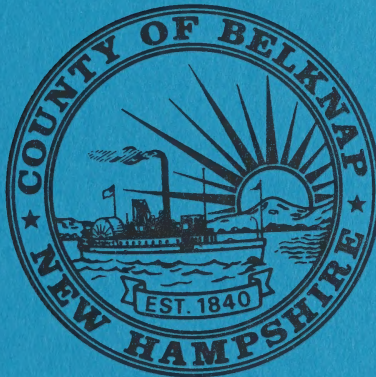


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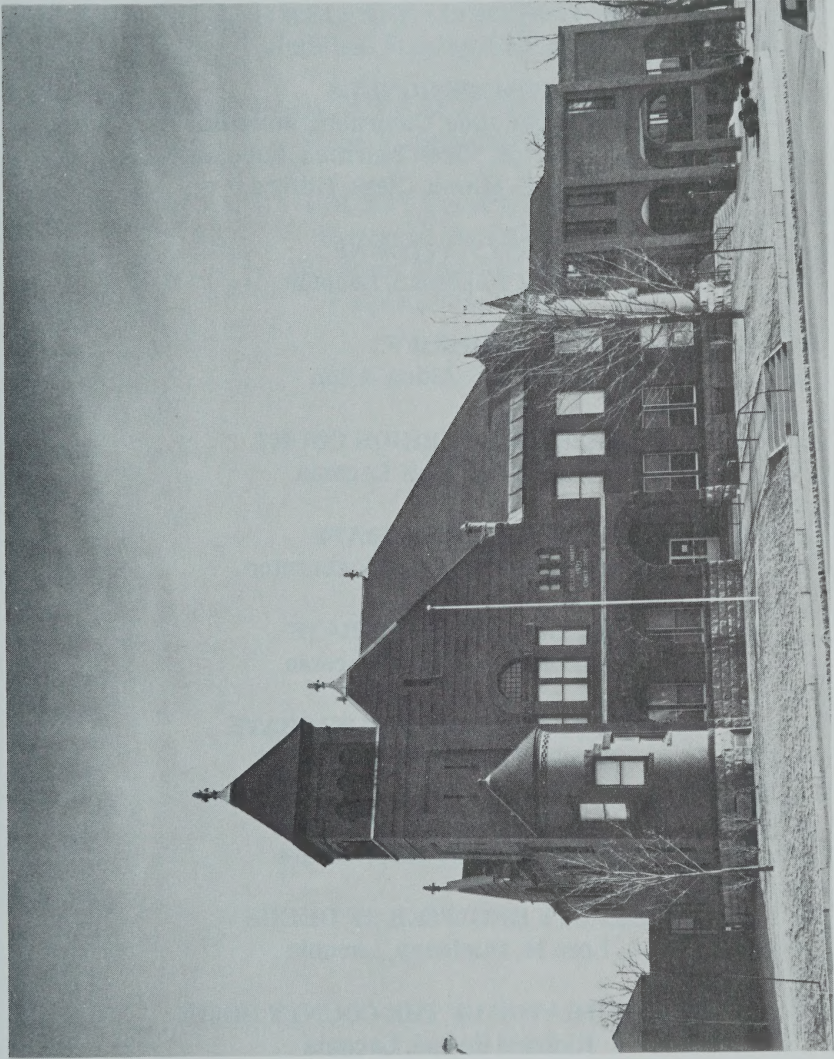
ANNUAL REPORT
OF THE
COMMISSIONERS
OF THE
COUNTY OF BELKNAP



FOR THE YEAR ENDING
DECEMBER 31, 1980

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The Belknap County Courthouse, Laconia

1980

Slate Of Belknap County Officers

COMMISSIONERS

Bradbury E. Sprague, Chairman, Meredith
Edwin I. Chertok, Vice-Chairman, Laconia
Norman C. Marsh, Clerk, Gilford

COUNTY ATTORNEY

H. Max Wakeman, Laconia

SHERIFF

Donald C. Alden, Alton

CLERK OF SUPERIOR COURT

Robert P. Tilton, Laconia

JUDGE OF PROBATE

Roger G. Burlingame, Sanbornton

REGISTER OF PROBATE

Dorothea R. Conly, Laconia

DEPUTY REGISTER OF PROBATE

Estelle J. Dearborn, Laconia

REGISTER OF DEEDS

Everett D. Wheeler, Laconia

DEPUTY REGISTER OF DEEDS

Lora M. Dunleavy, Laconia

ADMINISTRATOR OF THE COUNTY HOME

Richard Hamel, Laconia

SUPERINTENDENT OF THE JAIL AND HOUSE OF CORRECTION

Thomas N. Myatt, Alton

COUNTY MEDICAL REFEREE

Norman G.B. McLetchie, M.D., Gilford

COUNTY FINANCE DIRECTOR
Mortimer J. Donahue, Laconia

**SECRETARY TO THE COMMISSIONERS
AND WELFARE COORDINATOR**
Judith A. Stanley, Gilmanton

SUPERINTENDENT OF BUILDINGS AND GROUNDS
Peter Vangjel, Laconia

COUNTY CHAPLAINS
Reverend Paul Klose
Reverend Madeline Klose
Father Leo Lefevre

1980 Belknap County Convention

(Legislative Delegation)

District No. 1—CENTRE HARBOR, MEREDITH, NEW HAMPTON

Marshall French
Robert Lawton
Keith Matheson

District No. 2—BELMONT, GILFORD

Wilson Mansfield
Esther Nighswander
Clifford Birch

District No. 3—SANBORNTON, TILTON

Barbara Bowler
Kenneth Randali

District No. 4—ALTON, BARNSTEAD, GILMANTON

George B. Roberts, Jr.
Jane Sanders

District No. 5—LACONIA, WARDS 1, 3 & 6

Charles Beard
Michael Hanson
Charles Smith
Charles Downs

District No. 6—LACONIA, WARDS 2, 4 & 5

Gary Dionne
Peter Hildreth
Paul Bordeau
Fritz Sabbow

THE EXECUTIVE COMMITTEE

Kenneth Randall, Chairman
Michael Hanson, Vice Chairman
Clifford Birch, Clerk
George Roberts, Jr.
Marshall French
Wilson Mansfield
Charles Beard
Fritz Sabbow
Gary Dionne
Jane Sanders

**BELKNAP COUNTY DELEGATION
EXECUTIVE COMMITTEE
Belknap County Courthouse - Laconia, N.H.
January 14, 1980 - 7:30 P.M.**

Present were: Representatives Beard, Birch, Mansfield, Randall, Sabbow and Sanders.

Also Present: Commissioners Chertok and Marsh and Administrator Donahue.

Chairman Randall opened the meeting by turning it over to Commissioner Chertok who introduced the new administrator, Mortimer Donahue, and asked him to make the presentation. Mr. Donahue predicted a 1980 county deficit of \$2,056,000. and stated that the county needed to borrow \$2,100,000. in anticipation of taxes, to be immediately re-invested. He said the same procedure in 1979 resulted in a net interest cost to the county of \$34,000. He anticipated a 1980 net interest cost of \$40,000. at the most which by shrewd re-investment might again be lowered even further to \$25,000. to \$30,000. Rep. Sanders questioned. Rep. Beard moved to authorize the county to borrow a sum not to exceed \$2,100,000. on its line of credit in anticipation of taxes, seconded by Rep. Mansfield, voted unanimously (6-0).

Rep. Mansfield moved to adjourn, seconded by Rep. Sanders, motion carried. Meeting adjourned at 8:00 P.M.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
Belknap County Convention
Revenue Sharing Hearing
Belknap County Courthouse - Laconia, N.H.
January 28, 1980 - 7:30 P.M.**

Present were: Representatives Beard, Birch, Bordeau, French, Hanson, Mansfield, Downs, Nighswander, Randall, Roberts, Sabbow and Sanders.

Also present: County Commissioners Sprague, Marsh and Chertok, Administrator Donahue, Treasurer Wakeman, Gunstock Area Commissioners Crawford, Johnson and Kincade and General Manager

Ernest Hegi.

Chairman Hanson opened the meeting on Item 3 of the agenda, authorization of the County Treasurer to borrow \$2,100,000. on the credit line of the county in anticipation of taxes, for the ensuing year. Questions were asked by Reps. Beard, Randall, and Nighswander.

After presentation by the County Treasurer, Rep. Mansfield moved that the County Treasurer be authorized to borrow \$2,100,000, on the credit line of the County in anticipation of taxes, for the ensuing year, seconded by Rep. Beard, voted unanimously.

Chairman Hanson opened Item 2 of the agenda, the request of the Gunstock Area Commission to borrow \$300,000. on the credit of the County to cover the cost of operation for the ensuing year, and asked Commissioner Crawford to discuss the request. After a presentation of the Area's problems due to the lack of snow this year and the cost of snowmaking, an extended question and answer period ensued, including questions by Reps. French, Nighswander, Sanders, Roberts, and Beard, with discussion and comments by Commissioners Crawford, Johnson and Kincaid, General Manager Hegi and Reps. Randall, French and Beard.

Rep. Downs moved that the Gunstock Area Commission be authorized to borrow a sum not to exceed \$300,000. on the credit line of the County to cover the cost of operation of the Area for the ensuing year, seconded by Rep. French, motion passed on a ten to one vote, Rep. Nighswander wishing to be recorded as opposed.

Chairman Hanson moved on to Item 1, Revenue Sharing Funds, and listed them as follows:

- 1) To insulate the ceiling and North wall of the County Home, \$45,000.
- 2) Purchase new ovens for the County Home, \$3,000.
- 3) Report of the Soil Conservation Service, \$10,000.
- 4) Principal Payments on bonded indebtedness, \$90,000.

The total amount for the four projects, \$148,000. Reps. Beard, French, Sanders, Birch and Roberts questioned.

Rep. Beard moved that a sum not to exceed \$45,000. be appropriated from Revenue Sharing Funds to insulate the ceilings and North wall of the County Home, seconded by Rep. Sabbow, motion carried unanimously.

Discussion turned to the proposed new ovens for the County Home, and questions were asked by Reps. Randall, Nighswander, Sanders and French.

Rep. Sabbow moved that a sum not to exceed \$3,000. be appropriated from Revenue Sharing Funds to replace the ovens at the County Home, seconded by Rep. Mansfield, motion carried unanimously.

Commissioner Sprague discussed the report of the Soil Conservation Commission and its recommendation that the pond behind the County Home be drained and culverted. Questions were asked by Reps. Sabbow, Sanders, and Roberts.

Rep. Beard moved that a sum not to exceed \$10,000. be appropriated from Revenue Sharing Funds to carry out the recommendations of the Soil Conservation Service, seconded by Rep. French. Additional questions were asked by Reps. Downs and Nighswander. Rep. Sabbow called for a roll call vote. Voting was AYES: Reps. Beard, Birch, Bordeau, French, Mansfield, Nighswander, Randall, Roberts and Sanders; NAYS: Reps. Downs and Sabbow. Motion carried.

Chairman Hanson opened discussion on the subject of principal payments on bonded indebtedness, and explained that a payment of \$25,000. was due on the County Jail notes, \$15,000. on the County Home Bond, and \$50,000. on the Courthouse addition, for a total of \$90,000. An extended question and answer period followed.

Rep. Randall moved that a sum not to exceed \$90,000. be appropriated from Revenue Sharing Funds to make principal payments of \$25,000. on County Jail notes, \$15,000. on County Home bond, and \$50,000. on the Courthouse addition, seconded by Rep. Downs, motion carried unanimously.

Rep. Sabbow moved that the Delegation go into Executive Session to consider a replacement for Gunstock Area Commissioner Shoup who resigned before the expiration of his term, seconded by Rep. Beard, motion carried.

EXECUTIVE SESSION

During the Executive Session, Mr. Russell M. Brown of Meredith, N.H., first runner up in the last election of Gunstock Area Commissioners held on October 22, 1979, was elected to replace Commissioner Don Shoup until the next election of Gunstock Area Commissioners. (Note: Not until the expiration of Mr. Shoup's normal term).

Chairman Hanson listed the following time schedule for the Delegation

to act on the County Budgets:

- 1) Sub-committee work to be done by Monday, February 25, 1980.
- 2) Executive Committee to meet Monday, March 3, 1980 to consider the budget.
- 3) Delegation meeting Monday, March 24, 1980 to consider the Executive Committee report.
- 4) Budget must be complete by Monday, March 31, 1980.

Meeting adjourned at 9:30 P.M.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
EXECUTIVE COMMITTEE
Belknap County Courthouse - Laconia, N.H.
February 11, 1980 - 7:30 P.M.**

Present were: Representatives Beard, Birch, Dionne, French, Mansfield, Randall, Sabbow and Sanders.

Also present: Representative Hildreth, Administrator Donahue and Sheriff Alden.

Chairman Randall called upon Sheriff Alden to present the problem. The Sheriff said that last week, they had heard a knocking noise from the engine in the 1978 Ford, Car 8, Plate No. 591 which had 57,000 miles on it. The car was taken to Meredith Ford for an opinion and quotation to repair, and the following prices were developed:

| | |
|---|------------|
| 1) Parts and Labor to repair the engine | \$ 640.12 |
| 2) Short block installed | \$1,014.76 |
| 3) Completely rebuilt engine installed | \$1,028.86 |

Diagnosis was a worn out rod bearing, scored crankshaft, etc. Item 1 carried no warranty. Item 2 carried a 6 month 6,000 mile warranty. Item 3 carried a 12 month 12,000 mile warranty.

Reps. Beard, French, Mansfield, and Sabbow questioned. Rep. French discussed the three items. Rep. Beard questioned Rep. Dionne as Chairman of the sub-committee on the Sheriff's Department for his opinion. He said he had no opinion at the moment. Sheriff Alden reported he had been asked to

get competitive pricing from another source and then listed pricing from another dealership that was higher in every category. He also mentioned the availability of a used 1977, 400 cu.in. engine with 28,000 miles on it that he felt could be installed for \$600.00.

Rep. Sanders questioned. Reps. Dionne and French discussed the subject. Rep. Sabbow questioned whether a motion was in order and how to finance it. Agreement was reached that the amount could be appropriated from the Sheriff's 1980 Maintenance Budget.

Rep. Sabbow moved that a sum not to exceed \$1,028.86 be appropriated from the Sheriff's 1980 Maintenance Budget for the installation of a completely rebuilt engine in the 1978 Ford, Car 8 Plate No. 591, seconded by Rep. Beard, voted unanimously.

Chairman Randall called for a motion to adjourn, moved by Rep. Beard, seconded by Rep. Sabbow, motion carried.

Adjourned at 8:00 P.M.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
EXECUTIVE COMMITTEE
Belknap County Courthouse - Laconia, N.H.
March 10, 1980 - 7:30 p.m.**

Present were: Representatives Birch, Dionne, French, Hanson, Mansfield, Randall and Sabbow.

Chairman Randall opened the meeting to consideration of the Soil Conservation Office budget request for \$5,300. Mrs. Kelley spoke for the budget, and explained that the increase over last year was to increase her salary from \$3.50 per hour to \$4.00 per hour for a 24 hour week. There were no questions or discussion.

Chairman Randall went to the Airport Authority budget request for \$20,000. amended to \$25,000. and Mayor Roger McGrath explained the request, and stated that the \$5,000. additional request was due to cancellation of state funding for a soil enrichment study. Rep. French asked if the County contribution was for capital improvements and was advised it was used for snow plowing. Rep. Birch asked if there was any budget surplus this year due to lack of snow. The answer was no, we never have a

surplus. Chairman Randall commented. Rep. French asked how much Laconia contributed. The reply was that there was no income to Laconia and no appropriation by Laconia. An extended general discussion followed.

Chairman Randall moved on to Dr. Larry Jasper to present the budget request for the Lakes Region Mental Health Center, requesting an increase from \$38,000. to \$46,000. due entirely to expanding services. Dr. Jasper stated his overall budget had increased from \$530,000. to \$750,000. Reps. French, Birch and Randall questioned.

Chairman Randall returned to the Airport Authority budget request for further discussion.

Chairman Randall moved on to Paul Bellerive to present the Meals on Wheels budget request for \$14,973 from Belknap County, an increase of 8.5 percent. Reps. French and Hanson questioned.

Chairman Randall moved on to Bruce Marriott to present the County Extension Service budget request for \$64,592., a 6.7 percent increase over last year. Rep. French questioned the cause of the increase, and was advised it was general inflation.

Chairman Randall next called on Kathy Bogle to present the Family Planning budget request for \$4,145., a decrease of 12 percent due to a shift of case loads from Belknap County to other areas. Reps. Hanson and Randall questioned.

Chairman Randall then called on Paul Shank, Director of Transportation, CAP, to present his budget request of \$5,350. from Belknap County. Reps. French and Birch questioned.

Chairman Randall called on Bob Snarr to present the budget request for the Lakes Region Twin River Coordinating Council of \$11,900. Due to a shortfall of Welfare funds, they are attempting to reduce their commitments, and requesting additional local funding. Reps. Birch, Hanson and Mansfield questioned.

Chairman Randall stated that ended the hearing on Outside Budget Requests, and requested the Clerk to call the roll, in preparation for voting on the budget requests.

Rep. French moved the approval of a budget of \$5,300. for the Soil Conservation Service, seconded by Rep. Mansfield, motion carried.

Rep. French discussed the Airport Authority budget request. Rep. Mansfield questioned. Rep. French moved the approval of a budget of \$20,000. for the Airport Authority, seconded by Rep. Birch, motion carried.

The next budget request to be considered was \$46,000. for the Lakes Region Mental Health Center. Rep. French discussed the subject. General discussion followed. Rep. Hanson suggested postponing this item for one week for the whole Delegation to consider. Postponed for one week.

The Meals on Wheels budget request was considered next, and the Executive Committee considered the proportion between the meals served in Belknap County vs. the meals served in Merrimack County, and decided the budget request was reasonable. Rep. French moved the approval of a budget of \$14,973. for meals on wheels program, seconded by Rep. Hanson, motion carried.

The County Extension Service budget request was next discussed and Rep. French commented about the lack of information available to the Committee. Rep. French moved the approval of a budget of \$64,592. for the County Extension Service, seconded by Rep. Hanson, motion carried.

The Family Planning budget request for \$4,145. was considered next. After considerable discussion, it was decided to postpone action to the March 17th delegation meeting.

The CAP transportation budget request of \$5,350. was considered next, a new item to the budget, it was not previously funded by the County. The consensus of the Committee was that this was not the time to add services. Rep. French moved that the CAP transportation budget request for \$5,350. be denied, seconded by Rep. Mansfield, motion carried.

The Lakes Region Twin Rivers Coordinating Council budget request for \$11,900. was discussed. Last year, it was funded through Revenue Sharing Funds rather than through County funds. Rep. Hanson moved that the County Commissioners be requested to place the budget request of the Lakes Region Twin Rivers Coordinating Council of \$11,900. on the next Revenue Sharing Agenda, seconded by Rep. Dionne. Discussion followed. Motion carried.

Rep. French reported on the activities of the Subcommittee on Courthouse Maintenance and stated they could go with the Commissioners' budget. There followed a general discussion of the budget, a very extensive discussion.

Rep. Dionne moved to appropriate a sum not to exceed \$15,000. for the purchase and installation of surveillance cameras for the County Jail, seconded by Rep. French, motion carried.

The Executive Committee moved downstairs to a warmer location.

General discussion of a 5 percent cut in the budget.

Rep. Hanson moved that the Executive Committee resolve to cut the County Budget 5 percent from the Delegation Subcommittee reports as they now stand and notify the Department Heads to meet with the Executive Committee with their recommendations to carry out the cuts at 7:00 P.M. on March 17, 1980, seconded by Rep. Sabbow, motion carried.

Rep. French moved to adjourn, seconded by Rep. Mansfield, motion carried.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
EXECUTIVE COMMITTEE
Belknap County Courthouse - Laconia, N.H.
March 17, 1980 - 7:00 PM**

The meeting was called to order at 7:00 PM by the chairman.

Present were: Representatives Birch, Dionne, French, Hanson, Randall, Roberts and Sabbow.

Also Present: Representative Nighswander, County Commissioners Marsh and Sprague and Finance Director Donahue.

The purpose of the meeting was to review the various budgets in line with the Executive Committee's request for a 5 percent across the board budget cut.

Chairman Randall first turned to the Commissioners and the GENERAL GOVERNMENT Budget. In the review of the budget, the COUNTY ATTORNEY'S OFFICE EXPENSE was reduced to \$8,100.00. The BLUE CROSS & BLUE SHIELD was reduced to \$5,000.00 and REGISTER OF PROBATE was reduced to \$15,203.

Chairman Randall turned to the REGISTER OF DEEDS account next,

and the delegation reviewed the budget with Bill Wheeler. The following reductions were made:

| | |
|---|------------|
| XEROX SUPPLIES reduced to | \$ 400.00 |
| XEROX STORAGE reduced to | \$ 450.00 |
| MICROFILMING reduced to | \$1,750.00 |
| TELEPHONE reduced to | \$1,200.00 |
| RECORDING PAPER & SUPPLIES reduced to | \$2,500.00 |
| PRINTING reduced to | \$1,000.00 |
| MISCELLANEOUS OFFICE EXPENSE reduced to | \$1,200.00 |
| MAP BOOKS reduced to | \$3,075.00 |
| POSTAGE reduced to | \$1,500.00 |
| PLAN BOOKS increased to | \$3,075.00 |

Chairman Randall turned to Peter Vangjel and the COURTHOUSE MAINTENANCE budget, and the following changes were made:

| | |
|---------------------------|-------------|
| FUEL GAS & OIL changed to | \$20,000.00 |
| ELECTRICITY | \$13,000.00 |

The GENERAL WELFARE budget was discussed next. In the absense of Judie Stanley, out sick, Commissioner Marsh reviewed the budget with the committee. NO CHANGES were made.

Chairman Randall called on Sheriff Alden to present his budget. The following changes were made:

| | |
|---|-----------|
| EQUIPMENT-FURNITURE & FIXTURES changed to | \$ 900.00 |
| EDUCATION & TRAINING changed to | 2,000.00 |
| OFFICE EXPENSE-DUES changed to | 300.00 |
| OFFICE EXPENSE-MAINTENANCE & REPAIR changed to | 700.00 |
| SPECIAL INVESTIGATIONS changed to | zero |
| OFFICE EXPENSE-POSTAGE changed to | 900.00 |
| OFFICE EXPENSE-PETTY CASH changed to | 700.00 |
| UNIFORMS & ACCESSORIES changed to | 555.00 |
| EXTRIDITION & TRAVEL changed to | 3,000.00 |

Chairman Randall called on Tom Myatt to present the BELKNAP COUNTY JAIL budget and the following items were changed:

| | |
|-----------------------|-------------|
| CIGARETTES reduced to | \$ 5,000.00 |
| INCOME increased to | 30,000.00 |

Chairman Randall called on Dick Hamel to present the BELKNAP COUNTY HOME budget and the following changes were made:

| | |
|-------------------------------|-------------|
| GROSS BUDGET FUNDS reduced by | \$40,000.00 |
|-------------------------------|-------------|

This reduced by cash on hand at 1-01-80

| | |
|-----------------------------------|-----------|
| WORKMEN'S COMPENSATION changed to | 22,700.00 |
| FUEL OIL changed to | 49,000.00 |
| HOLIDAY PAY changed to | 14,000.00 |

Chairman Randall called on Chief Warfield to discuss the LAKES REGION FIRE DISPATCH budget. No changes were made as the budget increase over last year was less than 3 percent.

