

TOWN OF DERRY



**ANNUAL REPORT
FISCAL YEAR ENDING
JUNE 30, 2008**

TOWN OFFICERS

Town Council

Richard Metts, Chair
Councilor at Large
(2010)

Janet Fairbanks
District #1
(2009)

Brent R. Carney
District #2
(2010)

Neil Wetherbee
District #3
(2011)

Brian K. Chirichiello
District #4
(2010)

Kevin L. Coyle
Councilor-at-Large
(2009)

Brad Benson
Councilor-at-Large
(2011)

Treasurer

Rita Correia
(2010)

Town Clerk

Denise E. Neale
(2010)

Moderator

Margaret Ives
(2010)

Supervisors of the Checklist

Mayland P. Lewis
(2010)

Roland Routhier
(2010)

Peter Correia
(2012)

Derry Public Library Trustees

Katherine Prudhomme-O'Brien
(2010)

Elizabeth Ives
(2010)

Paul Lofler
(2011)

Brendan Walsh
(2011)

Marilyn Sullivan
(2011)

Phyllis D. Howard
(2009)

Kathleen McPherson
(2009)

TOWN OFFICERS

(Continued)

Taylor Library Trustees

Candace Andrews
(2010)

Ben Hamblett
(2010)

Edward Ciancio
(2011)

Carla Carney
(2011)


Pamela Otis
(2009)

Trustees of Trust Funds

Mario Iannaccone
(2011)

Grant Benson, Jr.
(2009)

Michael Gill
(2010)



Digitized by the Internet Archive
in 2009 with funding from
Boston Library Consortium Member Libraries

<http://www.archive.org/details/annualreportsoft2008derr>

TOWN DEPARTMENTS AND OFFICES

EXECUTIVE DEPARTMENT

R. Gary Stenhouse, Town Administrator

HR/ADMINISTRATION

& PUBLIC HEALTH

Larry Budreau
Director

IT/GIS

Douglas Rathburn
Manager

Cable 17

Barbara Ellingwood
Administrator

FINANCE DEPARTMENT

Frank Childs, Chief Financial Officer

Janice Mobsby, Controller

David N. Gomez, Assessor

Patricia Milone, Tax Collector

Jill McLaughlin, Human Services Administrator

POLICE DEPARTMENT

Edward B. Garone, Chief

George Feole, Captain

Vern Thomas, Captain

Marlene Bishop, Animal Control Officer

FIRE DEPARTMENT & EMERGENCY MANAGEMENT

George Klauber, Chief

COMMUNITY DEVELOPMENT

George Sioras, Director

PUBLIC WORKS DEPARTMENT

Michael Fowler, Director

Thomas Carrier, Water/Wastewater Superintendent & Deputy Director

Alan Côté, Superintendent of Operations

Eric Bodenrader, Parks and Recreation Director

Robert Mackey, Code Enforcement

TOWN BOARDS & COMMITTEES

PLANNING BOARD

Virginia Roach, Chair
(2010)
Mark Cooper
(2011)
Brian Chirichiello
Council Representative

David Granese, Vice Chair
(2010)
Phil Picillo
(2009)
Gary Stenhouse
Town Administrator

Jan Choiniere, Sec.
(2011)
Ann Evans
(2009)
Randy Chase
Administrative Rep.

Alternates

Richard Tripp
(2009)

John O'Connor
(2010)

Maureen Heard
(2011)

ZONING BOARD OF ADJUSTMENT

Allan Virr, Chair
(2011)
George Chaloux
(2009)

Christopher Lunetta, Vice Chair
(2010)
Albert Dimmock
(2010)

Cecile Cormier, Sec.
(2011)

Alternates

David Thompson
(2009)
Michael Fairbanks
(2011)

Dana Theokas
(2010)

Ernest Osborn
(2010)
James Webb
(2011)

HIGHWAY SAFETY COMMITTEE

Alan Cote, Public Works
Chief Edward B. Garone, Police
Chief George Klauber, Fire
Jane Simard, School

Grant Benson, Jr., Chair, 1st Member-at-Large
Tom Caron, 2nd Member-at-Large
Randall Chase, 3rd Member-at-Large
Mike Houghton, 4th Member-at-Large
Albert Dimmock, 5th Member-at-Large
Steve Wallack, 6th Member-at-Large

DERRY HOUSING AUTHORITY

Robert Fleig, Executive Director

Board of Commissioners

J. Leonard Sweeney III, Chair
(2011)

Sandra Amabello, Vice Chair
(2013)

Frederick Tompkins
(2009)

Thomas G. Hosey, Treasurer
(2010)

David Milz
(2012)

Brent Carney
Council Representative

CONSERVATION COMMISSION

Paul Dionne, Chair
(2009)

Beverly Ferrante, Treasurer
(2011)

Riccardo Buzzanga
(2011)

Margaret Ives, Vice Chair
(2010)

Dennis Wiley
(2009)

Neil Wetherbee
Council Representative

Jim Arruda, Sec.
(2009)

Eleanor Sarcione
(2010)

Alternates

Bill Hoyt
(2010)

Margaret Kinsella
(2009)

Aaron Chapple
(2011)

Marianne Page
(2009)

HERITAGE COMMISSION

Richard Holmes, Chair
(2010)

Janice Rioux
(2010)

Rebecca Rutter, Vice Chair / Sec.
(2011)

Neil Wetherbee
Council Representative

Karen Balndford-Anderson
(2011)

Alternates

Bill Petch
(2011)

Brian Buckley
(2009)

Marion R. Pounder
(2010)

SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

David Gomez
(2012)

Jack Dowd
(2012)

Beverly Ferrante
(2012)

Joel Olbricht
(2012)

Alternate

Brian Chirichiello
(2012)

TOWN OF DERRY DEPARTMENTS & OFFICES

Town Council

Town Administrator

Business Development

Community Cable TV17

Community Development

Conservation Commission

Derry Public Library

Derry Fire Department

Ambulance Services

Dispatch Services

Emergency Management

Finance Department

Assessing

Finance

Human Services

Tax Collector

Heritage Commission

Highway Safety Committee

Housing & Redevelopment Authority

Human Resources

Public Health

IT/GIS

Planning Board

Police Department

Animal Control

Public Works

Buildings & Grounds

Cemetery

Code Enforcement/Building/Zoning

Engineering

Highway

Parks & Recreation

Transfer Station

Vehicle Maintenance

Water/Wastewater

Southern New Hampshire Planning Commission

Supervisor of the Checklist

Taylor Library

Town Clerk

Treasurer

Zoning Board of Adjustment

TOWN COUNCIL CHAIRMAN'S ANNUAL REPORT

It has been a privilege and honor to serve as Derry's Council Chairman. This past year has been a busy one for the Town and one that started with a change in leadership in the Town Administrator's Office. Also during the year, a couple of long term Council Members stepped down and their positions have been taken by new Council Members, Brad Benson and Neil Wetherbee. On behalf of the entire Council, I welcome them on board.

Local government success requires a team effort involving not only the leadership efforts of the Town Council but also that of our management team of the Town Administrator, Department Heads as well as the dedication of our professional Town employees. These are the men and women who are out there on a daily basis, sometimes during inclement weather who get the job done. That teamwork and dedication helps to make Derry a great place to live, work and do business. Thus, I thank the Town staff and my fellow Councilors for doing their part to make Derry the great place that it is.

There are many good things that happened during the past year and this report from each of our Boards, Commissions and Departments will give you a complete picture of positive activity within the Town. At the same time there are a few successes that I would like to mention.

- The Town budget sets the level of services that, within the tax cap, Council feels the residents desire and the Town can afford. This year's budget, adopted in April, continues that high level of service and stays well within the cap.
- A Business Development position was filled during the year and one of the first tasks identified a number of strategies we can use to ensure the success of Derry's downtown.
- The Bureau of Public Health expanded their services to assure that public health needs are met. To that end, our 140 food service establishments were each inspected twice. Very few communities in NH perform this vital service as well as Derry. The Bureau also fielded more than 550 resident complaints on such issues as lack of heat, neighborhood blight and the like.
- Our Fire Department updated our Reverse 911 System. This allows us to automatically notify residents by phone in the event of an emergency. They also brought our Emergency Radio Station on line again to keep you informed.
- The Public Works Department continued its road resurfacing program aimed at keeping our streets in excellent condition. The Parks and Recreation Department continued major improvements in our parks particularly those that appeal to kids.
- Cable TV17 has instituted "Video on Demand" for our local programming. This is another way to keep our residents informed

Another group of fine people who help make Derry a success and deserve to be recognized are the many volunteers who serve the Town in a wide variety of capacities. Many of these people volunteer to serve on Town Boards. They perform this public service without pay and often times put in long hours. Thank you for another year of dedicated service to the Town. There is another group of dedicated volunteers who I wish to be recognized. These are men, women and youth who volunteer at such diverse places as our libraries, Cable Channel 17, Recreation programs, medical reserve corps and others. These volunteers perform necessary public service and without their effort either certain jobs would not get done or the Town would have to hire people to do the work. To all of you who volunteer, I and the Council deeply appreciate your service.

I have enjoyed serving with this Council and I appreciate the opportunity to serve as Chair. While sometimes we might disagree, we all have the best interest of the Town and our residents at heart. While democracy is not the fastest way to get positive things done, it is by far the fairest and best way to make a positive impact on our quality of life.

Respectfully submitted,

Rick Metts

Chair, Derry Town Council
Councilor-at-Large

TOWN ADMINISTRATOR'S ANNUAL REPORT

Since Derry is a mature community our mission throughout the fiscal year 2008 continued to be that of enhancing the quality of life for Town residents. We do this through a variety of means such as maintaining the high level and quality of local government services that residents enjoy, continuing to add to the inventory of quality park and conservation land in the Town, working to enhance local infrastructure such as roads, bridges, water and sewer services and encouraging a broader range of economic growth to help offset our reliance on residential property taxes. At the same time, your local government does operate under a tax cap for Town services; thus, we have to be very prudent as we all work to keep Derry as a desirable place to live, work and raise a family.

There have been a number of successes in 2008. First, the last building on the Ash Street Tax Increment Financing District (T.I.F.) was completed and occupied. When this project was started, it was estimated that build out of the business park would take five years. Actually it was completed in three and one-half years...very successful indeed. Benefits of the park were twofold. First it expanded the tax base and just as important provided new employment opportunities in the community.

In 2008, our Conservation Commission continued to add open space property to the town. This was accomplished through a variety of measures. First there were a couple of very generous gifts to the community from long time residents who wished to add value to Derry. Property also continues to be purchased with funds that Town Council grants to the Conservation Commission through the "current use" land tax. Derry is one of only a few communities that puts 100% of its "current use" levy to purchase of open space. In fact as of October 2008, there is more than 1,000 acres of Town owned conservation land and more than 400 acres of private parcels with conservation easements available for residential use. The philosophy of the Town is that there will never be more land available to future generations than today so acquisition for the future is sound planning.

Another example of planning for the future is the recent completion of the expansion of Forest Hill Cemetery. This town owned cemetery was nearly full and the 3.5 acre expansion will add several thousand burial and cremation plots available to Town residents.

Construction plans for the long awaited Broadway/Crystal Ave/Birch St. intersection were completed in 2008 and the project should go out to bid in the next several months. While the State of NH is managing the project, the final result will benefit traffic flow into and through the downtown. The town is contributing 20% of the cost of the project. This past year also saw work continue on the exit 4A project, another vital program needed to enhance Derry's future and economic viability by moving commuter traffic around the downtown, creating access to additional industrial land and allowing the downtown business district better access as a shopping and service destination. A Downtown Marketing Study was begun and completed in 2008. The

challenge for the Town as we move forward will be how to organize for and fund the major recommendations that were made. A number of the recommendations in the study are not new but will require the commitment of scarce monetary resources by both the public and private sectors. One bright note involving major reinvestment in the downtown was the decision of a long time major business to turn an abandoned gas station into a very attractive mixed use building including some retail, office, and residential uses in new building located on Broadway.

These are just a few of the highlights of the 2008 year in Derry. In the remainder of the report, you can learn about a number of programs that are going on that benefit you and all of us who reside in Town. As we go about our daily lives we usually don't think about the services that local government provides. We just sort of take them for granted. If we need a service then we might think about it or expect it to be there. If there is a fire or medical emergency, we want a quick response. When we go to work in the morning, we expect the roads to be plowed. There should be recreation programs for our kids and parks for all of us to enjoy. Police services should be first class and there is a host of others. Our job as employees of the Town is to make sure those services are provided in a friendly, prompt and cost effective manner.

I look forward to working with you for the betterment of Derry in the coming year.

Respectfully submitted,

Gary Stenhouse
Town Administrator

Annual Report 2008 Business Development

The Business Development Coordinator is a newly created position for Derry this year this year. The position works out of the Executive Department. The Coordinator is charged with working with Derry's existing business as well as working to attract new businesses to Derry. These new business should add new jobs to the community and add to the tax role. The coordinator has spent the time understanding the community, meeting with various businesses and organizations, and learning the flavor of the community.

It was evident early on that the success of Derry's downtown is a priority for the Derry considering the voluminous work that has occurred in the downtown thus far in an effort to ensure its success. RKG Associates of Durham, NH, has been retained to complete a market plan for the downtown. This market plan will make recommendations that, if implemented, will go far to improving the vitality of the downtown. The final report, while not yet complete, will be available by winter of 2008/2009 on Derry's Municipal web page with hard copies being located at the two libraries.

There have been preliminary efforts to modernize and simplify Derry's zoning. Permitted uses can, at times, be termed archaic and some of the zones can be reworked. Recommendations will be made to the Planning Board in the near future and will concur with work done on the Master Plan update. Any recommendations will be intended modernize some of permitted uses in the different zoning districts. The suggestions will be intended to advance the community while retaining the rural character of the community.

Along with rezoning, infrastructure (water, sewer, and natural gas) will be looked at with Town staff. Efforts will be made to improve this infrastructure in certain areas in an effort to make some areas more desirable for commercial and industrial uses.

The future upgrade of Manchester Road is of critical importance to Derry. Once this section of road is widened and the infrastructure updated, it will become more attractive to a variety of commercial users such as office and retail.

One undertaking that occurred in the early fall of 2008 was a business visitation of approximately 30 businesses. This activity was a joint effort between the Greater Derry/Londonderry Chamber of Commerce and the Town. Many Town staff, including the Town manager, were involved in conducting the business surveys of the selected businesses. The questions asked were intended to learn about the business itself and to determine if there were any concerns with either the community or the state that could be resolved. Often, it is discovered that the business is unaware of certain programs that are available and intended to help business but was unknown to the business visited. If this should be the case, the agency running that particular program would be directed to make contact with that particular business. It is anticipated that these Visitations will continue on at least an annual basis in the coming years.

The Business Development Coordinator will act as the facilitator for the businesses when they come to the Municipal Center to do business. It will be the responsibility of the Business Development Coordinator to usher the business through the process, whatever that is.

Additionally, The Business Development Coordinator will have resources and contacts with other state and federal resources to better guide a business through the maze of government offices.

Respectfully submitted

Beth Thompson

Business Development Coordinator

DERRY COMMUNITY TELEVISION, CABLE 17

Throughout fiscal year 2008, Derry Community Television, C17 remain focused and committed to improve its operation to meet the needs of our community. Our funding is generated solely from the franchise fees paid by cable subscribers, with no fiscal impact to the taxpayers. We currently cover both the Public and Government side of local cable access on one channel. We are currently in negotiations with Comcast and are looking forward to a second channel that will be dedicated to Government Access. This addition will allow for other ways to expand our programming and services. Equipment needed to support this second channel has already been purchased and we are ready to go.

We strive to provide the town with the best possible product. That product is *information*. Channel 17 airs all scheduled Town Council, Planning Board, Zoning Board, and Conservation Commission Meetings. We also provide coverage of special workshops and public hearings.

