

Town of Lyman, New Hampshire

ANNUAL REPORT

Year Ending December 31, 2023

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WELCOME TO LYMAN

Town Offices

All meetings and offices are located at the Town Hall Building.
65 Parker Hill Road, Lyman, NH 03585

Office of Selectmen

Administrative Assistant – Heather Torres

Phone: 838-5900 Fax: 838-6818 Email: lymanta@myfairpoint.net

Office Hours: Monday 8:30am - 2:00pm, Wednesday & Thursday 8:00 am - 2:00 pm

Selectmen meet biweekly on Monday evenings at 6:00 pm.

Unless advertised otherwise, meetings are open to the public.

Board of Selectmen

Bruce Beane, Chairman (2022) 838-5277

Wendy Ho-Sing-Loy (2023) 305-522-6518

Thomas S Smith (2024) 838-6089

Town Clerk/Tax Collector

Bethany Carignan

Phone: 838-6113 Fax: 838-6818 E-mail: lymantc@myfairpoint.net

Office Hours: Monday 12:00 pm - 6:00 pm

Wednesday and Thursday 8:00 am - 2:00 pm

Planning Board

Meets the first Wednesday of the month at 6:00 pm.

For an appointment or information contact the Planning Board at 838-5900.

Zoning Board of Adjustment

Meets as needed. For information contact the Zoning Board at 838-5900.

Road Crew

Road Agent Tom Smith Town Garage: 838-5246 Pager: 549-4603

Located at 225 Dodge Pond Road, Lyman, NH 03585

Animal Control Officer

Michael Slavtcheff: 991-8813

Town Meeting

Held the second Tuesday in March. To vote, your name must be on the checklist. Contact Cindy Schieman, Checklist Supervisor, at 991-6329. Notices regarding when the Supervisors meet are posted at the Town Offices, on our website at LymanNH.org and in the Littleton Courier. You may register to vote the day of an election.

Legal Notices

Legal notices are published in the Littleton Courier and are posted at the Town Hall and on our website at LymanNH.org.

School Meeting

The Annual School Meeting is held in March. If your name is on the Town Checklist, you are eligible to vote at the Lisbon Regional School Meeting.

Permits

Zoning permits (needed for all construction), driveway permits, and pistol permits (now optional) may be obtained through the Selectmen's Office.

Fire Permits

Contact Fire Warden Brett Presby: 838-6689 or Deputy Richard Hubbard: 838-6110

Cutting Wood and Excavation

Intent to Cut and Intent to Excavate forms may be obtained at the Selectmen's Office.

Dog Licenses (due each April) and Vehicle Registrations

See Town Clerk

***EMERGENCIES: DIAL "911"**

Be prepared to give your assigned house number and road name.

Ambulance

Lisbon Life Squad (non-emergency): 838-6903

Fire

Lisbon Fire Department (non-emergency): 838-2211

Police

New Hampshire State Police: 846-3333

Grafton County Sheriff: 787-6911

Mail

Lisbon Post Office: 838-2881

School

Lisbon Regional: 838-6672

Representatives: Stephen Sherry: 254-0320

Lori Williams: 991-0554 and Mo Chandler 838-5540

Trash Disposal

Obtain transfer station permit stickers and trash bags at the Town Office.

Lisbon Recycling/Transfer Station Hours: Wednesday 1:00 pm - 7:00 pm,

Thursday 1:00 pm - 7:00 pm and Saturday 9:00 am to 3:00 pm

***Town Address Numbering System, "911 numbers" (Adopted 1996)**

All properties with primary buildings shall display the assigned number so as to be readily visible from the road. All numbers must be at least 3" in height and be in the Arabic form (0,1,2,3, etc.). For further information or for an assigned number, please contact the Selectmen's Office at 838-5900.

TOWN OFFICIALS AND EMPLOYEES

Board of Selectmen

Bruce Beane, Chairman (2025)
Thomas S Smith (2026)
Wendy Ho-Sing-Loy (2024)

Planning Board

(5 residents of Lyman RSA 673:2, II (b))
(3 yr. term RSA 673:5, II)

Paul Rayburn (2025)
Thomas S. Smith, Ex Officio (2026)
Sandra Mckee (2026)
Todd Landry (2026)
Donna Clark (2024)
Alpheus Aldrich, Alternate (2024)
Les Poore, Alternate (2025)

Board of Adjustment

(5 residents of Lyman RSA 673:3, I)
(3 yr. term RSA 673:5, II)

Larry Schieman (2024)
Greg Harville, Chairman (2024)
Mark Draper (2026)
Richard Hubbard (2025)
Timothy Carignan (2024)

Administrative Assistant

Heather Torres

Moderator

Todd Landry (2024)

Animal Control Officer

Michael Slavtcheff

Road Crew

Thomas Smith, Road Agent
Ed Parker, Road Crewperson

Bookkeeper

Heather Torres

Tax Collector

Bethany Carignan (2025)
Heidi Evans, Deputy

Town Clerk

Bethany Carignan (2025)
Heidi Evans, Deputy

Treasurer

Celine Presby (2025)
Pamela Landry, Deputy

Ballot Clerks

Phil Clark, Greg Harville, Wanda Hubbard, Nancy Labbay

Cemetery Committee

Brett Presby
Kevin Fraser
Celine Presby

School Board

Cathy Colby (2025)
Stephen Sherry (2026)
Mo Chandler (2024)

Conservation Commission

Beverly Bettencourt (2026)
Roland Bosse (2025)
Lisa Linowes (2024)

**Supervisors of the Checklist
(3 residents of Lyman RSA 41:46-a)
(6 yr. term RSA 41:46-a)**

Cynthia Schieman, Chairman (2024)
Beverly Bettencourt (2026)
Pamela Landry (2028)

Trustees of the Trust Funds (3 yr. term RSA 31:22)

Donna Clark (2025)
Kimberly Smith (2024)
Brian Dear (2026)

Drug & Alcohol Testing Supervisor/Safety Coordinator

Heather Torres

Welfare Officer

Heather Torres

Forest Fire Warden

Brett Presby
Richard Hubbard, Deputy

Handicap Coordinator

Board of Selectmen

Health Officer

David Wiley
Bruce Beane, Deputy

Emergency Management Director

Todd Landry

Regularly Scheduled Meetings

The Selectmen meet biweekly on Monday evenings at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Planning Board meets the first Wednesday of the month at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Zoning Board of Adjustment, Conservation Commission, Trustees of the Trust Funds, Cemetery Committee and Supervisors of the Checklist meet as needed.

All meetings or changes in date/time are posted at the Town Hall and on our website at LymanNH.org. Public notices are also published in the Littleton Courier, when required.

DEDICATION

The Selectmen dedicate this year's Annual Report to:



SETH W. PRESBY JR.

Seth and his family moved to the east side of Dodge Pond in the early 70's.

Seth was a Korean War Veteran, a Boy Scout Leader, a founding Member of the Lisbon Stump Jumpers and for a few years, a Member of the Planning Board.

Whether you were a long-time resident in Town or a new settler, Seth was a "Great to see you again" and "Welcome to Lyman" greeter. He was well known to be seen driving around Town looking to see who he'd do his driveway visits with daily.

RESULTS OF THE 2023 WARRANT

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Lyman Town Hall in said Town on TUESDAY, the FOURTEENTH day of MARCH 2023; polls to open at ELEVEN O’CLOCK in the morning and will not close before SIX O’CLOCK in the evening in said Town Hall, to act on Article 1; the remaining Articles to be considered at SEVEN O’CLOCK in the evening.

Article 1. To choose all necessary Town Officers for the ensuing year.

Present were Moderator: Todd Landry, Selectmen Chairman: Bruce Beane, Selectman: Wendy Ho-Sing-Loy, Selectman: Thomas S. Smith, Administrative Assistant: Heather Torres, former Admin Assistant Donna Clark, and Town Clerk/Tax Collector: Bethany Carignan. At 7:00 pm Moderator Landry called the meeting to order, introduced himself, welcomed all, asked everyone to rise and recite the pledge, he then reviewed procedures of order and thanked all for coming. Moderator Landry then read the results of Article 1.

Selectman (1) 3-year term:	
Thomas S. Smith*	53 votes
Selectman (1) 1 year term:	
Wendy Ho- sing-Loy*	47 votes
Board of Adjustment (2) 3-year term:	
Mark Draper*	56 votes
Planning Board (2) 3-year term:	
Todd Landry*	59 votes
Sandy McKee*	43 votes
Planning Board (1) 1 year term:	
Donna Clark*	51 votes
Trustee of the Trust Funds (1) 3-year term:	
Brian Dear*	5 votes

Moderator Landry then jumped to Article 14 due to having Officer Eck present to answer questions about the article.

Article 14. *To see if the Town of Lyman should conduct, with surrounding towns, a feasibility study with interested towns for a Regional Police Department. Each Town will provide a Board member or their designee and other members by Board appointment to conduct monthly meeting(s). No monies to be expended and results of study to be available by March 2024. (Majority vote required)*

Moderator Landry read the Article which was moved by Selectman Ho-Sing-Loy and seconded by Selectman Smith. Selectman Ho-Sing-Loy gave a brief description of the article explaining that this would be a study of a possible regional department. Harry Dale asked what departments have 24-hour coverage. The only local department that has 24-hour coverage is Littleton. Lisa Linowes asked if there were any other regional departments in the state. Celine Presby wanted to know if the town gets charged for calls made to the state police. The answer was that the town does not get charged for those calls and responses. Officer Eck mentioned that if this does become a department that the cost would be split between 5 towns. Lisa Linowes wanted to see the scope of the study

before and after. Lori Williams said she had talked to a few Lisbon people, and they were not happy about the idea because they think it will bring the town taxes up. Ho-Sing-Loy reminded everyone that this is just a study. Officer Eck clarified that this would not be a Lisbon PD and that it would be a regional police dept. with 24-hour coverage. Harry Dale asked if there were any grant monies to cover this. Officer Eck believed that currently there was not any grant money. Phil Clark asked what the response time would be. Officer Eck did not know what the response time would be. Nancy Labbay wanted to know what would happen if they were busy and something happened in Lyman, who would cover, and would the state police still respond? Officer Eck said that someone would come and cover. Andrew Dorsett wanted to know if there was going to be a consultant hired to assist with the study. Officer Eck did not know at this time. Moderator Landry then re-read the Article and called for the vote. The AYES have it.

Article 14 Passed

Moderator Landry suggested that if you would like to be a part of that committee that you voice that to the selectboard tonight.

