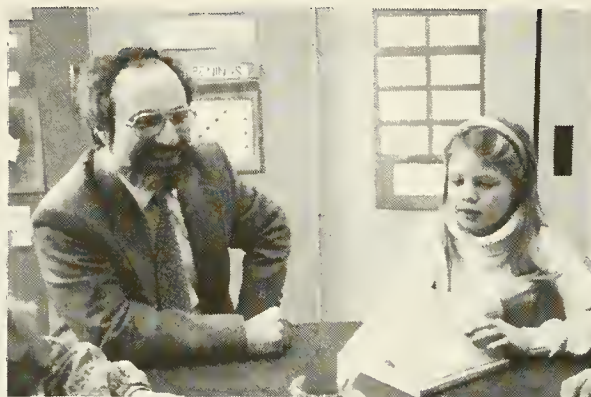
Another Presidential goal speaks to *all* students in America starting school ready to learn. To this end, the Bedford School District has implemented two programs: the Bedford Early Education Program (BEEP) for disabled students; and kindergarten. To date, both programs have been successful in meeting their goals and objectives.

The above addresses programs in our district which speak to the President's six national goals. Other noteworthy programs and activities include our special education, self-esteem, drug, alcohol and parenting programs.



Polly Armstrong, Business Administrator, with young authors.

In January, 1991, the New Hampshire Department of Education completed an in-depth on-site evaluation of our special education programs. The full report is available for review at the SAU central office. The overall commendations give support to our dedication to excellence. The report states that "The on-site team was extremely pleased and impressed with the staff, leadership and vision of SAU #25;" and "the special education staff has demonstrated a very high degree of ability, motivation and commitment." Additionally, "There is a positive and healthy working relationship with staff, parents and students, with a strong effort being



Ross Lurgio, Assistant Superintendent of Schools, with a reading group.

made to integrate students within regular classrooms."

During the 1990-91 school year, I, as superintendent, began to discuss with the staff the concept of "proof of goodness". It has been said by staff, school board members, and other citizens that our educational system is good and that we are doing a fine job. I believe this to be true; however, just saying it was not enough. We needed to identify objective and subjective "proof of goodness" indicators. We realize that this task will *never* end because learning, becoming better, and growing professionally *never* ends. However, given a snapshot in time - the 1990-91 school year - we can say with a high degree of confidence and pride that our school system is effective and successful. We have high academic achievement. We have students who are willing to stay in school. We have students who take high level courses and meet our high expectations. We have reasonable class sizes, and well-trained and experienced staff who care about children and learning.

Although we believe that we can say that "we are a very good school system and worthy of your continued support and recognition", we also realize that we must continue to address issues such as learning time and methods and materials (especially technology). We must continue to evaluate what we teach and what we expect students to know and be able to do. At the same time, the community must be willing

to support new ideas, methodologies and expectations. Our continued success will depend on strong school board leadership, on a highly trained and dedicated teaching staff, on community support, and on parents and students who value public education and formal learning. The Bedford community in general, and the school district in particular, have been working hard to make the Bedford Public Schools

better and more accountable while maintaining a philosophy that public education is responsible for providing high quality learning environments for *all* children. Let us not be deterred. Let us truly believe that education is an investment – an investment in the future of our community, state and nation – an investment in our children!

AMERICA 2000 – AN EDUCATION STRATEGY

The National Education Goals

By the year 2000:

1. All children in America will start school ready to learn.
2. The high school graduation rate will increase to at least 90 percent.
3. American students will leave grades four, eight, and twelve having demonstrated competency in challenging subject matter including English, mathematics, science, history, and geography; and every school in America will ensure that all students learn to use their minds well, so they may be prepared for responsible citizenship, further learning, and productive employment in our modern economy.
4. U.S. students will be first in the world in science and mathematics achievement.
5. Every adult American will be literate and will possess the knowledge and skills necessary to compete in a global economy and exercise the rights and responsibilities of citizenship.
6. Every school in America will be free of drugs and violence and will offer a disciplined environment conducive to learning.

PETER WOODBURY SCHOOL

Kenneth Williams, Principal



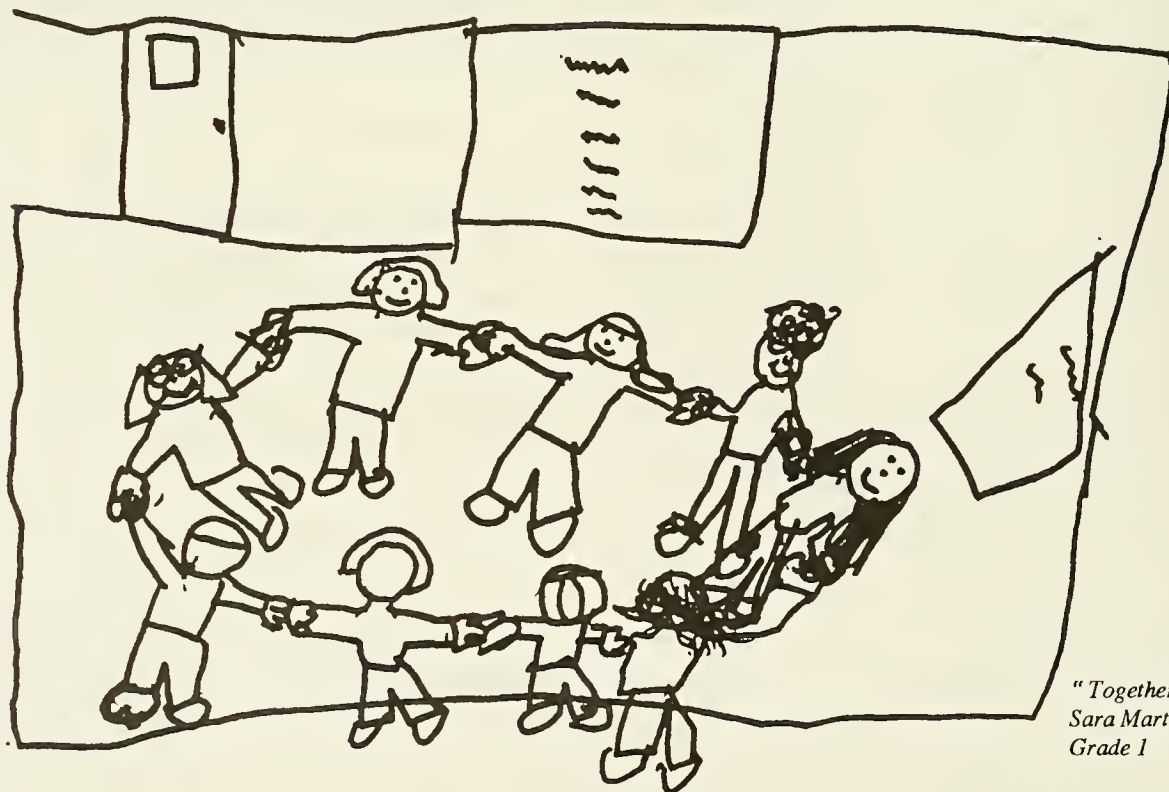
During the 1990-1991 school year students, staff and parents worked cooperatively to develop an educational setting that promoted inquiry, academic growth and self esteem.

Highlights of this school year include...

The Development and Implementation of the Kindergarten Program – America 2000–An Education Strategy looks forward to all students in America starting school “ready to learn.” Our kindergarten program allows five-year olds the opportunity to attend school and to

develop learning skills that focus on inquiry and developmental growth. Students participate in activities that allow for success at their own ability level. The State of New Hampshire's Governor's Task Force on Education Report/Recommendation #4, calls for efforts that “give every child in New Hampshire the best possible opportunity to succeed in life.” It further supports early childhood education. The implementation of the kindergarten program reflects our community's commitment to young children and their ability to learn and grow. A goal of the kindergarten program is to “promote a love of learning!”