Chairman Randall moved to the MISCELLANEOUS BUDGETS which were approved as follows:

| | |
|-----------------------------------|-------------|
| SOIL CONSERVATION DISTRICT | \$ 5,300.00 |
| AIRPORT AUTHORITY | 20,000.00 |
| DELEGATION EXPENSE | 6,500.00 |
| CONTINGENCIES | None |
| LAKES REGION MENTAL HEALTH AGENCY | 38,000.00 |
| MEALS ON WHEELS PROGRAM | 14,973.00 |
| LEGAL FEES-LABOR | 2,500.00 |
| LAKES REGION FIRE DISPATCH | 127,618.00 |
| BELKNAP COUNTY EXTENSION SERVICE | 64,592.00 |
| UNEMPLOYMENT INSURANCE | 12,000.00 |
| FAMILY PLANNING SERVICE | None |

Representative Hanson moved to remove the account AIRPORT AUTHORITY and MEALS ON WHEELS out of the County Budget, and to request the County Commissioners to request the funding at the next Revenue Sharing Hearing.

MOTION SECONDED by Representative Sabbow.

Discussion followed to the effect that many Social Service Accounts started as fully funded Federal programs, with a declining Federal contribution and an increasing local contribution as year followed year, and the delegation did not want to be put in the position of automatically assuming complete responsibility for what started as federally funded projects, if Title XX funding was discontinued.

Representative Roberts moved to amend the motion by adding the account FAMILY PLANNING to the motion.

MOTION SECONDED by Representative Sabbow.

AMENDMENT WAS CARRIED.

Main MOTION then was voted on and carried.

Chairman Randall then moved to a consideration of the REVENUE section of the budget, and the delegation approved the following REVENUE items:

| | |
|---------------------------------|-------------|
| OFFICE RENTS | \$ 7,515.00 |
| MISCELLANEOUS RECEIPTS | 3,000.00 |
| FEES, CLERK OF COURT | 40,000.00 |
| FEES, REGISTER OF DEEDS | 130,000.00 |
| FEES, SHERIFF'S DEPT. | 30,000.00 |
| FEES, FIRE DISPATCH | 43,350.00 |
| CONTINGENCY INCOME | None |
| SHERIFF'S PATROL GILMANTON | 32,572.00 |
| CERTIFICATES OF DEPOSIT | 125,000.00 |
| OLD AGE ASSISTANCE | 1,000.00 |
| DIRECT RELIEF REIMBURSEMENTS | 1,000.00 |
| GRANTS | 3,000.00 |
| CRUISER-TRADE IN | None |
| BREATHALYZER INCOME | None |
| SPECIAL DUTY INCOME | 4,000.00 |
| GASOLINE SALES-OUTSIDE AGENCIES | 2,000.00 |
| GASOLINE SALES TAX REFUND | None |
| DISTRICT COURT BAILIFF INCOME | 12,500.00 |

Representative Roberts moved to remove the LAKES REGION MENTAL HEALTH AGENCY request out of the County Budget, and to request the County Commissioners to request the funding at the next Revenue Sharing Hearing.

MOTION SECONDED by Representative Hanson, MOTION carried.

The budget was then summarized as follows:

| | |
|----------------------------|---------------|
| GENERAL GOVERNMENT | \$ 134,807.00 |
| REGISTER OF DEEDS | 98,920.00 |
| SHERIFF'S DEPT. | 364,713.00 |
| COURTHOUSE MAINTENANCE | 91,349.00 |
| SUPERIOR COURT | 332,717.00 |
| WELFARE (PUBLIC) | 366,114.00 |
| BELKNAP COUNTY HOME-NET | 418,373.00 |
| BELKNAP COUNTY JAIL-NET | 372,080.00 |
| MISCELLANEOUS BUDGETS | 26,300.00 |
| BUDGETED DEBT | 212,673.00 |
| LAKES REGION FIRE DISPATCH | 127,618.00 |

| | |
|---------------------------------|----------------|
| COOPERATIVE EXTENSION SERVICE | 64,592.00 |
| | <hr/> |
| TOTAL EXPENSES | 2,610,256.00 |
| PRIOR YEARS DEFICIT | 84,101.00 |
| REVENUE | (434,937.00) |
| | <hr/> |
| TAXES DUE FROM CITIES AND TOWNS | \$2,259,420.00 |

Representative French moved to accept the budget as summarized above.

MOTION SECONDED by Representative Sabbow, MOTION carried.

Representative Dionne moved to adjourn. MOTION SECONDED by Representative French, MOTION carried.

Adjourned at 11:30 PM.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
BELKNAP COUNTY CONVENTION
Belknap County Courthouse - Laconia, N.H.
March 24, 1980 - 7:30 PM**

The meeting was called to order at 7:30 PM by the Chairman.

Present were: Representatives Beard, Birch, Bordeau, Bowler, Dionne, French, Hanson, Matheson, Downs, Smith, Nighswander, Randall, Sabbow and Sanders.

Also Present were: Commissioners Marsh and Sprague, and Finance Director Donahue.

Chairman Hanson opened discussion of the budget, first referring to the salary package as outlined by the commissioners. He also described the voting procedures to be followed. He called on the Commissioners to review their recommended salary budget increases based upon the SEA agreement. Commissioner Marsh listed the following increases over the Executive Committee recommended budget figures:

| | |
|----------------------|-----------|
| General Government | \$ 3,084. |
| Register of Deeds | 3,201. |
| Sheriff's Department | 17,932. |

| | |
|--|-----------|
| Courthouse Maintenance | 2,904. |
| Superior Court | 3,325. |
| Belknap County Home | 10,800. |
| Belknap County Jail | 10,097. |
| Total to be raised by taxes for salaries | \$60,343. |

He stated that the agreement called for 8 percent increase this year, 8 percent the following year. Reps. Sabbow, Nighswander, and Sanders questioned. Rep. Randall MOVED THAT THE COUNTY DELEGATION ACCEPT THE SALARY SCHEDULE INCREASES OVER THE EXECUTIVE COMMITTEE RECOMMENDATIONS BECAUSE OF THE SEA AGREEMENT AS PRESENTED BY THE COMMISSIONERS.

SECONDED by Rep. French. MOTION CARRIED.

Chairman Hanson moved to the General Government Budget total sum of \$137,891.00. Rep. Sanders questioned. Rep. Randall MOVED: THAT THE COUNTY DELEGATION ACCEPT THE GENERAL GOVERNMENT BUDGET OF \$137,891.00 BY LINE ITEM AS LISTED ON THE BUDGET SHEET.

SECONDED by Rep. Beard. MOTION CARRIED.

Chairman Hanson opened discussion of the Register of Deeds Budget and said the adjusted total of the budget over the sum recommended by the Executive Committee of \$98,920.00 was due to the addition of \$3,201.00 in the salary account for a revised total of \$102,121.00. After some discussion, Rep. Randall MOVED: THAT THE COUNTY DELEGATION ACCEPT THE REGISTER OF DEEDS BUDGET OF \$120,351.00 BY LINE ITEM AS LISTED ON THE BUDGET SHEET. SECONDED by Rep. French. Discussion followed, with Rep. Dionne pointing out that an oversight on line 4120-351 had left out an allowance for Xerox Rental of \$1,800.00. Rep. Dionne MOVED: THAT THE ACCOUNT BE RETITLED ZEROX MAINTENANCE and that the sum of \$1,800.00 be added by the Delegation, to bring the new department total to \$103,921.00.

SECONDED by Rep. Bordeau. MOTION CARRIED.

Rep. Randall called for a vote on the original motion with the adjusted total of \$103,921. MOTION CARRIED.

Chairman Hanson moved on to the Sheriff's Department Budget of

\$382,644.00. Discussion followed. Rep. Randall MOVED: THAT THE SHERIFF'S DEPARTMENT BUDGET OF \$382,644.00 BE ACCEPTED BY THE COUNTY DELEGATION BY LINE ITEM AS PRINTED ON PAGE 2.

SECONDED by Rep. French. Questions by Reps. Nighswander and Sanders. MOTION CARRIED.

Chairman Hanson opened discussion of the Courthouse Maintenance Budget of \$94,253.00. Rep. Randall MOVED: THAT THE COURTHOUSE MAINTENANCE BUDGET OF \$94,253.00 BE ACCEPTED BY THE COUNTY DELEGATION BY LINE ITEM AS PRINTED ON PAGE 3.

SECONDED by Rep. French. MOTION CARRIED.

Chairman Hanson opened discussion of the Superior Court Budget of \$336,042.00. Rep. Randall MOVED: THAT THE COUNTY DELEGATION ACCEPT THE SUPERIOR COURT BUDGET REQUEST OF \$336,042.00 BY LINE ITEM AS PRINTED ON PAGE 3.

SECONDED by Rep. French, extended discussion followed. Rep. French moved the question. SECONDED by Rep. Beard. MOTION CARRIED. The main motion then CARRIED.

Chairman Hanson opened discussion the General Welfare Budget of \$336,114.00. It was noted that there was no change in this request from the prior request. Rep. French MOVED: THAT THE COUNTY DELEGATION ACCEPT THE GENERAL WELFARE BUDGET OF \$336,114.00 BY LINE ITEM AS PRINTED ON PAGE 3.

SECONDED by Rep. Beard. MOTION CARRIED.

Chairman Hanson opened discussion on the Budgeted Debt Budget of \$212,673.00. It was noted there was no change from the prior request. Rep. Randall MOVED THAT THE COUNTY DELEGATION ACCEPT THE BUDGETED DEBT BUDGET OF \$212,673.00 BY LINE ITEM AS PRINTED ON PAGE 3.

SECONDED by Rep. Beard. MOTION CARRIED.

Chairman Hanson opened discussion on the County Home Budget for Administration of \$264,008.00. Rep. Nighswander MOVED: THAT THE COUNTY DELEGATION ACCEPT THE COUNTY HOME ADMINISTRATION BUDGET OF \$264,008.00 BY LINE ITEM AS

PRINTED ON PAGE 4.

SECONDED by Rep. Sabbow. Discussion followed. MOTION CARRIED.

Chairman Hanson opened discussion on the County Home Budget for Property and Related Expense of \$137,522.00. Rep. Sabbow MOVED: THAT THE COUNTY DELEGATION ACCEPT THE COUNTY HOME PROPERTY AND RELATED EXPENSE BUDGET OF \$137,522.00 BY LINE ITEM AS PRINTED ON PAGE 5.

SECONDED by Rep. Sabbow. Discussion followed. MOTION CARRIED.

Chairman Hanson opened discussion on the County Home Nursing Budget of \$581,276.00, stating it was unchanged. Rep. French MOVED: THAT THE COUNTY DELEGATION ACCEPT THE COUNTY HOME NURSING BUDGET OF \$581,276.00 BY LINE ITEM AS PRINTED ON PAGE 5.

SECONDED by Rep. Beard. Discussion followed. MOTION CARRIED.

Chairman Hanson opened discussion on the County Home Laundry and Linens budget of \$68,510.00. Rep. French MOVED: THAT THE COUNTY DELEGATION ACCEPT THE COUNTY HOME LAUNDRY AND LINENS BUDGET OF \$68,510.00 BY LINE ITEM AS PRINTED ON PAGE 5.

SECONDED by Rep. Sabbow. Discussion followed. MOTION CARRIED.

Chairman Hanson opened discussion on the County Home Housekeeping Budget of \$72,008.00. Rep. Sabbow MOVED: THAT THE COUNTY DELEGATION ACCEPT THE COUNTY HOME HOUSEKEEPING BUDGET OF \$72,008.00 BY LINE ITEM AS PRINTED ON PAGE 6.

SECONDED by Rep. French. Discussion followed. MOTION CARRIED.

Chairman Hanson opened discussion on the County Home Physicians and Pharmacists budget of \$38,650.00. Rep. Sabbow MOVED: THAT THE COUNTY DELEGATION ACCEPT THE COUNTY HOME PHYSICIANS AND PHARMACISTS BUDGET OF \$38,650.00 BY LINE ITEM AS PRINTED ON PAGE 6.

SECONDED by Rep. French. Discussion followed. MOTION CARRIED.

Chairman Hanson opened discussion on the County Home Special Budget of \$6,680.00. Rep. Sabbow MOVED: THAT THE COUNTY DELEGATION ACCEPT THE COUNTY HOME SPECIAL BUDGET OF \$6,680.00 BY LINE ITEM AS PRINTED ON PAGE 6.

SECONDED by Rep. Beard. Discussion followed. MOTION CARRIED.

Chairman Hanson opened discussion on the County Home Activities Budget of \$35,665.00. Rep. Sabbow MOVED THAT THE COUNTY DELEGATION ACCEPT THE COUNTY HOME ACTIVITIES BUDGET OF \$35,665.00 BY LINE ITEM AS PRINTED ON PAGE 6.

SECONDED by Rep. Beard. Discussion followed. Rep. Sanders MOVED: TO AMEND THE MOTION BY DELETING \$8,000.00 FOR THE HAIRDRESSER PAYROLL AND \$250.00 FOR HAIRDRESSER SUPPLIES.

SECONDED by Rep. Dionne. Discussion followed. AMENDMENT DEFEATED.

ORIGINAL MOTION CARRIED. Rep. Sanders is recorded in opposition.

Chairman Hanson opened discussion on the County Home Physical Therapy Budget of \$22,025.00. Rep. Sabbow MOVED THAT THE COUNTY DELEGATION ACCEPT THE COUNTY HOME PHYSICAL THERAPY BUDGET OF \$22,025.00 BY LINE ITEM AS PRINTED ON PAGE 6.

SECONDED by Rep. Nighswander. Discussion followed. MOTION CARRIED.

Chairman Hanson recognized Rep. Beard who stated he wished to amend the County Home Budget by Adding \$6,800.00 for the two part time dishwashers. The chair stated a motion for reconsideration would first be necessary. After much discussion Rep. Nighswander MOVED THAT THE COUNTY HOME DIETARY BUDGET BE RECONSIDERED.

SECONDED by Rep. Sanders. MOTION CARRIED. The chair then asked for Rep. Beard's Amendment. Rep. Beard MOVED THAT THE COUNTY DELEGATION ACCEPT AN ADDITION OF \$6,800.00 TO THE COUNTY HOME DIETARY BUDGET PAYROLL ACCOUNT CHANGING

THE BUDGET TOTAL FROM \$255,923.00 TO \$262,723.00.

SECONDED by Rep. Sabbow. Extensive discussion followed. MOTION TO AMEND CARRIED.

Chairman Hanson took this time to commend the County Delegation for the manner in which this year's budget had been handled. Vice Chairman Randall then commended Administrator Donahue for his dedication and hard work.

The chair asked for a MOTION THAT THE COUNTY DELEGATION ACCEPT A TOTAL BELKNAP COUNTY HOME EXPENSES BUDGET OF \$1,489,067.00. MOTION MADE by Rep. Nighswander.

SECONDED by Rep. Beard. MOTION CARRIED.

Chairman Hanson opened discussion on County Home Patient Revenue Budget of \$1,006,894.00. Rep. Sanders questioned where to put the \$2,400.00 revenue to be derived from the Hairdresser account. Rep. Sanders MOVED THAT THE COUNTY DELEGATION ACCEPT THE ADDITION OF \$2,500.00 INCOME TO THE PATIENT REVENUE BUDGET UNDER A NEW LINE ITEM TITLED HAIRDRESSER REVENUE.

SECONDED by Rep. Sabbow. Discussion followed. MOTION CARRIED.

Rep. Beard MOVED THAT THE COUNTY DELEGATION ACCEPT A REVISED TOTAL FOR ESTIMATED TOTAL REVENUE OF \$1,015,594.

SECONDED by Rep. French. MOTION CARRIED.

Gross Budget Funds then were corrected to \$473,373.00 and Net Budget Funds to \$433,373.00.

Chairman Hanson opened discussion on the Belknap County Jail Budget of \$402,080.00. Rep. Sabbow MOVED THAT THE COUNTY DELEGATION ACCEPT THE BELKNAP COUNTY JAIL BUDGET EXPENSE TOTAL OF \$402,080.00, AND THE BUDGET FUNDS APPROPRIATED TOTAL OF \$372,080.00.

SECONDED by Rep. Dionne. Discussion followed. The Original motion was withdrawn and a corrected one showing affets of the SEA agreement substituted. Rep. Sabbow MOVED THAT THE COUNTY DELEGATION

ACCEPT THE BELKNAP COUNTY JAIL BUDGET EXPENSE TOTAL OF \$421,177 BY LINE ITEM AND THE BUDGET FUNDS APPROPRIATED TOTAL OF \$391,177.00.

SECONDED by Rep. Dionne. Further discussion followed. MOTION CARRIED.

Chairman Hanson opened discussion on miscellaneous budgets, starting with the Soil Conservation District Budget of \$5,300.00. Rep. Beard MOVED THAT THE COUNTY DELEGATION ACCEPT THE SOIL CONSERVATION DISTRICT BUDGET OF \$5,300.00.

SECONDED by Rep. Sabbow. Discussion followed. MOTION CARRIED.

Airport Authority Budget of \$20,000.00. Rep. French MOVED THAT THE \$20,000.00 BUDGET REQUEST OF THE AIRPORT AUTHORITY BE PUT ON THE REVENUE SHARING AGENDA.

SECONDED by Rep. Randall. MOTION CARRIED.

Delegation Expense Budget of \$6,500.00. Rep. Randall MOVED THAT THE COUNTY DELEGATION ACCEPT THE DELEGATION EXPENSE BUDGET OF \$6,500.00. SECONDED by Rep. French. Discussion followed. MOTION CARRIED.

Contingency Account Budget of Zero. Rep. Randall MOVED THAT THE COUNTY DELEGATION ACCEPT THE CONTINGENCY ACCOUNT BUDGET OF ZERO.

SECONDED by Rep. French. Discussion followed. MOTION CARRIED.

Lakes Region Mental Health Budget of \$46,000.00. Rep. Sanders MOVED THAT THE COUNTY DELEGATION PUT THE LAKES REGION MENTAL HEALTH CENTER BUDGET REQUEST OF \$46,000.00 ON THE REVENUE SHARING AGENDA.

SECONDED by Rep. Bordeau. Discussion followed. MOTION CARRIED.

Meals on Wheels Budget Request for \$14,973.00. Rep. Randall MOVED THAT THE COUNTY DELEGATION PUT THE MEALS ON WHEELS PROGRAM BUDGET REQUEST OF \$14,973.00 ON THE REVENUE

SHARING AGENDA.

SECONDED by Rep. Beard. Discussion followed. MOTION CARRIED.

Discussion of earliest date on which the County Commissioners could hold a Revenue Sharing Hearing.

Legal Fees Budget Request of \$2,500.00. Rep. Randall MOVED THAT THE COUNTY DELEGATION ACCEPT THE LEGAL FEES LABOR BUDGET REQUEST OF \$2,500.00.

SECONDED by Rep. Sabbow. Discussion followed. MOTION CARRIED.

Lakes Region Fire Dispatch Budget Request of \$127,618.00. Rep. Randall MOVED THAT THE COUNTY DELEGATION ACCEPT THE LAKES REGION FIRE DISPATCH BUDGET REQUEST OF \$127,618.00.

SECONDED by Rep. Sabbow. Discussion followed. MOTION CARRIED. Rep. Sanders complimented the Fire Dispatch Center for keeping so close to last year's budget.

Belknap County Extension Service Budget Request of \$64,592.00. Rep. Beard MOVED THAT THE COUNTY DELEGATION ACCEPT THE BELKNAP COUNTY EXTENSION SERVICE BUDGET REQUEST OF \$64,592.00.

SECONDED by Rep. Bowler. Discussion followed. MOTION CARRIED.

Family Planning Program Budget Request of \$4,145.00. Rep. Randall MOVED THAT THE COUNTY DELEGATION PUT THE FAMILY PLANNING PROGRAM BUDGET REQUEST FOR \$4,703.00 ON THE REVEUE SHARING AGENDA.

SECONDED by Rep. Sanders. Discussion followed. MOTION CARRIED.

Unemployment Insurance Budget Request of \$12,000.00. Rep. Sabbow MOVED THAT THE COUNTY DELEGATION ACCEPT THE UNEMPLOYMENT BUDGET REQUEST OF \$12,000.00.

SECONDED by Rep. Randall. Discussion followed. MOTION CARRIED.

Lakes Region Twin Rivers Coordinating Council Budget Request of \$11,900. Rep. Bowler MOVED THAT THE COUNTY DELEGATION PLACE THE LAKES REGION TWIN RIVERS COORDINATION COUNCIL BUDGET REQUEST OF \$11,900.00 ON THE REVENUE SHARING AGENDA.

SECONDED by Rep. Beard. Discussion followed. MOTION CARRIED.

CAP Transportation Budget request of \$5,350.00. Rep. Randall MOVED THAT THE COUNTY DELEGATION DENY THE CAP TRANSPORTATION BUDGET REQUEST THAT THE SUM OF \$5,350.00 BE PLACED ON THE REVENUE SHARING AGENDA.

SECONDED by Rep. French. Discussion followed. Rep. French requested a roll call vote. Reps. French, Matheson, Randall, and Sabbow voted in the Affirmative, Reps. Beard, Birch, Bordeau, Bowler, Dionne, Downs, Smith, Nighswander, and Sanders voted in the negative, four ayes to nine nays, the MOTION LOST.

Rep. Sanders MOVED THAT THE COUNTY DELEGATION PLACE THE CAP TRANSPORTATION BUDGET REQUEST OF \$5,350.00 ON THE REVENUE SHARING AGENDA.

SECONDED by Rep. Bordeau. Extensive discussion followed, roll call was requested. Reps. Beard, Birch, Bordeau, Bowler, Dionne, Matheson, Downs, Smith, Nighswander, and Sanders voted in the affirmative. Reps. French, Randall, Sabbow, in the negative, ten ayes and three nays. The MOTION CARRIED.

Rep. Randall summarized that the County Delegation had placed a total of \$102,926.00 on the Revenue Sharing Agenda.

Chairman Hanson opened discussion on Revenue. Rep. Randall MOVED THAT THE COUNTY DELEGATION ACCEPT THE EXECUTIVE COMMITTEE RECOMMENDATION FOR BELKNAP COUNTY REVENUE FOR 1980 WHICH APPEARS BY LINE ITEM ON PAGE 1 OF OUR BUDGET DOCUMENT, THE TOTAL FIGURE BEING \$434,937.00.

SECONDED by Rep. Sabbow. Discussion followed. MOTION CARRIED.

A brief recess was declared for preparation of the final motions.

Chairman Hanson turned the chair over to Vice Chairman Randall who

recognized Rep. Hanson for the purpose of making a motion. Rep. Hanson moved that the following resolution be adopted: RESOLVED THAT THE BUDGET FOR THE COUNTY OF BELKNAP FOR THE PERIOD BEGINNING JANUARY 1, 1980 TO DECEMBER 31, 1980 as set forth in the Budget Prepared by the Clerk, PAGES ONE THROUGH SEVEN, BE ADOPTED, THE APPROPRIATION TOTALS BEING AS FOLLOWS:

| | |
|---|----------------|
| GENERAL GOVERNMENT | \$ 137,891.00 |
| REGISTER OF DEEDS | 103,921.00 |
| SHERIFF'S DEPARTMENT | 382,644.00 |
| COURT HOUSE MAINTENANCE | 94,253.00 |
| SUPERIOR COURT | 336,042.00 |
| WELFARE (public) | 366,114.00 |
| BELKNAP COUNTY HOME (net) | 433,473.00 |
| BELKNAP COUNTY JAIL & H.O.C. | 391,177.00 |
| MISCELLANEOUS BUDGETS | 26,300.00 |
| BUDGETED DEBT | 212,623.00 |
| LAKES REGION FIRE DISPATCH | 127,618.00 |
| COOPERATIVE EXTENSION SERVICE | 64,592.00 |
| | <hr/> |
| TOTAL EXPENSES | \$2,676,698.00 |
| And anticipated unrestrictive Revenue | |
| to offset the same shall be | 434,937.00 |
| with year end deficit of | 84,101.00 |
| | <hr/> |
| leaving a balance to be raised by taxation of | \$2,325,862.00 |

Rep. Hanson moved that the clerk or the chairman of the Delegation be hereby authorized to make any purely technical and-or administrative changes in the Belknap County Budget in order to finalize the finished draft to prepare the document for transmission to the State Department of Revenue Administration.