The Holiday Parade, Memorial Day Parade, Derryfest, and the Summer Concerts held at McGregor Park are covered each year through the efforts of our staff and volunteers with our Cable Truck. Local producers tape programs of diverse interests providing an entertaining and lighter side to C17 programming. To name just a few, productions done 'in house' can range from "Be Fit Be YOU!, with Ramon to "Eye on Health" to 'Mental Health Matters' produced by the staff from CLM (Center for Life Management). Our staff can be found downtown visiting local businesses and gathering footage for the 'Business Connection' Show. Another new addition to our line-up is our magazine style program, "Derry Connections". This features both community and municipal informational pieces. Our program lineup is as diverse as our community itself.

In between programming the Community Bulletin Board (Message Board) can be viewed. Public Service Announcements are updated daily informing residents of upcoming events and activities. Our Program Schedule is also available along with current weather conditions.

We continue to work closely with Emergency Management, Fire, Police, Public Works, Bureau of Public and the Superintendent of Schools, keeping the community informed of road closures, shelter locations and other emergency announcements over both Cable 17 and Cable 6 with slides and continual crawls at the bottom of the screen.

With each New Year comes new technology....

Having V-O-D (video-on-demand) has proven to be very popular with the public. This allows people outside of our viewing area to watch our local government meetings and for those not able to view the meetings 'live'. With the replacement of our old satellite dish, brings with it more diverse programs from NASA and a better quality signal. With the addition of 2 new editing suites, this gives more opportunities for local producers to be trained in editing, encouraging them to produce more programming.

With each new improvement we strive to provide quality broadcasting that meets the needs of our communityemphasizing *Community* in Derry Community Television. This is *your* station.

In closing I would like to thank the staff, Chris Martin and Larry Seaman and all the volunteers who have helped cover events throughout the year and to the producers who have produced shows. There is always room for new volunteers and producers! We offer camera, and editing classes as well as 'How to Produce a Show' Workshops, all at no cost, just your time. To learn more about Derry Community Television, C17 go to our website at Derryctv.com or email us at Derryctv@ci.derry.nh.us or call us at 845-5514. We are located in the lower level of the Derry Municipal Center.

Respectfully Submitted

Barb Ellingwood

Station Administrator

Derry Community Television, C17

Community Development

Fiscal Year 2008 activity remained steady for the department. Reflecting the slow down in the national economy of the housing market, we saw less proposals for housing developments this past year. However, we did see a steady flow of commercial projects as well as applications for small, individual businesses. All these proposals went through our technical review process and numbered close to 50 meetings for both the commercial and housing projects. The department continues to work closely with state and regional planning and economic development agencies as well as state transportation groups on planning matters relative to their impact on Derry as well as the services they provide to both the town and its residents.

Staff is on the Steering Committee of the New Hampshire Department of Transportation Community Technical Assistance Program which is a program that provides both technical assistance and grant money to communities that will be impacted by the I-93 widening. The program, through a grant, has funded the Downtown Marketing and Development Plan, as well as provide technical assistance for a potential impact fee ordinance, and reviews of our Zoning Ordinance and Land Development Regulations.

Staff is also a member of the Board of Directors of CART which a regional transportation agency which provides transportation van service for area residents. We also are a member of the Board of Directors of the Rockingham Economic Development Corporation which provides loans for businesses in both Derry and Rockingham County. We participate on a monthly basis as a member of both the Planners Roundtable and Technical Advisory Committee of the Southern New Hampshire Planning Commission working on planning issues that impact Derry on the local, regional, and state level. Additionally staff is also a member of the Taylor Library Building Committee.

This past year we assisted the Derry Housing Authority on their Community Development Block Grant application for the Vintage Grace facility in preparing the Housing & Community Development Plan. This past year we began again to work jointly with our new Business Development Coordinator and Town Administrator on downtown revitalization and economic development strategies. We participate in monthly meetings with the administration staff as well as with members of the Derry Economic Development Corporation, Chamber of Commerce, Rockingham Economic Development Corporation, and the Derry Housing & Redevelopment Authority. Department staff provided assistance and information for the Downtown Marketing and Development Plan which is being done by RKG Associates of Durham, NH.

During the very end of FY 2008, the staff began to work on projects that will begin in earnest during fiscal year 2009. The most visible project will be the update of the Master Plan. The last time this was done was in 2000-2001. We look forward to working with the Southern New Hampshire Planning Commission and the Planning Board on this document. We began preliminary work with the Planning Board subcommittees on future revisions to our Zoning Ordinance and Land Development Regulations. Additionally we began work with the Southern

New Hampshire Planning Commission and the NHDOT on an Access Management Plan for Route 102 (West Broadway).

As part of the staff support to the Planning Board, I would like to thank all of the Planning Board members for their continued support and assistance. Also a thank you to the representatives of our Technical Review Committee from Code Enforcement, Public Works, Police, and Fire Prevention who never miss our Friday morning meetings!

Finally, I would like to acknowledge the addition of new staff member Elizabeth Robidoux to the Planning Department. Liz has been a tremendous asset to the department and Planning Board this past year. Her energy and enthusiasm has been greatly appreciated by all. Thanks Liz! We strive to better serve the community in a professional, prompt manner.

Respectfully submitted,

George H. Sioras
Director

Conservation Commission Annual Report

The Conservation Commission meetings are held the second and fourth Mondays each month. Our meetings are held at 7:30PM in the Derry Municipal Center. The meetings are all open to the public and are broadcast on Cable Channel 17. We review wetland applications and site plans, as part of the town's technical review process.

The Commission conducts site walks all twelve months of the year for sub divisions and wetland permits review.

Easements were finalized on 2 parcels in 2007; the Hannah Rutter and Michael Rutter parcels on Lane Rd. These land protection projects were ongoing for nearly a decade between the family and the Commission, and due to the extremely generous donations of these conservation easements, the parcels are protected from development in perpetuity.

Another project that had been ongoing for some time is the Phil Ferdinando parcel on Chester Rd. The Commission purchased the development rights of 20 acres of agricultural land March 2008. We did receive a federal grant fund from The Department of Housing and Urban Development. The South East Land Trust of New Hampshire assisted us in the grant writing, easement language and they are the easement holders of the parcel.

Elections were held in May: Paul Dionne, Chairman; Margaret Ives, Vice-Chairman; James Arruda, Secretary; Beverly Ferrante, Treasurer. Dennis Wiley, Eleanor Sarcione and Riccardo Buzzanga are Regular Members. Alternates are Peg Kinsella, Marianne Page, Bill Hoyt and Aaron Chapple.

This report is dedicated to the memory of Albert W. Doolittle, a long time member of the Commission, who passed away last fall. The Town is a better place because of the hard work of Albert. I am a better person for having been a part of Albert's life for over 15 years.

Respectfully submitted on behalf of the Derry Conservation Commission,

Paul Dionne, Chairman



64 East Broadway
Derry, New Hampshire 03038
Tel. 603-432-6140
Fax 603-432-6128

Derry Public Library Annual Report – July 1, 2007 – June 30, 2008

The only constant is change, continuing change, inevitable change. That is the dominant factor in society today. No sensible decision can be made any longer without taking into account not only the world as it is, but the world as it will be.

— Isaac Asimov

When Isaac Asimov, among others, refers to the only constant being “change” he certainly captured the library world. In the ongoing refinement of the Derry Public Library’s long rang plan we’ve looked at all the technological possibilities that are emerging so rapidly and realized we need to be innovative, but cautious; conservative, but creative in offering the 21st century services that patrons expect. The objective is always to offer services that are efficient, effective and economical in the scope of our mission and resources.

Many library users now rely heavily on Internet resources. Our library web page has become a constantly evolving, and integral part of our library services. For many patrons it is THE introduction to our library and we strive to make a good first impression. A visit to the library to get a library card is then the second step, resulting in the ability to add a PIN to their card to login to an individual online “account.” As the world becomes more technologically oriented we need to be aware that many of our patrons prefer this method of accessing information. Through our affiliation with the GMILCS consortium our online “card catalog” includes the collections of 12 other member libraries. We also post announcements all of our upcoming programs on our webpage, create surveys and post any “help wanted” ads as well. Our website has become an interactive and increasingly responsive way for patrons to conduct library business.

Online “patron generated requests” is an enhancement that has prompted the greatest customer satisfaction by far. If you are time-crunched and need an item you’ve found online or, if you would just like to have something ready for you on your next visit, you can request it online and you will be contacted when it is available. The computer system determines where the item is available first (either in Derry or at one of the other GMILCS libraries) and the system requests it on your behalf. An interaction in person or by phone to make a request is only needed for items outside of the GMILCS Consortium. The effectiveness of this new program for GMILCS libraries was further enhanced by the State Library’s decision to increase the interlibrary loan van delivery system to some libraries. We were increased from four to five days; the maximum number of days. The result is even speedier delivery among Consortium members.

To make our website more responsive to patrons’ needs we’ve added several features. Library Elf was one of the first enhancements we offered. It was strictly voluntary and offered our patrons a three-day advance notice of when their library materials would be due. The traditional library software would always alert you when

the materials were already overdue, not before. This has been a considerable cost-saving service for our patrons.

Another enhancement was ChiliFresh, software that would allow our patrons to write reviews of the books they had read and post them with the book in the catalog. It is similar to the Amazon.com online bookstore that encourages customer input.

A link on our homepage to Downloadable Audio Books, offering patrons access to over 2,000 audio book titles, is still garnering more and more use. This is a NH State Library sponsored online service with monetary support from all subscribing libraries. Through this link, with a valid Derry Public Library card, patrons can download audio books to their computers or MP3 players. Some titles are even burnable to CDs to play in their cars.

The newest product we have launched online is called NextReads. Patrons can sign up for newsletters on their favorite topics (fiction, romance, mysteries and a variety of nonfiction topics.) The emailed newsletters offer reading suggestions for titles both new and old which really opens the entire collection for use, not just the new items.

Through the combined resources of the GMILCS Consortium, NH State Library, and our own purchases, our patrons now have access to more than 16 online research databases. Although the term "databases" sounds daunting, they are incredibly accessible resources for information, both practical (such as auto and small engine repair, medical information, and newspapers) and more academic (such as biographies, literature and business resources).

Our Playaway collection is technology for those of us who are not as technologically savvy as those who can handle downloadable audio books. There is one book loaded on what is essentially a tiny MP3 player. You supply the batteries and headphones and you're in business. The player is on a lanyard that can be hung around your neck so it is perfect for runners as well as those not as physically active and maybe confined to bed rest.

In the ever-changing world of technology Sirsi-Dynix, the company that provides Horizon, our integrated library system (ILS) that serves our GMILCS consortium, announced they will no longer support this software; thus the search for a new system. This search for a new ILS provider involved many months and dozens of meetings just to narrow the field to three commercial contenders. The demonstrations, all of which were attended by staff from every DPL department (department heads as well as staff) involved entire days. In the end, three people on staff assumed responsibility of learning the new system, called Polaris, and teaching it to the rest of the staff. They are: Susan Brown, Head of Reference; Cathy Goldthwaite, Head of Circulation and Meryle Zusman, Webmaster. It will not be until the end of August, 2008, that we will actually be on line.

On July 23rd our Computer Training Lab was set up. We now have the capability of offering computer training classes in the Paul Collette Conference Room thus freeing the public access Internet stations for their normal use. The system is set-up with an instructor's station with DLP projection and six student stations thanks to a product called Xtenda from NComputing. This one system drives all seven stations. We will be developing classes on various topics (Using E-Mail, Introduction to Computers, Using a Mouse etc.) for the public. Since almost every job search now requires generating on-line resumes and emailing them to the potential job source, people who have never touched a computer have to learn these skills just to get an employment interview. In our public Internet access area we were able to add by two more seats. Thanks to the continued trend of miniaturization in the electronics world we were able to provide two more access points using the same furniture configuration.

The Summer Reading Program theme this year was "Reading Road Trip-USA." The children took their road trips by reading a certain number of minutes. The road trip began here in NH and after reading 1,000 minutes they drove to New York; 2,000 minutes they drove to Florida; at 4,000 minutes they drove to Texas and at 8,000 minutes they arrived in Alaska, the final destination. Six children reached Alaska! We co-sponsored two summer reading programs with Taylor Library and the Friends of the Derry Libraries. The winning school with the most minutes read was Derry Village at 94,960 minutes and 1,410 books. All of the schools receive a special certificate with the number of minutes and the number of books read by their students over the summer.

Overall, the Library's services to teens continue to be popular. The Young Adult/Teen collection experienced a 17% increase in circulation for FY 2008 from FY2007, with 9,596 titles checked out by library patrons. We created a Graphic Novel section for teens in September 2007, which contributed to the 17% circulation increase. The Anime Club, a faithful group of Japanese animation fans, and the Summer Reading Program for Teens continues to attract strong participation, as does a new young adult book discussion group led by teen volunteer Holly Harrison.

In an effort to collaborate more closely with the schools and to get the word out about what we have to offer to parents and students, we joined with school Principal Tom Poliseno and his staff from East Derry Memorial Elementary School to host two open houses for parents and students. We hosted our first joint effort with the E.D.M.E.S. at the school on September 20th. We had a lot of positive reactions to our live database demonstrations and issued 31 new library cards. On February 19 we hosted another open house at the library for parents and teachers and, once again, we demonstrated and offered all attendees interactive sessions using our databases and our library's online catalog. The evening was enjoyed by youngsters and adults.

The most important building issue we have struggled with for 19 years is the leaking windows. They are the windows in the green grids that make up the serpentine and bay windows as well as my office window. The issue of repair was placed on the Capital Improvement Plan and the Town Council voted approval for the FY'09 budget. Work is set to begin October 1, 2008. We have also experienced the usual valve leaks in the HVAC system; this year there were two replacements.

Over the last year we've experienced increasing acts of vandalism. They range from children climbing on the chiller enclosure (which houses the air conditioning compressors) to the building being egged, vandalism in the bathrooms and several instances of trash and dirt in the book drop.

The Joint Loss Management Committee has been productive in the area of safety, meeting quarterly during the year. As a result we have replaced the single indicator light along the edge of the elevator door with a more continuous indicator strip to prevent children's fingers from being caught in the door; updated our Disaster Recovery Plan; and signed a contract to update our fire alarm attenuators and adding strobe lights to the restrooms to meet ADA requirements for our deaf employee and other hearing impaired patrons.

Joining the centralized accounting system (MUNIS) at town hall has required a bit of reeducation for all of us who deal with bill paying as well handling gifts, grants, donations and fine money. In addition, we have had to update and rework our procedures and policies in light of a new law requiring more stringent controls in this area of fraud prevention. We now have a written document that outlines all of these policies and procedures for personnel handling money.

In celebration of the publication of the last in the series of the Harry Potter books we decided to host a party. And, what a party it was! Since the book was to debut at midnight on July 21, 2007 we decided to begin our festivities at 10 p.m. on Friday, July 20. Well before the time the party was set to begin the line began to form outside the doors and extended almost out to the street. More than 40 volunteers transformed the library into Hogwarts School and more than 200 attendees, young and old, reveled in the Great Hall, enjoying the Sorting Hat, trivia games and treats. At the stroke of midnight the books were distributed to eager readers while prizes were given for best costumes and Harry Potter lookalikes.

This year the Board of Trustees had only one change during the March election. Brendan Walsh replaced Chairman T.J. Paton. I would like to thank all of those, past and present, who have served on the Board for their dedication to keeping the Derry Public Library running smoothly.

And finally, this report would not be complete without special mention of the "Friends of the Derry Libraries". They continue to run the book sale every month from the storage room in the basement of the library. The income from the sales provides everything from children's summer read programs, to holiday events and museum passes. Their spirit of volunteerism is greatly appreciated.