Inclusion Education – An objective of the 1990-1991 school year was to include multi-handicapped students in regular classrooms. This initiative allows special needs students the opportunity to attend their home school and to develop relationships with their peers. Lessons are modified to meet the specific needs of each student as they achieve individual education plan objectives. The dedication of the staff and



*“Together” by
Sara Martin,
Grade 1*

Did you know?

- *Parents and other community members donated 10,817 volunteer hours in our schools last year.*
- *For its extraordinary level of volunteer participation, Peter Woodbury School this year received a Blue Ribbon Award in a recognition program co-sponsored by the N.H. Partners in Education and the N.H. State Department of Education.*

support of the community allows for a cooperative effort that insures peer relationships, self esteem and social/academic growth.

Technology – *America 2000* calls for an education plan that emphasizes “world class standards” in the five core subjects. This school year teachers, staff and parents worked together to develop a plan to maximize the use of technology in our school. The Governor's Task Force and the Business and Industry Association reports call for computer competency and for an environment that integrates technology.

A plan to network computers with student access to appropriate software was developed after visits to school sites in New England. The plan also includes the training of staff and volunteers.

Volunteer Program – *America 2000* calls for community involvement in our nation's schools, and the Governor's Task Force calls for the development of strong community constituencies. Our 1990-1991 volunteer effort was cited by the State of New Hampshire for its outstanding support from parents and members of the community. Over 4000 hours of volunteer time at Peter Woodbury enabled our school to be named the recipient of the “Blue Ribbon School Achievement Award.” This award recognizes extensive school and community efforts that benefit children.

In conclusion, I would like to express my appreciation to the Peter Woodbury staff, Bedford School Board, administrators and staff, the Bedford Parent Teacher Group, parents, community members, and students for their effort, assistance and support.



MEMORIAL SCHOOL

Maynard Contois, Principal

This positive, productive year began with the completion of an addition to our school as well as renovations to our library and gymnasium. As a result of teachers, parents, and other community members working cooperatively for the benefit of the children, a new playground was constructed. The students and staff now have the use of a facility that allows the programs and goals of the district to be carried out in a successful and professional manner.



This school year saw the inclusion of our special needs students in a mainstreaming program. The entire staff participated in various workshops and the individual teachers who volunteered to work with the special needs students made on-site visits to learn more about working with them and their programs. Thanks to the overwhelming support and cooperation of staff, parents, administration and school board, I am pleased to report that this program was very successful and will continue.

Positive self-esteem was a goal for the entire school as well as a district goal. As the Bedford School District philosophy includes the encouragement of each student to work at his/her best ability in developing a positive self-image, everyone at Memorial was interested and excited about working on this self esteem objective. The staff worked diligently to insure that every student and adult felt positive about themselves and their achievements.

In conclusion, I would like to thank the community, the staff, the Bedford Parent Teacher Group and the other organizations in Bedford for the cooperation, support and assistance extended to the Memorial School.



Portrait by Andrew Cochran, Grade 3

MCKELVIE MIDDLE SCHOOL

Arnold MacDonald, Principal

Charlene Carper, Assistant Principal

McKelvie Middle School has long enjoyed a favored status as a recognized middle school in New England. The challenge that lies before us is to continue to improve the program offered our students. These youngsters are going through the most vulnerable period of their lives. The Carnegie Commission Report on Middle School Education and a variety of recent research indicate that the middle school experience has a major impact on their development.

Art



The following must be the focus of our energies in the future.

1. To improve on the concept of small communities; that is, schools within a school where students have an opportunity to develop stable, close, mutually respectful relationships with adults and their peers.



Home-Ec



Graphics on this page by Megan Laliberte, Grade 7



2. To strive for a core academic program that has major emphasis on integration of all subject matter.



Music

3. To place greater emphasis on the teaching of reading at all grade levels and to emphasize its importance in relationship to content area reading.

4. To place emphasis on success for all students through the promotion of cooperative learning, flexible scheduling, appropriate resources and teaching strategies.

5. To place emphasis on developing teachers who are experts at teaching young adolescents and who have been specifically prepared for this assignment through undergraduate studies or additional training. In conjunction with this, emphasis will be placed on enhancing the teaching skills and techniques of our staff.



Tech-Ed

enhancing the teaching skills and techniques of our staff.



"B-Ball Tryouts" by Jennifer Denhup, Grade 6

6. To place emphasis on a continued effort to foster health and fitness in our middle school among students and staff. The role of health/physical education curricula are items that must be addressed.

7. To successfully carry out, through a variety of alternatives, the integration of all of our special education students.

8. To work on enhancing all aspects that are directed toward the positive self-esteem of all our students.

9. To establish technology/computer education and to use it as an integral, daily aspect of education in our school.



BEDFORD SCHOOL DISTRICT MEETING

March 7, 1991

The Annual Bedford School District Meeting was held on Thursday, March 7, 1991 at the McKelvie School. Seated on the stage were School District Moderator Eugene Van Loan III, Superintendent Dennis Pope, Assistant Superintendent Ross Lurgio, Business Administrator Polly Armstrong, School Board Members Margaret Comiskey, Richard Mandeville, Ann Remus, Maureen Spector and Mary Lou Wilson, consultant Harry Gale and School District Clerk, Martha Harris.

Moderator Van Loan opened the meeting at 7:35 PM and led in the prayer and Pledge of Allegiance. There were over 300 people in the audience. Mr. Van Loan went over the Rules of Procedure for the meeting.

Mrs. Spector read a tribute to School Board Members Richard Mandeville and Ann Remus who are both leaving the Board.

ARTICLE I - To see if the district will vote to authorize the School Board to apply for, accept and expend, without further action by the school district meeting, money from any

source which becomes available during the fiscal year provided it meets all conditions of RSA 198:20-b.

Mr. Mandeville moved the article; motion seconded. Mr. Mandeville spoke to the article and said it is boilerplate and enables us to operate. Vote on article passed.

ARTICLE II - To see if the district will vote to raise and appropriate the sum of Two Hundred Thirty Five Thousand Dollars (\$235,000.00) for the construction of a School Administrative Unit (SAU) office building.

Mrs. Comiskey moved the article; motion seconded. Mrs. Comiskey spoke to the article indicating their lease is coming up in June 1992. They have examined 3 options - continue to rent, buy an existing building and renovate, or build on the McKelvie site. The consensus was that the most economical way would be to house the offices in a building on the McKelvie site. They propose a 3500 SF building at \$60/SF plus \$25,000 for engineering, sewer and water. The driveway would be opposite Wright



"Still Life" by Teresa Naglie, Grade 4

Acres Road. The building would not interfere with the playing fields or other uses of the site. State building aid of 40% is available if the district owns the building and the land. Going with a straight appropriation, the final cost would be \$141,000. The tax impact would be a 20 cent increase in the tax rate. This would go out to bid, and it is anticipated in this economy that the bids may be lower.

Ann Hoffman, 64 Cider Mill Road, asked about use of the building for maintenance, food service, etc. Mrs. Comiskey said it will provide office space for the director of maintenance and the lunch program director. It will also provide rooms for people in the office. Vote on motion passed.

ARTICLE III - To see if the district will vote to raise and appropriate the sum of One Hundred Ninety Eight Thousand Three Hundred Ninety Five Dollars (\$198,395.00) to fund those additional cost items related to the collective bargaining agreement between the Bedford School District and the Bedford Education Association for the 1991-92 school year which resulted from negotiations with the teachers and which represents the negotiated increase over the 1990-91 salaries, fringe benefits, and other cost items.

Mrs. Spector moved the article at \$194,726.00 instead of \$198,395.00; motion seconded. Mrs. Spector spoke to the article and said the reduction is because HB 51 was passed which would spread out the retirement pay-

ments over several years. This represents a 3.8% increase in teacher salaries. Vote on motion passed.

ARTICLE IV - To see what sum of money the district will vote to raise and appropriate for the support of schools for the payment of salaries of the school district and agents, and for the statutory obligations of the district.