Article 2. *To see if the Town will vote to raise and appropriate the sum of Four Hundred Forty-Three Thousand Three Hundred Fifty-Seven Dollars (\$443,357) to defray Town charges for the ensuing year. (Majority vote required) (Recommended by the Selectmen)*

Executive.....	\$67,405.00
Election, Reg., Vital Statistics.....	38,780.00
Financial Administration.....	64,903.00
Revaluation of Property.....	6,250.00
Legal Expenses.....	5,000.00
Personnel Administration.....	69,050.00
Planning.....	4,700.00
Zoning.....	2,465.00
General Government Buildings.....	28,565.00
Cemeteries.....	10,500.00
Insurance otherwise not allocated.....	15,050.00
Advertising & Reg. Associations.....	2,400.00
Other General Government.....	700.00
Ambulance.....	11,700.00
Fire.....	27,750.00
Emergency Management.....	4,670.00
Solid Waste Disposal.....	56,600.00
Health Officer.....	1,100.00
Animal Control.....	2,520.00
Health Agencies.....	5,934.00
Welfare Administration.....	630.00
Welfare Vendor Payments.....	700.00
Library.....	2,000.00
Patriotic Purposes.....	150.00
Other Culture.....	2,800.00
Conservation.....	800.00
Principal on Long Term Notes.....	8,275.00
Interest on Long Term Notes.....	960.00
Interest on TAN.....	1,000.00

Moderator Landry read the Article which was moved by Selectman Ho-Sing-Loy and seconded by Selectman Smith. Ho-Sing-Loy gave an overview of the budget with and without Article 5. Lyman taxes are estimated to be up \$2.10 per thousand and without Article 4 it is estimated to be up \$1.40 per thousand. Selectman Ho-Sing-Loy went line by line with the budget number for this article. Celine Presby asked what the difference between Executive, Financial Admin, and Personnel Admin was. Executive went up \$9,050.00, Financial Admin went up \$13,712.00, and Personnel Admin went up \$9,420.00 and who are they? Executive includes selectmen, insurance, dues & subscriptions, hourly admin and hourly admin assistant, and the moderator and town meeting. Tim Carignan asked if the executive line included the advisor to the selectboard. Ho-Sing-Loy said that it did. Lori Williams thought that the position was going to be voted on, on whether or not to keep that position going forward. Details on this position can be found in the 2022 meeting minutes. Concerns about the position during the meeting were addressed. Financial Admin includes the bookkeeper, auditing, assessing, mapping, treasurer, office equipment, maintenance and support and all office supplies. Personnel Admin includes health and dental insurance. Bruce Beane added that the town had hired someone who does a lot of cleaning of the stones in the cemeteries and that it is looking good. Brett Presby asked where the money that was donated to the town went. Those monies were earmarked to go towards the school payment. Harry Dale asked where the money went when we pay by the lb. for garbage. The Town gets about 21% back from the recycle center revenue. Moderator Landry then re-read the Article and called for the vote. All ayes. **Article 2 Passed**

Article 3. *To see if the Town will vote to raise and appropriate the sum of Three Hundred Thirty-Five Thousand Eight Hundred Thirty Dollars (\$335,830) for maintenance, expenses, salaries, supplies, equipment, and street lighting for the Highway Department for the ensuing year. (Majority vote required) (Recommended by the Selectmen)*

Highway Administration.....	\$160,260.00
Highway Maintenance.....	\$174,850.00
Street Lighting.....	\$720.00

Moderator Landry read the Article which was moved by Selectman Smith and seconded by Selectman Ho-Sing-Loy. Selectman Ho-Sing-Loy explained the lines for pay, summer help, fuel, and insurance. These budget lines are up a total of \$44,672.00 Larry Hubbard asked how much was spent on crushing this year. The town paid just under \$108,000.00 from the fund balance for 11,000 yards of material good for three years. Moderator Landry then re-read the Article and called for the vote. All AYES. **Article 3 Passed**

Article 4. *To see if the Town will vote to raise and appropriate the sum of Forty-One Thousand Five Hundred Forty-One Dollars (\$41,541) to be added to the Highway Equipment Capital Reserve Fund previously established. These funds represent a One Time Highway Payment received from the State of NH. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required) (Recommended by the Selectmen)*

Moderator Landry read the Article which was moved by Selectman Smith and seconded by Selectman Ho-Sing-Loy. Ho-Sing-Loy said this money was a grant from the state, and it just needed to be moved into the capital reserve fund. Nancy Labbay wanted to know if

these monies were to be used towards the purchase of the new loader. The answer was yes. Moderator Landry then re-read the Article and called for the vote. All AYES.

Article 4 Passed

Article 5. To see if the town will vote to raise and appropriate the sum of Two Hundred Fifty Thousand Dollars (\$250,000) for the purchase of a loader for the Highway Department and authorize the withdrawal of One Hundred Forty Thousand Dollars (\$140,000) from the Highway Equipment Capital Reserve Fund created for that purpose. The balance of One Hundred Ten Thousand Dollars (\$110,000) is to come from general taxation. This article is contingent upon passage of Article 4. (Majority vote required) (Recommended by the Selectmen)

Moderator Landry read the Article which was moved by Selectman Smith and seconded by Selectman Ho-Sing-Loy. Road agent Tom Smith gave a brief overview and said he was under the impression that the town had the money already in the budget. A new loader will cost about \$250,000, and if we were to wait until the first of the year the price will go up another \$12,500. Andrew Dorsett wanted to know if the town had thought about a lease to purchase agreement. Tom said that the board had discussed it, and they were in agreement that they did not want the debt. Nancy Labbay wanted to know if the town had a trade in value for the current loader. Tom Smith said the trade value is \$12,000 but the Town isn't sure if they are going to trade in the current loader. Celine Presby voiced concern about how much the town would pay in interest if the town were to have a lease purchase agreement. Andrew Dorsett made a motion to amend the article to state to purchase the loader with a lease purchase of at least a three-year term. Moderator Landry asked for a second. Lisa Linowes seconded that motion. Landry asked for discussion. Dorsett said this lease would lock in the price and even out the tax rate for the next three years. Donna Clark mentioned that the town may not be able to move forward because of special hearings and meetings before we could borrow the money. Dorsett agreed and was willing to have those meetings. After more discussion Mr. Dorsett asked to withdraw his motion. Moderator Landry wanted to keep the meeting clean and continued with the motion. Moderator Landry read the amendment and called for a vote. The amendment failed. Moderator Landry then re-read the Article and called for the vote. All AYES. **Article 5 Passed**

Article 6. To see if the Town will vote to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) to be added to the Highway Equipment Capital Reserve Fund previously established. (Majority vote required) (Recommended by the Selectmen)

Moderator Landry read the Article which was moved by Selectman Ho-Sing-Loy. This article was meant to be passed over if Article 5 passed. No second motion was made and therefore the Article was passed over.

Article 7. To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Two Hundred Twenty-Seven Dollars (\$30,227) to be added to the Bridge Replacement & Repair Capital Reserve Fund previously established. These funds represent a One Time Bridge Payment received from the State of NH. The sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required) (Recommended by the Selectmen)

Moderator Landry read the Article which was moved by Selectman Smith and seconded by Selectman Ho-Sing-Loy. Selectman Ho-Sing-Loy mentioned that this was grant

money. Moderator Landry asked for discussion and there were no questions. Moderator Landry then re-read the Article and called for the vote. All AYES. **Article 7 Passed**
Moderator Landry paused for a minute and gave a shout out to Lisbon Area Historical Society that serves Lisbon, Lyman and Landaff. They are in need of some volunteers and will have an orientation this spring. If anyone is interested there are pamphlets near the front door.

Article 8. *To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Office and Computer Equipment Capital Reserve Fund previously established. (Majority vote required) (Recommended by the Selectmen)*

Moderator Landry read the Article which was moved by Selectman Smith and seconded by Selectman Beane. Selectman Ho-Sing-Loy gave an explanation and that the computer equipment in the administers office needed to be upgraded. Harry Dale asked if it included a security system. Ho-Sing-Loy explained that it did. There was discussion on what the town had for internet service and the selectmen are looking into other options to try and improve the internet service at the town hall. Moderator Landry then re-read the Article and called for the vote. All AYES. **Article 8 Passed**

Article 9. *To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) to be added to the Property Tax Revaluation Capital Reserve Fund previously established. (Majority vote required) (Recommended by the Selectmen)*

Moderator Landry read the Article which was moved by Selectman Smith and seconded by Selectman Beane. Selectman Ho-Sing-Loy gave an explanation of the article, and that the town is re-evaluated every 5 years. Nancy Labbay asked when the town is scheduled again. 2025 is the town's next re-evaluation. Moderator Landry then re-read the Article and called for the vote. All AYES. **Article 9 Passed**

Article 10. *To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Welfare and General Assistance Trust Fund previously established. (Majority vote required) (Recommended by the Selectmen)*

Moderator Landry read the Article which was moved by Selectman Smith and seconded by Selectman Beane. Selectman Ho-Sing-Loy explained the article and said hopefully we won't have to use this fund for a few years. Moderator Landry asked for questions. There were none. Moderator Landry then re-read the Article and called for the vote. All AYES. **Article 10 Passed**

Article 11. *To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be added to the Transfer Station Equipment & Repair Capital Reserve Fund previously established. (Majority vote required) (Recommended by the Selectmen)*

Moderator Landry read the Article which was moved by Selectman Smith and seconded by Selectman Ho-Sing-Loy. Selectman Beane explained the equipment at the transfer station, that it's a shared transfer station between three towns and the money goes into the fund in case equipment is needed in the future. Bryce Yawger asked how much was in the fund. We currently have \$7000.00 in that fund. He also asked how much was appropriate to have. The selectmen were not sure. Moderator Landry asked for questions.

There were none. Moderator Landry then re-read the Article and called for the vote. All AYES. **Article 11 Passed**

Article 12. *Shall the Town modify the Veteran's Tax Credit in accordance with RSA 72:28, II from its current tax credit of \$300 per year to \$500? (Majority vote required) (Recommended by the Selectmen)*

Moderator Landry read the Article which was moved by Selectman Smith and seconded by Selectman Beane. The Selectman felt it was time to increase the amount as other surrounding towns are at \$500. Moderator Landry asked for questions. There were none. Moderator Landry then re-read the Article and called for the vote. All AYES **Article 12 Passed**

Article 13. *Shall the Town readopt the All-Veterans Tax Credit in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the standard tax credit voted by the Town under RSA 72:28? (Majority vote required) (Recommended by the Selectmen)*

Moderator Landry read the Article which was moved by Selectman Smith and seconded by Selectman Beane. Selectman Ho-Sing-Loy explained that this tax credit is given to all veterans and the state wanted to know if the town would re adopt the verbiage. Moderator Landry asked for questions. There were none. Moderator Landry then re-read the Article and called for the vote. All AYES. **Article 13 Passed**

Article 15. *To transact any other business that may legally come before the Meeting.*

Moderator Landry read the Article which was moved by Selectman Smith and seconded by Selectman Beane. At this time Lisa Linowes gave a presentation on the conservation commission. She presented some new maps that are on the Towns website. Lisa thought this information could be very useful for our area. The conservation commission has been working with the state to create wildlife and habitat maps. They are color coded to show the different areas such as wetlands, vegetation, and wildlife. On May 18th the commission will be holding an event at the town hall featuring speakers that will be talking about our wildlife. Moderator Landry reminded everyone that the school meeting is on the 15th of March. Meeting starts 7:30. Moderator Landry asked for any other business. Phil Clark wanted to commend everyone that works for the Town of Lyman especially the Towns Crew. Moderator Landry thanked everyone that spent the day at the town hall working on the elections and every election. Moderator Landry asked for a motion to adjourn. Celine Presby made a motion to adjourn, seconded by Nancy Labbay. The meeting was adjourned at 8:42 pm.

Given under our hands and seal this 14th day of March 2023.

The Lyman Board of Selectmen

Bruce Beane, Chairman

Wendy Ho-Sing-Loy

Thomas Smith

Respectfully submitted,

Bethany Carignan

Lyman Town Clerk

2023 SUMMARY INVENTORY OF ASSESSED VALUATION

Number of Parcels:	741
Valuations	
Non-Utility Land Value:	\$44,115,310.00
Current Use Credits:	(20,919,780.00)
Non-Utility Improvements Value:	53,100,000.00
Utility Value:	2,435,000.00
Exempt Property Value:	<u>(1,186,660.00)</u>
Valuation Before Exemptions	77,543,870.00
Exemptions Applied:	<u>(497,200.00)</u>
Net Valuation:	77,046,670.00
Net Non-Utility Valuation:	74,611,670.00
Net Utility Valuation:	2,435,000.00
Taxes	
Property Tax:	1,659,762.00
Veterans Credits Applied:	<u>(22,600.00)</u>
Total Tax Bills:	\$899,311.00

**2023 STATEMENT OF APPROPRIATIONS
TAXES ASSESSED AND TAX RATE**

Town

Total Appropriations	\$1,128,955.00	
Less: Revenues	(586,678.00)	
Less: Fund Balance to Reduce Taxes	(0.00)	
Add: Overlay	39,699.00	
War Service Credits	<u>22,600.00</u>	
Net Town Appropriation	\$604,576.00	
Special Adjustment	<u>.00</u>	
Approved Town Tax Effort	604,576.00	
Town Rate (Use Town's Net Valuation)		\$ 7.85

School Portion

Regional School Apportionment	1,087,028.00	
Less: Equitable Education Grant	(144,676.00)	
Less: State Education Taxes	<u>(136,261.00)</u>	
Approved Local Education Tax Effort	806,091.00	
Local School Rate (Use Net Valuation)		10.46

State Education Portion

Approved State Education Tax Effort	136,261.00	
State School Rate (Use Non-Utility Valuation)		1.83

County Portion

Approved County Tax Effort	112,823.00	
County Rate (Use Net Valuation)		1.46

Total Rate (Net & Non-Utility Valuation) 21.60

Total Property Taxes Assessed	1,659,751.00	
Less: War Service Credits	<u>(22,600.00)</u>	
Total Property Tax Commitment	\$1,637,151.00	

2023 TAX EDUCATION RATE CALCULATION
Analysis of Values Assigned to Local and Cooperative School District(s)

	Lisbon Regional (Elementary, Middle, High)	Total
Cost of Adequate Education	\$280,937.00	\$280,937.00
% of Town’s Cost of Adequate Education	100.0000%	100%
Adequate Education Grant	\$144,676.00	\$144,676.00
District’s Share - Retained State Tax*	\$136,261.00	\$136,261.00
	“Excess” State Taxes	\$0.00
	Total State Taxes	\$136,261.00
Local Education Tax*	\$769,877.00	\$806,091.00

***Pay These Amounts to the School = Total \$942,352.00**

The cost of an adequate education is determined by the Department of Education based on weighted average daily membership in residence in each school district, as well as number of students who qualify for free or reduced lunch, students who receive special education, and students who are English Language Learners. Each school district’s percentage of the total is then calculated. Each percentage is then multiplied by the Town’s share of the state education tax amount to allocate a portion of the state education taxes to each school district.