SECONDED Reps. Beard and Sabbow. MOTION CARRIED.

Rep. Hanson moved that the county treasurer be hereby authorized to borrow up to a total sum of \$2,325,862.00 during 1980 in anticipation of taxes and to invest the monies which are borrowed in anticipation of taxes in order to promote the highest possible rate of return.

SECONDED by Rep. Sabbow. MOTION CARRIED.

Rep. Hanson MOVED THAT THE CHAIRMAN OF THE COUNTY

DELEGATION BE AUTHORIZED TO APPOINT A FIVE MAN COMMITTEE TO REVIEW ALL COUNTY ORGANIZATIONS, DEPARTMENTS AND REPORT TO THE DELEGATION BY DECEMBER 11, 1980.

SECONDED by Rep. Sabbow. Discussion followed. MOTION CARRIED.

Chairman Hanson then announced that a Revenue Sharing Hearing would be held April 21, 1980 at 7:30 PM at the Courthouse.

Adjourned 11:09 PM.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
BELKNAP COUNTY CONVENTION
REVENUE SHARING HEARING
Belknap County Courthouse - Laconia, N.H.
April 21, 1980 - 7:30 PM**

Present were: Representatives Beard, Birch, Bowler, Dionne, French, Hildreth, Mansfield, Matheson, Downs, Smith, Randall, Roberts, Sabbow and Sanders.

Also present: County Commissioners Chertok and Marsh and Administrator Donahue.

Chairman Randall discussed the handouts, and then described the manner in which he planned to run the meeting by taking each item in order, giving the Commissioners the first opportunity to speak, the general public the next opportunity, the County Delegation the final opportunity.

The first agenda item was the appropriation of \$20,000 for the Laconia Airport Authority. Commissioner Chertok spoke for the appropriation and stated that the Commissioners were all in favor of it.

The second agenda item was the appropriation of \$46,000 for the Lakes Region Mental Health Center. Commissioner Chertok stated that the Commissioners approved the appropriation. Dr. Larry Jasper spoke in favor of the appropriation.

The third agenda item was an appropriation of \$2,000 for ovens for the

County Home. Commissioner Marsh stated that since the prior meeting which appropriated funds for the same purpose, the price had gone up so much, an additional appropriation was necessary.

The fourth agenda item was the appropriation of \$15,000 for camera (surveillance) equipment for the County Jail. Commissioner Marsh discussed the subject. Supt. Tom Myatt went over the subject in detail, and stated that since the original request, a recommended change in camera locations required additional equipment, the request should now be for \$16,346. An extensive discussion followed with Reps. French, Bowler, Mansfield, Sanders, Beard, Roberts, Downs questioning, and Supt. Myatt and Commissioner Marsh responding.

The fifth agenda item was the appropriation of \$4,145 for CAP Family Planning. Commissioner Chertok stated the Commissioners were split on this item. He said he was in favor whereas Commissioner Marsh was opposed. Director Cathy Bogle spoke in favor of the item. Rep. French spoke on the subject, saying he thought taking from both towns and the county was "double dipping" and he didn't think that was right. Assistant Director Martha Taylor responded. Reps. Hildreth, French and Bowler questioned.

The sixth agenda item was the appropriation of \$11,900 for the Lakes Region Twin Rivers Human Services Coordinating Council. Commissioner Marsh spoke against the item. Commissioner Chertok spoke in favor of it. Executive Director Robert Snarr spoke for the appropriation. Extensive questioning and discussion followed with Reps. Roberts, Dionne, Hildreth questioning repeatedly. Medora Hamilton, Dr. Larry Jasper, and Alida Millham all spoke in favor.

The seventh agenda item was the appropriation of \$5,350 for CAP transportation. Commissioner Chertok spoke in favor of it, Commissioner Marsh said he and Commissioner Sprague were opposed. Martha Taylor spoke in favor. Reps. Dionne, Roberts and French questioned.

The eighth agenda item was the appropriation of \$14,973 for the Meals on Wheels program. The Commissioners reported they were in favor of the program. Paul Vallerie spoke in favor of the program. Reps. Hildreth, Bowler and French questioned. Alida Millham spoke for the program.

The ninth agenda item was the appropriation of \$1,000 for a new typewriter for the Sheriff's Department. The Commissioners were all in favor of the item. There was no discussion.

Chairman Randall closed the public hearing at 9:33 P.M.

The delegation then considered a non-agenda request for the appropriation of \$1,000 for the County Home for the repair of a washing machine. Rep. Beard questioned. Rep. French moved to appropriate up to \$1,500 from the unexpended Capital Reserve Fund - Heating Study, seconded by Rep. Beard, motion carried.

At 9:45 P.M. Chairman Randall called a five minute recess.

At 9:50 P.M. Chairman Randall reconvened the meeting in executive session and requested that a motion first be offered on each item.

Appropriations be made from Revenue Sharing as follows:

The Airport Authority request for \$20,000, moved by Rep. Dionne, seconded by Rep. Sabbow, questioned by Rep. Sanders. Chairman Randall directed the Clerk to request that the Airport Authority report back to the Delegation exactly how the money was spent. Motion carried.

The Lakes Region Mental Health Center request for \$46,000, moved by Rep. Bowler, seconded by Rep. Beard, motion carried.

Ovens for the County Home request for \$2,000, moved by Rep. Mansfield, seconded by Rep. Downs, motion carried.

Cameras for the County Jail request for \$15,000. Rep. Dionne moved postponement until more information was developed, seconded by Rep. Hildreth, voted down 6-5. Rep. Sabbow moved that the sum of \$16,500 be appropriated from Revenue Sharing Funds, seconded by Rep. Beard. Rep. Sanders questioned. Chairman Randall directed the Clerk to request that the County Jail keep the Delegation completely informed of all activities connected with this installation. Rep. French discussed the subject. Reps. Bowler, Mansfield and Hildreth questioned. Reps. Sabbow and Downs discussed the subject. Rep. Bowler spoke in favor. Rep. French spoke in opposition. The motion carried.

CAP - Family Planning request for \$4,145, moved by Rep. Dionne, seconded by Rep. Hildreth. Rep French requested a budget showing how the money was to be spent, with the request to apply to all of the CAP requests. Chairman Randall directed the Clerk to, as soon as possible, direct all of the CAP agencies to furnish all members of the Delegation with a budget showing a complete breakdown of their income and expenditures utilizing any and all monies that the County may appropriate through Revenue Sharing Funds for them. Rep. French spoke to request that the reports

clearly delineate a town by town breakdown as well as county expenditures to make sure there was no double dipping. The motion carried.

Lakes Region Twin Rivers Human Services Coordinating Council request for \$11,900 moved by Rep. Bowler, seconded by Rep. Beard. Rep. Roberts discussed the subject. Motion carried.

CAP - Transportation request for \$5,350, moved by Rep. Sanders, seconded by Rep. Sabbow. Reps. Sabbow and French discussed the item, the general consensus being that the towns serviced should pay for the service, not the county. Rep. Hildreth spoke. Rep. Roberts questioned. Rep. Sanders spoke. Motion carried.

CAP - Meals-on-Wheels request for \$14,973, moved by Rep. Beard, seconded by Rep. Sabbow, motion carried.

Sheriff's Dept. request for \$1,000 for a new typewriter, moved by Rep. Hildreth, seconded by Rep. Mansfield, questioned by Rep. Sanders, motion carried.

Rep. French moved to adjourn, seconded by Rep. Sabbow, adjourned at 10:25 P.M.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
BELKNAP COUNTY CONVENTION
Belknap County Courthouse - Laconia, N.H.
May 26, 1980 - 8:00 P.M.**

Present were: Representatives Beard, Birch, Bordeau, Bowler, Dionne, Hanson, Mansfield, Downs, Nighswander, Randall, Roberts, Sabbow and Sanders.

Also present: Commissioners Sprague, Marsh and Chertok.

Vice Chairman Randall opened the meeting with a quorum at 8:05 P.M. and proceeded to outline the procedures he would follow. He referred to the Commissioners' agenda for the meeting and opened discussion on item 1, Belknap County Home Expansion. Commissioner Sprague reviewed the activities and scheduling as discussed with the building committee. Commissioner Marsh discussed the condition of the existing boilers and boiler room. Commissioner Chertok discussed the reasons for the

Commissioners seeking to contract by negotiation rather than by the bid process, and for favoring having the work performed by local contractors. Rep. Randall requested a breakdown of the sum of \$147,000 being requested. Commissioner Marsh responded that they had approximate figures only. Rep. Nighswander questioned why the standard bid procedure wasn't being followed. Commissioner Chertok replied they felt the procedure they wanted to follow would save the County time and money, and permit use of the new facility this heating season. Rep. Sanders questioned. Rep. Beard questioned, and discussed the need. Rep. Downs questioned the funding procedures. Rep. Bowler questioned. Rep. Sanders questioned further. Rep. Randall questioned whether the architect's fee was included in the \$147,000 and if so, how much was it. Architect Lemire replied that it was included, and it amounted to \$14,300. Commissioner Chertok suggested that Mr. Lemire be given the floor to discuss estimates. Mr. Lemire estimated \$75,000 to \$90,000 for mechanicals, the amount depending on how much existing equipment could be salvaged and recycled, \$14,300 for the architect's fee, building construction \$51,000 miscellaneous to include demolition \$6,000, for a total of \$146,300 rounded to \$147,000. Rep. Birch discussed the subject, and Commissioner Chertok responded. Rep. Nighswander discussed the subject. Rep. Downs questioned Mr. Lemire. Rep. Beard discussed the subject. Rep. Nighswander questioned further. Rep. Randall outlined three possible courses of action the delegation could follow:

- 1) Say no to the whole thing
- 2) Say proceed and waive the bidding process.
- 3) Say proceed but follow the bidding process.

Rep. Nighswander questioned further. Rep. Roberts questioned the timing required for drawings. Rep. Bowler questioned. Rep. Nighswander questioned further. Rep. Dionne discussed procedures. Rep. Birch commented. Rep. Sanders commented. Commissioner Chertok questioned Mr. Lemire on scheduling if bid procedures were followed, and he estimated an addition of nine weeks to the schedule. Rep. Downs questioned the amount necessary for preparation of preliminary plans and was told \$3,000. Further discussion followed.

Rep. Downs moved to authorize the County Commissioners to employ an architect to develop preliminary plans for a boiler room and kitchen addition, and that a sum of up to \$3,000 be appropriated for said plans, seconded by Rep. Nighswander. Rep. Downs questioned the method of funding to be used. Rep. Randall explained the possibilities. Rep. Sanders asked to have a three week time limit added. Rep. Dionne moved the question, but the motion lost. Further discussion followed, with comments

from Rep. Downs, Rep. Sabbow, Commissioner Chertok, and Rep. Sanders. Rep. Birch offered an amendment to Rep. Downs motion so that the motion would read moved that the County Commissioners be authorized to employ an architect to develop final plans for a boiler room and kitchen addition, and that a sum of up to \$14,300 be appropriated for said plans, and that said plans, after approval by the delegation, be sent out to bid in a standard bid process procedure. Motion seconded by Rep. Dionne. Rep. Sabbow questioned whether drawings were included in the \$14,300. Rep. Nighswander questioned. Mr. Lemire spoke in opposition. Rep. Bowler discussed. Commissioner Chertok discussed. Rep. Nighswander questioned. Rep. Roberts offered the following amendment - Moved to strike all after "I move" on the previous motion and the amendment to it, and move to authorize the County Commissioners to enter into an agreement with an architect and into negotiations with contractors for an addition to the boiler room and the kitchen of the County Home, and to authorize the expenditure of up to \$147,000 for the project, all subject to delegation approval following a public hearing, with funding to be raised through Revenue Sharing, or Capital Reserve, or such other designation the delegation might deem appropriate. Motion seconded by Rep. Bowler. Rep. Roberts spoke to his motion. Rep. Sanders questioned. Rep. Bowler spoke in favor of the motion. Rep. Nighswander spoke in favor of the bid process. Rep. Sabbow moved the question, motion carried. Voting was then on the Roberts motion and the motion carried.

Vice Chairman Randall turned the meeting over to Chairman Hanson, who opened discussion on item 2, The Retirement System. Commissioner Marsh stated that an appropriation of \$2,500 was needed for legal counsel to defend the County Retirement System, and that they would like to retain the law firm of Upton, Sanders and Smith who had worked for the county previously. Rep. Dionne moved to authorize the County Commissioners to spend up to \$2,500 to retain legal counsel to defend the county retirement system, and that the funds be taken from funds not otherwise appropriated, seconded by Rep. Beard, motion carried.

Item 3, Acceptance for grants for cycles was presented by Commissioner Sprague. Commissioner Sprague stated he had signed the application and it had been approved for two machines. Commissioner Chertok spoke on the subject and said he was hesitant to accept them. Rep. Bowler questioned. Commissioner Marsh spoke and stated he was opposed to acceptance. Rep. Sabbow spoke in opposition on the grounds it represented an expansion of the Sheriff's Dept. Rep. Dionne moved that the delegation not authorize the acceptance of the machines, seconded by Rep. Sabbow. Rep. Dionne spoke against the acceptance. Rep. Roberts moved to

table the motion until the next meeting of the delegation to give the Sheriff a chance to make a presentation, seconded by Rep. Bowler. Motion lost on a 5 to 7 division. Rep. Downs moved the question, motion carried. Rep. Dionne's motion was then voted on and carried.

Item 4, Reclassification of certain employees in the Sheriff's Department, was presented by Commissioner Marsh. The departure of a detective released his salary, and made it available for other use. The Sheriff decided to ask for upgrading several people in his department. The delegation felt this was not a good procedure to encourage, as what was done in this case could be used in other similar cases, thereby amending an existing contract. Rep. Dionne moved to deny the request, seconded by Rep. Sabbow. Rep. Dionne spoke in support of his motion. Rep. Roberts spoke in favor of reclassification. Rep. Randall spoke in opposition. Rep. Sabbow spoke in opposition. Motion carried.

Item 5, Elected Officials Pay Raise. Chairman Hanson discussed. Need to know comparitives in the area. Rep. Sabbow questioned. Rep. Bowler questioned. Chairman Hanson appointed the Executive Committee to look into the problem and report back to the delegation in two weeks.

Chairman Hanson set up the following schedule for hearings on the Boiler Room and Kitchen expansion:

Commissioners Hearing - Friday, June 6, 1980, 10:00 A.M.

Delegation Hearing - Monday, June 16, 1980, 7:30 P.M.

On the 16th, the delegation will review any plans or designs that have been completed, so that a final decision can be finalized at that time. In addition, the Executive Committee will make its report on Elected Officials Salaries at that time.

There being no further business, Rep. Randall moved to adjourn, seconded by Rep. Birch, motion carried.

Adjourned at 10:15 P.M.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
EXECUTIVE COMMITTEE
Belknap County Courthouse - Laconia, N.H.
June 4, 1980 - 7:30 P.M.**

Present were: Representatives Beard, Birch, Dionne, French,

Mansfield, Randall and Sanders.

The meeting was called to order by Chairman Randall at 7:56 P.M. with a quorum. Chairman Randall stated the Executive Committee should either say "Yes, these are the salaries we wish to see for the next two years" or "These are the salary changes we wish to see," while the filing period is still open so those who are filing will know what their compensation will be.

Rep. French moved that the current salaries of the elected officials of Belknap County be let stand as they are for the next bienium, seconded by Rep. Mansfield.

Rep. French spoke to his motion, saying that the existing salaries were higher than some of the larger counties than Belknap, and that in view of current economic conditions, he felt the salaries should be let stand.

Rep. Sanders questioned why the Sheriff and Register of Deeds were put into a grade classification. Rep. French responded. Rep. Dionne commented. Chairman Randall commented. Rep. Mansfield wanted to know why police chiefs were included in the comparison. Rep. French responded that the comparison was originally used to establish the Sheriff's compensation and had never been dropped out afterward. Rep. Sanders questioned whether to insert an amendment to delete further reference to grading in connection with elected officials salaries. Chairman Randall suggested that be considered a separate motion and called for the vote which passed unanimously.

Rep. Sanders then moved that all reference to grade level with respect to elected county officials be deleted in the future, seconded by Rep. Dionne who spoke to the motion. After some discussion, the motion carried unanimously.

At the request of the County Commissioners, Rep. Birch mentioned that the Sheriff had told the County Commissioners he had been advised that there would be less State Police protection on Motorcycle Weekend than in the past, and that he would need to add up to eight men on overtime to compensate, the total amount coming to around \$1,000. The County Commissioners wished to advise the delegation of this development, and the possibility that the Sheriff would be back at a later date for an addition to his overtime account. Chairman Randall advised he would talk to the Commissioners and advise them that the subject was discussed and the Executive Committee would hear the subject if and when the time came, and that the Executive Committee neither approved nor disapproved at this

time. In addition, it was suggested that Belknap County Sheriff request the Merrimack County Sheriff to provide assistance in as much as the cause of the action is in Loudon. Chairman Randall stated he would ask the Commissioners to request maximum State Police effort on Motorcycle Weekend.

Meeting adjourned at 8:30 P.M.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
BELKNAP COUNTY CONVENTION
Belknap County Courthouse - Laconia, N.H.
June 16, 1980 - 7:30 P.M.**

Present were Representatives Beard, Birch, Bowler, Dionne, French, Hanson, Mansfield, Matheson, Downs, Smith, Randall and Sabbow.

Vice Chairman Randall outlined the purpose of the meeting as follows:

1. The appropriation of \$47,000 from Revenue Sharing for the expansion of the County Home.
2. The public hearing on borrowing \$100,000.00 for the expansion of the County Home.

County Treasurer Wakeman made the following recommendations:

1980 - Use \$47,000 from Revenue Sharing Funds

1981 - Borrow \$50,000.

1982 - Borrow an additional \$50,000.

Rep. Bowler questioned. The County Commissioners stated that they concurred with the treasurer.

Vice Chairman Randall called on Architect Bob Lemire to go over the plans for the delegation, which he did. Reps. Beard, Bowler and French questioned. Rep. Bowler questioned further. Reps. Birch and French commented. Rep. Dionne commented. Commissioner Chertok commented. There being no further discussion, the public hearing was closed.

Vice Chairman Randall opened the meeting to the delegation to take action on the proposal. Rep. French moved that the Delegation approve the project as specified in the prints, and the use of \$47,000 in Revenue Sharing

Funds in 1980, plus the borrowing of \$50,000 in 1981, and the borrowing of \$50,000 in 1982 to finance the project, seconded by Rep. Beard. Rep. Dionne and Rep. Birch discussed the use of oil vs. gas. Rep. Bowler suggested the future use of solid waste. A roll call vote was requested and taken. In favor were Reps. Beard, Birch, Bowler, Dionne, French, Mansfield, Matheson, Downs, Smith and Sabbow. There were none opposed.

Vice Chairman Randall took up the Chairman of the County Commissioner's salary. Rep. Dionne moved that it remain the same, seconded by Rep. French. Rep. Bowler questioned. Commissioner Chertok recommended an increase for the Commissioner's secretary. Rep. Downs moved to amend the motion to give the chairman an increase of 6 percent, \$300., seconded by Rep. Sabbow. Roll call requested. Voting in favor were Reps. Beard, Birch, Bowler, Mansfield, Matheson, Downs, Smith and Sabbow. Those opposed were Reps. Dionne and French. Amendment carried. The main motion was then voted and carried. Reps. Dionne and French asked to be recorded in the negative.

The next position to be considered was Vice Chairman. The Executive Committee had recommended no change. Rep. Downs moved to increase the salary 6 percent to \$4,240, seconded by Rep. Sabbow. Rep. Birch questioned. Reps. Bowler, Sabbow, and French commented. Motion then was voted and carried, with Reps. Dionne and French voting in the negative.

Clerk of the Commission having a salary of \$4,000. Rep. Downs moved, seconded by Rep. Mansfield, that the salary be increased by 6 percent to \$4,240. Motion carried, with Reps. Dionne and French voting in the negative.

County Treasurer, currently receiving \$1,500 was discussed. Rep. Birch moved to increase the County Treasurer's salary to \$2,000, seconded by Rep. Downs, no discussion, motion carried, Reps. Dionne and French opposed.

County Attorney, currently receiving \$18,000 was discussed. Rep. Downs moved to increase the County Attorney's salary to \$20,000, seconded by Rep. Birch. Rep. Dionne discussed. Rep. Birch discussed, and questioned. County Attorney McLaughlin discussed the subject eloquently. Commissioner Sprague spoke in favor of an increase to \$25,000. Rep. French commented. Rep. Bowler commented. Sheriff Alden and Register of Deeds Wheeler praised County Attorney McLaughlin's performance. Rep. Hanson commented. Rep. French commented and questioned. Rep. Beard commented. Rep. Sabbow commented. Rep. Bowler commented. There being no further discussion, the motion was voted on and passed. Reps. Dionne and French voted in opposition.

Register of Deeds, currently receiving \$19,718, was discussed. Rep. Downs moved that the Register of Deeds salary be increased 6 percent to \$20,901, seconded by Rep. Sabbow. Rep. Sabbow questioned date of last increase. Sheriff Alden passed out copies of the Evans Report. Former Commissioner Dean Dexter discussed the prior use of the Evans Report. Rep. French commented. Register of Deeds Wheeler discussed the subject. Rep. Bowler commented. Rep. Dionne commented. Rep. French commented. Vice Chairman Randall questioned. Rep. Hanson commented. Rep. French moved the question, motion carried. Main motion was presented, and carried. Reps. Dionne and French voted in opposition.

County Sheriff, currently receiving \$19,718, was discussed. Rep. Downs moved that the County Sheriff salary be increased 6 percent to \$20,901, seconded by Rep. Sabbow. Rep. Downs questioned the effective date of the increase and was advised it would be January 1, 1981. Sheriff Alden requested it be made retroactive to January 1, 1980, Rep. Bowler moved to amend the motion to make the salary increases retroactive to January 1, 1980, seconded by Rep. Mansfield. Rep. Birch questioned. Rep. French commented. Rep. Sabbow concurred with Rep. French. Rep. Downs agreed. A roll call vote was requested. Voting in favor were Reps. Beard, Bowler, Mansfield, Matheson and Hanson. Voting in opposition were Reps. Birch, Dionne, French, Downs, Smith and Sabbow. The amendment lost. Rep. Sabbow moved the question, motion passed. The main motion was then voted and carried. Reps. Dionne and French were in opposition.

Vice Chairman Randall requested the County Attorney to investigate whether the Sheriff had any legal question relating to his wages, the fact that he has received no increase this particular session, has not been notified, or anything at all, and to report back to the delegation.