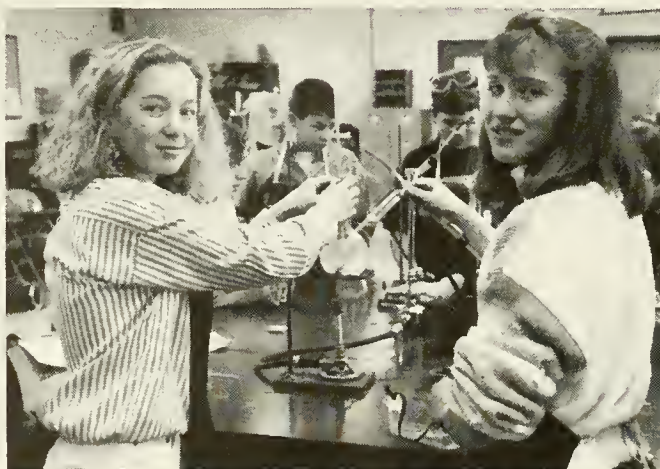
Mrs. Remus moved the article in the amount of \$16,524,496.00 which includes the previously voted warrant articles; motion seconded. Mrs. Remus spoke to the article indicating the School Board reduced their original budget by \$167,000, and with the passage of HB 51, another reduction of \$187,000. The budget is a 2.5% increase over last year.

Mr. Van Loan went over each category in the budget.

1100 - Regular Program - \$8,351,385

Paul MacEwen, D. W. Highway, asked about the high school tuition and why it went up. Mrs. Comiskey said every year we get an estimate and that is what we vote on. We get the final bill 18 months later so there are variations. This figure represents a decrease in the number of students predicted to attend. The cost is \$5,376/student. Mr. MacEwen asked if we can use the \$319,000 left over from last year. Mrs. Comiskey said they returned \$250,000 to the Town last year from this account.

Ann Hoffman asked for clarification on





where we will see the reduction in the retirement fund. Mrs. Spector said in the Retirement line item.

1200 - Special Education - \$1,319,049

Chris Schultz, Joppa Hill Road, asked why the gross decrease in salaries for special education. Mrs. Remus said we made a major change by bringing students back into the district and experienced a tremendous savings.

1400 Other Instruction - \$50,425

1600 Total Adult Education - 0

2110 Total Census/Attendance - \$4,280

2120 Guidance Services - \$222,695

2130 Nurses - \$66,376

2140 Total Psychological Services - \$56,500

2150 Total Speech Services - \$122,957

2190 Total Pupil Services - \$159,736

2210 Improvement of Instruction - \$91,519

2220 Educational Media (Library) -

\$154,164

2311 School Board Services - \$38,573

2320 School Administrative Unit - \$364,110

2330 Special Administration - \$28,054

2400 School Administration - \$369,227

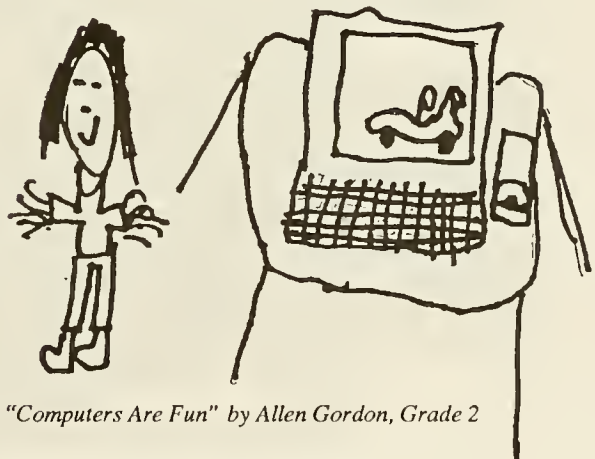
2500 Operation of Plant - \$979,367

2500 Total Pupil Transportation - \$1,142,124

Roy Stewart, Hickory Lane, commended the Board for keeping the budget so tight and commended the 3 top officials for not taking any increase in salary. He also commended the teachers for holding the line on salaries. On transportation, he suggested the charge for high school students be increased by \$25. It costs \$180 per student. He thinks it is only fair that parents pick up this cost instead of the taxpayers. This would save \$11,000. Mr. Stewart moved the budget be reduced by \$11,250; motion seconded.

Mrs. Comiskey said increasing the cost from \$50 to \$75 is a revenue item, and the budget charges would not be affected by that.

Sue Holstein, 33 Ministerial Branch, said if you increase the revenues you would still have this budget item the same. She has a problem with this. She said we do not have a high school



"Computers Are Fun" by Allen Gordon, Grade 2

and you want to charge more to ride to school.

Carolyn Akins, 23 Hickory Lane, requested more central drop off points instead of stopping at every corner. She thinks this could be for the younger children as well.

Janice Souza, 74 Wentworth Drive, said it is the responsibility of the taxpayers to provide education for the children, and she feels it is the responsibility of the community to provide transportation to the schools. The children in her neighborhood walk in excess of 1 mile to the bus stop.

Mary Jane Sheridan, 34 Wendover Way, said her child is 6 and there are no sidewalks and she doesn't want her child to walk any further. She feels we should have sidewalks.

Vote on motion failed.

2560	Total School Lunch - \$304,980
2600	Total Managerial Services - \$2,532
2900	Other Support Services - \$1,465,364
4000	Total Facilities-Acquisition & Construction - \$235,000
5000	Total Debt Service - \$893,404
5220	Total Federal Funds - \$102,475

James Denhup, 3 McAfee Farm Road, asked if this is income. Mrs. Remus said it is. Accounting methods require this be shown as an offset, even though it is in and out. Mr. Denhup said according to the figures in the Annual Report, this is not a wash. Mrs. Remus ex-

Did you know?

• With monies raised from the annual Ski and Skate Sale, Book Fair and year-round sale of Grocery Dollars for Vista and Shaw's, Bedford's Parent Teacher Group last year spent \$18,337 on goods and services for our three schools.

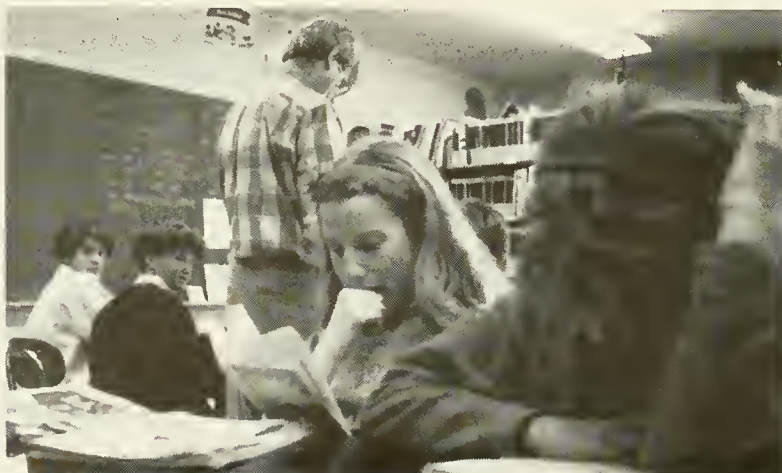
plained.

Jim Dias, 59 South Hills Drive, asked with \$16,524,496 as the bottom line, how much will this make the school portion of the tax rate from the present \$12.71. Mrs. Remus said if the tax base is as projected, it will be about 50 cents.

Eileen Anderson, Hickory Lane, asked if line 2990 is dental care for the students. Mrs. Spector said this is part of the medical benefits provided to staff.

Roy Stewart suggested that the transportation show a revenue increase of \$11,200 and an increase in the school lunch program so they break even.

Mr. Van Loan said he cannot make a motion





that would require an increase in revenues where there is no revenue article in the warrant.

Mr. Stewart requested the budget be reduced by \$137,550 as follows: salaries of all non-teaching staff be limited to a maximum of 3% pay raises which would be a reduction of \$65,000; he suggested deferring the computer purchases for one year at \$27,259, plus miscellaneous items for \$45,291 which includes a new laser disk program, copier, and drapes; motion seconded.