The difference between the adequate education for each school district and each school district’s share of the state education taxes becomes the adequate education grant for each school district.

2023 SCHEDULE OF TOWN PROPERTY

Inventory of Highway Vehicles & Equipment:

1985	Morbark	Chipper
1997	Fiat/Hitachi	Wheel Loader
1999	Sterling	6-Wheel Truck
1999	Caterpillar	Grader
2001	Ingersoll-Rand	Vibratory Roller
2004	Trail Boss	Equipment Trailer
2007	International.....	10-Wheel Truck
2010	Caterpillar	Backhoe
2014	Dodge Ram 5500.....	Dump Truck
2020.....	John Deere	Roadside Mower
2021	International.....	Dump Truck
2023	Caterpillar	938-Milton Loader

Pressure Washer, Rock Rakes, Plows, Sanders, DR Field & Brush Mower

Cemetery/Ground Maintenance:

Equipment	1998	Husqvarna Riding Lawn Mower
		Husqvarna Push Mower
		Utility Trailer

Forest Fire Equipment: 800.00

Land, Buildings and Contents:

Town Hall/Office Building & Land	\$ 390,200.00
Furniture & Equipment	194,800.00
Highway Department Buildings & Land	298,900.00
Vehicles, Equipment & Supplies	1,012,512.00
Grange Hall Community Assoc. Building & Land	178,700.00
Furniture & Equipment	18,800.00
Dodge Pond Road Quarry (Map 206/Lot 003)	58,500.00
Mitchell Park on Skinny Ridge Road (Map 215/Lot 001)	14,200.00
Dodge Pond Beach and Road Front (Map 216/Lot 038)	19,400.00

* Property Acquired by Tax Deed:

Dodge Pond Road (Map 216/Lot 035) – 10/03/2000	6,200.00
--	----------

* The Town of Lyman sold five tax-deeded parcels at auction in 2016.

TOWN CLERK

To the Voters of the Town of Lyman:

I hereby submit the annual report of the financial doings of the office for the year 2023.

Auto Permits Issued for 2023.....	\$ 156,024.00
Titles	278.00
State Motor Vehicle Registration Fees	3,189.00
Dog License Fees for 2023	1,188.00
Dog License Penalties.....	107.00
UCC's	330.00
TC other Rev.....	400.00
Recording Fees	68.00
Trash Bags	1,140.00
Vitals.....	<u>45.00</u>
 Total Receipts	 \$162,769.00

Respectfully submitted,
Bethany Carignan
Town Clerk

TAX COLLECTOR

Fiscal Year Ended December 31, 2023

DEBITS

	Levy 2023	Levy 2022	Levy 2021
Uncollected Taxes - Beginning of Fiscal Year:			
Property Taxes - #3110	\$ 0.00	\$91,823.31	\$0.00
Land Use Change Taxes - #3120	0.00	1,330.00	0.00
Timber Yield Taxes - #3185	0.00	1,331.95	2,423.04
Property Tax Credit Balance	(\$3,543.01)	0.00	0.00
Taxes Committed This Fiscal Year:			
Property Taxes - #3110	1,637,162.00	0.00	0.00
Land Use Change Taxes - #3120	21,360.00	0.00	0.00
Timber Yield Taxes - #3185	1,728.53	56.28	0.00
Excavation Tax @\$0.02/yd - #3187	0.00	0.00	0.00
Overpayment Refunds:			
Credits Refunded	0.00	0.00	0.00
Interest - Late Tax - #3190	1,193.98	3,723.66	15.17
TOTAL DEBITS	\$1,657,901.50	\$98,235.20	\$2,438.21

CREDITS

Remitted To Treasurer During Fiscal Year:			
Property Taxes	\$1,516,564.28	\$69,649.56	\$ 0.00
Land Use Change Taxes	21,630.00	1,300.00	0.00
Timber Yield Taxes	1,585.17	1,331.95	2,366.76
Interest	1,193.98	2,698.16	15.17
Penalties	0.00	1,025.50	
Excavation Tax @\$0.02/yd	0.00	0.00	0.00
Converted To Liens (Principal only)	0.00	22,230.03	0.00
Abatements Made:			
Property Taxes	0.00	0.00	0.00
Yield Taxes	0.00	0.00	56.28
Uncollected Taxes --End of Year #1080:			
Property Taxes	117,403.65	0.00	0.00
Land Use Change Taxes	0.00	0.00	0.00
Timber Yield Taxes	143.36	2,423.00	0.00
Property Tax Credit Balance	(348.94)	0.00	0.00
TOTAL CREDITS	\$1,657,901.50	\$98,235.20	\$2,438.21

2023 SUMMARY OF RECEIPTS (Pre-Audit)

From Tax Collector:	
2023 Property Taxes	\$1,494,925.25
2023 Property Tax Interest	1,223.29
Property Tax Previous Years	88,333.62
Property Tax Interest Previous Years	4,791.67
2023 Current Land Use	25,360.00
2022 Current Lane Use	1,300.00
2022 Current Land Use Interest	168.61
2023 Yield Taxes	1,585.17
2022/2021 Yield Taxes	3,698.71
2022/2021 Yield Tax Interest	15.17
TXC Overpayments/Prepayments	22,166.95
Property Tax Lien Sale: Property Taxes	22,230.03
Interest	977.08
Costs and Fees	730.50
Subtotal	1,663,506.05
From Town Clerk:	
Motor Vehicles	156,024.00
Motor Vehicle Titles	278.00
State Motor Vehicle Registration Fees	3,189.00
UCCs	330.00
Dog Licenses	1,188.00
Dog License Penalties & Fines	107.00
Trash Bags and Transfer Station Stickers	1,140.00
Grafton County Recording fees	68.00
Vital Records	45.00
TC Other Revenues	400.00
Subtotal	162,769.00
From State of New Hampshire:	
Highway Block Grant	101,489.31
Rooms & Meals Tax Distribution	55,356.63
Subtotal	156,845.94
From Other Sources:	
Selectmen's Office	233.93
Office Supplies	-137.95
Zoning Board of Adjustments	361.00
Building Permits	195.00
Pistol Permits	30.00
Lyman's Share Recycling Center Revenue	35,525.74
Forest Fire Reimbursements	171.91
Fire Dept. Reimbursements	1,500.00

Miscellaneous	539.00
Cemetery Lots & Items	950.83
Gifts & Donations	45,000.00
Health Trust Dental Ins. Reimbursement	928.51
Reimburse Inspections	26.00
Overpayments/Refunds	258.00
Unanticipated Revenue	78,724.67
Transfer to Trust Funds CRF	-189,768.00
Transfer to Checking from TTF CRF	152,000.00
Now Account Interest	57.25
Transfer to Insured Cash Sweep	-635,340.00
Transfer from Insured Cash Sweep	504,768.00
Stop Payment Bank Fee	-10.00
Insufficient Check Bank Charge	-30.00
Subtotal	\$ 3,996.08

From Tax Collector	1,663,506.05
From Town Clerk	162,769.00
From State of New Hampshire	56,845.94
From Other Sources	3,996.08
Total Receipts	\$1,979,124.91

Respectfully submitted,
Celine Presby
Treasurer

2023 SUMMARY OF RECEIPTS (Pre-Audit)

From Tax Collector:	
2023 Property Taxes	\$1,494,925.25
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Insufficient Check Bank Charge	-10.00
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From Tax Collector	1,663,506.05
From Town Clerk	162,769.00
From State of New Hampshire	156,845.94
From Other Sources	-3,996.08
Total Receipts	\$1,979,124.91

Respectfully submitted,
Celine Presby
Treasurer

2022 AUDIT REPORT



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 •

FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Lyman
Lyman, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Lyman as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of

the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and adverse audit opinions.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 1-B to the financial statements, management has not recorded the capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

Adverse Opinion

In our opinion, because of the significance of the matter described in the “Basis for Adverse Opinion on Governmental Activities” paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Lyman, as of December 31, 2022, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Lyman as of December 31, 2022, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management’s Discussion and Analysis – Management has omitted a Management’s Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an

appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lyman's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Plodzick & Sanderson Professional Association – December 7, 2023

SELECT BOARD REPORT

Dear Residents of Lyman

The Select Board has presented the annual report for 2023, which highlights the achievements and progress of our community. The Lyman Select Board has been working hard to meet the needs and goals of the residents while preserving the unique character of the Town.

As Lyman continues to grow and develop, we face the challenge of balancing our desire to maintain a small-town atmosphere with the demands of modern-day living. We understand the importance of adapting to new technologies, infrastructure, and services to keep up with the times.

The Select Board is committed to being fiscally responsible and transparent in decision-making. We have worked diligently to manage the budget, ensuring efficient and effective use of taxpayer dollars.

Residents are reminded that the Select Board meets every other Monday of every month or as posted on the Town website. We encourage residents to attend and participate in the meetings. We value communication with our residents, seeking their input and feedback on important matters, and making informed decisions that reflect the needs of our community.

We express our deep gratitude to the people of Lyman for their unwavering support, understanding, and confidence in 2023. Together, we have built a strong foundation for the future of our community. Moving forward, we are dedicated to prioritizing your needs and collaborating closely to enhance the quality of life in Lyman.

Respectfully submitted,
Lyman Select Board

Bruce Bean
Wendy Ho-Sing-Loy
Tom Smith

2023 GENERAL FUND - UNAUDITED
Statement of Appropriations and Expenditures
(Non-GAAP Budgetary Basis)

	Appropriations 2023	Expenditures Net of Refunds
Current:		
General Government:		
Executive	\$ 67,405.00	\$ 70,286.00
Election and Registration	38,780.00	37,280.00
Financial Administration	64,903.00	78,500.00
Revaluation of Property	6,250.00	11,750.00
Legal	5,000.00	1,615.00
Personnel Administration	69,050.00	65,579.00
Planning and Zoning	7,165.00	5,076.00
General Government Buildings	28,565.00	23,909.00
Cemeteries	10,500.00	10,020.00
Insurance, not otherwise allocated	15,050.00	15,044.00
Advertising and Regional Associations	2,400.00	2,267.00
Other	<u>700.00</u>	<u>0.00</u>
Total General Government	315,768.00	321,326.00
Public Safety:		
Ambulance	11,700.00	25,901.00
Fire Department	27,750.00	11,682.00
Emergency Management	<u>4,670.00</u>	<u>6,042.00</u>
Total Public Safety	44,120.00	43,625.00
Highways and Streets:		
Administration	160,260.00	161,036.00
Highways & Streets	174,850.00	109,923.00
Street Lighting	<u>720.00</u>	<u>639.00</u>
Total Highways and Streets	335,830.00	271,598.00
Sanitation:		
Solid Waste Disposal	<u>56,600.00</u>	<u>27,651.00</u>
Total Sanitation	56,600.00	27,651.00
Health:		
Administration	1,100.00	100.00
Animal Control	2,520.00	2,147.00
Health Agencies	<u>5,934.00</u>	<u>5,934.00</u>
Total Health	9,554.00	8,181.00

