

*Town Of Hollis
New Hampshire
2016 Annual Report*



Local Government Contact Information

Town Website: www.hollisnh.org

EMERGENCY SERVICES

Fire Department/Rescue Services

10 Glenice Drive
Richard Towne, Fire Chief
Sandy Bohling, Assistant EMS Director
Phone: Emergency 911
Non-Emergency 603-465-6001
Email: fire@hollisnh.org

Police Department/Communications Center

9 Silver Lake Road
James Sartell, Chief of Police
Deanna Denman, Administrative Assistant
John DuVarney, Communications Manager
Phone: Emergency 911
Non-Emergency-Police 603-465-7637
Non-Emergency-Communications 603-465-2303
Fax: 603-465-7808
Email: police@hollisnh.org

PUBLIC WORKS DEPARTMENT

10 Muzzey Road
Tom Bayrd, Director of Public Works
Beverly Hill, Administrative Assistant
Phone: 603-465-2246
Email: tombayrd@hollisnh.org
bhill@hollisnh.org

SOLID WASTE DISPOSAL

Transfer Station, 10 Rocky Pond Road
Phone: 603-465-3299
Hours of Operation: Tuesday and Saturday 8AM-5PM,
Thursday 12-7PM

Stump Dump, Depot Road

Phone: 603-465-2143
Hours of Operation: Wednesday and Saturday 8AM-5PM

TOWN CLERK'S OFFICE

3G Marketplace
Phone: 603-465-2064
Fax: 603-465-2964
Lisa Claire, Town Clerk
Diane Leavitt, Deputy Town Clerk
Email: townclerk@hollisnh.org
Hours: Monday, Wednesday and Friday 8AM-1PM
Monday evenings 6-8 PM
1st Saturday of each month 8-11 AM

TOWN HALL

7 Monument Square
Phone: 603-465-2209
Fax: 603-465-3701
Hours: Monday-Friday 8:00AM-3:00PM
VISIT THE TOWN'S WEB SITE AT WWW.HOLLISNH.ORG

Administration/Selectmen/Welfare/Human Resources

Phone: 603-465-2209
Kimberly Galipeau, Town Administrator, ext. 101
Email: administration@hollisnh.org
Christine Herrera, Admin. Assistant/HR Coord., ext. 103
Email: townhall@hollisnh.org

Assessing Department

Connie Cain, Assistant to the Assessor
Phone: 603-465-2209 ext. 105
Email: assessing@hollisnh.org

Building/Zoning/Code Enforcement Department

David Gagnon, Building Inspector/Code Enforcement
Donna Lee Setaro, Building and Land Use Coordinator
Phone: 603-465-2209 ext. 501
Email: David Gagnon: building@hollisnh.org
Donna Lee Setaro: zoning@hollisnh.org

Finance Department

Deborah Padykula, Finance Officer
Phone: 603-465-2209 ext. 110
Email: finance@hollisnh.org

Information Technology

Dawn Desaulniers, IT Director
Email: support@hollisnh.org

Planning Department

Mark Fougere, Town Planner
Wendy Trimble, Planning Secretary
Phone: 603-465-2209 ext. 108
Email: Mark Fougere: planner@hollisnh.org
Wendy Trimble: planning@hollisnh.org

Tax Department

Christina Winsor, Tax Collector
Phone: 603-465-2209 ext. 104
Email: tax@hollisnh.org

HOLLIS SOCIAL LIBRARY

2 Monument Square, PO Box 659
Phone: 603-465-7721 Fax: 603-465-3507
Laura Klain, Library Director
Email: director@hollislibrary.org

Frequently Called Numbers

EMERGENCY (POLICE, FIRE, AMBULANCE)911

TOWN HALL MAIN NUMBER 465-2209

TOWN HALL FAX NUMBER 465-3701

VISIT THE TOWN'S WEB SITE AT WWW.HOLLISNH.ORG

Assessing Departmentext. 105
Building Departmentext. 501
Facility Scheduling (Lawrence Barn, Town Hall)ext. 103
Finance Departmentext. 110
Planning Departmentext. 108
Recreation Departmentext. 115
Selectmen's Officeext. 101
Tax Collectorext. 104
Welfare Assistanceext. 101

TOWN CLERK 465-2064

ANIMAL CONTROL OFFICER..... 465-2303

COMMUNICATION CENTER..... 465-2303

POLICE (NON EMERGENCY)..... 465-7637

DEPARTMENT OF PUBLIC WORKS 465-2246

Stump Dump 465-2143

Transfer Station 465-3299

FIRE DEPARTMENT (NON EMERGENCY)..... 465-6001

Health Officer 465-6001

HOLLIS POST OFFICE 1-800-275-8777

HOLLIS SOCIAL LIBRARY 465-7721

CHARTER COMMUNICATIONS 1-866-472-2200

TDS TELECOM..... 1-866-571-6662

EVERSOURCE 1-800-340-9822

SCHOOLS

HOLLIS PRIMARY SCHOOL..... 324-5995

HOLLIS UPPER ELEMENTARY SCHOOL..... 465-9182

HOLLIS BROOKLINE MIDDLE SCHOOL 465-5997

HOLLIS BROOKLINE HIGH SCHOOL 465-2269

HOLLIS BROOKLINE SUPERINTENDENT'S OFFICE 324-5999

Annual Report
for the Town of

HOLLIS, NEW HAMPSHIRE

for the year

Two Thousand Sixteen

Annual Reports



of the

Officers and Committees

of the Town of

HOLLIS, NEW HAMPSHIRE

FOR THE YEAR ENDING DECEMBER 31, 2016

with Reports of the

Hollis School District

and the

Hollis/Brookline

Cooperative School District

Town Report compiled and edited by Christine Herrera and Donna Lee Setaro
Cover Photo Courtesy of Donna Lee Setaro
Printed by Kase Printing, Inc.

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TOWN OF HOLLIS
2017 WARRANT

2017 Town Warrant-Elections

THE STATE OF NEW HAMPSHIRE
LAWRENCE BARN COMMUNITY CENTER
THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM
Tuesday, March 14, 2017

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the Lawrence Barn Community Center on Tuesday, March 14, 2017 between the hours of 7:00 AM and 7:00 PM, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the Hollis Brookline Cooperative High School in said town on, Saturday, March 18, 2017 at 10:00 AM, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. To conduct other business by official ballot.

Given under our hands and seal, this 13th day of February, 2017.

Board of Selectman, Town of Hollis

Mark Le Doux, Chairman
David Petry, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD

A true copy of the warrant-Attest:

Board of Selectman, Town of Hollis

Mark Le Doux, Chairman
David Petry, Vice Chairman
Frank Cadwell
Peter Band
Vahrij Manoukian PhD

Planning Board Ballot-2017

2017 FINAL ZONING CHANGES – FULL LANUGAGE

Amendment (1)

1. **ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT 1 AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:**

By amending Section XXIV; Solar Energy Systems, C. Definitions, Solar Energy System as follows:

A Customer Generating device or structural design feature that provides for the collection, storage and distribution of solar energy for space heating or cooling, electricity generation, or water heating. Said System shall not exceed a footprint greater than 15% of the land area of lots 3 acres or less and no more than 20% of a lot greater than 3 acres. In no case shall any System exceed ~~43,560~~ 21,780 square feet in area. The footprint of the System shall include all above ground components including all access ways and shall be calculated by including the entire area within a single, continuance perimeter enclosing all elements of the System.

Explanation: The amendment will limit the size of ground mounted solar systems.

Amendment (2)

2. **ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:**

By amending Section IX General Provisions, paragraph K Accessory Dwelling Units, 2. Definition, Accessory Dwelling Unit (ADU) by deleting the existing definition and replacing it with the following: As defined by RSA 674:71 as amended, *“means a residential living unit that is within or attached to a single family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principle dwelling unit it accompanies.”*

In addition, amend Section 3 Requirements/Limitations by adding the following: *The use of an ADU shall not be deemed to include such transient occupancies as hotels, motels, rooming or boarding houses. This limitation includes short-term rentals (less than four weeks at a time) of dwelling units. Short-term rentals are only authorized as specifically provided for Bed and Breakfast (Inn) establishments.*

Explanation: This amendment is being proposed to meet state law changes and to address new trends in home renting.

Amendment (3)

3. **ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:**

By amending Section VIII Definitions, Structure and/or Building, by adding the following to the existing paragraph: *Structures and/or Building(s) 120 square feet or less shall not require a building permit, but shall be required to meet all setback requirements.*

Explanation: This amendment will remove the need for permits for small buildings.

Planning Board Ballot-2017 cont'd

Amendment (4)

4. ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

By amending SECTION XIV: SIGN ORDINANCE as follows:

C. **ADMINISTRATION:** This section contains the requirement and application procedures that govern all matters concerning any sign which is to be erected, displayed, altered, reconstructed or maintained, including its supporting structure and any associated auxiliary devices in respect to structural and fire safety.

1. **ADMINISTRATION:** The Board of Selectmen shall appoint an Administrative Board or the Building Inspector/Code Enforcement Officer that shall to interpret and administer this Sign Ordinance. The ~~Administrative Board~~ the Building Inspector/Code Enforcement Officer has shall have great discretion in many areas, as spelled out in the Ordinance. ~~and the Administrative Board's policies.~~
2. **RELIEF:** Any relief, exception or variance sought from this Sign Ordinance, having been denied by the ~~Administrative Board,~~ Building Inspector/Code Enforcement Officer may be brought before the Hollis Zoning Board of Adjustment. ~~An appeal of the administrative decisions of the Administrative Board shall also be brought before the Hollis Zoning Board of Adjustment.~~
3. **ENFORCEMENT:** The ~~Board of Selectmen~~ Building Inspector/Code Enforcement Officer shall be the enforcement authority of all provisions of this Ordinance. ~~The Building Inspector shall report all alleged violations to the Board of Selectmen. Under the direction of the Board of Selectmen,~~ The Building Inspector/Code Enforcement Officer shall notify the violator(s) of the violation(s), along with any corrective action required.

D. GENERAL REQUIREMENTS

2. All signs and their structures that are to be erected, altered, relocated, repaired or reconstructed in any district must be approved by the ~~Administrative Board.~~ Building Inspector/Code Enforcement Officer.
4. A permit and/or approval from the ~~Administrative Board~~ Building Inspector/Code Enforcement Officer is not required for maintenance of an existing sign as long as the maintenance does not include the cutting away of the sign structure or any alteration changing the original sign's appearance including, but not limited to, color, wording, and other sign attributes.

E. APPLICATION FOR PERMIT

1. All applications for sign permits shall be filed, by the property owner, building owner or owner in fee. Applications shall be filed with the Building Inspector, on forms provided by the Building Department. All applications shall bear the signature of the building or property owner or shall include a signed affidavit, by the owner, granting authorization for the applicant to apply for and install the proposed sign. All approved applications shall bear the signature of ~~an authorized member of the Administrative Board,~~ the Building Inspector/Code Enforcement Officer, Historic District Commission or Zoning Board of Adjustment, whichever applies.

F. PERMITS

1. The Building Inspector shall review and act upon all applications for sign permits and amendments thereto, within 7 days after filing. If the application or the construction documents conform to the Sign Ordinance or Building Code and are complete the Building Inspector/Code Enforcement Officer shall issue a permit, ~~the Building Inspector shall submit the application to the Administrative Board, which shall act upon the application at its next regularly scheduled meeting or within 30 days, whichever is later.~~ If the application or the construction documents do not conform or are not complete, the Building Inspector shall notify the applicant in writing, stating the deficiencies and advising the applicant of his right to amend and resubmit the application or appeal directly to the ~~Administrative Board.~~ Zoning Board of Adjustment.
3. Any person, applicant or agency representing a property owner who has been denied a permit can

Planning Board Ballot-2017 cont'd

appeal such decision by the Administrative Board to the Zoning Board of Adjustment, within 20 days after receipt of the notice of denial for a permit.

H. PROHIBITED SIGNS: This section intends to list specifically some prohibited signs. This list is not meant to be inclusive. Rather, it should be representative of the kinds of signs, which are prohibited in the community. The following are examples of prohibited signs: 3. Any off premises sign (unless where expressly permitted) advertising or identifying a non-agricultural business; 16. Umbrella signs except as may be permitted by the discretion of the Administrative Board; Building Inspector/Code Enforcement Officer.

I. EVENT-SPECIFIC SIGNS: 2. An application for event-specific signs must be submitted to and approved by the Administrative Board. Building Department. A sticker will be issued upon approval, and must be displayed on the sign. 8. The Administering Board Building Inspector/Code Enforcement Officer has the discretion to vary the terms and conditions identified in this EVENT-SPECIFIC

Explanation: This amendment will remove the reference to the Administrative Board that is no longer uses and replace terms with Building Department and Building Inspector/Code Enforcement Officer.

Amendment (5)

5. ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

By deleting, in its entirety, Section XIII Residential Construction Timing and Phasing Ordinance, along with the Definitions outlined in Section VIII; Building Right, Building Year and Transferred Rights.

Explanation: This amendment is being proposed because this ordinance is outdated and no longer enforceable

Amendment (6)

6. ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (6) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XXI Housing for Older Persons as follows:

1. **GENERAL STANDARDS:** All housing for older persons shall conform to the following standards:
 - a. Dwelling unit density shall not be greater than two (2) ~~one (1)~~ two-bedroom dwelling units or two (2) one-bedroom dwelling units/net tract acre when the type of housing that is being proposed is that which complies with NH RSA 354-A:15, II Housing for Older Persons, ~~which provides an exception to the rule against restricted housing for housing that is "... (H) Intended for, and solely occupied by, persons 62 years of age or older."~~
 - e. The minimum lot area shall be 20 ~~30~~ acres and the lot shall have at least 50 feet of frontage on those roadways listed in Section XXI, A, 1, L.
2. **MAXIMUM PERMITTED DWELLING UNITS:** The maximum number of housing for older persons dwelling units approved in a calendar year, when added to all previously approved units of housing for older persons, shall not exceed ten percent ~~(10%)~~ (25%) of the total dwelling units existing in the Town for the previous year.

Explanation: The ordinance should reflect the changing demographics, match the Intent on which the Ordinance was originally proposed and encourage the construction of Housing for Older Persons.

Planning Board Ballot-2017 cont'd

Amendment (7)

7. ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (7) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI Overlay Zoning Districts as follows:

6. PROHIBITED USES IN THE AQUIFER PROTECTION OVERLAY ZONE: The following uses shall not be permitted in the Aquifer Protection Overlay Zone: b. ~~Subsurface storage of petroleum or other refined petroleum products.~~

7. NONCONFORMING USES IN THE AQUIFER PROTECTION OVERLAY ZONE:

~~b. Notwithstanding subparagraph 7.a above, no underground storage tank for petroleum or other refined petroleum products may be repaired or replaced. All failed underground storage tanks must be removed according to standards established in state statutes and regulations.~~

Explanation: Remove sections because current technology and state standards are sufficient to protect the Aquifer Protection Overlay Zone. In addition, public health and safety will be improved.

Amendment (8)

8. ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (8) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X: Zoning Districts by adding the following Intent Sections as follows:

C. INDUSTRIAL ZONE (I)

INTENT: The Industrial Zone is intended to provide for the location of industry and light manufacturing and the Special Exceptions uses noted in paragraph 4.

D. MOBILE HOME-1 ZONE (MH-1)

INTENT: The Mobile Home-1 Zone is intended to provide an area in Town in which individual lots for mobile homes as well as mobile-home parks are allowed.

H. RURAL LANDS ZONE (RL)

INTENT: The two-fold intent of the Rural Lands Zone is to encourage farming in Town and to permit limited development in areas where physical site conditions are problematic or access to Town services is restricted.

Explanation: All other Zoning Districts having "Intent" sections which outline the general land use goals for those areas. These three Districts lack Intent sections and both the ZBA and Planning Board believe it is important each zoning district have this outline.

2017 Town Warrant

THE STATE OF NEW HAMPSHIRE
Annual Meeting, Town of Hollis
Saturday, March 18, 2017
10:00AM, Hollis Brookline Cooperative High School

ARTICLE 1 - Officials Reports

To hear reports of the Board of Selectmen, other Town Officers and Committees.

ARTICLE 2 - Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 3 - Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$75,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting, said funds to come from the unassigned fund balance as of December 31, 2016, if available. No amount to be raised from taxation.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 4 - Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting, said funds to come from the unassigned fund balance as of December 31, 2016, if available. No amount to be raised from taxation.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 5 - Municipal Buildings and Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$100,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting, said funds to come from the unassigned fund balance as of December 31, 2016, if available. No amount to be raised from taxation.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 6 – Establish a Contingency Fund

To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the selectmen as agents to expend from said fund. Said funds to come from the unassigned fund balance as of December 31, 2016, if available. No amount to be raised from taxation.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 7 - Collective Bargaining Agreement, Local 1801 (Town Hall / Department of Public Works)

To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 1801, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current

agreements for the employees of the Union and, further, to raise and appropriate the amount of \$37,500 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The 2017, 2018 and 2019 costs associated with the agreement will be included in the respective operating budgets.

FY2017 FY2018 FY2019 Total
\$37,500 \$17,500 \$19,000 \$74,000

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 8 – Stefanowicz Properties 25-Year Lease Agreement

To see if the Town will vote to authorize the Board of Selectmen, assuming the Town acquires title to the Stefanowicz Properties, pursuant to RSA 41:11-a to enter into a lease agreement of not more than 25 years with regard to the property, (or any portions thereof), known as Stefanowicz Properties, which property consists of the tax map and lot numbers 32-01 and 32-02, on such terms and conditions as the Selectmen, in their judgment, deem in the best interests of the Town.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 9 – 2017 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$10,054,008 which represents the operating budget of the Town for 2017, not including appropriations by special warrant articles and other appropriations voted separately; a portion of said funds, \$100,000, to come from funds if available in the unassigned fund balance as of December 31, 2016 or the full amount shall be raised by taxation.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 10 – Petition Article for Veterans Tax Credit

Shall the Town adopt the “all veterans’ property tax credit” under RSA 72:28-b? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or was an officer honorably separated from service, and (2) is not eligible for and not receiving the credit for veterans who served in a qualifying war or armed conflict or for veterans with a service-connected disability. If adopted, the credit will be in the amount of \$500.00, which is the same amount as the credit for a veteran who served in a qualifying war or armed conflict. If the credit is adopted, any person desiring to claim the credit will be required to file an application with the selectmen or the assessors by April 15 of the tax year.

Recommended by Selectmen

Recommended by Budget Committee

ARTICLE 11 - To Transact Any Other Business That May Legally Come Before Said Meeting.

2017 Proposed Budget (MS-737)

Appropriations

Account Code	Description	War. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
4130-4139	Executive	09	\$212,898	\$241,225	\$205,453	\$0	\$205,453	\$0
4140-4149	Election, Registration, and Vital Statistics	09	\$162,415	\$151,169	\$145,990	\$0	\$145,990	\$0
4150-4151	Financial Administration	09	\$281,625	\$277,777	\$270,028	\$0	\$270,028	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	09	\$65,000	\$74,475	\$65,000	\$0	\$65,000	\$0
4155-4159	Personnel Administration	09	\$2,112,250	\$1,942,802	\$2,189,370	\$0	\$2,189,370	\$0
4191-4193	Planning and Zoning	09	\$77,252	\$80,683	\$89,057	\$0	\$89,057	\$0
4194	General Government Buildings	09	\$129,306	\$127,224	\$134,131	\$0	\$134,131	\$0
4195	Gemeteries	09	\$44,444	\$41,885	\$44,444	\$0	\$44,444	\$0
4196	Insurance	09	\$171,750	\$171,722	\$202,765	\$0	\$202,765	\$0
4197	Advertising and Regional Association	09	\$7,710	\$7,706	\$8,090	\$0	\$8,090	\$0
4199	Other General Government	09	\$103,950	\$105,270	\$106,650	\$0	\$106,650	\$0
Public Safety								
4210-4214	Police	09	\$1,396,780	\$1,309,913	\$1,418,230	\$0	\$1,418,230	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	09	\$1,506,944	\$1,498,841	\$1,552,014	\$0	\$1,552,014	\$0
4240-4249	Building Inspection	09	\$117,688	\$116,482	\$118,763	\$0	\$118,763	\$0
4290-4298	Emergency Management	09	\$7,300	\$6,518	\$7,300	\$0	\$7,300	\$0
Highways and Streets								
4311	Administration	09	\$571,181	\$551,105	\$572,581	\$0	\$572,581	\$0
4312	Highways and Streets	09	\$1,181,585	\$1,128,265	\$1,186,197	\$0	\$1,186,197	\$0
4316	Street Lighting	09	\$18,800	\$19,099	\$18,800	\$0	\$18,800	\$0
Sanitation								
4323	Solid Waste Collection	09	\$189,283	\$187,170	\$189,283	\$0	\$189,283	\$0
4324	Solid Waste Disposal	09	\$282,538	\$282,538	\$290,638	\$0	\$290,638	\$0
Health								
4411	Administration	09	\$4,500	\$3,770	\$11,800	\$0	\$11,800	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0

2017 Proposed Budget (MS-737) - cont'd

Account Code	Description	War. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
4415-4419	Health Agencies, Hospitals, and Other	09	\$42,250	\$42,250	\$39,100	\$0	\$39,100	\$0
Welfare								
4441-4442	Administration and Direct Assistance	09	\$9,900	\$2,233	\$9,900	\$0	\$9,900	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	09	\$37,150	\$37,225	\$39,150	\$0	\$39,150	\$0
4550-4559	Library	09	\$289,342	\$289,342	\$289,342	\$0	\$289,342	\$0
4583	Patriotic Purposes	09	\$7,500	\$2,641	\$6,500	\$0	\$6,500	\$0
4589	Other Culture and Recreation		\$50,000	\$0	\$0	\$0	\$0	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural	09	\$1	\$0	\$1	\$0	\$1	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal	09	\$702,000	\$702,000	\$695,000	\$0	\$695,000	\$0
4721	Long Term Bonds and Notes - Interest	09	\$166,405	\$166,405	\$148,430	\$0	\$148,430	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	09	\$1	\$0	\$1	\$0	\$1	\$0
Capital Outlay								
4901	Land		\$7,350,000	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$125,000	\$125,000	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$17,424,748	\$9,692,735	\$10,054,008	\$0	\$10,054,008	\$0

2017 Proposed Budget (MS-737) - cont'd

Special Warrant Articles									
Purpose of Appropriation	War. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)	Budget	
								Committee's Appropriations Enacting FY (Recommended)	Committee's Appropriations Enacting FY (Not Recommended)
Old Home Day Special Revenue Fund	02	\$0	\$0	\$50,000	\$0	\$50,000	\$0	\$0	\$0
Compensated Absences Expendable Trust Fund	03	\$40,000	\$40,000	\$75,000	\$0	\$75,000	\$0	\$0	\$0
Revaluation Capital Reserve Fund	04	\$14,000	\$14,000	\$14,000	\$0	\$14,000	\$0	\$0	\$0
Mun. Bldgs & Facilities Maint. Expendable Trust Fund	05	\$150,000	\$150,000	\$100,000	\$0	\$100,000	\$0	\$0	\$0
Contingency Fund	06	\$70,000	\$43,900	\$70,000	\$0	\$70,000	\$0	\$0	\$0
Special Articles Recommended		\$274,000	\$247,900	\$309,000	\$0	\$309,000	\$0	\$0	\$0

Individual Warrant Articles									
Purpose of Appropriation	War. Art. #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)	Budget	
								Committee's Appropriations Enacting FY (Recommended)	Committee's Appropriations Enacting FY (Not Recommended)
Collective Bargaining Agreement, Local 1801	07	\$0	\$0	\$37,500	\$0	\$37,500	\$0	\$0	\$0
Individual Articles Recommended		\$0	\$0	\$37,500	\$0	\$37,500	\$0	\$0	\$0

2017 Proposed Budget (MS-737) - cont'd

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund	09	\$95,965	\$60,000	\$60,000
3185	Yield Tax	09	\$9,981	\$5,000	\$5,000
3187	Excavation Tax	09	\$348	\$130	\$130
3190	Interest and Penalties on Delinquent Taxes	09	\$89,297	\$93,000	\$93,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	09	\$35	\$25	\$25
3220	Motor Vehicle Permit Fees	09	\$1,885,451	\$1,800,000	\$1,800,000
3230	Building Permits	09	\$72,614	\$68,000	\$68,000
3290	Other Licenses, Permits, and Fees	09	\$62,093	\$57,750	\$57,750
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3352	Meals and Rooms Tax Distribution	09	\$400,955	\$400,955	\$400,955
3353	Highway Block Grant	09	\$224,684	\$223,482	\$223,482
3356	State and Federal Forest Land Reimbursement	09	\$18	\$17	\$17
3359	Other (Including Railroad Tax)	09	\$25	\$25	\$25
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	09	\$198,643	\$194,925	\$194,925
3409	Other Charges	09	\$140,730	\$140,730	\$140,730
Miscellaneous Revenues					
3502	Interest on Investments	09	\$23,398	\$20,800	\$20,800
3503-3509	Other	09	\$99,539	\$24,200	\$24,200
Interfund Operating Transfers In					
3912	From Special Revenue Funds	02	\$0	\$50,000	\$50,000
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	09	\$8,148	\$8,200	\$8,200
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	09, 03, 04, 05, 06	\$331,000	\$359,000	\$359,000
Total Estimated Revenues and Credits			\$3,642,924	\$3,506,239	\$3,506,239

2017 Proposed Budget (MS-737) - cont'd

Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$9,769,248	\$10,054,008	\$10,054,008
Special Warrant Articles Recommended	\$7,674,000	\$309,000	\$309,000
Individual Warrant Articles Recommended	\$255,500	\$37,500	\$37,500
TOTAL Appropriations Recommended	\$17,698,748	\$10,400,508	\$10,400,508
Less: Amount of Estimated Revenues & Credits	\$10,658,831	\$3,506,239	\$3,506,239
Estimated Amount of Taxes to be Raised	\$7,039,917	\$6,894,269	\$6,894,269

TOWN MEETING NOTES

Executive Councilor, District Five Letter

STATE OF NEW HAMPSHIRE Executive Council

DAVID K WHEELER
EXECUTIVE COUNCILOR
DISTRICT FIVE



STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
WWW.NH.GOV/COUNCIL
(603) 271-3832

TO: All Fifth District Cities and Towns
FROM: Executive Councilor David K. Wheeler
End-of-Year Report 2016

It is an honor to serve the thirty-three communities of District 5 as a member of New Hampshire Executive Council. Article 60 of the New Hampshire Constitution states in part, "There shall be biennially elected, by ballot, five councilors, for advising the governor in the executive part of government." The Executive Council serves much like a board of directors for our state, approving contracts, confirming the Governor's selections for key positions, confirming judicial appointments and helping manage state government.

In 2016, the Governor and Council considered 1,727 agenda items representing \$7.7 billion dollars in spending. We met in Concord for twenty meetings and in August, I hosted the regularly scheduled Governor and Council meeting in Nashua. It has been tradition that the summer meetings are held in the five districts to enable the local communities to see their government in action without having to travel to Concord.

The Council approved a significant funding request for Operation Granite Hammer, a program that supports local law enforcement in the fight against the opioid and fentanyl epidemic. In 2016, we also supported more than \$25 million dollars in funding for substance abuse prevention and treatment and recovery services. We will continue our fight to reduce the overdose deaths in our state.

The Executive Council authored the state's 10-year transportation plan that includes bridge repairs and paving projects to resurface 40% of rural roads over the next ten -year period.

I was proud to stand with you this year in opposition to the Kinder Morgan Pipeline. The proposed 420-mile natural gas pipeline running through this District would have defaced our landscape, affected our property values and implemented eminent domain takings.

I am also pleased to have voted for the confirmation of hundreds of ordinary citizens to serve in important positions in state government on various boards and commissions.

I look forward to serving another two- year term as your Executive Councilor, and I believe there's much we can accomplish if we work together. Please feel free to contact me anytime should you need assistance.

Sincerely Yours,

David K. Wheeler
NH Executive Councilor, District 5

Amherst, Antrim, Bennington, Brookline, Deering, Dunbarton, Fitzwilliam, Frankestown, Greenfield, Greenville, Hillsborough, Hollis, Hudson, Jaffrey, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, Nashua, New Boston, New Ipswich, Peterborough, Richmond, Rindge, Sharon, Swanzey, Temple, Troy, Weare, Wilton, and Windsor

Government Leadership and Administration

ELECTED OFFICIALS OF THE TOWN

March 2016-March 2017

Selectmen, Assessors, Overseers of the Poor

Mark Le Doux, Chairman, 2019

David Petry, Vice Chairman, 2018

Frank Cadwell, 2017

Peter Band, 2019

Vahrij Manoukian, PhD, 2017

Staff: Kim Galipeau, Town Administrator

Staff: Chrissy Herrera, Admin. Asst./HR Coordinator

Town Clerk - Lisa Claire, 2017

Treasurer - Barbara Townsend, 2018

Moderator - James Belanger, 2018

Town Budget Committee (Town and Hollis School District Budgets)

Tom Gehan Chairperson, 2019

Susan Benz, Vice Chairperson, 2017

Michael Harris, Secretary, 2018

Christopher Hyde, 2019

Frank Whittemore, 2017

Tom Jambard, 2018

Robert Mann, Ex-Officio, Hollis School Board

Frank Cadwell, Ex-Officio, Selectmen

Staff: Christina Winsor, Tax Collector

Staff: Deborah Padykula, Finance Officer

Hollis Brookline Cooperative Budget Committee

Darlene Mann, Chairperson, 2019

Thomas Enright, 2019

James Solinas, 2019

Brian Rater, 2018

David Blinn, 2017

Lorin Rydstrom, 2018

Krista Whalen, School Board Representative

Raul Blanche, 2017

Library Trustees

Robert Bartis, Chairperson, 2018

Donald MacMillan, Vice Chairperson, 2018

Stephanie Stack, Treasurer, 2017

Sarah Booth, 2018

Jone LaBombard, Secretary, 2019

Amy Kellner, 2018

Merle Eisman Carrus, 2017

Supervisors of the Checklist

Mary Thomas, Chairperson, 2020

Thomas Davies, 2018

Robbin Dunn, 2017

Trustees of the Trust Funds

F. Warren Coulter, 2019

John C. Callahan, 2018

Shelly Gillis, 2017

Trustees of the Cemeteries

Melinda Willis, Chairperson, 2017
Marc Squires, 2019
Staff: Beverly Hill, Secretary

Raul Blanche, 2018
Lisa Schmalz, 2018
Amy Armstrong, 2017

STATE GOVERNMENT

State of New Hampshire Governor
Executive Councilor (District 5)
NH General Court - Senate District 12
Hillsborough District 27 Representative
Hillsborough District 27 Representative
Hillsborough District 40 Representative
District 40 - Hollis, Milford, Mont Vernon, New Boston

Honorable Christopher Sununu
Honorable David Wheeler
Honorable Kevin A. Avard
Honorable James “Jim” Belanger
Honorable Carolyn M. Gargas
Honorable Keith Ammon
District 27 - Hollis

APPOINTED OFFICIALS OF THE TOWN

Agricultural Commission

Mark Post, Chairperson, 2019
Dan Harmon, 2018
Charles J. Husk (Alt), 2019
David Petry, Selectmen’s Representative

Randall Clark, 2017
Trevor Hardy, 2017
Adam Pitarys, 2018

Building Code Board of Appeals

Robert Cormier, 2017
John Mahan, 2017

Paul Armstrong, 2017
Staff: David Gagnon, Building Inspector

Camera Operator

Paul Armstrong

Don Ryder

Conservation Commission

Thomas Dufresne, Chairperson, 2019
Cathy Hoffman, 2017
LeeAnn Wolff, 2018
Mary Jeffery (Alt), 2018
Laura Bianco (Alt), 2019
Staff: Connie Cain, Assessing Assistant

David Connor, Vice Chairperson 2018
Thomas Davies, 2017
Mark Post, 2019
Peter Baker (Alt), 2017
Jonathan Bruneau (Alt), 2019
Peter Band, Selectmen’s Representative

Deputy Town Clerk - Diane Leavitt

Emergency Management Director - Donald McCoy

Heritage Commission

David Sullivan, Chairperson, 2017
Josie MacMillan, 2019
Joseph Johnson, 2019
Karla Vogel (Alt), 2018
Jan Larmouth, Historic District Commission Rep, 2017
Vahrij Manoukian, Selectmen's Representative

M. Honi Glover, 2017
Judith Aurelia Perry Hooks, 2017
Ronald Peik (Alt), 2019
Michael Bates (Alt), 2018
Wendy Trimble (Alt), 2017
Doris Brooks Roach, Resigned

Highway Safety Committee

Jim Belanger, Chairperson, 2019
Paul Armstrong, 2018
Jay Sartell, Police Chief
Mark Le Doux, Selectmen's Representative

Rebecca Crowther, Vice Chairperson, 2018
Don Ryder (Alt), 2017
Rick Towne, Fire Chief
Staff: Tom Bayrd, DPW Director

Historic District Commission

Spencer Stickney, Chairperson, 2017
Jan Larmouth, 2017
Staff: Donna Lee Setaro, Building & Land Use Coordinator

Tom Cook, Vice Chairperson, 2018
Jessica Waters, 2018
Frank Cadwell, Selectman's Representative

Hollis Energy Committee

Venu Rao, Chairperson, 2019
Loran "Woody" Hayes, 2017
Christine Furman, 2017
Paul Happy (Alt), 2018
Peter Band, Selectman's Representative

Peter "Mike" Leavitt, 2018
Stacy Diamantini, 2019
Eric Ryherd, 2017
Eitan Zeira (Alt), 2019
Christopher Heiter, Resigned

Land Protection Study Committee

Paul Edmunds, Chairperson, 2018
Peter Baker, 2017
David Gilmour, 2019
Peter Proko, 2018
Sherry Wyskiel, 2017

Roger Saunders, 2017
Thomas Davies, 2019
Gerald Gartner, 2017
Katherine Drisko, 2018
Mark Le Doux, Selectmen's Representative

Memorial Day Coordinator - Jim Belanger, 2018

Nashua Regional Planning Commission

Robert Larmouth, 2018

Venu Rao, 2019

Old Home Days Committee

Holly Babcock, 2017
Laurie Miller, 2017

Donna Cormier, 2017
Thelma Pollard, 2017

Nancy Bell, 2017
Barbara Kowalski, 2017
Dolores Ballou, 2017
Judy Mahoney, 2017
Jan Schwartz, 2017
Mike O’Neil, 2017
Frank Cadwell, Selectmen’s Representative

Carol Connor, 2017
M. Honi Glover, 2017
Randy Forgaard, 2017
Donna Duffy, 2017
Jeanne Cleveland, 2017
Stephen Luce, 2017

Planning Board

Cathy Hoffman, Chairperson, 2018
Doug Cleveland, 2019
Brian Stelmack, 2019
Benjamin Ming (Alt), 2019
Jeffrey Peters (Alt), 2017
Staff: Mark Fougere, Planner
Doug Gagne, 2016-Resigned

Richard Hardy, 2018
Chet Rogers, 2017
Dan Turcott, 2017
Bill Moseley (Alt), 2018
David Petry, Ex Officio, Selectman
Staff: Wendy Trimble, Planning Secretary

Recreation Commission

David Belanger Chairperson, 2017
Russell Rogers, 2018
Stephanie Stack, 2019
Jayne Belanger (Alt), 2018
Frank Cadwell, Selectmen’s Representative

Robbin Dunn, 2017
Linda Statkus, 2018
Jake Balfour (Alt), 2017
Kyle Gillis, Recreation Coordinator

Souhegan Regional Landfill District - Tom Bayrd

Souhegan Valley Transportation Collaborative - Rebecca Crowther, 2017

Stormwater Management Committee

Kim Galipeau, Town Administrator	Don Ryder, Citizen Representative, 2017
Tom Bayrd, Director of Public Works	Reggie Ouellette, Engineering Consultant
David Gagnon, Building Inspector/Code Enforcement Officer	Mark Fougere, Planning Consultant
Wendy Trimble, Planning Secretary	Chrissy Herrera, HR Coord./Admin. Asst.
Joan Cudworth, Transfer Station	

Town Forest Committee

Edward “Ted” Chamberlain, Chairperson, 2017	Gary Chamberlain, 2017
George R. Burton, 2018	Craig Birch, 2018
Spencer Stickney, 2019	

Town Photographer - Robert Heyer

Trails Committee

Sherry Wyskiel, Chairperson, 2018

Daniel Teveris, 2017

Tom Jeffery, 2017

Barbara Kowalski, 2019

Jeffrey Peters (Alt), 2019

Doug Cleveland, Co-Chairperson, 2019

Harry Russell, 2017

Carol Brown, 2018

Jane Edmunds (Alt), 2017

Amos White, Resigned

Zoning Board of Adjustment

Cindy Tsao, Chairperson, 2018

Brian Major, 2018

Jim Belanger, 2017

Drew Mason (Alt), 2019

Bill Moseley (Alt), 2017

Gerald Moore, Vice Chairperson, 2017

Rick MacMillan, 2019

Susan Durham (Alt), 2017

Kathy McGhee (Alt), 2019

David Gibson, Resigned

Staff: Donna Lee Setaro, Building & Land Use Coordinator

Staff: David Gagnon, Building Inspector



VOLUNTEER APPRECIATION BREAKFAST - MARCH 2016
PHOTO COURTESY OF BOB HEYER

Town Meeting - Elections

Hollis Town Meeting-Elections
March 8, 2016

The meeting was called to order by Moderator James Belanger, at 7:00 AM, Tuesday, March 8, 2016, for voting on the following subjects:

Town Officers for the ensuing year

Selectman	3 years	Mark A. LeDoux and Peter Band
Budget Committee	3 years	Tom Gehan and Christopher Hyde
Town Clerk	1 year	Lisa Claire
Moderator	2 years	Jim Belanger
Trustee of the Trust Fund	3 years	F. Warren Coulter
Library Trustee	3 years	Jone LaBombard and Danielle Scott
Library Trustee	2 years	Amy Kellner
Cemetery Trustee	3 years	Marc V. Squires

Other Business by Official Ballot

Ballot Questions-Planning Board

Amendment 1	Solar Energy Systems	Yes-905	No-230
Amendment 2	Alternative Treatment Center	Yes-819	No-315

A True Copy of Record-Attest:

Lisa I Claire
Hollis Town Clerk

Town Meeting - Minutes

HOLLIS TOWN MEETING - MARCH 12, 2016

The meeting was reconvened at 10:00am at the Hollis Brookline Cooperative High School by Moderator James Belanger. The National Anthem was performed by Hollis Brookline Middle School students Madison Kepnes, Sarah Orner, Samantha Price, and Sarah Scott. The Veterans in attendance were honored for their service and dedication to our country.

Introduction of our Representatives Carolyn Gargas, Keith Ammon and Jim Belanger, and Senator Kevin Avard.

Introduction of Selectmen and staff by Selectmen chair Mark Le Doux.

Introduction of Budget Committee by Budget Committee chair Tom Gehan.

Hollis VFW Commander Russ Norris and Senior Vice Commander Andrew Seremeth presented the 22nd Annual Citizen of the Year award for Americanism to Vahrij Manoukian R. Ph. ScD.

Dr. Manoukian has served our community for more than 30 years. Dr. Manoukian immigrated to the United States in 1977 where he attended Northeastern University, graduating in 1981. He hung out his shingle at the Hollis Pharmacy in 1985.

Dr. Manoukian was elected a Hollis Selectman in 2002 and has served on that board for the past 14 years. From 2003-2013, he served on the New Hampshire Board of Pharmacy. He served as President of the Board of Pharmacy from 2011-2013. From 2004-2012, he represented the New Hampshire Board of Pharmacy within the Supreme Court of New Hampshire's Hearings Committee & Integrity of Legal Profession. In 2005, he drafted the framework for the Prescription Monitoring Program (PMP)-which Governor Lynch signed in to NH Law in 2012.

In 2006, Dr. Manoukian became the Chairman of the Hillsborough County Republican Party. Since 2006, he has hosted nearly 50 candidates at the Hollis Pharmacy-providing the Hollis community a forum to meet, address, and assess politicians asking for your vote. Unlike other partisan events in the area, Dr. Manoukian's events are community events where all are invited to meet and question the candidates. These community events include the students from HBMS, HBHS, and the Hollis Montessori School.

Dr. Manoukian is a 20-year member of the Rotary Club of Hollis-Brookline. He is an energetic and active supporter of the veterans within our community, where he is responsible for linking up numerous veterans with service organizations such as the VFW and the American Legion. His proudest service achievement is as a charter Member of the Child Advocacy Center in Hillsborough County-which provides sanctuary for abused and neglected children.

Presentation of the Fire Fighter/EMT of the year by the VFW presented to Jennifer Govostes.

Firefighter/EMT-A Govostes, a nine year veteran of the Hollis Fire Department, leads the charge as the Fire Prevention and Education Officer for the Department. She personally designs and implements all Fire/Safety programs throughout the year for both public and private schools as well as monthly programs for various organizations that come to the Fire Station. Firefighter/EMT-A Govostes' care for the youth of Hollis is evident in her execution of the car seat inspection and babysitting programs.

Firefighter/EMT-A Govostes is a National Fire Protection Association (NFPA) and State of New Hampshire Certified Fire Instructor for the Town of Hollis. As such, she is responsible for inspecting all commercial and assembly properties. When the Hollis Building Inspector was incapacitated for several weeks, Firefighter/EMT-A Govostes stepped-up; taking on all of the building inspectors duties as well as her normal post. She volunteered countless hours after her regular shifts and on her days off in order to make sure all inspections were safely and accurately conducted within a timely manner. This action alone was responsible for saving the Town thousands of dollars in hiring a temporary building inspector.

Firefighter/EMT-A Govostes personifies the highest standards and values of servant leadership. Her actions reflect great credit upon herself and are a hallmark of a life dedicated to the citizens of Hollis.

Presentation of Police Officer of the year by the VFW presented to Richard Bergeron- School Resource Officer

Officer Bergeron, a 15-year veteran of the Hollis Police Department, uses his time and talents to promote a host of programs aimed at youth safety and security as well as that of the general public. Officer Bergeron leads the Drug and Alcohol Resistance Education (D.A.R.E.) program. Additionally, he organizes the youth boxing program with the Nashua Police Department and coordinates a number of traffic safety programs targeting young drivers.

Officer Bergeron's natural leadership skills were showcased when he took the initiative to update the emergency plans for all the schools in town. He trained school staff in emergency preparedness and incident command. He trained each member of the Hollis Police Department in Active Shooter Response and Ensure the Communication Center is updated with the latest information on each school. Officer Bergeron is the department's Defensive Tactics Instructor teaching expandable baton and TASER use and safety. Lastly, Officer Bergeron is a known expert in teaching Rape Aggression Defense (R.A.D.) a program designed to provide women valuable self-defense skills.

Officer Bergeron exemplifies the highest standards in community stewardship

ARTICLE 1-Official Reports

Motion by Vahrij Manoukian to hear reports of the Board of Selectmen, other Town Officers and Committees. Seconded by David Petry.

ARTICLE 2 – Bond for Land Acquisition-Birch Hill Properties

To see if the Town will vote to raise and appropriate the sum of \$2,250,000.00 (gross budget) to acquire full ownership interest to certain tracts or parcels of land, together with any buildings thereon, in the Town of Hollis more particularly specified below, on such terms and conditions as determined by the Board of Selectmen, and to authorize the issuance of not more than \$2,250,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); also, to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Selectmen are hereby also authorized to apply for and accept gifts, grants or other forms of assistance, if any, in order to offset the raising and appropriating of the funds referenced above. The intended uses are to include protection of land and forests, passive recreation and potential athletic fields for Town of Hollis residents.

The certain tracts or parcels of land which are to be purchased with the above appropriations are known collectively as the Birch Properties and, more particularly, include the following:

Birch Hill Properties			
Tract(s) or Parcel(s) of Land	Size (Approximate)	Title Ref	
M/L 28-53	11.73	8498/2328 (parcel 9)	
M/L 34-10	68.00	8498/2328 (parcel 5)	
M/L 34-15	21.00	8498/2328 (parcel 7)	
M/L 34-19	09.34	8498/2328 (parcel 8)	
M/L 28-59	131.50	8498/2334	
M/L 28-17	34.98	6323/0850 (parcel 2)	
M/L 34-03	01.00	6323/0850 (parcel 1)	
M/L 34-04	15.60	6323/0850 (parcel 3)	
M/L 34-08	25.00	6323/0850 (parcel 4)	
M/L 34-09	21.00	6323/0850 (parcel 5)	
M/L 34-13	15.00	6323/0850 (parcel 6)	
	354.15 acres		

This will be a non-lapsing appropriation per RSA 32:7, III and will not lapse until the purpose for which the appropriation is made shall be completed. This is a special warrant article pursuant to RSA 32:3 (VI)(b). (2/3rd ballot vote required).

Recommended by Selectmen
 Motion to bring Article 2 to the floor by Vahrij Manoukian
 BALLOT VOTE: YES-921 NO-58

Recommended by Budget Committee
 Seconded by Susan Benz
 CARRIED

ARTICLE 3 – Bond for Land Acquisition- Rocky Pond Properties

Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee. To see if the Town will vote to raise and appropriate the sum of \$2,550,000.00 (gross budget) to acquire full ownership interest to certain tracts or parcels of land, together with any buildings thereon, in the Town of Hollis more particularly specified below, on such terms and conditions as determined by the Board of Selectmen, and to authorize the issuance of not more than \$2,550,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); also, to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Selectmen are hereby also authorized to apply for and accept gifts, grants or other forms of assistance, if any, in order to offset the raising and appropriating of the funds referenced above. The intended uses are preservation of water and land uses, passive recreation, with potential aquatic uses to be codified after acquisition by the Board of Selectmen.

The certain tracts or parcels of land which are to be purchased with the above appropriations are known collectively as the Bell Heirs - Rocky Pond Properties and, more particularly, include the following:

Rocky Pond Properties		
Tract(s) or Parcel(s) of Land	Size (Approximate)	
M/L 22-06	14.03	
M/L 22-07 (1)	0.34	
M/L 22-07 (2)	7.24	
M/L 22-08	5.25	
M/L 22-10	5.45	
M/L 22-16	1.47	
M/L 22-36	2.96	
		36.74
M/L 28-01-01	7.04	
M/L 28-01-02	3.76	
M/L 28-01-03	8.57	
M/L 28-01-04	7.38	
M/L 28-09	15.82	
M/L 28-48	31.78	
M/L 28-48-01	9.89	
M/L 28-48-02	10.64	
M/L 28-48-03	9.25	
		104.13
		140.87 acres

This will be a non-lapsing appropriation per RSA 32:7, III and will not lapse until the purpose for which the appropriation is made shall be completed. This is a special warrant article pursuant to RSA 32:3 (VI)(b). (2/3rd ballot vote required).

Recommended by Selectmen
 Motion to bring Article 3 to the floor by Vahrij Manoukian
 BALLOT VOTE: YES-873 NO-93

NOT Recommended by Budget Committee
 Seconded by David Petry
 CARRIED

ARTICLE 4 – Bond for Land Acquisition-Stefanowicz Properties

Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee. To see if the Town will vote to raise and appropriate the sum of \$2,550,000.00 (gross budget) to acquire full ownership interest to certain tracts or parcels of land, together with any buildings thereon, in the Town of Hollis more particularly specified below, on such terms and conditions as determined by the Board of Selectmen, and to authorize the issuance of not more than \$2,550,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); also, to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Selectmen are hereby also authorized to apply for and accept gifts, grants or other forms of assistance, if any, in order to offset

the raising and appropriating of the funds referenced above. The intended uses are for agricultural husbandry, timber management, land conservation, passive recreation and potential athletic fields for Town of Hollis residents, and other such uses as to be identified by the Board of Selectmen.

The certain tracts or parcels of land which are to be purchased with the above appropriations are known collectively as the Stefanowicz Properties and, more particularly, include the following:

Stefanowicz Properties		
Tract(s) or Parcel(s) of Land		Size (Approximate)
M/L 32-01		185.84
M/L 32-02		1.39
		187.23 acres

This will be a non-lapsing appropriation per RSA 32:7, III and will not lapse until the purpose for which the appropriation is made shall be completed. (2/3rd ballot vote required).

Recommended by Selectmen	NOT Recommended by Budget Committee
Motion to bring Article 4 to the floor by Vahrij Manoukian	Second by Peter Band
Motion by David Sacks to move question Seconded by consent	Carried by Hand Count
BALLOT VOTE: YES-805 NO-169	CARRIED

ARTICLE 5 – Athletic Field

To see if the Town will vote to raise and appropriate the sum of \$125,000 for the purpose of doing site preparation for and constructing playing fields and other improvements on town owned property shown on the Hollis Tax Maps Map 018, Lot 014, as the Board of Selectmen deem appropriate, said funds to come from the unassigned fund balance as of December 31, 2015, if available. No amount to be raised from taxation.

Recommended by Selectmen	Recommended by Budget Committee
Motion to bring Article to the floor by Vahrij Manoukian	Seconded by Susan Benz
CARRIED by Hand Count	

ARTICLE 6 - Dump Truck Lease Purchase

To see if the Town will vote to authorize the selectmen pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of \$185,000, for the purpose of lease purchasing one (1) dump truck with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$18,500 for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause.

FY16	FY17	FY18	FY19	FY20	FY21	TOTAL
\$18,500	\$37,000	\$37,000	\$37,000	\$37,000	\$18,500	\$185,000

Recommended by Selectmen	Recommended by Budget Committee
Motion to bring Article to the floor by Vahrij Manoukian	Seconded by Susan Benz
CARRIED by Hand Count	

ARTICLE 7 - Loader Lease Purchase

To see if the Town will vote to authorize the selectmen pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of \$226,000, for the purpose of lease purchasing one (1) loader with equipment and attachments for the Public Works Department with a \$1.00 purchase option at the end of the lease term, and to raise and appropriate the sum of \$22,600 for the first year’s payment for that purpose. This lease purchase agreement contains an escape clause.

FY16	FY17	FY18	FY19	FY20	FY21	TOTAL
\$22,600	\$45,200	\$45,200	\$45,200	\$45,200	\$22,600	\$226,000

Recommended by Selectmen	Recommended by Budget Committee
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Motion to bring Article to the floor by Vahrij Manoukian
CARRIED by Hand Count

Seconded by Susan Benz

ARTICLE 8 - Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Selectmen
Motion to bring Article to the floor by Vahrij Manoukian
CARRIED by Hand Count

Recommended by Budget Committee
Seconded by Susan Benz

ARTICLE 9 - Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$40,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting.