Respectfully submitted,

Cheryl Lynch

Director

USE OF LIBRARY FOR FY-08**ADULT DEPARTMENT'S STATISTICS**

TYPE OF USE:	THIS YEAR
CIRCULATION	136387
PATRON VISITS	155586
REFERENCE QUESTIONS	11908
ILLS REQUESTED	1746
ILLS RECEIVED	1719
ILLS OTHERS REQUESTED	4714
ILLS OTHERS RECEIVED	4137
DERRY BORROWED CBC	4678
DERRY LOANED CBC	7784
NEW REGISTRATIONS	2052
INTERNET USE	13450
15 MINUTE INTERNET USE	3332
OVERDUE NOTICES SENT	6369
RESERVES TAKEN FOR PATRONS	10120
BOOKS ADDED	8407
BOOKS WITHDRAWN	8757
PROGRAMS - NUMBER HELD	30
PROGRAMS - NUMBER ATTEND	730
YA PROGRAMS - NUMBER HELD	85
YA PROGRAMS - NUMBER ATTEND	607
PUBLIC ACCESS COMPUTER USE	555
INTERNET CLASSES SCHEDULED	0
INTERNET CLASSES - NUMBER ATTEND	0
NUMBER OF VOLUNTEERS	57
VOLUNTEER HOURS	285.75

CHILDREN'S DEPARTMENT STATISTICS

CIRCULATION	80892
REFERENCE QUESTIONS	5028
INTERNET USE (HOURS)	187
PROGRAMS - NUMBER HELD	326
PROGRAMS - NUMBER ATTEND	7012
PUBLIC ACCESS COMPUTER USE	2628
NUMBER OF VOLUNTEERS	49.25
VOLUNTEER HOURS	152.5
PATRON VISITS	56347

TOTAL STATISTICS FOR FY-08

CIRCULATION	#REF!
PATRON VISITS	155586
CHILDREN'S PATRON VISITS	5945
REFERENCE QUESTIONS	#REF!
ILLS REQUESTED	#REF!
ILLS RECEIVED	#REF!
ILLS OTHERS REQUESTED	#REF!
ILLS OTHERS RECEIVED	#REF!
NEW REGISTRATIONS	#REF!
INTERNET USE	#REF!
15 MINUTE INTERNET USE	330
OVERDUE NOTICES SENT	#REF!
RESERVES TAKEN FOR PATRONS	#REF!
PROGRAMS - NUMBER HELD	#REF!
PROGRAMS - NUMBER ATTEND	#REF!
BOOKS ADDED	#REF!
BOOKS WITHDRAWN	#REF!
PUBLIC ACCESS COMPUTER USE	#REF!
BORROWED CBC	#REF!
LOANED CBC	#REF!
NUMBER OF VOLUNTEERS	#REF!
VOLUNTEER HOURS	#REF!

Annual Report - FY 2008

Derry Fire Department and Office of Emergency Management

The Derry Fire Department is a full service fire department that provides emergency services and protection from fire, natural and manmade disasters, and medical emergencies. It provides these services through four integrated and related areas within the Department – Fire, EMS, Emergency Dispatch and Emergency Management.

The Derry Fire Department provides fire protection through education, enforcement and suppression activities. We respond from four fire stations located throughout the Town and Administrative and Code Enforcement offices located in the Municipal Center.

The Derry Fire Department strives to provide a safe, healthy, and pleasant environment in which to work in. We accomplish this with a systematic approach which includes programs of preventative maintenance, replacement of outdated inefficient equipment, new technologies, and quality products. This report reflects changes made during 2008.

Central Station at 131 East Broadway continues to be an exceptionally busy fire station. Since the closure of Station 1 on West Broadway, the personnel and apparatus at Central continue to protect what are the busiest and second busiest districts in the Town. The department has reviewed and modified our response zones as well as the numbers and types of resources that we send on all calls. These changes have allowed us to maintain response times and maintain staffing and resources in areas of the Town more often than in previous years. Yet it is true that several areas of Town do not meet the nationally accepted response times for response to medical emergencies and fires. In an effort to further our commitment to the community of providing services as safely as possible, the Derry Fire Department has modified existing EMS response procedures to reflect the nationally recognized medically approved dispatch protocol utilized in the State Emergency Communications Center. As a benefit, the community will receive safer, more appropriate field responses with decreased responder/bystander risk. EMS incidents that are determined to be non-life threatening based upon the protocol established by the National Academies of Emergency Dispatch will receive a safe response from Fire/EMS units. Fire/EMS units will no longer travel to the scene with lights and sirens for these non-life threatening calls.

Bureau of Emergency Management

The Derry Bureau of Emergency Management spent the past year reviewing and updating our Community Notification systems, programs and equipment. This included updating the Reverse 911 system and training for personnel. The system is regularly tested throughout the community and can be used by both Police and Fire. This year BEM worked with all Department to complete training in the National Incident Management System (NIMS) and introduced the other Town Departments to the many uses of Reverse 911.

The Bureau completed installation of an Emergency Advisory AM Radio System. The low power AM radio transmitter broadcasts 24 hours a day, 7 days week. The Derry Emergency Advisory Radio System broadcasts on 1610 AM. During routine operations broadcasts will

include information regarding the history of Derry, local community events, safety messages and any important local traffic advisories. The radio station will automatically interrupt normal programming and re-broadcast National Weather Service severe weather alerts and child abduction (AMBER) alerts for this area.

The content of our radio broadcasts is limited by our FCC radio license to include non-commercial voice information only. In the event of a community wide disaster/ emergency, citizens can tune to this radio station for important public safety information such as road closures, emergency shelters and other instructions regarding life, property, communications and travel.

Strongest signal reception is within a 3 mile radius of the transmitter site (Hampstead Road Fire Station). Signal reception can be heard up to a 5 mile radius from the transmitter site. Signal reception can be affected by the type of receiver one is using, geography, time of day and overhead power lines. The station can be best received with your car radio which has an external antenna.

The purpose of this emergency advisory radio station is to provide another means to communicate with the public during an emergency. The Derry Bureau of Emergency Management recognizes that many different methods must be utilized during an emergency to make sure we communicate information effectively to the citizens. As we move forward we will look to increase public awareness of this radio station and identify an economical way to provide signage within the community.

The Bureau of Emergency Management has taken possession of a portable programmable roadside sign. This piece of equipment will be placed in service upon the completion of training for personnel on all four shifts. We anticipate the training to be completed by mid-September. By using this sign to alert citizens to important information including turning their AM Radio dial to 1610 will enhance our ability to notify the public.

Personnel

This past year, we bid farewell to Dispatcher Tracy Dudgeon, who went on to pursue her career as a firefighter. Also retiring from the Department was Lieutenant Barry Phillips. Barry was the senior officer in the East Derry Fire Department when the two Departments consolidated and was instrumental in the successful transition. Also leaving the Department after eighteen years was Firefighter Wendy Cooney. We wish them all well in their future endeavors.

Derry Fire hired three employees this year, 1 Firefighter/Paramedic, FF EMT and 1 Dispatcher. Firefighter Paramedic Jay Guzofski has over four years of experience as a paramedic and firefighter in Plaistow. Firefighter James Kirsten came to the Derry Fire Department by way of the State of Vermont Office of the State Fire Marshal where James was performing his duties as a Deputy Fire Marshal. We welcome Dispatcher Jeffrey Labrie, formerly with the Hudson, NH Fire Department. Dispatcher Labrie is an experienced telecommunicator who also works as a volunteer firefighter in Dunstable, MA. We welcome them and wish them a long and safe career.

Firefighter/Paramedic Shawn Haggart received the 2008 VFW Firefighter of the Year Award. FF/Paramedic Haggart has been a member of the department for seven years. He is the Chairman of the Derry Fire Department Emergency Medical Services Committee for Continuous Quality Improvement (EMS-CQI). Over the past year, Shawn Haggart has been the Departments CAAS re-accreditation manager. As the accreditation manager Shawn Haggart had to deal with many diverse elements in the Department to successfully demonstrate to CAAS the Derry Fire Department is worthy of accreditation. Shawn was unanimously chosen for this award by the Chief Officers of the Department on the basis of his exceptional skills, numerous extra projects including coordinating the Emergency Medical Technician Program at Pinkerton Academy.

In order to prepare our Department for the future the Department has two chief officers enrolled at the National fire Academy Program for Executive Fire Officers. Battalion Chief Gagnon and Battalion Chief Webb have successfully completed their third year in this demanding four year commitment. This program prepares Chief Officers to lead and management Fire departments. Also, we want to congratulate BC Gagnon on achieving the Chief Fire Officer Certification. He is the first in the Derry Fire Department to do so.

Training

The Derry Fire Department conducted over 7200 person/hours of fire, EMS, rescue, and leadership training averaging over 101 hours per firefighters. Much of the training was coordinated to support federally mandated Incident Management Training; to refresh firefighter's knowledge health and safety; and to refresh firefighter survival and self rescue training. Self rescue training teaches firefighters how to recognize serious developing fire hazards, and do emergency exits out of that area to prevent being trapped by a collapse or burned by a flashover. This knowledge prevented four firefighters from being caught in a collapse during the fire at 238 Rockingham Road in November of 2007. Members of the first two engine companies were attacking the fire on the second floor, when they recognized signs of impending flashover and collapse. Portions of the second floor collapsed as they exited the building. This occurred during the first five minutes of the fire.

Last spring the Derry Fire Department became the first fire department in New Hampshire to train all of its mid-level and senior management on FEMA's advanced incident management. This forty hour, federally mandated class, gave the participants the knowledge and tools to best manage large incidents such as major fires, flooding, tornadoes, and other multi-day incidents such as ice storms.

The Fire Department also trained senior town officials, and members of the town council on incident action plans. An incident action plan is a tool that can be used to manage any planned event, such as the Frost Festival, or an emergency event. The purpose of all this training is to comply with Homeland Security Presidential Directive #5 and to facilitate better coordination between mutual aid resources, state resources, and federal resources during events by promoting common language, procedures, and interoperable equipment.

Fire Prevention

Since July 2005 the Prevention Bureau has been working to bring all multifamily building up to the existing codes. This has taken many hours to try to complete.

Last year our classroom public education was being done with a person on worker's comp. This somewhat limited our presentation times. Therefore we had a reduction in presentations last year. Our fire safety trailer and fire extinguisher simulator has increased as the word gets out that we have this equipment.

With the cost of fuel oil increasing, people have looked at other types of ways to heat their homes. Gas related products have increased in being installed as result.

Communications Center

The Derry Communications Center is responsible for dispatching the Fire and Emergency Medical Services for the Towns of Derry, Auburn, Chester, Hampstead and Windham. Additionally, it is the responsibility of the Derry Fire Department Communications Center to provide primary dispatching and support for the Southeastern New Hampshire Hazardous Materials Mutual Aid District and also functions as the primary southern coordinating center for the NH Statewide Fire Mobilization. With the heavy winter and severe summer storms over the last 12 months, the Derry Communications Center has been very busy, dispatching over 7300 calls in five communities. Our telecommunicators don't just dispatch emergency calls. While our personnel are usually very busy, during lulls between incidents, our personnel have many other duties at the Communications Center. Maintenance of the Towns Reverse 911 system, radio programming, and property data entry are just some of the many duties or personnel perform.

System Upgrades:

2008 brought two significant technology upgrades to the Derry Fire Dept. Communications Division, the first being the long awaited roll-out of the upgrade for the Departments Computer Aided Dispatch (CAD) system. While the Towns CAD vendor has been working on the development of many features of the new system over the last 2 years, the full system went live in November 2007. The upgrades included many new features to allow our Telecommunicators to both store and better access a wide range of available information on the properties in the five communities dispatched by the Derry Communications Center. Further enhancements included expanded mobile data capabilities, including the ability to access maps and critical emergency pre-planning information, GPS vehicle tracking and expanded responder notification features. The second enhancement was the installation of two new radio base stations received from the State of New Hampshire, at no cost to the Town. These radios were installed to replace older units that did not have the capacity to communicate on many of the channels needed in the State's Homeland Security Interoperability Plan. The Derry Communications Center now has redundant capabilities to communicate directly with all area Police and Fire agencies as well as many State agencies.

Fire and Rescue Responses		Prevention Activity	
Structure	36	Public Education	
Vehicle	11	Attendees	2766
Brush	45	Fire Station tours	14
Fires, other types	36	General Public Safety Programs	110
Alarm call no fire	446	Fire Extinguisher Training	6
Hazardous Condition	104		
Good Intent	197	Inspections	
Service Call	431	Residential Occupancy	141
EMS /Rescue Responses <small>(Does not include Pt's treated/transported in other call types)</small>	2893	Commercial Occupancy	32
Total Responses	4199	Educational	11
		Assembly	55
		Day Care	7
		Gas Pipe Residential	192
Comm. Center - Calls Dispatched		Gas Pipe Commercial	29
Derry	4199	Oil Burner	102
Auburn	487	Gas Burner/Logs	297
Chester	404		
Hampstead	973	Permits	
Windham	1306	Burning permits (*Derry Only)	1584
SENH Haz-Mat	17	Assembly permits	55
Total Calls Dispatched	7386	Blasting permits	6
		Plans Reviewed	121

Emergency Medical Services

The average Firefighter/Paramedic has over ten years of experience with the top five providers having over twenty years experience. When it comes to providing emergency medical services nothing replaces experience.

The Derry Fire Department completed its re-accreditation application for the Commission on Accreditation of Ambulance Services (CAAS). Accreditation signifies that our Department has met the highest standards as determined by the American Ambulance Industry. These standards often exceed those established by state and local regulation. In the fall of 2007 Fire Department staff, Human Resources Department, Mechanical Division, Finance Department and our Medical Director from Parkland Medical Center completed the CAAS application and document checklist, which comprised over 2400 pages. The completed application was submitted to CAAS for an independent review. The second step in the re-accreditation process will be an on-site visit by a review team of EMS experts who will spend no less than two days reviewing all operational aspects of our service. The on-site review team is scheduled to arrive during the last week of July.

The EMS Division successfully completed the process of recertifying our National Registry EMT/Basics, Intermediates and Paramedics. To accomplish this goal the EMS Division provided up to forty-eight hours of in-house refresher training and up to forty-eight hours of EMS continuing medical education for each EMS provider.

Firefighter/Paramedics of the Derry Fire Department successfully completed a state approved advanced training program called Rapid Sequence Intubation (RSI). RSI is a critical skill that allows paramedics to administer advanced medications to facilitate advanced airway management. The RSI training program was a combined effort of the Derry Fire Department and the EMS Medical Director from Parkland Medical Center. Derry Fire is one of two fire based EMS services in the state approved for this advanced procedure. Additionally, Basic and Intermediate EMT's from Derry Fire as well as Basics and Intermediates from Chester Fire, Auburn Fire, Hampstead Fire successfully completed an advance RSI Assistant training program here at Derry Fire. Derry Fire is the first fire based EMS service in the state to successfully complete the RSI Assistant program.

The Derry Fire Department continues to promote our HeartSafe Community Initiative. The Fire Department has been offering CPR/AED training free to the public the third Wednesday of every month. To date there have been fourteen American Heart Association CPR/AED courses offered and 154 people have been trained. The HeartSafe Initiative will allow anyone from Derry who wants CPR training to have the opportunity available. The New Hampshire Department of Safety, Bureau of EMS and the Department of Health and Human Services are designating New Hampshire Communities that work at becoming HeartSafe. The Town of Derry is well on its way to becoming the first New Hampshire Community decimated as a "HeartSafe Community".

Derry Fire Department EMS Patient Encounters			
Total EMS		EMS Response Breakdown	
Atkinson	1	ALS 911 Response (Scene)	2909
Auburn	195	Walk-In Emergent	6
Chester	186	ALS Intercepts other Towns	7
Derry	2421	Hospital to Hospital Emergency Transfers	9
Hampstead	31	Total	2931
Londonderry	60	(Includes Pt's treated/transported in other call types, i.e. fire calls)	
Salem	5		
Sandown	17	Response Disposition	
Windham	15	Cancelled Enroute	127
Total	2931	Dead on Scene	17
		No Patient Found	7
		Patient Refuses Care	442
Total Transports		Standby Only	4
BLS	757	Treat and Release	29
ALS1	1436	Treated, Transferred to Medical Helicopter	8
ALS2	103	Treated, Transported ALS	2297
SCT	9	Total	2931
Total	2305		
		Hospital Destinations	
Derry Transports		Brigham's and Women's, MA	2
BLS	668	CMC, NH	64
ALS1	1176	Children's Hospital, MA	3
ALS2	85	Elliot Hospital, NH	238
SCT	9	Exeter Hospital, NH	10
Total	1938	Holy Family, MA	12
		Landing Zone for Helicopter	8
Chester Transports		Leahy Clinic, MA	1
BLS	34	Mary Hitchcock, NH	1
ALS1	96	Mass General, MA	1
ALS2	10	NEMC.MA	1
SCT	0	Parkland Medical, NH	1957
Total	140	Southern NH Medical, NH	6
		VA, Hospital, NH	1
Auburn Transports		Total	2305
BLS	47		
ALS1	83		
ALS2	8		
SCT	0		
Total	138		
Other Community Transports	89		

Facilities

During a review of department facility costs it was determined that a cost savings was probable within our custodial supply line. The goal of the RFP was not only cost savings, but also inventory control, product standardization and a concern with an environmental friendlier product line. A number of vendors replied to the request; some had cheaper costs, However, they could not meet the inventory control, the product standardization, or the “green” products we were looking for. A vendor was selected; and I am pleased to say that they are doing a great job for us. The products are healthier for our use and environmentally better, our work load in regards to inventory control is now non existent.