Welfare:		
Administration	630.00	30.00
Vendor Payments	<u>700.00</u>	<u>0.00</u>
Total Welfare	1,330.00	30.00
Culture and Recreation:		
Parks and Recreation	0.00	0.00
Library	2,000.00	2,000.00
Patriotic Purposes	150.00	172.00
Other	<u>2,800.00</u>	<u>2,150.00</u>
Total Culture and Recreation	4,950.00	4,322.00
Conservation:		
Administration	<u>800.00</u>	<u>0.00</u>
Total Conservation	800.00	0.00
Debt Service:		
Principal of Long-Term Debt	8,275.00	24,814.00
Interest on Long-Term Debt	960.00	846.00
Interest on Tax Anticipation Notes	<u>1,000.00</u>	<u> </u>
Total Debt Service	10,235.00	25,660.00
Other Financing Uses:		
Transfers out:		
Capital Reserve Funds	<u>99,768.00</u>	<u>189,768.00</u>
Total Other Financing Uses	99,768.00	189,768.00
Total Appropriations and Expenditures	<u>\$1,128,955.00</u>	<u>\$1,140,661.00</u>

2023 GENERAL FUND - UNAUDITED
Statement of Estimated and Actual Revenues

(Non-GAAP Budgetary Basis)

	Estimated	Actual
Taxes:		
Property	\$542,277.00	\$581,527.00
Land Use Change	17,500.00	21,360.00
Timber/Yield	2,200.00	1,673.00
Interest and Penalties on Taxes	<u>7,100.00</u>	<u>6,199.00</u>
Total Taxes	567,077.00	610,759.00
Licenses, Permits and Fees:		
Business Licenses, Permits and Fees	100.00	730.00
Motor Vehicle Permit Fees	163,300.00	159,491.00
Building Permits	300.00	195.00
Other	<u>1,500.00</u>	<u>1,370.00</u>
Total Licenses, Permits and Fees	165,200.00	161,786.00
Intergovernmental:		
State:		
Meals and Rooms Distribution	55,357.00	55,357.00
Highway Block Grant	88,653.00	101,490.00
Other	0.00	8,498.00
Federal:		
Other	<u>0.00</u>	<u>70.00</u>
Total Intergovernmental	144,010.00	165,345.00
Charges For Services:		
Income from Departments	<u>37,400.00</u>	<u>1,388.00</u>
Miscellaneous:		
Sale of Municipal Property	600.00	903.00
Interest on Investments	500.00	58.00
Other	<u>400.00</u>	<u>49,308.00</u>
Total Miscellaneous	1,500.00	50,269.00
Other Financing Sources:		
Transfers In	<u>140,000.00</u>	<u>242,000.00</u>
Total Other Financing Sources	0.00	0.00
Total Revenues and Other Financing Sources	1,057,187.00	<u>1,231,547.00</u>
Unassigned Fund Balance Used To Reduce Tax Rate	<u>71,768.00</u>	
Total Revenues, Other Financing Sources and Use of Fund Balance	<u>\$1,128,955.00</u>	

2023 COMBINED BALANCE SHEET - UNAUDITED
Governmental Funds

	General Fund	Other Governmental Funds *	Total Governmental Funds
ASSETS			
Cash and Cash Equivalents	\$ 850,826.00	\$ 20,117.00	\$ 870,943.00
Investments	180,651.00		180,651.00
Taxes Receivable (net of allowance)	116,923.00		116,923.00
 Total Assets	 \$ 1,148,400.00	 \$ 20,117.00	 \$ 1,168,517.00
LIABILITIES			
Accounts Payable	\$ 5,087.00		\$ 5,087.00
Intergovernmental Payable	479,194.00		479,194.00
Total Liabilities	\$ 484,281.00	_____	\$ 484,281.00
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue- Property taxes	\$ 349.00		\$ 349.00
Unavailable revenue- ARPA	95,066.00		95,066.00
Total deferred inflows of resources	\$ 95,415.00	_____	\$ 95,415.00
FUND BALANCES			
Nonspendable		\$ 1,100.00	\$ 1,100.00
Restricted	\$ 22,403.00	1,229.00	23,632.00
Committed	180,651.00	17,788.00	198,439.00
Unassigned	365,650.00		365,650.00
Total Fund Balances	\$ 568,704.00	\$ 20,117.00	\$ 588,821.00
 Total Liabilities deferred inflows of resources, and fund balances	 \$ 1,148,400.00	 \$ 20,117.00	 \$ 1,168,517.00

Other Governmental Funds includes Housing Improvement Program and Permanent Funds.

Statements do not include deferral of property taxes not collected within 60 days of year end.

The notes to the basic financial statements are an integral part of this statement.

2023 AMORTIZATION OF ALL GENERAL OBLIGATION

Fiscal Year Ending December 31, 2023

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$0.00	\$0.00	\$0.00
Totals	\$0.00	\$0.00	\$0.00

LONG-TERM DEBT

Changes in the Town's long-term obligations during the year ended December 31, 2023, consisted of the following:

	Balance <u>Beginning</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending</u>
General Obligation Notes	\$ 24,816.00	\$ 0.00	\$24,816.00	\$0.00

AMORTIZATION OF LONG-TERM DEBT

Long-term debt payable on December 31, 2023, is comprised of the following:

	<u>Original Amount</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Interest Rate %</u>	<u>Outstanding on 12/31/23</u>
General Obligation Notes Payable					
Dodge Pond Dam	165,425.00	2005	2025	3.85	\$0.00
Total					\$0.00

(The selectmen paid off this loan in full this year.)

INTERGOVERNMENTAL PAYABLE

Amounts due to other governments on December 31, 2023, consist of the balance of the 2023-2024 district assessment due to the Lisbon Regional School District in the amount of \$479,196.00.

ROAD AGENT'S REPORT 2023

The beginning of 2023 was another winter with very little snow, and digging out and we ended the year in December with mud season.

The Town's spring and summer projects included: The hauling of winter sand, installation of drainage pipe on Bobbin Mill Road to alleviate the spring mud conditions, the replacement of several culverts around Town, tree cutting and digging out stumps on Moulton Hill and Smith Road intersection. Ditching took place on Moulton Hill and Brook Road. Roadside mowing was done to most of the Town roads. Other mowing included using the DR hand operated mower on Ash Hill culvert, Mitchell Park, and the Dodge Pond and Hurd Hill intersections. Hurd Hill, Ogontz, Ash Hill, Under the Mountain and Bobbin Hill Roads had 1,700 yards of ledge pack put down and sections of guardrail were replaced on Ogontz Road.

We attended and learned about new products at the Mountain of Demonstrations Equipment Show at Mt. Sunapee sponsored by the NH Road Agents Association.

The new 938M Caterpillar loader was delivered at the end of October and is a huge improvement over the old loader with forks and digging bucket. This machine will serve the Town for many years, and I appreciate the Town's support on purchasing this equipment.

In 2024, we have plans to put down approximately 6,000 yards of ledge pack on Brook, Quebec and Under the Mountain Road. We also plan to put more drainage pipes on Bobbin Mill Road along with grading the roads, mowing and putting up winter sand.

Along with these anticipated projects, we will continue to maintain all roads, bridges, equipment, highway buildings and the Town owned quarry.

We would like to thank all those who participated in picking up rubbish along the roadside, helping to keep our Town clean.

Once again, I want to thank Ed Parker and Richard Hubbard for their dedication and hard work as well as for the knowledge that they bring to the Highway Department. And I would also like to thank Mike Letellier for being on call as needed and for his willingness to always help our Town.

Respectfully submitted,

Thomas D. Smith, Road Agent

TRUSTEES OF THE TRUST FUNDS

The following trust fund activity occurred in 2023.

2023 Town Meeting Transactions:

1. Article 4 – Added \$41,541 to the Town’s existing Highway Equipment Fund
2. Article 7 – Added \$30,227 to the Town’s existing Bridge Replacement & Repair Fund
3. Article 8 – Added \$15,000 to the Town’s existing Office & Computer Equipment Fund
4. Article 9 – Added \$6,000 to the Town’s existing Property Tax Revaluation Fund
5. Article 10 – Added \$5,000 to the Town's existing Welfare & General Assistance Fund
6. Article 11 – Added \$2,000 to the Town’s existing Transfer Station Equipment & Repair Fund

Actions per order of the Lyman Selectboard: The following actions were completed in accordance with votes by the Lyman Board of Selectmen.

1. Per a letter dated April 3, 2023 – Transferred a \$45,000 anonymous donation from the Town’s General Fund maintained at Woodsville Guaranty Savings Bank (WGSB) to the newly created Lyman Educational Tax Fund Expendable Trust Fund. This amount was then forwarded to the Lisbon Regional School District as a portion of the May 2023 school tax payment.
2. Per a letter dated July 10, 2023 – Transferred a \$45,000 anonymous donation from the Town’s General Fund maintained at Woodsville Guaranty Savings Bank (WGSB) to the Lyman Educational Tax Fund Expendable Trust Fund. This amount was then forwarded to the Lisbon Regional School District as a portion of the September 2023 school tax payment.
3. Per a letter dated November 13, 2023 – Transferred \$140,000 from the Highway Equipment Capital Reserve Fund to the Town’s General Fund maintained at Woodsville Guaranty Savings Bank (WGSB). This represents a partial payment towards the purchase of a 2024 Milton Cat Loader.
4. Per a letter dated December 13, 2023 – Transferred \$12,000 from the Office & Computer Equipment Capital Reserve Fund to the Town’s General Fund maintained at Woodsville Guaranty Savings Bank (WGSB). This represents a partial payment towards computer upgrades and equipment provided by Profile Technologies Inc.

Other Business:

An error was discovered in the creation of the 2021 Lyman Educational Tax Fund as a Capital Reserve Fund rather than an Expendable Trust Fund which is required for private donations. The Capital Reserve Fund was closed, and the small balance transferred to a newly created Expendable Trust Fund. Any funds received from private donors for this purpose are now directed into this new Expendable Trust Fund by the Trustees, then sent on to Lisbon Regional School as partial school tax payments.

In addition to the Town's Capital Reserve Funds and Expendable Trust Funds, the Trustees also oversee six cemetery trust funds that were established decades ago. The oldest fund appears to date back to 1900 and the newest was created in 1925.

The Trustees wish to thank our fellow Lyman residents for the opportunity to serve. We also wish to thank Elizabeth Wilkins for her service and to welcome our new trustee, Brian Dear.

Respectfully submitted,

Donna Clark
Kim Smith
Brian Dear

Trustees of the Trust Funds

NOTES

Trustees of the Trust Funds continued next page 36

REPORT OF THE TRUSTEES OF THE TRUST FUNDS

PRINCIPAL

Date of Creation	Name of Fund:	Balance Beginning of Year	New Funds Created	Cash Gains or (Losses) on Securities
10/20/13	Frye Fund	\$ 250.00	\$ 0.00	\$ 0.00
08/13/17	C. Miner Fund	200.00	0.00	0.00
11/27/18	J.E. Richardson Fund	200.00	0.00	0.00
05/28/00	A. Dow Fund	100.00	0.00	0.00
01/03/22	E. Thornton Fund	200.00	0.00	0.00
10/26/25	H.H. Porter Fund	150.00	0.00	0.00
	TOTALS	<u>\$ 1,100.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>
03/31/75	Highway Equipment	\$ 107,434.04	\$41,541.00	\$ 0.00
03/14/90	Welfare & General Asst	15,825.66	5,000.00	0.00
06/20/91	Cemetery Maintenance	882.24	0.00	0.00
03/30/94	Legal Expense	16,455.35	0.00	0.00
07/03/95	Property Tax Revaluation	18,609.99	6,000.00	0.00
05/04/98	Forest Fire Equipment	2,036.52	0.00	0.00
03/19/01	Landfill Monitoring	4,000.41	0.00	0.00
12/21/06	Future Land Acquisition	326.62	0.00	0.00
05/27/07	Office & Computer Equip	5,759.53	15,000.00	0.00
05/20/14	Hwy Bridge Replace & Rep	5,083.99	30,227.00	0.00
06/13/17	Transfer Station Equip & Rep	7,197.46	2,000.00	0.00
06/26/18	Road Material	20,242.86	0.00	0.00
07/12/18	Building Repair/Maintenance	15,574.47	0.00	0.00
06/25/21	Lyman Education Tax CRF	10.47	0.00	0.00
05/03/23	Lyman Education Tax ETF	<u>0.00</u>	<u>90,010.47</u>	<u>0.00</u>
	EXPENDABLE TOTALS	\$219,439.61	\$189,778.47	\$ 0.00
	GRAND TOTAL OF ALL FUNDS	\$220,539.61	\$189,778.47	\$ 0.00