Recommended by Selectmen
Motion to bring Article to the floor by Vahrij Manoukian
CARRIED by Hand Count

Recommended by Budget Committee
Seconded by Susan Benz

ARTICLE 10 - Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting.

Recommended by Selectmen
Motion to bring Article to the floor by Vahrij Manoukian
CARRIED by Hand Count

Recommended by Budget Committee
Seconded by Susan Benz

ARTICLE 11 - Municipal Buildings and Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$150,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting.

Recommended by Selectmen
Motion to bring Article to the floor by Vahrij Manoukian
CARRIED by Hand Count

Recommended by Budget Committee
Seconded by Susan Benz

ARTICLE 12 – Establish a Contingency Fund

To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the selectmen as agents to expend from said fund.

Recommended by Selectmen
Motion to bring Article to the floor by Vahrij Manoukian
CARRIED by Hand Count

Recommended by Budget Committee
Seconded by Susan Benz

ARTICLE 13 - Collective Bargaining Agreement, Local 3657 (Police/Fire/Communications)

To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 3657, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of \$89,400 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The 2017 and 2018 costs associated with the agreement will be included in the respective operating budgets.

FY2016	FY2017	FY2018	Total
\$89,400	\$76,200	\$4,500	\$170,100

Recommended by Selectmen
Motion to bring Article to the floor by Vahrij Manoukian
CARRIED by Hand Count

Recommended by Budget Committee
Seconded by Susan Benz

ARTICLE 14 – 2016 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$9,769,248 which represents the operating budget of the Town for 2016, not including appropriations by special warrant articles and other appropriations voted separately; a portion of said funds, not to exceed \$206,000, to come from funds available in the unassigned fund balance as of December 31, 2015.

Recommended by Selectmen
Motion to bring Article to the floor by Susan Benz
CARRIED by Hand Count

Recommended by Budget Committee
Seconded by David Petry

Motion to restrict consideration of all articles that are not bond articles by Mark Le Doux Second by Mike Harris
CARRIED by Hand Vote

ARTICLE 15 - To Transact Any Other Business That May Legally Come Before Said Meeting

Seeing how there was none:
Motion to adjourn by Jim Belanger Seconded by consent
CARRIED by Hand Vote

There were 1017 registered voters in attendance

A True Copy of Record-Attest:

Lisa I Claire
Hollis Town Clerk

2016 Tax Rate Calculation

TOWN OF HOLLIS
 Department of Revenue Administration
 MUNICIPAL SERVICES DIVISION, CONCORD, NH 03302-1122



*New Hampshire
 Department of
 Revenue
 Administration*

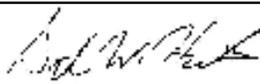
2016 \$23.43

Tax Rate Breakdown Hollis

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$7,268,462	\$1,203,745,340	\$6.04
County	\$1,596,771	\$1,203,745,340	\$1.33
Local Education	\$16,492,069	\$1,203,745,340	\$13.70
State Education	\$2,803,738	\$1,185,646,540	\$2.36
Total	\$28,161,040		\$23.43

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$28,161,040
War Service Credits	(\$174,000)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$27,987,040

 Stephan Hamilton Director of Municipal and Property Division New Hampshire Department of Revenue Administration	10/24/2016
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Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$17,698,748	
Net Revenues (Not Including Fund Balance)		(\$10,471,689)
Fund Balance Voted Surplus		(\$331,000)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$174,000	
Special Adjustment	\$0	
Actual Overlay Used	\$198,403	
Net Required Local Tax Effort	\$7,268,462	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,596,771	
Net Required County Tax Effort	\$1,596,771	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$10,535,912	
Net Cooperative School Appropriations	\$10,618,450	
Net Education Grant		(\$1,858,555)
Locally Retained State Education Tax		(\$2,803,738)
Net Required Local Education Tax Effort	\$16,492,069	
State Education Tax	\$2,803,738	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$2,803,738	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$1,203,745,340	\$1,196,382,422
Total Assessment Valuation without Utilities	\$1,185,646,540	\$1,177,482,222

Village (MS-1V)

Description	Current Year
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2016 Town Budget

Comparative Statement Of Appropriations And Expenditures For Year Ending December 31, 2016

<u>Purpose of Appropriation</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Unexpended Balance</u>	<u>Overdraft</u>
GENERAL GOVERNMENT				
Executive	\$212,898	\$241,225		(\$28,327)
Town Clerk/Elections & Registr.	\$162,415	\$151,169	\$11,246	
Financial Administration	\$281,625	\$277,777	\$3,848	
Legal Expenses	\$65,000	\$74,475		(\$9,475)
Employee Benefits	\$2,112,250	\$1,942,802	\$169,448	
Planning & Zoning	\$77,252	\$80,683		(\$3,431)
Town Buildings and Grounds	\$129,306	\$127,224	\$2,082	
Cemeteries	\$44,444	\$41,885	\$2,559	
Liability Insurance	\$171,750	\$171,722	\$28	
Municipal Association	\$7,710	\$7,706	\$4	
*Contingency Fund	\$70,000	\$43,900	\$26,100	
Information Systems	\$103,950	\$105,270		(\$1,320)
Subtotal	\$3,438,600	\$3,265,836	\$172,764	
PUBLIC SAFETY				
Police	\$1,396,780	\$1,309,913	\$86,867	
Fire & Ambulance	\$1,026,840	\$1,026,385	\$455	
Communications	\$480,104	\$462,648	\$17,456	
Building & Septic Inspection	\$117,688	\$116,482	\$1,206	
Emergency Management	\$7,300	\$6,518	\$782	
Subtotal	\$3,028,712	\$2,921,945	\$106,767	
HIGHWAYS AND STREETS				
Highway Administration & Roads	\$1,752,766	\$1,679,370	\$73,396	
Street Lighting	\$18,800	\$19,099		(\$299)
Subtotal	\$1,771,566	\$1,698,469	\$73,097	
SANITATION				
Solid Waste Collection	\$189,283	\$187,170	\$2,113	
Solid Waste Disposal	\$282,538	\$282,538	\$0	
Subtotal	\$471,821	\$469,708	\$2,113	
HEALTH & WELFARE				
Admin. & Pest Control	\$4,500	\$3,770	\$730	
Health Agencies and Hospitals	\$42,250	\$42,250		
Direct Assistance	\$9,900	\$2,233	\$7,667	
Subtotal	\$56,650	\$48,253	\$8,397	
CULTURE & RECREATION				
Parks and Recreation	\$37,150	\$37,225		(\$75)
Library	\$289,342	\$289,342		
Patriotic Purposes	\$7,500	\$2,641	\$4,860	
Subtotal	\$333,992	\$329,207	\$4,785	
CONSERVATION				
Conservation Commission	\$1	\$0	\$1	
DEBT SERVICE				
P/Long Term Bonds and Notes	\$702,000	\$702,000		
I/Long Term Bonds and Notes	\$166,405	\$166,405	\$0	
Bond Issuance Costs	\$1	\$0	\$1	
Subtotal	\$868,406	\$868,405	\$1	
CAPITAL OUTLAY				
Capital Projects	\$125,000	\$125,000		
Transfer to Special Revenue Funds	\$50,000	\$0	\$50,000	
Capital Reserves	\$204,000	\$204,000		
Subtotal	\$379,000	\$329,000	\$50,000	
TOTAL APPROPRIATIONS	\$10,348,748	\$9,930,823	\$417,925	

*The Town spent \$43,900 of the 2016 Contingency Fund for the following 3 projects:

1. Colonial Municipal Group - Replacement Cruiser - \$24,512
2. Minutemen Trucks, Inc. - Firetruck Repair - \$5,330
3. Beltronics - Tait Repeater - \$14,058

2016 Town Budget-cont'd

Comparative Statement Of Estimated and Actual Revenue
For Year Ending December 31, 2016

<u>Revenues</u>	<u>Budget</u>	<u>Actual Revenue</u>	<u>Budget Deficit</u>	<u>Budget Excess</u>
TAXES				
Land Use Change Tax	\$60,000	\$95,965		\$35,965
Yield Tax	\$5,000	\$9,981		\$4,981
Interest and Costs	\$93,000	\$89,297	\$3,703	
Excavation Tax	\$130	\$348		\$218
Excavation Activity Tax	\$0			
Subtotal	\$158,130	\$195,590		\$37,460
LICENSES AND PERMITS				
Motor Vehicle	\$1,775,000	\$1,885,451		\$110,451
Building & Septic	\$68,000	\$72,649		\$4,649
Other Licenses, Permits, & Fees	\$57,775	\$62,093		\$4,318
Subtotal	\$1,900,775	\$2,020,193		\$119,418
STATE/FEDERAL REVENUES				
Federal FEMA				
Shared Revenue				
Meals & Rooms Tax	\$400,955	\$400,955		\$0
Highway Block Grant	\$223,482	\$224,684		\$1,202
State/Federal Grants				
Forest/Railroad Tax	\$42	\$43		\$1
Subtotal	\$624,479	\$625,683		\$1,204
TOWN DEPARTMENTS	\$196,675	\$198,643		\$1,968
OTHER SERVICE CHARGES	\$140,730	\$140,730		
SALE OF MUNICIPAL PROP.	\$0	\$0		
INTEREST INCOME	\$18,500	\$23,398		\$4,898
OTHER MISC. REVENUES	\$24,200	\$99,539		\$75,339
TRANSFER TO SPECIAL	\$50,000	\$0	\$50,000	
CAPITAL RESERVE W/D	\$0	\$0		
TRUST & AGENCY FUNDS	\$8,200	\$8,148	\$52	
TOTAL REVENUES	\$3,121,689	\$3,311,924		\$190,235

Ambulance Fee Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2016 and 2015

REVENUES	2016	2015
Insurance Billing	\$136,335	\$137,871
Interest Income	\$19	\$17
Trust Income	\$631	\$738
Other Income	\$275	\$0
Total Revenues	\$137,260	\$138,625
EXPENDITURES		
Ambulance Purchase	\$0	\$0
Ambulance Expendable Supplies	\$42,318	\$112,073
Ambulance Training	\$232	\$135
Ambulance Services	\$6,993	\$6,453
Comstar Billing Fees	\$8,945	\$9,557
Total Expenditures	\$58,488	\$128,218
Excess (deficiency) of Revenues over (under) Expenditures	\$78,772	\$10,407
Fund Balance, January 1	\$150,921	\$140,514
Fund Balance, December 31	\$229,693	\$150,921

Conservation Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2016 and 2015

REVENUES	2016	2015
Bank Interest Income	\$37	\$31
Land Use Change Tax	\$91,365	\$71,370
Total Revenues	\$91,402	\$71,401
EXPENDITURES		
<i>Non-Land</i>		
Dues and Publications	\$415	\$377
Public Notices	\$0	\$0
Seminars	\$115	\$80
Educational Materials	\$0	\$0
Property Monitoring	\$0	\$2,800
Maps and Mapping	\$0	\$0
Natural Resources	\$0	\$0
Signs	\$0	\$0
Other	\$2,021	\$200
<i>Land</i>		
Legal Fees	\$2,486	\$0
Surveys/Assessments	\$6,144	\$6,698
Appraisals	\$0	\$0
Studies	\$0	\$0
Land Recording Fees	\$0	\$0
Total Expenditures	\$11,181	\$10,155
Excess (deficiency) of Revenues over (under) Expenditures	\$80,221	\$61,246
Fund Balance, January 1	\$ 370,904	\$ 309,658
Fund Balance, December 31	\$ 451,124	\$ 370,904

Forest Maintenance Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2016 and 2015

REVENUES	2016	2015
Proceeds from Town Forest	\$0	\$0
Interest Income	\$1	\$1
Total Revenues	\$1	\$1
EXPENDITURES		
Current	\$1,630	\$1,600
Total Expenditures	\$1,630	\$1,600
Excess (deficiency) of Revenues over (under) Expenditures	(\$1,629)	(\$1,599)
Fund Balance, January 1	\$12,002	\$13,601
Fund Balance, December 31	\$10,373	\$12,002

Heritage Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2016 and 2015

REVENUES	2016	2015
Donations	\$89	\$205
Donations - Farley Building	\$250	\$0
Miscellaneous	\$30	\$250
Interest Income	\$2	\$1
Town Appropriation	\$875	\$500
Proceeds from Old Home Day	\$50	\$0
Calendar Donations	\$202	\$0
Cooper Shop/Calendar Fundraising	\$5,102	\$5,290
Calendar Sponsorship	\$4,600	\$500
Grants	\$0	\$0
Total Revenues	\$11,200	\$6,746
EXPENDITURES		
OHD Registration	\$25	\$0
Dues & Publications	\$0	\$0
Equipment	\$0	\$0
Farley Building	\$200	\$0
Gambrel Barn	\$0	\$0
Calendar Expenses	\$3,389	\$3,240
Miscellaneous	\$120	\$1,129
Total Expenditures	\$3,734	\$4,369
Excess (deficiency) of Revenues over (under) Expenditures	\$7,466	\$2,377
Fund Balance, January 1	\$8,544	\$6,167
Fund Balance, December 31	\$16,010	\$8,544

Hollis Social Library Financial Report

	Town Appropriation	Other Funds	TOTAL
Balance as of 1/1/16			\$82,542
Town Appropriation	\$289,342	--	\$289,342
Fines & Income Generating Equipment	--	\$10,723	\$10,723
Gifts & Donations	--	\$10,437	\$10,437
Transfer from Reserves*		\$9,685	\$9,685
TOTAL INCOME	\$289,342	\$30,845	\$320,187
EXPENSES			
Salaries & Wages	\$187,901	--	\$187,901
Books & Materials	\$52,575	\$13,781	\$66,356
Programs	\$5,020	\$8,394	\$13,414
Utilities	\$11,743	--	\$11,743
Technology Infrastructure	\$8,013	\$2,970	\$10,983
General Administration	\$10,965	--	\$24,090
Library Infrastructure	\$13,125	\$5,700	\$5,700
TOTAL EXPENSES	\$289,342	\$30,845	\$320,187
Balance as of 12/31/16			\$72,857
Pearl Rideout Endowment**			
Beginning Balance 1/1/16	\$58,926		
Withdrawals		-\$3,719	
Dividends, Interest and Capital Gains		\$1,369	
Increase/decrease in market value		\$3,573	
Advisory Fees		-\$551	
Ending Balance 12/31/16		\$59,598	

* Reflected in ending balance of 12/31/16

** This is an investment account and maintained by Eldridge Investment advisors

Inventory Of Property Owned By The Town Of Hollis

Map	Block	Lot	Location	Acres	Year Acquired	Description
HOLLIS CONSERVATION COMMISSION - RESTRICTED USE						
002	009		WORCESTER RD	10.00	1966	"Parker & Whitcher" or "Long" Meadow, Wetlands
005	020		RUNNELLS BRIDGE RD	21.06	1976	"Wright Nashua River Lot," Land-Locked Wetlands
005	034	001	RUNNELLS BRIDGE RD	17.11	2011	"Taylor Conservation Lot," Unbuildable
010	002		RUNNELLS BRIDGE RD	1.34	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010	003		RUNNELLS BRIDGE RD	0.46	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010	018		RUNNELLS BRIDGE RD	40.70	1990	Rideout Nashua River Lot, Conservation Use per Deed
010	034		DEPOT RD	4.62	1993	Hacker Nashua River Lot, Conservation Use per Deed
013	032	001	MERRILL LN	1.73	1989	Coughlin Lot, Conservation Restrictions per Deed
014	070		FRENCH MILL RD	6.32	1983	Chas. Lord Land on Flint's Brook, Wetlands
014	071		WRIGHT RD	19.22	1983	D. J. Wright Heirs Lot, Flint's Brook, Land-Locked Wetlands
014	072		RIDEOUT RD	22.00	1982	D. J. Wright Heirs Lot, Flint's Brook, Land-Locked Wetlands
014	076		RIDEOUT RD	11.89	1981	Chas. Lord Land, Flint's Brook, Wetlands, Conserv. Restrict.
014	077		RIDEOUT RD	23.51	1979	Chas. Lord, Nashua River/Flints Brook, Consv. Restrict.
015	001		RIDEOUT RD	10.90	1990	Rideout Nashua River Lot, Conservation Use per Deed
015	003		RIDEOUT RD	11.00	1970	Rich Tree Farms Lot, Land-Locked Wetlands
015	015		SUMNER LN	23.24	1974	Open Space Lot. No Development Allowed per Deed
015	021	010	CUMMINGS LN	25.30	2004	Cummings Lane Nashua River Lot, Land-Locked Wetlands
015	029		HANNAH DR	35.18	1993	Hannah Drive Open Space - Nashua River
015	040		HANNAH DR	4.07	1993	Hannah Drive Open Space. Includes Cul-de-sac & Fire Pond
017	022		PROCTOR HILL RD	0.75	1967	"Parkhurst" or "Charlton" Lot, Unbuildable Wetlands
017	023		PROCTOR HILL RD	3.00	1978	"Tenney Meadow" or "John Doe Lot," Wetlands
018	014		DEPOT RD	27.00	1994	"Hardy Field," Conservation Easement/Restrictions
018	015		DEPOT RD	1.60	1994	"Worcester Lot," Conservation Easement/Restrictions
019	028		BROAD ST	14.74	1974	Rideout Flint's Brook Lot, Land-Locked Wetlands
019	029		WRIGHT RD	6.85	1975	Wright Heirs Flint's Brook Lot, Land-Locked
020	017		BROAD ST	41.29	1974	"Rideout Conservation Land," Flint's Brook Wetlands
022	031		ROCKY POND RD	11.50	1998	"Worcester Upper Mill" Historic Site, Wetlands
022	032		ROCKY POND RD	8.00	1995	"Worcester Mill Pond" Historic Site, Wetlands
023	022		ROCKY POND RD	13.28	1968	"Quinton Meadow," Wetlands
023	035		ROCKY POND RD	2.70	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
023	055		ROCKY POND RD	1.54	1985	Spaulding Conservation Land, Wetlands
023	056		ROCKY POND RD	7.53	1985	Spaulding Conservation Land, Wetlands
026	018		PINE HILL RD	3.70	1975	"Noah Farley Meadow," Land-Locked Wetlands
026	019		PINE HILL RD	5.00	1980	"Wright-Holmberg Lot," Land-Locked
028	035		FOREST VIEW DR	20.11	2000	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	006		FEDERAL HILL RD	4.50	1991	"Wheeler Homestead," Land-Locked
029	014		HAYDEN RD	49.90	1998	"Baldwin Orchard," Henry Hildreth Conservation Area.
029	015		FEDERAL HILL RD	3.63	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	016		FOREST VIEW DR	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	017		FOREST VIEW DR	8.63	1986	Der Conservation Land, Land-Locked with Conserv. Esmt.
029	026		FOREST VIEW DR	0.72	1986	Der Conservation Land, Cul-de-Sac with Conserv. Esmt.
029	033		ROCKY POND RD	29.86	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029	035		ROCKY POND RD	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
031	068		NARTOFF RD	7.50	1971	"FW Moore Lot," Muddy Brook, Land-Locked Wetlands
034	016		HAYDEN RD	19.50	1986	Part of "Corey-Swett Lot," Birch Hill, Land-Locked
035	077		FEDERAL HILL RD	14.30	1998	"Horseshoe Pond," Henry Hildreth Conservation Area.
036	015		SOUTH MERRIMACK RD	36.30	2004	"Runnells-Wheeler Lot," Land-Locked
037	004	002	HARDY LN	1.37	1984	"Somner Lot," Conservation per Deed.
042	035		MOOAR HILL	4.00	1978	"JP Howe's Sprout Lot," Land-Locked
047	043	005	SOUTH MERRIMACK RD	21.08	2008	"Siergiewicz Family Conservation Lot," Wetlands

Map	Block	Lot	Location	Acres	Year Acquired	Description
047	054	001	MEADOW DR	31.24	1975	Pennichuck Pond Wetlands, Land-Locked
047	057	001	OAKWOOD LN	20.29	1980	Pennichuck Pond Wetlands, Land-Locked
049	004		SOUTH MERRIMACK RD	2.43	1966	"Sanderson Lot," Land-Locked Wetlands
049	007		ROUTE 101A	2.00	2006	LaForest Heirs, Land-Locked Wetlands
049	011		ROUTE 101A	0.75	2006	LaForest Heirs, Land-Locked Wetlands
049	014		ROUTE 101A	0.25	2006	LaForest Heirs, Land-Locked Wetlands
054	034		BROAD ST	0.33	1976	Hambleton, Conservation Uses Only per Deed
054	035		BROAD ST	4.00	1976	Hambleton, Wetlands
055	005		WINDING VALLEY RD	2.90	1980	Guertin, Wetlands
055	008		ROCKY POND RD	47.50	1973	Spaulding, Wetlands
055	009		ROCKY POND RD	5.07	1987	Roundhouse Realty Trust, Land-Locked Wetlands
055	010		ROCKY POND RD	3.05	1986	Spaulding, Wetlands

Total Acreage:

785.34

Total Properties: 62

HOLLIS TOWN FOREST COMMITTEE - RESTRICTED USE

030	009		WHEELER RD	12.01	2010	"Berry Lot," Land-Locked.
030	010		WHEELER RD	3.29	2010	"Hooper Lot," Land-Locked.
030	011		WHEELER RD	2.74	2010	"Belhuemer" or "Scot Field," Land-Locked.
030	013		WHEELER RD	17.00	1992	"Duncklee Lots"
031	010		BAXTER RD	11.70	1992	Enright-"Parker Pond & Brook"
031	046		WHEELER RD	60.00	2005	"Wright-Windmill Lot"
036	026		SOUTH MERRIMACK RD	8.50	1992	"Duncklee Dam Site"
036	027		SOUTH MERRIMACK RD	311.00	Various	Spaulding Park Town Forest - multiple parcels
037	005		HARDY LN	10.00	1992	"Hensel Lot"
037	017		BAXTER RD	29.20	1992	"Stearns" or "Wright Heirs Lot," Conservation Restrictions.
038	001		NARTOFF RD	118.83	2006	"Gelazauskas Preserve," Conservation Restrictions.
041	010		HAYDEN RD	18.27	1990	"Dickerman-Rogers Lot," Monson Village.
041	011		HAYDEN RD	12.00	1990	"Dickerman-Worcester Bros. Lot," Monson Village.
041	012		HAYDEN RD	30.75	1990	"Dickerman Lot"
041	024		SILVER LAKE RD	14.90	1990	"Dickerman - Sarah Aikens Lot"
043	067		FARLEY RD	35.60	2005	"Walker Cameron Lot South"

Total Acreage:

695.79

Total Properties: 16

Year Shown is Year voted into the Town Forest.

TOWN FACILITIES

009	068		DEPOT RD	6.41	1978	"Smith" or "Shed & Pit" Lot, Stump Dump
009	069		275 DEPOT RD	4.86	1983	"Part of Lawrence Farm" or "Kanterovich," Stump Dump
013	035		ORCHARD DR	3.26	1986	"Nichols Field," Recreation Use only.
017	013	002	10 ROCKY POND RD	6.53	2001	Transfer Station
018	013		42 DEPOT RD	12.37	1927	"Nichols Field," Rec. Use only. Lawrence Barn/Ballfields.
050	005	004	23 MAIN ST	1.64	2007	"Farley or White Building."
050	012		7 MONUMENT SQ	0.52	bef 1886	"Town Hall."
050	021	001	MONUMENT SQ	0.41	bef 1900	"Town Common."
050	024		26 MONUMENT SQ	0.13	bef 1900	"Ever Ready Fire House."
052	027		9 SILVER LAKE RD	2.74	1986	"Police Station."
052	036		10 GLENICE DR	2.11	1981	"Fire Station."
052	037		ASH ST	0.50	1952	"Volunteer Park."
052	050		1 MONUMENT SQ	1.13	1927	"Little Nichols Ball Field."
052	051		2 MONUMENT SQ	0.84	1909	"Hollis Social Library."
056	013		10 MUZZEY RD	16.06	1975	"Department of Public Works."

Total Acreage:

59.51

Total Properties: 15

Map	Block	Lot	Location	Acres	Year Acquired	Description
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CEMETERIES

013	017		MAIN ST	1.17	1822	South Cemetery
024	030		WHEELER RD	5.52	2004	"Weston Lot," East Cemetery Expansion
024	031		29 WHEELER RD	5.89	1897	East Cemetery
024	036		PINE HILL RD	7.38	2004	"Weston Lot," East Cemetery Expansion
038	058		NARTOFF RD	1.49	1769	Pine Hill Cemetery.
041	061		SILVER LAKE RD	5.37	1790	North Cemetery
052	054		MONUMENT SQ	0.81	1742	"Church Graveyard."
Total Acreage				27.63	Total Properties: 7	

FIRE PONDS/CISTERNS

001	009	010	IRON WORKS LN	0.44	1999	"Nissitissit Woods," Parking & Fire Cistern
004	050	A	TWISS LN	0.42	1996	Fire Pond, Lynne Drive Subdivision
004	074	A	CLINTON DR	0.38	1980	Fire Pond & Access, Clinton Drive
008	034		BALDWIN LN	0.58	1990	Fire Cistern/Green Space
013	036		ORCHARD DR	1.68	1986	Open Space/Fire Pond, Holly Hills Subdivision. Restrict. Use.
014	099		FRENCH MILL RD	1.21	1982	Fire Cistern, Lorden Subdivision, Unbuildable.
022	053	A	ROCKY POND RD	0.71	1994	Fire Pond/Cistern
025	040		CAMERON DR	1.48	1990	Fire Pond
025	058	009	PINE HILL RD	0.18	2001	Fire Cistern
028	029		FOREST VIEW DR	4.23	1982	Fire Pond
032	037	001	MENDELSSOHN DR	0.69	1995	Fire Pond
038	036	A	FARLEY RD	0.12	2006	Fire Pond/Cistern.
039	003	002	PINE HILL RD	0.21	2006	Fire Cistern.
042	013		MOOAR HILL RD	0.20	1986	Fire Pond
043	048		FORRENCE DR	1.93	1977	"Fire Pond and Playground Lot," Restricted Use.
044	002		FARLEY RD	1.30	1981	Fire Cistern
047	014		ALSUN DR	3.74	1985	Fire Pond/Open Space, Greenwich Associates Subdivision.
056	017		SILVER LAKE RD	3.84	1973	"Hildreth Water Hole," managed by the Fire Department.
Total Acreage:				23.33	Total Properties: 18	

ROADS & OTHER RELATED PROPERTIES

008	034	001	BALDWIN LN	0.16	1990	Drainage Easement & Road Access
009	029	01A	JEWETT LN	0.25	1982	"School Bus Stop" or "Jewett Lot," Unbuildable
023	08A		DEACON LN	0.12	1993	Future Road Access
023	12A		DEACON LN	0.12	1993	Future Road Access
023	26A		ROCKY POND RD	0.11	1993	Future Road Access
025	035		CAMERON DR	0.29	1990	Future Road Access
035	009	00A	FEDERAL HILL RD	0.79	1999	Road Access & PSNH Easement, Arbour Family Subdivision.
041	021		TODDY BROOK RD	0.00	1970	Cul-de-Sac.
042	025		SARGENT RD	0.20	1994	Future Road Access. Acquired by Tax Deed.
042	039		MOOAR HILL RD	0.75	1980	Cul-de-Sac.
059	032		WINDING VALLEY RD	0.72	1986	Cul-de-Sac.
061	004	A	FEDERAL HILL RD	0.06	2009	Drainage Easement & Road Access
Total Acreage				3.57	Total Properties: 12	

VACANT LAND WITH RESTRICTIONS or UNBUILDABLE

001	009	020	IRON WORKS LN	1.86	1999	"Nissitissit Woods," Stormwater & Retention Area
001	032		WORCESTER RD	4.00	1994	"Archambault Lot," Wetlands, Unbuildable per Plan.
002	010		WEST HOLLIS RD	4.30	1980	"Marriner" or "Lawrence Lot," Land-Locked Wetlands
006	022		IRENE DR	3.51	2004	"Archambault Conservation Land," Land-Locked, Restricted.
015	044		HANNAH DR	1.49	1984	"Playground Lot," Restricted Use.

Map	Block	Lot	Location	Acres	Year Acquired	Description
019	023		FLINT POND DR	31.22	1980	"Flint Pond Water Lot," Restricted Use.
019	041		HIDEAWAY LN	0.85	1974	"Hussey Conservation Land," Restricted Use.
020	006		SUMNER LN	1.56	1976	"Park Lot," Restricted Use.
035	024	001	FEDERAL HILL RD	8.67	2004	"Annabelle Johnson Preserve," Heritage Comm., Mgr.
035	063		214 SILVER LAKE RD	103.77	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	001	PLAIN RD	41.80	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	002	SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	003	232 SILVER LAKE RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	004	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	005	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	006	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	007	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
035	063	008	PLAIN RD	5.00	2005	"Woodmont Orchard West," Conserv. Esmt. & Restrict.
036	036		SILVER LAKE RD	21.38	2001	"Duncklee Gravel Pit," Wetlands. Managed by HCC.
041	019	001	TODDY BROOK RD	4.83	1997	"Howd Lot," no Buildings per Deed.
042	017		MOOAR HILL RD	1.00	1980	"Ovens Lot," no Buildings per Plan.
043	026		MARION DR	1.16	1973	"Park & Playground Lot," Restricted Use.
043	034		NEVINS RD	46.00	2003	"Glover Lot," no buildings per Deed.
045	017		LAUREL HILL RD	2.96	1971	"Playground Lot," Restricted Use.
046	050		MOOAR HILL RD	3.37	1986	"Bushmich Realty Trust Lot," Wetlands.
046	051		MOOAR HILL RD	80.00	2005	"Ludwick Siergiewicz Farm," Land-Locked.
047	041		WITCHES SPRING RD	13.60	1979	"Martin Lot," Wetlands.
049	003		SOUTH MERRIMACK RD	4.73	1979	"J. Woods" or "Martin Meadow," Land-Locked Wetlands.
050	005	002	MAIN ST	1.91	2007	Behind the Farley Building, Land-Locked.
050	005	003	MAIN ST	1.20	2007	Behind the Farley Building, Land-Locked.
Total Acreage:				420.17	Total Properties: 30	

OPEN SPACE - RESTRICTED USE

003	014		DEER RUN RD	1.92	1995	Open Space, Deer Run Subdivision
008	024		BLACK OAK DR	3.38	1985	Open Space, Black Oaks Estates Subdivision
009	004		FIELDSTONE DR	11.81	1981	Open Space, Meadowlark Subdivision
015	061		HILLSIDE DR	1.06	1984	Open Space, Holmberg & Fair Subdivision.
026	029		LOUISE DR	2.38	1980	"Recreation Lot," Open Space.
032	016	010	PINE HILL RD	4.47	2001	Open Space, Hogan Farm Subdivision.
036	008		SILVER LAKE RD	3.64	1988	Open Space, Mayfair Associates Subdivision.
038	044		FARLEY RD	1.06	1985	Open Space, Maplehurst Subdivision.
043	050		FARLEY RD	47.60	1995	Open Space, Woodland Park subdivision.
Total Acreage:				77.32	Total Properties: 9	

Map	Block	Lot	Location	Acres	Year Acquired	Description
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PROPERTIES ACQUIRED BY TAX COLLECTOR'S DEED

004	009		BLOOD RD	1.00	2004	"Abbot" or "Gagnon Heirs," Land-Locked on State Line.
001	027		LAWRENCE LN	0.73	2016	"Baldwin Lot," Unbuildable Wetlands
006	002		IRON WORKS LN	0.90	1978	"John Doe Lot" or "Backlot," Land-Locked.
006	009		WEST HOLLIS RD	6.83	1998	"Gertrude Pyne" or "Cardinale Heirs," Land-Locked.
016	003		ROCKY POND RD	6.92	1960	"T. A. Shattuck Lot," Land-Locked.
017	015	001	PROCTOR HILL RD	2.02	1994	"Proctor Hill Realty Lot."
019	058		HIDEAWAY LN	2.80	1987	"Hussey - Pond," Wetlands.
023	040	001	ROCKY POND RD	0.66	1996	"Tomasian Lot," Unbuildable.
027	021		LOUISE DR	0.35	2010	"Majestic Heights Lot," Land-Locked.
035	006		FEDERAL HILL RD	2.43	1993	"Rosswaag Lot," no Restrictions.
041	032		SILVER LAKE RD	2.31	1993	"Graves Lot," no Restrictions.
043	042		FARLEY RD	8.13	2004	"Gagnon Heirs," Land-Locked on Pennichuck Pond.
045	005	001	LAUREL HILL RD	0.20	1991	South side of Laurel Hill Road, Unbuildable.
045	049		SILVER LAKE RD	8.47	1978	"John Doe" or "Cave" Lot. Land-Locked.
049	013		ROUTE 101A	0.75	2010	"Heath Lot," Land-Locked.
054	016		BROAD ST	8.00	1994	"Bowman Lot," no Restrictions.
058	018		NARTOFF RD	0.25	1988	"Sedlewicz Lot," Land-Locked Wetlands.
060	010		SILVER LAKE RD	0.25	2003	"Fern Johnson Estate," triangle at Fed. Hill & Silver Lake Rds
Total Acreage:				53.00	Total Properties: 18	

VACANT LAND - NO DEED RESTRICTIONS

025	051		CRESTWOOD DR	5.94	1979	"Flint Pond Drive" no known Restrictions.
043	069		FARLEY RD	4.92	2004	"Walker Cameron Lot North," no known Restrictions.
Total Acreage:				10.86	Total Properties: 2	

SUMMARY - ALL PROPERTIES

Total Acreage, Town Properties	675.39	Total Properties:	111
Total Acreage, Conservation Commission	785.34	Total Properties:	62
Total Acreage, Town Forest	695.79	Total Properties:	16
Total Town-Owned Acreage	2156.52	Total # of Properties:	189

OTHER PROPERTIES WHICH THE TOWN OF HOLLIS HOLDS INTEREST

002	003		WORCESTER RD	54.00	1992	"Parker-Colburn Lot", Executory Interest to Town via HCC.
003	030		BLOOD RD	36.85	2004	"William Hall Jr. Rev. Trust," Development Rights.
008	078		DOW RD	20.26	2002	"William Hall Jr. Rev. Trust," Development Rights.
013	064		DEPOT RD	18.75	2002	"William Hall Jr. Rev. Trust," Development Rights.
016	005		ROCKY POND RD	11.00	2010	"Lovejoy Lot," Executory Interest to the Town via HCC.
020	016		239 BROAD ST	23.60	1994	"Pearl C. Rideout Lot," Agricultural/Conservation Easement
022	022		ROCKY POND RD	2.23	2010	"Whaleback," Executory Interest to the Town via HCC.
022	023		ROCKY POND RD	3.93	2010	"Whaleback," Executory Interest to the Town via HCC.
023	030		ROCKY POND RD	62.00	2010	"Whaleback," Executory Interest to the Town via HCC.
025	062		PINE HILL RD	40.05	2008	"Harriet Hills Farm," Dvlpmt Rights & Agrictl Preserv Esmt
038	052		PINE HILL RD	29.70	2007	"Walker-Gilman Tract 2" Dvlpmt Rights & Agric. Covenants
040	001		FEDERAL HILL RD	30.00	2009	"Kerr-Bayrd Farm," Executory Interest to the Town via HCC.
041	007		FEDERAL HILL RD	85.00	1998	"Monson Village," Executory Interest to the Town via HCC.
042	073		SOUTH MERRIMACK RD	125.72	2002	"Gardner Spaulding Land," Conserv Esmt & Protect Restrict
Total Acreage:				543.09	Total Properties: 14	

Old Home Days Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2016 and 2015

REVENUES	2016	2015
Donations	\$2,682	\$3,764
Vendors	\$6,025	\$5,405
BBQ Tickets	\$3,840	\$4,087
Balloon Rides	\$130	\$400
Concessions	\$5,500	\$5,500
Daily Interest	\$5	\$4
Sale of Merchandise	\$0	\$0
Silent Auction	\$4,328	\$3,941
Sponsorship	\$7,000	\$5,250
Miscellaneous	\$0	\$0
Total Revenues	\$29,510	\$28,351
EXPENDITURES		
Printing	\$499	\$556
Postage	\$818	\$1,196
Signs/Banners	\$638	\$0
Chicken Barbeque	\$3,739	\$4,855
Entertainment (Music)	\$1,730	\$1,825
Fireworks	\$10,000	\$10,000
Rentals	\$2,603	\$2,439
Sound System	\$1,000	\$2,505
Silent Auction	\$161	\$84
Parade	\$564	\$500
Demonstrators	\$2,370	\$1,015
Advertising	\$526	\$145
Dance	\$350	\$200
Miscellaneous	\$1,836	\$538
Total Expenditures	\$26,834	\$25,859
Excess (deficiency) of Revenues over (under) Expenditures	\$2,676	\$2,492
Fund Balance, January 1	\$44,273	\$41,781
Fund Balance, December 31	\$46,949	\$44,273

Police Private Details Special Revenue Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2016 and 2015

REVENUES	2016	2015
Police Detail Income	\$31,288	\$29,049
Bank Interest Income	\$3	\$3
Total Revenues	\$31,290	\$29,051
EXPENDITURES		
Police Details	\$31,491	\$23,760
Miscellaneous	\$0	\$0
Total Expenditures	\$31,491	\$23,760
Excess (deficiency) of Revenues over (under) Expenditures	(\$201)	\$5,291
Fund Balance, January 1	\$29,544	\$24,253
Fund Balance, December 31	\$29,344	\$29,544

Recreation Revolving Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2016 and 2015

REVENUES	2016	2015
Basketball Recreation/Travel	\$0	\$14,439
Softball	\$4,819	\$4,461
Field & Facilities Use	\$6,657	\$7,397
Drama	\$7,290	\$7,660
Field Use (Vendors)	\$0	\$0
Lawrence Barn	\$250	\$520
Sticks-n-Stones	\$0	\$0
Parks Project	\$0	\$0
Miscellaneous	\$0	\$0
Interest Earned	\$5	\$5
Total Revenues	\$19,021	\$34,482
EXPENDITURES		
Basketball Recreation/Travel	\$6,085	\$13,430
Little League	\$0	\$0
Softball	\$3,970	\$3,928
Swimming	\$0	\$0
Drama	\$7,120	\$7,830
Lawrence Barn	\$0	\$0
Fine Arts Festival	\$0	\$0
Sticks-n-Stones	\$0	\$0
Field & Facilities Expense	\$1,997	\$341
Parks Project	\$100	\$6,105
Miscellaneous	\$0	\$0
Total Expenditures	\$19,272	\$31,634
Excess (deficiency) of Revenues over (under) Expenditures	(\$251)	\$2,848
Fund Balance, January 1	\$52,267	\$49,419
Fund Balance, December 31	\$52,016	\$52,267

Statement of Bonded Debt

TOWN OF HOLLIS, NEW HAMPSHIRE
AS OF DECEMBER 31, 2016
ANNUAL MATURITIES OF OUTSTANDING DEBT

I. OPEN LAND PURCHASE

(General Obligation Bonds)

Issue Date: 2003

Initial Indebtedness: 1,800,500

Interest Rate: 3.70%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2017	\$120,000	\$9,177	\$129,177
2018	\$115,000	\$6,400	\$121,400
2019	\$110,000	\$2,613	\$112,613
Total	\$345,000	\$18,189	\$363,189

II. OPEN LAND & CEMETERY LAND PURCHASE

(General Obligation Bonds)

Issue Date: 2004 (2014 Refinance)

Initial Indebtedness: \$2,973,960

Interest Rate: 1.72%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2017	\$206,000	\$10,603	\$216,603
2018	\$203,000	\$7,010	\$210,010
2019	\$199,000	\$3,470	\$202,470
	\$608,000	\$21,084	\$629,084

Statement Of Bonded Debt - cont'd

TOWN OF HOLLIS, NEW HAMPSHIRE
AS OF DECEMBER 31, 2016
ANNUAL MATURITIES OF OUTSTANDING DEBT CONT.

III. OPEN LAND PURCHASE & SAFETY RENOVATIONS (HFD,HPD&DPW)

(General Obligation Bonds)

Issue Date: 2005 (2014 Refinance)

Initial Indebtedness: 8,200,000

Interest Rate: 2.41% - 3.36%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2017	\$369,000	\$128,650	\$497,650
2018	\$365,000	\$119,634	\$484,634
2019	\$361,000	\$110,715	\$471,715
2020	\$356,000	\$102,173	\$458,173
2021	\$352,000	\$93,195	\$445,195
2022	\$347,000	\$84,594	\$431,594
2023	\$343,000	\$76,115	\$419,115
2024	\$338,000	\$67,920	\$405,920
2025	\$333,000	\$59,475	\$392,475
2026	\$158,000	\$51,338	\$209,338
2027	\$156,000	\$45,956	\$201,956
2028	\$155,000	\$40,753	\$195,753
2029	\$153,000	\$35,361	\$188,361
2030	\$152,000	\$30,149	\$182,149
2031	\$150,000	\$24,971	\$174,971
2032	\$148,000	\$19,915	\$167,915
2033	\$147,000	\$14,819	\$161,819
2034	\$145,000	\$9,811	\$154,811
2035	\$143,000	\$4,189	\$147,189
Total	\$4,671,000	\$1,119,733	\$5,790,733

Tax Collector's Report

DEBITS

UNCOLLECTED TAXES- BEG. OF YEAR	2016	Prior Levies	
		2015	2014
Property Taxes	xxxxxx	\$610,556.37	
Land Use Change	xxxxxx		
Yield Taxes	xxxxxx		
Excavation Taxes	xxxxxx		
Other Tax or Charges			
Property Tax Credit Balance	-19,540.88		

TAXES COMMITTED THIS YEAR

Property Taxes	\$27,995,131.00	
Land Use Change	5,700.00	181,630.00
Yield Taxes	1,690.50	8,290.38
Excavation Tax	0.00	347.84

OVERPAYMENT REFUNDS

Property Taxes	36,842.60	40,585.00	
Land Use Change			
Yield Taxes			
Excavation Tax			
Interest - Late Taxes	15,701.66	25,164.77	
Costs	91.00	1,642.75	
TOTAL DEBITS	\$28,035,615.88	\$868,217.11	\$0.00

Tax Collector's Report - cont'd

CREDITS

REMITTED TO TREASURER	2016	Prior Levies	
		2015	2014
Property Taxes	\$27,413,130.51	\$448,968.66	
Land Use Change	5,700.00	177,030.00	
Yield Taxes	571.84	6,822.61	
Excavation Tax		347.84	
Interest (includes lien conversion)	15,701.66	25,164.77	
Costs	91.00	1,642.75	
Conversion to Lien (principal only)		161,587.71	

ABATEMENTS MADE

Property Taxes	965.00	40,585.00	
Land Use Change		4,600.00	
Yield Taxes			
Excavation Tax			
Current Levy Deeded			

UNCOLLECTED TAXES - End of Year

Property Taxes	638,423.19		
Land Use Change			
Yield Taxes	1,118.66	1,467.77	
Excavation Tax			
Property Tax Credit Balance	-40,085.98		
TOTAL CREDITS	\$28,035,615.88	\$868,217.11	\$0.00

Tax Collector's Report - cont'd

REDEMPTIONS

DEBITS

	2015	PRIOR LEVIES	
		2014	2013 & Older
Unredeemed Liens-Beg of Year		\$122,547.99	\$124,578.80
Liens Executed During Fiscal Year	\$172,429.97		
Interest Collected After Lien	2,243.46	17,027.90	26,065.33
Costs Collected After Lien	363.00	245.00	751.82
TOTAL DEBITS	\$175,036.43	\$139,820.89	\$151,395.95

CREDITS

REMITTED TO TREASURER	2015	PRIOR LEVIES	
		2014	2013 & Older
Redemptions	\$52,632.91	\$51,131.74	\$72,200.35
Interest Collected After Lien	2,243.46	17,027.90	26,065.33
Costs Collected After Lien	363.00	245.00	751.82
Abatements of Unredeemed Taxes			
Liens Deeded to Municipality	335.26	335.72	1,303.19
Unredeemed Liens Balance - EOY	119,461.80	71,080.53	51,075.26
TOTAL CREDITS	\$175,036.43	\$139,820.89	\$151,395.95

Respectfully Submitted,
Christina Winsor
Tax Collector

Town Clerk Financial Report

DOG LICENSES

Received for:

1,682 Dog Licenses \$ 10,841.50
 28 Dog Fines \$ 700.00

TOTAL Paid to Treasurer, Barbara Townsend \$ 11,541.50

AUTOMOBILE PERMITS

10,937 Automobile Registrations \$ 1,885,450.77

TOTAL Paid to Treasurer, Barbara Townsend \$ 1,885,450.77

MISCELLANEOUS COLLECTIONS

Received for 39 Marriage Licenses for State @\$43.00 \$ 1,677.00
 Received for 306 MC-DC-BC for State \$ 1,968.00
 Received for Returned Checks Fine @\$15.00 \$ 210.00
 Received for Boat Permits \$ 2,477.68
 Received for Mail-in Postage \$ 9,908.15
 Received for Transportation Tax \$ 10,719.00
 Received for Titles, Dredge & Fill, UCCS, Etc. \$ 35,226.00

TOTAL Paid to Treasurer, Barbara Townsend \$ 62,185.83

Lisa I. Claire, Hollis Town Clerk

Town Of Hollis And Hollis Nichols Fund Income Payments

NAME OF FUND	ADJUSTED BALANCE 12/31/2015	INCOME PERCENTAGE FOR 2016	INCOME PAYMENT 4/2/2016	INCOME PAYMENT 7/5/2016	INCOME PAYMENT 10/3/2016	INCOME PAYMENT 1/3/2017	TOTAL FOR YEAR 2016
HIGH SCHOOL	245,452.82	44.08%	1,352.50	894.52	1,188.69	915.59	4,351.30
R E WHEELER	42,519.49	7.64%	234.29	154.96	205.92	158.61	753.78
SCHOOL SYSTEMS	8,247.30	1.48%	45.44	30.06	39.94	30.76	146.20
LIBRARY	104,562.32	18.78%	576.16	381.06	506.38	390.04	1,853.64
C ZYLONIS-LITHUANIAN	107,317.69	19.27%	591.34	391.10	519.72	400.32	1,902.48
WELFARE	8,962.72	1.61%	49.39	32.66	43.41	33.43	158.89
RECREATION FUNDS	4,093.92	0.74%	22.56	14.92	19.83	15.27	72.58
AMBULANCE FUND	35,622.25	6.40%	196.27	129.82	172.51	132.88	631.48
TOTAL	556,778.51	100.00%	3,067.95	2,029.10	2,696.40	2,076.90	9,870.35
NICHOLS FUND DISBURSEMENT		100.00%	909.50	0.00	844.12	0.00	1,753.62

Treasurer's Report to the Town of Hollis

January 15, 2017

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2016 was \$11,065,805, which compares to \$12,978,114 for the year ending December 31, 2015. Interest on overnight and other short-term cash investments produced income of \$23,398, which compares to \$23,172 earned in 2015 and \$17,308 earned in 2014.

During 2016, the Town purchased from the Tax Collector \$172,430 in delinquent taxes and accruals, DOWN \$28,707 from \$201,137 in 2015. At December 31, 2016, the amount of unpaid taxes was \$882,627. (See the Tax Collector's Report for specific details.)