Mrs. Spector does not know where the \$65,000 came from but it is incorrect. She said if we take all the salaried staff and increase them by 3% from last year, we would be spending \$13,864 less than we are spending with the raises proposed. The raises range from 0% to 7.3% in one instance. They average between 3% and 4%. Regarding the miscellaneous, she said we do not meet state standards in the library, and this will help us tremendously in the area of technology. The drapes at \$2100 are for the principal's and secretary's office at McKelvie.

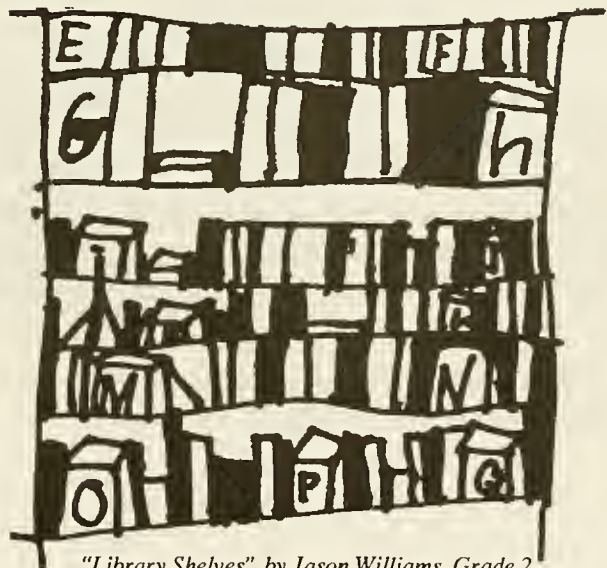
Mary Ann Bradbury, 34 Christmas Tree

Circle, President of the PTG, read a statement supporting the budget as proposed.

Mr. Mandeville addressed the computers. We have a standard for computers. Bedford flunked the test on computers. He said every classroom should have one, and we are lacking in all 3 schools. He urged people to vote against this motion.

David Cavanaugh, 26 Westview Road, understands the need for computers but these are some of the higher priced computers. He moved deferring the purchase of computers.

Roger _____, shares those concerns and



"Library Shelves" by Jason Williams, Grade 2



"Mrs. Rodd at the Board"
by Tracy Symonds, Grade 3

thinks we ought to relook at the expenditure.

Kevin Mahoney, 180 Hitching Post Lane thinks we have to continue to expose the students to multiple platforms and does not feel we need to wait.

Bob Jones, 11 Birkdale Road, does not think we should buy the cheapest or limit the students exposure.

David Neuman, Birchwood Circle, feels we should continue on the Apple path.

Mr. Mandeville said we have an investment and it would cost too much at this point to change direction radically. He recommended the School Board would be thrilled to have these people volunteer to help them out with a plan. He said Apple has good pricing packages for the schools and good software programs.

Doug Stewart, Ministerial Branch, has noticed several auctions of homes in Bedford. He said the Bedford Taxpayers' Association has

simply asked for moderation. He said we want the finest education possible but should try to do it in moderate ways.

Vote on motion to amend the budget by reducing it by \$137,550 failed.

Greg Joas, North Amherst Road, asked about the motion on transportation and the lunch program. He thinks it is ridiculous that revenues are not part of this budget. He moved we reopen the issue of lunch and transportation. He thinks \$75 is a pretty moderate amount to pay. Mr. Van Loan said the issue is not whether these are important because they are, but the problem is procedural. We are only voting on an expenditure budget. This could be done via a petitioned article.

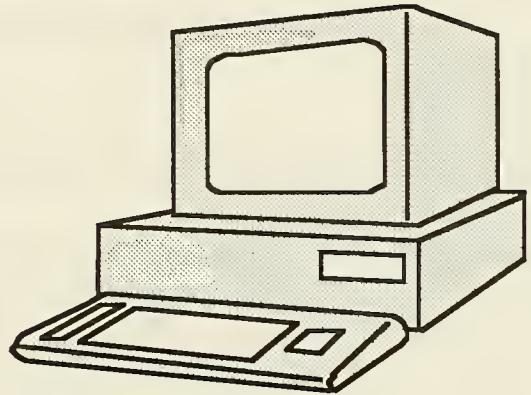
Walter Van Anglen, Horizon Drive, said he made a motion years ago to set up the bus system. At that time we increased it from zero to the figure we used, so why can't we do it now.

Mr. Van Loan said you can't do it at this meeting.

Someone asked about the retirement program which went from \$296,000 to \$111,000. He said we still have to pay that amount over more years. Mrs. Remus said this is as a result of HB 51. She explained how this came about. Someone said we could have big time retirement problems if we do not look at this legislation carefully.

Vote on the budget of \$16,524,496 passed.

A motion was made, seconded and passed to adjourn at 9:20 PM.



Respectfully submitted,

Martha P. Harris

School District Clerk



**BEDFORD SCHOOL DISTRICT
SCHOOL WARRANT
THE STATE OF NEW HAMPSHIRE**

To the inhabitants of the school district in the Town of Bedford, New Hampshire, qualified to vote in district affairs:

You are hereby notified to meet at the McKelvie School in said district on Thursday, March 5, 1992, at 7:30 p.m. in the evening, to act upon the following subjects:

ARTICLE I. To see if the school district will vote to accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescision of such authority, the school board to apply for, accept and expend, without further action by the school district, money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year.

ARTICLE II. To see if the school district will vote to raise and appropriate the sum of Three Hundred Fifty Thousand Six Hundred Nine Dollars (\$350,609.00) to fund those additional cost items related to the collective bargaining agreement between the Bedford School District and the Bedford Education Association for the 1992-93 school year which resulted from negotiations with the teachers and which represents the negotiated increase over the 1991-92 salaries, fringe benefits, and other cost items.

ARTICLE III. To see what sum of money the school district will vote to raise and appropriate for the support of schools, for the payment of salaries of the school district and agents, and for the statutory obligations of the district.

Given under our hands at said Bedford this 10th day of February, 1992.

Mary Louise Wilson
Margaret Comiskey
Maureen Kelley
David Barnes
Kathleen Cassano
SCHOOL BOARD

A true copy of warrant - attest:

Mary Louise Wilson
Margaret Comiskey
Maureen Kelley
David Barnes
Kathleen Cassano
SCHOOL BOARD

**BEDFORD SCHOOL DISTRICT
SCHOOL WARRANT
THE STATE OF NEW HAMPSHIRE**

To the inhabitants of the school district in the Town of Bedford, New Hampshire, qualified to vote in district affairs:

You are hereby notified to meet at the McKelvie School in said district on the 10th day of March, 1992, at 7:00 o'clock in the forenoon, to act upon the following questions:

1. To choose one member of the School Board for the ensuing three years.
2. To choose a Moderator for the ensuing three years.
3. To choose a Clerk for the ensuing three years.
4. To choose a Treasurer for the ensuing three years.

The polls will be open from 7:00 a.m. and will close no earlier than 7:00 p.m.

Given under our hands at said Bedford this 10th day of February, 1992.