Sheriff Alden discussed the subject. Rep. Hanson commented. Rep. Bowler questioned. Rep. Downs commented. Rep. Bowler commented. County Register of Deeds Wheeler commented. Rep. French commented. Sheriff Alden commented. Rep. Bowler commented. Rep. Downs commented. Rep. Sabbow moved that the delegation reconsider its action on the two offices of Register of Deeds and County Sheriff retroactive back to 1980, seconded by Rep. Bowler. Discussion followed. Rep. Hanson stated the motion for consideration as follows: Rep. Sabbow moved that the Delegation reconsider its action whereby it established salaries for both the Register of Deeds and the Sheriff January 1, 1981 at \$20,901. Rep. Bowler seconded, motion carried. Rep. Sabbow then moved that the 6 percent increase given for these two positions be retroactive to January 1, 1980, seconded by Rep. Dionne. Vice Chairman Randall restated the motion as

follows: Rep. Sabbow moves that the salaries of the Register of Deeds and the Sheriff be increased from \$19,178 to \$20,901 effective January 1, 1980 and that as of January 1, 1981, these wages be increased by an additional 6 percent. Rep. Hanson spoke extensively on the subject, urging that these two positions, in fact, all elected offices be considered separately in the future. Rep. Mansfield moved the question, motion carried. The main motion was then voted and carried, with Reps. Dionne and French in opposition. Commissioner Chertok discussed the County Delegation compensation, and was advised it was fixed by statute.

Rep. Hanson moved that the salary increases that were made retroactive to 1980 be paid from funds not otherwise appropriated, seconded by Rep. Mansfield, motion carried.

Rep. Bowler stated she was much concerned with the situation at the Gunstock Area. Rep. Hanson immediately moved to go into closed executive session, seconded by Rep. Bowler, motion carried. Commissioners Chertok and Sprague were invited to remain. Rep. Hanson took the chair.

EXECUTIVE SESSION

It was decided that Chairman Hanson would contact Chairman Crawford and discuss the situation, to report back to the delegation at a later date.

Meeting adjourned.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
EXECUTIVE COMMITTEE
Belknap County Courthouse - Laconia, N.H.
July 2, 1980 - 7:30 P.M.**

Present were: Representatives Beard, Birch, Dionne, French, Hanson, Mansfield, Randall and Sanders.

Chairman Randall opened the meeting to a discussion of the agenda item, the appropriation of an additional \$6,000 for replacement of windows in the County Home and asked who would speak on the subject. Rep. Hanson discussed the subject, stating that Administrator Donahue, through checking carefully, had found a way to get all the windows that needed

replacing replaced for an additional \$6,000, and the windows that existed were the cause of more wall heat loss than anything else. Rep. Sanders questioned. Rep. French questioned. Rep. Dionne and Rep. Mansfield discussed the subject.

Rep. French moved that a sum not to exceed \$6,000 be appropriated from the Capital Reserve Fund for winterizing the windows of the Belknap County Home, seconded by Rep. Beard, motion carried.

Chairman Randall announced that the half year was over with and that he wanted to schedule a meeting in the near future with the department heads to review the six months budget performance. Rep. Dionne commented that income was down this year. Rep. French stated he thought that was only a temporary condition. Rep. Beard requested paperwork in advance to review before the meeting.

A discussion of meeting credits and payment therefore took place. Rep. Hanson said he would straighten it out.

Meeting adjourned.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
EXECUTIVE COMMITTEE
Belknap County Courthouse - Laconia, N.H.
August 11, 1980 - 7:30 P.M.**

Present were: Representatives Beard, Birch, Dionne, Randall, Sabbow and Sanders.

Also present: Commissioners Sprague, Marsh and Chertok, Representative Downs.

Chairman Randall opened the meeting to a discussion of how the budget stood in relation to the overall budget at this time. He stated that General Government looked to be where it belonged at this time. Discussion followed. Consensus seemed to be that expenditures to date were within reason at 58.83 percent.

Chairman Randall then asked Register of Deeds Bill Wheeler how his budget was going and was advised the receipts were substantially below

expectations. Discussion followed. Consensus was that expenditures to date were within reason at 59.37 percent.

Chairman Randall returned to the General Government report for additional questions and discussion.

Chairman Randall then moved to consideration of the Welfare budget, and asked Judie Stanley to discuss it, which she did. She stated she anticipated no problems in direct relief. Discussion followed. Consensus was that the budget was within reason at 61.77 percent.

Chairman Randall then moved to consideration of Budgeted Debt, and was advised there was no problem at 27.72 percent.

Chairman Randall moved on to the Courthouse Maintenance Budget, and it was reported to be under control. Mr. Vangjel commented that a substantial increase in the Water and Sewage account would require a much larger appropriation next year. Discussion of the excess gasoline expense account indicated it was just a wash account, and it was recommended that it be omitted next year. Consensus was the expenditures to date were within reason at 54.71 percent.

Chairman Randall moved to the Superior Court budget, and Clerk of Court Bob Tilton stated that the budget was within reason at this time with no problems anticipated. Consensus was that expenditures to date were within reason at 64.81 percent.

Chairman Randall moved to the County Home Budget, commenting that only information the Delegation had at present was a figure of 60.84 percent, and asked if any problems were anticipated. Mr. Hamel reported that there were some areas of concern, but he felt they would be well within budget at year end. Consensus was that the expenditures to date were well within reason.

Chairman Randall moved to the House of Correction budget. Tom Myatt said that some accounts were over, some under, but all things considered, he felt he would be within his budget at year end. Consensus was that the expenditures to date were within reason at 54.49 percent.

Chairman Randall moved to the Sheriff's Dept. budget. Sheriff Alden reported he had overexpended in the 400, 404, and 405 accounts, but the rest of his budget looked all right. Discussion followed. By the end of the year, he hoped to be within budget. Consensus was that the expenditures to date were

within reason at 64.07 percent, although it was the second highest overexpended budget at this date.

There being no representatives to speak on the Miscellaneous Budgets, Chairman Randall ran through them quickly. Total miscellaneous budget percentage was 58.34 percent, the consensus being that it was within reason.

Discussion of upcoming drastic changes in the House membership, and 50 percent change in Belknap County alone.

Discussion of Delegation role in rule making procedures.

Chairman Randall had the roll call.

Meeting adjourned.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
BELKNAP COUNTY CONVENTION
Belknap County Courthouse - Laconia, N.H.
September 23, 1980 - 7:30 P.M.**

Present were: Representatives Beard, Birch, Bowler, Dionne, French, Hanson, Mansfield, Randall, Sabbow and Sanders.

Also present: Gunstock Area Commissioners Brown, Crawford and Kincade; Former Gunstock Area Commissioner Johnson; County Commissioners Sprague and Chertok; Administrator Donahue; Gunstock General Manager Tapply.

Chairman Hanson opened the meeting with the Gunstock Area Commissioners with a general statement about the relationship between the County Delegation and the Area Commission, and some of the concerns the Delegation had. He then called on Gunstock Area Commission Chairman Crawford.

After a general statement on the relationship of the two bodies, Chairman Crawford commenced discussing the \$200,000 loan authorization authorized by the Delegation August 7, 1978, which consisted of \$50,000 for the purchase of 445 plus or or minus acres of land, and \$150,000 for a new Sewer Interceptor Line. The Sewer Interceptor Line was completed at

substantially less than estimated cost. Extended discussion ensued as to whether Mr. Hegi's September 17, 1979 report of \$61,078.28 excess over cost, or whether his 12-12-79 report of \$103,791.42 was correct. It was finally decided that the \$103,791.42 figure was essentially correct, that the remaining balance had been spent on Capital Improvements without County Delegation approval, and that the money was due the County unless waived by the Delegation.

Because the question on the exact amount, Chairman Hanson postponed consideration of how and when the money was to be returned to the County until the next Delegation meeting on October 6, 1980, at which time accurate information will be available.

Chairman Crawford requested the Delegation to fill Commissioner vacancies at once, so the Commission would not be handicapped in its operations, and that there should be provisions for replacing Commissioners for excessive absenteeism, or that there be an alternate Commissioner available to fill in for an absent Commissioner.

Chairman Crawford then asked that Former Commissioner Johnson be given an opportunity to speak. Mr. Johnson reinforced Chairman Crawford's points, and added that communication between the Delegation and the Commission needed improvement badly. Extended discussion of communication followed.

Rep. Randall in the Chair thanked the participants and called for a short recess.

RECESS

Chairman Hanson reopened the meeting to requests for transfers from underexpended accounts into overexpended accounts.

Superintendent Tom Myatt requested the transfer of a total of \$4,300 for the County Jail per the list he submitted, and that \$1,800 be appropriated from unanticipated revenues to the insurance account. Discussion followed. Rep. Nighswander moved that the County Delegation approve the transfers requested in Tom Myatt's letter of September 1, 1980, and to also approve the appropriation of \$1,800, to the insurance account from unanticipated revenue, seconded by Rep. Mansfield, motion carried.

General discussion of the Sheriff Department appropriation requests. Rep. Dionne requested the exact amount of overexpenditures in accounts

400 and 405. Rep. Dionne moved that the Delegation approve the appropriation of \$122.88 to account 400, \$1,000 to account 404, and \$128.00 to account 405, the funds to be taken from unanticipated revenues, seconded by Rep. Beard, more discussion, motion carried. Reps. French and Roberts abstained from voting, not being present when the question was put.

Chairman Hanson directed the Law Enforcement Sub-Committee to meet with the Sheriff to discuss his budget performance and report back to the Delegation at the October Delegation meeting. Extended discussion followed as to what body set policy for the Sheriff's Department. As a result of the discussion, it was decided that the entire County Delegation would meet with the Sheriff on Monday, October 6, 1980.

Rep. Sabbow reminded the Delegation it was time to be interviewing applicants for Gunstock Area Commissioner. Chairman Hanson asked Rep. Sabbow to place an ad in the Laconia Citizen Wednesday, September 24, 1980, for applications to be filed with Rep. Clifford W. Birch, Clerk, by an October 13, 1980 closing date, with the Clerk to then have the resumes duplicated and mailed to the Delegation. The Delegation would then meet on Monday, October 20, 1980 for the purpose of interviewing applicants.

Chairman Hanson called on Mr. Hamel to discuss his County Home transfers which he did. Discussion followed. Rep. Beard moved that the County Delegation approve the Line Item Changes requested by Mr. Hamel on the page submitted, seconded by Rep. Mansfield, motion carried.

Finance Director Donahue reviewed the requests on his September 23, 1980 letter. Discussion ensued. Rep. French moved that the County Delegation approve the appropriation of \$5,000 to pay an Upton, Sanders and Smith legal services invoice, and to place the balance in the 1981 budget, seconded by Rep. Randall, motion carried.

Mr. Donahue discussed the return of Revenue Sharing Funds per his September 23, 1980 letter. Rep. Randall moved that the County Delegation accept the return of \$3,418.44 in Revenue Sharing Funds as per list in Mr. Donahue's letter of September 23, 1980 to the Revenue Sharing Fund Account, the monies being returned representing savings under the appropriations made, seconded by Rep. French, motion carried.

Mr. Donahue discussed the return to the Capital Reserve Account of \$1,504.05 per the items listed in his September 23, 1980 letter. Discussion followed. Rep. Beard moved that the County Delegation approve the return of \$1,504.05 to the Capital Reserve Account as listed in Mr. Donahue's letter

of September 23, 1980, seconded by Rep. Mansfield, motion carried.

Mr. Donahue discussed the need for new window shades for the County Home. General discussion followed. Rep. Bowler moved that the County Delegation approve the appropriation of \$1,000 for new window shades for the County Home, to be funded from the Capital Reserve account, seconded by Rep. French, motion carried.

Meeting adjourned.

The aforementioned letters for requests for transfer, appropriation and return are hereby made a part of these minutes.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
BELKNAP COUNTY CONVENTION
Belknap County Courthouse - Laconia, N.H.
October 6, 1980 - 7:30 P.M.**

Present were: Representatives Beard, Birch, Bowler, Dionne, French, Hanson, Hildreth, Mansfield, Downs, Nighswander, Randall and Roberts.

Chairman Hanson opened on a request from Gunstock Area Commissioner Russell M. Brown of Meredith for an interview at this time due to a conflict on October 20 which would prevent him from being interviewed.

Representative Randall moved that the delegation go into Executive Session, seconded by Rep. Downs, motion carried.

EXECUTIVE SESSION

Mr. Brown was interviewed.

OPEN SESSION

The delegation moved back to open session and Chairman Hanson opened to a discussion of the Sheriff's budget, and called on Sheriff Alden to speak. Sheriff Alden deferred to Financial Coordinator Donahue who reviewed the accounts that were overexpended as of the end of September. Discussion followed.

Chairman Hanson asked Sheriff Alden where he would cut his budget

next year if it were necessary. There was no reply.

Extensive discussion followed.

Chairman Hanson reminded the delegation that it only had the power to appropriate, not to set policy. He also stated that a small select committee would shortly be established to review the budget process, and that he hoped it would be established between now and the next election.

In response to an earlier request, Mr. Donahue said that it looked as if the Sheriff's department budget would have a \$14,000 overrun for the year. He further estimated that county expenditures as a whole would be \$140,000 over budget by the end of the year.

At the request of the Chairman, Rep. Randall moved that the delegation go into executive session, seconded by Rep. Beard, motion carried.

EXECUTIVE SESSION

Discussion with accountants Dana and Alan Beane about the Gunstock Area management.

OPEN SESSION

The delegation returned to open session following the discussion, and discussion of procedures ensued.

Rep. Roberts moved that the delegation request an opinion by the County Attorney in regard to what procedures and possible avenues of resolution are available to the delegation in regards to the specific example of the \$104,000, specifically whether or not ratification is appropriate, whether or not an escrow situation would be appropriate, etc., in view of the Municipal Finance Act and the statutes bringing the Gunstock Area into existence. The motion was seconded by Rep. Downs, motion carried.

Rep. Roberts moved that the County Delegation go on record as a policy of the delegation, unless reversed by some subsequent delegation, the motion that all county agencies, including the Gunstock Recreation Area, be audited by the same firm which is commissioned by the Belknap County Commissioners, and paid for by the Gunstock Area Commission itself, starting January 1, 1981.

Rep. Downs seconded the motion, motion carried.

Rep. Mansfield moved to adjourn, seconded by Rep. Nighswander, motion carried.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
BELKNAP COUNTY CONVENTION
BELKNAP PERSONNEL COMMITTEE
Belknap County Courthouse - Laconia, N.H.
October 17, 1980 - 7:00 P.M.**

Present were: Delegation Chairman Michael Hanson, Delegation Vice-Chairman Kenneth Randall, Delegation Clerk Clifford Birch.

The County Personnel Committee met at the call of the Chairman to establish rules and procedures and to establish a date for the public hearing requested by Mr. John G. Neylon.

It was agreed that the Chairman would write a letter to the County Commissioners, and to Mr. Neylon outlining the rules and procedures agreed upon after conferring with the County Attorney, and that the date of the Public Hearing by October 27, 1980 at 7:30 P.M.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY DELEGATION
BELKNAP COUNTY CONVENTION
Belknap County Courthouse - Laconia, N.H.
October 20, 1980 - 7:30 P.M.**

Present were: Representatives Beard, Birch, Bowler, Dionne, French, Hanson, Hildreth, Mansfield, Downs, Smith, Nighswander, Randall and Sabbow.

Chairman Hanson called the meeting to order, and immediately moved into Executive Session.

EXECUTIVE SESSION

Twenty one candidates were interviewed for the position of Gunstock

Area Commissioner per the attached list.

Balloting by the delegation yielded the following results:
Commissioner for a five year term - Russell M. Brown, Meredith
Commissioner for a three year term - Gregory M. Dickinson, Gilford
Commissioner for a one year term - Paul W. Rich, Laconia

Meeting adjourned at 11:50 P.M.

CLIFFORD W. BIRCH, Clerk

**BELKNAP COUNTY CONVENTION
BELKNAP PERSONNEL COMMITTEE
Belknap County Courthouse - Laconia, N.H.
November 3, 1980 - 7:30 P.M.**

Present were: Chairman Michael Hanson, Vice Chairman Kenneth Randall and Clerk Clifford Birch.

Chairman Hanson opened the hearing with the following statement: "Our meeting tonight is concerning a hearing pursuant to RSA 28:10 regarding the dismissal of Mr. John Neylon from County Employment. At this time, counsel for both parties have requested that a hearing be called. It is so ordered by the Chair."

RECESS

Attorney Michael Gould, Counsel for Mr. Neylon, and County Attorney McLaughlin, Counsel for the County Commissioners, appeared before the Committee and stated they had reached an agreement.

Chairman Hanson reopened the hearing pursuant to RSA 28:10, regarding the dismissal of Mr. John Neylon from County employment, and called on Attorney Gould to speak in behalf of Mr. Neylon. Attorney Gould stated that Mr. Neylon had agreed to withdraw his appeal without prejudice, providing that in the event that negotiations broke down, Mr. Neylon would have the right to appeal with a 30 day period. County Attorney McLaughlin stated that he agreed with the agreement.

Chairman Hanson stated that the Personnel Committee was in agreement, and closed the hearing.

BELKNAP COUNTY DELEGATION
Belknap County Courthouse - Laconia, N.H.
December 8, 1980 - 7:30 P.M.

Present were: Representatives Birch, Bolduc, Dionne, French, Hanson, Hardy, Holbrook, Lamprey, O'Neill, Pearson, Randall, Rich, Rollins, Whittemore and Zeckhausen.

Also present: Commissioners Sprague and Chertok, Finance Director Donahue.

Chairman Hanson opened the meeting mentioning that Rep. Sander's absence was due to illness and opened Item 1 of the agenda, the election of officers, and as a candidate turned the chair over to Rep. Randall. Rep. Randall opened the floor to nominations for the position of Chairman of the County Delegation, recognizing Rep. French. Rep. French nominated Rep. Hanson for this position, Rep. Birch and Rep. Rich seconded the nomination. As there were no other nominations, Rep. French moved that the nominations be closed and that the clerk cast one ballot for Rep. Hanson for Chairman, Rep. O'Neill seconding. There was no discussion on the question, and the motion was voted unanimously. The Clerk cast one ballot for Rep. Hanson and Rep. Randall turned the chair over to Chairman Hanson.

Chairman Hanson opened the floor to nominations for the position of Vice-Chairman of the County Delegation. Rep. French nominated Rep. Randall, seconded by Birch. Rep. French moved that the nominations be closed and one ballot be cast for Rep. Randall, seconded by Whittemore, voted unanimously. The Clerk cast one ballot for Rep. Randall.

Chairman Hanson opened the floor to nominations for the position of Clerk of the County Delegation. Vice-Chairman Randall nominated Rep. O'Neill for this position, seconded by French. Vice-Chairman Randall moved that the nominations be closed and that the Clerk cast one ballot for Rep. O'Neill, seconded and voted unanimously. The Clerk cast one ballot for Rep. O'Neill.

Chairman Hanson announced that a public hearing regarding the proposed 1981 Belknap County Budget would be held at 7:30 at the Belknap County Courthouse on December 15, 1980. Chairman Hanson then asked Finance Director Donahue to review the proposed 1981 budget for the members present and point out any changes proposed.

Finance Director Donahue summarized the proposed budget with Rep.

Hanson answering questions regarding the delegation's responsibility regarding the county budget. Rep. Randall pointed out that on the copies of the 1981 proposed county budget given to the members present, that on page 29 of 43 the \$34,130 under Acct. 9998 should be moved up to Acct. 9900. Mr. Donahue commented that the outlook for this year's budget would be a break even or minor deficit situation.

Chairman Hanson opened discussion on whether the delegation should review the budget by using subcommittees for each area or should the entire delegation review all areas. After discussion, Vice Chairman Randall moved that the 1981 budget be reviewed by the delegation as a whole, seconded by Rep. French. Rep. Randall, French and Birch commented favorably on this method as a time saver, and education for new members. No further discussion was held and motion passed unanimously.

Chairman Hanson opened discussion on a letter from Commissioner Sprague dated December 8, 1980, to the Belknap County Delegation requesting that funds in the amount of \$1,200 be appropriated for longevity pay of the Belknap County Employees for the year 1980 as required in the union contract in the following areas:

| | |
|-------------------|--------|
| Sheriff's Dept. | \$600. |
| Register of Deeds | \$300. |
| County Home | |
| Housekeeping | \$200. |
| Activities | \$100. |

Said letter also requested an appropriation of \$1,518 for sick pay bonus for the Sheriff's Department. Discussion took place on where the money would come from, the answer from Finance Director Donahue, from surplus or will go into deficit. Since there was no further discussion, Rep. French moved that \$1,200 be appropriated from funds not already appropriated for longevity pay to the Belknap County Employees for the year 1980 under the SEA contract already negotiated, seconded, no discussion, passed unanimously.

Vice-Chairman Randall then moved that \$1,518 be appropriated from funds not already appropriated for sick pay bonus for the Sheriff's Dept., under the SEA contract already negotiated, seconded, no discussion, passed unanimously.

Chairman Hanson asked Donahue to open discussion on the proposal to send a letter of intent to the Health Administration to expand the beds in the County Home from 85 to 101. Mr. Donahue explained that if we were to put in over 100 beds we would be eligible for more funds ultimately saving the

county money. Chairman Hanson stated that this letter of intent would be only saving our option to expand in this manner in the future. There was no further discussion and Vice-Chairman Randall moved that a letter of intent be sent to the Health Administration showing the intention of increasing the beds at the County Home to 101, Rep. French seconded, no further discussion, passed unanimously.

Chairman Hanson opened discussion on a motion passed March 24, 1980 to appoint a select committee to review all county departments and organizations and to report back to the delegation by December 1, 1980. The appointment of this committee was held up because of the transition period of the election. Now that the delegation has reorganized itself, Chairman Hanson appoints the following representatives to this Select Policy Committee to make an overall report on county organizations and departments for input into the delegation's budgetary considerations. Bowler, Dionne, Hanson, French, Birch, Randall. Chairman Hanson granted an extension for this committee's report to January 19, 1981, if there are no objections. There were no objections, so ruled.

Meeting adjourned.

CHRISTINA M. O'NEILL, Clerk

**BELKNAP COUNTY CONVENTION
EXECUTIVE COMMITTEE
Belknap County Courthouse - Laconia, N.H.
December 15, 1980 - 7:30 P.M.**

Present were: Representatives French, Dionne, Birch, Bowler, Hanson, Randall and O'Neill.

First on the agenda was the election of officers. Chairman Randall turned the floor over to Rep. Birch. Rep. Birch opened the nominations for Chairman of the Executive Committee by nominating Rep. Randall, seconded by Rep. Bowler. Rep. French moved that the nominations be closed and that the clerk cast one vote for Rep. Randall as Chairman of the Executive Committee of the Belknap County Delegation, seconded by Birch, no discussion, passed unanimously.

Chairman Randall then opened the floor to nominations for Vice Chairman of the Executive Committee and Chairman Randall nominated Rep. French, seconded by Rep. Birch. Chairman Randall then moved that

the nominations be closed and that the clerk cast one ballot for Rep. French as Vice-Chairman of the Executive Committee, seconded by Rep. Birch, no discussion, passed unanimously.

The Chairman opened the floor to nominations for the election of Clerk. Chairman Randall nominated Rep. O'Neill for Clerk, Rep. Dionne seconded. Rep. Birch moved that the clerk cast one ballot for Rep. O'Neill as clerk of the Belknap County Executive Committee, seconded by Rep. French, no discussion, passed unanimously.

Meeting adjourned.