For the twenty third year in a row, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

Delinquent Taxes Purchased From the Tax Collector

2015	\$172,430
2014	\$201,137
2013	\$277,469
2012	\$285,313
2011	\$301,222

Delinquent Taxes Outstanding at Year-End

	2016	2015	2014	2013	2012
2016	641,009				
2015	119,462	610,556			
2014	71,081	122,548	717,508		
2013	29,389	87,002	152,336	822,310	
2012	12,154	16,837	80,996	149,557	739,092
2011	7,222	12,695	31,065	95,873	144,353
2010	2,310	8,044	18,432	19,643	92,608
Total	882,627	857,682	1,000,337	1,087,383	976,053

Respectfully Submitted,

Barbara Townsend, Treasurer

Trust Funds, Trustees Report (MS-9)

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL			INCOME			BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END OF YEAR
					BALANCE BEGINNING YEAR	ADDITIONS (CASH OR LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	BALANCE END YEAR										
	COMMON TRUST FUND																			
	HIGH SCHOOL FUNDS																			
1873	MARY S FARLEY	HIGH SCHOOL	COMMON TR	5.25%	35,581.08	377.40		35,581.08	(74.61)	5.25%	1,410.45	(945.42)	(207.42)	183.01	35,764.08	51,549.17	55,048.72			
1884	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR	0.65%	4,360.42	46.75		4,360.42	(9.25)	0.65%	174.70	(117.10)	(25.69)	22.65	4,429.82	6,385.02	6,818.48			
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	2,048.83	21.96		2,070.80	(4.35)	0.31%	82.09	(55.02)	(12.07)	10.64	2,081.44	3,000.13	3,203.80			
1916	SARAH A WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	2,048.83	21.96		2,070.80	(4.35)	0.31%	82.09	(55.02)	(12.07)	10.64	2,081.44	3,000.13	3,203.80			
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR	14.12%	94,712.99	1,015.36		95,728.35	(200.73)	14.12%	3,794.73	(2,453.59)	(558.05)	492.36	96,220.70	138,689.37	148,104.66			
1932	CLARA E CUTLER	HIGH SCHOOL	COMMON TR	0.28%	1,844.34	19.77		1,864.11	(3.94)	0.28%	73.89	(49.53)	(10.87)	9.56	1,873.67	2,700.69	2,884.03			
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR	1.65%	11,060.20	118.57		11,178.77	(23.44)	1.65%	443.13	(297.03)	(65.17)	57.50	11,236.27	16,198.58	17,295.05			
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR	1.10%	7,377.56	79.09		7,456.45	(15.63)	1.10%	295.58	(198.12)	(43.47)	38.36	7,494.81	10,802.76	11,532.78			
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TR	1.10%	7,377.56	79.09		7,456.45	(15.63)	1.10%	295.58	(198.12)	(43.47)	38.36	7,494.81	10,802.76	11,532.78			
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR	0.24%	1,391.43	17.06		1,408.49	(3.34)	0.24%	63.76	(42.74)	(9.38)	8.30	1,416.79	2,130.35	2,488.55			
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TR	4.33%	29,037.18	311.29		29,348.47	(115.19)	4.33%	1,163.39	(778.37)	(171.09)	98.74	29,447.21	42,519.49	45,406.04			
1988	JANE BALLARD MEMORIAL ARTIST PROGRAM	ARTIST PROGRAM	COMMON TR	9.88%	66,242.66	710.15		66,952.81	19,659.12	9.88%	2,654.05	(390.30)	(1,549.03)	21,922.86	88,875.67	96,999.93	103,585.02			
	TOTAL HIGH SCHOOL FUNDS				262,903.14	2,818.43	0.00	265,721.56	19,188.68		10,533.36	(5,280.02)	(1,549.03)	22,892.99	288,614.55	384,972.24	411,107.06			
	SCHOOL SYSTEM FUNDS																			
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TR	0.42%	2,816.10	30.19		2,846.29	(5.95)	0.42%	112.83	(75.62)	(16.59)	14.67	2,860.96	4,123.65	4,403.59			
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TR	0.42%	2,816.10	30.19		2,846.29	(5.95)	0.42%	112.83	(75.62)	(16.59)	14.64	2,860.96	4,123.65	4,403.59			
	TOTAL SCHOOL STEM FUNDS				5,632.20	60.38	0.00	5,692.58	(11.92)		225.66	(151.25)	(33.18)	29.30	5,721.88	8,247.30	8,807.18			
	LIBRARY FUNDS																			
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR	0.15%	1,024.31	10.98		1,035.30	(2.16)	0.15%	41.04	(27.51)	(6.04)	5.33	1,040.63	1,499.92	1,601.74			
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR	2.79%	18,706.18	200.54		18,906.72	(39.65)	2.79%	749.47	(502.37)	(110.22)	97.24	19,003.96	27,391.69	29,235.125			
1918	CHARLES M STRATTON	HOLLIS LIBRARY	COMMON TR	0.06%	368.94	3.96		372.90	(0.80)	0.06%	14.78	(9.91)	(1.70)	6.90	374.80	540.25	576.92			
1927	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TR	0.20%	1,334.28	14.30		1,348.58	(2.82)	0.20%	53.46	(35.83)	(7.86)	6.04	1,355.52	1,953.80	2,086.44			
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TR	0.09%	590.20	6.33		596.53	(1.28)	0.09%	23.65	(15.83)	(3.48)	3.04	599.57	864.23	922.91			
1932	CLARA CUTTER	HOLLIS LIBRARY	COMMON TR	0.28%	1,844.40	19.77		1,864.17	(3.94)	0.28%	73.90	(49.53)	(10.87)	9.56	1,873.73	2,700.78	2,884.13			
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR	0.28%	1,844.40	19.77		1,864.17	(3.94)	0.28%	73.90	(49.53)	(10.87)	9.56	1,873.73	2,700.78	2,884.13			
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR	1.65%	11,060.20	118.57		11,178.77	(23.44)	1.65%	443.13	(297.03)	(65.17)	57.50	11,236.27	16,198.59	17,295.07			
1950	RUTH C GOODWIN	HOLLIS LIBRARY	COMMON TR	0.28%	1,844.38	19.77		1,864.15	(3.94)	0.28%	73.90	(49.53)	(10.87)	9.56	1,873.71	2,700.75	2,884.10			
1955	SILAS N SPALDING	HOLLIS LIBRARY	COMMON TR	0.17%	1,106.68	11.86		1,118.54	(2.35)	0.17%	44.34	(29.72)	(6.52)	5.75	1,124.29	1,620.52	1,730.53			
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TR	0.55%	3,688.73	39.54		3,728.27	(7.82)	0.55%	147.79	(99.06)	(21.73)	19.18	3,747.45	5,401.45	5,768.14			
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR	1.10%	7,375.25	79.07		7,454.32	(15.63)	1.10%	295.49	(199.66)	(43.46)	38.34	7,492.66	10,799.67	11,532.83			
1963	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR	0.27%	1,835.02	19.67		1,854.69	(3.91)	0.27%	73.52	(49.28)	(10.81)	9.52	1,864.21	2,687.04	2,869.46			
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR	0.24%	1,391.42	17.06		1,408.48	(3.35)	0.24%	63.76	(42.74)	(9.38)	8.30	1,416.78	2,130.33	2,488.54			
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TR	0.11%	746.14	8.00		754.14	(1.56)	0.11%	29.89	(20.04)	(4.40)	3.90	758.05	1,092.59	1,166.76			
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR	0.43%	2,900.04	31.09		2,931.12	(6.14)	0.43%	116.19	(77.88)	(17.09)	15.08	2,946.21	4,246.56	4,534.84			
1987	N & P CONIARIS	HOLLIS LIBRARY	COMMON TR	2.02%	13,546.54	145.22		13,691.76	(28.69)	2.02%	542.75	(363.80)	(79.82)	70.44	13,762.21	19,836.37	21,183.01			
1980	CHARLES ZYLONIS	LITHUANIAN	COMMON TR	10.93%	73,288.81	785.69		74,074.50	(135.38)	10.93%	2,936.36	(1,968.23)	(431.82)	380.93	74,455.43	107,317.69	114,603.23			
	TOTAL LIBRARY FUNDS				144,695.93	1,551.20	0.00	146,247.13	(306.78)		5,797.32	(3,885.92)	(852.55)	752.07	146,999.21	211,880.01	226,264.03			
	CEMETERY FUNDS																			
VARIOUS	COMMON CEMETERY FUNDS																			
2010	GENERAL CEMETERY MAINTENANCE	CEMETERY FUNDS	COMMON TR	20.58%	198,351.87	2,126.41		200,478.28	15,651.52	20.58%	7,947.07	(6,163.14)	(1,168.69)	46,266.76	246,745.04	390,449.04	310,166.91			
1973	VIOLA BROCKLEBANK	CEMETERY FUNDS	COMMON TR	2.99%	20,052.82	214.97		20,267.79	(134.07)	2.99%	803.45	0.00	(18.15)	51.20	20,819.00	29,363.59	31,571.01			
	TOTAL CEMETERY FUNDS				224,182.56	2,403.32	0.00	226,885.68	46,973.06		8,981.99	(6,163.14)	(1,320.89)	46,471.02	275,086.71	328,272.94	350,538.58			
	PUBLIC WELFARE FUNDS																			
1906	JESSIE RIDEOUT	PUBLIC WELFARE	COMMON TR	0.31%	2,063.60	22.12		2,085.73	(4.38)	0.31%	82.68	(55.42)	(12.16)	10.73	2,096.45	3,021.76	3,226.90			
1934	DELIA M SMITH	PUBLIC WELFARE	COMMON TR	0.06%	368.94	3.96		372.90	(0.80)	0.06%	14.78	(9.91)	(1.70)	6.90	374.80	540.25	576.92			
1951	CHARLES H FARLEY	PUBLIC WELFARE	COMMON TR	0.55%	3,688.23	39.54		3,727.76	(7.81)	0.55%	147.77	(99.05)	(21.73)	19.18	3,746.95	5,400.71	5,767.35			
	TOTAL PUBLIC WELFARE FUNDS				6,120.77	65.62	0.00	6,186.39	(12.99)		245.23	(164.37)	(36.06)	31.81	6,218.20	8,962.72	9,571.17			
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TR	0.42%	2,395.80	28.97		2,424.77	(18.77)	0.42%	112.02	(74.70)	(16.47)	2.03	2,437.80	4,493.92	4,371.85			
1998	CHARLES & DOROTHY DOW FUND	AMBULANCE	COMMON TR	3.63%	24,326.95	260.79		24,587.74	(200.55)	3.63%	974.67	(649.31)	(143.33)	(18.52)	24,569.22	35,622.25	38,040.55			
	HOLLIS AMBULANCE FUND																			
	TOTAL COMMON TRUST FUND			100.00%	670,657.15	7,189.71	0.00	677,846.86	65,610.74		26,870.24	(16,368.75)	(3,951.52)	72,160.71	750,007.57	992,051.38	1,048,720.42			
1989	CHARLES J. NICHOLS FUND		INDIVIDUAL	100.00%	224,417.83	3,732.90		228,150.73	22,051.51	100.00%	6,823.56	(1,753.62)	(983.93)	26,137.52	254,288.25	253,149.70	263,565.16			
	TOTAL ALL FUNDS				895,074.98	10,922.61	0.00	905,997.59	87,662.25		33,693.80	(18,123.27)	(4,935.45)	98,298.23	1,004,295.82	1,235,201.08	1,312,285.58			

*** Details of individual commoners funds can be found at Town Hall

Trust Funds, Trustees Report (MS-10)

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	**PRINCIPAL**											**HOW INVESTED**			INCOME				GRAND TOTAL			END OF YEAR FAIR MARKET VALUE		
		BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE										
	GENERAL FUND																								
1,064.32	American Cap World Growth & Inc. F (#433)	45,099.07		2,337.68			47,436.75	0.00	1,086.39	(1,086.39)	0.00	47,436.75	43,733.42	2,820.02	46,553.44										
1,337.51	American Capital World Bd Fd Cl C	23,856.31		305.96			24,162.27	0.00	215.14	(215.14)	0.00	24,162.27	24,579.77	351.32	24,931.09										
511.87	American Funds New World Cl C	20,317.42		25.93			20,343.35	0.00	25.93	(25.93)	0.00	20,343.35	24,738.97	757.42	25,496.39										
270.00	AT&T Inc.	6,949.61					6,949.61	0.00	518.40	(518.40)	0.00	6,949.61	9,290.70	2,192.40	11,483.10										
0.00	Baxalta Inc.	6,212.20	(6,212.20)				0.00	0.00	28.00	(28.00)	0.00	0.00	7,806.00	(1,593.80)	0.00										
200.00	Baxter International Inc.	7,291.70					7,291.70	0.00	98.00	(98.00)	0.00	7,291.70	7,630.00	8,868.00											
300.00	Chevron Corp	25,000.44					25,000.44	0.00	1,287.00	(1,287.00)	0.00	25,000.44	26,988.00	8,322.00	35,310.00										
300.00	Exxon Mobil Corp	964.06					964.06	0.00	894.00	(894.00)	0.00	964.06	23,385.00	3,693.00	27,078.00										
1,200.00	General Electric Co.	7,125.00					7,125.00	0.00	1,104.00	(1,104.00)	0.00	7,125.00	37,380.00	540.00	37,920.00										
250.00	Home Depot Inc.	8,657.48					8,657.48	0.00	690.00	(690.00)	0.00	8,657.48	33,625.50	487.50	33,520.00										
230.00	Johnson & Johnson	13,885.10					13,885.10	0.00	724.50	(724.50)	0.00	13,885.10	23,625.60	2,872.70	26,498.30										
225.00	Kellogg Company	13,945.39					13,945.39	0.00	459.00	(459.00)	0.00	13,945.39	16,260.75	324.00	16,584.75										
166.00	Lockheed Martin Corp.	2,157.75					2,157.75	0.00	1,123.82	(1,123.82)	0.00	2,157.75	36,046.90	5,443.14	41,490.04										
325.00	Nuverna Energy Inc. Com	14,897.19					14,897.19	0.00	1,131.00	(1,131.00)	0.00	14,897.19	33,764.25	5,060.25	38,824.50										
874.55	Oppenheimer Developing Mkts. Cl Y	20,186.61		144.80			20,331.41	0.00	144.80	(144.80)	0.00	20,331.41	26,089.89	1,869.38	27,959.27										
2,741.68	Pimco Income P	32,633.85		1,738.30			34,372.15	0.00	1,738.30	(1,738.30)	0.00	34,372.15	30,443.26	2,621.38	33,064.64										
240.00	Procter & Gamble Co.	13,756.78					13,756.78	0.00	641.14	(641.14)	0.00	13,756.78	19,058.40	1,120.80	20,791.20										
29.00	Shire Plc	0.00	3,076.46		114.67	48.24	3,010.03	0.00	4.03	(4.03)	0.00	3,010.03	1,979.23	4,941.02											
170.00	Travelers Companies Inc.	14,198.40					14,198.40	0.00	445.40	(445.40)	0.00	14,198.40	16,252.20	2,053.80	20,111.40										
357.98	Vanguard Index TR 500 Portfolio #40	43,852.91		1,405.91			45,258.82	0.00	1,405.91	(1,405.91)	0.00	45,258.82	66,132.54	7,814.98	73,947.52										
1,412.82	Vanguard Index TR Mid Cap Stock #659	18,780.55		672.33			19,452.88	0.00	672.33	(672.33)	0.00	19,452.88	45,688.60	5,059.82	50,748.42										
964.78	Vanguard Wellington Admiral #521	36,860.48		2,854.61			39,715.09	0.00	1,659.88	(1,659.88)	0.00	39,715.09	58,577.14	6,497.34	65,074.48										
240.00	Verizon Communications	6,529.47					6,529.47	0.00	545.40	(545.40)	0.00	6,529.47	11,092.80	1,718.40	12,811.20										
800.00	Wells Fargo & Co.	28,977.04					28,977.04	0.00	1,212.00	(1,212.00)	0.00	28,977.04	43,488.00	600.00	44,088.00										
2,025.15	American Funds Sl Bd Fd of Amer F1	20,004.10		186.62			20,190.72	0.00	129.60	(129.60)	0.00	20,190.72	19,903.78	185.70	20,089.48										
0.00	Federal National Mortgage Association 5.00% 3/15/16	19,226.52					19,226.52	0.00	500.00	(500.00)	0.00	19,226.52	20,186.40	(186.40)	0.00										
588.00	Shares Core US Aggregate Bd ETF	64,056.45		20,000.00		673.48	64,056.45	0.00	1,520.36	(1,520.36)	0.00	64,056.45	63,059.88	29.40	63,539.28										
20,000.00	JP Morgan Chase & Co. 6% 1/15/18	19,972.20					19,972.20	0.00	1,200.00	(1,200.00)	0.00	19,972.20	21,601.20	738.60	20,662.60										
6,690.93	Loomis Sayles Inv Grade Bd Y #1456	76,898.84		4,616.18			81,515.02	0.00	1,820.40	(1,820.40)	0.00	81,515.02	68,007.63	4,187.55	72,195.18										
3,981.77	PIMCO Fds Total Return Inst #35	29,944.02		1,095.55			31,039.57	0.00	1,095.55	(1,095.55)	0.00	31,039.57	29,124.76	812.37	30,937.13										
3,067.52	Templeton Global Bond Advisor #616	28,358.93		824.02			29,182.95	0.00	824.02	(824.02)	0.00	29,182.95	34,593.86	2,235.75	36,829.61										
6,694.85	Vanguard Admiral Inter Term Fd #571	60,714.99		2,520.49			63,235.48	0.00	1,906.38	(1,906.38)	0.00	63,235.48	62,218.08	2,469.22	64,687.30										
	Cash and Cash Equivalents	2,261.55	(2,248.47)				13.08	2,595.53	19.56	(231.07)	2,384.02	2,397.10	4,857.08	0.00	2,397.10										
	TOTAL GENERAL FUND	733,672.41	14,615.79	18,728.38	20,114.67	721.72	747,623.63	2,595.53	26,870.24	(27,081.75)	2,384.02	750,007.65	982,051.36	72,379.47	1,048,720.44										
609.79	NICHOLS FUND																								
782.17	American Funds Fundamental Invs F-1	24,351.99		2,962.00			27,313.99	0.00	697.03	(697.03)	0.00	27,313.99	27,361.35	3,406.69	30,768.04										
726.91	American Funds New Economy F-1	25,392.19					25,392.19	0.00			0.00	25,392.19	28,170.67	613.13	28,783.80										
3,690.40	American New Perspective Fd F (#407)	24,335.18		1,200.52			24,335.18	0.00			0.00	24,335.18	26,038.02	472.52	26,510.54										
25,000.00	Oppenheimer Senior Floating Rate Class C	29,402.99					30,603.51	0.00	1,200.52	(1,200.52)	0.00	30,603.51	26,906.17	3,207.53	30,113.70										
175.00	AT&T Inc. 5.8% 2/15/19	25,675.00					25,675.00	0.00	1,450.00	(1,450.00)	0.00	25,675.00	27,581.25	(700.50)	26,880.75										
2,279.42	Shares Core US Aggregate Bd ETF	19,004.83		1,572.62			19,004.83	0.00	452.50	(452.50)	0.00	19,004.83	18,901.75	8.75	18,910.50										
6.91	Loomis Sayles Inv Grade Bd Y #1456	26,533.11		2,09			28,105.73	0.00	620.17	(620.17)	0.00	28,105.73	23,168.38	1,426.58	24,594.96										
20,000.00	Templeton Global Bond Advisor #616	90.49		2.09			92.58	0.00	2.09	(2.09)	0.00	92.58	77.80	5.12	82.92										
5,633.10	University Texas BAB 3.987% 8/15/20	20,000.00		2,115.67			20,000.00	0.00	797.40	(797.40)	0.00	20,000.00	21,552.40	(63.00)	21,489.40										
	Vanguard Admiral Inter Term Fd #571	50,516.94					52,632.61	0.00	1,600.19	(1,600.19)	0.00	52,632.61	52,225.29	2,072.63	54,297.92										
	Cash and Cash Equivalents	18.91					18.91	1,147.71	3.66	(37.65)	1,113.72	1,132.63	1,166.62	0.00	1,132.63										
	TOTAL NICHOLS FUND	245,321.63	0.00	7,952.90	20,114.67	0.00	253,174.53	1,147.71	6,823.56	(6,857.55)	1,113.72	254,288.25	253,149.70	10,449.45	263,565.16										
	GRAND TOTAL ALL FUNDS	978,994.04	14,615.79	26,581.28	20,114.67	721.72	1,000,798.16	3,743.24	33,693.80	(33,939.30)	3,497.74	1,004,295.90	1,235,201.06	82,828.92	1,312,285.60										

Trust Funds, Capital Reserve Account

Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	Balance Beginning Year	New Funds Created	PRINCIPAL		Balance End Year	Balance Beginning Year	INCOME		Balance End Year	Principal & Income Year End
						Cash Gains Or (Losses)	Withdrawals			Income During Year % Amount	Expended During Year		
2008	SAU#41 Hollis Admin. Buildings Expend. Maint. Trust (0004)	Capital Reserves	NHPDIP	35,290.67	8,000.00	(5,086.89)	38,203.78	326.41	192.70	(519.11)	0.00	38,203.78	
2008	SAU#41 Hollis School Buildings Expend. Maint. Trust (0005)	"	"	192,515.65	12,000.00	(80,916.75)	123,598.90	0.00	776.25	(776.25)	0.00	123,598.90	
1994	Flint Pond Restoration (0006)	"	"	21,013.53	0.00	(5,958.01)	15,055.52	0.00	98.93	(98.93)	0.00	15,055.52	
2002	Compensated Absences Payable Fund (0008)	"	"	40,349.18	40,000.00	(21,947.03)	58,402.15	0.00	288.77	(288.77)	0.00	58,402.15	
2005	Employee Health Care Expense Expendable Trust (0010)	"	"	(1.93)	0.00	0.00	(1.93)	1.94	0.00	0.00	1.94	0.01	
2008	Emerg. Municipal Building Maint. Expendable Trust (0011)	"	"	14,974.24	150,000.00	(46,233.66)	118,740.58	0.00	395.73	(395.73)	0.00	118,740.58	
2009	Municipal Transportation (0012)	"	"	18,926.27	4,559.00	(2,744.33)	20,740.94	0.00	93.67	(93.67)	0.00	20,740.94	
2013	SAU#41 HB Coop Athletic Program Services (0013)	"	"	19,934.19	56,479.00	(52,730.53)	23,682.66	0.00	146.09	(146.09)	0.00	23,682.66	
2014	Revaluation (0014)	"	"	28,000.00	14,000.00	(11,595.89)	30,404.11	20.09	184.02	(204.11)	0.00	30,404.11	
2015	SAU#41 HB COOP School Bldg. Maintenance (0015)	"	"	20,000.00	20,000.00	0.00	40,000.00	14.92	161.28	0.00	176.20	40,176.20	
2016	Environmental Defense Study Fund (0016)	"	"	50,000.00	0.00	0.00	50,000.00	34.16	261.02	0.00	295.18	50,295.18	
				441,001.80	305,038.00	(227,213.09)	518,826.71	397.52	2,598.46	(2,522.66)	473.32	519,300.03	

Zylonis Fund

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2016 and 2015

REVENUES	2016	2015
Trust Income	\$1,502	\$2,222
Bank Interest Income	\$0	\$0
Total Revenues	\$1,502	\$2,223
EXPENDITURES		
Bank Fees	\$0	\$0
Teaching Supplies	\$0	\$0
Shipping	\$0	\$0
Computer/Accessories	\$0	\$0
Scholarship	\$2,000	\$2,500
Miscellaneous	\$0	\$0
Total Expenditures	\$2,000	\$2,500
Excess (deficiency) of Revenues over (under) Expenditures	(\$498)	(\$277)
Fund Balance, January 1	\$2,205	\$2,482
Fund Balance, December 31	\$1,707	\$2,205

INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Hollis, New Hampshire

Additional Offices:

Andover, MA
Greenfield, MA
Manchester, NH
Ellsworth, ME

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such

opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

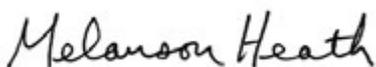
Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of December 31, 2015, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, the Schedule of OPEB Funding Progress, the Schedule of Proportionate Share of Net Pension Liability, the Schedule of Pension Contributions, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.



August 31, 2016

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hollis, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2015.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned time off).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available

at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current year, the total of assets exceeded liabilities by \$28,839,088 (i.e., net position), a change of \$255,060 in comparison to the prior year.
- As of the close of the current year, governmental funds reported combined ending fund balances of \$5,635,677, a change of \$730,379 in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was \$3,019,446, a change of \$297,533 in comparison to the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current year was \$6,326,000 a change of \$(759,000) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior years.

	<u>NET POSITION</u>	
	<u>Governmental Activities</u>	
	<u>2015</u>	<u>2014</u>
Assets:		
Current assets	\$ 12,622,331	\$ 11,905,313
Noncurrent assets	<u>36,653,911</u>	<u>36,987,245</u>
Total assets	49,276,242	48,892,558
Deferred outflows	<u>776,761</u>	<u>270,000</u>
Total assets and deferred outflows	<u>\$ 50,053,003</u>	<u>\$ 49,162,558</u>
Liabilities:		
Current liabilities	\$ 6,734,614	\$ 6,532,903
Noncurrent liabilities	<u>14,087,296</u>	<u>8,614,688</u>
Total liabilities	20,821,910	15,147,591
Deferred inflows	392,005	-
Net position:		
Net investment in capital assets	29,863,836	29,308,551
Restricted	1,655,947	1,574,614
Unrestricted	<u>(2,680,695)</u>	<u>3,131,802</u> *
Total net position	<u>28,839,088</u>	<u>34,014,967</u>
Total liabilities, deferred inflows and net position	<u>\$ 50,053,003</u>	<u>\$ 49,162,558</u>

*Unrestricted net position as of December 31, 2014 was not restated due to GASB 68, see Change in Accounting Principal note for more information.

CHANGE IN NET POSITION

	Governmental Activities	
	<u>2015</u>	<u>2014</u>
Revenues:		
Program revenues:		
Charges for services	\$ 678,377	\$ 586,350
Operating grants and contributions	5,461	14,324
Capital grants and contributions	279,683	192,457
General revenues:		
Property taxes	7,196,159	7,148,128
Licenses and permits	1,926,358	1,822,307
Penalties, interest, and other taxes	276,928	247,674
Grants and contributions not restricted to specific programs	388,820	371,330
Investment income	29,834	74,450
Miscellaneous	40,615	44,204
Permanent fund contributions	-	6,740
Total revenues	<u>10,822,235</u>	<u>10,507,964</u>
Expenses:		
General government	3,370,674	3,463,497
Public safety	3,913,493	3,319,815
Highways and streets	2,103,843	1,404,102
Sanitation	453,681	435,551
Health and welfare	35,514	403,334
Culture and recreation	495,340	499,922
Conservation	10,155	60
Interest	184,475	204,485
Total expenses	<u>10,567,175</u>	<u>9,730,766</u>
Change in net position	255,060	777,198
Net position - beginning of year, as restated	<u>28,584,028</u>	<u>33,237,769</u> *
Net position - end of year	<u>\$ 28,839,088</u>	<u>\$ 34,014,967</u>

* January 1, 2015 net position was restated for GASB 68, while prior periods were not restated.

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent year, total net position was \$28,839,088, a change of \$255,060.

The largest portion of net position, \$29,863,836, reflects our investment in capital assets (e.g., land, buildings and improvements, machinery, equipment, and fur-

nishings, infrastructure, and construction in progress), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position, \$1,655,947, represents resources that are subject to external restrictions on how they may be used.

Unrestricted net position has a negative balance of \$(2,680,695) for the fiscal year. This resulted from the adoption of GASB Statement No. 68 *Accounting and Financial Reporting for Pensions*. This statement established standards for the measurement, recognition, and presentation of net position liability in the Town's financial statements. Net pension liabilities recorded on the statement of net position in accordance with GASB Statement No. 68 totaled \$6,275,290 for the year ended December 31, 2015.

Governmental activities. Governmental activities for the year resulted in a change in net position of \$255,060. Key elements of this change are as follows:

General fund revenues and other financing sources, in excess of expenditures and transfers out	\$ 649,046
Capital asset additions, net of disposals	660,240
Increase in net pension liability, net of related deferrals	(716,738)
Increase in capital lease escrow	(170,330)
Increase in net OPEB liability	(67,202)
Other	<u>(99,956)</u>
Total	<u>\$ 255,060</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$5,635,677, a change of \$730,379 in comparison to the prior year. Key elements of this change are as follows:

General fund revenues and other financing sources over expenditures and other financing uses	\$ 649,046
Ambulance fund revenues over expenditures	25,562
Conservation fund revenues over expenditures	61,246
Other	<u>(5,475)</u>
Total	<u>\$ 730,379</u>

The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was \$3,019,446, while total fund balance was \$3,979,730. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/15</u>	<u>12/31/14</u>	<u>Change</u>	<u>Percentage of Total General Fund Expenditures</u>
Unassigned fund balance	\$ 3,019,446	\$ 2,721,913	\$ 297,533	31.3%
Total fund balance	\$ 3,979,730	\$ 3,330,684	\$ 649,046	41.2%

The fund balance of the general fund changed by \$649,046 during the current year. Key factors in this change are as follows:

Use of unassigned fund balance	\$ (150,000)
Use of assigned fund balance	(129,839)
Revenues greater than budget	61,405
Expenditures less than budget	379,237
Appropriation carryforwards for 2016	245,100
Change in capital reserve funds	(64,220)
Taxes collected in excess of budget	<u>307,363</u>
Total	<u>\$ 649,046</u>

Included in the total general fund balance are the Town's capital reserve funds with an ending balance of \$175,744, a change of \$(64,220) in comparison to the prior year.

E. GENERAL FUND BUDGETARY HIGHLIGHTS

Differences between the original budget and the final amended budget resulted in an overall change in appropriations of \$129,839. This change relates to a carryforward from the prior year budget that was expended in the current year.

The difference between the final amended budget and actual results is a positive variance of \$440,642 with revenues and other sources over estimated budgets by \$61,405 and expenditures and other uses less than the estimated budget by \$379,237. Significant variances include:

- Positive variance in Licenses and Permits of \$154,083 is mainly attributed to motor vehicle permits with an excess of \$126,093 over budget. This is due to an increase of more expensive used cars which have been purchased.
- Negative variance in Intergovernmental of \$176,275 and the positive variance in Capital Outlay of \$200,000 are mainly attributed to a conservation grant estimated at \$200,000 which was not received during fiscal 2015. Therefore the land budgeted for in fiscal 2015 was not purchased.
- Positive variance in General Government of \$119,195 is mainly attributed to a position vacancy and savings in health insurance and workers compensation costs.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$36,474,783 (net of accumulated depreciation), a change of \$(315,246) from the prior year. This investment in capital assets includes land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress.

Major capital asset events during the current fiscal year included the following:

- Highway and streets - three vehicles capitalized for \$159,520
- Public safety – four police cruisers capitalized for \$129,613
- Public safety – fire department capitalized a training mannequin for \$67,714, donated by the Fire Association
- General government and public safety – capitalized \$70,000 and \$84,760 respectively related to a wood pellet boiler system

Additional information on capital assets can be found in the Notes to Financial Statements.

Credit rating. On June 26, 2015, the Moody Investor Services upgraded the Town's rating to Aa2 from Aa3. The rating upgrade reflects the Town's moderately-sized tax base with above average wealth levels, manageable debt burden, and a multiple year trend of improving financial operations and healthy reserves.

Long-term debt. At the end of the current year, total bonded debt outstanding was \$6,326,000, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to Financial Statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director
Town of Hollis, New Hampshire
7 Monument Square
Hollis, New Hampshire 03049

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF NET POSITION

DECEMBER 31, 2015

	Governmental Activities
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	
Assets	
Current:	
Cash and short-term investments	\$ 10,797,531
Investments	892,679
Receivables, net of allowance for uncollectibles:	
Property taxes	591,015
Departmental and other	61,698
Intergovernmental	42,939
Other assets	<u>236,469</u>
Total current assets	12,622,331
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	179,128
Capital assets:	
Land and construction in progress	22,593,530
Other capital assets, net of accumulated depreciation	<u>13,881,253</u>
Total noncurrent assets	<u>36,653,911</u>
Total Assets	49,276,242
Deferred Outflows of Resources	<u>776,761</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$ <u>50,053,003</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	
Liabilities	
Current:	
Accounts payable	\$ 122,491
Accrued expenses	93,530
Due to school districts	6,104,203
Other liabilities	364,173
Accrued interest payable	50,217
Current portion of noncurrent liabilities:	
Bonds payable	702,000
Compensated absences	24,659
Capital leases	<u>199,025</u>
Total current liabilities	7,660,298
Noncurrent:	
Bonds payable	5,624,000
Compensated absences	221,928
Capital leases	343,065
Net OPEB obligation	697,329
Net pension liability	<u>6,275,290</u>
Total noncurrent liabilities	<u>13,161,612</u>
Total Liabilities	20,821,910
Deferred Inflows of Resources	392,005
Net Position	
Net investment in capital assets	29,863,836
Restricted externally or constitutionally for:	
Grants and enabling legislation	813,965
Permanent funds:	
Nonspendable	626,541
Spendable	215,441
Unrestricted	<u>(2,680,695)</u>
Total Net Position	<u>28,839,088</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	\$ <u>50,053,003</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2015

		<u>Program Revenues</u>			<u>Net (Expenses) Revenues and Changes in Net Position</u>
		<u>Operating</u>	<u>Capital</u>		
	<u>Expenses</u>	<u>Charges for</u>	<u>Grants and</u>	<u>Grants and</u>	<u>Governmental</u>
		<u>Services</u>	<u>Contributions</u>	<u>Contributions</u>	<u>Activities</u>
Governmental Activities:					
General government	\$ 3,370,674	\$ 82,718	\$ -	\$ -	\$ (3,287,956)
Public safety	3,913,493	454,430	-	67,714	(3,391,349)
Highways and streets	2,103,843	12,850	-	211,969	(1,879,024)
Sanitation	453,681	47,590	-	-	(406,091)
Health and welfare	35,514	800	-	-	(34,714)
Culture and recreation	495,340	79,989	5,461	-	(409,890)
Conservation	10,155	-	-	-	(10,155)
Interest	184,475	-	-	-	(184,475)
Total	<u>\$ 10,567,175</u>	<u>\$ 678,377</u>	<u>\$ 5,461</u>	<u>\$ 279,683</u>	(9,603,654)
		General Revenues and Contributions:			
					7,196,159
					1,926,358
					276,928
					388,820
					29,834
					40,615
					<u>9,858,714</u>
					255,060
		Net Position:			
					<u>28,584,028</u>
					<u>\$ 28,839,088</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2015

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS			
Cash and short-term investments	\$ 9,986,730	\$ 810,801	\$ 10,797,531
Investments	-	892,679	892,679
Receivables:			
Property taxes	838,143	-	838,143
Departmental and other	-	61,698	61,698
Intergovernmental	42,939	-	42,939
Due from other funds	108,835	72,800	181,635
Other assets	<u>210,356</u>	<u>-</u>	<u>210,356</u>
TOTAL ASSETS	<u>\$ 11,187,003</u>	<u>\$ 1,837,978</u>	<u>\$ 13,024,981</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 113,884	\$ 8,607	\$ 122,491
Accrued expenses	93,530	-	93,530
Due to school districts	6,104,203	-	6,104,203
Due to other funds	69,909	111,726	181,635
Other liabilities	<u>364,173</u>	<u>-</u>	<u>364,173</u>
TOTAL LIABILITIES	6,745,699	120,333	6,866,032
Deferred Inflows of Resources	461,574	61,698	523,272
Fund Balances:			
Nonspendable	208,441	626,541	834,982
Restricted	-	1,029,406	1,029,406
Committed	375,743	-	375,743
Assigned	376,100	-	376,100
Unassigned	<u>3,019,446</u>	<u>-</u>	<u>3,019,446</u>
TOTAL FUND BALANCES	<u>3,979,730</u>	<u>1,655,947</u>	<u>5,635,677</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	<u>\$ 11,187,003</u>	<u>\$ 1,837,978</u>	<u>\$ 13,024,981</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET ASSETS OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET POSITION

DECEMBER 31, 2015

Total governmental fund balances	\$ 5,635,677
• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	36,474,783
• Property taxes and other revenues are recognized on the accrual basis of accounting in the Statement of Net Position, not the modified accrual basis	455,272
• Deferred outflows of resources related to bond refunding is not reported in the funds	257,143
• In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	(50,217)
• Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds. Long-term liabilities at year end consist of:	
Bonds payable	(6,326,000)
Compensated absences	(246,587)
Capital leases	(542,090)
Net OPEB obligation	(697,329)
Net pension liability, net of related deferred outflows and inflows	(6,147,677)
• Remaining capital lease proceeds held in escrow.	<u>26,113</u>
Net position of governmental activities	<u>\$ 28,839,088</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2015

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:			
Property taxes	\$ 7,287,477	\$ -	\$ 7,287,477
Licenses and permits	1,926,358	-	1,926,358
Penalties, interest, and other taxes	205,558	71,370	276,928
Charges for services	352,602	264,077	616,679
Intergovernmental	600,789	5,461	606,250
Investment income	23,403	6,431	29,834
Miscellaneous	65,791	-	65,791
	<u>10,461,978</u>	<u>347,339</u>	<u>10,809,317</u>
Total Revenues			
Expenditures:			
Current:			
General government	3,115,834	6,748	3,122,582
Public safety	3,014,615	154,089	3,168,704
Highways and streets	1,564,923	-	1,564,923
Sanitation	453,681	-	453,681
Health and welfare	35,490	24	35,514
Culture and recreation	39,360	378,022	417,382
Conservation	-	10,155	10,155
Debt service:			
Principal	1,013,001	-	1,013,001
Interest	138,409	-	138,409
Capital outlay	284,200	-	284,200
	<u>9,659,513</u>	<u>549,038</u>	<u>10,208,551</u>
Total Expenditures			
Excess (deficiency) of revenues over expenditures	802,465	(201,699)	600,766
Other Financing Sources (Uses):			
Proceeds of capital lease	129,613	-	129,613
Transfers in	6,310	298,360	304,670
Transfers out	(289,342)	(15,328)	(304,670)
	<u>(153,419)</u>	<u>283,032</u>	<u>129,613</u>
Total Other Financing Sources (Uses)			
Change in fund balance	649,046	81,333	730,379
Fund Balance, at Beginning of Year	<u>3,330,684</u>	<u>1,574,614</u>	<u>4,905,298</u>
Fund Balance, at End of Year	<u>\$ 3,979,730</u>	<u>\$ 1,655,947</u>	<u>\$ 5,635,677</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2015

Net changes in fund balances - total governmental funds	\$ 730,379																				
<ul style="list-style-type: none"> • Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense: <table style="margin-left: 40px; width: 100%;"> <tr> <td style="width: 80%;">Capital asset purchases, net of disposals</td> <td style="text-align: right;">660,240</td> </tr> <tr> <td>Depreciation</td> <td style="text-align: right;">(975,486)</td> </tr> </table> • Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., property taxes) differ between the two statements. (29,620) • The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position: <table style="margin-left: 40px; width: 100%;"> <tr> <td style="width: 80%;">Repayment of bonds</td> <td style="text-align: right;">759,000</td> </tr> <tr> <td>Amortization of gain on refunding</td> <td style="text-align: right;">(12,857)</td> </tr> <tr> <td>Proceeds of capital lease</td> <td style="text-align: right;">(129,613)</td> </tr> <tr> <td>Repayment of capital leases</td> <td style="text-align: right;">254,001</td> </tr> <tr> <td>Change in capital lease escrow</td> <td style="text-align: right;">(170,330)</td> </tr> </table> • In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. (33,210) • Some expenses reported in the Statement of Activities, such as compensated absences, net pension liability and net OPEB obligation, do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds. <table style="margin-left: 40px; width: 100%;"> <tr> <td style="width: 80%;">Net pension liability, det of related deferrals</td> <td style="text-align: right;">(716,738)</td> </tr> <tr> <td>Compensated absences</td> <td style="text-align: right;">(13,504)</td> </tr> <tr> <td>Net OPEB obligation</td> <td style="text-align: right;"><u>(67,202)</u></td> </tr> </table> 		Capital asset purchases, net of disposals	660,240	Depreciation	(975,486)	Repayment of bonds	759,000	Amortization of gain on refunding	(12,857)	Proceeds of capital lease	(129,613)	Repayment of capital leases	254,001	Change in capital lease escrow	(170,330)	Net pension liability, det of related deferrals	(716,738)	Compensated absences	(13,504)	Net OPEB obligation	<u>(67,202)</u>
Capital asset purchases, net of disposals	660,240																				
Depreciation	(975,486)																				
Repayment of bonds	759,000																				
Amortization of gain on refunding	(12,857)																				
Proceeds of capital lease	(129,613)																				
Repayment of capital leases	254,001																				
Change in capital lease escrow	(170,330)																				
Net pension liability, det of related deferrals	(716,738)																				
Compensated absences	(13,504)																				
Net OPEB obligation	<u>(67,202)</u>																				
Change in net position of governmental activities	\$ <u>255,060</u>																				

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2015

	Budgeted Amounts			Actual	Variance with
	Original	From Prior	Final	Amounts	Final Budget
	Budget	Years' Budgets	Budget	(Budgetary Basis)	Positive (Negative)
Revenues and Other Sources:					
Property taxes	\$ 6,980,114	\$ -	\$ 6,980,114	\$ 6,980,114	\$ -
Penalties, interest, and other taxes	151,130	-	151,130	205,558	54,428
Licenses and permits	1,772,275	-	1,772,275	1,926,358	154,083
Charges for services	334,105	-	334,105	352,602	18,497
Intergovernmental	777,064	-	777,064	600,789	(176,275)
Investment income	10,200	-	10,200	23,172	12,972
Miscellaneous	14,200	-	14,200	65,791	51,591
Transfers in	60,200	-	60,200	6,309	(53,891)
Use of fund balance	150,000	129,839	279,839	279,839	-
Total Revenues and Other Sources	10,249,288	129,839	10,379,127	10,440,532	61,405
Expenditures and Other Uses:					
Current:					
General government	3,188,834	50,813	3,239,647	3,120,452	119,195
Public safety	2,918,655	78,033	2,996,688	3,012,465	(15,777)
Highways and streets	1,711,282	-	1,711,282	1,697,076	14,206
Sanitation	464,514	-	464,514	453,681	10,833
Health and welfare	42,900	-	42,900	35,490	7,410
Culture and recreation	42,351	993	43,344	39,360	3,984
Conservation	1	-	1	-	1
Debt service:					
Principal	759,000	-	759,000	759,000	-
Interest	138,409	-	138,409	138,409	-
Capital outlay	400,000	-	400,000	200,000	200,000
Transfers out	583,342	-	583,342	543,957	39,385
Total Expenditures and Other Uses	10,249,288	129,839	10,379,127	9,999,890	379,237
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ -	\$ 440,642	\$ 440,642

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
DECEMBER 31, 2015

	<u>Agency Funds</u>
ASSETS	
Cash and short-term investments	\$ 268,082
Investments	<u>393,219</u>
Total Assets	<u>\$ 661,301</u>
LIABILITIES	
Other liabilities	<u>\$ 661,301</u>
Total Liabilities	<u>\$ 661,301</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis, New Hampshire (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The Town is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In 2015, it was determined that no entities met the required GASB 14 (as amended) criteria of component units.

B. Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to other long term liabilities and claims and judgments, are recorded only when payment is due.

The Town reports the following major governmental fund:

- The *General Fund* is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Agency Fund* is used to account for money held by the Town on behalf of others (e.g., school capital reserve funds).

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue and permanent funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, money markets, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Investments are carried at market value.

F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

G. Capital Assets

Capital assets, which include land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Machinery, equipment, and furnishings	5
Infrastructure	50

H. Compensated Absences

It is the Town's policy to permit employees to accumulate earned and paid time off benefits. All vested time off is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities Statement of Net Position.

J. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net position".

Fund Balance - Generally, fund balance represents the difference between the current assets/deferred outflows and current liabilities/deferred inflows. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and, therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

The Town's fund balance classification policies and procedures are as follows:

- 1) Nonspendable funds are either unspendable in the current form (i.e., tax deeded property or prepaid items) or can never be spent (i.e., perpetual care).
- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of special revenue funds, these funds

are created by statute or otherwise have external constraints on how the funds can be expended.

- 3) Committed funds are reported and expended as a result of motions passed by the highest decision making authority in the Town (i.e., Town Meeting).
- 4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances other than special warrant articles, have been assigned for specific goods and services ordered but not yet paid for.
- 5) Unassigned funds are available to be spent in future periods. The general fund is the only fund which reports a positive unassigned fund balance. Other governmental funds may report a negative amount if expenditures exceed amounts that are restricted, committed, or assigned.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Position - Net position represents the difference between assets/deferred outflows and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

K. Fund Balance Policy

The Town's fund balance policy describes the appropriate level of unassigned fund balance reserve to be consistent with the NH Department of Revenue Administration (DRA) and the Government Finance Officer Association (GFOA) guidelines:

1. DRA – Recommends retaining 5% to 10% of the gross general fund operating expenditures, including Town, School, and County appropriations. Unassigned fund balance is reported on the budgetary basis for tax rate setting purposes (see Note 16), which includes all property tax revenues that otherwise would have been deferred under the modified accrual basis. At December 31, 2015, unassigned fund balance on the budgetary basis was 12% of general fund operating expenditures (including Town, School, and County appropriations).

2. GFOA – Recommends retaining 8% to 17% of the gross general fund operating expenditures, including Town, School, and County appropriations. At December 31, 2015, unassigned fund balance was 10% of general fund operating expenditures (including Town, School, and County appropriations).

L. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. **Stewardship, Compliance and Accountability**

A. Budgetary Information

The Town's budget is originally prepared by the Selectmen's Office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

B. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget.

C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 10,461,978	\$ 9,659,513
Other financing sources/uses (GAAP basis)	<u>135,923</u>	<u>289,342</u>
Subtotal (GAAP Basis)	10,597,901	9,948,855
Adjust tax revenue to accrual basis	(307,363)	-
Add 2015 appropriation carryforwards to expenditures	-	245,100
To remove gross up for capital lease	(129,613)	(129,613)
Reverse reserve fund activity	(232)	(64,452)
To record use of assigned fund balance	129,839	-
To record use of unassigned fund balance	<u>150,000</u>	<u>-</u>
Budgetary Basis	<u>\$ 10,440,532</u>	<u>\$ 9,999,890</u>

3. Cash and Investments

A. Custodial Credit Risk

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus, exception that a Town with a population in excess of 50,000 is authorized to deposit funds in a solvent bank in excess of the paid-up capital surplus of said bank."

The Town limits investments to the following:

- Checking accounts
- Short-term obligations of U.S. Government and State of New Hampshire agencies approved for investment purposes by the Board of Selectmen
- Fully insured or collateralized certificates of deposits
- Repurchase agreements fully collateralized by U.S. Treasury Securities
- New Hampshire Public Deposit Investment Pool

Trustees of Trust Funds has the following asset allocation policy:

	General Trust Funds	Charles J. Nichols Fund
Equities	55 - 65%	35 - 45%
Fixed income	35 - 45%	55 - 65%
Cash and cash equivalents	0 - 5%	0 - 5%

Assets of the Trust Funds may only be invested in accordance with the relevant RSA sections. RSA 35:9 specifies that Capital Reserves may only be deposited in banking institutions either domiciled or doing business under the laws of the State of N.H. or of the U.S. Government. Likewise, RSA 31:25 specifies that General Trust Funds may only be deposited in banking institutions as stated above. However, in addition to those investments specified for Capital Reserves, General Trust Funds may also be invested in those stocks, bonds and mutual funds that may be invested in by the N.H. Savings Banks or as specified by the State Banking Commission.

As of December 31, 2015, the Town's cash bank balance was \$14,379,948. Of the balance, \$441,399 was invested in the New Hampshire Public Deposit Investment Pool which is exempt from disclosure.

Custodial Credit Risk - Investments. Custodial credit risk for investments is the risk that in the event of a failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of the investment or collateral securities that are in the possession of another party.

The Town is a voluntary participant in the New Hampshire Public Deposit Investment Pool (NHPDIP). The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by state law and is administered by a public body of state, local and banking officials.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares.

B. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment.

Per the Trustees of Trust Funds investment policy, all individual fixed income securities shall have a minimum quality rating of “BBB”.

Presented below is the actual rating as of year-end for each category of investments of the Town:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year-end</u>		
			<u>Aaa</u>	<u>A - A3</u>	<u>Baa - Baa3</u>
Corporate bonds	\$ 49,182	\$ -	\$ -	\$ 21,601	\$ 27,581
Municipal bonds	21,552	-	21,552	-	-
Federal agency securities	20,186	-	20,186	-	-
Corporate equities	776,525	776,525	-	-	-
Mutual funds	418,453	418,453	-	-	-
Total investments	<u>\$ 1,285,898</u>	<u>\$ 1,194,978</u>	<u>\$ 41,738</u>	<u>\$ 21,601</u>	<u>\$ 27,581</u>

C. Concentration of Credit Risk

Per the Trustees of Trust Funds investment policy, investments in fixed income securities shall not exceed 10 percent except obligations of the United States and/or of the State of New Hampshire and its subdivisions. Additionally, a majority of the equity investments should be in companies exceeding market capitalization of \$15 billion and:

- The exposure to any single company will not exceed 10 percent.
- The size of each investment not to exceed 10 percent.
- The maximum exposure to any single industry or market sector will not exceed 25 percent.
- Allowable investments include stocks, mutual funds and exchange traded funds.

The Town has the following investments with one issuer that represent 5% or more of total investments:

<u>Investment Issuer</u>	<u>Amount</u>	<u>% of Total Investments</u>
Loomis Sayles Invt Grade Bd Y	\$ 68,008	5.3%
Vanguard Index TR 500	<u>66,133</u>	5.1%
Total	<u>\$ 134,141</u>	

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows:

<u>Investment Type</u>	<u>Investment Maturities (in Years)</u>		
	<u>Fair Value</u>	<u>Less Than 1</u>	<u>1-5</u>
Debt Related Securities:			
Corporate bonds	\$ 49,182	\$ -	\$ 49,182
Municipal bonds	21,552	-	21,552
Federal agency securities	<u>20,186</u>	<u>20,186</u>	<u>-</u>
Total	\$ <u>90,920</u>	\$ <u>20,186</u>	\$ <u>70,734</u>

E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have any foreign investments.

4. Taxes Receivable

The Town bills property taxes semiannually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are liened by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%. The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at December 31, 2015 consist of the following:

Property taxes:	
2015 levy	\$ 610,556
Unredeemed taxes:	
2014 levy	122,548
2013 levy	87,002
2012 levy	16,838
2011 levy	12,695
2010 levy	8,045
Unapplied payments	<u>(19,541)</u>
Total	\$ <u>838,143</u>

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough, New Hampshire. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

5. Allowance for Doubtful Accounts

The property tax receivables reported in the accompanying entity-wide financial statements reflect an estimated allowance for doubtful accounts of \$68,000.

6. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in 2015.

7. Interfund Fund Receivables/Payables

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2015 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ 108,835	\$ 69,909
Nonmajor Governmental Funds:		
Special Revenue Funds:		
Ambulance	-	52,981
Library	72,336	58,745
Zylonis	464	-
Total	<u>\$ 181,635</u>	<u>\$ 181,635</u>

The Town reports interfund transfers between many of its funds. The sum of all transfers presented in the table agrees with the sum of interfund transfers presented in the governmental financial statements. The following is an analysis of the interfund transfers made in fiscal year 2015:

<u>Fund</u>	<u>Transfers in</u>	<u>Transfers out</u>
General Fund	\$ 6,310	\$ 289,342
Nonmajor Governmental Funds:		
Special Revenue Fund:		
Ambulance	738	-
Library	295,400	-
Zylonis	2,222	-
Pearl Rideout - Library	-	3,719
Permanent Trust Funds:		
Library	-	2,339
Charles Zylonis - Library	-	2,222
Public Welfare	-	186
Nichols Field Horse Ring	-	85
Ambulance	-	738
Charles J. Nichols	-	2,233
Common Cemetery	-	3,806
Total	<u>\$ 304,670</u>	<u>\$ 304,670</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) to move interest income between funds.

8. Capital Assets

Capital asset activity for the year ended December 31, 2015 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 10,217	\$ 196	\$ (16)	\$ 10,397
Machinery, equipment, and furnishings	5,907	591	(320)	6,178
Infrastructure	13,950	-	-	13,950
Total capital assets, being depreciated	<u>30,074</u>	<u>787</u>	<u>(336)</u>	<u>30,525</u>
Less accumulated depreciation for:				
Buildings and improvements	(4,828)	(298)	10	(5,116)
Machinery, equipment, and furnishings	(4,044)	(402)	300	(4,146)
Infrastructure	(7,106)	(276)	-	(7,382)
Total accumulated depreciation	<u>(15,978)</u>	<u>(976)</u>	<u>310</u>	<u>(16,644)</u>
Total capital assets, being depreciated, net	14,096	(189)	(26)	13,881
Capital assets, not being depreciated:				
Land	22,594	-	-	22,594
Construction in progress	100	-	(100)	-
Total capital assets, not being depreciated	<u>22,694</u>	<u>-</u>	<u>(100)</u>	<u>22,594</u>
Governmental activities capital assets, net	<u>\$ 36,790</u>	<u>\$ (189)</u>	<u>\$ (126)</u>	<u>\$ 36,475</u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 75
Public safety	459
Highways and streets	389
Culture and recreation	<u>53</u>
Total depreciation expense - governmental activities	<u>\$ 976</u>

9. Deferred Outflows of Resources

Deferred outflows of resources represent the consumption of net assets by the Town that is applicable to future reporting periods. Deferred outflows of resources have a positive effect on net position, similar to assets.