Mary Louise Wilson
Margaret Comiskey
Maureen Kelley
David Barnes
Kathleen Cassano
SCHOOL BOARD

A true copy of warrant - attest:

Mary Louise Wilson
Margaret Comiskey
Maureen Kelley
David Barnes
Kathleen Cassano
SCHOOL BOARD

BEDFORD SCHOOL DISTRICT RESIDENT SCHOOL ENROLLMENTS

11/91

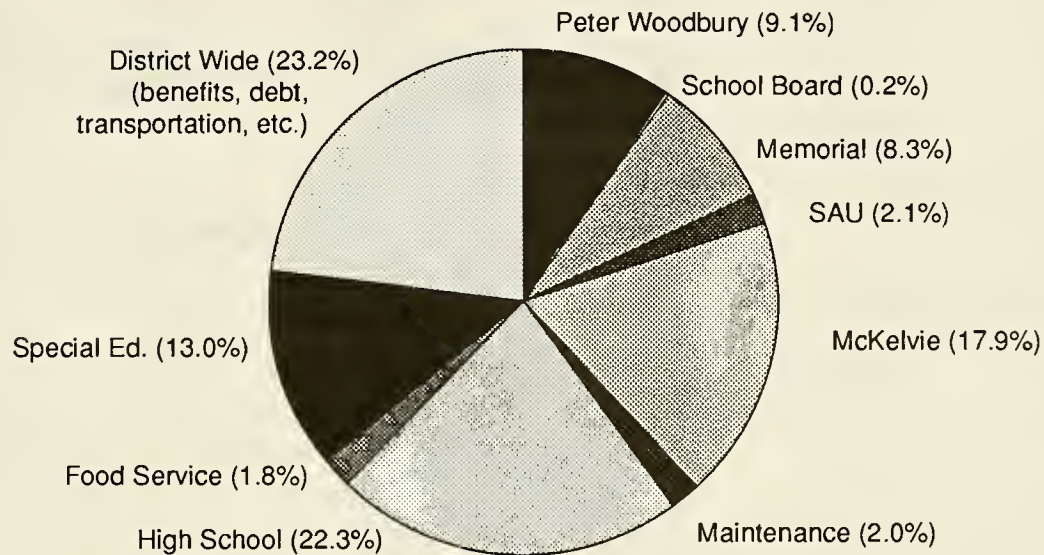
School	K	Gr. 1	Gr. 2	Gr. 3	Gr. 4	Gr. 5	Gr. 6	Gr. 7	Gr. 8	Gr. 9	Gr. 10	Gr. 11	Gr. 12	Total	Yr. 90
Peter Woodbury	138	237	206											581	395
Memorial				222	212									434	491
McKelvie						226	211	220	211					868	868
West High										207	152	187	188	734	728
Central												1	1	2	3
W. Side Catholic	1	1			4	4		1	1					12	11
Villa Augustina	2	2				1	1	1						7	8
Kellogg														0	2
Derryfield								5	9	9	12	9	18	62	64
Memorial High											3	2	1	6	4
Trinity										13	8	12	13	46	33
Calvary Christian											1			1	1
Faith Christian	3	1	1	1			1	2	3					12	1
Grace Christian		1			1									2	3
Phillips-Exeter										1	2	2	1	6	6
Holderness										1	1	1		3	2
Kimball Union														0	1
St. Paul's											1	2	1	4	4
Tilton											2			2	1
Bishop Guerton											1	5	3	9	4
Mt. St. Mary										1		4		5	2
Other	1		2	3	4	1	2	3	4	6	12	2	4	4	35
TOTAL	145	242	209	226	221	232	215	232	228	238	195	227	230	2840	2683

BOND MATURITY SCHEDULE

<u>Annual Project</u>	<u>Principal</u>	<u>Balance</u>	<u>Retirement</u>
Memorial	\$ 65,000	\$ 130,000	1993/1994
McKelvie	\$250,000	\$1,185,000	1996/1997
PWS/Memorial	\$325,000	\$2,600,000	1999/2000

NEW BUDGET FORMAT BY MAUREEN KELLEY

The Bedford School Board is pleased to present a new budget format. With this new format, we can easily display the school budget as follows:



The intention of the new format is to, wherever possible, allocate costs to the schools, departments and programs in which they are incurred. For instance, each of the schools is shown as a separate budget category and, with the exception of insurances, benefits, transportation and maintenance, illustrate the major costs associated with the operation of each of those buildings. To determine these totals in the past, one would have had to extrapolate figures from:

Regular Programs
Other Instruction
Health Services
Pupil Services
Educational Media
School Administration
Operation of Plant.

The intent has been to simplify the process and to provide a clear description of the school budget. We welcome your comments.

BEDFORD SCHOOL DISTRICT BUDGET

	BUDGET 90-91	EXPENDED 90-91	BUDGET 91-92	BUDGET 92-93
PETER WOODBURY SCHOOL				
Salaries	1,199,648	1,197,755.25	1,236,748	1,395,695
Supplies & Texts	47,644	46,440.72	51,516	53,545
Furniture & Equipment	10,263	9,723.62	5,831	2,190
Utilities	49,668	52,389.70	53,560	62,657
Other	6,410	5,924.29	6,580	6,325
TOTAL	<u>1,313,633</u>	<u>1,312,233.58</u>	<u>1,354,235</u>	<u>1,520,412</u>
 MEMORIAL SCHOOL				
Salaries	1,288,610	1,258,490.68	1,321,878	1,261,191
Supplies & Texts	37,850	35,031.12	50,689	48,963
Furniture & Equipment	6,740	5,439.26	8,271	2,202
Utilities	52,535	41,472.16	69,406	60,209
Other	6,570	4,444.65	7,095	6,370
TOTAL	<u>1,392,305</u>	<u>1,344,877.87</u>	<u>1,457,339</u>	<u>1,378,935</u>
 McKELVIE SCHOOL				
Salaries	2,557,796	2,547,017.72	2,645,610	2,735,856
Supplies & Texts	108,325	104,149.07	91,857	85,406
Furniture & Equipment	26,492	24,058.74	23,393	13,850
Utilities	132,339	103,868.83	145,246	131,462
Other	15,546	13,574.14	17,446	18,925
TOTAL	<u>2,840,498</u>	<u>2,792,668.50</u>	<u>2,923,552</u>	<u>2,985,499</u>
 HIGH SCHOOL EDUCATION				
Tuition	3,891,844	3,630,227.78	3,962,112	3,712,140
Census & Attendance	4,280	5,408.78	4,280	4,585
TOTAL	<u>3,896,124</u>	<u>3,635,636.56</u>	<u>3,966,392</u>	<u>3,716,725</u>
 SPECIAL EDUCATION				
Salaries	912,120	913,053.42	986,997	1,084,176
Supplies, Texts & Equipment	21,960	20,972.02	22,467	17,865
Tuition	589,260	603,132.47	482,670	673,910
Transportation	245,910	267,151.54	289,120	251,105
Other	90,340	83,627.85	123,624	130,666
TOTAL	<u>1,859,590</u>	<u>1,887,937.30</u>	<u>1,904,878</u>	<u>2,157,722</u>

BEDFORD SCHOOL DISTRICT BUDGET

	BUDGET 90-91	EXPENDED 90-91	BUDGET 91-92	BUDGET 92-93
DISTRICT WIDE				
Salaries	212,019	218,563.13	220,779	225,529
Supplies, Texts & Equipment	30,383	27,965.12	32,109	145,300
Insurance	102,985	70,618.95	77,985	72,850
Benefits	1,359,948	1,236,414.69	1,387,379	1,749,755
Regular Transportation	807,459	834,164.70	832,724	806,320
Debts & Federal Funds	1,017,175	1,017,173.50	1,005,879	958,616
Other	<u>81,524</u>	<u>63,928.97</u>	<u>62,632</u>	<u>66,632</u>
TOTAL	3,611,493	3,468,829.06	3,619,487	4,025,002
SCHOOL BOARD & DISTRICT OFFICERS				
Salaries	3,950	3,914.76	3,950	3,950
Services	46,200	44,551.01	26,500	27,000
Other	<u>9,548</u>	<u>9,305.41</u>	<u>8,323</u>	<u>8,401</u>
TOTAL	59,698	57,771.18	38,773	39,351
SCHOOL ADMINISTRATIVE UNIT				
Salaries	260,194	258,748.26	259,885	273,123
Services	52,877	53,842.77	55,521	63,156
Supplies & Equipment	9,143	9,047.74	6,131	4,000
Other	<u>46,395</u>	<u>44,488.18</u>	<u>277,573</u>	<u>15,500</u>
TOTAL	368,609	366,126.95	599,110	355,779
MAINTENANCE				
Salaries	107,516	102,396.27	109,652	111,099
Supplies & Equipment	152,410	183,081.56	152,698	198,987
Contracted Services	<u>215,775</u>	<u>200,025.32</u>	<u>103,400</u>	<u>23,326</u>
TOTAL	475,701	485,503.15	365,750	333,412
FOOD SERVICE				
Salaries	129,407	125,081.49	124,676	127,057
Supplies & Equipment	159,400	152,402.12	159,400	158,700
Other	<u>11,130</u>	<u>10,699.11</u>	<u>10,904</u>	<u>11,210</u>
TOTAL	299,937	288,182.72	294,980	296,967
GRAND TOTAL	<u>16,117,588</u>	<u>15,639,766.87</u>	<u>16,524,496</u>	<u>16,809,804</u>