CHRISTINA M. O'NEILL, Clerk

**BELKNAP COUNTY DELEGATION
BELKNAP COUNTY CONVENTION
Belknap County Courthouse - Laconia, N.H.
December 15, 1980 - 7:30 P.M.**

Present were: Representatives Birch, Bowler, Dionne, French, Hanson, Hardy, Holbrook, Lamprey, O'Neill, Pearson, Randall, Rich, Rollins, Whittemore, and Zeckhausen.

Also present: Commissioners Sprague and Chertok, Finance Director Donahue.

Chairman Hanson opened the meeting with item 6 on the agenda which is a Public Hearing on the 1981 Proposed Commissioners Budget and turned the floor over to Commissioner Sprague to present the overall outlook of the budget. Commissioner Sprague saw an overall increase in the budget of around 19.7 percent which Commissioner Chertok mentioned was high and would be lowered by the Federal Government Revenue Sharing money which will come in. Chairman Hanson, as opposed to past policy, requested any department heads to give testimony or any of the public to give testimony in any area or on the whole budget rather than call each department head up one at a time.

Mayor McGrath of Laconia testified first and asked the Delegation to review the services that the Sheriff's Department renders to the communities of Belknap County and to see where such services are already duplicated in these communities. Looking to the possibility of saving communities who do have their own services, some of the cost of maintaining the Sheriff's Dept. There was some further discussion on this by Rep.

French and Rep. Zeckhausen with Mayor McGrath maintaining that he feels that Laconia is paying a disproportionate amount for the Sheriff Dept. services.

The next to testify was Mr. Robert Sederquist who made three points: 1) He agrees with the allocation of \$90,000. to reduce the principal on outstanding indebtedness, 2) He mentions the appropriateness of a generator of larger size to provide auxiliary power to include the boiler room of the courthouse and 3) He mentions the construction of a dispatch center outside the courthouse building.

The next to testify was Bill Zeckhausen who would request that the delegation appropriate \$20 per week for a clergy man from the area to visit the County Jail 4 hours per week which he has been doing on a volunteer basis up to this point. The item is not in the proposed budget.

Mayor McGrath again testified and asked that \$20,000 be reinstated and appropriated for the Airport Authority. There was some discussion as to what this \$20,000 would be used for. Rep. French mentioned that the money allocated in previous years and earmarked for capital expenditures was used rather to plow snow and maintenance and that if such was allocated again, it must be certain that this be used for capital expenditures.

Phil Crowley, Selectman from Gilmanton, testified that the town has a contract from the Sheriff's Dept. for 2 men to patrol in Gilmanton 12 hours per day and he feels that the delegation should approve this contract since Gilmanton will be paying for all services provided. Rep. Randall mentioned that this is the only town with such a contract with the Sheriff's Dept. There was some discussion on this with Rep. Randall mentioning that this was a precedent in which every other town in the county could follow getting rid of their own police depts. and relying entirely on the Sheriff's Dept. for police work.

Mrs. Betty Smithers of Gilmanton testified that she would like to have the delegation meet with all the Selectmen of all the towns regarding services provided by the different county departments and especially the Sheriff's Dept. to these individual towns.

Mayor McGrath again testified and noted that there would be a 10 to 12 percent increase in the budget in the city of Laconia, and this would be keeping the increase down.

As there was no further testimony, Chairman Hanson recessed the

public hearing for 5 minutes.

The meeting of the delegation was called to order and Chairman Hanson opened the meeting with item 1 of the agenda, the election of the Executive Committee. Chairman Hanson had already nominated a slate of members including Marshall French, Jane Sanders, Gary Dionne, Cliff Birch and Barbara Bowler. Rep. Randall moved that the slate just mentioned be elected as the Executive Committee. Rep. Whittemore seconded. There was no discussion. Rep. Hardy moved that the nominations be closed, seconded and passed unanimously.

Rep. Randall's motion that this slate be elected the Executive Commission was seconded by Rep. Whittemore, no discussion, passed unanimously.

Chairman Hanson then introduced item 2 for discussion and turned the floor over to Rep. Randall who made the following motion: In accordance with RSA 24:9-ee, Rep. Randall moved that the members of the Belknap County Delegation receive \$15 per day for actual attendance at meetings of the convention and be reimbursed for travel to and from the place of meeting at the rate of 20 cents per mile. Pursuant to the provisions of law the members of the delegation shall receive neither compensation or mileage for meetings held at the State House in Concord on a legislative day. This motion was seconded by Rep. French, no discussion, and was passed unanimously.

The third item was the motion offered by Rep. O'Neill that the delegation hereby authorize the Chairman to appoint any and all sub-committees he shall deem appropriate in order to accommodate the administration of the various responsibilities of the Belknap County Delegation. Further when a sub-committee is called into session either by the Chairman of the sub-committee or the Chairman of the Delegation, the members of such committee are entitled to the same compensation and travel expense for actual attendance at such committee meetings as provided for in meetings of the county delegation, in accordance with the restrictions imposed by RSA 24:9-ee and RSA 24:9-f, seconded by Rep. Dionne, no discussion, passed unanimously.

Chairman Hanson then took up item 4 on the agenda and turned the floor over to Rep. French who moved that a certificate of the meeting stating the time, place and purpose of the meeting of the Delegation, Executive Committee or various subcommittees as appointed by the Chairman and further listing those members in actual attendance shall serve as sufficient

notice as to authorize the County Commissioners to compensate the attending members of said committee. The certificate shall be signed by both the Chairman of the Committee and the Chairman of the County Delegation, seconded by Rep. Randall, no discussion, passed unanimously.

Rep. Dionne then moved that the County Commissioners are hereby authorized to compensate the members of the delegation monthly for actual attendance of the various meetings of the Delegation, the Executive Committee and sub-committees appointed by the Chairman. Compensation for meeting held during any calendar month shall be forwarded to the members of the delegation within ten days of the end of said month. Rep. Randall seconded the motion, no discussion, passed unanimously.

Chairman Hanson moved on to item 5 on the agenda, discussion of the sub-committees. He passed out a list of these committees that he has instituted along with request forms for each delegate to fill in which committee they would like to be on. He wishes to have only 3 to 4 members per committee.

Chairman Hanson then re-opened the public hearing and Mr. Anthony Di Angelo, Chairman of the Sanbornton budget committee, testified that such services as meals on wheels, etc. which have been dropped by the county and turned over to the individual towns should be reinstated as a county service so that each town will receive the services equitably. Chairman Hanson, after no discussion on this then closed the public hearing.

Rep. French then requested that Finance Director Donahue furnish each individual delegate with a brief statement for income tax purposes as to what was paid to them by the county for the year.

Chairman Hanson mentioned that he would like to schedule tours of the different county facilities in the early part of January. The delegates would not be required to attend, but will be compensated in the normal way if they do attend.

The meeting was then adjourned.

CHRISTINA M. O'NEILL, Clerk

**BELKNAP COUNTY DELEGATION
BELKNAP COUNTY CONVENTION
Belknap County Courthouse - Laconia, N.H.
December 29, 1980 - 7:30 P.M.**

Present were: Representatives Birch, Bowler, Dionne, French, Hanson,

Hardy, Holbrook, Lamprey, Pearson, Randall, Rich, Rollins, Whittemore and Zeckhausen.

Also present: Commissioners Chertok, Marsh and Sprague, Finance Director Donahue.

Chairman Hanson opened the meeting to a discussion of salaries and related benefits of the Belknap County employees, and then recessed to await the Commissioners arrival, after which the meeting resumed with consideration of Item 4130, Register of Probate Budget which was presented by Dot Conly.

Following discussion, Rep. French requested that she also obtain the cost of leasing the Xerox equipment she had proposed purchasing so that the Delegation could compare the costs of leasing vs. buying.

Rep. French moved that the Register of Probate Budget as presented at this time in the amount of \$15,345 be adopted by line item, and all motions for the record are subject to a final decision by the delegation at a later date, seconded by Rep. Randall, motion carried.

Chairman Hanson returned to Item 1, consideration of the salaries and related benefits of Belknap County employees, and called on Finance Director Donahue to make the presentation.

Mr. Donahue discussed No. 4100, Commissioners office. General discussion followed. Chairman Hanson moved on the discussion of No. 4101, Finance Office, which was presented by Mr. Donahue. Discussion followed.

Chairman Hanson called attention to the letter of December 15, 1980 concerning the de-classification of four positions, then proceeded to discuss the reasoning behind the request. Extensive discussion followed.

Rep. French moved that the following four positions be removed from the classified system as outlined in the Evans report, the four positions being County Nursing Home Administrator, County Jail and House of Correction Administrator, Finance Director, and Commissioners Secretary-Welfare Coordinator, seconded by Rep. Randall, discussion followed, during which the Chair noted for the record that the motion as offered by Rep. French establishes a new salary classification, that being "unclassified position." There was further discussion. The Chair noted that the change in classification made no change in the requirements for the state statute dismissal procedures. Discussion continued. The Chair called for a vote, and the motion carried.

The Chair returned to consideration of No. 4100, the Commissioners salary and benefit budget. Rep. Randall moved that the sum of \$33,409 be accepted by the Delegation, seconded by Rep. Whittemore. Rep. Hardy offered the amendment that the motion, if adopted, stipulate that the appropriation be made by line item, seconded by Rep. Bowler, amendment carried. The Chair then called for a vote on the main motion as amended, and the motion carried. The Chair moved to consideration of No. 4101, the Finance Office salary and benefit budget. Rep. Randall moved that the sum of \$29,333 be accepted by the Delegation and adopted by line item, seconded by Rep. French. Motion carried.

Rep. Bowler moved that all motions considering appropriations within the 1981 budget be made under the stipulation that the appropriation is to be line item, seconded by Rep. Rich, discussion followed. Motion carried.

The Chair moved to consideration of No. 4110, County Attorney salary and benefit budget. Rep. Randall moved that the sum of \$36,068 be accepted by the Delegation, seconded by Rep. Birch, discussion followed. The Chair asked that the Commissioners come back to the Delegation next Monday, January 5, 1981, with a new job description for legal secretary, and a formal motion changing the pay grade. Rep. Randall moved that the motion be tabled until next Monday evening, January 5, 1981, seconded by Rep. French, motion to table carried.

The Chair moved to consideration of No. 4160, Courthouse Maintenance salary and benefit budget. Rep. Randall moved that the sum of \$48,296 be accepted by the Delegation, seconded by Rep. French, motion carried.

The Chair moved to consideration of No. 4180, Superior Court salary and benefit budget. The Commissioners budget request for line 150, clerical was for an 8 percent increase costing \$67,902 vs. the court recommendation of an additional \$6,240. The Commissioners were opposed to the additional \$6,240 so did not put it in their budget. Rep. Randall moved that the sum of \$182,787 be accepted by the Delegation, seconded by Rep. Dionne, discussion followed, motion carried.

The Chair moved to consideration of No. 6100, County Jail and House of Correction salary and benefit budget. Discussion. Rep. Randall moved that the sum of \$346,364 be accepted by the Delegation, seconded by Rep. French, motion carried.

The Chair moved to consideration of the County Home Salary and benefit budget. Rep. Randall moved that the sum of \$1,045,282 be accepted

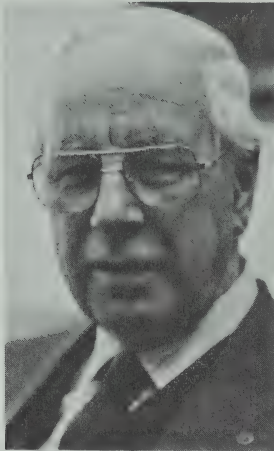
by the Delegation for salaries at the County Home, with related benefits of \$218,973, for a total of \$1,264,255, seconded by Rep. Bowler. Mr. Donahue made the presentation. Discussion followed. Motion carried.

Rep. Dionne moved that the Delegation adjourn, seconded by Rep. French, motion carried.

Meeting adjourned at 10:00 P.M.

CLIFFORD W. BIRCH, Clerk Pro Tem

Report Of The Belknap County Commissioners



Bradbury E. Sprague



Edwin I. Chertok



Norman C. Marsh

To the Citizens of Belknap County:

The year 1980 was a period when great economic pressures came to bear on county decision-making. With the ever-rising cost of fuel oil, gasoline, building and equipment maintenance, and the numerous services the county is required by law to provide, the County Commissioners have sought to be wise and careful in the administration of the people's affairs throughout the county. Still, there are costs over which the Commissioners have no control. These costs are in connection with the operation of the Superior Court, the county's portion of the cost of State administered Welfare Programs, the county debt, and the costs of operating both the Cooperative Extension Service and the Lakes Region Fire Dispatch.

In view of the recent decision on the part of private owners to expand commercial nursing home facilities in the area, the Commissioners have altered their plans from adding a 44 intermediate care bed addition to the county home to a 16 bed addition in conjunction with the county's long range planning.

Major fuel conservation measures have been taken this year to cut heat loss at the nursing home and upgrade the facility in general - all at no direct cost to the taxpayer. Federal Revenue Sharing money was used to

finance the boiler room addition and two new boilers with the capacity to operate on gas or oil, insulation throughout the building, the replacing of all windows with thermal glass as well as the purchase and installation of new ovens in the kitchen. Already substantial savings in fuel have been realized, and it is believed that the payback on these projects will be significant in but a few years.

Revenue Sharing money was also used to reduce the county bonded debt by \$90,000, and provided grants for such services as Family Planning, Meals on Wheels, Lakes Region Human Services, Lakes Region Mental Health and the Laconia Airport.

The Commissioners successfully completed a second year of negotiations with the State Employees Association, which represents classified Belknap County employees on labor matters. The agreement provides for a two year contract with an 8 percent cost of living pay raise in 1980, and an equal raise in 1981, as well as a generous health-care package. The financial aspects of the contract were ratified by the 18 member county delegation.

In February, an agreement was signed with Merrimack County authorizing the transfer of their post-conviction prisoners to our House of Correction while the Merrimack facility is under construction. While Belknap County is compensated financially for providing this service to our neighbor, the agreement also recognizes Belknap's interest in the humane and positive treatment of offenders with its new facility, specifically for females and juveniles, completed a few years ago.

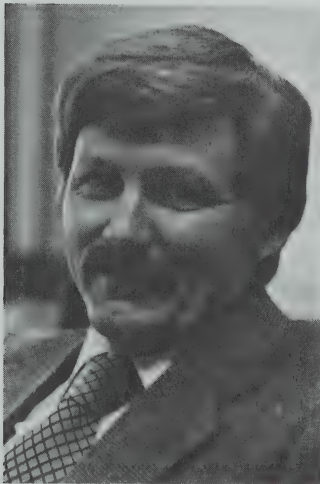
We, at this time, would like to express our sincere appreciation to our loyal employees for their outstanding efforts to serve the citizens of Belknap County in a continually scrupulous, efficient and professional manner.

Sincerely,
BRADBURY E. SPRAGUE
NORMAN C. MARSH
EDWIN I. CHERTOK
Belknap County Commissioners



Financial Coordinator Mortimer Donahue (far right) discusses the budget with (left to right) Commissioners Norman Marsh, Edwin Chertok and Bradbury Sprague.

Belknap County
Unaudited
Financial Report
Year 1980



Mortimer J. Donahue
Financial Coordinator

BELKNAP COUNTY
Comprehensive Annual Financial Report
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Appropriations

Exhibit N - Analysis of Capital Building Fund Expenditures and Appropriations

Exhibit P - Analysis of Capital Fund Expenditures and Appropriations

EXHIBIT A
BELKNAP COUNTY
Combined Balance Sheet - All Fund Types and Account Groups
December 31, 1980

| ASSETS | Governmental Fund Types | | | | Cap'l Resrv. | Capital Cap'l Home |
|--|-------------------------|---------------|-------------|---------------|--------------|-----------------------|
| | Gen'l Fund | Rev. Shar. | Anti-Rec. | Total | | |
| Cash | \$ 405,984.73 | \$ | \$ | \$ | \$ 38,417.82 | \$ 723.30 |
| Taxes due from cities and towns | | | | | | |
| Accts Receivable - Gen. | 58,524.70 | | | 58,524.70 | | |
| Due from other gov'ts | 45,744.75 | | | 45,744.75 | | |
| Inventory of supplies at cost | | | | | | |
| Prepaid items | | | | | | |
| Deposits on Equipment | | | | | | |
| Land and Improvement | | | | | | |
| Accum. Depreciation | | | | | | |
| Buildings | | | | | | |
| Accum. Depreciation | | | | | | |
| Tow and Lift | | | | | | |
| Buildings. & Equip. | | | | | | |
| Accum. Depreciation | | | | | | |
| Mobile Equipment | | | | | | |
| Accum. Depreciation | | | | | | |
| Machinery and Equipment | | | | | | |
| Accum. Depreciation | | | | | | |
| Construction in Progress | | | | | | |
| Amount to be Provided for Retirement of General Long-Term Debt | | | | | | |
| Total Assets | \$ 345,370.09 | \$ 163,227.87 | \$ 1,656.22 | \$ 510,254.18 | \$ 38,417.82 | \$ 723.30 |
| LIABILITIES | | | | | | |
| Accounts Payable | \$ 301,235.58 | \$ 15,634.18 | \$ 500.00 | \$ 317,369.76 | \$ 5,240.00 | \$ |
| Accrued Liabilities | 11,248.20 | | | 11,248.20 | | |
| Deferrel Income | | | | | | |
| Serial Notes Payable | | | | | | |
| General Obligation Bonds Payable | | | | | | |
| Total Liabilities | \$ 312,483.78 | \$ 15,634.18 | \$ 500.00 | \$ 328,617.96 | \$ 5,240.00 | \$ |
| FUND EQUITY | | | | | | |
| Contributed Capital | \$ | \$ | \$ | \$ | \$ | \$ |
| Investment in General Fixed Assets | | | | | | |
| Accum. Depreciation on General Fixed Assets | | | | | | |
| Donated Capital as Aid in Acquiring Fixed Assets | | | | | | |
| Retained Earnings | | | | | | |
| Unreserved | | | | | | |
| Fund Balances: | | | | | | |
| Unreserved: | | | | | | |
| Designated for Subseq'nt Year's Expenditures | 32,886.31 | 14,750.32 | 773.97 | 48,410.60 | 1,661.76 | 33.70 |
| Undesignated | | 132,843.37 | 382.25 | 133,225.62 | 31,516.06 | 689.60 |
| Total Fund Equity | \$ 32,886.31 | \$ 147,593.69 | \$ 1,156.22 | \$ 181,636.22 | \$ 33,177.82 | \$ 723.30 |
| Total Liabilities and Fund Equity | \$ 345,370.09 | \$ 163,227.87 | \$ 1,656.22 | \$ 510,254.18 | \$ 38,417.82 | \$ 723.30 |

BELKNAP COUNTY

| Projects Bldg. Fund | Total | Proprietary Fund Types | | Account Groups | | TOTALS (memorandum only) | |
|------------------------|--------------|---------------------------|-----------------|----------------------------|------------------------------|-----------------------------|-------------------------|
| | | Quasi- Enterprise | Enterprise | General Fixed Assets | General Long-Term Debt | December, 31, 1980 | 1979 |
| \$ 14,956.60 | \$ 54,097.72 | \$ 15,195.29 | \$ 141,258.00 | \$ | \$ | \$ 616,535.74 | \$ 505,367.77 |
| | | 81,407.37 | 5,735.00 | | | 145,669.07 45,744.75 | 160,907.31 46,995.00 |
| | | 18,463.02 | 27,895.00 | | | 46,358.02 | 57,896.64 |
| | | | 93,267.00 | | | 93,267.00 | 99,975.11 |
| | | | 200.00 | | | | |
| | | 15,773.88 | 836,899.00 | 144,828.55 | | 997,501.43 | 1,036,010.69 |
| | | (2,135.92) | (130,810.00) | | | (132,945.92) | (165,401.91) |
| | | 898,107.12 | 388,683.00 | 1,805,897.64 | | 3,092,687.76 | 2,948,550.69 |
| | | (215,214.69) | (148,267.00) | (220,302.89) | | (583,784.58) | (517,399.26) |
| | | | 1,281,820.00 | | | 1,281,820.00 | 1,288,231.23 |
| | | | (807,601.00) | | | (807,601.00) | (740,718.46) |
| | | 18,125.45 | 331,713.00 | 49,840.00 | | 399,678.45 | 378,737.65 |
| | | (14,043.83) | (166,504.00) | (40,168.21) | | (220,716.04) | (168,928.90) |
| | | 318,114.63 | 591,251.00 | 329,688.38 | | 1,239,054.01 | 937,657.95 |
| | | (171,721.14) | (296,640.00) | (124,986.67) | | (593,347.81) | (396,561.69) |
| | | | 59,900.00 | | | 59,900.00 | 24,664.78 |
| | | | | | 940,000.00 | 940,000.00 | 930,000.00 |
| \$ 14,956.60 | \$ 54,097.72 | \$ 962,073.18 | \$ 2,208,599.00 | \$ 1,944,796.80 | \$ 940,000.00 | \$ 6,619,820.88 | \$ 6,425,984.60 |
| \$ 10,360.00 | \$ 15,600.00 | \$ 36,164.27 | \$ 12,277.00 | \$ | \$ | \$ 381,411.05 | \$ 330,465.73 |
| | -0- | 6,228.00 | 17,238.00 | | | 34,714.20 | 102,820.55 |
| | | | 33,770.00 | | | 33,770.00 | |
| | | | 640,000.00 | | 100,000.00 | 740,000.00 | 257,250.00 |
| | | | 180,000.00 | | 840,000.00 | 1,020,000.00 | 1,080,000.00 |
| \$ 10,360.00 | \$ 15,600.00 | \$ 42,392.29 | \$ 883,285.00 | \$ | \$ 940,000.00 | \$ 2,209,895.25 | \$ 1,770,535.92 |
| \$ | \$ | \$ 847,005.50 | \$ 267,838.00 | \$ | \$ | \$ 1,116,843.50 | \$ 959,076.71 |
| | | | | 2,330,254.57 | | 2,330,254.57 | 2,307,345.55 |
| | | | | (385,457.77) | | (385,457.77) | (261,627.84) |
| | | | 754,683.00 | | | 754,683.00 | 731,018.02 |
| | | 72,675.39 | 300,793.00 | | | 373,468.39 | 701,005.85 |
| | | | | | | 51,746.06 | 34,894.97 |
| | | | | | | 168,387.88 | 183,735.42 |
| \$ 1,640.00 | 3,335.46 | | | | | | |
| 2,956.60 | 35,162.26 | | | | | | |
| \$ 4,596.60 | \$ 38,497.72 | \$ 919,680.89 | \$ 1,325,314.00 | \$ 1,944,796.80 | \$ | \$ 4,409,925.63 | \$ 4,655,448.68 |
| \$ 14,956.60 | \$ 54,097.72 | \$ 962,073.18 | \$ 2,208,599.00 | \$ 1,944,796.80 | \$ 940,000.00 | \$ 6,619,820.88 | \$ 6,425,984.60 |