The following is a summary of deferred outflow of resources balances as of December 31, 2015:

	Governmental <u>Activities</u>
Bond refunding	\$ 257,143
2015 pension contributions to NHRS subsequent to the measurement date of the net pension liability	<u>519,618</u>
Total	<u>\$ 776,761</u>

10. Accounts Payable

Accounts payable represent 2015 expenditures paid after December 31, 2015.

11. Capital Lease Obligations

The Town is the lessee of certain equipment under capital leases expiring in various years through 2019. Future minimum payments under the capital leases consisted of the following as of December 31, 2015:

	Governmental <u>Activities</u>
2016	\$ 210,168
2017	184,002
2018	113,255
2019	<u>55,779</u>
Total minimum lease payments	563,204
Less: amounts representing interest	<u>(21,114)</u>
Present value of minimum lease payments	<u>\$ 542,090</u>

12. Long-Term Debt

A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for governmental activities. General obligation bonds currently outstanding are as follows:

<u>Governmental Activities:</u>	<u>Serial Maturities Through</u>	<u>Interest Rate(s) %</u>	<u>Amount Outstanding as of 12/31/15</u>
Open Space	01/15/19	3.73%	\$ 465,000
GO Refunding Bond 2014 Series A	08/15/19	1.72%	817,000
GO Refunding Bond 2014 Series B-1	08/15/25	2.41%	3,537,000
GO Refunding Bond 2014 Series B-2	08/15/35	3.36%	<u>1,507,000</u>
Total			<u>\$ 6,326,000</u>

B. Future Debt Service

The annual payments to repay bonds payable outstanding as of December 31, 2015 are as follows:

<u>Governmental Activities</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	\$ 702,000	\$ 166,405	\$ 868,405
2017	695,000	148,429	843,429
2018	683,000	133,044	816,044
2019	670,000	116,798	786,798
2020	356,000	102,032	458,032
2021 - 2025	1,713,000	381,299	2,094,299
2026 - 2030	774,000	203,557	977,557
2031 - 2035	<u>733,000</u>	<u>73,707</u>	<u>806,707</u>
Total	<u>\$ 6,326,000</u>	<u>\$ 1,325,271</u>	<u>\$ 7,651,271</u>

The general fund has been designated as the sole source to repay the governmental-type general obligation long-term debt outstanding as of December 31, 2015.

C. Changes in General Long-Term Liabilities

During the year ended December 31, 2015, the following changes occurred in long-term liabilities (in thousands):

	Total			Total		Less	Equals
	Balance		Reductions	Balance	Current	Long-Term	
	1/1/15	Additions		12/31/15	Portion	Portion	
						12/31/15	
<u>Governmental Activities</u>							
Bonds payable	\$ 7,085	\$ -	\$ (759)	\$ 6,326	\$ (702)	\$ 5,624	
Other:							
Compensated absences	233	14	-	247	(25)	222	
Capital leases	667	130	(255)	542	(199)	343	
Net OPEB obligation	630	68	-	698	-	698	
Net pension liability	5,755	520	-	6,275	-	6,275	
Totals	<u>\$ 14,370</u>	<u>\$ 732</u>	<u>\$ (1,014)</u>	<u>\$ 14,088</u>	<u>\$ (926)</u>	<u>\$ 13,162</u>	

13. Deferred Inflows of Resources

Deferred inflows of resources are the acquisition of net assets by the Town that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position, similar to liabilities.

The following is a summary of deferred inflow of resources balances as of December 31, 2015:

		<u>Governmental Funds</u>	
			Nonmajor
	<u>Governmental</u>	<u>General</u>	<u>Governmental</u>
	<u>Activities</u>	<u>Fund</u>	<u>Funds</u>
Unavailable revenue	\$ -	\$ 461,574	\$ 61,698
Pension related:			
Difference between expected and actual experience for pension	137,705	-	-
Net difference between projected and actual pension investment earnings	167,715	-	-
Changes in proportion for pension	86,585	-	-
Total	<u>\$ 392,005</u>	<u>\$ 461,574</u>	<u>\$ 61,698</u>

14. Restricted Net Position

The accompanying entity-wide financial statements report restricted net position when external constraints from grantors or contributors are placed on net position.

Permanent fund restricted net position is segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted

principal contribution, and the expendable represents accumulated earnings which are available to be spent based in accordance with donor restrictions.

15. Fund Balances

The following is a summary of fund balances at December 31, 2015:

	General <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	<u>Total</u>
Nonspendable:			
Prepaid expenses	\$ 208,441	\$ -	\$ 208,441
Nonexpendable permanent funds:			
Charles Nichols	-	224,418	224,418
Common Cemetery	-	198,352	198,352
All remaining	-	203,771	203,771
	<u>208,441</u>	<u>626,541</u>	<u>834,982</u>
Total Nonspendable			
Restricted:			
Expendable permanent funds:			
Charles Nichols	-	22,052	22,052
Common Cemetery	-	45,652	45,652
All remaining	-	147,737	147,737
Special revenue funds:			
Conservation	-	370,904	370,904
Ambulance	-	150,140	150,140
Library	-	85,158	85,158
Pearl Rideout - Library	-	58,926	58,926
All remaining	-	148,837	148,837
	<u>-</u>	<u>1,029,406</u>	<u>1,029,406</u>
Total Restricted			
Committed:			
Conservation easement	200,000	-	200,000
Flint Pond restoration	21,013	-	21,013
Compensated absences	40,348	-	40,348
Emergency municipal building and facility maintenance	16,554	-	16,554
Municipal transportation	19,774	-	19,774
Revaluation	28,020	-	28,020
Environmental defense study	50,034	-	50,034
	<u>375,743</u>	<u>-</u>	<u>375,743</u>
Total Committed			
Assigned:			
Encumbered for:			
Public safety	26,000	-	26,000
Culture and recreation	9,100	-	9,100
General government	10,000	-	10,000
Use of fund balance for 2016	331,000	-	331,000
	<u>376,100</u>	<u>-</u>	<u>376,100</u>
Total Assigned			
Unassigned	<u>3,019,446</u>	<u>-</u>	<u>3,019,446</u>
Total Unassigned	<u>3,019,446</u>	<u>-</u>	<u>3,019,446</u>
Total Fund Balance	<u>\$ 3,979,730</u>	<u>\$ 1,655,947</u>	<u>\$ 5,635,677</u>

16. General Fund Unassigned Fund Balance

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in respect to how unassigned fund balance is reported in accordance with the budgetary basis for reporting for the State of New Hampshire for tax rate setting purposes. The major difference is the State of New Hampshire considers revenues in connection with property tax receivables to be available to liquidate liabilities when billed rather than received.

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

GAAP basis balance	\$ 3,019,446
Deferred inflows	<u>461,574</u>
Tax Rate Setting Balance	<u>\$ 3,481,020</u>

17. Subsequent Events

Subsequent to year-end, on June 1, 2016, the Town entered into a capital lease agreement for equipment in the amount of \$352,000, interest rate 2.74%, maturing on January 15, 2021.

18. Commitments and Contingencies

Outstanding Legal Issues - There are certain pending legal issues in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Abatements – there are several cases pending before the NH Board of Tax and Land Appeals and/or the Supreme Court in regard to alleged discrepancies in property assessments. According to the Town's counsel, the probable outcome of these cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

19. Post-Employment Health Care Benefits

Other Post-Employment Benefits

The Town has implemented GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the Statement of Activities when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Position over time.

A. Plan Description

In addition to providing the pension benefits described, the Town provides post-employment health care benefits for retired employees through the Town's plan. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50. As of January 1, 2015, the actuarial valuation date, 9 retirees and 55 active employees met the eligibility requirements. The plan does not issue a separate financial report.

B. Benefits Provided

The Town provides medical, prescription drug, and mental health/substance abuse to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

C. Funding Policy

Non-union and union retirees contribute 100% of the cost of the health plan.

D. Annual OPEB Costs and Net OPEB Obligation

The Town's 2015 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the Town's annual OPEB cost for the year ending December 31, 2015, the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on an actuarial valuation as of January 1, 2015.

Annual Required Contribution (ARC)	\$ 75,034
Interest on net OPEB obligation	25,205
Adjustment to ARC	<u>(31,156)</u>
Annual OPEB cost	69,083
Contributions made	<u>(1,882)</u>
Increase in net OPEB obligation	67,201
Net OPEB obligation - beginning of year	<u>630,128</u>
Net OPEB obligation - end of year	<u><u>\$ 697,329</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

<u>Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2015	\$ 69,083	2.7%	\$ 697,329
2014	\$ 97,578	9.5%	\$ 630,128
2013	\$ 92,485	7.6%	\$ 541,844
2012	\$ 87,517	4.4%	\$ 456,370
2011	\$ 137,337	5.7%	\$ 372,721
2010	\$ 129,347	3.0%	\$ 243,168

E. Funded Status and Funding Progress

The funded status of the plan as of January 1, 2015, the date of the most recent actuarial valuation, was as follows:

Actuarial accrued liability (AAL)	\$ 639,133
Actuarial value of plan assets	<u>-</u>
Unfunded actuarial accrued liability (UAAL)	<u><u>\$ 639,133</u></u>
Funded ratio (actuarial value of plan assets/AAL)	<u><u>0.0%</u></u>
Covered payroll (active plan members)	<u><u>\$ 2,981,506</u></u>
UAAL as a percentage of covered payroll	<u><u>21.4%</u></u>

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision, as actual

results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the Town and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the January 1, 2015 actuarial valuation, the entry age method was used. The actuarial value of assets was not determined, as the Town has not advance funded its obligation. The actuarial assumptions included a 4% investment rate of return and an initial annual healthcare cost trend rate of 8%, which decreases to a 5% long-term rate for all healthcare benefits after four years. The amortization costs for the initial UAAL is a level percentage of pay over 30 years, on a closed basis.

20. Retirement System

The Town follows the provisions of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, with respect to the State of New Hampshire Retirement System (NHRS).

A. Plan Description

Full-time employees participate in the New Hampshire Retirement System (NHRS), a cost sharing, multiple-employer defined benefit contributory pension plan and trust established in 1967 by RSA 100-A:2 and qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death, and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters, and permanent police officers within the State of New Hampshire are eligible and required to participate in the system. Full-time employees of political subdivisions, including counties, municipalities, and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State or local employees and teachers belong to *Group I*. Police officers and firefighters belong to *Group II*. All assets are held in a single trust and are available to each group. Additional information is disclosed in the NHRS annual report publicly available from the New Hampshire Retirement System located at 54 Regional Drive, Concord, New Hampshire 03301-8507.

B. Benefits Provided

Group I members at age 60 or 65 (for members who commence service after July 1, 2011) qualify for a normal service retirement allowance based on years of creditable service and average final salary for the highest of either three or five years, depending on when their service commenced. The yearly pension amount is 1/60 or 1.667% of average final compensation (AFC), multiplied by years of creditable service. At age 65, the yearly pension amount is recalculated at 1/66 or 1.515% of AFC multiplied by years of creditable service.

Group II members who are age 60, or members who are at least age 45 with at least 20 years of creditable service, can receive a retirement allowance at a rate of 2.5% of AFC for each year of creditable service, not to exceed 40 years. Members commencing service on or after July 1, 2011 or members who have a nonvested status as of January 1, 2012 can receive a retirement allowance at age 52.5 with 25 years of service or age 60. The benefit shall be equal to 2% of AFC times creditable service up to 42.5 years. However, a member who commenced service on or after July 1, 2011 shall not receive a retirement allowance until attaining the age of 52.5, but may receive a reduced allowance after age 50 if the member has at least 25 years of creditable service where the allowance shall be reduced, for each month by which the benefit commencement date precedes the month after which the member attains 52.5 years of age by $\frac{1}{4}$ of 1% or age 60.

Members of both groups may qualify for vested deferred allowances, disability allowances and death benefit allowances subject to meeting various eligibility requirements. Benefits are based on AFC or earned compensation and/or service.

C. Contributions

Plan members are required to contribute a percentage of their gross earnings to the pension plan, which the contribution rates are 7% for employees and teachers 11.55% for police and 11.80% for fire. The Town makes annual contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A:16, and range from 10.77% to 29.16% of covered compensation. The Town's contribution to NHRS for the year

ended December 31, 2015 was \$620,215, which was equal to its annual required contribution.

D. Summary of Significant Accounting Policies

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the NHRS and additions to/deductions from NHRS' fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

E. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2015, the Town reported a liability of \$6,275,290 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2014. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2015, the Town's proportion was 0.1584 percent.

For the year ended June 30, 2015, the Town recognized pension expense of \$421,401. In addition, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 137,705
Changes in proportion	175,506	86,585
Net difference between projected and actual earnings on pension plan investments	-	167,715
Contributions subsequent to the measurement date	<u>344,112</u>	<u>-</u>
Total	<u>\$ 519,618</u>	<u>\$ 392,005</u>

Deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2016. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	
2016	\$ 239,236
2017	(104,876)
2018	(104,876)
2019	94,738
2020	<u>3,391</u>
Total	<u>\$ 127,613</u>

Actuarial assumptions: The total pension liability in the June 30, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0 percent per year
Salary increases	3.75 - 5.8 percent average, including inflation
Investment rate of return	7.75 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2000 mortality table, projected to 2020 with Scale AA. The table includes a margin of 15% for men and 17% for woman for mortality improvements.

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2005 – June 30, 2010.

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

Asset Class	Target Allocation Percentage	Weighted Average Long-Term Expected Real Rate of Return
Large Cap Equities	22.50 %	3.00%
Small/Mid Cap Equities	7.50	3.00%
Total domestic equities	30.00	
Int'l Equities (unhedged)	13.00	4.00%
Emerging Int'l Equities	7.00	6.00%
Total international equities	20.00	
Core Bonds	4.50	-0.70%
Short Duration	2.50	-1.00%
Global Multi-Sector Fixed Income	11.00	0.28%
Unconstrained Fixed Income	7.00	0.16%
Total fixed income	25.00	
Private equity	5.00	5.50%
Private debt	5.00	4.50%
Real estate	10.00	3.50%
Opportunistic	5.00	2.75%
Total alternative investments	25.00	
Total	100.00 %	

Discount Rate: The discount rate used to measure the total pension liability was 7.75%. The projection of cash flows used to determine the discount rate assumed that the plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer service cost contributions are projected based on the expected payroll of current members only. Employer contributions are determined based on the pension plan's actuarial funding policy and as required by RSA 100-A:16. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the proportionate share of the net pension liability to changes in the discount rate: The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.75 percent, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is

1 percentage-point lower (6.75%) or 1 percentage-point higher (8.75%) than the current rate:

<u>Fiscal Year Ended</u>	<u>1% Decrease (6.75%)</u>	<u>Current Discount Rate (7.75%)</u>	<u>1% Increase (8.75%)</u>
June 30, 2015	\$ 8,260,602	\$ 6,275,290	\$ 4,582,798

Pension plan fiduciary net position: Detailed information about the pension plan's fiduciary net position is available in the separately issued NHRS financial report.

21. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three years.

22. Change in Accounting Principle

In fiscal year 2015, the Town's beginning net position as of January 1, 2015 was restated for the implementation of the new standard – Governmental Accounting Standards Board (GASB) Statement 68, *Accounting and Financial Reporting for Pensions*, as amended by GASB Statement 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*. Accordingly, the following reconciliation for net position is provided:

Government-wide Financial Statements:

	<u>Governmental Activities</u>
As previously reported for December 31, 2014	\$ 34,014,967
Net position restatement:	
GASB 68 implementation	<u>(5,430,939)</u>
As restated for January 1, 2015	<u>\$ 28,584,028</u>

Fiscal year 2014 and prior periods have not been restated for GASB 68 due to the impractical nature of allocating annual activity and lack of information for prior measurement dates; as this is a new standard and beginning net position restatement for January 1, 2015 does not recognize beginning balances for other deferred outflows of resources and deferred inflows of resources related to pensions in accordance with GASB 71.

TOWN OF HOLLIS, NEW HAMPSHIRE
SCHEDULE OF OPEB FUNDING PROGRESS
REQUIRED SUPPLEMENTARY INFORMATION

December 31, 2015
(Unaudited)

Other Post-Employment Benefits

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll [(b-a)/c]
01/01/15	\$ -	\$ 639,133	\$ 639,133	0.0%	\$ 2,981,506	21.4%
01/01/12	\$ -	\$ 594,446	\$ 594,446	0.0%	\$ 2,897,712	20.5%
01/01/09	\$ -	\$ 527,066	\$ 527,066	0.0%	\$ 2,811,308	18.7%

See Independent Auditors' Report.

TOWN OF HOLLIS, NEW HAMPSHIRE
SCHEDULE OF PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY
REQUIRED SUPPLEMENTARY INFORMATION

December 31, 2015
(Unaudited)

New Hampshire Retirement System:

Proportion of the net pension liability for the most recent measurement date	0.158%
Proportionate share of the net pension liability for the most recent measurement date	\$ 6,275,289
Covered payroll for the most recent measurement date	\$ 3,351,251
Proportionate share of the net pension liability (asset) as a percentage of its covered payroll	187%
Plan fiduciary net position as a percentage of the total pension liability	65.47%

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available

See Independent Auditors' Report.

TOWN OF HOLLIS, NEW HAMPSHIRE

**SCHEDULE OF PENSION CONTRIBUTIONS
REQUIRED SUPPLEMENTARY INFORMATION**

**December 31, 2015
(Unaudited)**

New Hampshire Retirement System:

Contractually required contribution for the current year	\$ 620,215
Contributions in relation to the contractually required contribution	<u>620,215</u>
Contribution deficiency (excess)	\$ <u><u>-</u></u>
Covered payroll for the measurement date	\$ 3,351,251
Contributions as a percentage of covered payroll	19%

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available

See Independent Auditors' Report.

Selectmen's Report

The Year of our Lord 2016 was filled with lots of excitement in our community given the Presidential Election along with State and Local Elections with remarkable turnouts and very efficient management of the polls by our volunteers who worked tirelessly with our Town Clerk staff, the Moderator, the Supervisors of the Checklist, Ballot Clerks and the police and fire personnel who supported the various elections.

Now that the elections have concluded, the Board of Selectmen have turned their attention to following up on the directions of the last Annual Town Meeting in the acquisition of significant parcels of land to add to our conserved properties, taking the total amount of the Town landscape under conservation to a remarkable 32+ percent. The bonds associated with consummating these acquisitions should be priced and secured by the time the Annual Town Meeting in March of 2017 takes place.

For the first time in several years, the 2017 Town Meeting will have no warrant articles calling for increasing taxes for the procurement of Capital Assets. This is in large measure due to the initiation of capital municipal lease contracts over the prior several years to allow the taxpayers to have access to new capital equipment for our various departments at fixed costs with purchases of the assets taking place at the end of the capital lease for \$1 per item secured. At the 2017 Annual Meeting you will see no articles calling for expenditures to secure vehicles or other assets since we have the youngest and most modern rolling stock of inventory in Southern New Hampshire. The Budget Committee has been very supportive of this method of leveling out tax impact and saving taxpayers from unwarranted spikes in tax rates. This year the Town tax rate was lowered and the intent of your Board of Selectmen is to continue to reduce the overall Town tax rate for the next several years.

One of our own Selectmen received a well-deserved life time honor from the Veterans of Foreign Wars when Dr. Vahrij Manoukian was awarded 'Citizen of the Year' on March 12, 2016 at the Annual Town Meeting. Dr. Manoukian has served his community in the past as Chairman of the Board of Selectmen and has been on the Board for fifteen years as of March of 2017.

I am happy to report that our Moody's Bond Rating is the strongest it has ever been when it was re-affirmed as A-2. This is a substantial increase over prior years and will permit the Town to judiciously manage its financial needs for the foreseeable future with attractive interest rates. This level is the highest that can be awarded to a Town of our size in terms of our Real Estate Valuation of approximately \$1.2 billion.

In 2018 a significant amount of principal and interest from High School Construction Bonds will be retired, and will be partially replaced with the bonds being issued for the acquisition of the Stefanowicz Farm and the Birch Hill property for a total combined acreage of approximately 440 acres.

The members of the Board have discharged their duties well to the community this past year, by serving in many capacities as Ex-Officio members of various Boards, Commissions and Committees, to help provide guidance and to continue to foster sound fiduciary oversight. Finally, after twenty years of discussion, it was decided to proceed with the State of New Hampshire Department of Transportation along with the oversight of the Hollis-Brookline Co-Operative School Board to initiate installation of a crosswalk at the Farley Building to help provide safe passage for students and citizens of our community traversing a very busy state roadway in the center of our town.

It has been an honor to serve you, along with Mr. David Petry, Mr. Frank Cadwell, Mr. Peter Band and Dr. Vahrij Manoukian, in the capacity of Selectman for this past year. We all wish you and yours continued health and prosperity in the year ahead as we seek to continue to make Hollis the most desirable community for its residents in New Hampshire.

Mark A. LeDoux, Board of Selectman Chairman
David Petry, Vice Chairman of the Board
Peter A. Band
Frank L. Cadwell
Dr. Vahrij Manoukian

Assessing Department

The Assessing Office is responsible for a variety of duties, with the primary focus on:

- Appraising and assessing all real estate in the Town;
- Maintaining Property Record Cards;
- Annually updating all Town Tax Maps;
- Administering the Current Use Program;
- Property Tax Exemptions and Credits.

As of September 1, 2016, the Town's gross taxable value was determined to be \$1,213,181,780. This includes 3488 taxable properties containing 15,373 acres.

The next Town-wide Assessing Update is scheduled to occur in 2018. These State mandated updates occur at least once in a 5-year period, and are overseen by the NH Department of Revenue Administration.

PROPERTY TAX CREDITS & EXEMPTIONS

The Assessing Office also administers Property Tax Exemptions and Credits. These exemptions and credits provide tax relief to qualified property owners, including:

- Veterans Credit, in the amount of \$500 annually to qualified Veterans;
- Elderly Exemption, available to seniors aged 65 years or over who meet income and asset restrictions.

Additional Credits/Exemptions are available for Veterans with 100% Service-Connected Disabilities, Property Owners who have been certified as Blind by the State of New Hampshire, Disabled Persons who have made modifications to their home for wheelchair accessibility, and Property Owners who have installed Solar and Wind Energy systems. A full list of the Credits and Exemptions, and the qualifications for each, is available online at <http://hollishn.org/assessing/credits-exemptions.htm> or in person at the Assessing office.

IMPORTANT DEADLINES TO REMEMBER

The last day to file for **2016 Property Tax Abatement** is Wednesday, March 1, 2017.

The last day to file for a **2016 Property Tax Credit or Exemption** is Monday, April 17, 2017.

The Assessing Office welcomes any and all enquiries in regards to property valuations, qualifying for Credits or Exemptions, the Current Use program, Timber and/or Gravel taxation, or any other Assessing matter. Please contact the Assessing Office at (603) 465-2209, extension 105, Monday through Friday, 8:00 am to 3:00 pm.

Respectfully submitted,

Connie Cain
Assistant to the Assessor

Assessing Statistics

PROPERTY VALUE SUMMARY The Tax Year begins April 1st and ends March 31st

PROPERTY TYPE	2015 VALUE	2016 VALUE
Residential Land & Buildings	\$1,067,505,800	\$1,075,623,200
Residential Condo Units	42,739,600	42,744,000
Residential Mobile Homes	4,559,000	4,567,600
Residential Vacant Land	13,855,300	12,812,920
Total all Residential Properties	\$1,128,659,700	\$1,135,747,720
Percentage of Town Total Value	93.61%	93.62%
Commercial/Industrial Land & Buildings	\$53,317,700	\$55,693,200
Commercial/Industrial Vacant Land	3,927,500	2,713,400
Public Utilities	18,900,200	18,098,800
Total all Commercial/Industrial/Utilities	\$76,145,400	\$76,505,400
Percentage of Town Total Value	6.32%	6.31%
Vacant Land under the Current Use Program Total	\$935,862	\$928,660
Percentage of Town Total Value	0.07%	0.07%
Gross Total Taxable Assessed Value	\$1,205,740,962	\$1,213,181,780

TOP 10 TAXPAYERS FOR 2016

NAME*	TYPE OF BUSINESS	2016 ASSESSED VALUE	2016 PROPERTY TAXES
1. EVERSOURCE-PSNH	PUBLIC UTILITY	\$17,575,900	\$411,803
2. TDS*	PHONE/TV PROVIDER	\$5,858,200	\$137,258
3. OXFORD HOLLIS LLC*	INDUSTRIAL UNITS	\$5,028,600	\$117,820
4. DIAMOND CASTING	MANUFACTURING	\$2,921,900	\$68,460
5. MORIN LIVING TRUST*	COM/RESIDENTIAL	\$2,603,542	\$61,001
6. PRIVATE*	RESIDENTIAL	\$2,508,272	\$58,769
7. DPT INC	GOLF COURSE	\$2,206,100	\$51,689
8. BROOKDALE FARM*	RETAIL/AGRICULTURE	\$2,016,999	\$47,258
9. PRIVATE*	RESIDENTIAL	\$1,958,415	\$45,886
10. DOUGLAS ORDE*	EARTH PRODUCTS/CONSTR	\$1,926,200	\$45,131

*INCLUDES MULTIPLE PROPERTIES UNDER THE SAME OWNERSHIP

Building Department

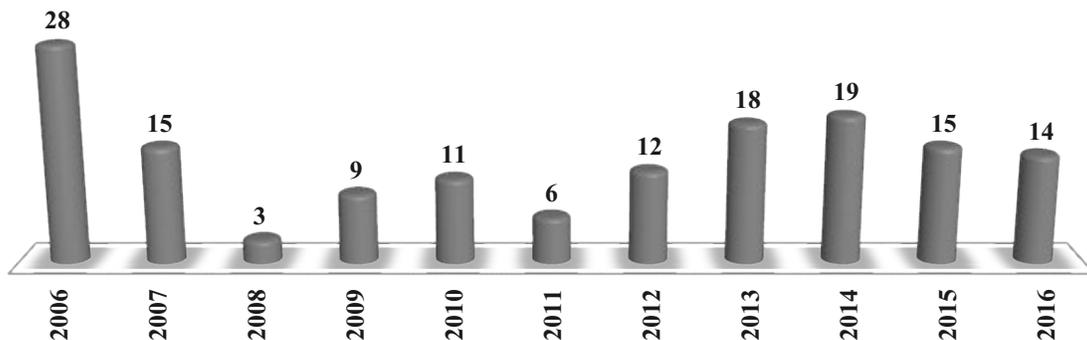
The Hollis Building Department issued a total of 464 permits for the year 2016 and performed 915 inspections. Of the 464 permits, 14 were issued for new Single Family Homes. The trend still continues with homeowners renovating or adding onto their existing homes rather than purchasing new.

As always, the Building Department would like to remind all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from shoddy work being performed by contractors. Remember, all construction projects require at least 1 inspection – even sheds.

Respectfully submitted,
Donna L. Setaro, Building and Land Use Coordinator

Year-to-Year Comparison									
	Single Family	Duplex	Elderly Housing Units	Accessory Dwelling Units	Mobile Home	Other Permits	Total Building Permits	Total Permit Fees	Total Building Value
2016	14	0	0	2	0	448	464	\$66,239.63	\$10,854,588
2015	15	0	0	2	0	529	546	76,979.71	11,811,874
2014	17	1	0	0	1	398	417	76,673.47	13,604,860
2013	18	0	0	1	1	458	478	68,674.56	11,008,266
2012	12	0	0	1	0	502	515	66,615.00	14,937,553
2011	6	0	0	6	0	405	417	51,069.82	7,143,608
2010	11	0	0	5	0	308	324	47,176.49	6,431,173
2009	9	0	0	1	0	311	321	41,138.86	6,349,850
2008	3	0	0	2	0	251	256	25,383.00	5,408,800
2007	15	0	0	5	0	268	288	41,256.13	9,450,900
2006	28	0	0	0	0	255	283	54,511.69	13,402,600

Single Family Residence Permits Issued by Year



Hollis Communications Center

Mission Statement

The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, in emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Manager, Supervisor, 6 full-time and 2 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis police chief, fire chief and DPW Director. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

Full Time Personnel

Experience

Manager John DuVarney	41 years
Supervisor Robert Dichard	31 years
Communications Specialist Matthew Judge	30 years
Communications Specialist Ross Rawnsley	21 years
Communications Specialist Anna Chaput	28 years
Communications Specialist Jayne Belanger	14 years
Communications Specialist Robert Gavin	9 years
Communications Specialist Rick Nicosia	2 years

Part Time Personnel

Communications Specialist Richard Todd	36 years
Communications Specialist Norma Traffic	17 years

When combined, the Communications Center Staff has over 200 years of experience in public safety.

In 2016, the Communications Center answered a total of 39,357 calls for service. This represents a 9% increase in activity.

The communications staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We also handle radio communications with all police, fire, EMS, and public works units as well as speaking with citizen that walk into the Hollis Police Department with complaints or requests for service.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: Customer Service, PTSD How to Cope, Weather Emergencies, Lead Follow or Get Out of the Way, Adapting to Change, Swatting, Crisis Intervention, Negativity, Liability, Physical Health at Home and Work, Terrorism & Gang Update, Active Shooter and Human Trafficking. This training program has been very beneficial to all dispatchers.

The Town of Hollis has been using the CodeRed Emergency Notification System for 6 years. This program is an ultra-high-speed telephone service for emergency notifications and distribution of preparedness information essential for life safety. The System allows local Public Safety personnel to rapidly telephone the entire town or selected target areas, in an emergency situation requiring action or to give prevention instructions. This system is capable of delivering a local pre-recorded message describing the emergency situation and required action to a house phone, cell phone, answering machine, email or text devices.

If you have not already registered or have changed telephone numbers or email addresses, you will need to click on the CodeRed icon on the Town of Hollis website www.hollishnh.org to re-register.

For anyone without computer access, you may call John DuVarney, Manager, Hollis Communications Center at 603-465-2303 to receive assistance with entering your information. If you have any questions regarding CodeRed you could email hdispatch@hollisnh.org with the subject CodeRed.

We would like to thank everyone in the community for their involvement with this program.

The Town of Hollis also has a Senior Citizen Response Program. This program has proved to be very successful. When you sign up for this program you will be given a specific time to call the Communications Center every day. If we don't receive a call from you, we will call your residence. If there is no answer, a police officer will be sent to your residence. This program will also give us specific medical conditions that you might have and will assist the medical responders prior to their arrival. If you would like to sign up for this program please contact John DuVarney, Manager Hollis Communications Center at 465-2303.

This past year the communications center took delivery of a Watson Synergy Console. This console was designed from the ground up to withstand a decade or more of 24/7 use in the rigorous environments of the emergency-response center. It allows communication specialists the ergonomics with fully adjustable work surfaces and input platforms that adapt to user's height preferences and allows for sit-to-stand flexibility. The console also allows better wire management and PC set up.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to the community for their continued support.

Respectfully submitted,

John V. DuVarney, Manager

Communications Advisory Board
Police Chief James Sartell, Chairman
Fire Chief Richard Towne
Director of Public Works Thomas Bayrd



DISPATCH AREA AT HOLLIS POLICE DEPARTMENT. PICTURE COURTESY OF JOHN DUVARNEY.

Department of Public Works

Who can complain about the winter of 2016? Even though it seemed to be one of the mildest winters in years the Department of Public Works stayed busy none the less!!

We accomplished more road rebuilding projects this year. The drainage on all paved roads this year was improved; ditch lines were cleaned and all culverts were inspected, replaced or rebuilt as needed. This included reclaiming the asphalt pavement of Nartoff Road beginning at Pine Hill Road and ending where Nartoff Road intersects again with Pine Hill Road. Louise Drive from Ranger Road to house #31 was also reclaimed and from house #31 to the Nashua line the catch basins were repaired and raised for paving. Many other catch basins through-out the town were also repaired. Old Runnells Bridge Road and Gilson Road were shimmed and overlaid with asphalt. Farley Road from South Merrimack Road to the intersection of Nevins and Farley received its final coat.

The Library parking lot was in need of repair. In May, Hollis Construction removed the asphalt, transported to the Stump Dump for later reclamation, and prepared the parking lot by adding gravel where needed. Then R&D Paving Company from Franklin, NH came to do the fine grading, compact rolling and finishing with a 2" asphalt base coat and a 1" asphalt top. Striping of the parking spaces was done by Industrial Traffic Lines from Londonderry, NH

The Transfer Station received a long awaited improvement with the paving of the upper drop off location. This should alleviate the dust in the summer months and enhance your transference experience!!

Crack sealing was completed on the following roads: Sumner Lane, Hickory Lane, Witches Spring Road from Rte 122 to Ames Road, Laurel Hill Road, Toddy Brook Road, Marion Drive, Howe Lane and Meadow Drive.

We added two new purchases to our fleet, a 2016 Volvo loader with attachments for plowing and a 2017 International dump truck with plow and sander.

The DPW assisted the Agricultural Commission with the installation of 5 signs at the entry points into town.

The 2016/2017 propane bid was held September 13th. Bot-L-Gas from Nashua was awarded the contract at 0.995/ gal. Catch basin cleaning bid was held in October and was awarded to the Hartigan Company from Middlesex, VT. Thanks to the vendors who participated in the bid process and we hope to hear from them for next year's bid.

The DPW responded to over 250 work orders throughout the year for a variety of concerns and issues. The department is responsible for providing the Town with a variety of operational services including Municipal buildings and grounds such as the Town Hall, Library, Lawrence Barn, Farley Building, Waste Management Facility, town roads as well as limited maintenance of private roads open to public use, sale of cemetery lots and burials.

In addition, the department is responsible for the installation of drainage, installation and maintenance of pavement markings, naming streets, street signs, refuse collection from municipal parks, roadside vegetation control, drainage maintenance, asphalt repairs and paving, grading and surface treatments of gravel roadways. Other responsibilities include tree trimming and snow and ice removal control services for all municipal properties and public roads exclusive of the State highways of Route 111, Route 122, Route 130, Depot Road and West Hollis Road.

Long time Transfer Station and Stump Dump employee James Saytanides retired on December 31st after 17 years of service. He was presented with the Granite Award by the Selectmen for his dedication and service to the town.

As one chapter ends another one begins. The DPW would like to welcome Steven Glover as the new Transfer Station Attendant. You've probably seen Steven around as he worked at the Stump Dump on Saturdays, covered the Transfer Station when needed and plowed the Town's roads as a "call-in" during snow storms. Don't forget to give him a warm welcome when you see him.



Respectfully submitted,
Thomas W. Bayrd
Director

Department of Public Works Transfer Station and Stump Dump

The Transfer Station had a significant makeover in 2016. The parking lot was paved. Paving has made it easier for all residents to move about in a safe manner.

The markets for recycling are still fluctuating as they were in 2015. Even with the instability in the markets our material was still valuable and marketable.

From January 1, 2016 through November 31, 2016 the Transfer Station received and processed the following material:

MSW (trash) 2,212.26 tons at a disposal rate of \$71.00 or \$157,144.11
Plastic 43.86 tons at disposal costs of \$582.60
Mixed glass 168.10 tons at a disposal cost of \$5,043.00
Milk jugs 6.36 tons which generated \$2,544.00 in revenue
Newspaper 100.95 tons which generated \$5,553.40 in revenue
Cardboard 133.13 tons which generated \$9,590.30 in revenue
Aluminum cans 7.79 tons which generated \$6,360.00 in revenue
Steel cans 9.32 tons which generated \$855.53 in revenue
Mixed paper 89.08 tons which generated \$2,613.42 in revenue

The above summary does not include transportation cost, so it is not a complete representation of true cost. Had the 390.49 tons of (\$28,099.25 in revenue) recycled material been disposed of in the trash at a cost of \$27,724.79, the overall cost avoidance would be \$55,824.04. This table only reflects the items that are disposed of through the Souhegan Regional Landfill District. The transfer station recycled 115 car batteries, 374 freon appliances, 66 propane tanks, 98 gallons of vegetable oil, 39,654 lbs. of electronics, 1840 lbs. of tires, approximately 700 gallons of used motor oil, 781 lbs. of fluorescent lights.

Revenue generated through recycling scrap metal goes directly back to the Towns general fund. The scrap metal market has been very unstable again this year. Last year our scrap metal revenue was \$16,978.28 and this year our revenue is \$10,168.49. The HHW collection (household hazardous waste) saw a high turn out for 2016.

The Stump Dump had a few changes. The wood market has been unstable in 2016 which has resulted in us charging for the disposal clean wood. The town charges residents for disposal of construction material. 464,060 lbs. of construction material was collected. We continue making improvements to keep this facility neat and clean.

We are piloting two programs at the Transfer station in 2017. One is plastic film recycling; we have collected 187 lbs plastic film for recycling. We are also piloting a hand sanitizer program located next to the recycling trays. Both these programs are being piloted by two high school seniors.

I would like to thank Jeff Carrier for his donation of signs through out the year, and Doug Orde for bark mulch for both facilities. Please remember that recycling is good for the planet. Recycling saves tax dollars.

Thank you for recycling,
Joan Cudworth
Solid Waste Supervisor

Fire Department

The Hollis Fire Department's mission is to care for, protect, and defend our fellow citizen's lives, property and material well-being in ways that have been vetted, thoroughly examined, and diligently rehearsed in a wide variety of styles and situations. The person who called us comes first, the person who needs us comes first, whether rich or poor, like us or different from us, mentally healthy or mentally ill, contributing to society or living off society, we leave no one behind.

The Hollis Fire Department began the New Year with little snow and luckily that continued throughout the winter. As winters are the time when many things can go wrong fire wise, this winter we had a below average number of emergency's due to fire. Motor vehicle accidents were a little above average due to ice during commute times. All in all, it was not a bad winter.

As spring and warm weather arrived, with little snow melt and rain, our brush fire season began earlier than usual. Through spring and summer, extending into fall we experienced a severe drought that was probably as bad as we have had in most of our lifetimes. Almost all of our fire ponds dried up entirely and we were constantly changing plans on handling an emergency in different parts of town that had no water. We had three large sheds that burned in wooded areas due to the dry conditions along with many brush fires throughout the season. Fourth of July was tough as many people discharged fireworks the night before and the night of the 4th, creating a challenge for us as we had multiple calls at the same time. As November and December came upon us we finally received just enough rain to fill the ponds for use if needed.

In March at Town Meeting Firefighter Jennifer Govostes received firefighter of the year award from the Hollis VFW Post 11373. Along with her regular duties as a firefighter/EMT she is in charge of fire prevention/education which involves designing and implementing all fire safety programs throughout the year for public and private schools, as well as monthly programs for organizations that come to the fire station and oversees the car seat inspection program throughout the year. She is also a NFPA certified Fire Inspector and plan examiner, coordinating and responsible for inspecting all commercial and assembly properties. When the Building Inspector was out for many weeks due to illness and an accident, the Hollis Fire Dept. assumed most of those duties. Jen was given the added responsibility of conducting those inspections as well as the rest of her normal workload. Because of her dedication to the Town of Hollis, Jen put in countless hours after her regular shifts and on her days off to insure that all inspections were performed in a timely manner, saving the town from having to hire a part time inspector during the many weeks the building inspector was out.

Many residents burn brush piles after cleaning the winter debris from the yard, or clearing the area for new grass. Anyone that burns must remember that they need to obtain a State Fire Permit at the fire station on the day that they burn or obtain a permit online on the NH website. Permits given at the fire station are at no cost, permits given online are \$3.00. The State of NH allows burning only between 5PM and 12AM or during the day if it is raining. The brush must be no more than 5" in diameter, 50 feet away from any building or utility, must be in small piles that can be extinguished easily with a water source (garden hose) at the fire. All fires must be attended at all times and must be completely extinguished when finished. If we are called for a permit fire that becomes out of control or reignites, the landowner will be responsible for the cost of the fire department extinguishing that fire. Please read all the rules on the back of the permit or online before you begin your permit burn. For backyard campfires, you may obtain a seasonal permit from us that allows you to call in before you burn, eliminating the need to keep coming in for a permit every time you have a fire.

During an emergency there are always unexpected hazards, that with advance planning by the homeowner some hazards can be eliminated. Finding an address can be difficult when the house number is not visible, especially in winter months. If you do not have a house number at the end of your driveway that can be seen both day and night, consider its value and install one. If you live on a hill, make sure your driveway is clear and sanded. If you have low hanging limbs please remove them. Most people enter the home through the garage in the winter, not clearing other

entry doors in to the home. Please clear these as you may need to exit from one of these doors in an emergency and it may be the only way we can remove someone if the ambulance is needed.

A high priority is placed on providing fire and life safety prevention programs for the community. All the programs are designed to eliminate or mitigate situations that endanger lives, health, property and the environment throughout the year. September and October are very busy with Fire Safety Prevention programs being held in schools and the fire station. Depending on the age group these programs educate children about electrical safety, misplaced matches, candle safety, escape from a smoke filled home and reporting to a meeting place, as well as clutter left on stairs, misplaced medications, poison prevention and the proper way to call 911. The fire safety house was purchased and supported by the Hollis Fire Association and is a great asset, all the features it comes with makes the education all the more interesting. Throughout the year we offer CPR & AED classes to the community. The Hollis Fire Department is a certified child car seat check station with many inspections throughout the year. We also offer a Vial of Life program. This is a pre-planning tool that is designed to provide your specific medical information for ambulance and hospital staff to utilize in the event of a medical emergency. They are available at the fire station and we would be happy to bring one out to you.

The Hollis Fire Association is comprised of all members of the Hollis Fire Department. Because of the generous donations received from the people of Hollis, we are able to purchase high quality fire and EMS equipment, provide items for the community safety programs and finance the Explorer program. The Fire Association also continues to administer the Warren H. Towne Memorial Scholarship. This year the recipient was Keenan Troddyn pursuing a course of study in electrical engineering.

Every year we respond to many accidental fire alarms. However, every year we also respond to alarms that activate because of a real fire. Please do not disconnect your smoke detectors because they seem a nuisance at times, they will save your life!

Throughout the year we respond to many carbon monoxide (CO) incidents. Please remember that carbon monoxide is a tasteless, odorless and colorless gas. Every home should have a detector on each level. When a carbon monoxide detector activates, call the fire department and vacate your home.

The fire service fights a war against the most destructive enemy known to man, fire. An enemy that is ruthless in its methodology, an enemy that tortures its victims, an enemy that can strike at any time anywhere. This battle is fought by the bravest, those that understand that maintaining those social commitments to protect and defend one another can sometimes take precedent over one's personal safety. The Hollis Fire Department is very fortunate to have those men and women serve this community. They are dedicated personnel that work unselfishly together as a team, putting aside their own personal comfort and safety at any hour of the day or night to assist someone in need. I am thankful for all their assistance and support.

Respectfully submitted

Richard Towne
Fire Chief

Fire Summary
Call Reason Breakdown

ALARMS	Unintentional	47
	Malfunction	47
	Medical	15
	CO	14
FIRE	Building	4
	Brush	19
	Chimney	1
	Electrical	4
	MVA	91
	Mutual Aid	45
	Illegal Burn	15
	Rescue	4
	Vehicle	1
	Other	14
MEDICAL	Trauma	61
	Medical	265
	Mutual Aid	8
GOOD INTENT	Smoke check	15
	Other	22
HAZARDOUS CONDITION	CO Incident	5
	Propane Leak	3
	Gasoline/oil Spill	5
	Water Problem	4
	Wires Down	15
SERVICE	Public Assistance	68
	Lift Assist	41
	Lockout	11
	Other	31
TOTAL		875

Hollis Social Library

In 2016 the Hollis Social Library continued updates to our vibrant collection, expanded technology offerings, and completed facility updates to meet the needs and expectations of our community. Laura Klain was appointed as the new Library Director. At the close of 2016, the Hollis Social Library had more than 4,800 active library patrons.

Building & Maintenance

2016 brought many improvements to the library building including the repair of siding and window casings. The contractor did an excellent job with the restorations and we continue to make the maintenance of our historical building a top priority. Thank you to the Board of Selectman for again showing such strong support for the library and its building. The DPW continued to be a strong presence in our library's condition and upkeep. Phil Photos, our DPW liaison, handled our daily maintenance needs and kept our library at its best.

Programs

Attendance at library programs continued to grow this year, offering 450 different programs, a 12% increase from 2015. The library welcomed over 4,550 attendees to programs on a variety of topics including nutrition, paint nights, Ukrainian decorative eggs, home design, FDR, the Salem Witch Trials, weekly knitting clubs, and gardening. Popular programs for children and young adults included weekly story times, special family events, a Polar Express Winter Party, and Music with Miss Jackie.

The 2016 Summer Reading Program "*Ready, Set, Read!*" offered educational events and reading opportunities for children, teens, and adults. Program participation increased by 40% for adults and teen participation doubled. Readers of all ages earned prizes based on reading time and submitted on-line book reviews.

This fall the Hollis Social Library joined The Big Read for the first time. The Big Read is a statewide program sponsored by the National Endowment for the Arts and the NH Humanities council. The library was thrilled to be one of 14 NH libraries to host an 8 week celebration of *The Grapes of Wrath*, by John Steinbeck. Sponsored programs included a kick-off party at LaBelle Winery, a *Grapes of Wrath* book club, and a living history presentation on FDR. Participation in this prestigious nationwide program was an exciting honor for the Hollis Social Library, and our programs were well-attended by the community.

Circulation and Technology

The library's collection consists of 54,511 items (including e-books and e-audiobooks), with 9,222 new items added in 2016. This year, the library circulated 96,643 items, with a 9% increase in digital materials. Library staff updated the collection by removing materials with low circulation or obsolete information for space optimization and collection quality. The library added 5,741 e-book, e-audiobook and e-magazine titles through the New Hampshire Downloadable Books Consortium.

Free wireless internet and use of our public computers increased and the library upgraded to a faster network to accommodate the expanded use.

Our library website and catalog are accessible from any computer or mobile device. This provides a convenient way to browse our collection, find upcoming events, and learn about library services. Library cardholders can log into their library account online to renew items, place holds, and search for items from home. During 2016, the library expanded our virtual resources to include streaming movies, video games, and a language learning module. Visit our website, www.hollislibrary.org, for more information.

This past year, the library upgraded our presence on social media. Our push to be a unique, relevant and thriving community organization has produced a dramatic increase in our number of followers on Facebook, Twitter and Instagram. Check us out!

Facebook: www.facebook.com/hollis.social.library/

Twitter: www.twitter.com/HollisSocLib/

Instagram: www.instagram.com/hollissociallibrary/

Community Support

The Hollis Social Library appreciates the support of the *Friends of the Library* who sponsor our museum passes and many of our summer programs with proceeds from their annual book sale. The library receives donations from trusts and citizens which help provide programs, expand the collection and fund enhancements to the library infrastructure. The Hollis Colonial Garden Club keeps our grounds lovely with seasonal plantings and wreaths.

Board of Trustees

The members of the Hollis Social Library Board of Trustees meet on the second Tuesday of the month at 7:00pm in the Library Meeting Room. All meetings are open to the public. The Board welcomes input from the community and can be reached at trustees@hollislibrary.org.

Respectfully Submitted,

Laura Klain, Library Director

Trustees

Robert Bartis, *Chair*

Don MacMillan, *Vice Chair*

Sarah Booth, *Treasurer*

Jonie LaBombard, *Secretary*

Amy Kellner

Stephanie Stack

Merle Eisman

Danielle Scott, *Alternate*

Information Technology

The Town's Information Technology Director supports, maintains and improves the information systems for all Town departments. This includes hardware, software, databases, backups, network and internet connections, email, website, and security.

At Town Hall we changed our Permit software in the building and planning departments. The new software allows information to be shared easily between departments and automates reporting. We also replaced four computers and upgraded the firewall.

The Fire Department's software had a major upgrade this year which will allow storing helpful information that can be viewed in the vehicles when on a call. We also replaced the server and upgraded backup software here.

For the Public Works department we replaced one computer and a printer. The Town Clerk's laptop was also replaced. The Library replaced three laptops this year and upgraded their firewall.

At the Police station two computers were replaced as well as a modem and laptop in a cruiser. The Communications Center furniture was replaced and computers were moved and rewired.

Check out the town website: www.hollisnh.org where you can renew your vehicle registration and dog license, pay your tax bill, watch streamed meetings, look up property assessments, find volunteer information, community events, forms, hours, announcements and much more. The Library also has their own website at: www.hollislibrary.org

Respectfully submitted,

Dawn Desaulniers, IT Director

Police Department

The mission of the Hollis Police Department is to protect life and property, and to maintain order within the Town in a fair and impartial manner.

On behalf of the Hollis Police Department, it is my privilege to present the Department's 2016 Annual Report.

The challenges facing law enforcement in the past few years have had significant impact on the profession particularly in the areas of recruiting, retention and morale. By all accounts, morale among police officers across the country is as low as many can ever remember. Despite the long history of generations of families willing to serve, a recent poll of over 3400 officers revealed that 81% would not encourage a son or daughter to enter the field. The reason most cited by those polled is a lack of public support for the profession and media and political cynicism. I am proud to say however, that support for the police here in Hollis is as strong as ever. In fact, the negative national climate regarding law enforcement so affected a group of Hollis residents, led by Tina Carlson, that they organized a series of police appreciation events including field day and comedy show fundraisers. This incredible outpouring of support raised over \$16,000 for the Hollis and Brookline Police Benevolent Associations and more importantly, illustrated just how much the greater community appreciates the profession and understands its difficulties.

To ensure that we continue to earn a high level of support, we have embraced many of the recommendations made by the President's Task Force on 21st Century Policing. This task force was commissioned by the President in light of recent events that have strained relations and threaten police legitimacy. The final report of the task force advances six main topic areas or "pillars" that provide a foundation of sound policing practices that promote effective crime reduction while building public trust and strengthening community relations. In furtherance of incorporating recommendations from the report into our policies and protocols, Lt. Richard Bailey attended a symposium at the White House on the report and it has been the focus of my work on the Community Policing Committee for the International Chiefs of Police Association. Currently, the Hollis Police Department has a vibrant array of community policing programs designed to engage the citizenry in order to improve the delivery of efficient police services. You can find information about our programs, social media accounts, and about the community notification systems the department employs to convey emergency and non-emergency information to residents on our website (hollisspd.com).