In keeping with the Towns Facilities Master Plan our Island Pond Road station had a complete facility survey conducted by Castagna Consulting Group LLC. This comprehensive survey included exterior building envelope issues, site evaluation issues, building interior issues, building system issues, and general condition of the building. This consulting group has done multiple Town facilities within the past several fiscal years including the Hampstead Road Station last year. These comprehensive surveys provide the department with valuable information that allows us to prioritize our facility capital improvement projects. Last years survey determined savings could be achieved in heating and air conditioning costs with insulation and replacement of the inefficient heating system. We included these recommendations into our FY08 CIP. As of this date two of our four facilities have been surveyed and we plan to include our remaining facilities in the coming fiscal years.

The following facility projects where completed in FY 08.

Hampstead Road Station

Install insulation in apparatus bay area.
Replacement of heating system.
Replacement of apparatus floor doors.
Complete electrical system upgrade.
Install emergency eye/face wash station.

Central Station

Electrical system upgrade.
Fire prevention/public education area improvements.
Replacement of apparatus door openers with safeties. (2)

English Range Road

Energy conservation light program. (NH Electrical Co-op)
Impact/noise barrier improvement.

Island Pond Road

Complete building evaluation (Castagna Report)

Tools and Equipment

In the past year the Derry Fire Department has made great strides in improving the quality of the Equipment, Personal Protective Clothing, and Uniforms used by our Firefighters. As of May 2008 the Department completely upgraded its Self Contained Breathing Apparatus (SCBA). The new SCBA are equipped with Heads-up display Face pieces, Pac-Tracker locator, and 1 hour RIT packs. These features greatly enhance Firefighter safety and survival during fire ground

operations. The new SCBA system is fully NFPA 2007 and compliant. This program was completed on budget using Fire Act Grant Funds.

All personnel requiring updated PPE were fitted with new Structural Firefighting Gear. By tracking the age and condition of PPE the Department is able to manage purchases in a timely manner and avoids the need for large purchases every 5 to 10 years. This program allows the Department to budget in a fiscally reasonable manner and improves the life of this valuable and necessary equipment

At this time the Department is in the process of completing phase 2 of the 5 year plan to outfit all line Fighters with NFPA compliant Firewear work uniforms. By using a phased system this program will be completed without the need for a large budget increase during a single year. The Department is also ahead of schedule on the Class A uniform replacement program. The Quartermaster system has allowed for greater control of expenses and has allowed the Department to phase in the purchases with no substantial budget increase

All Tools and Equipment have been well maintained by every firefighter. The amount of care given to our equipment is second to none. This has extended the life of the equipment saved the Town the expense of premature replacement

FINANCE DEPARTMENT FISCAL YEAR 2008 ANNUAL REPORT

Fiscal Year 2008 was highlighted by the continued implementation of new policies and procedures within Human Services, further refining the use of other agencies to assist in meeting the needs of Human Services clients and staffing changes resulting from resignations or transfers within the various divisions of the Finance Department. As in the previous year, these changes allowed the Department to add professional strength to those areas. Further training of newer employees continued and contributed to a stronger level of professionalism, enhancing the Town's commitment to a customer-oriented workforce. I continue to be blessed with a dedicated, competent, customer-oriented staff and I thank them for their work effort and professionalism. I particularly want to recognize the continued strong contributions to a better government in Derry by the Department's Division Heads...Controller Janice Mobsby, Tax Collector Pat Milone, Assessor Dave Gomez and Human Services Administrator Jill McLaughlin.

The development of the FY 2009 budget went quite smoothly, but continued to be a significant challenge given the limited funds available to cover inflationary and contractual increases in the Town's operating cost. Departments were again asked to prepare their budgets with no increase in their bottom-line approved FY 2008 budget for operations & maintenance, capital outlays and capital reserve transfers. The Chief Financial Officer and Controller reviewed all budgets with Town departments before the draft budget was submitted to the Town Administrator for his consideration with department heads. Subsequent meetings with the Town Administrator and the department heads were held to reach consensus on the budget that was then presented to the Town Council. The Town Council then held a series of public workshops with Town staff, as well as a public hearing, to review and discuss the budget, and make changes that they deemed appropriate. The budget presented to the Town Council and ultimately adopted again utilized no fund balance in developing a budget that was within the tax cap. The final FY 2009 budget was approved on May 20, 2008 at a level below the tax cap.

The Town's finances continue to be in excellent shape, under girded by a reasonably healthy fund balance. I am again pleased to report that the Town's Comprehensive Annual Financial Report (CAFR) for the year ended June 30 2007 (FY 2007) was awarded a Certificate of Achievement for Excellence in Financial Reporting. The CAFR award is the highest form of recognition in governmental accounting and financial reporting and has been achieved by the department every year since 1998, ten straight years. The receipt of this award is not only a tribute to the work of the Finance Department, but to the efforts of other departments throughout the Town.

Separate reports for the Assessing, Finance, Human Services and Tax Collection Divisions that follow this report will provide more details on division operations during FY 2009.

Respectfully submitted,
Frank L. Childs
Chief Financial Officer

Assessing Division

Fiscal Year 2008 was a very productive year for Assessing as we implemented the assessment update action plan for Tax Year 2008. The plan was presented to the Town Council during the Town Budget deliberations in March and April of 2008. The plan covers not only Tax Year 2008, but 2009 as well. The Town Council appropriated the funds necessary to complete both projects. As the first step in determining the scope and costs of the project, Assessing conducted its annual sales to assessment ratio study from midsummer through fall of 2007. The ratio study looked at property sales from mid-summer 2006 through fall of 2007. The study indicated that if we do not update assessments for 2008, the overall sales to assessment ratio would be 110% or more. Completing the 2008 update would be in keeping with State of New Hampshire Statutes, Assessing Standard and Equalization Board requirements, and Department of Revenue Administration (DRA) Rules. As the second step in the project, Assessing issued a formal Request for Proposal (RFP) in November of 2007. We received and reviewed four submittals, and awarded the contract to Corcoran Consulting Associates. The project is designed to keep assessed values as close to, but not over 100% of market value as of each April 1.

The overall project plan for Tax Year 2008, now underway, and slated to be complete by the end of July 2008, is to adjust the assessed values of the following classes of property: Residential, Manufactured Homes; Condominiums; two and three unit residential properties; and Apartment properties with 4 units or greater. The overall plan for Tax Year 2009 is to reassess the entire Town, based on market activity that has occurred since April 2008, and reviewing the data used in the 2009 Update. Assessing will send assessed value change notices to all properties affected. The notice will explain the process and will direct property owners to call our office with any questions, and to schedule an Informal Hearing with an Appraiser.

Also, as a part of our annual work effort, we have completed the 2008 cycled inspection program, an ongoing effort to review and update data in Assessing records to reflect any changes in a property. This year's program included Residential Neighborhood 102 (encompassing the geographic area of the Town generally beginning off Adams Pond Road at the Chester Town line, south to the State of New Hampshire Recreational Trail, East to the Hampstead Town line following that line north to Sandown, and up to Chester then Westerly along that line to the point of beginning – Adams Pond Road area). There were approximately 2100 parcels visited, with call backs being made as necessary if staff was unable to view the interior of the property. We also completed cycled inspections of all Commercial and Industrial properties in Town, regardless of their location.

Each year the DRA, as required by State Statute, is required to perform an equalization study of all communities in the State. The DRA's study conducted for 2007 indicates that the Town's overall level of assessed value to market value was 100% (for 2006 it was 95.9%). The acceptable range by State Standards is 90% to 110%. The Town's goal is to maintain its overall valuations in a range of 95% to 100%.

The DRA's study also indicates the co-efficient of dispersion (C.O.D.) to be 8.8% for year 2007 (7.4% for 2006). The C.O.D. measures uniformity in assessments through ratio studies. It

indicates the measure of appraisal uniformity that is independent of the level of appraisal (ratio) and permits direct comparisons between various properties (like and other properties). This C.O.D. is considered to be in the 'excellent' range, for tax year 2007, as it was for 2006. It is important to note that it has increased for 2007 as compared to 2006, and that has raised concerns about the Town's equity in assessments. Also our studies through June 2008 indicate this number has climbed to over 11% which approaches a 'good to fair rating'. Any decision to conduct assessment updates and revaluations must consider this number above all others.

Due to the above oversight by the DRA, Assessing continues to recommend to the Board of Assessors that our regular program of cycled inspections continues each and every year, and the assessment update program moves forward every two or three years, the next being 2008/2009. This process is crucial to the well being of the Town, not only from the individual taxpayer's perspective, but also from the overall fiscal health of the Town. It assures that no one taxpayer will pay more than their fair share of the property tax burden in the Town of Derry.

The Town's 2007 net taxable valuation, upon which the tax rate was set, was \$2,979,467,632, with a resulting tax rate of \$22.05 / \$1,000 of valuation. This valuation and tax rate supported the approved appropriation for Fiscal Year 2008.

The Town's 2008 net taxable valuation is \$2,656,333,624 and is the figure that will be used by DRA to set the 2008 tax rate. The net valuation decreased by \$323,134,008 compared with the 2007 tax year. This reduction in valuation reflects the real estate market activity from April 1, 2007 through April 1, of 2008.

There is a Village District within the Town of Derry known as Chase's Grove Village District that must be reported to DRA. The net assessed value of this district to be reported is \$10,986,286. There was no appropriation for this district for tax purposes for 2007; therefore there was no tax rate to report.

The public can access much of the Town's assessment data on-line. Assessment data is updated monthly and may be viewed at www.visionappraisal.com for the Town of Derry. We have found that the VISION system is very user friendly and it has easy look up and reporting routines. Also, there are two workstations that have already shown the VISION system's benefits to the Public by making it easier to use and move from one data screen to the next. The workstations are located in the Public Research Area, at the Municipal Center next to the Assessor's Office. Property Record Cards are printable from each station, as well as through accessing the data on-line. The on-line feature of the new system has saved, and will continue to save, the Department time as appraisers, realtors, Attorney's, the general public and the various Town Departments can easily access the data on-line without having to involve a member of the Assessing staff.

Other on-line features found at www.derry-nh.org that have been in place since August 2007 are: the Town's tax maps; 'Derry GIS', that has search fields that will locate owners; assessment information; abutters lists; the location of town water and sewer lines; and many other features. All this information is available to print from your home or office.

I thank my staff for a job well done. Throughout the past year, there have been many concerns expressed by real estate professionals of all levels and the general public in regard to the real estate market and what that all means to the Town, its assessment base and taxes. Our ongoing efforts to monitor the ever changing real estate market, the annual cycled inspection of property and assessment updates every 2-3 years and the subsequent recommendations to the Board of Assessors on how the Town needs to address those changes, helps to insure that our tax base remains current and is fair and equitable to all property owners.

Also, my thanks and sincere appreciation is extended to other Town Departments for their cooperation and patience, and our Consultants for the heavy amount of work they complete. The Assessing staff and I wish to thank the public for their assistance, understanding and patience in the work that we do.

Respectfully Submitted,

David N. Gomez

David N. Gomez, CMA, CNHA
Assessor

Finance Division

For the 10th year in a row, the Finance division has received the prestigious Certificate of Achievement for Excellence in Financial Reporting as a result of our town's Comprehensive Annual Financial Report for the period ending June 30, 2007. The annual report provides financial and statistical information that is useful in analyzing the financial health and strength of the Town of Derry, as well as provides the citizens of Derry with useful information about their Town.

At this writing, the Town is being audited by Vachon, Clukay & Co., PC, the town's Certified Public Accounting firm, for the period ending June 30, 2008. When the final audit and Comprehensive Annual Financial Report are completed (expected in December 2008), the reports will be available on the Town's website (www.derry-nh.org), in addition to being made available as a reference item at the Derry Public Library and Taylor Library.

In addition to the annual budget and financial reporting responsibilities, Finance is responsible for general billing, vendor disbursements, payroll processing, grant administration, and capital asset reporting. In addition to these routine responsibilities, the Finance staff assists with special projects. Notable department events/actions occurring during 2008 follow:

Finance underwent a staffing change, with Tina Langdale-Palardis being transferred from the Tax Collector's office to a vacated Bookkeeper position in Finance. Her previous experience in banking provided a strong foundation for effective and efficient account reconciliations, and the practical work experience she received in the tax office expedited her learning curve. Tina is a great asset to the Finance team. In addition to her regular duties, she will continue focusing on collection of delinquencies through small claims court, when necessary.

Debbie Mailloux is responsible for processing check requests payable to our vendors. Since the town has a decentralized accounts payable process whereby each department enters their bills and forwards the backup to Finance for review and processing, it is important to maintain training of remote staff to ensure accuracy and maximize efficiency. She continues to provide formal training in regard to purchasing policies, expense classifications and recommended documentation to support payment requests to ensure accurate bill processing within the confines of the town's purchasing policy.

In addition to his weekly payroll processing duties and benefit changes, Bob McCarthy was instrumental in gathering substantial employee and retiree data for an external consultant to use to identify the Town's Post Employment Benefit Liability (OPEB). The OPEB liability is a new liability that governmental entities must identify and disclose. The calculation and disclosure of this liability is the result of a change in accounting rules that begin to affect our community in FY09, and is required by Governmental Accounting Standards Board (GASB) statement #45.

Senior Accountant Mark Fleischer attended a comprehensive training session in Grant Administration which provides a foundation for the superior guidance he provides to the various departments who receive funding from grants. Additionally, he generated personnel and benefit projection data related to the Town's negotiations with its bargaining units, which provided a

variety of compensation scenarios to help quantify the cost of each labor proposal. This data has been useful to management involved in the negotiation of labor contracts.

Due to the proposed Route 93 widening project, NH Audubon requested that all municipalities within the corridor provide a list of all protected properties within their borders to GRANIT, the statewide GIS clearing house for this information. Mark worked collaboratively with Conservation Commission member Margaret Ives, and a list was compiled of all State, Town and Privately owned properties that are located in Derry. This source data was then provided to the Town's IT/GIS Manager who updated the town's GIS mapping. In addition to meeting the request of the NH Audubon, this project provided the Conservation Commission a comprehensive and accurate inventory of lands in their care, as well as making that information available to Town residents.

The division will continue to provide data for sound financial decisions, as well as review and monitor the effectiveness of town's policies to safeguard the town's financial condition and its assets.

Respectfully submitted,

Janice A. Mobsby

Janice A. Mobsby
Controller

Human Services Division

In fiscal year 2008, the focus of the Human Services office was promoting awareness to outside agencies and Derry resident of the services offered. The website has been updated (www.derry-nh.org), click on departments and then Human Services. Categories include: contact information, family assistance, food assistance, fuel assistance, housing and shelter, legal assistance, medical assistance, transportation, and resources for the elderly and disabled.

Presentations were made throughout the year to the following organizations to enhance the working relationship between them and our office: Upper Room TIPS (Teen Information Parenting Success) program, Meals on Wheels drivers and the YWCA of Manchester. The Human Services information was also featured in the spring 2008 edition of the Community Caregivers newsletter.