EXHIBIT B
BELKNAP COUNTY
Combined Statement of Revenues, Expenditures
and Changes in Fund Balances
All Governmental Fund Types for the Fiscal Year Ended
December 31, 1980

| | General | Capital Projects | TOTALS (memorandum only) | |
|--|-----------------------|----------------------|-----------------------------|------------------------|
| | | | 1980 | 1979 |
| <i>Revenues</i> | | | | |
| Taxes | \$2,325,862.00 | \$ | \$2,325,862.00 | \$2,111,760.00 |
| Charges For Services | 281,399.67 | | 281,399.67 | 292,997.50 |
| Intergovernmental | 184,850.75 | | 184,850.75 | 166,838.81 |
| Interest | 173,167.11 | 6,968.41 | 180,135.52 | 82,973.06 |
| Miscellaneous | 52,304.18 | | 52,304.18 | 35,242.54 |
| Serial Notes | | | 100,000.00 | |
| Total Revenues | \$3,017,583.71 | \$ 106,968.41 | \$3,124,552.12 | \$2,689,811.91 |
| <i>Expenditures</i> | | | | |
| <i>Current:</i> | | | | |
| General Government | \$ 691,772.68 | \$ | \$ 691,772.68 | \$ 631,561.86 |
| Public Safety | 897,191.06 | | 897,191.06 | 862,192.73 |
| Health | 59,103.00 | | 59,103.00 | 44,164.16 |
| Welfare | 459,832.39 | | 459,832.39 | 479,495.03 |
| Education | 69,892.00 | | 69,892.00 | 64,905.00 |
| Capital Outlay | 17,947.65 | | 17,947.65 | 89,850.89 |
| <i>Debt Service</i> | | | | |
| Principal | 90,000.00 | | 90,000.00 | 90,000.00 |
| Interest | 212,970.65 | | 212,970.65 | 153,133.03 |
| Total Expenditures | \$2,498,709.43 | \$ -0- | \$2,498,709.43 | \$2,415,302.70 |
| Excess of Revenues over Expenditures | \$ 518,874.28 | \$ 106,968.41 | \$ 625,842.69 | \$ 274,509.21 |
| <i>Other Financial Uses:</i> | | | | |
| <i>Transfers out to Quasi-Enterprise Fund:</i> | | | | |
| Operating Subsidy | \$ 380,365.05 | \$ | \$ 380,365.05 | \$ 376,069.52 |
| Plant Capital | 104,987.72 | 105,624.60 | 210,612.32 | 45,478.45 |
| Total Other Financial Uses | \$ 485,352.77 | \$ 105,624.60 | \$ 590,977.37 | \$ 421,547.97 |
| Excess of Revenues over (under) Expenditures and other uses | \$ 33,521.51 | \$ 1,343.81 | \$ 34,865.32 | (\$ 147,038.76) |
| <i>Fund Balances - Jan. 1</i> | <u>\$181,357.94</u> | <u>37,272.45</u> | <u>218,630.39</u> | <u>365,669.15</u> |
| <i>Fund Balances - Dec. 31</i> | \$ 214,879.45 | \$ 38,616.26 | \$ 253,495.71 | \$ 218,630.39 |

EXHIBIT C
BELKNAP COUNTY
Statement of General Fund Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual
For the Fiscal Years Ended December 31, 1980 and 1979 Actual

| | Budget | Actual | Variance Favorable (Unfavorable) | Actual Prior Year |
|---|-------------------|-------------------|--|-------------------------|
| <i>Revenues</i> | | | | |
| Taxes | \$2,325,862.00 | \$2,325,862.00 | \$ -0- | \$2,111,760.00 |
| Charges For Services | 292,422.00 | 281,399.67 | (11,022.33) | 292,997.50 |
| Intergovernmental | 184,850.75 | 184,850.75 | -0- | 166,838.81 |
| Interest | 125,000.00 | 173,167.11 | 48,167.11 | 80,356.29 |
| Miscellaneous | <u>47,515.00</u> | <u>52,304.18</u> | <u>4,789.18</u> | <u>35,242.54</u> |
| Total Revenues | \$2,975,649.75 | \$3,017,583.71 | \$ 41,933.76 | \$2,687,195.14 |
| <i>Expenditures</i> | | | | |
| <i>Current</i> | | | | |
| General Government | \$ 682,571.00 | \$ 691,772.68 | \$ (9,201.68) | \$ 631,561.86 |
| Public Safety | 940,389.00 | 897,191.06 | 43,197.94 | 862,192.73 |
| Health | 59,103.00 | 59,103.00 | -0- | 44,164.16 |
| Welfare | 392,987.00 | 459,832.39 | (66,845.39) | 479,495.03 |
| Education | 69,892.00 | 69,892.00 | -0- | 64,905.00 |
| Capital Outlay | 22,676.00 | 17,947.65 | 4,728.35 | 87,857.65 |
| <i>Debt Service:</i> | | | | |
| Principal Retirement | 90,000.00 | 90,000.00 | -0- | 90,000.00 |
| Interest | <u>212,673.00</u> | <u>212,970.65</u> | <u>(297.65)</u> | <u>153,133.03</u> |
| Total Expenditures | \$2,470,291.00 | \$2,498,709.43 | \$ (28,418.43) | \$2,413,309.46 |
| Excess of Revenues over (under) Expenditures | \$ 505,358.75 | \$ 518,874.28 | \$ 13,515.53 | \$ 273,885.68 |
| <i>Other Financing Uses:</i> | | | | |
| <i>Transfers out to the Quasi-Enterprise Fund</i> | | | | |
| Operating Subsidy | \$ 433,473.00 | \$ 380,365.05 | \$ 53,107.95 | \$ 376,069.52 |
| Plant Capital | <u>108,608.25</u> | <u>104,987.72</u> | <u>3,620.53</u> | <u>28,540.10</u> |
| Total Other Financing Uses | \$ 542,081.25 | \$ 485,352.07 | \$ 56,728.48 | \$ 404,609.62 |
| Excess of Revenues over (under) Expenditures and other uses | \$ (36,722.50) | \$ 33,521.51 | \$ 70,244.01 | \$(130,723.94) |
| <i>Fund Balances - Jan. 1</i> | <u>181,357.94</u> | <u>181,357.94</u> | <u>-0-</u> | <u>312,081.88</u> |
| <i>Fund Balances - Dec. 31</i> | \$ 144,635.44 | \$ 214,879.45 | \$ 70,244.01 | \$ 181,357.94 |

EXHIBIT D

BELKNAP COUNTY

Statement of Enterprise Fund Revenues, Expenses and Changes in
Retained Earnings (Gunstock Area Commission)
For the Fiscal Year Ended September 30

| | 1980 | 1979 |
|--|--------------|--------------|
| Operating Revenues | 707,889.00 | 1,132,085.54 |
| Cost of Operations | 605,104.00 | 714,411.49 |
| Gross Profit from Operations | 102,875.00 | 417,674.05 |
| General and Administrative | | |
| General | 260,800.00 | 274,996.18 |
| Administrative | 192,409.00 | 177,202.54 |
| <i>Total General And Administrative</i> | 453,209.00 | 452,198.72 |
| Income (loss) from Operations | (350,334.00) | (34,524.67) |
| Other Income (charges): | | |
| Interest Expense | (46,547.00) | (23,215.47) |
| Cash Short | (233.00) | (600.05) |
| Interest Income | 34,884.00 | 14,055.60 |
| Discounts earned | 2,894.00 | 3,562.36 |
| Gain on Sale of Fixed Assets | 349.00 | 11,002.33 |
| Gain (loss) on disposition of Fixed Assets | (6,215.00) | (8,636.13) |
| <i>Total Other Items (Net)</i> | (14,868.00) | (3,831.36) |
| Net Income (loss from Operations) | (365,202.00) | (38,356.03) |
| Operating Transfers In (Out): | | |
| To Capital Projects Fund | -0- | -0- |
| Excess of Operating Revenues | | |
| Over (Under) Operating Expenses | | |
| 2nd Transfers | (365,202.00) | (38,356.03) |
| Retained Earnings, October 1 | 665,995.00 | 704,351.25 |
| Retained Earnings, September 30 | 300,793.00 | 665,995.22 |

EXHIBIT E
BELKNAP COUNTY
Statement of Quasi-Enterprise Fund Revenues, Expenses and
Changes in Retained Earnings (Nursing Home)
For Fiscal Years Ended December 31, 1980 and 1979

| | 1980 | 1979 |
|---------------------------------------|--------------|--------------|
| <i>Operating Revenues</i> | | |
| Room Care | 1,033,996.87 | 866,368.94 |
| Other | 13,487.09 | 39,096.91 |
| | <hr/> | <hr/> |
| <i>Total Operating Revenues</i> | 1,047,483.96 | 905,465.85 |
| <i>Operating Expenditures</i> | | |
| Personal Services | 896,071.28 | 816,651.67 |
| Contracted Services | 9,292.04 | 9,823.82 |
| Social Security | 55,017.13 | 48,969.72 |
| Employee Benefits | 81,091.74 | 71,036.85 |
| Dietary | 124,119.21 | 116,695.59 |
| Medical | 41,487.12 | 42,108.92 |
| Laundry | 47,188.09 | 17,138.09 |
| Housekeeping | 10,036.27 | 9,090.85 |
| Maintenance and Operating | 17,916.96 | 17,649.63 |
| Heat, Light and Power | 66,706.14 | 57,688.64 |
| Insurance | 19,778.32 | 56,371.15 |
| General | 18,995.93 | 17,540.48 |
| | <hr/> | <hr/> |
| <i>Total Operating Expenses</i> | 1,387,700.23 | 1,280,765.41 |
| <i>Operating (Loss)</i> | (340,216.27) | (375,299.56) |
| <i>Operating Transfers in (Out):</i> | | |
| From General Fund - Operating Subsidy | 380,365.05 | 376,069.52 |
| To Plant Capital | (2,484.02) | (2,923.00) |
| <i>Excess of Operating Revenues</i> | | |
| Over (Under) Operating Expenses | 37,664.76 | (2,153.04) |
| 2nd Transfers | 35,010.63 | 37,163.67 |
| <i>Retained Earnings, January 1</i> | <hr/> | <hr/> |
| <i>Retained Earnings, December 31</i> | 72,675.39 | 35,010.63 |

EXHIBIT F
BELKNAP COUNTY
Statement of Changes in Financial Position of the Enterprise Fund
(Gunstock Area, Commission)
For the Fiscal Years Ended September 30

| | September 30 | |
|---|--------------|-------------|
| | 1980 | 1979 |
| <i>Sources of Funds:</i> | | |
| Net Income (loss) - Exhibit D | (365,202.00) | (38,356.03) |
| Add-Expenses not currently requiring the Outlay of working Capital | | |
| Depreciation | 181,462.00 | 178,950.23 |
| | (183,740.00) | 140,594.20 |
| <i>Funds Provided by Operations</i> | | |
| <i>Other Sources of Funds:</i> | | |
| Net Book Value of Assets disposed | 11,107.00 | 23,564.55 |
| Decrease in Funds escrowed for Capital Outlay Purposes | -0- | 200,000.00 |
| Decrease in Construction in Progress | -0- | 55,960.46 |
| Increase in Long-Term Borrowings | 390,000.00 | -0- |
| Increase in donated Capital & aid in Acquiring Fixed Assets: | | |
| Heritage Conservation and Recreation Service | 23,665.00 | 154,241.72 |
| S.E. Enterprises, Inc. | -0- | 12,000.00 |
| Advance Employee Premiums-Retirement Plan | .48 | |
| | 241,080.00 | 586,360.93 |
| <i>Total Funds Available</i> | | |
| <i>Application of Funds:</i> | | |
| Increase in Funds escrowed for Capital Outlay Purposes | 121,352.00 | None |
| <i>Increase in Fixed Assets:</i> | | |
| Purchase | 46,672.00 | 450,809.26 |
| Reclassified from Construction in Progress | 39,668.00 | 55,960.46 |
| Deposit on Equipment | 200.00 | |
| Increase in Construction in Progress | 35,235.00 | None |
| Decrease in Long-Term Liabilities | -0- | 77,250.00 |
| Portion of Net Income Accrued to Belknap County | -0- | -0- |
| Advance Employee Premiums-Retirement Plan | -0- | 214.73 |
| | 243,127.00 | 584,234.45 |
| <i>Total Funds Applied</i> | | |
| Net Increase (Decrease) | (2,047.00) | 2,126.48 |
| <i>Elements of Net Increase (Decrease)</i> | | |
| <i>in Working Capital:</i> | | |
| Cash on hand and in banks | 65,233.00 | (59,782.75) |
| Accrued Interest | 334.00 | (1,443.37) |
| Accounts Receivable | (41,848.00) | 44,150.76 |
| Inventories | (10,684.00) | 9,111.95 |
| Contingent Refundable Option - Land Purchase | -0- | (11,000.00) |
| Prepaid Items | (5,949.00) | 34,641.55 |

BELKNAP COUNTY

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| | | |
|---|-------------|-------------|
| Current Portion on Long-Term Liabilites | (22,750.00) | None |
| Accounts Payable | 39,865.00 | (21,742.32) |
| Accrued Expenses | 7,522.00 | (10,996.70) |
| Due Belknap County | -0- | 19,187.36 |
| Deferred Income | (33,770.00) | |

| | | |
|---|------------|----------|
| <i>Net Increase (Decrease) in working Capital</i> | (2,047.00) | 2,126.48 |
|---|------------|----------|

EXHIBIT G
BELKNAP COUNTY
Statement of Changes in Financial Position of the Quasi-Enterprise Fund
(Nursing Home)
For the Fiscal Years Ended December 31, 1980 and 1979

| | 1980 | 1979 |
|---|-------------|-------------|
| <i>Sources of Working Capital:</i> | | |
| <i>Operations:</i> | | |
| Excess of Revenues Over (Under) Expenditures and Other Sources - Exhibit E | 37,664.76 | (2,153.04) |
| Contributed Plant Equity - Exhibit J | 214,290.04 | 48,401.45 |
| | 251,954.80 | 46,248.41 |
| <i>Uses of Working Capital:</i> | | |
| Acquisition of Fixed Assets | 214,290.04 | 48,401.45 |
| | 37,664.76 | (2,153.04) |
| <i>Net Increase (Decrease) in Working Capital</i> | | |
| <i>Elements of Net Increase (Decrease)</i> | | |
| <i>In Working Capital:</i> | | |
| Cash | (24,477.64) | 9,141.23 |
| Receivables | 4,353.05 | 17,314.08 |
| Inventories | (854.02) | 102.92 |
| Accounts Payable | 7,185.89 | (21,061.41) |
| Accrued Liabilities | 51,457.48 | (7,649.86) |
| | 37,664.76 | (2,153.04) |
| <i>Net Increase (Decrease) in Working Capital</i> | | |

BELKNAP COUNTY**Notes to the Financial Statements
December 31, 1980 and 1979****Summary of Significant Accounting Policies****Principles of governmental accounting and financial reporting**

The financial presentations in this report reflect the application of accounting principles and financial reporting as presented in statements 1 and 2 issued by the National Council on Governmental Accounting (NCGA) in March, 1979. The pronouncement of this body are generally acknowledged as the authoritative statements on the application of generally accepted accounting principles (GAAP) to state and local governments. The Department of Revenue Administration mandates such application to local governments in New Hampshire. Such adherence assures that financial reports of governmental units will contain the same types of financial statements and disclosures, for the same categories and types of funds and account groups, based on the same measurement and classification criteria. Adherence is essential to assuring a reasonable degree of comparability among the financial reports of local governmental units.

Basis of accounting - governmental funds (general fund and capital projects funds)

Governmental fund revenues and expenditures are recognized on the modified accrual basis. Revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt.

Basis of accounting - proprietary funds (enterprise and quasi-enterprise funds)

Proprietary fund revenues and expenses are recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable; expenses are recognized in the period incurred, if measurable.

Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including

depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges (Gunstock Area Commission); or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and-or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes (Belknap County Nursing Home).

The Belknap County Nursing Home is presented as a quasi-business activity. Belknap County determines monthly the revenues earned and expenses incurred applicable to such facility. Fixed dollar budgets are legally adopted and are integrated into the accounting system.

It is not the intent of Belknap County that all costs (expenses, including depreciation) of providing the nursing services be recovered primarily through user charges. The services are available only to those meeting certain governmental eligibility requirements. In this respect, the activity differs from that of the private enterprise.

The physical facilities of this quasi-enterprise fund are accounted for in its financial statements at cost. Depreciation of fixed assets is calculated by allocating the cost over the estimated useful lives of the assets using the straight-line method. Depreciation expense, similar to interest expense, is not included as an operating cost. It is not anticipated that user charges applicable to eligible patients will provide for the recovery of the investment. Accumulated depreciation is provided for as a reduction in fund equity.

The operating deficits of the nursing facility are financed by operating subsidy transfers from the general fund. Indebtedness acquired to finance capital acquisitions at the nursing home is included in the general long-term debt account groups. Principal and interest thereon is provided from general fund taxation.

Basis of accounting - general fixed assets and general long-term debt account groups

The general fixed assets are accounted for at cost or, if the cost is not practicably determinable, at estimated cost. Depreciation expense on fixed assets is calculated by allocating the cost over the estimated useful lives of the assets using the straight-line method. Accumulated depreciation is provided for as a reduction in fund equity.

General long-term debt is the unmatured principal of bonds, warrants,

notes, or other forms of noncurrent or long-term general obligation indebtedness that is not a specific liability of any proprietary fund.

Method of accounting for operating transfers

Operating transfers are legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended such as transfers from the general fund to the capital projects fund or the quasi-enterprise fund (nursing facility).

Method of accounting for grants, entitlements and shared revenues

The basis of accounting is determined by the fund type in which such revenue transactions are recorded. Transactions accounted for in the general and capital projects governmental funds are recorded on the modified accrual basis. Grants, entitlements or shared revenues received for purposes normally financed through the general fund are accounted for within that fund. Such revenues allocated by the grantor solely for capital outlay purposes are accounted for in the capital projects fund.

Notes applicable to governmental funds, general fixed assets and general long-term debt account groups

Note 1 - Changes in general fixed assets

Changes for the year 1980 and 1979 are presented in schedule form and referenced to this note.

Note 2 - Changes in general long-term debt

Changes for the years 1980 and 1979 are presented in schedule form and referenced to this note.

Note 3 - Retirement plans

All permanent full-time employees of Belknap County could elect to join the State of New Hampshire Retirement System effective July 1, 1977. Employees hired subsequent to July 1, 1977 must enroll in the system after serving their probationary period. Approximately half of the employees elected to join.

The financing of the system is provided through both employee contributions and political subdivision and state employer contributions.

Employee contributions are based upon a percentage of compensation at a rate fixed by statute - voluntary additional contributions are permitted under defined circumstances. Employer (State or the political subdivision) contributions are based upon a percentage of compensation of participants for the recurring normal cost of the plan plus an amount which is applied as a reduction of the plan's unfunded accrued liability which is being amortized over a twenty year period beginning in 1973. Belknap County's portion of the unfunded accrued liability, the excess of vested benefits over plan assets at the actuarial valuation date, is not available for inclusion in this report. Such amount, however, does not represent a current demand upon the plan's resources as such **vested** benefits in the long-term course of the plan operation are anticipated to be disbursed over future years as retirement benefits to members.

One employee is a member of a group type of insured plan providing both an employee and employer contribution.

Note 4 - Undesignated general fund balance

General fund encumbrances are stated as a reservation of the fund balance. The "undesignated" portion of the fund is available for unrestricted use and is normally committed by Belknap County as estimated revenue for the subsequent year for the purpose of reducing such year's tax assessment.

Note 5 - Welfare expenditures

A significant portion of the \$66,800.00 excess of welfare expenditures over budget is attributable to the acceleration of billing by the State for Belknap County's share of old age assistance programs managed and disbursed by the State.

Note 6 - Contingent liabilities

Under the act providing for the creation of the Gunstock Area Commission to manage and operate the Belknap County owned recreational area, serial notes or bonds of such Commission are considered to be a pledge of the full faith and credit of the County of Belknap. The principal and interest on such obligations have been provided for from the revenues of the Commission since its creation began by an act of the New Hampshire Legislature in 1959.

Litigation

Three matters are pending: a wrongful death claim alleging negligence by the County, a petition by inmates to redress grievances at the Belknap County Jail alleging inadequate facilities and a suit by the State Employees' Association of New Hampshire, Inc. initiated on April 24, 1980 alleging that the County of Belknap elected to have its employees participate in the State Employees' Retirement System on March 21, 1946 but did not in fact, enroll newly hired employees until July 1, 1977. The latter suit seeks that the County fund both its employee contributions and its own contributions for each employee hired after July 1, 1946 until July 1, 1977.

The proceedings involved in these actions have not yet progressed beyond the early stages of discovery and motions to dismiss have been filed relative to the retirement plan matter. Although the outcome of such suits and claims cannot be predicted with certainty, the disposition thereof will not, in the opinion of County management, result in a material adverse effect on the financial position of Belknap County.