We continue to use the resident survey conducted in 2015 to inform our patrol practices and have targeted our efforts to the areas of highest concern to residents (traffic, drugs, burglaries) and of our state (opioid abuse). Officers increased their motor vehicle enforcement 9% (over 6500 car stops in 2016), stepped up drug interdiction efforts increasing drug arrests by 34%, and continued enhanced patrols in neighborhoods during the day resulting in the lowest number of burglaries ever recorded by the department. This statistic is particularly impressive when one considers our overall increase in calls for service (2%) and significant increases in motor vehicle accidents (40%) and arrests (30%). The department was awarded in excess of \$20,000 in enforcement grants in 2016 to continue our traffic enforcement efforts targeting impaired/distracted driving and speed enforcement.

Despite increases in activity across the board, the department received only one complaint against personnel in 2016; an allegation that an officer was discourteous. The complaint was sustained, the officer warned about their behavior and provided remedial training. This was the only internal investigation conducted by the department in 2016 (there were 9 in 2015). An overview of the department's complaint/commendation process can be found at our website and forms to start the process can be downloaded there or picked up at the police station and/or town hall.

The department is in the second year of the "self-assessment" phase of accreditation through the Commission on Accreditation for Law Enforcement Agencies (CALEA). The CALEA Accreditation Award is granted when an agency demonstrates that it has developed a comprehensive and uniform set of written directives that promote the use of "best practices" in meeting their mission. These policies and procedures provide a solid foundation for making evidence-based decisions, limiting liability and risk exposure. Accreditation will strengthen our commitment to accountability and excellence within the organization. We have developed an aggressive time line and have put financial resources in place in hopes to schedule a mock assessment in January 2018.

On the personnel front, the department welcomed Lieutenant Joseph Hoebeke who was hired in March 2016 and three new patrol officers: Officer Craig Conant, Officer Matthew Poulicakos, and Officer Adam Kushmerek. Lieutenant Hoebeke comes to us after serving with the Hudson Police Department since 2001, last assigned as a Sergeant in the Patrol Division. Officers Matthew Poulicakos and Craig Conant were hired in May and are both

currently assigned to the patrol division. Officer Adam Kushmerek was hired in December and is currently attending the police academy slated to graduate in the spring. A number of veteran officers were recognized for their efforts in 2016 as well. Officers David Turgeon and Joseph Wallent were recognized as Master Patrol Officers, Officers Lucas Ilges and Phillip Landsteiner were awarded Letters of Commendation for their outstanding enforcement efforts, and Officer Richard Bergeron was named the Veterans of Foreign War's Officer of the Year and was awarded the McDonald's Community Involvement Award.

Our entire department remains committed to doing our best to maintain the high quality of life enjoyed in the Town of Hollis. I ask for your continued support as we move forward, and thank you for the opportunity to serve as Chief of Police.

Respectfully submitted,

James P. Sartell
Chief of Police



OFFICER JOSEPH WALLENT RECOGNIZED FOR
MASTER PATROL OFFICER (WITH CHIEF SARTELL)



OFFICER DAVID TURGEON RECOGNIZED FOR
MASTER PATROL OFFICER (WITH CHIEF SARTELL)



CHIEF JAMES SARTELL, OFFICER DAVID TURGEON, LT. JOSEPH HOEBEKE, AND OFFICER CRAIG CONANT

Call Reason Breakdown

Summary of Police Activity

The call activity numbers below reflect initial calls for service and are not the number of crime/incidents investigated by the Hollis Police Department.

ABANDONED / HANGUP 911	33
ABANDONED M V	1
ALARM / AUDIBLE	1
ALARM / HOLD-UP	6
ALARM / OTHER	2
ALARM / PANIC	25
ALARM / BURGLAR	398
ANIMAL / DOMESTIC	211
ANIMAL / WILDLIFE	63
ASSAULT	12
ASSIST CITIZEN	37
ASSIST FIRE/MEDICAL	813
ASSIST OTHER AGENCY	86
BAD CHECK	1
BURGLARY IN PROGRESS	1
BURGLARY	3
BUSINESS CHECK	4060
COMMUNITY POLICING	187
CHECK CONDITIONS	161
CRIMINAL MISCHIEF	50
CRIMINAL MISCHIEF IN PROGRESS	2
CIVIL STANDBY	50
CRIMINAL THREATENING	7
CRIMINAL TRESPASS	14
DEBRIS IN ROADWAY	64
DIRECTED PATROL	506
DISTURBANCE	20
DISABLED M V	135
DOMESTIC DISTURBANCE	27
DOMESTIC ISSUE	30
FINGERPRINTING	310
FORGERY	
FOUND PROPERTY	62
FRAUD	25
FIREWORKS	8
GIVE ADVICE	241
GUNSHOTS	27
HARASSMENT	32
HOUSE CHECK	2299
HOUSE CHECK REQUEST	232
IDENTITY THEFT	12
JUVENILE ISSUE	47
JUVENILE TRUANT	7
JUVENILE COMPLAINT	8
JUVENILE RUNAWAY / MISSING	3
LITTERING	8
LOUD NOISE / MUSIC	9

LOST PROPERTY	19
LANDLORD / TENANT DISPUTE	7
MISSING PERSON	7
M V A WITH INJURY	11
M V A NO INJURY	81
M V A UNKNOWN INJURY	76
M V COMPLAINT	169
M V A HIT AND RUN	8
M V LOCKOUT	31
M V STOP	6563
NEIGHBOR DISPUTE	9
NOTARY	28
O H R V COMPLAINT	7
POLICE INFORMATION	302
PARKING COMPLAINT	36
PURSUIT	4
PROWLER	2
POLICE SERVICE	60
SERVE RESTRAINING ORDER	4
ROAD RAGE	2
SCHOOL BUS COMPLAINT	5
SEX OFFENSE	1
SHOPLIFTING	
SNOW VIOLATION	20
SOLICITING COMPLAINT	1
SUSPICIOUS M V	224
SUSPICIOUS PERSON	46
SUICIDE ATTEMPT	4
SERVE PAPERWORK	152
SUSPICIOUS ACTIVITY	5
THEFT	50
THEFT IN PROGRESS	2
TRAFFIC CONTROL	18
UNSECURE PREMISE	37
VIN VERIFICATION	62
VIOLATION OF RESTRAINING ORDER	6
SERVE WARRANT	39
WELFARE CHECK	58
TOTAL CALLS FOR SERVICE	18492
ARRESTS	253

Town Clerk

Our office is located at the 3G Market Place, and is the place to come for the following:

Vehicle Registration: The Town Clerk's office is where all Hollis residents register cars, trucks, tractors, trailers, motorcycles, and other vehicles the State of New Hampshire requires to be registered. Regular numeric plates, Conservation and Heritage (moose), Vanity (initial), tractor, trailer, farm, agricultural, and motorcycle plates are available. It is also where the process is started for veteran or antique plates. Registration renewals are mailed the last week of the month and emailed the last day of the month. They can be renewed in person, by mail (don't forget to include a self-addressed stamped envelope!), or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions.

Boat Registrations: New boat registrations and renewals are done in our office. Registering your boat in Hollis keeps the revenue in town as opposed to going to the State.

Dog Licenses: Licenses run from May 1 to April 30 each year. Dog license renewal is open from January 1 to April 30. Renewals can be done in person, by mail (don't forget to include a self-addressed stamped envelope!), or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions. We need a current rabies certificate on file to renew a dog license.

Marriage Licenses and Certificates, Birth Certificates, and Death Certificates are issued at the Town Clerk's office.

Voter Information: Hollis residents can register to vote at the Town Clerk's office. Absentee ballots for local, state, and federal elections can also be obtained.

Genealogy: The Town Clerk's office has information on births, deaths, and marriages of Hollis residents from 1733 to the present. Genealogy searches are by appointment only. Please call for details.

The Town Clerk's office also issues residency letters for obtaining a driver's license. In addition, we print ballots for local elections and are present at all elections.

Our Hours:

Monday, Wednesday, Friday 8am-1pm
Monday Evening 6pm-8pm
The first Saturday of the month 8am-11am

Phone: 603-465-2064 Fax: 603-465-2964
Email: townclerk@hollisnh.org Website: www.hollisnh.org

Respectfully submitted,

Lisa Claire, Town Clerk
Diane Leavitt, Deputy Town Clerk

Agricultural Commission

The Hollis Agricultural Commission has been chartered by the Hollis Board of Selectmen to provide a voice for farmers, preserve rural character, promote agriculturally-based economic activities, and assist in the protection of agricultural lands within the Town of Hollis.

2016 accomplishments include the following:

In March, pursuant to Section 3.4 of the Farm Lease Agreement, representatives of the Commission co-chaired an annual review of the Woodmont Orchard lease with members of Town Hall staff. In addition to the lessee, the review was attended by representatives of the Hollis Conservation Commission and Nichols-Smith Conservation Land Trust. With one exception, it was determined that the lessee was in compliance with the terms of the Farm Lease Agreement. The exception involved some maintenance issues with a building on the property, which have since been corrected.

The Agriculture Commission managed limited logging of the Woodmont West part of the Orchard to thin the forest according to the town forestry management plan. The logging generated approximately \$12.4K in additional revenue for the Town. Timber harvest revenue was placed in the Town's General Fund and used to offset property taxes. Using grant funds from the NH Department of Agriculture, the Agricultural Commission, along with the help of the Town DPW, completed the installation "Welcome to Hollis" signs that promote and recognize the heritage of Hollis agriculture.

In advance of completed purchase of the Stefanowicz property approved at the 2016 Town Meeting, members of the Agricultural and Conservation Commissions partnered in a working group to develop recommendations to the town on leasing parts of the property for continued agricultural use. In November, members of the working group along with resources from the US Department of Agriculture's Natural Resources Conservation Service (NRCS) walked the property to start development of an agricultural assessment of the property prior to any leasing effort. The NRCS developed recommendations for appropriate agricultural use of the property and these recommendations will be included a bid packet to potential lessees should the town authorize the Selectmen to pursue and enter into a multi-year agricultural lease.

On December 10th, the Agricultural Commission partnered with the Hollis Women's Club to manage the assembly, distribution and cleanup of the luminaries for the Women's Club Holiday Event.

Members;

Mark Post, Chairman
Dan Harmon
Randall Clark
CJ Husk
Trevor Hardy
Adam Pitarys
David Petry, Selectman's Representative

Budget Committee

Process

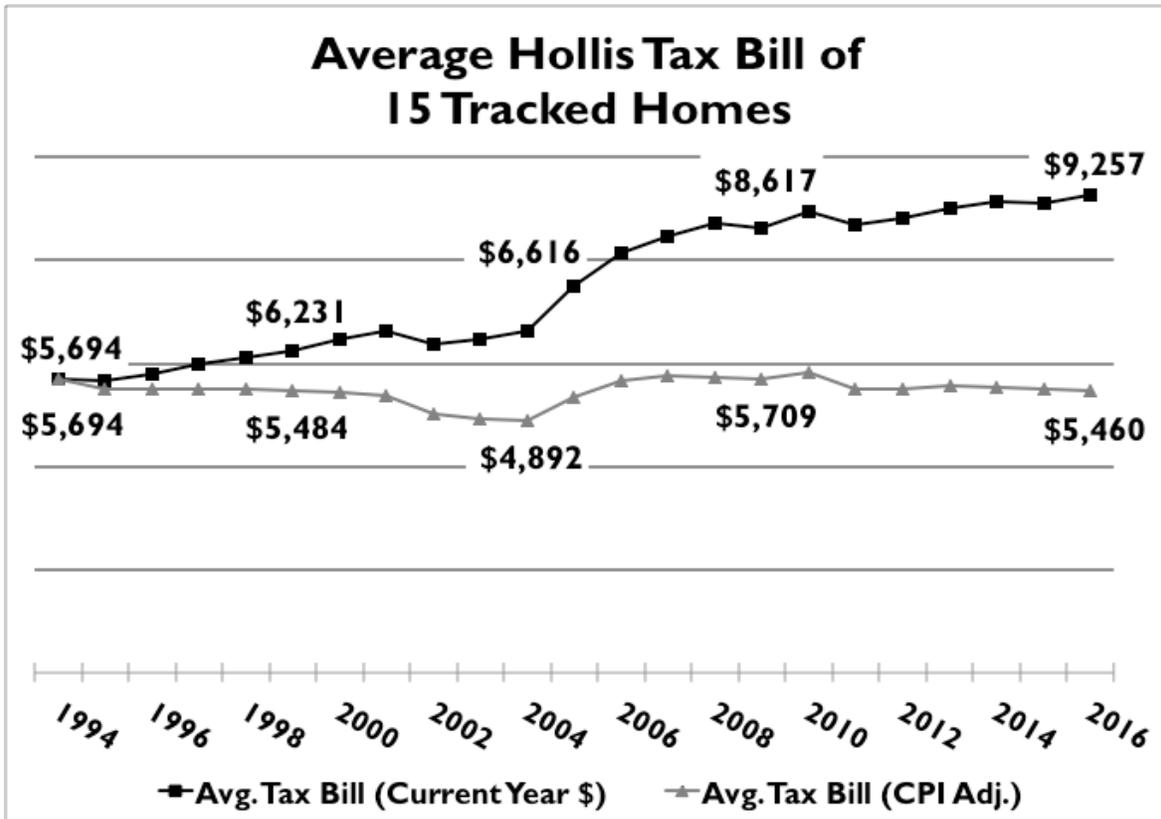
Hollis operates as a Municipal Budget Act town, meaning that the citizens have decided to have an elected Budget Committee create budgets for the town and schools. These budgets are presented at three annual meetings (Town, Hollis Schools, and Coop Schools) during March, where *the ultimate power to decide lies in the hands of the voters who attend and vote at those meetings.*

The committee draws its authority from NH RSA 32. In serving its role, the Budget Committee weighs the perceived needs of the community for public services with the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Selectman and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as self-funding programs and most Special Education costs.

The Selectman and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to present their positions on the balance between the suggested services and the cost of those services. Weighing citizen input at the public hearings, the points brought forward by the Selectmen and the School board and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the voters at the Town and School District Annual meetings in March for approval or modification by the voters present at those meetings.

The committee seeks and values inputs from the citizens of the town. Our meetings are open to the public, with time provided for public input. During the budget formation process in the fall through early winter, we encourage the public to communicate with budget committee members at a meeting, at the public hearings, which are typically in February, or at any time. The voice of the public is very important to us, and we want to hear from you.

Data and Commentary



To gauge the real impact of property tax on residents, the Budget Committee has tracked 15 homes in Hollis for the past 22 years (see graph). These homes were selected because they all were near the average single-family property

assessed value. Taxes rose sharply beginning in 2004 as citizens voted to invest in land acquisition bonds and facilities upgrades. The full effect of the debt service for these investments appeared in the tax rate by 2005. The Budget Committee has worked with the Selectmen and the Hollis School Board to limit expenditures while maintaining services and infrastructure. The cumulative effect of these efforts has resulted in an increase of 13.7% over the past ten years in the average tax bill, in nominal or current year dollars, for 15 the tracked homes.

However, when comparing tax bills over time it is important to consider the effect of inflation. With that the mind, the lower trend line in the graph adjusts for regional inflation over the period. When adjusted for inflation, the average tax bill for the 15 homes has decreased 3.4% over the past ten years, compared to the unadjusted 13.7% increase cited above. Over the 10-year portion depicted in the graph, 2006-2016, the inflation adjusted average tax bill decreased from \$5,653 to \$5,460 in constant inflation adjusted dollars.

Schools

The decline in school enrollment appears to have resumed, with our School Administration projecting a 7% decrease in enrollment in FY2018. Multi-year projections of enrollments suggest a slight rebound in the next five years, but overall enrollment is expected to remain flat. The two Hollis School District bonds were paid off in 2014; our district has no outstanding bonded debt. Hollis will enjoy a reduction of approximately \$630 thousand in FY2018 annual Hollis Brookline Cooperative School District debt payments.

Our Hollis School District buildings will require significant investment in the coming years. Assessment of the scope of work and the options for executing and paying for the work is underway. It is believed that the upper bound of potential maintenance costs approaches \$3 million. Voters at the 2017 Annual Hollis School District meeting will likely determine our course in addressing these needs.

Town

A combination of careful management of expenditures and higher than expected revenues over the past few years has resulted in significant growth in the Town's Unassigned Fund Balance, from a low of \$155K in 2009 to more than \$3.0M in 2016. With the Unassigned Fund Balance having reached its recommended level, it is likely that any future unexpended residual funds will be applied, at the discretion of the Selectmen, to reduce the Town tax rate.

At the 2016 Town Meeting voters approved the bonding of \$7.35 million to acquire three properties. As of this report's submission it appears that the Selectmen will proceed with the purchase of two, the Birch Hill and Stefanowicz properties, at a cost of \$4.8 million. Payments on the 15-year bonds are expected to begin in 2017.

Our Town population and tax base continue to grow slowly. It is expected that the funds raised through property taxes required to maintain our Town services will continue to grow slowly, more or less in step with population and aggregate property valuation.

Conclusion

There are a number of ongoing budgetary issues that the Budget Committee will continue to monitor going forward. Employee benefit costs continue to outpace inflation and account for a significant portion of budget increases. The implications of new Administrations in both Concord and Washington are unknown. It is reasonable to expect that the new Administrations will bring new priorities that may affect our Town and Schools.

Looking forward, residents will continue to consider the appropriate level of investment in infrastructure, for example the Hollis Schools. The vote of Hollis residents during our three annual meetings will decide if we want to continue moderate tax rate increases, or increase spending, through higher taxes or bond issues, to provide additional services and facilities. Voters are urged to remember that decisions that bind future residents, like bonds, capital commitments and collective bargaining agreements, generally have delayed tax impacts, and their effects can be difficult to reverse when times are tough.

Ultimately, the choice is up to the voters at annual meetings, which is as it should be.

Respectfully submitted,
Tom Gehan
Chair, Hollis Budget Committee

Cemetery Trustees

Hollis Cemetery Trustees are responsible for the management and operation of Hollis's six burial grounds. The Trustees set the policies and fees, manage the grounds, work with residents on related concerns, and plan for the long-term needs of the cemeteries, such as future expansion. An elected position, the five Trustees each serve a three-year term, which commences at the annual Town Meeting. Marc Squires was re-elected in March 2016.

Hollis Cemetery Trustees meet monthly. Meetings are held the first or second Saturday of the month at 8 am in Town Hall during the winter months and at the respective cemeteries April – October. During the on-site meetings business items are discussed as well as the inspection and assessment of the conditions of the cemetery grounds and grave markers. Time and location for each meeting are posted at the Town Hall prior to each meeting.

Our intention is to maintain the cemeteries in a manner that befits Hollis' country-like character. We were pleased to receive no complaints regarding the condition of the cemeteries this year. Since 2014 we have aggressively treated multiple grub infestations and planted new seed to repair where the damage had been caused. In 2016 we continued to treat for grubs and reseed. There is significant improvement to the grounds, but the work is not complete so there will be further treatment and reseed in 2017. We are pleased to see progress in the improvement to the cemetery grounds.

In keeping with the country setting, the cemetery rules do have restrictions with regards to the addition of plantings and ornaments to gravesites. Unfortunately, visitors to East and North cemeteries are increasingly disregarding the cemetery rules, which are furnished along with the purchase of a Right to Inter. The embellishments are changing the character of these cemeteries. We request that the rules be respected moving forward. If not, letters will be sent with reminders of the appropriate level of plantings allowed. Further, as of a certain date within the near future all excessive decorations and plantings will be removed, as is stated in the rules. We are saddened by this turn of events but see no other recourse.

The Trustees have begun a multi-year project of installing new signs at the entrance of the cemeteries. Two signs have been complete and installed at East and North Cemeteries. In 2017 signs will be installed at South, Church, and Pine Hill Cemeteries.

Lawrence Cemetery received extensive tree trimming in 2016. A number of gravestones were at risk with broken and precarious branches overhead.

Hollis's six cemeteries, Church Yard, East, North, South, Pine Hill, and Lawrence are beautiful, peaceful places to wander and read the history of our town on the headstones. (Please note that it is against State law to do grave rubbings. This is to protect the many fragile gravestones in our State.) We encourage you to explore with your eyes and ears, taking time to rest on the beautiful benches, during the coming year.

Respectfully submitted,

Melinda Willis, Chairman, Marc Squires, Vice Chairman, Raul Blanche, Secretary, Amy Armstrong, Lisa Schmalz



NEW SIGN EAST CEMETERY



NEW SIGN NORTH CEMETERY

Conservation Commission

The Hollis Conservation Commission (HCC) has officially declared 2016 as the “Year of the Turtle.” This past summer, our Town’s commitment to protecting natural resources has been validated by nature through not one, but two, rare sightings of the Blanding’s Turtle. Ranked as an Endangered Species by the State of New Hampshire, the Blanding’s Turtle is legally protected and is considered by the NH Wildlife Action Plan as a “species in greatest need of conservation.” It can be most easily identified by its high-domed shell with small yellow dots and a mottled yellow underbelly.

The first sighting occurred in May 2016 along Runnells Bridge Road (Route 111), just a few dozen yards west of the Hollis/Nashua border, by Buddy Dougherty of Brookline, NH. NH Fish & Game’s Reptile and Amphibian Reporting Program (RAARP) confirmed that the turtle was indeed the endangered Blanding’s Turtle. A record of the sighting has been mapped and stored by NH Fish & Game for land protection and conservation purposes.



Blanding's Turtle Sighting on Runnells Bridge Rd (top and bottom of turtle). Printed with permission from Buddy Dougherty.

The second sighting occurred on the Town-conserved Spaulding Lot in July, an HCC-managed property along Rocky Pond Road. This sighting did not occur by accident; it was bolstered by the HCC’s ongoing land stewardship. After a recent logging cut, the HCC restored a gravel pit just southeast of a well-documented wetland for the particular purpose of providing a turtle nesting site. Additional land management actions occurred on the same lot to encourage plant and animal biodiversity. The images below were taken during an HCC site walk. We wish to thank Jim Oehler, NH Fish & Game wildlife biologist (and Hollis resident), and Craig Birch, of Proctor Hill Forestry & Logging (and Hollis resident), for providing their expertise and services leading up to this special occurrence.



Blanding's Turtle Sighting on Spaulding Lot (top and bottom of turtle). Printed with permission from Tom Dufresne.

Charter

Under the authorization of New Hampshire State Law (RSA 36:A), the purpose of the Hollis Conservation Commission (HCC) is to protect the natural and rural character of Hollis by protecting and conserving natural resources. The HCC places emphasis on protection of farm and forest resources, aquifers, surface waters, wetlands and scenic views. The HCC also works in concert with other Local, Regional and State entities both public and private to provide direction and support for issues that affect the environment.

Projects

In 2016, the Conservation Commission:

- Presented a proposal during town meeting to purchase and protect Stefanowicz Farm. Several informational meetings were held prior to vote. Town voted to approve warrant on March 8.
- Also for Stefanowicz Farm, the HCC reviewed bids to conduct the Phase I Environmental Study on Stefanowicz Farm and made recommendation to Board of Selectmen. HCC reviewed final study and found no concerns.
- HCC granted approval to the Beaver Brook Association to manage, maintain, and improve the condition of the entrance to Old City Trail as well as the bridge on the adjoining Worcester Mill trail. Approval to construct a kiosk and to improve the parking at the trailhead was also granted.
- Worked with the Hollis Land Protection Study Committee (LPSC) to prepare a conservation easement on the Howe property on Ranger Road. This easement is still in process.
- Approved the use of an existing trail on HCC land to facilitate the Federal Hill Estates timber harvest in order to prevent additional environmental impact by the creation of a new timber road and landing area.
- An expedited wetlands permit review was requested on Dow Road, where the land owner wished to create an agricultural pond as a water source for crops and a tree farm. This was approved by the HCC.
- Educated and engaged residents in conservation issues at the Hollis Old Home Days, and coordinated a Scavenger Hunt in partnership with 6 other environmentally- and conservation-minded organizations.
- Joined forces with the Agricultural Commission to review potential agricultural uses of the Stefanowicz Farm once the purchase has been completed by the Town.
- The HCC reviewed a “Standard Dredge & Fill” permit on Hayden Road to assess possible impact to wetlands and buffers.
- Conducted its annual Roadside Cleanup in May. Event was relocated to the Hollis Transfer station, which significantly increased resident participation.

Funding

The HCC’s major source of funds is 50% of the Land Use Change Tax (LUCT) that is assessed on lots that are removed from the Current Use program for development. The amount of LUCT that the HCC received for the 2016 Year is \$91,365.00. The HCC continues to pursue potential grants, Federal, State and private, to reduce the costs of conservation land purchases.

Regulations

New subdivisions and site plans are presented to the HCC as part of the Planning Board process. In an advisory capacity, the HCC reviews design plans, conducts site walks, and makes recommendations to the Planning Board. The HCC continues to review and comment on wetland impact (dredge and fill) permits.

Land Management & Stewardship

As part of its charter, the HCC manages over 60 properties for the Town, preserving these spaces to protect natural resources including important regional water supplies, to maintain the town’s rural character, and to encourage plant and animal biodiversity. Over the past several years, the HCC has been creating and implementing management plans for each of these properties. This process continues in 2016, and is anticipated to continue for the foreseeable future. Management plans have been created for Gelazauskas Preserve, the Siergiewicz Lot, and new management plans were completed this year for the Wright-Nashua and Taylor Lots.

The HCC continues to conduct annual monitoring, as required, on the Ranger-Rideout property, the Hollis-Brookline High School easement area, the Gardner easement on South Merrimack Road, and the Glover Town-owned lot on Nevins Road.

As part of these management plans, selective timber harvests are conducted on properties during the year. This year, timber cuts on Conservation properties netted a profit of \$55,031.78. These profits are deposited in the Town’s General Fund, which is used to offset property tax increases.

Community Outreach

The annual Roadside Cleanup was held in May 2016. This year's event was moved from the Hollis Brookline High School to the Hollis Town Transfer Station, a move which resulted in overwhelming participation from well over 60 town residents, by far our highest level of participation yet. The HCC extends its thanks to two people: Eliza LeCours, Hollis resident, for spearheading the relocation of the event as well as using social media to promote the event to encourage participation, and to Joan Cudworth, Lead Transfer Station Attendant, for her support of this event. The HCC extends its appreciation to all who participated in the cleanup event and to those who serve the community by regularly picking up trash and debris from our roadsides throughout the year.

To educate and engage the Hollis residents in the work of the HCC, the commission again staffed its booth at the Hollis Old Home Days providing residents with information and materials to ensure proper disposal of hazardous waste, identify areas in town of high conservation value, and educate folks on the importance of recycling and reducing our carbon footprint. The HCC also held a scavenger hunt, which promoted environmental and conservation awareness. Scavenger hunt participants searched for answers to environmental questions by visiting the booths of the HCC, Beaver Brook Association, Flints Pond Improvement, the HBHS Green Club, Nor'easters Snowmobile Club, the Hollis Energy Committee, and the Hollis DPW.

Membership

This year, the HCC is pleased to welcome two new members, Jonathan Bruneau and Laura Bianco. Both have already made significant contributions to the Commission. Laura Bianco assisted with the coordination of the Old Home Days' "Scavenger Hunt" event and has attended several site walks, providing her perspectives as a Hollis resident. Jonathan, with over 25 years' experience in civil engineering, has been an active participant in the joint commission/agricultural committee to review potential agricultural uses of the Stefanowicz Farm.

This year, the HCC saw several changes to its membership, with Mark Post and LeeAnn Wolff both accepting their appointments as a Regular member in April. Further, LeeAnn Wolff accepted her nomination as HCC Secretary also in April. With these changes to our membership, we are currently comprised of 6 regular and 4 alternate members.

HCC has members who serve as liaisons to other Boards and Committees, including Peter Baker and Thom Davies as the Land Protection Study Committee (LPSC) liaisons; Cathy Hoffman, our Planning Board liaison; and Peter Band, our Board of Selectmen's liaison. These liaisons provide valuable insight and communication with those boards improving the efficiency of both the HCC and the partner committees.

If you are interested in becoming a member, please contact HCC Chair Tom Dufresne at (603) 465-2361, or visit the Town Volunteer Information site at http://hollisnh.org/govt/volunteer_info.htm for more information on becoming an HCC member. No special skills are required to be a member, just a willingness to participate!

The Hollis Conservation Commission holds its regular meetings on the first and third Wednesdays of the month at 7:00 pm in the Town Hall Community Room. All meetings are open to the public, and everyone is invited to attend.

Respectfully submitted,

LeeAnn Wolff, Secretary
Tom Dufresne, Chairman
Dave Connor, Vice-Chairman
Thomas Davies, Treasurer
Cathy Hoffman
Mark Post
Peter Baker, Alternate
Mary Jeffery, Alternate
Jonathan Bruneau, Alternate
Laura Bianco, Alternate
Peter Band, Ex-Officio, Board of Selectmen
Connie Cain, Staff

Energy Committee

Hollis Energy Committee (HEC) has a full slate of nine members. Due to work commitments, long standing founding member and first Chair of Hollis Energy Committee, Chris Heiter had to leave the committee. His position was filled by Mr. Eitan Zeira, Vice President of Nanocomp Technologies. Hollis Town Board of Selectman Peter Band has taken the slot of Hollis town administrator Kim Galipeau. We have a strong, talented and committed committee members with diverse backgrounds that complement in achieving Energy Committee objectives. The Team:

1. Peter Band (Hollis Town Selectman)
2. Stacy Diamantini (Facilities Energy Management)
3. Christine Furman (NH Assembly Member – Retired)
4. Paul Happy (VP operation with Socore Energy)
5. Woody Hayes (Senior Pilot, Jet Blue Airlines)
6. Mike Leavitt (Program Manager, Lockheed - Retired)
7. Venu Rao (Program Manager, Lockheed - Retired)
8. Eric Ryherd (Computer Engineer & Entrepreneur)
9. Eitan Zeira (Vice President, Nanocomp Technologies)

Hollis Energy Committee is in the second phase of its Energy Plan: Developing Sustainable Energy Strategies for Town's municipal and school buildings. To help advance our objectives, we have created a Bio-Fuel Subcommittee headed by Mike Leavitt and Solar Energy Subcommittee headed by Woody Hayes and an Out-Reach Subcommittee headed by Stacy Diamantini.

The highlight of this year is that the Hollis School Board (HSB) took the lead to explore the sustainable energy sources for hot water, heating and electricity for Primary School and Upper Elementary School. To meet this goal, in March HSB presented and got \$100,000.00 approved by the town to study:

1. The suitable sustainable energy sources for hot water and heating of Hollis Primary School and Hollis Upper Elementary School
2. A 100KW PV Solar array to supplement the electrical needs and
3. Relevant energy efficiency measure

HSB established an Energy Solutions Working Group (ESWG) consisting of Hollis School Board Members and Hollis Energy Committee members and chaired by HSB member Tammy Fareed. HSB hired two reputable consultants to conduct the study. The findings will be presented at the Public Forum in early January and the Project Plan will be presented at March 2017 Town Meeting.

Hollis Energy Committee is helping Hollis Brookline Middle School with their Greenhouse Project. To help make the Greenhouse Project an year round project, and to defray electrical costs, HEC is helping plan and develop a 5KW Solar PV ground mount array. Hollis Energy Committee member Woody Hayes is coordinating this effort.

HEC Out-Reach Subcommittee has updated the web site, organized a HEC Booth at Hollis Old Homes Day, and conducted a Renewable Energy Workshop for citizens of Hollis and neighboring towns. The workshop addressed Geothermal, Air source Heat pump, PV Solar and Wood Pellet renewable energy technologies. For each one the renewable energy area, a subject matter expert and homeowner who has implemented one of these renewable energy technologies was on hand to answer citizens questions and concerns. The workshop was a great success with attendance exceeding fifty members.

Hollis Energy Committee Members also attended and contributed to the NH Local Energy Solutions Conference in Concord, NH in the month of November. Hollis Energy Committee was invited to various towns' Energy Committees to share our experiences. HEC Chair Venu Rao was a Keynote Speaker at Mount Desert Island's Climate to Thrive Conference organized by the four municipalities on the Island.

On August 8th, Roger Stephenson (Union of Concerned Scientists), and Rob Werner (League of Conservation Voters) come to our Selectmen's Meeting at 7:00pm to confer honor on Town of Hollis and Hollis Energy Committee for promoting energy conservation and efficiency through sustainable energy practices. In conferring the honor, Roger and Rob are representing Union of Concerned Scientists, League of Conservation Voters, Mom's Clean Air Force and National Wildlife Federation organizations. They consider our success goes beyond the Hollis town boundaries and we are examples for other towns to follow.

Mission: To promote energy conservation and efficiency through sustainable energy practices

Heritage Commission

The Hollis Heritage Commission, established in 1998 as part of the Hollis Master Plan, is one of the many volunteer organizations in town. This commission strives to preserve the cultural and historical significance of this great community. We meet on the 4th Tuesday of each month with our Selectman's Representative in an open meeting. Our goal of historic preservation and educating our fellow citizens on the importance of responsible preservation within our town, drives our meetings and direction of the commission.

In 2016 the Heritage Commission once again published our yearly calendar. Our 2017 calendar project, "Events of Hollis" is full of beautiful photographs of the many events and traditions that happen in Hollis throughout the year. All proceeds from our calendar projects are for the purpose of rebuilding the Noah Dow Cooper Shop at Woodmont Orchard.

In May 2016, the Heritage Commission again sponsored a historical presentation as part the Freedoms Way Organization "Hidden Treasures" program. Our presentation entitled "... And Their Killing Our Men" told the story of the Nevins Stone and the call to arms of the Hollis Militia. This presentation and display took place at the Lawrence Barn. As part of the presentation, two members of the Hollis Area Equestrians did their part to reenact the ride and "call to arms" by Deacon John Boynton on April 19th 1775. A self-guided tour of some of our town's Colonial era homes was also included.



The Heritage Commission participated in the annual Hollis Old Home Day celebration in September. Our focus in 2016 highlighted our calendar project, the Noah Dow Cooper shop and our efforts to promote the preservation of our historical resources.

In 2016 the Commission lost one of our most valued and respected members, when Doris Roach stepped down after many years of dedicated service. Doris and her husband Richard, another Hollis volunteer, recently retired and are spending more time with their family. We all wish them many healthy and happy years in retirement and thank them both for their service to the town of Hollis.

This commission continues to monitor several historical sites in town that we have under our charge, as well as document building scheduled for demolition.

If the Heritage of Hollis is important to you, and you like the work that this Commission does, please consider donating time or resources. We welcome new members, and currently have a vacancy for an alternate member. We always welcome input from the community as well. Please contact any of the members listed below if you would be interested in serving on this Commission, or visit Town Hall for more information. Thank you for your continued support.

Respectfully submitted,

David Sullivan, Chairman
Honi Glover
Josey MacMillan
Ron Peik
Jan Larmouth
Aurelia Perry
Joe Johnson
Karla Vogel
Wendy Trimble
Doris Roach
Vahrij Manoukian, Selectmen's Representative

Highway Safety Committee

The Hollis Highway Safety Committee met twice in 2016. The first meeting was on April 18 and opened with a discussion of the crosswalk on Main Street between the Farley Building and “The Block”. There was a lively discussion and the bottom line was a vote recommending installation of said crosswalk. We requested the Selectmen ask the State DOT to install a crosswalk from the corner of the church diagonally to the Monument Square Market. We also requested that the Yield Signs between the Engine House and The Block be replaced with Stop Signs. We reviewed the subdivision at Woodmont, and suggested a stop sign NOT be installed at the cul-de-sac, but that one be installed at Silver Lake Road. We further suggested that a Stop Sign NOT be installed at Read Lane and Wright Road. We also asked that the DOT review placement of double line at Flint Pond Drive and Broad Street. The election of officers completed the meeting.

The second meeting occurred on June 6 at the request of several Board Members. We revised our previous thinking reference the crosswalk. After a long discussion, including possible solutions, the vote was 4-2 NOT the recommend the crosswalk.

The mission of this group is to act in an advisory capacity, to make recommendations to the Selectmen and not be limited to working on grants. If any member of the public wishes to point out issues for review, you are encouraged to do so, in writing, to any member of the Committee or the Selectmen’s Office at Town Hall.

James Bélanger, Chair
Rebecca Crowther, Vice-Chair and Clerk
Richard Towne, Fire Chief
James Sartell, Police Chief
Thomas Bayrd, DPW Director
Paul Armstrong, Citizen at Large
Mark LeDoux, Selectmen’s Representative

Historic District Commission

The Historic District Commission (HDC) meets on the first Thursday of each month. If no applications have been received, the meeting will be cancelled. The membership of the Commission shall consist of not more than five members and not more than three alternates. All members shall be residents of Hollis, and must have demonstrated interest and ability to understand, appreciate and promote the purpose of this Commission. All meetings shall be open to the public.

In 2016, the HDC continued its role as a regulatory Board for all demolition, remodeling, and new construction within the Historic District. Twenty eight applications were submitted to the HDC from residents and business owners. Of the twenty eight applications, twenty three were approved and five applications being deemed “registrations” not requiring a formal meeting.

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Finally, thank you to the volunteers who serve on the Commission for your time and dedication to preserving the heritage and charm of the Historic District.

HDC Members

Spencer Stickney, Chairman
Tom Cook, Vice-Chairman
Jan Larmouth, Regular Member
Jessica Water, Regular Member
Frank Cadwell, Selectmen’s Representative
Donna L. Setaro, Staff

Respectfully Submitted,

Donna L. Setaro, Building and Land Use Coordinator

Hearing Date	Case #	Location	Decision	Project
2/4/2016	2016-001	10 PROCTOR HILL RD	Granted	The installation of a 24 Panel Roof Mounted Solar Array System.
2/4/2016	2016-002	3 DEPOT RD	Granted	Install 2 new aluminum carriage house garage doors with simulated iron hinges and handles.
3/3/2016	2016-003	39 MAIN ST	Granted	The removal of two existing windows and the installation of one new window.
4/7/2016	2016-004	7 ASH ST	Granted	Install a new business sign.
4/7/2016	2016-005	28 PROCTOR HILL RD	Granted	Install 25 vinyl replacement windows and vinyl side the home.
4/8/2016	2016-006	72+72A MAIN ST	Registration	Shingle Registration
6/2/2016	2016-007	6 ASH ST	Granted	Construct a 38' x 30' three car detached garage with storage area above.
6/2/2016	2016-008	5B PROCTOR HILL RD	Granted	Installation of a new business sign.
6/2/2016	2016-009	31 PROCTOR HILL RD	Granted	To construct a 976 square foot addition to existing home, install replacement windows and vinyl side the home.

Historic District Commission Con't

Hearing Date	Case #	Location	Decision	Project
6/2/2016	2016-010	8 BROAD ST	Granted	The replacement of roof shingles.
7/14/2016	2016-011	30 ASH ST	Granted	The installation of a new business sign and construction of new walkways, stairs and wall located in the front of the property.
7/14/2016	2016-012	11 MAIN ST	Granted	The installation of a vinyl french door and vinyl windows in the existing barn.
7/14/2016	2016-013	5 PROCTOR HILL RD	Granted	To install a new no parking sign.
7/14/2016	2016-014	2 ASH ST	Registration	Removal of a significant tree.
8/4/2016	2016-015	11+11A SILVER LAKE RD	Granted	Install vinyl shutters, window eyebrows and paint brick on the existing structure and install PVC cupola on garage.
8/4/2016	2016-016	8 BROAD ST	Registration	Paint Registration- house and trim will be painted Benjamin Moore white.
10/6/2016	2016-017	72 MAIN ST	Granted	The installation of a 40 panel roof top solar array system.
10/6/2016	2016-018	16 DEPOT RD	Granted	The installation of fences along the boards of the property.
10/6/2016	2016-019	24 CAVALIER CT	Granted	The installation of a new scoreboard located at the south field at Hollis Brookline High School.
10/6/2016	2016-020	9 SILVER LAKE RD	Granted	The installation of a 12' x 16' vinyl shed.
10/6/2016	2016-021	23 ASH ST	Granted	The construction of a 10' x 12' Reeds Ferry Shed.
10/6/2016	2016-022	3 MARKET PL (UNIT F)	Granted	The installation of a new business sign.
10/6/2016	2016-023	5+5-1 SILVER LAKE RD	Granted	The installation of vinyl replacement windows.
11/3/2016	2016-024	16 DEPOT RD	Granted	The replacement of two entry doors.
11/3/2016	2016-025	7+7A MAIN ST	Granted	Construct a 12' x 9' addition located at the rear of the home to be used as storage.
11/3/2016	2016-026	7+7A MAIN ST	Granted	Modification to an existing business sign.
11/3/2016	2016-027	81 MAIN ST	Registration	Shingle replacement.
11/3/2016	2016-028	2 RICHARDSON RD	Registration	Paint registration.

Total Cases for 2016: 28

Land Protection Study Committee

At Town Meeting on March 12th, 2016, Hollis citizens overwhelmingly passed three Warrant Articles to acquire in excess of 682 acres of land. The Land Protection Study Committee (LPSC) conducted the public hearings in late January 2016 describing the warrant articles and the properties. Subsequent to these hearings, an enthusiastic group of conservation minded Hollis citizens worked diligently to secure town support to acquire these three distinct parcels.

Warrant Article 2, for the purchase of Birch Hill, contained eleven parcels of land totaling 354 acres at a purchase price of 2.1M, and a bond price of 2.25M. The article passed overwhelmingly 921 to 58 or 94% in favor.

Warrant Article 3, for the acquisition of lands abutting Rocky Pond, was comprised of sixteen lots totaling 140.87 acres, at a cost not to exceed 2.550 M. This warrant article also passed by a vote of 873 to 93 or 90% affirmative.

Warrant Article 4 was for the acquisition of 187 acres of the Stefanowitz Farm off of Pine Hill Rd. The purchase price for this land was 2.550 M. This vote was 805 to 169 or 83% affirmative.

After nine months of work, the Purchase and Sale Agreements for both Birch Hill and the Stefanowitz Farm have been signed by the Town and the Sellers. The Town will now move forward to secure financing and proceed to “close” in early 2017.

Unfortunately, significant complications and legal considerations precluded the Selectmen from reaching a final agreement on a Purchase & Sale for Rocky Pond. Hollis residents' strong interest in preserving this beautiful pond is evident and if available, this property may be readdressed at some future point.

When the acquisition of the Birch Hill and Stefanowitz acreage has been completed, the town will have added 533 acres of conservation land. That means just under 33% of the town will be preserved as “open space.” This figure represents a combination of Town Forest, sub-division common lands, and conservation properties, including Beaver Brook. This is the highest percentage of preserved open land in any Southern New Hampshire community.

The founding mission of the LPSC in 2000 was to “Preserve the natural heritage and rural character of Hollis.” Your support of these land protection warrant articles has indeed enabled our committee to fulfill that mission.

I would like to thank the landowners for bringing to the town the opportunity to preserve these beautiful parcels. I also want to thank the Administration and Assessor’s offices at Town Hall, as well as the Selectman for all of their ongoing support. Thank you also to the Nor’easters Snowmobile club whose members diligently work maintaining trails at both Birch Hill and throughout the Town Forest trail network. I especially need to thank the hard working members of LPSC, listed below, for their many, many, hours of work to bring these projects to reality. If you think land preservation is a worthwhile endeavor, and share our passion, please speak to one of our members, and we can help get you involved.

In closing, the biggest thank you goes to the voters of Hollis for your overwhelming support of these land acquisitions. Get out there and hike, snowmobile, mountain bike or horseback ride and enjoy your beautiful lands. I suggest everyone who can visit the Birch Hill "Henry's View" from which you can see all the way to Boston. We should all feel very proud to live in a town that values and supports land protection.

Respectfully submitted,

Paul Edmunds, Chairman, Gerry Gartner, Roger Saunders, Peter Baker, David Gilmour, Thom Davies, Sherry Wyskiel, Katherine Drisko, Mark Le Doux, Selectmen’s Representative



BIRCH HILL



STEFANOWICZ FARM

Old Home Days Committee



Hollis Old Home Days 2016

Our mission is to provide the residents of Hollis, both past and present, with a traditional Old Home Days celebration that is fun, safe and family-friendly. Our celebration brings together families, friends, neighbors, community groups and local businesses to honor, unite and support our community.

Old Home Days weekend featured a grand parade, local artists, live entertainment, amusement rides, heritage demonstrations, delicious food and the town's annual fireworks display.

The accomplishments of the 2016 Old Home Days committee include:

Continued successful sponsorship program

A well-received layout for the event which created significant space for vendor booths.

A successful parade with more participants than recent years.

The new Artisan Market opened to rave reviews. The Lawrence Barn showcased a juried art show and a smaller, more relevant silent auction.

In addition to many Old Home Days traditions, the 2016 celebration featured:

The Hollis Board of Selectmen delivering the opening address

Heritage demonstrations that included a potter and a black smith.

Participation by over 50 area clubs, organizations and non-profits

Thank you to the volunteers, donors, sponsors and town employees who help bring this event together each year. We continue to need some new faces to round out the committee.

Respectfully Submitted,

Holly Deurloo Babcock
2016 Hollis Old Home Days Chairs

Planning Board

Members of the Planning Board are volunteers from the community who have been appointed for three year terms by the Board of Selectmen. The Board meets at 7pm on the 3rd Tuesday of every month to review and make decisions on subdivision and site plan applications. The Board's meetings are open to the public. The public is welcome to speak during the public hearing phase of a project. The Board welcomes and encourages comments from abutters, town residents and other interested parties. The meeting dates and agendas are posted on the Town's website. The Board is also responsible for updating and amending the Town's Master Plan, which is a guide to development for the town. In addition the Planning Board also considers proposed amendments to the Zoning Ordinance. All revisions to the Zoning Ordinance are voted by the public at Town Meeting.

During the application review process the Planning Board may also conduct site walk on the subject properties. The Board also works with town boards and committees such as Conservation Commission, Zoning Board of Adjustment, Department of Public Works, and the Fire and Police Departments. They also work with consultants for review and guidance on applications. These consultants include Reggie Ouellette, Construction Engineer/Inspector, Dennis LaBombard, LaBombard Engineering and Tom Mercurio, Septic Inspector. The Board would like to thank them all for their expertise and guidance throughout the application process.

The Planning Board updates and amends the subdivision and site plan regulations for the Town. They also have the authority to waive a regulation if, after review of the application, the Planning Board determines that the applicants waiver request does not adversely impact the town, its environment and its residents.

Chairman Doug Gagne retired from the Planning Board having served on the board for 13 years. With great sadness he announced his resignation to the Board during the April meeting. However in August 2016, he accepted an offer to become the Landscape Consultant for the Hollis Planning Board and he has become a welcome addition to our list of consultants.

With Doug Gagne retiring, the board elected Cathy Hoffman as the new Planning Board Chairman and Doug Cleveland as new Vice Chairman. The Board thanks them for accepting their new positions. To replace Doug Gagne's vacant position, Dan Turcott was appointed as a Regular Member of the Board after serving as an Alternate Member. Benjamin Ming, Bill Moseley and Jeff Peters were welcomed as new Alternate Members.

In 2016 the Hollis Planning Board held 12 meetings and attended four site walks. The Planning Meetings included approximately six site plan reviews, four minor subdivision applications, one conceptual consultation, six lot-line relocations, and one Conservation Easement waiver. The Board also conducted one Scenic Road hearing. Beaver Brook Association came to the Planning Board in February to review involuntary lot mergers and consider proposed lot consolidations. The purpose of this project was to consolidate their lots in order to match them to their conservation easements.

Changes to the Zoning Ordinance included the addition of Solar Energy Systems and Location of State Authorized Alternative Treatment Centers. Changes to the subdivision regulations included Performance Guaranty for Landscaping and Visual Impact Implementation. Changes to the site plan regulations included Wildlife Habitat Inventory and Assessment. The results of the Master Plan survey were reviewed and the Board continues the process of updating the Master Plan.

On behalf of the entire Planning Board and staff: Cathy Hoffman, Chairman; Doug Cleveland, Vice-Chairman; Rick Hardy; Brian Stelmack; Chet Rogers; Dan Turcott; David Petry, Ex-Officio for Selectmen; Alternate Members Bill Moseley, Ben Ming and Jeff Peters. Staff: Mark Fougere, Town Planner; Wendy Trimble, Assistant Planner.

Respectfully submitted
Wendy Trimble
Assistant Planner

Recreation Commission

The Recreation Commission schedules year round recreational programs for residents of all ages. Residents participated in programs, leagues, and special events offered by the Commission last year including:

- Spring and Fall Softball
- Tee Ball and Coach Pitch
- Adult Volleyball
- Adult Basketball
- Adult Soccer
- Drama programs
- Hollis Seniors
- Our fields supported many other Hollis sports and activities including Old Home Days, Hollis Cal Ripken, Hollis/Brookline Lacrosse, BHYSL Hollis Brookline Junior Cavaliers Football, Hollis Brookline Flag Football, and Cavaliers Soccer as well as several high school athletic teams and various summer camps.

Among the improvements/additions accomplished by the commission in 2014 were the following:

- Resurfaced the infield at the Nichols softball field with a substance called Turface. This new surface is a quick drying product that allows games to take place on days when rain would have made the field unplayable in the past. There is a tentative plan to resurface the baseball infields with Turface.
- Purchased a new, outdoor, slatted metal 36 gallon, covered trash receptacle for the playground at Little Nichols Field. Hollis Recreation plans to purchase three additional receptacles in 2017.
- Collaborated with Hollis Boy Scout Jack Belanger on his Eagle Scout Project which was a recycling/trash bin at Nichols Field. We will modify the bin this summer, adding a cover and making separate can, bottle, and trash sections.
- Worked with Hollis Construction, Meridian Land Services, Anrik Irrigation, the Hollis Planning Commission, and the abutting neighbors to plan improvements for the Hardy South field. We will break ground on the project in August.
- Purchased a new eight-foot picnic table for the area adjacent to the Lawrence Barn.
- Collaborated with various community sports groups to allocate field time. This group effort afforded us the opportunity to allocate the limited field space in an equitable manner.

We continue to struggle to find adequate field space to support our ongoing and growing programs, and have begun strategic planning with a goal of adding a rectangular, multi-use field. Our goal in potentially adding this field is to enhance what we hope will be a growing offering of diverse programs. Additionally, because of a lack of a water source near the tennis courts, we did not offer outdoor skating this winter.

None of our programs would work without the help of many volunteer coaches, schedulers, team managers, and program coordinators. We are grateful for their time and efforts! The Commission also appreciates the support of the Hollis Nichols Trust in funding the general maintenance of Nichols and Little Nichols fields. We are grateful for the help we receive on a regular basis from the Department of Public Works, Fire and Police Departments, the Hollis and Hollis/Brookline school systems and the Selectmen and employees of the Town Hall.