The Human Services Guidelines for general assistance were revised and will be presented to the Council for adoption. Some updates were explaining the types of general assistance provided, basic needs policy, providing the most cost effective medication supply, and rental cap increase for single individuals to reflect local market conditions.

Susan Rizzo retired in June after 15 years of dedicated service to the Town of Derry. She was a caring individual and is sincerely missed. Since her retirement, this office has had temporary coverage for the front desk.

The Human Services Department provided emergency general assistance to 211 households. Some families and individuals have received assistance more than once during the year. The majority of assistance provided was rent, mortgage and utilities.

The trend of applicants applying for general assistance near the end of the fiscal year has been that they are very low income and are unable to meet even the basic of needs. With the rising price of fuel and food, some applicants that normally can budget their low income to meet their basic need expenses have had to seek assistance.

The Town workfare program is continuing and has been a success. Individuals with no source of income, who are able bodied, perform duties at various job sites within the Town of Derry while they are simultaneously looking for employment.

Agencies funded by the Town that provide critical services to Derry residents are as follows: Aids Response Seacoast - \$750; Big Brothers/Big Sisters - \$1,500; Community Alliance for Teen Safety - \$3,500; Community Alliance for Regional Transportation (CART) - \$12,650; Community Caregivers - \$13,250; Community Health Services (CHS) - \$60,000; Rockingham Community Action Program - \$6,000; Rockingham Nutrition and Meals on Wheels - \$11,400; Sonshine Soup Kitchen - \$1,250; Upper Room - \$40,000; and the YWCA - \$3,000.

Our goal at Derry Human Services is to provide superior customer service and case management for applicants and clients. The Human Services Administrator attends monthly meetings to stay current on resources available to our community. Some of the topics covered this year include:

Income Tax filing, medical assistance including Medicare, Medicaid and Healthy Kids programs, Veteran's housing, resources and programs to prevent homelessness, programs for the homeless and domestic violence.

We strive to promote self sufficiency of our clients whenever possible. Anyone can need assistance at any point throughout their lives due to unexpected job loss, divorce, illness, etc. It is often difficult to come in and ask for assistance. If you or someone you know is in need of financial assistance, please come in to the office to pick up an application and set up an appointment. You will meet with the Human Services Administration and a determination will be made regarding eligibility. If an applicant does not meet the eligibility criteria, our office will provide referrals to other area agencies that may be of assistance.

Respectfully submitted,

Janice Mobsby

Janice Mobsby
Controller

Jill McLaughlin

Jill McLaughlin
Human Services Administrator

Tax Collection Division

The Tax Collector's Office is an integral part of the Town's activity as shown by the many residents we meet to assist with their transactions, such as: registering motor vehicles; discussing tax issues; problem solving with respect to payments; and collecting money for tax and utility billings, as well as other revenues for Town departments. The dedicated personnel and changes made in some policies/procedures have improved customer service, making Tax Collection a friendly, efficient and more flexible place to do business. Changes made to improve service to customers include: mailing all motor vehicle renewals earlier in the previous month to allow more time for the resident to plan in advance for their renewals; promotion of the ATM machine located in the lobby has been a benefit to those expecting to use credit or debit cards or don't have enough cash to complete their transactions at the window, allowing transactions to be completed without leaving the building; and promotion of EREG (Electronic motor vehicle registration, available through the Town's webpage at www.derry-nh.org) transactions, which continues to grow as busy residents enjoy this option of renewal from the comfort of their home or office.

Motor Vehicle permits issued in FY08 and the revenue from each of the related sources are set forth below:

Motor Vehicle permits – 39,175	\$4,524,435.56
Title Fees	15,716.00
State Decal Fees	94,070.50
Transportation Improvement Fees	179,696.00
Waste Tire Reclamation Fees	<u>109,436.00</u>
Total:	<u>\$ 4,923,354.06</u>

Due to the economy, the Town experienced a decrease in actual motor vehicle permit revenue of \$177,200 when compared to the previous year's fees collected. This decrease is shown by residents keeping their current vehicle or buying a less expensive one. Newer vehicles purchased pay the highest mil rate charged and, thus, a lower number of new vehicles being registered results in a decrease in revenue as compared to previous years.

Phase 1 of the State of New Hampshire's Department of Safety's Municipal Agent Automation Project (MAAP) was underway at year end. Phase 1 of MAAP includes upgrading the printers used to process motor vehicle registrations, improving technology with regard to security, and aiding law enforcement and inspection stations through better information. The use of bar coding will make counterfeiting registrations more difficult.

Tax collections have slowed from the previous year as bankruptcy filings and foreclosures have increased in response to the economic downturn experienced. Since many resident inquiries are received regarding payment by credit and debit card, an ongoing search for the most economical way for the Town to implement that technology for the customer continues. Although many

companies and banks offer these services, the Town presently believes that the additional fees that would be incurred by citizens to utilize credit or debit cards would be too great. There would also be an additional cost to the Town for equipment to offer this service.

The Tax Collector's Office handled a steady flow of activity as the end of FY08 came to a close, with the tax bill payments, the last week of the month MV registration rush, fiscal year State property inventory (for all State inventory in our possession) and additional utility billing payments. All in all, we had a smooth transition to begin business as usual on July 1st. I would like to express my appreciation to my office staff – Nancy, Lorene, Dalia and Norma for their continued hard work and also express my thanks to the other Town Departments for your assistance and cooperation.

The MS-61 Tax Collector's Report for this fiscal period follows.

Respectfully submitted,

Patricia M. Milone

Patricia M. Milone
Tax Collector

TAX COLLECTOR'S REPORT
FOR THE TOWN OF DERRY, NH - FISCAL YEAR ENDING JUNE 30, 2008

Levy for Year of This Report

DEBITS	2008	2007	Previous
UNCOLLECTED TAXES BEGINNING OF YEAR*			
PROPERTY TAXES		\$ 6,587,829.20	
LAND USE CHANGE TAX		0.00	
YIELD TAXES		6,059.70	
WATER		250,400.85	
SEWER		256,535.27	
SEWER BETTERMENT		3,083.03	
WATER BETTERMENT		3,617.71	
UTILITY CHARGES CREDIT BALANCE		(2,504.40)	
PROPERTY TAX CREDIT BALANCE		(106,199.02)	
 TAXES COMMITTED THIS YEAR			
PROPERTY TAXES	\$ 32,786,624.02	32,593,958.32	
LAND USE CHANGE TAX	45,000.00	120,310.00	
YIELD TAXES	44.81	901.87	
WATER	962,794.02	993,865.04	
SEWER	934,482.62	893,200.98	
SEWER BETTERMENT	6,197.80	16,821.01	
WATER BETTERMENT	9,669.62	14,390.22	
EXCAVATION TAX	0.00	0.00	
 OVERPAYMENTS			
REFUNDS DUE TO OVERPAYMENTS	0.00	233,556.42	
WATER REFUND	0.00	1,836.48	
SEWER REFUND	0.00	216.08	
WWAF REFUND	0.00	560.00	
 INTEREST ON DELINQUENT TAX	0.00	168,154.23	
 TOTAL DEBITS	 \$ 34,744,812.89	 \$ 42,036,592.99	 \$ -

**TAX COLLECTOR'S REPORT
FOR THE TOWN OF DERRY, NH - FISCAL YEAR ENDING JUNE 30, 2008**

Levy for Year of This Report

CREDITS	2008	2007	Previous
REMITTED TO TREASURER DURING FISCAL YEAR:			
PROPERTY TAXES	\$ 26,738,725.69	\$37,425,345.55	\$ 1,568.22
LAND USE CHANGE	45,000.00	101,640.00	
YIELD TAXES	34.59	5,716.97	
WATER	619,358.42	1,230,666.25	
SEWER	578,782.37	1,129,408.47	
SEWER BETTERMENT	3,837.14	18,795.04	
WATER BETTERMENT	6,510.19	18,007.93	
INTEREST ON DELINQUENT TAX	0.00	168,154.23	
CONVERSION TO LIEN TAX	0.00	1,598,869.73	
CONVERSION TO LIEN UB	0.00	23,408.76	
ABATEMENTS MADE:			
PROPERTY TAXES	0.00	283,916.94	
LAND USE CHANGE	0.00	4,670.00	
YIELD TAXES	0.00	8.60	
WATER	35,956.54	5,663.91	
SEWER	3,487.48	5,862.67	
SEWER BETTERMENT	0.00	560.00	
CURRENT LEVY DEEDED	0.00	0.00	
MISC CREDIT - TAX BILL ADJ	0.00	386.76	
MISC CREDIT - UB ADJ	0.00	33.76	
UNCOLLECTED TAXES END OF PERIOD:			
PROPERTY TAXES	6,186,463.66	1,200.08	
LAND USE CHANGE	0.00	14,000.00	
YIELD TAXES	10.22	1,236.00	
WATER	315,697.45	0.00	
SEWER	353,211.28	0.00	
SEWER BETTERMENT	2,360.66	0.00	
WATER BETTERMENT	3,384.43	0.00	
CREDIT BALANCE -PROPERTY TAX	(138,565.33)	(958.66)	(1,568.22)
CREDIT BALANCE -UTILITY	(9,441.90)	0.00	
TOTAL CREDITS	\$ 34,744,812.89	\$ 42,036,592.99	\$ -

TAX COLLECTOR'S REPORT
FOR THE TOWN OF DERRY, NH - FISCAL YEAR ENDING JUNE 30, 2008

DEBITS	<u>2007</u>	<u>2006</u>	PRIOR LEVIES	
			<u>2005</u>	<u>2004 & Previous</u>
UNREDEEMED LIENS BALANCE AT BEGINNING OF FISCAL YEAR		\$ 1,506,476.98	\$ 422,987.13	\$ 133,760.48
LIENS EXECUTED DURING FISCAL YEAR	\$ 1,768,156.84	0.00	0.00	0.00
INTEREST & COSTS AFTER LIEN EXECUTION	8,070.95	99,635.03	101,146.15	34,043.72
OVERPAYMENTS	1,980.26	114,162.91	705.48	2,418.21
EXCESS DEBIT	0.00	0.00	0.00	0.00
TOTAL DEBITS	<u>\$1,778,208.05</u>	<u>\$ 1,720,274.92</u>	<u>\$ 524,838.76</u>	<u>\$ 170,222.41</u>
 CREDITS				
REMITTANCE TO TREASURER	\$ 278,256.93	\$ 950,147.60	\$ 332,645.99	\$ 58,533.13
INTEREST/COSTS AFTER LIEN EXECUTION	8,070.95	99,635.03	101,146.15	34,043.72
EXCESS CREDIT	0.00	0.00	1.46	0.00
ABATEMENT OF UNREDEEMED TAXES	2,199.24	141,399.76	1,015.56	2,418.21
LIENS DEEDED TO MUNICIPALITIES	0.00	0.00	0.00	0.00
UNREDEEMED LIENS BALANCE END OF PERIOD	1,489,680.93	529,092.53	90,029.60	75,227.35
TOTAL CREDITS	<u>\$1,778,208.05</u>	<u>\$ 1,720,274.92</u>	<u>\$ 524,838.76</u>	<u>\$ 170,222.41</u>

TAX COLLECTOR'S SIGNATURE Patricia M. Milone DATE October 7, 2008



Heritage Commission Town Report

The Heritage Commission has had a very good year. The town's museum continues to acquire new items to add to our collection. Attendance has been up over previous years. Much thanks to our main volunteer at the museum- Charlie Morton, a naval veteran of the Second World War. We have opened a new room devoted exquisitely to honoring Alan Shepard-America's first man in space. This is certainly a fitting tribute as the year 2008 marks the 10th anniversary of this Derry native's passing. It is hard to imagine a fitting hero for our young people to emulate than Admiral Shepard.

We have completed the restoration of the main gate at the Forest Hill Cemetery: Thanks to the work of artisan, Richard Bonner, the entrance to the cemetery looks much like it did in 1885. Many of the older gravestones have been cleaned thanks to the 100's of hours spent by volunteer Dot Goldman. She has also taken on the responsibility of giving cemetery tours. Another volunteer that has given many hours is David Fuccillo whose photographs taken in Derry during the 2007-2008 presidential primary are now in the archives of the Smithsonian Institution. He also did yeoman service taking pictures of the recent dedication of our new war memorial and the presentation of the re-issued medals that had been stolen from Walter Borowski, one of the heroes of D-Day.

The Heritage visited a number of our elementary schools, Pinkerton Academy worked with the boy scouts and cub scouts, the Robert Frost Farm and local civic organizations to promote the history of Derry. We have given many, many hours in the project to save the Upper Village Hall.

We finally have finally moved into the 21st century, thanks to the Wetherbee Company of web site designers. Our URL address is www.derrymuseum.org.

Respectfully submitted,

Richard Holmes
Chairman Heritage Commission

DERRY HIGHWAY SAFETY COMMITTEE ANNUAL REPORT

The Derry Highway Safety Committee was originally conceived to provide a means to access State and Federal funds for safety needs of the Town. The Committee started in the late 1960's and received funds for ambulances, police vehicles, radar units and many more worthwhile projects that have funneled into the Town of Derry by the Committee.

The Committee meets every third Thursday of the month at 9:00 am at the Derry Municipal Center on the 2nd floor, Room 207. The public is welcome to attend any meeting. All safety requests must be submitted in writing and forms may be obtained at the Derry Municipal Center.

The Committee is comprised of Citizens and Department Heads, Derry Police Chief, Edward Garone; Derry Fire Chief, George Klauber; Department of Public Works, Alan Cote, Supt. of Operations; and School Department, Jane Simard. Appointees are: Grant Benson, Jr., Chairperson; Tom Caron, Randall Chase, Steve Wallack, Al Dimmock and Sharon Trenholm as our Secretary.

I would like to thank Mike Houghton for his participation as a member on the Committee over the past year.

This past year the Committee has had numerous requests for Stop, Slow, Yield, Caution, Children playing, Deer Crossing, Slow Children, No Parking, Speed Limit signs, Crosswalks, and brush trimming. These and others were acted upon as well as requests for Bus Stop Signs.

I wish to thank all Departments for their assistance this past year. We are looking forward to working with you again next year.

Respectfully submitted,

Grant Benson Jr.

Chairman

DERRY HOUSING AND REDEVELOPMENT AUTHORITY

2008 ANNUAL REPORT

I am pleased to submit the 2008 Annual Report for the Derry Housing and Redevelopment Authority (DHRA). The Agency administers 100 Section 8 Housing Choice Vouchers in Derry, and owns 27 units of low-income housing for the elderly/disabled as well. Currently, the DHRA waiting list contains 192 applicants, which is a 47 percent increase from last year. Among these applicants are 115 Derry residents. A person applying for assistance can expect to wait two and one-half years to reach the top of the waiting list. The DHRA instituted a new waiting list preference during 2008. Now, in addition to residency and veteran status preferences, the Agency has added victims of domestic violence as a priority for assistance.

The DHRA is governed by a five-member Board of Commissioners. Led by Chairman J.L. Sweeney, the Board is comprised of David Milz, Tom Hosey, Fred Tompkins and Sandra Amabello. Ms. Amabello was re-appointed to the Board in 2008, and we are very thankful to the Town Council for approving another term for her.

The 2007 fiscal year audit was conducted and the report issued during the past year. Once again, there were no findings or compliance issues noted. Overall, the DHRA realized a profit, net of depreciation, of approximately \$12,000.

During the past year, the DHRA sold a mobile home to a Section 8 participant. It was an opportunity for a working family to own their own home, and this illustrates what the Section 8 Program is about – helping families maintain a place to live during difficult times, and then watching as they work their way off the Program and into a better situation. The DHRA is very proud of this family and the way in which the Program serves the residents of this community.

The DHRA, through the Town of Derry, submitted a Community Development Block Grant (CDBG) application in the amount of \$100,000 in July of this year. The purpose of the application was to secure funding for needed rehabilitation and upgrading of the Agency's Vintage Grace facility. This facility houses 15 low-income, frail elderly and disabled Derry residents. An adult day care program is also operated out of Vintage Grace and serves approximately 21 people daily. The DHRA would like to thank the Town Council for approving the grant submission. In order to make the grant application more attractive to the funding source, matching funds were needed. Sovereign Bank stepped up and provided a loan to the DHRA, which provided the necessary matching funds. The Agency is grateful to Sovereign for its support and interest in the community. The funding awards will be announced in October of 2008.