EXHIBIT H
BELKNAP COUNTY
Detailed Statement of General Fund Revenue, Expenditures and
Change in Fund Balance - Budget and Actual
For the Fiscal Years Ended December 31, 1980 and 1979

| | 1980 Budget | Actual | Variance Favorable (Unfavorable) | Actual Prior Years |
|------------------------------|----------------|----------------|--|--------------------------|
| <i>Revenue:</i> | | | | |
| <i>Taxes:</i> | | | | |
| Towns and city | \$2,325,862.00 | \$2,325,862.00 | \$ -0- | \$2,111,760.00 |
| <i>Charges For Services:</i> | | | | |
| Registry of Deeds | 130,000.00 | 110,266.82 | (19,733.18) | 133,824.53 |
| Sheriff's Department | 79,072.00 | 93,051.59 | 13,979.59 | 68,326.29 |
| Clerk of Court | 40,000.00 | 34,731.30 | (5,268.70) | 50,228.50 |
| Fire Dispatch | 43,350.00 | 43,349.96 | (.04) | 40,618.48 |
| Total | 292,422.00 | 281,399.67 | (11,022.33) | |
| <i>Intergovernmental</i> | | | | |
| Revenue Sharing | 184,850.75 | 184,850.75 | -0- | 155,258.00 |
| Capital Reserve | | -0- | -0- | |
| State and Federal Grants | | -0- | | 11,580.81 |
| Total | 184,850.75 | 184,850.75 | -0- | 166,838.81 |
| <i>Interest</i> | | | | |
| Investments | 125,000.00 | 173,167.11 | 48,167.11 | 79,181.57 |
| Late Taxes | | | | 1,174.72 |
| Total | 125,000.00 | 173,167.11 | 48,167.11 | 80,356.29 |
| <i>Miscellaneous</i> | | | | |
| Jail Receipts | 30,000.00 | 34,779.48 | 4,779.48 | 12,979.12 |
| Rent | 7,515.00 | 8,580.00 | 1,065.00 | 7,515.00 |
| Cruiser Trade in | | 250.00 | 250.00 | 2,570.00 |
| Miscellaneous | 10,000.00 | 8,694.70 | (1,305.30) | 12,178.42 |
| Total | 47,515.00 | 52,304.18 | 4,789.18 | 35,242.54 |
| <i>Total Revenues</i> | \$2,975,649.75 | \$3,017,583.71 | \$ 41,933.96 | \$2,687,195.14 |
| <i>Expenditures</i> | | | | |
| <i>General Government</i> | | | | |
| General administration | \$ 80,038.00 | \$ 77,603.48 | \$ 2,434.52 | \$ 75,273.36 |
| County Attorney | 34,114.00 | 33,126.24 | 987.76 | 34,168.12 |
| Superior Court | 336,042.00 | 340,436.55 | (4,394.55) | 292,877.77 |
| Registry of Deeds | 103,921.00 | 96,213.46 | 7,707.54 | 95,146.81 |
| Courthouse Maintenance | 92,253.00 | 82,697.66 | 9,555.34 | 88,031.25 |
| Registry of Probate | 15,203.00 | 7,543.74 | 7,659.26 | 7,115.78 |

| | | | | |
|----------------------------|-------------------|-------------------|--------------------|-------------------|
| Contingency | | 34,801.09 | (34,801.09) | 20,905.09 |
| Unemployment insurance | 12,000.00 | 12,115.74 | (115.74) | 10,535.96 |
| County Delegation | 6,500.00 | 5,766.17 | 733.83 | 5,349.72 |
| Legal Fees | 2,500.00 | 1,468.55 | 1,031.45 | 2,158.00 |
| Total | 682,571.00 | 691,772.68 | (9,201.68) | 631,561.86 |
| Public Safety: | | | | |
| Sheriff's Department | 386,244.00 | 376,994.14 | 9,249.86 | 389,777.97 |
| County Jail | 391,177.00 | 357,228.92 | 33,948.08 | 325,459.76 |
| Lakes Region Fire | | | | |
| Dispatch Center | 127,618.00 | 127,618.00 | -0- | 123,955.00 |
| Laconia Airport Authority | 20,000.00 | 20,000.00 | -0- | 23,000.00 |
| Winnisquam Fire | | | | |
| Department | 10,000.00 | 10,000.00 | -0- | |
| Community Action | | | | |
| Programs - | | | | |
| Transportation | 5,350.00 | 5,350.00 | -0- | |
| Total | 940,389.00 | 897,191.06 | 43,197.94 | 862,192.73 |
| Health: | | | | |
| Lakes Region Mental | | | | |
| Health Center | 46,000.00 | 46,000.00 | -0- | 38,000.00 |
| Medical Referees | 8,400.00 | 8,400.00 | -0- | 6,164.16 |
| Community Action - | | | | |
| Family Plannig | 4,703.00 | 4,703.00 | -0- | |
| Total | 59,103.00 | 59,103.00 | -0- | 44,164.16 |
| Welfare: | | | | |
| Welfare Assistance | 366,114.00 | 432,959.39 | (66,845.39) | 458,195.03 |
| Community Action - | | | | |
| Meals on Wheels | 14,973.00 | 14,973.00 | -0- | 13,800.00 |
| Twin Rivers Human | | | | |
| Services | 11,900.00 | 11,900.00 | -0- | 7,500.00 |
| Total | 392,987.00 | 459,832.39 | (66,845.39) | 479,495.03 |
| Education: | | | | |
| County Co-operative | | | | |
| Extension Service | 64,592.00 | 64,592.00 | -0- | 60,537.00 |
| Soil Conservation Service | 5,300.00 | 5,300.00 | -0- | 4,368.00 |
| Total | 69,892.00 | 69,892.00 | -0- | 64,905.00 |
| Capital Outlay: | | | | |
| County Jail | 17,676.09 | 13,217.72 | 630.09 | 37,835.92 |
| Sheriff's Department | 1,000.00 | 729.93 | 270.07 | 35,409.01 |
| Registry of Deeds | | | | 9,060.14 |
| Courthouse | 4,000.00 | 4,000.00 | -0- | 3,823.78 |
| Commissioner's office | | | | 200.00 |
| County Attorney | | | | 755.30 |
| County Welfare | | | | 293.50 |

| | | | | |
|--|----------------|----------------|----------------|-----------------|
| Registry of Probate | | | | 480.00 |
| Total | 22,676.00 | 17,947.65 | 4,728.35 | 87,857.65 |
| Principal Retirement: | | | | |
| Courthouse improvements | 50,000.00 | 50,000.00 | -0- | 50,000.00 |
| Jail addition | 25,000.00 | 25,000.00 | -0- | 25,000.00 |
| Courthouse wing | 15,000.00 | 15,000.00 | -0- | 15,000.00 |
| Total | 90,000.00 | 90,000.00 | | 90,000.00 |
| Interest: | | | | |
| Courthouse improvements | 55,600.00 | 55,600.00 | -0- | 59,075.00 |
| Jail addition | 3,313.00 | 3,312.50 | .50 | 4,375.00 |
| County Home wing | 1,760.00 | 1,760.00 | -0- | 2,240.00 |
| Revenue Anticipation Notes | 152,000.00 | 152,298.15 | (298.15) | 87,443.03 |
| Total | 212,673.00 | 212,970.65 | (297.65) | 153,133.03 |
| <i>Total Expenditures</i> | \$2,470,291.00 | \$2,498,709.43 | (\$ 28,418.43) | \$2,413,309.46 |
| <i>Excess of Revenues over (under) Expenditures</i> | 505,358.75 | 518,874.28 | 13,515.53 | 273,885.68 |
| <i>Other Financing Uses:</i> | | | | |
| Transfers out to the quasi- enterprise fund | 542,081.25 | 485,352.77 | 56,728.48 | 404,609.62 |
| <i>Excess of Revenues over (under) Expenditures and other uses</i> | (\$ 36,722.50) | \$ 33,521.51 | \$ 70,244.01 | (\$ 130,723.94) |
| <i>Fund Balance - January 1</i> | 181,357.94 | 181,357.94 | -0- | 312,081.88 |
| <i>Fund Balance - December 31</i> | \$ 144,635.44 | \$ 214,879.45 | \$ 70,244.01 | \$ 181,357.94 |

EXHIBIT I
BELKNAP COUNTY
Detail Statement of Quasi-Enterprise Fund Revenues, Expenses and
Changes in Retained Earnings - Budget and Actual
For the Fiscal Year Ended December 31

| | Budget | Actual | Variance Favorable (Unfavorbl) | Actual Prior Years |
|--|-----------------------|-----------------------|--------------------------------------|--------------------------|
| <i>Revenues:</i> | | | | |
| Room Care | \$1,006,894.00 | \$1,033,996.87 | \$ 27,102.87 | \$ 866,368.94 |
| Other | <u>48,700.00</u> | <u>13,487.09</u> | <u>4,787.09</u> | <u>39,096.91</u> |
| <i>Total Revenues</i> | <u>\$1,055,594.00</u> | <u>\$1,047,483.96</u> | (\$ 8,110.04) | \$ 905,465.85 |
| <i>Expenditures</i> | | | | |
| <i>Current</i> | | | | |
| Administration | \$ 264,008.00 | \$ 245,087.51 | \$ 18,920.49 | \$ 259,689.72 |
| Dietary | 262,723.00 | 246,073.96 | 16,649.04 | 225,876.55 |
| Nursing | 581,276.00 | 549,476.34 | 31,799.66 | 468,641.53 |
| Property & related expense | 137,522.00 | 120,116.16 | 17,405.84 | 111,504.47 |
| Laundry and Linen | 68,510.00 | 65,854.51 | 2,655.49 | 52,071.52 |
| Housekeeping | 72,008.00 | 71,247.81 | 760.19 | 63,804.73 |
| Physician and pharmacy Activities and physical therapy | 38,650.00 | 32,983.58 | 5,666.42 | 33,243.61 |
| Special Services | 49,290.00 | 45,303.23 | 3,986.77 | 31,684.27 |
| | <u>15,080.00</u> | <u>14,041.15</u> | <u>1,038.85</u> | <u>37,172.01</u> |
| <i>Total Expenditures</i> | <u>\$1,489,067.00</u> | <u>\$1,390,184.25</u> | \$ 98,882.75 | \$1,283,688.41 |
| Excess of Revenues over (under) expenditures | \$ 433,473.00 | \$ 342,700.29 | \$ 90,772.71 | \$ 378,222.56 |
| <i>Other Financing Sources:</i> | | | | |
| Operating Transfers in | <u>433,473.00</u> | <u>380,365.05</u> | <u>53,107.95</u> | <u>376,069.52</u> |
| Excess of Revenues over (under) Expenditures and Other Sources | \$ -0- | \$ 37,664.76 | \$ 37,664.76 | (\$ 2,153.04) |
| <i>Retained Earnings - Jan. 1</i> | <u>35,010.63</u> | <u>35,010.63</u> | <u>-0-</u> | <u>37,163.67</u> |
| <i>Retained Earnings - Dec. 31</i> | \$ 35,010.63 | \$ 72,675.39 | \$ 37,664.76 | 35,010.63 |

EXHIBIT J
BELKNAP COUNTY
Statement of Changes in Plant Capital of the Quasi-Enterprise Fund
(Nursing Home)

For the Fiscal Years Ended December 31, 1979 and 1980

| | County | | | Sources | | | Revenue Sharing Funds | Capital Building Funds | Anti Recession Funds |
|---------------------------------|------------|---------------|----------------------|-----------------------|-----------------------|------------------------|-----------------------|------------------------|----------------------|
| | Bond Funds | General Funds | County General Funds | Capital Reserve Funds | Revenue Sharing Funds | Capital Building Funds | | | |
| Total | | | | | | | | | |
| Plant Capital - January 1, | 689,964.43 | 487,957.20 | 101,198.34 | 2,508.08 | 96,258.01 | 1,941.90 | | | |
| Add - Purchases of Fixed Assets | 48,401.45 | None | 2,923.00 | 16,938.35 | 28,540.10 | None | | | |
| Less - Depreciation | 49,025.77 | 14,304.09 | 22,783.49 | 730.44 | 11,003.35 | 204.40 | | | |
| Plant Capital - December 31, | 689,239.11 | 473,653.11 | 81,337.85 | 18,715.99 | 113,794.76 | 1,737.40 | | | |
| Add - Purchases of Fixed Assets | 214,290.04 | None | 3,677.72 | 7,264.60 | 104,997.72 | None | 98,360.00 | | |
| Less - Depreciation | 56,523.65 | 14,521.32 | 22,967.38 | 766.76 | 18,063.79 | 204.40 | | | |
| Plant Capital - December 31, | 847,005.50 | 459,131.79 | 62,048.19 | 25,213.83 | 200,718.69 | 98,360.00 | | | 1,533.00 |

EXHIBIT K
BELKNAP COUNTY
Analysis of Revenue Sharing Expenditures and Appropriations
December 31, 1980

| | Carry-over | 1980 | | Balance |
|-----------------------|--------------------|---------------------|--------------------|---------------------|
| | Appropriated | Returned | Expended | |
| <i>Court House</i> | | | | |
| Additions | \$ 1,205.07 | \$ | \$ | \$ 1,205.07 |
| Debt | | 90,000.00 | 90,000.00 | -0- |
| Xerox Copier | 1,982.17 | 1,982.17 | | -0- |
| Boiler Conversion | 4,000.00 | | 4,000.00 | -0- |
| Unemployment Ins. | 1,464.04 | 289.10 | 1,174.94 | -0- |
| Misc. Repairs | 130.84 | | | 130.84 |
| | <u>8,782.12</u> | <u>90,000.00</u> | <u>2,271.27</u> | <u>95,174.94</u> |
| | | | | 1,335.91 |
| <i>Sheriff's</i> | | | | |
| Equipment | 264.16 | | | 264.16 |
| Typewriter | | 1,000.00 | 729.93 | -0- |
| | <u>264.16</u> | <u>1,000.00</u> | <u>729.93</u> | <u>264.16</u> |
| <i>Jail</i> | | | | |
| Suppl. to EDA Grant | 2,676.09 | | 2,046.00 | 630.09 |
| Equipment | 33.25 | | | 33.25 |
| TV Monitoring Equip. | | 15,000.00 | 11,171.72 | 3,828.28 |
| | <u>2,709.34</u> | <u>15,000.00</u> | <u>13,217.72</u> | <u>4,491.62</u> |
| <i>County Home</i> | | | | |
| Research Committee | 960.40 | | | 960.40 |
| Equipment | 608.25 | | 220.34 | 387.88 |
| Master Plan | 1,000.00 | | 824.03 | 175.97 |
| Chimney Repair | 800.00 | 800.00 | | |
| Ovens | | 5,000.00 | 4,922.90 | -0- |
| Insulation & windows | | 45,000.00 | 45,000.00 | -0- |
| Soil Conservation | | 10,000.00 | 7,119.88 | 2,880.12 |
| Boiler Room | | 47,000.00 | 46,900.50 | 99.50 |
| | <u>6,568.65</u> | <u>107,000.00</u> | <u>877.10</u> | <u>104,987.68</u> |
| | | | | 4,503.87 |
| <i>Outside</i> | | | | |
| CAP-Family Planning | 4,703.00 | 4,145.00 | 4,703.00 | 4,145.00 |
| Winnisquam Fire Dept. | 10,000.00 | | 10,000.00 | -0- |
| Mental Health Assoc. | | 46,000.00 | 46,000.00 | -0- |
| Airport Authority | | 20,000.00 | 20,000.00 | -0- |
| Twin Rivers | | 11,900.00 | 11,900.00 | -0- |
| CAP-Transportation | | 5,350.00 | 5,350.00 | -0- |
| CAP-Meals on wheels | | 14,973.00 | 14,973.00 | -0- |
| | <u>14,703.00</u> | <u>102,368.00</u> | <u>112,926.00</u> | <u>4,145.00</u> |
| Total | \$29,827.27 | \$315,368.00 | \$ 3,418.44 | \$327,036.27 |
| | | | | \$ 14,740.56 |

EXHIBIT L
BELKNAP COUNTY
Analysis of Anti-Recession Expenditures
December 31, 1980

| | 1980 | | | Balance |
|--------------------|-----------------|------------|----------|-----------------|
| | Carry-over | Appropri'd | Returned | |
| <i>Court House</i> | | | | |
| Misc. Repairs | \$365.92 | \$ | \$ | \$ |
| | | | | \$365.92 |
| <i>Sheriff</i> | | | | |
| Radio Equip. | 130.00 | | | 130.00 |
| TV Monitoring | 268.05 | | | 268.05 |
| | <u>398.05</u> | | | <u>398.05</u> |
| <i>County Home</i> | | | | |
| Gas Pump | 10.00 | | | 10.00 |
| | <u>10.00</u> | | | <u>10.00</u> |
| Total | \$773.97 | | | \$773.97 |

EXHIBIT M
BELKNAP COUNTY
Analysis of Capital Reserve Fund Expenditures
December 31, 1980

| | 1980 | | | Balance |
|--------------------|-------------------|-------------------|-------------------|-------------------|
| | Carry-over | Appropri'd | Returned | |
| <i>Jail</i> | | | | |
| Heating System | \$ 785.00 | \$ | \$ | \$ |
| Classroom wall | 6.76 | | | 6.76 |
| | <u>791.76</u> | | | <u>791.76</u> |
| <i>County Home</i> | | | | |
| Heating System | 1,500.00 | | 1,500.00 | -0- |
| Nurse Call System | 1,338.65 | | 1,338.65 | |
| Dryer Repair | | 1,500.00 | 165.40 | 1,334.60 |
| Windows | | 6,000.00 | | 5,240.00 |
| Drapes | | 1,000.00 | | 890.00 |
| | <u>2,838.65</u> | <u>8,500.00</u> | <u>3,004.05</u> | <u>7,464.60</u> |
| Total | \$3,630.41 | \$8,500.00 | \$3,004.05 | \$7,464.60 |
| | | | | \$1,661.76 |

EXHIBIT N
BELKNAP COUNTY
Analysis of Capital Building Fund Expenditures
December 31, 1980

| | | ————— 1980 ————— | | | |
|----------------------|------------|------------------|----------|--------------|-------------|
| | Carry-over | Appropri'd | Returned | Expended | Balance |
| <i>County Home</i> | | | | | |
| Boiler Room Addition | \$ | \$100,000.00 | \$ | \$ 98,360.00 | \$ 1,640.00 |

EXHIBIT P
BELKNAP COUNTY
Analysis of Capital Fund Expenditures
December 31, 1980

| | | ————— 1980 ————— | | | |
|----------------------|------------|------------------|----------|----------|---------|
| | Carry-over | Appropri'd | Returned | Expended | Balance |
| <i>County Home</i> | | | | | |
| Phys. Therapy Equip. | \$33.70 | \$ | \$ | \$ | \$33.70 |

BELKNAP COUNTY

**Changes in General Fixed Assets For the Years 1980 and 1979
(by investment source and exclusive of depreciation) (Note 1)**

| | Totals | County Bond Funds | Revenue Sharing Funds | County General Funds | Anti- Recession Funds | Capital Reserve Funds | EDA Project Grant | Misc. Grants |
|--|--------------|----------------------|-----------------------------|----------------------------|-----------------------------|-----------------------------|-------------------------|-----------------|
| Total Investment in General Fixed Assets, January 1, 1978 | 2,226,444.66 | 1,265,120.00 | 485,233.12 | 246,543.34 | 4,429.00 | 11,119.20 | 214,000.00 | None |
| Add - Purchase of Fixed Assets- | 89,850.89 | None | 64,408.49 | 4,996.11 | 3,508.43 | 1,993.24 | None | 14,944.62 |
| Less - Fixed Assets disposed - | 8,950.00 | None | None | 8,950.00 | None | None | None | None |
| Total Investment in General Fixed Assets, December 31, 1979 | 2,307,345.55 | 1,265,120.00 | 549,641.61 | 242,589.45 | 7,937.43 | 13,112.44 | 214,000.00 | 14,944.62 |
| Add - Purchase of Fixed Assets- | 22,908.72 | None | 17,947.65 | 4,961.37 | None | None | None | None |
| Less - Fixed Assets disposed- | None | None | None | None | None | None | None | None |
| Total Investment in General Fixed Assets, December 31, 1980 | 2,330,254.57 | 1,265,120.00 | 567,589.25 | 247,550.82 | 7,937.43 | 13,112.44 | 214,000.00 | 14,944.62 |

BELKNAP COUNTY
Changes in General Long-Term Debt
For the Year 1980 and 1981 (Note 2)

| | 1980 | 1979 |
|---|------------|--------------|
| <i>Debt Balance, January 1,</i> | 930,000.00 | 1,020,000.00 |
| Payment thereon to be provided from Future General Funds Taxation Revenue | | |
| Bond Issued dated November 1, 1964 Original amount \$280,000.00 interest rate 3.20% , proceeds used for new wing at County Nursing Facility | | |
| Principal Balance Due January 1, | 55,000.00 | 70,000.00 |
| Principal Paid | 15,000.00 | 15,000.00 |
| | <hr/> | <hr/> |
| Principal Balance Due December 31, | 40,000.00 | 55,000.00 |
| | <hr/> | <hr/> |
| Bond Issue dated August 1, 1975. Original Amount \$1,000,000. interest rate 6.95% , Proceeds For Court House Improvement Project. | | |
| Principal Balance Due January 1, | 800,000.00 | 850,000.00 |
| Principal Paid | 50,000.00 | 50,000.00 |
| | <hr/> | <hr/> |
| Principal Balance Due December 31, | 750,000.00 | 800,000.00 |
| | <hr/> | <hr/> |
| Long-Term Notes, Dated September 5, 1972, Original Amount \$234,950. Interest Rates 3.80% , 4.25% , 4.50% , Proceeds Used For Addition To Jail | | |
| Principal Balance Due January 1, | 75,000.00 | 100,000.00 |
| Principal Paid | 25,000.00 | 25,000.00 |
| | <hr/> | <hr/> |
| Principal Balance Due December 31, | 50,000.00 | 75,000.00 |
| | <hr/> | <hr/> |
| Long-Term Notes, Dated June 20, 1981 Original Amount \$100,000. Interest Rate 5.74% , Proceeds Used For Boiler Room Addition to Nursing Home | | |
| Principal Balance Due January 1, | -0- | -0- |

| | | |
|------------------------------------|-------------------|-------------------|
| Principal Paid | -0- | -0- |
| Principal Balance Due December 31, | 100,000.00 | -0- |
| Total Balance Due December 31, | <u>940,000.00</u> | <u>930,000.00</u> |

BELKNAP COUNTY
Comparative Schedule of Notes and Bonds Payable of the Enterprise Fund
 (Gunstock Area Commission)
 As of September 30, 1980 and 1979

| | September 30, 1980 | | September 30, 1979 | |
|--|--------------------|------------|--------------------|------------|
| | Short-Term | Long-Term | Short-Term | Long-Term |
| | Portion | Portion | Portion | Portion |
| Total | Total | Total | Total | Total |
| <i>Twenty-year Coupon Bonds:</i> | | | | |
| 3.3% dated July 1, 1964 | 60,000.00 | 15,000.00 | 45,000.00 | 75,000.00 |
| 3.5% dated February 15, 1962 | 20,000.00 | 10,000.00 | 10,000.00 | 30,000.00 |
| <i>Fifteen Year Serial Bonds:</i> | | | | |
| 6.0% dated September 21, 1970 | -0- | -0- | -0- | -0- |
| 6.25% dated September 21, 1970 | 100,000.00 | 20,000.00 | 80,000.00 | 100,000.00 |
| <i>Ten Year Serial Notes-Laconia</i> | | | | |
| Peoples National Bank: | | | | |
| 6.75% dated August 2, 1970 | -0- | -0- | -0- | -0- |
| 7.00% dated January 28, 1980 | 300,000.00 | 30,000.00 | 270,000.00 | 7,250.00 |
| | | | -0- | -0- |
| <i>Eight Year Serial Notes-Laconia</i> | | | | |
| Peoples National Bank: | | | | |
| 4.88% dated September 1, 1978 | 150,000.00 | 25,000.00 | 125,000.00 | 175,000.00 |
| <i>Fifteen Year Serial Notes-Laconia</i> | | | | |
| Peoples National Bank: | | | | |
| 6.49% dated October 1, 1979 | 190,000.00 | -0- | 190,000.00 | -0- |
| Exhibit A | 820,000.00 | 100,000.00 | 720,000.00 | 407,250.00 |
| | | | -0- | -0- |
| | | | 77,250.00 | 330,000.00 |

BELKNAP COUNTY
Notes to the Financial Statements
September 30, 1980 and 1979

Notes Applicable to Proprietary Funds

Enterprise Fund (Gunstock Area Commission)

The Gunstock Area Commission was incorporated as a body politic and an agency of the County of Belknap by Act of the New Hampshire General Court, effective September 15, 1959, to provide for the operation and maintenance of the former Belknap County Recreational Area. The Commission is authorized to borrow funds to accomplish its purposes upon approval by the County Convention and its serial notes or bonds shall be payable from its revenue and be considered to be a pledge of the full faith and credit of the County of Belknap.

Significant Accounting Policies:

Accounting Method

Assets, liabilities, income and expense are reflected under the accrual method of accounting.

Inventories

Merchandise available for sale is valued at the lower of cost (under the first-in, first-out method), or market.

Prepaid Repair Parts

Major repair parts are valued at cost under the specific identification method.

Replacement parts and supplies are valued at cost under the first-in, first-out method (FIFO).

Property and Equipment

Property and equipment are carried at cost. When retired, sold, or otherwise disposed of, the related carrying cost and accumulated depreciation are removed from the respective accounts and the net difference, if any, less any amount realized from disposition, is reflected in

earnings.

Depreciation of property and equipment is computed on the straight-line method over the estimated useful lives of the assets as follows:

| | Life - Years |
|-----------------------------|--------------|
| Roads and Parking Area | 5 - 20 |
| Buildings and Improvements | 5 - 33 |
| Tows and Lifts | 8 - 20 |
| Mobile Equipment | 4 - 10 |
| Restaurant Equipment | 4 - 10 |
| Office Equipment | 5 - 10 |
| Sewerage Modification | 20 - 33 |
| Other Equipment | 3 - 15 |
| Camping Equipment | 4 - 10 |
| Swimming Pool and Equipment | 20 |
| Ski Shop Equipment | 3 - 5 |

GUNSTOCK AREA COMMISSION

**Notes to the Financial Statements
September 30, 1980 and 1979**

Specific Notes:

Note 1 - Accounts Receivable:

September 30

1980 1979

Heritage Conservation and Recreation

Service - Project No. 5

\$ 2,021 \$44,296

Other

2,782 2,355

\$ 4,803 \$46,651

Note 2 - Prepaid Items:

September 30

1980 1979

Insurance

\$28,992 \$37,580

Real estate taxes - Town of Gilford, N.H.