Commission Members:

Kyle Gillis, Coordinator	David Belanger, Chairman	Jayne Belanger
Robbin Dunn	Linda Statkus	Russell Rogers
Stephanie Stack	Jake Balfour	Frank Cadwell, Selectmen's Representative

Supervisors of the Checklist

The three checklist supervisors are collectively responsible for maintaining a current list of legally registered voters in the Town of Hollis. Reporting to the New Hampshire Secretary of State, they are trained, updated, and supported by the staff of the Helping America Vote Act (HAVA) office in Concord.

In 2016 the checklist supervisors participated in the planning, organization, and execution of the following voting sessions for the citizens of Hollis:

Tuesday, March 8, 2016 Hollis Town Election Day

Saturday, March 12, 2016 Hollis Town Meeting

Thursday, March 17, 2016 Hollis School District Meeting

Tuesday, March 23, 2016 SAU 41 CO-OP School District Meeting

Tuesday, September 13, 2016 New Hampshire State Primary Election

Tuesday, November 8, 2016 General Election

In accordance with the statutes regulating the voting process, supervisory sessions for the registration of new voters and correction of the checklist were publicized in the following three locations: the bulletin board in the Town Hall, a notice in the Hollis Brookline Journal, and on the Town of Hollis website ten days before each voting session. New voter registrations received from the Town Clerk's office were also processed during each published supervisory session just prior to the printing of a new checklist. Voters were also allowed, by law, to register the day of the State Primary and the General Election however prospective voters who had not registered before the published cutoff date prior to local voting sessions (e.g. school and town meetings and elections) were ineligible to vote in those sessions.

At the beginning of 2016 the checklist of registered Hollis voters totaled 5,980, of which 2,716 were registered as Undeclared, 2111 as Republican, and 1153 as Democrat. At the end of 2016 the voting checklist totaled 6,695, of which 2780 were Undeclared, 2411 Republican, and 1504 Democrat.

The checklist supervisors have been extremely fortunate to have had more than 30 loyal and dedicated volunteers who served the Town of Hollis in 2016 as ballot clerks, counters, and Election Day assistants. Without their generous donation of time and effort it would have been impossible to conduct the meetings and elections listed above and for their help we are extremely appreciative.

Respectfully,

Mary Thomas, Chair
Thom Davies
Robbin Dunn

Town Forest Committee

Town Forests were initially authorized in New Hampshire to ensure a timber supply for municipalities. Over the years, the benefits and uses have evolved to include many other things like water quality, recreation, wildlife habitat and aesthetics. In Hollis, timber management is still an important goal for the Town Forest and has been since it was first established in 1916.

Many people are using the town forest for hiking and biking and school activities, as well as horseback riding and snowmobiling. Please bear in mind that the town forest is also open to hunting and fishing as well.

We have improved the Causeway Rd. with the help of the Trails Committee and the Snowmobile Club. In order to keep the beaver from damming the culvert and flooding the improved roadway, we have consulted and hired Mike Callahan of Beaver Solutions to install a Keystone Culvert Protective Fence. On a rainy morning, the day after Thanksgiving, Mike Callahan, Craig Birch, and Ted Chamberlain installed the control structure. The hope is that with minimal maintenance, the beaver will be discouraged and move on to easier places to wreak havoc. The cost of this project was \$1350.

Bill Burton mowed the field on the Gelazauskas parcel to keep it open for early successional wildlife habitat. This had not been done in at least 3 years.

As mentioned last year, please report any signs of illegal fires to the Hollis Fire Department.

Remember that anything you bring into the forest must be taken out with you. The only motorized vehicles other than maintenance vehicles allowed are snowmobiles when the trails are open.

Respectfully submitted: Ted Chamberlain, Craig Birch, Bill Burton, Spencer Stickney, and Gary Chamberlain
Contacts: Ted Chamberlain 603 882-8646 Craig Birch 603 465-3310

Trails Committee

The Hollis Trails Committee is a volunteer group that maintains and stewards the many miles of trails on Conservation and Town Forest Lands.

The Trails Committee supported and promoted the three Bond Articles for Land Purchase for Birch Hill, Rocky Pond and the Stefanowicz properties. Birch Hill has important connecting trails as well as outstanding views. The Stefanowicz property has trails that will be connected to the Town Forest on Nartoff Road.

Grant Partin built a foot bridge, repaired existing bridge and cleaned up the trails on the Gelazukis Town Forest for his Eagle Scout project. The Trails Committee greatly appreciated Grant's and the other scouts work on this project.

Sherry Wyskiel participated in the "First Hike" at Silver Lake State Park. The "First Hike" is a N. H. Parks and Recreation program held on New Year's Day to get people out on the trails. The event was a big success and the Trails Committee will continue to lead hikes to support the event.

Trail work was done as needed this year by the Trails Committee and Nor'Easters. Several large trees had to be removed from the trails after a wind and rain storm in November.

The Hollis Trails Committee greatly appreciates all the hard work done by the Nor'Easters. Without their hard work, the trails would not be what they are for all to enjoy.

If you enjoy the trails in Hollis, please consider volunteering.

Submitted by,

Sherry Wyskiel, Chair

Members: Carol Brown, Doug Cleveland, Jane Edmunds, Tom Jeffrey, Harry Russell, Dan Teveris, Jeff Peters

Zoning Board of Adjustment

There are four groups involved with adopting and administering a zoning ordinance.

1. **Planning Board** – is responsible for proposing the initial zoning ordinance, recommending future amendments and holding public hearings to discuss their recommended amendments as well as any petitioned amendments.
2. **Local Legislative Body (Voters at town meeting)** – adopts the original ordinance and approves any future changes that are proposed by ballot vote.
3. **Administrative Official** – any local official, zoning administrator, building inspector or board of selectmen who administers and enforces the ordinance as it is written.
4. **Zoning Board of Adjustment (ZBA)** - hears appeals from any order, requirement, decision or determination made by an administrative official and administers special provisions in the ordinance dealing with variances and special exceptions.

Each of these groups can act only within the statutory authority granted by the enabling legislation: RSA's 672 - 678. The Planning Board cannot adopt or enforce the zoning ordinance. The local legislative body must follow statutory procedures in enacting the ordinance. The administrative official must apply the ordinance as it is written and cannot waive any provisions. The ZBA may grant variances, where justified, but cannot amend the zoning ordinance. The ZBA is established to provide for the resolution of many of these situations without burdening the courts.

The ZBA has no authority over decisions made by the Board of Selectmen or an Administrative Official on whether or not to enforce the ordinance. However, they do have the authority to hear administrative appeals if it is alleged that there was an error in any order, requirement, decision or determination made by the official. The ZBA also has the authority to hear administrative appeals of decisions made by the Planning Board, when the decision is based on their interpretation of the zoning ordinance.

The ZBA meets on the 4th Thursday of each month unless circumstances dictate otherwise. Some of those circumstances occur when a holiday, like Thanksgiving, falls on or too close to the usual date and causes a re-scheduling. There are times when there are no cases to be heard and the meeting is cancelled. The ZBA convenes to decide on presented cases with an occasional 2nd meeting, depending on the number of applications. During 2016 the ZBA heard a total of 25 applications; of these, 14 appeals were granted, 5 appeals were denied, 1 appeal was declined and 5 appeals were tabled by the ZBA.

Dave Gibson has relocated to Nashua, NH and has stepped down as an alternate of the ZBA in the month of November. We all would like to thank him for his many years of service.

Zoning Board of Adjustment – Membership

Cindy Tsao, Chairman
Gerald Moore, Vice-Chairman
Brian Major, Member
Jim Belanger, Member
Rick MacMillan, Member
David Gibson, Alternate
Susan Durham, Alternate
Drew Mason, Alternate
Kat McGhee, Alternate
Bill Moseley, Alternate

Respectfully Submitted,
Donna L. Setaro, Building and Land Use Coordinator



Zoning Board of Adjustment Cases

Hearing Date	Case #	Location	Decision	To Permit
<u>Appeal from an Administrative Decision</u>				
6/23/2016	2016-009	7+9 South Merrimack Rd	Tabled	The appeal of the Administrative determination per RSA 676:5, II (b).
7/28/2016	2016-009	7+9 South Merrimack Rd	Tabled	The appeal of the Administrative determination per RSA 676:5, II (b).
8/25/2016	2016-009	7+9 South Merrimack Rd	Declined	The appeal of the Administrative determination per RSA 676:5, II (b), made by the Hollis Building Inspector/Code Enforcement Officer. for operating the Hollis Montessori School outside of the conditions imposed by the Zoning Board of Adjustments and the Planning Board.
<u>Motion for Rehearing</u>				
6/23/2016	2016-008	258 Proctor Hill Rd	Denied	Motion for Rehearing for case 2016-008 to appeal the Zoning Board of Adjustment decision made on May 26, 2016. Relative to the operation of an infant and toddler child care business.
10/27/2016	2016-014	9 South Merrimack Rd	Granted	The operation of a private school.
<u>Rehearing - Conditions #3,5,9,18 & 20 for the operations of a private school</u>				
12/22/2016	2016-014	9 South Merrimack Rd	Granted	The operation of a private school.
<u>Special Exception - Accessory Dwelling Unit</u>				
4/28/2016	2016-004	241 Farley Rd	Granted	The construction of a 776 square foot Accessory Dwelling Unit.
4/28/2016	2016-005	168 Witches Spring Rd	Granted	The construction of a 786 square foot Accessory Dwelling Unit.
8/25/2016	2016-013	146 Witches Spring Rd	Granted	The construction of a 796 square foot attached accessory dwelling unit.
<u>Special Exception - Home Based Business</u>				
1/28/2016	2016-001	57 Long Hill Rd	Granted	To operate a stress, anxiety and pain management business known as YCD Holistic Healing.
<u>Special Exception - Nonconforming Structure</u>				
8/25/2016	2016-015	106 Mooar Hill Rd	Tabled	The construction of a 40' x 24' pole barn and breezeway 20.4 feet from the front property line. (required 50 feet)
9/22/2016	2016-015	106 Mooar Hill Rd	Granted	The construction of a 40' x 24' pole barn and breezeway 20.4 feet from the front property line. (required 50 feet)
<u>Special Exception - Private School</u>				
8/25/2016	2016-014	9 South Merrimack Rd	Tabled	To operate a private school.
9/12/2016	2016-014	9 South Merrimack Rd	Granted	To operate a private school.

Zoning Board of Adjustment Cases Con't

Hearing Date	Case #	Location	Decision	To Permit
<u>Variance</u>				
7/28/2016	2016-012	447 Silver Lake Rd	Denied	To permit the construction of a Housing for Older Persons Development, to be occupied by persons 55 years of age or older (required 62 years of age or older) and with a lot size of 18 acres (required 30 acres).
<u>Variance - Additional 7.51 square foot business sign.</u>				
3/24/2016	2016-002	7 Ash St	Granted	The installation of an additional 7.51 square foot business sign.
<u>Variance - Minimum Lot Area</u>				
7/28/2016	2016-011	0 Depot Rd	Granted	To permit a lot line relocation which will create a 1.103 acre lot (required 2 acres).
<u>Variance - Setbacks</u>				
4/28/2016	2016-007	116 Silver Lake Rd	Denied	The construction of a 15' x 20' car port 12 feet from the front property line (required 50 feet), 10 feet from the right property line and 22 feet from the left property line (both require 35 feet)
<u>Variance - 786 sf. Accessory Dwelling Unit</u>				
10/27/2016	2016-016	7 Main St	Granted	Construct a 786 sf. Accessory Dwelling Unit.
<u>Variance - Non Conforming Structure</u>				
4/28/2016	2016-006	108 Silver Lake Rd	Denied	The construction of a 169 square foot addition, 2 feet from the side property line.
<u>Variance - Non Permit Use</u>				
3/24/2016	2016-003	154 Proctor Hill Rd	Granted	The operation of a tree service business known as "Carlson Tree Service"
<u>Variance - Non Permitted Use</u>				
5/26/2016	2016-008	258 Proctor Hill Rd	Denied	The operation of a Infant and Toddler Child Care Business.
<u>Variance - Installation of 4 off premises Hollis Rotary Signs.</u>				
7/28/2016	2016-010	7 Monument Sq	Tabled	The installation of 4 off premises Hollis Rotary Signs, located at the following locations Map 001, Lot 035; Map 027, Lot 004; Map 011, Lot 028 and Map 045, Lot 044.
8/25/2016	2016-010	7 Monument Sq	Granted	The installation of 4 off premises Hollis Rotary Signs, located at the following locations Map 001, Lot 035; Map 027, Lot 004; Map 011, Lot 028 and Map 045, Lot 044.
<u>Variance - Prohibited Uses in the Aquifer Protection Zone</u>				
10/27/2016	2016-017	301A Depot Rd	Granted	The installation of a 16, 000 gallon underground fuel storage tank.
Total Cases for 2016:		25		

Births

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
WATSON, MADELINE ROSE	01/14/2016	NASHUA,NH	WATSON, JONATHAN	WATSON, BEVERLY
BRAHMBHATT, SHAHANNA JHANAK	01/21/2016	NASHUA,NH	BRAHMBHATT, SAGAR	ANAND-BRAHMBHATT, SONAL
HUTCHINSON, LORELEI BROOKE	01/23/2016	NASHUA,NH	HUTCHINSON, JEREMY	ALLABY, LAUREL
SORENSEN, CHARLES MICAH	01/27/2016	MANCHESTER,NH	SORENSEN, NICHOLAS	SORENSEN, NADIA
ARMHOLD, ZACHARY PATRICK FRY	01/29/2016	NASHUA,NH	FRY, PATRICK	ARMHOLD, HEATHER
HUSSEY, AVA SHEA	02/04/2016	NASHUA,NH	HUSSEY, PATRICK	PANCIOCCO, ROBYN
CASTER, ISAAC FINNEGAN	02/17/2016	NASHUA,NH	CASTER, CHRISTOPHER	CASTER, TANIA
MING, CUSHLA ROSE	03/01/2016	PETERBOROUGH,NH	MING, BENJAMIN	MING, SARAH
MCSEVENEY, ASHTON SAWYER	03/08/2016	NASHUA,NH	MCSEVENEY, RYAN	MCSEVENEY, ALISON
MORRISON, GWENDOLYN ELIZABETH	03/29/2016	NASHUA,NH	MORRISON, TIMOTHY	MORRISON, EMILY
KRATMAN, LORELEI SCARLETT	04/01/2016	NASHUA,NH	KRATMAN, JOSHUA	NELSON, KELLY
DUBE, HENDRIX HAYWARD	04/03/2016	NASHUA,NH	DUBE, HEATH	MATHIESON, MARISSA
KRISHNAN, AASHNA	04/05/2016	NASHUA,NH	RAMASWAMY, KARTIK	KRISHNAN, SWAPNA
CROWDER, HAZEL LYNN	04/21/2016	NASHUA,NH	CROWDER, KEVIN	CROWDER, KELSEY
MCELENEY, KEEGAN MICHAEL	04/28/2016	NASHUA,NH	MCELENEY, CHRISTOPHER	MCELENEY, RACHEL
CIARDELLI, GRANT WILSON	06/08/2016	NASHUA,NH	CIARDELLI, MATTHEW	CIARDELLI, ELIZABETH
PENNIMAN, FINLEY RYDER	06/17/2016	MANCHESTER,NH	PENNIMAN, ERIC	PENNIMAN, SARAH
CUI, XIAOYU	07/06/2016	NASHUA,NH	CUI, BO	CUI, YINGYING
YARMO, NOAH BRANDON	08/24/2016	NASHUA,NH	YARMO, BRANDON	YARMO, SACHA
SPAHR, ADRIENNE ELIZABETH	08/27/2016	NASHUA,NH	SPAHR, ERIK	SPAHR, AIYANA
BARNETT, JAMARI PATRICK	09/01/2016	NASHUA,NH	BARNETT, SHEVETTES	BARNETT, KASSANDRA
SMITH, THADDEUS MILO	09/01/2016	LEBANON,NH	SMITH, TRAVIS	SMITH, SHANNON
FEHLING, NATALIE AUTUMN	09/13/2016	NASHUA,NH	FEHLING, GREG	FEHLING, STEPHANIE
GISETTO, CALLEIGH EVANGELINE	09/28/2016	NASHUA,NH	ERIKSEN-GISETTO, RYAN	GISETTO, MONICA
BIRCH, COLIN MARK HENRY	10/22/2016	NASHUA,NH	BIRCH, SAMUEL	BIRCH, ELIZABETH
MADDEN, AKSEL JONAS	10/23/2016	NASHUA,NH	MADDEN, MICHAEL	MADDEN, RACHEL
ORMEROD, ORIN LEONARD	11/02/2016	NASHUA,NH	ORMEROD, DAVID	KENDALL, ANDREA
PENALVA, CLARA ISABEL	11/05/2016	NASHUA,NH	PENALVA, PABLO	PENALVA, LORENA
POULIN, JACK EZRA	11/15/2016	NASHUA,NH	POULIN, KENNETH	POULIN, ANGELA
POULIN, BECKETT CORTRIGHT	11/15/2016	NASHUA,NH	POULIN, KENNETH	POULIN, ANGELA
LAVERY, LILITH MARIE	11/15/2016	NASHUA,NH		LAVERY, SHANNON
DONOVON, PHINEAS NATHANIEL	12/01/2016	MANCHESTER,NH	DONOVON IV, EDWARD	DONOVON, SARAH

Marriages

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
JACKSON, STEWART K HOLLIS, NH	SINCLAIR, GEORGIA A GARDNER, MA	HOLLIS	HOLLIS	05/21/2016
HARDY, TYLER D HOLLIS, NH	LOWELL, MADISON W HOLLIS, NH	HOLLIS	BARTLETT	05/28/2016
PARLOW, PETER J HOLLIS, NH	AHGREN, PALOMA HOLLIS, NH	HOLLIS	NASHUA	06/25/2016
STEELE, DANIEL T HULL, MA	SCANLON, JENNIFER L HOLLIS, NH	HOLLIS	NASHUA	07/08/2016
COURY, AMBER C HOLLIS, NH	DAY, JENNIFER M HOLLIS, NH	FRANKLIN	FRANKLIN	07/22/2016
COOLIDGE, DANIEL F HOLLIS, NH	LEMASURIER, KOEHLAINA A HOLLIS, NH	HOLLIS	RINDGE	09/10/2016
MARQUIS, TIMOTHY B HOLLIS, NH	BERRIDGE, LAUREN M HOLLIS, NH	HOLLIS	MANCHESTER	09/25/2016
NELSON, GEOFFREY C HOLLIS, NH	OSHEA, TAYLOR R MERRIMACK, NH	HOLLIS	HOLLIS	10/01/2016
RICARDO, DAVID S HOLLIS, NH	BASSETT, JAYNE M HOLLIS, NH	HOLLIS	HOLLIS	10/08/2016
DONAHUE JR, KENNETH F HOLLIS, NH	KOZEL, LAURA A HOLLIS, NH	HOLLIS	HOLLIS	10/08/2016
QUINN, TIMOTHY HOLLYWOOD, MD	CONWAY, ELIZABETH A HOLLIS, NH	HOLLIS	BEDFORD	10/09/2016
CANDITO, DAVID F HOLLIS, NH	COHEN, LOREN B DOVER, NH	HOLLIS	BEDFORD	11/06/2016
WEBB, MARK S HOLLIS, NH	ZHAO, YANG HOLLIS, NH	HOLLIS	HOLLIS	12/16/2016

Deaths

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
TYSKA, JULIE	01/16/2016	HOLLIS	PARSONS, KENNETH	SMITH, JUNE	N
MADEIRA, JOHN	01/21/2016	NASHUA	MADEIRA, WILLIAM	BOYLES, BONNIE	Y
KEEFE JR, JAMES	01/21/2016	NASHUA	KEEFE, JAMES	COGGER, CATHERINE	Y
ROBINSON, HELEN	02/03/2016	NASHUA	KERSWELL, JOHN	HILT, HELEN	N
POST, ARDEN	02/17/2016	HOLLIS	POST, JOHN	TAYLOR, VERTIE	Y
SAUNDERS, RICHARD	03/14/2016	NASHUA	SAUNDERS, HARRY	HOTZ, EDNA	Y
COUGHLIN, CONSTANCE	04/21/2016	NASHUA	TIERNEY SR, DAVID	FREEHOFFER, JENNIE	N
MCCLELLAN, PATRICIA	04/25/2016	NASHUA	HARRISON, HORTON	DETAMORE, ELNORA	N
ADAMS, DOUGLAS	05/03/2016	MERRIMACK	ADAMS, EVERETT	SULLIVAN, ELEANOR	N
BLAINE, JAMES	05/14/2016	NASHUA	BLAINE SR, EDWARD	THOMPSON, VOLIA	N
CADMAN, SALLY	05/21/2016	MERRIMACK	PICKETT, JAMES	MCFARLAND, ADDIE	N
STONE, KEVIN	05/25/2016	NASHUA	STONE, JAMES	TRAINOR, JEANNE	Y
SOIFERT, JOAN	05/27/2016	BEDFORD	MORRISON, JAMES	MCCUTCHEON, DOROTHY	N
MCKAY, MARIE	05/30/2016	HOLLIS	MALEY, THOMAS	TOLMAN, FRANCES	N
GLASS, MARY	06/05/2016	HOLLIS	WEISINGER, JESSE	SAMSKY, MARIE	N
KASMIEH, HASSIB	06/22/2016	NASHUA	KASMIEH, IBRAHIM	KASMIEH, ZUHRA	N
ECKMAN, GEORGE	06/28/2016	MANCHESTER	ECKMAN, HYMAN	WINET, ROSE	Y
SCHELLENBERG, LYDIA	07/01/2016	HOLLIS	THOMAS, ERNEST	FISH, EVELYN	N
LENOX, ANNE	07/09/2016	NASHUA	MCGOVERN, JOHN	CONNORS, MARY	N
MAYO-PIMENTA, CASSANDRA	07/18/2016	NASHUA	MAYO, PETER	FINN, DENISE	N
BELLAVANCE, SAMUEL	07/20/2016	PORTSMOUTH	BELLAVANCE II, JOSEPH	LEWKOWICZ, SONIA	N
DUNN, JOHN	07/23/2016	HOLLIS	DUNN, THOMAS	KRASSER, MARIA	N
KALANDYK, EUNICE	07/30/2016	HOLLIS	GREEN, BEECHER	GREEN, VERNA	N
ELLIS, ROBERT	07/31/2016	HOLLIS	ELLIS, HERBERT	FOSS, FLORENCE	Y
GERLACH, KATHLEEN	08/09/2016	HUDSON	JONES, JOHN	SWEAT, LILLIAN	N
THOMPSON, JOHN	08/21/2016	HOLLIS	THOMPSON, JOHN	KRUMHAAR, EVELYN	Y
DUNN, JOAN	09/17/2016	MERRIMACK	YOUNG, JOHN	ASPINALL, GRACE	N
GOODNER, GEANE	09/27/2016	WINDHAM	HINKLEY, CLEVELAND	EVANS, LOTTIE	N
COLEMAN, ROBERT	09/30/2016	MERRIMACK	COLEMAN, RICHARD	HILLS, RUTH	N
CONTI, ARMANDO	10/08/2016	HOLLIS	CONTI, ARMANDO	HOBAN, SUSAN	N
MERCIER, IRENE	10/19/2016	NASHUA	GAMACHE, ALDEGE	CASISTA, LAURA	N
LORAIN, ROBERT	11/06/2016	NASHUA	LORAIN, HENRY	PELLETIER, GERTRUDE	Y
BLANNIN, ALAN	11/06/2016	MERRIMACK	BLANNIN, ALBERT	ROSE, FREIDA	N
RIES, JANET	11/28/2016	NASHUA	BARON, JOSEPH	BOUCHARD, MARIE	N
KLOPFER, EDWARD	12/03/2016	NASHUA	KLOPFER, JULIUS	SEIGAL, FLORENCE	Y
GLOVER, EVELYN	12/09/2016	MILFORD	FLANDERS, FRANK	WISE, FLORA	N

Flints Pond Improvement Association

Milfoil management methods used in 2016 were limited to certified weed control diving which the Flint Pond Improvement Association applied for and qualified again in 2016 for financial assistance through State grants to combat invasive aquatic species such as milfoil. Diving expenses totaled \$2,560 for the season, of which \$984 was reimbursed by the grant.

The best way to prevent the spread of invasive aquatic plants is to Clean, Drain and Dry all boats, before and after every use. Flints Pond is fortunate to only be home to one invasive species and volunteer Weed Watchers are out on the water with a trained eye to spot other problematic plants. If you would like to learn more about attending a Weed Watchers training or participating in the Volunteer Lake Assessment Program (VLAP) water sampling that FPIA does during the summer please reach out the Association via email, Facebook or at www.flintspond.org.

The Flint Pond Improvement Association is a 501 c3 charitable organization that depends on the generosity of its members and the community. We look forward to seeing you all again at the famous Fishing Booth at Hollis Old Home Day or even better... out on the pond!

Everyone is welcome to attend a monthly meeting held at the Hollis Social Library during the cold season and pond side when the weather is nice.

Respectfully submitted,

Beth Flagler
Lucie Hill
Mark Glidden
Jordan Ally
Dave Connor
Sarah MacDougall
Brian Fersch



Hollis Seniors Association

The Hollis Seniors meet every Thursday at 11:00 AM at the Lawrence Barn, except on holidays. Membership is open to everyone 50 years of age or older. Dues are \$10.00 per person per year. Members who are ages 85 or older do not pay dues.

At our meetings there is group socializing until mealtime. Meals On Wheels (MOW) provides lunch for \$2.00 per meal. Meals are pre-ordered a week in advance, however, members may bring their own lunch. After our lunch at the “Barn” we start our programs and presentations. Additionally, once a month during the school year, on the 3rd Tuesday, lunch can also be had at the Hollis-Brookline Middle School. This is a great way for seniors and middle school students to have a “get-together”, as the students sit with the seniors. We learn from them (like how to use our smart phones) and they learn from us, as to how school was in “our day.” Lunches at the HBMS cost \$3.00 and start at 12:00 Noon.

On the last meeting of each month, we have our business meeting along with our monthly birthday celebrations of ice cream and cake.

During 2016, we had many presentations, discussions and outings from civic, business and local groups that kept us very busy. Additional highlights of the 2016-year were:

- A “Chair Yoga” class, with a certified instructor, that is held in the “Barn” for 45 minutes prior to the start of our normal weekly meetings,
- A trip to the Peabody-Essex Museum,
- Trips to various local restaurants,
- Presentation by a WMUR weather personality,
- Performances by the HBMS Jazz band,
- Choral concerts by the HBHS singers,
- Pot-luck lunches and brown bag auctions,
- Outings to play miniature golf,
- A tour of the Zimmerman House and Currier Museum,
- Entertainment by the Nashua Singing Seniors,
- Presentations by the Hollis Police and Fire and Rescue departments concerning home safety,
- Orientation by Beaver Brook Association as to the various activities they offer,
- Meeting the new Hollis Social Librarian and having a Senior Wednesday at the library,
- Enjoying our summer picnic,
- Having our own Valentine’s Day and Halloween exhibits.

We ended up the year with our annual winter party, which included lunch, music and an old fashion “Yankee-Swap.” There is always something going on at the “active” Hollis Seniors.

Officers for the 2016-year were:

President: Donna Wardlow
Vice president: Don Ryder
Secretary: Bob Fiero
Treasurer: Nancy Bell
Program director: Grace Dunham
Member correspondence: June Madeira
Publicity: Andy & Loretta Seremeth

Officer for the 2017 year are:

President: Donna Wardlow
Vice president: Marion Keith
Secretary: Bob Fiero
Treasurer: Nancy Bell
Program directors: Grace Dunham and Sheryl Ryder
Member correspondence: June Madeira
Publicity: Andy & Loretta Seremeth

Please visit our web site at www.hollisseniors.org to see our posted newsletters and photographs of our activities. We look forward to see you at the Lawrence Barn in 2017.



SENIORS AT THEIR 2016 WINTER PARTY

Nashua Regional Planning Commission

Report for the Town of Hollis

The NRPC provides comprehensive planning services for local land use, transportation, and environmental planning efforts, and delivers extensive mapping and data assistance utilizing the latest technologies. Membership in NRPC allows communities to access customized services by request as well as resources such as:

- **Transportation Planning:** Grant writing, custom traffic counts and data, transportation modeling, intersection analysis, road safety audits, road surface management, and parking studies.
- **Land Use Planning:** Customized land use board training and materials, draft ordinance and regulation review, special projects and research assistance, fact sheets, guidebooks and educational resources, master plan consultation, and project scoping.
- **Data and GIS Mapping:** Demographic data and analysis, mapping data and standard map sets, GIS community needs assessments, production of annual tax maps and online interactive apps.
- **Environment and Energy:** Group energy purchase for municipal and school facilities, consultation for local Energy Committees, MS4 Permit coordination, and household hazardous waste collections.

NRPC uses local dues to leverage grant funds and support the planning needs of local communities. The most recent NRPC budget was comprised of 70% federal funding, 12% local grants, 11% local dues, 6% local contracts and 1% from the State of NH. Highlights of 2016's regional initiatives of benefit to all communities include:

- **Pipeline and Hazardous Materials Safety:** NRPC completed work under a grant from the U.S. DOT to promote best practices regarding pipelines and land-use planning, to engage local fire/first responders, and to advance public and inter-organizational data exchange.
- **Modernization of MapGeo, NRPC's Live Maps App:** In 2016 NRPC's implementation of MapGeo (available at: <http://nrpcnh.mapgeo.io>) migrated to a google-based environment. The new app features more efficient search, richer overlay themes, and closer integration with Google streetview, 2016 imagery, directions, and landmarks.
- **Open Data Portal:** Several of NRPC's core GIS datasets can now be downloaded for free from the Open Data Portal (available at: data.nashuarpc.opendata.arcgis.com). This resource features thematic search of datalayers, mapping and tabular data previews, ability to filter datasets by user-specified criteria, and data download in a variety of popular formats including ESRI, google, and open-source.
- **Nashua Region Water Resiliency Action Plan:** With US EPA grant support, NRPC completed the Nashua Region Water Resiliency Action Plan to help municipalities become more resilient to the impacts that climate change has on their water infrastructure. Results of this project will be incorporated into the hazard mitigation plan to help municipalities develop a local climate adaptation strategy.
- **Renewable Energy Tool Belt:** NRPC, in partnership with the Local Energy Solutions Work Group, began developing the "Renewable Energy Tool Belt" with funding from the NH Charitable Foundation. The Tool Belt will consist of a series of worksheets and short decision guides that will help communities to compare potential renewable energy systems for their municipal facilities.
- **Metropolitan Transportation Plan:** NRPC held 3 public workshops across the region in the Towns of Hudson, Milford and Wilton to generate input on transportation projects to be included in future editions of the region's Metropolitan Transportation Plan.
- **Planning for Parks and Playgrounds:** With grant funding assistance from the HNHfoundation, NRPC has begun to develop a suite of resources for municipalities' recreation planning efforts. When complete,

NRPC will have available a GIS inventory of recreation sites in the region, an analysis of “play deserts,” and a guide book for municipal leaders looking to implement a park or playground project.

- **Climate Health and Adaptation Plan:** Through a grant from the NH Department of Health and Human Services, NRPC is partnering with the Greater Nashua Regional Public Health Network to develop a plan to identify potential health hazards related to severe weather and climate change. NRPC has conducted outreach with planners, healthcare workers, and emergency responders to help identify and implement one intervention strategy to mitigate the effects and reduce costs of climate change on health care.

HIGHLIGHTED HOLLIS MEMBERSHIP BENEFITS	ESTIMATED VALUE
<p>ELECTRICITY SUPPLY AGGREGATION www.nashuarpc.org/energy-environmental-planning/energy-aggregation</p> <p>NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory. In 2016, Hollis signed a 12-month contract with a competitive supplier as part of the aggregation</p>	<p>Hollis savings: \$8,010 (compared to the default utility rate)</p> <p>NRPC Staff Time: 140 hours</p>
<p>HOUSEHOLD HAZARDOUS WASTE COLLECTION www.nashuarpc.org/hhw</p> <p>NRPC staff conducted seven HHW collections this year on behalf of the Nashua Region Solid Waste Management District (NRSWMD) to allow residents to properly dispose of hazardous products. Five of the events were located in Nashua, one was held in Milford, and one in Pelham. Residents of Hollis could attend any of the seven events. In 2016, a total of 1,736 households participated in the HHW collections District-wide.</p>	<p>NRPC Staff Time: 500 hours</p> <p>Hollis households served: 97 (5.59% of total served)</p> <p>Single collection event cost savings to NRSWMD: \$16,250.</p>
<p>TRAFFIC COUNTING www.nashuarpc.org/transview</p> <p>NRPC collects traffic counts around the region including locations in Hollis. These counts are collected in cooperation with NH Department of Transportation to support the Highway Performance Monitoring System. NRPC also collects traffic data at the request of Hollis town officials.</p>	<p>NRPC Staff Time: 10 hours</p>
<p>TAX MAPPING</p> <p>NRPC continues to provide tax mapping services to the Town. Each year NRPC incorporates updates and changes as recorded in the Hillsborough County Registry of Deeds and as reported by the town, makes any minor cartographic adjustments as needed, and provides hard copy and electronic pdfs for the Town’s counter and website.</p>	<p>Estimated staff time: 40 hours</p>
<p>CUSTOM MAPS and GIS TECHNICAL ASSISTANCE</p> <p>NRPC provided a variety of GIS technical assistance throughout the year, including:</p> <ul style="list-style-type: none"> • New zoning, aquifer, and historic district maps to planning, zoning, and public works departments. • Regional cross-tab of conservation lands for Hollis Budget Committee. This included total town acres, conserved land acres and percent of total acres. • Site maps of Rocky Pond areas for conservation planning • Marketing poster prints for Hollis energy committee. • A new Historic District map to support the planning department • Hollis MS4 ArcGIS online demo app • Addition of the 2015 NH Wildlife Action Plan’s GIS datalayers to MapGeo 	<p>Estimated staff time: 60 hours</p>

HIGHLIGHTED HOLLIS MEMBERSHIP BENEFITS	ESTIMATED VALUE
ONLINE GIS https://nrpcnh.mapgeo.io MapGeo, NRPC's award-winning Live Maps App, is a public-facing resource for property information in the region. Hollis refers traffic to the site from a referral link on the Town's assessing webpage.	Licensing fee: \$5,000/year NRPC staff time: 72 hours
TRANSPORTATION PLANNING ADMINISTRATION NRPC maintained the region's Transportation Improvement Program (TIP) and Long Range Metropolitan Transportation Plan. These documents list multimodal projects over a 25-year planning horizon and serve as the source from which specific projects are identified, prioritized and selected for funding through the Ten Year Plan. This is a critical step to ensure federal highway transportation dollars are available to Hollis and the rest of the region.	NRPC Staff Time: 200 hours

Payments to NRPC

FY 17 Membership Dues:	\$7,622.00
Other Contractual Amounts:	

REPRESENTATIVES FROM HOLLIS TO NRPC:

NRPC extends its heartfelt thanks to the citizens and staff of Hollis who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Hollis. Special thanks to:

Commissioners: Robert Larmouth, Venu Rao
Transportation Technical Advisory Committee: Tom Bayrd
Nashua Regional Solid Waste Management District: Tom Bayrd
Energy Facilities Advisory Committee: Kat McGhee

Respectfully Submitted,

Timothy Roache
Executive Director

Nashua Regional Solid Waste Management District's Household Hazardous Waste Program

Introduction

This report highlights the benefits to the Town of Hollis from its participation in the Nashua Region Solid Waste Management District's (NRSWMD) 2016 Household Hazardous Waste Program. This program was funded by municipal assessments, user fees, and a grant received by the Nashua Regional Planning Commission from the NH Dept. of Environmental Services. The following charts and figures reflect data from collection events held during the spring, summer, and fall of 2016.

2016 Collection Overview

Seven (7) collections were held during the 2016 HHW season. Five of the events were located at the Nashua Public Works Garage and a satellite event was held in Milford. New this year, the NRSWMD sponsored a second satellite collection event in Pelham. Residents from any NRSWMD member municipality can participate in any event.

Saturday April 23, 8am-12pm, in Nashua	Saturday May 7, 8am-12pm, in Milford
Thursday June 2, 3-7pm, in Nashua	Saturday August 6, 8am-12pm, in Nashua
Saturday August 27, 8am-12pm, in Pelham	Saturday October 1, 8am-12pm, in Nashua
Saturday November 5, 8am-12pm, in Nashua	

2016 Total Participation

In 2016, a total of 1,736 households participated in the HHW collections District-wide; of those, 97 households or 5.59% came from Hollis. According to the 2015 NH Office of Energy and Planning estimates, the population of the NRSWMD region is 215,460. The 2015 OEP population estimate for the Town of Hollis is 7,754, which is 3.6% of the District's total population. Thus, Hollis residents utilize the collection events at a higher rate than expected based on their population. 30% of Hollis participants were first time attendees.

Households	April 23	May 7	June 2	Aug. 6	Aug. 27	Oct. 1	Nov. 5	Total	Percent Participation	Percent Population
NRSWMD	339	170	150	308	201	233	335	1,736	N/A	N/A
Hollis	28	5	12	23	1	10	18	97	5.59%	3.6%

Historic Participation Trends

The Nashua Region Solid Waste Management District has charged a \$10 user fee per vehicle since 2008, so it is a relevant start date for making historical comparisons. 2016 saw higher participation rates District-wide than any other year during this period. Hollis participation rates by household have also trended upward since 2008.

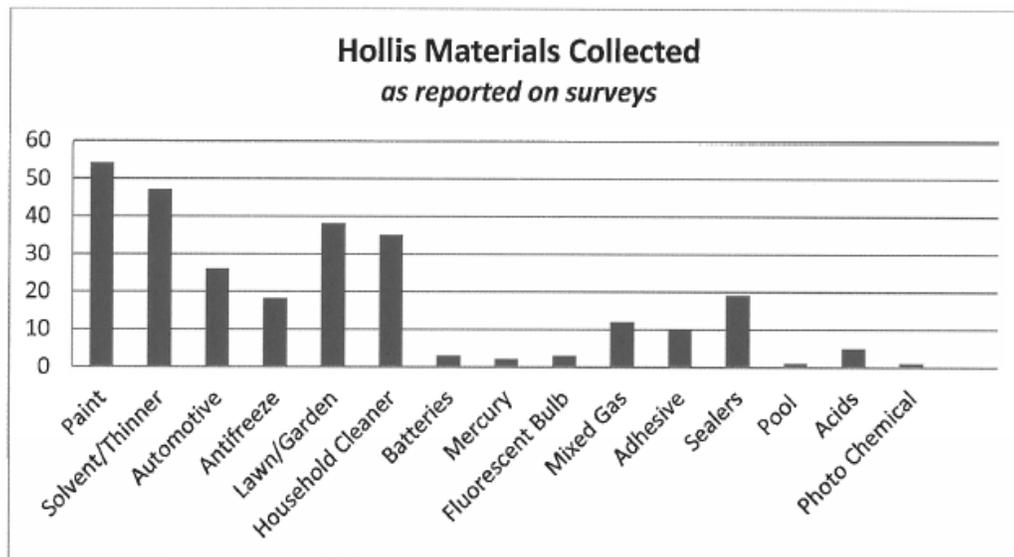
Nashua Regional Solid Waste Management District's Household Hazardous Waste Program cont'd

Households	2008	2009	2010	2011	2012	2013	2014	2015	2016
Hollis	63	75	89	78	115	91	101	127	97
District	1,216	1,312	1,368	1,032	1,280	1,532	1,623	1,696	1,736
Hollis % of Total	5.18%	5.72%	6.51%	7.56%	8.98%	5.94%	6.22%	7.49%	5.59%

Materials Collected

The Solid Waste District manifested a total of 93,385 pounds of waste during the 2016 collection season. Of this, 82,237 pounds were hazardous and 11,148 pounds were universal wastes. This is an increase of 8,231 pounds from the 2015 total (85,154 total pounds of waste in 2015; 67,260 pounds hazardous and 17,894 pounds universal). Participant surveys provide more detailed information on the types of waste being collected from each municipality. This information can be used to target community-specific outreach and education efforts on the most prominent types of waste being collected.

The composition of waste collected through the 2016 HHW events, as reported on participant surveys, is shown below. Paint continued to be the most common item received; 946 households District-wide (54.5%) brought paint to the 2016 collection events. This is higher than the percentage of households who brought paint in 2015 (51.4%). Solvents and thinners were the second most common item again in 2016, with 784 households (45.2%) reporting to bring these materials. Lawn and garden products were the third most common item again in 2016, at 526 households (30.3%).





HOLLIS PRIMARY SCHOOL

HOLLIS SCHOOL DISTRICT ANNUAL REPORT



HOLLIS UPPER ELEMENTARY SCHOOL

***HOLLIS SCHOOL DISTRICT
2017 WARRANT***

Hollis School District Elections

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN, 28 DEPOT ROAD, IN SAID DISTRICT ON THE FOURTEENTH OF MARCH 2017 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose one member of the School Board for the ensuing three years.
5. To choose one member of the School Board for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 1st day of February, 2017.

Robert Mann, Chair
Tammy Fareed, Vice Chair
Laurie Miller
Michelle St. John
Thomas Enright
HOLLIS SCHOOL BOARD

Hollis School District Warrant

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

You are hereby notified to meet at the Hollis Brookline Middle School MPR in the town of Hollis on Tuesday, March 7, 2017 at 7:00 pm to act on the following subjects and, further, to meet at the Lawrence Barn Community Center on Tuesday, March 14, 2017 between the hours of 7:00 am and 7:00 pm, for the purpose of choosing district officers elected by an official ballot and other action required to be inserted on said official ballot.

Article 1. To see if the school district will vote to authorize the School Board to enter into a ten year lease purchase agreement for \$2,800,000 for the purpose of financing energy conservation equipment and related improvements at Hollis Upper Elementary School and Hollis Primary School as recommended under the District Energy Study and Development Plan (the "Project"); and to raise and appropriate the sum of \$326,015 for the first year's payment on the lease purchase agreement. The lease purchase agreement will contain an escape (non-appropriation) clause. (Majority vote required). **The budget committee recommends the appropriation 6-0-0. The school board recommends the appropriation 5-0-0.**

FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	TOTAL
\$326,015	\$326,015	\$326,015	\$326,015	\$326,015	\$326,015	\$326,016	\$326,016	\$326,016	\$326,016	\$3,260,154

Article 2. In the event that Article 1 is not approved, to see if the school district will vote to authorize the School Board to enter into a ten year lease purchase agreement for \$250,000 for the purpose of financing the acquisition and installation of a boiler at the Hollis Upper Elementary School as recommended in the District Energy Study and Development Plan, and to raise and appropriate the sum of \$28,954 for the first year's payment on the lease purchase agreement. The lease purchase agreement will contain an escape (non-appropriation) clause. (Majority vote required). **The budget committee recommends the appropriation 6-0-0. The school board recommends the appropriation 5-0-0.**

FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	TOTAL
\$28,954	\$28,954	\$28,954	\$28,954	\$28,954	\$28,954	\$28,955	\$28,955	\$28,955	\$28,955	\$289,544

Article 3. To see if the school district will vote to approve the cost items included in the two-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Association for the 2017-18 and the 2018-19 school years, which calls for the following increases in professional staff salaries and fringe benefits at the current staffing levels:

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2017-18	\$229,166	2018-19	\$247,668

and further to raise and appropriate the sum of \$229,166 for the current fiscal year, such sum representing the negotiated increase over the 2015-16 salaries and fringe benefits. **The budget committee recommends this appropriation 5-1-0. The school board recommends the appropriation 5-0-0.**

Article 4. Shall the District vote to raise and appropriate the sum of \$441,827 as the Hollis School District's portion of the SAU budget of \$1,498,630 for the forthcoming fiscal year? This year's adjusted budget of \$1,485,787 with \$437,960 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 5-0-0.**

Article 5. To see if the school district will vote to raise and appropriate up to the sum of \$13,000 to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1, 2017. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 5-0-0.**

Article 6. To see if the school district will vote to raise and appropriate up to the sum of \$66,000 to be added to the previously established School Buildings Maintenance Fund from the Hollis School District's June 30, 2017 unanticipated revenues (unassigned fund balance) available for transfer on July 1, 2017 and further to name the Hollis School Board as agents to expend from the previously named fund. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 5-0-0.**

Article 7. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of \$95,000 to go into the fund. This sum to be raised by taxation. Any

appropriation left in the fund at the end of the year will lapse to the general fund. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 5-0-0.**

Article 8. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic funds in the event that special education costs exceed budget limitations. **The budget committee recommends this article 5-0-1. The school board recommends the article 5-0-0.**

Article 9. To see if the school district will vote to raise and appropriate a sum of **\$10,631,911** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The budget committee recommends this appropriation 6-0-0. The school board recommends this appropriation 4-0-0.**

Article 10. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this 1st day and 14th day of February, 2017.

Robert Mann, Chair
Tammy Fareed, Vice Chair
Laurie Miller
Michelle St. John
Thomas Enright
SCHOOL BOARD

2017 - 2018 Proposed Budget, (MS-27)

Appropriations										
Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)		
Instruction										
1100-1199	Regular Programs	09	\$3,504,924	\$3,715,051	\$3,694,143	\$0	\$3,694,143	\$0		\$0
1200-1299	Special Programs	09	\$1,105,555	\$1,191,366	\$987,112	\$0	\$987,112	\$0		\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0		\$0
1400-1499	Other Programs		\$0	\$0	\$0	\$0	\$0	\$0		\$0
1500-1599	Non-Public Programs	09	\$0	\$0	\$0	\$0	\$0	\$0		\$0
1600-1699	Adult/Continuing Education Programs	09	\$0	\$0	\$0	\$0	\$0	\$0		\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0		\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Support Services										
2000-2199	Student Support Services	09	\$695,011	\$779,204	\$794,403	\$0	\$794,403	\$0		\$0
2200-2299	Instructional Staff Services	09	\$313,682	\$337,276	\$348,339	\$0	\$348,339	\$0		\$0
General Administration										
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0		\$0
2310 (840)	School Board Contingency		\$0	\$95,000	\$0	\$0	\$0	\$0		\$0
2310-2319	Other School Board	09	\$38,051	\$46,050	\$42,400	\$0	\$42,400	\$0		\$0
Executive Administration										
2320 (310)	SAU Management Services		\$395,559	\$428,886	\$0	\$0	\$0	\$0		\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0		\$0
2400-2499	School Administration Service	09	\$556,278	\$600,641	\$574,967	\$0	\$574,967	\$0		\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0		\$0
2600-2699	Plant Operations and Maintenance	09	\$817,662	\$866,858	\$868,826	\$0	\$868,826	\$0		\$0
2700-2799	Student Transportation	09	\$334,400	\$471,510	\$460,787	\$0	\$460,787	\$0		\$0
2800-2999	Support Service, Central and Other	09	\$2,212,038	\$2,348,270	\$2,475,598	\$0	\$2,475,598	\$0		\$0
Non-Instructional Services										
3100	Food Service Operations	09	\$0	\$0	\$4,336	\$0	\$4,336	\$0		\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0		\$0
Facilities Acquisition and Construction										
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0		\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0		\$0
4300	Architectural/Engineering		\$0	\$100,000	\$0	\$0	\$0	\$0		\$0

2017 - 2018 Proposed Budget (MS-27) - cont'd

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
4400	Educational Specification Development		\$7,500	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal		\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers								
5220-5221	To Food Service	09	\$0	\$211,000	\$211,000	\$0	\$211,000	\$0
5222-5229	To Other Special Revenue	09	\$0	\$230,000	\$170,000	\$0	\$170,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations				\$11,421,112	\$10,631,911	\$0	\$10,631,911	\$0

2017 - 2018 Proposed Budget (MS-27) - cont'd

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	05	\$8,000	\$8,000	\$13,000	\$0	\$13,000	\$0
	Purpose: SAU Maintenance Fund							
5252	To Expendable Trusts/Fiduciary Funds	06	\$12,000	\$55,000	\$66,000	\$0	\$66,000	\$0
	Purpose: School Facilities Maintenance Trust							
Special Articles Recommended					\$63,000	\$79,000	\$0	\$79,000

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
1100-1199	Regular Programs	03	\$0	\$0	\$111,195	\$0	\$111,195	\$0
	Purpose: Professional Staff CBA							
1200-1299	Special Programs	03	\$0	\$0	\$16,795	\$0	\$16,795	\$0
	Purpose: Professional Staff CBA							
2000-2199	Student Support Services	03	\$0	\$0	\$15,520	\$0	\$15,520	\$0
	Purpose: Professional Staff CBA							
2200-2299	Instructional Staff Services	03	\$0	\$0	\$6,747	\$0	\$6,747	\$0
	Purpose: Professional Staff CBA							
2310 (840)	School Board Contingency	07	\$0	\$0	\$95,000	\$0	\$95,000	\$0
	Purpose: Contingency							
2320 (310)	SAU Management Services	04	\$0	\$0	\$441,827	\$0	\$441,827	\$0
	Purpose: SAU Budget							
2800-2999	Support Service, Central and Other	03	\$0	\$0	\$78,909	\$0	\$78,909	\$0
	Purpose: Professional Staff CBA							
4600	Building Improvement Services	1	\$0	\$0	\$326,015	\$0	\$326,015	\$0
	Purpose: Energy Conservation Equipment							
4600	Building Improvement Services	2	\$0	\$0	\$28,954	\$0	\$28,954	\$0
	Purpose: Boiler Contingency							
Individual Articles Recommended					\$0	\$1,120,962	\$0	\$1,120,962

2017 - 2018 Proposed Budget (MS-27) - cont'd

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition	09	\$19,000	\$20,000	\$20,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	09	\$600	\$600	\$600
1600-1699	Food Service Sales	09	\$174,000	\$174,000	\$174,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	09	\$9,000	\$14,000	\$14,000
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	09	\$34,000	\$34,000	\$34,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	09	\$3,000	\$3,000	\$3,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants	09	\$95,089	\$60,000	\$60,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	09	\$34,000	\$34,000	\$34,000
4570	Disabilities Programs	09	\$134,911	\$110,000	\$110,000
4580	Medicaid Distribution	09	\$8,000	\$12,000	\$12,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0

2017 - 2018 Proposed Budget (MS-27) - cont'd

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	06, 05	\$158,000	\$79,000	\$79,000
9999	Fund Balance to Reduce Taxes	09	\$278,600	\$100,213	\$100,213
Total Estimated Revenues and Credits			\$948,200	\$640,813	\$640,813

Budget Summary

Item	Current Year	School Board Enacting Year	Budget Committee Enacting Year
Operating Budget Appropriations Recommended	\$10,487,463	\$10,631,911	\$10,631,911
Special Warrant Articles Recommended	\$315,900	\$79,000	\$79,000
Individual Warrant Articles Recommended	\$680,749	\$1,120,962	\$1,120,962
TOTAL Appropriations Recommended	\$11,484,112	\$11,831,873	\$11,831,873
Less: Amount of Estimated Revenues & Credits	\$948,200	\$640,813	\$640,813
Estimated Amount of State Education Tax/Grant		\$2,334,037	\$2,334,037
Estimated Amount of Taxes to be Raised for Education		\$8,857,023	\$8,857,023

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee	\$11,831,873
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$11,831,873
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$1,183,187
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$229,166
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$13,015,060

MEETING NOTES

Government Leadership and Administration

For the Year Ending June 30, 2016

Hollis School Board

Mr. Robert Mann, Chair	Term Expires 2017
Mrs. Tammy Fareed, Vice Chair	Term Expires 2018
Mrs. Laurie Miller	Term Expires 2018
Mrs. Michelle St. John	Term Expires 2019
Mr. Thomas Enright	Term Expires 2019
Mrs. Diane Leavitt, Clerk	Term Expires 2017
Mr. Claudia Dufresne, Treasurer	Term Expires 2017
Mr. Drew Mason, Moderator	Term Expires 2017

SAU #41 Administration

Mr. Andrew F. Corey	Superintendent of Schools
Mrs. Cindy Matte	Assistant Superintendent
Ms. Gina Bergskaug (As of July 1, 2016)	Assistant Superintendent
Ms. Kelly Seeley	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mrs. Anne Elser	Asst. Director, Student Services
Mr. Richard Raymond	Network Administrator

Hollis Elementary Schools

Mrs. Paula Izbicki	Principal – Hollis Primary School
Mrs. Candice Fowler	Principal – Hollis Upper Elementary School
Mrs. Colleen Micavich	Special Education Administrator
Mrs. Nicole Tomaselli	Curriculum, Instruction and Assessment Administrator

2016 Hollis School District Annual Meeting Minutes

17 March 2016

Hollis School Board

Robert Mann, Chair
Tammy Fareed, Vice Chair
Tom Enright
Laurie Miller
Michelle St. John

Hollis School District Budget Committee

Tom Gehan, Chair
Susan Benz, Vice Chair
Frank Cadwell, Selectman's Representative
Mike Harris, Secretary
Tom Jambard
Christopher Hyde
Frank Whittemore
David Sacks, Hollis School Board Representative

SAU #41 Administration

Andrew Corey	Superintendent
Cynthia Matte	Assistant Superintendent
Kelly Seeley	Business Administrator

Hollis Elementary Schools

Paula Izbicki	Principal Primary School
Candice Fowler	Hollis Upper Elementary School Principal
Colleen Micavich	Special Education Coordinator

Drew Mason, Moderator
Diane Leavitt, School District Clerk

The meeting was called to order at 7:00pm by Moderator, Drew Mason at the Hollis Middle School. The meeting started with the Pledge of Allegiance, and the National Anthem was sung by Izzy St. John, Maia Arthur, Isabelle DeChairo, Kiera King and Ava Porto.