December 31, 2023

INCOME

Withdrawals	Balance End of Year	Balance Beginning of Year	Income During Year	Expended During Year	Balance End of Year	Grand Total of Principal & Income at End of Year
\$ 0.00	\$ 250.00	\$ 413.00	\$.36	0.00	\$ 413.36	\$ 663.36
0.00	200.00	113.42	.13	0.00	113.55	313.55
0.00	200.00	270.23	.24	0.00	270.47	470.47
0.00	100.00	151.26	.12	0.00	151.38	251.38
0.00	200.00	68.30	.13	0.00	68.43	268.43
<u>0.00</u>	<u>150.00</u>	<u>211.84</u>	<u>.19</u>	<u>0.00</u>	<u>212.03</u>	<u>362.03</u>
\$ 0.00	\$ 1,100.00	\$1,228.05	\$ 1.17	\$0.00	\$1,229.22	\$ 2,329.22
-140,000.00	\$ 8,975.04	\$ 0.00	\$5,916.48	\$ 0.00	\$5,916.48	\$ 14,891.52
0.00	20,825.66	0.00	949.47	0.00	949.47	21,775.13
0.00	882.24	0.00	46.18	.00	46.18	928.42
0.00	16,455.35	0.00	861.17	0.00	861.17	17,316.52
0.00	24,609.99	0.00	1,119.41	0.00	1,119.41	25,729.40
0.00	2,036.52	0.00	106.57	0.00	106.57	2,143.09
0.00	4,000.41	0.00	209.37	0.00	209.37	4,209.78
0.00	326.62	0.00	17.10	0.00	17.10	343.72
-12,000.00	8,759.53	0.00	641.82	0.00	641.82	9,401.35
0.00	35,310.99	0.00	999.01	0.00	999.01	36,310.00
0.00	9,197.46	0.00	425.17	0.00	425.17	9,622.63
0.00	20,242.86	0.00	1,059.32	.00	1,059.32	21,302.18
0.00	15,574.47	0.00	815.07	0.00	815.07	16,389.54
-10.47	0.00	0.00	0.00	0.00	0.00	0.00
<u>-90,000.00</u>	<u>10.47</u>	<u>0.00</u>	<u>277.10</u>	<u>0.00</u>	<u>277.10</u>	<u>287.57</u>
-242,010.47	\$167,207.61	\$ 0.00	\$13,443.24	\$ 0.00	\$13,443.24	\$180,650.85
-242,010.47	\$168,307.61	\$1,228.05	\$13,444.41	\$ 0.00	\$14,672.46	\$182,980.07

FOREST FIRE WARDEN AND STATE FOREST RANGER

This past year we observed wet weather in late spring and throughout the summer. This led to reduced wildfire activity throughout the state and allowed many of our state firefighting resources to respond to Nova Scotia and Quebec to assist our Canadian neighbors with their record wildfire season. We were also able team up with local fire departments and provide many wildfire trainings throughout the state.

This time of year, we see fires caused by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Even with the lower wildfire threat in New Hampshire in 2023, properties within the Wildland Urban Interface were still impacted, with 8 structures threatened and 3 destroyed by wildfires. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe! We ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. "Remember, Only You Can Prevent Wildfires!"

As we prepare for the 2024 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up-to-date information, follow us on X and Instagram: @NHForestRangers.

PLANNING BOARD

The Planning Board meets at the Lyman Town Hall on the first Wednesday of the month at 6:00 pm. All Planning Board meetings are open to the public.

Applications for Subdivisions, Lot Line Adjustments and Lot Mergers as well as copies of the Master Plan, Lyman Subdivision Regulations and Lyman Zoning Ordinance are available at the Selectmen's Office. Much of this information is also available on the Town website at lymannh.org. You may contact the Planning Board at 603-838-5900 with questions concerning these forms or procedures. All questions regarding Town planning should be addressed to the Planning Board at their regular monthly meeting.

- One application for sub-division was approved in 2023.

The Planning Board thanks the Town of Lyman for its continued support.

Planning Board Members:

Donna Clark - Chairman

Todd Landry - Vice Chairman

Thomas S Smith - Ex-Officio

Sandy McKee - Clerk

Paul Rayburn

Alternate Members: Alpheus Aldrich, Les Poore

Respectfully submitted,
Diana McGrath
Planning Board Coordinator

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment meets as needed at the Lyman Town Hall. All hearing dates are posted and are open to the public. Applications for variances and special exceptions are available at the Selectmen's Office, or you may call the Zoning Board of Adjustment at 603-838-5900.

- No applications were submitted in 2023.

The Zoning Board of Adjustment thanks the Town of Lyman for its continued support.

Zoning Board of Adjustment Members:

W. Greg Harville - Chairman

Larry Schieman - Vice Chairman

Mark Draper - Clerk

Richard Hubbard, Tim Carignan

Alternate Members: none

Respectfully submitted,
Diana McGrath
Zoning Board Coordinator

CONSERVATION COMMISSION REPORT 2023

Conservation Commissions were created and authorized by the State of New Hampshire to provide Towns with guidance in the use of Natural Resources within the Town.

Lyman is a special place filled with wildlife and extraordinary habitat. There is much we can do to better understand the environment around us and ways in which we can protect and sustain the abundance of wildlife living among us.

In 2023, the Lyman Conservation Commission (CC) completed its participation in the State of New Hampshire's *Taking Action for Wildlife 2022 Cohort Training Program*. Under the program, the Commission developed a set of goals that we have been working through. These include:

- a. Compiling wildlife and habitat data and maps including wildlife corridors. Use this information to raise community awareness of important natural resources;
- b. Engaging with the public about natural resources and their important contribution to the quality of life in Lyman;
- c. Gaining support from the public to proactively protect important natural areas in Lyman; and
- d. Initiating the drafting of the Natural Resource chapter for the Lyman Master Plan (2025).

The Commission has prepared a series of interesting wildlife and habitat maps that can be viewed from the Conservation Commission page of Lyman's Town website. Residents are encouraged to find their properties on the maps and see the important role they have in helping wildlife to survive and move safely within our shared environment.

The Commission is grateful to Lyman's Selectboard and our fellow citizens for all your support as we move forward with meeting these goals.

Respectfully submitted,
Lyman Conservation Commission

Lisa Linowes
Beverly Bettencourt
Roland Bosse

LISBON PUBLIC LIBRARY

Librarian's Report 2023

Circulation of Resources

Circulation: 5738

Gifts

In Memory of Roger Robar
Donation Presented by Sigmund and Anne Hudson

In Memory of Erline Jesseman
Donation to the Handicapped Accessible Entrance Fund
Presented by Tom and Karen White

In Memory of Earl and Barbara White
Donation to the Handicapped Accessible Entrance Fund
Presented by Tom and Karen White

Donation to the Handicapped Accessible Fund
Presented by the Lisbon Lions in thanks for assistance with the Holiday Book Drive

Donation Presented by Beth Twombly and Ernest Lyndes

Over and Under the Snow
Donated by Friends in Council Member, Jennifer Cartwright

Donation Presented by Lloyd and Joanne Donnellan

Donation to the Handicapped Accessible Fund
Presented by Betsy Babcock and Dan Cavicchio

Our summer reading program included a visit from Assistant Fire Chief Houston and the ladder truck, a guest performance from Juggler Jason Tardy, a visit to the Historical Society Museum, and homemade snacks from members of Friends in Council.

The Library was the recipient of a grant from the New Hampshire Charitable Foundation for the purchase of a computer for public use as well as one for Library staff.

In addition to physical circulation, the Library continues to provide patrons with access to digital media both written and audio. We also provide access to Heritage Quest for those researching genealogy. The Library's book club for adults meets monthly and new members are always welcome.

Respectfully submitted,
Karla Houston, Librarian

LISBON LIONS CLUB

The Lisbon Lions Club will celebrate its 87th anniversary this year. Our membership includes residents from Lisbon, Lyman, Landaff and Bath. Thank you to the members of our Club who have put in countless hours of volunteer time to support our numerous activities. Also, thank you to the Townspeople and Businesses in and around our communities. Your support and spirit enable us to continue to provide support to a wide range of programs for local youth and senior citizens, and to assist others in our communities with sight and hearing needs.

The Club would like to thank the staff and administration at Lisbon Regional School for allowing us to use their facility for fundraisers and events. We would also like to thank New England Wire Technologies for allowing us to use its parking lot and truck for our Annual Christmas Tree Sale and for providing and maintaining the soccer field located on its property.

The Lions Club Community Field and Pool continue to provide an essential service to the community and school system. We support athletic programs for youths in soccer, basketball, baseball, and softball as well as swimming and skiing lessons. We also provide tennis and basketball courts next to New England Wire Technologies. In conjunction and with the continued support of NEWT, we have been able to maintain these facilities. The swimming pool continues to provide hours of recreation for children and adults from Lisbon, Landaff, Lyman and beyond.

This year we brought back the Tip-Off Classic basketball tournament for the first time since Covid. It was a one-day tournament for both 3-4 and 5-6 grades. Thanks to the local community and visiting towns, it was a great success. The hopes are next year to expand it back to a two-day tournament. We also plan to bring back the Kick-Off Classic soccer tournament this fall.

In addition to athletic programs, the Club hosts Spring and Fall Senior Citizens Dinners, Santa's Hotline and Santa's Christmas Eve visits. We donate a portion of the proceeds from our Christmas Tree Sale to our local food banks including the Lisbon Regional School Food Pantry and annually award three Lisbon Lions / Finley Memorial scholarships to deserving high school seniors. We also provide funds towards eyeglasses and hearing equipment for local community members who are in need and donate to a variety of local worthy causes, especially those involving children.

The Lions Club asks for your participation in the following fund-raisers: Christmas Tree Sale, the Tip-Off Classic Basketball Tournament, the Kick-Off Classic Soccer Tournament and, of course, our famous Sausage Concessions.

We thank the Towns of Lisbon, Landaff, and Lyman for their continued support.

Respectfully submitted,
Tucker Clark
President, Lisbon Lions Club

2023 LISBON EMS

The members of Lisbon EMS would like to thank the community for their continued support. We would also like to thank the area businesses for allowing our members to leave their regular jobs to respond to emergencies. We would not be able to do what we do without their support.

This year we had a total of 303 calls. 188 Lisbon, 35 Landaff, 42 Lyman, 7 Bath, 11 Haverhill/Woodsville, 2 Sugar Hill, 5 Newbury, 13 Littleton.

We are very fortunate to have 22 members on our roster:

8 Emergency Medical Responders (EMR)

4 Emergency Medical Technicians (EMT)

7 Advanced Emergency Medical Technicians (AEMT)

3 Paramedics

Every person on our roster is a valued member of our team. The dedication and time that they and their families give to our service is very much appreciated!

State law requires at least two NH Licensed EMS providers, one of which must be at least an EMT, to transport a Patient. Each Patient transported to a hospital takes about 90 minutes round trip from the pager going off to when the Ambulance returns to the Station. For each Patient contact we are required to file a report with the State of NH within 24 hours.

We provide first response and transport for our community as well as Lyman. Landaff has contracted us to provide first response only. Woodsville is their transporting agency.

Having a house number that is visible is extremely important. There is nothing more tragic than trying to respond to your medical emergency, and not getting there in time because of an old address number or no number displayed at all.

If you think you may want to work in healthcare but are not sure which direction you want to go, becoming an EMT is a great start. If you are interested in participating in EMS or have any questions about EMS please reach out to us.