If the DHRA is awarded the CDBG funding, it will provide the means to install handicap accessible entranceways at the Vintage Grace facility as well as replace the existing, obsolete HVAC system, replace the exterior siding, upgrade the fire safety system in the building, bring the kitchen up to code standards and install many other important safety and comfort upgrades.

One of the most exciting events of the past year was when the members of the DHRA Board of Commissioners were voted individually onto the Board of the Nutfield Housing Development Corporation (NHDC). This non-profit and 501(c) (3) corporation was founded in the late 1990's as a vehicle to procure funding for the purchase and/or rehabilitation of property to be used for the housing of low-income senior citizens of Derry. The organization was about to be dissolved when the DHRA Board stepped in with a plan to keep the NHDC viable. The organization's 501(c) (3) status can provide access to funding that is not available to other organizations.

Recently, the DHRA awarded a contract for the construction of a laundry facility behind the Vernon C. Kelley Apartments on Peabody Road. It is anticipated that the construction will be completed before the end of the year.

In the coming year, the Agency plans to replace the windows at the Vernon C. Kelley Apartments and also to perform the needed upgrades at Vintage Grace. We look forward to continuing to work with the Town and other local agencies in providing decent, safe and sanitary housing for low-income seniors and families of Derry.

Respectfully submitted,

Robert G. Fleig, PHM
Executive Director

Human Resources Annual Report – Fiscal Year 2008

The Human Resources Department strives to ensure that Town jobs are staffed appropriately, that employees have meaningful, enjoyable and challenging career opportunities and that personnel and labor administration activities are timely and effective. The Department supports the administration of seven union contracts, provides recruiting assistance to Town departments, maintains personnel records, advises managers regarding the employment relationship and assists employees however possible.

Key Human Resources activities in Fiscal Year 2008:

- Seven of seven collective bargaining agreements expired on June 30, 2007. The Director of HR & Administration, acting as chief negotiator, brought five tentative agreements before the Town Council for approval. Derry Police Patrolman's Association, Derry Police Supervisors (SEA Chapter 34 / SEIU Local 1984) and Derry Department of Public Works (Teamsters Local #633) were approved. Derry Firefighters and Derry Fire Officers (IAFF Local 4392) were not approved. Subsequent to the disapproval, negotiations continued with the Firefighters and Fire Officers, as well as with the Professional, Technical and Administrative Employees of Derry (SEA Chapter 67 / SEIU Local 1984) and the AFSCME # Local 1801 Derry Administrative Support Staff throughout the year.
- The Town recruited and welcomed eighteen new employees in FY08 to replace vacant positions in Fire, Police, Public Works and Administration. Overall, budgeted full-time positions increased by one to account for the Business Development Coordinator.
- Town of Derry employees participated in the 2007 Heritage United Way Campaign and the 2007 United Way "Day of Caring."

Respectfully submitted,

Larry Budreau

Larry Budreau
Director, Human Resources & Administration

Bureau of Public Health Annual Report – Fiscal Year 2008

The Bureau of Public Health has two main functions. The first is to serve the residents of the Town of Derry with a part-time Health Department which focuses on inspections of local food service establishments, daycares, foster care homes, residential complaints, and is available on a part-time basis to answer resident's questions regarding personal and community health. The second function of the Bureau of Public Health is funded through State, Federal and private foundations. These activities include creating stronger public health infrastructure and public health preparedness throughout the ten towns that the Bureau of Public Health is contracted to serve. These towns include: Atkinson, Chester, Danville, Derry, Hampstead, Londonderry, Plaistow, Salem, Sandown, and Windham.

Activities performed by the Derry Bureau of Public Health for the Town of Derry:

- Food Service Inspections

The Town of Derry has approximately 140 Food Service Establishments, each of which requires a minimum of two inspections annually. The Bureau's Deputy Health Officer is responsible for inspections and enforcing the NH Rules for the Sanitary Production and Distribution of Food. Additionally, the Deputy Health Officer responded to approximately 15 reports/complaints of food service health violations. The Bureau of Public Health works closely with the NH Food Protection Bureau to ensure all cases of potential food contamination or agro-terrorism are reported and investigated.

- Residents' Health Complaints

During FY08, the Bureau responded to over 565 phone calls and 63 walk-in customers. 147 of those contacts were related to residential health complaints. The Bureau responded to complaints regarding air and water quality, lack of heat and hot water, rodent and insect infestations, suspected lead and mold issues, trash and squalor conditions, and other of health related concerns. The Health Officer often coordinates inspections with the Derry Building Code Director as well as the Derry Fire Inspector.

- Day Care and Foster Care Inspections

There are 26 licensed Day Care facilities that are inspected by the Bureau. There are currently 15 Foster Care homes that are inspected as well. The State of NH requires that these facilities be inspected a minimum of once every three years. However, the Bureau of Public Health will conduct an inspection and possible follow-up inspections if a complaint is filed against one of these types of facilities.

Activities performed by the Derry Bureau of Public Health for the Greater Derry Region

- Childhood Immunization Clinics

With the addition in September of a Registered Nurse we were able to administer 40 immunizations to 29 children ranging in age from 13 to 18 years old. These children are from families who have little or no insurance, or difficulty accessing traditional health care settings. Clinics were held monthly from October to January and temporarily suspended in February pending the appointment of a new Medical Director.

- Communicable Disease Investigation

Our Public Health Nurse communicates regularly with the State of NH Disease Control and Surveillance Section on Communicable Diseases. Follow up investigations are conducted in conjunction with local health care providers.

- Regional Public Health Emergency Planning

The Greater Derry Area Health and Safety Council facilitates regional public health emergency planning. The group meets monthly to work on the Southeastern NH All Health Hazards Region 17 Emergency Preparedness and Response Plan.

The AHSC continues to support Pinkerton Academy and the Derry Cooperative School District in creating Pandemic Flu plans.

The regional planning team also serves as the Interim Advisory Board for a new Regional Citizen Corps Council. The Derry Bureau of Public Health Director has been facilitating this process as the region begins to address the needs of communities and volunteers during emergency situations.

- Support Activities of the Medical Reserve Corps

The Bureau Director coordinates, through a separate Federal Grant, the activities of the Derry Unit of the Medical Reserve Corps (MRC). The MRC is comprised of over 100 medical volunteers and support volunteers to respond to local emergencies. Training is provided in areas such as Disaster Sheltering, Incident Command Structure, and Core Disaster Life Support.

Respectfully submitted,

Larry Budreau

Larry Budreau

Director, Human Resources & Administration

INFORMATION/GIS TECHNOLOGY

A major project that has seen fruition during the 2008 fiscal year has been the Vectoreyes Permitting Application that is now in use in the Code Enforcement, Planning and Health Departments. The public can now access and fill out building permits via a dedicated workstation on the code enforcement office. The application also allows our inspectors in both Health and Code Enforcement to schedule and share inspection information thus creating a more streamlined work flow for all involved. The Fire Inspection Department will be implementing the final module over the next few months.

The IT Department is also in the process of implementing server virtualization. This is a first for our IT infrastructure. Server consolidation as well as overall energy savings is the driving factor for this endeavor. We anticipate being able to consolidate a total of five physical servers into 5 virtual machines running on one server with a second physical server for redundancy. Our ultimate goal will be to implement thin client architecture at the workstation level in the near future.

We are in the final stages of our April of 2008 mapping update project. Approximately 65% of the final deliverables have been completed with the final 35% due by the beginning of October. We have also chosen the University of New Hampshire to assist in creating wetland delineation mapping using CIR (color infrared) photography acquired during the photogrammetric stage of this project. All photography obtained during the flight was done utilizing a 3" pixel resolution, the end product displaying amazing detail.

This was a "from the ground up" project; literally every feature in our mapping was recaptured as new. Once finished all online mapping will have the new aerial photography and planimetric (contours, houses, roads) features available for public use.

GIS has also played a very active role in the mapping of outfalls and monitoring well locations for our Department of Public Works Environmental Engineering unit. All outfall data was acquired utilizing our new Topcon handheld GPS unit purchased the previous year.

Another noteworthy project was the updating of all properties deemed conservation land by the Town of Derry. Updated conservation land mapping and brochures were provided for the Conservation Commission for this year's Derryfest as well as public distribution via the information kiosk at our Municipal Center.

Respectfully,

Doug Rathburn, IT/GIS Manager.

DERRY PLANNING BOARD ANNUAL REPORT

Fiscal Year 2008 was a challenging and busy year for the Derry Planning Board. In addition to the regular work of subdivision plan review and site plan review, the Planning Board has been engaged in a review of current zoning, revisions to the LDCRs, and drafting of new zoning ordinances. The Planning Board reviewed 8 subdivision applications and reviewed 12 major site plan applications for new businesses. The Planning Board held 27 meetings during the past year. Please refer to the report of the Community Development Department for additional details.

The Planning Board has also held workshops and created multiple subcommittees to work on open space and animal ordinances. The Planning Board will continue reviewing and updating the current zoning districts, updating the telecommunications ordinance, the GMO, development of an impact fees ordinance, updating the Town's Master Plan and will be setting its goals for the upcoming year. The Planning Board will also be having joint meetings with the Town Council and Conservation Commission.

In closing, I would like to thank the board members who volunteer their time in service to the Town, the Town Administrator and Town department staff, particularly in the Community Development, Public Works and GIS departments, who provide the board with valued support and technical assistance.

Respectfully submitted,

Virginia Roach

Virginia Roach
Chair, Derry Planning Board

DERRY POLICE DEPARTMENT ANNUAL REPORT FISCAL YEAR 2008

The Derry Police Department typically operates at our approved staffing level of 77 employees. Currently due to several vacancies, we are operating with 69 employees. This number includes two animal control employees.

We are currently six officers below our approved sworn officer allotment of 59 officers. Fifty three officers provide the community with a police officer to citizen ratio of 1.55 officers per 1000 residents. The 1.55 officers per 1000 residents is slightly lower than our stated goal of 1.9 officers per 1000 residents. Using the current population estimates provided by the State, the Town has a population of 34,386 (2006 estimate). Utilizing that number as a basis to calculate, the Department should have a sworn officer compliment of 65 officers. As you can see, the Town still needs to recruit and hire additional officers to meet that goal.

During Fiscal Year 2008, the Department hired seven people to fill vacancies that occurred throughout the year. Officer Seth Plummer began working for the department in October, 2007. He is currently assigned as a Patrol Officer in the Operations Division. In December of 2007 Officers David Michaud and Ryan O'Rourke began employment. Both have completed the NH Police Academy and Field Training and are presently assigned to the Operations Division as Patrol Officers. In March of 2008 the Department hired Officer Stephen Phillips and Officer Robert Corwin. Both had been previously working as New York City Police Officers for several years. Additionally in March of 2008 Officers Shawn O'Donaghue and Paul Parella began working as Patrol Officers. All of those officers have completed the NH Police Academy and Field Training and are now assigned to the Patrol Division.

The Police Department continues to maintain a presence on the Internet. Department logs are posted and updated weekly. The web page has expanded greatly since last year. In addition to crime and traffic statistics, yearly reports, and links to related sites, we now have a page devoted to educating citizens about fraud. The Fraud page provides information on everything from how to avoid becoming a victim and recognition of fraud to how to report a fraud if you do become a victim. We also added a link for citizens to access the State of NH Sex Offender Registry. Lastly, an improved comments page has been added. The public can use this page to let us know how we're doing or to leave a tip about a crime. Please visit the site by accessing it from the Town's Main Page www.derry-nh.org or directly at www.derrynhpolice.com. Your comments and feedback are welcome.

The attached crime statistics show that our activity level continues to remain high.

During calendar year 2007, we received 22,411 requests for police service. This number represents a slight decrease from the previous year; however, the total number of crimes reported remains constant with nearly 3700 crime reports investigated.

We continue to apply for funding from the State to fund our OHRV enforcement efforts. During FY 2008, we used grant funding to place our two four-wheeled vehicles into service on the Rockingham Trail to conduct OHRV enforcement. The program continues to be well received by neighbors of the trail and others who use the trail. Comments from

users were that they believed the trails were much safer for bicyclists, horseback riders, and hikers as a result of our efforts.

During Fiscal Year 2008, the Department set out to accomplish a set of four different objectives. The department is pleased to announce the status of those goals:

1. FY 2008 OBJECTIVE: Continue to provide a high level of service to the community while, as directed, maintaining current staffing levels and examine the current distribution and deployment of personnel resources.

Status: The Department has maintained operations within the current authorized level of manpower which has not increased for many years. We are currently evaluating the distribution of resources within our divisions.

2. FY 2008 Objective: Further Develop the Domestic Violence team.

Status: The Department has maintained the existing Domestic Violence Team without adding any additional personnel. The Department is working with the courts and other local law enforcement agencies to meet on a regular basis and discuss issues of mutual concern regarding domestic violence.

3. FY 2008 Objective: Continue to seek funding through state and federal grant programs so that we can continue to provide the same or enhanced service to the community with fiscal constraints in mind.

Status: As in previous years, we continued to take advantage of grant funding from both the State and Federal Government. In FY 2008 we continued the program of patrolling the OHRV trails in Derry by utilizing two off-highway recreational vehicles. Those patrols are offset by grant revenue of \$45.00/hour per officer.

In addition, we continue to receive grant funding for additional Highway Enforcement Patrols for DWI Enforcement and Seat Belt Compliance as well as Enforcing Underage Drinking Laws.

The Police Department also collaborated extensively with the Fire Department to develop joint strategies for Homeland Security and the expenditure of Homeland Security grant funds.

4. FY 2008 Objective: Continue to work with the Fire Department to develop strategies for Homeland Security and the joint expenditure of Homeland Security funds.

Status: We have continued to work closely with the Fire Department. Presently, both departments are working jointly on a series of exercises designed to help the community develop stronger emergency response plans.

Additionally, we are working with Derry Fire Department to develop an All Hazards Safety plan for the Municipal Center. This project has progressed well. We have a rough

draft of the plan for stakeholders to review and comment on as we work toward a finalized version. We will work together to train staff in its implementation.

The Derry School District All Hazards Safety Plan is in place in the schools. We will work with the Superintendent's office in the future to assist them with training staff in its use and deployment. We have worked with Pinkerton Academy to update their safety procedures so they are consistent with the Derry School District's procedures. At our request, the Academy has numbered all doors to all of their buildings which will help expedite any necessary public safety response to their campus.

We lost an officer for half of fiscal year 2008 due to an injury suffered on duty. This impacted our ability to provide patrol staffing significantly. Although we are functioning with a diminished staff, we have shown minimal impact in providing essential services to the community.

The Bicycle Patrol has made a presence during the year but not as often as in past years. As we fill vacancies in our ranks, we anticipate having the ability to place bike patrol officers on the street more often.

FY 2008 has been a challenging year for the Department considering the staffing shortages which resulted from several retirements. Unfortunately The Department faces those same challenges as we look forward and are asked to provide law enforcement services with budgets that have been level funded for a number of years and will likely be reduced in the coming years.

The Department will work to provide basic and core services to the community however programs that have been a staple in the community may look different in the future. Programs that are likely to be retooled include the bicycle patrols, OHRV patrols, School Resource Officer programs and Community Relations programs.

Animal Control Bureau

Animal Control personnel rescued a Broadwing Hawk and a Green Heron this past year. Both were sent to a rehabilitator that deals with birds. We had a baby beaver brought to us this spring. It was also placed with a rehabilitator specializing with fur bearing animals. We recently received an update on the beaver's progress and learned it is doing very well.

Loose livestock kept us busy during year to include horses, cattle, fowl and a goat. The goat was captured with the help of the SPCA in Stratham. The goat ultimately gave birth to twins at the shelter not long after her capture.

Dog bites in the past year were mostly family dogs biting their owners or the owners' children. An aggressive/protective dog was relocated out of town by the Court at our recommendation for the safety of the public.