Moderator, Drew Mason recognized veterans and serving members of our armed forces and thanked them for their service. Robert Mann introduced the School Board and recognized and thanked David Sacks for his service to our community. Tom Gehan, Budget Committee Chairman, introduced the Budget Committee. Andy Corey, SAU41 Superintendent introduced the school district. Moderator introduced District Clerk Diane Leavitt and District Counsel Bill Drescher. Also introduced moderator assistants to assist with counting votes and the ballot box. Moderator went over the rules of the meeting, only registered voters can speak at the podium and a voting card must be shown. Moderator gave an overview of the warrant articles.

Mike Harris motioned to adopt the rules of the meeting. Seconded by Tom Jambard.
CARRIED by a card vote.

Moderator went over the Election results and Warrant articles.

Superintendent Andy Corey presented a brief overview on the state of the Hollis schools. Accomplishments of the School Board was given by Rob Mann, Chairman of the School Board. Tom Gehan, Chairman of the Budget Committee gave an overview of budget guidance and the budget.

Article 1. To see if the school district will vote to approve the cost items included in the one-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Association for the 2016-17 school year, which calls for the following increase in professional staff salaries and fringe benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2016-2017	\$98,734

and further to raise and appropriate the sum of **\$98,734** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Tammy Fareed motioned to bring Article 1 to the floor. Seconded by Tom Jambard.
Tammy Fareed, School Board gave a presentation. No discussions.
Moderator brought Article 1 to a vote. **CARRIED** by a card vote.

Article 2. To see if the school district will vote to approve the cost items included in year one of the two-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2016-17 school year, which calls for the following increase in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2016-2017	\$58,129

and further to raise and appropriate the sum of **\$58,129** for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Tammy Fareed motioned to bring Article 2 to the floor. Seconded by Tom Jambard.
Tammy Fareed, School Board gave a presentation. Discussions ensued.
Moderator brought Article 2 to a vote. **CARRIED** by a card vote.

Article 3. To see if the school district will vote to raise and appropriate the sum of **\$152,900** for the purpose of establishing a full-day Kindergarten program at the Hollis Primary School beginning with the 2016-17 school year. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Tammy Fareed motioned to bring Article 3 to the floor. Seconded by Tom Jambard.
Andy Corey, Superintendent of Schools gave a presentation. Discussions ensued.
Moderator brought Article 3 to a secret ballot vote. **YES - 119 NO - 18 CARRIED**

Article 4. To see if the School District will vote to raise and appropriate the sum of **(\$100,000)** for the purpose of conducting a study of the Hollis Upper Elementary School and the Hollis Primary School to include but not be limited to project planning, engineering/architectural and other professional services, and estimation of capital cost to:

- 1. Replace existing oil-fired boiler systems with a modern wood-fueled central heating system**
- 2. Install a solar electric system, and**
- 3. Undertake various other energy efficiency improvements to cost effectively reduce the overall operating costs of these schools**

The purpose of said study shall be to prepare a comprehensive and thoroughly researched construction bond proposal for consideration by the voters at the March, 2017 School District Annual Meeting. Further, to authorize the School Board to enter into such contracts as may be necessary and appropriate to fulfill the purposes of this article, with the cost of said contracts not to exceed (\$100,000); and, to authorize the School Board to accept and

expend on behalf of the District any federal, state or private funds that may become available for the study described herein. **The budget committee recommends the appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Tammy Fareed motioned to bring Article 4 to the floor. Seconded by Tom Jambard
Rob Mann, School Board Chairman gave a presentation. Venu Rao, Chairman of the Hollis Energy Committee gave a presentation. Discussions ensued.

Chris Hyde motioned to amend Article 4. Seconded by Mike Harris.

..." include but not be limited to project planning, engineering needed to evaluate and other professional services to enable a well founded recommendation concerning the economics, both capital and long term costs and impacts, and sources of cost reduction for

1. Alternative Heating Systems, to include wood fired central heating, geothermal heat pumps, solar hot water options, and any other viable alternate source VS. oil fire systems.
2. Solar photo voltaic electric systems.
3. Other energy efficiency improvements.

The purpose of the study shall be to prepare a comprehensive and thoroughly researched set of independent proposals, for consideration by the voters...."

Moderator brought amended Article 4 to a vote. **CARRIED** by a card vote. **Yes - 62 No - 42**
Discussions ensued. Jim Belanger motioned to end debate. Seconded by Jeff Peters.
CARRIED by 2/3 card vote.

Moderator brought Article 4 to a vote. **CARRIED** by card vote.

Article 5. Shall the District vote to raise and appropriate the sum of **\$428,886** as the Hollis School District's portion of the SAU budget of **\$1,447,377** for the forthcoming fiscal year? This year's adjusted budget of **\$1,436,089** with **\$425,541** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The budget committee recommends this appropriation 5-1-0. The school board recommends the appropriation 4-0-0.**

Tammy Fareed brought Article 5 to the floor. Seconded by Tom Jambard.
No discussions.

Moderator brought Article 5 to a secret ballot vote. **Yes - 72 No - 8 and 1 blank.** The Hollis School District vote will be combined with Hollis/Brookline Co-op vote and the Brookline School District vote.

Jim Belanger restricted reconsideration on Article 4. Seconded by Mike Harris.
CARRIED by a card vote.

Liz Brown motioned to move Article 10 out of order. Seconded by Tammy Fareed.
Chris Hyde spoke in opposition to the motion. Discussions ensued. **CARRIED** by a card vote.

Article 10. To see if the school district will vote to raise and appropriate a sum of **\$10,487,463** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The budget committee recommends this appropriation 6-0-0. The school board recommends this appropriation 4-0-0.**

Tammy Fareed motioned to bring Article 10 to the floor. Seconded by Tom Jambard.
Presentation by Tom Gehan, Budget Committee Chair.

Mike Harris motioned to restrict reconsideration to Articles 1, 2 and 3. Seconded by Chris Hyde.
CARRIED by a card vote.

Discussions ensued on Article 10.
Moderator brought Article 10 to a vote. **CARRIED** by a card vote.

Mike Harris motioned to restrict reconsideration to Article 10. Seconded by Chris Hyde.
CARRIED by a card vote.

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **\$8,000** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1 of this year. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Tammy Fareed motioned to bring Article 6 to the floor. Seconded by Tom Jambard.
Rob Mann, School Board Chairman gave a presentation. No discussions.
Moderator brought Article 6 to a vote. **CARRIED** by a card vote.

Article 7. To see if the school district will vote to raise and appropriate up to the sum of **\$55,000** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2016 unanticipated revenues (unassigned fund balance), available for transfer on July 1, 2016. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Moved by Tammy Fareed, seconded by Tom Jambard
Rob Mann, School Board Chairman gave a presentation. No discussions.
Moderator brought Article 7 to a vote. **CARRIED** by a card vote.

Article 8. To see if the school district will vote to establish a contingency fund for unanticipated expenses that may arise and further to raise and appropriate a sum of **\$95,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2016 with no amount to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. **The budget committee recommends this appropriation 6-0-0. The school board recommends the appropriation 4-0-0.**

Tammy Fareed motioned to bring Article 8 to the floor in a modified form by adding the words "up to \$95,000. Seconded by Tom Jambard.
Rob Mann, School Board Chairman gave a presentation. No discussions.
Moderator brought Article 8 to a vote. **CARRIED** by a card vote.

Article 9. To see if the school district voters will authorize the Hollis School District to access future year state and federal catastrophic funds in the event that special education costs exceed budget limitations. **The budget committee recommends this article 6-0-0. The school board recommends the article 4-0-0.**

Moved by Tammy Fareed, seconded by Tom Jambard
Rob Mann, School Board Chairman gave a presentation. No discussions.
Moderator brought Article 9 to a vote. **CARRIED** by a card vote.

Article 11. To transact any other business which may legally come before said meeting.

Jim Belanger motioned to end the meeting. Seconded by Mike Harris.
Moderator brought Article 11 to a close. **CARRIED** by a card vote.

Hollis School District meeting had 150 registered voters present and the meeting adjourned at 9:34pm.

Respectfully submitted,

Diane T. Leavitt

Diane Leavitt, Hollis School District Clerk

Hollis School District Revenue, Expenditures and Changes in Fund Balances

For Fiscal Year Ending June 30, 2016

	General	Grants	Other Government Funds	Total Governmental Funds
REVENUES				
School district assessment	\$ 7,756,060	\$ -	\$ -	\$ 7,756,060
Other local	99,687	-	189,222	288,909
State	2,414,831	-	2,647	2,417,478
Federal	14,832	165,072	33,650	213,554
Total Revenues	10,285,410	165,072	225,519	10,676,001
EXPENDITURES				
Current:				
Instruction	4,620,954	148,708	19,677	4,789,339
Support services:				
Student	695,011	-	-	695,011
Instructional staff	313,812	14,661	-	328,473
General administration	41,107	-	-	41,107
Executive administration	395,559	-	-	395,559
School administration	556,278	-	-	556,278
Business	859	-	-	859
Operation and maintenance of plant	941,870	-	-	941,870
Student transportation	336,935	-	-	336,935
Other	2,212,038	1,703	-	2,213,741
Non-instructional services	-	-	206,218	206,218
Debt service:				
Principal	-	-	-	0
Interest	-	-	-	0
Facilities acquisition and construction	7,500	-	-	7,500
Total expenditures	10,121,923	165,072	225,895	10,512,890
Excess (deficiency) of revenues over (under) expenditures	163,487	-	(376)	163,111
Other financing sources (uses):				
Transfers in	168	-	-	168
Transfers out	-	-	(168)	(168)
Total other financing sources and uses	168	-	(168)	0
Net change in fund balances	163,655	-	(544)	163,111
Fund balances, beginning	551,655	-	51,294	602,949
Fund balances, ending	\$ 715,310	\$ -	\$ 50,750	\$ 766,060

Hollis School District General Fund Revenue Comparison by Year

	FY2014	FY2015	FY2016
School District Assessment			
Current Appropriation	7,596,279	7,991,854	7,756,060
Other Local Sources			
Tuition	27,193	19,230	22,800
Investment Earnings	3,513	3,344	685
Rentals	8,000	8,000	8,000
Refund of prior year expenditures	-	65,758	65,596
Miscellaneous	130,024	35	1,919
Total Other Local Sources	168,730	96,367	99,000
State Sources			
Adequacy Aid (grant)	924,450	879,325	932,187
Adequacy Aid (tax)	1,293,021	1,391,243	1,389,432
School Building Aid	51,272	49,851	-
Catastrophic Aid	35,364	97,736	93,212
Total State Sources	2,304,107	2,418,155	2,414,831
Federal Sources			
Medicaid	52,889	46,644	14,832
Other Financing Sources			
Transfers in	189	192	168
Total Revenues and Other Financing Sources	10,122,194	10,553,212	10,284,891

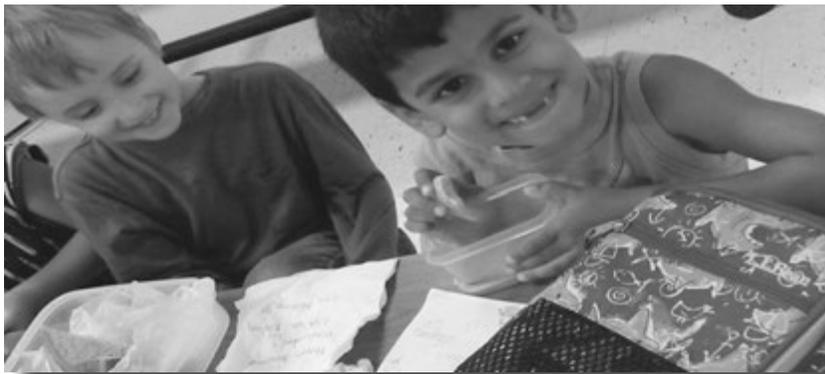


Hollis School District Balance Sheet

Governmental Funds

For Fiscal Year Ending June 30, 2016

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 543,424		\$ 49,437	\$ 592,861
investments	470		-	470
Receivables:				-
Accounts	7,008			7,008
Intergovernmental	159,626	156,991	10,166	326,783
Interfund receivable	155,288		-	155,288
Inventory			6,236	6,236
Prepaid items	7,009			7,009
Total assets	\$ 872,825	\$ 156,991	\$ 65,839	\$ 1,095,655
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 57,469	\$ -	\$ 370	\$ 57,839
Accrued salaries and benefits	94,099	-	-	94,099
Intergovernmental payable	5,227	1,703	1,240	8,170
Interfund payable		155,288	-	155,288
Total liabilities	156,795	156,991	1,610	315,396
Deferred inflows of resources:				
Deferred revenue	720	-	13,479	14,199
Fund balances:				
Nonspendable	7,009	-	11,878	18,887
Restricted			3,079	3,079
Committed	212,439	-	35,793	248,232
Assigned	85,009	-		85,009
Unassigned	410,853	-		410,853
Total fund balances	715,310	-	50,750	766,060
Total liabilities, deferred inflows of resources, and fund balances	\$ 872,825	\$ 156,991	\$ 65,839	\$ 1,095,655



Hollis School District Special Education Expenditures

<u>EXPENSES:</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>
SALARIES	1,503,603	1,534,295	1,483,057
BENEFITS	525,058	543,349	473,116
CONTRACTED SERVICES	194,527	356,238	86,104
TRANSPORTATION	124,410	103,006	57,625
TUITION	157,593	133,888	122,107
MATERIALS	25,420	20,013	33,576
EQUIPMENT	2,463	1,602	4,338
OTHER	1,085	390	4,061
SUBTOTAL	\$ 2,534,159	\$ 2,692,781	\$ 2,263,984
<u>REVENUE:</u>			
CATASTROPHIC AID	35,364	97,736	93,212
MEDICAID DISTRIBUTION	52,889	46,644	14,832
IDEA	149,480	125,402	132,714
PRESCHOOL	27,193	19,230	22,800
SUBTOTAL	\$ 264,926	\$ 289,012	\$ 263,558
NET COST FOR SPECIAL EDUCATION	\$ 2,269,233	\$ 2,403,769	\$ 2,000,426

Teacher Roster

Upper Elementary School

First Name	Last Name	Assignment	College/Univesrity	Degree
Candice	Fowler	Principal	Antioch Univ. of New England	M.Ed.
Colleen	Micavich	Special Education Administrator	Bridgewater State University	M.Ed.
Nicole	Tomaselli	Curriculum Administrator	Northeastern Univ.	M.Ed.
Karen	Amber	Grade 5	Rivier University	M.Ed.
Samantha	Boudreau	Computer Integration Specialist	Univ. of Phoenix	M.Ed.
Susan	Caron	Grade 6	Fitchburg State Univ.	B.S.
Raymond	Daneau	Guidance	Boston Univ.	M.Ed.
Brittany	Ducharme	Special Education	Boston Univ.	M.Ed.
Kimberly	Frye	ELL	University of NH	M.Ed.
Jamie	Gough	Grade 4	U. Maine, Fort Kent	B.S.
Lisa	Hansen	Music	Gordon College	M. Music
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Betsy	Keegan	Grade 4	UNH - Franklin Pierce	B.S.
Karen	Kelley	Math	Antioch Univ. of New England	M.Ed.
Nancy	Kring-Burns	Special Education	Simmons College	M.S.
Linda	Lannin	O.T.	Florida International Univ.	M.S.
Sandra	Lindquist	Spanish	University of New England	M.Ed.
Paula	Lockard	Grade 5	University of NH	M.Ed.
Mary	Martin	Special Education	Simmons/Rivier Univ.	M.A.T./LD
Colleen	McBride	Grade 6	Boston College	M.Ed.
Jared	McMullen	Grade 5	Southern NH University	B.A.
Caryn	Miller	Grade 5	Anna Maria College	M.Ed.
Nicholasa	Moreau	Grade 4	Antioch Univ. of New England	M.Ed.
Susan	Morelli	Speech/Language Pathologist	Northeastern Univ.	M.S.
Brenda	Nickerson	Library Media	Lesley Univ.	M.Ed.
Robert	Pooler	Grade 6	University of NH	M.Ed.
Alexander	Pope	Art	University of NH	M.A.T.
Kari	Raiano	Reading Specialist	Simmons College	M.SEd.
Ellen	Roos-Unger	Grade 4	Hunter College	M.Ed.
Traci	Rotondi	Reading Specialist	Notre Dame College	M.Ed.
Jonathan	Rubin	Grade 4	Antioch Univ. of New England	M.Ed.
Stacie	Sanborn	Nurse	Quinnipiac University	B.S.
Lisa	Stone	Grade 4	University of NH	M.Ed.
Melanie	Tafe White	Grade 5	University of NH	M.Ed.
Amanda	Tanguay	Grade 6	University of NH	M.Ed.
Michael	Vetack	Grade 6	Keene State College	B.S.
Adam	Wallis	Music/Band	Syracuse Univ.	M. Music
Jeri	Williams	School Psychologist	University of Florida	Ed.S.,M.A.E.
Thomas	Williamson	Physical Education	Springfield College	B.S.
Margo	Wood	Reading Specialist	Rivier University	M.Ed.

Teacher Roster Primary School

Name	Last Name	Assignment	College/University	Degree
Paula	Izbicki	Principal	New England College	M.Ed.
Colleen	Micavich	Special Education Administrator	Bridgewater State Univ.	M.Ed.
Nicole	Tomaselli	Curriculum Administrator	Northeastern Univ.	M.Ed.
Gregory	Ashley	Grade 2	Antioch Univ. of New England	M.Ed.
Catherine	Baines	Grade 3	Keene State College	B.S.-B.A.
Pamela	Banks	Speech/Language Pathologist	U. Conn.	M.A.
Susan	Carlton-Giles	Mathematics Specialist	Rivier Univ.	M.Ed.
Carrie	Cormier	Music	Keene State College	B.Music, B.S.
Carol	Cornell-Smith	Grade 2	Castleton State College	B.A.
Jessica	Cue	Grade 1	Fairfield Univ.	M.A.
Elizabeth	Currier	Technology Integration Specialist	University of NH	M.Ed.
Sarah	DeLisle	Grade 2	Keene State College	B.A.-B.S.
Cole	Etten	Environmental Science/Math	Southern NH University	M.Ed.
Kimberly	Frye	ELL	University of NH	M.Ed.
Jennifer	Goldthwaite	Grade 1	Southern NH University	M.Ed.
Brenda	Golia	Special Education	Plymouth State Univ.	M.Ed.
Liana	Gual	Grade 2	University of NH	M.Ed.
Jennifer	Hannon	Grade 1	State University of New York	M.Ed.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Dennis	Kane	Kindergarten	Fitchburg State Univ.	M.Ed.
Christina	Langley	Preschool	St. Anselm College	B.A.-B.S.
Linda	Lannin	Occupational Therapist	Florida International University	M.S.
Nancy	Lemay	Preschool/EDK	Grand Valley State Univ.	B.S.
Ellen	Lencsak	School Nurse	Rivier Univ.	BSN
Susan	Lewis	Grade 3	Millersville Univ.	M.Ed.
Sandra	Lindquist	Spanish	Univ. of New England	M.Ed.
Karen	Marinaccio	Special Education	U. Mass., Lowell	M.Ed.
Anna	McLaughlin	Occupational Therapist	University of NH	M.S.
Sophie	Merrill	Speech Assistant	Rhode Island College	B.S.
Mary Jo	Naber	Grade 2	New England College	M.S.
Heather	Nelson	Reading Specialist	University of NH	M.Ed.
Michelle	O'Brien	Grade 3	University of NH	M.Ed.
David	Olszewski	Physical Education	Rivier Univ.	M.Ed.
Matthew	Ostrowski	Grade 3	Rivier Univ.	M.Ed.
Marian	Pickowicz	Reading	North Adams State College	B.S.
Sarah	Proulx	Library Media Specialist	University of NH	M.Ed.
Amye	Renaud	Grade 1	Rivier Univ.	B.A.
Christine	Roy	Grade 1	Xavier University	M.A.
Leslie	Russell	Art	RI School of Design	M.A.T
Julie	Somorostro	Grade 3	New England College	M.A.
Amy	St. Hilaire	School Psychologist	Rivier Univ.	M.Ed./CAGS
Sandra	VanSciver	Reading Specialist	San Diego State Univ.	M.A.
Ashley	Walker	Kindergarten	Keene State College	M.Ed.
Mary Lee	Walsh	Guidance	Rivier Univ.	M.Ed.
Amy	Young	Kindergarten	Boston Univ.	M.Ed.

Hollis Elementary School Community Administrative Team Report

Hollis Primary School
36 Silver Lake Road

Hollis Upper Elementary School
12 Drury Lane

Respectfully submitted by Candice Fowler, Paula Izbicki, Colleen Micavich, and Nicole Tomaselli.

The Mission of SAU 41 is to ensure a strong, supportive learning environment focused on academic excellence.

This year, our district is focused on four overarching goals: infusing critical thinking performance tasks, implementing the new Professional Growth Model, implementing Next Generation Science Standards and focusing on developing social emotional skills and a growth mindset for all learners. Our work on the SAU Strategic Plan is ongoing as we work in unison with other schools in SAU 41 to meet the goals and benchmarks in this well-defined plan. Through these initiatives, we anticipate a more unified educational journey for our PK – 12 students in SAU 41 with an emphasis on 21st century skills and the “4Cs”: Creativity, Critical Thinking, Communication, and Collaboration. All grade levels will continue to focus on integrating these important skills within the academic standards in place.

Communication with Parents and Community Members

The Hollis Schools are proud to showcase our accomplishments, programs, data, via our SAU 41 website and Twitter accounts - @HollisPrimary @HollisUpperELEM. The administrative team and each teacher maintain an up to date web presence via their weekly announcements, blogs, or websites. Please visit <http://www.sau41.org> to access the School Board’s work. You can access the updates and tweets about our schools using the following links: HPS: <https://goo.gl/QCGIap> HUES: <https://goo.gl/n6yXbh>

District Schools

Instructional leadership is provided by our four person administrative team, which consists of two principals, one special education administrator, and one curriculum administrator. The Hollis Primary School serves students in preschool through third grade and the Hollis Upper Elementary School serves students in fourth grade through sixth grade. The goal of our four person administrative team is to ensure collaboration and consistency between the buildings to ensure a smooth transition for parents and students while also providing an outstanding educational experience for all learners.

We work collaboratively with our PTA to foster strong home/school connections for the success of all learners. A strong core of volunteers and committed PTA members have allowed for us to provide many opportunities for student learning beyond the classroom. Once again, the Hollis School Community has earned the Blue Ribbon Award for our outstanding volunteer program. This year we have collaborated with the PTA to present a six part series of Parenting Talks focused on social emotional health.

We appreciate all who continue to participate in the procedures to become a volunteer, as safety for students is our number one priority. We pride ourselves on having an open door policy and continue to welcome community involvement and partnerships such as: STEM Faire, PTA Parenting Talks, field trips with local organizations, Veterans and Memorial Day programs, gardening and trail maintenance with the Boy and Girl Scouts of Hollis, Halloween Fun Fair, promoting activities hosted by the Hollis Social Library, monthly lunchroom talks and the DARE program hosted by Hollis Police Department, Fire Safety Weeks with the Hollis Fire Department as well as an ongoing effort to promote collaborative learning opportunities within the SAU.

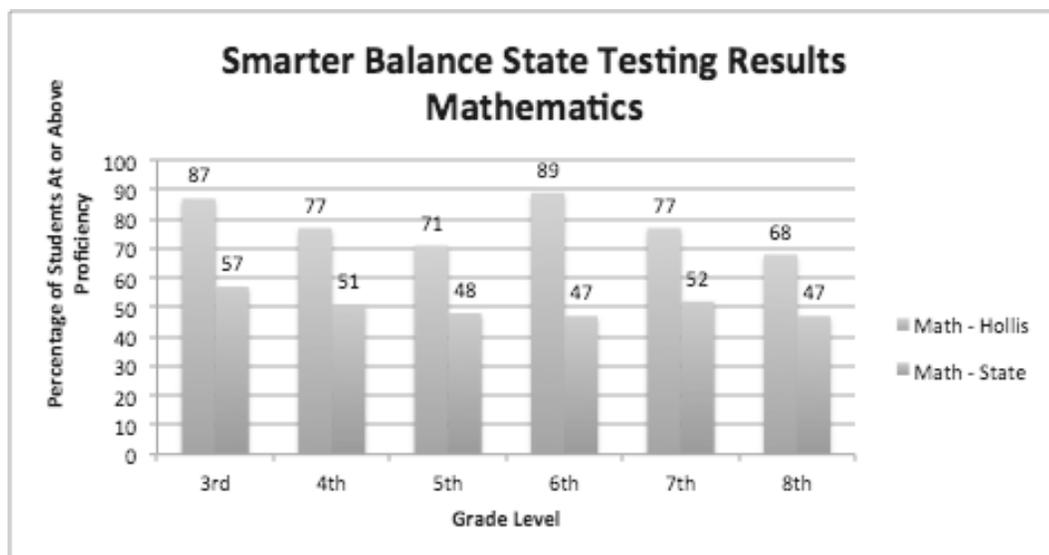
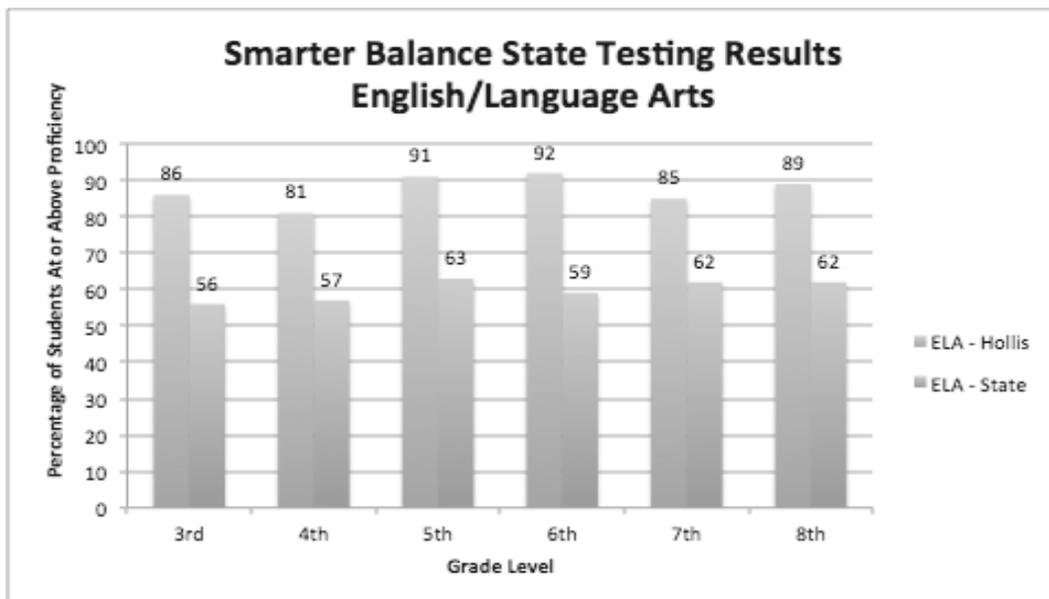
Student Clubs & Activities

Students continue to participate in numerous opportunities to broaden their horizons, learn new skills, and have fun. Some examples are: yearbook committee, cross-country, band, ski program, lunchtime concerts, talent shows, musicals, Destination Imagination, Math Olympiad, First Lego League, Parks & Recreation team sports, Read Across America Week, Summer Academic Camps, Literacy Around the World, strings program, Math Week, recess options, Spelling Bee, Student Leadership Council, STEM week, PTA Reflections Program, Hour of Code, Homework Club, Story Night, Battle of the Books, Chemistry Club, Girls on the Run, Writing Club, Geography Bee, PTA Science Fair, and our Physical Fitness Program to name a few. We enjoy celebrating cultural diversity and work closely with our supportive PTA to provide many enriching activities/assemblies and family events. Student Community Service Projects include food drives for local food banks, supporting local pet shelters,

contributing to “Pennies for Patients” and taking care of families in our own community to support those facing challenging medical or economic situations. It is our goal that our students will develop not only their academic skills, but their social and emotional skills as well, and become well-rounded responsible citizens.

Academics

Our faculty uses a variety of tools and techniques to monitor the progress of students on an on-going basis and utilized this data to drive instruction, to evaluate the effectiveness of programs, and to assist in decision-making some of these tools include: NWEA (Northwest Evaluation Association – measures of academic progress), Aimsweb, DRA’s (developmental reading assessments) , RtI (response to interventions) and PLC (professional learning communities) discussions. These educational practices in combination with these diagnostic tools produce scores that make it possible to monitor student growth and set academic goals. Monitoring these data points and reflecting on our instructional practice helps to ensure our students become responsible learners. All students in grades 3 – 8 are assessed each year by the State of NH using the Smarter Balance Assessment. (SBAC). Below are the results from our 2015/2016 school year. As you can see, our students are top performers!



We appreciate the supportive culture that the community has shown us. We will continue to work hard to make the Hollis School District a source of pride for our community.

Superintendent's Report

The SAU41 Strategic Plan is used to guide us in the planning, implementation, and evaluation of the Mission, Goals, and Objectives approved by the SAU Governing Board. Articulation of curriculum, instruction, assessment strategies, and actions related to each of these areas have been outlined in the plan, and the Leadership Team is responsible for providing the “deliverables” outlined as a means of informing the Boards of progress in each area. In addition, the Strategic Plan provides direction to the Leadership Team as it relates to evaluation of technology and infrastructure, building maintenance, and future planning. The Strategic Plan is, therefore, used as the starting point for our annual budget discussions.

As Superintendent, I asked the administration to construct a budget that allowed us to continue to meet the goals and objectives outlined in our Strategic Plan in a financially responsible manner. One area of continued focus for the administration and our Boards is to review our operational procedures to determine how best to deliver services to all students. We have examined our staffing levels, special education services, as well as our standards and curriculum. In each area, we have aligned our budget priorities to meet the goals and objectives outlined in our Strategic Plan. Two areas we continue to focus on are our 21st Century Learning goals and the continued maintenance of our facilities and grounds.

Assistant Superintendent, Gina Bergskaug, has focused her efforts on our 21st Century Learning goals. Science, Technology, Engineering, Reading, the Arts, and Mathematics (STREAM) have been a priority for the SAU. At our elementary level, we continue to focus our efforts on the enhancement of our science curriculum while providing opportunities for acceleration in math. Our “Maker Space” rooms have provided our youngest learners with engaging hands-on opportunities. In Brookline, Mr. Dobe, Mr. Molinari, and their staff continue the implementation of our new enVisions math program. We will be providing the Board and the communities with regular updates regarding progress on these important areas. At the Cooperative level, we have adjusted our curriculum to provide an accelerated opportunity in biology at ninth grade. These budget(s) also include funding for the continued expansion of elementary science while integrating tech-rich experiences in writing and physics for our high school students. These opportunities, combined with the new high school science lab funded last year, will allow our students to continue to expand their academic horizons. As stated, another area of focus is maintaining and, when possible, upgrading our physical plants. Last year, we sealcoated our high school and middle school parking lots, and completed tile replacement in both Brookline schools as outlined in our Capital Improvements Plan. The front entryway at RMMS has been upgraded (thank you to all our wonderful volunteers), the HBMS has upgraded its security system (grant funded), and HPS has replaced exit ramps and stairways this summer. The kindergarten classrooms in Hollis had new sinks installed, HUES installed air conditioning and new carpet in the music area, and the bridge to the SAU field was replaced. We increased our wireless access points across the SAU, purchased mobile computer labs, and our “learning commons” is fully implemented at the HBHS. Thank you to everyone who was involved in making these projects a reality. Our fiscal year 2018 budget(s) contain the funding to expand the “learning commons” approach to HBMS, seal coat the parking lots at RMMS and CSDA, as well as to move forward with energy efficiencies in our Hollis Schools.

On a regular basis, Gina and I have made time to visit our buildings and teachers classrooms. We find this to be the most rewarding part of our positions. On these numerous occasions, we have been impressed with the instructional practices of our staff. The children are engaged in their education while having positive experiences with their peers. This was demonstrated on a rainy cold October day as our third graders from both communities spent time learning about physics from our high school students during “Trebuchet Day”. A wonderful learning experience was had by everyone involved. Gina and I have also attended a wide variety of school events such as plays, whole school gatherings, athletic contests, induction ceremonies, and a host of other activities which have allowed us the opportunity to get to know our staff, our students, their parents, as well as many members of our community.

Much of our time has been focused on the development of the SAU and individual school district budgets, participating in and supporting bargaining contracts being negotiated, preparing for school board meetings, and ensuring that all schools have the appropriate level of qualified staff to deliver the high level of instruction expected by our communities.

The support that the individual school boards have provided me has been greatly appreciated. I have grown in my understanding of what makes the communities of Hollis and Brookline unique. The frequent communication I have shared with community members, school board members, budget committee representatives, students, families,

and our professional staff has allowed me to focus my efforts on our strategic objectives. I am confident that working with these committed and dedicated individuals that serve on our boards, the SAU 41 will continue to be one of the premier school districts in New Hampshire.

The leadership of the SAU realizes that the taxpayers of Brookline and Hollis make a dedicated, faithful effort, financially and otherwise, to support and maintain our schools. The citizens of Hollis and Brookline have reason to be proud of their schools. As your Superintendent, I am grateful for the support I have received from both communities. I look forward to working with all groups as we continue to strive to make SAU 41 an outstanding place for students.

Respectfully,
Andrew F. Corey
Superintendent
SAU 41



Director of Student Services Report

The SAU #41 Student Services Department consists of Specialists and Education professionals to serve students approximately 420 students with the SAU who fall within several categories of programs and support. At SAU 41 Student Services encompasses students eligible for Special Education programs, students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, homeless students, students with Limited English proficiency, home education monitoring, Charter Schools, and students involved in court through DHHS/DJJS.

Our staff consists of a talented group of special educators, occupational therapists, physical therapists, reading specialists, speech language pathologists, counselors, psychologists, social workers, para-educators, and behavior specialists. The level and type of supports provided are determined through a clearly defined process and team participation. Our responsibility to support all students in their access to an education is individualized at a student level and is unique to each child's need.

In accordance with SAU#41's local Child Find Program, referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the Building Special Education Administrator. The school districts' responsibility is to make available a free appropriate public education (FAPE) to all students within SAU #41. This education may consist of special education services, related services, specialized transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU.

SAU # 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended to provide specialized programming. The office of student services has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. In the 2016-2017 school year, SAU 41 anticipates \$483,000.00 in federal entitlement IDEA funds. Additionally, Revenue from the Medicaid to School and NH Catastrophic Aid funds are also distributed based on application of funds expended. Over the past few years, due to eligibility criteria, fewer costs have been eligible for reimbursement; however SAU 41 continues to seek the maximum amount of available aid through extensive checks and balances within the financial management of student service resources.

Several program changes have occurred SAU wide in the past calendar year. We have expanded many of the available supports for students which maximizes the ability for students to be educated in their community schools. We have also increased our community collaboration and opportunities for students in their local communities. Our high school continues to find success with the Unified Sports Program with three seasons of unified athletics. To view the Unified Sports program, a video created by the partners and athletes of the program is located on the HBHS website.

The Department of Student Services continues to support the collaboration of the work set forth by the SAU 41 Parent Partnership. The mission of this parent group is to provide resources to parents and faculty students through meaningful collaboration with the schools and community. For more information about the SAU Parent Partnership, please visit www.sau41parentpartnership.org.

Respectfully Submitted,
Amy Rowe,
Director of Student Services

SAU 41 Technology Report

The SAU 41 finance software, Infinite Visions by Tyler Technologies, was updated this past March of 2016. Two components of the update included the operating system which is now Microsoft Server 2012 R2 running in a virtual environment and improving the backup strategy for better disaster recovery. Additionally the SAU 41 WebSense server which acts as the employee portal was also updated to run on Microsoft Server 2012 R2 in a virtual environment. New hardware for both software packages was installed as part of the process.

This past summer I gave presentations to the school boards and budget/finance committees covering the status of technology as it applied to each district. Included was the status of the cable plant, servers, user devices, and a wireless map of each building that included a deployment plan to reach full saturation for all teaching spaces.

In July of 2016 the COOP technical specialist and I attended training for advanced management of Google Apps for Education. Chromebook management which was a main part of this training was extremely valuable as the schools explore deploying the devices for a cost effective alternative to a traditional laptop.

InfoSnap was used again this year for the online registration process. Modifications were made to improve the process for both parents and school staff. Information is entered by parents in an online portal for importing into PowerSchool. Preschool and kindergarten enrollments will start in January of 2017.

This year an additional support person was added to the COOP district bringing the total technology staff to five. Based on hardware, student, and staff counts this brings the COOP into alignment with the Hollis and Brookline districts for support personnel. Technology staff now includes the Network Administrator, two Technical Specialists in the COOP, one Technical Specialist in Hollis, and one Technical Specialist in Brookline. Duties include maintaining the hardware and network infrastructures as well as working with staff and students to assist them with their technology needs.

Respectfully submitted,
Richard Raymond
Network Administrator





HOLLIS/BROOKLINE MIDDLE SCHOOL

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT



HOLLIS/BROOKLINE HIGH SCHOOL

***HOLLIS COOPERATIVE
SCHOOL DISTRICT
2017 WARRANT***

Hollis/Brookline Cooperative School District Elections

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE FOURTEENTH DAY OF MARCH 2017, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board from Hollis for the ensuing three years.
2. To choose one member of the School Board from Brookline for the ensuing three years.
3. To choose one member of the School Board from Brookline for the ensuing two years.
4. To choose one member of the Budget Committee from Hollis for the ensuing three years.
5. To choose one member of the Budget Committee from Brookline for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 18th day of, January, 2017.

Elizabeth Brown, Chair
Krista Whalen
Eric Pauer
Thomas Solon
Cindy VanCoughnet
Holly Deurloo Babcock
SCHOOL BOARD

Hollis/Brookline Cooperative School District Petition Warrant

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)

Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE FOURTEENTH DAY OF MARCH 2017, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

By Petition: Shall the school district adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? The school board does not recommend this article (5-1-0).

Given under our hands and seals at said Hollis, New Hampshire on this **15th day of, February, 2017.**

Elizabeth Brown, Chair
Holly Deurloo Babcock
Krista Whalen
Chris Adams
Eric Pauer
Thomas Solon
Cindy VanCoughnett
SCHOOL BOARD

Hollis/Brookline Cooperative School District Warrant

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **THIRTEENTH DAY OF MARCH, 2017** AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the school district will vote to approve the cost items for the second year of a two-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2016-17 and 2017-18 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2017-18	\$85,439

and further to raise and appropriate a sum of **\$85,439** for the second fiscal year (2017-18 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This is the second year of a two year agreement. The school board recommends this appropriation (5-0-1). The budget committee recommends this appropriation (6-0-1).

Article 2. To see if the school district will vote to raise and appropriate a sum of **\$21,209,099** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (7-0-0).

Article 3. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$100,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2017, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (7-0-0).

Article 4. Shall the District vote to raise and appropriate the sum of **\$754,648** as the Hollis Brookline Cooperative School District's portion of the SAU budget of **\$1,498,630** for the forthcoming fiscal year? This year's adjusted budget of **\$1,485,787** with **\$748,044** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (7-0-0).

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$67,000** to be added to the previously established Athletic Program and Services Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2017 unassigned fund balance, available on July 1, 2017. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (7-0-0).

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **\$20,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2017 unassigned fund balance, available on July 1, 2017. The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (7-0-0).

Article 7. To see if the Hollis Brookline Cooperative School District will vote to establish a Special Education Expendable Trust Fund per RSA 198:20-c, to be used for special education expenses and to raise and appropriate up to **\$50,000** to put in the fund, with this amount to come from fund balance available for transfer on July 1. No amount to be raised from taxation; further to name the school board as agents to expend from the fund. The fund cannot exceed \$125,000. The school board recommends this appropriation (5-1-0). The budget committee recommends this appropriation (6-1-0).

Article 8. To see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board recommends this article (6-0-0).

Article 9. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this **15th day of February, 2017.**

Elizabeth Brown, Chair
Holly Deurloo Babcock
Chris Adams
Krista Whalen
Eric Pauer
Thomas Solon
Cindy VanCoughnett
SCHOOL BOARD

2017 - 2018 Proposed Budget, (MS-27)

Appropriations

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	02	\$5,231,183	\$5,439,270	\$5,726,742	\$0	\$5,726,742	\$0
1200-1299	Special Programs	02	\$3,295,914	\$3,812,801	\$3,435,414	\$0	\$3,435,414	\$0
1300-1399	Vocational Programs	02	\$129,934	\$45,890	\$163,840	\$0	\$163,840	\$0
1400-1499	Other Programs	02	\$528,198	\$519,181	\$624,622	\$0	\$624,622	\$0
1500-1599	Non-Public Programs	02	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	02	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Support Services								
2000-2199	Student Support Services	02	\$1,272,819	\$1,375,296	\$1,358,403	\$0	\$1,358,403	\$0
2200-2299	Instructional Staff Services	02	\$426,667	\$394,442	\$580,016	\$0	\$580,016	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	02	\$60,131	\$49,800	\$56,800	\$0	\$56,800	\$0
Executive Administration								
2320 (310)	SAU Management Services		\$0	\$0	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	02	\$938,574	\$1,156,057	\$1,168,166	\$0	\$1,168,166	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	02	\$1,089,102	\$1,142,992	\$1,141,168	\$0	\$1,141,168	\$0
2700-2799	Student Transportation	02	\$817,995	\$1,205,648	\$1,162,245	\$0	\$1,162,245	\$0
2800-2999	Support Service, Central and Other	02	\$4,088,919	\$4,145,987	\$4,533,316	\$0	\$4,533,316	\$0
Non-Instructional Services								
3100	Food Service Operations		\$0	\$7,008	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0

2017 - 2018 Proposed Budget, (MS-27) - cont'd

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)	
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0	
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0	
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0	
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0	
Other Outlays									
5110	Debt Service - Principal	02	\$842,384	\$836,444	\$420,000	\$0	\$420,000	\$0	
5120	Debt Service - Interest	02	\$960,324	\$669,641	\$177,367	\$0	\$177,367	\$0	
Fund Transfers									
5220-5221	To Food Service	02	\$0	\$480,000	\$416,000	\$0	\$416,000	\$0	
5222-5229	To Other Special Revenue	02	\$0	\$233,000	\$245,000	\$0	\$245,000	\$0	
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0	
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0	
5310	To Charter Schools		\$0	\$0	\$0	\$0	\$0	\$0	
5390	To Other Agencies		\$0	\$0	\$0	\$0	\$0	\$0	
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0	
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0	
Total Proposed Appropriations			\$19,682,144	\$21,513,457	\$21,209,099	\$0	\$21,209,099	\$0	

2017 - 2018 Proposed Budget, (MS-27) - cont'd

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	05	\$56,479	\$67,000	\$67,000	\$0	\$67,000	\$0
	Purpose: Athletics ETF							
5252	To Expendable Trusts/Fiduciary Funds	06	\$20,000	\$20,000	\$20,000	\$0	\$20,000	\$0
	Purpose: Maintenance ETF							
5252	To Expendable Trusts/Fiduciary Funds	07	\$0	\$0	\$50,000	\$0	\$50,000	\$0
	Purpose: Special Education ETF							
	Special Articles Recommended		\$76,479	\$87,000	\$137,000	\$0	\$137,000	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
1200-1299	Special Programs	01	\$0	\$0	\$26,623	\$0	\$26,623	\$0
	Purpose: Support Staff							
2000-2199	Student Support Services	01	\$0	\$0	\$804	\$0	\$804	\$0
	Purpose: Support Staff							
2200-2299	Instructional Staff Services	01	\$0	\$0	\$504	\$0	\$504	\$0
	Purpose: Support Staff							
2310 (840)	School Board Contingency	03	\$0	\$100,000	\$100,000	\$0	\$100,000	\$0
	Purpose: Contingency							
2320 (310)	SAU Management Services	04	\$723,439	\$747,371	\$754,648	\$0	\$754,648	\$0
	Purpose: SAU							
2400-2499	School Administration Service	01	\$0	\$0	\$5,400	\$0	\$5,400	\$0
	Purpose: Support Staff							
2600-2699	Plant Operations and Maintenance	01	\$0	\$0	\$12,517	\$0	\$12,517	\$0
	Purpose: Support Staff							
2800-2999	Support Service, Central and Other	01	\$0	\$0	\$34,011	\$0	\$34,011	\$0
	Purpose: Support Staff							

2017 - 2018 Proposed Budget, (MS-27) - cont'd

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
3100	Food Service Operations	01	\$0	\$0	\$5,580	\$0	\$5,580	\$0
Purpose: Support Staff								
Individual Articles Recommended			\$723,439	\$847,371	\$940,087	\$0	\$940,087	\$0

2017 - 2018 Proposed Budget, (MS-27) - cont'd

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	02	\$1,350	\$600	\$600
1600-1699	Food Service Sales	02	\$437,647	\$374,300	\$374,300
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	02	\$60,000	\$50,700	\$50,700
State Sources					
3210	School Building Aid	02	\$341,984	\$176,000	\$176,000
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	02	\$580,000	\$610,000	\$610,000
3240-3249	Vocational Aid	02	\$4,000	\$5,500	\$5,500
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	02	\$3,738	\$3,700	\$3,700
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants	02	\$117,419	\$115,000	\$115,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	02	\$38,615	\$38,000	\$38,000
4570	Disabilities Programs	02	\$115,581	\$130,000	\$130,000
4580	Medicaid Distribution	02	\$191,000	\$200,000	\$200,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0

2017 - 2018 Proposed Budget, (MS-27) - cont'd

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year		School Board's Estimated Revenues		Budget Committee's Estimated Revenues	
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0	\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds	07	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0	\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0	\$0	\$0	\$0
9998	Amount Voted from Fund Balance	06, 03, 05	\$87,000	\$187,000	\$187,000	\$187,000	\$187,000	\$187,000
9999	Fund Balance to Reduce Taxes	02	\$352,779	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
Total Estimated Revenues and Credits			\$2,331,113	\$2,240,800	\$2,240,800	\$2,240,800	\$2,240,800	\$2,240,800

Budget Summary

Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year
Operating Budget Appropriations Recommended	\$21,132,215	\$21,209,099	\$21,209,099
Special Warrant Articles Recommended	\$87,000	\$137,000	\$137,000
Individual Warrant Articles Recommended	\$1,228,613	\$940,087	\$940,087
TOTAL Appropriations Recommended	\$22,447,828	\$22,286,186	\$22,286,186
Less: Amount of Estimated Revenues & Credits	\$2,431,113	\$2,240,800	\$2,240,800
Estimated Amount of State Education Tax/Grant		\$5,300,434	\$5,300,434
Estimated Amount of Taxes to be Raised for Education		\$14,744,952	\$14,744,952

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee	\$22,286,186
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$420,000
3. Interest: Long-Term Bonds & Notes	\$177,367
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$597,367
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$21,688,819
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$2,168,882
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$85,439
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (<i>Difference of Lines 9 and 10</i>)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	
	\$24,455,068

MEETING NOTES

Government Leadership and Administration

Year Ending June 30, 2016

Hollis Brookline Cooperative School Board

Mrs. Elizabeth Brown, Chair	Term Expires 2018
Mr. Thomas Solon	Term Expires 2018
Mrs. Krista Whalen	Term Expires 2019
Mrs. Gina Bergskaug (resigned 6/30/16; Chris Adams appointed to complete year one)	Term Expires 2019
Mrs. Holly Deurloo Babcock	Term Expires 2019
Mr. Eric Pauer	Term Expires 2017
Mrs. Cindy VanCoughnett	Term Expires 2017
Mr. Drew Mason, Moderator	Term Expires 2019
Mr. Ditmar Kopf, Treasurer	Resigned Sept, 2016
Mr. Robert Rochford, Treasurer	Appointed Sept, 2016
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Ms. Darlene Mann, Chair	Term Expires 2019
Mr. Brian Rater	Term Expires 2018
Mr. Lorin Rydstrom	Term Expires 2018
Mr. James Solinas	Term Expires 2019
Mr. Raul Blanche	Term Expires 2017
Mr. David Blin	Term Expires 2017
Mr. Thomas Enright	Term Expires 2019

SAU #41 Administration

Mr. Andrew F. Corey	Superintendent of Schools
Mrs. Cynthia Matte	Assistant Superintendent
Ms. Gina Bergskaug (As of July 1, 2016)	Assistant Superintendent
Ms. Kelly Seeley	Business Administrator
Ms. Amy Rowe	Director of Student Services
Mrs. Anne Elser	Assistant Director of Student Services
Mr. Richard Raymond	Network Administrator

Hollis Brookline Middle School

Mr. Robert Thompson,	Principal
Mrs. Patricia Flynn,	Assistant Principal
Mrs. Anne Elser,	Special Education Coordinator
Mrs. Jennifer Campbell (As of July 1, 2016),	Special Education Coordinator

Hollis Brookline High School

Mr. Richard Barnes,	Principal
Mr. Robert Ouellette,	Assistant Principal
Mr. Tim Girzone,	Assistant Principal
Ms. Amanda Zeller (As of July 1, 2016),	Assistant Principal
Ms. Jennifer Anderson,	Special Education Coordinator

2016 Hollis/Brookline Cooperative School District Annual Meeting Minutes

23 March 2016

Hollis Brookline Coop School Board

Krista Whalen, Chair
Elizabeth Brown, Vice Chair
Eric Pauer, Secretary
Holly Babcock
Gina Bergskaug
Tom Solon
Cindy Van Coughnett Budget Committee Representative

Hollis Brookline Coop Budget Committee

Darlene Mann, Chair
Raul Blanche, Vice Chair
Brian Rater, Secretary
David Blin
Tom Enright
Lorin Rydstrom
James Solinas
Cindy Van Coughnett School Board Representative

SAU #41 Administration

Andrew Corey Superintendent
Cynthia Matte Assistant Superintendent
Kelly Seeley Business Administrator

Hollis Brookline High School

Richard Barnes Principal
Robert Ouellette Assistant Principal
Timothy Girzone Assistant Principal

Hollis Brookline Middle School

Robert Thompson Principal
Patricia Flynn Assistant Principal

Drew Mason, Moderator Pro Tem
Diane Leavitt, School District Clerk

The meeting was called to order at 7:00pm by Moderator Pro Tem, Drew Mason at the Hollis Brookline Cooperative High School gymnasium. The meeting was started with the Pledge of Allegiance and the National Anthem was sung by the Hollis Brookline Coop Chorus which consisted of the following students, Samantha Price, Lauren Dattis, Madison Kepnes, Peyton O'Connor, Sarah Orner, Hannah Bazemore, Paige Kipp, Megan Mitchell, Tatiana Madsen, Brandon Fox, Vivek Nithipalan and Sarah Scott. Moderator recognized veterans and serving members of our armed forces.