BEDFORD SCHOOL DISTRICT

1/28/92

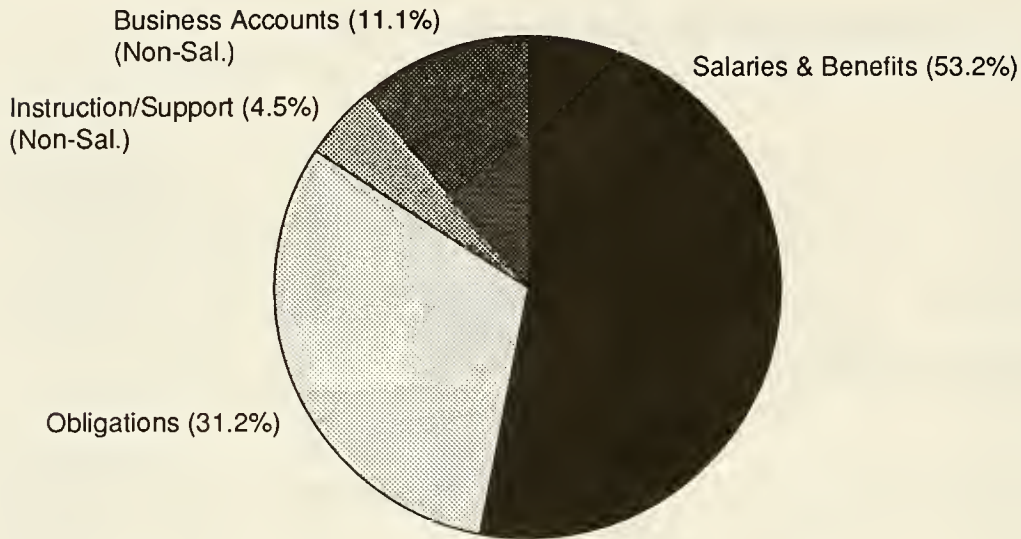
1992-1993 BUDGET

ACCOUNT DESCRIPTION	BUDGET 1991/92	PROPOSED 1992/93	\$ INC/DEC 1992/93	PERCENT CHANGE
<u>PERSONNEL</u>				
Prof. Tchg Staff	5,296,311	5,492,681	196,370	3.7%
Admin/Support Staff	640,067	658,768	18,701	2.9%
Other Support Staff, Non-Prof.	376,765	441,508	64,743	17.2%
Business/Operations Supp.	<u>577,482</u>	<u>590,619</u>	<u>13,137</u>	2.3%
Subtotal Salaries	6,890,625	7,183,576	292,951	4.3%
Subtotal Benefits	1,397,053	1,759,665	362,612	26.0%
Total Salaries/Benefits	<u>8,287,678</u>	<u>8,943,241</u>	<u>655,563</u>	7.9%
<u>OBLIGATIONS</u>				
H.S. Tuition-Manchester	3,962,112	3,712,140	(249,972)	-6.3%
Special Ed. Tuition	482,670	673,910	191,240	39.6%
Debt. Serv. (Int/Prin)	<u>893,404</u>	<u>856,140</u>	<u>(37,264)</u>	-4.2%
Total Obligations	<u>5,338,186</u>	<u>5,242,190</u>	<u>(95,996)</u>	-1.8%
Total Personnel & Obligations	13,625,864	14,185,431	559,567	4.1%
<u>INSTRUCTIONAL/SUPPORT (NON-SAL.)</u>				
Reg'l Prog/Supp,Text, Equip,Repairs	180,761	160,905	(19,856)	-11.0%
Sp. Educ. (excl. sal. & tuition)	28,997	27,595	(1,402)	-4.8%
Other Inst. Prog/Student Activities	9,875	9,825	(50)	-0.5%
Attendance/Guidance/Health	17,876	32,513	14,637	81.9%
Psychol./Speech	57,600	59,135	1,535	2.7%
Other Pupil Support Services	66,274	71,781	5,507	8.3%
Improvement of Instruction	81,009	198,200	117,191	144.7%
Educ. Media/Library	39,836	31,649	(8,187)	-20.6%
Gen'l/Admin. Services	147,298	122,507	(24,791)	-16.8%
School Admin. Services	<u>45,925</u>	<u>50,539</u>	<u>4,614</u>	10.0%
Total Instruction/Support	<u>675,451</u>	<u>764,649</u>	<u>89,198</u>	13.2%
<u>BUSINESS ACCOUNTS (NON-SAL.)</u>				
Oper. of Plant/Care/Maint.	504,915	456,641	(48,274)	-9.6%
Pupil Transportation	1,129,644	1,065,225	(64,419)	-5.7%
School Lunch Services	170,630	160,001	(10,629)	-6.2%
Managerial Services	2,532	2,532	0	0.0%
Other Support Services (ins.)	77,985	72,850	(5,135)	-6.6%
Facilities/Acquisition/Const.	235,000	0	(235,000)	-100.0%
Federal Funds	102,475	102,475	0	0.0%
Total Business Accounts	<u>2,223,181</u>	<u>1,859,724</u>	<u>(363,457)</u>	-16.3%
Total Instruct/Bus. (Non-Sal)	2,898,632	2,624,373	(274,259)	-9.5%
TOTAL OPERATING BUDGET	16,524,496	16,809,804	285,308	1.73%
Less Estimated Revenues	1,130,835	1,354,842	224,007	19.8%
DISTRICT ASSESSMENT	15,393,661	15,454,962	61,301	0.4%

**BEDFORD SCHOOL DISTRICT
PRELIMINARY REVENUES AND CREDITS
1992-93**

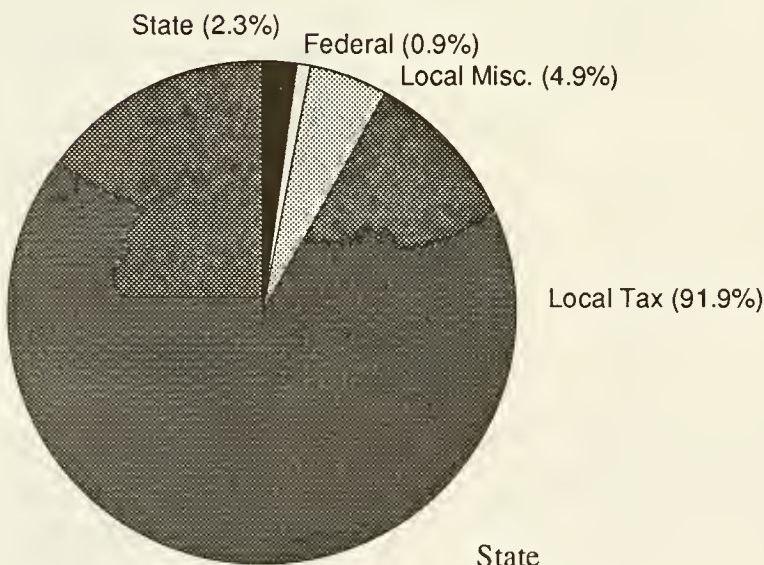
DESCRIPTION	1991-92	PROPOSED 1992-93
Unreserved Fund Balance	298,498	500,000
REVENUES FROM STATE SOURCES		
Foundation Aid		
School Building Aid	194,700	213,500
Handicapped Aid – Catastrophic	163,282	165,000
Child Nutrition	8,600	8,600
REVENUES FROM FEDERAL SOURCES		
ECIA – Chapt. I & II	15,000	15,000
Child Nutrition Program	42,000	42,000
Handicapped Program: P.L. 94:142	87,475	87,475
OTHER SOURCES		
Trans. from Cap. Projects Fund		
Trans. from Cap. Reserve Fund		
Sale of Bonds or Notes		
LOCAL REVENUE OTHER THAN TAXES		
Tuition		
Summer School	8,700	8,700
Other LEA's	5,200	5,200
Adult Education		
Earnings on Investments		
Interest	40,000	40,000
Pupil Activities		
Other		
Rental of Facilities	3,000	3,000
Transportation Fees	20,000	20,000
Milk & Lunch Program	244,380	246,367
Total School Revenues & Credits	<u>1,130,835</u>	<u>1,354,842</u>
TOTAL ASSESSMENT	<u>15,393,661</u>	<u>15,454,962</u>
Total Rev. & District Assessment	<u>16,524,496</u>	<u>16,809,804</u>