3,293 3,293

Supplies

3,354 3,817

Advertising

1,991 6,641

Trams and tow repair parts

22,342 23,382

Mobile equipment repair parts

32,993 24,201

\$92,965 \$98,914

Note 3 - Accrued Expenses :**September 30**

| | 1980 | 1979 |
|-------------------|----------|----------|
| Payroll | \$ 1,788 | \$ 5,781 |
| Payroll Taxes | 3,876 | 10,643 |
| Real Estate Taxes | 6,586 | 6,586 |
| Interest | 4,988 | 1,750 |
| | \$17,238 | \$24,760 |

Note 4:

The Gunstock Area Commission was granted Federal matching funds from the Heritage Conservation and Recreation Service (formerly the Bureau of Outdoor Recreation) to assist in the construction and acquisition of certain capital improvements to skiing facilities, camping sites, sewerage improvements, etc. The total approved cost of this program designated as Project No. 5 (the grant period for which terminated on December 31, 1979) was \$344,000. The Service, through a program administered by the State of New Hampshire, Department of Resources and Economic Development, funded fifty percent of the approved gross cost.

During the fiscal years ended September 30, 1980 and 1979, total construction work for Project No. 5 items amounted to \$46,963.88 and \$136,648.75 respectively.

Note 5:

On September 1, 1978, the Gunstock Area Commission issued eight-year serial notes and borrowed \$200,000. The purpose of this borrowing was the purchase of 445 acres of land adjoining the Gunstock Area (acquired on April 5, 1979) and the rebuilding of an interceptor sewer line (completed as of September 30, 1979).

After completion of these two projects, there were funds remaining from the notes issued. This resulted from: 1) completion of the sewer project at a cost much less than original estimates and 2) the receipt of Federal funds under Project No. 5 (HCRS) as explained in Note 4 above.

On September 23, 1980, members of the Gunstock Area Commission met with the Belknap County Delegation and requested that the remaining funds be applied to other property improvements that had been completed at the Gunstock Area. As of the date of this report, no final decision has been communicated to the Commission.

Note 6:

On October 1, 1979, the Gunstock Area Commission issued fifteen-year serial notes, as authorized by the Belknap County Delegation on September 4, 1979, and the Commission borrowed \$200,000. for:

1) Extension of an existing lift and replacement of a rope tow, \$155,000; and

2) Completion of burying all utility lines within the base area, \$45,000 (part of HCRS Project No. 5, see Note 4).

As of September 30, 1980, the total net costs incurred for these two projects were \$78,648. (\$102,905 less matching funds received of \$24,257). The \$121,352 remaining proceeds from this borrowing are reported as restricted on the balance sheet.

No current liability is reported on Schedule A-2 for these notes because the payment of \$10,000 principal due on October 1, 1980 was recorded and the check transmitted to the bank on September 29, 1980.

Note 7:

On January 28, 1980, the Belknap County Delegation authorized the issuance of ten-year serial notes for the borrowing of \$300,000 to be used "to cover the costs of operation of the Gunstock Area" (i.e., working capital).

Ten-year notes were issued on January 28, 1980 at an interest rate of 7.00 percent with principal in the amount of \$30,000 payable on January 28, 1981 and on the same date each year through January 28, 1990.

Note 8:

Trams and Tows - Summer: No lifts were operated during the summer of 1980.

Note 9:

Effective April 1, 1973, Gunstock Area Commission entered into a comprehensive prototype of insured pension trust agreement (money purchase plan). The plan provides for participation by all full-time employees with three years service, with no minimum entry age, and a

maximum entry age of 55. Money purchase contributions are set at 10 percent of salary. Contributions are made at a rate of 7 percent by employer and 3 percent by employees. Prior service is not funded. The normal retirement benefit basic settlement is a life annuity with payments guaranteed for 10 years. Employee contributions are fully vested, and vesting in employer contributions are provided for on a 15 year sliding scale.

Note 10:

During this fiscal year ended September 30, 1980, an employee with no vested interest in employer contributions terminated his employment. The cash value attributable to the employer contributions on behalf of this employee has been used to reduce expense for the current year. The expense for the year was \$10,771.17 less the net termination value of \$1,664.50.

A Declaration of Congratulations

WHEREAS, twelve groups of homemakers throughout Belknap County, ages 18 to 82 have joined together in the study of art; and

WHEREAS, the Belknap County Cooperative Extension Service has organized on local levels with volunteer leaders; and

WHEREAS, classes in art sponsored by the Belknap County Cooperative Extension Service has enriched the lives of many Belknap County residents; and

WHEREAS, the Belknap Mill provides a place for participants to display their skills and talents; and

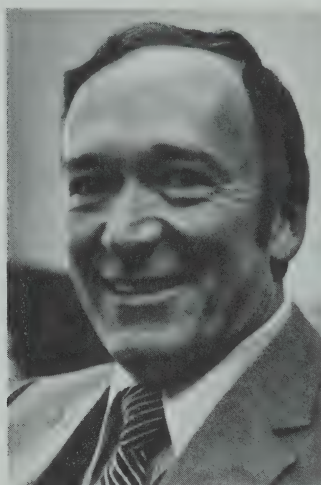
WHEREAS, the public is invited to view the exquisite art work on display.

THEN, THEREFORE, we, BRADBURY E. SPRAGUE, NORMAN C. MARSH, and EDWIN I. CHERTOK, Commissioners for the County of Belknap, congratulate the Belknap County Cooperative Extension Service and the participants of the program for their success and urge all who are interested to attend the Second Annual "Spotlighting Extension Homemakers Art" program to be held May 5th through May 9th, 1980.

We do, hereby, set our hands and cause the Seal of the County of Belknap, New Hampshire, to be affixed this 23rd day of April in the year of our Lord, A.D., Nineteen Hundred and Eighty and in the Independence of the United States of America the Two Hundred and Fourth.

BRADBURY E. SPRAGUE
NORMAN C. MARSH
EDWIN I. CHERTOK
Belknap County Commissioners

Belknap County Nursing Home



Richard D. Hamel

To the Honorable Commissioners of Belknap County:

I am pleased to submit the annual report for the Nursing Home, because again we have witnessed progressive steps and changes which are beneficial to the Home and in turn to the County.

The major change was the new addition to our building that provided us with a new heating plant and larger work space in our Dietary Department. The three old boilers have been replaced by two gas-oil fired boilers which have much greater efficiency and reliability, and will provide long term energy and dollar savings. The old boiler-room has given us some much needed maintenance work and storage space.

Other energy and cost saving changes included the insulation of the ceilings and the replacement of all our windows with new thermal glass windows.

Another project completed during the year was the leveling of some 15 acres of land which is being prepared for possible future use in growing some of our own food supplies. The major benefit of the project, however, was the filling in of a pond on the property which eliminated a safety hazard

for the young children of the neighborhood.

As progress continues we never lose sight of our primary purpose of providing our elderly residents with the best possible environment and nursing care. That this goal is being met is witnessed by the favorable inspections we have experienced throughout the year, and from the kudos we continue to receive from many different sources throughout the County and State.

It is especially pleasing to recognize that progress is being achieved while cost containment goals are also being met. This is visible by the fact that operating expenses for the Home was \$100,000 less than expected in 1980, and during periods of high inflation the County monies requested to operate the Home have been reduced each of the last two years.

For these accomplishments many thanks must go to a dedicated staff, the County Commissioners, and the many involved in contributing efforts to our Nursing Home. And certainly we wish to again thank the physicians, the clergy, community businesses, fraternal organizations and private individuals who continue to share time and provide our residents with service, attention and love.

Together we look to the future with still more progressive changes in mind, in order to better serve the County, and always to care for people with people who care.

Respectfully submitted,
Richard J. Hamel, Administrator

Belknap County Jail



Thomas N. Myatt

To the Honorable Commissioners of Belknap County:

The following report of activities at the Belknap County Jail and House of Correction is submitted.

The House of Correction and Jail continue to house a very diverse population.

Adult males 699
Adult females 63

Male Juveniles 41
Female Juveniles 4

We are pleased that the juvenile population has again dropped, but deinstitutionalization efforts at the Youth Development Center could result in an increasing burden in 1981.

Jail conditions continue to concern us. It is a credit to the administration and staff that we have been able to "make do" with our jail facility. We should begin planning efforts to address the current inadequacies. These include unacceptable cell size and the lack of dining or recreation facilities. Planning and discussions now could save the County money and Federal Court action. That will result if we sit back and let events dictate our actions. I consider this a most critical area of concern.

We regret the loss of two employees this year. Officer Donald Lance, who accepted a position with the Gilford Police Department and Mr. David

Ambrose, our staff psychologist, accepted a position in Montana with the Federal Government.

Respectfully submitted,
 Thomas N. Myatt
 Superintendent

Note: The actual number of bookings is 1,128. Many of the people were booked in more than once.

**FACT SHEET
 BELKNAP COUNTY HOUSE OF CORRECTION AND JAIL
 POPULATION 1980**

| | | | |
|--|--------------|-------------------------------|--------|
| House of Correction daily average | | | 15.17 |
| Jail daily average | | | 18.07 |
| | | | 33.24 |
| | | | |
| Average Juvenile population daily | | | 1.34 |
| Average Female population daily | | | 2.33 |
| | | | |
| Total sentences | 99 | Average number of days served | 65.65 |
| Total Jailed | 1,029 | Average number of days served | 6.41 |
| | Total Booked | | 1,128 |
| | | | |
| Days served in House of Correction | | | 5,539 |
| Days served in Jail | | | 6,599 |
| | | | 12,138 |
| | | | |
| Average age of Juvenile, male and female | | | 16.37 |
| Average age of all males | | | 24.87 |
| Average age of all females | | | 27.94 |
| | | | |
| Overall average | | | 27.19 |
| | | | |
| Average age of adult male and female | | | 27.83 |

Sheriff's Report



Donald C. Alden

As Sheriff of Belknap County, I submit my report for the year 1980. The following activities were investigated by the Sheriff's Department in the year 1980:

| | |
|----------------------|----|
| Animal Complaints | 47 |
| Assault | 11 |
| Bad Checks | 51 |
| Burglaries | 45 |
| Burglar Alarms | 61 |
| Disturbances | 21 |
| Escapes | 4 |
| Escorts | 36 |
| Fires | 20 |
| Insecure Doors | 20 |
| Mental Case | 1 |
| Narcotic | 10 |
| Prowlers | 16 |
| Forgery | 2 |
| Suicide Attempts | 3 |
| Missing Persons | 5 |
| Stolen M-V | 5 |
| Stolen M-V Recovered | 2 |
| Suspicious M-V | 36 |
| Suspicious Persons | 12 |
| Theft | 61 |

| | |
|--------------------------|-----|
| Trespass | 20 |
| Towed-Abandoned M-V | 8 |
| Unattended Death | 2 |
| Vandalism | 31 |
| Miscellaneous Complaints | 217 |

The figures shown above do not reflect the Assists to other Departments.

ADMINISTRATIVE

| | |
|-----------------------|---------|
| Telephone Calls | 63,620 |
| Radio Transmission | 325,347 |
| Civil Writs Processed | 2,704 |

APPREHENSIONS

| | |
|-------------------|-----|
| Total Arrests | 207 |
| Capias & Mittimus | 27 |
| Bench Warrants | 16 |
| Indictments | 24 |

PATROL ACTIVITY

| | |
|-------------------------------|--------|
| M-V Accidents | 105 |
| M-V Warnings | 1,091 |
| DE Tags Issued | 264 |
| Motorists Assists | 35 |
| M-V Summonses Issued | 971 |
| M-V Checkups | 282 |
| Prisoner Transports | 323 |
| Relays | 33 |
| House, Business & Camp Checks | 10,575 |
| Assists to other Departments | 1,334 |

MISCELLANEOUS

| | |
|-----------------------------|-------------|
| Value of Property Stolen | \$90,069.00 |
| Value of Property Recovered | \$48,997.50 |
| Writ Fees Received | \$37,221.50 |

JUVENILE

| | |
|--------------------|-----|
| Cases Investigated | 130 |
|--------------------|-----|

| | |
|---|----------|
| Hours of Investigation | 1,184 |
| Value of Property Recovered | \$799.57 |
| Hours of Court Prosecution and Consultation | 56 |

POLYGRAPH
(through October, 1980)

| | |
|-----------------------------|-------------|
| Tests Administered | 62 |
| Hours | 370 |
| Preparations only | 51 |
| Value of Property Recovered | \$11,565.00 |

INVESTIGATION

| | |
|----------------------|-------|
| Investigation Hours | 3,856 |
| Hours of Prosecution | 552 |
| Extraditions | 5 |

The Belknap County Sheriff's Dispatch, its Patrol Unit, Investigative Unit and Civil Department are constantly working together making the Sheriff's Department the professional agency that it is today. The Department is ever striving to meet the needs that the public is entitled to from law enforcement.

Respectfully submitted,
Donald C. Alden
Sheriff

Report Of The County Attorney



Phillip McLaughlin

To the Honorable Commissioners of Belknap County:

I hereby submit my report as Belknap County Attorney for 1980.

Criminal Matters

A total of 170 indictments were returned by the three Grand Juries, each having two sessions, for the commission of the following felonies:

| | |
|--|----|
| Accessory to Commit Robbery | 1 |
| Accomplice to Armed Robbery | 1 |
| Accomplice to Burglary | 1 |
| 1st Degree Assault | 5 |
| 2nd Degree Assault | 4 |
| Aggravated Assault | 1 |
| Aggravated Felonious Sexual Assault | 11 |
| Armed Robbery | 5 |
| Arson | 1 |
| Attempted Aggravated Assault | 1 |
| Attempted Aggravated Felonious Sexual Assault | 1 |
| Attempted Burglary | 1 |
| Attempted Robbery | 1 |
| Burglary | 51 |
| Conduct After Accident | 4 |
| Conspiracy to Commit Aggravated Felonious Sexual Assault | 1 |
| Conspiracy to Commit Arson | 3 |

| | |
|---|-----|
| Conspiracy to Commit Burglary | 3 |
| Delivery of Articles Prohibited to a Prisoner | 2 |
| Escape | 3 |
| Felonious Sexual Assault | 1 |
| Forgery | 12 |
| Issuing Bad Check | 7 |
| Leaving Scene of Personal Injury Accident | 1 |
| Manufacturing Controlled Drug | 6 |
| 1st Degree Murder | 1 |
| Possession of Controlled Drug | 3 |
| Possession of Narcotic Drug | 1 |
| Possession of a Revolver by Convicted Felon | 1 |
| Receiving Stolen Property | 9 |
| Reckless Operation, Death Resulting | 1 |
| Riot | 5 |
| Robbery | 1 |
| Sale of Controlled Drug | 2 |
| Tampering With a Witness | 2 |
| Theft | 5 |
| Theft by Deception | 1 |
| Theft by Unauthorized Taking | 9 |
| Theft by Misapplication of Property | 1 |
| | 170 |

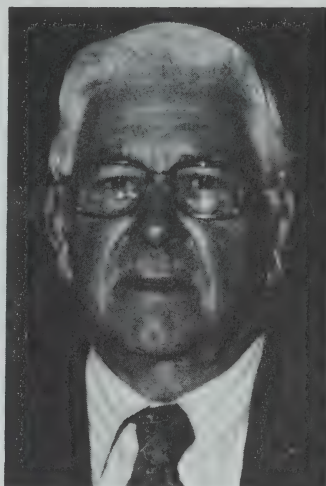
A total of 120 misdemeanor appeals from Municipal and District Courts were taken to the Superior Court.

In addition to representing the State of New Hampshire in Belknap County criminal matters, the Belknap County Attorney's Office during the past year was also responsible for initiating and managing cases before the Belknap County Superior Court involving the Uniform Reciprocal Enforcement of Support Act. The Office also initiated all Habitual Offender Petitions in this County brought at the request of the Attorney General's Office. The County Attorney's Office also represented Belknap County civilly in the Laconia District Court, the Belknap County Superior Court and the Belknap County Probate Court and counselled with the County Commissioners regarding a variety of matters of legal consequence to the County.

Respectfully submitted,
 Philip T. McLaughlin
 Belknap County Attorney



Dorothea R. Conly
Register of Probate



Everett D. Wheeler
Register of Deeds

Belknap County Welfare Coordinator's Report 1980



Judie Stanley

To the Honorable Belknap County Commissioners:

Again this year Belknap County has shown that, through its multi-faceted operation and through cooperation with local service organizations, the line can be held on public welfare spending. The budgeted figure for 1980 represents a 17 percent decrease over 1979 in Direct Relief, a 64 percent decrease in Soldiers Aid and a 55 percent decrease in office equipment. These budgeted figures should be on target as of December 31, 1980. On the other hand, figures for OAA & ATPD, which are not under direct county control have again risen sharply. In fact, the actual cost of these programs to Belknap County will be approximately \$106,068 over the budgeted figure of \$336,000.

Much time has been spent this year working with the New Hampshire Department of Welfare in attempting to develop a better understanding with respect to the state's policies vs the counties policies relative to assistance to the poor. In many instances the state and county have come to terms with not only policies and procedures but operational matters as well. We still have a long way to go, but thanks to the cooperation of the County Commissioners and the State Welfare office we may be making headway in correlating our services to the unfortunate.

We would also like to thank the City Welfare Office for, among other

things, use of their work program. All able bodied welfare recipients this year have earned their assistance through the work program. Thanks to the Community Action Program, and Belknap County CETA program for their "hands on" approach in assisting our clients. And again, thank you to the County Commissioners for their support, encouragement and cooperation throughout the year.

Respectfully submitted,
Judie Stanley
Coordinator of Welfare
Belknap County

Report Of The Clerk Of The Superior Court

To the Honorable Commissioners of Belknap County:

Innovation continues to be a key word in the operation of the Superior Court. Constant attention is given to devise ways and methods to more orderly carry out its mandate under the Constitution and laws of the State of New Hampshire. Part I, Article 14 of our Constitution states:

“Every subject of this State is entitled to a certain remedy, by having recourse to the laws, for all injuries he may receive in his person, property or character; to obtain right and justice freely, without being obliged to purchase it; completely, and without denial; promptly and without delay; conformably to the laws.”

My last report dealt extensively with a new scheduling procedure which is still in effect and daily proving its value as our cases move faster and more efficiently from filing date to completion.

In November of 1980 approximately \$40,000.00 worth of word processing equipment was installed under grants made possible by the assistance and cooperation of Chief Justice Dunfey of our Superior Court, Justice Douglas of the New Hampshire Supreme Court and Chairman of the Judicial Planning Committee, which committee worked on the grants, and the Crime Commission through which substantial funds were made available. The Belknap County Delegation approved the sum of \$4,000.00 as the County's share of the expense. Training in the use of this equipment is still going on though the equipment is in daily use. Jeffrey Leidinger, Director of Administrator Services at the Supreme Court in Concord, has been of invaluable service to this office in helping to obtain the equipment and in setting up some of the programs to be used with this equipment and assisting in the training of our personnel. The training has been ably directed by Regina Thomas, a representative of Wang Laboratories.

The use of this equipment will, I firmly believe, radically change and improve office procedures in the Superior Court. Hopefully, these changes and improvements will be evident during this year.

Jury trials during summer months were instituted in four counties

where the court facilities were air conditioned. Reports of this experiment were most favorable and I believe jury trials could be scheduled in Belknap County if the existing air conditioning system can be put in proper operable condition. The present system, which appears to have a large capacity, actually covers a rather small area and from the time of installation has to be operated manually with no thermostatic control.

A further matter that I call to your attention is the parking situation to the rear of the building. There are days when the lot is completely filled and people using the services of this building - and perhaps other buildings nearby - have to search around the area for a parking space. At the present time I believe the situation is not critical but will be in the relatively near future. With the location of County offices, the District Court and the Superior Court in close proximity there has been an increase in the number of business establishments in the area. I would suggest that the County and City cooperatively seek a solution to the problem before it becomes critical; such as acquiring property and permitting its present continued use for a reasonable period of time in order not to unduly inconvenience any present owners, as might happen if later on land was taken by Eminent Domain.

Daily, this office received compliments relative to the fine facilities furnished and maintained by the County: compliments on the design and blending of the new building with the old; on the lay-out of the facilities; on the polished floors and general cleanliness of the entire building; on the friendliness of the various staffs and their helpfulness and cooperation with those who seek their services.

We who work in the Clerk's office of the Superior Court are justifiably proud of the court facility and fervently hope that you Commissioners and the members of the County delegation continue to show the interest and cooperation with this office that was experienced with your predecessors in office.

Respectfully submitted,
Robert P. Tilton, Clerk

Belknap County Employment And Training Administration

This fourth year of operation for Belknap County Employment and Training has been the most successful one in terms of qualitative performance. Rather than acting as a temporary "stop gap measure" for high unemployment, we have, this year, developed programs geared toward skilled training for the "private industry" sector of our county. As the new year begins, we see ourselves developing even greater programs in Belknap County which will bring together the employers' needs for a particular skilled person and that person to fill that need- with the skill training coming from our programs.

Although, nationally, the Comprehensive Employment and Training Act is viewed a shamble, Belknap County Employment and Training has been able to separate itself from the politics of national publicity. And, although in many cases throughout the nation, CETA has become a "hand out" program, here in Belknap County, the philosophy of human dignity, as well as the understanding that having a job is a privilege, has caused us to develop a comprehensive, measurable and promising program for our constituents. In Belknap County we make available for our residents the opportunity for training and skill development without compromising our values of human worth.

In this past fiscal year, BCETA has pumped approximately three-quarters of a million dollars into the economy of the country with the largest percentage of these funds coming by way of wages from our participants.

As we begin this new fiscal year, we are working at the same allocation level as we had in the 1980 fiscal budget, however, we do anticipate cutbacks out of the new administration in Washington.

The success of the CETA program in our country is due to the fact that the Commissioners have supported the staff in their efforts to produce a program with meaning and place, for the greater benefit of the constituents of Belknap County. For this, we deeply appreciate your commitment. Thank you.

Respectfully submitted,
A. Gary Ezzo

Report Of The Gunstock Recreation Area

Belknap County Commissioners
64 Court Street
Laconia, N.H. 03246

Dear Commissioners:

1979-80 was a frustrating ski year. Mild temperatures and poor snow fall created one of the worst financial years in the history of the area. Excellent snowmaking made it possible to operate the bottom of the mountain for 83 days. An average season is 93 days. Even though snowmaking made good ski conditions, there was very little skier traffic from the southern market areas.

The summer camping season was very successful. For the first time seasonal camp sites were offered. Seasonal sites as well as high weekend traffic created a banner camping year. Very few extra recreation activities were offered because of tight finances caused by a poor ski season.

Special events attracted large crowds to Gunstock. Events included flea markets, antique auto shows, dog shows, arts and craft fairs, and gem and mineral shows.

Under the watchful eye of a new commissioner appointed in the fall, a conscientious effort was made to accommodate county residents with new and exciting program experiences. With new direction, Gunstock is looking ahead to a year of activities directed toward improving the tourist trade in the entire Lakes Region.

Respectfully submitted,
Richard M. Tapply
Area Manager



H. Max Wakeman
County Treasurer