Krista Whalen, School Board Chair introduced the School Board.
Darlene Mann, Budget Committee Chair introduced the Budget Committee.
SAU Superintendent introduced the SAU and the School Administration and School District Counsel, James O'Shaughnessy. Moderator introduced School District Clerk, Diane Leavitt and introduced assistants and volunteer counters on the floor. Moderator spoke in remembrance of Shirley Cohn and observed a brief moment of silence.

Moderator went over the rules of the meeting. Darlene Mann motioned to adopt the rules of the meeting. Seconded by Raul Blanche. **CARRIED** by a card vote

Moderator Pro Tem reported the final results of the election to the district.

SAU Superintendent Andy Corey presented a brief overview on the state of the Hollis Brookline Cooperative Schools.

Accomplishments of the School Board was given by Krista Whalen, Chairman of the School Board.

Darlene Mann, Chairman of the Budget Committee gave an overview of budget guidance and the budget.

Article 1. To see if the school district will vote to approve the cost items included in the two-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Association for the 2016-17 and 2017-18 school years, which calls for the following increases in professional staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2016-17	\$305,422	2017-18	\$317,476

and further to raise and appropriate a sum of **\$305,422** for the current fiscal year, such sum representing the negotiated increase over the 2015-16 salaries, fringe benefits, and other cost items.

The school board recommends this appropriation (6-1-0). The budget committee recommends this appropriation (6-1-0).

Holly Babcock motioned to bring Article 1 to the floor. Seconded by Gina Bergskaug. Tom Solon, School Board gave a presentation. Discussions ensued.

Brandon Buteau motioned to move the question. Seconded by Chris Hyde. Moderator brought motion to move the question to a vote. **CARRIED** by a 2/3 card vote. Moderator brought Article 1 to a vote. **CARRIED** by a card vote.

Phillip Coad motioned to restrict reconsideration to Article 1. Seconded by Rob Mann. **CARRIED** by a card vote.

Article 2. To see if the school district will vote to approve the cost items for the first year of a two-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2016-17 and 2017-18 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2016-17	\$75,820

and further to raise and appropriate a sum of **\$75,820** for the first fiscal year (2016-17 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This is the first year of a two year agreement. Negotiated cost item increases for the next fiscal year (2017-18) will require approval of a specific warrant article at the 2017 annual meeting. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-0-1).**

Holly Babcock motioned to bring Article 2 to the floor. Seconded by Gina Bergskaug. Krista Whalen, School Board gave a presentation. Discussions ensued. Moderator brought Article 2 to a vote. **CARRIED** by a card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$21,132,215** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation (6-1-0). The budget committee recommends this appropriation (7-0-0).**

Darlene Mann motioned to bring Article 3 to the floor. Seconded by Raul Blanche.
Darlene Mann, Budget Committee gave a presentation. Discussions ensued.

Rui Lori motioned to amend Article 3 to read "to raise and appropriate a sum of **\$20,387,680** for the support of schools". Seconded by Eric Foley.
Moderator brought amended Article 3 to a vote. **NOT CARRIED** by a card vote.

Phillip Coad motioned to move the question. Seconded by Paul Wentworth.
CARRIED by a card vote.

Moderator brought Article 3 to a vote. **CARRIED** by a card vote.

Rob Mann motioned to restrict reconsideration to Article 2 and 3. Seconded by Phillip Coad.
CARRIED by card vote.

Web Scales motioned to move Article 7 out of order. Seconded by David Saks.
Moderator brought motion to a vote. **CARRIED** by a card vote.

Article 7. To see if the school district will vote to raise and appropriate up to the sum of **\$20,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2016 unassigned fund balance, available on July 1, 2016. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (7-0-0).**

Holly Babcock motioned to bring Article 7 to the floor. Seconded by Gina Bergskaug.
Krista Whalen, School Board gave a presentation. Darlene Mann, Budget Committee gave a presentation.
No Discussions.
Moderator brought Article 7 to a vote. **CARRIED** by a card vote.

Article 4. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$100,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2016, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund.
**The school board recommends this appropriation (7-0-0).
The budget committee recommends this appropriation (7-0-0).**

Darlene Mann motioned to bring Article 4 to the floor. Seconded by Raul Blanche.
Darlene Mann, Budget Committee gave a presentation. Discussions ensued.
Moderator brought Article 4 to a vote. **CARRIED** by a card vote.

Article 5. Shall the District vote to raise and appropriate the sum of **\$747,371** as the Hollis Brookline Cooperative School District's portion of the SAU budget of **\$1,447,377** for the forthcoming fiscal year? This year's adjusted budget of **\$1,436,089** with **\$741,543** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.
The school board recommends this appropriation (6-1-0). The budget committee recommends this appropriation (7-0-0).

Holly Babcock motioned to bring Article 5 to the floor. Seconded by Gina Bergskaug.
Tom Solon, School Board gave a presentation.
Moderator brought Article 5 to a secret ballot vote. **YES - 112 NO - 31**
Total across the District. **YES - 225 NO - 54 CARRIED** by a secret ballot vote.

David Saks motioned to restrict reconsideration to Articles 4 and 7. Seconded by Rob Mann.
CARRIED by a card vote.

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **\$67,000** to be added to the previously established Athletic Program and Services Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2016 unassigned fund balance, available on July 1, 2016.

The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (7-0-0).

Holly Babcock motioned to bring Article 6 to the floor. Seconded by Gina Bergskaug.
Krista Whalen, School Board gave a presentation. No discussions.
Moderator brought Article 6 to a vote. **CARRIED** by a card vote.

Article 8. To see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal catastrophic aid funds in the event that special education costs exceed budget limitations. **The school board recommends this article (7-0-0).**

Holly Babcock motioned to bring Article 8 to the floor. Seconded by Gina Bergskaug.
Krista Whalen, School Board gave a presentation. No discussions.
Moderator brought Article 8 to a vote. **CARRIED** by a card vote.

Article 9. To transact any other business which may legally come before said meeting.

Phil Coed motioned to restrict reconsideration on Article 6 and 8. Seconded by David Saks.
CARRIED by a card vote.

Phillip Coad motioned to adjourn the meeting. Seconded by Rob Mann.
Moderator brought Article 9 to a close. **CARRIED** by a card vote.

Coop School District meeting had 269 registered voters present Hollis - 154 Brookline - 115 Meeting adjourned at 9:55pm.

Respectfully submitted,

Diane T. Leavitt

Diane Leavitt, Hollis Brookline Coop School District Clerk

**Hollis/Brookline Cooperative Revenues, Expenditures and
Changes in Fund Balances
For Fiscal Year Ending June 30, 2016**

	General	Grants	Permanent Funds	Other Government Funds	Total Governmental Funds
REVENUES					
School district assessment	\$13,804,794	\$ -	\$ -	\$ -	\$ 13,804,794
Other local	240,381	-	24,432	393,268	658,081
State	6,205,183	-	-	3,234	6,208,417
Federal	195,895	289,009	-	46,558	531,462
Total Revenues	<u>20,446,253</u>	<u>289,009</u>	<u>24,432</u>	<u>443,060</u>	<u>21,202,754</u>
EXPENDITURES					
Current:					
Instruction	9,256,885	259,728	-	48,545	9,565,158
Support services:					
Student	1,272,819	-	-	-	1,272,819
Instructional staff	426,667	29,281	-	-	455,948
General administration	60,131	-	-	-	60,131
Executive administration	723,439	-	-	-	723,439
School administration	916,368	-	-	-	916,368
Operation and maintenance of plant	1,089,102	-	-	-	1,089,102
Student transportation	817,995	-	-	-	817,995
Other	4,071,117	-	-	-	4,071,117
Non-instructional services	-	-	-	410,207	410,207
Debt service:					
Principal	960,324	-	-	-	960,324
Interest	842,384	-	-	-	842,384
Facilities acquisition and construction	-	-	-	-	0
Total expenditures	<u>20,437,231</u>	<u>289,009</u>	<u>-</u>	<u>458,752</u>	<u>21,184,992</u>
Excess (deficiency) of revenues over (under) expenditures	<u>9,022</u>	<u>-</u>	<u>24,432</u>	<u>(15,692)</u>	<u>17,762</u>
Other financing sources (uses):					
Transfers in	4,987	-	-	864	5,851
Transfers out	-	-	(5,851)	-	(5,851)
Total other financing sources and uses	<u>4,987</u>	<u>-</u>	<u>(5,851)</u>	<u>864</u>	<u>0</u>
Net change in fund balances	14,009	-	22,581	(14,828)	21,762
Fund balances, beginning	737,005	-	384,497	158,418	1,279,920
Fund balances, ending	<u>\$ 751,014</u>	<u>\$ -</u>	<u>\$ 407,078</u>	<u>\$ 143,590</u>	<u>\$ 1,301,682</u>

Hollis/Brookline Cooperative School Board Balance Sheet
Governmental Funds
For Fiscal Year Ending June 30, 2016

	General	Grants	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 413,249			\$ 180,111	\$ 593,360
Investments	7,835				7,835
Receivables:					-
Accounts	-			450	450
Intergovernmental	214,261	279,107	407,078	24,062	924,508
Interfund receivable	316,382				316,382
Inventory				7,283	7,283
Prepaid items	9,258	-			9,258
Total assets	\$ 960,985	\$ 279,107	\$ 407,078	\$ 211,906	\$ 1,859,076
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 116,102			\$ 7,409	\$ 123,511
Accrued salaries and benefits	88,874			-	88,874
Intergovernmental payable	4,770	6,558		23	11,351
Interfund payable		272,549		43,833	316,382
Total liabilities	209,746	279,107	-	51,265	540,118
Deferred inflows of resources:					
Deferred revenue	225	-	-	17,051	17,276
Fund balances:					
Nonspendable	9,258		263,383	7,283	279,924
Restricted			143,695	-	143,695
Committed	236,951			141,950	378,901
Assigned	10,264			-	10,264
Unassigned	494,541			(5,643)	488,898
Total fund balances	751,014	-	407,078	143,590	1,301,682
Total liabilities, deferred inflows of resources, and fund balances	\$ 960,985	\$ 279,107	\$ 407,078	\$ 211,906	\$ 1,859,076

Hollis/Brookline Cooperative General Fund Comparison by Year

	FY2014	FY2015	FY2016
School District Assessment			
Current Appropriation	13,288,859	13,910,558	13,804,794
Other Local Sources			
Tuition	-	-	6,472
Investment Earnings	5,198	3,742	1,402
Impact Fees	31,341	23,967	20,282
Rentals	3,165	2,940	3,494
Athletics	56,861	56,479	59,875
Miscellaneous	238,787	141,544	148,717
Total Other Local Sources	335,352	228,672	240,242
State Sources			
Adequacy Aid (grant)	3,131,247	3,044,832	3,062,518
Adequacy Aid (tax)	2,134,982	2,222,029	2,152,706
School Building Aid	398,487	400,514	404,512
Catastrophic Aid	341,143	474,432	579,520
Vocational Tuition	6,918	8,959	5,927
NHRS Contribution			
Total State Sources	6,012,777	6,150,766	6,205,183
Federal Sources			
Medicaid	118,716	158,748	195,895
Other Financing Sources			
Transfers in	5,623	5,720	4,987
Total Revenues and Other Financing Sources	19,761,327	20,454,464	20,451,101

Hollis/Brookline Cooperative Special Education Expenditures

PER RSA 32:11a

EXPENSES:	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>
SALARIES	2,019,886	2,244,536	2,049,968
BENEFITS	537,851	448,907	375,948
CONTRACTED SERVICES	860,427	1,435,305	250,478
TRANSPORTATION	353,588	285,005	386,544
TUITION	603,612	700,445	1,651,883
SUPPLIES	9,418	17,691	19,788
EQUIPMENT	2,704	8,839	6,213
OTHER	250	-	6,808
SUBTOTAL	<u>4,387,736</u>	<u>5,140,729</u>	<u>4,747,630</u>
REVENUE:			
CATASTROPHIC AID	341,143	474,432	579,520
MEDICAID DISTRIBUTION	118,716	158,748	195,895
IDEA	313,649	185,887	266,286
ARRA			
SUBTOTAL	<u>773,508</u>	<u>819,066</u>	<u>1,041,701</u>
NET COST FOR SPECIAL EDUCATION	<u><u>3,614,229</u></u>	<u><u>4,321,663</u></u>	<u><u>3,705,929</u></u>

Hollis/Brookline Cooperative Teacher Roster

Middle School

First Name	Last Name	Assignment	College/University	Degree
Jennifer	Campbell	Special Ed. Coordinator	New England College	C.A.G.S.
Patricia	Flynn	Assistant Principal	Rivier University	M.Ed.
Robert	Thompson	Principal	University of NH	M.Ed.
Dorothy	Ball	Mathematics	Nova S.E. University	M.A.
Claudia	Banks	Spanish	Superior en Lenguas Vivas No. 1 de Rosario (Argentina)	B.A.
Jessica	Barrett	French	University of NH	M.Ed.
Gayle	Bottcher	Physical Education	U. Bridgeport	M.S.Ed.
Stephen	Capraro	Social Studies	St. Anselm College	M.S.Ed.
Amy	Chase	English	University of NH	M.A.T.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
Susan	Connelly	Social Studies	New York University	M.A.
Karen	Coutu	Reading Specialist	Rivier University	M.Ed.
Amanda	Delaney	Special Education	Rivier University	M.Ed.
Laura	DeRosa	Social Studies	University of NH	M.A.T.
Lynn	DiZazzo	English Language Arts	Fairfield Univ.	B.A.
Susan	Doyle	Special Education	Rivier University	M.Ed.
Janice	Ellerin	Science	Montclair State Univ./Rutgers Univ.	M.A.
Kimberly	Frye	ELL	University of NH	M.Ed.
Leonid	Gershgorin	Reading	Rivier University	M.A.T.
Paula	Grieb	Spanish (1 Yr. Interim)	Boston University	B.A.
Christine	Grieff	Guidance	Plymouth State University	M.Ed.
Pamela	Griffith	Special Education	SUNY, Potsdam	B.A.
Joseph	Gruce, III	Computer	Duquesne Univ.	M.A.
Katrina	Hall	Mathematics	Rivier University	M.S.Ed.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Ronald	Johnston	Physical Education	University of NH	M.S.
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.
Jennifer	Klauber MacLeod	English	St. Michael's College	B.A.
Shannon	Kolb	Speech Assistant	University of Florida	B.S.
Linda	Lannin	Occupational Therapy	Florida International Univ.	M.S.
Janet	Lash	Spanish	Regis College	B.A.
Melanie	Madden	Special Education	Rivier University	M.Ed.
Sheila	Mandragouras	School Nurse	Tennessee State Univ.	MSN
Patricia	Marquette	Mathematics	University of NH	B.S.
George	Minott	Science	University of NH	B.A.
Courtney	Moore	Science	SNHU	B.S.
Elisabeth	Nault	Music	University of NH	B.Music
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Paul	Picariello	Technology Education	Fitchburg State	M.Ed.
Kerbert	Porter-Elliott	English Language Arts	Harvard Univ.	M.A.
Pamela	Saucier	Social Studies	Southern NH University	M.Ed.
Nancy	Spencer	Music	U. Conn	M.Music
Jonathan	Stearns	Guidance	University of NH	M.Ed.
Carol	Swanson	Mathematics	Rivier University	M.Ed.
Kirsten	Werne	Mathematics	Rivier University	M.A.T.
Erin	White	Health-Wellness	University of NH	B.S.
Katherine	Williamson	Science	University of NH	M.Ed.

Hollis/Brookline Cooperative Teacher Roster High School

First Name	Last Name	Assignment	College/University	Degree
Jennifer	Anderson	Special Education Coordinator	Rivier University	M.Ed.
Richard	Barnes	Principal	Northeastern Univ.	M.Ed.
Brian	Bumpus	Assistant Athletic Director	UMASS Lowell	B.A.
Robert	Ouellette	Assistant Principal	NH College	M.B.A.
Annie	Roy-Faucher	French	Rivier University	M.A.
Amanda	Zeller	Assistant Principal	University of NH	M.A.
Rebecca	Bagtaz	Special Education	Rivier University	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	M.S.Ed.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider U.	M.Ed.
Alexander	Basbas	Spanish	University of NH	M.Ed.
Sandra	Bent	Guidance	Rivier University	M.Ed.
Donald	Boggis	Physical Education/Wellness	Springfield College	M.S.
Christina	Brown	Mathematics	Rivier University	M.Ed.
Christin	Cahill	Program Clinician	Rivier University	M.A.
Rodney	Clark	Science	Fitchburg State University	M.Ed.
Amanda	Coffey	Special Education	Keene State College	B.S.
Nancy	Cook	Psychologist	Notre Dame College	M.Ed.
James	Costello	Social Studies	Merrimack College/Univ. Notre Dame	B.A./J.D.
Catherine	Cray	SAP Counselor	Rivier University	M.A.
Lisa	Danis	English	University of NH	M.A.T.
Heather	Deegan	English	University of NH	M.Ed.
Bonnie	Del Signore	Mathematics	Brown Univ.	B.A.
Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Christina	Ellis	Social Studies	University of NH	M.A.
Katherine	Emerson	Science	Stonehill College	B.S.
Lara	Evans	Latin	Georgetown Univ.	B.S.
Thomas	Evans, II	Special Education	Johnson & Wales University	M.A.
Amber	Fenton	Special Education	Rivier University	M.Ed.
Yolanda	Flamino	Science	Smith College	M.S.
Heidi	Foster	English	Harvard Univ. and Rivier Univ.	M.T.S. & M.A.T.
Michael	Fox	English	Middlebury College	M.A.
Amber	Fox McNeil	Nurse	University of NH	BSN
Kimberly	Frye	ELL	University of NH	M.Ed.
Lauren	Girolimon	English	University of NH	M.A.T.
Jennifer	Given	Social Studies	Antioch New England	M.Ed.
Tracy	Gray	Physical Education	Keene State College	B.S.
Christine	Haight	Reading	Rivier University	M.Ed.
Linda	Hammill	Psychotherapist	Mass. State University, Fitchburg	M.S.
Candice	Hancock	Family and Consumer Science	Keene State College	B.S.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Susan	Hay	Technology	University of NH	M.B.A.
Christine	Heaton	Library-Media	Antioch New England	M.A.
Jillian	Hegarty	504 Coordinator	Rivier University	M.Ed.
Katherine	Henderson	Social Studies	Dartmouth College	B.A.
Linda	Illingworth	English	University of NH	M.A.T.
Mark	Illingworth	Mathematics	Savannah College of Art & Design	M.A.
Timothy	Kelley	Mathematics	UMASS Lowell	M.S.
Kathleen	Kirby	Social Studies	Middlebury College	M.P.A. & M.A.T.
Elizabeth	Kolb	Mathematics	UMASS Lowell	M.S.
Shannon	Kolb	Speech Assistant	Univ. of Florida	B.S.
Linda	Lannin	Occupational Therapist	Florida International Univ.	M.S.
Tammy	Leonard	Mathematics	University of Mississippi	M.A.
Deborah	Maloney	Science	University of Rhode Island	M.S.

Hollis/Brookline High School Teacher Roster Cont.

First Name	Last Name	Assignment	College/University	Degree
Kathleen	Maynard	Guidance	Rivier University	M.Ed.
Elissa	McCormick	French	Keene State College	B.S.
Judith	McDaniel	Mathematics	Rivier University	M.B.A.
Ann	Melim	English	University of NH	M.A.
Victoria	Milette	English	University of NH	M.A.T.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Catherine	Orzech	Science	Univ. of Notre Dame	M.Ed.
Claire	Pare	English	University of NH	M.Ed.
Gregory	Parker	Social Studies	University of NH	B.S.
Lina	Pepper	Art	Plymouth State College	B.S.
Eric	Perry	Science	Rensselaer Polytechnic University	M.S.
Alison	Piec	Mathematics	Rivier University	M.A.T.
Stacey	Plummer	Mathematics	University of NH	M.S.
Erin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier University	M.Ed.
Maryanne	Rotelli	Science	Worcester Poly Tech	M.S.
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Rhon	Rupp	Athletic Director	Univ. North Carolina	B.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Mariealana	Salamone	English	Rivier University	M.A.
Audra	Saunders	Art	Rivier University	M.Ed.
Maria	St. Pierre	Health/Science	UMASS Lowell	B.S.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Trudi	Thompson	Science	Clemson University	B.S.
Francis	Tkaczyk	Special Education	Notre Dame College	M.Ed.
David	Umstead	Instrumental Music	Univ. of Louisville	M.M.
Adam	Wilcox	Science	Columbia Univ.	M.A.
Richard	Winslow	Guidance	Univ. of NH & Keene State College	M.A. & M.Ed.



STATE CHAMPIONS - DIVISION ONE GIRLS VOLLEYBALL

Hollis/Brookline Middle School Administrative Report



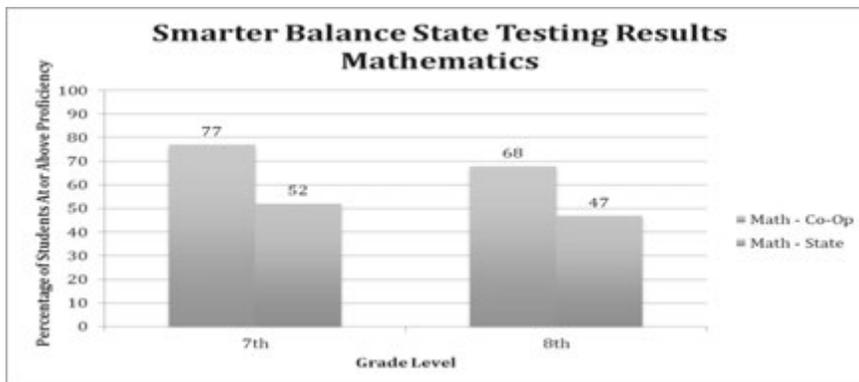
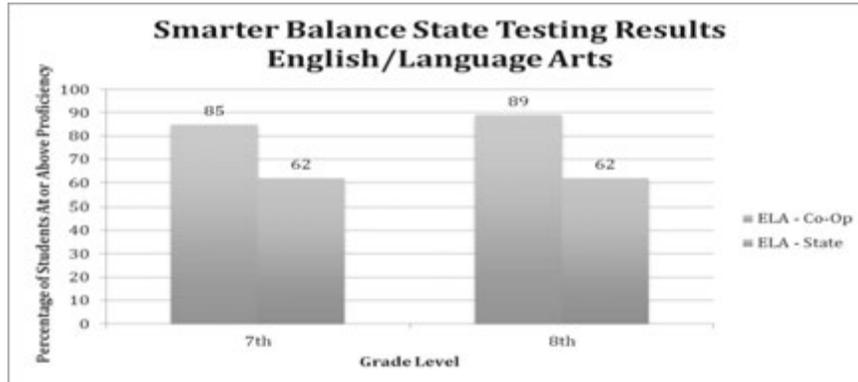
Hollis Brookline Middle School is a dynamic 21st Century community of learners. By focusing on the vital skills of collaboration, communication, critical thinking and creativity, students receive a comprehensive education that prepares them for the demands of a complex and ever changing world. A key factor in the success of our students is the quality of the teaching staff at HBMS. HBMS staff members work hard to ensure that every student is provided a rigorous and engaging learning experience at HBMS. This year our teachers have taken great steps to further implement Google Classroom into their studies. Google Classroom provides students with the opportunity to use digital learning tools to collaborate with their teacher and students. Google Classroom allows students to explore anytime/anywhere learning.

In addition to offering students a rigorous 21st Century Education, HBMS offers students a variety of activities beyond the school day. In total, HBMS offers over 30 clubs, activities and sports for students. These offerings are so diverse that there is something for everyone. Clubs such as the Rotary Interact Club afford students an opportunity through service learning to give back to their community. Last year, Interact students completed over 100 hours of community services. Other clubs, such as HBMS Robotics, allow students the opportunity to put their computer programming and engineering skills to the test.



This year HBMS began a fundraising campaign to build a community greenhouse. Under the leadership of health teacher Erin White, the HBMS community greenhouse is soon to be a reality. The greenhouse project is a collaborative effort between HBMS and several community partners including the Hollis Brookline Rotary, Hollis Department of Public Works, UNH Cooperative Extension, and many local businesses. The HBMS Community Greenhouse will be operated by students and will support STEM Education at HBMS. Furthermore, this project will help to promote our values as “an active farming community.”

Again, this year Hollis Brookline Middle School performed well on the Smarter Balance Assessment (SBAC) with students performing well above the state average. Each spring students across the state are tested in the areas of English Language Arts and Mathematics. In the spring of 2017, HBMS students will transition from the paper and pencil SBAC test to the computer adaptive test.



Hollis Brookline Middle School is fortunate to have tremendous support from parents and the community. Parents play a critical role in supporting students and this is a key factor behind their success. Our PTSA is active in our school and works hard to support our programs. Not only does our PTSA help to fundraise for our schools, but they play a lead role with their advocacy on issues such as the operating budget and student safety. It is these partnerships that help to make a HBMS a great place for our students to learn and grow.

Sincerely,

Bob Thompson, Principal Hollis Brookline Middle School



STATE CHAMPIONS - HBMS MATH TEAM

Hollis/Brookline High School Administrative Report



In 2016, Newsweek Magazine ranked Hollis-Brookline High School #2 in New Hampshire and #301 in the nation! This year, we will continue to build upon our culture of excellence in our continued effort to offer the best 21st century education that will enable our students to meet the demands of a highly skilled and competitive workforce. We are also focusing on the NEASC recommendations that were presented in the visiting committee's report following their visit in 2015. Those recommendations include developing rubrics for our core values, continued integration of 21st century instruction, developing an advisory-like program, monitoring tech usage while identifying new technology needs, and addressing our facilities, fields, maintenance and storage needs. We have made tremendous progress on many of these items and look forward to submitting our two-year progress report back to NEASC in October of 2017.

We take great pride in the academic successes of our students. HBHS students excel in many areas. In 2016, 27 new members were inducted into the HBHS National Honor Society. Our SAT, ACT, and AP test scores continue to be among the most competitive in the state. HBHS also has a fine tradition of seniors entering the military after graduation. In 2016, the following seven seniors entered the military: Tyler Cusson, Navy, Dylan Creamer, Marines, Alex Moore- Air Force, Matt Watrous- Navy ROTC, Kyle Pittman, Air Force ROTC, Kayne Robert, Coast Guard Academy, Cameron Jackson, Naval Academy

Many wonderful things occur in the classrooms of HBHS every day. Our talented staff knows how to bring the curriculum alive. One of many examples is the annual Trebuchet project. For over 11 years, Hollis Brookline High School physics students have been participating in this annual event. In this engineering design challenge, teams of 4-6 students are tasked with working together to design, build, calibrate, and test a working trebuchet, a medieval siege device used to launch a projectile using nothing but the force of gravity via a counterweight and lever arm. The students must launch a water balloon a distance of 30 meters to receive an A, and they receive bonus points if they dress up in medieval costumes or hit an exact target (their physics teacher!). Over the course of several weeks, the students are required to maintain an individual engineering logbook, complete with design sketches, meeting minutes, testing procedures, launch data, calculations, and reflections upon the outcome of testing day. This activity is one of the most popular events at HBHS, and all students are encouraged to take physics so they can have the chance to participate in this exciting and challenging project during their high school career.

This fall, Trebuchet was expanded to include 3rd grade students from Hollis Primary School and Richard Maghakian Memorial School in Brookline. The day was a tremendous success. Teachers from the high school enjoyed collaborating with their colleagues from our sending districts. Most importantly, the enthusiasm from the high school and elementary school students was contagious. Despite less than ideal weather conditions, there was nothing but smiles and active engagement in the teaching and learning process.

Hollis-Brookline High School students also excel in athletics and the arts. Cavalier Athletics had a very strong year in 2016. In the winter, the Boys Basketball team made the Division II tournament falling to Manchester West by one point on a last second buzzer beater. The Wrestling team finished in 2nd place in Division II and 4th place the state, with 4 individuals qualifying for the New England Tournament. The Boys Alpine Ski team finished in 2nd place in the Division II State competition, with the Girls team finished in 4th place. The Girls and Unified Basketball teams also qualified for the NHIAA tournament.

In the spring, the Boys Volleyball team won their first ever state title in an exciting win that coincided with graduation day for the seniors. At the same time, the Boys Lacrosse team competed in the Division II State Finals against Derryfield, finishing in the runner-up spot. The Girls Tennis team qualified for the state tournament before falling to Portsmouth in the semi-finals match.

This fall, the Girls Volleyball team won their third Division I State Championship in 6 years, and second in a row. The Boys Cross Country team qualified for the Meet of Champions for the first time since 2003, and the Girls Soccer team finished their season at 13-3 and as the #1 seed in the Division II State Tournament. The Football team also qualified for their respective tournament as the #8 seed, with a 7-2 regular season record. The Golf team ended their season as #4 in the divisional rankings and #5 in the divisional tournament. Field Hockey qualified for their tournament as well.

Hollis Brookline High School is also proud to announce that they are home to 36 NHIAA Scholar Athletes, who have participated and lettered in 2 or more sports, while maintaining a B+ average or better, and participating in community service. We also were proud to have 14 senior students who were recognized for participating in three sports each during all four of their years at HBHS. Our students' accomplishments on and off the field are truly amazing.

The Music Department was pleased to announce this fall that 8 students were selected to participate in the Jazz All State Festival and 14 students were selected to participate in the All New England Choral Festival. In April 2016, the Band and Choir students performed in Montreal. Our students' performance in music and choir is a testament to their talent, hard work, and the high caliber of instruction and guidance from our Music Director Dave Umstead and Choral Director Matt Barbosa.

Many students also participate in the Theatre and Visual Arts programs. If you have not yet seen one of the Hollis Brookline Musical performances which are presented each March, please mark your calendars for this year's presentation of Into the Woods. Each year the combined efforts of the music, visual arts and theatre programs come together in a wonderful musical production which could compete with any semiprofessional performance.

Teachers and staff give countless hours outside of the classroom to help our students succeed. With more than 100 clubs, organizations, and sports teams advised by Hollis Brookline High School staff, we provide a wide range of opportunities for our students to become involved and engaged. HBHS once again brought home the 2016 New Hampshire State Math Team Championship for their 11th consecutive season under the guidance of advisors Mrs. Stacey Plummer and Mrs. Sue Moores.

The Robotics Team, consisting of 60 students and 10 mentors, had a successful season this year. They worked for 6 weeks to design, build, program, and test their robot that crosses the opponent's moat, drawbridge, portcullis and then launches boulders at their castle. Team 1073 attended 2 district competitions and the World Championships in St. Louis. This year they earned a Safety Award for their knowledge and respect for safety both at home and at competitions. They continue to use the robot competing in off-season events and demonstrations. Their successful year is credited to co-CEOs Kyle Hamblett and Nick Sengstaken. Congratulations Team 1073!

As we come to the close of 2016, we look forward to a continued commitment to provide an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted
Richard D. Barnes, Principal



2016 GRADUATION CEREMONY

Hollis/Brookline Cooperative School Budget Committee Report

Introduction

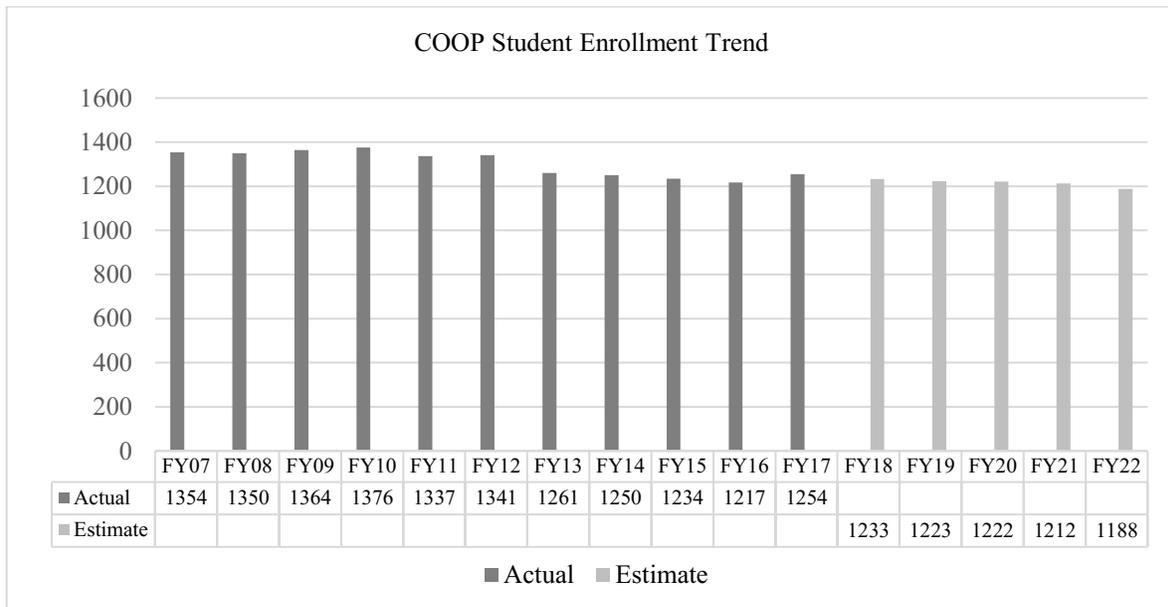
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development that is presented for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

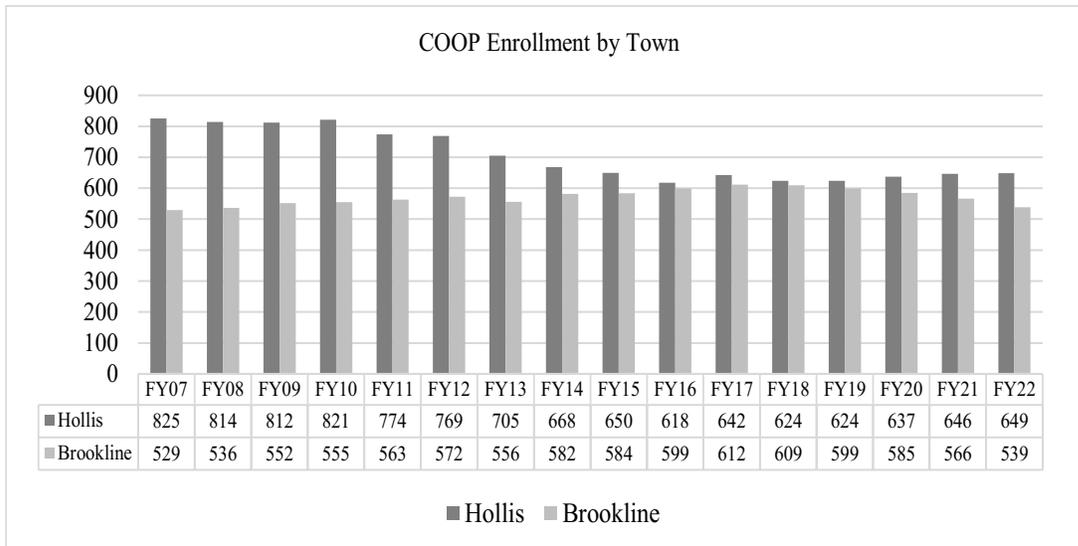
Student Enrollment Trends

Since FY10, HBCSD has managed its programs, resources, and facilities while experiencing annual declines in enrollment. The current year represents the first increase in district enrollment in 5 years. Reported district enrollment (as of October 1, 2016) of 1254 represents a 3% increase which is greater than the 1.3% increase projected by NESDEC last year.



Student enrollment data based on NESDEC reports of historic and future enrollment. FY17 BA reported enrollment.

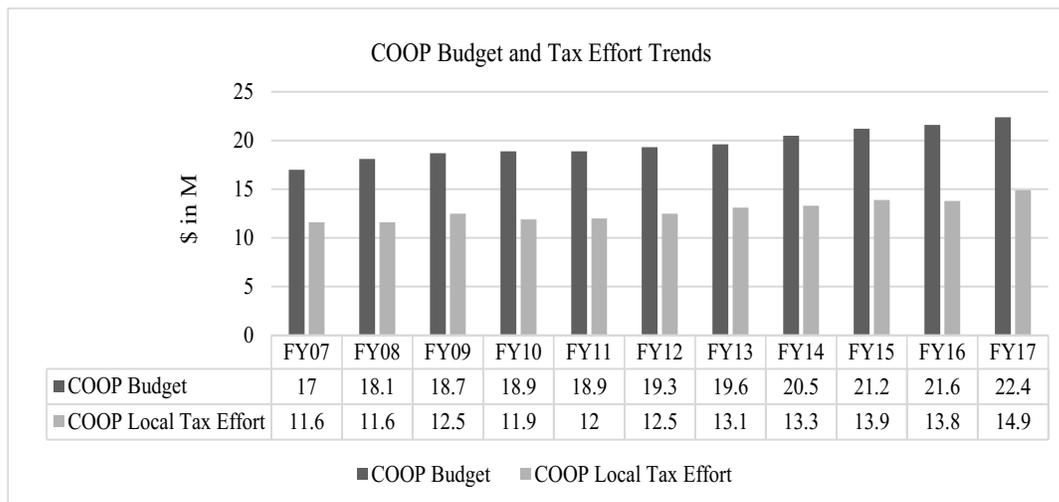
By town, the student population trend reflects a relatively even distribution of students between Hollis and Brookline from FY16 through FY19. However, since FY07 through FY17, Hollis' student population has declined by 22%. During the same period, Brookline has realized an almost 16% increase in student population. As of October 1, 2016, the enrollment distribution is 51.2% of students from Hollis and 48.8% of students from Brookline which represents a shift in the enrolled student composition of less than .5 percentage points from the prior year.



Projections through FY22 indicate Hollis retaining greater than 50% of the student population. Student enrollment data based on NESDEC estimates of historic and future enrollment. FY17 BA reported student distribution.

Budget Highlights

FY17 Budget Summary: As approved by the legislative body in March 2016, the \$22.4M HBCSD budget represents a 3.9% increase from the prior year with the approval of articles for the operating and SAU budgets, contracts for professional and support staff, and contingency/expendable trusts. Once district revenue and state aid by town have been considered, the resulting tax effort averages approximately 65% of the approved COOP budget which is raised through the local tax rate. Netting for the impacts of district revenue and state aid for each town resulted in a net local tax assessment of \$8.2M for Hollis and \$6.7M for Brookline.



After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis' total COOP tax commitment is \$9.6M and Brookline's total COOP tax commitment is \$7.4M.

Highlighted Budget Components

Staff Salaries and Benefits: Articles for the current school year included contracts for both professional staff (HEA) and support staff (HESSA). These agreements addressed elements for salaries and benefits, as well as, other non-financial contract elements. The professional staff contract was approved for both years of the agreement. The HEA contract for the professional staff included new salary tables which align to salary tables within SAU41 over the term of the contract. Increases in health plan costs have been tempered by the participation in an updated medical benefits plan for the past several years which has resulted in rate increases under 5% annually to date. The HESSA contract for support staff was approved for the first year of a proposed two year agreement. The agreement for support staff defined salary increases and an increase to the monthly insurance cap paid by the district for the 76% of support staff who are enrolled in the medical benefits plan offered by the district. The second year of the HESSA contract will be presented in the upcoming warrant.

New Hampshire Retirement System (NHRS): Another key area impacting the budget has seen increases mandated by the state for NHRS contributions. In total, NHRS expenses represent 5.9%, or \$1.3M, of the FY17 budget. With rates set by the state in two year increments, no NHRS rate changes were made for FY17. For the FY18 budget cycle, new rates will be determined at the state level.

Special Education: These costs comprise 22 % of the HBCSD budget. The current Special Education programs continue to require careful fiscal management as student needs evolve. While some costs are reimbursed through Catastrophic Aid, the aid does not reflect 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which limits the amount which may be considered for reimbursement.

Debt Service: Current annual debt service for HBCSD stands at approximately \$1.5M as one bond was retired at the end of FY16. The remaining bond initiatives include two for HBHS and one for HBMS. The final bond payments for HBHS (originally issued in 1996 and 2007) will be made at the end of the current budget year. The remaining debt service of approximately \$600K annually is for the bond for the HBMS renovation and will continue through FY25.

Other Items: While the aforementioned items comprise approximately 80% of the HBCSD budget, the remaining 20% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget. The current budget includes expenses related to a new transportation contract, completion of science lab upgrades, and sealcoating of parking lots at both schools.

Apportionment Formula: The approved budget less COOP revenue and credits is apportioned between the two communities and reduced by each town's state aid to determine the amount to be assessed in taxes as a portion of each town's local tax rate. A new apportionment formula approved in January, 2015 changed the apportionment formula from 100% Average Daily Membership (ADM) on expenses to be apportioned to 95% ADM/5% Equalized Value (EV) for non-capital expenses and 100% EV for capital expenses. Capital expenses represented 5.8% of the expenses to be apportioned.

FY17 Apportionment Distribution	FY16 ADM	2015 EV	Net Apportionment
Hollis	51.1%	69.8%	53%
Brookline	48.9%	30.2%	47%

Source: NH DOE FY17 Cooperative District Apportionment Summary (October, 2016)

For the FY18 budget cycle, the legislative body will be asked to consider the COOP operating and SAU budgets, the second year of the support staff contract, and funding of trusts with estimated tax impacts identified by town.

Respectfully Submitted,
Darlene Mann - Chair, HBCSD Budget Committee

2016 Hollis/Brookline High School Awards

Alan Frank Memorial Scholarship Book Award	Dollars for Scholars
Liam Flaherty	Katherine Farquhar
American Federation of Musicians	Brandon Fox
Tess Meagher	Laura Raymond
Amherst Orthodontic Scientific Woman's S.	Jessica Souza
Hannah Cates	Ed Berna Memorial Award For Track
Army Reserve National Scholar/Athlete Award	Emily Babcock
Alexis Chilton	Fred Waring Director's Award for Chorus
Oliver Fetter	Brandon Fox
Athlete Citizen Scholar Award	Harris Memorial Scholarship
Holly Eisenberg	Sarah Connell
Oliver Fetter	Hollis Brookline Rotary Club College Scholarship
Brookline Historical Society Book Award	Teresa Randlett
Eric Pratt	Derek Wider
Brookline Lions Club Scholarship	Hollis Historical Society Book Award
Teagan White	Cameron Jackson
Brookline Women's Club	Hollis Women's Club Scholarship (4 yr College)
Alexi Migneault	Paul-Aymeric McRae
Cameron Ricard Memorial Scholarship	Hollis Veterinary Hospital Scholarship
Nathaniel Lindsay	Leah Stone
Jack Shields	Kendal VanSchoick Memorial Scholarship
Cavalier of the Year Award	Madison Blake
Kyle Szweczyk	Sarah Connell
Charles Zylonis Memorial Scholarship	Louis Armstrong Jazz Award
Teresa Randlett	Nick Sengstaken
Coach Korcoulis Scholarship	Nancy Archambault Ratta Scholarship
Sarah Cramton	Vanessa Hale
Colonial Garden Club	Madeline Moynihan
Megan Olson	Elizabeth Wagstaff
Community of Caring Scholarship	Richard Maghakian Memorial Scholarship
Courtney Ulrich	Nathaniel Lindsay
Derek Wider	Team Player of the Year
Director's Award for Band	Garrett Klausner
Caroline Daigle	Courtney Ulrich
National Honor Society Book Award	Theatre Award
Nicola Chomiak	Christian Santoski
National Merit Scholarship Finalist	Thespian Award
Caroline Daigle	Rachel Jiang
National School Choral Award	US Naval Academy
Vanessa Hale	Cameron Jackson
NH Coaches Association (3 sports for 4 years)	US Marine Corps Distinguished Athlete Award
Emily Babcock	Holly Eisenberg
Andrew Bisbee	Kayne Robert
Sarah Cramton	US Marine Corps Scholastic Excellence Award
Holly Eisenberg	Caroline Daigle
Wyatt Farwell	Brandon Fox
Oliver Fetter	US Marine Corps Semper Fidelis (Music Award)
Nicole Hall	Andrew Carr
Olivia Lukovits	Brandon Fox
Nick Mcpherson	Warren Towne Memorial Scholarship
Cassandra Reijgers	Keenan Troddyn
Kayne Robert	

2016 Hollis/Brookline High School Awards - cont'd

Nicholas Jennings Memorial Scholarship		William & Lorraine Dubben Scholarship
Cameron Chrystal	Cameron Tulley	Vanessa Hale
Tatiana Taylor	Adam Zingales	Chantal Jennings
Erin Stowell		Brian McCoy
Rhode Island School of Design		Ten Top Seniors Class of 2016
Erin Maloney		Caroline Daigle
Ruth E. Wheeler Scholarship		Katherine Farquhar
Jessica Souza		Brandon Fox
Scholar Athletes		Oliver Fetter
Emily Babcock	Wyatt Farwell	Tess Meagher
Jack Barbour	Oliver Fetter	Madeline Moynihan
Brett Belden	Matthew Garside	Jessica Souza
Peter Bertone	Nicole Hall	Matthew Spooner
Andrew Bisbee	Cameron Jackson	Andrew Stam
Sophia Bruzik	John Lavery	Derek Wider
Erin Casey	Nathaniel Lindsay	Class of 2016 Salutatorian
Elisabeth Caswell	Olivia Lukovits	Brandon Fox
Alexis Chilton	Luther Payette	Class of 2016 Valedictorian
Nicola Chomiak	Erick Pratt	Caroline Daigle
Lauren Cole	Kristina Radosavljevic	Tri - M Music Honor Society
Megan Cole	Kayne Robert	Nicola Chomiak
Catheirne Cotton	Monika Schneider	Caroline Daigle
Sarah Cramton	Kelly Snyder	Katherine Farquhar
Allison Crooks	Kyle Szewczyk	Oliver Fetter
Zachary Crooks	Courtney Ulrich	Brandon Fox
Caroline Daigle	Teagan White	Vanessa Hale
Holly Eisenberg	Lanie Wood	Tess Meagher
National Honor Society		Takuma Okada
Emily Babcock	Cameron Jackson	Eric Pratt
Matthew Bonnette	Davin Jimeno	Nick Sengstaken
Sophia Bruzik	Jack Kearns	Leah Stone
Lisa Bumpus	Athena Lajeunesse	Student Council 2016
Hannah Cates	Christian Lopez	Student Body President Cameron Jackson
Erin Casey	Paul-Aymeric McRae	President Catherine Cotton
Elisabeth Caswell	Tess Meagher	Vice President Cecilia Eliopoulos
Nicola Chomiak	Madeline Moynihan	Secretary Anna Pugh
Lauren Cole	Megan Olson	Treasurer Shae Berry
Briana Cooper	Alexia Philipon	Representatives
Sarah Cramton	Michaela Pillion	Allison Crooks
Allison Crooks	Anna Pugh	Zach Crooks
Zachary Crooks	Kristina Radosavljevic	Margaret Devlin
Caroline Daigle	Teresa Randlett	Shannon Fitzpatrick
Margaret Devlin	Kelly Snyder	Megan Olson
Robert Drouin	Sara Solon	
Holly Eisenberg	Jessica Souza	
Cecilia Eliopulos	Matthew Spooner	
Katherine Farquhar	Andrew Stam	
Liam Flatherty	Olivia Straka	
Brandon Fox	Nathan Thomas	
Vanessa Hale	Courtney Ulrich	
Nicole Hall	Derek Wider	