One of our residents learned a valuable lesson on picking up strays and bringing them into her home. The dog that the resident decided to rescue after finding it stray in

Massachusetts attacked her, causing severe injuries. The dog was later euthanized. There were indications that the animal may have been used as a fighting dog in the past.

Dog licensing in Derry is due by April 30 each year. Many residents were surprised to receive one of the approximately 1,400 Civil Forfeitures notices this year. The notices, which were mailed by the Town Clerk in August, informed those dog owners that they had failed to license their animal as required by Town Ordinance. The licensing of these dogs continues. Currently we have 3568 dogs licensed. It is anticipated that more owners will be complying with the ordinance as we move forward.

Derry Animal Control held our annual rabies clinic in April. One hundred thirty-five dogs were vaccinated. Several of these animals received micro chips as well.

Although our primary function has to do with canines, we have had the occasion to deal with many varieties of animals during the previous year. The gamut includes, but not limited to, hawks, cormorant, deer, raccoons, skunks and an occasional moose. The bureau works closely with the NH Fish and Game department to relocate some of the animals encountered.

As always the men and women of the Derry Police Department remain committed to providing the highest level of service to the citizens of the community with the resources available to us.

Respectfully submitted,

Edward B. Garone

Edward B. Garone
Chief of Police

Offenses Reported 1997-2007

Group A Offenses Reported	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Arson	28	31	29	32	36	46	27	11	33	32	17
Assaults	556	566	572	695	757	683	597	753	823	731	771
Burglary	206	186	205	159	188	163	124	145	163	150	164
Drugs	102	93	93	124	127	140	133	166	170	161	154
Forgery	14	18	11	20	19	24	28	25	29	32	26
Fraud	17	14	19	30	57	120	115	171	158	173	173
Homicide	2	2	1	1	1	0	0	0	0		1
Kidnapping	12	11	7	13	12	12	12	22	19	13	5
Robbery	11	12	11	12	12	5	14	11	12	14	22
Sex Assaults	38	38	36	43	51	94	66	67	74	56	55
Stolen Property	34	26	27	38	27	32	40	55	39	34	26
Theft	657	554	596	548	697	531	596	536	591	574	541
Vandalism	564	449	498	599	535	682	813	825	662	583	519
Vehicle Theft	131	126	101	122	111	78	98	89	54	64	60
Weapons Violations	19	11	15	16	18	6	11	18	12	15	12
Sub Total	2391	2137	2224	2453	2648	2616	2674	2894	2839	2632	2546
Group B Offenses Reported	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
All Other Offenses	811	773	694	781	791	702	528	694	683	627	630
Bad Checks	45	29	25	48	19	10	19	25	19	14	17
Disorderly Conduct	14	25	24	35	34	21	20	29	26	40	26
DWI	136	147	146	139	186	150	138	130	132	118	117
Family Offenses	1	32	30	47	41	40	31	21	26	10	27
Intoxication	124	128	101	125	117	131	95	122	178	107	80
Liquor Law Violations	83	57	59	77	75	95	186	200	194	161	128
Runaways	115	184	146	154	115	74	69	78	44	44	69
Trespassing	30	28	56	67	70	78	46	71	52	55	58
Sub Total	1907	1403	1281	1481	1448	1301	1132	1370	1354	1176	1152
Total Group A and B Offenses	4298	3540	3505	3934	4096	3917	3806	4264	4193	3808	3698

Other Activity Totals 1997-2007

Activity	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Incidents Logged	21146	21598	21543	25467	25804	26151	24546	28180	27214	24395	22411
Arrests & Summonses	1627	1330	1330	1635	1441	1465	1576	1906	1887	1535	1397
Traffic	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2006
MV Accidents	879	842	948	1004	976	876	842	895	857	730	846
Total MV Stops	5726	5461	6112	8379	8603	10465	9072	11375	9586	7621	6260
Summonses	1183	1542	1329	1916	1816	1623	1470	2002	1262	1189	885
Warnings	3901	4526	4783	6463	6787	8842	7933	8958	8324	6226	5220
Parking Tickets	697	1142	762	1208	1712	900	1329	737	1090	804	698

Animal Control Activity 2007-2008

	FY 2007	FY 2008
Calls received	1460	1980
Dogs picked up	129	137
Euthanized	1	4
Cruelty complaints	7	8
Fees Collected	\$4,025.00	\$4,648.00
Animals picked up	129	71
Dogs transported to shelters	8	14
Livestock at large	20	37
Dog Bites	16	19
Summons to court	1	3
Nuisance abatements	8	6
Livestock at large	20	37
Wildlife Pick up Live	21	11
Deceased	59	60
Verbal Warnings	260	400

PUBLIC WORKS DEPARTMENT

The Public Works Department provides a wide range of services to the residents we serve. The Department is tasked with providing vital community services such as maintaining the roads during winter, processing solid waste, delivering safe drinking water, treating wastewater, parks and recreation management, engineering and code enforcement. The employees of the Public Works Department are a skilled and professional group who stand ready to provide these services on a daily basis.

The highlights of the Department's ten (10) divisions are noted below:

BUILDING & GROUNDS DIVISION

The Building and Grounds Division provides regular custodial and maintenance services for the Municipal Center, Veteran's Hall, Adams Memorial Building, and the Police Station. The division also assists with some repairs at other Public Works facilities.

This Division is making every effort to find ways to cut energy consumption at Town buildings. Presently, an upgrade is under way at the Municipal Center on the energy management system and occupancy sensors have been installed in many office areas and meeting rooms at the Municipal Center and Police Station.

CEMETERY DIVISION

The Cemetery Division continues to maintain the cemetery in pristine condition. This past winter was very challenging for winter interments. The heavy snow resulted in very little frost but the snow banks made it difficult to keep the roads in the cemetery open.

The expansion at the Forest Hill Cemetery was completed this spring. The Town will not begin selling lots in the new section until the older sections are sold out. This will allow the new section more time to establish a thick sod base. The expansion will provide over 1500 full burial plots and 171 cremain lots (4 interments per lot, 684 urns). This expansion should accommodate the Town of Derry for the next 20 or more years.

CODE ENFORCEMENT DIVISION

Despite the slow housing market, the number of building permits issued for new dwellings was nearly double that of the previous year. This factor, along with a permit issued for a 124 unit Assisted Living Facility and a 33 unit Elderly Housing building led to a sharp rise in residential construction. There are several ongoing, as well as proposed, residential projects and developments although it is anticipated that permits for single family dwellings will be at lower levels in the coming year.

Commercial and industrial construction has been extremely active over the past year as several projects were completed and new projects started. Major renovations were

completed at Parkland Medical Center while work continues on Birch Heights, a large assisted living facility slated for completion later this year. Other projects included the construction of a Rite-Aid Pharmacy, Hess Gas Station, and an addition to Grinnell School. The result of all this activity in both residential and commercial areas led to increased permit revenue for the department.

Code Enforcement is responsible for the plan review and inspection of small residential projects as well as large commercial and industrial renovations and buildings. In addition, zoning compliance, response to complaints involving these issues, and enforcement is handled by this division. The division is also currently assisting the Health Department by responding to various health related complaints and taking in all related health fees.

**OFFICE OF THE BUILDING INSPECTOR
TOWN OF DERRY, 14 MANNING ST.
PERMITS
YEARLY REPORT 2007/2008**

TYPE OF PERMIT	NUMBER ISSUED	CONSTRUCTION COSTS	PERMIT FEES
Single Family	47	\$7,322,900.	\$83,886.06
Industrial	3	4,195,600	37,419.98
Multi Family	33 units	1,270,000.	32,257.87
Commercial	35	5,435,550.	32,964.55
Garages	27	660,600.	6,086.92
Swimming Pools	28	269,350.	980.00
Wells	41		1,050.00
Electrical	395	984,000.	11,075.55
Plumbing	110	539,000.	2,359.00
Utility Buildings	55	139,908.	1,260.00
Mobile Homes	12	712,700.	1,375.00
Signs	68		3,184.50
Additions/Remodeling	241	4,076,088.	30,026.91
Masonry/Chimneys	6	5,200.	125.00
Failed & New Septics	74		3,800.00
Other 124 unit Assisted Living	1	9,893,000.	95,278.73
DEMOS	22		625.00
TOTALS.....	1176	\$35,522,896.	\$343,735.07

TOTAL PERMIT FEES \$343,735.07
 ZONING REVENUES 5,088.63
 MOBILE HOME LICENSING 400.00
 TOTAL REVENUES..... \$349,223.70

Respectfully Submitted,
Robert S. Mackey
 Robert S. Mackey
 Code Enforcement Director

ENGINEERING

The Engineering Division provides technical support to a number of DPW divisions. The division reviews and inspects subdivision/site plans, designs sewer and water systems improvements and manages the Pavement Management Program. Their role is critical in insuring proper design methods are followed and constructed according to plan.

The Division personnel prepared design and bid documents for sewer extension to Upstone Lane and Brookview Drive. Division personnel inspected several site plans and subdivisions throughout Town including Rite Aid/Hess and Birch Heights, which included off-site extension of sewer at developer expense.

HIGHWAY DIVISION

The Highway Division relocated to a new facility this past January. The new facility is located on Transfer Lane on property which was already owned by the Town of Derry. The old Public Works facility was sold and put back on the tax roll.

A new sidewalk was constructed along Tsienneto Road from the Upper Room to Barkland Drive. This is a vast improvement for students walking from Barkland Acres to Pinkerton Academy.

Numerous roadways were reclaimed including Steven Ave, Goodhue Rd (west half), Elwood Rd, Ledgewood Rd, Rocky Cir, and Visa Ave. Many roads were also overlaid. These include Claire Ave, Dustin Ave, Bedard Ave, Huson Ave, Silver St, Grant St, Forest Ridge Rd, Fairways Dr, Derryfield Rd, Lancelot Dr, Richard Dr, Skylark Dr, Winchester Terr, and Symphony Lane. A portion of Pinkerton St, Crescent St, and North Ave were milled and overlaid. A section of Rockingham Road was also reconstructed. This entailed removing a Portland cement highway constructed in 1938 which had been overlaid many times over the years.

The winter of '07-'08 was a record year for snowfall. It seemed as though Public Works Employees spent more time at work than at home from December to March. Despite a tremendously tasking winter season, the Highway Division budget's over expenditure of \$150,000 was absorbed through savings in tipping fees and revenues in recycling in the Transfer Station budget. This allowed the Department to come in within budget without seeking supplemental appropriations or taking funds from the non-capital reserve fund for winter maintenance.

PARKS & RECREATION DIVISION

This past fiscal year, the Parks & Recreation Division continued to coordinate and facilitate many programs, activities, special events and park improvement projects.

The Division continued to complete capital improvement programs at several park locations, including the completion of Barka Field in conjunction with the Derry Soccer

Club, the installation of new playground equipment and a Splash Pad Water Park at Don Ball Park. The Splash Pad has truly been a resounding success that allowed additional recreational activities for countless residents and families.

The Division, in collaboration with the Veterans Monument Committee, achieved its goal of installing the first in the nation monument to commemorate veterans who served during the Iraq/Afghanistan conflicts. The monument was officially unveiled on Memorial Day 2008 in conjunction with a large community parade and an elaborate, theatrical dedication ceremony. To date, the monument contains the names of 68 residents who have and/or continue to serve in our armed services.

The Recreation Division continued to see a steady increase in program enrollment and participation in town wide special events. As the Division strives to stay in tune with the diverse needs of our community, several new programs were implemented, including the Lil' Sprouts gardening club, youth yoga classes, tennis camps, and an osteoporosis prevention/fitness class in collaboration with RSVP. Overall, the Division continues to modify or add to its ongoing regiment of activities and events in an attempt to offer quality, affordable recreational services and activities for all segments of our populace.

TRANSFER STATION DIVISION

The Transfer Station Division continued its commitment to cost effective management of solid waste. The Division benefited from several new contracts and significantly stronger commodity markets. The trend of declining solid waste has continued with 9,078 tons processed in Fiscal Year 2008. Annual solid waste quantities were above 10,000 tons as recently as FY 2002 and FY 2003. Each ton of material recycled as opposed to being sent for disposal saves the Town \$73 per ton.

Recycling markets were extremely beneficial to the Town of Derry in Fiscal Year 2008. In FY 2008, unit prices for recycled materials increased dramatically due to worldwide demand for scrap metals. Division revenues for Cardboard, Newspaper and Scrap Metal combined increased 36% over Fiscal Year 2007.

	FY 2007	FY2008
Cardboard	\$ 45,971	\$ 52,455
Newspaper	\$ 60,521	\$ 92,110
Scrap Metal	<u>\$121,911</u>	<u>\$176,516</u>
Totals	\$228,403	\$321,081 (+ 36%)

The Division implemented the State-mandated television and computer monitor recycling in Fiscal Year 2008. Also, the Division was successful in finding a market for computer towers which contain valuable metals.

New contracts were structured in FY 2008 for commingled materials and construction/demolition debris disposal. Both contracts provided favorable terms to the

Town with the contractor performing the hauling of the commodity. These contracts reduce Town diesel fuel usage for the trailer unit from 6-7 trips per week to 1-2 trips per week.

Division personnel will continue to search and seek all avenues to increase revenues and reduce disposal costs. These positive results can also be attributed to resident participation in the Town's recycling program.

VEHICLE MAINTENANCE DIVISION

The Vehicle Maintenance Division is responsible for management of the DPW vehicle fleet. The Division works proactively to perform preventative maintenance on the fleet in an effort to lengthen the useable service life of each vehicle. The full service garage performs services ranging from oil changes, brake jobs, inspections, to heavy equipment repair.

The 2007-2008 Winter took a toll on the Department's equipment. The Vehicle Maintenance Division was responsible for supporting the snow/ice removal effort. Employees of the Division are on-call to repair any damage to trucks involved in snow/ice removal. This year was particularly difficult with several weeks of continuous storms which resulted in greater repair requirements throughout the winter.

WATER DIVISION

Average annual water usage in FY08 for all of Derry's 6 municipal water systems rose slightly from 1.28 to 1.30 million gallons per day. Our water supply capacity remains at 2.9 million gallons per day of which 2.72 million gallons has been purchased from Manchester Water Works. Total billed water usage from FY2007 to FY2008 also increased an average of 4 %. The individual system totals are:

Autumn Woods System	29 customers	8,500 gallons per day	+25%
Meadowbrook System	57 customers	11,800 gallons per day	+11%
Rand-Shepherd Hill System	60 customers	18,000 gallons per day	+22%
Willow Bend System	23 customers	8,000 gallons per day	+3%
Woodlands System	60 customers	10,800 gallons per day	+9%
Core Derry System	3,748 customers	1.07 million gallons per day	+3%

Total metered service accounts increased from 3,966 to 3,977 from FY2007 to FY2008.

Water rates remained unchanged for 2008 at \$20.59 per living unit per quarter base charge (Meadowbrook = \$26.18) and \$2.47 per 100 cubic feet of usage.

In our ongoing effort to improve meter reading efficiency and accuracy the Water Division added 478 remote radio Orion transponders and replaced 111 existing meters on

existing water service accounts. Eleven new meters were installed on new service accounts.

No new water mains were constructed in 2008. Water main improvements to the Scobie Pond – By-Pass 28 service zone were deferred to 2009 to be included on a larger more comprehensive project to increase flows, pressures and service reliability in this area.

The Division also replaced the cab and chassis of vehicle 544, a 1 tonne utility truck as part of our vehicle replacement plan.

Maintenance activities included flushing of the distribution system, service and gate valve maintenance, hydrant inspections, cross connection control surveys and inspections and booster station repairs.

The Derry Water Systems continue to comply with all EPA primary drinking water quality standards. Since the conversion from chlorine disinfection in the core system to chloramines, disinfection byproducts have decreased significantly. Copies of the Town's annual Water Quality reports were mailed to all our customers in June and are available on the Town's website and at the Department of Public Works.