Members:

Audrey Champagne (AEMT)

Tom Hartwell (AEMT)

Cindy Taylor (AEMT)

Kristyna Sullivan (AEMT)

Kevin Van Norden (AEMT)

Mike Ball (AEMT)

Kyle Lyndes (AEMT)

Ed Daniels (Paramedic)

Jeremy Dodge (Paramedic)

Gary Gagnon (Paramedic)

Eric Trafford (EMR)

Dave Combs (EMT)

Jeff Dodge (EMT)

Calsea Hubbard (EMT)

Matthew Champagne (EMT)

Beth Hubbard (EMR)

Todd Landry (EMR)

Scott Champagne (EMR)

Cathy Bisson (EMR)

Shon Grant (EMR)

Greg Hartwell (EMR)

Steve McKee (EMR)

EMERGENCY MANAGEMENT REPORT 2022

The Emergency Management Department is responsible for facilitating the delivery of all types of emergency response and to help deal with the consequences of significant disasters. This includes the planning, policies, concept of operations, organizational structures, and specific assignments of responsibility to the Town departments and agencies involved in coordinating the local regional, state, and federal response activities. Each year the plans are reviewed and updated as necessary.

During a significant disaster the Emergency Operations Center (located at the Town Hall) is activated and serves as the contact point for residents to obtain information about the disaster and how to obtain assistance in housing, meals, medical aid, and other essential needs. Residents are also encouraged to seek assistance and information by dialing 211.

Just as the Town is prepared for a disaster, it's important that families also develop preparedness plans. Take some time to think about what supplies your family would need in an emergency and how you would contact each other.

Respectfully submitted,

Todd Landry
Director, Emergency Management

Home Phone # 603.838.2335

Cell Phone # 603.616.5632

TRI-TOWN TRANSFER STATION

Thank you to the residents of Lisbon, Lyman, and Landaff for your support of the Transfer Station along with your efforts in recycling.

This year's recovered costs were down 10% from last year. The reason for this is there were increased Tipping Fees and lower revenue of recyclables.

The cost to run the Transfer Station for Lisbon was \$144,852.00; Lyman was \$52,241.00; and Landaff was \$40,368.00.

<u>Items Sold</u>	<u>Income</u>
Trash Bags	\$ 99,599
C & D	63,415
Aluminum & Steel Cans	4,475
Cardboard & Mixed Paper	3,115
Plastics	1,687
Lead Batteries	233
Scrap Steel	<u>2,688</u>
Total:	<u><u>\$175,212</u></u>

I would like to express a special thanks to New England Wire Technologies for a light that was much needed at the Transfer Station. Thank you for the generous donation and installation of the light.

Thank You,

Lee Veilleux

PEMI-BAKER SOLID WASTE DISTRICT 2023 Annual Report

In 2023, the 19 member Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and provide residents with a means of properly disposing of their household hazardous waste (HHW).

The District held two (2) one-day HHW collections, one in Littleton on Sunday, August 8th, and the other in Plymouth on Saturday, September 23th. A total of 284 households participated, representing every community in the District. 20,275 lbs. of material were collected, with nearly all (96%) of it being flammable materials. Total expenses for 2023 HHW programming, which includes advertising, setup & disposal, totaled \$30,476, a 7% increase from 2022. To help cover these expenses, the District received a \$10,000 donation from Casella Waste Management and NH Department of Environmental Services granted an additional \$4,990. Net expenditure for the program was \$15,486 which is less than \$0.50 per district resident. The District also coordinated two (2) fluorescent light bulb collections in the spring and fall, where all member towns were able to dispose of their bulbs and ballast. This year, fluorescent light bulb collections resulted in over 11,000 linear feet of fluorescent tubes being properly disposed of and 163 PCB containing light ballasts. Other materials collected were 47 fire/smoke detectors and an additional 396 specialty bulbs. The total cost for this effort was \$3,251.62.

The next two events in 2024 have been scheduled for August 4th in Littleton at the Transfer station and September 21st at the Plymouth Recycling Center. Both events will run from 9AM to 12PM.

Citizens interested in participating in the development of the district's programs are welcome to attend the district meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regard to their solid waste/recycling program, please contact the District by email.

Respectively Submitted,

Steve Bean, Chairman
Pemi-Baker Solid Waste District

NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY

2023 Annual Report for Town of Lyman

North Country Home Health & Hospice Agency (NCHHHA) provides quality services that include Hospice, Home Health, Palliative, and Long-term care. Within these services we also provide nursing, rehabilitation, social services, and homemaking in 51 towns, covering all of Coos County and northern Grafton County and we've expanded our territory south to Plymouth, NH. **In 2023, for the Town of Lyman, we visited 2 patients on Long-Term Care and Palliative Care 5 times, provided Home Health services to 11 patients over 221 visits, and cared for 2 patients on Hospice Care over 72 visits.** Our providers visited your friends and neighbors in your community over 300 times in 2023 to provide vital care.

Hospice Care is centered on improving the quality of life for patients and supporting their caregivers in realizing goals and wishes. Our dedicated team, including physicians, nurse practitioners, nurses, social workers, home health aides, spiritual counselors, and volunteers, collaborates with patients to manage pain, address emotional and spiritual needs, and provide necessary medications and equipment. Beyond end-of-life care, we offer family and caregiver education, short-term inpatient treatment for challenging symptoms, and bereavement counseling for surviving loved ones. Choosing hospice is not a surrender, but a decision to focus on quality of life, offering a unique, compassionate approach that diverges from the traditional medical model.

Home Health Care plays a pivotal role in addressing the growing healthcare needs of our community. Our proficient clinical team adeptly monitors health issues and delivers disease management within the familiar confines of patients' homes, mitigating the necessity for more expensive healthcare alternatives like hospitalization for long-term institutional care. With a primary focus on restoring patients to their baseline, our dedicated nursing team and therapists work collaboratively. Given the heightened strain on hospitals over the past year, we've operated at an elevated capacity to alleviate their burden, creating space for much-needed beds. This increased demand has introduced a higher acuity of Home Health patients presenting a unique challenge that we're committed to addressing with unwavering dedication.

Long-Term Care is committed to delivering essential home health aide, homemaking and compassion services to individuals facing challenges in performing vital activities of daily living independently, including bathing, dressing, meal preparation, and household tasks. These services are particularly designed to assist those with physical, medical, or mental limitations, enabling them to maintain their independence. Our focus is to support the elderly and disabled, facilitating their ability to stay in the comfort of their homes while averting hospital readmissions and preventing the need for long-term institutionalization. By addressing these fundamental needs, we strive to enhance the quality of life for those we serve.

Our Palliative Care Program, launched as a pilot in 2019, has rapidly expanded from its initial 5 patients to now encompass 112 active patients. Distinguished by its primarily home-based approach, our Advanced Practice Registered Nurses (APRNs) and Social Workers engage with patients in their homes to delve into discussions about their serious

illnesses, advanced care planning, code status, goals, wishes, and, most importantly, what holds significance for them. While the program targets individuals with serious illnesses, it doesn't necessitate terminal conditions, as Hospice does. Recognizing the broad spectrum of patients in need, especially in our service territories, NCHHHA fills a crucial gap between Home Health services for recovery and Hospice services for terminal cases. Palliative Care acts as a vital bridge, offering support for those with serious illnesses who may not be ready for Hospice services yet.

The team at the North Country Home Health & Hospice Agency, along with our esteemed Board of Directors, expresses profound gratitude to the Town of Lyman for their unwavering support of our agency. This steadfast commitment enables us to fulfill our mission of delivering services in the Town of Lyman, ensuring that clients and their families can reside in the familiarity of their homes within a safe and supportive environment. By doing so, we aim to enhance overall health outcomes within the community and uphold our commitment to fostering well-being in the lives of those we serve.

Respectfully,

Ren Anderson
Senior Manager of Philanthropy & Community Engagement

AMERICAN RED CROSS

As we look ahead to the new year, we take a moment to reflect on our profound gratitude to the municipal partners who help us deliver our lifesaving mission in our community. With your support, we are able to ensure the health, safety, and preparedness of our friends and neighbors throughout Northern New England.

Last year, our staff and volunteer workforce provided an array of services throughout the Northern New England region:

- We made 700 homes safer by installing 2,177 smoke detectors and educating 897 families about fire safety and prevention through our Home Fire Campaign.
- Trained 42,950 people in first aid, CPR, and water safety skills. (training data for county level)
- We collected over 133,100 units of blood. Hospitals throughout Northern New England depend on the American Red Cross for these collections.
- In our region, over 3,400 service members, veterans, and their families received supportive services through our Service to the Armed Forces Department.

Your American Red Cross remains committed to providing relief and support. We do this with the help of our incredible volunteers and donors, including you, our friends in Lyman. This year, we respectfully request a municipal appropriation of \$275.00. These funds will directly benefit individuals and families right here in our region, who benefit from our unique services at no cost. For more information about the work we've been doing in your area, please refer to the attached Service Delivery sheet for Grafton County.

If you have any questions, please call us at 1-800- 464-6692 or supportnne@redcross.org.

Warmly,

Lauren Jordan
Development Coordinator

AMMONOOSUC COMMUNITY HEALTH SERVICES

2023 Report

Your investment in our mission will enable us to continue our unwavering commitment to delivering top-notch, affordable healthcare to our 167 Lyman patients, as well as expanding our reach to assist more residents in need. Support from the **Town of Lyman** is important to us as we strive to make affordable healthcare accessible to your residents, as well as those residing in the 26 rural towns within our service area.

ACHS has been providing essential services such as preventative care, follow-up treatments, vaccinations, screenings, and crucial behavioral health support for individuals of all ages. Your continued support for ACHS is instrumental in our ongoing efforts to provide comprehensive preventative healthcare to all, regardless of their financial situation. ACHS's sliding fee scale for payment ensures that individuals in need can access affordable healthcare promptly, a vital necessity in today's ever-changing healthcare landscape. For further details about our sliding fee program, please visit: www.ammonoosuc.org.

ACHS Services

- Medical: Patient-Centered Primary care for all ages
- Behavioral Health: Substance Use Disorder, Counseling, K-12 in-school services
- Patient Support: Assistance with financial, legal, social concerns
- Breast & Cervical Cancer Screening Program
- 340B Drug Pricing Program: Helps reduce the price of prescription drugs
- Financial Services – Sliding-Fee payment scale, Low-Cost Vision Plan, Dental Voucher

Town of Lyman Statistics

- Total # of Patients - 167
- Total # of Medicare Patients - 58
- Total # of Sliding Fee Scale Patients - 4
- Total # of Medicaid Patients - 13
- Total # of Self-Paying Patients - 9

Your ongoing support of ACHS fills us with hope and enthusiasm for a brighter, healthier future for our community and we are excited to continue making a positive impact on the lives of the people we serve.

Respectfully submitted,
Edward D. Shanshala II, MSHSA, MEd
Chief Executive Officer

Evelyn Hagan
ACHS Board President

NORTHERN HUMAN SERVICES WHITE MOUNTAIN MENTAL HEALTH 2023 Director's Report

Northern Human Services-White Mountain Mental Health is one of 10 community mental health centers in New Hampshire that provides an array of services to meet the mental health needs of all persons residing in Northern Grafton County and lower Coos County. As the safety net provider of mental health services for these geographic areas, WMMH strives to ensure that everyone in the community, regardless of income or insurance status, has access to high quality mental health services. These services include 24/7 emergency services, outpatient therapy for adults and children, psychiatric services for established clients, case management and functional support outreach services, Assertive Community Treatment (ACT) services, Supported Employment services, a 6 bed adult residential group home and three supported, short-term transitional beds available for clients in need of housing while awaiting stable, permanent, affordable housing. For those that are uninsured or underinsured, Northern Human Services offers a sliding fee scale as well as affordable payment plan options so necessary services are still accessible to individuals regardless of their ability to pay.

We continue to see a huge demand for mental health services in our catchment area that is exceeding clinic capacity; individuals experiencing acute psychiatric crises are triaged via Mobile Crisis/Rapid Response through NHS and, once stabilized, are prioritized for treatment at the closest NHS community mental health center. According to 2021 data from the National Institute of Mental Illness, it is estimated that more than 1 in 5 US adults live with a mental illness (approximately 57.8 million adults ages 18 and older), with young adults aged 18-25 having the highest prevalence compared to other age groups. Additionally, an estimated 49.5% of adolescents in the US have a mental illness with approximately 22.2% experiencing severe impairment and/or distress. The statistics for NH tell a similar story. 221,000 adults in NH have a mental health condition, of which 57,000 NH adults have a serious mental illness and 15,000 NH youth aged 12-17 have depression. On average, one person in the US dies by suicide every 11 minutes. In NH, 279 lives were lost to suicide in 2021. Providing emergency services is arguably our most important service and the costliest - often not reimbursable by some commercial insurances. Every year we ask the towns that we serve for funding to help offset the costs of this incredibly important service so no one who is having an acute psychiatric emergency has to worry about cost while in crisis.