BUDGET ANALYSIS – 1992-93



Salaries & Benefits	8,943,241	53.2%
Obligations	5,242,190	31.2%
Tuition-MWHS	3,712,140	
Tuition-Other	673,910	
Debt Services	856,140	
Instruction/Support (Non-Sal.)	764,649	4.5%
Business Accounts (Non-Sal.)	1,859,724	11.1%
Total	16,809,804	100.00%

REVENUE ANALYSIS – 1992-93



State	387,100	2.3%
Federal	144,475	0.9%
Local Misc.	823,267	4.9%
Local Tax	15,454,962	91.9%
Total Rev. & Dist. Assess.	16,809,804	100.0%

BEDFORD SCHOOL DISTRICT

COMPARATIVE ENROLLMENTS – CLASS SIZE

Each year, the school board and the superintendent receive questions regarding class size and pupil-teacher ratios. To date, the Bedford School District has maintained favorable class sizes, yet we see that recently the pupil-teacher ratio has begun to increase. Research indicates that class size is important to the educational quality of a school district. It can impact on student achievement, attitudes, self-concept, social development, and work habits. Appropriate class size contributes to an environment that is conducive to learning and it provides for a warm classroom atmosphere, high teacher morale, positive relations between students and teachers, and an increase in parent-teacher contact. Favorable class size also allows for more individualization of instruction, and an increase in motivation to learn, as well as a variety of instructional methods which provide for higher cognitive thought and experiences.

While the state maximum allows up to 25 students per class in grades K-2, and 30 students per class in grades 3-8, the Bedford School District is currently at 22 or less in grades K-4, and 26 or less in grades 5-8. The comparative enrollment chart indicates that the average class size will increase for the 1992/93 school year. This deviation from the Bedford School District's practice of 20-1 in grades 1-3, and 25-1 in grades 4-8, is the result of the board's need and desire to respond to the economic conditions. We, the school and community, must recognize that it is in the best interest of our students to maintain smaller class size and favorable teacher-pupil ratios in order for our teachers to continue to meet the needs of each child and to provide for the individualized attention that students and parents have come to expect.

	Enrolled 9/10/91	Teachers	Average Class Size	Projected for 9/92	Teachers	Average Class Size
K	138	4	35	140	4	35†
R	16	1	16	15	1	15
1	221	11	20	223	11	20
2	206	10	21	225	10	23
3	222	10	22	202	10	20
4	<u>212</u>	<u>10</u>	21	<u>224</u>	<u>10</u>	22
ST.	1015	46		1029	46	
5	226	9	25	221	9	25
6	211	9*	23	224	9*	25
7	220	9	24	209	9	23
8	<u>211</u>	<u>8*</u>	26	<u>219</u>	<u>8*</u>	27
ST.	868	35		873	35	
GT.	1883	81		1902	81	

† Divided between a.m. and p.m. sessions.

*NOTE: Number of teachers includes Curriculum Coordinators who teach 1/2 time.

THE REAL COST OF EDUCATING BEDFORD HIGH SCHOOL STUDENTS

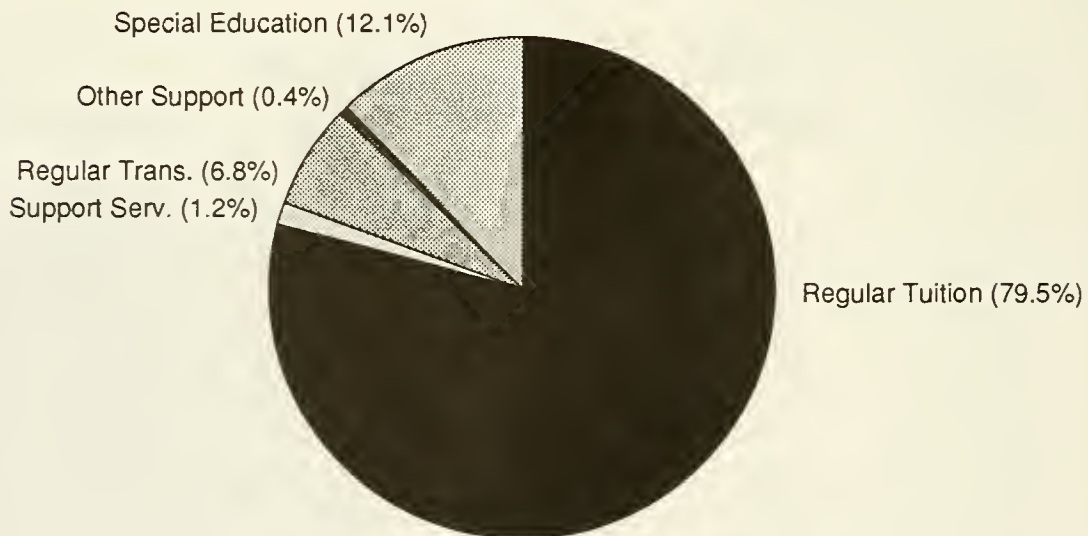
We commonly equate the cost of educating Bedford High School students with the per pupil tuition amount that is billed by the Manchester School Department. What is not generally known or understood is that there are numerous programs and services that Manchester provides at an additional cost and/or that the Bedford School District provides which are not part of the basic contract with Manchester.

While we cannot accurately estimate the cost of indirect services provided to our high school population on the part of administrative personnel, the total of \$4,670,014 is a more accurate reflection of total high school costs.

The total cost, therefore, to the Bedford School District for the education of high school students can be summarized as follows:

Regular Tuition	\$3,712,140
Regular Transportation	316,982
Special Education (Salaries, supplies tuition and transportation)	564,494
Support Services (Guidance, LRS, speech, occupational and physical therapy and psychological services)	55,696
Other Support Services	<u>20,702</u>
	\$4,670,014

High School Costs



INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION

To the Members of the School Board
Bedford School District
Bedford, New Hampshire

We have audited the accompanying general purpose financial statements of the Bedford School District and the combining and individual fund financial statements of the School District as of and for the year ended June 30, 1991, as listed in the table of contents. These financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1B, the general purpose financial statements referred to above do not include the General Fixed Assets Account Group, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the

General Fixed Assets Account Group is not known.