WASTEWATER DIVISION

The average annual wastewater discharge from municipal sewer customers for FY2008 averaged 1.67 million gallons per day, a 5% decrease over last year. The sewer treatment plant capacity remains at 3 million gallons per day. Municipal sewer accounts however increased from 2,995 in 2007 to 3,021 in 2008. Sewer rates remained unchanged for 2008 at \$22.38 per living unit per quarter base charge and \$2.98 per 100 cubic feet of usage.

The Derry Wastewater Treatment Plant's Effluent Force Main Improvements Project is complete and operable adding 3 million gallons per day of sewer discharge capacity to the system. In 2008, 300 feet of sewer main was extended on Kendall Pond Rd. as part of the Derry Retirement Center Project and 1200 ft of sewer main was extended on Rockingham Road as part of the Hess and Rite Aid developments. Construction of 1,200 ft of sewer main on Upstone Lane was begun in 2008 and is expected to be completed along with 550 ft of sewer main on Brookview Drive sewer in 2009.

The Division also replace vehicle 543 with a new F350 pick-up per our vehicle replacement plan.

Maintenance activities included cleaning 1/3 of the sewer collection system mains, root treatment of 5700 feet of mains, manhole inspections and repairs, and pump station and Wastewater Treatment Plant repairs, and inspection and repairs of sewer cleanouts and air releases.

The Wastewater Division continues to comply with all EPA wastewater discharge permit requirements.

Respectfully,

Michael A. Fowler

Michael A. Fowler, P.E.
Director of Public Works

REPORT OF THE SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

The Southern New Hampshire Planning Commission has a wide range of services and resources available to help dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants who are selected for their specialized skills or services. Each year, with the approval of appointed representatives, the Commission staff designs and carries out programs of area-wide significance that are mandated under New Hampshire and federal laws or regulations, as well as local projects which would pertain more exclusively to your community.

Technical assistance is provided in a professional and timely manner by staff at the request of the Planning Board and/or Board of Selectmen. The Commission conducts planning studies and carries out projects that are of common interest and benefit to all member communities, keeps officials apprised of changes in planning and land use regulation and, in conjunction with the New Hampshire Municipal Association, offers training workshops for Planning and Zoning Board members on an annual basis.

Services that were performed for the Town of Derry during the past year are as follows:

- 1) Co-sponsored the Municipal Law Lecture Series, which were attended by Derry officials;
- 2) Conducted traffic counts at 40 locations in the Town of Derry and forwarded data to the Planning Board Chairman;
- 3) Coordinated Flexible Road Design Standards and Amendments to Comprehensive Shoreland Protection Act for SNHPC Planners' Roundtable meetings, which were attended by Derry officials;
- 4) Reviewed traffic impact study for a proposed development in the Town and coordinated these efforts with New Hampshire Department of Transportation;
- 5) Continued to provide assistance on the Exit 4A project;
- 6) Coordinated and facilitated region-wide Water Supply Task Force meetings held on May 19, 2007 and October 17, 2007, on the proposed Merrimack River Basin and Groundwater Studies, which impact Derry;

- 7) Facilitated a region-wide Brownfield's Advisory Committee meeting on October 30, 2007, which was attended by Derry officials;
- 8) Represented the interests of the Town on the I-93 Transit Feasibility Study Advisory Committee;
- 9) Represented the interests of the Town on the Derry-Salem SE-TRIP project;
- 10) Represented the interest of the Town on the CART Board of Directors and the CART Executive Committee;
- 11) Participated in the review process for two proposed developments submitted to the Town;
- 12) Participated in several discussions regarding Rockingham County Economic Development held in Exeter, New Hampshire, which were attended by Derry officials;
- 13) Hosted New Zoning Board Member Training on February 29, 2007, which was attended by Derry officials;
- 14) Prepared and distributed a Community Planning Assessment of the Town's policies and regulations to the Derry Planning Board as part of the CTAP project;
- 15) Participated in Beaver Lake Watershed Study meetings;
- 16) Adopted, printed and distributed copies of the Regional Comprehensive Plan to Derry officials;
- 17) Sponsored three Planning Forums: Food Security and Agricultural Sustainability on October 9, 2007; Energy Sustainability on November 5, 2007; and Transit Oriented Development (TOD) on April 19, 2007;
- 18) Participated in regional economic development discussions with the Greater Manchester Chamber of Commerce regarding Metro Center, which was attended by Derry officials;
- 19) Facilitated and coordinated the Conservation Commission Institutes, including Wildlife Action Plan, Natural Services Network, Open Space Planning and Conservation Easements, on June 21, 2007, September 20, 2007, and November 29, 2007, which were attended by Derry officials;
- 20) Hosted a Legislative Open House in Concord for Legislative officials on March 20, 2007;
- 21) Coordinated review process for proposed developments of regional impact affecting the Town; and
- 22) Digitized land use based on 2005 orthophotography into a GIS database for all of the SNHPC communities.

Derry's Representatives to the Commission

David N. Gomez

Brian Chirichiello

Joel Olbright

John P. Dowd

Beverly A. Ferrante – Alt.

Derry's Executive Committee Member

David N. Gomez

Supervisors of Checklist Annual Report

The fiscal year from July 2007 thru June 2008 was an eventful one. All three supervisors attended two training sessions provided by the Secretary of State. During the period prior to the January 2008 Presidential Primary we were provided with a long list of duplicate voters that were on our checklist and on checklists of other towns and cities throughout the state. This task consumed a lot of our time as we had to contact and correspond with other supervisors throughout the state to determine in which town or city currently owned the voter.

During this period along came the Presidential Primary in January of 2008. This Primary was held at two polling places and the turn out, coupled with same day voter registration allowed by law, caused traffic, parking problems and long lines at the poll caused by same day registrants.

As in the past yearly reports, the supervisors of the checklist have strongly recommended additional Polling Places for the Presidential Election instead of everyone voting at Pinkerton Academy. It has now happened and we will be voting at three different polling places, namely District #1 and #3 at Pinkerton Academy, District #2 at Calvary Bible Church and District #4 at Gilbert Hood School.

During the year we have been helped by Doug Rathburn and Nancy Bulens with our computer problems and installation at the polls and it is been most appreciated.

In conclusion, we wish to extend our thanks to our Town Clerk Denise Neale and Deputy Ruth Robinson for their continued help and service that we receive almost on a daily basis and to other town employees who have aided us during the year.

Respectfully submitted,

Roland N. Routhier, Chairman

Mayland P. Lewis, Jr.

Renee J. Routhier

September 18, 2008

TAYLOR LIBRARY

PROGRAMMING

Once again we have completed another successful year of programming for children and adults. Our Adult Book Group meets the second Monday of each month throughout the year from September through May. We take off the month of December and the summer. Any adult who would like to have a night out is encouraged to join us. We read anything from the classics to mysteries.

We offered five story hours per week for children ages two through six this past year. Two and three year olds met on Mondays, Wednesdays and Fridays at 10:00 AM. The four to six year olds met on Mondays and Wednesdays at 1:00 PM. We offer theme based crafts with the stories we read.

Last December we offered our 6th Annual Polar Express Story Hour. All three trips to the North Pole were booked solid with 14 children each night. There was a waiting list to get into this ever popular event. For the first time ever, the last evening was cancelled because of a snowstorm that hit Derry. Those children that were scheduled for that evening will be called in early November this year and will be given the first chance of signing up. After those children have signed up, the event will be open to our patrons. Once again we have been asked to hold this event at a larger venue to allow more children to participate. The small intimate atmosphere that the Taylor Library lends is a perfect back drop to our annual trip to see Santa. For now, we will continue to keep the program small and offer it on the three evenings in December.

Marge Palmer and Serena Levine once again read selections at our annual holiday readings. Refreshments were made and served by the staff and trustees of the library.

We continue to offer our Summer Reading Program to the children of Derry. The children read 5,364 books this past year. This was accomplished by 91 children. Canobie Lake once again donated all passes for our grand prize awards. Clam Haven donated ice cream certificates to each child who turned in at least one reading chart. Victorian Park, Shaw's Supermarket, Hannaford Supermarket, Moo's Place Ice Cream and the Fisher Cats also helped us with donations. A big thank you goes to all of you for making our Summer Reading Program a success.

We also had a group of teen volunteers who helped us out this past summer. Without their help, we could not offer all of the programs we plan each year. These teens gave us over 103 hours of volunteer time. Thank you goes to Jinelle, Adam, Matt, Sarah, Emma, Elizabeth, Zach, Amanda, Sam, Nicolette, Rebecca, Anna, Alyssa, Shannon, Valerie, Lauren and Jenn. You are truly appreciated for all you do for us.

The Derry Friends of the Libraries once again donated money to help defray the cost of entertainment. We were able to hire two entertainers to supplement our summer programming. Kathy Z Price, children's author presented a lively program around her published book for children. She came to us from New York City. Steve Blunt, children's singer and song writer once again entertained us. These programs were held with Derry Public Library and the Derry Parks and Recreation Department. The Derry Friends of the Libraries also sponsored two passes for us this year. The ever popular Boston Aquarium Pass and the Boston Museum of Fine Arts were a hit with our patrons. Without their monthly book sales, these programs and passes would not be available to our patrons.

We received a grant from the Kids, Books and the Arts program this past summer. We were able to hire Wildlife Encounters Traveling Zoo. This program was also held with the Derry Public Library and the Parks and Recreation Department. First Parish Church, next door to the library allowed us to present this program.

BUILDING UPDATE

We continue to accept donations to our building fund in hopes of a future expansion. This past year, our proposed expansion was moved from Y/E 2009 to 2010. We continue to look for innovative ways to make use of our small and cramped space. We continue to jointly sponsor programming and collaborate with the Derry Public Library whenever possible.

A professional fundraiser has volunteered to help us write a fundraising plan. With his help, we hope to use this plan to secure grants and private funds. Thank you Mark for your time and expertise.

The outside of the building was given a new coat of paint this spring. Thank you Kevin and Dan for doing a beautiful job. The fence was replaced this year and the MOM's Club of Derry volunteered their time to paint it. Thank you to Carla for organizing this project. You all are greatly appreciated. Everything looks so nice outside. We have had many compliments this spring about the building and the grounds. The Derry Garden Club continues to take care of our gardens around the building. They were so beautiful this year.

OTHER

The automation project was finally completed in January. By the end of that month we were officially checking out our books with the barcodes. This software is saving so much time with the checkout and check in process. Patrons can also visit our website and view our card catalog. In the near future, they will be able to reserve books and renew them. The card catalog will soon be gone. This will free up a little space to display books. The website continues to change as patrons tell us what they would like to see.

Our circulation continues to grow with the new patrons coming in and borrowing books. The new system gives us an up to the minute total of what is being borrowed and what our patrons are reading.

On behalf of the Trustees and staff at the Taylor Library, I would personally like to thank you all for your support and invite you to stop by and visit "The Little Library on the Hill". You will certainly be surprised at what we do here.

Respectfully submitted,

Linda Merrill
Director

Town Clerk & Elections

This Fiscal Year has given our office many challenges. We are proud of the accomplishments in providing enhanced service for our citizens.

Our new location in Room 119 has been perceived as convenient and private for filling out applications and waiting for processing of requests.

As a reminder, Dog Licensing is from May 1 – April 30th of each year. Please license your Dog(s) on time to avoid late fees and penalties. We normally receive the following year's license tags in January for the next licensing season. Our dog licensing rose by 1,940 dogs as new, renewal or in offense.

Some ways to remember to license your dog(s):

- If your car registrations fall between January 1 and April 30th stop by and license your dog.
- April 15th is the IRS tax month you cannot claim a deduction on your dog.
- If your dog normally has its one year or three year rabies vaccination anywhere between January – April.
- The Animal Control office holds a rabies clinic in April of every year. Our office attends so that you can license your dog at that time

This year also held the Presidential Primary Election in January. The turnout was overwhelming for our residents as well as our poll workers. The Presidential Candidate stops at West Running Brook Middle School and Gilbert H. Hood Middle School made traffic and congestion at the polling areas unbearable in some instances. Also the Supervisors of the Checklist registered 1,300 new voters. This held up parking spaces for voters and traffic came to a standstill. The Attorney General's office and Secretary of State were on hand for the situations that arose. They asked that we not use West Running Brook Middle School for another State or Presidential Election. The election officers and poll workers met after the election to work through what will be needed for the State General/Presidential Election in November 2008. The consensus was that there would be two or three polling places in November. Preferably three as our voter list stands at 19,125. This will be brought before Town Council.

In March we held our Town & School Elections. Turnout was around a mere 2,000 voters compared to the Presidential Primary of 10,000. Please vote in our Town Elections - it is important because it is where you live and it gives you a say on the local level.

Again, I would like to thank, Ruth Robinson, our Deputy Town Clerk for her dedication to this office. I would also like to thank Animal Control and the Supervisor of the Checklist for their assistance and team work to within our office.

Respectfully Submitted,

Denise E. Neale, Town Clerk

Town Clerk's Revenue Report

July 1, 2007 – Jun 30, 2008

DOG LICENSE	3464 Licensed	Town	\$17865.50
Civil Forfeitures	20 Issued		\$500.00
UCC	from State of NH		\$6195.00
MARIAGE LICENSE	Total processed 215	Town	\$1568.00
CIVIL UNION	Total processed 9	State	\$8512.00
VITAL RECORDS	Total processed 4063	Town	\$14282.00
(Birth, Death, Marriage & Divorce)		State	\$26594.00
Misc Fees			\$ 783.00

RESIDENT VITAL S RECORDED

July 1, 2007 – June 30, 2008

Births	293
Marriage/Civil Union	214
Death	184

TOWN OF DERRY
GENERAL FUND
TREASURER'S REPORT
JUNE 30, 2008

Beginning Balance, July 1, 2007 \$ 44,299,709.39

Revenue Receipts:

Received from Tax Collector	\$	80,346,361.10
Received from Town Clerk	\$	94,380.58
Received from Libraries	\$	46,822.98
Interest Earned on Investments	\$	1,310,856.85
Received from State/County	\$	3,089,663.08
Received from Federal Funds	\$	15,942.68

Total Revenue Receipts \$ 84,904,027.27

Other Revenues:

Received from Capital Projects/Other Funds	\$	-
Grants	\$	-
Trust Funds	\$	822,240.00
BAN/BOND	\$	1,494,232.00
Capital Lease	\$	-

Total Other Revenue \$ 2,316,472.00

Disbursements:

Council Orders to Pay	\$	86,634,071.81
Voided Checks	\$	(217,188.36)
NSF Checks	\$	(1,118.90)

Total Disbursements \$ 86,415,764.55

Ending Balance, June 30, 2008 \$ 45,104,444.11



Rita M. Correia
Treasurer

ZONING BOARD OF ADJUSTMENT ANNUAL REPORT

The Derry Zoning Board of Adjustment (ZBA) is a judicial board made up of members and alternates who serve with a sense of commitment to the Town and its residents. Zoning laws do not always permit property owners to enjoy their property to its fullest extent: The ZBA hears and reviews requests from the public.

The ZBA hears petitions from property owners for variances, exceptions, special exceptions, special exceptions, administrative appeals and requests for re-hearing that arise out of a use or area of the petitioners desired use of their property that is not permitted by the zoning ordinances. The petitioners must demonstrate that their intents meet the requirements set by law. The petitions brought forth by property owners are heard on the first and third Thursday of each month at 7:00 pm. You can observe the working of the ZBA either in person, or live on the Cable Network. The public is always welcome.

In the last year, the ZBA has heard 21 requests for variances with 12 granted; 6 requests for exceptions; 5 special exceptions; 1 request for re-hearing; and 2 administrative appeals.

The current members are: Allan Virr, Chairman; Christopher Lunetta, Vice Chairman; Cecile Cormier; Secretary; Albert Dimmock, Member; George Chaloux, Member; Michael Fairbanks, Alternate; David Thompson, Alternate; Ernest Osborn, Alternate; James Webb, Alternate; and Dana Theokas, Alternate.

As a board, I would on behalf of myself, members, and alternates would like to thank the staff of the Code Enforcement Office, our Recording Secretary, Ginny Rioux, Gloria Hebert, Bob Mackey, and Fred Kelley for their continued support and assistance in the conduct of our meetings.

Respectfully Submitted,

Allan D. Virr
Chairman