In 2023, 3 uninsured or underinsured Lyman residents received services from WMMH. Our cost for these services was **\$1065.10** of which \$433.20 were fees from Emergency Services. Despite the rising cost of care, we are requesting level funding from the town of Lyman. All funds received from Lyman go directly to Lyman residents that are uninsured or underinsured and help us to provide needed services to Lyman residents. We appreciate the support that we have received from Lyman over the years and are thankful to the voters for recognizing the importance of timely access to mental services for all residents.

Warm Regards,
Amy Finkle
Director of Behavioral Health

CENTER FOR NEW BEGINNINGS 2023 Annual Report for Town of Lyman

Thirty-eight years ago, The Center for New Beginnings was founded in Littleton to provide services to victims of domestic violence and sexual assault. Today our nonprofit organization is dedicated to improving the lives of people who struggle with depression, anxiety, grief, trauma, marital problems, and many other difficulties. The children and teenagers we see come with a myriad of challenges that reflect the social, cultural, and economic struggles of our time. *We are also working hard to answer the need of those suffering with addiction – a widespread problem.* Our service area covers the northern third of New Hampshire, from the Kancamagus Highway north to the Canadian border, and northwest to the neighboring Vermont counties – in local terms, the White Mountains, Great North Woods, and Northeast Kingdom regions. However, we do not exclude clients outside our area who wish to travel to receive services at the Center. We are often asked “what makes you different from Northern Human Services?” We are not a federally funded community mental health center. We are an independent non-profit. We provide short term care for acute issues, rather than long term care for more chronic cases. There is a significant need for both types of services. We both have substantial wait lists and are continuously looking to add more qualified providers. We are asking for your help to meet the needs of your community. The ever-increasing costs of overhead versus stagnant insurance reimbursements result in a continuous budget tightrope.

In 2023, The Center for New Beginnings provided services to 449 individuals. We logged 5200 patient appointments. Six of our clients reside in Lyman. We are requesting \$250 from the town for the upcoming year. When we do have extra funds available, such as these town donations, we have the flexibility to assist our clients who have difficulty meeting their high deductibles or co-pays or a loss of insurance coverage. When people are mentally healthy, they are better employees, more conscientious parents, and are able to positively contribute to their communities. Healthy children do better in school, control behaviors that are disruptive in class, and grow up to be resilient adults. Individuals who are mentally stable are much less likely to commit crimes or wreak havoc among their families, coworkers, and communities. Everyone benefits from a population that is mentally healthy.

Please contact us if you would like to learn more about the counseling services we provide for individuals and their families, or our Employee Assistance Program, a confidential counseling and referral resource program for employees and their family members to help them deal with personal and work-related issues. Good works have always relied upon the generosity of good people. Thank you for your support.

Sincerely,

Board of Directors
The Center for New Beginnings

Nancy Dickowski, Bethlehem
Joy Davis, Bethlehem
Kay Kerr, Bethlehem
Christine Polito, Bethlehem
Ilma Galeote, Littleton
Annette Carbonneau, Franconia

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

2023 Report

Grafton County Senior Citizens Council, Inc. (GCSCC) is a private nonprofit organization that provides programs and services to support the health and well-being of our communities' older citizens. GCSCC's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

GCSCC operates eight senior centers (located in Bristol, Canaan, Haverhill, Lebanon, Lincoln, Littleton, Orford, and Plymouth) and sponsors the Grafton County ServiceLink Resource Center and RSVP's Volunteer Center (an AmeriCorps Seniors project). Through GCSCC's network, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

From October 1, 2022, through September 30, 2023, 57 older residents of Lyman were served by one or more of GCSCC's programs offered through the Littleton Area Senior Center. In addition, 13 residents were served through ServiceLink.

- Older adults from Lyman enjoyed 1,307 meals prepared by GCSCC.
- Lyman residents received wellness calls, assistance with problems, crises, or issues of long-term care through 12 contacts with a trained outreach worker and 54 contacts with ServiceLink.
- Lyman residents participated in 288 health, education, or social activities.
- 464 door-to-door, on-demand bus rides were provided for Lyman residents.

The cost for GCSCC to provide services for Lyman residents in 2022-23 was \$36,414.06.

Such services can be critical for older adults and adults with disabilities who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty. Doing so saves tax dollars that would otherwise be expended for nursing home care. GCSCC's programs also contribute to a higher quality of life for older friends and neighbors. As our population ages, supportive services such as those offered by GCSCC are becoming even more critical.

GCSCC would very much appreciate Lyman's support for our programs that enhance the independence and dignity of older adults and adults with disabilities. GCSCC enables our community members to meet the challenges of aging, while remaining in the security and comfort of their own communities and homes.

Respectfully submitted,
Kathleen Vasconcelos
Executive Director

NORTH COUNTRY COUNCIL, INC. 2023 ANNUAL REPORT

North Country Council Regional Planning Commission and Economic Development District is one of nine regional planning commissions in New Hampshire established by RSA 36:46. The Commission's region consists of serving 50 communities and 25 unincorporated places in the northern third of New Hampshire. The Council serves in an advisory role to local governments in order to promote coordinated planning, orderly growth, efficient land use, transportation access, and environmental protection. The Council's professional staff provides transportation, land use, economic development, community, and environmental planning services; geographic information services (GIS); data collection and analysis; grant writing; grant administration; facilitation; and project management.

In 2023, the North Country Council undertook the following activities in the region:

Launched the new [website](#) in June! Collaborated with other Regional Planning Commissions through the NH Association of Regional Planning Commissions and Director meetings in Concord. Supported efforts and attended regional planning and municipal conferences. Bulk ordered and distributed New Hampshire Planning and Land Use Regulation books to local land use boards (estimated savings of \$75.00 per book).

Transportation

Staff completed over 160 traffic counts during the 2023 collection season. A major update to the Regional Transportation Plan (RTP) was approved by the North Country Transportation Advisory Committee (TAC) and Council Representatives. This update consisted of an expanded regional context, background, goals, objectives, corridor datasheets, and updated challenges & opportunities and maps section. Staff worked with communities throughout the year on noted transportation concerns and opportunities. These included different funding options, community projects for on-call engineering support services, and coordinating meetings with local officials and other agencies. We began the Ten-Year Transportation Improvement Plan process, including work by the Transportation Advisory Committee (TAC) to finalize the regional project priority rankings and the approval of the initial funding allocation. Two projects were submitted to the NHDOT on behalf of the region. Staff attended 4 Governor's Advisory Commission on Intermodal Transportation (GACIT) hearings during September 2023 and presented regional projects at 3 of these meetings.

Economic Development

Coordinated 6 comprehensive Economic Development Committee (CEDS) meetings. Focusing on connecting resources in the region, learning about innovative strategies for improved economic prosperity, and sharing regional information as well as adopting [the 2023-2028 CEDS update](#) that was also adopted by the Council's Board of Directors. We welcomed the new EDA Maine and New Hampshire field representatives for a two-day tour of the region and various Economic Development projects and opportunities.

[The Regional Housing Needs Assessment](#) (RHNA) was updated and adopted by the Board of Directors. The new 5-year RHNA is complete with data, projections for the future, and, most importantly, tools! Visit our website to see more about this report! 9 communities in the region were awarded Housing Opportunity Planning (HOP) Grants

for planning, demolition, and housing construction. This includes five (5) communities that have partnered with the Council to complete Opportunity Planning Grants and make regulatory changes to reduce barriers to housing production. Staff reviewed and responded to 3 Developments of Regional Impact over the course of the year. The Council continued to assist the Northern Border Regional Commission (NBRC) & State of NH Bureau of Economic Affairs (BEA) in providing development assistance to potential and awarded grantees. In 2023, the Council provided pre-project development coaching assistance to over 25 NBRC applicants, assistance to 10 new NBRC grantees in getting NTP, and technical assistance to NHBEA Capacity Consultant ADG for statewide program support to over 30 NBRC active grantees. Continued work with 3 regional employer groups to bring employer housing conversation toward action using the NH Employer Workforce Through NHFA funding. Continued to assist Coos County with the Coos County Broadband Committee, as well as providing technical support to the Carroll County Broadband Committee.

Environmental Planning

NCC assisted in coordinating and staffing 2 Household Hazardous Waste events for the Pemi-Baker Solid Waste District (PBSWD). There were 289 participants that brought the equivalent of 4,000 gallons of hazardous materials that were removed from the waste stream. The Council collaborated with Saco Headwaters Alliance, NH Fish & Game, NH Geological Survey of DES and Green Mountain Conservation Group, and NH Association of Conservation Commissions for the Saco River Watershed Stream Crossing Assessment project.

Resiliency & Emergency Planning

Staff supported the development of a North Country Food and Agriculture Council made up of industry leaders, businesses and organizations who has formed a Steering Committee and hosted two annual food and agriculture summits. Staff are facilitating the development of a North Country Climate Resiliency Resource Guide for businesses and communities through a collaborative effort the Council is providing for regional environmental, education, and outdoor organizations and businesses working on climate resiliency. NCC is providing support and facilitation for the newly formed North Country Arts and Culture Collaborative that is bringing together leadership, businesses, and organizations within the Arts and Culture industry to develop a strategic plan to support the arts and the creative economy.

Mapping and Data Analysis

North Country Council developed ArcGIS Online Hubs to be a resource for the region. The Hubs offer spaces to find grants, funding opportunities, and data resources that are applicable to the North Country. Users can find funding opportunities and data resources related to community & economic development, environmental, housing, transportation, business, arts & culture, and more! Provided mapping and data services to communities throughout the region in support of project development and funding opportunities.

BOYS & GIRLS CLUB OF THE NORTH COUNTRY

BGCNC merged with the BGC of Central NH this year, giving us access to a full back office of administrative and support teams which will allow us to continue to grow and provide more services to our families. Of course, we must still raise the funds needed to operate our program. Our community's support is crucial in continuing to provide a fun, safe, positive place for all the children of the North Country. Our team continues to thrive and adapt to the everchanging challenges the pandemic brought us, such as staffing issues and increased expenses, and to provide critical support to our members and their families that rely on us for academic support, mentoring, snacks, and being a safe place for kids.

In typical years, we have served over 250 children from Bethlehem, Littleton, Lisbon, Landaff, Lyman, Franconia, Easton, and Sugar Hill, as well as several other North Country communities. BGCNC's afterschool programs and vacation camps are, in many cases, the key to the development of these children and we strongly believe that we are both preparing them for a happy and productive future and, in some cases, literally saving their lives. Of the 64 members in the afterschool program, 1 of them is from Lyman. Summer camp 2023 saw 84 children, with 4 attendees from Lyman. We continue to only charge \$350 per year for the After School Program, including transportation. Vacation camps are \$135 per week and include field trips and summer swimming lessons. Financial aid is provided to all members that need assistance.

As is the case with most organizations that rely on fundraising and donations, raising the approximately \$500,000 per year required to operate the Club has become increasingly difficult, with COVID having put an additional strain on this already enormous task. We recognize that many of your taxpayers are feeling the same pressures that the Club is. However, it is important to keep in mind that the current economic times have most affected those very people who need the services that BGCNC provides. These families need our help now more than ever. Over 40% of our families fall below a \$40,000 income level and over 38% qualify for free/reduced lunch. We are looking to our neighboring communities to help spread the cost of operations over the wider population, as the children we serve are the future of the North Country.

Your support on this issue will be greatly appreciated and, although it cannot be specifically quantified, we strongly believe that a commitment by the Town represents an investment in the healthy future of Lyman and the North Country at large.

Thank you for your consideration.

Sincerely,

Sandy Brackett
Executive Director

Tina Bedor
Board of Directors

UNH COOPERATIVE EXTENSION 2023 Annual Report

The mission of UNH Cooperative Extension is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions, working in collaboration with county, state and federal government.