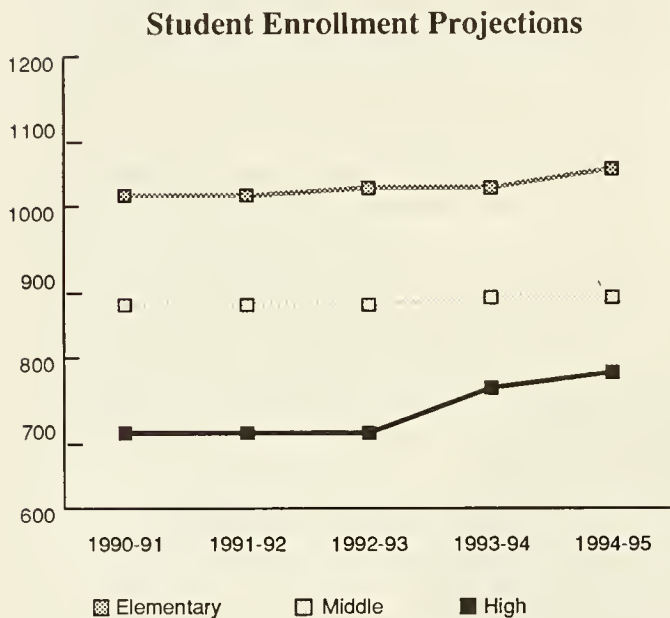
In our opinion, except that omission of the General Fixed Assets Account Group results in an incomplete presentation, as explained in the above paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Bedford School District at June 30, 1991, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles. Also, in our opinion, the combining and individual fund financial statements referred to above present fairly, in all material respects, the financial position of each of the individual funds of the School District at June 30, 1991, and the results of operations of such funds for the year then ended, in conformity with generally accepted accounting principles.

September 11, 1991

PLODZIK & SANDERSON
Professional Association

STUDENT ENROLLMENT PROJECTIONS

The Student Enrollment Projections graph below indicates that our enrollments will continue to increase for the next three years. Additionally, the Historical Enrollment Data chart shows that for the past nine years, student enrollments in the Bedford School District have increased every year. In strong economic times, our enrollment has increased rather significantly; in tough times, very slightly. Nevertheless, each and every year of the past nine years there has been an increase in student enrollment.



An analysis of census and demographic data gives evidence that our student population will continue to increase. Bedford's population has grown at a much faster rate than that of either the rest of Hillsborough County or the State of New Hampshire as a whole. From 1970 to 1990, Bedford's population increased at a rate twice that of either the county or the state.

Bedford has a higher percentage of under-eighteen-year olds in its population than either the county or the state and has nearly twice as many students per household as the state average. Further, the percentage of the Bedford population enrolled in the Bedford public schools is higher than the percentage of public school enrollees to total population in the state as a whole.

HISTORICAL AND PROJECTED ENROLLMENTS

<u>Year</u>	<u>Total</u>	<u>Diff</u>	<u>% Change</u>
1981-82	2054		
1982-83	2002	-52	-2.5%
1983-84	2025	23	1.1%
1984-85	2059	34	1.7%
1985-86	2192	133	6.5%
1986-87	2356	164	7.5%
1987-88	2439	83	3.5%
1988-89	2469	30	1.2%
1989-90	2472	3	0.1%
1990-91	2621	149	6.0%
1991-92	2625	4	0.2%
1992-93	2640	15	0.6%
1993-94	2672	32	1.2%
1994-95	2735	63	2.4%

Bedford's ratio of live births to total population is higher than that of the state as a whole. The enrollment increases which the Bedford Schools experienced through the 1980's will probably continue for the next several years as the large number of babies born here in the mid to late 1980's reach school age.

A review of the Bedford Schools enrollment projections show that they have been conservative and quite accurate; that is, they have underestimated the actual enrollments and at the same time have come close to the actual numbers of students attending school.



"Odyssey of the Mind" by Chris Messina, Grade 5

THE BEDFORD SCHOOLS' TECHNOLOGY PLAN

The Bedford School District's "Technology: Capture the Vision Plan" (available at the Bedford Public Library) lists the following goals:

- to facilitate student learning
- to develop technological literacy
- to provide a technology-rich teaching/learning environment
- to expand communication through networking
- to integrate curricula
- to assess student progress
- to monitor student progress
- to provide lifelong learning skills



To accomplish the above, the plan outlines a building/classroom configuration that by 1996 will include:

- Four students per computer
- One multimedia station/pod (middle school) (each station would include one each:
 - VCR
 - CD-ROM
 - Video-laser disc
 - Video/audio capture
 - Overhead or multisynchronous monitor)
- Two multimedia stations/grade level (primary unit)
- One media center per library
- One teacher workstation per teacher

In this, the first year of a plan that is designed to grow and be altered with changing technologies, we intend to accomplish the following in our three schools:

Peter Woodbury

Continue to outfit classes with networked computers.

Retrofit classrooms for computers and peripherals.

Memorial

Pilot three 3rd grade classrooms.

Retrofit classrooms for computers and peripherals.

McKelvie

Reallocate computers from 1st and 3rd grade classrooms.

All Buildings

Outfit an electronic library/media station in each library which will include: 1 computer, a laser disk player, a CD ROM, and a printer.

Software and supplies

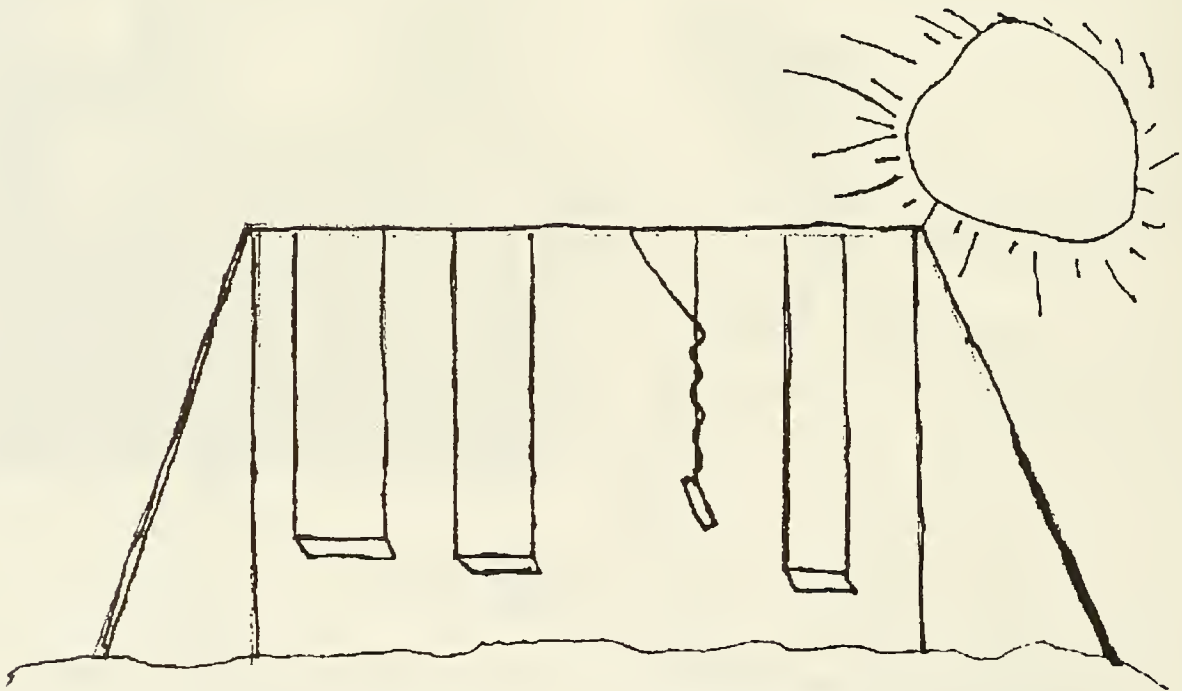
For this first year of the plan, the School Board has allocated \$136,600.

As part of the technology plan, the Bedford School District has additionally entered into a collaborative with the University of New Hampshire. Their staff and ours together will design a training program specific to the needs of our staff. UNH will then provide the courses to satisfy those needs.



"Eureka!" by Colin Cartska, Grade 4

NOTES:



"Recess Is Over" by Alison Preston, Grade 3

Annual School District Meeting
McKelvie Middle School