In support of this mission, **Health and Well-Being** programming in Grafton County was expanded to focus on reducing healthcare costs and boosting nutrition, physical activity, food access, mental health and offering skills to support others in crisis. **4-H** provided opportunities for intergenerational activities that resulted in positive interactions with youth and older adults. And, the **Community & Economic Development** team facilitated numerous Housing Academy trainings where participants assess needs, identify strategies that fit their own communities' goals and implement strategies to address the housing crisis in NH.

Food & Agriculture staff presented a 4-part twilight meeting series in Grafton County on high tunnel management, which included dealing with pests, diseases, and ventilation. **Master Gardeners** managed several community gardens that resulted in donations to food pantries and took on projects to promote beneficial pollinators. **Food Safety** training classes were provided for food service and food pantry workers, along with workshops for NH homestead food processors.

The **Natural Resources** program provided workshops and trainings on a variety of forestry and wildlife topics, reaching over 1,000 participants across Grafton County, from adult learners to elementary students.

To learn more about programs and resources that are available, please visit extension.unh.edu.

Respectfully submitted by
Donna Lee
UNH Extension, Grafton County Office Administrator

REGIONAL POLICE DEPARTMENT FEASIBILITY STUDY COMMITTEE

Summary Report to the Residents of Lyman, New Hampshire On the Committee's Findings

During the 2023 annual meeting, Lyman residents passed a warrant article that directed the Town to participate in a study to determine the feasibility for a Regional Police Department.

Article 12. To see if the Town of Lyman should conduct, with surrounding towns, a feasibility study with interested towns for a Regional Police Department. Each Town will provide a Board member or their designee and other members by Board appointment to conduct monthly meeting(s). No monies to be expended and results of study to be available by March 2024. (Majority vote required)

This initiative was started by Bath Police Chief Todd Eck and Lisbon Police Chief Ben Bailey. They recognized that law enforcement was being subjected to many challenges the result of which is that it was becoming increasingly difficult to provide sustainable law enforcement services to their individual communities. These challenges included:

- Police Departments lack resources.
- National news reports indicate increased lawlessness throughout the country.
- Officers are being exposed to personal liability for actions that are generally considered to be normal Police Officer activity.
- In many jurisdictions, Police Officers are distrusted by their communities, and
- Even in communities where Police Officers are well respected, changes in laws that prosecute criminals are adversely affecting law enforcement effectiveness.

As a result, Police Officers are leaving their careers in huge numbers and based on the law of supply and demand, this places tremendous pressure on small Departments to recruit and retain qualified Officers. Statistically, New Hampshire is one of the safest places to live but law enforcement in New Hampshire is not immune from the challenges of recruiting and retaining Police Officers.

- Police Departments in New Hampshire are almost fully funded by property tax dollars,
- Towns need to balance limited revenue to provide essential services to residents, and
- In many towns this means that the Police Department budget is underfunded.

While seeking solutions, the Chiefs learned that the problems they are experiencing were occurring nationally and discovered successful examples of Police Departments lowering cost and improving law enforcement service by combining local resources into a Regional Police Department. The questions that needed to be answered were, i) is regionalizing law enforcement feasible in New Hampshire; and, ii) would doing so prove to be a fiscally responsible way to provide 24-hour law enforcement coverage to

participating communities. The result of their efforts was creation of the Regional Police Department Feasibility Study Committee.

Upon formation, the Committee established that its goal was to assess the law enforcement needs for the New Hampshire towns of Bath, Lisbon, and Lyman, and to determine if;

- I. These needs can be met by a Regional Police Department,
- II. To examine the structure, staff, equipment, and legal requirements needed to create a Regional Police Department,
- III. To determine the cost for such a Regional Police Department,
- IV. To propose allocation of cost to each participating town, and
- V. To provide the results of the study by March 2024.

The Committee completed its work and published a report on its findings in December 2023. In summary:

- The Committee determined that legal authority and precedent exists in New Hampshire that allows towns to create Regional Police Departments.
- The study determined the resources needed to provide 24-hour law enforcement coverage, along with enhanced community policing and investigation service, to the participating towns and the cost to do so.
- The study also determined that, based on the cost to operate such a Regional Police Department, the cost for law enforcement service would increase in all three towns. Considering that:

Lyman does not currently have a Police Department, and that

Police Departments in Bath and Lisbon do not provide 24-hour coverage.

This finding was not a surprise.

- The Committee surveyed the residents of the participating towns and determined that:

Residents are generally satisfied with the law enforcement services as currently provided.

There is some concern about criminal activity, but

Most residents do not think the risk of crime is high enough to warrant an increase in property tax to fund more law enforcement service than is already provided in their respective towns.

Based on the results of the survey, the Committee concluded that residents of Bath, Lisbon, and Lyman would reject a proposal to create a Regional Police Department at this time.

The Committee recommended that the Board of Selectmen review the study and share it with residents and taxpayers.

The Committee also recommended that each town hold a meeting to present the Regional Police Department Committee report to the public. At the direction of the Board of Selectmen, Lyman held such a public meeting on Wednesday, January 31, 2024.

The Committee's full report and the results of the resident survey are available to residents on the Lyman website. <https://www.lymannh.org/regional-police-department-study-committee>.

Respectfully submitted,

Greg Harville
Lyman Designee to the Committee

U.S. DEPARTMENT OF VETERANS AFFAIRS



Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form – VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully,

Becky Rhodes, Au.D.
Associate Medical Center Director

2023 YEAR END REPORT FROM EXECUTIVE COUNCILOR CINDE WARMINGTON

I have been honored to serve the people of your community and the 81 cities & towns across District 2 since being sworn in for my second term on January 5, 2023. The Executive Council has been hard at work throughout the last year, actively administering the affairs of the State of New Hampshire. We held 22 meetings of the Governor & Council to vote on over 3,000 contracts and have approved billions of dollars intended to spur economic growth, support public education, protect the health and well-being of Granite Staters, and more.

In addition to the regularly scheduled meetings of the Council, we held 13 public hearings to conduct interviews with nominees and hear testimony from members of the public regarding 2 agency nominations, 6 circuit court nominations, 4 superior court nominations, and 1 Supreme Court nomination. The Executive Council, as members of the Governor's Advisory Commission on Intermodal Transportation, also hosted 24 in-person hearings on the 2025-2034 Ten Year Transportation Plan (including hearings in Bethlehem, Claremont, Concord, Keene, Lebanon, and Plymouth) and recommended a plan to the governor and legislature on November 29, 2023.

Results delivered in 2023 that affect District 2 include, but are not limited to:

- Distributed millions of dollars to communities across the state through the InvestNH Housing Program to address the affordable housing crisis, including projects in Claremont, Franconia, Haverhill, Hinsdale, Holderness, Keene, Lebanon, Littleton, and Winchester;
- Awarded tens of millions of dollars to the Community Action Partnership (CAP) agencies Southwestern Community Services, Tri-County Community Action Program, and Community Action Program Belknap-Merrimack Counties to aid Granite Staters in need of rental assistance, emergency food, energy cost assistance, weatherization, affordable childcare, and much more;
- Coordinated with Homeland Security and Emergency Management to expedite the reimbursement of disaster-related expenses to District 2 communities following the widespread flood damage last summer.

The Executive Council also confirmed hundreds of volunteers to serve on various New Hampshire boards and commissions. These are critical to the operation of our state, and I encourage anyone who may be interested in serving to visit sos.nh.gov/administration/miscellaneous/governor-executive-council and click on "Red Book" to find vacancies.

As we head into 2024, I look forward to continuing to serve the people and communities of District 2. If you ever have any questions, comments, or concerns, please feel free to contact me (Cinde.Warmington@nh.gov).

Sincerely,
Cinde Warmington
Executive Councilor, District 2

LYMAN DOG POLICY

Adopted by Board of Selectmen - September 14, 2015

As required by RSA 466:1, all dogs are to be licensed by April 30th of each year. A current rabies vaccination certificate must be presented at time of licensing. If requesting the reduced fee for a neutered animal, verification of neutering/spaying is required. The month of May is a grace period. However, any owner of a dog not licensed by June 1st, under RSA 466:13, is required to pay civil forfeiture to the Town of Lyman within 96 hours of the date and time notice is given. Any person who fails to pay the forfeiture within the allotted amount of time will be issued a summons to District Court. At the time that the forfeiture is paid, the dog owner will also be required to obtain a license for the dog(s). Pursuant to RSA 466:1 and RSA 466:4, a current rabies vaccination, and if requesting the lower neutered license fee, either spaying or neutering certificate is required. Owner is responsible for maintaining these documents in his/her possession. There is a \$1/month late charge after June 1st as well as the forfeiture fee. All costs and fees for certified mailing will be paid by the fined dog owner.

Lyman does have a leash law. The Town of Lyman at a “special election” held on November 4, 1980, adopted RSA 466:30-a, “Dog Control Law.” “Notwithstanding any other provisions of this chapter, it shall be unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such. For the purpose of this section, ‘accompanied’ means that the owner or custodian must be able to see or hear, or both, or have reasonable knowledge of where the dog is hunting, herding, or training. Nothing herein shall mean that the dog must be within sight at all times. In this section, ‘at large’ means off the premises of the owner or keeper and not under control of any person by means of personal presence and attention as will reasonably control the conduct of such dog, unless accompanied by the owner or custodian.”

Initial **Nuisance** complaints shall be made in writing to the Board of Selectmen. The owner of such dog(s) shall be sent a formal notice concerning the violation and what needs to be done to correct it. Failure of any owner to correct violations shall result in fines and court summonses being issued by the Animal Control Officer as outlined below under **Nuisance Offenses**.

All **Menace** and **Vicious** complaints shall be referred directly to the Animal Control Officer. Failure of any owner to correct violations shall result in fines and court summonses being issued by the Animal Control Officer as outlined below under **Menace** and **Vicious Offenses**.

If the Animal Control Officer does not witness the violation, the complainant’s names shall be released.

The date of the initial warning or fine starts the 12-month clock for schedule of warnings, fines and summonses. This process starts over every 12 months.

Revised Offenses are per pet owner as opposed to individual dogs.

Nuisance Offenses - dogs at large, barking*, digging/scratching/excreting, and females in heat:

1st Offense	Written warning from Board of Selectmen
2 nd Offense	\$25 fine - pay fine within 96 hours or summons to District Court
3 rd Offense	\$100 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$100 fine - summons to District Court

* For purposes of barking, the Selectmen have defined nighttime hours as 9 pm to 7 am. A dog must bark for sustained periods of more than 1/2 hour, or during the night hours so as to disturb the peace and quiet of a neighborhood or area, not including a dog which is guarding, working or herding livestock.

Menace Offenses - growling/snapping/chasing after a person, and chasing cars, bikes and other vehicles:

1st Offense	Written warning from Animal Control Officer
2 nd Offense	\$50 fine - pay fine within 96 hours or summons to District Court
3 rd Offense	\$200 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$200 fine - summons to District Court

Vicious Offenses - dogs that bite other dogs or people*:

1st Offense	\$100 fine - pay fine within 96 hours or summons to District Court
2 nd Offense	\$400 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$400 fine - summons to District Court

* If a vicious dog's behavior presents a threat to public safety, immediate district court proceedings may be initiated in lieu of the civil forfeiture. A vicious dog may also be impounded.

The complete statute governing dogs, RSA 466, is available for reference at the Town Office or online at www.gencourt.state.nh.us/rsa/html/indexes/default.html.

**BIRTHS REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2023**

Date Of Birth	Name Of Child	Name Of Father & Mother's Name
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**MARRIAGES REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2023**

Date Of Marriage	Name and Surname Of Groom & Bride	Residence of Each At Time Of Marriage
05/27/2023	Daniel S Plant Kiara Ann Burke	Lisbon, NH Lyman, NH

**DEATHS REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2023**

Date Of Death	Name & Surname Of Deceased	Name & Surname Of Father	Maiden Name Of Mother
03/15/2023	O'Buchon, Frances E	Cronin, Francis	Lang, Geraldine
08/16/2023	Rayburn, Eleanor M	Presby, Seth	Sylvester, Dorothy
08/23/2023	Presby Jr, Seth W	Presby, Seth	Sylvester, Dorothy
09/20/2023	Achilles, George H	Achilles, Bernard	Campbell, Mildred
11/16/2023	Shaw, Natalie B	McGrath, John	Murphy, Clare

NOTES